

**BAZETTA TOWNSHIP TRUSTEES  
EMERGENCY MEETING MINUTES**

Date: January 4, 2017 at 11:15am  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:  
Chairman Trustee Paul Hovis  
Trustee Frank Parke  
Fiscal Officer Rita K. Drew

**304-16** To authorize the Fiscal Officer to make the following transfers.

*\$3,109.96 from 03-C-03 (Gas Tax: Workmen's Comp) to 03-A-01 (Gas Tax: Salaries)*  
*\$2,126.73 from 03-C-03 (Gas Tax: Workmen's Comp) to 03-A-02 (Gas Tax: Employer Retirement Contribution)*  
*\$111.78 from 05-A-01 (Cemetery: Salaries Mowing/Plowing) to 05-A-02 (Cemetery: Salaries Burials/Sexton)*  
*\$764.16 from 09-A-01A (Police: Salaries Over Time) to 09-A-01 (Police: Salaries Full Time)*  
*\$1,337.00 from 09-A-14 (Police: Other Expenses) to 09-A-01B (Police: Salaries Part Time)*  
*\$429.05 from 09-A-14 (Police: Other Expenses) to 09-A-01C (Police: Salaries Secretaries)*  
*\$205.54 from 09-A-12 (Police: Insurance) to 09-A-02 (Police: Employer Retirement Contribution)*  
*\$1,847.51 from 10-A-01 (Fire: Salaries Full Time) to 10-A-01D (Fire: Salaries Over Time)*

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Absent

**305-16** To authorize the Fiscal Officer to make the following Supplemental Appropriations.

*\$10,000.00 to 09-A-01 (Police: Salaries)*

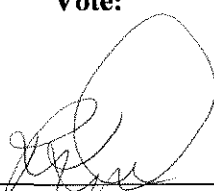
**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Absent

**306-16** To accept the attached 2016 Final Appropriations and submit to the Trumbull County Auditor.

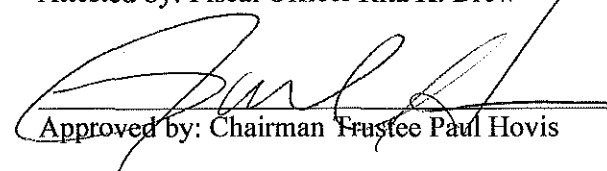
**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**307-16** To adjourn the meeting at 11:20am.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Absent

  
\_\_\_\_\_  
Attested by: Fiscal Officer Rita K. Drew

Dated: 01-09-17

  
\_\_\_\_\_  
Approved by: Chairman Trustee Paul Hovis

Dated: 01-09-17

## TOWNSHIP PERMANENT APPROPRIATIONS

Bazetta Township, Trumbull County, Ohio  
as of January 4, 2017 for 2016

FUND	PERMANENT	SUPPLEMENTALS	TOTAL
General	\$ 452,339.12		\$ 452,339.12
Motor Vehicle License	\$ 7,500.00		\$ 7,500.00
Gasoline Tax	\$ 138,850.00		\$ 138,850.00
Road & Bridge	\$ 251,400.00		\$ 251,400.00
Cemetery	\$ 78,490.00		\$ 78,490.00
Cemetery Bequest	\$ -		\$ -
Lighting Assessment	\$ 8,775.00	\$ 31.84	\$ 8,806.84
Police District	\$ 906,800.00	\$ 10,000.00	\$ 916,800.00
OMVI	\$ 1,700.00		\$ 1,700.00
Fire District	\$ 2,184,216.79	\$ 1,400,000.00	\$ 3,584,216.79
Police Equipment	\$ 88,000.00		\$ 88,000.00
Zoning	\$ 21,300.00	\$ 3,200.00	\$ 24,500.00
Drug Law Enforcement	\$ 4,400.00		\$ 4,400.00
Issue II Improvement	\$ -		\$ -
Firefighters Assistance	\$ -		\$ -
OPWC Road Projects	\$ 55,007.63		\$ 55,007.63
FEMA	\$ -		\$ -
Bond	\$ 34,218.68		\$ 34,218.68
Fire/EMS Training Center	\$ 2,000.00		\$ 2,000.00
	\$ 4,234,997.22	\$ 1,413,231.84	\$ 5,648,229.06

## BAZETTA TOWNSHIP TRUSTEES REORGANIZATIONAL MEETING MINUTES

Date: January 9, 2017 at 4:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:  
Trustee Paul Hovis  
Trustee Ted Webb  
Fiscal Officer Rita K. Drew

**001-17** To appoint Trustee Webb as Chairman and Trustee Parke as Vice Chairman of the Bazetta Township Board of Trustees for Fiscal Year 2017.

**Motion:** Trustee Hovis  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Absent      Trustee Webb - Yes

**002-17** To adopt the attached *Resolution of Compliance with Ohio Sunshine Law* and accordingly establish the following rules for the scheduling and notice of all meetings for 2017.

**Motion:** Trustee Hovis  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Absent      Trustee Webb - Yes

**003-17** To approve the continued employment and compensation of the following non-bargaining unit full-time and part-time employees at their current rates of pay.

<i>IT Specialist Joel Davis</i>	\$25.20 per hour	<i>FF/M Dave West</i>	\$11.50 per hour
<i>Admin. Jean Eddy</i>	\$10.00 per hour	<i>Zoning Inspector Michael Mills</i>	\$13.00 per hour
<i>Truck Driver Joel Davis</i>	\$18.09 per hour	<i>Zoning Secretary Jean Eddy</i>	\$10.00 per hour
<i>Sexton Michael Arnal</i>	\$250.00 per month	<i>ACLS Instructor Scott Gubanyar</i>	\$15.00 per hour
<i>Chief Michael Hovis</i>	\$2,776.80 bi-weekly	<i>ACLS Instructor Aaron Hanson</i>	\$15.00 per hour
<i>Ptl. Nicholas Gregory</i>	\$12.00 per hour	<i>ACLS Instructor Rudolph Harsany</i>	\$15.00 per hour
<i>Ptl. Scott Gubanyar</i>	\$12.00 per hour	<i>CPR Instructor Scott Gubanyar</i>	\$15.00 per hour
<i>Ptl. Jason Manes</i>	\$12.00 per hour	<i>CPR Instructor Bradley Hall</i>	\$15.00 per hour
<i>Ptl. Dylan Herrick</i>	\$12.00 per hour	<i>CPR Instructor Aaron Hanson</i>	\$15.00 per hour
<i>PD Sec. Deanna Bogges</i>	\$11.00 per hour	<i>CPR Instructor Rudolph Harsany</i>	\$15.00 per hour
<i>PD Sec. Jean Eddy</i>	\$11.00 per hour	<i>CPR Instructor Phillip Pelley</i>	\$15.00 per hour
<i>Chief Dennis Lewis</i>	\$2,796.80 bi-weekly	<i>CPR Instructor Thomas Rink</i>	\$15.00 per hour
<i>FF/M Joshua Cleland</i>	\$11.50 per hour	<i>CPR Instructor Thomas Toporcer</i>	\$15.00 per hour
<i>FF/M Eric Ginn</i>	\$11.50 per hour	<i>EDUC Instructor Aaron Hanson</i>	\$20.00 per hour
<i>FF/M Rudolph Harsany</i>	\$11.50 per hour	<i>EDUC Instructor Mike Mannella</i>	\$20.00 per hour
<i>FF/M Phillip Pelley</i>	\$11.50 per hour	<i>EDUC Instructor Thomas Rink</i>	\$20.00 per hour
<i>FF/M Brandon Quiggle</i>	\$11.50 per hour	<i>EMS Instructor Scott Gubanyar</i>	\$25.00 per hour
<i>FF/M Daniel Ritchie</i>	\$11.50 per hour	<i>EMS Instructor Rudolph Harsany</i>	\$25.00 per hour
<i>FF/M Todd Shafer</i>	\$11.50 per hour	<i>EMS Instructor Phillip Pelley</i>	\$25.00 per hour
<i>FF/M William Steiner</i>	\$11.50 per hour	<i>EMS Instructor Thomas Toporcer</i>	\$25.00 per hour
<i>FF/M Thomas Torporcer</i>	\$11.50 per hour		
<i>FF/M Zach Walter</i>	\$11.50 per hour		

**Motion:** Trustee Hovis  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Absent      Trustee Webb - Yes

**004-17** To approve a new five year term, ending on December 31, 2021, for Zoning Commissioner Jack Hineman.

**Motion:** Trustee Hovis  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Absent    Trustee Webb - Yes

**005-17** To appoint Randil Rudloff to a new five year term, ending on December 31, 2021, on the Zoning Board of Appeals.

**Motion:** Trustee Hovis  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Absent    Trustee Webb - Yes

- Discussion regarding whether the township can appoint an Alternate to the Zoning Board of Appeals, based upon a resolution that was passed in 2016
  - Trustee to contact Atty. Finamore to be certain this is not a violation of the township's own rules

**006-17** To table the resolution to appoint Michael Koprivnak to a new one year term, ending on December 31, 2017, as an Alternate on the Zoning Board of Appeals.

**Motion:** Trustee Hovis  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Absent    Trustee Webb - Yes

**007-17** To approve compensation for Zoning Commissioners and Zoning Board of Appeals Members at \$25.00 per meeting date.

**Motion:** Trustee Hovis  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Absent    Trustee Webb - Yes

**008-17** To approve terms for the following Parks & Recreation Board Members.

- Robert Giering, expiring on December 31, 2017*
- Megan Giering, expiring on December 31, 2017*
- Jennifer Kuhn, expiring on December 31, 2017*
- Laura Yarabenez, expiring on December 31, 2017*
- Arnie Roman, expiring on December 31, 2018*
- Jane Lewis, expiring on December 31, 2018*
- Steve Belcher, expiring on December 31, 2018*

**Motion:** Trustee Hovis  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Absent    Trustee Webb - Yes

**009-17** To approve retention of Law Offices of Atty. Mark Finamore as Township Legal Counsel at a rate of \$400 per month, which includes 4 hours of service with each additional hour being charged at \$100 per hour, for the provision of legal services on an as needed basis for Fiscal Year 2017.

**Motion:** Trustee Hovis  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Absent    Trustee Webb - Yes

**010-17** To continue the policy wherein all contact with Township Legal Counsel must be conducted only by the Chairman of the Board or the Chairman's designee.

**Motion:** Trustee Hovis  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Absent    Trustee Webb - Yes

**011-17** To approve the attendance of Trustees and Fiscal Officer at any Fiscal Year 2017 meetings, seminars, workshops, schools, trainings, conferences, or conventions necessary for the betterment of the township with allowable expenses and gas mileage being reimbursed per the Township Administrative Policy and IRS approved rate of 53.5¢ per mile, respectively.

**Motion:** Trustee Hovis  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Absent      Trustee Webb - Yes

**012-17** To approve the attendance of Township Employees, Parks & Recreation Board Members, Zoning Commissioners, and Zoning Board of Appeals Members at any Fiscal Year 2017 meetings, seminars, workshops, schools, trainings, conferences, or conventions necessary for the betterment of the township, after a formal request has been approved by their Department Head and Trustees, with allowable expenses and gas mileage being reimbursed per the Township Administrative Policy and IRS approved rate of 53.5¢ per mile, respectively.

**Motion:** Trustee Hovis  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Absent      Trustee Webb - Yes


**013-17** To establish the following Trustee/Department Head Liaisons for Fiscal Year 2017.

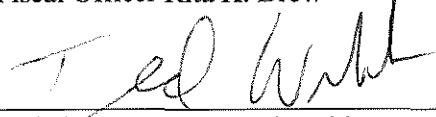
*Fire Department      Trustee Parke*  
*Police Department      Trustee Webb*  
*Road Department      Trustee Hovis*  
*Zoning Boards      Trustee Webb*  
*Parks & Recreation      Trustee Parke*

**Motion:** Trustee Hovis  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Absent      Trustee Webb - Yes

**014-17** To adjourn the meeting at 4:18pm.

**Motion:** Trustee Hovis  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Absent      Trustee Webb - Yes

  
\_\_\_\_\_  
Attested by: Fiscal Officer Rita K. Drew      Dated: 01-09-17

  
\_\_\_\_\_  
Approved by: Chairman Trustee Ted Webb      Dated: 1-09-17

## **RESOLUTION OF COMPLIANCE WITH OHIO SUNSHINE LAW**

The Board of Trustees shall conduct its meetings in full compliance with the State of Ohio Sunshine Law and accordingly establishes the following rules for scheduling and notice of all meetings;

### **RESOLVED,**

- 1. REGULAR MEETINGS:** Regular Meetings of the Board of Trustees shall be held on the 2nd and 4th Monday of each Month at 7:00pm, with one hour caucus preceding, at the Township Administration Building located at 3372 State Route 5, and notice of said meetings shall be posted in a conspicuous Township Bulletin Board or Sign provided for that purpose.
- 2. SPECIAL/EMERGENCY MEETINGS:** Notice of Special Meetings of the Board of Trustees shall be given by posting advance written notice of the same in a conspicuous place outside the Administration Building on a Bulletin Board or Sign provided for that purpose. Additionally, notice of all Special Meetings will be given to any media that requests the same. Notice of a Special Meeting shall be given at least 24 hours in advance of the meeting, except in an emergency in which case the notice shall be given as soon as practicable.
- 3. CONTENT OF NOTICE:** Notice of Special Meetings of the Board of Trustees shall contain the following information; (i) shall state: Notice of Special Meeting of the Bazetta Township Board of Trustees; (ii) Date; (iii) Time; (iv) Place; and (v) Purpose of the Meeting.
- 4. WRITTEN NOTICE UPON REQUEST:** Additionally, the Township will provide advance written notice of regular and special meetings directly to anyone who requests same and provides the Township with an e-mail address or pre-paid postage, self-addressed envelopes or post cards.
- 5. MINUTES OF THE MEETING:** Full and accurate minutes of the meeting shall be taken, properly filed and maintained. The minutes shall include sufficient information to enable the public to understand and appreciate the rationale for the Board's decisions. The minutes shall be promptly prepared and made available to any person who so requests to inspect or receive a copy of the same.

## BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: January 9, 2016 at 6:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:

Trustee Paul Hovis  
Vice Chairman Trustee Frank Parke  
Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew

- Trustee Parke reminded the assemblage of the Public Comment procedures

**015-17** To accept the minutes from the December 27 Year End Meeting.

**Motion:** Trustee Hovis  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**016-17** To accept the minutes from the January 9 Reorganizational Meeting.

**Motion:** Trustee Hovis  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes Trustee Parke - Absent Trustee Webb - Yes

**017-17** To accept the minutes from the January 4 Emergency Meeting.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**018-17** To authorize the Fiscal Officer to make the following transfer.

*\$75,000 from the Huntington Fire/EMS Dump Account to Huntington Checking Account*

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**019-17** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**020-17** To authorize the Fiscal Officer to request an advance on the 2016 1st Half Settlement of Real Estate Tax, from the Trumbull County Auditor.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**021-17** To approve the attached 2017 Estimated Certificate of Estimated Resources and submit to the Trumbull County Auditor.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**022-17** To approve the attached 2017 Township Inventories and submit to the Trumbull County Engineer.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**Correspondence (Copies available upon request):**

- Letter of resignation letter from Patrolman Nicolas Wildman
- Letter from Trumbull County Recorder regarding Trustees duty to file zoning resolutions and amendments with said office
- Letter from Trumbull County Engineer regarding a drainage review for the new fire station

**Administration:**

- Trustee Webb mentioned the Trumbull Township Association Dinner & Annual Meeting
  - Will be January 19 at 6:00pm
  - Would like all elected officials and Department Heads to attend
- Trustee Parke reported that there is a new hauler emptying the recycle bins
- Trustee Webb cautioned that the bins are for recyclable items only
  - If anyone is caught dumping anything else, it is considered illegal dumping and will result in criminal prosecution

**Fire Department:**

- See Attached Agenda & Report

**023-17** To conditionally hire \_\_ as a Firefighter/EMT, at the contracted rate, effective January 29, 2017 pending pre-employment physical assessment, background check, and drug screening results.

**Motion:** None  
**Second:** None  
**Vote:** None

- Chief Lewis asked if he could go into an Executive Session with the Trustees and Fiscal Officer before Public Comment

**024-17** To approve the attached *Resolution to Dispose of Township Property by Public Auction on Location*.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**Police Department:**

- See Attached Agenda & Report

**025-17** To accept the resignation of Patrolman Nicolas Wildman, effective January 18, 2017.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**026-17** To authorize Chief Hovis to sell the recently wrecked police cruiser and any attached equipment, at a sale price not to exceed \$2,500 per ORC §4513.61.



**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**Road Department:**

- Superintendent Parke reminded residents about snow parking ban that is currently in effect

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Nothing to report

**027-17** To appoint Michael Koprivnak to a new one year term, ending on December 31, 2017, as an Alternate on the Zoning Board of Appeals.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**Zoning Commission & Zoning Board of Appeals:**

- Trustee Webb reported on upcoming meetings
  - Zoning Board of Appeals January 11 at 6:00pm at the Administration Building
  - Zoning Commission January 11 at 6:30pm at the Administration Building

**Parks & Recreation Board:**

- Nothing to report

**Safety Committee:**

- Nothing to report

**Health Insurance Committee:**

- Nothing to report

**Public Information Officer:**

- Nothing to report

**Asked to be placed on the Agenda:**

- Dawn Wheatcraft of Sodom Hutchings Road
  - Approaching local communities about adopting a law about the tethering of animals
  - Present the attached documentation regarding such
- Zoning Inspector Mills noted that what she provided was a City Ordinance
  - Townships can not pass laws like this
  - Believes this may be something that has to be done at the county level, not the township
  - Said he would look into it and contact her
- Life Saving Awards to be presented to Officers Shawn Rentz and Scott Gubanyar
  - Chief Hovis noted that these are the 5th and 6th awards given in the past several months
  - Chief Lewis noted that drug overdoses in our community are up 500% over 2015

**028-17** To recess into Executive Session at 6:25pm to discuss hiring of a public employee, per ORC §121.22(G).

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**029-17** To reconvene from Executive Session at 6:52pm with no action taken.

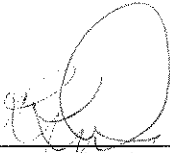
**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Public Comment:**

- None

**030-17** To adjourn the meeting at 6:53pm.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes



Attested by: Fiscal Officer Rita K. Drew

Dated: 01-13-17



Approved by: Chairman Trustee Ted Webb

Dated: 01-23-17

PENDING WARRANT REPORT  
Bazetta Township [2017]

Date: 01/11/17

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	46176.00	VW 1	BWC State Insurance Fund	2017 BWC Premium Schedule
28909	85.78	VW28909	Advance Auto Parts	Supplies
28910	189.35	VW28910	Automotive Distributors Warehouse	Supplies
28911	9455.20	VW28911	BE Solutions	Biweekly Claims Runs
28912	546.00	VW28912	BE Solutions	Mo Admin Fees
28913	39.76	VW28913	Business Card	Supplies
28914	625.00	VW28914	Bazetta Township	IT Services
28915	153.04	VW28915	City of Warren, Utility Services	Services
28916	1575.00	VW28916	CareWorksComp	Group Rating Program
28917	447.36	VW28917	Capital One Commercial	Supplies
28918	2015.25	VW28918	Joel E. Davis	PAYMENT
28919	396.00	VW28919	Dominion East Ohio	Service
28920	894.75	VW28920	Delta Dental	Insurance
28921	162.61	VW28921	Fusion Network Billing System	Service
28922	91.30	VW28922	Ford Fleet Care	Service
28923	59.70	VW28923	Finger Lakes Chemical, Inc.	Supplies
28924	167.95	VW28924	Handyman Supply Inc.	Supplies
28925	296.50	VW28925	Hudson Communications, LLC	Supplies/Service
28926	68.58	VW28926	Hanley Print & Promotions	Supplies
28927	150.00	VW28927	IACP	Membership Renewal
28928	43.07	VW28928	Lowe's Business Acct/SYNCB	Supplies
28929	69.95	VW28929	Lou Wollam Chevrolet, Inc.	Supplies
28930	148.37	VW28930	Mark Thomas Ford	Supplies
28931	175.00	VW28931	Northstar Towing & Recovery	Payment
28932	193.94	VW28932	NAPA Parts	Supplies
28933	325.00	VW28933	Ohio Insurance Services Agency	Insurance
28934	224.00	VW28934	OTARMA	PAYMENT
28935	740.96	VW28935	Performance Advantage Company, Inc.	Supplies
28936	5518.02	VW28936	QDCIP Fire, LLC	Generator & Extension Cord
28937	300.00	VW28937	Schultz Towing Inc.	Impound Lot Towing
28938	40.00	VW28938	Super Tire & Muffler, Inc.	Supplies/Service
28939	37.48	VW28939	San's Club/SYNCHRONY Bank	Supplies
28940	150.00	VW28940	Treasurer, State of Ohio	PAYMENT
28941	215.40	VW28941	Trumbull Security Systems, Inc.	Service
28942	12.87	VW28942	Tractor Supply Credit-Plan	Supplies
28943	6551.19	VW28943	Wex Bank	Gas/Diesel
28944	2613.85	VW28944	Walmart Business/SYNCB	Supplies
28945	741.64	VW28945	Warren Fire Equipment, Inc.	Service/Supplies
28946	25.00	VW28946	Youngstown/Warren Regional Chamber	Member Registration
<u>81720.87</u>		Total Amount of Pending Warrants		

**BAZETTA ADMINISTRATION BUILDING  
INVENTORY  
2016**

QUANTITY	DESCRIPTION	VALUE
1	Wood Desk (Sec'y Office)	
1	Staples Shredder (Serial #084413245) (Model #SPL-TXC15A) (Sec'y Office)	
1	Heartwood Designs Software Accounting System	\$3,500.00
1	Heartwood Designs Software Payroll System	
1	Ricoh Copier Model AFICIOMPC 3500 (Serial #10882980) (W/Tonner Blk./Red/Blue/Yellow) (2 Pkg. Staples)	
1	EMC INTEL Pentium (X10-60274) (EMCSYS9103) Product Key: OX4Y7-T6X9N-K4XMG-VG4YJ-JHK28 KW 52-32-52 (Payroll/Accounting) (STORAGE)	\$2,904.38
1	AOC Flat 22" Screen (SN #J728AHA031770)	
1	HP Laser Jet 1160 Printer (S/N CNB1D01855) (STORAGE) (Product #Q5933A) (Regulatory Model #BOISB-0402-02)	
1	Brother Printer Model: HL5240 (Serial: A8J434762) (Sec'y Office)	
1	Keyboard S/N MCT 43007468 (M/N: Y-RJ20 RT7R04 V:SXTW P/N: 867282-0100 (130198-301 A) W/Wireless Mouse (Logitech) M/N: M-RY81 (P/N: 851766-2000) (S/N: LZ EY1766615) (Sec'y Office--Acct/Payroll) (STORAGE)	
1	Mouse Charger (Logitech) (M/N: CBK16A-DUA1) (S/N: LZ841852029) (Sec'y Office--Acct/Payroll) (STORAGE)	
1	ASUS Desk Top Computer/OTAS Accounting/Payroll Model#CM6730 (Serial #90PD74DAZ3C1FSV0QLK2) (Feb. 2014)	500.00
1	Dell Inspiron Mini Tower Computer/Robyn's PC Model #I3-4130 (Serial #8411613648) (03-07-14)	500.00

QUANTITY	DESCRIPTION	VALUE
1	APC Back Ups (XS 1200) (Sec'y) (#JB0526007736)	\$39.99
1	Pitney Bowes Postage/Scale Meter & Supplies (LEASING) Serial #1963185 Product Code PR00 Product Description DM125/DM225	
1	Brother Printer HL2240 (Serial #U62709G3N282014) (Still in Box)	
1	Panasonic Answering Machine/2-Line Phone (Serial #SHCXA067968/Model #KX-TG5480S) (Police Dept. Storage)	\$129.99
1	Casio HR-150TM Calculator (STORAGE)	
1	Casio HR-100TM Plus Calculator w/Adapter (AD-A60024) (Sec'y Office)	
1	Canon P200-DH III Calculator (Storage) 2 Color (#2419779 / E-161008)	
1	Complete Work Station W/4 drawer files on wheels & 2 attached sections W/bulletin boards W/cupboards above (Sec'y Office)	
1	Sharp Carousel Microwave (Model #R-308AK/Serial #53411) (Sec'y Office)	\$115.00
1	Avanti Frig (Code #00617) (Sec'y Office)	\$150.00
1	Dell Dimension 9200 Computer (Code 8J25VC1) (Cemetery) W/Screen #CNC308PJNP Model: HPW2072A (AT ROAD DEPT)	
	HP Desk Top (Serial #3CR00309QR) (Model: Pavilion A4313W) Dell Monitor CN-OCK 630 64180 6BB 082L (Zoning)	
1	Miscellaneous Disk (High Density/Dbl. Density)	
1	Box Township printed checks (Huntington Bank)	
1	Light Oak Stand	115.00

QUANTITY	DESCRIPTION	VALUE
1	Brother HL-5450DN Laser Printer (Serial #U63079A5N916830) <b>(Fiscal Officer)</b>	
1	Widmer (Model S-3) (SN #258263) <b>(Fiscal Officer)</b>	
1	Staples Professional Shredder (Model #SPL-TMC12A) (SN #130944668) <b>(Fiscal Officer)</b>	
1	HP Key Board (Serial #BE94202794) <b>(Fiscal Officer)</b> Dell Dimension (Serial #8411613649) Dell 23" Monitor (Serial #CN-009HKC-72872-43P-ANRS)	
1	Complete Gray Work Station W/3 File Drawer Sections on wheels <b>(Fiscal Officer)</b>	
1	Gray 4 Drawer Lateral File Cabinet <b>(Fiscal Officer)</b>	
1	Sharp Cassette Recorder RD/680AV AC 120V 50/60H2 28W Serial #900134091	\$280.00
1	Table Microphone	
2	Table Microphone W/Box	\$250.00
1	Standing Microphone	
1	8 Foot Meeting Table	
2	8 Foot Meeting Tables (White Plastic Tops (\$80 Each)	\$160.00
1	5 ½ Foot Meeting Table	
3	8 Foot Table (Folding)	
1	Small Table on Wheels (Basement)	
5	4 Drawer File Cabinets (Letter Size) (1 In use / 4 In Basement)	
2	4 Drawer Lateral File Cabinets (Beige)	
2	Two Drawer File Cabinets	

QUANTITY	DESCRIPTION	VALUE
2	Oxford File Drawer on Wheels	
3	Sets Shelves	
2	Sandusky Utility Cabinets Model #794 36" W X 18" D X 42-3/4" H Putty Enamel Finish/Woodgrain Top (\$189 Each)	\$378.00
3	Swivel Chairs (Leather)	
5	Regular Chairs	
13	Cloth Chairs	
07	Records Storage Box	
4	Hi-Back, Swivel, Tilt Cloth Chairs	
1	Low Back, Swivel-Tilt Cloth Chair	
65	Folding Chairs (Code #00618 - #00689)	
11	Waste Paper Cans	
02	Sylvania Shoplite Fluorescent	
09	Box Storage Cartons (For Checks)	
1	Vertiflex Standing (6) Pocket File Folder	
20	Desk Trays (7 in use) (Basement)	
11	Desk Top Book Holders (3 in use) (Basement)	
4	Metal Desk Top Dividers	
5	Money Receipt Book (2 Zoning and 3 Fiscal Officer)	
1	Triple Rolodex	

QUANTITY	DESCRIPTION	VALUE
1	Safe	
2	Wall Bulletin Boards	
1	Chalk Board W/Stand	
1	Dry Erase Board	
3	Metal Flat Files	\$1,517.00
1	Small Coat Stand	
1	Large Coat Stand	
2	Fire Extinguishers	
1	Flag Stand W/Flag	
3	5 X 8 Flags	
0	3 X 5 Flags	

**(JANITOR ROOM)**

1	2-Step Step Ladder	
1	Brute Heavy Duty Wet/Dry Shop Vac (Model #H87S450)	
1	Eureka Commercial Sweeper (Model #C2094) (SN #0837037351)	
1	Dust Pan	
1	#210253 King 8 duster	
1	Long handled broom	
1	Regular Brooms	
1	Shovel	



QUANTITY	DESCRIPTION	VALUE
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**(JANITOR ROOM CONTINUED)**

1	Mop Bucket W/Ringer	
1	Regular Screwdriver	
1	Phillips Screwdriver	
2	Hammer	
2	Boxes Garbage Bags (1 Large & 1 Small)	
1/2	Case Hand Towels	
0	Case Toilet Paper	
0	Ice Melter	
1	Mop	
1	Scrub Brush	
	Cleaning Supplies	\$50.00
	Miscellaneous	\$200.00
1	12 Gal. Hot Water Tank (Serial: 1109J401480)	\$150.00

**(STORE ROOM CONTENTS)**

1/2	Box Sheet Protectors 11 X 8 ½	
3	Add Rolls 2 1/4"	
1/2	Cases 8 ½ X 11 Paper	
2	Ream 8 ½ X 14 Paper	
1 1/2	Ream 11 X 17 Paper	
2	Dz. 5 X 8 ½ Note Pads	

QUANTITY	DESCRIPTION	VALUE
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**(STORE ROOM CONTENTS CONTINUED)**

1	Dz. 8 ½ X 14 Note Pads	
3	8 ½ X 11 ¾ Note Pads	
2	Box Folders	
1	Box Folders W/Fasteners	
1/2	Box Hanging Folders	
8	Pkg. Staples (Regular)	
1	Pkg. 3/8" Heavy Duty Staples	
3	Dz. Pens (½ Doz. Blue, 1 1/2 Doz. Red & 1/2 Doz. Black)	
1	Box Report Covers	
1 ½	Doz. Pencils	
1	Complete Certificate Kit (Miscellaneous Forms)	
1	Pkg. Blk. Carbon Paper 8 ½ X 11 ½	
3	Ink Cartridges (1 HP Laser Jet Cartridge 49A/1 Brother TN-720/1 49X	
1	Box Printer Labels 4 X 1 7/16	
1	Pkgs. File Folder Labels White	
2	Pkg. Multi White Removable Labels 4 X 2 S-6432 (\$5.48)	\$21.92
0	Pkg. Sign Here Flags	
1/2	Box Plain Envelopes	
1	Box Manila Envelopes 12 X 15 ½	

QUANTITY	DESCRIPTION	VALUE
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**(STORE ROOM CONTENTS CONTINUED)**

1/4	Box Manila Envelopes 9 X 12	\$7.25
1/2	Box 5 X 11 ½ Clasp Envelopes	
1/2	Box Window Envelopes	
1/2	Box Dbl. Window Envelopes	
1	Box Open End Envelopes 2 ½ X 3 ½	
1	Box White Mailing Labels 1 X 2 5/8	
2	Boxes Regular Paper Clips	
2	Rolls Tape	
6	Boxes Jumbo Paper Clips	
1	Pkg. Time Cards	
2	Diskettes	
12	CD-RW Disk	
2	Pkg. Disk (1 DVD+R & 1 CDR)	
1	Box Sick Leave Forms	
1/4	Pkg. Cemetery Deeds	
0	Cemetery Deed Book	
1	Tapewriter (Dymo Standard 1530-00)	
1	12" Cutting Board	
1	Box Return Addressed Envelopes (500 Per Box)	
4	Staplers	

QUANTITY	DESCRIPTION	VALUE
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**(STORE ROOM CONTENTS CONTINUED)**

1	Staples Heavy Duty Stapler	
1	Stanley Bostitch Stapler (Storage)	
2	Tape Holders	
2	Hole Puncher	
1	Box White Chalk	
1	No. 41 Chalkboard Eraser	
1	Lg. Box Rubber Bands/Assorted Sizes	
2	Pkg. Index Tabs	
½	Box Avery Self-Adhesive Roll Address Labels 3 X 15/16	
1	Pkg. Assorted Push Pins	
1	Pkg. 9 X 5 ½ Manuscript Covers	
1	Cartridge Inked Ribbon	
6	Cassettes (\$2.29 Each)	\$13.74
4 ½	Pkg. Avery Aigner Goldline Indexes/Data Processing 14 7/8 X 11 (\$2.90 Each)	\$11.60
¼	Pkg. Minute Book Sheets 11 X 8 ½	\$34.90
2	Acco Binders 9 ½ X 11 (\$5.15 Each) (Storage)	\$10.30
1	Acco Data Binder/Flexible (Blk.) 14 7/8 X 11 (\$5.65 Each) (Storage)	\$5.65
9	Data Binders 14 7/8 X 11 (\$4.15 Each) (Storage)	\$40.50

QUANTITY	DESCRIPTION	VALUE
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**(STORE ROOM CONTENTS CONTINUED)**

6	3-Ring Binder (D) & 4 Regular 3-Ring Binders	
4 ½	Pkg. Insertable Ring Book Indexes 11 X 8 ½	\$5.85
4	Correction Tapes	
2	Rolls Mounting Tape	
1	Roll Sealing Tape - Yellow (\$2.49)	
1	Roll Shipping Tape	
8	Pkg. Rub on Letter/Numbers Opened (\$3.50 Ea.)	\$28.00
4	Pkg. Rub on Letters/Numbers Not Opened (\$4.29 Ea.)	\$17.16
1	Pkg. Avery Reinforced Paper 11 X 8 ½	\$8.11
1	Pkg. Letter Head Paper	
0	Phone Message Books	
0	Pkg. Garage Sale Permits	
1/2	Pkg. Zoning Cards	
1	Pkg. Stop Work Order Forms (Zoning)	
1 1/2	Pkg. Roll-Off or Front Loader Dumpster Permits	
1	Zoning Book	
1	Box Overhead Projection Transparencies	
0	Sets Letter Size Hanging Folder Forms (HF-LT-4)	

QUANTITY	DESCRIPTION	VALUE
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**(STORE ROOM CONTENTS CONTINUED)**

1	Small (12) Pocket File	\$6.99
1	Acroprint Time Recorder Model #125NR4 (Serial #442512KA)	\$150.00
1	Red/Blue Time Clock Ribbon	
1	Miscellaneous	\$200.00
1	Pkg. Business Card Holders	
2	Dz. Post-It-Pads 3 X 3	
1	Doz. Post-It Pads (1 3/8 X 1 7/8)	
3	Name Card Holders	
9	Plastic Wall Pockets	
1	Pkg. Key Tags	
2	Dz. Large Binder Clips	
6	Pkg. Medium Binder Clips	
8	Dz. Small Binder Clips	
4	Medal Shelving (Garage under Admin.) (\$99.82 Ea.)	\$399.28
0	USB Flash Drive 16BB	
1	Sony IC Recorder ICD-SX712	
1	Swintec 7040 Typewriter	

QUANTITY	DESCRIPTION	VALUE
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**(MISCELLANEOUS)**

1	Warning Siren at Township Park	\$15,000.00
1	Base Radio (Model # ) (Serial # ) W/One Power Supply Box (Model #RS20A) (Serial #99101400) And One Tower <b>(Is now located in the Road Department)</b>	\$6,300.00
3	CPI Monitor/Intercom (Model #DR10-I) (Serial #12015899) (Model #DR10-I) (Serial #12274899) (One in the Road Dept./One in the Sec'y Office And one in the Fiscal Officer's Office)	\$616.00
1	NetGear Stora (S/N #27829C7X05F64) (Network Storage Device Box)	\$219.99

**(ZONING DEPARTMENT)**

1	Camera (Zoning Inspector keeps w/him)	
1	Lap Top (HP Pavillion dv6) (Serial #CNF9521B6V) (Model #dv6-2157wm) W/Logitech ML 205 Mouse & Case (Zoning Inspector keeps w/him)	\$862.65

**(ZONING COMMISSION/BOARD OF APPEALS SEC'Y)**

1	Lap Top (HP G62-225NR) (Serial #885631503096) W/Wireless Mouse 3500B (Serial #885370131499) & Case (Sec'y keeps w/her)	\$527.96
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**(MISCELLANEOUS ADMINISTRATION)**

1	Samsung Monitor w/Built DVR (8 Cameras) (Serial #YDJ13VDZ600678L) (Model SME 2220N)	\$1,200.00
1	LinkSYS E1000 Router/Wireless Router (Serial #CVN11K7C1176)	\$75.00
1	SignTronix Sign (Model 3200 Series 4 Line 8' EMC W/SignTronix Lenovo IdealPad Transmitter Computer Product Key #CP3KM-7FF6V-TQ97G-D912R-DGP4P (S/N: QB01195561) (M/O: QB00070513)	\$13,450.00
3	Samsung PTE Telecom Phones (2) & 2 Portable w/Charger	
1	Swann 8 Channel DVR-IP W/4 Cameras (Serial #29036061602340) (Screen HP W2072A (Serial #CNC308PJNP)	



## BAZETTA TOWNSHIP PARK INVENTORY 2016

QUANTITY	DESCRIPTION	VALUE
44	PICNIC TABLES (\$65.00 EACH)	\$2,860.00
1	PUSH BROOM	\$15.00
2	SPADE SHOVEL \$25.00EACH	\$50.00
1	FLAT SHOVEL	\$25.00
10	ASSORTED CHRISTMAS DECORATIONS	\$1,200.00
7	GARBAGE CANS	
1	2 GALLON SPRAYER	\$15.00
1	LITTER PICKER	\$20.00
1	PITCH FORK	\$25.00
1	GARDEN RAKE	\$20.00
1	LEAF RAKE	\$20.00
1	WHEELBARROW	\$90.00
	COMPLETE IMAGINATION STATION	
1	BOLT CUTTER	\$75.00
1	WEED WACKER STIHL FS80 \$200.00EACH	\$200.00
1	SPUD BAR	\$40.00
1	2015 FERRIS ZERO TURN S/n 2017104902	\$10,799.00
1	WATER LOO TOOL BOX (BOTTOM PIECE)	\$100.00
1	1987 JOHN DEER (CODE 33349) SN 3022D0043584	\$4,000.00
1	STIHL BACK PACK LEAF BLOWR BR550-2 SN 275692620	\$391.95
1	BALL FIELD LINER	\$250.00
8	ASSORTED SAFETY GAS CANS 20.00 EACH	\$160.00
4	ASSORTED PLASTIC GAS CANS 10.00 EACH	\$40.00
1	8x12 CONSESSION STAND	\$1,500.00
2	battery tender	\$80.00
2	Alum Bleachers	\$1,600.00

## BAZETTA TOWNSHIP CEMETERY INVENTORY 2016

QUANTITY	DESCRIPTION	VALUE
1	LAWN ROLLER	\$150.00
1	HOME MADE DUMP TRAILER	\$0.00
7	ASSORTED SAFETY GAS CANS (\$20 EACH)	\$140.00
2	ASSORTED PLASTIC GAS CANS	\$20.00
1	TREE TRIMMER (\$50)	\$50.00
2	LAWN RAKES	\$40.00
2	LONG HANDLED SHOVES	\$12.00
1	PICK	\$25.00
1	GREASE GUN	\$25.00
1	DUAL WHEELBARROW	\$90.00
1	38 -PIECE SOCKET SET	\$25.00
2	CRESENT WRENCH	\$60.00
2	WRENCH SET	\$90.00
5	SCREWDRIVERS	\$20.00
1	HAMMER	\$10.00
1	WIRE CUTTER	\$8.00
5	PLIERS	\$12.00
1	SCRAPER	\$15.00
1	HEATER SN 3152588	\$200.00
1	1 GALLON FUNNEL	\$8.00
4	ADDITIONAL FUNNELS	\$20.00
1	1998 STIHL HS80 TRIMMER	\$369.00
2	2000 STIHL FS80 PRO SERIES WEED EATERSW (00868, 00869, 00870)	\$600.00
1	PUSH BROOM	\$20.00
1	POST HOLE DIGGER	\$25.00
1	CAR RAMP	\$45.00
1	WATER LOO TOOL BOX (TOP PIECE)	\$100.00
1	2013 FERRIS IS2000Z S/N 2016131209 E/NFX801VA33633	\$7,750.00
1	TROY BUILT TLLER SN 122091220334	\$1,000.00
1	GARDEN RAKE	\$20.00
1	SPUD BAR	\$40.00
1	LAWN SWEEPER	\$249.00
1	2014 FERRIS IS2000Z S/N 2016754514 E/N 14 0227 YP 01473	\$7,900.00
1	8' GROUP LOCKER	\$100.00
1	25 GALLON WEED SPRAYER SN 0923020073	\$1,200.00
1	1 LOCKER ON WHEELS	\$200.00
1	CRAFTSMAN 3 GALLON AIR COMPRESSOR	\$100.00
1	SKIL COMPOUND MITER SAW MODEL 3316	\$120.00
1	cement mixer	\$300.00

## BAZETTA TOWNSHIP ROAD MAINTENANCE INVENTORY 2016

QUANTITY	DESCRIPTION	VALUE
1	WELDING HOOD 20.00 EA	\$40.00
1	HOBART AUTO DARKENING WELDING HELMET SER#770427	\$129.00
1	MILLERMATIX 250 WELDER / 2TANKS OF GAS	\$3,800.00
1	LINCOLN WELDER 225 AC AMP.	\$150.00
1	1/2 ROLL OF WELDING WIRE	\$60.00
1	AIRCO ACETYLENE TORCH OUTFIT	\$200.00
1	CUTTING TORCH TANKS AND CART	\$400.00
9	ASSORTED C CLAMPS	\$150.00
8	C CLAMP STYLE VISE GRIPS	\$120.00
7	ASSORTED WIRE BRUSHES 5.00 EA	\$35.00
2	PAIRS OF WELDING GLOVES 15.00 EA	\$30.00
1	12VOLT ANTI SURGE TOOL	\$50.00
1	BENCH GRINDER	\$90.00
1	DELTA SHARPENER	\$35.00
1	LARGE SHOP VISE 8"	\$200.00
1	INGERSOLL RAND AIR COMPRESSOR S/N 30TC884570	\$1,800.00
1	AIRHOSE REEL	\$85.00
2	50' EXTENTION AIRHOSE 30.00 EA	\$60.00
1	PORTABLE AIR TANK	\$40.00
3	BROOMS	\$60.00
1	SQUEEGEE	\$30.00
1	TIRE CHANGER CODE #60	\$1,000.00
1	4 DRAWER FILE CABINET	\$75.00
1	SHOP DESK	\$150.00
2	QUICK GRIP CLAMPS 25.00 EA	\$50.00
1	FIRESAFE MODEL 921 (DIRTY SHOP RAGS)	\$80.00
1	SMALL HANG ON TOOLBOX W/ASSORTED HARDWARE	\$25.00
1	CRAFTSMAN TOOLBOX CODE #00002	\$400.00
1	CRAFTSMAN TOOLBOX	\$80.00
25	1/2" DRIVE ASSORTED SOCKETS	\$270.00
1	1/2" SPEEDWRENCH	\$10.00
1	1/2" BREAKER BAR	\$20.00
2	1/2" RATCHETS	\$75.00
3	1/2" EXTENTIONS	\$25.00
1	ASSORTED 1/4" SOCKETS AND RATCHETS	\$75.00
2	SET SAE REVERSIBLE WRENCHES \$50.00each	\$50.00
2	ASSORTED METRIC WRENCHES \$50.00 each	\$100.00
1	ASSORTED SAE WRENCHES	\$150.00
1	ASSORTED 3/8 RACHETS AND SOCKETS	\$150.00
1	DRAWER ASSORTED PLIERS AND VISE GRIPS	\$200.00
1	DRAWER ASSORTED SCREWDRIVERS	\$100.00
1	CRAFTSMAN MECHANIC TOOL SET 193 PIECE	\$200.00
1	CRAFTSMAN 18 PC 3/8 DRIVE SOCKET SET	\$42.00

1  
1

three finger puller  
actron auto analyzer

\$35.00  
\$31.50

## BAZETTA TOWNSHIP ROAD MAINTENANCE INVENTORY 2016

QUANTITY	DESCRIPTION	VALUE
1	DRAWER OF ASSORTED HAMMERS	\$120.00
1	DRAWER ASSORTED TOOLS CHISELS FILES	\$175.00
9	ASSORTED AIRTOOLS	\$450.00
1	DRAWER ASSORTED BARS AND SPOONS	\$150.00
1	FIRST AID KIT AND EYE WASH STATION	\$150.00
8	BIG WRENCHES	\$300.00
1	SLIDE HAMMER AND WORKENDS	\$85.00
2	BALL JOINT FORKS 25.00 EA	\$50.00
6	OIL FILTER WRENCHES	\$150.00
1	LED WORKLIGHTS	\$40.00
1	SET SAE NUT RUNNERS	\$25.00
1	SET METRIC NUT RUNNERS	\$25.00
1	4 FOOT LEVEL	\$25.00
2	CROWBARS 25.00 EA	\$50.00
7	CRESENT WRENCHES 8" TO 18"	\$200.00
2	BOLT CUTTERS	\$150.00
1	DEAD BLOW HAMMER	\$35.00
3	HACK SAWS	\$45.00
4	SQUARES 12.00 EACH	\$48.00
5	ASSORTED PIPE WRENCHES 12" TO 18"	\$125.00
1	BOSCH CORDLESS DRILL	\$150.00
1	BOX CORDLESS DRILL ACCESSORIES	\$35.00
1	MILWAUKEE SAWSALL	\$100.00
1	DEWALT 18 VOLT CORDLESS SAWSALL AND ASSORTED	\$200.00
1	BOX OF COBALT SOCKETS AND RATCHETS	\$150.00
1	WATCO 6" VISE	\$200.00
5	ASSORTED BOTTLE JACKS	\$400.00
1	ASSORTMENT OF HARDWARE NUTS AND BOLTS	\$500.00
2	LARGE FANS	\$200.00
1	ASSORTED PUNCHES	\$20.00
2	FLARING KITS	\$100.00
3	SOLDERING IRONS	\$105.00
1	SET METRIC ALLEN WRENCHES	\$20.00
1	SET SAE ALLEN WRENCHES	\$50.00
1	DIAL SET INDICATOR	\$100.00
1	SET 5/16" TO 1" DRILL BIT SET	\$100.00
1	SET KIMBALL MIDWEST DRILL BITS	\$150.00
4	ASSORTED DRILL BIT SETS	\$200.00
2	CANS OF EXTRA DRILL BITS	\$100.00
1	SMALLER PULLER SET	\$50.00
2	1/2" ELECTRIC DRILLS	\$200.00
2	3/8" DRILLS	\$100.00
1	DEWALT ELECTRIC ANGLE DRILL	\$175.00

1	12 LINCOLN GREASER	\$155.00
1	36" PRY BAR CRAFTSMAN	\$50.00
1	24" PRY BAR CRAFTSMAN	\$50.00

## BAZETTA TOWNSHIP ROAD MAINTENANCE INVENTORY 2016

QUANTITY	DESCRIPTION	VALUE
1	MATCO TIGHT FIT ANGLE DRILL KIT	\$50.00
1	SNAP ON GEAR PULLER	\$200.00
3	ASSORTED GEAR PULLERS	\$150.00
1	MATCO PULLEY REMOVER/INSTALLER KIT	\$100.00
1	MATCO METRIC TAP AND DIE SET	\$100.00
1	MATCO SAE TAP AND DIE SET	\$100.00
1	CRAFTSMAN TAP AND DIE SET	\$200.00
1	MATCO THREAD CHASER SET	\$80.00
1	NEEDLE SCALER	\$110.00
1	3/8" TORQUE WRENCH	\$40.00
1	1/2" TORQUE WRENCH	\$80.00
1	PORT A POWER	\$200.00
1	SNAP ON 3/4" SOCKET SET	\$100.00
1	SET DEEPWELL 3/4" SOCKETS	\$100.00
1	SET SHALLOW 3/4" SOCKETS	\$75.00
1	SET METRIC DEEPWELL 3/4" SOCKETS	\$100.00
1	CHICAGO PNEUMATIC 3/4" AIR WRENCH	\$300.00
1	6" MIKITA BUFFER	\$90.00
1	TRAY OF ASSORTED CUTTING WHEEL	\$150.00
1	CAN OF ASSORTED AIR GRINDER POLISHERS	\$100.00
1	CAN OF ASSORTED AIR GRINDER/CUT OFF WHEELS	\$100.00
1	DRAWER OF BRASS FITTING ASSORTMENT	\$120.00
1	OIL PAN DRAIN PLUGS	\$30.00
1	OIL PLUG DRAIN GASKETS	\$50.00
1	BATTERY LUGS	\$30.00
1	DRAWER OF HEX WASHER HEAD SHEET METAL SCREWS	\$120.00
1	DRAWER OF METRIC NUTS AND BOLTS	\$120.00
1	DRAWER OF BINDING HEAD SHEET METAL SCREWS	\$120.00
1	ROUND HEAD SLOTTED MACHINE SCREWS / NUTS	\$120.00
1	DRAWER OF SPRING ROLLER PINS	\$120.00
1	DRAWER OF WOODRUFF KEY SET	\$120.00
1	DRAWER OF WASHERS AND PINS	\$120.00
1	DRAWER OF NYLON SOLDERLESS INSULATED TERMINALS	\$120.00
1	DRAWER OF FUSES	\$100.00
1	DRAWER OF PERMASEAL TERMINALS	\$120.00
1	DRAWER OF AIRBRAKE FITTINGS	\$120.00
1	DRAWER OF SHRINKABLE TUBING	\$100.00
1	DRAWER OF UV BLACK CABLE TIES	\$100.00
1	S/S ROUND HEAD MACHINE SCREWS	\$120.00
1	DRAWER OF RUBBER GROMMETS	\$120.00
1	DRAWER OF SNAP RINGS	\$120.00
2	DRAWERS OF O RINGS	\$240.00
1	DRAWER OF WIRE NUTS	\$120.00

## BAZETTA TOWNSHIP ROAD MAINTENANCE INVENTORY 2016

QUANTITY	DESCRIPTION	VALUE
2	DRAWERS OF AUTOMOTIVE LIGHT BULBS	\$240.00
1	DRAWER OF SET SCREWS	\$120.00
1	DRAWER OF COTTER PINS AND GREASE FITTINGS	\$120.00
1	RACK OF ASSORTED HOSE CLAMPS	\$120.00
2	DEWALT ELECTRIC GRINDERS	\$200.00
3	GALLONS OF ANTIFREEZE	\$75.00
1	BARREL OF GEAR LUBE	\$150.00
1	BARREL OF HYD FLUID 1 FULL	\$350.00
1	ACTRON AUTO SCANNER	\$350.00
1	ZEP DYNA CLEANER PARTS WASHER	\$800.00
1	BOX OF ASSORTED VACUM HOSE	\$200.00
37	ASSORTED OIL/AIR/FUEL FILTERS	\$370.00
1	WHEELED USED OIL FUNNEL WITH 5 GALLON RESERVOIR	\$80.00
9	BATTERY TENDERS	\$225.00
1	SOLAR BATTERY CHARGER S/N B321537	\$200.00
23	ASSORTED SPOOLS OF AUTOMOTIVE WIRE	\$250.00
1	ALLSORB PIG MATS	\$60.00
1	1/2 BUCKET OF ASSORTED PIPE FITTINGS	\$60.00
6	USED OIL DRAIN PANS	\$60.00
15	ASSORTED HYD HOSES	\$180.00
35	ASSORTED BELTS	\$200.00
2	GREASE GUNS	\$30.00
3	PLOW LIGHTS	\$75.00
7	BLADES FOR VERSA DITCHER	\$75.00
3	SMALL PADDLES FOR DITCHER	\$50.00
1	PADDLE TOOHE FOR 2 FOOT CAT BUCKET	\$30.00
3	BOXES FLOURECENT LIGHT BULBS	\$120.00
3	SPINNER MOTORS	\$75.00
2	PLOW MARKERS	\$20.00
1	BUCKET ASSORTED HYDRO FITTINGS	\$100.00
6	CANS OF SNOW PLOW BOLTS	\$850.00
4	WEST COAST MIRROR	\$100.00
5	SHOES FOR MEYERS PLOWS	\$50.00
1	CAN OF ASSORTED BATTERY TERMINALS	\$40.00
1	5LB BOX OF MULTI PURPOSE GREASE	\$50.00
4	TROUBLE LIGHTS	\$160.00
1	WESTERN SNOW PIOW SER#11071810351951225	\$5,729.00



## BAZETTA TOWNSHIP ROAD MAINTENANCE INVENTORY 2016

QUANTITY	DESCRIPTION	VALUE
3	BOTTLES RAIDIATOR CONDITIONER	\$20.00
2	CANS WATER PUMP LUBRICANT	\$15.00
1	CAN DIFFERENTIAL LUBE	\$5.00
1	QUART 90 WEIGHT	\$5.00
1	BOTTLE ANTI CEASE	\$8.00
1	QUARTS DEXTRON TRANS FLUID	\$6.00
2	QUARTS COMPRESSOR OIL	\$10.00
18	QUARTS 5W30	\$97.00
2	QUARTS 10W30	\$10.00
3	GALLON JUGS OF 15W40	\$60.00
1	KIMBALL MIDWEST THERMO SHEILD	\$10.00
1	CASE OF ROAD FLARES	\$50.00
1	GALLON JUGS BAR OIL	\$10.00
1	50 TO 1 MIXING OIL	\$5.00
8	LUBES AND DEGREASER	\$45.00
42	PAINT	\$210.00
1	TRANSMISSION JACK 1000LB MODEL(500KWA)	\$600.00
1	PAINT GUN	\$70.00
4	LG MUFFLER CLAMPS FOR BIG TRUCKS	\$30.00
1	BOX ASSORTED MUFFLER CLAMPS	\$10.00
18	ASSORTED HEADLIGHT BULBS	\$180.00
3	BOXES UNIVERSAL JOINTS	\$100.00
60	ASSORTED SWITCHES AND SOLANOIDS	\$500.00
1	ELETRICAL GREASE	\$5.00
2	ROLLS TEFLON TAPE	\$5.00
2	BOX ELECTRICAL TAPE	\$5.00
1	BOX SCOTCH BRIGHT	\$5.00
6	THERMOSTATS	\$16.00
2	AIR COMPRESSOR FILTERS	\$10.00
44	ASSORTED WINDSHEILD WIPER BLADES	\$200.00
3	ASSORTED SPARK PLUGS	\$10.00
6	TUBES ASSORTED SILICONE	\$30.00
2	PACKAGES LOCK DE-ICER	\$5.00
2	TUBES REAR VEIW MIRROR GLUE	\$5.00
1	BOX WHEELS FOR CHOP SAW	\$75.00
1	STIHL TS 760(SN#324082385)	\$1,500.00
1	Echo cs-330t SN#co4412010528	\$279.99
1	STIHL MS260(238825720)	\$500.00
1	STIHL 046(X1388476548)	\$500.00
1	STIHL HT 75 (S/N 36947239)	\$600.00

## BAZETTA TOWNSHIP ROAD MAINTENANCE INVENTORY 2016

QUANTITY	DESCRIPTION	VALUE
1	C/H PRESSURE WASHER(MODEL#3018)	\$800.00
1	CRAFTSMAN ELECTRIC PRESSURE WASH M-580752850	\$179.00
1	YRD MODEL RRR-SSA(SERIAL#2427)	\$2,500.00
4	SETS OF JACK STANDS	\$300.00
1	MOVING DOLLY	\$50.00
2	TWO TON JACKS	\$400.00
1	5-TON FLOOR JACK	\$1,800.00
1	DAYTON DRILL PRESS WITH VISE	\$225.00
1	20 TON PRESS	\$300.00
1	TRANSFER PUMP	\$400.00
1	CABINET OF A/C SUPPLIES	\$200.00
1	CABINET MOWER SUPPLIES	\$400.00
1	CABINET TIRE REPAIR SUPPLIES	\$300.00
1	CABINET ASSORTED BEARINGS	\$700.00
1	CABINET ASSORTED BRAKE LINES	\$50.00
1	TRI-POD STAND	\$100.00
2	DEWALT 90 DEGREE GRINDERES	\$250.00
1	FORWARD 8000 AUTO LIFT	\$4,000.00
1	TECOMEC CHAINSAW SHARPENER (122006)	\$300.00
1	BENCH 4 DRAWER	\$100.00
3	HOSE REEL WITH 75' HOSE	\$225.00
1	CABINET WITH CLEANING SUPPLIES	\$200.00
1	CABINET WITH SUPPLIES	\$500.00
1	LAZER PLANE L220 (00861) WITH TRI-POD	\$1,595.00
1	MAC 51-B MAGNETIC AND CABLE LOCATOR (1177227)	\$1,500.00
5	PENCO PERSONAL LOCKERS	\$500.00
1	SUPPLY LOCKER	\$100.00
1	HERBICIDE LOCKER	\$500.00
2	WALL HANGING TOOL CABINETS	\$250.00
1	3/4 TON MOBILE CRANE	\$200.00
1	TORO SNOW BLOWER (200009708)	\$300.00
1	SHOP VAC (WET/DRY)	\$89.00
1	HONDA GENERATOR WITH CART (GC05-2476033)	\$1,500.00
1	HONDA 2" PUMP(GX110101610124)	\$500.00
1	3" MIDLAND WATER PUMP (0440198)	\$1,000.00
1	FMC HIGH PRESSURER SEWER CLEANER (2510-T)	\$10,000.00
15	3-PIECE AMERICAN BLADE SNOW PLOW	\$1,065.00
6	SETS SNOW PLOW SHOES	\$400.00
1	1 1/2" I & RAND WATER PUMP (00055)	\$275.00
50	FEET 1 1/2" FIRE HOSE	\$85.00
1	GLEDHILL 12'SNOW PLOW SER#81378	\$8,016.00
1	WHELEN JUSTICE LIGHT BAR\AND BACK RACK	\$1,204.00
1	SPILL KIT LOCKER ON WHEELS	\$200.00

## BAZETTA TOWNSHIP ROAD MAINTENANCE INVENTORY 2016

QUANTITY	DESCRIPTION	VALUE
40	FEET 3" HARD SUCTION HOSE	\$400.00
50	FEET 3" SOFT HOSE	\$250.00
1	1996 CHEVY S-10 (1GCCS14X7TK199514)	(1GCCS14X7TK199514)
1	2011 CHEVROLET PICK UP VIN#1GC1KVCG9BF217888	\$24,932.32
1	2012 Chevy 3500HD Silverado Vin#1GB3KZCG5CF166654 with bed&hyd.	\$40,023.66
1	2001 INTERNATIONAL DUMP TRUCK (1HTSDAAR71H372599)	
	WITH SNOW PLOW MODEL 4900	\$76,000.00
1	2011 INTERNATIONAL DUMP SER#1HTWDAZR8CH547306	\$101,930.32
	WITH QUALITY DUMP BODY AND HYDRAULICS	
1	2005 430D CATERPILLER BACKHOE (0430DTBNK06818)	\$85,000.00
	WITH 4' DITCHING BUCKET 42" GRAVE BUCKET	
	24" DIGGING BUCKET AND 12" DIGGING BUCKET	\$95,000.00
3	SWENSON SPREADER (83057) (91424) (91402)	\$22,500.00
1	AMERICAN RDS. SNOW PLOW POWER ANGLE (AKPR2099)	\$4,800.00
1	AMERICAN RDS. SNOW PLOW POWER ANGLE (AKPR3249)	\$5,000.00
1	1998 INTERNATIONAL DUMP (1HTSDAAR0WH521278)	\$53,000.00
6	ROAD CONES 18"(OLD RED)	\$80.00
17	ROAD CONES 18" GREEN	\$161.50
1	SIDE VERSA DITCHER (00014)	\$3,200.00
1	32' TRAILER (LOW-BOY) (1C9EG2007RC119109)	\$8,500.00
1	HOSE KEEPER ROLLER SHOE	\$203.00
1	HI-PRESSURE GUN 25' OF HOSE	\$105.00
1	100' 1/2 X 2000 PSI LATERAL SEWER HOSE	\$200.00
1	3/4 ROOT CUTTER KIT-35 GPM @1200 PSI	\$700.00
1	SHORT NOZZLE BUTTON 1/2" X 30	\$49.00
1	3/4 TUBE STYLE EXT.	\$55.25
1	NOZZLES 3/4"	\$74.00
1	GRADING BLADE (00047)	\$300.00
3	BACK BLADE FLOAT (00045)	\$300.00
1	ROCK RAKE	\$375.00
1	HARLEY RAKE	\$4,800.00
1	A-FRAME PLASTIC BARRICADES (\$30.00 EACH)	\$90.00
1	WORK STATIONS (PACKARD ELECTRIC) 150.00 EACH	\$300.00
1	BUNN COFFEE MAKER VPR SERIES	\$200.00
1	HOOVER WINDTUNNEL	\$150.00
1	TS6 120 NEW HOLLAND TRACTOR TN S/N NH02869M-1111016	\$50,517.00
2	DIAMOND BOOM MOWER S/N MF12419 CUTTER HEAD S/N 8954	\$42,358.00
1	kubota l3800hst with loader s/n 81228	\$25,504.00
1	MYER SINGLE AUGER SPREADER 300	
1	Forks for Kubota tractor	\$850.00
1	Pair of Porter Cable Drill and Impact 20volt	\$151.05

## BAZETTA TOWNSHIP ROAD MAINTENANCE INVENTORY 2016

QUANTITY	DESCRIPTION	VALUE
1	TDN COMPUTERS	\$400.00
1	PLANAR MONITOR	\$150.00
1	GEM MONITOR	\$150.00
1	HP LASERJET 1012 PRINTER	\$150.00
1	FELLOWES PORWERSHRED PS 60	\$100.00
1	WD EXTERNAL HARD DRIVE	\$100.00
1	HP COMPAQ COMPUTER	\$350.00
1	EMERSON MONITOR	\$200.00
1	BROTHER PRINTER/FAX/COPIER	\$200.00
1	DELL COMPUTER	\$200.00
1	DELL MONITOR	\$175.00
1	DELL COMPUTER DSCVQ31	\$650.00
1	TOSHIBA 1370 COPIER (FROM PD.)	\$200.00
1	UNIDEN BEARCAT BC560 XLT	\$100.00
4	KENWOOD HANDHELD RADIOS \$265 EACH	\$1,060.00
	S/N B1303118	
	S/N B1303124	
	S/N B1303123	
	S/N B1303119	
7	KENWOOD PORTABLE RADIOS \$265 EACH	\$1,855.00
	S/N B1300232	
	S/N B1300233	
	S/N B1300284	
	S/N B1300234	
	S/N B1300235	
	S/N B1300285	
1	KENWOOD #3 S/N ILLEGIBLE	\$265.00
2	SUPERVISOR PORTABLE RADIOS \$355 EACH	\$710.00
	S/N B1301355	
	S/N B1301353	
1	GO LIGHT REMOTE CONTROL SEARCH LIGHT	\$135.00
3	10' GALVANIZED POSTS 25.00EA	\$75.00
3	8' GALVANIZED POSTS 25.00EA	\$75.00
3	YIELDS 55.00 EA	\$165.00
7	FIRE STATION AHEAD 55.00 EA	\$385.00
2	SLOW CHILDREN PLAYING 55.00 EA	\$110.00
0	WELCOME TO BAZETTA 55.00 EA	\$55.00
2	RIGHT LANE MUST TURN RIGHT 55.00 EA	\$110.00
4	LEFT LANE MUST TURN LEFT 55.00 EA	\$220.00
2	DEAF CHILD AREA 55.00 EA	\$110.00
7	CURVE AHEAD 55.00 EA	\$385.00
6	25 MPH 55.00 EA	\$330.00
4	45 MPH 55.00 EA	\$220.00

1	40 MPH 55.00 EA	\$55.00
3	TARGET ENFORCEMENT AREA 55.00 EA	\$165.00
1	STOP AHEAD 55.00 EA	\$55.00
6	CRIME WATCH AREA 25.00 EA	\$150.00
3	EMERGENCY SNOW ROUTE 25.00 EA	\$75.00
3	NO PARKING 25.00EA	\$75.00
4	HANDICAP PARKING 25.00EA	\$100.00
0	AUTHORIZED VEHICLES ONLY 25.00 EA	\$0.00
3	3 WAY STOP 15.00EA	\$45.00
2	4 WAY STOP 15.00EA	\$30.00
1	BAZ TAG ID 403 METAL CABINET	\$50.00
9	STOP	\$450.00
0	WEIGHT LIMIT	
3	45 MPH BLANKS	\$90.00
6	25 MPH blanks	\$180.00
5	Stop blanks	\$150.00





Bazetta Township Police Inventory Log 2017

PORTABLE RADIOS & RELATED EQUIPMENT								
Year	Device	Make	Model	Serial Number	Location or Assigned to	Value	Qty	
	Portable Radio	Vertex Standard	VX-924-DO-5	8E370169		1,200	1	
	Portable Radio	Vertex Standard	VX-924-DO-5	8E370170		1,200	1	
	Portable Radio	Vertex Standard	VX-924-DO-5	8E370171		1,200	1	
	Portable Radio	Vertex Standard	VX-924-DO-5	8E370166		1,200	1	
	Portable Radio	Vertex Standard	VX-924-DO-5	8E370161		1,200	1	
	Portable Radio	Vertex Standard	VX-924-DO-5	8E370173		1,200	1	
	Portable Radio	Vertex Standard	VX-924-DO-5	8E370172		1,200	1	
	Portable Radio	Vertex Standard	VX-924-DO-5	8E370174		1,200	1	
	Portable Radio	Vertex Standard	VX-924-DO-5	8E370175		1,200	1	
	Portable Radio	Vertex Standard	VX-924-DO-5	8E70176		1,200	1	
	Portable Radio	Vertex Standard	VX-924-DO-5	8E370162		1,200	1	
	Portable Radio	Vertex Standard	VX-924-DO-5	8E370164		1,200	1	
	Portable Radio	Vertex Standard	VX-924-DO-5	8E370165		1,200	1	
	Portable Radio	Vertex Standard	VX-924-DO-5	8E370167		1,200	1	
	Portable Radio	Vertex Standard	VX-924-DO-5	8E370168		1,200	1	
	Portable Radio	Vertex Standard	VX-924-DO-5	8E370163		1,200	1	
	Portable Radio	Vertex Standard	VX-924-DO-5	8E370177		1,200	1	
	Motorola		HT-1000	402AWUE247Z		150	1	
	Motorola		HT-1000	AWLC663Z		150	1	
	Vertex	Mobile Radio	VX-4000	Low Band		675	1	
	Vertex	Mobile Radio	VX-4000	High Band		2,025	3	
	Vertex	Mobile Radio	VX-4000	High Band		675	1	
3/10/2016	Portable Radio, Leather Case, Clips, Antennae, Speaker, Charging Base	Kenwood	TK-2180K	B5C10039	1301 Hovis	626.32	1	
3/10/2016	Portable Radio, Leather Case, Clips, Antennae, Speaker, Charging Base	Kenwood	TK-2180K	B5C10035	1311 Herlinger	626.32	1	



Bazetta Township Police Inventory Log 2017

PORTABLE RADIOS & RELATED EQUIPMENT CONT...									
Year	Device	Make	Model	Serial Number	Location or Assigned to	Value	Qty		
3/10/2016	Portable Radio, Leather Case, Clips, Antennae, Speaker, Charging Base	Kenwood	TK-2180K	B5710031	1321 Sofchek	626.32			
3/10/2016	Portable Radio, Leather Case, Clips, Antennae, Speaker, Charging Base	Kenwood	TK-2180K	BC710037	1322 Rentz	626.32			
3/10/2016	Portable Radio, Leather Case, Clips, Antennae, Speaker, Charging Base	Kenwood	TK-2180K	B5810073	1324 Greathouse	626.32			
3/10/2016	Portable Radio, Leather Case, Clips, Antennae, Speaker, Charging Base	Kenwood	TK-2180K	B5710039	1325 Utterback	626.32			
3/10/2016	Portable Radio, Leather Case, Clips, Antennae, Speaker, Charging Base	Kenwood	TK-2180K	B5710040	1327 Abbott	626.32			
3/10/2016	Portable Radio, Leather Case, Clips, Antennae, Speaker, Charging Base	Kenwood	TK-2180K	B5710038	1332 Swiger	626.32			
3/10/2016	Portable Radio, Leather Case, Clips, Antennae, Speaker, Charging Base	Kenwood	TK-2180K	B5C10040	Part-Time 1	626.32			
3/10/2016	Portable Radio, Leather Case, Clips, Antennae, Speaker, Charging Base	Kenwood	TK-2180K	B5710036	Part-Time 2	626.32			

Bazetta Township Police Inventory Control 2017

RADAR & RELATED EQUIPMENT							
Year	Device	Make	Model	Serial Number	Location or Assigned to	Value	Qty
	Radar	MPH	K-55	5934		1,750	1
	Radar	MPH	K-55	K55266000138		325	1
	Ext. Antenna	MPH	K-55	277000114		550	1
	Radar	BEE-III	k-55	724000028		2,228	1
	Radar	Kustom Sig	Trooper	KK33794		1,037	1
	Radar	Kustom Sig	Trooper	KK33932		1,034	1
	Radar	Dmstc MPH K2 2010	BEE 3	109000203, 04		4,370	2
		Display assy	BEE III	66400664, 65		Incl W/Above	2
		Wireless Remote	BEE III	969003260, 61		Incl W/Above	2
		Ant Assy	BEE III Ka Band	653016976,77,78,79		Incl W/Above	4
	Laser/Lidar Unit	Ultra Lyte LR B	LT120-20	UX023488		2000	1
	Radar System	Bee III Directional	990664	BEE664011279		1950	1
			BEE Ka CPU99109	BEE109004248			1
		Remote		REM969007074			1
		Antenna	990653	BEN653027186			1
		Antenna	990653	BEN653027187			1
	Radar Remote Wireless	MPH	BEE III	990969		200	1
	Radar Antenna		990653	BEN653032177		1900	1
	Radar Antenna		990653	BEN653032178			1
			BEE Ka CPU991090	BEE109006338			1
			BEE 990664	BEE664013600			1
	Remote			REM205000312			1
	Tuning Fork	20MPH		856605			1
	Tuning Fork	50MPH		856595			1

Bazetta Township Police Inventory Control 2017

CAMERAS & RELATED EQUIPMENT							
Year	Device	Make	Model	Serial Number	Location or Assigned to	Value	Qty
	Camera	Polaroid				NVL	1
	Digital Camara	Nikon	Coolpix 800	756225		524	1
	Digital Camara	Nikon	Coolpix 800	758226		524	1
	Digital Camara	Nikon	Coolpix 800	767332		524	1
	Digital Camera	Nikon	CoolPix S3100	30385679		100	1
	Digital Camera	Nikon	Coolpix L30	30086901		129	1
	Digital Camera	Nikon	Coolpix L30	30086902		129	1
	Digital Camera	Nikon	Coolpix L30	30086982		129	1
	Digital Camera	Nikon	Coolpix L30	30086979		129	1
	Digital Camera	Nikon	Coolpix L30	30086980		129	1
	Digital Camera	Nikon	Coolpix L30	30086983		129	1
	Digital Camera	Nikon	Coolpix L30	30086981		129	1
	Digital Camera	Nikon	Coolpix L30	30086903		129	1
	Digital Camera	Nikon	Coolpix L30	30086984		129	1
	Digital Camera/Lens	Nikon	D3200	3800357/US20531103		560	1
	Digital Camera	Fuji Film	AX560	ZWA76304		70	1
	Camera Bag	Lowepro	Format 110			30	1
	Handy Cam w/ 3 connection cords and battery	Sony	HDR-CX290	3203115 or 4-453-512-01		300	1
	Hitachi Surveillance Camera Kit	Includes: SDC-7340BCN (4) 90Ft Cable (1) 60Ft Cable (3)		KHX867ZF5025HWR		100	1
	Hitachi Surveillance Camera Kit	Includes: SDC-7340BCN (4) 90Ft Cable (1) 60Ft Cable (3)		KHX867ZF5025HUB		100	1

Bazetta Township Police Inventory Control 2017

CAMERAS & RELATED EQUIPMENT CONTINUED							
Year	Device	Make	Model	Serial Number	Location or Assigned to	Value	Qty
	Hitachi Surveillance Camera Kit	Includes: SDC-7340BCN (4) 90Ft Cable (1) 60Ft Cable (3)		KHX867ZF5025HTN		100	1
	Hitachi Surveillance Camera Kit	Includes: SDC-7340BCN (4) 90Ft Cable (1) 60Ft Cable (3)		KHX867ZF5025HTN		100	1
	Hitachi Surveillance Camera Kit	Includes: SDC-7340BCN (4) 90Ft Cable (1) 60Ft Cable (3)		KHX8672F5025HSU		100	1
	Hitachi Surveillance Camera Kit	Includes: SDC-7340BCN (4) 90Ft Cable (1) 60Ft Cable (3)		KHX867ZF5025LEJ		100	1
	Hitachi Surveillance Camera Kit	Includes: SDC-7340BCN (4) 90Ft Cable (1) 60Ft Cable (3)		KHX867ZF5025LDZ		100	1
	Hitachi Surveillance Camera Kit	Includes: SDC-7340BCN (4) 90Ft Cable (1) 60Ft Cable (3)		KHX867ZF5025LCF		100	1
	Hitachi Surveillance Camera Kit	Includes: SDC-7340BCN (4)		KHX867ZF5025LBT		100	1
	Hitachi Surveillance Camera Kit	Includes: SDC-7340BCN (4) 90Ft Cable (1) 60Ft Cable (3)		KH867ZF5024XWM		100	1

Bazetta Township Police Inventory Control 2017

CAMERAS & RELATED EQUIPMENT CONTINUED							
Year	Device	Make	Model	Serial Number	Location or Assigned to	Value	Qty
	Hitachi Surveillance Camera Kit	Includes: SDC-7340BCN (4) 90Ft Cable (1) 60Ft Cable (3)		KHX867ZF5024XUY		100	1
	Hitachi Surveillance Camera Kit	Includes: SDC-7340BCN (4) 90Ft Cable (1) 60Ft Cable (3)		KHX8672ZF5024XTR		100	1
	Hitachi Surveillance Camera Kit	Includes: SDC-7340BCN (4) 90Ft Cable (1) 60Ft Cable (3)		KH867ZF5024XSB		100	1
	Hitachi Surveillance Camera Kit	Includes: SDC-7340BCN (4) 90Ft Cable (1) 60Ft Cable (3)		KHX867ZF503TQCH		100	1
	42" tv Monitor	Hitachi		CH4FB21226		328	1
	42" tv Monitor	Hitachi		CH4EB17896		328	1
	VHS Player	Orion		543-70302044		100	1
	DVD Player	Symphonic		D19461664A		40	1
	DVD	Hitachi	SDR-5201N	KJLW68LF2012304		250	1
	Vivicam	Vivitar	3615	V210130106160		120	1
	Camcorder Tri Pod	Sunpak	5858D	620-585BB		75	1
	LCD Projector	Epson				999	1
	Thermal Img Cam	TACSIGHT SE-35	IC4A0000C/04	1858		NVL	1

Bazetta Township Police Inventory Control 2017

WEAPONS & RELATED ITEMS							
Year	Device	Make	Model	Serial Number	Location or Assigned to	Value	Qty
	Grenade Launcher	S & W	None Listed	None Listed		NVL	1
	Pistol	Glock	22.40 Cal	EYS743US		357	1
	Pistol	Glock	22.4	EYS744US		357	1
	Pistol	Glock	22.4	EYS742US		357	1
	Pistol	Glock	22.4	EVB327US		357	1
	Pistol	Glock	22.4	EVB333US		357	1
	Pistol	Glock	22.4	EVB343US		357	1
	Pistol	Glock	22.4	GPS655US		357	1
	Pistol	Glock	22.4	GPS656US		357	1
	Pistol	Glock	22.4	GPS657US		357	1
	Pistol	Glock	22.4	EVB328US		357	1
	Pistol	Glock	22.4	EVB329US		357	1
	Pistol	Glock	22.4	EVB336US		357	1
	Pistol	Glock	22.4	EVB331US		357	1
	Pistol	Glock	22.4	EVB332US		357	1
	Pistol	Glock	22.4	EVB334US		357	1
	Pistol	Glock	22.4	EVB335US		357	1
	Pistol	Glock	22.4	NEP489		357	1
	Patrol Shotgun	Remington	4909	D778645M		400	1
	Patrol Rifle	S & W	MEP 15X	SU10010		875	1
	Patrol Rifle	S & W	MEP 15X	SU10006		875	1
	Slings	Savvy Sniper				40	2
	End Plate Adaptor					25	2
	Cleaning Kit	Deluxe				40	1
	Mag Spring	Remington				NVL	2
	Taser	Taser	X26	X00-333898		1000	1
	Taser	Taser	X26	X00-333828		1000	1
	Taser	Taser	X26	X00-333793		1000	1
	Taser	Taser	X26	X00-333770		1000	1

Bazetta Township Police Inventory Control 2017

WEAPONS & RELATED ITEMS CONTINUED							
Year	Device	Make	Model	Serial Number	Location or Assigned to	Value	Qty
	Taser	Taser	X26	X00-333863		1000	1
	Taser	Taser	X26	X00-333750		1000	1
	Taser	Taser	X26	X00-333702		1000	1
	Taser	Taser	X26	X00-333707		1000	1
	Rifle		M-16			NVL	1
Jan 2011	Taser	Taser	X26	X00-554795		1000	1
	Rifle	Colt	Ar-15	4280077			1
	Rifle	Colt	Ar-15	236549			1
	Rifle	Colt	Ar-15	25787			1
	Rifle	S&W	M&P 15x	ST33745		875	1
	Rifle	S&W	M&P 15x	ST33742		875	1
	Rifle	S&W	M&P 15x	ST34174		875	1
	Carrying Cases					66	3
	Slings					156	3
	Flashlights					312	3
	Ambidextrous Sling Attachment					96	3
	Magazines					103.5	9
	Leather Shotgn Sling					135	9
	Gun Locker	Lock-All				NVL	1
	2- Door Gun Safe	Stack-On				499	1
	Expandable Baton					NVL	11
	Mace Holder	Bianchi				NVL	13
	Pepper Spray	DEF-TEC				NVL	20

Bazetta Township Police Inventory Control 2017

AMMUNITION							
Year	Device	Make	Model	Serial Number	Location	Value	Qty
		Speer	Gold DOT .223 Caliber			1000	1480
		Federal	165gr FMJ			900	4000
		Federal	165gr Hollow Point			800	2000



Bazetta Township Police Inventory Control 2017

OFFICE FURNITURE							
Year	Device	Make	Model	Serial Number	Location or Assigned to	Value	Qty
	Cloth Chair					NVL	1
	Executive Chair	Hon			Chief Office & Records Office	524	2
	Manager Chair	Hon				1,010	4
	Guest Chair	Hon				2660	22
	Stackable Chair	Hon				582	6
	Office Chair		Padded			NVL	1
	Office Chair		High Back			NVL	2
	Office Swvl Chair	Packard				300	2
	Chair Mat		36X48			247	7
	Chair Mat		46X60			44	1
	Filing Stool				Records Office	21	1
	Chairmat		447139			67	3
	Chairmat Wide Lip		567297			45	1
Tables							
	Round Table	Hon	36"		Chief's Office	224	1
	Oval Table	Bevis	48X144X29		Conference Room	666	1
	Table	Hon	30X60			219	1
	Office Tables		Wd Laminate		NVL	3	
	Folding Table		Plastic 36X72			NVL	1
	Table W/Chairs					169	1
	Office Table 3'X5'	Oak top Metal Btm				600	3
Cabinets							
	Metal Cabinet					NVL	2
	3 Dwr File Cabinet					NVL	1
	Lateral Files	Cole				1,150	5
	Lateral Files	Hon	30X67			6,192	12
	Lateral Files	Hon	36"			1,416	4
	Mobile Files	Hon				468	4
	Metal Cabinet	Hon				189	1

Bazetta Township Police Inventory Control 2017

OFFICE FURNITURE CONTINUED							
Year	Device	Make	Model	Serial Number	Location or Assigned to	Value	Qty
	Cabinet		Metal 4 Drw		NVL	5	
	Credenza	Hon				892	1
	Office Cabinets	4 Drawer				150	3
	Steel Cabinet		845043			190	1
	Hot File		3 Pack			35	3
	Mobile Files	Hon				75	1
Shelves/Beekcases							
	Metal Bookcase	Hon				378	4
	Metal Book Shelf					NVL	1
	Industrial Shelves					5,000	4
	Mag Door File		514273			79	2
	Bookends					NVL	6
Desks							
	Desk	Hon	60X30			836	2
	Desk	Hon	60X24X29			858	1
	Desk W/Return	Hon	60X36			677	1
	Desk Organizer					NVL	3
	Desk Tray					NVL	7
	Slide Trays					NVL	4
Carts/Stands							
	Typewriter Stand					95	1
	Cart		18X18			140	2
	Copier Stand	Toshiba	1350		Squad Room	104	1
	Coat Rack		Brass			165	2
	Flip Chart Easel					NVL	1
Lockers							
	Metal Locker	Lyon				NVL	17
Wall Boards/ Plaques /Viewing Screens							
	Projector Screen					138	1
	Dry Erase Board		72X48			144	2



Bazetta Township Police Inventory Control 2017

MISCELLANEOUS POLICE EQUIPMENT							
Year	Device	Make	Model	Serial Number	Value	Qty	
	Messenger	Whelen	MGM02COA		1,300	1	
	Alcohol Detector	PAS	PAS IV	21134	1,300	1	
	Bulletproof Vest	Command Jac			1,220	2	
	Bulletproof Vest	Red Diamond			1,200	2	
	Bulletproof Vest	Second Chance			5,600	10	
	RHO-GLO-Shirt Bdg	Blackington	Patrolman		NVL	13	
	Two-Tone Badges	Blackington	Sergeant		360	4	
	Shirt Badges	Smith-Warren	Dective		180	2	
	Gold Hat Badge	Smith-Warren	Chief		30	1	
	Gold Shirt Badge	Smith-Warren	Chief		NVL	1	
	HI-GLO Shirt Badge	Blackington	Captain		NVL	1	
	MUG Book Photos				NVL	1	
	Ear Protectors	Silenco			NVL	6	
	Asstd Books				NVL	131	
	Trnsport Belt				NVL	3	
	Leg Irons				NVL	3	
	Scrabbard	ASP			NVL	11	
	Traffic Cones				NVL	72	
	Fire Extinguishers				NVL	9	
	First Aid Kit				NVL	12	
	Measuring Wheel	Meterman			240	4	
	Measuring Wheel	Meterman			NVL	5	
	Stream Light		20LX	562345	100	1	
	Stream Light			NAQ	900	9	
	Leg Irons				144	3	
	Resisting Belts				120	3	



Bazetta Township Police Inventory Control 2017

INFORMATION TECHNOLOGY						
Location	Device	Make	Model	Serial Number	Value	Qty
Chief's Office	Monitor	Hewlett Packard	2009M	3CQ92467TL	150	1
Chief's Office	CPU	Hewlett Packard	DC5800	2UA9250QTY	600	1
Receptionist	Monitor	Samsung	Syncstr920NW	HA19H9FQ194031V	130	1
Receptionist	CPU	Hewlett Packard	DC5800	2UA925QTY	600	1
Receptionist	Printer Lzr Jet	Hewlett Packard	O2015DN	CNBJS84074	150	1
Receptionist	5 Port 10/100 Hub	Lynksys	5port10/100	R9150H720935	30	1
Receptionist	Wireless G Acc Pnt	Lynksys	WAP54G	MDG30G717806	80	1
Detective	Monitor	Hewlett Packard	2009M	3CQ9250K39	150	1
Detective	CPU	Hewlett Packard	DC5800	2UA9250R2X	600	1
Squad Room	Monitor	Hewlett Packard	2009M	3CQ9246962	150	1
Squad Room	CPU	Hewlett Packard	DC5800	2UA9250QTH	600	1
Squad Room	Monitor	Xerox	780	FLVZ3B244544U	75	1
Squad Room	CPU	Hewlett Packard	DC5800	2UA9250R3B	600	1
Sergeant	Monitor	Samsung	Syncstr920NW	HA19H9FQ190327E	130	1
Sergeant	CPU	Hewlett Packard	DC5800	2UA9250R2R	600	1
Sergeant	Laptop	Hewlett Packard	673SS	CNU9225L7	800	1
Evidence Rm	Monitor	KDS	TEA	DAA22000090	25	1
Evidence Rm	CPU	TDN	MD4252	496690003	100	1
Evidence Rm	Laptop	Hewlett Packard	6735S	CNU92225L4	800	1
Recptionist	Monitor	Compaq	S1922a	CNC014QQLD	120	1
Server Area	Server	Dell	Pwredge 840	2SVDC1	2500	1
Server Area	Server	Hewlett Packard	Prliant ML350	MXQ92303FL	5000	1
Server Area	24 Port Switch	Dell	PwrCnnct224		100	1
Server Area	Firewall	Cisco	Pix 506E	88808385237	1,000	1
Server Area	Firewall St of Oh	Cisco	Pix 501		NVL	1
Server Area	Firewall St of Oh	Cisco	SOHO 91		NVL	1
Server Area	Cbl Mdm TWC				NVL	
Server Area	CPU-Old CPU	TDN	MD4252	496690001	100	1
Server Area	CPU-Old CPU	TDN	MD4252	496690004	100	1
Server Area	CPU-Old CPU	TDN	MD4252	496690002	100	1
Server Area	CPU-Old CPU	TDN	MD4252	496690005	100	1
Floater	Inspiron Laptop	Dell	1300	CN-ORJ272-70166-64R-09Y8	100	1







Bazetta Township Police Inventory Control 2017

OFFICE FURNITURE							
Year	Device	Make	Model	Serial Number	Location or Assigned to	Value	Qty
			Copiers/Scanners/Faxe Machines				
	All-In-One-Copier	Richo	MPC 4500	4F412755	Squad Room	7,900	1
			Phone Equipment				
	Headset	Plantronics	CO54	OEMAGD	Front Office	200	1
			Shredders				
	Shredder	Royal Sovereign	Auto Feeder	AFS-800-BK	Records Office	300	1
	Shredder	Staples	Paper			NVL	1
			Clocks/ Timekeepers				
	Time Clock	Amano	Pix-55	362677637		200	1
	Wall Clock	Seth Thomas				315	8
			Transcription				
	Transcriber	Sanyo		0362T104	Records Office	NVL	1
	Transcriber	Sanyo		P8325575	Records Office	200	1
			Paper Puncher/Cutters/Staplers/Stamps/Tape				
	Electric Punch	Acco	525		Squad Room	NVL	1
	HD Stapler	Bostitch		7777		NVL	1
	Stapler Remover					NVL	5
	Rubber Stamp					NVL	25
	Staple Remover	Swingline				3	8
	Binder	IBICO				NVL	1
	2 Hole Punch				Chief's Office	NVL	1
	3 Hole Punch				Records Office	NVL	1
	Paper Cutter				Conference Room	80	1
	Stapler	Swingline				104	8
	Tape Dispenser					16	8
	PwrEase Stapler		641853-T9			20	1
	Stapler	Arrow	T-50			17	1



Bazetta Township Police Department Inventory Control 2017

KITCHEN ITEMS								
Year	Device	Make	Model	Serial Number	Location or Assigned to	Value	Qty	
	Microwave Oven	Westinghouse				NVL	1	
	Comm Coffee Mkr	Bunn				185	1	
	Refrigerator	Kelvinator		BA82607724		426	1	
	Dinner Ware and Flatware					125	60	
	Drinking Galsses & Cups					50	30	
	Toaster Oven					50	1	
	Toaster					30	1	

**BAZETTA**

**Inventory List by Inventory ID**

**All Applicable Records**

<b>Equipment</b>	<b>Serial No.</b>	<b>Stn</b>	<b>Repl Cost</b>
000001 Attack Line 1.75" (50' Red)	R-01	11	\$102.00
200601 Medic 11	1FDWE35P19DA83572	11	\$102,000.00
30DE01 30 degree elbow ( 2 1/2 )		11	
30DE02 30 degree elbow ( 2 1/2 )		11	
30DE03 30 degree elbow ( 5 in Stortz )		11	
3276 Motorola HT-750 Radio ( 4 CHANEL )	672TAG1J46	11	
45DE01 45 degree elbow ( 4in Stortz )		11	
45DE02 45 degree elbow ( 4in Stortz )		11	
45DE03 45 degree elbow ( 2 1/2 male )		11	
45DE04 45 degree elbow ( 2 1/2 male )		11	
45DE05 45 degree elbow ( 5in Stortz )		11	
45DE06 45 degree elbow ( 5in Stortz )		11	
4991 Motorola HT-750 Radio	672HEQD425	11	
4992 Motorola HT-750 Radio	672HEQD401	11	
4993 Motorola HT-750 Radio	672HEQD405	11	
4995 Motorola HT-750 Radio	672HEQC814	11	
4999 Motorola HT-750 Radio	Mannella001 672HEQD418	11	
5001 Motorola HT-750 Radio	672HEQD394	11	
5012 Kenwood TK-2170 Radio	Lewis001 70300832	11	
5013 Kenwood TK-2170 Radio	Lewis002 70300832	11	
5014 Kenwood TK-2170 Radio	70300499	11	
5015 Kenwood TK-2170 Radio	70300446	11	
5016 Kenwood TK-2170 Radio	70300810	11	
5017 Kenwood TK-2170 Radio	70300846	11	
5018 Kenwood TK-2170 Radio	70300805	11	
5019 Kenwood TK-2170 Radio	70300472	11	
5STE01 5" STEAMER VALVE		11	
5STE02 5" STEAMER VALVE		11	\$1,000.00
5STE03 5" STEAMER VALVE		11	\$1,000.00
5STE04 5" STEAMER VALVE		11	\$1,000.00
5STE05 5" STEAMER VALVE		11	
5STE06 5" STEAMER VALVE		11	
73590 Kenwood TK-2180 Radio	Lewis003 B2400172	11	
73591 Kenwood TK-2180 Radio	Rink001 B2400173	11	
73592 Kenwood TK-2180 Radio	B2400174	11	
73593 Kenwood TK-2180 Radio	B2400175	11	
73594 Kenwood TK-2180 Radio	Walter001 B2400176	11	
73595 Kenwood TK-2180 Radio	Mannella002 B2400177	11	
73596 Kenwood TK-2180 Radio	Walters001 B2400178	11	
73597 Kenwood TK-2180 Radio	Wasser001 B2400179	11	
73598 Kenwood TK-2180 Radio	B2400180	11	
73859 Kenwood TK-2180 Radio	Hanson001 B2400171	11	

**BAZETTA**

**Inventory List by Inventory ID**

**All Applicable Records**

<b>Equipment</b>	<b>Serial No.</b>	<b>Stn</b>	<b>Repl Cost</b>
75TH01 75' Throw Bag		11	
75TH02 75' Throw Bag		11	
75TH03 75' Throw Bag		11	
75TH04 75' Throw Bag		11	
75TH05 75' Throw Bag		11	
75TH06 75' Throw Bag		11	
AED AED			
AEDD01 AED Defibrillator		11	
AIRC01 Air Conidtioner		11	\$500.00
AMBU01 Medic 13	1FDWE3JF72HB11524	11	\$102,000.00
AMBU2013 Medic 13	1FDWE3FSXDDA30462	11	
AMKU01 Amkus Combo Tool	07071212	11	
AMKU02 Amkus Power Pump ( Portable )	07060407	11	
AMKU03 Amkus Hose ( 50 ft Red )		11	
AMKU04 Amkus Power Pump ( Mounted )		11	
AMKU05 Amkus Combo Tool		11	
AMKU06 Amkus Hose ( 50 ft Red )		11	
AMKU07 Amkus Hose ( 50 ft Blue )		11	
AMKU08 Amkus Large Spreader	06095778	11	
AMKU09 Amkus Large Ram		11	
AMKU10 Amkus Large Ram		11	
AMKU11 Amkus Small Ram		11	
AMKU12 Amkus Small Ram		11	
AMKU13 Amkus Large Cutter		11	
ARRO01 Arrow Stick		11	
ATTA01 Attack Fire Nozzle (1.75")	Red Grips	11	\$650.00
ATTA02 Attack Fire Nozzle (1.75")	Yellow Grips	11	\$650.00
ATTA03 Attack Fire Nozzle (1.75")		11	\$650.00
ATTA04 Attack Fire Nozzle (1.75")		11	\$650.00
ATTA05 Attack Fire Nozzle (1.75")		11	
ATTA06 Attack Fire Nozzle (1.75")		11	
ATTA07 Attack Fire Nozzle (2.5")		11	\$850.00
ATTA08 Attack Fire Nozzle (2.5")		11	\$850.00
ATTA09 Attack Fire Nozzle (2.5")		11	
ATTA10 Attack Line 1.75" (50' Red)	R-02	11	\$102.00
ATTA100 Attack Line 2.5" (50' ORANGE)	O-01	11	
ATTA101 Attack Line 2.5" (50' ORANGE)	O-02	11	
ATTA102 Attack Line 2.5" (50' ORANGE)	O-03	11	
ATTA103 Attack Line 2.5" (50' ORANGE)	O-04	11	
ATTA104 Attack Line 2.5" (50' ORANGE)	O-05	11	
ATTA105 Attack Line 2.5" (50' ORANGE)	O-06	11	
ATTA106 Attack Line 2.5" (50' ORANGE)	O-07	11	

**BAZETTA**

**Inventory List by Inventory ID**

**All Applicable Records**

<b>Equipment</b>	<b>Serial No.</b>	<b>Stn</b>	<b>Repl Cost</b>
ATTA107 Attack Line 2.5" (50' ORANGE)	O-08	11	
ATTA108 Attack Line 2.5" (50' Tan Hotel	T07	11	
ATTA109 Attack Line 2.5" (50' Tan Hotel	T08	11	
ATTA11 Attack Line 1.75" (50' Red)	R-03	11	\$102.00
ATTA110 Attack Line 2.5" (50' Tan Donut	T5	11	
ATTA111 Attack Line 2.5" (50' Tan Donut	T6	11	
ATTA112 Attack Line 2.5" (50' Tan Donut	T1	11	
ATTA113 Attack Line 2.5" (50' Tan Donut	T2	11	
ATTA114 Attack Line 2.5" (50' Tan Donut	T3	11	
ATTA115 Attack Line 2.5" (50' Tan Donut	T4	11	
ATTA12 Attack Line 1.75" (50' Red)	R-04	11	\$102.00
ATTA13 Attack Line 1.75" (50' Red)	R-05	11	\$102.00
ATTA14 Attack Line 1.75" (50' Red)	R-06	11	\$102.00
ATTA15 Attack Line 1.75" (50' Red)	R-07	11	\$102.00
ATTA16 Attack Line 1.75" (50' Red)	R-08	11	\$102.00
ATTA17 Attack Line 1.75" (50' Yellow)	Y-01	11	\$102.00
ATTA18 Attack Line 1.75" (50' Yellow)	Y-02	11	\$102.00
ATTA19 Attack Line 1.75" (50' Yellow)	Y-03	11	\$102.00
ATTA20 Attack Line 1.75" (50' Yellow)	Y-04	11	\$102.00
ATTA21 Attack Line 1.75" (50' Yellow)	Y-05	11	\$102.00
ATTA22 Attack Line 1.75" (50' Yellow)	Y-06	11	\$102.00
ATTA23 Attack Line 1.75" (50' Yellow)	Y-07	11	\$102.00
ATTA24 Attack Line 1.75" (50' Yellow)	Y-08	11	\$102.00
ATTA25 Attack Line 1.75" (50' Yellow)	Y-09	11	\$102.00
ATTA26 Attack Line 1.75" (50' Yellow)	Y-10	11	\$102.00
ATTA27 Attack Line 1.75" (50' Yellow)	Y-11	11	\$102.00
ATTA28 Attack Line 1.75" (50' Yellow)	Y-12	11	\$102.00
ATTA29 Attack Line 1.75" (50' Tan Hotel	T-01	11	\$102.00
ATTA30 Attack Line 1.75" (50' Tan Hotel	T-02	11	\$102.00
ATTA31 Attack Line 1.75" (50' Tan Hotel	T-03	11	\$102.00
ATTA32 Attack Line 1.75" (50' Tan Hotel	T-04	11	\$102.00
ATTA33 Attack Line 1.75" (50' Green)	G-01	11	\$102.00
ATTA34 Attack Line 1.75" (50' Green)	G-02	11	\$102.00
ATTA35 Attack Line 1.75" (50' Green)	G-03	11	\$102.00
ATTA36 Attack Line 1.75" (50' Green)	G-04	11	
ATTA37 Attack Line 1.75" (50' Green)	G-05	11	\$102.00
ATTA38 Attack Line 1.75" (50' Green)	G-06	11	\$102.00
ATTA39 Attack Line 2.5" (50' Band Aid)		11	\$200.00
ATTA40 Attack Line 2.5" (50' Band Aid)		11	\$200.00
ATTA41 Attack Line 2.5" (50' Band Aid)		11	\$200.00
ATTA42 Attack Line 2.5" (50' Band Aid)		11	\$200.00
ATTA43 Attack Line 2.5" (50' Band Aid)		11	\$200.00

**BAZETTA**

**Inventory List by Inventory ID**

**All Applicable Records**

<b>Equipment</b>	<b>Serial No.</b>	<b>Stn</b>	<b>Repl Cost</b>
ATTA44 Attack Line 2.5" (50' Band Aid)		11	\$200.00
ATTA45 Attack Line 2.5" (50' Band Aid)		11	\$200.00
ATTA46 Attack Line 2.5" (50' Band Aid)		11	\$200.00
ATTA47 Attack Line 2.5" (50' Band Aid)		11	\$200.00
ATTA48 Attack Line 2.5" (50' Band Aid)		11	\$200.00
ATTA49 Attack Line 2.5" (50' Band Aid)		11	\$200.00
ATTA50 Attack Line 2.5" (50' Band Aid)		11	\$200.00
ATTA51 Attack Line 2.5" (50' Band Aid)		11	\$200.00
ATTA52 Attack Line 2.5" (50' Band Aid)		11	\$200.00
ATTA53 Attack Line 2.5" (50' Band Aid)		11	
ATTA54 Attack Line 2.5" (50' Band Aid)		11	
ATTA55 Attack Line 2.5" (50' YELLOW)		11	
ATTA56 Attack Line 2.5" (50' YELLOW)		11	
ATTA57 Attack Line 2.5" (50' YELLOW)		11	
ATTA58 Attack Line 2.5" (50' YELLOW)		11	
ATTA59 Attack Line 2.5" (50' YELLOW)		11	
ATTA60 Attack Line 2.5" (50' YELLOW)		11	
ATTA61 Attack Line 2.5" (50' YELLOW)		11	
ATTA62 Attack Line 2.5" (50' YELLOW)		11	
ATTA63 Attack Line 2.5" (50' BAND AID)		11	
ATTA64 Attack Line 2.5" (50' BAND AID)		11	
ATTA65 Attack Line 1.75" (50' BAND AID)		11	
ATTA66 Attack Line 1.75" (50' BAND AID)		11	
ATTA67 Attack Line 1.75" (50' BAND AID)		11	
ATTA68 Attack Line 1.75" (50' BAND AID)		11	
ATTA69 Attack Line 1.75" (50' BAND AID)		11	
ATTA70 Attack Line 1.75" (50' BAND AID)		11	
ATTA71 Attack Line 1.75" (50' BAND AID)		11	
ATTA72 Attack Line 1.75" (50' BAND AID)		11	
ATTA73 Attack Line 1.75" (50' BAND AID)		11	
ATTA74 Attack Line 1.75" (50' BAND AID)		11	
ATTA75 Attack Line 1.75" (50' BAND AID)		11	
ATTA76 Attack Line 1.75" (50' BAND AID)		11	
ATTA77 Attack Fire Nozzle (1.75")		11	
ATTA78 Attack Cellar Nozzle ( 2 1/2 )		11	
ATTA79 Attack Cellar Nozzle ( 2 1/2 )		11	
ATTA80 Attack Cellar Nozzle ( 1 1/2 )		11	
ATTA81 Attack Fire Nozzle ( 1.75 )	Green Grips	11	
ATTA82 Attack Line 1.75" (50' Green)	G-07	11	
ATTA83 Attack Line 1.75" (50' Green)	G-08	11	
ATTA84 Attack Line 1.75" (50' RED)	R-09	11	
ATTA85 Attack Line 1.75" (50' RED)	R-10	11	

**BAZETTA**

**Inventory List by Inventory ID**

**All Applicable Records**

<b>Equipment</b>	<b>Serial No.</b>	<b>Stn</b>	<b>Repl Cost</b>
ATTA86 Attack Line 1.75" (50' RED)	R-11	11	
ATTA87 Attack Line 1.75" (50' RED)	R-12	11	
ATTA88 Attack Line 2.5" (50' BLUE)	B-01	11	
ATTA89 Attack Line 2.5" (50' BLUE)	B-02	11	
ATTA90 Attack Line 2.5" (50' BLUE)	B-03	11	
ATTA91 Attack Line 2.5" (50' BLUE)	B-04	11	
ATTA92 Attack Line 2.5" (50' BLUE)	B-05	11	
ATTA93 Attack Line 2.5" (50' BLUE)	B-06	11	
ATTA94 Attack Line 2.5" (50' BLUE)	B-07	11	
ATTA95 Attack Line 2.5" (50' BLUE)	B-08	11	
ATTA96 Attack Line 2.5" (50' BLUE)	B-09	11	
ATTA97 Attack Line 2.5" (50' BLUE)	B-10	11	
ATTA98 Attack Line 2.5" (50' BLUE)	B-11	11	
ATTA99 Attack Line 2.5" (50' BLUE)	B-12	11	
AXEF01 Axe ( Flathead )		11	
AXEP01 Axe ( Pickhead )		11	
BASE01 Base Radio	70500701	11	\$700.00
BASE02 Base Radio	70500676	13	
BAZE01 Bazetta Fire Station 11			
BEDF01 Bedframe w/ Headboard and		13	\$600.00
BEDF02 Bedframe w/ Headboard and		11	\$600.00
BEDF03 Bedframe w/ Headboard and		11	\$600.00
BEDF04 Bedframe w/ Headboard and		11	\$600.00
BEDF05 Bedframe w/ Headboard and		11	\$600.00
BEDF06 Bedframe w/ Headboard and		13	\$600.00
BINO01 Binoculars		11	
BLIT01 Blitz Fire Attack (2.5")		11	\$1,800.00
BLIT02 Blitz Fire Attack (2.5")	X509490	11	
BLIT03 Blitz Fire Attack (2.5")	X509582	11	
BLUE01 Blue Trauma Bag		11	\$500.00
BLUE02 Blue Trauma Bag		13	\$500.00
BLUE03 Blue Trauma Bag		11	
BOAT01 BOAT MOTOR		11	
BOLT01 Bolt Cutters ( 36in )		11	
BOOT01 Boots, Fire	60155036	11	
BOOT02 Boots, Fire	Mannella003 60154885	11	
BOOT03 Boots, Fire	60155041	11	
BOOT04 Boots, Fire	Rink002 60155042	11	
BOOT05 Boots, Fire	Walter002 60154967	11	
BOOT06 Boots, Fire	Wasser002 1201400	11	
BOOT07 Boots, Fire	Gibbs001 60155002	11	
BOOT08 Boots, Fire	Hanson002 1201400	11	



**BAZETTA**

**Inventory List by Inventory ID**

**All Applicable Records**

<b>Equipment</b>	<b>Serial No.</b>	<b>Stn</b>	<b>Repl Cost</b>
BOOT09 Boots, Fire	Walters002 60154943	11	
BOOT10 Boots, Fire	60155179	11	
BOOT11 Boots, Fire	Wildman001	11	
BOOT12 Boots, Fire	Cleland001	11	
BOOT13 Boots, Fire	Wright001	11	
BOOT14 Boots, Fire	Lewis004	11	
BOOT15 Boots, Fire	Ginn001 R512m02697	11	
BOOT16 Boots, Fire	Hall001 4974565	11	
BOOT17 Boots, Fire	Pelley001 1480	11	
BOOT18 Boots, Fire	Shafer001 R5123	11	
BOTT01 Bottle, SCBA 4500PSI	IL162981	11	\$3,000.00
BOTT02 Bottle, SCBA 4500PSI	IL165282	11	
BOTT03 Bottle, SCBA 4500PSI	IL165288	11	
BOTT04 Bottle, SCBA 4500PSI	IL165269	11	
BOTT05 Bottle, SCBA 4500PSI	IL163005	11	
BOTT06 Bottle, SCBA 4500PSI	163324	11	
BOTT07 Bottle, SCBA 4500PSI	165283	11	
BOTT08 Bottle, SCBA 4500PSI	IL165263	11	
BOTT09 Bottle, SCBA 4500PSI	IL162995	11	
BOTT10 Bottle, SCBA 4500PSI	IL163296	11	
BOTT11 Bottle, SCBA 4500PSI	IL162985	11	
BOTT12 Bottle, SCBA 4500PSI	IL163081	11	
BOTT13 Bottle, SCBA 4500PSI	IL162977	11	
BOTT14 Bottle, SCBA 4500PSI	IL163610	11	
BOTT15 Bottle, SCBA 4500PSI	IL165342	11	
BOTT16 Bottle, SCBA 4500PSI	IL165337	11	
BOTT17 Bottle, SCBA 4500PSI	IL163014	11	
BOTT18 Bottle, SCBA 4500PSI	IL165297	11	
BOTT19 Bottle, SCBA 4500PSI	IL165319	11	
BOTT20 Bottle, SCBA 4500PSI	IL163020	11	
BOTT21 Bottle, SCBA 4500PSI	IL163334	11	
BOTT22 Bottle, SCBA 4500PSI	IL162970	11	
BOTT23 Bottle, SCBA 4500PSI	IL155127	11	
BOTT24 Bottle, SCBA 4500PSI	IL162982	11	
BOTT25 Bottle, SCBA 4500PSI	IL165162	11	
BOTT26 Bottle, SCBA 4500PSI	IL165275	11	
BOTT27 Bottle, SCBA 4500PSI	IL165336	11	
BOTT28 Bottle, SCBA 4500PSI	IL165276	11	
BROO01 Broom Handle		11	
BROO02 Broom Handle		11	
BROO03 Broom Head		11	
BSV BELT STATION/VOX (SLAVE)	40992G-01	13	

**BAZETTA**

**Inventory List by Inventory ID**

**All Applicable Records**

<b>Equipment</b>	<b>Serial No.</b>	<b>Stn</b>	<b>Repl Cost</b>
BULL01 Bullard Thermal Imaging Camera	TI1-1422	11	
BULL02 Bullard Thermal Imaging Camera	TI1-6286	11	
BULL03 Bullard Thermal Imaging Camera	52876	11	
BUNK01 Bunker Coat - BodyGard	Shafer002 7700219862	11	
BUNK02 Bunker Pants - BodyGard	Shafer003 002948372	11	
BUNK03 Bunker Coat -Globe G-Xcel	Mannella004 4237238	11	
BUNK04 Bunker Pants - Globe G-Xcel	Mannella005 4237251	11	
BUNK05 Bunker Coat - Globe G-Xcel	Walters003 4327239	11	
BUNK06 Bunker Pants - Globe G-Xcel	Walters004 4237255	11	
BUNK07 Bunker Coat - Globe G-Xcel	Wasser003 4237241	11	
BUNK08 Bunker Pants - Globe G-Xcel	Wasser004 4237256	11	
BUNK09 Bunker Coat - Globe G-Xcel	Ginn002 4237243	11	
BUNK10 Bunker Pants - Globe G-Xcel	Hall003 4237248	11	
BUNK11 Bunker Coat - Globe G-Xcel	Hanson003 4237246	11	
BUNK12 Bunker Pants - Globe G-Xcel	Hanson004 4237252	11	
BUNK13 Bunker Coat - Globe G-Xcel	Walter003 4237242	11	
BUNK14 Bunker Pants - Globe G-Xcel	Walter004 4237257	11	
BUNK15 Bunker Coat - Globe G-Xcel	Rink003 4237245	11	
BUNK16 Bunker Pants - Globe G-Xcel	Rink004 4237250	11	
BUNK17 Bunker Coat - Globe G-Xcel	4237249	11	
BUNK18 Bunker Pants - Globe G-Xcel	4237244	11	
BUNK19 Bunker Coat - Globe G-Xcel	4237247	11	
BUNK20 Bunker Pants - Globe G-Xcel	4237253	11	
BUNK21 Bunker Coat - Globe G-Xcel	Harsany001 4237248	11	
BUNK22 Bunker Pants - Globe G-Xcel	4237240	11	
BUNK23 Bunker Coat - Morning Pride	WalterZ001 040500582	11	
BUNK24 Bunker Pants - Morning Pride	WalterZ002 0405000594	11	
BUNK25 Bunker Coat - BodyGard	Hall002 7700220921	11	
BUNK26 Bunker Pants - BodyGard	7700223262	11	
BUNK27 Bunker Coat - Body Guard	Wildman002 0002963822	11	
BUNK28 Bunker Pant - Body Guard	Wildman003 0002948382	11	
BUNK29 Bunker Coat - BodyGard	Lewis005 0002963842	11	
BUNK30 Bunker Pant - Body Guard	Lewis006 0002463842	11	
BUNK31 Bunker Pants - Morning Pride	Ginn003 1011006832	11	
BUNK32 Bunker Coat - Body Guard	Pelley002 0002963832	11	
BUNK33 Bunker Pant - Body Guard	Pelley003 0002948352	11	
C11 Car 11	1FMFU16588LA75557	11	
CAME01 Camera	6813445	11	
CAME02 Camera	6799402	11	
CASC01 Cascade compressor	5407H1137	11	
CBS CONTROLLER BELT STATION (MASTER)	41033G-01	13	
CH Communication Headset w/ Boom Mounted	40416G-03	13	

**BAZETTA**

**Inventory List by Inventory ID**

**All Applicable Records**

<b>Equipment</b>	<b>Serial No.</b>	<b>Stn</b>	<b>Repl Cost</b>
CHEV01 Truck 11	1GC2KVC7BZ229055	11	
CHEV02 Chief 11	Lewis006	11	\$30,000.00
CHIM01 Chimney Cleaning Kit		11	
CLAP01 Clappered Valve ( 1- 5in. to 2-	TFTA-540378	11	
CLAP02 Clappered Valve( 2 -2 1/2 female		11	
CON cone		11	
COPI01 Copier		11	\$10,000.00
COPY01 Copy/Fax Machine	AH 281	11	
CRAS01 Axe ( Crash )		11	
CROW01 Crow Bar ( 24 in )		11	
CU CHARGING UNIT (WATER RESCUE HEADSET)	41034G-02	13	
CUTT01 Cutters Edge Vent Saw		11	
DAVI01 DAVID CLARK HEADSET	40583G-03	11	
DAVI02 DAVID CLARK HEADSET	40583G-04	11	
DAVI03 DAVID CLARK HEADSET	40583G-02	11	
DAVI04 DAVID CLARK HEADSET	40583G-01	11	
DAVI05 DAVID CLARK HEADSET	40583G-05	11	
DAVI06 DAVID CLARK HEADSET	40583G-06	11	
DAVI07 DAVID CLARK HEADSET	40583G-07	11	
DAVI08 DAVID CLARK HEADSET	40583G-08	11	
DAVI09 DAVID CLARK HEADSET		11	
DAVI10 DAVID CLARK HEADSET		11	
DESK01 Desktop Computer/Monitor		11	\$500.00
DESK02 Desktop Computer/Monitor		11	\$1,000.00
DEWA01 Dewalt Cordless Drill	737553	11	
DEWA02 Dewalt Cordless Impact Driver	553350	11	
DEWA03 Dewalt Sawzall	041462	11	
DEWA04 Dewalt Circular Saw	037839	11	
DISP01 Disposable EMS Supplies		11	\$1,000.00
DOUB01 Double Male ( 2 1/2 )		11	
DOUB02 Double Male ( 2 1/2 )		11	
DOUB03 Double Female ( 2 1/2 )		11	
DOUB04 Double Female ( 2 1/2 )		11	
DOUB05 Double Female ( 1 1/2 )		11	
DOUB06 Double Female ( 1 1/2 )		11	
DOUB07 Double Male ( 1 1/2 )		11	
DOUB08 Double Male ( 1 1/2 )		11	
DSHOOD01 Dry Suit Hood		11	
DSHOOD02 Dry Suit Hood		11	
DSHOOD03 Dry Suit Hood		11	
DSHOOD04 Dry Suit Hood		11	
DSHOOD05 Dry Suit Hood		11	

**BAZETTA**

**Inventory List by Inventory ID**

**All Applicable Records**

<b>Equipment</b>	<b>Serial No.</b>	<b>Stn</b>	<b>Repl Cost</b>
DSHOOD06 Dry Suit Hood		11	
DUI01 DUI Surface Swimmer Suit		11	
DUI02 DUI Surface Swimmer Suit		11	
DUI03 DUI Surface Swimmer Suit		11	
DUI04 DUI Surface Swimmer Suit		11	
DUI05 DUI Surface Swimmer Suit		11	
DUI06 DUI Surface Swimmer Suit		11	
EMSK01 E.M.S Knox Box	16-074039	11	
EMSK02 E.M.S Knox Box	16-074034	11	
EMSK03 E.M.S Knox Box	16-074035	11	
EMSK04 E.M.S Knox Box	16-074036	11	
EMSK05 E.M.S Knox Box	16-035431	11	
EMSP01 EMS Patient Cot	011239818	11	\$5,000.00
EMSP02 EMS Patient Cot	011239917	13	\$5,000.00
ENCO01 Encoder		11	\$500.00
EVAC01 Evac U Splint w/ pump		11	\$500.00
EVAC02 Evac U Mattress w/ pump		11	\$700.00
EVAC03 Evac U Splint w/ Pump		13	\$500.00
EXT Fire Extinguishers			
EXTE01 Extension Cord ( 100 ft. )		11	
EXTE02 Extension Cord ( 100 ft. )		11	
FHS01 FH Inspector		11	
FIT Fit Device			
FITD01 FIT DEVICE	PM090105	11	
FITD02 FIT DEVICE	PM090106	11	
FITD03 FIT DEVICE	PM090107	11	
FITD04 FIT DEVICE	PM090104	11	
FLA Road Flares			
FLAT01 32" Flatscreen Television		11	\$500.00
FLAT02 Axe ( Flathead )		11	
FLAT03 Axe ( Flathead )		11	
GARM01 GARMIN GPS	1TA519260	11	
GATE01 Gated Y ( 1- 2 1/2 female to 2-		11	
GATE02 Gated Y ( 1- 2 1/2 female to 2- 1		11	
GATE03 Gated Y ( 1- 2 1/2 female to 2-		11	
GATE04 Gated Y ( 1- 2 1/2 female to 2- 2		11	
GATE05 Gated Y ( 1- 2 1/2 female to 2-		11	
GB Green O2 Bag			
GEMI01 Microwave oven	104783	11	
GENE01 Generator ( station 11 )		11	
GENE02 Generator ( Station 13 )		13	
GETA01 Getac Laptop (M13 MDT)	00186-144-266-962	11	

**BAZETTA**

**Inventory List by Inventory ID**

**All Applicable Records**

<b>Equipment</b>	<b>Serial No.</b>	<b>Stn</b>	<b>Repl Cost</b>
GETA02 Getac Laptop (M11 MDT)		11	
GETA03 Getac Laptop (T11 MDT)		11	
GETA04 Getac Laptop (R11 MDT)		11	
GETA05 Getac Laptop (C11 MDT)		11	
GLOV01 Gloves	Hall004 PT-8SC	11	
GLOV02 Gloves	Pelley004	11	
GLOV03 Gloves	Hanson005	11	
GLOV04 Gloves	Mannella006	11	
GLOV05 Gloves	Rink006	11	
GLOV06 Gloves		11	
GLOV07 Gloves		11	
GLOV08 Gloves	Walter005	11	
GLOV09 Gloves	Walters005	11	
GLOV10 Gloves	WalterZ003	11	
GLOV11 Gloves	Ginn004	11	
GLOV12 Gloves	Wasser005	11	
GLOV13 Gloves	Wildman004	11	
GLOV14 Gloves	Lewis007	11	
GLOV15 Gloves	Shafer004	11	
GREE01 Green Oxygen Kit Bag		11	\$500.00
GREE02 Green Oxygen Kit Bag		11	\$500.00
GREE03 Green Oxygen Kit Bag		11	\$500.00
GREE04 Green Oxygen Kit Bag		11	
GREE05 Green Oxygen Kit Bag		11	
GROU01 Ground Ladder (20')		11	\$600.00
GROU02 Ground Ladder (28')		11	\$800.00
GROU03 Ground Ladder (35')		11	\$1,000.00
GROU04 Ground Ladder (40')		11	\$1,500.00
GROU05 Ground Ladder (10')		11	
GROU06 Ground Ladder (16')		11	
GROU07 Ground Ladder (10')		11	
GROU08 Ground Ladder (14')		11	
GROU09 Ground Ladder (24')		11	
HB Hydrant Bucket			
HEAR01 Heart Monitor	32872229	11	\$16,000.00
HEAR02 Heart Monitor	32876274	11	\$16,000.00
HEAR1 Heart Monitor	40360472	11	
HEAR2 Heart Monitor	40356238	11	
HELM01 Helmet	Mannella007 09043	11	
HELM02 Helmet	09043	11	
HELM03 Helmet	Walter006 09053	11	
HELM04 Helmet	Walters006 09050	11	

**BAZETTA**

**Inventory List by Inventory ID**

**All Applicable Records**

<b>Equipment</b>	<b>Serial No.</b>	<b>Stn</b>	<b>Repl Cost</b>
HELM05 Helmet	Wasser006 09051	11	
HELM06 Helmet	Pelley005 01061	11	
HELM07 Helmet	Shafer005 29538	11	
HELM08 Helmet	Wildman005	11	
HELM09 Helmet	Rink007	11	
HELM10 Helmet	Ginn005 09046	11	
HELM11 Helmet	Harsany002	11	
HELM12 Helmet	WalterZ004	11	
HELM13 Helmet	Hall005 713774	11	
HELM14 Helmet	Hanson006 505407	11	
HIGH01 High Band Radio Mobile	70500678	11	\$700.00
HIGH02 High Band Radio Mobile	70500606	11	\$700.00
HIGH03 High Band Radio Mobile	70500607	11	
HIGH04 High Band Radio Mobile	70500610	11	\$700.00
HIGH05 High Band Radio Mobile	70500660	11	\$700.00
HIGH06 High Band Radio Mobile	5032 / 70500609	11	
HIGH07 High Band Radio Mobile	5025 / 70500677	11	\$700.00
HMWR Headset Microphone (Water Rescue)	41032G-01	13	
HMWR2 Headset Microphone (Water Rescue)	41032G-01a	13	
HOND01 HONDA Generator	786102003162	11	
HOOD01 Hood	Ginn006	11	
HOOD02 Hood	Hall006 3049298	11	
HOOD03 Hood	Hanson007 3029298	11	
HOOD04 Hood	Mannella008 22007	11	
HOOD05 Hood	Rink008 3029298	11	
HOOD06 Hood	Pelley006	11	
HOOD07 Hood	Shafer006	11	
HOOD08 Hood	Walter007	11	
HOOD09 Hood	Walters007	11	
HOOD10 Hood	Wasser007 3029298	11	
HOOD11 Hood	WalterZ005	11	
HOOD12 Hood		11	
HOOD13 Hood	Wildman006	11	
HOOD14 Hood	Lewis008	11	
HOOL01 Hooligan Bar ( 3 ft )		11	
HOSE01 Hose Tester	07228-1-0008	11	\$3,000.00
HOSE02 Hose Rope Tool		11	
HOSE03 Hose Rope Tool		11	
HOVE02 Hovercraft		11	
HYDR01 Hydrant Adapter ( NST TO 5in	TFTA-526968	11	
HYDR02 Hydrant Adapter ( Bastard TO 5in	TFTA-526745	11	
HYDR03 Hydrant Gate Valve ( 2 1/2 )		11	

**BAZETTA**

**Inventory List by Inventory ID**

**All Applicable Records**

<b>Equipment</b>	<b>Serial No.</b>	<b>Stn</b>	<b>Repl Cost</b>
IPAD01 Ipad 2	dytlv2v1dfhw	11	
IVPU01 IV Pump	61323	11	\$1,300.00
IVPU02 IV Pump	7331	11	\$1,300.00
IVWA01 I-V Warmer		11	
IVWA02 I-V Warmer		11	
JC Jumper Cable			
KENW01 KENWOOD PORTABLE RADIO (WATER	B4200179	13	
KERO01 Kerosene Portable Heater		11	
LADD01 Ladder Belts ( 5 )		11	
LADD02 Ladder 11	K9AF4S87HN058464	11	\$900,000.00
LADD03 lLadder	1K9AF4S87HN058464	11	1,000,000.00
LAPT01 Laptop Computer		11	\$1,000.00
LAPT02 Laptop Computer		11	\$1,000.00
LARG01 Large Spanners ( 6 )		11	
LATR01 L.A. Trash Hook		11	
LATR02 L.A. Trash Hook		11	
LAZY01 Lazy-Boy Recliner		11	\$600.00
LAZY02 Lazy-Boy Recliner		11	\$600.00
LAZY03 Lazy-Boy Recliner		11	\$600.00
LAZY04 Lazy-Boy Recliner		11	\$600.00
LAZY05 Lazy-Boy Recliner		11	\$600.00
LAZY06 Lazy-Boy Recliner		11	\$600.00
LAZY07 Lazy-Boy Recliner		11	\$600.00
LEDS01 LED SPOTLIGHT	0012719510002	13	
LIFE01 Life Jacket		11	
LIFE02 Life Jacket		11	
LIFE03 Life Jacket		11	
LIFE04 Life Jacket		11	
LIFE05 Life Jacket		11	
LIFE06 Life Jacket		11	
LOCK01 Lockout Kit		11	
LV Life Vest With Rope Bag			
MAGN01 Magnegrip Diesel Exhaust System		11	
MALT01 Maltese Cross Badges	Rink009	11	
MALT02 Maltese Cross Badges		11	
MALT03 Maltese Cross Badges		11	
MALT04 Maltese Cross Badges	Walter008	11	
MALT05 Maltese Cross Badges	Wasser008	11	
MALT06 Maltese Cross Badges	Walters008	11	
MALT07 Maltese Cross Badges	Mannella009	11	
MALT08 Maltese Cross Badges		11	
MALT09 Maltese Cross Badges	Hanson008	11	

**BAZETTA**

**Inventory List by Inventory ID**

**All Applicable Records**

<b>Equipment</b>	<b>Serial No.</b>	<b>Stn</b>	<b>Repl Cost</b>
MALT10 Maltese Cross Badges	Lewis009	11	
MALT11 Maltese Cross Badges		11	
MASK01 SCBA Mask ( voice activated )	Rink010	11	
MASK02 SCBA Mask ( voice activated )		11	
MASK03 SCBA Mask ( voice activated )		11	
MASK04 SCBA Mask ( voice activated )	Walter009	11	
MASK05 SCBA Mask ( voice activated )	Mannella010	11	
MASK06 SCBA Mask ( voice activated )	Walters009	11	
MASK07 SCBA Mask ( voice activated )	Wasser009	11	
MASK08 SCBA MASK		11	
MASK09 SCBA MASK		11	
MASK10 SCBA MASK		11	
MASK11 SCBA MASK		11	
MASK12 SCBA MASK		11	
MASK13 SCBA MASK		11	
MAST01 Mast III A Shock Trousers		11	\$600.00
MATT01 Mattress Covers		11	
MULT01 Multi- Gas Detector	05643	11	\$1,800.00
OD Oil Dry		11	
OPTI01 Opticom GPS	10201386	11	
OPTI02 Opticom GPS		11	
OPTI03 Opticom GPS		11	
OPTI04 Opticom GPS		11	
OPTI05 Opticom GPS		11	
OPTI06 Opticom GPS		11	
PEDI01 Pediatric ACLS Bag		11	\$500.00
PEDI02 Pediatric ACLS Bag		11	\$500.00
PEDI03 Pediatric ACLS Bag		11	\$500.00
PICK01 Axe ( Pickhead )		11	
PIKE01 Pike Pole ( 6 ft )		11	
PIKE02 Pike Pole ( 6 ft )		11	
PIKE03 Pike Pole ( 8 ft )		11	
PIKE04 Pike Pole ( 8 ft )		11	
PIKE05 Pike Pole ( 12 ft )		11	
PIKE06 Pike Pole ( 12 ft )		11	
PIKE07 Pike Pole ( 2ft. )		11	
PIKE08 Pike Pole ( 6 ft )		11	
PIKE09 Pike Pole ( 8 ft )		11	
PILE01 Pike Pole ( 2ft. )		11	
PIPE01 Pipe Wrench ( 36 in )		11	
PIPE02 Pipe Wrench ( 24 in )		11	
PORT02 Portable Suction Unit	506208	11	\$700.00



**BAZETTA**

**Inventory List by Inventory ID**

**All Applicable Records**

<b>Equipment</b>	<b>Serial No.</b>	<b>Stn</b>	<b>Repl Cost</b>
PORT03 Portable Suction Unit		11	\$700.00
POTA01 Potable Pulse Oximetry Unit		11	\$600.00
PPE Personal Protection Equipment			
PRIN01 Printer ( Chiefs Office )		11	
PRYB01 PryBar ( 36 in )		11	
PRYB02 PryBar ( 51 in )		11	
RAC RADIO ADAPTER CORD	40417G-14	13	
RAIN Rain Coat			
RAPI01 RAPID KENWOOD CHARGER	0019048134905	13	
REDF01 RED FILLER HOSE	R-1	11	
REDF02 RED FILLER HOSE		11	
REDU01 Reducer ( 2 1/2 female to 1 1/2		11	
REDU02 Reducer ( 2 1/2 female to 1 1/2		11	
REDU03 Reducer ( 4in to 5in Stortz )		11	
REDU04 Reducer ( 4in to 5in Stortz )		11	
REDU05 Reducer ( 2 1/2 female to 5in	TFTA-540340	11	
REDU06 Reducer ( 4in to 5in Stortz )		11	
REDU07 Reducer ( 2 1/2 female to 1 1/2		11	
REDU08 Reducer ( 2 1/2 female to 1 1/2		11	
REDU09 Reducer ( 2 1/2 female to 1 1/2		11	
REDU10 Reducer ( 4in to 5in Stortz )		11	
REDU11 Reducer ( 4in to 5in Stortz )		11	
REDU12 Reducer ( 4in to 5in Stortz )		11	
REDU13 Reducer ( 4in to 5in Stortz )		11	
REDU14 Reducer ( 4in to 5in Stortz )		11	
REDU15 Reducer ( 4in to 5in Stortz )		11	
REEL Electric Cord Reel 100'		11	
REEV01 Reeve's Stretcher		11	\$500.00
RESC01 Rescue Bag		11	
ROPE01 Rope Bag with Rope ( Red 100 ft )		11	\$500.00
ROPE02 Rope Bag with Rope ( Blue 100 ft		11	\$500.00
ROPE04 Rope Edge Roller		11	
RUBB01 Rubber Mallet		11	
RUBB02 Rubber Mallet		11	
SAFE01 Safety Gas Can ( 1 gallon )		11	
SAFE02 Safety Gas Can ( 3 gallon )		11	
SC SCBA			
SCBA01 SCBA Scott 50 Pack	0403002606hf	11	
SCBA02 SCBA Scott 50 Pack	0403002605hf	11	
SCBA03 SCBA Scott 50 Pack	0403002706hf	11	
SCBA04 SCBA Scott 50 Pack	0403002603hf	11	
SCBA05 SCBA Scott 50 Pack	0403002637hf	11	

BAZETTA

Inventory List by Inventory ID

All Applicable Records

Equipment	Serial No.	Stn	Repl Cost
SCBA06 SCBA Scott 50 Pack	0403002652hf	11	
SCBA07 SCBA Scott 50 Pack	0403002599hf	11	
SCBA09 SCBA Scott 50 Pack	0403002540hf	11	
SCBA10 SCBA Scott 50 Pack	0403002650hf	11	
SCBA11 SCBA Scott 50 Pack	0403002675hf	11	
SCBA12 SCBA Scott 50 Pack	0403002601hf	11	
SCBA14 SCBA Scott 50 Pack	0403002613hf	11	
SCBA15 SCBA MASK		11	
SCBA16 SCBA MASK		11	
SCBA17 SCBA MASK		11	
SCBA18 SCBA MASK		11	
SCBA19 SCBA MASK		11	
SCBA20 SCBA MASK		11	
SCOT01 Scott protege multi gas CO	115A160401162	11	\$475.00
SCOT02 Scott CO Detector	SC13400370	11	
SEAG01 Rescue 11	N1F9E628TT04CST2118	11	\$500,000.00
SHIR01 Shirt Badge	Rink011	11	
SHIR02 Shirt Badge		11	
SHIR03 Shirt Badge	Mannella011	11	
SHIR04 Shirt Badge	Walter010	11	
SHIR05 Shirt Badge	Wasser010	11	
SHIR06 Shirt Badge	Walters010	11	
SHIR07 Shirt Badge		11	
SHIR08 Shirt Badge		11	
SHIR09 Shirt Badge	Hanson009	11	
SHIR10 Shirt Badge	Lewis010	11	
SHIR11 Shirt Badge		11	
SHIR12 Shirt Badge		11	
SHIR13 Shirt Badge		11	
SHOV01 Shovel ( Squared )		11	
SHOV02 Shovel ( Spade )		11	
SIRE01 Siren control box		11	
SIRE02 Siren control box		11	
SIRE03 Siren control box		11	
SLED01 Sledge Hammer ( 12 lb )		11	
SMAL01 Small Spanners ( 6 )		11	
SMOK01 Smoke Ejector ( Electric )		11	
SMOK02 Smoke Ejector ( Gas )	ACN006662882	11	
SMOK03 Smoke Ejector ( Electric )		11	
SMOK04 Smoke Ejector ( Gas )	4904	11	
SPA K28 Scene Light 28K	L-0231467	11	
SPAK20 Scene Light 20K	L-024098	11	

**BAZETTA**

**Inventory List by Inventory ID**

**All Applicable Records**

<b>Equipment</b>	<b>Serial No.</b>	<b>Stn</b>	<b>Repl Cost</b>
SQUE01 Squeegee Head		11	
STAC01 Stacked Tips ( 2in, 1 3/4, 1 1/2,		11	
STAI01 Stair Chair	030340390	11	\$2,606.00
STAI02 Stair Chair	030340391	11	\$1,000.00
STAI03 Stair Chair	030340410	11	\$2,500.00
STIH01 Stihl Chain Saw		11	
STIH02 Stihl Abrasive Saw		11	
STIH03 Stihl Chain Saw		11	
STIH04 Stihl Chain Saw		11	
STOK01 Stokes Basket		11	\$500.00
STOR01 Stortz Cap ( 4in )		11	
STOR02 Stortz Cap ( 4in )		11	
STRA01 Attack Fire Nozzle (1.75")		11	\$500.00
STRA02 Attack Fire Nozzle (1.75")		11	
STRE01 STREAMLIGHT LITEBOX	678529	11	
STRE02 STREAMLIGHT LITEBOX	678531	11	
STRE03 STREAMLIGHT LITEBOX	678532	11	
STRE04 STREAMLIGHT LITEBOX	696353	11	
STRE05 STREAMLIGHT LITEBOX		11	
STRE06 STREAMLIGHT LITEBOX		11	
SUPP01 SUPPLY HOSE	01	11	
SUPP02 SUPPLY HOSE	02	11	
SUPP03 SUPPLY HOSE	03	11	
SUPP04 SUPPLY HOSE	04	11	
SUPP05 SUPPLY HOSE	05	11	
SUPP06 SUPPLY HOSE	06	11	
SUPP07 SUPPLY HOSE	07	11	
SUPP08 SUPPLY HOSE	08	11	
SUPP09 SUPPLY HOSE	09	11	
SUPP10 SUPPLY HOSE ( RED )	19	11	
SUPP11 SUPPLY HOSE ( RED )	20	11	
SUPP12 SUPPLY HOSE	10	11	
SUPP13 SUPPLY HOSE	11	11	
SUPP14 SUPPLY HOSE	12	11	
SUPP15 SUPPLY HOSE	13	11	
SUPP16 SUPPLY HOSE	14	11	
SUPP17 SUPPLY HOSE	15	11	
SUPP18 SUPPLY HOSE	16	11	
SUPP19 SUPPLY HOSE	17	11	
SUPP20 SUPPLY HOSE	18	11	
SURV01 Survivor flash light		11	
SURV02 Survivor flash light		11	

BAZETTA

Inventory List by Inventory ID

All Applicable Records

Equipment	Serial No.	Stn	Repl Cost
SURV03 Survivor flash light		11	
SURV04 Survivor flash light		11	
SURV05 Survivor flash light		11	
SURV06 SURVIVOR 5 BANK LIGHT CHARGER	2SU00001767	11	
SURV07 SURVIVOR 5 BANK LIGHT CHARGER		11	
SURV08 Survivor flash light		11	
SURV09 Survivor flash light		11	
SURV10 Survivor flash light		11	
SURV11 Survivor flash light		11	
SURV12 Survivor flash light		11	
THRBG01 50' Throw Bag		11	
THRBG02 50' Throw Bag		11	
THRBG04 50' Throw Bag		11	
THRBG05 50' Throw Bag		11	
THRBG06 50' Throw Bag		11	
TOOL01 Tool Box w/Misc. Hand Tools		11	\$500.00
TOOL02 Tool Box w/Misc. Hand Tools		11	
TOOL03 Tool Box w/Misc. Hand Tools		11	
TRA Trailer Hitch			
TRAF01 Traffic Cones ( 7 )		11	
TRAF02 Traffic Cones ( 2 )		11	
TRAF03 Traffic Cones ( 7 )		11	
TRAI01 Trailer Hitch		11	
TRAI02 Trailer Hitch		11	
TRAI03 Trailer Hitch		11	
TRF Traffic Cones			
TRWBG03 50' Throw Bag		11	
UNIF01 Uniform Coat	Rink012	11	
UNIF02 Uniform Coat		11	
UNIF03 Uniform Coat	Mannella012	11	
UNIF04 Uniform Coat		11	
UNIF05 Uniform Coat	Walter011	11	
UNIF06 Uniform Coat	Wasser011	11	
UNIF07 Uniform Coat	Walters011	11	
UNIF08 Uniform Coat		11	
UNIF09 Uniform Coat	Hanson010	11	
UNIF10 Uniform Coat	Lewis011	11	
UNIF11 Uniform Coat		11	
UNIF12 Uniform Coat		11	
UNIF13 Uniform Coat		11	
UNIF14 Uniform Coat		11	
UNIF15 Uniform Coat		11	

**BAZETTA**

**Inventory List by Inventory ID**

**All Applicable Records**

<b>Equipment</b>	<b>Serial No.</b>	<b>Stn</b>	<b>Repl Cost</b>
VERT01 Vertex VX-354 Radio	Rink013 OE351544	11	
WATE01 Water Curtain ( 1 1/2 )		11	
WATE02 Water Curtain ( 2 1/2 )		11	
WATE03 Water Curtain ( 2 1/2 )		11	
WATE04 Water Curtain ( 2 1/2 )		11	
WRGLOVE01 Neoprene Gloves		11	
YORKFURNACE13 York Furnace At Station 13		13	
ZODI01 Zodiac Boat		11	
<b>Item Count:</b>	<b>722</b>		<b>\$2,751,039.00</b>

# BAZETTA TWP. FIRE/EMS

## Chief's Office

### INTEROFFICE MEMORANDUM

Date: 1/6/2017  
To: Trustee Hovis, Trustee Parke, Trustee Webb,  
From: Chief Dennis Lewis  
Re: January 9 , 2017 Trustee's Meeting  
Cc: File

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Trustee Hovis – Trustee Parke – Trustee Webb,

1. Snow Plow - Rubber Blade is installed and working.
2. Submitted December 2016 Fire Department monthly report.
3. Requesting a motion to change pay rate of Daniel Ritchie and Dave West from \$10:00 an hour FF/EMT (medic student) to \$11:50 Part-Time Firefighter/Medic.
4. Requesting to set the public auction for equipment from old fire station on February 4, 2016 - 1000 hours. Location of auction will be at 773 Everett-Hull Road - Cortland, Ohio 44410.

Professionally,  
Dennis Lewis  
Fire Chief

**BAZETTA**

**Incident Type Report (Summary)**

**Alarm Date Between {12/01/2016} And {12/31/2016}**

<b>Incident Type</b>	<b>Count</b>	<b>Pct of Incidents</b>	<b>Total Est Loss</b>	<b>Pct of Losses</b>
<b>1 Fire</b>				
113 Cooking fire, confined to container	1	0.94%	\$0	0.00%
	<b>1</b>	<b>0.94%</b>	<b>\$0</b>	<b>0.00%</b>
<b>2 Overpressure Rupture, Explosion, Overheat(no fire)</b>				
251 Excessive heat, scorch burns with no	1	0.94%	\$2,000	100.00%
	<b>1</b>	<b>0.94%</b>	<b>\$2,000</b>	<b>100.00%</b>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
321 EMS call, excluding vehicle accident with	75	70.75%	\$0	0.00%
322 Motor vehicle accident with injuries	3	2.83%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	4	3.77%	\$0	0.00%
	<b>82</b>	<b>77.35%</b>	<b>\$0</b>	<b>0.00%</b>
<b>5 Service Call</b>				
553 Public service	6	5.66%	\$0	0.00%
554 Assist invalid	1	0.94%	\$0	0.00%
	<b>7</b>	<b>6.60%</b>	<b>\$0</b>	<b>0.00%</b>
<b>6 Good Intent Call</b>				
611E Dispatched & cancelled en route (EMS /	4	3.77%	\$0	0.00%
611F Dispatched & cancelled en route (Fire /	8	7.54%	\$0	0.00%
651 Smoke scare, odor of smoke	1	0.94%	\$0	0.00%
	<b>13</b>	<b>12.26%</b>	<b>\$0</b>	<b>0.00%</b>
<b>7 False Alarm &amp; False Call</b>				
731 Sprinkler activation due to malfunction	1	0.94%	\$0	0.00%
746 Carbon monoxide detector activation, no CO	1	0.94%	\$0	0.00%
	<b>2</b>	<b>1.88%</b>	<b>\$0</b>	<b>0.00%</b>

**Total Incident Count: 106**

**Total Est Loss:**

**\$2,000**

**BAZETTA**

**Aid Responses by Department**

**Alarm Date Between {12/01/2016} And {12/31/2016}**

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other
<b>STA. 1 WARREN FIRE DEPARTMENT</b>							
16-0001073	12/17/2016	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci 300		Response Time: 00:10:57	#Appartus	0	1	0	0
<b>Subtotal Responses: 1</b>			<b>Average Response Time for Dept: 00:10:57</b>				

<b>STA. 12 CORTLAND FIRE DEPARTMENT FDID 78200</b>							
16-0001099	12/24/2016	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci 16-1485		Response Time: 00:06:39	#Appartus	0	1	0	0
<b>Subtotal Responses: 1</b>			<b>Average Response Time for Dept: 00:06:39</b>				

<b>STA. 17 BRISTOL FDID 78105</b>							
16-0001095	12/24/2016	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci 16-0719		Response Time: 00:05:54	#Appartus	0	1	0	0
<b>Subtotal Responses: 1</b>			<b>Average Response Time for Dept: 00:05:54</b>				

<b>STA. 21 CHAMPION FIRE DEPARTMENT FDID 78109</b>							
16-0001025	12/01/2016	4 Automatic aid given	#Personnel	0	0	0	0
Their Inci 21-1025		Response Time: 00:05:40	#Appartus	0	0	0	0
16-0001028	12/02/2016	3 Mutual aid given	#Personnel	0	0	0	0
Their Inci 2023		Response Time: 00:02:17	#Appartus	0	0	0	0
16-0001045	12/10/2016	4 Automatic aid given	#Personnel	4	0	0	0
Their Inci 21-1045		Response Time: 00:09:29	#Appartus	1	0	0	0
16-0001066	12/15/2016	4 Automatic aid given	#Personnel	0	0	0	0
Their Inci 2104		Response Time: 00:14:35	#Appartus	0	0	0	0
<b>Subtotal Responses: 4</b>			<b>Average Response Time for Dept: 00:08:00</b>				

<b>STA. 30 HOWLAND FDID 78121</b>							
16-0001052	12/11/2016	1 Mutual aid received	#Personnel	0	0	0	1
Their Inci 3678		Response Time: 00:03:28	#Appartus	0	0	0	1
16-0001125	12/30/2016	3 Mutual aid given	#Personnel	0	4	0	0
Their Inci 16-3366		Response Time: 00:06:43	#Appartus	0	2	0	0

**Response time calculated from time notified to arrival.**



**BAZETTA**

**Aid Responses by Department**

**Alarm Date Between {12/01/2016} And {12/31/2016}**

<b>Incident</b>	<b>Notified</b>	<b>Type of Aid</b>	<b>Fire</b>	<b>EMS</b>	<b>Resc</b>	<b>Other</b>
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**STA. 30 HOWLAND FDID 78121**

**Subtotal Responses: 2**

**Average Response Time for Dept: 00:05:06**

**STA. 32 HOWLAND FDID 78121**

16-0001046	12/10/2016	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci 32-1046		Response Time: 00:05:36	#Appartus	0	1	0	0
16-0001075	12/18/2016	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci 3245		Response Time: 00:07:07	#Appartus	0	1	0	0

**Subtotal Responses: 2**

**Average Response Time for Dept: 00:06:22**

**Response time calculated from time notified to arrival.**

**BAZETTA**

**Staff Activity by Activity Code**

**Date Between {12/01/2016} And {12/31/2016} and  
Activity Code = "CB"**

<b>Date</b>	<b>Time</b>	<b>Incident</b>	<b>Type</b>	<b>Staff ID/Name</b>	<b>Hours</b>	<b>Hrs Pd</b>	<b>Points</b>
<b>CB Off Duty Callback</b>							
12/11/2016	22:41:32	16-0001052	R	000004 No, Response	0.31	0.00	0.00
12/18/2016	05:12:47	16-0001075	R	000004 No, Response	0.79	0.00	0.00
12/24/2016	12:52:00	16-0001097	MO	000004 No, Response	0.25	0.00	0.00
12/29/2016	08:26:33	16-0001114	M	000004 No, Response	0.81	0.00	0.00
<b>Totals for Activity Code:</b>					<b>2.16</b>	<b>0.00</b>	<b>0.00</b>
<b>Avg for Activity Code:</b>					<b>0.54</b>	<b>0.00</b>	<b>0.00</b>

**Types: F=Fire, M=EMS/Medical, R=Rescue, O=Other**

RESOLUTION TO DISPOSE OF TOWNSHIP PROPERTY  
BY PUBLIC AUCTION ON LOCATION

Moved by Parke, seconded by Houis, that

WHEREAS, the Township has personal property which is no longer needed by the Township, obsolete and/or unfit for the use it was aquired or other appropriate public use, and the Township desires to dispose of said property pursuant to Ohio Revised Code Section §505.10;

BE IT RESOLVED, that the following property be offered for sale at public auction pursuant to §505.10, ORC, to be held on the 4th day of February, 2017 at 10:00 o'clock; at the Fire Station at 773 Everett Hill Rd.

List Property ( itemized below or attached by Schedule)

BE IT FURTHER RESOLVED, that the Fiscal Officer be directed to advertise such auction accordingly to law, and that the Township shall reserve the right to set a minimum bid and to reject any and all offers.

ROLL CALL:

Mr. <u>Houis</u>	<input checked="" type="checkbox"/>	yes	<input type="checkbox"/>	no
Mr. <u>Parke</u>	<input checked="" type="checkbox"/>	yes	<input type="checkbox"/>	no
Mr. <u>Webb</u>	<input checked="" type="checkbox"/>	yes	<input type="checkbox"/>	no

[ADVERTISEMENT REQUIREMENTS]

1. Post of Notice of Auction at Town Hall Administration Building at least 10 day prior to date of sale.
2. Legal ad in newspaper one a week for three weeks with last publication at least five days before date of sale.

**BENEFIT AUCTION CONTRACT**

THIS AGREEMENT entered into by and between Pete Howes, Auctioneer dba Pete Howes Auction Service. Hereinafter referred to as Auctioneer, Brazler Township Fire Dept. hereinafter referred to as Seller.

FOR AND IN CONSIDERATION of the services to be performed by the Auctioneer, the undersigned Seller of the property hereinafter described, hereby employs and grants the Auctioneer the Exclusive right to sell the following at e following: SEE ATTACHED LIST.

This Public Auction will be a  Reserve Auction  Absolute Auction. A Reserve Auction is defined as an auction in which the seller or agent of the seller reserves the right to establish a stated minimum bid, the right to reject or accept any or all bids, or the right to withdraw the real or personal property at any time prior to the completion of the auction by the auctioneer. A Absolute Auction is defined as an auction of real or personal property to which all of the following apply: property is sold to the highest bidder without reserve; auction does not require a minimum bid; auction does not require competing bids of any type by the seller or an agent of the seller, and seller of the property cannot withdraw the property from auction after the auction is opened and there is public solicitation or calling for bids.

This right to sell specifically includes the right to sell the above property at Public Auction, to the highest bidder(s) on the premises on or about Feb 4, 2017 or up to sixty days after said approximate date. Sellers warrants and represents to the Auctioneer that seller owns, has full authority and lawful power to sell and shall deliver title to the above described property, free of all claims, encumbrances or indebtedness, and that said property can be auctioned without violation of any Federal, State or other regulations.

The Auctioneer shall sell said property, using his professional skill, knowledge, and experience to the best advantage of both parties conducting the auction sale. Seller agrees to pay all expenses of preparation, advertising and conducting the auction sale. The Auctioneer shall receive as compensation for conducting said auction sale Zero % percent of gross selling price, this is a Benefit Auction in which the Benefit Organization is the sole responsible party for all expenses (clerking, collecting, advertising, workers, port-a-johns, and any other expense occurred by auction service) from proceeds. The Benefit Organization shall keep records of said auction. Auctioneer, workers, owner, family members and all other persons are permitted to bid on and buy items at this auction. The Seller will  will not allow Absentee Bidding at this auction. Absentee bidding is defined as a method by which a potential purchaser authorizes a proxy to place on behalf of the potential purchaser a written or oral bid to an auctioneer or an agent of an auctioneer.

TERM OF SALE: This is a Benefit Auction and financial responsibilities are of the sole responsibility of the Benefit Organization. In case of unpaid bill or insufficient fund checks: Auctioneer will not be responsible for uncollectible ~~debt~~ of Buyers. Seller agrees and understands Auctioneer is not accountable for lost items or funds. (initial) PK

The Seller shall maintain and provide premises in which said property is located, and furnish light, water, and license, personal and public liability insurance. The Seller shall not sell, dispose of or otherwise withdraw from said auction any part of the said property or refuse to submit said property, or any part thereof. The Seller shall not interfere, prevent or prohibit auctioneer, in any manner, prior to or during auction, from carrying out his duties and obligations to this agreement.

Nothing herein contained shall be construed to or constitute the parties hereto as partners. In the event it becomes necessary for either party to collect any sum or sums due through legal action, Seller waives venue and agrees to pay all costs and expenses of such action, including reasonable attorney's fees.

This agreement shall bind and inure to the benefit of the parties hereto and their respective heirs, executors, administrators and assigns.

Pete Howes, Auctioneer dba Pete Howes Auction Service is licensed by the Department of Agriculture and is bonded in favor of the State of Ohio, License No. 57-197824979.

Signed and Sealed this 9th day of January 2017.

Seller [Signature] Seller

Signature represents personal guaranty

Auctioneer [Signature]

Signature represents personal guaranty

Auctwiser

Pete Howes

440-272-5484 Home

440-477-4027 cell

## Auction List

- 1 Metal Office Desk
- 1 Wood Mail Box
- 1 Cork Board
- 1 4 burner/large griddle commercial gas stove (Comstock Castle)
- 1 pots and pans used (numerous/sizes vary)
- 1 Kitchen Utensils
- 50+ Forks, spoons, knives
- 7 Lazy boy recliners
- 1 Dishwasher (under the counter/heavy duty)
- 2 Bun Coffee pots
- 1 toaster 4 slice
- 4 end tables (non matching)
- 1 coffee table
- 42 Stackable padded chairs (3 different types)
- 6 Office chairs (non-wheeled)
- 2 single bed frames
- 3 single head boards
- 4 metal carts with rollers
- 1 metal 2 door cabinet
- 1 metal work table 2ft x 2ft
- 3 window air conditioners with remotes
- 2 Lamps with shades
- 1 overhead projector
- 3 wood desk
- 1 220 volt stick welder w
- 1 wood cabinet with rollers
- 2 kitchen tables

- 1 8ft storage table cart with rollers
- 1 back rack for Chevy Silverado
- 2 windows for garage doors 1ft by 2ft
- 1 24ft extension ladder
- 1 12ft folding ladder
- 1 Blue Print Cabinet (metal)
- 7 4 draw file cabinets
- 1 electric dryer
- 2 6ft 2 door metal cabinets (storage with shelves)
- 6 4 shelve metal storage racks
- 13 metal single door clothes lockers
- 3 wood chairs
- 1 boat motor stand
- 1 garden hose reel plastic
- 1 metal cord/hose reel
- 1 metal bolt/nut organizer
- 3 8ft wood tables (legs fold)
- 1 air filter for Detroit Diesel 6V92
- 1 high band base radio antenna
- 1 wheeled mop bucket with ringer
- 2 carrying cases plastic

## Police Agenda for Monday January 9, 2017 Trustee Meeting

Thu 1/5/2017 12:09 PM

**From:** "Mike Hovis"

**To:** rdrew@bazettatwp.org

**Cc:** twebb@bazettatwp.org



Rita,

The following is the police agenda with attachment:

1. To accept the resignation of Ptl. Nicolas Wildman effective January 18, 2017 (Attached).
2. Authorization to sell wrecked police car Vin# 2FABP7BV9BX113350 and any attached equipment not to exceed the sell price of \$2500.00.

Also, Shawn Rentz and Scott Gubanyar will be presented with life saving awards from me and a brief scenario of the incident will be given from Captain Mannella from Bazetta Fire at his request. Thank you in advance and hope you are feeling better. Any questions please contact me ASAP.

*Michael J. Hovis, Chief of Police*

*Bazetta Township Police Department*

*2671 McCleary Jacoby Rd.*

*Cortland, Ohio 44410*

*Phone: 330-638-5503*

*Fax: 330-638-9927*

*[mhovis@bazettatwp.org](mailto:mhovis@bazettatwp.org)*

*[www.facebook.com/BazettaTownshipPoliceDept](http://www.facebook.com/BazettaTownshipPoliceDept)*





## December 2016 Bazetta Police Department Activity

Published Date: January 5, 2016

Activity	Total
Calls for Service	491
Incident Reports Filed	127
Traffic Crash Investigations	25
Number of Persons Arrested	65
Traffic Offenses	97
Traffic Citations Issued	77
Vehicle Miles Traveled	10,474.10
Office Contacts	272

\* Numbers are subject to change due to report status and other circumstances.



## Bazetta Township Police Department Yearly Comparison Report 2015 - 2016

### 2015

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Calls for Service	423	440	491	516	701	637	725	749	585	643	536	509	6955
Incidents Filed	100	97	117	110	124	107	129	121	133	145	99	121	1403
Traffic Crash Investigations	18	14	9	10	13	12	21	13	14	7	16	11	158
Number of Persons Arrested	42	38	54	46	46	44	56	58	44	66	52	64	610
Traffic Offenses	58	27	81	65	116	59	101	99	96	121	98	84	1005
Miles Traveled	11,116.1	9,326.80	10,909.1	11,181.20	11,590.40	10,140.30	10,244.9	10,077.60	10,808.80	11,426.10	9,805.70	9843.10	126,470.10

### 2016

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Calls for Service	493	442	510	524	576	775	752	744	547	486	498	491	6838
Incidents Filed	121	97	116	115	127	145	140	154	128	129	140	127	1539
Traffic Crash Investigations	11	12	14	10	12	13	12	16	12	17	30	25	184
Number of Persons Arrested	65	49	65	65	71	78	70	83	77	64	65	65	817
Traffic Offenses	69	92	96	105	119	158	107	124	92	105	106	97	1270
Miles Travel	10,972.78	10,656.10	10,653.80	10,488.90	12,737.70	12,643	11,876	12,234.40	11,736.90	11,542.40	10,812.50	10,474.10	136,828.58

\*Some Statistics may have been updated

\*\* Numbers published as of January 5, 2017 subject to change

\*\*Numbers updated on 01/5/2017

\*\*COS Stats provided by the 911 center may not reflect actual #'s

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE FOR THE PURPOSE OF AMENDING CHAPTER 505 (“ANIMALS AND FOWL”) OF THE CODIFIED ORDINANCES OF THE CITY OF GIRARD REGULATING THE HOUSING, SHELTERING AND TETHERING OF ANIMALS AND DECLARING AN EMERGENCY.**

**WHEREAS**, this City Council of the City of Girard, Ohio deems it to be in the best interests of the City of Girard to update various Sections of Chapter 505 (“ANIMALS AND FOWL”) of the Codified Ordinances of the City of Girard; and

**WHEREAS**, the City of Girard’s existing Ordinance was adopted in 1960 and has not been changed since that time, despite the need to be updated for the protection of animals within the City; and

**WHEREAS**, the City of Girard is empowered to promote the health, safety and welfare, and integrity of the residents of the City of Girard, and others; and

**WHEREAS**, this Ordinance is necessary to promote and protect the public health, safety, and welfare of the residents of the City of Girard.

**NOW THEREFORE BE IT ORDAINED** by the City Council of the City of Girard, State of Ohio:

**SECTION 1:** That **Section 505.01** of Chapter 505 be, and the same hereby is, enacted to and within the General Offenses Code of the Codified Ordinances of the City of Girard as follows:

“CHAPTER 505”

ANIMALS AND FOWL

**505.01 DOGS AND OTHER ANIMALS.**

(a) The keeping and raising of all edible farm animals, horses and ponies within a residential zone is hereby prohibited.

(b) No person being the owner or having charge of cattle, horses, swine, sheep, geese, ducks, goats, turkeys, chickens or other fowl or animals shall permit them to run at large upon any public place, or upon any unenclosed lands or upon the premises of another.

(c) No owner, keeper or harbinger of any female dog shall permit it to go beyond the premises of the owner, keeper or harbinger at any time the dog is in heat, unless the dog is properly in leash.

(d) No owner, keeper or harbinger of any dog shall fail at any time to keep it either physically confined or restrained upon the premises of the owner, keeper or harbinger by a leash, tether, adequate fence, supervision or secure enclosure to prevent escape, or under reasonable control of some person.

(e) The running at large of any such animal in or upon any of the places mentioned in this section is prima-facie evidence that it is running at large in violation of this section.

(f) Dogs in Public Places. No dog shall be permitted at any time upon a public highway, public park, public building or other public place within the City, except when held securely by a leash or suitable material and a length not to exceed six feet. The dog must be accompanied by a person of suitable size, weight, and discretion to handle the dog in a responsible and safe fashion at all times.

(1) If the animal is housed outdoors, a structure for shelter and protection shall be provided by the owner, keeper, or harborers thereof. Proper bedding of straw or similar material, that remains dry, shall be utilized, and the structure shall be equipped with a flap or door or similar device. Food of sufficient quantity and quality to allow the normal maintenance of the animal's body shall be provided. Water shall be open or adequate access to potable water of a drinkable temperature in sufficient quantity to satisfy the animal's needs shall be provided. The structure shall be moisture-resistant and wind resistant and of suitable size to accommodate the animal and allow retention of body heat. It shall be made of a durable material with a solid, moisture-proof floor and a floor raised at least two inches from the ground. All structures required but this Section shall be subject to all building and zoning regulations. No such structure shall be in or on the front setback area of a property.

(2) In addition, if the animal is housed outdoors, a pen with sides and a top suitable to enclose the animal and the structure, and suitable to keep all other animals outside the pen, shall be provided by the owner, keeper, or harborer of the animal. Such a pen shall, at all times, have a working, lockable gate. All pens required by this Section shall be subject to all building and zoning regulations. No such pen shall be in or on the front setback area of a property.

(i) That, as to the dangerous dog or a vicious dog, to the extent that Section 505.14, is in conflict with this Section, said Section 505.14 shall, and does, prevail over this Section.

(j) Whoever violates Division (c) of this Section is guilty of a misdemeanor of the second degree. The Director of Public Safety, or his designee, or other law enforcement officer shall, and does, have discretion to warn the owner, keeper, or harborer and to provide an opportunity for the violation to be remedied within twenty-four hours. Whoever violates any other Division of this Section is guilty of a minor misdemeanor on the first offense and a misdemeanor of the fourth degree on each subsequent offense.

**SECTION 2:** That Section 505.18 of Chapter 505 be, and the same hereby is, enacted to and within the General Offenses Code of the Codified Ordinances of the City of Girard as follows:

**505.18 HOUSE/SHELTER/TETHER ANIMALS**

(a) No person shall House, Shelter, or Tether an animal in any of the following circumstances:

(1) If a heat or cold advisory has been issued by a local or state authority of the National Weather Services;

(2) If a severe weather warning has been issued by a local or state authority of the National Weather Service;

(3) If the tether is less than twelve (12) feet in length; Tethering the dog if such tethering fails to allow the dog to move at least 12 feet or in the device is a pulley system, fails to allow the dog to move a total of 12 feet;

(4) If the tether allows the animal to touch the fence or cross the property line or cross onto public property;

(5) If the tether is attached by means of a pinch-type, prong-type, martingale-type or choke-type collar or if the collar is unsafe or is not properly fitted;

(6) If the tether may cause injury or entanglement. Tethering the dog in a manner where the dog is able to reach a fence or other object that may cause the dog to become injured or die by strangulation after jumping the fence or object or otherwise becoming entangled in the fence or object or securing an animal with a leash collar, tether, or other device weighing more

(c) Whoever violated this Section is guilty of a minor misdemeanor on the first offense, a misdemeanor of the fourth degree on the second offense, and a misdemeanor of the first degree on the third or any subsequent offense. Notwithstanding the foregoing penalties, if an animal becomes sick or injured as a result of a violation of this Section, then whoever violates this Section is guilty of a misdemeanor of the first degree.

Section 3: This Ordinance is hereby declared to be an emergency necessary for the health, safety, and welfare of the City of Girard, Ohio, by virtue of the fact that this Ordinance is needed to promote the health, safety and welfare, and integrity of the residents of the City of Girard and shall take effect and be in force immediately upon its passage by Council and approve by the Mayor, or in the alternative, from and after the earliest time permitted by law.

PASSED IN COUNCIL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, <sup>2017</sup>~~2016~~

\_\_\_\_\_  
PRESIDENT OF COUNCIL

ATTEST:  
  
\_\_\_\_\_  
CLERK OF COUNCIL

\_\_\_\_\_  
MAYOR

APPROVAL DATE: \_\_\_\_\_  
FIRST READING: \_\_\_\_\_  
SECOND READING: \_\_\_\_\_  
THIRD READING: \_\_\_\_\_

MOTIONED BY: \_\_\_\_\_  
SECONDED BY \_\_\_\_\_  
DATE: \_\_\_\_\_

I hereby certify that the foregoing Ordinance was published in the Trumbull County Legal News on the dates herein below set forth and was posted on the Girard City Bulletin Board on the day herein below set forth.

DATES OF PUBLICATION:  
\_\_\_\_ DAY OF \_\_\_\_\_, 2016  
\_\_\_\_ DAY OF \_\_\_\_\_, 2016

POSTED:  
\_\_\_\_ DAY OF \_\_\_\_\_, 2016

\_\_\_\_\_  
CLERK OF COUNCIL

THIS ORDINANCE PREPARED BY:  
  
\_\_\_\_\_  
BRIAN KREN, LAW DIRECTOR

# how cold is too cold?



60°	1	1	1
55°	1	1	1
50°	2	1	1
45°	2	2	1
40°	3	3	2
35°	3	3	3
30°	3	3	3
25°	4	4	3
20°	4	4	3
15°	5	4	4
10°	5	5	5
5°	6	5	6
0°	6	6	6

- 1 No concern of outdoor activity
- 2 Risk is unlikely. Have fun outside, but be careful.
- 3 Risk is potential depending on breed. Keep an eye on your pet outdoors.
- 4 Dangerous weather developing. Use caution, especially with vulnerable pet.
- 5 Potentially life-threatening cold. Avoid prolonged outdoor activity.

if it wet weather is present

- if Northern breed or heavy coat
- if dog is acclimated to cold



## TOWNSHIP CERTIFICATE OF ESTIMATED RESOURCES

Bazetta Township, Trumbull County, Ohio  
as of January 9, 2017 for 2017

FUND	UNENCUMBERED BALANCE 01-01-17	PROPERTY TAX	OTHER SOURCES	TOTAL
General	\$ 481,153.55		\$ 64,237.55	\$ 858,191.10
		\$ 20,000.00	\$ -	
		\$ -	\$ 123,300.00	
		\$ 169,500.00	\$ 187,537.55	
Motor Vehicle License	\$ 3,266.36	\$ -	\$ 7,500.00	\$ 10,766.36
Gasoline Tax	\$ 161,559.64	\$ -	\$ 85,000.00	\$ 246,559.64
Road & Bridge	\$ 97,721.71	\$ (6,142.06)	\$ 6,000.00	\$ 322,721.71
		\$ 225,142.06		
Cemetery	\$ 12,011.62	\$ -	\$ 74,000.00	\$ 86,011.62
Cemetery Bequest	\$ 3,796.09	\$ -	\$ -	\$ 3,796.09
Lighting Assessment	\$ 2,026.66	\$ -	\$ 9,240.00	\$ 11,266.66
Police District	\$ 254,864.26	\$ -	\$ 115,000.00	\$ 1,138,864.26
		\$ 769,000.00		
OMVI	\$ 1,359.48	\$ -	\$ 700.00	\$ 2,059.48
Fire District	\$ 372,231.60	\$ (115,879.74)	\$ 315,000.00	\$ 1,557,231.60
		\$ 985,879.74		
Police Equipment	\$ 41,550.60	\$ 46,800.00	\$ 10,000.00	\$ 98,350.60
Zoning	\$ 4,038.19	\$ -	\$ 11,400.00	\$ 15,438.19
Drug Law Enforcement	\$ 2,393.98	\$ -	\$ 500.00	\$ 2,893.98
Issue II Improvement	\$ -	\$ -	\$ -	\$ -
Firefighters Assistance	\$ -	\$ -	\$ -	\$ -
OPWC Road Projects	\$ -	\$ -	\$ -	\$ -
FEMA	\$ -	\$ -	\$ -	\$ -
Bond	\$ 1,485.26	\$ -	\$ 130,690.33	\$ 132,175.59
Fire/EMS Training Center	\$ 2,727.81	\$ -	\$ 2,000.00	\$ 4,727.81
	\$ 1,442,186.81	\$ 2,094,300.00	\$ 954,567.88	\$ 4,491,054.69



**BAZETTA TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

Date: January 23, 2017 at 7:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:

Trustee Paul Hovis  
Vice Chairman Trustee Frank Parke  
Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew

- Trustee Parke reminded the assemblage of the Public Comment procedures

**031-17** To accept the minutes from the January 9 Regular Meeting.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**032-17** To authorize the Fiscal Officer to do the following Supplemental Appropriation.  
*\$3,500.00 to 01-A-05 (General: Equipment)*

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**033-17** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**034-17** To appoint Thad Wajda as the Cemetery Sexton, at a rate of \$250.00 per month, effective February 1.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**035-17** To adopt the attached *IT Services Cooperative Agreement* with Bristol Township.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**036-17** To adopt the attached *IT Services Cooperative Agreement* with Champion Township.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**037-17** To adopt the attached *IT Services Cooperative Agreement* with Southington Township.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**038-17** To direct Chief Lewis to repost for the position of Firefighter/Medic with attached desired qualifications, for a period of 15 days, to begin no later than January 24, 2017 at 4:00pm, with the following application review and interview process.

- *Previous applications need not be resubmitted unless changes are required*
- *All applications will be forwarded to a panel of three (3) Fire Chiefs of other Departments*
- *No Fire Chief on said panel may be the Chief overseeing any applicant in their Department*
- *The panel will review all applications and conduct any interviews based solely on their judgment*
  - *All interviews will be conducted at the Bazetta Township Administration Building*
  - *The Board of Trustees and Chief Lewis will accept the panel's recommendation*

**Motion:** Trustee Hovis

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Correspondence (Copies available upon request):**

- Letter from Ohio Public Employees Retirement System (OPERS) denying the township's Conversion Plan application
- Letter of Resignation from Zoning Commission Member Jack Hineman

**Administration:**

- Greg Kowalcyk from Geauga-Trumbull Solid Waste Management addressed questions regarding recent recycling bin issues
  - Some internal management turnover at the end of 2016
  - Switched haulers at the end of 2016
  - Service dates have not changed, but pick up times have
    - Pick up previously early in the morning, but is now in the afternoon
  - Have begun running more trucks on Mondays
  - Looking into a few options for Bazetta Township
    - Possibility of expanding pick-ups to 5 days per week instead of 3
    - Possibility of adding an additional bin
    - Adding a bin will be thousands of dollars cheaper than expanding pick-ups
  - Change could be made within the next week or two
- Trustees noted that, due to levy failures and ongoing state budget cuts, they need to discuss the status of Bazetta Township Park for 2017
  - Trustee Parke said he would like to schedule a meeting with the Parks & Recreation Board to decide how to proceed
  - Trustee Webb said the following
    - The next scheduled meeting would be February 14
    - Will reschedule that meeting to February 7 at 7:00pm at the Administration Building
    - Would like all Trustees and the full Parks & Recreation Board to attend

**Fire Department:**

- Chief Lewis announced that the Fire Department had received a LUCAS mechanical CPR machine, donated by University Hospitals at a value of \$15,200.00
- See Attached Agenda

**039-17** To approve the attached contract with Physio-Control, Inc.

**Motion:** Trustee Parke

**Second:** Trustee Hovis

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**040-17** To approve the attached *Other States Coverage - Premium Renewal*.

**Motion:** Trustee Hovis

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Police Department:**

- See Attached Agenda

**041-17** To authorize Chief Hovis to sell the following vehicles obtained via the Police Department Impound Lot, at a sale price not to exceed \$2,500 per ORC §4513.61.

*Mercury Mountaineer (VIN 2098)*

*Chevy Cavalier (VIN 9966)*

*Chevy Lumina (VIN 5694)*

*Pontiac Grand Prix (VIN 1313)*

*Volvo Station Wagon (VIN 8562)*

*Chevy Lumina (VIN 0892)*

**Motion:** Trustee Parke

**Second:** Trustee Hovis

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Road Department:**

- Superintendent Parke reported
  - Graves at the cemetery have been leveled
  - Potholes have been filled
  - There was not a single pot hole on the chip-sealed portion of McCleary Jacoby Road

**042-17** To approve the attached 2016 Township Highway System Mileage Certification.

**Motion:** Trustee Hovis

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Nothing to report

**Zoning Commission & Zoning Board of Appeals:**

- Nothing to report

**Parks & Recreation Board:**

- Nothing to report

**043-17** To rescind Board Resolution #013-17.

**Motion:** Trustee Hovis

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**044-17** To establish the following Trustee/Department Head Liaisons for Fiscal Year 2017.

*Fire Department            Trustee Parke*

*Police Department        Trustee Webb*

*Road Department         Trustee Hovis*

*Zoning Boards            Trustee Webb*

*Parks & Recreation      All Trustees*

**Motion:** Trustee Parke

**Second:** Trustee Hovis

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Safety Committee:**

- Chief Lewis said the next meeting would be February 2 at 8:00am at the Police Department

**Health Insurance Committee:**

- Nothing to report

**Public Information Officer:**

- Nothing to report

**Asked to be placed on the Agenda:**

- None

**Public Comment:**

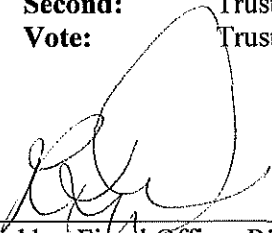
- Joseph & Dee Bielecki of Northview Drive
  - Ongoing problem with flooding at the back of properties on Northview Drive
  - Would appreciate someone coming out to talk to them about the problem
  - Asked if a general letter could go out to everyone on the street encouraging them to connect to the storm drains
- Inspector Mills said he spoke to Atty. Finamore about this and was told the following
  - Neither the Township nor County has authority to force residents to tie into the storm system
  - Could use the Property Maintenance Code, but an official complaint would have to be filed
- Trustee Hovis said the following
  - Water is coming from residents' properties, as well as from the golf course
  - Trustees had a meeting with Trumbull County and is waiting to hear exactly where a few news houses will be built
  - Once they know the specific locations of the houses, they can proceed
  - Don't want to make any change because the houses may interfere with anything that is decided now
- Inspector Mills said he was willing to write an informational letter to Northview Drive residents this week or next week
- Fiscal Officer Drew noted that the expense of creating and mailing such a letter would use up 15-20% of the entire non-salary Zoning budget for this year

**043-17** To adjourn the meeting at 7:56pm.

**Motion:** Trustee Hovis

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes



Attested by: Fiscal Officer Rita K. Drew

Dated:

01-25-17



Approved by: Chairman Trustee Ted Webb

Dated:

2/13/17

**BAZETTA TOWNSHIP  
TRUMBULL, COUNTY, OHIO**

**IT SERVICES  
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 08th day of February 2017, by and between Bazetta Township (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Cortland, Ohio 44410 and Bristol Township, (hereinafter "Cooperative Agency User") whose address is P.O. Box 254 Bristolville, Ohio, 44402

**I. RECITALS**

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

**NOW THEREFORE**, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

**I. Terms of Agreement:**

- A) The term of this agreement shall be for a period of one (1) year, commencing on the 08 day of February 2017 and continuing thereafter for a period of one year terminating at the close of business the 07 day of February 2018. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

**BAZETTA TOWNSHIP  
TRUMBULL, COUNTY, OHIO**

**IT SERVICES  
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 12th day of February 2017, by and between Bazetta Township (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Cortland, Ohio 44410 and Champion Township, (hereinafter "Cooperative Agency User") whose address is 149 Center Street E., Warren, Ohio, 44481

**I. RECITALS**

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

**NOW THEREFORE**, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

**1. Terms of Agreement:**

- A) The term of this is agreement shall be for a period of one (1) year, commencing on the 12th day of February 2017 and continuing thereafter for a period of one year terminating at the close of business the 11 day of February 2018. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

**BAZETTA TOWNSHIP  
TRUMBULL, COUNTY, OHIO**

**IT SERVICES  
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 1st day of February 2017, by and between Bazetta Township (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Southington Cortland, Ohio 44410 and Township Township, (hereinafter "Cooperative Agency User") whose address is 4165 St. Rt. 305 Southington, Ohio, 44470

**I. RECITALS**

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

**NOW THEREFORE**, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

**1. Terms of Agreement:**

- A) The term of this is agreement shall be for a period of one (1) year, commencing on the 1st day of February 2017 and continuing thereafter for a period of one year terminating at the close of business the 31 day of January 2018, This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

agreed upon by the parties.

**2. Duties/Services to be performed:**

IT Service Provider shall provide the following services to Cooperative Agency User, including but not limited to: planning, managing, maintenance and operation of Cooperative Agency User's information technology infrastructure; maintenance of servers, support equipment and email service; maintenance and repair of all Cooperative Agency User's desktop computers; maintenance and repair of all laptop computers; maintenance of antivirus and malware software; selection of hardware and software products appropriate for Cooperative Agency User's needs and requirements; integration of such products with Cooperative Agency User's organizational needs and infrastructure; install; reasonable repair and maintenance of department printers; provision of a secure and effective environment that supports the activities of the Cooperative Agency User's computer users; programming as needed to connect existing components (scripting) of Cooperative Agency User's server and system, data storage devices and any and all other applicable Information Technology requirements of Cooperative Agency User.

**3. Time Requirements:**

IT Service Provider agrees to furnish Cooperative Agency User with consulting services as required by Cooperative Agency User and as mutually agreed upon in advance by the parties hereto. Time Requirements will include emergency call outs to provide services for Cooperative Agency User that may require an immediate response. IT Service Provider shall be reasonably available for response for emergency call outs as soon thereafter as is practicable. In addition, IT Service Provider shall make arrangements for a substitute IT professional to cover its services and any emergency call outs that may occur when IT Service Provider is unavailable, including for any vacation or sick days



that IT Service Provider schedules and/or takes off.

Provided however, that although the IT Service Provider will do its best to provide and schedule IT Services under this agreement at the times requested and convenient to the Cooperative Agency User, due to the fact that such services may be utilized by two or more cooperative agency users, the IT Service Provider, reserves the right, at its sole discretion, to prioritize and schedule IT Cooperative Services to its Cooperative Agency user, in a manner which maximizes and best meets the needs of all Cooperative Agency Users.

**4. Compensation and Terms:**

For all services provided under this agreement during normal business hours, Monday through Friday, 8:00AM to 4:00PM (Holidays excluded), the IT Service Provider will charge the Cooperative Agency User, an hourly rate of \$ 50.00 ~~60.00~~, per hour, and for all services provided outside normal business hours, an hourly rate of \$ 75.00 ~~90.00~~, per hour.

60.00  
80.00

IT Service Provider shall present an invoice to Cooperative Agency User each month for all services performed and expenses advanced by IT Service Provider pursuant to paragraph 5, below. Payment shall be due in full within 30 days of the date of the invoice.

Cooperative Agency User shall be responsible for the purchase of replacement parts, new computer components, software, etc., as necessary, upon the advice of IT Service Provider, and approved in advance by Cooperative Agency User.

**5. Expenses:**

Cooperative Agency User shall pay all expenses reasonably incurred and/or advanced by IT Service Provider in the course of performing services under this Agreement, as mutually agreed upon in advance by the parties hereto.

**6. Confidentiality:**

AllLEADS (law enforcement assistance data system) and law enforcement records, data and information are **STRICTLY CONFIDENTIAL**, as is all records, data and information contained therein or acquired for or from the Cooperative Agency User's Information Technology infrastructure system. IT Service Provider agrees to treat all such information in which it comes in contact or acquires knowledge thereof during the performance of its duties under this Agreement as confidential. IT Service Provider shall treat as confidential and shall not disclose or use for the benefit of IT Service Provider, or any person or entity other than Cooperative Agency User, any and all information made available or disclosed to IT Service Provider as a result of or related to this Agreement. Provided however, that IT Service Provider may disclose or use such information when necessary in the normal and customary scope and performance of this contract and/or with the consent of the Cooperative Agency User, but otherwise IT Service Provider shall observe and take all steps necessary to preserve and protect the privacy and confidentiality of all Cooperative Agency User's records, information and data.

**7. Rights and Licenses:**

- (a) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts all proprietary right, title, and interest of IT Service Provider in and to any software, documentation, and information produced or created by or for IT Service Provider in the performance of the work or the rendition of services under this Agreement.
- (b) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts, an unlimited, unrestricted, royalty-free, fully paid, worldwide and nonexclusive license to any software, documentation and information not first produced or

created by or for IT Service Provider as a result of the performance of work or the rendition of services under this Agreement, but included in said work or services, provided IT Service Provider holds copyright to said software, documentation, or information.

- (c) IT Service Provider may utilize publicly distributed software, documentation and information within the solutions provided to Cooperative Agency User under the terms of this Agreement, provided that said software, documentation, and information is either in the public domain or is licensed for public distribution.

**8. Independent IT Service Provider Relationship:**

IT Service Provider is retained by Cooperative Agency User solely for the purposes and to the extent set forth in this Agreement, and IT Service Provider's relationship to Cooperative Agency User shall during the terms of this Agreement be that of an Independent Contractor, IT Service Provider. Representatives, employees, subcontractors, and/or agents of IT Service Provider are not entitled to collect employee benefits from Cooperative Agency User, including, but not limited to workers compensation, unemployment, and any other fringe benefits provided to employees of Cooperative Agency User.

**9. Waiver, Modification, or Cancellation:**

Any waiver, alteration, or modification of any of the provisions of this Agreement or cancellation/termination or replacement of this Agreement shall not be valid unless in writing and signed by the parties.

**10. Assignment:**

This Agreement shall not be assigned by either party except by mutual agreement of the parties, in writing. Any attempt to assign or transfer any rights, duties, or obligations of this

Agreement shall render such attempted assignment or transfer null and void.

**11. Indemnification:**

IT Service Provider, its representatives, employees, subcontractors, and/or agents, hereby indemnifies and holds Cooperative Agency User harmless from any and all claims, causes of action and/or damages arising from IT Service Provider's negligent acts and/or omissions in the performance of its duties under this Agreement.

**12. LEADS (Law Enforcement Assistance Data System) Requirements: (if applicable)**

If IT Service Provider will have access to and will be required to provide service to LEADS user agency equipment, IT Service Provider's technicians hereby consents to be fingerprinted and submit to a full background check as required by the Ohio Department of Public Safety (LEADS). IT Service Provider must be approved by LEADS, and be LEADS certified prior to his exposure to the agency equipment and/or data.

IT Service Provider shall complete and execute all necessary forms and documentation to allow Cooperative Agency User to access the background information of its employee(s) performing the IT work for Cooperative Agency User and application for LEADS certification. IT Service Provider's signature below hereby acknowledges its consent to said background checks.

**13. Cooperative Agency User's Requirements:**

Representatives, employees, subcontractors, and/or agents of IT Service Provider, who may have access to sensitive, confidential, personal or other law enforcement information in the course of the performance of their duties under this Agreement, if required, shall submit to a background check and a pre-employment drug screening test. IT Service Provider's signature below hereby acknowledges its consent to said testing of its representatives, employees, subcontractors, and/or

agents.

**14. Severability:**

In the event that any one or more of the provisions contained in this Agreement shall for any reason be held by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not effect the other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

**15. Governing Law:**

This Agreement shall be construed in accordance with and governed by the laws of the State of Ohio, and any causes of action resulting from breach hereof shall be heard before the Courts of Trumbull County, Ohio.

\_\_\_\_\_  
Bazetta Township Trustee

\_\_\_\_\_  
Township Trustee

\_\_\_\_\_  
Bazetta Township Trustee

\_\_\_\_\_  
Township Trustee

\_\_\_\_\_  
Bazetta Township Trustee

\_\_\_\_\_  
Township Trustee

\_\_\_\_\_  
Joel Davis, IT employee for  
Bazetta Township

# BAZETTA FIRE DEPARTMENT

*Bazetta*

*Striving for a Better Tomorrow*

**STATION 11**  
3000 WARREN MEADVILLE RD  
CORTLAND, OHIO 44410  
(330) 637-8816 FAX (330) 638-4193

**Chief**  
**Dennis Lewis**



Posting Date:

Position: Firefighter II / Paramedic

Final Filing Date:

Salary: CBA Local 3703

Requirements: Bazetta Fire Department and Bazetta Township Trustees are seeking applicants for full time Firefighter/Medic to submit application letter of intent, resume, and all qualifications no later than Month #, 2017 – 1600 hrs.

Minimum Requirements are:

- Be a citizen of the United States of America.
- Possess a high school diploma or equivalent (GED).
- Possess a valid driver's license.
- Must possess, State of Ohio or National Registry certification as a Paramedic.
- Must possess Hazardous-Material Certification to Operations Level
- Must Possess National Incident Management 100, 200, 700, 800.
- Must possess, certification as Ohio Level II Firefighter.

Additional Preferred Qualifications:

- Bachelor Degree, Associate degree or academic hours completed beyond high school
- Fire Safety Inspector
- Fire Instructor and/or EMS Instructor
- National Incident Management 300
- Fire Officer I
- ACLS/BLS/PALS/ITLS Instructor (1 or more)

Application, Letter of intent, resume, and copy of job related credentials or documents such as certificates, degrees, licensures, etc. shall be placed in a sealed envelope and submitted to the Fire Chief no later than Month #, 2017 – 1600 hrs. The Employer need not consider any applications submitted after the posting date or that do not meet the minimum qualifications for the job.

Professionally,

*Dennis Lewis*

Dennis Lewis  
Fire Chief

# BAZETTA TWP. FIRE/EMS

## Chief's Office

### INTEROFFICE MEMORANDUM

Date: 1/19/2017  
To: Trustee Hovis, Trustee Parke, Trustee Webb,  
From: Chief Dennis Lewis  
Re: January 23, 2017 Trustee's Meeting  
Cc: File

---

Trustee Hovis -- Trustee Parke -- Trustee Webb,

1. Requesting approval of a 3 year contract (Plan Coverage 3/1/2017 to 2/28/2020) with Physio-Control, Inc for two LIFEPAK 15 Service - 3 Years On site Comprehensive Coverage at a cost of \$10,176.00 or \$3,392.00. Contract Attached.
2. Requesting approval of Other States Coverage - Premium Renewal (Ohio Bureau of Workers' Compensation) of one year fee of \$1,776.00 effective date 4/1/2017 expiration date 4/1/2018. This is for State of Pennsylvania workers comp coverage. I have attached the documents and invoice for your review.

Professionally,  
Dennis Lewis  
Fire Chief



Physio-Control, Inc  
 11811 Willows Road NE  
 P.O. Box 97006  
 Redmond, WA 98073-9706 U.S.A.  
 www.physio-control.com  
 tel 800.442.1142  
 fax 800.732.0956

To Dennis Lewis  
 BAZETTA FD  
 773 EVERETT HULL RD  
 CORTLAND, OH 44410  
 (330) 637-4136  
[dlewis@bazettalwp.org](mailto:dlewis@bazettalwp.org)

Quote Number 00064604  
 Revision # Renewal  
 Created Date 12/29/2016  
 Sales Consultant Bill Siegenthaler  
 330-322-7061  
 FOB Redmond, WA  
 Terms All quotes subject to credit approval and the following terms and conditions  
 NET Terms NET 30

Renewal of PB17N801

Plan Coverage: 3/01/2017-2/28/2020  
 Payable In Annual installments  
 15% discount on accessories and electrodes  
 FAX # 800-772-3340  
 Territory Code: EALL62

Expiration Date 3/25/2017

Product	Product Description	Quantity	List Price	Unit Discount	Unit Sales Price	Total Price
50999-000119	Zone3: (51 to 100Mi) or (82 to 161Km)	3.00	200.00	0.00	200.00	600.00
LP15-OSCOMP-3	LIFEPAK 15 Service - 3 YEAR. On-site Comprehensive Coverage.	2.00	5,040.00	-252.00	4,788.00	9,576.00

Subtotal USD 10,176.00  
 Estimated Tax USD 0.00  
 Estimated Shipping & Handling USD 0.00

Grand Total USD 10,176.00

**Pricing Summary Totals**  
 List Price Total USD 10,680.00  
 Total Contract Discounts Amount USD 0.00  
 Total Discount USD -504.00  
 Trade In Discounts USD 0.00  
 Tax + S&H USD 0.00

GRAND TOTAL FOR THIS QUOTE



PHYSIO-CONTROL, INC. REQUIRES WRITTEN VERIFICATION OF THIS ORDER. A PURCHASE ORDER IS REQUIRED ON ALL ORDERS \$5,000 OR GREATER BEFORE APPLICABLE FREIGHT AND TAXES. THE UNDERSIGNED IS AUTHORIZED TO ACCEPT THIS ORDER IN ACCORDANCE WITH THE TERMS AND PRICES DENOTED HEREIN.

\_\_\_\_\_  
CUSTOMER APPROVAL (AUTHORIZED SIGNATURE)

\_\_\_\_\_  
NAME

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
DATE

Reference Number JS/07164501/120205

**General Terms for all Products, Services and Subscriptions.**

Physio-Control, Inc. ("Physio") accepts Buyer's order expressly conditioned on Buyer's assent to the terms set forth in this document. Buyer's order and acceptance of any portion of the goods, services or subscriptions shall confirm Buyer's acceptance of these terms. Unless specified otherwise herein, these terms constitute the complete agreement between the parties. Amendments to this document shall be in writing and no prior or subsequent acceptance by Seller of any purchase order, acknowledgment, or other document from Buyer specifying different and/or additional terms shall be effective unless signed by both parties.

**Pricing.** Prices do not include freight insurance, freight forwarding fees, taxes, duties, import or export permit fees, or any other similar charge of any kind applicable to the goods and services. Sales or use taxes on domestic (USA) deliveries will be invoiced in addition to the price of the goods and services unless Physio receives a copy of a valid exemption certificate prior to delivery. Discounts may not be combined with other special terms, discounts, and/or promotions.

**Payment.** Payment for goods and services shall be subject to approval of credit by Physio. Unless otherwise specified by Physio in writing, the entire payment of an invoice is due thirty (30) days after the invoice date for deliveries in the USA, and sight draft or acceptable (confirmed) irrevocable letter of credit is required for sales outside the USA.

**Minimum Order Quantity.** Physio reserves the right to charge a service fee for any order less than \$200.00.

**Patent Indemnity.** Physio shall indemnify Buyer and hold it harmless from and against all demands, claims, damages, losses, and expenses, arising out of or resulting, from any action by a third party against Buyer that is based on any claim that the services infringe a United States patent, copyright, or trademark, or violate a trade secret or any other proprietary right of any person or entity. Physio's indemnification obligations hereunder will be subject to (i) receiving prompt written notice of the existence of any claim; (ii) being able to, at its option, control the defense and settlement of such claim (provided that, without obtaining the prior written consent of Buyer, Physio will enter into no settlement involving the admission of wrongdoing); and (iii) receiving full cooperation of Buyer in the defense of any claim.

**Limitation of Interest.** Through the purchase of Physio products, services, or subscriptions, Buyer does not acquire any interest in any tooling, drawings, design information, computer programming, patents or copyrighted or confidential information related to said products or services, and Buyer expressly agrees not to reverse engineer or decompile such products or related software and information.

**Delays.** Physio will not be liable for any loss or damage of any kind due to its failure to perform or delays in its performance resulting from an event beyond its reasonable control, including but not limited to, acts of God, labor disputes, the requirements of any governmental authority, war, civil unrest, terrorist acts, delays in manufacture, obtaining any required license or permit, and Physio inability to obtain goods from its usual sources.

**Limited Warranty.** Physio warrants its products and services in accordance with the terms of the limited warranties located at <http://www.physio-control.com/Documents/>. The remedies provided under such warranties shall be Buyer's sole and exclusive remedies. Physio makes no other warranties, express or implied, including, without limitation, **NO WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND IN NO EVENT SHALL PHYSIO BE LIABLE FOR INCIDENTAL, CONSEQUENTIAL, SPECIAL OR OTHER DAMAGES.**

**Compliance with Confidentiality Laws.** Both parties acknowledge their respective obligations to maintain the security and confidentiality of individually identifiable health information and agree to comply with applicable federal and state health information confidentiality laws.

**Compliance with Law.** The parties agree to comply with any and all laws, rules, regulations, licensing requirements or standards that are now or hereafter promulgated by any local, state, and federal governmental authority/agency or accrediting/administrative body that governs or applies to their respective duties and obligations hereunder.

**Regulatory Requirement for Access to Information.** In the event 42 USC § 1395x(v)(1)(I) is applicable, Physio shall make available to the Secretary of the United States Department of Health and Human Services, the Comptroller General of the United States General Accounting Office, or any of their duly authorized representatives, a copy of these terms, such books, documents and records as are necessary to certify the nature and extent of the costs of the products and services provided by Physio.

**No Debarment.** Physio represents and warrants that it and its directors, officers, and employees (i) are not excluded, debarred, or otherwise ineligible to participate in the Federal health care programs as defined in 42 USC § 1320a-7b(f); (ii) have not been convicted of a criminal offense related to the provision of healthcare items or services; and (iii) are not under investigation which may result in Physio being excluded from participation in such programs.

**Choice of Law.** The rights and obligations of Physio and Buyer related to the purchase and sale of products and services described in this document shall be governed by the laws of the state where Buyer is located. All costs and expenses incurred by the prevailing party related to enforcement of its rights under this document, including reasonable attorney's fees, shall be reimbursed by the other party.

**Additional Terms for Purchase and Sale of Service Plans.**

In addition to the General Terms above, the following terms apply to all Physio Service Plans. Service Plans. Physio shall provide services according to the applicable Service Plan purchased by Buyer and described at <http://www.physio-control.com/ServicePrograms.aspx> for the length of the subscription purchased and for the devices specified as covered by the Service Plan ("Covered Equipment").

**Pricing.** If the number or configuration of Covered Equipment changes during the Service Plan subscription, pricing shall be pro-rated accordingly. For Preventative Maintenance, Inspection Only, Comprehensive, and Repair & Inspect Service Plans, Buyer is responsible to pay for preventative maintenance and inspections that have been performed since the last anniversary of the subscription start date and such services shall not be pro-rated.

**Device Inspection Before Acceptance.** All devices that are not covered under Physio's Limited Warranty or a current Service Plan must be inspected and repaired (if necessary) to meet specifications at then-current list prices prior to being covered under a Service Plan.

**Unavailability of Covered Equipment.** If Covered Equipment is not made available at a scheduled service visit, Buyer is responsible to reschedule with the Physio Service Technician, or ship-in the Equipment to a Physio service depot. Physio reserves the right to charge Buyer a surcharge for a return visit. Surcharges will be based on then-current Physio list price of desired services, less 10% for labor and 15% for parts, plus applicable travel costs. The return visit surcharge will be in addition to the subscription price of the Service Plan. To avoid the surcharge, Buyer may ship devices to a Physio service depot. Buyer shall be responsible for round-trip freight for ship-in services.

**Unscheduled or Uncovered Services.** If Buyer requests services to be performed on Covered Equipment which are not covered by a Service Plan, or are outside of designated Services frequency or hours, Physio-Control will charge Buyer for such services at 10% off Physio-Control's standard rates (including overtime, if appropriate) and applicable travel charges. Repair parts required for such repairs will be made available at 15% off the then-current list price.

**Loaners.** If Covered Equipment must be removed from service to complete repairs, Physio will provide Buyer with a loaner device, if one is available. Buyer assumes complete responsibility for the loaner and shall return the loaner to Physio in the same condition as received, normal wear and tear exempted, upon the earlier of the return of the removed Covered Equipment or Physio's request.

**Cancellation.** Buyer may cancel a Service Plan upon sixty (60) days' written notice to Physio. In the event of such cancellation, Buyer shall be responsible for the portion of the designated price which corresponds to the portion of the Service Plan subscription prior to the effective date of termination and the list price cost of any preventative maintenance, inspections, or repairs rendered after the last anniversary date of the subscription start date.

**No Solicitation.** During the Service Plan subscription and for one (1) year following its expiration Buyer agrees to not to actively and intentionally solicit anyone who is employed by Physio to provide services such as those described in the Service Plan.



**Bureau of Workers' Compensation**

30 West Spring St  
Columbus, OH 43215

**INVOICE**

Bazetta Township  
3372 State Route 5  
Cortland, Ohio 44410

Date: 1/11/2017  
Invoice #: 0037820104-02  
Customer #: OSC 0037820104

Attn: Dennis K. Lewis

OSC POLICY PERIOD	DUE DATE
4/1/2017	3/2/2017
4/1/2018	

LINE	DESCRIPTION	QTY	RATE	AMOUNT
800	Other States Coverage - Premium			\$1,776

TOTAL:

\$1,776

NOTE: COVERAGE IS NOT BOUND FOR THE POLICY PERIOD INDICATED ABOVE UNTIL RECEIPT OF PAYMENT BY BWC AND IS SUBJECT TO ALL THE TERMS, CONDITIONS, RESTRICTIONS AND EXCLUSIONS OF THE POLICY THAT WILL BE ISSUED.

If you have any questions, please call the OSC Unit at (614) 728-0535

*To ensure proper credit to your account, detach and return this portion of the invoice with your payment.*

**OTHER STATES' COVERAGE REMITTANCE**

BWC only accepts check or money order payments payable to:

Ohio Bureau of Workers' Compensation  
P O Box 15487  
Columbus, Ohio 43215  
Attn: Direct Billing

Employer Name: Bazetta Township  
Invoice #: 0037820104-02  
Customer #: OSC 0037820104

Amount Paid: \_\_\_\_\_

**Commercial Intellisys  
Zurich American Insurance Company  
1400 American Lane  
Tower 1, 12th Flr.  
Schaumburg, IL 60196  
Rating Worksheets**

Named Insured:	BAZETTA TOWNSHIP	Date:	01/11/17
Special Notes:	RENEWAL: WC 1020988 00		
Quote Number:	2116979-01	Agy/Prod Number:	20953000
Policy Number:	WC102098801	Agy/Prod Name:	UNITED STATES INSURANCE S
Customer ID:	0037820104	Operator:	BWCDXC10
System Assign:	36991030000000		
Release :	16.23		
Business Type:	GOVERNMENT ENTITY		
Insurance Co.:	ZURICH AMERICAN INSURANCE COMPANY		
Line Of Business:	WORKERS COMP (VOLUNTARY)		
Effective Date:	04/01/17	Expiration Date:	04/01/18
Anniversary Date:		Audit Frequency:	ANNUAL
Policy Term:	365 DAYS		
Predominant State:	PA		
Transaction Type:	RENEWAL QUOTE		

**POLICY PREMIUM TOTALS**

<u>Coverages</u>	<u>Term Premium</u>
Class Premium	.00
Policy Min Diff Premium	1,561.00
Standard Premium	1,561.00
Expense Constant	185.00
Terrorism	.00
Catastrophe	.00
Estimated Premium	1,746.00
Taxes and Assessments	30.00
Estimated Total	1,776.00

TERM STATE TOTALS

<u>State</u>	<u>Exposure</u>	<u>Estimated Premium</u>	<u>Taxes and Assessments</u>	<u>State Total</u>
PA	0	1,746.00	30.00	1,776.00
Estimated Totals	0	1,746.00	30.00	1,776.00

Premium Recap by Rating Group

Page 1

Named Insured: BAZETTA TOWNSHIP  
 Customer ID: 0037820104  
 Policy Number: WC102098801  
 Quote Number: 2116979-01  
 Transaction Type: RENEWAL QUOTE Effective: 04/01/17

**PREMIUM RECAP BY RATING GROUP**

State: PA Rating Group: 0001-01  
 Term

<u>Class Code</u>	<u>Exposure</u>	<u>Rate</u>	<u>Premium</u>
807	IF ANY	9.18	.00
TOTAL CLASS PREMIUM			.00
TOTAL SUBJECT PREMIUM			.00
TOTAL MODIFIED PREMIUM			.00
POLICY MINIMUM DIFFERENCE			1,561.00
STANDARD TOTAL			1,561.00
EXPENSE CONSTANT			185.00
TERRORISM (.04) (SP: .00)			.00
**TERRORISM PREMIUM IS PER \$100 OF PAYROLL**			
CATASTROPHE (O/T ACTS OF TERR) (.02) (SP: .00)			.00
**CATASTROPHE PREMIUM IS PER \$100 OF PAYROLL**			
TOTAL ESTIMATED PREMIUM			1,746.00
EMPLOYER ASSESSMENT (NON-COAL) (.017) (SP: 1,746.00)			30.00
FINAL TOTAL			1,776.00

Policy Information

Named Insured: BAZETTA TOWNSHIP  
Customer ID: 0037820104  
Policy Number: WC102098801  
Quote Number: 2116979-01  
Transaction Type: RENEWAL QUOTE Effective: 04/01/17

WORKERS COMP POLICY INFORMATION RECAP

Predominant State: PA  
Employers Liability: Each Accident: 100,000  
Policy Limit: 500,000  
Each Employee: 100,000  
Admiralty Limit: Per Accident: N/A  
Program Type: N/A  
FELA Limit: Per Accident: N/A  
Program Type: N/A  
Retro Plan: NO

Interstate Exper Mod ID:  
Effective Date:  
Exper Mod:

Minimum Premium

Policy: 1746  
Empl Liab:  
Admiralty:  
FELA:

Combined Policy Premium:  
NJ Premium:

Executive Officers: YES  
Employee Leasing: NO  
Deposit Factor: 1  
Installment Plan: 1

WORKERS COMP STATE INFORMATION RECAP

State: PA RATE  
CHANGE PENDING  
Rate Mode: G  
Retro Plan: NO  
Rate Revision Date: 10/01/16  
Dev Revision Date: 04/01/17  
Premium Discount  
First: NIL (10000)  
Next: .091 (190000)

Next:	.113	(1550000)
Balance:	.123	(BALANCE)
Commission (Norm):	3	
Prem Subj to Comm:	1,746	



Class Code Information

Named Insured: BAZETTA TOWNSHIP  
Customer ID: 0037820104  
Policy Number: WC102098801  
Quote Number: 2116979-01  
Transaction Type: RENEWAL QUOTE Effective: 04/01/17

CLASS CODE INFORMATION

State: 37 (PA) Rating Group: 0001-01  
Class Code: 807 AMBULANCE SERVICE-SALARIED EMPLOYEES  
Hazard Group: 5(E) Analogy Desc: NONE  
Premium Type: 01 RATABLE  
USL&H Applies: NO  
DC Ben Applies: NO  
TWM&C Applies: NO Disease Load: Exclude Med:  
Base Rate Ovr: Min Prem Ovr: Loss Cnst Ovr: 0  
Exposure: IF ANY (A) Rate Class:

CLASS CODE DEVIATION FACTORS

Co. Rate Dev	Co. Min Dev	Class Prem	Term Fact	Class Min	Audit Fact
1.000	1.000		1.000	1746	N/A

CLASS CODE RATING FORMULAS -- IF ANY EXPOSURE

CLASS PREMIUM	BASE RATE = FINAL RATE * EXPOSURE / RATING BASIS =	FINAL PREMIUM
	9.18 9.18 .00 100	0.00
	ADDL FACTORS: PURE BASE RATE: 4.95 BASE LCM 1.85500	

## Police Agenda for trustee meeting Monday January 23, 2017

Thu 1/19/2017 11:58 AM

**From:** "Mike Hovis"

**To:** rdrew@bazettatwp.org

**Cc:** twebb@bazettatwp.org, cherlinger@bazettatwp.org



---

Rita,

The only thing for the agenda for the police department is disposing of the listed vehicle from the impound lot:

1. Mercury Mountaineer Vin# 4M2ZU54E9XUJ02098
2. Chevy Lumina Vin# 2G1WL52M7S9295694
3. Volvo Station Wagon Vin# YV1LW5540W2368562
4. Chevy Cavalier Vin# 1G1JC1243VM109966
5. Pontiac Grand Prix Vin# 2G2WP552171161313
6. Chevy Lumina Vin# 2G1WL52M7W9140892

That is all and have a great day!!!

***Michael J. Hovis, Chief of Police***

***Bazetta Township Police Department***

***2671 McCleary Jacoby Rd.***

***Cortland, Ohio 44410***

***Phone: 330-638-5503***

***Fax: 330-638-9927***

***[mhovis@bazettatwp.org](mailto:mhovis@bazettatwp.org)***



# Ohio Department of Transportation

Office of Technical Services

## 2016 Township Highway System Mileage Certification

**Note: This form must be submitted to ODOT no later than April 1, 2017.  
or county mileage will be certified by default based on the best information available.**

The total certified mileage at the end of Calendar Year 2015 for BAZETTA Township  
in TRUMBULL County was 20.408 miles

as certified by the Board of Township Trustees or reported by the Director of Transportation.  
in accordance with the provisions specified in the Ohio Revised Code, Section 4501.04.

Consider all mileage changes that occurred in CY 2016 and determine the net increase or decrease in mileage.  
Add the net change to the 2015 certified mileage above and fill in the new total below.

We the undersigned, hereby certify that as of December 31, 2016,

the township was responsible for maintaining 20.408 miles of public roads.

Signature of Chairman of Board of Township Trustees

Date

*[Handwritten Signature]*

1-23-2017

Trustee Signature

Date

*[Handwritten Signature]*

1-23-2017

Trustee Signature

Date

*[Handwritten Signature]*

1-23-2017

County Engineer Signature

Date

Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please return a completed, signed copy of this form along with proper documentation of any changes made to:

Ohio Department of Transportation  
Office of Technical Services  
Mail Stop #3210  
1980 West Broad St. 2nd Floor  
Columbus, Ohio 43223  
Attn: Michael Greenwood (614) 466-2852

**Summary of 2016 ODOT Changes**  
**for Roads in       BAZETTA       Township,**  
**TRUMBULL   County**

**Certified Mileage as of 01/01/2016:       20.408       Miles**

TWP	Route	Route Name:	Change	Reason For Change
01	T		0.000	A resolution providing for the council of the city of Cortland, Ohio to accept the Annexation of territory from Bazetta TWP. to the city of Cortland, Ohio containing approximately 1.236 Acres of land. No mileage.

**Total Changes:**

**0.000**

**Township Mileage as of 12/16/2016 :   20.408       Miles**

**BAZETTA TOWNSHIP TRUSTEES  
SPECIAL MEETING MINUTES**

Date: January 26, 2017 at 7:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:  
Trustee Paul Hovis  
Vice Chairman Trustee Frank Parke  
Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew

**044-17** To recess into Executive Session at 7:01pm to discuss collective bargaining matters, per ORC §121.22(G).

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**045-17** To reconvene from Executive Session at 8:51pm with no action taken.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**046-17** To adjourn the meeting at 8:52pm.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes



Attested by: Fiscal Officer Rita K. Drew

Dated:

01-27-17



Approved by: Chairman Trustee Ted Webb

Dated:

2/13/17

## BAZETTA TOWNSHIP TRUSTEES SPECIAL MEETING MINUTES

Date: January 30, 2017 at 6:30pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:

Trustee Paul Hovis  
Vice Chairman Trustee Frank Parke  
Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew

- Discussion with Parks & Recreation Board Members regarding possible fund raising options to prevent park closure
  - Chairman Belcher
    - Members of Parks & Recreation Board would like to conduct 2 fund raisers to try and bring in enough money to ensure that the park stays open this year
      - March 1 would be a \$20 per person fund raising all-you-can-eat buffet at Quaker Steak and Lube, with 50% of the ticket price paying for the meal and 50% coming to the township
      - April 29 would be the semi-annual fundraising dinner at Candlelight Knolls with live auction, raffles, etc.
    - Would like to have all monies raised be earmarked for anything required to keep the park open, not just for improvement of sites as had been the previous agreement
    - Knows this may not cover the full \$16,200 that is this year's park budget or the \$27,000 that is the park's typical budget in the past, but will have more fund raisers to try and bring in more
  - Christopher Schiavone of the Lakeview Athletic Club
    - Concerned that the park will not be open for baseball this year, which will adversely affect their older teams
    - Willing to support and work with the Trustees and Parks & Recreation Board to keep the park open
  - Bob McBride, Bazetta Resident
    - Asked if there was any truth to the notion that our contract with the State of Ohio will not allow the township to close the park
      - Trustee Webb stated that there is no contract in regarding Bazetta Park
      - Trustees Parke and Webb said this was not true, that Ohio Dept. of Natural Resources had told them that we could "do whatever you need to do"
      - Trustees Parke said he had also spoken with the appropriate federal authorities since Bazetta Park is a combination of township, state, and federal property
  - Brian Orfin, Cortland Resident
    - Asked where the money comes from that supports the park and if it is the same money that is used to pay employee health care costs
      - Trustee Webb replied as follows
        - The park is completely supported by the township's General Fund, which also supported Administration, Cemetery, Zoning, and road paving projects

- Only 2 individuals have healthcare paid from the General Fund (one township employee and one elected official), all others are paid from either the Road & Bridge, Police, or Fire Funds
  - If it were not for 2 wealthy residents who passes away before the Ohio Estate Tax was repealed, the General Fund would have run out of money several years ago
  - This is why it is so important to pass the General Fund Levy
- Trustee Parke noted that grants have been pursued, but we have not been awarded any and there are very few available for park purposes
- Trustee Hovis noted that the Parks & Recreation Board will be having a meeting on Tuesday, February 7 at the Administration Building
  - All Trustees will attend, although it is not their meeting
  - Encouraged all residents to attend
- Trustee Webb reminded the assemblage that the General Fund Levy will be on the May 2 ballot

**047-17** To authorize the Parks & Recreation Board to move forward with fundraisers on March 1 and April 29, with funds raised to be allocated to any park purpose.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

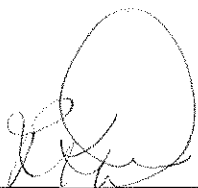
**048-17** To authorize the Fiscal Officer to make the following transfer.

*\$200,253.87 from Huntington Investment Account to Huntington Checking Account*

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**049-17** To adjourn the meeting at 6:45pm.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

  
 \_\_\_\_\_  
 Attested by: Fiscal Officer Rita K. Drew

Dated: 02-01-17

  
 \_\_\_\_\_  
 Approved by: Chairman Trustee Ted Webb

Dated: 2/13/17

**BAZETTA TOWNSHIP TRUSTEES  
SPECIAL MEETING MINUTES**

Date: January 30, 2017 at 7:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:  
Trustee Paul Hovis  
Vice Chairman Trustee Frank Parke  
Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew

**050-17** To recess into Executive Session at 7:01pm to discuss collective bargaining matters, per ORC §121.22(G).

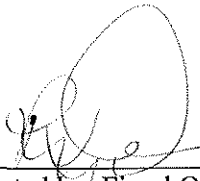
**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**051-17** To reconvene from Executive Session at 7:30pm with no action taken.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**052-17** To adjourn the meeting at 7:31pm.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes



Attested by: Fiscal Officer Rita K. Drew

Dated:

02-01-17



Approved by: Chairman Trustee Ted Webb

Dated:

2/13/17



## **BAZETTA TOWNSHIP TRUSTEES SPECIAL MEETING MINUTES**

Date: February 7, 2017 at 7:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present: Trustee Paul Hovis  
Vice Chairman Trustee Frank Parke  
Chairman Trustee Ted Webb  
Fire Chief Dennis Lewis  
Park Board Chairman Steve Belcher  
Park Board Member Laura Yarabenez  
Park Board Member Jennifer Kuhn

**053-17** To accept the resignations of Robert and Megan Giering as Members of the Parks & Recreation Board, effective immediately.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis - Yes Trustee Parke –Yes Trustee Webb – Yes

**054-17** To appoint Andrea Drotar as a Member of the Parks & Recreation Board, completing the term vacated by Megan Giering, effective immediately.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis - Yes Trustee Parke –Yes Trustee Webb – Yes

**054-17** To appoint Ryan Stowell as a Member of the Parks & Recreation Board, completing the term vacated by Robert Giering, effective immediately.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis - Yes Trustee Parke –Yes Trustee Webb – Yes

- Trustee Hovis informed the Park Board Members in attendance that Candlelight Knolls is not available on 4/29/17 for a Park fundraiser but April 15, 2017 or May 6, 2017 was available. (Park Board later voted to hold fundraiser on May 6, 2017). Trustee Hovis also informed Park Board Members that Optimist Club must be listed on all tickets and marketing for any fundraising, no cash will be accepted by Optimist, and a \$300-\$350 fee will be enforced if tables and chairs are not put back in place properly at Candlelight Knolls.
- Bazetta Park Board Chairman, Steve Belcher, confirmed date and details of March 1, 2017 for Quaker Steak & Lube fundraiser and stated that Park Board members will also be meeting to organize the fundraiser at Candlelight Knolls sponsored by Optimist Club.
- Bazetta Park Board Chairman, Steve Belcher, reported on the funds in Park Board account that were earmarked for 'new projects'. Park Board Members agreed to meet and vote on moving funds into the Park 'maintenance and grounds keeping' general fund in order to open the Park - general consensus was new project monies won't be of any use if Park isn't open. Short-term goal would be to open park and then Park Board will work on a long-term Master Plan in order for Bazetta Park to remain a viable part of the community.

**Slideshow** Levy slideshow presented by Fire Chief Dennis Lewis

**Public Commits:**

Bob McBride, Warren-Meadville Rd., asked if Trustees were aware of Township's financial situation before building fire department. Trustees and Chief Lewis explained they were aware but moved forward in the best interest of the Township in order to take advantage of grants and long-term savings.

Owners of Coopers Cycle and Fitness, 134 North High Street, Cortland, Ohio offered Park support with fundraising ideas that include cycling and kayaking. Ideas will be submitted to Park Board for consideration.

Lakeview graduate and Kent State student, Jeni Grooms, suggested partnering with High School students who need community service. Laura Yarabenez stated she has already received the permission from Mike Detoro, Vice-Principal at Lakeview, to organize clean-up and/or work days thru the support of High School Social Studies teachers who require the 10 hours of community service. Grooms also asked for permission to present ideas to her Kent State community in order to support the Park. Any ideas to be submitted to Park Board.

Lakeview Elementary PTO members, Amy Newton and Jill Steele, offered Park support with a donation and fundraising ideas. Ideas will be submitted to Park Board for consideration. Other suggestions included positive social marketing.

Lakeview Athletic Club members, including Chris Schiavone and Jamie Bland, offered their support and communicated the importance of the fields to the Lakeview baseball program. They took 100 tickets to sell for the Quaker Steak & Lube fundraiser and will submit ideas to Bazetta Park Board, including signage on fences. LAC also asked to install 'hood' or large back-stop to prevent baseballs from flying behind home plate. Research will be done and submitted to Park Board and any research that has been done previously by the Township will be provided to LAC.

055-17 To adjourn the meeting at 7:54pm.  
Motion: Trustee Hovis  
Second: Trustee Parke  
Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Webb - Yes

X Jane Tarabeni

Attested by  
Minutes Taker

X Ted Webb 2/13/17

Attested by  
Chairman Trustee

## BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: February 13, 2017 at 7:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:

Trustee Paul Hovis  
Vice Chairman Trustee Frank Parke  
Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew

- Trustee Parke reminded the assemblage of the Public Comment procedures

**056-17** To accept the minutes from the January 23 Regular, January 26 Special, January 30 (Park) Special, January 30 (Fire) Special, and February 7 (Park) Special Meetings.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**057-17** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**058-17** To increase the hourly rate for IT Specialist Joel Davis to \$30.25, retroactive to January 1, 2017, and to \$30.25, effective January 1, 2018.

**Motion:** Trustee Hovis  
**Second:** None  
**Vote:** None

**059-17** To approve the attached Township Certificate of Estimated Resources, based on revised tax revenues from the 2017 Township Valuation and anticipated donations to Bazetta Park, and report to the Trumbull County Auditor.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Correspondence (Copies available upon request):**

- Notice of Annexation Proceedings from Rieger, Carpenter & Daugherty
- Letter from Andrea Drotar requesting appointment to the Parks & Recreation Board
- Invitation to attend the Trumbull County Engineer's Annual Dinner Meeting
- Letters of resignation from the Parks & Recreation Board from Robert and Megan Giering
- Letter from Ryan Alan Stowell requesting appointment to the Parks & Recreation Board
- Letter from Charles Sayers requesting appointment to the Zoning Commission

**Administration:**

- Trustee Parke stated the following
  - There will be a coordinated effort between Bazetta Township and the City of Cortland to transport the Easter Bunny for the Easter Egg Hunt
  - Still awaiting a firm date for the Easter Egg Hunt
  - Army Corps of Engineers is supposed to be getting back to him about the sign
  - Still receiving complaints about the recyclable dumpsters

**Fire Department:**

- See Attached Agenda & Reports
- Chief Lewis reported the following
  - The auction at old Station #11 raised \$1,643 in sold items and \$24.50 in donations for a total of \$1,667.50
  - Average response times have improved since the move to new Station #11
    - All of 2016 - 6:44
    - December 2016 - 4:53
    - January 2017 - 4:41

**Police Department:**

- See Attached Agenda & Reports

**060-17** To authorize Chief Hovis to sell the following vehicles obtained via the Police Department Impound Lot, at a sale price not to exceed \$2,500 per ORC §4513.61.

*1997 Hyundai (VIN 2736)*

*2001 Pontiac Grand Am (VIN 6777)*

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**061-17** To approve an expenditure of \$2,000.00 to Mahoning Valley Crisis Response Team for Bazetta Township's Annual Contribution, to be paid from the Police Fund.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**062-17** To accept the Edward Byrne Memorial Justice Assistance Grant in the amount of \$8,633.58, with a local match of \$959.28.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**063-17** To approve an expenditure of \$27,281.00 to Mark Thomas Ford for a 2017 Utility Police Interceptor AWD, to be paid from the Police Equipment Fund.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**064-17** To approve an expenditure of \$9,592.86 to Fallsway Equipment Company for equipment for a 2017 Utility Police Interceptor AWD, to be paid from the Police Equipment Fund.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**065-17** To approve an expenditure of \$1,824.00 to MPH Industries for a Bee III Ka-Band Antenna Radar Package, to be paid from the Police Equipment Fund.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**Road Department:**

- Superintendent Parke reminded everyone that Cemetery Cleanup will be the entire month of March
  - Anything left of graves will be removed

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Inspector Mills
  - Provided an updated fee schedule, assuming tonight's changes are approved
  - Explained why fees are raised and how they are determined
  - Said he would get the fee schedule on the website following this meeting
  - Reported that Aldi's will be moving in where the Four Seasons Car Wash is now
    - All permits have been requested and are in process

**069-17** To increase the following portions of the Bazetta Township Annual Zoning Fee Schedule, effective immediately.

*Industrial & Commercial Zoning Certificates (Sq. Ft. X \$125 X .0025 = Fee)*

*New Construction Residential (including non-habitat) (Sq. Ft. X \$100 X .0025 = Fee)*

*New Construction Residential to include sheds (w/o foundations) & decks (Sq. Ft. X \$75 X .0025 = Fee)*

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**Zoning Commission & Zoning Board of Appeals:**

- Nothing to report

**070-17** To appoint Charles Sayers as a Member of the Zoning Commission, completing the term vacated by Jack Hineman, effective immediately.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**Parks & Recreation Board:**

- Trustee Webb noted the upcoming fund raiser for the park
  - March 1, 2017 at Quaker Steak & Lube
  - All You Can Eat for \$20 with proceeds being donated to keep the park open
  - Sponsored by the Optimist Club
  - Tickets are available through Bazetta Trustees, Parks & Recreation Board Members, and the Lakeview Athletic Club

**Safety Committee:**

- Chief Lewis said their last meeting was held on February 2 at 8am

**Health Insurance Committee:**

- Nothing to report

**Public Information Officer:**

- Nothing to report

**Asked to be placed on the Agenda:**

- None

**Public Comment:**

- None

**068-17** To recess into Executive Session at 7:17pm to discuss hiring of a public employee, per ORC §121.22(G).

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke -    Trustee Webb -

**069-17** To reconvene from Executive Session at 7:39pm with no action taken.

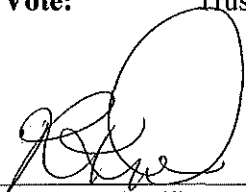
**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes


**070-17** To conditionally hire Phillip Pelley as a Firefighter/EMT, at the contracted rate, effective February 26, 2017 pending pre-employment physical and psychological assessments, background check, and drug screening results.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**071-17** To adjourn the meeting at 7:41pm.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

  
 \_\_\_\_\_ Dated: 02-19-17  
 Attested by: Fiscal Officer Rita K. Drew

  
 \_\_\_\_\_ Dated: 2/27/2017  
 Approved by: Chairman Trustee Ted Webb

PENDING WARRANT REPORT  
 Bazetta Township [2017]

Date: 02/14/17

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	150.38	VW 1	THE HUNTINGTON NATIONAL BANK	PAYMENT
29096	172.09	VW29096	Advance Auto Parts	PAYMENT
29097	327.28	VW29097	American Tire Distributors	PAYMENT
29098	38.00	VW29098	Ainsley Oil Company	PAYMENT
29099	5325.66	VW29099	BE Solutions, LLC	PAYMENT
29100	546.00	VW29100	BE Solutions, LLC	PAYMENT
29101	2125.00	VW29101	Bazetta Township	PAYMENT
29102	9.20	VW29102	Cerni Motor Sales, Inc	PAYMENT
29103	172.40	VW29103	Capital One Commercial	PAYMENT
29104	164.81	VW29104	City of Warren, Utility Services	PAYMENT
29105	385.63	VW29105	Cross Radio Company	PAYMENT
29106	450.00	VW29106	CORTLAND CITY FIRE DEPARTMENT	PAYMENT
29107	3770.00	VW29107	Canfield Fence Company	PAYMENT
29108	1275.71	VW29108	DOMINION EAST OHIO	PAYMENT
29109	403.42	VW29109	EMSAR	PAYMENT
29110	165.11	VW29110	Network Billing Systems, LLC	PAYMENT
29111	82.90	VW29111	Finger Lake System Chemistry	PAYMENT
29112	800.00	VW29112	Attorney Mark S. Finamore	PAYMENT
29113	366.75	VW29113	Finger Lake System Chemistry	PAYMENT
29114	147.18	VW29114	Handyman Supply Inc.	PAYMENT
29115	159.03	VW29115	Hanley Print & Promotions	PAYMENT
29116	489.89	VW29116	Department Of The Treasury	PAYMENT
29117	499.00	VW29117	ID NETWORKS	PAYMENT
29118	411.35	VW29118	DENNIS K. LEWIS	PAYMENT
29119	1200.00	VW29119	Micro Doctor Inc.	PAYMENT
29120	209.56	VW29120	MICHAEL MANNELLA	PAYMENT
29121	132.94	VW29121	Mark Thomas Ford	PAYMENT
29122	149.13	VW29122	Cortland Auto Parts	PAYMENT
29123	900.00	VW29123	NORTHSTAR TOWING, INC.	PAYMENT
29124	99.82	VW29124	OHIO UTILITIES PROTECTION SERVICE	PAYMENT
29125	197.55	VW29125	Orwell Natural Gas	PAYMENT
29126	3645.99	VW29126	Ohio Edison	PAYMENT
29127	1197.00	VW29127	Ohio Billing Inc.	PAYMENT
29128	251.07	VW29128	Purchase Power	PAYMENT
29129	966.25	VW29129	PTNE, INC.	PAYMENT
29130	54.25	VW29130	Respiratory Care Partners, Inc.	PAYMENT
29131	8501.00	VW29131	Ricoh USA, Inc.	PAYMENT
29132	902.46	VW29132	MICHAEL J. HOVIS	PAYMENT
29133	273.08	VW29133	Sam's Club	PAYMENT
29134	1200.00	VW29134	Schultz Towing Inc.	PAYMENT
29135	150.00	VW29135	TRUMBULL COUNTY FIU	PAYMENT
29136	75.00	VW29136	TRUMBULL COUNTY FIRE CHIEFS ASSOCIATION	PAYMENT
29137	100.00	VW29137	TREASURER, STATE OF OHIO	PAYMENT
29138	937.36	VW29138	Time Warner Cable-Northeast	PAYMENT
29139	469.31	VW29139	Trumbull County Water & Sewer Acct. Dept	PAYMENT
29140	397.48	VW29140	Verizon Wireless	PAYMENT
29141	229.88	VW29141	Wal-Mart Business	PAYMENT



PENDING WARRANT REPORT  
Bazetta Township [2017]

Date: 02/14/17

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
29142	323.67	VW29142	Warren Fire Equipment, Inc.	PAYMENT
29143	250.00	VW29143	WEST POINT FIRE DEPARTMENT	PAYMENT
29144	3912.60	VW29144	Wex Bank	PAYMENT
29145	25.00	VW29145	Youngstown/Warren Regional Chamber	PAYMENT
	=====			
	45187.19		Total Amount of Pending Warrants	

## TOWNSHIP CERTIFICATE OF ESTIMATED RESOURCES

Bazetta Township, Trumbull County, Ohio  
as of February 13, 2017 for 2017

FUND	UNENCUMBERED BALANCE 01-01-17	PROPERTY TAX	OTHER SOURCES	TOTAL
General	\$ 481,153.55		\$ 64,237.55	\$ 881,594.47
		\$ 20,000.00	-	
		-	\$ 139,500.00	
		\$ 176,703.37	\$ 203,737.55	
Motor Vehicle License	\$ 3,266.36	-	\$ 7,500.00	\$ 10,766.36
Gasoline Tax	\$ 161,559.64	-	\$ 85,000.00	\$ 246,559.64
Road & Bridge	\$ 97,721.71	\$ (6,142.06)	\$ 6,000.00	\$ 352,303.57
		\$ 254,723.92		
Cemetery	\$ 12,011.62	-	\$ 74,000.00	\$ 86,011.62
Cemetery Bequest	\$ 3,796.09	-	-	\$ 3,796.09
Lighting Assessment	\$ 2,026.66	-	\$ 9,240.00	\$ 11,266.66
Police District	\$ 254,864.26	-	\$ 115,000.00	\$ 1,205,673.92
		\$ 835,809.66		
OMVI	\$ 1,359.48	-	\$ 700.00	\$ 2,059.48
Fire District	\$ 372,231.60	\$ (115,879.74)	\$ 315,000.00	\$ 1,613,919.80
		\$ 1,042,567.94		
Police Equipment	\$ 41,550.60	\$ 56,026.36	\$ 10,000.00	\$ 107,576.96
Zoning	\$ 4,038.19	-	\$ 11,400.00	\$ 15,438.19
Drug Law Enforcement	\$ 2,393.98	-	\$ 500.00	\$ 2,893.98
Issue II Improvement	-	-	-	-
Firefighters Assistance	-	-	-	-
OPWC Road Projects	-	-	-	-
FEMA	-	-	-	-
Bond	\$ 1,485.26	-	\$ 130,690.33	\$ 132,175.59
Fire/EMS Training Center	\$ 2,727.81	-	\$ 2,000.00	\$ 4,727.81
	\$ 1,442,186.81	\$ 2,263,809.45	\$ 970,767.88	\$ 4,676,764.14

DREW



# January 2017 Bazetta Police Department Activity

Published Date: February 6 , 2017

Activity	Total
Calls for Service	491
Incident Reports Filed	120
Traffic Crash Investigations	9
Number of Persons Arrested	84
Traffic Offenses	106
Traffic Citations Issued	79
Vehicle Miles Traveled	10,563.40
Office Contacts	322

\* Numbers are subject to change due to report status and other circumstances



# MAHONING VALLEY CRISIS RESPONSE TEAM (SWAT)

*A multi-jurisdictional tactical team providing a specialized response to critical incidents.*

**Detective Sergeant John Elberty, Commander, MVCRT (SWAT)**  
*Phone (330) 502-3589 \* Fax (330) 758-3250 \* Email- [elberty@mvvcrt.com](mailto:elberty@mvvcrt.com)*  
904 Sahara Trail Suite 2  
Youngstown, OH 44514

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## 2017 INVOICE

**DATE:** January 6, 2017

**TO:** Bazetta Twp. Police Department

### DESCRIPTION OF SERVICES

Annual Contribution to Support Crisis Response Team

**TOTAL DUE - \$2,000**

**DUE BY:** February 15, 2017

*Make payments to Mahoning Valley Crisis Response Team*

*Please submit payment to the address above. Thank you!*

Edward Byrne Memorial Justice Assistance Grant (JAG LE) 2016

Organization: Bazetta Township Police Department

2016-JG-LLE-00038

Title Page

**A. Program Area:** ADM - Administration  
 LLE - Law Enforcement

**B. Title of Project:** 2017 Ford Utility Equipment Purchase

**C. Project Period:** 2/1/2017 to: 8/31/2017

**D. Type of Application:**  New Continuation of Subgrant Number:

**E. Focus of Application:** City County  Township Village State

**F. Budget Summary:** OCJS Funds: \$8,633.68  
 Cash Match: \$959.28  
 Inkind Match: \$0  
 Total Budget: \$9,592.86

See Directives for Eligibility

**G. Project Director:** Prefix: Mr. First Name: Michael M.I.: J. Last Name: Hovis Suffix:

Title: Project Director Agency: Bazetta Township Police Department  
 Address: 2671 McCleary Jacoby Road City: Cortland Zip: 44410 -  
 Phone: 330-638-5503 Ext. Fax: 330-638-9927  
 Email: mhovis@bazettatwp.org County: Trumbull

**H. Implementing** Prefix: Mr. First Name: Michael M.I.: J. Last Name: Hovis Suffix:

Title: Chief of Police Agency: Bazetta Township Police Department  
 Address: 2671 McCleary Jacoby Road City: Cortland Zip: 44410 -  
 Phone: 330-638-5503 Ext. Fax: 330-638-9927  
 Email: mhovis@bazettatwp.org County: Trumbull

**I. Subgrantee:** Prefix: Mr. First Name: Frank M.I.: W. Last Name: Parke Suffix:

Title: Township Trustee Agency: Bazetta Township  
 Address: 3372 State Route 5 City: Cortland Zip: 44410 -  
 Phone: 330-637-8816 Ext. Fax: 330-637-4588 Subgrantee  
 Email: mhovis@bazettatwp.org County: Trumbull Tax I.D.: 340939309  
 Duns Number: 795524276

Vendor ID and Address code to be completed by OCJS:

Non-State Agency OAKS Vendor ID OAKS Address Code Primary Place of Performance:

State Agency OAKS Vendor ID Vendor Location City: Cortland  
 State: Ohio  
 Zip: 44410 - 1707

Problem Statement/Target Population

Bazetta Township is located in the heart of Trumbull County, Ohio. It is surrounded by Mecca Township to the north, Fowler Township to the east, Howland Township to the south, Champion Township to the west and encompasses the City of Cortland in the northeast portion of the Township. According to 2010 United States Census data, the population of Bazetta Township is 5,874 however, Bazetta Township has seen an increase over the past years with an increase in new residences and business. Within the twenty-five square miles of the township, is the home of the Ohio State Park of Mosquito Lake which results in a massive influx of population during the summer months.

The Bazetta Township Police Department has been hit with an overabundance of state cuts in funding for the police department and as a result we have had to use patrol vehicles while on patrol in excess of 100,000 miles. Our fleet of cruisers consists of 2007-1, 2011-5, 2014-1, 2015-2, 2016-1. By obtaining the monies from this grant, it will allow the department to purchase a new cruiser out of our local tax dollars and outfit the cruiser with state of the art equipment. This will reduce the aging fleet by one cruiser. Saving us down time and added repair expenditures. This will allow us to provide our officers with a more safer and reliable cruiser for officers to operate and be able to rely on it while conducting their everyday routine patrols.

Project Description

The 2017 Ford Utility Equipment Purchase Project will provide for all new equipment inside and out of the vehicle. It will consist of the purchase of a new exterior rooftop light bar with rooftop mounting strap. LED headlight and taillight flashing lights, side lights, license plate flashing lights, and push bumper flashing lights as well. Siren speaker and bracket, siren switch and siren controller. Weapons mount with timer switch for patrol rifle. Prisoner seat with partition and rear mesh seat partition as well. Rear Prisoner lighting, Center slider partition with lower extension panels and recessed panels, Rear prisoner flooring and side door panels. A power adapter for computer and a computer mount with universal lap top mount. A center console with arm rest and cup holder. A push bumper and a AC/DC delay timer. Miscellaneous electrical supplies and breakers. Total amount of purchased equipment with installation is \$9592.86. This funding opportunity would increase reliability of having a new car with new equipment. Making the department more efficient and effective while on routine patrol.

Edward Byrne Memorial Justice Assistance Grant (JAG LE) 2016

Organization: Bazetta Township Police Department

2016-JG-LLE-00038

Timeline/Activities

Upon notification of funding, the 2017 Ford Utility Equipment Purchase timeline us as follows in a consecutive order:

- 1) Within thirty (30) days, 2017 Ford Utility Cruiser will be purchased and equipment ordered.
- 2) Within sixty (60) days cruiser will be received by the police department and delivered for installation of new equipment.
- 3) Within thirty (30) days, cruiser is received back to the police department and is placed in routine patrol duties.
- 4) Within thirty (30) days, a final review and approval of completed project.



**Organization Capacity**

The Bazetta Township Police Department operates a full time police department consisting of eight (8) full time police officers, five (5) part time officers. The department is headed by a chief of police, one sergeant and is governed by a three (3) member board of township trustees. The department offers 24-7 police protection to roughly twenty-five (25) square miles of both urban and rural areas and contains roughly two and a half (2.5) square miles of waterways. The department currently has sufficient resources to ensure the success of this project and has been striving during the past years to attempt to reduce spending to assist with grant funding opportunities.

Edward Byrne Memorial Justice Assistance Grant (JAG LE) 2016

Organization: Bazetta Township Police Department

2016-JG-LLE-00038

**Budget Request By Resource**

	<b>Amount</b>	<b>Percentage %</b>
OCJS Funds Requested:	\$8,633.58	90.00%
Cash Match:	\$959.28	10.00%
In-Kind Match:	\$0	0.00%
<b>Total Project Budget:</b>	<b>\$9,592.86</b>	<b>100.00%</b>

Identify the Source of Match: Local Funds





Edward Byrne Memorial Justice Assistance Grant (JAG LE) 2016

Organization: Bazetta Township Police Department

2016-JG-LLE-00038

Equipment

If this page is not applicable, check this box and click **SAVE**.

Item(s) Being Purchased	Quantity	Unit Price	Total
fuses, breakers, fuse holder, cable connect	1	\$178.93	\$178.93
Gorhino Push Bumper	1	\$259.00	\$259.00
Havis Console armrest and cup holder	1	\$1,024.73	\$1,024.73
Lind computer Power Adapter	1	\$104.68	\$104.68
Progard Door and Floor Panel	1	\$221.09	\$221.09
Progard Partition Center Prisoner Transport	1	\$1,686.72	\$1,686.72
Weapons mount, secure idle, flash light	1	\$492.43	\$492.43
Whelen Siren, Speaker, light bar kit	1	\$1,184.27	\$1,184.27
Light bar, LED lights with installation	1	\$4,441.01	\$4,441.01
		<b>Equipment Total:</b>	<b>\$9,592.86</b>

Provide justification for the equipment requested.

2017 Ford Utility Equipment Purchase Project will consist of Bazetta Township purchasing a 2017 Ford Utility Cruiser from Mark Thomas Ford at state purchase pricing with local tax dollars. Light bar, prisoner seat, prisoner partition, and lighting for the cruiser will be purchased under project. Patrol rifle, computer mount and secure idle will be purchased as well. The project will permit officers to patrol, have a Mobile Data Terminal and a patrol rifle inside the cruiser at all times. If an arrest is made while on patrol, the prisoner seat with proper partition will provide for a safe transport of the prisoner to jail. This will permit officers to conduct their daily patrol and arrest duties while working. Bazetta Township has the matching funds to see that this project is carried out.



Edward Byrne Memorial Justice Assistance Grant (JAG LE) 2016

Organization: Bazetta Township Police Department

2016-JG-LLE-00038

Budget Request By Resource & Cost Category

If this page is not applicable, check this box and click **Save**.

	1. Matching Funds		2. OCJS Funds	3. Total
	Cash	Inkind		
1. Personnel				\$0
2. Consultant/Contracts				\$0
3. Travel				\$0
4. Equipment	\$959.28		\$8,633.58	\$9,592.86
5. Supplies				\$0
6. Other Costs				\$0
7. Confidential Funds				\$0
8. Indirect Cost				\$0
9. Total Project Budget	\$959.28	\$0	\$8,633.58	\$9,592.86
OCJS decision				

Federal, State and Local Funding Sources-please provide information on funding that is received by your Agency that is relevant to this project applied for.

Include the source, amount received, and year funds were awarded.

Local match will come from local tax dollars.

Do you have other funding resources not identified above?

Yes  No

SubGrant Number	SubGrantee	Implementing Agency	County	Project Title	Renewal	Start Date	End Date	Award Amount	
2016-JG-LLE-5983	City of Alliance	Alliance Police Department	Stark	MOT/CIBRS Implementation	No	02/01/2017	08/31/2017	\$7,554.52	
Total Number of Stark County Projects:			4					Total Awarded in Stark County:	\$33,050.32
<b>Summit</b>									
2016-JG-LLE-6182	City of New Franklin	New Franklin Police Department	Summit	Technology Update	No	02/01/2017	08/31/2017	\$7,854.00	
2016-JG-LLE-5384	Sagamore Hills Township	Sagamore Hills PD	Summit	Electronic Fingerprint Machine	No	02/01/2017	08/31/2017	\$11,330.10	
Total Number of Summit County Projects:			2					Total Awarded in Summit County:	\$19,184.10
<b>Trumbull</b>									
2016-JG-LLE-5183	City of Cortland	Cortland Police Dept.	Trumbull	Cortland Police Cruiser Electronics	Yes	02/01/2017	08/31/2017	\$8,550.00	
2016-JG-LLE-5964	Bazetta Township	Bazetta Township Police Department	Trumbull	2017 Ford Utility Equipment	No	02/01/2017	08/31/2017	\$8,633.58	
Total Number of Trumbull County Projects:			2					Total Awarded in Trumbull County:	\$17,183.58
<b>Tuscarawas</b>									
2016-JG-LLE-00046	Village of Newcomerstown	Newcomerstown Police Department	Tuscarawas	Security video/audio system	No	02/01/2017	08/31/2017	\$8,252.84	
2016-JG-LLE-00088	Muskingum Watershed Conservancy District	Muskingum Watershed Conservancy District	Tuscarawas	Body Cameras for MWCD Law	No	03/01/2017	12/31/2017	\$8,095.05	
Total Number of Tuscarawas County Projects:			2					Total Awarded in Tuscarawas County:	\$14,347.89
<b>Union</b>									
2016-JG-LLE-5907	Union County	Union County Sheriff's Office	Union	In Car Video Replacements	No	02/01/2017	08/31/2017	\$11,129.63	
Total Number of Union County Projects:			1					Total Awarded in Union County:	\$11,129.63
<b>Van Wert</b>									
2016-JG-LLE-00014	Van Wert County Commissioners	Van Wert County Sheriff's Office	Van Wert	Vehicle Repeaters	No	02/01/2017	08/31/2017	\$10,858.86	
Total Number of Van Wert County Projects:			1					Total Awarded in Van Wert County:	\$10,858.86
<b>Vinton</b>									
2016-JG-LLE-5116	VINTON COUNTY SHERIFF'S OFFICE	VINTON COUNTY SHERIFF'S OFFICE	Vinton	OVERTIME GRANT	No	02/01/2017	08/31/2017	\$5,685.50	

Subgrant List by County  
1/6/2017





Mark Thomas Ford, Inc.  
3098 Elm Road Ext. N.E., Cortland, Ohio, 44410  
Office: 330-638-1010 Fax: 330-638-0403

## Customer Proposal

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**Prepared for:**

CHIEF HOVIS  
BAZETTA POLICE

**Prepared by:**

NEIL TAYLOR  
Office: 330-638-1010  
Email: truckteam@yahoo.com

**Ship to:**

CHIEF HOVIS  
BAZETTA POLICE

**Date:** 01/26/2017

**Vehicle:** 2017 Utility Police Interceptor Base  
AWD

**Quote ID:** 17k8a

**VIN #:** ORDER UNIT

**STOCK #:** ORDERED





Mark Thomas Ford, Inc.  
3098 Elm Road Ext. N.E., Cortland, Ohio, 44410  
Office: 330-638-1010

**2017 Utility Police Interceptor, Sport  
Utility**  
AWD Base(K8A)  
Price Level: 750 Quote ID: 17k8a  
VIN: ORDER UNIT STOCK: ORDERED

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Mark Thomas Ford, Inc.  
3098 Elm Road Ext. N.E., Cortland, Ohio, 44410  
Office: 330-638-1010

2017 Utility Police Interceptor, Sport  
Utility

AWD Base(K8A)  
Price Level: 750 Quote ID: 17k8a  
VIN: ORDER UNIT STOCK: ORDERED

## Selected Equipment & Specs

### Dimensions

Exterior length: 197.1" \* Exterior width: 78.9" \* Exterior height: 69.2" \* Wheelbase: 112.6" \* Front track: 67.0" \* Rear track: 67.0" \* Turning radius: 19.4' \* Min ground clearance: 6.5" \* Max ground clearance: 8.5" \* Front legroom: 40.6" \* Rear legroom: 41.6" \* Front headroom: 41.4" \* Rear headroom: 40.1" \* Front hiproom: 57.3" \* Rear hiproom: 56.8" \* Front shoulder room: 61.3" \* Rear shoulder room: 60.9" \* Passenger volume: 118.4cu.ft. \* Approach angle: 19.7 deg \* Departure angle: 21.7 deg \* Cargo volume: 48.1cu.ft. \* Cargo volume seats folded: 85.1cu.ft. \* Maximum cargo volume: 85.1cu.ft.

### Powertrain

304hp 3.7L DOHC 24 valve V-6 engine with variable valve control, SMPI \* Recommended fuel : regular unleaded \* ULEV II \* 6 speed automatic transmission with overdrive \* All-wheel drive \* Fuel Economy City: 16 mpg \* Fuel Economy Highway: 21 mpg \* Capless fuel filler

### Suspension/Handling

Front independent strut suspension with anti-roll bar, gas-pressurized shocks \* Rear independent multi-link suspension with anti-roll bar, gas-pressurized shocks \* Electric power-assist rack-pinion Steering \* Front and rear 18 x 8 black steel wheels \* P245/55WR18 BSW AS front and rear tires

### Body Exterior

4 doors \* Driver and passenger power remote folding door mirrors \* Black door mirrors \* Lip rear spoiler \* Body-coloured bumpers \* Clearcoat paint \* Front and rear 18 x 8 wheels

### Convenience

Manual air conditioning with air filter \* Cruise control with steering wheel controls \* Power windows \* Driver and passenger 1-touch up \* Driver and passenger 1-touch down \* Power door locks \* Manual tilt steering wheel \* Day-night rearview mirror \* Power adjustable pedals \* Wireless phone connectivity \* 1 1st row LCD monitor \* Dual visor mirrors \* Driver and passenger door bins

### Seats and Trim

Seating capacity of 5 \* Front bucket seats \* 8-way 6-way power driver seat adjustment \* Manual driver lumbar support \* Power height adjustable driver seat \* 4-way passenger seat adjustment \* 60-40 folding rear split-bench seat \* Cloth seat upholstery \* Metal-look instrument panel insert

### Entertainment Features

AM/FM stereo radio \* Single CD player \* MP3 decoder \* Auxiliary audio input \* SYNC external memory control \* Steering wheel mounted radio controls \* 6 speakers \* Wireless streaming \* Integrated roof antenna

### Lighting, Visibility and Instrumentation

LED low beam aero-composite headlights \* LED brakelights \* Variable intermittent front windshield wipers \* Speed sensitive wipers \* Fixed interval rear windshield wiper \* Rear window defroster \* Fixed rearmost windows \* Deep tinted windows \* Front and rear reading lights \* Tachometer \* Camera(s) - rear with washer \* Low tire pressure warning \* Trip computer \* Trip odometer

### Safety and Security

4-wheel ABS brakes \* Brake assist with hill hold control \* 4-wheel disc brakes \* AdvanceTrac w/Roll Stability Control electronic stability \* ABS and driveline traction control \* Dual front impact airbag supplemental restraint system \* Dual seat mounted side impact airbag supplemental restraint system \* Safety Canopy System curtain 1st and 2nd row overhead airbag supplemental restraint system \* Airbag supplemental restraint system occupancy sensor \* Power door locks \* Manually adjustable front head restraints

### Dimensions

#### General Weights

Curb	4639 lbs.	GVWR	6300 lbs.
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Prepared for: CHIEF HOVIS, BAZETTA POLICE  
By: NEIL TAYLOR Date: 01/26/2017



Mark Thomas Ford, Inc.  
3098 Elm Road Ext. N.E., Cortland, Ohio, 44410  
Office: 330-638-1010

**2017 Utility Police Interceptor, Sport Utility**

AWD Base(K8A)  
Price Level: 750 Quote ID: 17K8a  
VIN: ORDER UNIT STOCK: ORDERED

**Selected Equipment & Specs (cont'd)**

**General Trailering**

Towing capacity . . . . . 2000 lbs. GCWR . . . . . 7110 lbs.

**Fuel Tank type**

Capacity . . . . . 19 gal. Capless fuel filler . . . . . Yes

**Off Road**

Approach angle . . . . . 20 deg Departure angle . . . . . 22 deg  
Ramp breakover angle . . . . . 16 deg Min ground clearance . . . . . 6"  
Max ground clearance . . . . . 8" Load floor height . . . . . 31"

**Interior cargo**

Cargo volume . . . . . 48.1 cu.ft. Cargo volume seats folded . . . . . 85.1 cu.ft.  
Maximum cargo volume . . . . . 85.1 cu.ft.

**Powertrain**

**Engine Type**

Block material . . . . . Aluminum	Cylinders . . . . . V-6
Head material . . . . . Aluminum	Ignition . . . . . Electronic
Injection . . . . . Sequential MPI	Liters . . . . . 3.7L
Orientation . . . . . Transverse	Recommended fuel . . . . . Regular unleaded
Valves per cylinder . . . . . 4	Valvetrain . . . . . DOHC
Variable valve control . . . . . Yes	

**Engine Spec**

Bore . . . . . 3.76" Compression ratio . . . . . 10.8:1  
Displacement . . . . . 227 cu.in. Stroke . . . . . 3.41"

**Engine Power**

Output . . . . . 304 HP @ 6,500 RPM Torque . . . . . 279 ft.-lb @ 4,000 RPM

**Alternator**

Type . . . . . HD Amps . . . . . 220

**Battery**

Amp hours . . . . . 78 Cold cranking amps . . . . . 750  
Type . . . . . HD

**Engine Extras**

Oil cooler . . . . . Yes Radiator . . . . . HD

**Transmission**

Electronic control . . . . . Yes	Lock-up . . . . . Yes
Overdrive . . . . . Yes	Speed . . . . . 6
Type . . . . . Automatic	

**Transmission Gear Ratios**

1st . . . . . 4.484	2nd . . . . . 2.872
3rd . . . . . 1.842	4th . . . . . 1.414
5th . . . . . 1	6th . . . . . 0.742
Reverse Gear ratios . . . . . 2.882	

**Transmission Extras**

Oil cooler . . . . . Regular duty

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**2017 Utility Police Interceptor, Sport Utility**  
 AWD Base(K8A)  
 Price Level: 750 Quote ID: 17k8a  
 VIN: ORDER UNIT STOCK: ORDERED

### Selected Equipment & Specs (cont'd)

<i>Drive Type</i>			
4wd type	Automatic full-time	Type	All-wheel drive
<i>Drive Feature</i>			
Traction control	ABS and driveline	Locking hub control	Permanent
<i>Drive Axle</i>			
Ratio	3.65		
<i>Exhaust</i>			
Material	Stainless steel	System type	Dual
<i>Emissions</i>			
CARB	ULEV II	EPA	Tier 2 Bin 5
<i>Fuel Economy</i>			
City	16 mpg	Highway	21 mpg
Fuel type	Gasoline		
<i>Fuel Economy (Alternate 1)</i>			
Fuel type	E85		
<i>Acceleration</i>			
0-60 mph (s)	6.54		
<i>1/4 Mile</i>			
Seconds	14.7	Speed	92 mph
<i>Skid Pad</i>			
Lateral acceleration (g)	0.8		
<i>Slalom</i>			
Speed	56 mph		
<b>Driveability</b>			
<i>Brakes</i>			
ABS	4-wheel	ABS channels	4
Type	4-wheel disc	Vented discs	Front
<i>Brake Assistance</i>			
Brake assist	Yes	Hill hold control	Yes
<i>Suspension Control</i>			
Ride	Regular	Electronic stability	Stability control with anti-roll
<i>Front Suspension</i>			
Independence	Independent	Type	Strut
Anti-roll bar	Regular		
<i>Front Spring</i>			
Type	Coil	Grade	Regular
<i>Front Shocks</i>			
Type	Gas-pressurized		

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Prepared for: CHIEF HOVIS, BAZETTA POLICE  
 By: NEIL TAYLOR Date: 01/26/2017



Mark Thomas Ford, Inc.  
 3098 Elm Road Ext. N.E., Cortland, Ohio, 44410  
 Office: 330-638-1010

2017 Utility Police Interceptor, Sport  
 Utility

AWD Base(K8A)  
 Price Level: 750 Quote ID: 17k8a  
 VIN: ORDER UNIT STOCK: ORDERED

**Selected Equipment & Specs (cont'd)**

<i>Rear Suspension</i>			
Independence	Independent	Type	Multi-link
Anti-roll bar	Regular		
<i>Rear Spring</i>			
Type	Coil	Grade	Regular
<i>Rear Shocks</i>			
Type	Gas-pressurized		
<i>Steering</i>			
Activation	Electric power-assist	Type	Rack-pinion
<i>Steering Specs</i>			
# of wheels	2		
<b>Exterior</b>			
<i>Front Wheels</i>			
Diameter	18"	Width	8.00"
<i>Rear Wheels</i>			
Diameter	18"	Width	8.00"
<i>Spare Wheels</i>			
Wheel material	Steel		
<i>Front and Rear Wheels</i>			
Appearance	Black	Material	Steel
Covers	Hub		
<i>Front Tires</i>			
Aspect	55	Diameter	18"
Sidewalls	BSW	Speed	W
Tread	AS	Type	P
Width	245mm		
<i>Rear Tires</i>			
Aspect	55	Diameter	18"
Sidewalls	BSW	Speed	W
Tread	AS	Type	P
Width	245mm		
<i>Spare Tire</i>			
Mount	Inside under cargo	Type	Full-size
<i>Wheels</i>			
Front track	67.0"	Rear track	67.0"
Turning radius	19.4'	Wheelbase	112.6"
<i>Body Features</i>			
Rear spoiler	Lip	Body material	Galvanized steel/aluminum
Side impact beams	Yes		
<i>Body Doors</i>			

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Prepared for: CHIEF HOVIS, BAZETTA POLICE  
 By: NEIL TAYLOR Date: 01/26/2017



Mark Thomas Ford, Inc.  
 3098 Elm Road Ext. N.E., Cortland, Ohio, 44410  
 Office: 330-638-1010

**2017 Utility Police Interceptor, Sport Utility**  
 AWD Base(K8A)  
 Price Level: 760 Quote ID: 17k8a  
 VIN: ORDER UNIT STOCK: ORDERED

## Selected Equipment & Specs (cont'd)

Door count	4	Left rear passenger	Conventional
Right rear passenger	Conventional	Rear cargo	Liftgate
<i>Exterior Dimensions</i>			
Length	197.1"	Body width	78.9"
Body height	69.2"	Axle to end of frame	46.5"
Rear door opening height	32.5"	Rear door opening width	46.6"
<b>Safety</b>			
<i>Airbags</i>			
Driver front-impact	Yes	Driver side-impact	Seat mounted
Occupancy sensor	Yes	Overhead Safety Canopy System	curtain 1st and 2nd row
Passenger front-impact	Yes	Passenger side-impact	Seat mounted
<i>Seatbelt</i>			
Rear centre 3 point	Yes	Height adjustable	Front
Pre-tensioners	Front	Pre-tensioners (#)	2
<b>Seating</b>			
<i>Passenger Capacity</i>			
Capacity	5		
<i>Front Seats</i>			
Split	Buckets	Type	Bucket
<i>Driver Seat</i>			
Fore/aft	Power	Height adjustable	Power
Reclining	Manual	Way direction control	8
Lumbar support	Manual	Cushion tilt	Power
<i>Passenger seat</i>			
Fore/aft	Manual	Reclining	Manual
Way direction control	4		
<i>Front Head Restraint</i>			
Control	Manual	Type	Adjustable
<i>Rear Seats</i>			
Descriptor	Split-bench	Facing	Front
Folding	60-40	Folding position	Fold forward seatback
Type	Fixed		
<i>Front Seat Trim</i>			
Material	Cloth	Back material	Vinyl
<i>Rear Seat Trim Group</i>			
Material	Vinyl	Back material	Carpet
<b>Convenience</b>			
<i>AC And Heat Type</i>			
Air conditioning	Manual	Air filter	Yes
Underseat ducts	Yes		

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Prepared for: CHIEF HOVIS, BAZETTA POLICE  
 By: NEIL TAYLOR Date: 01/26/2017



Mark Thomas Ford, Inc.  
3098 Elm Road Ext. N.E., Cortland, Ohio, 44410  
Office: 330-638-1010

2017 Utility Police Interceptor, Sport  
Utility  
AWD Base(K8A)  
Price Level: 760 Quote ID: 17k8a  
VIN: ORDER UNIT STOCK: ORDERED

## Selected Equipment & Specs (cont'd)

### Audio System

CD	Single	CD location	In-dash
MP3 decoder	MP3 decoder	Auxiliary audio input	Yes
Radio	AM/FM stereo	Radio grade	Regular
Seek-scan	Yes	External memory control	SYNC

### Audio Speakers

Speaker type	Regular	Speakers	6
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### Audio Controls

Speed sensitive volume	Yes	Steering wheel controls	Yes
Voice activation	Yes	Wireless streaming	Bluetooth yes

### Audio Antenna

Type	Integrated roof
------	-----------------

### LCD Monitors

1st row	1	Primary monitor size (inches)	4.2
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### Cruise Control

Cruise control	With steering wheel controls
----------------	------------------------------

### Remote Releases

Cargo access	Power
--------------	-------

### Convenience Features

Driver foot rest	Yes	Retained accessory power	Yes
12V DC power outlet	2	Adjustable pedals	Power
Wireless phone connectivity	Bluetooth		

### Door Lock Activation

Type	Power
------	-------

### Door Lock Type

Rear child safety	Manual	Tailgate/rear door lock	Included with power door locks
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### Instrumentation Type

Display	Analog
---------	--------

### Instrumentation Gauges

Tachometer	Yes	Engine temperature	Yes
Engine hour meter	Yes		

### Instrumentation Warnings

Oil pressure	Yes	Engine temperature	Yes
Battery	Yes	Lights on	Yes
Key	Yes	Low fuel	Yes
Low washer fluid	Yes	Door ajar	Yes
Trunk/liftgate ajar	Yes	Service interval	Yes
Brake fluid	Yes	Low tire pressure	Tire specific

### Instrumentation Displays

Clock	In-radio display	Systems monitor	Yes
Redundant digital speedometer	Yes	Camera(s) - rear	With washer

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Prepared for: CHIEF HOVIS, BAZETTA POLICE  
By: NEIL TAYLOR Date: 01/26/2017





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**2017 Utility Police Interceptor, Sport Utility**  
 AWD Base(K8A)  
 Price Level: 750 Quote ID: 17k8a  
 VIN: ORDER UNIT STOCK: ORDERED

## Selected Equipment & Specs (cont'd)

### Instrumentation Feature

Trip computer . . . . . Yes      Trip odometer . . . . . Yes

### Steering Wheel Type

Material      Urethane      Tilting      Manual

### Front Side Windows

Window 1st row activation      Power

### Windows Rear Side

2nd row activation . . . . . Power      3rd row activation . . . . . Fixed

### Window Features

1-touch down . . . . . Driver and passenger      1-touch up . . . . . Driver and passenger  
 Tinted . . . . . Deep

### Front Windshield

Wiper      Variable intermittent      Sun visor strip      Yes  
 Speed sensitive wipers      Yes

### Rear Windshield

Wiper . . . . . Fixed interval      Heating . . . . . Wiper park  
 Defroster . . . . . Yes      Window . . . . . Fixed

## Interior

### Driver Visor

Mirror . . . . . Yes

### Passenger Visor

Mirror . . . . . Yes

### Rear View Mirror

Day-night . . . . . Yes

### Headliner

Coverage . . . . . Full      Material . . . . . Cloth

### Floor Trim

Coverage      Full      Covering      Vinyl/rubber

### Trim Feature

Instrument panel insert      Metal-look      Gear shift knob      Urethane  
 Door panel insert . . . . . Metal-look      Interior accents . . . . . Metal-look

### Lighting

Dome light type . . . . . Fade      Front reading . . . . . Yes  
 Rear reading      Yes      Variable IP lighting      Yes

### Overhead Console Storage

Storage      Yes      Type      Mini

### Storage

Driver door bin . . . . . Yes      Glove box . . . . . Locking  
 Passenger door bin . . . . . Yes      Dashboard . . . . . Yes

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 By: NEIL TAYLOR    Date: 01/26/2017



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**2017 Utility Police Interceptor, Sport Utility**  
 AWD Base(K8A)  
 Price Level: 750 Quote ID: 17k8a  
 VIN: ORDER UNIT STOCK: ORDERED

**Selected Equipment & Specs (cont'd)**

<i>Cargo Space Trim</i>			
Floor . . . . .	Carpets	Trunk lid/rear cargo door . . . . .	Plastic
<i>Cargo Space Feature</i>			
Tie downs . . . . .	Yes	Light . . . . .	Yes
Cargo tray/organizer . . . . .	Yes		
<i>Legroom</i>			
Front . . . . .	40.6"	Rear . . . . .	41.6"
<i>Headroom</i>			
Front . . . . .	41.4"	Rear . . . . .	40.1"
<i>Hip Room</i>			
Front . . . . .	57.3"	Rear . . . . .	56.8"
<i>Shoulder Room</i>			
Front . . . . .	61.3"	Rear . . . . .	60.9"
<i>Interior Volume</i>			
Passenger volume . . . . .	118.4 cu.ft.		

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2017 Utility Police Interceptor, Sport  
 Utility

AWD Base(K8A)  
 Price Level: 750 Quote ID: 17k8a  
 VIN: ORDER UNIT STOCK: ORDERED

## Warranty - Standard Equipment & Specs

### Warranty

*Basic*

Distance	36000 miles	Months	36 months
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*Powertrain*

Distance	100000 miles	Months	60 months
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*Corrosion Perforation*

Distance	Unlimited miles	Months	60 months
----------	-----------------	--------	-----------

*Roadside Assistance*

Distance	60000 miles	Months	60 months
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2017 Utility Police Interceptor, Sport  
Utility  
AWD Base (K8A)  
Price Level: 750 Quote ID: 17k8a  
VIN: ORDER UNIT STOCK: ORDERED

## Selected Options

Code	Description	MSRP
<b>Base Vehicle</b>		
K8A	Base Vehicle Price (K8A)	\$31,995.00
<b>Packages</b>		
500A	Order Code 500A <i>Includes:</i> - Engine: 3.7L V6 Ti-VCT FFV - Transmission: 6-Speed Automatic - 3.65 Axle Ratio - GVWR: 6,300 lbs - Tires: P245/55R18 AS BSW - Wheels: 18" x 8" 5-Spoke Painted Black Steel Includes center caps and full size spare. - Unique HD Cloth Front Bucket Seats w/Vinyl Rear Includes driver 6-way power track (fore/aft.up/down, tilt with manual recline, 2-way manual lumbar, passenger 2-way manual track (fore/aft. with manual recline) and built-in steel intrusion plates in both front seatbacks. - Radio: MyFord AM/FM/CD/MP3 Capable Includes clock, 6 speakers and 4.2" color LCD screen center-stack Smart Display.	N/C
<b>Powertrain</b>		
99R	Engine: 3.7L V6 Ti-VCT FFV	Included
44C	Transmission: 6-Speed Automatic	Included
STDAX	3.65 Axle Ratio	Included
STDGV	GVWR: 6,300 lbs	Included
<b>Wheels &amp; Tires</b>		
STDTR	Tires: P245/55R18 AS BSW	Included
STDWL	Wheels: 18" x 8" 5-Spoke Painted Black Steel <i>Includes center caps and full size spare.</i>	Included
<b>Seats &amp; Seat Trim</b>		
9	Unique HD Cloth Front Bucket Seats w/Vinyl Rear <i>Includes driver 6-way power track (fore/aft.up/down, tilt with manual recline, 2-way manual lumbar, passenger 2-way manual track (fore/aft. with manual recline) and built-in steel intrusion plates in both front seatbacks.</i>	Included
<b>Other Options</b>		
113WB	113" Wheelbase	STD
PAINT	Monotone Paint Application	STD
STDRD	Radio: MyFord AM/FM/CD/MP3 Capable	Included

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: CHIEF HOVIS, BAZETTA POLICE  
By: NEIL TAYLOR Date: 01/26/2017



Mark Thomas Ford, Inc.  
3098 Elm Road Ext. N.E., Cortland, Ohio, 44410  
Office: 330-638-1010

2017 Utility Police Interceptor, Sport  
Utility

AWD Base(K8A)  
Price Level: 750 Quote ID: 17k8a  
VIN: ORDER UNIT STOCK: ORDERED

### Selected Options (cont'd)

Code	Description	MSRP
	<i>Includes clock, 6 speakers and 4.2" color LCD screen center-stack Smart Display.</i>	
86P	Front Headlamp/Police Interceptor Housing Only	\$125.00
	<i>Includes pre-drilled hole for side marker police use, does not include LED installed lights (eliminates need to drill housing assemblies) and pre-molded side warning LED holes with standard sealed capability (does not include LED installed lights).</i>	
43D	Dark Car Feature	\$20.00
	<i>Courtesy lamps disabled when any door is opened.</i>	
17T	Red/White Dome Lamp in Cargo Area	\$50.00
51T	Driver Only LED Spot Lamp (Whelen)	\$420.00
53M	SYNC Basic (Voice-Activated Communications System)	\$295.00
	<i>Includes single USB port and single auxiliary audio input jack.</i>	
68G	Rear-Door Handles Inoperable/Locks Inoperable	\$35.00
18W	Windows - Rear-Window Power Delete	\$25.00
	<i>Operable from front driver side switches.</i>	
59B	Keyed Alike - 1284x	\$50.00
60R	Noise Suppression Bonds (Ground Straps)	\$100.00
<b>Interior Colors</b>		
9W_01	Charcoal Black	N/C
<b>Primary Colors</b>		
YZ_02	Oxford White	N/C
SUBTOTAL		\$33,115.00
Destination Charge		\$945.00
TOTAL		\$34,060.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: CHIEF HOVIS, BAZETTA POLICE  
By: NEIL TAYLOR Date: 01/26/2017



Mark Thomas Ford, Inc.  
 3098 Elm Road Ext. N.E., Cortland, Ohio, 44410  
 Office: 330-638-1010

**2017 Utility Police Interceptor, Sport Utility**  
 AWD Base(K8A)  
 Price Level: 750 Quote ID: 17k8a  
 VIN: ORDER UNIT STOCK: ORDERED

## Pricing - Single Vehicle

	MSRP
<i>Vehicle Pricing</i>	
Base Vehicle Price	\$31,995.00
Options & Colors	\$1,120.00
Upfitting	\$0.00
Destination Charge	\$945.00
<i>Discount Adjustments</i>	
Discount	-\$6,779.00
<hr/>	
<b>Total</b>	<b>\$27,281.00</b>

\_\_\_\_\_  
 Customer Signature

\_\_\_\_\_  
 Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: CHIEF HOVIS, BAZETTA POLICE  
 By: NEIL TAYLOR Date: 01/26/2017



Mark Thomas Ford, Inc.  
 3098 Elm Road Ext. N.E., Cortland, Ohio, 44410  
 Office: 330-638-1010

**2017 Utility Police Interceptor, Sport Utility**  
 AWD Base(K8A)  
 Price Level: 750 Quote ID: 17k8a  
 VIN: ORDER UNIT STOCK: ORDERED

**Major Equipment**

(Based on selected options, shown at right)

3.7L V-6 DOHC w/SMPI 304hp  
 6 speed automatic w/OD

- \* 4-wheel ABS
- \* Traction control
- \* Advance Trac w/Roll Stability Control
- \* Tinted glass
- \* Bluetooth wireless streaming
- \* Rear child safety locks
- \* Variable intermittent speed-sensitive wipers wipers
- \* Dual front airbags
- \* Airbag occupancy sensor
- \* Tachometer
- \* Underseat ducts
- \* 60-40 folding rear split-bench
- \* Axle to end of frame: 46.5"

Exterior:Oxford White  
 Interior:Charcoal Black

- \* Brake assistance
- \* P 245/55R18 BSW AS W-rated tires
- \* Air conditioning
- \* AM/FM stereo with seek-scan, single in-dash CD player, MP3 decoder, auxiliary audio input, external memory control
- \* LED brakelights
- \* Dual power remote mirrors
- \* 18 x 8 steel wheels
- \* Driver and front passenger seat mounted side airbags
- \* Rear window defroster
- \* Message Center
- \* Reclining front bucket seats
- \* Audio control on steering wheel

**Fuel Economy**

**City**  
16 mpg



**Hwy**  
21 mpg

**Selected Options**

MSRP

STANDARD VEHICLE PRICE	\$31,995.00
Order Code 500A	N/C
Engine: 3.7L V6 TI-VCT FFV	Included
Transmission: 6-Speed Automatic	Included
3.65 Axle Ratio	Included
GVWR: 6,300 lbs	Included
Tires: P245/55R18 AS BSW	Included
Wheels: 18" x 8" 5-Spoke Painted Black Steel	Included
Unique HD Cloth Front Bucket Seats w/Vinyl Rear	Included
113" Wheelbase	STD
Monotone Paint Application	STD
Radio: MyFord AM/FM/CD/MP3 Capable	Included
Paint Table : Primary	\$0.00
Oxford White	N/C
Charcoal Black	N/C
Front Headlamp/Police Interceptor Housing Only	\$125.00
Dark Car Feature	\$20.00
Red/White Dome Lamp in Cargo Area	\$50.00
Driver Only LED Spot Lamp (Whelen)	\$420.00
SYNC Basic (Voice-Activated Communications System)	\$295.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: CHIEF HOVIS, BAZETTA POLICE  
 By: NEIL TAYLOR Date: 01/26/2017



Mark Thomas Ford, Inc.  
 3098 Elm Road Ext. N.E., Cortland, Ohio, 44410  
 Office: 330-638-1010

**2017 Utility Police Interceptor, Sport Utility**

AWD Base(K8A)  
 Price Level: 750 Quote ID: 17k8a  
 VIN: ORDER UNIT STOCK: ORDERED

---

Windows - Rear-Window Power Delete . . . . .	\$25.00
Keyed Alike - 1284x . . . . .	\$50.00
Noise Suppression Bonds (Ground Straps) . . . . .	\$100.00
Rear-Door Handles Inoperable/Locks Inoperable . . . . .	\$35.00
<hr/>	
SUBTOTAL	\$33,115.00
Destination Charge . . . . .	\$945.00
<hr/>	
<b>TOTAL</b>	<b>\$34,060.00</b>

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: CHIEF HOVIS, BAZETTA POLICE  
 By: NEIL TAYLOR Date: 01/26/2017



FALLSWAY EQUIPMENT CO. INC,  
1277 DEVALERA AVE  
AKRON OH 44310

330 633 6000                      330 633 6080

Account# 079465	Work Ord	Br 00	Sl 523	S A L E S   O R D E R E S T I M A T E	Date 09-06-16	Time 11:05	Order # 3407764	Page 1
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Sold To,  
BAZETTA TOWNSHIP

002

Ship To,  
BAZETTA TOWNSHIP  
POLICE DEPARTMENT  
2671 MCCLEARY-JACOBY ROAD

3372 STATE ROUTE 5 NE

CORTLAND

OH 44410

CORTLAND

OH 44410

Ship Via

Entered By JeffM	Customer Purchase Order 2017 UTILITY	Customer Contact CHIEF HOVAS	Ord Date 09-06-16
	Equip ID	Customer Job number	Customer Phone # 330-637-8816

Ord	Ship	B/O	Mfg	Part Number	Description	Bin	Unit Price	UM	Extended
MISC ELECTRICAL FOR INSTALLATION									
1	1	Y	334	GTW-185-50F	50 AMP BREAKER/RESETABLE	CB208D3	43.50Ea		43.50
1	1		334	DC-70265	ATC/ATO 6 FUSE PANEL	CB407B1	26.00Ea		26.00
4	4		334	DC-78310	16 GUA FUSE HOLDER	N CB2D8A4	2.55Ea		10.20
1	1		334	DC-78335	10GUA FUSE HOLDER	N CB2D7D3	3.04Ea		3.04
1	1	Y	801	38662	3/4 MOUNT WITH 17FEET CABLE	H1 F2	18.50Ea		18.50
2	2		885	WH-A441A	A441A, 3 PIN CONNECTOR KIT	CB503A1	2.16Ea		4.32
2	2		885	WH-A442A	A442A, 3 SOCKET CONNECTOR KIT	CB503A2	2.16Ea		4.32
1	1		885	WH-RBKT1	TIR-3 MOUNT BKT SINGLE	AB02K	6.33Ea		6.33
ACDC DELAY TIMER									
1	1		801	ACDC-MZL-10	DELAY TIMER	H10D1	62.72Ea		62.72
GORHINO PUSH BUMPER									
1	1		801	GORHINO-5342	PUSH BUMPER 2016 UTILITY FORD	RW12A	259.00Ea		259.00 ✓
HAVIS CONSOLE WITH ARM REST AND CUP HOLDER									
1	1		801	HAV-C-VS-1300-INUT	CON, VS, 21TMS, DG, HC, INUT, 13-16,	RW4B	314.76Ea		314.76
1	1	Y	801	HAV-C-ARM-103	CON, ACSY, ARM, EM, LPD, FLP, H-ADJT,	GE07B	93.01Ea		93.01
1	1	Y	801	HAV-C-CUP2-I	CON, ACSY, CUPHLDR, IM, 4MS, DUAL,	GE07C	33.09Ea		33.09

Total Amount

Continued

HAVIS COMPUTER MOUNTING SIDE CONSOLE MOUNT WITH UNIVERSAL LAPTOP MOUNT						
		881	HAV-C-HDM-204	GE07B	133.16Ea	133.16
			POLE, TELE, HDM, SDMT, 8H, W-SHRTHNDLE.			
		881	HAV-UT-101	GC05D	217.41Ea	217.41
			DEVMT, ULTM, UNVMT, W-LOCK.			
		881	HAV-C-MD-102	GC02TOP	233.30EA	233.30 ✓
			ACTADP, HDM, SLIDE, TS, SP			
LIND COMPUTER POWER ADAPTER						
		Y 881	LIND-GD1950-938	.....	104.68Ea	104.68 ✓
			LIND DC POWER ADAPTER			
PROGARD ABS DOOR PANELS						
		Y 881	PG-DP47UINT13	CW1-C	91.39EA	91.39 ✓
			Pair, Black ABS, Rear Door Panels			
PROGARD ABS FLOOR PAN						
		Y 881	PG-FP47UINT13	.....	129.70EA	129.70 ✓
			Charcoal Grey ABS, Floor Pan			
PROGARD PARTITION CENTER SLIDER WITH LOWER EXTENSION PANELS AND RECESSED PANEL						
		Y 881	PG-P4704UINT13A	.....	433.44EA	433.44 ✓
			Center Sliding Polycarbonate Window			
		Y 881	PG-RP47UINT13	.....	70.56EA	70.56 ✓
			Recessed Panel (Space Saver)			
		Y 881	PG-SP47BS13	.....	55.10EA	55.10 ✓
			Pair, 20", 14 Gauge Steel Extension Pane			
PROGARD REAR PRISONER LIGHT RED/WHITE						
		Y 881	PG-PTL4213	CB6D4C3	117.60EA	117.60 ✓
			Two 3" Round Red/White LEDs - Includes 8			
PROGARD ABS TRANSPORT SEAT WITH REAR MESH PARTITION						
		Y 881	PG-S4705UINT13	.....	852.77EA	852.77 ✓
			Charcoal Grey ABS, Standard Transport Se			
PROGARD REAR WINDOW BARS						
		Y 881	PG-WB47UINT13	CW1-C	157.25EA	157.25 ✓
			Pair, Steel Window Barrier (for use with			
SANTACRUZ WEAPONS MOUNT WITH TIMER AND SWITCH						
		881	SANTACRUZ-SC-1902	CB1D1B8	6.71Ea	6.71 ✓
			PUSH BUTTON SWITCH			
		Y 881	SANTACRUZE-SC7008A	AA14E4	27.54Ea	27.54 ✓
			TIMER GUN LOCK			
		Y 881	SANTACRUZ-SC-917-5	.....	184.79Ea	184.79 ✓
			RAPID-ADJUST UNIVERSAL GUN RACK WITH SC-			
SECURE IOLE						
		Y 881	SECURE-SI240TIH	GB04E	128.24Ea	128.24 ✓
			SECURE IDEL FORD INTE (Core Charge 0.00)			
STREAMLITE FLASHLIGHT						
		Y 881	STREAMLITE-25302	.....	145.00Ea	145.00 ✓
			SL-20LP STREAM LITE FLASH LIGHT			
WHELEN SIREN/SWITCH CONTROLLER						
		885	WH-295SLSA6	GC03B	303.97Ea	303.97
			SIREN AND SWITCHING CONTROL			
WHELEN SIREN SPEAKER AND BRACKET						
		885	WH-SA315P	GC03D	145.04Ea	145.04
			SPEAKER 122DB			
		Y 885	WH-SAK51	GC03D	24.73Ea	24.73
			SA-315 MT KIT FORD EXPLORER P			

Total Amount

Continued

WHELEN WIONJ RED/BLUE LED MOUNTED AT THE FOLLOWING LOCATIONS QTY-2 FRONT  
 PUSH BUMPER QTY-2 SIDE PARTITION MOUNTED QTY-2 REAR LICENSE PLATE QTY-2  
 INSIDE OF REAR HATCH WITH MOUNTING BRACKETS

8	8	885 WH-WIONJ	CB5D1B1	77.28Ea	618.24	✓
		ION WIDE ANGLE RED/BLUE				
2	2	885 WH-IONBKTS	AB04P	6.68Ea	13.36	✓
		ION REVERSED UNIVERSAL MT				
1	1	885 WH-IONBKTI	AA14D4	18.09Ea	18.09	✓
		ION LICENSE PLATE BKT HORIZ				
2	2	885 WH-IONGROM	GA05D	3.99Ea	7.98	✓
		ION SERIES BODY MOUNT GROMMET				
1	1	885 WH-STPKT83	GA05C	52.86Ea	52.86	✓
		LIGHTBAR STRAP KIT FORD UTILITY				

WHELEN WIONC WHITE MOUNTED IN HEADLIGHTS

2	2	885 WH-WIONC	CB5D6A2	77.28Ea	154.56	✓
		NFPA ION LIGHT WHITE				

WHELEN VERTEX RED/BLUE MOUNTED IN TAIL LIGHTS

1	1	885 WH-VTX609R	AB02K	57.70Ea	57.70	✓
		VERTEX SUPER-LED RED				
1	1	885 WH-VTX609B	AB02L	57.70Ea	57.70	✓
		VERTEX SUPER-LED LIGHT BLUE				

WHELEN LIBERTY II LED LIGHTBAR WITH ALLEY AND TAKEDOWN LIGHTS

1	1	885 WH-IG8BRBR	N TW6D	1,437.40Ea	1,437.40	✓
		LIBERTY II RED/BLUE 48 IN CLEAR LENS				
1	1	885 WH-STPKT83	GA05C	52.86Ea	52.86	✓
		LIGHTBAR STRAP KIT FORD UTILITY				

1		UPS SHIPPING/HANDLING/INSURANCE		150.00	150.00	✓
1		LSB MISC HARDWARE & ELECTRICAL SUPPL		99.00	99.00	✓
1		COMPLETE INSTALLATION		2,470.00	2,470.00	✓
01		Sales Tax Number - 34-0939309			0.00	

Total Amount 9592.86

**MPH Industries**  
 316 East 9th. St. - - Owensboro, KY 42303  
 Dennis Millinoff, District Sales Manager  
 (270)929-5814  
 dmmillinoff@mphindustries.com

**QUOTE**

Date	Quote Number
11/16/16	AAAQ19918

**Sold To:** Bazetta Township Police Departmen

2671 McCleary-Jacoby Road  
 Cortland, OH 44410

**Email:** mhovis@bazettalwp.org  
**Phone:** (330)638-5503  
**Fax:** (330)638-9927

**Ship To:** Bazetta Township Police Departmen

2671 McCleary-Jacoby Road  
 Cortland, OH 44410

**Phone:** (330)638-5503  
**Fax:** (330)638-9927

Terms	Rep	P.O. Number
	Brandy	

Qty	Description	Unit Price	Ext. Price
1	Bee III Ka-Band Dual Antenna Radar Package includes: radar, waterproof antenna(s), specific vehicle mounting brackets, wireless remote, two certified tuning forks, cables, operators manual and a 2yr limited factory warranty	\$1,999.00	\$1,999.00
1	Trade-In on old radar equipment	-\$175.00	-\$175.00
		SubTotal	\$1,824.00
		Sales Tax	\$0.00
		Shipping	\$0.00
		<b>Total</b>	<b>\$1,824.00</b>

## Police agenda for trustee meeting Monday February 13, 2017

Thu 2/9/2017 1:24 PM

**From:** "Mike Hovis"

**To:** rdrew@bazettatwp.org

**Cc:** twebb@bazettatwp.org, cherlinger@bazettatwp.org



Rita,

The list below will consist of the agenda for the Monday February 13, 2017 trustee meeting for the police department.

1. To dispose of the following vehicles from the impound lot:
  - a. 1997 Hyundai Vin#KMHJG24M4VU052736
  - b. 2001 Pontiac Grand Am Vin#1G2NW12E41M526777
2. Pay invoice to Mahoning Valley Crisis Response Team at a cost of \$2000 from account 09-A-10 (Attached).
3. To accept a grant for a total of \$8,633.58 with a local match of \$959.28 from the Edward Bryne Memorial Justice Grant (Attached).
4. To authorize the purchase of a 2017 Utility Police Interceptor AWD police car from Mark Thomas Ford at a cost of \$27,281.00 to be paid from the equipment fund (Attached).
5. To authorize the purchase of equipment for new cruiser from Fallsway Equipment Co. Inc. at a cost of \$9,592.86 (Attached).
6. To authorize the purchase of a Bee III Ka-Band Dual Antenna Radar Package from MPH Industries at a cost of \$1,824.00 to be paid from the equipment fund (Attached).

This is all I have. Thank you and have a great day!!!

***Michael J. Hovis, Chief of Police***

***Bazetta Township Police Department***

**2671 McCleary Jacoby Rd.**

**Cortland, Ohio 44410**

**Phone: 330-638-5503**

**Fax: 330-638-9927**

**[mhovis@bazettatwp.org](mailto:mhovis@bazettatwp.org)**

**[www.facebook.com/BazettaTownshipPoliceDept](https://www.facebook.com/BazettaTownshipPoliceDept)**

**Attachments:**

- **Trustee Meeting 02-13-2017 Agenda.pdf**

**BAZETTA**

**Incident Type Report (Summary)**

**Alarm Date Between {01/01/2017} And {01/31/2017}**

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
111 Building fire	2	2.02%	\$0	0.00%
112 Fires in structure other than in a building	1	1.01%	\$0	0.00%
113 Cooking fire, confined to container	1	1.01%	\$0	0.00%
131 Passenger vehicle fire	2	2.02%	\$0	0.00%
	<b>6</b>	<b>6.06%</b>	<b>\$0</b>	<b>0.00%</b>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
321 EMS call, excluding vehicle accident with	66	66.66%	\$0	0.00%
322 Motor vehicle accident with injuries	1	1.01%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	3	3.03%	\$0	0.00%
	<b>70</b>	<b>70.70%</b>	<b>\$0</b>	<b>0.00%</b>
<b>4 Hazardous Condition (No Fire)</b>				
412 Gas leak (natural gas or LPG)	2	2.02%	\$0	0.00%
444 Power line down	2	2.02%	\$0	0.00%
482 Threat to burn	2	2.02%	\$0	0.00%
	<b>6</b>	<b>6.06%</b>	<b>\$0</b>	<b>0.00%</b>
<b>5 Service Call</b>				
553 Public service	1	1.01%	\$0	0.00%
	<b>1</b>	<b>1.01%</b>	<b>\$0</b>	<b>0.00%</b>
<b>6 Good Intent Call</b>				
611F Dispatched & cancelled en route (Fire /	4	4.04%	\$0	0.00%
622 No Incident found on arrival at dispatch	6	6.06%	\$0	0.00%
651 Smoke scare, odor of smoke	1	1.01%	\$0	0.00%
	<b>11</b>	<b>11.11%</b>	<b>\$0</b>	<b>0.00%</b>
<b>7 False Alarm &amp; False Call</b>				
735 Alarm system sounded due to malfunction	1	1.01%	\$0	0.00%
741 Sprinkler activation, no fire -	1	1.01%	\$0	0.00%
743 Smoke detector activation, no fire -	2	2.02%	\$0	0.00%
745 Alarm system activation, no fire -	1	1.01%	\$0	0.00%
	<b>5</b>	<b>5.05%</b>	<b>\$0</b>	<b>0.00%</b>

Total Incident Count: 99

Total Est Loss: \$0



**BAZETTA**

**Aid Responses by Department**

**Alarm Date Between {01/01/2017} And {01/31/2017}**

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other
<b>STA. 10 AIR BASE</b>							
17-0000018	01/06/2017	2 Automatic aid received	#Personnel	0	0	0	0
Their Inci 0001		Response Time: 00:05:12	#Appartus	0	0	0	0
<b>Subtotal Responses: 1</b>		<b>Average Response Time for Dept: 00:05:12</b>					

<b>STA. 12 CORTLAND FIRE DEPARTMENT FDID 78200</b>							
17-0000018	01/06/2017	2 Automatic aid received	#Personnel	0	0	0	0
Their Inci 0028		Response Time: 00:05:12	#Appartus	0	0	0	0
17-0000085	01/25/2017	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci 101		Response Time: 00:06:02	#Appartus	0	1	0	0
<b>Subtotal Responses: 2</b>		<b>Average Response Time for Dept: 00:05:37</b>					

<b>STA. 21 CHAMPION FIRE DEPARTMENT FDID 78109</b>							
17-0000037	01/11/2017	4 Automatic aid given	#Personnel	0	0	0	0
Their Inci 21-0092		Response Time: 00:12:08	#Appartus	0	0	0	0
17-0000049	01/14/2017	4 Automatic aid given	#Personnel	0	0	0	0
Their Inci 17-107		Response Time: 00:09:16	#Appartus	0	0	0	0
17-0000074	01/22/2017	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci 0157		Response Time: 00:05:45	#Appartus	0	1	0	0
<b>Subtotal Responses: 3</b>		<b>Average Response Time for Dept: 00:09:03</b>					

<b>STA. 30 HOWLAND FDID 78121</b>							
17-0000011	01/03/2017	4 Automatic aid given	#Personnel	0	0	0	1
Their Inci 30-0011		Response Time: 00:12:18	#Appartus	0	0	0	1
17-0000014	01/04/2017	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci 0037		Response Time: 00:08:09	#Appartus	0	1	0	0
<b>Subtotal Responses: 2</b>		<b>Average Response Time for Dept: 00:10:14</b>					

<b>STA. 32 HOWLAND FDID 78121</b>							
17-0000006	01/02/2017	4 Automatic aid given	#Personnel	0	0	0	3
Their Inci 17-0013		Response Time: 00:08:32	#Appartus	0	0	0	1

Response time calculated from time notified to arrival.

**BAZETTA**

**Aid Responses by Department**

**Alarm Date Between {01/01/2017} And {01/31/2017}**

<b>Incident</b>	<b>Notified</b>	<b>Type of Aid</b>	<b>Fire</b>	<b>EMS</b>	<b>Resc</b>	<b>Other</b>
<b>STA. 32 HOWLAND FDID 78121</b>						
17-0000018	01/06/2017	2 Automatic aid received	#Personnel	0	0	0
Their Inci 0046		Response Time: 00:05:12	#Appartus	0	0	0
<b>Subtotal Responses: 2</b>			<b>Average Response Time for Dept: 00:06:52</b>			

<b>STA. 38 MECCA FIRE DEPARTMENT FDID 78133</b>						
17-0000024	01/09/2017	4 Automatic aid given	#Personnel	3	0	0
Their Inci MEF1700008		Response Time: 00:13:35	#Appartus	1	0	0
<b>Subtotal Responses: 1</b>			<b>Average Response Time for Dept: 00:13:35</b>			

Response time calculated from time notified to arrival.

# BAZETTA FIRE DEPARTMENT

*Bazetta*

*Striving for a Better Tomorrow*

STATION 11  
3000 WARREN MEADVILLE RD  
CORTLAND, OHIO 44410  
(330) 637-8816 FAX (330) 638-4193



## A MESSAGE FROM THE CHIEF

I am proud to present the 2016 performance report to the Bazetta Township Trustees, the Bazetta Fire Department, and the citizens of Bazetta Township. This report is dedicated to the members who risk their lives daily to protect the lives and property of the citizens and guest of Bazetta Township.

Bazetta Township Fire Department made great advancements for our community in the year 2016, building of a central fire station and receiving a new ladder truck. We also would like to report that we went over the \$2,000,000.00 mark in receiving grant money since 2003. With all the great accomplishments and work that we have been doing, there still are many goals and objectives that we must meet head on in our ever-growing community and changing service. We will be submitting a revised five and 10-year plan as we have some safety equipment that is nearing its life expectancy.

We would like to express our special thanks to Police Chief Mike Hovis and staff, Road Superintendent Kris Parke and staff, Fiscal Officer Rita K. Drew, and Administrative Secretary Robyn Metheny. Most of all I would like to thank the officers and staff of the Bazetta Fire Department. To the residents of Bazetta Township who cooperated in our efforts to minimize lost of life and fire, for the continuous vote of confidence, and being prepared to meet future challenges.

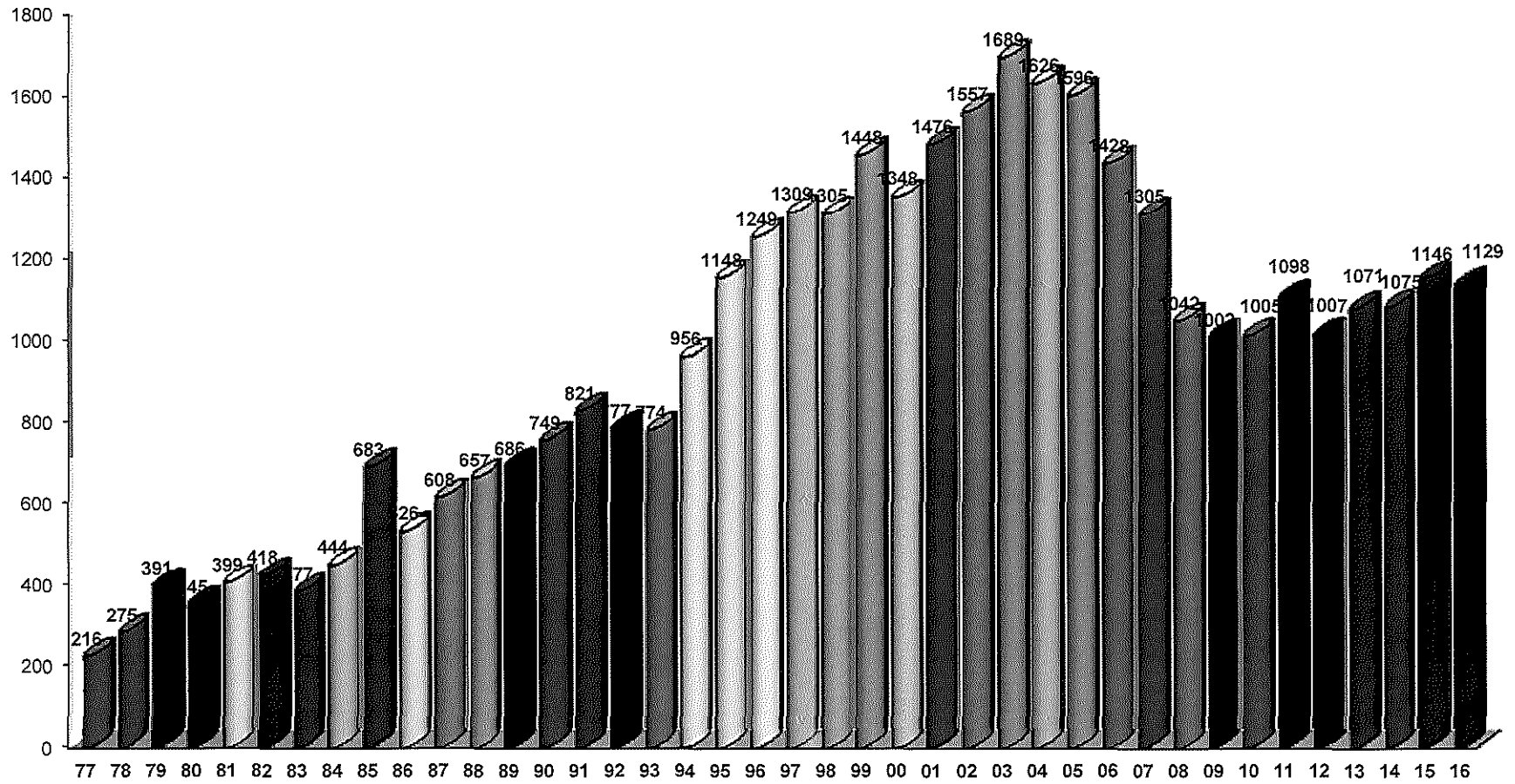
Bazetta Fire Department continues to be a leader in the fire service by also improving our skills to better provide outstanding service to Bazetta Township. Our goal will always be to protect lives and save property of our citizens and guest. Although firefighters and their apparatus have undergone many changes through the century, the core mission remains the same - dedication and service to the community they are sworn to protect. We, as public servants, can hold our heads high knowing that ours is a just and merciful cause.

Professionally,

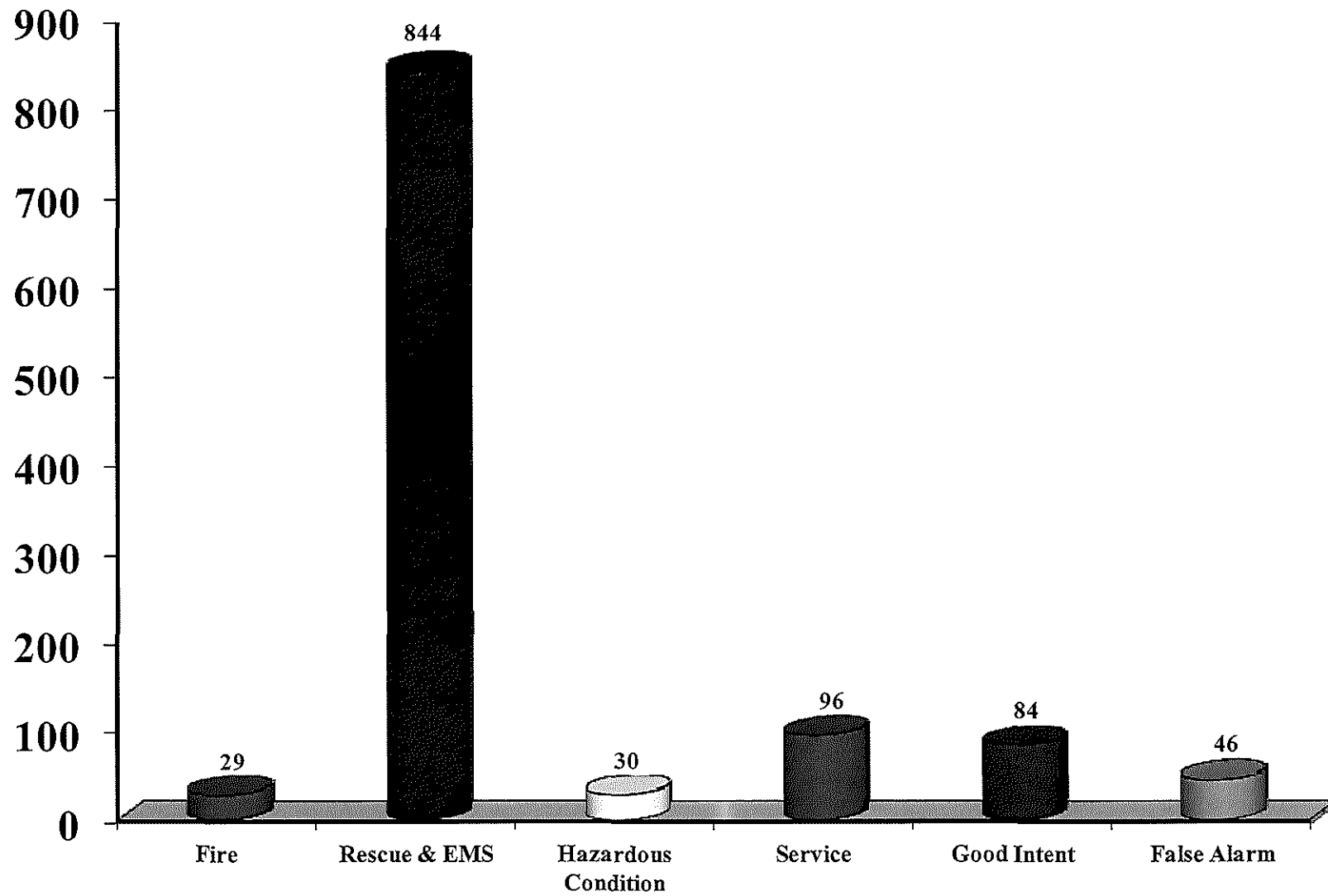
*Dennis Lewis*

Chief Dennis Lewis OFE, OFC

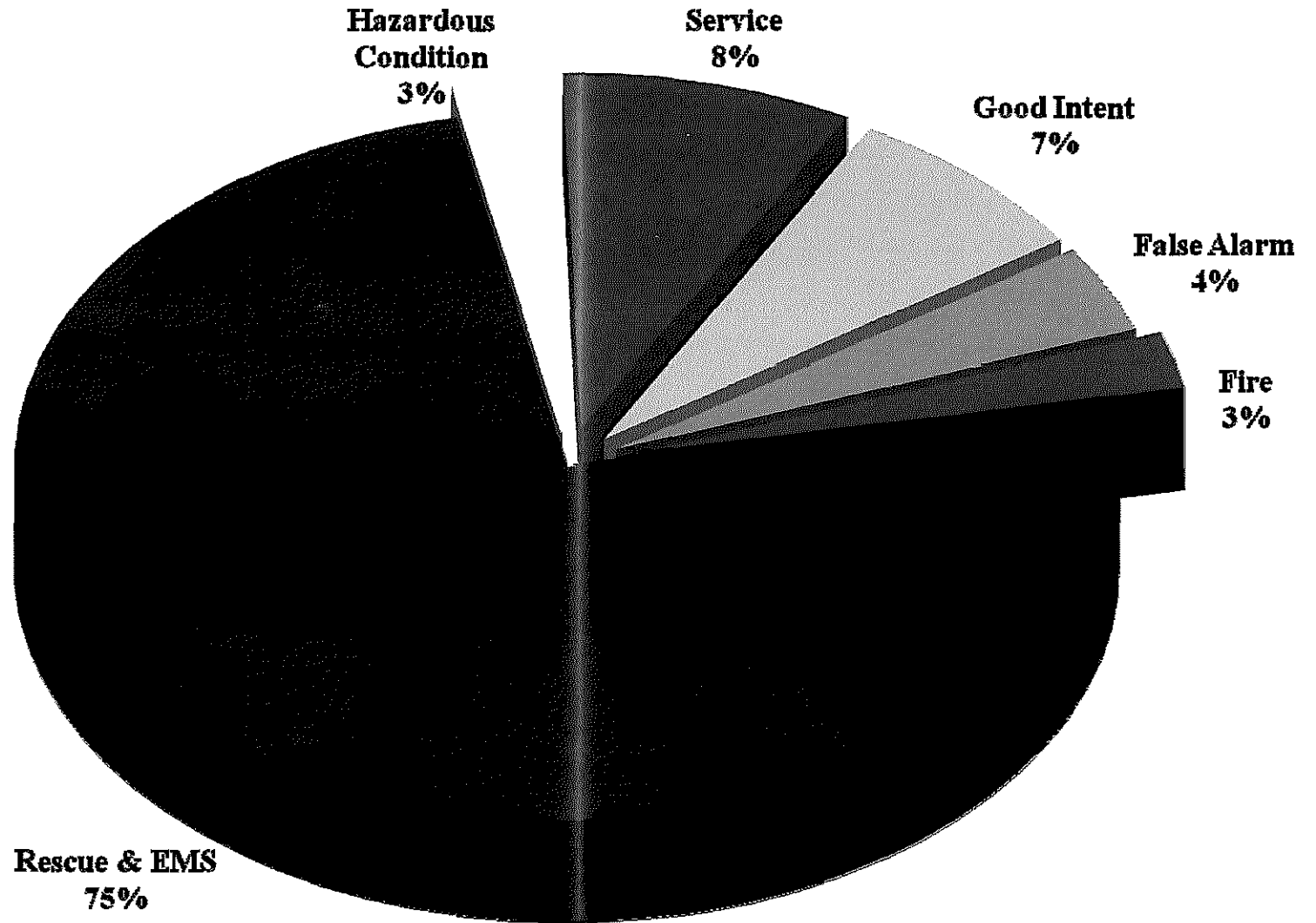
# Number of Responses per Year



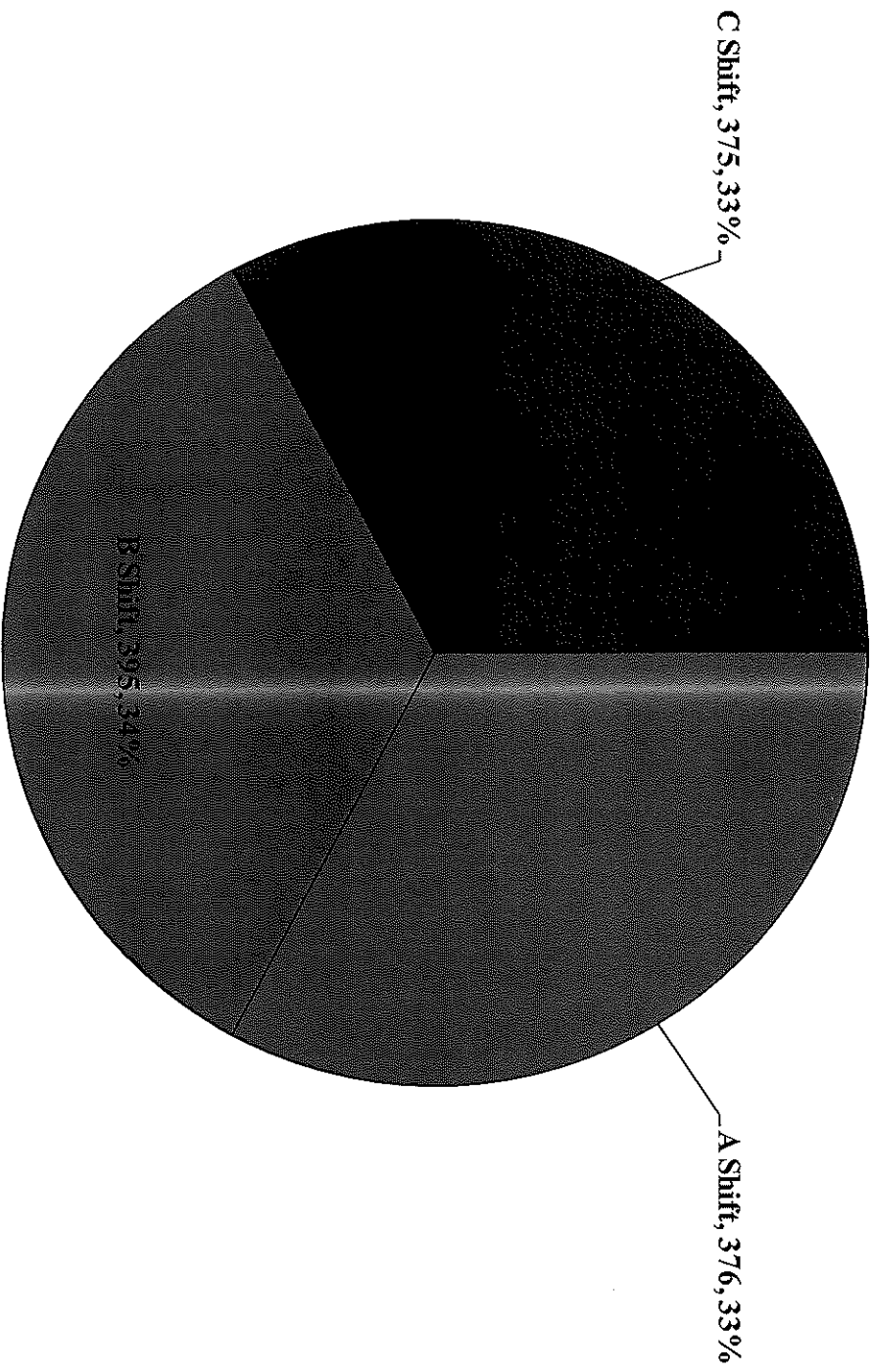
# Emergency Calls



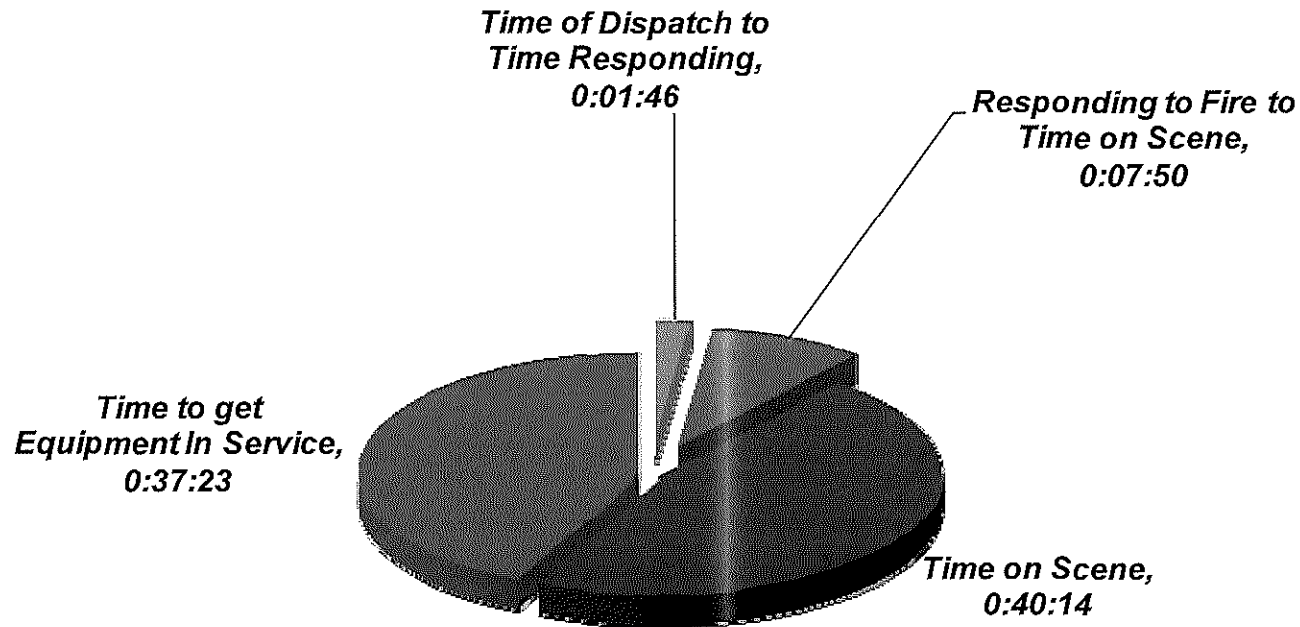
# Emergency Calls in Percentages



# 2016 Calls by Shift



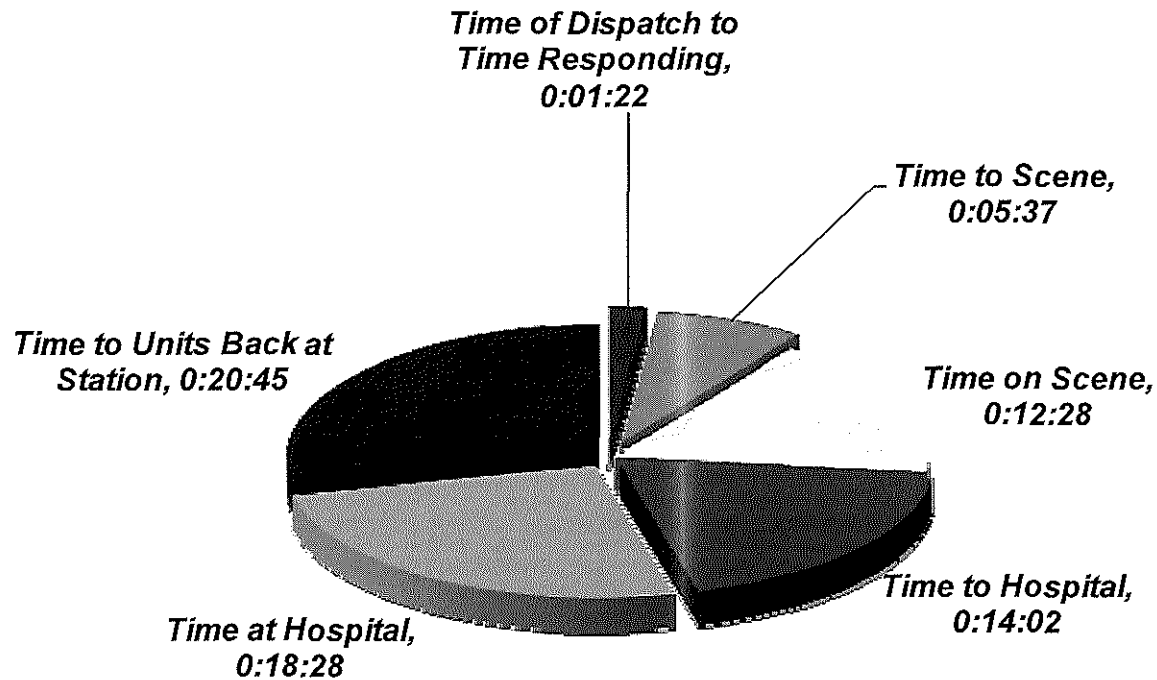
# Average Time Analysis of Actual Fires



**Bazetta Fire Department responded to 29 actual fires in 2015. On average it takes the crews 00:45:19 to handle the fire and put apparatus back in-service.**

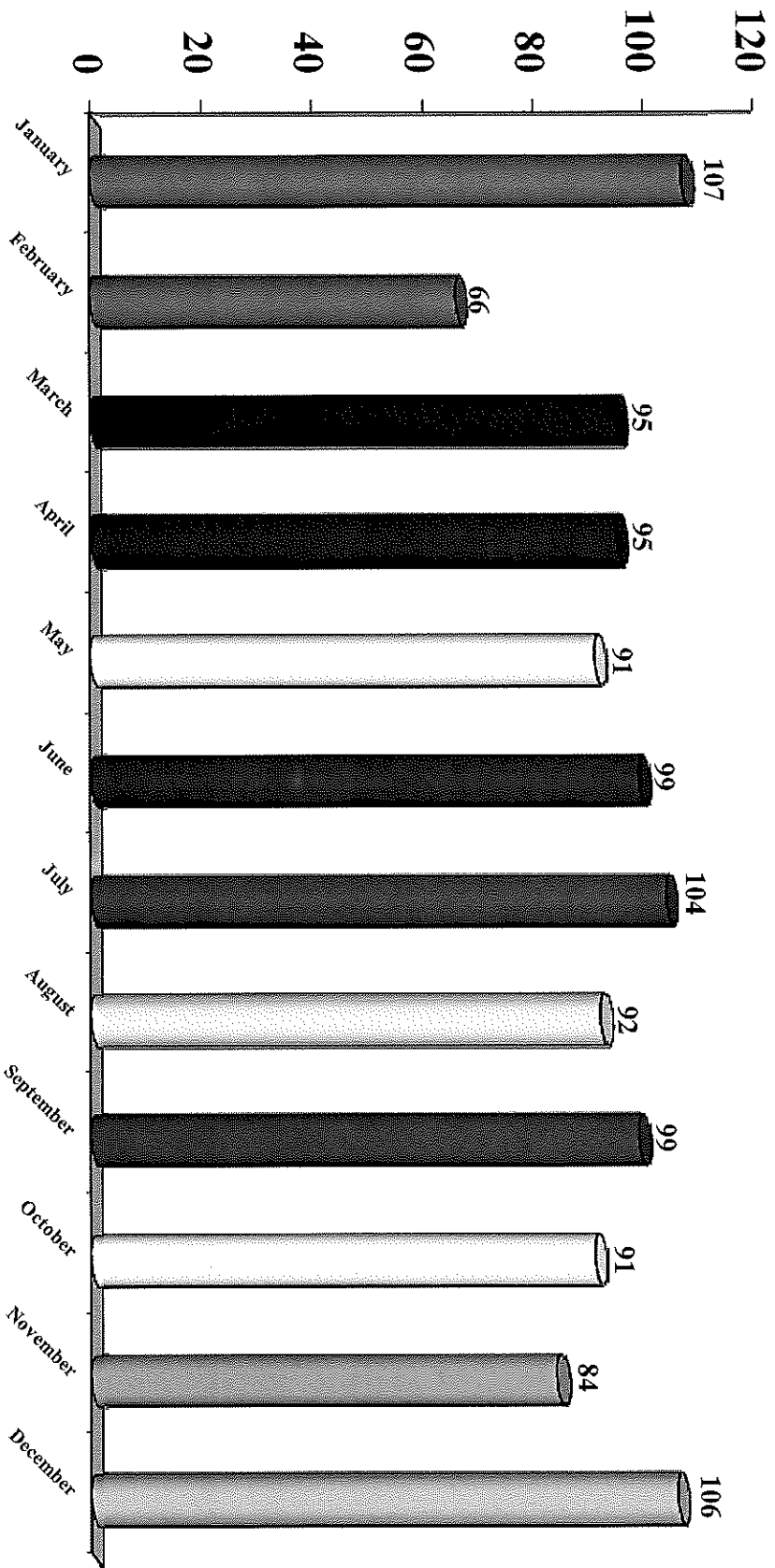


# Average Time Analysis of EMS and Rescue Calls

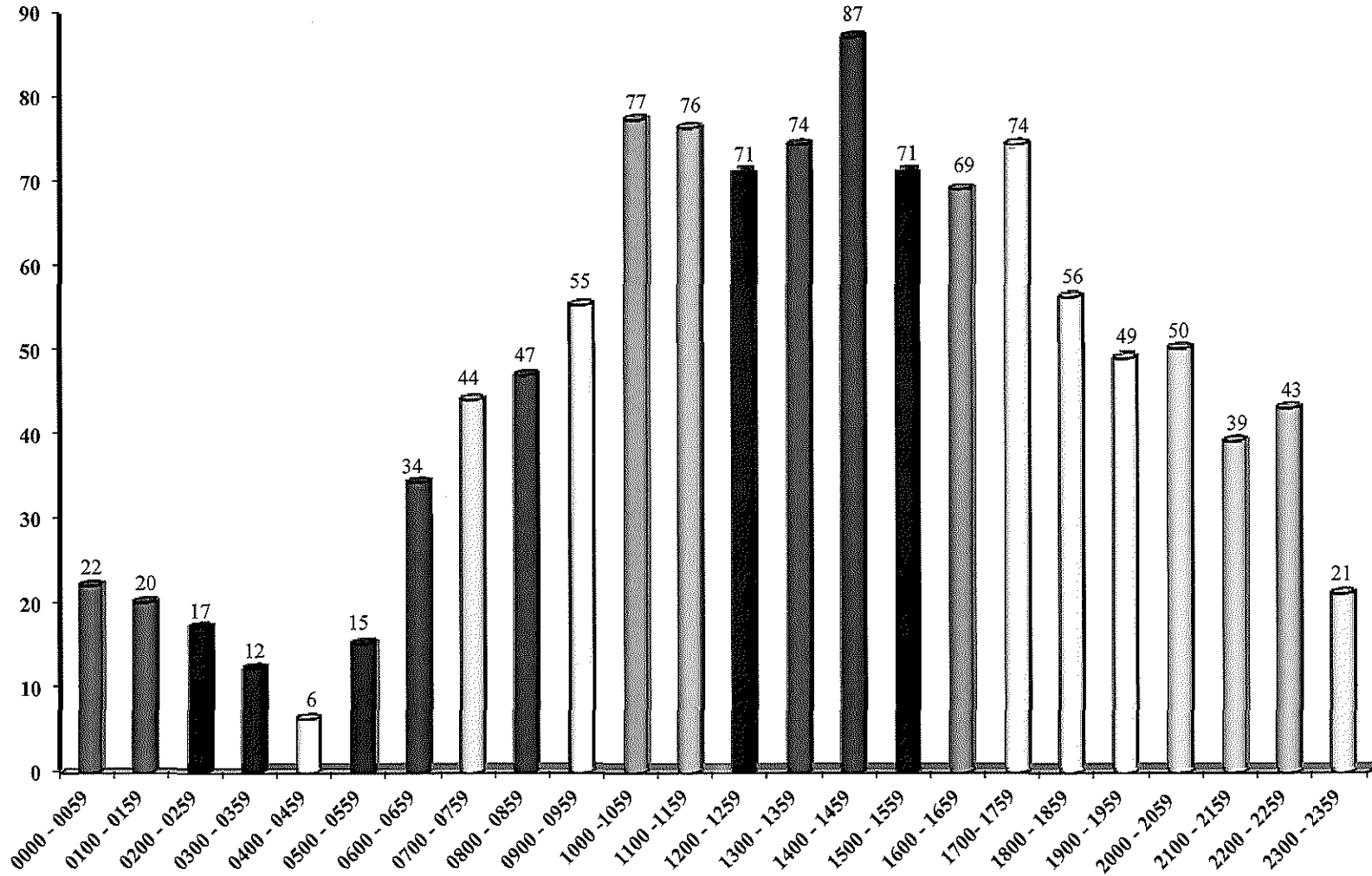


**On average it takes Bazetta Fire Department 01:12:37 to handle and EMS emergency; however, we are available to handle the next EMS emergency in 00:51:17.**

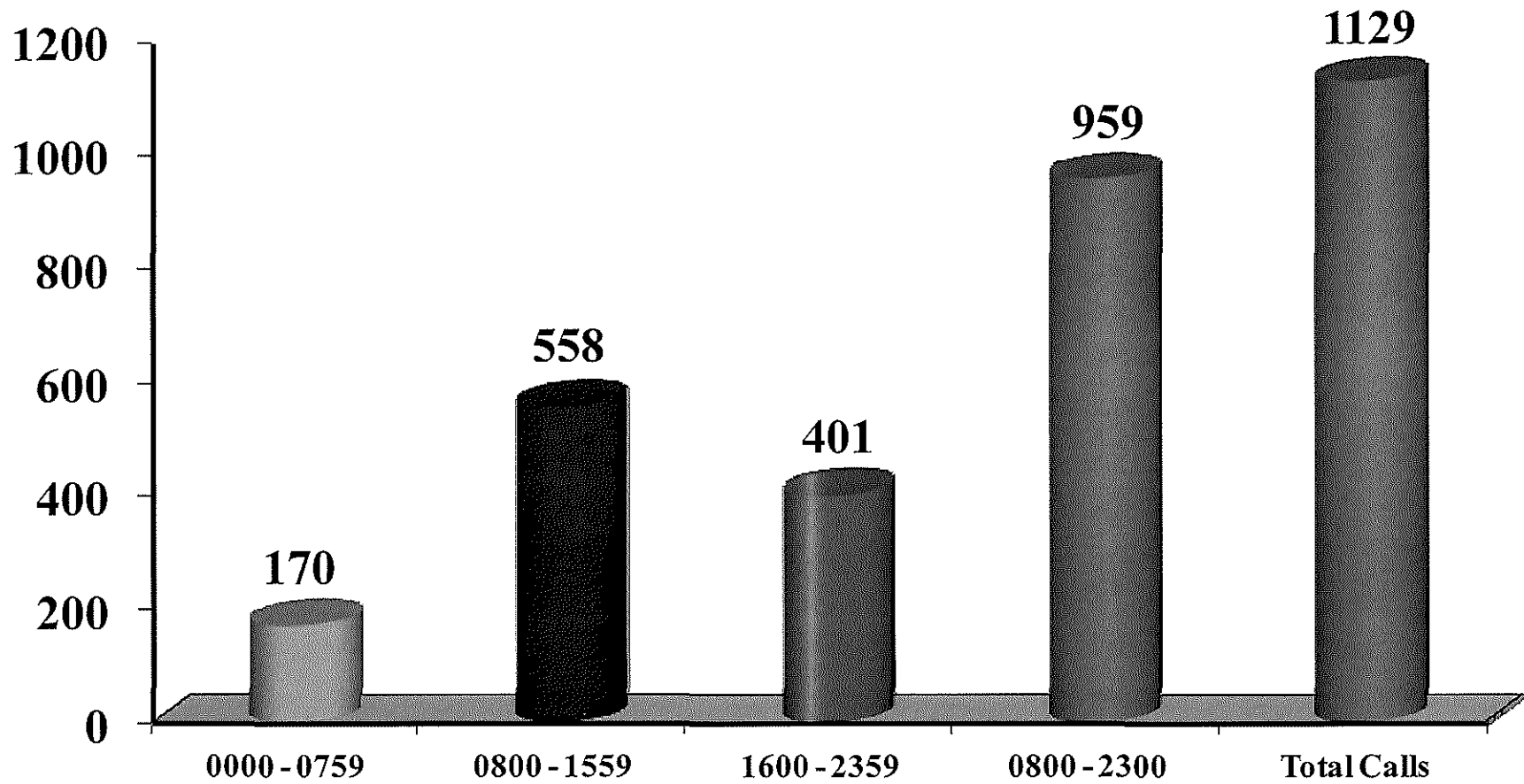
# Emergency Calls per Month



# Emergency Calls per Hour

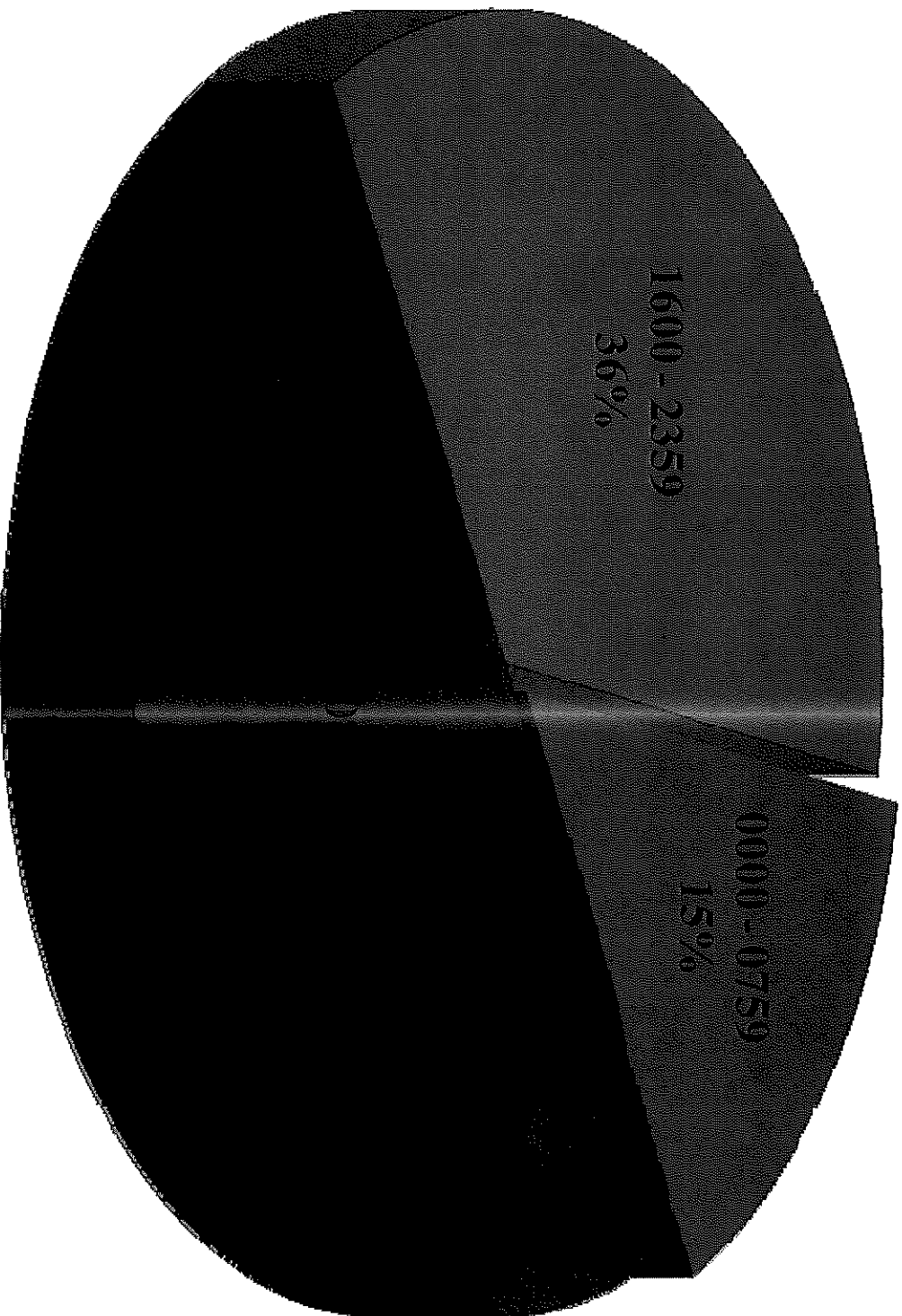


## Total Number of Calls per 8 Hours

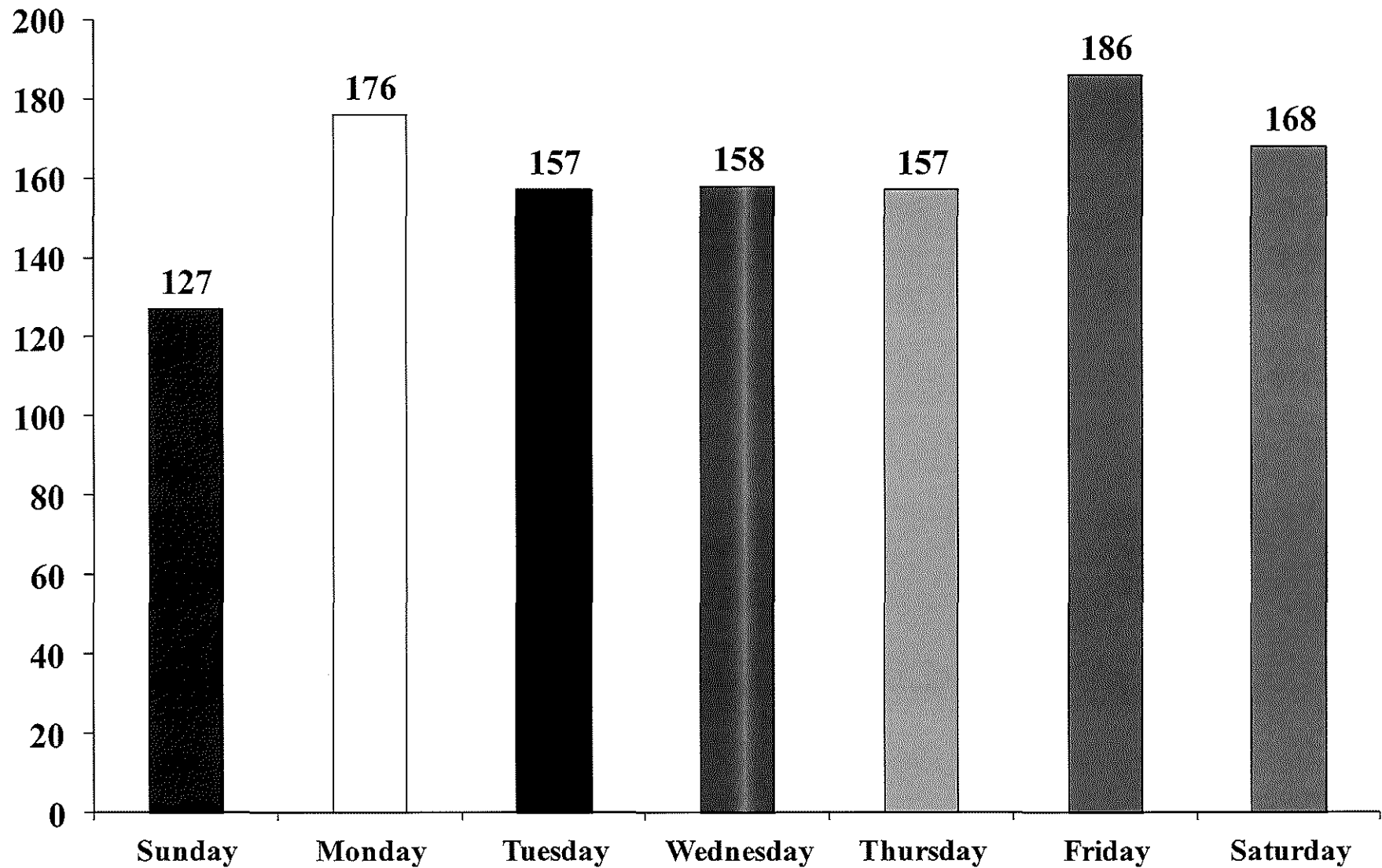


85% of Calls are in time period 0800-2300

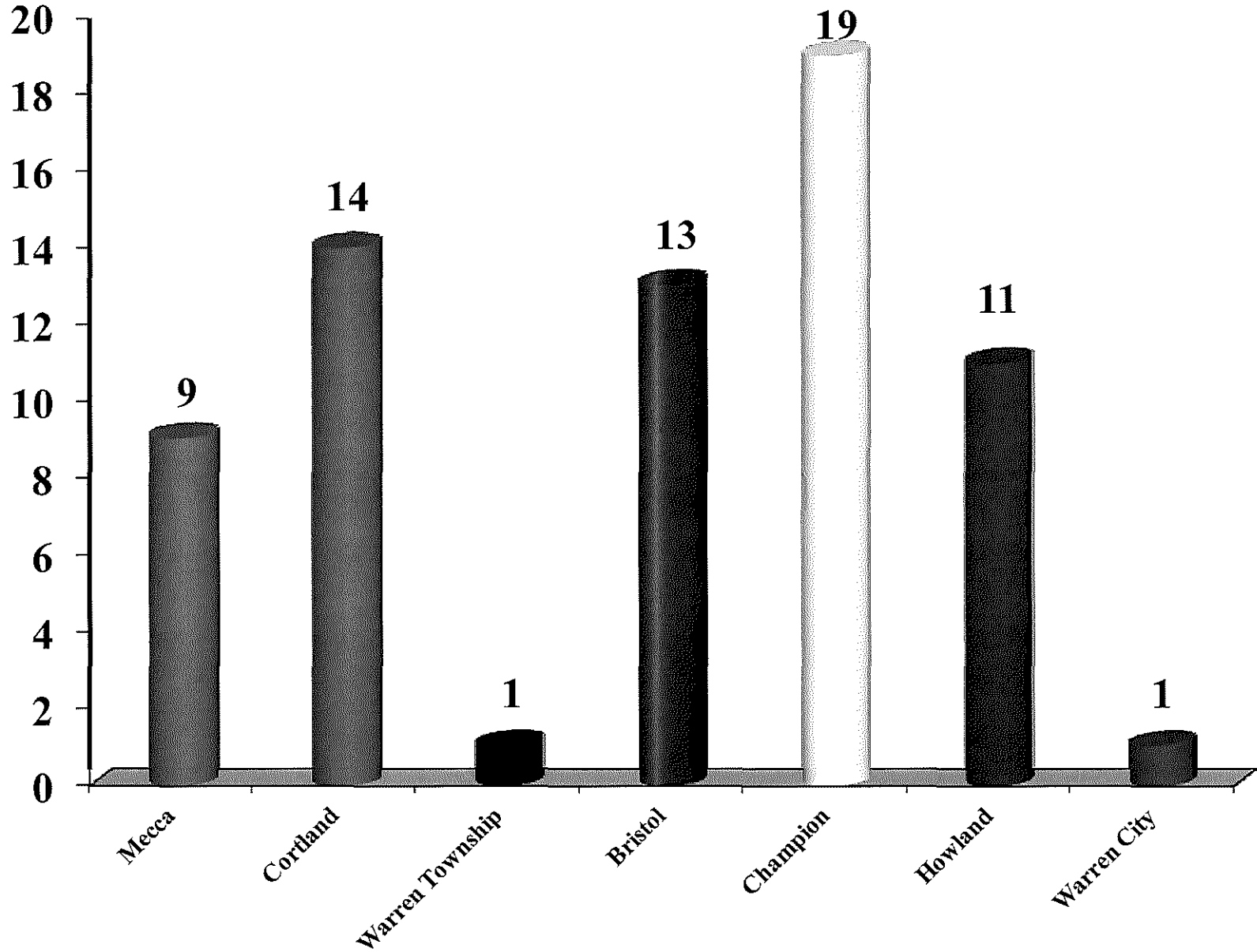
# Total Number of Calls in Percentages per 8 Hours



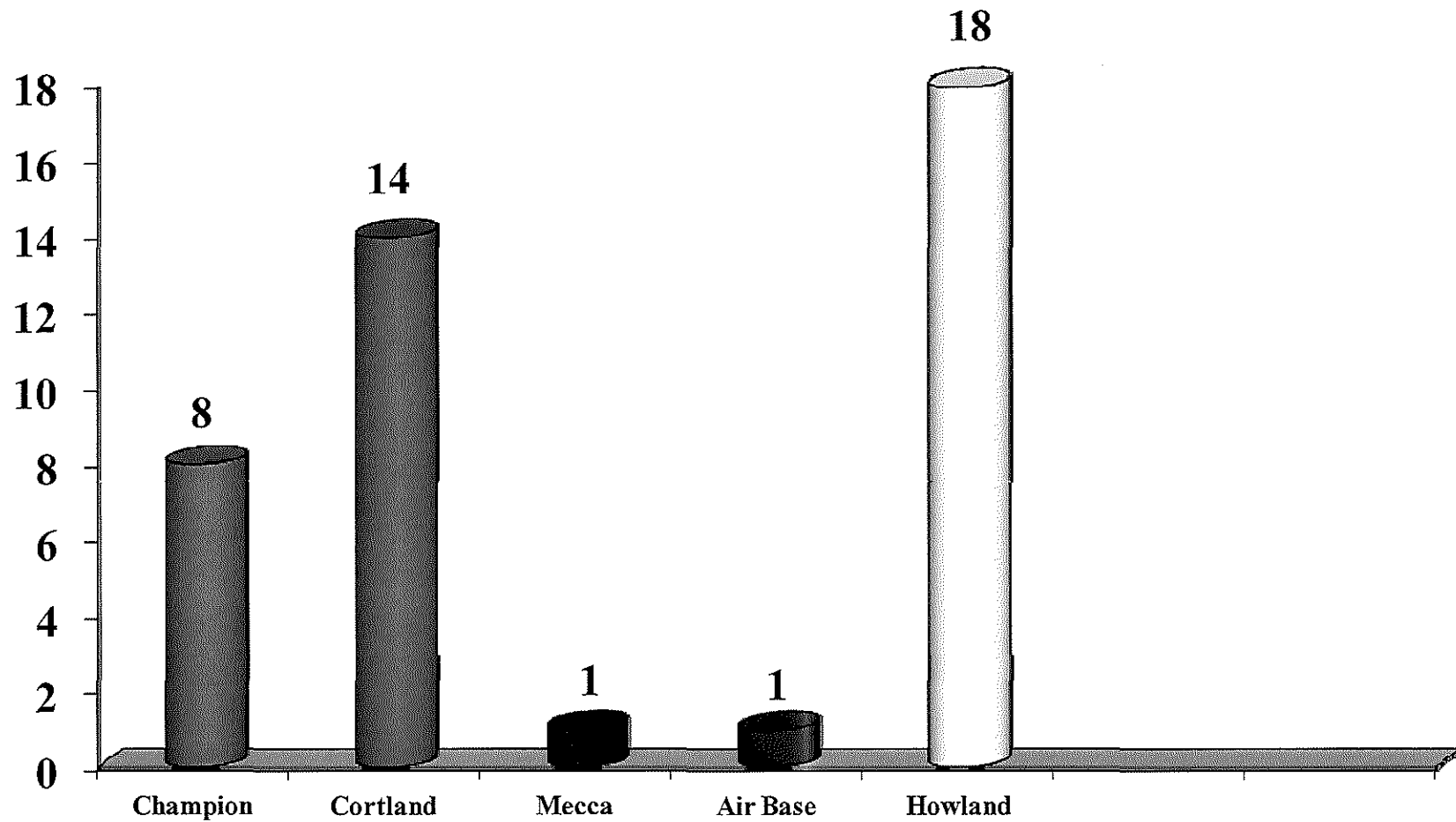
## Emergency Calls per Day



# Assistance Given to Area Fire Departments

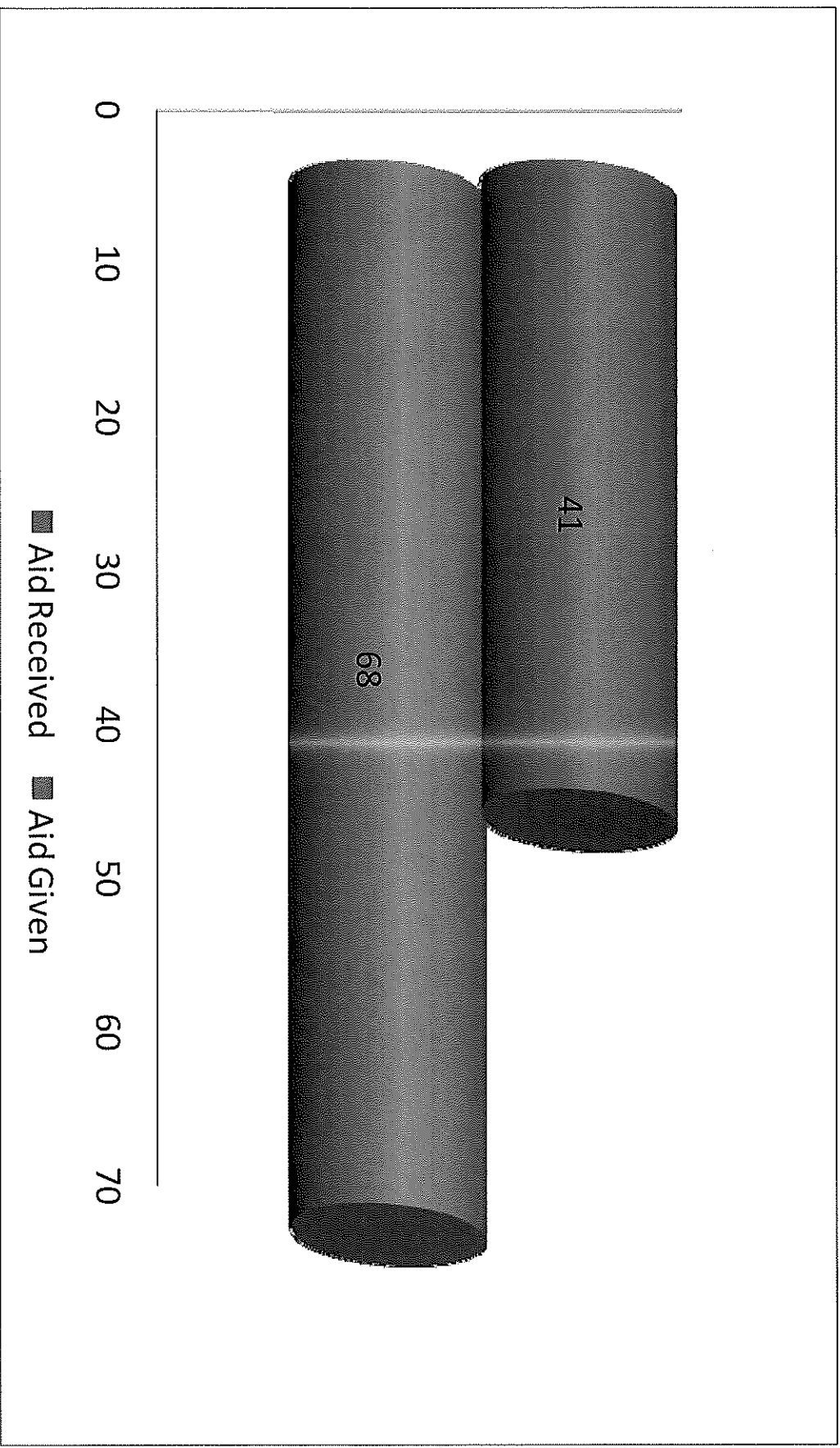


## Assistance Received by other Fire Departments

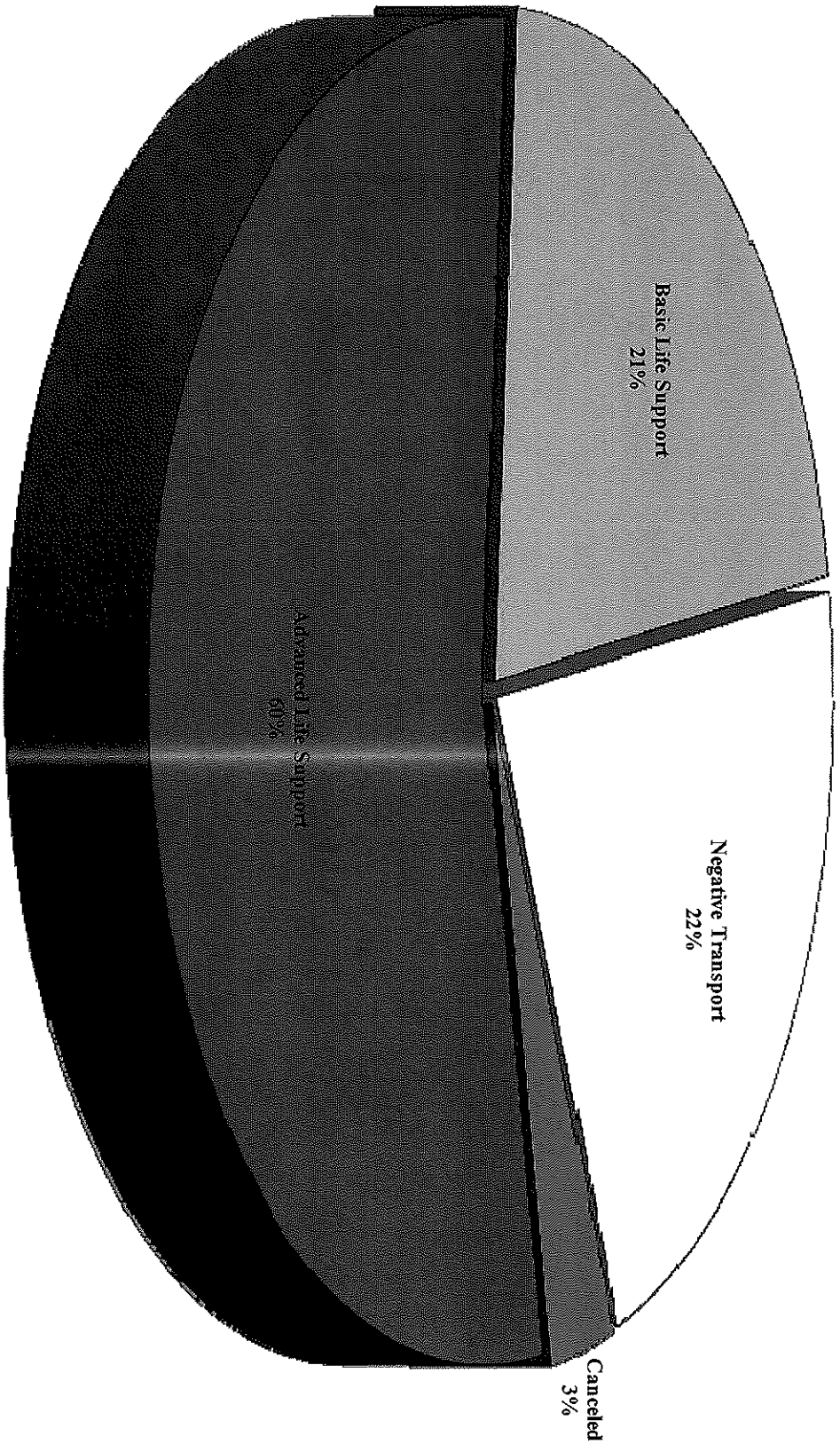




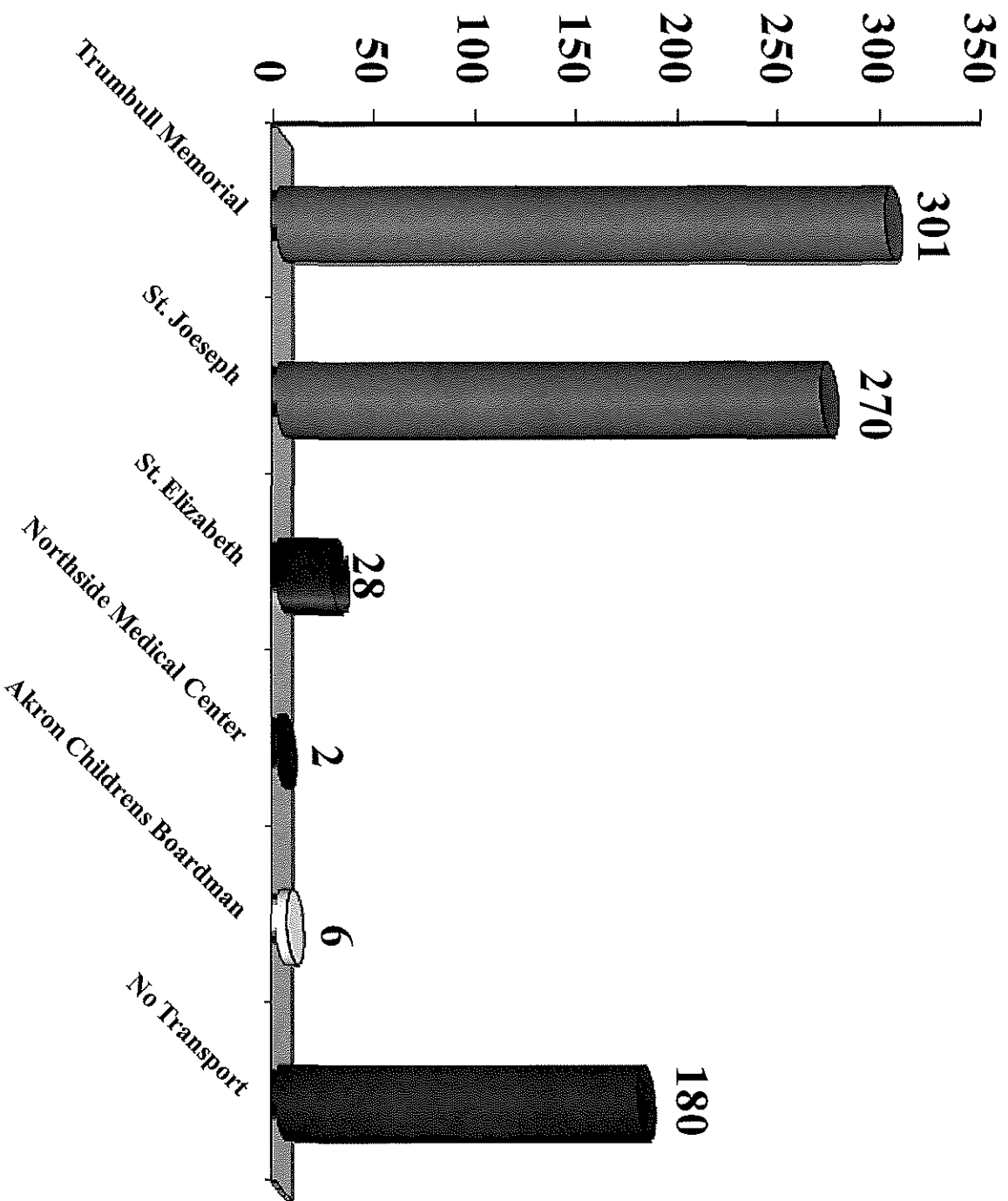
# Comparison of Aid Given to Aid Received



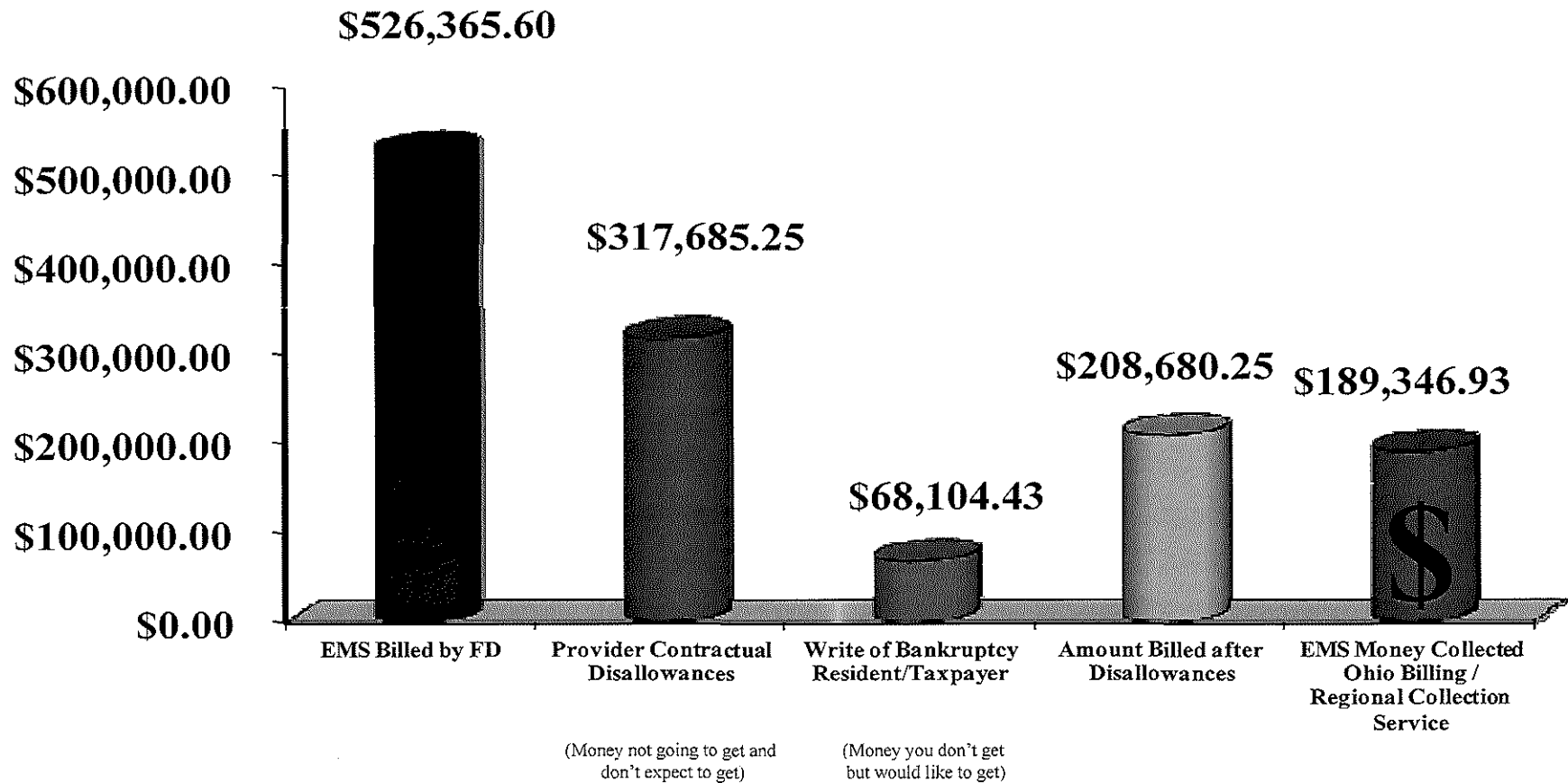
# EMMS Call Breakdown



# Bazetta EMS Transports to Hospitals



# Comparison of EMS Money Billed and Collected



# BAZETTA TOWNSHIP ANNUAL ZONNING FEE SCHEDULE

AS OF FEBRUARY 13, 2017

ZONE CHANGE HEARING ----- \$800.00

APPEALS HEARING-----\$ 600.00

GARAGE SALE PERMIT\*-----\$ 10.00

FENCE PERMIT-----\$ 35.00

TRANSIENT VENDOR PERMIT-----\$ 100.00

OUTDOOR ADVERTISING(sign) PERMIT-\$ 1.00 per sq.ft.

ZONING BOOK/CD-----\$15.00

MANUFACTURED HOMES-----\$ 40.00

SWIMMING POOL PERMIT----- Sq.Ft.X \$100.00X .0025 = Total

CONDITIONAL ZONING CERTIFICATE--\$750.00

ADULT ENTERTAINMENT CONDITIONAL ZONING CERTIFICATE--\$1,000.00

ADULT ENTERTAINMENT CONDITIONAL ZONING CERTIFICATE/INTERNET CAFE'(ANNUAL RENEWAL)-  
\$500.00

NEW CONSTRUCTION - INDUSTRIAL, COMMERCIAL (C-1,C-2,C-3)--Sq.Ft.X \$125.00X .0025 = Total

NEW CONSTRUCTION- Residential (R-1, R-2, R-3) INCLUDES NON-HABITAT-- Sq.Ft.X \$100.00 X .0025 =  
Total

NEW CONSTRUCTION- Residential (R-1, R-2, R-3) Sheds without Foundations & Decks--Sq.Ft. X \$75.00 X  
.0025 = Total

\*NO FREE GARAGE SALE WEEKENDS

**BAZETTA TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

Date: February 27, 2017 at 7:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present: Trustee Paul Hovis  
Vice Chairman Trustee Frank Parke  
Chairman Trustee Ted Webb

- Trustee Webb reminded the assemblage of the Public Comment procedures

**072-17** To accept the minutes from the February 13 Regular Meeting.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – YES Trustee Parke - YES Trustee Webb - YES

**073-17** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – YES Trustee Parke - YES Trustee Webb - YES

**Correspondence (Copies available upon request):**

- Copy of letter from Trumbull County Engineer to Trumbull County Commissioners regarding permit to haul or move overweight equipment over Hoagland Blackstub Road
- Copy of letter from Trumbull County Engineer to Trumbull County Commissioners regarding permit to haul or move overweight equipment over North Road and Larchmont Ave.

**Administration:**

- Trustee Parke advised that the Corp. is not in on Mondays so he was unable to talk to them about advertising on the Fences.

**Fire Department:**

- Nothing to Report

**Police Department:**

- 

**074-17** To approve the attached Mahoning/Trumbull County Local Government Mutual Aid Agreement for Law Enforcement.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – YES Trustee Parke - YES Trustee Webb - YES

**075-17** To authorize Chief Hovis to sell the following vehicles obtained via the Police Department Impound Lot, at a sale price not to exceed \$2,500 per ORC §4513.61.

*1999 Chevrolet Van (VIN 6364)*  
*1999 Toyota Camry (VIN 2235)*

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – YES Trustee Parke - YES Trustee Webb - YES

**Road Department:**

- March is Cemetery Clean up so all wreaths must be removed by March 1<sup>st</sup>.

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Courtesy letters were sent in regular mail to south side of Northview Drive to connect downspouts to the storm sewer.

**Zoning Commission, Zoning Board of Appeals & Code Enforcement Board of Appeals:**

- Presented William Gardner with a Certificate of Appreciation for all the years he served on the appeals board.

**Parks & Recreation Board:**

**076-17 Recommendation:** That ten thousand dollars and no cents (\$10,000.00) be transferred from Bazetta Township Park “New Projects and Additions” account to supplement, when needed the following appropriations:

- 01-F-01A (Groundskeeper Salary)
- 01-F-02 (Improvement of Sites)
- 01-F-06 (Supplies)
- 01-F-07 (Repair/Maintenance)
- 01-F-09 (Special Events)

Recommendation presented by Steve Belcher, Park Board Chairman, prepared by Laura Yarabenetz.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – YES Trustee Parke - YES Trustee Webb - YES

**Safety Committee:**

- Next meeting will be held Thursday March 2<sup>nd</sup> at 8:00 at the PD

**Health Insurance Committee:**

- Nothing to Report

**Public Information Officer:**

- Nothing to Report

**Asked to be placed on the Agenda:**

- Nothing to Report

**Public Comment:**

PENDING WARRANT REPORT  
Bazetta Township [2017]

arrant Number	Warrant Amount	Voucher Number	Payee	Purpose
29199	14.50	VW29199	Michael P. Arnal	Reimbursement of Travel Expens
29200	1800.00	VW29200	Bud's Towing & Recovery, LLC	January Tows
29201	760.07	VW29201	Eastgate Regional Council of Governments	State Capital Improvement Prog
29202	600.00	VW29202	OTAS Systems, LLC	Yrly. Maint. Fee
29203	35.00	VW29203	OSU Extension	Class
29204	17358.25	VW29204	Ohio Insurance Services Agency	Insurance
29205	600.00	VW29205	Schultz Towing Inc.	Tows
29206	2055.90	VW29206	Trumbull SWCD	2017 Conservation Appropriatio
=====				
	23223.72		Total Amount of Pending Warrants	



**MAHONING/TRUMBULL COUNTY LOCAL GOVERNMENT  
MUTUAL AID AGREEMENT FOR LAW ENFORCEMENT**

THE UNDERSIGNED local governments and law enforcement agencies (hereinafter the Agency or Agencies) in Mahoning and Trumbull Counties, Ohio, have entered this mutual aid agreement pursuant to Sections 505.431, 737.041, and 3345.041 of the Revised Code and pursuant to any other applicable local government authority including home-rule. This agreement has been executed for the purpose of providing reciprocal police services across jurisdictional lines to enhance the capabilities of law enforcement to protect citizens and property throughout Mahoning and Trumbull Counties. Each undersigned local government Agency acknowledges the adoption of and shall provide a certified copy of a resolution by the appropriate legislative authority authorizing the terms of this agreement, authorizing the provision of police services to any other Agency pursuant to the terms of Section 505.431, 737.041 and 3345.041 of the Ohio Revised Code and authorizing those police department members acting outside of their jurisdiction to exercise full police authority within the jurisdiction of any other Agency who is participating in this Agreement.

The undersigned Agencies shall provide and exchange the full array of police services to and from any of the other Agencies without limitation but generally in accord with the following guidelines.

I. COOPERATIVE ENFORCEMENT WITHOUT REQUEST

The Agencies recognize related criminal activities routinely occur across jurisdictional lines and that cooperation between Agencies can increase the effectiveness of law enforcement throughout Mahoning and Trumbull County. Any Agency may proceed without request from a cooperating Agency generally according to the following guidelines:

A. In-Progress Crime Assistance Without Request

Whenever an on-duty law enforcement officer from one jurisdiction views or otherwise has probable cause to believe a criminal offense has occurred outside the

officer's home jurisdiction but within the jurisdiction of a cooperating Agency, the officer may make arrests according to law and take any measures necessary to preserve the crime scene. Control of any arrested person, evidence and the crime scene shall be relinquished to the first available officer from the jurisdiction within which the crime took place. The arresting officer may immediately transport or relocate any arrested persons or evidence if the officer determines that remaining at the crime scene could endanger himself or others or threaten the preservation of any evidence.

## II. INVESTIGATION OUTSIDE ORIGINAL JURISDICTION

On-duty officers from one Agency may, without request or prior notice, continue to conduct investigations that originate within their home jurisdiction into the jurisdiction of any cooperating Agency. If enforcement action is anticipated, the location and nature of the investigation will be reported to the appropriate cooperating Agency. Subsequent arrests, search warrant service or similar police actions will be coordinated with the affected Agency.

## III. INDEPENDENT POLICE ACTION

The police department of any cooperating Agency may provide police protection service to any other cooperating Agency. Each cooperating Agency that is a party to this contract shall provide a certified copy of a resolution adopted by the appropriate legislative authority that authorized both the provision and receipt of such services by each cooperating Agency. Such certified copies shall be kept on file with the original of this contract in a location to be agreed upon by the Agencies.

## IV. OPERATION ASSISTANCE UPON REQUEST

The Agencies recognize that special public safety incidents occasionally occur that require the services of additional law enforcement personnel. Such additional services may be provided by or to any cooperating Agency, generally according to the following guidelines:

### A. Dangerous Criminal Activity

Whenever one Agency reports criminal activity and that Agency is unable to provide the immediate response necessary to prevent death, serious physical harm or substantial property loss as a result of said criminal activity, that Agency may request police assistance services of any nature from any other Agency.

B. Searches for Fugitive or Wanted Persons

When one Agency is conducting a search for a fugitive person whose presence is reasonably believed to be within the Agency jurisdiction and immediate police assistance is reasonably necessary to apprehend or prevent the escape of the fugitive or to protect the safety of persons and property from imminent danger related to said fugitive, that Agency may request police assistance services from any other Agency.

C. Traffic Control Assistance

Where an incident occurs on or near a roadway creating the imminent danger of a traffic accident, assistance from a cooperating Agency may be provided upon request of the affected jurisdiction.

V. GENERAL POLICE SERVICE

A. Any incident may form the basis for the request of police protection services from one or more cooperating Agencies to another when police assistance is reasonably necessary to protect the safety of persons and property.

B. Police services assistance including routine patrol services may be requested and supplied by cooperating Agencies for special events or other circumstances over extended periods.

VI. GENERAL TERMS AND PROCEDURES

A. A request for police services assistance will be made by the commander of the law enforcement Agency, or his designee. The designee must be of a supervisory rank, or the senior shift officer, when no supervisor is present.

B. A cooperating Agency will provide police services assistance only to the extent that the personnel and equipment are not required for the adequate protection of that Agency's jurisdiction. The commander of the law enforcement Agency, or his designee, will have the sole authority to determine the amount of personnel and

equipment, if any, available for assistance. There shall be no liability, responsibility or cause of action between or among the parties if assistance is denied, delayed, inadequate, or subsequently recalled, or if furnished assistance is not needed upon arrival.

C. Whenever the law enforcement employees of one cooperating Agency are providing police services in or to another cooperating agency pursuant to the authority contained in this agreement, other legislative authority or state law, such employees will have the same power, duties, rights and immunities as if taking action within the territory of their employing Agency, subject to the terms of this agreement.

D. Whenever the law enforcement employees of one cooperating Agency are providing police services upon request to another cooperating Agency, they will be under the lawful direction and authority of the commanding law enforcement officer of the Agency to which they are rendering assistance. Officers shall be subject to the code of ethics, policies and rules and regulations of their employing Agency at all times.

E. Police services assistance can be initiated by any on-duty officer who has probable cause to believe a crime is in progress. Such police services assistance can also be initiated by any on-duty officer who becomes aware of a traffic accident, the need for traffic control, a suspected DUI, a serious traffic violation or other circumstance requiring law enforcement intervention in another cooperating Agency jurisdiction. The officer must contact his immediate supervisor to enable that supervisor to authorize and direct actions taken by the officer.

F. An on-duty officer initiating police services assistance will notify a law enforcement officer from the affected cooperating Agency as soon as possible. The assisted cooperating Agency will relieve the officer as soon as possible when appropriate.

G. All wage and disability payments, pension, worker's compensation claims, medical expenses or other employment benefits will be the responsibility of the employing Agency, unless the requesting Agency is reimbursed for such costs from any other source. Each Agency shall be responsible for the negligence of its employees to the extent specified by law. The local law enforcement Agencies which are parties to this Agreement will not indemnify and hold harmless any Agency participating in this Agreement for any damages awarded by the Court of Claims in any civil action arising

AUTHORIZATION FOR A MUTUAL AID AGREEMENT FOR  
MAHONING/TRUMBULL COUNTY LAW ENFORCEMENT AGENCIES FOR  
POLICE PROTECTION

WHEREAS, the Counties and the various cities, villages and townships have a desire to enter into a mutual assistance agreement for police protection; and

WHEREAS, the Bazetta Township deems it in its best interest to join with the other municipalities, townships and the Counties in such agreement; NOW,

THEREFORE, BE IT ORDAINED by Bazetta Township  
BOARD of TRUSTEES, State of Ohio:

SECTION I: That the Bazetta Board of Trustees are hereby authorized and directed to execute the Agreement for Mahoning / Trumbull County Local Government Mutual Aid Agreement for Law Enforcement, a copy of which is attached hereto and made part hereof.

SECTION II: That this ruling is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and general welfare and shall be effective immediately. The reason for said declaration of emergency is the immediate necessity of entering into the agreement referred to in Section I in order to provide mutual assistance by the various police agencies within Mahoning and Trumbull Counties.

Passed this 27<sup>th</sup> day of February 2017

Ted Watt

from any action or omission of any officer of any Agency participating in this Agreement pursuant to this Agreement.

H. Each cooperating Agency shall be responsible for any costs arising from the loss of or damage to the Agency's equipment or property while providing police assistance services within any other cooperating Agency.

I. The terms of this agreement shall be in effect for four (4) years from and after the date of execution for each cooperating Agency. Any Agency may revoke its future obligations hereunder only upon sixty (60) days written notice to each of the other cooperating Agencies by registered mail.

J. Personnel of the Agency acting under this agreement outside of the Agency's jurisdiction may participate in any pension or indemnity fund established by their Agency to the same extent as if they were acting within their jurisdiction, and are entitled to all rights and benefits under ORC4123.01 to ORC4123.94 the same as if they were performing police services within their jurisdiction.

VII. LIST OF COOPERATING AGENCIES

AGENCY: Bazetta Township

AUTHORIZED OFFICIAL: Ted Webb 2/27/2017  
signature/date

PRINT NAME AND TITLE: TED WEBB

CHAIRMAN - BOARD OF TRUSTEES

- Rosie Stockton 2658 McCleary Jacoby Rd. she saw in the Tribune on January 14, 2017 that a home at 2701 McCleary Jacoby Rd was purchased for \$45,000.00 and will be turned into a special needs home. She said now we have two (2) special needs home in basically the same area and it is making the value of her home go way down. She wants to know what the Township can do about this.

076-17 To adjourn the meeting at 7:20pm..

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – YES Trustee Parke - YES Trustee Webb - YES

Jeannie Eddy Dated: 3-9-17  
Attested by:

Ted Webb Dated: 3-13-17  
Approved by: Chairman Trustee Ted Webb

## BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: March 13, 2017 at 7:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:

Trustee Paul Hovis  
Vice Chairman Trustee Frank Parke  
Chairman Trustee Ted Webb  
Fiscal Officer Rita Kay Drew

- Trustee Parke reminded the assemblage of the Public Comment procedures and the meeting is being video and audio recorded

**078-17** To accept the minutes from the February 27 Regular Meeting.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**079-17** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**080-17** To approve April 1 as the date on which Bazetta Township Park will officially open in 2017.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**081-17** To approve the return of John Governor to work predominantly as Park Laborer at the contracted rate, effective March 20, 2016, weather permitting, not to exceed 4 hours per week.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**082-17** To approve the attached *Township Permanent Appropriations for 2017* and submit to the Trumbull County Auditor.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

- Trustee Hovis noted that this is the second time the Trustees have approved these agreements with higher fees being charged, but without offering the IT Specialist the raise that the Trustees had discussed in caucus
  - Trustee Parke said he never agreed to giving the IT Specialist a raise



**083-17** To adopt the attached *IT Services Cooperative Agreement* with Lordstown Village.

**Motion:** Trustee Parke

**Second:** Trustee Hovis

**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**084-17** To adopt the attached *IT Services Cooperative Agreement* with Mecca Township.

**Motion:** Trustee Hovis

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**085-17** To adopt the attached *IT Services Cooperative Agreement* with Newton Falls Joint Fire Department.

**Motion:** Trustee Parke

**Second:** Trustee Hovis

**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**086-17** To adopt the attached *IT Services Cooperative Agreement* with Liberty Township.

**Motion:** Trustee Parke

**Second:** Trustee Hovis

**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**087-17** To adopt the attached *IT Services Cooperative Agreement* with Milton Township.

**Motion:** Trustee Hovis

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**088-17** To rescind Board Resolution #076-17, regarding park appropriations.

**Motion:** Trustee Parke

**Second:** Trustee Hovis

**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

- Fiscal Officer Drew noted that the reason Board Resolution #076-17 was rescinded is because it called for a procedure that was not legal
- Trustee Parke questioned Board Resolution #089-17
  - Trustee Webb replied that Enervest is selling the right to some of their wells to Diversified Oil and some of those wells are on township property

**089-17** To approve the attached *Consent Request for Assignment to Diversified Oil & Gas, LLC*.

**Motion:** Trustee Parke

**Second:** Trustee Hovis

**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**Correspondence (Copies available upon request):**

- Letter from Al Simon regarding possible zoning violations at 3164 Morrow Drive
- Letter from Trumbull Soil & Water Conservation District regarding the new fire station
- Memo from and Agenda of Trumbull County Combined Health District for their Annual Meeting
- Letter from the Ohio Department of Transportation about a pre-construction conference for Project #0557 (2016) in Trumbull County
- Letter from Trumbull County Board of elections regarding Unexpired Terms

- Memo from City of Cortland regarding the Lakeview Easter Egg Hunt
- Reminder memo, agenda, and misc. attachments thereto for the Trumbull County Combined Health District Annual Meeting
- Letter from Enervest requesting consent for partial assignment of leaseholder rights
- Notice from Trumbull County Board of Elections regarding ballot proofs

**Administration:**

- Trustee Parke said he spoke with the Army Corps of Engineer regarding signs on the ball fields
  - It is ok to hang signs on the portions of the ball field fences that are on township property
  - Permission would be required to hang signs on the portions not owned by the township
- Trustee Hovis asked if Trustee Webb had spoken with Atty. Finamore about "separated properties"
  - Trustee Webb said he hadn't yet, but will

**Fire Department:**

- See Attached Agenda & Report

**090-17** To approve an expenditure of \$2,053.14 to Ohio Edison for street light installation, to be paid from the Fire Fund.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**091-17** To rescind Board Resolution #070-17, regarding hiring a Firefighter/EMT.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**092-17** To conditionally hire Phillip Pelley as a Firefighter/Paramedic, at the contracted rate, retroactive to February 26, 2017 pending pre-employment physical and psychological assessments, background check, and drug screening results.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Police Department:**

- See Attached Agenda & Report

**093-17** To approve the attached Police Department Police documents, effective immediately.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**094-17** To authorize Chief Hovis to sell the following vehicles obtained via the Police Department Impound Lot, at a sale price not to exceed \$2,500 per ORC §4513.61.

<i>Dodge Neon (VIN 7177)</i>	<i>Ford Tempo (VIN 3426)</i>
<i>Chevrolet Silverado (VIN 8866)</i>	<i>Chevrolet Impala VIN 8869)</i>
<b>Motion:</b> Trustee Parke	
<b>Second:</b> Trustee Hovis	
<b>Vote:</b> Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes	

**Road Department:**

- Trustee Hovis reminded everyone present about the Snow Parking Ban

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Inspector Mills said he has been researching communities that are trying to limit group homes through density laws
  - None has passed a law or ordinance
  - Letters have been sent to the Ohio Supreme Court, but no responses have been received
  - Comments about a study that says homes have not lost value by being in the proximity of these homes

**Zoning Commission & Zoning Board of Appeals:**

- Nothing to report

**Parks & Recreation Board:**

- See Attached Minutes & Report
- Board Member Drotar reported as follows
  - Thanked all who attended the March 1 fund raiser
  - Stated that tickets are available for the May 6 event
- Trustee Webb congratulated the Board

**095-17** To approve an expenditure not to exceed \$2,000.00 to Fibar Systems for 100 cubic yards of mulch, to be paid from the Park Portion of the General Fund.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**096-17** To authorize the Parks & Recreation Board to host a Township Park Clean Up Day on Saturday, April 1 from 9am to 4pm with a rain date of Sunday, April 9 from 12noon to 5pm.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

- Trustee Parke thought that the Lakeview Athletic Club was storing things in the concession stand
  - Trustee Hovis concurred
- Trustees Hovis & Parke expressed concern about not having a health license for preparing food and suggested the Board check with the Trumbull County Health Board

**097-17** To table the resolution to authorize the Parks & Recreation Board to open the concession stand for the Easter Egg Hunt.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

- Trustee Parke said he talked to Diane at ODNR to schedule a meeting so everyone who owns a piece of the park can be on the same page

**Safety Committee:**

- Nothing to report

**Health Insurance Committee:**

- Nothing to report

**Public Information Officer:**

- Nothing to report

**Asked to be placed on the Agenda:**

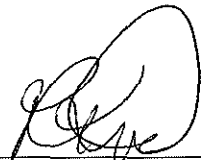
- None


**Public Comment:**

- Tom Shortreed of State Route 5 thanked Trustees and Department Heads for working with him during the construction process
  - Needs to do additional paving to expand his parking area
  - Needs permission to encroach onto the easement
- Trustees concurred that no formal resolution is need for this and that they have no problem with him doing so
- Betsy Hall of State Route 5 asked when water would be coming down State Route 5, what the cost would be, and where the line would go
  - Trustee Webb said Bazetta is a top priority for 2018, but it may happen in 2017
  - Trustee Hovis said there is a grant for this, but he can't yet say what the cost will be
  - Trustee Hovis said it is unclear which side of the road the line will be on

**098-17** To adjourn the meeting at 7:23pm.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

  
 \_\_\_\_\_ Dated: 03-15-17  
 Attested by: Fiscal Officer Rita K. Drew

  
 \_\_\_\_\_ Dated: 3/21/17  
 Approved by: Chairman Trustee Ted Webb

PENDING WARRANT REPORT  
Bazetta Township [2017]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	152.20	VW 1	The Huntington National Bank	Service Charge
29201	-760.07	V29201	Eastgate Regional Council Of Governments	Payment
29262	432.00	VW29262	4M Emergency Systems, Inc.	Service
29263	185.70	VW29263	Advance Auto Parts	Supplies/Parts
29264	21.90	VW29264	AT&T Mobility	Service
29265	90.00	VW29265	Amerigas	Service
29266	55.87	VW29266	Ainsley Oil Company	Fuel
29267	957.13	VW29267	Business Card	Supplies, Etc.
29268	14053.31	VW29268	BE Solutions, LLC	Claim Runs
29269	1000.00	VW29269	Bud's Towing & Recovery, LLC	Towing
29270	600.00	VW29270	Bazetta Township	IT Services
29271	546.00	VW29271	BE Solutions, LLC	Mo Admin Fees
29272	176.58	VW29272	City of Warren, Utility Services	Service
29273	1431.60	VW29273	Delta Dental	Insurance
29274	248.60	VW29274	Dominion East Ohio	Service
29275	224.60	VW29275	D&T, P.M. & Truck Repair, LLC	Service/parts
29276	9213.53	VW29276	Ford Credit Dept 67-434	2015 Ford Police Intercept
29277	675.99	VW29277	Fallsway Equipment Co. Inc.	Equip/Supplies
29278	400.00	VW29278	Attorney Mark S. Finamore	Services
29279	163.19	VW29279	Fusion Network Billing System	Service
29280	70.45	VW29280	Handyman Supply Inc.	Supplies
29281	20.00	VW29281	Hanley Print & Promotions	Forms
29282	35.00	VW29282	Howland Alarm Company	Supplies
29283	520.00	VW29283	Hall Public Safety Co.	Supplies
29284	200.00	VW29284	Dennis K. Lewis	Expense Reimbursement
29285	323.10	VW29285	Midwest Seagrave Sales & Service	Supplies
29286	256.56	VW29286	Mark Thomas Ford	Supplies/Parts
29287	2000.00	VW29287	Mahoning Valley Crises Response Team	Annual Contribution
29288	209.56	VW29288	Michael Mannella	Health Care Reimbursement
29289	1100.00	VW29289	Northstar Towing, Inc.	February Tows
29290	1016.89	VW29290	Dominion East Ohio	Service
29291	137.97	VW29291	Orwell Natural Gas	Service
29292	17358.25	VW29292	Ohio Insurance Services Agency	Insurance
29293	103.97	VW29293	Ohio Edison	Service
29294	1293.65	VW29294	Ohio Billing, Inc.	EMS Trip Submissions
29295	3180.27	VW29295	Physio-Control, Inc.	Maint Agreement
29296	108.99	VW29296	Purchase Power	Postage
29297	162.00	VW29297	Pitney Bowes Global Financial Services	Postage Meter
29298	250.00	VW29298	Phillip Pelley	Clothing Allowance
29299	445.00	VW29299	Rogue Fire LLC	Supplies
29300	145.96	VW29300	Sunburst Environmental Service, Inc.	Service
29301	1400.00	VW29301	Schultz Towing Inc.	Tows
29302	313.20	VW29302	Standard Insurance Company RD	Insurance
29303	815.67	VW29303	Southeastern Emergency Equipment	Supplies
29304	5.49	VW29304	Tractor Supply Credit Plan	Supplies
29305	381.87	VW29305	Time Warner Cable-Northeast	Service
29306	6417.76	VW29306	Trumbull County 911	911 Service
29307	152.12	VW29307	Trumbull County Water And Sewer	Service
29308	292.86	VW29308	Trumbull County Engineer	Cold Mix
29309	10.50	VW29309	Trumbull County Legal News	Service
29310	50.00	VW29310	Treasurer State of Ohio	Service
29311	7.50	VW29311	Marcus J. Tempesta	Travel/Training Reimburse
29312	479.71	VW29312	Vision Service Plan-(OH)	Insurance
29313	397.13	VW29313	Verizon Wireless	Service
29314	390.05	VW29314	Walmart Business/SYNCB	Supplies/Etc.
29315	180.53	VW29315	Warren Fire Equipment, Inc.	Supplies
29316	100.00	VW29316	Michelle Wilburn	Deposit Refund
29317	2773.82	VW29317	Wex Bank	Fuel
29318	25.00	VW29318	Youngstown/Warren Regional Chamber	Registration
=====				
	72998.96		Total Amount of Pending Warrants	

## 2017 PERMANENT APPROPRIATIONS

FUND 01 - GENERAL	\$	415,112.71
01-A-01 Salary - Trustees	\$	38,304.00
01-A-02 Salary - Clerk	\$	23,396.00
01-A-03 Travel & Other Expenses	\$	1,200.00
01-A-04 Supplies (Administration)	\$	3,000.00
01-A-05 Equipment (Administration)	\$	4,700.00
01-A-06 Insurance	\$	73,000.00
01-A-10 Legal Counsel	\$	10,000.00
01-A-12 Employer's Retirement Contribution	\$	27,500.00
01-A-15 Workmen's Compensation	\$	4,400.00
01-A-15A Unemployment Compensation	\$	-
01-A-16 General Health District	\$	21,712.71
01-A-17 Auditor & Treasurer Fees	\$	18,500.00
01-A-18 Advertising Delinquent Lands	\$	-
01-A-19 State Examiner Charges	\$	-
01-A-20 Timber Creek Street Lighting Installation	\$	-
01-A-21 Election Expense	\$	-
01-A-25 Contingency Account	\$	-
01-A-26 Other Expenses	\$	13,000.00
01-A-26A Future Retirement Expenses	\$	-
01-A-27 Transfers	\$	35,000.00
01-A-28 Administrator/Secretary Salary	\$	48,000.00
01-A-29 Contracts	\$	4,600.00
01-A-90 FICA/Medicare	\$	2,100.00
01-B-01 Salary - Administration	\$	3,600.00
01-B-01A Salary - IT Specialist	\$	53,000.00
01-B-02 Improvement of Sites	\$	-
01-B-03 New Buildings & Additions	\$	-
01-B-04 Utilities (Administration)	\$	6,100.00
01-B-05 Maintenance, Supplies & Materials	\$	200.00
01-B-06 Equipment Purchase & Replacement	\$	-
01-B-07 Repairs	\$	-
01-C-02 Equipment Purchase & Replacement (Fire)	\$	-
01-C-03 Utilities (Fire)	\$	-
01-C-07 Repairs	\$	-
01-D-08 Union Cemetery	\$	-
01-E-01 Street Lights	\$	5,300.00
01-E-02 Other Expenses	\$	-
01-F-01 Salary - Mechanic (Park)	\$	-
01-F-01A Salary - Groundskeeper (Park)	\$	12,000.00
01-F-02 Improvement of Sites (Park)	\$	2,000.00
01-F-04 New Buildings & Additions (Park)	\$	-
01-F-05 Tools & Equipment (Park)	\$	-

01-F-06 Supplies (Park)	\$	1,000.00
01-F-07 Repairs/Maintenance (Park)	\$	100.00
01-F-08 Other Expenses (Park)	\$	1,800.00
01-F-09 Special Events (Park)	\$	300.00
01-F-10 OTARMA Insurance (Park)	\$	1,300.00
01-G-02 Equipment Purchases & Replacement (Police)	\$	-
01-G-03 Utilities (Police)	\$	-
01-H-06 Contracts	\$	-
01-K-09 Utilities (Roads)	\$	-
01-M-03 Contracts (Paving)	\$	-
01-N-01 Advances	\$	-

**FUND 02 - MOTOR VEHICLE LICENSE TAX**

**\$ 7,500.00**

02-A-10 Transfers	\$	-
02-B-02 Materials	\$	7,500.00
02-B-03 Contracts	\$	-
02-B-04 Other Expenses	\$	-

**FUND 03 - GASOLINE TAX**

**\$ 138,850.00**

03-A-01 Salary - Road	\$	45,000.00
03-A-02 Employer's Retirement Contribution	\$	6,500.00
03-A-03 Workmen's Compensation	\$	16,000.00
03-A-04 Tools & Equipment	\$	2,500.00
03-A-05 Supplies	\$	7,500.00
03-A-06 Repairs	\$	4,500.00
03-A-07 Maintenance of Equipment	\$	850.00
03-A-11 Transfers	\$	-
03-A-90 FICA/Medicare	\$	1,000.00
03-B-02 Materials	\$	39,000.00
03-B-04 Other Expenses	\$	10,000.00
03-C-03 Contracts	\$	6,000.00

**FUND 04 - ROAD AND BRIDGE**

**\$ 219,600.00**

04-A-02 Employer's Retirement Contribution	\$	16,000.00
04-A-03 Workmen's Compensation	\$	-
04-A-04 Tools & Equipment	\$	-
04-A-05 Supplies	\$	-
04-A-06 Repairs	\$	-
04-A-07 Maintenance of Equipment	\$	-
04-A-08 Buildings & Additions	\$	-
04-A-10 Insurance	\$	80,000.00
04-A-10A Insurance/Medicare	\$	-
04-A-13 Other Expenses	\$	-
04-A-13A Future Retirement Expenses	\$	-
04-A-14 Transfers	\$	-
04-A-15 Auditor & Treasurer Fees	\$	5,000.00
04-A-18 Loan Principal	\$	-
04-A-19 Loan Interest	\$	-

04-A-90 FICA/Medicare	\$	2,300.00
04-B-01 Salary	\$	113,000.00
04-B-01A Salary - IT Specialist	\$	1,200.00
04-B-02 Materials	\$	-
04-B-03 Contracts	\$	-
04-B-04 Other Expenses	\$	2,100.00
04-C-03 Contracts	\$	-
04-C-04 Other Expenses	\$	-

**FUND 05 - CEMETERY**

	<b>\$</b>	<b>77,080.00</b>
05-A-01 Salary - Mowing	\$	40,500.00
05-A-02 Salary - Burials/Sexton	\$	15,000.00
05-A-02A Salary - Clerical	\$	-
05-A-03 Employer's Retirement Contribution	\$	7,770.00
05-A-04 Workmen's Compensation	\$	1,500.00
05-A-05 Improvement of Sites	\$	1,800.00
05-A-06 Land Purchases	\$	-
05-A-07 Repairs & Maintenance	\$	-
05-A-08 Tools & Equipment	\$	600.00
05-A-09 Supplies	\$	4,000.00
05-A-12 Other Expenses	\$	4,200.00
05-A-12A Insurance	\$	600.00
05-A-13 Unemployment Compensation	\$	-
05-A-90 FICA/Medicare	\$	1,110.00

**FUND 06 - CEMETERY BEQUEST**

	<b>\$</b>	<b>-</b>
06-A-01 Cemetery Bequest	\$	-

**FUND 07 - IVY HILL LIGHTING DISTRICT**

	<b>\$</b>	<b>1,150.00</b>
07-A-01 Contracts	\$	1,100.00
07-A-02 Other Expenses	\$	50.00

**FUND 07A - MORROW/WILLIAMS LIGHTING**

	<b>\$</b>	<b>1,460.00</b>
07-A-01A Contracts	\$	1,400.00
07-A-02A Other Expenses	\$	60.00

**FUND 07B - TIMBER CREEK HEIGHTS LIGHTING**

	<b>\$</b>	<b>530.00</b>
07-A-01B Contracts	\$	500.00
07-A-02B Other Expenses	\$	30.00

**FUND 07C - TIMBER CREEK ESTATES LIGHTING**

	<b>\$</b>	<b>6,100.00</b>
07-A-01C Contracts	\$	5,800.00
07-A-02C Other Expenses	\$	300.00

**FUND 09 - POLICE DISTRICT**

	<b>\$</b>	<b>910,800.00</b>
09-A-01 Salary - FT	\$	451,000.00
09-A-01A Salary - OT	\$	18,500.00



09-A-01B Salary - PT	\$	45,000.00
09-A-01C Salary - Secretarial	\$	22,000.00
09-A-01D Salary - Road Dept.	\$	500.00
09-A-01E Salary - IT Specialist	\$	4,000.00
09-A-02 Employer's Retirement Contribution	\$	93,000.00
09-A-03 Workmen's Compensation	\$	15,000.00
09-A-04 Auditor & Treasurer Fees	\$	13,000.00
09-A-07 Tools & Equipment	\$	11,000.00
09-A-08 Supplies	\$	15,000.00
09-A-08A DARE Expenses	\$	-
09-A-09 Building Upgrade	\$	-
09-A-10 Contracts	\$	40,000.00
09-A-12 Insurance	\$	121,300.00
09-A-12A Transfers	\$	-
09-A-13 Training	\$	2,500.00
09-A-14 Other Expenses	\$	40,000.00
09-A-14A Future Retirement Expenses	\$	10,000.00
09-A-15A Unemployment Compensation	\$	-
09-A-90 FICA/Medicare	\$	9,000.00

**FUND 09C - POLICE DISTRICT EQUIPMENT**

	<b>\$</b>	<b>83,000.00</b>
09-A-04C Tools & Equipment	\$	34,000.00
09-A-05C Supplies	\$	33,000.00
09-A-06C Repairs	\$	15,000.00
09-A-08C Auditor & Treasurer Fees	\$	1,000.00
09-A-10C Contracts	\$	-

**FUND 09J - OMVI**

	<b>\$</b>	<b>1,500.00</b>
09-A-01J OMVI Salaries	\$	-
09-A-14J OMVI Expenses	\$	1,500.00

**FUND 10 - FIRE DISTRICT**

	<b>\$</b>	<b>1,200,000.00</b>
10-A-01 Salary - FT Fire	\$	550,000.00
10-A-01A Salary - PT Fire	\$	100,000.00
10-A-01B Salary - Mechanic	\$	500.00
10-A-01D Salary - OT Fire	\$	60,000.00
10-A-01E Salary - IT Specialist	\$	4,000.00
10-A-02 Employer's Retirement Contribution	\$	147,000.00
10-A-03 Workmen's Compensation	\$	18,000.00
10-A-04 Auditor & Treasurer Fees	\$	16,000.00
10-A-06 New Buildings & Equipment	\$	25,000.00
10-A-07 Utilities	\$	20,000.00
10-A-08 Tools & Equipment	\$	5,500.00
10-A-09 Supplies	\$	5,000.00
10-A-09A Supplies FIU	\$	-
10-A-10 Repairs	\$	15,000.00
10-A-11 Training	\$	5,000.00
10-A-14 Insurance	\$	160,000.00

10-A-14A Contracts	\$	10,000.00
10-A-15 Other Expenses	\$	2,000.00
10-A-15A Future Retirement Expenses	\$	-
10-A-16 Advances - Out	\$	-
10-A-17 Transfers	\$	-
10-A-18 Loan Principal	\$	-
10-A-19 Loan Interest	\$	-
10-A-80 Unemployment Compensation	\$	-
10-A-90 FICA/Medicare	\$	16,000.00
10-C-05 EMS - Supplies	\$	8,000.00
10-C-06 EMS - Repairs	\$	6,000.00
10-C-07 EMS - Contracts	\$	25,000.00
10-C-08 EMS - Other Expenses	\$	2,000.00

**FUND 13 - ZONING**

**\$ 14,625.00**

13-A-01 Salaries & Fees	\$	14,225.00
13-A-02 Expenses	\$	200.00
13-A-03 Supplies	\$	200.00

**FUND 14 - FIRE FIGHTERS ASSIST GRANT**

**\$ -**

14-A-07 Tools & Equipment	\$	-
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**FUND 14A - FIRE/EMS TRAINING CENTER**

**\$ 2,500.00**

14-A-01A Salaries	\$	750.00
14-A-05A Supplies	\$	1,750.00
14-A-08A Other Expenses	\$	-

**FUND 15 - GENERAL BOND NOTE RETIREMENT**

**\$ 122,962.06**

15-A-01 Fire Equipment Principal	\$	80,000.00
15-A-01B Durst Clagg Road	\$	6,142.06
15-A-04 Interest	\$	36,820.00

**FUND 15A - GENERAL BOND NOTE RETIREMENT**

**\$ 9,213.53**

15-A-01A Principal	\$	9,213.53
15-A-04A Interest	\$	-

**FUND 22 - DRUG ENFORCEMENT**

**\$ 2,300.00**

22-A-01 Drug Enforcement	\$	2,300.00
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**FUND 30 - CAPITAL EXPENDITURES**

**\$ -**

30-A-05 Township Match	\$	-
30-A-06 OPWC Grant	\$	-

**\$ 3,214,283.30**

**BAZETTA TOWNSHIP  
TRUMBULL, COUNTY, OHIO**

**IT SERVICES  
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 03rd day of March 2017, by and between **Bazetta Township** (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Village of Cortland, Ohio 44410 and Lordstown Township, (hereinafter "Cooperative Agency User") whose address is 1455 Salt Springs Road, Ohio, (Lordstown 44481)

**I. RECITALS**

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

**NOW THEREFORE**, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

**1. Terms of Agreement:**

- A) The term of this is agreement shall be for a period of one (1) year, commencing on the 03rd day of March 2017 and continuing thereafter for a period of one year terminating at the close of business the 02 day of March 2018. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

**BAZETTA TOWNSHIP  
TRUMBULL, COUNTY, OHIO**

**IT SERVICES  
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 07th day of March 2017, by and between **Bazetta Township** (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Cortland, Ohio 44410 and Mecca Township, (hereinafter "Cooperative Agency User") whose address is P.O. Box 567 Cortland, Ohio, 44410

**I. RECITALS**

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

**NOW THEREFORE**, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

**1. Terms of Agreement:**

- A) The term of this agreement shall be for a period of one (1) year, commencing on the 07th day of March 2017 and continuing thereafter for a period of one year terminating at the close of business the 06 day of March 2018. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

**BAZETTA TOWNSHIP  
TRUMBULL, COUNTY, OHIO**

**IT SERVICES  
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 16th day of March 2017, by and between **Bazetta Township** (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Newton Falls Joint Cortland, Ohio 44410 and Fire Dept. Township, (hereinafter "Cooperative Agency User") whose address is 19 North Canal Newton Falls, Ohio, 44444

**I. RECITALS**

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

**NOW THEREFORE**, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

**1. Terms of Agreement:**

- A) The term of this is agreement shall be for a period of one (1) year, commencing on the 16th day of March 2017 and continuing thereafter for a period of one year terminating at the close of business the 15 day of March 2018, This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

**BAZETTA TOWNSHIP  
TRUMBULL, COUNTY, OHIO**

**IT SERVICES  
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 21st day of March 2017 by and between Bazetta Township (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Cortland, Ohio 44410 and Liberty Township, (hereinafter "Cooperative Agency User") whose address is 1315 Churchill Hubbard Road, Ohio, (Youngstown 44505)

**I. RECITALS**

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

**NOW THEREFORE**, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

**1. Terms of Agreement:**

- A) The term of this is agreement shall be for a period of one (1) year, commencing on the 21st day of March 2017 and continuing thereafter for a period of one year terminating at the close of business the 20 day of March 2018. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

**BAZETTA TOWNSHIP  
TRUMBULL, COUNTY, OHIO**

**IT SERVICES  
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 1st day of April 2017, by and between Bazetta Township (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Cortland, Ohio 44410 and Milton Township, (hereinafter "Cooperative Agency User") whose address is 15992 Milton Ave., Lake Milton, Ohio,

**I. RECITALS**

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;.

**NOW THEREFORE**, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

**1. Terms of Agreement:**

- A) The term of this is agreement shall be for a period of one (1) year, commencing on the 1st day of April 2017 and continuing thereafter for a period of one year terminating at the close of business the 31 day of March 2018. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

agreed upon by the parties.

**2. Duties/Services to be performed:**

IT Service Provider shall provide the following services to Cooperative Agency User, including but not limited to: planning, managing, maintenance and operation of Cooperative Agency User's information technology infrastructure; maintenance of servers, support equipment and email service; maintenance and repair of all Cooperative Agency User's desktop computers; maintenance and repair of all laptop computers; maintenance of antivirus and malware software; selection of hardware and software products appropriate for Cooperative Agency User's needs and requirements; integration of such products with Cooperative Agency User's organizational needs and infrastructure; install; reasonable repair and maintenance of department printers; provision of a secure and effective environment that supports the activities of the Cooperative Agency User's computer users; programming as needed to connect existing components (scripting) of Cooperative Agency User's server and system, data storage devices and any and all other applicable Information Technology requirements of Cooperative Agency User.

**3. Time Requirements:**

IT Service Provider agrees to furnish Cooperative Agency User with consulting services as required by Cooperative Agency User and as mutually agreed upon in advance by the parties hereto. Time Requirements will include emergency call outs to provide services for Cooperative Agency User that may require an immediate response. IT Service Provider shall be reasonably available for response for emergency call outs as soon thereafter as is practicable. In addition, IT Service Provider shall make arrangements for a substitute IT professional to cover its services and any emergency call outs that may occur when IT Service Provider is unavailable, including for any vacation or sick days



that IT Service Provider schedules and/or takes off.

Provided however, that although the IT Service Provide will do its best to provide and schedule IT Services under this agreement at the times requested and convenient to the Cooperative Agency User, due to the fact that such services may be utilized by two or more cooperative agency users, the IT Service Provider, reserves the right, at it's sole discretion, to prioritize and schedule IT Cooperative Services to its Cooperative Agency user, in a manner which maximizes and best meets the needs of all Cooperative Agency Users.

**4. Compensation and Terms:**

For all services provided under this agreement during normal business hours, Monday through Friday, 8:00AM to 4:00PM (Holidays excluded), the IT Service Provider with charge the Cooperative Agency User, an hourly rate of \$ 60.00, per hour, and for all services provided outside normal business hours, an hourly rate of \$ 80.00, per hour.,

IT Service Provider shall present an invoice to Cooperative Agency User each month for all services performed and expenses advanced by IT Service Provider pursuant to paragraph 5, below. Payment shall be due in full within 30 days of the date of the invoice.

Cooperative Agency User shall be responsible for the purchase of replacement parts, new computer components, software, etc., as necessary, upon the advice of IT Service Provider, and approved in advance by Cooperative Agency User.

**5. Expenses:**

Cooperative Agency User shall pay all expenses reasonably incurred and/or advanced by IT Service Provider in the course of performing services under this Agreement, as mutually agreed upon in advance by the parties hereto.

**6. Confidentiality:**

AllLEADS (law enforcement assistance data system) and law enforcement records, data and information are **STRICTLY CONFIDENTIAL**, as is all records, data and information contained therein or acquired for or from the Cooperative Agency User's Information Technology infrastructure system. IT Service Provider agrees to treat all such information in which it comes in contact or acquires knowledge thereof during the performance of its duties under this Agreement as confidential. IT Service Provider shall treat as confidential and shall not disclose or use for the benefit of IT Service Provider, or any person or entity other than Cooperative Agency User, any and all information made available or disclosed to IT Service Provider as a result of or related to this Agreement. Provided however, that IT Service Provider may disclose or use such information when necessary in the normal and customary scope and performance of this contract and/or with the consent of the Cooperative Agency User, but otherwise IT Service Provider shall observe and take all steps necessary to preserve and protect the privacy and confidentiality of all Cooperative Agency User's records, information and data.

**7. Rights and Licenses:**

- (a) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts all proprietary right, title, and interest of IT Service Provider in and to any software, documentation, and information produced or created by or for IT Service Provider in the performance of the work or the rendition of services under this Agreement.
- (b) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts, an unlimited, unrestricted, royalty-free, fully paid, worldwide and nonexclusive license to any software, documentation and information **not first produced or**

created by or for IT Service Provider as a result of the performance of work or the rendition of services under this Agreement, but included in said work or services, provided IT Service Provider holds copyright to said software, documentation, or information.

- (c) IT Service Provider may utilize publicly distributed software, documentation and information within the solutions provided to Cooperative Agency User under the terms of this Agreement, provided that said software, documentation, and information is either in the public domain or is licensed for public distribution.

**8. Independent IT Service Provider Relationship:**

IT Service Provider is retained by Cooperative Agency User solely for the purposes and to the extent set forth in this Agreement, and IT Service Provider's relationship to Cooperative Agency User shall during the terms of this Agreement be that of an Independent Contractor, IT Service Provider. Representatives, employees, subcontractors, and/or agents of IT Service Provider are not entitled to collect employee benefits from Cooperative Agency User, including, but not limited to workers compensation, unemployment, and any other fringe benefits provided to employees of Cooperative Agency User.

**9. Waiver, Modification, or Cancellation:**

Any waiver, alteration, or modification of any of the provisions of this Agreement or cancellation/termination or replacement of this Agreement shall not be valid unless in writing and signed by the parties.

**10. Assignment:**

This Agreement shall not be assigned by either party except by mutual agreement of the parties, in writing. Any attempt to assign or transfer any rights, duties, or obligations of this

Agreement shall render such attempted assignment or transfer null and void.

**11. Indemnification:**

IT Service Provider, its representatives, employees, subcontractors, and/or agents, hereby indemnifies and holds Cooperative Agency User harmless from any and all claims, causes of action and/or damages arising from IT Service Provider's negligent acts and/or omissions in the performance of its duties under this Agreement.

**12. LEADS (Law Enforcement Assistance Data System) Requirements: *(if applicable)***

If IT Service Provider will have access to and will be required to provide service to LEADS user agency equipment, IT Service Provider's technicians hereby consents to be fingerprinted and submit to a full background check as required by the Ohio Department of Public Safety (LEADS). IT Service Provider must be approved by LEADS, and be LEADS certified prior to his exposure to the agency equipment and/or data.

IT Service Provider shall complete and execute all necessary forms and documentation to allow Cooperative Agency User to access the background information of its employee(s) performing the IT work for Cooperative Agency User and application for LEADS certification. IT Service Provider's signature below hereby acknowledges its consent to said background checks.

**13. Cooperative Agency User's Requirements:**

Representatives, employees, subcontractors, and/or agents of IT Service Provider, who may have access to sensitive, confidential, personal or other law enforcement information in the course of the performance of their duties under this Agreement, if required, shall submit to a background check and a pre-employment drug screening test. IT Service Provider's signature below hereby acknowledges its consent to said testing of its representatives, employees, subcontractors, and/or

agents.

**14. Severability:**

In the event that any one or more of the provisions contained in this Agreement shall for any reason be held by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not effect the other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

**15. Governing Law:**

This Agreement shall be construed in accordance with and governed by the laws of the State of Ohio, and any causes of action resulting from breach hereof shall be heard before the Courts of Trumbull County, Ohio.

\_\_\_\_\_  
Bazetta Township Trustee

\_\_\_\_\_  
Township Trustee

\_\_\_\_\_  
Bazetta Township Trustee

\_\_\_\_\_  
Township Trustee

\_\_\_\_\_  
Bazetta Township Trustee

\_\_\_\_\_  
Township Trustee

\_\_\_\_\_  
Joel Davis, IT employee for  
Bazetta Township



91 7199 9991 7035 7662 1098

March 2, 2017

BAZETTA TOWNSHIP TRUSTEES  
3372 ST RT 5 NE  
CORTLAND, OH 44410

Re: Request for Consent to Assign  
Lease Description as Follows:  
Lease No.: 10043765000 Dated: 9/3/1991  
Lessor: BAZETTA TOWNSHIP TRUSTEES  
Recorded at Book: 664 Page: 636 Instrument:  
County: TRUMBULL State: OH

The purpose of this letter is to request your consent for a partial assignment of the above referenced Lease to Diversified Oil & Gas, LLC ("Diversified") covering certain leasehold rights, more particularly described above (the "Lease(s)").

Whereas, EnerVest Energy Institutional Fund XI-A, L.P.; EnerVest Energy Institutional Fund XI-WI L.P.; CGAS Properties, L.P.; and Belden and Blake, L.L.C. (hereinafter collectively "EnerVest") entered into an agreement effective January 1, 2017 with Diversified whereby EnerVest has agreed to sell, and Diversified has agreed to purchase, certain wells and leases together with all rights incident to such interests in and under the leases) excluding certain formations and rights to further develop said formations under the leases.

In accordance with the consent provisions contained in the Lease(s), your approval is hereby requested in order for EnerVest to assign the Lease(s) to Diversified. Please indicate your approval by executing in the appropriate space set forth on page two, and return one original to EnerVest within **ten (10)** business days. Enclosed please find a stamped self-addressed envelope for your return. In the alternative, you may email your response to [jadkins@enervest.net](mailto:jadkins@enervest.net) to expedite your response. To the extent that EnerVest receives no response from you within **ten (10)** business days after your receipt of this letter, your consent shall be deemed to have been granted.

Please note that the information contained in this letter is confidential and should not be disclosed to any third party.

All parties acknowledge that faxed and/or electronic signatures shall constitute original signature whether appearing on the same page or separate pages. Should you have any questions, please contact either Mr. Jeremy Adkins at (304) 343-5505 or Mr. Jerry Jackson at (304) 517-1102.

Respectfully submitted,

Barry K. Lay, Senior Vice President and General Manager,  
Appalachia North/Monroe Assets, on behalf of EnerVest

CONSENT REQUEST FOR ASSIGNMENT TO DIVERSIFIED OIL & GAS, LLC

March 2, 2017

BAZETTA TOWNSHIP TRUSTEES  
3372 ST RT 5 NE  
CORTLAND, OH 44410

Request for Consent to Assign  
Lease Description as Follows:  
Lease No.: 10043765000 Dated: 9/3/1991  
Lessor: BAZETTA TOWNSHIP TRUSTEES  
Recorded at Book: 664 Page: 636 Instrument:  
County: TRUMBULL State: OH

BAZETTA TOWNSHIP TRUSTEES, hereby:

YES - Consents to the partial assignment of Lease(s)

NO - Does not consent to the partial assignment of Lease(s)

This 13<sup>th</sup> day of MARCH, 2017.

  
\_\_\_\_\_  
(Signature)

By: Bazetta Township Trustee

Its: Chairman

Resolution # 089-17

# BAZETTA TWP. FIRE/EMS

## Chief's Office

### INTEROFFICE MEMORANDUM

Date: 3/9/2017  
To: Trustee Hovis, Trustee Parke, Trustee Webb,  
From: Chief Dennis Lewis  
Re: March 13, 2017 Trustee's Meeting  
Cc: File

---

Trustee Hovis – Trustee Parke – Trustee Webb,

1. Requesting expenditure to Ohio Edison of \$2053.14 for street light installation at the new fire station entrance/exit. The quote and drawing has been attached for your review.
2. Submitted February 2017 Fire Department monthly report.

Professionally,  
Dennis Lewis  
Fire Chief



March 2, 2017

Mr. Dennis Lewis  
3000 Warren Meadville Road  
Cortland, Ohio 44410

Dear Dennis:

Enclosed is a street lighting recommendation for installing a streetlight on pole 48P1-80, near address 2986 Warren Meadville Road. The installation will be in accordance with Ohio Edison Company Tariffs. The cost to the Township of Bazetta for Ohio Edison to install (1) 250W standard light with 16' mast arm will be \$2053.14. The approximate monthly operating cost will be \$12.06, subject to change per Tariff provisions.

The quoted prices will be **guaranteed for ninety (90) days** from the date of this letter.

To proceed with this installation, please send written authorization to:

Johnna Graham  
Ohio Edison  
2231 West Market Street  
Warren, Ohio 44485

Should you have any questions, please call me at 330-841-2104.

Thank you for your request,

Johnna Graham  
Distribution Technician  
Pc: Robin Paton, OE  
Enclosure

CREWS WR#: 58603826

DATE: 03-02-2017

OHIO EDISON COMPANY  
STREET LIGHTING REQUEST-INFORMATION AGREEMENT

---

POLITICAL ENTITY BAZETTA TOWNSHIP

ESIP YES X NO     

LOCATION OR STREET(S) WHERE LIGHT(S) ARE TO BE INSTALLED WARREN MEADVILLE RD.

NUMBER, SIZE, TYPE OF LIGHT(S) (1) 250W HPS

INSTALLATION COST (valid for 90 days): \$2053.14

MONTHLY OPERATING COST (subject to change per Tariff provisions):  
APPROXIMATELY \$12.06/LIGHT

---

AUTHORIZATION: BAZETTA TOWNSHIP  
(City or Township)

On behalf of the TOWNSHIP OF BAZETTA, I hereby authorize Ohio Edison to bill the above mentioned political entity for the above charges regarding this streetlight installation and operating cost. Also, I agree that the above mentioned political entity be responsible for these charges, even if a third party agrees to pay for certain charges.

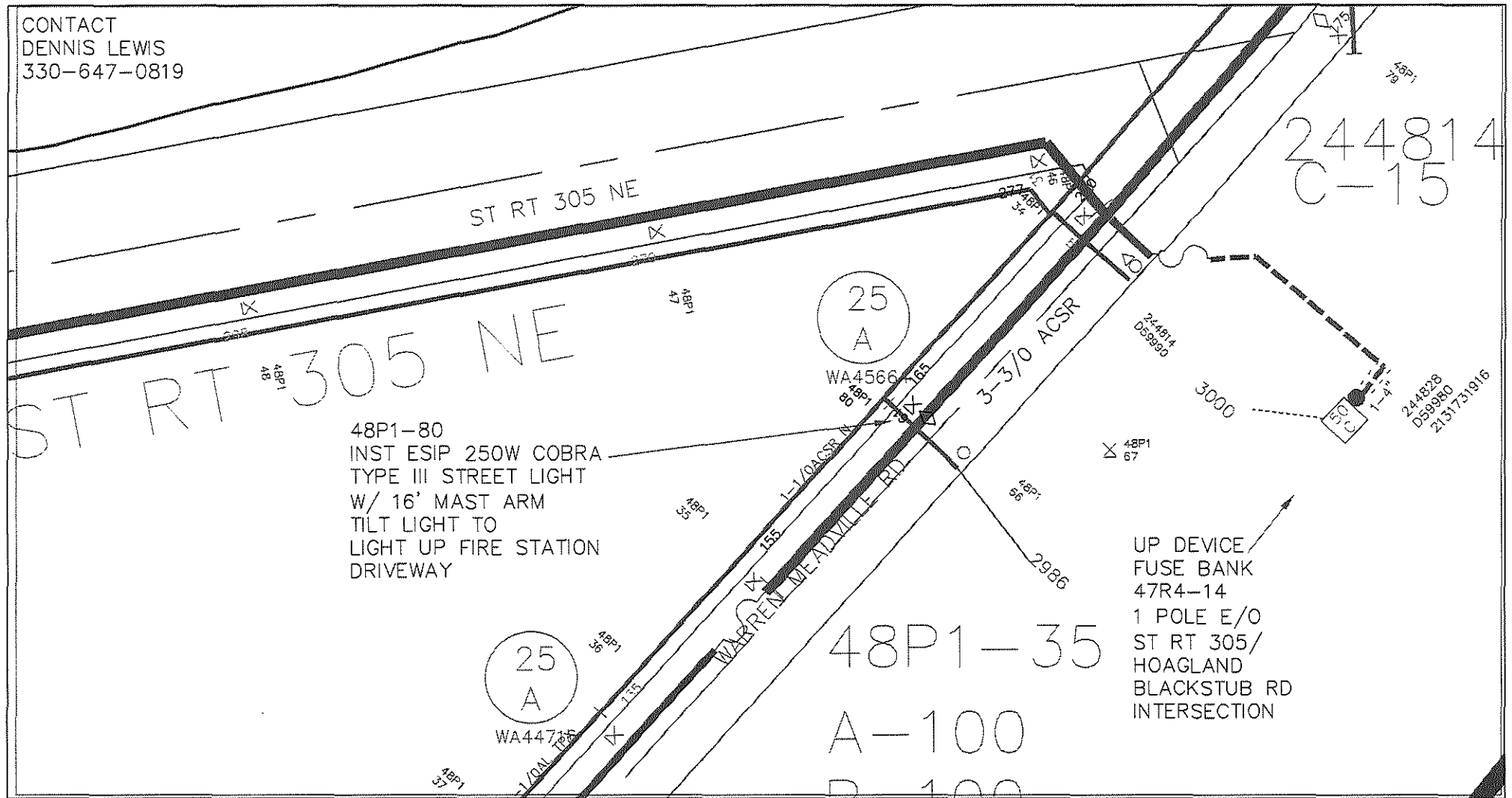
\_\_\_\_\_  
Your name (Please Print)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

CONTACT  
DENNIS LEWIS  
330-647-0819



Designer : GRAHAM,JOHNNA	Phone : (330)841-2104	WR Name : 58603826	FirstEnergy, Region : Ohio Edison - Ohio Central Region	
Sales Rep : N/A	Phone : N/A	Township - County: BAZETTA/TRUMBULL	Tax District: WA	Substation : ELM      Circuit : BAZETTA
Scheduler : DAUGHERTY,VERNETTA M	Phone : (330)841-2163 ext.	Cust/Elect Name: N/A	Cusr/Elect Phone: N/A	Primary Voltage : 7.2/12.5
Work Request: <b>58603826</b>	SAP Order # : 15296907	Customer: BAZETTA TWP DIST.	Phone: (330)637-8816	Upstream Device: 47R4-14
Apprvl: _____ Date: _____	Apprvl: _____ Date: _____	Street No : 3000	Street Name : WARREN MEADVILLE RD	Forestry Req: N      Easement: N
Proposal : [Y or N] #'s: N	City : CORTLAND	Zip : 44410	Foreman's Signature: _____	Const. Comp. Date: _____

Scale : 1:59

0 1

BAZETTA

Aid Responses by Department

Alarm Date Between {02/01/2017} And {02/28/2017}

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other
<b>STA. 1 WARREN FIRE DEPARTMENT</b>							
17-0000149	02/14/2017	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci	0027	Response Time: 00:03:46	#Appartus	0	1	0	0

Subtotal Responses: 1 Average Response Time for Dept: 00:03:46

<b>STA. 12 CORTLAND FIRE DEPARTMENT FDID 78200</b>							
17-0000156	02/17/2017	1 Mutual aid received	#Personnel	0	0	0	0
Their Inci	1700204	Response Time: 00:08:32	#Appartus	0	0	0	0
17-0000172	02/22/2017	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci	17-0235	Response Time: 00:01:56	#Appartus	0	1	0	0
17-0000181	02/24/2017	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci	252	Response Time: 00:06:50	#Appartus	0	1	0	0

Subtotal Responses: 3 Average Response Time for Dept: 00:05:46

<b>STA. 17 BRISTOL FDID 78105</b>							
17-0000191	02/27/2017	4 Automatic aid given	#Personnel	3	0	0	0
Their Inci	0111	Response Time: 00:11:21	#Appartus	1	0	0	0

Subtotal Responses: 1 Average Response Time for Dept: 00:11:21

<b>STA. 30 HOWLAND FDID 78121</b>							
17-0000185	02/25/2017	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci	17-0542	Response Time: 00:07:28	#Appartus	0	1	0	0

Subtotal Responses: 1 Average Response Time for Dept: 00:07:28

<b>STA. 32 HOWLAND FDID 78121</b>							
17-0000102	02/01/2017	3 Mutual aid given	#Personnel	0	0	0	0
Their Inci	17-308	Response Time: 00:07:12	#Appartus	0	0	0	0
17-0000110	02/04/2017	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci	17-0331	Response Time: 00:04:36	#Appartus	0	1	0	0
17-0000160	02/18/2017	1 Mutual aid received	#Personnel	0	0	0	0
Their Inci	0471	Response Time: 00:04:44	#Appartus	0	0	0	0

Response time calculated from time notified to arrival.

**BAZETTA**

**Aid Responses by Department**

**Alarm Date Between {02/01/2017} And {02/28/2017}**

<b>Incident</b>	<b>Notified</b>	<b>Type of Aid</b>	<b>Fire</b>	<b>EMS</b>	<b>Resc</b>	<b>Other</b>
<b>STA. 32 HOWLAND FDID 78121</b>						
<b>Subtotal Responses: 3</b>			<b>Average Response Time for Dept: 00:05:31</b>			

Response time calculated from time notified to arrival.

**BAZETTA**

**Incident Type Report (Summary)**

**Alarm Date Between {02/01/2017} And {02/28/2017}**

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
114 Chimney or flue fire, confined to chimney	1	1.06%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	1	1.06%	\$0	0.00%
	<b>2</b>	<b>2.12%</b>	<b>\$0</b>	<b>0.00%</b>
<b>2 Overpressure Rupture, Explosion, Overheat(no fire)</b>				
251 Excessive heat, scorch burns with no	1	1.06%	\$0	0.00%
	<b>1</b>	<b>1.06%</b>	<b>\$0</b>	<b>0.00%</b>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
321 EMS call, excluding vehicle accident with	67	71.27%	\$0	0.00%
322 Motor vehicle accident with injuries	2	2.12%	\$0	0.00%
323 Motor vehicle/pedestrian accident (MV Ped)	1	1.06%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	2	2.12%	\$0	0.00%
	<b>72</b>	<b>76.59%</b>	<b>\$0</b>	<b>0.00%</b>
<b>4 Hazardous Condition (No Fire)</b>				
412 Gas leak (natural gas or LPG)	2	2.12%	\$0	0.00%
	<b>2</b>	<b>2.12%</b>	<b>\$0</b>	<b>0.00%</b>
<b>5 Service Call</b>				
553 Public service	2	2.12%	\$0	0.00%
554 Assist invalid	1	1.06%	\$0	0.00%
561 Unauthorized burning	1	1.06%	\$0	0.00%
	<b>4</b>	<b>4.25%</b>	<b>\$0</b>	<b>0.00%</b>
<b>6 Good Intent Call</b>				
611E Dispatched & cancelled en route (EMS /	3	3.19%	\$0	0.00%
611F Dispatched & cancelled en route (Fire /	1	1.06%	\$0	0.00%
651 Smoke scare, odor of smoke	1	1.06%	\$0	0.00%
671 HazMat release investigation w/no HazMat	1	1.06%	\$0	0.00%
	<b>6</b>	<b>6.38%</b>	<b>\$0</b>	<b>0.00%</b>
<b>7 False Alarm &amp; False Call</b>				
731 Sprinkler activation due to malfunction	1	1.06%	\$0	0.00%
735 Alarm system sounded due to malfunction	2	2.12%	\$0	0.00%

**BAZETTA**

**Incident Type Report (Summary)**

**Alarm Date Between {02/01/2017} And {02/28/2017}**

<b>Incident Type</b>	<b>Count</b>	<b>Pct of Incidents</b>	<b>Total Est Loss</b>	<b>Pct of Losses</b>
<b>7 False Alarm &amp; False Call</b>				
743 Smoke detector activation, no fire -	1	1.06%	\$0	0.00%
745 Alarm system activation, no fire -	3	3.19%	\$0	0.00%
	<b>7</b>	<b>7.44%</b>	<b>\$0</b>	<b>0.00%</b>

**Total Incident Count: 94**

**Total Est Loss: \$0**

**BAZETTA**

**Inspections by Type**

**Date Completed Between {02/01/2017} And  
{02/28/2017} and Inspection Type = "200"**

<b>Date</b>	<b>Time</b>	<b>Occupancy</b>	<b>Hrs</b>	<b>Fee</b>
<b>200 INSPECTION - General</b>				
02/10/2017	14:27	SPRIN01 One Main Fin 2170 MILLENNIUM BLVD /D	0.08	
02/10/2017	13:47	VIST01 Family Farm &Home 3850 ELM RD NE	0.29	
02/10/2017	14:09	WEND01 WENDY'S RESTAURANT 2033 WALMART DR NE	0.13	
<b>Total Activities for Type: 3</b>			<b>0.50</b>	

**Grand Total Activities: 3**

**Grand Totals: 0.50 0.00**



## Trustee meeting Monday March 13, 2017



Thu 3/9/2017 11:47 AM

**From:** "Mike Hovis"

**To:** rdrew@bazettatwp.org

**Cc:** twebb@bazettatwp.org, cherlinger@bazettatwp.org

---

Rita,

The following will be the agenda for the police department:

1. To approve the attached documents for policy of the police department. These policies will continue to move the department forward with our annual certification by the Ohio Collaborative Community-Police Advisory Board.
  
2. To authorize the sale of the following vehicles from police impound:
  - a. 2005 Dodge Neon 1B3ES56C85D117177
  - b. 2001 Chevrolet Silverado 1GCHK29131E208866
  - c. 1993 Ford Tempo GL 1FAPP31X9PK183426
  - d. 2003 Chevrolet Impala 2G1WF52E939158869

This is all that I have. Thank you and have a great day!!!

***Michael J. Hovis, Chief of Police***

***Bazetta Township Police Department***

***2671 McCleary Jacoby Rd.***

***Cortland, Ohio 44410***

Rita



# February 2017 Bazetta Police Department Activity

Published Date: March 3, 2017

Activity	Total
Calls for Service	472
Incident Reports Filed	134
Traffic Crash Investigations	12
Number of Persons Arrested	76
Traffic Offenses	121
Traffic Citations Issued	94
Vehicle Miles Traveled	9,690.90
Office Contacts	286

\* Numbers are subject to change due to report status and other circumstances

## Deanna Boggess

---

**From:** Mike Hovis [mhovis@bazettatwp.org]  
**Sent:** Thursday, February 09, 2017 10:49 AM  
**To:** dboggess@bazettatwp.org  
**Cc:** cherlinger@bazettatwp.org  
**Subject:** FW: The Ohio Collaborative 2017 - Three New Standards, .....

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**From:** Terri Hager, OACP [mailto:terri.hager@oacp.ccsend.com] **On Behalf Of** Terri Hager, OACP  
**Sent:** Tuesday, February 07, 2017 11:14 AM  
**To:** mhovis@bazettatwp.org  
**Subject:** The Ohio Collaborative 2017 - Three New Standards, .....



### Statewide Standards

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#### **The Ohio Collaborative 2017 Three new standards, but how do they apply to your agency?**

We are beginning the second year of the Ohio Collaborative. With year two, three new standards have been approved for compliance in 2017. The new standards include:

- Community Policing
- Body Worn Cameras
- Dispatching or Tele-communicator Training

How do these standards apply to your agency? Or perhaps the better question-- do they all apply? Let's look at each new standard individually.

**The Community Engagement Standard** applies to all agencies seeking certification with the Ohio Collaborative. Almost all agencies are doing some form of community engagement today. To meet this standard, an agency needs to:

1. Have or create a policy for community engagement.
2. List the specific programs for documentation proof.
3. Include within the proof, photos, a webpage, or Facebook page

demonstrating proof of the programs and showing how they are shared publicly.

4. Have a read and sign and testing process. Testing may be done orally. Please refer to the sample policy on the Ohio Collaborative website.

**The second new standard for Body Worn Cameras** requires a policy addressing five specific areas if your agency uses body worn cameras. If your agency is not using body worn cameras, indicate that and show an N/A in that section of the standards compliance checklist.

**The third new standard applies to dispatching or to use a broader term- tele- communicators.** The standard requires agencies that have a "telecommunication center or perform that function" to have a training program and policy directives. But does this apply to your agency? To clarify applicability, you can refer to the Ohio Revised Code (ORC 4742.01) definition of a tele-communicator. That definition refers to individuals *"employed by emergency service providers whose primary responsibility is to be an operator for the receipt of processing of emergency calls"*. Consequently, if your agency has a 10-digit telephone number and your emergency calls go to 911 center, the new standard does not apply to your agency. If this is the case, you can mark N/A on the standard compliance checklist and no further action is necessary.

For agencies certified with the Ohio Collaborative prior to March 1, 2017, you will need to submit documentation on the three new standards by February 1, 2018. Documentation is to be sent to the Ohio Collaborative and on-site will not be scheduled until 2019.

For agencies that have not been certified, agencies will need to submit compliance and documentation for all five standards. The standards compliance checklist can be found on the Ohio Collaborative website. The Ohio Collaborative website address is: <http://www.ocjs.ohio.gov/ohiocollaborative/index.html>

Joel E. Brown  
January 31, 2017

**[CLICK HERE \(to download this information\)](#)**

---

Ohio Association of Chiefs of Police, [www.oacp.org](http://www.oacp.org) | [oacp@oacp.org](mailto:oacp@oacp.org), PH: 614-761-0330 | FAX: 614-761-9509, 6277 Riverside Dr. | Suite 2N, Dublin, OH 43017

[SafeUnsubscribe™ mhovis@bazettatwp.org](#)

[Forward this email](#) | [About our service provider](#)

Sent by [terri.hager@oacp.org](mailto:terri.hager@oacp.org) in collaboration with

# Bazetta Township Police Department

SUBJECT Community Engagement	EFFECTIVE DATE May 1, 2017	NUMBER 2.5.17
REFERENCE IACP, Ohio Collaborative Resources	SPECIAL INSTRUCTIONS Sign waiver upon completion	
DISTRIBUTION ALL Personnel	REEVALUATION DATE January 1, 2018	NO. PAGES 2

• **PURPOSE < STANDARD 2.5.17, BULLET A >**

The police department is committed to establishing close ties with community organizations by being receptive and responsive to the needs of the community. Members of this agency will work to maintain relationships with existing community organizations and will assist with establishing new organizations as agency operations permit.

• **POLICY < STANDARD 2.5.17, BULLET A >**

It shall be the policy of the police department to become involved with community organizations in a cooperative, proactive manner to create a safer community to encourage community groups, and to invite community groups and organizations to become involved with this agency. Its members may make presentations and engage in problem resolution, and to invite community groups and organizations to become involved with this agency.

This agency shall establish accountability for the community involvement function in writing. The function shall be developed and operated to effectively meet the needs of the agency with consideration of the department size and budget as well as the community it serves.

All members have responsibility for achieving the department's community involvement functions.

**A. PROGRAMS < STANDARDS 2.5.17, BULLET B >**

To affect the community involvement function, the agency considers the following as eligible community relations programs, as operational needs permit, and are not limited to only those noted below.

- |                                     |   |
|-------------------------------------|---|
| 1. Drug Take Back                   | 10. Special Appearances                   |
| 2. Safety Day                       | 11. Block Watch Program                   |
| 3. Food Drive                       | 12. School evacuation and lockdown drills |
| 4. Safe Exchange Zone               | 13. Public Education                      |
| 5. Kid's Identification Kits        | 14. Citizen recognition                   |
| 6. Shop with A Cop and Fireman      | 15. Crime Prevention and Awareness        |
| 7. Children's Rehab Jelly Bean Sale | 16. Daily school presence                 |
| 8. Senior Watch Program             | 17. Parade participation                  |
| 9. Narcan Program                   | 18. Community News Letters                |

## **B. COMMUNITY SERVICE RESPONSIBILITIES < STANDARD 2.5.17 BULLET C >**

1. Establish community groups as and where they are needed.
2. Establish a liaison with formal and informal community groups by attending meetings and offering support.
  - a. Police Department maintains communication channels for the public to request attendance at community meetings and events.
  - b. Representatives will attend meetings as requested or directed.
3. Share the responsibility of achieving community involvement objectives with all agency members.
4. Administer a community outreach program comprised of volunteers to represent the agency at community venues.
  - a. Appearances provide direct face-to-face interaction providing citizens of opportunities to direct responses to questions and concerns, while providing members with citizens input.
  - b. The program will provide a consistent approach increasing flexibility and fulfilling public request to reduce conflict by both events/ venues at similar times/dates.
  - c. Publicize the department's objectives, problems and successes through the use of electronic and print media. D. Agency members are encouraged to convey information received from citizen's organizations to the agency and its members.
  - e. Ensure information forwarded from the citizens is used to improve agency practices that affect police community involvement.
    - i. Modifications in policy, procedures and / or activities may need to be made in response input received from the community, particularly in regard to correcting actions, practices, behavior and attitudes that might contribute to community tensions and grievances.
  - f. Identify training needs though interviews with citizen representatives, where applicable.
  - g. Develop problem orientated or community policing strategies, as determined by need.

## **C. USE OF ELECTRONIC AND PRINT MEDIA < STANDARD 2.5.17 BULLET C >**

The agency may utilize various types of media to publicize objectives, problems and successes, in an effort to keep the community informed about highlights occurring during the course of the year as well as obtain feedback from the community as follows:

1. The department's Web site.
2. Develop and maintain open and immediate two-way communication between the agency and the public.
3. Inform neighborhood watch groups of crime trends, prevention tips and similar information.
4. Inform the public of events and activities.

5. Address public concerns and forward information to other law enforcement agencies or city Officials as needed.

- **Policy review and testing < standard 2.5.17 BULLET D >**

Agency personnel shall be issued copies of this agency directive, at least annually. In addition, employees shall complete annual proficiency testing over the content of the agency directive to ensure awareness of agency programs and expectations. Testing may be conducted orally during the agency's roll call process.

**AGENCY PROOF OF COMPLIANCE DOCUMENTATION**

**STANDARD 2.5.17 BULLET A-D**

<b>Bullet A-Policy statements supporting Ohio Collaboration Guiding Principles</b>  See agency Community Engagement policy 2.5.17	<b>Bullet B – Agency Specific Programs</b> Bazetta Township Senior Watch Program Annual Food Drive Annual Safety Day
<b>Bullet C- Sharing and Receiving Information</b> <a href="http://www.bazettatwp.org/?page_id=53">http://www.bazettatwp.org/?page_id=53</a> <a href="https://www.facebook.com/BazettaTownshipPoliceDept/">https://www.facebook.com/BazettaTownshipPoliceDept/</a> Copy of Protect & Serve Community Letter	<b>Bullet D – READ AND SIGN &amp; TESTING</b>  <b>Compliance documentation:</b> Read and Sign and testing Log Quiz Sample

**\*\* Standards for Body Worn Cameras and Dispatching or Tele-Communicator Training is not applicable to our police department and therefore are not attached.**





Bazetta Township Police Department

Community Engagement Quiz (Standard 2.5.17)

Name: \_\_\_\_\_ Date: KEY

1. True or False: The police department is committed to establishing close ties with community organizations by being responsive to the needs of the community. \_\_\_\_\_
2. True or False: The policy of the police department to become involved with community organizations in a cooperative, proactive manner to create a safer community to encourage community groups, and to invite community groups and organizations to become involved with this agency. \_\_\_\_\_
3. True or False: The following programs this agency does are eligible community relations programs: Drug Take Back, Safety Day, Food Drive, Senior Watch Program, and the Narcan Program. \_\_\_\_\_
4. True or False: Community Service Responsibilities- Establish community groups as and where they are needed. Establish a liaison with formal and informal community groups by attending meetings and offering support. Share the responsibility of achieving community involvement objectives with all agency members. \_\_\_\_\_
5. True or False: The agency may utilize various types of media to publicize objectives, problems, and successes in an effort to keep the community informed during the course of the year-this includes only the department web site. \_\_\_\_\_
6. True or False: Agency personnel at least monthly shall complete proficiency testing over the content of the agency directive. \_\_\_\_\_

**OSP PROMOTIONS**

Captain Joshua M. Swindell was promoted to the rank of major on Jan. 6 and was recognized by Colonel Paul A. Pride, Patrol superintendent, during a ceremony at the Patrol's Academy. Major Swindell will transfer from his current assignment at Warren District Headquarters to serve as commander of the Office of Field Operations.

Staff Lieutenant Eric R. Sheppard was promoted to the rank of captain on Jan. 6 and was recognized today by Colonel Paul A. Pride, Patrol superintendent, during a ceremony at the Patrol's Academy. Captain Sheppard will transfer from the Cleveland District Headquarters to serve as commander of the Warren District Headquarters.

*Director / Administrator Susette Zickefoose*


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DPM, FACIAS, CWS.

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DPM, FACIAS, CWS.



**Lynn M. Johnson**  
Board Certified Pediatrician MD

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Cortland  
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Civil Service Commission

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Phone 330.637.3011 Fax 330.637.4778  
[www.cityofcortland.org](http://www.cityofcortland.org)

**CITY OF CORTLAND, OHIO**  
**COMPETITIVE EXAMINATION FOR SEMI-SKILLED LABORER**

**EXAMINATION DATE:** MARCH 1, 2017 AT 9:00 A.M.  
**PLACE:** TRUMBULL CO. AGRICULTURE & FAMILY EDUCATION CENTER  
320 W MAIN ST, CORTLAND, OHIO

Must have Driver's License or Photo ID day of exam

The purpose of the examination is to create an eligibility list for the position of Semi-Skilled Laborer in the Service Department. The City anticipates filling a vacant position from this list.

Applications will be accepted at the City Administration Building, 400 N. High St., Cortland, OH 44410 from January 25th through February 16th from 8:30 A.M. to 4:00 P.M. Mon. - Fri. A \$40.00 administration fee will be due upon return of the application.

**QUALIFICATIONS:** To be appointed to this position, applicants must have a high school degree or GED equivalency, must possess or obtain prior to appointment a valid State of Ohio

**PROTECT & SERVE**  
from  
Bazetta and Cortland Police Departments



By Ptl. Donald Utterback, Bazetta Police Department

**BAZETTA POLICE DEPARTMENT FOCUSED ON SAFETY IN 2016**

While 2016 has ended and we rang in 2017, Bazetta Township Police turned the calendar on another busy year.

The senior watch program had another successful year. There are currently 35 seniors enrolled in the program. For those who are unfamiliar with this program, any senior citizen age 65 and older who resides in Bazetta Twp. may apply by filling out an application that can be found on the township website ([www.bazettatwp.org](http://www.bazettatwp.org)), or at the township building, police department, or fire department. Depending which program you are interested in participating, a police officer, firefighter, or community volunteer would either call to check on your welfare, or will come to your residence to check on your welfare. The program is free of charge and all community volunteers go through a thorough background check and receive thorough training in elderly needs and assessments. For more information, visit the township website.

Bazetta police also showed our dedication to keeping the children in our community safe. During school days, officers patrol the school zone in the morning during the children's arrival as well as in the afternoon as they depart. Just a reminder, the speed limit is 20 miles per hour while the yellow school zone flashing lights are on.

In cooperation with the Cortland/Bazetta Optimist Club, officers were again able to hand out over 400 Kids Identification Kits. The kits were taken home by the children with instructions for the parents on how to collect DNA samples, take fingerprints and take identification photos.

In June, Bazetta police and fire departments along with the Mosquito Lake marina held their 13<sup>th</sup> annual safety day. Besides the host departments, other

departments participating were the Cortland Police and Fire, the Mahoning Valley Crisis Response Team tactical vehicle "The Bear," Trumbull County Hazmat team, Trumbull County Sheriff's Office dive team as well as booths from various safety organizations. The highlight of safety day was the landing of the Metro Life Flight helicopter.

2016 was a busy year for patrol officers on the streets as well. Officers handled 6,838 calls for service. Officers handled 184 traffic crash investigations, an increase from 158 in 2015. Officers wrote 1,077 traffic related offenses. Of these offenses, 319 drivers were cited for not having a valid driver's license. Also, 411 of these drivers were uninsured.

As with any police department, officers go through yearly training such as firearms and cultural diversity. This year was no different. Officers were updated on their CPR certifications. In March, officers were trained in carrying NARCAN in their vehicles to help reverse the effects of opioids. Less than two weeks later, an officer used his NARCAN to save a life. For the year, Bazetta officers have saved seven lives using NARCAN.

Bazetta police also believe in community involvement. In November, Bazetta Police and Bazetta Fire departments held their annual food drive at Wal-Mart, which supports the Cortland food bank. This year, we collected approximately 4,000 to 5,000 pounds of food and \$2,500 in cash. In December, we were fortunate to escort 10 children from Bazetta Elementary School for our annual Shop with a Cop and Fireman at Wal-Mart.

Bazetta Police wish everyone a happy and safe 2017.

*Autorship of this column alternates between the Cortland and Bazetta Police Departments.*

**LT. GOVERNOR MARY TAYLOR ANNOUNCES OHIOANS PAY AMONG LOWEST FOR INSURANCE**

Ohioans pay among the lowest average premiums in the nation for auto and homeowner's insurance according to a national study, Lieutenant Governor Mary Taylor announced.

"We are driven to help foster a competitive insurance marketplace that benefits Ohio consumers with increased choice in coverage and lower costs," said Taylor, also director of the Ohio Department of Insurance. "These most recent national rate comparisons proves our policy continues to work for Ohioans."

The National Association of Insurance Commissioners found Ohioans paid an average of \$797 (9th lowest) for homeowners insurance and \$683 (12th lowest) for auto insurance in 2014 (the most recent data available) compared to the respective national averages of \$1,132 and \$866. Ohio's combined average savings are \$518 below the national averages.

Ohio as compared to its neighboring states' average insurance premiums:

<b>Homeowner's</b>	<b>Auto</b>
Ohio \$797	Indiana \$642
Michigan \$865	Ohio \$683
West Virginia \$877	Kentucky \$783
Pennsylvania \$893	Pennsylvania \$858
Indiana \$911	West Virginia \$971

# Bazetta Township Senior Watch Program

According to the latest census statistics, more than 12% of the US Population is age 65 or older. That is 40 million Americans. Bazetta Township, Trumbull County, Ohio, is no stranger to this trend. In fact, its sizeable elderly population has sparked a need for this program that is devoted specifically to its residents.

The Bazetta Township Trustees have sponsored the “**Bazetta Township Senior Watch Program**” mainly for the benefit of its senior citizens, but others may benefit as well. Shut-ins, wheelchair bound or SSI recipients are some examples;

Program members or clients can sign up for the programs by filling out an application. This application can be obtained at the Township Building, Police, or Fire Departments, or via the Townships website. ([www.bazettatwp.org](http://www.bazettatwp.org)). The application asks for pertinent information and requests the client to choose which program they would like to be enrolled in. The least intrusive programs are the “Elderly Call” and the most comprehensive is the “Senior Watch”.

The “Elderly Call” program is where the senior citizen is part of our “elderly call” list. On Tuesday or Thursday only (between 8:00 am – 3:00 pm) the police department or fire department will call the “client’s homes” to check on their welfare. Again, if no contact is made an officer will be sent to the home to check on their welfare.

The “Senior Watch” program is for seniors who may need our help more than others. These seniors may not have family to check on them or provide assistance. The Police Department or a designated volunteer would visit the client once a week (or more) to check on their welfare.

Once the application is forwarded to the Police Department, it would be entered in our database and a schedule would be set for the client based on the program selected. As part of the application process, a “site evaluation” of the client’s home would be completed by a Police or Fire Department official. This evaluation would help determine any safety concerns or any special requirements needed at the residence.

Bazetta Township believes in a “neighbor helping neighbor” concept and that’s why the “Bazetta Township Senior Watch Program” calls for neighborhood volunteers to assist with our programs. The volunteers have signed on to help us help our seniors. Our volunteers have to undergo a thorough background check and receive training in elderly needs and assessments. Through our volunteers, we will strengthen our relationships between neighbors and neighborhoods.

## Services Provided to our Senior Watch Recipients by Police and Fire

- Weekly Telephone call to Check Welfare
- Residential Welfare Check (If needed an Officer is dispatched to your residence to check on you)
- Smoke Detector Installed as needed
- Vial of Life to keep in refrigerator (For Medical History)
- CPR Classes
- Residential Knox Box literature (Information on purchasing a secured box that holds a key to residence in the event you are unable to open door for emergency call)
- Home Safety Inspection
- Drug take back

# **Bazetta Twp Police/Fire Departments**

## **7<sup>th</sup> Annual Food Drive**

### **FILL-A-CRUISER**

### **FILL-A-SQUAD**



**Saturday, November 12, 2016**

**9:00AM-3:00PM**

**Members of the Bazetta Township Police and Fire Departments along with the Cortland WalMart will be collecting non-perishable food items, personal care products and cash donations for needy families in the Bazetta-Cortland area. All proceeds will be distributed by the Cortland Area Cares Food Pantry. The event will take place at the WalMart located at 2016 Millennium Blvd near the intersection of State Routes 5 and 82 Bypass. If you cannot attend this event, donations will be accepted at the Bazetta Township Police Department, 2671 McCleary Jacoby Road, Cortland, Ohio. For questions please call the business office between 8:00AM - 4:00PM, Monday through Friday at 330-638-5503.**



*Lakeview Cheerleaders will be assisting!*



**BAZETTA TOWNSHIP POLICE DEPARTMENT**

2671 McCleary-Jacoby Rd. Cortland, Ohio 44410, 330- 638-5503, Fax 330- 638-9927

Michael J. Hovis- Chief of Police

Sgt. Christopher G. Herlinger



**SAFETY DAY TO BE HELD AT MOSQUITO LAKE STATE PARK**

The Bazetta Township Police Department in conjunction with Mosquito Lake Marina will be hosting their 13<sup>th</sup> Annual Safety Day, Saturday June 11<sup>th</sup> from 11am-2pm at Mosquito Lake State Park. This year's event will have a wide variety of things to do for both children and adults. The event will include vehicles and representatives from local Police and Fire Departments, State and Federal Agencies along with the U.S. Army Corps of Engineers

This event will have numerous booths from various safety organizations along with public safety features. Special highlights this year include; The Mahoning Valley Crisis Response Team tactical vehicle "The Bear," Safety Trailer, Trumbull County Haz Mat Team, Trumbull County Sheriff's Dive Team, T.A.G. Drug Enforcement, United States Air Force Security Forces, Heather Merritt's Birds In Flight Sanctuary, Ohio Department of Wildlife and Watercraft, Army Corps Of Engineers, Taser demonstration and other safety forces. The Metro Life Flight helicopter will be landing at noon. There will be special appearances by The Phantom's Hockey Slap Shot, Chuck E. Cheese and Creekside Garden's Mudzilla Monster Truck.

There will be drawings for free kid's bikes, Mahoning Valley Scrappers Tickets and many more prizes. So the bring the family out for an enjoyable day at one of the Ohio's most prestigious State Parks and a day of educational fun and safety awareness.

For more information you please contact the Bazetta Township Police at 330-638-5503 during normal business hours of 8:00AM- 4:00PM, Monday -Friday or Mosquito Lake Marina at 330-637-2075

## **Park Board Minutes 3/7/17, 6:00pm**

### **Items Discussed:**

1. Quaker Steak & Lube Fundraiser:
  - \$4595.00 raised, check #1014 from Optimist Club Foundation
  - Total made as of 3/7/17 from fundraiser \$5335.00
  - More money is still being collected through donations
2. All checks should be made payable to "Optimist Club Foundation" for fundraising purposes.
3. Next fundraiser: May 6, 6:00 doors open, Optimist Club
  - Laura will make 400 green tickets (for presale) and approximately 75 yellow tickets (for sale at the door).
4. Trustees will announce at next township meeting on 3/13/17 that the park will open on April 1, 2017. We will continue to fundraise to ensure the park will remain open for the full season.
5. We need ideas and items for the time capsule.
6. Ask Joel (Steve will address):
  - Facebook page for Imagination Station operated by him? If so, can he add Ryan Stowell and Andrea Drotar as administrators? If not, can we link one the Park Board creates to Township website?
  - On township website, please delete "EFFECTIVE FEBRUARY 22, 2016 RATE WILL BE INCREASED:" on the Pavilion& Gazebo Rental Fees.
  - Add Ryan Stowell and Andrea Drotar to the Township Park Members and delete Robert Giering and Meghan Giering.

### **Items voted on to be presented to Trustees on 3/13/17:**

#### **Park Board Recommendation #1:**

The park board recommends purchasing 100 cubic yards of mulch for Imagination Station at a cost of up to \$2000.00 from Phi Bar Systems or another certified company to be paid for from the Improvement of Sites fund.

Belcher: Yes   Drotar: Yes   Stowell: Yes   Yarabenez: Yes

**Park Board Recommendation #2:**

The park board recommends establishing a park clean-up day from 9:00 AM to 4:00 PM on Saturday, April 1<sup>st</sup>, in the event of inclement weather the event will be held on April 9<sup>th</sup> from 12:00-5:00 PM.

Belcher: Yes Drotar: Yes Stowell: Yes Yarabenetz: Yes

**Park Board Recommendation #3:**

The park board recommends opening the concession stand for the Easter Egg Hunt.

Belcher: Yes Drotar: Yes Stowell: Yes Yarabenetz: Yes

**Items Tabled or Discussed at Next Meeting:**

1. \$300 donated to the Easter Egg Hunt held at Bazetta Township Park on April 8, 2017 (check date).
2. Creation of a Facebook page for park.
3. Will Optimist club donate the \$300 reset table fee?
4. Saturday Tribune runs a "Thank You" section. Park Board should thank the Lube and all those who made the fundraiser so successful.
5. Additional fundraising ideas (Coopers, Poker Run, signs on baseball field fences, etc.)?
6. Time Capsule ideas?

**NEXT MEETING SCHEDULED TUESDAY, MARCH 15, 2017 6:00PM**

**Meeting adjourned at 7:58pm by Steve Belcher, seconded by Laura Yarabenetz.**

Paul - For your info  
 Tom B

<b>Bazetta Parks - Quaker Steak</b>			
<b>March 1, 2017</b>			
	<b>Income</b>		<b>\$ 7,895.00</b>
	<b>Expenses</b>		<b>\$ 2,760.00</b>
	<b>Profit</b>		<b>\$ 5,135.00</b>
<b>Date</b>	<b><u>INCOME</u></b>		
1-Mar-2017	Deposit - Presale		<b>\$ 2,520.00</b>
	Cash	\$ 900.00	
	Checks	\$ 1,620.00	
2-Mar-2017	Deposit - Tickets		<b>\$ 3,280.00</b>
	Cash	\$ 2,620.00	
	Checks	\$ 660.00	
2-Mar-2017	Deposit - Boards		<b>\$ 710.00</b>
	Cash	\$ 390.00	
	Checks	\$ 270.00	
	Checks still due	\$ 50.00	
2-Mar-2017	Deposit - Raffle		<b>\$ 265.00</b>
	Cash	\$ 245.00	
	Checks	\$ 20.00	
2-Mar-2017	Deposit - 50/50		<b>\$ 580.00</b>
	Cash	\$ 580.00	
	Bazetta Parks Checks		<b>\$ 540.00</b>
	Bazetta Checks - Direct Deposit	\$ 420.00	
	Bazetta Checks - Direct Deposit	\$ 120.00	
			<b>\$ 7,895.00</b>
	<b>TOTAL INCOME</b>		
	<b><u>EXPENSES</u></b>		
	Quacker Steak		<b>\$ 2,760.00</b>
	<b>TOTAL EXPENSE</b>		<b>\$ 2,760.00</b>
	<b>PROFIT</b>		<b>\$ 5,135.00</b>
	Deduct Bazetta Parks Directr Deposit		<b>\$ 540.00</b>
	<b>Optimist Foundation - Check Number 1014</b>		<b>\$ 4,595.00</b>



fw: RE: Bazetta Township Park Mulch

Wed 3/8/2017 9:09 AM

**From:** "Kris Parke"

**To:** "Rita K. Drew"



---

Kris Parke  
Road Superintendent  
Bazetta Township  
330-637-8311 (phone)  
330-637-4518 (fax)  
[kparke@bazettatwp.org](mailto:kparke@bazettatwp.org)  
[www.bazettatwp.org](http://www.bazettatwp.org)

---

**From:** "JOY DUNN" <joy3647dunn@oecblue.com>

**Sent:** Thursday, February 23, 2017 1:56 PM

**To:** kparke@bazettatwp.org

**Subject:** RE: Bazetta Township Park Mulch

**Here you go!**

## **FIBAR SYSTEMS QUOTATION**

### **Option 1**

**Project:** Kaboom! Top Off In Cortland, Oh  
Cortland , OH 44410

**Quote #:** 179245

**Rep:** Joy Dunn

**Quote Date:** 2/23/2017

**Associate:** Joy Dunn

**Address:** 80 Business Park Drive, Ste. 300  
Armonk NY 10504

**Tel#:** 800-269-1669

**Fax#:** 607-433-1302

**Email:** joy3647dunn@oecblue.com

<b>Item</b>	<b>Description</b>	<b>Unit</b>	<b>Quantity</b>	<b>Price</b>	<b>Total</b>
BULK	Bulk Wood Fibre	CY	100	\$13.00	\$1,300
<hr/>					
Sub-Total:					\$1,300
Freight:					\$395
<b>Total:</b>					<b>\$1,695</b>

Applicable sales tax may apply.  
Quotes are valid for 45 days. Additional fuel surcharges may apply.

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**From:** Kris Parke [mailto:kparke@bazettatwp.org]

**Sent:** Thursday, February 23, 2017 9:18 AM

**To:** joy3647dunn@oecblue.com

**Subject:** Bazetta Township Park Mulch

Hi Joy,

As per our conversation I need a quote on 100 cubic yards of your park mulch that we have bought in the past for our township park.

Our zip code is 44410.

Thank you,

## BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: March 27, 2017 at 7:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present: Vice Chairman Trustee Frank Parke  
Chairman Trustee Ted Webb

- Trustee \_ reminded the assemblage of the Public Comment procedures and the meeting is being video and audio recorded

**099-17** To accept the minutes from the March 13 Regular Meeting.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Trustee Parke - YES Trustee Webb - YES

**100-17** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Trustee Parke - YES Trustee Webb - YES

### Correspondence (Copies available upon request):

- None

### Administration:

- Chairman Trustee Webb stated that he attended the Joint Health District Meeting.

### Fire Department:

- Swearing in of Firefighter/Medic Phillip Pelley
- Commendation to Eagle Scout Brendan Bockleman

### Police Department:

- 

**101-17** To authorize Chief Hovis to sell the following vehicles obtained via the Police Department Impound Lot, as a sale price not to exceed \$2,500 per ORC §4513.61.

<i>2000 Pontiac Grand AM (VIN 3895)</i>	<i>2002 Chevrolet Malibu (VIN 0354)</i>
<i>1986 Oldsmobile Cutlass (VIN 9817)</i>	<i>1997 Mercury Marquis (VIN 8892)</i>

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Trustee Parke - YES Trustee Webb - YES

### Road Department:

- Road Supervisor Parke stated that the cemetery has been cleaned of all old wreaths and Easter decorations may be put on. The Township park will officially open on April 1<sup>st</sup>.

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Mike Mills was absent so Chairman Trustee Webb reported a quote from Cody's Lawn Service was handed in for tree removal and clean up. Three (3) permits were issued for the month of February for a total of \$6,689.13. Also, an informational letter was handed in by Mr. Mills regarding 3164 Morrow Drive. Please see attached letter.

**Zoning Commission & Zoning Board of Appeals:**

- Zoning Commission will hold quarterly meeting on April 5<sup>th</sup> at 6:30

**Parks & Recreation Board:**

- Working on next fundraiser, and looking for volunteers for April 1<sup>st</sup> park clean up day. The next park meeting will be March 28<sup>th</sup> at 6:30 at the Administration building.

**Asked to be placed on the Agenda:**

- John Snider, Jerry Stevens & Cyndi Stevens residing at 998 Prentice Rd. in Champion to discuss mosquito spraying and the effects on bees. Please see attached information for alternative pesticides to use for spraying that will not harm the bees.
- Al Simon residing at 3176 Morrow Dr. to discuss a zoning issue
  - Chairman Trustee Webb informed Mr. Simon that the Township will no longer be pursuing this matter.

**Public Comment:**

- None

**102-17** Effective today to implement the recording of meetings through audio and visual which will be available on the Township website.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Trustee Parke - YES Trustee Webb - YES

103 - 17

**102-18** To adjourn the meeting at 7:51pm.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Trustee Parke - YES Trustee Webb - YES

Jeannie Eddy  
 Attested by: \_\_\_\_\_ Dated: 4-3-17

T Webb  
 Approved by: Chairman Trustee Ted Webb Dated: 4/10/17

*W/ noted Revision*

PENDING WARRANT REPORT  
 Bazetta Township [2017]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
29367	15.28	VW29367	AT&T Mobility	Service
29368	320.33	VW29368	Mark Bockelman	Eagle Sout Project - 911 Me
29369	375.04	VW29369	Do-Cut Warren	Supplies
29370	20.00	VW29370	Scott W. Gubanyar	Training Reimbursement
29371	100.00	VW29371	NEOFCA	2017 Annual Membership Dues
29372	705.00	VW29372	On Demand Drug Testing & Work Solutions	Service
29373	159.98	VW29373	Pitney Bowes Inc.	Supplies
29374	40.25	VW29374	Respiratory Care Partners, Inc.	Supplies
29375	313.20	VW29375	Standard Insurance Company RD	Insurance
29376	200.00	VW29376	Schultz Towing Inc.	Tows
29377	479.71	VW29377	Vision Service Plan-(OH)	Insurance
29378	216.92	VW29378	Warren Fire Equipment, Inc.	Supplies
29379	20.00	VW29379	Robert A. Wasser	Training Reimbursement
29380	20.00	VW29380	David A. Walter	Training Reimbursement
=====				
	2985.71		Total Amount of Pending Warrants	

"I have no ambition in this world but one, and that is to be a firefighter. The position may, in the eyes of some, appear to be a lowly one; but we who know the work which the firefighter has to do believe that his is a noble calling. There is an adage which says that, "Nothing can be destroyed except by fire." We strive to preserve from destruction the wealth of the world which is the product of the industry of men, necessary for the comfort of both the rich and the poor. We are defenders from fires of the art which has beautified the world, the product of the genius of men and the means of refinement of mankind. (But, above all; our proudest endeavor is to save lives of men-the work of God Himself. Under the impulse of such thoughts, the nobility of the occupation thrills us and stimulates us to deeds of daring, even at the supreme sacrifice. Such considerations may not strike the average mind, but they are sufficient to fill to the limit our ambition in life and to make us serve the general purpose of human society."

*Chief Edward F. Croker*  
*FDNY*  
*Chief of Department*  
*(1899 – 1911)*



## **SWEARING IN CEREMONY**

**March 27, 2014  
7:00 PM**

**Bazetta Administration Building**

**Trustee  
Paul Hovis**

**Trustee  
Frank Parke**

**Trustee  
Ted Webb**

**Fiscal Officer  
Rita K. Drew**

**Fire Chief  
Dennis Lewis**

**Welcome  
Dennis Lewis  
Fire Chief**

**Introduction  
Dennis Lewis  
Fire Chief**

**Administration of Oath**

**Presentation of Badge**

**Certificates of Appointment  
Paul Hovis Frank Parke Ted Webb  
Trustee Trustee Trustee**

**Firefighter/Medic  
Phillip Pelley**

**Please join us for cake and coffee after the ceremony**



# Cody's Lawn Service, LLC

Free Estimates

*\* Insured \**

952 Wilson Sharpsville rd.  
Cortland, Ohio 44410

Cody Boatright  
330-766-3676

March 24, 2017

Bazetta Township  
Attention: Mike Mills

Bid for Tree removals and clean-up:

Remove large pine tree at cemetery	\$1,080.00
Trim tree next to admin building	\$360.00
Remove tree next to admin building	\$1,200.00

Thank you for the opportunity to serve you. We look forward to starting this job soon.

Best regards,

Cody Boatright  
Cody's Lawn Service, LLC  
330-766-3676

## Zoning Report for February 2017

### 3 -PERMITS

1- \$479.44 House

1-\$6183.44 Aldi store

1-\$26.25 shed

---

3-\$6689.13 Total

# Bazetta Township Trustees

3372 State Route 5, N.E. – Cortland, Ohio 44410-1699

Office Phone: 330-637-8816 / Fax: 330-637-4588

[www.bazettatwp.org](http://www.bazettatwp.org)

\*\*\*Informational Letter\*\*\*

To: Bazetta Township Trustees  
Bazetta Township residents,

This is to inform you after exhausting numerous hours and resources it has been determined and confirmed by township legal counsel that there is no zoning violation occurring at 3164 Morrow Dr., Cortland, Ohio 44410 Parcel #33-036300. This property is in compliance with Bazetta Township Zoning Resolution and therefore I will no longer be pursuing any legal action. I will continue to monitor the property as I do all Bazetta township properties, and will inform you of any violations.

Regards  
Michael D. Mills  
Zoning Inspector

3 Items for  
Agenda, Ted has copy  
of top letter in his  
box

Mike

I won't be here for meeting

Most beekeepers do not keep bees to make a profit; they keep bees to make a difference. The use of pesticides is one of the main components in Colony Collapse Disorder, the phenomenon that is challenging the future of the honey bee on our planet. *Kontrol 30/30* manufactured by Masterline is one of those pesticides aimed at adult mosquitoes that threatens the honey bee. It is a highly toxic cocktail for honeybees for a number of reasons.

First, permethrin (the main adulticide in the pesticide) is a synthetic form of *pyrethrin*. *Pyrethrin*, derived from the chrysanthemum flower, has been used as an insecticide for many years, advertised as an “all-natural, organic” insecticide. It kills honey bees as well as the mosquitoes and flies that are supposed to be targeted.

Second, the addition of *piperonyl butoxide* (PB) in the *Kontrol 30/30* increases the efficacy of the permethrin nine times as noted by James R. Hagler, Gordon D. Waller & Brad E. Lewis in a 2015 publication. Perhaps, this synergistic effect assists in killing mosquitoes, but it is catastrophic in its effects on honey bees.

Third, *Kontrol* when allowed to drift on to blooms has an approximate half-life of one to three weeks. Honey bees will be on those blooms. Spraying at dusk hardly helps eliminate the damage done to foraging honey bees in the daylight on the days after an application. They collect pollen and nectar from the blooms, storing them in the hive and exposing future generations to the toxins.

Fourth, although water causes the permethrin to break down into 3-phenoxybenzyl alcohol and dichlorovinyl acid through photolysis, the average half-life of permethrin in water is still 19-27 hours. Again, plenty of time for foragers to come in contact with it and to take the tainted water back to the hive/colony. In addition, permethrin absorbed into sediments (because it binds tightly to the soil) can persist for more than one year!

There are safer options to control mosquitoes. *Bacillus Thuringiensis* when used in labeled rates has not been found to be toxic to honey bees and other beneficial insects. Its quick breakdown in ultraviolet light further aids honey bees.



P.O. BOX 5376 - POLAND, OHIO 44514  
 YOUNGSTOWN (330) 542-1130 - WARREN (330) 856-4770  
 COLUMBIANA (330) 482-0990 - NEW CASTLE (724) 652-7388 - TOLL FREE 1-800-927-PEST (7378)

*Some Things are Best left to Professionals!*

PO #	INVOICE # 162151713	DATE 7-22-16
------	---------------------	--------------

NAME	Champlon Township
ADDRESS	149 Center Street E.
CITY, STATE, ZIP	Warren, Ohio 44483
TELEPHONE	(330) 847-8915

NAME	
ADDRESS	
CITY, STATE, ZIP	
TELEPHONE	

Chemical	ERA #	% / Amount	Application	Equipment
Kontrol 30/30	73748-5	0.3% 19.56	General	ULV Fogger
Aqua Kontrol	73748-11	0.3%	General	ULV Fogger
Altosid SBG	2724-451	0.2%	General	Maruyama
BTI Briquets	6218-47	10%	General	
Altosid Briquets	2724-375	8.62%	General	
Teknar G	73049-403	1.70%	General	Maruyama
AquaBac (200g)	62637-3	2.86%	General	Maruyama
Demand CS	100-1066	0.06%	General	Backpack
Suspend SC	432-763	0.025%	General	Backpack

Type of Service	Mosquito
Targeted Pest	Mosquito
Rate of Application	6.1 oz per
Avg. Speed Driven	15 MPH

Amount	70	Charge	<input checked="" type="checkbox"/>
Tax	167	Cash	<input type="checkbox"/>
Total	1176.00	Check #	
Terms: Net 30 Day		Visa/Mastercard	

LOCATION TREATED:
COMMENTS:

TECHNICIAN

I.D.#

CUSTOMER

*Thank You For Using Alexander's*

# PERMETHRIN

## TECHNICAL FACT SHEET

**npic**  
NATIONAL  
PESTICIDE INFORMATION  
CENTER  
1.800.858.7378

### Environmental Fate:

#### Soil

- The average half-life of permethrin in aerobic soils is 39.5 days, with a range from 11.6 to 113 days.<sup>30</sup> See the text box on **Half-life**.
- Permethrin binds tightly to soil and is broken down primarily by microorganisms, but also by photolysis.<sup>30</sup>

#### Water

- When permethrin enters an aquatic system, some is degraded by sunlight while in the water column but the majority binds tightly to the sediment.<sup>30,31</sup>
- In water, permethrin is broken down by photolysis into 3-phenoxybenzyl alcohol (PBA) and dichlorovinyl acid (DCVA).<sup>32</sup> The average half-life range for permethrin in the water column is about 19-27 hours, however permethrin adsorbed to sediments can persist more than a year.<sup>30</sup>
- Permethrin is not likely to contaminate groundwater due to its low water solubility and strong adsorption to soil.<sup>4,30</sup>

#### Air

- Permethrin has the potential to drift depending on application technique, however it has a very low vapor pressure and is not expected to volatilize.<sup>30</sup>

#### Plants

- The half-life of permethrin on plant foliage varies depending on the species. The approximate range is from 1 to 3 weeks.<sup>14</sup>
- Scientists applied radio labeled permethrin to soil at a rate of 2 kg/hectare. Sugar beets, wheat, lettuce, and cotton seeds were planted in the treated soil 30, 60, and 120 days after treatment. Radioactive residues in the edible portions of mature plants were found at levels up to 0.86 µg/g in the 30-day series and 0.09 µg/g in the 120-day series.<sup>33</sup> A closer look at the sugar beet residues in the 30-day series indicated that the radioactivity was more likely from uptake of the metabolites than of the parent compound.<sup>33</sup>

#### Indoor

- Permethrin was applied in a thin layer to an indoor surface beside a window and exposed to daylight. After 20 days, 60% of the permethrin remained on the surface.<sup>14</sup>

#### Food Residue

- In the FDA's Total Diet Study of 2003, permethrin residues were detected in 3% of the 1039 food samples tested. The range of permethrin levels found was 0.0008-4.7130 ppm.<sup>34</sup>
- In the 2006 United States Department of Agriculture (USDA) Pesticide Data Program report on pesticide residues in food crops, total permethrin levels were measured in 1726 food samples including bananas, collard greens, summer squash, and watermelon. A total of 0.5% of these samples had detectable residues of permethrin ranging from 0.048-4.900 ppm. None of the detected levels exceeded their corresponding permethrin tolerances.<sup>35</sup>
- When testing for the cis- and trans-isomers separately, the USDA examined several additional crops, including broccoli, cranberries, peaches, and spinach. Of the 8948 samples tested, 6.7% had detectable residues ranging from 0.004 to 5.30 ppm. Spinach samples alone accounted for 97% of the detected levels of permethrin.<sup>35</sup>

The "half-life" is the time required for half of the compound to break down in the environment.

**1 half-life = 50% remaining**

**2 half-lives = 25% remaining**

**3 half-lives = 12% remaining**

**4 half-lives = 6% remaining**

**5 half-lives = 3% remaining**

Half-lives can vary widely based on environmental factors. The amount of chemical remaining after a half-life will always depend on the amount of the chemical originally applied. It should be noted that some chemicals may degrade into compounds of toxicological significance.

# MasterLine®

By Univar

# KONTROL 30 – 30 CONCENTRATE

## For Mosquitoes, Flies and Gnats

A Quick Knockdown, Low Odor, Non-Corrosive Synergized Synthetic Pyrethroid for the Control of Adult Mosquitoes in Residential, Recreational, and Other Areas. Also for Use Against Biting and Non-Biting Midge and Black Flies.

For use only by federal, state, tribal, or local governmental officials responsible for public health or vector control, or by persons certified in the appropriate category or otherwise authorized by the state or tribal lead pesticide regulatory agency to perform adult mosquito control applications, or by persons under their direct supervision.

### ACTIVE INGREDIENTS:

#### Permethrin

(3-phenoxyphenyl)methyl(+/-)cis/trans  
3-(2,2-dichloroethenyl) 2,2-dimethyl-  
cyclopropanecarboxylate (+/-) cis (min) 35%  
(+/-) trans (max) 65% . . . . . 30.0%

#### Piperonyl Butoxide Technical

Equivalent to 80% (butylcarbityl)(6-propylpiperonyl)  
ether and 20% related compounds . . . . . 30.0%

**INERT INGREDIENTS\*:** . . . . . 40.0%

**TOTAL** . . . . . 100.0%

Contains 2.5 lb. of Permethrin and 2.5 lb. of Piperonyl Butoxide per gallon.

\*Contains a Petroleum Distillate Solvent

**NOTICE:** Buyer and user assume all risks and liability of use, storage and/or handling of this product not in accordance with the terms of this label.

### PRECAUTIONARY STATEMENTS

#### HAZARDS TO DOMESTIC ANIMALS AND HUMANS

Caution: Causes moderate eye irritation. Harmful if swallowed, absorbed through skin or inhaled. Avoid contact with skin, eyes or clothing. Avoid breathing vapor or spray mist. Wash hands thoroughly with soap and water after handling and before eating, drinking, chewing gum or using tobacco. Prolonged or frequently repeated skin contact may cause allergic reactions in some individuals. Remove contaminated clothing and wash before reuse. Wear long sleeved shirt and long pants, socks, shoes and chemical resistant (such as nitril or butyl) gloves.

#### ENVIRONMENTAL HAZARDS

This pesticide is extremely toxic to aquatic organisms, including fish and aquatic invertebrates. Runoff from treated areas or deposition of spray droplets into a body of water may be hazardous to fish and aquatic invertebrates. This product is highly toxic to bees exposed to direct treatment on blooming crops or weeds. Do not apply this product or allow it to drift to blooming crops or weeds while bees are actively visiting the area, except when applications are made to prevent or control a threat to public and/or animal health determined by a state, tribal or local health or vector control agency on the basis of documented evidence or disease causing agents in vector mosquitoes or the occurrence of mosquito-borne disease in animal or human populations, or if specifically approved by the state or tribe during a natural disaster recovery effort.

Do not apply over bodies of water (lakes, rivers, permanent streams, natural ponds, commercial fish ponds, swamps, marshes or estuaries), except when necessary to target areas where adult mosquitoes are present, and weather conditions will facilitate movement of applied material away from the water in order to minimize incidental deposition into the water body. Do not contaminate bodies of water when disposing of equipment rinsate or washwaters.

#### PHYSICAL AND CHEMICAL HAZARDS

Do not use, pour, spill or store near heat or open flame.

#### DIRECTIONS FOR USE

It is a violation of Federal law to use this product in a manner inconsistent with its labeling.

**Note:** Before making the first application in a season, it is advisable to consult with the state or tribal agency with primary responsibility for pesticide regulation to determine if other regulatory requirements exist.

**KEEP OUT OF REACH OF CHILDREN  
CAUTION**

"PRECAUCION AL USUARIO: Si usted no lee ingles, no use este producto hasta que la etiqueta haya sido explicado ampliamente"

#### FIRST AID

<b>If Swallowed:</b>	Immediately call a poison control center or doctor. Do not induce vomiting unless told to do so by a poison control center or doctor. Do not give any liquid to the person. Do not give anything by mouth to an unconscious person.
<b>If on Skin or Clothing:</b>	Take off contaminated clothing. Rinse skin immediately with plenty of water for 15 - 20 minutes. Call a poison control center or doctor for treatment advice.
<b>If in Eyes:</b>	Hold eye open and rinse slowly and gently with water for 15-20 minutes. Remove contact lenses, if present, after the first 5 minutes, then continue rinsing eye. Call a poison control center or doctor for treatment advice.
<b>If Inhaled:</b>	Move person to fresh air. If person is not breathing, call 911 or an ambulance, then give artificial respiration, preferably by mouth-to-mouth, if possible. Call a poison control center or doctor for further advice.

**EMERGENCY INFORMATION:** Have the product container or label with you when calling a poison control center or doctor, or going for treatment. **Medical Emergencies,** please call SafetyCall® International at 1-866-674-4334. For spill related issues, contact Chemtrec at 1-800-424-9300.

**Note to Physician:** Contains petroleum distillate - vomiting may cause aspiration pneumonia.

#### BUYER GUARANTEE LIMITED TO LABEL CLAIMS

MasterLine® is a registered trademark of Univar USA.

Manufactured by:

Univar USA Inc.

9430 Research Blvd., Suite 350, Echelon Bldg IV, Austin, TX 78759

EPA Reg. No. 73748-5  
EPA Est. No. 53883-TX-002

# Mortality of Honeybees (Hymenoptera: Apidae) Exposed to Permethrin and Combinations of Permethrin with Piperonyl Butoxide

James R. Hagler, Gordon D. Waller & Brad E. Lewis

Pages 208-211 | Received 22 Dec 1989, Published online: 24 Mar 2015

A laboratory study was conducted to test the pyrethroid insecticide, permethrin, separately and in combination with piperonyl butoxide (PB) at ratios of 1 part insecticide to 4 and 9 parts PB. Foraging honeybees, *Apis mellifera* L., were exposed to treated filter paper to determine toxicity and synergistic effects between the binary mixtures. Mortality was recorded 48 h after treatment. Permethrin used alone was highly toxic to the bees. PB synergized permethrin at both ratios, increasing the efficacy of permethrin, 9-fold. Combinations of permethrin and PB may merit testing in field situations to determine the actual hazard to honeybees.



## BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: April 10, 2017 at 7:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

**Present:**

Trustee Paul Hovis  
Vice Chairman Trustee Frank Parke  
Chairman Trustee Ted Webb

- Trustee Parke reminded the assemblage of the Public Comment procedures and that the meeting is being video and audio recorded.

**104-17** To accept the minutes from the March 27 Regular Meeting.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Abstain Trustee Parke - YES Trustee Webb - YES

**105-17** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – YES Trustee Parke - YES Trustee Webb - YES

**Correspondence (Copies available upon request):**

- OP&F Attestation Examination Report from the Ohio Auditor of State
- Notice of a Special Meeting of the Trumbull County Combined Health District

**Administration:**

- Vice Chairman Parke reported that the Easter Egg hunt went great. Chairman Webb added that on April 20<sup>th</sup> Fowler is sponsoring the County Township Dinner and we need to know by the 15<sup>th</sup> if you want to attend. Also, the County Engineers is having their annual dinner on April 26<sup>th</sup> and we would need to know by April 22<sup>nd</sup> if you are attending.

**Fire Department:**

- See Attached Agenda & Report

**106-17** To approve an expenditure of \$1,720.00 to Midwest Sign Center for the purchase and installation of signage for the front of the new fire station, to be paid from the Fire Fund. Also, to recommend the Zoning fee be waived.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – YES Trustee Parke - YES Trustee Webb - YES

**Police Department:**

- See Attached Agenda & Report

**107-17** To authorize Chief Hovis to sell the following vehicles obtained via the Police Impound Lot, at a price not to exceed \$2,500 per ORC §4513.61.

2002 Oldsmobile Bravado (VIN 9440)  
1999 Jeep Grand Cherokee (VIN 0634)  
2001 Dodge Stratus (VIN 8197)

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – YES Trustee Parke - YES Trustee Webb - YES

**108-17** To accept the attached list of items as a donation from Wal-Mart.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – YES Trustee Parke - YES Trustee Webb - YES

**109-17** To authorize Chief Hovis to trade the attached list of items to a police supplier for police equipment.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – YES Trustee Parke - YES Trustee Webb - YES

**110-17** To accept the resignation of Part-Time Patrolman Jason Manes, effective March 27, 2017.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – YES Trustee Parke - YES Trustee Webb - YES

**Road Department:**

- Supervisor Parke advised accepting tires the month of April at the road department from 7am to 3pm and 8 tires per resident. He also stated he is working on a grant for street signs/warning signs.

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Mike Mills stated that he contacted the city of Niles and Twinsburg regarding group homes and the best advice he found was to contact our legal counsel and question how many group homes should be allowed in an area. He also stated that Aldi's, Chipotle, and Starbucks are still moving forward. He reminded the public to start cutting lawns and he is working on a few complaints.

**Zoning Commission & Zoning Board of Appeals:**

- Next Quarterly meeting will be in July

**Parks & Recreation Board:**

- See Attached Meeting Minutes
- Next Meeting is Wednesday April 12th

**Asked to be placed on the Agenda:**

- N/A

**Public Comment:**

- Robyn Hineman residing at 2408 Northview Dr. asked Road Supervisor Kris Parke about the inspections done on Imagination Station. Supervisor Parke advised that inspections are done daily Monday through Friday and there is a check list provided by the Township insurance company that they follow. Mrs. Hineman asked for a copy of the check list. She also wanted to thank the trustees that were responsible for recording the meetings now. She asked zoning inspector Mills about the complaints and concerned regarding the group homes.
- Jack Hineman residing at 2408 Northview Dr. addressed the board and public with his concerns about spraying pests. He is a master gardener and provided his knowledge in regards to spraying.

- Stan Shrodu residing at 4045 Lakeshore Dr. addressed the board and Trustee Parke about the imagination check list and he stated that Trustee Parke told him that the inspections were done seven days a week. Trustee Parke apologized if he told him the incorrect information. He also thanked zoning inspector Mills for his work and said he is not adding up his hours correctly and he is getting cheated. He also questioned the road leading into the park and if the township would consider volunteers to work over there. Chairman Trustee Webb said for him to invite him to the meeting.
- Lyn Goldsmith 2760 Timberline Dr. addressed the board regarding the road paving project. 217 homes in the Timbercreek development around \$3000 per resident. Chairman Trustee Webb said the residents could pass a petition around and need 51% of the owners to sign and bring it to a Trustee meeting.
- Cheryl Tennant 1051 Perkins Jones Rd. want to just address the three Trustees regarding what the budget is for 2017. \$3, 234,577.33 dated 2/28/17 given by fiscal officer. Ms. Tennant wanted to go over the 2016 Auditors report general fund had \$869,879.27 carried over \$316, 690.66 and the carryover from 2107 auditor's report \$481,153.55 and total budget was \$855,515.47 and fiscal officer under budgeted \$417,000. Without the fiscal officer being present at this meeting the Trustees thanked Ms. Tennant for bringing this to their attention and they will get clarification from the auditor and the fiscal officer.
- Amelia Ulbricht 3434 State Route 5 would like to know what State Issue 1 is and she also wanted to know out of the Township budget what amount is 401K. Chairman Trustee Webb stated there is no 401K. Ms. Ulbricht addressed zoning inspector Mike Mills how many vacant homes in the township now and he said there is probably 20 to 40 empty houses that aren't paying taxes right now. Ms. Ulbricht addressed Fire Chief Lewis when a road/drive would be put from Elm Rd. to the new fire station and his response was it is not feasible right now but hopefully in the future.
- Robyn Hineman questioned in a past meeting it was said a few things that inheritance money was spent on but when the minutes were printed out there was a long list of items that it was spent on. She also said this is why recording the meetings is a great idea. The Trustees said for Ms. Hineman to request that information from Rita. She also thanked Trustee Parke for voting against the raise for IT employee.
- Stan Shrodu questioned the Trustees on giving the IT employee a raise. Trustee Hovis addressed this question and Mr. Shrodu thanked the other Trustees for voting it down.
- Jack Hineman was invited to attend to sit and listen to the Trustees discussions before the meeting start time of 7:00pm and he was advised he is not allowed to speak or comment during that time.

**111-17** To adjourn the meeting at 8:23pm.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – YES    Trustee Parke - YES    Trustee Webb - YES

Jeannie Eddy Dated: 4-18-17  
 Attested by:

Ted Webb Dated: 4/20/17  
 Approved by: Chairman Trustee Ted Webb

PENDING WARRANT REPORT  
 Bazetta Township [2017]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
29444	328.00	VW29444	Auditor of State	OP&F Audit
29445	400.00	VW29445	Attorney Mark S. Finamore	Legal Services
29446	841.84	VW29446	Business Card	Supplies/Misc.
29447	7234.59	VW29447	BE Solutions, LLC	Claims Runs
29448	6.89	VW29448	Centerra Co-Op	Supplies
29449	164.81	VW29449	City of Warren, Utility Services	Service
29450	1431.60	VW29450	Delta Dental	Insurance
29451	189.10	VW29451	Finger Lakes System Chemistry	Supplies
29452	0.90	VW29452	Fastenal Company	Supplies
29453	16.47	VW29453	Lou Wollam Chevrolet, Inc.	Parts
29454	27281.00	VW29454	Mark Thomas Ford	2017 Utility Police Interc
29455	209.56	VW29455	Michael Mannella	PAYMENT
29456	372.45	VW29456	Mark Thomas Ford	Parts/Service/Etc.
29457	1824.00	VW29457	MPH Industries, Inc.	Supplies/Parts
29458	100.00	VW29458	County Treasurer's Educational Fund	2017 CPIM Certification Fe
29459	1623.82	VW29459	Ohio Edison	Service
29460	42.50	VW29460	PTNE, Inc.	Service
29461	500.00	VW29461	Schultz Towing Inc.	Tows
29462	109.10	VW29462	Sunburst Environmental Service, Inc.	Service
29463	139.02	VW29463	Trumbull County Water and Sewer	Service
29464	163.38	VW29464	Time Warner Cable-Northeast	Service
29465	396.91	VW29465	Verizon Wireless	Service
29466	221.90	VW29466	Warren Fire Equipment, Inc.	Supplies
29467	3516.55	VW29467	Wex Bank	Gas/Diesel
	<u>47114.39</u>		Total Amount of Pending Warrants	

# BAZETTA TWP. FIRE/EMS

## Chief's Office

### INTEROFFICE MEMORANDUM

Date: 4/6/2017  
To: Trustee Hovis, Trustee Parke, Trustee Webb,  
From: Chief Dennis Lewis  
Re: April 10, 2017 Trustee's Meeting  
Cc: File

---

Trustee Hovis – Trustee Parke – Trustee Webb,

1. Requesting expenditure to Midwest Sign Ctr of \$1720.00 for purchase and installation of signage for the front of the fire station. The quote has been attached for your review.
2. Submitted March 2017 Fire Department monthly report.

Professionally,  
Dennis Lewis  
Fire Chief

Midwest Sign Ctr  
4210 Cleveland Ave NW  
Canton, OH 44709  
(330)493-7330  
dennis@midwestsigncenter.com

# ESTIMATE

**ADDRESS**

Bazetta Fire Dept.  
3000 Warren Meadville

**ESTIMATE #** 1230

**DATE** 03/24/2017

---

ACTIVITY	QTY	RATE	AMOUNT
<b>Sign</b> Satin Aluminum Cast Letters stud mounted in Arch shape Bazetta 18"	7	125.00	875.00
<b>Sign</b> Satin Aluminum Cast Letters stud mounted Bazetta 15" FIRE DEPARTMENT	1	95.00	95.00
<b>Service</b> Bucket truck service to install sign	6	125.00	750.00
<b>Permit Fee</b> Permit added to final invoice. 50% due time of order	1	0.00	0.00
TOTAL			<b>\$1,720.00</b>

Accepted By

Accepted Date

**BAZETTA**

**Incident Type Report (Summary)**

**Alarm Date Between {03/01/2017} And {03/31/2017}**

<b>Incident Type</b>	<b>Count</b>	<b>Pct of Incidents</b>	<b>Total Est Loss</b>	<b>Pct of Losses</b>
<b>1 Fire</b>				
111 Building fire	1	0.96%	\$0	0.00%
112 Fires in structure other than in a building	1	0.96%	\$0	0.00%
114 Chimney or flue fire, confined to chimney	2	1.92%	\$0	0.00%
131 Passenger vehicle fire	1	0.96%	\$500	100.00%
	<b>5</b>	<b>4.80%</b>	<b>\$500</b>	<b>100.00%</b>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
321 EMS call, excluding vehicle accident with	61	58.65%	\$0	0.00%
322 Motor vehicle accident with injuries	2	1.92%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	8	7.69%	\$0	0.00%
	<b>71</b>	<b>68.26%</b>	<b>\$0</b>	<b>0.00%</b>
<b>4 Hazardous Condition (No Fire)</b>				
444 Power line down	4	3.84%	\$0	0.00%
	<b>4</b>	<b>3.84%</b>	<b>\$0</b>	<b>0.00%</b>
<b>5 Service Call</b>				
553 Public service	6	5.76%	\$0	0.00%
554 Assist invalid	4	3.84%	\$0	0.00%
561 Unauthorized burning	2	1.92%	\$0	0.00%
	<b>12</b>	<b>11.53%</b>	<b>\$0</b>	<b>0.00%</b>
<b>6 Good Intent Call</b>				
611E Dispatched & cancelled en route (EMS /	4	3.84%	\$0	0.00%
611F Dispatched & cancelled en route (Fire /	1	0.96%	\$0	0.00%
622 No Incident found on arrival at dispatch	2	1.92%	\$0	0.00%
	<b>7</b>	<b>6.73%</b>	<b>\$0</b>	<b>0.00%</b>
<b>7 False Alarm &amp; False Call</b>				
733 Smoke detector activation due to	1	0.96%	\$0	0.00%
736 CO detector activation due to malfunction	1	0.96%	\$0	0.00%
743 Smoke detector activation, no fire -	1	0.96%	\$0	0.00%
	<b>3</b>	<b>2.88%</b>	<b>\$0</b>	<b>0.00%</b>
<b>8 Severe Weather &amp; Natural Disaster</b>				

BAZETTA

Incident Type Report (Summary)

Alarm Date Between {03/01/2017} And {03/31/2017}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
8 Severe Weather & Natural Disaster				
800 Severe weather or natural disaster, Other	2	1.92%	\$0	0.00%
	2	1.92%	\$0	0.00%

Total Incident Count: 104

Total Est Loss:

\$500



**BAZETTA**

**Aid Responses by Department (Summary)**

**Alarm Date Between {03/01/2017} And {03/31/2017}**

<u>Type of Aid</u>	<u>Count</u>
<b>STA. 12 CORTLAND FIRE DEPARTMENT</b>	
Mutual aid received	1
	<hr/>
	1
<b>STA. 17 BRISTOL</b>	
Automatic aid given	1
	<hr/>
	1
<b>STA. 21 CHAMPION FIRE DEPARTMENT</b>	
Automatic aid received	1
Automatic aid given	1
	<hr/>
	2
<b>STA. 30 HOWLAND</b>	
Automatic aid received	1
	<hr/>
	1
<b>STA. 32 HOWLAND</b>	
Mutual aid received	2
Automatic aid given	2
	<hr/>
	4

BAZETTA

Inspections by Type

Date Completed Between {03/01/2017} And  
{03/31/2017}

Date	Time	Occupancy	Hrs	Fee
<b>200 INSPECTION - General</b>				
03/06/2017	16:00	MURP01 MURPHY OIL USA, INC 2021 MILLENNIUM BLVD	0.17	
03/06/2017	15:40	WARRO2 WARREN HARLEY DAVIDSON 2102 ELM RD NE	0.33	
03/06/2017	15:35	QUAK01 Quaker Steak & Lube 2191 MILLENNIUM BLVD NE	0.17	
03/06/2017	15:25	VER VERIZON WIRELESS 2170 MILLENNIUM BLVD /5	0.17	
03/06/2017	15:15	GS001 GAME STOP 2170 MILLENNIUM BLVD	0.17	
03/06/2017	15:05	AME Americans Best 2170 MILLENNIUM BLVD /G	0.17	
03/06/2017	14:55	GREAT CLIPS GREAT CLIPS 2170 MILLENNIUM BLVD /F	0.17	
03/06/2017	14:45	GNC001 GNC 2170 MILLENNIUM BLVD /SUITE E	0.17	
03/06/2017	14:35	LJS001 LONG JOHN SILVER 2170 MILLENNIUM BLVD /SUITE B	0.17	
03/06/2017	14:25	FG001 FIVE GUYS 2170 MILLENNIUM BLVD /A	0.17	
03/06/2017	14:15	TAX201 Tax 29 2170 MILLENNIUM BLVD NE	0.17	
03/28/2017	11:30	AMERI AmeriGas 2449 STATE ROUTE 5	0.38	
03/28/2017	10:16	APOS01 APOSTOLAKIS HONDA 3156 STATE ROUTE 5 NORTH	0.30	
03/28/2017	09:57	BAZE03 BAZETTA FIRE DEPARTMENT STATION 13 2667 MCCLEARY JACOBY RD NE	0.19	
03/28/2017	10:47	FARM03 Farmers Insurance Group 3002 STATE ROUTE 5 /Unit C	0.02	
03/28/2017	12:27	FOUR01 FOUR SEASONS CAR WASH 2120 ELM RD NE	0.19	
03/28/2017	09:16	HAND01 HANDY MAN 3497 STATE ROUTE 5	0.26	
03/28/2017	12:58	HEAT01 HEATHERWOOD LANDSCAPE INC. 2396 ELM RD NE	0.13	
03/28/2017	09:40	HOST01 HOSTETLER INSURANCE 3464 STATE ROUTE 5	0.14	

BAZETTA

Inspections by Type

Date Completed Between {03/01/2017} And  
{03/31/2017}

Date	Time	Occupancy	Hrs	Fee
<b>200 INSPECTION - General</b>				
03/28/2017	12:11	PERK01 PERKINS RESTAURANT 3870 ELM RD NE	0.15	
03/28/2017	10:50	SHIV01 SHIVELY & ASSOCIATES 3010 STATE ROUTE 5 /A	0.11	
03/28/2017	11:57	TIMT01 TIM' & TRIMS (TNT) 2263 ELM RD NE	0.09	
03/28/2017	10:39	TOOL01 FARMER'S INSURANCE (TOOHEY) 3002 C STATE ROUTE 5	0.11	
03/28/2017	12:47	VER VERIZON WIRELESS 2170 MILLENNIUM BLVD /5	0.05	
<b>Total Activities for Type: 24</b>			<b>4.15</b>	

**Grand Total Activities: 24**

**Grand Totals: 4.15 0.00**

## Joel Davis

---

**From:** Rita K. Drew [rdrew@bazettatwp.org]  
**Sent:** Sunday, April 09, 2017 6:24 AM  
**To:** Robyn Metheny; Joel Davis  
**Subject:** fw: Police Agenda Monday April 10, 2017

Robyn,

Please print Mike's portion of this e-mail and attached to Monday's agenda.

Thanks!

Rita K. Drew, Fiscal Officer  
Bazetta Township  
3372 State Route 5  
Cortland, OH 44410  
330-637-8816 (phone)  
330-637-4588 (fax)  
[rdrew@bazettatwp.org](mailto:rdrew@bazettatwp.org)

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**From:** "Mike Hovis" <[mhovis@bazettatwp.org](mailto:mhovis@bazettatwp.org)>  
**Sent:** Thursday, April 6, 2017 12:10 PM  
**To:** [rdrew@bazettatwp.org](mailto:rdrew@bazettatwp.org)  
**Cc:** [twebb@bazettatwp.org](mailto:twebb@bazettatwp.org), [cherlinger@bazettatwp.org](mailto:cherlinger@bazettatwp.org)  
**Subject:** Police Agenda Monday April 10, 2017

Rita,

The following is the agenda for the police department for Monday April 10,2017 Trustee meting;

1. To sell the following vehicles from police impound lot:

2002	Oldsmobile	Bravado	1GHDT13S622129440
1999	Jeep	Grand Cherokee	1J4GW58S2XC640634
2001	Dodge	Stratus	1B3EJ46X01N578197

2. To accept the following listed items as a donation from Wal-Mart and to authorize Chief Hovis to trade the listed equipment to a police supplier for police equipment (attached).
3. To accept the resignation of Part-time patrolman Jason Manes effective immediately (attached).
4. To authorize the donation of recovered bicycles that have accumulated over the years to Elliott David Heckman or any other charitable organization.


**Michael J. Hovis, Chief of Police**  
**Bazetta Township Police Department**  
**2671 McCleary Jacoby Rd.**  
**Cortland, Ohio 44410**  
**Phone: 330-638-5503**  
**Fax: 330-638-9927**  
**[mhovis@bazettatwp.org](mailto:mhovis@bazettatwp.org)**  
**[www.facebook.com/BazettaTownshipPoliceDept](http://www.facebook.com/BazettaTownshipPoliceDept)**

The following donation on open ammunition was received from Walmart to the Bazetta Police Department.

20 ga	Federal Ammo Field/Target Load	2 1/2"	7/8 Oz.	8 Shot	4x25=	100 rounds
12 ga	Winchester Universal Game/Target Load	2 3/4"	1 1/8 Oz.	8 Shot	3x25+19=	94 rounds
.410 ga	Winchester AA	2 1/2"	1/2 Oz	8 shot		16 rounds
12 ga	Tul Ammo Suprema Game/Target Load	2 3/4"	1 Oz.	8 Shot		23 rounds
20 ga	Remington STS Target Load	2 3/4"	7/8 Oz.	8 Shot		24 Rounds
12 ga	Winchester AA	2 3/4"	1 1/8 Oz.	8 Shot		18 Rounds
White shopping bag:	12 ga	Black Remington				1 Round
	12 ga	Green Remington				6 Rounds
	12ga	Red Winchester				6 Rounds
		9mm Luger Winchester				2 Rounds
Clear Zip Lock Bag:	20 ga	Yellow Remington				1 Round
	12 ga	Green Remington				2 Rounds
	12ga	Suprema Red				2 Rounds
		.410 Gold Remington				1 Round
		.308 Rifle Round				1 Round
12 Oz Umarex	Co2 Capsule			Qty:1		

Total Rounds= 297 Rounds

The above rounds were counted on 3/26/17 by Sgt. Christopher Herlinger #1311

3/26/17 Sgt.  #1311

## Mike Hovis

---

**From:** Jason Manes [jmanes@bazettatwp.org]  
**Sent:** Thursday, March 16, 2017 10:32 PM  
**To:** Mike  
**Subject:** resignation letter

Chief Hovis,

I am sending this letter to you Chief, also for the Bazetta Twp Trustees. I have enjoyed my time of employment with the Bazetta PD but due to the best interest of my family. I am regretfully announcing my resignation with the Bazetta Twp PD. I could not have asked for a better leader than that of Chief Hovis. I enjoyed working under him over the years and will miss working by his side. If at a future date, and the possibility arises, I would love to come back. Unfortunately at this time, family scheduling is becoming more complicated and I am needed more at home. March 27th will be my last working date with the department. Again, I appreciate everything that the department, Chief and trustees have provided for me during my employment. Thank you for everything.

Sincerely  
Jason Manes

Wednesday, April 5, 2017 Park Committee Meeting

Roll Call:

Steve Belcher  X  Jane Lewis \_\_\_\_\_ Arnie Roman  X   
Jennifer Kuhn \_\_\_\_\_ Ryan Stowell \_\_\_\_\_ Laura Yarabenez  X   
Andrea Drotar  X  Trustee:  Frank Park

1. Park Clean-Up Day: Sunday, April 9, 12:00-5:00
  - Rescheduled. Undecided date. Tabled until next park meeting.
2. Grants – email from Ranger Kat, due dates quickly approaching, talk to Candlelight committee to see if they can be our 501(c)(3)?
  - Due dates for available grants have passed or are quickly approaching. Something to consider for Fall or 2018. Will ask Candlelight committee.
  - Laura suggested reaching out to the County for park assistance.
3. Candlelight Fundraiser
  - Doors open at 6:00, Dinner served at 7:00
  - Park members meet at 10:00am to set up, then return at 4:00 for further preparations. Duties include: 1 MC, 2 at door collecting tickets, 2 selling 50/50, and 1 selling Chinese Auction.
  - Steve will pick up food from DiLucia's. Menu is not finalized yet.
  - Top Notch Diner will provide 4 servers at a rate of \$50 per server. They will bus tables, fill food line, and clean kitchen.
  - DJ – LAC member Jamie Bland volunteered to DJ at a previous park meeting. Laura is reaching out to confirm.
  - DiLucia's is providing silverware and plate. Park members need to bring coffee pots (from LAC concession at park) and purchase 2 liters. Steve is checking on cup donations.
  - Will use coolers and ice at Candlelight Knolls. (Steve is double checking).
  - Print sponser place mats (Ask Ted).
  - Laura will bring change day of the event.
  - Chinese Auction – still need donations, gift cards, and baskets.
  - On-line Auction – Laura has arranged with Byce Auction for a 12% buyers fee. Need items for this by April 20.
  - Ticket pre-sales will be collected on Monday, May 1 at 6:00.
4. Other Business
  - Easter Egg Hunt – Sat., April 8 at 11:00. Steve will open park at 9am. Park board will open concession stand for event. Meet LAC member Brian Orland at 9am to open, clean, and set up. Food donations for event. Laura called Health Board for approval of use. We will have a make shift sink for concession and ask for donations instead of prices.

Next Meeting: Wednesday, April 12, 2017 6:00

Meeting adjourned at  7:42pm  Motioned by  Steve B.  2<sup>nd</sup>  Arnie R.

## BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: April 20, 2017 at 6:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

**Present:**

Trustee Paul Hovis  
Vice Chairman Trustee Frank Parke  
Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew

- Trustee Parke reminded the assemblage of the Public Comment procedures and that the meeting is being video and audio recorded

**112-17** To accept the minutes from the April 10 Regular Meeting.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**113-17** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Correspondence (Copies available upon request):**

- Certification from Trumbull County Commissioners regarding change of Bazetta Township lines

**Administration:**

- Trustee Webb noted that the Trustees and Road Superintendent would be attending the Trumbull County Engineer's dinner on April 26 at 6pm

**Fire Department:**

- Chief Lewis reported the following events
  - Safety Day will be 11am - 2pm on June 10
  - Air Show will be June 17-18

**Police Department:**

- Chief Hovis reported that Drug Take Back Day will be 10am - 2pm on April 29
- See Attached Agenda

**114-17** To hire Ryan McBride as a part-time Field Training Officer at the state minimum wage of \$8.15 per hour, effective immediately.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes



**115-17** To authorize Chief Hovis to sell the following vehicles obtained via the Police Impound Lot, at a price not to exceed \$2,500 per ORC §4513.61.

*1996 Geo Prism (VIN 7776)*  
*1992 Plymouth Voyager (VIN 5336)*  
*1994 GMC (VIN 9144)*  
*2000 Ford Van (VIN 7355)*

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

- Fiscal Officer Drew swore in Officer Ryan McBride

**Road Department:**

- See Attached Agenda

**116-17** To approve an expenditure not to exceed \$2,640.00 for tree trimming and removal by Cody's Lawn Service, to be paid from the General and Cemetery Funds.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Zoning Inspector Mills reported the following
  - Received a 2nd check from Aldi's, for their sign permit
  - Everything else is moving forward
- Trustee Parke said he had received questions about the demolition on the property
  - Zoning inspector Mills said demolition is part of the bid process
    - Nothing has been filed yet
    - Will be a filing once the bid process is complete
    - Expects that to be 30-90 days after the bid process is complete
- Zoning Inspector Mills discussed the possibility of hand delivering, as opposed to registered mailing, of violation letters
  - Will save the township the nearly \$6 in costs to send a registered letter
  - Will be done on a case by case basis

**Zoning Commission & Zoning Board of Appeals:**

- Trustee Webb said the next meeting would be July 11 at 6:30pm in the Administration Building

**Parks & Recreation Board:**

- See Attached Meeting Minutes
- Trustee Webb reported that the Board are working on their May 6 fund raiser

**Asked to be placed on the Agenda:**

- None

**Public Comment:**

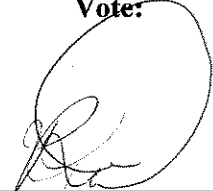
- Stanley Shrodek of Lakeshore Drive
  - Asked Trustee Hovis if he would pursue a \$5 raise for the IT guy if the levy passes
    - Trustee Hovis replied that he would




- The truck is used for homes and other structures over a certain height that can't be reached by a regular truck, e.g. the K-Mart Distribution Center
    - This was a \$650,000 piece of equipment that only cost the township \$32,000
  - Questioned why the township didn't lease the old fire station to Haz-Mat
    - Trustee Hovis said
      - They didn't agree to our fees
      - Building is currently being used for police and fire storage
    - Trustee Webb noted that the Trustees are in negotiations with Trumbull Country Commissioners regarding the other fire station
- Jane Lewis of Durst Clagg Road
  - Asked how many years the General Fund had been overspent and assumed last year wasn't one of them
    - Trustees Webb replied
      - Even with last year's cuts, the General Fund still overspent
      - General Fund is not receiving any levy money now, only inside millage
      - Levy would cost \$66.50 per \$100,000 of home value
      - Road Department money is only used to maintain the roads
      - General Fund pays for resurfacing
    - Trustee Hovis noted that the current budget problems are because of cuts made by Governor Kasich

**117-17** To adjourn the meeting at 6:49pm.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

  
 \_\_\_\_\_  
 Attested by: Rita K. Drew, Fiscal Officer

Dated: 04-23-17

  
 \_\_\_\_\_  
 Approved by: Chairman Trustee Ted Webb

Dated: 5/8/2017

## Police Agenda for Thursday April 20, 2017

Mon 4/17/2017 1:04 PM

**From:** "Mike Hovis"

**To:** rdrew@bazettatwp.org

**Cc:** twebb@bazettatwp.org, cherlinger@bazettatwp.org

---



Rita,

1. To hire Ryan McBride as a part-time FTO officer within the department effective immediately.  
(Can you please swear him in?)
2. To sell the following cars from police impound.
  - a. 1996 Geo Prism VIN#1Y1SK5261TZ047776
  - b. 1992 Plymouth Voyager VIN#2P4FH2537NR535336
  - c. 1994 GMC VIN#1GTCS1449RK509144
  - d. 2000 Ford Van VIN#1FBSS31S9YHB17355

That is all for now. Have a great day!!!

***Michael J. Hovis, Chief of Police***

***Bazetta Township Police Department***

***2671 McCleary Jacoby Rd.***

***Cortland, Ohio 44410***

***Phone: 330-638-5503***

***Fax: 330-638-9927***

***[mhovis@bazettatwp.org](mailto:mhovis@bazettatwp.org)***

## Agenda Item

Mon 4/17/2017 10:18 AM

**From:** "Kris Parke"

**To:** "Trustee", "Rita K. Drew"



---

Good Morning,

Attached is the lowest quote for the tree work we need done. I talked with Cody and it does include chipping, removing debris and grinding the stumps, except stump grindings. I also sent him a text letting him know that we will need an updated insurance policy as his expires on April 21, 2017. After he meets that requirement with your approval he will commence work. I will talk with him to see if it can be done after hours or on the weekend when no one will be coming or going.

Rita, could you please put this item on the agenda for Thursday's meeting.

Thank you and have a great day!

Kris Parke  
Road Superintendent  
Bazetta Township  
330-637-8311 (phone)  
330-637-4518 (fax)  
kparke@bazettatwp.org  
www.bazettatwp.org

**Attachments:**

- Cody 41717.pdf

# **Cody's Lawn Service, LLC**

**Free Estimates**  
***\* Insured \****

**952 Wilson Sharpsville rd.  
Cortland, Ohio 44410**

**Cody Boatright  
330-766-3676**

March 24, 2017

Bazetta Township  
Attention: Mike Mills

Bid for Tree removals and clean-up:

Remove large pine tree at cemetery	\$1,080.00
Trim tree next to admin building	\$360.00
Remove tree next to admin building	\$1,200.00

Thank you for the opportunity to serve you. We look forward to starting this job soon.

Best regards,

Cody Boatright  
Cody's Lawn Service, LLC  
330-766-3676



**Bureau of Workers' Compensation**

30 W. Spring St.  
Columbus, OH 43215

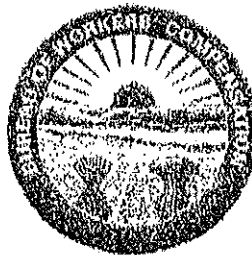
**Certificate of Ohio Workers' Compensation**

This certifies that the employer listed below participates in the Ohio State Insurance Fund as required by law. Therefore, the employer is entitled to the rights and benefits of the fund for the period specified. This certificate is only valid if premiums and assessments, including installments, are paid by the applicable due date. To verify coverage, visit [www.bwc.ohio.gov](http://www.bwc.ohio.gov), or call 1-800-644-6292.

This certificate must be conspicuously posted.

Policy number and employer  
**1528639-0**

**CODY'S LAWN SERVICE LLC  
CODY'S LAWN SERVICE  
PO BOX 486  
CORTLAND, OH 44410-0486**



Period specified below  
**10/01/2016 through  
06/30/2017**

[www.bwc.ohio.gov](http://www.bwc.ohio.gov)  
Issued by:

*[Signature]*  
Acting Administrator/CEO

You can reproduce this certificate as needed.

**Ohio Bureau of Workers' Compensation**

**Required Posting**

Effective Oct. 13, 2004, Section 4123.54 of the Ohio Revised Code requires notice of rebuttable presumption. Rebuttable presumption means an employee may dispute or prove untrue the presumption (or belief) that alcohol or a controlled substance not prescribed by the employee's physician is the proximate cause (main reason) of the work-related injury.

The burden of proof is on the employee to prove the presence of alcohol or a controlled substance was not the proximate cause of the work-related injury. An employee who tests positive or refuses to submit to chemical testing may be disqualified for compensation and benefits under the Workers' Compensation Act.



**Bureau of Workers' Compensation**

You must post this language with the Certificate of Ohio Workers' Compensation





Wednesday, April 18, 2017 Park Committee Meeting

Roll Call:

Steve Belcher  X                       Jane Lewis  X                       Arnie Roman  X   
Jennifer Kuhn \_\_\_\_\_                      Ryan Stowell \_\_\_\_\_                      Laura Yarabenez \_\_\_\_\_  
Andrea Drotar  X                       Trustee:  Frank Park

1. Focus on getting donations for the auction and raffle baskets for the May 6 Candlelight Knolls Park fundraiser.
2. Laura Y. emailed Byce auctioneer agreement to Steve B. to be signed. He approved her to sign the agreement.
3. Next meeting scheduled Tuesday, April 25 @ 6:00 Township Building.
4. Any checks collected for Candlelight Knolls Park fundraiser, make a copy of and turn into Steve to be deposited.
5. \$300 reset & cleanup fee for May 6. Will not be donated. Paid for from ticket sales.

Jane L. motioned to pay the Optimist Club.  
Arnie R. seconded.  
Steve B. YES, Andrea D. YES

6. Candlelight has approved park committee to use their kitchen, stoves, machines, etc. during the park fundraiser event on May 6, 2017.

Next Meeting: Tuesday, April 25, 2017 6:00

Meeting adjourned at  7:22pm  Motioned by  Steve B.   2<sup>nd</sup>   Andrea D.

**BAZETTA TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

Date: May 22, 2017 at 7:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:  
Vice Chairman Trustee Frank Parke  
Chairman Trustee Ted Webb  
Jeannie Eddy

- Trustee Parke reminded the assemblage of the Public Comment procedures and that the meeting is being video and audio recorded

**131-17** To accept the minutes from the May 8 Regular Meeting.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Trustee Parke - YES Trustee Webb - YES

**132-17** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Trustee Parke - YES Trustee Webb - YES

**133-17** To accept the attached enrollment into Workers' Compensation Group Retrospective Rating Program from CareWorksComp at cost of \$1,575.00, to be paid proportionally from the General, Road, Cemetery, Police, and Fire Funds.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Trustee Parke - YES Trustee Webb - YES

**134-17** To approve an expenditure not to exceed \$1,099.00 to Warren Marble & Granite for replacing a stone at Hillside Cemetery, to be paid from the Cemetery Fund.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Trustee Parke - YES Trustee Webb - YES

**Correspondence (Copies available upon request):**

- Copy of a letter from Trumbull County Engineer to Trumbull County Commissioners concerning a permit to haul or move equipment over township roads
- Letter from Ohio Utilities Protection Service regarding changes to their General Operating Procedures
- Meetings announcement from Trumbull County Engineer concerning the formation of a Council of Governments
- Special Meeting Agenda from the Trumbull County Combined Health District
- Copy of a letter from City of Steubenville to Ohio Public Entity Consortium - Healthcare Cooperative announcing first member meeting of the same

- Copy of a letter from Trumbull County Engineer to Trumbull County Commissioners concerning a permit to haul or move equipment over township roads

**Administration:**

- Trustee Parke has nothing to report
- Trustee Webb announced that he will be attending the Council of Government meeting on May 24, 2017

**Fire Department:**

- Fire Chief Lewis reported that the Youngstown Airbase will be holding an air show on June 16<sup>th</sup> and 17<sup>th</sup> and the airbase will be using parking in Bazetta Township at BJ Allan and Packars to shuttle people to the airbase.
- Chief Lewis requested an expenditure of \$2,587.00 to Omega Door Company for six safety lights for the three front garage doors at the fire station to be paid out of the fire fund.

**135-17** To approve the expenditure of \$2,587.00 to Omega Door Company for six safety lights to be installed on the three front garage doors at the fire station to be paid out of the fire fund.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Trustee Parke - YES Trustee Webb - YES

**Police Department:**

- Swearing in of Part-Time Patrolman Steven Greene
- Chief Hovis wanted to announce that Safety Day will June 10<sup>th</sup> from 11:00 to 2:00 at Mosquito Lake Marina
- Chief Hovis has a resolution which was given to the trustees for the sale of an unmarked vehicle to Liberty Township

**136-17 WHEREAS,** The Township declares that it has a motor vehicle being a 2007 Ford Crown Victoria VIN# 2FAFP73V77X121860 that it no longer needs and is no longer fit for the purpose for which it was acquired; and

**WHEREAS,** The Township has received a bona fide offer to purchase said motor vehicle for a price of \$5,000.00 from Liberty Township Board of Trustees, Trumbull County, Ohio, both parties being political subdivisions of the State of Ohio; Now Therefore

**BE IT RESOLVED,** That the Township sell said motor vehicle to the Liberty Township Board of Trustees, Trumbull County, Ohio for a total sale of \$5,000.00 pursuant to ORC 505.101; and

**BE IT FURTHER RESOLVED THAT,** the Township is authorized to execute any and all necessary documents to affect said sale.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Trustee Parke - YES Trustee Webb - YES

**Road Department:**

- Trustee Parke stated that the road department has started today mowing the ditches.

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Zoning Inspector Mike Mills stated that he handed in April's zoning permit report with a total of six permits totaling \$1,473.10 and one fence permit for \$35.00 for a total of \$1,508.10
- Zoning Inspector Mike Mills is waiting on a packet from Attorney Finamore with the new changes in the law to allow us to tow junk motor vehicles.

- Zoning Inspector Mike Mills made some verbal warning stops on nuisance properties.

**Zoning Commission & Zoning Board of Appeals:**

- Zone change public hearing will take place on Wednesday May 2th at 6:30pm

**Parks & Recreation Board:**

- See Attached Meeting Minutes
- Announced park clean up day will be June 3, 2017 at 8:00am and volunteers are needed.
- Asked the board if they have made a decision on the park board having a facebook page. Trustee Webb said the park board will need a detailed policy and procedure to be handed into the Trustees in order for a resolution to be made.

**Asked to be placed on the Agenda:**

- Nothing

**Public Comment:**

- Nothing

137-17 To recess into Executive Session at 7:19pm to discuss the ongoing employment of a public employee, per ORC §121.22(G).

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Trustee Parke - YES Trustee Webb - YES

138-17 To reconvene from Executive Session at 8:00pm with no action taken.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Trustee Parke - YES Trustee Webb - YES

139-17 To adjourn the meeting at 8:01pm.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Trustee Parke - YES Trustee Webb - YES

Jeannie Eddy Dated: 6-2-17  
 Attested by: Jeannie Eddy

Ted Webb Dated: 6/12/17  
 Approved by: Chairman Trustee Ted Webb

# OMEGA Door Company

PROPOSAL			
Proposal Submitted To:	<b>BAZETTA FIRE DEPARTMENT</b>	Date:	<b>4/27/2017</b>
Address:	_____	ATTN:	<b>CHIEF LEWIS</b>
City, ST, ZIP	_____	Phone No:	<b>330-637-4136</b>
Job Name:	_____	Fax No.:	<b>DLEWIS@BAZETTATWP.ORG</b>
Job Location:	_____		
WE HEREBY SUBMIT/ESTIMATE THE FOLLOWING:		<input checked="" type="checkbox"/> Furnish & Install	<input type="checkbox"/> Tax Included
		<input type="checkbox"/> Furnish & Deliver	<input type="checkbox"/> No Tax Included
		<input type="checkbox"/> CPU	
EXCLUSIONS:		<input checked="" type="checkbox"/> ALL ELECTRICAL	
		<input type="checkbox"/> PAINTING	
		<input type="checkbox"/> OTHER (DESCRIBE)	
QTY		AMOUNT	
	<b>LABOR AND MATERIAL TO INSTALL AND WIRE IN TRAFFIC LIGHTS</b>		
<b>3</b>	<b>DOORS - SIX (6) RED / GREEN TRAFFIC SIGNALS -</b>		
<b>3</b>	<b>TLS CONTROL CARDS</b>		
<b>TOTAL PRICE INSTALLED</b>		<b>\$2,437.00</b>	
<i>SEE Email additional \$50 per light \$750.</i>			
<b>6</b>	<b>DOORS - TWELVE (12) RED / GREEN TRAFFIC SIGNALS -</b>		
<b>6</b>	<b>TLS CONTROL CARDS</b>		
<b>TOTAL PRICE INSTALLED</b>		<b>\$ 4,874.00</b>	

Payment to made as follows: **NET 10 DAYS - UPON APPROVED CREDIT**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or any deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation insurance.

John Thompson 4/27/2017

John Thompson, President Date

**ACCEPTANCE OF PROPOSAL - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

PENDING WARRANT REPORT  
 Bazetta Township [2017]

Date: 05/24/17

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
29721	146.90	VW29721	Agnew Lawn & Garden	Supplies
29722	1205.59	VW29722	Agostinos Diesel Repair	Pasts/Service
29723	742.63	VW29723	BE Solutions, LLC	Biweekly Claims Runs
29724	2280.00	VW29724	Cody's Lawn Service LLC	Tree Removal
29725	148.98	VW29725	Carter Lumber OH 100	Supplies
29726	450.22	VW29726	Do-Cut Warren	Supplies
29727	1695.00	VW29727	The Fibar Company, LLC	Supplies
29728	500.00	VW29728	Milano Trumbull Monuments	Service
29729	390.53	VW29729	Ohio Edison	Service
29730	20475.01	VW29730	Ohio Insurance Services Agency	Insurance
29731	420.00	VW29731	Ohio Fire & Rescue (OFCA)	2017 Officer Development Training
29732	265.00	VW29732	On Demand Drug Testing & Work Solutions	Service
29733	160.95	VW29733	Business Card	Supplies
29734	108.99	VW29734	Purchase Power	Postage
29735	313.20	VW29735	Standard Insurance Company RD	Insurance
29736	800.00	VW29736	Schultz Towing, Inc.	Tows
29737	50.00	VW29737	Treasure, State of Ohio	Service
<hr/>				
	30153.00	Total Amount of Pending Warrants		



April 24, 2017

Policy 37820104

DENNIS LEWIS  
BAZETTA TOWNSHIP / TRUMBULL COUNTY  
3372 SR 5 NE  
CORTLAND, OH 44410

## Congratulations!

Your organization is one of a select few to receive an offer for the January 1, 2018 OHIO TOWNSHIP ASSOCIATION Group Retrospective Rating Program (Group Retro) and Unemployment Consultation Program. Unlike traditional group rating, Group Retro offers the potential for premium refunds paid over a three year period at 12, 24, and 36 months following the end of the group retro policy year. These premium refunds are based on the total group's cost control performance.

Projected Premium w/o Assessments	\$ 42,514
Premium Refund %	40.0 %
Premium Refund Value	\$17,005
Premium Assessment Cap %	15 %

In addition to premium savings, joining a CareWorksComp administered group retrospective rating program gives you access to the industry leader in workers' compensation. Here are some of the services included in your group retrospective rating offer:

- Hearing Representation
- Safety Programming
- BWC Discount Program Evaluation
- Rate & Underwriting Analysis
- Day-to-Day Claims Management

Please contact CareWorksComp, toll-free at, 1-800-837-3200 with any questions. Ask for a Group Sales Associate.

To enroll, please review, complete and submit the following to CareWorksComp no later than July 21, 2017:

1. Completed *Group Retrospective Rating Program Form (U-153)*, *Permanent Authorization Form (AC-2)* and *Payment of your participation fee* to CareWorksComp in the provided envelope.
2. Make checks payable to CareWorksComp for the amount listed on the enclosed invoice. Please include your policy number on the check or complete the credit card portion of the invoice.

*As noted above there is a limited assessment potential for your company in this program that could increase your individual premium. However to ensure program success and premium savings, the sponsor requires plan participants to work with CareWorksComp in managing the following: safety program, salary continuation, transitional duty program, lump sum settlement and onsite safety visits. Statements made to the employer describing the group retrospective rating plan concept and all its possible benefits (savings) are not guarantees, but projections based upon information available from BWC at the time of review. This offer may be withdrawn or revised based upon participation levels.*



**BILL TO:**

BAZETTA TOWNSHIP / TRUMBULL COUNTY  
 DENNIS LEWIS  
 3372 SR 5 NE

CORTLAND, OH 44410

<b>Invoice</b>	
Policy Number	Date
37820104	April 24, 2017
Due Date	
With Enrollment Papers	
Amount	
\$ 1,575	

95-41-92001

**Workers' Compensation Group Retrospective Rating Program**

Please use this checklist to ensure that you have completed all of the necessary steps to secure your participation for 2018:

- Verify all information, including BWC Policy Number, on the *Employer Statement for Group Retrospective Rating Program (U-153)*. Complete all information required in the "Certification" section of the U-153 form.
- Verify all information, including BWC Policy Number, on the *Permanent Authorization Form (AC-2)*.
- View the *Group Retro Participation Agreement* found at [www.careworkscomp.com/groupsponsors](http://www.careworkscomp.com/groupsponsors). For a hard copy of the agreement, please contact CareWorksComp toll-free, at (800)-837-3200.
- Please review this invoice, sign, and return with payment. **Make check payable to CareWorksComp for the amount listed above.** Please include your BWC Policy Number on the check or complete the credit card portion of this invoice.

**Policy ID: 37820104**

**Mail or fax this form with payment to:**

**CareWorksComp**  
 5500 Glendon Court  
 Dublin, OH 43016  
 Phone: (614) 764-7600  
 Fax: (614)764-7629

**Payment Information**

Check Enclosed

Credit Card Number \_\_\_\_\_

Print Name as it Appears on Credit Card \_\_\_\_\_

Address as it appears on your Credit Card Bill, if different from above \_\_\_\_\_

Expiration Date \_\_\_\_\_ Amount to be paid \_\_\_\_\_

Authorized Signature \_\_\_\_\_



\*1398585-010\*





Bureau of Workers' Compensation

## Employer Statement for Group Retrospective Rating Program

**INSTRUCTIONS:**

- Please print or type.
- Return completed statement to the attention of the sponsoring organization you are joining.
- The sponsoring organization's third-party administrator will submit this form.
- If you have any questions, please call BWC at 614-466-6773.

**NOTE:** This application must be reviewed and approved by BWC's employers programs unit **BEFORE** it becomes effective.

Employer Name BAZETTA TOWNSHIP / TRUMBULL COUNTY	Telephone number (330) 637-8816	BWC policy number 37820104
Address 3372 SR 5 NE	City CORTLAND	State OH
		Nine-digit ZIP code 44410

### Group Retrospective Rating Plan Enrollment

I agree to comply with the Ohio Bureau of Workers' Compensation Group-Retrospective-Rating Program rules (Ohio Administrative Rule 4123-17-73). I understand my participation in the program is contingent on such compliance.

This form supersedes any previously executed U-153.

I understand only a BWC Group-Retrospective-Rating Program certified sponsor can offer membership into the program. I also understand if the sponsoring organization listed below, is not certified, this application is null and void.

I am a member of the Ohio Township Association sponsoring organization or a certified affiliate organization and would like to be included in the Group-Retrospective-Rating Program it sponsors for the policy year beginning 1/1/2018. I understand the employer roster submitted by the group will be the final, official determination of the group in which I will or will not participate. Submission of their form does not guarantee participation.

I understand the sponsoring organization's representative CareWorksComp (150-80) (currently as determined by the sponsoring organization) is the only representative I may have in risk-related matters while I remain a member of the group. I also understand the representative for the Group-Retrospective-Rating Program will continue as my individual representative in the event that I no longer participate in the program. At the time, I am no longer a member of the program, I understand I must file a Permanent Authorization (AC-2) to cancel or change individual representation.

I understand a new U-153 shall be filed each policy year I participate in the Group-Retrospective-Rating Program.

I am associated with the sponsoring organization or a certified affiliate sponsoring organization.  Yes  No

OHIO TOWNSHIP ASSOCIATION 352450  
 Name of sponsor or affiliate sponsor Sponsor or affiliate sponsor policy number

**Note:** For injuries that occur during the period an employer is enrolled in the Group-Retrospective-Rating Program, employers may not use or participate in the Deductible Program, Group Rating, Retrospective Rating, Safety Council Rebate Program, \$15,000 Medical-Only Program or the Drug-Free Safety Program.

### Certification

Rita K. Draw certifies that he/she is the fiscal officer of \_\_\_\_\_ of \_\_\_\_\_, the employer referred to above, and that all of the information is true to the best of his/her knowledge, information, and belief, after careful investigation.

Rita K. Draw 05-22-17  
 (Officer signature) (Date)

BWC-7659 (Rev. May 17, 2016)  
U-153



\*1398585-011\*



To: Ohio Bureau of Workers' Compensation
[X] Employer Services Department, 22nd floor
[ ] Self-Insured Department, 27th floor

Please mark a box and return to
30 W. Spring St.
Columbus, OH 43215-2256

Fax - (614) 728-0456

Table with 2 columns: Label (Policy number, Entity, D&A, Address) and Value (37820104, BAZETTA TOWNSHIP / TRUMBULL COUNTY, 3372 SR 5 NE, CORTLAND, OH 44410)

Note: For this to be a valid letter, the employer services department, or the self-insured department for self-insuring employers, must stamp it.

This is to certify that effective: July 1, 2017 (Date)

CareWorksComp, Rep ID # 000150-80, 5500 Glendon Ct. Dublin, OH 43016
(Representative name and rep I.D. number)

Including its agents or representatives identified to you by them, has been retained to represent us before the Ohio Bureau of Workers' Compensation and the Industrial Commission of Ohio in matters pertaining to our participation in the Workers' Compensation Fund according to the type of representation checked below. Please check only one type of representation. See description of representatives on side 2.

Table with 2 columns: Checkmark and Type of authorized representation. Rows include Employer-risk claim representative (ERC), Risk-management representative (RISK), and Claim-management representative (CLM).

This authorization supersedes all permanent authorizations on file for the type of representation indicated above.

I understand and agree BWC will process any letters, requests and actions initiated by a superseded authority.

I understand this authorization, now being granted, is of a continuous nature from the effective date indicated herein. However, I possess the right to terminate this authorization at any time through written notification to the employer services or self-insured departments as appropriate.

Table with 3 columns: Telephone number, Fax number, Email address; Print name and title, Employer signature, Date. Contains handwritten entries for Rita K. Drew, fiscal officer, and date 05-22-17.

BWC-0502 (Rev. 7/21/2009) AC-2





**Important Dates for the 2018 Group Retrospective Rating Program**

July 21, 2017	CareWorksComp's Group Retro application deadline
January 1, 2018	Start of Group Retro policy year
December 31, 2018	End of Group Retro policy year
Spring 2020	1 <sup>st</sup> BWC Group Retro refund/invoice based on December 31, 2019 evaluation
Spring 2021	2 <sup>nd</sup> BWC Group Retro refund/invoice based on December 31, 2020 evaluation
Spring 2022	3 <sup>rd</sup> BWC Group Retro refund/invoice based on December 31, 2021 evaluation

**Frequently Asked Group Retrospective Rating Questions and Answers**

**1. Do participating employers still pay their own premiums to BWC?**

Yes. Employers will continue to pay their own premium.

**2. Will BWC allow me to participate in other discount programs if I participate in Group Retro?**

BWC will only allow an employer to participate in the Safety Council Discount program if they are enrolled in Group Retro.

**3. Are the premium savings refunds guaranteed?**

While the program is designed to help ensure savings refunds, they cannot be guaranteed. Savings are based on the group's performance in controlling the frequency and severity of the new claims incurred during the upcoming program year and reducing claim cost.

**4. Is there any possibility that my premium could increase as a participant of this program?**

There is an inherent, limited level of liability associated with this type of group program. However, CareWorksComp takes a very conservative underwriting approach in constructing the group.

**5. Is there a membership requirement for participation in this program?**

Yes. BWC requires membership with either the Sponsor or the Affiliate Sponsor listed on the U-153, Employer Statement for Group Retrospective Rating Program.

FAX COVER SHEET

Warren Marble & Granite Company  
823 NILES RD. S.E. PO. BOX 2116

WARREN, OH 44484-0116

PHONE 330-393-7136 FAX 330-399-1706

NUMBER OF PAGES 1  
(INCLUDING THIS PAGE)

DATE 5/15/17

ATTN: KRIS

MEMO:

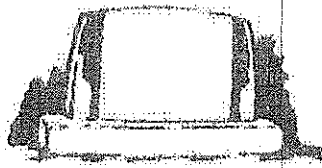
*Produnovich*

*replace memorial*

*48" N. Amer Rose Flat Brass  
NO vase hole*

*\$ 1099*

This fax going to Fax # 330-637-4518



# ***Ventling Memorials***

**Certified Gemstone Dealer**

5049 Mahoning Ave. NW Warren, Ohio 44483

330-847-8500

To: Bazetta Township Trustees

Replacement quote for Prodonovich

48x14x4 NA Pink Lettered and delivered \$1,120

90 day lead time

Any further questions, please contact Mary Kalish, 330-847-8500

Thank you for your business

Re: Prodonovich Stone, Hillside Cemetery

Tue 5/9/2017 12:52 PM

From: Jim Patti

To: twajda@bazettatwp.org



We can do it for \$1350.00

On Tue, May 9, 2017 at 11:55 AM, Thad Wajda <twajda@bazettatwp.org> wrote:  
Attached are photos of the stone I had called you about. It is a 48"x14" stone.

The Office number is 330-637-8816 if you have any questions.

Thank You,

Thad Wajda



**Jim Patti**  
**Milano Youngstown Memorials**  
**6536 South Ave., Youngstown, Oh 44512**

# OMEGA Door Company

PROPOSAL			
Proposal Submitted To:	BAZETTA FIRE DEPARTMENT	Date:	4/27/2017
Address:	_____	ATTN:	CHIEF LEWIS
City, ST, ZIP	_____	Phone No.:	330-637-4136
Job Name:	_____	Fax No.:	DLEWIS@BAZETTATWP.ORG
Job Location:	_____		

Cell 330-617-0819

WE HEREBY SUBMIT/ESTIMATE THE FOLLOWING:	<input checked="" type="checkbox"/> Furnish & Install <input type="checkbox"/> Furnish & Deliver <input type="checkbox"/> CPU	<input type="checkbox"/> Tax Included <input type="checkbox"/> No Tax Included
--	---	---

EXCLUSIONS:	<input checked="" type="checkbox"/> ALL ELECTRICAL <input type="checkbox"/> PAINTING <input type="checkbox"/> OTHER (DESCRIBE)
-------------	--

QTY	DESCRIPTION	AMOUNT
	LABOR AND MATERIAL TO INSTALL AND WIRE IN TRAFFIC LIGHTS	
3	DOORS - SIX (6) RED / GREEN TRAFFIC SIGNALS -	
3	TLS CONTROL CARDS	
	<b>TOTAL PRICE INSTALLED</b>	<b>\$2,437.00</b>
	<i>SEE EMAIL additional \$50 per light \$150.</i>	<i>\$2587.00</i>
<del>6</del>	<del>DOORS - TWELVE (12) RED / GREEN TRAFFIC SIGNALS -</del>	
<del>6</del>	<del>TLS CONTROL CARDS</del>	
	<b>TOTAL PRICE INSTALLED</b>	<b>\$ 4,874.00</b>

Payment to be made as follows: **NET 10 DAYS - UPON APPROVED CREDIT**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or any deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

\_\_\_\_\_  
 John Thompson, President Date 4/27/2017

**ACCEPTANCE OF PROPOSAL** - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

\_\_\_\_\_  
 Signature Date 5-23-2017

## Dennis Lewis

---

**From:** John [jthompson@omegadoor.com]  
**Sent:** Thursday, May 18, 2017 2:16 PM  
**To:** Dennis Lewis  
**Subject:** Re: SIGNALS

Chief,

I'm out of office, but called factory again. The price goes up \$50.00 per door.

Can send revised quote when I get back in.

Thx.

Sent from my iPhone

On May 18, 2017, at 1:08 PM, Dennis Lewis <[dlewis@bazettatwp.org](mailto:dlewis@bazettatwp.org)> wrote:

I have not received an updated quote with the outside lights RGL-CTZ.

Thanks

---

**From:** John Thompson [<mailto:jthompson@omegadoor.com>]  
**Sent:** Thursday, April 27, 2017 8:17 AM  
**To:** [DLEWIS@BAZETTATWP.ORG](mailto:DLEWIS@BAZETTATWP.ORG)  
**Subject:** SIGNALS

Chief,

Please find the attached quotation. Call me with any questions.

Thanks

John  
Omega  
330-747-1365



**From:** John Thompson [jthompson@omegadoor.com]  
**Sent:** Thursday, April 27, 2017 8:17 AM  
**To:** DLEWIS@BAZETTATWP.ORG  
**Subject:** SIGNALS  
**Attachments:** BAZETTA.xlsx

Chief,

Please find the attached quotation. Call me with any questions.

Thanks

John  
Omega  
330-747-1365



**MIDWAY GARAGE DOORS, L.L.C.**  
6746, State Route 534  
West Farmington Ohio, United States 44491



[www.midwaygaragedoors.com](http://www.midwaygaragedoors.com)

"We Sell The Best and Fix The Rest"

Tel: (330) 889-0062

Fax: (330) 889-0294

**Customer**

Bazetta Fire

Phone: 330-647-0819

Cell:

Email: [dlewis@bazettatwp.org](mailto:dlewis@bazettatwp.org)

Project:

**Quotation no.:**

**1341666-1**

**Prepared by:**

Steve Burbach

Phone:

(330) 889-0062

Cell:

(330) 647-8206

Email:

midwaydoors@aol.com

**Description:**

**Date:** 2017/05/16

**Expires on:** 2017/06/15

Install 1-TSL1CARD/ 1- RGL-CTL red green traffic light/ and 1- RGL24LY red green on 3 garage doors. (No conduit included) All other parts needed to install included. all parts are Lift Master parts. \$900.00 X 3

*Unless otherwise stated herein, this quotation does not include the following: Opening and jamb preparation, inside and external wiring (electrical controls) and mounting plates. Openings must be ready for installation. Openings must be square, jambs plumb, floor level.*

*This quotation is submitted according to the standard Garaga Inc. features and its products. A measurement and evaluation of the premises by a professional is highly recommended and will let you know for sure the cost of your project. To serve you better, please specify the quotation number with your order. QUOTATION VALID FOR 30 DAYS.*

**Your price \$ 2,700.00**

Accepted by: \_\_\_\_\_

Date: \_\_\_\_\_

P.O.# \_\_\_\_\_

Zoning Permit Report for April 2017

6 - zoning permits = \$1473.10

1 fence permit = \$35.00

Total \$1508.10

Bazetta Park Committee Meeting ~ 5/9/17, 8:00

Present

Jane Lewis  
Arnie Roman  
Ryan Stowell  
Andrea Drotar

Trustee

Ted Webb

Absent

Steve Belcher  
Laura Yarabenez  
Jennifer Kuhn

May 6 Candlelight Fundraiser

- Addressed concerns/complaints – things to consider in the future:
  - Food was cold – need warmers, may ask Taylor Rentals for donation or rentals for future fundraisers.
  - Advertised dinner at 7:00, but we fed people upon arrival – in future, advertise dinner and 50/50 at 6:00, auction at 7:00.
- Event was very successful! Raised \$5182.00
  - Ticket Sales: \$1000.00 (previous sales, ck from Optimist Club)
  - \$207.00 (Cash, at event)
  - \$1530.00 (Checks, at event)
  - 50/50: \$530.00 (Cash)
  - Auction: \$1760.00 (Checks)
  - \$480.00 (Cash)
  - \$125.00 (Owed)
  - Expenses: (\$150.00) (Servers paid at event)
  - (\$300.00) (Clean up fee)
- Trustee Webb congratulated Park Board for the successful event.
- Park will remain open and operating for the 2017 season. Close date of park is Nov. 1, 2017.

Park Clean-up Day: Saturday, June 3, 8:00am-??

- Plan to spread mulch, weed, pressure wash gazebo, trim plants/shrubs/tree
- Cannot operate power equipment? Questioning use of an electric (or gas) pressure washer to wash the gazebo. Arnie will ask Kris Park. Pending his approval, may need to ask trustees.
- Playground should be ok, last pressure washed in 2015.
- Made motion to recommend Park Clean up date of Saturday, June 3, 10:00-4:00 to trustees.
  - Jane L. made motion, Andrea D. seconded.
  - Jane L. YES, Arnie R. YES, Ryan S. YES, Andrea D. YES

- Discussed help from the Lion's Club. They prefer to work early. Made recommendation to change the time of clean-up day from 10am to 8am. May also help with graduation open houses.
  - Ryan S. made motion, Jane L. seconded
  - Jane L. YES, Arnie R. YES, Ryan S. YES, Andrea D. YES
- Will need to communicate with LAC, check pavilion rentals for the day, and recruit volunteers. Close Imagination Station for the day? Post signs, closed for maintenance.

Park Facebook Page:

- Will ask for our recommendation for a Park Facebook Page to be created and operated by park board to be added to the agenda of the next trustee meeting.

Next Park Meeting: Tuesday, June 13, 2017 @ 7:00

Meeting adjourned: 9:37pm

## **Bazetta Park Board Recommendations ~ 5/9/17**

### **Recommendation #1: Park Clean-up Day**

The Park Board recommends establishing a Park Clean-up Day on Saturday, June 3, 2017 from 8:00am – when finished. We would like to spread mulch, weed, pressure wash gazebo, trim plants/shrubs/trees.

### **Recommendation #2: Park Facebook Page**

The Park Board recommends the creation and operation of a Park Facebook page with the following criteria:

- Administrator(s) approved by trustees. Recommending to currently be Ryan Stowell and Andrea Drotar.
- If administrator(s) of the page leave the park committee, they will step down from the Facebook Page and will not operate page. Another administrator will be appointed by the trustees.
- Page will only be designed to provide park information, not allowing public comments, just likes and private messages sent to administration.

## BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: May 8, 2017 at 7:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:  
Vice Chairman Trustee Frank Parke  
Chairman Trustee Ted Webb  
Jeannie Eddy

- Trustee Parke reminded the assemblage of the Public Comment procedures and that the meeting is being video and audio recorded

**118-17** To accept the minutes from the April 20 Regular Meeting.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Trustee Parke - YES Trustee Webb - YES

**119-17** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Trustee Parke - YES Trustee Webb - YES

**120-17** To approve the attached Bazetta Township Fund Balance Policy.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Trustee Parke - YES Trustee Webb - YES

**121-17** To approve a Request to Donate Sick Leave and Request to Receive Donated Sick Leave previously presented to the Trustees and approved by the Fiscal Officer on April 22, 2017.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Trustee Parke - YES Trustee Webb - YES

**122-17** To approve the attached Public Records Retention Schedule (Form RC-2).

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Trustee Parke - YES Trustee Webb - YES

### **Correspondence (Copies available upon request):**

- Copy of a letter from Trumbull County Engineer to MS Consultants regarding Aldi Store #74
- Copy of a letter from Trumbull County Engineer to Trumbull County Commissioners concerning a permit to haul or move equipment over township roads
- Resolution from Trumbull County Commissioners granting annexation of acreage to City of Cortland
- Letter of resignation from Detective Joseph Sofchek

**Administration:**

- Trustee Parke told Fire Chief Lewis that the tornado sirens did not go off.

**Fire Department:**

- Chief Lewis handed in his monthly report which is attached. Chief Lewis asked for approval for him to attend the Ohio Fire and Rescue Officer Development Conference July 14<sup>th</sup> thru the 17<sup>th</sup> in Columbus.
- 123-17 To approve Chief Lewis to attend the Ohio Fire and Rescue Officer Development Conference and to be paid out of the Fire Fund.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Trustee Parke - YES Trustee Webb-YES

**Police Department:**

- See Attached Agenda
- Chief Hovis stated that he submitted his monthly report and he would like Atty. Finamore to swear in Officer Nicholas Gregory as a full time officer at the end of the meeting.

124-17 To authorize Chief Hovis to sell the following vehicles obtained via the Police Impound Lot, at a price not to exceed \$2,500 per ORC §4513.61.

*2005 Pontiac Sunfire (VIN 3259)*

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Trustee Parke - YES Trustee Webb - YES

125-17 To hire Steven Greene as a part-time Field Training Officer at the state minimum wage of \$8.15 per hour, effective upon completion of and passage of drug, physical, and psychological examinations.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Trustee Parke - YES Trustee Webb - YES

126-17 To authorize Chief Hovis to participate in any grant, or additional funding requiring reimbursement for wages and fringe benefits, at one and a half times his salary rate.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Trustee Parke - YES Trustee Webb - YES

127-17 To authorize all part-time police officers to participate in any grant, or additional funding requiring reimbursement for wages and fringe benefits, at a rate of \$25.00 per hour.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Trustee Parke - YES Trustee Webb - YES

128-17 To accept the resignation of Detective Joseph Sofchek, retroactive to April 30, 2017.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Trustee Parke - YES Trustee Webb - YES



**129-17** To hire Nicholas Gregory as a full-time Patrolman, at the contracted rate, effective May 21, 2017.

**Motion:** Trustee Parke

**Second:** Trustee Webb

**Vote:** Trustee Hovis – Trustee Parke - YES Trustee Webb - YES

**Road Department:**

- Road Department Supervisor Kris Parke stated the cemetery foundations have been completed, and old tires are still being dropped off so he is going to wait a while until he sends in for reimbursement.

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Zoning Inspector Mike Mills attended the Engineers dinner and would like to attend the council of government on his own time. He will be checking into removal of junk motor vehicles. He also reminded residents to have a garage sale permit and he is waiting for wet grass to dry up before checking on high grass properties.

**Zoning Commission & Zoning Board of Appeals:**

- Zoning Public Hearing on a zone change will be held on Wednesday May 24<sup>th</sup> at 6:30PM

**Parks & Recreation Board:**

- See Attached Meeting Minutes
- The fund raiser on May 6<sup>th</sup> was okay.
- Would like approval for a park facebook page which will be for informational purposes only.

**Asked to be placed on the Agenda:**

- N/A

**Public Comment:**

- Kathleen Parana 2430 Andrews Drive has concerns with putting levies on the ballot for the general fund. Suggested the township ear mark what the money will be used for. Attorney Finamore explained that you would have to put a levy on for specific things. If the township uses the term general fund it has to be for the general fund and the money in the general fund can go to things that are paid out of the general fund. Mrs. Parana is concerned with roads not getting paid.
- Rosie Stockton 2658 McCleary Jacoby Rd. had questions on cremation and if there was any decision made on this. Trustee Parke stated that not moving on this right now and Trustee Webb stated that Attorney Finamore will be looking further into it. Mrs. Stockton said she spoke with Trustee Hovis about the City of Niles ordinance on group homes. Trustee Webb stated that we do not want to be the first Township to put resolutions in place. Attorney Finamore added that this is a highly ligated subject, and you cannot outlaw them in your community. Mrs. Stockton also inquired about the zone change hearing taking place on Wednesday May 24<sup>th</sup>.
- Stanley S. 4045 Lakeshore Drive questioned Road Supervisor Kris Parke about being in the black on funds at all times. He also questioned preventative maintenance on roads and wanted to know what the road department does. He wants to know what the road department staff does. He also questioned why the road department doesn't seal cracks in the road and why seal chip is used. Trustee Parke explained that the road department budget is very low compared to the fire and police departments. Supervisor Kris Parke explained that he stays in the black because he only spends what he has to, he repairs his only vehicles and take hand me downs from the other departments.
- Jack Hineman 2408 Northview Dr. asked the Trustees if they are going to do mosquito spraying this season. Trustee Webb stated that nothing has been put on the agenda so far. Mr. Hineman wanted to

know if anyone has expressed a need that they need mosquito spraying. Trustee Webb said no one has and it's a debatable topic and no one has come forward with scientific proof that mosquito spraying kills bees. Trustee Webb said if there is proof then they would definitely consider alternative methods.

**130-17** To adjourn the meeting at 7:59pm.

**Motion:** Trustee Parke

**Second:** Trustee Webb

**Vote:** Trustee Hovis –

Trustee Parke - YES Trustee Webb - YES

Jeannie Eddy  
Attested by: Jeannie Eddy, Zoning Secretary

Dated: 5-21-17

Ted Webb  
Approved by: Chairman Trustee Ted Webb

Dated: 5-22-2017

PENDING WARRANT REPORT  
Bazetta Township [2017]

Date: 05/10/17

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	141.77	VW 1	THE HUNTINGTON NATIONAL BANK	PAYMENT
29626	44.92	VW29626	Ainsley Oil Company	PAYMENT
29627	11.47	VW29627	MICHAEL P. ARNAL	PAYMENT
29628	560.39	VW29628	Arrow International	PAYMENT
29629	165.32	VW29629	Business Card	PAYMENT
29630	600.00	VW29630	Bud's Towing & Recovery, LLC	PAYMENT
29631	500.00	VW29631	BURROWES CONSULTING SERVICES	PAYMENT
29633	546.00	VW29633	BE Solutions, LLC	PAYMENT
29634	1619.63	VW29634	BE Solutions, LLC	PAYMENT
29635	1000.00	VW29635	Bud's Towing & Recovery, LLC	PAYMENT
29636	173.86	VW29636	City of Warren, Utility Services	PAYMENT
29637	129.24	VW29637	CONGRESSMAN TIM RYAN	PAYMENT
29638	770.25	VW29638	CLEAN AIR CONCEPTS	PAYMENT
29639	166.89	VW29639	Network Billing Systems, LLC	PAYMENT
29640	150.00	VW29640	HOWLAND TOWNSHIP FIRE & EMS TRAINING	PAYMENT
29641	35.77	VW29641	AARON S. HANSON	PAYMENT
29642	266.35	VW29642	DOMINION EAST OHIO	PAYMENT
29643	10.73	VW29643	Handyman Supply Inc.	PAYMENT
29644	248.76	VW29644	Joshen Paper & Packing of Pennsylvania	PAYMENT
29645	82.00	VW29645	Municipal Signs & Sales	PAYMENT
29646	63.53	VW29646	CAPITAL ONE COMMERCIAL (MENARD'S)	PAYMENT
29647	85.86	VW29647	MEDICAL MUTUAL	PAYMENT
29648	735.86	VW29648	Mark Thomas Ford	PAYMENT
29649	175.99	VW29649	NAPA Quality Auto Parts	PAYMENT
29650	700.00	VW29650	NORTHSTAR TOWING, INC.	PAYMENT
29651	2053.14	VW29651	Ohio Edison Company	Installation of Street Light
29652	23.54	VW29652	Orwell Natural Gas	Service
29653	1478.89	VW29653	Ohio Edison	Service
29654	575.00	VW29654	Ohio Pease Officer Training Academy	Taining
29655	945.00	VW29655	Ohio Billing, Inc.	EMS Trip Submissions
29656	2010.44	VW29656	Ohio Edison	Service
29657	510.00	VW29657	Roscoe Bros, Inc. of Gustavus	Supplies
29658	931.27	VW29658	Sam's Club/Synchrony Bank	Supplies
29659	50.00	VW29659	Sure Line Inc.	Labor/Material
29660	301.60	VW29660	Standard Insurance Company RD	Insurance
29661	202.05	VW29661	Sunburst Environmental Service, Inc.	Service
29662	600.00	VW29662	Schultz Towing, Inc.	Tows
29663	3208.88	VW29663	Trumbull County 9-1-1	911 Service
29664	240.00	VW29664	Trumbull Township Association	Dues
29665	174.10	VW29665	Trumbull County Water and Sewer	Service
29666	241.12	VW29666	Time Warner Cable-Northeast	Service
29667	11.93	VW29667	Marcus J. Tempesta	Travel Reimbursement
29668	396.45	VW29668	Verizon	Service
29669	455.30	VW29669	Vision Service Plan-(OH)	Insurance
29670	667.48	VW29670	Wal-Mart	EMS Refund
29671	275.00	VW29671	John P. Weston	Training
29672	23.80	VW29672	Warren Fire Equipment, Inc.	Supplies

PENDING WARRANT REPORT  
Bazetta Township [2017]

Date: 05/10/17..

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
29673	3024.93	VW29673	Wex Bank	Gas/Diesel
29674	30.00	VW29674	Younstown/Warren Regional Chamber	PAYMENT
	<u>27414.51</u>		Total Amount of Pending Warrants	

## **BAZETTA TOWNSHIP FUND BALANCE POLICY**

The following policy has been adopted by the Bazetta Township Trustees in order to address the implications of Governmental Accounting Standards Board ("GASB") Statement No. 54, Fund Balance Reporting and Governmental Fund Definitions. The policy is created in consideration of unanticipated events that could adversely affect the financial condition of Bazetta Township and jeopardize the continuation of necessary public services. This policy will ensure that adequate fund balances and reserves are maintained in order to:

- a. Provide sufficient cash flow for daily financial needs,
- b. Offset significant economic downturns or revenue shortfalls,
- c. Provide funds for unforeseen expenditures related to emergencies, and
- d. Maintain investment grade bond ratings.

### **Fund Type Definitions:**

The following definitions will be used in reporting activity in governmental funds across Bazetta Township when applicable.

**The General Fund** is used to account for all financial resources not accounted for and reported in another fund.

**Special Revenue Funds** are used to account and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specific purposes other than debt service or capital projects.

**Debt Service Funds** are used to account for all financial resources restricted, committed or assigned to expenditure for principal and interest.

**Capital Projects Funds** are used to account for all financial resources restricted, committed or assigned to expenditure for the acquisition or construction of capital assets.

**Permanent Funds** are used to account for resources restricted to the extent that only earnings, and not principal, may be used for purposes that support the purposes of Bazetta Township.

### **Fund Balance Categories:**

Fund balance will be reported in governmental funds under the following categories using the definitions provided by GASB Statement No. 54:

#### **Non-Spendable Fund Balance**

**Definition**— includes amounts that cannot be spent because they are either (a) not in a spendable form or (b) legally or contractually required to be maintained intact.

**Classification**— Non-spendable amounts will be determined before all other classifications and consist of the following items:

- The balance of any long-term outstanding balances due from others (including other internal funds).
- The value of prepaid items and any inventory balances.
- The principal of any permanent funds held legally or contractually required to be maintained intact.
- The balance of any nonfinancial assets held for sale.

### **Restricted Fund Balance**

**Definition**— Includes amounts that can be spent only for the specific purposes stipulated by the constitution, external resource providers, or through enabling legislation.

### **Committed Fund Balance**

**Definition**— Includes amounts that can be used only for the specific purposes determined by a formal action of the board of trustees

**Authority To Commit**— Commitments will only be used for specific purposes pursuant to a formal action of the Board of Trustees of Bazetta Township. A majority vote is required to approve a commitment and a two-thirds majority vote is required to remove a commitment.

### **Assigned Fund Balance**

**Definition**— includes amounts intended to be used by the township for a specific purposes but do not meet the criteria to be classified as restricted or committed. In governmental funds other than the General Fund, assigned fund balance represents the remaining amount that is not restricted or committed.

**Authority to assign**— the Board of Trustees delegates to the Fiscal Officer the authority to assign amounts to be used for specific purposes. Such assignments cannot exceed the available (spendable, unrestricted, or uncommitted) fund balance in any particular fund.

### **Unassigned Fund Balance**

**Definition**— includes the residual classification for the township's General Fund and includes all spendable amounts not contained in the other classifications. In other funds, the unassigned classification should be used only to report a deficit balance from overspending for specific purposes for which amounts had been restricted, committed, or assigned.

**Encumbrance Reporting:**

Encumbering amounts for specific purposes for which resources have already been restricted, committed or assigned should not result in separate display of encumbered amounts. Encumbered amounts for specific purposes for which amounts have not been previously restricted, committed or assigned, will be classified as committed or assigned, as appropriate, based on the definitions and criteria set forth in GASB Statement No. 54.

**Prioritization of fund balance use:**

When expenditure is incurred for purposes for which both restricted and unrestricted amounts are available, it shall be the policy of Bazetta Township to consider restricted amounts to have been reduced first. When expenditure is incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used, it shall be the policy of Bazetta Township that committed amounts would be reduced first, followed by assigned amounts and then unassigned amounts.

**Minimum committed fund balance for cash flow:**

Bazetta Township will maintain a minimum committed fund balance in its General and Special Revenue Funds sufficient to provide operating cash flow for said funds from January 1st through March 31st of each year. This minimum fund balance is to protect against cash flow shortfalls related to timing of projected revenue receipts.

**Replenishing deficiencies**— when a fund balance falls below the minimum necessary to ensure sufficient cash flow for operations, the township will replenish shortages/deficiencies by either reducing expenditures and/or increasing fees for services or other funding as soon as reasonably possible. The strategies and time frame to accomplish the replenishment shall be recommended by the Fiscal Officer to the Township Trustees for review and approval.

**Surplus fund balance**— should there be surplus unassigned fund balance, the township will use such fund balance surpluses for one-time expenditures that are non-recurring in nature.

**Implementation and review:**

Upon adoption of this policy, the Township Trustees authorize the Fiscal Officer to establish any standards and procedures which may be necessary for its implementation. The Fiscal Officer shall review this policy at least annually and make any recommendation for changes to the Township Trustees.

Date Approved: 05-08-17

## Section A: Local Government Unit

**Bazetta Township****Police Department**

(Local government entity)

**Rita K Drew**

(Unit)

**Fiscal Officer**

(Signature of responsible official)

(Name)

(Title)

(Date)

## Section B: Records Commission

**Bazetta Township Records Commission****330-637-8816**

(Telephone number)

**3372 State Route 5****Cortland****44410****Trumbull**

(Address)

(City)

(Zip code)

(County)

To have this form returned to the Records Commission electronically, include an email address:

**rdrew@bazettatwp.org**

I hereby certify that our records commission met in an open meeting, as required by Section 121.22 ORC, and approved the schedules listed on this form and any continuation sheets. I further certify that our commission will make every effort to prevent these records series from being destroyed, transferred, or otherwise disposed of in violation of these schedules and that no record will be knowingly disposed of which pertains to any pending legal case, claim, action or request. This action is reflected in the minutes kept by this commission.

Records Commission Chair Signature

Date

## Section C: Ohio History Connection - State Archives

Signature

Title

Date

## Section D: Auditor of State

Signature

Title

Date

*Please Note: The State Archives retains RC-2 forms permanently. It is strongly recommended that the Records Commission retain a permanent copy of this form*

(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or LGRP	(6) RC-3 Require d by LGRP
Police 01	<b><u>Applications For Employment</u></b> Paper copies may exist elsewhere.	60 years if employed, others 2 years.	Paper while actively employed. Electronic upon termination of employment		



(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or LGRP	(6) RC-3 Require d by LGRP
Police 02	<b><u>Assignment Schedules</u></b> Paper copies may exist elsewhere	Until superseded or obsolete	Electronic		
Police 03	<b><u>Arrestee Log</u></b> Includes listed names of any Arrestee of any criminal charges of any degree, adult and juvenile unless Court Order deletion or Seal.	Permanent unless ordered permanently deleted and or destroyed or Sealed by Court /Judge Order	Paper to Electronic		<input type="checkbox"/>
Police 04	<b><u>Arrest Record Files</u></b> Includes any criminal charges of any degree, adult and juvenile, and or any of the following supportive documents, original or copies pertaining to each individual case; Arrest Sheet, Summons, Citations, Intake Sheet, Use of Force, Driving Record, Criminal History, Voluntary Statement, Miranda Rights, Breathalyzer Results, Laboratory Results, Property Record, Evidence Record, Impounded/Towed Vehicle Documents, Administrative License Suspension, Impaired Driver Report and Statement, Video Recordings, Photographs, Audio Recordings, Merchant Receipts, Domestic Violence Documents, Finger Print Cards, Impounded/Towed Vehicle Documents, Children's Service Reports, Documents/Reports from other Agencies, Pawnshop Receipts, Transcribed Interviews, Crime Scene Log, Bomb Threat Check List and any Investigatory and Miscellaneous Documents.	Permanent unless ordered permanently deleted and or destroyed or Sealed by Court /Judge Order	Paper & Electronic		<input type="checkbox"/>
Police 05	<b><u>Block Watch Program</u></b> Includes documents submitted by the Block Watch Group to the Police Department.	1 Year or until Superseded or Obsolete	Paper		
Police 06	<b><u>Building Maintenance Records</u></b> May include maintenance documents of purchases, repairs or replacements, original or copies. Paper or electronic copies may exist elsewhere.	Until turned into Fiscal Officer	Paper to Electronic		<input type="checkbox"/>
Police 07	<b><u>Business Contact Information</u></b> Includes original or copies of businesses contact information of businesses in the Township. Includes owner's names, contact names, phone numbers, address, and security information.	Until superseded or obsolete	Paper to Electronic		<input type="checkbox"/>
Police 08	<b><u>Citizen Complaints</u></b> A paper complaint completed by a citizen and turned into the Chief of Police for review. Paper or electronic copies may exist elsewhere.	Valid Complaints 7 years. Complaints found not to be valid 3 years.	Paper to Electronic		<input type="checkbox"/>
Police 09	<b><u>Correspondence</u></b> Messages sent and received by any media including letters, memoranda, faxes, e-mail messages, misc. communications, etc	Retain according to content, ensure metadata retained.	Any type of media.		
Police 09	<b><u>Transient</u></b>	Until no longer of	Any type of		

(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or LGRP	(6) RC-3 Require d by LGRP
(A)	Communications which convey information of temporary importance in lieu of oral communication (i.e. drafts, meeting notices, etc.) Referral letters, requests for routine information or publications provided to the public by an agency which are answered by standard form letters.	administrative value.	media.		
Police 09 (B)	<b>General</b> Requests for information pertaining to interpretations and other miscellaneous inquiries; informative - does not attempt to influence policy. Including copies of outgoing correspondence maintained for reference purposes.	Retain according to content, ensure metadata retained, or until no longer of administrative value	Any type of media.		
Police 09 (C)	<b>Substantive</b> Correspondence of the head and the executive staff of an agency dealing with significant aspects of the administration of the office. Includes information concerning agency policies, procedures, program, fiscal and personnel matters.	Retain according to content, ensure metadata retained, or until no longer of administrative value	Any type of media.		
Police 10	<b>Custody Disputes</b> Civil Complaint Forms completed by Complainant(s) Paper copies may exist elsewhere.	5 years	Paper		<input type="checkbox"/>
Police 11	<b>Daily Mileage Logs</b> Paper logs of mileage and fuel completed by individual Officers	1 year paper then to electronic for 5 years	Paper to Electronic		<input type="checkbox"/>
Police 12	<b>Dispatch Logs ( 911 Logs)</b> Pre-2012	5 years	Paper to Electronic		<input type="checkbox"/>
Police 13	<b>Dispatch Logs ( 911 Logs) Electronic</b> <b>2012 through current</b> Paper copies may exist elsewhere.	5 years	Electronic		<input type="checkbox"/>
Police 14	<b>Domestic Violence Reporting</b> An electronic monthly summary printed out, completed by Record Administrator then electronically submitted to the Bureau of Criminal Identification & Investigation on a monthly schedule.	3 years	Paper to Electronic		<input type="checkbox"/>
Police 15	<b>Expunged Records</b>	Disposed of according to Court/Judge Order	Paper and Electronic		<input type="checkbox"/>
Police 16	<b>Fax Journals</b>	1 year	Paper		<input type="checkbox"/>
Police 17	<b>Firearms Records and Inventory</b> Paper or electronic copies may exist elsewhere.	Permanent	Paper to Electronic		<input type="checkbox"/>
Police 18	<b>Front Office Schedule</b>	1 year	Paper to Electronic		<input type="checkbox"/>
Police 19	<b>Fuel Analysis</b>	1 year	Electronic		

(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or LGRP	(6) RC-3 Require d by LGRP
	Yearly fuel cost/expense comparison. Paper copies may exist elsewhere.				<input type="checkbox"/>
Police 20	<b><u>Garage Repair Orders</u></b> Repair orders for Police Vehicles. Paper copies may exist elsewhere.	Until Vehicle is disposed of.	Paper to Electronic		<input type="checkbox"/>
Police 21	<b><u>Grants</u></b> Including documentation used to calculate the amount, expenditures, invoices and use of monies. Includes Local, State and Federal Grants. Paper or electronic copies may exist elsewhere.	6 years or until no longer of fiscal or administrative value.	Paper to Electronic		<input type="checkbox"/>
Police 22	<b><u>Impound Files</u></b> Impound Files may include the original or copies of the following; Incident or Offense Reports, Timeline Log of Events, Impound Invoice, Odometer Statement, Unclaimed Vehicle Affidavit, Thirty Day Notification letter, Vehicle Inventory Log, Vehicle Inquiry Results, Vehicle Registration, Power of Attorney, Title, Title Application, Certified Mailing Documents, CADs, Copy of payment of fees. Paper or electronic copies may exist elsewhere.	Until merged with Incident, Offense, Traffic Crash, or Arrest Report and appropriate documents have been forwarded to the Fiscal Officer.	Paper and Electronic		<input type="checkbox"/>
Police 23	<b><u>Impound Inventory Log</u></b> Monthly to Yearly compilation of all impounded vehicles, impound date, year, make, model, color, owner, driver, tow company, storage fee, tow fee, administration fee and miscellaneous administrative information. Paper copies may exist elsewhere.	10 years	Electronic		<input type="checkbox"/>
Police 24	<b><u>Impound Lot Record Files</u></b> May include some or all of the following original or copied documents; Fence purchase, Maintenance, Replacement, Policy, Procedures, Tow Contracts, Tow Company current Proof of Insurance, Legal opinions, Titling Documents, Ohio Department Of Safety Compliance. Paper or electronic copies may exist elsewhere.	5 years	Paper until Electronic		<input type="checkbox"/>
Police 24 (A)	<b><u>Impound Bid Sheets</u></b> Lists vehicles for disposal, year, make model, VIN, mileage, bidders name, date, price offered & price accepted. May contain miscellaneous information.	1 year	Paper until Electronic		<input type="checkbox"/>
Police 25	<b><u>Incident Reports Electronic</u></b> (Ohio Uniform Incident Report) Electronically documented information and events of calls, complaints and investigations. Paper copies may exist elsewhere.	Indefinite	Electronic		<input type="checkbox"/>

(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or LGRP	(6) RC-3 Require d by LGRP
Police 26	<p align="center"><b><u>Incident Files</u></b></p> <p>May include the following original or copied documents that pertain to each individual case. Driving Record, Criminal History, Voluntary Statement, Miranda Rights, Breathalyzer Results, Laboratory Results, Property Record, Evidence Record, Impounded/Towed Vehicle Documents, Administrative License Suspension, Impaired Driver Report and Statement, Video Recordings, Photographs, Audio Recordings, Merchant Receipts, Domestic Violence Documents, Finger Print Cards, Impounded/Towed Vehicle Documents, Children's Service Reports, Documents/Reports from other Agencies, Pawnshop Receipts, Transcribed Interviews, Use of Force, Crime Scene Log, Bomb Threat Check List and any Miscellaneous Documents. Paper or electronic copies may exist elsewhere</p>	Indefinite	Paper to Electronic		<input type="checkbox"/>
Police 27	<p align="center"><b><u>Incident Report Number Log</u></b></p> <p>A sign-out log of chronological numbers for assigning to Uniform Incident Reports.</p>	Indefinite	Paper to Electronic		<input type="checkbox"/>
Police 28	<p align="center"><b><u>Inventory Control log</u></b></p> <p>List of all Police Department equipment, supplies, furniture, electronics and miscellaneous items used in the operation of the Police Department. Paper or electronic copies may exist elsewhere.</p>	10 Years	Paper to Electronic		<input type="checkbox"/>
Police 29	<p align="center"><b><u>Investigation Log</u></b></p> <p>List of current investigations includes date of origin and date of closure.</p>	Until superseded or obsolete	Paper to Electronic		<input type="checkbox"/>
Police 30	<p align="center"><b><u>LEADS/NCIC Conformations</u></b></p> <p>Requests by the Dispatch Center to confirm the status of items currently entered by this agency.</p>	1 year	Paper to Electronic		<input type="checkbox"/>
Police 31	<p align="center"><b><u>LEADS/NCIC Log</u></b></p> <p>A continual list of Items entered by this agency.</p>	Until Superseded	Paper to Electronic		<input type="checkbox"/>
Police 32	<p align="center"><b><u>Local Emergency Planning Committee (LEPC)</u></b></p> <p>Emergency plans and procedures Paper copies may exist elsewhere.</p>	Until superseded or obsolete	Paper to Electronic		<input type="checkbox"/>
Police 33	<p align="center"><b><u>Liquor/Fireworks Permits</u></b></p>	2 years	Paper		<input type="checkbox"/>
Police 34	<p align="center"><b><u>Mailing List</u></b></p> <p>Current list of businesses or individuals names and addresses used in correspondence Paper copied may exist elsewhere.</p>	Until superseded, or obsolete	Electronic		<input type="checkbox"/>
Police 35	<p align="center"><b><u>Master Name Index</u></b></p>	Permanent	Electronic		<input type="checkbox"/>

(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or LGRP	(6) RC-3 Require d by LGRP
Police 36	<b><u>Monthly Activity</u></b> Paper copies may exist elsewhere.	1 year until merged into year activity.	Paper to electronic		<input type="checkbox"/>
Police 37	<b><u>NIBRS/OIBRS Extracts</u></b> Electronically generated monthly statistics submitted to the Ohio Department Of Public Safety.	2 Years	Electronic		<input type="checkbox"/>
Police 38	<b><u>Officer Take Home Cruiser Comparables</u></b> Cost analysis Paper copies may exist elsewhere.	1 year	Electronic		<input type="checkbox"/>
Police 39	<b><u>Orders of Protection</u></b> Includes Temporary/Civil Orders.	Upon expiration or Court Order	Paper		<input type="checkbox"/>
Police 40	<b><u>Payroll</u></b> Bi-weekly pay records documenting hours worked by employees including time off requests. Paper copies may exist elsewhere.	60 years	Paper to Electronic		<input type="checkbox"/>
Police 41	<b><u>Personnel Files</u></b> May include the following; Application, Background Investigation, Psychiatric Evaluation, Driving Record, Diplomas, Certifications, Qualifications, Oath and Commission of Office, Performance Evaluation, Commendations and miscellaneous documents.	60 years	Paper while actively employed. Electronic upon termination of employment.		<input type="checkbox"/>
Police 42	<b><u>Photographs</u></b> Pertaining to documentation of any type of police report. Paper or electronic copies may exist elsewhere.	Subject to the retention schedule of the record of association.	Paper to/or Electronic		<input type="checkbox"/>
Police 43	<b><u>Police Labor Contracts</u></b> Paper copies may exist elsewhere.	Until superseded	Paper		<input type="checkbox"/>
Police 44	<b><u>Policy and Procedure Manual</u></b> Paper copies may exist elsewhere.	Until superseded	Electronic		<input type="checkbox"/>
Police 45	<b><u>Police Vehicle Records</u></b> May include the following documents; Purchase or Lease agreement, Repair/Replacement Invoice and other miscellaneous documents. Paper copies may exist elsewhere.	Until vehicle is disposed of.	Paper to Electronic		<input type="checkbox"/>
Police 46	<b><u>Senior Watch Applications</u></b> Paper copies may exist elsewhere.	Until superseded or obsolete	Paper to Electronic		<input type="checkbox"/>
Police 47	<b><u>Senior Watch Call Log</u></b> A continual log documenting telephone calls to or from seniors watch participants.	Until superseded or obsolete	Electronic		<input type="checkbox"/>

(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or LGRP	(6) RC-3 Require d by LGRP
Police 48	<b><u>Special Events</u></b> Documents pertaining to the function of a special event.	1 year or until submitted to Fiscal Officer	Paper or Electronic		<input type="checkbox"/>
Police 49	<b><u>Staff Schedule</u></b> An electronic Scheduling Application where the Police Officer's Daily work schedule is recorded. Is available by day, weeks, months, or yearly. Paper copies may exist elsewhere.	1 Year	Electronic		<input type="checkbox"/>
Police 50	<b><u>Subpoenas</u></b>	Until Expired	Paper to Electronic		<input type="checkbox"/>
Police 51	<b><u>Supply Orders</u></b>	1 year	Paper to Electronic		<input type="checkbox"/>
Police 52	<b><u>Telephone Logs</u></b> Daily calls received list, Includes, time, name of caller, phone number, nature of call or to who the call is intended. Paper copies may exist elsewhere.	2 years	Paper to Electronic		<input type="checkbox"/>
Police 53	<b><u>Traffic Citations</u></b> Summons to court listing Traffic violation(s)	5 years	Paper or Electronic		<input type="checkbox"/>
Police 54	<b><u>Traffic Crash Log</u></b> A sign-out log of chronological numbers for assigning to Traffic Crash Reports.	5 Years	Paper to Electronic		
Police 55	<b><u>Traffic Crash Reports</u></b> Paper copies may exist elsewhere	5 Years	Electronic		
Police 56	<b><u>Traffic Crash Report Files</u></b> Can include the following; Written Witness Statements, Diagrams, Driving Records, CADS, Paper copy of Traffic Crash Report, Photographs and Miscellaneous Documents. Electronic or Paper Copies may exist elsewhere.	5 Years	Paper to Electronic		
Police 57	<b><u>Traffic Warnings</u></b> Written warning of traffic violations.	1 Year	Paper		
Police 58	<b><u>Training Records</u></b> Documents and training materials, Class Roster, Release Waivers.	5 Years	Paper to Electronic		
Police 59	<b><u>Unit Roster</u></b> List of Police Personnel by Seniority, Rank and Unit Number. Paper copies may exist elsewhere.	Until Superseded	Electronic		
Police 60	<b><u>Warrant Log</u></b> List of Individuals who have Outstanding Warrants.	Until Superseded or Obsolete	Paper to Electronic		
Police 61	<b><u>Written Directives</u></b> Paper Copies may exist elsewhere.	Until Superseded or Obsolete	Electronic		

(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or LGRP	(6) RC-3 Require d by LGRP
Police 62	<u>Yearly Activity</u> Paper Copies may exist elsewhere.	Indefinitely	Electronic		
Police 63	<u>Residential Security Check Sheets</u> Lists residential information, dates and times.	1 year	Paper		

**BAZETTA**

**Incident Type Report (Summary)**

**Alarm Date Between {04/01/2017} And {04/30/2017}**

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
111 Building fire	1	1.04%	\$0	0.00%
114 Chimney or flue fire, confined to chimney	1	1.04%	\$10,000	58.82%
131 Passenger vehicle fire	2	2.08%	\$7,000	41.17%
142 Brush or brush-and-grass mixture fire	1	1.04%	\$0	0.00%
	<b>5</b>	<b>5.20%</b>	<b>\$17,000</b>	<b>100.00%</b>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
311 Medical assist, assist EMS crew	1	1.04%	\$0	0.00%
321 EMS call, excluding vehicle accident with	57	59.37%	\$0	0.00%
322 Motor vehicle accident with injuries	3	3.12%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	6	6.25%	\$0	0.00%
365 Watercraft rescue	1	1.04%	\$0	0.00%
	<b>68</b>	<b>70.83%</b>	<b>\$0</b>	<b>0.00%</b>
<b>4 Hazardous Condition (No Fire)</b>				
411 Gasoline or other flammable liquid spill	1	1.04%	\$0	0.00%
424 Carbon monoxide incident	1	1.04%	\$0	0.00%
444 Power line down	2	2.08%	\$0	0.00%
	<b>4</b>	<b>4.16%</b>	<b>\$0</b>	<b>0.00%</b>
<b>5 Service Call</b>				
511 Lock-out	1	1.04%	\$0	0.00%
554 Assist invalid	1	1.04%	\$0	0.00%
561 Unauthorized burning	3	3.12%	\$0	0.00%
571 Cover assignment, standby, moveup	1	1.04%	\$0	0.00%
	<b>6</b>	<b>6.25%</b>	<b>\$0</b>	<b>0.00%</b>
<b>6 Good Intent Call</b>				
611E Dispatched & cancelled en route (EMS /	1	1.04%	\$0	0.00%
611F Dispatched & cancelled en route (Fire /	5	5.20%	\$0	0.00%
622 No Incident found on arrival at dispatch	4	4.16%	\$0	0.00%
	<b>10</b>	<b>10.41%</b>	<b>\$0</b>	<b>0.00%</b>
<b>7 False Alarm &amp; False Call</b>				
731 Sprinkler activation due to malfunction	1	1.04%	\$0	0.00%
734 Heat detector activation due to malfunction	1	1.04%	\$0	0.00%



BAZETTA

Incident Type Report (Summary)

Alarm Date Between {04/01/2017} And {04/30/2017}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
7 False Alarm & False Call				
744 Detector activation, no fire -	1	1.04%	\$0	0.00%
	3	3.12%	\$0	0.00%

Total Incident Count: 96

Total Est Loss:

\$17,000

**BAZETTA**

**Aid Responses by Department**

**Alarm Date Between {04/01/2017} And {04/30/2017}**

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other
<b>STA. 10 AIR BASE</b>							
17-0000307	04/03/2017	2 Automatic aid received	#Personnel	0	0	0	0
Their Inci	YOF1700009	Response Time: 00:05:39	#Appartus	0	0	0	0
<b>Subtotal Responses: 1</b>			<b>Average Response Time for Dept: 00:05:39</b>				

**STA. 12 CORTLAND FIRE DEPARTMENT FDID 78200**

17-0000302	04/01/2017	3 Mutual aid given	#Personnel	0	0	0	1
Their Inci	398	Response Time: 00:04:38	#Appartus	0	0	0	1
17-0000307	04/03/2017	2 Automatic aid received	#Personnel	0	0	0	0
Their Inci	COF1700402	Response Time: 00:05:39	#Appartus	0	0	0	0
17-0000316	04/04/2017	4 Automatic aid given	#Personnel	1	0	0	1
Their Inci	408	Response Time: 00:07:00	#Appartus	1	0	0	1
17-0000332	04/08/2017	1 Mutual aid received	#Personnel	0	3	0	0
Their Inci	17-0415	Response Time: 00:07:53	#Appartus	0	1	0	0
17-0000349	04/16/2017	2 Automatic aid received	#Personnel	0	2	0	1
Their Inci	0453	Response Time: 00:03:44	#Appartus	0	1	0	1
17-0000372	04/23/2017	4 Automatic aid given	#Personnel	4	0	0	0
Their Inci	482	Response Time: 00:05:59	#Appartus	1	0	0	0
17-0000383	04/26/2017	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci	17-0617	Response Time: 00:12:08	#Appartus	0	1	0	0
<b>Subtotal Responses: 7</b>			<b>Average Response Time for Dept: 00:06:43</b>				

**STA. 17 BRISTOL FDID 78105**

17-0000307	04/03/2017	2 Automatic aid received	#Personnel	0	0	0	0
Their Inci	BTF1700165	Response Time: 00:05:39	#Appartus	0	0	0	0
17-0000328	04/07/2017	4 Automatic aid given	#Personnel	0	0	0	0
Their Inci	171	Response Time: 00:12:05	#Appartus	0	0	0	0
17-0000392	04/29/2017	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci	17-202	Response Time: 00:00:01	#Appartus	0	1	0	0
<b>Subtotal Responses: 3</b>			<b>Average Response Time for Dept: 00:05:55</b>				

**STA. 21 CHAMPION FIRE DEPARTMENT FDID 78109**

Response time calculated from time notified to arrival.

**BAZETTA**

**Aid Responses by Department**

**Alarm Date Between {04/01/2017} And {04/30/2017}**

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other
<b>STA. 21 CHAMPION FIRE DEPARTMENT FDID 78109</b>							
17-0000307	04/03/2017	2 Automatic aid received	#Personnel	0	0	0	0
Their Inci	COF1700402	Response Time: 00:05:39	#Appartus	0	0	0	0
17-0000335	04/09/2017	4 Automatic aid given	#Personnel	0	3	0	0
Their Inci	17-777	Response Time: 00:05:00	#Appartus	0	2	0	0
17-0000367	04/22/2017	3 Mutual aid given	#Personnel	3	0	0	0
Their Inci	17-0800	Response Time: 00:09:47	#Appartus	1	0	0	0
<b>Subtotal Responses: 3</b>			<b>Average Response Time for Dept: 00:06:49</b>				

<b>STA. 30 HOWLAND FDID 78121</b>							
17-0000340	04/11/2017	4 Automatic aid given	#Personnel	4	0	0	0
Their Inci	17-1011	Response Time: 00:06:31	#Appartus	1	0	0	0
17-0000386	04/26/2017	4 Automatic aid given	#Personnel	0	0	0	0
Their Inci	17-1158	Response Time: 00:07:35	#Appartus	0	0	0	0
<b>Subtotal Responses: 2</b>			<b>Average Response Time for Dept: 00:07:03</b>				

<b>STA. 32 HOWLAND FDID 78121</b>							
17-0000301	04/01/2017	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci	0916	Response Time: 00:04:45	#Appartus	0	1	0	0
17-0000307	04/03/2017	2 Automatic aid received	#Personnel	0	0	0	0
Their Inci	HOF1700934	Response Time: 00:05:39	#Appartus	0	0	0	0
17-0000378	04/25/2017	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci	1142	Response Time: 00:04:56	#Appartus	0	1	0	0
<b>Subtotal Responses: 3</b>			<b>Average Response Time for Dept: 00:05:07</b>				

<b>STA. 38 MECCA FIRE DEPARTMENT FDID 78133</b>							
17-0000307	04/03/2017	2 Automatic aid received	#Personnel	0	0	0	0
Their Inci	MEF1700100	Response Time: 00:05:39	#Appartus	0	0	0	0
<b>Subtotal Responses: 1</b>			<b>Average Response Time for Dept: 00:05:39</b>				

**STA. 47 WARREN TWP. FIRE DEPARTMENT**

Response time calculated from time notified to arrival.

**BAZETTA**

**Aid Responses by Department**

**Alarm Date Between {04/01/2017} And {04/30/2017}**

Incident	Notified	Type of Aid	Fire	EMS	Resc	Other
<b>STA. 47 WARREN TWP. FIRE DEPARTMENT</b>						
17-0000307	04/03/2017	2 Automatic aid received	#Personnel	0	0	0
Their Inci	WTF1700335	Response Time: 00:05:39	#Appartus	0	0	0
<b>Subtotal Responses: 1</b>			<b>Average Response Time for Dept: 00:05:39</b>			

Response time calculated from time notified to arrival.

BAZETTA

Inspections by Type

Date Completed Between {04/01/2017} And  
{04/30/2017}

Date	Time	Occupancy	Hrs	Fee
<b>200 INSPECTION - General</b>				
04/04/2017	13:03	BP01 Circle K 3640 STATE ROUTE 5 NE	0.00	
04/04/2017	13:47	RCIG01 Cortland Cigar & Tobacco 3539 ELM RD NE	0.00	
04/04/2017	12:53	SUBW01 Subway 3640 ELM RD NE	0.00	
04/18/2017	11:59	ALIC01 ALICE'S STYLE SALON 2212 STATE ROUTE 305 NE	0.04	
04/18/2017	12:28	BAZE008 Lakeview Learning Center 2525 BURNETT DR NE	0.07	
04/18/2017	11:42	BAZE10 BAZETTA POLICE DEPARTMENT 2671 MCCLEARY JACOBY RD NE	0.15	
04/18/2017	11:46	BOBK01 BOB KARL'S AUTO 2315 ELM RD NE	0.03	
04/18/2017	11:53	CART02 CARTER LUMBER 2167 ELM RD NE	0.06	
04/18/2017	11:56	CART03 CARTER PLUMBING 2169 ELM RD NE	0.12	
04/18/2017	12:41	HAIRO2 Hair Razors Salon 2996 ELM RD NE/d	0.03	
04/18/2017	12:50	MIDW02 MIDWEST BAND 3140 ELM RD NE	0.07	
04/18/2017	12:08	QUAK01 Quaker Steak & Lube 2191 MILLENNIUM BLVD NE	0.17	
04/18/2017	13:07	TAMM01 TAMMER WINN CORPORATION (GOLF COURSE) 2940 NILES CORTLAND RD NE	0.08	
04/18/2017	12:26	VLAD01 VLAD PEDIATRICS 2654 ELM RD NE	0.01	
04/18/2017	12:46	WHIT01 WHITE FENCE GOLF COURSE 2544 NILES CORTLAND RD NE	0.01	
04/26/2017	13:10	BKMA01 B & K MARKET 2396 ELM RD NE	0.02	
04/26/2017	13:13	CAST01 Castle Kitchen & Bath 2420 ELM RD NE	0.17	
04/26/2017	12:59	JOFO01 JO FOR THE ROAD 2059 WALMART DR NE/WARREN, OH 44483	0.07	
04/26/2017	12:46	LADA01 LADARYI IMPLEMENT 2664 NILES CORTLAND RD NE	0.00	

BAZETTA

Inspections by Type

Date Completed Between {04/01/2017} And  
{04/30/2017}

Date	Time	Occupancy	Hrs	Fee
<b>200 INSPECTION - General</b>				
04/26/2017	12:48	NORT01 NORTH WEST 358 STATE ROUTE 305 NE	0.00	
04/26/2017	12:50	RUSH01 Rush 3706 BAZETTA RD NE	0.00	
<b>Total Activities for Type: 21</b>			<b>1.10</b>	

Grand Total Activities: 21

Grand Totals: 1.10 0.00

## Police Agenda Monday May 8, 2017 Trustee Meeting

Thu 5/4/2017 8:40 AM

**From:** "Mike Hovis"

**To:** rdrew@bazettatwp.org

**Cc:** twebb@bazettatwp.org, cherlinger@bazettatwp.org

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Rita,

The following will be the police agenda for trustee meeting Monday May 8, 2017;

1. Sell a 2005 Pontiac Sunfire from Impound lot Vin#3G2JB12F05S153259
2. Hire Steven Greene effective immediately upon completion and passage of Drug Test, Physical and Psychological exam as FTO part-time officer at state minimum wage.
3. Authorize Chief Hovis to participate in any grant or additional funding requiring reimbursement for wages and fringe benefits at one and a half times his hourly rate.
4. To authorize part-time officers to participate in any grant or additional funding requiring wage and fringe reimbursement at an hourly rate of \$25.00.
5. To accept the resignation of Detective Joseph Sofchek effective April 30, 2017. (Attached resignation letter)

I think that is all. Have a great day!!!

***Michael J. Hovis, Chief of Police***

***Bazetta Township Police Department***

***2671 McCleary Jacoby Rd.***

***Cortland, Ohio 44410***

***Phone: 330-638-5503***

***Fax: 330-638-9927***

FW: Police Agenda

Thu 5/4/2017 11:37 AM

**From:** "Mike Hovis"

**To:** rdrew@bazettatwp.org



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**From:** Mike Hovis [mailto:mhovis@bazettatwp.org]

**Sent:** Thursday, May 04, 2017 11:29 AM

**To:** 'rmassucci@warren.org'

**Cc:** 'twebb@bazettatwp.org'

**Subject:** Police Agenda

Rita,

I forgot to add that we need to hire Nicholas Gregory full time effective May 21, 2017. It would be great if you can swear him in as well. Sorry I forgot to add this. Thanks in advance.

*Michael J. Hovis, Chief of Police*

*Bazetta Township Police Department*

*2671 McCleary Jacoby Rd.*

*Cortland, Ohio 44410*

*Phone: 330-638-5503*

*Fax: 330-638-9927*

*[mhovis@bazettatwp.org](mailto:mhovis@bazettatwp.org)*

*[www.facebook.com/BazettaTownshipPoliceDept](http://www.facebook.com/BazettaTownshipPoliceDept)*



## Bazetta Park Board meeting Minutes 4-25-17

### Present

Jane Lewis  
Arnie Roman  
Ryan Stowell  
Laura Yarabenez

Ted Webb - Trustee

### Absent

Steve Belcher  
Andrea Drotar  
Jennifer Kuhn

### **MAY 6<sup>TH</sup> FUNDRAISER**

- Site & Services – Board agreed to pay \$300 to reset chairs and tables. Steve recruited 4 servers to work during event at \$50 each for a total of \$200.
- Tickets - About 80 tickets currently sold. All tickets and monies to be turned in at next meeting on May 1<sup>st</sup>. No cash – make checks payable to Optimist Club Foundation. Tickets will be sold at door (Laura printing different colored tickets). Steve to print list with ticket #'s so they can be checked off at door.
- Food - DiLucia's. Menu? Confirm \$5 pp. Steve will pick-up. Jane asking about dessert.
- Drinks – Laura will donate pop, water & ice. Jane asking Tom Miller to handle coffee & ask about creamers, sugar, stirs, cups, etc.
- Supplies – Jane is asking about plates, napkins, flatware, tablecloths, dessert plates, cups,
- Placemats – Ted Webb will print placemats with donor's. Must have info on May 1<sup>st</sup>
- DJ – Jamie Bland (LAC) has agreed to donate his services during event
- 50/50 – Steve to bring raffle tickets. Laura to bring change. Two people needed to sell tix
- Auction – Jeff Byce contract never signed and Optimist EIN never received so online auction could not take place. Jeff Byce agreed to still donate his services during event.
- Auction Items – Jane to clarify with Steve if alcohol is allowed to be auctioned off.  
Current donations;  
Wine basket (Jane)  
\$25 GC from Chophouse (Jane)  
Shirt from Global Fitness (Arnie)  
\$15 GC from B&K (Arnie) Laura making fruit basket  
Marbles from Kris Parke (Arnie)  
Clock worth \$500 from Hovis (Arnie)  
Tauro Trimmer from Hovis (Arnie)  
\$15 Top Notch GC  
Subway GC (Steve)  
Autographed Cleveland Browns pics (Laura)  
Case of wine (Laura)  
Country Porch basket (Laura)
- Set-up– May 6<sup>th</sup>, 10:00am at Candlelight Knolls. Return at 4:00pm. Doors open at 6pm.

## **WORK DAY**

- Date ?. Once date set it must be confirmed with Kris Parke
- 100 yds of mulch is being ordered on May 1<sup>st</sup> per Kris Parke. Once delivered, a Bazetta employee will take about 20 trips to transfer mulch to proper location.
- Ted spoke with Lion's Club and they expressed interest in volunteering & HS students have asked for date
- LAC Baseball teams still willing to help
- Laura can recruit students from HS

## **FACEBOOK PAGE**

- Clarification is needed if a Park Facebook Page can be created for informational purposes only. Does Board need to vote on issue and appoint a page manager?

Next meeting - Tuesday, 5/9/17 @ 7:00pm

Bazetta Park Committee Meeting ~ 5/1/17 6:00

Present

Steve Belcher

Jane Lewis

Arnie Roman

Jennifer Kuhn

Laura Yarabenetz

Andrea Drotar

Trustee

Ted Webb

Absent

Ryan Stowell

1. May 6 Candlelight Fundraiser

- Planning on 145 people at event/purchased tickets
- Paying servers \$50 each
- Questions from previous meeting discussed and answered
- DiLucia's is donating all the food for the event

2. Work Day

- Date is not set
- Mulch should be delivered by the middle of May

3. Facebook Page

- Administered approved by trustees, asking to currently be Ryan Stowell and Andrea Drotar.
- If administrator(s) of the page leave the park committee, they will step down from the Facebook Page Administration, will not operate page, and another administrator will be appointed by the trustees.
- Page will only be designed to provide park information, not allowing public comments, just likes and private messages sent to administration.
- Jane Lewis made a motion to present to the trustees. Laura Yarabenetz seconded. Approved: Steve B. YES, Jane L. YES, Arnie R. YES, Laura Y. YES, Jennifer K. YES, and Andrea D. YES
- Will ask to be placed on next trustee meeting agenda

Next Park Meeting: Thursday, May 4 at 7:30

Meeting adjourned: 7:05pm, Motioned by Steve B., Seconded by Laura Y.

Bazetta Park Committee Meeting ~ 5/1/17 6:00

Motion made to ask trustees if Park Committee can create and operate a park Facebook Page with the following criteria:

- Administrator(s) approved by trustees. Asking to currently be Ryan Stowell and Andrea Drotar.
- If administrator(s) of the page leave the park committee, they will step down from the Facebook Page and will not operate page, and another administrator will be appointed by the trustees.
- Page will only be designed to provide park information, not allowing public comments, just likes and private messages sent to administration.

Jane Lewis made a motion to present to the trustees. Laura Yarabenetz seconded.

Approved: Steve B. YES, Jane L. YES, Arnie R. YES, Laura Y. YES, Jennifer K. YES, and Andrea D. YES, Ryan S. (absent- no vote cast)

**BAZETTA TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

Date: June 12, 2017 at 7:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:  
Trustee Paul Hovis  
Vice Chairman Trustee Frank Parke  
Chairman Trustee Ted Webb  
Fiscal Officer Rita Kay Drew

- Trustee Parke reminded the assemblage of the Public Comment procedures and that the meeting is being video and audio recorded

**140-17** To accept the minutes from the May 22 Regular Meeting.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Abstain      Trustee Parke - Yes      Trustee Webb - Yes

**141-17** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Yes      Trustee Webb - Yes

**142-17** To approve a Request to Donate Sick Leave and Request to Receive Donated Sick Leave previously presented to the Trustees and approved by the Fiscal Officer on May 31, 2017.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Yes      Trustee Webb - Yes

**143-17** To approve the attached *Alternative Tax Budget Information, Trumbull County* for Bazetta Township for the 2018 Fiscal Year.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Yes      Trustee Webb - Yes

**144-17** To adopt the attached *IT Services Cooperative Agreement* with Weathersfield Township.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Yes      Trustee Webb - Yes

- Trustee Webb asked to change Board Resolution 145-17
  - The township has never given a refund for a reservation in the past because the rules and regulations state that there are no refunds
  - Would like to credit the \$60 toward a future reservation, within the next year or so
- Trustees Hovis and Parke concurred

**145-17** To honor the deposit of Cortland United Methodist/Shirley Barbe-DiVencenzo for a shelter reservation for a function or activity until July 1, 2018.

**Motion:** Trustee Hovis

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Correspondence (Copies available upon request):**

- Copy of a letter from Trumbull County Engineer to MS Consultants regarding civil construction plans
- Invitation from Bazetta Cortland Optimist Club to their open house
- Notification from City of Niles regarding Certified Public Records Training
- Request for cancellation and refund of shelter permit from Cortland United Methodist/Shirley Barbe-DiVencenzo
- Survey from Geauga Trumbull Solid Waste Management regarding the recycling drop-off program

**Administration:**

- See Attached Notes from Trustee Webb
- Trustee Webb asked Fiscal Officer Drew about the status of the audit
- Fiscal Officer Drew reported as follows
  - Audit of 2015 and 2016 scheduled began today
  - This is a full audit, which we have not received since 2011 because we qualified for "mini" audits in 2013 and 2015
  - Townships are not permitted to receive more than 2 "mini" audits in a row, so we are receiving a full audit this time
  - In the process of compiling all required documents, which should be completed on Tuesday
  - Audit is being done by an accounting firm at their office in Zanesville, rather than our offices
  - All documents are being scanned and submitted via flash drive
  - Both of these steps will save time and money in the conduct of the audit, which she believed cost \$12,000 when the last full audit was conducted
  - IT Specialist Davis has been of great help in having required documents scanned over the past several years and in the past few days with scanning a large volume of records
- Trustee Hovis asked about Issue 1 documentation and a possible meeting with Atty. Gil Rieger, and the Trumbull County Engineer
  - Trustee Webb explained that this question pertains to a water line that will be coming up Route 5
    - Originally, the cost to residents for this was going to be roughly \$200 per foot, but the Trumbull County Engineer has worked to get that cost down to \$50-70 per foot
    - Currently, they are looking at different options for getting the water installed, either boring under Mosquito Lake or collaborating with Trumbull County and the City of Cortland
    - Looking to speak with an attorney regarding the ramifications of the different options, notably the concern about potential annexation issues in the future
  - Trustee Webb volunteered to meet with Atty. Rieger to discuss these issues

**Fire Department:**

- See Attached Report
- See Attached Notes from Trustee Webb
- Chief Lewis noted that the Air Show will be this weekend
  - Parking will only be available in 2 locations - BJ Alan and Packard parking lots
  - No backpacks will be allowed

**Police Department:**

- See Attached Report
- See Attached Notes from Trustee Webb
- Chief Hovis that a new cruiser went into service today, at no cost to residents
- Presentation of award to Det. Joseph Sofchek

**146-17** To authorize Chief Hovis to sell the following vehicles obtained via the Police Impound Lot, at a price not to exceed \$2,500 per ORC §4513.61.

*2000 Chevrolet Cavalier (VIN 5756)*

*1997 Chevrolet S10 (VIN 6469)*

*2003 Pontiac Vibe (VIN 2355)*

*2005 Chevrolet Equinox (VIN 7261)*

**Motion:** Trustee Parke

**Second:** Trustee Hovis

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Road Department:**

- Nothing to Report

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Nothing to Report

**Zoning Commission & Zoning Board of Appeals:**

- See Attached Notes from Trustee Webb

**Parks & Recreation Board:**

- See Attached Notes from Trustee Webb
- Chairman Belcher stated the following
  - Thanked the Road Department for use of their equipment on Clean Up Day
  - Got mulch laid down, gazebo cleaned, some shelters cleaned, and various other tasks
  - Next Park Board Meeting will be tomorrow at 7pm

**Asked to be placed on the Agenda:**

- None

**Public Comment:**

- Stan Closka of Ivy Hills discussed an nuisance abatement issue
  - A roughly 1 acre property in Ivy Hills that has been in arrears for years
  - Multiple zoning and safety issues
  - Knows the township has financial issues, but wanted to about mowing this property
  - Had heard the shop could be done as a property tax assessment
- Trustee Webb asked if the property was part of the association because the township can do nothing if it belongs to the association
  - Mr. Closka said it was not
- Trustee Webb explained that the tax assessment procedure requires that the township pay for the work first, then place a tax lien on the property, and possibly get repaid only when the property is sold
- Assistant Road Superintendent Tempesta stated that this is the same property that was complained about last year
- Trustee Webb stated that the township is reluctant to do any mowing because of budget issues and because, if the township mows one property, then it will have to mow them all

**147-17** To recess into Executive Session at 7:41pm to discuss collective bargaining matters, per ORC §121.22(G).

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**148-17** To reconvene from Executive Session at 8:44pm with no action taken.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

**149-17** To approve the attached *Agreement Between the Fraternal Order of Police, Ohio Labor Council, Inc. and Bazetta Township Trustees.*

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

- Officer Rentz, on behalf of himself and Cpt. Herlinger, thanked the Trustees for getting this agreement done swiftly and looked forward to the next three years
- Trustee Webb, Trustee Parke, and Chief Hovis thanked the group for their hard work and willingness to negotiate

**150-17** To adjourn the meeting at 8:46pm.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent Trustee Parke - Yes Trustee Webb - Yes

  
\_\_\_\_\_  
Attested by: Fiscal Officer Rita Kay Drew

Dated: 06-15-17

  
\_\_\_\_\_  
Approved by: Chairman Trustee Ted Webb

Dated: 6/26/17



PENDING WARRANT REPORT  
Bazetta Township [2017]

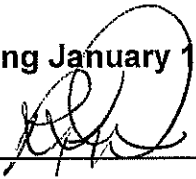
Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	117.12	VW 1	The Huntington National Bank	Service Charge
29849	280.00	VW29849	Psycare, Inc.	Replaces Check #27447
29850	717.99	VW29850	Ohio Child Support Payment Central	Replaces Check #27515
29851	77.29	VW29851	SDU: Ohio Child Support Payment Center	Replaces Check #27516
29852	875.00	VW29852	Joseph A. Sofchek	Replaces check #28775
29853	453.25	VW29853	Anthem BC & BS	Refund Check
29854	39.69	VW29854	Ainsley Oil Company	Diesel/Fuel
29855	9270.54	VW29855	BE Solutions, LLC	Claims Runs
29856	850.00	VW29856	Bazetta Township	IT Services
29857	1000.00	VW29857	Bud's Towing & Recovery, LLC	May Tows
29858	567.00	VW29858	BE Solutions	Mo Admin Fee
29859	164.81	VW29859	City of Warren, Utility Services	Services
29860	1365.73	VW29860	Delta Dental	Insurance
29861	51.99	VW29861	Finger Lakes System Chemistry	Supplies
29862	164.94	VW29862	Network Billing Systems, LLC	Service
29863	9592.86	VW29863	Fallsway Equipment Co., Inc.	Parts/Labor
29864	19.54	VW29864	Roger Gardner	Supplies
29865	88.42	VW29865	Handyman Supply Inc.	Supplies
29866	743.70	VW29866	Horodyski Brothers & Co.	PAYMENT
29867	178.73	VW29867	Hanley Print & Promotions	Forms
29868	35.07	VW29868	Michael J. Hovis	Expense Reimbursement
29869	25.00	VW29869	Curtis Lonsbrough	May 24th Public Hearing
29870	25.00	VW29870	Walter Maycher	May 24th Public Hearing
29871	500.00	VW29871	Northstar Towing, Inc.	May Tows
29872	266.40	VW29872	NAPA Auto Parts	Farts
29873	16.67	VW29873	Orwell Natural Gas	Service
29874	1155.00	VW29874	Ohio Billing, Inc.	EMS Trip Submissions
29875	3071.03	VW29875	Ohio Treasurer, Josh Mandel	Durst Clagg Rd. Improvement
29876	932.13	VW29876	Ohio Edison	Service
29877	162.00	VW29877	Pitney Bowes Global Financial Services	Postage Meter
29878	141.89	VW29878	Purchase Power	Postage
29879	577.80	VW29879	PennCare	Supplies
29880	695.00	VW29880	PrintersEdge	Supplies
29881	57.25	VW29881	Respiratory Care Partners, Inc.	Supplies
29882	621.81	VW29882	Southeastern Emergency Equipment	Supplies
29883	1300.00	VW29883	Schultz Towing Inc.	Tows
29884	212.68	VW29884	Sunburst Environmental Service, Inc.	Service
29885	107.00	VW29885	Treasurer State of Ohio	Service
29886	228.51	VW29886	The Tribune Chronicle	Service
29887	666.20	VW29887	Time Warner Cable-Northeast	Service
29888	251.82	VW29888	Mark Thomas Ford	Supplies
29889	395.76	VW29889	Verizon	Service
29890	466.09	VW29890	Vision Service Plan-(OH)	Insurance
29891	43.82	VW29891	Walmart Business/SYNCB	Supplies
29892	3506.59	VW29892	Wex Bank	Gas/Diesel
29893	1575.00	VW29893	CareWorksComp	Group Rating
29894	235.49	VW29894	Dominion East Ohio	Service
29895	174.10	VW29895	Trumbull County Water and Sewer	Service
	<u>44063.71</u>		Total Amount of Pending Warrants	

# ALTERNATIVE TAX BUDGET INFORMATION

## TRUMBULL COUNTY

Name of Township Bazetta Township

For the Fiscal Year Commencing January 1, 2018

Fiscal Officer Signature  Date 12-Jun-17

**Bazetta**

**Township**

**Schedule 1**

**STATEMENT OF FUND ACTIVITY**

(Complete only for General Fund, Bond Retirement Fund  
and any other funds requesting general property tax revenue)

**FUND: General**

<b>DESCRIPTION</b>	<b>Actual Jan 1-Dec. 31 2016</b>	<b>Budgeted FY Jan 1-Dec 31 2017 Estimate</b>	<b>Budgeted FY Jan 1-Dec. 31 2018 Estimate</b>
<b>Beginning Unencumbered Fund Balance</b>	\$ 316,690.66	\$ 481,153.55	\$ 463,144.30
<b>Revenues:</b>			
<b>Health Department</b>	\$ 19,899.23	\$ 20,000.00	\$ 20,000.00
<b>Property Taxes</b>	\$ 178,696.62	\$ 176,703.37	\$ 175,000.00
<b>Local Government</b>	\$ 66,682.00	\$ 64,237.55	\$ 68,130.00
<b>All Other Receipts</b>	\$ 308,646.12	\$ 139,500.00	\$ 138,000.00
<b>Total Resources</b>	\$ 890,614.63	\$ 881,594.47	\$ 864,274.30
<b>Total Expenditures &amp; Encumbrances</b>	\$ 409,461.08	\$ 418,450.17	\$ 400,000.00
<b>Ending Unencumbered Fund Balance</b>	\$ 481,153.55	\$ 463,144.30	\$ 464,274.30

**FUND: Road & Bridge**

<b>DESCRIPTION</b>	<b>Actual Jan. 1-Dec. 31 2016</b>	<b>Budgeted FY Jan 1-Dec. 31 2017 Estimate</b>	<b>Budgeted FY Jan. 1-Dec. 31 2018 Estimate</b>
<b>Beginning Unencumbered Fund Balance</b>	\$ 111,322.73	\$ 97,721.71	\$ 132,405.85
<b>Revenues:</b>			
<b>Property Taxes</b>	\$ 223,119.44	\$ 248,581.86	\$ 248,000.00
<b>All Other Receipts</b>	\$ 10,377.92	\$ 6,000.00	\$ 6,000.00
<b>Total Resources</b>	\$ 344,820.09	\$ 352,303.57	\$ 386,405.85
<b>Total Expenditures &amp; Encumbrances</b>	\$ 247,098.38	\$ 219,897.72	\$ 220,000.00
<b>Ending Unencumbered Fund Balance</b>	\$ 97,721.71	\$ 132,405.85	\$ 166,405.85

## Schedule 1

## STATEMENT OF FUND ACTIVITY

(Complete only for General Fund, Bond Retirement Fund  
and any other funds requesting general property tax revenue)

FUND: Police

DESCRIPTION	Actual Jan 1-Dec. 31 2016	Budgeted FY Jan 1-Dec 31 2017 Estimate	Budgeted FY Jan 1-Dec. 31 2018 Estimate
Beginning Unencumbered Fund Balance	\$ 200,384.91	\$ 254,864.26	\$ 276,405.14
Revenues:			
Property Taxes	\$ 811,421.71	\$ 835,809.66	\$ 835,000.00
All Other Receipts	\$ 137,320.34	\$ 115,000.00	\$ 115,000.00
Total Resources	\$ 1,149,126.96	\$ 1,205,673.92	\$ 1,226,405.14
Total Expenditures & Encumbrances	\$ 894,262.70	\$ 929,268.78	\$ 930,000.00
Ending Unencumbered Fund Balance	\$ 254,864.26	\$ 276,405.14	\$ 296,405.14

FUND: Police Equipment

DESCRIPTION	Actual Jan. 1-Dec. 31 2016	Budgeted FY Jan. 1-Dec. 31 2017 Estimate	Budgeted FY Jan. 1-Dec. 31 2018 Estimate
Beginning Unencumbered Fund Balance	\$ 29,406.06	\$ 41,550.60	\$ 24,576.96
Revenues:			
Property Taxes	\$ 47,371.69	\$ 56,026.36	\$ 64,000.00
All Other Receipts	\$ 20,505.83	\$ 10,000.00	\$ 10,000.00
Total Resources	\$ 97,283.58	\$ 107,576.96	\$ 98,576.96
Total Expenditures & Encumbrances	\$ 55,732.98	\$ 83,000.00	\$ 78,000.00
Ending Unencumbered Fund Balance	\$ 41,550.60	\$ 24,576.96	\$ 20,576.96

## Schedule 1

## STATEMENT OF FUND ACTIVITY

(Complete only for General Fund, Bond Retirement Fund  
and any other funds requesting general property tax revenue)

FUND: Fire

DESCRIPTION	Actual Jan 1-Dec. 31 2016	Budgeted FY Jan 1-Dec 31 2017 Estimate	Budgeted FY Jan 1-Dec. 31 2018 Estimate
Beginning Unencumbered Fund Balance	\$ 668,770.03	\$ 372,231.60	\$ 389,164.66
Revenues:			
Property Taxes	\$ 1,037,836.75	\$ 926,688.20	\$ 923,000.00
All Other Receipts	\$ 2,103,616.11	\$ 315,000.00	\$ 240,000.00
Total Resources	\$ 3,810,222.89	\$ 1,613,919.80	\$ 1,552,164.66
Total Expenditures & Encumbrances	\$ 3,437,991.29	\$ 1,224,755.14	\$ 1,150,000.00
Ending Unencumbered Fund Balance	\$ 372,231.60	\$ 389,164.66	\$ 402,164.66

FUND: Bond Retirement Fund(s)

DESCRIPTION	Actual Jan 1-Dec. 31 2016	Budgeted FY Jan 1-Dec 31 2017 Estimate	Budgeted FY Jan 1-Dec. 31 2018 Estimate
Beginning Unencumbered Fund Balance	\$ 940.26	\$ 1,485.26	\$ -
Revenues:			
Property Taxes	\$ 34,218.68	\$ 130,690.33	\$ 120,722.06
All Other Receipts	\$ -	\$ -	\$ -
Total Resources	\$ 35,158.94	\$ 132,175.59	\$ 120,722.06
Total Expenditures & Encumbrances	\$ 33,673.68	\$ 132,175.59	\$ 120,722.06
Ending Unencumbered Fund Balance	\$ 1,485.26	\$ -	\$ -

**STATEMENT OF FUND ACTIVITY**

(Funds with Revenue Other Than Local Taxes)

FUND NAME	Beginning Estimated Unencumbered Fund Balance	2018 Total Estimated Receipts	Total Resources Available For Expenditure	Total Estimated Expenditures and Encumbrances
Motor Vehicle License Fund	\$ 3,266.36	\$ 7,500.00	\$ 10,766.36	\$ 7,500.00
Gasoline Tax Fund	\$ 107,709.64	\$ 85,000.00	\$ 192,709.64	\$ 138,450.00
Cemetery Fund	\$ 7,938.74	\$ 39,000.00	\$ 46,938.74	\$ 46,938.74
Cemetery Bequest Fund	\$ 3,796.09	\$ -	\$ 3,796.09	\$ -
Lighting Assessment Fund	\$ 2,026.66	\$ 9,240.00	\$ 11,266.66	\$ 9,500.00
OMVI Fund	\$ 559.48	\$ 700.00	\$ 1,259.48	\$ 1,259.48
Zoning Fund	\$ 345.19	\$ 11,400.00	\$ 11,745.19	\$ 11,745.19
Drug Law Enforcement Fund	\$ 593.98	\$ 500.00	\$ 1,093.98	\$ 1,093.98
Issue II Fund	\$ -	\$ -	\$ -	\$ -
Fire/EMS Training Center Fund	\$ 2,227.81	\$ 2,000.00	\$ 4,227.81	\$ 4,227.81
<b>TOTAL</b>	\$ 128,463.95	\$ 155,340.00	\$ 283,803.95	\$ 220,715.20



**BAZETTA TOWNSHIP  
TRUMBULL, COUNTY, OHIO**

**IT SERVICES  
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 02nd day of June 2017, by and between Bazetta Township (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Cortland, Ohio 44410 and Weathersfield Township, (hereinafter "Cooperative Agency User") whose address is 1451 Prospect Street, Ohio, (Mineral Ridge 44440)

**I. RECITALS**

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

**NOW THEREFORE**, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

**1. Terms of Agreement:**

- A) The term of this is agreement shall be for a period of one (1) year, commencing on the 02nd day of June 2017 and continuing thereafter for a period of one year terminating at the close of business the 01 day of June 2018. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as



agreed upon by the parties.

**2. Duties/Services to be performed:**

IT Service Provider shall provide the following services to Cooperative Agency User, including but not limited to: planning, managing, maintenance and operation of Cooperative Agency User's information technology infrastructure; maintenance of servers, support equipment and email service; maintenance and repair of all Cooperative Agency User's desktop computers; maintenance and repair of all laptop computers; maintenance of antivirus and malware software; selection of hardware and software products appropriate for Cooperative Agency User's needs and requirements; integration of such products with Cooperative Agency User's organizational needs and infrastructure; install; reasonable repair and maintenance of department printers; provision of a secure and effective environment that supports the activities of the Cooperative Agency User's computer users; programming as needed to connect existing components (scripting) of Cooperative Agency User's server and system, data storage devices and any and all other applicable Information Technology requirements of Cooperative Agency User.

**3. Time Requirements:**

IT Service Provider agrees to furnish Cooperative Agency User with consulting services as required by Cooperative Agency User and as mutually agreed upon in advance by the parties hereto. Time Requirements will include emergency call outs to provide services for Cooperative Agency User that may require an immediate response. IT Service Provider shall be reasonably available for response for emergency call outs as soon thereafter as is practicable. In addition, IT Service Provider shall make arrangements for a substitute IT professional to cover its services and any emergency call outs that may occur when IT Service Provider is unavailable, including for any vacation or sick days

that IT Service Provider schedules and/or takes off.

Provided however, that although the IT Service Provide will do its best to provide and schedule IT Services under this agreement at the times requested and convenient to the Cooperative Agency User, due to the fact that such services may be utilized by two or more cooperative agency users, the IT Service Provider, reserves the right, at it's sole discretion, to prioritize and schedule IT Cooperative Services to its Cooperative Agency user, in a manner which maximizes and best meets the needs of all Cooperative Agency Users.

**4. Compensation and Terms:**

For all services provided under this agreement during normal business hours, Monday through Friday, 8:00AM to 4:00PM (Holidays excluded), the IT Service Provider with charge the Cooperative Agency User, an hourly rate of \$ 60.00, per hour, and for all services provided outside normal business hours, an hourly rate of \$ 80.00, per hour.,

IT Service Provider shall present an invoice to Cooperative Agency User each month for all services performed and expenses advanced by IT Service Provider pursuant to paragraph 5, below. Payment shall be due in full within 30 days of the date of the invoice.

Cooperative Agency User shall be responsible for the purchase of replacement parts, new computer components, software, etc., as necessary, upon the advice of IT Service Provider, and approved in advance by Cooperative Agency User.

**5. Expenses:**

Cooperative Agency User shall pay all expenses reasonably incurred and/or advanced by IT Service Provider in the course of performing services under this Agreement, as mutually agreed upon in advance by the parties hereto.

**6. Confidentiality:**

All LEADS (law enforcement assistance data system) and law enforcement records, data and information are **STRICTLY CONFIDENTIAL**, as is all records, data and information contained therein or acquired for or from the Cooperative Agency User's Information Technology infrastructure system. IT Service Provider agrees to treat all such information in which it comes in contact or acquires knowledge thereof during the performance of its duties under this Agreement as confidential. IT Service Provider shall treat as confidential and shall not disclose or use for the benefit of IT Service Provider, or any person or entity other than Cooperative Agency User, any and all information made available or disclosed to IT Service Provider as a result of or related to this Agreement. Provided however, that IT Service Provider may disclose or use such information when necessary in the normal and customary scope and performance of this contract and/or with the consent of the Cooperative Agency User, but otherwise IT Service Provider shall observe and take all steps necessary to preserve and protect the privacy and confidentiality of all Cooperative Agency User's records, information and data.

**7. Rights and Licenses:**

- (a) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts all proprietary right, title, and interest of IT Service Provider in and to any software, documentation, and information produced or created by or for IT Service Provider in the performance of the work or the rendition of services under this Agreement.
- (b) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts, an unlimited, unrestricted, royalty-free, fully paid, worldwide and nonexclusive license to any software, documentation and information not first produced or

created by or for IT Service Provider as a result of the performance of work or the rendition of services under this Agreement, but included in said work or services, provided IT Service Provider holds copyright to said software, documentation, or information.

- (c) IT Service Provider may utilize publicly distributed software, documentation and information within the solutions provided to Cooperative Agency User under the terms of this Agreement, provided that said software, documentation, and information is either in the public domain or is licensed for public distribution.

**8. Independent IT Service Provider Relationship:**

IT Service Provider is retained by Cooperative Agency User solely for the purposes and to the extent set forth in this Agreement, and IT Service Provider's relationship to Cooperative Agency User shall during the terms of this Agreement be that of an Independent Contractor, IT Service Provider. Representatives, employees, subcontractors, and/or agents of IT Service Provider are not entitled to collect employee benefits from Cooperative Agency User, including, but not limited to workers compensation, unemployment, and any other fringe benefits provided to employees of Cooperative Agency User.

**9. Waiver, Modification, or Cancellation:**

Any waiver, alteration, or modification of any of the provisions of this Agreement or cancellation/termination or replacement of this Agreement shall not be valid unless in writing and signed by the parties.

**10. Assignment:**

This Agreement shall not be assigned by either party except by mutual agreement of the parties, in writing. Any attempt to assign or transfer any rights, duties, or obligations of this

Agreement shall render such attempted assignment or transfer null and void.

**11. Indemnification:**

IT Service Provider, its representatives, employees, subcontractors, and/or agents, hereby indemnifies and holds Cooperative Agency User harmless from any and all claims, causes of action and/or damages arising from IT Service Provider's negligent acts and/or omissions in the performance of its duties under this Agreement.

**12. LEADS (Law Enforcement Assistance Data System) Requirements: *(if applicable)***

If IT Service Provider will have access to and will be required to provide service to LEADS user agency equipment, IT Service Provider's technicians hereby consents to be fingerprinted and submit to a full background check as required by the Ohio Department of Public Safety (LEADS). IT Service Provider must be approved by LEADS, and be LEADS certified prior to his exposure to the agency equipment and/or data.

IT Service Provider shall complete and execute all necessary forms and documentation to allow Cooperative Agency User to access the background information of its employee(s) performing the IT work for Cooperative Agency User and application for LEADS certification. IT Service Provider's signature below hereby acknowledges its consent to said background checks.

**13. Cooperative Agency User's Requirements:**

Representatives, employees, subcontractors, and/or agents of IT Service Provider, who may have access to sensitive, confidential, personal or other law enforcement information in the course of the performance of their duties under this Agreement, if required, shall submit to a background check and a pre-employment drug screening test. IT Service Provider's signature below hereby acknowledges its consent to said testing of its representatives, employees, subcontractors, and/or

agents.

**14. Severability:**

In the event that any one or more of the provisions contained in this Agreement shall for any reason be held by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not effect the other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

**15. Governing Law:**

This Agreement shall be construed in accordance with and governed by the laws of the State of Ohio, and any causes of action resulting from breach hereof shall be heard before the Courts of Trumbull County, Ohio.

\_\_\_\_\_  
Bazetta Township Trustee

\_\_\_\_\_  
Township Trustee

\_\_\_\_\_  
Bazetta Township Trustee

\_\_\_\_\_  
Township Trustee

\_\_\_\_\_  
Bazetta Township Trustee

\_\_\_\_\_  
Township Trustee

\_\_\_\_\_  
Joel Davis, IT employee for  
Bazetta Township

3309 Trapper Trail  
Unit C.  
Cortland, Ohio 44110

Wasn't suppose  
to be charged  
cancelled went  
due to conflict  
with safety day.

Wants \$60 refunded  
address above

RECEIVED

06-05-17

T. Sam  
RQ

**COPY**

**BAZETTA TOWNSHIP PARK SHELTER/GAZEBO  
RENTAL APPLICATION AND AGREEMENT**

NAME: Cortland United Methodist Church (Contact Person - Shirley Barbe-Divencenzo)

ADDRESS: 551 N. High St. (330-469-6639)  
330-720-3147

CITY, STATE, ZIP: Cortland, Ohio 44410

HOME PHONE: 330-469-6639 - Shirley  
330-637-2571 - Church CELL PHONE: 330-720-3147 - Shirley

E-MAIL ADDRESS: ~~sbwrtd1@gmail.com~~ sbwrdivp1@gmail.com

IN WHAT POLITICAL SUBDIVISION DO YOU RESIDE: Bazetta Township

FACILITY YOU DESIRE TO RENT:

SHELTER "A"     SHELTER "B"     SHELTER "C"     GAZEBO

DATE OF USE: June 10<sup>th</sup> 2017 HOURS OF USE: ~~12-3~~ 12<sup>noon</sup> - 4 pm

TODAYS DATE: May 18, 2017

✓ AMOUNT OF DEPOSIT: \$ 60.00

CASH     CHECK OR MONEY ORDER    CHECK NO. 7651 ✓

**PLEASE MAKE CHECKS OR MONEY ORDERS PAYABLE TO BAZETTA TOWNSHIP.**

Copies to: 1<sup>st</sup> Copy - Customer    2<sup>nd</sup> Copy - Police Department    3<sup>rd</sup> Copy - Township

I have read the shelter/gazebo reservation rules and regulations for use and permit and understand that the event may be terminated upon violation of any of the aforementioned rules and regulations. I also agree that while using the Bazetta Township Park facilities that we will not discriminate on the basis of disability, age, race, sex and national origin.

X Shirley M Barbe-Divencenzo  
Signature of Person Responsible  
(Must be 18 years of Age)

Cancelled 6/1/17

**ANY PROBLEMS AT THE PARK, PLEASE CALL THE BAZETTA POLICE DEPARTMENT AT  
330-675-2730**

(Pd 60 by Shirley Barbe-Divencenzo)



# RECEIPT

DATE 03-25-17No. 729725RECEIVED FROM Cortland United Methodist\$ 60.00

DOLLARS

 FOR RENT FORShelter Reservation

ACCOUNT	<u>OLJ</u>	<u>✓</u>
PAYMENT		
BAL. DUE		

- CASH
- CHECK
- MONEY ORDER
- CREDIT CARD

FROM

TO

BY



3-11

A-1182/1183 T-46806/46808/46803/46816

10. When a shelter/gazebo is not being used, it is available to the public on a first come first serve basis for no charge. All rules and regulations apply.

11. Any person or group who does not abide by these rules shall be asked to leave the premises.

\* 12. No rain checks or refunds will be given due to bad weather or late cancellations.

13. Individuals or groups using the shelter/gazebo without a reservation must surrender the shelter/gazebo to individuals or groups having a shelter/gazebo permit for that facility.

14. You must pay for your shelter/gazebo reservation and submit a signed rental agreement at the time you make the reservation. No shelter/gazebo will be held without payment and a signed rental agreement. Your permit and rental agreement must be taken to the rental facility for proof of your reservation. Bazetta Township Police will be available for assistance during your rental, and will have a copy of your reservation application.

15. You must be 18 years of age to rent any park facility.

16. The park is open from \_\_\_\_\_

17. You will comply with all laws of the United States and the State of Ohio, and with all Township Park rules and regulations and will not permit anything to be done on said premises in violation thereof.

18. Glass containers of any kind are strictly prohibited.

19. Ground fires are strictly prohibited. Please be sure charcoal from your grill is cooled and deposited in proper receptacles.

20. Leave the premises clean, placing all paper and other debris in receptacles furnished throughout the park. Do not pour any solution on grass, trees, or vegetation.

21. Outlets are only for use of small radios, coffee pots, food warmers and like equipment that does not exceed a maximum of 15 amps.

MY NOTES FOR JUNE 12, 2017 TRUSTEES MEETING

ACTION TO BE TAKEN

HAVE PAUL SIGN PUBLIC RECORDS REQUEST DOCUMENT  
HAVE PAUL SIGN THE AWARD FOR JOE SOFCHECK

REPORTS FOR VARIOUS DEPARTMENTS

**ADMINISTRATIVE REPORTS**

COUNCIL OF GOVERNMENT (COG) MEETING 5/23 AM & 5/24 EVENING AT TRUMBULL COUNTY AG CENTER

WEBB VOLUNTEERS TO BE ON THE BOARD  
COG BOARD APPOINTEES ORGANIZATIONAL MEETING 6/5 AT NILES CITY HALL  
DR LAPOLLA (HOWLAND) CHAIR PERSON  
ED STREDNEY (NILES) ASST CHAIR PERSON  
FRED BOBOVNYK (WEATHERSFIELD) FISCAL OFFICER  
TED WEBB (BAZETTA) AT LARGE MEMBER

ADVISORS

STEVE GERBERRY (TRUMBULL CO ENGINEERS OFFICE)  
JACK SIMON (TRUMBULL COUNTY ENGINEERS OFFICE)  
DARLEEN ST. GEORGE (HOWLAND)  
NEXT MEETING 6/21/2017 6:00PM AT HOWLAND TOWNSHIP HALL

TRUMBULL COUNTY BOARD OF HEALTH SPECIAL MEETING 6/7/17

ELECTION TO REPLACE BOARD MEMBER DR AGONA RESIGNATION  
DR HAROLD FIRSTER ELECTED TO FINISH UNEXPIRED TERM

OPTIMIST CLUB 50<sup>TH</sup> YEAR CELEBRATION CANDLELITE KNOLLS 6/17/17 1:00 TO 4:00 PM

CITY OF NILES TO HOLD PUBLIC RECORDS CLASS

NILES HIGH SCHOOL 7/11/17 10:00AM TO 1:15PM

GEAGUA TRUMBULL SOLID WASTE DISTRICT

REQUESTING WE COMPLETE THE RECYCLE DROP OFF SURVEY  
TO BE RETURNED BY 6/30/17

2017 SUMMER MOSQUITO SPRAYING PROJECT

TRUMBULL CO DID NOT QUALIFY FOR GRANT  
BAZETTA WILL NOT BE SPRAYING--NO GRANTS--NO MONEY

STATE AUDIT -- FULL AUDIT TO BEGIN JUNE 12, 2017

TRUSTEES TO MEET WITH ODOT AKRON OFFICE 6/20/17 2:00PM

MEETING WITH POLICE CHIEF, FIRE CHIEF AND ZONING INSPECTOR  
FOR CONCERNS & DISCUSSION WITH ROAD ISSUES FOR NEW ALDI'S

CONGRATULATE CHAMPION GIRLS SOFTBALL AND BOYS BASEBALL TEAMS ON THEIR STATE CHAMPIONSHIPS

**POLICE / FIRE DEPARTMENT REPORTS**

SAFETY DAY JUNE 10, 2017

GREAT TURN OUT. THANKS FOR THE EFFORTS OF THE POLICE AND FIRE DEPARTMENTS

**ZONING DEPARTMENT REPORTS**

TRUSTEE TO HOLD ZONE CHANGE HEARING

PROPERTY REZONED HEARING JUNE 26, 2017 5:00 PM

APPLICATION FOR ZONE CHANGE

HEARING TO BE COMPLETED LATE JULY AFTER OPINION OF PLANNING COMMISSION. BROCIUS PROPERTY 2787 WARREN MEADVILLE

RESCHEDULE OF QUARTERLY ZONING MEETING TO COMBINE WITH ZONE CHANGE REQUEST

ZONING INSPECTORS MEETING 6/28/17 11:30AM

TRUMBULL COUNTY VETERANS SERVICE CENTER EAST MARKET ST WARREN

**PARK BOARD**

PARK CLEAN UP DAY HELD 6/3/17 8:00AM TO 4:00PM

THANKS TO ALL PARK BOARD MEMBERS AND THEIR FAMILIES FOR THEIR EFFORTS MULCH SPREAD, GAZEBO SHRUBS TRIMED AND MULCHED

**BAZETTA**

**Incident Type Report (Summary)**

**Alarm Date Between {05/01/2017} And {05/31/2017}**

<b>Incident Type</b>	<b>Count</b>	<b>Pct of Incidents</b>	<b>Total Est Loss</b>	<b>Pct of Losses</b>
<b>1 Fire</b>				
142 Brush or brush-and-grass mixture fire	1	0.99%	\$0	0.00%
	<b>1</b>	<b>0.99%</b>	<b>\$0</b>	<b>0.00%</b>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
311 Medical assist, assist EMS crew	1	0.99%	\$0	0.00%
321 EMS call, excluding vehicle accident with	75	74.25%	\$0	0.00%
322 Motor vehicle accident with injuries	6	5.94%	\$15,000	100.00%
324 Motor Vehicle Accident with no injuries	3	2.97%	\$0	0.00%
365 Watercraft rescue	1	0.99%	\$0	0.00%
	<b>86</b>	<b>85.14%</b>	<b>\$15,000</b>	<b>100.00%</b>
<b>5 Service Call</b>				
511 Lock-out	2	1.98%	\$0	0.00%
542 Animal rescue	1	0.99%	\$0	0.00%
551 Assist police or other governmental agency	1	0.99%	\$0	0.00%
552 Police matter	2	1.98%	\$0	0.00%
554 Assist invalid	1	0.99%	\$0	0.00%
561 Unauthorized burning	1	0.99%	\$0	0.00%
	<b>8</b>	<b>7.92%</b>	<b>\$0</b>	<b>0.00%</b>
<b>6 Good Intent Call</b>				
611E Dispatched & cancelled en route (EMS /	3	2.97%	\$0	0.00%
611F Dispatched & cancelled en route (Fire /	1	0.99%	\$0	0.00%
	<b>4</b>	<b>3.96%</b>	<b>\$0</b>	<b>0.00%</b>
<b>7 False Alarm &amp; False Call</b>				
745 Alarm system activation, no fire -	2	1.98%	\$0	0.00%
	<b>2</b>	<b>1.98%</b>	<b>\$0</b>	<b>0.00%</b>

**Total Incident Count: 101**

**Total Est Loss:**

**\$15,000**

**BAZETTA**

**Aid Responses by Department (Summary)**

**Alarm Date Between {05/01/2017} And {05/31/2017}**

<u>Type of Aid</u>	<u>Count</u>
<b>STA. 12 CORTLAND FIRE DEPARTMENT</b>	
Mutual aid received	2
Mutual aid given	2
	<hr/>
	4
<b>STA. 17 BRISTOL</b>	
Mutual aid received	1
	<hr/>
	1
<b>STA. 21 CHAMPION FIRE DEPARTMENT</b>	
Mutual aid received	3
Mutual aid given	2
	<hr/>
	5
<b>STA. 30 HOWLAND</b>	
Mutual aid received	1
Mutual aid given	1
	<hr/>
	2
<b>STA. 32 HOWLAND</b>	
Mutual aid received	2
Mutual aid given	1
	<hr/>
	3
<b>STA. 38 MECCA FIRE DEPARTMENT</b>	
Automatic aid received	1
	<hr/>
	1

**BAZETTA**

**Inspections by Type**

**Date Completed Between {05/01/2017} And  
{05/31/2017}**

<b>Date</b>	<b>Time</b>	<b>Occupancy</b>	<b>Hrs</b>	<b>Fee</b>
<b>200 INSPECTION - General</b>				
05/05/2017	11:46	AMER02 Ameriprise Financial 3010 STATE ROUTE 5 /A	0.06	
05/05/2017	11:51	DANC01 DANCE WEAR SHOP 3008 STATE ROUTE 5 /C	0.00	
05/05/2017	11:59	DRJA01 DR. JAMES CURRIER D.D.S. 3002 STATE ROUTE 5 /D	0.00	
05/05/2017	11:58	DRKA01 DR. KATHLEEN BURNICK 3002 STATE ROUTE 5 /A	0.00	
05/05/2017	11:54	EDWA01 Edward Jones Investments 2996 ELM RD NE/5	0.03	
05/05/2017	12:05	THEP01 THE PROFESSIONAL TOUCH 3010 STATE ROUTE 5	0.03	
05/05/2017	12:11	WHIS01 WHISKERS TO TAILS 3008 STATE ROUTE 5 /A1	0.06	
05/17/2017	09:22	FRE FRESENIUS MEDICAL CENTER 2100 MILLENNIUM BLVD	0.41	
05/17/2017	10:03	WALM02 Wal-Mart 2016 MILLENNIUM BLVD	0.87	
05/25/2017	12:46	ATTW01 AT&T WIRELESS 2205 ELM RD NE	0.08	
05/25/2017	13:07	EATN01 EAT ' N PARK RESTAURANT 2057 WALMART DR NE	0.20	
05/25/2017	12:38	GCHA01 G C Hair Co. 2996 STATE ROUTE 5 /C1	0.03	
05/25/2017	12:19	KATI01 Katies Corner 3260 STATE ROUTE 5	0.13	
05/25/2017	12:53	MCDO01 McDONALD'S RESTAURANT 2171 MILLENNIUM BLVD	0.21	
05/25/2017	13:26	MENA01 Menards 2057 ELM RD NE	0.75	
05/25/2017	12:42	THER01 The Red Chair Salon, LLC 2996 STATE ROUTE 5 /Unit C-2	0.02	
<b>Total Activities for Type: 16</b>			<b>2.88</b>	

**Grand Total Activities: 16**

**Grand Totals: 2.88 0.00**

Ritau



# May 2017 Bazetta Police Department Activity

Published Date: June 2 ,2017

Activity	Total
Calls for Service	607
Incident Reports Filed	138
Traffic Crash Investigations	12
Number of Persons Arrested	50
Traffic Offenses	120
Traffic Citations Issued	96
Vehicle Miles Traveled	11,339.00
Office Contacts	374

\* Numbers are subject to change due to report status and other circumstances



# CHANGES TO THE POLICE UNION CONTRACT

ARTICLE 18 HOURS OF WORK/OVERTIME.....	pg 20 & 21	Section 9
ARTICLE 26 HOLIDAYS .....	pg 28	Section 2 (A)
ARTICLE 30 UNIFORM & EQUIPMENT ALLOWANCE .....	pg 31 & 32	Section 2
ARTICLE 31 WAGES .....	pg 32 & 33	Section 1
		Section 4 reworded
		Section 5 "Starting Jan.....2014" deleted
ARTICLE 33 BENEFITS/HOSPITALIZATION .....	pg 34 & 35	
ARTICLE 39 DURATION OF AGREEMENT.....	pg 38 & 39	Section 1 (A), (B) & (D)
Medical Care Plan Schedule of Benefits		3 pages at end of agreement
Bazetta Township – May 1, 2017		

**ARTICLE 18**  
**HOURS OF WORK/OVERTIME**

**Section 1.** This article is intended to define the normal hours of work per day or per week in effect at the time of execution of this agreement. Nothing contained herein shall be construed as preventing the Employer from restructuring the normal work day or work week for the purpose of promoting efficiency or improving services, or from establishing the work schedules of employees. Such restructuring shall not be done for the purpose of avoiding payment of overtime. This article is intended to be used as the basis for computing overtime and shall not be construed as a guarantee of work per day or per week.

The normal work day shall consist of twelve (12) consecutive hours within a twenty-four (24) hour period which shall include a lunch period of one-half (1/2) hour. A work day shall begin at the bargaining unit member's start of his shift. Each work shift shall have a regular starting time and quitting time. Eighty-four (84) hours in a fourteen (14) day cycle shall constitute a normal work cycle.

The fourteen (14) day cycle shall be computed between 12:01 a.m. Sunday and 12:00 o'clock midnight Saturday, fourteen (14) days later.

**Section 2.** When an employee is required by the Employer to work more than twelve (12) hours in a work shift and/or eighty-four (84) hours in a fourteen (14) day cycle, as defined in Section 2 above, he shall be paid overtime pay for all time worked in excess of the eighty-four (84) hours or twelve (12) hours in a work day, or at his option, he may elect to take compensatory time off pursuant to Sections 4 – 8 of this article. Overtime pay shall be paid at the rate of one and one-half (1 1/2) times the employee's regular hourly rate of pay.

An employee who is forced/required by the Chief to report to work on a day he is not scheduled to work shall be paid time and one-half (1 1/2) for all time worked.

This schedule shall be effective the first full pay period following execution of this agreement and remain in effect for six (6) months.

Prior to the end of the six (6) month period, the representatives of the parties shall meet to discuss the overall effectiveness of a twelve (12) hour work day. The continuation of such twelve (12) hour work day shall be done by mutual agreement between the parties. Should mutual agreement not be reached, the work schedule will revert back to the previous forty (40) hour/eight (8) hour shifts.

**Section 3.** Employees electing to take compensatory time off in lieu of pay for overtime hours worked shall so inform the Employer and shall be permitted to take one and one-half (1 1/2) hours compensatory time for every eligible overtime hour worked.

**Section 4.** Employees may not accumulate or maintain more than one hundred twenty (120) hours of compensatory time to their credit. Employees may "cash out" up to forty (40) hours of compensatory time with the payment made to the employee in May of each contract year.

**Section 5.** The taking of compensatory time by employees is subject to the staffing and work load requirements of the Department, and may be denied if staffing and work load requirements so mandate. A three (3) calendar day notice of the intended use of compensatory time shall be given the Employer by the employee unless emergency circumstances make such notification impossible, in which case the Employer may waive the advance notice requirement. It is understood and agreed that no more than one (1) employee shall be granted compensatory time off during a twenty-four (24) hour period. Additional employee(s) may be granted compensatory time off during a similar time period at the sole discretion of the Chief.

**Section 6.** Compensatory time may be used on the day before or the day after a holiday with no more than one (1) employee in the bargaining units allowed off on any given day. Further, such requests are subject to the provisions of Section 6 herein.

**Section 7.** An employee will be entitled to compensation, at time and one-half (1 1/2) of the applicable rate of pay, i.e., the rate at which it was earned, for all actual overtime hours worked and not compensated by use of compensatory time upon separation or retirement.

**Section 8.** There shall be no pyramiding of overtime payments.

**Section 9.** The Employer agrees to post, ~~four (4)~~ **two (2)** weeks in advance, the work schedule(s) for employees covered by this agreement. It is understood and agreed that the Employer may deviate from this advance notice requirement based on emergency situations and/or availability of qualified personnel.

**Section 10.** Effective to the first pay period following January 1, 1995, employees shall receive their paychecks on a bi-weekly basis, with pay days on Friday.

## **ARTICLE 19** **OVERTIME DISTRIBUTION**

**Section 1.** When the Employer determines that overtime scheduling is necessary, overtime shall be filled according to an overtime equalization list. Overtime shall be offered by rotation to the most senior employee, at the top of the list, and ending with the least senior employee. Once an employee accepts or declines overtime, that employee will be marked for the hours offered, regardless whether or not that employee accepts the hours. That employee will then be placed at the bottom of the rotation list.

## **ARTICLE 20** **PERSONNEL FILES**

**Section 1.** It is recognized by the parties that the Employer may prescribe regulations for the custody, use and preservation of records, papers, books, documents and property pertaining to the Township and/or Police Department. However, every employee shall be allowed to review his personnel file during non-duty time upon written request. A Union representative may also be granted access to the employee's file during non-duty time where such access is authorized in writing in advance by the employee.

1. All wages paid under this article shall be subject to normal withholdings (federal taxes, state taxes, local taxes, pension contributions, and any employee authorized deductions).
2. Wages paid under this article shall be paid in accordance with the Employer's normal payroll schedule.

In the event an employee is required to reimburse the Employer under the provisions of this article and the repayment of all or any of the payments received from the Employer has not been reimbursed to the Employer, the Employer shall deduct all monies owed based upon the following schedule:

1. Pursuant to Article 23, Conversion of Unused Sick Leave, when applicable, or
2. Compensatory time, or
3. Vacation Leave, Personal Leave, or
4. Employee's Final Paycheck.

Nothing contained herein shall be construed to prevent the Employer from seeking recovery of monies owed through any other available legal means.

Falsification of claims, written statement, or physician certificates shall be grounds for disciplinary action, which may include dismissal.

## **ARTICLE 26** **HOLIDAYS**

**Section 1.** Bargaining unit employees with at least six (6) months of service with the Employer shall be entitled to the following paid holidays:

New Year's Day  
Martin Luther King Day  
President's Day  
Good Friday  
Memorial Day  
Independence Day  
Labor Day  
Columbus Day  
Veterans Day  
Thanksgiving Day  
Christmas Day

### **Section 2.**

- A. Eligible employees, as defined herein, shall receive ~~eight (8)~~ **twelve (12)** hours of holiday pay for each of the above-referenced holidays.

**Section 9.** Effective January 1, 2011 non-probationary employees covered by this agreement shall be granted three (3) twelve (12) hour personal days leave with pay. Employees shall be required to give the Employer or Chief at least a ten (10) working day advance notice when requesting such leave. The granting of such personal leave is subject to the staffing and work load requirements of the Department, and may be denied if staffing and work load requirements so mandate. Special consideration shall be given in the event of a personal emergency, and such time period (i.e., ten (10) work day notice) may be waived at the sole discretion of the Chief. The personal leave day must be taken in the year earned and may not be carried over from one (1) year to the next.

## **ARTICLE 28 CALL-IN PAY**

**Section 1.** An employee, who is required to report to work at a time that does not abut his regular shift, or is not court related as described herein, shall be paid a minimum of four (4) hours pay at the appropriate rate of pay.

**Section 2.** The Employer may reassign the employee who is called in within the Department in order to provide work for that employee. If an employee elects to refuse the reassigned work, the employee shall be paid for only those hours actually worked and negate the Employer's obligation for compensation as provided in Section 1 herein. Such reassignment shall not be made for the sole purpose of avoiding payment under this section.

## **ARTICLE 29 COURT TIME**

**Section 1.** Employees in an off-duty status who must appear in court in reference to their official duties as an employee of the Bazetta Police Department shall receive a minimum of three (3) hours pay at one and one-half (1 1/2) times the employee's regular straight time hourly rate of pay.

## **ARTICLE 30 UNIFORM AND EQUIPMENT ALLOWANCE**

**Section 1.** A newly hired probationary employee shall be entitled to an initial uniform allowance of \$425.00, which shall be utilized to purchase departmentally approved clothing and/or equipment. A newly hired probationary employee may, after the completion of six (6) months of satisfactory duty, be entitled to an annual uniform allowance in accordance with the provisions of Section 2 herein.

Should an employee fail to successfully complete their probationary period, said employee shall reimburse the Employer any monies forwarded to the employee.

**Section 2.** The annual uniform and equipment allowance shall be paid in accordance with the following schedule:

Effective December 1, 2014 2017	\$900.00	<del>\$875.00</del>	per contract year
Effective December 1, 2015 2018	\$900.00	<del>\$875.00</del>	per contract year
Effective December 1, 2016 2019	\$900.00	<del>\$875.00</del>	per contract year

Eligible employees shall receive a lump sum payment of the above-referenced amount in the first full pay period following December 1<sup>st</sup> of each year of the agreement.

**Section 3.** The Employer shall continue to provide bullet-proof vests, weapons, ammunition, and leather equipment, as determined by the Employer.

**Section 4.** The above-referenced amounts paid to bargaining unit employees shall be used for the purchase, maintenance, and replacement of worn and/or damaged equipment and/or clothing. Employees are expected to report for duty properly attired.

### **ARTICLE 31** **WAGES**

**Section 1.** Effective January 1, 2014 2017, employees in the bargaining units will be compensated at the following hourly rates of pay:

Patrol Officers	\$22.66	<b>\$23.56</b>
Sergeants	\$24.93	<b>\$25.83</b>

Effective January 1, 2015 2018, employees in the bargaining units will be compensated at the following hourly rates of pay:

Patrol Officers	\$22.86	<b>\$24.06</b>
Sergeants	\$25.13	<b>\$26.33</b>

Effective January 1, 2016 2019, employees in the bargaining units will be compensated at the following hourly rates of pay:

Patrol Officers	\$23.06	<b>\$24.81</b>
Sergeants	\$25.33	<b>\$27.08</b>

**Section 2.** Employees hired after January 1, 2014, shall be paid a starting probationary rate of seventy percent (70%) of the hourly rate of pay in effect at the time the employee begins employment with the Employer. Upon completion of each six (6) month period in the probationary period, said employee shall receive a five percent (5%) increase. Upon successful completion of the individual probationary period (3 years), an employee shall be compensated at the rate of pay in effect for the classification in which the employee is performing the work. The provisions of this section only may be waived at the sole discretion of the Employer.

**Section 3. Officer In Charge (OIC) Pay.** Whenever the Chief of Police assigns a patrol officer the duties and responsibilities of a sergeant, the patrol officer shall receive, in addition to his hourly rate of pay, fifty percent (50%) of the difference between the patrol officer's hourly rate of pay and the sergeant's hourly rate of pay for all hours spent on such assignment.

Example:	Sergeant	\$17.00 per hour
	Patrol Officer	<u>\$16.00 per hour</u>
	Difference	\$1.00 per hour
	OIC would be paid	\$16.50 per hour

The Employer shall not be obligated to compensate an employee under the provisions of this article in the event there is only one officer scheduled for duty.

**Section 4.** All non-probationary employees who work between the hours of 7 am – 7 pm on Monday – Friday will receive Detective Pay at the rate of \$1.00 per hour additional to the hourly pay rate of the employee. If the non-probationary employee is assuming duties as the OIC during these times, the OIC Pay will take precedence over the Detective Pay. It is understood that the non-probationary employee will not submit for both Detective Pay and OIC Pay.

**Section 5.** ~~Starting January 1, 2014,~~ All non-probationary employees who do not use sick time between the dates of January 1<sup>st</sup> – December 31<sup>st</sup> will receive a bonus in the amount of \$250.00. The bonus will be given to the employee with the first full pay period paycheck following January 1<sup>st</sup>.

## **ARTICLE 32** **LONGEVITY**

**Section 1.** In addition to an employee's hourly rate of pay, as provided in Article 31, Wages, each full-time employee shall receive longevity pay of five cents (\$.05) per hour for all hours worked based upon years of service as defined in Article 10, Seniority.

**Section 2.** Employees hired after October 1, 1987, must complete five (5) years of continuous service with the Employer to be eligible for longevity pay for all service with the Township after January 2, 1994.

**ARTICLE 33**  
**BENEFITS/HOSPITALIZATION**

**Section 1.** The Township shall provide single and family hospitalization, prescription, dental, and eye care coverage for full-time employees. Newly hired probationary employees shall be eligible for coverage following their first day of receiving compensation. Each employee, through payroll deductions, shall pay the following amounts per pay period:

Beginning the first full pay period following the execution of this agreement, employees shall pay, per pay period the following payment towards the hospitalization coverage:

**January 1, 2014 2017 to Expiration of Agreement**

Single Coverage:	\$12.00 per pay
Employee/Dependent	\$18.00 per pay
Employee/Spouse	\$25.00 per pay
Family	\$33.00 per pay

**January 1, 2015**

<del>Single Coverage:</del>	<del>\$15.00 per pay</del>
<del>Employee/Dependent</del>	<del>\$25.00 per pay</del>
<del>Employee/Spouse</del>	<del>\$30.00 per pay</del>
<del>Family</del>	<del>\$35.00 per pay</del>

**January 1, 2016**

<del>Single Coverage:</del>	<del>\$15.00 per pay</del>
<del>Employee/Dependent</del>	<del>\$25.00 per pay</del>
<del>Employee/Spouse</del>	<del>\$30.00 per pay</del>
<del>Family</del>	<del>\$35.00 per pay</del>

**Each employee shall pay ten percent (10%) of the premium cost of the benefits outlined in Section 1 and be obligated to deductible as outlined in the attached benefits schedule.**

**The employees participating in the Medical Expense reimbursement program or MERP program shall be reimbursed a maximum of \$750.00 per month for family coverage and \$500.00 for employee and spouse coverage. Members who utilize the MERP shall also pay the premium sharing obligation as outlined in this article and the benefits schedule.**

**Section 2.** If during the life of this agreement it becomes necessary for the Employer to change carriers or modify coverage, the Employer agrees to meet with the Union in advance of such action for the purpose of discussing the change in carriers and/or coverage.



**Section 3.** Notwithstanding the provision(s) of Sections 1 and 2 of this article, which provide for health care coverage, the Union agrees that the Employer may offer alternative health care coverage program(s) during the term of this agreement.

The terms and conditions of such alternative programs shall be determined by the Board of Trustees. The cost and/or terms and conditions of said program(s) shall be at the discretion of the Board of Trustees and may be subject to change.

In the event of changes in the cost and/or terms and conditions of such alternative programs, affected employees may withdraw from said program and shall be entitled to the benefits described in Sections 1 and 2 herein.

**Section 4.** The Employer shall provide each full-time bargaining unit employee with a twenty-five thousand dollar (\$25,000) life insurance policy including a double indemnity clause.

**Section 5.** Any full-time bargaining unit employee may waive health plan (hospitalization and prescription only) coverage and be paid no more than ~~twenty percent (20%)~~ **thirty percent (30%)** of the cost of the applicable premium per month in lieu of such coverage. To be eligible for such waiver, the full-time employee must be eligible for coverage under his/her spouse's health care plan. The waiver must be requested, in writing, to the Fiscal Officer thirty (30) days prior to the beginning of any billing cycle. Applicable waiver amounts are payable by the Employer to the applicable employee(s) in January of each year. Employees may elect to enroll in the health plan by submitting prior written notification to the Fiscal Officer. Health coverage will commence with the applicable date following the next open enrollment period. At the time of actual enrollment, the employee shall forfeit the waiver. Notwithstanding the provisions above, if a change of status occurs which meets plan requirements, an employee may elect to enroll in the health plan by submitting prior written notification to the Fiscal Officer and coverage shall commence in accordance with the terms of the plan.

#### **ARTICLE 34** **SHIFT ASSIGNMENTS**

**Section 1.** During the term of this agreement, employees may trade assigned shifts with other employees within their respective classification, subject to the following provisions:

- A. Such trade shall be mutually agreed upon by the affected employees.
- B. Such trade shall not create and/or obligate the Employer to pay overtime.
- C. Such trade shall have the prior approval of the Chief of Police.
- D. The Employer retains the right to set/schedule work hours, staffing levels, and/or work assignments.

**Section 2.** Upon the termination of the emergency, should valid grievances exist, they shall be processed in accordance with the provisions outlined in the grievance procedure of this agreement and shall proceed from the point in the grievance procedure in which they (the grievance[s]) had properly progressed.

**ARTICLE 38**  
**SEVERABILITY**

**Section 1.** It is the intent of the Employer and the Union that this agreement complies with all applicable law(s) and legal status.

**Section 2.** If any provision of this agreement is subsequently declared by judicial authority to be unlawful, unenforceable, or not in accordance with applicable status, all other provisions of this agreement shall remain in full force and effect for the duration of this agreement.

In the event any provisions of this agreement are declared by judicial authority to be unlawful, unenforceable, or not in accordance with applicable status, the parties shall meet within two (2) weeks of the publication of such a determination for the purpose of negotiating a lawful alternative provision.

**ARTICLE 39**  
**DURATION OF AGREEMENT**

**Section 1.**

- A. This agreement shall be in effect as of January 1, 2014 2017, and shall remain in full force and effect through December 31, 2016 2019, unless otherwise terminated as provided herein. The re-opener covering wages and health insurance shall be held in accordance with ORC Chapter 4117, and shall remain in force and effect during the term of this agreement.
- B. If either party desires to modify, amend, or terminate this agreement, it shall give written notice of such intent no later than ninety (90) calendar days prior to the expiration date of this agreement. ~~Such notice shall be by certified mail with return receipt.~~ The parties shall commence negotiations within two (2) calendar weeks upon receiving notice of intent.
- C. The parties acknowledge that, during the negotiations which resulted in this agreement, each had the unlimited right to make demands and proposals on any subject matter not removed by law from the area of collective bargaining, and that the understandings and agreement arrived at by the parties after the exercise of that right and opportunity are set forth in the agreement. The provisions of this agreement constitute the entire agreement between the Employer and the Union.

- D. In the event the Township is placed in Fiscal Emergency by the Auditor of State, the parties agree to commence negotiations as outlined in Section B.**

**MEDICAL CARE PLAN SCHEDULE OF BENEFITS**  
**Bazetta Township – May 1, 2017**

<b>Benefit Period:</b> Calendar Year Medical Care Plan Section 105		
	<b>In Network</b>	<b>Out of Network</b>
	Medical Mutual of Ohio SuperMed Plus Directory	Out-of-Network Non-Preferred
<b>DEDUCTIBLE</b>	<b>Single</b>	\$750
	<b>Family</b>	\$1,500
		\$8,000
		\$16,000
<b>Out of Pocket Maximum (Includes Deductible)</b>		
In network and out of network out of pockets limits accumulate separately. Co pays do not accumulate towards the deductible.		
	<b>Single</b>	\$750
	<b>Family</b>	\$1,500
		\$10,000
		\$20,000
Lifetime Maximum		Unlimited
<b>Preventative Services</b>		
General physical exams, including preventative screenings	Plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
Well Child Care & Immunizations birth to age 9, limited to \$1,000 per benefit period.	Plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
Routine Mammogram, Pap Test, Colorectal Cancer Screening, Prostate Cancer Screening (One each per benefit period, consult your Anthem Certificate for any age restrictions).	Plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
<b>Practitioner Services</b>		
Primary care office visit	\$25 Co pay	Deductible & 30% of R&C <sup>2</sup>
Specialist office visit	\$50 Co pay	Deductible & 30% of R&C <sup>2</sup>
OB/GYN visit	\$25 Co pay	Deductible & 30% of R&C <sup>2</sup>
Surgical Services	Deductible, then plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
Maternity Services	Deductible, then plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
Diagnostic Services	Deductible, then plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
Home Health Services (100 visits per Benefit Period)	Deductible, then plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
Allergy Testing, Serum Mixing & Injections	Deductible, then plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
Cardiac Rehab Therapy (36 visits per benefit period).	Plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
Speech Therapy for medical, non-developmental conditions (20 visits per benefit period).	Plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
Physical Therapy for medical conditions only (20 visits per year)	Plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
Occupational Therapy for medical conditions only (20 visits per year)	Plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
Chiropractic Care (12 visits per benefit period)	Plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
<b>Outpatient Facility Services</b>		
Outpatient surgery, Diagnostic lab, x-ray and pathology	Deductible, then plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
Anesthesia	Deductible, then plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
Urgent Care Visit	\$75 co pay	Deductible & 30% of R&C <sup>2</sup>

<sup>1</sup> You will be responsible to notify the Primary Carrier within one business day or on the same day of admission if reasonably possible.

<sup>2</sup> You will be responsible to pay any amount in excess of R&C in addition the to the Deductible and Coinsurance

<sup>3</sup> Waived if admitted

**Maximum age for Dependent Children: age 26; Removal end of Month the Dependent Child turns 26.**

**Complete benefit descriptions, services requiring Prior Authorization, and exclusions are contained in the Certificate of Coverage of your Primary Carrier – OPEC. In situations where there are differences between this Schedule of Benefits and the Certificate of Coverage, the OPEC Certificate will govern.**

**Non-Network benefits are provided under the Bazetta Township Health Plan by the Primary Carrier only.**

**MEDICAL CARE PLAN SCHEDULE OF BENEFITS**  
**Bazetta Township – May 1, 2017**

Dialysis, IV Therapy, Chemo & Radiation	Deductible, then plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
Dialysis at a renal dialysis facility	Deductible, then plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
ER Medical and Accident ER physician	\$150 Co pay 100%	\$150 Co pay 100%
Non Emergency use of an ER	\$200 Co pay	Deductible & 30% of R&C <sup>2</sup>
Ambulance transportation to and/or from a hospital.	\$50 Co pay	Deductible & 30% of R&C <sup>2</sup>
<b>Inpatient Facility Services</b>		
Inpatient hospital services; including but not limited to Semi-private hospital room, Intensive Care Unit.	Deductible, then plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
Inpatient physician visit	Deductible, then plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
Private Duty Nursing (\$1,000 maximum per benefit period)	Deductible, then plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
Skilled Nursing Facility (90 days per benefit period)	Deductible, then plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
<b>Transplant Services</b>		
Human Organ Transplant \$1,000,000 max on all except Kidney & Cornea Transplant	Deductible, then plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
<b>Hospice Care (360 days)</b>		
	Deductible, then plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
<b>Medical Supplies, Equipment, and Appliances</b>		
Durable Medical Equipment	Deductible, then plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
<b>Mental Health and Substance Abuse</b>		
Inpatient Mental Health and Substance Abuse Services (30 Network visits per benefits period, Substance Abuse limited to one admission per benefit period. Non – network limits apply, see Anthem certificate).	Deductible, then plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
Outpatient visits (30 Network visits per benefit period. Substance Abuse limited to one admission per benefit period. ) Non – network limits apply, see Anthem certificate).	\$50 Co pay	Deductible & 30% of R&C <sup>2</sup>
<b>Prescription Coverage</b>		
Retail Thru CVS Caremark (30 Day Supply)	\$10/\$35/\$40	No Benefit
Mail Order Thru CVS Caremark (90 Day Supply)	\$10/\$88/\$175	No Benefit

<sup>1</sup> You will be responsible to notify the Primary Carrier within one business day or on the same day of admission if reasonably possible.

<sup>2</sup> You will be responsible to pay any amount in excess of R&C in addition the to the Deductible and Coinsurance

<sup>3</sup> . Waived if admitted

**Maximum age for Dependent Children: age 26; Removal end of Month the Dependent Child turns 26.**

**Complete benefit descriptions, services requiring Prior Authorization, and exclusions are contained in the Certificate of Coverage of your Primary Carrier – OPEC. In situations where there are differences between this Schedule of Benefits and the Certificate of Coverage, the OPEC Certificate will govern.**

**Non-Network benefits are provided under the Bazetta Township Health Plan by the Primary Carrier only.**



Bazetta Township has partnered with BE Solutions to review some unique programs to help stabilize the cost of health. We will be conducting one-on-one meetings to present these programs and answer any questions you may have. Spouse's are invited and encouraged to attend the meetings.

#### Spousal Coverage MERP

A voluntary health plan for employees called a Spousal Coverage Medical Expense Reimbursement Plan or Spousal MERP. This MERP is designed to move employees and their families from Bazetta Township's health plan their spouse's health plan. The MERP reimburses part of your spouse's premium based on the following schedule:

- Family Coverage - everything > \$125.00 per month. Maximum \$750 / month.
- Employee Spouse - everything > \$125.00 per month. Maximum \$500 / month.

Remember, this is a voluntary program. Some important items to be aware of are:

- If the spouse's plan has a limited or non-existent network, you may not want to move.
- If your spouse loses their job or access to coverage, you will immediately be reinstated into the Bazetta Township plan.
- Reimbursements are not taxable.

BE Solutions personnel will assist everyone who is interested in participating in the Spousal MERP by sitting with them for one-on-one meetings next week to determine if this makes sense for you and your family. Anyone with a working spouse should sign up to meet at a convenient time. You should gather coverage information for your spouse's plan. This would include either a Summary Plan Description booklet or a Schedule of Benefits. Also, find out the monthly premium or per paycheck contribution for the plan.

Parke  
COPY

**AN AGREEMENT**

**BETWEEN**

**THE FRATERNAL ORDER OF POLICE,  
OHIO LABOR COUNCIL, INC.**

**AND**



**BAZETTA TOWNSHIP TRUSTEES**

**ALL FULL-TIME PATROL OFFICERS AND SERGEANTS**

**EFFECTIVE: JANUARY 1, 2017  
EXPIRES: DECEMBER 31, 2019**

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**ARTICLE 1**  
**PREAMBLE/PURPOSE**

**Section 1.** The following agreement between the Bazetta Township Trustees, hereinafter referred to as the "Employer," and the Fraternal Order of Police/Ohio Labor Council, FOP/OLC, the bargaining unit for the Bazetta Township Police Department, hereinafter referred to as the "Union," is recorded in written form to meet the requirements set forth in Chapter 4117 of the Ohio Revised Code, which requires the execution of a written contract incorporating any agreement reached. This agreement is designed to provide for an equitable and peaceful procedure for the resolution of differences in accordance with the grievance procedure specified herein, to maintain and promote a harmonious relationship between the Employer and the Union, to achieve and set forth the full and complete understanding and agreements between the parties governing the wages, hours, terms and other conditions of employment for those employees included in the bargaining unit as defined herein, and to encourage more efficient and progressive service in the public interest.

**ARTICLE 2**  
**UNION RECOGNITION**

**Section 1.** The Employer recognizes the Union as the sole and exclusive representative for those employees included in the bargaining units. Wherever used in this agreement, the term "bargaining units" shall be deemed to include those individuals employed full-time by the Employer in the classifications listed below:

**Bargaining Unit #1**

Included: All full-time Patrol Officers in the Bazetta Township Police Department

Excluded: All other employees

**Bargaining Unit #2**

Included: All full-time Sergeants in the Bazetta Township Police Department

Excluded: All other employees

**Section 2.** All positions and classifications not specifically established herein as being included in the bargaining unit shall be excluded from the bargaining unit.

**Section 3.** Notwithstanding the provisions of this article, management, confidential, professional, fiduciary, supervisory, part-time, casual, seasonal, and students whose primary purpose is education or training or who work as part-time employees less than fifty percent (50%) of the normal year shall be excluded from the bargaining unit.

**ARTICLE 3**  
**NON-DISCRIMINATION**

**Section 1.** The Employer and the Union agree to comply with all applicable federal and state laws with regard to discrimination based upon age, sex, race, color, creed, national origin, political affiliation, marital status, or disability or handicap which does not interfere with the ability to perform the functions of the job. The Union shall share equally with the Employer the responsibility for applying this provision of the agreement.

**Section 2.** All references to employees in this agreement designate both sexes, and wherever the male gender is used, it shall be construed to include male and female employees.

**Section 3.** The Employer and the Union agree not to interfere with the rights of employees to become members of the Union or refrain from membership in the Union, and there shall be no discrimination, interference, restraint, or coercion by Employer/Representative or the Union against any employee because of Union membership or non-membership, or because of legal employee activity or representation in an official capacity on behalf of the Union.

**ARTICLE 4**  
**MANAGEMENT RIGHTS**

**Section 1.** Except as specifically limited herein, the Employer shall have the exclusive right to administer the business of the Bazetta Police Department, in addition to all other functions and responsibilities which are required by law. Specifically, the Employer's exclusive management rights include, but are not limited to, the following:

- A. to manage and direct its employees, including the right to select, hire, promote, demote, transfer, assign, evaluate, layoff and recall, or to reprimand, suspend, discharge, or discipline for just cause, and to maintain order among employees;
- B. to promulgate and enforce rules and regulations and to otherwise exercise the prerogatives of management;
- C. to manage and determine the location, type and number of physical facilities, equipment, programs, and the work to be performed;
- D. to determine the department's goals, objectives, programs and services, and to utilize both internal and external personnel in a manner designed to effectively meet these purposes;
- E. to determine the size and composition of the work force and the number of shifts required, to establish work schedules and hours of work, to establish, modify, consolidate or abolish jobs (or classifications); and to determine staffing patterns, including but not limited to the assignment of employees, duties to be performed, qualifications required, and areas worked;

- F. to determine when a job vacancy exists and the standards of quality and performance to be maintained;
- G. to determine the necessity to schedule overtime and the amount required thereof;
- H. to maintain the security of records and other pertinent information;
- I. to determine the overall budget;
- J. to maintain and improve the efficiency and effectiveness of the Employer's operation; and
- K. to determine and implement necessary actions in emergency situations

**Section 2.** The Union recognizes and accepts that all rights and responsibilities of the Employer not expressly restricted or modified herein shall remain the function of the Employer.

## **ARTICLE 5** **RULES AND REGULATIONS**

**Section 1.** The Union recognizes that the Employer, in order to carry out its statutory mandates and goals, has the right to promulgate work rules, regulations, policies and procedures consistent with the Employer's statutory authority to regulate the personal conduct of employees while in performance of their assigned duties or in any representative capacity of the Township, or in the conduct of the Employer's services and programs.

**Section 2.** Copies of written work rules, policies, and directives or amendments herein, promulgated following the effective date of this agreement, will be furnished to the Union prior to the effective date of implementation. The Employer/Designee(s) will meet with the representatives of the Union to discuss the effects of any new or modified (of current) work rules, regulations, policies or procedures, upon the bargaining unit employees. Such work rules, regulations, policies and procedures shall be distributed to the affected employees and/or posted on departmental bulletin boards prior to the effective date.

**Section 3.** The Employer/Chief may, in an emergency situation, implement a work rule, regulation, policy or procedure to rectify a situation. However, immediately following the implementation of any such work rule, regulation, policy or procedure, the Employer will meet with representatives of the Union pursuant to the provisions contained in Section 2 of this article.

**Section 4.** The Employer recognizes that no work rules, regulations, policies or procedures shall be established that are in violation of any expressed terms of this agreement.

**Section 5.** This article shall not apply to policies or procedures which are mandated by federal or state laws or regulations governing operational procedures.

**ARTICLE 6**  
**UNION REPRESENTATION**

**Section 1.** The Employer agrees to admit not more than one (1) non-employee Union representative to the Employer's facilities.

The Union representative shall be admitted to the Employer's facilities and sites for the purpose of processing grievances or attending meetings as permitted herein, providing twenty-four (24) hours advance notice is given to the Employer except in emergency situations whereby the twenty-four (24) hour notice shall be waived. Upon arrival, the Union staff representative shall identify himself to the Employer or the Employer's designated representative.

**Section 2.** The Employer shall recognize one (1) employee and one (1) alternate from each bargaining unit to act as Union steward for the purpose of processing grievances in accordance with the grievance procedure. The alternate shall be recognized as the steward when the regular steward is the grievant or the subject of disciplinary action, or when the steward is otherwise unavailable. If a grievance hearing is scheduled during the steward's regular work shift, the steward shall not suffer any loss of straight time pay for the attendance of such meeting.

**Section 3.** The Union shall provide to the Employer an official roster of its staff representatives and local Union steward which is to be kept current at all times and shall include the following:

1. name;
2. address;
3. home telephone number;
4. immediate supervisor;
5. Union office held.

No employee shall be recognized by the Employer as a Union steward or an alternate until the Union has presented the Employer with written certification of that person's selection.

**Section 4.** The investigation and writing of grievances shall be on non-duty time. The writing and submitting of grievances that involve a suspension and/or discharge may be completed and submitted during duty time.

If grievance hearings are scheduled during an employee's (grievant's) regular duty hours, the employee shall not suffer any loss of pay while attending the hearing.

**Section 5.** Rules governing the activity of Union representatives are as follows:

- A. The Union agrees that no official of the Union, employee or non-employee, shall interfere, interrupt, or disrupt the normal work duties of other employees. The Union further agrees not to conduct Union business during working hours except to the extent specifically authorized herein.
- B. The Union shall not conduct Union activities in any work areas without notifying the officer in charge of that area of the nature of the Union activity.
- C. The Union employee official (steward) shall cease Union activities where those activities are not authorized by this agreement immediately upon the request of the employee's immediate supervisor.

**ARTICLE 7**  
**NO STRIKE OR LOCKOUT**

**Section 1.** It is understood and agreed that the services performed by employees included in this agreement are essential to the public's health, safety, and welfare. Therefore, the Union agrees that it will not authorize, instigate aid, condone, or engage in any strike, work stoppage, or other action at any time during the term of this agreement which will interrupt or interfere with the operation of the Employer. No employee shall cause or take part in any strike, work stoppage, slowdown, or other action which will interrupt or interfere with the operation of the Employer. In the event of a violation of this section, the Union agrees to take affirmative steps with the employees concerned, such as letters, bulletins, telegrams, or employee meetings to bring about an immediate resumption of normal work. Should the Union fail to take such affirmative steps, the Employer shall have the option of seeking appropriate legal remedies. Any employee failing to return to work after notification by the Union as provided herein, or who participates or promotes such strike activities as previously outlined, may be disciplined, and only the question of whether or not he did in fact participate in or promote such action shall be subject to appeal.

**Section 2.** Should there be a violation of this article, there shall be no discussions or negotiations regarding the differences or disputes during the existence of such violation or before normal work has resumed.

**Section 3.** During the term of this agreement, the Employer shall not cause, permit, or engage in any lockout of its employees, unless those employees shall have violated Section 1 of this article.

## **ARTICLE 8**

### **DUES DEDUCTION**

**Section 1.** The Employer agrees to deduct regular Union membership dues in equal amounts per pay day from the pay of any employee in the bargaining unit eligible for membership upon receiving written authorization signed individually and voluntarily by the employee. The signed payroll deduction form must be presented to the Employer by the employee. Upon receipt of the proper authorization, the Employer will deduct Union dues from the payroll check for the next pay period in which dues are normally deducted following the pay period in which the authorization was received by the Employer.

**Section 2.** The parties agree that the Employer assumes no obligation, financial or otherwise, arising out of the provisions of this article regarding the deduction of Union dues. The Union hereby agrees that it will indemnify and hold the Employer harmless from any claims, actions, or proceedings by any employee arising from deductions made by the Employer pursuant to this article. Once the funds are remitted to the Union, their disposition thereafter shall be the sole and exclusive obligation and responsibility of the Union.

**Section 3.** The Employer shall be relieved from making such individual "check-off" deductions upon an employee's: (1) termination of employment; (2) transfer to a job other than one covered by the bargaining unit; (3) layoff from work; (4) unpaid leave of absence; (5) revocation of the check-off authorization; or (6) resignation by the employee from the Union.

**Section 4.** The Employer shall not be obligated to make dues deductions from any employee who, during any dues month involved, shall have failed to receive sufficient wages to make all legally required deductions in addition to the deduction of Union dues.

**Section 5.** The parties agree that neither the employees nor the Union shall have a claim against the Employer for errors in the processing of deductions, unless a claim of error is made to the Employer in writing within sixty (60) days after the date such an error is claimed to have occurred. If it is found an error was made, it will be corrected at the next pay period that the Union dues deduction would normally be made by deducting the proper amount.

**Section 6.** The rate at which dues are to be deducted shall be certified to the payroll clerk by the treasurer of the Union during January of each year. One (1) month advance notice must be given the payroll clerk prior to making any changes in an individual's dues deductions.

**Section 7.** Except as otherwise provided herein, each eligible employee's written authorization for dues deduction shall be honored by the Employer for the duration of this agreement.

**Section 8.** Employees who are members of the Union may cancel dues deduction by directing a certified letter to the Union and the Employer in the thirty (30) day period prior to the expiration of this agreement.

**Section 9.** Membership in the Union shall be voluntary, and no employee shall be required to become or remain a member of the Union as a condition of employment with the Employer. However, all current bargaining unit employees who are not Union members, and all Union members who during the term of this agreement withdraw their membership, shall pay a fair share fee to the Union. New hire employees who choose not to join the Union shall pay a fair share fee to the Union commencing upon completion of sixty-one (61) calendar days of employment.

**Section 10.** Fair share fees shall be deducted automatically from paychecks of employees subject to said fees, without the necessity of prior written authorization. No fair share fees shall be deducted until such time as all employees, and the Employer, have been presented with a copy of the Union's rebate and challenge procedure and a copy of the independent audit establishing the basis for the fair share fee. The Union must also provide for alternative fee payments to charitable funds by those conscientious objectors who are members of a bona fide religion or religious body which historically or by its tenets object to financial support of employee organizations.

**Section 11.** Fair share fees shall be equal to dues paid by Union members in the prior agreement year, less any non-chargeable expenditures. Non-chargeable expenditures are those fees used to support partisan political activities, ideological and social causes, and any other activities not germane to the realm of collective bargaining. The Union must annually provide to all employees and the Employer a certification from an independent auditor not otherwise employed by the Union, specifying the major categories of expenditures of the Union, and establishing the proportionate amount of chargeable and non-chargeable expenditures.

**Section 12.** The challenge procedure referred to in Section 2 of this article shall include appeal to an independent umpire appointed by the American Arbitration Association pursuant to the Association's "Rules for Impartial Determination of Union Fees," effective June 1, 1986. Challenges by fee payors must be affected within sixty (60) calendar days of initial imposition of the fee or any change in the fee. The Union shall provide for the escrow of any fees in dispute. All costs related to the challenge of disputed fees, except representational costs of the objector, shall be paid by the Union.

**Section 13.** It is the intent of the parties that this article complies with state and federal law currently in existence or developed in the future.

**Section 14.** It is specifically agreed that the Employer assumes no obligation, financial or otherwise, arising out of the provisions of this article, and the Union hereby agrees that it will indemnify and hold the Employer harmless from any claims, actions or proceedings by any employee arising from deductions made by the Employer hereunder.

**ARTICLE 9**  
**PROBATION PERIODS**

**Section 1.** Every newly hired employee will be required to successfully complete a probationary period. The probationary period for new employees shall begin on the first day the employee begins to perform the duties of the classification in to which they are hired and earn compensation from the Employer and shall continue for a period of one (1) calendar year. A newly hired probationary employee may be terminated any time during his probationary period and shall have no appeal over such removal.

**Section 2.** The Employer will conduct at least two (2) performance evaluations prior to the end of each new hire probationary period. The first performance evaluation shall be conducted prior to the completion of the first six (6) months of the probationary period. The second performance evaluation shall be conducted prior to the end of the probationary period.

**ARTICLE 10**  
**SENIORITY**

**Section 1.** "Employment seniority" shall be computed on the basis of uninterrupted length of continuous full-time service with the Employer. A termination of employment lasting less than thirty-one (31) days shall not constitute a break in continuous service. Once continuous service is broken, unless the employee is reinstated, the employee loses all previously accumulated seniority.

Classification/rank seniority shall be defined as uninterrupted length of continuous service in rank or job classification. Such rank classification seniority shall be used for any seniority-based shift selection provisions.

The term seniority in the agreement shall mean employment seniority unless otherwise stated as classification/rank seniority.

**Section 2.** An approved leave of absence does not constitute a break in continuous service provided the employee follows the proper procedure for such leave and returns to active service immediately following the expiration of the approved leave.

**Section 3.** Employees laid off shall retain their seniority for a period of twenty-four (24) months from the date of layoff.

**Section 4.** Employees shall lose all seniority and employment rights upon any of the following:

- A. discharge for just cause;
- B. retirement;
- C. layoff in excess of twenty-four (24) months;



- D. failure to return to work within seven (7) days after responding to notice of recall from layoff, unless the failure to return within such days is not within the control of the employee, or within such days the Employer agrees to an alternate date for the employee to return to work;
- E. failure to return to work upon expiration of a leave of absence;
- F. absence of three (3) or more consecutive work days without calling in;
- G. absence of three (3) or more consecutive work days without reasonable excuse;
- H. resignation from employment with the Employer

**Section 5.** The Employer shall post a seniority list, once every twelve (12) months, on the bulletin board showing the continuous service of each employee. One (1) copy of the seniority list shall be furnished to the Union upon request.

**Section 6.** Bargaining unit employees, who at the time a layoff occurs have eighteen (18) months or less of seniority, shall retain their seniority for a period equal to their seniority.

## **ARTICLE 11**

### **VACANCY AND PROMOTIONS**

**Section 1.** When the Employer determines that a permanent vacancy exists in Bargaining Unit #2, notice of such vacancy shall be posted on the Employer's bulletin board for ten (10) calendar days. During the posting period, anyone wishing to apply for the vacant position shall do so by submitting a written application, furnished by the Employer, to the Employer. The Employer shall not be obligated to consider any applications submitted after the expiration of the ten (10) calendar day period or that do not meet the qualifications of the vacant position.

**Section 2.** Nothing in this article shall be construed to limit or prevent the Employer from temporarily filling a vacant position, pending the Employer's determination to fill the vacancy on a permanent basis. No temporary appointment shall normally exceed a period of ninety (90) calendar days; however, should such appointment(s) exceed such period, the Employer agrees to provide the Union with reasonable justification through written notification as to why said extension has occurred.

**Section 3.** Applicants for a vacant or newly created position(s) within Bargaining Unit #2 shall be reviewed and awarded based on the following criteria: qualifications, education, performance, and experience. Should two (2) or more applicants be determined substantially equal, seniority will be the determining factor. The Employer agrees to review and consider a bargaining unit employee's application prior to giving consideration to applications from outside of the Department.

**Section 4.** In the event the applicant selected is from Bargaining Unit #1, and therefore promoted into Bargaining Unit #2, the employee's accrued seniority shall be transferred effective the date the employee begins performing the duties of the promoted position. Further, the promoted employee shall serve a promotional probationary period, not to exceed six (6) months, beginning on the date the employee begins performing the duties of the promoted position and be paid the applicable hourly rate. Finally, during the promotional probationary period, said employee shall be paid in accordance with the probationary salary schedule incorporated in Article 28, Wages, Section 2. Should the vacancy be filled by a newly hired employee, said employee shall be required to serve a probationary period pursuant to Article 9, Probationary Period.

**Section 5.** During the promotional probationary period, the Chief will conduct two (2) performance evaluations to determine the promoted employee's ability to continue performing the duties of the position.

## **ARTICLE 12** **TRAINING**

**Section 1.** The Employer shall post a notice annually of available Employer approved training, relevant to the duties and responsibilities of the respective classifications. Employees who request relevant training shall be considered on a rotating basis, subject to work load requirements, availability of personnel, and funding. Further, all training shall be subject to the approval or denial of the Employer/Chief. Any mandatory training pursuant to the employee's classification shall be paid by the Employer.

**Section 2.** Training hours not scheduled during regular work periods shall be compensated on an hour for hour compensatory time basis upon approval of the Chief of Police.

## **ARTICLE 13** **LAYOFF AND RECALL**

**Section 1.** When the Employer determines that a layoff or job abolishment is necessary, the Employer shall notify the affected employees at least fourteen (14) calendar days in advance of the effective date of the layoff or job abolishment. The Employer, upon request from the Union, agrees to discuss, with representatives of the Union, the impact of the layoff on bargaining unit employees.

**Section 2.** The Employer shall determine when and in which particular classification(s) layoffs will occur. Employees will be laid off in accordance with their departmental seniority within their respective bargaining unit(s) beginning with the employee with the least seniority. An employee(s) in Bargaining Unit #2 who is affected by a layoff may "bump" or displace the least senior employee in Bargaining Unit #1, provided the employee has more seniority than the employee in Bargaining Unit #1. When two (2) or more employees have the same seniority date, the date of application for employment shall become the determining factor in who is first laid off.

**Section 3.** Employees who are laid off shall be placed on a recall list for a period of twenty-four (24) months. If there is a recall, employees who are still on the recall list shall be recalled, in the inverse order of their layoff. Bargaining unit employees, who at the time a layoff occurs have eighteen (18) months or less seniority with the Employer, shall be placed on a recall list for the period equal to their seniority at the point in time the layoff occurred.

**Section 4.** Notice of recall from a layoff shall be sent to the employee by registered mail with a copy to the Union. The Employer shall be deemed to have fulfilled its obligations by mailing the recall notice by registered mail, return receipt requested, to the last mailing address provided by the employee.

**Section 5.** In the case of a layoff, the recalled employee shall have three (3) calendar days following the receipt of the recall notice to respond to the Employer/designee and no more than seven (7) calendar days to return to work, unless the Employer agrees to an alternative date for the employee to return to work.

**Section 6.** Affected employees covered by this agreement shall have the ability to grieve the effects of a layoff through the grievance procedure as provided herein.

**Section 7.** The Employer agrees that no part-time employee(s) shall be used to replace a full-time employee who is in layoff/recall status.

**Section 8.** Bargaining unit work shall consist of patrol officers and supervisors, or any other work normally performed by bargaining unit members. Bargaining unit employees shall perform bargaining unit work. Non-bargaining unit employees shall not be used to displace any bargaining unit employees.

## **ARTICLE 14**

### **GRIEVANCE PROCEDURE**

**Section 1.** The term "grievance" shall mean an allegation by a bargaining unit employee that there has been a breach, misinterpretation, or improper application of this agreement. It is not intended that the grievance procedure be used to effect changes in the articles of this agreement, nor those matters not covered by this agreement.

**Section 2.** All grievances must be processed at the proper step in order to be considered at subsequent steps.

Any employee may withdraw a grievance at any point by submitting in writing a statement to that effect, or by permitting the time requirements at each step to lapse without further appeal. Any grievance which is not submitted by the employee within the time limits provided herein shall be considered resolved based upon Management's last answer.

Any grievance not answered by Management within the stipulated time limits may be advanced by the employee to the next step in the grievance procedure. All time limits on grievances may be extended upon mutual consent of the parties.

**Section 3.** It is the mutual desire of the Employer and the Union to provide for prompt adjustment of grievances, with a minimum amount of interruption of the work schedules. Every responsible effort shall be made by the Employer and the Union to affect the resolution of grievances at the earliest step possible. The Employer agrees that grievances may be processed during work hours inasmuch as they do not interfere with the work day/work assignments and overburden Township resources/equipment. In furtherance of this objective, the following procedure shall be followed:

**Step 1**

In order for an alleged grievance to receive consideration under this procedure, the grievant, with the appropriate Union representative, if the former desires, must verbally identify the alleged grievance to the Chief of Police within seven (7) calendar days of the occurrence, or the employee's reasonable knowledge of the occurrence, not to exceed sixty (60) calendar days, prior to the incident that gave rise to the grievance.

If the grievance is not resolved verbally between the parties, the employee, with the appropriate Union representative, if the former desires, shall reduce the grievance to writing within seven (7) calendar days following the Chief's response, and submit the grievance to the Chief of Police. The Chief shall investigate and respond in writing to the grievance within ten (10) calendar days following the date the grievance was submitted.

**Step 2**

If the grievance is not resolved in Step 1, the employee, with the appropriate Union representative(s), if the former desires, may refer the grievance to the Employer/Designee within ten (10) calendar days after receiving the Step 1 reply. The Employer/Designee shall have ten (10) calendar days in which to schedule a meeting with the aggrieved employee and his appropriate Union representative(s), if the former desires. The Employer/Designee shall investigate and respond to the grievant and/or appropriate Union representative(s) within fourteen (14) calendar days following the meeting.

**Step 3 - Arbitration**

If the grievance is not satisfactorily settled in Step 2, the Union may make a written request that the grievance be submitted to arbitration. A request for arbitration must be submitted within ten (10) calendar days following the date the grievance was answered in Step 2 of the grievance procedure. In the event the grievance is not referred to arbitration within the time limits prescribed, the grievance shall be considered resolved based upon the second step reply.

Upon receipt of a request for arbitration, the Employer or his designee and the representative of the Union shall within ten (10) calendar days following the request for arbitration jointly agree to request a list of seven (7) impartial arbitrators from the Federal Mediation and Conciliation Service (FMCS). The parties shall select an arbitrator within ten (10) calendar days from the date the list of seven (7) arbitrators is received. Prior to striking, either party shall have the option to completely reject the list of names provided by the FMCS and request another list. The parties shall then use the alternate strike method from the accepted list of

seven (7) arbitrators submitted to the parties by the FMCS. The Union shall be the first to strike a name from the list, and then the Employer shall strike a name and alternate in this manner until one name remains on the list. The remaining name shall be designated as the arbitrator to hear the dispute in question. All procedures relative to the hearing shall be in accordance with the rules and regulations of the FMCS.

The arbitrator shall hold the arbitration promptly and issue his decision within a reasonable time thereafter. The arbitrator shall limit his decision strictly to the interpretation, application, or enforcement of those specific articles and/or sections of this agreement in question. The arbitrator's decision shall be consistent with applicable law.

The arbitrator shall not have the authority to add to, subtract from, modify, change, or alter any provision of this agreement; nor add to, subtract from, or modify the language therein in arriving at his determination on any issue presented that is proper within the limitations expressed herein. The arbitrator shall expressly confine himself to the precise issues submitted for arbitration and shall have no authority to determine any other issues not so submitted to him or to submit observations or declarations of opinion which are not directly essential in reaching a decision on the issue in question.

The arbitrator shall be without authority to recommend any right or relief on an alleged grievance occurring at any time other than the contract period in which such right originated. The arbitrator shall not establish any new or different wage rates not negotiated as part of this agreement. In cases of discharge or of suspension, the arbitrator shall have the authority to recommend modification of said discipline. In the event of a monetary award, the arbitrator shall limit any retroactive settlement to the date the grievance was presented to the Employer in the Step 1 of the grievance procedure, subject to the thirty (30) day period described therein.

The question of arbitrability of a grievance may be raised by either party before the arbitration hearing of the grievance, on the grounds that the matter is non-arbitrable or beyond the arbitrator's jurisdiction. The first question to be placed before the arbitrator will be whether or not the alleged grievance is arbitrable. If the arbitrator determines the grievance is within the purview of arbitrability, the alleged grievance will be heard on its merits before the same arbitrator. The decision of the arbitrator shall be final and binding. All costs directly related to the services of the arbitrator shall be paid by the losing party.

Expense of any witnesses shall be borne, if any, by the party calling the witness. The fees of the court reporter shall be paid by the party asking for one; such fees shall be split equally if both parties desire a court reporter's recording, or request a copy of any transcript.

**Section 4.** All grievances must contain, within reason, the following information to be considered, and must be filed using the grievance form mutually agreed upon by both parties:

1. Aggrieved employee's name and signature;
2. Aggrieved employee's classification;

3. Date grievance was first discussed and name of supervisor with whom the grievance was discussed;
4. Date grievance was filed in writing;
5. Date and time grievance occurred;
6. The location where the grievance occurred;
7. A description of the incident giving rise to the grievance;
8. Specific articles and sections of the agreement violated;
9. Desired remedy to resolve the grievance.

**Section 5.** A grievance may be brought by any employee covered by this agreement. Where a group of bargaining unit employees desire to file a grievance involving an incident affecting several employees in the same manner, one (1) employee shall be selected by the group to process the grievance. Each employee who desires to be included in such grievance shall be required to sign the grievance.

**Section 6.** Any grievance that originates from a level above Step 1 of the grievance procedure may be submitted directly to the step or level from which it originates.

**Section 7.** The Employer shall provide the Union with a list of Management's designated representatives for each step of the grievance procedure.

## **ARTICLE 15**

### **LABOR-MANAGEMENT CONFERENCE**

**Section 1.** In the interest of effective communications, either party may at any time request a Labor-Management Conference. Such request shall be made in writing and be presented to the other party at least five (5) calendar days in advance of the requested meeting date. The written request shall include an agenda of items the party wishes to discuss and the names of those representatives who will be attending. A Labor-Management Conference shall be scheduled within ten (10) days of the date requested, but no more frequently than semi-annually, unless both parties agree to meet more frequently. These meetings shall not be regarded in any form as negotiation meetings.

**Section 2.** The purpose of such meeting shall be limited to:

- A. Discuss the administration of this agreement;
- B. Discuss grievances which have not been processed beyond the final step of the grievance procedure when such discussions are mutually agreed to by the parties;
- C. Disseminate general information of interest to the parties;

- D. Give the Union representative the opportunity to share the views of their members and/or make suggestions on subjects of interest to their members;
- E. Discuss ways to increase productivity and improve efficiency;
- F. Consider and discuss health and safety matters relating to employees;
- G. Discuss matters pertaining to the administration of the non-discrimination provisions of this agreement.

**Section 3.** There shall be no more than two (2) Union representatives in attendance at the Labor-Management Conference. There shall be no more than two (2) Employer representatives at the Conference.

## **ARTICLE 16** **BULLETIN BOARDS**

**Section 1.** The Employer agrees to provide one (1) bulletin board at the Police Department for use by the Union.

**Section 2.** All Union notices which appear on the bulletin board shall be signed, posted, and removed by the Local Union Officer during non-work time. Union notices relating to the following matters may be posted without the necessity of receiving the Employer's prior approval:

- A. Union recreational and social affairs;
- B. Notice of Union meetings;
- C. Union appointments;
- D. Notice of Union elections;
- E. Results of Union elections;
- F. Reports of non-political standing committees and independent non-political arms of the Union; and
- G. Non-political publications, rulings, or policies of the Union.

All other notices of any kind not covered "A" through "G" above must receive the prior approval of the Employer or his designated representative. It is also understood that no material may be posted on the Union bulletin board at any time which contains the following:

- A. Personal attacks upon any other member or any other employee;
- B. Scandalous, scurrilous, or derogatory attacks upon the administration;

- C. Attacks on any employee organization, regardless of whether the organization has local membership; and
- D. Attacks on and/or favorable comments regarding a candidate for public office, or for office in any employee organization.

**Section 3.** No Union related materials of any kind may be posted anywhere in the Employer's facilities or on the Employer's equipment except on the bulletin board designated for use by the Union.

**Section 4.** Violation of any provisions of this article shall subject the Union to revocation of bulletin board posting privileges by the Employer.

## **ARTICLE 17**

### **CORRECTIVE ACTION**

**Section 1.** No non-probationary employee shall be disciplined, reduced in pay, suspended, or discharged except for just cause.

**Section 2.** Except in instances where the employee is found guilty of serious misconduct, discipline will be applied in a corrective and progressive manner in accordance with the Employer's policy. Progressive discipline shall take into account the nature of the violation, the employee's record of discipline, and the employee's record of performance and conduct.

**Section 3.** Whenever the Employer and/or its designee determines that there may be cause for an employee to be disciplined (suspended, reduced, or discharged), a predisciplinary meeting will be scheduled to give the employee an opportunity to offer an explanation of the alleged conduct.

**Section 4.** The Employer agrees that all disciplinary procedures shall be carried out in private and in a businesslike manner. Any employee in disagreement with the action taken by the Employer may file a grievance in accordance with the grievance procedure contained in this agreement. The Employer agrees that any disciplinary action shall be issued within a reasonable time period following the Employer's knowledge of the incident giving rise to such discipline.

**Section 5.** Records of disciplinary actions shall cease to have force and effect, providing, however, that no intervening discipline has occurred, from the date of the incident based on the following schedule:

Verbal and/or written reprimand	18 months
Suspension, reductions in pay	30 months
Suspensions, reductions in pay involving abuse of weapons	36 months



**Section 6.** When an employee is to be interviewed or questioned concerning a complaint or allegation of misconduct, the employee shall be informed, prior to the interview, of the nature of the investigation and whether the employee is the subject of the investigation or a witness in the investigation.

**Section 7.** The Employer shall normally conduct all interviews of an employee under investigation during the employee's regularly scheduled working hours. Employees will be in paid status during interviews if held during the employee's normal work hours.

**Section 8.** Prior to an interview or questioning which might lead to disciplinary action, the employee shall be advised of his or her rights to Union representation. If the employee so requests, no interview or questioning will occur until the employee has secured such representation.

An employee who is to be interviewed, questioned, or tested concerning his or her performance or fitness for duty shall be informed that the interview, questioning, or test is part of an official investigation and that the employee is subject to disciplinary action, including dismissal, for failing to cooperate or answer the questions. The employee will be advised that the results or the answers given may not be used against him or her in criminal proceedings.

**Section 9.** If at any time during the investigation it is believed the employee has knowledge or, or has participated in, any action which violates the criminal laws of the United States, the State of Ohio, or any of its political subdivisions, the employee shall be advised of and afforded all constitutional and other legal rights applicable.

All interviewing, questioning, or testing shall be done in a professional manner, with questions posed by one investigator at a time. No threats or promises will be made to induce an answer to a question. Reasonable breaks for necessities will be permitted.

If a tape recording or transcript of any interview or questioning is to be made, the Employer shall advise the employee or his representative of such recording or transcription prior to the start of the interview or questioning. A copy of the tape recording or transcript will be provided upon request. Any cost related to a tape recording or transcript shall be shared by the Employer and the Union.

**Section 10. No Disciplinary Action Taken.** When no disciplinary action is to be taken as a result of an investigation, the employee shall be so advised within a reasonable period of time after conclusion of the investigation.

**Section 11. Anonymous Complaints.** No disciplinary action may be brought solely as the result of anonymous complaints. However, the Employer reserves the right to investigate any/all anonymous complaints when deemed necessary.

## **ARTICLE 18**

### **HOURS OF WORK/OVERTIME**

**Section 1.** This article is intended to define the normal hours of work per day or per week in effect at the time of execution of this agreement. Nothing contained herein shall be construed as preventing the Employer from restructuring the normal work day or work week for the purpose of promoting efficiency or improving services, or from establishing the work schedules of employees. Such restructuring shall not be done for the purpose of avoiding payment of overtime. This article is intended to be used as the basis for computing overtime and shall not be construed as a guarantee of work per day or per week.

The normal work day shall consist of twelve (12) consecutive hours within a twenty-four (24) hour period which shall include a lunch period of one-half (1/2) hour. A work day shall begin at the bargaining unit member's start of his shift. Each work shift shall have a regular starting time and quitting time. Eighty-four (84) hours in a fourteen (14) day cycle shall constitute a normal work cycle.

The fourteen (14) day cycle shall be computed between 12:01 a.m. Sunday and 12:00 o'clock midnight Saturday, fourteen (14) days later.

**Section 2.** When an employee is required by the Employer to work more than twelve (12) hours in a work shift and/or eighty-four (84) hours in a fourteen (14) day cycle, as defined in Section 2 above, he shall be paid overtime pay for all time worked in excess of the eighty-four (84) hours or twelve (12) hours in a work day, or at his option, he may elect to take compensatory time off pursuant to Sections 4 – 8 of this article. Overtime pay shall be paid at the rate of one and one-half (1 1/2) times the employee's regular hourly rate of pay.

An employee who is forced/required by the Chief to report to work on a day he is not scheduled to work shall be paid time and one-half (1 1/2) for all time worked.

This schedule shall be effective the first full pay period following execution of this agreement and remain in effect for six (6) months.

Prior to the end of the six (6) month period, the representatives of the parties shall meet to discuss the overall effectiveness of a twelve (12) hour work day. The continuation of such twelve (12) hour work day shall be done by mutual agreement between the parties. Should mutual agreement not be reached, the work schedule will revert back to the previous forty (40) hour/eight (8) hour shifts.

**Section 3.** Employees electing to take compensatory time off in lieu of pay for overtime hours worked shall so inform the Employer and shall be permitted to take one and one-half (1 1/2) hours compensatory time for every eligible overtime hour worked.

**Section 4.** Employees may not accumulate or maintain more than one hundred twenty (120) hours of compensatory time to their credit. Employees may "cash out" up to forty (40) hours of compensatory time with the payment made to the employee in May of each contract year.

**Section 5.** The taking of compensatory time by employees is subject to the staffing and work load requirements of the Department, and may be denied if staffing and work load requirements so mandate. A three (3) calendar day notice of the intended use of compensatory time shall be given the Employer by the employee unless emergency circumstances make such notification impossible, in which case the Employer may waive the advance notice requirement. It is understood and agreed that no more than one (1) employee shall be granted compensatory time off during a twenty-four (24) hour period. Additional employee(s) may be granted compensatory time off during a similar time period at the sole discretion of the Chief.

**Section 6.** Compensatory time may be used on the day before or the day after a holiday with no more than one (1) employee in the bargaining units allowed off on any given day. Further, such requests are subject to the provisions of Section 6 herein.

**Section 7.** An employee will be entitled to compensation, at time and one-half (1 1/2) of the applicable rate of pay, i.e., the rate at which it was earned, for all actual overtime hours worked and not compensated by use of compensatory time upon separation or retirement.

**Section 8.** There shall be no pyramiding of overtime payments.

**Section 9.** The Employer agrees to post, two (2) weeks in advance, the work schedule(s) for employees covered by this agreement. It is understood and agreed that the Employer may deviate from this advance notice requirement based on emergency situations and/or availability of qualified personnel.

**Section 10.** Effective to the first pay period following January 1, 1995, employees shall receive their paychecks on a bi-weekly basis, with pay days on Friday.

## **ARTICLE 19** **OVERTIME DISTRIBUTION**

**Section 1.** When the Employer determines that overtime scheduling is necessary, overtime shall be filled according to an overtime equalization list. Overtime shall be offered by rotation to the most senior employee, at the top of the list, and ending with the least senior employee. Once an employee accepts or declines overtime, that employee will be marked for the hours offered, regardless whether or not that employee accepts the hours. That employee will then be placed at the bottom of the rotation list.

## **ARTICLE 20** **PERSONNEL FILES**

**Section 1.** It is recognized by the parties that the Employer may prescribe regulations for the custody, use and preservation of records, papers, books, documents and property pertaining to the Township and/or Police Department. However, every employee shall be allowed to review his personnel file during non-duty time upon written request. A Union representative may also be granted access to the employee's file during non-duty time where such access is authorized in writing in advance by the employee.

**Section 2.** If an employee, upon examining his personnel file, has reason to believe that there are inaccuracies in those documents to which he has access, the employee may write a memorandum, limited to one (1) 8-1/2" x 11" sheet of paper, to the Chief or his representative explaining the alleged inaccuracy. If, upon investigation, the Chief or his representative sustains the allegations, he shall do one of the following:

- A. the employee's memorandum shall be attached to the material in question and filed with it, and the Chief or his representative may note thereon his concurrences;
- B. the Chief or his representative shall remove the inaccurate material from the personnel file if he feels that the inaccuracies warrant such removal.

**Section 3.** Each employee shall be afforded the opportunity during non-duty hours to voluntarily enter into his file favorable data not so previously included, such as verifiable letters of commendation, diplomas, awards and/or other descriptions of professional/educational accomplishments and advancements.

## **ARTICLE 21** **HEALTH AND SAFETY**

**Section 1.** Safety must be a prime concern and responsibility of both parties. Therefore, the Employer accepts the responsibility to make every reasonable effort to provide safe working conditions and working methods for his employees. The employee(s) accepts the responsibility to maintain his cruisers, equipment, and work area in a safe and proper manner, and accepts the responsibility to follow all safety rules and safe working methods of the Employer. All working conditions believed to be unsafe must be reported to the employee's supervisor in charge as soon as said unsafe working conditions are known. The supervisor will investigate all reports of unsafe working conditions, and will make every reasonable effort to correct any which are found and see that the safety rules and safe working methods are followed by bargaining unit employees.

## **ARTICLE 22** **SICK LEAVE/FUNERAL LEAVE**

**Section 1.** Sick leave credit shall be earned at the rate of four and six tenths (4.6) hours for each eighty (80) hours of service in active pay status, including paid vacation and sick leave, but not during a leave of absence or layoff, to a limit of fifteen (15) days, or one hundred twenty (120) hours per year. Unused sick leave shall accumulate without limit.

**Section 2.** An employee who has prior law enforcement service with the State of Ohio or any political subdivision within Trumbull County may be given credit for any earned but unused sick leave balances as a result of such prior public employment upon verification of such balances to the Employer, except that deduction shall be made for any payment of credit given by the previous Employer in lieu of taking sick leave. The previously accumulated sick leave of an employee who has been separated from such public service, as defined herein, may be placed on his credit as provided by this section upon his employment with the Employer

provided that such employment takes place within ten (10) years from the date on which the employee was last separated from public service as defined herein.

**Section 3.** If illness or disability continues beyond the time covered by earned sick leave, the employee may be granted a disability leave or a personal leave in accordance with the appropriate sections of this agreement.

**Section 4.** Sick leave shall be charged in minimum units of one (1) hour. Employees shall be charged for sick leave only for days upon which they would otherwise have been scheduled to work. Sick leave payment shall not exceed the normal scheduled work day or work week earnings.

**Section 5.** Sick leave shall be granted to an employee upon approval of the Employer and for the following reasons:

- A. Illness or injury of the employee, illness or injury of an employee's immediate family where the employee's presence is substantiated and approved by the Chief;
- B. Medical, dental or optical examinations or treatment of employee which cannot be scheduled during non-working hours;
- C. A member of the immediate family is afflicted with a contagious disease and due to exposure to the contagious disease, the presence of the employee at his job would jeopardize the health of others; and,
- D. Pregnancy and/or childbirth and other conditions related thereto.

**Section 6.** Three (3) days of paid leave may be granted to the employee who provides proof of attendance at the funeral of: brother, sister, spouse, child, mother, father, or other person standing in loco parentis (in place of a parent) to the employee. Up to two (2) days of paid leave may be granted to the employee who provides proof of attendance at the funeral of: father-in-law, mother-in-law, brother-in-law, sister-in-law, daughter-in-law, son-in-law, grandparents. Funeral leave days must be consecutive work days and include the day of the funeral. Where the day of the funeral is on a day the employee is otherwise not scheduled to work, the consecutive work days will be scheduled with the approval of the Employer. Funeral leave days will not be charged against an employee's accrued but unused sick leave balance.

**Section 7.** The Employer shall require an employee to furnish a standard written and signed statement explaining the nature of the illness to justify the use of sick leave. Falsification of either a written, signed statement or a physician's certificate may be grounds for disciplinary action.

**Section 8.** When an employee is unable to work, he shall notify the Chief or other designated person no less than two (2) hours prior to the time he is scheduled to report to work on each day of absence, unless emergency conditions make it impossible or unless the employee has made other reporting arrangements with the Chief.

**Section 9.** Employees intentionally failing to comply with sick leave rules and regulations may not be paid. Application for sick leave with intent to defraud may be grounds for disciplinary action, together with a refund by the employee of any salary or wages paid in connection with such non-compliance by the employee.

**Section 10.** If medical attention is required, the employee shall be required to furnish a statement from a licensed physician or psychologist notifying the Employer that the employee was unable to perform his duties. Such physician's statement shall be required for absence of three (3) or more consecutive work days due to illness. Whenever the Employer suspects abuse of the use of sick leave, he may require proof of illness in the form of a physician's statement of disability to approve the use of such leave.

**Section 11.** The Employer may require an employee to take an examination, conducted by a licensed physician or psychologist selected by the Employer, to determine the employee's physical or mental capability to perform the duties of the employee's position. If found not qualified, the employee may be placed on sick leave or disability leave. The cost of such examination shall be paid by the Employer.

### **ARTICLE 23** **CONVERSION OF UNUSED SICK LEAVE**

**Section 1.** An employee who is both eligible for and elects to take his public employee retirement benefits shall be entitled to convert accrued but unused leave to a cash payment on the following basis:

An employee may receive, after completion of ten (10) years of continuous service with the Bazetta Township Police Department, a cash payment in the amount of one (1) hour's pay for each four (4) hours of accrued but unused sick leave at the time of retirement. The maximum payment under this provision shall not exceed 240 hours of pay. For the purpose of this provision, retirement shall be considered that criteria established for retirement from active service with the Department at the time of separation under the Public Employees Retirement System (PERS).

### **ARTICLE 24** **LEAVE OF ABSENCE**

**Section 1.** The Employer may grant a leave of absence without pay to the employee for a maximum duration of sixty (60) calendar days per calendar year upon the written request by the employee for any personal reason. An employee's written request for a leave of absence must be submitted to the Chief at least sixty (60) calendar days prior to the beginning date of such leave. The authorization of a leave of absence without pay is a matter of administrative discretion. In the event such personal leave is requested due to medical reasons, such request shall be reviewed by the Chief/Employer on a case-by-case basis. Further, such request shall be subject to the provisions of Section 3 herein.

**Section 2.** The Employer may, upon the receipt of approved medical certification, grant an employee who is unable to work because of sickness, injury, or illness, including pregnancy-related matters, and who has exhausted all available paid leave, an unpaid leave of absence for a period not to exceed one (1) year. If an employee has been granted a leave of absence as defined in Section 1 above, such time granted will be included in the one (1) year period, if applicable.

**Section 3.** An employee who requests an unpaid leave of absence as defined in Section 1 and/or 2 above shall submit to the Employer a signed physician's statement to include the following information:

1. Nature of the sickness, injury, or illness;
2. Date leave shall begin and approximate date of termination of such leave;
3. Statement that employee is unable to perform his regular duties.

**Section 4.** The Employer may require an employee to take an examination, conducted by a licensed physician or psychologist selected by the Employer, to determine the employee's physical or mental capability to perform the duties of the employee's position any time during such unpaid leave of absence as defined in Section 2 above. The cost of the examination shall be paid by the Employer.

**Section 5.** Upon completion of such a leave of absence, the employee shall be returned to the position which he formerly occupied or to a similar position if his former position no longer exists. He may be returned to active pay status prior to the originally scheduled expiration of the leave, if such earlier return is agreed to by the Employer. If it is found that leave is not actually being used for the purpose for which it was granted, the Employer shall impose discipline up to and including discharge. Failure to return to work upon the expiration or notification of cancellation of a leave of absence shall be just cause for removal.

## **ARTICLE 25**

### **SERVICE CONNECTED DISABILITY**

**Section 1.** In the event an employee is injured while in the performance of his job duties or contracts a service connected illness, the Employer shall grant to an employee who filed the appropriate application, and who is required to be absent from work as the result of said injury or illness, temporary disability pay as described herein, not to exceed one hundred twenty (120) calendar days from the date of the reported injury or illness. Such payment may be granted under the following conditions:

- A. The Employer shall review each individual reported case of injury or illness, receive a written report from the Chief, and be satisfied that such injury occurred during the performance of the employee's duties with the Employer.

- B. The Employer shall receive a written report from a licensed physician, psychologist, or hospital stating that the absence is a direct result of the injury or illness and that the employee is totally unable to perform his normally assigned duties.
- C. If an employee files for Temporary Total Disability, or is working elsewhere during the time the employee claims to be disabled from his job, temporary disability pay and benefits will immediately stop.
- D. If the Employer does not certify a claim, the employee will be permitted to use his sick leave or vacation leave which shall be reimbursed if, after the Bureau of Workers' Compensation or the administrative appeals process, whichever stage finalizes the process, it is found by the Bureau of Workers' Compensation, Industrial Commission, or a court that the claim was incurred in the performance of the employee's job duties for the Employer.
- E. If, after the Bureau of Workers' Compensation or the administrative appeals process, whichever stage finalizes the process, it is found by the Bureau of Workers' Compensation, Industrial Commission, or a court that the claim was not incurred in the performance of the employee's job duties for the Employer, the employee must reimburse the Employer for all temporary disability pay and benefits used, in accordance with Section 2 of this article.
- F. Any employee granted temporary disability pay will be required to apply for, attend, and fully cooperate with the Bureau of Workers' Compensation Rehabilitation Program.
- G. After every thirty (30) calendar days of temporary disability pay, up to one hundred twenty (120) days, the Employer may request that the employee undergo a medical review at the Employer's expense.
  - 1. This medical review will be used to grant or deny a request of continued temporary disability leave.
    - a. If the physician determines that the employee is unable to work in any status, temporary disability leave shall be continued for an additional thirty (30) calendar days, up to a maximum of one hundred twenty (120) calendar days.
    - b. If the physician determines that the employee is able to work in a "light duty" status, the employee shall return to work subject to the Employer's "light duty" policy.
  - 2. In no event will the Employer continue to pay temporary disability leave or any other benefit after a doctor's determination that the employee is fit for work and the employee does not return to work.



- H. Wages and all benefits for those on temporary disability leave will be continued up to a maximum of one hundred twenty (120) calendar days in a twelve (12) month period from the date of injury, if all of the requirements herein are met.
- I. Upon the exhaustion of temporary disability pay and benefits under this article, an employee who is unable to return to work may file for Temporary Total Disability through the Bureau of Workers' Compensation, but will not be eligible for benefits from the Employer, including sick leave and vacation accrual.
1. If the claim for Temporary Total Disability, through the Bureau of Workers' Compensation, is certified/approved by the Employer, the employee may request to receive seventy-two percent (72%) of his weekly net wages for up to an additional eight (8) months.
  2. Upon receiving payment from the Bureau of Workers' Compensation, the employee shall forward/reimburse said payment to the Employer. In the event the payment made by the Employer exceeds the amount paid by the Bureau of Workers' Compensation, such difference shall be remitted to the Employer in accordance with Section 2 of this article.
  3. Hospitalization benefits for an employee who has exhausted temporary disability pay and benefits and who has filed for Temporary Total Disability through the Bureau of Workers' Compensation will be continued for a period of up to twelve (12) months from the date of injury so long as that employee continues to provide the Employer with doctor's reports stating that he is unable to return to work every thirty (30) days.
  4. An employee who has filed for Temporary Total Disability through the Bureau of Workers' Compensation and who has exhausted temporary disability pay, hospitalization benefits, and is no longer eligible to receive seventy-two percent (72%) of his weekly net wages as advances on Workers' Compensation payments, may petition the Employer, in writing, to extend the time period in which he may receive hospitalization benefits and advancements on Workers' Compensation.
    - a. The granting of such an extension of hospitalization benefits and advancements on Workers' Compensation payments shall be reviewed on a case-by-case basis and shall be at the sole discretion of the Employer.
    - b. The employee shall continue to be obligated to forward/reimburse the Employer as provided by the provisions of this article.
- J. Wages, for the purposes of this article, shall be defined as the employee's regular hourly rate (base rate plus applicable longevity) multiplied by forty (40) hours per week.

1. All wages paid under this article shall be subject to normal withholdings (federal taxes, state taxes, local taxes, pension contributions, and any employee authorized deductions).
2. Wages paid under this article shall be paid in accordance with the Employer's normal payroll schedule.

In the event an employee is required to reimburse the Employer under the provisions of this article and the repayment of all or any of the payments received from the Employer has not been reimbursed to the Employer, the Employer shall deduct all monies owed based upon the following schedule:

1. Pursuant to Article 23, Conversion of Unused Sick Leave, when applicable, or
  2. Compensatory time, or
  3. Vacation Leave, Personal Leave, or
  4. Employee's Final Paycheck.
- Nothing contained herein shall be construed to prevent the Employer from seeking recovery of monies owed through any other available legal means.

Falsification of claims, written statement, or physician certificates shall be grounds for disciplinary action, which may include dismissal.

## **ARTICLE 26** **HOLIDAYS**

**Section 1.** Bargaining unit employees with at least six (6) months of service with the Employer shall be entitled to the following paid holidays:

New Year's Day  
Martin Luther King Day  
President's Day  
Good Friday  
Memorial Day  
Independence Day  
Labor Day  
Columbus Day  
Veterans Day  
Thanksgiving Day  
Christmas Day

### **Section 2.**

- A. Eligible employees, as defined herein, shall receive twelve (12) hours of holiday pay for each of the above-referenced holidays.

B. If an employee performs work on a holiday, he shall be paid, in addition to twelve (12) hours holiday pay, one and one-half (1 1/2) times his regular straight time hourly rate of pay for all actual hours worked on the holiday up to twelve (12) hours. This rate of pay for work performed shall only be paid when an employee works on the actual holiday in that particular pay period.

Any time worked on a holiday in excess of a twelve (12) hour shift noted herein shall be paid at double time (2x) the employee's regular straight time rate.

## **ARTICLE 27** **VACATION**

**Section 1.** Full-time employees are entitled to vacation with pay after one (1) year of continuous service with the Employer. The amount of vacation leave to which an employee is entitled is based upon length of service as follows:

<b><u>Length of Service</u></b>	<b><u>Vacation</u></b>
Less than one (1) year	None
One (1) year through five (5) years	80 hours
Six (6) years through ten (10) years	120 hours
Eleven (11) years through fifteen (15) years	160 hours
Sixteen (16) years through twenty (20) years	200 hours
21 years and over	240 hours

Such vacation leave shall be accrued to employees at the following rates:

<b><u>Annual Vacation Entitled To</u></b>	<b><u>Credited Per Period</u></b>
80 hours	3.1 hours
120 hours	4.6 hours
160 hours	6.2 hours
200 hours	7.7 hours
240 hours	9.2 hours

Employees shall earn/be credited with vacation leave while in active pay status.

**Section 2.** No employee will be entitled to vacation leave or payment for accumulated vacation under any circumstances until he has completed one (1) year of employment with the Employer. Effective January 1, 1996, and/or each January 1 thereafter, full-time employees who have completed the one (1) year of service shall be credited their individual vacation amount for that calendar year. In the event an employee uses vacation leave that has been credited/advanced, but not earned, and said employee leaves the employment of the Employer for any reason prior to earning the amount used, the employee shall reimburse the Employer all monies paid for such leave. Reimbursement to the Employer shall be made based on the following schedule:

1. employee's regular paycheck;

2. deduction of vacation leave payment pursuant to Section 5 and 7 herein;
3. any accrued but unused compensatory time pursuant to Article 18, Sections 5 and 8;
4. Article 23, Conversion of Unused Sick Leave, when applicable;
5. employee submitting payment (cash or check) to the Employer.

**Section 3.** Vacations shall be taken in minimum increments of eight (8) hours. Vacations are scheduled in accordance with the work load requirements of the Employer. For this reason, the Employer shall require vacation requests to be made prior to April 1 of each calendar year. The vacation schedule shall be posted no later than April 30. When requesting vacation leave, employees shall, if applicable, submit their request for vacation carryover. Vacation leave requests submitted prior to April 1 shall be awarded based on seniority. Should an employee fail to submit vacation requests prior to April 1, the granting of vacation leave will be subject to the staffing and work load requirements of the Department, as determined by the Board of Trustees/designee.

**Section 4.** An employee wishing to change his scheduled vacation shall give the Employer thirty (30) days advance notice. All changes in the schedule shall be made on a first-come/first-served basis for those unscheduled and available weeks remaining. The Employer may waive the advance notice requirements.

The Employer shall make a reasonable attempt to accommodate an employee's request for such vacation time herein; however, the Employer shall have the right to deny vacation requests if work load requirements so mandate.

**Section 5.** The Employer shall permit an employee to carry vacation from year to year not to exceed three (3) years, and limited to a maximum of thirty (30) days. Employees shall forfeit their right to take or to be paid for any vacation leave to their credit which is in excess of the stated accrual. Such leave shall be eliminated from the employee's leave balance. The Employer shall post on the bulletin board in January and July a list of bargaining unit employee's accumulated unused vacation leave.

**Section 6.** Days specified as holidays in this agreement shall not be charged to an employee's vacation leave.

**Section 7.** An employee is entitled to compensation, at his current rate of pay, for the pro-rated portion of any earned but unused vacation leave for the current year to his credit at time of separation, and in addition shall be compensated for any unused vacation leave accrued to his credit, to the maximums set forth in this article.

**Section 8.** In the case of the death of an employee, the unused vacation leave to the credit of such employee shall be paid to the deceased employee's spouse, or to the estate of such employee. Employees shall be required to provide written documentation as to their beneficiary for the purposes of this section.

**Section 9.** Effective January 1, 2011 non-probationary employees covered by this agreement shall be granted three (3) twelve (12) hour personal days leave with pay. Employees shall be required to give the Employer or Chief at least a ten (10) working day advance notice when requesting such leave. The granting of such personal leave is subject to the staffing and work load requirements of the Department, and may be denied if staffing and work load requirements so mandate. Special consideration shall be given in the event of a personal emergency, and such time period (i.e., ten (10) work day notice) may be waived at the sole discretion of the Chief. The personal leave day must be taken in the year earned and may not be carried over from one (1) year to the next.

## **ARTICLE 28 CALL-IN PAY**

**Section 1.** An employee, who is required to report to work at a time that does not abut his regular shift, or is not court related as described herein, shall be paid a minimum of four (4) hours pay at the appropriate rate of pay.

**Section 2.** The Employer may reassign the employee who is called in within the Department in order to provide work for that employee. If an employee elects to refuse the reassigned work, the employee shall be paid for only those hours actually worked and negate the Employer's obligation for compensation as provided in Section 1 herein. Such reassignment shall not be made for the sole purpose of avoiding payment under this section.

## **ARTICLE 29 COURT TIME**

**Section 1.** Employees in an off-duty status who must appear in court in reference to their official duties as an employee of the Bazetta Police Department shall receive a minimum of three (3) hours pay at one and one-half (1 1/2) times the employee's regular straight time hourly rate of pay.

## **ARTICLE 30 UNIFORM AND EQUIPMENT ALLOWANCE**

**Section 1.** A newly hired probationary employee shall be entitled to an initial uniform allowance of \$425.00, which shall be utilized to purchase departmentally approved clothing and/or equipment. A newly hired probationary employee may, after the completion of six (6) months of satisfactory duty, be entitled to an annual uniform allowance in accordance with the provisions of Section 2 herein.

Should an employee fail to successfully complete their probationary period, said employee shall reimburse the Employer any monies forwarded to the employee.

**Section 2.** The annual uniform and equipment allowance shall be paid in accordance with the following schedule:

Effective December 1, 2017	\$900.00 per contract year
Effective December 1, 2018	\$900.00 per contract year
Effective December 1, 2019	\$900.00 per contract year

Eligible employees shall receive a lump sum payment of the above-referenced amount in the first full pay period following December 1<sup>st</sup> of each year of the agreement.

**Section 3.** The Employer shall continue to provide bullet-proof vests, weapons, ammunition, and leather equipment, as determined by the Employer.

**Section 4.** The above-referenced amounts paid to bargaining unit employees shall be used for the purchase, maintenance, and replacement of worn and/or damaged equipment and/or clothing. Employees are expected to report for duty properly attired.

## **ARTICLE 31** **WAGES**

**Section 1.** Effective January 1, 2017, employees in the bargaining units will be compensated at the following hourly rates of pay:

Patrol Officers	\$23.56
Sergeants	\$25.83

Effective January 1, 2018, employees in the bargaining units will be compensated at the following hourly rates of pay:

Patrol Officers	\$24.06
Sergeants	\$26.33

Effective January 1, 2019, employees in the bargaining units will be compensated at the following hourly rates of pay:

Patrol Officers	\$24.81
Sergeants	\$27.08

**Section 2.** Employees hired after January 1, 2014, shall be paid a starting probationary rate of seventy percent (70%) of the hourly rate of pay in effect at the time the employee begins employment with the Employer. Upon completion of each six (6) month period in the probationary period, said employee shall receive a five percent (5%) increase. Upon successful completion of the individual probationary period (3 years), an employee shall be compensated at the rate of pay in effect for the classification in which the employee is performing the work. The provisions of this section only may be waived at the sole discretion of the Employer.

**Section 3. Officer In Charge (OIC) Pay.** Whenever the Chief of Police assigns a patrol officer the duties and responsibilities of a sergeant, the patrol officer shall receive, in addition to his hourly rate of pay, fifty percent (50%) of the difference between the patrol officer's hourly rate of pay and the sergeant's hourly rate of pay for all hours spent on such assignment.

Example:	Sergeant	\$17.00 per hour
	Patrol Officer	<u>\$16.00 per hour</u>
	Difference	\$1.00 per hour
	OIC would be paid	\$16.50 per hour

The Employer shall not be obligated to compensate an employee under the provisions of this article in the event there is only one officer scheduled for duty.

**Section 4.** All non-probationary employees who work between the hours of 7 am – 7 pm on Monday – Friday will receive Detective Pay at the rate of \$1.00 per hour additional to the hourly pay rate of the employee. If the non-probationary employee is assuming duties as the OIC during these times, the OIC Pay will take precedence over the Detective Pay. It is understood that the non-probationary employee will not submit for both Detective Pay and OIC Pay.

**Section 5.** All non-probationary employees who do not use sick time between the dates of January 1<sup>st</sup> – December 31<sup>st</sup> will receive a bonus in the amount of \$250.00. The bonus will be given to the employee with the first full pay period paycheck following January 1<sup>st</sup>.

## **ARTICLE 32** **LONGEVITY**

**Section 1.** In addition to an employee's hourly rate of pay, as provided in Article 31, Wages, each full-time employee shall receive longevity pay of five cents (\$.05) per hour for all hours worked based upon years of service as defined in Article 10, Seniority.

**Section 2.** Employees hired after October 1, 1987, must complete five (5) years of continuous service with the Employer to be eligible for longevity pay for all service with the Township after January 2, 1994.

**ARTICLE 33**  
**BENEFITS/HOSPITALIZATION**

**Section 1.** The Township shall provide single and family hospitalization, prescription, dental, and eye care coverage for full-time employees. Newly hired probationary employees shall be eligible for coverage following their first day of receiving compensation. Each employee, through payroll deductions, shall pay the following amounts per pay period:

Beginning the first full pay period following the execution of this agreement, employees shall pay, per pay period the following payment towards the hospitalization coverage:

January 1, 2017 to Expiration of Agreement

Each employee shall pay ten percent (10%) of the premium cost of the benefits outlined in Section 1 and be obligated to deductible as outlined in the attached benefits schedule.

The employees participating in the Medical Expense reimbursement program or MERP program shall be reimbursed a maximum of \$750.00 per month for family coverage and \$500.00 for employee and spouse coverage. Members who utilize the MERP shall also pay the premium sharing obligation as outlined in this article and the benefits schedule.

**Section 2.** If during the life of this agreement it becomes necessary for the Employer to change carriers or modify coverage, the Employer agrees to meet with the Union in advance of such action for the purpose of discussing the change in carriers and/or coverage.

**Section 3.** Notwithstanding the provision(s) of Sections 1 and 2 of this article, which provide for health care coverage, the Union agrees that the Employer may offer alternative health care coverage program(s) during the term of this agreement.

The terms and conditions of such alternative programs shall be determined by the Board of Trustees. The cost and/or terms and conditions of said program(s) shall be at the discretion of the Board of Trustees and may be subject to change.

In the event of changes in the cost and/or terms and conditions of such alternative programs, affected employees may withdraw from said program and shall be entitled to the benefits described in Sections 1 and 2 herein.

**Section 4.** The Employer shall provide each full-time bargaining unit employee with a twenty-five thousand dollar (\$25,000) life insurance policy including a double indemnity clause.

**Section 5.** Any full-time bargaining unit employee may waive health plan (hospitalization and prescription only) coverage and be paid no more than thirty percent (30%) of the cost of the applicable premium per month in lieu of such coverage. To be eligible for such waiver, the full-time employee must be eligible for coverage under his/her spouse's health care plan. The waiver must be requested, in writing, to the Fiscal Officer thirty (30) days prior to the



beginning of any billing cycle. Applicable waiver amounts are payable by the Employer to the applicable employee(s) in January of each year. Employees may elect to enroll in the health plan by submitting prior written notification to the Fiscal Officer. Health coverage will commence with the applicable date following the next open enrollment period. At the time of actual enrollment, the employee shall forfeit the waiver. Notwithstanding the provisions above, if a change of status occurs which meets plan requirements, an employee may elect to enroll in the health plan by submitting prior written notification to the Fiscal Officer and coverage shall commence in accordance with the terms of the plan.

#### **ARTICLE 34** **SHIFT ASSIGNMENTS**

**Section 1.** During the term of this agreement, employees may trade assigned shifts with other employees within their respective classification, subject to the following provisions:

- A. Such trade shall be mutually agreed upon by the affected employees.
- B. Such trade shall not create and/or obligate the Employer to pay overtime.
- C. Such trade shall have the prior approval of the Chief of Police.
- D. The Employer retains the right to set/schedule work hours, staffing levels, and/or work assignments.

**Section 2.** An employee may “bump” or displace a less senior employee, defined as classification seniority/time in rank, within their respective classification, from a shift assignment subject to the following provisions:

- A. The less senior employee shall be give a four (4) week advance notice, in writing, of the intent to bump him from a shift assignment.
- B. The “bump” or displacement shall not create and/or obligate the Employer to pay overtime.
- C. The “bump” or displacement shall have the prior approval of the Chief of Police.
- D. The Employer retains the right to set/schedule work hours, staffing levels, and/or work assignments.

#### **ARTICLE 35** **USE OF TOWNSHIP VEHICLES**

**Section 1.** The assignment and use of Bazetta Township Police Department vehicles, such as patrol cars, shall be at the sole discretion and direction of the Bazetta Township Police Chief. Patrolmen who reside in Bazetta Twp. will be provided with a patrol car, while non-resident patrolmen may be given a patrol car as determined by the Police Chief.

**ARTICLE 36**  
**DRUG FREE WORKPLACE**

**Section 1.** The parties agree that a Drug Free Workplace is in the best interests of the employee and those we serve in Bazetta Township. Accordingly, the parties agree to participate in a program that meets the standards established by the Ohio Bureau of Workers' Compensation for a Drug Free Workplace.

**Section 2.** The program will include:

1. Written policy;
2. Employee education;
3. Supervisor training;
4. Drug and alcohol testing;
5. Employee assistance.

**Section 3.** Drug and Alcohol Testing will occur at a DHHS lab and will include:

1. Pre-employment drug testing;
2. Reasonable suspicion drug and alcohol testing;
3. Post-accident drug and alcohol testing.

**Section 4.** Testing for drugs will be a "Drug/Urinalysis 9-Panel Test":

- Amphetamines
- Barbiturates
- Benzodiazepines (Valium, Librium)
- Cannabinoids (THC)
- Cocaine (crack)
- Methadone
- Opiates
- Phencyclidine (PCP)
- Propoxyphene (Darvon)

**Section 5.** The written policy will provide steps to be taken if testing is positive. Such actions may range from employee assistance to termination, depending on the nature of the situation.

**Section 6.** The Union shall have opportunity to review all policies for the Drug Free Workplace program prior to implementation to ensure this program is in keeping with the requirements of the Ohio Bureau of Workers' Compensation for a Drug Free Workplace, and negotiated additions to a Level I program.

**Section 7.** All costs associated with the program shall be borne by the Employer.

**Section 8.** The Drug Free Workplace shall include all employees of the Township.

### **ARTICLE 37** **WAIVER IN CASE OF EMERGENCY**

**Section 1.** In cases of emergency declared by the President of the United States, the Governor of the State of Ohio, the Board of Trumbull County Commissioners, the Trumbull County Sheriff, or the Federal or State Legislature, such as acts of God and civil disorder, the following conditions of this agreement shall be automatically suspended:

- A. Time limits for Management or the Union's replies on grievances; and
- B. All work rules and/or agreements and practices relating to the assignment of all employees. The foregoing notwithstanding, the provisions in the agreement relating to overtime compensation shall remain in full force and effect during the emergency.

**Section 2.** Upon the termination of the emergency, should valid grievances exist, they shall be processed in accordance with the provisions outlined in the grievance procedure of this agreement and shall proceed from the point in the grievance procedure in which they (the grievance[s]) had properly progressed.

### **ARTICLE 38** **SEVERABILITY**

**Section 1.** It is the intent of the Employer and the Union that this agreement complies with all applicable law(s) and legal status.

**Section 2.** If any provision of this agreement is subsequently declared by judicial authority to be unlawful, unenforceable, or not in accordance with applicable status, all other provisions of this agreement shall remain in full force and effect for the duration of this agreement.

In the event any provisions of this agreement are declared by judicial authority to be unlawful, unenforceable, or not in accordance with applicable status, the parties shall meet within two (2) weeks of the publication of such a determination for the purpose of negotiating a lawful alternative provision.

**ARTICLE 39**  
**DURATION OF AGREEMENT**

**Section 1.**

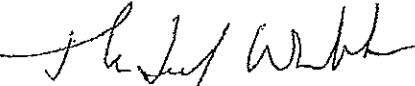
- A. This agreement shall be in effect as of January 1, 2017, and shall remain in full force and effect through December 31, 2019, unless otherwise terminated as provided herein. The re-opener covering wages and health insurance shall be held in accordance with ORC Chapter 4117, and shall remain in force and effect during the term of this agreement.
- B. If either party desires to modify, amend, or terminate this agreement, it shall give written notice of such intent no later than ninety (90) calendar days prior to the expiration date of this agreement. The parties shall commence negotiations within two (2) calendar weeks upon receiving notice of intent.
- C. The parties acknowledge that, during the negotiations which resulted in this agreement, each had the unlimited right to make demands and proposals on any subject matter not removed by law from the area of collective bargaining, and that the understandings and agreement arrived at by the parties after the exercise of that right and opportunity are set forth in the agreement. The provisions of this agreement constitute the entire agreement between the Employer and the Union.
- D. In the event the Township is placed in Fiscal Emergency by the Auditor of State, the parties agree to commence negotiations as outlined in Section B.


**SIGNATURE PAGE**

FOR THE BAZETTA TOWNSHIP TRUSTEES:


\_\_\_\_\_  
Paul W. Hovis, Trustee

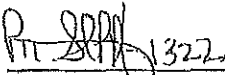
  
\_\_\_\_\_  
Frank W. Parke, Trustee


  
\_\_\_\_\_  
Theodore Webb, Trustee

  
\_\_\_\_\_  
Rita K. Drew, Township Fiscal Officer

FOR THE FRATERNAL ORDER OF  
POLICE (FOP/OLC):

  
\_\_\_\_\_  
Sergeant Christopher Herlinger

  
\_\_\_\_\_  
Patrolman Shawn Rentz

  
\_\_\_\_\_  
Charles L. Wilson, FOP  
Senior Staff Representative

*Approved as to form:*

\_\_\_\_\_  
*Mark S. Flnamore, Township Legal Counsel*

**SIDE LETTER**  
**MID-TERM BARGAINING**

The parties agree that they will continue to adhere to the current provisions of this agreement. For those matters covered and/or not covered by this agreement that may require mid-term bargaining, either party may file a notice to negotiate pursuant to ORC 4117.14. If agreement is not reached, the parties will utilize the statutory fact finding and conciliation procedure as contained in R.C. 4117.

The provisions of this side letter shall not apply when/where immediate action is required due to (1) exigent circumstances that were unforeseen at the time of negotiations, or (2) legislative action taken by a higher level legislative body after the agreement becomes effective and requires a change to conform to the statute.

**MEDICAL CARE PLAN SCHEDULE OF BENEFITS**  
Bazetta Township ~ May 1, 2017

Benefit Period: Calendar Year Medical Care Plan Section 105		
	In Network	Out of Network
	Medical Mutual of Ohio SuperMed Plus Directory	Out-of-Network Non-Preferred
<b>DEDUCTIBLE</b>		
<b>Single</b>	\$750	\$8,000
<b>Family</b>	\$1,500	\$16,000
<b>Out of Pocket Maximum (Includes Deductible)</b>		
In network and out of network out of pockets limits accumulate separately. Co pays do not accumulate towards the deductible.		
	<b>Single</b>	\$10,000
	<b>Family</b>	\$20,000
<b>Lifetime Maximum</b>	Unlimited	
<b>Preventative Services</b>		
General physical exams, including preventative screenings	Plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
Well Child Care & Immunizations birth to age 9, limited to \$1,000 per benefit period.	Plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
Routine Mammogram, Pap Test, Colorectal Cancer Screening, Prostate Cancer Screening (One each per benefit period, consult your Anthem Certificate for any age restrictions).	Plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
<b>Practitioner Services</b>		
Primary care office visit	\$25 Co pay	Deductible & 30% of R&C <sup>2</sup>
Specialist office visit	\$50 Co pay	Deductible & 30% of R&C <sup>2</sup>
OB/GYN visit	\$25 Co pay	Deductible & 30% of R&C <sup>2</sup>
Surgical Services	Deductible, then plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
Maternity Services	Deductible, then plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
Diagnostic Services	Deductible, then plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
Home Health Services (100 visits per Benefit Period)	Deductible, then plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
Allergy Testing, Serum Mixing & Injections	Deductible, then plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
Cardiac Rehab Therapy (36 visits per benefit period).	Plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
Speech Therapy for medical, non-developmental conditions (20 visits per benefit period).	Plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
Physical Therapy for medical conditions only (20 visits per year)	Plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
Occupational Therapy for medical conditions only (20 visits per year)	Plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
Chiropractic Care (12 visits per benefit period)	Plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
<b>Outpatient Facility Services</b>		
Outpatient surgery, Diagnostic lab, x-ray and pathology	Deductible, then plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
Anesthesia	Deductible, then plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
Urgent Care Visit	\$75 co pay	Deductible & 30% of R&C <sup>2</sup>

<sup>1</sup> You will be responsible to notify the Primary Carrier within one business day or on the same day of admission if reasonably possible.

<sup>2</sup> You will be responsible to pay any amount in excess of R&C in addition the to the Deductible and Coinsurance

<sup>3</sup> Waived if admitted

Maximum age for Dependent Children: age 26; Removal end of Month the Dependent Child turns 26.

Complete benefit descriptions, services requiring Prior Authorization, and exclusions are contained in the Certificate of Coverage of your Primary Carrier -- OPEC. In situations where there are differences between this Schedule of Benefits and the Certificate of Coverage, the OPEC Certificate will govern.

Non-Network benefits are provided under the Bazetta Township Health Plan by the Primary Carrier only.

**MEDICAL CARE PLAN SCHEDULE OF BENEFITS**  
**Bazetta Township – May 1, 2017**

Dialysis, IV Therapy, Chemo & Radiation	Deductible, then plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
Dialysis at a renal dialysis facility	Deductible, then plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
ER Medical and Accident ER physician	\$150 Co pay 100%	\$150 Co pay 100%
Non Emergency use of an ER	\$200 Co pay	Deductible & 30% of R&C <sup>2</sup>
Ambulance transportation to and/or from a hospital.	\$50 Co pay	Deductible & 30% of R&C <sup>2</sup>
<b>Inpatient Facility Services</b>		
Inpatient hospital services; including but not limited to Semi-private hospital room, Intensive Care Unit.	Deductible, then plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
Inpatient physician visit	Deductible, then plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
Private Duty Nursing (\$1,000 maximum per benefit period)	Deductible, then plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
Skilled Nursing Facility (90 days per benefit period)	Deductible, then plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
<b>Transplant Services</b>		
Human Organ Transplant \$1,000,000 max on all except Kidney & Cornea Transplant	Deductible, then plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
<b>Hospice Care (360 days)</b>		
	Deductible, then plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
<b>Medical Supplies, Equipment, and Appliances</b>		
Durable Medical Equipment	Deductible, then plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
<b>Mental Health and Substance Abuse</b>		
Inpatient Mental Health and Substance Abuse Services (30 Network visits per benefits period, Substance Abuse limited to one admission per benefit period. Non – network limits apply, see Anthem certificate).	Deductible, then plan pays 100%	Deductible & 30% of R&C <sup>2</sup>
Outpatient visits (30 Network visits per benefit period. Substance Abuse limited to one admission per benefit period. ) Non – network limits apply, see Anthem certificate).	\$50 Co pay	Deductible & 30% of R&C <sup>2</sup>
<b>Prescription Coverage</b>		
Retail Thru CVS Caremark (30 Day Supply)	\$10/\$35/\$40	No Benefit
Mail Order Thru CVS Caremark (90 Day Supply)	\$10/\$88/\$175	No Benefit

<sup>1</sup> You will be responsible to notify the Primary Carrier within one business day or on the same day of admission if reasonably possible.

<sup>2</sup> You will be responsible to pay any amount in excess of R&C in addition the to the Deductible and Coinsurance

<sup>3</sup> Waived if admitted

**Maximum age for Dependent Children: age 26; Removal end of Month the Dependent Child turns 26.**

Complete benefit descriptions, services requiring Prior Authorization, and exclusions are contained in the Certificate of Coverage of your Primary Carrier – OPEC. In situations where there are differences between this Schedule of Benefits and the Certificate of Coverage, the OPEC Certificate will govern.

Non-Network benefits are provided under the Bazetta Township Health Plan by the Primary Carrier only.





Bazetta Township has partnered with BE Solutions to review some unique programs to help stabilize the cost of health. We will be conducting one-on-one meetings to present these programs and answer any questions you may have. Spouse's are invited and encouraged to attend the meetings.

### Spousal Coverage MERP

A voluntary health plan for employees called a Spousal Coverage Medical Expense Reimbursement Plan or Spousal MERP. This MERP is designed to move employees and their families from Bazetta Township's health plan their spouse's health plan. The MERP reimburses part of your spouse's premium based on the following schedule:

- Family Coverage - everything > \$125.00 per month. Maximum \$750 / month.
- Employee Spouse - everything > \$125.00 per month. Maximum \$500 / month.

Remember, this is a voluntary program. Some important items to be aware of are:

- If the spouse's plan has a limited or non-existent network, you may not want to move.
- If your spouse loses their job or access to coverage, you will immediately be reinstated into the Bazetta Township plan.
- Reimbursements are not taxable.

BE Solutions personnel will assist everyone who is interested in participating in the Spousal MERP by sitting with them for one-on-one meetings next week to determine if this makes sense for you and your family. Anyone with a working spouse should sign up to meet at a convenient time. You should gather coverage information for your spouse's plan. This would include either a Summary Plan Description booklet or a Schedule of Benefits. Also, find out the monthly premium or per paycheck contribution for the plan.

## BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: June 26, 2017 at 7:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

**Present:**

Trustee Paul Hovis  
Vice Chairman Trustee Frank Parke  
Chairman Trustee Ted Webb  
Fiscal Officer Rita Kay Drew

- Trustee Parke reminded the assemblage of the Public Comment procedures and that the meeting is being video and audio recorded

**153-17** To accept the minutes from the June 12 Regular Meeting.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Abstain      Trustee Parke - Yes      Trustee Webb - Yes

**154-17** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Yes      Trustee Webb - Yes

**155-17** To authorize the Fiscal Officer to request an advance on the 2016 2nd Half Settlement of Real Estate Tax, from the Trumbull County Auditor.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Yes      Trustee Webb - Yes

**Correspondence (Copies available upon request):**

- Letter from Turner, May & Shepherd announcing merger of legal practices with Atty. Mark Finamore
- Anonymous letter suggesting writing tickets on Beaver Trail to raise road repair funds
- Notice from Geauga-Trumbull Solid Waste Management District concerning their intent to designate facilities for the receipt of solid waste

**Administration:**

- Trustee Webb reported the following
  - Meeting with ODOT regarding the road leading back to the new Aldi
    - Traffic counts will be done
    - May extend drainage pipe to prevent trucks from going in the ditch
  - Island at Route 305 by the new fire station is being moved because it has become a problem for trucks leaving the station
  - Water line coming up Route 5
    - Atty. Rieger is working on this with the Trumbull County attorney
    - Cortland will have an agreement with Trumbull County to provide water

- Bazetta will have a contract to receive water from Trumbull County
- Receiving water from Cortland via Trumbull County, rather than having a pumping station going under Mosquito Creek, will cut the cost of the project by roughly \$200,000
- Trustee will attend the Opening Ceremony of the Trumbull County Fair

**Fire Department:**

- See Attached Agenda & Thank You Letter

**156-17** To place Brandon Quiggle on a six (6) month leave of absence, retroactive to June 13, 2017.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**157-17** To approve an expenditure of \$4,817.00 to Mike Makes Signs for signage at the new fire station, to be paid from the Fire Fund.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**158-17** To adopt the attached *Resolution Declaring it Necessary to Levy a Tax in Excess of the Ten Mill Limitation (1.5 mill Fire Fund Renewal Levy)*.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**159-17** To adopt the attached *Resolution Declaring it Necessary to Levy a Tax in Excess of the Ten Mill Limitation (2.0 mill Fire Fund Renewal Levy)*.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Police Department:**

- See Attached Agenda

**160-17** To accept the resignation of Police Secretary Deanna Boggess, retroactive to June 23, 2017.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Road Department:**

- Road Superintendent Parke reported the following
  - Tire grant submitted for which we should receive between \$700 and \$800
  - Attended a District 6 Issue I meeting and hopes to see some grant money come from this
  - Beginning a second round of roadside mowing

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Zoning Inspector Mills reported as follows
  - Empty lot in Ivy Hills

- This lot had been mowed in previous years when the budget allowed for nuisance abatements
- This lot was not mowed last year
- It seems that a resident or resident had paid to have it mowed
- Has explained to residents that we can no longer mow this property and that they can not mow it themselves
- Wants to get aggressive with the junk car problem on the west side of the lake
- Has bombarded with calls about high grass
  - Has explained to residents that we can no longer mow any properties because, if we mow one, then we have to mow them all
  - Anything else would be considered spot zoning, which is illegal
- Will have report for the next meeting
- Checking into illegal top soil signage, which may be in the road right of way

**Zoning Commission & Zoning Board of Appeals:**

- Trustee Webb said the July 11 is being moved, with the date to be determined once information is received from the Trumbull County Planning Commission

**Parks & Recreation Board:**

- Nothing to report

**Asked to be placed on the Agenda:**

- None

**Public Comment:**

- Stanley Shrodek of Lakeshore Drive asked if the Road Department intended to put tar in any of the cracks on township roads because he is concerned the roads will get worse if the cracks are not sealed
  - Road Superintendent Parke replied as follows
    - This sort of work would have to be contracted out because the department does not have enough manpower or equipment
    - This would require a minimum of 8 people and he only has 4
    - He is not doing any major projects until he knows what is happening with the General Fund
    - If his employees' salaries are cut in the cemetery and the park, those salaries will have to be absorbed by the Road Department
    - He wishes we could devote money every year to chip sealing, but he can't because there simply is not money for it
  - Trustee Parke said the Road Department can't spend their money on this because they are going to have to buy road salt later this year
  - Trustee Webb added
    - The department can't but down just tar on the roads, there has to be something on top of it, otherwise it damages cars
    - A Council of Governments is being formed to address exactly these issues
    - It is in its infancy stage and he is on their Board
    - Roads are a major concern, as is demolition of homes
- Stanley Shrodek of Lakeshore Drive asked if the township has made adjustments to the General Fund budget because the levy failed
  - Trustee Webb said that additional cuts were made at the beginning of the year and that further cuts will be made next year

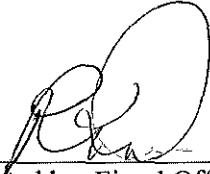
- Trustee Webb and Fiscal Officer Drew said cuts have been made over the past 2 years and that even more cuts will be coming next year
  - In 2016, the budget was trimmed by about \$87,000 through spending cuts and increased revenue
  - In 2017, that number was about \$50,000

**161-17** To adjourn the meeting at 7:31pm.

**Motion:** Trustee Hovis

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes



Attested by: Fiscal Officer Rita Kay Drew

Dated: 07-01-17



Approved by: Chairman Trustee Ted Webb

Dated: 7/10/17

PENDING WARRANT REPORT  
Bazetta Township [2017]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
29961	3477.00	VW29961	BE Solutions, LLC	Biweekly Claims Runs
29962	268.24	VW29962	Business Card	Supplies
29963	231.99	VW29963	Do-Cut Warren	Supplies
29964	1441.07	VW29964	Delta Dental	Insurance
29965	425.00	VW29965	Nicholas Gregory	Uniform Allowance
29966	114.00	VW29966	Mosquito Lake Marina	Hot Dogs - Safety Day
29967	1460.79	VW29967	Ohio Edison	Service
29968	19340.85	VW29968	Ohio Insurance Service Agency	Insurance
29969	15.78	VW29969	Ohio Edison	Service
29970	35.00	VW29970	Ohio Department of Agriculture	License Fee
29971	700.00	VW29971	Schultz Towing Inc.	Tows
29972	616.12	VW29972	Joseph A. Sofchek	Refund - Employee Portion
29973	150.00	VW29973	Treasurer, State of Ohio	Assessment
29974	3208.88	VW29974	Trumbull County 911	911 Service
29975	466.09	VW29975	Vision Service Plan-(OH)	Insurance
29976	58.60	VW29976	Warren Fire Equipment, Inc.	Service, Supplies
	=====			
	32009.41		Total Amount of Pending Warrants	

# BAZETTA TWP. FIRE/EMS

## Chief's Office

### INTEROFFICE MEMORANDUM

Date: 6/20/2017

To: Trustee Hovis, Trustee Parke, Trustee Webb, Fiscal Officer Drew

From: Chief Dennis Lewis

Re: June 26, 2017 Trustee's Meeting

Cc: File

---

Trustee Hovis – Trustee Parke – Trustee Webb,

1. Requesting to place Brandon Quiggle on leave of absence per his request as of June 13, 2017 at 0947 hours, for 6 months. Leave of absence expires on December 13, 2017 at 0800 hours. See Attachment for administration records.
2. Requesting and expenditure of \$4,817.00 from Mike Makes Signs (481 Champion Street Ave. East, Warren, Ohio 44483 Ph: 330-847-9341) for signage to be placed on front of fire station located at 3000 Warren Meadville Road, Cortland, Ohio 44410. See attachments. Going with design C.
3. FYI - Will be advertising to hire additional part-time positions, have 15 part-time positions and only have 10 active part-timer employees on roster. Attempting to hire 5 additional part-time employees.

Professionally,  
Dennis Lewis  
Fire Chief

## Dennis Lewis

---

**From:** Brandon Quiggle [quigglebg@gmail.com]  
**Sent:** Tuesday, June 13, 2017 8:41 AM  
**To:** Dennis Lewis  
**Subject:** Leave of absence

Dear Chief Lewis;

I am writing to you for a request of leave of absence effectively immediately. This is due to my increased work at my other part time jobs and family reasons. I'm requesting a 6 month leave with the possibility of me returning earlier than the 6 months. Thanks for your time on this request.

Sincerely;

Brandon Quiggle



***MIKE***  
***mike makes signs***

481 Champion Ave. East. Warren, OH 44483  
 330. 847.9341

March 30, 2017

**ESTIMATE**

**SOLD TO:**

Bazetta Twp. Fire Department  
 773 Everett Hull Road  
 Cortland, OH 44410

Mike

Qty.	Description	Unit Cost	Total
	Options:		
	A) 18" & 14" Brushed Aluminum Letters Bazetta Fire Station		\$2202.00
	B) 18" & 14" Brushed Aluminum Letters Bazetta Twp. Fire Station		\$2516.00
	C) 14" Brushed Aluminum Letters with Shield -Bazetta Township Fire Station		\$4817.00
	D) 14" Brushed Aluminum Letters with Shield – Bazetta Township Fire Station		\$4817.00
	E) 12" Brushed Aluminum Letters with Shield – Bazetta Twp. Fire Station		\$1971.00

Estimate does not include sales tax, permits, or architectural drawings (if required).

*We do request a deposit of 50% or Purchase Order to secure each order.*

*Thank You!*

~~MIKE~~  
**mike makes signs**

481 Champion Ave. East. Warren, OH 44483  
330. 847.9341

June 13, 2017

**ESTIMATE**

**SOLD TO:**

Bazetta Twp. Fire Department  
773 Everett Hull Road  
Cortland, OH 44410

Mike

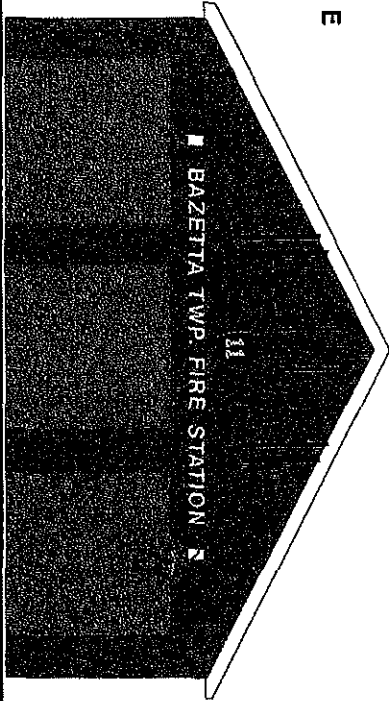
Qty.	Description	Unit Cost	Total
F.	14" Brushed Aluminum Letters with Shield -Bazetta Township Fire Station Installed		\$2468.00

Estimate does not include sales tax, permits, or architectural drawings (if required).

*We do request a deposit of 50% or Purchase Order to secure each order.*

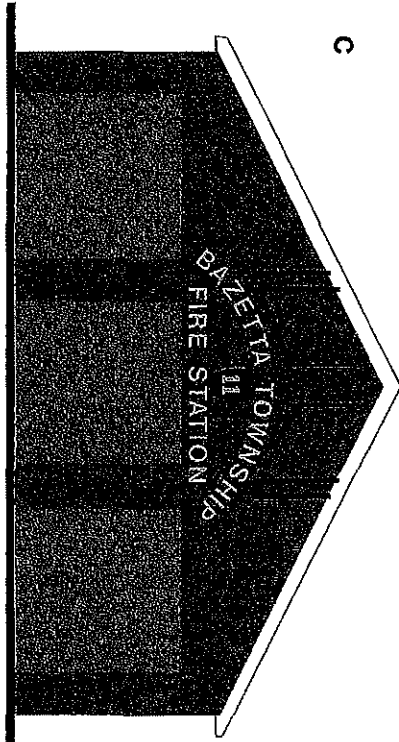
*Thank You!*

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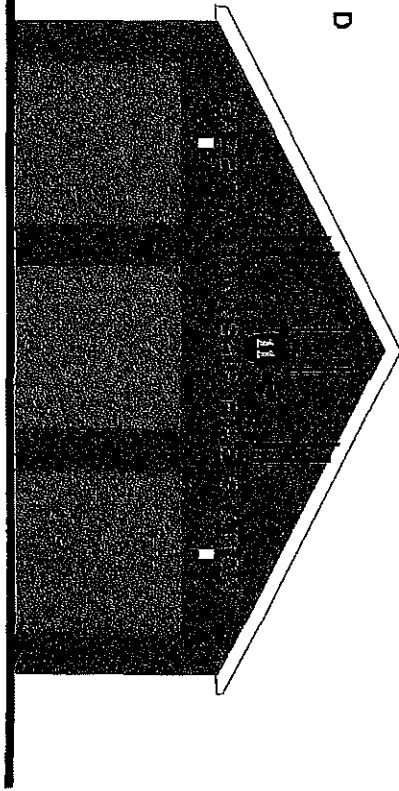


BAZETTA TWP. FIRE STATION





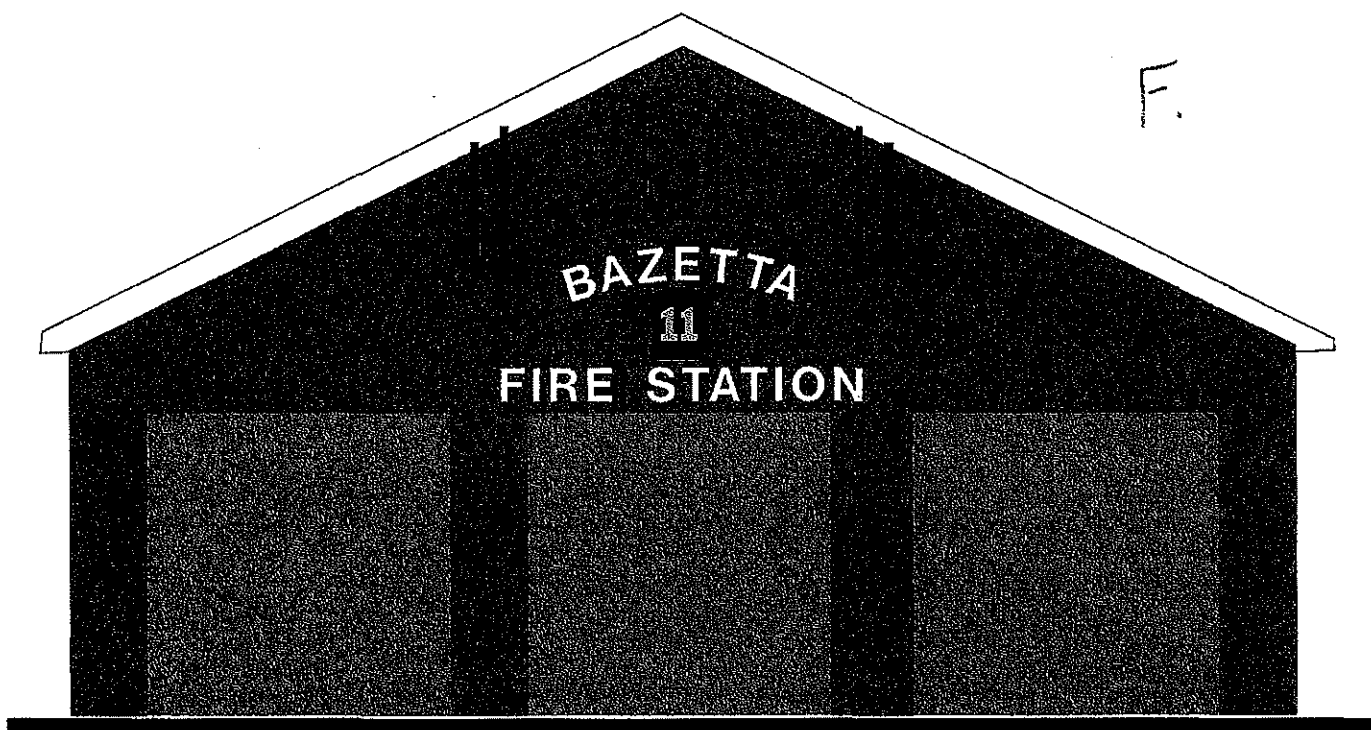
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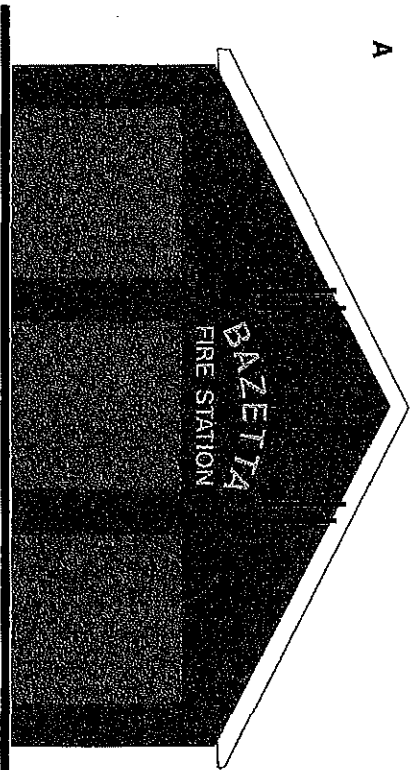


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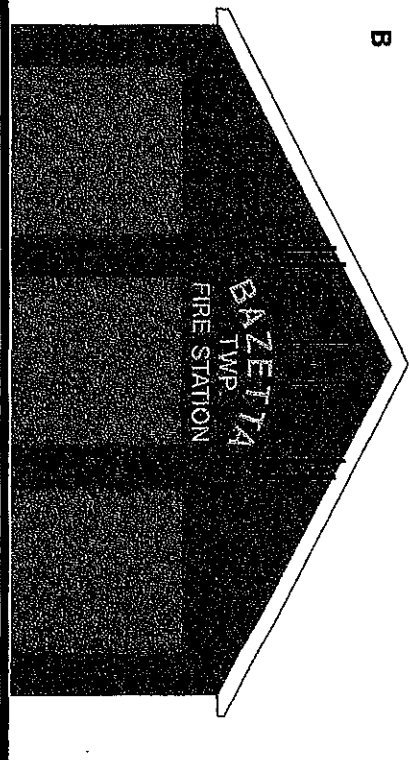
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BAZETTA  
11  
FIRE STATION





A



B



Bazetta-Cortland Optimist Club and Foundation  
2619 Hoagland Blackstub Rd.  
Candlelite Knolls  
Warren, OH 44481

June 19, 2017

Dear Chief Dennis Lewis,

I personally would like to thank you for participating in our 50th year Celebration and Open House on June 17, 2017, by providing a squad and personnel.

I know that there were a lot of big events going on in the community on that day, which made it more difficult in providing coverage. However, as a true friend of the Optimist Club, we greatly appreciated your efforts. The Optimist Club and the Bazetta Fire Department has always worked together for the common good of our community.

Remember, we all serve our community in different ways.

Thanks again from the bottom of hearts. We are looking forward to assist you and your department in the near future.

Sincerely,

Michael G. Piros  
Vice President

**RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX  
IN EXCESS OF THE TEN MILL LIMITATION**

**Resolution #158-17 (Renewal Fire Fund Tax Levy 1.5 mills)**

The Board of Township Trustees of Bazetta Township, Trumbull County, Ohio met in Regular Session on the 26th day June, 2017, at the office of said Board, with the following members present:

Trustee Paul Hovis  
Trustee Frank Parke  
Trustee Ted Webb

Trustee Parke moved the adoption of the following resolution:

**WHEREAS**, the amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of said Bazetta Township, Trumbull County, Ohio; and

**WHEREAS**, a resolution declaring the necessity of levying a tax under ORC §5705.03, ORC §5705.19 (I), and ORC §5705.191, outside the ten mill limitation must be passed and certified to the County Auditor in order to permit the Board to consider the levy of such a tax and must request that the County Auditor certify to the Board of Trustees the total current tax valuation of Bazetta Township and the dollar amount of revenue that would be generated by the tax;

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees of Bazetta Township, Trumbull County, State of Ohio, all members elected thereto concurring that it is necessary to levy a renewal tax in excess of the ten mill limitation for the benefit of Bazetta Township, pursuant to under ORC §5705.03, ORC §5705.19 (I), and ORC §5705.191, providing and maintaining fire apparatus, appliances, buildings, or sites therefore, or sources of water supply and materials therefore, or the establishment of and maintenance of lines of fire alarm telegraph, or the payment permanent, part-time or volunteer firefighter personnel or firefighting companies to operate the same, including payment of firefighter employer's contributions required under §742.34 of the Ohio Revised Code or to purchase ambulance equipment, or to provide ambulance, paramedic, or other emergency medical services operated by a fire department or firefighting company, at a rate not exceeding \$0.15 for each one hundred dollars of valuation for a period of 5 years, commencing tax year 2018, collection year beginning 2019.



**BE IT FURTHER RESOLVED** that the Fiscal Officer certify a copy of this Resolution to the County Auditor for certification of the total tax valuation of Bazetta Township and the dollar amount of revenue to be generated by the tax; and

**BE IT FURTHER RESOLVED** upon certification of the County Auditor that the provisions of said tax levy be submitted to the electors of said Bazetta Township, in the general election to be held on the 7th of November, 2017; and


**BE IT FURTHER RESOLVED** that this tax levy be submitted to the electors under the authority of said ORC §5705.03, ORC §5705.19 (I), and ORC §5705.191; and

**BE IT FURTHER RESOLVED** that the Fiscal Officer of the Board of Township Trustees of Bazetta Township is hereby directed to certify a copy of the Resolution to the Board of elections, Trumbull County, Ohio, not less than ninety days prior to the election and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

Trustee Hovis seconded the motion and the roll being called upon its adoption the vote resulted as follows:

Trustee Hovis - Yes  
Trustee Parke - Yes  
Trustee Webb - Yes

Adopted the 26th day of June, 2017.

  
\_\_\_\_\_  
Fiscal Officer Rita K. Drew

**RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX  
IN EXCESS OF THE TEN MILL LIMITATION**

**Resolution #159-17 (Renewal Fire Fund Tax Levy 2.0 mills)**

The Board of Township Trustees of Bazetta Township, Trumbull County, Ohio met in Regular Session on the 26th day June, 2017, at the office of said Board, with the following members present:

Trustee Paul Hovis  
Trustee Frank Parke  
Trustee Ted Webb

Trustee Hovis moved the adoption of the following resolution:

**WHEREAS**, the amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of said Bazetta Township, Trumbull County, Ohio; and

**WHEREAS**, a resolution declaring the necessity of levying a tax under ORC §5705.03, ORC §5705.19 (I), and ORC §5705.191, outside the ten mill limitation must be passed and certified to the County Auditor in order to permit the Board to consider the levy of such a tax and must request that the County Auditor certify to the Board of Trustees the total current tax valuation of Bazetta Township and the dollar amount of revenue that would be generated by the tax;

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees of Bazetta Township, Trumbull County, State of Ohio, all members elected thereto concurring that it is necessary to levy a renewal tax in excess of the ten mill limitation for the benefit of Bazetta Township, pursuant to under ORC §5705.03, ORC §5705.19 (I), and ORC §5705.191, providing and maintaining fire apparatus, appliances, buildings, or sites therefore, or sources of water supply and materials therefore, or the establishment of and maintenance of lines of fire alarm telegraph, or the payment permanent, part-time or volunteer firefighter personnel or firefighting companies to operate the same, including payment of firefighter employer's contributions required under §742.34 of the Ohio Revised Code or to purchase ambulance equipment, or to provide ambulance, paramedic, or other emergency medical services operated by a fire department or firefighting company, at a rate not exceeding \$0.20 for each one hundred dollars of valuation for a period of 5 years, commencing tax year 2018, collection year beginning 2019.

**BE IT FURTHER RESOLVED** that the Fiscal Officer certify a copy of this Resolution to the County Auditor for certification of the total tax valuation of Bazetta Township and the dollar amount of revenue to be generated by the tax; and

**BE IT FURTHER RESOLVED** upon certification of the County Auditor that the provisions of said tax levy be submitted to the electors of said Bazetta Township, in the general election to be held on the 7th of November, 2017; and

**BE IT FURTHER RESOLVED** that this tax levy be submitted to the electors under the authority of said ORC §5705.03, ORC §5705.19 (I), and ORC §5705.191; and

**BE IT FURTHER RESOLVED** that the Fiscal Officer of the Board of Township Trustees of Bazetta Township is hereby directed to certify a copy of the Resolution to the Board of elections, Trumbull County, Ohio, not less than ninety days prior to the election and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

Trustee Parke seconded the motion and the roll being called upon its adoption the vote resulted as follows:

Trustee Hovis - Yes  
Trustee Parke - Yes  
Trustee Webb - Yes

Adopted the 26th day of June, 2017.



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Fiscal Officer Rita K. Drew

## Police Agenda Monday June 26, 2017

Thu 6/22/2017 2:34 PM

**From:** "Mike Hovis"

**To:** rdrew@bazettatwp.org

**Cc:** twebb@bazettatwp.org, cherlinger@bazettatwp.org

---



Rita,

All I have for the agenda is to accept Deanna's resignation for the agenda on Monday. Her letter is attached to this email. Thank you and have a great day!!!

*Michael J. Hovis, Chief of Police*

*Bazetta Township Police Department*

*2671 McCleary Jacoby Rd.*

*Cortland, Ohio 44410*

*Phone: 330-638-5503*

*Fax: 330-638-9927*

*[mhovis@bazettatwp.org](mailto:mhovis@bazettatwp.org)*

*[www.facebook.com/BazettaTownshipPoliceDept](http://www.facebook.com/BazettaTownshipPoliceDept)*

**Attachments:**

- Deanna resignation letter.pdf

Deanna Boggess  
2761 Beaver Trail  
Cortland, Ohio 44410  
330=360-7920  
[deanna2761@aol.com](mailto:deanna2761@aol.com)

June 8, 2017

Michael J. Hovis, Chief of Police  
Bazetta Township Police Department  
2671 McCleary Jacoby Road  
Cortland, Ohio 44410

Dear Chief Hovis and Bazetta Township Board of Trustees,


It is after much consideration that I am submitting this letter of resignation from my position as Police Secretary/Records Administrator for Bazetta Township Police Department. Please accept this as my two week notice as Friday, June 23, 2017 will be the last day I will be available for work.

I want you all to know that this has not been an easy decision for me to make as I move on to the next chapter in my life. I cannot adequately express how very lucky and honored I have been to serve with the brave and dedicated men and women of the Bazetta Police Department over the years. It has been a special privilege to work side by side Chief Hovis. He is a man of great integrity, expertise and dedication to his profession, employees and community. I have gained strength and confidence as a person through his leadership. He is someone who I truly admire and consider a loyal friend.

I would like to thank the Trustees for the opportunity to serve our great community. I've had the pleasure of taking part and watching it grow and move forward over the years thanks to your guidance and commitment. The establishment of the Bazetta Township Senior Watch Program will always be close to my heart. I will deeply miss calling my seniors every week and I hope the program will continue after I'm gone.

In closing I would like to offer any assistance needed during this transition period in order to facilitate the seamless passing of my responsibilities to my successor during my last weeks and beyond. Please do not hesitate to contact me. I would also like the opportunity to serve our community in the future. Should a full time position arise I would appreciate consideration.

Sincerely,



Deanna Boggess



# CERTIFICATE

May it be known that this certificate  
has been presented to

***Bazetta Township***

for its effort in preventing accidents and  
injuries in the workplace

**Group, 100%**

Mahoning Valley Safety Council  
Co-sponsored by

*Youngstown Warren Regional Chamber*

A handwritten signature in black ink, appearing to read "Sarah D. Morrison".

Sarah D. Morrison  
Administrator/CEO

A handwritten signature in black ink, appearing to read "Ibraheem Tarawneh".

Ibraheem Tarawneh, Ph.D.  
Superintendent of DSH

## BAZETTA TOWNSHIP TRUSTEES ZONING HEARING MINUTES

Date: June 26, 2017 at 5:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:

Vice Chairman Trustee Frank Parke  
Chairman Trustee Ted Webb  
Fiscal Officer Rita Kay Drew

- Trustee Webb called the meeting to order
- Fiscal Officer Drew called the roll to determine if quorum was present to conduct business
- Trustee Webb read the following Introduction Speech
  - This public hearing is being held pursuant to Section 519.12 of the Ohio Revised Code for the purpose of receiving public comment and testimony regarding a proposed amendment to the Zoning Map of the Township Zoning Resolution.
- Fiscal Officer Drew read the attached Legal Ad and Notice of Publication
- Fiscal Officer Drew read the attached Application for Zone Change
- Fiscal Officer Drew read the attached Trumbull County Planning Commission recommendation
- Fiscal Officer Drew read the Bazetta Township Zoning Commission recommendation
- Trustee Webb read the following Taking of Testimony Speech
  - The Board of Trustees will now take comments and testimony from the general public regarding the proposed zoning amendment to the Township Zoning Resolution
  - In order to receive public comment and testimony in an orderly fashion, the following procedure will be followed
    - Please note that, because this is a not quasi-judicial proceeding, reviewable by the court, people giving comments and testimony need not give testimony under oath so swearing in of persons is not necessary
    - Anyone wishing to offer comment or testimony to the Board of Trustees shall raise their hands and be recognized by the Chairman
    - Upon being recognized, you will please stand, state your name and address and then present your comments or testimony
    - We ask that you keep your comments and testimony concise and to the point so that all persons wishing to testify can be afforded an opportunity to do so tonight
- Testimony of Petitioner for a Zone Change
  - Stephanie Hovis of 3494 State Route 5 had nothing to offer other than they are doing this for future reference

- Testimony of Residents
  - Proponents
    - Robert Freeman, Owner of Super Tire at 3485 State Route 5, was in favor of the change because he thinks that whole strip of Route 5 should be zoned commercial
  - Opponents
    - None
- Discussion and comment by the Board of Trustees
  - Consensus was to take the vote now rather than wait until the Regular Meeting

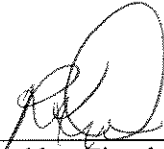
**151-17** To approve the attached *Application for Zone Change*.

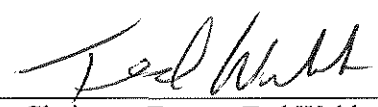
**Motion:** Trustee Webb  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Absent      Trustee Parke - Yes      Trustee Webb - Yes

- Trustee Webb noted that the change will take 30 days to go into effect

**152-17** To adjourn the hearing at 5:11pm.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent      Trustee Parke - Yes      Trustee Webb - Yes

  
 \_\_\_\_\_ Dated: 06-28-17  
 Attested by: Fiscal Officer Rita Kay Drew

  
 \_\_\_\_\_ Dated: 7/10/17  
 Approved by: Chairman Trustee Ted Webb





# **Bazetta Township Trustees**

3372 State Route 5, N.E. – Cortland, Ohio 44410-1699  
Office Phone: 330-637-8816 / Fax: 330-637-4588  
[www.bazettatwp.org](http://www.bazettatwp.org)



June 6, 2017

Tribune Chronicle  
Cindy Simpson, Legal Ad Classifieds  
240 Franklin Road  
Warren, OH 44483

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The Board of Trustees of Bazetta Township, Trumbull County, Ohio, gives notice that a Public Hearing will be held on the 26th day of June, 2017 at 5:00 PM at the Township Administration Building located at 3372 State Route 5, N. E., Cortland, Ohio on the Application for a Zone Change Amendment changing the use classification of the following property:

Owner: Michael and Stephanie Hovis  
Property Address: 3494 State Route 5 Cortland, Ohio 44410  
Tax Parcel ID#: 33-043500  
Current Classification: R-1  
Proposed Classification: C-3

A copy of the application for the zone change is on file with the Fiscal Officer and is available for inspection and copying upon request to the Fiscal Officer at (330) 637-8816.

All persons have a right to appear in person or by representation to question the owner or give testimony for or against the proposed zone change amendment.

At the conclusion of the hearing, the matter will be submitted to the Board of Trustees for its action.

BY ORDER OF THE BOARD OF TRUSTEES  
OF BAZETTA TOWNSHIP  
By Rita K. Drew, Fiscal Officer

# Bazetta Township Administration

3372 State Route 5, N.E. \*Cortland, Ohio 44410  
Office: 330-637-8810 Fax: 330-637-4588

## \*APPLICATION FOR ZONING CHANGE\*

To the Bazetta Township Zoning Commission, Trumbull County, Ohio:

The undersigned owner of the property described on the attached "Property Description Form" hereby makes application to the Bazetta Township Zoning Commission and the Bazetta Township Board of Trustees for an amendment to the present Bazetta Township Zoning Ordinance as follows:

1. Property Owner's: Name MICHAEL & STEPHANIE HOVIS  
Address 3488 SRS  
Phone 330-637-1326
2. Street Address (location) of Property of which Zone Change is requested:  
3494 SRS
3. The property is now zoned as: R-1 Please state one of the following: Residential (R-1 or R-2); Residential Apartments (RA), Manufactured Home Park (MH), Commercial (C-1, C-2, C-3), or Industrial (I).
4. The Zone Change being requested is: C-3 (State one of the above zones).
5. State your reason for requesting this zone change.  
HAVE HAD DISCUSSION WITH SEVERAL BUSINESS OWNERS ABOUT RENTING OR PURCHASING THE PROPERTY
6. Describe in detail your proposed plan of operational use for this property:  
PLAN TO EITHER MOVE MY BUSINESS INTO IT OR SELL THE PROPERTY TO ANOTHER BUSINESS OWNER.
7. No Attorney for an applicant is required; however, if you wish to hire one and want your attorney to be notified of the public hearing date regarding this zone change, please list his name and complete address:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\*PROPERTY DESCRIPTION FORM\***

The following described property is that for which an amendment to the present Bazetta Township Zoning Ordinance is being requested in attached application and which is hereby incorporated into and made a part of said application.

- 1. Property Owners Name: Michael J Houis - Stephanie A. Houis
- 2. List the streets or roads by which the property is surrounded – indicate direction (north, south, east, or west): SR 46 & SR 305

3. State the number and type of buildings which now occupy the property:  
2 - BUILDINGS

- 1 - House AND 1 - Garage
- 4. Attach the following documents (which will also become a part of this application and property description):
    - A. Copy of the Property Deed or Legal Description
    - B. Plot Plan Sketch of the Property showing:
      - (a) Location of present buildings thereon
      - (b) Owner's name and location of properties neighboring to and directly across the street from the subject property of this application.
    - C. A list of names and addresses from tax duplicate of All Owners of property adjacent to and directly across the street from the subject property of this application.

	Percent of Ownership%
5. Owner/Owners Signature: <u>[Signature]</u>	<u>50%</u>
<u>[Signature]</u>	<u>50%</u>

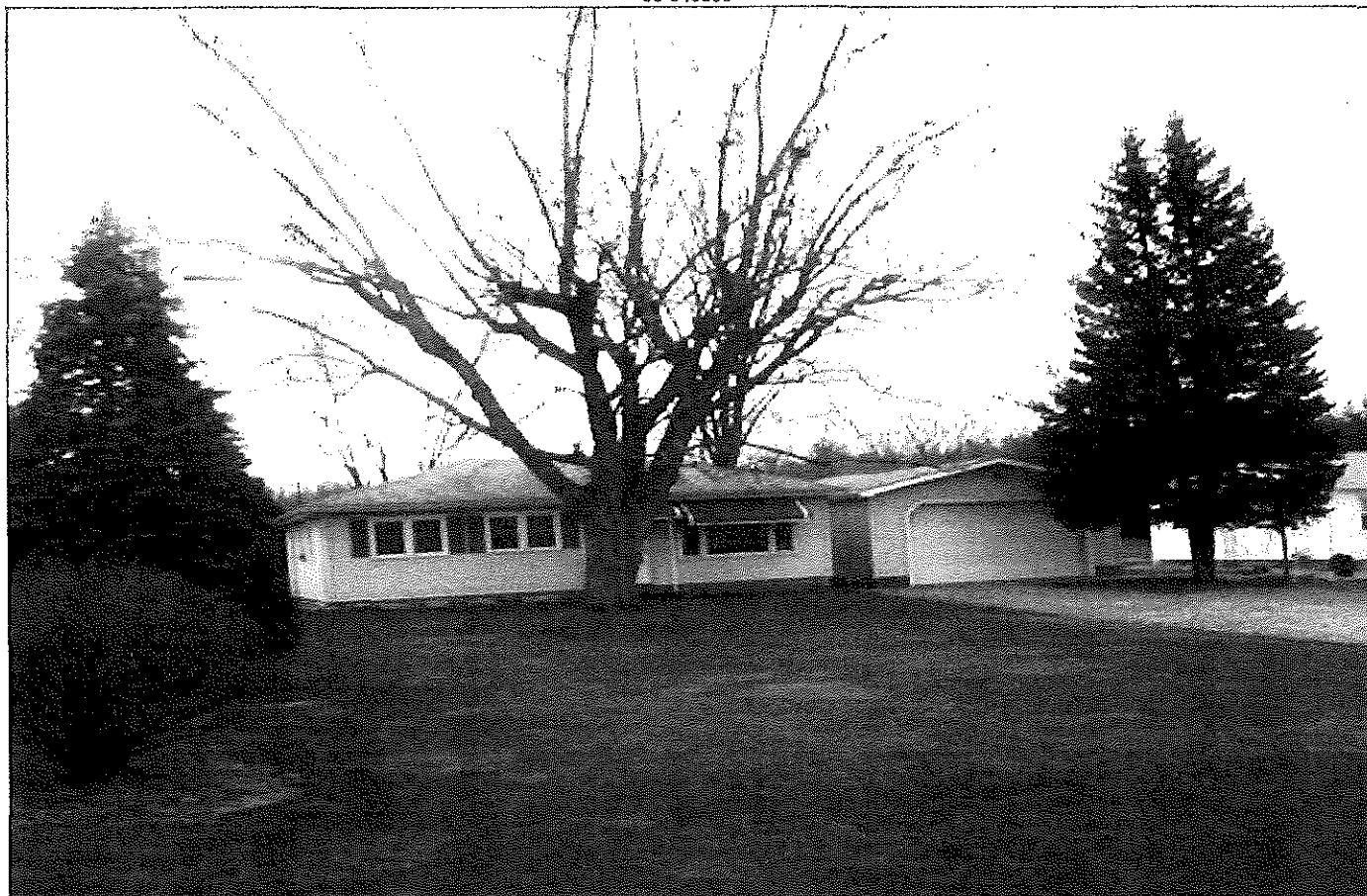
6. This form must be notarized: State of Ohio, Trumbull County  
Sworn to and subscribed in my presence this 12 day of April, 2017



JOEL E DAVIS  
Notary Public  
In and for the State of Ohio  
My Commission Expires  
September 06, 2019

[Signature]  
Notary Public

33-043500



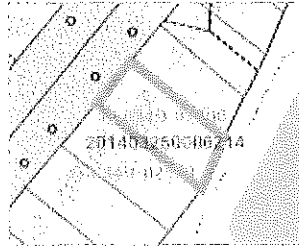
**33-043500 04/06/2015**

Notes

# Data For Parcel 33-029181

## Base Data

**Parcel:** 33-029181  
**Owner:** MJH J/S SAH  
**Address:** 3488 STATE ROUTE 5  
**Dist/Map/Route:** 33034B02400



## Tax Mailing Address

**Tax Mailing Name:** MJH  
**Address:** 3488 STATE RT 5  
**City State Zip:** CORTLAND OH 44410

## Owner Address

**Owner Name:** MJH J/S SAH  
**Address:**  
**City State Zip:**

## Geographic

**City:** UNINCORPORATED  
**Township:** BAZETTA TOWNSHIP  
**School District:** LAKEVIEW LSD  
**Tax District:** 33 - BAZETTA TWP EAST - LAKEVIEW LSD

## Legal

<b>Legal Acres:</b>	0.5441	<b>Homestead Reduction:</b>	NO
<b>Legal Description:</b>	7 100F PT STATE ROUTE 5 BAZETTA TWP EAST	<b>2.5% Reduction:</b>	YES
<b>Land Use:</b>	518 - 1-FAMILY - ON COMMERCIAL	<b>Foreclosure:</b>	NO
<b>Neighborhood:</b>	27100	<b>Board of Revision:</b>	NO
<b>Number Of Cards:</b>	1	<b>New Construction:</b>	NO
<b>Annual Tax (Does not include delinquencies.):</b>	\$2,313.70	<b>Divided Property:</b>	NO
<b>Map Number:</b>	034B02400	<b>Routing Number:</b>	034B02400

## Photos



33-029181 04/06/2015

[+] Click to enlarge.

**Notes**

**Notes:**

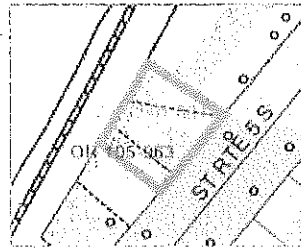
DEED NUMBER: 967

GIS parcel shapefile last updated 4/3/2017 5:22:28 AM.  
CAMA database last updated 4/1/2017 4:16:18 AM.

# Data For Parcel 33-030420

## Base Data

<b>Parcel:</b>	33-030420
<b>Owner:</b>	ROBERT L FREEMAN JR
<b>Address:</b>	3485 STATE ROUTE 5
<b>Dist/Map/Route:</b>	33034B00400



## Tax Mailing Address

<b>Tax Mailing Name:</b>	ROBERT L FREEMAN JR
<b>Address:</b>	291 FOWLER ST
<b>City State Zip:</b>	CORTLAND OH 44410

## Owner Address

<b>Owner Name:</b>	ROBERT L FREEMAN JR
<b>Address:</b>	
<b>City State Zip:</b>	

## Geographic

<b>City:</b>	UNINCORPORATED
<b>Township:</b>	BAZETTA TOWNSHIP
<b>School District:</b>	LAKEVIEW LSD
<b>Tax District:</b>	33 - BAZETTA TWP EAST - LAKEVIEW LSD

## Legal

<b>Legal Acres:</b>	0.6273	<b>Homestead Reduction:</b>	NO
<b>Legal Description:</b>	REPLAT 25A 178.66FCASTERLINE PLAT #1 .6273AWARREN MEADVILLE RD	<b>2.5% Reduction</b>	NO
<b>Land Use:</b>	455 - COMMERCIAL GARAGES	<b>Foreclosure:</b>	NO
<b>Neighborhood:</b>	27100	<b>Board of Revision:</b>	NO
<b>Number Of Cards:</b>	1	<b>New Construction:</b>	NO
<b>Annual Tax (Does not include delinquencies.):</b>	\$3,713.59	<b>Divided Property:</b>	NO
<b>Map Number:</b>	034B00400	<b>Routing Number:</b>	034B00400

## Photos



33-030420 04/05/2015

[+] Click to enlarge.

**Notes**

**Notes:**

DEED NUMBER:

GIS parcel shapefile last updated 4/3/2017 5:22:28 AM.

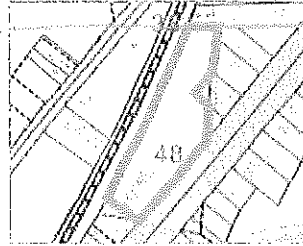
CAMA database last updated 4/1/2017 4:16:18 AM.



# Data For Parcel 33-075201

## Base Data

**Parcel:** 33-075201  
**Owner:** MAZI PROPERTIES -CORTLAND LLC  
**Address:** 3497 STATE ROUTE 5  
**Dist/Map/Route:** 33034B00500



## Tax Mailing Address

**Tax Mailing Name:** MAZI PROPERTIES  
**Address:** P O BOX 367  
**City State Zip:** CORTLAND OH 44410

## Owner Address

**Owner Name:** MAZI PROPERTIES - CORTLAND LLC  
**Address:**  
**City State Zip:**

## Geographic

**City:** UNINCORPORATED  
**Township:** BAZETTA TOWNSHIP  
**School District:** LAKEVIEW LSD  
**Tax District:** 33 - BAZETTA TWP EAST - LAKEVIEW LSD

## Legal

<b>Legal Acres:</b>	3.2827	<b>Homestead Reduction:</b>	NO
<b>Legal Description:</b>	48 2 267.38F 3.2827A RESIDUEWARREN MEADVILLE RD	<b>2.5% Reduction</b>	NO
<b>Land Use:</b>	429 - OTHER RETAIL STRUCTURES	<b>Foreclosure:</b>	NO
<b>Neighborhood:</b>	27100	<b>Board of Revision:</b>	NO
<b>Number Of Cards:</b>	3	<b>New Construction:</b>	NO
<b>Annual Tax (Does not include delinquencies.):</b>	\$6,377.77	<b>Divided Property:</b>	NO
<b>Map Number:</b>	034B00500	<b>Routing Number:</b>	034B00500

## Photos



33-075201 04/06/2018

[+] Click to enlarge.

**Notes**

**Notes:**

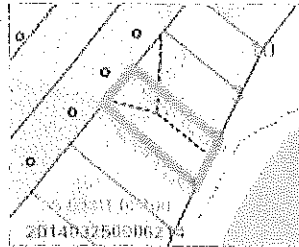
DEED NUMBER:

GIS parcel shapefile last updated 4/3/2017 5:22:28 AM.  
CAMA database last updated 4/1/2017 4:16:18 AM.

# Data For Parcel 33-017700

## Base Data

**Parcel:** 33-017700  
**Owner:** RICHARD A GORMAN JR J/S AUDREY E ZIMMERMAN  
**Address:** 3500 STATE ROUTE 5  
**Dist/Map/Route:** 33034B02200



## Tax Mailing Address

**Tax Mailing Name:** RICHARD A GORMAN JR  
**Address:** 8241 DOW CIRCLE W  
**City State Zip:** STRONGSVILLE OH 44136

## Owner Address

**Owner Name:** RICHARD A GORMAN JR J/S AUDREY E ZIMMERMANN  
**Address:**  
**City State Zip:**

## Geographic

**City:** UNINCORPORATED  
**Township:** BAZETTA TOWNSHIP  
**School District:** LAKEVIEW LSD  
**Tax District:** 33 - BAZETTA TWP EAST - LAKEVIEW LSD

## Legal

<b>Legal Acres:</b>	0.3526	<b>Homestead Reduction:</b>	NO
<b>Legal Description:</b>	2 80.52F PETROCCO REP WARREN MEADVILLE RD CSTERLNE BAZ	<b>2.5% Reduction:</b>	NO
<b>Land Use:</b>	518 - 1-FAMILY - ON COMMERCIAL	<b>Foreclosure:</b>	NO
<b>Neighborhood:</b>	27100	<b>Board of Revision:</b>	NO
<b>Number Of Cards:</b>	1	<b>New Construction:</b>	NO
<b>Annual Tax (Does not include delinquencies.):</b>	\$1,434.26	<b>Divided Property:</b>	NO
<b>Map Number:</b>	034B02200	<b>Routing Number:</b>	034B02200

## Photos



33-017700 04/08/2015

[+] Click to enlarge.

**Notes**

<b>Notes:</b>	DEED NUMBER: 3449

GIS parcel shapefile last updated 4/3/2017 5:22:28 AM.

CAMA database last updated 4/1/2017 4:16:18 AM.

**Adopted by the Trumbull County  
Planning Commission on May 9, 2017**

**RESOLUTION NO. 5-2017-23**

**ZONING**

- WHEREAS: The Plats and Zoning Committee of the Trumbull County Planning Commission met on May 2, 2017, and reviewed with the Commission staff all pertinent documentation, research, and data relative to case number Z-2017-7 entitled Residential (R1) to Commercial (C3) – Bazetta Township; and
- WHEREAS: The minutes of this meeting are on file; and
- WHEREAS: The proposed zone change is in conformity with the Trumbull County and Bazetta Township Comprehensive Plans; and
- WHEREAS: The Plats and Zoning Committee of the Trumbull County Planning Commission has determined that the proposed zone change is in the best interest of Bazetta Township;
- NOW, THEREFORE,  
BE IT RESOLVED: That the Trumbull County Planning Commission recommends approval of the proposed zone change;
- NOW, THEREFORE,  
BE IT RESOLVED: That the Trumbull County Planning Commission approves the forwarding of the proposed correspondence to the Township of Bazetta.

**Trumbull County Planning Commission  
Plats and Zoning Committee Meeting  
May 2, 2017 - Page 13**

**Z-2017-7 - RESIDENTIAL (R1) TO COMMERCIAL (C3) – BAZETTA TOWNSHIP  
SUBMITTED:**

**Owner:** Michael and Stephanie  
Hovis

**Parcel:** 33-043500

**Location:** 3494 State Route 5,  
Bazetta Township

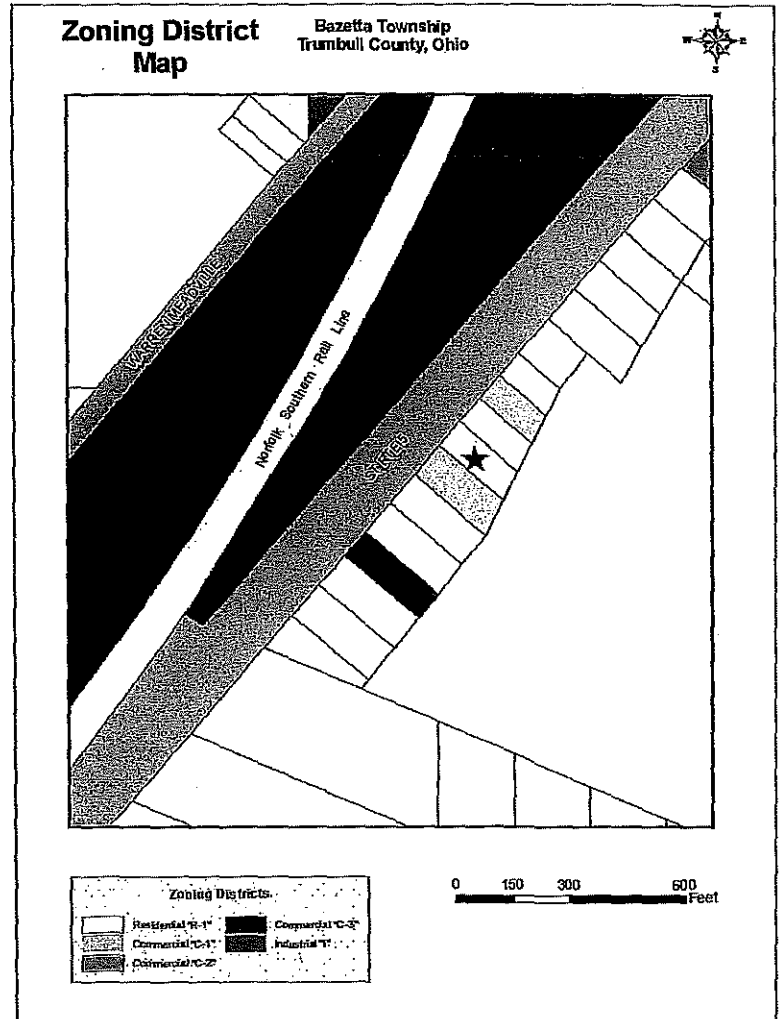
**Proposal:** The applicant desires to change the zoning of parcel 33-043500 from Residential “R1” to Commercial “C3” in order to facilitate the reuse, rental or sale of a house for a commercial use. Specific potential uses of the subject property mentioned by the applicant include a car detailing or embroidery business.

**Zoning:**

- The applicant’s parcel is currently zoned Residential “R1.” This designation allows for single-family dwellings.
- The owner would like their property rezoned to Commercial “C3” which allows for a variety of uses including but not limited to banks, photography studios, clothing shops, barber shops, and dry cleaners.
- The subject property is in a Residential “R1” district.

**Site and Area Description:**

- The parcel in question is on State Route 5 in Bazetta Township approximately 1,500 feet south of the Cortland Corporation limit.



**Trumbull County Planning Commission  
Plats and Zoning Committee Meeting  
May 2, 2017 - Page 14**

Z-2017-7, continued

- Both the zoning and land uses across the street and south of the subject property are commercial in nature. The property to the north of the subject property is residential. The property to the rear of the applicant's property is a commercial mobile home park.
- Sanitary sewer is available at the site. The site does not have public water.

**Trumbull County Planning Commission Comments:**

- The 2009 Bazetta Township comprehensive plan text states that future commercial development along this segment of State Route 5 should be small retail shops and professional facilities. The township's future land use map allows for commercial uses across the street from the subject property as well as to the rear of the property (where the mobile home park is located).

**Bazetta Township Zoning Comments:**

- The township zoning commission is waiting for the Planning Commission's recommendation before taking a position on the matter.

**Recommendation:**

Mr. Mahan made a motion recommending approval of the proposed zone change for parcel 33-043500 in Bazetta Township because of its compatibility with the township's future land use text as well as the fact that the township's zoning regulations allow for nearby commercial uses. The motion was seconded by Mr. Shader and carried.

**Z-2017-8 - ZONING TEXT AMENDMENTS – BRISTOL TOWNSHIP  
SUBMITTED: 4/13/2017**

**Section 5 Classification of Uses: "R Districts Residential"**

- This section is being modified by adding intermodal/shipping containers as a conditional use in the residential zoning district.

Resolution No. 17-05-001

Township Zoning Commission

**RESOLUTION TO CONSIDER ZONING TEXT AMENDMENT(S)  
TO THE TOWNSHIP ZONING RESOLUTION  
( §519.12(2) OR)**

Moved by: Walter Maycher,      Seconded by: Chuck Sayers

**WHEREAS**, the board of Zoning Commissioners has determined that it is in the interest of the public health and safety of the township to recommend adoption of the proposed zoning amendment to re-zone Parcel number 33-043500 owned by Michael and Stephanie Hovis from "Residential R-1" to "Commercial C-3".

**THEREFORE BE IT RESOLVED**, that the following zoning amendment to the Township Zoning Resolution be considered for recommendation of approval to the Township Board of Trustees.



**Bazetta Township Zoning Commission**

3372 State Route 5, N.E. · Cortland, Ohio 44410

Phone (330) 637-8816 · Fax (330) 637-4588

Chairman: Curtis Lonsbrough · Vice Chairman: Rita Benoit

Walter Maycher · Howard Wetzel · Chuck Sayers

Secretary: Jeannie Eddy

April 11, 2017

**Attention:** Rich Fender  
**Trumbull County Planning Commission**  
**185 East Market Street**  
**Suite A**  
**Warren, Ohio 44481**

**RE:-BAZETTA TOWNSHIP ZONE CHANGE**

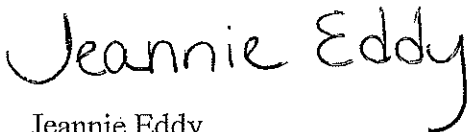
Dear Mr. Fender;

Enclosed is a copy of a

- proposed map amendment (s)
- proposed text amendment (s)
- application for zone change (s)

to the Bazetta Township Zoning Resolution. Pursuant to Section 519.12 ORC, please review and provide use with your recommendation for the approval, denial, or modification of the proposed amendment to the Zoning Resolution.

Sincerely,



Jeannie Eddy  
Zoning Secretary



## Trumbull County Planning Commission

www.planning.co.trumbull.oh.us  
185 E. Market Street NE, Suite A • Warren, Ohio 44481  
Telephone: (330) 675-2480 • Fax: (330) 675-2790

**Trish A. Nuskievicz**  
Executive Director

May 9, 2017

Ms. Jeannie Eddy, Secretary  
Bazetta Township Zoning Commission  
3372 State Route 5, N.E.  
Cortland, OH 44410

Dear Ms. Eddy:

Re: Z-2017-7 – Residential (R1) to Commercial (C3) - Bazetta Township

Enclosed is a copy of Resolution No. 5-2017-23 which was adopted by the Trumbull County Planning Commission at its regular board meeting on May 9, 2017. This resolution recommends approval of the proposed zone change of Residential (R1) to Commercial (C3) for property located at 3494 State Route 5, Bazetta Township. Also enclosed is a copy of the Plats and Zoning Committee meeting minutes of May 2, 2017.

If you have any questions or comments, please contact Rich Fender at this office.

Respectfully,

A handwritten signature in black ink, appearing to read "TAN", with a long horizontal flourish extending to the right.

Trish A. Nuskievicz  
Director

etc

Enclosures

## **Bazetta Township Zoning Commission**

3372 State Route 5, N.E. · Cortland, Ohio 44410

Phone (330) 637-8816 · Fax (330) 637-4588

Chairman: Curtis Lonsbrough · Vice Chairman: Rita Benoit

Walter Maycher · Howard Wetzel · Chuck Sayers

Secretary: Jeannie Eddy

Bazetta Township Trustees  
3372 State Route 5 NE  
Cortland, Ohio 44410

May 24, 2017

RE: Recommendation for Zone Change to the Bazetta Township Zoning Resolution

Dear Board of Trustees:

At a Special Public Hearing of the Township Zoning Commission held on the 24th day of May 2017. The Zoning Commission **Recommended** the **Adoption** of the proposed zoning amendment to re-zone Parcel number 33-043500 owned by Michael and Stephanie Hovis from "Residential R-1 to Commercial C-3" to the Bazetta Township Zoning Resolution.

Enclosed please find the following:

1. Resolution to consider Zone Change Amendments to the Bazetta Township Zoning Resolution.
2. Trumbull County Planning Commission recommendation.
3. May 24, 2017 Zoning Board Commission meeting minutes.

Sincerely,

  
Jeannie Eddy  
Zoning Board Commission Secretary

**UNAPPROVED MINUTES**  
**Bazetta Township Zoning Commission**

3372 State Route 5, N.E. · Cortland, Ohio 44410  
Phone (330) 637-8816 · Fax (330) 637-4588  
Chairman: Curtis Lonsbrough · Vice Chairman: Rita Benoit  
Walter Maycher · Howard Wetzel · Chuck Sayers  
Secretary: Jeannie Eddy

On May 24, 2017 at 6:30PM at the Township Administration Building the Bazetta Zoning Commission held a Public Hearing for a zone change.

Members Present: Curtis Lonsbrough, Walter Maycher, and Chuck Sayers.

Members Absent: Rita Benoit and Howard Wetzel

Also Present: Secretary Jeannie Eddy, Zoning Inspector Mike Mill, Michael and Stephanie Hovis

Chairman Lonsbrough called the hearing to order at 6:31 PM.

Chairman Lonsbrough asked Secretary Jeannie Eddy to take a roll call of members.

Chairman Lonsbrough asked Secretary Jeannie Eddy to read the legal ad publication in the Warren Tribune Chronicle.

- Please see attached copy of legal ad

Chairman Lonsbrough asked Secretary Jeannie Eddy to read the proposed zone change amendment.

- Please see attached copy of zone change application

Chairman Lonsbrough asked Secretary Jeannie Eddy to read the Trumbull County Planning Commission's recommendation.

- Please see attached copy of Trumbull County Planning Commission recommendations

Chairman Lonsbrough read the procedure for taking testimony from the petitioner and the public

Chairman Lonsbrough asked the petitioner if they had any comments to offer

- The petitioner Michael Hovis stated just what is on the application

Chairman Lonsbrough asked if anyone would like to speak in favor or against the proposed zone application.

- Zoning Inspector Mike Mills read the certified letter that he sent out to the parties involved in the zone change request and he also added that he recommended the zone change take place.

Chairman Lonsbrough asked the Board members if they had any comments or questions.

- The Board did not have any questions or comments

Chairman Lonsbrough entertained the motion to recommend either the adoption or denial of the proposed amendment to the zoning map (zone change to the Bazetta Township Board of Trustees.

Mr. Chairman, I Walter Maycher move to recommend the **adoption** of the proposed zoning amendment to re-zone Parcel number 33-043500 owned by Michael and Stephanie Hovis from Residential R-1 to Commercial C-3 to the Bazetta Township Board of Trustees.

Seconded by Chuck Sayers

Roll Call Vote: Curtis Lonsbrough YES, Walter Maycher YES, Chuck Sayers YES.

YES: 3

NAY: 0 Motion Passed

Walter Maycher made a motion to adjourn the meeting, seconded by Chuck Sayers.

Roll Call Vote: Chairman Lonsbrough YES, Walter Maycher YES, Chuck Sayers YES.

YES: 3

NAY: 0 Motion Passed

Chairman Lonsbrough adjourned the meeting at 6:40PM.

\_\_\_\_\_  
Curtis Lonsbrough, Chairman

Jeannie Eddy  
Jeannie Eddy, Secretary

# Bazetta Township Trustees

3372 State Route 5, N.E. – Cortland, Ohio 44410-1699

Office Phone: 330-637-8816 / Fax: 330-637-4588

[www.bazettatwp.org](http://www.bazettatwp.org)

\*\*\*Informational Letter\*\*\*

Date: May 12, 2017

To: Neighboring Resident of 3494 State Route 5, Cortland, Ohio 44410

This letter is to inform you there has been a request made for a zone change from R-1 to C-3 at address 3494 State Route 5, Cortland, Ohio 44410 Parcel # 33-043500. There will be a public hearing on this matter at the Bazetta township administration building on May 24, 2017 at 6:30 pm. At that time you are invited to give any testimony regarding this zone change. This will begin promptly at 6:30pm. Thank you for your attention on this matter and for being a valuable resident of Bazetta township.

Regards

Michael D. Mills

Bazetta Township Zoning Inspector

**BAZETTA TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

Date: July 10, 2017 at 7:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:  
Trustee Paul Hovis  
Vice Chairman Trustee Frank Parke  
Chairman Trustee Ted Webb  
Fiscal Officer Rita Kay Drew

**162-17** To accept the minutes from the June 26 Zoning Hearing.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Abstain      Trustee Parke - Yes      Trustee Webb - Yes

**163-17** To accept the minutes from the June 26 Regular Meeting.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Yes      Trustee Webb - Yes

**164-17** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Yes      Trustee Webb - Yes

**165-17** To authorize the Fiscal Officer to do the following transfers.

*\$200,000.00 from Huntington Bank Checking to Huntington Bank Investment*  
*\$17,500.00 from General Fund (01) to Cemetery Fund (05)*  
*\$450.00 from 13-A-01 (Zoning: Salaries) to 13-A-02 (Zoning: Expenses)*  
*\$2,500.00 from 09-A-14A (Police: Future Retirement Expenses) to 09-A-10 (Police: Contracts)*  
*\$7,500.00 from 09-A-14A (Police: Future Retirement Expenses) to 09-A-14 (Police: Other Expenses)*

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Yes      Trustee Webb - Yes

**166-17** To authorize the Fiscal Officer to do the following Supplemental Appropriations.

*\$7,000.00 for 10-A-07 (Fire: Utilities)*  
*\$1,500.00 for 10-A-09 (Fire: Supplies)*

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Yes      Trustee Webb - Yes

**167-17** To authorize the Fiscal Officer to create the following Receipt Accounts for the proceeds from the sale of anticipatory notes.

04D (Road & Bridge: Notes)  
09D (Police: Notes)  
09DC (Police Equipment: Notes)  
10D (Fire: Notes)

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**Correspondence (Copies available upon request):**

- Copy of a letter from Trumbull County Engineer to Trumbull County Commissioners regarding a permit to haul or move overweight equipment over roads in Bazetta Township
- Thank you letter from Howland Fire Department to Bazetta Fire Department
- Thank you letter Alice & John Comyns to Bazetta Fire Department
- Notification from Trumbull County Commissioners regarding their July 12 Regular Meeting
- Complaint from Kelley Walker about the police department

**Administration:**

- Nothing to report

**Fire Department:**

- See Attached Agenda & Reports
- Trustee Webb thanked Chief Lewis and IT Specialist Davis for putting the Fireworks Public Relations Program together

**168-17** To accept the 2017-2018 Priority One Grant for \$3,175.00.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**169-17** To adopt the attached *Resolution To Proceed to Levy a Tax in Excess of the Ten Mill Limitation (1.5 mill Fire Fund Renewal Levy)*.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**170-17** To adopt the attached *Resolution To Proceed to Levy a Tax in Excess of the Ten Mill Limitation (2.0 mill Fire Fund Renewal Levy)*.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**Police Department:**

- See Attached Agenda, Report & Certification

**171-17** To authorize Chief Hovis to sell the following vehicles obtained via the Police Impound Lot, at a price not to exceed \$2,500 per ORC §4513.61.

2002 Pontiac Grand Am (VIN 7071)  
2000 Chevrolet Tracker (VIN 6618)  
2006 Chevrolet Malibu (VIN 8313)



**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**172-17** To hire Teresa Hernandez-Bott as a Part Time Secretary, effective immediately, at a rate of \$9.00 per hour, with raises to \$10.00 per hour on her one year anniversary and \$11.00 per hour on her two year anniversary.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**173-17** To authorize Chief Hovis to destroy and property from the evidence room that has been approved by court order for destruction.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**Road Department:**

- Trustee Webb noted that Superintendent Parke is working on getting state funding for Beaver Trail
  - Traffic study has been completed and shows an average of 1,312 cars per day

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Nothing to report

**Zoning Commission & Zoning Board of Appeals:**

- Trustee Webb stated that the next Quarterly Meeting will be scheduled once a zone change action has been taken by the Trumbull County Planning Commission

**Parks & Recreation Board:**

- Board Member Jane Lewis noted their next meeting would be tomorrow night at 6:00pm

**Asked to be placed on the Agenda:**

- None

**Public Comment:**

- Paul Carlson of Lakeshore Drive asked if the township had the matching dollars if we received a grant for paving Beaver Trail
  - Trustee Webb replied
    - We do not, but we are trying anyway
    - This is one of the worst roads in the township
    - We are hoping to raise the money somehow
    - If nothing else, this will be a demonstration to the residents why we need increased levy money for roads
    - We can not accept the grant even if we are awarded it

**174-17** To recess into Executive Session at 7:12pm to consider the dismissal of a public employee or official, per ORC §121.22(G).

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**175-17** To reconvene from Executive Session at 7:23pm with no action taken.

**Motion:** Trustee Hovis

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**176-17** To recess into Executive Session at 7:24pm to consider collective bargaining matters, per ORC §121.22(G).

**Motion:** Trustee Hovis

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**177-17** To reconvene from Executive Session at 8:00pm with no action taken.

**Motion:** Trustee Hovis

**Second:** Trustee Parke

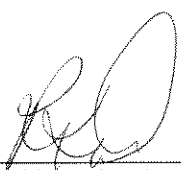
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**178-17** To adjourn the meeting at 8:01pm.

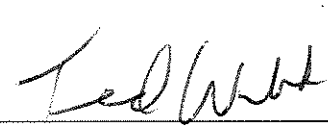
**Motion:** Trustee Hovis

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

  
\_\_\_\_\_  
Attested by: Fiscal Officer Rita Kay Drew

Dated: 07-21-17

  
\_\_\_\_\_  
Approved by: Chairman Trustee Ted Webb

Dated: 7/24/17

PENDING WARRANT REPORT  
Bazetta Township [2017]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	185.25	VW 1	The Huntington National Bank	Service Charges/CK Order
30024	196.58	PY30024	DEANNA L. BOGGESS	PAYMENT - PAYROLL
30025	4515.51	VW30025	BE Solutions, LLC	Claims Run
30026	525.00	VW30026	Bazetta Township	IT Services
30027	1300.00	VW30027	Bud's Towing & Recovery, LLC	Tows
30028	567.00	VW30028	BE Solutions, LLC	Mo Admin Fees
30029	54.95	VW30029	Capital One Commercial	Supplies
30030	239.00	VW30030	Coldspring Memorial	Niche Plaque
30031	164.81	VW30031	City of Warren, Ohio	Service
30032	112.72	VW30032	Dominion East Ohio	Service
30033	44.73	VW30033	FInley Fire Equipment	Supplies
30034	163.63	VW30034	Fusion Network Billing System	Service
30035	102.52	VW30035	Lowes Business Acct/SYNCB	Supplies
30036	127.53	VW30036	Loy Wollam Chevrolet	Parts/Service
30037	359.77	VW30037	Mark Thomas Ford	Parts/Service
30038	16.97	VW30038	Orwell Natural Gas	Service
30039	219.01	VW30039	Ohio Cat	Parts/Supplies
30040	1176.00	VW30040	Ohio Billing, Inc.	EMS Trip Submission
30041	101.66	VW30041	Ohio Edison	Service
30042	600.00	VW30042	Schultz Towing Inc.	Tows
30043	313.20	VW30043	Standard Insurance Company RD	Insurance
30044	234.73	VW30044	Sunburst Environmental Service, Inc.	Service
30045	151.61	VW30045	Trumbull County Water And Sewer	Service
30046	40.00	VW30046	Trumbull Township Association	May Dinner Mtg
30047	505.97	VW30047	Time Warner Cable-Northeast	Service
30048	50.00	VW30048	Treasurer, State of Ohio	Service
30049	398.92	VW30049	Verizon Wireless	Service
30050	459.14	VW30050	Walmart Business/SYNCB	Supplies
30051	933.83	VW30051	Warren Fire Equipment, Inc.	Supplies
30052	3600.00	VW30052	Wilson, Phillips & Agin, CPA's, Inc.	Audit
30053	3053.00	VW30053	Wex Bank	Gas/Diesel
=====				
	20513.04		Total Amount of Pending Warrants	

Agenda - July 10, 2017 meeting.

Fri 7/7/2017 10:49 AM

**From:** "Dennis Lewis"

**To:** rdrew@bazettatwp.org

**Cc:** trustee@bazettatwp.org

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Fiscal Officer Drew,

I have only one item for the agenda. Requesting the Trustee's accept a \$3,175 grant from the Ohio Division of EMS.

I have submitted June 2017 monthly report.

I have also attached two Thank you letters for correspondence.

Professionally,

*Chief Dennis Lewis OFE, OFC*

*3000 Warren Meadville Road*

*Cortland, Ohio 44410*

*Phone 330-637-8816 Ext. 119*

*Fax - 330-638-4193*

*dlewis@bazettatwp.org*

**Attachments:**

# BAZETTA FIRE DEPARTMENT

*Bazetta*

*Striving for a Better Tomorrow*

STATION 11  
3000 WARREN MEADVILLE RD  
CORTLAND, OHIO 44410  
(330) 637-8816 FAX (330) 638-4193



**Date:** July 8, 2017

**To:** Trustee Webb

**From:** Chief Dennis K. Lewis

**Re:** Fireworks - Public Relations Campaign

## Memo

Fireworks safety message was placed on electronic sign.

	Views	Likes	Shares
June 22, 2017	1537	12	5
June 25, 2017	42454	19	318
June 26, 2017	1189	8	5
June 27, 2017	772	5	0
June 28, 2017	537	6	7
June 30, 2017	798	7	2
July 1, 2017	1220	3	4
July 2, 2017	2313	5	6
July 3, 2017	834	3	3
Total views	51654	Total Likes	Total Shares
		68	350

**BAZETTA**

**Incident Type Report (Summary)**

**Alarm Date Between {06/01/2017} And {06/30/2017}**

<b>Incident Type</b>	<b>Count</b>	<b>Pct of Incidents</b>	<b>Total Est Loss</b>	<b>Pct of Losses</b>
<b>Fire</b>				
1 Passenger vehicle fire	2	1.72%	\$1,000	99.90%
3 Grass fire	1	0.86%	\$0	0.00%
	<b>3</b>	<b>2.58%</b>	<b>\$1,000</b>	<b>99.90%</b>
<b>Rescue &amp; Emergency Medical Service Incident</b>				
1 Medical assist, assist EMS crew	2	1.72%	\$0	0.00%
1 EMS call, excluding vehicle accident with	76	65.51%	\$0	0.00%
2 Motor vehicle accident with injuries	1	0.86%	\$0	0.00%
3 Motor vehicle/pedestrian accident (MV Ped)	2	1.72%	\$0	0.00%
4 Motor Vehicle Accident with no injuries	1	0.86%	\$1	0.09%
2 Search for person in water	1	0.86%	\$0	0.00%
	<b>83</b>	<b>71.55%</b>	<b>\$1</b>	<b>0.09%</b>
<b>Hazardous Condition (No Fire)</b>				
2 Gas leak (natural gas or LPG)	1	0.86%	\$0	0.00%
4 Carbon monoxide incident	1	0.86%	\$0	0.00%
4 Power line down	4	3.44%	\$0	0.00%
	<b>6</b>	<b>5.17%</b>	<b>\$0</b>	<b>0.00%</b>
<b>Service Call</b>				
1 Assist police or other governmental agency	4	3.44%	\$0	0.00%
3 Public service	5	4.31%	\$0	0.00%
4 Assist invalid	4	3.44%	\$0	0.00%
1 Unauthorized burning	2	1.72%	\$0	0.00%
	<b>15</b>	<b>12.93%</b>	<b>\$0</b>	<b>0.00%</b>
<b>Good Intent Call</b>				
1E Dispatched & cancelled en route (EMS /	1	0.86%	\$0	0.00%
1F Dispatched & cancelled en route (Fire /	2	1.72%	\$0	0.00%
2 No Incident found on arrival at dispatch	1	0.86%	\$0	0.00%
2 Steam, vapor, fog or dust thought to be	1	0.86%	\$0	0.00%
	<b>5</b>	<b>4.31%</b>	<b>\$0</b>	<b>0.00%</b>
<b>False Alarm &amp; False Call</b>				
5 Alarm system sounded due to malfunction	2	1.72%	\$0	0.00%
	<b>2</b>	<b>1.72%</b>	<b>\$0</b>	<b>0.00%</b>
<b>Severe Weather &amp; Natural Disaster</b>				

BAZETTA

Incident Type Report (Summary)

Alarm Date Between {06/01/2017} And {06/30/2017}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>Severe Weather &amp; Natural Disaster</b>				
0 Severe weather or natural disaster, Other	1	0.86%	\$0	0.00%
3 Wind storm, tornado/hurricane assessment	1	0.86%	\$0	0.00%
	<u>2</u>	<u>1.72%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 116

Total Est Loss:

\$1,001

BAZETTA

Aid Responses by Department

Alarm Date Between {06/01/2017} And {06/30/2017}

Ident	Notified	Type of Aid		Fire	EMS	Resc	Other
<b>A. 10 AIR BASE</b>							
-0000562	06/17/2017	3 Mutual aid given	#Personnel	0	0	0	4
air Inci	0000001	Response Time: 00:10:00	#Appartus	0	0	0	1
-0000565	06/18/2017	3 Mutual aid given	#Personnel	0	0	0	3
air Inci	00002	Response Time: 00:10:00	#Appartus	0	0	0	1

btotal Responses: 2

Average Response Time for Dept: 00:10:00

**A. 12 CORTLAND FIRE DEPARTMENT FDID 78200**

-0000521	06/08/2017	1 Mutual aid received	#Personnel	0	2	0	0
air Inci	1700666	Response Time: 00:07:42	#Appartus	0	1	0	0
-0000523	06/09/2017	1 Mutual aid received	#Personnel	0	1	0	0
air Inci	1700518	Response Time: 00:07:58	#Appartus	0	1	0	0
-0000531	06/10/2017	1 Mutual aid received	#Personnel	0	0	0	0
air Inci	17-0842	Response Time: 00:04:00	#Appartus	0	0	0	0
-0000580	06/23/2017	3 Mutual aid given	#Personnel	0	1	0	0
air Inci	1700732	Response Time: 00:11:25	#Appartus	0	1	0	0
-0000597	06/26/2017	3 Mutual aid given	#Personnel	0	3	0	0
air Inci	17-0666	Response Time: 00:07:08	#Appartus	0	2	0	0

btotal Responses: 5

Average Response Time for Dept: 00:07:39

**A. 17 BRISTOL FDID 78105**

-0000579	06/22/2017	4 Automatic aid given	#Personnel	0	0	0	0
air Inci	17-0283	Response Time: 00:05:32	#Appartus	0	0	0	0

btotal Responses: 1

Average Response Time for Dept: 00:05:32

**A. 21 CHAMPION FIRE DEPARTMENT FDID 78109**

-0000591	06/24/2017	3 Mutual aid given	#Personnel	0	0	0	1
air Inci	0944	Response Time: 00:08:21	#Appartus	0	0	0	1

btotal Responses: 1

Average Response Time for Dept: 00:08:21

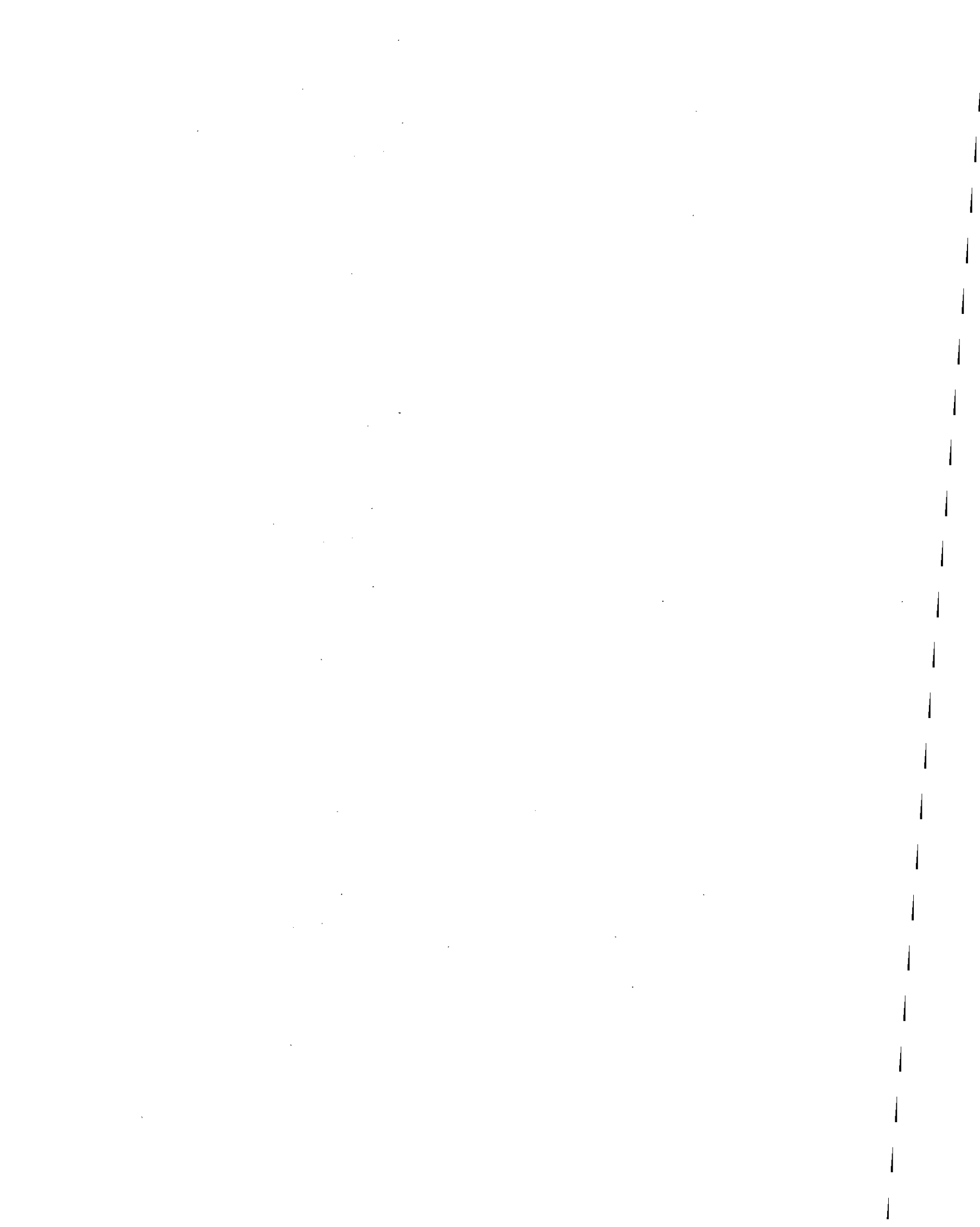
**A. 32 HOWLAND FDID 78121**

-0000497	06/02/2017	1 Mutual aid received	#Personnel	0	2	0	0
air Inci	1701482	Response Time: 00:06:31	#Appartus	0	1	0	0

Response time calculated from time notified to arrival.







**BAZETTA**

**Inspections by Type**

**Date Completed Between {06/01/2017} And  
{06/30/2017} and Inspection Type = "200"**

<b>date</b>	<b>Time</b>	<b>Occupancy</b>	<b>Hrs</b>	<b>Fee</b>
<b>0 INSPECTION - General</b>				
/14/2017	10:12	FARM01 FARMER'S DAUGHTER PRODUCTION 2334 NILES CORTLAND RD NE	0.01	
/14/2017	10:08	FINL01 Happy Harvest 2886 NILES CORTLAND RD NE	0.03	
/14/2017	10:17	HARV01 HARVEST APARTMENTS 1125 HARVEST DR NE	0.01	
/14/2017	10:11	PUMP01 PUMPKIN CENTER 2440 NILES CORTLAND RD NE	0.01	
/14/2017	10:13	WARR01 WARREN WATER WORKS 2701 ELM RD NE	0.01	
/26/2017	13:01	BURN01 BURNETT POOLS 2498 ELM RD NE	0.24	
/26/2017	13:16	EVER02 EVERGREEN LANDSCAPING 2664 NILES CORTLAND RD NE	0.02	
/26/2017	12:49	NUFL01 NuFlux 2395 STATE ROUTE 5 NE	0.08	
/26/2017	12:43	SAND01 SANDY'S TIRES 2380 ELM RD NE	0.05	
/26/2017	13:17	SERV01 Primetals 3560 WARREN MEADVILLE RD NE	0.02	
/26/2017	13:24	TRAC01 SPECIALTY TECHNOLOGIES 3470 WARREN MEADVILLE RD NE	0.02	
/26/2017	12:46	BAZE02 BAZETTA TOWNSHIP ROAD DEPARTMENT 221 STATE ROUTE 305 NE	0.07	
/26/2017	12:34	BAZE11 BAZETTA TOWNSHIP ADMINISTRATION 3372 STATE ROUTE 5	0.07	
/26/2017	13:01	LAKE03 LAKESIDE SPORTS SHOP 2115 STATE ROUTE 305 NE	0.10	
/26/2017	12:17	MOSQ01 MOSQUITO STATE PARK 1439 STATE ROUTE 305 NE	0.14	
<b>total Activities for Type: 15</b>			<b>0.88</b>	

**Grand Total Activities: 15**

**Grand Totals: 0.88 0.00**



John R. Kasich, Governor  
 John Born, Director  
 Melvin R. House  
 Executive Director

- Bureau of Motor Vehicles
- Emergency Management Agency
- Emergency Medical Services
- Office of Criminal Justice Services
- Ohio Homeland Security
- Ohio State Highway Patrol



Emergency Medical Services  
 1970 West Broad Street  
 P.O. Box 182073  
 Columbus, Ohio 43218-2073  
 (614) 466-9447 • (800) 233-0785  
 www.ems.ohio.gov

Ohio Division of EMS Notice of Contract Award 2017 - 2018 Award Year		
<b>Grant Description</b> 2017-2018 Priority One Grant	<b>Funding Period</b> July 01, 2017 - December 31, 2017	<b>Award Amount</b> \$3,175.00
<b>Agency ID#:</b> 78-101	<b>Agency Name:</b> Bazetta Fire Dept	<b>Tax ID:</b> 34-0939309

This document represents approval of your EMS 2017-2018 Priority One Grant application. This notification supersedes all other notification of grant awards. **Failure to use all of the awarded funds within the award period of July 01, 2017 - December 31, 2017 will result in a forfeiture of all unexpended funds.**

Grantees may submit invoices for reimbursement as frequently as once a month. Grantees needing funds in advance should complete the Agency Hardship Application available at [www.ems.ohio.gov](http://www.ems.ohio.gov) and fax the form to 614-351-6006. **Any applicant who leaves a balance of \$300 or more by the end of the grant cycle, or uses grant funds to purchase items not on the approved on the Training & Equipment List will forfeit any remaining award and will forfeit a grant for one year. (See additional restrictions below for Economic Hardship and Board Priority awards.)**

**Guidelines for the purchase of training and equipment:**

- 1) Purchases for software and hardware for the purpose of reporting to EMSIRS are limited to \$1,500.00 annually.
- 2) Paid invoices must be submitted within 60 days of the issuance date of the invoice to be eligible for reimbursement.
- 3) Invoices must be submitted by no later than **60 days** following the end of the grant cycle in order to be eligible for reimbursement.
  - a. An EMS organization shall forfeit any remaining money in a grant award and may not be eligible for an award in the following grant year, if the EMS organization:
    - I. leaves an unexpended balance of \$300.00 or more by the end of the grant cycle; OR
    - II. has a remaining balance of \$300.00 or more after the reimbursement deadline (60 days after end of grant cycle) ; OR
    - III. uses grant funds to purchase items not approved by the Ohio EMFTS Board.

**Supplemental Economic Hardship & Board Priority Grantees:**

If you have been awarded Supplemental Board Priority or Economic Hardship funds your agency has been approved to purchase the equipment items provided by your agency in the supplemental funds application. Under the application agreement, these funds are **only** for the purchase of the equipment or training item(s) on your approved grant application. Failure to expend these funds on the approved equipment items listed on this document will result in a forfeiture, and repayment of these grant funds to the Division by your agency.

**Mission Statement**

*"to save lives, reduce injuries and economic loss, to administer Ohio's motor vehicle laws and to preserve the safety and well being of all citizens with the most cost-effective and service-oriented methods available"*



# Howland Township Fire Department

169 Niles-Cortland Road N.E. Warren, Ohio 44484

Phone 330-856-5022 FAX 330-609-9977

June 28, 2017

Dennis Lewis, Chief  
Bazetta Fire Department  
3000 Warren Meadville Rd.  
Cortland, OH 44410

Chief Lewis:

After many months of planning, another successful Youngstown Air Reserve Station "Thunder over the Valley" Air Show has come to a close. It takes a tremendous group effort for an event of this magnitude to run smoothly and successfully.

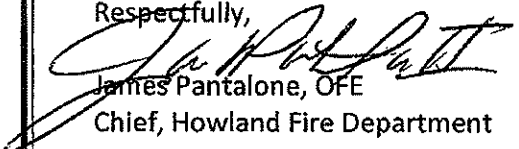
Your time and commitment leading up to and during the show is greatly appreciated. The command structure, mobile units, field hospital and staff participation were vital in the overall operation of the medical team.

Heat exhaustion and dehydration were the main complaints from the attendees along with other miscellaneous medical calls. Everyone did a fantastic job in their assigned areas to ensure the wellness of those in need.

All of us have spent years of planning and training for catastrophic events within our communities; I am confident if there would have been a major incident that weekend, the entire team in place would have handled it professionally and proficiently.

Thank you for a job well done. I look forward to the next "Thunder over the Valley" and hope you and your staff will again participate in one of the areas main attraction.

Respectfully,

  
James Pantalone, OFE  
Chief, Howland Fire Department

7-2-17

Dear Paramedics,

Thank you from the bottom of our hearts for all the help you gave us in February and this past week. You are all so special to us. Please enjoy some pizzas on us.

Love,  
Alice & John Comyns

**RESOLUTION TO PROCEED TO LEVY A TAX  
IN EXCESS OF THE TEN MILL LIMITATION**

**Resolution #167-17 (Renewal Fire Tax Levy 1.5 mills)**

The Board of Township Trustees of Bazetta Township, Trumbull County, Ohio met in Regular Session on the 10th day of July, 2017, at the office of said Board, with the following members present:

Trustee Paul Hovis  
Trustee Frank Parke  
Trustee Ted Webb

Trustee \_ moved the adoption of the following resolution:

**WHEREAS**, on the 26th day of June, 2017 the Board of Trustees passed a resolution declaring the necessity, for the purposes set forth in ORC §5705.03, ORC §5705.19 (I), and ORC §5705.191 at a rate not exceeding 1.5 mill for each one dollar of valuation, which amounts to \$0.15 for each one hundred dollars of valuation for a period of 5 years, commencing tax year 2018 collection year beginning 2019; and

**WHEREAS**, the Trumbull County Auditor has certified to the Board of Trustees that the dollar amount of revenue to be generated by the tax levy during the first year of collection is \$188,809.00, based upon the current assessed valuation of the Township of \$144,751,380.

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees of Bazetta Township, Trumbull County, State of Ohio, all members elected thereto concurring that the Board desires to proceed with the submission of the question of a renewal tax levy in excess of the ten mill limitation for the benefit of Bazetta Township, pursuant to under ORC §5705.03, ORC §5705.19 (I), and ORC §5705.191, for providing and maintaining fire apparatus, appliance buildings, or sites therefore, or sources of water supply and materials therefore, or the establishment and maintenance of lines of fire alarm telegraph, or the payment of permanent, part-time, or volunteer firefighters personnel or fire fighting companies to operate the same, including the payment of firefighter employer's contribution required under ORC §742.34 or to purchase ambulance equipment, or to provide ambulance, paramedic, or other emergency medical services operated by a fire department or fire fighting company, at a rate not exceeding 1.5 mill for each one dollar of valuation, which amounts to \$0.15 for each one hundred dollars of valuation for a period of 5 years, commencing tax year 2018 collection year beginning 2019.

**BE IT FURTHER RESOLVED** that the provisions of said tax levy be submitted to the electors of said Bazetta Township, in the general election to be held on the 7th of November, 2017; and

**BE IT FURTHER RESOLVED** that this tax levy be submitted to the electors under the authority of said Ohio Revised Code §5705.03, ORC §5705.19 (I), and ORC §5705.191; and

**BE IT FURTHER RESOLVED** that the Fiscal Officer of the Board of Township Trustees of Bazetta Township is hereby directed to certify a copy of the Resolution to the Board of Elections, Trumbull County, Ohio, not less than ninety days prior to the election and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

Trustee \_ seconded the motion and the roll being called upon its adoption the vote resulted as follows:

Trustee Hovis -  
Trustee Parke -  
Trustee Webb -

Adopted the 10th day of July, 2017.

---

Fiscal Officer Rita K. Drew



**RESOLUTION TO PROCEED TO LEVY A TAX  
IN EXCESS OF THE TEN MILL LIMITATION**

**Resolution #168-17 (Renewal Fire Tax Levy 2.0 mills)**

The Board of Township Trustees of Bazetta Township, Trumbull County, Ohio met in Regular Session on the 10th day of July, 2017, at the office of said Board, with the following members present:

Trustee Paul Hovis  
Trustee Frank Parke  
Trustee Ted Webb

Trustee \_ moved the adoption of the following resolution:

**WHEREAS**, on the 26th day of June, 2017 the Board of Trustees passed a resolution declaring the necessity, for the purposes set forth in ORC §5705.03, ORC §5705.19 (I), and ORC §5705.191 at a rate not exceeding 2.0 mill for each one dollar of valuation, which amounts to \$0.20 for each one hundred dollars of valuation for a period of 5 years, commencing tax year 2018 collection year beginning 2019; and

**WHEREAS**, the Trumbull County Auditor has certified to the Board of Trustees that the dollar amount of revenue to be generated by the tax levy during the first year of collection is \$289,503.00, based upon the current assessed valuation of the Township of \$144,751,380.

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees of Bazetta Township, Trumbull County, State of Ohio, all members elected thereto concurring that the Board desires to proceed with the submission of the question of a renewal tax levy in excess of the ten mill limitation for the benefit of Bazetta Township, pursuant to under ORC §5705.03, ORC §5705.19 (I), and ORC §5705.191, for providing and maintaining fire apparatus, appliance buildings, or sites therefore, or sources of water supply and materials therefore, or the establishment and maintenance of lines of fire alarm telegraph, or the payment of permanent, part-time, or volunteer firefighters personnel or fire fighting companies to operate the same, including the payment of firefighter employer's contribution required under ORC §742.34 or to purchase ambulance equipment, or to provide ambulance, paramedic, or other emergency medical services operated by a fire department or fire fighting company, at a rate not exceeding 2.0 mill for each one dollar of valuation, which amounts to \$0.20 for each one hundred dollars of valuation for a period of 5 years, commencing tax year 2018 collection year beginning 2019.

**BE IT FURTHER RESOLVED** that the provisions of said tax levy be submitted to the electors of said Bazetta Township, in the general election to be held on the 7th of November, 2017; and

**BE IT FURTHER RESOLVED** that this tax levy be submitted to the electors under the authority of said Ohio Revised Code §5705.03, ORC §5705.19 (I), and ORC §5705.191; and

**BE IT FURTHER RESOLVED** that the Fiscal Officer of the Board of Township Trustees of Bazetta Township is hereby directed to certify a copy of the Resolution to the Board of Elections, Trumbull County, Ohio, not less than ninety days prior to the election and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

Trustee \_ seconded the motion and the roll being called upon its adoption the vote resulted as follows:

Trustee Hovis -  
Trustee Parke -  
Trustee Webb -

Adopted the 10th day of July, 2017.

---

Fiscal Officer Rita K. Drew

## Police Agenda for Monday July 10, 2017 Trustee Meeting

Wed 6/28/2017 2:12 PM

**From:** "Mike Hovis"

**To:** rdrew@bazettatwp.org

**Cc:** twebb@bazettatwp.org, cherlinger@bazettatwp.org, srentz@bazettatwp.org, dutterback@bazettatwp.org

---



Rita,

1. I need authorization to sell the following vehicles from police impound:
  - A. 2002 Pontiac Grand Am Vin#1G2NW12E52C317071
  - B. 2000 Chevy Tracker Vin#2CNBJ13C4Y6946618
  - C. 2006 Chevy Malibu Vin#1G1ZT51F76F168313
  
2. To hire Teresa Hernandez-Bott as part-time police secretary effective immediately at \$9.00 per hour. After one year of employment \$10.00 per hour and after two years of employment \$11.00 per hour.
  
3. To authorize Chief Hovis to destroy any property/evidence from the evidence room that has been approved by court order destruction.

I will not be at this meeting and will not have a representative present. If you have any questions please contact me ASAP. Thank you and have a great day!!!

***Michael J. Hovis, Chief of Police***

***Bazetta Township Police Department***

***2671 McCleary Jacoby Rd.***

***Cortland, Ohio 44410***

***Phone: 330-638-5503***

***Fax: 330-638-9927***

Rita



**June 2017**  
**Bazetta Police Department Activity**

**Published Date: July 7 ,2017**

<b>Activity</b>	<b>Total</b>
<b>Calls for Service</b>	<b>737</b>
<b>Incident Reports Filed</b>	<b>160</b>
<b>Traffic Crash Investigations</b>	<b>8</b>
<b>Number of Persons Arrested</b>	<b>57</b>
<b>Traffic Offenses</b>	<b>133</b>
<b>Traffic Citations Issued</b>	<b>110</b>
<b>Vehicle Miles Traveled</b>	<b>11,494.40</b>
<b>Office Contacts</b>	<b>399</b>

\* Numbers are subject to change due to report status and other circumstances



OHIO COLLABORATIVE  
LAW ENFORCEMENT AGENCY CERTIFICATION

July 6, 2017

Chief Michael J. Hovis  
Bazetta Township Police Department  
2671 McCleary Jacoby Road  
Cortland, OH 44410

Dear Chief Hovis:

Congratulations on achieving Provisional Ohio Collaborative Law Enforcement Agency Certification status on Standard 3 (Community Engagement), Standard 4 (Body Worn Cameras) and Standard 5 (Telecommunicator Training). Enclosed you will find your provisional certificate to serve as a reminder of your agency's commitment to law enforcement and the community it serves.

We would like to obtain your feedback of your experience with the Agency Self Certification process. At your convenience, please complete the survey located at <https://www.surveymonkey.com/r/SelfCertificationSurvey>

In three years, you can expect an onsite review from an assessor which will cover the standards noted above plus future standards your agency has complied with.

In the meantime, if you have any questions, please feel free to contact Ed Burkhammer at 614.466.5996.

Sincerely,

Karhlton F. Moore, Executive Director  
Office of Criminal Justice Services

**FW: Congratulations Bazetta Township PD on your Group 2 Provisional certification**

Thu 7/6/2017 2:45 PM

**From:** "Mike Hovis"

**To:** twebb@bazettatwp.org



Trustee Web: Here is our confirmation on the 2017 Provisional Certification for new agency standards from the Ohio Collaborative. If you could please mention something at the next trustee meeting it would be appreciated. Thank You. Sgt. Christopher Herlinger #1311 on behalf of Chief Hovis.

**From:** odcorbin@dps.ohio.gov [mailto:odcorbin@dps.ohio.gov]

**Sent:** Thursday, July 06, 2017 11:05 AM

**To:** mhovis@bazettatwp.org

**Cc:** edburkhammer@dps.ohio.gov; kcastle@dps.ohio.gov; MDodd@dps.ohio.gov; CLDodley@dps.ohio.gov; caellensohn@dps.ohio.gov; Joel Brown; jfluebbers@dps.ohio.gov; kmahl@dps.ohio.gov; kmoore@dps.ohio.gov; droberts@dps.ohio.gov; jlstanley@dps.ohio.gov

**Subject:** Congratulations Bazetta Township PD on your Group 2 Provisional certification

Congratulations Chief Hovis on your Group 2 provisional approval accomplishment. Attached is your provisional report along with a provisional approval letter. You will receive your certificate in the mail.

We would like to obtain your feedback of your experience with the Agency Self Certification process. At your convenience, please complete the survey located at <https://www.surveymonkey.com/r/SelfCertificationSurvey>.

Excellent work!

**Oliver Corbin**

Special Projects Coordinator

Office of Criminal Justice Services

Ohio Department of Public Safety

614.728.8732

Fax: 614.466.5061

[odcorbin@dps.ohio.gov](mailto:odcorbin@dps.ohio.gov)



**Attachments:**

- image001.jpg
- Provisional Group 2 Bazetta Twp PD.docx
- Bazetta Twp PD Group 2 Provisional Correspondence Letter.docx

## **BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES**

Date: July 24, 2017 at 7:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

**Present:**

Trustee Paul Hovis  
Vice Chairman Trustee Frank Parke  
Chairman Trustee Ted Webb  
Fiscal Officer Rita Kay Drew

- Trustee Parke reminded the assemblage of the Public Comment procedures and the meeting is being video and audio recorded

**179-17** To accept the minutes from the July 10 Regular Meeting.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**180-17** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Correspondence (Copies available upon request):**

- Copy of a letter from Trumbull County Engineer to Trumbull County Commissioners regarding a permit to haul or move overweight equipment over roads in Bazetta Township
- Copy of a letter from Trumbull County Engineer to MS Consultants regarding civil construction plans for ALDI Store #74
- Notice from Division of Liquor Control about objections to renew liquor permits
- Resignation letter from Part-Time Officer Ryan McBride

**Administration:**

- Trustee Webb gave an update on the water line coming up Elm Road
  - Currently completing the engineering process
  - Next step will be public hearings
  - Work is still slated to be done in 2018

**Fire Department:**

- Chief Lewis announced that the township has received \$24,300 in rebates and program refunds from Bureau of Workers' Compensation (BWC), which has been divided between the departments that pay into BWC
- Trustee Webb congratulated Chief Lewis on the renewal of his Ohio Fire Chiefs Association credentials
  - Of 800 fire chiefs who hold such credentials, Chief Lewis was the only one to be recertified



**Police Department:**

- See Attached Agenda

**181-17** To accept the resignation of Part-Time Officer Ryan McBride, effective immediately.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**182-17** To conditionally hire Evan Johnson as a part-time Field Training Officer at the state minimum wage of \$8.15 per hour, pending passage of psychological, drug, and physical testing.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Road Department:**

- Trustee Hovis said the department is doing a good job with only two guys right now

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- See Attached Reports
- Zoning Inspector Mills has received a request for an informational meeting on August 7 immediately following the Trustees Regular Meeting
  - Meeting would be in regards to a business moving into the old Bell Construction Building at the corner of Route 46 and Westview Drive
- Trustee Hovis said that, due to financial constraints in Zoning, he doesn't think we should do this
  - Trustee Webb agreed

**183-17** To adopt the attached §505.87 Resolutions #1.

**Motion:** None  
**Second:** None  
**Vote:** None

**Zoning Commission & Zoning Board of Appeals:**

- Zoning Inspector Mills reported the following
  - There was a zone change in June that he did not include on his report
  - Another zone change application was filed last month
    - It didn't get to the Trumbull County Planning Commission on time
    - Resident wants to have all 4 parcels changed from R-1 to C-3, not just the original parcel that was filed
    - That change has been made
    - This should be discussed by the Trumbull County Planning Commission at their August meeting before coming to the Zoning Commission

**Parks & Recreation Board:**

- Board Member Stowell said the Board, at their last meeting, discussed other possible fund raising efforts to keep the park open for next year
- Trustee Webb asked that IT Specialist Davis be included in Board Resolution #184-17

**184-17** To allow the Parks & Recreation Board to create a Bazetta Township Park Facebook Page, with the attached procedures.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**Asked to be placed on the Agenda:**

- None

**Public Comment:**

- None

**185-17** To recess into Executive Session at 7:13pm to consider collective bargaining matters, per ORC §121.22(G).

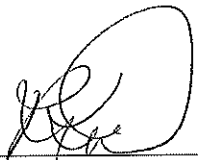
**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**186-17** To reconvene from Executive Session at 9:50pm with no action taken.

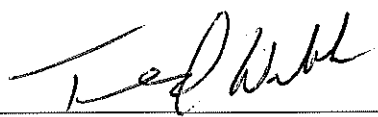
**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**187-17** To adjourn the meeting at 9:51pm.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

  
\_\_\_\_\_  
Attested by: Fiscal Officer Rita Kay Drew

Dated: 07-25-17

  
\_\_\_\_\_  
Approved by: Chairman Trustee Ted Webb

Dated: 8/14/17

PENDING WARRANT REPORT  
 Bazetta Township [2017]

arrant Number	Warrant Amount	Voucher Number	Payee	Purpose
30112	80.89	VW30112	Advance Auto Parts	Supplies
30113	253.64	VW30113	Ainsley Oil Company	Fuel/Diesel
30114	171.20	VW30114	Business Card	Supplies
30115	634.46	VW30115	BE Solutions, LLC	Claims Run
30116	200.00	VW30116	City of Cortland	Medic Assist
30117	150.00	VW30117	CLIA Laboratory Program	PAYMENT
30118	1412.80	VW30118	Delta Dental	Insurance
30119	59.32	VW30119	Dominion Energy Ohio	Service
30120	20.00	VW30120	Rita K. Drew	Expense Reimbursement
30121	8.87	VW30121	Handyman Supply Inc.	Supplies
30122	767.31	VW30122	Dennis K. Lewis	Reimbursement of Travel Expens
30123	85.00	VW30123	Dennis K. Lewis	Expense Reimbursement
30124	1087.09	VW30124	Ohio Edison	Service
30125	18633.09	VW30125	Ohio Insurance Services Agency	Insurance
30126	108.99	VW30126	Purchase Power	Postage
30127	48.00	VW30127	Roscoe Bros. Inc. Of Gustavas	PAYMENT
30128	97.28	VW30128	Ricoh USA, Inc.	Copie Maint
30129	1000.00	VW30129	Schultz Towing Inc.	Tows
30130	3208.88	VW30130	Trumbull County 9-1-1	911 Service
30131	201.10	VW30131	The Tribune Chronicle	Ad
30132	137.86	VW30132	United States Treasury	2017 PCORI Fee
30133	466.09	VW30133	Vision Service Plan	Insurance
30134	55.69	VW30134	Warren Fire Equipment, Inc.	Supplies
30135	1529.30	VW30135	Walmart Business/SYNCEB	Supplies
30136	1099.00	VW30136	Warren Marble & Granite Co.	Replace Memorial
30137	216.38	VW30137	Trumbull County Water & Sewer Acct Dept	Service
=====				
	31732.24		Total Amount of Pending Warrants	

## Police Agenda for Monday July 24, 2017 Trustee Meeting

7/20/17 11:23 AM

From: "Mike Hovis" <mhovis@bazettatwp.org>

To: <rdrew@bazettatwp.org>

Cc: <twebb@bazettatwp.org>, <cherlinger@bazettatwp.org>

Rita,

The following will be the agenda for the trustee meeting on Monday July 24, 2017:

1. To accept the resignation of Part-Time Officer Ryan McBride effective immediately (Attached).
2. To hire Evan Johnson as FTO Part-Time Officer pending passage of Psychological, Drug and physical at state minimum wage.

That is all. Thank you and have a great day!!!

***Michael J. Hovis, Chief of Police***

***Bazetta Township Police Department***

***2671 McCleary Jacoby Rd.***

***Cortland, Ohio 44410***

***Phone: 330-638-5503***

***Fax: 330-638-9927***

***[mhovis@bazettatwp.org](mailto:mhovis@bazettatwp.org)***

***[www.facebook.com/BazettaTownshipPoliceDept](https://www.facebook.com/BazettaTownshipPoliceDept)***

Michael Hovis

Chief of Police

Bazetta Police Department

2671 McCleary Jacoby Road

07/06/2017

Dear Chief Hovis,

I am very honored to be working for Bazetta Police Department and have learned much in the time that I have spent here. However, it is with much sadness to inform you that this is my formal resignation letter from my employment. My last employment date will be 07/06/2017

This decision has not been easy, but I have decided that it is in my best interest due to not being able to make a full commitment. I enjoyed all the people I worked with and made my decision solely on financial, and time reasons.

Once again, I would like to thank you for the many opportunities that you, and Bazetta Police Department have given me. I wish you, and Bazetta Police Department many more successes in the future.

Yours Sincerely,

A handwritten signature in black ink, appearing to read "Ryan McBride". The signature is written in a cursive style with a large initial "R" and "M".

Ryan McBride

## Zoning Permit Report for May 2017

5 - Zoning Permits = \$659.00

1- Fence Permit = \$35.00

1-Deconstruction Permit= \$100.00

Total= 794.00

## Zoning Permit Report for June 2017

4-Zoning Permits = \$615.58

Total \$615.58

§505.87 - Resolution # 1

RESOLUTION No. 18317

~~BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, garbage, refuse and or other debris upon the following real property constitutes a nuisance;~~

ADDRESS OF PROPERTY

[list property addresses]

*3384 Purst Clegg Rd., Cortland, Ohio 44410*  
*Parcel # 31-035724*

**BE IT FURTHER RESOLVED,** that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.;** and

**BE IT FURTHER RESOLVED,** that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.;**

**BE IT FURTHER RESOLVED,** that the cost expended by the Township for abatement of said nuisance be certified by the Fiscal Officer to the County Auditor, for placement as a lien on the property to be collected as other taxes and returned to the Township General Fund pursuant to **Section 505.87(D) O.R.C.;**

**ROLL CALL:**



§505:87 - Resolution # 1

RESOLUTION No. 183-17

~~BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, garbage, refuse and or other debris upon the following real property constitutes a nuisance;~~

ADDRESS OF PROPERTY

[list property addresses]

892 Wilson Sharpville Rd, Coetwood, OH 44410  
Parcel # 31-047200

**BE IT FURTHER RESOLVED,** that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.;** and

**BE IT FURTHER RESOLVED,** that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.;**

**BE IT FURTHER RESOLVED,** that the cost expended by the Township for abatement of said nuisance be certified by the Fiscal Officer to the County Auditor, for placement as a lien on the property to be collected as other taxes and returned to the Township General Fund pursuant to **Section 505.87(D) O.R.C.;**

**ROLL CALL:**

§505.87 - Resolution # 1

RESOLUTION No. 183-17

~~BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, garbage, refuse and or other debris upon the following real property constitutes a nuisance;~~

**ADDRESS OF PROPERTY**

[list property addresses]

600 Johnson Plank Rd., Warren, Oh. 44483  
Parcel # 31-071880

**BE IT FURTHER RESOLVED,** that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.;** and

**BE IT FURTHER RESOLVED,** that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.;**

**BE IT FURTHER RESOLVED,** that the cost expended by the Township for abatement of said nuisance be certified by the Fiscal Officer to the County Auditor, for placement as a lien on the property to be collected as other taxes and returned to the Township General Fund pursuant to **Section 505.87(D) O.R.C.;**

**ROLL CALL:**

BAZETTA

TOWNSHIP  
OFFICE OF ZONING INSPECTOR

Address 3372 St. Rt. 5, Cortland, Oh 44410  
(330) 637-8816

TO: DATE: 7-23-17

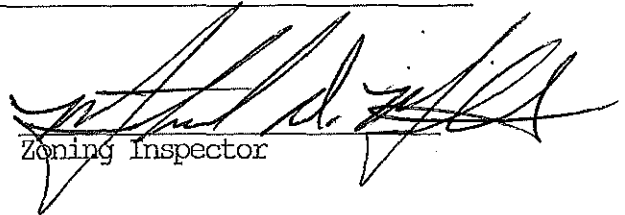
Wright Pat. Credit Union Inc.  
425 Phillips Blvd  
Trenton N.J. 08618

**NOTICE OF INSPECTION**

As a result of complaints received by my office on the condition of your property located at 880 Wilson Sharpsville Rd., I will be conducting an inspection of your property on the following date and time to determine if you are in violation of the BAZETTA Township Zoning Resolution:

Date: 7-24-17

Time: 3:30 PM

  
Zoning Inspector

Bazetta Park Committee Meeting ~ 7/11/17

The park committee members would like to ask the Bazetta Township Trustees to adopt a written resolution for the creation of a Park Facebook Page with the following procedures:

- Administrator(s) approved by trustees. Asking to currently be Ryan Stowell and Andrea Drotar. *and ~~Joel Davis~~, IT Specialist Davis*
- If administrator(s) of the page leave the park committee, they will step down from the Facebook Page and will not operate page, and another administrator will be appointed by the trustees.
- Page will only be designed to provide park information and photographs, not allowing public comments or questions, just likes and private messages sent to administration. Administrators of the Facebook page will reply to messages in a timely manner.
- The purpose of the Facebook page is to share events, photographs, and positively publicize the park with our community.

**BAZETTA TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

Date: August 14, 2017 at 7:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:  
Vice Chairman Trustee Frank Parke  
Chairman Trustee Ted Webb  
Fiscal Officer Rita Kay Drew

- Trustee Parke reminded the assemblage of the Public Comment procedures and the meeting is being video and audio recorded

**191-17** To accept the minutes from the July 24 Regular and August 2 Special Meetings.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**192-17** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**193-17** To authorize the Fiscal Officer to make the following transfers.

*\$216.00 from 01-A-27 (General: Transfers) to 01-A-15 (General: Workmen's Compensation)  
\$640.00 to 09-A-14J (OMVI: Expenses) to 09-A-01J (OMVI: Salaries)  
\$20,000.00 from 10-A-01A (Fire: Salaries FT) to 10-A-01D (Fire: Salaries OT)*

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**194-17** To cease making retainer payments to Atty. Mark Finamore, retroactive to July 31, 2017.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**195-17** To accept Turner, May & Shephard, Attorneys at Law as Bazetta Township legal counsel, with Atty. Mark Finamore as primary contact, at an hourly rate of \$100.00 per hour and no monthly retainer, retroactive to August 1, 2017.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**196-17** To retain the legal services of Krugliak, Wilkins, Griffiths & Dougherty Co. LPA to represent Bazetta Township in an initial investigation of the OPEC-HC situation, per the attached *ENGAGEMENT LETTER*, with fees not to exceed \$1,000.00.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**197-17** To not request a hearing on the attached liquor permit request from Chipotle Mexican Grill of Colorado LLC.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**198-17** To dissolve the current Healthcare Committee.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**199-17** To form a new Healthcare Committee, to be comprised of the Police Chief, Fire Chief, Road Superintendent, a representative from FOP/OLC, IAFF Local 3703, and Teamsters Local 377, with the Chairman to be a Department Head and the Vice Chairman to be a union representative.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**Correspondence (Copies available upon request):**

- Letter of Appreciation from Judy & Arnie Roman for Chief Lewis and other township officials

**Administration:**

- Nothing to report

**Fire Department:**

- See Attached Agenda & Report
- Chief Lewis reported the following
  - The 9-11 memorial has been completed and will be dedicated on September 11
  - New sign has been hung on the outside of the new fire station

**200-17** To approve an expenditure not to exceed \$3,300.00 for the purchase of EMS equipment from Southeastern Emergency Equipment, to be paid from the Fire Fund, with \$3,175.00 being reimbursed from a State of Ohio EMS Grant.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**201-17** To approve the attached *NFPA Compliant Service Agreement* with ProAir, at a cost of \$1,245.00, to be paid from the Fire Fund.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

- Trustee Parke asked how long the requested leave of absence was for
  - Chief Lewis said September 1 to December 31

**202-17** To authorize the attached request leave of absence from Part-Time Firefighter/Medic Zach Walter.

**Motion:** Trustee Parke

**Second:** Trustee Webb

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**203-17** To adopt the attached *Resolution to Dispose of Township Property by Internet Auction*.

**Motion:** Trustee Parke

**Second:** Trustee Webb

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Police Department:**

- See Attached Agenda & Report

**204-17** To authorize Chief Hovis to sell the following vehicles obtained via the Police Impound Lot, at a price not to exceed \$2,500 per ORC §4513.61.

*2002 Chevy Trailblazer (VIN 0973)*

*2000 GMC Pickup (VIN 4619)*

*2001 Ford Explorer (VIN 9809)*

**Motion:** Trustee Parke

**Second:** Trustee Webb

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**205-17** To promote Steven Greene to Part-Time Patrolman, at a rate of \$12.00 per hour and a \$100 uniform allowance, retroactive to August 13, 2017.

**Motion:** Trustee Parke

**Second:** Trustee Webb

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

- Chief Hovis said he has done a great job and been a real asset to the department

**Road Department:**

- Superintendent Parke reported the following
  - The department was awarded the attached Ohio Department of Transportation Grant for \$5,700.00 to purchase signs, sign posts, nuts, and bolts
  - Pursuing the attached T. H. 1403 Beaver Trail Resurfacing Project for Fall 2018, Issue 1
- Trustee Webb asked about the township's chances for this project
  - Superintendent Parke said we have a fairly decent shot
- Trustee Webb hoped that the township gets this grant because we could use the free money

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Nothing to report

**Zoning Commission & Zoning Board of Appeals:**

- Trustee Webb said the next Quarterly Meeting would be Wednesday, August 16 at 6:30pm with a Zone Change Hearing to follow at 7:00pm

**Parks & Recreation Board:**

- Board Member Lewis reported as follows
  - Next meeting will be Tuesday, September 12
  - Park Facebook page is now up and running

**Asked to be placed on the Agenda:**

- None

**Public Comment:**

- Paul Carlson of Lakeshore Drive asked if all Zoning Board members were informed of the meetings
  - Trustee Webb said they had and that only the Commission was meeting, not the Board of Appeals
- Trent Brown of Perkins Jones Road addressed the assemblage regarding business possibility
  - Proposing to purchase the Bell Construction Building at Route 46 and Westview Drive
  - Proposing to install a per crematorium in the building
  - Submitted the attached documents regarding the proposed crematorium
  - Opened the floor to any questions residents might have
- Kent Jankovich of Westview Drive
  - Lives next door to the property
  - Was told the current construction was going to be a warehouse building for internet sales, but that isn't what happened
  - Cited a state statute regarding crematoriums
  - Asked how this would benefit the community
  - Asked if there would be fumes
  - Concerned that the whole area around this property is residential
  - Zoning should be good for the whole community, not just one business
  - Asked if the business had looked at other locations, e.g. Elm Road
  - Believes the business should be in an industrial area away from residents
- Trent Brown replied
  - Willing to follow zoning regulations and all other laws regarding the property
  - Low traffic business with all work done in the interior of the building
  - Single 18" stack rising no more than 3' out of the building
  - No odor or smoke
  - Regulated by the EPA
  - Proven fact that the crematorium would have lower emissions than a school bus
  - Would like to improve the cosmetics of the building
- Nick Warren of Stonegate Drive
  - Asked what experience Mr. Brown had
- Trent Brown replied
  - Many years working with funeral homes and operating crematoriums
  - Licensed crematorium operator
- Ron Nutter of Stonegate Drive
  - Asked if Mr. Brown could supply EPA rules and regulations



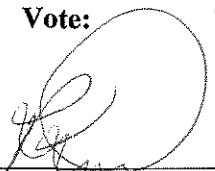
- Trent Brown replied
  - The rules and regulations could be supplied
  - The application will be available online
  - Reiterated that he would follow all rules and laws
  
- Mark Best of Westview Drive
  - Works down the street from a crematorium in Warren and the smell is horrendous
  - No guarantee that this facility will not have a smell
  
- Trent Brown replied
  - The odor at that facility builds up because of the process used in human cremation, which is different from the process used in animal cremation
  - There are limited emissions
  
- Trustee Webb asked
  - What size animals would be cremated
  - Would multiple cremations could be happening at the same time
  
- Trent Brown replied
  - The animals would be household pets, 50lb on average and no more than 350lb
  - Multiple cremations is a possibility
  
- Dawn Hill of Westview Drive
  - 100% against this
  - Lives within a 200 yard radius
  - Hopes the law will be followed
  - Doesn't make sense to have this here
  
- Kent Jankovich of Westview Drive asked
  - What happens to the ashes
  
- Trent Brown replied
  - They would either be returned home with the individual who brought the animal in or go to a pet cemetery
  
- Walter Malipa of Stonegate Drive
  - Used to own a funeral home
  - Objects to this
  - Believes it will affect his property value
  - Wouldn't have purchased here if he knew this was a possibility
  
- Katie Thurston of Westview Drive
  - Concerned that there will be things that are colorless and odorless
  - Concerned that this will affect the health of residents and the environment, e.g. animals and gardens nearby
  - Just because you can't see it or smell it doesn't mean it's not there
  - Doesn't want this to ruin the area
  - Asked if there would be regular testing if this is allowed

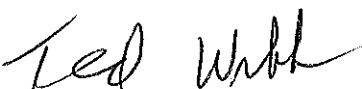
- Trent Brown reiterated
  - There are limited emissions
  - They are heavily regulated
  - There is regular EPA testing
  - Machine operations and maintenance must be done per regulations
  - He is from Bazetta and lives here, too
- Kent Jankovich of Westview Drive
  - Cited the Bazetta Zoning Resolution's Prohibited Uses
  - Doesn't want this 56' from his house
- Trustee Webb
  - Noted that this is an informational meeting only and that no decisions are to be made at this time
  - Pointed out that there would be no way this could happen the way the zoning is currently written
  - What Mr. Brown wants to do is not permissible
  - He would have to jump through a lot of hoops to override the zoning
  - He was invited to the meeting tonight to explain what he was considering doing and answer any questions that residents might have
  - Reiterated that the zoning in place right now does not allow for this
- Walter Malipa of Stonegate Drive
  - In his previous work, the cremains had to go with the buyer
- Trent Brown replied
  - The rules for human and animal cremains are different
  - Human cremains cannot be disposed of, but animal cremains can
- Ron Nutter of Stonegate Drive asked if the animals are considered HAZ-MAT
- Trent Brown replied that he could not answer that question without doing further research
- Trustee Webb reiterated that this was an informational meeting
- Keith Furst of Westview Drive
  - What is the largest animal they can cremate
  - If the business grows, what prevents them from purchasing more than 1 machine
- Trent Brown replied
  - There is 350lb weight limit
  - The machines will typically be for household pets, not farm animals
  - They will only be buying 1 machine for 2-3 animals per day
- Trustee Webb asked if they would have contracts with veterinary offices, not just private individuals
- Trent Brown said they could sign contracts with veterinary clinics
- Katie Thurston of Westview Drive asked if they will take animals that died of diseases like rabies

- Trent Brown replied
  - All animals that die of rabies are legally required to be sent to a state facility
  - Can't say that they would know what the animal died from, just as funeral homes don't check on the cause of death for human remains prior to cremation
  
- Trustee Webb
  - Thanked Mr. Brown for coming to address everyone's concerns
  - Noted again that current zoning prohibits this type of activity
  - Stated that Mr. Brown can still choose to go for a zoning change, variance, etc. and that the neighbors would be notified if such a request were to happen
  - Spelled out the rest of the process
  
- Jill Jankovich of Westview Drive asked how residents could protect themselves regarding what goes onto that property
  
- Trustee Webb
  - How the property is zoned on the Trumbull County Auditor's website may not agree with how it is done with Trumbull County Planning and Bazetta Township Zoning
  - The property has been zoned commercial (C-3) for many years
  - Many types of business can be conducted in a C-3 designation
  - The property will always be zoned C-3 unless the property owner changes it themselves
  - Unfortunately, the only recourse to stop anything is to purchase the property themselves
  - The property could be rezoned by request of the residents, but the owner would have to be compensated for the loss of zoning status
  
- Theodore David of Westview Drive
  - Asked what gives the Trustees the right to override the will of the residents
  - Reminded everyone that applying for this doesn't mean that Mr. Brown will get it
  
- Trustee Webb
  - Noted that the Trumbull County Planning Commission would also have to weigh in on any change to the zoning resolution before anything would come to the Trustees for final approval
  - Thanked everyone for attending the meeting

**206-17** To adjourn the meeting at 8:08pm.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

  
 \_\_\_\_\_ Dated: 08-25-17  
 Attested by: Fiscal Officer Rita Kay Drew

  
 \_\_\_\_\_ Dated: 8/28/17  
 Approved by: Chairman Trustee Ted Webb

PENDING WARRANT REPORT  
Bazetta Township [2017]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	135.09	VW 1	The Huntington National Bank	July Service Charge
30186	301.41	VW30186	Advance Auto Parts	Parts
30187	29.54	VW30187	Ainsley Oil Company	Supplies
30188	112.00	VW30188	William J. Barna	Service
30189	900.00	VW30189	Bud's Towing & Recovery, LLC	Tows
30190	567.00	VW30190	BE SOLUTIONS	Mo Admin Fees
30191	600.00	VW30191	Bazetta Township	IT Services
30192	38.92	VW30192	Capital One Commercial	Supplies
30193	167.62	VW30193	City of Warren, Utility Services	Service
30194	171.99	VW30194	Dominion Energy Ohio	Service
30195	16.93	VW30195	Do-Cut Warren	Supplies
30196	351.18	VW30196	Medical Repair, Inc dba EMSAR Central	Supplies
30197	59.50	VW30197	Finger Lakes System Chemistry	Supplies
30198	165.39	VW30198	Fusion Network Billing Systems, LLC	Service
30199	576.10	VW30199	Finley Fire Equipment	Supplies
30200	12.97	VW30200	Handyman Supply Inc.	Supplies
30201	130.00	VW30201	Mark Thomas Ford	Supplies
30202	800.00	VW30202	Northstar Towing, Inc.	Tows
30203	19603.08	VW30203	Ohio Insurance Services Agency	Insurance
30204	105.00	VW30204	Ohio Department of Agriculture (ODA)	License Renewal
30205	85.00	VW30205	Ohio Fire Chiefs' Association	Membership Renewal
30206	292.00	VW30206	On Demand Drug Testing & Work Solutions	Service
30207	14.51	VW30207	Orwell Natural Gas	Service
30208	1113.00	VW30208	Ohio Billing, Inc.	EMS Trip Submissions
30209	300.00	VW30209	Ohio Peace Officer Training Academy	Course
30210	1762.23	VW30210	Ohio Edison	Service
30211	217.98	VW30211	Purchase Power	Postage Meter
30212	280.00	VW30212	Psycare, Inc.	Service
30213	700.00	VW30213	Schultz Towing Inc.	Tows
30214	1628.35	VW30214	Southeastern Emergency Equipment	Supplies
30215	212.68	VW30215	Sunburst Environmental Service, Inc.	Service
30216	324.80	VW30216	Standard Insurance Company RD	Insurance
30217	545.57	VW30217	Time Warner Cable-Northeast	Service
30218	198.84	VW30218	Trumbull County Water And Sewer	Service
30219	100.00	VW30219	Treasurer, State of Ohio	Service
30220	399.03	VW30220	Verizon Wireless	Service
30221	15.68	VW30221	Walmart Business/SYNCEB	Supplies
30222	3251.76	VW30222	Wex Bank	Gas/Diesel
30223	25.00	VW30223	Youngstown/Warren Regional Chamber	PAYMENT
30224	3829.79	VW30224	BE Solutions	Claims
30225	199.84	VW30225	Gary W. Walters	Expense Reimbursement
=====				
	40339.78		Total Amount of Pending Warrants	

## **ENGAGEMENT LETTER**

This letter confirms the terms on which Bazetta Township (hereinafter "Client") engages Krugliak, Wilkins, Griffiths & Dougherty Co., L.P.A. ("KWGD") in connection with certain matters as further identified below. We appreciate your confidence and trust in utilizing KWGD for your legal needs, and we look forward to working with you. The following will represent the terms of Client's engagement with KWGD.

**Legal Services to be Rendered.** Upon execution of this Agreement, KWGD will represent Client in matters relating to the Client's review of OPEC matters. The Client may also engage KWGD on other matters from time to time as requested by Client, and agreed upon by KWGD.

**Fees.** Except for contingency or fixed fee arrangements, KWGD's fees for legal services will be based on its hourly rates. KWGD's standard hourly rates currently range from \$110 to \$280 per hour. The hourly rate for Toni Sideri, Paralegal, is \$110 per hour, Sarah Smith, Law Clerk, is \$125 per hour, Lucas Murray, Associate Attorney, is \$180 per hour, and Attorney Paul Malesick is \$225 per hour. Client hereby agrees and understands that KWGD adjusts its billing rates as of December 1 of each year to recognize advancement in KWGD's knowledge or experience, and/or to reflect increases in costs associated with the performance of legal services.

**Billing and Payment.** Invoices will be rendered on a monthly basis identifying the date work was performed and the nature of the work. These invoices are due and payable upon receipt. Amounts unpaid thirty (30) days after invoice date accrue interest at 1-1/2% per month. In the event Client fails to pay when due amounts owed, KWGD will have the right to recover from the Client the outstanding balance of fees and expenses, interest as provided above, and all attorneys' fees incurred to collect these amounts. Such attorneys' fees will include payment for the time and expenses of any KWGD attorneys incurred in the collection effort, as well as fees and expenses of any outside counsel hired by KWGD for the purpose of collecting the amounts due. Client understands that if any invoice amount is outstanding for more than ninety (90) days, KWGD will cease performing services for the Client. Client agrees that KWGD may deduct its fees and advances from any settlement or judgment before distribution to Client or Client's assignees.

**Costs and Disbursements:** The reasonable and necessary costs and disbursements, including but not limited to court filing fees, fees or costs advanced to any state or federal agency or department, court reporter services, long distance telephone charges, copying charges, postage, courier expenses, facsimile expenses, travel expenses, and computer research services, incurred on Client's behalf will be billed to Client in the monthly invoices as they are incurred. Client will be responsible for all advanced costs and internal service charges incurred by KWGD in connection with the representation. Third party vendors' bills will be paid upon receipt.

**Staffing.** Other professionals and staff of KWGD, other than the undersigned attorney, may be utilized as necessary considering factors such as expertise and cost effectiveness. If at any time, Client has any questions, concerns, or comments about the legal services being provided, then KWGD would ask that Client contact the undersigned attorney directly so that these concerns or questions can be discussed.

**Outcome of Matters.** Client acknowledges that KWGD has made no guarantees or promises as to the outcome of any matter for which KWGD has been retained, and Client understands that any expressions relative to the outcome or other issues are merely opinions and professional judgment.

**Termination.** Client may terminate representation by KWGD for any reason at any time by advance written notice to KWGD. Furthermore, KWGD may terminate representation of the Client for any reason on advance written notice to the Client. In litigation matters, the termination shall be effective on the Court's approval of the withdrawal. The termination of services will not affect Client's responsibility to pay for legal services rendered and all expenses required to facilitate an orderly transition of matters in process at the time of termination. Upon the completion of the matter to which the representation applies, or on earlier termination of the relationship, the attorney-client relationship will end unless KWGD and the Client expressly agree in writing to continue the relationship with respect to other matters. **Unless previously terminated, KWGD's representation will terminate for a matter upon KWGD sending Client a final statement for services rendered unless KWGD has been otherwise expressly engaged by Client, in which case the terms of this agreement will apply to the representation unless there is another applicable written agreement. Unless otherwise agreed, KWGD will have no continuing obligation to advise Client with respect to future legal developments once this matter concludes.**

**Client Obligations.** Client agrees to provide factual information and materials needed by KWGD to perform the services identified as part of the representation, and will make the business and technical decisions and determinations that the Client considers appropriate. The Client agrees that it will not rely on KWGD for business, investment, accounting, or other non-legal decisions.

**Retention of Files.** KWGD agrees to assert a diligent effort, subject to casualties beyond the control of KWGD, to retain and maintain all significant components of the files of KWGD relative to these matters for a period of seven (7) years following the conclusion of the matter, and during such time to afford the Client reasonable access to such files. The Client recognizes that KWGD may destroy documents after said time period contained in its files without further notification to the Client.

Your agreement to this engagement constitutes your acceptance of the foregoing terms and conditions. If any of these terms are unacceptable to you, or unclear to you, please advise us now, so we can resolve any differences and proceed with a clear and complete understanding of the engagement. If the foregoing terms are acceptable to you, this Engagement Letter will represent our entire understanding and shall be binding upon Client and its respective heirs, executors, legal representatives, successors and assigns. It is understood and agreed that this Agreement shall not be modified, except by a written agreement signed by the Client and KWGD.

**Krugliak, Wilkins, Griffiths  
& Dougherty Co., L.P.A.**

\_\_\_\_\_  
Paul H. Malesick II, Esq.

Accepted and agreed to as of this 14<sup>th</sup> day of August, 2017.

CLIENT: Bazetta Township

By: T. Webb

Name: Theodore S. Webb

Title: Chairman Bazetta Township Trustee

Date: 8/04/17

**NOTICE TO LEGISLATIVE  
AUTHORITY**

**OHIO DIVISION OF LIQUOR CONTROL**  
6606 TUSSING ROAD, P.O. BOX 4005  
REYNOLDSBURG, OHIO 43068-9005  
(614)644-2360 FAX(614)644-3166

TO

14374151130 PERMIT NUMBER		NEW TYPE	CHIPOTLE MEXICAN GRILL OF COLORADO LLC DBA CHIPOTLE MEXICAN GRILL 3171 NE CORNER OF ELM RD & MILLENNIUM BLVD BAZETTA TWP CORTLAND OH 44410
ISSUE DATE 08 03 2017			
FILING DATE D1			
PERMIT CLASSES 78 904 C		B65064	
TAX DISTRICT		RECEIPT NO.	

FROM 08/07/2017

PERMIT NUMBER		TYPE	
ISSUE DATE			
FILING DATE			
PERMIT CLASSES			
TAX DISTRICT		RECEIPT NO.	



MAILED 08/07/2017

RESPONSES MUST BE POSTMARKED NO LATER THAN.

09/07/2017

**IMPORTANT NOTICE**

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL  
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES

**C NEW 1437415-1130**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT  
THE HEARING BE HELD  IN OUR COUNTY SEAT.  IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

08-15-17

(Signature)

(Title)-  Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

**BAZETTA TOWNSHIP TRUSTEES  
ATTN TOWNSHIP FISCAL OFFICER  
3372 STATE ROUTE 5 NE  
CORTLAND OHIO 44410**



Commerce Division of Liquor Control : Web Database Search

**OWNERSHIP DISCLOSURE INFORMATION**

This online service will allow you to obtain ownership disclosure information for issued and pending retail liquor permit entities within the State of Ohio.

**Searching Instructions**

Enter the known information and click the "Search" button. **For best results, search only ONE criteria at a time.** If you try to put too much information and it does not match exactly, the search will return a message "No records to display".

The information is sorted based on the Permit Number in ascending order.

To do another search, click the "Reset" button.

**SEARCH CRITERIA**

<b>Permit Number</b>	<input type="text" value="1437415"/>
<b>Permit Name / DBA</b>	<input type="text"/>
<b>Member / Officer Name</b>	<input type="text"/>

**Search****Reset****Main Menu**

Member/Officer Name	Shares/Interest	Office Held
<b>Permit Number:</b> 1437415; <b>Name:</b> CHIPOTLE MEXICAN GRILL OF COLORADO LLC; <b>DBA:</b> ; <b>Address:</b> 1401 WYNKOOP ST STE 500 DENVER 80202		
CHIPOTLE MEXICAN GRILL INC	MANAGE MEM	
JOHN HARTUNG	MANAGE MEM	
M STEVEN ELLS	MANAGE MEM	

- [Ohio.Gov](#)
- [Ohio Department of Commerce](#)

[Commerce Home](#) | [Press Room](#) | [Forms](#) | [CPI Policy](#) | [Privacy Statement](#) | [Public Records Request Policy](#) | [Disclaimer](#) | [Employment](#) | [Contacts](#)

## FD Agenda - August 14, 2017 Trustee Meeting

8/10/17 10:19 AM

From: "Dennis Lewis" <dlewis@bazettatwp.org>

To: <trustee@bazettatwp.org>, <rdrew@bazettatwp.org>

---

Trustee Webb, Trustee Parke, Trustee Hovis, Fiscal Officer Drew,

1. Requesting approval to purchase EMS supplies and equipment from Southeastern Emergency Equipment not to exceed \$3,300 paid from the fire fund. The State of Ohio EMS Grant will cover \$3,175.00 of this purchase.
2. Requesting approval to enter into a service agreement from 8/1/2017 to 7/31/2018 with Pro Air Midwest, LLC 6256 Legacy IN, Ellettsville, IN 47429. This service agreement is for the Self Contained Breathing Apparatus Compressor, this contract is the same as previous years. See attachments.
3. Requesting the to accept Zach Walter leave of absence from 9/1/2017 to 12/31/2017. See attachment.
4. Authorize the Chief Lewis and Fiscal Officer Drew to auction a 2008 Ford Expedition (1FMFU16588LA75557) on [www.GovDeals.com](http://www.GovDeals.com) with a reserve of \$4,000.
5. Requesting to move \$20,000 from 10-A-01A to 10-A-01D.
5. Submitted Fire Department monthly report for July 2017. See attachment.

Professionally,

*Chief Dennis Lewis OFE, OFC  
3000 Warren Meadville Road  
Cortland, Ohio 44410  
Phone 330-637-8816 Ext. 119  
Fax - 330-638-4193  
dlewis@bazettatwp.org*

**BAZETTA**

**Incident Type Report (Summary)**

**Alarm Date Between {07/01/2017} And {07/31/2017}**

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
<b>1 Fire</b>				
111 Building fire	1	0.98%	\$0	0.00%
113 Cooking fire, confined to container	1	0.98%	\$250	100.00%
	<b>2</b>	<b>1.96%</b>	<b>\$250</b>	<b>100.00%</b>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
311 Medical assist, assist EMS crew	1	0.98%	\$0	0.00%
321 EMS call, excluding vehicle accident with	64	62.74%	\$0	0.00%
322 Motor vehicle accident with injuries	3	2.94%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	4	3.92%	\$0	0.00%
	<b>72</b>	<b>70.58%</b>	<b>\$0</b>	<b>0.00%</b>
<b>4 Hazardous Condition (No Fire)</b>				
424 Carbon monoxide incident	1	0.98%	\$0	0.00%
444 Power line down	2	1.96%	\$0	0.00%
	<b>3</b>	<b>2.94%</b>	<b>\$0</b>	<b>0.00%</b>
<b>5 Service Call</b>				
511 Lock-out	1	0.98%	\$0	0.00%
552 Police matter	1	0.98%	\$0	0.00%
553 Public service	3	2.94%	\$0	0.00%
554 Assist invalid	2	1.96%	\$0	0.00%
561 Unauthorized burning	2	1.96%	\$0	0.00%
571 Cover assignment, standby, moveup	7	6.86%	\$0	0.00%
	<b>16</b>	<b>15.68%</b>	<b>\$0</b>	<b>0.00%</b>
<b>6 Good Intent Call</b>				
611E Dispatched & cancelled en route (EMS /	1	0.98%	\$0	0.00%
622 No Incident found on arrival at dispatch	2	1.96%	\$0	0.00%
	<b>3</b>	<b>2.94%</b>	<b>\$0</b>	<b>0.00%</b>
<b>7 False Alarm &amp; False Call</b>				
733 Smoke detector activation due to	1	0.98%	\$0	0.00%
741 Sprinkler activation, no fire -	1	0.98%	\$0	0.00%
743 Smoke detector activation, no fire -	1	0.98%	\$0	0.00%
745 Alarm system activation, no fire -	2	1.96%	\$0	0.00%

**BAZETTA**

**Incident Type Report (Summary)**

**Alarm Date Between {07/01/2017} And {07/31/2017}**

<b>Incident Type</b>	<b>Count</b>	<b>Pct of Incidents</b>	<b>Total Est Loss</b>	<b>Pct of Losses</b>
<b>7 False Alarm &amp; False Call</b>	<b>5</b>	<b>4.90%</b>	<b>\$0</b>	<b>0.00%</b>
<b>8 Severe Weather &amp; Natural Disaster</b>				
813 Wind storm, tornado/hurricane assessment	1	0.98%	\$0	0.00%
	<b>1</b>	<b>0.98%</b>	<b>\$0</b>	<b>0.00%</b>

**Total Incident Count: 102**

**Total Est Loss:**

**\$250**

**BAZETTA**

**Aid Responses by Department (Summary)**

**Alarm Date Between {07/01/2017} And {07/31/2017}**

<u>Type of Aid</u>	<u>Count</u>
<b>STA. 12 CORTLAND FIRE DEPARTMENT</b>	
Mutual aid received	1
Mutual aid given	1
Automatic aid given	1
	<hr/>
	3
<b>STA. 21 CHAMPION FIRE DEPARTMENT</b>	
Mutual aid received	3
	<hr/>
	3
<b>STA. 32 HOWLAND</b>	
Automatic aid received	1
	<hr/>
	1
<b>STA. 44 Orangeville</b>	
Mutual aid given	1
	<hr/>
	1
<b>STA. 47 WARREN TWP. FIRE DEPARTMENT</b>	
Mutual aid given	1
	<hr/>
	1
<b>STA. 48 WARREN TWP.</b>	
Mutual aid given	1
	<hr/>
	1

BAZETTA

Inspections by Type

Date Completed Between {07/01/2017} And  
{07/31/2017} and Inspection Type = "200"

Date	Time	Occupancy	Hrs	Fee
<b>200 INSPECTION - General</b>				
07/13/2017	13:24	TCFAIR TRUMBULL COUNTY FAIRGROUNDS 899 EVERETT HULL RD NE	0.03	
<b>Total Activities for Type:</b>			<b>1</b>	<b>0.03</b>

**Grand Total Activities: 1**

**Grand Totals: 0.03 0.00**

## NFPA Compliant Service Agreement

DATE 7/13/2017	TYPE OF AGREEMENT NEW <input type="checkbox"/> RENEW <input checked="" type="checkbox"/>	SALES REP NAME Natalie Shaw	
CHARGE TO Bazetta Fire Department		EMAIL	
ATTENTION		PHONE 330-637-4136	
STREET ADDRESS 773 Everett Hull Road		T E R M	FROM 8/1/2017
CITY STATE ZIP CODE Cortland, OH 44410	ONE YEAR		TO 7/31/2018
			TOTAL AMOUNT  \$ 1245

### EQUIPMENT UNDER SERVICE

TYPE OF EQUIPMENT	MODEL	SERIAL NUMBER	FILTER CARTRIDGE
Mako	BAM06H1	5407H1137	1803

### TERMS AND CONDITIONS OF AGREEMENT

SERVICE WILL BE FURNISHED to customer by **Pro Air Inc.** for the equipment listed above.

Service shall consist of:

- Preventative maintenance per manufacturer standards
- Full functional system testing
- Visual inspection of all components and adjustments as needed
- Includes all labor and trip charges

**Pro Air Inc.** will perform the above-described service without the necessity of prior notice on customer's part. For such service, customer will pay the contract amount prior to service being rendered.

Additional materials needed may be required at the time of service and shall be invoiced separately.

IT IS UNDERSTOOD that the listed equipment at the date hereof is in good operating condition and also that the service to be rendered does not cover repairs required because of accident, fire, water, abuse, misuse, or worn out.

SERVICE IS AUTHORIZED by the customer to be rendered by **Pro Air Inc.** to the equipment listed for the period above noted and from year to year thereafter unless this agreement is terminated by either party as herein provided. Either party may terminate this agreement upon written notice to the other party, given no less than thirty (30) days immediately prior to any anniversary date hereof.

**Pro Air Inc.** reserves the right to examine equipment prior to any of this agreement and in the event the machine(s) require rebuilding over and above that stipulated in this contract, an estimate will be submitted for customer approval before work is started.

**Pro Air Inc.** shall not be responsible for failure to render service for causes beyond its control, including, without limitation, strikes and labor disputes.

Quantity	Description	Price Each	TOTAL
1	Semi Annual Maintenance	\$ 475	\$ 475
6	Air Samples	\$ 95	\$ 570
2	1803 Filters	\$ 100	\$ 200
		\$	\$ -
		\$	\$ -
		\$	\$ -

APPROVED BY **PRO AIR INC.**

BY: \_\_\_\_\_

Nshaw

PROAIR

A Division of Koorsen Fire Equipment

TEL NO. 1-800-245-0269//812-336-4022  
FAX NO. 812-336-8985

**CUSTOMER'S ACCEPTANCE**

NAME \_\_\_\_\_

BY \_\_\_\_\_

TITLE \_\_\_\_\_

DATE \_\_\_\_\_

DENNIS LEWIS

Dennis Lewis Fire Chief

FIRE CHIEF DATE 8-15-2017

\* This contract does comply with the NFPA 1989 standards.

Pro Air Midwest, LLC  
6256 Legacy Ln  
Ellettsville, IN 47429  
(812) 336-4022  
natalie.shaw@proairmidwest.com  
www.proairmidwest.com

**BILL TO**  
Bazetta Fire Department  
773 Everett Cortland Hull Rd  
Cortland, OH 44410

**SHIP TO**  
Bazetta Fire Department  
773 Everett Cortland Hull Rd  
Cortland, OH 44410

INVOICE 3648

DATE 07/12/2017 TERMS NET 30

DUE DATE 08/11/2017

ACTIVITY	QTY	RATE	AMOUNT
Service:Services Service Agreement Air Sample Service	1	570.00	570.00
Service:Services Service Agreement Air Compressor Maintenance	1	675.00	675.00

Annual Billing NFPA compliant service agreement  
Service dates 08/01/2017 - 07/31/18

TOTAL DUE \$1,245.00



**Dennis Lewis**

---

**From:** Zach Walter [zacher911@aol.com]  
**Sent:** Saturday, August 05, 2017 4:35 PM  
**To:** Dennis Lewis  
**Subject:** Leave of absence

Chief,

I am fortunate enough to have received a position as a full time firefighter with the city of Warren. To focus on this new job I believe it necessary to cut back on part time hours for a few months. In reference to our prior conversation, I will be taking a 4 month leave of absence from Bazetta Fire Department beginning on September 1st, 2017. I will begin work again by signing up for the January 2018 schedule. Thank you for your help and support with this matter.

Professionally,

Zach Walter FF/Medic

**RESOLUTION TO DISPOSE OF TOWNSHIP PROPERTY**  
**BY INTERNET AUCTION**  
**Section §505.10 (D) ORC**

Moved by Trustee Parke, seconded by Trustee Webb, that

WHEREAS, the Township has personal property no longer needed by the Township, obsolete, and/or unfit for the use it was acquired or other appropriate public use, and the Township desires to dispose of said property pursuant the Sections §505.10 et seq, ORC; and

WHEREAS, the township desires to sell said personal property by internet auction on E-Bay; now therefore,

BE IT RESOLVED, that the following property being no longer needed by the township, and/or unfit for public use, be sold by public auction on the internet E-Bay website or other comparable internet auction websites, pursuant to Section §505.10 (D) with the Board establishing a minimum price for the specific item(s), and other terms and conditions of sale as deemed appropriate by the Board of Trutees, including requirements for pick-up, delivery, method of payment, and sales tax if appropriate, with such information being provided in the advertisement for sale on the internet by interne first offered for sell to other agencies or political subdivisions of the State of Ohio upon terms agreeable to the township; and

BE IT FUTHER RESOLVED, that such property is being sold "AS IS" without any expressed or implied warranties as to condition, fitness or use.

List of Property (itemized below or attached by schedule)

2008 Ford Expedition (1FMFU16588 LA75557) \$4000.00 Reserve

BE IT FURTHER RESOLVED, that the Fiscal Officer be and hereby is directed to place said property for sale on the internet auction, as provided above, with a stated minimim price, "AS IS" without warranty, conditions of sale, and reservation of right to reject and any all offers.

ROLL CALL:

	<u>Absent</u>		
Trustee Howis	<u>          </u>	yes	<u>      </u> no
Trustee Parke	<u>  X  </u>	yes	<u>      </u> no
Trustee Webb	<u>  X  </u>	yes	<u>      </u> no

## Monday August 14, 2017 Trustee Agenda



8/9/17 11:04 AM

From: Mike Hovis

To: rdrew@bazettatwp.org

Cc: twebb@bazettatwp.org; cherlinger@bazettatwp.org

---

Rita,

The following is the agenda for the police department for Monday August 14, 2017,

To authorize the sale of the following listed vehicles from police impound:

1. 2002 Chevy Trail Blazer VIN# 1GNDT13S622200973
2. 2000 GMC PICKUP VIN#1GTCS1953Y8284619
3. 2001 Ford Explorer VIN#1FMYU70E81UC49809

Rita



# July 2017 Bazetta Police Department Activity

Published Date: August 4 , 2017

Activity	Total
Calls for Service	764
Incident Reports Filed	149
Traffic Crash Investigations	16
Number of Persons Arrested	52
Traffic Offenses	106
Traffic Citations Issued	83
Vehicle Miles Traveled	11,938.20
Office Contacts	373

\* Numbers are subject to change due to report status and other circumstances

**Attachment 1**

**PROJECT BUDGET – SOURCES AND USES OF FUNDS**

USES	LPA FUNDS			FHWA FUNDS			STATE FUNDS			TOTAL
	Amount	%	SAC	Amount	%	SAC	Amount	%	SAC	
Purchase of Signs as submitted on grant application and attached				\$4,019.14	100	4HJ7				\$4,019.14
Purchase of sign posts as submitted on grant application and attached				\$1,419.14	100	4HJ7				\$1,419.14
Purchase of nuts and bolts as submitted on grant application and attached				\$307.00	100	4HJ7				\$307.00
TOTALS				\$5,745.54	100	4HJ7				\$5,745.54

**T.H. 1403 Beaver Trail Resurfacing**

8/11/17 1:33 PM

From: Dave Spay <HWSpay@co.trumbull.oh.us>

To: "kparke@bazettatwp.org" <kparke@bazettatwp.org>

Cc: Gary Shaffer <HWShaffe@co.trumbull.oh.us>

Kris,

The construction cost for Beaver Trail is \$97,726

Sincerely,

Dave Spay, P.E.

Trumbull County Engineer's Office

PH: 330-675-2256

Email: hwspay@co.trumbull.oh.us

PROGRAM YEAR 2018

Estimate of Construction Costs

T.H. 1403 Beaver Trail Resurfacing  
Bazetta Township

Item No.	Description	Unit	Quantity	Unit Cost	Total Cost
<i>Part (2) T.H. 1403 - Beaver Trail (2689'x24.5')</i>					
202	Wearing Course Removed	SY	87	\$15.00	\$ 1,305.00
254	Pavement Planing, Asphalt Concrete, 9' edge milling 1.5" to 0"	SY	4478	\$2.50	\$ 11,195.00
251	Partial Depth Pavement Repair	SY	700	\$25.00	\$ 17,500.00
448	Asphalt Concrete Intermediate Course, Type 1, PG 64-22, 0.5" + 10%	CY	93	\$140.00	\$ 13,020.00
448	Asphalt Concrete Surface Course, Type 1, PG 64-22, 1.25" + 5%	CY	267	\$150.00	\$ 40,050.00
659	Topsoil	CY	20	\$35.00	\$ 700.00
659	Seeding and Mulching, Class I	SY	598	\$3.00	\$ 1,794.00
659	Commercial Fertilizer	TON	0.08	\$750.00	\$ 60.00
659	Water	Mgal	3	\$30.00	\$ 90.00
407	Non-Tracking Tack Coat	Gal.	878	\$4.00	\$ 3,512.00
614	Maintaining Traffic		Lump	\$3,000.00	\$ 3,000.00
623	Construction Layout Stakes		Lump	\$500.00	\$ 500.00
624	Mobilization		Lump	\$5,000.00	\$ 5,000.00
<b>SUBTOTAL</b>					<b>\$ 97,726.00</b>

**Construction Costs Estimate**

**TOTAL = \$97,726.00**

Preliminary Engineering	\$500.00
Final Design	\$1,000.00
construction Supervision	\$4,000.00
Direct Expenses	\$500.00
Construction Contingency	\$5,000.00

**Project Total Costs Estimate**

**\$ 108,726.00**

**Local leveraging Ratio**

OPWC @ 54%	\$58,712.04
LOCAL @ 46%	\$50,013.96



August 4, 2017

Mr. Trent Brown  
PO Box 716  
Cortland, OH 44410

Re: Pet Cremation Systems

Dear Mr. Brown,

I have enclosed some information in an attempt to help you prepare for the questions that may be presented by your local zoning board and citizenry, whom may have concerns about the installation of a pet cremator.

I have enclosed an Air Emissions Source Test Report which shows compliance with the environmental requirements in the State of Ohio. In fact, this test was actually performed in the State of Florida, one the most environmentally stringent states, so the results would be accepted by the State of Ohio.

Please note that the report includes a "Visible Emissions Test" (VE test) which indicates the amount of opacity (i.e. smoke) that is observed exiting the exhaust stack. You will see that the form is filled with zeros which means that no opacity (smoke) was visible. The independent testing firm records their observations every 15 seconds, for one hour, and they perform two 1 hour tests.

Another point that will be important for your neighbors is that the exhaust stack on the crematory is "low profile" and only rises to about 15 feet above the floor that the crematory is set on (or 3 feet above the roof penetration point). So, not only will the crematory produce no smoke or odor, it will also be unobtrusive due to the low profile stack height.

Pet cremation is a very popular practice throughout North America and around the world and the equipment that performs those cremations is widely accepted in communities everywhere. I have enclosed a list of installations to reflect this fact.

Finally, all of our cremation equipment is UL listed for safety. This means that the entire crematory has been thoroughly tested Underwriters Laboratories for safe operation. We have been in business since 2001 and we have nearly 1000 systems operating safely throughout the United States and around the world.

I hope that this information will assist you in your attempt to address the potential concerns of your community. When it comes to combustion equipment, so many people have negative connotations due to memories of old factories with tall smoke stacks billowing black smoke and offensive odors. With today's environmental standards and available technology, those images no longer apply. If I can be of any further assistance please do not hesitate to call me.

Kind regards,

A handwritten signature in black ink, appearing to read 'Brian Gamage', with a large, sweeping flourish at the end.

Brian Gamage - U.S. Cremation Equipment



# CERTIFICATE OF COMPLIANCE

Certificate Number 20160325-MH47704  
Report Reference MH47704-20130628  
Issue Date 2016-MARCH-25

Issued to: US CREMATION EQUIPMENT  
SUITE 1016  
598 NORTHLAKE BLVD  
ALTAMONTE SPRINGS FL 32701


This is to certify that representative samples of INCINERATORS, SPECIAL TYPE  
Crematory furnaces, gas-fired, Models US 75/300, US 75/300 II, US 15/750, US 300/1000, US 400/1200, USB20, Classic, Classic Plus, and Classic X-Cel.

Have been investigated by UL in accordance with the Standard(s) indicated on this Certificate.

Standard(s) for Safety: UL2790, Commercial Incinerators  
Additional Information: See the UL Online Certifications Directory at [www.ul.com/database](http://www.ul.com/database) for additional information

Only those products bearing the UL Certification Mark should be considered as being covered by UL's Certification and Follow-Up Service.

Look for the UL Certification Mark on the product.



Bruce Mahrenholz, Director North American Certification Program

UL LLC

Any information and documentation involving UL Mark services are provided on behalf of UL LLC (UL) or any authorized licensee of UL. For questions, please contact a local UL Customer Service Representative at <http://ul.com/aboutul/contact>



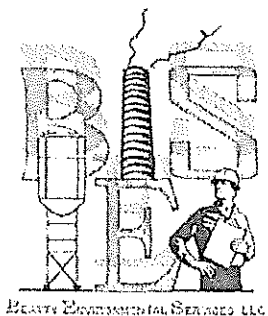
**Source Test Report for  
Particulate, Visible and  
Carbon Monoxide Emissions**

**EPA Methods 1-5, 9 & 10**

**Report  
15025-ST**

**Conducted:  
December 28, 2015**

**Prepared for:  
U.S. Cremation Equipment  
Model 75/Gen II**



**BY**

**Beatty Environmental Services, LLC  
315 SE 20<sup>th</sup> Pl  
Cape Coral, FL 33990  
(239) 246-3646**

## 1.0 Introduction

U.S. Cremation Equipment tested an animal crematory Model US 75/300 Gen II located at 4442 Holden Rd. in Lakeland, Florida. On December 28, 2015, simultaneous tests for particulate, visible and carbon monoxide emissions were conducted on the retort for initial compliance testing.

During the testing period, Luis Llorens of US Cremation Equipment, maintained a log containing the emission control device and process data. This information is presented, along with the temperature charts, in Attachment C.

The results of this test verify compliance with the rules as set forth by Florida Department of Environmental Protection referenced under CFR Part 62-296.401 for animal crematories.

2.0 Certification of Test Results

Facility Tested: US Cremation Equipment  
Type Process: Animal Crematory for Brown Funeral Home - Model US 75/300 Gen II  
Abatement Device: Afterburner  
Report: 15025-ST  
Date: December 28, 2015

Allowable Particulate Emissions - 0.080 grains per dry standard cubic foot (gr./dscf) @7% O<sub>2</sub>  
Actual Particulate Emissions - 0.010 gr./dscf @7% O<sub>2</sub>

Allowable Carbon Monoxide Emission - 100 parts per million (ppm) @ 7% O<sub>2</sub>  
Actual Carbon Monoxide Emission - 16.07 ppm @ 7% O<sub>2</sub>

Allowable Visible Emissions - 5% Opacity (Highest 6-minute Average)  
Actual Visible Emissions - 0% Opacity (Highest 6-minute Average)

All testing and analysis was performed in accordance with the Florida Department of Environmental Protection and the Code of Federal Regulations, 40, part 60.

I hereby certify that to my knowledge, all information and data submitted in this report is true and correct.



Daniel R. Beatty  
Project Director

5.0 Summary of Results  
 US Cremation Equipment  
 Animal Cremation Unit  
 15025-ST

	Run 1	Run 2	Run 3	Average
Date	12/28/2015	12/28/2015	12/28/2015	
Start Time	11:45	14:45	16:25	
Stop Time	13:01	15:48	17:28	
Process Rate (lbs/hr.)	75	76	88	80
Particulate Emission Rate (gr./dscf @7% O <sub>2</sub> )	0.0077	0.0077	0.0143	0.010
Allowable Particulate Emission Rate (gr./dscf @7% O <sub>2</sub> )	0.080	0.080	0.080	0.080
Visible Emission Rate (%) (highest six minute average)				0.00
Allowable Visible Emission Rate (%) (with up to 20% for 3 min. per hour)				5
Carbon Monoxide Emission Rate (ppm @7% O <sub>2</sub> )	4.20	24.87	19.13	16.07
Allowable Carbon Monoxide Emission Rate (ppm @7% O <sub>2</sub> )	100	100	100	100

# EPA VISIBLE EMISSION OBSERVATION FORM 1

Method Used (Circle One)  
 Method 9      203A      203B      Other: \_\_\_\_\_

Company Name: Brown P.H. @ USCE  
 Facility Name: US 75/300 Gen 2  
 Street Address: 6462 Holden Rd  
 City: Lakeford      State: FL      Zip: \_\_\_\_\_

Process: Amid creosote      Unit #: 1      Operating Mode: 75 16/6  
 Control Equipment: A F Herbumer      Operating Mode: 1668°F

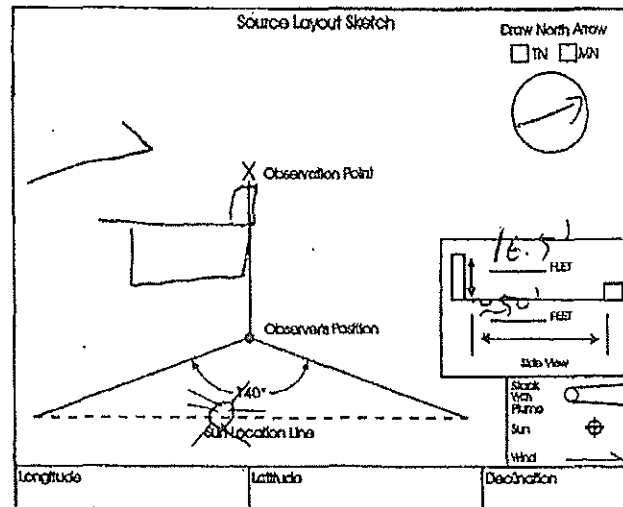
Describe Emission Point: Metal Stack on Creosoting

Height of Emiss. Pt.      Height of Emiss. Pt. Rel. to Observer  
 Start 16.5 End 216.5      Start 16.5 End 216.5  
 Distance to Emiss. Pt.      Direction to Emiss. Pt. (Degrees)  
 Start 50 Ft End 50 Ft      Start 310° End 310°

Vertical Angle to Obs. Pt.      Direction to Obs. Pt. (Degrees)  
 Start 16.8° End 16.8°      Start 310° End 310°  
 Distance and Direction to Observation Point from Emission Point  
 Start 1 Ft down      End 1 Ft down

Describe Emission  
 Start NO visible Emission      End \_\_\_\_\_  
 Emission Color      Water Droplet Plume  
 Start N/A End N/A      Attached  Detached  None

Describe Plume Background  
 Start SKY      End SKY  
 Background Color      Sky Conditions  
 Start Grey/white End Same      Start Proke End Nike  
 Wind Speed      Wind Direction  
 Start 14 MPH End 14 MPH      Start South End South  
 Ambient Temp.      Wet Bulb Temp.      RH Percent  
 Start 82 End 82           65%



Additional Information

Form Number \_\_\_\_\_ Page 1 of 2  
 Continued on VEO Form Number \_\_\_\_\_

Sec Min	Observation Date				Time Zone	Start Time	End Time	Comments
	12	28	15					
					Eastern	11:45	12:15	
1	0	0	0	0				
2	0	0	0	0				
3	0	0	0	0				
4	0	0	0	0				
5	0	0	0	0				
6	0	0	0	0				
7	0	0	0	0				
8	0	0	0	0				
9	0	0	0	0				
10	0	0	0	0				
11	0	0	0	0				
12	0	0	0	0				
13	0	0	0	0				
14	0	0	0	0				
15	0	0	0	0				
16	0	0	0	0				
17	0	0	0	0				
18	0	0	0	0				
19	0	0	0	0				
20	0	0	0	0				
21	0	0	0	0				
22	0	0	0	0				
23	0	0	0	0				No objection & odors were detected
24	0	0	0	0				
25	0	0	0	0				
26	0	0	0	0				
27	0	0	0	0				
28	0	0	0	0				
29	0	0	0	0				
30	0	0	0	0				

Observer's Name (Print): Lois Llorens  
 Observer Signature: \_\_\_\_\_ Date: 12/28/15  
 Organization: A/E/C @ USCE  
 Certified By: DEP/ETA Date: 8/2015

# EPA VISIBLE EMISSION OBSERVATION FORM 1

Method (Use EPA Code Only)  
 (Method 9) 203A 203B Other: \_\_\_\_\_

Company Name Brown FH / USC  
 Facility Name US 75/300 Gen 2  
 Street Address 4442 Holden Road  
 City Lakeland State FL Zip \_\_\_\_\_

Process Ammon Urethion Unit # 1 Operating Mode 75 lb/hr  
 Control Equipment AF burner Operating Mode 1668<sup>5</sup>

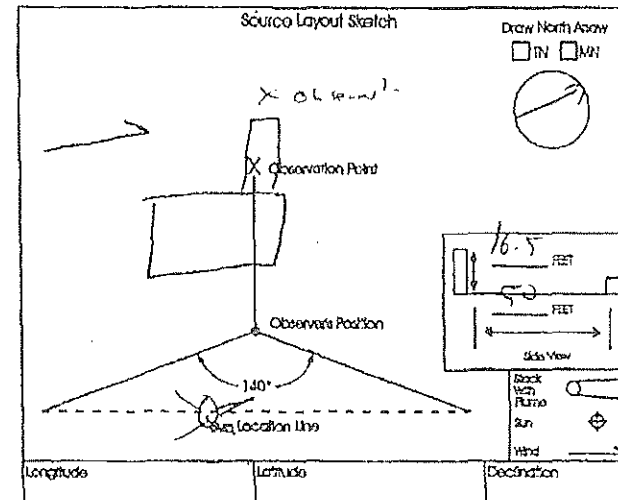
Describe Emission Point  
Metal Stack on Coker by

Height of Emiss. Pt. Start 16.5' End 16.5' Height of Emiss. Pt. Dist. to Observer Start 16.5' End 16.5'  
 Distance to Emiss. Pt. Start 50' End 50' Direction to Emiss. Pt. (Degrees) Start 310° End 310°

Vertical Angle to Obs. Pt. Start 16.8° End 16.8° Direction to Obs. Pt. (Degrees) Start 310° End 310°  
 Distance and Direction to Observation Point from Emission Point Start 1st down End 1st down

Describe Emissions  
 Start No visible Emission End Same  
 Emission Color Start N/A End N/A Water Droplet Plume Attached  Detached  None

Describe Plume Background  
 Start SKY End SKY  
 Background Color Start 6.0/6.4/4 End Same Sky Conditions Start Blue End Blue  
 Wind Speed Start 14 End 0-5 Wind Direction Start South End South  
 Ambient Temp. Start 82° End 86° Wet Bulb Temp. RH Percent 65%



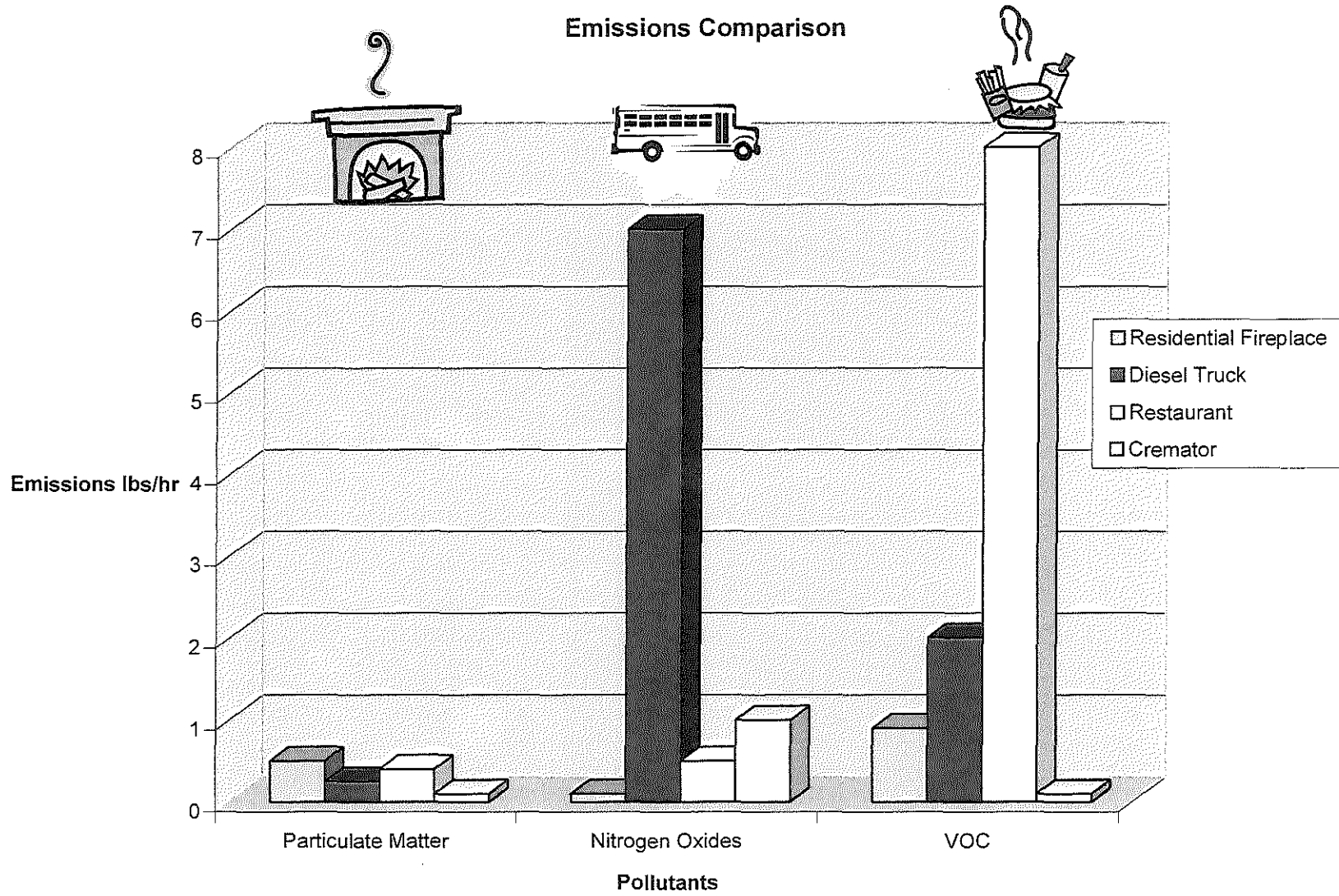
Additional Information

Form Number \_\_\_\_\_ Page 2 of 2  
 Continued on VEO Form Number \_\_\_\_\_

Observation Date	Time Zone	Start Time	End Time				
12/28/15		12:15 PM	12:45 PM				
Sec	0	16	30	46	Comments		
Mh	0	0	0	0			
1	0	0	0	0			
2	0	0	0	0			
3	0	0	0	0			
4	0	0	0	0			
5	0	0	0	0			
6	0	0	0	0			
7	0	0	0	0			
8	0	0	0	0			
9	0	0	0	0			
10	0	0	0	0			
11	0	0	0	0			
12	0	0	0	0			
13	0	0	0	0			
14	0	0	0	0			
15	0	0	0	0			
16	0	0	0	0			
17	0	0	0	0			
18	0	0	0	0			
19	0	0	0	0			
20	0	0	0	0			
21	0	0	0	0			
22	0	0	0	0			
23	0	0	0	0			
24	0	0	0	0			
25	0	0	0	0			
26	0	0	0	0	no objection &		
27	0	0	0	0	odors were		
28	0	0	0	0	detected?		
29	0	0	0	0			
30	0	0	0	0			

Observer's Name (Print) Luis Lorein  
 Observer's Signature \_\_\_\_\_ Date 12/28/15  
 Organization AF Env / USC  
 Conducted By DEP / EIA Date 8/2015

# Emissions Comparison







## References

Rainbow Bridge Pet Cremation – Hillsboro, OH	Jeffery Johnson	937-840-8122
Memorial Animal Hospital - Kent, OH	Jason Beutel	330-678-2770
Tender Hearts Pet Memorial – Nicholasville, KY	Mike Carter	859-881-5555
Colonial Pet Cremation – Danbury, CT	Tim Thomas	203-941-2690
Evercare Veterinary Crematory Serv – Warminster, PA	Dr. John Marcus	267-337-0110
Central Brevard Humane Society – Cocoa, FL	James Schuchardt	321-636-3343
Westmoreland Veterinary Hospital – West Newton, PA	Don Tucholski	724-493-1587
Peggy Adams ARL – West Palm Beach, FL	Kristi Jackson	561-686-3663
Tulare County Animal Control – Visalia, CA	Patrick Hamblin	559-636-4050
Florida Dept. of Ag – Diagnostic Lab Kissimmee, FL	Dr. Reed	321-697-1440
City of Evansville Animal Control – Evansville, IN	Monica Freeman	812-435-6015
Palmyra Animal Clinic - Palmyra PA	Jennifer Anderbery	717-838-5451
City Of Albuquerque – Albuquerque, NM	Ray Johnson	505-366-4240
Rest Assured Pet Cremation – Eugene, OR	David Hagey	541-746-0244
Highview Memorial Garden – Fallston, MD	Mr. James Hess	410-557-9390
Hatheway-Tedesco FH – Meadville, PA	Richard Tedesco	814-724-7860
Kuhn FH – Temple, PA	Mike Kuhn	610-374-5440
Pet Rest Cremation Services – Pflugerville, TX	Mr. Mark Gorham	512-251-6112
Paw Prints Pet Crematory – Jacksonville, FL	Rich Owen	904-707-5997
East Ridge Animal Hospital – Klamath Falls, OR	Dr. Doug McInnis	541-884-6771
Paws to Remember – Abbotsford, BC	Dr. Richard Goodwin	604-850-6738
Infinity Pet Services – Eagle Bridge, NY	Stacy Baratto	518-269-1437
Broome County Humane Society – Johnson City, NY	Karen Matson	607-723-8313

**BAZETTA TOWNSHIP TRUSTEES  
SPECIAL MEETING MINUTES**

Date: August 2, 2017 at 6:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:  
Trustee Paul Hovis  
Vice Chairman Trustee Frank Parke  
Chairman Trustee Ted Webb  
Fiscal Officer Rita Kay Drew

**188-17** To recess into Executive Session at 6:06pm to discuss employment of a public employee or official and pending litigation, per ORC §121.22(G).


**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**189-17** To reconvene from Executive Session at 7:14pm with no action taken.

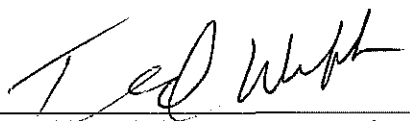
**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**190-17** To adjourn the meeting at 7:14pm.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

  
\_\_\_\_\_  
Attested by: Fiscal Officer Rita Kay Drew

Dated: 08-03-17

  
\_\_\_\_\_  
Approved by: Chairman Trustee Ted Webb

Dated: 8/14/17

**BAZETTA TOWNSHIP TRUSTEES  
SPECIAL MEETING MINUTES**

Date: August 22, 2017 at 1:00pm  
Bazetta Township Administration Building  
3372 State Route-5  
Cortland, Ohio 44410

Present:  
Vice Chairman Trustee Frank Parke  
Chairman Trustee Ted Webb  
Fiscal Officer Rita Kay Drew

207-17 To recess into Executive Session at 1:00pm to consider collective bargaining matters, per ORC §121.22(G).

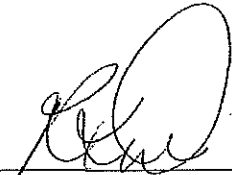
**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes              Trustee Webb - Yes

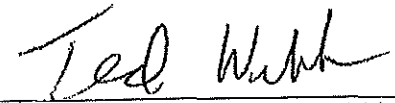
208-17 To reconvene from Executive Session at 1:55pm with no action taken.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes              Trustee Webb - Yes

209-17 To adjourn the meeting at 1:55pm.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes              Trustee Webb - Yes

  
\_\_\_\_\_  
Attested by: Fiscal Officer Rita Kay Drew                      Dated: 08-22-17

  
\_\_\_\_\_  
Approved by: Chairman Trustee Ted Webb                      Dated: 8/28/17

## BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: August 28, 2017 at 7:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:

Vice Chairman Trustee Frank Parke  
Chairman Trustee Ted Webb  
Fiscal Officer Rita Kay Drew

- Trustee Webb reminded the assemblage of the Public Comment procedures and the meeting is being video and audio recorded

**210-17** To accept the minutes from the August 14 Regular and August 22 Special Meetings.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent            Trustee Parke - Yes    Trustee Webb - Yes

**211-17** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent            Trustee Parke - Yes    Trustee Webb - Yes

**212-17** To adopt the attached *Resolution for the Employment of Additional Legal Counsel*.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent            Trustee Parke - Yes    Trustee Webb - Yes

**213-17** To appoint Thad Wajda, Jacob Abbott, and Michael Mannella to the Health Insurance Committee, representing the Teamsters Local 377, FOP/OLC, and IAFF Local 3703, respectively.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent            Trustee Parke - Yes    Trustee Webb - Yes

**Correspondence (Copies available upon request):**

- Thank you letter to the Bazetta Fire Department from Vince & Joyce Holko

**Administration:**

- Nothing to report

**Fire Department:**

- See Attached Agenda

**214-17** To approve an expenditure, not to exceed \$2,000.00, for fire prevention supplies from Alert-All Corporation, to be paid from the Fire Fund.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent      Trustee Parke - Yes      Trustee Webb - Yes

**Police Department:**

- Nothing to report

**Road Department:**

- Nothing to report

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Nothing to report

**Zoning Commission & Zoning Board of Appeals:**

- Trustee Webb reported
  - Quarterly Meeting took place last Wednesday
  - There was also a Zone Change Hearing, the information from which will be forwarded to the Trustees for consideration

**Parks & Recreation Board:**

- Member Lewis said the next meeting would be September 12 at 6pm at the Administration Building

**Asked to be placed on the Agenda:**

- None

**Public Comment:**

- Jane Lewis of Durst Clagg Road pointed out an error on the August 22 Minutes

**215-17** To rescind Board Resolution #210-17.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent      Trustee Parke - Yes      Trustee Webb - Yes

**216-17** To accept the minutes from the August 14 Regular and August 22 Special Meetings, as amended.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent      Trustee Parke - Yes      Trustee Webb - Yes

- Millie Olbrych of State Route 5 asked which of the levies on the upcoming ballot does the township really need
  - Chief Lewis stated that both levies were five (5) year renewal levies for the Fire Department and that there was to be no tax increase

**217-17** To adjourn the meeting at 7:09pm.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent      Trustee Parke - Yes      Trustee Webb - Yes



Attested by: Fiscal Officer Rita Kay Drew

Dated: 09-08-17



Approved by: Chairman Trustee Ted Webb

Dated: 9/11/17

PENDING WARRANT REPORT  
 Bazetta Township [2017]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
30283	800.00	VW30283	Bazetta Fire Department Local 3703	4 OAPFF Conference Registrati
30284	843.43	VW30284	Business Card	Supplies
30285	14.79	VW30285	Bortnick Tractor Sales, Inc.	Supplies
30286	1083.06	VW30286	BE Solutions, LLC	Claims Run
30287	181.57	VW30287	City of Warren, Utility Services	Service
30288	1441.07	VW30288	Delta Dental	Insurance
30289	170.74	VW30289	Do-Cut Warren	Supplies
30290	100.00	VW30290	Steven Greene	Uniform Allowance
30291	25.00	VW30291	Curtis Lonsbrough	Zoning Commission Qtrly. Mtg.
30292	4817.00	VW30292	Mike Makes Signs	Signage at new fire station
30293	25.00	VW30293	Walter Maycher	Zoning Comm Qtrly Mtg. & Heari
30294	75.75	VW30294	NAPA Auto Parts	Parts/Supplies
30295	1648.08	VW30295	Ohio Edison	Service
30296	2587.00	VW30296	Omega Coor Company	Service
30297	1093.51	VW30297	Ohio Edison	Service
30298	1245.00	VW30298	Pro Air Midwest, LLC	Service Agreement
30299	46.50	VW30299	Respiratory Care Partners	Supplies
30300	700.00	VW30300	Schultz Towing Inc.	Tows
30301	1620.00	VW30301	Southeastern Emergency Equipment	Supplies
30302	324.80	VW30302	Standard Insurance Company RD	Insurance
30303	2400.00	VW30303	Tartan	Annual Service Fee
30304	3208.88	VW30304	Trumbull County 911	911 Service
30305	466.09	VW30305	Vision Service Plan-(OH)	Insurance
30306	900.00	VW30306	Wilson, Phillips & Agin, CPA's, Inc.	Audit
30307	25.00	VW30307	Howard Wetzel	Zoning Comm Qtrly Mtg & Heari
30308	177.00	VW30308	Treasurer State of Ohio	Service
	<u>26019.27</u>		Total Amount of Pending Warrants	

**RESOLUTION FOR THE EMPLOYMENT  
OF ADDITIONAL LEGAL COUNSEL**

WHEREAS, the Board of Township Trustees of Bazetta Township, Trumbull County receives legal advice from the Trumbull County Prosecutor pursuant to R.C. Section 309.09(A);

WHEREAS, the Board of Trustees of Bazaetta Township, Trumbull County believes that it is both advisable and necessary to employ additional legal counsel, other than the Trumbull County Prosecutor, to provide legal assistance relating to the administration and operation of the Township;

WHEREAS, Ohio Revised Code Section 309.09(B)(1) permits the Township to employ additional legal counsel for such purposes and Attorney David C. Comstock, Jr. and the firm of Bonezzi Switzer Polito & Hupp Co. L.P.A. is willing to provide this advice to Bazetta Township for the rate of \$135.00 per hour, plus out of pocket expenses;

WHEREAS, Attorney David C. Comstock, Jr. has the background and experience to provide such specialized advice;

WHEREFORE, the Board of Trustees of Bazetta Township, pursuant to R.C. Section 309.09 hereby resolve to employ Attorney David C. Comstock, Jr. and the law firm of Bonezzi Switzer Polito & Hupp Co. L.P.A. to provide legal advice on matters relating to the Township at an hourly rate at the rate of \$135.00 per hour. The compensation shall be paid from the Township fund as required by the Revised Code.

Trustee  
Frank W. Park

Date  
08-28-2017

Trustee  
[Signature]

Date  
8-28-2017

Trustee  
[Signature]

Date  
08-28-17

Fiscal Officer

Date



## Fire Department Agenda - Trustee meeting

8/24/17 11:24 AM

From: "Dennis Lewis" <dlewis@bazettatwp.org>

To: <trustee@bazettatwp.org>, <rdrew@bazettatwp.org>

---

Trustee Webb, Trustee Parke, Trustee Hovis, Fiscal Officer Drew,

1. Requesting expenditure for Fire Prevention Supplies not to exceed \$2000 form Alert-All Corporation, 164 Orlan Road New Holland PA 17557 to be paid from the Fire Fund.

Professionally,

*Chief Dennis Lewis OFE, OFC  
3000 Warren Meadville Road  
Cortland, Ohio 44410  
Phone 330-637-8816 Ext. 119  
Fax - 330-638-4193  
[dlewis@bazettatwp.org](mailto:dlewis@bazettatwp.org)*



Vince & Joyce Holko  
1360 Sterling Drive  
Cortland, Ohio 44410  
August 16, 2017

Chief Dennis Lewis  
Bazetta Township Fire Department  
3000 Warren-Meadville Road  
Cortland, Ohio 44410

Dear Chief Lewis:

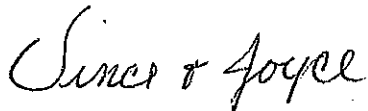
Three months ago today Bazetta EMS responded to an emergency call at the Mosquito Lake Yacht Club where my wife had suffered a life threatening Subarachnoid Brain Hemorrhage.

Thanks to the quick response and lifesaving procedures administered by the attending Bazetta EMT's on site before being life flighted to UPMC Presbyterian and a 3 week stay in ICU units there, Joyce is here with us today celebrating a miraculous full recovery of which certainly would not have been possible without the lifesaving services of the Bazetta EMS.

We will now be celebrating our upcoming 38<sup>th</sup> wedding anniversary on August 25th by participating in the 4th Annual Pittsburgh Brain Aneurysm Run/Walk- a 5K run / 3 mile walk fund raiser on August 26<sup>th</sup>.

From the bottom of our hearts- Thank you to all!

Sincerely,



Vince & Joyce Holko and Family

To All Bazetta EMT's  
a little token of  
our appreciation for  
the life saving  
proceedures performed  
on MAY 16<sup>th</sup>, 2017

Thank you!

Joyce & Vince Holko

C. Turner

DW Wasser Ginn

**BAZETTA TOWNSHIP TRUSTEES  
EMERGENCY MEETING MINUTES**

Date: August 30, 2017 at 4:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:  
Vice Chairman Trustee Frank Parke  
Chairman Trustee Ted Webb  
Fiscal Officer Rita Kay Drew

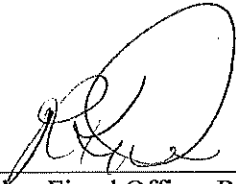
- See Attached Health Insurance Committee Meeting Notes

**218-17** To adopt the recommendation of the Health Insurance Committee to continue billing through OPEC-HC via Ohio Insurance Services and return to Jefferson Health Plan as administrator

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent      Trustee Parke - Yes      Trustee Webb - Yes

**219-17** To adjourn the meeting at 4:02pm.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent      Trustee Parke - Yes      Trustee Webb - Yes

  
\_\_\_\_\_  
Attested by: Fiscal Officer Rita Kay Drew

Dated: 08-30-17

  
\_\_\_\_\_  
Approved by: Chairman Trustee Ted Webb

Dated: 9/11/17

8/30/17 Health care Committee Meeting 9AM

DL, MH, TW, MM, TW, KP, JA, R.D.

\* Chairman of Committee \* Mike Hovis

\* Notes taken \*

\* Vice Chairman Thad Wajda

BE Sol. Presented Alt. about reducing Premiums

1st year went w/ opec and 2% cheaper

2nd year 25% increase from opec.

3rd year - started asking questions - stonewalled  
everything is exploding

state Auditor involved non.

Deficit of APPROX 7 mil to 21 mil.

Frank Harmon started ins. co.

violated sunshine laws + everything else.

Conference call hired law firm

24 employees on program -

Purpose today trustees need to make a  
decision -

Opec - decided to make changes to renovations

July 1<sup>st</sup> changed over.

Atty: Paul Lafayette - <sup>stark county.</sup> we hired law firm from AKRON.

↑ recommendation - choose to stay with Jeff. H. Plan.

Keep providers we've used for past several years.  
everything will shift back to old Health care provider

Comm. START looking @ some things about a new provider.

Possible Universal Form for Ins. Applications

SOP

Comm. Standard operation Procedure on  
collecting + delivering Ins. Apps.

Speaker Phone w/ Dan from BE.

JHP to Aug 1<sup>st</sup>

Body of email - July 1<sup>st</sup> switched to Renovation

All July - Renovation

Aug - J.H.P.

~~Q~~ Question TW, 2 Boxes to Check

Checks go to - OHIO INS - OPEC

Advantage - NO advantage 1 from other.

If we decide to step backwards

TW thinks to go w/ OPEC

If service was provided in July & bills have  
not been turned in - Providers who did work  
in July get paid follow ups go towards  
new billing Co.

DL

If we switch how do we get policy #  
to people who need it.

Dan - NO exact answer. Flip switch and  
figure it out. excel chart with all #'s (Dan)

Dan + Phillip Advice OPEC + Ohio Ins.  
has to be on Co. Letterhead.

- Do we pay to JHP or OPEC. make payable  
to provider.
- concerns of July health care that's happened.

\* Dan to get with TW about mediation that happens tomorrow.

Recommendation by Committee is to

If emp. had issue with health care from July 1<sup>st</sup> to July 31<sup>st</sup> to get a hold of Dan @ BE Solutions.

8/30/17

Motion made by - MHT continue billing through OPEC HC & OHIO Ins. services. and returning to JHP.  
2<sup>nd</sup> by - Mike Manella.

UNANIMOUS Roll call.

\* Motion to set next meeting 1<sup>st</sup> Thursday of each month at 9am Sept 7<sup>th</sup> Motion by MHT  
DL seconded.

Motion to Adjourn - KP 9:59AM  
Seconded by - MM



# Bazetta Township Trustees

3372 State Route 5, N.E. – Cortland, Ohio 44410-1699  
Office Phone: 330-637-8816 / Fax: 330-637-4588  
www.bazettatwp.org



**Re: OPEC-HC - JHP**  
**Effective August 1, 2017**

Dear Jefferson Health Plan:

We wish to move back to JHP effective August 1, 2017.

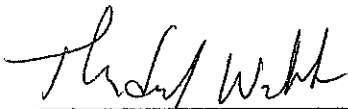
Please check one:

We will continue billing through OPEC-HC and Ohio Insurance Services.

We wish to have our billing through Jefferson Health Plan

Please reactivate all accounts immediately.

Sincerely,

  
\_\_\_\_\_  
(Signature)

Theodore J. Webb  
(Name) Trustee

8-30-2017.



Rita K. Drew, Fiscal Officer

08-30-17



## BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: September 11, 2017 at 7:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:

Vice Chairman Trustee Frank Parke  
Chairman Trustee Ted Webb  
Fiscal Officer Rita Kay Drew

- Trustee Parke reminded the assemblage of the Public Comment procedures and the meeting is being video and audio recorded

**220-17** To accept the minutes from the August 28 Regular and August 30 Emergency Meetings.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes      Trustee Webb - Yes

**221-17** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes      Trustee Webb - Yes

**222-17** To authorize the Fiscal Officer to do the following Supplemental Appropriations and report to the Trumbull County Auditor.

*\$2,000.00 for 13-A-02 (Zoning: Expenses)*  
*\$1,620.00 for 09-A-01J (OMVI: Salaries)*  
*\$180.00 for 09-A-14J (OMVI: Expenses)*

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes      Trustee Webb - Yes

**223-17** To authorize the Fiscal Officer to revise the Amended Certificate of Estimated Resources as follows for unanticipated receipts and report to the Trumbull County Auditor.

*\$2,000.00 for Zoning Fund (13)*  
*\$2,000.00 for OMVI Fund (09J)*

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes      Trustee Webb - Yes

**224-17** To adopt the attached *Deposit of Public Funds - Ohio Bridge Agreement*.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes      Trustee Webb - Yes

**225-17** To approve the attached *Economic Development (TREX) Transfer Form*.  
**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent      Trustee Parke - Yes      Trustee Webb - Yes

**226-17** To approve the attached *Resolution Accepting the Amount and Rates as Determined by the Budget Commission and Authoring the Necessary Tax Levies and Certifying Them to the County Auditor*.  
**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent      Trustee Parke - Yes      Trustee Webb - Yes

**227-17** To set 6-8pm on October 31, 2017 as the time and date for trick-or-treating in Bazetta Township.  
**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent      Trustee Parke - Yes      Trustee Webb - Yes

**Correspondence (Copies available upon request):**

- Copy of letter from Trumbull County Engineer to Artman Engineering Consulting regarding proposed Starbucks/Chipotle
- OTARMA 2016 Annual Report
- Copy of letter from Trumbull County Engineer to Trumbull County Commissioners regarding permit to bore under the right of way on Hoaglund Blackstub Road

**Administration:**

- Trustee Webb discussed an event that will be held by the Outspoken Wheelmen

**Fire Department:**

- See Attached Agenda & Report
- Chief Lewis noted the grant in Board Resolution 229-17 is mostly for fire detectors
  - Focus is for the Senior Watch Program and trailer park residents
  - Will be available to the entire community though
  - First time the township has received this grant

**228-17** To approve an expenditure of \$2,089.00 to Clean Air Concepts for parts for the source capture diesel exhaust system, to be paid from the Fire Fund.  
**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent      Trustee Parke - Yes      Trustee Webb - Yes

**229-17** To accept an Assistance to Firefighters Grant Program - Fire Prevention and Safety Grant from the Department of Homeland Security in the amount of \$16,191, with a local match of \$809.  
**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent      Trustee Parke - Yes      Trustee Webb - Yes

**230-17** To hire Part-Time Firefighter/Medics James Williamson and Eric Swanson at a rate of \$11.50 per hour pending background check, drug screening, physical exam, and psychological exam.  
**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent      Trustee Parke - Yes      Trustee Webb - Yes

- Trustees Parke and Webb presented Chief Lewis with a Certificate of Appreciation for his successful grant writing efforts

**Police Department:**

- See Attached Agenda
- Chief Hovis congratulated Chief Lewis on receiving this grant and noted that it helps them take the program to the next level

**231-17** To accept the following donation of ammunition from Wal-Mart and authorize Chief Hovis to trade said ammunition to any law enforcement supply company for police equipment.

.5,500 - 22 Long Rifle rounds  
 200 - 12 Gauge shells  
 150 - 20 Gauge shells  
 15 - 38 Special rounds

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent      Trustee Parke - Yes      Trustee Webb - Yes

**232-17** To approve an expenditure not to exceed \$1,230.00 to JS Masonry for replacement of a steel door at the Police Department, to be paid from the Police Equipment Fund.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent      Trustee Parke - Yes      Trustee Webb - Yes

**233-17** To approve the attached *Resolution to Dispose of Township Property by Internet Auction.*

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent      Trustee Parke - Yes      Trustee Webb - Yes

**Road Department:**

- Superintendent Parke
  - Thanked Chief Lewis and Hovis for their efforts on the Senior Watch Program
  - Noted that he and Chief Lewis have each brought in roughly \$2 million in grants, but that Chief Lewis has done it in a much shorter amount of time
  - Currently working on roadside mowing

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Inspector Mills
  - Congratulated Chiefs Lewis and Hovis on their efforts
  - Commented that there is not much money available for zoning grants
  - Reminded residents to get their required permits
  - Stated that he has been out there watching
  - Fees/fines are doubled if you don't get your permit ahead of time

**Zoning Commission & Zoning Board of Appeals:**

- Trustee Webb noted that there will be a Zone Change Hearing on September 25 at 5pm
- Inspector Mills stated that a Zoning Board of Appeals Hearing will need to be set because a variance request has been submitted

**Parks & Recreation Board:**

- Member Lewis said there would be a meeting on September 12 at 6pm

**Asked to be placed on the Agenda:**

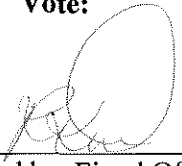
- None

**Public Comment:**

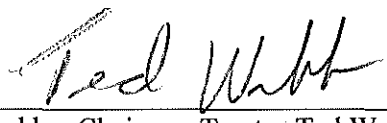
- None

**234-17** To adjourn the meeting at 7:14pm.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent      Trustee Parke - Yes      Trustee Webb - Yes

  
\_\_\_\_\_  
Attested by: Fiscal Officer Rita Kay Drew

Dated: 09-19-17

  
\_\_\_\_\_  
Approved by: Chairman Trustee Ted Webb

Dated: 9/25/17

PENDING WARRANT REPORT  
 Bazetta Township [2017]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	143.23	VW 1	The Huntington National Bank	Service Charge
30359	17.26	VW30359	Advance Auto Parts	Parts
30360	85.00	VW30360	Ace Lock & Key	Supplies/Service
30361	145.00	VW30361	APT-US&C	Membership Renewal
30362	5247.28	VW30362	BE Solutions, LLC	Claims Run
30363	1100.00	VW30363	Bud's Towing & Recovery, LLC	August Tows
30364	567.00	VW30364	BE Solutions	Mo Admin Fees
30365	168.60	VW30365	Dominion Energy Ohio	Service
30366	165.60	VW30366	Network Billing Systems, LLC	Service
30367	6.99	VW30367	Handyman Supply Inc.	Supplies
30368	502.00	VW30368	Howland Alarm Company	Service
30369	302.65	VW30369	Mark Thomas Ford	Supplies/Service
30370	39.90	VW30370	NAPA Auto Parts	Supplies
30371	16.23	VW30371	Orwell Natural Gas	Service
30372	1302.00	VW30372	Ohio Billing, Inc.	EMS Trip Submissions
30373	917.00	VW30373	Ohio CAT	Service/Supplies
30374	326.97	VW30374	Purchase Power	Postage
30375	56.50	VW30375	Respiratory Care Partners, Inc.	Supplies
30376	263.46	VW30376	Ricoh USA, Inc.	Supplies
30377	45.00	VW30377	Sam's Club/Synchrony Bank	Membership
30378	1200.00	VW30378	Schultz Towing Inc.	Tows
30379	212.68	VW30379	Sunburst Environmental Service, Inc.	Service
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30384	398.07	VW30384	Verizon Wireless	Service
30385	503.74	VW30385	Walmart Business/SYNCB	Supplies
30386	3745.53	VW30386	Wex Bank	Gas/Diesel

=====  
 18614.10

Total Amount of Pending Warrants



DEPOSIT OF PUBLIC FUNDS - OHIO
Bridge Agreement

Upon the execution date of 8/30/2017, Bazetta Township (hereafter the "Public Entity") and The Huntington National Bank (hereafter "Huntington") enters into this Bridge Agreement For Deposit of Public Funds set forth herein.

WHEREAS, Huntington is a public depository providing deposit products in accordance with Ohio Revised Code (ORC) Section 135, et seq.;

WHEREAS, the Public Entity wishes to deposit active, interim and/or inactive funds with Huntington;

WHEREAS, Huntington plans to participate in the Ohio Pooled Collateral Program; and

WHEREAS, Huntington agrees to provide the deposit services to the Public Entity as more fully described herein.

NOW THEREFORE, for consideration the receipt and sufficiency of which is hereby acknowledged, Huntington and the Public Entity agree as follows:

Deposit Amounts. For the period commencing on 9/22/2017 and through 9/21/2022, the Public Entity designates Huntington as an approved depository and Huntington will accept for deposit the following:

- A. Active Deposits: Up to the maximum sum of ..... \$4,000,000
B. Interim Deposits: Up to the maximum sum of ..... \$4,000,000
C. Inactive Deposits: Up to the maximum sum of .....
D. Total sum of Active, Interim and Inactive Deposits not to exceed ..... \$4,000,000

Security. Huntington provides security in accordance with the Ohio Revised Code. Upon Huntington's full participation in the Ohio Pooled Collateral Program (OPCP), Huntington will provide security at the approved collateral level, as determined by the State, or as further specified in Exhibit A. The Ohio Treasurer's Office will send notice when Huntington becomes active with OPCP. If, for any reason, Huntington does not participate in the OPCP by December 31, 2017, Huntington will provide security in accordance with other provisions of the Ohio Revised Code.

Huntington's Rules & Regulations: the Proposal: Entire Agreement. The Rules & Regulations as published from time to time by Huntington shall govern the accounts established by the Public Entity, except as expressly provided herein, or as provided in the proposal as published by Huntington and accepted by the Public Entity.

Terms. Capitalized terms not defined in this Agreement shall have the meanings set forth in ORC 135, et. seq.

Severability. If at any time any portion of this Agreement shall be held by any court of competent jurisdiction to be illegal, void or unenforceable, such portion shall be of no force and effect, but the illegality or unenforceability of such portion shall have no effect upon and shall not impair the enforceability of any other part of this Agreement.

Binding Agreement/Counterparts. This Agreement is binding and shall inure to the benefit of Huntington and the Public Entity. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, and each of which shall be taken together and shall constitute one and the same agreement. The delivery of executed copies of this Agreement by facsimile or electronically shall constitute and be deemed to be delivery of the original.

**Notices.** All notices, requests, demands or other communications and deliveries required or authorized under this Agreement shall (a) be in writing, and (b) be sent by certified mail or private courier with return receipt or sufficient tracking to evidence delivery; and, addressed to the attention of the signatories below, or as otherwise designated in writing to the other party. Such notice shall be effective upon confirmed receipt and a reasonable time to act.

**Assignment.** Neither Huntington nor the Public Entity may assign or transfer this Agreement without the written consent of the other. Notwithstanding the foregoing, Huntington may assign or transfer this Agreement to any successor, subsidiary, parent or affiliate, or pursuant to any merger, sale, consolidation or other internal reorganization of Huntington.

**Assignment and Waiver.** This Agreement may not be amended or modified except in writing executed by Huntington and the Public Entity. A failure, delay or partial exercise by Huntington or the Public Entity in exercising any right or power in this Agreement will not be construed as a continuing waiver.

**Termination.** Notwithstanding the period of time set forth above, Huntington or the Public Entity may terminate this Agreement by giving notice at least thirty (30) days prior to the effective date of termination. This Agreement may terminate, and/or become null and void, prior to the end of the designated time period stated above if an amendment of law or regulation causes this Agreement to be unlawful.

The Public Entity, by and through its duly authorized representatives, hereby enters into this Bridge Agreement for Deposit of Public Funds – Ohio as set forth above.

**BAZETTA TOWNSHIP**

By: \_\_\_\_\_

Rita Drew

Its: Fiscal Officer

Date: 09-12-17

**Address:**

3372 State Route 5  
Cortland, OH 44410

**THE HUNTINGTON NATIONAL BANK**

By: David Schamer, Senior Vice President

By: Deborah King, Vice President

**Address:**

23 Federal Plaza  
PT212  
Youngstown, OH 44503





## BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: September 11, 2017 at 7:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:

Vice Chairman Trustee Frank Parke  
Chairman Trustee Ted Webb  
Fiscal Officer Rita Kay Drew

- Trustee Parke reminded the assemblage of the Public Comment procedures and the meeting is being video and audio recorded

**220-17** To accept the minutes from the August 28 Regular and August 30 Emergency Meetings.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes      Trustee Webb - Yes

**221-17** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes      Trustee Webb - Yes

**222-17** To authorize the Fiscal Officer to do the following Supplemental Appropriations and report to the Trumbull County Auditor.

*\$2,000.00 for 13-A-02 (Zoning: Expenses)*  
*\$1,620.00 for 09-A-01J (OMVI: Salaries)*  
*\$180.00 for 09-A-14J (OMVI: Expenses)*

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes      Trustee Webb - Yes

**223-17** To authorize the Fiscal Officer to revise the Amended Certificate of Estimated Resources as follows for unanticipated receipts and report to the Trumbull County Auditor.

*\$2,000.00 for Zoning Fund (13)*  
*\$2,000.00 for OMVI Fund (09J)*

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes      Trustee Webb - Yes

**224-17** To adopt the attached *Deposit of Public Funds - Ohio Bridge Agreement*.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes      Trustee Webb - Yes

**225-17** To approve the attached *Economic Development (TREX) Transfer Form*.  
**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent      Trustee Parke - Yes      Trustee Webb - Yes

**226-17** To approve the attached *Resolution Accepting the Amount and Rates as Determined by the Budget Commission and Authoring the Necessary Tax Levies and Certifying Them to the County Auditor*.  
**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent      Trustee Parke - Yes      Trustee Webb - Yes

**227-17** To set 6-8pm on October 31, 2017 as the time and date for trick-or-treating in Bazetta Township.  
**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent      Trustee Parke - Yes      Trustee Webb - Yes

**Correspondence (Copies available upon request):**

- Copy of letter from Trumbull County Engineer to Artman Engineering Consulting regarding proposed Starbucks/Chipotle
- OTARMA 2016 Annual Report
- Copy of letter from Trumbull County Engineer to Trumbull County Commissioners regarding permit to bore under the right of way on Hoaglund Blackstub Road

**Administration:**

- Trustee Webb discussed an event that will be held by the Outspoken Wheelmen

**Fire Department:**

- See Attached Agenda & Report
- Chief Lewis noted the grant in Board Resolution 229-17 is mostly for fire detectors
  - Focus is for the Senior Watch Program and trailer park residents
  - Will be available to the entire community though
  - First time the township has received this grant

**228-17** To approve an expenditure of \$2,089.00 to Clean Air Concepts for parts for the source capture diesel exhaust system, to be paid from the Fire Fund.  
**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent      Trustee Parke - Yes      Trustee Webb - Yes

**229-17** To accept an Assistance to Firefighters Grant Program - Fire Prevention and Safety Grant from the Department of Homeland Security in the amount of \$16,191, with a local match of \$809.  
**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent      Trustee Parke - Yes      Trustee Webb - Yes

**230-17** To hire Part-Time Firefighter/Medics James Williamson and Eric Swanson at a rate of \$11.50 per hour pending background check, drug screening, physical exam, and psychological exam.  
**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent      Trustee Parke - Yes      Trustee Webb - Yes

- Trustees Parke and Webb presented Chief Lewis with a Certificate of Appreciation for his successful grant writing efforts

**Police Department:**

- See Attached Agenda
- Chief Hovis congratulated Chief Lewis on receiving this grant and noted that it helps them take the program to the next level

**231-17** To accept the following donation of ammunition from Wal-Mart and authorize Chief Hovis to trade said ammunition to any law enforcement supply company for police equipment.

.5,500 - 22 Long Rifle rounds  
 200 - 12 Gauge shells  
 150 - 20 Gauge shells  
 15 - 38 Special rounds

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent      Trustee Parke - Yes      Trustee Webb - Yes

**232-17** To approve an expenditure not to exceed \$1,230.00 to JS Masonry for replacement of a steel door at the Police Department, to be paid from the Police Equipment Fund.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent      Trustee Parke - Yes      Trustee Webb - Yes

**233-17** To approve the attached *Resolution to Dispose of Township Property by Internet Auction*.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent      Trustee Parke - Yes      Trustee Webb - Yes

**Road Department:**

- Superintendent Parke
  - Thanked Chief Lewis and Hovis for their efforts on the Senior Watch Program
  - Noted that he and Chief Lewis have each brought in roughly \$2 million in grants, but that Chief Lewis has done it in a much shorter amount of time
  - Currently working on roadside mowing

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Inspector Mills
  - Congratulated Chiefs Lewis and Hovis on their efforts
  - Commented that there is not much money available for zoning grants
  - Reminded residents to get their required permits
  - Stated that he has been out there watching
  - Fees/fines are doubled if you don't get your permit ahead of time

**Zoning Commission & Zoning Board of Appeals:**

- Trustee Webb noted that there will be a Zone Change Hearing on September 25 at 5pm
- Inspector Mills stated that a Zoning Board of Appeals Hearing will need to be set because a variance request has been submitted

**Parks & Recreation Board:**

- Member Lewis said there would be a meeting on September 12 at 6pm

**Asked to be placed on the Agenda:**

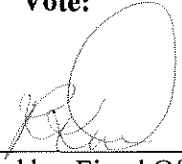
- None

**Public Comment:**

- None

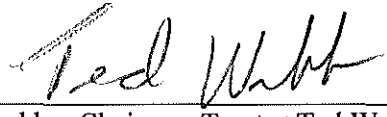
**234-17** To adjourn the meeting at 7:14pm.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent      Trustee Parke - Yes      Trustee Webb - Yes



Attested by: Fiscal Officer Rita Kay Drew

Dated: 09-19-17



Approved by: Chairman Trustee Ted Webb

Dated: 9/25/17

PENDING WARRANT REPORT  
 Bazetta Township [2017]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	143.23	VW 1	The Huntington National Bank	Service Charge
30359	17.26	VW30359	Advance Auto Parts	Parts
30360	85.00	VW30360	Ace Lock & Key	Supplies/Service
30361	145.00	VW30361	APT-US&C	Membership Renewal
30362	5247.28	VW30362	BE Solutions, LLC	Claims Run
30363	1100.00	VW30363	Bud's Towing & Recovery, LLC	August Tows
30364	567.00	VW30364	BE Solutions	Mo Admin Fees
30365	168.60	VW30365	Dominion Energy Ohio	Service
30366	165.60	VW30366	Network Billing Systems, LLC	Service
30367	6.99	VW30367	Handyman Supply Inc.	Supplies
30368	502.00	VW30368	Howland Alarm Company	Service
30369	302.65	VW30369	Mark Thomas Ford	Supplies/Service
30370	39.90	VW30370	NAPA Auto Parts	Supplies
30371	16.23	VW30371	Orwell Natural Gas	Service
30372	1302.00	VW30372	Ohio Billing, Inc.	EMS Trip Submissions
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The Public Entity, by and through its duly authorized representatives, hereby enters into this Bridge Agreement for Deposit of Public Funds – Ohio as set forth above.

**BAZETTA TOWNSHIP**

By: \_\_\_\_\_

Rita Drew

Its: Fiscal Officer

Date: 09-12-17

**Address:**

3372 State Route 5  
Cortland, OH 44410

**THE HUNTINGTON NATIONAL BANK**

By: David Schamer, Senior Vice President

By: Deborah King, Vice President

**Address:**

23 Federal Plaza  
PT212  
Youngstown, OH 44503





RESOLUTION ACCEPTING THE AMOUNT AND RATES AS DETERMINED BY THE  
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES  
AND CERTIFYING THEM TO THE COUNTY AUDITOR

(BOARD OF TOWNSHIP TRUSTEES)

Revised Code, Secs. 5705.34-5705.35

The Board of Trustees of BAZETTA Township, TRUMBULL  
County, Ohio, met in Regular session on the 11<sup>th</sup> day of September,  
2017, at the office of Bazetta Township Administration with the following members  
present:

Trustee Frank Parke

Trustee Ted Webb

Trustee Parke

moved the adoption of the following Resolution:

**RESOLVED**, By the Board of Trustees of BAZETTA Township,  
TRUMBULL County, Ohio, in accordance with the provisions of

Section 5705.281 R.C. , previously provided the Alternative Tax Budget Information for the next succeeding  
fiscal year commencing January 1, 2018;

and

**WHEREAS**, The Budget Commission of TRUMBULL County, Ohio, has  
certified its action thereon to this Board together with an estimate by the County Auditor of the rate  
of each tax necessary to be levied by this Board, and what part thereof is without, and what part  
within the ten mill limitation; therefore, be it

**RESOLVED**, By the Board of Trustees of BAZETTA Township  
TRUMBULL County, Ohio, that the amounts and rates, as determined  
by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

**RESOLVED**, That there be and is hereby levied on the tax duplicate of said Township the rate  
of each tax necessary to be levied within and without the ten mill limitation as follows:

**SCHEDULE A  
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION  
AND COUNTY AUDITOR'S ESTIMATED TAX RATES**

FUND	Amount Approved by Budget Commission Inside 10 M. Limitation	Amount to Be Derived From Levies Outside 10M. Limitation	County Estimate Rate to be	Auditor's of Tax Levied
			Inside 10 M. Limit	Outside 10M. Limit
	Column I	Column II	Column III	Column IV
General Fund (includes County Health)	173,702 21,713	0	1.20 0.15	0.00
Road and Bridge Fund	166,464	86,851	1.15	0.60
Cemetery Fund				
Lighting Fund				
Police District Fund		839,079		6.80
Fire District Fund		1,038,434		8.30
Road District Fund				
Park Levy Fund				
Miscellaneous Funds (Police Equipment)		55,466		0.60
Amb. & Emergeny Medical Services Fund				
General (Note) Bond Retirement Fund				
Twp. Motor Vehicle License Fund				
Special Levy Fund				
Capital Equipment Fund				
Permanent Improvement Fund				
<b>Total</b>	<b>361,878</b>	<b>2,019,830</b>	<b>2.50</b>	<b>16.30</b>

Tangible Reimbursement and PU from the State

13,852

Total

2,395,560

**TOTAL MILLAGE**

18.80

August 2017

SCHEDULE B  
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND	Maximum Rate Authorized to be levied	County Auditor's Est. of Yield of Levy (Carry to Schedule A, Column II)
<b>Special Levy Funds:</b>		
Levy authorized by voters on Police Levy- Continous	05/07/13	1.00
Levy authorized by voters on Police Levy- Continous	05/07/13	1.00
Levy authorized by voters on Police Levy- Continous	05/07/13	0.50
Levy authorized by voters on Police Levy- Continous	05/08/84	1.00
Levy authorized by voters on Police Levy- Continous	05/08/90	1.50
Levy authorized by voters on Fire Levy- Continous	11/08/94	4.00
Levy authorized by voters on Fire & EMS Levy- not to exceed 5 years	11/06/12	1.50
Levy authorized by voters on Road & Bridge Levy - not to exceed 5 years	11/03/15	0.60
Levy authorized by voters on Fire Levy- not to exceed 5 years	03/15/16	0.80
Levy authorized by voters on Police Levy- not to exceed 5 years	03/15/16	0.60
Levy authorized by voters on Police Levy- not to exceed 5 years	11/03/15	1.80
Levy authorized by voters on Fire Levy- not to exceed 5 years	11/06/12	2.00

and be it further

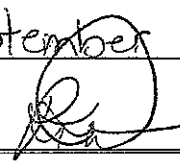
**RESOLVED**, That the Clerk of this Board be and he is hereby directed to certify a copy of this Resolution to the County Auditor of Said County.

Trustee Webb seconded the Resolution and the roll being called

upon its adoption the vote resulted as follows:

- Trustee Paul Houis - Absent
- Trustee Frank Parke - Yes
- Trustee Ted Webb - Yes

Adopted the 11<sup>th</sup> day of September, 2017



Fiscal Officer of the Board of Township Trustees of  
BAZETTA Township  
TRUMBULL County, Ohio

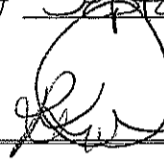
**CERTIFICATE OF COPY  
ORIGINAL ON FILE**

The State of Ohio, TRUMBULL County, ss.

I, Rita K. Drew, Clerk of the Board of Township Trustees of BAZETTA Township, in said County, and in whose custody the Files and Records of said Board are required by the laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original of Regular Trustee Meeting at Bazetta Township Administration Building on September 11th at 7:00pm.

now on file with said Board, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.

WITNESS my signature, this 12th day of September, 2017.

  
\_\_\_\_\_  
Fiscal Officer of the Board of Township Trustees of

BAZETTA Township.  
TRUMBULL County, Ohio.

1. A copy of this Resolution must be certified to the County Auditor within the time prescribed by Sec. 5705.34 R.C. or at such later date as may be approved by the Board of Tax Appeals.

No.	BOARD OF TOWNSHIP TRUSTEES <u>BAZETTA</u> , Township <u>TRUMBULL</u> , County, Ohio	RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR. (Board of Township Trustees)	Adopted _____, 20	_____ Township Clerk	Filed _____, 20	_____ County Auditor	By _____ Deputy
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## Fire Department Agenda

9/7/17 11:49 AM

From: "Dennis Lewis" <dlewis@bazettatwp.org>

To: <trustee@bazettatwp.org>, <rdrew@bazettatwp.org>

---

Trustee Webb, Trustee Parke, Trustee Hovis, Fiscal Officer Drew,

The following items are being requested for approval:

1. Request expenditure of \$2089.00 with Clean Air Concepts, 11449 Deerfield Road - Cincinnati Ohio 45242 for parts on our source capture diesel exhaust system. The system is 7 years old and the exhaust assembly on vehicles our rusted and the magnets our worn making the system not work properly. Quote attached.
2. Request the Trustee's to accept 2016 Assistance Grant to Firefighters Program - Fire Prevention and Safety Grant EMW-2016-FP-00232 in the amount of \$16,191.00. Bazetta Township is required to contribute a cost match of \$809.00 and the federal share is \$16,191.00 for a total project cost of \$17,000.00. Please see attachment of Award.
3. Hire Part-time Firefighter/Medic James Williamson and Eric Swanson at a rate of \$11.50 pending background investigation, drug screening, physical exam, and psychological exam. Applications available for Trustee review if desired.

Professionally,

*Chief Dennis Lewis OFE, OFC  
3000 Warren Meadville Road  
Cortland, Ohio 44410  
Phone 330-637-8816 Ext. 119  
Fax - 330-638-4193  
dlewis@bazettatwp.org*



**BAZETTA**

**Copy of Incident Type Report (Summary)**

**Alarm Date Between {08/01/2017} And {08/31/2017}**

<b>Incident Type</b>	<b>Count</b>	<b>Pct of Incidents</b>	<b>Total Est Loss</b>	<b>Pct of Losses</b>
<b>1 Fire</b>				
111 Building fire	1	0.92%	\$0	0.00%
113 Cooking fire, confined to container	2	1.85%	\$0	0.00%
131 Passenger vehicle fire	1	0.92%	\$0	0.00%
	<b>4</b>	<b>3.70%</b>	<b>\$0</b>	<b>0.00%</b>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
321 EMS call, excluding vehicle accident with	80	74.07%	\$0	0.00%
322 Motor vehicle accident with injuries	4	3.70%	\$10,000	100.00%
324 Motor Vehicle Accident with no injuries	2	1.85%	\$0	0.00%
	<b>86</b>	<b>79.62%</b>	<b>\$10,000</b>	<b>100.00%</b>
<b>4 Hazardous Condition (No Fire)</b>				
444 Power line down	2	1.85%	\$0	0.00%
	<b>2</b>	<b>1.85%</b>	<b>\$0</b>	<b>0.00%</b>
<b>5 Service Call</b>				
511 Lock-out	1	0.92%	\$0	0.00%
542 Animal rescue	1	0.92%	\$0	0.00%
552 Police matter	2	1.85%	\$0	0.00%
553 Public service	1	0.92%	\$0	0.00%
561 Unauthorized burning	1	0.92%	\$0	0.00%
571 Cover assignment, standby, moveup	1	0.92%	\$0	0.00%
	<b>7</b>	<b>6.48%</b>	<b>\$0</b>	<b>0.00%</b>
<b>6 Good Intent Call</b>				
611E Dispatched & cancelled en route (EMS /	2	1.85%	\$0	0.00%
611F Dispatched & cancelled en route (Fire /	3	2.77%	\$0	0.00%
622 No Incident found on arrival at dispatch	3	2.77%	\$0	0.00%
	<b>8</b>	<b>7.40%</b>	<b>\$0</b>	<b>0.00%</b>
<b>7 False Alarm &amp; False Call</b>				
735 Alarm system sounded due to malfunction	1	0.92%	\$0	0.00%
	<b>1</b>	<b>0.92%</b>	<b>\$0</b>	<b>0.00%</b>

Total Incident Count: 108

Total Est Loss: \$10,000





BAZETTA

Aid Responses by Department

Alarm Date Between {08/01/2017} And {08/31/2017}

Incident	Notified	Type of Aid	Fire	EMS	Resc	Other
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STA. 29 JOHNSTON

Subtotal Responses: 1 Average Response Time for Dept: 00:14:33

STA. 30 HOWLAND FDID 78121

17-0000795	08/25/2017	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci	1702277	Response Time: 00:10:47	#Appartus	0	1	0	0
17-0000802	08/26/2017	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci	2288	Response Time: 00:05:37	#Appartus	0	1	0	0

Subtotal Responses: 2 Average Response Time for Dept: 00:08:12

STA. 32 HOWLAND FDID 78121

17-0000716	08/01/2017	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci	1702058	Response Time: 00:02:46	#Appartus	0	1	0	0
17-0000767	08/15/2017	4 Automatic aid given	#Personnel	0	0	0	0
Their Inci	1702194	Response Time: 00:08:32	#Appartus	0	0	0	0
17-0000777	08/21/2017	3 Mutual aid given	#Personnel	0	0	0	0
Their Inci	17-2237	Response Time: 00:08:53	#Appartus	0	0	0	0

Subtotal Responses: 3 Average Response Time for Dept: 00:06:44

Response time calculated from time notified to arrival.

**BAZETTA**

**Inspections by Type**

**Date Completed Between {08/01/2017} And  
{08/31/2017}**

<b>Date</b>	<b>Time</b>	<b>Occupancy</b>	<b>Hrs</b>	<b>Fee</b>
<b>200 INSPECTION - General</b>				
08/22/2017	12:25	AUTU01 Big blue trucking, Inc 518 PERKINS JONES RD NE/WARREN, OH 44483	0.12	
08/22/2017	11:50	BAZE07 Bazetta Elementary School 2755 BAZETTA RD NE	0.16	
08/22/2017	13:31	DAFF01 DAFFRON'S BODY SHOP 4825 STATE ROUTE 5	0.06	
08/22/2017	11:39	GRUM01 GRUMPY'S ICECREAM STATION 1144 STATE ROUTE 305 NE	0.11	
08/22/2017	13:35	HARR01 HARROWS SILVER AND SUCH 4747 STATE ROUTE 5 NORTH	0.01	
08/22/2017	12:10	MILL01 MILLER YOUNT CONSTRUCTION 2995 BAZETTA RD NE	0.15	
08/22/2017	11:30	RKMF01 RKM Fireworks ( Jeremy Rudesill ) 4314 BAZETTA RD NE	0.02	
08/22/2017	13:46	SUPE01 SUPER TIRE 3485 STATE ROUTE 5	0.06	
08/30/2017	13:34	BAZE01 Bazetta Township Fire Department 11 773 EVERETT HULL RD NE	0.00	
08/30/2017	13:53	CART01 CARTER'S MARKET 959 STATE ROUTE 305 NE	0.18	
08/30/2017	13:18	DRJO01 Dr. Jonathon Eucker M.D. 2652 ELM RD NE	0.00	
08/24/2017	14:03	DRMA01 DR. MARTIN G. ELLIS 3008 STATE ROUTE 5 /D	0.16	
08/24/2017	08:03	ELMR01 Dr. Naples 2251 ELM RD NE	0.16	
08/30/2017	13:13	ENDO01 Endocrinology Veronica Jean-Pierre M.D. 2630 ELM RD NE	0.00	
08/30/2017	13:15	NEUR01 Endocrinology Dr. Eswaran 2658 ELM RD NE	0.00	
08/24/2017	08:20	TAYL01 TAYLOR RENTAL 2229 ELM RD NE	0.24	
08/24/2017	08:51	VALL01 VALLY CARE LAB 2660 ELM RD NE	0.14	
08/30/2017	13:41	BAZE06 Bazetta Mall 3649 BAZETTA RD NE	0.13	



CLEAN AIR CONCEPTS  
11449 DEERFIELD ROAD  
CINCINNATI, OH 45242

SALES QUOTE

513-489-4440  
800-875-5440  
fax 513-247-2502

Sales Quote Number: SQ17-10089

Sales Quote Date: 08/25/17

Page: 1

Sell  
To: ACCOUNTS PAYABLE  
BAZETTA FIRE DEPT  
3000 WARREN MEADVIULLE ROAD  
CORTLAND, OH 44410

Ship  
To: ACCOUNTS PAYABLE  
BAZETTA FIRE DEPT  
3000 WARREN MEADVIULLE ROAD  
CORTLAND, OH 44410

Ship Via

Customer ID BAZFDOH

Terms Net R.O.I.

SalesPerson Mike Winkler

Item No.	Description	Unit	Quantity	Unit Price	Total Price
500073-02	TAILPIPE Assy 5" BOXED	EACH	3	375.00	1,125.00
500018-05	3 MAG MGPK.Assy Standoff	EACH	4	85.00	340.00
500018-02	MGPK.Assy 3-MAGNETS	EACH	8	78.00	624.00
R0090	SHIPPING NOT INCLUDED	EACH			

Amount Subject to  
Sales Tax  
0.00

Amount Exempt  
from Sales Tax  
2,089.00

Subtotal: 2,089.00  
Invoice Discount: 0.00  
Total Sales Tax: 0.00

Total: 2,089.00

## Award Package

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U.S. Department of Homeland Security  
Washington, D.C. 20472



# FEMA

Mr. Dennis Lewis  
Bazetta Fire Department  
3000 Warren Meadville Road  
Cortland, Ohio 44410-9322

Re: Grant No.EMW-2016-FP-00232

Dear Mr. Lewis:

Congratulations, on behalf of the Department of Homeland Security, your application for financial assistance submitted under the Fiscal Year (FY) 2016 Assistance to Firefighters Grant Program - Fire Prevention and Safety Grant has been approved in the amount of \$16,191.00. As a condition of this award, you are required to contribute a cost match in the amount of \$809.00 of non-Federal funds. The Federal share is \$16,191.00 of the approved total project cost of \$17,000.00.

**Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the Assistance to Firefighters Grant Programs' e-grant system.** By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo
- Agreement Articles (attached to this Award Letter)
- Obligating Document (attached to this Award Letter)
- FY 2016 Assistance to Firefighters Grant Program - Fire Prevention and Safety Grant Notice of Funding Opportunity

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

**Prior to requesting Federal funds, all recipients are required to register in the System for Award Management (SAM.gov).** As the recipient, you must register and maintain current information in SAM.gov until you submit the final financial report required under this award or receive the final payment, whichever is later. This requires that the recipient review and update the information annually after the initial registration, and more frequently for changes in your information. There is no charge to register in SAM.gov. Your registration must be completed on-line at <https://www.sam.gov/portal/public/SAM/>. It is your entity's responsibility to have a valid DUNS number at the time of registration.

In order to establish acceptance of the award and its terms, please follow these instructions:

**Step 1:** Please go to <https://portal.fema.gov> to accept or decline your award. This will take you to the Assistance to Firefighters eGrants system. Enter your User Name and Password as requested on the login screen. Your User Name and Password are the same as those used to complete the application on-line.

Once you are in the system, the Status page will be the first screen you see. On the right side of the Status screen, you will see a column entitled Action. In this column, please select the View Award Package from the drop down menu. Click Go to view your award package and indicate your acceptance or declination of award. PLEASE NOTE: your period of performance has begun. If you wish to accept your grant, you should do so immediately. When you have finished, we recommend printing your award package for your records.

**Step 2:** If you accept your award, you will see a link on the left side of the screen that says "Update 1199A" in

the Action column. Click this link. This link will take you to the SF-1199A, Direct Deposit Sign-up Form. Please complete the SF-1199A on-line if you have not done so already. When you have finished, you must submit the form electronically. Then, using the Print 1199A Button, print a copy and take it to your bank to have the bottom portion completed. Make sure your application number is on the form. After your bank has filled out their portion of the form, you must fax a copy of the form to FEMA's SF-1199 Processing Staff at 540-504-2883. You should keep the original form in your grant files. After the faxed version of your SF 1199A has been reviewed you will receive an email indicating the form is approved. Once approved you will be able to request payments online. If you have any questions or concerns regarding your 1199A, or the process to request your funds, please call (866) 274-0960.

Sincerely,



Bridget Bean  
Acting Assistant Administrator for Grant Programs

## Summary Award Memo

**SUMMARY OF ASSISTANCE ACTION  
ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM - FIRE PREVENTION AND SAFETY GRANTS  
Application**

**INSTRUMENT:** GRANT  
**AGREEMENT NUMBER:** EMW-2016-FP-00232  
**GRANTEE:** Bazetta Fire Department  
**DUNS NUMBER:** 123167520  
**AMOUNT:** \$17,000.00, Fire Prevention

**Project Description**

The purpose of the Assistance to Firefighters Grant Program - Fire Prevention and Safety Grants is to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards.

After careful consideration, FEMA has determined that the recipient's project or projects submitted as part of the recipient's application, and detailed in the project narrative as well as the request details section of the application - including budget information - was consistent with the Assistance to Firefighters Grant Program - Fire Prevention and Safety Grants program's purpose and worthy of award. The projects approved for funding are indicated by the budget or negotiation comments below. The recipient shall perform the work described in the grant application for the recipient's approved project or projects as itemized in the request details section of the application and further described in the grant application narrative. The content of the approved portions of the application - along with any documents submitted with the recipient's application - are incorporated by reference into the terms of the recipient's award. The recipient may not change or make any material deviations from the approved scope of work outlined in the above referenced sections of the application without prior written approval, via amendment request, from FEMA.

**Period of Performance**

25-AUG-17 to 24-AUG-18

**Amount Awarded**

The amount of the award is detailed in the attached Obligating Document for Award. The following are the budgeted estimates for object classes for this grant (including Federal share plus recipient match):

Personnel	\$0.00
Fringe Benefits	\$0.00
Travel	\$0.00
Equipment	\$17,000.00



Supplies	\$0.00
Contractual	\$0.00
Construction	\$0.00
Other	\$0.00
Indirect Charges	\$0.00
Total	\$17,000.00

**NEGOTIATION COMMENTS IF APPLICABLE (max 8000 characters)**

**FEMA Officials**

**Program Officer:** The Program Specialist is responsible for the technical monitoring of the stages of work and technical performance of the activities described in the approved grant application. If you have any programmatic questions regarding your grant, please call the AFG Help Desk at 866-274-0960 to be directed to a program specialist.

**Grants Assistance Officer:** The Assistance Officer is the Federal official responsible for negotiating, administering, and executing all grant business matters. The Officer conducts the final business review of all grant awards and permits the obligation of federal funds. If you have any questions regarding your grant please call ASK-GMD at 866-927-5646 to be directed to a Grants Management Specialist.

**Grants Operations POC:** The Grants Management Specialist shall be contacted to address all financial and administrative grant business matters for this grant award. If you have any questions regarding your grant please call ASK-GMD at 866-927-5646 to be directed to a specialist.

**ADDITIONAL REQUIREMENTS (IF APPLICABLE)**

Any questions pertaining to your award package, please contact your GPD Grants Management Specialist: Shari Hales at [Shari.Hales@fema.dhs.gov](mailto:Shari.Hales@fema.dhs.gov)

**National Environmental Policy Act**

All recipients must comply with the requirements of the National Environmental Policy Act (NEPA) and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which requires recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.

**Nondiscrimination in Matters Pertaining to Faith-Based Organizations**

It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. All recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.



Agreement Articles



**FEMA**

U.S. Department of Homeland Security  
Washington, D.C. 20472

**AGREEMENT ARTICLES**

**Assistance to Firefighters Grant Program - Fire Prevention and Safety Grants**

**GRANTEE: Bazetta Fire Department**

**PROGRAM: Assistance to Firefighters Grant Program - Fire Prevention and Safety Grants**

**AGREEMENT NUMBER: EMW-2016-FP-00232**

**AMENDMENT NUMBER:**

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Article XL	Disposition of Equipment Acquired Under the Federal Award
Article XLI	Environmental Planning and Historic Preservation Screening

I. **Assurances, Administrative Requirements and Cost Principles**

Recipients of DHS federal financial assistance must complete OMB Standard Form 424B Assurances - Non-Construction Programs. Certain assurances in this document may not be applicable to your program, and the awarding agency may require applicants to certify additional assurances. Please contact the program awarding office if you have any questions.

The administrative requirements and cost principles that apply to DHS award recipients originate from:

2 C.F.R. Part 200, Uniform Administrative Requirement, Cost Principles, and Audit Requirements for Federal Awards, as adopted by DHS at 2 C.F.R. Part 3002.

II. **Acknowledgement of Federal Funding from DHS**

All recipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposals, bid invitations, and other documents describing projects or programs funded in whole or in part with Federal funds.

- III. **Activities Conducted Abroad**  
All recipients must ensure that project activities carried on outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.
- IV. **Age Discrimination Act of 1975**  
All recipients must comply with the requirements of the *Age Discrimination Act of 1975* (42 U.S.C. § 6101 *et seq.*), which prohibits discrimination on the basis of age in any program or activity receiving Federal financial assistance.
- V. **Americans with Disabilities Act of 1990**  
All recipients must comply with the requirements of Titles I, II, and III of the *Americans with Disabilities Act*, which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12101-12213).
- VI. **Best Practices for Collection and Use of Personally Identifiable Information (PII)**  
All recipients who collect PII are required to have a publically-available privacy policy that describes what PII they collect, how they use the PII, whether they share PII with third parties, and how individuals may have their PII corrected where appropriate.
- Award recipients may also find as a useful resource the DHS Privacy Impact Assessments: [Privacy Guidance](#) and [Privacy template](#) respectively.
- VII. **Title VI of the Civil Rights Act of 1964**  
All recipients must comply with the requirements of Title VI of the *Civil Rights Act of 1964* (42 U.S.C. § 2000d *et seq.*), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. Implementing regulations for the Act are found at [6 C.F.R. Part 21](#) and [44 C.F.R. Part 7](#).
- VIII. **Civil Rights Act of 1968**  
All recipients must comply with [Title VIII of the Civil Rights Act of 1968](#), which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (42 U.S.C. § 3601 *et seq.*), as implemented by the Department of Housing and Urban Development at [24 C.F.R. Part 100](#). The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units-i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)-be designed and constructed with certain accessible features (see [24 C.F.R. § 100.201](#)).
- IX. **Copyright**  
All recipients must affix the applicable copyright notices of [17 U.S.C. §§ 401 or 402](#) and an acknowledgement of Government sponsorship (including award number) to any work first produced under Federal financial assistance awards, unless the work includes any information that is otherwise controlled by the Government

(e.g., classified information or other information subject to national security or export control laws or regulations).

X. **Debarment and Suspension**

All recipients must comply with Executive Orders [12549](#) and [12689](#), which provide protection against waste, fraud and abuse by debarring or suspending those persons deemed irresponsible in their dealings with the Federal government.

XI. **Drug-Free Workplace Regulations**

All recipients must comply with the *Drug-Free Workplace Act of 1988* ([41 U.S.C. § 701 et seq.](#)), which requires that all organizations receiving grants from any Federal agency agree to maintain a drug-free workplace. DHS has adopted the Act's implementing regulations at [2 C.F.R Part 3001](#).

XII. **Duplication of Benefits**

Any cost allocable to a particular Federal award provided for in [2 C.F.R. Part 200, Subpart E](#) may not be charged to other Federal awards to overcome fund deficiencies, to avoid restrictions imposed by Federal statutes, regulations, or terms and conditions of the Federal awards, or for other reasons. However, this prohibition would not preclude the non-Federal entity from shifting costs that are allowable under two or more Federal awards in accordance with existing Federal statutes, regulations, or the terms and conditions of the Federal awards.

XIII. **Energy Policy and Conservation Act**

All recipients must comply with the requirements of [42 U.S.C. § 6201](#) which contain policies relating to energy efficiency that are defined in the state energy conservation plan issues in compliance with this Act.

XIV. **Reporting Subawards and Executive Compensation**

a. **Reporting of first-tier subawards.**

1. *Applicability.* Unless you are exempt as provided in paragraph d. of this award term, you must report each action that obligates \$25,000 or more in Federal funds that does not include Recovery funds (as defined in section 1512(a)(2) of the American Recovery and Reinvestment Act of 2009, Pub. L. 111-5) for a subaward to an entity (see definitions in paragraph e. of this award term).

2. *Where and when to report.*

i. You must report each obligating action described in paragraph a.1. of this award term to <http://www.fsrs.gov>.

ii. For subaward information, report no later than the end of the month following the month in which the obligation was made. (For

example, if the obligation was made on November 7, 2010, the obligation must be reported by no later than December 31, 2010.)

3. *What to report.* You must report the information about each obligating action that the submission instructions posted at <http://www.frs.gov> specify.

**b. Reporting Total Compensation of Recipient Executives.**

1. *Applicability and what to report.* You must report total compensation for each of your five most highly compensated executives for the preceding completed fiscal year, if-

i. the total Federal funding authorized to date under this award is \$25,000 or more;

ii. in the preceding fiscal year, you received-

(A) 80 percent or more of your annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

(B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)

2. *Where and when to report.* You must report executive total compensation described in paragraph b.1. of this award term:

i. As part of your registration profile at <https://www.sam.gov>.

ii. By the end of the month following the month in which this award is made, and annually thereafter.

**c. Reporting of Total Compensation of Subrecipient Executives.**

1. *Applicability and what to report.* Unless you are exempt as provided in paragraph d. of this award term, for each first-tier subrecipient under this award, you shall report the names and total compensation of each of the subrecipient's five most highly compensated executives for the subrecipient's preceding completed fiscal year, if-

i. in the subrecipient's preceding fiscal year, the subrecipient received-

(A) 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

(B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and

ii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)

2. *Where and when to report.* You must report subrecipient executive total compensation described in paragraph c.1. of this award term:

i. To the recipient.

ii. By the end of the month following the month during which you make the subaward. For example, if a subaward is obligated on any date during the month of October of a given year (*i.e.*, between October 1 and 31), you must report any required compensation information of the subrecipient by November 30 of that year.

**d. Exemptions**

If, in the previous tax year, you had gross income, from all sources, under \$300,000, you are exempt from the requirements to report:

i. Subawards,

and

ii. The total compensation of the five most highly compensated executives of any subrecipient.

**e. Definitions. For purposes of this award term:**

1. *Entity* means all of the following, as defined in 2 CFR part 25:

i. A Governmental organization, which is a State, local government, or Indian tribe;



- ii. A foreign public entity;
- iii. A domestic or foreign nonprofit organization;
- iv. A domestic or foreign for-profit organization;
- v. A Federal agency, but only as a subrecipient under an award or subaward to a non-Federal entity.

2. *Executive* means officers, managing partners, or any other employees in management positions.

3. *Subaward*:

- i. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.
- ii. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see Sec. \_\_ .210 of the attachment to OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations").
- iii. A subaward may be provided through any legal agreement, including an agreement that you or a subrecipient considers a contract.

4. *Subrecipient* means an entity that:

- i. Receives a subaward from you (the recipient) under this award; and
- ii. Is accountable to you for the use of the Federal funds provided by the subaward.

5. *Total compensation* means the cash and noncash dollar value earned by the executive during the recipient's or subrecipient's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)):

- i. *Salary and bonus.*
- ii. *Awards of stock, stock options, and stock appreciation rights.* Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.
- iii. *Earnings for services under non-equity incentive plans.* This does not include group life, health, hospitalization or medical

reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.

iv. *Change in pension value.* This is the change in present value of defined benefit and actuarial pension plans.

v. *Above-market earnings on deferred compensation which is not tax-qualified.*

vi. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.

XV. **False Claims Act and Program Fraud Civil Remedies**

All recipients must comply with the requirements of 31 U.S.C. §3729 which set forth that no recipient of federal payments shall submit a false claim for payment. See also 38 U.S.C. § 3801-3812 which details the administrative remedies for false claims and statements made.

XVI. **Federal Debt Status**

All recipients are required to be non-delinquent in their repayment of any Federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. See OMB Circular A-129 and form SF-424B, item number 17 for additional information and guidance.

XVII. **Fly America Act of 1974**

All recipients must comply with Preference for U.S. Flag Air Carriers: (air carriers holding certificates under 49 U.S.C. § 41102) for international air transportation of people and property to the extent that such service is available, in accordance with the *International Air Transportation Fair Competitive Practices Act of 1974* (49 U.S.C. § 40118) and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

XVIII. **Hotel and Motel Fire Safety Act of 1990**

In accordance with Section 6 of the *Hotel and Motel Fire Safety Act of 1990*, 15 U.S.C. §2225a, all recipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with Federal funds complies with the fire prevention and control guidelines of the *Federal Fire Prevention and Control Act of 1974*, as amended, 15 U.S.C. §2225.

XIX. **Limited English Proficiency (Civil Rights Act of 1964, Title VI)**

All recipients must comply with the *Title VI of the Civil Rights Act of 1964* (Title VI) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. Providing meaningful access for persons with LEP may entail providing language assistance services, including oral interpretation and written translation. In order to facilitate compliance with Title VI, recipients

are encouraged to consider the need for language services for LEP persons served or encountered in developing program budgets. Executive Order 13166, *Improving Access to Services for Persons with Limited English Proficiency* (August 11, 2000), requires federal agencies to issue guidance to recipients, assisting such organizations and entities in understanding their language access obligations. DHS published the required recipient guidance in April 2011, *DHS Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons*, 76 Fed. Reg. 21755-21768, (April 18, 2011). The Guidance provides helpful information such as how a recipient can determine the extent of its obligation to provide language services; selecting language services; and elements of an effective plan on language assistance for LEP persons. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance <https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited> and additional resources on <http://www.lep.gov>.

**XX. Lobbying Prohibitions**

All recipients must comply with 31 U.S.C. §1352, which provides that none of the funds provided under an award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any Federal action concerning the award or renewal.

**XXI. Non-supplanting Requirement**

All recipients who receive awards made under programs that prohibit supplanting by law must ensure that Federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-Federal sources. Where federal statutes for a particular program prohibits supplanting, applicants or recipients may be required to demonstrate and document that a reduction in non-Federal resources occurred for reasons other than the receipt of expected receipt of Federal funds.

**XXII. Patents and Intellectual Property Rights**

Unless otherwise provided by law, recipients are subject to the Bayh-Dole Act, Pub. L. No. 96-517, as amended, and codified in 35 U.S.C. § 200 et seq. All recipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from financial assistance awards are in 37 C.F.R. Part 401 and the standard patent rights clause in 37 C.F.R. § 401.14.

**XXIII. Procurement of Recovered Materials**

All recipients must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the

item exceeds \$10,000 or the value of the quantity acquired by the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

**XXIV. Contract Provisions for Non-federal Entity Contracts under Federal Awards**

**a. Contracts for more than the simplified acquisition threshold set at \$150,000.**

All recipients who have contracts exceeding the acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by Civilian Agency Acquisition Council and the Defense Acquisition Regulation Council as authorized by 41 U.S.C. §1908, must address administrative, contractual, or legal remedies in instance where contractors violate or breach contract terms and provide for such sanctions and penalties as appropriate.

**b. Contracts in excess of \$10,000.**

All recipients that have contracts exceeding \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

**XXV. SAFECOM**

All recipients who receive awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

**XXVI. Terrorist Financing E.O. 13224**

All recipients must comply with U.S. Executive Order 13224 and U.S. law that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. It is the legal responsibility of recipients to ensure compliance with the E.O. and laws.

**XXVII. Title IX of the Education Amendments of 1972 (Equal Opportunity in Education Act)**

All recipients must comply with the requirements of Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), which provides that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity

receiving Federal financial assistance. Implementing regulations are codified at 6 C.F.R. Part 17 and 44 C.F.R. Part 19

**XXVIII. Trafficking Victims Protection Act of 2000**

All recipients must comply with the requirements of the government-wide award term which implements Section 106(g) of the *Trafficking Victims Protection Act (TVPA) of 2000*, as amended (22 U.S.C. § 7104). This is implemented in accordance with OMB Interim Final Guidance, *Federal Register*, Volume 72, No. 218, November 13, 2007. Full text of the award term is located at 2 CFR § 175.15.

**XXIX. Rehabilitation Act of 1973**

All recipients of must comply with the requirements of Section 504 of the *Rehabilitation Act of 1973*, 29 U.S.C. § 794, as amended, which provides that no otherwise qualified handicapped individual in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. These requirements pertain to the provision of benefits or services as well as to employment.

**XXX. USA Patriot Act of 2001**

All recipients must comply with requirements of the *Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act (USA PATRIOT Act)*, which amends 18 U.S.C. §§ 175-175c. Among other things, the USA PATRIOT Act prescribes criminal penalties for possession of any biological agent, toxin, or delivery system of a type or in a quantity that is not reasonably justified by a prophylactic, protective, bona fide research, or other peaceful purpose.

**XXXI. Use of DHS Seal, Logo and Flags**

All recipients must obtain DHS's approval prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.

**XXXII. Whistleblower Protection Act**

All recipients must comply with the statutory requirements for whistleblower protections (if applicable) at 10 U.S.C § 2409, 41 U.S.C. § 4712, and 10 U.S.C. § 2324, 41 U.S.C. §§ 4304 and 4310.

**XXXIII. DHS Specific Acknowledgements and Assurances**

All recipients must acknowledge and agree-and require any sub-recipients, contractors, successors, transferees, and assignees acknowledge and agree-to comply with applicable provisions

governing DHS access to records, accounts, documents, information, facilities, and staff.

1. Recipients must cooperate with any compliance review or complaint investigation conducted by DHS.
2. Recipients must give DHS access to and the right to examine and copy records, accounts, and other documents and sources of information related to the grant and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by DHS regulations and other applicable laws or program guidance.
3. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports.
4. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.
5. If, during the past three years, the recipient has been accused of discrimination on the grounds of race, color, national origin (including limited English proficiency), sex, age, disability, religion, or familial status, the recipient must provide a list of all such proceedings, pending or completed, including outcome and copies of settlement agreements to the DHS awarding office and the DHS Office of Civil Rights and Civil Liberties.
6. In the event any court or administrative agency makes a finding of discrimination on grounds of race, color, national origin (including limited English proficiency), sex, age, disability, religion, or familial status against the recipient, or the recipient settles a case or matter alleging such discrimination, recipients must forward a copy of the complaint and findings to the DHS Component and/or awarding office.

The United States has the right to seek judicial enforcement of these obligations.

#### **XXXIV. System of Award Management and Universal Identifier Requirements**

##### **A. Requirement for System of Award Management**

Unless exempted from this requirement under 2 CFR 25.110, you as the recipient must maintain the currency of your information in the SAM until you submit the final financial report required under this award or receive the final payment, whichever is later. This requires that you review and update the information at least annually after the initial registration, and more frequently if required by changes in your information or another award term.

##### **B. Requirement for unique entity identifier**

If authorized to make subawards under this award, you:

1. Must notify potential subrecipients that no entity (*see* definition in paragraph C of this award term) may receive a subaward from you unless the entity has provided its unique entity identifier to you.
2. May not make a subaward to an entity unless the entity has provided its unique entity identifier to you.

### C. Definitions

For purposes of this award term:

1. *System of Award Management(SAM)* means the Federal repository into which an entity must provide information required for the conduct of business as a recipient. Additional information about registration procedures may be found at the SAM Internet site (currently at <http://www.sam.gov>).
2. *Unique entity identifier* means the identifier required for SAM registration to uniquely identify business entities.
3. *Entity*, as it is used in this award term, means all of the following, as defined at 2 CFR part 25, subpart C:
  - a. A Governmental organization, which is a State, local government, or Indian Tribe;
  - b. A foreign public entity;
  - c. A domestic or foreign nonprofit organization;
  - d. A domestic or foreign for-profit organization; and
  - e. A Federal agency, but only as a subrecipient under an award or subaward to a non-Federal entity.
4. *Subaward*:
  - a. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.
  - b. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see 2 CFR 200.330).
  - c. A subaward may be provided through any legal agreement, including an agreement that you consider a contract.

5. *Subrecipient* means an entity that:

- a. Receives a subaward from you under this award;  
and
- b. Is accountable to you for the use of the Federal funds provided by the subaward.

**XXXV. Animal Welfare Act of 1966**

All recipients of financial assistance will comply with the requirements of the Animal Welfare Act, as amended (7 U.S.C. §2131 et seq.), which requires that minimum standards of care and treatment be provided for vertebrate animals bred for commercial sale, used in research, transported commercially, or exhibited to the public. Recipients must establish appropriate policies and procedures for the humane care and use of animals based on the Guide for the Care and Use of Laboratory Animals and comply with the Public Health Service Policy and Government Principles Regarding the Care and Use of Animals.

**XXXVI. Protection of Human Subjects**

All recipients of financial assistance will comply with the requirements of the Federal regulations at 45 CFR Part 46, which requires that recipients comply with applicable provisions/law for the protection of human subjects for purposes of research. Recipients must also comply with the requirements in DHS Management Directive 026-04, Protection of Human Subjects, prior to implementing any work with human subjects. For purposes of 45 CFR Part 46, research means a systematic investigation, including research, development, testing, and evaluation, designed to develop or contribute to general knowledge. Activities that meet this definition constitute research for purposes of this policy, whether or not they are conducted or supported under a program that is considered research for other purposes. The regulations specify additional protections for research involving human fetuses, pregnant women, and neonates (Subpart B); prisoners (Subpart C); and children (Subpart D). The use of autopsy materials is governed by applicable State and local law and is not directly regulated by 45 CFR Part 46.

**XXXVII. Incorporation by Reference of Notice of Funding Opportunity**

The Notice of Funding Opportunity for this program is hereby incorporated into your award agreement by reference. By accepting this award, the recipient agrees that all allocations and use of funds under this grant will be in accordance with the requirements contained in the Notice of Funding Opportunity.

**XXXVIII. Acceptance of Post Award Changes**

In the event FEMA determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, recipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award. If you have questions about these



procedures, please contact the AFG Help Desk at 1-866-274-0960, or send an email to [firegrants@dhs.gov](mailto:firegrants@dhs.gov).

**XXXIX. Prior Approval for Modification of Approved Budget**

Before making any change to the DHS/FEMA approved budget for this award, you must request prior written approval from DHS/FEMA where required by 2 C.F.R. § 200.308. For awards with an approved budget greater than \$150,000, you may not transfer funds among direct cost categories, programs, functions, or activities without prior written approval from DHS/FEMA where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget DHS/FEMA last approved. You must report any deviations from your DHS/FEMA approved budget in the first Federal Financial Report (SF-425) you submit following any budget deviation, regardless of whether the budget deviation requires prior written approval.

**XL. Disposition of Equipment Acquired Under the Federal Award**

When original or replacement equipment acquired under this award by the recipient or its sub-recipients is no longer needed for the original project or program or for other activities currently or previously supported by DHS/FEMA, you must request instructions from DHS/FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. § 200.313.

**XLI. Environmental Planning and Historic Preservation Screening**

FPS-funded activities that involve the installation of equipment (such as permanently mounted LED/electronic signs) not specifically excluded from a FEMA Environmental and Historic Preservation (EHP) Review per the Grant Programs Directorate (GPD) Programmatic Environmental Assessment (PEA); ground-disturbing activities; or modification/renovation of existing buildings or structures must undergo a FEMA EHP Review.

FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by FEMA grant funds, through its EHP Review process, as mandated by the National Environmental Policy Act; National Historic Preservation Act of 1966, as amended; National Flood Insurance Program regulations; and, any other applicable laws and Executive Orders.

To access the FEMA's Environmental and Historic Preservation (EHP) screening form and instructions go to our Department of Homeland Security/Federal Emergency Management Agency-website at: <https://www.fema.gov/library/viewRecord.do?id=6906>

In order to initiate EHP review of your project(s), you must complete all relevant sections of this form and submit it to the Grant Programs Directorate (GPD) along with all other pertinent project information. Failure to provide requisite information could result in delays in the release of grant funds.



**FEDERAL EMERGENCY MANAGEMENT AGENCY  
OBLIGATING DOCUMENT FOR AWARD/AMENDMENT**

1a. AGREEMENT NO. EMW-2016-FP-00232	2. AMENDMENT NO. 0	3. RECIPIENT NO. 34-0939309	4. TYPE OF ACTION AWARD	5. CONTROL NO. WX02695N2017T
6. RECIPIENT NAME AND ADDRESS Bazetta Fire Department 3000 Warren Meadville Road Cortland Ohio, 44410-9322	7. ISSUING OFFICE AND ADDRESS Grant Programs Directorate 500 C Street, S.W. Washington DC, 20472 POC: Marie Rosalie Isabel Vega	8. PAYMENT OFFICE AND ADDRESS FEMA, Financial Services Branch 500 C Street, S.W., Room 723 Washington DC, 20472		
9. NAME OF RECIPIENT PROJECT OFFICER Dennis Lewis	PHONE NO. 3306374136	10. NAME OF PROJECT COORDINATOR Catherine Patterson	PHONE NO. 1-866-274-0960	
11. EFFECTIVE DATE OF THIS ACTION 25-AUG-17	12. METHOD OF PAYMENT SF-270	13. ASSISTANCE ARRANGEMENT Cost Sharing	14. PERFORMANCE PERIOD From:25-AUG-17 To:24-AUG-18	

Budget Period  
From:02-MAY-17 To:30-SEP-17

15. DESCRIPTION OF ACTION  
a. (Indicate funding data for awards or financial changes)

PROGRAM NAME ACRONYM	CFDA NO.	ACCOUNTING DATA (ACCS CODE) XXXX-XXX-XXXXX-XXXXX-XXXX-XXXX-X	PRIOR TOTAL AWARD	AMOUNT AWARDED THIS ACTION + OR (-)	CURRENT TOTAL AWARD	CUMULATIVE NON-FEDERAL COMMITMENT
FP	97.044	2017-F6-C111-P4310000-4101-D	\$0.00	\$16,191.00	\$16,191.00	\$809.00
TOTALS			\$0.00	\$16,191.00	\$16,191.00	\$809.00

b. To describe changes other than funding data or financial changes, attach schedule and check here.  
N/A

16 a. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address)

Assistance to Firefighters Grant - Fire Prevention and Safety Program recipients are not required to sign and return copies of this document. However, recipients should print and keep a copy of this document for their records.

16b. FOR DISASTER PROGRAMS: RECIPIENT IS NOT REQUIRED TO SIGN

This assistance is subject to terms and conditions attached to this award notice or by incorporated reference in program legislation cited above.

17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)  
N/A

DATE  
N/A

18. FEMA SIGNATORY OFFICIAL (Name and Title)  
Marie Rosalie Isabel Vega

DATE  
21-AUG-17

## September 11, 2017 Police Agenda for Trustee Meeting

9/7/17 1:58 PM

From: "Mike Hovis" <mhovis@bazettatwp.org>

To: <rdrew@bazettatwp.org>

Cc: <twebb@bazettatwp.org>

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Rita,

The following is the police department agenda for Monday September 11, 2017

1. To accept the following donation of ammunition from Walmart and to approve Chief Hovis to trade said ammo to any law enforcement supply company for police equipment:
  - a. 5,500 22 long rifle rounds
  - b. 200-12 Gauge shells
  - c. 150-20 Gauge shells
  - d. 15- 38 Special rounds
2. To approve the replacement of a steel door at the police department by JS Masonry at a cost of \$1230.00 (estimate attached) to be paid from the police equipment fund.
3. To approve the sale of two (2) vehicles from the impound lot on govdeals:
  - a. 1998 Dodge Dakota VIN#1B7FL26X8WS730916
  - b. 1990 Honda VIN#JHMCB7656LC133544

That should be all. Thank you and have a great day!!!

**Michael J. Hovis, Chief of Police**

**Bazetta Township Police Department**

**2671 McCleary Jacoby Rd.**

**Cortland, Ohio 44410**

**Phone: 330-638-5503**

**Fax: 330-638-9927**

**[mhovis@bazettatwp.org](mailto:mhovis@bazettatwp.org)**

**[www.facebook.com/BazettaTownshipPoliceDept](http://www.facebook.com/BazettaTownshipPoliceDept)**

Rita



# August 2017 Bazetta Police Department Activity

**Published Date: September 8 , 2017**

<b>Activity</b>	<b>Total</b>
<b>Calls for Service</b>	<b>757</b>
<b>Incident Reports Filed</b>	<b>150</b>
<b>Traffic Crash Investigations</b>	<b>13</b>
<b>Number of Persons Arrested</b>	<b>60</b>
<b>Traffic Offenses</b>	<b>101</b>
<b>Traffic Citations Issued</b>	<b>80</b>
<b>Vehicle Miles Traveled</b>	<b>11,913.20</b>
<b>Office Contacts</b>	<b>363</b>

\* Numbers are subject to change due to report status and other circumstances

JS Masonry

4586 Kings Graves Rd  
Vienna, OH 44473

# Estimate

Date	Estimate #
9/4/2017	561

Name / Address
Bazetta Township Police 2671 McCleary Jacoby Rd Cortland, Oh 44410

Project

Description	Qty	Rate	Total
Remove steel door frame and steel door ,replace steel door frames with new frame ,use door from interior door frame in building ,reuse push bar ,door closer and hardware on door,haul away old door and frame , labor and material ,per door	1	1,230.00	1,230.00
Price per door using new steel door and new frame ,reuse push bar ,door closer and hardware labor and material \$1,780.		0.00	0.00
<b>Total</b>			\$1,230.00

**Ohio****Bureau of Workers'  
Compensation**30 W. Spring St.  
Columbus, OH 43215**Certificate of Ohio Workers' Compensation**

This certifies that the employer listed below participates in the Ohio State Insurance Fund as required by law. Therefore, the employer is entitled to the rights and benefits of the fund for the period specified. This certificate is only valid if premiums and assessments, including installments, are paid by the applicable due date. To verify coverage, visit [www.bwc.ohio.gov](http://www.bwc.ohio.gov), or call 1-800-644-6292.

This certificate must be conspicuously posted.

Policy number and employer  
01593536

Period Specified Below  
07/01/2017 to 07/01/2018

JS MASONRY LLC  
5238 LOGAN ARMS DR  
GIRARD, OH 44420-1632



[www.bwc.ohio.gov](http://www.bwc.ohio.gov)  
Issued by: WC

*[Signature]*  
Administrator/CEO

You can reproduce this certificate as needed.

**Ohio Bureau of Workers' Compensation****Required Posting**

Effective Oct. 13, 2004, Section 4123.54 of the Ohio Revised Code requires notice of rebuttable presumption. Rebuttable presumption means an employee may dispute or prove untrue the presumption (or belief) that alcohol or a controlled substance not prescribed by the employee's physician is the proximate cause (main reason) of the work-related injury.

The burden of proof is on the employee to prove the presence of alcohol or a controlled substance was not the proximate cause of the work-related injury. An employee who tests positive or refuses to submit to chemical testing may be disqualified for compensation and benefits under the Workers' Compensation Act.

**Ohio****Bureau of Workers'  
Compensation**

You must post this language with the Certificate of Ohio Workers' Compensation.

**RESOLUTION TO DISPOSE OF TOWNSHIP PROPERTY**  
**BY INTERNET AUCTION**  
**Section §505.10 (D) ORC**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, that

WHEREAS, the Township has personal property no longer needed by the Township, obsolete, and/or unfit for the use it was acquired or other appropriate public use, and the Township desires to dispose of said property pursuant the Sections §505.10 et seq, ORC; and

WHEREAS, the township desires to sell said personal property by internet auction on E-Bay; now therefore,

BE IT RESOLVED, that the following property being no longer needed by the township, and/or unfit for public use, be sold by public auction on the internet E-Bay website or other comparable internet auction websites, pursuant to Section §505.10 (D) with the Board establishing a minimum price for the specific item(s), and other terms and conditions of sale as deemed appropriate by the Board of Trutees, including requirements for pick-up, delivery, method of payment, and sales tax if appropriate, with such information being provided in the advertisement for sale on the internet by interne first offered for sell to other agencies or political subdivisions of the State of Ohio upon terms agreeable to the township; and

BE IT FUTHER RESOLVED, that such property is being sold "AS IS" without any expressed or implied warranties as to condition, fitness or use.

List of Property (itemized below or attached by schedule)

1998 Dodge Dakota (#0914) and 1990 Honda (#3544)

BE IT FURTHER RESOLVED, that the Fiscal Officer be and hereby is directed to place said property for sale on the internet auction, as provided above, with a stated minimim price, "AS IS" without warranty, conditions of sale, and reservation of right to reject and any all offers.

ROLL CALL:

Trustee Howis	<input type="checkbox"/>	yes	<input type="checkbox"/>	no	Absent
Trustee Parke	<input checked="" type="checkbox"/>	yes	<input type="checkbox"/>	no	
Trustee Webb	<input checked="" type="checkbox"/>	yes	<input type="checkbox"/>	no	



## BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: September 25, 2017 at 7:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:

Trustee Paul Hovis  
Vice Chairman Trustee Frank Parke  
Chairman Trustee Ted Webb  
Fiscal Officer Rita Kay Drew

- Trustee Parke reminded the assemblage of the Public Comment procedures and the meeting is being video and audio recorded

**237-17** To accept the minutes from the September 11 Regular Meeting.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Abstain      Trustee Parke - Yes      Trustee Webb - Yes

**238-17** To accept the minutes from the September 25 Zoning Hearing.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Abstain      Trustee Parke - Yes      Trustee Webb - Yes

**239-17** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Yes      Trustee Webb - Yes

**240-17** To reschedule the October 9 Regular Trustee Meeting to October 10 to avoid the Columbus Day holiday.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Yes      Trustee Webb - Yes

**241-17** To authorize the Fiscal Officer to do the following Supplemental Appropriations and report to the Trumbull County Auditor.

*\$1,000.00 for 01-A-04 (General: Supplies)*  
*\$15,000.00 for 09-A-14 (Police: Other Expenses)*  
*\$725.29 for 09-A-04 (Police: Auditor & Treasurer Fees)*  
*\$978.09 for 10-A-04 (Fire: Auditor & Treasurer Fees)*

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Yes      Trustee Webb - Yes

**242-17** To accept the resignations of Jean Eddy and Craig Fess, effective immediately.

**Motion:** Trustee Parke

**Second:** Trustee Hovis

**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**Correspondence (Copies available upon request):**

- Copy of a letter from Trumbull County Engineer to Artman Engineering Consulting regarding proposed Starbucks/Chipotle site
- Resignation e-mail from Jean Eddy from unlocking/locking the building on building usage days
- Resignation letter from Craig Fess from the Zoning Board of Appeals

**Administration:**

- Trustee Hovis thanked Trustees Parke and Webb for their work while he was off
- Trustee Webb said he was glad to see Trustee Hovis back

**Fire Department:**

- See Attached Agenda

**243-17** To approve authorize Chief Lewis to dispose of the following unneeded, obsolete, or unfit-for-use township property, per ORC §505.10(2)(a).

*Building block & brick left over from the construction of the new fire station*

**Motion:** Trustee Parke

**Second:** Trustee Hovis

**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**244-17** To approve an expenditure of \$4,250.00 to Mars Electric Company for 125 smoke alarms, to be paid from the Fire Fund, with \$4,037.00 coming from a grant and \$213.00 being the local share.

**Motion:** Trustee Hovis

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**245-17** To approve an expenditure of \$3,527.50 to Yesco Electric Supply for 125 smoke alarms, to be paid from the Fire Fund, with \$3,351.50 coming from a grant and \$176.00 being the local share.

**Motion:** Trustee Parke

**Second:** Trustee Hovis

**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**Police Department:**

- See Attached Agenda

**246-17** To approve the attached *Resolution to Dispose of Township Property by Internet Auction*.

**Motion:** Trustee Parke

**Second:** Trustee Hovis

**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**Road Department:**

- Superintendent Parke reported as follows
  - All roadside mowing is done for the year
  - Currently working on cemetery foundations

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Inspector Mills stated the following
  - Trumbull County Zoning Commission recommended against this zone change that was approved in the earlier Zoning Hearing
  - The change did not conform with the township's current Comprehensive Zoning Plan
  - That plan was last updated in 2009
  - Thinks the Township should consider revisiting and revising that Plan
  - Thanked the Trustees for considering the change and not just going with Trumbull County's recommendation
  - Planning to contact the Trumbull County Board of Health regarding some nuisance properties

**Zoning Commission & Zoning Board of Appeals:**

- Trustee Webb reported as follows
  - Next Quarterly Meeting will be October 4 at 6:30pm at the Administration Building
  - Board of Zoning Appeals is in the process of scheduling a date for Hearing on a variance
- Inspector Mills said there may be another request for variance coming

**Parks & Recreation Board:**

- Member Stowell thanked everyone involved in this year's park fundraisers and said they are already working on plans for next year

**Asked to be placed on the Agenda:**

- None

**Public Comment:**

- Stanley Shrodek of Lakeshore Drive asked if the signs on Bazetta Road regarding the yielding of 3' between cars and bicycles could be placed on other roads
  - Chief Hovis said that traffic signs are the responsibility of the Road Department, not the Police Department
  - Superintendent Parke said enforcement of what is on the signs in the Police Department's responsibility
  - Superintendent Parke said he would check his federal signage handbook to see if these signs are available and will purchase them if they are
  - Trustee Webb said the signs in question were put up temporarily by the Outspoken Wheelmen for the their event last weekend
  
- Stanley Shrodek of Lakeshore Drive thanked Chief Hovis for keeping the community safe

**247-17** To recess into Executive Session at 7:15pm to consider discipline of a public employee or official, per ORC §121.22(G).

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**248-17** To reconvene from Executive Session at 8:00pm with no action taken.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**249-17** To recess into Executive Session at 8:01pm to consider compensation of a public employee or official, per ORC §121.22(G).

**Motion:** Trustee Parke

**Second:** Trustee Hovis

**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**250-17** To reconvene from Executive Session at 9:15pm with no action taken.

**Motion:** Trustee Hovis

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**251-17** To adjourn the meeting at 9:15pm.

**Motion:** Trustee Hovis


**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes



Attested by: Fiscal Officer Rita Kay Drew

Dated: 09-27-17



Approved by: Chairman Trustee Ted Webb

Dated: 10/10/17

PENDING WARRANT REPORT  
 Bazetta Township [2017]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
30435	184.78	VW30435	Agnew Lawn & Garden	Supplies
30436	508.26	VW30436	BE Solutions, LLC	Claims
30437	250.00	VW30437	Bazetta Township	IT Services
30438	1412.80	VW30438	Delta Dental	Insurance
30439	180.18	VW30439	D&T, P.M. & Truck Repair, LLC	Supplies
30440	20.00	VW30440	Jean M. Eddy	Reimbursement
30441	400.00	VW30441	Northstar Towing, Inc.	August Tows
30442	383.66	VW30442	Ohio Edison	Service
30443	19417.61	VW30443	Ohio Insurance Services Agency	Insurance
30444	1041.83	VW30444	Ohio Edison	Service
30445	55.20	VW30445	Professional ID Cards, Inc.	Supplies
30446	162.00	VW30446	Pitney Bowes Global Financial Services	Postage Meter
30447	1300.00	VW30447	Schultz Towing, Inc.	Tows
30448	324.80	VW30448	Standard Insurance Company RD	Insurance
30449	125.00	VW30449	Sarko's Video Assisted Air Duct Cleaning	Service
30450	219.37	VW30450	The Tribune Chronicle	Service
30451	3208.88	VW30451	Trumbull County 911	911 Service
30452	466.09	VW30452	Vision Service Plan-(OH)	Insurance
30453	505.03	VW30453	Warren Fire Equipment, Inc.	Service
30454	295.00	VW30454	Youngstown/Warren Regional Chamber	Membership Dues
30455	834.36	VW30455	Ohio Edison	Service
	=====			
	31294.85		Total Amount of Pending Warrants	

## Fire Department Agenda - September 25, 2017 Trustee Meeting

9/21/17 10:44 AM

From: "Dennis Lewis" <dlewis@bazettatwp.org>

To: <trustee@bazettatwp.org>, <rdrew@bazettatwp.org>

The following items are being requested for approval:

1. Request to dispose of Township Property. Block left over from construction of new fire station.
2. Authorize the expenditure to Mars Electric Co. 6655 Beta Drive Suite 200, Mayfield Village Ohio 44143 (440) 946-2250 for 125 Smoke Alarms at \$34 each for a total cost of \$4250. Grant share \$4037.00 our share \$213.00. Quote attached.
3. Authorize the expenditure to Yesco Electrical Supply 1142 N. Meridian Road, Youngstown, Ohio 44509 (330) 747-8593 for 125 Smoke Alarms at \$28.22 each for a total cost of \$3527.50. Grant share \$3351.50 our share \$176.00. Quote attached.

Professionally,

**Chief Dennis Lewis OFE, OFC**  
**3000 Warren Meadville Road**  
**Cortland, Ohio 44410**  
**Phone 330-637-8816 Ext. 119**  
**Fax - 330-638-4193**  
**[dlewis@bazettatwp.org](mailto:dlewis@bazettatwp.org)**





# Quotation

YESCO ELECTRICAL SUPPLY, INC.  
 1142 N. MERIDIAN ROAD.  
 YOUNGSTOWN, OH 44509  
 330-747-8593

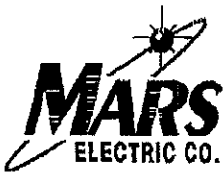
QUOTE DATE	QUOTE NUMBER
09/19/17	S2151682
ORDER TO: YESCO ELECTRICAL SUPPLY, INC. 1142 N. MERIDIAN ROAD. YOUNGSTOWN, OH 44509 330-747-8593	PAGE NO.  1

QUOTE TO:  
 Quotation Only Youngstown  
 YOUNGSTOWN, OH 44502

SHIP TO:  
 Quotation Only Youngstown  
 YOUNGSTOWN, OH 44502

ORDERED BY	CUSTOMER ORDER NUMBER	RELEASE NUMBER	SALESPERSON	
			House	
WRITER	SHIP VIA	TERMS	EXP DATE	
Randy Maas	PK PICK UP	NET 30 DAYS FROM INVOICE	09/20/17	
ORDER QTY	DESCRIPTION	UNIT PRICE	NET AMOUNT	
130ea	P3010B 10 YR SEALED BATTERY BEDROOM SMOKE ALARM WITH TALKING VOICE ALARM ** Special order non returnable **	28.2200/ea	3668.60	
		<b>Subtotal</b>	3668.60	
		<b>Est Sls Tax</b>	265.97	
		<b>Freight</b>	0.00	
		<b>Amount Due</b>	3934.57	

All claims for shortages must be reported within 24 hours after receipt of order. A packing slip is required with returns. No returns after 30 days. No returns on special orders, job overages, wire cuts & installed parts. Written authorization is required before material is returned. Authorized returns may be subject to a restocking charge. All sales are final. Interest charges of 2% per month 24% per annum. Sales tax is subject to change. This an approximation only! A properly executed exemption form must be on file to be exempt from sales tax. Manufacturers warranties apply to all materials.



6655 BETA DRIVE SUITE 200  
 MAYFIELD VILLAGE OH 44143  
 440-946-2250 Fax 440-946-3214

Quotation

QUOTE DATE		QUOTE NUMBER	
09/14/17		S003497888	
ORDER TO:			PAGE NO.
CDC - MARS ELECTRIC CO. 6655 BETA DRIVE SUITE 20 MAYFIELD VILLAGE OH 44143			1

QUOTE TO:  
 SALE CDC  
 6655 BETA DRIVE SUITE 200  
 MAYFIELD VILLAGE, OH 44143

SHIP TO:  
 SALE CDC  
 BAZETTA TOWNSHIP FIRE  
 DENNIS LEWIS  
 MAYFIELD VILLAGE, OH 44143

ORDER #	CUSTOMER ORDER NUMBER	RELEASE NUMBER	SALE PERSON	
DENNIS	SMOKE DETECTOR QUOTE		ZZZ	
UNIT	SHIP VIA	TERMS	SHIP DATE	REGIONS ALLOWED
PWK	BID	Cash On Delivery	09/14/17	No
ORDER QTY	DESCRIPTION	NET PRC	UOM	EXT PRC
125ea	BRK 3120B ION AND PHOTOELECTRIC BATT B/U	34.000	ea	4250.00

This is a Quotation.

Price are firm for 30 days, subject to change without notice after 30 days.  
 Applicable taxes extra.

Subtotal	4250.00
S&H CHGS	0.00
<b>Total Due</b>	<b>4250.00</b>



## Police Agenda Trustee Meeting Monday September 25, 2017

9/20/17 11:35 AM

From: "Mike Hovis" <mhovis@bazettatwp.org>

To: <rdrew@bazettatwp.org>

Cc: <twebb@bazettatwp.org>, <cherlinger@bazettatwp.org>

---

Rita,

The police department will have the following for the agenda.

To sell the following vehicles from police impound via govdeals:

1. 2000 Buick Century Vin#2G4WS52J6Y1172195
2. 2002 Dodge Neon Vin#1B3ES56C52D564562

That is all. Thank you and have a great day!!!

**Michael J. Hovis, Chief of Police**

**Bazetta Township Police Department**

**2671 McCleary Jacoby Rd.**

**Cortland, Ohio 44410**

**Phone: 330-638-5503**

**Fax: 330-638-9927**

**[mhovis@bazettatwp.org](mailto:mhovis@bazettatwp.org)**

**[www.facebook.com/BazettaTownshipPoliceDept](http://www.facebook.com/BazettaTownshipPoliceDept)**

RESOLUTION TO DISPOSE OF TOWNSHIP PROPERTY  
BY INTERNET AUCTION  
Section §505.10 (D) ORC

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, that

WHEREAS, the Township has personal property no longer needed by the Township, obsolete, and/or unfit for the use it was acquired or other appropriate public use, and the Township desires to dispose of said property pursuant the Sections §505.10 et seq, ORC; and

WHEREAS, the township desires to sell said personal property by internet auction on E-Bay; now therefore,

BE IT RESOLVED, that the following property being no longer needed by the township, and/or unfit for public use, be sold by public auction on the internet E-Bay website or other comparable internet auction websites, pursuant to Section §505.10 (D) with the Board establishing a minimum price for the specific item(s), and other terms and conditions of sale as deemed appropriate by the Board of Trutees, including requirements for pick-up, delivery, method of payment, and sales tax if appropriate, with such information being provided in the advertisement for sale on the internet by interne first offered for sell to other agencies or political subdivisions of the State of Ohio upon terms agreeable to the township; and

BE IT FUTHER RESOLVED, that such property is being sold "AS IS" without any expressed or implied warranties as to condition, fitness or use.

List of Property (itemized below or attached by schedule)

2000 Buick Century (#2195)

2002 Dodge Neon (#4562)

BE IT FURTHER RESOLVED, that the Fiscal Officer be and hereby is directed to place said property for sale on the internet auction, as provided above, with a stated minimim price, "AS IS" without warranty, conditions of sale, and reservation of right to reject and any all offers.

ROLL CALL:

_____	yes	_____	no
_____	yes	_____	no
_____	yes	_____	no

## **BAZETTA TOWNSHIP TRUSTEES ZONING HEARING MINUTES**

Date: September 25, 2017 at 5:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:

Vice Chairman Trustee Frank Parke  
Chairman Trustee Ted Webb  
Fiscal Officer Rita Kay Drew

- Trustee Webb called the meeting to order
- Fiscal Officer Drew called the roll to determine if quorum was present to conduct business
- Trustee Webb read the following Introduction Speech
  - This public hearing is being held pursuant to Section 519.12 of the Ohio Revised Code for the purpose of receiving public comment and testimony regarding a proposed amendment to the Zoning Map of the Township Zoning Resolution.
- Fiscal Officer Drew read the attached Legal Ad and Notice of Publication
- Fiscal Officer Drew read the attached Application for Zone Change
- Fiscal Officer Drew read the attached Trumbull County Planning Commission Recommendation
- Fiscal Officer Drew read the Bazetta Township Zoning Commission Recommendation
- Trustee Webb read the following Taking of Testimony Speech
  - The Board of Trustees will now take comments and testimony from the general public regarding the proposed zoning amendment to the Township Zoning Resolution
  - In order to receive public comment and testimony in an orderly fashion, the following procedure will be followed
    - Please note that, because this is a not quasi-judicial proceeding, reviewable by the court, people giving comments and testimony need not give testimony under oath so swearing in of persons is not necessary
    - Anyone wishing to offer comment or testimony to the Board of Trustees shall raise their hands and be recognized by the Chairman
    - Upon being recognized, you will please stand, state your name and address and then present your comments or testimony
    - We ask that you keep your comments and testimony concise and to the point so that all persons wishing to testify can be afforded an opportunity to do so tonight
- Testimony of Petitioner for a Zone Change
  - None

- Testimony of Residents
  - Proponents - None
  - Opponents - None
  
- Discussion and comment by the Board of Trustees
  - Trustee Parke said he looked it over and though they needed to move with the township Zoning Commission's recommendation
  - Trustee Webb seconded those thoughts and noted that there was no one here to oppose the application


**235-17** To approve the attached *Application for Zone Change*.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent      Trustee Parke - Yes      Trustee Webb - Yes

**236-17** To adjourn the hearing at 5:14pm.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent      Trustee Parke - Yes      Trustee Webb - Yes

  
 \_\_\_\_\_ Dated: 09-25-17  
 Attested by: Fiscal Officer Rita Kay Drew

  
 \_\_\_\_\_ Dated: 9/25/17  
 Approved by: Chairman Trustee Ted Webb

330-841-1798  
Fax

September 8, 2017

Tribune Chronicle  
Cindy Simpson, Legal Ad Classifieds  
240 Franklin Road  
Warren, OH 44483

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The Board of Trustees of Bazetta Township, Trumbull County, Ohio, gives notice that a Public Hearing will be held on the 25th day of September, 2017 at 5:00 PM at the Township Administration Building located at 3372 State Route 5, N. E., Cortland, Ohio on the Application for a Zone Change Amendment changing the use classification of the following property:

Owner: William and Janine Brocious  
Property Address: 2787 Warren Meadville Rd. Cortland, Ohio 44410  
Tax Parcel ID#: 31-044085; 31-044086; 31-044087; 31-003465  
Current Classification: R-1  
Proposed Classification: C-3

A copy of the application for the zone change is on file with the Fiscal Officer and is available for inspection and copying upon request to the Fiscal Officer at (330) 637-8816.

All persons have a right to appear in person or by representation to question the owner or give testimony for or against the proposed zone change amendment.

At the conclusion of the hearing, the matter will be submitted to the Board of Trustees for its action.

BY ORDER OF THE BOARD OF TRUSTEES  
OF BAZETTA TOWNSHIP  
By Rita K. Drew, Fiscal Officer

RECEIVED  
JE 6-2-17

## Bazetta Township Administration

3372 State Route 5, N.E. \*Cortland, Ohio 44410  
Office: 330-637-8816 Fax: 330-637-4588

### \* APPLICATION FOR ZONING CHANGE \*

To the Bazetta Township Zoning Commission, Trumbull County, Ohio:

The undersigned owner of the property described on the attached "Property Description Form" hereby makes application to the Bazetta Township Zoning Commission and the Bazetta Township Board of Trustees for an amendment to the present Bazetta Township Zoning Ordinance as follows:

1. Property Owner's: Name William L. and Janine Bracious Jr.  
Address 2787 Warren-Meadville Rd.  
Phone 330-240-2604
2. Street Address (location) of Property of which Zone Change is requested:  
2787 Warren-Meadville Rd.
3. The property is now zoned as: Residential R1 Please state one of the following: Residential (R-1 or R-2); Residential Apartments (RA), Manufactured Home Park (MH), Commercial (C-1, C-2, C-3), or Industrial (I).
4. The Zone Change being requested is: Commercial C3 (State one of the above zones).
5. State your reason for requesting this zone change.  
To legally allow the public to rent the property for the day from us. To be able to apply for a business loan.
6. Describe in detail your proposed plan of operational use for this property:  
I would like to build a barn and allow the public to rent it. It would be used for weddings, graduations, family reunions, etc.
7. No Attorney for an applicant is required; however, if you wish to hire one and want your attorney to be notified of the public hearing date regarding this zone change, please list his name and complete address:  
Frank R. Bador  
157 Porter St. NE  
Warren, Oh 44483

**\*PROPERTY DESCRIPTION FORM\***

The following described property is that for which an amendment to the present Bazetta Township Zoning Ordinance is being requested in attached application and which is hereby incorporated into and made a part of said application.

- 1. Property Owners Name: William L. & Janine Brocius Jr.
  
- 2. List the streets or roads by which the property is surrounded – indicate direction (north, south, east, or west):  
North - Johnson Plank  
Durst-Colebrook  
East - Elm Rd (Rt. 5)      South - Rte. 305      West - Rt. 305
  
- 3. State the number and type of buildings which now occupy the property:  
1 house - 1 barn - 1 garage
  
- 4. Attach the following documents (which will also become a part of this application and property description):
  - A. Copy of the Property Deed or Legal Description
  - B. Plot Plan Sketch of the Property showing:
    - (a) Location of present buildings thereon
    - (b) Owner's name and location of properties neighboring to and directly across the street from the subject property of this application.
  - C. A list of names and addresses from tax duplicate of All Owners of property adjacent to and directly across the street from the subject property of this application.

Percent of Ownership%

5. Owner/Owners Signature: William L. Brocius Jr. \_\_\_\_\_  
Janine A. Brocius \_\_\_\_\_

6. This form must be notarized:                      State of Ohio, Trumbull County

Sworn to and subscribed in my presence this 18<sup>th</sup> day of May, 2017

Janey Brocius  
Notary Public Comm. exp. 4-3-22

WILLIAM L. BROCIOS, JR. 0619

56-1044/412



1021

JANINE A BROCIOS

1352 BRADFORD ST.  
WARREN, OH 44485

DATE 6-2-17 PMP



Pay to the order of

Bazetta Township \$ 800.00  
Eight-Hundred & 00/100

Heat Reactive Ink ←



The Middlefield Banking Company

MIDDLEFIELD, OHIO 44062  
CORTLAND OFFICE

MEMO

2787 Warren - Meadville

Janine A. Bucios MP

⑆04⑆⑆2⑆10448⑆ 8 45⑆ 137 9⑆ 1021⑆

LOOK FOR FRAUD-DETECTING FEATURES INCLUDING THE SECURITY SQUARE AND HEAT-REACTIVE INK DETAILS ON BACK



Instr: 201607010011785 07/01/2016  
P: 1 of 5 F: \$52.00 11:51AM S  
Diana Marchese T20160013073  
Trumbull County Recorder BX(72)TTL

TRUMBULL COUNTY

JUL 01 2016 *nk*

GIS/TAX MAP DEPT

GIS/MAP DEPT. NOTE:  
NEXT TRANSFER  
WILL REQUIRE SURVEY

*Parcel #1 only*

REAL PROPERTY TRANSFER TAX  
TRANSFERRED AND PAID

200 JUL 01 2016  
in the amount of 962.00  
Adrian S Biviano, Trumbull County Auditor *es*

*GENERAL WARRANTY DEED*

THAT PATRICIA A. NIEMI, WIDOWED AND NOT REMARRIED, for valuable consideration paid, grants with general warranty covenants, to:

William Lee Brocious Jr. and Janine A. Brocious

For their joint lives remainder to the survivor of them.  
Whose tax-mailing address is: 2787 Warren Meadville Road  
Cortland, OH 44410

Parcel ID#31-003465, 31-044085, 31-044086 and 31-044087  
The following real property:

SEE ATTACHED EXHIBIT "A" FOR A MORE COMPLETE LEGAL DESCRIPTION.

Said property is free and clear from all encumbrances whatsoever except rights, reservations, restrictions, easements, zoning laws, and conditions of record, if any.

Prior Instrument Reference: Instrument Number 201512180024066 Trumbull County Records.

Executed on this 29 day of June, 2016.

Patricia Niemi  
Patricia A. Niemi

STATE OF OHIO )  
 )SS  
COUNTY OF TRUMBULL )

Before me, a Notary Public in and for the said County and State, personally appeared the above-named Patricia A. Niemi, the Grantor(s) in the foregoing Deed, and acknowledged that SHE did sign the foregoing instrument and that the same is HER voluntary act and deed.

IN TESTIMONY THEREOF, I have hereunto set my hand and official seal, at Warren, Ohio, this 29<sup>th</sup> day of June, 2016.

DANETTE R. KENEY  
Notary Public-State of Ohio  
My Commission Expires \_\_\_\_\_



Danette R. Keney  
NOTARY PUBLIC  
COMMISSION EXPIRES: May 8, 2017

THE TITLE COMPANY OF WARREN AGENCY, INC. (ORDER #16040128) 330-393-3200

Prepared by: BURKEY, BURKEY AND SCHER, CO., LPA  
ATTORNEYS AT LAW  
200 Chestnut Ave. NE  
Warren, Oh 44483

## EXHIBIT A

### Parcel One:

Situated in the Township of Bazetta, County of Trumbull and State of Ohio and known as being a part of Lot Number Sixty-Five (65) according to the original survey of said Bazetta Township, and is further described as follows: Beginning at a point in the center line of the old Warren-Meadville Road, said point being the northeasterly corner of the lands conveyed to Peter and Alexandria Olejnick by instrument dated May 22, 1957, and recorded in Volume 685 at Page 157 of the Trumbull County Records of Deeds, thence N. 89° 49' W. and along the North line of said Olejnick lands, but to the northwest corner of said Olejnick lands, which corner is in the westerly lot line of said lot no. 65; thence northerly and along the said westerly line of said lot no. 65, but to the southwest corner of lands now or formerly owned by Clyde A. and M.A. Culver; thence easterly and along the south line of said Culver lands, but to a point at the northwest corner of a .713 of an acre parcel now or formerly owned by Robert L. Dillon and W. Ann Dillon; thence southerly and along the westerly line of said Dillon Parcel, a distance of 135.00 feet, but to the southwest corner of said Dillon Parcel; thence easterly and along the south line of said last mentioned parcel, a distance of 230.00 feet, but to the southeast corner of said Dillon parcel which said corner is in the center line of the Durst-Colebrook Road; thence southerly and along the center line of said Durst-Colebrook Road, but to the intersection of said center line with the center line of the old Warren-Meadville Road; thence in a southwesterly direction and along the center line of said old Warren-Meadville Road, but the place of beginning; and containing within said bounds about 39.287 acres of land, be the same more or less, but subject to all legal highways and being a tract of land made up of three parcels, to-wit: (1) all of the ten (10.00) acres conveyed to Ralph O. Becker and Jennie B. Becker by warranty deed from Veronica Elizabeth Haines and Herbert Haines, wife and husband, dated November 15, 1940 and recorded in Volume 432 at Page 439 of the Trumbull County Records of Deeds; and (2) all of the twenty (20.00) acres conveyed to Ralph O. Becker and Jennie H. Becker by warranty deed from N.L. Kerr and Lena M. Kerr, husband and wife, dated November 3, 1931 and recorded in Volume 374 at Page 25 of the Trumbull County Records of Deeds; and (3) 9.287 acres of the 10.00 acres described in deeds recorded in Volume 407 at Page 264 and in Volume 796 at page 792 of the Trumbull County Records of Deeds, said 9.287 acres being the same lands conveyed to Ralph O. and Jennie H. Becker by a quit claim deed from Roy O. Becker and Grace A. Becker, husband and wife, dated in 1972, and duly recorded in the Trumbull County Records of Deeds.

PPN: 31-044085, 31-044086, 31-044087

Tax Duplicate Shows 38.39 acres, description above shows 39.29 acres less the following deeds leaving 38.39 acres:

### Excepting out from the following:

#### Parcel Number One:

Situated in the Township of Bazetta, County of Trumbull and State of Ohio and known as being a part of Section 65 in the original survey of said Township and is further bounded and described as follows: Beginning at a point in the centerline of the Warren-Meadville Road, 66 foot right-of-way at the northeast corner of land conveyed to Charles R. and Ursula E. Fridley as recorded in Official Record 315 at Page 713 of the Trumbull County Records of Deeds, said point also being S. 89 degrees-49'-00" E., 39.05 feet from an iron pin set in the west line of the road; Thence N. 89 degrees-49'-00" W., along the north line of Fridley's land, as aforesaid, 218.08 feet to a 5/8" iron pin found at the northeast corner of land conveyed to Larlun and Priscilla Williams as recorded in Official Record 416 at Page 248, of the Trumbull County Records of Deeds, which is the True Place of Beginning of the herein described parcel of land; Thence N. 89 degrees-49'-00" W., along the north line of William's land, as aforesaid, 180.00 feet to a point at the northwest corner of Williams' land; Thence N. 00 degree-11'-00" E., along a new line, 80.00 feet to an iron pin set; Thence S. 89 degrees-49'-00" E., along a new line, 180.00 feet to an iron pin set; Thence S. 00

degree-11'-00" W., along a new line 80 feet to a 5/8" iron pin found at the northeast corner of William's land, as aforesaid, and the true place of beginning; Containing within said bounds 0.330 acre of land as surveyed and described by Lynn, Kittinger and Noble, Inc., Professional Surveyors, Warren, Ohio December, 2010, by Carroll L. Herrmann, P.S. Ohio No. 5663.

All iron pins set are 5/8" diameter by 30 inches with "LKN 5663" ID Cap.

Basis for bearing is obtained from the deed recorded in Official Record 315 at Page 713 of the Trumbull County Records of Deeds. And known as being a part of that land conveyed by George M. Keriotis and Beulah G. Keriotis to Robert M. Niemi as recorded in Instrument No. 200101080000771 of the Trumbull County Records of Deeds.

**Excepting out from the following above described parcel:**

**Parcel Number Two:**

Situated in the Township of Bazetta, County of Trumbull and State of Ohio and known as being a part of Section 65 in the original survey of said Township and is further bounded and described as follows:

Beginning at a point in the centerline of the Warren-Meadville Road, 66 foot right-of-way, at the northeast corner of land conveyed to Charles R. and Ursula E. Fridley as recorded in Official Record 315 at Page 713 of the Trumbull County Records of Deeds, said point also being S. 89 degrees-49'-00" E., 39.05 feet from an iron pin set in the west line of the road; Thence N. 89 degrees-49'-00" W., along the north line of Fridley's land, as aforesaid, 218.08 feet to a 5/8" iron pin found at the northwest corner of Fridley's land; Thence N. 00 degree-11'-00" E., along a new line, 80.00 feet to an iron pin set;

Thence S. 81 degrees-03'-10" E., along a new line, 247.70 feet to a point in the centerline of the Warren-Meadville Road, said point being S. 81 degrees-03'-10" E., 36.00 feet from an iron pin set in the west line of the road;

Thence S. 32 degrees-29'-30" W., along the centerline of the Warren-Meadville Road, 50.00 feet to a point at the northeast corner of Fridley's land, as aforesaid, and the place of beginning; Containing within said bounds 0.331 acre of land of which 0.040 acre of land is contained within the right-of-way of the road as surveyed and described by Lynn, Kittinger and Noble, Inc., Professional Surveyors, Warren, Ohio, December 2010, by Carroll L. Herrmann, P.S. Ohio No. 5663. All iron pins set are 5/8" diameter by 30 inches with "LKN5663" ID Cap.

Basis for bearing is obtained from the deed recorded in Official Record 315 at Page 713 of the Trumbull County Records of Deeds. And known as being a part of that land conveyed by George M. Keriotis and Beulah G. Keriotis to Robert M. Niemi as recorded in Instrument No. 200101080000771 of the Trumbull County Record of Deeds.

**Excepting out the following:**

**Parcel Number Three:**

Situated in the Township of Bazetta, County of Trumbull and State of Ohio and known as being a part of Section 65 in the original survey of said Township and is further bounded and described as follows:

Beginning at a point in the centerline of the Warren-Meadville Road, 66 foot right-of-way at the northeast corner of land conveyed to Charles R. and Ursula E. Fridley as recorded in Official Record 315 at Page 713 of the Trumbull County Records of Deeds, said point also being S. 89 degrees-49'-00" E., 39.05 feet from an iron pin set in the west line of the road; Thence N. 89 degrees-49'-00" W., along the north line of Fridley's land, as aforesaid, 218.08 feet to a 5/8" iron pin found at the northeast corner of land conveyed to Larlun and Priscilla Williams as recorded in Official Record 416 at Page 248, 180.00 feet to a point at the northeast corner of land conveyed to Anatole and Dorothy Olejnik as recorded in Volume 775 at Page 571 of the Trumbull County Records of Deeds, which is the True Place of Beginning of the herein described parcel of land; Thence N. 89 degrees-49'-00" W., along the north line of Olejnik's land, as aforesaid, 130.00 feet to an 5/8" iron pin found at the northwest corner of Olejnik's land; Thence N. 00 degree-11'-00" E., along a new line, 80.00 feet to an iron pin set; Thence S. 89 degrees-49'-00" E., along a new line, 130.00 feet

to an iron pin set;

Thence S. 00 degree-11'-00" W., along a new line, 80.00 feet to a point at the northeast corner of Olejnik's land, as aforesaid, and the true place of beginning; Containing within said bounds 0.239 acre of land as surveyed and described by Lynn, Kittinger and Noble, Inc., Professional Surveyors, Warren, Ohio December, 2010, by Carroll L. Herrmann, P.S. Ohio No. 5663. All iron pins set are 5/8" diameter by 30 inches with "LKN 5663" ID Cap.

Basis of bearing is obtained from the deed recorded in Official Record 315 at page 713 of the Trumbull County Records of Deeds. And known as being a part of that land conveyed to George M. Keriotis and Beulah G. Keriotis to Robert M. Niemi as recorded in Instrument No. 200101080000771 of the Trumbull County Records of Deeds.

#### Parcel Number 2

Situated in the Township of Bazetta, County of Trumbull, and State of Ohio, and known as being part of Section 64 in said township, and further bounded and described as follows: Beginning at a 3/4' iron pin found on the north line of Johnson Plank Road at the southeast corner of Parcel A of the Niemi Plat as recorded in Volume 40, Page 9 of Trumbull County Record of Plats; Thence North 1° 31' 47" West, along said east line of the Niemi Plat, a distance of 840.42 feet to a 3/4' iron pin found at the southeast corner of land conveyed to A Padgett and A. Daugherty and J. Joseph by deed 200007280027609; Thence North 25° 28' 54" East, along the east line of said Padgett, Daugherty and Joseph's land, a distance of 482.68 feet to a 5/8" capped rebar set on the south line of land conveyed to R. Maffitt by deed recorded in Volume 2, Page 1 of Trumbull county Official Records; Thence North 88° 52' 30" East, along said south line of Maffitt's land, a distance of 460.10 feet to a 5/8" capped rebar set on the west line of land conveyed to N. Plymale by deed recorded in Volume 1145, Page 1081 of Trumbull County Official Records; Thence south 1° 55' 00" East, along the west line of said Plymale's land, and along the west line of land conveyed to C. and R. McCafferty by deed recorded in Volume 462, Page 500 of Trumbull County Official Records, and along the west line of land conveyed to R. Niemi by deed 200101080000771, and along the west line of land conveyed to B. Olejnik by deed recorded in Volume 831, Page 63 of Trumbull County Official Records, a distance of 1262.45 feet to a 3/4' iron pin found on the north line of said Johnson Plank Road; Thence South 88° 04' 22" West, along said north line of Johnson Plank Road, a distance of 687.85 feet to a point and the true place of beginning and containing therein 18.7999 acres of land as surveyed in February, 2001 by Jerry W. Daniel, Registered Surveyor No. 6222.



## Trumbull County Planning Commission

www.planning.co.trumbull.oh.us  
185 E. Market Street NE, Suite A • Warren, Ohio 44481  
Telephone: (330) 675-2480 • Fax: (330) 675-2790

**Trish A. Nuskiewicz**  
Executive Director

August 8, 2017

Jeannie Eddy, Secretary  
Bazetta Township Zoning Commission  
3372 State Route 5 NE  
Cortland, OH 44410

Dear Ms. Eddy:

Re: Z-2017-10 – Brocious Zone Change Residential (R1) to Commercial (C3) – Bazetta Township

Enclosed is a copy of Resolution No. 8-2017-39 which was adopted by the Trumbull County Planning Commission at its regular board meeting on August 8, 2017. This resolution recommends denial of the above-mentioned zone change for property at 2787 Warren Meadville Rd. (Parcel ID No. 31-044087, 31-044086, 31-003465 and 31-044085) in Bazetta Township. Also enclosed is a copy of the Plats and Zoning Committee minutes of August 1, 2017.

If you have any questions or comments, please contact Rich Fend of this office.

Respectfully,

Trish A. Nuskiewicz  
Executive Director

caw

Enclosures

**RESOLUTION NO. 8-2017-39**

**ZONING**

WHEREAS: The Plats and Zoning Committee of the Trumbull County Planning Commission met on August 1, 2017, and reviewed with the Commission staff all pertinent documentation, research, and data relative to application number Z-2017-10 entitled Brocious Zone Change Residential (R1) to Commercial (C3) – Bazetta Township; and

WHEREAS: The minutes of this meeting are on file; and

WHEREAS: The proposed zone change is not in conformity with the 2009 Bazetta Township Comprehensive Plan; and

WHEREAS: The Plats and Zoning Committee recommend denial of application number Z-2017-10 entitled Brocious Zone Change Residential (R1) to Commercial (C3) - Bazetta Township for the proposed zone change for parcels 31-044087, 31-044086, 31-003465 and 31-044085 in Bazetta Township because of its incompatibility with the township's 2009 Comprehensive Plan and future land use map;

NOW, THEREFORE,  
BE IT RESOLVED: That the Trumbull County Planning Commission recommends denial of the proposed zone change;

NOW, THEREFORE,  
BE IT RESOLVED: That the Trumbull County Planning Commission denies the forwarding of the proposed correspondence to the Township of Bazetta.

**Adopted by the Trumbull County  
Planning Commission on August 8, 2017**

**P-2017-17, continued**

Trumbull County Engineer:

- The Trumbull County Engineer approves the replat.

**Recommendation:**

Mr. Mahan made a motion to recommend approval of application number P-2017-17 entitled Replat of Lot 34A in the Replat of Lot No.s CR, 34, 45, 51 thru 57, 89 thru 91 in the McDonald-Niles Realty Company Plan A & Plan B and the Replat of Lot No.s 24, 25, 46, 50, 59, 60, 63, 97 in the McDonald-Niles Realty Company Plat Plan A & B - Weathersfield Township subject to all required agency approvals; seconded by Mr. Shader. The motion carried.

**ZONING:**

**Z-2017-10 BROCIIOUS ZONE CHANGE PROPOSAL RESIDENTIAL (R1) TO COMMERCIAL (C3) - BAZETTA TOWNSHIP – SUBMITTED 6/27/2017**

**Owner:** William and Janine Brocious

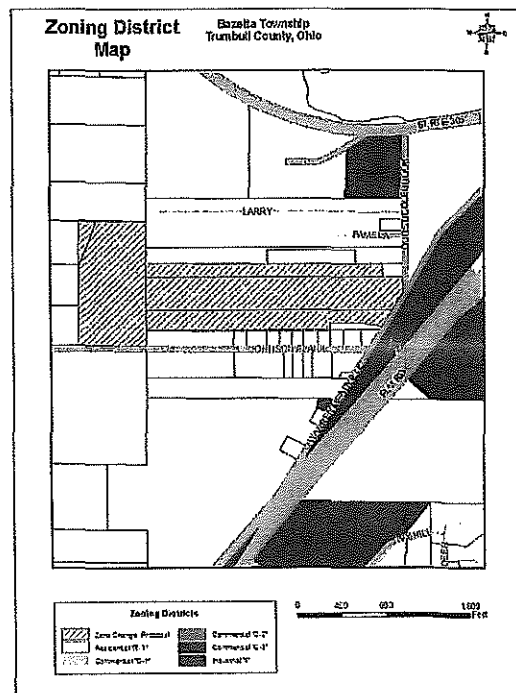
**Parcel:** 31-044087, 31-044086, 31-003465 and 31-044085

**Location:** 2787 Warren Meadville Rd., Bazetta Township

**Proposal:** The applicant desires to change the zoning of parcels 31-044087, 31-044086 and 31-003465 from Residential “R1” to Commercial “C3” in order to build a barn for the public to rent for social functions such as weddings.

**Zoning:**

- The applicant’s parcels are currently zoned Residential “R1.” This designation allows for single family dwellings.
- The owner would like their property rezoned to Commercial “C3” which allows for a variety of uses including but not limited to banks, photography studios, clothing shops, barber shops, and dry cleaners.
- The properties across the street from the applicant’s proposed zone change are zoned Commercial “C-3”





**Z-2017-10, continued**

**Site and Area Description:**

- The parcels proposed for the zone change make up a 57.19 acre area. They are located off of Warren Meadville and Durst Colebrook Roads and are occupied with a house, garage, and barn and are mostly forested. The site also has two lakes.
- The primary land use on the properties directly bordering the area proposed to be rezoned is single family residential. Additional land uses nearby include a church, a trailer park and a space rental center.
- Although sanitary sewer is not available at the site it does have public water at Warren Meadville Road.

**Trumbull County Planning Commission Comments:**

- The township's future land use map indicates that the area to be rezoned is to remain open and undeveloped except for single family residential uses along Warren Meadville and Durst Colebrook Roads.
- The township may wish to consider an update to the 2009 Bazetta Township Comprehensive Plan to address new conditions and update the future land use map based on growth demands.

**Bazetta Township Zoning Comments:**

- Township zoning has no objection to the proposed rezoning.

**Recommendation:**

Mr. Shader made a motion to recommend denial of application number Z-2017-10 entitled Brocious Zone Change Residential (R1) to Commercial (C3) – Bazetta Township for the proposed zone change for parcels 31-044087, 31-044086, 31-003465 and 31-044085 in Bazetta Township because of its incompatibility with the township's 2009 Comprehensive Plan and future land use map; seconded by Mr. Mahan. The motion carried.

**Z-2017-11 - ZONING TEXT AMENDMENTS – BRISTOL TOWNSHIP – SUBMITTED  
7/13/2017**

**Section 11: "Side Yards"**

- The proposed change to this section adds language indicating that regulations governing fences or walls can be found in Section 32 for the Bristol Township Zoning Resolution.

**Comments:**

- This language is being added as a reference since fences or walls are often located in side yards.

**Recommendation:**

Mr. Brown made a motion to recommend approval of Z-2017-11 the proposed amendment to the Bristol Township Zoning Resolution; seconded by Mr. Mahan. The motion carried.

UNAPPROVED

**Bazetta Township Zoning Commission**

3372 State Route 5, N.E. · Cortland, Ohio 44410

Phone (330) 637-8816 · Fax (330) 637-4588

Chairman: Curtis Lonsbrough · Vice Chairman: Rita Benoit

Walter Maycher · Howard Wetzel · Chuck Sayers

Secretary: Jeannie Eddy

On August 16, 2017 at 6:40PM at the Township Administration Building the Bazetta Zoning Commission held a Public Hearing immediately following the regular quarterly meeting.

Members Present: Curtis Lonsbrough, Walter Maycher, and Howard Wetzel.

Members Absent: Rita Benoit and Chuck Sayers

Also Present: Secretary Jeannie Eddy,

Chairman Lonsbrough called the meeting to order at 6:40 PM.

Chairman Lonsbrough asked Secretary Jeannie Eddy to take a roll call of members.

Chairman Lonsbrough asked Secretary Jeannie Eddy to read the legal ad that was published in the Warren Tribune Chronicle on August 10, 2017.

Please See Attached

Chairman Lonsbrough asked Secretary Jeannie Eddy to read the Trumbull County Planning Commission's recommendation.

Please See Attached

Chairman Lonsbrough asked for testimony and comments from the public.

Janine Brocious addressed the residents by explaining their plans for these parcels. She stated they want to build a barn where the existing barn is. They are planning on restoring the wood from the original barn. The barn will be steel constructed and sound proof. Their business plan is to rent the barn out for special events. The barn will not be available during the winter months. The events will be over by 10:00pm and only rented on Friday and Saturday. The events will be controlled and with police officers. She then addressed the resident's questions and concerns.

Mr. Williams asked if there will be camping available on the properties. Brocious's stated that the property is not open to the public. The other parcels will eventually have their private homes constructed on them.

Mrs. Dorothy Olejnik is against the zone change and she stated the following concerns:

She feels the properties will be open to the public at all times and have uncontrollable parties on there just like when the Niemi's owned it. She also has concerns about the land and flooding problems that she might incur from this. She has issues with a dirt pile that has been on that property for a long time.

Janine Brocious stated again the purpose for the barn rentals and at no time will the events be unsupervised and uncontrolled. As far as the land structure and any flooding issues they are unaware of any of this and if any concerns the neighbors have please let them know so they can try to resolve these ongoing issues during the construction and excavating of the land. She also stated they are more than willing to help resolve as many issues as they can, and they want to work with the neighbors not create more problems or issues for them.

At this time Chariman Lonsbrough asked the board members if they had any questions or concerns that they wanted to address. The board members did not have any.

Chairman Lonsbrough did not feel that the board needed to discuss the zone change any further and asked for a motion to accept or deny the zone change.

Howard Wetzel made a motion to **Recommend** the zone change, seconded by Walter Maycher.

Roll Call Vote: Chairman Lonsbrough YES, Howard Wetzel YES , Walter Maycher YES.

YES: 3

NAY: 0 Motion Passed

The Board reminded the interested parties that this is only a recommendation to the Board of Trustees and that their vote is what will determine the approval or denial of the zone change.

Howard Wetzel made a motion to adjourn the meeting, seconded by Walter Maycher.

Roll Call Vote: Chairman Lonsbrough YES, Howard Wetzel YES , Walter Maycher YES.

YES: 3

NAY: 0 Motion Passed

Chairman Lonsbrough adjourned the meeting at 7:29PM.

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Curtis Lonsbrough, Chairman

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Jeannie Eddy, Secretary

## **Bazetta Township Zoning Commission**

3372 State Route 5, N.E. · Cortland, Ohio 44410

Phone (330) 637-8816 · Fax (330) 637-4588

Chairman: Curtis Lonsbrough · Vice Chairman: Rita Benoit

Walter Maycher · Howard Wetzel · Chuck Sayers

Secretary: Jeannie Eddy

Bazetta Township Trustees

3372 State Route 5 NE

Cortland, Ohio 44410

August 16, 2017

RE: Recommendation for Zone Change to the Bazetta Township Zoning Resolution

Dear Board of Trustees:

At a Special Public Hearing of the Township Zoning Commission held on the 16th day of August 2017. The Zoning Commission **Recommended the Adoption** of the proposed zoning amendment to re-zone Parcel numbers 31-044085;31-044086;31-044087;31-003465 owned by William L. and Janine Brocius Jr. from "Residential R-1 to Commercial C-3" to the Bazetta Township Zoning Resolution.

Enclosed please find the following:

1. Resolution to consider Zone Change Amendments to the Bazetta Township Zoning Resolution.
2. Trumbull County Planning Commission recommendation.
3. August 16, 2017 Zoning Board Commission meeting minutes.

Sincerely,

  
Jeannie Eddy  
Zoning Board Commission Secretary

**Bazetta Township Zoning Commission**  
3372 State Route 5, N.E. · Cortland, Ohio 44410  
Phone (330) 637-8816 · Fax (330) 637-4588  
Chairman: Curtis Lonsbrough · Vice Chairman: Rita Benoit  
Walter Maycher · Howard Wetzel · Chuck Sayers  
Secretary: Jeannie Eddy

August 08, 2017

Warren Tribune Chronicle  
Legal Ad Classifieds  
Cindy Simpson

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**LEGAL NOTICE**

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The Zoning Commission of Bazetta Township, Trumbull County, Ohio, gives notice that a Public Hearing will be held on the 16th day of August, 2017 immediately following the regularly scheduled quarterly meeting at 6:30 PM at the Township Administration Building located at 3372 State Route 5, N. E., Cortland, Ohio on the Application for a Zone Change Amendment changing the use classification of the following property:

Owner: William L. and Janine Brocious Jr.  
Property Address: 2787 Warren Meadville Rd. Cortland, Ohio 44410  
Tax Parcel ID#: 31-044085;31-044086;31-044087;31-003465  
Current Classification: R-1  
Proposed Classification: C-3

A copy of the application for the zone change is on file with the Zoning Commission and is available for inspection and copying upon request to the Zoning Commission at (330) 637-8816.

All persons have a right to appear in person or by representation to question the owner or give testimony for or against the proposed zone change amendment.

At the conclusion of the hearing, the matter will be submitted to the Board of Trustees for its action.

BY ORDER OF THE ZONING COMMISSION  
OF BAZETTA TOWNSHIP  
By Jeannie Eddy, Secretary

## Jeannie Eddy

---

**From:** Mike Mills [mmills@bazettatwp.org]  
**Sent:** Sunday, August 06, 2017 2:38 PM  
**To:** jeddy@bazettatwp.org  
**Subject:** Re: Pulbic Hearing

\*\*\*Amendment Letter\*\*\*

File No.01-2017

Date: July16, 2017

To: Rich Fender

The following Parcels and address numbers listed below are to be added to the Zone Change request filled by William L. & Janine Brocious Jr., 2787 Warren Meadville Rd., Cortland Ohio 44410 Parcel # 31-044085 consisting of 20 acres.

Amendments: 0 Durst Colebrook Rd. - 31-044087- 9.29 acres

0 Warren Meadville Rd.- 31-044086- 9.1 acres

0 Johnson Plank Rd. - 31-003465 - 18.8 acres

These parcels are all owned by Mr. & Mrs. Brocious Jr. and they assumed that they all fell under the same address. They now know they are all separate parcels and wish to have them included in the zone change, but not have them made into 1 parcel.

Thank you

Michael D. Mills - Bazetta Township Zoning

William L. & Janine Brocious Jr. - property owners

### Mike Mills

Zoning Inspector

Bazetta Township

3372 State Route 5

Cortland, Ohio 44410

Phone: 330-637-8816

Fax: 330-637-4588

Email: [mmills@bazettatwp.org](mailto:mmills@bazettatwp.org)

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**From:** "Jeannie Eddy" <[jeddy@bazettatwp.org](mailto:jeddy@bazettatwp.org)>  
**Sent:** 8/4/2017 9:11 AM  
**To:** <[mmills@bazettatwp.org](mailto:mmills@bazettatwp.org)>, <[twebb@bazettatwp.org](mailto:twebb@bazettatwp.org)>  
**Subject:** Pulbic Hearing

Good Morning:

Would you please get me a copy of the certified letter so I can have all the parcels so that I can place the legal ad

Thanks

Resolution No. 17-08-001

Township Zoning Commission

**RESOLUTION TO CONSIDER ZONING TEXT AMENDMENT(S)  
TO THE TOWNSHIP ZONING RESOLUTION  
( §519.12(2) OR)**

Moved by: Howard Wetzel,      Seconded by: Walter Maycher

**WHEREAS**, the board of Zoning Commissioners has determined that it is in the interest of the public health and safety of the township to recommend adoption of the proposed zoning amendment to re-zone Parcel numbers 31-044085;31-044086;31-044087;31-003465 owned by William L. and Janine Brocius Jr. from "Residential R-1" to "Commercial C-3".

**THEREFORE BE IT RESOLVED**, that the following zoning amendment to the Township Zoning Resolution be considered for recommendation of approval to the Township Board of Trustees.

**BAZETTA TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

Date: Oct. 10, 2017 at 7:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present: Trustee Hovis  
Vice Chairman Trustee Frank Parke  
Chairman Trustee Ted Webb

- Trustee Parke reminded the assemblage of the Public Comment procedures and that the meeting is being video and audio recorded

**252-17** To accept the minutes from the September 25 Regular Meeting.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – YES Trustee Parke - YES Trustee Webb - YES

**253-17** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – YES Trustee Parke - YES Trustee Webb - YES

**254-17** To authorize the Fiscal Officer to do the following Supplemental Appropriations and report to the Trumbull County Auditor.

*\$7,800.00 for 10-A-09 (Fire:Supplies)*

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – YES Trustee Parke - YES Trustee Webb - YES

**255-17** To authorize the Fiscal Officer to revise the Amended Certificate of Estimated Resources as Follows for grants received and report to the Trumbull County Auditor.

*\$7,800.00 to Fire Fund (10)*

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – YES Trustee Parke - YES Trustee Webb - YES

**Correspondence (Copies available upon request):**

- Letter from Trumbull County Commissioners regarding change of the Bazetta Township lines.

**Administration:**

- Discussion regarding unlocking/locking doors on Election Day  
- The Police Department will unlock the doors at 5:30am on November 7<sup>th</sup>



**Fire Department:**

- Fire Chief Lewis reported that Fire Prevention Week at the Elementary School is all set up and they have packets and helmets to pass out.
- Fire Chief Lewis reported that he will be starting the smoke detector program for the residents.

**Police Department:**

- Nothing
- Insurance committee notes have already been emailed.

**Road Department:**

- Nothing

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Filed official complaint with the Trumbull County Health Department for property on Johnson Plank/Durst Clagg.

**Zoning Commission & Zoning Board of Appeals:**

- Zoning Board of Appeals will hold a variance public hearing on Wednesday October 18<sup>th</sup> at 7:00pm.
- Zoning Commission Board established the dates for 2018 quarterly meetings as follows:
  - January 3, 2018
  - April 4, 2018
  - July 11, 2018
  - October 3, 2018

**256-17** To appoint Michael Koprivnak to the Zoning Board of Appeals, filling the seat vacated by Craig Fess, with the term expiring on December 31, 2019.

**Motion:** Trustee Hovis

**Second:** Trustee Parke

**Vote:** Trustee Hovis – YES Trustee Parke - YES Trustee Webb - YES

**Parks & Recreation Board:**

- Next meeting will be held on October 17<sup>th</sup> at 6:00pm and a reminder that the park is scheduled to close on November 1, 2017.

**Asked to be placed on the Agenda:**

- Nothing

**Public Comment:**

- Paul Carlson asked the Trustees to explain the boundary changes-Trustee Webb explained that 1.6 acres at 305 and Deer Trail was annexed into Cortland City and the County must redraw the lines. Paul Carlson also wanted to know why we continue to allow construction work on Elm Rd. Zoning Inspector Michael Mills stated that we have nothing in our zoning resolution to stop new businesses and the only thing would be to have a density package.
- Stanley Shrodek commented on not being able to get fire trucks into Warren Harley Davidson. Fire Chief Lewis stated that he would not be able to get big trucks in there, however, there is an access key which is not public access but they can get in if necessary.

**257-17** To adjourn the meeting at 7:12pm.

**Motion:** Trustee Hovis

**Second:** Trustee Parke

**Vote:** Trustee Hovis – YES Trustee Parke - YES Trustee Webb - YES

PENDING WARRANT REPORT  
Bazetta Township [2017]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
30520	405.43	VW30520	Business Card	Supplies
30521	164.81	VW30521	City of Warren, Utility Services	Service
30522	50.00	VW30522	Do-Cut Warren	Supplies
30523	750.00	VW30523	Krugliak Wilkins Griffiths & Dougherty	Service
30524	106.51	VW30524	Ohio Edison	Service
30525	42.50	VW30525	PTNE, Inc.	Service
30526	234.73	VW30526	Sunburst Environmental Service, Inc.	Service
30527	300.00	VW30527	Schultz Towing Inc.	Tows
	=====			
	2053.98		Total Amount of Pending Warrants	

Rita



## September 2017 Bazetta Police Department Activity

Published Date: October 6 , 2017

Activity	Total
Calls for Service	640
Incident Reports Filed	168
Traffic Crash Investigations	13
Number of Persons Arrested	78
Traffic Offenses	158
Traffic Citations Issued	112
Vehicle Miles Traveled	10,705.40
Office Contacts	339

\* Numbers are subject to change due to report status and other circumstances

Jeannie Eddy

Attested by: Jeannie Eddy

Dated: 10-23-17

Ted Webb

Approved by: Chairman Trustee Ted Webb

Dated: 10/23/17

**BAZETTA TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

Date: October 23, 2017 at 7:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:  
Trustee Paul Hovis  
Vice Chairman Trustee Frank Parke  
Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew

- Trustee Parke reminded the assemblage of the Public Comment procedures and the meeting is being video and audio recorded

**258-17** To accept the minutes from the October 10 Regular Meeting.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**259-17** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**260-17** To adopt the attached *IT Services Cooperative Agreement* with West Farmington Township.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**261-17** To approve the attached *Huntington National Bank Investment Policy Statement*.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**262-17** To enter into an agreement with Paul-Michael La Fayette of the law firm "Isaac Wiles" and accept the terms and conditions of the attached engagement letter for the purpose of representing Bazetta Township in the lawsuit regarding Ohio Public Entity Consortium Healthcare Cooperative.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Correspondence (Copies available upon request):**

- Copies of letters from Trumbull County Engineer to Trumbull County Commissioners regarding permits to bore and work in the right-of-way (2 total)
- Copies of letters from Trumbull County Engineer to Trumbull County Commissioners regarding permits to haul or move over weight equipment (2 total)

- Letter from Trumbull County Board of Elections concerning close of voter registration for the November 7 election
- Letter from Ohio Secretary of State announcing the *2017 State Issues Report*
- Letter from Ohio Bureau of Workers' Compensation announcing changes to the 2018 Premium Installment Schedule
- Resignation letter from PT Firefighter/Medic Thomas Toporcer
- Newsletter from Trumbull County Soil & Water Conservation
- Thank you letter from Trumbull County Engineer regarding Township Assistance Program

**Administration:**

- Trustee Hovis noted that the Township Park would be closing on November 1

**Fire Department:**

- See Attached Agenda and Report
- Chief Lewis reported the following
  - Received an Ohio BWC Firefighter Exposure to Elements Grant for \$9,495.83 with local match of \$1,899.17
  - Received a grant for purchase and dissemination of smoke alarms and have begun passing these out to Bazetta residents
- Trustee Webb asked Chief Lewis is get 3 quotes for the demolition of old Station #11
- Trustee Parke thanks the Police and Fire Departments for their professional operations during the recent incident at Mosquito Lake

**263-17** To accept a \$2,500.00 Wal-Mart Community Grant to be used for the Shop with a Cop & Firefighter Program, with any remaining balance to be used for fire prevention.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**264-17** To accept the resignation of PT Firefighter/Medic Thomas Toporcer, effective October 27, 2017.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Police Department:**

- See Attached Agenda
- Chief Hovis stated that there would be a Drug Take-Back Day at the Police Department
  - Saturday, October 28 from 10am to 2pm
  - Pills only, no liquids or needles

**265-17** To approve the attached *Resolution to Dispose of Township Property by Internet Auction*.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Road Department:**

- Nothing to report

**266-17** To approve an expenditure, not to exceed \$13,000.00 for road salt at a cost of \$30.62 per ton, from the Trumbull County Engineer, to be paid proportionally from the Motor Vehicle Tax, Gas Tax, and Road & Bridge Funds.

**Motion:** Trustee Hovis

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Inspector Mills reported the following
  - Trumbull County Health Department has acted on requests for properties on Durst Clagg and Johnson Plank Roads
  - Thanks the Police Department for their service and noted that we sometimes take what they do for granted
  - Thanked the Board of Zoning Appeals for their professional handling of a recent hearing
  - Thanked Paul Carlson for stepping into a leadership role
  - Suggested the possibility of having a stenographer present at future zoning hearings
- Trustee Webb extended the same thanks

**Zoning Commission & Zoning Board of Appeals:**

- Trustee Webb noted that the next Zoning Commission Quarterly Meeting would be January 4, 2018 at 6:30pm at the Administration Building
- Inspector Mills said another resident is planning to submit a zone change request

**Parks & Recreation Board:**

- Trustee Webb said the next meeting would be November 14 at 7:00pm at the Administration Building

**Asked to be placed on the Agenda:**

- None

**Public Comment:**

- Paul Carlson of Lakeshore Drive asked for an update on the old fire station
  - Trustee Webb reported
    - A 99 year lease agreement between Bazetta Township and Trumbull County went into effect in 1971
    - Trumbull County is reluctant to let us sell the building to anyone other than a Trumbull County entity
    - Talks have been ongoing since March
    - Concern for the Township and Fire Department is that it is continuing to cost us to maintain the building
    - There is a Catch-22 in that we cannot sell the building and we do not want to continue paying for it
- Paul Carlson of Lakeshore Drive asked if the fire station could be donated
  - Fiscal Officer Drew said she does not believe any township funds or property can legally be donated, but that would be a question for Atty. Finamore
- Stanley Shrodek of Lakeshore Drive asked if the property could be quit claimed and about asbestos in the building
  - Trustee Webb said only the building could be quit claimed because the township owns the building, but the county owns the land beneath it

PENDING WARRANT REPORT  
Bazetta Township [2017]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	144.17	VW 1	The Huntington National Bank	Service Charge
30636	109.40	VW30636	Arrowhead Services, Inc.	Supplies
30637	82.51	VW30637	Advance Auto Parts	Supplies
30638	1782.00	VW30638	Alert-All Corporation	Fire Prevention Week Supplies
30639	216.71	VW30639	Ainsley Oil Company	Fuel
30640	471.60	VW30640	American Tire Distributors	Supplies
30641	87.36	VW30641	Automotive Distributors Warehouse	Supplies
30642	4962.92	VW30642	Business Card	Supplies
30643	1700.00	VW30643	Bud's Towing & Recovery, LLC	Tows
30644	25.00	VW30644	Rita Benoit	Zoning Commission Qtrly Mtg.
30645	81.32	VW30645	Bonezzi Switzer Polito & Hupp Co. LPA	Services
30646	3356.82	VW30646	BE Solutions	Bi Weekly Claims Run
30647	567.00	VW30647	BE Solutions	Mo Admin Fees
30648	150.00	VW30648	Cortland City Fire Department	Refresher Class
30649	1238.78	VW30649	Cole Valley	Parts/Service
30650	148.98	VW30650	Carter Lumber	Supplies/Parts
30651	25.00	VW30651	Paul Carlson	Bd of Appeals Mtg & Hearing 1
30652	451.85	VW30652	D&T, P.M. & Truck Repair, LLC	Service/Parts
30653	171.88	VW30653	Dominion Energy Ohio	Service
30654	163.78	VW30654	Network Billing System, LLC	Service
30655	59.49	VW30655	Handyman Supply Inc.	Supplies
30656	6.87	VW30656	Michael J. Hovis	Expense Reimbursement
30657	116820.00	VW30657	Huntington Public Cap Corp	PAYMENT
30658	38.05	VW30658	Christopher G. Herlinger	Expense Reimbursement
30659	200.00	VW30659	HWS Baseball VI LLC	Vouchers
30660	25.00	VW30660	Mike Koprivnak	Bd of Appeals Mtg & Hearing 1
30661	25.00	VW30661	Curtis Lonsbrough	Zoning Commission Qtrly Mtg 1
30662	173.75	VW30662	Mark Thomas Ford	Service/Supplies
30663	553.00	VW30663	Municipal Signs & Sales	Supplies
30664	900.00	VW30664	Northstar Towing, Inc.	Tows
30665	961.13	VW30665	Ohio Edison	Service
30666	19025.35	VW30666	Ohio Insurance Services Agency	Insurance
30667	130.00	VW30667	On Demand Drug Testing & Work Solutions	Service
30668	81.50	VW30668	Ohio Calibration Laboratories LLC	Services
30669	15.70	VW30669	Orwell Natural Gas	Service
30670	945.00	VW30670	Ohio Billing, Inc.	EMS Trip Submissions
30671	1024.25	VW30671	Ohio Edison	Service
30672	108.99	VW30672	Purchase Power	Postage
30673	286.31	VW30673	NAPA Auto Parts	Parts
30674	25.00	VW30674	Randi Rudloff	Bd of Appeals Mtg & Hearing 1
30675	900.00	VW30675	Schultz Towing, Inc.	10/1 - 10/21 Tows
30676	838.01	VW30676	Southeastern Emergency Equipment	Supplies
30677	324.80	VW30677	Standard Insurance Company RD	Insurance
30678	207.19	VW30678	Tribune Chronicle	Ad
30679	3208.88	VW30679	Trumbull County 911	911 Service
30680	354.07	VW30680	Trumbull County Engineer	Supplies
30681	37.00	VW30681	Treasurer State of Ohio	Service
30682	397.93	VW30682	Verizon Wireless	Service
30683	466.09	VW30683	Vision Service Plan-(OH)	Insurance
30684	25.00	VW30684	Howard Wetzel	Zoning Commission Qtrly Mtg 1
30685	199.54	VW30685	David A. Walter	Expense Reimbursement
30686	25.00	VW30686	Youngstown/Warren Regional Chamber	Registration
30687	3555.72	VW30687	Yesco Electrical Supply, Inc.	Supplies
30688	225.00	VW30688	Bazetta Township	PAYMENT
30689	92.46	VW30689	Ricoh USA, Inc.,	Service/Parts
30690	321.36	VW30690	Time Warner Cable-Northeast	Service
30691	3495.08	VW30691	Wex Bank	Fuel
30692	394.15	VW30692	Trumbull County Water And Sewer	Service
=====				
	172408.75		Total Amount of Pending Warrants	



**BAZETTA TOWNSHIP  
TRUMBULL, COUNTY, OHIO**

**IT SERVICES  
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 18th day of November 2017, by and between **Bazetta Township** (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Farmington Township Cortland, Ohio 44410 and Fire Dept. Township, (hereinafter "Cooperative Agency User") whose address is P.O. Box 273 West Farmington, Ohio, 44491

**I. RECITALS**

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

**NOW THEREFORE**, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

**1. Terms of Agreement:**

- A) The term of this agreement shall be for a period of one (1) year, commencing on the 18 day of November 2017 and continuing thereafter for a period of one year terminating at the close of business the 17 day of November 2018. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

agreed upon by the parties.

**2. Duties/Services to be performed:**

IT Service Provider shall provide the following services to Cooperative Agency User, including but not limited to: planning, managing, maintenance and operation of Cooperative Agency User's information technology infrastructure; maintenance of servers, support equipment and email service; maintenance and repair of all Cooperative Agency User's desktop computers; maintenance and repair of all laptop computers; maintenance of antivirus and malware software; selection of hardware and software products appropriate for Cooperative Agency User's needs and requirements; integration of such products with Cooperative Agency User's organizational needs and infrastructure; install; reasonable repair and maintenance of department printers; provision of a secure and effective environment that supports the activities of the Cooperative Agency User's computer users; programming as needed to connect existing components (scripting) of Cooperative Agency User's server and system, data storage devices and any and all other applicable Information Technology requirements of Cooperative Agency User.

**3. Time Requirements:**

IT Service Provider agrees to furnish Cooperative Agency User with consulting services as required by Cooperative Agency User and as mutually agreed upon in advance by the parties hereto. Time Requirements will include emergency call outs to provide services for Cooperative Agency User that may require an immediate response. IT Service Provider shall be reasonably available for response for emergency call outs as soon thereafter as is practicable. In addition, IT Service Provider shall make arrangements for a substitute IT professional to cover its services and any emergency call outs that may occur when IT Service Provider is unavailable, including for any vacation or sick days

that IT Service Provider schedules and/or takes off.

Provided however, that although the IT Service Provider will do its best to provide and schedule IT Services under this agreement at the times requested and convenient to the Cooperative Agency User, due to the fact that such services may be utilized by two or more cooperative agency users, the IT Service Provider, reserves the right, at its sole discretion, to prioritize and schedule IT Cooperative Services to its Cooperative Agency user, in a manner which maximizes and best meets the needs of all Cooperative Agency Users.

**4. Compensation and Terms:**

For all services provided under this agreement during normal business hours, Monday through Friday, 8:00AM to 4:00PM (Holidays excluded), the IT Service Provider will charge the Cooperative Agency User, an hourly rate of \$ 60.00, per hour, and for all services provided outside normal business hours, an hourly rate of \$ 80.00, per hour.

IT Service Provider shall present an invoice to Cooperative Agency User each month for all services performed and expenses advanced by IT Service Provider pursuant to paragraph 5, below. Payment shall be due in full within 30 days of the date of the invoice.

Cooperative Agency User shall be responsible for the purchase of replacement parts, new computer components, software, etc., as necessary, upon the advice of IT Service Provider, and approved in advance by Cooperative Agency User.

**5. Expenses:**

Cooperative Agency User shall pay all expenses reasonably incurred and/or advanced by IT Service Provider in the course of performing services under this Agreement, as mutually agreed upon in advance by the parties hereto.

**6. Confidentiality:**

AllLEADS (law enforcement assistance data system) and law enforcement records, data and information are **STRICTLY CONFIDENTIAL**, as is all records, data and information contained therein or acquired for or from the Cooperative Agency User's Information Technology infrastructure system. IT Service Provider agrees to treat all such information in which it comes in contact or acquires knowledge thereof during the performance of its duties under this Agreement as confidential. IT Service Provider shall treat as confidential and shall not disclose or use for the benefit of IT Service Provider, or any person or entity other than Cooperative Agency User, any and all information made available or disclosed to IT Service Provider as a result of or related to this Agreement. Provided however, that IT Service Provider may disclose or use such information when necessary in the normal and customary scope and performance of this contract and/or with the consent of the Cooperative Agency User, but otherwise IT Service Provider shall observe and take all steps necessary to preserve and protect the privacy and confidentiality of all Cooperative Agency User's records, information and data.

**7. Rights and Licenses:**

- (a) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts all proprietary right, title, and interest of IT Service Provider in and to any software, documentation, and information produced or created by or for IT Service Provider in the performance of the work or the rendition of services under this Agreement.
- (b) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts, an unlimited, unrestricted, royalty-free, fully paid, worldwide and nonexclusive license to any software, documentation and information not first produced or

created by or for IT Service Provider as a result of the performance of work or the rendition of services under this Agreement, but included in said work or services, provided IT Service Provider holds copyright to said software, documentation, or information.

- (c) IT Service Provider may utilize publicly distributed software, documentation and information within the solutions provided to Cooperative Agency User under the terms of this Agreement, provided that said software, documentation, and information is either in the public domain or is licensed for public distribution.

**8. Independent IT Service Provider Relationship:**

IT Service Provider is retained by Cooperative Agency User solely for the purposes and to the extent set forth in this Agreement, and IT Service Provider's relationship to Cooperative Agency User shall during the terms of this Agreement be that of an Independent Contractor, IT Service Provider. Representatives, employees, subcontractors, and/or agents of IT Service Provider are not entitled to collect employee benefits from Cooperative Agency User, including, but not limited to workers compensation, unemployment, and any other fringe benefits provided to employees of Cooperative Agency User.

**9. Waiver, Modification, or Cancellation:**

Any waiver, alteration, or modification of any of the provisions of this Agreement or cancellation/termination or replacement of this Agreement shall not be valid unless in writing and signed by the parties.

**10. Assignment:**

This Agreement shall not be assigned by either party except by mutual agreement of the parties, in writing. Any attempt to assign or transfer any rights, duties, or obligations of this

Agreement shall render such attempted assignment or transfer null and void.

**11. Indemnification:**

IT Service Provider, its representatives, employees, subcontractors, and/or agents, hereby indemnifies and holds Cooperative Agency User harmless from any and all claims, causes of action and/or damages arising from IT Service Provider's negligent acts and/or omissions in the performance of its duties under this Agreement.

**12. LEADS (Law Enforcement Assistance Data System) Requirements: *(if applicable)***

If IT Service Provider will have access to and will be required to provide service to LEADS user agency equipment, IT Service Provider's technicians hereby consents to be fingerprinted and submit to a full background check as required by the Ohio Department of Public Safety (LEADS). IT Service Provider must be approved by LEADS, and be LEADS certified prior to his exposure to the agency equipment and/or data.

IT Service Provider shall complete and execute all necessary forms and documentation to allow Cooperative Agency User to access the background information of its employee(s) performing the IT work for Cooperative Agency User and application for LEADS certification. IT Service Provider's signature below hereby acknowledges its consent to said background checks.

**13. Cooperative Agency User's Requirements:**

Representatives, employees, subcontractors, and/or agents of IT Service Provider, who may have access to sensitive, confidential, personal or other law enforcement information in the course of the performance of their duties under this Agreement, if required, shall submit to a background check and a pre-employment drug screening test. IT Service Provider's signature below hereby acknowledges its consent to said testing of its representatives, employees, subcontractors, and/or

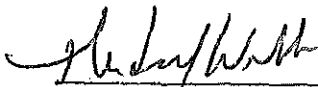
agents.

**14. Severability:**

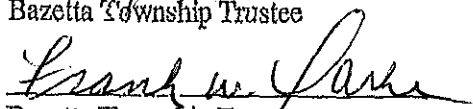
In the event that any one or more of the provisions contained in this Agreement shall for any reason be held by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not effect the other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

**15. Governing Law:**

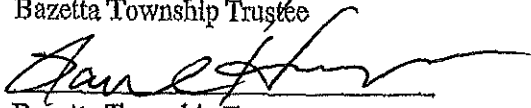
This Agreement shall be construed in accordance with and governed by the laws of the State of Ohio, and any causes of action resulting from breach hereof shall be heard before the Courts of Trumbull County, Ohio.

  
\_\_\_\_\_  
Bazetta Township Trustee

\_\_\_\_\_  
Township Trustee

  
\_\_\_\_\_  
Bazetta Township Trustee

\_\_\_\_\_  
Township Trustee

  
\_\_\_\_\_  
Bazetta Township Trustee

\_\_\_\_\_  
Township Trustee

\_\_\_\_\_  
Joel Davis, IT employee for  
Bazetta Township

Date: 09/25/17



## Investment Policy Statement

**Prepared for:**

Bazetta Township IMA (Rita Drew)

**Prepared by:**

David Tricomi



## 1 : Introduction

An Investment Policy Statement (IPS) protects your portfolio from a meaningful deviation from investment intent. This establishes a clear understanding between you and Huntington National Bank ("HNB") regarding your investment goals and objectives. The investment management policies applied to your HNB Investment portfolio ("Portfolio") are outlined in this document.

## 2 : Asset Overview

### Huntington National Bank Assets to be considered under this Investment Policy Statement

The investments being managed under this IPS have a current approximate value of:

\$ 1,033,764

ACCOUNT NAME	ACCOUNT NUMBER	MARKET VALUE	INVESTMENT OBJECTIVE	INVESTMENT AUTHORITY
Bazetta Township IMA	7636000102	\$ 1,033,764	Stability of Principal	Sole

The investment authority for this relationship is  sole and/or  joint authority.  
(Please note: IRA accounts can only be sole authority).

### Account Information outside of Huntington National Bank

Please check here if not available:

ACCOUNT HOLDER	CURRENT INVESTMENT MANAGER	ACCOUNT TYPE	APPROXIMATE MARKET VALUE
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### 3 : Portfolio Goals and Return Expectations and/ or Unique Circumstances

#### 4 : Risk Tolerance

There exists a clear and fundamental long-term relationship between the level of market value volatility assumed and the level of expected return. In general, over the long-term, higher total returns are associated with higher levels of volatility. For Income-Focused portfolios, it should be understood that the value of future distributions will be dependent on the overall interest rate and dividend environment through economic cycles. Please select from the following:

<input checked="" type="checkbox"/>	Low: Willing to accept little volatility knowing that returns will likely be modest over the long-term.
<input type="checkbox"/>	Medium: Willing to accept some short-term volatility in order to generate moderate returns over the long-term.
<input type="checkbox"/>	High: Willing to accept extensive short-term volatility in order to generate higher returns over the long-term.

#### 5 : Time Horizon

Time horizon is an important determinant of asset allocation given the periods of market volatility that will be present during an economic cycle. Please select from the following:

<input checked="" type="checkbox"/>	Short-term with a time horizon of 3 years or less.
<input type="checkbox"/>	Intermediate-term with a time horizon of 3 - 10 years.
<input type="checkbox"/>	Long-term with a time horizon of 10 or more years.

## 6 : Cash Reserves & Liquidity Needs

If you have periodic liquidity needs and/or projected lump sums needed during the lifetime of the account, it should be noted to assist the Portfolio Manager in managing the account. To assist the portfolio manager, please include other cash or liquidity needs that should be considered:

## 7 : Tax Considerations

Tax considerations do not lead prudent investment choices, but they should be considered in the context of an overall investment strategy. Please select from the following if applicable:

<input checked="" type="checkbox"/>	The Client's income level is such that taxable fixed income investments may be considered as part of the portfolio.
<input type="checkbox"/>	The Client's income level is such that Tax-free Fixed Income investments may be considered for the portfolio. The client's state of residence
<input type="checkbox"/>	This is a tax deferred account.
<input type="checkbox"/>	This is a non-taxable account

The Client is aware of a tax loss carry forward:    Yes    No

If yes, please indicate the amount of tax loss carry forward:

## 8: Investment Benchmark References

Huntington National Bank may review your portfolio with you regularly to ensure it is performing as intended relative to your investment goals and objectives. Part of this review may include reporting how the portfolio is performing relative to benchmarks that are appropriate for how your portfolio is structured. The following three indexes are the most commonly used benchmarks for the three asset classes, though others are available as appropriate for your portfolio.

Cash	Citigroup 3-month Treasury Bill
Fixed Income	Barclay Capital Intermediate Govt/ Credit Index
Equity	S&P 500

## 9 : Asset Allocation Objectives

	Maximum Growth	Growth	Moderate Growth	Balanced	Moderate Income	Conservative	Maximum Income	Stability of Principal
Equity	70-100%	65-95%	45-75%	35-65%	25-55%	5-35%	0-15%	0-10%
Fixed Income	0-15%	5-35%	25-55%	35-65%	45-75%	65-95%	70-100%	0-100%
Cash Equivalent	0-15%	0-15%	0-15%	0-15%	0-15%	0-15%	0-15%	0-100%

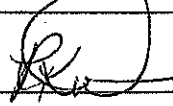

Asset allocation objective for the client relationship (please select from the following):



Objective	Description
Maximum Growth	Investors seek significant growth potential and as a result are willing to accept extensive short-term volatility in their portfolio. The account is typically invested 100% in equities.
Growth	Investor's primary focus is growth potential and there is usually not a need for current income. They seek to achieve higher returns and as a result are willing to accept short-term volatility in their portfolio. Their risk tolerance is typically high.
Moderate Growth	Similar objective as Balanced, however the portfolio typically has a slight bias toward growth.
Balanced	Investors seek an even balance between growth and income from their investments. They seek to achieve moderate returns and as a result are willing to accept some short-term volatility in their portfolio. Their risk tolerance is medium.
Moderate Income	Similar objective to Balanced, however the portfolio typically has a slight bias toward current income.
Conservative	Investor's primary focus is current income and growth potential is secondary. They are willing to accept lower returns in order to avoid significant short-term volatility in their portfolio. Their risk tolerance is low.
Maximum Income	Investor's primary objective is current income and stability of principal. As a result, the portfolio is likely to generate lower returns over time. The account is typically invested 100% in fixed income.
✓ Stability of Principal	Investors seek to avoid risk of principal. Generally used for accounts in transition and typically invested 100% in cash or cash equivalents.

ADOPTION

Reviewed and adopted by the below:

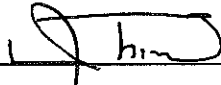
Client Name: Bazetta Township-IMA (Rita Drew)

Client Signature:   Date: 10-23-17

Client Signature:   
Bazetta TWP Trustee  Date: 10/23/17

**Huntington National Bank (HNB)**

Portfolio Manager Name: David Tricoli

Portfolio Manager Signature:  Date: 9-25-2017

Relationship Manager Name: Carol Chamberlain

Relationship Manager Signature: \_\_\_\_\_ Date: \_\_\_\_\_

ATTESTATION

By initialing and dating below, I attest that the information and account status on the previous pages has not changed since the last time this form was completed on the above referenced date.

Client Initials: RKD Current Date: 10-23-17

Client Initials: TJW Current Date: 10/23/17



Paul-Michael La Fayette  
In the Columbus Office  
614-221-2138  
plafayette@isaacwiles.com

October 5, 2017

**VIA EMAIL ONLY** [lmurray@kwgd.com](mailto:lmurray@kwgd.com)  
Ted Web, Board of Trustees Bazetta Township  
3372 State Route 5 N.E.  
Cortland, Ohio 44410

RE: Engagement – Intervention in *State of Ohio ex rel. The Board of the Stark County Combined General Health District, et al. v. Ohio Public Entity Consortium Healthcare Cooperative, et al.*  
Stark County Court of Common Pleas Case No. 2017-CV-01438

Dear Mr. Murray,

We appreciate your desire to engage me and this firm (collectively “the Firm”) to represent your interests by intervening in the above captioned case. As you are aware, the Firm represents a number of public entities who are members of the Ohio Public Entity Consortium Healthcare Cooperative (OPEC-HC), and who are interested in intervening in the above lawsuit (“Lawsuit”). The purpose for intervening in this Lawsuit is to protect and prosecute your interests, as well as the interests of the other intervening members, with regard to the recent action taken by OPEC-HC to change administrators, and the potential liabilities which you may incur as a result, as set forth in the claims asserted against OPEC-HC, Ohio Insurance Services, Frank Harmon and the Jefferson Health Plan in the Lawsuit.

A Motion to Intervene in the Lawsuit will be filed on behalf of public entity members of OPEC-HC who engage the Firm to represent them. A copy of that Motion is included with this correspondence. I have completed a conflict check to ensure that no conflict exists with regard to my representation of you in this action.

The legal fees and other litigation costs incurred in the course of representing you and other public entities who retain the Firm to file a motion to intervene and to represent them in the lawsuit will be split equally among all intervening parties, regardless of when they agreed to engage the Firm to file a motion to intervene in the Lawsuit. Since public entities which intervene later in the action will benefit from the work performed earlier in preparing the motion and pleadings, this is the most appropriate way of ensuring that all members are treated fairly with regard to the costs and benefits of intervening.

**Client; Scope of Representation.** Subject to the terms of this engagement letter, our client in this matter will be is Bazetta Township in (Trumbull County) and those other public entities that have retained our services to intervene in the above litigation. The scope of our engagement is to provide legal representation to in relation to the claims asserted, in the above

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COLUMBUS OFFICE  
Two Miranova Place, Ste. 700  
Columbus, Ohio 43215 | 614-221-2121  
TOLL FREE: 800-337-0626



CINCINNATI OFFICE  
10979 Reed Hartman Hwy, Ste. 239  
Cincinnati, Ohio 45242 | 513-791-7202  
BY APPOINTMENT ONLY

lawsuit as set forth in the enclosed Motion and Complaint, as they may be amended from time to time in the course of litigation, and related matters.

**Terms of Engagement.** Either of us may terminate the engagement at any time for any reason by written notice, subject on our part to applicable rules of professional conduct. In the event that we terminate the engagement, we will, subject to the terms hereof, take such steps as are reasonably practicable to protect your interests in the above matter and, if you so request, we will suggest to you possible successor counsel and provide it with whatever papers you have provided to us. If permission for withdrawal is required by a court, we will promptly apply for such permission, and you agree to engage successor counsel to represent you.

**Compensation.** We will invoice our services to defend litigation matters at an hourly rate for each attorney and paralegal devoting time to the matter. Time devoted by law clerks is charged at a rate of \$75.00 per hour; paralegals at \$110.00 per hour; and for attorneys a rate of \$250.00 will be charged per hour. Please note, regardless of the compensation structure, you will be invoiced for costs and expenses incurred by us that are above and beyond our general office related expenses, such as express delivery, and large copy projects. As reflected above, there are numerous public entities that are being jointly represented in this case and the invoices for services will be split equally among all the entities represented. By way of example, a single invoice will be issued to all entities that are being represented by this Firm. The invoice will detail all services rendered and a total of costs for the same. A cover letter will accompany the invoice identifying your specific share of the total. As such, you will not pay the total identified on the invoice but, instead, only your share. Thus, if there are 30 entities represented by this firm in the action, your share will be 1/30<sup>th</sup> of the invoice.

The Firm has retained the services of Elisabeth Squeglia, Esq., of the Bricker & Eckler firm, to serve as an expert and consultant in this case. Ms. Squeglia has extensive experience in health insurance and healthcare regulatory matters and will be a critical witness in this case. She will also consult with the Firm on the development of the substantive issues in the Lawsuit. Ms. Squeglia hourly rate is \$350 per hour. The fees and other expenses for her services will be included in our invoice, and divided equally among the intervening parties.

Statements normally will be rendered monthly for work performed and expenses recorded on our books during the previous month. Payment is due upon receipt of our statement. In the event you should disagree with, dispute or question the amount stated to be due under any statement which we issue to you, you agree to communicate such disagreement, dispute or question to us in writing within 30 days following your receipt of such statement. In the absence of our receipt of such written communication regarding the amount stated to be due under any statement within such time, we shall be entitled to assume that you have agreed to the amount of such statement and that you will pay the same amount within 30 days following your receipt of such statement.

Any statement which is not paid within 30 days of its date will be considered past due. We reserve the right to charge interest on any such past due billings at the rate of 1 ½% per month (18% per annum) until paid.

Please understand the fees and costs relating to any matter are not predictable. Accordingly, we have made no commitment to you concerning the maximum fees and costs that will be necessary to resolve or complete any matter.

**Client Responsibilities.** You agree to pay our statements for services and expenses as provided herein. In addition, you agree to be candid and cooperative with us and will keep us informed with complete and accurate factual information, documents and other communications relevant to the subject matter of our representation or otherwise reasonably requested by us. Because it is important that we be able to contact you at all times in order to consult with you regarding your representation, you will inform us, in writing, of any changes in the name, address, telephone number, contact person, email address, state of incorporation or other relevant changes regarding your business. Whenever we need your instructions or authorization in order to proceed with legal work on your behalf, we will contact you at the latest business address we have received from you. If you affiliate with, acquire or are acquired by or merge with another company, you will provide us with sufficient notice to permit us to withdraw as your attorneys if we determine that such an affiliation, acquisition or merger creates a conflict of interest between any of our clients and the other party to such affiliation, acquisition or merger, or if we determine that it is not in the best interests of the firm to represent the new entity. Your failure to communicate and cooperate with us in these respects, could have an adverse effect on our ability to effectively and efficiently represent your interests in any matter and may require that we suspend the rendition of further services in respect of or entirely withdraw from this engagement.

**Conflicts of Interest.** As we have discussed, you are aware that the firm represents many other companies and individuals. It is possible that during the time that we are representing you, some of our present or future clients will have disputes or transactions with you. You agree that we may continue to represent or may undertake in the future to represent existing or new clients in any matter that is not substantially related to our work for you even if the interests of such clients in those other matters are directly adverse. We agree, however, that your prospective consent to conflicting representation contained in the preceding sentence shall not apply in any instance where, as a result of our representation of you, we have obtained proprietary or other confidential information of a nonpublic nature, that, if known to such other client, could be used in any such other matter by such client to your material disadvantage. You should know that in similar engagement letters with many of our other clients, we have asked for similar agreements to preserve our ability to represent you.

**Applicability to Future Engagements.** Unless a different engagement letter is executed in the future, the basis terms of this engagement letter also will be applicable to, and govern our professional relationship on all subsequent matters, on or in which we may become involved or engaged on your behalf.

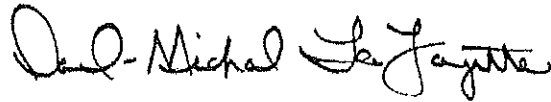
Please understand that while we cannot, and do not, guarantee the outcome or success of any engagement or professional undertaking, we will work hard to represent and serve your interest in all engagements effectively, efficiently, and responsibly.

Should you ever have any questions concerning this engagement letter, please do not hesitate to contact me.



Sincerely,

ISAAC WILES BURKHOLDER & TEETOR, LLC



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Paul-Michael La Fayette

**ACCEPTANCE**

The foregoing terms of this engagement are in accordance with my understanding of the same and are hereby approved and accepted.

By: *Theresa Webb Chairman*  
*Bazetta TWP Trustee*

An authorized representative of: *Bazetta Township Turnbull County*  
Entity (please also identify your County)

Date: *10/23/2017*

## Fire Department Agenda - October 23, 2017 Trustee Meeting

10/19/17 11:17 AM

From: "Dennis Lewis" <dlewis@bazettatwp.org>

To: <trustee@bazettatwp.org>, <rdrew@bazettatwp.org>

The following items are being requested for approval:

1. Requesting acceptance of The Wal-Mart Community Grant - Facility # 2197 of \$2,500.00. This grant will be used for shop with a cop and firefighter, the remaining balance will be used for fire prevention.
2. Acceptance of Thomas Toporcer resignation from part-time employment with Bazetta Fire Department as of October 27, 2017 at 2000 hours. Resignation letter attached.
3. September 2017 Fire Department Monthly report is attached.

Professionally,

*Chief Dennis Lewis OFE, OFC  
3000 Warren Meadville Road  
Cortland, Ohio 44410  
Phone 330-637-8816 Ext. 119  
Fax - 330-638-4193  
dlewis@bazettatwp.org*



**Dennis Lewis**

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**From:** Thomas Toporcer [firemedic1226@icloud.com]  
**Sent:** Sunday, October 15, 2017 12:05 PM  
**To:** dlewis@bazettatwp.org  
**Subject:** Formal Notice

Chief Lewis,

It's been a pleasure working with The Bazetta Township Fire Department for the past three and half years.

Effective as of October 27th at 2000hrs, I'm resigning my position as a Firefighter/Paramedic with the Township.

I'll be focusing more on my position family and Full Time Employment obligations.

I wish you all the best of luck!!!

Professionally,

Tom Toporcer  
NRP, FF2, FI, CFSI, Hazmat Specialist-HERS/TCS  
330-397-7789

This message and contents are intended for use only by the addressee(s), and may contain confidential information that is exempt from disclosure under applicable law. If the reader of this message is not the intended recipient or agent responsible for sending this message, you are hereby notified that any review, distribution or copying of this message is strictly prohibited, contact the sender immediately and destroy the material in its entirety, whether electronic or hard copy. --

**BAZETTA**

**Incident Type Report (Summary)**

**Alarm Date Between {09/01/2017} And {09/30/2017}**

<b>Incident Type</b>	<b>Count</b>	<b>Pct of Incidents</b>	<b>Total Est Loss</b>	<b>Pct of Losses</b>
<b>1 Fire</b>				
111 Building fire	1	1.14%	\$500	100.00%
	<b>1</b>	<b>1.14%</b>	<b>\$500</b>	<b>100.00%</b>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
311 Medical assist, assist EMS crew	1	1.14%	\$0	0.00%
321 EMS call, excluding vehicle accident with	58	66.66%	\$0	0.00%
322 Motor vehicle accident with injuries	2	2.29%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	7	8.04%	\$0	0.00%
	<b>68</b>	<b>78.16%</b>	<b>\$0</b>	<b>0.00%</b>
<b>4 Hazardous Condition (No Fire)</b>				
412 Gas leak (natural gas or LPG)	2	2.29%	\$0	0.00%
	<b>2</b>	<b>2.29%</b>	<b>\$0</b>	<b>0.00%</b>
<b>5 Service Call</b>				
551 Assist police or other governmental agency	1	1.14%	\$0	0.00%
552 Police matter	1	1.14%	\$0	0.00%
553 Public service	1	1.14%	\$0	0.00%
554 Assist invalid	2	2.29%	\$0	0.00%
561 Unauthorized burning	1	1.14%	\$0	0.00%
571 Cover assignment, standby, moveup	2	2.29%	\$0	0.00%
	<b>8</b>	<b>9.19%</b>	<b>\$0</b>	<b>0.00%</b>
<b>6 Good Intent Call</b>				
611F Dispatched & cancelled en route (Fire /	3	3.44%	\$0	0.00%
622 No Incident found on arrival at dispatch	1	1.14%	\$0	0.00%
	<b>4</b>	<b>4.59%</b>	<b>\$0</b>	<b>0.00%</b>
<b>7 False Alarm &amp; False Call</b>				
733 Smoke detector activation due to	1	1.14%	\$0	0.00%
743 Smoke detector activation, no fire -	1	1.14%	\$0	0.00%
745 Alarm system activation, no fire -	2	2.29%	\$0	0.00%
	<b>4</b>	<b>4.59%</b>	<b>\$0</b>	<b>0.00%</b>

Total Incident Count: 87

Total Est Loss:

\$500

BAZETTA

Inspections by Type

Date Completed Between {09/01/2017} And  
{09/30/2017}

Date	Time	Occupancy	Hrs	Fee
<b>200 INSPECTION - General</b>				
09/27/2017	13:37	CORT02 CORTLAND TRINITY BAPTIST CHURCH 2600 MCCLEARY JACOBY RD NE	0.14	
09/27/2017	13:25	HAND02 H.A.N.D.S. L.L.C. 2672 ELM RD NE	0.03	
09/27/2017	11:58	PHAN01 Phantom Fire Works/BJ Allen 3566 LARCHMONT AVE NE	0.03	
09/27/2017	13:28	PLAN01 PLANNED PARENTHOOD 2668 ELM RD NE	0.01	
09/27/2017	13:17	PLAS01 PLASTIC AND RECONSTRUCTIVE SURGERY 2662 ELM RD NE	0.03	
09/27/2017	13:11	PREM01 PREMIER CARE PEDIATRICS, INC. 2642 ELM RD NE	0.08	
09/27/2017	12:36	RADI01 RADIOLOGY LAB 2586 ELM RD NE	0.43	
09/27/2017	13:49	SARK01 SARKO'S CHEM DRY 2345 NILES CORTLAND RD NE	0.08	
09/13/2017	12:13	ALLS01 ALL SOULS CEMETARY OFFICE 3823 BAZETTA RD NE/RD	0.02	
09/13/2017	12:11	ALLS02 ALL SOULS CEMETARY CHURCH 3823 BAZETTA RD NE/RD	0.02	
09/13/2017	12:10	ALLS03 ALL SOULS WORK HOUSE/SHOP AREA 3823C BAZETTA RD NE	0.02	
09/13/2017	09:11	ARMY01 ARMY CORP OF ENGINEERS 2961 WARREN MEADVILLE RD NE/B	0.19	
09/13/2017	12:45	BAZE08 Bazetta Christian Church Child Care 4131 BAZETTA RD NE/A	0.12	
09/13/2017	12:15	BELL01 BELL FAMILY CHIROPRACTIC 3030 STATE ROUTE 5 NE	0.02	
09/13/2017	12:25	CENT01 CENTER FOR SURGERY 2580 ELM RD NE	0.03	
09/13/2017	13:24	COUN01 Country Porch Winery 2282 STATE ROUTE 305 NE	0.16	
09/13/2017	14:19	MARK01 MARK THOMAS FORD 3098 ELM RD NE	<del>00</del> .42	
09/13/2017	12:52	PATR01 PATRIOT MOTORS 3306 ELM RD NE	1.03	
09/13/2017	12:22	TRUM01 TRUMBULL MAHONING MEDICAL GROUP (TMMG) 2600 ELM RD NE	0.04	

BAZETTA

Inspections by Type

Date Completed Between {09/01/2017} And  
{09/30/2017}

Date	Time	Occupancy	Hrs	Fee
<b>200 INSPECTION - General</b>				
09/13/2017	12:08	FRE FRESENIUS MEDICAL CENTER 2100 MILLENNIUM BLVD	0.01	
09/13/2017	12:09	WALM02 Wal-Mart 2016 MILLENNIUM BLVD	0.01	
09/13/2017	12:05	CART01 CARTER'S MARKET 959 STATE ROUTE 305 NE	0.05	
<b>Total Activities for Type: 22</b>			<b>25.97</b>	

Grand Total Activities: 22

Grand Totals: 25.97 0.00

**BAZETTA**

**Aid Responses by Department**

**Alarm Date Between {09/01/2017} And {09/30/2017}**

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other
<b>STA. 12 CORTLAND FIRE DEPARTMENT FDID 78200</b>							
17-0000832	09/03/2017	3 Mutual aid given	#Personnel	0	0	0	0
Their Inci	17-1280	Response Time: 00:03:23	#Appartus	0	0	0	0
17-0000838	09/04/2017	2 Automatic aid received	#Personnel	0	2	0	1
Their Inci	1055	Response Time: 00:07:45	#Appartus	0	1	0	1
17-0000901	09/28/2017	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci	17-1149	Response Time: 00:05:03	#Appartus	0	1	0	0
17-0000906	09/29/2017	1 Mutual aid received	#Personnel	0	3	0	0
Their Inci	17-1156	Response Time: 00:09:12	#Appartus	0	1	0	0
<b>Subtotal Responses: 4</b>				<b>Average Response Time for Dept: 00:06:21</b>			

<b>STA. 21 CHAMPION FIRE DEPARTMENT FDID 78109</b>							
17-0000843	09/07/2017	1 Mutual aid received	#Personnel	0	0	0	2
Their Inci	1633	Response Time: 00:05:19	#Appartus	0	0	0	1
17-0000870	09/17/2017	4 Automatic aid given	#Personnel	0	0	0	0
Their Inci	0	Response Time: 00:02:34	#Appartus	0	0	0	0
17-0000877	09/19/2017	3 Mutual aid given	#Personnel	0	2	0	0
Their Inci	1708	Response Time: 00:06:32	#Appartus	0	1	0	0
17-0000894	09/25/2017	4 Automatic aid given	#Personnel	3	0	0	0
Their Inci		Response Time: 00:05:37	#Appartus	1	0	0	0
<b>Subtotal Responses: 4</b>				<b>Average Response Time for Dept: 00:05:01</b>			

<b>STA. 30 HOWLAND FDID 78121</b>							
17-0000858	09/13/2017	4 Automatic aid given	#Personnel	3	0	0	0
Their Inci	2459	Response Time: 00:06:21	#Appartus	1	0	0	0
<b>Subtotal Responses: 1</b>				<b>Average Response Time for Dept: 00:06:21</b>			

<b>STA. 32 HOWLAND FDID 78121</b>							
17-0000879	09/19/2017	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci	2514	Response Time: 00:04:18	#Appartus	0	1	0	0
<b>Subtotal Responses: 1</b>				<b>Average Response Time for Dept: 00:04:18</b>			

Response time calculated from time notified to arrival.



BAZETTA

Aid Responses by Department

Alarm Date Between {09/01/2017} And {09/30/2017}

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other	
<b>STA. 38 MECCA FIRE DEPARTMENT FDID 78133</b>								
17-0000838	09/04/2017	2 Automatic aid received	#Personnel	0	0	0	4	
Their Inci 257		Response Time: 00:07:45	#Appartus	0	0	0	2	
17-0000846	09/09/2017	3 Mutual aid given	#Personnel	0	2	0	0	
Their Inci 1700260		Response Time: 00:06:57	#Appartus	0	1	0	0	
<b>Subtotal Responses:</b>		<b>2</b>	<b>Average Response Time for Dept:</b>					<b>00:07:21</b>

Response time calculated from time notified to arrival.

## Police Agenda for Monday October 23, 2017 Trustee Meeting

10/18/17 12:39 PM

From: "Mike Hovis" <mhovis@bazettatwp.org>

To: <rdrew@bazettatwp.org>

Cc: <twebb@bazettatwp.org>, <cherlinger@bazettatwp.org>

Rita,

We need to sell the following vehicle from the impound lot via govdeals:

1. 1995 Buick Lesabre vin#1G5HP52L1SH450985
2. 2004 Cadillac Deville Vin#1G6KD54Y84U1352223
3. 1998 Chevy Lumina Vin#2G1WL52M6W9177044
4. 2001 Cadillac Seville Vin#1G6KS54YX1U215463
5. 2003 Ford Explorer Vin#1FMZU74K43ZA46409

That is all for the meeting agenda. Thank you and have a great day!!!

**Michael J. Hovis, Chief of Police**

**Bazetta Township Police Department**

**2671 McCleary Jacoby Rd.**

**Cortland, Ohio 44410**

**Phone: 330-638-5503**

**Fax: 330-638-9927**

**[mhovis@bazettatwp.org](mailto:mhovis@bazettatwp.org)**

**[www.facebook.com/BazettaTownshipPoliceDept](http://www.facebook.com/BazettaTownshipPoliceDept)**

RESOLUTION TO DISPOSE OF TOWNSHIP PROPERTY  
BY INTERNET AUCTION  
Section §505.10 (D) ORC

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, that

WHEREAS, the Township has personal property no longer needed by the Township, obsolete, and/or unfit for the use it was acquired or other appropriate public use, and the Township desires to dispose of said property pursuant the Sections §505.10 et seq, ORC; and

WHEREAS, the township desires to sell said personal property by internet auction on E-Bay; now therefore,

BE IT RESOLVED, that the following property being no longer needed by the township, and/or unfit for public use, be sold by public auction on the internet E-Bay website or other comparable internet auction websites, pursuant to Section §505.10 (D) with the Board establishing a minimum price for the specific item(s), and other terms and conditions of sale as deemed appropriate by the Board of Trutees, including requirements for pick-up, delivery, method of payment, and sales tax if appropriate, with such information being provided in the advertisement for sale on the internet by interne first offered for sell to other agencies or political subdivisions of the State of Ohio upon terms agreeable to the township; and

BE IT FUTHER RESOLVED, that such property is being sold "AS IS" without any expressed or implied warranties as to condition, fitness or use.

List of Property (itemized below or attached by schedule)

BE IT FURTHER RESOLVED, that the Fiscal Officer be and hereby is directed to place said property for sale on the internet auction, as provided above, with a stated minimim price, "AS IS" without warranty, conditions of sale, and reservation of right to reject and any all offers.

ROLL CALL:

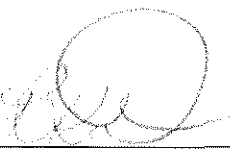
_____	yes	_____	no
_____	yes	_____	no
_____	yes	_____	no

1. 1995 Buick Lesabre vin#1G5HP52L1SH450985
2. 2004 Cadillac Deville Vin#1G6KD54Y84U1352223
3. 1998 Chevy Lumina Vin#2G1WL52M6W9177044
4. 2001 Cadillac Seville Vin#1G6KS54YX1U215463
5. 2003 Ford Explorer Vin#1FMZU74K43ZA46409

- Chief Lewis said there is no asbestos
- Stanley Shrodek of Lakeshore Drive asked about the investment policy statement approved earlier in the meeting
  - Fiscal Officer Drew gave a lengthy reply about township checking and investment accounts
- Paul Carlson of Lakeshore Drive asked if the community can expect a balanced General Fund budget in 2018 without cutting into the carryover
  - Trustee Webb said it would probably not be because critical areas may come out of that fund in case of an emergency
  - Fiscal Officer Drew said the budget she will present to the Trustees will be balanced
    - Just as with the 2017 budget, the Zoning Fund is now self-sufficient and no money will be transferred to that fund
    - There will continue to be no monies available for road paving projects
    - Any cuts to General Fund spending will have to come from the Park, Cemetery, and Administration
- Stanley Shrodek of Lakeshore Drive asked if the Road Department couldn't do things other than roads
  - Trustee Hovis replied
    - They also maintain the park and the cemetery, as well as doing road repairs and roadside mowing
    - Reiterated that there is no money for paving roads
  - Trustee Webb said there is a possibility of receiving a grant and/or no-interest loan to do Beaver Trail
- Paul Carlson of Lakeshore Drive expressed concern that we have no basis to repay any such loan
  - Fiscal Officer Drew explained
    - The basis for the loan would be guaranteed inside millage in either the General or Road & Bridge Funds
    - Fund to repay the loan would come right of the top of property taxes when we receive property taxes from Trumbull County
  - Trustee Webb said Bazetta Township property values have risen 7% and this may help with inside millage

**267-17** To adjourn the meeting at 7:42pm.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

  
 \_\_\_\_\_  
 Attested by: Rita K. Drew, Fiscal Officer

Dated: 11-13-17

  
 \_\_\_\_\_  
 Approved by: Chairman Trustee Ted Webb

Dated: 11/13/17

**BAZETTA TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

Date: November 13, 2017 at 7:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:

Trustee Paul Hovis  
Vice Chairman Trustee Frank Parke  
Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew

- Trustee Parke reminded the assemblage of the Public Comment procedures and the meeting is being video and audio recorded

**268-17** To accept the minutes from the October 23 Regular Meeting.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**269-17** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**270-17** To not request a hearing on the attached liquor permit request from Aldi Inc Ohio dba Aldi 74.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**271-17** To authorize the Fiscal Officer to do the following transfers.

*\$500.00 from 01-A-26 (General: Other Expenses) to 01-B-01 (General: Salaries Plowing/Mowing)*  
*\$500.00 from 09-A-01D (Police: Mechanic) to 09-A-01E (Police: IT Specialist)*  
*\$500.00 from 10-A-01B (Fire: Mechanic) to 10-A-01E (Fire: IT Specialist)*  
*\$1,731.92 from 10-A-11 (Fire: Training) to 10-A-09 (Fire: Supplies)*

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**272-17** To authorize the Fiscal Officer to do the following Supplemental Appropriation and report to the Trumbull County Auditor.

*\$11,395.00 to 10-A-06 (Fire: New Buildings & Equipment)*  
**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**273-17** To increase the IT Specialist hourly wage to \$28.50, retroactive to July 2, 2017.

**Motion:** Trustee Hovis

**Second:** Trustee Webb

**Vote:** Trustee Hovis – Yes    Trustee Parke - No    Trustee Webb - Yes

**Correspondence (Copies available upon request):**

- Letter from Turner, May & Shepherd regarding competitive bidding requirements
- Resignation letter from Part-Time Patrolman Steven Greene

**Administration:**

- Discussion regarding compensation for individuals who fill the position while the Cemetery Sexton is not available
  - Trustee Parke asked that this be discussed
  - Fiscal Officer Drew asked what had been done in the past
  - Consensus among Trustees was that there should be a back up and some type of compensation
- Trustee Parke stated that he would like to spend \$425 to have the Administration Building washed
  - Fiscal Officer Drew said there is still money left in the budget to do this
  - Consensus is to have it done
  - Trustee Parke will take care of getting this done
- Trustee Webb spoke to the Trumbull County Engineer regarding the water project on Elm Road
  - Next step is to hire a consultant
  - That should be done by the end of December
  - Engineer should be completed and all public hearings held by the end of March

**274-17** To table the resolution regarding pay for anyone acting as Cemetery Sexton in the regular Sexton's absence.

**Motion:** Trustee Parke

**Second:** Trustee Hovis

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Fire Department:**

- See Attached Agenda and Report
- Chief Lewis stated that the department has installed or given away smoke detectors to 23 homes or 50-60 alarms so far

**275-17** To accept the Firefighter Exposure to Environmental Elements Grant (FEEEG) in the amount of \$11,395.00, with \$9,495.83 coming from the grant and \$1,899.17 being the local match.

**Motion:** Trustee Hovis

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**276-17** To approve an expenditure of \$1,350.00 to Finley Fire Equipment for structural firefighting gloves, per previous grant award stipulations. to be paid from the Fire Fund.

**Motion:** Trustee Parke

**Second:** Trustee Hovis

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**277-17** To approve an expenditure of \$2,100.00 to Finley Fire Equipment for structural firefighting hoods with particulate protection, per previous grant award stipulations. to be paid from the Fire Fund.

**Motion:** Trustee Hovis

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**278-17** To approve an expenditure of \$7,945.00 to Advantage Equipment for structural firefighter turnout gear washer, per previous grant award stipulations. to be paid from the Fire Fund.

**Motion:** Trustee Parke

**Second:** Trustee Hovis

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Police Department:**

- See Attached Agenda & Report
- Chief Hovis reported that the annual food drive would be held this Saturday, November 18, from 10am to 2pm at Wal-Mart

**279-17** To accept the resignation of Part-Time Patrolman Steven Greene, effective immediately.

**Motion:** Trustee Hovis

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**280-17** To hire Zachary Dzurinda as a Part-Time Patrolman in the FTO Program, immediately following passage of drug screening, physical exam, and psychological exam.

**Motion:** Trustee Parke

**Second:** Trustee Hovis

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**281-17** To approve the attached *Resolution to Dispose of Township Property by Internet Auction*.

**Motion:** Trustee Hovis

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Road Department:**

- Superintendent Parke reminded residents
  - The Snow Parking Ban for 2017-2018 is now in effect
  - Remember to clean inlets and outlets before the snow begins

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- See Attached Report
- Inspector Mills reported
  - He received a letter from Trumbull County Health Board, regarding the Durst Clagg property, which said they will not mow the property and that the damage to the property was insufficient for them to take action
  - No word back yet regarding the Johnson Plank property
  - Asked that residents please do not blow leaves into their neighbors' yards

**Zoning Commission & Zoning Board of Appeals:**

- Nothing to Report

**Parks & Recreation Board:**

- Superintendent Parke stated that the park closed on November 1
- Trustee Webb said the next meeting would be tomorrow at 7pm

**Asked to be placed on the Agenda:**


- None

**Public Comment:**


- Stanley Shrodek of Lakeshore Drive inquired about the IT Specialist's raise
  - Trustee Webb replied that the raise was for \$3.20 per hour
- Stanley Shrodek of Lakeshore Drive asked how it was fair to give him a raise when a part-time police officer is making less than this
  - Trustee Webb replied
    - Our part-time patrolman rate is in line with the going rate for Trumbull County
    - The going rate for IT in this area is roughly \$65,000 plus benefits
    - Out IT Specialist makes less than this
    - Our IT Specialist has never received an hourly rate increase in the 7 years
- Stanley Shrodek of Lakeshore Drive said he can't justify helping the township if it is going to take these actions

282-17 To adjourn the meeting at 7:25pm.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

  
\_\_\_\_\_  
Attested by: Rita K. Drew, Fiscal Officer

Dated: 11-20-17

  
\_\_\_\_\_  
Approved by: Chairman Trustee Ted Webb

Dated: 11/27/17



PENDING WARRANT REPORT  
Bazetta Township [2017]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	129.75	VW 1	The Huntington National Bank	Service Charges
30741	10.49	VW30741	Advance Auto Parts	Parats
30742	40.00	VW30742	American Planning Association	Membership
30743	41.00	VW30743	Auditor of State / Dave Yost	Audit
30744	203.69	VW30744	Ainsley Oil Company	Fuel/Diesel
30745	1100.00	VW30745	American Tire Distributors	Supplies
30746	1100.00	VW30746	Bud's Towing & Recovery, LLC	Tows
30747	567.00	VW30747	BE Solutions	Mo Admin Fees
30748	111.65	VW30748	Alyce Cisine	Refund - Overpayment - EMS
30749	2696.08	VW30749	BE Solutions, LLC	Claims Runs
30750	387.23	VW30750	NAPA Auto Parts	Parts
30751	2108.04	VW30751	Clean Air Concepts	Parts
30752	164.81	VW30752	City of Warren, Utility Services	Services
30753	225.00	VW30753	Champion Garage Door, LLC	Service/Parts
30754	391.86	VW30754	Dominion Energy Ohio	Service
30755	1412.80	VW30755	Delta Dental	Insurance
30756	191.25	VW30756	Erie Concrete & Steel Supply	Supplies
30757	167.35	VW30757	Network Billing Systems LLC	Service
30758	124.08	VW30758	Finger Lakes System Chemistry	Supplies
30759	180.09	VW30759	Hanley Print & Promotions	Supplies
30760	193.53	VW30760	Handyman Supply Inc.	Supplies/Parts
30761	20.00	VW30761	Joyce Lee	Refund - Overpayment - EMS
30762	186.62	VW30762	Lou Wollam Chevrolet Inc.	Service/Parts
30763	200.00	VW30763	Northstar Towing, Inc.	Oct. Tows
30764	16.95	VW30764	Orwell Natural Gas	Service
30765	1449.00	VW30765	Ohio Billing, Inc.	EMS Trip Submissions
30766	685.50	VW30766	Ohio Edison	Service
30767	25.78	VW30767	Ricoh USA, Inc.	Service
30768	212.68	VW30768	Sunburst Environmental Service, Inc.	Service
30769	589.96	VW30769	Time Warner Cable-Northeast	Service
30770	176.74	VW30770	The Tribune Chronicle	Legal Notice
30771	12308.32	VW30771	Trumbull County Engineer	Salt
30772	174.10	VW30772	Trumbull County Water And Sewer	Service
30773	397.60	VW30773	Verizon Wireless	Service
30774	80.80	VW30774	Warren Fire Equipment, Inc.	Supplies
30775	117.28	VW30775	Walmart Business/SYNCB	Supplies
30776	1091.48	VW30776	Wex Bank	Fuel
30777	80.80	VW30777	Warren Fire Equipment, Inc.	Service/Supplies
30778	25.00	VW30778	Youngstown/Warren Regional Chamber	Member Registration
=====				
	29384.31		Total Amount of Pending Warrants	

NOTICE TO LEGISLATIVE  
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL  
6606 TUSSING ROAD, P.O. BOX 4005  
REYNOLDSBURG, OHIO 43068-9005  
(614)644-2360 FAX(614)644-3166

TO

01007780821		TREX	ALDI INC OHIO
PERMIT NUMBER		TYPE	DBA ALDI 74
10	01	2017	2120 ELM ST
ISSUE DATE			BAZETTA TWP
10	26	2017	CORTLAND OH 44410
FILING DATE			
C1 C2			
PERMIT CLASSES			
78	904	C	F19340
TAX DISTRICT			RECEIPT NO.

FROM 10/30/2017

01007780820			ALDI INC OHIO
PERMIT NUMBER		TYPE	DBA ALDI INC 52
10	01	2017	RIDGEWOOD COMMONS
ISSUE DATE			35111 CENTER RIDGE RD
10	26	2017	NORTH RIDGEVILLE OH 44039
FILING DATE			
C1 C2			
PERMIT CLASSES			
47	099		
TAX DISTRICT			RECEIPT NO.



MAILED 10/30/2017

RESPONSES MUST BE POSTMARKED NO LATER THAN. 11/30/2017

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL  
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES

C TREX 0100778-0821

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT  
THE HEARING BE HELD  IN OUR COUNTY SEAT.  IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

11-14-17

(Signature)

(Title)-  Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

BAZETTA TOWNSHIP TRUSTEES  
ATTN TOWNSHIP FISCAL OFFICER  
3372 STATE ROUTE 5 NE  
CORTLAND OHIO 44410

Commerce Division of Liquor Control : Web Database Search

**OWNERSHIP DISCLOSURE INFORMATION**

This online service will allow you to obtain ownership disclosure information for issued and pending retail liquor permit entities within the State of Ohio.

**Searching Instructions**

Enter the known information and click the "Search" button. **For best results, search only ONE criteria at a time.** If you try to put too much information and it does not match exactly, the search will return a message "No records to display".

The information is sorted based on the Permit Number in ascending order.

To do another search, click the "Reset" button.

**SEARCH CRITERIA**

<b>Permit Number</b>	<input type="text" value="0100778"/>
<b>Permit Name / DBA</b>	<input type="text"/>
<b>Member / Officer Name</b>	<input type="text"/>

[Search](#)[Reset](#)[Main Menu](#)

Member/Officer Name	Shares/Interest	Office Held
<b>Permit Number:</b> 0100778; <b>Name:</b> ALDI INC OHIO SPRINGFIELD DIVISION; <b>DBA:</b> ; <b>Address:</b> PO BOX 2997 SPRINGFIELD 45501		
ALDI INC	1000.00	
CHARLES YOUNGSTROM	0.00	PRESIDENT
TERRY PFORTMILLER	0.00	SECR-TREA.

- [Ohio.Gov](#)
- [Ohio Department of Commerce](#)

[Commerce Home](#) | [Press Room](#) | [CPI Policy](#) | [Privacy Statement](#) | [Public Records Request Policy](#) | [Disclaimer](#) | [Employment](#) | [Contacts](#)

## Fire Department Agenda for November 13, 2017 Trustee's Meeting

11/9/17 10:17 AM

From: "Dennis Lewis" <dlewis@bazettatwp.org>

To: <trustee@bazettatwp.org>

Cc: <rdrew@bazettatwp.org>

Trustee Webb, Trustee Parke, Trustee Hovis, Fiscal Officer Drew,

1. Requesting the Trustee's to accept the Firefighter Exposure to Environmental Elements Grant (FEEEG) in the amount of \$11,395.00. Grant share is \$9,495.83 and Bazetta Township Fire Department share is \$1,899.17. Grant attached with quotes approved from Ohio BWC.
2. Request an expenditure of \$1,350.00 from Finley Fire Equipment for structural firefighting gloves. Grant share is \$1,125.00 and our share \$225.00. This is a then and now request.
3. Request an expenditure of \$2,100.00 from Finley fire for Structural Firefighting hoods with particulate protection. Grant share is \$1,750.00 and our share is \$350.00.
4. Request an expenditure of \$7,945.00 from Advantage Equipment for Firefighter Turnout Gear Washer. Grant share is \$6,620.83 and our share is \$1,324.17. This is a then and now request.
5. Attached is two of the three quotes for demolishing the Everett - Hull Fire Station.
6. The Fire Department Monthly report for October 2017 is attached.

Professionally,

*Chief Dennis Lewis OFE, OFC  
3000 Warren Meadville Road  
Cortland, Ohio 44410  
Phone 330-637-8816 Ext. 119  
Fax - 330-638-4193  
dlewis@bazettatwp.org*





**Bureau of Workers'  
Compensation**

13430 Yarmouth Drive  
Pickerington, OH 43147

Governor John R. Kasich  
Administrator/CEO Stephen Buehrer

ohiobwc.com  
1-800-OHIOBWC  
Phone: 614-995-8622  
Fax: 614-365-4974

October 20, 2017

Chief Dennis Lewis  
Bazetta Township  
3372 St. Route 5  
Cortland, OH 44410

Policy number: 37820104  
Application number: 05-0024

Dear Chief Dennis Lewis:

Congratulations! We have approved Bazetta Township's application for the Firefighter Exposure to Environmental Elements Grant (FEEEG) project requesting \$9,495.83. Your obligation of the total project of \$11,395.00 is \$1,899.17. The following equipment is approved under this grant award as detailed in the attached approved grant budget:

- (1) Continental E-Series EH020 PA 10241220 Washer/Extractor;
- (25) Majestic Ultra C6 Hood; and
- (25) Protec Fusion SC Glove

You may expect to receive your award within eight weeks from the date of this letter. If you enrolled in electronic funds transfer, you may expect the direct deposit into the account specified on your vendor information form.

When you receive your grant funds, you must complete the action steps as listed below

- ◇ Purchase and implement the approved intervention equipment within 90 days after the date on the grant check or electronic fund transfer (EFT).
- ◇ Forward itemized invoice(s) pertaining to all **approved equipment purchased** showing either "Stamped" Paid in Full or "Typed-Written" Paid in Full within 120 days of receiving BWC grant check or electronic fund transfer (EFT).

Please see the enclosed *Employer Action Steps* for details on the above items.

BWC stands ready to assist you with your safety needs. If you would like to speak with a Division of Safety & Hygiene consultant or have questions about the SIG program, please call 1-800-644-6292, and listen to the options.

Sincerely,

Ibraheem (Abe) Tarawneh, PhD  
Superintendent  
Division of Safety & Hygiene

Enclosure

cc: BWC Finance Division  
BWC Field Operations  
File

### Employer Action Steps

Steps	Action steps	Date completed
1	<p>Purchase and implement the approved intervention <u>only</u> after receiving grant funds. You must make the <u>intervention purchase and implement the intervention equipment</u> within 90 days after the date on the grant check or EFT. Your participation in the FEEEG program commences on the date of the grant check or EFT.</p>	
2	<p>Within 120 days after the date of the grant check or EFT, you must provide BWC with the following:</p> <ul style="list-style-type: none"> <li>◊ A copy of the original approved budget;</li> <li>◊ Itemized invoice(s) pertaining to all <b>approved equipment purchased</b> showing either "Stamped" Paid in Full or "Typed-Written" Paid in Full within 90 days of receiving BWC grant check or electronic fund transfer (EFT).</li> <li>◊ Copies of the front and back of all canceled check(s) or online bank statements issued that demonstrate that you paid all invoices associated with the intervention in full, and all BWC and employer contributions were fully used in the manner intended.</li> </ul> <p>Forward the aforementioned documentation to BWC Safety Intervention Grants Program, 13430 Yarmouth Drive, Pickerington, Ohio 43147-8310 c/o Safety Intervention Grants program coordinator.</p> <p><i>IRS 1099 requirement – All grant recipients will be issued a 1099 for their BWC paid grant funds. This does not preclude employers from providing BWC proof of spending verification for the use of the grant funds within 120 days after the date of the grant check as described above.</i></p> <p><i>Note: The issuance of a 1099 does not preclude BWC from seeking administrative, civil and/or criminal sanctions if you do not reimburse the bureau all unused grant money and/or funds deemed misappropriated.</i></p>	
3	<p>Submit one-year case study including Cost Benefit Analysis (CBA). You must provide a case study one year from the intervention date. Submit this within 30 days of the one-year reporting period. BWC will require employers who fail to adhere to the reporting requirements to reimburse the full amount of the grant.</p> <p>Case study - Under development</p>	
4	<p>Program completed upon submission of one year case study.</p>	

**(Note: Employers who fail to adhere to the regulations, terms and/or conditions of the FEEEG program may be required to reimburse us, up to the full amount of the grant, and may face civil and/or criminal sanctions.)**



# MILLER-YOUNT PAVING INC.

2295 HOAGLAND BLACKSTUB RD  
CORTLAND OH 44410

330-372-4408 Phone / 330-372-3525 Fax / E-Mail: [myp@milleryount.com](mailto:myp@milleryount.com)

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October 26, 2017

Bazetta Township  
3372 State Route 5 NE  
Cortland, Ohio 44410

Re: Fire Station Demolition

Attn: Chief Dennis Lewis

Miller Yount Paving Inc. is pleased to submit the following proposal for demolition of the existing Fire Station located at 773 Everett Hull Road in Trumbull County.

Miller-Yount Paving Inc. will furnish all labor, material, equipment and supervision in above construction.

Proposal

The Procedure shall be as follows:

1. Demo existing structure and haul all unsuitable materials to approved landfill.
2. Remove all concrete floors, pads and foundations.
3. Cap existing water and sewer lines per Trumbull County's spec.
4. Remove existing asphalt parking lot.
5. Backfill building area and parking area with dirt fill.
6. Seed and mulch.

Total Proposal \$40,500.00

Sincerely,

*David A. Grayson*

David A. Grayson  
Vice President



## Bazetta Fire

Demo 3833 sq. ft.	@	= \$22,678.00
Remove Concrete Pads 2535 sq. ft.	@ \$2.00	= \$5,070.00
Remove Asphalt 13,860 sq. ft. = 513 cy	@ 15.00	= \$7,695.00
Backfill w/ dirt		= \$0
Seed & Mulch 20,228 sq. ft.	@ .25	= <u>\$5,057.00</u>
Total		\$40,500.00

# Z-TECH BUILDERS & EXCAVATORS, INC.

3301 Bazetta Rd.  
Cortland, Ohio 44410  
Phone/Fax (330) 637-5317

## Estimate

Date	Estimate #
11/2/2017	640

Name / Address
Bazetta TWP 3372 State Rt # 5 Cortland, Ohio 44410



**Z**tech BUILDERS  
& EXCAVATORS INC.

COMPLETE EXCAVATING SERVICE  
**GARY ZUGA SR.**      **OFFICE**      **GARY ZUGA JR.**  
 330-553-0535      Phone/Fax 330-637-5317      330-502-8136  
 OFFICE 3301 BAZETTA ROAD, CORTLAND, OHIO 44410

Terms
Due on receipt

Item	Description	Total
Demolition	Demolish old Fire Station On Everett Hull Rd with the following: Demolish & Remove all debris from property Trumbull Co. demo permit. All debris to be hauled to appropriate sites. All concrete & blacktop surfaces removed. Haul in dirt & seed. (weather permitting)	46,750.00

Please sign, date, and return one copy. I will contact you to discuss job timing. Signature <i>X</i>	<b>Total</b>	\$46,750.00
--	--------------	-------------

Signature *[Handwritten Signature]*

*X* (initials) You, the buyer, may cancel this transaction at any time prior to midnight on the third business day after the date of this transaction. See the attached notice of cancellation for an explanation of this right.

**BAZETTA**

**Incident Type Report (Summary)**

**Alarm Date Between {10/01/2017} And {10/31/2017}**

<b>Incident Type</b>	<b>Count</b>	<b>Pct of Incidents</b>	<b>Total Est Loss</b>	<b>Pct of Losses</b>
<b>1 Fire</b>				
151 Outside rubbish, trash or waste fire	1	0.93%	\$0	0.00%
	<b>1</b>	<b>0.93%</b>	<b>\$0</b>	<b>0.00%</b>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
321 EMS call, excluding vehicle accident with	74	69.15%	\$0	0.00%
322 Motor vehicle accident with injuries	3	2.80%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	3	2.80%	\$0	0.00%
342 Search for person in water	3	2.80%	\$0	0.00%
	<b>83</b>	<b>77.57%</b>	<b>\$0</b>	<b>0.00%</b>
<b>4 Hazardous Condition (No Fire)</b>				
444 Power line down	1	0.93%	\$0	0.00%
445 Arcing, shorted electrical equipment	1	0.93%	\$0	0.00%
	<b>2</b>	<b>1.86%</b>	<b>\$0</b>	<b>0.00%</b>
<b>5 Service Call</b>				
511 Lock-out	1	0.93%	\$0	0.00%
551 Assist police or other governmental agency	1	0.93%	\$0	0.00%
552 Police matter	1	0.93%	\$0	0.00%
553 Public service	2	1.86%	\$0	0.00%
554 Assist invalid	3	2.80%	\$0	0.00%
561 Unauthorized burning	2	1.86%	\$0	0.00%
	<b>10</b>	<b>9.34%</b>	<b>\$0</b>	<b>0.00%</b>
<b>6 Good Intent Call</b>				
611E Dispatched & cancelled en route (EMS /	2	1.86%	\$0	0.00%
611F Dispatched & cancelled en route (Fire /	4	3.73%	\$0	0.00%
622 No Incident found on arrival at dispatch	3	2.80%	\$0	0.00%
	<b>9</b>	<b>8.41%</b>	<b>\$0</b>	<b>0.00%</b>
<b>7 False Alarm &amp; False Call</b>				
736 CO detector activation due to malfunction	1	0.93%	\$0	0.00%
743 Smoke detector activation, no fire -	1	0.93%	\$0	0.00%
	<b>2</b>	<b>1.86%</b>	<b>\$0</b>	<b>0.00%</b>

Total Incident Count: 107

Total Est Loss:

\$0

**BAZETTA**

**Inspections by Type**

**Date Completed Between {10/01/2017} And  
{10/31/2017} and Inspection Type = "200"**

<b>Date</b>	<b>Time</b>	<b>Occupancy</b>	<b>Hrs</b>	<b>Fee</b>
<b>200 INSPECTION - General</b>				
10/18/2017	14:36	CAND01 CANDLE LIGHT KNOLLS OPTOMIST CLUB 2916 BAZETTA RD	0.10	
10/25/2017	11:17	BOBL01 BOB LUSCHER CONSTRUCTION 2342 MCCLEARY JACOBY RD NE	0.00	
10/25/2017	10:54	RIE RIENZI'S QUALITY CAR CARE 3473 ELM RD NE	0.00	
10/25/2017	11:35	THEB01 THE BODY SHOP AEROBICS & FITNESS LCC 3311 WARREN MEADVILLE RD NE	0.00	
10/25/2017	10:42	THEO01 The Ohio State Driving Academy LLC 3290 ELM RD NE	0.00	
10/25/2017		BOBL01 BOB LUSCHER CONSTRUCTION 2342 MCCLEARY JACOBY RD NE	0.00	
10/31/2017	10:20	BAZ001 Bazetta park WARREN MEADVILLE RD NE	0.04	
<b>Total Activities for Type: 7</b>			<b>0.14</b>	

**Grand Total Activities: 7**

**Grand Totals: 0.14 0.00**

**BAZETTA**

**Aid Responses by Department**

**Alarm Date Between {10/01/2017} And {10/31/2017}**

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other
<b>STA. 12 CORTLAND FIRE DEPARTMENT FDID 78200</b>							
17-0000938	10/10/2017	2 Automatic aid received	#Personnel	3	0	0	0
Their Inci 1201		Response Time: 00:04:30	#Appartus	1	0	0	0
17-0000952	10/15/2017	1 Mutual aid received	#Personnel	0	3	0	0
Their Inci 1228		Response Time: 00:05:30	#Appartus	0	2	0	0
17-0000988	10/21/2017	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci 17-1500		Response Time: 00:04:27	#Appartus	0	1	0	0
<b>Subtotal Responses: 3</b>				<b>Average Response Time for Dept: 00:04:49</b>			

<b>STA. 16 BRACEVILLE TWP. FIRE</b>							
17-0000952	10/15/2017	1 Mutual aid received	#Personnel	0	0	0	3
Their Inci 357		Response Time: 00:05:30	#Appartus	0	0	0	1
<b>Subtotal Responses: 1</b>				<b>Average Response Time for Dept: 00:05:30</b>			

<b>STA. 17 BRISTOL FDID 78105</b>							
17-0000937	10/10/2017	3 Mutual aid given	#Personnel	3	0	0	0
Their Inci 0434		Response Time: 00:04:39	#Appartus	1	0	0	0
17-0000952	10/15/2017	1 Mutual aid received	#Personnel	0	0	3	0
Their Inci 346		Response Time: 00:05:30	#Appartus	0	0	1	0
<b>Subtotal Responses: 2</b>				<b>Average Response Time for Dept: 00:05:05</b>			

<b>STA. 21 CHAMPION FIRE DEPARTMENT FDID 78109</b>							
17-0000952	10/15/2017	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci 1861		Response Time: 00:05:30	#Appartus	0	1	0	0
17-0000953	10/15/2017	1 Mutual aid received	#Personnel	0	2	0	0
Their Inci 1866		Response Time: 00:16:55	#Appartus	0	1	0	0
<b>Subtotal Responses: 2</b>				<b>Average Response Time for Dept: 00:11:13</b>			

<b>STA. 30 HOWLAND FDID 78121</b>							
17-0000949	10/13/2017	4 Automatic aid given	#Personnel	0	0	0	0
Their Inci 2754		Response Time: 00:02:32	#Appartus	0	0	0	0

Response time calculated from time notified to arrival.

**BAZETTA**

**Aid Responses by Department**

**Alarm Date Between {10/01/2017} And {10/31/2017}**

Incident	Notified	Type of Aid		Fire	EMS	Resc	Other	
<b>STA. 30 HOWLAND FDID 78121</b>								
17-0000971	10/18/2017	4 Automatic aid given	#Personnel	4	0	0	0	
Their Inci	1702798	Response Time: 00:06:14	#Appartus	1	0	0	0	
<b>Subtotal Responses:</b>		<b>2</b>	<b>Average Response Time for Dept:</b>					<b>00:04:23</b>

<b>STA. 32 HOWLAND FDID 78121</b>								
17-0000935	10/09/2017	1 Mutual aid received	#Personnel	0	17	0	0	
Their Inci	17-2500	Response Time: 00:07:12	#Appartus	0	1	0	0	
17-0000980	10/19/2017	1 Mutual aid received	#Personnel	0	2	0	0	
Their Inci	2816	Response Time: 00:04:12	#Appartus	0	1	0	0	
<b>Subtotal Responses:</b>		<b>2</b>	<b>Average Response Time for Dept:</b>					<b>00:05:42</b>

<b>STA. 38 MECCA FIRE DEPARTMENT FDID 78133</b>								
17-0000952	10/15/2017	1 Mutual aid received	#Personnel	0	0	4	4	
Their Inci	285	Response Time: 00:05:30	#Appartus	0	0	1	1	
<b>Subtotal Responses:</b>		<b>1</b>	<b>Average Response Time for Dept:</b>					<b>00:05:30</b>

<b>STA. 45 SOUTHTON</b>								
17-0000952	10/15/2017	1 Mutual aid received	#Personnel	0	0	362	0	
Their Inci	362	Response Time: 00:05:30	#Appartus	0	0	1	0	
<b>Subtotal Responses:</b>		<b>1</b>	<b>Average Response Time for Dept:</b>					<b>00:05:30</b>

<b>STA. 77 TRUMBULL COUNTY HAZ MAT TEAM</b>								
17-0000952	10/15/2017	1 Mutual aid received	#Personnel	0	0	2	0	
Their Inci	019	Response Time: 00:05:30	#Appartus	0	0	1	0	
<b>Subtotal Responses:</b>		<b>1</b>	<b>Average Response Time for Dept:</b>					<b>00:05:30</b>

<b>STAT STAT MED EVAC</b>							
17-0000952	10/15/2017	1 Mutual aid received	#Personnel	0	3	0	0
Their Inci	11111	Response Time: 00:05:30	#Appartus	0	1	0	0

Response time calculated from time notified to arrival.

BAZETTA

Aid Responses by Department

Alarm Date Between {10/01/2017} And {10/31/2017}

Incident	Notified	Type of Aid	Fire	EMS	Resc	Other
STAT	STAT	MED	EVAC			
Subtotal Responses: 1			Average Response Time for Dept: 00:05:30			

Response time calculated from time notified to arrival.



## Police Department AGENDA Monday November 13, 2017 Trustee Meeting

11/9/17 11:47 AM

From: "Mike Hovis" <mhovis@bazettatwp.org>

To: <rdrew@bazettatwp.org>

Cc: <rmetheny@bazettatwp.org>, <twebb@bazettatwp.org>, <cherlinger@bazettatwp.org>

Rita,

Below will be the agenda for the police department for Monday November 13, 2017:

1. To accept the resignation of part-time Patrolman Steven Greene effective immediately (Attached).
2. To hire Zachary Dzurinda as a part-time officer in the FTO program effective passage of Drug Screen, Physical and Psychological Exam.
3. To sell the following vehicles from the impound lot on govdeals:
  - a. 2003 GMC Vin#1GKDT13S032372785
  - b. 1997 Dodge Vin#1B3EJ46X5VN704253
  - c. 1998 Chevy Vin#1GCCS19XXW8152729
  - d. 2002 Honda Vin#1HGCG56642A111926
  - e. 2003 Jeep 1J4GW48S73C606743

That is all. Thank you and have a great day!!!

***Michael J. Hovis, Chief of Police***

***Bazetta Township Police Department***

***2671 McCleary Jacoby Rd.***

***Cortland, Ohio 44410***

***Phone: 330-638-5503***

***Fax: 330-638-9927***

***[mhovis@bazettatwp.org](mailto:mhovis@bazettatwp.org)***

***[www.facebook.com/BazettaTownshipPoliceDept](http://www.facebook.com/BazettaTownshipPoliceDept)***

Steven M. Greene  
413 Peffer Ave.  
Niles, Ohio 44446  
(330)-980-1743

October 30, 2017

Michael J. Hovis  
Chief of Police  
Bazetta Township Police Department  
2671 McCleary Jacoby Rd.  
Cortland, OH 44410

Dear Chief Hovis:

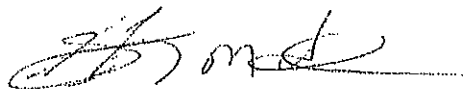
I am writing to announce my resignation from the position of Part Time Patrol Officer with the Bazetta Township Police Department, effective November 13, 2017.

I would like to thank the Trustees of Bazetta Township, as well as all of the members of the Police Department for making my time with BPD such a rewarding and fun experience. I have learned things that I will carry with me throughout my career as a police officer. It has been a privilege to work for a department that values training young officers, and values professionalism and doing the job the right way.

I would like to thank you, personally, for the opportunity to work for your department. I hope I proved to be an asset in the time I have been here. Although I was not here that long, I have made friendships and connections that will last well beyond wearing the same patches on our uniform. For that, I am truly thankful.

As I begin my full-time career with the Niles Police Department, I wish you and all the members of BPD the best as you continue to serve the citizens of Bazetta Township. If there is anything I can ever do for anyone in the department, please do not hesitate to ask. Again, thank you for the opportunities you have afforded me, and as always, be safe.

Respectfully,

A handwritten signature in black ink, appearing to read 'S M Greene', written over a horizontal line.

Steven M. Greene

Rita



# October 2017 Bazetta Police Department Activity

Published Date: November 3, 2017

Activity	Total
Calls for Service	559
Incident Reports Filed	153
Traffic Crash Investigations	18
Number of Persons Arrested	58
Traffic Offenses	110
Traffic Citations Issued	84
Vehicle Miles Traveled	10,912.70
Office Contacts	347

\* Numbers are subject to change due to report status and other circumstances



RESOLUTION TO DISPOSE OF TOWNSHIP PROPERTY  
BY INTERNET AUCTION  
Section §505.10 (D) ORC

Moved by Trustee Havis, seconded by Trustee Parke, that

WHEREAS, the Township has personal property no longer needed by the Township, obsolete, and/or unfit for the use it was acquired or other appropriate public use, and the Township desires to dispose of said property pursuant the Sections §505.10 et seq, ORC; and

WHEREAS, the township desires to sell said personal property by internet auction on E-Bay; now therefore,

BE IT RESOLVED, that the following property being no longer needed by the township, and/or unfit for public use, be sold by public auction on the internet E-Bay website or other comparable internet auction websites, pursuant to Section §505.10 (D) with the Board establishing a minimum price for the specific item(s), and other terms and conditions of sale as deemed appropriate by the Board of Trutees, including requirements for pick-up, delivery, method of payment, and sales tax if appropriate, with such information being provided in the advertisement for sale on the internet by interne first offered for sell to other agencies or political subdivisions of the State of Ohio upon terms agreeable to the township; and

BE IT FUTHER RESOLVED, that such property is being sold "AS IS" without any expressed or implied warranties as to condition, fitness or use.

List of Property (itemized below or attached by schedule)

BE IT FURTHER RESOLVED, that the Fiscal Officer be and hereby is directed to place said property for sale on the internet auction, as provided above, with a stated minimim price, "AS IS" without warranty, conditions of sale, and reservation of right to reject and any all offers.

ROLL CALL:

Trustee Havis	<input checked="" type="checkbox"/>	yes	<input type="checkbox"/>	no
Trustee Parke	<input checked="" type="checkbox"/>	yes	<input type="checkbox"/>	no
Trustee Webb	<input checked="" type="checkbox"/>	yes	<input type="checkbox"/>	no

2003 GMC # 2785

1997 Dodge # 4253

1998 Chevy # 2727

2002 Honda #1926

2003 Jeep # 6743

Zoning Permits October

5 Permits-- \$780.00

1 Fence Permit ---\$ 35.00

Total--\$815.00

**BAZETTA TOWNSHIP TRUSTEES  
SPECIAL MEETING MINUTES**

Date: November 17, 2017 at 9:40AM  
Bazetta Township Police Department  
2671 McCleary Jacoby Rd.  
Cortland, Ohio 44410

Present: Trustee Hovis - Absent  
Vice Chairman Trustee Frank Parke  
Chairman Trustee Ted Webb

283-17 To Rescind Motion 273-17 to increase the IT Specialist hourly wage to \$28.50 retroactive to July 2, 2017

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent Trustee Parke - YES Trustee Webb - YES

284-17 To adjourn the special meeting at 9:41AM.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent Trustee Parke - YES Trustee Webb - YES

Jeannie Eddy Dated: 11-22-17  
Attested by: Jeannie Eddy

Ted Webb Dated: 11/27/17  
Approved by: Chairman Trustee Ted Webb

**BAZETTA TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES**

Date: November 27, 2017 at 7:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:

Vice Chairman Trustee Frank Parke  
Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew

- Trustee Parke reminded the assemblage of the Public Comment procedures and the meeting is being video and audio recorded

**285-17** To accept the minutes from the November 13 Regular Meeting.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent            Trustee Parke - Yes    Trustee Webb - Yes

**286-17** To accept the minutes from the November 17 Special Meeting.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent            Trustee Parke - Yes    Trustee Webb - Yes

**287-17** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent            Trustee Parke - Yes    Trustee Webb - Yes

**288-17** To approve the payment of a \$12.50 per diem for anyone acting as Cemetery Sexton in the regular Sexton's absence, effective immediately.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent            Trustee Parke - Yes    Trustee Webb - Yes

**289-17** To approve the attached *Termination of Lease*.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent            Trustee Parke - Yes    Trustee Webb - Yes

**290-17** To approve the attached *Resolution for Sale of Bazetta Township Property*.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Absent            Trustee Parke - Yes    Trustee Webb - Yes



**291-17** To approve the attached *Sale and Purchase Agreement*.

**Motion:** Trustee Parke

**Second:** Trustee Webb

**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes      Trustee Webb - Yes

**292-17** To rescind Board Resolution #260-17, to enter into an *IT Services Cooperative Agreement* with West Farmington Township, effective immediately.

**Motion:** Trustee Parke

**Second:** Trustee Webb

**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes      Trustee Webb - Yes

- Trustee Parke asked what Board Resolution #292-17 is for
  - Trustee Webb said it was to stop that agreement from going forward

**Correspondence (Copies available upon request):**

- Certification from Trumbull County Commissioners of a request with withdraw an annexation petition
- Letter from Ohio Utilities Protection Service regarding the 2018 Annual Assessment
- Copy of letter from Trumbull County Engineer to Trumbull County Commissioners concerning a permit to work in the right-of-way

**Administration:**

- Trustee Parke said that Bradley's will be here tomorrow to clean the building

**Fire Department:**

- Chief Lewis reminded the assemblage about smoke detectors
  - There are plenty of them left
  - 10 year lithium battery powered
  - Please call the Fire Department to obtain one

**Police Department:**

- Nothing to report

**Road Department:**

- Superintendent Parke said the only thing he had was the resolution below

**293-17** To approve the attached *Resolution Authorizing the Road Superintendent to Prepare and Submit an Application to Participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Program(s) and to Execute Contracts as Required*.

**Motion:** Trustee Parke

**Second:** Trustee Webb

**Vote:** Trustee Hovis – Absent                      Trustee Parke - Yes      Trustee Webb - Yes

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Inspector Mills reported the following
  - Outstanding complaint on Northview Drive
  - Warning letter has been sent
  - Will proceed to take them to court if action is not taken within 30 days

**Zoning Commission & Zoning Board of Appeals:**

- Trustee Webb stated that they are looking to fill vacant positions on both boards
  - Alternates on Zoning Commission
  - 1 Regular Seat and Alternates on Zoning Board of Appeals

**Parks & Recreation Board:**

- Trustee Webb said a meeting was held on November 14
  - Discussion revolved around fund raising for next year
  - Will not be meeting in December
  - Will discuss further in January

**Asked to be placed on the Agenda:**

- None

**Public Comment:**


- Trustee Webb read the attached statement

**294-17** To adjourn the meeting at 7:12pm.

**Motion:** Trustee Parke

**Second:** Trustee Webb

**Vote:** Trustee Hovis – Absent      Trustee Parke - Yes      Trustee Webb - Yes

  
\_\_\_\_\_  
Attested by: Rita K. Drew, Fiscal Officer

Dated: 12-04-17

  
\_\_\_\_\_  
Approved by: Chairman Trustee Ted Webb

Dated: 12/11/17

PENDING WARRANT REPORT  
Bazetta Township [2017]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
30849	7945.00	VW30849	Advantage Equipment Inc.	Turnout gear washer
30850	669.00	VW30850	Atwell's Police and Fire Equipment	Equipment/Supplies
30851	138.00	VW30851	Ace Lock & Key	Service/Supplies
30852	1041.80	VW30852	American Tire Distributors	Service/Supplies
30853	307.82	VW30853	Business Card	Supplies
30854	1880.84	VW30854	BE Solutions	Claim Runs
30855	1400.00	VW30855	Bazetta Township	IT Services
30856	116.60	VW30856	Bortnick Tractor Sales, Inc.	Parts/Supplies
30857	726.00	VW30857	Carwell Products, Inc.	Service/Supplies
30858	1412.80	VW30858	Delta Dental	Insurance
30859	1658.22	VW30859	D&T, P.M. & Truck Repair, LLC	Service/Parts
30860	1350.00	VW30860	Finley Fire Equipment	Supplies
30861	71.21	VW30861	Hanley Print & Promotions	Supplies
30862	100.00	VW30862	Robert Holbert	Deposit Refund
30863	20.00	VW30863	George C. Lee	EMS Refund
30864	313.45	VW30864	New Pig Corporation	Supplies
30867	1431.35	VW30867	Ohio Edison	Service
30868	17663.10	VW30868	Ohio Insurance Services Agency	Insurance
30869	3071.03	VW30869	Ohio Treasurer, Josh Mandel	Durst Clagg Rd Improvement
30870	1745.47	VW30870	Ohio Edison	Service
30871	142.47	VW30871	Purchase Power	Postage
30872	400.00	VW30872	Schultz Towing, Inc.	Towing
30873	535.91	VW30873	Southeastern Emergency Equipment	Supplies
30874	324.80	VW30874	Standard Insurance Company RD	Insurance
30875	1233.54	VW30875	Trumbull Co Emergency Management Agency	2018 Assessment
30876	40.62	VW30876	Time Warner Cable-Northeast	Service
30877	3208.88	VW30877	Trumbull County 911	911 Service
30878	479.71	VW30878	Vision Service Plan-(OH)	Insurance
30879	778.90	VW30879	Wex Bank	Fuel
=====				
	50206.52		Total Amount of Pending Warrants	

## TERMINATION OF LEASE

Now comes the Board of Trumbull County Commissioners, 160 High Street NW, Warren, Ohio 44481 (hereinafter referred to as the Lessor) and the Board of Bazetta Township Trustees, Bazetta Township Administration Bldg., 3372 State Route 5 NE, Cortland, Ohio 44410 (hereinafter referred to as the Lessee); and

Whereas the Lessor and Lessee previously entered into a Lease dated January 5, 1971 for the premises fully described in the Leaseas recorded in the Trumbull County Recorder's Office at Volume 81 Page 341. The sole purpose of the lease was to allow Bazetta Township to build and use property as a Bazetta Township Fire Station. Said premises is commonly known as 773 Everett Hull Road, Cortland, Ohio 44410, which premises previously served as the site of the Bazetta Township Fire Station; and

Whereas, the Lessor and Lessee desire to terminate the Lease earlier than the originally stated term.

NOW THEREFORE, in consideration of the mutual promises and for other good and valuable consideration exchanged by the parties, each party intends to be legally bound as mutually agreed , as follows:

Lessor and Lessee agree that the Lease will terminate effective December 1, 2017 and that Lessee will deliver possession of the premises to the Lessor on December 1, 2017 at which time Lessor shall take control of the premises and release and discharge the Lessee from any obligations under the Lease.

The parties further agree that this Termination of Lease is binding upon the parties as well as their successors and assigns and supersedes any other prior oral or written agreement of the parties.

WITNESS WHEREOF, the parties hereto, intending to be legally bound hereby, have freely executed this Agreement.

WITNESS:

TRUMBULL COUNTY COMMISSIONERS

\_\_\_\_\_

\_\_\_\_\_  
FRANK S. FUDA, PRESIDENT

\_\_\_\_\_

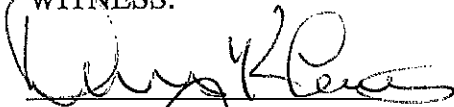
\_\_\_\_\_  
MAURO CANTALAMESSA, COMMISSIONER

DATE: \_\_\_\_\_

\_\_\_\_\_  
DANIEL E. POLIVKA, COMMISSIONER

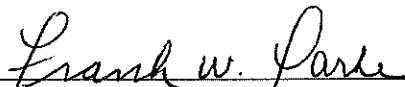
WITNESS:

BAZETTA TOWNSHIP TRUSTEES




\_\_\_\_\_  
PAUL HOVIS



  
\_\_\_\_\_  
FRANK W. PARKE

DATE: 11-27-17

  
\_\_\_\_\_  
THEODORE J. WEBB

## RESOLUTION FOR SALE OF BAZETTA TOWNSHIP PROPERTY

WHEREAS, Bazetta Township has leased the property located at 773 Everett Hull Road, Cortland, Ohio 44410 from the Board of Trumbull County Commissioners since January 5, 1971 and recorded in the Trumbull County Recorder's Office at Volume 81 Page 341. The sole purpose of the Lease was to allow Bazetta Township to construct a Bazetta Township Fire Station on the property with no rental cost charged to the township. The leased property was used as a fire station until the new Bazetta Fire Station was constructed and opened in November of 2016; and

WHEREAS, the Bazetta Township Fire Station at 773 Everett Hull Road, Cortland, Ohio 44410 along with the materials, equipment and property located there is no longer needed for use as the Bazetta Township Fire Station and has become costly to maintain, making it necessary to terminate the lease and authorize a sale of the materials, equipment, building and any property located there; and

WHEREAS, the Board of Trumbull County Commissioners, is a political subdivision of the state, and willing to purchase and is authorized to purchase property, materials and equipment from Bazetta Township pursuant to ORC 505.10 and 505.101.

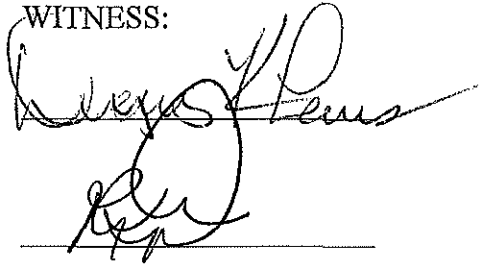
NOW THEREFORE,

1. The Board of Bazetta Township Trustees is hereby authorized and directed to enter into a Termination of Lease with the Board of Trumbull County Commissioners for the former Bazetta Township Fire Station located at 773 Everett Hull Road, Cortland, Ohio 44410 since the property no longer serves as the Bazetta Township Fire Station.
2. The Board of Bazetta Township Trustees further finds and determines that the property, materials, building and equipment at the former Bazetta Township Fire Station at 773 Everett Hull Road, Cortland, Ohio 44410 is no longer need for its intended use and has become costly to maintain. The Board of Trumbull County Commissioners is the owner of the real property on which the former fire station is located and is a political subdivision of the state authorized to make purchases pursuant to ORC 505.10 and 505.101 from Bazetta Township.
3. The Board of Bazetta Township Trustees is hereby authorized and directed to enter into a Sale and Purchase Agreement with the Board of Trumbull County Commissioners for sale of the materials, equipment, building and property located at 773 Everett Hull Road Cortland, Ohio 44410 which previously served as the Bazetta Township Fire Station. The terms of the Sale and Purchase Agreement require the payment of Ten Thousand Dollars (10,000.00) from the Board of Trumbull County Commissioners to the Board of Bazetta Township Trustees as full, final

payment for the purchase of the former Bazetta Township Fire Station and all materials, equipment and property located there.

4. The effective date of the Termination of Lease and Sale and Purchase Agreement shall be December 1, 2017 at which time the Board of Trumbull County Commissioners shall assume ownership control of the property.

WITNESS:

  
\_\_\_\_\_

DATE: 11-27-17

BAZETTA TOWNSHIP TRUSTEES

\_\_\_\_\_  
PAUL HOVIS

  
FRANK W. PARKE

  
THEODORE J. WEBB

## SALE AND PURCHASE AGREEMENT

This Sale and Purchase Agreement is entered into this 27<sup>th</sup> day of November, 2017 by and between the Board of Bazetta Township Trustees, Bazetta Township Administration Building, State Route 5 NE, Cortland, Ohio 44410 (hereinafter referred to as the Seller) and the Board of Trumbull County Commissioners, 160 High Street NW, Warren, Ohio 44481 (hereinafter referred to as the Purchaser).

Whereas, Bazetta Township has constructed a building for use as the Bazetta Township Fire Station on real property owned by the Board of Trumbull County Commissioners located at 773 Everett Hull Road, Cortland, Ohio 44410 (hereinafter referred to as the "premises") pursuant to a no charge Lease entered into between the parties on January 5, 1971 and duly recorded in the Trumbull County Recorder's Office Volume 81 Page 341; and

Whereas, Bazetta Township has recently built and relocated to a new building to serve as the Bazetta Township Fire Station at another location; and

Whereas, Bazetta Township desires to sell any and all interest that they have in the buildings, structures, appurtenances, and improvements made or constructed at the "premises" including any remaining tangible personal property on the effective date of this agreement.

NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES, COVENANTS AND OTHER VALUABLE CONSIDERATION HEREIN, SELLER AND PURCHASER AGREE AS FOLLOWS:

1. Seller shall sell and convey to the Purchaser, all of Seller's right, title and interest in and to all improvements and fixtures located on the "premises" commonly known as the previous site of the former Bazetta Township Fire Station located at 773 Everett Hull Road, Cortland, Ohio 44410, including, without limitation, the buildings, appurtenances and other improvements erected or existing thereon; all other improvements integral to the operation of the building, all materials, apparatus, fixtures, equipment, appliances, air conditioning and heating systems attached to or located on the "premises".
2. Purchaser shall pay to the Seller, the total sum of Ten Thousand and 00/100 Dollars as the full, final and complete purchase price for all of Seller's right, title and interest as fully specified in paragraph 1.
3. The effective date of this Sale and Purchase Agreement shall be December 1, 2017. Seller agrees to pay for any and all utility bills accrued and payable to December 1, 2017.
4. Seller further represents to Purchaser that the "premises" are not subject to any liens, judgments or similar obligations or any order of remediation from any authority.



5. Seller and purchaser are both political subdivisions within the State of Ohio.

6. Purchaser agrees that the "premises" and all property purchased from the Seller pursuant to the agreement is in an "AS IS" physical condition "WITH ALL FAULTS".

WITNESS WHEREOF, the parties hereto, intending to be legally bound hereby, have freely executed this Agreement.

SELLER:

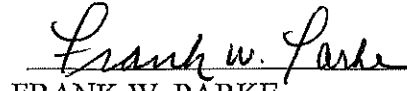
WITNESS:

BAZETTA TOWNSHIP TRUSTEES

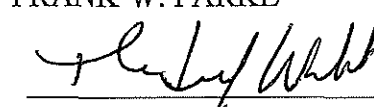


\_\_\_\_\_  
PAUL HOVIS



  
\_\_\_\_\_  
FRANK W. PARKE

DATE: 11-27-17

  
\_\_\_\_\_  
THEODORE J. WEBB

ATTEST:

TRUMBULL COUNTY COMMISSIONERS

\_\_\_\_\_

\_\_\_\_\_  
FRANK S. FUDA, PRESIDENT

\_\_\_\_\_

\_\_\_\_\_  
MAURO CANTALAMESSA, COMMISSIONER

DATE: \_\_\_\_\_

\_\_\_\_\_  
DANIEL E. POLIVKA, COMMISSIONER

**A RESOLUTION AUTHORIZING THE ROAD SUPERINTENDENT TO  
PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE  
OHIO PUBLIC WORKS COMMISSION STATE CAPITAL  
IMPROVEMENT AND/OR LOCAL TRANSPORTATION  
IMPROVEMENT PROGRAM(S)  
AND TO EXECUTE CONTRACTS AS REQUIRED**

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the Township of Bazetta is planning to make capital improvements to T.H. 1403 Beaver Trail Resurfacing, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW, THEREFORE, BE IT RESOLVED by the Township of Bazetta:

Section 1: The Chairman of the Bazetta Township Trustees is hereby authorized to apply to the OPWC for funds as described above.

Section 2: The Chairman of the Bazetta Township Trustees is authorized to enter into any agreements as many be necessary and appropriate for obtaining this financial assistance.

Passed: November 27, 2017

Trustee Paul Hovis: \_\_\_\_\_

Trustee Frank Parke: Frank W. Parke

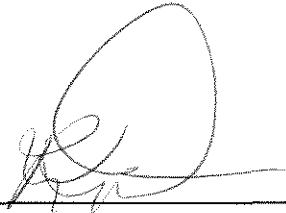
Trustee Ted Webb: Ted Webb

**CHIEF FINANCIAL OFFICER'S CERTIFICATION OF LOCAL FUNDS  
LOAN REPAYMENT LETTER**

November 27, 2017

I, Rita K. Drew, Fiscal Officer of Bazetta Township, hereby certify that Bazetta Township has the amount of \$5,500.00 in the General Bond Note Retirement Fund and that this amount will be used to pay the local share for the T.H. 1403 Beaver Trail Resurfacing when it is required.

I, Rita K. Drew, Fiscal Officer of Bazetta Township, hereby certify that Bazetta Township has / will have / will collect the amount of \$55,450.00 in the General Bond Note Retirement Fund and that this amount will be used to pay the Ohio Public Works Commission SCIP or RLP loan requested for the T.H. 1403 Beaver Trail Resurfacing over a 10 year term.



---

Rita K. Drew  
Fiscal Officer, Bazetta Township

**" NOTES" FOR  
PUBLIC COMMENT  
REGARDING  
IT SPECIALIST  
POSITION**

As everyone is aware, there was a resolution (273-17) on Monday November 13 to provide a wage increase to the IT Specialist. The resolution past 2 in favor and 1 opposed.

My vote in the matter was the deciding factor. Mr. Hovis has always been in favor of an increase and Mr. Parke has always opposed that position. With my vote, the increase past. I had been working very closely with Mr. Davis over the last few months and truly did believe that the program could work with guidance and attainable goals. The month of October proved it could be possible.

What transpired in the following days created doubt and why Bazetta had to be the lead in this program. I once again met with Mr. Davis on that Friday morning and after an in depth discussion it was decided that the best decision for all parties and for the good of the township, that the raise should be rescinded. Approval of the raise was ill timed because of our tight budget.

An emergency meeting was called on Friday, November 17, at 9:40 am. In attendance was Mr. Parke and myself with Secretary Jean Eddy taking notes. Resolution 283-17 was read and voted on with 2 in favor of rescinding the raise and Mr. Hovis, was absent. This was affective immediately.

Many difficult decisions will need to be made in the weeks and months to come. I promise that I will make every effort, that my decisions, will be what is in the best interest for Bazetta Township.

**BAZETTA TOWNSHIP TRUSTEES  
SPECIAL MEETING MINUTES**

Date: December 6, 2017 at 3:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:  
Trustee Paul Hovis  
Vice Chairman Trustee Frank Parke  
Chairman Trustee Ted Webb

**295-17** To recess into Executive Session at 3:00pm to consider collective bargaining matters, per ORC §121.22(G).

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes


**296-17** To reconvene from Executive Session at 4:56pm with no action taken.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**297-17** To adjourn the meeting at 4:56pm.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

Attested by: \_\_\_\_\_ Dated: \_\_\_\_\_

  
Approved by: Chairman Trustee Ted Webb      Dated: 12/11/17

## BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: December 11, 2017 at 7:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

**Present:**

Trustee Paul Hovis  
Vice Chairman Trustee Frank Parke  
Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew

- Trustee Parke reminded the assemblage of the Public Comment procedures and the meeting is being video and audio recorded

**298-17** To accept the minutes from the November 27 Regular Meeting.

**Motion:** Trustee Parke  
**Second:** Trustee Webb  
**Vote:** Trustee Hovis – Abstain      Trustee Parke - Yes      Trustee Webb - Yes

**299-17** To accept the minutes from the December 6 Special Meeting.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Yes      Trustee Webb - Yes

**300-17** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes      Trustee Parke - Yes      Trustee Webb - Yes

**Correspondence (Copies available upon request):**

- Copy of letter from Trumbull County Engineer to Trumbull County Commissioners regarding permit to haul or move overweight equipment over Larchmont Avenue
- Notice of Filing new PIR Adjustment Case from Dominion Energy
- Letter from Dominion Energy regarding the AMR Cost Recovery Charge

**Administration:**

- Trustee Webb reported
  - Bids packets for the water project consultant are due to be opened on December 14
  - Aldi's grand opening was last Thursday and it was very busy

**Fire Department:**

- See Attached Report
- Chief Lewis asked residents to update their smoke alarms and reminded that his department can help free of charge

**Police Department:**

- See Attached Agenda & Reports

**301-17** To approve the attached *Resolution to Dispose of Township Property by Internet Auction.*

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**302-17** To approve an hourly rate increase, from \$12.00 to \$13.00, for all Part-Time Patrolmen, effective December 31, 2017.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Road Department:**

- Superintendent Parke reported
  - He will finish the MS4 permit this week
  - All trucks have been out on a trial run in preparation for upcoming weather

**Planning Director, Zoning Inspector & Code Enforcement Officer:**

- Inspector Mills reported
  - Violation on Northview Drive
    - Resident has until December 18 to take action
    - If none happens, another letter will get out and Trumbull County Health Department will be contacted for their action
    - Will go to court if necessary
  - Newspaper article about grant money coming into the "golden triangle"
    - No notification has been given to Bazetta Township officials
    - Could be losing out because we are not being informed or invited
    - Trustee Webb stated that he didn't believe any current projects were within the boundaries of Bazetta Township
  - Has been watching seminars online to keep updated
    - Costs the township nothing this way

**Zoning Commission & Zoning Board of Appeals:**

- Trustee Webb reported
  - Zoning Commission's first Quarterly Meeting for 2018 would be January 3 at 6:30pm
  - The Trustees have received a request for appointment to the Board of Appeals
    - This will be acted on at the 2018 Reorganizational Meeting

**Parks & Recreation Board:**

- Trustee Webb reported
  - Prior to this meeting, Chairman Belcher gave a presentation regarding placing 0.25mill Park Levy on the ballot
    - Action will be taken at the next Trustee Meeting

**Asked to be placed on the Agenda:**

- None

**Public Comment:**

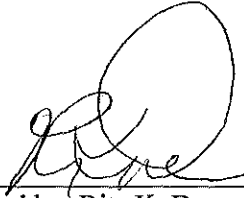
- None

**303-17** To adjourn the meeting at 7:15pm.

**Motion:** Trustee Hovis

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes



Attested by: Rita K. Drew, Fiscal Officer

Dated: 12-14-17



Approved by: Chairman Trustee Ted Webb

Dated: 12/21/17



PENDING WARRANT REPORT  
Bazetta Township [2017]

Date: 12/11/17

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	120.03	VW 1	The Huntington National Bank	Service Charges
30928	325.00	VW30928	Bazetta Township	IT Services
30929	791.87	VW30929	Bonezzi Switzer Polito & Hupp Co, LPA	Services
30930	567.00	VW30930	BE Solutions	Mo Admin Fees
30931	453.69	VW30931	Bradley's Pro Pressure Wash Inc.	Services
30932	181.29	VW30932	City of Warren, Utility Services	Service
30933	124.16	VW30933	Network Billing Systems, LLC	Service
30934	71.40	VW30934	Finger Lakes System Chemistry	Supplies
30935	650.00	VW30935	Finley Fire Equipment	Supplies
30936	2100.00	VW30936	Finley Fire Equipment	Hoods
30937	71.40	VW30937	Finger Lakes System Chemistry	Supplies
30938	250.00	VW30938	Krugliak Wilkins Griffiths & Dougherty	PAYMENT
30939	1021.33	VW30939	Mark Thomas Ford	Parts/Service
30940	195.00	VW30940	OACP	2017-2018 Membership
30941	1092.00	VW30941	Ohio Billing, Inc.	EMS Trip Submissions
30942	200.00	VW30942	Schultz Towing Inc.	Tows
30943	373.60	VW30943	Treasure Cove Scuba	Supplies/Service
30944	111.95	VW30944	Sunburst Environmental Service, Inc.	Service
30945	50.00	VW30945	Treasurer, State of Ohio	Service
30946	3374.42	VW30946	Wex Bank	Gas/Diesel
30947	1087.00	VW30947	Western Ohio Rescue Supply Company	Service/Supplies
30948	900.00	VW30948	JACOB J. ABBOTT	PAYMENT
30949	18.89	VW30949	Advance Auto Parts	PAYMENT
30950	88.60	VW30950	Ainsley Oil Company	PAYMENT
30951	4499.92	VW30951	BE Solutions, LLC	PAYMENT
30952	200.00	VW30952	Bud's Towing & Recovery, LLC	PAYMENT
30953	64.62	VW30953	Cortland Auto Parts	PAYMENT
30954	421.16	VW30954	DOMINION ENERGY	PAYMENT
30955	900.00	VW30955	NATHAN S. GREATHOUSE	PAYMENT
30956	900.00	VW30956	NICHOLAS I. GREGORY	PAYMENT
30957	900.00	VW30957	CHRISTOPHER G. HERLINGER	PAYMENT
30958	875.00	VW30958	MICHAEL J. HOVIS	PAYMENT
30959	173.95	VW30959	Lowe's Business Account	PAYMENT
30960	184.00	VW30960	On Demand Drug Testing	PAYMENT
30961	93.53	VW30961	Orwell Natural Gas	PAYMENT
30962	900.00	VW30962	Shawn P. Rentz	PAYMENT
30963	1017.62	VW30963	Sam's Club	PAYMENT
30964	900.00	VW30964	PATRICK M. SWIGER	PAYMENT
30965	459.28	VW30965	TIME WARNER CABLE NORTHEAST	PAYMENT
30966	107.00	VW30966	Trumbull County Water & Sewer Acct. Dept	PAYMENT
30967	900.00	VW30967	DONALD R. UTTERBACK III	PAYMENT
30968	335.53	VW30968	Verizon Wireless	PAYMENT
30969	25.00	VW30969	Youngstown/Warren Regional Chamber	PAYMENT
30970	216.67	VW30970	Handyman Supply Inc.	PAYMENT
30971	162.00	VW30971	Pitney Bowes	PAYMENT
30972	19.00	VW30972	Wal-Mart Business	PAYMENT

=====  
28472.91

Total Amount of Pending Warrants

**BAZETTA**

**Incident Type Report (Summary)**

**Alarm Date Between {11/01/2017} And {11/30/2017}**

<b>Incident Type</b>	<b>Count</b>	<b>Pct of Incidents</b>	<b>Total Est Loss</b>	<b>Pct of Losses</b>
<b>1 Fire</b>				
131 Passenger vehicle fire	1	0.95%	\$0	0.00%
	<b>1</b>	<b>0.95%</b>	<b>\$0</b>	<b>0.00%</b>
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
311 Medical assist, assist EMS crew	1	0.95%	\$0	0.00%
321 EMS call, excluding vehicle accident with	70	66.66%	\$0	0.00%
322 Motor vehicle accident with injuries	3	2.85%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	6	5.71%	\$0	0.00%
	<b>80</b>	<b>76.19%</b>	<b>\$0</b>	<b>0.00%</b>
<b>4 Hazardous Condition (No Fire)</b>				
412 Gas leak (natural gas or LPG)	1	0.95%	\$0	0.00%
441 Heat from short circuit (wiring),	1	0.95%	\$0	0.00%
444 Power line down	3	2.85%	\$0	0.00%
	<b>5</b>	<b>4.76%</b>	<b>\$0</b>	<b>0.00%</b>
<b>5 Service Call</b>				
511 Lock-out	2	1.90%	\$0	0.00%
552 Police matter	1	0.95%	\$0	0.00%
553 Public service	1	0.95%	\$0	0.00%
554 Assist invalid	2	1.90%	\$0	0.00%
561 Unauthorized burning	3	2.85%	\$0	0.00%
	<b>9</b>	<b>8.57%</b>	<b>\$0</b>	<b>0.00%</b>
<b>6 Good Intent Call</b>				
611F Dispatched & cancelled en route (Fire /	5	4.76%	\$0	0.00%
622 No Incident found on arrival at dispatch	1	0.95%	\$0	0.00%
671 HazMat release investigation w/no HazMat	1	0.95%	\$0	0.00%
	<b>7</b>	<b>6.66%</b>	<b>\$0</b>	<b>0.00%</b>
<b>7 False Alarm &amp; False Call</b>				
735 Alarm system sounded due to malfunction	1	0.95%	\$0	0.00%
743 Smoke detector activation, no fire -	2	1.90%	\$0	0.00%
	<b>3</b>	<b>2.85%</b>	<b>\$0</b>	<b>0.00%</b>

Total Incident Count: 105

Total Est Loss:

\$0

**BAZETTA**

**Aid Responses by Department (Summary)**

**Alarm Date Between {11/01/2017} And {11/30/2017}**

<b>Type of Aid</b>	<b>Count</b>
<b>STA. 12 CORTLAND FIRE DEPARTMENT</b>	
Mutual aid received	9
Mutual aid given	3
	<hr/>
	12
<b>STA. 21 CHAMPION FIRE DEPARTMENT</b>	
Mutual aid received	3
	<hr/>
	3
<b>STA. 30 HOWLAND</b>	
Mutual aid received	1
Automatic aid given	2
	<hr/>
	3
<b>STA. 32 HOWLAND</b>	
Mutual aid received	1
	<hr/>
	1

**BAZETTA**

**Inspections by Type**

Date Completed Between {11/01/2017} And  
{11/30/2017} and Inspection Type = "200"

Date	Time	Occupancy	Hrs	Fee
<b>200 INSPECTION - General</b>				
11/19/2017	13:37	ADGA01 ADGATES FLOWERS 2464 STATE ROUTE 5 NE	0.07	
11/16/2017	12:50	AFFO01 AFFORDABLE SELF STORAGE 2482 State route 5	0.03	
11/19/2017	13:32	AINS01 ANISLEY 500 HEATING 2428 ELM RD NE	0.07	
11/22/2017	13:29	ALLS04 Allstate 3018 STATE ROUTE 5 /Unit A	0.03	
11/16/2017	12:53	ARTW01 ARTWORK TO WEAR 3176 STATE ROUTE 5	0.00	
11/22/2017	14:03	BELL02 BELL CONSTRUCTION 2184 NILES CORTLAND RD NE	0.10	
11/19/2017	13:21	COLE01 COLE VALLEY PONTIAC 4111 ELM RD NE	0.11	
11/13/2017	11:25	ELMT01 ELMTON COMMONS 2305 ELM RD NE	0.00	
11/22/2017	14:27	FARM04 Farmers Insurance Group 3578 NILES CORTLAND RD NE	0.02	
11/22/2017	14:13	HOWL01 RCP O2 SUPPLY 2868 NILES CORTLAND RD NE/8911/WARREN, OH 44484	0.05	
11/22/2017	13:45	HOWL02 Howland Alarm Storage 2479 NILES CORTLAND RD NE	0.10	
11/22/2017	13:40	INTE01 Intergrated Accounting & Tax Consulting 3378 STATE ROUTE 5	0.00	
11/19/2017	13:55	IVYH01 IVY HILLS BAZETTA CONDOS 2900 IVY HILL CIRCLE NORTH RD NE	0.39	
11/22/2017	14:20	JGIL01 J. GILMORE LANDSCAPING 3172 NILES CORTLAND RD NE	0.05	
11/22/2017	13:15	LAKE01 LAKEVIEW MANOR 1060 PERKINS JONES RD NE/1058 PERKINS JONES RD	0.12	
11/22/2017	13:35	LAKE02 LAKEVIEW MOTORS 3299 MCCLEARY-JACOBY RD NE	0.03	
11/16/2017	12:49	MILO01 Attorney John Grundy 3333 NILES CORTLAND RD NE	0.00	
11/19/2017	13:30	MUSC01 Muscle & More Auto Sales 2428 ELM RD NE	0.00	
11/22/2017	13:54	ROSS02 Ross, Maiorca & Associates CPA Inc. 2202 NILES CORTLAND RD NE	0.07	

**BAZETTA**

**Inspections by Type**

**Date Completed Between {11/01/2017} And  
{11/30/2017} and Inspection Type = "200"**

<b>Date</b>	<b>Time</b>	<b>Occupancy</b>	<b>Hrs</b>	<b>Fee</b>
<b>200 INSPECTION - General</b>				
11/13/2017	09:55	MAFF01 MAFFIT MEADOWS 2970 BAZETTA RD NE	0.09	
11/09/2017	14:05	CREA01 Creative Kidz Preschool LLC 3559 NILES CORTLAND RD NE	0.02	
11/09/2017	13:44	FARM02 FARMER JIM'S INDOOR SOCCER 2971 NILES CORTLAND RD NE	0.33	
11/09/2017	14:41	RICK01 RICK'S AUTO SERVICE 2549 ELM RD NE	0.09	
11/30/2017	08:41	CART01 CARTER'S MARKET 959 W STATE ROUTE 305 NE	0.00	
11/30/2017	08:40	FRE FRESENIUS MEDICAL CENTER 2100 MILLENNIUM BLVD	0.00	
11/30/2017	08:38	WALM02 Wal-Mart 2016 MILLENNIUM BLVD	0.00	
<b>Total Activities for Type: 26</b>			<b>1.77</b>	

**Grand Total Activities: 26**

**Grand Totals: 1.77 0.00**

**BAZETTA**

**Incidents by Census Tract (Summary)**

**Alarm Date Between {11/01/2017} And {11/30/2017}**

<b>Census Tract</b>	<b>Count</b>	<b>Pct of Incidents</b>	<b>Est Losses</b>	<b>Pct of Losses</b>
* < Not Reported >	6	5.71 %	\$0	0.00 %
1 . Ivy Hills	11	10.47 %	\$0	0.00 %
2 . Timber Creek / Timber Creek Heights	11	10.47 %	\$0	0.00 %
3 . West Side	23	21.90 %	\$0	0.00 %
4 . East Side	26	24.76 %	\$0	0.00 %
5 . Elm Rd South of 305	24	22.85 %	\$0	0.00 %
6 . Larry Ln Area	4	3.80 %	\$0	0.00 %
<b>Total Incident Count: 105</b>			<b>Total Est Losses: \$0</b>	

## Police Agenda for Trustee Meeting Monday December 11, 2017

12/6/17 10:13 AM

From: "Mike Hovis" <mhovis@bazettatwp.org>

To: <rdrew@bazettatwp.org>

Cc: <twebb@bazettatwp.org>, <cherlinger@bazettatwp.org>

Rita,

The following will be for the agenda for the police department,

1. To sell the following vehicles from police impound lot via govdeals:
  - a. 2001 Dodge Ram 1500 Vin#3B7HC13ZX1G228546
  - b. 2004 Ford Focus Vin#1FAFP36394W152974
  - c. 1997 Ford F-150 Vin#1FTDX186XVKB16782
  - d. 1993 Chevrolet Silverado Vin#1GCDC14K2PZ124206
  
2. To approve a rate of pay increase for part-time officers from \$12.00 per hour to \$13.00 per hour effective December 31, 2017.

That is all. Thank you in advance. Have a great day!!!

**Michael J. Hovis, Chief of Police**  
**Bazetta Township Police Department**  
**2671 McCleary Jacoby Rd.**  
**Cortland, Ohio 44410**  
**Phone: 330-638-5503**  
**Fax: 330-638-9927**  
**[mhovis@bazettatwp.org](mailto:mhovis@bazettatwp.org)**  
**[www.facebook.com/BazettaTownshipPoliceDept](http://www.facebook.com/BazettaTownshipPoliceDept)**



RESOLUTION TO DISPOSE OF TOWNSHIP PROPERTY  
BY INTERNET AUCTION  
Section §505.10 (D) ORC

Moved by Parke, seconded by Hovis, that

WHEREAS, the Township has personal property no longer needed by the Township, obsolete, and/or unfit for the use it was acquired or other appropriate public use, and the Township desires to dispose of said property pursuant the Sections §505.10 et seq, ORC; and

WHEREAS, the township desires to sell said personal property by internet auction on E-Bay; now therefore,

BE IT RESOLVED, that the following property being no longer needed by the township, and/or unfit for public use, be sold by public auction on the internet E-Bay website or other comparable internet auction websites, pursuant to Section §505.10 (D) with the Board establishing a minimum price for the specific item(s), and other terms and conditions of sale as deemed appropriate by the Board of Trutees, including requirements for pick-up, delivery, method of payment, and sales tax if appropriate, with such information being provided in the advertisement for sale on the internet. by interne first offered for sell to other agencies or political subdivisions of the State of Ohio upon terms agreeable to the township; and

BE IT FUTHER RESOLVED, that such property is being sold "AS IS" without any expressed or implied warranties as to condition, fitness or use.

List of Property (itemized below or attached by schedule)

BE IT FURTHER RESOLVED, that the Fiscal Officer be and hereby is directed to place said property for sale on the internet auction, as provided above, with a stated minimim price, "AS IS" without warranty, conditions of sale, and reservation of right to reject and any all offers.

ROLL CALL:

Trustee Hovis	<input checked="" type="checkbox"/>	yes	<input type="checkbox"/>	no
Trustee Parke	<input checked="" type="checkbox"/>	yes	<input type="checkbox"/>	no
Trustee Webb	<input checked="" type="checkbox"/>	yes	<input type="checkbox"/>	no

2001 Dodge Ram (#8546)  
2004 Ford Focus (#2974)  
1997 Ford F150 (#6782)  
1993 Chevy Silverado (#4206)



# November 2017 Bazetta Police Department Activity

Published Date: December 4, 2017

Activity	Total
Calls for Service	516
Incident Reports Filed	114
Traffic Crash Investigations	8
Number of Persons Arrested	41
Traffic Offenses	93
Traffic Citations Issued	82
Vehicle Miles Traveled	9,997.80
Office Contacts	219

\* Numbers are subject to change due to report status and other circumstances



## BAZETTA TOWNSHIP TRUSTEES REGULAR YEAR END MEETING MINUTES

Date: December 21, 2017 at 7:00pm  
Bazetta Township Administration Building  
3372 State Route 5  
Cortland, Ohio 44410

Present:

Trustee Paul Hovis  
Vice Chairman Trustee Frank Parke  
Chairman Trustee Ted Webb  
Fiscal Officer Rita K. Drew

- Trustee Parke reminded the assemblage of the Public Comment procedures and the meeting is being video and audio recorded
- Trustee Webb noted that the 2018 Reorganizational Meeting will be Tuesday, January 9 at 7:00pm, with a caucus one hour prior

**304-17** To accept the minutes from the December 11 Regular Meeting.

**Motion:** Trustee Hovis

**Second:** Trustee Parke

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**305-17** To authorize the Fiscal Officer to perform the following transfers.

*\$15,241.47 from General (01) to Cemetery (05)*

*\$300.00 from 01-A-27 (General: Transfers) to 01-A-12 (General: Employer's Retirement)*

*\$100.00 from 01-A-27 (General: Transfers) to 01-A-90 (General: FICA/Medicare)*

*\$300.00 from 01-A-27 (General: Transfers) to 01-F-01A (General: Salaries - Groundskeeper)*

*\$300.00 from 04-B-04 (Road & Bridge: Other Expenses) to 04-A-02 (Road & Bridge: Employer's Retirement)*

*\$100.00 from 04-B-04 (Road & Bridge: Other Expenses) to 04-A-90 (Road & Bridge: FICA/Medicare)*

*\$700.00 from 04-B-04 (Road & Bridge: Other Expenses) to 04-B-01 (Road & Bridge: Salaries)*

*\$922.46 from 05-A-12 (Cemetery: Other Expenses) to 05-A-01 (Cemetery: Salaries - Mowing/Plowing)*

*\$159.90 from 05-A-08 (Cemetery: Tools & Equipment) to 05-A-01 (Cemetery: Salaries - Mowing/Plowing)*

*\$481.81 from 05-A-05 (Cemetery: Improvement of Sites) to 05-A-01 (Cemetery: Salaries - Mowing/Plowing)*

*\$212.00 from 05-A-04 (Cemetery: Workmen's Comp) to 05-A-01 (Cemetery: Salaries - Mowing/Plowing)*

*\$1,700.00 from 05-A-03 (Cemetery: Employer's Retirement) to 05-A-02 (Cemetery: Salaries - Burials/Sexton)*

*\$200.00 from 05-A-90 (Cemetery: FICA/Medicare) to 05-A-01 (Cemetery: Salaries - Burials/Sexton)*

*\$500.00 from 05-A-01 (Cemetery: Salaries - Mowing/Plowing) to 05-A-03 (Cemetery: Employer's Retirement)*

*\$7,000.00 from 09-A-14 (Police: Other Expenses) to 09-A-02 (Police: Employer's Retirement)*

*\$200.00 from 09-A-12 (Police: Insurance) to 09-A-01B (Police: Salaries - Part Time)*

*\$15,933.29 from 09-A-12 (Police: Insurance) to 09-A-01 (Police: Salaries)*

*\$10,195.01 from 10-A-14 (Fire: Insurance) to 10-A-01 (Fire: Salaries - Full Time)*

*\$1,581.65 from 10-A-06 (Fire: New Buildings & Equipment) to 10-A-01 (Fire: Salaries - Full Time)*

*\$399.01 from 10-A-08 (Fire: Tools & Equipment) to 10-A-01 (Fire: Salaries - Full Time)*

*\$87.98 from 10-A-09 (Fire: Supplies) to 10-A-01 (Fire: Salaries - Full Time)*

*\$250.00 from 10-A-01E (Fire: Salaries - IT Specialist) to 10-A-01 (Fire: Salaries - Full Time)*

*\$13,000.00 from 10-A-14 (Fire: Insurance) to 10-A-02 (Fire: Employer's Retirement)*

*\$4,439.67 from 10-A-10 (Fire: Repairs) to 10-A-01A (Fire: Salaries - Part Time)*

*\$514.59 from 10-A-14A (Fire: Contracts) to 10-A-01A (Fire: Salaries - Part Time)*

*\$5,895.24 from 10-A-07 (Fire: Utilities) to 10-A-01D (Fire: Salaries Overtime)*

*\$4,000.00 from 10-C-07 (Fire: Workmen's Contracts) to 10-A-01D (Fire: Salaries Overtime)*

*\$390.75 from 10-A-03 (Fire: Workmen's Comp) to 10-A-90 (Fire: FICA/Medicare)*

*\$600.00 from 13-A-02 (Zoning: Supplies) to 13-A-01 (Zoning: Salaries)*

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**306-17** To adopt the attached *Resolution to Resolve Township Policy and Township Collective Bargaining Agreement Conflicts.*

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**307-17** To table the resolution to adopt the attached *Resolution Approving Amendment to Township Cemetery Rules to Provide for Multiple Interments in a Single Grave Lot.*

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**308-17** To adopt the attached *Resolution Declaring it Necessary to Levy a Tax in Excess of the Ten Mill Limitation (0.25 mill Park Fund Additional Levy).*

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**309-17** To adopt the attached *Resolution to Provide Health Care Insurance Policies for Township Officers and Employees.*

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**310-17** To table the resolution to accept the 2017 Final Appropriations and submit to the Trumbull County Auditor until the 2018 Reorganizational Meeting.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**311-17** To table the resolution to accept the 2017 Final Amended Certificate of Estimated Resources and submit to the Trumbull County Auditor until the 2018 Reorganizational Meeting.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**312-17** To table the resolution to accept the 2018 Certificate of Estimated Resources and submit to the Trumbull County Auditor until the 2018 Reorganizational Meeting.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**313-17** To accept the attached 2018 Temporary Appropriations and submit to the Trumbull County Auditor.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**314-17** To approve an expenditure of \$1,759.00 to MPH Industries for a BEE III Dual Radar Unit, to be paid from the Drug Enforcement Fund's 2018 Appropriations.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**315-17** To rescind Board Resolution #293-17.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**316-17** To approve the attached *Resolution Authorizing the Road Superintendent to Prepare and Submit an Application to Participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Program(s) and to Execute Contracts as Required.*

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**317-17** To approve the *Broker of Record Agreement, Rating Review Package, and Amended and Restated Agreement of the Jefferson Health Plan*, effective January 1, 2018.

**Motion:** Trustee Hovis  
**Second:** Trustee Parke  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**318-17** To approve a new five year term, ending on December 31, 2022, for Zoning Commissioner Walter Maycher.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**319-17** To appoint Rod Prodonovich to a new five year term, ending on December 31, 2022, on the Zoning Board of Appeals.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**320-17** To appoint Robert McBride to as an Alternate on the Zoning Board of Appeals, effective January 1, 2018.

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**321-17** To approve a new two year term, ending on December 31, 2019 for the following Parks & Recreation Board Members.

*Ryan Stowell  
Andrea Drotar  
Jennifer Kuhn  
Laura Yarabenetz*

**Motion:** Trustee Parke  
**Second:** Trustee Hovis  
**Vote:** Trustee Hovis – Yes Trustee Parke - Yes Trustee Webb - Yes

**322-17** To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

**Motion:** Trustee Parke

**Second:** Trustee Hovis

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

**Asked to be placed on the Agenda:**

- None

**Public Comment:**

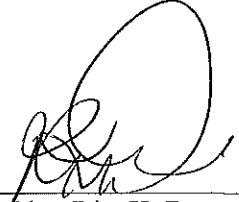
- None

**323-17** To adjourn the meeting at 7:31pm.

**Motion:** Trustee Parke

**Second:** Trustee Hovis

**Vote:** Trustee Hovis – Yes    Trustee Parke - Yes    Trustee Webb - Yes

  
\_\_\_\_\_  
Attested by: Rita K. Drew, Fiscal Officer

Dated: 12-22-17

  
\_\_\_\_\_  
Approved by: Chairman Trustee Ted Webb

Dated: 1/9/2018

**BAZETTA TOWNSHIP, TRUMBULL COUNTY OHIO**

**RESOLUTION TO RESOLVE TOWNSHIP POLICY AND TOWNSHIP COLLECTIVE BARGAINING AGREEMENT CONFLICTS**

**WHEREAS**, The Board of Trustees has regularly from time to time adopted township policies and established past practices regarding certain township matters; and

**WHEREAS**, The Board of Trustees regularly enters into Collective Bargaining Agreements under the Authority of the State Employment Relations Board (SERB) with Certified Union represented Collective Bargain units; and

**WHEREAS**, The Board desires to resolve any past or current conflicts with provisions of the Township's Policies and established past practices with the provisions of any duly adopted and SERB certified Collective Bargaining Agreement; now therefore;

**BE IT RESOLVED**, that anytime a past or present duly approved and adopted Township Policy and or established past practice, not having been repealed and still in full force and effect conflicts in any way with any provision of a Township adopted and approved SERB certified Collective Bargaining Agreement between the Township and any of its SERB certified Collective Bargaining Agreement with any of the Township's SERB Certified Bargaining Unit, during the time the Collective Bargain Agreement is in full force and effect, the provision or provisions of the said Collective Bargaining Agreement in conflict Township Policy and or established past practice, will supersede and nullify the conflicting Township Policy provision(s) and or established past practice as regarding to the matter in issue;

**BE IT FURTHER RESOLVED**, that in the absence of a conflict between Township Policies and established past practices and the provisions of a Township adopted and approved SERB certified Collective Bargaining Agreement both shall be independently applicable; and

**BE IT FURTHER RESOLVED**, That this resolution supersedes, nullifies, and holds for naught and hereby repeals and replaces any previous conflict resolution, hereto adopted and in force and effect in the Township.

Move by Trustee Parke Seconded by Trustee Hovis

ROLL CALL:

TRUSTEE HOVIS       yes \_\_\_ no

TRUSTEE PARKE       yes \_\_\_ no

TRUSTEE WEBB       yes \_\_\_ no



**RESOLUTION APPROVING AMENDMENT TO TOWNSHIP CEMETERY RULES TO PROVIDE FOR MULTIPLE INTERMENTS IN A SINGLE GRAVE LOT**

WHEREAS, the Township Board of Trustees owns and maintains one or more Township Cemeteries within the township; and

WHEREAS, the Township Board of Trustees has prescribed Township Cemetery Rules and Regulations to facilitate, including but not limited to; (a) - The Purchase and Sale of Cemetery Grave Lots; (b) the terms and conditions of the sale in addition to those terms and conditions as may appear on the cemetery deed issued in evidence of ownership of one or more grave lots (c) Times that the Cemetery is Open and Closed (d) regulations prescribing and or limiting the type, size and location of a grave marker or headstone; (e) regulations governing the location, type of ornaments or floral arrangements, manner of planting or affixing the same to the grave, grave marker or grave headstone and the dates and time such ornaments or flower arrangements may remaining on the grave lots, and when they must be removed for cemetery cleanup or maintenance, and (f) the incorporation of the Fee Schedule as set from time to time by the Board of Trustees for Cemetery Grave Lots, Interment grave site Opening and Closing and other Cemetery Services; and

WHEREAS, the Township Board of Trustees has determined that is both desirable and appropriate to all for multiple interments on a single grave lot, subject to additional fees for the grave lot upon purchase and or upon the election of the grave lot owner to have and additional interments on the single grave site lot; Now therefore:

BE IT RESOLVED, that the current Township Cemetery Rules and Regulations be amend to include the right of the Owner of Record of the grave lot or lots to elect to have multiple interments on the same grave site lot, limited to one traditional Casket, and Burial Vault and or two (2) cremation remains each in a separate vessel approved by the Board of Trustees, for additional Cemetery Interment Fees for each grave lot upon purchase and or upon the election of the grave lot owner to have and additional interments on the single grave site lot per the Fee Schedule as set from time to time by the Board of Trustees for Cemetery Grave Lots, Interment grave site Opening and Closing and other Cemetery Services; and

BE IT FUTHER RESOLVED, that this amendment to the Rules be Added to the Publication of Cemetery Rules and Regulations currently in force and effect and made available to the public for inspection and copying and to be provided at the time of purchase of grave lots, to the purchaser of the same with a notation on the Deed that the Deed is subject to the Cemetery Rules and Regulation by reference and incorporation therein.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

ROLL CALL: Trustee Hovis \_\_\_yes\_\_\_no

Trustee Parke \_\_\_yes\_\_\_no

Trustee Webb \_\_\_yes\_\_\_no

**RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX  
IN EXCESS OF THE TEN MILL LIMITATION**

**Resolution #308-17 (Additional Park Fund Tax Levy 0.25 mills)**

The Board of Township Trustees of Bazetta Township, Trumbull County, Ohio met in Regular Session on the 21st day of December, 2017, at the office of said Board, with the following members present:

Trustee Hovis  
Trustee Parke  
Trustee Webb

Trustee Hovis moved the adoption of the following resolution:

**WHEREAS**, the amount of taxes which may be raised within the ten mill limitation will be insufficient to provide an adequate amount for the necessary requirements of said Bazetta Township, Trumbull County, Ohio; and

**WHEREAS**, a resolution declaring the necessity of levying a tax under ORC §5705.03, ORC §5705.19 (H), and ORC §5705.191, outside the ten mill limitation must be passed and certified to the County Auditor in order to permit the Board to consider the levy of such a tax and must request that the County Auditor certify to the Board of Trustees the total current tax valuation of Bazetta Township and the dollar amount of revenue that would be generated by the tax;

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees of Bazetta Township, Trumbull County, State of Ohio, all members elected thereto concurring that it is necessary to levy an additional tax in excess of the ten mill limitation for the benefit of Bazetta Township, pursuant to under ORC §5705.03, ORC §5705.19 (H), and ORC §5705.191, for the parks and recreational purposes of said township, at a rate not exceeding \$0.025 for each one hundred dollars of valuation for a period of 5 years, commencing tax year 2018, collection year beginning 2019.

**BE IT FURTHER RESOLVED** that the Fiscal Officer certify a copy of this Resolution to the County Auditor for certification of the total tax valuation of Bazetta Township and the dollar amount of revenue to be generated by the tax; and

**BE IT FURTHER RESOLVED** upon certification of the County Auditor that the provisions of said tax levy be submitted to the electors of the entire territory of Bazetta Township, which has territory only in the Trumbull County, in the primary election to be held on the 8th of May, 2018; and

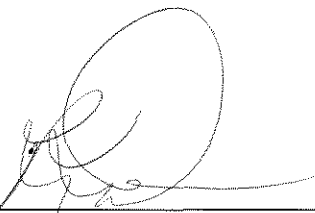
**BE IT FURTHER RESOLVED** that this tax levy be submitted to the electors under the authority of said ORC §5705.03, ORC §5705.19 (H), and ORC §5705.191; and

**BE IT FURTHER RESOLVED** that the Fiscal Officer of the Board of Township Trustees of Bazetta Township is hereby directed to certify a copy of the Resolution to the Board of elections, Trumbull County, Ohio, not less than ninety days prior to the election and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

Trustee Parke seconded the motion and the roll being called upon its adoption the vote resulted as follows:

- Trustee Hovis - Yes
- Trustee Parke - Yes
- Trustee Webb - Yes

Adopted the 21st day of December, 2017.



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Fiscal Officer Rita K. Drew

**RESOLUTION TO PROVIDE HEALTH CARE INSURANCE POLICIES  
FOR TOWNSHIP OFFICERS AND EMPLOYEES**

moved by Trustee Houis seconded Trustee Parke

WHEREAS, the Board of Township Trustees, pursuant to Ohio Rev. Code 505.60, is empowered to procure or contract for group health insurance for themselves, the clerk, and the township's employees; and

WHEREAS, the Board of Township Trustees desires to procure a township group insurance plan for themselves, the clerk, and the township's employees;

NOW THEREFORE BE IT RESOLVED the Board of Trustees of Warren Township, Trumbull County, State of Ohio, by this resolution shall procure and pay all or part of the cost of insurance policies providing uniform group health care services to all [full-time] employees; the trustees and the clerk as township officials, and said employees and officials dependents ] .

**Section 1**

The purpose of this resolution is to give notice that the Township of Warren shall offer all its trustees, clerk, [full-time] employees and said officials and employees dependents] group health care insurance premiums charged by insurance companies contracted for such purpose.

**Section 2**

The township shall offer all township trustees, the clerk, [full-time] employees and said dependents] for those health care benefits listed in Ohio Rev. Code 505.60. The benefits provided pursuant to Ohio Rev. Code Section 505.60, are the following:

- Hospitalization
- Surgical Care
- Major Medical Care
- Disability
- Dental Care
- Eye Care
- Medical Care
- Hearing Aids
- Prescription Drugs
- Sickness and Accident
- Long Term Care per Ohio Rev. Code Section 124.841

**Section 3**

Any township officer or employee may refuse to accept said insurance coverage without affecting the availability of such insurance coverage to other township officers or employees.

**Section 4**

The Board may also provide the benefits described above through an individual self-insurance program or a joint self insurance program as provided in Ohio Rev. Code Section 9.833

Section 5

If any township officer or employee is denied coverage under a health care plan procured herein or if a township officer or employee elects not to participate in the township's health care plan, the township may reimburse the officer or employee for each out of pocket premium that the officer or employee incurs for insurance policies described in section 2 that the officer or employee otherwise obtains but not to exceed an amount equal to the average premium paid by the township for other officers and employees for policies it procures under section 2.

ROLL CALL:

Trustee Hovis - Yes  
Trustee Parke - Yes  
Trustee Webb - Yes

## TOWNSHIP TEMPORARY APPROPRIATIONS

Bazetta Township, Trumbull County, Ohio  
as of December 21, 2017 for 2018

FUND	TEMPORARY	SUPPLEMENTALS	TOTAL
General	\$ 392,732.00	\$ -	\$ 392,732.00
Motor Vehicle License	\$ 7,500.00	\$ -	\$ 7,500.00
Gasoline Tax	\$ 138,550.00	\$ -	\$ 138,550.00
Road & Bridge	\$ 227,700.00	\$ -	\$ 227,700.00
Cemetery	\$ 76,480.00	\$ -	\$ 76,480.00
Cemetery Bequest	\$ -	\$ -	\$ -
Lighting Assessment	\$ 10,300.00	\$ -	\$ 10,300.00
Police District	\$ 910,800.00	\$ -	\$ 910,800.00
OMVI	\$ 3,000.00	\$ -	\$ 3,000.00
Fire District	\$ 1,214,300.00	\$ -	\$ 1,214,300.00
Police Equipment	\$ 83,800.00	\$ -	\$ 83,800.00
Zoning	\$ 15,500.00	\$ -	\$ 15,500.00
Drug Law Enforcement	\$ 3,000.00	\$ -	\$ 3,000.00
Issue II Improvement	\$ -	\$ -	\$ -
Firefighters Assistance	\$ -	\$ -	\$ -
OPWC Road Projects	\$ -	\$ -	\$ -
FEMA	\$ -	\$ -	\$ -
Bond	\$ 120,722.06	\$ -	\$ 120,722.06
Fire/EMS Training Center	\$ 1,050.00	\$ -	\$ 1,050.00
	\$ 3,205,434.06	\$ -	\$ 3,205,434.06

## 2018 TEMPORARY APPROPRIATIONS

FUND 01 - GENERAL	\$	392,732.00
01-A-01 Salary - Trustees	\$	40,836.00
01-A-02 Salary - Clerk	\$	23,396.00
01-A-03 Travel & Other Expenses	\$	800.00
01-A-04 Supplies (Administration)	\$	3,000.00
01-A-05 Equipment (Administration)	\$	2,000.00
01-A-06 Insurance	\$	80,000.00
01-A-10 Legal Counsel	\$	5,000.00
01-A-12 Employer's Retirement Contribution	\$	27,000.00
01-A-15 Workmen's Compensation	\$	5,000.00
01-A-15A Unemployment Compensation	\$	-
01-A-16 General Health District	\$	20,000.00
01-A-17 Auditor & Treasurer Fees	\$	12,000.00
01-A-18 Advertising Delinquent Lands	\$	-
01-A-19 State Examiner Charges	\$	-
01-A-20 Timber Creek Street Lighting Installation	\$	-
01-A-21 Election Expense	\$	-
01-A-25 Contingency Account	\$	-
01-A-26 Other Expenses	\$	9,000.00
01-A-26A Future Retirement Expenses	\$	-
01-A-27 Transfers	\$	29,200.00
01-A-28 Administrator/Secretary Salary	\$	47,000.00
01-A-29 Contracts	\$	3,000.00
01-A-90 FICA/Medicare	\$	2,100.00
01-B-01 Salary - Administration	\$	3,000.00
01-B-01A Salary - IT Specialist	\$	53,000.00
01-B-02 Improvement of Sites	\$	-
01-B-03 New Buildings & Additions	\$	-
01-B-04 Utilities (Administration)	\$	6,200.00
01-B-05 Maintenance, Supplies & Materials	\$	200.00
01-B-06 Equipment Purchase & Replacement	\$	-
01-B-07 Repairs	\$	-
01-C-02 Equipment Purchase & Replacement (Fire)	\$	-
01-C-03 Utilities (Fire)	\$	-
01-C-07 Repairs	\$	-
01-D-08 Union Cemetery	\$	-
01-E-01 Street Lights	\$	4,000.00
01-E-02 Other Expenses	\$	-
01-F-01 Salary - Mechanic (Park)	\$	-
01-F-01A Salary - Groundskeeper (Park)	\$	11,700.00
01-F-02 Improvement of Sites (Park)	\$	250.00
01-F-04 New Buildings & Additions (Park)	\$	-
01-F-05 Tools & Equipment (Park)	\$	-

01-F-06 Supplies (Park)	\$	1,200.00
01-F-07 Repairs/Maintenance (Park)	\$	350.00
01-F-08 Other Expenses (Park)	\$	2,000.00
01-F-09 Special Events (Park)	\$	-
01-F-10 OTARMA Insurance (Park)	\$	1,500.00
01-G-02 Equipment Purchases & Replacement (Police)	\$	-
01-G-03 Utilities (Police)	\$	-
01-H-06 Contracts	\$	-
01-K-09 Utilities (Roads)	\$	-
01-M-03 Contracts (Paving)	\$	-
01-N-01 Advances	\$	-

**FUND 02 - MOTOR VEHICLE LICENSE TAX**

**\$ 7,500.00**

02-A-10 Transfers	\$	-
02-B-02 Materials	\$	7,500.00
02-B-03 Contracts	\$	-
02-B-04 Other Expenses	\$	-

**FUND 03 - GASOLINE TAX**

**\$ 138,550.00**

03-A-01 Salary - Road	\$	45,000.00
03-A-02 Employer's Retirement Contribution	\$	6,300.00
03-A-03 Workmen's Compensation	\$	16,000.00
03-A-04 Tools & Equipment	\$	2,500.00
03-A-05 Supplies	\$	7,500.00
03-A-06 Repairs	\$	4,500.00
03-A-07 Maintenance of Equipment	\$	850.00
03-A-11 Transfers	\$	-
03-A-90 FICA/Medicare	\$	900.00
03-B-02 Materials	\$	39,000.00
03-B-04 Other Expenses	\$	10,000.00
03-C-03 Contracts	\$	6,000.00

**FUND 04 - ROAD AND BRIDGE**

**\$ 227,700.00**

04-A-02 Employer's Retirement Contribution	\$	17,000.00
04-A-03 Workmen's Compensation	\$	-
04-A-04 Tools & Equipment	\$	-
04-A-05 Supplies	\$	-
04-A-06 Repairs	\$	-
04-A-07 Maintenance of Equipment	\$	-
04-A-08 Buildings & Additions	\$	-
04-A-10 Insurance	\$	80,000.00
04-A-10A Insurance/Medicare	\$	-
04-A-13 Other Expenses	\$	-
04-A-13A Future Retirement Expenses	\$	-
04-A-14 Transfers	\$	-
04-A-15 Auditor & Treasurer Fees	\$	5,000.00
04-A-18 Loan Principal	\$	-
04-A-19 Loan Interest	\$	-



04-A-90 FICA/Medicare	\$	2,400.00
04-B-01 Salary	\$	120,000.00
04-B-01A Salary - IT Specialist	\$	1,200.00
04-B-02 Materials	\$	-
04-B-03 Contracts	\$	-
04-B-04 Other Expenses	\$	2,100.00
04-C-03 Contracts	\$	-
04-C-04 Other Expenses	\$	-

**FUND 05 - CEMETERY**

	<b>\$</b>	<b>76,480.00</b>
05-A-01 Salary - Mowing	\$	40,500.00
05-A-02 Salary - Burials/Sexton	\$	15,000.00
05-A-02A Salary - Clerical	\$	-
05-A-03 Employer's Retirement Contribution	\$	7,770.00
05-A-04 Workmen's Compensation	\$	1,500.00
05-A-05 Improvement of Sites	\$	1,800.00
05-A-06 Land Purchases	\$	-
05-A-07 Repairs & Maintenance	\$	-
05-A-08 Tools & Equipment	\$	--
05-A-09 Supplies	\$	4,000.00
05-A-12 Other Expenses	\$	4,200.00
05-A-12A Insurance	\$	600.00
05-A-13 Unemployment Compensation	\$	-
05-A-90 FICA/Medicare	\$	1,110.00

**FUND 06 - CEMETERY BEQUEST**

	<b>\$</b>	<b>-</b>
06-A-01 Cemetery Bequest	\$	-

**FUND 07 - IVY HILL LIGHTING DISTRICT**

	<b>\$</b>	<b>1,200.00</b>
07-A-01 Contracts	\$	1,150.00
07-A-02 Other Expenses	\$	50.00

**FUND 07A - MORROW/WILLIAMS LIGHTING**

	<b>\$</b>	<b>1,600.00</b>
07-A-01A Contracts	\$	1,550.00
07-A-02A Other Expenses	\$	50.00

**FUND 07B - TIMBER CREEK HEIGHTS LIGHTING**

	<b>\$</b>	<b>700.00</b>
07-A-01B Contracts	\$	675.00
07-A-02B Other Expenses	\$	25.00

**FUND 07C - TIMBER CREEK ESTATES LIGHTING**

	<b>\$</b>	<b>6,800.00</b>
07-A-01C Contracts	\$	6,575.00
07-A-02C Other Expenses	\$	225.00

**FUND 09 - POLICE DISTRICT**

	<b>\$</b>	<b>910,800.00</b>
09-A-01 Salary - FT	\$	460,000.00
09-A-01A Salary - OT	\$	16,500.00

09-A-01B Salary - PT	\$	40,000.00
09-A-01C Salary - Secretarial	\$	25,000.00
09-A-01D Salary - Road Dept.	\$	-
09-A-01E Salary - IT Specialist	\$	4,000.00
09-A-02 Employer's Retirement Contribution	\$	95,500.00
09-A-03 Workmen's Compensation	\$	15,000.00
09-A-04 Auditor & Treasurer Fees	\$	13,800.00
09-A-07 Tools & Equipment	\$	-
09-A-08 Supplies	\$	-
09-A-08A DARE Expenses	\$	-
09-A-09 Building Upgrade	\$	-
09-A-10 Contracts	\$	40,000.00
09-A-12 Insurance	\$	124,500.00
09-A-12A Transfers	\$	-
09-A-13 Training	\$	2,500.00
09-A-14 Other Expenses	\$	55,000.00
09-A-14A Future Retirement Expenses	\$	10,000.00
09-A-15A Unemployment Compensation	\$	-
09-A-90 FICA/Medicare	\$	9,000.00

**FUND 09C - POLICE DISTRICT EQUIPMENT**

	<b>\$</b>	<b>83,800.00</b>
09-A-04C Tools & Equipment	\$	40,000.00
09-A-05C Supplies	\$	40,000.00
09-A-06C Repairs	\$	2,900.00
09-A-08C Auditor & Treasurer Fees	\$	900.00
09-A-10C Contracts	\$	-

**FUND 09J - OMVI**

	<b>\$</b>	<b>3,000.00</b>
09-A-01J OMVI Salaries	\$	2,300.00
09-A-14J OMVI Expenses	\$	700.00

**FUND 10 - FIRE DISTRICT**

	<b>\$</b>	<b>1,214,300.00</b>
10-A-01 Salary - FT Fire	\$	571,000.00
10-A-01A Salary - PT Fire	\$	80,000.00
10-A-01B Salary - Mechanic	\$	-
10-A-01D Salary - OT Fire	\$	85,000.00
10-A-01E Salary - IT Specialist	\$	5,000.00
10-A-02 Employer's Retirement Contribution	\$	159,000.00
10-A-03 Workmen's Compensation	\$	18,000.00
10-A-04 Auditor & Treasurer Fees	\$	17,000.00
10-A-06 New Buildings & Equipment	\$	-
10-A-07 Utilities	\$	15,000.00
10-A-08 Tools & Equipment	\$	5,000.00
10-A-09 Supplies	\$	16,000.00
10-A-09A Supplies FIU	\$	-
10-A-10 Repairs	\$	10,000.00
10-A-11 Training	\$	3,300.00
10-A-14 Insurance	\$	160,000.00

10-A-14A Contracts	\$	10,000.00
10-A-15 Other Expenses	\$	7,000.00
10-A-15A Future Retirement Expenses	\$	-
10-A-16 Advances - Out	\$	-
10-A-17 Transfers	\$	-
10-A-18 Loan Principal	\$	-
10-A-19 Loan Interest	\$	-
10-A-80 Unemployment Compensation	\$	-
10-A-90 FICA/Medicare	\$	17,000.00
10-C-05 EMS - Supplies	\$	8,000.00
10-C-06 EMS - Repairs	\$	6,000.00
10-C-07 EMS - Contracts	\$	20,000.00
10-C-08 EMS - Other Expenses	\$	2,000.00

**FUND 13 - ZONING**

**\$ 15,500.00**

13-A-01 Salaries & Fees	\$	14,200.00
13-A-02 Expenses	\$	1,000.00
13-A-03 Supplies	\$	300.00

**FUND 14 - FIRE FIGHTERS ASSIST GRANT**

**\$ -**

14-A-07 Tools & Equipment	\$	-
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**FUND 14A - FIRE/EMS TRAINING CENTER**

**\$ 1,050.00**

14-A-01A Salaries	\$	-
14-A-05A Supplies	\$	1,050.00
14-A-08A Other Expenses	\$	-

**FUND 15 - GENERAL BOND NOTE RETIREMENT**

**\$ 120,722.06**

15-A-01 Fire Equipment Principal	\$	80,000.00
15-A-01B Durst Clagg Road	\$	6,142.06
15-A-04 Interest	\$	34,580.00

**FUND 15A - GENERAL BOND NOTE RETIREMENT**

**\$ -**

15-A-01A Principal	\$	-
15-A-04A Interest	\$	-

**FUND 22 - DRUG ENFORCEMENT**

**\$ 3,000.00**

22-A-01 Drug Enforcement	\$	3,000.00
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**FUND 30 - CAPITAL EXPENDITURES**

**\$ -**

30-A-05 Township Match	\$	-
30-A-06 OPWC Grant	\$	-

**\$ 3,205,434.06**

**A RESOLUTION AUTHORIZING THE ROAD SUPERINTENDENT TO  
PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE  
OHIO PUBLIC WORKS COMMISSION STATE CAPITAL  
IMPROVEMENT AND/OR LOCAL TRANSPORTATION  
IMPROVEMENT PROGRAM(S)  
AND TO EXECUTE CONTRACTS AS REQUIRED**

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the Township of Bazetta is planning to make capital improvements to T.H. 1403 Beaver Trail Resurfacing, and

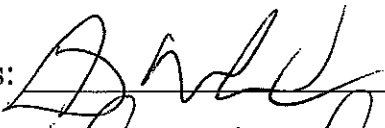
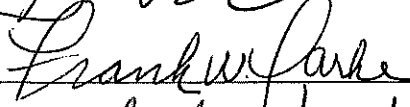
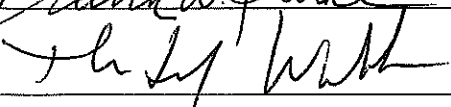
WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW, THEREFORE, BE IT RESOLVED by the Township of Bazetta:

Section 1: Ted Webb, Chairman of the Bazetta Township Trustees, is hereby authorized to apply to the OPWC for funds as described above.

Section 2: Ted Webb, Chairman of the Bazetta Township Trustee,s is authorized to enter into any agreements as many be necessary and appropriate for obtaining this financial assistance.

Passed: December 21, 2017

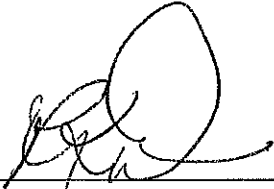
Trustee Paul Hovis:   
Trustee Frank Parke:   
Trustee Ted Webb: 

**CHIEF FINANCIAL OFFICER'S CERTIFICATION OF LOCAL FUNDS  
LOAN REPAYMENT LETTER**

December 21, 2017

I, Rita K. Drew, Fiscal Officer of Bazetta Township, hereby certify that Bazetta Township has the amount of \$5,500.00 in the General Bond Note Retirement Fund and that this amount will be used to pay the local share for the T.H. 1403 Beaver Trail Resurfacing when it is required.

I, Rita K. Drew, Fiscal Officer of Bazetta Township, hereby certify that Bazetta Township has / will have / will collect the amount of \$55,450.00 in the General Bond Note Retirement Fund and that this amount will be used to pay the Ohio Public Works Commission SCIP or RLP loan requested for the T.H. 1403 Beaver Trail Resurfacing over a 10 year term.



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Rita K. Drew  
Fiscal Officer, Bazetta Township

PENDING WARRANT REPORT  
Bazetta Township [2017]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
31040	875.00	VW31040	Dennis K. Lewis	Uniform Allowance
	<u>875.00</u>		Total Amount of Pending Warrants	