

ALBANY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

The mission of Albany Unified School District is to provide excellent public education that empowers all to achieve their fullest potential as productive citizens. AUSD is committed to creating comprehensive learning opportunities in a safe, supportive, and collaborative environment, addressing the individual needs of each student.

REGULAR MEETING

ALBANY CITY HALL

1000 San Pablo
Albany, CA 94706

TUESDAY

June 5, 2012

A G E N D A

<u>Meeting Norms</u>	<p>I. <u>OPENING BUSINESS</u> <u>6:30 p.m.</u> A) Call to Order B) Roll Call C) Identify Closed Session Pursuant to Agenda Section III Below</p> <p>II. <u>PUBLIC COMMENT PERIOD FOR CLOSED SESSION ITEMS</u> <i>General public comment on any Closed Session item will be heard. The Board may limit comments to no more than three (3) minutes.</i></p> <p>III. <u>CLOSED SESSION</u> <u>6:35 p.m.</u> A) With respect to every item of business to be discussed in Closed Session pursuant to Government Code Section 54957: B) With respect to every item of business to be discussed in Closed Session pursuant to Government Code Section 54956(b) (3) (C): Anticipated Litigation: <ul style="list-style-type: none"> • 1 Potential Case C) With respect to every item of business to be discussed in Closed Session pursuant to Education Code Section 35146: <i>Students</i> D) With respect to every item of business to be discussed in Closed Session pursuant to Government Code Section 54957.6: <i>Conference with Labor Negotiator</i> (Superintendent Marla Stephenson, District Representative), Regarding Negotiations as pertains to: <ul style="list-style-type: none"> • California School Employees Association (CSEA) • Albany Teachers Association (ATA) • SEIU Local 1021 </p>
<ol style="list-style-type: none"> 1. Maintain a focus on what is best for our students. 2. Show respect (never dismiss/devalue others). 3. Be willing to compromise. 4. Disagree (if necessary) agreeably. 5. Make a commitment to effective deliberation, each one listening with an open mind while others are allowed to express their points of view. 6. Participate by building on the thoughts of a fellow Board member. 7. Make a commitment to open communication and honesty; no surprises. 8. Commit the time necessary to govern effectively. 9. Be collaborative. 10. Maintain confidentiality (which leads to the building of trust). 11. Look upon history as lessons learned; focus on the present and the future. 	

IV. OPEN SESSION**7:00 p.m.***(10 mins.)**Depending upon completion of Closed Session items, the Board of Education intends to convene to Open Session at 7:00 p.m. to conduct the remainder of its meeting, reserving the right to return to Closed Session at any time.*

- A) Reconvene to Open Session
- B) Roll Call
- C) Pledge of Allegiance
- D) Report of Action Taken in Closed Session
- E) Approval of Agenda
- F) Approval of Consent Calendar

(The Consent Calendar includes routine items that may be handled with one action. Board Members may request any item be removed from the Consent Calendar without formal action.)

1. Board of Education Minutes
 - a) Approve Minutes of the May 15, 2012 Regular Meeting-----*(pg.6)*
2. Personnel-----*(pg.14)*
 - a) Certificated Personnel Assignment Order
 - 1) Extra Assignment
 - a. Advisor to Mentor Program
 - b. Asst. Music Director
 - c. Play-Concessions
 - d. Stage Crew Director
 - e. Writer
 - 2) Leave
 - a. Teacher
 - 3) New Hire
 - a. Counselor
 - b. Teacher
 - c. Teacher, ESY
 - d. Teacher, Substitute
 - e. Teacher, Summer School
 - 4) Separation of Service
 - a. Teacher
 - b. Teacher, Substitute
 - b) Classified Personnel Assignment Order
 - 1) Amendment
 - a. Lifeguard
 - b. Swim Instructor
 - c. Water Fitness Instructor
 - 2) New Hire
 - a. Cafeteria Manager, Summer School
 - b. Coach, Basketball

- c. Lifeguard
- d. Play, Piano
- e. Secretary II
- f. Swim Instructor

- 3) Separation of Service
 - a. Lifeguard
 - b. Para-educator
 - c. Swim Instructor
 - d. Yard Aide

4) Student Workers

5) Uncompensated Services

- a. Intern
 - i. Mental Health
 - ii. Occupational Therapist
 - iii. School Psychologist
- b. Volunteer

- c) *Approve TIPAC Contract* -----(pg.23)
- d) *Approve the Student Internship Agreement to Provide Clinical Experiences Between AUSD and SF State University* -----(pg.28)
- e) *Approve the Student Teaching Agreement to Provide Teaching, Clinical and Administrative Experiences between AUSD and California State University, East Bay* -----(pg.36)
- f) *Approve Job Description & Salary Schedule Assistant Pool Manager* -----(pg.39)

3. Business and Operations

- a) *April Warrants* -----(pg.48)

4. Student Services

- a) *Ratify Part I of the Consolidated Application - Funding Categorical Programs for 2012-13* -----(pg.62)
- b) *Approve Independent Contractor Services Agreement Joanne Wile to Provide Oversight of Mental Health Programs* -----(pg.68)

5. Special Education

- a) *Approve Independent Contractor Agreement - Manjiri Patkar June (2011-2012)* -----(pg.69)
- b) *Approve Independent Contractor Agreement - Manjiri Patkar July (2012-2013)* -----(pg.70)
- c) *Approve Master Contract - Star Academy* -----(pg.71)

- d) *Approve Master Contract – Center for Early Intervention on Deafness*-----*(pg.72)*
- e) *Approve Independent Contractor Agreement – Elaine H. Talley* ----*(pg.73)*
- f) *Approve Master Contract - Heritage Schools, Inc.* -----*(pg.74)*

V. STUDENT MEMBER REPORT 7:10 p.m.
(5 mins.)

VI. PERSONS TO ADDRESS THE BOARD ON MATTERS NOT ON THE AGENDA 7:15 p.m.
(10 mins.)

Board practice limits each speaker to no more than three (3) minutes. The Brown Act limits Board ability to discuss or act on items which are not on the agenda; therefore, such items may be referred to staff for comment or for consideration on a future agenda.

VII. REVIEW AND ACTION ITEMS 7:25 p.m.
(Members of the public will have the opportunity to speak on all issues.)

- A) *Approve Single School Plans for Student Achievement (SPSA)*-----*(pg.75)*
(under separate cover)
(30 mins.)
- B) *Approve Resolution 2011-12-19 – Reduction of Classified School Services for the 2012-2013 School Year*-----*(pg.76)*
(5 mins.)
- C) *Approve Resolution 2011-12-20- Certificated Assignments – Variable Term Waiver* -----*(pg.78)*
(5 mins.)
- D) *Approve Resolution 2011-12-21 – Levy & Collection of Level I School Facilities Fees*-----*(pg.80)*
 - *Open Public Hearing*
 - *Close Public Hearing*
 - *Approve Resolution 2011-12-21 – Levy & Collection of Level I School Facilities Fees**(10 mins.)*
- E) *Approve A Supplemental District Wide Writing Program for Elementary Grades K – 5:* - -----*(pg.126)*
(5 mins.)

VIII. REVIEW AND DISCUSSION ITEM 8:20 p.m.

- A) *Conduct 1st Reading; Proposed Grades 6-8 English Language Arts Curriculum (McDougal/Littell), Core Novels & Supplemental Novels*-----*(pg.127)*
(5 mins.)
- B) *Conduct 1st Reading; Proposed Grades 6-8 English Language Arts Intensive Intervention Curriculum (National Geographic’s Inside)*-----*(pg.129)*
(5 mins.)

- C) *Conduct 1st Reading; Proposed English Language Development Adoption-----*(pg.130)
for Albany Middle School
(5 mins.)
- D) *Conduct 1st Reading; Proposed Grades 6-8 & 9-12 English Language-----*(pg.131)
Development Intensive Intervention Curriculum (National Geographic's Inside & Edge)
(5 mins.)
- E) *Conduct 1st Reading; Proposed Textbook for Advanced Placement – -----*(pg.132)
Mandarin (Integrated Chinese, Level, 2, Part 2, 3rd Edition
2009, Publisher Cheng & Tsui)
(5 mins.)
- F) *Review Superintendent's Goals – 2012-2013-----*(pg.133)
(15 mins.)
- G) *Review New Administrative Regulation 5148.3 – -----*(pg.139)
Preschool/ Early Childhood Education
(5 mins.)
- H) *Review New Administrative Regulation 5148 – Child Care and Development ----*(pg.142)
(5 mins.)
- I) *Review New Administrative Regulation 61583 – Independent Study-----*(pg.147)
(5 mins.)

IX. BOARD AND SUPERINTENDENT COMMENTS

9:15 p.m.

(5 mins.)

X. FUTURE AGENDA ITEMS

- Board of Education Bylaws
- Budget Adoption

XI. FUTURE BOARD MEETINGS

1. Tuesday, June 19, 2012, 7:00 p.m., Regular Meeting
Albany City Hall, 1000 San Pablo Avenue, Albany

Please note that the Board of Education is in recess in July.

XII. ADJOURNMENT

The Board believes that late night meetings deter public participation, can affect the Board's decision-making ability, and can be a burden to staff. Regular Board Meetings shall be adjourned at 9:30 p.m. unless extended to a specific time determined by a majority of the Board

The Board of Education meeting packet is available for public inspection at: 1) Albany City Hall, 1000 San Pablo Avenue; 2) Albany Public Library, 1247 Marin Avenue; 3) Albany Unified School District, 1051 Monroe Street; and is available on the Albany Unified School District web site: www.ausdk12.org.

If you provide your name and/or address when speaking before the Board of Education, it may become a part of the official public record and the official minutes will be published on the Internet.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting, please contact the Superintendent's Office at 510-558-3766. Notification must be given forty-eight (48) hours prior to the meeting to make reasonable arrangements for accessibility (28 CFR 35.102.104 ADA Title II).



Albany Unified School District

ALBANY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

1051 Monroe Street

Albany, CA 94706

MINUTES FOR REGULAR MEETING

May 15, 2012

*Albany City Hall
1000 San Pablo Avenue
Albany, CA 94706*

I. OPENING BUSINESS 6:30 p.m.

A) Call to Order

President Black called the meeting to order at 6:35 p.m.

B) Roll Call

PRESENT: President Black, Vice President Knight, Member Low, Member Rosenbaum, and Member Maris.

STAFF: Superintendent Stephenson, Associate Superintendent Harden, and Marsha Brown, Director III Student Services.

C) Identify Closed Session Pursuant to Section III Below

II. PUBLIC COMMENT PERIOD FOR CLOSED SESSION ITEMS

There being no business under this item, the Board moved to the next item on the agenda.

III. CLOSED SESSION

- A) With respect to every item of business to be discussed in Closed Session pursuant to Government Code Section 54957: *Superintendent's Contract*
- B) With respect to every item of business to be discussed in Closed Session pursuant to Education Code Section 35146: *Students*
- C) With respect to every item of business to be discussed in Closed Session pursuant to Government Code Section 54957.6: *Conference with Labor Negotiator* (Superintendent Marla Stephenson, District Representative), Regarding Negotiations as pertains to:
 - California School Employees Association (CSEA)
 - Albany Teachers Association (ATA)
 - i. Negotiations*
 - SEIU Local 1021

IV. OPEN SESSION

A) Reconvene to Open Session

B) Roll Call

PRESENT: President Black, Vice President Knight, Member Low, Member Rosenbaum, Member Maris, and^{P.7}
Student Board Member Kim.

EXCUSED: Student Board Member Yoon.

STAFF: Superintendent Stephenson; Associate Superintendent Harden; Marsha Brown, Director III
Student Services; and Brian Hyland, Director of Technology.

There being no further business under this item, the Board moved to the next item on the agenda.

C) Pledge of Allegiance

The Board and members of the public recited the Pledge of Allegiance.

There being no further business under this item, the Board moved to the next item on the agenda.

D) Report of Action Taken in Closed Session

President Black reported that no action was taken in closed session.

There being no further business under this item, the Board moved to the next item on the agenda.

E) Recognition of Employees

The Board and Superintendent Stephenson thanked AUSD employees for their years of service to the district and presented service pins to employees being recognized for 10, 20, and 30 years. President Black and Superintendent Stephenson also presented engraved fountain pens to retiring employees (to view the presentation and photographs of the presentation visit ausdk12.org).

There being no further business under this item, the Board moved to the next item on the agenda.

F) Approval of Albany Unified School District Board of Education Agenda for the May 15, 2012 Meeting

President Black requested a motion to Approve: F) Albany Unified School District Board of Education Agenda for the May 15, 2012 meeting.

Motion by Member Rosenbaum, seconded by Vice President Knight to Approve: F) Albany Unified School District Board of Education Agenda for the May 15, 2012 meeting.

The Board was polled and passed unanimously. Members: President Black, Vice President Knight, Member Maris, Member Low and Member Rosenbaum voting AYE.

There being no further business under this item, the Board moved to the next item on the agenda.

G) Approval of Consent Calendar

(The Consent Calendar includes routine items that may be handled with one action. Board Members may request any item be removed from the Consent Calendar without formal action.)

1. Board of Education Minutes

1. *Approve Minutes of the May 1, 2012 Regular Meeting*

2. Personnel

a. *Certificated Personnel Assignment Order*

- 1) Extra Assignment
 - a. 4th Grade Field Trip
 - b. Noontime Activities

- 2) New Hire
 - a. Mental Health Intern
 - b. Teacher, Substitute

b. Classified Personnel Assignment Order

- 1) New Hire
 - a. Lifeguard
 - b. Para-educator, Substitute
 - c. Swim Instructor

- 2) Separation of Service
 - a. Clerical Aide, Substitute
 - b. Para-educator
 - c. Para-educator, Substitute
 - d. Yard Aide

3) Student Workers

- 4) Uncompensated Services
 - a. Volunteer

c. *Approve the Psychology Internship Agreement Between AUSD and North Eastern University*

4. Business and Operations

- a. Approve Measure I and Measure J Parcel Tax Rate Increase for 2012-13
- b. Approve Donations from 11/1/11 – 5/3/12

5. Student Services

- a) Approve Appointment of Representatives to the California Interscholastic Federation North Coast Section
- b) Approve Amendment to the Independent Contractor Agreement Between Albany Unified School District and Tarah Fleming for Preparing a Parent Education Presentation on Building Cultural Competency with Youth

6. Special Education

- a) Approve Independent Contractor Agreement Community Options for Families and Youth (COFY)

President Black requested a motion to Approve: (G) Consent Calendar.

Motion by Member Rosenbaum, seconded by Member Low to Approve: (G) Consent Calendar.

The Board was polled and passed unanimously. Members: President Black, Vice President Knight, Member Maris, Member Low and Member Rosenbaum voting AYE.

There being no further business under this item, the Board moved to the next item on the agenda.

V. STUDENT MEMBER REPORT

Student Board Member Yoon presented an electronically submitted Student Member Report to the Board that consisted of the following:

Student Report – School Board Meeting 5/15/12

General:

-Advanced Placement Testing week 2

-Grad Night: party at the Albany Bowl from 12am to 5am June 9

--> Need parent chaperones: shifts include 11:30-1:30am; 1:30am-3:00am; 3:00am-5:00am

--> Sign up online on <http://www.doodle.com/vvwx5bhe55dn5mq9> by leaving e-mail address and name; or contact Leah.demathieu@gmail.com

Club Activity:

Debate Club: Albany High School Debate Tournament in Sebastopol on Saturday, May 11

- Catherine Li (Gr. 11) and Regina Park (Gr. 10) were undefeated
- James Ren (Gr. 11) and Jerry Wu (Gr. 11) competed strongly in Public Forum as a pair
- 300 high school debaters attended the tournament from around the Bay Area

Mountain Bike Team:

- At the end of a 5-race series in the NorCal League, the Albany High Mountain Bike Team finished 5th overall
- total of 32 teams
- Zohe Slack --> 5th overall in the season; Anna Urias (team captain) -->12th overall in the season (out of 39 JV Girls)
- Jason Tan --> 7th overall in the season out of 70 Freshman Boys; Ray Karam --> 12th out of 68 Sophomore Boys
- Upcoming State Championship races in Southern California later this month

Leadership:

- Day on the Green --> Friday, May 18, 2012

There being no further business under this item, the Board moved to the next item on the agenda.

VI. STAFF REPORTS

A) Technology Update

Brian Hyland, Director of Technology provided the Board with a Technology Update that included the state of the district as it pertains to technology that included a multi-media presentation on the following: 1) AUSD

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Information Technology; B) Technology Committee; C) Infrastructure; D) Inventory /purchases; E) Elementary School Equity; F) Email; G) Training; H) Computer Refresh Budget; and I) Future Opportunities.

The Board requested and received clarification regarding the student to computer ratio. It was noted that the current ratio is 5.9 students to 1 computer. The Board requested and received clarification regarding the time frame for moving from Zimbra email to Google email. It was noted that the current plan is that the Board of Education members will move on June 15, 2012 and the remainder of the district will move during the summer. The Board requested and received clarification regarding the capacity of the internet system in regards to the Kahn Academy. It was noted the bandwidth will be more than adequate. Peggy McQuaid addressed the Board and requested and received clarification as to why MacGregor High School was not included in the student to computer ratio. It was noted that MacGregor High School does not have a dedicated lab and including the site would have skewed the data.

The Board and the Superintendent thanked Director Hyland for the report (to view the multi-media presentation discussion visit www.ausdk12.org).

There being no further business under this item, the Board moved to the next item on the agenda.

VII. PERSONS TO ADDRESS THE BOARD ON MATTERS NOT ON THE AGENDA

Board practice limits each speaker to no more than three (3) minutes. The Brown Act limits Board ability to discuss or act on items which are not on the agenda; therefore, such items may be referred to staff for comment or for consideration on a future agenda.

A) Albany Aquatic Center

Bill Darren, Albany resident, addressed the Board and expressed his concern regarding the Albany Aquatic Center charging parents and/or grandparents to observe children swim. President Black noted that Board practice limits each speaker to no more than three (3) minutes and the Brown Act limits Board ability to discuss or act on items which are not on the agenda.

There being no business under this item, the Board moved to the next item on the agenda.

B) Albany Police Bicycle Rodeo

Peggy McQuaid invited the Board and public to attend the Albany Police Bicycle Rodeo at Cornell Elementary School on Saturday, May 19, 2012. President Black noted that Board practice limits each speaker to no more than three (3) minutes and the Brown Act limits Board ability to discuss or act on items which are not on the agenda.

There being no business under this item, the Board moved to the next item on the agenda.

VIII. REVIEW AND ACTION ITEMS

A) Use of Tier III Categorical Funds for 2012-13

- Open Public Hearing

The Board requested and received clarification regarding changes in the law that affect the PAR system review, school and library improvement plot grant, etc. It was noted that AUSD continues to provide these programs, however the laws that were in place for the programs are now suspended.

- Close Public Hearing
- Approve Use of Tier III Categorical Funds for 2012-13

President Black requested a motion to: Approve Use of Tier III Categorical Funds for 2012-13.

Motion by Vice President Knight, seconded by Member Rosenbaum to: Approve Use of Tier III Categorical Funds for 2012-13.

The Board was polled and passed unanimously. Members: President Black, Vice President Knight, Member Maris, Member Low and Member Rosenbaum voting AYE.

There being no further business under this item, the Board moved to the next item on the agenda.

B) Approve Resolution 2011-12-18 –Volunteers Covered by Worker’s Compensation

President Black requested a motion to: Approve Resolution 2011-12-18 –Volunteers Covered by Worker’s Compensation.

Motion by Member Rosenbaum, seconded by Member Maris to: Approve Resolution 2011-12-18 –Volunteers Covered by Worker’s Compensation.

The Board was polled and passed unanimously. Members: President Black, Vice President Knight, Member Maris, Member Low and Member Rosenbaum voting AYE.

There being no further business under this item, the Board moved to the next item on the agenda.

C) Approve the Superintendent’s Contract

President Black requested a motion to: Approve the Superintendent’s Contract.

Motion by Member Rosenbaum, seconded by Vice President Knight to: Approve the Superintendent’s Contract.

The Board was polled and passed unanimously. Members: President Black, Vice President Knight, Member Maris, Member Low and Member Rosenbaum voting AYE.

There being no further business under this item, the Board moved to the next item on the agenda.

D) Approve the Independent Contractor Agreement Between Albany Unified School District and Gender Spectrum for Preparing a Parent Education Presentation on Gender Roles, Stereotypes, and Expression

Superintendent Stephenson addressed the Board regarding the Independent Contractor Agreement Between Albany Unified School District and Gender Spectrum for Preparing a Parent Education Presentation on Gender Roles, Stereotypes, and Expression.

The Board requested and received clarification that the work being done under this contract will be specifically on the gender spectrum component.

President Black requested a motion to: Approve the Independent Contractor Agreement Between Albany Unified School District and Gender Spectrum for Preparing a Parent Education Presentation on Gender Roles, Stereotypes, and Expression.

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Motion by Member Maris, seconded by Member Low to: Approve the Independent Contractor Agreement Between Albany Unified School District and Gender Spectrum for Preparing a Parent Education Presentation on Gender Roles, Stereotypes, and Expression.

The Board was polled and passed unanimously. Members: President Black, Vice President Knight, Member Maris, Member Low and Member Rosenbaum voting AYE.

There being no further business under this item, the Board moved to the next item on the agenda.

IX. REVIEW AND DISCUSSION

A) Strategic Plan – Review of Recommended Next Steps

Superintendent Stephenson addressed the Board and noted that this item is a continuation of the May 1, 2012 Board Conversation on the Strategic Plan Update – Progress & Next Steps because time constraints prevented the Board from having an opportunity to discuss the presentation, outline concerns, provide direction, and/or strengthen or reaffirm the current path.

The Board engaged in a discussion regarding achievement gap, authentic/multiple assessments; professional development in regards to standards; goals - near term, mid-term, and long term; revenue replacement funds; a facilities master plan; and communication. After the discussion, the Board requested that Superintendent Stephenson present a plan to revise her goals reflecting the concerns outlined and direction provided during the discussion and provide the Board with the plan at the next regularly scheduled meeting on June 5, 2012 (to view the discussion visit www.ausdk12.org).

B) Potential November 2012 Ballot Measures Designed to Fund Public Education

Superintendent Stephenson addressed the Board regarding Governor Brown's Tax Initiative and the Millionaire's Tax. It was noted that Governor Brown and the California Federation of Teachers reached a compromise on their competing tax measures that they feel will better their collective chances of seeing increased revenue after November. Under the new deal, the statewide sales tax will increase by a quarter-cent per dollar, and those in the top two tax brackets will see increases of two percentage points and three percentage points respectively. These increases will also last an additional two years on top of the five initially proposed by the Governor. It was also noted that Molly Munger, an attorney and author of an opposing tax initiative, has a plan that would raise income taxes only for millionaires. Munger's campaign claims that all of the expected \$10 billion raised annually by the new measure would go directly to fund K-12 education, but for the first four years 30% of that money will be redirected to help battle the state's budget deficit.

After a discussion, the Board agreed to pass a resolution to support Governor Brown's Tax Initiative. Member Low agreed to work with Superintendent Stephenson to draft the resolution and place it on a future Board of Education meeting agenda for approval.

There being no further business under this item, the Board moved to the next item on the agenda.

X. EXTEND TIME OF BOARD MEETING TO 9:40 PM.

President Black noted that a vote is needed to extend the meeting time past 9:30 p.m.

President Black requested a motion to Approve: X: Extend Time of Board Meeting to 9:40 p.m.

Motion by Vice President Knight, seconded by Member Low to Approve: X: Extend Time of Board Meeting to 9:40 p.m.

The Board was polled and passed. Members: President Black, Vice President Knight, Member Low, Member Maris, and Member Rosenbaum voting AYE. P13

There being no further business under this item, the Board moved to the next item on the agenda.

XI. BOARD AND SUPERINTENDENT COMMENTS

Superintendent Stephenson

Superintendent Stephenson addressed the Board regarding the City of Albany's 7 week series entitled Albany Civics Academy. It was noted that AUSD will be joining their efforts by adding one additional information night to the series on Thursday, June 14th from 7:00 p.m. – 9:00 p.m. at an AUSD location TBD for residents who are interested in learning about inner workings of Albany Unified School District.

Member Maris

Member Maris addressed the Board and noted that he met with a member of the Sustainability Committee, and it was suggested that a meeting with two members of that committee and two members of the Board of Education regarding energy audits take place. It was noted that he attended the Instructional Improvements Council and Mental Health Focus committee meetings.

There being no further business under this item, the Board moved to the next item on the agenda.

XII. FUTURE AGENDA ITEMS

- Single School Plans June
- Consolidated App June

There being no further business under this item, the Board moved to the next item on the agenda.

XIII. FUTURE BOARD MEETINGS

1. Tuesday, June 5, 2012, 7:00 p.m., Regular Meeting
Albany City Hall, 1000 San Pablo Avenue, Albany
2. Tuesday, June 19, 2012, 7:00 p.m., Regular Meeting
Albany City Hall, 1000 San Pablo Avenue, Albany

Please note that the Board of Education is in recess in July.

There being no further business, the Board adjourned at 9:40 p.m.

XIII. ADJOURNMENT

The Board believes that late night meetings deter public participation, can affect the Board's decision-making ability, and can be a burden to staff. Regular Board Meetings shall be adjourned at 9:30 p.m. unless extended to a specific time determined by a majority of the Board.

Personnel Assignment Order: Pending Approval, non confidential

BOE Meeting **6/5/2012**

Class Certificated

Category: Extra Assignment

<i>Position</i>	<i>Name</i>	<i>Reason</i>	<i>Site</i>	<i>FTE/Amt</i>	<i>Effec Date</i>	<i>End Date</i>	<i>Action</i>	<i>Funding</i>
Advisor to Mentor Program	Harris, Joanne		AMS		11/12 SY		Approve	ASB
Advisor to Mentor Program	Izumizaki, James		AMS		11/12 SY		Approve	ASB
Advisor to Mentor Program	Matlon, Jason		AMS		11/12 SY		Approve	ASB
Asst. Music Director	Gamba, Tom		AMS		11/12 SY		Approve	ASB
Play-Concessions	Lackey, Penelope		AMS		11/12 SY		Approve	ASB
Stage Crew Director	Bilbao, MaryLou		AMS		11/12 SY		Approve	ASB
Stage Crew Director	Zablackis, Scott		AMS		11/12 SY		Approve	ASB
Writer	Gamba, Tom		AMS		11/12 SY		Approve	ASB

Category: Leave

<i>Position</i>	<i>Name</i>	<i>Reason</i>	<i>Site</i>	<i>FTE/Amt</i>	<i>Effec Date</i>	<i>End Date</i>	<i>Action</i>	<i>Funding</i>
Teacher	Hammond, Alison		AHS		8/27/12	6/14/13	Approve	

Tuesday, May 29, 2012

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Category: New Hire

<i>Position</i>	<i>Name</i>	<i>Reason</i>	<i>Site</i>	<i>FTE/Amt</i>	<i>Effec Date</i>	<i>End Date</i>	<i>Action</i>	<i>Funding</i>
Counselor	Mohan, Brandon		AMS		8/27/12	7/13/12	Approve	GF
Counselor	Simonson, Karen		AMS		8/27/12	7/13/12	Approve	GF
Teacher	Bui, Dante		AHS		8/27/12	7/13/12	Approve	GF
Teacher	Delarentis, Danielle		AHS		8/27/12	6/14/13	Approve	GF
Teacher	Viernes, Ryan		AHS		8/27/12	6/14/13	Approve	GF
Teacher	Walden, Miriam		AHS		8/27/12	7/13/12	Approve	GF
Teacher, ESY	Cohen, Jackie		ESY		6/15/12	7/13/12	Approve	Sp Ed
Teacher, ESY	Cortez, Dolores		ESY		6/15/12	7/13/12	Approve	Sp Ed
Teacher, ESY	Owens, Sean		ESY		6/15/12	7/13/12	Approve	Sp Ed
Teacher, ESY	Rogers, Meredith		ESY		6/15/12	7/13/12	Approve	Sp Ed
Teacher, ESY	Schneidau, Martha		ESY		6/15/12	7/13/12	Approve	Sp Ed
Teacher, ESY	Sims, Mary		ESY		6/15/12	7/13/12	Approve	Sp Ed
Teacher, Substitute	Perelman, Leslie		ACC		5/23/12		Approve	ACC

BOE Meeting 6/5/2012

Teacher, Summer School	Aimino, Barbara		SS		6/15/12	7/13/12	Approve	GF
Teacher, Summer School	DeHart, Karen		SS		6/15/12	7/13/12	Approve	GF
Teacher, Summer School	Mason, Vanessa		SS		6/15/12	7/13/12	Approve	GF
Teacher, Summer School	Swan, Carla		SS		6/15/12	7/13/12	Approve	GF

Category: Separation of Service

<i>Position</i>	<i>Name</i>	<i>Reason</i>	<i>Site</i>	<i>FTE/Amt</i>	<i>Effec Date</i>	<i>End Date</i>	<i>Action</i>	<i>Funding</i>
Teacher	Gamba, Tom		AMS		6/30/12		Approve	
Teacher	Samonsky, Sarah		AHS		6/9/12		Approve	
Teacher, Substitute	Heathcock, Peggy		DW		6/8/12		Approve	

Class Classified

Category: Amendment

<i>Position</i>	<i>Name</i>	<i>Reason</i>	<i>Site</i>	<i>FTE/Amt</i>	<i>Effec Date</i>	<i>End Date</i>	<i>Action</i>	<i>Funding</i>
Lifeguard	Nipp, Carol		Pool		5/23/12		Approve	Pool
Swim Instructor	Nipp, Carol		Pool		5/23/12		Approve	Pool
Water Fitness Instructor	Nipp, Carol		Pool		5/23/12		Approve	Pool

Category: New Hire

<i>Position</i>	<i>Name</i>	<i>Reason</i>	<i>Site</i>	<i>FTE/Amt</i>	<i>Effec Date</i>	<i>End Date</i>	<i>Action</i>	<i>Funding</i>
Cafeteria Manager, Summer School	Jagust, Yoko		CK		6/15/12	7/13/12	Approve	GF
Coach, Basketball	Pruitt, Bruce		AMS		5/21/12		Approve	ASB
Lifeguard	Friedman, Marielle		Pool		5/21/12		Approve	Pool
Lifeguard	Henderson, Christopher		Pool		5/21/12		Approve	Pool
Lifeguard	Johnson, Natalie		Pool		5/21/12		Approve	Pool
Lifeguard	Lloyd, Marcellino		Pool		5/21/12		Approve	Pool
Lifeguard	Sakauye, Jennifer		Pool		6/6/12		Approve	Pool
Lifeguard	Scarpa, Joe		Pool		6/6/12		Approve	Pool
Lifeguard	Scott, Isaac		Pool		5/21/12		Approve	Pool
Lifeguard	Weimer, Shayna		Pool		5/21/12		Approve	Pool
Play, Piano	Nicol, Neil Allen		AMS		5/21/12		Approve	ASB
Secretary II	Adams, Christine		CO		8/15/12		Approve	GF
Swim Instructor	Friedman, Marielle		Pool		5/21/12		Approve	Pool

BOE Meeting 6/5/2012

Swim Instructor	Henderson, Christopher	Pool	5/21/12	Approve	Pool
Swim Instructor	Johnson, Natalie	Pool	5/21/12	Approve	Pool
Swim instructor	Lloyd, Marcellino	Pool	5/21/12	Approve	Pool
Swim Instructor	Sakauye, Jennifer	Pool	6/6/12	Approve	Pool
Swim Instructor	Scarpa, Joe	Pool	6/6/12	Approve	Pool
Swim Instructor	Scott, Isaac	Pool	5/21/12	Approve	Pool
Swim Instructor	Weimer, Shayna	Pool	5/21/12	Approve	Pool

Category: Separation of Service

<i>Position</i>	<i>Name</i>	<i>Reason</i>	<i>Site</i>	<i>FTE/Amt</i>	<i>Effec Date</i>	<i>End Date</i>	<i>Action</i>	<i>Funding</i>
Lifeguard	Billotti, Matthew		Pool		5/9/12		Approve	
Para-Educator	Schreyvogel, Barbara		ACC		6/30/12		Approve	
Swim Instructor	Billotti, Matthew		Pool		5/9/12		Approve	
Yard Aide	Hazrati, Sormeh		OV		5/11/12		Approve	

Class Student Worker

BOE Meeting 6/5/2012

Category:

<i>Position</i>	<i>Name</i>	<i>Reason</i>	<i>Site</i>	<i>FTE/Amt</i>	<i>Effec Date</i>	<i>End Date</i>	<i>Action</i>	<i>Funding</i>
See Attached								

Class Uncompensated Service

Category: Intern

<i>Position</i>	<i>Name</i>	<i>Reason</i>	<i>Site</i>	<i>FTE/Amt</i>	<i>Effec Date</i>	<i>End Date</i>	<i>Action</i>	<i>Funding</i>
Mental Health	Bruce, Katherine				6/5/12		Approve	
Mental Health	Ellis, Stephanie				6/5/12		Approve	
Mental Health	Gilbert, Susanna				6/5/12		Approve	
Mental Health	Gualco, Kelly				6/5/12		Approve	
Mental Health	Kabat-Zinn, Will				6/5/12		Approve	
Mental Health	Moore, Crystal				6/5/12		Approve	
Mental Health	Muzio, Jessica				6/5/12		Approve	
Mental Health	Norstrom, Jennifer				6/5/12		Approve	
Mental Health	Sicula, Michelle				6/5/12		Approve	

BOE Meeting **6/5/2012**

Occupational Therapist	Gaines, Carla		6/5/12	Approve
Occupational Therapist	Nelson, Vanessa		6/5/12	Approve
School Psychologist	Rabson, Lynn		6/5/12	Approve
School Psychologist	Smith, Jeanne		6/5/12	Approve

Category: Volunteer

<i>Position</i>	<i>Name</i>	<i>Reason</i>	<i>Site</i>	<i>FTE/Amt</i>	<i>Effec Date</i>	<i>End Date</i>	<i>Action</i>	<i>Funding</i>
	Chan, Florence				6/5/12		Approve	
	Filson, Thien				6/5/12		Approve	
	Franklin, Latrina				6/5/12		Approve	
	Hicks, DuVal				6/5/12		Approve	
	Hsu-Storaker				6/5/12		Approve	
	Jehangir, Sadaf				6/5/12		Approve	
	Juan, Huei Mei				6/5/12		Approve	
	Jun, Sunkyoung				6/5/12		Approve	
	Katz, Talia				5/17/12		Approve	

BOE Meeting 6/5/2012

Mack, Janet	6/5/12	Approve
Mass, Julia	5/17/12	Approve
Nakamura, Satomi	5/24/12	Approve
Perez, Ginelle	6/5/12	Approve
Tokunaga, Howard	6/5/12	Approve
Venezia, Andrea	6/5/12	Approve
Yang, Lisa	5/23/12	Approve

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**ALBANY UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP**

Regular Meeting of June 5, 2012

ITEM: MEMORANDUM OF UNDERSTANDING BETWEEN ALBANY UNIFIED SCHOOL DISTRICT AND THE ALAMEDA COUNTY OFFICE OF EDUCATION (ACOE) TEACHER EDUCATION INTERN PROGRAM

PREPARED BY: Cynthia Attiyeh, Human Resources Administrator

TYPE OF ITEM: ACTION

BACKGROUND INFORMATION:

At times it is difficult to find fully qualified educators for certain positions. This memorandum allows AUSD to join the Teacher Internship Program of Alameda County (TIPAC). TIPAC's purpose is to enable San Francisco Bay Area colleges to place, and to enable the participating school district to employ qualified teaching interns utilizing grant funds that permit school districts and county offices to create, expand or improve alternative teacher certification programs. At this time the district does not have any interns who require this service, but would like to be prepared if needed.

Dates of Service: September 1, 2012-June 30, 2013

FINANCIAL INFORMATION:

RECOMMENDATION: Approve memorandum of understanding between Albany Unified School District and the Alameda County Office of Education (ACOE) Teacher Education Intern Program

MEMORANDUM OF UNDERSTANDING
By and Between the Alameda County Office of Education
and the Albany Unified School District
Teacher Education Intern Program

Albany Unified School District (hereafter "AUSD"), a California public school district located in Alameda County, and the Alameda County Office of Education (hereafter "ACOE") hereby enter into the following Memorandum of Understanding (hereafter "MOU"), effective from September, 1, 2012 to June 30, 2013.

RECITALS

- A. The Alternative Certification Grant Program (the Program) is designed to assist school districts to meet their needs for teachers, giving specific attention to assisting persons to move into teaching after careers in other professions. The Program is described at Education Code Sections 44450 to 44468; 44325 to 44328; 44830.3 and elsewhere in Part 25, Chapter 2 (Teacher Credentialing) of the Education Code. The Program permits school districts and county offices of education to apply for grant funding to create, expand or improve alternative teacher certification programs.
- B. The California Commission on Teacher Credentialing ("CTC") is responsible to administer the Alternative Certification Local Assistance Grant. Additional requirements applicable to the Program are set forth in the March 4, 2003 Memorandum to Superintendents of California School Districts [and others] from Sam W. Sawford, Executive Director of CTC ("the Memorandum").
- C. The Teacher Internship Program of Alameda County ("TIPAC") was created according to the terms and conditions of the document entitled "Teaching Internship Program of Alameda County (TIPAC) – An Alternative Teacher Certification Program Grant," ("the Grant"). TIPAC is a consortium that, at its inception, included California State University East Bay, seven Alameda County school districts and ACOE and has since added members to the consortium from time to time. TIPAC's purpose is to enable San Francisco Bay Area colleges to place, and to enable participating school districts to employ qualified teaching interns, utilizing Program funds. Per Section I (Background) of the Memorandum, a school district or university may join TIPAC at any time rather than writing a new program proposal.
- D. AUSD to join TIPAC.

Wherefore, ACOE and AUSD hereby agree as follows:

1. AUSD is a public school district in Alameda County and hereby added to, and joins TIPAC, according to applicable law and the terms and conditions of the Grant.
2. Consistent with applicable law and the terms and conditions of the Grant, AUSD agrees to:

- a. Designate an Intern Program Coordinator to ensure support and assistance to district interns and as a liaison to TIPAC.
 - b. Provide and identify an on-site non-evaluative Support Provider (coach) under the terms set forth in the Grant to assist each intern to develop teaching competencies and classroom management practices.
 - c. Give each district Support Provider adequate release time and resources to assist and support the intern.
 - d. Identify each AUSD intern in TIPAC and ensure that a copy of their intern application has been received by AUSD, TIPAC coordinator.
 - e. Provide all necessary intern program information about services, responsibilities, scheduled classes to interns and their Support Providers.
 - f. Provide a final invoice to ACOE, no later than June 1, 2013 with all necessary supporting detail, a copy of support provider logs required for each intern, and adequate documentation of field support expenses and substitute days
3. Consistent with applicable law and the terms and conditions of the Grant, ACOE agrees to:
- a. Serve as the fiscal agent for the Grant.
 - b. Provide funding support to AUSD to implement district responsibilities of the Grant.
 - c. Conditioned upon receipt of AUSD's invoice no later than June 1, 2013 and all supporting detail as set forth in Section 2(f), provide funds as follows per TIPAC Intern during 2012-2013 school year:
 - (i) Support Provider stipends @ \$800.00
 - (ii) Maximum 3 days substitute costs @ district rate and benefits/day for observations and professional development activities
 - (iii) The total amount reimbursed to AUSD shall not exceed \$1350 per intern per fiscal year.
 - d. Provide overall TIPAC grant coordination
 - e. Provide classes and training as defined within the TIPAC Grant for TIPAC Interns and Support Providers
 - f. Provide intern program information about services and responsibilities, scheduled classes to all interns.
4. Each party to this MOU agrees to indemnify and hold harmless the other (including its Board of Education, officers, agents, representatives and employees as the same may be constituted from time to time hereafter) from and against all liability, losses and/or damages or expenses or costs of judgments of any kind against it that may arise in connection with (1) the indemnifying party's failure to perform under the terms of this MOU, and/or (2) any intentional or criminal misconduct or gross negligence arising out of or in connection with indemnifying party's performance of this MOU.

5. General Provisions

(a) AUSD and ACOE are independent contractors and will so represent themselves in all regards. Neither may bind the other in any way.

(b) This MOU is the complete and exclusive statement of the parties to the MOU the subjects set forth herein, and supersedes all prior written and/or oral proposals and understandings relating thereto. This MOU may only be modified by means of writing, duly authorized and signed by an officer of HUSD and an authorized representative of ACOE. If any court of competent jurisdiction determines that any provision of this MOU is invalid, the remainder of the MOU shall continue in full force and effect. The offending provision shall be interpreted to the fullest extent possible to give effect to its stated intent.

(c) Neither failure to require performance of any provision, nor waiver of a breach of a provision shall constitute a party's waiver of its right thereafter to require full and proper performance of that provision. Singular terms will be construed as plural and vice versa. Section headings are for convenience only and shall not be considered part of the MOU.

(d) This MOU is governed by the laws of the State of California, without giving effect to its conflict of law provisions. The prevailing party in any contested action or proceeding arising out of this MOU shall recover all its costs, expenses and reasonable attorney fees incurred in such action. Nothing in this MOU shall be deemed a waiver, by either party, of any and all available legal and equitable remedies.

(e) Either party may terminate this MOU for any reason, in the terminating party's sole discretion upon thirty days advance written notice to the other party.

(f) Except as required by applicable law, including but not limited to the California Public Records Act, any written information exchanged by the parties pursuant to or in connection with this MOU shall be kept confidential, and no such information, including the fact of the MOU, shall be made public without the advance written consent of the other party.

OFFICIAL STAMPED APPROVAL WITH SIGNATURES FOLLOWS:

ALBANY UNIFIED SCHOOL DISTRICT

By: _____
Marla Stephenson
Superintendent
Albany Unified School District

Dated: _____

ALAMEDA COUNTY OFFICE OF EDUCATION

By: _____
Sheila Jordan
Alameda County Superintendent of Schools

Dated: _____

Funding: Grant # 923

**ALBANY UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP**

Regular Meeting of June 5, 2012

ITEM: **APPROVE THE INTERNSHIP PLACEMENT AGREEMENT TO PROVIDE CLINICAL EXPERIENCES BETWEEN ALBANY UNIFIED SCHOOL DISTRICT AND SAN FRANCISCO STATE UNIVERSITY**

PREPARED BY: Cynthia Attiyeh, Human Resources Administrator

TYPE OF ITEM: **CONSENT**

BACKGROUND INFORMATION:

This internship placement agreement between the Albany Unified School District and San Francisco State University is mutually beneficial to both parties. The San Francisco State University student enrolled in clinical training develops “hands on” experience and the district maintains positive relations with a local university. In addition, staff develops mentoring skills and receives information about the most current information about effective methods in the fields of clinical information.

FINANCIAL INFORMATION:

Funding Source: N/A

RECOMMENDATION: Approve the student internship agreement to provide clinical experiences between AUSD and SF State University

**STUDENT INTERNSHIP
PLACEMENT AGREEMENT BETWEEN
ALBANY UNIFIED SCHOOL DISTRICT
AND
SAN FRANCISCO STATE UNIVERSITY**

THIS AGREEMENT entered into this the 1ST day of the month of July, 2012 pursuant to Education Code 89036, by and between the TRUSTEES OF THE CALIFORNIA STATE UNIVERSITY, hereinafter called the "Trustees," on behalf of SAN FRANCISCO STATE UNIVERSITY, hereinafter called "University" and Albany Unified School District hereinafter called "Agency."

WITNESSETH:

WHEREAS, the University provides nursing, health sciences and para-professional training and degree programs in fields including but not limited to nursing, physical therapy, occupational therapy, dietetics, biomedical laboratory science, communicative disorders, phlebotomy and social work and desires its students to obtain practical experience at AGENCY's Facilities.; and

WHEREAS, it is to the mutual benefit of the parties that students of the University use the clinical facilities of the Agency for their clinical experience,

NOW, THEREFORE, in consideration of the covenants, conditions, and stipulations hereinafter expressed and in consideration of the mutual benefits to be derived wherefrom, the parties hereto agree as follows:

I. AGENCY SHALL:

- A. Permit each student who is designated by the University pursuant to Paragraph II.A below to receive clinical experience at the Agency and shall furnish and permit such students and University instructor's reasonable access to appropriate clinical facilities for such clinical experience.
- B. Furnish appropriate clinical facilities, on a rotational basis, in such a manner that there will be no conflict in the use thereof between the University's student and students from other educational institutions, if any.
- C. Maintain the clinical facilities used for clinical experience in such a manner that said facilities shall at all times conform to the requirements of the curriculum requirements of the University.
- D. Assure the staff is adequate in number and quality to insure safe and continuous health care to individuals.

- E. Student Supervision. Students shall perform services for patients only when under the supervision of a registered, licensed or certified clinician/professional. Such registered professionals are to be certified or licensed in the discipline in which supervision is provided. Students shall work, perform assignments, and participate in ward rounds, clinics, staff meetings, and in-service educational programs at the discretion of their supervisors designated by the Agency. Students are trainees, not employees, and are not to replace Agency staff.
- F. Provide First Aid and other emergency treatment on-site, including, but not limited to, immediate evaluation for risk of infection and appropriate follow-up care of student in the event of a needle stick injury to or other exposure of student to blood or body fluids. In the case of suspected or confirmed exposure to the human immuno-deficiency virus (HIV), such follow-up care shall include, but not be limited to, the option for appropriate post-exposure HIV testing and the option for prophylactic therapy with zidovudine (AZT) and/or other appropriate pharmacologic agents as medically indicated.
- G. Permit and encourage members of the Agency and/or resident staff of the Agency to participate in the instructional phase of the clinical experience.
- H. Permit the Agency Program Supervisor and other designated personnel to attend meetings of the University's Faculty or any committee thereof, to coordinate the clinical experience program provided under this Agreement.
- I. Have the right, after consultation with the University to refuse to accept for further clinical experience any of the University's students who in the Agency's judgment are not participating satisfactorily in said program.
- J. Notify the University's clinical instructors, in advance, of any change in the Agency's Program Supervisors appointments.
- K. Make available current copies of publications dealing with policies and procedures of the Agency.

II. TRUSTEES, THROUGH THE UNIVERSITY SHALL:

- A. Designate the students who are enrolled in the Program of the University to be assigned for clinical experience at the Agency, in such numbers as are mutually agreed to by both parties.
- B. Designate a faculty member to coordinate with a designee of Agency in the planning of the Program to be provided students.
- C. Keep all attendance and academic records of students participating in said program.

- D. Inform students that they shall conform to all applicable Agency policies, procedures, and regulations, and all requirements and restrictions specified jointly by representatives of the University and Agency.
- E. Notify, by-way-of instructors, Agency's program supervisor in advance of:
 - 1. Student schedules
 - 2. Placement of students in clinical assignments
 - 3. Changes in clinical assignments
- F. In consultation and coordination with the Agency, arrange for periodic conferences between appropriate representatives of the University and Agency to evaluate the clinical experience program provided under this agreement.
- G. Provide and be responsible for the care and control of the University's educational supplies, materials, and equipment used for instruction during said program.
- H. University shall advise Student they are responsible to provide Agency a background check prior to placement. At a minimum, the background check shall include the following: verification of identity (social security trace); criminal background check in all counties of residence and employment for the last seven (7) years; motor vehicle records trace; and Office of Inspector General ("OIG") sanction trace.
- I. University shall ensure that each student complies with Agency's requirements for immunizations and tests, including but not limited to an annual health examination, rubella and rubeola titre, mumps, DT, tuberculin skin test, influenza immunization (required annually) or declination statement and chest x-ray if determined appropriate by the Agency. School shall also ensure that students follow Agency's policies and procedures regarding blood-borne pathogens including but not limited to universal precautions.

III. INSURANCE

- A. Agency, at its sole cost and expense, shall insure its activities in connection with this Agreement and obtain, keep in force, and maintain insurance as follows:
 - 1. Professional Medical and Hospital Liability Insurance with limits of one million dollars (\$1,000,000) per occurrence and a general aggregate of three million dollars (\$3,000,000). If such insurance is written on a claims-made form, it shall continue for three years following termination of this agreement. The insurance shall have a retroactive date of placement prior to or coinciding with the effective date of this Agreement.
 - 2. Comprehensive or Commercial Form General Liability Insurance (contractual liability included) with a limit of one million dollars (\$1,000,000) per occurrence.

However, if such insurance is written on a claim made form, it shall continue for three years following termination of this Agreement. The insurance shall have a retroactive date of placement prior to or coinciding with the effective date of this Agreement.

3. Worker's Compensation and Employer's Liability Insurance in a form and amount covering Agency's full liability as required by law under the Worker's Compensation Insurance and Safety Act of the State of California and other applicable statutes as amended from time to time.
4. Such other insurance in such amounts from time to time may be reasonably required by the mutual consent of the parties against other insurable risks relating to performance.

It should be expressly understood, however, that the coverage's required under this Section 10.A (1), (2), and (3) shall not in any way limit the liability of Agency.

B. University shall self-insure its activities in connection with this Agreement by maintaining programs of self-insurance as follows:

1. Professional Medical and Hospital Liability self-insurance with limits of one millions dollars (\$1,000,000) per occurrence, with a general aggregate of three million dollars (\$3,000,000).
2. General Liability Self-Insurance Program with a limit of one million dollars (\$1,000,000) per occurrence.
3. Worker's Compensation and Employer's Liability Self-Insurance Program covering University's full liability as required by law under the Workers' Compensation Insurance and Safety Act of the State of California and other applicable statutes as amended from time to time.
4. Such other insurance in such amounts which from time to time may be reasonably required by the mutual consent of the parties against other insurable risks relating to performance.

It should be expressly understood, however, that the coverage required under this Section 10.B. (1), (2) and (3) shall not in any way limit the liability of University.

The coverage referred to under (1) and (2) of this Section 10.B. shall include Agency as an insured. Such a provision, however, shall only apply in proportion to and to the extent of the negligent acts or omissions of University, its officers, agents, and/or employees. University, upon the execution of this Agreement, shall furnish Agency with Certificates of Self-Insurance evidencing compliance with all requirements. Certificates shall further provide for thirty (30) days advance written notice to Agency of any modification, change or cancellation of any of the above self-insurance coverage.

- C. University shall ensure that all students shall procure and maintain a policy of professional liability insurance prior to reporting to placement site.

IV. INDEMNIFICATION

- A. Agency shall defend, indemnify and hold University, its officers, employees, agents and students harmless from and against any and all liability, loss, expense or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of Agency, its officers, employees, or agents.
- B. University shall defend, indemnify and hold Agency, its officers, employees and agents harmless from and against any and all liability, loss, expense, or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, or claims for injury or damages are caused by result from the negligent or intentional acts or omissions of University, its officers, employees, or agents.

V. STATUS OF STUDENTS

- A. During the period in which a student is assigned to the Agency, the student shall be under the ultimate direction and control of the Agency's Program Director or, in the Program Director's absence, his/her designee(s).
- B. It is agreed and understood by the parties that students under this Agreement are in attendance at Agency for educational purposes and such students are not to be considered as employees of Agency or University. No monetary consideration will be afforded to students under this Agreement.
- C. Agency shall retain full and medical responsibility for the care of patients and will maintain professional and administrative supervision of students insofar as their presence affects the operation of the Agency and/or the direct and indirect care of patients.

VI. DISCRIMINATION PROHIBITION

Agency and University agree not to discriminate in the selection or acceptance or any student pursuant to this Agreement because of race, color, national origin, religion, sex, sexual orientation, handicap, age, veteran's status, medical condition (cancer-related) as defined in section 12926 of the California Government Code, ancestry, or marital status; or citizenship, within limits imposed by law or Agency policy.

VII. TERM

The term of this Agreement shall become effective upon final execution and shall continue in effect for a maximum of three (3) years, through June 30, 2015 or until earlier terminated.

VIII. TERMINATION

- A. Termination Without Cause. Notwithstanding any other provision to the contrary, this Agreement may be terminated without cause at any time by either party upon ninety (90) days' prior written notice to the other party or upon completion of the students' rotation, whichever is greater.
- B. Termination For Cause. In the even of a material breach of this Agreement, the aggrieved party may terminate this Agreement by giving thirty (30) days' prior written notice of termination to the breaching party.

IX. ASSIGNMENT

Neither University nor Agency shall assign their rights, duties, or obligations under this Agreement, either in whole or in part, without the prior written consent of the other. Agency may not assign students to locations other than those described in Section 2.A. without the prior written consent of the University.

X. SEVERABILITY

If any provision of this Agreement is held to be illegal, invalid, or unenforceable under present or future laws effective during the term hereof, such provision shall be fully severable. This Agreement shall be construed and enforced as if such illegal, invalid, or unenforceable provision had never been a part of the Agreement, and the remaining provisions shall remain in full force and effect unaffected by such severance, provided that the severed provision(s) are not material to the overall purpose and operation of this Agreement.

XI. WAIVER

Waiver by either party of any breach of any provision of this Agreement or warranty of representation herein set forth shall not be construed as a waiver of any subsequent breach of the same of any other provision. The failure to exercise any right hereunder shall not operate as a waiver of such right. All rights and remedies provided for herein are cumulative.

XII. EXHIBITS

Any and all exhibits attached hereto are incorporated herein by reference and made a part of this agreement. See Exhibit A: Board of Registered Nurses (BRN) Language

XIII. MODIFICATIONS AND AMENDMENTS

This Agreement may be amended or modified at any time by mutual written consent of the authorized representatives of both parties. Agency and University agree to amend this Agreement to the extent amendment is required by an applicable regulatory authority and the amendment does not materially affect the provisions of this Agreement.

XIV. ENTIRE AGREEMENT

This Agreement contains all the terms and conditions agreed upon by the parties regarding the subject matter of this Agreement and supersedes any prior agreements, oral or written, and all other communications between the parties relating to such subject matter.

XV. GOVERNING LAW

This Agreement has been governed in all respects by the laws of the State of California.

VI. NOTICES

All notices required under this Agreement shall be deemed to have been fully given when made in writing and deposited in the United States mail, postage prepaid, certified mail, return receipt requested, and addressed as follows:

TO AGENCY:

_____ Agency

_____ Address

_____ City, State, Zip

Attn: _____ Name and Title

TO UNIVERSITY

San Francisco State University
Attn: Stephen Smith, Director Procurement Department
1600 Holloway Avenue, Corp Yard 140
San Francisco, CA 94132
(415) 338-3879, scsmith@sfsu.edu

In Witness Whereof the parties have executed this Agreement as set forth below.

“University”

“Agency”

By: _____

By: _____

Name: Stephen Smith

Name: _____

Title: Director, SFSU Procurement

Title: _____

Date: _____

Date: _____

**ALBANY UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP**

Regular Meeting of June 5, 2012

ITEM: **APPROVE THE STUDENT TEACHING EXPERIENCE
AGREEMENT BETWEEN AUSD AND CALIFORNIA STATE
UNIVERSITY, EAST BAY**

PREPARED BY: Cynthia Attiyeh, Human Resources Administrator

TYPE OF ITEM: **CONSENT**

BACKGROUND INFORMATION:

This Student Teaching Experience Agreement between the Albany Unified School District and California State University, East Bay is mutually beneficial to both parties. The California State University, East Bay student enrolled in teacher training curricula develops "hands on" experience and the district maintains positive relations with a local university. In addition, staff develops mentoring skills and receives information about the most current effective methods in the fields of teaching.

FINANCIAL INFORMATION:

Funding Source: N/A

RECOMMENDATION: Approve the student teaching agreement to provide teaching, clinical and administrative experiences between AUSD and California State University, East Bay.



Agreement No. C120802

**CALIFORNIA STATE UNIVERSITY, EAST BAY
STUDENT TEACHING EXPERIENCE AGREEMENT**

THIS AGREEMENT entered into by and between the State of California through the Trustees of The California State University on behalf of California State University, East Bay, hereinafter called University, and Albany Unified School District, noted below, hereinafter called the District.

WITNESSETH

WHEREAS, the District is authorized to enter into agreements with the University, to provide teaching experience through practice teaching to students enrolled in teacher training curricula of the University; and

NOW, THEREFORE, it is mutually agreed between the University and the District as follows:

SPECIAL PROVISIONS

The TERM of the Agreement is for a period of five (5) fiscal years: July 1, 2012 through June 30, 2017

GENERAL TERMS

The District shall provide to University students teaching experience through practice teaching in schools and classes of the District not to exceed the units of practice teaching set forth in the Special Provisions, Such practice teaching shall be provided in such schools or classes of the District, and under the direct supervision and instruction of such employees of the District, as the District and the University through their duly authorized representatives may agree upon.

It is understood and agreed by the parties that all students shall be considered learners and are not covered by Workers Compensation of either party. They shall not replace District staff except as may be necessary as a part of their educational training and subject to any and all applicable laws.

The District may, for good cause, refuse to accept for practice teaching any student of the University assigned to practice teaching in the District, and upon request of the District, made for good cause, the University shall terminate the assignment of any student of the University to practice teaching in the District.

"Practice teaching" as used herein and elsewhere in this agreement means active participation in the duties and functions of classroom teaching under the direct supervision and instruction of employees of the District holding valid life diplomas or credentials issued by the State Board of Education, other than emergency or provision credentials, authorizing them to serve as classroom teachers in the schools or classes in which the practice teaching is provided.

A semester unit of practice teaching for elementary and secondary schools is approximately twenty (20) minutes of practice teaching daily for five (5) days a week for eighteen (18) weeks. A quarter unit of practice is two-thirds (2/3) of a semester unit. For community colleges and/or adult schools, a semester unit is approximately 20 minutes of practice teaching daily three (3) days a week for eighteen (18) weeks during regular session.

University students assigned to practice teaching in schools or classes of the District shall be, at the discretion of the University, either for approximately nine (9) weeks or for approximately eighteen (18) weeks, but a student may be given more than one assignment by the University to practice teaching in such schools or classes.

University students assigned to practice teaching in the District shall be effective for this agreement as of the date the student presents to the proper authorities of the District the assignment card or other document given the student by the University effecting such assignment, but not earlier than the date of such assignment as shown on such card or other document.

Absences of a student from assigned practice teaching shall not be counted as absences in computing the semester units of practice teaching provided the student by the District.

UNIVERSITY shall be responsible for damages caused by the negligence of its officers, employees and agents. FACILITY shall be responsible for damages caused by the negligence of its officers, employees and agents.

Execution of this contract is hereby requested.

CALIFORNIA STATE UNIVERSITY, EAST BAY

Albany Unified School District

Deborah A Haynes, Buyer II

By _____

By _____

Procurement & Support Services

Superintendent/Designee/Printed Name / Title

CALIFORNIA STATE UNIVERSITY, EAST BAY

Laura Learned, Contract Administrator

By _____

Procurement and Support Services

=====

CERTIFICATION

I, the duly appointed and acting clerk or Secretary of the Governing board of the School District listed below, do hereby certify that the following is a true and exact copy of a portion of the Minutes of the regular meeting of said Board held on:

_____, 20____.
Month/Day.

"It was moved, seconded and carried that the attached contract with the Trustees of The California State University, whereby the University may assign students to the schools in the School District for practice teaching, be approved; and the _____ is hereby authorized to execute the same."

School District

County

By _____
Clerk, Secretary (strike one) of the Governing Board of the School District

ALBANY UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP

Regular Meeting of June 5, 2012

ITEM: APPROVE THE ASSISTANT POOL MANAGER POSITION, JOB DESCRIPTION AND SALARY SCHEDULE

PREPARED BY: Amanda Garcia, Aquatics Director

TYPE OF ITEM: CONSENT

BACKGROUND INFORMATION:

As the Albany Aquatics program continues to expand an additional position will be required. It is at the recommendation of the Aquatics Director that an additional part-time Assistant Pool Manager position be approved.

Rate: \$20.75-\$24.50 per hour

FINANCIAL INFORMATION:

Funding Source: General Fund

RECOMMENDATION: APPROVE THE ASSISTANT POOL MANAGER POSITION, JOB DESCRIPTION AND SALARY SCHEDULE

ALBANY UNIFIED SCHOOL DISTRICT
Assistant Pool Manager

POSITION DESCRIPTION: Under the direction of the Pool Director this position performs a variety of general administrative and front-line supervisory duties as needed to coordinate the day-to-day maintenance of the Albany Aquatic Center. The Assistant Pool Manager will assist with the pool facility and its various functions: hiring, training, scheduling and supervising a team of head lifeguards and head swim instructors. Assists in organizing, managing and developing the Learn to Swim program. The Assistant Pool Manager will organize in-service trainings for staff. The Assistant Pool Manager will help in hiring, training and developing staff and programs.

REPRESENTATIVE DUTIES: E = Essential Duties The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

1. Assist in hiring, training, scheduling and supervising a team of head lifeguards and head swim instructors E
2. Assist in organizing, managing and developing the "Learn to Swim" program E
3. Organize and train in-service trainings for staff E
4. Assist in hiring, training and developing staff and programs E
5. Other duties as assigned

KNOWLEDGE OF: Rules pertaining to Aquatics regulations; Microsoft Office documents;

ABILITY TO: Interact in a positive manner with a diverse community; handle conflict in a positive manner, communicate effectively, both orally and in writing; identify appropriate solutions and take action; work independently; deal effectively with stress and conflict, as well as with multiple and concurrent job demands; establish and maintain cooperative and effective working relationship with others; maintain current knowledge of, and be able to apply and explain program rules, regulations, requirements and restrictions; develop, coordinate and schedule various activities; establish working relationships with employees, supervisors and customers; communicate effectively, orally and in writing.

TOOLS AND EQUIPMENT USED: Various office equipment; water treatment systems (will train), water test kit, computer including Microsoft, registration and POS software.

PHYSICAL DEMANDS: While performing the duties of this job, the employee is frequently required to walk, sit and talk or hear; use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms; occasionally required to climb or balance, stoop, kneel, crouch, or crawl; must occasionally lift and/or move up to 50 pounds; specific vision abilities required by this job include close vision, color vision, and the ability to adjust focus; occasionally required to swim; must be physically able to perform and teach all rescue skills.

WORK ENVIRONMENT: The work environment characteristics here are representative of those an employee encounters while performing essential functions of an aquatics job; reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions; employee is frequently exposed to wet or humid conditions, toxic or caustic chemicals.

ALBANY UNIFIED SCHOOL DISTRICT
Assistant Pool Manager

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QUALIFICATIONS/REQUIREMENTS:

1. 18 years of age
2. Bachelor's Degree from an accredited college
3. Five years of increasingly responsible experience in recreation program planning and supervision of recreation services coordination which has included aquatics facility management, life guarding, swimming instruction or coaching, organizing and supervising a variety of sports and other recreational, aquatic, social or cultural program activities.
4. Valid California driver's license (preferred)
5. Must have Lifeguard/First Aid and CPR/AED for the Professional Rescuer certifications or ability to obtain within 60 days.
6. WSI certifications are highly desirable. Will train and certify WSI if hired.
7. Possession of Certified Pool Operator certification or ability to obtain within 60 days.

Aquatics Unrepresented Classified Employee Salary Schedule

Range	Position Title		A	B	C	D
	Lifeguard	Hourly	\$10.00	\$11.25	\$12.50	\$13.75
	Swim Instructor	Hourly	\$11.00	\$12.35	\$13.80	\$15.25
	Head Lifeguard	Hourly	\$17.00	\$18.25	\$19.50	\$20.75
	Head Swim Instructor	Hourly	\$17.00	\$18.25	\$19.50	\$20.75
	Water Fitness Instructor	Hourly	ADULT ED RATES APPLY			
	Front Desk Attendant/Cashier	Hourly	\$9.00	\$10.25	\$11.50	\$12.75
	Assistant Pool Manager	Hourly	\$20.75	\$22.00	\$23.25	\$24.50

April 2012 Warrant Listing			
ACTIVE NETWORK, INC (007911/2)	Check # 50119965, Dated 04/02/2012, Printed (RG000204), PO# P12-00847, BatchId AP04022012A		
ACTIVENET PACKAGE/POOL SOFTWARE	210-4400-1711-0000-8500-005-00 -	\$5,700.00	Check Amount \$5,700.00
ALAMEDA UNIFIED SCHOOL DIST. (001037/1)	Check # 50119966, Dated 04/02/2012, Printed (RG000204), PO# , BatchId AP04022012A		
3RD QTR 11/12 LOCAL ASSISTANCE	100-7211-3310-5001-9200-069-00 -201	\$399,810.00	Check Amount \$399,810.00
ALAMEDA UNIFIED SCHOOL DIST. (001037/1)	Check # 50119967, Dated 04/02/2012, Printed (RG000204), PO# , BatchId AP04022012A		
1ST QTR 11/12 PRESCHOOL LOCAL	100-7211-3320-5001-9200-069-00 -201	\$25,240.00	Check Amount \$25,240.00
ALAMEDA UNIFIED SCHOOL DIST. (001037/1)	Check # 50119968, Dated 04/02/2012, Printed (RG000204), PO# , BatchId AP04022012A		
1ST & 2ND QTR 11/12 PART C EARLY START FUNDS	100-7211-3385-5001-9200-069-00 -201	\$48,460.00	Check Amount \$48,460.00
ALAMEDA UNIFIED SCHOOL DIST. (001037/1)	Check # 50119969, Dated 04/02/2012, Printed (RG000204), PO# , BatchId AP04022012A		
1ST QTR 11/12 LOW INCIDENCE ENTITLEMENT	100-7211-6530-5001-9200-069-00 -201	\$738.00	Check Amount \$738.00
DONALD ALBRIGHT (007910/1)	Check # 50119970, Dated 04/02/2012, Printed (RG000204), PO# P12-00846, BatchId AP04022012A		
2011/12 MILEAGE REIMBURSEMENT	010-5200-8150-0000-8110-000-00 -	\$289.32	Check Amount \$289.32
APODACO MECHANICAL & CONSULTING, INC. (007868/1)	Check # 50119971, Dated 04/02/2012, Printed (RG000204), PO# P12-01464, BatchId AP04022012A		
REPAIR AHS HEATING SYSTEM/RM 219	140-5670-0000-0000-8110-000-00 -	\$756.38	
REPAIR MAC HIGH FURNACE	140-5670-0000-0000-8110-000-00 -	\$190.00	
REPAIRS TO GOUGAR FIELD/TEAM RM HEATING SYSTEM	140-5670-0000-0000-8110-000-00 -	\$1,717.57	
AMS HVAC REPAIRS	140-5670-0000-0000-8110-000-00 -	\$4,039.29	Check Amount \$6,703.24
Aramark Uniform Service (007442/2)	Check # 50119972, Dated 04/02/2012, Printed (RG000204), PO# P12-00244, BatchId AP04022012A		
DUST MOP & TOWEL SERVICE	010-5800-0000-0000-8200-000-00 -	\$98.09	Check Amount \$98.09
AT&T (005220/7)	Check # 50119973, Dated 04/02/2012, Printed (RG000204), PO# , BatchId AP04022012A		
02/19-03/18 SERVICE	010-5930-0000-1110-8200-001-00 -	\$6.99	
02/19-03/18 SERVICE	010-5930-0000-1110-8200-003-00 -	\$64.50	
02/19-03/18 SERVICE	010-5930-0000-0000-8200-000-00 -	\$29.84	
02/19-03/18 SERVICE	010-5930-0000-0000-8200-000-00 -	\$6.99	
02/19-03/18 SERVICE	010-5930-0000-1110-8200-004-00 -	\$19.59	
02/19-03/18 SERVICE	010-5930-0000-1110-8200-016-00 -	\$50.65	
02/19-03/18 SERVICE	010-5930-0000-1110-8200-003-00 -	\$176.29	
02/19-03/18 SERVICE	010-5930-0000-1110-8200-038-00 -	\$55.72	
02/19-03/18 SERVICE	010-5930-8150-0000-8200-000-00 -	\$53.90	
02/19-03/18 SERVICE	010-5930-0000-1110-8200-001-00 -	\$173.84	
02/19-03/18 SERVICE	010-5930-0000-1110-8200-004-00 -	\$94.67	
02/19-03/18 SERVICE	010-5930-0000-1110-8200-016-00 -	\$106.35	
02/19-03/18 SERVICE	010-5930-0000-0000-8200-000-00 -	\$642.72	
02/19-03/18 SERVICE	010-5930-0000-0000-8200-000-00 -	\$270.70	
02/19-03/18 SERVICE	010-5930-0000-1110-8200-004-00 -	\$210.57	
02/19-03/18 SERVICE	010-5930-0000-1110-8200-016-00 -	\$133.08	
02/19-03/18 SERVICE	010-5930-0000-0000-8200-000-00 -	\$150.63	
02/19-03/18 SERVICE	010-5930-0000-1110-8200-038-00 -	\$216.15	
02/19-03/18 SERVICE	010-5930-0005-0000-8200-005-00 -	\$18.28	
02/19-03/18 SERVICE	010-5930-0000-3200-8200-033-00 -	\$192.34	Check Amount \$2,673.80
AUSD REVOLVING FUND (000276/2)	Check # 50119974, Dated 04/02/2012, Printed (RG000204), PO# , BatchId AP04022012A		
REIMB FOR LIVE SCAN CKS 1158-1159	010-5838-0000-0000-7400-000-00 -	\$40.00	Check Amount \$40.00
B&H PHOTO (005413/1)	Check # 50119975, Dated 04/02/2012, Printed (RG000204), PO# P12-01305, BatchId AP04022012A		
PROJECTOR FOR AHS	010-4400-1100-1110-1000-038-38 -	\$1,399.00	Check Amount \$1,399.00
BARNES & NOBLE INC (001667/2)	Check # 50119976, Dated 04/02/2012, Printed (RG000204), PO# P12-01338, BatchId AP04022012A		
AMS BOOKS	010-4300-6300-1110-1000-016-16 -	\$52.34	

April 2012 Warrant Listing				
OCEAN VIEW BOOKS	010-4300-9020-1110-1000-004-04--	\$97.15	Check Amount	\$149.49
BART GROUP SALES (005698/1)	Check # 50119977, Dated 04/02/2012, Printed (RG000204), PO# P12-01356, Batchld AP04022012A			
STUDENT BART TICKETS FOR AHS	010-5810-1100-1110-1000-038-38--	\$225.00	Check Amount	\$225.00
BERKELEY FARMS (006683/1)	Check # 50119978, Dated 04/02/2012, Printed (RG000204), PO# P12-00416, Batchld AP04022012A			
DAIRY	130-4700-5310-0000-3700-000-00--	\$1,664.05	Check Amount	\$1,664.05
BERKELEY UNIFIED SCHOOL DIST. (000600/2)	Check # 50119979, Dated 04/02/2012, Printed (RG000204), PO# ,Batchld AP04022012A			
3RD QTR 11/12 LOCAL ASSISTANCE	100-7211-3310-5001-9200-069-00--202	\$410,403.00	Check Amount	\$410,403.00
BERKELEY UNIFIED SCHOOL DIST. (000600/2)	Check # 50119980, Dated 04/02/2012, Printed (RG000204), PO# ,Batchld AP04022012A			
1ST QTR 11/12 PRESCHOOL LOCAL	100-7211-3320-5001-9200-069-00--202	\$16,515.00	Check Amount	\$16,515.00
BERKELEY UNIFIED SCHOOL DIST. (000600/2)	Check # 50119981, Dated 04/02/2012, Printed (RG000204), PO# ,Batchld AP04022012A			
1ST & 2ND QTR 11/12 PART C EARLY START FUNDS	100-7211-3385-5001-9200-069-00--202	\$3,230.00	Check Amount	\$3,230.00
BERKELEY UNIFIED SCHOOL DIST. (000600/2)	Check # 50119982, Dated 04/02/2012, Printed (RG000204), PO# ,Batchld AP04022012A			
1ST QTR 11/12 LOW INCIDENCE ENTITLEMENT	100-7211-6530-5001-9200-069-00--202	\$1,034.00	Check Amount	\$1,034.00
CAROLINA BIOLOGICAL SUPPLY CO (000920/1)	Check # 50119983, Dated 04/02/2012, Printed (RG000204), PO# P12-01394, Batchld AP04022012A			
AHS SCIENCE MATERIALS	010-4300-1100-1138-1000-038-38--	\$56.33	Check Amount	\$56.33
CDW GOVERNMENT INC (003267/2)	Check # 50119984, Dated 04/02/2012, Printed (RG000204), PO# P12-01375, Batchld AP04022012A			
O.V. VOIP PROJECT	140-4300-0000-0000-8110-000-00--	\$5,644.14		
TECH SUPPLIES	010-4300-0077-0000-7700-000-00--	\$94.82	Check Amount	\$5,738.96
CHEVRON (000105/2)	Check # 50119985, Dated 04/02/2012, Printed (RG000204), PO# P12-00232, Batchld AP04022012A			
2011/12 FUEL / FOOD SERVICES	130-4300-5310-0000-3700-000-00--	\$97.35	Check Amount	\$97.35
CHILDREN'S HOSPITAL (005337/5)	Check # 50119986, Dated 04/02/2012, Printed (RG000204), PO# P12-01010, Batchld AP04022012A			
11/12 SERVICES/SPORTS MEDICINE	010-5800-9021-1110-4200-038-38--	\$15,000.00	Check Amount	\$15,000.00
HSBC BUSINESS SOLUTIONS (006700/1)	Check # 50119987, Dated 04/02/2012, Printed (RG000204), PO# P12-00423, Batchld AP04022012A			
FOOD	130-4700-5310-0000-3700-000-00--	\$1,398.83		
SUPPLIES	130-4710-5310-0000-3700-000-00--	\$217.17	Check Amount	\$1,616.00
PARENT (004198/1)	Check # 50119988, Dated 04/02/2012, Printed (RG000204), PO# P12-00836, Batchld AP04022012A			
SPECIALIZED ACADEMIC INSTRUCTION	010-5827-6500-5001-7100-000-65--	\$1,305.00	Check Amount	\$1,305.00
DICK BLICK ART MATERIALS (000147/1)	Check # 50119989, Dated 04/02/2012, Printed (RG000204), PO# P12-01415, Batchld AP04022012A			
CORNELL ART SUPPLIES	010-4300-6300-1110-1000-001-01--	\$60.83	Check Amount	\$60.83
DISCOUNT SCHOOL SUPPLY (001605/3)	Check # 50119990, Dated 04/02/2012, Printed (RG000204), PO# P12-01212, Batchld AP04022012A			
ACC CLASSROOM MATERIALS	120-4300-0000-8500-1000-000-00--	\$365.41	Check Amount	\$365.41
EAGLE SOFTWARE (007256/1)	Check # 50119991, Dated 04/02/2012, Printed (RG000204), PO# P12-01320, Batchld AP04022012A			
EAGLE SOFTWARE CONFERENCE	010-5200-0077-0000-7700-000-00--	\$525.00	Check Amount	\$525.00
EBMUD (000224/2)	Check # 50119992, Dated 04/02/2012, Printed (RG000204), PO# ,Batchld AP04022012A			
01/18-03/20 SERVICE	010-5555-0000-1110-8200-003-00--	\$1,057.51	Check Amount	\$1,057.51
EMERY UNIFIED SCHOOL DISTRICT (005835/1)	Check # 50119993, Dated 04/02/2012, Printed (RG000204), PO# ,Batchld AP04022012A			
3RD QTR 11/12 LOCAL ASSISTANCE	100-7211-3310-5001-9200-069-00--203	\$30,996.00	Check Amount	\$30,996.00
EMERY UNIFIED SCHOOL DISTRICT (005835/1)	Check # 50119994, Dated 04/02/2012, Printed (RG000204), PO# ,Batchld AP04022012A			
1ST QTR 11/12 PRESCHOOL LOCAL	100-7211-3320-5001-9200-069-00--203	\$935.00	Check Amount	\$935.00
EMERY UNIFIED SCHOOL DISTRICT (005835/1)	Check # 50119995, Dated 04/02/2012, Printed (RG000204), PO# ,Batchld AP04022012A			
1ST QTR 11/12 LOW INCIDENCE ENTITLEMENT	100-7211-6530-5001-9200-069-00--203	\$44.00	Check Amount	\$44.00
Enterprise Rent-A-Car (007650/1)	Check # 50119996, Dated 04/02/2012, Printed (RG000204), PO# ,Batchld AP04022012A			
02/08-02/09 RENTAL CAR	010-5670-7230-5001-3600-000-00--	\$91.39	Check Amount	\$91.39
GAYLORD BROTHERS (000143/1)	Check # 50119997, Dated 04/02/2012, Printed (RG000204), PO# P12-01396, Batchld AP04022012A			
AHS LIBRARY SUPPLIES	010-4300-9006-1110-2420-038-38--	\$46.90	Check Amount	\$46.90
GOLD STAR FOODS (002941/3)	Check # 50119998, Dated 04/02/2012, Printed (RG000204), PO# P12-00419, Batchld AP04022012A			

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April 2012 Warrant Listing				
FOOD	130-4700-5310-0000-3700-000-00 -	\$2,445.46	Check Amount	\$2,445.46
MARINA GONZALEZ C/O DISTRICT OFFICE (006352/1)	Check # 50119999, Dated 04/02/2012, Printed (RG000204), PO# ,Batchld AP04022012A			
03/19/12 MILEAGE REIMB	010-5200-0000-0000-7400-000-00 -	\$27.75	Check Amount	\$27.75
GOPHER SPORTS (005247/2)	Check # 50120000, Dated 04/02/2012, Printed (RG000204), PO# P12-01426, Batchld AP04022012A			
AMS PE SUPPLIES	010-4300-1100-1110-1000-016-16 -	\$666.48	Check Amount	\$666.48
GREAT AMERICAN LEASING CORP. (007274/1)	Check # 50120001, Dated 04/02/2012, Printed (RG000204), PO# P12-00428, Batchld AP04022012A			
11/12 COPIER LEASE/SELPA	010-5611-6502-5050-2200-069-00	\$181.62	Check Amount	\$181.62
HILLYARD/SAN FRANCISCO (007392/1)	Check # 50120002, Dated 04/02/2012, Printed (RG000204), PO# P12-00242, Batchld AP04022012A			
DISTRICT SANITARY SUPPLIES	010-4300-1102-0000-8200-000-00 -	\$669.67	Check Amount	\$669.67
HYDREX- HAYWARD (006625/1)	Check # 50120003, Dated 04/02/2012, Printed (RG000204), PO# ,Batchld AP04022012A			
AHS PEST CONTROL	140-5670-0000-0000-8110-000-00 -	\$375.00	Check Amount	\$375.00
IPEVO (008002/1)	Check # 50120004, Dated 04/02/2012, Printed (RG000204), PO# P12-01399, Batchld AP04022012A			
AHS SCIENCE MATERIALS	010-4300-1100-1110-1000-038-38 -	\$98.96	Check Amount	\$98.96
KATHRYN JORDAN (003981/1)	Check # 50120005, Dated 04/02/2012, Printed (RG000204), PO# P12-00117, Batchld AP04022012A			
11/12 REIMBURSEMENT FOR SUPPLIES	010-4300-9020-1110-1000-001-01 -	\$40.75	Check Amount	\$40.75
David Kumamoto C/O Marin (007682/1)	Check # 50120006, Dated 04/02/2012, Printed (RG000204), PO# P12-01355, Batchld AP04022012A			
REIMB FOR TRANSPORTATION FOR CABE CONF	010-5200-1100-1110-1000-003-03 -	\$330.00	Check Amount	\$330.00
Learning A-Z (007685/2)	Check # 50120007, Dated 04/02/2012, Printed (RG000204), PO# P12-01410, Batchld AP04022012A			
RAZ-KIDS SUBSCRIPTION FOR O.V.	010-4300-1100-1110-1000-004-04 -	\$39.96	Check Amount	\$39.96
LESLIE CERAMICS SUPPLY CO.,INC (000150/1)	Check # 50120008, Dated 04/02/2012, Printed (RG000204), PO# P12-00299, Batchld AP04022012A			
AMS ART SUPPLIES	010-4300-1100-1110-1000-016-16 -	\$104.94	Check Amount	\$104.94
LIBRARY VIDEO COMPANY (001443/2)	Check # 50120009, Dated 04/02/2012, Printed (RG000204), PO# P12-01283, Batchld AP04022012A			
AMS CLASSROOM MATERIALS	010-4300-6300-1110-1000-016-16 -	\$61.22	Check Amount	\$61.22
MAGGIORA BAKING CO (000577/1)	Check # 50120010, Dated 04/02/2012, Printed (RG000204), PO# P12-00414, Batchld AP04022012A			
FOOD	130-4700-5310-0000-3700-000-00 -	\$844.60	Check Amount	\$844.60
MICHAEL'S TRANSPORTATION SRV (003413/2)	Check # 50120011, Dated 04/02/2012, Printed (RG000204), PO# P12-01310, Batchld AP04022012A			
O.V. TRANSPORTATION TO COYOTE HILLS ON 03/09/12	010-5800-9031-1110-1000-004-00 -	\$1,382.00	Check Amount	\$1,382.00
New Teacher Center (007631/1)	Check # 50120012, Dated 04/02/2012, Printed (RG000204), PO# P12-01075, Batchld AP04022012A			
REG FOR NEW TEACHER BTSA SYMPOSIUM (BURKS)	010-5200-0392-1110-1000-000-00 -	\$360.00	Check Amount	\$360.00
NEXTEL COMMUNICATIONS (004314/2)	Check # 50120013, Dated 04/02/2012, Printed (RG000204), PO# P12-00237, Batchld AP04022012A			
2011/12 CELL PHONE SERVICE	010-5930-0000-0000-8200-000-00 -	\$310.80		
2011/12 CELL PHONE SERVICE	010-5930-7230-5001-8200-000-00 -	\$176.70	Check Amount	\$487.50
OFFICE DEPOT (000048/1)	Check # 50120014, Dated 04/02/2012, Printed (RG000204), PO# P12-01392, Batchld AP04022012A			
AHS SUPPLIES	010-4300-1100-1138-1000-038-38 -	\$170.35		
AHS SUPPLIES	010-4300-9006-1138-1000-038-38 -	\$32.40		
CORNELL SUPPLIES	010-4300-6300-1110-1000-001-01 -	\$0.05		
AHS SUPPLIES	010-4300-1100-1138-1000-038-38 -	\$17.91		
AHS SUPPLIES	010-4300-9006-1138-1000-038-38 -	\$3.41		
AHS SUPPLIES	010-4300-1100-1138-1000-038-38 -	\$14.43		
AHS SUPPLIES	010-4300-9006-1138-1000-038-38 -	\$2.75		
CORNELL SUPPLIES	010-4300-6300-1110-1000-001-01 -	\$109.90		
CORNELL SUPPLIES	010-4300-9020-1110-1000-001-01 -	\$51.74		
CORNELL SUPPLIES	010-4300-6300-1110-1000-001-01 -	\$12.24		
CORNELL SUPPLIES	010-4300-9020-1110-1000-001-01 -	\$5.76		
CORNELL SUPPLIES	010-4300-6300-1110-1000-001-01 -	\$317.80		
CORNELL SUPPLIES	010-4300-9020-1110-1000-001-01 -	\$149.61		

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CORNELL SUPPLIES	010-4300-6300-1110-1000-001-01--	\$5.97	
CORNELL SUPPLIES	010-4300-9020-1110-1000-001-01--	\$2.81	
CORNELL SUPPLIES	010-4300-6300-1110-1000-001-01--	\$15.14	
CORNELL SUPPLIES	010-4300-9020-1110-1000-001-01--	\$7.13	
CORNELL SUPPLIES	010-4300-6300-1110-1000-001-01--	\$15.14	
CORNELL SUPPLIES	010-4300-9020-1110-1000-001-01--	\$7.13	
AMS SUPPLIES	010-4300-1100-1110-1000-016-16--	\$185.83	
D.O. SUPPLIES	010-4300-0000-0000-7200-000-00--	\$241.24	
MARIN SUPPLIES	010-4300-1100-1110-1000-003-03--	\$928.55	
MARIN SUPPLIES	010-4300-9020-1110-1000-003-03--	\$67.00	
CORNELL SUPPLIES	010-4300-1100-1110-1000-001-01--	\$21.72	
CORNELL SUPPLIES	010-4300-6300-1110-1000-001-01--	\$55.99	
CORNELL SUPPLIES	010-4300-9020-1110-1000-001-01--	\$49.09	
CORNELL SUPPLIES	010-4300-1100-1110-1000-001-01--	\$8.42	
CORNELL SUPPLIES	010-4300-6300-1110-1000-001-01--	\$21.72	
CORNELL SUPPLIES	010-4300-9020-1110-1000-001-01--	\$19.05	
CORNELL SUPPLIES	010-4300-1100-1110-1000-001-01--	\$19.05	
CORNELL SUPPLIES	010-4300-6300-1110-1000-001-01--	\$49.09	
CORNELL SUPPLIES	010-4300-9020-1110-1000-001-01--	\$43.05	
AMS SUPPLIES	010-4300-1100-1110-1000-016-16--	\$117.99	
D.O. SUPPLIES	010-4300-0000-0000-2100-000-00--	\$124.92	
D.O. SUPPLIES	010-4300-0000-0000-2100-000-00--	\$378.40	
AHS SUPPLIES	010-4300-1100-1110-1000-038-38--	\$2,144.12	
CORNELL SUPPLIES	010-4300-1100-1110-1000-001-01--	\$7.45	
AMS SUPPLIES	010-4300-1100-1110-1000-016-16--	\$160.42	Check Amount \$5,584.77
ORIENTAL TRADING COMPANY (007964/2)	Check # 50120015, Dated 04/02/2012, Printed (RG000204), PO# P12-01384, BatchId AP04022012A		
WRIST TICKETS FOR POOL	010-4300-0005-0000-8200-005-00--	\$76.89	Check Amount \$76.89
JOANNA PACE c/o ALBANY MIDDLE SCHOOL (003214/1)	Check # 50120016, Dated 04/02/2012, Printed (RG000204), PO# P12-00627, BatchId AP04022012A		
REIMBURSEMENT FOR CLASSROOM SUPPLIES	010-4300-1100-1110-1000-016-16--	\$48.56	
REIMBURSEMENT FOR CLASSROOM SUPPLIES	010-4300-1100-1110-1000-016-16--	\$49.38	Check Amount \$97.94
PG&E (000029/1)	Check # 50120017, Dated 04/02/2012, Printed (RG000204), PO# , BatchId AP04022012A		
02/23-03/22 SERVICE	010-5520-0000-1110-8200-001-00--	\$308.18	
02/23-03/22 SERVICE	010-5520-0000-1110-8200-038-00--	\$13,542.16	
02/24-03/23 SERVICE	010-5520-0000-1110-8200-038-00--	\$117.61	
02/24-03/23 SERVICE	010-5520-0000-1110-8200-016-00--	\$5,030.48	
02/24-03/23 SERVICE	120-5520-0000-8500-8200-000-00--	\$10.20	
02/24-03/23 SERVICE	010-5520-0000-0000-8200-020-00--	\$368.10	Check Amount \$19,376.73
PIEDMONT UNIFIED SCHOOL DIST (005594/1)	Check # 50120018, Dated 04/02/2012, Printed (RG000204), PO# , BatchId AP04022012A		
3RD QTR 11/12 LOCAL ASSISTANCE	100-7211-3310-5001-9200-069-00--204	\$127,908.00	Check Amount \$127,908.00
PIEDMONT UNIFIED SCHOOL DIST (005594/1)	Check # 50120019, Dated 04/02/2012, Printed (RG000204), PO# , BatchId AP04022012A		
1ST QTR 11/12 PRESCHOOL LOCAL	100-7211-3320-5001-9200-069-00--204	\$3,739.00	Check Amount \$3,739.00
PIEDMONT UNIFIED SCHOOL DIST (005594/1)	Check # 50120020, Dated 04/02/2012, Printed (RG000204), PO# , BatchId AP04022012A		
1ST QTR 11/12 LOW INCIDENCE ENTITLEMENT	100-7211-6530-5001-9200-069-00--204	\$162.00	Check Amount \$162.00
BUSINESS CARD (005636/3) (STEPHENSON)	Check # 50120021, Dated 04/02/2012, Printed (RG000204), PO# , BatchId AP04022012A		
CONFERENCE EXPENSES	010-5200-0000-0000-7100-000-00--	\$130.52	Check Amount \$130.52
PRUDENTIAL OVERALL SUPPLY (005371/1)	Check # 50120022, Dated 04/02/2012, Printed (RG000204), PO# P12-00227, BatchId AP04022012A		

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2011/12 UNIFORM SERVICE	010-5800-0000-0000-8200-000-00- -	\$165.75	Check Amount	\$165.75
MARTHA SCHULTZ C/O NR SELPA (006368/1)	Check # 50120023, Dated 04/02/2012, Printed (RG000204), PO# ,Batchld AP04022012A			
02/12-03/12 MILEAGE REIMB	010-5200-6502-5050-2200-069-00- -	\$372.92	Check Amount	\$372.92
QUANTA RECEIVABLES LP-SUNESYS (006974/2)	Check # 50120024, Dated 04/02/2012, Printed (RG000204), PO# P12-00234, Batchld AP04022012A			
2011/12 MONTHLY LICENSE FEE FOR MANAGED SERVICES	010-5825-0077-0000-7700-000-00- -	\$2,633.20	Check Amount	\$2,633.20
DAVID TRACY C/O TECHNOLOGY (007859/1)	Check # 50120025, Dated 04/02/2012, Printed (RG000204), PO# ,Batchld AP04022012A			
02/12 MILEAGE REIMB	010-5200-0077-0000-7700-000-00- -	\$20.70	Check Amount	\$20.70
TROPICANA CHILLED (007385/1)	Check # 50120026, Dated 04/02/2012, Printed (RG000204), PO# P12-00417, Batchld AP04022012A			
BEVERAGES	130-4700-5310-0000-3700-000-00- -	\$223.68	Check Amount	\$223.68
Verizon Wireless (004236/3)	Check # 50120027, Dated 04/02/2012, Printed (RG000204), PO# P12-00288, Batchld AP04022012A			
2011/12 CELL PHONE SERVICE	010-5930-6502-5050-2200-069-00- -	\$142.67	Check Amount	\$142.67
WARDS NATURAL SCIENCE (005235/3)	Check # 50120028, Dated 04/02/2012, Printed (RG000204), PO# P12-01112, Batchld AP04022012A			
AHS SCIENCE SUPPLIES	010-4300-9020-1138-1000-038-38- -	\$104.58	Check Amount	\$104.58
WASTE MANAGEMENT OF ALAMEDA (001541/4)	Check # 50120029, Dated 04/02/2012, Printed (RG000204), PO# ,Batchld AP04022012A			
03/12 SERVICE	010-5515-0005-0000-8200-005-00- -	\$564.33		
03/12 SERVICE	010-5515-0000-1110-8200-016-00- -	\$30.78		
03/12 SERVICE	010-5515-0000-1110-8200-001-00- -	\$1,014.58		
03/12 SERVICE	010-5515-0000-1110-8200-001-00- -	\$579.75		
03/12 SERVICE	010-5515-0000-1110-8200-003-00- -	\$826.00		
03/12 SERVICE	010-5515-0000-3200-8200-033-00- -	\$191.11		
03/12 SERVICE	010-5515-0000-1110-8200-038-00- -	\$1,923.96		
03/12 SERVICE	120-5515-0000-8500-8200-000-00- -	\$625.93		
03/12 SERVICE	010-5515-0000-1110-8200-038-00- -	\$1,159.52		
03/12 SERVICE	010-5515-0000-1110-8200-016-00- -	\$2,174.10		
03/12 SERVICE	010-5515-0000-1110-8200-004-00- -	\$1,304.48	Check Amount	\$10,394.54
WORTHINGTON DIRECT INC (002924/2)	Check # 50120030, Dated 04/02/2012, Printed (RG000204), PO# P12-01313, Batchld AP04022012A			
3 TABLES FOR AMS	010-4300-1100-1110-1000-016-16- -	\$667.40	Check Amount	\$667.40
HILTON SONOMA (004846/4)	Check # 50120377, Dated 04/04/2012, Cancelled (RG000205), PO# ,Batchld AP04042012			
HOTEL STAY DURING WORKABILITY CONF 04/19-04/20	010-5200-6520-5770-4000-000-00- -	\$124.34	Check Amount	\$124.34
WORKABILITY 1 (004920/3)	Check # 50120378, Dated 04/04/2012, Printed (RG000205), PO# ,Batchld AP04042012			
WORKABILITY WORKSHOP 04/19-04/20	010-5200-6520-5770-4000-000-00- -	\$125.00	Check Amount	\$125.00
ALBANY TIRE SERVICE (004582/1)	Check # 50120379, Dated 04/04/2012, Printed (RG000206), PO# P12-00448, Batchld AP04042012			
2011/12 TIRE SERVICE FOR AUSD VEHICLES	010-5670-8150-0000-8110-000-00- -	\$174.48	Check Amount	\$174.48
AUSD REVOLVING FUND (000276/2)	Check # 50120380, Dated 04/04/2012, Printed (RG000206), PO# ,Batchld AP04042012			
REIMB/CK# 1166 POOL & D.O. FURNITURE	140-4300-0000-0000-8100-000-00- -	\$2,433.83	Check Amount	\$2,433.83
BARNES & NOBLE INC (001667/2)	Check # 50120381, Dated 04/04/2012, Printed (RG000206), PO# P12-01281, Batchld AP04042012			
AMS CLASSROOM MATERIALS	010-4300-6300-1110-1000-016-16- -	\$1,736.22		
OCEAN VIEW CLASSROOM BOOKS	010-4300-9020-1110-1000-004-04- -	\$287.96	Check Amount	\$2,024.18
BEAR COM. (005782/2)	Check # 50120382, Dated 04/04/2012, Printed (RG000206), PO# P12-01413, Batchld AP04042012			
3 REMOTE SPEAKER MICS FOR AMS	010-4300-1100-1110-1000-016-16- -	\$163.34	Check Amount	\$163.34
MARSHA BROWN C/O DISTRICT OFFICE (007891/1)	Check # 50120383, Dated 04/04/2012, Printed (RG000206), PO# P12-01457, Batchld AP04042012			
REIMB FOR DELAC SUPPLIES	010-4300-4201-1110-1000-000-00- -	\$228.69		
REIMB FOR 2012 CSHA CONFERENCE EXPENSES	010-5200-0000-0000-2100-000-00- -	\$337.58	Check Amount	\$566.27
ASHLEY BUSBY (007281/1)	Check # 50120384, Dated 04/04/2012, Printed (RG000206), PO# P12-00217, Batchld AP04042012			
2011/12 REIMBURSEMENT FOR CLASSROOM SUPPLIES	010-4300-9020-1110-1000-001-01- -	\$50.00	Check Amount	\$50.00
CDW GOVERNMENT INC (003267/2)	Check # 50120385, Dated 04/04/2012, Printed (RG000206), PO# P12-01385, Batchld AP04042012			

April 2012 Warrant Listing				
FILE MAKER PRO	010-4300-0000-0000-7100-000-00--	\$192.00	Check Amount	\$192.00
SALLY COHEN C/O AHS (003228/1)	Check # 50120386, Dated 04/04/2012, Printed (RG000206), PO# P12-01324, Batchld AP04042012			
REMB FOR ALBANY TRAUMA PROJECT SUPPLIES	010-5200-9050-0000-2100-000-00--	\$74.90	Check Amount	\$74.90
HSBC BUSINESS SOLUTIONS (006700/1)	Check # 50120387, Dated 04/04/2012, Printed (RG000206), PO# P12-00423, Batchld AP04042012			
FOOD	130-4700-5310-0000-3700-000-00--	\$20.72		
SUPPLIES	130-4710-5310-0000-3700-000-00--	\$12.82	Check Amount	\$33.54
DANIELSEN (000512/1)	Check # 50120388, Dated 04/04/2012, Printed (RG000206), PO# P12-00412, Batchld AP04042012			
FOOD	130-4700-5310-0000-3700-000-00--	\$1,662.47		
SUPPLIES	130-4710-5310-0000-3700-000-00--	\$149.95		
FOOD	130-4700-5310-0000-3700-000-00--	\$1,368.00		
SUPPLIES	130-4710-5310-0000-3700-000-00--	\$123.10		
FOOD	010-4300-9020-1110-1000-004-04--	\$35.22		
FOOD	010-4300-9020-1110-1000-001-01--	\$227.45	Check Amount	\$3,566.19
DICK BLICK ART MATERIALS (000147/1)	Check # 50120389, Dated 04/04/2012, Printed (RG000206), PO# P12-01448, Batchld AP04042012			
CORNELL ART SUPPLIES		\$58.34	Check Amount	\$58.34
DJ CO-OPS (005466/2)	Check # 50120390, Dated 04/04/2012, Printed (RG000206), PO# , Batchld AP04042012			
FOOD	130-4700-5310-0000-3700-000-00--	\$111.55	Check Amount	\$111.55
EBMUD (000224/2)	Check # 50120391, Dated 04/04/2012, Printed (RG000206), PO# , Batchld AP04042012			
01/24-03/24 SERVICE	010-5555-0000-1110-8200-001-00--	\$401.40	Check Amount	\$401.40
FAGEN FRIEDMAN & FULFROST, LLP (006437/1)	Check # 50120392, Dated 04/04/2012, Printed (RG000206), PO# , Batchld AP04042012			
02/12 LEGAL SERVICES	010-5826-0000-0000-7100-000-00--	\$3,638.50		
02/12 LEGAL SERVICES	010-5826-6500-5001-7100-000-65--	\$550.00	Check Amount	\$4,188.50
FALTZ ASSOCIATES INC. (002688/1)	Check # 50120393, Dated 04/04/2012, Printed (RG000206), PO# P12-00664, Batchld AP04042012			
SPEECH THERAPY SERVICES	010-5825-6500-5750-1180-000-65--	\$577.50	Check Amount	\$577.50
KARI FINAN C/O OCEAN VIEW (007570/1)	Check # 50120394, Dated 04/04/2012, Printed (RG000206), PO# P12-01031, Batchld AP04042012			
11/12 REIMB FOR CLASSROOM SUPPLIES	010-4300-9020-1110-1000-004-04--	\$48.73		
11/12 REIMB FOR CLASSROOM SUPPLIES	010-4300-9020-1110-1000-004-04--	\$50.00		
11/12 REIMB FOR CLASSROOM SUPPLIES	010-4300-9020-1110-1000-004-04--	\$50.00	Check Amount	\$148.73
Laidlaw Transit, Inc. (007019/4)	Check # 50120395, Dated 04/04/2012, Printed (RG000206), PO# P12-00554, Batchld AP04042012			
11/12 BUSES/ATHLETICS TRANSPORTATION	010-5810-9021-1110-4200-038-38--	\$360.06	Check Amount	\$360.06
JERI FRASER C/O OCEAN VIEW SCHOOL (001343/1)	Check # 50120396, Dated 04/04/2012, Printed (RG000206), PO# P12-00919, Batchld AP04042012			
REIMBURSEMENT FOR CLASSROOM SUPPLIES	010-4300-9020-1110-1000-004-04--	\$47.27	Check Amount	\$47.27
HANDWRITING WITHOUT TEARS (002597/2)	Check # 50120397, Dated 04/04/2012, Printed (RG000206), PO# P12-01207, Batchld AP04042012			
CORNELL CLASSROOM MATERIALS	010-4300-1100-1110-1000-001-01--	\$39.66	Check Amount	\$39.66
HOME DEPOT CREDIT SERVICES (000495/3)	Check # 50120398, Dated 04/04/2012, Printed (RG000206), PO# P12-00240, Batchld AP04042012			
HARDWARE	010-4300-8150-0000-8110-000-00--	\$322.57	Check Amount	\$322.57
JACQUELINE MANIBUSAN C/O DISTRICT OFFICE (007838/1)	Check # 50120399, Dated 04/04/2012, Printed (RG000206), PO# , Batchld AP04042012			
REIMB FOR STAFF DEVELOPMENT SUPPLIES	010-4300-0000-0000-7100-000-00--	\$256.27	Check Amount	\$256.27
McCrary CONSTRUCTION COMPANY (007599/1)	Check # 50120400, Dated 04/04/2012, Printed (RG000206), PO# P11-00724, Batchld AP04042012			
Albany Aquatic Center Project	210-6251-1711-0000-8500-005-00--	\$158,604.30	Check Amount	\$158,604.30
Borel Private Bank & Trust CO (007599/2)	Check # 50120401, Dated 04/04/2012, Printed (RG000206), PO# P11-00724, Batchld AP04042012			
Albany Aquatic Center Project-Retention	210-6251-1711-0000-8500-005-00--	\$17,622.70	Check Amount	\$17,622.70
ERICA NORELIUS (008011/1)	Check # 50120402, Dated 04/04/2012, Printed (RG000206), PO# , Batchld AP04042012			
REFUND ACC TUITION	120-8673-0000- - - - -	\$1,803.00	Check Amount	\$1,803.00
PASCO (001571/1)	Check # 50120403, Dated 04/04/2012, Printed (RG000206), PO# P12-01479, Batchld AP04042012			
AHS SCIENCE SUPPLIES	010-4300-9020-1138-1000-038-38--	\$899.30	Check Amount	\$899.30

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SYSKO FOOD SERVICES (000565/2)	Check # 50120404, Dated 04/04/2012, Printed (RG000206), PO# P12-00413, BatchId AP04042012			
FOOD	130-4700-5310-0000-3700-000-00 -	\$1,767.41		
SUPPLIES	130-4710-5310-0000-3700-000-00 -	\$570.90		
CULINARY ARTS FOOD	010-4300-9011-3200-1000-033-33 -	\$46.99		
CULINARY ARTS FOOD	010-4300-0000-0000-2700-033-00 -	\$263.91	Check Amount	\$2,649.21
THE BOOKSOURCE (002020/2)	Check # 50120405, Dated 04/04/2012, Printed (RG000206), PO# P12-01369, BatchId AP04042012			
MARIN CLASSROOM BOOK COLLECTIONS	010-4300-6300-1110-1000-003-03 -	\$2,621.34	Check Amount	\$2,621.34
RICHARD WALKER (001054/1)	Check # 50120406, Dated 04/04/2012, Printed (RG000206), PO# P12-00481, BatchId AP04042012			
COMM. ACCESS REALTIME TRANSLATION SERVICES	010-5825-6500-5750-1180-000-65 -	\$6,056.25	Check Amount	\$6,056.25
WARD'S NATURAL SCIENCE (000785/2)	Check # 50120407, Dated 04/04/2012, Printed (RG000206), PO# P12-01395, BatchId AP04042012			
AHS SCIENCE MATERIALS	010-4300-1100-1138-1000-038-38 -	\$58.77		
AHS SCIENCE MATERIALS	010-4300-9006-1138-1000-038-38 -	\$179.20		
AHS SCIENCE MATERIALS	010-4300-9020-1138-1000-038-38 -	\$560.63	Check Amount	\$798.60
WASTE MANAGEMENT OF ALAMEDA (001541/4)	Check # 50120408, Dated 04/04/2012, Printed (RG000206), PO# , BatchId AP04042012			
04/12 SERVICE	010-5515-0000-0000-8200-000-00 -	\$434.82	Check Amount	\$434.82
WILLIAMS SCOTSMAN, INC. (005507/2)	Check # 50120409, Dated 04/04/2012, Printed (RG000206), PO# P12-00430, BatchId AP04042012			
11/12 MARIN PORTABLE RENT	010-5621-0000-1110-8700-003-00 -	\$443.94		
11/12 CORNELL PORTABLE RENT	250-5621-0000-0000-8700-001-00 -	\$608.94		
11/12 CORNELL PORTABLE RENT	250-5621-0000-0000-8700-001-00 -	\$596.94	Check Amount	\$1,649.82
AC SIG - DELTA DENTAL (000413/1)	Check # 50120740, Dated 04/06/2012, Printed (RG000207), PO# , BatchId AP04062012A			
03/12 DENTAL	010-9534- - - - -	\$37,595.36		
03/12 DENTAL/COBRA	010-9534- - - - -	\$444.23	Check Amount	\$38,039.59
AC SIG - VISION INSURANCE (000412/1)	Check # 50120741, Dated 04/06/2012, Printed (RG000207), PO# , BatchId AP04062012A			
03/12 VISION	010-9534- - - - -	\$11,184.25	Check Amount	\$11,184.25
AUSD REVOLVING FUND (000276/2)	Check # 50120742, Dated 04/06/2012, Printed (RG000207), PO# , BatchId AP04062012A			
01/12 SERVICE FEES	010-5800-0000-0000-7200-000-00 -	\$540.22		
02/12 SERVICE FEES	010-5800-0000-0000-7200-000-00 -	\$169.23		
REIMB FOR OUTSTANDING DEPOSITS	010-5800-0000-0000-7200-000-00 -	\$698.00	Check Amount	\$1,407.45
CENTER FOR EARLY INT. ON DEAFNESS (006336/1)	Check # 50120743, Dated 04/06/2012, Printed (RG000207), PO# P12-00661, BatchId AP04062012A			
SPECIALIZED INSTRUCTION FOR DEAF/HEARING IMPAIRED	010-5825-6500-5750-1180-000-65 -	\$2,400.00	Check Amount	\$2,400.00
CHALLENGE SUCCESS (007816/2)	Check # 50120744, Dated 04/06/2012, Printed (RG000207), PO# , BatchId AP04062012A			
03/23/12 AHS FACULTY WORKSHOP	010-5200-1100-1110-1000-038-38 -	\$500.00	Check Amount	\$500.00
JUDY CHANDLER (003761/1)	Check # 50120745, Dated 04/06/2012, Printed (RG000207), PO# , BatchId AP04062012A			
REFUND FOR CANCELLED AAS FRENCH CLASS	110-8671-0000- - - - -	\$85.00	Check Amount	\$85.00
Coach America (007733/1)	Check # 50120746, Dated 04/06/2012, Printed (RG000207), PO# , BatchId AP04062012A			
05/11 TRANSPORTATION FOR AMS GREAT AMERICA TRIP	010-5810-1100-1110-1000-016-16 -	\$7,599.98	Check Amount	\$7,599.98
SALLY COHEN C/O AHS (003228/1)	Check # 50120747, Dated 04/06/2012, Printed (RG000207), PO# P12-01339, BatchId AP04062012A			
REIMB FOR ALBANY TRAUMA PROJECT SUPPLIES	010-5200-9050-0000-2100-000-00 -	\$138.85	Check Amount	\$138.85
COMMITTEE FOR CHILDREN (007984/1)	Check # 50120748, Dated 04/06/2012, Printed (RG000207), PO# P12-01264, BatchId AP04062012A			
ACC CLASSROOM SUPPLIES	120-4300-0000-8500-5000-000-00 -	\$53.00	Check Amount	\$53.00
CONSOLIDATED ENGINEERING LABS (007596/1)	Check # 50120749, Dated 04/06/2012, Printed (RG000207), PO# , BatchId AP04062012A			
POOL PROJECT ENGINEERING/MANAGEMENT	210-6261-1711-0000-8500-005-00 -	\$154.29	Check Amount	\$154.29
SHIRLEY CRESSEY (001176/1)	Check # 50120750, Dated 04/06/2012, Printed (RG000207), PO# , BatchId AP04062012A			
REFUND FOR CANCELLED AAS ITALIAN CLASS	110-8671-0000- - - - -	\$85.00	Check Amount	\$85.00
MARYWIN DEEGAN (006906/1)	Check # 50120751, Dated 04/06/2012, Printed (RG000207), PO# P12-00480, BatchId AP04062012A			
ALTERNATIVE & AUGMENTATIVE COMM. SERVICES	010-5825-6500-5750-1180-000-65 -	\$1,805.00	Check Amount	\$1,805.00

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EUNICE GOURMET (005553/1)	Check # 50120752, Dated 04/06/2012, Printed (RG000207), PO# P12-01351, Batchld AP04062012A			
ALBANY TRAUMA PROJECT REFRESHMENTS	010-4300-9050-1110-3110-000-00- -	\$50.00	Check Amount	\$50.00
FIRST STATE MAP & GLOBE CO. (008013/1)	Check # 50120753, Dated 04/06/2012, Printed (RG000207), PO# , Batchld AP04062012A			
SCHOOL EMERGENCY PROCEDURE GUIDE FOR MARIN	010-4300-9020-1110-1000-003-03- -	\$32.85	Check Amount	\$32.85
Laidlaw Transit, Inc. (007019/4)	Check # 50120754, Dated 04/06/2012, Printed (RG000207), PO# P12-00554, Batchld AP04062012A			
11/12 BUSES/ATHLETICS TRANSPORTATION	010-5810-9021-1110-4200-038-38- -	\$720.12	Check Amount	\$720.12
FOLLETT LIBRARY RESOURCES (000748/2)	Check # 50120755, Dated 04/06/2012, Printed (RG000207), PO# P12-01284, Batchld AP04062012A			
BOOKS FOR AHS CLASSROOM	010-4300-6300-1110-1000-038-38- -	\$2,861.87	Check Amount	\$2,861.87
GUITAR CENTER (002561/5)	Check # 50120756, Dated 04/06/2012, Printed (RG000207), PO# P12-01421, Batchld AP04062012A			
PA SYSTEM FOR CORNELL	010-4300-9020-1110-1000-001-01- -	\$972.19	Check Amount	\$972.19
NANCY HARTMAN (001976/1)	Check # 50120757, Dated 04/06/2012, Printed (RG000207), PO# , Batchld AP04062012A			
REFUND FOR CANCELLED AAS SPANISH CLASS	110-8671-0000- - - - -	\$85.00	Check Amount	\$85.00
CINNA HUNTER C/O SPECIAL SERVICES (000198/1)	Check # 50120758, Dated 04/06/2012, Printed (RG000207), PO# P12-00605, Batchld AP04062012A			
2011/12 MILEAGE REIMBURSEMENT	010-5200-6500-5001-2100-000-65- -	\$7.50	Check Amount	\$7.50
KNN PUBLIC FINANCE (006580/1)	Check # 50120759, Dated 04/06/2012, Printed (RG000207), PO# , Batchld AP04062012A			
AUSD CONTINUING DISCLOSURE ANNUAL REPORT	210-5820-0000-0000-8500-000-00- -	\$3,000.00	Check Amount	\$3,000.00
David Kumamoto C/O Marin (007682/1)	Check # 50120760, Dated 04/06/2012, Printed (RG000207), PO# , Batchld AP04062012A			
03/12 MILEAGE REIMB	010-5200-1100-1110-1000-003-03- -	\$76.10	Check Amount	\$76.10
D.Y. LIAO (008015/1)	Check # 50120761, Dated 04/06/2012, Printed (RG000207), PO# , Batchld AP04062012A			
REFUND FOR CANCELLED AAS ESTATE PLANNING CLASS	110-8671-0000- - - - -	\$85.00	Check Amount	\$85.00
VIRGINIA LIAO (001436/1)	Check # 50120762, Dated 04/06/2012, Printed (RG000207), PO# , Batchld AP04062012A			
REFUND FOR CANCELLED AAS ESTATE PLANNING CLASS	110-8671-0000- - - - -	\$85.00	Check Amount	\$85.00
LINCOLN AQUATICS (005309/1)	Check # 50120763, Dated 04/06/2012, Printed (RG000207), PO# P12-01175, Batchld AP04062012A			
POOL SUPPLIES	010-4300-0005-0000-8200-005-00- -	\$918.00	Check Amount	\$918.00
BELINDA W. LUM (004096/1)	Check # 50120764, Dated 04/06/2012, Printed (RG000207), PO# P12-00441, Batchld AP04062012A			
2011/12 E-RATE SERVICES	010-5825-0077-0000-7700-000-00- -	\$5,500.00	Check Amount	\$5,500.00
MARIN COE (000207/4)	Check # 50120765, Dated 04/06/2012, Printed (RG000207), PO# , Batchld AP04062012A			
ASILOMAR LEADERSHIP SYMPOSIUM/BROWN	010-5200-0000-0000-2100-000-00- -	\$350.00	Check Amount	\$350.00
MONTGOMERY HIGH SCHOOL (002153/2)	Check # 50120766, Dated 04/06/2012, Printed (RG000207), PO# , Batchld AP04062012A			
04/28/12 TRACK MEET	010-5811-9021-1110-4200-038-38- -	\$130.00	Check Amount	\$130.00
Nasco Modesto (000845/5)	Check # 50120767, Dated 04/06/2012, Printed (RG000207), PO# P12-01469, Batchld AP04062012A			
MARIN ART SUPPLIES	010-4300-9020-1110-1000-003-03- -	\$162.80	Check Amount	\$162.80
OFFICE DEPOT (000048/1)	Check # 50120768, Dated 04/06/2012, Printed (RG000207), PO# P12-01400, Batchld AP04062012A			
OCEAN VIEW SUPPLIES	010-4300-9006-1110-1000-004-04- -	\$56.99		
CORNELL SUPPLIES	010-4300-1100-1110-1000-001-01- -	\$42.01		
CORNELL SUPPLIES	010-4300-9020-1110-1000-001-01- -	\$45.75		
CORNELL SUPPLIES	010-4300-1100-1110-1000-001-01- -	\$38.65		
CORNELL SUPPLIES	010-4300-9020-1110-1000-001-01- -	\$42.01		
AHS SUPPLIES	010-4300-9006-1138-1000-038-38- -	\$107.65		
D.O. SUPPLIES	010-4300-0000-0000-2100-000-00- -	\$124.92		
SPECIAL SERVICES SUPPLIES	010-4300-6500-5001-2100-000-65- -	\$120.65		
SPECIAL SERVICES SUPPLIES	010-4300-6500-5001-2100-000-65- -	\$10.31	Check Amount	\$588.85
SEAN OWENS C/O SPECIAL SERVICES (006354/1)	Check # 50120769, Dated 04/06/2012, Printed (RG000207), PO# P12-00607, Batchld AP04062012A			
2011/12 TRAVEL & MILEAGE REIMBURSEMENT	010-5200-6500-5001-2100-000-65- -	\$52.08	Check Amount	\$52.08
PASTIME ACE HARDWARE (000035/1)	Check # 50120770, Dated 04/06/2012, Printed (RG000207), PO# , Batchld AP04062012A			
3/12 HARDWARE	010-4300-8150-1110-8110-038-00- -	\$411.23		

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3/12 HARDWARE	010-4300-1102-1110-8200-004-04 -	\$75.03		
3/12 HARDWARE	010-4300-8150-0000-8110-000-00 -	\$704.29	Check Amount	\$1,190.55
PG&E (000029/1)	Check # 50120771, Dated 04/06/2012, Printed (RG000207), PO# ,Batchld AP04062012A			
02/24-03/26 SERVICE	010-5520-0000-1110-8200-001-00 -	\$1,779.13		
02/24-03/26 SERVICE	010-5520-0000-1110-8200-004-00 -	\$2,779.20		
02/24-03/26 SERVICE	010-5520-0000-3200-8200-033-00 -	\$486.98		
02/24-03/26 SERVICE	120-5520-0000-8500-8200-000-00 -	\$600.01	Check Amount	\$5,645.32
Edward Pollard C/O Special Services (006661/2)	Check # 50120772, Dated 04/06/2012, Printed (RG000207), PO# P12-00563, Batchld AP04062012A			
2011/12 MILEAGE REIMBURSEMENT	010-5200-6500-5001-2100-000-65 -	\$17.92	Check Amount	\$17.92
KENNETH RICHARD (000120/1)	Check # 50120773, Dated 04/06/2012, Printed (RG000207), PO# ,Batchld AP04062012A			
REFUND FOR CANCELLED AAS SPANISH CLASS	110-8671-0000- - - - -	\$85.00	Check Amount	\$85.00
ALL AMERICAN SPORTS CORP (001769/3)	Check # 50120774, Dated 04/06/2012, Printed (RG000207), PO# ,Batchld AP04062012A			
FOOTBALL EQUIPMENT RECONDITIONING	010-4300-9021-1110-4200-038-38 -	\$3,681.01	Check Amount	\$3,681.01
PABLO E. SANCHEZ (006278/1)	Check # 50120775, Dated 04/06/2012, Printed (RG000207), PO# ,Batchld AP04062012A			
03/12 GROUNDS MAINT	010-5825-0000-0000-8200-000-00 -	\$1,500.00	Check Amount	\$1,500.00
SCHOCK PROOF SHIPPING (000936/1)	Check # 50120776, Dated 04/06/2012, Printed (RG000207), PO# P12-01445, Batchld AP04062012A			
RACQUETBALLS & SANDBAGS FOR MARIN	010-4300-9006-1110-1000-003-03 -	\$1,794.92	Check Amount	\$1,794.92
SIMPLEXGRINNELL (000683/2)	Check # 50120777, Dated 04/06/2012, Printed (RG000207), PO# P12-01434, Batchld AP04062012A			
SERVICE CONTRACT/MAINTAIN AHS FIRE ALARM SYSTEM	010-5610-8150-0000-8110-000-00 -	\$8,810.00	Check Amount	\$8,810.00
SMART & FINAL (007595/2)	Check # 50120778, Dated 04/06/2012, Printed (RG000207), PO# P12-00582, Batchld AP04062012A			
AMS SCIENCE SUPPLIES	010-4300-1100-1110-1000-016-16 -	\$85.96	Check Amount	\$85.96
THE BOOKSOURCE (002020/2)	Check # 50120779, Dated 04/06/2012, Printed (RG000207), PO# P12-01369, Batchld AP04062012A			
MARIN CLASSROOM BOOK COLLECTIONS	010-4300-6300-1110-1000-003-03 -	\$65.78	Check Amount	\$65.78
THE KEY SHACK LOCKSMITH (000381/1)	Check # 50120780, Dated 04/06/2012, Printed (RG000207), PO# P12-00587, Batchld AP04062012A			
DISTRICT KEYS/LOCKS	010-4300-8150-0000-8110-000-00 -	\$19.58	Check Amount	\$19.58
NYIMA TSAM (008014/1)	Check # 50120781, Dated 04/06/2012, Printed (RG000207), PO# ,Batchld AP04062012A			
GUEST SPEAKER/ACC 03/31 MENTAL HEALTH WORKSHOP	120-4300-0000-8500-1000-000-00 -	\$50.00	Check Amount	\$50.00
UNITED PARCEL SERVICE (000033/1)	Check # 50120782, Dated 04/06/2012, Printed (RG000207), PO# ,Batchld AP04062012A			
SHIPPING CHARGES	010-5920-0000-0000-7200-000-00 -	\$12.96		
SHIPPING CHARGES	010-4300-9020-1110-1000-001-01 -	\$57.08	Check Amount	\$70.04
FRANK VIGNA (002631/1)	Check # 50120783, Dated 04/06/2012, Printed (RG000207), PO# ,Batchld AP04062012A			
REFUND FOR CANCELLED AAS FRENCH CLASS	110-8671-0000- - - - -	\$85.00	Check Amount	\$85.00
JOANNE RUTH WILE (007414/1)	Check # 50120784, Dated 04/06/2012, Printed (RG000207), PO# P12-01018, Batchld AP04062012A			
2011/12 MENTAL HEALTH CONSULTATION SERVICES	010-5825-9036-0000-3120-000-00 -	\$1,000.00		
11/12 ALBANY TRAUMA PROJECT	010-5800-9050-1110-3120-000-00 -	\$1,500.00	Check Amount	\$2,500.00
A Unitech Electronics (007742/1)	Check # 50121100, Dated 04/11/2012, Printed (RG000208), PO# P12-00674, Batchld AP04112012			
2011/12 LIVE SCAN FEES	010-5838-0000-0000-7400-000-00 -	\$160.00	Check Amount	\$160.00
Aramark Uniform Service (007442/2)	Check # 50121101, Dated 04/11/2012, Printed (RG000208), PO# P12-00244, Batchld AP04112012			
DUST MOP & TOWEL SERVICE	010-5800-0000-0000-8200-000-00 -	\$91.09	Check Amount	\$91.09
AT&T (000037/3)	Check # 50121102, Dated 04/11/2012, Printed (RG000208), PO# ,Batchld AP04112012			
03/28-04/27 SERVICE	010-5930-6502-5050-2200-069-00 -	\$50.35	Check Amount	\$50.35
AT&T (005220/6)	Check # 50121103, Dated 04/11/2012, Printed (RG000208), PO# ,Batchld AP04112012			
03/12 CHARGES	010-5930-0000-0000-8200-000-00 -	\$127.00	Check Amount	\$127.00
BERKELEY FARMS (006683/1)	Check # 50121104, Dated 04/11/2012, Printed (RG000208), PO# P12-00416, Batchld AP04112012			
DAIRY	130-4700-5310-0000-3700-000-00 -	\$1,675.07	Check Amount	\$1,675.07
CHEF'S CORNER (003925/1)	Check # 50121105, Dated 04/11/2012, Printed (RG000208), PO# P12-00730, Batchld AP04112012			

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FOOD	130-4700-5310-0000-3700-000-00 -	\$1,440.31	Check Amount	\$1,440.31
DISCOUNT SCHOOL SUPPLY (001605/3)	Check # 50121106, Dated 04/11/2012, Printed (RG000208), PO# P12-01417, Batchld AP04112012			
ACC SUPPLIES	120-4300-0000-8500-1000-000-00 -	\$372.67	Check Amount	\$372.67
EAST BAY RESTAURANT SUPPLY (002339/1)	Check # 50121107, Dated 04/11/2012, Printed (RG000208), PO# P12-01211, Batchld AP04112012			
CULINARY ARTS SUPPLIES	010-4300-9020-3200-1000-033-33 -	\$359.22	Check Amount	\$359.22
EBMUD (000224/2)	Check # 50121108, Dated 04/11/2012, Printed (RG000208), PO# ,Batchld AP04112012			
02/22-03/22 SERVICE	010-5555-0000-1110-8200-038-00 -	\$892.49		
01/28-03/28 SERVICE	010-5555-0000-1110-8200-004-00 -	\$401.40		
01/27-03/27 SERVICE	120-5555-0000-8500-8200-000-00 -	\$731.49		
01/28-03/28 SERVICE	010-5555-0000-1110-8200-004-00 -	\$1,777.42	Check Amount	\$3,802.80
GOLD STAR FOODS (002941/3)	Check # 50121109, Dated 04/11/2012, Printed (RG000208), PO# P12-00419, Batchld AP04112012			
FOOD	130-4700-5310-0000-3700-000-00 -	\$1,970.89	Check Amount	\$1,970.89
KATHRYN JORDAN (003981/1)	Check # 50121110, Dated 04/11/2012, Printed (RG000208), PO# P12-00118, Batchld AP04112012			
11/12 REIMBURSEMENT FOR SUPPLIES	010-4300-9020-1110-1000-001-01 -	\$49.94	Check Amount	\$49.94
LAKESHORE (000214/1)	Check # 50121111, Dated 04/11/2012, Printed (RG000208), PO# P12-01335, Batchld AP04112012			
ACC CLASSROOM SUPPLIES	120-4300-0000-8500-1000-000-00 -	\$52.95		
ACC CLASSROOM SUPPLIES	120-4300-0000-8500-1000-000-00 -	\$2,122.03		
STORAGE CART FOR MARIN CLASSROOM	010-4300-9006-1110-1000-003-03 -	\$237.71	Check Amount	\$2,412.69
LINCOLN AQUATICS (005309/1)	Check # 50121112, Dated 04/11/2012, Printed (RG000208), PO# P12-01447, Batchld AP04112012			
POOL SUPPLIES	010-4300-0005-0000-8200-005-00 -	\$1,214.30	Check Amount	\$1,214.30
MAGGIORA BAKING CO (000577/1)	Check # 50121113, Dated 04/11/2012, Printed (RG000208), PO# P12-00414, Batchld AP04112012			
FOOD	130-4700-5310-0000-3700-000-00 -	\$979.40	Check Amount	\$979.40
DIANE MARIE C/O DISTRICT OFFICE (006364/1)	Check # 50121114, Dated 04/11/2012, Printed (RG000208), PO# P12-00491, Batchld AP04112012			
2011/12 MILEAGE REIMBURSEMENT	010-5200-6500-5001-2100-000-65 -	\$266.06	Check Amount	\$266.06
MARY & JOES SPORTING GOODS (000036/1)	Check # 50121115, Dated 04/11/2012, Printed (RG000208), PO# P12-01270, Batchld AP04112012			
KICKBOARDS-AHS SWIMMING	010-4300-1100-1136-1000-038-38 -	\$738.30		
AHS P.E. SUPPLIES	010-4300-1100-1136-1000-038-38 -	\$590.57	Check Amount	\$1,328.87
THE MCGRAW-HILL COMPANIES (001630/2)	Check # 50121116, Dated 04/11/2012, Printed (RG000208), PO# P12-01185, Batchld AP04112012			
AMERICAN VISION WORKBOOK FOR MAC HIGH	010-4100-0156-3200-1000-033-33 -	\$152.30		
ECONOMICS TEXT & WORKBOOKS FOR MAC HIGH	010-4300-6300-1110-1000-000-00 -	\$537.33	Check Amount	\$689.63
MICHAEL'S TRANSPORTATION SRV (003413/2)	Check # 50121117, Dated 04/11/2012, Printed (RG000208), PO# P12-01380, Batchld AP04112012			
O.V. BUS TRANSPORATION ON 03/30/12	010-5800-9031-1110-1000-004-00 -	\$669.00	Check Amount	\$669.00
OFFICE DEPOT (000048/1)	Check # 50121118, Dated 04/11/2012, Printed (RG000208), PO# P12-01371, Batchld AP04112012			
MAC HIGH SUPPLIES	010-4300-1100-3200-1000-033-33 -	\$77.43	Check Amount	\$77.43
PBS DISTRIBUTION, LLC (003298/5)	Check # 50121119, Dated 04/11/2012, Printed (RG000208), PO# P12-01450, Batchld AP04112012			
"RELIGIONS OF THE WORLD" DVDS (AHS)	010-4300-1100-1139-1000-038-38 -	\$113.45	Check Amount	\$113.45
STAR ELEVATOR INC (000998/1)	Check # 50121120, Dated 04/11/2012, Printed (RG000208), PO# P12-00228, Batchld AP04112012			
2011/12 AHS ELEVATOR SERVICE	010-5610-8150-1110-8110-038-00 -	\$291.86	Check Amount	\$291.86
STARFISH THERAPIES (006664/2)	Check # 50121121, Dated 04/11/2012, Printed (RG000208), PO# P12-00482, Batchld AP04112012			
PHYSICAL THERAPY SERVICES	010-5825-6500-5750-1180-000-65 -	\$813.75	Check Amount	\$813.75
AT&T (005220/7)	Check # 50121307, Dated 04/13/2012, Printed (RG000209), PO# ,Batchld AP04132012			
03/07-04/06 SERVICE	010-5930-0000-0000-8200-000-00 -	\$44.49	Check Amount	\$44.49
AUSD REVOLVING FUND (000276/2)	Check # 50121308, Dated 04/13/2012, Printed (RG000209), PO# ,Batchld AP04132012			
REIMB FOR AMS GREAT AMERICA TICKETS	010-5810-1100-1110-1000-016-16 -	\$6,840.00	Check Amount	\$6,840.00
City of Albany (000698/5)	Check # 50121309, Dated 04/13/2012, Printed (RG000209), PO# P12-01209, Batchld AP04132012			
BIKE RACK FOR AMS	010-4300-1100-1110-1000-016-16 -	\$138.95	Check Amount	\$138.95

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DELTA DENTAL (000260/2)	Check # 50121310, Dated 04/13/2012, Printed (RG000209), PO# ,Batchld AP04132012		
03/12 DELTA DENTAL PREMIUM	010-9534- - - - -	\$5,105.08	Check Amount \$5,105.08
DESIGN SPACE MODULAR BUILDINGS (007355/3)	Check # 50121311, Dated 04/13/2012, Printed (RG000209), PO# P12-00236, Batchld AP04132012		
2011/12 DISTRICT OFFICE LEASE	140-5621-0000-0000-8100-000-00- -	\$4,131.73	Check Amount \$4,131.73
Inland Leasing (007630/1)	Check # 50121312, Dated 04/13/2012, Printed (RG000209), PO# P12-00446, Batchld AP04132012		
2011/12 VENDING MACHINE LEASE	130-5610-5310-0000-3700-000-00- -	\$428.48	Check Amount \$428.48
LAKESHORE (000214/1)	Check # 50121313, Dated 04/13/2012, Printed (RG000209), PO# P12-01444, Batchld AP04132012		
STORAGE CART FOR MARIN CLASSROOM	010-4300-9006-1110-1000-003-03- -	\$237.71	Check Amount \$237.71
LINCOLN AQUATICS (005309/1)	Check # 50121314, Dated 04/13/2012, Printed (RG000209), PO# P12-01175, Batchld AP04132012		
POOL SUPPLIES	010-4300-0005-0000-8200-005-00- -	\$221.38	Check Amount \$221.38
Mail Finance (007465/3)	Check # 50121315, Dated 04/13/2012, Printed (RG000209), PO# P12-00247, Batchld AP04132012		
2011/12 D.O. POSTAGE MACHINE LEASE	010-5610-0000-0000-7200-000-00- -	\$183.75	Check Amount \$183.75
OFFICE DEPOT (000048/1)	Check # 50121316, Dated 04/13/2012, Printed (RG000209), PO# P12-01454, Batchld AP04132012		
OCEAN VIEW SUPPLIES	010-4300-1100-1110-1000-004-04- -	\$21.28	
D.O. SUPPLIES	010-4300-0000-0000-7200-000-00- -	\$4.44	
D.O. SUPPLIES	010-4300-0000-0000-8200-000-00- -	\$2.41	
AMS SUPPLIES	010-4300-1100-1110-1000-016-16- -	\$37.09	
D.O. SUPPLIES	010-4300-0000-0000-7200-000-00- -	\$8.19	
D.O. SUPPLIES	010-4300-0000-0000-8200-000-00- -	\$4.44	
D.O. SUPPLIES	010-4300-0000-0000-8200-000-00- -	\$18.97	
OCEAN VIEW SUPPLIES	010-4300-9020-1110-1000-004-04- -	\$5.74	
MARIN SUPPLIES	010-4300-9020-1110-1000-003-03- -	\$5.74	
CORNELL SUPPLIES	010-4300-9020-1110-1000-001-01- -	\$5.74	
ACC SUPPLIES	120-4300-0000-8500-1000-000-00- -	\$145.02	
AMS SUPPLIES	010-4300-1100-1110-1000-016-16- -	\$157.43	
OCEAN VIEW SUPPLIES	010-4300-1100-1110-1000-004-04- -	\$984.73	
OCEAN VIEW SUPPLIES	010-4300-9030-1110-1000-004-00- -	\$179.17	
OCEAN VIEW SUPPLIES	010-4300-1100-1110-1000-004-04- -	\$83.46	
OCEAN VIEW SUPPLIES	010-4300-9030-1110-1000-004-00- -	\$15.19	
OCEAN VIEW SUPPLIES	010-4300-1100-1110-1000-004-04- -	\$95.71	
OCEAN VIEW SUPPLIES	010-4300-9030-1110-1000-004-00- -	\$17.41	
TECH SUPPLIES	010-4300-0077-0000-7700-000-00- -	\$173.40	
TECH SUPPLIES	010-4300-0077-0000-7700-000-00- -	\$21.76	
AMS SUPPLIES	010-4300-1100-1110-1000-016-16- -	\$780.76	Check Amount \$2,768.08
PG&E (000029/1)	Check # 50121317, Dated 04/13/2012, Printed (RG000209), PO# ,Batchld AP04132012		
03/06-04/03 SERVICE	010-5520-0000-1110-8200-003-00- -	\$121.28	
03/06-04/03 SERVICE	010-5520-0000-1110-8200-003-00- -	\$383.08	Check Amount \$504.36
BUSINESS CARD (005636/3) (HARDEN)	Check # 50121318, Dated 04/13/2012, Printed (RG000209), PO# ,Batchld AP04132012		
MAY REVISION WORKSHOP	010-5200-0000-0000-7200-000-00- -	\$250.00	
BUSINESS CARD (005636/3) (HOFFMAN)			
SUPPLIES	130-4300-5310-0000-3700-000-00- -	\$24.01	
FOOD	130-4700-5310-0000-3700-000-00- -	\$656.53	
SUPPLIES	130-4710-5310-0000-3700-000-00- -	\$61.49	
ACC SUPPLIES	120-4300-0000-8500-8200-000-00- -	\$30.58	Check Amount \$1,022.61
PRUDENTIAL OVERALL SUPPLY (005371/1)	Check # 50121319, Dated 04/13/2012, Printed (RG000209), PO# P12-00227, Batchld AP04132012		
2011/12 UNIFORM SERVICE	010-5800-0000-0000-8200-000-00- -	\$884.18	Check Amount \$884.18

April 2012 Warrant Listing				
RICOH AMERICAS CORP.. (001524/6)	Check # 50121320, Dated 04/13/2012, Printed (RG000209), PO# P12-00403, BatchId AP04132012			
2011/12 LEASE FOR DISTRICT COPIERS	120-5611-0000-8500-5000-000-00- -	\$210.21	Check Amount	\$210.21
TOSHIBA BUSINESS SOLUTIONS CA (004499/5)	Check # 50121321, Dated 04/13/2012, Printed (RG000209), PO# P12-00361, BatchId AP04132012			
11/12 LEASE FOR DISTRICT COPIERS	010-5611-6500-5001-2100-000-00- -	\$1,023.61		
11/12 LEASE FOR DISTRICT COPIERS	010-5611-1100-1110-2700-000-00- -	\$6,141.60	Check Amount	\$7,165.21
WARD'S NATURAL SCIENCE (000785/2)	Check # 50121322, Dated 04/13/2012, Printed (RG000209), PO# P12-01395, BatchId AP04132012			
AHS SCIENCE MATERIALS	010-4300-9020-1138-1000-038-38- -	\$46.41	Check Amount	\$46.41
A BETTER CHANCE SCHOOL (004750/1)	Check # 50122114, Dated 04/20/2012, Printed (RG000210), PO# P12-00927, BatchId AP04202012			
2011/12 BASIC EDUCATION & SERVICES	010-5825-6500-5750-1180-000-65- -	\$5,183.00	Check Amount	\$5,183.00
ACSA (000231)/1	Check # 50122115, Dated 04/20/2012, Printed (RG000210), PO# P12-00745, BatchId AP04202012			
2012 SUPT SYMPOSIUM (1/25/12-01/27/12)	010-5200-0000-0000-7100-000-00- -	\$840.00	Check Amount	\$840.00
ALAMEDA UNIFIED SCHOOL DIST. (001037/1)	Check # 50122116, Dated 04/20/2012, Printed (RG000210), PO# , BatchId AP04202012			
MENTAL HEALTH SB70	010-7281-6502-5001-9200-069-00- -201	\$44,195.63	Check Amount	\$44,195.63
ALAMEDA UNIFIED SCHOOL DIST. (001037/1)	Check # 50122117, Dated 04/20/2012, Printed (RG000210), PO# , BatchId AP04202012			
11/12 MENTAL HEATH GRANT	100-7211-3327-5001-9200-069-00- -201	\$18,641.94	Check Amount	\$18,641.94
ANGEL ISLAND - TIBURON FERRY (006370/1)	Check # 50122118, Dated 04/20/2012, Printed (RG000210), PO# , BatchId AP04202012			
05/04 ANGEL ISLAND FERRY TRIP - CORNELL	010-5810-0108-1110-1000-001-01- -	\$212.50	Check Amount	\$212.50
ANGEL ISLAND - TIBURON FERRY (006370/1)	Check # 50122119, Dated 04/20/2012, Printed (RG000210), PO# , BatchId AP04202012			
05/16 ANGEL ISLAND FERRY TRIP - CORNELL	010-5810-0108-1110-1000-001-01- -	\$212.50	Check Amount	\$212.50
ANGEL ISLAND STATE PARK (006371/1)	Check # 50122120, Dated 04/20/2012, Printed (RG000210), PO# , BatchId AP04202012			
05/04 & 05/16 CORNELL ANGEL ISLAND TRIP	010-5810-0108-1110-1000-001-01- -	\$375.00	Check Amount	\$375.00
APPLE COMPUTER INC. (000139/2)	Check # 50122121, Dated 04/20/2012, Printed (RG000210), PO# P12-01451, BatchId AP04202012			
APPLE ADAPTERS FOR AHS	010-4300-1100-1110-2700-038-38- -	\$126.15	Check Amount	\$126.15
PARENT (007869/1)	Check # 50122122, Dated 04/20/2012, Printed (RG000210), PO# P12-00571, BatchId AP04202012			
PER COMPROMISE & RELEASE	010-5827-6500-5001-7100-000-65- -	\$2,195.00	Check Amount	\$2,195.00
BARNES & NOBLE INC (001667/2)	Check # 50122123, Dated 04/20/2012, Printed (RG000210), PO# P12-01478, BatchId AP04202012			
AHS CLASSROOM MATERIALS	010-4100-0156-1110-1000-038-38- -	\$52.00		
SCHOOL HOUSE ROCK DVD FOR CORNELL	010-4300-1100-1110-1000-001-01- -	\$30.10	Check Amount	\$82.10
BAYHILL HIGH SCHOOL (007231/1)	Check # 50122124, Dated 04/20/2012, Printed (RG000210), PO# P12-00758, BatchId AP04202012			
BASIC EDUCATION SERVICES	010-5825-6500-5750-1180-000-65- -	\$12,186.20	Check Amount	\$12,186.20
BERKELEY UNIFIED SCHOOL DIST. (000600/2)	Check # 50122125, Dated 04/20/2012, Printed (RG000210), PO# , BatchId AP04202012			
MENTAL HEALTH SB70	010-7281-6502-5001-9200-069-00- -202	\$155,329.45	Check Amount	\$155,329.45
BERKELEY UNIFIED SCHOOL DIST. (000600/2)	Check # 50122126, Dated 04/20/2012, Printed (RG000210), PO# , BatchId AP04202012			
11/12 MENTAL HEALTH GRANT	100-7211-3327-5001-9200-069-00- -202	\$65,518.76	Check Amount	\$65,518.76
BEYOND THE CLASSROOM (000107/1)	Check # 50122127, Dated 04/20/2012, Printed (RG000210), PO# P12-00439, BatchId AP04202012			
SPECIALIZED SERVICES FOR THE DEAF/HARD OF HEARING	010-5825-6500-5750-1180-000-65- -	\$1,435.00	Check Amount	\$1,435.00
MARSHA BROWN C/O DISTRICT OFFICE (007891/1)	Check # 50122128, Dated 04/20/2012, Printed (RG000210), PO# P12-01352, BatchId AP04202012			
REIMB FOR POSTAGE	010-4300-0000-0000-2100-000-00- -	\$10.80	Check Amount	\$10.80
CAROLINA BIOLOGICAL SUPPLY CO (000920/1)	Check # 50122129, Dated 04/20/2012, Printed (RG000210), PO# P12-01458, BatchId AP04202012			
AHS SCIENCE MATERIALS	010-4300-9006-1138-1000-038-38- -	\$364.56	Check Amount	\$364.56
CLARK ELECTRICAL CONTRACTORS (007293/1)	Check # 50122130, Dated 04/20/2012, Printed (RG000210), PO# P12-01493, BatchId AP04202012			
REPAIR OVERHEAD POWERLINES FOR OV PORTABLES	140-5670-0000-0000-8110-000-00- -	\$9,525.00	Check Amount	\$9,525.00
JENNIFER CORIELL C/O AMS (007874/1)	Check # 50122131, Dated 04/20/2012, Printed (RG000210), PO# P12-00656, BatchId AP04202012			
REIMBURSEMENT FOR CLASSROOM SUPPLIES	010-4300-1100-1110-1000-016-16- -	\$37.09	Check Amount	\$37.09
CREATIVE TEACHING PRESS (002327/1)	Check # 50122132, Dated 04/20/2012, Printed (RG000210), PO# P12-01506, BatchId AP04202012			
ORGANIZATIONAL CHARTS & STICKERS/OV CLASSROOM	010-4300-9020-1110-1000-004-04- -	\$60.91	Check Amount	\$60.91

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SALLY DAVIS C/O OCEAN VIEW SCHOOL (000010/1)	Check # 50122133, Dated 04/20/2012, Printed (RG000210), PO# P12-00273, Batchld AP04202012		
2011/12 REIMBURSEMENT FOR CLASSROOM SUPPLIES	010-4300-9020-1110-1000-004-04- -	\$37.73	Check Amount \$37.73
EAST BAY BASKETBALL OFFICIALS ASSOCIATION (007983/1)	Check # 50122134, Dated 04/20/2012, Printed (RG000210), PO# , Batchld AP04202012		
01/04-02/10 AHS BASKETBALL OFFICIALS	010-5800-9021-1110-4200-038-38- -	\$3,052.00	Check Amount \$3,052.00
Employment Development Dept. (007101/1)	Check # 50122135, Dated 04/20/2012, Printed (RG000210), PO# , Batchld AP04202012		
2012 1ST QTR PR TAXES	010-9535- - - - -	\$132,701.14	Check Amount \$132,701.14
JANET FOHNER C/O DISTRICT OFFICE (005615/1)	Check # 50122136, Dated 04/20/2012, Printed (RG000210), PO# , Batchld AP04202012		
04/04/12 MILEAGE REIMB	010-5200-0000-0000-7200-000-00- -	\$27.75	Check Amount \$27.75
GAYLORD BROTHERS (000143/1)	Check # 50122137, Dated 04/20/2012, Printed (RG000210), PO# P12-01396, Batchld AP04202012		
AHS LIBRARY SUPPLIES	010-4300-9006-1110-2420-038-38- -	\$508.04	Check Amount \$508.04
GRANICUS, INC. (007121/2)	Check # 50122138, Dated 04/20/2012, Printed (RG000210), PO# P12-00226, Batchld AP04202012		
2011/12 MINUTES MAKER	010-5825-0077-0000-7700-000-00- -	\$140.00	Check Amount \$140.00
HERITAGE SCHOOLS, INC. (007513/1)	Check # 50122139, Dated 04/20/2012, Printed (RG000210), PO# P12-00497, Batchld AP04202012		
2011/12 BASIC EDUCATION SERVICES	010-5825-6500-5750-1180-000-65- -	\$11,409.00	Check Amount \$11,409.00
Learning A-Z (007685/2)	Check # 50122140, Dated 04/20/2012, Printed (RG000210), PO# P12-01470, Batchld AP04202012		
RAZ-KIDS LICENSE FOR CORNELL	010-4300-9020-1110-1000-001-01- -	\$239.84	Check Amount \$239.84
Mail Finance (007465/3)	Check # 50122141, Dated 04/20/2012, Printed (RG000210), PO# P12-00248, Batchld AP04202012		
2011/12 AMS POSTAGE MACHINE LEASE	010-5610-1100-1110-2700-016-16- -	\$100.12	Check Amount \$100.12
MICHAEL'S TRANSPORTATION (003413/2)	Check # 50122142, Dated 04/20/2012, Printed (RG000210), PO# P12-01357, Batchld AP04202012		
MARIN TRANSPORTATION TO THE S.F. ZOO 04/05/12	010-5810-0108-1110-1000-003-03- -	\$705.50	Check Amount \$705.50
SUZANNE NELSON C/O SELPA (001231/1)	Check # 50122143, Dated 04/20/2012, Printed (RG000210), PO# P12-00408, Batchld AP04202012		
2011/12 REIMB FOR CAC EXPENSES	010-4300-6502-5050-2200-069-00- -	\$30.00	
2011/12 REIMB FOR SELPA/ACSA CONF EXPENSES	010-5200-6502-5050-2200-069-00- -	\$508.50	Check Amount \$538.50
OFFICE DEPOT (000048/1)	Check # 50122144, Dated 04/20/2012, Printed (RG000210), PO# P12-01488, Batchld AP04202012		
AHS SUPPLIES	010-4300-1100-1110-2700-038-38- -	\$38.72	
AHS SUPPLIES	010-4300-9021-1110-4200-038-38- -	\$225.75	
AHS SUPPLIES	010-4300-1100-1110-2700-038-38- -	\$15.05	
AHS SUPPLIES	010-4300-9021-1110-4200-038-38- -	\$86.39	
SUPPLIES FOR AMS TECH PROJECT	010-4300-9031-1110-1000-016-00- -	\$70.14	
SUPPLIES FOR AMS TECH PROJECT	010-4300-9031-1110-1000-016-00- -	\$13.16	
SUPPLIES FOR AMS TECH PROJECT	010-4300-9031-1110-1000-016-00- -	\$60.24	Check Amount \$509.45
ORIENTAL TRADING COMPANY (007964/2)	Check # 50122145, Dated 04/20/2012, Printed (RG000210), PO# P12-01507, Batchld AP04202012		
OV CLASSROOM SUPPLIES	010-4300-9020-1110-1000-004-04- -	\$73.49	Check Amount \$73.49
PARAMOUNT ELEVATOR CORPORATION (005841/1)	Check # 50122146, Dated 04/20/2012, Printed (RG000210), PO# P12-00229, Batchld AP04202012		
2011/12 CORNELL ELEVATOR SERVICE	010-5610-8150-1110-8110-001-00- -	\$90.00	Check Amount \$90.00
PIEDMONT UNIFIED SCHOOL DIST (005594/1)	Check # 50122147, Dated 04/20/2012, Printed (RG000210), PO# , Batchld AP04202012		
MENTAL HEALTH SB70	010-7281-6502-5001-9200-069-00- -203	\$55,727.75	Check Amount \$55,727.75
PIEDMONT UNIFIED SCHOOL DIST (005594/1)	Check # 50122148, Dated 04/20/2012, Printed (RG000210), PO# , Batchld AP04202012		
11/12 MENTAL HEALTH GRANT	100-7211-3327-5001-9200-069-00- -204	\$23,506.25	Check Amount \$23,506.25
PLEASANTON UNIFIED SCHOOL (000112/1)	Check # 50122149, Dated 04/20/2012, Printed (RG000210), PO# P12-00245, Batchld AP04202012		
2011/12 QSS SERVICES	010-5832-0077-0000-7700-000-00- -	\$500.00	Check Amount \$500.00
PROGRESSUS THERAPY INC (004803/3)	Check # 50122150, Dated 04/20/2012, Printed (RG000210), PO# P12-00662, Batchld AP04202012		
PHYSICAL THERAPY SERVICES	010-5825-6500-5750-1180-000-65- -	\$352.00	Check Amount \$352.00
QUALITY BEHAVIORAL OUTCOMES (005607/3)	Check # 50122151, Dated 04/20/2012, Printed (RG000210), PO# P12-00665, Batchld AP04202012		
BEHAVIORAL DIRECT SERVICES AND CONSULT	010-5825-6500-5750-1180-000-65- -	\$770.00	
BEHAVIORAL DIRECT SERVICES AND CONSULT	010-5825-6500-5750-1180-000-65- -	\$440.00	Check Amount \$1,210.00

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R.P. GALLAGHER ASSOCIATES INC (006729/1)	Check # 50122152, Dated 04/20/2012, Printed (RG000210), PO# ,Batchld AP04202012			
03/12 STRUCTURAL ENGINEERING SERVICES	010-5800-0000-0000-8100-000-00- -	\$2,720.00	Check Amount	\$2,720.00
RICOH AMERICAS CORP., (001524/4)	Check # 50122153, Dated 04/20/2012, Printed (RG000210), PO# ,Batchld AP04202012			
STAPLE REFILLS FOR ACC COPIER	120-4300-0000-8500-5000-000-00- -	\$86.82	Check Amount	\$86.82
ALEXIA RITCHIE C/O MACGREGOR HIGH (002316/1)	Check # 50122154, Dated 04/20/2012, Printed (RG000210), PO# ,Batchld AP04202012			
REIMB FOR MAC HIGH CULINARY CLASS SUPPLIES	010-4300-1100-3200-1000-033-33- -	\$37.27	Check Amount	\$37.27
HOUGHTON MIFFLIN (001087/2)	Check # 50122155, Dated 04/20/2012, Printed (RG000210), PO# P12-01489, Batchld AP04202012			
SPECIAL EDUCATION TESTING MATERIALS	010-4300-6500-5001-3120-000-65- -	\$36.51		
SPECIAL EDUCATION TESTING MATERIALS	010-4300-0000-0000-3120-000-00- -	\$41.25	Check Amount	\$77.76
SIMPLEXGRINNELL (000683/2)	Check # 50122156, Dated 04/20/2012, Printed (RG000210), PO# ,Batchld AP04202012			
AHS FIRE ALARM SYSTEM	010-5670-8150-1110-8110-038-00- -	\$1,600.00		
AHS ELEVATOR CONTROL MODULE	010-5670-8150-1110-8110-038-00- -	\$1,425.00		
SERVICE CONTRACT TO MAINTAIN AMS FIRE ALARM SYSTEM	010-5610-8150-0000-8110-000-00- -	\$3,779.00	Check Amount	\$6,804.00
SLIDE RANCH (006107/1)	Check # 50122157, Dated 04/20/2012, Printed (RG000210), PO# ,Batchld AP04202012			
04/05/12 CORNELL TRIP	010-5810-0108-1110-1000-001-01- -	\$480.00	Check Amount	\$480.00
STAR ACADEMY (006822/1)	Check # 50122158, Dated 04/20/2012, Printed (RG000210), PO# P12-00438, Batchld AP04202012			
2011/12 BASIC EDUCATION	010-5825-6500-5750-1180-000-65- -	\$4,643.31	Check Amount	\$4,643.31
PARENT (007189/2)	Check # 50122159, Dated 04/20/2012, Printed (RG000210), PO# P12-00515, Batchld AP04202012			
EDUCATIONAL EXPENSES PER AGREEMENT	010-5827-6500-5001-7100-000-65- -	\$1,834.00	Check Amount	\$1,834.00
WILLIAM VANE (007901/1)	Check # 50122160, Dated 04/20/2012, Printed (RG000210), PO# ,Batchld AP04202012			
AMS BASKETBALL REFEREES	010-5800-9023-1110-1000-016-16- -	\$950.00	Check Amount	\$950.00
WAXIE SANITARY SUPPLY (003910/2)	Check # 50122161, Dated 04/20/2012, Printed (RG000210), PO# P12-01438, Batchld AP04202012			
CUSTODIAL SUPPLIES FOR THE POOL	010-4300-0005-0000-8200-005-00- -	\$1,172.70	Check Amount	\$1,172.70
WESTERN PSYCHOLOGICAL SERVICES (000717/2)	Check # 50122162, Dated 04/20/2012, Printed (RG000210), PO# P12-01517, Batchld AP04202012			
SPECIAL EDUCATION TESTING MATERIALS	010-4300-6500-5001-3120-000-65- -	\$368.13		
SPECIAL EDUCATION TESTING MATERIALS	010-4300-0000-0000-3120-000-00- -	\$373.55	Check Amount	\$741.68
ALAMEDA COUNTY OFFICE OF ED (000024/1)	Check # 50122686, Dated 04/23/2012, Printed (RG000211), PO# ,Batchld AP04232012A			
03/09 & 03/10 LEADERSHIP WORKSHOP	010-5200-0000-0000-7100-000-00- -	\$420.00	Check Amount	\$420.00
AT&T (000037/3)	Check # 50122687, Dated 04/23/2012, Printed (RG000211), PO# ,Batchld AP04232012A			
04/11-05/10 SERVICE	010-5930-0000-0000-8200-000-00- -	\$173.75	Check Amount	\$173.75
EBMUD (000224/2)	Check # 50122688, Dated 04/23/2012, Printed (RG000211), PO# ,Batchld AP04232012A			
02/06-04/06 SERVICE	010-5555-0000-0000-8200-020- - -	\$1,191.99		
02/06-04/06 SERVICE	010-5555-0000-1110-8200-016-00- -	\$633.90		
02/06-04/06 SERVICE	010-5555-0000-1110-8200-016-00- -	\$401.40	Check Amount	\$2,227.29
STATE SELPA ADMINISTRATORS (006532/3)	Check # 50122689, Dated 04/23/2012, Printed (RG000211), PO# ,Batchld AP04232012A			
REGISTRATION FOR SELPA CONFERENCE	010-5200-6502-5050-2200-069-00- -	\$360.00	Check Amount	\$360.00
AC SIG - DELTA DENTAL (000413/1)	Check # 50135069, Dated 04/25/2012, Printed (RG000212), PO# ,Batchld AP04252012			
04/12 DENTAL PREMIUM	010-9534- - - - -	\$38,736.97	Check Amount	\$38,736.97
AC SIG - VISION INSURANCE (000412/1)	Check # 50135070, Dated 04/25/2012, Printed (RG000212), PO# ,Batchld AP04252012			
04/12 VISION PREMIUM	010-9534- - - - -	\$11,265.10	Check Amount	\$11,265.10
ALBANY FORD-SUBARU (001731/1)	Check # 50135071, Dated 04/25/2012, Printed (RG000212), PO# P12-00432, Batchld AP04252012			
2011/12 MAINT FOR AUSD VEHICLES	010-5670-7230-5001-3600-000-00- -	\$79.61	Check Amount	\$79.61
Aramark Uniform Service (007442/2)	Check # 50135072, Dated 04/25/2012, Printed (RG000212), PO# P12-00244, Batchld AP04252012			
DUST MOP & TOWEL SERVICE	010-5800-0000-0000-8200-000-00- -	\$182.18	Check Amount	\$182.18
BATTALION ONE FIRE PROTECTION (007277/2)	Check # 50135075, Dated 04/25/2012, Printed (RG000212), PO# P12-01512, Batchld AP04252012			

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REPAIR COUGAR FIELD FIRE ALARM	010-5670-8150-0000-8110-000-00- -	\$359.60	Check Amount	\$359.60
BERKELEY FARMS (006683/1)	Check # 50135076, Dated 04/25/2012, Printed (RG000212), PO# P12-00416, Batchld AP04252012			
DAIRY	130-4700-5310-0000-3700-000-00- -	\$1,542.17	Check Amount	\$1,542.17
SUZANNE BOURQUE (008022/1)	Check # 50135077, Dated 04/25/2012, Printed (RG000212), PO# ,Batchld AP04252012			
REFUND FOR CANCELLED AAS ESSAY CLASS	110-8671-0000- - - - -	\$85.00	Check Amount	\$85.00
NATALIE BRICE C/O MARIN (007929/1)	Check # 50135079, Dated 04/25/2012, Printed (RG000212), PO# P12-00964, Batchld AP04252012			
REIMB FOR MARIN OFFICE SUPPLIES	010-4300-9020-1110-1000-003-03- -	\$49.09	Check Amount	\$49.09
Teleli Brito C/O SELPA (007714/1)	Check # 50135080, Dated 04/25/2012, Printed (RG000212), PO# P12-01003, Batchld AP04252012			
POSTAGE REIMB	010-5910-6502-5050-2200-069-00- -	\$13.60		
REIMB FOR MEETING & CONFERENCE EXPENSES	010-4300-6502-5050-2200-069-00- -	\$108.93	Check Amount	\$122.53
MARSHA BROWN C/O DISTRICT OFFICE (007891/1)	Check # 50135082, Dated 04/25/2012, Printed (RG000212), PO# P12-01553, Batchld AP04252012			
REIMB FOR POSTAGE	010-5910-0000-0000-7200-000-00- -	\$44.65	Check Amount	\$44.65
CALPERS (005346/2)	Check # 50135084, Dated 04/25/2012, Printed (RG000212), PO# ,Batchld AP04252012			
05/12 CALPERS	010-9534- - - - -	\$405,893.53		
05/12 CALPERS	010-5800-0000-0000-7200-000-00- -	\$1,715.84		
05/12 remaining employer contribution for retirees	010-3751-0000-1110-1000-000-00- -	\$82,288.00		
05/12 remaining employer contribution for retirees	010-3752-0000-0000-7200-000-00- -	\$3,416.00	Check Amount	\$419,313.37
CAROLINE CLARK C/O AMS (005794/1)	Check # 50135086, Dated 04/25/2012, Printed (RG000212), PO# P12-00625, Batchld AP04252012			
REIMBURSEMENT FOR CLASSROOM SUPPLIES	010-4300-1100-1110-1000-016-16- -	\$27.26	Check Amount	\$27.26
TARAH FLEMING (008020/1)	Check # 50135088, Dated 04/25/2012, Printed (RG000212), PO# ,Batchld AP04252012			
LGBTQ/AMS STAFF MEETING FACILITATION	010-5800-9020-1110-1000-001-01- -	\$125.00		
LGBTQ/AMS STAFF MEETING FACILITATION	010-5800-9020-1110-1000-003-03- -	\$125.00		
LGBTQ/AMS STAFF MEETING FACILITATION	010-5800-9020-1110-1000-004-04- -	\$125.00	Check Amount	\$375.00
Laidlaw Transit, Inc. (007019/4)	Check # 50135089, Dated 04/25/2012, Printed (RG000212), PO# P12-00554, Batchld AP04252012			
11/12 BUSES/ATHLETICS TRANSPORTATION	010-5810-9021-1110-4200-038-38- -	\$360.06	Check Amount	\$360.06
FOOD 4 THOUGHT, LLC (007143/1)	Check # 50135091, Dated 04/25/2012, Printed (RG000212), PO# P12-00415, Batchld AP04252012			
PRODUCE	130-4700-5310-0000-3700-000-00- -	\$818.95	Check Amount	\$818.95
GALVIN APPLIANCE (000619/1)	Check # 50135093, Dated 04/25/2012, Printed (RG000212), PO# P12-01502, Batchld AP04252012			
STOVE FOR MAC HIGH	010-4400-8150-0000-8110-000-00- -	\$728.98	Check Amount	\$728.98
GOLD STAR FOODS (002941/3)	Check # 50135094, Dated 04/25/2012, Printed (RG000212), PO# P12-00419, Batchld AP04252012			
FOOD	130-4700-5310-0000-3700-000-00- -	\$2,506.55	Check Amount	\$2,506.55
DANIEL GOTTHEINER C/O AMS (006656/1)	Check # 50135096, Dated 04/25/2012, Printed (RG000212), PO# P12-00648, Batchld AP04252012			
REIMBURSEMENT FOR CLASSROOM SUPPLIES	010-4300-1100-1110-1000-016-16- -	\$31.28	Check Amount	\$31.28
NANCY HARTMAN (001976/1)	Check # 50135100, Dated 04/25/2012, Printed (RG000212), PO# ,Batchld AP04252012			
REFUND FOR CANCELLED AAS LONG TERM CARE CLASS	110-8671-0000- - - - -	\$35.00	Check Amount	\$35.00
HARVEY ELECTRIC (008024/1)	Check # 50135101, Dated 04/25/2012, Printed (RG000212), PO# ,Batchld AP04252012			
AHS ELEVATOR SERVICE	010-5670-8150-0000-8110-000-00- -	\$643.75	Check Amount	\$643.75
NICOLE HEARE (001066/1)	Check # 50135102, Dated 04/25/2012, Printed (RG000212), PO# ,Batchld AP04252012			
REFUND FOR CANCELLED AAS ESSAY CLASS	110-8671-0000- - - - -	\$85.00	Check Amount	\$85.00
HERTZ EQUIPMENT RENTAL (004463/3)	Check # 50135103, Dated 04/25/2012, Printed (RG000212), PO# P12-01520, Batchld AP04252012			
RENTAL/POSTHOLE DIGGER	010-5600-8150-0000-8110-000-00- -	\$106.44	Check Amount	\$106.44
HILLYARD/SAN FRANCISCO (007392/1)	Check # 50135104, Dated 04/25/2012, Printed (RG000212), PO# P12-00242, Batchld AP04252012			
DISTRICT SANITARY SUPPLIES	010-4300-1102-0000-8200-000-00- -	\$2,631.13	Check Amount	\$2,631.13
HOME DEPOT CREDIT SERVICES (000495/3)	Check # 50135105, Dated 04/25/2012, Printed (RG000212), PO# P12-00240, Batchld AP04252012			
HARDWARE	010-4300-8150-0000-8110-000-00- -	\$189.93	Check Amount	\$189.93
INSTITUTE FOR CHEMICAL ED (007981/1)	Check # 50135108, Dated 04/25/2012, Printed (RG000212), PO# P12-01259, Batchld AP04252012			

April 2012 Warrant Listing				
AHS SCIENCE MATERIALS	010-4300-9020-1138-1000-038-38--	\$55.95	Check Amount	\$55.95
J & R FENCE INC. (007239/1)	Check # 50135109, Dated 04/25/2012, Printed (RG000212), PO# P12-01329, Batchld AP04252012			
FENCE AROUND CARGO VAN AT POOL	010-5600-0005-0000-8200-000-00--	\$3,377.00	Check Amount	\$3,377.00
KATHLEEN JO (000008/1)	Check # 50135111, Dated 04/25/2012, Printed (RG000212), PO# , Batchld AP04252012			
REFUND FOR CANCELLED AAS LINE DANCE CLASS	110-8671-0000- - - - -	\$65.00	Check Amount	\$65.00
BONNIE JONES (000243/1)	Check # 50135112, Dated 04/25/2012, Printed (RG000212), PO# , Batchld AP04252012			
REFUND FOR CANCELLED AAS LINE DANCE CLASS	110-8671-0000- - - - -	\$65.00	Check Amount	\$65.00
JOSTENS (000021/1)	Check # 50135113, Dated 04/25/2012, Printed (RG000212), PO# P12-01268, Batchld AP04252012			
DIPLOMA COVERS FOR MAC HIGH	010-4300-1100-3200-1000-033-33--	\$146.18	Check Amount	\$146.18
LESLIE CERAMICS SUPPLY CO.,INC (000150/1)	Check # 50135115, Dated 04/25/2012, Printed (RG000212), PO# P12-00299, Batchld AP04252012			
AMS ART SUPPLIES	010-4300-1100-1110-1000-016-16--	\$185.75	Check Amount	\$185.75
CUIHONG LIAO (008023/1)	Check # 50135116, Dated 04/25/2012, Printed (RG000212), PO# , Batchld AP04252012			
REFUND FOR CANCELLED AAS ESL CLASS	110-8671-0000- - - - -	\$35.00	Check Amount	\$35.00
MAGGIORA BAKING CO (000577/1)	Check # 50135120, Dated 04/25/2012, Printed (RG000212), PO# P12-00414, Batchld AP04252012			
FOOD	130-4700-5310-0000-3700-000-00--	\$570.95	Check Amount	\$570.95
MARY & JOES SPORTING GOODS (000036/1)	Check # 50135122, Dated 04/25/2012, Printed (RG000212), PO# P12-01271, Batchld AP04252012			
AHS BASEBALL EQUIPMENT	010-4300-9021-1110-4200-038-38--	\$4,757.53	Check Amount	\$4,757.53
ROGER MORGAN (008025/1)	Check # 50135126, Dated 04/25/2012, Printed (RG000212), PO# , Batchld AP04252012			
REFUND FOR CANCELLED AAS LINE DANCE	110-8671-0000- - - - -	\$65.00	Check Amount	\$65.00
HEARTLAND PAYMENT SYSTEMS (007269/2)	Check # 50135127, Dated 04/25/2012, Printed (RG000212), PO# , Batchld AP04252012			
03/12 FEES	130-5800-5310-0000-3700-000-00--	\$279.45	Check Amount	\$279.45
NEOFUNDS BY NEOPOST (004474/5)	Check # 50135128, Dated 04/25/2012, Printed (RG000212), PO# P12-00869, Batchld AP04252012			
2011/12 AMS POSTAGE	010-5910-1100-1110-2700-016-16--	\$500.00	Check Amount	\$500.00
OFFICE DEPOT (000048/1)	Check # 50135132, Dated 04/25/2012, Printed (RG000212), PO# P12-01317, Batchld AP04252012			
CORNELL SUPPLIES	010-4300-9020-1110-1000-001-01--	\$21.60		
OCEAN VIEW SUPPLIES	010-4300-9020-1110-1000-004-04--	\$164.81		
CORNELL SUPPLIES	010-4300-9020-1110-1000-001-01--	\$29.69		
CORNELL SUPPLIES	010-4300-9020-1110-1000-001-01--	\$172.83		
POOL SUPPLIES	010-4300-0005-0000-8200-005-00--	\$28.54	Check Amount	\$417.47
JOSEPH ORR (001900/1)	Check # 50135133, Dated 04/25/2012, Printed (RG000212), PO# , Batchld AP04252012			
REFUND FOR CANCELLED AAS CLASS	110-8671-0000- - - - -	\$65.00	Check Amount	\$65.00
OTIS ELEVATOR COMPANY (004187/2)	Check # 50135134, Dated 04/25/2012, Printed (RG000212), PO# P12-00230, Batchld AP04252012			
2011/12 AMS ELEVATOR SERVICE	010-5610-8150-1110-8110-016-00--	\$135.00	Check Amount	\$135.00
Edward Pollard C/O Special Services (006661/2)	Check # 50135136, Dated 04/25/2012, Printed (RG000212), PO# P12-00563, Batchld AP04252012			
2011/12 MILEAGE REIMBURSEMENT	010-5200-6500-5001-2100-000-65--	\$18.43	Check Amount	\$18.43
RICOH AMERICAS CORP.. (001524/6)	Check # 50135138, Dated 04/25/2012, Printed (RG000212), PO# P12-00403, Batchld AP04252012			
2011/12 LEASE FOR DISTRICT COPIERS	010-5610-0000-0000-7200-000-00--	\$3,174.59		
2011/12 LEASE FOR DISTRICT COPIERS	010-5611-1100-1110-2700-001-00--	\$745.54		
2011/12 LEASE FOR DISTRICT COPIERS	010-5611-1100-1110-2700-003-00--	\$721.96		
2011/12 LEASE FOR DISTRICT COPIERS	010-5611-1100-1110-2700-004-00--	\$903.24		
2011/12 LEASE FOR DISTRICT COPIERS	010-5611-1100-1110-2700-038-00--	\$912.25		
2011/12 LEASE FOR DISTRICT COPIERS	010-5611-1100-1110-2700-016-00--	\$782.67		
2011/12 LEASE FOR DISTRICT COPIERS	010-5611-0000-0000-7200-000-00--	\$714.32		
2011/12 LEASE FOR DISTRICT COPIERS	010-5611-0000-3200-2700-033-00--	\$157.70		
2011/12 LEASE FOR DISTRICT COPIERS	110-5611-0000-4110-2700-000-00--	\$218.71		
2011/12 LEASE FOR DISTRICT COPIERS	010-5610-0000-0000-7200-000-00--	\$3,174.59		

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April 2012 Warrant Listing				
2011/12 LEASE FOR DISTRICT COPIERS	010-5611-1100-1110-2700-001-00 -	\$745.54		
2011/12 LEASE FOR DISTRICT COPIERS	010-5611-1100-1110-2700-003-00 -	\$721.96		
2011/12 LEASE FOR DISTRICT COPIERS	010-5611-1100-1110-2700-004-00 -	\$903.24		
2011/12 LEASE FOR DISTRICT COPIERS	010-5611-1100-1110-2700-038-00 -	\$912.25		
2011/12 LEASE FOR DISTRICT COPIERS	010-5611-1100-1110-2700-016-00 -	\$782.67		
2011/12 LEASE FOR DISTRICT COPIERS	010-5611-0000-0000-7200-000-00 -	\$714.32		
2011/12 LEASE FOR DISTRICT COPIERS	010-5611-0000-3200-2700-033-00 -	\$157.70		
2011/12 LEASE FOR DISTRICT COPIERS	110-5611-0000-4110-2700-000-00 -	\$218.71	Check Amount	\$16,661.96
KENNETH SALTER (007893/1)	Check # 50135142, Dated 04/25/2012, Printed (RG000212), PO# ,Batchld AP04252012			
REPLACE STALE DATED CK/CANCELLED AAS CLASS REFUND	010-8699-0000- - - - -	\$85.00	Check Amount	\$85.00
SAN LEANDRO ELECTRIC SUPPLY (003116/1)	Check # 50135143, Dated 04/25/2012, Printed (RG000212), PO# P12-01501, Batchld AP04252012			
BULBS FOR AMS	010-4300-8150-0000-8110-000-00 -	\$1,770.67	Check Amount	\$1,770.67
Sylvan Learning Center (007817/2)	Check # 50135149, Dated 04/25/2012, Printed (RG000212), PO# P12-01552, Batchld AP04252012			
MARIN AFTER SCHOOL MATH INTERVENTION	010-5825-9011-1110-1000-003-03 -	\$8,700.00	Check Amount	\$8,700.00
TEAM CONNECTION (003382/1)	Check # 50135150, Dated 04/25/2012, Printed (RG000212), PO# P12-01476, Batchld AP04252012			
AHS ATHLETIC SUPPLIES	010-4300-9021-1110-4200-038-38 -	\$345.55	Check Amount	\$345.55
RENEE THERIAULT C/O OCEAN VIEW SCHOOL (006688/1)	Check # 50135151, Dated 04/25/2012, Printed (RG000212), PO# P12-00251, Batchld AP04252012			
2011/12 REIMBURSEMENT FOR CLASSROOM SUPPLIES	010-4300-9020-1110-1000-004-04 -	\$50.00	Check Amount	\$50.00
TOSHIBA BUSINESS SOLUTIONS CA (004499/5)	Check # 50135152, Dated 04/25/2012, Printed (RG000212), PO# P12-00440, Batchld AP04252012			
11/12 AMS COPIES	010-5610-1100-1110-2700-016-16 -	\$19.92	Check Amount	\$19.92
TOTALFUNDS BY HASLER (007610/1)	Check # 50135153, Dated 04/25/2012, Printed (RG000212), PO# P12-00706, Batchld AP04252012			
11/12 D.O. POSTAGE	010-5910-0000-0000-7200-000-00 -	\$1,000.00	Check Amount	\$1,000.00
BUSINESS CARD (005636/3) (STEPHENSON)	Check # 50135156, Dated 04/25/2012, Printed (RG000213), PO# ,Batchld AP04252012			
MEETING SUPPLIES	010-4300-0000-0000-7200-000-00 -	\$30.38		
BUSINESS CARD (005636/3) (DISTRICT)				
AMS BOOKS & CLASSROOM MATERIALS	010-4300-1100-1110-1000-016-16 -	\$1,223.18		
MAIL CHIMP SUBSCRIPTION-AHS	010-4300-1100-1110-1000-038-38 -	\$219.00		
LAPTOP SLEEVES FOR AHS	010-4300-1100-1110-2700-038-38 -	\$549.88		
AHS SCIENCE SUPPLIES	010-4300-1100-1138-1000-038-38 -	\$30.86		
BOOKS FOR OCEAN VIEW	010-4300-9020-1110-1000-004-04 -	\$352.01		
FASTRAK	010-4300-7230-5001-3600-000-00 -	\$165.00		
CAR RENTAL/TRANSPORTATION	010-5670-7230-5001-3600-000-00 -	\$247.18		
AHS SCIENCE MATERIALS	010-4300-9020-1138-1000-038-38 -	\$287.44		
AYRES CONFERENCE EXPENSES	010-5200-0000-0000-7700-000-00 -	\$90.16	Check Amount	\$3,195.09
RETIREE (003578/1)	Check # 50135073, Dated 04/25/2012, Printed (RG000212), PO# P12-00098, Batchld AP04252012			
05/12 CALPERS REIMB	010-3752-0000-0000-7200-000-00 -	\$599.10	Check Amount	\$599.10
RETIREE (000494/1)	Check # 50135074, Dated 04/25/2012, Printed (RG000212), PO# P12-00099, Batchld AP04252012			
05/12 CALPERS REIMB	010-3752-0000-0000-7200-000-00 -	\$599.10	Check Amount	\$599.10
RETIREE (000288/1)	Check # 50135078, Dated 04/25/2012, Printed (RG000212), PO# P12-00075, Batchld AP04252012			
05/12 CALPERS REIMB	010-3751-0000-1110-1000-000-00 -	\$498.44	Check Amount	\$498.44
RETIREE (001336/1)	Check # 50135081, Dated 04/25/2012, Printed (RG000212), PO# P12-00104, Batchld AP04252012			
05/12 CALPERS REIMB	010-3752-0000-0000-7200-000-00 -	\$937.09	Check Amount	\$937.09
RETIREE (001562/1)	Check # 50135083, Dated 04/25/2012, Printed (RG000212), PO# P12-00105, Batchld AP04252012			
05/12 CALPERS REIMB	010-3752-0000-0000-7200-000-00 -	\$599.10	Check Amount	\$599.10
RETIREE (001049/1)	Check # 50135085, Dated 04/25/2012, Printed (RG000212), PO# P12-00076, Batchld AP04252012			
05/12 CALPERS REIMB	010-3751-0000-1110-1000-000-00 -	\$1,310.02	Check Amount	\$1,310.02

April 2012 Warrant Listing				
RETIREE (001640/1)	Check # 50135087, Dated 04/25/2012, Printed (RG000212), PO# P12-00077, Batchld AP04252012			
05/12 CALPERS REIMB	010-3751-0000-1110-1000-000-00 - -	\$599.10	Check Amount	\$599.10
RETIREE (004337/1)	Check # 50135090, Dated 04/25/2012, Printed (RG000212), PO# P12-00337, Batchld AP04252012			
05/12 CALPERS REIMB	010-3751-0000-1110-1000-000-00 - -	\$599.10	Check Amount	\$599.10
RETIREE (000088/1)	Check # 50135092, Dated 04/25/2012, Printed (RG000212), PO# P12-00106, Batchld AP04252012			
05/12 CALPERS REIMB	010-3752-0000-0000-7200-000-00 - -	\$225.99	Check Amount	\$225.99
RETIREE (000827/1)	Check # 50135095, Dated 04/25/2012, Printed (RG000212), PO# P12-00080, Batchld AP04252012			
05/12 CALPERS REIMB	010-3751-0000-1110-1000-000-00 - -	\$498.44	Check Amount	\$498.44
RETIREE (005452/1)	Check # 50135097, Dated 04/25/2012, Printed (RG000212), PO# P12-00081, Batchld AP04252012			
05/12 CALPERS REIMB	010-3751-0000-1110-1000-000-00 - -	\$1,108.88	Check Amount	\$1,108.88
RETIREE (007519/1)	Check # 50135098, Dated 04/25/2012, Printed (RG000212), PO# P12-00107, Batchld AP04252012			
05/12 CALPERS REIMB	010-3752-0000-0000-7200-000-00 - -	\$1,023.42	Check Amount	\$1,023.42
RETIREE (000406/1)	Check # 50135099, Dated 04/25/2012, Printed (RG000212), PO# P12-00108, Batchld AP04252012			
05/12 CALPERS REIMB	010-3752-0000-0000-7200-000-00 - -	\$599.10	Check Amount	\$599.10
RETIREE (005361/2)	Check # 50135106, Dated 04/25/2012, Printed (RG000212), PO# P12-00084, Batchld AP04252012			
05/12 CALPERS REIMB	010-3751-0000-1110-1000-000-00 - -	\$376.35	Check Amount	\$376.35
RETIREE (000085/1)	Check # 50135107, Dated 04/25/2012, Printed (RG000212), PO# P12-00085, Batchld AP04252012			
05/12 CALPERS REIMB	010-3751-0000-1110-1000-000-00 - -	\$937.09	Check Amount	\$937.09
RETIREE (002333/1)	Check # 50135110, Dated 04/25/2012, Printed (RG000212), PO# P12-00086, Batchld AP04252012			
05/12 CALPERS REIMB	010-3751-0000-1110-1000-000-00 - -	\$1,108.88	Check Amount	\$1,108.88
RETIREE (000901/2)	Check # 50135114, Dated 04/25/2012, Printed (RG000212), PO# P12-00088, Batchld AP04252012			
05/12 CALPERS REIMB	010-3751-0000-1110-1000-000-00 - -	\$537.16	Check Amount	\$537.16
RETIREE (001050/1)	Check # 50135117, Dated 04/25/2012, Printed (RG000212), PO# P12-00091, Batchld AP04252012			
05/12 CALPERS REIMB	010-3751-0000-1110-1000-000-00 - -	\$498.44	Check Amount	\$498.44
RETIREE (001583/3)	Check # 50135118, Dated 04/25/2012, Printed (RG000212), PO# P12-00092, Batchld AP04252012			
05/12 CALPERS REIMB	010-3751-0000-1110-1000-000-00 - -	\$498.44	Check Amount	\$498.44
RETIREE (003986/2)	Check # 50135119, Dated 04/25/2012, Printed (RG000212), PO# P12-00093, Batchld AP04252012			
2011/12 Cash in Lieu	010-3751-0000-1110-1000-000-00 - -	\$125.00	Check Amount	\$125.00
RETIREE (003433/2)	Check # 50135121, Dated 04/25/2012, Printed (RG000212), PO# P12-00109, Batchld AP04252012			
05/12 CALPERS REIMB	010-3752-0000-0000-7200-000-00 - -	\$498.44	Check Amount	\$498.44
RETIREE (001310/1)	Check # 50135123, Dated 04/25/2012, Printed (RG000212), PO# P12-00110, Batchld AP04252012			
05/12 CALPERS REIMB	010-3752-0000-0000-7200-000-00 - -	\$1,108.88	Check Amount	\$1,108.88
RETIREE (000082/1)	Check # 50135124, Dated 04/25/2012, Printed (RG000212), PO# P12-00111, Batchld AP04252012			
05/12 CALPERS REIMB	010-3752-0000-0000-7200-000-00 - -	\$599.10	Check Amount	\$599.10
RETIREE (001193/2)	Check # 50135125, Dated 04/25/2012, Printed (RG000212), PO# P12-00338, Batchld AP04252012			
05/12 CALPERS REIMB	010-3751-0000-1110-1000-000-00 - -	\$937.09	Check Amount	\$937.09
RETIREE (000083/1)	Check # 50135129, Dated 04/25/2012, Printed (RG000212), PO# P12-00112, Batchld AP04252012			
05/12 CALPERS REIMB	010-3752-0000-0000-7200-000-00 - -	\$1,186.32	Check Amount	\$1,186.32
RETIREE (000701/1)	Check # 50135130, Dated 04/25/2012, Printed (RG000212), PO# P12-00095, Batchld AP04252012			
05/12 CALPERS REIMB	010-3751-0000-1110-1000-000-00 - -	\$1,310.20	Check Amount	\$1,310.20
RETIREE (000439/2)	Check # 50135131, Dated 04/25/2012, Printed (RG000212), PO# P12-00096, Batchld AP04252012			
05/12 CALPERS REIMB	010-3751-0000-1110-1000-000-00 - -	\$937.09	Check Amount	\$937.09
RETIREE (003979/2)	Check # 50135135, Dated 04/25/2012, Printed (RG000212), PO# P12-00097, Batchld AP04252012			
05/12 CALPERS REIMB	010-3751-0000-1110-1000-000-00 - -	\$232.49	Check Amount	\$232.49
RETIREE (002301/2)	Check # 50135137, Dated 04/25/2012, Printed (RG000212), PO# P12-00339, Batchld AP04252012			
05/12 CALPERS REIMB	010-3751-0000-1110-1000-000-00 - -	\$1,310.20	Check Amount	\$1,310.20

**ALBANY UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP**

Regular Meeting of June 5, 2012

**ITEM: RATIFY PART II OF THE CONSOLIDATED
APPLICATION FOR CATEGORICAL PROGRAM
FUNDING FOR 2011-12**

PREPARED BY: Marsha A. Brown, Director III – Student Services

TYPE OF ITEM: **CONSENT**

BACKGROUND INFORMATION:

The Consolidated Application (ConApp) is used by the California Department of Education (CDE) to distribute funds from various state and federal programs to local educational agencies, including school districts.

The Winter release of the ConApp has historically been submitted in January each year, and contains the district entitlements for each funded program. This year, the CDE has moved to an on-line submission program, which only became functional in April. As a result, the submission deadline has been moved from January to May 25, 2012, and all documents must be submitted electronically.

Due to the short deadline, and the electronic nature of the submission, selected documents, primarily funding allocations, are being brought to the Board for review and ratification.

FINANCIAL INFORMATION:

Actual amounts vary from year to year, depending on student enrollment and state and federal funding levels. Submission of the ConApp Part II ensures that the District is eligible to receive state and federal categorical funding.

RECOMMENDATION:

Ratify Part II of the Consolidated Application for Categorical Program Funding for 2011-12

California Department of Education

Albany City Unified (01 61127 0000000)

Consolidated Application

Status: Certified
 Saved by: Marsha Brown
 Date: 5/21/2012 4:47 PM

2011-12 Economic Impact Aid LEA Allocations

The purpose of this data collection is to make allowable reservations at the LEA level and to determine the amount available for school-level allocations.

CDE Program Contact:

Geoffrey Ndirangu, EIA / LEP, gndirang@cde.ca.gov, 916-323-5831
 Don Taylor, State Compensatory Education (SCE), dtaylor@cde.ca.gov, 916-319-0296

2011-12 Economic Impact Aid Entitlement	\$330,940
Transferred in	\$0
Transferred in comment	
2010-11 Carryover	\$0
Repayment of funds	\$0
Repayment of funds comment	
2011-12 Economic Impact Aid allocation	\$330,940
Indirect cost reserves (Amount cannot exceed 3% of the EIA allocation.)	\$9,635
Administrative evaluation (Amount cannot exceed 10% of the EIA allocation.)	\$0
LEA activities reservation (Amount cannot exceed 2% of the EIA allocation.)	\$0
Security reservation (Amount may not exceed \$0.32 per student.)	\$0
Alternative reservation (Reservation is only valid if SCE allocations will be made. Amount cannot exceed 25% of the EIA allocation.)	
Economic Impact Aid adjusted allocation	\$321,305

California Department of Education

Albany City Unified (01 61127 0000000)

Consolidated ApplicationStatus: Certified
Saved by: Marsha Brown
Date: 5/15/2012 3:50 PM**2011-12 Title I, Part A LEA Allocation**

The purpose of this data collection is to calculate the full Title I Part A allocation available to the LEA.

CDE Program Contact:

Monique Moton, Title I Monitoring & Support, mmoton@cde.ca.gov, 916-319-0733
Lorene Euerle, Title I Monitoring & Support, leuerle@cde.ca.gov, 916-319-0728

2011-12 Title I Part A Entitlement	\$161,709
Transferred in amount	\$0
Title I Part A entitlement after transfers	\$161,709
2010-11 Carryover	\$0
Repayment of funds	\$0
2011-12 Total allocation	\$161,709
Indirect cost reservation	\$12,014
Administrative reservation	\$11,721
2011-12 Title I, Part A adjusted allocation	\$137,974

California Department of Education

Albany City Unified (01 61127 0000000)

Consolidated Application

Status: Certified
 Saved by: Marsha Brown
 Date: 5/15/2012 1:40 PM

2011-12 Title III, Part A LEP LEA Allocations

The purpose of this data collection is to calculate the total allocation amount available to the LEA for Title III Part A LEP, and to report required reservations.

CDE Program Contact:

Patty Stevens, Language Policy & Leadership Office, pstevens@cde.ca.gov, 916-323-5838

Michele Anberg-Espinosa, Language Policy & Leadership Office, MAnbergespinoza@cde.ca.gov, 916-323-4872

2011-12 Title III, Part A LEP entitlement	\$83,696
2010-11 Carryover	\$0
Repayment of funds	\$0
2011-12 Allocation	\$83,696
Administrative and indirect costs	\$1,640
2011-12 Adjusted allocation	\$82,056

California Department of Education

Albany City Unified (01 61127 0000000)

Consolidated Application

Status: Certified
 Saved by: Marsha Brown
 Date: 5/21/2012 5:12 PM

2011-12 Economic Impact Aid School Allocations

This reports identifies the schools funded with LEP, and if applicable, SCE allocations.

CDE Program Contact:

Geoffrey Ndirangu, EIA / LEP, gndirang@cde.ca.gov, 916-323-5831
 Don Taylor, State Compensatory Education (SCE), dtaylor@cde.ca.gov, 916-319-0296

Funding Method	SCE/LEP
Total EIA allocation	\$321,305
Allocation method	Manually entered dollar value
Standard per student LEP rate	\$408
Total LEP allocation	\$161,290

School Name	School Code	Grade Span Group	LEP Student Count	LEP Allocation	EDY Student Count	SCE Eligible	SCE Allocation	SCE Allocation Comment
Albany High	0130450	3	153	31671	374	N	53338	has the most SCE students in district
Albany Middle	6090161	2	131	27117	225	N	53339	has 3rd highest number of SCE students in district
Cornell Elementary	6090146	1	126	26082	157	N		
MacGregor High (Continuation)	0130294	3	2	414	29	Y		
Marin Elementary	6095376	1	93	19251	116	N		
Ocean View Elementary	6116222	1	274	56755	281	Y	53338	has 2nd highest number of SCE students in district

2011-12 Title I, Part A School Allocations

This identifies the amount of Title I, Part A funds to allocated to eligible public schools and equitable services to students in nonprofit private schools.

CDE Program Contact:

Larry Boese, Title I Monitoring & Support, lboese@cde.ca.gov, 916-319-0257
 Monique Moton, Title I Monitoring & Support, mmoton@cde.ca.gov, 916-319-0733

If an exception to funding is needed, enter an Exception Reason. Use lower case only.

Allowable Exception Reasons

- a - Meets 35% Low Income Requirement
- b - Magnet School
- c - Funded by Other Allowable Sources
- d - Desegregation Waiver on File
- e - Grandfather Provision
- f - Feeder Pattern

Group Schools by Grade Span	Yes
District-wide Low Income %	21.48%
Available Title I, Part A school allocation	\$136,355
Available public school parent involvement reservation	\$1,538
Available nonprofit private school set-asides	\$0
Available nonprofit private school parent involvement reservation	\$0
Unallocated school amount	\$0.71

School Name	School Code	Grade Span Group	Low Income Students	Low Income Student %	Eligible	\$ Per Low Income Student (0.00)	Carryover	Public School Parent Involvement	Nonprofit Private Parent Involvement	Nonprofit Private Set Aside	Total School Allocation	Exception Reason	EIA Funded	Other Program Funds	Exception Comment
Ocean View Elementary	6116222	1	182	31.22	Y	205.07		538			37860.74		N	N	
Cornell Elementary	6090146	1	92	16.37	N	0.00					0.00		N	N	
Marin Elementary	6095376	1	53	10.35	N	0.00					0.00		N	N	
Albany Middle	6090161	2	206	22.89	Y	205.04		500			42738.24		N	N	
Albany High	0130450	3	277	23.08	Y	205.03		500			57293.31		N	N	
MacGregor High (Continuation)	0130294	3	7	15.22	N	0.00					0.00		N	N	

ALBANY UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP

Regular Meeting of June 5, 2012

ITEM: APPROVE INDEPENDENT CONTRACTOR SERVICES
AGREEMENT WITH JOANNE WILE TO PROVIDE
OVERSIGHT OF MENTAL HEALTH PROGRAMS WITHIN
THE DISTRICT

PREPARED BY: Marsha A. Brown, Director III – Student Services

TYPE OF ITEM: CONSENT

BACKGROUND INFORMATION:

Dates of Service:

August 1, 2012 – June 30, 2013

Description of Services:

Provide appropriate administrative and clinical oversight of the mental health programs within the District. The District does not currently employ an appropriately licensed individual to perform this work.

Number of Students: N/A

Cost not to exceed: \$11,000

Standard Contract

Contract deviates from Standard Contract. Description below.

FINANCIAL INFORMATION:

Cost not to exceed \$11,000 from parcel tax receipts.

RECOMMENDATION:

Approve the Independent Contractor Services Agreement with Joanne Wile to provide oversight of Mental Health Programs within the District

ALBANY UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP

Regular Meeting of June 5, 2012

ITEM: APPROVE INDEPENDENT CONTRACTOR AGREEMENT
BETWEEN ALBANY UNIFIED SCHOOL DISTRICT AND
MANJIRI PATKAR

PREPARED BY: Diane Marie, Director of Special Education *Diane Marie*

TYPE OF ITEM: CONSENT – SPECIAL EDUCATION

BACKGROUND INFORMATION:

Dates of Service:

June 15 - June 30, 2012

Description of Services:

Provide speech and language therapy for the Extended School Year (ESY) program.

Number of Students:

As required.

Rate:

\$48.41/hour

Cost not to exceed:

\$2,130.04

Standard Contract

Contract deviates from Standard Contract. Description below.

FINANCIAL INFORMATION:

Funding Source: Special Education

RECOMMENDATION:

Approve the Independent Contractor Agreement between Albany Unified School District and Manjiri Patkar.

**ALBANY UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP**

Regular Meeting of June 5, 2012

ITEM: **APPROVE INDEPENDENT CONTRACTOR AGREEMENT
BETWEEN ALBANY UNIFIED SCHOOL DISTRICT AND
MANJIRI PATKAR**

PREPARED BY: Diane Marie, Director of Special Education *Diane Marie*

TYPE OF ITEM: **CONSENT – SPECIAL EDUCATION**

BACKGROUND INFORMATION:

Dates of Service:
July 1 – July 13, 2012

Description of Services:
Provide speech and language therapy for the Extended School Year (ESY) program.

Number of Students:
As required.

Rate:
\$48.41/hour

Cost not to exceed:
\$1,742.76

Standard Contract

Contract deviates from Standard Contract. Description below.

FINANCIAL INFORMATION:

Funding Source: Special Education

RECOMMENDATION:

Approve the Independent Contractor Agreement between Albany Unified School District and Manjiri Patkar.

**ALBANY UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP**

Regular Meeting of June 5, 2012

ITEM: **APPROVE MASTER CONTRACT BETWEEN ALBANY UNIFIED SCHOOL DISTRICT AND STAR ACADEMY**

PREPARED BY: Diane Marie, Director of Special Education *Diane Marie*

TYPE OF ITEM: **CONSENT – SPECIAL EDUCATION**

BACKGROUND INFORMATION:

Dates of Service:
July 1, 2012 – June 30, 2013

Description of Services:
Basic Education

Number of Students:
1

Rate:
\$221.11 per day

Cost not to exceed:
\$44,000.00

Standard Contract

Contract deviates from Standard Contract. Description below.

FINANCIAL INFORMATION:

Funding Source: Special Education

RECOMMENDATION:
Approve the Master Contract between Albany Unified School District and Star Academy.

**ALBANY UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP**

Regular Meeting of June 5, 2012

ITEM: APPROVE MASTER CONTRACT BETWEEN ALBANY UNIFIED SCHOOL DISTRICT AND CENTER FOR EARLY INTERVENTION ON DEAFNESS (CEID)

PREPARED BY: Diane Marie, Director of Special Education *Diane Marie*

TYPE OF ITEM: CONSENT – SPECIAL EDUCATION

BACKGROUND INFORMATION:

Dates of Service:
July 1, 2012 – June 30, 2013

Description of Services:
Basic education for specialized instruction for a deaf/hearing impaired preschool student.

Number of Students:
1

Rate:
Basic Education \$160/day

Cost not to exceed:
\$26,240

Standard Contract

Contract deviates from Standard Contract. Description below.

FINANCIAL INFORMATION:

Funding Source: Special Education


RECOMMENDATION:

Approve the Master Contract between Albany Unified School District and Center for Early Intervention on Deafness (CEID).

**ALBANY UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP**

Regular Meeting of June 5, 2012

ITEM: **APPROVE INDEPENDENT CONTRACTOR AGREEMENT
BETWEEN ALBANY UNIFIED SCHOOL DISTRICT AND ELAINE
TALLEY**

PREPARED BY: Diane Marie, Director of Special Education 

TYPE OF ITEM: **CONSENT – SPECIAL EDUCATION**

BACKGROUND INFORMATION:

Dates of Service:

May 15 - June 30, 2012

Description of Services:

Impartial Hearing Services.

Number of Students:

As required.

Rate:

\$175.00/hour

Cost not to exceed:

\$4,025

Standard Contract

Contract deviates from Standard Contract. Description below.

FINANCIAL INFORMATION:

Funding Source: Special Education

RECOMMENDATION:

Approve the Independent Contractor Agreement between Albany Unified School District and Elaine Talley.

**ALBANY UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP**

Regular Meeting of June 5, 2012

ITEM: APPROVE MASTER CONTRACT BETWEEN ALBANY UNIFIED SCHOOL DISTRICT AND HERITAGE SCHOOLS, INC.

PREPARED BY: Diane Marie, Director of Special Education *Diane Marie*

TYPE OF ITEM: CONSENT – SPECIAL EDUCATION

BACKGROUND INFORMATION:

Dates of Service:
July 1, 2012 – June 30, 2013

Description of Services:
Basic Education at a Residential Facility
Room and Board at a Residential Facility
Mental Health Services at a Residential Facility

Number of Students:
1

Rate:
Basic Education: \$105.00/day
Room and Board: \$220.08/day
Mental Health Services: \$75.00/day

Cost not to exceed:
\$132,379.20

Standard Contract

Contract deviates from Standard Contract. Description below.

FINANCIAL INFORMATION:

Funding Source: Special Education

RECOMMENDATION:
Approve the Master Contract between Albany Unified School District and Heritage Schools, Inc.

**ALBANY UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP**

Regular Meeting of June 5, 2012

ITEM: **APPROVE THE PROPOSED SINGLE PLAN FOR STUDENT
ACHIEVEMENT FOR EACH DISTRICT SCHOOL**
(under separate cover)

PREPARED BY: Marsha A. Brown, Director III – Student Services

TYPE OF ITEM: **REVIEW AND ACTION**

BACKGROUND INFORMATION:

A Single Plan for Student Achievement (SPSA) is a required document for every school in California. It is a plan to raise student achievement of all students at the school to meet the targets established by the state of California and the federal government (through No Child Left Behind).

Each school has developed their SPSA in conjunction with staff and the School Site Council. A Board-approved SPSA must be in place in order for sites (and the District) to spend categorical funds beginning July 1, 2012. Once the state Standardized Testing and Reporting (STAR) results are received and analyzed by each site, the SPSA will be revised, approved by each School Site Council and the revised SPSA will be brought to the Board for approval.

FINANCIAL INFORMATION:

Funding Source: District and school site funds

RECOMMENDATION:

Approve the proposed Single Plan for Student Achievement for each District school

**ALBANY UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP**

Regular Meeting of June 5, 2012

ITEM: APPROVE RESOLUTION 2011-12-19 REDUCTION OF CLASSIFIED SCHOOL SERVICES

PREPARED BY: Cynthia Attiyeh, Human Resources Administrator

TYPE OF ITEM: REVIEW AND ACTION

The positions in the resolution are being reduced for lack of work and /or a lack of funds as of July 31, 2012. Education Code 44954 requires that classified employees be noticed 45 days prior to the effective date of the layoff.

FINANCIAL INFORMATION:

N/A

RECOMMENDATION: Approve the Board Resolution 2011-2012-19, Reduction of Classified School Services

BEFORE THE GOVERNING BOARD
OF ALBANY UNIFIED SCHOOL DISTRICT

In the Matter of the) RESOLUTION 2011-12-19
Reduction of Classified School Services)
for the 2011-2012 School Year)

WHEREAS, Education Code sections 45101, 45114, 45117, 45298 and 45308 authorize the district to layoff classified employees for lack of work and/or lack of funds upon forty-five (45) days prior notice; and

WHEREAS due to a lack of work and/or a lack of funds, certain services now being provided by the District must be reduced for the current school year;

NOW, THEREFORE, BE IT RESOLVED that as of the 31st day of July, 2012, the following positions be reduced:

Position	FTE
Para-educator, specialty	.80

BE IT FURTHER RESOLVED that the District Superintendent or designee be authorized and directed to give notice of termination of employment to the affected employee(s) of this District pursuant to District rules and regulations and applicable provisions of the Education Code not later than forty-five (45) days prior to the effective date of such reduction or discontinuance as set forth above.

BE IT FURTHER RESOLVED that the District Superintendent or designee be authorized and directed to take any other actions necessary to effectuate the intent of this resolution.

The foregoing Resolution was adopted at a regularly called meeting of the governing board of the Albany Unified School District on the 5th of June, 2012 by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

Marla Stephenson, Superintendent

**ALBANY UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP**

Regular Meeting of June 5, 2012

ITEM: APPROVE RESOLUTION 2011-12-20, CERTIFICATED ASSIGNMENTS -VARIABLE TERM WAIVER

PREPARED BY: Cynthia Attiyeh, Human Resources Administrator

TYPE OF ITEM: REVIEW AND ACTION

BACKGROUND INFORMATION:

On occasion a waiver is necessary to fill a difficult to fill position. In this case, the high school was seeking a school counselor with strong experience and knowledge in academic and emotional counseling who was skilled in linking students with appropriate services including college and career, mental health, and academic services. We were also looking for candidates who could interact sensitively with and meet the needs of a diverse community. Two applicants were highly qualified. One applicant was offered the position and declined it. The other applicant holds a Pupil Personnel Services credential in School Social Work and has a Master of Social Work Degree. She is also the Career Coordinator and Parent Liaison for the high school.

FINANCIAL INFORMATION:

Funding Source: N/A

RECOMMENDATION: Approve Resolution 2011-12-20 - Certificated Assignments -, Variable Term Waiver

Albany Unified School District
Board of Education

Resolution 2011-12-20
Certificated Assignments Variable Term Waiver

WHEREAS, California Education Code Section 44266 stipulates in part that.. "The minimum requirements for the services credential with a specialization in pupil personnel services are a baccalaureate degree, or higher degree, ..."

WHEREAS, the following applicant has indicated her consent and verified her qualifications as outlined in Education Code Sections 44266

Employee	School Site	2012-2013 Assignment	Ed. Code Section
Fan, Hege	Albany High	School Counselor	44266

NOW, THEREFORE BE IT RESOLVED THAT THE Board OF Education of the Albany Unified School District, in conformance with Education Code Sections 44266 authorizes the above certificated employees to perform the duties of a school counselor under the authorization of the Variable Term Waiver for the 2012-2013 school year.

PASS AND ADOPTED THIS 5th day of June 2012, by the Board of Education of the Albany Unified School District.

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

I certify that the foregoing Resolution was duly introduced, passed and adopted as stated above.

Marla Stephenson, Superintendent

**ALBANY UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP**

Regular Meeting of June 5, 2012

**ITEM: APPROVE BOARD RESOLUTION 2011-12-21 LEVY AND
COLLECTION OF LEVEL 1 SCHOOL FACILITY FEES**

PREPARED BY: Don Albright, Facilities Supervisor, Maintenance, Operations and Facilities

TYPE OF ITEM: Review and Action

BACKGROUND INFORMATION:

The State Allocation Board (SAB), at its January 25, 2012 meeting, has authorized school districts to adjust Level 1 developer fees for inflation to a maximum of \$3.20 per square foot for residential construction and \$0.51 per square foot for commercial/industrial construction.

It is the goal of the administration and Board of Education to maximize the fees collected under the law to assist in developing school facilities to adequately house the student population. The District had previously adopted Level 1 fees of \$2.97 per square foot for residential space and \$0.47 per square foot for commercial/industrial space.

A Public Hearing must be held to consider the adoption of school facilities fees on new development pursuant to Education Code Section 17620 and Government Code Section 65995. Copies of the Resolution and the School Facility Fee Justification Report are available for review during normal business hours at the District office. The new rate is proposed to be \$3.20 per square foot for residential projects, and \$0.51 per square foot for commercial/industrial projects.

After a Public Hearing is held, the Board of Trustees is requested to consider the adoption of school facilities fees on new development pursuant to Education Code Section 17620 and Government Code Section 65995. Copies of the Resolution and the documents identified in the information presented under the Public Hearing are available for review during normal business hours at the District office. The new rate is proposed to be \$3.20 per square foot for residential projects and \$0.51 per square foot for commercial/industrial projects.

The new fees will take effect on August 5, 2012, 60 days after adoption of the resolution.

FINANCIAL INFORMATION:

Funding Source: Developer Fee Fund

RECOMMENDATION:

Approve Board Resolution 2011-12-21 to Levy and Collect Level 1 School Facility Fees.

**RESOLUTION NO 21.
OF THE GOVERNING BOARD OF
THE ALBANY UNIFIED SCHOOL DISTRICT,
ALAMEDA COUNTY, CALIFORNIA
REGARDING THE LEVY AND COLLECTION
OF LEVEL 1 SCHOOL FACILITIES FEES**

WHEREAS, the California Legislature has authorized individual school districts to impose School Facility Fees which may be used to construct or reconstruct school facilities to provide adequate schools to serve new development projects; and

WHEREAS, the Governing Board of the Albany Unified School District ("Board") has determined that school facilities will be needed to serve the growing community as new development occurs; and

WHEREAS, the State Allocation Board has recently adjusted the maximum allowable fees per square foot on construction pursuant to Government Code Section 65995(b)(3) as follows:

Residential	\$3.20
Commercial/Industrial	\$0.51; and

WHEREAS, the Board has collected, examined, and analyzed written evidence, and has heard and considered evidence and testimony at a duly-noticed public hearing regarding the levy and collection of School Facilities Fees; and

WHEREAS, the Board has in all respects complied with legal requirements concerning establishing and imposing the fees; and

WHEREAS, the Board reviewed a Justification Document that determined that the Albany Unified School District could justify and levy a fee of \$3.20 per square foot for residential construction, and a fee of at least \$0.51 per square foot for commercial and industrial construction; and

WHEREAS, the District seeks to impose the maximum rate allowable under Level 1 fees in those situations where the District will collect Level 1 fees;

NOW, THEREFORE, the Board finds and directs as follows:

1. Justification Report:

The Board has conducted a duly-noticed public hearing at which it has received and examined the written evidence listed and referred to as the Justification Document and thereby incorporated herein by reference. The Board has also considered any additional oral and written evidence and testimony presented at the hearing. The evidence and testimony support the findings herein.

2. School Facilities Fees are Necessary and Reasonable:

Based on any findings and evidence contained in the Board's earlier resolutions on this subject, as well as the evidence presented to this Board at the hearing, this Board reaffirms its earlier resolutions, adopts the findings and conclusions set forth as its own, and finds each of the following:

- A. The purpose of levying such fees, charges, dedications or other requirements is to finance the construction and/or reconstruction of school facilities. The proceeds shall also be used for reimbursement of the administrative costs incurred in collecting and repaying fees, charges, dedications, and other requirements; and for the costs of performing any study and otherwise making the findings and determinations required by law; as well as any other use permitted by law. The public facilities to be financed hereby are as defined in Section 1 above.
- B. These fees will be used to fund the construction or reconstruction of school facilities needed to reduce overcrowding which exists or will exist in the district and impairs or will impair the normal functioning of educational programs.
- C. The overcrowding to be reduced by use of these fees exists or will exist because the enrollment projected to result from continuing residential, commercial or industrial development exceeds the state-certified capacity of the district to provide adequate housing.
- D. The amount of fees to be paid pursuant to this Resolution bears a reasonable relationship and is limited to the needs of the community for school facilities and is reasonably related and limited to the need for schools caused by residential, commercial or industrial development.
- E. The amount of fees to be paid pursuant to the Resolution does not exceed the estimated reasonable costs of providing for the construction or reconstruction of school facilities necessitated by the development projects from which the fees are to be collected.
- F. As determined in the written and oral evidence and testimony, there is a reasonable relationship between the use of the fees, charges, dedications, and other requirements and the impacts from the development project on which the fees are imposed; there is a reasonable relationship between the need for the above described school facilities and the impact arising from the type of development project on which the fees, charges, dedications and other requirements are imposed; and there is a reasonable relationship between the amount of the fees, charges, dedications and other requirements and the cost of the public facilities or portion of the public facilities attributable to the development.
- G. The uses of the fees proposed and implemented pursuant to this Resolution are reasonably related to the types of development projects on which the fees are imposed.

- H. The reference to fees herein refers to both the fees collected under Government Code Section 65995 and fees collected as a mitigation measure or condition of a development project involving approvals by governmental agencies.

3. Exemptions From Fees:

This Board recognizes that various categories of residential, commercial, or industrial development, as well as individual development projects, are or will be exempted from fees imposed under Education Code Section 17620 by such statutory provisions as Education Code Sections 17620, 17622, 17625, 17626, Government Code Sections 65995, 65995.1, 65995.2, 66000, 66001, and judicial decisions.

4. Compliance with Law:

All terms in this Resolution shall be given the definition provided by applicable law. It is the Board's intent that this Resolution comply with Education Code Sections 17620-17626 inclusive; Government Code Sections 65995-66009, inclusive; and other applicable law.

5. Adoption of Fees:

- A. Based upon all of the findings contained in this Resolution and the evidence presented to the Board at the hearing," this Board increases the previously levied fee upon any development project within the boundaries of the District to the following amounts:
1. \$3.20 per square foot of "assessable space" of all new residential construction, except adults only housing as required by law; and
 2. \$3.20 per square foot of "assessable space" of all other residential construction to the extent of any resulting increase in assessable space in excess of 500 square feet; and
 3. \$0.51 per square foot of all chargeable and enclosed space in the case of any new commercial or industrial construction.
- B. This Board determines that the fees to be levied will be collected for public improvements or facilities for which an account has been established and funds appropriated, and for which the Board has adopted a proposed construction schedule or plan. Based on this determination, and pursuant to Section 66007(b) of the Government Code, this Board orders that payment of the fees specified above will be required prior to issuance of a building permit.
- C. This Board will deposit, invest and account for the fees as required by law and shall periodically review the facilities fee account pursuant to Government Code Sections 66011 and 66006 and other applicable law and will either make the findings required by Government Code Sections 66001 and 66006 or direct the refund of the fees.

D. With respect to commercial and industrial development, the Board finds as follows:

1. Based upon the Board's earlier resolutions, the findings and the evidence presented to this Board at the hearing on this Resolution, the Board finds that, in general, the various categories of commercial and industrial development, should and shall be included within the assessment on commercial and industrial projects.
2. A Justification Document prepared by the District, determined the impact of the increased number of employees anticipated to result from the commercial and industrial development pursuant to Education Code 17621 (e)(1)(B) and this Board has considered the results of such study in making its findings herein. This Board further adopts the appeal procedure attached as Exhibit "A."

E. With respect to space that is covered or enclosed for agricultural purposes, and based upon the Board's earlier resolutions, the findings and the evidence presented to this Board at the hearing on this resolution, the Board finds that:

1. In general, the fees for commercial and industrial projects as imposed on agricultural projects bear a reasonable relationship and are limited to the needs to the community for elementary or high school facilities caused by the development.
2. The amount of the fees does not exceed the estimated reasonable cost of providing for the construction or reconstruction of the school facilities necessitated by the development projects from which the fees are to be collected.

6. Impact of Level 2 Fees and Mira Fees

Nothing herein shall preclude the District from collecting Level 2 fees or from collecting fees pursuant to existing negotiated agreements or project conditions that were imposed under the County General Plan ("Mira Fees") in lieu of the Level 1 fees provided herein. The Level 1 fee shall only be levied in those instances where the District cannot, or elects not to collect the Level 2 fees or the Mira fees.

7. Transmittal of Resolution

A copy of this Resolution shall be transmitted forthwith to the City of Albany and Alameda County accompanied by all relevant supporting documents and a map clearly indicating the boundaries of the area subject to the fees, charges, dedications and other requirements.

8. Prohibition Against Permit Issuance Absent Compliance with This Resolution:

Pursuant to Education Code Section 71620(b), no city or county may issue a building permit for any residential, commercial or industrial construction, as defined by law, absent certification by the Superintendent or his/her designee of (1) compliance by that project with any fee, charge, dedication, or other requirement under this Resolution or (2) his/her determination that the fee, charge, dedication, or other requirement does not apply to the construction.

9. Superintendent Authorized to Take Necessary and Appropriate Action:

The Board further directs and authorizes the Superintendent to take on its behalf such further action as may be necessary and appropriate to effectuate this Resolution, including entering into an Agreement with the County of Alameda or the County Office of Education for the collection of such fees.

10. Resolution Does Not Limit Board Authority:

Nothing herein shall preclude satisfaction of the requirement of payment of the amount set forth above by dedication of land on terms acceptable to the Board; or preclude acceptance by the Board of fees charges, or land whose value exceeds that required by this Resolution. In the absence of any such agreement to accept a dedication of land, the above amounts shall be collected in the form of fees, charges, or other requirements. Nothing herein shall be interpreted to preclude the District from taking any other action, including but not limited to levying any other fee, charge or requirement of dedication or land, or from requesting the City or County from levying a fee, charge, mitigation measure or other requirement which the District determines is necessary to provide school facilities which meet the needs of the District, its students, and the community. Such additional requirement may also include participation in a Mello-Roos Community Facility District. The Superintendent or his/her designee is authorized to enter into negotiations with property owners regarding the substitution or charges, dedications, or other requirements in lieu of, or in addition to, the payment of fees as described herein; provided, however, that the value of such charges, dedications, or other requirements shall be greater than or comparable to the amounts specified herein. In no event shall the District's share of such fees exceed the maximum amount that can be justified under the study presented to the Board on June 5, 2012. The District expressly makes the findings set forth in Section 2 above for all additional fees, charges, mitigation measures or other requirements referenced herein.

11. Deposit in Fund:

All fees and charges, along with any interest income earned thereon, shall be deposited in a separate capital facilities fund in a manner to avoid any co-mingling of the fees and charges with other revenues and funds of the District, and shall be expended solely for the purposes for which the fees and charges are collected, which the Board hereby designates to be those purposes permitted by any applicable law.

12. Refunds:

In the event that a project qualifies for refund of the fee, charge, dedication, or other requirement under Education Code Section 17624, repayment shall be made, less the amount of the administrative costs incurred in collecting and repaying the fee, charge, dedication, or other requirement.

13. Effective Date:

Pursuant to Education Code Section 17621(a), the adoption of, or increase in, the fee, charge, dedication, or other requirement shall be effective a minimum of sixty (60) days following the adoption of this Resolution on June 5, 2012. The new fees shall take effect August 5, 2012.

14. Severability:

If any clause, phrase, sentence, or section in this Resolution is held invalid, the remaining clauses, phrases, and sections of the Resolution shall remain valid and shall be interpreted in the manner most consistent with deleting the invalid provision.

15. Certification of Resolution:

I, Marla Stephenson, Secretary of the Governing Board of the Albany Unified School District of Alameda County, State of California, do hereby certify that the forgoing Resolution proposed by _____, seconded by _____, was duly passed and adopted by said Board, at an official and public meeting thereof, this 5th day of June 2012, the following vote, to wit:

AYES:
NOES:
ABSENT:

By: _____
President, Governing Board of the
Albany Unified School District

ATTEST:

Secretary of the Board of Education
Albany Unified School District

**PROCEDURE TO APPEAL IMPOSITION OF
COMMERCIAL OR INDUSTRIAL DEVELOPMENT FEE**

In accordance with Government Code Section 53080.1, subdivision (e)(2), the following appeals procedure is available to any developer who wishes to contest a fee imposed by the District on residential, commercial or industrial development.

A. Procedure to Appeal Fee Imposition

1. Written Statement of Appeal

- a. Any appeal of the administration's decision to impose fees on development must be presented to the District's Superintendent or his/her designee in writing.
- b. The developer's written statement of appeal shall be dated and include the specific grounds for the appeal and any information that supports the developer's contention that the fee imposition is improper.
- c. The written statement of appeal must be submitted by the developer to the Superintendent or his/her designee within five (5) days of the administration's determination to impose the fee.

2. Appeal to Superintendent or His/Her Designee

- a. The Superintendent or his/her designee shall have an opportunity to investigate the contentions made in the developer's statement of appeal. In conjunction with this investigation, the Superintendent or his/her designee may request to meet with the developer.
- b. Within seven (7) days from the date of receipt of the developer's statement of appeal, the Superintendent or his/her designee shall mail the developer a decision in writing either granting or denying the appeal.

3. Governing Board

- a. If the developer is dissatisfied with the decision of the Superintendent or his/her designee, the developer may request a hearing before the Governing Board.
- b. The developer's request for a hearing must be received in the District office within seven (7) days of the date of the Superintendent's decision upholding the fee imposition.
- c. The date for the hearing shall be established by the District as soon as practicable following receipt of the developer's request. It shall be the District's prerogative to decide whether the hearing will be conducted at a regular meeting of the governing board or at a special meeting.

- d. As soon as possible and in no event less than five (5) days before the date set for the hearing, the District shall send the developer a written notice including the time, date and place set for the hearing.

B. Conduct of the Hearing

1. At the hearing, the developer shall bear the burden of establishing that the fee is improper.
 - a. The developer shall be allotted 15 minutes in which to present the information showing that the fee requirement is improper.
 - b. The District administration shall have 15 minute in which to present information rebutting the developer's contentions.
 - c. The Governing Board has the discretion to grant either party or both additional time in which to present information in further support of their contentions.
2. Within five (5) days of the hearing, the Governing Board or its designee shall mail the developer a notice in writing of its decision either granting the appeal or upholding the fee imposition.
3. All hearings conducted pursuant to this section shall be informal in nature and be designed to determine the parties' contentions without unnecessary formality.

C. Miscellaneous

1. Any failure on the part of the developer to pursue their appeal within the timelines stated in this procedure shall result in the developer's forfeiture of their opportunity for a hearing before the Governing Board.
2. The timelines contained in this procedure may be extended by mutual written agreement of all parties.
3. It will be sufficient in meeting any of the notice requirements contained in this procedure for the District to send such notices to the developer by regular mail at their last known address as listed on their statement of appeal.
4. Whenever the deadline for any act required under this procedure falls on a Saturday, Sunday or holiday, the time shall automatically be extended to the next business day.

ALBANY UNIFIED SCHOOL DISTRICT

**DEVELOPER FEE
JUSTIFICATION DOCUMENT
FOR RESIDENTIAL, COMMERCIAL
AND INDUSTRIAL DEVELOPMENT
PROJECTS – LEVEL 1**



**TOTAL SCHOOL SOLUTIONS
4751 MANGELS BOULEVARD
FAIRFIELD, CA 94534**

May 2012

Albany Unified School District

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May 2012

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FOREWORD

This "Developer Fee Justification Document" is an update of a prior document dated April 2008. This update has been prepared to incorporate data obtained since May 2008, such as changes made to California law and State Allocation Board regulations, updated residential development data, historical building permits, historical student yield rates, State Allocation Board (SAB) construction grant allowance per student, inflationary increases in construction costs, and California Department of Education guidelines on site size requirements.

Government code requires that the maximum amount of developer fees that can be imposed on a development be adjusted every two years by the change in the Class B Construction Cost Index (CCI), as determined by the SAB at its January meeting. In 2010, however, the SAB did not adjust the Level 1 fee that can be imposed because the CCI decreased and instead kept it at the 2008 rate of \$2.97 per square foot on residential construction and \$0.47 per square foot on commercial/industrial construction. In its January 25, 2012 meeting, the SAB finally increased the maximum Level 1 fee that can be imposed to \$3.20 per square foot on residential construction and to \$0.51 per square foot on commercial/industrial construction.

The State School Facilities Program (SFP) AB grants were adjusted in 2009, 2010 and 2011 in accordance to SFP Regulations which require that the board annually shall adjust the new construction and modernization grants to reflect cost changes, as set forth in the statewide cost index for Class B Construction Cost Index (CCI) as determined by the board in January of each year. On January 25, 2012, the SAB further adjusted the SFP grants to reflect a 3.76 percent increase during the period from January 1, 2011 through December 31, 2011 using the M&S Eight California Cities Index.

Total School Solutions
April 2012

EXECUTIVE SUMMARY

The Albany Unified School District (District) is justified to collect the legal maximum fee of \$3.20 per square foot of residential development as authorized by Government Code Section 65995 (Level 1 fees), as future residential development creates a school facility cost of \$18.59 per square foot. The District is also justified to collect the legal maximum fee of \$0.51 per square foot of development on all categories of commercial/industrial development (except rental self-storage), as those categories of development create school facility costs ranging from \$7.96 to \$33.76 per square foot of future development. Fees for new rental self-storage should be established on an individual case-by-case basis.

The District's justification for collecting fees on future residential and commercial/industrial development is based on the following facts and projections:

1. The District's projected enrollment is larger than its pupil capacity. The District, therefore, does not have sufficient capacity to house students generated by future development.
2. Over a five-year period, future residential development is projected to add unhoused K-12 students in the District. These students will require the District to acquire new school facilities.
3. Each square foot of future residential development creates an estimated school facilities cost of \$18.59 per square foot. All categories of commercial/industrial development (except rental self-storage) create an estimated school facilities cost ranging from \$7.96 to \$33.76 per square foot of commercial/industrial development.
4. If the District collects the current maximum fee on residential development authorized by Government Code Section 65995 of \$3.20 per square foot, fee revenue will offset 17.2 percent of the school facility costs attributable to residential development. If the District collects the current maximum fee on commercial/industrial development authorized by Government Code Section 65995 of \$0.51 per square foot, fee revenue will offset about 2.5 percent of the school facility cost attributable to commercial/industrial development (except rental self-storage). For both residential and commercial/industrial development, the fees authorized by Government Code Section 65995 are fully justified.

The fees outlined above all meet the requirements of Government code Section 66001 (the nexus requirements), that is, a reasonable relationship exists between the amount and use of the fees and the developments on which they are charged.

INTRODUCTION

This report analyzes the cost of providing school facilities for students generated by future residential and commercial/industrial development projects in the Albany Unified School District (District). Total School Solutions has been retained by the District to conduct the analysis and prepare this report.

A. Purpose and Scope

The purpose of this report is to show that the District meets pertinent requirements of state law regarding the collection of developer fees.

State law gives school districts the authority to charge fees on new residential and commercial/industrial developments if those developments generate additional students and cause a need for additional school facilities. Government Code Section 65995 authorizes school districts to collect fees on future development of no more than \$3.20 per square foot for residential construction and \$0.51 for commercial/industrial construction (Level 1 fees). Level 1 fees are adjusted every two years according to the inflation rate for Class B construction as determined by the State Allocation Board. Government Code Section 66001 requires that a reasonable relationship exist between the amount and use of the fees and the development on which the fees are to be charged.

This report:

- Identifies the cost of providing school facilities for students generated by future residential and commercial/industrial development in order to justify the collection of fees on those developments and
- Explains the relationship between the fees and the developments on which those fees are to be charged.

B. Brief Description of the Albany Unified School District

The Albany Unified School District is located in Alameda County. The District currently serves 3,803 students in grades K-12 and operates three K-5 schools, one middle school (6-8) school, one comprehensive high school (9-12) and one continuation high school.

The school District's geographic boundaries are congruent with the boundaries of the City of Albany. The City is completely built-out but the population, housing units and the District's student enrollment continues to grow through inter-district transfers and migrations. New residential developments exist in the District but are mostly comprised of reconstruction of old existing housing sectors into high occupancy multi-family dwelling units. A Whole Foods Store, a new senior citizens housing community and approximately 65 new residential units are projected to be built in the District over the next five years which could be subject to developer fees.

I. DISTRICT FACILITY NEEDS

This section describes the District's requirements for school facilities. Specifically, the following subsections:

- A) Identify the District's student capacity,
- B) Subtract the District's enrollment from the District's capacity to calculate the District's facility needs and
- C) Describe the District's plan to fulfill its facility needs.

A. Student Capacity of District Facilities

The District's student capacity is based on form SAB 50-02, Existing School Building Capacity, as certified by the Office of Public School Construction/State Allocation Board (OPSC/SAB). The original form SAB 50-02 was submitted to OPSC/SAB and certified April 28, 1999. The certified student capacity creates the "baseline" for determining future eligibility for funding under the School Facility Program.

The baseline eligibility based on chargeable classrooms is shown in Appendix A. The previous Developer Fee Justification Study, which the District conducted in 2008, prepared an analysis and established the capacities of the district schools. Current capacity of the District schools including additional classrooms installed after 2008 is as follows:

Grades	Gross Capacity ¹ (2008)	Additional Capacity	Current Capacity (2012)
K-5	1,486	92	1,578
6-8	849	27	876
9-12	1,221	108	1,329
Total	3,556	227	3,783

¹Source: Albany Unified School District, Developer Fee Justification Study, April 2008.

Because the above capacity is the basis for determining eligibility for school facility's needs, it will be used to calculate unhoused students.

B. Projected Unhoused Students

The District's projected enrollment five years in the future, school year 2016-17, is based on historical cohort factors and births/kindergarten trends (see Appendix B). These projections are used in conjunction with the existing student capacities of school facilities shown above in order to determine the number of unhoused students.

Grades	Projected Enrollment 2016-17	Existing Student Capacity	Future Unhoused Students
K - 5	1,977	1,578	399
6 - 8	977	876	101
9-12	1,227	1,329	0
Total	4,181	3,783	500

C. District Facilities Needs

The District's facilities needs and associated costs over the next five years consider four (4) categories, as follows:

- New School Construction
- Modernization/Renovation
- Interim School Facilities
- Certificates of Participation

The need and estimated costs for each category are discussed below.

New School Construction

The state SFP New Construction grant amounts for grades K-6, 7-8, 9-12, SDC-Non-Severe and SDC-Severe, were adjusted by the State Allocation Board on January 25, 2012. This year's grant amounts including grants for automatic fire detection/alarm and sprinkler systems are as follows:

New Construction Grants

Grades	Base Grant	Fire Detection/ Alarm	Sprinklers	Grant per Student
K-6	\$9,455	\$11	\$159	\$9,625
7-8	\$9,999	\$16	\$189	\$10,204
9-12	\$12,721	\$25	\$196	\$12,942
SDC-Non-Severe	\$17,765	\$33	\$336	\$18,134
SDC- Severe	\$26,564	\$49	\$502	\$27,115

From the above data, the cost to provide school facilities for 500 future unhoused students based on the state SFP New Construction grants would be the following:

Grades	Future Unhoused Students	State Grant (50%)	District Match (50%)
K-6	399	\$3,840,375	\$3,840,375
7-8	101	\$1,030,604	\$1,030,604
9-12	0	\$0	\$0
Total	500	\$4,870,979	\$4,870,979

As of May 2012, the District has remaining eligibility for 1,277 students in grades K-12 under the state SFP New Construction program (See Appendix A for details). The program provides funding for the construction of new school facilities on a 50/50 basis. Hence, in order to avail of these funds for the construction of school facilities for future unhoused students, the District will need local funds in the amount of \$4,870,979 to match the state grant.

Modernization/Renovation

The state SFP Modernization grant amounts for grades K-6, 7-8, SDC-Non-Severe and SDC-Severe, were adjusted by the State Allocation Board on January 25, 2012. This year's grant amounts including grants for automatic fire detection/alarm systems are as follows:

Modernization Grants

Grades	Base Grant	Fire Detection/ Alarm	Grant per Student
K-6	\$3,600	\$115	\$3,715
7-8	\$3,809	\$115	\$3,924
9-12	\$4,985	\$115	\$5,100
SDC-Non-Severe	\$7,674	\$216	\$7,890
SDC- Severe	\$11,470	\$322	\$11,792

As of May 2012, the District has eligibility for the modernization of McGregor Primary and Vista Primary schools under the state SFP Modernization program (See Appendix A for details). The program provides funding for the upgrades and replacements to building systems, air conditioning, plumbing and others on a 60/40 basis. Hence, in order to avail of these funds to upgrade the existing school facilities, the District will need local funds in the amount of \$730,617 to match the state grant shown in the following table;

School	Remaining Modernization Eligibility	State Grant (60%)	District Match (40%)
McGregor Primary	111	\$412,365	\$274,910
Vista Primary	184	\$683,560	\$455,707
Total	295	\$1,095,925	\$730,617

Interim School Facilities

The District has two leased portable classrooms at Cornell Elementary School that are paid out of Developer Fees. The outstanding balance as of March 2012 is \$3,124.

Certificates of Participation (COPs)

The District does not have Certificates of Participation (COPs) that are paid out of Developer Fees.

Construction Cost Summary (Five years)

The total costs of the District's facilities needs over the next five years are summarized as follows:

Construction Cost Summary (Five years)	Cost
New School Construction	\$4,870,979
Modernization/Renovation	730,617
Interim School Facilities	\$3,124
Certificates of Participation	None
Total Cost	\$5,604,720

Developer fees to be levied against future residential and commercial/industrial development will help provide funds for school facilities needs as identified above.

II. FINANCIAL IMPACT ON THE DISTRICT OF FUTURE RESIDENTIAL DEVELOPMENT

This section quantifies how future residential development financially affects the District.

Future residential development will generate additional students in the District. As shown in the previous section, adequate school facilities do not exist for these students. Future residential development, therefore, financially affects the District by generating a need for additional school facilities that the District must acquire at some cost.

A. Formulas

The formulas used in the calculation of Level 1 fees were the following:

- 1. New Residential sq.ft. = H.U. Projection (5-years)
x average sq.ft. per unit
- 2. Unhoused Students = H.U. Projection (5-years)
x Student Yield Rate
- 3. New Construction Cost = Unhoused Students
x Cost per student
- 4. Modernization Cost = 40 Percent District Match
- 5. Other Costs = Capital Leases, COP
- 6. Total Cost = New Construction Cost
+ Modernization Cost
+ Other Costs

B. New Residential Square Footage

Subdivisions and housing developments are discussed in Appendix C. For the purposes of this study, the five-year projection of housing units that will be subject to developer fees, the average square feet per unit, and the new residential square feet were calculated as follows:

New Housing Units	# Units	Avg. SF ¹	Total SF
Multiple-Family Dwelling	65	1,200	78,000

¹ Source: Please refer to Appendix C: Subdivision and Housing Developments, for analysis, tables and other details.

C. Unhoused Students

Student yield rates by grade groupings were taken from a yield rate study conducted by the District in the previous Developer Fee Justification Study conducted in April 2008. The process involved a correlation between the number of housing units and the students coming from within the district. Students coming from outside the district through inter-District transfer requests were factored out in order to derive a more realistic pupil yield rate per dwelling unit.

Pupil Yield Rates ¹

Housing Type	K-5	6-8	9-12	Total
Multiple-Family Dwelling Units	0.182	0.092	0.138	0.412

¹ Source: Albany Unified School District, Developer Fee Justification Study, April 2008.

From the projected construction of 65 new multi-family dwelling units during the next five years (See Appendix C) and the above student yield rate data, the number of unhoused students was calculated as follows:

Unhoused Students	K-5	6-8	9-12	Total
Multiple-Family Dwelling Units	12	6	9	27

As presented in the previous section, the District is projected to have a backlog of 625 unhoused students in all grade groups. Therefore, all future students in those grade groups that will be generated by the projected new housing units over the next five years as shown in the above table are unhoused.

D. New Construction Costs

The new construction state grant amounts for grades K-6, 7-8, and 9-12, including grant increases pursuant to the passage of Proposition 1D in November 2006 and as inflated by the State Allocation Board on January 25, 2012, and including grants for auto alarm/detection and sprinklers were the following:

New Construction Grants – Regular Students

Grades	Base Grant	Fire Detection/Alarm	Sprinklers	Grant per Student
K-6	\$9,455	\$11	\$159	\$9,625
7-8	\$9,999	\$16	\$189	\$10,204
9-12	\$12,721	\$25	\$196	\$12,942

From the above data, the construction cost for school facilities required to provide facilities for the projected unhoused students that will be generated by the construction of new residential housing units was calculated as follows:

Grades	Unhoused Students	Grant	Cost
K-6	12	\$ 9,625	\$ 115,500
7-8	6	10,204	61,224
9-12	9	12,942	116,478
Total	27		\$ 293,202

E. Total Costs

According to the "Guide to School Site Analysis and Development, 2000 Edition", the following site sizes would be required for future schools:

Student Capacities and Site Sizes

Grades	Student Capacity	Site Size (Acres)
K-6	600	11.0
7-8	900	25.0
9-12	1,601-1,800	44.5

Based on the above student capacities and the total costs of construction for a new elementary school (K-5), a middle school (6-8) and a high school (9-12) recently built in a neighboring district (See Appendix D for details), the projected cost of construction per student would be the following:

Grades	Student Capacity	Total Construction Cost	Construction Cost Per Student
K-6	600	\$21,175,679	\$35,292
7-8	900	\$65,743,308	\$73,048
9-12	1,800	\$117,649,684	\$65,360

Based on the above costs of construction and the projected un-housed students, the total costs of construction to accommodate unhoused students generated by new residential construction would be the following:

Total Costs of Construction

Grades	Unhoused Students	Construction Cost Per Student	Total Construction Cost
K-5	12	\$35,292	\$423,504
6-8	6	\$73,048	\$438,288
9-12	9	\$65,360	\$588,240
Total	27		\$1,450,032

F. Fee per Square Foot

From the above data the maximum fee per square foot was calculated as follows:

Residential Housing Type	Total Cost	Total Sq. Ft	Cost/Sq. Ft
Multiple-Family Dwelling Units	\$1,450,032	78,000	\$18.59

III. REVENUE FROM FEES ON RESIDENTIAL DEVELOPMENT VERSUS COSTS OF SCHOOL FACILITIES

This section compares the projected revenues from fees levied on future residential development to the school facility costs attributable to that development.

State law currently caps Level 1 Fees at \$3.20 per square foot for the current year. As demonstrated in the previous section, each square foot of future residential development will generate a school facility cost of \$18.59. Any given amount of future development will, therefore, generate more school facility costs than Level 1 Fee revenue.

A. Fee Revenue from Residential Development Over the Next Five Years

Based on the average square footage, 65 residential units will generate 78,000 square feet of residential development over the next five years.

If the District were to collect the maximum allowable Level 1 fee (\$3.20) on residential development, the District would collect \$249,600 in residential developer fees over a five-year projection period.

B. Fee Revenue from Additions to Existing Residences

Fees will also be generated by additions to existing residences. This report does not account for the total fee revenue collected from additions to existing residences. However, the fee revenue calculation for additions is the same as for new units. For example, additions totaling 50,000 square feet would generate \$160,000 in fee revenue (50,000 times \$3.20). Pursuant to Education Code Section 17620(a)(1)(C)(i), developer fees may be charged on residential additions "only if the resulting increase in assessable space exceeds 500 square feet."

C. Fee Revenue from Reconstruction and Redevelopment

Fees will also be generated by single and multi-family units in redevelopment projects and single and multi-family units that replace demolished units (to the extent that the new units are larger than the demolished units). This report accounts for the total fee revenue collected from reconstruction and redevelopment. The fee revenue calculation from reconstruction and/or redevelopment is the same as for new units. For example, reconstruction and/or redevelopment totaling 50,000 square feet would generate \$160,000 in fee revenue (50,000 times \$3.20).

D. Senior Citizen Restricted Housing

As required by law, a lower fee, currently the commercial/industrial maximum of \$0.51 per square foot is established for certain types of residences that are restricted in occupancy to senior citizens. Housing of this type generates employees and has an indirect impact on the school district similar to that from commercial/industrial development projects.

IV. FINANCIAL EFFECT ON THE DISTRICT OF NEW COMMERCIAL /INDUSTRIAL DEVELOPMENT

Commercial/industrial development will attract additional workers to the District, and, because some of those workers will have school-age children, will generate additional students in the District. As shown in Section I, adequate school facilities do not exist for these students. New commercial/industrial development, therefore, creates a fiscal impact on the District by generating a need for new school facilities.

The report multiplies the following five factors together to calculate the school facility cost incurred by the District per square foot of new commercial/industrial development:

- A. Employees per square foot of new commercial/industrial development,
- B. Percent of employees in the District that also live in the District,
- C. Houses per employee,
- D. Students per house, and
- E. School facility cost per student.

The report calculates each of these factors in the next sections.

A. Employees per Square Foot of Development

As permitted by State law, the report uses results from a survey published by the San Diego Association of Governments (SanDAG) to establish the number of employees per square foot of new commercial/industrial development projects.

Employees Per Square Foot of Commercial/Industrial Development, by Category

Commercial/Industrial Category	Average Square Foot per Employee	Employees per Average Square Foot
Banks	354	0.00283
Community Shopping Centers	652	0.00153
Neighborhood Shopping Centers	369	0.00271
Industrial Business Parks	284	0.00352
Industrial Parks	742	0.00135
Rental Self Storage	15,541	0.00006
Scientific Research & Development	329	0.00304
Lodging	882	0.00113
Standard Commercial Office	209	0.00479
Large High Rise Com. Office	232	0.00431
Corporate Offices	372	0.00269
Medical Offices	234	0.00427

Source: 1990 SanDAG Traffic Generators report.

B. Percentage of Employees Residing Within the District

It is estimated that approximately 40 percent of people working in the District also live in the District.

C. Number of Households per Employee

U.S. Census data indicates that there are approximately 0.629 K-12 workers per household. Likewise, this data indicates that there are 0.79 housing units for every one worker. The report, therefore, assumes that each new resident worker in the District will demand 0.79 housing units.

D. Number of Students per Dwelling Unit

As calculated from Section II., the report assumes that 0.412 K-12 students will reside in each housing unit.

E. School Facility Cost per Student

As calculated from Section II., the report estimates that the school facility cost per K-12 student is \$54,145. (\$18.59/square foot times 1,200 square feet divided by 0.412 yield)

F. School Facility Cost per Square Foot of Commercial/Industrial Development

The following table calculates the school facility cost generated by a square foot of new commercial/industrial development for each of the categories of commercial/industrial projects listed in Section A.

School facility costs for development projects not included on this list may be estimated by using the closest employee-per-square foot ratio available for the proposed development or by following the District's administrative procedures for appeals of school facility fee imposition.

**Facility Cost Per Square Foot of Commercial/Industrial
Development, by Category**

Category	Employees per Square Foot	% Employees Residing in District	Dwelling Units per Employee	K-12 Students Per Dwelling Unit	Cost per K-12 Student	Cost per Square Foot
Banks	0.00283	0.40	0.79	0.412	\$54,145	\$19.95
Community Shopping Centers	0.00153	0.40	0.79	0.412	\$54,145	\$10.78
Neighborhood Shopping Centers	0.00271	0.40	0.79	0.412	\$54,145	\$19.10
Industrial Business Parks	0.00352	0.40	0.79	0.412	\$54,145	\$24.81
Industrial Parks	0.00135	0.40	0.79	0.412	\$54,145	\$9.51
Rental Self Storage	0.00006	0.40	0.79	0.412	\$54,145	\$0.42
Scientific Research & Development	0.00304	0.40	0.79	0.412	\$54,145	\$21.42
Lodging	0.00113	0.40	0.79	0.412	\$54,145	\$7.96
Standard Commercial Office	0.00479	0.40	0.79	0.412	\$54,145	\$33.76
Large High Rise Com. Office	0.00431	0.40	0.79	0.412	\$54,145	\$30.38
Corporate Offices	0.00269	0.40	0.79	0.412	\$54,145	\$18.96
Medical Offices	0.00427	0.40	0.79	0.412	\$54,145	\$30.10

V. FINDINGS

This section shows that the District meets the requirements of Government Code Section 66001 regarding the collection of developer fees and summarizes other potential funding sources for the District's capital projects.

A. Government Code Section 66001(a)(1) – Purpose of the Fee

The purpose of collecting fees on residential and commercial/industrial development is to acquire funds to construct or reconstruct school facilities for the students generated by new residential and commercial/industrial developments.

B. Government Code Section 66001(a)(2) – Use of the Fee

The District's use of the fee will involve constructing new school facilities. In addition, the fee may be used to construct additional facilities on existing school campuses and/or reconstructing school campuses. The District may also need to purchase or lease portable classrooms to use for interim housing while permanent facilities are being constructed.

Revenue from fees collected on residential and commercial/industrial development may be used to pay for any of the following:

- 1) Land (purchased or leased) for school facilities,
- 2) Design of school facilities,
- 3) Permit and plan checking fees,
- 4) Construction or reconstruction of school facilities,
- 5) Testing and inspection of school sites and school buildings,
- 6) Furniture for use in new school facilities,
- 7) Interim school facilities (purchased or leased) to house students generated by new development while permanent facilities are being constructed,
- 8) Legal and administrative costs associated with providing facilities to students generated by new development,
- 9) Administration of the collection of developer fees (including the costs of justifying the fees) and
- 10) Miscellaneous purposes resulting from student enrollment growth caused by new residential development.

C. Government Code Section 66001(a)(3) – Relationship Between Fee's Use and the Type of Project Upon Which Fee is Imposed.

Future residential development will cause new families to move into the District and, consequently, will generate additional students in the District. As shown in Section I.B. of this report, adequate school facilities do not exist for these students. Future residential development, therefore, creates a need for additional school facilities. The fee's use

(acquiring school facilities) is, therefore, reasonably related to the type of project (future residential development) upon which it is imposed.

New commercial/industrial development will cause new workers to move into the District. Because some of these workers will have school-age children, commercial/industrial will also generate new students in the District. As shown in Section I.B. of this report, adequate school facilities do not exist for these students. New commercial/industrial development, therefore, creates a need for additional school facilities. The fee's use (acquiring school facilities) is, therefore, reasonably related to the type of project (new commercial/industrial development) upon which it is imposed.

D. Government Code Section 66001(a)(4) – Relationship Between the Need for the Public Facility and the Type of Project Upon Which Fee is Imposed

The District's current enrollment is larger than its student capacity. The District, therefore, does not have sufficient existing capacity to house students generated by future development. Future residential and commercial/industrial development in the District will generate additional students and consequently, a need for additional school facilities. A relationship exists, therefore, between the District's need to provide additional school facilities and the construction of new residential and commercial/industrial development projects.

E. Government Code Section 66001(b) – Relationship Between the Fee and the Cost of the Public Facility Attributable to the Development on Which the Fee is Imposed

This report demonstrates that the school facility cost attributable to future residential development is \$18.91. Level 1 fees of \$3.20 per square foot on residential development are, therefore, fully justified.

This report also demonstrates that the school facility costs attributable to all categories of commercial/industrial development except rental self-storage range from \$7.96 per square foot to \$33.76 per square foot. Level 1 fees of \$0.51 on these types of development are, therefore, fully justified. The school facility cost attributable to rental self-storage units is \$0.54 per square foot. Fees for this type and other low-employee-generating types of development should be examined on a case-by-case basis.

All school facility costs and fees in this report are calculated on a per-student basis to ensure that future developments only pay for impacts they cause.

F. Other Funding Sources

The following is a review of potential other funding sources for constructing school facilities.

1) General Fund

The District's General Fund budget is typically committed to instructional and day-to-day operating expenses and not used for capital outlay uses, as funds are needed to meet the District's non-facility needs. General Fund monies may however, be used for portable lease payments or facilities projects if other funding sources are insufficient to meet commitments.

2) State Programs

The District has been approved for eligibility under the School Facility Program. The State match allowance of 50 percent, however, leaves a shortfall between State funding and the District's actual facility needs. State funds for deferred maintenance may not be used to pay for new facilities. State law prohibits use of lottery funds for facilities.

3) General Obligation Bonds

School districts can, with the approval of two-thirds or 55 percent of its voters, issue general obligation bonds that are paid for out of property taxes. The District passed a \$10 million Proposition 39 bond measure (Measure E) in February 2006 to help meet planned facilities costs (Albany District Community Pool).

4) Parcel Taxes

Approval by two-thirds of the voters is required to impose taxes that are not based on the assessed value of individual parcels. While these taxes have been occasionally used in school districts, the revenues are typically used to supplement operating budgets.

5) Mello-Roos Community Facilities Districts

This alternative uses a tax on property owners within a defined area to pay long-term bonds issued for specific public improvements. Mello-Roos taxes require approval from two-thirds of the voters (or land owners if fewer than 12) in an election.

6) Surplus Property

The District does not own any surplus property that could be used to finance additional school facilities.

7) Redevelopment

The District has no Redevelopment Agency funds in effect.

VI. RECOMMENDATIONS

This report recommends that the District levy the maximum statutory fee authorized by law of \$3.20 per square foot of residential development. The report also recommends that the District levy the maximum fee as authorized by law of \$0.51, on all categories of commercial/industrial development except rental self-storage. Developer fees for this and other types of low-employee generating developments should be examined on a case-by-case basis.

These recommendations are based on the findings that residential and commercial/industrial development (except for rental self-storage) creates a school facility cost for the District that is larger than the revenue generated by charging these fees.

APPENDIX A

ELIGIBILITY DETERMINATION

APPENDIX A ELIGIBILITY DETERMINATION

The District's state School Facilities Program (SFP) New Construction grant eligibility as of May 2012 is as follows:

Grades	Baseline ¹ Eligibility	SAB Approval Date	SAB Approvals/ Adjustments ³	Remaining Eligibility
K-6	-342	04/28/1999	1091	749
7-8	-346	04/28/1999	363	17
9-12	856	04/28/1999	-361	495
SDC-Non-Severe	0	04/28/1999	-11	-11
SDC- Severe	0	04/28/1999	16	16
Totals	856			1,277

The District's state SFP Modernization grant eligibility as of May 2012 is as follows:

Grades	Baseline ¹ Eligibility	SAB Approval Date	SAB Approvals/ Adjustments ³	Remaining Eligibility
K-6				
Cornell	499	04/28/1999	-499	0
McGregor Primary	111	04/28/1999	0	111
Marin	322	01/28/2004	-322	0
Ocean View	405	12/10/2003	-405	0
Vista Primary	184	04/28/1999	0	184
Subtotal	1,521			295
7-8				
Albany Middle ²	0	0	0	0
Subtotal	0	0	0	0
9-12				
Albany High	293	04/28/1999	-293	0
McGregor High	40	12/10/2003	-40	0
Subtotal	333			0
SDC-Non-Severe	60	04/28/1999	-60	0
SDC- Severe	22	04/28/1999	-22	0
Totals	1,936			295

¹ The Baseline Eligibilities (SAB 50-03) were certified by the State Allocation Board (SAB) based on the Enrollment Certification/Projection (SAB 50-01) which used CBEDS enrollment data, less the Existing School Building Capacity (SAB 50-02).

² The Albany Middle School has no established baseline eligibilities based on SAB 50-03 submittals by the District.

³ The SAB Approvals/Adjustments were based on updated SAB 50-01 projections and approved projects under the California School Facility Program (SFP). Data were taken from the OPSC website status as of May 2, 2012.

APPENDIX B: HISTORICAL AND PROJECTED ENROLLMENT

Five year enrollment projections were prepared by using historical cohort factors and the correlations between births in the County of Alameda and in the City of Albany (Zip code 94706) with the kindergarten enrollments in the Albany Unified School District.

Based on available data used in the attached tables, the results of the analysis indicate that the District's projected enrollments five years from now (2016-17) shows that there will be increase in K-6 and 6-8 enrollment and a very slight decrease in 9-12 enrollment compared to the current enrollments (2011-12), as shown in the following table:

Grades	2011-12	2016-17	Change
K-5	1,656	1,977	+321
6-8	902	977	+75
9-12	1,245	1,227	-18
Total	3,803	4,181	+378

Historical CBEDS Enrollment ¹
And
Cohort Growth

The K-12 cohort growth (movement of students from one grade one year to the next higher grade the following year) is the best indicator of net migration, which is the combined effect of inter-district transfers, in-migration, out-migration, residential growth, changes in vacancy rates, movement of students to/from private schools and county programs, etc. From the table below, it can be seen that the District experienced a K-7/1-8 cohort gain of 54 students during the 2007-08 through 2011-12 period and an 8-11/9-12 cohort loss of 7 students during the same period for a net gain 47 students.

Grades	2007-08	2008-09	2009-10	2010-11	2011-12	Average Cohort
K	240	269 /	286 /	277 /	272 /	
1	266	246 / 6	277 / 8	316 / 30	278 / 1	11
2	260	264 / -2	241 / -5	295 / 18	295 / -21	-3
3	271	259 / -1	257 / -7	255 / 14	291 / -4	1
4	268	277 / 6	268 / 9	278 / 21	248 / -7	7
5	263	255 / -13	281 / 4	289 / 21	272 / -6	2
6	301	298 / 35	276 / 21	300 / 19	294 / 5	20
7	307	314 / 13	296 / -2	294 / 18	313 / 13	11
8	314	315 / 8	309 / -5	313 / 17	295 / 1	5
Subtotal	2,490	2,497 / 52	2,491 / 23	2,617 / 158	2,558 / -18	54
9	320	348 / 34	343 / 28	302 / -7	312 / -1	14
10	331	322 / 2	338 / -10	340 / -3	289 / -13	-6
11	328	339 / 8	304 / -18	324 / -14	326 / -14	-10
12	341	332 / 4	331 / -8	296 / -8	318 / -6	-5
Subtotal	1320	1341 / 48	1316 / -8	1262 / -32	1245 / -34	-7
Total	3,810	3,838	3,807	3,879	3,803	47

¹ Source: California Basic Educational Data System (CBEDS), Department of Education, April 2012.

**City Of Albany Births by Zip Code
And
AUSD Kindergarten Enrollment**

Kindergarten projections are prepared by correlating zip code births to District kindergarten enrollments five years later ("Birth to Residents By Zip Code" table), and then using the most recent three-year average to prepare four-years of projections – the maximum possible using zip code births.

The table below demonstrates the correlation between the births in the City of Albany and the student enrollment in the kindergarten of the Albany Unified School District five years later, when these children are expected to start attending school. A District kindergarten enrollment above 100 percent indicates that aside from the children born in the City of Albany who enroll in the District's kindergarten five years later, a substantial number of additional students have come from neighboring districts and from new families who relocated to the City of Albany during the same period under study.

Year	Albany 94706 ¹	Year	District Kindergarten Enrollment ²	Percent
1999	153	2004	226	147.71%
2000	187	2005	233	124.60%
2001	206	2006	228	110.68%
2002	210	2007	240	114.29%
2003	213	2008	269	126.29%
2004	227	2009	286	125.99%
2005	204	2010	277	135.78%
2006	259	2011	272	105.02%
		4 Year Average =		123.27%
Historical		Projected		
2007	261	2012	322	123.27%
2008	259	2013	319	
2009	290	2014	357	
2010	271	2015	334	

¹ Source: California Department of Health Services, Center for Health Statistics, Office of Health Information and Research, Births profiles by Zip Code, April 2012.

² Source: California Basic Educational Data System (CBEDS), Department of Education, April 2012.

**County of Alameda Births
And
AUSD Kindergarten Enrollment**

The fifth and sixth year kindergarten enrollments in the school district are derived by correlating the births in the County of Alameda to District kindergarten enrollments. Included in the correlations are the four-year projections prepared with the births by zip code data, and then the projections for the fifth and sixth year kindergarten enrollments using the county birth data.

The table below demonstrates the correlation between the births in the County of Alameda and the student enrollment in kindergarten of the Albany Unified School District five years later.

Year	Alameda County Births ¹	Year	District Kindergarten Enrollment ²	Percent
Historical		Historical		
2002	21,802	2007	240	1.10%
2003	21,574	2008	269	1.25%
2004	20,919	2009	286	1.37%
2005	20,902	2010	277	1.33%
2006	21,058	2011	272	1.29%
Historical		Projected		
2007	21,519	2012	322	1.50%
2008	20,972	2013	319	1.52%
2009	20,320	2014	357	1.76%
2010	19,302	2015	334	1.73%
Projected		Projected		
2011	19,145	2016	311	1.63%
2012	18,996	2017	310	

¹ Source: California Department of Health Services Center for Health Statistics, Historical births through 2010. California Department of Finance, Demographic Research Unit, projected births by county, April 2012.

² Source: California Basic Educational Data System (CBEDS), Department of Education, April 2012.

**ALBANY UNIFIED SCHOOL DISTRICT
PROJECTED CBEDS ENROLLMENT
2012-13 thru 2016-17**

Enrollment projections for the school district during the next five years (2012-13 thru 2016-17) are derived based on the kindergarten enrollments projected with the use of correlations between birth rates by zip code and county birth data (see preceding tables). By distributing the cohort growth factors established in the "Historical CBEDS Enrollment and Cohort Movement" table throughout the grades based on historical trends, enrollment projections for the school district are derived. The resulting projections are presented in the following tables.

Grades	2012-13	2013-14	2014-15	2015-16	2016-17
K	322	319	357	334	311
1	283	333	330	368	345
2	275	280	330	327	365
3	296	276	281	331	328
4	298	303	283	288	338
5	250	300	305	285	290
6	292	270	320	325	305
7	305	303	281	331	336
8	318	310	308	286	336
Subtotal	2,639	2,694	2,795	2,875	2,954
9	309	332	324	322	300
10	306	303	318	318	316
11	279	296	293	308	308
12	321	274	291	288	303
Subtotal	1215	1205	1226	1236	1227
Total	3,854	3,899	4,021	4,111	4,181

APPENDIX C

SUBDIVISIONS/HOUSING DEVELOPMENTS

APPENDIX C. SUBDIVISIONS/HOUSING DEVELOPMENTS

The number of new residential units constructed in the City of Albany during the period from year 2000 thru 2010 was extracted from demographic reports published in the Department of Health agency's website. The estimated numbers of the various types of new housing units constructed during the last ten years were the following:

CITY OF ALBANY HOUSING UNITS YEAR 2000 THRU 2010 ESTIMATES¹

Year	Single Family Dwelling Units (SFD)				Multiple-Family Dwelling Units (MFD)				Mobile Homes		TOTAL	
	Detached	(+)/ (-)	Attached	(+)/ (-)	2 to 4	(+)/ (-)	5 Plus	(+)/ (-)	Units	(+)/ (-)	Housing Units	(+)/ (-)
2000	3,777		181		813		2,471		6		7,248	
2001	3,777	0	181	0	823	10	2,477	6	6	0	7,264	16
2002	3,778	1	181	0	823	0	2,477	0	6	0	7,265	1
2003	3,779	1	181	0	823	0	2,498	21	6	0	7,287	22
2004	3,779	0	181	0	823	0	2,510	12	6	0	7,299	12
2005	3,779	0	197	16	823	0	2,314	(196)	6	0	7,119	(180)
2006	3,784	5	197	0	828	5	2,314	0	6	0	7,129	10
2007	3,786	2	198	1	828	0	2,356	42	6	0	7,174	45
2008	3,784	(2)	198	0	828	0	2,232	(124)	6	0	7,048	(126)
2009	3,784	0	198	0	831	3	2,556	324	6	0	7,375	327
2010	3,785	1	198	0	831	0	2,556	0	6	0	7,376	1
Net Increase (+)/ Decrease (-)		8		17		18		85		0		128
Annual Average		1		2		2		9		0		13

¹ Source: California Department of Finance, Demographic Reports, E-5 City/County Population and Housing Estimates, 4/1/2000 Benchmark, April 2012.

As shown in the table above, the construction activity on residential housing units were primarily comprised of Multi-Family Dwelling Units (MFD) type of buildings which delivered 103 units out of the 128 total housing units constructed during the ten year period reviewed. This is brought about by the fact that while the city is almost completely built-out, the need to provide housing to accommodate the steadily growing population remains. To mitigate these needs, some of the older housing units have been torn-down to make way for the construction of newer and higher occupancy multiple-dwelling unit housing complexes. During the period from 2008-2009, a major reconstruction occurred where 124 older housing units were demolished and 324 new units constructed in its place. Other similar residential developments and reconstruction projects are projected to continue to occur in the future as the need for housing continues to grow.

The Community Development Department of the City of Albany published in its website a number of major projects under review by the City. These projects are comprised of educational and commercial developments such as a Safeway Store, a high school facility, a boutique, retail complex, etc. Various other projects that are currently under the review and planning approvals process by the Department are comprised of minor residential building additions, commercial and retail buildings.

Based on the data presented above, with the current general observations that the economy is on a gradual recovery curve, and taking into consideration the geographic limitations of the City of Albany, it is projected that the current level of housing growth will continue in the next five years. As such, for the purpose of this study, the projected new dwelling units to be built during the next five years, based on the annual averages identified in the preceding table, will be 75 units. Consistent with the above data and the Developer Fee Justification Study conducted in April 2008, it is projected that the types of residential units projected to be built will be multi-family dwellings (MFD) units with an average floor area of 1,200 square feet.

APPENDIX D

CONSTRUCTION COSTS

APPENDIX D: CONSTRUCTION COSTS

The construction of new schools for K-12 students involves costs related to site development, and design and construction. Site development costs include general site development, utility services, off-site development and others. Design and construction costs include pre-design and design, construction, furniture, equipment and technology, fields and landscapes, fees, reports, testing, inspection and others. In high-density built-out urban communities such as the City of Albany, redevelopment and reconstruction of an existing developed site into a new school facility could be the only means of achieving the housing construction objective. As such site development and other costs will not be considered in the study. Instead, site demolition work and temporary housing for the accommodation of students and staff while construction is in progress which are built into the design and construction costs will be used. For the purpose of this study, design and construction costs obtained from a neighboring school district will be used as reference. Gathered data is shown in the following table, "Construction Costs for New K-12 Schools".

Construction Costs for New K-12 Schools ¹

Cost Items	Elementary School (K-5)	Middle School (6-8)	High School (9-12)
Pre-Design Services			
Site Surveys	\$20,500	\$30,694	\$33,650
Geotechnical Report	\$136,517	\$325,782	\$384,772
CCTV Sewer/Drain Lines	\$0	\$3,000	\$5,860
Other Design Costs	\$11,576	\$16,865	\$24,251
Subtotal	\$168,593	\$376,341	\$448,533
Design Phase Services			
Bond Program Manager	\$823,778	\$670,655	\$1,215,931
Master Architect	\$132,862	\$1,688,218	\$1,837,098
Design Manager	\$205,944	\$541,629	\$858,459
Construction Manager	\$1,069,087	\$3,602,524	\$4,860,015
A/E of Record	\$1,366,028	\$2,300,462	\$8,843,240
Specialty Consultants	\$184,454	\$116,080	\$141,914
Division of State Architect (DSA) Fees CA Department of Education (CDE)	\$128,277	\$274,434	\$361,272
Fees	\$16,100	\$29,133	\$45,178
Reproduction Costs	\$27,398	\$18,168	\$23,288
Hazardous Materials and IH Monitoring	\$22,988	\$175,568	\$154,342
Other Planning Costs	\$258,703	\$318,880	\$433,722
Subtotal	\$4,235,619	\$9,735,751	\$18,774,459
Construction Phase Services			
Materials Testing	\$212,869	\$413,907	\$141,840
DSA Inspectors	\$335,966	\$990,598	\$889,946
Contract Compliance	\$100,578	\$241,659	\$435,449
Security	\$11,300	\$34,666	\$16,646
Subtotal	\$660,713	\$1,680,830	\$1,483,881
New Construction			
General Site Work	\$19,238	\$477,151	\$4,327,396
Track and Field Project	\$0	\$0	\$3,749,000
General Construction	\$16,091,516	\$53,470,107	\$78,834,074
Construction Contingency	\$0	\$0	\$0
Subtotal	\$16,110,754	\$53,947,258	\$86,910,470
Temporary Housing			
	\$0	\$3,128	\$10,032,341
Subtotal	\$0	\$3,128	\$10,032,341
Total	\$21,175,679	\$65,743,308	\$117,649,684

¹ Source: West Contra Costa Unified School District, School Facility Improvement Program, Capital assets Management Plan (CAMP) Report, Measure M, D, J and D-2010, March 2008.

EXHIBIT A**PROCEDURE TO APPEAL IMPOSITION OF
COMMERCIAL OR INDUSTRIAL DEVELOPMENT FEE**

In accordance with Government Code Section 53080.1, subdivision (e)(2), the following appeals procedure is available to any developer who wishes to contest a fee imposed by the District on residential, commercial or industrial development.

A. Procedure to Appeal Fee Imposition**1. Written Statement of Appeal**

- a. Any appeal of the administration's decision to impose fees on development must be presented to the District's Superintendent or his/her designee in writing.
- b. The developer's written statement of appeal shall be dated and include the specific grounds for the appeal and any information that supports the developer's contention that the fee imposition is improper.
- c. The written statement of appeal must be submitted by the developer to the Superintendent or his/her designee within five (5) days of the administration's determination to impose the fee.

2. Appeal to Superintendent or His/Her Designee

- a. The Superintendent or his/her designee shall have an opportunity to investigate the contentions made in the developer's statement of appeal. In conjunction with this investigation, the Superintendent or his/her designee may request to meet with the developer.
- b. Within seven (7) days from the date of receipt of the developer's statement of appeal, the Superintendent or his/her designee shall mail the developer a decision in writing either granting or denying the appeal.

3. Governing Board

- a. If the developer is dissatisfied with the decision of the Superintendent or his/her designee, the developer may request a hearing before the governing board.
- b. The developer's request for a hearing must be received in the District office within seven (7) days of the date of the Superintendent's decision upholding the fee imposition.
- c. The date for the hearing shall be established by the District as soon as practicable following receipt of the developer's request. It shall be the District's prerogative to decide whether the hearing will be conducted at a regular meeting of the governing board or at a special meeting.

- d. As soon as possible and in no event less than five (5) days before the date set for the hearing, the District shall send the developer a written notice including the time, date and place set for the hearing.

B. Conduct of the Hearing

1. At the hearing, the developer shall bear the burden of establishing that the fee is improper.
 - a. The developer shall be allotted 15 minutes in which to present the information showing that the fee requirement is improper.
 - b. The District administration shall have 15 minute in which to present information rebutting the developer's contentions.
 - c. The governing board has the discretion to grant either party or both additional time in which to present information in further support of their contentions.
2. Within five (5) days of the hearing, the governing board or its designee shall mail the developer a notice in writing of its decision either granting the appeal or upholding the fee imposition.
3. All hearings conducted pursuant to this section shall be informal in nature and be designed to determine the parties' contentions without unnecessary formality.

C. Miscellaneous

1. Any failure on the part of the developer to pursue their appeal within the timelines stated in this procedure shall result in the developer's forfeiture of their opportunity for a hearing before the governing board.
2. The timelines contained in this procedure may be extended by mutual written agreement of all parties.
3. It will be sufficient in meeting any of the notice requirements contained in this procedure for the District to send such notices to the developer by regular mail at their last known address as listed on their statement of appeal.
4. Whenever the deadline for any act required under this procedure falls on a Saturday, Sunday or holiday, the time shall automatically be extended to the next business day.

ALBANY UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP

Regular Meeting of June 5, 2012

ITEM: PROPOSED NEW DISTRICT WRITING PROGRAM FOR GRADES KINDERGARTEN THROUGH FIFTH: DEVELOPMENTAL STUDIES CENTER'S BEING A WRITER

PREPARED BY: Marsha A. Brown, Director III – Student Services

TYPE OF ITEM: REVIEW & ACTION

BACKGROUND INFORMATION:

The Elementary English/Language Arts Committee has reviewed and refined the current English/Language Arts essential standards. In addition, the Committee has developed a draft rubric for Reading proficiency by grade level, and reviewed and refined the current rubric for Writing. During the committee meetings, a strong need for a District writing program was expressed.

The Committee members, as well as all elementary teachers, had the opportunity to review and discuss the Developmental Studies Center's writing program entitled *Being a Writer* at a recent cross-site meeting. When asked if willing to use this program, the feedback from the teachers was overwhelmingly positive (87%).

Included in this adoption are two supplemental programs: grammar and usage, and spelling.

Should the Board adopt the DSC Writing program, professional development will be provided for all teachers prior to the start of the school year.

FINANCIAL INFORMATION:

Approximately \$50,000 from the District instructional materials fund.

RECOMMENDATION:

Adopt the proposed District supplemental writing program for elementary grades K – 5: Developmental Studies Center's *Being a Writer*

ALBANY UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP

P127

Regular Meeting of June 5, 2012

ITEM: FIRST READING: PROPOSED ENGLISH/LANGUAGE
ARTS ADOPTION, CORE NOVELS AND SUPPLEMENTAL
NOVELS FOR ALBANY MIDDLE SCHOOL

PREPARED BY: Marsha A. Brown, Director III – Student Services

TYPE OF ITEM: REVIEW & ACTION

BACKGROUND INFORMATION:

At the October 4, 2011 Board meeting, it was determined that the District does not currently have a State Board of Education (SBE) approved curriculum for English/ Language Arts (E/LA) for grades 6 – 8. The Albany Middle School (AMS) English department has reviewed and analyzed the available curricula. Staff is recommending that McDougal Littell's *California Literature* curriculum be adopted for E/LA for grades 6 – 8.

Additionally, the AMS English departments recommend the additions of the novels listed below.

6th Grade:

Core Novels

Watsons Go to Birmingham- 1963 by Christopher Paul Curtis

The Giver by Lois Lowry

Supplemental Novels

The Children's Homer by Padraic Colum

Heartbeat by Sharon Creech

A Christmas Carol by Charles Dickens

Gods, Demigods, and Demons by Bernard Evslin

Heroes, Gods, and Monsters of the Greek Myths by Bernard Evslin

The Miracle Worker by William Gibson

Alabama Moon by Watt Key

Rules by Cynthia Lord

Wonder by R. J. Palacio

Child of the Owl by Lawrence Yep

7th Grade:

Core Novels

The Outsiders by S.E. Hinton

P128 *Of Nightingales that Weep* by Katherine Paterson

Supplemental Novels

A Day No Pigs Would Die by Robert Newton Peck

Ender's Game by Orson Scott Card

8th Grade:

Core Novels

The Absolutely True Diary of a Part-Time Indian by Sherman Alexie

Inherit the Wind by Jerome Lawrence and Robert E. Lee

Supplemental Novels

American Born Chinese by Gene Luen Yang

FINANCIAL INFORMATION:

Books will be purchased from site and District funds.

RECOMMENDATION:

Conduct the first reading of proposed curriculum (McDougal Littell's *California Literature*) as well as core and supplemental novels for English/Language Arts for Albany Middle School, grades 6 – 8

ALBANY UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP

Regular Meeting of June 5, 2012

ITEM: FIRST READING: PROPOSED INTENSIVE
INTERVENTION READING/ LANGUAGE ARTS
CURRICULUM FOR ALBANY MIDDLE SCHOOL

PREPARED BY: Marsha A. Brown, Director III – Student Services

TYPE OF ITEM: REVIEW & DISCUSSION

BACKGROUND INFORMATION:

The District does not currently have a State Board of Education (SBE) approved curriculum for intensive intervention for Reading/Language Arts for students in grades 6 – 8.

The Albany Middle School (AMS) English/Language Arts departments have reviewed and analyzed the available curricula. Staff is recommending that National Geographic's *Inside Language, Literacy and Content* be adopted for intensive intervention in Reading/Language Arts in grades 6 – 8. The National Geographic's *Edge* is currently in use for intensive intervention for Reading/Language Arts in grades 9 – 12. By adopting *Inside*, the intensive Reading/Language Arts intervention programs will be articulated between the two schools (AMS and Albany High School).

FINANCIAL INFORMATION:

Books will be purchased from site and District funds.

RECOMMENDATION:

Conduct the first reading of proposed Reading/Language Arts intensive intervention curriculum (National Geographic's *Inside*) for grades 6 – 8

ALBANY UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP

Regular Meeting of June 5, 2012

ITEM: FIRST READING: PROPOSED ENGLISH LANGUAGE DEVELOPMENT ADOPTION FOR ALBANY MIDDLE SCHOOL

PREPARED BY: Marsha A. Brown, Director III – Student Services

TYPE OF ITEM: REVIEW & DISCUSSION

BACKGROUND INFORMATION:

At the October 4, 2011 Board meeting, it was determined that the District does not currently have a State Board of Education (SBE) approved curriculum for English Language Development (ELD) for grades K – 8. The Albany Middle School (AMS) English department, in conjunction with the ELD department, has reviewed and analyzed the available curricula. Staff is recommending that McDougal Littell's *California Literature* curriculum be adopted for the ELD Primary program.

FINANCIAL INFORMATION:

Books will be purchased from site and District funds.

RECOMMENDATION:

Conduct the first reading of proposed English Language Development curriculum (McDougal Littell's *California Literature*) for Albany Middle School's ELD Primary curriculum.

ALBANY UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP

P131

Regular Meeting of June 5, 2012

ITEM: FIRST READING: PROPOSED ENGLISH LANGUAGE DEVELOPMENT INTENSIVE INTERVENTION CURRICULUM FOR ALBANY MIDDLE SCHOOL AND ALBANY HIGH SCHOOL

PREPARED BY: Marsha A. Brown, Director III – Student Services

TYPE OF ITEM: REVIEW & DISCUSSION

BACKGROUND INFORMATION:

At the October 4, 2011 Board meeting, it was determined that the District does not currently have a State Board of Education (SBE) approved curriculum for English Language Development (ELD) for grades K – 8. In addition, no SBE adopted ELD intervention program was officially adopted by the District's Board of Education.

The Albany Middle School (AMS) and the Albany High School ELD departments have reviewed and analyzed the available curricula. Staff is recommending that National Geographic's *Inside Language, Literacy and Content* be adopted for intensive intervention for English Learners in grades 6 – 8; and that National Geographic's *Edge* be adopted for intensive intervention for English Learners in grades 9 – 12.

FINANCIAL INFORMATION:

Books will be purchased from site and District funds.

RECOMMENDATION:

Conduct the first reading of proposed English Language Development intensive intervention curriculum (National Geographic's *Inside* for grades 6 – 8 and *Edge* for grades 9 - 12)

**ALBANY UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP****Regular Meeting of January 17, 2012****ITEM: FIRST READING: PROPOSED NEW BOOK FOR ALBANY
HIGH SCHOOL ADVANCED PLACEMENT MANDARIN****PREPARED BY: Marsha A. Brown, Director III – Student Services****TYPE OF ITEM: REVIEW & DISCUSSION****BACKGROUND INFORMATION:**

The Albany High School (AHS) Advanced Placement (AP) Mandarin course is a rigorous, college-level course structured around the Chinese Advanced Placement examination, which focuses on accuracy in speaking, listening, reading and writing at a high level.

After an exhaustive review of available texts, staff is recommending the adoption of Integrated Chinese, Level 2 Part 2 (3rd edition, 2009), published by Cheng & Tsui for this course. This text is the most widely-adopted Chinese textbook at the high school and university level in the world. The third edition has been fully updated to align with the College Board AP Chinese requirements, in addition to the California and national standards for foreign languages. Each unit lesson is theme-based with additional communicative and interactive exercises, and a realistic storyline linking all the dialogues and readings. Both simplified and traditional Chinese characters are included in this textbook.

FINANCIAL INFORMATION:

Textbook will be purchased from site and District funds.

RECOMMENDATION:

Conduct a first reading regarding the proposed new textbook for Albany High School Advanced Placement Mandarin (Integrated Chinese, Level 2 Part 2 (3rd edition, 2009), published by Cheng & Tsui)

**ALBANY UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP**

Regular Meeting of June 5, 2012

ITEM: SUPERINTENDENT'S GOALS
PREPARED BY: MARLA STEPHENSON, SUPERINTENDENT
TYPE OF ITEM: REVIEW & DISCUSSION

BACKGROUND INFORMATION

As required by the Albany Unified School District's Board of Education Governance Calendar, the Superintendent's Goals are attached for your review and discussion.

Albany Unified School District

**Superintendent Goals 2012-13
Presented to the Board of Education June 5, 2012**

<p>Goal 1: Improve Communication Protocols</p> <p>The staff and community should be kept informed of important AUSD initiatives, student progress and activities. Second language parents need to feel included in District activities through intentional outreach efforts. Aligns with Goal 3, Strand 3 of Strategic Plan.</p>	
<p>Analyze results of Spring 2012 staff and community survey for baseline satisfaction levels in the area of communication. Develop strategies to improve District communications based upon results of survey. August, 2012 report to Board results of survey and a goal to be added under communication.</p>	
<p>Quarterly newsletters from Superintendent to community. Newsletters translated into Spanish, Korean and Mandarin. Hard copy newsletters made available at UC Village, site offices, City library. Disseminate via mail and District sponsored e-tree. Special efforts to be made to get as many families signed up for Aeries Parent Portal as possible so as to obtain more accurate information about who does not have access to the internet.</p>	
<p><i>Success Indicators</i></p>	
<p>Administer Community survey in April 2013.</p>	<p>Post results of survey alongside the results of 2012 survey.</p>

<p>Goal 2: Improve Student Safety</p> <p>Facilities: Based upon the results of a Phase 1 seismic survey Marin and Ocean View Elementary School sites are classified as Category 2 on the AB 1200 list. As a result, these schools may need extensive retrofitting. Aligns with Strategy 2, Goal 4 of Strategic Plan.</p>	
<p>Complete a facilities master plan for AUSD that includes: documenting and addressing building deficiencies & developing a phased implementation plan to address both current and long term goals</p>	
<p>Conduct Phase 2 seismic study for Marin and Ocean View. Develop remediation/correction plan if indicated. Develop financing plan if indicated.</p>	
<p><i>Success Indicators</i></p>	

Complete Phase 2 seismic report by October, 2012 and present findings to the Board.	Complete facilities master plan by Spring, 2013 and present findings to the Board.
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Goal 3: Increase Student Achievement

Increasing student achievement is more likely to occur when an organization develops a continuous loop of focusing on high standards, assessing students' work to the standards, examining students' products and analyzing students' understandings from the assessments, developing effective educational strategies and practices that are consistent with the findings, and tailoring instruction to enhance student learning and understanding.

Aligns with Goal 1, Strand 3 and Goal 3, Strand 1 of Strategic Plan.

Align essential standards in Language Arts and Math to the common core in grades K-5. Begin essential standards work in science. Fully develop essential standards that are aligned with the common core in all content areas 6-12.

Research shows that professional learning communities are an effective method for improving instructional practice. Best practices in instructional strategies broaden the opportunities for student success. Focus 2012-13 PLC work on best practices in instructional strategies.

Develop, implement and analyze a mathematics performance assessment in grades 2-12 that is designed to judge student abilities to use specific knowledge and research skills; that is designed that require the student to manipulate information to solve a problem or make an analysis; that is designed to reveal a variety of problem solving approaches, thus providing insight into a student's level of conceptual and procedural knowledge.

Success Indicators

Publish essential standards for K-12.	Analyze 2013 staff survey results for satisfaction in PLC work against the results of the 2012 survey. Show a positive trend in staff satisfaction levels.
Present results of mathematics performance assessment to the Board in June 2013.	

Goal 4: Improve Opportunities For Increasing Student Well-Being

Research indicates that high student absenteeism correlates to low commitment to school. Research also indicates that high student absenteeism is linked to nearly all problem behaviors displayed during adolescence. Low commitment to school is also linked to poor academic performance.

Aligns with Strategy 2, Goal 4 of Strategic Plan.

<p>Create and implement a positive attendance program that includes parent and community outreach, student incentives, a district wide campaign and the strengthening of district procedures.</p>	
<p>African American and Hispanic academic performance lags behind other ethnic groups in AUSD. Create and implement a pilot program designed to increase student engagement and academic performance for African American and Latino males in elementary and middle school.</p>	
<p><i>Success Indicators</i></p>	
<p>Conduct a student survey in April 2013, measuring school connectedness and student engagement. Compare to the results of the 2012 survey.</p>	<p>Increase student attendance by from 96% to 97%.</p>
<p>Benchmark academic progress of students in pilot program and compare to control group.</p>	

<p>Goal 5: Strategic Plan</p>	
<p>Provide education leadership or the community, including the development and implementation of the community vision and long range plan, in close collaboration with principals, teachers, other staff and parents.</p>	
<p>Create and implement a process for a fresh look at the goals and strands of the Strategic Plan. Bring the Strategic Plan recommendations to the Board for adoption in March, 2013.</p>	
<p>Add "academic achievement" to Goal 1. Create a visual representation and a catch phrase that captures the spirit and intent of each goal for use in the community and beyond. Include strands for high achieving student engagement and student wellness (including academic calendar and school start time).</p>	
<p><i>Success Indicators</i></p>	
<p>Strategic Plan is the focus point of the District</p>	<p>Strategic Plan leads to increased opportunities for student achievement and social/emotional growth.</p>

Goal 6: Fiscal Stewardship	
Sustained improvement in student outcomes is dependent upon a well-trained stable workforce. A balanced budget that maintains adequate reserves for economic uncertainties is one way to help achieve that stability.	
AUSD 2012-13 budget to maintain 10% reserve to weather the slow economic recovery.	
Reduce structural deficit by 40%. Report to the Board in December, 2012 with plan for reductions.	
Analyze three year budget forecast to determine whether the emergency parcel tax should be renewed through a ballot measure.	
<i>Success Indicators</i>	
Maintain reserves of 10% or more 2012-13	Two year plan for reduction of deficit spending.
Report analysis of budget forecast and a future parcel tax measure to the Board, February 2013.	

Goal 7: Governance	
Establish and maintain a culture of teamwork between the Superintendent and Board in order to promote high achievement and healthy development of all children in the community.	
Superintendent works closely with the Board as a six-member governance team, helping the Board define and refine policies, helping develop a common vision, and creating a positive organizational culture.	
Superintendent recognizes and respects the diversity of perspective and style on the Board and among staff, students, parents, and the community, and ensures that the entire range of views is presented to the Board.	
Superintendent communicates openly with trust and integrity with the Board, staff, parents, and the community, providing all members of the Board with equal access to the information needed to make policy decisions.	
<i>Success Indicators</i>	
Policies have been reviewed and refined with help from the Superintendent.	Governance team is working efficiently as indicated by productive Board meetings and good student outcomes.

<p>All Board members feel that their views have been fairly considered.</p>	<p>Feedback to the Board by interest groups in the community have not expressed complaints of discrimination with regard to the Superintendent.</p>
<p>Superintendent weekly communications have been timely and substantive.</p>	<p>Superintendent community meetings and communications have been candid and sufficient in quantity and quality.</p>

**ALBANY UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP**

Regular Meeting of June 5, 2012

ITEM: **NEW ADMINISTRATIVE REGULATION 5148.3 –
PRESCHOOL/ EARLY CHILDHOOD EDUCATION**

PREPARED BY: Marsha A. Brown, Director III – Student Services

TYPE OF ITEM: **REVIEW & DISCUSSION**

BACKGROUND INFORMATION:

The Board adopted new Board Policy 5148.3 – Preschool/Early Childhood Education on April 3, 2012.

This related Administrative Regulation is being brought forward for review and discussion.

FINANCIAL INFORMATION:

None

RECOMMENDATION:

Review new Administrative Regulation 5148.3 – Preschool/ Early Childhood Education

Albany USD

Administrative Regulation

Preschool/Early Childhood Education

AR 5148.3

Students

When approved by the California Department of Education under the California State Preschool Program (CSPP), the District may operate one or more part-day and/or full-day preschool programs in accordance with law and the terms of the state contract.

(cf. 5148 - Child Care and Development)

(cf. 5148.1 - Child Care Services for Parenting Students)

(cf. 5148.2 - Before/After School Programs)

Eligibility and Enrollment Priorities for Full-Day and Part-Day Programs

Children eligible for the District's full-day or part-day CSPP program include those who will have their third or fourth birthday on or before December 2 of the fiscal year in which they are enrolled in the program. (Education Code 8235, 8236)

Children shall be eligible for subsidized services if their family meets one or more of the criteria specified in Education Code 8263 and 8263.1. (Education Code 8235)

For a child to be eligible for the District's subsidized full-day program, his/her family shall, in addition to meeting the above criteria, demonstrate need for the services due to any of the following circumstances: (Education Code 8235, 8263)

1. The child is identified by a legal, medical, or social services agency or emergency shelter as a recipient of protective services; as being neglected, abused, or exploited; or as at risk of being neglected, abused, or exploited.
2. The parents/guardians are engaged in vocational training leading directly to a recognized trade, paraprofession, or profession; are employed or seeking employment; seeking permanent family housing; or are incapacitated.

First priority for enrollment in any CSPP program shall go to neglected or abused children age 3-4 years who are recipients of child protective services or who are at risk of being neglected, abused, or exploited, upon written referral from a legal, medical, or social service agency. If unable to enroll a child in this category, the District shall refer the child's parent/guardian to local resource and referral services so that services for the child can be located. (Education Code 8236)

(cf. 1020 - Youth Services)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

(cf. 1700 - Relations Between Private Industry and the Schools)

After all such children are enrolled, the District shall give priority to eligible children age 4 years prior to enrolling eligible children age 3 years. (Education Code 8236)

Additional Requirements for Full-Day Program

The District's full-day CSPP program shall operate the number of hours per day necessary to meet the child care and development needs of families and for a minimum of 246 days per year, unless otherwise specified in the program's contract. (Education Code 8235)

Fees for participation in the full-day program shall be assessed and collected in accordance with a fee schedule established by the Superintendent of Public Instruction. (Education Code 8235)

(cf. 3260 - Fees and Charges)

The District shall involve parents/guardians in the decision-making process to determine whether and how much to charge for field trip expenses and whether to require parents/guardians to provide diapers. A child shall not be denied participation in a field trip due to the parent/guardian's inability or refusal to pay the fee, and no adverse action shall be taken against a parent/guardian for that inability or refusal. (Education Code 8263)

Families shall establish eligibility for their children for subsidized services at the time of initial enrollment and shall provide ongoing eligibility documentation as changes in income or family size occur. If a child becomes ineligible for subsidized services, he/she shall continue to be eligible for part-day services, if available, or the family shall pay the full cost to remain in the program.

Reviewed: June 5, 2012

**ALBANY UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP**

Regular Meeting of June 5, 2012

ITEM: NEW ADMINISTRATIVE REGULATION 5148 – CHILD CARE AND DEVELOPMENT

PREPARED BY: Marsha A. Brown, Director III – Student Services

TYPE OF ITEM: REVIEW & DISCUSSION

BACKGROUND INFORMATION:

The Board adopted new Board Policy 5148 – Child Care and Development on April 3, 2012.

This related Administrative Regulation is being brought forward for consideration and discussion.

FINANCIAL INFORMATION:

None

RECOMMENDATION:

Review new Administrative Regulation 5148 – Child Care and Development

Albany USD

Administrative Regulation

Child Care And Development

AR 5148
Students

Licensing

All District child care and development services shall be licensed by the California Department of Social Services, unless exempted pursuant to Health and Safety Code 1596.792 or 22 CCR 101158.

The license shall be posted in a prominent, publicly accessible location in the facility. (Health and Safety Code 1596.8555)

Licensed child care centers shall be subject to the requirements of Health and Safety Code 1596.70-1597.21 and 22 CCR 101151-101239.2.

Program Components

The District's child care and development program shall include the following components:

1. A developmental profile recording each child's physical, cognitive, social, and emotional development which shall be used to plan and conduct age- and developmentally appropriate activities (Education Code 8203.5; 5 CCR 18272)

Program staff shall complete the "Desired Results Developmental Profile," available from the California Department of Education (CDE), for each child who is enrolled in the program for at least 10 hours per week and for any child with disabilities regardless of the number of hours enrolled. The profile shall be completed within 60 days of enrollment and at least once every six months thereafter for children of all ages. (Education Code 8203.5; 5 CCR 18270.5, 18272)

2. An educational program which complies with 5 CCR 18273, including the provision of services that are developmentally, linguistically, and culturally appropriate and inclusive of children with special needs

(cf. 5148.2 - Before/After School Programs)
 (cf. 5148.3 - Preschool/Early Childhood Education)
 (cf. 6159 - Individualized Education Program)
 (cf. 6164.4 - Identification of Individuals for Special Education)
 (cf. 6164.6 - Identification and Education Under Section 504)
 (cf. 6174 - Education for English Language Learners)

3. A staff development program which complies with 5 CCR 18274

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

4. Parent/guardian involvement and education which comply with 5 CCR 18275 and involve parents/guardians through an orientation, at least two individual conferences per year, meetings with program staff, an advisory committee, participation in daily activities, and information regarding their child's progress

(cf. 6020 - Parent Involvement)

5. A health and social services component which complies with 5 CCR 18276 and includes referrals to appropriate community agencies as needed

(cf. 1020 - Youth Services)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

(cf. 5141 - Health Care and Emergencies)

(cf. 5141.23 - Asthma Management)

(cf. 5141.6 - School Health Services)

6. A community involvement component which complies with 5 CCR 18277

7. A nutrition component which ensures that children in the program have nutritious meals and snacks that meet federal guidelines for child care programs or the National School Lunch program (5 CCR 18278)

(cf. 3550 - Food Service/Child Nutrition Program)

(cf. 5030 - Student Wellness)

8. An annual plan for program evaluation which conforms with the state's "Desired Results for Children and Families" system and includes, but is not limited to, a self-evaluation, parent survey, and environment rating scale using forms provided by the CDE (5 CCR 18270.5, 18279, 18280)

(cf. 0500 - Accountability)

Staffing Ratios

The District's child care and development program shall maintain at least the minimum adult-child and teacher-child ratios specified in 5 CCR 18290-18292 based on the ages of the children served.

Enrollment

The District's child care and development services shall accord equal treatment and access to services in accordance with law.

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 5145.3 - Nondiscrimination/Harassment)

Children shall be eligible for subsidized child care and development services when both of the following conditions are met: (Education Code 8250, 8263, 8263.1, 54745; 5 CCR 18110)

1. The family meets one or more of the following criteria:

- a. Is a current aid recipient
- b. Is income eligible
- c. Is homeless

(cf. 6173 - Education for Homeless Children)

d. Has children who have been identified as being abused, neglected, or exploited or at risk of being abused, neglected, or exploited

2. The family demonstrates need for the services due to any of the following circumstances:

- a. The child is identified by a legal, medical, or social services agency or emergency shelter as a recipient of protective services; as being neglected, abused, or exploited; or as at risk of being neglected, abused, or exploited.
- b. The parents/guardians are engaged in vocational training leading directly to a recognized trade, paraprofession, or profession; are employed or seeking employment; are seeking permanent family housing; or are incapacitated.

First priority for enrollment shall be given to neglected or abused children who are recipients of child protective services, or children who are at risk of being neglected or abused, upon written referral from a legal, medical, or social services agency. If unable to enroll a child in this category, the District shall refer the child's parent/guardian to local resource and referral services so that services for the child can be located. (Education Code 8263)

Second priority for enrollment shall be given equally to eligible families, regardless of the number of parents/guardians in the home, who are income eligible. Families with the lowest gross monthly income in relation to family size shall be admitted first. If two or

more families are in the same priority in relation to income, the family that has a child with disabilities shall be admitted first or, if there is no child with disabilities, the family that has been on the waiting list for the longest time shall be admitted first. (Education Code 8263)

When all such eligible children are enrolled, the District may enroll children from families who do not qualify for subsidized services but who meet the age requirements of the program, giving priority to District students and children of District employees. The Superintendent or designee shall establish a waiting list of such children in the event that applications exceed program capacity.

(cf. 5111.1 - District Residency)

The District's decision to approve or deny services shall be communicated to the family through a written notice mailed or delivered within 30 days from the date the application is signed by the parent/guardian. If services are approved, the notice shall contain the basis of eligibility, daily/hourly fee, if applicable, duration of the eligibility, names of children approved to receive services, and the hours of service approved for each day. If services are denied, the notice shall contain the basis of denial and instructions on how the parents/guardians may request a hearing in accordance with the procedures specified in 5 CCR 18120 and 18121 if they do not agree with the District's decision. (5 CCR 18094, 18118)

Fees

No fees shall be assessed for families whose children are participating in programs prohibited by law from assessing fees.

The Superintendent or designee may charge fees for services according to the fee schedule established by the Superintendent of Public Instruction, the actual cost of services, or the maximum daily/hourly rate specified in the contract, whichever is least. (Education Code 8263; 5 CCR 18108, 18109)

Families receiving services on the basis of having a child at risk of abuse, neglect, or exploitation may be exempt from these fees for up to three months. Families receiving services on the basis of having a child receiving child protective services, or having a certification by a county child welfare agency that child care services continue to be necessary, may be exempt from these fees for up to 12 months. The cumulative period of exemption from these fees for these families shall not exceed 12 months. (Education Code 8263)

Fees shall be collected prior to providing services and shall be considered delinquent after seven days from the date that fees are due. Parents/guardians shall be notified in the event that fees are delinquent. If a reasonable plan for payment of the delinquent fees has not been provided by the parents/guardians, services shall be terminated if all delinquent fees are not paid within 30 days of such notification. Parents/guardians shall receive a

copy of the District's regulations regarding fee collection at the time of initial enrollment into the program. (5 CCR 18114, 18115)

The Superintendent or designee shall establish a process which includes parents/guardians in determining whether and how much to charge parents/guardians for field trip expenses. This process also shall be used to determine whether to require parents/guardians to provide diapers. (Education Code 8263)

Health Examination

A physical examination and evaluation, including age-appropriate immunization, shall be required prior to or within 30 days of enrollment, unless the parent/guardian submits a letter stating that such examination is contrary to his/her religious beliefs. (Education Code 8263)

(cf. 5141.22 - Infectious Diseases)

(cf. 5141.3 - Health Examinations)

(cf. 5141.31 - Immunizations)

Attendance

Sign-in and sign-out sheets shall be used daily for all children for attendance accounting purposes. Attendance records shall include verification of excused absences, including the child's name, date(s) of absence, specific reason for absence and signature of parent/guardian or District representative. (5 CCR 18065, 18066)

Absences shall be excused for the following reasons:

1. Illness or quarantine of the child or of the parent/guardian (Education Code 8208)
2. Family emergency (Education Code 8208)

A family emergency shall be considered to exist when unforeseen circumstances cause the need for immediate action, such as may occur in the event of a natural disaster or when a member of the child's immediate family dies, has an accident, or is required to appear in court.

3. Time spent with a parent/guardian or other relative as required by a court of law (Education Code 8208)
4. Time spent with a parent/guardian or other relative which is clearly in the best interest of the child (Education Code 8208)

An absence shall be considered to be in the best interest of the child when the time is spent with the child's parent/guardian or other relative for reasons deemed justifiable by the program coordinator or site supervisor.

Except for children who are recipients of protective services or at risk of abuse or neglect, excused absences in the best interest of the child shall be limited to 10 days during the contract period. (5 CCR 18066)

Any absence due to a reason other than the above, or without the required verification, shall be considered an unexcused absence. After three unexcused absences during the year, the program coordinator or site supervisor shall notify the parents/guardians. Children who continue to have excessive unexcused absences may be removed from the program at the discretion of the program coordinator in order to accommodate other families on the waiting list for admission.

Parents/guardians shall be notified of the policies and procedures related to excused and unexcused absences for child care and development services. (5 CCR 18066)

(cf. 5145.6 - Parent Notifications)

Rights of Parents/Guardians

At the time a child is accepted into a licensed child care and development center, the child's parent/guardian or authorized representative shall be notified of his/her rights as specified in 22 CCR 101218.1, including, but not limited to, the right to enter and inspect the child care facility and the right to be informed, upon request, of the name and type of association to the center of any adult who has been granted a criminal record exemption. (Health and Safety Code 1596.857; 22 CCR 101218.1)

The written notice of parent/guardian rights also shall be permanently posted within the facility in a location accessible to parents/guardians. Notwithstanding these rights, access to the facility may be denied to an adult whose behavior presents a risk to children present in the facility or to noncustodial parents/guardians when so requested by the responsible parent/guardian. (Health and Safety Code 1596.857)

Records

The Superintendent or designee shall establish and maintain a basic data file for each family receiving child care and development services containing the data specified in 5 CCR 18081.

Reviewed: June 5, 2012

**ALBANY UNIFIED SCHOOL DISTRICT
BOARD AGENDA BACKUP**

Regular Meeting of June 5, 2012

ITEM: **NEW ADMINISTRATIVE REGULATION 6158 –
INDEPENDENT STUDY**

PREPARED BY: Marsha A. Brown, Director III – Student Services

TYPE OF ITEM: **REVIEW & DISCUSSION**

BACKGROUND INFORMATION:

The Board adopted new Board Policy 6158 – Independent Study on February 7, 2012.

This related Administrative Regulation has been reviewed by the Educational Options Committee and is being brought forward for review and discussion by the Board.

FINANCIAL INFORMATION:

None

RECOMMENDATION:

Review new Administrative Regulation 61583 – Independent Study

CSBA Sample

Administrative Regulation

Independent Study

AR 6158

Instruction

Educational Opportunities

Educational opportunities offered through independent study may include, but are not limited to:
(Education Code 51745)

(cf. 6143 - Courses of Study)

1. Individualized study in a particular area of interest or in a subject not currently available in the regular school curriculum
2. Individualized alternative education designed to teach the knowledge and skills of the core curriculum, based on the essential standards of the designated course, but not provided as an alternative curriculum

(cf. 5112.3 - Student Leave of Absence)

(cf. 0420.4 - Charter Schools)

(cf. 6142.4 - Service Learning/Community Service Classes)

(cf. 6181 - Alternative Schools/Programs of Choice)

In addition, when requested by a parent/guardian due to an emergency, illness, or special study during extended travel, independent study may be used on a short-term basis to ensure that the student is able to maintain academic progress in his/her regular classes.

(cf. 5113 - Absences and Excuses)

No course required for high school graduation shall be offered exclusively through independent study. (Education Code 51745)

(cf. 6146.1 - High School Graduation Requirements)

Equivalency

The District's independent study option shall be substantially equivalent in quality and quantity to classroom instruction to enable participating students to complete the District's adopted course of study within the customary time frame. Students in independent study shall have access to the same services and resources that are available to other students in the school and shall have equal rights and privileges. (5 CCR 11700, 11701.5)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

The District shall not provide independent study students and their parents/guardians with funds or items of value that are not provided for other students and their parents/guardians. (Education Code 46300.6, 51747.3)

Eligibility for Independent Study

Provided that experienced certificated staff is available to effectively supervise students in independent study, the Superintendent or designee may approve the participation of a student who demonstrates the motivation, commitment, organizational skills, and academic skills necessary to work independently. A student whose academic performance is not at grade level may participate in independent study only if the school is able to provide appropriate support, such as supplemental instruction, tutoring, counseling, ongoing diagnostic assessments, and/or differentiated materials, to enable the student to be successful. For an elementary student, the Superintendent or designee may consider the parent/guardian's level of commitment to assist the student.

A student participating in independent study must be a resident of the county or an adjacent county. Full-time independent study shall not be available to students whose district residency status is based on their parent/guardian's employment within District boundaries pursuant to Education Code 48204. (Education Code 46300.2, 51747.3)

(cf. 5111.12 - Residency Based on Parent/Guardian Employment)

For a student with disabilities, as defined in Education Code 56026, participation in independent study shall be approved only if his/her individualized education program specifically provides for such participation. (Education Code 51745)

(cf. 6159 - Individualized Education Program)

A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 by means of independent study. (Education Code 51745)

(cf. 6183 - Home and Hospital Instruction)

Students age 21 or older, and students age 19 or older who have not been continuously enrolled in school since their 18th birthday, may participate in independent study only through the adult

education program for the purpose of enrolling in courses required for a high school diploma by Education Code 51225.3 or the Governing Board. (Education Code 46300.1, 46300.4)

(cf. 6200 - Adult Education)

No more than 10 percent of the students enrolled in a continuation high school or opportunity school or program, not including pregnant and parenting students who are primary caregivers for one or more of their children, shall be eligible for apportionment credit for independent study. (Education Code 51745)

(cf. 5146 - Married/Pregnant/Parenting Students)

(cf. 6184 - Continuation Education)

Written Agreements

A written agreement shall be developed and implemented for each student participating in independent study for five or more consecutive school days. (Education Code 46300, 51747)

The agreement shall include general student data, including the student's name, address, grade level, birth date, school of enrollment, and program placement.

The independent study agreement for each participating student also shall include, but not be limited to, all of the following: (Education Code 51747; 5 CCR 11700)

1. The manner, time, frequency, and place for submitting the student's assignments and for reporting his/her progress
2. The objectives and methods of study for the student's work and the methods used to evaluate that work
3. The specific resources, including materials and personnel, that will be made available to the student
4. A statement of the Board's policy detailing the maximum length of time allowed between an assignment and its completion and the number of missed assignments which will trigger an evaluation of whether the student should be allowed to continue in independent study
5. The duration of the independent study agreement, including the beginning and ending dates for the student's participation in independent study under the agreement, with a maximum of one semester or one-half year if the school is on a year-round calendar
6. A statement of the number of course credits or, for an elementary student, other measures of academic accomplishment appropriate to the agreement, to be earned by the student upon completion

7. A statement that independent study is an optional educational alternative in which no student may be required to participate
8. In the case of a suspended or expelled student who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, a statement that instruction may be provided through independent study only if the student is offered the alternative of classroom instruction

(cf. 5144.1 - Suspension and Expulsion/Due Process)

Before the student begins the independent study, the written agreement shall be signed and dated by the student, the parent/guardian or caregiver of the student if the student is under age 18, the certificated employee responsible for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the student. (Education Code 51747; 5 CCR 11702)

Monitoring Student Progress

Independent study students who are late, miss scheduled conferences, or do not submit assigned work on time shall not be reported as tardy or truant.

However, the independent study administrator and/or supervising teacher shall promptly and directly address any failure by the student to meet the terms of his/her written agreement. The following supportive strategies may be used:

1. A letter to the student and/or parent/guardian
2. A meeting between the student and the teacher and/or counselor
3. A meeting between the student and the independent study administrator, including the parent/guardian if appropriate
4. An increase in the amount of time the student works under direct supervision

When the student has missed the number of assignments specified in the written agreement as precipitating an evaluation, the Superintendent or designee shall conduct an evaluation to determine whether or not independent study is appropriate for the student. This evaluation may result in termination of the independent study agreement and the student's return to a regular school program.

Responsibilities of Independent Study Administrator

The responsibilities of the independent study administrator/site administrator shall be to:

1. Ensure that the district's independent study option is operated in accordance with law, Board policy, and administrative regulation and is substantially equivalent in quality and quantity to the classroom instruction
 2. Obtain and maintain current information and skills required for the operation of an independent study program that meets established standards for the district's educational programs
 3. Develop and manage the budget for independent study
 4. Authorize the selection of certificated staff to be assigned as independent study teachers
 5. Supervise any staff assigned to independent study functions who are not regularly supervised by another administrator
 6. Approve or deny the participation of students requesting independent study
 7. Facilitate the completion of written independent study agreements
 8. Assure a smooth transition for students into and out of the independent study mode of instruction
 9. Approve all credits earned through independent study and forward the information to the appropriate staff so that the information becomes part of the student's record
 10. Complete or coordinate the preparation of all records and reports required by law, Board policy, or administrative regulation
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Assignment and Responsibilities of Independent Study Teachers

Each student's independent study shall be coordinated, evaluated, and carried out under the general supervision of a certificated employee who consents to the assignment. (Education Code 44865, 51747.5; 5 CCR 11700)

(cf. 4112.2 - Certification)

(cf. 4112.24 - Teacher Qualifications Under the No Child Left Behind)

The principal and independent study administrator may recommend and the Superintendent shall approve the assignment of teachers to directly supervise independent study and/or work with students on specific subject matter. The Superintendent or designee shall ensure that independent study teachers have access to professional development and support comparable to classroom-based teachers.

(cf. 4131 - Staff Development)

The ratio of student average daily attendance to full-time equivalent certificated employees responsible for independent study shall not exceed the equivalent ratio for all other education programs in the district. (Education Code 51745.6)

The responsibilities of the supervising teacher shall be to:

1. Complete designated portions of the written independent study agreement and add additional information to the written agreement when appropriate
2. Supervise and approve coursework
3. Design lesson plans and make assignments
4. Maintain records of student assignments showing the date the assignment is given and the date the assignment is due
5. Provide direct instruction and counsel as necessary for individual student success
6. Regularly meet with the student to discuss the student's progress (not less than one time per month)
7. Judge the time value of assigned work or work products completed and submitted by the student
8. Assess student work and determine and assign grades or other approved measures of achievement
9. Select and save representative samples of the student's completed and evaluated assignments for each subject, signed or initialed and dated in accordance with item #3 in the section on "Records" below
10. Maintain a daily or hourly attendance register in accordance with item #4 in the section on "Records" below
11. Maintain any other required records and files on a current basis

Records

The Superintendent or designee shall ensure that records are maintained for audit purposes. These records shall include, but not be limited to: (Education Code 51748; 5 CCR 11703)

1. A copy of the Board policy, administrative regulation, and other procedures related to independent study.

2. A separate listing of the students, by grade level, program, and school, who have participated in independent study. This listing shall identify units of the curriculum attempted and units of the curriculum completed by students in grades K-8 and identify course credits attempted by and awarded to students in grades 9-12 and in adult education, as specified in their written agreements.
3. A file of all agreements, with representative samples of each student's work products bearing the supervising teacher's signed or initialed and dated notations indicating that he/she has personally evaluated the work or that he/she has personally reviewed the evaluations made by another certificated teacher.
4. A daily or hourly attendance register, as appropriate to the program in which the students are participating, separate from classroom attendance records, and maintained on a current basis as time values of student work products judged by a certificated teacher, and reviewed by the supervising teacher if they are two different persons.

(cf. 3580 - District Records)

The above records shall be maintained for three years, excluding the current fiscal year.

The Superintendent or designee also shall maintain a record of grades and other evaluations issued to each student for independent study assignments.

Each school shall maintain records for the students at that school.

A written record of the findings of any evaluation conducted after the student has missed the number of assignments specified in Board policy shall be treated as a mandatory interim student record which shall be maintained for three years from the date of the evaluation. (Education Code 51747)

(cf. 5125 - Student Records)

Reviewed:

Albany USD

Administrative Regulation

Independent Study

AR 6158

Instruction

Educational Opportunities

Educational opportunities offered through independent study may include, but are not limited to:
(Education Code 51745)

(cf. 6143 - Courses of Study)

1. Individualized study in a particular area of interest or in a subject not currently available in the regular school curriculum
2. Individualized alternative education designed to teach the knowledge and skills of the core curriculum, based on the essential standards of the designated course, but not provided as an alternative curriculum

(cf. 5112.3 - Student Leave of Absence)

(cf. 0420.4 - Charter Schools)

(cf. 6142.4 - Service Learning/Community Service Classes)

(cf. 6181 - Alternative Schools/Programs of Choice)

In addition, when requested by a parent/guardian due to an emergency, illness, or special study during extended travel, independent study may be used on a short-term basis to ensure that the student is able to maintain academic progress in his/her regular classes.

(cf. 5113 - Absences and Excuses)

No course required for high school graduation shall be offered exclusively through independent study. (Education Code 51745)

(cf. 6146.1 - High School Graduation Requirements)

Equivalency

The District's independent study option shall be substantially equivalent in quality and quantity to classroom instruction to enable participating students to complete the District's adopted course of study within the customary time frame. Students in independent study shall have access to the same services and resources that are available to other students in the school and shall have equal rights and privileges. (5 CCR 11700, 11701.5)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

The District shall not provide independent study students and their parents/guardians with funds or items of value that are not provided for other students and their parents/guardians. (Education Code 46300.6, 51747.3)

Eligibility for Independent Study

Provided that experienced certificated staff is available to effectively supervise students in independent study, the Superintendent or designee may approve the participation of a student who demonstrates the motivation, commitment, organizational skills, and academic skills necessary to work independently. A student whose academic performance is not at grade level may participate in independent study only if the school is able to provide appropriate support, such as supplemental instruction, tutoring, counseling, ongoing diagnostic assessments, and/or differentiated materials, to enable the student to be successful. For an elementary student, the Superintendent or designee may consider the parent/guardian's level of commitment to assist the student.

A student participating in independent study must be a resident of the county or an adjacent county. Full-time independent study shall not be available to students whose district residency status is based on their parent/guardian's employment within District boundaries pursuant to Education Code 48204. (Education Code 46300.2, 51747.3)

(cf. 5111.12 - Residency Based on Parent/Guardian Employment)

For a student with disabilities, as defined in Education Code 56026, participation in independent study shall be approved only if his/her individualized education program specifically provides for such participation. (Education Code 51745)

(cf. 6159 - Individualized Education Program)

A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 by means of independent study. (Education Code 51745)

(cf. 6183 - Home and Hospital Instruction)

Students age 21 or older, and students age 19 or older who have not been continuously enrolled in school since their 18th birthday, may participate in independent study only through the adult

education program for the purpose of enrolling in courses required for a high school diploma by Education Code 51225.3 or the Governing Board. (Education Code 46300.1, 46300.4)

(cf. 6200 - Adult Education)

No more than 10 percent of the students enrolled in a continuation high school or opportunity school or program, not including pregnant and parenting students who are primary caregivers for one or more of their children, shall be eligible for apportionment credit for independent study. (Education Code 51745)

(cf. 5146 - Married/Pregnant/Parenting Students)

(cf. 6184 - Continuation Education)

Written Agreements

A written agreement shall be developed and implemented for each student participating in independent study for five or more consecutive school days. (Education Code 46300, 51747)

The agreement shall include general student data, including the student's name, address, grade level, birth date, school of enrollment, and program placement.

The independent study agreement for each participating student also shall include, but not be limited to, all of the following: (Education Code 51747; 5 CCR 11700)

1. The manner, time, frequency, and place for submitting the student's assignments and for reporting his/her progress
2. The objectives and methods of study for the student's work and the methods used to evaluate that work
3. The specific resources, including materials and personnel, that will be made available to the student
4. A statement of the Board's policy detailing the maximum length of time allowed between an assignment and its completion and the number of missed assignments which will trigger an evaluation of whether the student should be allowed to continue in independent study
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(cf. 5125 - Student Records)

Reviewed:

