



TENDER FORM

Tender # IT/22/20-21

Supply and Installation of Wireless Access Point with Controller

Date of Issue : June 28, 2021

Last Date of Submission : July 14, 2021 (3:00 PM)

Date of Opening of Tender : July 14, 2021 (3:30 PM)

Company Name: _____

NTN: _____

SRB / GST Registration Number: _____

Pay Order / Demand Draft # _____, Drawn on Bank _____

Amount of Rs. _____, Dated: _____

Notice Invitation Tender (NIT)

Tender Notice

The Institute of Business Administration, Karachi (IBA) invites sealed bids from active taxpayers of manufacturers / firms / companies / distributors / suppliers registered with relevant tax authorities (whichever is applicable) for the following tender.

Tender Title (Ref. No.)	Procedure	Bid Security
Supply and Installation of Wireless Access Point with Controller (IT/22/20-21)	Singe Stage One Envelope	2%
Tender Fee & Dates		
Fee: Rs.2,000/- Issuance start date: June 28, 2021 at 9am Issuance end date & time: July 14, 2021 at 3pm Submission date & time: June 28, 2021 to July 14, 2021 from 9am to 3pm Opening date & time: July 14, 2021 at 3:30pm		

Tender Document may be collected after submission of paid fee challan from the Office of **Head of Procurement, Fauji Foundation Building, IBA Main Campus, University Enclave, Karachi** on any working day (Monday to Friday). Alternatively, the tender document can be downloaded from the website. The Tender fee challan is to be generated from the IBA website <https://www.iba.edu.pk/tenders/> which may be deposited in any branch of Meezan Bank Ltd. Sealed bids should be dropped in Tender Box placed at the Security Office, Gate # 4, IBA Main Campus University Enclave Karachi and will be opened on same date & venue in the presence of the bidders representatives who may wish to attend. In case of holiday the tender shall be opened / received on the next working day at same place and time. Bid Security in form of Pay Order or Demand Draft, in favor of "IBA Karachi" along with the Tender Documents have to be submitted.

Kindly mention "Tender Number" at top left corner of the envelope.

N.B. IBA Karachi reserves the right to reject any bid or cancel the bidding process subject to relevant provision of SPP Rules 2010.

REGISTRAR

IBA, Main Campus, Univeristy Enclave, Karachi 75270
 111-422-422 Fax (92-21) 99261508
 Contact Person Sr. Executive Purchase on 38104700 ext: 2150
 Email tenders@iba.edu.pk Website <https://www.iba.edu.pk/tenders/>



CONTENTS

1. Introduction	Page 4
2. Instructions	Page 5
3. Bidding Data	Page 7
4. Terms & Conditions	Page 8
5. Integrity Pact	Page 10
6. Scope of Work	Page 11
7. Bill of Quantity	Page 12
8. Bidder Qualification Criteria	Page 13



1. Introduction

Dear Tenderer:

Thank you for your interest in participating in IBA tender "Supply and Installation of Wireless Access Point with Controller". The advertisement will be available on IBA & SPPRA websites and leading newspapers on June 28, 2021.

The Institute of Business Administration, Karachi (IBA) is the oldest business school outside North America. It was established in 1955 with initial technical support provided by the Wharton School of Finance, University of Pennsylvania. Later, the University of Southern California (USC) set up various facilities at the IBA & several prominent American professors were assigned to the IBA. The course contents, the curriculum, the pedagogical tools & the assessment & testing methods were developed under the guidance of reputed scholars from these two institutions. IBA has zealously guarded the high standards & academic traditions it had inherited from Wharton & USC while adapting and adjusting them with the passage of time.

We expect to avail services/works/items of high standards meet our prime & basic specifications through this transaction.

Please contact Purchase Executive- ICT on 38104700 ext: 2155 for any information and query

Thank you.

-sd-

Registrar



2. Instructions

(a) Sign & Stamp

It is necessary to fill in the Tender Form meticulously and sign & stamp each and every page. Moreover, attach required supporting document according to the requirement. The tender document will be accepted ONLY on the IBA's prescribed Tender Document available on IBA's Website.

(b) Filling of Tender Form

It is of utmost important to fill in the Tender Form in writing in ink or type. Do not leave any column/item blank. If you want to leave the item/column un-answered please, write 'Doesn't Apply/Doesn't Arise'. If you need more space please attach a paper & clearly mention item/column name or number etc that referred the column/item of the Tender Form.

(c) Collection of Tender

You can collect the Tender Document from the office of Head of Procurement, Ground Floor, Fauji Foundation IBA Main Campus, University Enclave, Karachi from June 28, 2021 to July 14, 2021 during working 9:00am to 3:00pm.

(d) Submission of Tender

The last date of submit the Tender Document in sealed envelope in July 28, 2021 by 3pm in the Office of the Head of Procurement, Ground Floor, Fauji Foundation IBA Main Campus, University Enclave, Karachi. The Tender will be opened on same day at 3:30 PM in the presence of representatives who may care to attend.

(e) Tender Number

Please mention "Tender Number" at top left corner of the envelopes. IBA, Karachi may reject any bid subject to relevant provision of SPP Rules 2010 any may cancel the bidding Process at any time prior to acceptance of bid or proposal as per Rule-25(i) of said rules.

(f) Communication

Any request for clarification regarding technical specification should be submitted in writing to:

Contact Person (IBA):	Executive Procurement ICT Institute of Business Administration, Main Campus, University Enclave, Karachi
Tel #	: 021 38104700; Ext 2155
Email	: tenders@iba.edu.pk

Stamp & Signature



(g) Submission of Documents and Address

Separate envelopes clearly labeled for 'Original Document', 'Copy' and 'Bid Security' must be submitted on or before last date to submit the tender documents. Tender Document can be dropped by hand or courier in Tender Box placed at the Office of Head of Procurement, Ground Floor, Fauji Foundation IBA Main Campus, University Enclave, Karachi by the last date indicated for submission. **Tender Document received by fax or email will not be accepted.**

(h) Submission of Tender

The complete tender document should be submitted by 3:00PM on July 14, 2021 at the Office of Head of Procurement, Ground Floor, Fauji Foundation IBA Main Campus, University Enclave, Karachi

(i) Date of Opening of Tender

Bid will be opened on July 14, 2021 at 3:30 hours at Office of the Head of Procurement IBA Main Campus in presence of representative bidders who may care to attend.

(j) Rights

Competent authorities reserve the rights to accept or reject any quotation / tender subject to relevant provisions of SPP Rules, 2010.

(k) Mode of Deliveries

Services should be delivered at IBA Store Main Campus University Enclave Karachi. IBA not liable to pay any Custom duty, Levies, Taxes, Demurrage or any other charges, Warehousing, Logistics etc.

(l) Clarification / Proof

Please submit copies of certificates of registration with Sales Tax and Income Tax departments. The manufacturer /firms/companies /distributors/ suppliers should also provide copy (ies) of certificate(s) etc as proof of their claim.



Stamp & Signature

3. Bidding Data

- (a) **Name of Procuring Agency:** Institute of Business Administration, Karachi.
- (b) **Brief Description of Works:** Supply and Installation of Wireless Access Point with Controller
- (c) **Procuring Agency's Address:** Main Campus, University Enclave, Karachi.
- (d) **Amount of Bid Security:** Bid Security of 2% of total amount/cost will be submitted along with Tender Documents in shape of PAY ORDER / DEMAND DRAFT only in the name of Institute of Business Administration, Karachi.
- (e) **Period of Bid Validity (days):** Ninety Days
- (f) **Performance Security Deposit:** Successful bidder should provide 5% Performance Security of total value of Work Order in the form of Pay Order or bank guarantee prior to issuance of Contract. The Performance Security shall extend at least three months beyond the Date of Delivery/Completion of work / Contract.
- (g) **Deadline for Submission of Bids along with time :-** The last date of submit the Tender Document in sealed envelope in July 14, 2021 by 3:00PM in the Office of the Head of Procurement , Ground Floor, Fauji Foundation IBA Main Campus, University Enclave, Karachi. The Tender will be opened on same day at 3:30 PM in the presence of representatives who may care to attend.
- (h) **Venue, Time, and Date of Bid Opening:** - Tender will be opened on July 14, 2021 on 3:30 PM at IBA Main Campus, University Enclave, Karachi.
- (i) **Time for Completion from written order of commence:** - 10 days.
- (j) **Liquidity damages:** - Liquidity damages at the rate of 2% per month of the total contract amount will be imposed on delayed delivery.
- (k) **Deposit Receipt No: Date: Amount:(in words and figures) Pay Order / Demand Draft**
- # Amount: Rs.....Drawn on Bank..... Dated.....



Stamp & Signature

4. Terms & Conditions

a) Bid Security

Bid Security, in the shape of a bank draft / pay order in the name of "Institute of Business Administration" Karachi, equivalent to 2% of the total cost of bid, should be submitted along with the tender documents.

b) Performance Security

Successful bidder should provide 5% Performance Security of total value of Purchase Order / Work Order in the form of Pay Order or bank guarantee prior to issuance of the contract. The Performance Security shall extend at least three months beyond the Date of Delivery / Completion of contract.

c) Validity of the Tender

All proposal and prices shall remain valid for a period of 90 days from the closing date of the submission of the proposal. However, the Manufacturer/firms/companies/distributors/suppliers is encouraged to state a longer period of validity for the proposal.

d) Currency

All currency in the proposal shall be quoted in Pakistan Rupees (PKR).

e) Ownership

The ownership of all products and services rendered under any contract arising as a result of this tender will be the sole property of IBA.

f) Arbitration and Governing Law

This tender and any contract executed pursuant to this tender shall be governed by and construed in accordance with the laws of Pakistan. The IBA and all Manufacturer / firms / companies / distributors / suppliers responding to this tender and parties to any contract executed pursuant to this tender shall submit to the exclusive jurisdiction of the Pakistani Courts. The arbitration proceeding will be governed by the Arbitration Act, 1940, and the substantive and procedural law of Pakistan. The venue shall be Karachi.

g) Acceptance of Tender

The IBA reserves the right not to accept the lowest and to annul the bidding process without assigning any reason whatsoever. IBA Karachi may ask to provide demo unit which supplier quoted in the tender. After the final inspection of the unit the decision will be made.

h) Support Capabilities

The Manufacturer / Firms / Companies / Distributors / Suppliers should indicate the support capabilities for all the hardware provided during the course of the warranty.

Stamp & Signature



i) Compliance to Specifications

The manufacturer/firms/companies/distributors/suppliers shall provide information as per requirements given in BoQ. However, manufacturer / firms / companies / distributors / suppliers can submit multiple solutions. Manufacturer/firms/companies/distributors/suppliers may not propose / supply any kind of refurbished hardware equipment's / components in their proposals.

j) Material

Material of this order is subject to final inspection from Competent Authority Technical Team at the time of delivery.

k) Cancellation

IBA reserves the right to cancel any or all of the above items if material is not in accordance with its specifications or if the delivery is delayed.

l) GST

GST will be paid on applicable items only.

m) Increase in Price

No increase in the value of above mentioned items will be accepted on account of either unit price, total price, any or all other charges, duties, taxes, scope of supply and or any other head of account shall be allowed.

n) Quantity

Competent Authority reserves the right to remove any item or article or reduce / enhance quantity.

o) Invoice

Invoice / bill should be submitted to Purchase Department.

p) Stamp Duty

Stamp duty 0.35% against total value of Purchase / Work Order will be levied accordingly.

q) Delivery Time

Delivery should be made within 10 days after issuance of Purchase Order.

r) Payment Terms

Payment shall be released after submission of invoice to Purchase Department.

s) Conditional /Optional / Alternate Bids:

Such bids will not be accepted.



Stamp & Signature

5. Integrity Pact

Declaration of Charges, Fees, Commission, Taxes, Levies etc payable by the manufacturer/supplier/distributor works;

M/s. _____, the manufacturer / supplier / distributor hereby declares that:

- (a) Its intention not to obtain the Provide & Supply t work of any Contract, right, interest, privilege, or other obligation or benefit from the IBA or any administrative or financial offices thereof or any other department under the control of the IBA through any corrupt practice(s).
- (b) Without limiting the generality of the forgoing the manufacturer/supplier/distributor represents and warrants that it has fully declared the charges, fees, commission, taxes, levies etc, paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within the IBA directly or indirectly through any means any commission, gratification, bribe, gifts, kickback whether described as consultation fee or otherwise, with the object of obtaining or including the Provide & Supply t or service contract or order or other obligations whatsoever from the IBA, except that which has been expressly declared pursuant hereto.
- (c) The manufacturer/supplier/distributor accepts full responsibility and strict liability for making any false declaration/statement, not making full disclosure, misrepresenting facts or taking any action likely to degrade the purpose of declaration, representation and warranty. It agrees that any contract/order obtained aforesaid shall without prejudice to any other right & remedies available to the IBA under any law, contract, or other instrument, be stand void at the discretion of the IBA.
- (d) Notwithstanding any right and remedies exercised by the IBA in this regard, manufacturer/supplier/distributor agrees to indemnify the IBA for any loss or damage incurred by it on account of its corrupt business practice & further pay compensation to the IBA in any amount equivalent to the loss of any commission, gratification, bribe, gifts, kickback given by the company/firm/supplier/agency/service provider as aforesaid for the purpose of obtaining or inducing Provide & Supply t/work/service or other obligation or benefit in whatsoever from the IBA.

Note:

This integrity pact is mandatory requirement other than auxiliary services / works.

Stamp & Signature



6. Scope of Work

- Replacement with equal or higher backup within 24 hours of reporting problem.
- Complete and Installation and Deployment of acquired product.
- Replacement with equal or higher backup within 24 hours of reporting problem.
- 24x7 on-site support with 2 hrs. initial response time & 4 hrs. turnaround time.
- Transportation and labour inclusive in the project.
- Bidder must submit appropriate service agreement details / approval to guarantee required service level.
- Three years' comprehensive on site warranty.
- The bidder should quote separately on letterhead (in PKR), estimated SLA price for the fourth and fifth year of proposed hardware also, after the completion of first 3 years warranty period.
- Bidder should provide training to at least two staff members of IBA for the proposed solution on Principal aggradation center.

7. Principal Criteria

- a) Principal should have local presence in Pakistan
- b) Principal should have local depot facility for instant RMA and should have the mechanism to provide replacement in Karachi as per the SLA matrix of acquired products.
- c) Principal should have local onsite resources
- d) Principal should have at least five local deployments in last three years.



Stamp & Signature

8. Bill of Quantity

Supply and Installation of Wireless Access Point with Controller

S#	SKU	Description	QTY	Quoted Brand	Quoted Model	Rate	Amount
Indoor Access Point with Mounting Kit							
1	901-R610-WW00 or Equivalent	Ruckus R610 dual-band 802.11abgn/ac (802.11ac Wave 2) Wireless Access Point, 3x3:3 streams, MU-MIMO, BeamFlex+, dual ports, 802.3af/at PoE support. Does not include power adapter or PoE injector. Includes Limited Lifetime Warranty.	24				
2	902-0120-0000 or Equivalent	Secure Mounting Bracket for Ruckus R720, R710. Mounts to hard wall/ceiling, pole, and truss. Also fits R500, R510, R610, R600, R310, R320, M510 and R700 without pad-lock support.	24				
3	901-H510-WW00 or Equivalent	ZoneFlex 802.11ac dual-band concurrent 2.4 GHz & 5 GHz, Wired/Wireless Wall Switch, BeamFlex+, 1 10/100/1000 & 4 10/100 Ethernet Access Ports, POE in, PoE out (one port)	18				
4	902-0126-0000 or Equivalent	Surface Mount Bracket for ZoneFlex H510. Required when mounting H510 where no electrical outlet box is available	18				
5	901-R510-WW00 or Equivalent	ZoneFlex R510 dual-band 802.11abgn/ac Wireless Access Point, 2x2:2 streams, BeamFlex+, dual ports, 802.3af PoE support.	37				
6	902-0120-0000 or Equivalent	Secure Mounting Bracket for ZoneFlex R710. Mounts to hard wall/ceiling, pole, and truss. Also fits R500, R510, R610, R600, R310 and R700 without pad-lock support.	37				
7	901-R720-WW00 or Equivalent	Ruckus R720 dual-band 802.11abgn/ac (802.11ac Wave 2) Wireless Access Point with Multi-Gigabit Ethernet backhaul, 4x4:4 streams, MU-MIMO, BeamFlex+, dual ports, 802.3af/at PoE support. Does not include power adapter or PoE injector. Includes Limited Lifetime Warranty.	4				
8	902-0120-0000 or Equivalent	Secure Mounting Bracket for Ruckus R720, R710. Mounts to hard wall/ceiling, pole, and truss	6				
9	902-0180-EU00 or Equivalent	Power over Ethernet (PoE) Injector (10/100/1000 Mbps) quantity of 1 unit (R720, T710-series, T610-series, 7762-series, 7782-series, and 8800-S access points),EU Plug	7				
Redundant SmartZone Controller							
12	P01-S124-EU00 or Equivalent	SmartZone 100 with 2x10GigE and 4 GigE ports, 90-day temporary access to licenses.	1				
AP License Upgrade for SmartZone (Perpetual)							
10	L09-0001-SG00 or Equivalent	AP management license for SZ-100/vSZ 3.X, 1 Ruckus AP access point.	85				
Watchdog Support for Redundant SmartZone Controller & AP License with 1 year							
11	S02-0001-1LSG or Equivalent	Associate Partner Support, Per SZ/(v)SZ AP, 1 YR	85				
13	S02-S124-1000 or Equivalent	Associate Partner Support, SmartZone 100 with 2x10GigE and 4 GigE ports, 1 Year	1				
Network Analytics (SmartCell Insight (SCI))							
13	L09-0001-SCIW or Equivalent	Perpetual license for WiFi analytics, to analyze 1 AP with SCI 2.0 system. Smart Licensing enabled (LiMAN)	85				
14	S02-0001-3LSC or Equivalent	Partner WatchDog Support for SCI WiFi Analytics, AP License, 3-years	85				
Grand Total Amount Inclusive of Taxes							



Grand Total Rupees (in words) _____

9. Bidder Qualification Criteria

S. No	Mandatory Eligibility Criteria (Attach Supporting Document)	Remarks Yes / No
1	Bidder must be an original equipment manufacturer (OEM) or an authorized tier-1 agent/partner of principal in Pakistan	
2	Bidder has successfully completed at least three similar nature of projects in last three years	
3	Last 3 years' turn over with minimum 27 million (per year) as bank statement or financial statement	
4	Bidder must provide "Sales tax registration certificate both FBR and / or SRB" and NTN certificates at the time of submission of bid	
5	PTA type approval	

Stamp & Signature



Page 13 | 14

It is hereby certified that the terms and conditions have been read, agreed upon and signed.

M/s _____

Contact Person _____

Address _____

Tel # _____ Fax _____

Mobile _____ email _____

Stamp & Signature

