



City Council Agenda

Mayor
Sean VanGordon

City Council
Michelle Webber, Ward 1
Steve Moe, Ward 2
Kori Rodley, Ward 3
Beth Blackwell, Ward 4
Victoria Doyle, Ward 5
Joe Pishioneri, Ward 6

City Manager:
Nancy Newton
City Recorder:
AJ Nytes 541.726.3700

City Hall
225 Fifth Street
Springfield, Oregon 97477
541.726.3700
Online at www.springfield-or.gov

These meetings will be available via phone, internet using Zoom and in person. Members of the public wishing to attend these meetings electronically can call in or attend virtually by following the directions below. This information can also be found on the City's website

The meeting location is wheelchair-accessible. For the hearing-impaired, an interpreter can be provided with 48 hours' notice prior to the meeting. For meetings in the Council Meeting Room, a "Personal PA Receiver" for the hearing impaired is available, as well as an Induction Loop for the benefit of hearing aid users.

To arrange for these services, call 541.726.3700.

Meetings will end prior to 10:00 p.m. unless extended by a vote of the Council.

All proceedings before the City Council are recorded.

February 20, 2024
Tuesday

6:00 p.m. Work Session
Council Meeting Room

or

Virtual Attendance

Registration Required:

Attend from your computer, tablet or smartphone:

Zoom

Meeting ID: 880 0529 4125

https://us06web.zoom.us/webinar/register/WN_smomQbqKRJi1ObneCJZvbA

To dial in using your phone in Listen Only Mode:

Dial 1 (971) 247-1195

Toll Free 1 (877) 853-5247

Oregon Relay/TTY: 711 or 800-735-1232

*(Council work sessions are reserved for discussion between Council, staff and consultants;
therefore, Council will not receive public input during work sessions.
Opportunities for public input are given during all regular Council meetings)*

CALL TO ORDER

ROLL CALL – Mayor VanGordon ____, Councilors Webber ____, Moe ____, Rodley ____, Blackwell ____, Doyle ____, and Pishioneri ____.

1. Code Enforcement Nuisance and Administrative Civil Penalties Code Update and Program Modernization
[Charlie Kent] (35 Minutes)

2. Fiscal Year 2025 Draft Community Development Block Grant Annual Action Plan
[Erin Fifield] (15 Minutes)

ADJOURNMENT

7:00 p.m. Regular Meeting
Council Meeting Room
or
Virtual Attendance
Registration Required:
Attend from your computer, tablet or smartphone:
Zoom
Meeting ID: 880 0529 4125
https://us06web.zoom.us/webinar/register/WN_smomQbgKRJi1ObneCJZvbA
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CALL TO ORDER

ROLL CALL – Mayor VanGordon ___, Councilors Webber ___, Moe ___, Rodley ___, Blackwell ___, Doyle ___, and Pishioneri ___.

PLEDGE OF ALLEGIANCE

SPRINGFIELD UPBEAT

1. Mayor’s Recognition
 - a. Women in Construction Proclamation
[Mayor VanGordon] (05 Minutes)

2. Other

CONSENT CALENDAR

1. Claims
 - a. November 2023 Disbursements for Approval
 - ~~b. December 2023 Disbursements for Approval~~

c. January 2024 Disbursements for Approval

2. Minutes

3. Resolutions

4. Ordinances

5. Other Routine Matters

- a. Authorize the City Manager to execute the Third Amendment to an Intergovernmental Agreement (IGA) with Lane Council of Governments to staff and to perform an audit of the fiber partnership across six organizations (Gang of Six).
- b. Endorsement of OLCC Liquor License Application for Lani Moku Chill, located at 4425 Main St. Springfield, OR 97478.
- c. Endorsement of OLCC Liquor License Application for New China Sun, located at 3260 Gateway St. Springfield, OR 97477.
- d. Endorsement of OLCC Liquor License Application for O'Briens Place, located at 1509 Mohawk Blvd. Springfield, OR 97477.

MOTION: APPROVE/REJECT THE CONSENT CALENDAR

ITEMS REMOVED FROM THE CONSENT CALENDAR

PUBLIC HEARINGS - **Please limit comments to 3 minutes. Request to speak cards are available at the entrance. Please present cards to City Recorder. Speakers may not yield their time to others.**

- 1. Annexation of territory to the City of Springfield- Annex 0.19 Acres of Residential Property Located at 1717 Kellogg Road (Map 17-03-33-11, Tax Lot 00301) and Concurrently Annex a Segment of Kellogg Road.
[Tom Sievers] (15 Minutes)

ORDINANCE NO. 1- AN ORDINANCE ANNEXING CERTAIN TERRITORY (1717 KELLOGG ROAD, AND APPROXIMATELY A 260-FOOT-LONG SEGMENT OF KELLOGG ROAD TO THE CITY OF SPRINGFIELD; WITHDRAWING THE SAME TERRITORY FROM THE RAINBOW WATER DISTRICT; ADOPTING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

NO ACTION REQUESTED. FIRST READING ONLY

- 2. Annexation of Territory to the City of Springfield- Annex Approximately 36.1 Acres of Residential Property Located at 5400 Mt. Vernon Road (Map 18-02-04-00, Tax Lot 3500 and Portion of Tax Lot 3600 & 3800) and Concurrently Annex a Segment of Mt. Vernon Road Public Right-of-Way
[Andy Limbird] (15 Minutes)
-

ORDINANCE NO. 2- AN ORDINANCE ANNEXING CERTAIN TERRITORY (VACANT PROPERTY FORMERLY ADDRESSED AS 5400 MT VERNON ROAD AND IDENTIFIED AS ASSESSOR'S MAP 18-02-04-00, TAX LOT 3500 AND PORTIONS OF TAX LOTS 3600 & 3800, AND AN APPROXIMATELY 30-FOOT WIDE BY 196-FOOT LONG SEGMENT OF MT VERNON ROAD RIGHT-OF-WAY) TO THE CITY OF SPRINGFIELD AND WILLAMALANE PARK & RECREATION DISTRICT; WITHDRAWING THE SAME TERRITORY FROM THE WILLAKENZIE RURAL FIRE PROTECTION DISTRICT; ADOPTING A SEVERABILITY CLAUSE; AND PROVIDING AND EFFECTIVE DATE.

NO ACTION REQUESTED. FIRST READING ONLY

3. FY24 Supplemental Budget 3
[Jessica Mumme]

(10 Minutes)

RESOLUTION NO. 1- A RESOLUTION ADJUSTING RESOURCES AND REQUIREMENTS IN THE FOLLOWING FUNDS: GENERAL, STREET, SPECIAL REVENUE, COMMUNITY DEVELOPMENT, FIRE LOCAL OPTION LEVY, POLICE LOCAL OPTION LEVY, DEVELOPMENT ASSESSMENTS CAPITAL, DEVELOPMENT PROJECTS, REGIONAL WASTEWATER CAPITAL, AMBULANCE, STORM DRAINAGE OPERATIONS, AND VEHICLE & EQUIPMENT.

MOTION: ADOPT/NOT ADOPT RESOLUTION NO. 1

BUSINESS FROM THE AUDIENCE - Limited to 20 minutes. Please limit comments to 3 minutes. Request to Speak cards are available at the entrance. Please present cards to City Recorder. Speakers may not yield their time to others.

COUNCIL RESPONSE

CORRESPONDENCE AND PETITIONS

BIDS

ORDINANCES

BUSINESS FROM THE CITY COUNCIL

1. Committee Appointments
2. Business from Council
 - a. Committee Reports
 - b. Other Business

BUSINESS FROM THE CITY MANAGER

1. Extension of the Winter Ice Storm Emergency Declaration
[Niel Laudati and Mary Bridget Smith]

(10 Minutes)

RESOLUTION NO. 2 - A RESOLUTION EXTENDING THE CITY OF SPRINGFIELD ORDER DECLARING STATE OF EMERGENCY ISSUED ON JANUARY 16, 2024 TO APRIL 1, 2024

MOTION: ADOPT/NOT ADOPT RESOLUTION NO. 2

2. Removing Discriminatory Covenants from Real Property
[Jeff Paschall]

(10 Minutes)

RESOLUTION NO. 3- A RESOLUTION DIRECTING THE CITY ATTORNEY TO PETITION LANE COUNTY CIRCUIT COURT FOR THE REMOVAL OF DISCRIMINATORY RESTRICTIONS ORS 93.270, FOR ANY AND ALL CITY-OWNED REAL PROPERTY THAT CONTAINS SUCH RESTRICTIONS.

MOTION: ADOPT/NOT ADOPT RESOLUTION NO. 3

3. Community Development Block Grant Substantial Fiscal Year 2023 Amendment
[Erin Fifield]

(5 Minutes)

MOTION: APPROVE/NOT APPROVE THE SUBSTANTIAL AMENDMENT OF THE COMMUNITY DEVELOPMENT BLOCK GRANT FISCAL YEAR 2023 ANNUAL ACTION PLAN TO REALLOCATE \$107,548 TOWARD THE SPRINGFIELD HOMEOWNERSHIP PROGRAM.

4. Other Business

BUSINESS FROM THE CITY ATTORNEY

ADJOURNMENT

AGENDA ITEM SUMMARY

Meeting Date: 2/20/2024
Meeting Type: Work Session
Staff Contact/Dept.: Charlie Kent /DPW
Staff Phone No: 541-726-3775
Estimated Time: 30 Minutes
Council Goals: Provide Financially Responsible and Innovative Government Services

**SPRINGFIELD
CITY COUNCIL**

ITEM TITLE:	CODE ENFORCEMENT NUISANCE AND ADMINSTRATIVE CIVIL PENALTIES CODE UPDATE AND PROGAM MODERNIZATION
ACTION REQUESTED:	Staff requests Council direction through the review and approval of revisions to the Springfield Municipal Nuisance Code and the addition of a new Administrative Civil Penalties (ACP) process. If directed, staff will return to Council with an Ordinance amending the Municipal Code by adopting the proposed Nuisance code revision and ACP section.
ISSUE STATEMENT:	<p>Code violations are currently enforced through a one size fits all, labor intensive approach. ACP's provide a more efficient and effective response to community complaints by addressing minor violations through a per se rule.</p> <p>The current Nuisance code is outdated and neglects several current community issues, namely dangerous structures and other public health/safety issues. Additionally, certain language within section 5.002 requires clarification in order to identify specific conditions which create a nuisance. Other minor clarifications have been included to facilitate gaps in the City's authority to administer enforcement. Staff requests further direction from Council about the proposed changes to the Springfield Municipal Code.</p>
ATTACHMENTS:	<ol style="list-style-type: none">1. Briefing Memorandum2. Power-point presentation3. ACP Code draft4. Nuisance Code Draft
DISCUSSION/ FINANCIAL IMPACT:	<p>The current approach to code enforcement has led to a significant risk to public health and safety and an ineffective response to community complaints. Initial Council work sessions in June and September of 2023 indicate the support of the DPW leadership, Executive team, and City Council for modernizing the Code Enforcement Program.</p> <p>Central to the code enforcement program modernization is (1) establishing an Administrative Civil penalties Process (ACP), (2) implementing a comprehensive software solution to facilitate adequate tracking and processing of code enforcement cases for a strategic approach, and (3) adoption of nationwide program standards including updating code language.</p> <p>A need for an additional .5 FTE of administrative support has been identified to support this comprehensive and strategic approach. Staff will be reviewing the current budget as well as current staffing allocation to prepare a mid-year proposal to add this position with little to no impact to the adopted budget. In part, it is anticipated that program revenue will help offset the program expense through recoverable revenue source from ACP's for an immediate return to the general fund, a mid-term revenue source of nuisance and abatement liens (potentially significant), and a long term return of building the tax base by providing a more attractive residential and commercial development environment.</p>

Date: 2/20/2024
To: Nancy Newton **COUNCIL**
From: Charlie Kent, Code Enforcement Officer (AIC) **BRIEFING**
Jeff Paschall, Community Development Director
Subject: CODE ENFORCEMENT NUISANCE AND **MEMORANDUM**
ADMINSTRATIVE CIVIL PENALTIES CODE
UPDATE AND PROGAM MODERNIZATION

ISSUE: Code violations are currently enforced through a one size fits all, labor intensive approach. Administrative Civil Penalties provide a more efficient and effective response to community complaints by addressing minor violations through a per se rule.

The current Nuisance code is outdated and neglects several current community issues, namely dangerous structures and other public health/safety issues. Additionally, certain language within section 5.002 requires clarification in order to identify specific conditions which create a nuisance. Other minor clarifications have been included to facilitate gaps in the City’s authority to administer enforcement. Staff requests further direction from Council about the proposed changes to the Springfield Municipal Code.

COUNCIL GOALS/

MANDATE:

Provide Financially Responsible and Innovative Government Services

BACKGROUND:

As the custodians of Springfield's governance, it is essential to continually review and update municipal codes to ensure they reflect the evolving needs and priorities of our community. The proposed municipal code changes and modernization of the code enforcement program represent a critical step towards enhancing the effectiveness and responsiveness of our regulatory framework. This briefing memo outlines the necessity and benefits of adopting these changes.

Need for Municipal Code Changes:

1. **Adapting to Contemporary Challenges:** The current municipal code lacks clarity and the provisions to address emerging issues and technological advancements. By updating the code, we can better address new industries, technologies, and community practices, ensuring Springfield remains a safe, vibrant, and compliant city.
2. **Streamlining Processes:** Outdated regulations has led to bureaucratic inefficiencies and hindered economic development and community livability. Streamlining processes through municipal code amendments will promote business growth, facilitate development projects, improve the overall functioning of municipal operations, and maintain neighborhoods.
3. **Enhancing Public Safety and Quality of Life:** Effective code enforcement is essential for maintaining public safety, preserving property values, and upholding community standards. Developing enforcement mechanisms through updated codes will enable us to address code violations promptly and comprehensively, thereby enhancing the quality of life for all residents.

An administrative civil penalty process (ACP) is commonly used within code compliance programs across the state and nation as an effective enforcement tool. The ACP process provides a clearer, more equitable environment for potential forfeiture than judicial alternatives. The process is simpler and more efficient. Staff time is utilized more effectively as a community

partner through onsite interactions, educational outreach is prioritized, and the total time to case resolution is dramatically reduced. Effectively, ACP's prevent long-term or chronic issues by addressing violations in a timely manner when they are relatively minor. On the street, the ACP process will provide for a more individualized and violation-appropriate approach to compliance by removing legal barriers which could be reserved for significant, chronic, or complex violations.

There are two differences between a judicial and ACP process. Presumption and procedure.

In the civil citation and complaint process (judicial process) the City presents facts and testimony to the Municipal Court Judge who then finds the accused guilty or not guilty based on the judicial interpretation of the code, those facts and testimony presented by the City, and testimony and facts presented by the accused during a legal proceeding. If found guilty, the City recommends an appropriate penalty. In the ACP, it is presumed that the City's findings are factual, and penalties are unilaterally imposed through a standard violation-specific matrix. Because due process is required for any lawful application of government enforcement, an appeal process is provided. In the judicial process, a guilty party would appeal the Springfield Municipal Courts finding to the Circuit Appellate court, and the City Attorney would represent the City. In the ACP process a party would appeal to a hearing official, similar to a land use decision. The City could contract this service with the Lane County of Governments as it currently does with other programs. It is common to include a fee for a hearing in the recipient's application for appeal.

Because the legal burden of a finding shifts from the Springfield Municipal Court to the individual code officer in the ACP process, a sworn oath of office or other legal mechanism may be required to act with appropriate authority.

ACP Procedure:

1. **Complaint:** A neighbor, resident, community member, or partner agency contacts the city to report a code violation. Administrative staff records the violation, determines jurisdiction, clarifies any required information, and assigns a response priority. Violations are assigned based on priority and a first inspection is scheduled for the next business day.
2. **Inspection:** Officers investigate, record results on a tablet, determine a responsible person, and issue a courtesy notice on-site if a violation is observed. A standard 3-day deadline is set for minor violations.
3. **Administrative Citation (ticket):** A ticket is issued for non-compliance following the issuance of the 3-day courtesy notice inspection result. Some tickets may be eligible for a "fix-it" resolution if justifiable reasons exist for non-compliance. Re-inspections occur periodically, and fines increase per a standard penalty matrix.
4. **Civil citation:** Once the threshold is met, the case transfers to the civil workflow process having already met the burden of "Prior Written Notice", a statutory determination of the Springfield Municipal Code, section 5.608. The standard civil enforcement process follows, a citation to the responsible person and notification to any other parties with standing in the property.

ACP Financial Impact:

The financial impact of an ACP procedure is multifaceted. It involves a balance between revenue generation, compliance, enforcement costs, legal expenses, community perception, and economic development. The cost is not just in additional .5 FTE and software, but also represented by loss of revenue generation from decreasing property values and impacts to economic development. Here are some further factors to consider:

1. **Revenue Generation:** A positive impact is the generation of revenue for the municipality. ACP's can contribute to the municipality's budget. This revenue can be used to fund a special abatement program fund and are more apt to be recovered because of their relative small amount.
2. **Deterrence and Compliance:** ACP's can serve as a deterrent for property owners and businesses, encouraging them to comply with local codes and regulations. This can lead to improved community aesthetics, safety, and overall quality of life.
3. **Cost of Enforcement:** Implementing a code enforcement program and the associated procedures requires resources. This includes the salaries of code enforcement officers, administrative staff, and support personnel involved in processing violations and penalties. Training and ongoing professional development for staff also contribute to costs. Additional program FTE could be leveraged from within existing Development and Public Works Department allocations.
4. **Legal and Administrative Expenses:** There might be legal costs associated with enforcing penalties. Property owners or businesses that receive penalties might challenge them, leading to legal proceedings and associated expenses for the municipality.
5. **Impact on Property Values:** Consistent and effective code enforcement can lead to improvements in the appearance and safety of neighborhoods. This can positively impact property values, which in turn can contribute to increased property tax revenue for the municipality.
6. **Public Relations and Perception:** The way a municipality enforces codes and penalties can affect its public image. If the enforcement is perceived as unfair, overly aggressive, or inconsistent, it might lead to negative public relations and community backlash. This could impact the municipality's reputation and potentially deter investment.
7. **Economic Development:** Overly stringent enforcement and high penalties could potentially deter businesses from starting or expanding within the municipality. Balancing the need for code compliance with creating a welcoming environment for economic development is important.
8. **Administrative Efficiency:** Efficiently processing violations and penalties requires administrative infrastructure. Any inefficiencies or delays in the administrative process could lead to increased costs and resource allocation.
9. **Social Equity Considerations:** It's important to consider the potential disparate impact of penalties on different socio-economic groups. Striking a balance between enforcing codes and avoiding undue financial burden on vulnerable populations is a critical consideration.
10. **Monitoring and Reporting:** Establishing a system to track violations, penalties, and compliance efforts can require technological investments for record-keeping, reporting, and analysis.

Benefits of Modernization of Code Enforcement Program:

1. **Strategic Approach:** Implementing modern software for code enforcement allows for a strategic and data-driven approach to identifying, prioritizing, and addressing code violations. By leveraging technology, we can allocate resources more efficiently and target enforcement efforts where they are most needed, leading to greater compliance and community satisfaction.
 2. **Community Engagement and Flexibility:** The proposed changes include a smaller fine for administrative civil penalties, demonstrating a commitment to fairness and proportionality in enforcement actions. Moreover, the program's flexible response to community needs, such as administering the sanitation grant and staffing the emergency operations center during the recent ice storm, underscores its adaptability and responsiveness to local conditions.
 3. **Positive Community Impact:** Effective code enforcement plays a crucial role in
-

preserving neighborhood aesthetics, preventing blight, and fostering community pride. By abating several nuisance properties and addressing longstanding code violations, we not only improve the physical appearance of our neighborhoods but also promote social cohesion and civic engagement.

DISCUSSION:

- Does Council support the addition of ACP's to the Springfield Municipal Code?

Adopting Modern Best Enforcement Practices for Public Health & Safety and Attractive Nuisance Code:

In light of evolving public health and life safety challenges in the Springfield Community and the increasing complexity of public hazards, adopting modern best enforcement practices for the public nuisance code is imperative.

In addressing the attractive nuisance code, it is essential to recognize the importance of safeguarding the safety and welfare of our most vulnerable population—our children. Adopting modern best enforcement practices involves not only updating regulations to mitigate common attractive nuisances, such as abandoned buildings, swimming pools, or construction sites but also implementing proactive measures to educate property owners and the public about potential hazards. By emphasizing the principles of risk management, property maintenance, and liability reduction, we can minimize the occurrence of accidents and injuries while promoting responsible property stewardship. Furthermore, fostering community engagement and collaboration will empower residents to identify and address attractive nuisances effectively, contributing to a safer and more secure environment for all.

Adopting Modern Best Enforcement Practices for Dangerous, Abandoned, or Derelict Structure Nuisance Code:

Given the significant risks posed by dangerous, abandoned, or derelict structures to public safety, adopting modern best enforcement practices for this nuisance code is paramount. These structures not only undermine the aesthetic appeal of our neighborhoods but also serve as magnets for criminal activity, fire hazards, and health risks. By revising and strengthening regulations, we can establish clear criteria for identifying and addressing such properties promptly. Modernizing enforcement practices involves leveraging data analytics and geographic information systems (GIS) to prioritize inspections based on factors such as structural integrity, occupancy status, and proximity to sensitive locations like schools or parks. Implementing proactive measures, such as routine property assessments and targeted outreach to absentee owners, will help mitigate the proliferation of hazardous structures and ensure compliance with safety standards.

Utilizing Technology and Collaboration:

Embracing technology and collaboration is essential to the effective enforcement of dangerous, abandoned, or derelict structure nuisance codes. By investing in modern software solutions for code enforcement, we can streamline communication between city departments, law enforcement agencies, and community stakeholders. Real-time data sharing and digital documentation will facilitate coordination efforts, enable timely intervention, and track progress towards compliance goals. Furthermore, establishing partnerships with local nonprofits, housing authorities, and redevelopment agencies can provide additional resources and support for property rehabilitation and revitalization initiatives. Through a multidisciplinary approach that combines regulatory enforcement with community development strategies, we can transform blighted properties into assets that enhance neighborhood vitality and promote inclusive growth.

Empowering Residents and Building Trust:

Empowering residents to actively participate in the enforcement process is essential for fostering community trust and accountability. Adopting a transparent and accessible enforcement framework, including online reporting mechanisms and public information campaigns, can

empower residents to report nuisance properties and monitor enforcement outcomes. Recognizing and rewarding proactive property owners who maintain their properties to code standards can serve as positive reinforcement and incentivize compliance among peers. By fostering a culture of collective responsibility and civic pride, we can create safer, more resilient communities where all residents can thrive.

Conclusion:

In conclusion, the adoption of modern best enforcement practices for public health, attractive nuisance, and dangerous structure codes represents a proactive and forward-thinking approach to regulatory governance. By prioritizing prevention, innovation, and community empowerment, we can create a safer, healthier, and more resilient community that is equipped to address modern challenges. Through strategic coordination, data-driven decision-making, and stakeholder collaboration, we can ensure that our enforcement efforts are targeted, equitable, and impactful, ultimately enhancing the overall quality of life for residents and visitors alike.

DISCUSSION:

- Does Council support revising existing regulations to address emerging public health and safety threats such as attractive nuisances and dangerous, abandoned, or derelict homes?
- Does Council support the strategy of leveraging technology and data analytics to improve the effectiveness of enforcement efforts?

RECOMMENDED ACTION: Provide direction to staff on moving forward with:

1. Adopting new municipal code amendments as drafted
 2. The purchase of new program software
 3. Adding .5 FTE administrative staff to implement the new administrative civil penalties process.
-



Code Enforcement Program Update

Administrative Civil Penalty

- ▶ Municipal Code revision
- ▶ Create administrative enforcement process
- ▶ Modern software to track and process fines



Code Enforcement Effectiveness

ACP Process

- ▶ More effective for minor violations
- ▶ Community outreach oriented
- ▶ Faster intervention, 3-5 day deadlines
- ▶ Can progress to judicial process

Judicial Process

- ▶ More effective for complex or chronic violations
- ▶ Provides legal framework
- ▶ Insulates staff
- ▶ Prepares for other legal tools

Municipal Code Revision

- ▶ Chapter 5. Public Protection
- ▶ Addition of ACP's
- ▶ Clarified Public v. Attractive Nuisance
- ▶ Addition of Dangerous, Abandoned, or Derelict structures as a public nuisance



Tyler Software Solution

- ▶ Modern automated workflow and data collection
- ▶ Analytics based on mapping software
 - ▶ Could be cross referenced with CDBG Data to support local demographic data collection
- ▶ Public facing portal streamlines complaint process
- ▶ Same system as used by Springfield Courts



Council Q & A

Code Amendments to Implement Administrative Enforcement & Penalties

Comment: The proposed changes to SMC 5.008 change the process for appealing a notice of administrative abatement from the City Council to the Hearings Officer. This allows for a more timely appeal process than requiring the hearing to be scheduled in front of the City Council. An abatement appeal hearing is an evidentiary hearing to review whether abatement is warranted, and the appropriateness of the scope of abatement proposed by city staff. A Hearings Officer is well-suited to conducting this type of hearing.

The proposed code also expressly provides that appeal from a hearings officer's decision is by writ of review to Lane County Circuit Court.

5.008 Abatement By a Person Responsible.

(1) Within 10 days after the posting and serving or mailing of the notice required by section [5.006](#), a person responsible shall remove the nuisance, show that no nuisance exists, or file a written protest in compliance with this section.

(2) If the person responsible protests that no nuisance exists, the person responsible shall file with the enforcing officer a written statement specifying the basis for protesting.

(3) A person may show that a vehicle is not a nuisance as defined by section [5.002](#) by submitting current proof of vehicle insurance and current vehicle registration within 10 days of the posting and serving or mailing of the notice to abate.

(4) A written protest shall be referred to the hearings officer. The objector shall be given at least seven days prior written notice of the time set to consider the abatement. The council shall take oral or written testimony at the time and place specified in the notice of the hearing. The council shall adopt written findings of fact and conclusions of law when determining whether a nuisance exists. The council's determination shall be final.

(5) If the hearings officer determines that a nuisance exists, a person responsible shall abate the nuisance within 10 days after the hearings officer's decision becomes final or within another time set by the hearings officer in writing.

(6) All appeals from the hearings officer's final decision under this section shall be by writ of review to the Lane County Circuit court pursuant to ORS chapter 34.

Comment: SMC 5.014 provides for the assessment of abatement costs. That section also includes appeal to City Council. This section is not proposed for amendment at this time given that it is a fiscal decision and not a decision to be based primarily upon an evidentiary hearing.

Comment: The intent of the city’s code enforcement program to encourage voluntary compliance is not changing. The revisions to this section modernize the language and reflect that there are now two alternative means for code enforcement: (1) the civil enforcement program, which is through municipal court, and (2) the administrative enforcement program, which includes assessment of penalties by code enforcement staff and appeal to a Hearings Officer.

5.600 Intent.

It is the intent of sections [5.600](#) to [5.642](#) to encourage voluntary compliance with certain city ordinances through inspection, notification, and where appropriate, by granting reasonable time for compliance. When voluntary compliance is not obtained or it is not appropriate to grant more time for compliance, sections 5.600 to 5.XXX establish and implement a civil infraction procedure and scheduled forfeitures and administrative civil penalties for violation of certain ordinances. This ordinance is further intended to protect public health, safety, and welfare.

Comment: The changes to this section add in definitions for the person responsible for a code violation, to match the definition provided in the nuisance section. The changes also remove definitions that are not necessary: an infraction is already defined by SMC 5.604, and penalties and forfeitures are understood by their plain meanings and do not need a special definition.**5.602 Definitions.**

For purpose of sections [5.600](#) to [5.642](#), the following shall mean:

Person in Charge of Property An agent, occupant, lessee, tenant, contract purchaser, or other person having possession or control of property or the supervision of any construction project.

Person Responsible. The person responsible for abating a code infraction includes:

- (a) The owner.
- (b) The person in charge of property as defined above.
- (c) The person who caused a nuisance to come into or continue in existence.

Comment: The changes to 5.604 below are not intended to change the overall scope of the code enforcement program. The existing list in SMC 5.604 is outdated and includes some violations that specifically state in the code that they are enforceable as criminal violations (i.e. police tickets), and also excludes some violations that are specifically state in the code are subject to civil or administrative penalties. Other changes to this section reflect updated code titles.

5.604 Application and Amendment.

A violation of the following ordinances by any person is punishable as an infraction under these sections 5.600 to 5.642:

- (1) Springfield Municipal Code
 - (a) Chapter 3, Public Improvements:
 - Streets, sections [3.200](#) to 3.232
 - Curbs and Driveways, sections 3.250 to 3.260;
 - Sidewalks, sections 3.300 to 3.306
 - Sanitary Sewers, sections [3.350](#) to [3.382](#);
 - (b) Chapter 4, Utilities:
 - Industrial Pretreatment Program, Public Nuisances, section [4.080](#);
 - Septic Tanks and Privies, sections 4.300 to 4.308;
 - Illicit Discharge, sections [4.370](#) to [4.372](#);
 - Garbage and Refuse, sections [4.410](#), to [8](#) and sections 4.426 to 4.432;
 - Public Health and Sanitation, section [4.450](#);
 - Fountains, section 4.452;
 - (c) Chapter 5, Public Protection:
 - Nuisances in General, sections 5.000 to 5.002;
 - Miscellaneous Particular Nuisances, sections 5.050 to 5.056;
 - Public Safety, Ice, Snow on Sidewalks, section 5.124;
 - Public Safety, Bicycle Operation or Storage within City Hall, section 5.134;
 - General Welfare, sections [5.272](#) to [5.276](#);
 - (d) Chapter 7, Business;
 - (e) Chapter 8, Building:
 - Temporary Emergency Shelters for Persons Experiencing Homelessness, sections 8.000 to 8.015;
 - Signs, sections [8.200](#) to 8.268;
 - Land Drainage and Alteration Program, sections 8.400 to 8.4368;
- (b) The Springfield Development Code;
- (d) The state building codes and requirements as administered by the City of Springfield under ORS 455.148, subject to the requirements of ORS 455.157; and

- (e) The Oregon Fire Code as amended and adopted by the City of Springfield;

Comment: The changes to section 5.606 primarily reflect that there are now two different enforcement procedures: civil enforcement and administrative enforcement. The language below in green double underlined has been moved from other parts of the code for more logical organization.

5.606 Infraction Procedure.

(1) Except where explicitly provided otherwise in this code, all reports of infractions covered by this ordinance shall be made to the city manager. When an infraction is of a continuing nature, a separate infraction will be deemed to occur on each calendar day the infraction continues to exist, and a separate citation may be filed for each such infraction.

(2) The civil enforcement procedures described by sections 5.600 to 5.6SXX and the administrative enforcement procedures described by sections 5.6XX to 5.6XX are alternative procedures for enforcing the laws and ordinances of the City as provided in section 5.604. No person shall be cited for the same infraction under both procedures simultaneously, nor shall any person be subject to forfeitures and administrative penalties for the same infraction. However, nothing in this section prohibits the City from electing to use to different procedures for continuing or subsequent infractions by the same party, or arising from the same property. Furthermore, this section shall not be read to prohibit in any way any other alternative remedies set out in any other section of the code or in any other applicable law that is intended to abate or alleviate violations of city ordinances; nor shall the city be prohibited from recovering, in a manner prescribed by law any expense incurred by it in abating any infraction or nuisance pursuant to the code. Comment: This section adds prior written notice for administrative enforcement when the penalty is not more than \$100. Other changes to this section are for clarity and organization. There is no substantive change to the notice requirements for the civil enforcement process.

5.608 Prior Written Notice.

(1) When the infraction of an ordinance or code listed in section 5.604 is brought to the attention of the city manager, the city manager may determine that the responsible party be given written notice of the infraction. The notice

shall contain the following information:

(a) Sufficient description of the activity in violation to identify the recipient of the notice as being a person responsible for the alleged infraction;

(b) A statement that the activity in question has been found to be an infraction with a brief and concise description of the nature of the infraction;

(c) A statement of the action required to remedy the infraction and a date by which the remedy must be completed; and

(d) A statement advising that if the required abatement of the infraction is not completed within the time specified, a civil citation may be issued for the person to appear in court, that a complaint may be issued and filed with the municipal court, and that a forfeiture in

the maximum amount scheduled could be imposed. Alternatively, the notice may include a statement that if the infraction is not completed within the time specified, it may be subject to an administrative penalty under 5.630, and the maximum amount of administrative penalty that could be imposed.

(2) The city manager may dispense with the requirement of written notice under this section under any of the following circumstances:

- (a) If successive or ongoing violations occur at the same site, or the same party is responsible for more than one violation even if at different sites, such that the responsible party was previously provided notice of the nature of the infraction and remedy required;
- (b) If public health, safety, or welfare require immediate citation or assessment of a civil penalty;
- (c) If the city manager otherwise has reasonable cause to believe that the person responsible knowingly or intentionally caused the infraction.; or
- (d) If the amount of forfeiture or administrative penalty imposed is no greater than \$100 per infraction.

Comment: The changes to SMC 5.612 are minor revisions for clarity.

5.612 Civil Enforcement – Warning Citation.

In addition to, or as an alternative to the prior written notice allowed by section [5.608](#), the city manager may issue a warning uniform infraction citation prior to filing a complaint under section 5.614. The warning citation may be issued together with, or separate from, the notice contemplated by section [5.608](#). Failure to provide a prior written notice or a warning citation will not invalidate the uniform infraction citation and complaint. The warning citation shall include the information set forth in section [5.608](#) and must impose a deadline for compliance or abatement of the violation.

Comment: The changes to SMC 5.612 are intended to remove duplicative code language, and provide greater clarity by listing the complaint/citations requirements in one place in the code.

5.614 Civil Enforcement – Uniform Infraction Citation - Filing.

(1) Upon expiration of the time provided for compliance or abatement of a violation as provided in section 5.608 or 5,612, or when no prior written notice is required under section 5.608(2), the code enforcement officer may file a uniform infraction citation with the municipal court, charging the person responsible with a civil infraction and setting a date for the person to appear before the municipal court to answer the charge.

(2) The uniform infraction citation must include a complaint that contains at least the following:

- (a) The name of the person being cited as the person responsible for the infraction;

(b) A statement or designation of the infraction that can be readily understood by a person making a reasonable effort to do so and the date, time, and place at which the infraction is alleged to have been committed;

(c) A certificate signed by the enforcement that the officer has reasonable grounds to believe, and does so believe, that the person cited is the person responsible for the cited infraction; and

(d) The date and time at which the person cited is directed to appear before the municipal court as provided in section 5.618(1), or else file a written answer as provided in section 5.618(2) or (3).

(3) The city manager shall prescribe the form of the uniform infraction citation. Additional parts may be inserted for administrative purposes by the code enforcement officer or as ordered by the presiding judge of the Springfield Municipal Court.

Coment: The changes to SMC 5.616 are minor revisions for clarity.

5.616 Civil Enforcement – Service.

Service of the warning citation or of the uniform civil infraction citation may be made cited by personal delivery to the person cited, or by certified mail return receipt requested and simultaneously by regular mail at the last known address of the person cited. Where service by certified mail is not accepted by the person cited, notice shall be deemed received on the date of attempted delivery. In addition, service in any manner provided for service of summons in Rule 7 of the Oregon Rules of Civil Procedure shall be deemed adequate.

Comment: The changes to SMC 5.618 are minor revisions for clarity.

5.618 Civil Enforcement – Answer.

(1) A person cited shall answer by personally appearing to answer at the time and place specified therein; except an answer may be made as provided in subsections (2) and (3) of this section by mail or personal delivery within 10 days of the date of the receipt of the citation.

(2) If the person cited desires to avoid that court appearance the person may within 10 days of the date of receipt of the citation admit the infraction, complete and sign the appropriate answer on the back of each citation and forward the citation to the municipal court together with check or money order in the amount of the forfeiture for the infraction alleged as shown on the face of the citation. The citation and forfeiture must reach the court prior to the scheduled court appearance. Upon receipt of the citation and forfeiture, an appropriate order shall be entered in the municipal court records. The burden of insuring delivery of the citation and forfeiture to the court pursuant to this subsection is entirely and exclusively upon the person cited.

(3) If the person cited denies part or all of the infraction prior to the time set for appearance, he or she may request a hearing by completing the appropriate answer on the back of the citation and forwarding to the municipal court the citation, together with bail in the amount of the scheduled forfeiture. Upon receipt, the answer shall be entered and a hearing

date established by the municipal court. The municipal court shall notify the person cited by return mail of the date of the hearing. Any such application must be submitted to the court within 10 days of receipt of the citation. The burden of insuring delivery of the application to the court pursuant to this subsection is entirely and exclusively upon the person cited.

Comment: The changes to SMC 5.620 are minor revisions for clarity.

5.620 Civil Enforcement – Municipal Court Hearing.

(1) A hearing requested under section 5.618(3) shall be held before the municipal court without a jury.

(2) The hearing shall be limited to production of evidence only on the infraction alleged in the complaint.

(a) Oral evidence shall be taken only on oath or affirmation.

(b) Hearsay evidence may be used for the purpose of supplementing, or explaining any direct evidence, but shall not be sufficient in itself to support a finding unless it would be admissible over objection in civil actions in courts of competent jurisdiction in this state.

(c) Irrelevant and unduly repetitious evidence shall be excluded.

(3) The person cited shall have the right to present evidence and witnesses in his or her favor and to cross examine witnesses who testify against him or her.

(4) If the person cited desires that witnesses be ordered to appear by subpoena, the person must so request in writing from the court by mail at any time at least 10 days prior to the scheduled hearing. A deposit for each witness to be subpoenaed shall accompany the request, such deposit to be refunded if no forfeiture is assessed by the court. The deposit shall be in the amount of equal to the witness fee allowed by statute for witnesses in circuit court. Subject to the same 10-day limitation, the code enforcement officer may also request the court that certain witnesses be ordered to appear by subpoena. In addition, subpoenas may be issued by the city prosecutor or the city attorney. If a forfeiture is ordered by the court, the order shall also provide that the person ordered to forfeit shall pay all witness fees incurred by the city in connection with the hearing.

(5) The defendant may be represented by counsel, but counsel shall not be provided at public expense. Counsel must file a notice of representation of the person cited with the municipal court five business days prior to the hearing date.

(6) The city shall have the burden of proving the alleged ordinance civil infraction by a preponderance of the evidence.

(7) After due consideration of the evidence and arguments presented at the hearing, the court shall determine whether the civil infraction as alleged in the complaint has been established. When the infraction has not been established, an order dismissing the complaint shall be entered in the municipal court records. When a determination is made that the civil infraction alleged has occurred, an appropriate order shall be entered in the municipal

court records. A copy of the order shall be delivered to the person named in the order personally in open court, or the order may be sent to said person by mail. When a civil infraction has been determined established, and upon written request by a party to the hearing, the order shall include a brief statement of the necessary findings of fact to establish the infraction alleged. The written request for findings must be presented to the municipal court prior to trial.

(8) Upon a finding that a civil infraction has occurred, the court shall assess a forfeiture pursuant to the schedule established in accordance with sections [5.600](#) to [5.642](#), plus court costs and witness fees.

(9) The court shall maintain a transcript of its proceedings. The transcript must contain a copy of all material entries relating to the proceedings together with all the original paper relating to the proceedings filed with the court.

(10) The determination of the municipal court shall be final. Any party to the litigation may appeal the court's order in accordance with ORS 221.350 and ORS 53.010 through ORS 53.130 to the district court within 30 days of entry of the municipal court ordering the forfeiture. If no appeal is taken to the district court within the 30 day time limit as required, the court may purge its record of all exhibits.

5.622 Civil Enforcement – Judgment and Forfeitures.

(1) If a cited person fails to answer the citation or appear at a scheduled hearing as provided in sections [5.600](#) to [5.624](#), a default judgment shall be entered for the scheduled forfeiture applicable for the alleged civil infraction. In addition, the court shall assess costs and witness fees, with any security posted to be credited first to costs, then to witness fees and the balance, if any, to the forfeiture. Nothing in this subsection shall be construed to limit in any way the contempt powers of the municipal judge granted by the Springfield city charter or state law, and the judge may exercise those powers deemed necessary and advisable in conjunction with any matter arising under the procedures set forth in sections [5.600](#) to [5.624](#).

(2) Any forfeiture assessed is to be paid no later than 10 days after the issuance of the court's order declaring that forfeiture. The period maybe extended upon order of the municipal judge for good and substantial cause supported by clear and convincing evidence.

(3) Delinquent forfeitures, whether resulting from a default judgment or otherwise, which were assessed for infractions which occurred on real property or for improper use of real property, shall constitute a lien against the real property that shall be imposed on the real property pursuant to Section [5.640](#) (imposition of nuisance liens). When posted in the city lien docket, nuisance liens may be collected in the same manner as other docketed lien debts owing to the city.

(4) Nothing in this section shall limit the city from revoking or denying any city license or permit held or desired by a person owing a forfeiture to the city.

Comment: The changes to SMC 5.624 are minor revisions for clarity. For the purpose of assessing whether a violation is repeating, the reference to a bail forfeiture has been removed

and replaced with reference to a prior administrative penalty. No bail is charged for civil code violations or administrative penalties.

5.624 Civil Enforcement - Schedule of Forfeitures.

(1) Civil infractions are classified for the purpose of determining forfeitures under a uniform infraction citation into the following categories:

- (a) Class 1 civil infractions.
- (b) Class 2 civil infractions.

(2) Class 1 Civil Infractions. The following are Class 1 civil infractions:

(a) Failure to comply with any term of any voluntary compliance agreement as provided in section 5.610(5).

(b) If any person violates section [5.604](#) more than once in any 365 day period, the second violation, and each subsequent violation occurring within any 365-day period, constitutes a separate Class 1 violation.

(c) If section [5.604](#) is violated on any tax lot more than once in any 365-day period, the second violation, and each subsequent violation occurring within any 365-day period, constitutes a separate Class 1 violation.

(3) Class 2 Civil Infractions. The first violation in any 365-day period of section [5.604](#) by a person, or on any tax lot, constitutes a Class 2 violation.

(4) An assessment of a forfeiture for a civil infraction is an assessment to pay an amount not exceeding:

- (a) \$1,000.00 for a Class 1 civil infraction;
- (b) \$500.00 for a Class 2 civil infraction.

(5) For purposes of determining whether a person or property is a repeat violator for purposes of subsections (2)(b) and (c), the following shall give rise to a rebuttable presumption of a prior violation of section [5.604](#), which presumption may be overcome only by a showing of clear and convincing evidence:

- (a) A voluntary compliance agreement;
- (b) An order assessing an administrative penalty;
- (c) A prior order entered by the municipal court assessing a civil infraction forfeiture; or

(d) Any civil judgment or criminal verdict entered in a court of competent jurisdiction which in the judgment of the judge of the municipal court reflects a violation of section [5.604](#). In making the determination, the judge may take into consideration any competent and relevant explanatory information, including but not limited to taking judicial notice of the court file and any record of the proceeding.

Comment: SMC 5.630 is a new section of code that provides the procedures and requirements for issuing an administrative citation, in lieu of pursuing enforcement in municipal court. Prior written notice will be required similar to civil enforcement in municipal court, under SMC 5.604. Exceptions to providing prior notice are for minor violations less than \$100, and for conduct that is clearly intentionally in violation (e.g. repeated citations).

5.630 Administrative Enforcement – Citation

(1) In lieu of filing a citation and complaint with the municipal court on the conditions provided in section 5.614(1), the code enforcement officer may serve the person responsible with an administrative citation under these sections 5.600 to 5.642.

(2) The administrative citation shall either be served by personal service, posted at the location of the code violation in a clear and conspicuous location, or by certified mail return receipt requested.

(3) The administrative citation shall include:

(a) The name of the person being cited as the person responsible for the infraction;

(b) A statement or designation of the infraction that can be readily understood by a person making a reasonable effort to do so, and the date, time, and place at which the infraction is alleged to have been committed;

€ A certificate signed by the enforcement officer that the officer has reasonable grounds to believe, and does so believe, that the person cited is the person responsible for the cited infraction; and

(d) The date on which prior written notice of violation was issued under section 5.608(1), and the date by which correction was to be made; or, if the citation is issued without prior written notice under section 5.608(2), a sufficient description and statement of the evidence supporting the citation;

€ The amount of the administrative penalty that is assessed;

(f) When applicable, a statement that abatement is required and that failure to abate the infraction may result in continued administrative penalties, accruing daily, at the stated amount until proof of abatement is received; and

(g) A statement that the person cited has the right to appeal the administrative citation to a hearings officer for the City of Springfield; and

Comment: This section establishes the standards for imposing administrative penalties. Unlike the civil enforcement process through municipal court, the amount of penalty is determined at the time the administrative citation is issued. The penalty is due two weeks after the citation date, unless the person cited protests the citation and asks for a hearing with the hearings officer.

5.632 Administrative Enforcement – Penalties.

- (3) When assessing an administrative penalty under this code, the City Manager or code enforcement officer shall consider the following factors:
- (a) The past history of the person cited in taking all feasible steps or procedures necessary or appropriate to correct the infraction or failure to comply;
 - (b) Any prior violations of or failures to comply with statues, rules order and permits, by the person cited or arising upon the same property;
 - (c) The gravity and magnitude of the infraction;
 - (d) Whether the infraction was inadvertent, negligent, or an intentional act;
 - (e) The cooperativeness of the person cited, and any efforts correct the infraction; and
 - (f) Whether the infraction involves commercial or financial gain, or avoidance of a financial detriment, by the person cited.

(2) The City Manager may adopt guidelines for the assessment of administrative penalties, provided that the City Manager reserves the right to modify the assessment of penalties considering the factors provided in subsection (1) above.

(3) Unless a Notice of Protest is timely filed pursuant to section 5.6XX, all penalties assessed by administrative citation are due to the city no later than 5:00 p.m. local time, 14 days from the date of the administrative citation.

(4) Delinquent penalties that were assessed for infractions that occurred on real property or for improper use of real property, shall constitute a lien against the real property that shall be imposed on the real property pursuant to Section [5.640](#) (imposition of nuisance liens). When posted in the city lien docket, nuisance liens may be collected in the same manner as other docketed lien debts owing to the city.

Comment: This section requires a person cited to file a notice of protest if they want to appeal their administrative citation.

5.634 Administrative Enforcement – Notice of Protest

Any person who is issued an administrative citation may protest the citation and penalty. The Notice of Protest shall be in writing and specify each and every reason for the protest, and provide accurate information. A Notice of Protest is timely only if received by the city no later than 5:00 p.m. local time, 14 days from the date of the administrative citation.

Comment: This section provides the process for a hearing in front of the hearings officer, including how the hearing will be scheduled, who has the right to appear and what kind of evidence can be introduced, and the hearings officer's authority to uphold or dismiss the citation. If the hearings officer dismisses a citation, the city cannot issue another citation for the same violation (e.g. same person, same property, same day/time). If the hearings officer upholds a citation, the penalty is due within two weeks of the hearings officer's decision.

5.636 Administrative Enforcement – Protest Hearing

(1) Referral of Protests to Hearings Officer.

(a) Upon receipt of a timely and complete Notice of Protest under section 5.634, the City will refer the protest to a hearings officer designated by the city manager, who shall conduct a hearing and make all decisions concerning the protest. An untimely protest shall be summarily dismissed.

(b) The hearings officer shall set a date and time for the hearing at the earliest possible opportunity. The city shall promptly notify the person requesting the hearing, using the contact information provided in the Notice of Protest, of the time and place for hearing. Notice may be by any means of giving actual notice. Notice may also be given to any person determined to be an interested party in the matter.

(c) The hearings officer may reschedule the hearing for good cause shown. A request to reschedule must be in writing and received by the hearings officer no later than three business days prior to the scheduled hearing date. In deciding whether to reschedule a hearing, the hearings officer may consider medical necessity; the potential harm caused by a delay in the hearing; the number of requests made to date; and such other matters as the hearings officer deems relevant. If the request is granted, the hearings officer shall set a new hearing date and notify the city. The city shall notify the person requesting a hearing as provided in subsection (b).

(2) Conduct of Hearing.

(a) The code enforcement officer and the person requesting the hearing may submit testimony, cross-examine witnesses, submit rebuttal evidence on the pertinent issues, make arguments, and may choose to be represented by an attorney at their own expense.

(b) The hearing shall be recorded in a manner that allows for written transcription to be made; the city shall retain all materials submitted at the hearing as required by state law.

(c) The City bears the burden of proving the cited infraction(s), by preponderance of the evidence.

(d) If the person cited fails to appear at the hearing or rescheduled hearing, the person cited waives the right to a hearing.

(3) Final Decision.

(a) If the hearings official concludes that the City has not met its burden of proof, the hearings officer shall dismiss the administrative citation with prejudice.

(b) If the hearings officer concludes that the City has met its burden of proof, the hearings officer shall uphold the administrative citation and assess the administrative penalty. The hearings officer shall further direct the person cited to correct the infraction(s) and pay any monetary amount owed within 14 calendar days after the hearings officer issues the order, or another period of time ordered by the hearings officer.

(c) If the hearings officer determines that the basis for protest was unreasonable or designed only for purposes of delay, or the person cited does not appear at the scheduled hearing, the person requesting the hearing may be assessed the costs of the hearing, including

the cost of the hearings officer. Any such costs imposed by the hearings officer shall constitute a cost of abatement and collectable under subsection (3)(b) herein.

(d) The hearings officer shall mail or otherwise delivery a copy of the order stating the hearings officer's decision to the person cited, and to the city manager, care of the code enforcement officer.

(3) Finality of Decision, Appeals.

(a) The hearings officer's decision is the final decision of the City.

(b) Judicial review of a decision of the hearings officer shall be on the record by writ of review pursuant to ORS Chapter 34 and not otherwise.

Comment: This section provides optional authority for the City Manager to temporarily waive enforcement action in certain situations, which would suspend code enforcement for a specific period of time.

5.638 Adjustments to Penalties.

(1) The city manager or designee may establish criteria to grant a temporary waiver of enforcement action, which will give a period of time, but no longer than six months to correct the violation(s) cited without being subject to enforcement action. The criteria shall include factors such as the extent and cost of repairs, seriousness of the condition, medical condition of the person, financial capacity of the person, the time of year, or other mitigating factors.

(2) The manager may revoke the waiver if any of the conditions that allowed the owner to qualify for a waiver change. The waiver is not transferable.

Comment: There are no changes to SMC 5.625 and 5.626 below, except renumbering, but they are provided here for context.

5.640 Imposition of Nuisance Liens.

(1) The finance officer or his/her designee shall provide a notice of the imposition of a nuisance lien to the property owner, by certified mail, return receipt requested, and by regular mail. Where service by certified mail is not accepted by the property owner, notice shall be deemed received on the date of attempted delivery. In addition, service in the same manner as provided for service of summons in Rule 7 of the Oregon Rules of Civil Procedure shall be deemed adequate. The notice shall state:

(a) The facts supporting the delinquent forfeiture;

(b) The total cost of the delinquent forfeiture, including any assessment for administrative overhead;

(c) That the cost as indicated will become a lien against the property unless paid within 30 days from the date of the notice;

(d) The date and time of the city council hearing to impose the lien;

(e) That the property owner may submit written objections to the finance director by 5:00 p.m. the day of the hearing or by oral or written objections at the city council hearing.

(2) The property owner may be heard at the city council hearing. The city council shall not consider protests that no nuisance or delinquent forfeiture exists. The city council shall enact a resolution that the delinquent forfeiture shall be imposed as a lien on the real property where the violation occurred.

(3) The finance officer or his/her designee shall communicate the city council's resolution in writing to the property owner in the same manner as set forth in subsection (1).

(4) The lien shall become effective immediately.

5.642 Other Relief Preserved.

Nothing in sections [5.600](#) to [5.642](#) shall be construed as limiting the right of the city to seek damages, injunctive or other appropriate relief under Oregon law for the termination of conduct in contravention of the code or ordinances of the city. Nothing herein shall be construed as limiting the rights of the city to pursue its abatement procedure as set forth in sections [6.105](#) to [6.120](#), sections [5.000](#) to [5.018](#), or any other applicable law.

5.000 Definitions.

For the purposes of sections [5.000](#) through [5.012](#) the following mean:

Enforcing Officer. The city manager or his or her designee.

Person in Charge of Property. An agent, occupant, lessee, tenant, contract purchaser, or other person having possession or control of property or the supervision of any construction project.

Person Responsible. The person responsible for abating a nuisance includes:

- (a) The owner.
- (b) The person in charge of property as defined above.
- (c) The person who caused a nuisance to come into or continue in existence.

5.001 Public Nuisances

(1) No person shall cause or permit on public or private property a nuisance affecting the public health, safety or welfare. Such public nuisances include but are not limited to the following listed nuisances.

(2) Solid Waste. A public nuisance includes an accumulation of debris, rubbish, junk or other refuse that is not removed within a reasonable time and that affects the health or livability of adjacent residents. All household or solid waste shall be managed in accordance with the following:

- (a) All household waste shall be stored in leakproof containers with close-fitting covers.
- (b) Every person who generates or produces wastes shall remove or have removed all putrescent wastes at least every seven days. More frequent removal may be required to protect the public health.
- (c) Subsection [\(2\)](#)(b) of this section does not apply to waste removed through a City-approved waste removal program that is less frequent than seven days.

(3) Water Contamination. A public nuisance includes the following sources of contaminated water:

(a) Stagnant water that affords a breeding place for mosquitoes and other insect pests.

(b) Pollution of a body of water, well, spring, stream or drainage ditch by sewage, industrial wastes or other substances placed in or near the water in a manner that will cause harmful material to pollute the water.

(c) Drainage of liquid wastes from private premises.

(d) A privy, vault, cesspool, septic tank or drain which emits a noisome and offensive smell, or which is prejudicial to public health.

(4) Keeping of Animals. Maintaining premises or keeping animals in such a state or condition as to cause an offensive odor or that are in an unsanitary condition.

(5) Conditions Attracting Vermin. Conditions upon a property or any premises that allow, attract or are likely to attract, feed or harbor rodents.

(6) Odors. Premises in such a state or condition as to cause an offensive odor or in an unsanitary condition.

(6) Vegetation. A public nuisance includes any vegetation on public or private property that:

(a) Is a hazard to pedestrian or vehicular use of a sidewalk or street by obstructing free passage or vision. The hazards include but are not limited to:

i. Vegetation that encroaches upon or overhangs a pedestrian way or adjacent curb strip.

ii. Vegetation which obstructs motorist or pedestrian view of traffic, traffic signs and signals, streetlights and name signs, or other safety fixtures or markings placed in the public way.

(b) Is a hazard to the public or to persons or property on or near the property where the vegetation is located.

(c) Is an obstruction of access to and use of any public facilities.

(dee) The roots of which have entered a sewer, lateral sewer or house connection and are stopping, restricting, redirecting, or retarding the flow of sewage therein.(7) Structure interiors. A public nuisance includes failing to maintain the interior of a structure in a clean and sanitary condition and free from any accumulation of debris, rubbish, or garbage so as not to breed insects and rodents, produce dangerous or offensives gases, odors and bacteria, or other unsanitary conditions, or create a fire hazard.

(8) Parking and Vehicle Storage. A public nuisance includes any of the following:

(a) Parking or storing any motor vehicle, recreational vehicle, or trailer on a non-parking or non-driveway portion of any residential property between the front of the most prominent primary structure and the street.

(b) Except where gravel driveways and parking surfaces are allowed under the Springfield Development Code (including any lawful nonconforming use), parking or storing any motor vehicle or recreational vehicle on an unpaved surface.

(c) In a residential land use district, parking or storing any vehicle or trailer that requires a commercial license to operate.

(9) Other. Any other thing, substance, condition, or activity prohibited by state law, common law, this code, other ordinances, or which is determined by the council to be injurious or detrimental to the public health, safety, or welfare of the city.

5.002 Attractive Nuisances

(1) No person shall permit an attractive nuisance on public or private property.

(2) The following conditions are a per se attractive nuisance, if accessible to children and posing an unreasonable risk of injury:

(a) Unattended machinery, equipment, or other devices.

(b) Lumber, logs, pilings, or materials placed or stored in a manner so as to be dangerous.

(c) An excavation that remains open for an unreasonable length of time without adequate barriers.

(d) A cistern, well, or any other similar type of hole.

(e) An abandoned refrigerator or other appliance with an air-tight door that has a space large enough that a child or infant may be enclosed.

(3) This section shall not apply to permitted construction projects with reasonable safeguards to prevent injury or death to children.

5.003 Dangerous, Abandoned, or Derelict Structures

(1) Definitions. The definitions in the Oregon State Building Code apply to terms not defined in this section. The words dwelling unit, dwelling, premises, structure, or building shall be construed as though they were followed by the words "or any part thereof." For the purpose of this section, the following shall mean:

Abandoned means an unoccupied structure that is in a state of attractive nuisance or is used for unlawful activity.

Boarded building means an unoccupied building that has been secured against entry by material such as plywood, boards, or other similar material placed over openings that are designed for and/or are required for windows and doors, and which is visible off the premises and is not both lawful and customary to install on an occupied structure.

Occupancy means the purpose for which a building is used or intended to be used.

Occupant means any person living or sleeping in a building or having possession of a space within a building or premises.

Owner means any legal owner or any person having charge, care, or control of a premises.

Partially constructed means a structure that has been left in a state of partial construction for more than six months or after the expiration of any building permit or that has not had a required permit inspection within any six-month period.

Person means any individual or entity.

Pests means animals detrimental to humans or human concerns including but not limited to insects, rodents, rats, and vermin.

Premises means an area of land including any structures on the land.

Skilled manner means executed in a manner that is generally plumb, level, square, in line, undamaged, without marring adjacent work and completed in conformance with generally accepted construction and maintenance practices.

Unfit for Human Habitation applies to any premises for which the City Manager finds that such premises is in disrepair, lacks maintenance, is unsanitary, is pest infested, contains filth and contamination, or lacks ventilation, illumination, sanitation or heating facilities to the extent that habitation would be injurious to the health and safety of the occupants.

Unoccupied means not being used for a lawful occupancy.

(2) Dangerous, Abandoned, or Derelict Structures Prohibited. No structure shall be occupied if it is a boarded building, partially constructed and abandoned, unfit for human habitation, or an imminent hazard to public health, safety, or welfare as determined by the City Manager.

(3) Closing of Structures. The City Manager may order that a structure in violation of this chapter be vacated, in the manner provided for abatement of public nuisances in sections 5.006 to 5.018 of this code. No person shall occupy or allow another to occupy a structure if the City Manager has ordered vacation of the structure.

(4) Dangerous, Abandoned, or Derelict Structure Registration. The owner of a structure ordered vacated shall register the structure within 10 calendar days of the posting of the order by submitting a completed City registration form. The registration form shall include information relating to the location and ownership of the structure, the expected period of its vacancy, a plan for regular maintenance during the period of vacancy, and a plan for its re-occupancy and

use, or its demolition. Any change in the information provided pursuant to this section shall be given to the City Manager within 30 days. When all violations have been corrected, the owner shall contact the City Manager or designee and request an inspection to determine compliance.

(5) Dangerous, Abandoned, or Derelict Structure Fees.

(a) Every owner of a registered dangerous, abandoned, or derelict structure shall pay a nonrefundable quarterly fee for each identified structure. The fee is for each calendar quarter or portion of a quarter. The fee for the current quarter shall be paid with the submission of the registration form. Any payment of the fee that is more than 30 days past due is subject to a penalty of \$100.00. The fee per quarter shall be \$250.00 or other higher amount set by Council resolution.

(b) Dangerous, abandoned or derelict structure fees shall be paid prior to the issuance of any permit for the demolition, alteration, or repair of a structure.

(c) The City may initiate a proceeding in municipal court to recover registration fees that remain unpaid 90 days after they are due and to compel registration. The registration fee that was required but not registered when registration was required, shall be a year's worth of registration fees. A municipal court order requiring payment of the fee shall be filed as a lien against the property in the City lien docket. This remedy is in addition to any other legal remedy available to the City.

(6) Waiver of Dangerous, Abandoned, or Derelict Structure Fees.

The City Manager may waive all or a portion of the fees imposed under this chapter, if the following conditions are met:

(a) All delinquent fees and penalties have been paid in full;

(b) A timetable for the repair or demolition of the structure has been submitted by the legal owner and approved by the City Manager;

(c) All appropriate permits have been obtained for the repair or demolition of the structure;

(d) The manager is satisfied that the repairs or demolition of the structure are being undertaken and will be prosecuted to completion in a timely fashion; and

(d) The legal owner provides written authorization for the City to enforce all applicable trespass and illegal camping ordinances and laws.

(7) Abatement by Demolition.

(a) In addition to the abatement remedies provided for in sections 5.006 to 5.018, the City Manager may request a hearing before the Municipal Court for the purpose of seeking authority to order the demolition of a dangerous, abandoned or derelict structure.

(b) Upon receipt of a demolition request from the City Manager, the Municipal Court Clerk shall set the matter for prompt hearing before the Municipal Court and give the owner(s) and occupant(s) notice by personal delivery or certified mail of the date and time set for

hearing. Notice shall also be posted on or near the dangerous, abandoned, or derelict structure. Failure of the owner(s) or occupant(s) to receive such notice or an error in the name or address of an owner(s) or occupant(s) shall not render the notice void.

(c) The Municipal Court may authorize the demolition of the structure if the City shows by a preponderance of the evidence that demolition would be in the public interest. The burden of proof shall be upon the City.

(d) In determining whether a structure is so derelict as to require its owner to demolish the structure, the Municipal Court may consider the number and extent of the following factors:

- i. Dilapidation;
- ii. Disrepair;
- iii. Structural defects noted by the Building Official or fire hazard noted by the Fire Marshal;
- iv. Defects increasing the hazards of fire, accident or other calamity, such as parts standing or attached in such manner as to be likely to fall and cause serious damage or injury;
- v. Uncleanliness;
- vi. Lawful operation of sanitary facilities;
- vii. The presence of a public nuisance; and
- viii. The history of unlawful activity in or around the derelict structure.

(8) Failure to Follow Order to Demolish.

(a) Whenever a demolition is not commenced by the owner within 30 days after an order to demolish, the City Manager may file with the Municipal Court a request to authorize the City Manager to have the demolition performed and the cost of demolition assessed as a lien against the property where the structure is located.

(b) The Municipal Court Clerk shall set the request for prompt hearing, and cause notice of the hearing to be served via certified mail to the owner(s) and occupant(s). Failure of the owner(s) or occupant(s) to receive the notice or an error in the name or address of a owner(s) or occupant(s) shall not render the notice void.

(c) At the hearing, the owner(s) and occupant(s) shall have an opportunity to show cause why the demolition should not be performed and the cost assessed as a lien against the property.

(d) The cost of demolition and 10 percent charge for administrative overhead will be assessed in the manner provided in 5.014.

5.004 Inoperable Vehicles, Automobile Wrecking, and Storage Yards.

(1) The Springfield Development Code prohibits automobile wrecking or storage yards in all zones excepting the heavy industrial zoning district and where a discretionary use approval has been granted. No person, firm or corporation, not being duly licensed by the state of Oregon, shall engage in the business of wrecking, dismantling, permanently disassembling or substantially altering the form of any motor vehicle within the city.

(2) No person, firm or corporation shall dismantle or wreck, in whole or in part, any motor vehicle body, or portions thereof, to remain upon any public or private property, and leaving of such dismantled motor vehicle body upon any public or private property within the city.

(3) This section shall not apply to: licensed motor vehicle wreckers who are not otherwise in violation of this code or the development code; or motor vehicle bodies stored or kept in a garage so that the bodies cannot collect water, cannot be accessible to children, and cannot otherwise become a public nuisance.(4) No person shall store or permit the storing of an inoperable, abandoned, or discarded vehicle, or parts thereof, on private property unless it is completely enclosed within a building or behind a 6 foot fence, or unless it is in connection with a business enterprise, lawfully licensed by the city, and properly operated in the appropriate business zone, pursuant to the Springfield Development Code.

AGENDA ITEM SUMMARY**SPRINGFIELD
CITY COUNCIL****Meeting Date:** 2/20/2024
Meeting Type: Work Session
Staff Contact/Dept.: Erin Fifield / DPW
Staff Phone No: 726-2302
Estimated Time: 15 Minutes
Council Goals: Encourage Economic Development and Revitalization through Community Partnerships

ITEM TITLE: FISCAL YEAR 2025 DRAFT COMMUNITY DEVELOPMENT BLOCK GRANT ANNUAL ACTION PLAN

ACTION REQUESTED: Provide direction on the proposed Fiscal Year (FY) 2025 Draft Community Development Block Grant Annual Action Plan to be published for public comment.

ISSUE STATEMENT: Each year, the City receives federal Community Development Block Grant (CDBG) funds from the US Department of Housing and Urban Development (HUD). The City must allocate CDBG funds through an Annual Action Plan to indicate how the City intends to address the strategies identified in the Eugene-Springfield Consolidated Plan. The City's Citizen Involvement Process for CDBG funds includes publishing a draft Action Plan for public comment.

ATTACHMENTS: [1: Council Briefing Memo](#)
[2: Public Comment: Early Child Care Business Accelerator](#)
[3: Letter from Catholic Community Services of Lane County](#)
[4: Proposed FY2025 CDBG Allocation](#)

**DISCUSSION/
FINANCIAL
IMPACT:** In FY2025, staff estimate Springfield will receive a HUD CDBG entitlement grant of \$555,345 (the same amount as FY24). Currently, the City does not anticipate additional funds from loan repayments (i.e. program income) or a carryover of previous project funds (e.g. when a project does not move forward).

Our existing CDBG projects are seeing significant cost increases and continued demand while HUD's CDBG allocations had stagnated or been reduced in recent years. Staff anticipate the FY25 CDBG allocation from HUD will provide only enough CDBG funds to fund existing programs. Thus, **staff are not planning to solicit for additional projects this year through a CDBG Request for Proposals.**

The City continues to have prior year CDBG funds available to put toward awarded projects, including:

- \$505,494 to help Catholic Community Services of Lane County (CCSLC) build an addition to their existing service center to create a day use center for homeless families;
 - \$225,000 to help Relief Nursery purchase land to expand their existing child care site assisting low-income children and families; and
 - \$85,000 to plant trees in low-income, low-canopy neighborhoods.
-

MEMORANDUM

City of Springfield

Date: 2/20/2024
To: Nancy Newton **COUNCIL**
From: Jeff Paschall, Community Development Division **BRIEFING**
Director
Erin Fifield, Community Development Analyst
Subject: FISCAL YEAR 2025 DRAFT COMMUNITY **MEMORANDUM**
DEVELOPMENT BLOCK GRANT ANNUAL
ACTION PLAN

ISSUE: Each year, the City receives federal Community Development Block Grant (CDBG) funds from the US Department of Housing and Urban Development (HUD). The City must allocate CDBG funds through an Annual Action Plan to indicate how the City intends to address the strategies identified in the Eugene-Springfield Consolidated Plan. The City’s Citizen Involvement Process for CDBG funds includes publishing a draft Action Plan for public comment.

COUNCIL GOALS/

MANDATE:

Encourage Economic Development and Revitalization through Community Partnerships

BACKGROUND:

2020 Eugene-Springfield Consolidated Plan

The [2020 Eugene-Springfield Consolidated Plan](#) is the 5-year regional strategic plan for housing and community development required by the US Department of Housing and Urban Development (HUD) in order to receive Community Development Block Grant (CDBG) funds. The Consolidated Plan guides the activities and programs that use the City’s CDBG funds.

The 2020 Consolidated Plan was developed over many months in FY2020, approved by the Springfield City Council on May 4, 2020, and went into effect July 1, 2020. The Plan relies on the analysis of qualitative and quantitative data from the US Census, interviews and surveys with local elected leaders, agencies and non-profit human service providers, and participation and comments from the community to identify housing, homeless, and community development needs and trends. A Consolidated Plan Advisory Committee (including a City Councilor and Council-appointed Springfield representatives) reviewed the analysis and provided input on priority strategies. City Council adopted the 5-year plan in Spring 2020. The Plan sets the goals and activities for the use of federal CDBG and HOME funds.

Annual Action Plan

Each year, the City is entitled to receive an allocation of CDBG funds from HUD. In order to do so, the City must develop an Annual Action Plan describing how it plans to allocate funds to address local community needs. The proposed uses of funding must align with allowed uses and with the local community needs and strategies identified in the 2020 Eugene-Springfield Consolidated Plan.

In FY2025, staff estimate Springfield will receive a HUD CDBG entitlement grant of \$555,345 (the same amount as FY24). Currently, the City does not anticipate additional funds from loan

repayments (i.e. program income) or a carryover of previous project funds (e.g. when a project does not move forward).

Our existing CDBG projects are seeing significant cost increases and continued demand while HUD's CDBG allocations had stagnated or been reduced in recent years. Staff anticipate the FY25 CDBG allocation from HUD will provide only enough CDBG funds to fund existing programs. Thus, **staff are not planning to solicit for additional projects this year through a CDBG Request for Proposals.**

FY2025 CDBG ANNUAL ACTION PLAN PROCESS:

Proposed timeline

- February
 - The Community Development Advisory Committee (CDAC) holds a public hearing to hear about community needs.
- March
 - The FY25 Draft CDBG Annual Action Plan is published for 30 days for public comment.
- April
 - The CDAC holds a public hearing on the draft Annual Action Plan and makes a recommendation to City Council.
 - City Council meets during work session to review the CDAC recommendation.
- May
 - The City Council meets during regular session to approve a funding allocation for the FY25 CDBG Annual Action Plan.
 - Staff submit the FY25 CDBG Annual Action Plan to HUD for approval.
- Late Summer
 - FY25 CDBG funds become available.

Public Participation

The CDAC met on February 7, 2024, and held a public hearing to hear about needs from the community. Between written and in-person opportunities for comment, a total of three comments were received. One person expressed concern over people driving while on drugs and hitting cyclists. Another person expressed support for property owners to consider building Accessory Dwelling Units on large lots throughout the City.

The third comment was from the Lane County Early Child Care Business Accelerator Program. This is a four-month program that aims to address the lack of childcare in the region by providing a free curriculum to students with the intention of opening new in-home childcare businesses. Staff with the Early Child Care Business Accelerator Program have expressed an interest in partnering with the City of Springfield in helping fund micro-enterprise grants for Springfield residents that graduate from the program. If funded with CDBG funds, this project would align with the Consolidated Plan strategy to “Promote economic development and employment opportunities through the creation of jobs and business development.”

See Attachment 2 for additional information.

The CDAC discussed the status of current programs, and the anticipated funding amount for FY25 entitlement, and are recommending to Council a proposed allocation for the FY2025 CDBG Annual Action Plan. See below for detail.

Overview of CDBG strategies and activities

Below is a summary of Springfield's efforts toward addressing the Eugene-Springfield Consolidated Plan strategies, as well as the CDAC's recommended allocation for the FY25 Draft Annual Action Plan.

Consolidated Plan strategy	Proposed allocation with FY25 CDBG funds
<p>1. <u>Increase the supply of affordable housing</u></p> <p>The City has acquired two properties through Lane County's tax foreclosed transfer program. The City has also recently purchased property for low-income housing with American Rescue Plan Act (ARPA) funds. The City has just over \$900,000 remaining to purchase additional land with ARPA funds, which are more flexible to use than CDBG funds.</p> <p>The City has \$117,548 in FY23 CDBG funds allocated to this strategy but is proposing to reallocate those funds toward the Springfield Homeownership Program.</p>	\$ 0
<p>2. <u>Rehab program for Low-income Homeowners</u></p> <p>Springfield's Home Repair program provides urgent home repair services as a grant to very low-income Springfield homeowners. This program continues to reach about 70 low-income homeowners each year, most of whom are seniors. The City spent \$264,741 on this program in FY23.</p>	\$ 260,974
<p>3. <u>Down payment assistance for low-income residents</u></p> <p>This program was revamped in FY2023 following Council direction, recognizing that prospective low-income homebuyers will need greater assistance in order to purchase a home in the current housing market; six (6) loans of \$25,000 each have been completed since March 2023. The program is currently paused due to limited funds available.</p> <p>There is an additional \$117,548 in FY23 CDBG funds proposed to be reallocated toward this strategy.</p>	\$ 100,000
<p>4. <u>Remove barriers to affordable and supportive housing</u></p> <p>Springfield has updated fair housing information on the City's website. Staff refer questions to the Fair Housing Council of Oregon and/or the Oregon Law Center.</p> <p>As part of the 2020 Consolidated Plan, Springfield updated its Analysis of Impediments to Fair Housing Choice.</p>	\$ 0

<p>5. <u>Support a hHuman sServices dDelivery sSystem</u></p> <p>Springfield can allocate up to 15% of its CDBG funds to support social services administered by Lane County through the Human Services Commission (HSC). The HSC is an intergovernmental commission comprised of Springfield, Eugene, and Lane County elected officials and budget committee members to address basic needs of low-income residents. Springfield, Eugene, and Lane County pool their state and federal grants and general funds contributions to contract with local non-profit service providers.</p> <p>*The City has allocated prior year CDBG funds toward capital improvements undertaken by non-profit agencies. See below for current status.</p>	<p>\$ 83,302 (HSC)</p>
<p>6. <u>Promote economic development and employment opportunities through the creation of jobs and business development</u></p> <p>The City is not using CDBG funds to address this strategy at this time.</p>	<p>\$ 0</p>
<p>7. <u>Make strategic investments to improve low-income neighborhoods</u></p> <p>The City previously allocated \$85,000 in FY23 CDBG funds to plant trees in low-income, low-canopy neighborhoods. The City’s Development and Public Works Operations Division purchased these trees in December 2023, with the aim to plant them in Spring 2024. With the recent ice storm, Operations staff are re-evaluating this timeline given other City priorities, and whether they’d need to contract out for this project.</p>	<p>\$ 0</p>
<p><u>Grant Administration and Planning</u></p> <p>The City of Springfield uses CDBG funds to pay for staff costs to administer the CDBG program. The CDBG program limits reimbursement for program administrative costs to 20% of the City’s annual allocation.</p> <p>CDBG funds have traditionally not been sufficient to cover costs of 2.2 FTE. Staff costs not funded with CDBG funds are funded through the General Fund.</p>	<p>\$ 111,069</p>

*Prior year CDBG-funded projects to “Support the ~~h~~Human ~~s~~Services ~~d~~Delivery ~~s~~System” include:

- \$505,494 in CDBG funds to help Catholic Community Services of Lane County (CCSLC) build an addition to their existing service center to create a day use center for homeless families;
 - This project has experienced delays through the HUD-required environmental review process. As such, costs have increased, and expenses have been incurred. CCSLC is currently in the process of evaluating additional funding options and other ways to decrease the costs of this project.
 - CCSLC included a letter providing an update. See Attachment 3.
- \$225,000 in CDBG funds to help Relief Nursery purchase land to expand their existing childcare site assisting low-income children and families;
 - Staff are currently completing the environmental review. Relief Nursery has a Purchase and Sale Agreement for the property through July 2024; staff aim to be completed with the review by that time.

Next Steps

The proposed DRAFT allocation for FY2025 CDBG Annual Action Plan will be published online for 30 days for the public to comment. The CDAC recommended proposal is in Attachment 4.

Per the City's Citizen Participation Plan, the public will have a chance to weigh in on the proposed draft Action Plan. In March, the City will publish a copy of the FY2025 Draft CDBG Annual Action Plan for public comment for 30 days. As part of that public process, the City's Community Development Advisory Committee will hold a public hearing on the draft plan during their April 3 meeting. The Community Development Advisory Committee will ultimately make a recommendation to City Council on allocation funding and next steps.

A work session is planned with Council on April 22 to discuss the FY2025 Draft CDBG Annual Action Plan, public comments, updated status of funding, and the CDAC's recommended allocation. At that time staff will seek direction from Council on next steps, given the information known at that time.

The FY25 CDBG Annual Action Plan is scheduled to be brought before Council during a Regular Session meeting in May for final approval.

RECOMMENDED ACTION: Provide direction on the proposed Fiscal Year 2025 Draft Community Development Block Grant Annual Action Plan to be published for public comment.

Early Child Care Business Accelerator

Investment Opportunity: \$1,000 - \$50,000 (\$2,000 food sponsorship, \$5,000 stipend sponsor)

The Early Child Care Business Accelerator Program is a replication of Deschutes County's highly successful Early Child Education Business Accelerator, a four-month program that focuses on providing the skills and knowledge to become registered or certified home-based child care providers. The Lane Small Business Development Center (SBDC), Quality Care Connections (QCC), our local Child Care Resource and Referral agency housed at Lane Community College, and Onward Eugene are partnering to provide this critical program across Lane County. The series is provided free of charge to participants and is aimed at addressing the lack of child care in the region.

The curriculum supports growing a high-quality, licensed child care program, taught by specialists at QCC, with business topics covered by SBDC instructors. Quality Care Connections provides safety and quality improvement training and licensing support for providers to become licensed with the Department of Early Learning and Care. A Licensed Registered Family provider can have up to 10 children in their home, and a Certified Family Provider can have up to 15 children in their home. Lane SBDC is providing business training and support so that early educators have the skills necessary to become successful small business owners.

The training is intended for new child care businesses planning to open as well as recently established providers who require expanded business skills and state licensure. Students are assigned an SBDC business advisor and licensed graduates receive \$5,000 to start their business, as well as continued wrap-around services from both QCC and the SBDC after the program. In the promotion of the first cohort, scheduled to begin September 2023, Quality Care Connections received applications from 60 interested individuals from across Lane County, easily filling the 10 available slots. A partnership with the City of Eugene's micro-enterprise grant program allowed for an increase to 20 total slots. In total 19 people started the program, 17 completed the 4 month course, and 11 are on track to complete their business plans and become licensed with Oregon's Department of Early Learning and Care.

Community Need and Partner Engagement:

The program was conceptualized in 2020 in response to the child care crisis that Oregon families have been facing for years. Between 1999 and 2020, Oregon lost 32,000 slots in small family child care homes, according to the latest report from Oregon State University.

Currently, all but one of Oregon's 36 counties are considered "child care deserts" for infants and toddlers, defined as a community with more than three children for every regulated child care slot. Half of all counties have the same shortage of access for preschool-aged children. In Lane County, just 26% of children ages 0-5 years have access to a child care slot with a licensed, regulated child care provider. For infants and toddlers, that figure drops to 17%.

Goals and Measurement:

Our two-year goal is to support 30 new Oregon registered or certified home-based child care businesses through the Early Child Care Accelerator series and create 250 new child care slots in Lane County.



SPRINGFIELD: 1025 G Street | Springfield, OR 97477
EUGENE: 1464 West 6th Avenue | Eugene, OR 97402
541-345-3628 | www.ccslc.org

January 30, 2024

Community Development Advisory Committee (CDAC)
Erin Fifield
City of Springfield
225 Fifth Street, Suite 101
Springfield, OR 97477

Dear Erin and CDAC:

As you know, Catholic Community Services of Lane County (CCS) has been in collaboration with the City of Springfield to secure Community Development Block Grant (CDBG) funding to build a new OASIS Drop-In Center for unhoused families at our 1025 G Street, Community Service Center Springfield location. Our original proposal request was sent to you for a CDBG grant in the amount of \$322,492 for program year 2021-22 on March 15, 2021. The build project would allow CCS to increase the size and program capacity of our OASIS program which currently resides at First Baptist Church, across the parking lot from our location.

Since our original request in 2021, costs have increased, expenses have been incurred, and delays have happened. In 2022 we submitted a new budget and were awarded an additional \$148,002 for a total award of \$470,494 for this project. We realize that costs have increased even more since 2023 and are currently in process of evaluating additional funding options and other ways to decrease the costs of this project.

We would like the CDAC to know that CCS continues to be highly committed to the loving care and support of unhoused families in the Springfield community through our OASIS program. In fact, just recently, we expanded the OASIS program and are now a 24/7 Emergency Shelter site for unhoused families. We now have capacity to shelter five families at a time on location, in our parking lot. The new OASIS Drop In Center would offer a phenomenal resource and service to these unhoused families and others as we assist them on their journeys to permanent housing.

Please do not hesitate to contact me at 541.654.8241 with further questions or better yet, stop by for a visit!

Sincerely,

A handwritten signature in black ink that reads "Lorri Perreault". The signature is fluid and cursive, with the first name "Lorri" being more prominent.

Lorri Perreault
Executive Director

FY2025 DRAFT COMMUNITY DEVELOPMENT BLOCK GRANT ANNUAL ACTION PLAN

CDBG REVENUES (estimated)		ALLOCATION
FY 2024 Entitlement Funds (EN)		\$ 555,345
Other Funds		
<ul style="list-style-type: none"> • Carryforward from previous years • Program Income 		\$ 0
TOTAL		\$ 555,345
CDBG EXPENDITURES (estimated)		
Consolidated Plan Strategy	Activity	Amount
1. Increase the supply of affordable housing	Acquisition, improvements, etc	-
2. Rehabilitate existing housing stock affordable to low-income persons	Home Repair Program	\$ 260,974
3. Provide down payment assistance for home ownership	Springfield Homeownership Program (SHOP)	\$ 100,000
4. Remove barriers to affordable and supportive housing	Support programs that assure housing opportunities are provided without discrimination	-
5. Support a human services delivery system to address the needs of homeless persons and special needs populations	Human Services Commission (HSC)	\$ 83,302
	Non-profit capital improvements	-
6. Promote employment opportunities	Economic development	-
7. Make improvements to low income neighborhoods and areas of slum and blight	Public improvements in sidewalks, streets	-
	Address causes of slum and blight	-
	Planning and Administration	\$ 111,069
TOTAL		\$ 555,345

Women in Construction Week Proclamation

March 3 - 9, 2024

WHEREAS, The National Association of Women in Construction (NAWIC) was founded by 16 women working in the construction industry in 1953, and was established in 1955 in Fort Worth, Texas; and

WHEREAS, The work done by NAWIC Chapter 77 has benefited the state through community development and educational programs; and

WHEREAS, The Eugene/Springfield chapter has unceasingly promoted the employment and advance of women in the construction industry; and

WHEREAS, The construction community, represented by NAWIC Chapter 77, has been a driving force in fostering community development through renovation and beautification projects; promotion of skilled trade careers; and a positive vision of the future; and

WHEREAS, The NAWIC Chapter 77 has sought to achieve successful results for Lane County in a cooperative spirit with other organizations;

NOW THEREFORE, I, Sean VanGordon, Mayor of Springfield, Oregon, do hereby recognize NAWIC Chapter 77 and its many dedicated volunteers who work on behalf and support women in construction and proclaim March 3 - 9, 2024 as Women in Construction Week.



A handwritten signature in black ink, appearing to read "Sean VanGordon".

Sean VanGordon
Mayor

AGENDA ITEM SUMMARY

Meeting Date: 2/20/2024
Meeting Type: Regular Meeting
Staff Contact/Dept.: Nathan Bell/Finance
Staff Phone No: (541) 726-2364
Estimated Time: Consent Calendar
Council Goals: Mandate

**SPRINGFIELD
CITY COUNCIL**

ITEM TITLE: NOVEMBER 2023 DISBURSEMENTS FOR APPROVAL

**ACTION
REQUESTED:** Approval of the following motion to:
Approve the November 2023 Disbursements for Approval

**ISSUE
STATEMENT:** The November 2023 Disbursements for Approval is attached for your review and approval.

ATTACHMENTS: [1: November 2023 Disbursements for Approval](#)

**DISCUSSION/
FINANCIAL
IMPACT:** Checks totaling \$3,616,506.11 were issued in November 2023. Documentation supporting these payments has been reviewed.



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 1
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007721	11/2/23	ART Public Affairs, LLC	0000637	C3197-2; COMM CONSULTING SVCS	5,000.00 5,000.00
1007722	11/2/23	North West HazMat, Inc.	28187	CLEAN UP @4555 S 46TH	437.25 437.25
1007723	11/2/23	ProWest & Associates, Inc	007858	C3167; GIS SVCS-Sept 23	1,749.15 1,749.15
1007724	11/2/23	API National Service Group, Inc.	135590 135591 135595 135592 135593 135589 135596 135588	C3416; FIRE INSPETIONS CH C3416; FIRE INSPETIONS CHAMBER C3416; FIRE INSPETIONS FS 16 C3416; FIRE INSPETIONS FS 3 C3416; FIRE INSPETIONS FS 4 C3416; FIRE INSPETIONS FS14 C3416; FIRE INSPETIONS JC C3416; FIRE INSPETIONS MUSEUM	3,634.00 347.00 1,758.00 970.00 677.00 477.00 7,055.00 353.00 15,271.00
1007725	11/2/23	HMS Commercial Service, Inc.	324125	JC EMERGENCY CHILLER REPAIR	2,711.00 2,711.00
1007726	11/2/23	McKenzie Sewon	37816-1	500 SUNGLASSES	798.30 798.30
1007727	11/2/23	McKenzie Sewon	37817-1	500 CANVAS TOTES	1,292.48 1,292.48
1007728	11/2/23	Richard's Remodeling LLC	28783	Dry Rot Repair 5335 Main	511.00 511.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 2
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007729	11/2/23	National Business Solutions	IN122404 IN122373 IN122243	Additional Copies 9/9-10/8 C2227: ADDTL COPIES 9/3-10/2 C650i-B&W/ColorCopies 9/4-10/3	28.33 148.50 36.11 212.94
1007730	11/2/23	911 Supply Inc	INV-1-36868	BLAUER 8436, 8446, 8565T	237.40 237.40
1007731	11/2/23	Keefe Commissary Supply Company	4105055	C2020:InmateCommissary 10/9/23	70.99 70.99
1007732	11/2/23	Systems Design West LLC	20232003	Jul 23 EMS Billing	16,491.00 16,491.00
1007733	11/2/23	Dowl, LLC	2671-80603-01-4	C3342;PROF SVCS 08/27-09/30/23	34,515.00 34,515.00
1007734	11/2/23	WECO	CP-00248266	CNO#: Motorcycle Fuel	150.18 150.18
1007735	11/2/23	Hughes Fire Equipment, Inc.	597811 597817 597818 597876 597858	E14/5109; VEHICLE REPAIRS E16/544 VEHICLE REPAIRS M16/5108 VEHICLE REPAIRS M5/5102 VEHICLE REPAIRS T03/561 VEHICLE REPAIRS	87.70 432.92 4,957.50 478.58 1,597.59 7,554.29
1007736	11/2/23	Verizon Wireless	9946571757	CELL PHONE/IPAD CHARGES	1,412.04 1,412.04
1007737	11/2/23	PacificSource Health Plans	MED ADMIN FEE NOV 2023	Med Admin Fee Nov 2023	93,000.78 93,000.78



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 3
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007738	11/2/23	San Diego Police Equipment Co. Inc.	ACH Test 2	ACH Test Transfer	0.01 0.01
1007739	11/2/23	NW Natural	414994-4 STMT 09/26/23	FS14; 08/25-09/26/23	16.61 16.61
1007740	11/2/23	MODA	233010000555	Dental Claims 10/22-10/28/23	10,560.70 10,560.70
1007741	11/2/23	Life Flight Network, LLC	NOV 21 FIREMED	FIREMED MEMBERSHIP FEES	65.00 65.00
1007742	11/2/23	Holiday Coin Laundromat, LLC	092023	OPS & CH LAUNDRY SVC-SEPT	432.70 432.70
1007743	11/9/23	TransFirst Group Inc/TSYS Merch Solution	3026120 3026124	SEP 2023 - MERCHANT FEES SEP 2023 - MERCHANT FEES	325.25 444.48 769.73
1007744	11/9/23	CONSOR North America, Inc	N202767OR.00 - 42 N223398OR.00 - 19	C2541; ENGINRNG SVC THRU 09/30 C3005; ENGINRNG SVC THRU 09/31	261.00 1,412.50 1,673.50
1007745	11/9/23	Jacobs Engineering Group, Inc.	D3564000-23 D3710202-05	P80104; ADMIN/OPR BLDG UPGRD P80115; Switchgear/Transformer	195,592.88 26,988.87 222,581.75
1007746	11/9/23	National Business Solutions	IN122742	C2262; ADDL COPIES 10/14-11/13	168.08 168.08



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 4
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007747	11/9/23	Keefe Commissary Supply Company	4131539-3201662 1769906 4114301	C2020:CommissaryCredit10/25/23 C2020:Inmate Hygiene Kits C2020:InmateCommissary10/17/23	-3.39 165.00 123.63 285.24
1007748	11/9/23	Rexius Forest By-Products, Inc.	816093	C2839: Oct Landscape Maint.	625.00 625.00
1007749	11/9/23	Verizon Wireless	9946484386	CELL PHONE/IPAD CHARGES	3,201.72 3,201.72
1007750	11/9/23	Coburg Road Quarry, LLC	83030 83054 83056 83055 83028 83029	1-1/2" MINUS 1-1/2" MINUS 1-1/2" MINUS 1-1/2" MINUS 1-1/2" MINUS 1-1/2" MINUS	99.50 110.55 203.94 207.08 355.58 361.02 1,337.67
1007751	11/9/23	The Lincoln National Life Insurance Co	CitySupp Life ADD Disab Oct 23	CitySupp Life ADD Disab Oct 23	45,082.35 45,082.35
1007752	11/9/23	HazMat One, LLC	638	C3485 SEDA HasMat Cleanup Svcs	2,300.00 2,300.00
1007753	11/9/23	Garitty Ventures, LLC dba FPW Media	15461	C2291; Vimeo Subscription	24.00 24.00
1007754	11/9/23	Mossefin, Brooke	MILEAGE-MOSSEFIN	MILEAGE PER DIEM-MOSSEFIN	115.85 115.85



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 5
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007755	11/9/23	Delta Sand & Gravel, Inc.	164997	DIRT/ROCK	30.00 30.00
1007756	11/9/23	NW Natural	2143654-8 STMT 10/25/23 717543-3 STMT 10/25/23 2169456-7 STMT 10/25/23 4212775-3 STMT 10/25/23 1830585-4 STMT 10/25/23	DP; UTILITIES - GAS FLEET SHOP 9/26-10/25/23 FS16; 09/26-10/25/23 MEMORIAL BLDG UTILITIES GAS WR; 9/26/23-10/25/23	65.95 155.99 213.27 16.61 30.31 482.13
1007757	11/9/23	Emerald People's Utility District	88414 STMT 10/25/23	STREET LIGHT ELECTRIC	250.16 250.16
1007758	11/9/23	WECO	WIN-0235487 CP-00249388	BIODIESEL FUEL 7000 GALS CNO#:MotorcycleFuel10/16-10/26	22,847.85 103.92 22,951.77
1007759	11/9/23	DevNW aka Corvallis Neighborhood	190561	DevNW Staff Time	2,500.00 2,500.00
1007760	11/9/23	Friends of the Springfield Library	FSPL SALES OCTOBER 2023	FSPL SALES OCTOBER 2023	636.02 636.02
1007761	11/9/23	United Industrial Equipment Corp.	77695	Fleet wash rack repairs	423.87 423.87
1007762	11/9/23	Flux Consulting, LLC	260 262	C3278: Oct consulting services C3457: Oct consulting services	2,240.00 800.00 3,040.00
1007763	11/9/23	The Farkas Group aka Abraham K Farkas	152	C2285; Glenwood Mtgs/Develop	2,875.00 2,875.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 6

Run Date: 1/16/2024

Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007764	11/9/23	White Bird Clinic - HELP	SPFLD 2842 OCT 2023	C2842: OCT 2023 CAHOOTS Fuel	44,329.33 44,329.33
1007765	11/9/23	Lane, Kody	BG LATERAL-PER DIEM&CAR RENTAL	BG Lateral-Per Diem&Car Rental	787.17 787.17
1007766	11/9/23	Garten Services, Inc	INV022387	Sep 23 Shredding Svcs	95.00 95.00
1007767	11/9/23	Erin Selvey	TYLER TRAINING MILEAGE	Tyler Training Mileage	136.24 136.24
1007768	11/9/23	MODA	233050000040 233080000463	Dental Claims 10/29-10/31/23 Dental Claims 11/01-11/04/23	7,031.00 6,956.50 13,987.50
1007769	11/9/23	HRA VEBA Trust	NOV 2023 EDMONDS NOV 2023-MCKAY	NOV 23 VEBA RETIREE SICK/VAC NOV 23 VEBA RETIREE SICK/VAC	4,286.60 25,427.23 29,713.83
1007770	11/9/23	Life Flight Network, LLC	IAFF MEMBERSHIPS	IAFF MEMBERSHIPS	4,680.00 4,680.00
1007771	11/9/23	Cascade Health Solutions	49467	C3397; Occupational Med	3,669.50 3,669.50
1007772	11/9/23	City of Cascade Locks	103123CL	AMBULANCE REVENUE	200.00 200.00



Report ID: SPRA109-

City of Springfield
 Disbursement for Approvals
 From 11/01/2023 Thru 11/30/2023

Page No: 7
 Run Date: 1/16/2024
 Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007773	11/9/23	North Douglas County Fire & EMS	103123NO	AMBULANCE REVENUE	50.00 <u>50.00</u>
1007774 - VO	11/9/23	Dulac Cabinets and Woodworking	ACH TEST	ACH TEST TRANSFER	0.01 <u>0.00</u>
1007775	11/16/23	The Bank of America			
			10/23 HORN, V	\$20 Gift Card for United Way e	20.00
			10/23 HORN, V	2 \$20 Gift Cards for United Wa	20.00
			10/23 HORN, V	2 \$20 Gift Cards for United Wa	40.00
			10/23 HORN, V	2 \$20 Gift Cards for United Wa	40.00
			10/23 HORN, V	2 \$20 Gift Cards for United Wa	40.00
			10/23 HORN, V	2 \$20 Gift Cards for United Wa	40.00
			10/23 HORN, V	2 \$20 Gift Cards for United Wa	40.00
			10/23 HORN, V	2 \$20 Gift Cards for United Wa	40.00
			10/23 HORN, V	2 \$20 Gift Cards for United Wa	40.00
			10/23 Jones, R	2 duty holsters	333.60
			10/23 Smith, M	2024 Sticker Tabs	55.80
			10/23 McGRAW, M	204- hot drink dispensers	448.62
			10/23 Blair-Sunkler, J	24519THR DPW Nick Thrasher / P	2,061.41
			10/23 Blair-Sunkler, J	24652 DPW Jeremy Sherer / Prec	2,061.41
			10/23 Blair-Sunkler, J	25183-TIER - AC adapter for La	60.12
			10/23 SEDERLIN, R	5106	45.71
			10/23 SEDERLIN, R	6090	51.36
			10/23 SEDERLIN, R	6096	1,261.71
			10/23 SEDERLIN, R	6097	79.89
			10/23 SEDERLIN, R	6097	142.59
			10/23 SEDERLIN, R	6097	321.97
			10/23 SEDERLIN, R	6097 sensor/pump/vbelt/tension	430.74
			10/23 SEDERLIN, R	6098	48.43
			10/23 SEDERLIN, R	6098	203.52
			10/23 Ekelund, C	6105	450.00
			10/23 STUTESMAN, C	6131	53.94
			10/23 Ekelund, C	7049	5.00
			10/23 SEDERLIN, R	7163	80.03
			10/23 SEDERLIN, R	7178	332.10
			10/23 ARONOWITZ, R	AD COL - AV	24.98
			10/23 ARONOWITZ, R	AD COL - AV	27.26
			10/23 ARONOWITZ, R	AD COL - AV	27.73
			10/23 ARONOWITZ, R	AD COL - AV	41.98
			10/23 SCHINDELE-CUPPLES, C	AD COL - register guard	437.60
			10/23 WILLIAMS, T	AD PROG - FB ad	3.77
			10/23 WILLIAMS, T	AD PROG - FB marketing springf	10.00
			10/23 WILLIAMS, T	AD PROG - FB marketing springf	10.00
			10/23 WILLIAMS, T	AD PROG - FB marketing springf	13.03
			10/23 KENWORTHY, W	ADOBE DREAMWEAVER - IT	20.99
			10/23 JUDD, D	ALBERTSONS #0574 - Judd Wellne	20.00
			10/23 Espinoza, M	ALL NATURAL PEST - F/S #4	3,595.00
			10/23 BARRAGER, G	AMAZON.COM - Credit	-30.86
			10/23 SEDERLIN, A	AMZN MKTP Jury Supplies	19.97
			10/23 SEDERLIN, A	AMZN MKTP Jury Supplies	88.47
			10/23 VAUGHT, M	AMZN MKTP US - Credit- Office	-49.95
			10/23 VAUGHT, M	AMZN MKTP US - Credit- Office	-49.95
			10/23 VAUGHT, M	AMZN MKTP US - Credit- Office	-37.95
			10/23 Casey, C	AMZN MKTP US IL6HH9UB3 - Aaron	36.83



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 8
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007775	11/16/23	The Bank of America			
			10/23 Casey, C	AMZN MKTP US T92P68GO1 - Aaron	39.92
			10/23 Casey, C	AMZN MKTP US TE0943CM0 - Aaron	4.99
			10/23 FREY, E	AMZN MKTP US ZG72I7A83 - Frey	175.99
			10/23 MILLER, M	APCO Training in Bend	304.36
			10/23 MILLER, M	APCO Training in Bend - DEPOSI	55.96
			10/23 FREY, E	APWA - WORK ZONE - Frey job po	375.00
			10/23 FREY, E	ASSOCIATION OF OREGON - Frey j	50.00
			10/23 Dodson, K	AUTOZONE #2245 - Credit	-19.99
			10/23 KIMPTON, M	Advertisement for P41049 - Wes	190.00
			10/23 KIMPTON, M	Advertisement for P41049 - Wes	326.70
			10/23 JAEGER, P	Aerator	17.99
			10/23 JAEGER, P	Aerator - two	35.98
			10/23 CROLLY, G	Airport parking for IACP Confe	149.00
			10/23 Blair-Sunkler, J	Amazon.com Elmeran DPW Ops	21.84
			10/23 ALLOCCO, M	Animal Control/Pet Licensing	30.90
			10/23 DILLEY, H	Asphalt Rakes	162.24
			10/23 STOREY, M	Asset ID Tags for crews	2,068.68
			10/23 DZIERZEK, D	Azure Monthly Fee	454.40
			10/23 Jones, R	BELT FOR PATROL	59.99
			10/23 MORRIS, S	BEST WESTERN WOODBURN - OR Pla	165.50
			10/23 MORRIS, S	BEST WESTERN WOODBURN - OR Pla	176.61
			10/23 Weaver, S	BEST WESTERN WOODBURN - RHOADS	108.85
			10/23 SEDERLIN, A	BI-MART - Jury Supplies	36.74
			10/23 Hernandez, B	BONEYARD PUB - Purchase	39.00
			10/23 CARPENTER, C	BUILDER'S BOOK, INC. - Purchas	1,059.85
			10/23 CURRIER, R	Backflow device repair	70.13
			10/23 CURRIER, R	Backflow parts	7.48
			10/23 Knight, N	Bags for Property	289.53
			10/23 BARRAGER, G	Banner supplies	24.00
			10/23 CURRIER, R	Blades for landscape saw	43.98
			10/23 LAUDATI, N	Board member lunch for TLC	19.50
			10/23 Espinoza, M	Boarding up buildings- SEDA	1,632.46
			10/23 Espinoza, M	Boarding up buildings- SEDA	3,580.00
			10/23 CORNELIUS, S	Bolts for signs	45.00
			10/23 BAKER, E	Boot Allowance- Baker, E	305.00
			10/23 STOREY, M	Boot Allowance- Garcia-Cerna,	139.99
			10/23 Mai, T	Boot Allowance- Mai, T	169.95
			10/23 Laube, J	Boot Allowance- insoles- Laub	15.99
			10/23 CONTRERAS, J	Booth Kelly fence repairs	18.20
			10/23 ALLOCCO, M	Business Licenses	22.50
			10/23 Dodson, K	CANDY TYME - VRC - Purchase	2.49
			10/23 Dodson, K	CANDY TYME - VRC - Purchase	29.30
			10/23 DONOHUE, J	CANOPIES PLUS TRUCK AC - Purch	145.00
			10/23 GIBSON, B	CAR WASH	10.00
			10/23 DAGGETT, J	CB Repair	55.09
			10/23 McVey, S	CDW GOVT #MJ71974 - Purchase	260.93
			10/23 BELL, N	CHATGPT SUBSCRIPTION -AI Chatb	20.00
			10/23 MONROE, T	CHETT for Veterans Meals	1,000.00
			10/23 SELVEY, E	CITY OF EUGENE PARKING	5.00
			10/23 RUST, M	CITY OF EUGENE PARKING - OAPA	4.00
			10/23 Weaver, S	CODE ENFORCEMENT JACKETS	660.00
			10/23 FREY, E	CRAIGSLIST.ORG - Frey job post	25.00
			10/23 FREY, E	CRAIGSLIST.ORG - Frey job post	25.00
			10/23 MOSSEFIN, B	CWU - FY 24 Food Expense	60.00
			10/23 MOSSEFIN, B	CWU - FY 24 Food Expense	60.00
			10/23 MOSSEFIN, B	CWU - FY 24 Food Expense	68.00
			10/23 MOSSEFIN, B	CWU - FY 24 Food Expense	74.00
			10/23 Gray, I	CWU Event drinking water and b	32.95
			10/23 Gray, I	CWU Event tables and chairs	293.50
			10/23 Smith, M	Cabinet Lights	21.59



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 9
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007775	11/16/23	The Bank of America			
			10/23 HORN, V	Candy purchase for Halloween e	848.59
			10/23 SOLARES, C	Car Wash for Community Event	14.00
			10/23 VAUGHT, M	Cards	15.97
			10/23 WILSON, J	Case #23-6686	4.08
			10/23 WILSON, J	Case #23-6686	9.90
			10/23 MCMAHON, J	Case #23-6686	36.79
			10/23 WILSON, J	Case #23-6686	49.82
			10/23 WILSON, J	Case #23-6686	71.05
			10/23 AUSTIN, B	Case #23-6686	197.19
			10/23 WILSON, J	Case 23-6686	22.73
			10/23 WILSON, J	Case 23-6686	80.83
			10/23 MCMAHON, J	Case 23-6686	203.30
			10/23 DILLEY, H	Case for leaf phone	94.97
			10/23 Dodson, K	Charger for traffic vehicles	19.99
			10/23 Dodson, K	Charger for traffic vehicles	39.98
			10/23 SCOTT, S	Christmas Snowflakes	86.01
			10/23 Weaver, S	Chronicle Public Hearing Notic	130.00
			10/23 Weaver, S	Chronicle Public Hearing Notic	135.00
			10/23 Weaver, S	Chronicle Public Hearing Notic	140.00
			10/23 BARRAGER, G	City Hall Display	12.00
			10/23 Gray, I	Clean Water University Event R	798.25
			10/23 WILLIAMS, D	Clean Water University Lunches	224.47
			10/23 WILLIAMS, D	Clean Water University Lunches	231.89
			10/23 WILLIAMS, D	Clean Water University Refresh	154.19
			10/23 WILLIAMS, D	Clean Water University Supplie	7.50
			10/23 WILLIAMS, D	Clean Water University Supplie	24.98
			10/23 Jones, R	Cleaning cloths	13.99
			10/23 Ferguson, Z	Clothing- Ferguson, Z	149.99
			10/23 Haigh, M	Clothing- new hires	318.55
			10/23 Haigh, M	Clothing- new hires	1,189.20
			10/23 CROLLY, G	Coffee for SWAT call out on 10	22.00
			10/23 STOREY, M	Coffee pot	129.99
			10/23 Gray, I	Communications Team's Annual T	22.00
			10/23 SPIRO, L	Communications Team's Annual T	56.00
			10/23 SPIRO, L	Communications Team's Annual T	119.55
			10/23 FIFIELD, E	Conference Lodging	241.32
			10/23 Pulido, A	Congratulation flowers for Von	74.95
			10/23 HORN, V	Cornucopia- 2 \$20 Gift Cards f	40.00
			10/23 Polston, J	Council Chambers- Staff and Co	2,203.85
			10/23 LAUDATI, N	Council Chambers- tables	367.50
			10/23 LAUDATI, N	Council Chambers- tables	367.50
			10/23 LAUDATI, N	Council Chambers- tables	367.50
			10/23 LAUDATI, N	Council Chambers- tables REFUN	-367.50
			10/23 LAUDATI, N	Council Chambers- tables REFUN	-367.50
			10/23 LAUDATI, N	Council Chambers- tables REFUN	-294.00
			10/23 Pulido, A	Council Snacks for Council Mee	115.83
			10/23 SPIRO, L	Councilor Doyle Head Shot	165.00
			10/23 DZIERZEK, D	Courts GoTo Meeting	18.00
			10/23 HAMBRIGHT, B	Crack Seal Tape	880.00
			10/23 POLEN, W	Credit TXN00087755 -	824.92
			10/23 POLEN, W	Credit for TXN:00087683	-824.92
			10/23 Polston, J	Credit for returning one chair	-146.92
			10/23 DZIERZEK, D	DPW Amanda Clinton / AMazon.co	13.28
			10/23 STOUDE, M	DPW Monthly Meeting	29.90
			10/23 DZIERZEK, D	DPW Ops - T.Thompson / Dell.co	324.28
			10/23 KENWORTHY, W	DPW SEQ OCE UPS	665.22
			10/23 McVey, S	DPW conf room monitor	797.22
			10/23 Jones, R	DRAWSTRING MAGAZINE	459.77
			10/23 CONTRERAS, J	DUTCH BROS - Gift Card Leaf Pr	25.00
			10/23 Casey, C	DUTCH BROS OR2902 - Aaron Well	15.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 10
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007775	11/16/23	The Bank of America			
			10/23 McVey, S	Dell computer dock	254.99
			10/23 McVey, S	Dell computer monitor	779.14
			10/23 Espinoza, M	Depot Paint for Graffiti clean	60.43
			10/23 Opdahl, O	Dig up truck rubber mats	125.00
			10/23 SPIRO, L	Digital signage for TV inside	99.00
			10/23 NYTES, AMY J	Dinner for City Council at Lan	101.50
			10/23 MONROE, T	Dinner for OSSA Training	19.00
			10/23 Stancliff, H	Drill bits for bucket truck	87.94
			10/23 Keetle, B	Drone Light	131.72
			10/23 DELCASTILLO, A	Drone School in Bend	581.88
			10/23 Pulido, A	Dry erase markers	15.78
			10/23 Stephens, J	Dump Card	50.00
			10/23 Stephens, J	Dump Card	50.00
			10/23 Stephens, J	Dump Card	50.00
			10/23 RUST, M	EB 2023 OAPA ANNUAL P - Confer	305.00
			10/23 RUST, M	EB 2023 OAPA ANNUAL P - Confer	355.00
			10/23 MORRIS, S	EB 2023 OAPA ANNUAL P - Confer	710.00
			10/23 NOTARY, K	EB 2023 OAPA ANNUAL P - OAPA C	355.00
			10/23 KENT, C	EB SIDEWALK AND STREE - Semina	108.55
			10/23 DAVID, E	EM DEV- mental health webinar	49.00
			10/23 DAVID, E	EMP DEV - PLD directors meetin	18.00
			10/23 SCHINDELE-CUPPLES, C	EMP DEV - slack Oct 2023	122.50
			10/23 ALLOCCO, L	ESD Supplies	68.99
			10/23 BARNETT, B	EVENT 2023 APWA OREGON- Barne	380.00
			10/23 STOREY, M	EVENT PUBLIC WORKS - Storey,	790.00
			10/23 Polston, J	Elevator threshold and tape	41.78
			10/23 BARRAGER, G	F/S #4	170.74
			10/23 BARRAGER, G	F/S #4	449.99
			10/23 Jones, R	FIRST AID KITS/DO NOT CROSS TA	272.56
			10/23 WEAVER, R	FORENSIC COMPUTER OFFICE SUPPL	30.36
			10/23 WEAVER, R	FORENSIC COMPUTER OFFICE SUPPL	49.99
			10/23 WEAVER, R	FORENSIC COMPUTER OFFICE SUPPL	64.62
			10/23 WEAVER, R	FORENSIC COMPUTER OFFICE SUPPL	99.95
			10/23 WEAVER, R	FORENSIC COMPUTER OFFICE SUPPL	180.60
			10/23 WEAVER, R	FORENSIC COMPUTER OFFICE SUPPL	515.86
			10/23 WEAVER, R	FORENSIC OFFICE SUPPLIES	63.96
			10/23 Blair-Sunkler, J	FOXIT CORP - Purchase Katherin	209.99
			10/23 Blair-Sunkler, J	FOXIT CORP - Purchase Scott Mi	179.99
			10/23 JUDD, D	FRED-MEYER #0328 - Judd Wellne	39.99
			10/23 JUDD, D	FRED-MEYER #0328 - RETURN _Jud	-39.99
			10/23 Gosa-Lewis, Z	Facebook online ads for recrui	503.99
			10/23 McCAFFERY, M	Fiberglass chainsaw scabbard	350.00
			10/23 Jones, R	File cabinet with storage	88.99
			10/23 BARRAGER, G	Fire Station #4 Kitchen Faucet	52.40
			10/23 BARRAGER, G	Fire Station #4 Kitchen Faucet	109.99
			10/23 BARRAGER, G	Fire Stations	31.04
			10/23 McVey, S	Fire station computer	1,078.02
			10/23 POLEN, W	First Aid Kits (2) for propert	85.76
			10/23 MONROE, T	Flash Drives (3)	29.99
			10/23 Wick, L	Flight to CA for CA Training	128.20
			10/23 Wick, L	Flowers for Retirement - Turne	39.90
			10/23 Smith, M	Foam Cups	106.90
			10/23 MYERS, J	Fog Machine for Halloween Comm	23.74
			10/23 Kelly-Quattrocchi, S	Food for ECC Event on 10/06/20	169.05
			10/23 Pulido, A	Food for Team Springfield Join	937.75
			10/23 Kelly-Quattrocchi, S	Food for the ECC event on Octo	192.00
			10/23 JAEGER, P	Frisbees SWAG	361.40
			10/23 FREY, E	GAN-OR LOCALIQ ADV - Frey job	119.55
			10/23 FREY, E	GAN-OR LOCALIQ ADV - Frey job	134.49
			10/23 BLOMQUIST, M	GANNETT NEWSRPRR MW - Blomquis	9.99



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 11
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007775	11/16/23	The Bank of America			
			10/23 VOGENEY, K	GANNETT NEWSPRRP- Recurring ch	19.99
			10/23 ALLOCCO, M	GFOA Training & Reg Renewal	330.00
			10/23 BELL, N	GITHUB, INC. - Purchase	10.00
			10/23 BELL, N	GITHUB, INC. - Purchase	44.00
			10/23 VOGENEY, K	GOOGLE GSUIT- Recurring charg	86.40
			10/23 Keetle, B	Gas for Bend Training	42.85
			10/23 ANTONE, B	Gas for Case #23-6686	40.90
			10/23 WILSON, J	Gas for Case #23-6686	47.05
			10/23 ANTONE, B	Gas for Case #23-6686	56.69
			10/23 WILSON, J	Gas for Case #23-6686	58.77
			10/23 ANTONE, B	Gas for Case #23-6686	66.39
			10/23 DELCASTILLO, A	Gas for Drone School in Bend	61.00
			10/23 Gray, I	Gas for Pool car - travel	40.44
			10/23 MURRAY, T	Gas for case in WA	91.88
			10/23 ALLOCCO, L	Gas for pool car #7179- travel	17.60
			10/23 STOREY, M	Glasses for safety cabinet	40.10
			10/23 SELVEY, E	HITT MARKING Rubber Stamp	57.91
			10/23 Jones, R	HOLSTER MOUNT	181.93
			10/23 SHEARER, A	HOTEL FOR IACP CONF. IN SAN DI	1,750.64
			10/23 ALLOCCO, M	HRS Pro Enterprise	419.00
			10/23 Polston, J	HVAC Diagnostics in Council Ch	369.00
			10/23 WILLIAMS, D	Halloween Supplies	46.98
			10/23 HOLMAN, R	Halloween Tablecloth for CMD	19.98
			10/23 POLEN, W	Halloween supplies for outreac	24.84
			10/23 POLEN, W	Halloween supplies for outreac	48.12
			10/23 PENCE, J	Hiring Medical for K. Davis	214.50
			10/23 Ferguson, Z	Homeless camp cleanup	25.98
			10/23 CONTRERAS, J	Homeless camp cleanup	38.97
			10/23 Wright, C	Homeless camp cleanup	66.84
			10/23 LONG, M	Homeless camp cleanup	79.88
			10/23 CURRIER, R	Homeless camp cleanup	124.79
			10/23 Pulido, A	Hotel Accommodations for SEDA	257.56
			10/23 Pulido, A	Hotel Accommodations for SEDA	257.56
			10/23 Pulido, A	Hotel Accommodations for SEDA	257.56
			10/23 Pulido, A	Hotel Accommodations for SEDA	257.56
			10/23 Pulido, A	Hotel Accommodations for SEDA	257.56
			10/23 Pulido, A	Hotel Accommodations for Trip	241.06
			10/23 MONROE, T	Hotel for Jail Trining	109.76
			10/23 Resch, J	IACP Hotel for DC Resch	1,750.64
			10/23 SHEARER, A	IACP Uber for Shearer	4.23
			10/23 CROLLY, G	IACP hotel for Lt. Crollly	2,188.30
			10/23 JONES, J	IDEN TRUST SERVICES, L - Purch	77.00
			10/23 Casey, C	IN LANGENBURG WATER, - Aaron	198.72
			10/23 BARNETT, B	INST OF TRANSP ENG- Membership	340.00
			10/23 Miller, S	INST OF TRANSP ENG- Membership	340.00
			10/23 KENT, C	INTELIUS 888-245-1655 - Inteli	9.95
			10/23 CRAWFORD, J	ISB monthly bill	44.15
			10/23 DZIERZEK, D	IT DD Travel Mouse / Amazon.co	59.99
			10/23 KRUEGER, K	ITE Membership	340.00
			10/23 Pulido, A	Ibuprofen for CMO	34.00
			10/23 Keetle, B	Interview and Interrogation Tr	1,190.00
			10/23 SOLARES, C	Inv 61867 -Retirement plaques	33.00
			10/23 Smith, M	JAIL Wall planner and pens	89.69
			10/23 KENT, C	JERRYS HOME-SPRINGFIEL - 811-2	523.14
			10/23 BARRAGER, G	Jail Lamps	491.48
			10/23 Smith, M	Jail Supplies	44.60
			10/23 CORNELIUS, S	Key Copies	9.75
			10/23 CONTRERAS, J	Key Ring	3.35
			10/23 POLEN, W	Keys and holder for new custod	7.20
			10/23 SCHWARTZ, T	LANE FOREST PRODUCTS - Purchas	35.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 12
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007775	11/16/23	The Bank of America			
			10/23 SCHWARTZ, T	LANE FOREST PRODUCTS - Purchas	45.00
			10/23 Wright, C	LCC Classes- Wright, C	21.70
			10/23 Wright, C	LCC Classes- Wright, C	761.25
			10/23 Brown, W	LCC classes- Brown, W	14.85
			10/23 Brown, W	LCC classes- Brown, W	521.00
			10/23 HAIGHT, D	LCOG Meeting	2.50
			10/23 Stancliff, H	LME Classes- LLC Stancliff, H	17.27
			10/23 Stancliff, H	LME Classes- LLC Stancliff, H	606.12
			10/23 Bradley, M	LOS DOS AMIGOS HACIEND - Purch	32.66
			10/23 DONOHUE, J	LS OREGON PADDLE SPORT - Purch	1,915.15
			10/23 Stephens, J	Landscape Pruner	96.97
			10/23 Wright, C	Landscape materials	49.42
			10/23 Stephens, J	Landscape materials	90.00
			10/23 McCAFFERY, M	Landscape supplies	77.98
			10/23 CURRIER, R	Landscape tools	8.49
			10/23 CURRIER, R	Landscape tools	31.94
			10/23 WEAVER, R	Laptop Cache	359.98
			10/23 AUSTIN, B	Leashes for AC	398.73
			10/23 BARRAGER, G	Lights for Justice Center	223.35
			10/23 Polston, J	Locating Services for elevator	200.00
			10/23 MCALLISTER, T	Lodging for APWA Event- Troy M	246.40
			10/23 Inman, M	Lodging for Emergency Training	136.00
			10/23 Inman, M	Lodging for Lou Allocco- REFUN	-136.00
			10/23 ALLOCCO, L	Lodging for training-Lou Alloc	191.32
			10/23 Camp, A	Lunch for SEDA Team in Hood Ri	882.00
			10/23 MURRAY, T	Lunch for case in WA	30.02
			10/23 BARKER, J	Lunch for pretreatment meeting	176.53
			10/23 SHEARER, A	Lunch with Intern	51.00
			10/23 Jones, R	MAGAZINE POUCH	54.92
			10/23 HERTZ, C	MEMOS MEXICAN REST. - Hertz HR	132.00
			10/23 Casey, C	MICHAELS STORES 8831 - Aaron W	7.99
			10/23 Iboa, J	MS DRIFTWOODSHORESRE - Iboa P	396.00
			10/23 McGRAW, M	MUSEUM 204 -fright night	38.39
			10/23 McGRAW, M	MUSEUM 204 G&M - fright night	23.98
			10/23 McGRAW, M	MUSEUM 204 G&M - fright night	33.93
			10/23 McGRAW, M	MUSEUM 204 G&M - fright night	55.97
			10/23 McGRAW, M	MUSEUM 204 G&M - fright night	57.88
			10/23 McGRAW, M	MUSEUM 204 G&M - fright night	62.55
			10/23 McGRAW, M	MUSEUM 204 G&M - fright night	89.71
			10/23 McGRAW, M	MUSEUM 204 G&M - fright night	378.08
			10/23 McGRAW, M	MUSEUM 204 G&M - fright night	487.30
			10/23 McGRAW, M	MUSEUM COLL - collections care	89.51
			10/23 McGRAW, M	MUSEUM COLL - collections care	107.66
			10/23 McGRAW, M	MUSEUM COLL- datalogger subscr	120.00
			10/23 McGRAW, M	MUSEUM EXHIB - window exhibit	44.99
			10/23 McGRAW, M	MUSEUM MEMB -youtube prem 10/2	13.99
			10/23 McGRAW, M	MUSEUM PROG - Fright night vol	70.84
			10/23 McGRAW, M	MUSEUM PROG - programming supp	61.59
			10/23 McGRAW, M	MUSEUM PROG- artwalk supplies	54.85
			10/23 McGRAW, M	MUSEUM SUPP - printer ink	113.95
			10/23 Inman, M	MWMC Refreshment for October 1	31.08
			10/23 Pulido, A	Mailchimp - monthly subscripti	26.50
			10/23 Morris, C	Maint Supplies	31.97
			10/23 BARRAGER, G	Maint office supplies	42.47
			10/23 POLEN, W	Major case	167.79
			10/23 MONROE, T	Medals for Employee awards	174.00
			10/23 Keettle, B	Microwave	49.99
			10/23 DZIERZEK, D	Monitor Purchase / DPW Ops - S	324.28
			10/23 MONROE, T	Monthly Bill	88.24
			10/23 MONROE, T	Monthly Transunion Fee	277.20



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 13
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007775	11/16/23	The Bank of America			
			10/23 CRAIG, L	Monthly Westlaw Charges	395.30
			10/23 HOLMAN, R	Mouse for Robin Holman	88.27
			10/23 BARRAGER, G	Murphy Bldg Project	5.49
			10/23 Morris, C	Murphy Bldg Project	17.57
			10/23 BARRAGER, G	Murphy Bldg Project	171.56
			10/23 BARRAGER, G	Murphy Bldg Project	478.56
			10/23 Morris, C	Murphy Bldg Project	807.24
			10/23 BARRAGER, G	Museum Banner	31.66
			10/23 Inman, M	NW Quad Office Supplies	104.22
			10/23 BARRAGER, G	New Lock	10.69
			10/23 CROLLY, G	Newspaper subscription for Lt.	11.99
			10/23 Welch, K	Notary for K. Welch	40.00
			10/23 CARPENTER, C	OBOA - Annual Conference	790.00
			10/23 GORDON, G	OBOA - Purchase	790.00
			10/23 Ferguson, Z	ODOT DMV- Ferguson, Z	23.00
			10/23 Fosback, C	ODOT DMV- Fosback, C	23.00
			10/23 Iboa, J	ODOT DMV2U - Iboa Fee Payment	30.00
			10/23 HELD, D	ODP BUS Office Supplies	11.45
			10/23 HELD, D	ODP BUS Office Supplies	121.55
			10/23 HELD, D	ODP BUS Office Supplies	1,773.97
			10/23 MORRIS, S	OFFICE DEPOT #1078 - Office Su	28.77
			10/23 MORRIS, S	OFFICE DEPOT #1078 - Office Su	248.09
			10/23 Clinton, A	OFFICE DEPOT - USB ADAPTER	89.99
			10/23 SELVEY, E	OFFICE DEPOT Office Supplies	8.99
			10/23 SELVEY, E	OFFICE DEPOT Office Supplies	318.31
			10/23 FREY, E	OTC BRANDS INC - Frey Wellnes	50.48
			10/23 VAUGHT, M	Office Supplies	21.19
			10/23 VAUGHT, M	Office Supplies	21.68
			10/23 VAUGHT, M	Office Supplies	65.87
			10/23 VAUGHT, M	Office Supplies	137.85
			10/23 ANDERSON, K	Office Supplies for CMD	5.44
			10/23 ANDERSON, K	Office Supplies for CMD	176.17
			10/23 ANDERSON, K	Office Supplies for CMD - note	17.15
			10/23 Inman, M	Office supplies - NW Quad	115.22
			10/23 Inman, M	Office supplies for Meghan Mur	22.83
			10/23 CORNELIUS, S	Oil for paint sprayer	11.89
			10/23 Gosa-Lewis, Z	Online Newspaper Subscription	6.00
			10/23 POLEN, W	Online Newspaper Subscription	7.99
			10/23 BELL, N	Oracle Learning Subscription	-4,995.00
			10/23 BELL, N	Oracle Learning Subscription	4,995.00
			10/23 GORDON, G	Oregon Fire Marshals A - Purch	300.00
			10/23 MCMAHON, J	Oregon Peace Officers Awards	50.00
			10/23 PARDEE, T	Over the head headset	80.50
			10/23 CONTRERAS, J	Oxbow bridge	94.80
			10/23 HAMBRIGHT, B	Oxbow bridge stabilization	140.20
			10/23 Edinger, S	PAPA PIZZA PARLOR - Purchase	59.70
			10/23 Edinger, S	PAR HAWAIIAN TIME - ST - Purch	34.90
			10/23 DZIERZEK, D	PC - Monitor Purchase / DPW Op	1,170.50
			10/23 DZIERZEK, D	PC - Monitor Purchase / DPW Op	1,170.50
			10/23 MONROE, T	PIZZA FOR ISB OT	186.99
			10/23 FREY, E	PLANETIZEN-8772607526 - Frey j	99.95
			10/23 Weaver, S	PLATT DIXON	15.97
			10/23 Sherer, J	PLSO Membership - Chris Moorhe	248.00
			10/23 Inman, M	PNCWA Communication Camp for C	195.25
			10/23 Inman, M	PNCWA Communication Camp- Broo	195.25
			10/23 Inman, M	PNCWA Communication Camp- Thom	195.25
			10/23 CORNELIUS, S	Padlocks for OPS	142.20
			10/23 HORN, V	Paint for "no trespassing" ste	6.38
			10/23 Dodson, K	Paint sprayer for traffic	71.50
			10/23 Smith, M	Paper plates	24.44



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 14
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007775	11/16/23	The Bank of America			
			10/23 HORN, V	Parking for OEDA Conference at	4.35
			10/23 HORN, V	Parking for OEDA Conference at	8.35
			10/23 HORN, V	Parking for OEDA Conference at	8.35
			10/23 HORN, V	Parking for OEDA Conference at	10.35
			10/23 CROLLY, G	Parking for meeting with FBI-R	0.75
			10/23 Miller, S	Parts- Traffic	8.55
			10/23 PENCE, J	Patrol Blood Draws	1,315.00
			10/23 Jones, R	Patrol Supplies	67.96
			10/23 PENCE, J	Patrol Vehicle Registration	12.00
			10/23 Smith, M	Pencils	61.60
			10/23 MONROE, T	Pens and Highlighters for ISB	31.74
			10/23 Pulido, A	Pens and Steno notepads for CM	56.96
			10/23 Pulido, A	Pens for public comment at Cit	4.94
			10/23 Dodson, K	Planting soil W ST and Pierce	23.00
			10/23 PARDEE, T	Plantronics (2) headsets for d	330.00
			10/23 MONROE, T	Plastic Lamination	21.07
			10/23 CURRIER, R	Plumbing parts for backflow pa	11.60
			10/23 POLEN, W	Pocket Oregon law books	159.84
			10/23 POLEN, W	Power Strip and Monitor for di	153.46
			10/23 MYERS, J	Pressure Switch for Firearms	118.00
			10/23 Knight, N	Property Shipping	11.76
			10/23 SPIRO, L	Public contact database and ma	24.00
			10/23 DZIERZEK, D	R650 SFP+ PCIe Module for Serv	373.45
			10/23 HOLMAN, R	RCA Adapters for CMD TV	5.99
			10/23 CUSHMAN, S	RECYCLE SERVICES	4.55
			10/23 Kelly-Quattrocchi, S	RFP Advertisement for Library/	348.48
			10/23 Casey, C	ROSS STORES #1835 - Aaron Well	16.03
			10/23 Wright, C	Rakes for landscape department	122.97
			10/23 Smith, M	Reading Glasses for Inmates	200.35
			10/23 Lin, Y	Register Guard SEDA SB1	164.10
			10/23 CROLLY, G	Registration for IACP Conferen	500.00
			10/23 SARRETT, C	Replacement Monitor - 616	785.52
			10/23 SPIRO, L	Replacement knife for CWU	37.62
			10/23 Wick, L	Return from CA training	158.20
			10/23 Jones, R	Riot Control Canisters	804.58
			10/23 Casey, C	SAFEWAY #1094 - Aaron Employee	726.50
			10/23 FREY, E	SAFEWAY #1094 - Frey Wellness	71.64
			10/23 LUNDBERG, R	SAFEWAY #1094 - Purchase	36.05
			10/23 Haigh, M	SATIN STITCH- OPS hats	2,905.00
			10/23 McGillivray, M	SEVEN FEATHERS HOTEL - Travel-	246.40
			10/23 STEFFEN, C	SOCIETYFORHUMANRESOURC - Steff	244.00
			10/23 LLOYD, T	SOFTWARE - support license for	96.00
			10/23 McGRAW, M	SPA DDM - mural supply - beyon	308.71
			10/23 Dodson, K	SQ JOHO ENTERPRISES L - Purch	6.60
			10/23 Dodson, K	SQ OREGON BEVERAGE SE - Purch	8.00
			10/23 HUNDT, M	SQ POLICE BIKE STORE - Purcha	71.94
			10/23 CONTRERAS, J	STARBUCKS STORE - Gift Card Le	25.00
			10/23 Jones, R	STOP STICKS	301.00
			10/23 SCHINDELE-CUPPLES, C	SUPP - name badges	35.70
			10/23 SCHINDELE-CUPPLES, C	SUPPLIES - T pins	6.71
			10/23 SCHINDELE-CUPPLES, C	SUPPLIES - coin batteries	6.73
			10/23 MARSONETTE, K	SUPPLIES - processing -label I	234.24
			10/23 MARSONETTE, K	SUPPLIES - receipt paper	132.95
			10/23 MARSONETTE, K	SUPPLIES - t pins and power st	67.25
			10/23 MARSONETTE, K	SUPPLIES - tape	21.42
			10/23 SCHINDELE-CUPPLES, C	SUPPLIES - window cling sign h	23.20
			10/23 Crawford, K	SWAT Purchase	6.99
			10/23 Crawford, K	SWAT Purchase	26.94
			10/23 Crawford, K	SWAT Purchase	108.54
			10/23 MYERS, J	SWAT medical Equipment	168.90



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 15
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007775	11/16/23	The Bank of America			
			10/23 STOREY, M	Safety Coins	1,826.99
			10/23 VAUGHT, M	Safety Conference- Ferguson, Z	145.47
			10/23 VAUGHT, M	Safety Conference- Fosback, C	145.47
			10/23 VAUGHT, M	Safety Conference- Hernandez,	145.47
			10/23 Stephens, J	Safety Conference- Stephens, J	145.47
			10/23 STOREY, M	Safety Conference- Storey, M	145.47
			10/23 STOREY, M	Safety Items	33.00
			10/23 STOREY, M	Safety Recognition Program	50.00
			10/23 BARRAGER, G	Safety Signs for Fire Stations	15.20
			10/23 CORNELIUS, S	Saw for sign forms	146.51
			10/23 Kuk, M	School supplies- Kuk, M	79.99
			10/23 Opdahl, O	Sewer Pipe	856.36
			10/23 Opdahl, O	Sewer Rehab	102.00
			10/23 OLSEN, R	Sewer Rehab- Daisy ST	51.00
			10/23 BAKER, E	Sewer supplies	57.76
			10/23 Johnson, C	Sewers supplies- JET	129.92
			10/23 SCOTT, S	Shipping charges- traffic	25.97
			10/23 CORNELIUS, S	Shipping charges- traffic	417.24
			10/23 Knight, N	Shipping to Klamath County She	12.50
			10/23 Knight, N	Shipping to OSP Forensic Lab	12.50
			10/23 Knight, N	Shipping to PDX Police Evidenc	12.75
			10/23 Knight, N	Shipping to Salem PD Crime Lab	11.76
			10/23 Knight, N	Shipping to US Secret Service	11.76
			10/23 SEDERLIN, R	Shop	427.54
			10/23 SEDERLIN, R	Shop Items	84.95
			10/23 SEDERLIN, R	Shop Supplies	50.50
			10/23 SEDERLIN, R	Shop Supplies	154.46
			10/23 SEDERLIN, R	Shop Supplies	679.63
			10/23 SEDERLIN, R	Shop Tool	249.95
			10/23 STUTESMAN, C	Shop Tools	100.00
			10/23 BARRAGER, G	Signage- Fire Stations	42.52
			10/23 ANTONE, B	Socket for vehicle	6.46
			10/23 HORN, V	Spray Paint for Boarded up hom	8.98
			10/23 Smith, M	Spray bottle (2)	16.98
			10/23 Espinoza, M	Staff Lunch	48.00
			10/23 HOLMAN, R	Standup Desk for Shanelle Eric	299.99
			10/23 SOLARES, C	Storage for Safety Town	128.00
			10/23 HEALY, M	Storm water supplies REFUND- T	-332.18
			10/23 HEALY, M	Storm water supplies will be R	332.18
			10/23 HEALY, M	Stormwater Program Supplies	239.85
			10/23 LONG, M	Streets materials	6.19
			10/23 LONG, M	Streets materials	10.04
			10/23 LONG, M	Streets materials	79.88
			10/23 Ferguson, Z	Streets materials	109.98
			10/23 DAGGETT, J	Subsurface materials	5.48
			10/23 SPIRO, L	Supervisor appreciation meetin	60.00
			10/23 Kuk, M	Supplies- school	65.97
			10/23 Pulido, A	Surge protector and PD Monitor	54.83
			10/23 Kuk, M	Sweeper supplies	9.99
			10/23 Casey, C	TARGET Wellness Fair	25.00
			10/23 LAUDATI, N	TRAVEL LANE COUNTY - Board Mem	19.50
			10/23 Casey, C	TST THE HUMAN BEAN - - Aaron	15.00
			10/23 CONTRERAS, J	TST THE HUMAN BEAN - Gift Car	25.00
			10/23 JUDD, D	TST THE HUMAN BEAN - Judd Wel	20.00
			10/23 BAKER, E	TV for CCTV Van	106.00
			10/23 Gray, I	Televisions for events	296.00
			10/23 Brown, W	Text book- Brown, W	158.55
			10/23 Stancliff, H	Text book- Stancliff, H	203.50
			10/23 Ferguson, Z	Textbook- Ferguson, Z	94.17
			10/23 Kuk, M	Textbook- Kuk, M	160.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 16
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007775	11/16/23	The Bank of America			
			10/23 Laube, J	Textbook- Laube, J	42.99
			10/23 Fosback, C	Textbooks- Fosback, C	42.99
			10/23 Stephens, J	Textbooks- Stephens, J	28.07
			10/23 Lin, Y	The Chronicle City SB1	408.60
			10/23 FOSSEN, A	The Oregonian newspaper annual	100.00
			10/23 Smith, M	Toner for jail printer	92.89
			10/23 Smith, M	Toner for printer	292.49
			10/23 Smith, M	Toner for the jail	491.99
			10/23 DILLEY, H	Tools for first truck	104.98
			10/23 Brown, W	Tools- sewers	37.97
			10/23 Jones, R	Traffic Cones for CSO truck	296.00
			10/23 VAUGHT, M	Traffic supplies	95.96
			10/23 VAUGHT, M	Traffic supplies	139.66
			10/23 SCOTT, S	Traffic supplies	300.76
			10/23 Knight, N	Training for Annual LE Conf.	199.00
			10/23 MYERS, J	Training for Keetle	266.00
			10/23 Keetle, B	Training for T. Pardee- Crisis	175.00
			10/23 Vargas, D	Training for jail	109.76
			10/23 ALLOCCO, L	Training lodging-Lou Allocco	188.00
			10/23 STOREY, M	Training supplies	37.77
			10/23 MILLER, T	Transportation to Orgeon City	20.00
			10/23 MILLER, T	Transportation to Orgeon City	30.00
			10/23 POLEN, W	Trash bags for dispatch	16.69
			10/23 BARNETT, B	Travel - Barnett, B	14.25
			10/23 VOGENEY, K	Travel - Vogeneay, K	9.08
			10/23 VOGENEY, K	Travel - Vogeneay, K	10.06
			10/23 VOGENEY, K	Travel - Vogeneay, K	21.36
			10/23 VOGENEY, K	Travel - Vogeneay, K	23.50
			10/23 VOGENEY, K	Travel - Vogeneay, K	26.75
			10/23 VOGENEY, K	Travel - Vogeneay, K	29.30
			10/23 VOGENEY, K	Travel - Vogeneay, K	196.00
			10/23 Wick, L	Travel Ins. in case training g	14.00
			10/23 HANSEN, D	Triple Monitor stand for dispa	84.99
			10/23 McGillivray, M	UAS registration	25.00
			10/23 SHEARER, A	UBER TRIP - For IACP Conf.	28.26
			10/23 SHEARER, A	UBER TRIP - For IACP Conf.	57.86
			10/23 CRAWFORD, J	USB	103.77
			10/23 OLSEN, R	USB Stick- Sewers	17.66
			10/23 Weaver, S	USPS CODE ENFORCEMENT STAMPS	52.80
			10/23 SHEARER, A	Uber for IACP Conf.	8.67
			10/23 HORN, V	United Way Gift Card- Employee	50.00
			10/23 HORN, V	United Way giveaway Gift Cards	90.00
			10/23 Jones, R	Utility Pouch	35.78
			10/23 CHESNUT, J	VMO FireNuggets On Dem - Purch	30.00
			10/23 Opdahl, O	Vactor Parts	13.08
			10/23 POLEN, W	Vacuum for dispatch	260.95
			10/23 DZIERZEK, D	Vahana Horn - FIN - Dock - Del	254.99
			10/23 Jones, R	Vehicle Registration Vin 9972	10.00
			10/23 DAGGETT, J	Vibratory Plate w/ water tank	2,482.99
			10/23 BAKER, E	WILBUR ELLIS - SPRAY/Chemical	568.30
			10/23 KENT, C	WILCO FARM STORE - 811-21-0003	22.99
			10/23 KENT, C	WILCO FARM STORE - 811-21-0003	288.99
			10/23 JUDD, D	WM SUPERCENTER #3239 - Judd we	29.15
			10/23 Casey, C	WWW.VOLGISTICS.COM - Aaron ser	290.00
			10/23 Pulido, A	Water delivery and Water coole	65.50
			10/23 Wick, L	Water for Turner Retirement	9.79
			10/23 Kuk, M	Welding Supplies	212.98
			10/23 Kuk, M	Welding Supplies- Kuk, M	21.99
			10/23 Kuk, M	Welding supplies	77.19
			10/23 JAEGER, P	Wood for shelves	46.98



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 17
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007775	11/16/23	The Bank of America			
			10/23 BARRAGER, G	Workboots-a. storey	166.46
			10/23 KINSEY, C	YA PROG - snacks and game	22.51
			10/23 KINSEY, C	YA PROG - snacks and game	47.64
			10/23 KINSEY, C	YA PROG - snacks and game	71.77
			10/23 DZIERZEK, D	ZoHo DC Renewal 2023	7,320.00
			10/23 Segura, J	bags for camp cleanup	25.98
			10/23 SOLARES, C	candy for Halloween events	105.14
			10/23 SOLARES, C	candy for Halloween events	158.94
			10/23 WILSON, B	city locks	32.50
			10/23 Laube, J	fraudulent purchase	25.00
			10/23 CRAWFORD, J	iNV 2023-00180	3,445.60
			10/23 MYERS, J	iNV 648606- SWAT BREACHIN	677.82
			10/23 SEDERLIN, R	lodging for safety conference	145.47
			10/23 McGillivray, M	mavic pro 3	5.00
			10/23 Pulido, A	photo frame gift	16.99
			10/23 Knight, N	SHIPPING TO OSP CRIME LAB	10.03
			10/23 SEDERLIN, R	sensor return	-139.31
			10/23 SEDERLIN, R	shop supplies	44.00
			10/23 SEDERLIN, R	training cody and cole	94.95
			10/23 SEDERLIN, R	training cody and cole	94.95
			10/23 POLEN, W	training for D. Hansen - 4 day	350.00
					<u>131,223.29</u>
1007776	11/16/23	Republic Parking Northwest, LLC			
			10182023COS	C2229; Sep 23 Parking Enforce	10,757.32
					<u>10,757.32</u>
1007777	11/16/23	National Business Solutions			
			IN122895	ADDL COPIES 09/23-10/22	95.83
					<u>95.83</u>
1007778	11/16/23	Hughes Fire Equipment, Inc.			
			598380	E16/544 VEHICLE REPAIRS	1,409.45
			598531	M16/5108; VEHICLE REPAIRS	129.39
			598339	M24/5104 PM SERVICE	962.26
			598337	M24/5104 VEHICLE REPAIRS	402.10
			598399	M75/597 VEHICLE REPAIRS	600.85
			598368	T03/561 VEHICLE REPAIRS	154.30
					<u>3,658.35</u>
1007779	11/16/23	ES & A Sign & Awning Co.			
			36042	C3405; Elevator Tower Awning	7,403.49
					<u>7,403.49</u>
1007780	11/16/23	Microassist, Inc.			
			19755	C3460;FME TECH/TRAIN Sept 2023	722.50
					<u>722.50</u>



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 18
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007781	11/16/23	Frontier Precision Inc	285332	Repair Transmitter Clamp	311.60 311.60
1007782	11/16/23	Jacobs Engineering Group, Inc.	D3710201-09 D3710202-06	FACIL UPDATE PLAN MSA MWMC P80115; Switchgear/Transformer	221,175.78 29,292.00 250,467.78
1007783	11/16/23	Lane Forest Products, Inc.	E29494-01	BARK-O-MULCH	949.00 949.00
1007784	11/16/23	PacificSource Administrators	SEPTEMBER 2023	Sep 2023 HRA-Claim Activity	52,671.61 52,671.61
1007785	11/16/23	Omlid & Swinney Fire Protection &	EU053567 EU053527	5 yr check FS3; REPL 2 SPRINKLER HEADS	665.00 1,390.00 2,055.00
1007786	11/16/23	Above All Sanitation, Inc	180978 180979	C3508; SINGLE TRAILER UNITS CH PORTA-POTTY	180.00 37.94 217.94
1007787	11/16/23	Cascade Health Solutions	OCT 2023 EAP	C3397; Direction EAP Oct 23	1,149.00 1,149.00
1007788	11/16/23	Cascade Health Solutions	SEP 2023 EAP 48952 48617 14161023COS1 14161023COS2	C3397; Direction EAP Sep 23 C3397; ESSENTIAL FUNCTION TEST C3397; Flu Clinic C3397; Oct SWC Admin Fee C3397; Oct SWC Supplies	1,152.00 900.00 595.00 23,369.00 3,586.70 29,602.70
1007789	11/16/23	C&K Petro Equipment Company	W8402	ANNUAL INSPECTIONS OF 3 HOISTS	465.00 465.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 19
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007790	11/16/23	Maria Rosa Marcyk	October 2023	Oct 2023 Interpreter Svcs	100.00 100.00
1007791	11/16/23	NW Natural	466497-5 STMT 10/26/23 JC GAS: 9/26/23-10/25/23	CH GENERATOR-UTILITIES-GAS JC GAS: 9/26/23-10/25/23	48.18 5,570.83 5,619.01
1007792	11/16/23	Oregon Fence Company, Inc	30499	Fence Materials	8.16 8.16
1007793	11/16/23	Peck Rubanoff & Hatfield PC	09264	C3047: Legal Services	1,134.00 1,134.00
1007794	11/16/23	Correctional Industries Accounting	F187034 F187183 F187224 F187120	C2091: Inmate Food C2091: Inmate Food C2091: Inmate Food C2091: Inmate Food	2,462.00 3,196.00 3,491.00 4,787.00 13,936.00
1007795	11/16/23	MODA	233160000030	Dental Claims 11/05-11/11/23	15,367.29 15,367.29
1007796	11/16/23	Viewpoint Appraisals-Swartz ValuationLLC	23-277	C3479 Appraisal: Pam's Landing	3,900.00 3,900.00
1007797	11/22/23	National Business Solutions	IN123270 IN123344 IN123101	ADDITIONAL COPIES 9/29-10/28 C558-B&W/Col Copies 9/25-10/24 CMO B&W Copies 9/27-10/26/23	55.64 11.05 58.39 125.08
1007798	11/22/23	Keefe Commissary Supply Company	4144144-3210961 4125334 4132778	C2020:CommissaryCredit 11/6/23 C2020:InmateCommissary10/25/23 C2020:InmateCommissary10/30/23	-7.34 38.04 33.06 63.76



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 20
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007798	11/22/23	Keefe Commissary Supply Company			
1007799	11/22/23	Wise Psychological Consulting LLC	2305590	Psych Eval 2305590	1,050.00 1,050.00
1007800	11/22/23	Hughes Fire Equipment, Inc.	598701 598602 598710	E4/5103; VEHICLE REPAIRS FUEL CAP T3/561; VEHICLE REPAIRS	954.20 12.32 1,331.17 2,297.69
1007801	11/22/23	Overhead Door Company, Inc.	0228868-IN	REPAIR/INSTALL GATE FS #5	2,118.00 2,118.00
1007802	11/22/23	Automatic Heat Service & Installation	I-21346-1	Control Board Kit	968.00 968.00
1007803	11/22/23	Richard's Remodeling LLC	28798	REPAIR BATHROOM FLOOR	1,117.00 1,117.00
1007804	11/22/23	Coburg Road Quarry, LLC	83328	3/4" MINUS	211.04 211.04
1007805	11/22/23	One Call Concepts, Inc.	3100485	379 REGULAR TICKETS	530.60 530.60
1007806	11/22/23	Omlid & Swinney Fire Protection &	EU053650 EU053649 EU053648 EU053651	CH; FIRE EXTINGUISHER MAIN FS14; FIRE EXTINGUISHER MAIN FS3; FIRE EXTINGUISHER MAIN JC; FIRE EXTINGUISHER MAIN	180.50 142.00 132.00 559.50 1,014.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 21
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007807	11/22/23	Systems Design West LLC	20232205	Aug 23 EMS Billing	15,019.00 15,019.00
1007808	11/22/23	Jacobs Engineering Group, Inc.	D3564000-24	P80104; ADMIN/OPR BLDG UPGRD	190,721.46 190,721.46
1007809	11/22/23	L. R. Brabham, Inc.	9412	INST COAX FOR CCTV	420.17 420.17
1007810	11/22/23	Correctional Industries Accounting	F187285 F187334	C2091: Inmate Food C2091: Inmate Food	3,923.00 5,492.00 9,415.00
1007811	11/22/23	Firstline Communications, Inc.	178887	Emergency Service Fee	135.00 135.00
1007812	11/22/23	Grunow, Kylie F	28	C2858: 10-2023 Legislative Svcs	3,050.00 3,050.00
1007813	11/22/23	Specialized Wrecking & Towing LLC	24173 24064	Tow: Kia Forte; Case #23-7584 Tow: 01' Lincoln LS; Case#23-6662	165.00 430.00 595.00
1007814	11/22/23	Professional Roof Consultants, Inc.	16098	C3263: JC Roof Recover	2,405.58 2,405.58
1007815	11/22/23	Catholic Community Svcs of Lane Co. Inc.	2324-4	C3390: REIMB PORTAPOTTIES/WAST	333.70 333.70



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 22
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007816	11/22/23	Leahy Cox, LLP	November 2023	C3086; Nov 2023 City Prosc Svs	31,934.74 31,934.74
1007817	11/22/23	Sierra Springs	14317529 102523	Traffic Water	147.92 147.92
1007818	11/22/23	Verizon Wireless	9948280192 9948280191	CELL PHONE/IPAD CHARGES CELL PHONE/IPAD CHARGES	4,386.02 4,930.88 9,316.90
1007819	11/22/23	PacificSource Health Plans	90467	Medical Claims Ending 10/31/23	133,795.02 133,795.02
1007820	11/22/23	Guillen,Vicky	OCTOBER 2023	SMC Translate Oct 2023	50.00 50.00
1007821	11/22/23	WECO	CP-00251911	CNO#:MotorcycleFuel 11/2-11/14	167.10 167.10
1007822	11/22/23	NW Natural	414994-4 STMT 10/25/23 2003187-8 STMT 10/25/23 540107-0 STMT 10/24/23	FS14; 09/26-10/25/23 FS3; 09/26-10/25/23 FS5; 09/25-10/24/23	53.50 66.66 327.32 447.48
1007823	11/22/23	Above All Sanitation, Inc	181717	C3508: CH Portapoty Nov 2023	76.85 76.85
1007824	11/22/23	MODA	233220000676	Dental Claims 11/12-11/18/23	8,850.40 8,850.40



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 23
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007825	11/30/23	ERP Analysts, Inc	049280	PeopleSoft Mgd Svc 10/1-10/31	6,667.00 6,667.00
1007826	11/30/23	Greenhill Humane Society	3831	C2841: Nov 2023 Sheltering Svs	4,098.93 4,098.93
1007827	11/30/23	ProWest & Associates, Inc	007922	C3167; GIS SVCS-Oct 23	294.25 294.25
1007828	11/30/23	HazMat One, LLC	807	C3485 SEDA HazMat Cleanup Svcs	5,050.00 5,050.00
1007829	11/30/23	Hughes Fire Equipment, Inc.	599003 599007	E34/540; VEHICLE REPAIRS M4/5101; PM SERVICE	150.06 1,112.55 1,262.61
1007830	11/30/23	Keefe Commissary Supply Company	4141878	C2020:InmateCommissary 11/6/23	257.28 257.28
1007831	11/30/23	Samuel Novac dba	Invoice #19 -Contract #2893	C2893: October 2023 Progress	18,100.00 18,100.00
1007832	11/30/23	Dowl, LLC	2671.80603.01-5	C3342; PROF SVCS Oct 2023	36,421.25 36,421.25
1007833	11/30/23	Omlid & Swinney Fire Protection &	EU053842	Recharge Antifreeze-Maint	2,900.00 2,900.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 24
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007834	11/30/23	Western Systems Refuse &	40948	2 Tube Brooms	931.50 931.50
1007835	11/30/23	Hansen,Dawn E.	REIMB HOTEL/MILEAGE/PER DIEM	Reimb Hotel / Mileage	516.81 516.81
1007836	11/30/23	Neubrain, LLC	SPR110623 SPR1103231 SPR1103232 SPR1103233 SPR1103234	BOARD 12 Upgrade Oct 2023 BOARD 12 Upgrade Oct 2023 BOARD 12 Upgrade Oct 2023 BOARD 12 Upgrade Oct 2023 BOARD 12 Upgrade Oct 2023	1,748.32 4,941.80 4,941.80 4,941.80 4,941.80 21,515.52
1007837	11/30/23	TruePoint Solutions, LLC	23-1255	Sept-Oct Consult Inv: Infor UG	5,290.99 5,290.99
1007838	11/30/23	Rexius Forest By-Products, Inc.	817701	Cleanup Landscape Bed-SJC	303.50 303.50
1007839	11/30/23	MODA	233290000444	Dental Claims 11/19-11/25/23	6,661.70 6,661.70
1007840	11/30/23	Verizon Wireless	9949010772	FIRE-MOBILE COMPUTERS	1,412.06 1,412.06
1007841	11/30/23	McKenzie Defense	10194	C2212; Oct 23 Indigent Rep	43,719.75 43,719.75
1007842	11/30/23	HRA VEBA Trust	NOV 2023-MCKAY	VEBA HRA For S McKay	9,469.05 9,469.05



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 25
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007843	11/30/23	PacificSource Health Plans	90515	Medical Claims Ending 11/15/23	238,605.90 238,605.90
1007844	11/30/23	Empire Concrete Cutting, Inc.	1102 1085	2 Curb/Gutter Slices: Q&Laura Sidewalk Cut: 4653 Aster St	245.00 500.00 745.00
1007845	11/30/23	Grunow, Kylie F	29	C2858: Nov 23 Leg & Gov't Rel	3,050.00 3,050.00
1007846	11/30/23	The Lincoln National Life Insurance Co	11/2023-EE&ER	11/2023-EE&ER Life/ADD/Dis/PLO	42,561.82 42,561.82
165678	11/3/23	Jessica B. Zapata Mendoza	GRAY(SPARK)-MUERTOS CRAFT PROG	GRAY(SPARK)-MUERTOS CRAFT PROG	804.72 804.72
165679	11/3/23	Gilson, Mago	SPA DDM CANELA 23	SPA DDM Canela 23	200.00 200.00
165680	11/3/23	Johnson Mark LLC	GARNISHMENT 10/27/23	GARNISH W/H 10/27/23	426.37 426.37
165681	11/3/23	Gonzales, Maria Elena	SPA DDM CUERVO 23	SPA DDM CUERVO 23	350.00 350.00
165682	11/3/23	Singing Creek Educational Center	RTR-ACORN CIRCLE PROGRAMS	RTR-ACORN CIRCLE PROGRAMS	400.00 400.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 26
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
165683	11/3/23	L N Curtis & Sons aka Curtis Blueline	INV733333	DutyGuard HT Pullovers	4,090.70 4,090.70
165684	11/3/23	EC Electric	251712	ELECTRICAL WORK CITY/BK	6,700.00 6,700.00
165685	11/3/23	Feenaughty Machinery Co.	P19038	VEH 7161; ROD COVER	135.91 135.91
165686	11/3/23	City of Eugene	EFD-002452 EFD-002450 EFD-002452 EFD-002450	AUG 23-FIRE MAIN WORKER SEP 23-EMS RX COSTS SEP 23-FIRE MAIN WORKER SEP 23-MEDBANK LEASE	6,246.01 1,136.82 5,621.36 281.80 13,285.99
165687	11/3/23	Willey, Anthony	452529	SAC MURAL REPAIR 2023	7,600.00 7,600.00
165688	11/3/23	Evans Elder & Brown, Inc.	OCTOBER 11, 2023	C3244: CONSULT SVCS/APPRAISALS	3,500.00 3,500.00
165689	11/3/23	Lane County Public Works Department	PWA00011758	2023 Slurry Seal	185,204.46 185,204.46
165690	11/3/23	J & K Electrical LLC	23-0346-2	BK Repair Egress Lighting	2,886.00 2,886.00
165691	11/3/23	Kelley Connect	IN1443254	COPIER BASE RENT & USAGE	334.77 334.77



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 27
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
165692	11/3/23	Emergency Veterinary Hospital	284430	K9 Care - Nord	324.91 324.91
165693	11/3/23	ODP Business Solutions, LLC	331055380001 335244720001 332789754001	Office Supplies - Police Office Supplies - Police Patrol Printer	49.00 57.14 928.19 1,034.33
165694	11/3/23	Mitel Business Systems, Inc	900480805	Mitel Software Assurance Renew	9,468.93 9,468.93
165695	11/3/23	Rogers Machinery Co. Inc.	1389853	Veh 7059 Tack Pump	1,668.63 1,668.63
165696	11/3/23	Cintas	4169845329	CLEANING & SHOP SUPP	50.16 50.16
165697	11/3/23	Parts Authority, LLC	273-637620 273-637084 273-638226 273-637195 273-637082 106-33278 273-6372002 273-638308 273-635806 273-633297 273-638251	PD STOCK ORDER PD STOCK; SPARKPLUGS VEH 6063/6106; OIL FILTERS VEH 6063; BATTERY ASM VEH 6089; SPARKPLUGS VEH 6089; TORQUE STRUT VEH 6089; TRANS MOUNT VEH 6097; ANTI-FREEZE VEH 6111; OIL/AIR FILTERS VEH 7068; SEAL VEH 7141; BATTERY ASM	28.16 70.07 7.04 128.40 60.06 21.36 65.22 33.22 11.45 9.12 117.60 551.70
165698	11/3/23	Roto Rooter Eugene/Bend Oregon	141568	PLUMBING REPAIRS	595.00 595.00
165699	11/3/23	Lane Council of Governments	90546	FY24 Qtr 1 Min Rec SEDA	31.49 31.49



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 28
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
165700	11/3/23	Pape' Machinery	14845933	VEH 7119; PROXIMIYT SWITCH	371.81 371.81
165701	11/3/23	TK Elevator Corporation	6000683530 6000683536 6000683531	FIRE INSPECTIONS ELEVATORS FIRE INSPECTIONS ELEVATORS FIRE INSPECTIONS ELEVATORS	221.25 774.38 995.64 1,991.27
165702	11/3/23	Motorola Solutions Inc	8281727493	Upfit C3 vehicle; Charger, Kit	372.12 372.12
165703	11/3/23	Comcast	SJC 10/24/23-11/23/23	SJC Internet	299.85 299.85
165704	11/3/23	Noble 911 Services LLC	1037	C3499: Intrado Viper Phone Sys	116,499.15 116,499.15
165705	11/3/23	A+ Towing	23-130888-1 23-130888-2	C2562:iv/Trailer VIN...2439368 C2562:iv/Trailer VIN...2439368	200.00 1,100.00 1,300.00
165706	11/3/23	CenturyLink	10/14/23-11/14/23 10/14/23-11/14/23	Jail Fax #s Police Fax #s	263.29 263.28 526.57
165707	11/3/23	CenturyLink	660741339	Oct 2023 Fire Phone	5.97 5.97
165708	11/3/23	Home Depot USA Inc dbaThe Home Depot Pro	772067385 772757696	Janitorial Supplies - Jail Janitorial Supplies - Police	7.20 134.10 141.30



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 29
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
165709	11/3/23	Wells Fargo Financial Leasing, Inc.	5027098022	KM Copier Lease 10/10-11/9/23	135.92 <u>135.92</u>
165710	11/3/23	Lane County Tax Collector	1416799 0314870 0977999 0054195 0054187 1571452 1317633 0054203 0978005	BK: PROPERTY TAXES FY 23/24 DP: PROPERTY TAXES FY 23/24 MVMC PROPERTY TAX FY 23/24 MVMC PROPERTY TAX FY 23/24 MVMC PROPERTY TAXES FY 23/24 MVMC PROPERTY TAXES FY 23/24 MVMC PROPERTY TAXES FY 23/24 MVMC PROPERTY TAXES FY 23/24 MVMC PROPERTY TAXES FY 23/24	86,349.52 2,006.32 9.59 58.34 774.79 63.08 209.87 416.58 4,523.23 <u>94,411.32</u>
165711	11/3/23	Union Pacific Railroad Company	0790243 - Wireline Encroachment	0790243 - Wireline Encroachment	5,000.00 <u>5,000.00</u>
165712	11/3/23	Ready Rooter Inc. & Chapman Plumbing	WO-4166	Install Water Heater	1,850.00 <u>1,850.00</u>
165713	11/3/23	Allocco, Louis M	MEALS/MILES PER DIEM L ALLOCCO	MEALS/MILES PER DIEM L ALLOCCO	306.82 <u>306.82</u>
165714	11/3/23	Hayden Homes, LLC	P31048-1	P31048-Woodland Deposit Refund	77,225.55 <u>77,225.55</u>
165715	11/3/23	Johnson Controls, Inc.	1-131233577240	Radio room thermostat	684.32 <u>684.32</u>
165716	11/3/23	Wordcrafters in Eugene	AD PROG: NANOWRIMO WORKSHOP	AD PROG: NANOWRIMO WORKSHOP	150.00 <u>150.00</u>



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 30
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
165717	11/3/23	NAPA Auto Parts	1741 STMT 10/31/23	MISC AUTO PARTS/TIRE CHANGER	18,119.37 18,119.37
165718	11/3/23	Milland Properties, LLC	P21065 ROW ? Milland Propertie	P21065 ROW- Milland Properties	11,800.00 11,800.00
165719	11/3/23	Navigate360 LLC	INV-003344	ALICE Training	9,325.00 9,325.00
165720 - VOI	11/3/23	League Of Oregon Cities	2023-R21063-6 2023-R21062-6	CONFERENCE-BLACKWELL CONFERENCE-DOYLE	50.00 50.00 0.00
165721	11/3/23	Springfield Public School/Lane Co SD 19	45572 45572 45572	Bldg Inspection QR Info Sheet Leaf Pickup Door Hanger P21156 Prntng Mill St Easemnt	13.19 59.33 83.58 156.10
165722	11/3/23	Reed, Bryan	RTR - SATURDAY BILINGUAL STORY	RTR-SATURDAY BILINGUAL STORY	300.00 300.00
165723	11/3/23	State of Oregon Employment Department	L0001701538	Employment Tax: Qrt 3 2023	2,937.68 2,937.68
165724	11/3/23	Professional Credit Service	32561	Commissions	43.49 43.49
165725	11/3/23	HD Fowler Co.	16554177	SEWER COVER & CLEANOUT RINGS	1,104.00 1,104.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 31
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
165726	11/3/23	SirsiDynix Corporation	INV14337A	C1487: SIRSI ADD-ON FY24	8,305.00 8,305.00
165727	11/3/23	Springfield Utility Board	OCT272023	SUB BILLS WK 5-OCT	1,144.43 1,144.43
165728	11/3/23	CORVALLIS FIREMED	NOV 21 FIREMED	FIREMED MEMBERSHIP FEES	65.00 65.00
165729	11/3/23	Government Finance Officers Association	2352011.	GFOA Mbrshp Renew-Bell FY23/24	595.00 595.00
165730	11/3/23	Robertson Sherwood Architects PC	22232008 22232007	Council Chamber Sec Upgrades Council Chamber Sec Upgrades	1,967.50 2,587.50 4,555.00
165731	11/7/23	International Institute of	PULIDO-ANNUAL MEMBERSHIP	PULIDO-ANNUAL MEMBERSHIP	125.00 125.00
165732	11/7/23	Demco, Inc.	7375087	PROCESSING SUPPLIES - DEMCO	241.41 241.41
165733	11/7/23	Willamalane	SEPTEMBER 2023	SDC FOR SEPTEMBER 2023	49,279.50 49,279.50
165734	11/7/23	First Interstate Bank	NOVEMBER 2023	SEDA 2018 Loan #804442630	37,087.87 37,087.87



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 32
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
165735	11/7/23	Ingram Library Services	78195203 78115915 78195205 78075216 78075218 78108645 78195206 78195202 78075217 78195204 78139310 78108646 78115916	C2969: ADULT FICTION C2969: ADULT FICTION C2969: ADULT FICTION C2969: ADULT FICTION C2969: ADULT FICTION C2969: ADULT NON-FICTION C2969: G&M JR BOOKS C2969: G&M JR BOOKS C2969: G&M JR BOOKS C2969: G&M JR BOOKS C2969: JR BOOKS C2969: JR BOOKS C2969: JR SPANISH BOOKS	16.55 135.12 254.13 263.27 1,487.46 17.03 12.14 22.32 28.24 36.79 236.80 521.34 21.46 3,052.65
165736	11/7/23	Ingram Library Services	78195208 78195207	C2969: ADULT FICTION C2969: ADULT NON-FICTION	45.27 19.30 64.57
165737	11/7/23	Kori Rodley	NOVEMBER 2023	Nov 23 Cell & Internet Reimb	85.00 85.00
165738	11/10/23	Coventry, Jamie Williamson	RTR-COVENTRY & KALUZA SATURDAY	RTR-COVENTRY & KALUZA SATURDAY	50.00 50.00
165739	11/10/23	Oregon Health Authority Financial Svcs	179648-1	FY22 NON FED SHARE GEMT SERV	3,915.50 3,915.50
165740	11/10/23	PARKDALE FIRE DEPARTMENT	103123PK	AMBULANCE REVENUE	75.00 75.00
165741	11/10/23	Kimball Midwest	101541111	SHOP SUPPLIES	154.46 154.46
165742	11/10/23	City County Insurance Services	WC-R-SPR-9703 WC-R-SPR-9708	WC CLAIMS 2019-2020 WC CLAIMS 2020-2021	40.70 27,644.15 27,684.85



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 33
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
165742	11/10/23	City County Insurance Services			
165743	11/10/23	The Building Department, LLC	4782	C2444; INSPECTION SVC	1,640.00 1,640.00
165744	11/10/23	Cornerstone Detention Products, Inc dba	221686201	Intercom maintenance	1,995.00 1,995.00
165745	11/10/23	Brite Upstate Wholesale Supply, Inc.	INV31149	BWC Dock, 8 devices, warranty	9,820.00 9,820.00
165746	11/10/23	Cintas	4170569444 5179681963 5179681963	CLEANING & SHOP SUPP Jail Meds Stacked & Organized SPD Meds Stacked & Organized	50.16 339.96 678.16 1,068.28
165747	11/10/23	Day Wireless Systems	INV796749 INV796751 INV796757	Police vehicle upfit Police vehicle upfit Serviced Dispatch Console	16,411.30 16,411.30 700.00 33,522.60
165748	11/10/23	McKenzie Animal Hospital, PC	664213586	Flex vet services	215.94 215.94
165749	11/10/23	Adobe, Inc	2579150231	Adobe Annual License	13,102.20 13,102.20
165750	11/10/23	City of Eugene	PWW-005892	PUMP STATION COST JUL-SEP 2023	75,810.05 75,810.05



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 34
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
165751	11/10/23	HDR Engineering Inc	1200565146	PROF SVCS 08/27 - 09/30/23	11,706.97 11,706.97
165752	11/10/23	Professional Credit Service	32566 32428 32640	Commissions Commissions Commissions	1,075.01 1,822.73 2,438.48 5,336.22
165753	11/10/23	iSecure Information Security	2073101623	FLS SHREDDING 10/16/23	47.00 47.00
165754	11/10/23	Associated Heating & Air Condition Inc.	603893	HEATING SYSTEM REPAIRS	157.00 157.00
165755	11/10/23	EDUARDO HERNANDEZCHAVEZ	2200685	BAIL REFUND 220685	850.00 850.00
165756	11/10/23	Lane Council of Governments	90580 90679 90694 90722 89415 89387 90660	C2840: FY24 Q1 GIS CAD (LCOG) IGA 2314; City Website Sept 23 JUL-SEPT 2023 PAN FEES KELSO/ BLACK BOX MAINT SEPT 23 REG. FIBER CON-Apr 23-June 23 REG. FIBER CON-Oct 22-Dec 22 SPFLD DLCD UBG EXPANSION	3,963.96 510.75 977.32 250.00 7,526.97 14,568.25 2,213.58 30,010.83
165757	11/10/23	CRAIG DUERST	2302221	BOND REFUND DKT 2302221	85.00 85.00
165758	11/10/23	Dell	10706853563	MS PROJECT LIC-K KRUEGER	498.67 498.67



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 35
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
165759	11/10/23	DESIREE STRATFORD	2304912 2305350	BAIL REFUND DKT 2304912 BAIL REFUND DKT 2305350	85.00 85.00 170.00
165760	11/10/23	League Of Oregon Cities	12170	Job Post-Court Clerk	20.00 20.00
165761	11/10/23	Oregon Investigations Team, LLC	SPD CASE 231013	SPD Case 231013 Investg Fees	200.00 200.00
165762	11/10/23	TK Elevator Corporation	3007496941	ELEV SVC 10/1-12/31/23	3,078.54 3,078.54
165763	11/10/23	Pacific Office Automation	741354	RICOH CB3000 COPIER	86.17 86.17
165764	11/10/23	Morel Ink	23-9494	Canine Clean Water Calendars	7,155.90 7,155.90
165765	11/10/23	JEFFREY N BROOKS	2305034	OVERPAYMENT DKT 2305034	265.00 265.00
165766	11/10/23	Eugene School District 4J	AR001636	BUS TRANSPORTATION/4J SCHOOL	606.05 606.05
165767	11/10/23	John M. Morrell	TRANS SVCS OCT 2023	Translate Svcs Oct 2023	100.00 100.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 36
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
165768	11/10/23	Brown & Caldwell Engineers, Inc.	53495546	P80113; MWMC 8/1/23-8/31/23	106,787.56 106,787.56
165769	11/10/23	Parts Authority, LLC	273-639588 106-36762 275-674909 274-572139 273-638650	VEH 6007; OIL-REAR AXLE VEH 6007; PLENUM GSKT VEH 6117; BRAKE ROTOR ASM VEH 6117; BRAKE ROTOR ASM VEH 6117; BRAKE ROTOR ASM/LIN	48.12 25.83 117.70 196.46 276.21 664.32
165770	11/10/23	Alpha Company Marketing & Media LLC	1745	Website Design	9,106.25 9,106.25
165771	11/10/23	ANTHONY ROBERTS MCCOY	2305878	OVERPAYMENT DKT 2305878	180.00 180.00
165772	11/10/23	Owen Equipment Company	00214621	4M BROOM BEAR	209.62 209.62
165773	11/10/23	CenturyLink	10/16/23-11/16/23	Monthly Phone Charge-Oct 2023	3,112.67 3,112.67
165774	11/10/23	Home Depot USA Inc dbaThe Home Depot Pro	772976411 772757688 773434170 772976429	CH MAINT CUSTODIAL SUPPLIES Janitorial Supplies - Jail Janitorial Supplies - Jail Janitorial Supplies - Police	698.38 367.56 391.24 42.54 1,499.72
165775	11/10/23	Ready Rooter Inc. & Chapman Plumbing	WO-4086 WO-4310	REPLACE SHOWER STEM/HANDLE REPLACE TOILET	374.00 625.00 999.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 37
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
165776	11/10/23	Universal Field Services, Inc.	708382 708428	ROW & ACQUISTION SVCS ROW & ACQUISTION SVCS	1,764.00 1,840.16 3,604.16
165777	11/10/23	Gold, Caitlin	HOTEL REIMB-FCI TRAINING	Hotel Reimb-FCI Training	535.52 535.52
165778	11/10/23	Roto Rooter Eugene/Bend Oregon	142019	TOILET REPAIRS	290.00 290.00
165779	11/10/23	Mcnaire,David Fernando	0507543 OCTOBER	RESTITUTION 0507543	25.00 25.00
165780	11/10/23	LANNY ELFRING	1107192 OCTOBER	RESTITUTION 1107192	25.00 25.00
165781	11/10/23	RITA MAY ELDER	2200406 OCTOBER	RESTITUTION 2200406	100.00 100.00
165782	11/10/23	JESSICA JEAN HEMRICK	2202834 OCTOBER	RESTITUTION 2202834	25.00 25.00
165783	11/10/23	WILLIAM GLENN PITTS	2203891 OCTOBER	RESTITUTION 2203891	25.00 25.00
165784	11/10/23	ALEX GROSS	2204189 OCTOBER	RESTITUTION 2204189	200.00 200.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 38
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
165785	11/10/23	Saye, Gary W	2200427 OCTOBER	RESTITUTION 2200427	25.00 25.00
165786	11/10/23	Western Exterminator Company	51150029 52478588	Pest Control Service Pest Control Service	137.15 137.15 274.30
165787	11/10/23	Ricoh USA, Inc	5068418241	C1861: STAFF COPIER-LIBRARY	99.34 99.34
165788	11/10/23	Springfield Utility Board	NOV032023	SUB BILLS WK 1-NOV	13,549.97 13,549.97
165789	11/10/23	Willamalane	737	MOWING 07/01/22-06/30/23	5,000.00 5,000.00
165790	11/10/23	PAMELA CHAVEZ	2303771 2305645	BOND REFUND 2303771 2305645	86.00 86.00
165791	11/10/23	Berry, Dunn, McNeil & Parker LLC	426924 427639	Prof Svcs Exec Team Developmt Prof Svcs Exec Team Developmt	2,860.00 10,400.00 13,260.00
165792	11/10/23	South Lane Fire Med	FIREMED MEMBERSHIP FEES	FIREMED MEMBERSHIP FEES	65.00 65.00
165793	11/10/23	CHRISTOPHER A GLENN	2203097 OCTOBER 2023	RESTITUTION 2203097	460.00 460.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 39
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
165794	11/10/23	NORTH SKY COMMUNICATIONS	2206352 OCT 2023	RESTITUTION 2206352	50.00 50.00
165795	11/10/23	JENNIFER LYNN ROBERTS	2201244	COMP FINE DOCKET 2201244	25.00 25.00
165796	11/10/23	JENNETT HOCH	2106443	RESTITUTION REFUND PD 2108116	22.90 22.90
165797	11/10/23	McCloud,Julie Marie	2106443	RESTITUTION DOCKET 2106443	77.10 77.10
165798	11/10/23	HALEY E TAYLOR	2206512	COMP FINE DKT 2206512	586.00 586.00
165799	11/10/23	TOMMY DAUGHTERY	2204456	COMP FINE DKT 2204456	25.00 25.00
165800	11/10/23	NATHAN A MARTIN	2205955	RESTITUTION PD CASE 2207655	46.30 46.30
165801	11/10/23	JOHN M HENRICHSON	2205955	RESTITUTION PD CASE 2207655	53.70 53.70
165802	11/10/23	MISTY CHRISTY CHANCE	2302053 OCT 2023	COMP FINE 2302053	20.00 20.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 40
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
165803	11/10/23	GPS Insight LLC	1485250	GPS-MONTHLY MONITORING NOV 23	754.05 754.05
165804	11/10/23	DANIELLE REIL	2107327 OCT 2023	RESTITUTION 2107327	25.00 25.00
165805	11/10/23	RAUL HERNANDEZGARCIA	2301366 OCT 2023	RESTITUTION 2301366	125.00 125.00
165806	11/10/23	Lane County Tax Collector	0299931 0314698 0300036 0300002 0299774 0299915 0299956 0299881 0299709 0299980 0299972 0299998 0299790	SEDA Property Tax FY23/24 SEDA Property Tax FY23/24 SEDA Property Tax FY23/24 SEDA Property Tax FY23/24 SEDA Property Tax FY23/24 SEDA Property Tax FY23/24 SEDA Property Tax FY23/24 SEDA Property Tax FY23/24 SEDA Property Tax FY23/24 SEDA Property Tax FY23/24 SEDA Property Tax FY23/24 SEDA Property Tax FY23/24 SEDA Property Tax FY23/24	35.58 427.35 554.68 705.88 774.27 860.94 1,173.21 1,626.86 2,277.47 2,826.44 2,895.55 4,314.84 16,137.66 34,610.73
165807	11/10/23	Lane County Tax Collector	4143978 0314706	SEDA Property Tax FY23/24 SEDA Property Tax FY23/24	260.90 1,008.87 1,269.77
165808	11/17/23	Michael Kay Media aka Michael Klindt	MUS ILLUM VIDEO	MUS ILLUM VIDEO	200.00 200.00
165809	11/17/23	Wal*Mart	2304865 OCT 2023	RESTITUTION 2304865	200.00 200.00
165810	11/17/23	SWARCO McCain	INV0276102	LED GEL PV LAMPS	1,476.00 1,476.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 41
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
165811	11/17/23	Duke's Root Control, Inc.	16282	PIPE SEWER ROOT CONTROL	8,889.60 8,889.60
165812	11/17/23	Cintas	4171258176	CLEANING & SHOP SUPP	50.16 50.16
165813	11/17/23	J & K Electrical LLC	23-0346-3	WORKOUT LIGHTS	2,370.00 2,370.00
165814	11/17/23	Day Wireless Systems	INV797684	QUARRY HILL SITE RENT NOV 2023	700.00 700.00
165815	11/17/23	City County Insurance Services	PO-SPR-I2023-01	PL 2023/2024 INTERIM INVOICE	4,804.04 4,804.04
165816	11/17/23	League Of Oregon Cities	12195	Job Post-Trans Prog Mngr	20.00 20.00
165817	11/17/23	Glass Tree Care & Spray Service, Inc.	324946630	SYSTEMIC TREATMENT TULIP TREE	199.00 199.00
165818	11/17/23	Evans Elder & Brown, Inc.	October 23, 2023	C3244 CONSULT SVCS/APPRAISALS	2,400.00 2,400.00
165819	11/17/23	ID Plus, Inc.	90581	Dispatcher name tag	11.50 11.50



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 42
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
165820	11/17/23	Springfield Public School/Lane Co SD 19	46531	UNLEADED FUEL: 10,000 GALS	30,580.00 30,580.00
165821	11/17/23	JORDAN TAYLOR BEAN	2306084	PAYMENT REFUND-DISMISSED	115.00 115.00
165822 - VOI	11/17/23	Western State Design Inc.	0580332-IN	Jail Clothes Washer Maint.	354.00 0.00
165823	11/17/23	MICHAYLIE A WILSON	2302990 OCT 2023	COMP FINE 2302990	100.00 100.00
165824	11/17/23	TYSONN L FRANZONI	2305473	OVERPAYMENT REFUND	85.00 85.00
165825	11/17/23	NATHAN W FRITTS	2306176	OVERPAYMENT 2306176	85.00 85.00
165826	11/17/23	Pacific Office Automation	771656	C3448: Monthly Base B&W Copies	21.90 21.90
165827	11/17/23	The Indoor Garden	202311-36	JC: Nov 2023 Plant Care	80.00 80.00
165828	11/17/23	AUBREY JANA E CROSSLEY	2204093-OCT-1	COMPENSATORY FINE 2204093	50.00 50.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 43
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
165829	11/17/23	Midwest Tape	504512709 504512709	C914: AD COL C914: AD COL	101.96 248.14 350.10
165830	11/17/23	KATHLEEN A. HENDERSONLUI	2204093-OCTOBER-2	COMPENSATORY FINE 2204093	50.00 50.00
165831	11/17/23	VICTORIA CALLOTTA	2206964-OCTOBER	COMPEATORY FINE-2206964	50.00 50.00
165832	11/17/23	ANGEL L MEIS	2301026 OCTOBER	COMPEATORY FINE 2301026	50.00 50.00
165833	11/17/23	MAKAYLAH A SCHUBRING	2302318 OCTOBER	COMPENSATORY FINE-2302318	100.00 100.00
165834	11/17/23	Marshalls,Inc.	2303550 OCTOBER -NOVEMBER	COMPENSATORY FINE 2303550	60.00 60.00
165835	11/17/23	JASON WILSON	2207426 OCT-NOV	COMPENSATORY FINE 2207426	150.00 150.00
165836	11/17/23	First Interstate Bank	DECEMBER 2023	SEDA 2016 Loan #300001692	23,297.00 23,297.00
165837	11/17/23	Springfield Utility Board	470604 STMT 10/31/23	RFF UTILITIES:9/22/23-10/24/23	177.00 177.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 44
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
165838	11/17/23	Michael Carpenter	MIC STANDS&CLIPS REIMBURSEMENT	MIC STANDS&CLIPS REIMBURSEMENT	163.96 163.96
165839	11/17/23	Ingram Library Services	78299513 78360085 78299514 78360084 78217884 78360082 78246140 78360083 78299518 78299516 78246141 78217883 78299515	C2969: ADULT FICTION C2969: ADULT FICTION C2969: ADULT FICTION C2969: ADULT NON-FICTION C2969: G&M JR BOOKS C2969: G&M JR BOOKS C2969: G&M JR BOOKS C2969: G&M JR BOOKS C2969: G&M JR BOOKS C2969: G&M JR BOOKS C2969: G&M JR BOOKS C2969: G&M JR BOOKS C2969: G&M JR BOOKS C2969: G&M JR BOOKS C2969: JR BOOKS	34.09 43.65 237.28 34.89 4.51 22.14 28.18 30.18 99.67 132.34 145.81 1,294.82 10.80 2,118.36
165840	11/17/23	Ingram Library Services	78411237 78430776 78360087 78360086 78430775	C2969: G&M JR BOOKS C2969: G&M JR BOOKS C2969: G&M JR BOOKS C2969: JR BOOKS C2969: JR BOOKS	11.47 33.70 44.84 14.68 58.35 163.04
165841	11/15/23	Sun Life Financial	Mandatory Life Nov 2023	Mandatory Life Nov 2023	94.47 94.47
165842	11/15/23	Johnson Mark LLC	GARNISHMENT 11/9/2023	GARNISHMENT 11/9/2023	450.32 450.32
165843	11/15/23	Oregon Department of Revenue	Garnishment 11/9/2023	Garnishment 11/9/2023	576.16 576.16
165844	11/24/23	Charmagne Cummings	SP16288	AMBULANCE REFUND SP16288	206.14 206.14



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 45
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
165845	11/24/23	Pamela Ruth Nollen ESTATE	SP15581 & SP15706	AMB REFUND SP15581 & SP15706	102.24 102.24
165846	11/24/23	EASTERN OREGON COORDINATED CARE	20-22506	AMBULANCE REFUND 20-22506	200.00 200.00
165847	11/24/23	EASTERN OREGON COORDINATED CARE	20-28645	AMBULANCE REFUND 20-28645	200.00 200.00
165848	11/24/23	Casa De La Cultura Tlanese	SPA DDM MURAL 23	SPA DDM MURAL 23	527.77 527.77
165849	11/24/23	Oregon Department of Revenue	OCTOBER 2023	Bail Assessment Oct 23	14,607.34 14,607.34
165850	11/24/23	ICMA Membership Renewals	1123796	FY24 ICMA Membership-Newton	1,200.00 1,200.00
165851	11/24/23	Grove, Mueller & Swank, P.C., Inc.	102930 103000	Interim Audit FY23-City & SEDA Interim Audit FY23-MWMC	25,500.00 6,500.00 32,000.00
165852	11/24/23	Lane Council of Governments	90578 90661 91044	C2652:LGDC Prtr Sh 7/23-9/23 C3468: Gen Plan Assistance Get There Partner Challenge	19,702.18 2,338.50 150.00 22,190.68
165853	11/24/23	Lane County Technology Svcs - PSB	IS00002749	NETWORKS & CONNECTIVITY	5,187.00 5,187.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 46
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
165854	11/24/23	Wildish Sand & Gravel Company	139842	Level 3,1/2" DENSE	124.68 124.68
165855	11/24/23	Access Information Management	10566516 10566548 10566549	CNO#:Oct 2023 Shredding-Police Oct 23 Shredding Svcs-Court Oct 23 Shredding/Prosecutor	843.01 74.12 203.24 1,120.37
165856	11/24/23	Willamalane	OCTOBER 2023	SDC FOR OCTOBER 2023	117,723.25 117,723.25
165857	11/24/23	City of Eugene	EFD-002456 EFD-002455 EFD-002456 EFD-002456 EFD-002456 EFD-002456 EFD-002456	FITNESS EQUIPMENT FY24 JUL-SEP BLS PROGRAM COSTS SEP 23 EMS SUPPLIES SEP 23 EMS SUPPLIES & O2 SEP 23 LOGISTICS SEP 23 STATION SUPPLIES TURNOUTS	2,985.00 75,145.69 384.44 22,132.82 14,060.89 2,245.47 5,533.00 122,487.31
165858 - VOI	11/24/23	A-1 Fire Protection	12470822	ANNUAL FIRE EXTINGUISHER MAIN	516.70 0.00
165859	11/24/23	Airgas USA, LLC	5503485571 5503485571 9143617928 5503485573 9143617929 5503485572 5503485572	FS3: RENT CYL MED LRG OXYGEN FS3: RENT CYL SMALL OXYGEN FS4: OXYGEN USP 125 CGA 540 FS4: RENT CYL MED LRG OXYGEN FS5: OXYGEN USP 125 CGA 540 FS5: RENT CYL MED LRG OXYGEN FS5: RENT CYL MED XS OXYGEN	22.00 5.50 8.68 8.25 8.68 33.00 2.75 88.86
165860	11/24/23	Language Line Services, Inc.	11146929 11142222	Oct 2023 Translation Svcs Oct 2023 Translation Svcs	321.75 456.30 778.05



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 47
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
165861	11/24/23	First-Citizens Bank & Trust Company	43528246	C2887: Copier Lease	552.79 552.79
165862	11/24/23	Bob Barker Company, Inc.	INV1957706	Inmate Clothing/Bedding/FemHyg	5,913.14 5,913.14
165863	11/24/23	Corey,David M. PH.D.,P.C.	5266	Post-Offer Evals Oct 23'	1,785.00 1,785.00
165864	11/24/23	Minuteman Services Inc.	4022	C2977: Janitorial Services	3,000.00 3,000.00
165865	11/24/23	Midwest Tape	504552061 504552019	C914: AD COL C914: AD COL	14.24 279.12 293.36
165866	11/24/23	Springfield Utility Board	485165 STMT-11/6/23 485165 STMT-11/6/23 NOV132023 NOV172023	STREET LIGHT ELECTRIC STREET LIGHT MAINTENANCE SUB BILLS WK 2-NOV SUB BILLS WK 3-NOV	15,600.30 9,363.51 32,442.36 1,656.90 59,063.07
165867	11/24/23	US Postal Service	POSTAGE DUE ACCOUNT 11-13-23	FLS USPS POSTAGE DUE ACCOUNT	500.00 500.00
165868	11/24/23	Comcast	11/15/23-11/14/23 11/15/23-11/14/23 11/15/23-11/14/23 11/15/23-11/14/23 11/15/23-11/14/23 11/10/23-12/09/23 11/10/23-12/09/23	FS14 HS INTERNET 11/15-12/14 FS16 HS INTERNET 11/15-12/14 FS3 HS INTERNET 11/15-12/14 FS4 HS INTERNET 11/15-12/14 FS5 HS INTERNET 11/15-12/14 LEAF CHARGES 11/10-12/09/23 SPLD JSTC CNT 11/10-12/09/23	91.00 91.00 222.90 91.00 91.00 146.12 399.85 1,132.87



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 48
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
165869	11/24/23	ODP Business Solutions, LLC	338520540001 338522533002 338522532001 338522533001 338684539001 338684392001	Office Supplies - Police Office Supplies - Police Office Supplies - Police Office Supplies - Police Office Supplies - Police Office Supplies - Police	22.55 24.67 45.99 48.99 231.05 256.46 629.71
165870	11/24/23	GMA Architects	12079	C3458: CH Wayfinding	2,419.50 2,419.50
165871	11/24/23	Radler White Parks & Alexander LLP	38837	DT Motors Proj-Oct 2023	1,428.00 1,428.00
165872	11/24/23	Springfield Public School/Lane Co SD 19	45613 45720 45720 45612 45614 45612 45612	2024 Ben Open Enrollmnt PCards Business Cards-Detective Business Cards-Officer E Brenda Business Cards MUSEUM 204 FRIGHT SUPPLY COSTS Storm Drain Post Card Postage Storm Drain Post Cards	47.98 30.62 30.62 30.62 30.86 192.78 175.32 538.80
165873	11/24/23	Ingram Library Services	78430772 78430774 78430773	C2969: ADULT FICTION C2969: ADULT FICTION C2969: G&M JR BOOKS	18.21 40.62 151.63 210.46
165874	11/24/23	Timberline Painting & Remodeling Inc.	78990	Replace Pushbar Exits-BK Tenan	1,691.67 1,691.67
165875	11/24/23	EDMS Inc	028720	October 2023 Presort	2,661.05 2,661.05
165876	11/24/23	VITA LOUISE BROWNLEE	2206936	BAIL REFUND 2206936	340.00 340.00



Report ID: SPRA109-

City of Springfield
 Disbursement for Approvals
 From 11/01/2023 Thru 11/30/2023

Page No: 49
 Run Date: 1/16/2024
 Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
165877	11/24/23	SALAETS,LAEL	SAC MAS SALAETS	SAC MAS SALAETS	100.00 100.00
165878	11/24/23	Karen Klatt-Pidgeon	SAC MAS PIDGEON	SAC MAS PIDGEON	100.00 100.00
165879	11/24/23	Josie Buffalino	SAC MAS BUFFALINO	SAC MAS BUFFALINO	100.00 100.00
165880	11/24/23	Kathleen Keuter	SAC MAS KEUTER	SAC MAS KEUTER	100.00 100.00
165881	11/24/23	Professional Credit Service	32923 33011	Commissions Commissions	1,303.96 1,877.95 3,181.91
165882	11/24/23	Home Depot USA Inc dbaThe Home Depot Pro	774168272 773755608	Janitorial Supplies - Police Upright Vacuum Cleaner	63.09 299.88 362.97
165883	11/24/23	TriZetto Provider Solutions	36D3112300	PATIENT STATEMENTS-OCT	369.78 369.78
165884	11/24/23	Fastsigns #200501	INV-21940	5110; Graphics	2,572.72 2,572.72
165885	11/24/23	Webber, Michelle	Oct 2023 Mllege	October 2023 Mileage	31.18 31.18



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 11/01/2023 Thru 11/30/2023

Page No: 50
Run Date: 1/16/2024
Run Time: 10:35:44 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
165886	11/24/23	VanGordon, Sean	Oct 2023 Mileage	Oct 2023 Mileage	64.54 <u>64.54</u>
165887	11/24/23	BRETT HODGES	2306456	BOND REFUND 2306456	64.00 <u>64.00</u>
165888	11/24/23	Parts Authority, LLC	641630 641699 641247 641613 641857	1-HUB-ASY-Wheel 2-Rotorasy-Brake 6-Oil Filters Battery Part# 6812UV6	199.42 120.98 21.12 235.20 8.72 <u>585.44</u>
165889	11/24/23	Auto Pros Inc.	27946 28016	10 Goodyear Tires for PD Stock 2 Goodyear Tires	1,553.00 244.90 <u>1,797.90</u>
165890	11/24/23	Lane County Finance Operations	OCTOBER 2023 OCTOBER 2023	County Bail Oct 23 County Bail Oct 23 Admin Fee	2,028.15 -11.04 <u>2,017.11</u>
165891	11/22/23	Harris Design & Print Inc.	30297 30446 30425 30443 30444 30445	Vehicle Graphics Vehicle graphics Vehicle graphics Vehicle graphics Vehicle graphics Vehicle graphics	1,407.49 285.00 1,507.13 1,507.13 1,507.13 1,507.13 <u>7,721.01</u>
Grand Total:					<u><u>3,616,506.11</u></u>

AGENDA ITEM SUMMARY

Meeting Date: 2/20/2024
Meeting Type: Regular Meeting
Staff Contact/Dept.: Nathan Bell/Finance
Staff Phone No: (541) 726-2364
Estimated Time: Consent Calendar
Council Goals: Mandate

**SPRINGFIELD
CITY COUNCIL**

ITEM TITLE: DECEMBER 2023 DISBURSEMENTS FOR APPROVAL

ACTION REQUESTED: Approval of the following motion to:
Approve the December 2023 Disbursements for Approval

ISSUE STATEMENT: The December 2023 Disbursements for Approval is attached for your review and approval.

ATTACHMENTS: [1: December 2023 Disbursements for Approval](#)

**DISCUSSION/
FINANCIAL
IMPACT:** Checks totaling \$5,748,552.32 were issued in December 2023. Documentation supporting these payments has been reviewed.



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 1
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007847	12/7/23	Hughes Fire Equipment, Inc.	599297 245821	M4/5101; VEHICLE REPAIRS PIERCE VELOCITY 100' PLATFORM	4,079.88 1,816,273.00 1,820,352.88
1007848	12/7/23	Keefe Commissary Supply Company	4152151 4152150	C2020:InmateCommissary11/13/23 C2020:InmateCommissary11/13/23	6.28 108.67 114.95
1007849	12/7/23	Tyree Oil, Incorporated	INV155129	DEF DRUM-1069	458.40 458.40
1007850	12/7/23	Waterford Technologies, Inc	INV-102523	Mailmeter Annual Support	17,784.00 17,784.00
1007851	12/7/23	Holiday Coin Laundromat, LLC	102023	Wash & Clean of Ops Clothing	717.60 717.60
1007852	12/7/23	Firstline Communications, Inc.	179252 179171	Troubleshoot Phone Issue-Labor Trunk Svs Oct 911 Nov	90.00 1,234.04 1,324.04
1007853	12/7/23	Emerald People's Utility District	10/3/23-11/1/23	Ped Lights @ Bob Straub & MtV	47.82 47.82
1007854	12/7/23	Comfort Flow Heating	95073851 112897203 112802371	236 Main: HVAC Repair FS3: HVAC Unit Repair Heater at 138 Main Street B	555.00 369.00 2,248.80 3,172.80
1007855	12/7/23	Delta Sand & Gravel, Inc.	165325 165208	Dirt/Rock Dirt/Rock (Ticket# 549854)	30.00 30.00 60.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 2
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007856	12/7/23	C&K Petro Equipment Company	W8943	Fuel Pump Repairs	185.00 185.00
1007857	12/7/23	Correctional Industries Accounting	F187383	C2091: Inmate Food	5,994.00 5,994.00
1007858	12/7/23	North West HazMat, Inc.	28348	55 Gal Disposal-Ops	210.75 210.75
1007859	12/7/23	Hershner Hunter, LLP	521456	C1100; Plan Administration	429.00 429.00
1007860	12/7/23	Overhead Door Company, Inc.	0229210-IN	FS5; REPAIR AMB BAY DOOR	745.00 745.00
1007861	12/7/23	ART Public Affairs, LLC	0000650	C3197-2: Oct 2023 Pub Affairs	5,000.00 5,000.00
1007862	12/7/23	CONSOR North America, Inc	N202767OR.00-43	C2541: Jasper Trunk Eng Svs	3,030.04 3,030.04
1007863	12/7/23	Lane Forest Products, Inc.	S683160	Bark Mulch for Rosa Parks Path	90.00 90.00
1007864	12/7/23	National Business Solutions	IN123691 IN123836	Konica 22775-B&W/Color Copies Konica# 21839-B&W/Color Copies	45.44 35.29 80.73



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 3
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007865	12/7/23	Omlid & Swinney Fire Protection &	EU054006	BK: Drain & Reset System	345.00 345.00
1007866	12/7/23	People Speak, LLC	SPR-0039	C2688:Spfld Speaks 11/16-12/16	800.00 800.00
1007867	12/7/23	Above All Sanitation, Inc	182036	C3508: Ops-Nov 23 Unit Rental	180.00 180.00
1007868	12/7/23	Garitty Ventures, LLC dba FPW Media	15724	Monthly Vimeo Subscription	24.00 24.00
1007869	12/7/23	NW Natural	JC GAS: 10/25/23-11/27/23	JC GAS: 10/25/23-11/27/23	7,576.87 7,576.87
1007870	12/7/23	Thorp, Purdy, Jewett,Urness	October 2023	MWMC: October 2023 Svs	7,848.40 7,848.40
1007871	12/7/23	Willamette Valley Awards, Inc.	62028	Ted Shiro Nameplate	12.75 12.75
1007872	12/7/23	Joe Pishioneri	December 2023	Dec 2023 Cell & Internet Reimb	85.00 85.00
1007873	12/7/23	Doyle, Victoria	December 2023	Dec 2023 Cell & Internet Reimb	85.00 85.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 4
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007874	12/7/23	Blackwell, Beth	December 2023	Dec 2023 Cell & Internet Reimb	85.00 85.00
1007875	12/7/23	Tavernier-Culver, Brooke N	Meal Reimb 11-2023	Nov 24-2023 Meal Reimb	22.00 22.00
1007876	12/7/23	MODA	233350000040 233360001014	Dental Claims 11/26-11/30/23 Dental Claims 12/01-12/02/23	9,228.00 1,283.80 10,511.80
1007877	12/7/23	PacificSource Health Plans	MED ADMIN FEE DEC 2023	Med Admin Fee Dec 2023	93,660.36 93,660.36
1007878	12/14/23	Bridgeway Contracting LLC	23020.04	C3425; CITY HALL COUNCIL CMBS	106,113.72 106,113.72
1007879	12/14/23	Hughes Fire Equipment, Inc.	599628 599581 599590 599589 599480 599625	E16/544; PM SERVICE E16/544; VEHICLE REPAIR E34/535; VEHICLE REPAIRS E5/536; VEHICLE REPAIRS M6/5102; PM SERVICE M75/5104; VEHICLE REPAIRS	650.42 11,603.35 6,436.54 7,534.41 1,088.15 453.00 27,765.87
1007880	12/14/23	911 Supply Inc	INV-1-37926 INV-1-38010 INV-1-37905	BLAUER 8436, 8446 & Name Tape BLAUER8361 ARM SKIN L/S FLEXRS Shoulder Patches & Chevrons	354.99 84.89 630.07 1,069.95
1007881	12/14/23	Rexius Forest By-Products, Inc.	300003926	C2839: Nov Landscape Maint.	625.00 625.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 5
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007882	12/14/23	Cornerstone Associates, Inc	2310LMD025	C3430: Landscape Svcs: Oct 2023	6,763.29 6,763.29
1007883	12/14/23	Delta Sand & Gravel, Inc.	165346	11/14 dirt/rock delivery	60.00 60.00
1007884	12/14/23	National Business Solutions	IN123835 IN123837	B&W/Color Copies Konica 22731-B&W/Color	80.96 193.82 274.78
1007885	12/14/23	Omlid & Swinney Fire Protection &	EU054044	BK: Winterize Dry Systems	1,305.00 1,305.00
1007886	12/14/23	Republic Parking Northwest, LLC	11202023COS	Oct 2023 Downtown Parking Svcs	10,757.32 10,757.32
1007887	12/14/23	Friends of the Springfield Library	FSPL SALES NOVEMBER 2023	FSPL SALES NOVEMBER 2023	814.50 814.50
1007888	12/14/23	Emerald People's Utility District	10/25/23-11/21/23	S57th Street: 10/25-11/21	250.16 250.16
1007889	12/14/23	My-Comm, Inc.	00710386	Mount, NMO &Installation labor	80.41 80.41
1007890	12/14/23	Jacobs Engineering Group, Inc.	D3710201-10	Facility Plan-Task Order Prog	79,700.58 79,700.58



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 6
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007891	12/14/23	PacificSource Administrators	OCTOBER 2023	Oct 2023 HRA-Claim Activity	42,087.63 42,087.63
1007892	12/14/23	Verizon Wireless	9948923605	CELL PHONE/IPAD CHARGES	5,208.15 5,208.15
1007893	12/14/23	CelleBrite USA Corp	INVUS262050	Cellebrite extraction/premium	16,264.66 16,264.66
1007894	12/14/23	San Diego Police Equipment Co. Inc.	659553	C3469: ammunition	2,328.00 2,328.00
1007895	12/14/23	Specialized Wrecking & Towing LLC	24121 24120	IV/89' Komfort; Lic. R643594 IV/Starcraft 35ft; Lic.HD37899	4,127.19 3,070.02 7,197.21
1007896	12/14/23	Correctional Industries Accounting	F187446	C2091: Inmate Food	5,733.00 5,733.00
1007897	12/14/23	Copy Rite Inc dba Copy Rite Printing	38433	Notary Stamp-K.M. Davis	26.55 26.55
1007898	12/14/23	WECO	CP-00252899	CNO#:MotorcycleFuel11/20-11/27	77.69 77.69
1007899	12/14/23	City of Cascade Locks	113023CL	AMBULANCE REVENUE	112.04 112.04



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 7
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007900	12/14/23	Umatilla Tribal Fire & Ambulance	113023UT	AMBULANCE REVENUE	6,305.87 6,305.87
1007901	12/14/23	MODA	233360001014	Dental Claims 12/03-12/09/23	12,541.60 12,541.60
1007902	12/14/23	Cascade Health Solutions	14161123COS1 14161123COS2	C3397; Nov SWC Admin Fee C3397; Nov SWC Supplies	22,949.00 4,353.88 27,302.88
1007903	12/14/23	Verified First LLC	INV-000451878	Nov 23 Background Checks	84.73 84.73
1007904	12/21/23	Systems Design West LLC	20232361	Sep 23 EMS Billing	14,837.28 14,837.28
1007905	12/21/23	Hughes Fire Equipment, Inc.	599761	M4/5101; VEHICLE REPAIRS	1,578.01 1,578.01
1007906	12/21/23	Automatic Heat Service & Installation	I-21637-1	Heat Pump: 4531 Franklin #89	150.00 150.00
1007907	12/21/23	Jacobs Engineering Group, Inc.	D3710202-07	Engineering-MWMC SGT Replace	37,884.50 37,884.50
1007908	12/21/23	National Business Solutions	IN124369 IN124322 IN124323 IN124370	B&W/Color Copies-Nov 23 FIN Copy Overage 10/25-11/24 Konica C750i: B&W/Color Copies Nov 2023 B&W & Color Copies	35.56 6.30 91.74 45.87 179.47



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 8
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007909	12/21/23	911 Supply Inc	INV-1-38087 INV-1-38031 INV-1-38008 INV-1-38093	5.11 STRYKE PANT BLAUER 8362 Shirt BLAUER 8446 SHIRT & NAME TAPE BLAUER9820 JACKET&PRESS POLICE	90.49 136.74 227.24 904.46 1,358.93
1007910	12/21/23	Keefe Commissary Supply Company	4182035-3236460 4163788 4169661	C2020:CommissaryCredit 12/4/23 C2020:InmateCommissary11/20/23 C2020:InmateCommissary11/27/23	-0.24 95.28 111.06 206.10
1007911	12/21/23	Correctional Industries Accounting	F187480	C2091: Inmate Food	5,175.00 5,175.00
1007912	12/21/23	The Farkas Group aka Abraham K Farkas	153	Nov 2023 Glenwood Guide	500.00 500.00
1007913	12/21/23	PacificSource Health Plans	90531	Medical Claims Ending 11/30/23	266,007.91 266,007.91
1007914	12/21/23	NW Natural	293 s 18th: 10/25-11/28 295 s 18th: 10/25-11/28 765 S St: 10/25-11/27 DP 10/25/23-11/27/23 2003187-8 STMT 10/28/23 414994-4 STMT 10/28/23 2169456-7 STMT 11/29/23 540107-0 STMT 11/27/23	293 S 18th: 10/25-11/28 295 s 18th: 10/25-11/28 765 A Street: 10/25-11/27 Depot Gas 10/25-11/27 FS14; 10/25-11/28/23 FS14; 10/25-11/28/23 FS16; 10/25-11/29/23 FS5; 10/24-11/27/23	29.28 480.21 210.78 220.71 95.09 371.07 939.55 814.13 3,160.82
1007915	12/21/23	Garten Services, Inc	INV024041	Oct 23 Shredding Svcs	95.00 95.00
1007916	12/21/23	Cascade Health Solutions	NOV 2023 EAP 53362	C3397; Direction EAP Nov 23 Preplacement tests - S. Morgan	1,149.00 263.50 1,412.50



Report ID: SPRA109-

City of Springfield
 Disbursement for Approvals
 From 12/01/2023 Thru 12/31/2023

Page No: 9
 Run Date: 1/16/2024
 Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007917	12/21/23	Verizon Wireless	9951377182 9950722993 9950722992 9951464244	CELL PHONE/IPAD CHARGES CELL PHONE/IPAD CHARGES CELL PHONE/IPAD CHARGES FIRE-MOBILE COMPUTERS	4,176.54 4,334.86 4,980.94 1,412.04 14,904.38
1007918	12/21/23	WECO	CP-00251649 CP-00254755	CFN FUEL PURCHASES 11/01-11/15 CNO#:MotorcycleFuel 12/2-12/11	46.27 87.77 134.04
1007919	12/21/23	MODA	233500001774	Dental Claims 12/10-12/16/23	12,311.24 12,311.24
1007920	12/21/23	TransFirst Group Inc/TSYS Merch Solution	3059083 3059090	OCT 2023 - MERCHANT FEES OCT 2023 - MERCHANT FEES	67.11 115.82 182.93
1007921	12/21/23	Hershner Hunter, LLP	524255	C1100; Plan Administration	126.80 126.80
1007922	12/21/23	The Bank of America	11/23 KLING, T 11/23 Laube, J 11/23 HELD, D 11/23 HELD, D 11/23 Inman, M 11/23 POLEN, W 11/23 SEDERLIN, R 11/23 SEDERLIN, R 11/23 SEDERLIN, R 11/23 SEDERLIN, R 11/23 SEDERLIN, R 11/23 SEDERLIN, R 11/23 SEDERLIN, R 11/23 SEDERLIN, R 11/23 SEDERLIN, R 11/23 SEDERLIN, R 11/23 SEDERLIN, R 11/23 SEDERLIN, R 11/23 SEDERLIN, R 11/23 SEDERLIN, R 11/23 SEDERLIN, R 11/23 SEDERLIN, R 11/23 STUTESMAN, C 11/23 SEDERLIN, R 11/23 SEDERLIN, R 11/23 SEDERLIN, R 11/23 SEDERLIN, R 11/23 SEDERLIN, R 11/23 STUTESMAN, C 11/23 SEDERLIN, R 11/23 STUTESMAN, C 11/23 SEDERLIN, R 11/23 SEDERLIN, R	138 Main St- Roof Repair 15 cleanout ring and covers 2024 Calendar-FIN 2024 Calendars-FIN 2024 calendars for ESD staff 4 DINNERS FOR OSSA AWARD- GIVI 6007 6091 6096 6105 6107 6107 6114 6119 7032 7032 7032 7032 7032 7061 7092 7092 7092- Machine work 7092- Machine work 7151	94.72 1,104.00 31.99 104.80 99.96 200.00 42.50 2,059.17 597.15 217.67 12.84 261.31 69.33 73.89 8.36 8.85 25.99 29.59 99.99 287.70 3.36 51.03 140.83 655.16 144.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 10
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007922	12/21/23	The Bank of America			
			11/23 SEDERLIN, R	7170	102.90
			11/23 BARRAGER, G	7171 Truck Stock	8.24
			11/23 WILLIAMS, T	AD PROG - FB ads	1.14
			11/23 WILLIAMS, T	AD PROG - FB ads	3.52
			11/23 WILLIAMS, T	AD PROG - FB ads	5.22
			11/23 WILLIAMS, T	AD PROG - FB ads	6.72
			11/23 WILLIAMS, T	AD PROG - FB ads	8.38
			11/23 KENWORTHY, W	ADOBE DREAMWEAVER - IT	20.99
			11/23 Edinger, S	ALASKA A 02780265495284 - Pur	569.58
			11/23 SEDERLIN, R	AMAZON.COM - Credit 7032	-29.59
			11/23 Weaver, S	AMAZON.COM - Portable Table	146.77
			11/23 LUNDBERG, R	AMAZON.COM BP4531J33 - Purchas	4.97
			11/23 FREY, E	AMERICAN PLANNING A - Frey job	295.00
			11/23 Weaver, S	AMZN - Campbell 2024 calendar	19.49
			11/23 BARRAGER, G	AMZN MKTP US - Credit- F/S #4	-44.00
			11/23 LUNDBERG, R	AMZN MKTP US 7P3030F13 - Purch	16.99
			11/23 LUNDBERG, R	AMZN MKTP US DQ8KP3NC3 - Purch	87.60
			11/23 LUNDBERG, R	AMZN MKTP US KE0CW9L63 - Purch	17.99
			11/23 FREY, E	AMZN Mktp US NC4LG65Y3 - Frey	298.98
			11/23 Knight, N	ANTIBACTERIAL SOAP	19.76
			11/23 BELSON, S	APA OREGON CHAPT Conference F	120.00
			11/23 BAKER, E	APWA - Lodging- Baker, E	307.04
			11/23 Espinoza, M	APWA - Lodging- Espinoza, B	460.56
			11/23 GIBSON, B	APWA - Lodging- Gibson, B	460.56
			11/23 Opdahl, O	APWA - Lodging- Laube, J	307.04
			11/23 Wright, C	APWA - Lodging- Wright, C	307.04
			11/23 FREY, E	APWA - WORK ZONE - Frey job po	375.00
			11/23 Dodson, K	APWA- Lodging- Dodson, K	307.04
			11/23 Opdahl, O	APWA- Lodging- Opdahl, O	307.04
			11/23 STOREY, M	ASSP Membership- Storey, M	200.00
			11/23 CORNELIUS, S	Adhesive for traffic buttons	382.48
			11/23 ALLOCCO, M	Albertsons Treats for Last Day	21.99
			11/23 DZIERZEK, D	Amazon IT Label Gun Tape	27.75
			11/23 DZIERZEK, D	Amazon Rail Kits For Meraki Sw	159.00
			11/23 ALLOCCO, M	Animal Control/Pet Licensing	29.20
			11/23 SPIRO, L	Annual subscription for licens	119.00
			11/23 Haigh, M	Ariat - Credit- Clothing Order	-312.60
			11/23 CUSHMAN, S	BAG TIES FOR PROPERTY	17.12
			11/23 Wick, L	BAGGAGE FEE FOR TRAINING	35.00
			11/23 Bazer, T	BATTERY FOR SWAT	94.67
			11/23 DONOHUE, J	BI-MART 649 - Purchase	24.94
			11/23 Bazer, T	BREACHING SUPPLIES FOR SWAT	166.30
			11/23 BARRAGER, G	Badge Holder	6.65
			11/23 SOLARES, C	Badge stickers for community e	577.00
			11/23 CUSHMAN, S	Bag supplies	121.27
			11/23 MCALLISTER, T	Batteries for calculator- Troy	11.98
			11/23 SCOTT, S	Batteries/Signals	838.00
			11/23 VAUGHT, M	Battery Jetpack	7.99
			11/23 Stancliff, H	Battery for flasher @ 28th and	64.50
			11/23 BARRAGER, G	Belt for FS #5 Gate	70.47
			11/23 BARRAGER, G	Bldg Door Locks- SWAT	33.96
			11/23 STOREY, M	Boot Allowance- Alejandre, D	139.99
			11/23 STOREY, M	Boot Allowance- Henderson, T	224.95
			11/23 STOREY, M	Boot Allowance- Lee, C	215.95
			11/23 Morris, C	Boot Allowance- Morris, C	285.68
			11/23 RAIVO, D	Boot Allowance- Raivo, D	19.98
			11/23 ALLOCCO, M	Business Licenses	22.20
			11/23 BELL, N	Business Lunch-Fin Director +1	48.00
			11/23 POLEN, W	CANDY CANES FOR CHRISTMAS PARA	649.91
			11/23 Wick, L	CAR RENTAL FOR TRAINING IN FLO	248.26



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 11
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007922	12/21/23	The Bank of America			
			11/23 FREY, E	CC OSCPA CAREERS - Frey job p	300.00
			11/23 Sink, B	CHAIR FOR B. SINK	239.99
			11/23 RUST, M	CITY OF EUGENE PARKING - OAPA	8.00
			11/23 Laube, J	CLAIM ADJ/ RADIOLOGY ASSO - Cr	-25.00
			11/23 Jones, R	CLEANING CLOTHS	27.98
			11/23 Jones, R	CLOTHING FOR PATROL	179.98
			11/23 Jones, R	CLOTHING FOR PATROL	311.10
			11/23 Jones, R	CLOTHING FOR PATROL	454.00
			11/23 Jones, R	CLOTHING FOR PATROL	528.00
			11/23 FREY, E	CRAIGSLIST.ORG - Frey job post	25.00
			11/23 FREY, E	CRAIGSLIST.ORG - Frey job post	25.00
			11/23 FREY, E	CRAIGSLIST.ORG - Frey job post	25.00
			11/23 FREY, E	CRAIGSLIST.ORG - Frey job post	25.00
			11/23 FREY, E	CRAIGSLIST.ORG - Frey job post	25.00
			11/23 FREY, E	CRAIGSLIST.ORG - Frey job post	25.00
			11/23 FREY, E	CRAIGSLIST.ORG - Frey job post	25.00
			11/23 WILLIAMS, D	Calendar for Chelsea Hartman	29.94
			11/23 JAEGER, P	Canine Giveaways	452.13
			11/23 BELL, N	ChatGPT-Monthly Charge	20.00
			11/23 DZIERZEK, D	Cisco Smartnet Renewal CDWG	4,777.93
			11/23 BARRAGER, G	City Hall Fern	16.96
			11/23 Ferguson, Z	City Hall Parking Lot Project	3.80
			11/23 PARK, J	City Hall Parking Lot Project	13.89
			11/23 Ferguson, Z	City Hall Parking Lot Project	54.97
			11/23 Ekelund, C	Claim ADJ/SQ MIRROR IMAG - Cr	-600.00
			11/23 Ekelund, C	Claim ADJ/SQ MIRROR IMAG - Cr	-450.00
			11/23 Mai, T	Clean out plug and gaskets	491.48
			11/23 WEAVER, R	Cleaning supplies	8.99
			11/23 Haigh, M	Clothing Orders	139.90
			11/23 Haigh, M	Clothing Orders	189.72
			11/23 Haigh, M	Clothing Orders	297.30
			11/23 Haigh, M	Clothing Orders	340.00
			11/23 Haigh, M	Clothing Orders	798.60
			11/23 Haigh, M	Clothing Orders	1,179.88
			11/23 Weaver, S	Code Enforcement Training Demo	21.67
			11/23 Pulido, A	Coffee for Council Chambers Op	47.50
			11/23 Kelly-Quattrocchi, S	Coffee for Federal Lobbyist vi	46.00
			11/23 DZIERZEK, D	Council Chambers / USB Video C	44.70
			11/23 DZIERZEK, D	Courts GOTO Meeting	18.00
			11/23 Haigh, M	DEQ FEES	1,484.08
			11/23 Haigh, M	DEQ SERVICE FEE	34.13
			11/23 CRAWFORD, J	DETECTIVE SIT STAND DESK	254.99
			11/23 STOUDE, M	DPW Monthly Meeting	33.40
			11/23 Jones, R	DUTY HOLSTER (2)	52.25
			11/23 MONROE, T	DVD-R PACK OF 100	64.10
			11/23 POLEN, W	DYSON REPLACEMENT BATTERY	87.94
			11/23 POLEN, W	DYSON VACUUM	647.95
			11/23 Gray, I	Data Analytics Course for Thom	2,745.00
			11/23 CORNELIUS, S	Decorations for christmas para	16.25
			11/23 CORNELIUS, S	Decorations for christmas para	125.15
			11/23 BARRAGER, G	Depot Door Re-install	386.36
			11/23 BARRAGER, G	Depot Door Repair	49.99
			11/23 DZIERZEK, D	Desktop Central / EC / +2 Tech	300.00
			11/23 SPIRO, L	Digital signage for TV inside	99.00
			11/23 Polston, J	Display port HDMI adaptor Coun	12.99
			11/23 DZIERZEK, D	Dock Purchase / HR - C.Steffen	253.12
			11/23 DZIERZEK, D	Dock Purchase / HR - M.Blomqui	253.12
			11/23 OLSEN, R	Door for TV Van	22.50
			11/23 Pulido, A	Doughnuts for City Council Ch	55.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 12
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007922	12/21/23	The Bank of America			
			11/23 Polston, J	Dowels for flag poles in Counc	63.68
			11/23 CRAWFORD, J	Drone batteries	1,512.00
			11/23 Tavernier-Culver, B	Dump Card	50.00
			11/23 GORDON, G	EMBASSY SUITES - Purchase	381.96
			11/23 SCHINDELE-CUPPLES, C	EMP DEV - Nov 2023 Slack	99.08
			11/23 GUSTAVSON, L	EMP DEV - OLA memb Abigail	134.00
			11/23 GUSTAVSON, L	EMP DEV - T-shirts for inservi	419.85
			11/23 DAVID, E	EMP DEV - staff training lunch	184.00
			11/23 MARSONETTE, K	EMP DEV- staff training drinks	28.34
			11/23 MAY, A	Employee appreciation lunch	9.95
			11/23 MAY, A	Employee appreciation lunch	99.55
			11/23 WILSON, B	Employee appreciation- homeles	149.25
			11/23 JAEGER, P	Envelopes	20.59
			11/23 CORNELIUS, S	Epoxy Tools	11.75
			11/23 SCOTT, S	Extension cord for snowflakes	9.98
			11/23 Espinoza, M	F S #5 Door Damage	1,901.00
			11/23 Espinoza, M	F/S #3 Backflow cover	98.36
			11/23 Espinoza, M	F/S #4 Shower Heads	209.94
			11/23 Gosa-Lewis, Z	FB job promotion ads	38.90
			11/23 Gosa-Lewis, Z	FB job promotion ads	50.31
			11/23 HELD, D	FIN Cabinet Lock Replacement	23.41
			11/23 SOLARES, C	FOOD FOR ROUND TABLE CHAMBERS	142.76
			11/23 CORNELIUS, S	FORREST TECHNICAL COAT - Credi	-221.90
			11/23 CORNELIUS, S	FORREST TECHNICAL COAT - Credi	-203.89
			11/23 POLEN, W	FRAME FOR SWAT	24.48
			11/23 BARRAGER, G	FS #16 Light	37.90
			11/23 BARRAGER, G	FS #3 Bulbs	246.61
			11/23 BARRAGER, G	FS #4 Faucet Repair	14.38
			11/23 BARRAGER, G	FS #4 Heaters	349.99
			11/23 BARRAGER, G	FS #5 Gate	15.49
			11/23 BARRAGER, G	Facilites- supplies	90.94
			11/23 Morris, C	Facilites- tools	40.96
			11/23 SEDERLIN, R	Fasteners 5110	44.60
			11/23 Polston, J	Flag Pole bases for flags in C	48.00
			11/23 SEDERLIN, R	Fleet Shop	544.55
			11/23 STOREY, M	Food for Training	14.00
			11/23 STOREY, M	Food for Training	191.27
			11/23 FREY, E	GAN-OR LOCALIQ ADV - Frey job	139.47
			11/23 FREY, E	GAN-OR LOCALIQ ADV - Frey job	142.37
			11/23 FREY, E	GAN-OR LOCALIQ ADV - Frey job	159.40
			11/23 Casarez, D	GAS FOR PATROL VEHICLE #114	54.96
			11/23 SCOTT, S	GFCI Receptacles for light pol	164.11
			11/23 FREY, E	GOVERNMENT FINANCE OFF - Frey	150.00
			11/23 FREY, E	GOVERNMENT FINANCE OFF - Frey	150.00
			11/23 Jones, R	GRAPHICS FOR PATROL VEHICLE	407.13
			11/23 ANTONE, B	GUN HOLSTER	51.98
			11/23 BARRAGER, G	Gas for Maint Truck	20.00
			11/23 SOLARES, C	Gift Cards for CHETT Veterans	58.74
			11/23 SOLARES, C	Gift Cards for CHETT Veterans	359.64
			11/23 BELL, N	Github-Monthly Charge	10.00
			11/23 BELL, N	Github-Monthly Charge	41.24
			11/23 BELL, N	Github-Monthly Charge	123.71
			11/23 STOREY, M	Gloves for safety cabinet	48.78
			11/23 VOGENEY, K	Gmail account- recurring charg	86.40
			11/23 DZIERZEK, D	HDMI Adapters for CC PC / Amaz	15.98
			11/23 MILLER, M	HEADSET EAR PADS	15.98
			11/23 MILLER, M	HEADSET EAR PADS	15.98
			11/23 Smith, M	HOT CUPS (3000) FOR INMATE MEA	359.40
			11/23 MCMAHON, J	HOTEL FOR TRAINING	107.80
			11/23 Wick, L	HOTEL FOR TRAINING IN FLORIDA	711.90



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 13

Run Date: 1/16/2024

Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007922	12/21/23	The Bank of America			
			11/23 STOREY, M	Hardhats x3	51.00
			11/23 Polston, J	Hole filler for desks in Counc	35.54
			11/23 Ferguson, Z	Homeless camp cleanup	63.96
			11/23 CROLLY, G	IACP dues	190.00
			11/23 Petroff, S	IDEN TRUST SERVICES, L - Purch	305.00
			11/23 KENT, C	INTELIUS 888-245-1655 - Inteli	9.95
			11/23 Sherer, J	INTERNATIONAL RIGHT OF - Purch	290.00
			11/23 Jones, R	INV 1154779 - EARPHONE KIT	286.91
			11/23 CRAWFORD, J	INVOICE 131525	35.32
			11/23 Keettle, B	INVOICE 300081528 - FBI LEEDA	50.00
			11/23 Jones, R	INVOICE C23714577	16.44
			11/23 ZEITNER, C	IPAD Cases	269.85
			11/23 VAUGHT, M	IPAD Charger	20.99
			11/23 VAUGHT, M	IPAD Screen Protectors	32.72
			11/23 DZIERZEK, D	IT DD Amazon Keyboard Wired w/	129.99
			11/23 DZIERZEK, D	IT Dell Laptop - 14in TKL - RM	1,684.54
			11/23 HEALY, M	Illicit discharge response sup	30.25
			11/23 BARRAGER, G	JC Flag	59.26
			11/23 FOSS, R	JERRYS - Survey Supplies	24.76
			11/23 FOSS, R	JERRYS - Survey Supplies	103.87
			11/23 HUNDT, M	JERRYS HOME EUGENE - Purchas	60.75
			11/23 SCHWARTZ, T	JERRYS HOME-SPRINGFIEL - Purch	96.95
			11/23 BARRAGER, G	Jail Sink Repairs	147.03
			11/23 BARRAGER, G	Jail/ FS #16 repairs	174.89
			11/23 Opdahl, O	Jet Cleaning Supplies	7.29
			11/23 PARDEE, T	K DAVIS NOTARY FEE	40.00
			11/23 KIMPTON, M	Key for Inspector Truck	40.00
			11/23 Kuk, M	LCC Classes- Kuk, M	28.25
			11/23 Kuk, M	LCC Classes- Kuk, M	991.12
			11/23 Ferguson, Z	LCC classes- Ferguson, Z	14.27
			11/23 Ferguson, Z	LCC classes- Ferguson, Z	500.82
			11/23 Clontz, C	LTD BUS PASSES FOR INMATES	87.50
			11/23 MONROE, T	LUGGAGE FEE FOR SPECIAL OLYMP	30.00
			11/23 Stephens, J	Landscape	45.98
			11/23 McCAFFERY, M	Landscape materials	75.32
			11/23 McCAFFERY, M	Landscape supplies	64.51
			11/23 McCAFFERY, M	Landscape tools	261.19
			11/23 McCAFFERY, M	Landscape tools	419.99
			11/23 DZIERZEK, D	Laptop Dock Purchase / FIN - V	1,542.14
			11/23 ALLOCCO, L	Laptop bag for Meghan Murphy	39.99
			11/23 BARRAGER, G	Leak @ Booth Kelly	104.07
			11/23 Inman, M	Lodging for Communications Cam	140.95
			11/23 Inman, M	Lodging for Communications Cam	140.95
			11/23 Inman, M	Lodging for Communications Cam	140.95
			11/23 Inman, M	Lodging for Communications Cam	140.95
			11/23 Kihn-Stang, J	Lodging for Jordan Kihn-Stang	563.10
			11/23 Miller, M	Lodging for Marcia Miller PNW	563.10
			11/23 KRUEGER, S	Lodging for Shawn Krueger- PNW	563.10
			11/23 Inman, M	Log book for IDDE Truck and SW	58.74
			11/23 BARKER, J	Lunch for Planning Meeting	218.85
			11/23 SHEARER, A	Lunch with CG Chief and Captai	58.65
			11/23 DONOHUE, J	MAXXUM MARINE - Purchase	385.50
			11/23 CROLLY, G	MEMBERSHIP FOR PERF - LT CROLL	200.00
			11/23 POLEN, W	MESH LAUNDRY BAGS FOR GYM	36.96
				TOWE	
			11/23 Jones, R	MICROFIBER TOWEL	22.99
			11/23 Petroff, S	MOI POKI GRILL - SUB Meeting	19.55
			11/23 MONROE, T	MONTHLY CHARGE FOR ISB	275.20
			11/23 DZIERZEK, D	MSFT Azure	468.24
			11/23 McGRAW, M	MUSEUM 204 -fright night	119.88
			11/23 McGRAW, M	MUSEUM 204 -fright night, int	0.96



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 14
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007922	12/21/23	The Bank of America			
			11/23 McGRAW, M	MUSEUM EXHIB - hanging supplie	49.32
			11/23 McGRAW, M	MUSEUM MEMB - newspapers.com	74.90
			11/23 McGRAW, M	MUSEUM MEMB- Nov 23 youtube	13.99
			11/23 McGRAW, M	MUSEUM PROG - performer food	87.00
			11/23 McGRAW, M	MUSEUM SUPP - lightbulbs and p	52.16
			11/23 McGRAW, M	MUSEUM SUPP - lightbulbs and p	65.94
			11/23 McGRAW, M	MUSEUM SUPP - toolbox and supp	104.93
			11/23 Inman, M	MWMC Monthly Meeting Refreshme	20.34
			11/23 SARRETT, C	MWMC Partners Domain Name Rene	72.32
			11/23 Pulido, A	Mailchimp - monthly subscripti	26.50
			11/23 BARRAGER, G	Maint Employee Equipment	280.14
			11/23 BARRAGER, G	Maint Office	16.99
			11/23 BARRAGER, G	Maint Office	63.76
			11/23 BARRAGER, G	Maint Supplies	15.99
			11/23 BARRAGER, G	Maint Supplies	188.99
			11/23 BARRAGER, G	Maint office supplies	35.96
			11/23 BARRAGER, G	Maint tools	415.81
			11/23 BARNETT, B	Meeting Conlon/Barnett	28.70
			11/23 BARRAGER, G	Memorial Bldg Door/ Supplies	356.28
			11/23 Polston, J	Mirrors for Council Chambers t	7.99
			11/23 BARRAGER, G	Murphy Bldg Project	16.20
			11/23 STOUDE, M	NACWA Work Shop for Matt Stoud	450.00
			11/23 CRAWFORD, J	NOTARY FOR L. BEVERS	40.00
			11/23 HANSEN, D	NOTARY RENEWAL	40.00
			11/23 HANSEN, D	NOTARY RENEWAL	40.00
			11/23 Inman, M	NW Quad Office Supplies	63.25
			11/23 Inman, M	NW Quad Office Supplies	63.30
			11/23 HELD, D	New FIN EE Nameplate	9.99
			11/23 MAY, A	OAWU - Purchase	425.00
			11/23 Linbarger, M	OBOA - Purchase	80.00
			11/23 Stephens, J	ODOT DMV Charges- Stephens, J	23.00
			11/23 Stephens, J	ODOT DMV Charges- Stephens, J	30.00
			11/23 KENT, C	ODOT DMV2U - Purchase DMV Repo	20.35
			11/23 SEDERLIN, A	OMJA 2024 Dues Schrank	200.00
			11/23 SEDERLIN, A	OMJA 2024 Dues Tierney	200.00
			11/23 SEDERLIN, A	OMJA 2024 Dues Triem	200.00
			11/23 KLING, T	OPS Conference Table	3,497.50
			11/23 FREY, E	OREGON GOVERNMENT FINA - Frey	100.00
			11/23 Knight, N	OSP SHIPPING	9.41
			11/23 Haigh, M	Office Supplies	15.38
			11/23 VAUGHT, M	Office Supplies	17.37
			11/23 VAUGHT, M	Office Supplies	39.69
			11/23 VAUGHT, M	Office Supplies	58.99
			11/23 VAUGHT, M	Office Supplies- Traffic	27.41
			11/23 VAUGHT, M	Office Supplies- sewers	7.59
			11/23 POLEN, W	Online Newspaper Subscription	7.99
			11/23 CRAIG, L	Oregon Land Use Law CLE-KSK	649.00
			11/23 Knight, N	P&E TRAINING LODGING	294.80
			11/23 Kuk, M	P-card used in error- cash to	43.04
			11/23 MONROE, T	PARKING FOR SPECIAL OLYMPICS	80.00
			11/23 Jones, R	PATROL PATCHES/EMBLEMS	462.50
			11/23 PENCE, J	PATROL VEHICLE REGISTRATION	40.25
			11/23 SEDERLIN, A	PAYPAL OREGONMUNIC - Purchase	200.00
			11/23 DZIERZEK, D	PC Dock Purchase / GIS - A.Mar	253.12
			11/23 DZIERZEK, D	PC Dock Purchase / GIS - A.Mar	2,239.69
			11/23 DZIERZEK, D	PC Dock Purchase / HR - C.Stef	1,445.24
			11/23 DZIERZEK, D	PC Dock Purchase / HR - M.Blom	1,445.24
			11/23 DZIERZEK, D	PC Purchase / CMO CC - Present	1,349.21
			11/23 POLEN, W	PERF MEMBERSHIP FOR CHIEF SHEA	475.00
			11/23 MONROE, T	PHONE CASE	26.91



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 15
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007922	12/21/23	The Bank of America			
			11/23 HALGREN, J	PIZZA FOR LAST DAY OF SPIKE	98.44
			11/23 BARRAGER, G	PPE	37.80
			11/23 PASCHALL, J	PW Director's Coordination Mee	15.00
			11/23 Fosback, C	Paint Marking Wand	60.00
			11/23 CORNELIUS, S	Paint for traffic	203.89
			11/23 CORNELIUS, S	Paint for traffic	221.90
			11/23 Johnson, C	Pant alterations- Johnson, C	67.50
			11/23 ZEITNER, C	Parking fee- Meeting	10.00
			11/23 Kelly-Quattrocchi, S	Parking for Harassment prevent	6.00
			11/23 SPIRO, L	Parking for staff attending 20	4.00
			11/23 DAGGETT, J	Parts for Jet	3,614.96
			11/23 CORNELIUS, S	Parts for light plates and too	611.20
			11/23 SARRETT, C	Patch Cables	133.36
			11/23 Pulido, A	Pet urine cleaner	11.88
			11/23 KIMPTON, M	Planner pages for Kristi and I	58.61
			11/23 SPIRO, L	Plugin for forms on the MWMC w	59.00
			11/23 KENWORTHY, W	Printer Fire Station 3	337.65
			11/23 Sherer, J	Professional Land Surveyor Con	900.00
			11/23 SPIRO, L	Public contact database and ma	24.00
			11/23 CROLLY, G	REGISTER GUARD MONTHLY FEE	11.99
			11/23 DONOHUE, J	REI #43 EUGENE - Purchase	11.40
			11/23 SCHWARTZ, T	ROBERT'S SUPPLY COMPAN - Purch	569.49
			11/23 GUSTAVSON, L	RTR - community playthings for	1,915.00
			11/23 VOGENEY, K	Recurring charges- Register Gu	19.99
			11/23 LAUDATI, N	Refund- Returned table from Co	-294.00
			11/23 BLOMQUIST, M	Register Guard Online- Nov 20	9.99
			11/23 BARRAGER, G	Republic parking heater repair	86.37
			11/23 BARRAGER, G	Retirement party	23.09
			11/23 Espinoza, M	Retirement party	117.80
			11/23 VAUGHT, M	Roll paper for traffic	116.40
			11/23 HAMBRIGHT, B	Rubber Boots- Hambright/Dodson	295.98
			11/23 Pulido, A	Rubber bands for CMO	3.99
			11/23 Keetle, B	SANITATION FOR TRAINING	169.95
			11/23 WILSON, J	SEARCH WARRANT TRAINING - DUNC	150.00
			11/23 Jones, R	SHIRTS FOR 911 STAIR CLIMB	1,350.00
			11/23 Jones, R	SHIRTS FOR PATROL	49.00
			11/23 SEDERLIN, R	SHOP	12.99
			11/23 BLOMQUIST, M	SHRM Membership	244.00
			11/23 Smith, M	SNOW SHOVEL (2)	98.99
			11/23 LLOYD, T	SOFTWARE -license fee for Crea	0.39
			11/23 LLOYD, T	SOFTWARE -license fee for Crea	49.00
			11/23 McGRAW, M	SPA DDM food -SUB sponsorship	50.00
			11/23 McGRAW, M	SPA DDM food -SUB sponsorship	255.00
			11/23 McGRAW, M	SPA DDM mural supply -beyond t	37.94
			11/23 McGRAW, M	SPA DDM mural supply -beyond t	37.94
			11/23 McGRAW, M	SPA DDM mural supply -beyond t	89.64
			11/23 PASCHALL, J	SQ MOI POKI GRILL - SUB/City	18.98
			11/23 Smith, M	SUPPLIES	27.20
			11/23 MARSONETTE, K	SUPPLIES - book processing mat	224.85
			11/23 WILLIAMS, T	SUPPLIES - cmas battery for pr	3.61
			11/23 SCHINDELE-CUPPLES, C	SUPPLIES - meeting refreshment	31.68
			11/23 PARDEE, E	SUPPLIES FOR FIREARMS	28.64
			11/23 Bazer, T	SWAT Breaching Supplies	427.95
			11/23 Kuk, M	Safety Recognition Program	29.98
			11/23 Kuk, M	Safety Recognition Program	50.00
			11/23 STOREY, M	Safety Recognition Program	50.00
			11/23 STOREY, M	Safety Supplies- Gloves	41.48
			11/23 STOREY, M	Safety Supplies- Gloves	79.98
			11/23 Kuk, M	School supplies- Kuk, M	0.99
			11/23 Fosback, C	Scraper for Asphalt truck	59.99



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 16
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007922	12/21/23	The Bank of America			
			11/23 DAGGETT, J	Sewer supplies	169.05
			11/23 DAGGETT, J	Sewer supplies	381.72
			11/23 CORNELIUS, S	Sheeting for signs	2,201.85
			11/23 SEDERLIN, R	Shop	93.02
			11/23 SEDERLIN, R	Shop Supplies	7.95
			11/23 SEDERLIN, R	Shop Supplies	13.08
			11/23 SEDERLIN, R	Shop Supplies	14.00
			11/23 SEDERLIN, R	Shop Supplies	21.73
			11/23 SEDERLIN, R	Shop Supplies	22.99
			11/23 STUTESMAN, C	Shop Tool Repair- Post Lift	695.72
			11/23 SEDERLIN, R	Shop- Tool repair part	158.37
			11/23 SCOTT, S	Signals	63.90
			11/23 SCOTT, S	Signals	838.00
			11/23 BARRAGER, G	Sink and Drain repairs - SJC	265.20
			11/23 Weaver, S	St Vincent De Paul - Desk Rise	23.99
			11/23 Gosa-Lewis, Z	Subscription for PIO	6.00
			11/23 HAMBRIGHT, B	Supplies for streets tool room	70.00
			11/23 CALLAHAN, S	Sweeper supplies	5.96
			11/23 CALLAHAN, S	Sweeper supplies	10.60
			11/23 Kuk, M	Sweeper supplies	12.08
			11/23 CALLAHAN, S	Sweeper supplies	21.57
			11/23 SARRETT, C	Switching Optics - Switch Repl	396.60
			11/23 DZIERZEK, D	TANGENT COMPUTER INC - Purchas	995.00
			11/23 SCHINDELE-CUPPLES, C	TECH - SIRSI training Abigail	50.00
			11/23 SCHINDELE-CUPPLES, C	TECH - SIRSI training Abigail	50.00
			11/23 Weaver, S	THE CHRONICLE - Public Hearing	175.00
			11/23 HALGREN, J	TOILET PLUNGERS (4) FOR JAIL	51.96
			11/23 Wick, L	TOLL FOR TRAINING IN FLORIDA	13.14
			11/23 Keettle, B	TONER FOR KEETLE'S OFFICE	99.49
			11/23 Smith, M	TONER/MARKERS FOR JAIL	368.75
			11/23 Jones, R	TOUCH UP PAINT FOR AUTO	19.87
			11/23 MILLER, M	TRAINING FOR DISPATCH	249.00
			11/23 CRAWFORD, J	TXN 88236 fee	12.10
			11/23 WILLIAMS, D	Tablet cover for Todd Miller	32.39
			11/23 VAUGHT, M	Tool for signs and lights	248.35
			11/23 HAMBRIGHT, B	Tool room- streets	17.99
			11/23 SCOTT, S	Traffic Supplies	76.21
			11/23 SCOTT, S	Traffic Supplies- nuts, bolts,	49.97
			11/23 CORNELIUS, S	Traffic Team Appreciation Lun	9.95
			11/23 CORNELIUS, S	Traffic Team Appreciation Lun	43.78
			11/23 Wright, C	Traffic U Bolts	19.84
			11/23 Wright, C	Traffic supplies	34.99
			11/23 HANSEN, D	Training for Hansen Peer Suppo	498.00
			11/23 Stancliff, H	Trash bags and test switches	25.44
			11/23 Kelly-Quattrocchi, S	Treats for Federal Lobbyist vi	22.13
			11/23 BARRAGER, G	Truck Box Lock	20.85
			11/23 DZIERZEK, D	UPS Shipping	46.35
			11/23 Knight, N	UPS TO OSP FORENSIC	11.76
			11/23 Benitez, E	USB 3.0 Flash Drive	72.95
			11/23 WEAVER, R	USB PARTS	17.99
			11/23 WEAVER, R	USB drive	9.99
			11/23 Smith, M	UTENSILS	26.03
			11/23 Smith, M	UTENSILS	66.48
			11/23 Opdahl, O	Vactor Tube and Repair	11.50
			11/23 Kuk, M	Vehicle supplies	32.96
			11/23 McGillivray, M	Vocal Studio Setup	432.52
			11/23 Jones, R	WATERPROOF RECHARGE	49.99
			11/23 CRAWFORD, J	WEIGHT ROOM TOWELS	30.99
			11/23 Casey, C	WWW.VOLGISTICS.COM - Aaron ser	290.00
			11/23 Pulido, A	Water Cooler Rental and bottle	59.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 17
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007922	12/21/23	The Bank of America			
			11/23 POLEN, W	WetJet solution for Custodian	74.70
			11/23 CRAIG, L	Worldox Software Add-on for In	172.50
			11/23 CRAIG, L	Worldox Software Maintenance A	369.48
			11/23 KINSEY, C	YA BOOKS - Shipman	34.96
			11/23 KINSEY, C	YA PROG: rock and felt	56.27
			11/23 HEALY, M	Ziptie supplies	5.25
			11/23 Pulido, A	binders for Resolutions and Or	59.96
			11/23 Polston, J	bumpers for under desk shelf i	53.97
			11/23 MONROE, T	cell phone charge	73.73
			11/23 CRAWFORD, J	credit for TXN00086562	-22.97
			11/23 Pulido, A	drinks for lunch meeting	3.70
			11/23 HUMPHREYS, B	employee error - check being s	95.17
			11/23 Benitez, E	flash drives	60.67
			11/23 Pulido, A	foot rests for staff desks in	76.98
			11/23 Jones, R	iNV 23053- GRAPHICS FOR POLICE	172.00
			11/23 Pulido, A	lunch during mediation	78.00
			11/23 Pulido, A	paper plates for CMO meetings/	5.99
			11/23 LAUDATI, N	purchase of an article for May	6.00
			11/23 SCHINDELE-CUPPLES, C	refund -EQUIPMENT - barcode sc	-38.74
			11/23 Kelly-Quattrocchi, S	treats for meeting with federa	20.12
			11/23 Casarez, D	wASH FOR K9 VEHICLE	14.00
					96,389.63
1007923	12/28/23	Above All Sanitation, Inc			
			182037	C3508: CH Nov 23 Unit Rent	196.00
			181798	C3508: Repair & Replace Toilet	574.00
					770.00
1007924	12/28/23	C&K Petro Equipment Company			
			W9007	Reinspect Bay 2 Lift at Ops	185.83
					185.83
1007925	12/28/23	ERP Analysts, Inc			
			050048	Nov 2023 Peoplesoft Mgmt Svs	6,667.00
					6,667.00
1007926	12/28/23	Wise Psychological Consulting LLC			
			DECEMBER 3, 2023	Psych Eval 12/03/23	1,050.00
			December 5, 2023	Psych Eval 12/05/23	1,050.00
					2,100.00
1007927	12/28/23	911 Supply Inc			
			INV-1-38210	BLAUER 5.11 STRYKE PANT	98.50
			INV-1-38184	BLAUER ARMOR SKIN/SHIRT/PANT	180.50
					279.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 18
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007928	12/28/23	Keefe Commissary Supply Company	4179603	C2020:InmateCommissary 12/4/23	85.03 85.03
1007929	12/28/23	Greenhill Humane Society	3839	C2841: Dec 2023 Sheltering Svs	4,098.93 4,098.93
1007930	12/28/23	Flux Consulting, LLC	265	C3278: Nov consulting services	1,440.00 1,440.00
1007931	12/28/23	ART Public Affairs, LLC	000656	C3197-PA Consult-Nov 2023	5,000.00 5,000.00
1007932	12/28/23	Samuel Novac dba	20 Nov 2023	C2893: Nov 2023 Progress C2893: Nov 2023 Progress Rep	18,700.00 18,700.00 37,400.00
1007933	12/28/23	Guillen,Vicky	NOVEMBER 2023	SMC Translate Nov 2023	50.00 50.00
1007934	12/28/23	ZOLL Data Systems Inc	INV00160094	RESCUENET MAINT: JAN-MAR 2024	1,928.85 1,928.85
1007935	12/28/23	Hughes Fire Equipment, Inc.	599974 599918	LADDER 11; VEHICLE REPAIRS T03/561; BULBS	59.42 145.38 204.80
1007936	12/28/23	Willamette Valley Awards, Inc.	62066	Rosewood Recognition Plaques	82.00 82.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 19
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007937	12/28/23	Correctional Industries Accounting	F187542	C2091: Inmate Food	4,951.00 4,951.00
1007938	12/28/23	McKenzie Defense	10195	C2212; Nov 23 Indigent Rep	43,719.75 43,719.75
1007939	12/28/23	Firstline Communications, Inc.	179417	SIP, DID & 911 svcs: 12/6-1/6	1,234.04 1,234.04
1007940	12/28/23	Oil Re-Refining, Co.	461444	Used Oil Recycling	225.00 225.00
1007941	12/28/23	Professional Roof Consultants, Inc.	16170	C3263: 11-23 JC Roof Recover	1,000.50 1,000.50
1007942	12/28/23	PacWest Machinery, LLC	40418142	Sweeper parts/Filters	1,013.83 1,013.83
1007943	12/28/23	Dowl, LLC	2671.80603.01-6	C3342: 42nd St Overlay 11-23	60,216.25 60,216.25
1007944	12/28/23	Omlid & Swinney Fire Protection &	EU054402 EU054419	City Hall-5 Year Inspection FS4: Sys Sensor Replace	4,465.00 681.50 5,146.50
1007945	12/28/23	Springfield Area Chamber of Commerce	45219	C2404: Oct-Dec Contractor	6,250.00 6,250.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 20
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007946	12/28/23	Peck Rubanoff & Hatfield PC	09325	C3047: Legal Services	472.50 472.50
1007947	12/28/23	WECO	CP-00254496	CFN FUEL PURCHASES 11/16-11/30	51.77 51.77
1007948	12/28/23	PacificSource Health Plans	90561	Medical Claims Ending 12/15/23	223,405.46 223,405.46
1007949	12/28/23	Garten Services, Inc	INV025511	Nov 23 Shredding Svcs	95.00 95.00
1007950	12/28/23	Cornelius, Steven	12.2.2023 Meal	Meal-Christmas Parade	22.00 22.00
1007951	12/28/23	Stancliff, Harold M	12.2.2023 Meal	Meal-Christmas Parade	22.00 22.00
1007952	12/28/23	Catholic Community Svcs of Lane Co. Inc.	2324-5	C3390: Toilets & waste svcs	250.23 250.23
1007953	12/28/23	Emerald People's Utility District	11/1/23-12/4/23	Ped Lights-Bob S & Mt Vernon	52.01 52.01
1007954	12/28/23	Garitty Ventures, LLC dba FPW Media	15908	P80106 MWMC Digital Mktg	31,500.00 31,500.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 21
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007955	12/28/23	Joe Pishioneri			
			Dec 2023 Mileage	Dec 2023 Mileage Reimb	55.35
			Nov 2023 Mileage	Nov 2023 Mileage Reimb	30.13
			Oct 2023 Mileage	Oct 2023 Mileage Reimb	105.52
					191.00
1007956	12/28/23	Comfort Flow Heating	230615-0046	FS3: HVAC Unit Replacement	5,212.00
					5,212.00
1007957	12/28/23	The Lincoln National Life Insurance Co	12/23 Life/Disability/Etc	12-23 Life/ADD/Disability etc	40,572.31
					40,572.31
165892	12/1/23	Day, Treyton L aka Dayinthelife	MUS ILLUM TD OPEN	MUS ILLUM TD OPEN	800.00
					800.00
165893	12/1/23	Johnson Mark LLC	Garnishment 11/24/23	Garnishment 11.24.2023	441.17
					441.17
165894	12/1/23	Oregon Department of Revenue	Garn 11.24.2023	Garnishment 11.24.2023	576.36
					576.36
165895	12/1/23	Alpha Company Marketing & Media LLC	1752	Website Design	2,047.50
					2,047.50
165896	12/1/23	Wellpath LLC	INV0111746 INV0111747	C3158: Dec Jail Med Service C3158:Jail Med Service True-up	103,220.00 11,910.00
					115,130.00
165897	12/1/23	Milliman, Inc.	107SPR2310A	Prof Svcs Sep 23/GASB 75 Val	14,103.00
					14,103.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 22
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
165898	12/1/23	Branch Engineering, Inc.	20829	BK CRANE SHED INSPECTION	595.00 595.00
165899	12/1/23	McKenzie Animal Hospital, PC	664214452 664214233	Flex vet services Kirby vet services	122.80 68.00 190.80
165900	12/1/23	First Interstate Bank	DECEMBER 2023	SEDA 2018 Loan #804442630	37,087.87 37,087.87
165901	12/1/23	Midwest Tape	504585205 504585204	C914: AD COL C914: AD COL	37.49 163.45 200.94
165902	12/1/23	Bob Barker Company, Inc.	INV1958031 INV1959548	Inmate Clothing Inmate Footwear	108.28 857.78 966.06
165903	12/1/23	City of Eugene	EFD-002457 EFD-002457	OCT 23-EMS RX COSTS OCT 23-MEDBANK LEASE	1,519.15 281.80 1,800.95
165904	12/1/23	Ask The Bug Man	204637	FS3: NOV 23 PEST CONTROL	50.00 50.00
165905	12/1/23	Home Depot USA Inc dbaThe Home Depot Pro	775826035	Janitorial Supplies - Jail	430.32 430.32
165906	12/1/23	Gosa-Lewis, Zakary Park	TUITION REIMBURSEMENT-APSU	Tuition Reimbursement-APSU	1,057.50 1,057.50



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 23
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
165907	12/1/23	Lane County School District #52	1417	MWMC Plant Field Trip 10.5.202	60.76 60.76
165908	12/1/23	Pacific Excavation, Inc.	P21180-4	P21180 Progress Pymt #4	40,997.25 40,997.25
165909	12/1/23	VanGordon, Sean	Sept 2023 Mileage	Sept 2023 Mileage	135.23 135.23
165910	12/1/23	Cintas	4172701862	Workshirts/Towels & Linens	50.16 50.16
165911	12/1/23	I 5 Glass Company	84891	Windshield Repair-Veh #115	625.00 625.00
165912	12/1/23	Coventry, Jamie Williamson	RTR-SAT PERF-COVENTRY & KALUZA	RTR-SAT PERF-COVENTRY & KALUZA	200.00 200.00
165913	12/1/23	A & I Distributors	3996321	110 Gallons of Fuel	305.80 305.80
165914	12/1/23	Adam Weber	CR 1866 1/2 5th CR 1866 1/4 5th	Sewer Credit 1866 1/2 5th Sewer Credit 1866 1/4 5th	928.12 1,464.91 2,393.03
165915	12/1/23	Ingram Library Services	78626035 78516106 78516108 78470202 78430777 78626037 78516107 78626036 78516109	C2969: ADULT FICTION C2969: ADULT FICTION C2969: ADULT FICTION C2969: ADULT NON-FICTION C2969: ADULT NON-FICTION C2969: ADULT NON-FICTION C2969: G&M JR BOOKS C2969: G&M JR BOOKS C2969: G&M JR BOOKS	17.20 28.96 36.54 19.17 27.21 208.54 7.51 24.60 72.26



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 24
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
165915	12/1/23	Ingram Library Services			<u>441.99</u>
165916	12/1/23	STEVEN SCOTT WARNER	2306694	BAILREFUND 2306694	<u>60.00</u>
165917	12/1/23	Comcast	SJC 11/24/23-12/23/23	SJC Internet	<u>299.85</u>
165918	12/1/23	TINA MARIE NASH	2304467	BAIL REFUND 2304467	<u>60.00</u>
165919	12/1/23	TYLER DAVID WILLIAMS	2303648	BAIL REFUND 2303648	<u>60.00</u>
165920	12/1/23	Oregon Department of Revenue	L1954842272	Hazmat ammunition fee	<u>120.00</u>
165921	12/1/23	Springfield Utility Board	NOV222023	SUB BILLS WK 4-NOV	<u>1,419.53</u>
165922	12/1/23	CenturyLink	11/14/23-12/14/23 11/14/23-12/14/23	Jail Fax #s Police Fax #s	<u>264.09</u> <u>264.08</u> <u>528.17</u>
165923	12/1/23	COLLEEN CONROY	2303187-88,89,91,92	BAIL REFUND2303187-88,89,91,92	<u>1,065.00</u>



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 25
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
165924	12/1/23	AT&T Mobility	999208594X11142023	MAINT/DPW CELL CHARGES	219.46 219.46
165925	12/1/23	Airgas USA, LLC	9143622141 5503525320	FS16: OXYGEN USP 125 CGA 540 FS16: RENT CYL MED LRG OXYGEN	17.36 11.00 28.36
165926	12/1/23	Springfield Public School/Lane Co SD 19	45718 45718 45718	Business Cards B Barnett Business Cards B Wilson Business Cards M Sather	30.62 30.62 30.62 91.86
165927	12/1/23	Professional Credit Service	33140	Commissions	800.22 800.22
165928	12/1/23	Auto Pros Inc.	28251 28373 28374 28191 28251	16 Tires-Patrol Car Stock Patrol Stock: 8 Goodyear Tires V# 6075: 2 Tires Veh# 6007: 4 Goodyear Tires Veh# 7124-2 tires	2,480.00 1,304.00 362.00 536.00 175.16 4,857.16
165929	12/1/23	Dulac Cabinets and Woodworking	499	Council Name Plates/Shelves	1,655.00 1,655.00
165930	12/1/23	EC Electric	254169 254091	C3200 City of Spring Data Extend Circuit to new Equip	3,660.00 377.38 4,037.38
165931	12/1/23	Lane County Public Works Department	PWA00011808 PWA00011807	P21180: Jasper/Dondea Aug 2023 P21181-Janus Osage AUG 2023	607.87 344.22 952.09



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 26
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
165932	12/1/23	Hayden Homes, LLC	P31043-1	P31043-Jasper Meadows Ph 9	11,866.92 11,866.92
165933	12/1/23	May, Adam	2023 OAWU Per Diem	Per Diem for OAWU Annual Conf	231.15 231.15
165934	12/1/23	NAPA Auto Parts	371975 372799	Gasket Maker Veh 7092: Fuel Line Hose	70.98 29.10 100.08
165935	12/1/23	Owen Equipment Company	00214859	Veh# 7170: Debris Hose	1,320.12 1,320.12
165936	12/1/23	Pacific Office Automation	801098	Cannon B&W-Oct 2023	16.18 16.18
165937	12/1/23	Parts Authority, LLC	273-642017 273-643682 274-573964 273-645113 273-642827	Veh# 6092: Torque Strut Veh# 6123: Oil Filter Veh# 7032: Oil Filter Veh# 7092: Coolant Veh# 7112/7167: Battery/filter	86.58 3.52 6.29 83.70 121.12 301.21
165938	12/1/23	Action Rent-All & Events	1-545927-1	Tables for Wellness Fair	95.00 95.00
165939	12/8/23	DURAS, MARY	20-15180	AMBULANCE REFUND 20-15180	557.79 557.79
165940	12/8/23	Eloise Chapman	SDW328-23180082	AMBULANCE REFUND 328-23180082	1,633.65 1,633.65



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 27
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
165941	12/8/23	Wal*Mart	2302335 NOV 2304865 NOVEMBER	COMPENSATORY FINE 2302335 RESTITUTION 2304865	60.00 50.00 110.00
165942	12/8/23	Cintas	5183706369 5183706369	Jail Meds Stacked & Organized SPD Meds Stacked & Organized	316.80 615.55 932.35
165943	12/8/23	Cintas	4173396226	Towels, Linen bags, Workshirts	50.16 50.16
165944	12/8/23	TK Rowe Advisory, LLC	3002	C3503: Oct 2023 RE Svs	6,600.00 6,600.00
165945	12/8/23	Cascade Moto Eugene, LLC	6020564	Motorcycle maintenance	395.70 395.70
165946	12/8/23	iSecure Information Security	2073111323	FLS SHREDDING 11/13/23	47.00 47.00
165947	12/8/23	Gallagher Benefit Services, Inc	2023023669	Prof Svcs-Market Study	6,785.00 6,785.00
165948	12/8/23	League Of Oregon Cities	12260	Job Post-Bdgt & Prcmnt Mngr	20.00 20.00
165949	12/8/23	Springfield Utility Board	Fiber 11.1.2023 E3681 DEC042023 E3680	Fiber Optic Leases 11.1.2023 RRFB: 4044 Jasper Pole# 13002 SUB BILLS WK 1-DEC pole# 08035-3680 Jasper @ Dond	301.24 1,335.00 6,669.83 1,335.00 9,641.07



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 28
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
165950	12/8/23	Lane Council of Governments	91094 90671 91090	C3154: 10-23: DLCD UGB Expand July-Sept 2023 Telephone Mgt Oct 2023: City Website Maint	1,026.00 500.00 227.25 1,753.25
165951	12/8/23	McKinstry Essention LLC	20067062	Lighting LED Conversion Pymt 8	145,027.00 145,027.00
165952	12/8/23	Pacific Office Automation	808601 811342	B/W & Color Copies Extra Copies: 10/12-11/12/23	101.37 90.84 192.21
165953	12/8/23	Bob Barker Company, Inc.	INV1961104	Inmate Clothing	58.47 58.47
165954	12/8/23	Midwest Tape	504619022	C914: AD COL	90.72 90.72
165955	12/8/23	ID Plus, Inc.	90644	Officer name tags	19.50 19.50
165956 - VOI	12/8/23	Rose City Label	159527	(10,000)Junior Officer(badges)	577.00 0.00
165957	12/8/23	Kelley Connect	IN1476182	COPIER BASE RENT & USAGE	327.47 327.47
165958	12/8/23	Altec Industries Inc	12429378	Veh# 7134 Controller Bootcap	50.56 50.56



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 29
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
165959	12/8/23	Galifco of Oregon, Inc.	0078764-IN	Annual OSHA Inspection	575.00 <u>575.00</u>
165960	12/8/23	State of Oregon-DEQ	WQ24STM-003	FY24 Water Quality Permit	7,764.00 <u>7,764.00</u>
165961	12/8/23	Evergreen Roofing of Oregon, Inc.	45046	C3353: JC Roof Replacement	6,498.00 <u>6,498.00</u>
165962	12/8/23	Parts Authority, LLC	273-643075	Veh# 7032: LTD Slip Gear	49.36 <u>49.36</u>
165963	12/8/23	HD Fowler Co.	16574286	15-4x8 clean out rings/sewer	1,104.00 <u>1,104.00</u>
165964	12/8/23	Roto Rooter Eugene/Bend Oregon	142078	4531 Frnkln #85:Replace Faucet	695.00 <u>695.00</u>
165965	12/8/23	Rowell Brokaw Architects, Inc	6418	C3268: Oct 2023 GW Master Plan	41,564.47 <u>41,564.47</u>
165966	12/8/23	Schirmer Consulting, LLC	Refund Type 2	Refund Type 2	5,904.50 <u>5,904.50</u>
165967	12/8/23	Beacon Electric	43575	Replace Heater in Bathroom	286.22 <u>286.22</u>



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 30
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
165968	12/8/23	Gordon Truck Centers, Inc	PC251127386:01 PC251127386:02	Veh# 7152: Inlet Tube & Gasket Veh# 7152: Tube/Inlet	16.71 394.64 411.35
165969	12/8/23	Home Depot USA Inc dbaThe Home Depot Pro	776758906	CH: Cleaning Supplies/Equip	589.47 589.47
165970	12/8/23	GREGORY HICKEY	2306027, 2306028	BAIL REFUND DKT 2306027-28	170.00 170.00
165971	12/8/23	TODD DAVIS	2305402	BAIL REFUND 2305402	85.00 85.00
165972	12/8/23	Lane County Waste Management	088089 STMT 10/31/20 088089 STMT 10/31/20	DUMP FEES ENDING 10/31/23 Homeless Cmp Cleanup Dump Fees	2,764.32 1,674.72 4,439.04
165973	12/8/23	SHELLY CONRO	1507460 BOND REFUND	BOND REFUND 1507460	500.00 500.00
165974	12/8/23	CHERYL ALANIWELCH	2300689 BOND REFUND	BOND REFUND 2300689	85.00 85.00
165975	12/8/23	AUBREY JANAE CROSSLEY	2204093 NOVEMBER	RESTITUTION 2204093	25.00 25.00
165976	12/8/23	KATHLEEN A. HENDERSONLUI	2204093 NOVEMBER	RESTITUTION 2204093	25.00 25.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 31
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
165977	12/8/23	NICOLAS OLMOS	2301702 NOVEMBER	RESTITUTION 2301702	100.00 100.00
165978	12/8/23	DENNIS PETERSON	2104852 NOVEMBER	RESTITUTION 2104852	800.00 800.00
165979	12/8/23	KEVIN HERNANDEZCHOA	2302507	BOND REFUND DKT 2302507	85.00 85.00
165980	12/8/23	VICTORIA CALLOTTA	2206964 NOVEMBER	RESTITUTION 2206964	50.00 50.00
165981	12/8/23	ANGEL L MEIS	2301026 NOVEMBER	RESTITUTION 2301026	50.00 50.00
165982	12/8/23	Emerald Valley Reclaimed Timbers	Wilkins-Proceeds 11-29-23	P21165 ? Relocation Proceeds	23,500.00 23,500.00
165983	12/8/23	MISTY A EDWARDS	2207417 NOVEMBER	RESTITUTION 2207417	20.00 20.00
165984	12/8/23	NOBLE BURGESS	2302286	BAIL REFUND DKT 2302286	85.00 85.00
165985	12/8/23	Mcnaair,David Fernando	0507543 NOV 2023	COMP FINE 0507543	25.00 25.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 32
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
165986	12/8/23	LANNY ELFRING	1107192 NOV 2023	COMP FINE 1107192	25.00 25.00
165987	12/8/23	MARIA L QUINTON	2302066	BOND REFUND DKT 2302066	85.00 85.00
165988	12/8/23	RITA MAY ELDER	2200406 NOV 2023	COMP FINE 2200406	100.00 100.00
165989	12/8/23	JESSICA JEAN HEMRICK	2202834 COMP FINE	COMP FINE 2202834	25.00 25.00
165990	12/8/23	Day Wireless Systems	INV796695	Zebra Printer Dockbracket	78.00 78.00
165991	12/8/23	Lane County Public Works Department	PWA00011833	Jasper/Dondea/Filbert: 9-23	100.00 100.00
165992	12/8/23	NAPA Auto Parts	367789 373629 373772 370892 373631	C3501: Tire Changer & Balancer Stock: Fuses Veh# 5110: Battery Cable Veh# 6007: Plastic Weld/Epoxy Veh# Stock Room/Fuses	17,735.98 26.09 69.25 6.49 1.86 17,839.67
165993	12/8/23	PIVOT Architecture PC	0000015	C3131: Lib & CMO: Oct 2023	2,275.00 2,275.00
165994	12/8/23	Ready Rooter Inc. & Chapman Plumbing	WO-4676	Toilet Install: 4531 Franklin	550.00 550.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 33
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
165995	12/8/23	Special Districts Association Of Oregon	2024 Membership Dues	2024 SDAO Membership Dues	1,379.00 1,379.00
165996	12/8/23	Lane Community College	89524	Envelope Printing	872.50 872.50
165997	12/8/23	Wells Fargo Financial Leasing, Inc.	5027496958	CMO Copier Rent: 11/10-12/9	135.92 135.92
165998	12/8/23	Kori Rodley	December 2023	Dec 2023 Cell & Internet Reimb	85.00 85.00
165999	12/8/23	Webber, Michelle	December 2023	Dec 2023 Cell & Internet Reimb	85.00 85.00
166000	12/8/23	Professional Credit Service	33201	Commissions	383.83 383.83
166001	12/8/23	Professional Credit Service	2305277	BAIL REFUND 2305277	170.00 170.00
166002	12/8/23	RONDA ANDERSON	2305657	BAIL REFUND 2305657	43.00 43.00
166003	12/8/23	ROBERT FRANKLIN	1903882	BAIL REFUND 1903882	750.00 750.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 34
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166004	12/8/23	JAMIE LYNN BASHAM	2301302-NOV.	VICTIM RESTITUTION 2301302	4.66 4.66
166005	12/8/23	Travelers Insurance	2301302-NOVEMBER	RESTITUTION 2301302	95.34 95.34
166006	12/8/23	NICHOLAS JEFFERSON LEE BLYTHE	2301421-NOV-DEC	COMPENSATORY FINE 2301421	100.00 100.00
166007	12/8/23	RAUL HERNANDEZGARCIA	2301366- NOV	RESTITUTION- 2301366	125.00 125.00
166008	12/8/23	JESUS S SARAZ	2303871 NOV	RESTITUTION 2303871	20.00 20.00
166009	12/8/23	VILLAGE SQUARE LIQUOR	2305652 NOV	RESTITUTION 2305652	139.90 139.90
166010	12/6/23	Fidelity National Title	Loan# CS2023-11	SHOP Loan: J Mambria 335 37th	25,000.00 25,000.00
166011	12/6/23	Lane Regional Air Pollution Authority	191 (FY24)	FY2023-2024 LRAPA DUES	30,143.00 30,143.00
166012	12/15/23	PARKDALE FIRE DEPARTMENT	113023PK	AMBULANCE REVENUE	50.00 50.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 35
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166013	12/15/23	Sun Life Financial	Mand Life Dec 2023	Mandatory Life Dec 2023	93.80 93.80
166014	12/15/23	Johnson Mark LLC	Garn 12.8.2023	Garnishment 12/8/2023	441.17 441.17
166015	12/15/23	Oregon Department of Revenue	Garn 12/8/2023	Garnishment 12/8/2023	576.36 576.36
166016	12/15/23	National Assn of Clean Water Agencies	78987	MWMC FY24 MEMBERSHIP DUES	16,635.00 16,635.00
166017	12/15/23	WateReuse Association	D51602	Membership Pacific NW Section	8,280.00 8,280.00
166018	12/15/23	Lane Council of Governments	90623	REG FIBER CON JUL-SEP 23	12,461.68 12,461.68
166019	12/15/23	Wildish Sand & Gravel Company	139911	Sand and Gravel on 11/1/23	394.09 394.09
166020	12/15/23	Day Wireless Systems	INV801065 INV801739	#5110 Vehicle Upfit QUARRY HILL SITE RENT DEC 2023	2,920.90 700.00 3,620.90
166021	12/15/23	McKenzie Animal Hospital, PC	664214920	Gryff vet services	68.00 68.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 36
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166022	12/15/23	Labsource, Inc	006620897	Exam gloves-Jail	1,417.50 1,417.50
166023	12/15/23	Motorola Solutions Inc	8281758734	C3304: APX consolette (3)	28,635.33 28,635.33
166024	12/15/23	City of Eugene	EFD-002459	OCT 23-FIRE MAIN WORKER	11,288.86 11,288.86
166025	12/15/23	Grainger, Inc.	9908830301 9908943773	Locker Handel Housing Locker handles/right hand lift	25.42 39.81 65.23
166026	12/15/23	Harvey & Price Co., Inc.	8030A	JC: Boiler Replacement	60,880.00 60,880.00
166027	12/15/23	Storey, Misty	2023 APWA Per Diem	2023 APWA Per Diem	195.50 195.50
166028	12/15/23	Cintas	4174196300 4174884914	Shop Towels, Work Shirts, etc Towels and Workshirts	50.16 50.16 100.32
166029	12/15/23	D&R Masonry Restoration, Inc.	231811	C3427: City Hall Beam Repair	29,004.00 29,004.00
166030	12/15/23	CDW Government, Inc.	NC96425	C3498:Ntwk grp switch Replace	93,207.22 93,207.22



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 37
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166031	12/15/23	Marshalls, Inc.	811-23-002811-Merch	Reimb for Duplicate Permit	127.53 127.53
166032	12/15/23	MIG INC	0083790	Oct 23 Recycled H2O Com Svs	928.75 928.75
166033	12/15/23	Pacific Office Automation	823613	Extra Copies: 8/17-11/17/23	258.04 258.04
166034	12/15/23	Sanipac, Inc.	4898160S013 4698671S013	C3248: Code Compliance 11-23 Oct 2023 Code Compliance	2,611.17 487.12 3,098.29
166035	12/15/23	Springfield Utility Board	470604 STMT 11/30/23 E4187 DEC082023 E4185	RFFUTILITIES:10/24/23-11/21/23 Replace Streetlight Pole# 1147 SUB BILLS WK 2-DEC Streetlight# 3156 Car Damage	177.00 2,761.05 36,265.90 131.00 39,334.95
166036	12/15/23	Superior Tree Service Inc	12078	C3514: Removal of Dead Trees	5,950.00 5,950.00
166037	12/15/23	Willamalane	757	C3012: ARPA Grant Funds	49,049.00 49,049.00
166038	12/15/23	Professional Credit Service	33206	Commissions	2,022.39 2,022.39
166039	12/15/23	Life Scan Wellness Centers	09/26/23-12/01/23	Firefighter Physicals	36,855.00 36,855.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 38
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166040	12/15/23	Springfield Public School/Lane Co SD 19	45719 45727	MUS Mills Davis Illumination SAC GALLERY POSTERS NOV	31.03 12.84 43.87
166041	12/15/23	Midwest Tape	504647533	C914: AD COL	44.99 44.99
166042	12/15/23	Courtland Mfg. Inc.	2445 REMAINING BALANCE	RTR-BALANCE ON BOOKCASES	3,750.00 3,750.00
166043	12/15/23	Home Depot USA Inc dbaThe Home Depot Pro	776079550 776963118	Janitorial Supplies - Jail Janitorial Supplies - Police	136.44 126.35 262.79
166044	12/15/23	PAUL RAYMOND LETHCOE JR.	2303073	BOND REFUND DKT 2303073	102.00 102.00
166045	12/15/23	SEAN C OLDHAM	2303073	BOND REFUND DKT 2303073	68.00 68.00
166046	12/15/23	JENNIFER LYNN ROBERTS	2201244 NOV 2023	COMP FINE DKT 2201244	25.00 25.00
166047	12/15/23	JENNETT HOCH	2106443 NOV 2023	RESTITUTION DKT 2106443	22.90 22.90
166048	12/15/23	McCloud,Julie Marie	2106443 NOV 2023	RESTITUTION DKT 2106443	77.10 77.10



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 39
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166049	12/15/23	TOMMY DAUGHTERY	2204456 NOV 2023	COMP FINE DKT 2204456	25.00 <u>25.00</u>
166050	12/15/23	B&R Auto Wrecking	5831420	23-4379 evidence tow	262.50 <u>262.50</u>
166051	12/15/23	ANTONIA AMILIA GARZA	2302332	RESTITUTION DKT 2302332	50.00 <u>50.00</u>
166052	12/15/23	NORTH SKY COMMUNICATIONS	2206352 NOV 2023	RESTITUTION DKT 2206352	50.00 <u>50.00</u>
166053	12/15/23	JOHN M HENRICHSON	2205955 NOV 2023	RESTITUTION DOCKET 2205955	53.70 <u>53.70</u>
166054	12/15/23	NATHAN A MARTIN	2205955 NOV 2023	RESTITUTION DKT 2205955	46.30 <u>46.30</u>
166055	12/15/23	Ingram Library Services	78676747 78731220 78684597 78684598 78626039 78731219 78720364 78684599 78676746 78626038 78626041 78626040 78676748	C2969: ADULT FICTION C2969: ADULT FICTION C2969: ADULT FICTION C2969: ADULT FICTION C2969: ADULT FICTION C2969: ADULT FICTION C2969: ADULT FICTION C2969: ADULT FICTION C2969: ADULT FICTION C2969: ADULT NON-FICTION C2969: ADULT NON-FICTION C2969: G&M JR BOOKS C2969: JR BOOKS C2969: JR BOOKS	11.24 15.08 15.85 23.85 42.28 80.53 100.92 1,701.80 11.65 121.52 21.77 7.80 208.85 <u>2,363.14</u>
166056	12/15/23	Ingram Library Services	78839149 78839148 78839150 78839147	C2969: ADULT FICTION C2969: ADULT NON-FICTION C2969: G&M JR BOOKS C2969: G&M JR BOOKS	10.71 18.30 10.99 13.74 <u>53.74</u>



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 40
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166056	12/15/23	Ingram Library Services			
166057	12/15/23	ALEX GROSS	2204189 NOV 2023	RESTITUTION 2204189	100.00 100.00
166058	12/15/23	A+ Towing	23-137672-1 23-138209-1	IV/MH License Plate H110347 IV/MH VIN...11736	250.00 312.50 562.50
166059	12/15/23	CenturyLink	11/16-12/16	Monthly Phone Charge-Nov 2023	3,112.62 3,112.62
166060	12/15/23	MERRILYNNE SHIOTA	2306875	BAIL REFUND 2306875	115.00 115.00
166061	12/15/23	Saye,Gary W	2200427 NOV 2023	COMP FINE DKT 2200427	25.00 25.00
166062	12/15/23	Russell,Lisa R	2206840 NOV 2023	COMP FINE DKT 2206840	40.00 40.00
166063	12/15/23	OREGON TAXI	0710333 NOV 2023	COMP FINE DKT 0710333	46.50 46.50
166064	12/15/23	TERESA LINN DUPRET	2307047 2203962	BOND RFND DKT 2307047 2203962	170.00 170.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 41
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166065	12/15/23	Roto Rooter Eugene/Bend Oregon	141374 142593 141012	1120 W Fairview: Kitch Leak 2365 F: Bathroom Fixtures 465 S 41st: Clear Ptrap/Sludge	386.24 1,500.00 355.36 2,241.60
166066	12/15/23	First Interstate Bank	JANUARY 2024	SEDA 2016 Loan #300001692	23,297.00 23,297.00
166067	12/13/23	Fidelity National Title	Loan# CS2023-12	SHOP Loan-3773 Jasper Rd	25,000.00 25,000.00
166068	12/19/23	Western Title & Escrow	SHOP: 5660 Daisy #7	SHOP Loan: 5660 Daisy Spc#7	25,000.00 25,000.00
166069	12/19/23	Evergreen Land Title Co.	Prop 12.22.2023	Prop Purch Close 12.22.2023	994.48 994.48
166070	12/22/23	United Healthcare-Refunds	SP26485	AMBULANCE REFUND SP26485	364.28 364.28
166071	12/22/23	Secretary of State	SEDA 2023	SEDA CAFR 2023	250.00 250.00
166072	12/22/23	Secretary of State	FIBER 2023	FIBER CAFR 2023	40.00 40.00
166073	12/22/23	Secretary of State	CITY CAFR 2023	CITY CAFR 2023	400.00 400.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 42
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166074	12/22/23	Secretary of State	MWMC 2023	MWMC CAFR 2023	350.00 350.00
166075	12/22/23	Government Finance Officers Association	CAFR 2023	CITY CAFR FY 2023	610.00 610.00
166076	12/22/23	Albany Fire-Med	2024 FIREMED MEMBERSHIPS	2024 FIREMED MEMBERSHIP FEES	140.00 140.00
166077	12/22/23	Leeway Engineering Solutions, LLC	905	Aug-Sept 2023 Consulting	35,414.13 35,414.13
166078	12/22/23	Lane County Deeds And Records	Oct Receipts Acct 210	Recording Fees Through Oct 23	259.00 259.00
166079	12/22/23	McKinstry Essention LLC	20067760	Nov-23 LED Lighting Conversion	297,141.77 297,141.77
166080	12/22/23	Ritz Safety, LLC	6606824	Nov 2023 Clothing Order	2,628.20 2,628.20
166081	12/22/23	BELSON, SANDY WIGHTMAN	OAPA Conf	Mileage & Meals-OAPA Conf	218.10 218.10
166082	12/22/23	Springfield Ranch, LLC	Proceeds 12-05-2023	P21165 ? Relocation Proceeds	27,500.00 27,500.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 43
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166083	12/22/23	A+ Towing	23-137672-2 23-138209-2	IV/MH License Plate H110347 IV/MH VIN...11736	3,094.41 3,628.42 6,722.83
166084	12/22/23	Home Depot USA Inc dbaThe Home Depot Pro	779374487 778908491 779374479 778657262	Janitorial Supplies - Jail Janitorial Supplies - Police Janitorial Supplies - Police Janitorial Supplies - Police	341.10 55.70 69.54 656.29 1,122.63
166085	12/22/23	Pacific Office Automation	836278	C3448: Monthly Base B&W Copies	21.90 21.90
166086	12/22/23	ODP Business Solutions, LLC	343195299001 343229303001 342742479001 339175364001	Office Supplies - Police Office Supplies - Police Office Supplies - Police Office Supplies - Police	59.68 155.99 225.42 424.61 865.70
166087	12/22/23	Emma's Sewing Svc aka Emma J Patrick	300491 300492 300493 300490 300495 300494	Uniform Alterations Uniform Alterations Uniform Alterations Uniform Alterations Uniform Alterations Uniform Alterations	8.00 8.00 10.00 20.00 56.00 15.00 117.00
166088	12/22/23	Roto Rooter Eugene/Bend Oregon	140920 141811	246 S 51st Pl: New PRV & Line 518 S 70th: Ext Plumbing	5,665.00 6,200.00 11,865.00
166089	12/22/23	L N Curtis & Sons aka Curtis Blueline	INV766539	Uniform Jackets-Dunn & Massey	242.94 242.94
166090	12/22/23	Professional Credit Service	33536 33465	Commissions Commissions	1,219.95 1,476.00 2,695.95



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 44
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166091	12/22/23	Oregon Dental Service	DENT ADMIN FEE DEC 2023	C1596; Delta Den Admin Dec 202	3,253.74 3,253.74
166092	12/22/23	Michael Kay Media aka Michael Klindt	MUS ILLUMINATION DEC 8 MK	MUS ILLUMINATION DEC 8 MK	200.00 200.00
166093	12/22/23	Ingram Library Services	79216374 79142800 79068031 78977771 79068034 78940987 79005580 79216375 79142801 79068032 78977772 78928554 79142802	C2969: ADULT FICTION C2969: G&M JR BOOKS C2969: G&M JR BOOKS C2969: JR BOOKS C2969: JR BOOKS C2969: JR BOOKS C2969: JR BOOKS C2969: JR BOOKS C2969: JR BOOKS C2969: JR BOOKS C2969: JR BOOKS C2969: JR BOOKS C2969: JR BOOKS C2969: JR BOOKS	17.31 5.65 11.55 13.08 18.32 19.36 38.83 57.03 66.15 126.46 388.59 677.29 862.30 2,301.92
166094	12/22/23	Ingram Library Services	79291443 79291445 79291444 79340947 79291442	C2969: G&M JR BOOKS C2969: JR BOOKS C2969: JR BOOKS C2969: JR BOOKS C2969: JR BOOKS	7.83 5.99 17.65 50.36 390.82 472.65
166095	12/22/23	Day Wireless Systems	INV802761	Veh #6123 & 6097 Repairs	1,512.78 1,512.78
166096	12/22/23	City of Eugene	EFD-002460 EFD-002460 EFD-002460 EFD-002460	OCT 23 EMS SUPPLIES OCT 23 EMS SUPPLIES & O2 OCT 23 LOGISTICS OCT 23 STATION SUPPLIES	256.03 14,726.82 15,221.45 989.07 31,193.37
166097	12/22/23	Ricoh USA, Inc	5068508676 5068573907	ADDITIONAL IMAGES 08/30-11/29 C1861: STAFF COPIER-LIBRARY	33.06 93.56 126.62



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 45
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166098	12/22/23	ASHLEE PETERSEN	2206374	BOND REFUND 2206374	100.00 100.00
166099	12/22/23	Stafford, Nichole	1810467	BOND REFUND 1810467	500.00 500.00
166100	12/22/23	Sirius Rising LLC	MUS ILLUMINATION DEC 8 EVA	MUS ILLUMINATION DEC 8 EVA	150.00 150.00
166101	12/22/23	DJ Smuve	MUS ILLUMINATION DEC 8TH DJ	MUS ILLUMINATION DEC 8TH DJ	200.00 200.00
166102	12/22/23	Black Cultural Initiative	ILLUM PROJECT 12/5/23	ILLUM KWANZA BCI	1,500.00 1,500.00
166103	12/22/23	Minuteman Services Inc.	4087	C2977: Janitorial Services	870.00 870.00
166104	12/22/23	The Indoor Garden	202312-36	JC: Dec 2023 Plant Care	80.00 80.00
166105	12/22/23	Springfield Public School/Lane Co SD 19	45752 45752	Business Cards-Officer Business Cards-Records	61.24 45.02 106.26
166106	12/22/23	First-Citizens Bank & Trust Company	43730403	C2887: Copier Lease	552.79 552.79



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 46
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166107	12/22/23	Springfield Utility Board	485165 STMT-12/7/23 485165 STMT-12/7/23 DEC182023	STREET LIGHT ELECTRIC STREET LIGHT MAINTENANCE SUB BILLS WK 3-DEC	12,864.51 8,610.15 5,115.29 26,589.95
166108	12/22/23	LCSO Fiscal Office	SO8719	C2969: Jail Mgmt Sys Support	795.00 795.00
166109	12/22/23	ISAAC A DEHAVEN	1506606 OVERPAYMENT	OVERPAYMENT 1506606	324.44 324.44
166110	12/22/23	ANGELA A WARD	1403897 OVERPAYMENT	OVERPAYMENT 1403897	67.39 67.39
166111	12/22/23	LLOYD Z FISHER	2306663-2306666	BOND REFUND 2306663-2306666	172.00 172.00
166112	12/22/23	Lesh, Kim Lynette	2105992 & 2105239	BOND REFUND 2105992 & 2105239	128.00 128.00
166113	12/22/23	Express Press Printing & Graphics, Inc	50745	W-2 FORMS & ENVELOPES	397.90 397.90
166114	12/22/23	Ready Rooter Inc. & Chapman Plumbing	WO-4843	Repair Toilet & Garbage Dispos	338.00 338.00
166115	12/22/23	HD Fowler Co.	I6580802	Florescent Green Marking	656.40 656.40



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 47
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166116	12/22/23	A & I Distributors	3999161	Vehicle Lubricant (2 x)	114.62 <u>114.62</u>
166117	12/22/23	State of Oregon-DAS	ARQ26086	ORCPP FY24	4,000.00 <u>4,000.00</u>
166118	12/22/23	State of Oregon-DAS	AIE18721	Gov't Ethics Assessment FY24	1,513.09 <u>1,513.09</u>
166119	12/22/23	Motorola Solutions Inc	8281766018	Radio heads, vehicle upfit	1,721.34 <u>1,721.34</u>
166120	12/22/23	Airgas USA, LLC	9144437285 5504209613	FS4: OXYGEN USP 125 CGA 540 FS4: RENT CYL MED LRG OXYGEN	17.36 8.25 <u>25.61</u>
166121	12/22/23	Bureau of Labor & Industries	P21180-WH40-Final BOLI Fee	P21180-WH40-Final BOLI Fee	27.06 <u>27.06</u>
166122	12/22/23	Bureau of Labor & Industries	P41049-PWFEE	P41049-PWFEE BOLI Fee	349.27 <u>349.27</u>
166123	12/22/23	Pacific Excavation, Inc.	P21180-Final Pymt #5	P21180-Final Pymt #5	13,622.45 <u>13,622.45</u>
166124	12/22/23	A-1 Fire Protection	12471043	REPAIR FIRE EXTINGUISHERS	534.00 <u>534.00</u>



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 48
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166125	12/22/23	TriZetto Provider Solutions	36D3122300	PATIENT STATEMENTS-NOV	383.55 383.55
166126	12/22/23	Comcast	12/15/23-01/14/24 12/15/23-01/14/24 12/15/23-01/14/24 12/15/23-01/14/24 12/15/23-01/14/24 12/10/23-01/09/24 12/10/23-01/09/24	FS14 HS INTERNET 12/15-01/14 FS16 HS INTERNET 12/15-01/14 FS3 HS INTERNET 12/15-01/14 FS4 HS INTERNET 12/15-01/14 FS5 HS INTERNET 12/15-01/14 LEAF CHARGES 12/10-01/09/24 SPLD JSTC CNT 12/10-01/09/24	91.00 91.00 222.90 91.00 91.00 146.12 399.85 1,132.87
166127	12/22/23	MANUEL CARRILLO	2005995	BAIL REFUND DKT 2005995	2,550.00 2,550.00
166128	12/21/23	Metropolitan Affordable Housing Corp	2023-1127	C3472: 16th & Q Pre-Devopment	325,101.40 325,101.40
166129	12/29/23	Oregon Department of Revenue	Garnishment 12/22/2023	Garnishment 12/22/2023	569.88 569.88
166130	12/29/23	Oregon Department of Revenue	NOVEMBER 2023	Bail Assessment Nov 23	14,909.37 14,909.37
166131	12/29/23	Bend Fire Department	2024 FIREMED MEMBERSHIPS	2024 FIREMED MEMBERSHIPS	50.00 50.00
166132	12/29/23	Capital Firemed	2024 FIREMED MEMBERSHIPS	2024 FIREMED MEMBERSHIPS	350.00 350.00
166133	12/29/23	CORVALLIS FIREMED	2024 FIREMED MEMBERSHIPS	2024 FIREMED MEMBERSHIPS	325.00 325.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 49
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166134	12/29/23	Coquille FireMed	2024 FIREMED MEMBERSHIPS	2024 FIREMED MEMBERSHIPS	120.00 120.00
166135	12/29/23	Douglas County Fire District	2024 FIREMED MEMBERSHIPS	2024 FIREMED MEMBERSHIPS	150.00 150.00
166136	12/29/23	Lebanon FireMed	2024 FIREMED MEMBERSHIPS	2024 FIREMED MEMBERSHIPS	180.00 180.00
166137	12/29/23	Oakridge Firemed	2024 FIREMED MEMBERSHIPS	2024 FIREMED MEMBERSHIPS	150.00 150.00
166138	12/29/23	South Lane Fire Med	2024 FIREMED MEMBERSHIPS	2024 FIREMED MEMBERSHIPS	2,340.00 2,340.00
166139	12/29/23	Johnson Mark LLC	Garn 12.22.2023	Garnishment 12/22/2023	424.79 424.79
166140	12/29/23	Lane Council of Governments	91120 91058	12/22-10/23 Eug-Spfd Fire Gvrc MVMC Web-: Jul-Sept 23	816.62 2,748.50 3,565.12
166141	12/29/23	Sanipac, Inc.	4726363S013	C3248: Code Compliance Nov 23	4,461.58 4,461.58
166142	12/29/23	Motorola Solutions Inc	8281770452	Radio microphones	624.42 624.42



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 50
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166143	12/29/23	Wellpath LLC	INV0112485	C3158: Jan Jail Med Service	103,220.00 103,220.00
166144	12/29/23	Cascade Moto Eugene, LLC	5062889	Motorcycle maint/parts	33.40 33.40
166145	12/29/23	Language Line Services, Inc.	11169175 11171387	Nov 2023 Translation Svs Nov 2023 Translation Svs	105.30 571.35 676.65
166146	12/29/23	Access Information Management	10630467 10630499 10630500	CNO#:Nov 2023 Shredding-Police Nov 23 Shredding Svcs-Court Pros Office-Nov 2023 Shredding	671.30 72.49 201.36 945.15
166147	12/29/23	Midwest Tape	504712964 504712963	C914: AD COL C914: AD COL	44.99 83.96 128.95
166148	12/29/23	Kelley Connect	IN1494556	COPIER BASE RENT & USAGE	94.69 94.69
166149	12/29/23	HOLLOWAY, MARCUS	MUS ILLUMINATION DEC 8 MH	MUS ILLUMINATION DEC 8 MH	200.00 200.00
166150	12/29/23	Ask The Bug Man	206206	FS3: DEC 23 PEST CONTROL	50.00 50.00
166151	12/29/23	Devin Jones	MUS ILLUMINATION DEC 8 DEV	MUS ILLUMINATION DEC 8 DEV	125.00 125.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 51
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166152	12/29/23	LCSO Fiscal Office	SO8716	LRIG/Mastersite Fees FY2024	217,759.47 217,759.47
166153	12/29/23	Jack's Towing	45503	SPD Tow: 93' Mazda;Lic:SSC 838	165.00 165.00
166154	12/29/23	ODP Business Solutions, LLC	344747183001	Office Supplies - Police	107.65 107.65
166155	12/29/23	Highway Specialties, LLC	0112641-IN 0112640-IN	Xmas Parade Orange Water Walls Xmas Parade Traffic Barricades	336.00 1,300.00 1,636.00
166156	12/29/23	Springfield Public School/Lane Co SD 19	45751	500 Bus Cards-A. Camp	45.02 45.02
166157	12/29/23	ED Suite, LLC	2183	License & Hosting Jan-Dec 2024	2,999.00 2,999.00
166158	12/29/23	Eugene Lock & Safe Company	2565	C3488: City Hall Lock Parts	71,244.00 71,244.00
166159	12/29/23	Brown & Caldwell Engineers, Inc.	53500224	9-2023: Aeration Sys Upgrades	109,400.38 109,400.38
166160	12/29/23	Lane County Technology Svcs - PSB	IS00002756	C3417: Link Oregon/Connect	5,187.00 5,187.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 52
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166161	12/29/23	Step Forward Activities, Inc.	128190	5,000 Promo Pet Waste Bags	292.85 292.85
166162	12/29/23	Springfield Utility Board	Fiber 12.1.2023 DEC222023	Fiber Optic Leases SUB BILLS WK 4-DEC	301.24 684.30 985.54
166163	12/29/23	Airgas USA, LLC	5504216286 5504209611 5504209611 5504209612 5504209612	FS16: RENT CYL MED LRG OXYGEN FS3: RENT CYL MED LRG OXYGEN FS3: RENT CYL SMALL OXYGEN FS5: RENT CYL MED LRG OXYGEN FS5: RENT CYL MED XS OXYGEN	11.00 22.00 5.50 33.00 2.75 74.25
166164	12/29/23	Corey,David M. PH.D.,P.C.	5319	Post-Offer Evals Nov 23'	595.00 595.00
166165	12/29/23	Lane County Finance Operations	NOVEMBER 2023 NOVEMBER 2023	County Bail Nov 23 County Bail Nov 23 Admin Fee	2,195.36 -13.41 2,181.95
166166	12/29/23	Bob Barker Company, Inc.	INV1946270	Inmate Soap	603.92 603.92
166167	12/29/23	SIMPSONCAROL, SHARON ANN	2306066	OVERPAYMENT DKT 2306066	26.00 26.00
166168	12/29/23	Lane County Waste Management	088089 STMT 11/30/23 088089 STMT 11/30/23	HOMELESS CAMP CLEANUP DUMP FEE LOOSE TN/VACTORCRS-PUB	514.80 1,600.62 2,115.42
166169	12/29/23	Ingram Library Services	78956363 78928552 78928551 78928550	C2969: ADULT FICTION C2969: ADULT FICTION C2969: ADULT FICTION C2969: ADULT FICTION	8.49 16.97 32.82 33.39



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 53
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166169	12/29/23	Ingram Library Services	78956364 79068033 78928555 78940986 78990742 78956365 78928553	C2969: ADULT FICTION C2969: ADULT NON-FICTION C2969: ADULT NON-FICTION C2969: ADULT NON-FICTION C2969: ADULT NON-FICTION C2969: ADULT NON-FICTION C2969: ADULT NON-FICTION	148.14 10.24 19.95 24.38 37.76 191.31 819.49 1,342.94
166170	12/29/23	JACOB CARTLEDGE	2305965	BAIL REFUND 2305965	16.00 16.00
166171	12/29/23	CYNTHIA EVELAND	2303304-07	BAIL REFUND DKT 2303304-07	340.00 340.00
166172	12/29/23	JUAN C GONZALEZ	2306459	BAIL REFUND DKT 2306459	85.00 85.00
166173	12/29/23	TINA DAVIDSON	2303052	BAIL REFUND DKT 2303052	170.00 170.00
166174	12/29/23	CINDI BRAUN	2306631	BAIL REFUND DOT 2306631	426.00 426.00
166175	12/29/23	EDMS Inc	028963	November 2023 Presort	2,193.64 2,193.64
166176	12/29/23	Scott Williams Jr	MUS ILLUMINATION DEC 8 SPARKS	MUS ILLUMINATION DEC 8 SPARKS	100.00 100.00
166177	12/29/23	Andre Royal	RTR-ANDRE ROYAL STORYTIME	RTR-ANDRE ROYAL STORYTIME	100.00 100.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 54
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166178	12/29/23	AT&T Mobility	999208594X12142023	MAINT/DPW CELL CHARGES	222.36 222.36
166179	12/29/23	JAMES EDWARD FREEK	2302280,2300694-95,2300719-21	JURY DUTY 12/19/23	10.00 10.00
166180	12/29/23	SHAUN OAUL FRASIER	2302280,2300694-95,2300719-2,2	JURY DUTY 121923	10.00 10.00
166181	12/29/23	JEFFREY LEE SHAW	232280,2300694-95,2300719-21-3	JURY DUTY 121923	10.00 10.00
166182	12/29/23	JOHN S HILLS	232280,2300694-95,2300719-21-4	JURY DUTY 121923	10.00 10.00
166183	12/29/23	Potter, Kyle	PUBLICORDER CONFERENCE-PERDIEM	PublicOrder Conference-PerDiem	144.00 144.00
166184	12/29/23	Rappe,Thomas A.	PUBLICORDER CONFERENCE-PERDIEM	PublicOrder Conference-PerDiem	144.00 144.00
166185	12/29/23	Wilson, James	PUBLICORDER CONFERENCE-PERDIEM	PublicOrder Conference-PerDiem	144.00 144.00
166186	12/29/23	Kirkpatrick, Peter	PUBLICORDER CONFERENCE-PERDIEM	PublicOrder Conference-PerDiem	144.00 144.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 55
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166187	12/29/23	LAUREN ROSE FOOTE	2302280,230694-95,2300719-21-5	JURY DUTY 12302280,230694-95,2	10.00 <u>10.00</u>
166188	12/29/23	RYANNA BRATTON	2302280,230694-95,2300719-21 6	JURY DUTY 2302280,230694-95,2	10.00 <u>10.00</u>
166189	12/29/23	MARK MCGEE	2302280,230694-95,2300719-21 7	JURY DUTY 2302280,230694-95,23	10.00 <u>10.00</u>
166190	12/29/23	AARON M ANDERSON	2302280,230694-95,2300719-21 8	JURY DUTY 2302280,230694-95,23	10.00 <u>10.00</u>
166191	12/29/23	STEVE MORGAN	2302280,230694-95,2300719-21 8	JURY DUTY 2302280,230694-95,23	10.00 <u>10.00</u>
166192	12/29/23	ANNA GROEN-AVEY	2302280,230694-95,2300719-21 9	JURY DUTY 2302280,230694-95,23	10.00 <u>10.00</u>
166193	12/29/23	GREG WINSLOW	2302280,23694-95,2300719-21 10	JURY DUTY 2302280,230694-95,23	10.00 <u>10.00</u>
166194	12/29/23	MICKY MERNER	2302280,23694-95,2300719-21 11	JURY DUTY 2302280,23694-95,230	10.00 <u>10.00</u>
166195	12/29/23	LYDIA FLORES	2302280,23694-95,2300719-21 12	JURY DUTY 2302280,23694-95,230	10.00 <u>10.00</u>



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 56
Run Date: 1/16/2024
Run Time: 10:50:37 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166196	12/29/23	CHEREE M WEIL	2302280,23694-95,2300719-21 13	JURY DUTY 2302280,23694-95,230	10.00 10.00
166197	12/29/23	JASON PAUL JAHN	2302280,23694-95,2300719-21 14	JURY DUTY 2302280,23694-95,230	10.00 10.00
166198	12/29/23	Willamalane	757b	C3012: ARPA (fix short pay)	360.00 360.00
166199	12/29/23	JASON KEITH RICE	2302280,23694-95,2300719-21 16	JURY DUTY 2302280,23694-95,230	10.00 10.00
166200	12/29/23	Kurt Gerhard Studenroth	2302280,23694-95,2300719-2117	JURY DUTY 2302280,23694-95,230	10.00 10.00
166201	12/29/23	Cowger,Kasondra J	2302280,23694-95,2300719-21 18	JURY DUTY 2302280,23694-95,230	10.00 10.00
166202	12/29/23	Advance Auto Parts	2818-986823	Veh# 7114: Batteries	9.19 9.19
166203	12/29/23	Webber, Michelle	308 Nov & Dec 2023 Mile	Lunch Reimb-TLC Board Mtg Nov & Dec 2023 Mileage	19.50 39.23 58.73
166204	12/28/23	LANE FIRE AUTHORITY	2024 FIREMED MEMBERSHIPS	2024 FIREMED MEMBERSHIPS	1,755.00 1,755.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 12/01/2023 Thru 12/31/2023

Page No: 57
Run Date: 1/16/2024
Run Time: 10:50:37 AM

<u>Check No</u>	<u>Check Dt</u>	<u>Vendor Name</u>	<u>Invoice ID</u>	<u>Line Description</u>	<u>Payment</u>
166205	12/28/23	Polk County Fire District No. 1	2024 FIREMED MEMBERSHIPS	2024 FIREMED MEMBERSHIPS	195.00
					<u>195.00</u>

Grand Total: 5,748,552.32

AGENDA ITEM SUMMARY

Meeting Date: 2/20/2024
Meeting Type: Regular Meeting
Staff Contact/Dept.: Nathan Bell/Finance
Staff Phone No: (541) 726-2364
Estimated Time: Consent Calendar
Council Goals: Mandate

**SPRINGFIELD
CITY COUNCIL**

ITEM TITLE: JANUARY 2024 DISBURSEMENTS FOR APPROVAL

ACTION REQUESTED: Approval of the following motion to:
Approve the January 2024 Disbursements for Approval

ISSUE STATEMENT: The January 2024 Disbursements for Approval is attached for your review and approval.

ATTACHMENTS: [1: January 2024 Disbursements for Approval](#)

**DISCUSSION/
FINANCIAL
IMPACT:** Checks totaling \$3,570,773.91 were issued in January 2024. Documentation supporting these payments has been reviewed.



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 1
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007958	1/4/24	Blas Construction & Landscaping, LLC	23-0327-P111723 23-0327-P111323	C3284: Grab Bars/Bath C3284: Ramp, Handrails, Bars	247.46 1,955.04 2,202.50
1007959	1/4/24	Maria Rosa Marcyk	December 2023	Dec 2023 Interpreter Svcs	200.00 200.00
1007960	1/4/24	Keefe Commissary Supply Company	4186993	C2020:InmateCommissary12/11/23	122.28 122.28
1007961	1/4/24	911 Supply Inc	INV-1-38446	BLAUER FLEXRS L/S, SHIRT, PANT	374.00 374.00
1007962	1/4/24	Richard's Remodeling LLC	28816	C3359: Front Ramp Replace	5,438.00 5,438.00
1007963	1/4/24	Thornton Electric, Inc.	4004 4001 4003 4002	FS14: Install Switch & LED FS3: Fix Exterior Light Outlet FS4: Heater Rewire & Breaker FS5: Bathroom & Kitchen Lights	407.70 125.00 389.24 125.00 1,046.94
1007964	1/4/24	RiverBend Materials	3712926	Asphalt Patches	1,712.06 1,712.06
1007965	1/4/24	Westates Flagman Inc.	38678	Flaggers-42nd St: 11/29/23	1,035.30 1,035.30
1007966	1/4/24	Springfield Area Chamber of Commerce	45218	Oct-Dec 2023 Visitor's Center	10,927.25 10,927.25



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 2
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007967	1/4/24	Zencity Technologies US Inc	SI236000153	Zencity Organic Services	28,000.00 28,000.00
1007968	1/4/24	Correctional Industries Accounting	F187588	C2091: Inmate Food	4,341.00 4,341.00
1007969	1/4/24	Neubrain, LLC	SPR112823	BOARD 12 Upgrade Nov 2023	9,883.60 9,883.60
1007970	1/4/24	Copy Rite Inc dba Copy Rite Printing	38496	OFFICE SUPPLIES: STAMPS	53.10 53.10
1007971	1/4/24	INPHO, LLC dba	620628	City On-Hold Recordings-Annual	598.50 598.50
1007972	1/4/24	Carry It Forward	110	C3388: Overnight Parking Pgm	833.07 833.07
1007973	1/4/24	Friends of the Springfield Library	FSPL SALES DECEMBER 2023	FSPL SALES DECEMBER 2023	694.38 694.38
1007974	1/4/24	Jacobs Engineering Group, Inc.	PayApp 25	P80104 PA#25-Bldg Upgrades	35,391.65 35,391.65
1007975	1/4/24	One Call Concepts, Inc.	3110484	Nov 2023 Tickets: 239	334.60 334.60



Report ID: SPRA109-

City of Springfield
 Disbursement for Approvals
 From 01/01/2024 Thru 01/31/2024

Page No: 3
 Run Date: 2/7/2024
 Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007976	1/4/24	Ensign Unlimited LLC	5458	FS4: Repair Draw Arms	306.00 306.00
1007977	1/4/24	Overhead Door Company, Inc.	0229491-IN	DL Savings Update/Gate Fobs	140.00 140.00
1007978	1/4/24	National Business Solutions	IN125010 IN124958 IN124812	Konica C458: 11/9-12/8 Konica Mitola/C558: 11/3-12/2 Overage Copies: 11/4-12/3	36.62 26.29 80.43 143.34
1007979	1/11/24	Leahy Cox, LLP	Dec 2023 Prosecution	C3086: 12-23 City Prosecution	30,074.44 30,074.44
1007980	1/11/24	Hughes Fire Equipment, Inc.	600639 600570 600638 600468 600468 600468 600468 600468 600561	M16/5108; PM SERVICE M4/5101; VEHICLE REPAIRS M6/5102; VEHICLE REPAIRS T03/561; AERIAL SERVICE T03/561; LADDER TESTS T03/561; NFPA INSPECTION T03/561; VEHICLE REPAIRS T03/561; VEHICLE REPAIRS	899.08 998.25 974.98 3,346.34 450.00 761.77 776.46 1,728.70 9,935.58
1007981	1/11/24	TransFirst Group Inc/TSYS Merch Solution	3101026 3101030	NOV 2023 - MERCHANT FEES NOV 2023 - MERCHANT FEES	143.13 198.04 341.17
1007982	1/11/24	Rexius Forest By-Products, Inc.	820482	C2839: Dec Landscape Maint.	625.00 625.00
1007983	1/11/24	Correctional Industries Accounting	F187645	C2091: Inmate Food	3,863.00 3,863.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 4
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007984	1/11/24	Keefe Commissary Supply Company	4215331-3260458 4198604	C2020:CommissaryCredit12/26/23 C2020:InmateCommissary12/18/23	-5.36 107.25 101.89
1007985	1/11/24	Systems Design West LLC	20232543	Oct 23 EMS Billing	15,609.83 15,609.83
1007986	1/11/24	CONSOR North America, Inc	N202767OR.00-44	C2541:Jspr Trnk Ph3 Svs 11-23	2,014.10 2,014.10
1007987	1/11/24	Jacobs Engineering Group, Inc.	Pay App 8	Pa App 8-SGT Replace	27,745.27 27,745.27
1007988	1/11/24	Republic Parking Northwest, LLC	12132023COS	C2229: 11-23 Parking Enforce	10,757.32 10,757.32
1007989	1/11/24	People Speak, LLC	SPR-0040	C2688: Peoplespeak 12/16-1/16	800.00 800.00
1007990	1/11/24	Comfort Flow Heating	115768797	225 41st: Replace Fan Relay	362.00 362.00
1007991	1/11/24	James Cummings Tree Service	10056	Fir Tree Removal: 71st St	3,200.00 3,200.00
1007992	1/11/24	Springshare LLC	23-R5642	SPRINGSHARE WEBSITE	4,258.00 4,258.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 5
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1007993	1/11/24	Zoobean, Inc.	29778	BEANSTACK SUBSCRIPTION	1,695.00 1,695.00
1007994	1/11/24	PacWest Machinery, LLC	40418203	V# 7130: Sweeper Parts	336.28 336.28
1007995	1/11/24	Siemens Industry, Inc	5331196223	C3171: CH Camera Project	28,610.83 28,610.83
1007996	1/11/24	The Farkas Group aka Abraham K Farkas	154	Dec 2023-GW DIM/Core Team	812.50 812.50
1007997	1/11/24	National Business Solutions	IN125271	Konica Mitola/C759: 11/14-12/1	169.38 169.38
1007998	1/11/24	Relay Resources	108429	October 2023 Scanning Svs	348.04 348.04
1007999	1/11/24	Allen, Timothy P	Per Diem 12/15/2023 Doubletree Reimb	Per Diem & Mile: Conf12-23 Room Tax Reimb	51.00 23.71 74.71
1008000	1/11/24	Joe Pishioneri	Jan 2024	Jan 2024 Cell & Internet	85.00 85.00
1008001	1/11/24	Doyle, Victoria	Jan 2024	Jan 2024 Cell & Internet	85.00 85.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 6
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1008002	1/11/24	Blackwell, Beth	Jan 2024	Jan 2024 Cell & Internet	85.00 85.00
1008003	1/11/24	WECO	WIN-0240547	Biodiesel Fuel, 6.5 units	17,451.78 17,451.78
1008004	1/11/24	Thorp, Purdy, Jewett,Urness	Nov 2023	MWMC PCs Nov 2023	12,201.63 12,201.63
1008005	1/11/24	Grunow, Kylie F	30	C2858: Dec23 Leg & Gov Svs	3,050.00 3,050.00
1008006	1/11/24	Morales, Beatriz I	OCT/NOV/DEC 2023 TRAVEL REMOTE	OCT/NOV/DEC 2023 TRAVEL REMOTE	43.24 43.24
1008007	1/11/24	Copy Rite Inc dba Copy Rite Printing	38540 38534	Notary Stamp-L. Bevers SUPPLIES-SELF INKING STAMP	26.55 26.55 53.10
1008008	1/11/24	Garitty Ventures, LLC dba FPW Media	16021	Monthly Vimeo Hosting	24.00 24.00
1008009	1/11/24	Above All Sanitation, Inc	183011 183010	C3508: CH Porta Potty-Dec 2023 C3508: Ops Porta Potty-Dec 23	196.00 180.00 376.00
1008010	1/11/24	Delta Sand & Gravel, Inc.	165724 166055 165983	5 Tickets on 12/5-Dirt/Rock Ticket# 553312-Dirt/Rock Tkt# 553086 Dirt/Rock	150.00 30.00 30.00 210.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 7
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1008011	1/11/24	911 Supply Inc	INV-1-38184	Officer uniforms	17.06 17.06
1008012	1/11/24	White Bird Clinic - HELP	SPFLD 2842 NOV 2023 SPFLD 2842 NOV 2023	C2842: Nov 2023 CAHOOTS Fuel C2842: Nov 2023 CAHOOTS Svs	1,020.23 42,813.33 43,833.56
1008013	1/11/24	Flux Consulting, LLC	268	C3457: Dec consulting services	160.00 160.00
1008014	1/11/24	The Lincoln National Life Insurance Co	12/23-EE&ER Life/ADD/Dis	EOY Paid Leave Pymt	192.57 192.57
1008015	1/11/24	North Douglas County Fire & EMS	123123NO	AMBULANCE REVENUE	50.00 50.00
1008016	1/11/24	Umatilla Tribal Fire & Ambulance	123123UT	AMBULANCE REVENUE	108.32 108.32
1008017	1/11/24	City of Cascade Locks	123123CL	AMBULANCE REVENUE	100.00 100.00
1008018	1/11/24	MODA	240060002341 233570000813 233640000752	Dental Claims 01/01-01/06/24 Dental Claims 12/17-12/22/23 Dental Claims 12/23-12/30/23	7,035.92 9,590.30 5,439.74 22,065.96
1008019	1/11/24	HRA VEBA Trust	JAN 2024-NEIWERT JAN 2024-CURRIER JAN 2024-NEIWERT	JAN 23 VEBA RETIREE SICK/VAC JAN 23 VEBA RETIREE SICK/VAC VERA HRA for M Neiwert	3,511.80 5,766.24 21,468.74 30,746.78



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 8
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1008020	1/11/24	Triem, Susan	2024 OJA Spring Conference	2024 OJA Spring Conf-Per Deim	192.58 <u>192.58</u>
1008021	1/11/24	USI Northwest	4897269	C3056 Ins Installmt Oct-Dec 23	15,000.00 <u>15,000.00</u>
1008022	1/11/24	Verified First LLC	INV-000456663	Dec 23 Background Checks	110.65 <u>110.65</u>
1008023	1/11/24	PacificSource Administrators	NOVEMBER 2023	Nov 2023 HRA-Claim Activity	40,397.16 <u>40,397.16</u>
1008024	1/11/24	PacificSource Health Plans	MED ADMIN FEE JAN 2024	Med Admin Fee Jan 2024	91,397.91 <u>91,397.91</u>
1008025	1/11/24	PacificSource Health Plans	90591	Medical Claims Ending 12/31/23	463,276.60 <u>463,276.60</u>
1008026	1/18/24	Poulsen, Christoffer E	07/01/23-09/30/23 10/01/23-12/31/23	C2168; MED DIR JUL-SEP 23 C2168; MED DIR OCT-DEC 23	5,908.00 5,908.00 <u>11,816.00</u>
1008027	1/18/24	Hughes Fire Equipment, Inc.	600944	T3/561; VEHICLE REPAIRS	1,599.80 <u>1,599.80</u>
1008028	1/18/24	911 Supply Inc	INV-1-38817	Officer uniforms	441.48 <u>441.48</u>



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 9
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1008029	1/18/24	Correctional Industries Accounting	F187700	C2091: Inmate Food	2,843.00 2,843.00
1008030	1/18/24	National Business Solutions	IN125528 IN125442 IN125609	Copy Oversage: 11/25-12/24 Konica C750i: 11/23-12/22 Konica Overage 11/27-12/26	8.88 87.51 28.44 124.83
1008031	1/18/24	TruePoint Solutions, LLC	23-1479	C2370: DigEplan SaaS-CY 2024	14,498.28 14,498.28
1008032	1/18/24	Firstline Communications, Inc.	179625	Button Addition to Phone	90.00 90.00
1008033	1/18/24	Puddle Jumper Towing LLC	4898 5114 5170	C2566: H934062 C2566: H943014 disposal C2566: H970867 disposal	4,044.50 4,254.50 4,364.50 12,663.50
1008034	1/18/24	WECO	CP-00255689 CP-00255888	CFN FUEL PURCHASES 12/16-12/31 CNO#:MotorcycleFuel12/26-12/27	209.01 38.36 247.37
1008035	1/18/24	NW Natural	293 S18th: 11/28-12/28 295 S 18th: 11/28-12/28 765 A: 11/27-12/28 101 SA: 11/27-12/28 JC GAS: 11/27/23-12/28/23	Gas 293 S18th: 11/28-12/28 Gas 295 S 18th: 11/28-12/28 Gas 765 A: 11/27-12/28 Gas: 101 South A-11/27-12/28 JC GAS: 11/27/23-12/28/23	53.05 520.23 807.99 249.67 7,302.60 8,933.54
1008036	1/18/24	Copy Rite Inc dba Copy Rite Printing	38352	Notary Stamp: Tianna J. Smith	26.55 26.55



Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1008037	1/18/24	Leahy Cox, LLP	January 2024	C3086: City Prosecution-01-24	31,624.69 31,624.69
1008038	1/18/24	Pacific Power Group	512274-00	Jail Generator Transfer	873.21 873.21
1008039	1/18/24	Sierra Springs	14317529 122023	Black Cooler & 5 Gal Water	33.49 33.49
1008040	1/18/24	Cornelius, Steven	Reimb 1.9.24	Reimb-Flashlights	359.88 359.88
1008041	1/18/24	The Bank of America			
			12/23 CRAIG, L	2024 NPELRA Membership-MBS	199.00
			12/23 CRAIG, L	2024 OCAA Membership-KSK	65.00
			12/23 CRAIG, L	2024 OCAA Membership-MBS	85.00
			12/23 CRAIG, L	2024 Oregon State Bar Dues-KSK	770.00
			12/23 CRAIG, L	2024 Oregon State Bar Dues-MBS	788.00
			12/23 DAGGETT, J	4 Flow Meter Batteries	1,209.91
			12/23 STUTESMAN, C	5009	105.00
			12/23 SEDERLIN, R	5009	109.92
			12/23 STUTESMAN, C	5110	36.99
			12/23 STUTESMAN, C	6008	298.17
			12/23 SEDERLIN, R	6089	153.45
			12/23 SEDERLIN, R	6089	226.37
			12/23 SEDERLIN, R	6089	5,827.68
			12/23 SEDERLIN, R	6089 valve asy/latch	29.48
			12/23 SEDERLIN, R	6096	76.07
			12/23 SEDERLIN, R	6126 deflector	123.04
			12/23 SEDERLIN, R	6128 key fob programing	195.79
			12/23 SEDERLIN, R	7071	106.67
			12/23 SEDERLIN, R	7096	6.00
			12/23 SEDERLIN, R	7096	6.79
			12/23 SEDERLIN, R	7148 trim tilt relay	41.99
			12/23 SEDERLIN, R	7148 wire harness	37.64
			12/23 STUTESMAN, C	7170 flange	168.17
			12/23 Casarez, D	8 mini dry box	63.92
			12/23 SCHINDELE-CUPPLES, C	AD COL - Chronicle FY24	47.00
			12/23 WILLIAMS, T	AD PROG - FB marketing	2.76
			12/23 WILLIAMS, T	AD PROG - FB marketing	3.06
			12/23 WILLIAMS, T	AD PROG - FB marketing	3.15
			12/23 WILLIAMS, T	AD PROG - FB marketing	3.49
			12/23 WILLIAMS, T	AD PROG - FB marketing	5.45
			12/23 WILLIAMS, T	AD PROG - FB marketing	6.24
			12/23 WILLIAMS, T	AD PROG - FB marketing	7.88
			12/23 WILLIAMS, T	AD PROG - FB marketing	7.97
			12/23 KENWORTHY, W	ADOBE DREAMWEAVER - IT	20.99
			12/23 BELL, N	AI Chat: 12/13/23	20.00



Report ID: SPRA109-

City of Springfield
 Disbursement for Approvals
 From 01/01/2024 Thru 01/31/2024

Page No: 11
 Run Date: 2/7/2024
 Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1008041	1/18/24	The Bank of America			
			12/23 BELL, N	AI Chat: 12/13/23 #2	20.00
			12/23 BELL, N	AI Chat: 12/13/23 #3	20.00
			12/23 BELL, N	AI Chat: 12/23/23	20.00
			12/23 Casey, C	ALBERTSONS #0574 - Aaron drink	63.05
			12/23 Garcia-Cerna, J	ALL SEASONS EQUIPMENT - Credit	-168.96
			12/23 Garcia-Cerna, J	ALL SEASONS EQUIPMENT - Credit	-98.67
			12/23 FREY, E	AMAZON.COM 701Q85CD3 - Frey Sw	28.83
			12/23 Weaver, S	AMAZON.COM GU4251A13 - Purchas	46.23
			12/23 Weaver, S	AMZN MKTP - iPad case Webber	8.21
			12/23 MORRIS, S	AMZN MKTP US NX14Y9TM3 - Confe	269.99
			12/23 FREY, E	AMZN MKTP US RV9IU2WM3 - Frey	112.57
			12/23 Weaver, S	AMZN Mktp US - Planning Calend	21.68
			12/23 Weaver, S	AMZN Mktp US 404ZL1W93 - Plann	21.68
			12/23 FREY, E	AMZN Mktp US GG5G39IX3 - Frey	89.99
			12/23 FREY, E	AMZN Mktp US ZY6CL7633 - Frey	54.64
			12/23 Craig, A	ARTS COMM- craft supplies pass	14.75
			12/23 Storey, A	ASD cleanout	182.95
			12/23 SEDERLIN, R	ASE TEST FEES - Sederlin, R	193.00
			12/23 McGillivray, M	AUDIO- Lifetime SFX	179.10
			12/23 MONROE, T	AWARD PINS	23.25
			12/23 ALLOCCO, M	Animal Control Licensing	32.20
			12/23 Haigh, M	Ariat International, I - Credi	-291.35
			12/23 DZIERZEK, D	Azure MSFT montly renewal	455.62
			12/23 Sherer, J	BASELINE EQUIPMENT COM - Surve	375.00
			12/23 KENWORTHY, W	BEST BUY Audio Cable	5.99
			12/23 Smith, M	BLACK TONER FOR SMJ	75.29
			12/23 Jones, R	BLOOD ALCOHOL KIT	174.00
			12/23 Bazer, T	BREACHING SUPPLIES FOR SWAT	15.99
			12/23 FOSS, R	BULLFROG ENTERPRISES - Survey	30.00
			12/23 Jones, R	BUMPER STEP FOR CSO TRUCK	89.98
			12/23 BARRAGER, G	Back Door Parking Repair	135.00
			12/23 Morris, C	Back door repair	20.58
			12/23 DILLEY, H	Bar and Chain for Chainsaw	186.51
			12/23 Storey, A	Bathroom Leak Repair	4.48
			12/23 HELD, D	Batteries & Pens-FIN	22.48
			12/23 Kuk, M	Belt extension for saw chaps	7.99
			12/23 Kuk, M	Bioswale tools	19.98
			12/23 Kuk, M	Bioswale tools	49.97
			12/23 Stancliff, H	Bolts and washers for junction	76.19
			12/23 BARRAGER, G	Boot Allowance- Hockema, R	165.00
			12/23 Segura, J	Boot Allowance- Segura, J	143.99
			12/23 Stephens, J	Boot Allowance- Stephens, J	167.98
			12/23 WILSON, B	Booth Kelly Bridge fence repai	28.85
			12/23 ALLOCCO, M	Business Licensing	21.30
			12/23 DZIERZEK, D	CAO_CP - M.Talley / Dell.com /	241.87
			12/23 DZIERZEK, D	CAO_CP - M.Talley / Dell.com /	1,475.79
			12/23 FOSS, R	CARQUEST 3340 - Survey Supplie	28.98
			12/23 STOREY, M	CDL Trainers Manual	167.94
			12/23 SOLARES, C	CHETT FOR J.BACKMAN FAMILY-RON	412.42
			12/23 SOLARES, C	CHETT FOR J.BROWN AT MOBILE HO	513.90
			12/23 Wick, L	CHRISTMAS PARADE	21.54
			12/23 SOLARES, C	CHRISTMAS PARADE FOR VOLUNTEER	34.00
			12/23 Pulido, A	CITY COUNTY INSURANCE - Confer	225.00
			12/23 HOLMAN, R	CMD - Paper rolls for wide for	115.26
			12/23 MILLER, M	CNT Tactical pants (3)	246.00
			12/23 POLEN, W	COFFEE POT FOR CHIEF OF POLICE	99.81
			12/23 FREY, E	CRAIGSLIST.ORG - Frey job post	25.00
			12/23 FREY, E	CRAIGSLIST.ORG - Frey job post	25.00
			12/23 SEDERLIN, R	Cahoots 6128	434.67
			12/23 SOLARES, C	Car Wash for Christmas Parade	14.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 12
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1008041	1/18/24	The Bank of America			
			12/23 ALLOCCO, L	Cell Phone Cover for Ted Shrir	18.04
			12/23 Johnson, C	Chairs for TV Van	699.98
			12/23 Brown, W	Charging cords for sweepers	19.98
			12/23 CORNELIUS, S	Christmas Parade	13.99
			12/23 LONG, M	Christmas Parade	15.98
			12/23 CORNELIUS, S	Christmas Parade	47.37
			12/23 Wright, C	Christmas Parade- items for fl	7.99
			12/23 Wright, C	Christmas Parade- items for fl	31.91
			12/23 VAUGHT, M	Christmas Potluck	117.70
			12/23 BARRAGER, G	City Hall	9.97
			12/23 Storey, A	City Hall Fence	5.07
			12/23 BARRAGER, G	City Hall Lights	42.54
			12/23 BARRAGER, G	City Hall Lights	507.40
			12/23 Storey, A	City Hall Lock	46.10
			12/23 BARRAGER, G	City Hall Signs	9.79
			12/23 BARRAGER, G	City Hall Supplies	9.98
			12/23 BARRAGER, G	City Hall Supplies	415.46
			12/23 BARNETT, B	City/SUB Staff meeting	16.80
			12/23 Miller, S	City/SUB Staff meeting	20.40
			12/23 Polston, J	Clock for Council Chambers	46.74
			12/23 Haigh, M	Clothing Orders	75.53
			12/23 Haigh, M	Clothing Orders	81.06
			12/23 VAUGHT, M	Clothing returns	53.46
			12/23 CROLLY, G	Coffee for Christmas Parade	20.00
			12/23 SOLARES, C	Coffee for Christmas Parade	60.00
			12/23 SOLARES, C	Coffee for community events	65.00
			12/23 STOREY, M	Corner protector	9.99
			12/23 Polston, J	Cushions for audience seats in	289.45
			12/23 CRAIG, L	DAS Procurement Course (Demyst	75.00
			12/23 JONES, J	DEPTOFTHEARMYPERMITFEE - Purch	10.00
			12/23 MAY, A	DEQ YDO FEES - Wastewater Rene	166.40
			12/23 MAY, A	DEQ YDO SERVICE FEE - Wastewat	3.83
			12/23 STOUDE, M	DPW Monthly Meeting	29.90
			12/23 DZIERZEK, D	DPW OPS TRAFFIC Solarwinds Kiw	344.72
			12/23 KENWORTHY, W	DPW Ops Printer	434.80
			12/23 BARRAGER, G	DRAIN RAIDER ROOTER-F/S #4 Dra	155.25
			12/23 POLEN, W	DUTY BELT FOR CHIEF SHEARER (2	166.24
			12/23 Jones, R	DUTY HOLSTER (5)	218.74
			12/23 POLEN, W	DYSON REPLACEMENT FILTER	16.16
			12/23 KLING, T	De-Icer	18,349.33
			12/23 HUMPHREYS, B	Delivery to Lt. Neiwert - Deat	37.95
			12/23 HELD, D	Deposit Bags-FIN	81.12
			12/23 Haigh, M	Desks- Little Murphy Bldg	1,039.98
			12/23 SPIRO, L	Digital signage for TV inside	99.00
			12/23 BARRAGER, G	Dog Kennel Supplies	17.98
			12/23 JAEGER, P	Dog Poo Bag Dispensers	658.55
			12/23 Johnson, C	Door Mat for TV Van	20.99
			12/23 OLSEN, R	Dremel for install door hinges	89.67
			12/23 CRAWFORD, J	Dual Monitor for dispatch	59.49
			12/23 McCAFFERY, M	Dump card landscape	50.00
			12/23 STOREY, M	EAGLE CREST- Travel/Lodging ch	599.76
			12/23 Jones, R	EAR MOLD FOR RADIO (6 PK)	9.95
			12/23 SCHINDELE-CUPPLES, C	EMP DEV - Slack Dec 2023	116.09
			12/23 GUSTAVSON, L	EMP DEV - staff holiday party	5.00
			12/23 GUSTAVSON, L	EMP DEV - staff holiday party	5.00
			12/23 GUSTAVSON, L	EMP DEV - staff holiday party	5.00
			12/23 GUSTAVSON, L	EMP DEV - staff holiday party	5.00
			12/23 GUSTAVSON, L	EMP DEV - staff holiday party	49.43
			12/23 SOLARES, C	EQUIPMENT FOR PIO AND COC - MI	199.99
			12/23 BARRAGER, G	F/S #3 HVAC	36.12



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 13
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1008041	1/18/24	The Bank of America			
			12/23 Storey, A	F/S #4 Shower back up	232.88
			12/23 Storey, A	F/S #4 Sink	75.05
			12/23 Storey, A	F/S #4 Sink repair	36.51
			12/23 Storey, A	F/S #5 Roof	43.32
			12/23 Storey, A	F/S #5 Roof	111.80
			12/23 Gosa-Lewis, Z	FACEBOOK ADS FOR HIRING	505.58
			12/23 Keettle, B	FILE FOLDERS FOR ADMIN SGT.	51.82
			12/23 MONROE, T	FILE FOLDERS FOR RECORDS	271.30
			12/23 MONROE, T	FILE FOLDERS FOR RECORDS	354.90
			12/23 Weaver, S	FPW MEDIA - Jacket Embroidery	38.25
			12/23 BARRAGER, G	FS #16 AC	72.72
			12/23 VAUGHT, M	Facilities interview lunch	36.00
			12/23 Storey, A	Fire Riser Repair	640.48
			12/23 DAVID, E	Foundation website renewal -Na	1.34
			12/23 DAVID, E	Foundation website renewal -Na	167.88
			12/23 KENWORTHY, W	Foxit - Meghan Murphy	209.99
			12/23 KENWORTHY, W	Foxit - Shannelle Erickson	359.98
			12/23 Espinoza, M	Fridge for Little Murphy Proje	1,428.00
			12/23 MAY, A	Fuel- training/conference - Ma	30.00
			12/23 FREY, E	GAN-OR LOCALIQ ADV - Frey job	129.51
			12/23 FREY, E	GAN-OR LOCALIQ ADV - Frey job	159.41
			12/23 VOGENEY, K	GANNETT NEWSPRPR - Recurring c	19.99
			12/23 POLEN, W	GIFT CARDS FOR CHETT - VETERAN	413.90
			12/23 VOGENEY, K	GOOGLE GSUITE- Recurring char	86.40
			12/23 Segura, J	GRC PAPERTREE BOOKSTORE-Safety	635.00
			12/23 CONTRERAS, J	GREEN RIVER CC- Contreras, J	512.00
			12/23 Mai, T	GREEN RIVER CC- Mai, T	512.00
			12/23 McCaffery, M	GREEN RIVER CC- McCaffery, M	512.00
			12/23 Tavernier-Culver, B	GREEN RIVER CC- Tavernier, B	512.00
			12/23 STOREY, M	Gloves for safety cabinet	203.52
			12/23 Haigh, M	HIVIS & SUMMIT SAFETY - Credit	-114.98
			12/23 MONROE, T	HUMPHREYS RETIREMENT PLAQUE	144.90
			12/23 DZIERZEK, D	Hardware Purchase / DPW - S.Er	241.87
			12/23 Pulido, A	Holiday decorations for CMO	9.99
			12/23 Pulido, A	Holiday decorations for CMO- M	18.99
			12/23 Pulido, A	Holiday decorations for CMO- M	28.98
			12/23 Segura, J	Hose for Jet	70.02
			12/23 Johnson, C	Hose for TV Van	273.37
			12/23 BELL, N	Hotel-Allen (IT Conf in PDX)	143.00
			12/23 BELL, N	Hotel-Fitch (IT Conf in PDX)	143.00
			12/23 Pulido, A	ICMA Annual dues for Nancy New	-1,200.00
			12/23 Pulido, A	ICMA Annual dues for Nancy New	1,200.00
			12/23 BARNETT, B	IESBOOKSTORE - Barnett, B	150.00
			12/23 JUDD, D	IFEBP MILWAUKEE -Judd member	325.00
			12/23 SCOTT, S	IMSA Renewal- Scott, S	100.00
			12/23 MONROE, T	INK SCAN STAMP FOR ISB	11.48
			12/23 Jones, R	INNER BELT FOR DUTY BELT (2)	55.96
			12/23 BARNETT, B	INST OF TRANSP ENG - Barnett,	20.00
			12/23 KENT, C	INTELIUS 888-245-1655 - Inteli	9.95
			12/23 MONROE, T	INV 59675 - MAINT. FOR WORKOUT	448.39
			12/23 POLEN, W	INV 66063011 - 2024 CALENDARS	6,600.00
			12/23 Knight, N	INV 72982	160.00
			12/23 Smith, M	INVOICE 0580332 - WASHING MACH	354.00
			12/23 Smith, M	INVOICE 0583647 - REPAIR OF GA	516.43
			12/23 Smith, M	INVOICE 0584358 - REPAIR AND T	414.00
			12/23 MONROE, T	INVOICE 58725 - IT SUPPORT	300.00
			12/23 SCOTT, S	IPAD Charger	24.99
			12/23 WEAVER, R	ISB Forensic	90.00
			12/23 MONROE, T	ISB monthly bill	44.12
			12/23 STOREY, M	Ice Cream for Quarterly Debrie	41.14



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 14
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1008041	1/18/24	The Bank of America			
			12/23 Storey, A	JERRYS - Credit- Maint Supplie	-10.12
			12/23 LUNDBERG, R	JERRYS HOME-SPRINGFIEL - Purch	270.98
			12/23 FOSS, R	JERRYS HOME-Survey Supplies	19.98
			12/23 FOSS, R	JERRYS HOME-Survey Supplies	35.99
			12/23 BARRAGER, G	Jail Air Handlers	36.30
			12/23 Storey, A	Jail/Fan Motor	21.25
			12/23 SEDERLIN, A	Judge Tierney's Bar Dues	708.00
			12/23 GARCIA-CASH, J	K9 PANTS FOR CASH	266.42
			12/23 MORRIS, S	KING OFFICE DESIGNS - Office C	724.10
			12/23 Morris, C	Key Ring	12.50
			12/23 BARRAGER, G	Keys- Maint	74.60
			12/23 POLEN, W	LADDER FOR PROPERTY	46.96
			12/23 POLEN, W	LADDER FOR RECORDS	49.97
			12/23 Weaver, S	LANE COUNCIL OF GOVERN - Purch	150.00
			12/23 Fosback, C	LANE ENROLLEMENT - FOSBACK, C	531.42
			12/23 HAMBRIGHT, B	LCWM GLENWOOD - Dump charges	80.50
			12/23 McCAFFERY, M	Landscape Dump Card	50.00
			12/23 Garcia-Cerna, J	Landscape Maint	1,126.80
			12/23 McCAFFERY, M	Landscape Materials	43.50
			12/23 Garcia-Cerna, J	Landscape tools	68.92
			12/23 LONG, M	Landscape tools	79.95
			12/23 WILSON, B	Leadership course- Wilson, B	950.00
			12/23 STOREY, M	Leaf Pickup Program	100.00
			12/23 STOREY, M	Leaf Pickup Program	100.00
			12/23 Jones, R	Lettering for uniform	17.25
			12/23 LONG, M	License Renewal- Long, M	50.00
			12/23 BARRAGER, G	Lights	218.58
			12/23 BARRAGER, G	Lights	285.13
			12/23 Haigh, M	Little Murphy Project	13.96
			12/23 Haigh, M	Little Murphy Project	210.64
			12/23 Haigh, M	Little Murphy Project	1,676.76
			12/23 Haigh, M	Little Murphy Project- Chairs	719.94
			12/23 MAY, A	Locators lunch meeting	29.58
			12/23 MAY, A	Lodging- training- May, A	509.19
			12/23 CROLLY, G	Lt. Crollly Room for OSSA Conf	111.35
			12/23 MYERS, J	Lunch for Lt Kirkpatrick and J	22.48
			12/23 Vargas, D	Lunch for Training	77.05
			12/23 Clontz, C	Lunch for Training	101.40
			12/23 BARRAGER, G	MAINT STOCK	325.95
			12/23 LUNDBERG, R	MAXXUM MARINE - Purchase	327.50
			12/23 LUNDBERG, R	MAXXUM MARINE - Purchase	545.50
			12/23 SPIRO, L	MECOP Intern Last Day Celebrat	120.00
			12/23 Keettle, B	MEMBERSHIP RENEWAL	15.00
			12/23 GARCIA-CASH, J	MEMBERSHIP RENEWAL FOR NTOA	50.00
			12/23 Iboa, J	MEMOS MEXICAN REST. - Iboa foo	500.00
			12/23 Larson, A	MEZZA LUNA PIZZERIA - BPAC Fin	53.00
			12/23 MAY, A	MILLER NASH - Charges	5,391.00
			12/23 WEAVER, R	MISC COMPUTER SUPPLIES FOR COM	452.92
			12/23 CRAWFORD, J	MOBILE MESSAGE ARCHIVING	10,323.92
			12/23 MONROE, T	MONTHLY CHARGE FOR ISB	354.80
			12/23 Gosa-Lewis, Z	MONTHLY MEMBERSHIP FOR GOSA-LE	6.00
			12/23 ROBINSON, B	MU3 Sign Post (MVMC P80083)	199.90
			12/23 McGRAW, M	MUS Fright costs reflection mt	100.63
			12/23 Linder, M	MUS ILLUMINATION -Dec 8 food -	200.00
			12/23 McGRAW, M	MUSE ILLUMINATION - 12/8 OG st	350.00
			12/23 McGRAW, M	MUSEUM EXHIB - window exhibit	53.97
			12/23 McGRAW, M	MUSEUM MEMB youtube premium	13.99
			12/23 Inman, M	MVMC Meeting refreshments 12-8	30.74
			12/23 Pulido, A	Mailchimp - monthly subscripti	26.50
			12/23 Espinoza, M	Maint Office	23.50



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 15

Run Date: 2/7/2024

Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1008041	1/18/24	The Bank of America			
			12/23 BARRAGER, G	Maint Part Stock	17.99
			12/23 Storey, A	Maint Supplies	174.06
			12/23 BARRAGER, G	Maint Tools	212.36
			12/23 BARRAGER, G	Maint office supplies/ Parts f	33.17
			12/23 BARRAGER, G	Maint tools	29.97
			12/23 BARRAGER, G	Maint tools	87.11
			12/23 BARRAGER, G	Maint tools	309.98
			12/23 NYTES, AMY J	Mayor VanGordon's OMA Annual M	300.00
			12/23 Gold, C	Meals for Sink and Gold - Inte	28.81
			12/23 DZIERZEK, D	Meraki CDWG License Renewal	11,319.43
			12/23 SARRETT, C	Merakii Env. Sensors	507.25
			12/23 Storey, A	Misc Supplies- Maint	195.43
			12/23 Wick, L	Misc office supplies	11.98
			12/23 POLEN, W	Misc office supplies	73.61
			12/23 BELL, N	Monthly Github	10.00
			12/23 CRAIG, L	Monthly Westlaw Charges	395.30
			12/23 CRAIG, L	Monthly Westlaw Charges	395.30
			12/23 GIBSON, B	Murphy Project- Metal Bench	1,203.45
			12/23 GIBSON, B	Murphy Project- Wardrobe locke	5,547.58
			12/23 Keetle, B	NTOA MEMBERSHIP FOR TRAINING O	35.00
			12/23 Storey, A	NW Quad Doors	150.00
			12/23 Inman, M	NW Quad Office Supplies	36.94
			12/23 CROLLY, G	O'leary Room for OSSA Conf. an	111.35
			12/23 Pulido, A	OAMR Annual Dues for Allyson P	65.00
			12/23 NYTES, AMY J	OAMR Annual Membership Dues fo	80.00
			12/23 CARPENTER, C	OBOA - Membership Carpenter	680.00
			12/23 RUST, M	OFFICE DEPOT #1078 - Purchase	24.99
			12/23 JENKINS, N	OFFICE DEPOT- Standing Pad Sha	59.99
			12/23 BAKER, E	OR DEPT OF AGRICULTURE - Licen	65.00
			12/23 FROST, D	OR SEC STATE CORPDIV - Purchas	50.00
			12/23 FROST, D	OR SEC STATE CORPDIV - Purchas	50.00
			12/23 Espinoza, M	OREGON DCBS FEES	84.00
			12/23 Espinoza, M	OREGON DCBS FEES	84.00
			12/23 Smith, M	OVEN MITTS FOR SMJ	11.21
			12/23 Smith, M	OVEN MITTS FOR SMJ	17.25
			12/23 VAUGHT, M	Office Supplies	13.79
			12/23 VAUGHT, M	Office Supplies	27.95
			12/23 Inman, M	Office supplies for NW Quad	160.37
			12/23 POLEN, W	Online Newspaper Subscription	7.99
			12/23 CROLLY, G	Online Newspaper Subscription	11.99
			12/23 Stephens, J	P-card used in error- cash to	2.25
			12/23 SEDERLIN, R	P-card used in error- cash to	2.25
			12/23 Iboa, J	PAR SIZZLER - SPRINGFI - Iboa	21.78
			12/23 DZIERZEK, D	PC Purchase / DPW Ops - Ryan H	1,290.80
			12/23 DZIERZEK, D	PC Purchase / PD - Dispatch /	1,015.30
			12/23 STEFFEN, C	PELRA INV-7055 - Purchase	199.00
			12/23 Gosa-Lewis, Z	PIZZA FOR JONES RETIREMENT	241.50
			12/23 Gosa-Lewis, Z	PLATTER FOR RETIREMENT - HUMPH	45.99
			12/23 Hernandez, B	Paint for traffic	6.99
			12/23 CORNELIUS, S	Parts for tank	94.98
			12/23 SARRETT, C	Patch Cables - IT	52.56
			12/23 Espinoza, M	Penthouse exhaust fan motor	1,257.92
			12/23 HAMBRIGHT, B	Perma Patch	1,212.50
			12/23 Swint, J	Portable photo box for ISB for	58.49
			12/23 Kuk, M	Prize Cabinet- Safety Program	29.97
			12/23 CORNELIUS, S	Propane Tank	253.99
			12/23 Shriro, T	Propane tank for weed burning-	59.99
			12/23 Shriro, T	Propane to burn weeds at nurse	12.15
			12/23 Shriro, T	Propane torch supply	2.79
			12/23 SPIRO, L	Public contact database and ma	24.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 16
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1008041	1/18/24	The Bank of America			
			12/23 Polston, J	Public telephone for use in lo	387.27
			12/23 CUSHMAN, S	RECYCLING CHARGE FOR PROPERTY	31.50
			12/23 POLEN, W	REGISTRATION FOR 2024 WINTER C	225.00
			12/23 Keetle, B	REGISTRATION FOR VIN 9869-2010	10.00
			12/23 PARK, J	Rainboots- Park,J	170.95
			12/23 WILSON, B	Rainboots- Wilson, B	202.98
			12/23 MILLER, T	Regional Wastewater Admin Trav	42.00
			12/23 BLOMQUIST, M	Register Guard Online- Dec 20	9.99
			12/23 Fosback, C	SERV FEE LANE CC- FOSBACK,C	15.15
			12/23 Knight, N	SHIPPING TO VICTIM OF CRIME	9.41
			12/23 MONROE, T	SMART TV	161.99
			12/23 Smith, M	SMJ OFFICE SUPPLIES	95.96
			12/23 Keetle, B	SNACKS FOR TRAINING IN EOC	17.00
			12/23 BELSON, S	SQ PIZZA-CUE - Team appreciat	36.00
			12/23 Weaver, S	SQ THE CHRONICLE - Annex	305.00
			12/23 Weaver, S	SQ THE CHRONICLE - Public Not	155.00
			12/23 Weaver, S	SQ THE CHRONICLE - Public Not	307.00
			12/23 Weaver, S	SQ THE CHRONICLE - Public Not	320.00
			12/23 BELSON, S	SQ TONALLI LATIN KITC - Meeti	9.50
			12/23 Weaver, S	ST OF OREGON DCBS - Purchase	32,788.11
			12/23 Gosa-Lewis, Z	STARBUCKS FOR MEETING IN EOC	40.00
			12/23 PASCHALL, J	SUB/City Engeineering Meeting	19.55
			12/23 MARSONETTE, K	SUPPLIES - bring em back label	91.08
			12/23 MARSONETTE, K	SUPPLIES - colored paper	53.44
			12/23 MARSONETTE, K	SUPPLIES - first aid supplies	13.25
			12/23 MARSONETTE, K	SUPPLIES - thermometer	9.22
			12/23 MARSONETTE, K	SUPPLIES -laminator cartridge	40.25
			12/23 MARSONETTE, K	SUPPLIES -laminator cartridge	51.68
			12/23 STOREY, M	Safety Recognition Program	30.00
			12/23 STOREY, M	Safety Recognition Program	50.00
			12/23 STOREY, M	Safety Recognition Program	50.00
			12/23 STOREY, M	Safety Recognition Program	100.00
			12/23 Kuk, M	Safety Recognition Program- Pr	29.97
			12/23 Stancliff, H	Security safety bolts	72.94
			12/23 Johnson, C	Sewer supplies	20.28
			12/23 SEDERLIN, R	Shop Supplies	29.99
			12/23 SEDERLIN, R	Shop Supplies	120.43
			12/23 SEDERLIN, R	Shop Tool	136.90
			12/23 SCOTT, S	Signals	34.66
			12/23 Wright, C	Sockets for sign truck	12.66
			12/23 Shriro, T	Steel toe boots and hi-vis saf	295.98
			12/23 Storey, A	Stock Supplies	29.40
			12/23 MURPHY, M	Stormwater Summit Training for	20.00
			12/23 STOREY, M	Suggestion Box- Safety Program	6.99
			12/23 STOREY, M	Suggestion Box- Safety Program	45.33
			12/23 VAUGHT, M	Supplies for Christmas Parade	31.98
			12/23 VOGENEY, K	Supplies for EOC	9.98
			12/23 PARDEE, E	Supplies for motor team	15.29
			12/23 PARDEE, E	Supplies for motor team	21.98
			12/23 SARRETT, C	Switching Optics - Switch Repl	1,509.00
			12/23 Jones, R	TAILGATE ASSIST FOR FORD RANGE	27.48
			12/23 Keetle, B	TRAINING HIGH RISK CRISIS - TI	175.00
			12/23 Gold, C	TRAINING MEALS FOR GOLD & SINK	21.22
			12/23 POLEN, W	TRAINING REGISTRATION FOR PUBL	1,040.00
			12/23 MAY, A	TV Van Software License Fee	7,500.00
			12/23 Polston, J	Television monitor and mount f	39.99
			12/23 Polston, J	Television monitor and mount f	219.99
			12/23 BARRAGER, G	Temperature Control	300.98
			12/23 Tavernier-Culver, B	Textbooks- Tavernier, B	135.00
			12/23 Espinoza, M	Tiles for City Hall	548.14



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 17
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1008041	1/18/24	The Bank of America			
			12/23 ALLOCCO, M	TimeValue annual Subscription	60.00
			12/23 CROLLY, G	Tire Chains for vehicle	146.99
			12/23 HAMBRIGHT, B	Tool room	41.98
			12/23 Storey, A	Tools- Maint	185.30
			12/23 Miller, S	Traffic Safety Workshop- Mille	70.00
			12/23 HEALY, M	Two Vehicle Owner Record Inqui	8.00
			12/23 Keettle, B	USE OF FORCE POLICY TRAINING I	20.00
			12/23 WEAVER, R	VIDEO CONVERTER FOR COMP FOREN	61.57
			12/23 SCHINDELE-CUPPLES, C	Volunteer appreciation	667.00
			12/23 SCHINDELE-CUPPLES, C	Volunteer nuts	109.95
			12/23 JUDD, D	WWW COSTCO COM - Judd office c	269.99
			12/23 FREY, E	WWW.AMAZON 114-826831 - Frey	116.74
			12/23 RUST, M	WWW.THESEMINARGROUP.NE Land Us	749.00
			12/23 Casey, C	WWW.VOLGISTICS.COM - Aaron ser	290.00
			12/23 DAGGETT, J	Wastewater textbook	40.98
			12/23 Pulido, A	Water cooler rental and water	46.00
			12/23 SARRETT, C	Wireless Access Points / OPS	1,479.14
			12/23 KINSEY, C	YA PROG - yarn art	43.46
			12/23 KINSEY, C	YA PROG - cookies and cocoa	32.00
			12/23 KINSEY, C	YA PROG - cookies and cocoa	49.72
			12/23 WILLIAMS, T	YA PROG - two books for giveaw	18.56
			12/23 KINSEY, C	YA PROG - yarn art	7.98
			12/23 DZIERZEK, D	amazon pd dispatch hdmi cable	19.99
			12/23 DZIERZEK, D	amazon velcro for cables	14.99
			12/23 McCAFFERY, M	apprentice books/m. mccaillery	135.00
			12/23 Segura, J	apprentice class-j. segura	512.00
			12/23 Opdahl, O	apprentice class-o. opdahl	512.00
			12/23 Ekelund, C	bottom tap	27.09
			12/23 Morris, C	broken mirror	26.95
			12/23 Alejandro, D	cdl exam-d. alejandre	30.00
			12/23 Kuk, M	clear fuel	67.56
			12/23 BARRAGER, G	construction tape for city hal	25.18
			12/23 Storey, A	crac units in jail	950.00
			12/23 Pulido, A	foot rest for staff desks in C	36.57
			12/23 Kuk, M	gas cans	123.94
			12/23 CROLLY, G	gas for bend trip - OSSA Award	45.75
			12/23 BARRAGER, G	gearwrench set for andy	200.20
			12/23 LONG, M	glass cleaner for sweeper	14.00
			12/23 Brown, W	glass cleaning for sweeper	13.98
			12/23 DZIERZEK, D	goto meeting for courts	18.00
			12/23 MYERS, J	hotel for ossa awards banquet	122.60
			12/23 BARRAGER, G	hvac motor belts for jail	452.53
			12/23 ALLOCCO, L	iPad cover for Mary Healy	21.59
			12/23 ALLOCCO, L	iPad tablet cover for Ted Shri	19.49
			12/23 Storey, A	jail fan motor	12.10
			12/23 Pulido, A	lunch meeting with PSU Budget	34.00
			12/23 DZIERZEK, D	manageengine ADSS renewal	2,190.00
			12/23 CORNELIUS, S	microwave for traffic	169.99
			12/23 DZIERZEK, D	monoprice cables for seq idf	342.15
			12/23 LAUDATI, N	monthly subscription fee- The	6.00
			12/23 DILLEY, H	new chains for ert saws	215.56
			12/23 CURRIER, R	oil for saws	19.50
			12/23 MAY, A	ops conference room table	3,497.50
			12/23 VAUGHT, M	otterbox for ipads	102.66
			12/23 SOLARES, C	plastic bags for calendars at	91.16
			12/23 Pulido, A	purchase of vests and polos fo	2,004.65
			12/23 BARNETT, B	renewal for b. barnett	230.00
			12/23 Knight, N	SHIPPING TO OSP CRIME LAB	10.03
			12/23 DILLEY, H	saw guards for ert chain saws	28.96



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 18
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1008041	1/18/24	The Bank of America			
			12/23 Wright, C	scrapers	14.93
			12/23 Mai, T	sewer rose pen	34.85
			12/23 SEDERLIN, R	shop supply	34.00
			12/23 STUTESMAN, C	shop tools	88.76
			12/23 Gold, C	tRAINING MEALS FOR GOLD & SINK	38.41
			12/23 SCOTT, S	taps/drill bits/bolts/nuts	150.86
			12/23 BARRAGER, G	tv mount for murphy	89.99
			12/23 Opdahl, O	tv van hooks	23.98
			12/23 Espinoza, M	urinal for jc	584.93
			12/23 Mai, T	velcro for mat	29.93
			12/23 Stancliff, H	wrenches for shop	43.97
			12/23 Stephens, J	yard debris card	50.00
					186,910.21
1008042	1/25/24	Keefe Commissary Supply Company			
			4229423-3270657	C2020:Commissary Credit 1/8/24	-7.96
			4208955	C2020:InmateCommissary12/26/23	96.79
					88.83
1008043	1/25/24	Holiday Coin Laundromat, LLC			
			112024	Wash Svs-Ops/CH-Nov 2023	530.41
					530.41
1008044	1/25/24	Willamette Valley Awards, Inc.			
			62084	Nameplate	12.75
					12.75
1008045	1/25/24	One Call Concepts, Inc.			
			3120484	287 Tickets (Dec 2023)	401.80
					401.80
1008046	1/25/24	Neubrain, LLC			
			SPR010224SW	CY2024 BOARD Software/Maint	30,757.56
					30,757.56
1008047	1/25/24	National Business Solutions			
			IN125701	Konica Cpy Overage 11/29-12/28	33.75
					33.75
1008048	1/25/24	ERP Analysts, Inc			
			050892	Dec 2023 Peoplesoft Mgt Svs	8,667.00
					8,667.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 19
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1008049	1/25/24	Greenhill Humane Society	3848	C2841: Jan 2024 Sheltering Svs	4,098.93 4,098.93
1008050	1/25/24	The Freshwater Trust	INV941	MWMC WQT II Credits	455,464.00 455,464.00
1008051	1/25/24	Jacobs Engineering Group, Inc.	D3710201-11	Facility Plan-Task Order Prog	118,790.63 118,790.63
1008052	1/25/24	Flux Consulting, LLC	267	C3278: Dec consulting services	1,280.00 1,280.00
1008053	1/25/24	Wise Psychological Consulting LLC	December 2023	Psych Eval 12/31/23	1,050.00 1,050.00
1008054	1/25/24	Correctional Industries Accounting	F187747	C2091: Inmate Food	2,271.00 2,271.00
1008055	1/25/24	Coburg Road Quarry, LLC	84367	3/4" Minus (3 tickets)	339.09 339.09
1008056	1/25/24	Delta Sand & Gravel, Inc.	165763	Ticket# 552186-Dirt & Rock	30.00 30.00
1008057	1/25/24	Moorhead, Chris	Reimb 12.8.2023	Wiper Blades Reimb-Work Truck	53.31 53.31



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 20
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1008058	1/25/24	WECO	CP-00256884	CNO#: Motorcycle Fuel 1/2-1/11	48.49 48.49
1008059	1/25/24	OverDrive, Inc.	CD0109323462849	OVERDRIVE ADVANTAGE	6,760.00 6,760.00
1008060	1/25/24	Hughes Fire Equipment, Inc.	601109 601118 601113 601172	E16/544; VEHICLE REPAIRS M16/5108; VEHICLE REPAIRS M24/597; VEHICLE REPAIRS T03/561; PM SERVICE	5,048.37 390.04 106.25 2,661.52 8,206.18
1008061	1/25/24	MODA	240130001341 240200000577	Dental Claims 01/07-01/13/24 Dental Claims 01/14-01/20/24	17,639.00 806.20 18,445.20
1008062	1/25/24	Systems Design West LLC	20232637	Nov 23 EMS Billing	16,620.70 16,620.70
1008063	1/25/24	Verizon Wireless	9953849548 9953195994 9953195993 9953936878	CELL PHONE/IPAD CHARGES CELL PHONE/IPAD CHARGES CELL PHONE/IPAD CHARGES FIRE-MOBILE COMPUTERS	3,186.46 4,488.27 4,902.64 1,412.88 13,990.25
1008064	1/25/24	Catholic Community Svcs of Lane Co. Inc.	2324-6	C3390: Reimb-Toilets & Waste	295.23 295.23
1008065	1/25/24	Cascade Health Solutions	14161223COS1 14161223COS2 DEC 2023 EAP	C3397; Dec SWC Admin Fee C3397; Dec SWC Supplies C3397; Direction EAP Dec 23	22,424.00 2,664.44 1,149.00 26,237.44



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 21
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
1008066	1/25/24	NW Natural	414994-4 STMT 12/28/23 2169456-7 STMT 12/28/23 2003187-8 STMT 12/28/23 540107-0 STMT 12/27/23	FS14; 11/28-12/28/23 FS16; 11/28-12/29/23 FS3; 11/28-12/28/23 FS5; 11/27-12/27/23	360.12 969.53 161.92 774.92 2,266.49
1008067	1/25/24	Hershner Hunter, LLP	527001	C1100; Plan Administration	429.00 429.00
1008068	1/25/24	McKenzie Defense	10196	C2212; Dec 23 Indigent Rep	43,719.75 43,719.75
1008069	1/25/24	Northwest Youth Corps	1624	C3415: 7/24-8/4 Stream Maint	13,315.98 13,315.98
1008070	1/25/24	People Speak, LLC	SPR-0041	C2688: Spfldspks 1/16-2/16	800.00 800.00
1008071	1/25/24	The Lincoln National Life Insurance Co	1-24 EE/ER Life/ADD/Disability	1-24 EE/ER Life/ADD/Disability	47,364.13 47,364.13
166206	1/5/24	Woodburn Ambulance Service, Inc.	2024 FIREMED MEMBERSHIPS	2024 FIREMED MEMBERSHIPS	65.00 65.00
166207	1/5/24	Sweet Home FireMed	2024 FIREMED MEMBERSHIPS	2024 FIREMED MEMBERSHIPS	65.00 65.00
166208	1/5/24	Creekside Land Management LLC	21	1577 Laura Street	1,630.00 1,630.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 22
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166209	1/5/24	Lane Council of Governments	91394 91101	11-23 Kelso Maintenance Oct 23: Kelso Maint & Supp	250.00 250.00 500.00
166210	1/5/24	First Interstate Bank	JANUARY 2024	SEDA 2018 Loan #804442630	37,087.87 37,087.87
166211	1/5/24	City of Eugene	EFD-002468 EFD-002467 EFD-002468	NOV 23-EMS RX COSTS NOV 23-FIRE MAIN WORKER NOV 23-MEDBANK LEASE	1,434.62 11,924.32 281.80 13,640.74
166212	1/5/24	Cintas	5187568122 5187568122	Jail Meds Stacked & Organized SPD Meds Stacked & Organized	286.85 609.74 896.59
166213	1/5/24	Cintas	1904364230 1904466830 4171970528 4176284020 4175546172	Gloves for Workshop Gloves for shop Shop Towels & Work Shirts Shop Towels & Work Shirts Work Shirts & Shop Towels	320.00 160.00 50.16 50.16 50.16 630.48
166214	1/5/24	Trauma Intervention Programs, Inc.	3390	AgencyUserFees 9/1/23-12/31/23	1,935.00 1,935.00
166215	1/5/24	Alpha Company Marketing & Media LLC	1764	C3307: 11-23 Website/Pjcts	12,780.00 12,780.00
166216	1/5/24	Lane County Public Works Department	PWA00011839	De-Icer-700 Gallons	677.14 677.14



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 23
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166217	1/5/24	Lane County Technology Svcs - PSB	IS00002762	FY24 Oracle IGA	46,598.57 46,598.57
166218	1/5/24	Gallagher Benefit Services, Inc	2023025151 2023026221 2023026871	Compensation Study Compensation Study Consulting Services	6,785.00 6,785.00 1,500.00 15,070.00
166219	1/5/24	Library Ideas, LLC	104830	RTR: VOX BOOKS WITH GRANT LEFT	317.05 317.05
166220	1/5/24	iSecure Information Security	2073121123	FLS SHREDDING 12/11/23	47.00 47.00
166221	1/5/24	Dean & Linda Forbess	DOG LICENSE REFUND; RECPT#3612	Dog License Refund; Recpt#3612	19.00 19.00
166222	1/5/24	Apprenticeship Training Services	6371	Q3 & Q4 App Training Fee	405.00 405.00
166223	1/5/24	Brown & Caldwell Engineers, Inc.	Pay App #13 Pay App #14	Pay App#13: Aeration Sys Pay App#14-Aeration Upgrades	125,112.50 188,410.88 313,523.38
166224	1/5/24	BKK Enterprises, LLC	000009	6 Light Bar Assemblies	5,171.00 5,171.00
166225	1/5/24	Evergreen Roofing of Oregon, Inc.	Pay App 3	C3353: JC Roof Pay App 3	125,438.00 125,438.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 24
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166226	1/5/24	Springfield City Club	1329	2024 Annual City Club Mbrshp	350.00 350.00
166227	1/5/24	Comcast	SJC 12/24/23-1/23/24	SJC Internet	299.85 299.85
166228	1/5/24	BridgeTower OpCo, LLC	745659820	Affidavit-MWMC Poplar Harvest	157.30 157.30
166229	1/5/24	MECOP, Inc.	C2024-011	Base Amt: July 23-July 24	3,000.00 3,000.00
166230	1/5/24	CenturyLink	12/16/23-1/16/24	Monthly Phone Charge-Dec 2023	3,112.62 3,112.62
166231	1/5/24	CenturyLink	664712063 668711395	Fire Phone 11/16-12/16 Fire Phone Dec 2023	7.50 4.26 11.76
166232	1/5/24	Pacific Office Automation	862132 842250 879374 875413 785836	B&W Copies: 11/1-12/1 Bond Paper Copies 11/12-12/12 Prosecutor Copies 11/10-12/10 SUPP PUBLIC COPIER	26.35 133.85 73.50 73.00 11.23 317.93
166233	1/5/24	PIVOT Architecture PC	0000016	C3131: CMO & LIB 11-23	795.00 795.00
166234	1/5/24	Day Wireless Systems	INV804862	BDA repair	580.00 580.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 25
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166235	1/5/24	A+ Towing	23-139109-1	IV/MH License Plate H808416	467.50 467.50
166236	1/5/24	Walker, Marianne Hallock	YA PROG: THERMOPLASTIC ART	YA PROG: THERMOPLASTIC ART	50.00 50.00
166237	1/5/24	Springfield Public School/Lane Co SD 19	45845 45847	Leaf P/U Prog-Door Hangers VOL HOLIDAY CARD	115.34 80.30 195.64
166238	1/5/24	Kelley Connect	IN1469640	SUPP PUBLIC TONER	114.99 114.99
166239	1/5/24	Midwest Tape	504741189 504752850	C914: AD COL C914: AD COL	151.44 220.37 371.81
166240	1/5/24	Ingram Library Services	79494437 79551199 79494438 79551200 79507859 79507660 79494435 79494434 79494433 79494440 79494439 79507661 79494436	C2969: ADULT FICTION C2969: ADULT NON-FICTION C2969: ADULT NON-FICTION C2969: ADULT NON-FICTION C2969: ADULT NON-FICTION C2969: ADULT NON-FICTION C2969: ADULT NON-FICTION C2969: ADULT NON-FICTION C2969: JR BOOKS C2969: JR BOOKS C2969: JR BOOKS C2969: YA BOOKS C2969: YA BOOKS	33.97 21.14 24.90 34.12 44.81 55.93 392.34 537.72 13.02 34.60 98.71 27.68 314.79 1,633.73
166241	1/5/24	Ingram Library Services	79551201	C2969: ADULT NON-FICTION	14.06 14.06



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 26
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166242	1/5/24	Gordon Truck Centers, Inc	PC251128131:02	Veh# 7163: Radio Antenae	42.53 <u>42.53</u>
166243	1/5/24	Parts Authority, LLC	273-656078 273-654780 273-653786 273-654280 105-733770 273-650301 106-052268 273-649903 118-287698 273-656859 273-656078 273-651123 273-651792 273-653165	PD Stock: Brakes & Oil Filters PD Stock: Wiper Blades V# 6106: Filter & Battery V# 7027: Oil Filters V# 7032: Sparkplugs V# 7032: Sparkplugs V# 7032: Sparkplugs & Ignition V# 7086: Oil & Air Filters V# 7130: Oil Filters V# 7136: Oil Filter & Wipers V# 7164: Oil Filters V#: 7032: Ignition V#: 7116: Battery V#: Oil Filter/Air Filters	211.75 17.50 174.00 14.96 43.39 49.45 78.25 25.22 9.91 11.85 57.86 56.88 104.40 42.94 <u>898.36</u>
166244	1/5/24	Parts Authority, LLC	274-578463 273-657069 273-658268 273-659989 273-659068 273-659835 273-660239 274-578956 273-658451	PD Stock: Wipers V# 5009: Gas Shocks V# 6089: Coolant Hose V# 6089: Fluids V# 6098: Oil & Cbn Fltr/Sparks V# 7063: Battery V# 7117: Air & Fuel Filters V# 7163: Oil Filter V#7170&7034: Oil & Fuel Filter	52.50 121.48 51.29 55.72 81.40 108.00 11.45 7.56 130.48 <u>619.88</u>
166245	1/5/24	NAPA Auto Parts	375836 162302 370047 376222 375170 374803 374726 374765 376082 376937 377063 377101 377074	2-Fleetranner Belts AutoTech Training Halogen Lights-Fire Truck V# 7025: LED 12v Grom/Light V# 7032: Lking Flex V# 7071: Fluid & Seal Filter V# 7086: Air Filter V# 7086: Coolant V# 7096: Belt CREDIT V# 7112: Ignition V# 7112: Ignition Lock Cylinde V# 7112: Indicator Lamp V# 7148: Connectors	45.89 99.00 37.53 45.58 68.12 43.34 52.36 19.98 -23.30 134.07 94.94 10.18 14.97 <u>642.66</u>



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 27
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166246	1/5/24	NAPA Auto Parts	378312 378368 387197 378942	Shop Tool V# 6089: Synth Gear Oil V# 7063: Blue Coral Dri-Clean V# 7063: Straps	2.20 35.98 6.99 5.92 51.09
166247	1/5/24	Springfield Utility Board	DEC292023	SUB BILLS WK 1-JAN	4,107.82 4,107.82
166248	1/5/24	Kimball Midwest	101714387	Shop Supplies-Lug/Clamps/Nuts	124.50 124.50
166249	1/5/24	Owen Equipment Company	00215309 00215305	V# 7163: Hydrauli Sweeper Part V# 7163: Sweeper Hydrolic Pts	156.68 202.23 358.91
166250	1/5/24	Wells Fargo Financial Leasing, Inc.	5027910262	Dec Copier Rent/2023 PP Tax	223.22 223.22
166251	1/5/24	Carte Blanche Caterers	Retainer-SOTC 2024	Retainer: State/City Cater	546.33 546.33
166252	1/5/24	Heyman's Safe/Lock & Security, Inc.	7640	Adjust Deadbolt @ Justice Ctr	100.00 100.00
166253	1/5/24	Johnson Controls, Inc.	1-131573578669	Trnsfr Jail AHU to new server	4,408.48 4,408.48
166254	1/5/24	Platt Electric Supply Inc.	4Q64022	Crimp Tool & CB Finder Test	79.94 79.94



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 28
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166255	1/5/24	STEPHANIE L SMITH	2305482, 2305483	BOND REFUND DKT 2305482-83	<u>86.00</u> <u>86.00</u>
166256	1/5/24	DANA LESLIE	2304321	BOND REFUND DKT 2304321	<u>85.00</u> <u>85.00</u>
166257	1/12/24	MODA	SDW328-23177040	AMBULANCE REFUND 328-23177040	<u>2,085.70</u> <u>2,085.70</u>
166258	1/12/24	MODA	SDW328-23177063	AMBULANCE REFUND 328-23177063	<u>1,562.30</u> <u>1,562.30</u>
166259	1/12/24	Trillium Community Health Plan, Inc.	SDW328-23192082	AMBULANCE REFUND 328-23192082	<u>26.76</u> <u>26.76</u>
166260	1/12/24	Trillium Community Health Plan, Inc.	SDW328-23216980	AMBULANCE REFUND 328-23216980	<u>26.75</u> <u>26.75</u>
166261	1/12/24	Trillium Community Health Plan, Inc.	SDW328-23241364	AMBULANCE REFUND 328-23241364	<u>26.76</u> <u>26.76</u>
166262	1/12/24	Trillium Community Health Plan, Inc.	SDW328-23254666	AMBULANCE REFUND 328-23254666	<u>26.76</u> <u>26.76</u>
166263	1/12/24	Special Olympics Oregon	EUG-SPFLD SPECIAL OLYMPICS	SPECIAL OLYMPICS DONATION	<u>2,000.00</u> <u>2,000.00</u>



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 29
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166264	1/12/24	Wal*Mart	2302335 DEC 2023	COMP FINE DKT 2302335	25.00 25.00
166265	1/12/24	Winco Foods	2306131 DEC 2023	RESTITUTION DKT 2306131	30.00 30.00
166266	1/12/24	Sun Life Financial	Mandatory Life 01-24	Mandatory Life Jan 2024	95.75 95.75
166267	1/12/24	Johnson Mark LLC	Garn 1.5.2024	Garnishment 1.5.2024	418.29 418.29
166268	1/12/24	Oregon Department of Revenue	Garn 1.5.24	Garnishment 1.5.2024	578.19 578.19
166269	1/12/24	Central Print & Reprographics	571305	Offset-Ticket Book Forms	2,628.00 2,628.00
166270	1/12/24	Brite Upstate Wholesale Supply, Inc.	INV31914	Interview room mics	60.00 60.00
166271	1/12/24	McKenzie Animal Hospital, PC	664216275	Flex vet services	158.37 158.37
166272	1/12/24	WALLEY, AUBREY J	2306285	OVERPAYMENT REFUND 2306285	605.00 605.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 30
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166273	1/12/24	Day Wireless Systems	INV806044	QUARRY HILL SITE RENT DEC 2023	700.00 700.00
166274	1/12/24	City of Eugene	EFD-002471 EFD-002471 EFD-002471 EFD-002471 EFD-002471	EXTRICATION TOOLS NOV 23 EMS SUPPLIES NOV 23 EMS SUPPLIES & O2 NOV 23 LOGISTICS NOV 23 STATION SUPPLIES	48,506.24 1,029.83 16,407.40 14,114.73 735.06 80,793.26
166275	1/12/24	Evergreen Roofing of Oregon, Inc.	Pay App 5	C3353: JC Roof Pay App 5	28,500.00 28,500.00
166276	1/12/24	Lane County Deeds And Records	11-23 Receipts Acct 210	Nov 2023 Recording Fees	538.00 538.00
166277	1/12/24	Willamalane	FY24 November 2023	Nov 2023 SDC Charges	98,248.80 98,248.80
166278	1/12/24	Leeway Engineering Solutions, LLC	921	10-23 Subconsultants	3,458.50 3,458.50
166279	1/12/24	TK Elevator Corporation	3007676669 100005555927	Elevator Maint: Jan-March 24 Elevator Modernization Progres	3,184.74 53,732.53 56,917.27
166280	1/12/24	Rowell Brokaw Architects, Inc	6445	C3268: GW Masterplan 11-23	21,374.75 21,374.75
166281	1/12/24	GMA Architects	12130	C3458: CH Wayfinding Prog	897.00 897.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 31
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166282	1/12/24	Midwest Tape	504813346 504782077 504813344 504782078 504782076	C914: AD COL C914: AD COL C914: AD COL C914: AD COL C914: AD COL	20.24 23.23 37.46 44.99 48.73 174.65
166283	1/12/24	Western State Design Inc.	0585471-IN 0585337-IN	Jail Clothes Washer Maint. Jail Clothes Washer Maint.	329.50 831.97 1,161.47
166284	1/12/24	Cintas	1904501783 4177013883	Shop Gloves Work Shirts & Shop Towels	160.00 50.14 210.14
166285	1/12/24	Budget Blinds of Eugene & Springfield	23-1477	Blinds	1,288.00 1,288.00
166286	1/12/24	Cascade Badge & Emblem of Oregon	SPD2023-0002	Flex Badge Samples	106.20 106.20
166287	1/12/24	Home Depot USA Inc dbaThe Home Depot Pro	782410492 782904049 779601749 781872684	Janitorial Supplies - Jail Janitorial Supplies - Jail Janitorial Supplies - Police Janitorial Supplies - Police	51.58 484.11 389.11 506.10 1,430.90
166288	1/12/24	ODP Business Solutions, LLC	346782495001 346882341001 346738289001	Office Supplies - Police Office Supplies - Police Office Supplies - Police	46.21 66.87 177.98 291.06
166289	1/12/24	SirsiDynix Corporation	INV15213	LSTA CATALOGING TRAINING	1,050.00 1,050.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 32
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166290	1/12/24	Springfield Public School/Lane Co SD 19	45875 45846 45753	Business Cards-Officer Business Cards: Murphy/Shriro SUPPLIES-CREDIT FOR BUS CARDS	216.00 90.04 -29.70 276.34
166291	1/12/24	DAMON BECKER	2202856, 2202855	BAIL REFUND DKT 2202855-56	2,550.00 2,550.00
166292	1/12/24	Michael Fitch	Per Diem 12/15/2023 Doubletree Reimb	Per Diem & Mile: Conf12-23 Room Tax Reimb	200.34 23.71 224.05
166293	1/12/24	Webber, Michelle	Jan 2024	Jan 2024 Cell & Internet	85.00 85.00
166294	1/12/24	Kori Rodley	Jan 2024	Jan 2024 Cell & Internet	85.00 85.00
166295	1/12/24	Mitel Business Systems, Inc	900501052	6920w IP Phone	227.50 227.50
166296	1/12/24	PIVOT Architecture PC	0000014	C3131: Sept 23 CMO&LIB	1,585.00 1,585.00
166297	1/12/24	Lane Council of Governments	91431	C3154: DLCD UGB Expansion	759.25 759.25
166298	1/12/24	Ingram Library Services	79611233 79669442 79597764 79669446 79694523 79597763 79669445 79669444	C2969: ADULT FICTION C2969: ADULT FICTION C2969: ADULT FICTION C2969: ADULT NON-FICTION C2969: ADULT NON-FICTION C2969: ADULT NON-FICTION C2969: ADULT NON-FICTION C2969: ADULT NON-FICTION C2969: G&M AUTHOR&MUSIC SERIES	110.76 251.30 1,252.07 14.97 18.93 45.28 165.51 160.38



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 33
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166298	1/12/24	Ingram Library Services	79597765	C2969: G&M JR BOOKS	10.18
			79694522	C2969: JR BOOKS	12.72
			79669441	C2969: JR BOOKS	31.11
			79597766	C2969: JR BOOKS	55.54
			79669443	C2969: JR BOOKS	618.56
					2,747.31
166299	1/12/24	Ingram Library Services	79725630	C2969: ADULT FICTION	16.42
			79694525	C2969: ADULT FICTION	32.63
			79694524	C2969: ADULT NON-FICTION	18.67
			79694526	C2969: JR BOOKS	11.99
			79725631	C2969: JR BOOKS	19.88
			79708484	C2969: JR BOOKS	31.11
			79725632	C2969: JR BOOKS	1,257.99
			79708485	C2969:G&M AUTHOR &MUSIC SERIES	48.35
					1,437.04
166300	1/12/24	Ricoh USA, Inc	5068736088	C1861: STAFF COPIER-LIBRARY	88.07
					88.07
166301	1/12/24	Michael Kay Media aka Michael Klindt	MUS ILLUMINATION VIDEOS	MUS ILLUMINATION VIDEOS	160.00
					160.00
166302	1/12/24	Ready Rooter Inc. & Chapman Plumbing	WO-4751	BK Sanitary Line Clean Out	1,950.00
					1,950.00
166303	1/12/24	NATHAN A MARTIN	2205955 DEC 2023	RESTITUTION DKT 2205955	46.30
					46.30
166304	1/12/24	JOHN M HENRICHSON	2205955 DEC 2023	RESTITUTION DKT 2205955	53.70
					53.70
166305	1/12/24	TOMMY DAUGHTERY	2204456 DEC 2023	COMP FINE DOCKET 2204456	25.00
					25.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 34
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166306	1/12/24	REBECCA SHORT	2306043-2304760	BAIL REFUND-2306043-2304760	170.00 170.00
166307	1/12/24	CenturyLink	12/14/23-1/14/24 12/14/23-1/14/24	Jail Fax #s Police Fax #s	264.09 264.08 528.17
166308	1/12/24	Pacific Office Automation	776244	C2887: Copier Usage	557.12 557.12
166309	1/12/24	Alarm Solutions Inc	50988	Qtrly Alarm System Monitoring	120.00 120.00
166310	1/12/24	Grove, Mueller & Swank, P.C., Inc.	103452 103451 103147 103452	Final ACFR Audit Bill-FY23 Final Bill-FY23 MWMC Audit Last Bill-FY23 Audit (Reg Fib) SEDA Audit-FY23	11,000.00 1,500.00 2,200.00 3,100.00 17,800.00
166311	1/12/24	Sarah Dawn Gean Larson	DRUG SEIZURE REFUND 21-2210	Drug Seizure Refund 21-2210	5,930.00 5,930.00
166312	1/12/24	NORTH SKY COMMUNICATIONS	2206352 DEC 2023	RESTITUTION DKT 2206352	50.00 50.00
166313	1/12/24	MISTY CHRISTY CHANCE	2302053 DEC 2023	COMP FINE DKT 2302053	20.00 20.00
166314	1/12/24	LCSO Fiscal Office	SO8739	CNO#:Annual Range Contribution	7,000.00 7,000.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 35
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166315	1/12/24	JAMIE LYNN BASHAM	2301302 DEC 2023	RESTITUTION DKT 2301302	100.00 100.00
166316	1/12/24	TARGET	2206935 DEC 2023	RESTITUTION DKT 2206935	319.44 319.44
166317	1/12/24	RAUL HERNANDEZGARCIA	2301366 DEC 2023	RESTITUTION DKT 2301366	125.00 125.00
166318	1/12/24	Springfield Utility Board	JAN052024	SUB BILLS WK 2-JAN	3,543.60 3,543.60
166319	1/12/24	Motorola Solutions Inc	8281785559	Radio batteries	824.64 824.64
166320	1/12/24	Oregon Dental Service	DENT ADMIN FEE JAN 2024	C1596; Delta Den Admin Jan 202	3,284.22 3,284.22
166321	1/12/24	John M. Morrell	TRANS SVCS DEC 2023	Translate Svcs Dec 2023	100.00 100.00
166322	1/12/24	Emerald Empire Art Association	MUSEUM MEMB ARTWALKSPONSORSHIP	MUSEUM MEMB ARTWALKSPONSORSHIP	300.00 300.00
166323	1/12/24	AARN BERGSTROM	2302549 DEC 2023	COMP FINE DKT 2302549	100.00 100.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 36
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166324	1/12/24	Jerry's Home Improvement Center	2303467 DEC 2023	RESTITUTION DKT 2303467	90.00 90.00
166325	1/12/24	JORDAN JOSEPH LOVINS	2304529 DEC 2023	COMP FINE DKT 2304529	50.00 50.00
166326	1/12/24	OREGON VETERINARY REFERAL	2305732 DEC 2023	RESTITUTION DKT 2305732	600.00 600.00
166327	1/12/24	TONY RICHARDS	0407429-0407434	OVERPAYMENT 0407429-0407434	385.74 385.74
166328	1/12/24	JOSEPH SCHWINGHAMER	1711762, 2305587	BAIL REFUND 1711762, 2305587	463.00 463.00
166329	1/12/24	STEVEN MCMANUS	2307023	BAIL REFUND DKT 2307023	170.00 170.00
166330	1/12/24	Mcnaire,David Fernando	0507543 DEC 2023	COMP FINE DOCKET 0507543	25.00 25.00
166331	1/12/24	RITA MAY ELDER	2200406 DEC 2023	COMP FINE DOCKET 2200406	100.00 100.00
166332	1/12/24	JESSICA JEAN HEMRICK	2202834 DEC 2023	COMP FINE DOCKET 2202834	25.00 25.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 37
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166333	1/12/24	CHELSEA JEAN JONES	2207412	RESTITUTION DKT 2207412	100.00 100.00
166334	1/12/24	Saye,Gary W	2200427 DEC 2023	COMP FINE DKT 2200427	25.00 25.00
166335	1/12/24	Albertson's, Incorporated	2304703 DEC 2023	RESTITUTION DTKT 2304703	100.00 100.00
166336	1/12/24	McCloud,Julie Marie	2106443 DEC 2023	RESTITUTION DKT 2106443	77.10 77.10
166337	1/12/24	JENNETT HOCH	2106443 DECE 2023	RESTITUTION DKT 2106443	22.90 22.90
166338	1/19/24	Tanya Bunson	2024 SOTC	Music at 2024 SOCT Event	125.00 125.00
166339	1/19/24	Helfand,David S	2024 SOTC	Music at 2024 SOCT Event	125.00 125.00
166340	1/19/24	Dannenbaum, Ronald J	2024 SOTC	Music at 2024 SOCT Event	125.00 125.00
166341	1/19/24	A & I Distributors	4017888	Oil for City-Owned Vehicles	607.20 607.20



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 38
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166342	1/19/24	Campus Planning & Facilities Mgmt	SDC Reimbursement	Refund-SDCs/Chg to School	33,238.71 33,238.71
166343	1/19/24	Day Wireless Systems	INV806632	BDA repair	2,720.00 2,720.00
166344	1/19/24	A+ Towing	23-139109-2	IV/MH License Plate H808416	3,366.94 3,366.94
166345	1/19/24	Ready Rooter Inc. & Chapman Plumbing	WO-5255	Drain Clean: 275 S 38th	154.00 154.00
166346	1/19/24	Beacon Electric	43746	Repair at 2150 Laura Space 36	313.01 313.01
166347	1/19/24	Cintas	4177740745	Shop Towels & Work Shirts	50.16 50.16
166348	1/19/24	The Building Department, LLC	4870	C2444: Nov 2023 Hourly Svs	2,280.00 2,280.00
166349	1/19/24	Midwest Tape	504809208	C914: AD COL	48.73 48.73
166350	1/19/24	MIG INC	0084147	MWMC Recycled Water Nov 23	998.75 998.75



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 39
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166351	1/19/24	Home Depot USA Inc dbaThe Home Depot Pro	782204457 779601731 782972160 783150857 783150865 777071440	CH Janitorial Supplies CH Janitorial Supplies Janitorial Supplies - Jail Janitorial Supplies - Jail Janitorial Supplies - Jail Janitorial Supplies - Police	729.14 935.54 63.43 126.82 126.86 65.25 2,047.04
166352	1/19/24	Professional Credit Service	33700 34112 33776	Commissions Commissions Commissions	1,049.61 1,447.01 1,499.01 3,995.63
166353	1/19/24	First-Citizens Bank & Trust Company	43935604	C2887: Copier Lease	832.30 832.30
166354	1/19/24	AUBREY JANAE CROSSLEY	2204093- DEC-JAN	COMPENSATORY FINE 2204093	50.00 50.00
166355	1/19/24	KATHLEEN A. HENDERSONLUI	2204093 DECEMBER-JAN	COMPENSATORY FINE 2204093	50.00 50.00
166356	1/19/24	DENNIS PETERSON	2104852 DEC-JAN	RESTITUTION 2104852	200.00 200.00
166357	1/19/24	Springfield Utility Board	470604 STMT 12/29/23 JAN122024	RFFUTILITIES:11/21/23-12/21/23 SUB BILLS WK 3-JAN	280.41 39,088.17 39,368.58
166358	1/19/24	Springfield Public School/Lane Co SD 19	2204905-DEC. JAN	COMPENSATORY FINE 2204905	165.00 165.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 40

Run Date: 2/7/2024

Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166359	1/19/24	VICTORIA CALLOTTA	2206964-DEC-JAN	COMPENSATORY FINE 2206964	100.00 100.00
166360	1/19/24	ANGEL L MEIS	2301026 DEC	COMPENSATORY FINE 2301026	100.00 100.00
166361	1/19/24	YOANA EDITH PAZTRUJILLO	2301685 DEC	COMPENSATORY FINE 2301685	300.00 300.00
166362	1/19/24	MAKAYLAH A SCHUBRING	2302318-DEC	COMPENSATORY FINE 2302318	50.00 50.00
166363	1/19/24	MISTY A EDWARDS	2207417-DEC-JAN	COMPENSATORY FINE 2207417	95.00 95.00
166364	1/19/24	Marshalls, Inc.	2303550- DEC-JAN	COMPENSATORY FINE 2303550	60.00 60.00
166365	1/19/24	Alpine Fence, LLC	2076	FS5 Gate Repair	575.00 575.00
166366	1/19/24	Pacific Office Automation	905726	C3448: Monthly Base B&W Copies	21.90 21.90
166367	1/19/24	QSL Print Communications, Inc.	66063011	Outreach calendars	6,600.00 6,600.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 41
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166368	1/19/24	Western Exterminator Company	53553771 55456321 56452964	Pest Control Service Pest Control Service Pest Control Service	137.15 137.15 137.15 411.45
166369	1/19/24	Parts Authority, LLC	273-171412 273-170119 273-170119 273-170119 273-170119 273-170877 273-170877 273-170119 273-170877 273-170119 273-170877 273-660919 273-663397 273-663052 273-662885 273-662877 273-660983 273-660845 273-663255 273-660719 273-663252	CR: PD Stock Battery CR: PD Stock: Battery CR: Veh# 5012: Battery CR: Veh# 6022: Battery CR: Veh# 6063: Battery CR: Veh# 7069: Battery CR: Veh# 7112: Battery CR: Veh# 7112: Battery CR: Veh# 7116: Battery CR: Veh# 7141: Battery Landscape Truck Battery Veh# 6020: Coolant & Fluid Res Veh# 6020: Hoses/Belts/Thermo Veh# 6020: Radiator Veh# 6126: Oil Filters Veh# 7020: Antifreeze Veh# 7020: Gaskets/Thermostats Veh# 7049: Fuel/Oil/Air Filter Veh# 7063: Support Bearing Veh# 7124: Oil & Air Filters	-12.00 -12.00 -12.00 -12.00 -12.00 -12.00 -12.00 -12.00 -12.00 -12.00 -12.00 46.56 84.82 251.85 196.51 14.08 66.44 17.49 120.88 26.33 10.56 715.52
166371	1/19/24	NAPA Auto Parts	379147 379049 379219 380448	Landscape: Fleetranner Belt Landscape: Gasket & Air Fltr Landscape: Spark Plug Veh# 7130: Heater Hose	52.25 28.34 5.92 8.24 94.75
166372	1/19/24	Commercial Fitness Equipment	2608766	Precor 835 AMT Purchase	7,793.00 7,793.00
166373	1/19/24	Comcast	1/10/24-2/9/24	Leaf Chgs JC: 1/10/24-2/9/24	545.97 545.97
166374	1/19/24	City of Eugene	606 (Enviro Svs)	Booth Fee-Home & Garden Show	410.00 410.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 42
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166375	1/19/24	Bishop, Katherine	Q1-2024 BUS PASS	Reimb for 60%/LTD 3 Mo Pass	195.00 195.00
166376	1/19/24	Lane Council of Governments	91416 91422	11-23: IGA 2314 City Website C3482: Eagleview Orthoimagery	378.00 12,834.00 13,212.00
166377	1/19/24	WAXIE Sanitary Supply	82123796	Cleaning Supplies	4.60 4.60
166378	1/19/24	MARY K GALBRAITHSPIEKER	2305883	OVERPAYMENT 2305883	30.00 30.00
166379	1/19/24	KAILEY STEWART	2400004	BAIL REFUND 2400004	850.00 850.00
166380	1/19/24	GPS Insight LLC	INV1494889	Dec 2023 Device Monitoring	754.05 754.05
166381	1/17/24	First Interstate Bank	FEBRUARY 2024	SEDA 2016 Loan #300001692	23,297.00 23,297.00
166382	1/26/24	LAURA MCKNIGHT	SP4305	AMBULANCE REFUND SP4305	50.76 50.76
166383	1/26/24	Wal*Mart	2305817	RESTITUTION 2305817	102.00 102.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 43
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166384	1/26/24	Capital Firemed	FIREMED MEMBERSHIPS	2024 FIREMED MEMBERSHIPS	70.00 70.00
166385	1/26/24	Inclusilife, Inc.	011224	Reim for Lost Pallet Jack	1,367.86 1,367.86
166386	1/26/24	Rasmussen, Carlos	MUS ILLUM ART SERIES	MUS ILLUM ART SERIES	250.00 250.00
166387	1/26/24	Oregon Department of Revenue	Garnishment 1.19.24	Garnishment 1.19.24	578.39 578.39
166388	1/26/24	Oregon Department of Revenue	DECEMBER 2023	Bail Assessment Dec 23	11,984.21 11,984.21
166389	1/26/24	Johnson Mark LLC	Garnishment 1.19.24	Garnishment 1.19.24	418.38 418.38
166390	1/26/24	NAPA Auto Parts	373629 373772 370892 373631	Stock: Fuses Veh# 5110: Battery Cable Veh# 6007: Plastic Weld/Epoxy Veh# Stock Room/Fuses	26.09 69.25 6.49 1.86 103.69
166391	1/26/24	Brite Upstate Wholesale Supply, Inc.	INV32010	Patrol vehicle keyboards	1,138.25 1,138.25
166392	1/26/24	Emerald Amateur Radio Society	Second 1/2-2023	July-Dec 23 Radio Tower Pwr	93.21 93.21



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 44
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166393	1/26/24	Lane Education Service District	CS00000013	C2869: LCOL COURIER	6,900.00 6,900.00
166394	1/26/24	Wellpath LLC	INV0113217	C3158: Feb Jail Med Service	103,220.00 103,220.00
166395	1/26/24	Language Line Services, Inc.	11185971 11193976	Dec 2023 Translation Svs Dec 2023 Translation Svs	105.30 169.65 274.95
166396	1/26/24	Access Information Management	10672268 10672235 10672267	12-23 Recycling/Pros Office CNO#:Dec 2023 Shredding-Police Dec 23 Shredding Svcs-Court	199.48 658.99 70.85 929.32
166397	1/26/24	DARRELL MCKAY	2306271	REFUND 2306271	250.00 250.00
166398	1/26/24	Cornerstone Associates, Inc	2312LMD013	Landscaping: 12/5, 12/6, 12/11	3,381.65 3,381.65
166399	1/26/24	Cintas	4178371064	Towels and Work Shirts	50.16 50.16
166400	1/26/24	City of Eugene	606 (MWMC)	Booth Fee-Home & Garden Show	410.00 410.00
166401	1/26/24	Lane County Technology Svcs - PSB	IS00002764	Jan 24: Link/Sec/Networks	5,187.00 5,187.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 45
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166402	1/26/24	Bob Barker Company, Inc.	INV1975697	Inmate toiletries	529.17 529.17
166403	1/26/24	Home Depot USA Inc dbaThe Home Depot Pro	784557472 784982019 784377202 783884752	CH Cordless Vacuum for Entry CH Flooring for Entry Janitorial Supplies - Police Janitorial Supplies - Police	299.00 130.30 156.52 156.59 742.41
166404	1/26/24	The Indoor Garden	202401-36	JC: Jan 2024 Plant Care	80.00 80.00
166405	1/26/24	ODP Business Solutions, LLC	347477214001 347476857001 346866480001	Office Supplies - Police Office Supplies - Police Office Supplies - Police	19.99 23.62 176.97 220.58
166406	1/26/24	Springfield Police Association	PORAC REIMBURSEMENT 12/29/23	PORAC reimbursement 12/29/23	1,350.00 1,350.00
166407	1/26/24	Cybrarian Corporation	03--97299	CYBRARIAN MAR 2024-FEB 2025	2,514.50 2,514.50
166408	1/26/24	Lane County Historical Society	449	MUSEUM PROG 2023 PRIDE BOOTH	810.00 810.00
166409	1/26/24	Pacific Office Automation	931784 911360 913505	Cannon B&W Overage Dec-23 SUPP PUBLIC COPIER SUPP PUBLIC COPIER	26.16 5.12 5.16 36.44
166410	1/26/24	Midwest Tape	504841993 504841994	AD COL AD COL	27.73 114.70 142.43



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 46
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166410	1/26/24	Midwest Tape			
166411	1/26/24	Ingram Library Services	79848725 79848723 79780453 79780452 79780451 79780456 79780450 79848722 79848726 79766502 79780455 79848724 79780454	C2969: ADULT FICTION C2969: ADULT FICTION C2969: ADULT FICTION C2969: ADULT NON-FICTION C2969: ADULT NON-FICTION C2969: G&M JR BOOKS C2969: JR BOOKS C2969: JR BOOKS C2969: JR BOOKS C2969: JR BOOKS C2969: JR BOOKS C2969: JR BOOKS C2969: YA BOOKS C2969:G&M AUTHOR &MUSIC SERIES	15.62 32.42 216.50 18.27 27.11 22.28 8.54 11.39 24.65 59.52 59.92 300.78 13.36 810.36
166412	1/26/24	Ingram Library Services	79874400 79874399 79862622 79874401	C2969: ADULT FICTION C2969: ADULT NON-FICTION C2969: YA BOOKS C2969:G&M AUTHOR &MUSIC SERIES	48.20 18.77 39.41 11.84 118.22
166413	1/26/24	Professional Credit Service	34490 34236	Commissions Commissions	650.79 1,978.05 2,628.84
166414	1/26/24	Airgas USA, LLC	9145361051 5505033904 5504998128 5504998128 9145361579 5504999630 5504998129 5504998129	FS16: OXYGEN USP 125 CGA 540 FS16: RENT CYL MED LRG OXYGEN FS3: RENT CYL MED LRG OXYGEN FS3: RENT CYL SMALL OXYGEN FS4: OXYGEN USP 125 CGA 540 FS4: RENT CYL MED LRG OXYGEN FS5: RENT CYL MED LRG OXYGEN FS5: RENT CYL MED XS OXYGEN	26.04 11.00 22.00 5.50 17.36 8.25 33.00 2.75 125.90
166415	1/26/24	City County Insurance Services	GL-P-SPR-2024-01-03 GL-P-SPR-2024-01-03	PL CLAIM GLSPR2020093704 PL CLAIM GLSPR2022093083	19,563.75 95,000.00 114,563.75



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 47
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166416	1/26/24	Comcast	01/15/24-02/14/24 01/15/24-02/14/24 01/15/24-02/14/24 01/15/24-02/14/24 01/15/24-02/14/24 SJC 1/24/24-2/23/24	FS14 HS INTERNET 01/15-02/14 FS16 HS INTERNET 01/15-02/14 FS3 HS INTERNET 01/15-02/14 FS4 HS INTERNET 01/15-02/14 FS5 HS INTERNET 01/15-02/14 SJC Internet	91.00 91.00 222.90 91.00 91.00 299.85 886.75
166417	1/26/24	KENNETH CLAY KOKKELER	2305448 2305449 2305451 230545	BOND REFUND PD CASE 2306311	340.00 340.00
166418	1/26/24	PATRICK GERALD CHRISTOPHER	2207367 2207368 2207369 220737	BOND REFUND PD CASE 2209442	680.00 680.00
166419	1/26/24	EDMS Inc	029254	December 2023 Mail Presort	2,467.15 2,467.15
166420	1/26/24	#1 Northwest, Inc.	2360 Dubens Lane	Install 2 tarps @ 2360 Dubens	226.00 226.00
166421	1/26/24	Emerald Empire Art Association	9	2023 Mayor's Revue Sponsorship	5,000.00 5,000.00
166422	1/26/24	AT&T Mobility	999208594X01142024	MAINT/DPW CELL CHARGES	218.22 218.22
166423	1/26/24	ALTA Language Services, Inc.	IS692188	Spanish Listen & Speaking Test	66.00 66.00
166424	1/26/24	Springfield Utility Board	JAN192024	SUB BILLS WK 4-JAN	2,329.57 2,329.57



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 48
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166425	1/26/24	Gallagher Benefit Services, Inc	2024027393	2023 Compensation Study	6,785.00 6,785.00
166426	1/26/24	TriZetto Provider Solutions	36D3012400	PATIENT STATEMENTS-DEC	369.78 369.78
166427	1/26/24	Gordon Truck Centers, Inc	PC251127763:01 PC251127418:01 PC251127256:01 PC251128131:01	CR Veh# 7049 Sweeper Sup Veh# 7049: Doser Pump Veh# 7152 Gasket Veh# 7163: Antanea	-313.89 1,647.07 16.71 42.53 1,392.42
166428	1/26/24	Express Press Printing & Graphics, Inc	50757	PAYROLL CHECKS	865.25 865.25
166429	1/26/24	GMA Architects	12180	C3458: CH Wayfinding	1,130.50 1,130.50
166430	1/26/24	Kimball Midwest	101788994	Ops Shop Supplies	119.40 119.40
166431	1/26/24	Lane County Public Works Department	PWA 00011850 PWA00011880	10-23 OR225, OR126 Eng OR225-126 Survey-Oct 23	5.93 485.84 491.77
166432	1/26/24	MIG INC	0084327	MWMC Recycle H20-12-23	132.65 132.65
166433	1/26/24	Lane County Finance Operations	DECEMBER 2023 DECEMBER 2023	County Bail Dec 23 County Bail Dec 23 Admin Fee	1,862.36 -19.67 1,842.69



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 49
Run Date: 2/7/2024
Run Time: 11:27:03 AM

Check No	Check Dt	Vendor Name	Invoice ID	Line Description	Payment
166434	1/26/24	Rowell Brokaw Architects, Inc	6517	C3268: GW Master Plan 12-23	9,644.64 9,644.64
166435	1/26/24	Special Districts Association Of Oregon	39P58002-5170	MWMC 2024 Liability Insurance	35,568.00 35,568.00
166436	1/26/24	Springfield Public Library Foundation	24008	2024 Books & Brew Sponsorship	500.00 500.00
166437	1/26/24	TUNDEA MCCABE	2303862	OVERPAYMENT 2303862	1.00 1.00
166438	1/26/24	BRYAN ELEAZAR MONCADA VELASQUEZ	2306690-92, 80, 6761	BAIL REFUND 2306690-92, 80, 61	320.00 320.00
166439	1/26/24	Lane Co. Health & Human Services	CDBG-SPFD-121823	Reimb CDBG Grnt-July-Oct 23	23,344.13 23,344.13
166440	1/26/24	Pacific Excavation, Inc.	P21172	P21172-Final Corrected	4,099.22 4,099.22
166441	1/26/24	Rounds, Richard A	811-23-002783-PLM	Refund for incorrect fees	295.13 295.13
166442	1/26/24	Sizemore & Sons Inc	1325	Tree Removal/ROW clear s72nd	17,500.00 17,500.00



Report ID: SPRA109-

City of Springfield
Disbursement for Approvals
From 01/01/2024 Thru 01/31/2024

Page No: 50
Run Date: 2/7/2024
Run Time: 11:27:03 AM

<u>Check No</u>	<u>Check Dt</u>	<u>Vendor Name</u>	<u>Invoice ID</u>	<u>Line Description</u>	<u>Payment</u>
166443	1/26/24	Forrest Heating LLC	811-23-002681-MECH	Refund per Cust Request	127.53 <u>127.53</u>
Grand Total:					<u><u>3,570,773.91</u></u>

AGENDA ITEM SUMMARY

Meeting Date: 2/20/2024
Meeting Type: Regular Meeting
Staff Contact/Dept.: Sam Kelly-
Quattrocchi/CMO
Staff Phone No: 541.726.3713
Estimated Time: Consent Calendar
Council Goals: Provide Financially
Responsible and
Innovative Government
Services

**SPRINGFIELD
CITY COUNCIL**

ITEM TITLE: CITY OF SPRINGFIELD/LCOG IGA AMENDMENT

**ACTION
REQUESTED:** Authorize the City Manager to execute the Third Amendment to an Intergovernmental Agreement (IGA) with Lane Council of Governments to staff and to perform an audit of the fiber partnership across six organizations (Gang of Six).

**ISSUE
STATEMENT:** Springfield's IGA with LCOG for staffing for the fiber partnership has expired, and LCOG has requested an amended contract, extending the duration, increasing the not to exceed amount, and adding a task to perform an audit of the fiberoptic assets.

ATTACHMENTS: [1: Third Amendment to C2192 Indefeasible Right of Use – Gang of Six](#)

**DISCUSSION/
FINANCIAL
IMPACT:** In 2000, Williams Communication, Inc. (now Level 3) transferred an indefeasible right of use, IRU, in 96 strands of fiber optic cables to the City of Eugene. These cables, referred to as dark fiber, were not in use at the time of transfer, and the City of Eugene did not have use of the fibers at the time. The City of Eugene transferred the rights to use the fiber strands to six different agencies. The City of Springfield is one of the six agencies. In 2018, as the 2000 IRU was close to expiration, each member of the group signed IGAs with Lane Council of Government to run meetings and facilitate discussions with a not to exceed value of \$3,000 (ATT 1). The City of Eugene IRU with Level 3 was eventually extended for an additional 20 years. Each of the six original members continue to have use rights in the 96 strands of the dark fiber under the City of Eugene's IRU with Level 3.

On June 14, 2023, the six member agencies met and discussed the status of the group and the fiber assets. It was determined that it would be beneficial to have Lane Council of Governments, LCOG, staff conduct an audit of each member's dark fiber infrastructure. This will memorialize previously lost information, through staff attrition, and confirm compliance with restrictions set forth in the City of Eugene's IRU agreement with Level 3.

The third amendment, attachment 1, will authorize LCOG to continue to facilitate meetings. LCOG will continue to schedule meetings, prepare agendas, and follow up on action items. This amendment will also authorize LCOG to perform an end-to-end audit of the network using the fiber assets. This amendment includes a one-time increase of \$6,000 in the not to exceed limit which will fund the one-time audit, and the ongoing meeting support.

THIRD AMENDMENT TO INTERGOVERNMENTAL AGREEMENT
City of Springfield/Lane Council of Governments
(Gang of Six)

WHEREAS, Lane Council of Governments and the City of Springfield entered into an Agreement dated August 1, 2018 for services related to staffing and facilitating meetings of the Gang of Six. That agreement expired on June 30, 2019.

WHEREAS, on or about August 19, 2019, LCOG executed an amendment extending the expiration date to December 31, 2020.

WHEREAS, on or about July 9, 2021, the parties executed a second amendment extending the expiration date to December 31, 2022.

WHEREAS, the second amendment incorporated a new Exhibit, Exhibit B. Exhibit B is attached hereto for ease of reference but is not amended.

WHEREAS, the parties wish to further extend the expiration date.

WHEREAS, on June 14, 2023, the Gang of Six met to discuss the status of the Gang. The Gang determined that it would be beneficial to have LCOG staff conduct an audit of the Gang of Six infrastructure. LCOG staff, Jacob Callister and Keith Testerman, were tasked with preparing an estimate for the cost of preparing the asset audit. Revised Attachment A (Work Program) to this Agreement incorporates that estimate. Article 3 is also amended to increase the “not to exceed” amount to accommodate the costs for preparing the asset audit.

NOW THEREFORE, both parties agree to the following:

1. The Agreement is reinstated effective December 31, 2022.
2. Article 1 of the Agreement shall be amended to read: “The agreement term shall take effect on the Effective Date and shall continue in place until December 31, 2025, or until earlier terminated pursuant to Paragraph 4 of this Agreement.”
3. Article 3 (Compensation) of the Agreement shall be amended as follows:

“SPRINGFIELD shall pay LCOG invoice on net 30 days terms, which shall be issued quarterly unless otherwise agreed to by the parties in writing.

- 3.1 The invoice will reflect hourly rates for LCOG personnel plus any direct expenses association with the Work performed. However, the agencies that make up the Gang of Six and the City of Eugene have agreed to split LCOG’s costs for this Work evenly among them. Accordingly, the invoice will only reflect 1/7 of the total of LCOG’s time and expenses associated with the Work performed under this agreement.
- 3.2 The cost of this agreement shall not exceed \$9,000.00.
- 3.3 Invoice to be sent to: Accounts payable – City of Springfield, 225 5th Street, Springfield, OR 97477 or email to: accountspayable@springfield-or.gov. Invoice to include IGA #2192 and approval code #710.

- 4. Attachment A (Work Program) is amended as provided in the attached Revised Attachment A (Work Program).

- 5. All other terms and conditions of this Agreement remain unchanged.

LANE COUNCIL OF GOVERNMENTS

CITY OF SPRINGFIELD

 By: Brendalee S. Moore
 Executive Director

 By: Nancy Newton
 City Manager

 Date

 Date

REVIEWED & APPROVED
 AS TO FORM
 Kristina Kraaz
 DATE: 1/11/2024
 SPRINGFIELD CITY ATTORNEY'S OFFICE

Revised Attachment A Scope of Work

Background/Context

The Gang of Six's unique collective interest in fiber optic assets through the City of Eugene necessitates directed coordination and facilitation. Primarily due to staff turnover and loss, or failure of, knowledge transfer, the Gang of Six assets also need a system audit. An audit will provide crucial understanding and transparency of the details of the system but will also allow asset managers to confirm that the assets are being used according to the restrictions set forth in the City of Eugene's IRU with Lumen.

Scope Objectives

The purpose of this scope is two-fold; to continue LCOG's facilitation of the group's coordinated decision making (Task 1) and to provide an end-to-end audit of networks using Gang of Six fiber (Tasks 2 & 3). The three tasks are outlined in greater detail below. The resulting deliverables for the tasks will address the following key elements:

- Meeting coordination, facilitation and notes
- Audit of Gang of Six fiber end-to-end at the strand level
- Identification of which fiber ports at each facility have active traffic connected to them.
- Characterization of each agencies use of the system and its compatibility with IRU defined allowable uses.
- Digital mapping of the system (Maybe in the new tool?)

TASK 1 GROUP FACILITATION

On request of the Gang of Six, LCOG shall provide the following services:

1. LCOG will schedule and staff (facilitate) meetings as needed
2. Prepare agendas and provide for notes of the meetings

LCOG Deliverables:

- A. Meeting scheduling and facilitating
- B. Meeting agendas and meeting notes

TASK 2 ASSET RESEARCH AND DOCUMENTATION

On request of the Gang of Six, LCOG shall provide the following services:

1. Review 2019 vault audits and identify all splices from the Gang of Six Cable
2. Audit Glenwood and Springfield vaults (not included in 2019 audits)
3. Make a list of all cables/strands that are directly spliced to Gang of Six strands.
4. Report back how many paths need to be traced and narrow scope for Task 3

LCOG Deliverables:

- A. List of cables/splices that need to be tracked from the Gang of Six Assets
- B. Report back on scope for Task 3

TASK 3 NETWORK TRACING & DOCUMENTATION

On request of the Gang of Six, LCOG shall provide the following services:

1. Trace cables/strands identified in Task 2 back to A and Z locations using a combination of the 2019 audits and new audits.
2. Identify ports inside facilities that correlate to networks that traverse Gang of Six fiber
3. Identify what equipment is plugged into these ports with the help of agency in charge of each location and catalog what it is being used for.
4. Map networks in Vetro (requires LCOG to purchase a license and prep asset data)

LCOG Deliverables:

- A. Spreadsheet of ports in facilities that are currently spliced to Gang of Six fiber and whether anything is connected to each port. If something is connected, catalog what it is used for.
- B. Networks mapped digitally in Vetro end to end (Or another similar tool if LCOG chooses not to procure Vetro)

**LCOG does not represent the interests of either the City of Eugene or any of the entities that make up the Gang of Six. If one or more, but not all, of the members request assistance or services from LCOG staff that separately and solely benefits that member or members, such assistance from LCOG falls outside the scope of work for this Agreement, and the member or members separately benefitted shall be responsible to compensate LCOG for such assistance.*

Project Schedule and Budget

PROJECT TASKS	SCHEDULE	COST
TASK 1: GROUP FACILITATION	Month 1-12	\$5,000
TASK 2: ASSET RESEARCH AND DOCUMENTATION	Month 1-4	\$5,000
TASK 3: NETWORK TRACING & DOCUMENTATION	Months 4-8	\$25,000
CONTINGENCY CUSHION		\$7,000
	~12 Months	\$42,000

Proposed LCOG Staff, proportions and rates

PROPOSED STAFF	%	RATE*
ANNE DAVIES – PRINCIPAL ATTORNEY	20%	135.00
KEITH TESTERMAN – DATA CENTER & SYSTEMS MGR	65%	125.00
JACOB CALLISTER - PRINCIPAL PLANNER	10%	127.00
GIS ASSISTANT	5%	~\$95
	100%	-

**Rates are for FY 24 and are subject to change each fiscal year*

EXHIBIT B

Disclosure/Waiver of Conflicts

LCOG staff performing the duties under this Agreement will be Anne Davies, Principal Attorney for LCOG. Although Anne is a lawyer, she is not providing legal advice, counsel, or representation to the Gang of Six or its members under this Agreement. To the extent she provides any guidance on a matter in the course of providing the services hereunder, the parties acknowledge and agree that her guidance is not provided in her capacity as a lawyer, does not constitute and cannot be relied upon as legal advice, and is not intended to form an attorney-client relationship with either the Gang of Six as an entity or any of the member agencies. Each agency has its own legal representation, and member agencies are fully responsible for advising their agency's legal counsel regarding deliberations, legal concerns, and decisions made as member agencies of the Gang of Six.

Anne is legal counsel for LCOG, a member of the Gang of Six. Anne will continue to provide legal advice to LCOG throughout the duration of this Agreement, including privileged and confidential advice regarding the Gang of Six. Because Anne is not providing legal advice to the Gang of Six or its member agencies, her concurrent staffing duties on behalf of the Gang of Six and her legal representation of LCOG should not technically present any potential legal conflicts of interest which would otherwise require a formal waiver by the parties pursuant to the Rules of Professional Conduct relevant to Oregon attorneys. That said, because the lines between legal representation and other professional services in this instance are so blurred, it is advisable to provide an opportunity for the parties to consent or object to Anne's services on behalf of all of the parties.

By signing this Agreement, the parties acknowledge that they may each develop potentially differing and conflicting interests from those of other members of the Gang of Six, including Anne's employer, LCOG. The parties agree that Anne cannot provide services to any member of the Gang of Six under this Agreement if those services would conflict with the interests of other members of the Gang of Six. The parties consent to Anne's staffing of the Gang of Six, including services to each of its members, notwithstanding her position as legal counsel for LCOG. Each of the members of the Gang of Six are advised and encouraged to consult with their separate legal counsel to determine whether they should consent to this Addendum to the Agreement.

City of Eugene staff has also requested that Anne assist the City with analysis of its options with regard to the Gang of Six and the use of the 96 fibers moving forward. The City is short-staffed, and Anne's familiarity with the issues would expedite the analysis, which would benefit all parties. Again, Anne will not be acting as legal counsel for the City, as the City has its own legal counsel. That said, Anne may discuss options with the City that may not benefit the entire Gang of Six users. For instance, the City may consider the possibility of charging users for the fiber in the future, even though the Gang of Six members have not paid for their use of the fiber in the past under the current Gang of Six arrangement. By execution of this IGA, the parties acknowledge this dynamic and agree to Anne's assistance to the City. If a situation arises where Anne can no longer assist the City and also provide neutral staffing to the Gang of Six, she will cease assisting the City.

The City has acknowledged that these separate services are not legal services, that Anne does not have an attorney-client relationship with the City, and that she is, therefore, not bound by the Rules of Professional Conduct pertaining to confidentiality, at least with regard to disclosure of information to the Gang of Six members. That is, the City has agreed that any information that Anne obtains during her duties assisting the City may be shared with members of the Gang of Six.

INTERGOVERNMENTAL AGREEMENT

BETWEEN: Lane Council of Governments (LCOG), an organization of governments within Lane County, Oregon

AND: City of Springfield (SPRINGFIELD), a municipal corporation in the State of Oregon, Contract # 2192

EFFECTIVE DATE: August 1, 2018

RECITALS

- A. ORS 190.010 provides that units of local government may enter into agreements for the performance of any and all functions and activities that any party to the agreement, its officers, or agents have the authority to perform.
- B. On or about December, 2000, Williams Communications, Inc. ("Williams") transferred rights (an indefeasible right of use ("IRU")) in 96 strands of dark fiber to the City of Eugene. The term of that IRU was 20 years
- C. The City of Eugene, in turn, transferred rights to use that fiber to six different agencies ("Gang of Six"): the City of Springfield, the University of Oregon, Lane Transit District, Springfield Utility Board, Lane Council of Governments, and Lane County.
- D. With the expiration of the original 20-year IRU between Williams (now CenturyLink) approaching, the Gang of Six entities desire to meet regularly to stay updated on the IRU renewal negotiations between the City of Eugene and CenturyLink, and possibly to discuss the status of the Gang of Six interests moving forward
- E. LCOG is equipped to provide staffing for those meetings.
- F. Provision of services for the remuneration specified in this agreement will mutually benefit the parties.
- G. SPRINGFIELD and LCOG desire to enter into an agreement wherein LCOG will provide the services described in this agreement and Attachment A (attached hereto and incorporated herein by reference).

AGREEMENT

1. **Duration.** The agreement term shall take effect on the Effective Date and shall continue in place until June 30, 2019 or until earlier terminated pursuant to Paragraph 4 of this agreement.
2. **Services to be Provided.** LCOG agrees to provide services to SPRINGFIELD as outlined in Attachment A, Work Program
3. **Compensation.** SPRINGFIELD shall pay LCOG invoice on net 30 days terms, which shall be issued quarterly unless otherwise agreed to by the parties in writing.

3.1 The invoice will reflect hourly rates for LCOG personnel plus any direct expenses associated with the Work performed. However, because SPRINGFIELD is only one of the six agencies that make up the Gang of Six, the invoice will only reflect 1/6 of the total of LCOG's time and expenses associated with the work performed under this agreement.

3.2 Hourly rates for LCOG personnel change each fiscal year, but the FY19 rate for the legal facilitator is \$119.54/hour. The total cost of this agreement shall not exceed \$3,000.00.

3.3 Invoice to be sent to: Accounts Payable - City of Springfield, 225 5th Street, Springfield, OR 97477 or email to accountspayable@springfield-or.gov. Invoice to include IGA #2192 and approval code #710.

4. **Termination.** Upon thirty days' prior written notice delivered to the persons designated in Paragraph 6 to receive notice, either party, without cause, may terminate its participation in this agreement.
5. **Amendments.** This agreement may be modified or extended by written amendment signed by both parties.
6. **Administration.** Each party designates the following person as its representative for purposes of administering this agreement. Either party may change its designated representative by giving written notice to the other as provided in paragraph 16

For LCOG: Anne Davies
 859 Willamette St., Suite 500
 Eugene, OR 97401-2910
 Ph: 541-682-4040
 adavies@lcog.org

For SPRINGFIELD:
 Tom Boyatt
 225 Fifth Street
 Springfield, OR 97477
 Ph: 541-744-3373
 tboyatt@springfield-or.gov

7. **Records/Inspection.** SPRINGFIELD and LCOG shall each maintain records of its costs and expenses under this agreement for a period of not less than three full fiscal years following completion of this agreement. Upon reasonable advance notice, either party or its authorized representatives may from time to time inspect, audit, and make copies of the other party's records related to this agreement.
8. **Indemnification.** To the extent allowed by the Oregon Constitution and the Oregon Revised Statutes, each of the parties hereto agrees to indemnify, defend, and save the other harmless from any claims, liability or damages including attorney fees, at trial and on appeal, arising out of any error, omission or act of negligence on the part of the indemnifying party, its officers, agents, or employees in the performance of this agreement.
9. **Status.** In providing the services specified in this agreement (and any associated services) both parties are public bodies and maintain their public body status as specified in ORS 30.260. Both parties understand and acknowledge that each retains all immunities and privileges granted them by the Oregon Tort Claims Act (ORS 30.260 through 30.295) and any and all other statutory rights granted as a result of their status as local public bodies.
10. **Dispute Resolution.** The parties shall exert every effort to cooperatively resolve any disagreements they may have under this Agreement. In the event that the parties alone are unable to resolve any conflict under this Agreement, they agree to present their disagreements to a mutually agreeable mediator for mediation. Each party shall bear its own costs for mediation and the parties shall share the cost of the mediator. This mediation procedure shall be followed to its conclusion prior to either party seeking relief from the court, except in the case of an emergency.

If the dispute remains unresolved through mediation, the parties may agree in writing to submit the dispute to arbitration, using such arbitration process as they may choose at the time and which includes the following conditions:

- a. The location of the arbitration shall be in Eugene, Oregon;
- b. Each party shall bear its own costs (except arbitration filing costs), witness fees, and attorney fees;
- c. Arbitration filing costs and any arbitrator's fees will be divided equally between the parties; and
- d. Judgment upon the award rendered by the arbitrator may be entered in the Circuit Court in Lane County, Oregon.

This Agreement shall not be construed more favorably to LCOG due to the preparation of this Agreement by LCOG. The headings and subheadings in this Agreement are for convenience, do not form a part of this Agreement, and shall not be used in construing this Agreement.

11. **Insurance.** Each party working under this agreement is either a subject employer under the Oregon Worker's Compensation Law and shall comply with ORS 656.017, which requires each to provide Worker's Compensation coverage for all its subject workers, or is an employer that is exempt under ORS 656.126.
12. **Subcontracting.** LCOG shall not subcontract the Work under this agreement, in whole or in part, without the SPRINGFIELD's prior written approval. LCOG shall require any approved subcontractor to agree, as to the portion of the Work subcontracted, to comply with all obligations of LCOG specified in this agreement.

Notwithstanding the SPRINGFIELD's approval of a subcontractor, LCOG shall remain obligated for full performance of this agreement and SPRINGFIELD shall incur no obligation to any sub-contractor.

- 13. **Assignment.** Neither party shall assign this agreement in whole or in part, or any right or obligation hereunder, without the other party's written approval
- 14. **Compliance with Laws.** LCOG shall comply with all applicable federal, state, and local laws, rules, ordinances, and regulations at all times and in the performance of the Work, including all applicable State and local public contracting provisions
- 15. **Americans with Disabilities Act Compliance.** Independent Contractor will comply with all applicable provisions of the Americans with Disabilities Act of 1990, 42 USC Section 12101 et seq. and Section 504 of the Rehabilitation Act of 1973.
- 16. **Notices.** Any notices permitted or required by this agreement shall be deemed given when personally delivered or upon deposit in the United States mail, postage fully prepaid, certified, return receipt requested, addressed to the representative designated in paragraph 6. Either party may change its address by notice given to the other in accordance with this paragraph
- 17. **Integration.** This agreement embodies the entire agreement of the parties. There are no promises, terms, conditions or obligations other than those contained herein. This agreement shall supersede all prior communications, representations or agreements, either oral or written, between the parties.
- 18. **Interpretation.** This agreement shall be governed by and interpreted in accordance with the laws of the State of Oregon

LANE COUNCIL OF GOVERNMENTS:

By: [Signature]
Brendalee S. Wilson, Executive Director

Date: 1.3.19

CITY OF SPRINGFIELD

By: [Signature]
Gino Grimaldi, City Manager

Date: 11/21/18

Reviewed by City Contract Officer
No Attorney Review

[Signature] 11.20.18

REVIEWED & APPROVED
AS TO FORM

[Signature]
DATE: 11-20-2018
OFFICE OF CITY ATTORNEY

**ATTACHMENT A
WORK PROGRAM**

On request of SPRINGFIELD, LCOG shall provide the following services:

LCOG will schedule and staff bi-monthly meetings. As part of these meetings, LCOG staff will update the Gang of Six on the status of the IRU negotiations between CenturyLink and the City of Eugene. LCOG staff will otherwise serve only as a facilitator, and does not represent the interests of either the City of Eugene or any of the entities that make up the Gang of Six.

AGENDA ITEM SUMMARY

Meeting Date: 2/20/2024
Meeting Type: Regular Meeting
Staff Contact/Dept.: Robin Holman - DPW
Staff Phone No: 541-726-3662
Estimated Time: Consent Calendar
Council Goals: Mandate

**SPRINGFIELD
CITY COUNCIL**

ITEM TITLE: LIQUOR LICENSE APPLICATION FOR A NEW OUTLET FOR LANI MOKU GRILL, DBA: LANI MOKU CHILL.

ACTION REQUESTED: Endorsement of OLCC Liquor License Application for Lani Moku Chill, located at 4425 Main St. Springfield, OR 97478.

ISSUE STATEMENT: The owner of Lani Moku Grill. has requested the City Council to endorse its OLCC Liquor License Application.

ATTACHMENTS: [1: OLCC Liquor License Application.](#)

**DISCUSSION/
FINANCIAL
IMPACT:** The license endorsement for Lani Moku Grill, DBA: Lani Moku Chill is for a New Outlet with Limited On-Premises Sales. The license application has been reviewed and approved by the appropriate City Departments.

LIQUOR LICENSE APPLICATION

Page 1 of 4

Check the appropriate license request option:

New Outlet | Change of Ownership | Greater Privilege | Additional Privilege

Select the license type you are applying for.

More information about all license types is available [online](#).

Full On-Premises

- Commercial
- Caterer
- Public Passenger Carrier
- Other Public Location
- For Profit Private Club
- Nonprofit Private Club

Winery

- Primary location
- Additional locations: 2nd 3rd 4th 5th

Brewery

- Primary location
- Additional locations: 2nd 3rd

Brewery-Public House

- Primary location
- Additional locations: 2nd 3rd

Grower Sales Privilege

- Primary location
- Additional locations: 2nd 3rd

Distillery

- Primary location
- Additional tasting locations: (Use the DISTT form [HERE](#))

Limited On-Premises

- Off Premises
- Warehouse
- Wholesale Malt Beverage and Wine

LOCAL GOVERNMENT USE ONLY

LOCAL GOVERNMENT

After providing your recommendation, return this form to the applicant **WITH** the recommendation marked below

Name of City OR County (not both)

City of Springfield

Please make sure the name of the Local Government is printed legibly or stamped below

Date application received: 1/31/2024

Optional: Date Stamp Received Below

- Recommend this license be granted
- Recommend this license be denied
- No Recommendation/Neutral

Printed Name

Date

Signature

Lani Moku Chill

Trade Name

LIQUOR LICENSE APPLICATION

Page 2 of 4

APPLICANT INFORMATION	
Identify the applicants applying for the license. This is the entity (example: corporation or LLC) or individual(s) applying for the license. Please add an additional page if more space is needed.	
Name of entity or individual applicant #1: Lani Moku Grill	Name of entity or individual applicant #2:
Name of entity or individual applicant #3:	Name of entity or individual applicant #4:

BUSINESS INFORMATION		
Trade Name of the Business (name customers will see): Lani Moku Chill		
Premises street address (The physical location of the business and where the liquor license will be posted): 4425 Main St		
City: Springfield	Zip Code: 97478	County: Lane
Business phone number: 541-653-6352	Business email: lanimokugrill@yahoo.com	
Business mailing address (where we will send any items by mail as described in OAR 845-004-0065[1]): 5547 Main St		
City: Springfield	State: OR	Zip Code: 97478
Does the business address currently have an OLCC liquor license? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Does the business address currently have an OLCC marijuana license? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

APPLICATION CONTACT INFORMATION – Provide the point of contact for this application. If this individual is <u>not</u> an applicant or licensee, the Authorized Representative Form must be completed and submitted with this application.	
Application Contact Name: Brittany Hunt	
Phone number: 541-914-3541	Email: lanimokugrill@yahoo.com

LIQUOR LICENSE APPLICATION

Page 3 of 4

TERMS

- “Real property” means the real estate (land) and generally whatever is erected or affixed to the land (for example, the building) at the business address.
- “Common area” is a privately owned area where two or more parties (property tenants) have permission to use the area in common. Examples include the walking areas between stores at a shopping center, lobbies, hallways, patios, parking lots, etc. An area’s designation as a “common area” is typically identified in the lease or rental agreement.

ATTESTATION – OWNERSHIP AND CONTROL OF THE BUSINESS AND PREMISES

- Each applicant listed in the “Application Information” section of this form has read and understands OAR 845-005-0311 and attests that:
 1. At least one applicant listed in the “Application Information” section of this form has the legal right to occupy and control the real property proposed to be licensed as shown by a property deed, lease, rental agreement, or similar document.
 2. No person not listed as an applicant in the “Application Information” section of this form has an ownership interest in the business proposed to be licensed, unless the person qualifies to have that ownership interest waived under OAR 845-005-0311.
 3. The licensed premises at the premises street address proposed to be licensed either:
 - a. Does not include any common areas; or
 - b. Does include one or more common areas; however, only the applicant(s) have the exclusive right to engage in alcohol sales and service in the area to be included as part of the licensed premises.
 - In this circumstance, the applicant(s) acknowledges responsibility for ensuring compliance with liquor laws within and in the immediate vicinity of the licensed premises, including in portions of the premises that are situated in “common areas” and that this requirement applies at all times, even when the business is closed.
 4. The licensed premises at the premises street address either:
 - a. Has no area on property controlled by a public entity (like a city, county, or state); or
 - b. Has one or more areas on property controlled by a public entity (like a city, county, or state) and the public entity has given at least one of the applicant(s) permission to exercise the privileges of the license in the area.

LIQUOR LICENSE APPLICATION

Lani Moku Chill

Page 4 of 4

Applicant Signature(s): Each individual listed in the applicant information box on page 2 (entity or individuals applying for the license) must sign the application.

If an applicant listed in the applicant information box on page 2 is an entity (such as a corporation or limited liability company), at least one member or officer of the entity must sign the application.

• Each applicant listed in the “Application Information” section of this form has read and understands OLCC 845-006-0362 and attests that:

1. Upon licensure, each licensee is responsible for the conduct of others on the licensed premises, including in outdoor areas.
2. The licensed premises will be controlled to promote public safety and prevent problems and violations, with particular emphasis on preventing minors from obtaining or consuming alcoholic beverages, preventing over-service of alcoholic beverages, preventing open containers of alcoholic beverages from leaving the licensed premises unless allowed by OLCC rules, and preventing noisy, disorderly, and unlawful activity on the licensed premises.

I attest that all answers on all forms and documents, and all information provided to the OLCC as a part of this application, are true and complete.

Brittany Hunt

Applicant name



Signature

1/29/2024

Date

Applicant name

Signature

Date

Applicant name

Signature

Date

Applicant name

Signature

Date

Applicant/Licensee Representative(s): If you would like to designate a person/entity to act on your behalf you must complete the Authorized Representative Form. You may submit the form with the application or anytime thereafter. The form must be received by the OLCC before the representative can receive or submit information for the applicant.

Please note that applicants/licensees are responsible for all information provided, even if an authorized representative submits additional forms on behalf of the applicant.



OREGON LIQUOR & CANNABIS COMMISSION BUSINESS INFORMATION

Please Print or Type

Applicant Name: Lani Moku Grill Phone: 541-653-6352

Trade Name (dba): Lani Moku Chill

Business Location Address: 4425 Main St

City: Springfield ZIP Code: 97478

DAYS AND HOURS OF OPERATION

Business Hours:

Outdoor Area Hours:

The outdoor area is used for:

Sunday _____ to _____
 Monday _____ to _____
 Tuesday 11 to 8
 Wednesday 11 to 8
 Thursday 11 to 8
 Friday 11 to 8
 Saturday 11 to 8

Sunday _____ to _____
 Monday _____ to _____
 Tuesday 11 to 8
 Wednesday 11 to 8
 Thursday 11 to 8
 Friday 11 to 8
 Saturday 11 to 8

Food service Hours: 11 to 8
 Alcohol service Hours: 11 to 8
 Enclosed, how chain link fence
 The exterior area is adequately viewed and/or supervised by Service Permittees.
 _____ (Investigator's Initials)

Seasonal Variations: Yes No If yes, explain: _____

ENTERTAINMENT

Check ALL that apply:

- Live Music
- Recorded Music
- DJ Music
- Dancing Nude Dancing
- Live Entertainment
- Minor Entertainers
- Karaoke
- Coin-operated Games
- Video Lottery Machines
- Social Gaming
- Pool Tables
- Other: _____

*Minor Entertainers in an area prohibited to minors need prior approval from the OLCC

DAYS & HOURS OF LIVE OR DJ MUSIC

Sunday _____ to _____
 Monday _____ to _____
 Tuesday _____ to _____
 Wednesday _____ to _____
 Thursday _____ to _____
 Friday _____ to _____
 Saturday _____ to _____

SEATING COUNT

Restaurant: 30 Outdoor: 70 Lounge: _____
 Banquet: _____ Other (explain): _____ Total Seating: 100

OLCC USE ONLY

Investigator Verified Seating: ____ (Y) ____ (N)
 Investigator Initials: _____
 Date: _____

I understand if my answers are not true and complete, the OLCC may deny my license application.

Applicant Signature: [Signature] Date: 1/29/24




OREGON LIQUOR & CANNABIS COMMISSION FLOOR PLAN

INSTRUCTIONS

1. Your floor plan **MUST** be submitted on the Floor Plan Form below
2. Use a separate Floor Plan Form for each level or floor of the building. The floor plan(s) must show the specific areas of your premises.
3. Label areas i.e. dining area, bar, lounge, lottery, outside patio and sidewalk cafe areas.
4. Food Counters should be labeled as such, and not as a Bar. At a Food Counter, food service/consumption is the predominant activity. At a Bar, alcohol service/consumption is the predominant activity. Please label Food Counters and Bars accordingly.
5. Include all tables and chairs. (See Example below)
6. If you have an outdoor area, please show it in reference to the licensed building.
7. If you have sidewalk seating please contact your local government to see if a permit is required for use.
8. If this is a Food Cart Pod please label the floor plan where the alcohol will be served from, where food will be served, where the seating will be and any other food carts that are in the pod.

Please do not use complex architect drawings as your floor plan, unless they are clearly readable and show all the tables and chairs.

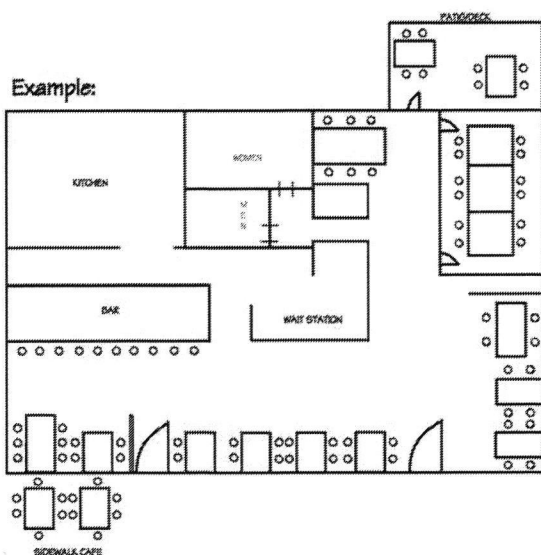
RESTAURANT EXAMPLE

 OREGON LIQUOR & CANNABIS COMMISSION
FLOOR PLAN FORM

Your floor plan must be submitted on this form

Applicant Name: My Restaurant LLC Trade Name (dba): My Restaurant

Example:




Labels in diagram: KITCHEN, BAR, WAIT STATION, PASTISserie, SIDEWALK CAFE

OLCC USE ONLY
MINOR POSTING ASSIGNMENT(S):

Date: _____ Initials: _____

(rev. 02/22)

FOOD CART POD EXAMPLE

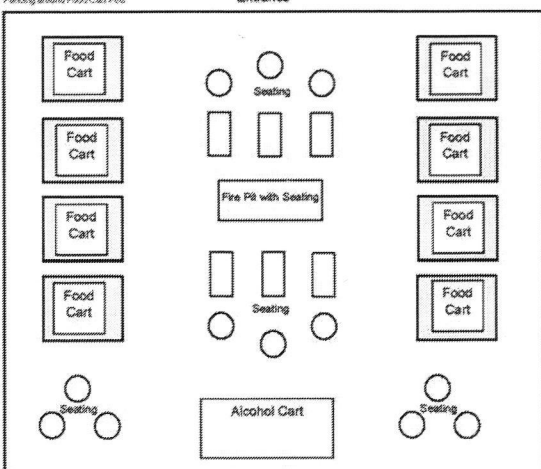
 OREGON LIQUOR & CANNABIS COMMISSION
FLOOR PLAN FORM

Your floor plan must be submitted on this form

Applicant Name: Food Carts LLC Trade Name (dba): Everyday Food Cart Pod

Fencing around Food Cart Pod

Entrance



Labels in diagram: Food Cart, Seating, Fire Pit with Seating, Alcohol Cart

OLCC USE ONLY
MINOR POSTING ASSIGNMENT(S):

Date: _____ Initials: _____

(rev. 02/22)

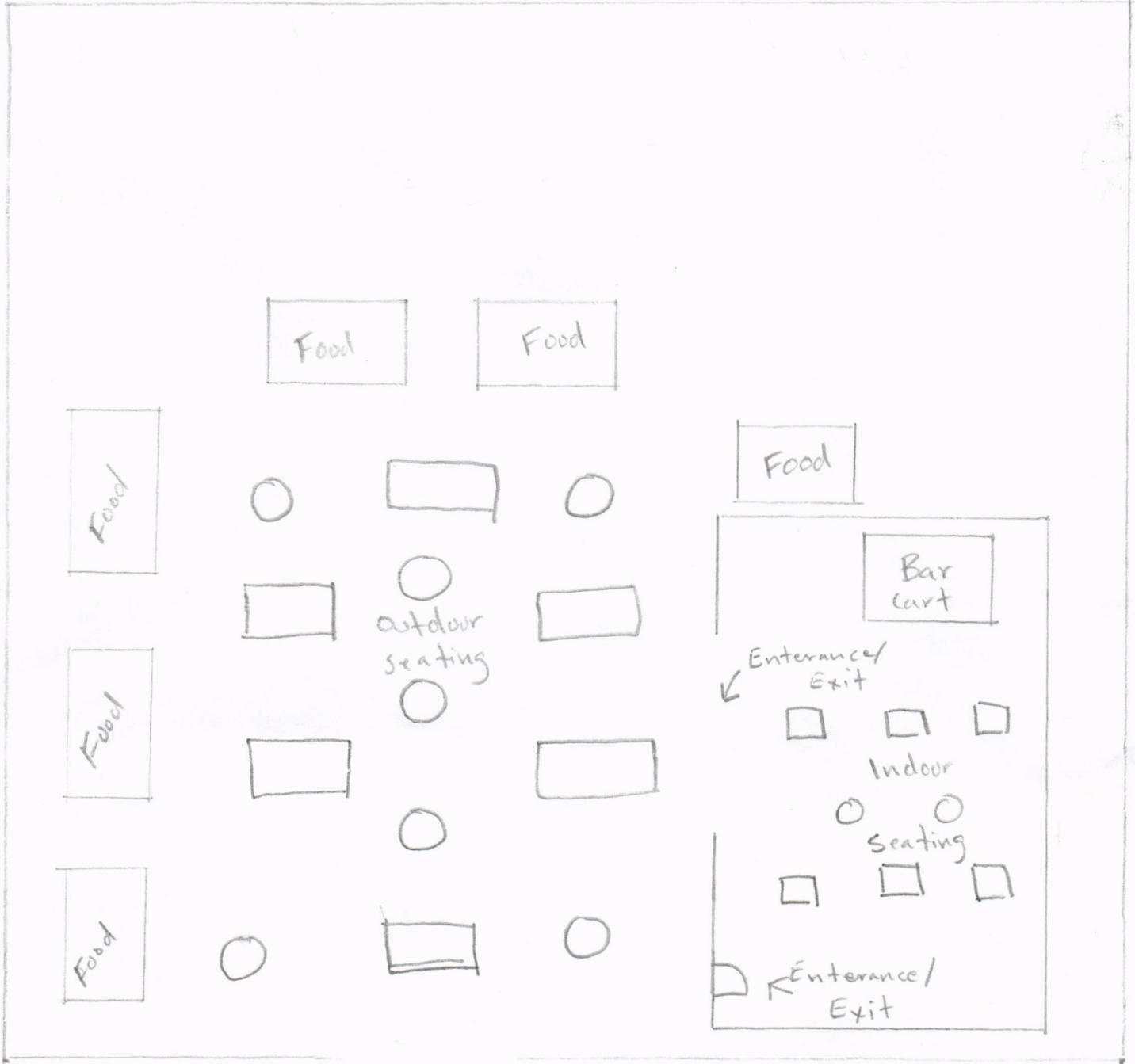


FLOOR PLAN FORM

Your floor plan must be submitted on this form

Applicant Name Lani Moku Grill

Trade Name (dba) Lani Moku Chill



.....OLCC USE ONLY.....
MINOR POSTING ASSIGNMENT(S)

Attachment 1, Page 7 of 7

Initials: _____

AGENDA ITEM SUMMARY

Meeting Date: 2/20/2024
Meeting Type: Regular Meeting
Staff Contact/Dept.: Robin Holman - DPW
Staff Phone No: 541-726-3662
Estimated Time: Consent Calendar
Council Goals: Mandate

**SPRINGFIELD
CITY COUNCIL**

ITEM TITLE: LIQUOR LICENSE APPLICATION FOR A CHANGE OF OWNERSHIP FOR CHINA SUN INC., DBA: NEW CHINA SUN.

ACTION REQUESTED: Endorsement of OLCC Liquor License Application for New China Sun, located at 3260 Gateway St. Springfield, OR 97477.

ISSUE STATEMENT: The owner of China Sun Inc. has requested the City Council to endorse its OLCC Liquor License Application.

ATTACHMENTS: [1: OLCC Liquor License Application.](#)

**DISCUSSION/
FINANCIAL
IMPACT:** The license endorsement for China Sun Inc., DBA: New China Sun is for a Change of Ownership with Limited On-Premises Sales. The license application has been reviewed and approved by the appropriate City Departments.

LIQUOR LICENSE APPLICATION

Page 1 of 4

Check the appropriate license request option:

New Outlet | Change of Ownership | Greater Privilege | Additional Privilege

Select the license type you are applying for.

More information about all license types is available [online](#).

Full On-Premises

Commercial

- Caterer
- Public Passenger Carrier
- Other Public Location
- For Profit Private Club
- Nonprofit Private Club

Winery

- Primary location
- Additional locations: 2nd 3rd 4th 5th

Brewery

- Primary location
- Additional locations: 2nd 3rd

Brewery-Public House

- Primary location
- Additional locations: 2nd 3rd

Grower Sales Privilege

- Primary location
- Additional locations: 2nd 3rd

Distillery

- Primary location
- Additional tasting locations: (Use the DISTT form HERE)

Limited On-Premises

- Off Premises
- Warehouse
- Wholesale Malt Beverage and Wine

LOCAL GOVERNMENT USE ONLY

LOCAL GOVERNMENT
After providing your recommendation, return this form to the applicant **WITH** the recommendation marked below

Name of City OR County (not both)

City of Springfield

Please make sure the name of the Local Government is printed legibly or stamped below

Date application received: 1/31/2024

Optional: Date Stamp Received Below

- Recommend this license be granted
- Recommend this license be denied
- No Recommendation/Neutral

Printed Name

Date

Signature

Trade Name

LIQUOR LICENSE APPLICATION

Page 2 of 4

APPLICANT INFORMATION	
Identify the applicants applying for the license. This is the entity (example: corporation or LLC) or individual(s) applying for the license. Please add an additional page if more space is needed.	
Name of entity or individual applicant #1: MAUNG TAK AUN MIT	Name of entity or individual applicant #2: China Sun Inc
Name of entity or individual applicant #3:	Name of entity or individual applicant #4:

BUSINESS INFORMATION		
Trade Name of the Business (name customers will see): CHINA SUN INC China Sun Bureau New China Sun		
Premises street address (The physical location of the business and where the liquor license will be posted): 3260 gateway st		
City: Springfield	Zip Code: 97477	County: LANE
Business phone number: 541 746 9888	Business email: maungau st @gmail.com	
Business mailing address (where we will send any items by mail as described in <u>OAR 845-004-0065(1)</u>): 3260 gateway st		
City: Springfield	State: OR	Zip Code: 97477
Does the business address currently have an OLCC liquor license? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Does the business address currently have an OLCC marijuana license? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

APPLICATION CONTACT INFORMATION – Provide the point of contact for this application. If this individual is <u>not</u> an applicant or licensee, the Authorized Representative Form must be completed and submitted with this application.	
Application Contact Name: MAUNG TAK AUN	
Phone number: 801 819 8497	Email: maungau st @gmail.com

LIQUOR LICENSE APPLICATION

Page 3 of 4

TERMS

- “Real property” means the real estate (land) and generally whatever is erected or affixed to the land (for example, the building) at the business address.
- “Common area” is a privately owned area where two or more parties (property tenants) have permission to use the area in common. Examples include the walking areas between stores at a shopping center, lobbies, hallways, patios, parking lots, etc. An area’s designation as a “common area” is typically identified in the lease or rental agreement.

ATTESTATION – OWNERSHIP AND CONTROL OF THE BUSINESS AND PREMISES

- Each applicant listed in the “Application Information” section of this form has read and understands [OAR 845-005-0311](#) and attests that:
 1. At least one applicant listed in the “Application Information” section of this form has the legal right to occupy and control the real property proposed to be licensed as shown by a property deed, lease, rental agreement, or similar document.
 2. No person not listed as an applicant in the “Application Information” section of this form has an ownership interest in the business proposed to be licensed, unless the person qualifies to have that ownership interest waived under OAR 845-005-0311.
 3. The licensed premises at the premises street address proposed to be licensed either:
 - a. Does not include any common areas; or
 - b. Does include one or more common areas; however, only the applicant(s) have the exclusive right to engage in alcohol sales and service in the area to be included as part of the licensed premises.
 - In this circumstance, the applicant(s) acknowledges responsibility for ensuring compliance with liquor laws within and in the immediate vicinity of the licensed premises, including in portions of the premises that are situated in “common areas” and that this requirement applies at all times, even when the business is closed.
 4. The licensed premises at the premises street address either:
 - a. Has no area on property controlled by a public entity (like a city, county, or state); or
 - b. Has one or more areas on property controlled by a public entity (like a city, county, or state) and the public entity has given at least one of the applicant(s) permission to exercise the privileges of the license in the area.

LIQUOR LICENSE APPLICATION

Page 4 of 4


Applicant Signature(s): Each individual listed in the applicant information box on page 2 (entity or individuals applying for the license) must sign the application.

If an applicant listed in the applicant information box on page 2 is an entity (such as a corporation or limited liability company), at least one member or officer of the entity must sign the application.

• Each applicant listed in the "Application Information" section of this form has read and understands OLCC 845-006-0362 and attests that:

1. Upon licensure, each licensee is responsible for the conduct of others on the licensed premises, including in outdoor areas.
2. The licensed premises will be controlled to promote public safety and prevent problems and violations, with particular emphasis on preventing minors from obtaining or consuming alcoholic beverages, preventing over-service of alcoholic beverages, preventing open containers of alcoholic beverages from leaving the licensed premises unless allowed by OLCC rules, and preventing noisy, disorderly, and unlawful activity on the licensed premises.

I attest that all answers on all forms and documents, and all information provided to the OLCC as a part of this application, are true and complete.

<u>MAUNG TAK AUN</u>		<u>1/11/24</u>
Applicant name	Signature	Date

_____	_____	_____
Applicant name	Signature	Date

_____	_____	_____
Applicant name	Signature	Date

_____	_____	_____
Applicant name	Signature	Date

Applicant/Licensee Representative(s): If you would like to designate a person/entity to act on your behalf you must complete the Authorized Representative Form. You may submit the form with the application or anytime thereafter. The form must be received by the OLCC before the representative can receive or submit information for the applicant.

Please note that applicants/licensees are responsible for all information provided, even if an authorized representative submits additional forms on behalf of the applicant.



OREGON LIQUOR CONTROL COMMISSION
BUSINESS INFORMATION

541-746-9888
8497

Please Print or Type

Applicant Name: Maung Tak Aun Phone: 801-819-8440

Trade Name (dba): New China Sun

Business Location Address: 3260 Gateway St. Springfield, OR 97477

City: OR ZIP Code: 97477

DAYS AND HOURS OF OPERATION

Business Hours:

Sunday 11:00 to 9:30 PM
Monday 11:00 AM to 9:30 PM
Tuesday 11:00 AM to 9:30 PM
Wednesday 11:00 AM to 9:30 PM
Thursday 11:00 AM to 9:30 PM
Friday 11:00 AM to 9:30 PM
Saturday 11:00 AM to 9:30 PM

Outdoor Area Hours:

Sunday _____ to _____
Monday _____ to _____
Tuesday _____ to _____
Wednesday _____ to _____
Thursday _____ to _____
Friday _____ to _____
Saturday _____ to _____

The outdoor area is used for:

- Food service Hours: _____ to _____
- Alcohol service Hours: _____ to _____
- Enclosed, how _____

The exterior area is adequately viewed and/or supervised by Service Permittees.

(Investigator's Initials)

Seasonal Variations: Yes No If yes, explain: _____

ENTERTAINMENT

Check all that apply:

- Live Music
- Recorded Music
- DJ Music
- Dancing
- Nude Entertainers
- Karaoke
- Coin-operated Games
- Video Lottery Machines
- Social Gaming
- Pool Tables
- Other: _____

DAYS & HOURS OF LIVE OR DJ MUSIC

Sunday _____ to _____
Monday _____ to _____
Tuesday _____ to _____
Wednesday _____ to _____
Thursday _____ to _____
Friday _____ to _____
Saturday _____ to _____

SEATING COUNT

Restaurant: Outdoor: _____
Lounge: _____ Other (explain): _____
Banquet: _____ Total Seating: _____

OLCC USE ONLY
Investigator Verified Seating: ____ (Y) ____ (N)
Investigator Initials: _____
Date: _____

I understand if my answers are not true and complete, the OLCC may deny my license application.

Applicant Signature: _____ Date: 1/11/24

1-800-452-OLCC (6522)

Attachment #, Page 5 of 8

(rev. 12/07)



Oregon Liquor & Cannabis Commission
CORPORATE QUESTIONNAIRE

Corporation or Foreign Corporation Name China Sun Inc

Trade Name of Business (Name Customers Will See) New China Sun

LIST OFFICERS (Please follow directions on page 1. You may include information on a separate sheet.)

Title	Name (please print)
President (if required)	Mauzy Tak Aun ^{TAK}
Secretary (if required)	Van Sui Pan Mauzy Aun ^{TAK}
Treasurer (list only if have one)	
Vice president with responsibility over the operation of the business (list only if have one)	

LIST BOARD OF DIRECTORS (Please follow directions on page 1. You may include information on a separate sheet.)

Name (please print)	Name (please print)
Mauzy Tak Aun	

LIST SHAREHOLDERS (Please follow directions on page 1. You may include information on a separate sheet.)

Name (please print)	Percentage of issued shares held
Mauzy Tak aun	100%

SERVER EDUCATION DESIGNEE (Please follow directions on page 1)

Name (please print)	Date of Birth
Van Sui Pan	

OFFICER'S SIGNATURE (Please follow directions on page 1)

NAME of Signing Officer (please type or print) Mauzy Tak Aun

SIGNATURE of signing officer (may electronically sign) [Signature] DATE 01/12/24

This box OLCC use ONLY

Does the entity hold, or has it ever held, an OLCC-issued liquor license? _____



OREGON LIQUOR & CANNABIS COMMISSION FLOOR PLAN

INSTRUCTIONS

1. Your floor plan **MUST** be submitted on the Floor Plan Form below
2. Use a separate Floor Plan Form for each level or floor of the building. The floor plan(s) must show the specific areas of your premises.
3. Label areas i.e. dining area, bar, lounge, lottery, outside patio and sidewalk cafe areas.
4. Food Counters should be labeled as such, and not as a Bar. At a Food Counter, food service/consumption is the predominant activity. At a Bar, alcohol service/consumption is the predominant activity. Please label Food Counters and Bars accordingly.
5. Include all tables and chairs. (See Example below)
6. If you have an outdoor area, please show it in reference to the licensed building.
7. If you have sidewalk seating please contact your local government to see if a permit is required for use.
8. If this is a Food Cart Pod please label the floor plan where the alcohol will be served from, where food will be served, where the seating will be and any other food carts that are in the pod.

Please do not use complex architect drawings as your floor plan, unless they are clearly readable and show all the tables and chairs.

RESTAURANT EXAMPLE

OREGON LIQUOR & CANNABIS COMMISSION

FLOOR PLAN FORM

Your floor plan must be submitted on this form

My Restaurant LLC
Applicant Name

My Restaurant
Trade Name (dba)

Example:

OLCC USE ONLY

MINOR POSTING ASSIGNMENT(S):

Date: _____ Initials: _____

(rev. 02/22)

FOOD CART POD EXAMPLE

OREGON LIQUOR & CANNABIS COMMISSION

FLOOR PLAN FORM

Your floor plan must be submitted on this form

Food Carts LLC
Applicant Name

Everyday Food Cart Pod
Trade Name (dba)

Fencing around Food Cart Pod

Entrance

OLCC USE ONLY

MINOR POSTING ASSIGNMENT(S):

Date: _____ Initials: _____

(rev. 02/22)



AGENDA ITEM SUMMARY

Meeting Date: 2/20/2024
Meeting Type: Regular Meeting
Staff Contact/Dept.: Robin Holman - DPW
Staff Phone No: 541-726-3662
Estimated Time: Consent Calendar
Council Goals: Mandate

**SPRINGFIELD
CITY COUNCIL**

ITEM TITLE: LIQUOR LICENSE APPLICATION FOR A CHANGE OF OWNERSHIP FOR ZAIREK INC., DBA: O'BRIENS PLACE.

ACTION REQUESTED: Endorsement of OLCC Liquor License Application for O'Briens Place, located at 1509 Mohawk Blvd. Springfield, OR 97477.

ISSUE STATEMENT: The owner of Zairek Inc. has requested the City Council to endorse its OLCC Liquor License Application.

ATTACHMENTS: [1: OLCC Liquor License Application.](#)

**DISCUSSION/
FINANCIAL
IMPACT:** The license endorsement for Zairek Inc., DBA: O'Briens Place is for a Change of Ownership with Full On-Premises Sales. The license application has been reviewed and approved by the appropriate City Departments.

LIQUOR LICENSE APPLICATION

Page 1 of 4

Check the appropriate license request option:

[New Outlet](#) | [Change of Ownership](#) | [Greater Privilege](#) | [Additional Privilege](#)

Select the license type you are applying for.

More information about all license types is available [online](#).

Full On-Premises

- Commercial
- Caterer
- Public Passenger Carrier
- Other Public Location
- For Profit Private Club
- Nonprofit Private Club

Winery

- Primary location
- Additional locations: 2nd 3rd 4th 5th

Brewery

- Primary location
- Additional locations: 2nd 3rd

Brewery-Public House

- Primary location
- Additional locations: 2nd 3rd

Grower Sales Privilege

- Primary location
- Additional locations: 2nd 3rd

Distillery

- Primary location
- Additional tasting locations: (Use the DISTT form [HERE](#))

Limited On-Premises

Off Premises

Warehouse

Wholesale Malt Beverage and Wine

LOCAL GOVERNMENT USE ONLY

LOCAL GOVERNMENT
After providing your recommendation, return this form to the applicant **WITH** the recommendation marked below

Name of City OR County (not both)

City of Springfield

Please make sure the name of the Local Government is printed legibly or stamped below

Date application received: 1/25/2024

Optional: Date Stamp Received Below

- Recommend this license be granted
- Recommend this license be denied
- No Recommendation/Neutral

Printed Name

Date

Signature

O'BRIENS PLACE

Trade Name

LIQUOR LICENSE APPLICATION

Page 2 of 4

APPLICANT INFORMATION	
Identify the applicants applying for the license. This is the entity (example: corporation or LLC) or individual(s) applying for the license. Please add an additional page if more space is needed.	
Name of entity or individual applicant #1: ZAIREK INC	Name of entity or individual applicant #2:
Name of entity or individual applicant #3:	Name of entity or individual applicant #4:

BUSINESS INFORMATION		
Trade Name of the Business (name customers will see): O'BRIENS PLACE		
Premises street address (The physical location of the business and where the liquor license will be posted): 1509 MOHAWK BLVD		
City: SPRINGFIELD	Zip Code: 97477	County: LANE
Business phone number: 5419881851	Business email:	
Business mailing address (where we will send any items by mail as described in OAR 845-004-0065[1]): 3804 KATHRYN AVE UNIT A		
City: SPRINGFIELD	State: OREGON	Zip Code: 97478
Does the business address currently have an OLCC liquor license? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Does the business address currently have an OLCC marijuana license? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

APPLICATION CONTACT INFORMATION – Provide the point of contact for this application. If this individual is <u>not</u> an applicant or licensee, the Authorized Representative Form must be completed and submitted with this application.	
Application Contact Name: CHRISTOPHER ALLEN CRAIG	
Phone number: 5415433324	Email: CHRIS@OREGONCREATIVESOLUTIONS.COM

LIQUOR LICENSE APPLICATION

Page 3 of 4

TERMS

- “Real property” means the real estate (land) and generally whatever is erected or affixed to the land (for example, the building) at the business address.
- “Common area” is a privately owned area where two or more parties (property tenants) have permission to use the area in common. Examples include the walking areas between stores at a shopping center, lobbies, hallways, patios, parking lots, etc. An area’s designation as a “common area” is typically identified in the lease or rental agreement.

ATTESTATION – OWNERSHIP AND CONTROL OF THE BUSINESS AND PREMISES

- Each applicant listed in the “Application Information” section of this form has read and understands [OAR 845-005-0311](#) and attests that:
 1. At least one applicant listed in the “Application Information” section of this form has the legal right to occupy and control the real property proposed to be licensed as shown by a property deed, lease, rental agreement, or similar document.
 2. No person not listed as an applicant in the “Application Information” section of this form has an ownership interest in the business proposed to be licensed, unless the person qualifies to have that ownership interest waived under OAR 845-005-0311.
 3. The licensed premises at the premises street address proposed to be licensed either:
 - a. Does not include any common areas; or
 - b. Does include one or more common areas; however, only the applicant(s) have the exclusive right to engage in alcohol sales and service in the area to be included as part of the licensed premises.
 - In this circumstance, the applicant(s) acknowledges responsibility for ensuring compliance with liquor laws within and in the immediate vicinity of the licensed premises, including in portions of the premises that are situated in “common areas” and that this requirement applies at all times, even when the business is closed.
 4. The licensed premises at the premises street address either:
 - a. Has no area on property controlled by a public entity (like a city, county, or state); or
 - b. Has one or more areas on property controlled by a public entity (like a city, county, or state) and the public entity has given at least one of the applicant(s) permission to exercise the privileges of the license in the area.

Applicant Signature(s): Each individual listed in the applicant information box on page 2 (entity or individuals applying for the license) must sign the application.

If an applicant listed in the applicant information box on page 2 is an entity (such as a corporation or limited liability company), at least one member or officer of the entity must sign the application.

• Each applicant listed in the "Application Information" section of this form has read and understands [OAR 845-006-0362](#) and attests that:

1. Upon licensure, each licensee is responsible for the conduct of others on the licensed premises, including in outdoor areas.
2. The licensed premises will be controlled to promote public safety and prevent problems and violations, with particular emphasis on preventing minors from obtaining or consuming alcoholic beverages, preventing over-service of alcoholic beverages, preventing open containers of alcoholic beverages from leaving the licensed premises unless allowed by OLCC rules, and preventing noisy, disorderly, and unlawful activity on the licensed premises.

I attest that all answers on all forms and documents, and all information provided to the OLCC as a part of this application, are true and complete.

CHRISTOPHER ALLEN CRAIG		1/22/24
Applicant name	Signature	Date
Applicant name	Signature	Date
Applicant name	Signature	Date
Applicant name	Signature	Date

Applicant/Licensee Representative(s): If you would like to designate a person/entity to act on your behalf you must complete the [Authorized Representative Form](#). You may submit the form with the application or anytime thereafter. The form must be received by the OLCC before the representative can receive or submit information for the applicant.

Please note that applicants/licensees are responsible for all information provided, even if an authorized representative submits additional forms on behalf of the applicant.

AGENDA ITEM SUMMARY

Meeting Date: 2/20/2024
Meeting Type: Regular Meeting
Staff Contact/Dept.: Tom Sievers, DPW
Staff Phone No: 541-726-2333
Estimated Time: 10 Minutes
Council Goals: Maintain and Improve Infrastructure and Facilities

**SPRINGFIELD
CITY COUNCIL**

ITEM TITLE: ANNEXATION OF TERRITORY TO THE CITY OF SPRINGFIELD – ANNEX 0.19 ACRES OF RESIDENTIAL PROPERTY LOCATED AT 1717 KELLOGG ROAD (MAP 17-03-33-11, TAX LOT 00301) AND CONCURRENTLY ANNEX A SEGMENT OF KELLOGG ROAD.

ACTION REQUESTED: Conduct a public hearing and first reading of the following ordinance:
AN ORDINANCE ANNEXING CERTAIN TERRITORY (1717 KELLOGG ROAD, AND APPROXIMATELY A 260-FOOT-LONG SEGMENT OF KELLOGG ROAD TO THE CITY OF SPRINGFIELD; WITHDRAWING THE SAME TERRITORY FROM THE RAINBOW WATER DISTRICT; ADOPTING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE (FIRST READING).

ISSUE STATEMENT: The City Council is requested to consider an ordinance to annex 0.19 acres of property zoned and designated R-1 Residential District that is located at 1717 Kellogg Road in south Springfield. Concurrently with annexation of the subject property, staff is recommending annexation of public right-of-way for approximately 260 linear feet of Kellogg Road. The proposed annexation is requested to facilitate connection to the City sanitary sewer due to a failing septic system.

ATTACHMENTS: [1: Location Map](#)
[2: Ordinance with Exhibits](#)
[Exhibit A: Site Map and Legal Description](#)
[Exhibit B: Annexation Application](#)
[Exhibit C: Annexation Agreement](#)
[Exhibit D: Staff Report and Recommendations](#)
[3: PowerPoint slides](#)

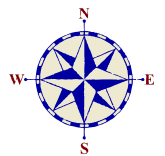
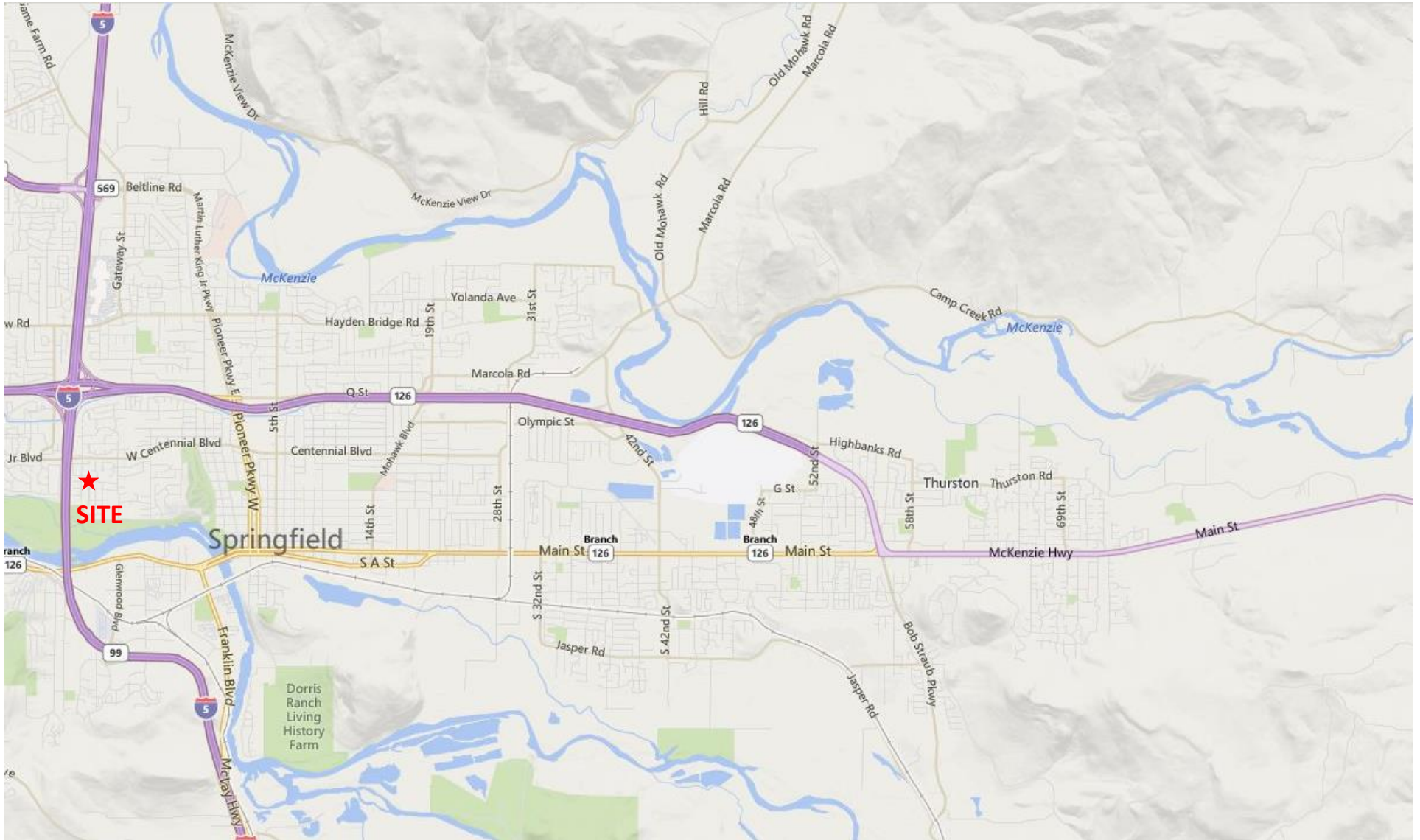
**DISCUSSION/
FINANCIAL
IMPACT:** The City Council is authorized by Oregon Revised Statutes (ORS) Chapter 222 and Springfield Development Code (SDC) Section 5.7.100 to act on annexation requests. In accordance with SDC 5.7.155 and ORS 222.040, 222.180 and 222.465, if approved the annexation will become effective on the day following the general election, November 5, 2024, or upon acknowledgement by the State, whichever date is later.

The territory requested for annexation is a linear segment of the Kellogg Road right-of-way extending from the north side of the site subject to annexation (1717 Kellogg Road) and extending east to the eastern boundary of Lot 2 of Gardenway Park (Book 57, Page 29) for approximately 260-feet and the subject residential property. The residential property is zoned and designated for R-1 Residential District use with an Urbanizable Fringe Overlay (UF-10), and it is located inside the City's Urban Growth Boundary (UGB). The UF-10 overlay will no longer apply upon annexation.

As outlined in the attached staff report (Attachment 2, Exhibit D), the annexation area can be served with the minimum level of key urban facilities and services as required in the *Springfield 2030 Comprehensive Plan – Urbanization Element*. The attached staff report also confirms the request meets the criteria of approval for annexations established in SDC 5.7.140.

Recommendation: The subject property complies with the standards and provisions of the SDC and applicable ORS for annexation; Council is requested to conduct the first reading and public hearing of the ordinance annexing this property to the City and withdrawing from the Rainbow Water District.

LOCATION OF PROPERTY SUBJECT TO ANNEXATION



CITY OF SPRINGFIELD, OREGON
ORDINANCE NO. _____

AN ORDINANCE ANNEXING CERTAIN TERRITORY (1717 KELLOGG ROAD AND PUBLIC RIGHTS-OF-WAY FOR AN APPROXIMATELY 260-FOOT LONG SEGMENT OF KELLOGG ROAD) TO THE CITY OF SPRINGFIELD; WITHDRAWING THE SAME TERRITORY FROM THE RAINBOW WATER DISTRICT; ADOPTING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council is authorized by Springfield Development Code (SDC) Article 5.7.100 and Oregon Revised Statutes (ORS) Chapter 222 to accept, process, and act upon annexations to the City;

WHEREAS, a request to annex certain territory was submitted on December 12, 2023, said territory being Assessor's Map Township 17 South, Range 03 West, Section 33, Map 11, Tax Lot 301, which is addressed as 1717 Kellogg Road and is generally depicted and more particularly described in **Exhibit A** to this Ordinance;

WHEREAS, the concurrent annexation of an approximately 260-foot long segment of Kellogg Road and as generally depicted and more particularly described in **Exhibit A** to this Ordinance is in the public interest as the City has existing public sewer line within this street;

WHEREAS, in accordance with SDC 5.7.125(A) and ORS 222.111, the property owner of 1717 Kellogg Road initiated the annexation action by submittal of the required application forms and petition for annexation attached hereto as **Exhibit B** to this Ordinance;

WHEREAS, this annexation has been initiated in accordance with SDC 5.7.125(A) and ORS 222;

WHEREAS, the territory proposed for annexation is within the Springfield Comprehensive Plan Urban Growth Boundary and is contiguous to the city limits. (SDC 5.7.140(A));

WHEREAS, the annexation is consistent with the *Springfield 2030 Comprehensive Plan – Urbanization Element* requiring annexation to the City of Springfield as the highest priority for receiving urban services;

WHEREAS, in accordance with SDC 5.7-150(A), upon annexation the Urbanizable Fringe Overlay District (UF-10) will cease to apply to the property and the underlying R-1 Residential District zoning will be retained;

WHEREAS, a Staff Report (**Exhibit D**) was presented to the City Council with the Director's recommendation to concurrently annex the subject territory to the Willamalane Park and Recreation District, as this special district is a service provider for the City (SDC 5.7.140(B)), and to withdraw the subject territory from the Willakenzie Rural Fire Protection District as the Cities of Eugene and Springfield will provide emergency response services directly to the area after it is annexed to the City;

WHEREAS, this action is consistent with the intergovernmental agreement between Lane County and Springfield regarding boundary changes dated May 21, 2008; and

WHEREAS, on March 4, 2024, the Springfield Common Council conducted a public hearing and is now ready to take action on this application based on the recommendation and findings in support of approving the annexation request as set forth in the aforementioned Staff Report to the Council, incorporated herein

by reference, and the evidence and testimony presented at this public hearing held in the matter of adopting this Ordinance,

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF SPRINGFIELD ORDAINS AS FOLLOWS:

Section 1. The Common Council of the City of Springfield does hereby approve annexation of the following described territory to the City of Springfield, said territory being generally depicted and more particularly described in **Exhibit A** to this Ordinance.

Section 2. The Common Council of the City of Springfield does hereby approve withdrawal of the following described territory from the Rainbow Water District, said territory being generally depicted and more particularly described in **Exhibit A** to this Ordinance.

Section 3. The City Manager or the Development & Public Works Director or their designee shall send copies of this Ordinance to affected State and local agencies as required by SDC 5.7.155.

Section 4. Severability Clause. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is, for any reason, held invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portion hereof.

Section 5. Effective Date of Ordinance. This Ordinance shall not become effective during the period beginning after the 90th day before a primary election or general election and ending on the day after the election, May 22, 2024, or upon the date of its filing with the Secretary of State as provided by ORS 222.180, whichever is later.

ADOPTED by the Common Council of the City of Springfield, this ____ day of _____, 2024, by a vote of ____ for and ____ against.

APPROVED by the Mayor of the City of Springfield this ____ day of _____, 2024.

Mayor

ATTEST:

City Recorder

EXHIBIT A

The following described tract of land lying in the Northeast 1/4 of the Northeast 1/4, Section 33, Township 17 South, Range 3 West of the Willamette Meridian, in Lane County, Oregon: Beginning at a point on the North line of Lot 1, Block 2, GARDEN WAY PARK, as platted and recorded in Book 57, Page 29, Lane County Oregon Plat Records, said point being 62.21 feet South 88° 09' East from the Northwest corner of said Lot 1; running thence North 02° 34' 35" East 108.53 feet to the South line of Kellogg Road; thence South 68° 31' 35" East along the South line of Kellogg Road to a point where the South line of said Kellogg Road intersects the West line of Rayner Avenue; thence South 00° 55' West along the West line of said Rayner Avenue 76.61 feet to the Northeast corner of said Lot 1; thence North 88° 09' West 87.77 feet to the place of beginning, in Lane County, Oregon.

1/1/14 11/17/17 3/16/20 11/13/20 10/29/21 01/14/22
FOR ASSESSMENT AND TAXATION ONLY

TAXATION ONLY

Lane County
1" = 100'

17033311
SPRINGFIELD

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CANCELLED
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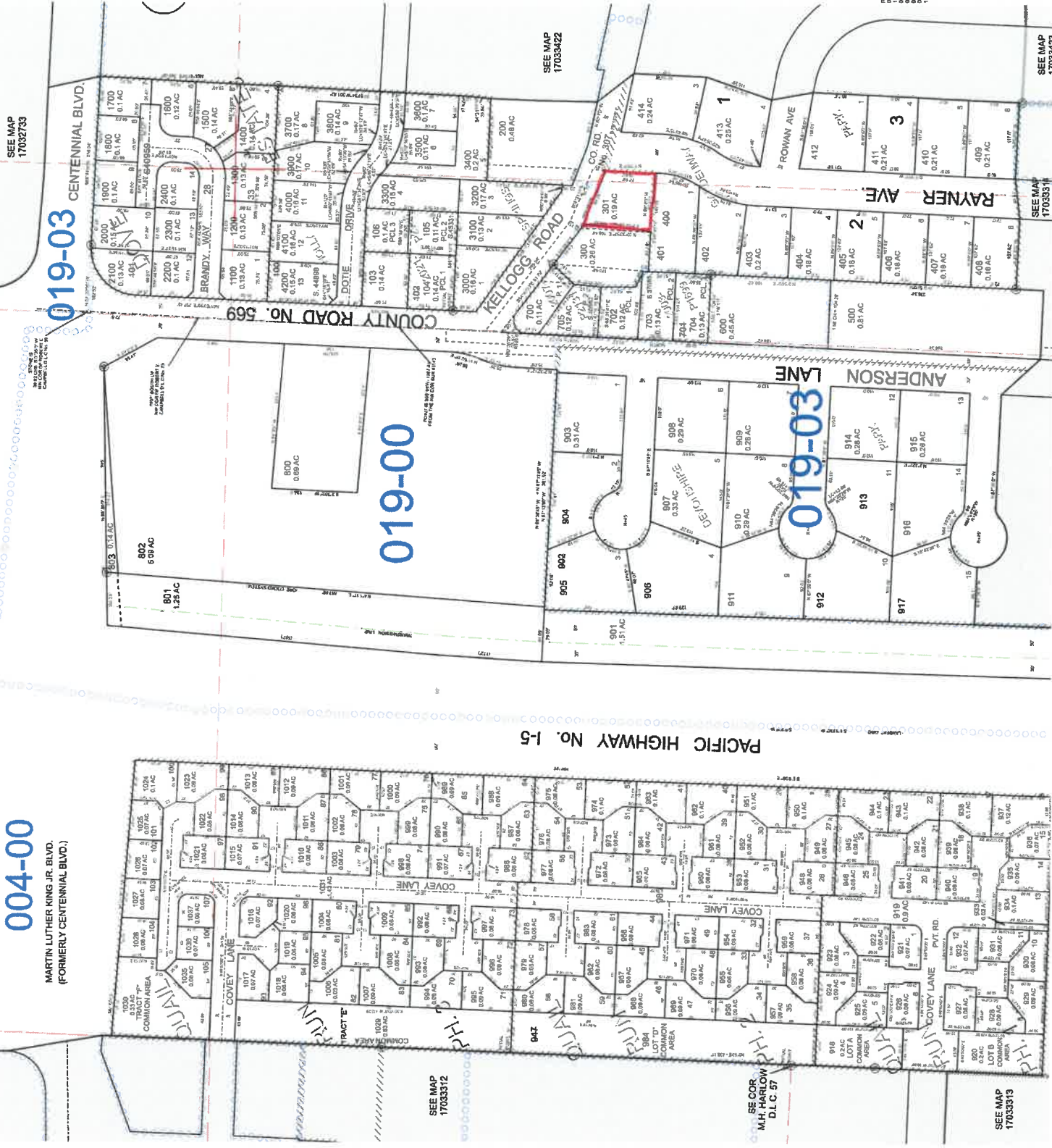
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CENTENNIAL BLVD.

019-00

019-03
ANDERSON LANE

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MARTIN LUTHER KING JR. BLVD.
(FORMERLY CENTENNIAL BLVD.)



SEE MAP
17033313

SEE OR
M.H. HARLOW
D.L.C. 57

SEE MAP
17033312

SEE MAP
17033422

SEE MAP
17032733

SEE MAP
17033311

SEE MAP
17033423

SPRINGFIELD
17033341

REVISIONS
01/01/21 - LCA 018 - CONVERT MAP TO GIS
01/01/21 - LCA 018 - CORRECT LCA 018 TO MATCH EXHIBITS
01/01/21 - LCA 018 - CORRECT LCA 018 TO MATCH EXHIBITS
01/01/21 - LCA 018 - CORRECT LCA 018 TO MATCH EXHIBITS
01/01/21 - LCA 018 - CORRECT LCA 018 TO MATCH EXHIBITS
11/04/22 - LCA 174 - UPDATE MAP WITH CORRECT TOA

**ANNEXATION DESCRIPTION OF A PORTION OF KELLOGG ROAD, ALSO KNOWN
AS COUNTY ROAD NUMBER 307**

Beginning at the most northerly Northwest corner of the plat of GARDENWAY PARK, as platted and recorded at Book 57, Page 29, Lane County Plat Records, in Lane County, Oregon, said point being on the westerly right of way of Rayner Avenue, and said point also being the Northeast corner of the property [currently shown as Tax Lot 301 on Assessor's Map 17033311] described per Instrument No. 2020-020750, Lane County Deeds and Records, in Lane County, Oregon; thence along the following ten (10) numbered courses:

- 1) **Southeasterly a distance of 62 feet, more or less**, leaving the Northerly line of said GARDENWAY PARK and along the Southerly right of way of Kellogg Road, also known as County Road No. 307, to Northwest corner of Lot 3, Block 1, GARDENWAY PARK;
- 2) thence **Southeasterly a distance of 171.43 feet, more or less**, along said Southerly right of way of Kellogg Road to the Northeast corner of Lot 2, Block 1, GARDENWAY PARK, said Northeast corner being a point on the current City Limits line;
- 3) thence leaving the South right of way line of Kellogg Road, crossing the road **Northeasterly a distance of 60 feet, more or less**, to the Southeast corner of Parcel 1 of Land Partition Plat No. 91-P0080, as platted and recorded in the Lane County Surveyors Office as CSF 29768, in Lane County, Oregon, said Southeast corner being on the Northerly right of way of Kellogg Road;
- 4) thence along said Northerly right of way, **Northwesterly a distance of 82.66 feet, more or less**, to the most southerly Southwest corner of said Parcel 1;
- 5) thence leaving said Partition Plat boundary and along said Northerly right of way, **Southerly a distance of 10.15 feet, more or less**, to a point;
- 6) thence continuing along said Northerly right of way, **Northwesterly a distance of 50 feet, more or less**;
- 7) thence continuing along said Northerly right of way, **Northwesterly a distance of 107.7 feet, more or less**;

- 8) thence continuing along said Northerly right of way, **Northwesterly a distance of 25.04 feet, more or less**, to a point which is South 01° 09' 20" West a distance of 20.36 feet, more or less, of the Southeast corner of Lot 3, HOLLY SPRINGS, as platted and recorded at CSF 44898, Instrument No. 2019-053560, Lane County Plat Records, in Lane County, Oregon;
- 9) thence leaving said Northerly right of way and crossing the road along the current City Limits line, **Southwesterly a distance of 41 feet, more or less**, to a point on the North line of the said property [currently shown as Tax Lot 301 on Assessor's Map 17033311] described per Instrument No. 2020-020750, said point also being on said Southerly right of way;
- 10) thence leaving the current City Limits line, along said Southerly right of way and said North line of Tax Lot 301, **Southeasterly a distance of 25 feet, more or less**, to the Point of Beginning.

N.E. 1/4 N.E. 1/4 SEC. 33 T.17S. R.3W. W.M.
Lane County
1" = 100'

FOR ASSESSMENT AND
TAXATION ONLY

17033311
SPRINGFIELD

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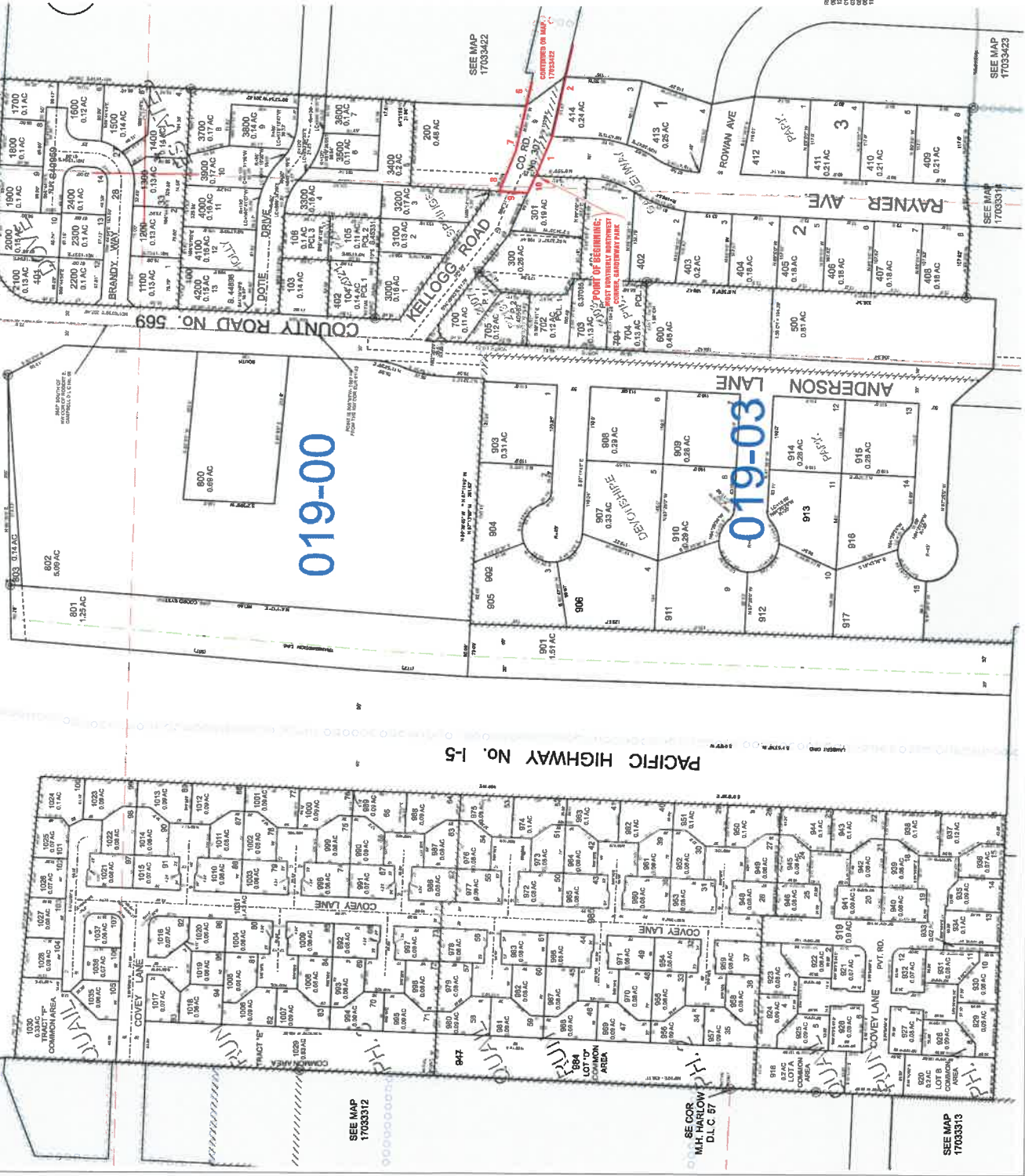
CANCELLED
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004-00

MARTIN LUTHER KING JR. BLVD.
(FORMERLY CENTENNIAL BLVD.)

019-03

CENTENNIAL BLVD.



NOTE:
RENUMBERED COURSES CORRECTED
WITH COURSE NUMBERS SHOWN ON
THE LEGAL DESCRIPTION FOR THE
APPROPRIATE TRACT.

REVISIONS
10/22/2019 - LOTS 146, 147, 148, 149, 150, 151, 152, 153, 154, 155, 156, 157, 158, 159, 160, 161, 162, 163, 164, 165, 166, 167, 168, 169, 170, 171, 172, 173, 174, 175, 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196, 197, 198, 199, 200, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 211, 212, 213, 214, 215, 216, 217, 218, 219, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229, 230, 231, 232, 233, 234, 235, 236, 237, 238, 239, 240, 241, 242, 243, 244, 245, 246, 247, 248, 249, 250, 251, 252, 253, 254, 255, 256, 257, 258, 259, 260, 261, 262, 263, 264, 265, 266, 267, 268, 269, 270, 271, 272, 273, 274, 275, 276, 277, 278, 279, 280, 281, 282, 283, 284, 285, 286, 287, 288, 289, 290, 291, 292, 293, 294, 295, 296, 297, 298, 299, 300, 301, 302, 303, 304, 305, 306, 307, 308, 309, 310, 311, 312, 313, 314, 315, 316, 317, 318, 319, 320, 321, 322, 323, 324, 325, 326, 327, 328, 329, 330, 331, 332, 333, 334, 335, 336, 337, 338, 339, 340, 341, 342, 343, 344, 345, 346, 347, 348, 349, 350, 351, 352, 353, 354, 355, 356, 357, 358, 359, 360, 361, 362, 363, 364, 365, 366, 367, 368, 369, 370, 371, 372, 373, 374, 375, 376, 377, 378, 379, 380, 381, 382, 383, 384, 385, 386, 387, 388, 389, 390, 391, 392, 393, 394, 395, 396, 397, 398, 399, 400, 401, 402, 403, 404, 405, 406, 407, 408, 409, 410, 411, 412, 413, 414, 415, 416, 417, 418, 419, 420, 421, 422, 423, 424, 425, 426, 427, 428, 429, 430, 431, 432, 433, 434, 435, 436, 437, 438, 439, 440, 441, 442, 443, 444, 445, 446, 447, 448, 449, 450, 451, 452, 453, 454, 455, 456, 457, 458, 459, 460, 461, 462, 463, 464, 465, 466, 467, 468, 469, 470, 471, 472, 473, 474, 475, 476, 477, 478, 479, 480, 481, 482, 483, 484, 485, 486, 487, 488, 489, 490, 491, 492, 493, 494, 495, 496, 497, 498, 499, 500, 501, 502, 503, 504, 505, 506, 507, 508, 509, 510, 511, 512, 513, 514, 515, 516, 517, 518, 519, 520, 521, 522, 523, 524, 525, 526, 527, 528, 529, 530, 531, 532, 533, 534, 535, 536, 537, 538, 539, 540, 541, 542, 543, 544, 545, 546, 547, 548, 549, 550, 551, 552, 553, 554, 555, 556, 557, 558, 559, 560, 561, 562, 563, 564, 565, 566, 567, 568, 569, 570, 571, 572, 573, 574, 575, 576, 577, 578, 579, 580, 581, 582, 583, 584, 585, 586, 587, 588, 589, 590, 591, 592, 593, 594, 595, 596, 597, 598, 599, 600, 601, 602, 603, 604, 605, 606, 607, 608, 609, 610, 611, 612, 613, 614, 615, 616, 617, 618, 619, 620, 621, 622, 623, 624, 625, 626, 627, 628, 629, 630, 631, 632, 633, 634, 635, 636, 637, 638, 639, 640, 641, 642, 643, 644, 645, 646, 647, 648, 649, 650, 651, 652, 653, 654, 655, 656, 657, 658, 659, 660, 661, 662, 663, 664, 665, 666, 667, 668, 669, 670, 671, 672, 673, 674, 675, 676, 677, 678, 679, 680, 681, 682, 683, 684, 685, 686, 687, 688, 689, 690, 691, 692, 693, 694, 695, 696, 697, 698, 699, 700, 701, 702, 703, 704, 705, 706, 707, 708, 709, 710, 711, 712, 713, 714, 715, 716, 717, 718, 719, 720, 721, 722, 723, 724, 725, 726, 727, 728, 729, 730, 731, 732, 733, 734, 735, 736, 737, 738, 739, 740, 741, 742, 743, 744, 745, 746, 747, 748, 749, 750, 751, 752, 753, 754, 755, 756, 757, 758, 759, 760, 761, 762, 763, 764, 765, 766, 767, 768, 769, 770, 771, 772, 773, 774, 775, 776, 777, 778, 779, 780, 781, 782, 783, 784, 785, 786, 787, 788, 789, 790, 791, 792, 793, 794, 795, 796, 797, 798, 799, 800, 801, 802, 803, 804, 805, 806, 807, 808, 809, 810, 811, 812, 813, 814, 815, 816, 817, 818, 819, 820, 821, 822, 823, 824, 825, 826, 827, 828, 829, 830, 831, 832, 833, 834, 835, 836, 837, 838, 839, 840, 841, 842, 843, 844, 845, 846, 847, 848, 849, 850, 851, 852, 853, 854, 855, 856, 857, 858, 859, 860, 861, 862, 863, 864, 865, 866, 867, 868, 869, 870, 871, 872, 873, 874, 875, 876, 877, 878, 879, 880, 881, 882, 883, 884, 885, 886, 887, 888, 889, 890, 891, 892, 893, 894, 895, 896, 897, 898, 899, 900, 901, 902, 903, 904, 905, 906, 907, 908, 909, 910, 911, 912, 913, 914, 915, 916, 917, 918, 919, 920, 921, 922, 923, 924, 925, 926, 927, 928, 929, 930, 931, 932, 933, 934, 935, 936, 937, 938, 939, 940, 941, 942, 943, 944, 945, 946, 947, 948, 949, 950, 951, 952, 953, 954, 955, 956, 957, 958, 959, 960, 961, 962, 963, 964, 965, 966, 967, 968, 969, 970, 971, 972, 973, 974, 975, 976, 977, 978, 979, 980, 981, 982, 983, 984, 985, 986, 987, 988, 989, 990, 991, 992, 993, 994, 995, 996, 997, 998, 999, 1000.

17033311
SPRINGFIELD

17033422
SPRINGFIELD

17033422
SPRINGFIELD

CANCELLED
200
300
400
800
801
901
902
903
916
917
1000
1400
1500
2100
3201
4200
6000
7500

REVISIONS
REVISION 1 - LOT 14 - WILSON CREEK TRACT
REVISION 2 - LOT 14 - WILSON CREEK TRACT
REVISION 3 - LOT 18 - COBE CREEK TRACT

N.W.1/4 N.W.1/4 SEC. 34 T.17S. R.3W. W.M.
Lane County
1" = 100'



FOR ASSESSMENT AND
TAXATION ONLY

SEE MAP
17032733

CENTENNIAL BLVD.

WIMBLETON PLACE

OAK PLACE

019-00

FAIRWAY

WINDSOR CT

019-03

ISLAND ST

JANUS ST

STREET

ASPEN STREET

WAS GARDEN WAY

OKSANA STREET

POTLIVA STREET

ROWAN AVENUE

COUNTY RD NO. 307

KELLOGG ROAD

SEE MAP
17033423

SEE MAP
17033421

SEE MAP
17033424

NOTE:
NUMBERS
CONCISE
WITH CODES
NUMBERS
SHOWN OR
THE LEGAL
DESCRIPTION
FOR THE
APPROPRIATE
TRACT.

3

City of Springfield
Development & Public Works
225 Fifth Street
Springfield, OR 97477



Annexation Application Type 4

Application Type		(Applicant: Check one)	
Annexation Application Completeness Check:		<input type="checkbox"/>	
Annexation Application Submittal:		<input checked="" type="checkbox"/>	
Required Proposal Information		(Applicant: Complete This Section)	
Property Owner:	Shellila L. Zientara	Phone:	
Address:	29712 Gimpl Hill Rd Eugene, OR 97402	E-mail:	
Owner Signature:			
Owner Signature:			
Agent Name:	Jed Truett	Phone:	341 302-9830
Company:	Metro Planning, Inc	Fax:	
Address:	846 A St Springfield, OR 97477	E-mail:	jed@metroplanning.com
Agent Signature:			
If the applicant is other than the owner, the owner hereby grants permission for the applicant to act in his or her behalf, except where signatures of the owner of record are required, only the owner may sign the petition.			
ASSESSOR'S MAP NO:	17033311	TAX LOT NO(S):	301
Property Address:	1717 Kellogg Rd Springfield, OR 97477		
Area of Request:	Acres: 0.19	Square Feet:	8276
Existing Use:	Single family dwelling		
Proposed Use:	Single family dwelling		
Required Property Information		(City Intake Staff: Complete This Section)	
Case No.:		Date:	
Project No.:		Reviewed By: (initials)	
Application Fee:		Placard:	
	Postage Fee:	Total Fee:	

Owner Signatures

This application form is used for both the required completeness check meeting and subsequent complete application submittal. Owner signatures are required at both stages in the application process.

An application without the Owner’s original signature will not be accepted.

Completeness Check

The undersigned acknowledges that the information in this application is correct and accurate for scheduling of the Completeness Check Meeting. If the applicant is not the owner, the owner hereby grants permission for the applicant to act in his/her behalf. I/we do hereby acknowledge that I/we are legally responsible for all statutory timelines, information, requests and requirements conveyed to my representative.

Owner:

_____ **Date:** _____

Signature

Print

Submittal

I represent this application to be complete for submittal to the City. Consistent with the completeness check performed on this application at the Completeness Check Meeting, I affirm the information identified by the City as necessary for processing the application is provided herein or the information will not be provided if not otherwise contained within the submittal, and the City may begin processing the application with the information as submitted. This statement serves as written notice pursuant to the requirements of ORS 227.178 pertaining to a complete application.

Owner:

Shellila Zentara _____ **Date:** *9/14/23*

Signature

Shellila Zentara _____

Print

11/28/2023 (SZ)

Annexation Description [SDC 5.7.125(B)(9)]

A metes and bounds legal description of the territory to be annexed or withdrawn must be submitted electronically in Microsoft Word or a compatible software program. A legal description must consist of a series of courses in which the first course must start at a point of beginning. Each course must be identified by bearings and distances and, when available, refer to deed lines, deed corners and other monuments. A lot, block and subdivision description may be substituted for the metes and bounds description if the area is platted. The Oregon Department of Revenue has the authority to approve or disapprove a legal description. A professionally stamped legal description does not ensure Department of Revenue approval.

Cadastral Map [SDC 5.7.125(B)(10)]

One (1) full-size paper copies and one (1) digital copy (in .pdf format) of the Lane County Assessor's tax map that shows the proposed annexation area in relationship to the existing city limits. Paper copy maps must be printed to scale. On all submitted maps the annexation area must be outlined in redline with survey courses and bearings labeled for cross-reference with the metes and bounds legal description. If the annexation area extends across more than one tax map, sufficient copies of each affected tax map must be provided. Please be aware that annexation redline closures must avoid creating gaps or overlaps, and may not necessarily correspond with the property legal description. Cadastral maps can be obtained from the Lane County Assessment and Taxation Office.

ORS 222.173 Waiver Form [SDC 5.7.125(B)(8)]

The waiver form (Form 4) signed by each owner within the proposed annexation area as allowed by ORS 222.173.

Public/Private Utility Plan [SDC 5.7.125(B)(12)]

A plan describing how the proposed annexation area can be served by key facilities and services must be provided with the Annexation Agreement. Planning and public works staff will work with the applicant to complete the Annexation Agreement.

Written Narrative addressing approval criteria as specified below. All annexation requests must be accompanied with a narrative providing an explanation and justification of response with the criteria stated in the application (also stated below). [SDC 5.7.125(B)(13) and (14)]

- A. The affected territory proposed to be annexed is within the City's portions of the urban growth boundary and is contiguous to the city limits or separated from the City limits only by a public right-of-way or a stream lake or other body of water;
- B. The proposed annexation is consistent with applicable policies in the Metro Plan and in any applicable refinement plan or Plan Districts;
- C. The proposed annexation will result in a boundary in which the minimum level of key urban facilities and services as defined in the Metro Plan can be provided in an orderly efficient and timely manner; and
- D. Where applicable fiscal impacts to the City have been mitigated through a signed Annexation Agreement or other mechanism approved by the City Council.

One (1) copy of the previously required information.

ALL PLANS AND ATTACHMENTS MUST BE FOLDED TO 8½" BY 11" AND BOUND BY RUBBER BANDS.

APPLICANTS SHOULD COMPLETE THE FOLLOWING STEPS PRIOR TO SUBMITTING AN APPLICATION. APPLICATIONS NOT HAVING ALL BOXES CHECKED WILL BE RETURNED TO THE APPLICANT AND WILL THEREFORE DELAY THE APPLICATION REVIEW PROCESS.

Application Fee [SDC 5.7.125(B)(15)]

Refer to the Development Code Fee Schedule for the appropriate fee calculation formula. Fees are based upon the area of land being annexed. Copies of the fee schedule are available at the Development & Public Works Department. Fees are payable to the City of Springfield.

Petition/Petition Signature Sheet [SDC 5.7.125(B)(2)]

To initiate an annexation by consents from property owners as explained below, complete the attached *Petition Signature Sheet* (refer to Form 1). **(Photocopies may be submitted at completeness check, with original copies at time of application submittal).**

Consent by Property Owners [ORS 222.127 and 222.170(1)]

If the proposal is to be initiated by the *owners of at least one-half of the land area, land value, and land ownership*, complete Form 2. To give consent for a particular piece of property, persons who own an interest in the property, or who are purchasers of property on a contract sale that is recorded with the county, must sign the annexation petition. Generally, this means that both husband and wife should sign. In the case of a corporation or business, the person who is authorized to sign legal documents for the firm may sign the annexation petition. *Please provide evidence of such authorization.* To ensure that the necessary signatures are obtained, please complete the attached worksheet (Form 2). **(Photocopies may be submitted at completeness check, with original copies at time of application submittal).**

Certification of Ownership [SDC 5.7.125(B)(5)]

After completing the attached *Petition Signature Sheet* (Form 1), have the Lane County Department of Assessment and Taxation certify the ownerships within the proposed annexation area. **(Photocopies may be submitted at completeness check, with original copies at time of application submittal).**

Owners Worksheet

Information on the *Petition Signature Sheet* can also be found on Form 2, Owners and Electors Worksheet. **(Photocopies may be submitted at completeness check, with original copies at time of application submittal).**

Supplemental Information Form [SDC 5.7.125(B)(1) and (11)]

Form 3 (attached) provides additional information for the proposed annexation that is not requested on the Annexation Application Type 4 form, such as special districts that currently provide services to the proposed annexation area. **(Photocopies may be submitted at completeness check, with original copies at time of application submittal).**

Copy of the Deed (required at application submittal)

Copy of Preliminary Title Report (required at application submittal)

Title Report must be dated within the past 30 days documenting ownership and listing all encumbrances.

ANNEXATION APPLICATION FOR Shellila Zientara

WRITTEN STATEMENT

Submittal No.:	1
Document Date:	November 10, 2023
Applicant's Request:	Approval of annexation of subject property at 1717 Kellogg Rd.
Property Owner/ Applicant:	Shellila Zientara 29712 Gimpl Hill Rd Eugene, OR 97402
Applicant's Representative/ Planner/Project Coordinator:	Metro Planning, Inc. c/o Jed Truett 846 A Street Springfield, OR 97477 Tel (541) 302-9830
Subject Property:	Map 17-03-33-11; Tax Lot 301
Location:	1717 Kellogg Rd. Springfield, OR 97477
Property Size:	0.19 acres
Zoning:	LDR – Low Density Residential
Metro Plan:	Low Density Residential
Development Plans Proposed with this Annexation:	None, connection to City Wastewater.



LAND USE PLANNING AND CONSULTING SERVICES

846 A STREET
SPRINGFIELD, OREGON 97477
(541) 302-9830
WWW.METROPLANNING.COM

Annexation Application for
Shellila Zientara

Background

This is an annexation application for a 0.19 acre site, located in Springfield, in an area presently zoned R-1 residential. The subject property is located outside City of Springfield city limits, but within the Urban Growth Boundary (UGB). The subject property is contiguous to city limits on the northern boundary.

The purpose of this proposed annexation is upgrading a failed septic tank with City Wastewater, no other development is associated with this annexation as the property is already developed.

The proposed annexation is consistent with the City's Metro Plan low density residential designation. The legal description that accompanies this application describes the entire annexation area.

To facilitate city staff review of this annexation application, this written statement clearly demonstrates how the development meets the Annexation application criteria of SDC 5.7-140. The Springfield Development Code (SDC) text sections are in bold and/or italics and the responses are included in plain text.

Annexations

SDC 5.7-140 Criteria

An annexation application may be approved only if the City Council finds that the proposal conforms to the following criteria:

- A. *The affected territory proposed to be annexed is within the City's urban growth boundary; and is*
1. *Contiguous to the city limits; or*
 2. *Separated from the City only by a public right-of-way or a stream, lake or other body of water.*

The subject property is contiguous to city limits on the northern property line and within the UGB.

- B. *The proposed annexation is consistent with applicable policies in the Metro Plan and in any applicable refinement plans or Plan Districts.*

Currently, the subject property is located within the City's urban growth boundary and is zoned in compliance with the City's R-1 zone (low density residential). The Metro Plan diagram shows that the subject property is located within an area designated for low density residential development. There are no neighborhood refinement plans for this area.

There is no development plan associated with this annexation. The septic tank is failing and per COS code, cannot be replaced and must be connected to City sewage. Annexation is required to connect to Springfield wastewater.

- C. *The proposed annexation will result in a boundary in which the minimum level of key urban facilities and services, as defined in the Metro Plan, can be provided in an orderly, efficient and timely manner.*

The minimum level of key urban facilities and services can be provided in an orderly, efficient, and timely manner. Briefly,

- Fire protection is provided by Rainbow Water District and Eugene Springfield Fire
- There is LTD service to the area
- Nearest Schools are Centennial, Hamlin and Springfield High School.
- Electric and water services currently exist for the property.

Annexation Application for
Shellila Zientara

D. Where applicable, fiscal impacts to the City have been mitigated through an Annexation Agreement or other mechanism approved by the City Council.

Fiscal impacts to the City will be mitigated after the Annexation Agreement which includes connection to City Wastewater.

If there are any questions or concerns, please do not hesitate to contact me at Metro Planning via email (jed@metroplanning.com) or phone (541-302-9830).

Regards,

Jed Truett

Principal Planner

FORM 1

PETITION/PETITION SIGNATURE SHEET
Annexation by Individuals
 [SDC 5.7.125(2)(b)(i)/ORS 222.170(1) or ORS 222.127]

We, the following property owners of the following territory, consent to the annexation to the City of Springfield and concurrent annexation to Willamalane Parks and Recreation District, as deemed necessary:

	Signature	Date Signed m/d/y	Print Name	Residence Address (street, city, zip code)	Map and Tax Lot Number (example: 17-04-03-00-00100)	Land Owner <input checked="" type="checkbox"/>	Acres (qty)
1.	<i>Shellilia Zientara</i>	9/13/23	Shellilia Zientara	1777 Kellogg Rd Springfield, OR 97477	17-03-33-11-00301	<input checked="" type="checkbox"/>	0.18
2.							
3.							
4.							
5.							

Note: With the above signature(s), I am attesting that I have the authority to consent to annexation on my own behalf or on behalf of my firm or agency. (Attach evidence of such authorization when applicable.)

I, KEN ZIENTARA (printed name of circulator), hereby certify that every person who signed this sheet did so in my presence.
 Ken Z. Zientara (signature of circulator)

CERTIFICATION OF OWNERSHIP

The total landowners in the proposed annexation are 1 (qty). This petition reflects that 1 (qty) landowners (or legal representatives) listed on this petition represent a total of 1 (%) of the landowners and 100 (%) of the acres as determined by the map and tax lots attached to the petition. A&T is not responsible for subsequent deed activity that may not yet be reflected on the A&T computerized tax roll.

[Handwritten Signature]

Lane County Department of Assessment and Taxation

9/21/23

Date Signed and Certified

FORM 2

OWNERSHIP WORKSHEET

(This form is **NOT** the petition)

(Please include the name and address of ALL owners regardless of whether they signed an annexation petition or not.)

OWNERS

Property Designation (Map/lot number)	Name of Owner	Acres	Assessed Value	Imp. Y / N	Signed Yes	Signed No
1703331100301	Shellila Zientara	0.19	118083	y	x	
TOTALS:		0.19	118083			

TOTAL NUMBER OF OWNERS IN THE PROPOSAL	1
NUMBER OF OWNERS WHO SIGNED	1
PERCENTAGE OF OWNERS WHO SIGNED	100%
TOTAL ACREAGE IN PROPOSAL	0.19
ACREAGE SIGNED FOR	0.19
PERCENTAGE OF ACREAGE SIGNED FOR	100%
TOTAL VALUE IN THE PROPOSAL	118083
VALUE CONSENTED FOR	118083
PERCENTAGE OF VALUE CONSENTED FOR	100%

FORM 3

SUPPLEMENTAL INFORMATION FORM

(Complete **all** the following questions and provide all the requested information. Attach any responses that require additional space, restating the question or request for information on additional sheets.)

Contact Person: Jed Truett / Metro Planning, Inc
E-mail: jed@metroplanning.com

Supply the following information regarding the annexation area.

- Estimated Population (**at present**): 1
- Number of Existing Residential Units: 1
- Other Uses: _____
- Land Area: 0.18 total acres
- Existing Plan Designation(s): Low Density Residential
- Existing Zoning(s): Low Density Residential
- Existing Land Use(s): Single Family Dwelling
- Applicable Comprehensive Plan(s): Metro Plan
- Applicable Refinement Plan(s): None
- Provide evidence that the annexation is consistent with the applicable comprehensive plan(s) and any associated refinement plans. This area is designated low density residential and will remain low density residential.

- Are there development plans associated with this proposed annexation?

Yes No

If yes, describe.

- Is the proposed use or development allowed on the property under the current plan designation and zoning?

Yes No

- Please describe where the proposed annexation is contiguous to the city limits (non-contiguous annexations cannot be approved under 5.7-140, Criteria).
It is contiguous to the city limits on the northern boundary.

Does this application include all contiguous property under the same ownership?

Yes No

If no, state the reasons why all property is not included:

- Check the special districts and others that provide service to the annexation area:

- | | |
|---|--|
| <input type="checkbox"/> Glenwood Water District | <input type="checkbox"/> Rainbow Water and Fire District |
| <input type="checkbox"/> Eugene School District | <input type="checkbox"/> Pleasant Hill School District |
| <input checked="" type="checkbox"/> Springfield School District | <input type="checkbox"/> McKenzie Fire & Rescue |
| <input type="checkbox"/> Pleasant Hill RFPD | <input type="checkbox"/> Willakenzie RFPD |
| <input type="checkbox"/> EPUD | <input checked="" type="checkbox"/> SUB |
| <input type="checkbox"/> Willamalane Parks and Rec District | <input type="checkbox"/> Other _____ |

- Names of persons to whom staff notes and notices should be sent, in addition to applicant(s), such as an agent or legal representative.

Jed Truett

(Name)

846 A Street

(Address)

Springfield, OR 97477

(City) *(Zip)*

(Name)

(Address)

(City) *(Zip)*

(Name)

(Address)

(City) *(Zip)*

(Name)

(Address)

(City) *(Zip)*

FORM 4

**WAIVER OF ONE YEAR TIME LIMIT
FOR ANNEXATION PURSUANT TO ORS 222.173**

This waiver of the time limit is for the following described property:

17-03-33-11-00301
Map and Tax Lot Number
assigned)

1717 Kellogg rd. Springfield OR
Street Address of Property (if address has been 97477

ONE WAIVER OF TIME LIMIT FOR EACH PARCEL, PLEASE

We, the owner(s) of the property described above understand the annexation process can take more than one year but desire to annex to have City services. Therefore, we agree to waive the one-year time limitation on this petition to annex established by Oregon Revised Statutes 222.173, and further agree that this contract shall be effective indefinitely or [] until

Date

Signatures of Legal Owners

Please print or type name	Signature	Date Signed
Shellila Zientara	<i>Shellila Zientara</i>	11-28-2023



STATUS OF RECORD TITLE REPORT

SHELLILA (KRUSE) ZIENTARA
29712 GIMPL HILL ROAD
EUGENE, OR 97402

Date: SEPTEMBER 21, 2023
Our No: CT-0341089
Charge: \$300.00

As requested, Cascade Title Co. has searched our tract indices as to the following described real property:

(A T T A C H E D)

and as of: SEPTEMBER 14, 2023 at 8:00 A.M., we find the following:

Vestee:

SHELLILA L. ZIENTARA

Said property is subject to the following on record matters:

1. Property taxes in an undetermined amount, which are a lien but not yet payable, including any assessments collected with taxes to be levied for the fiscal year 2023-2024.
2. Rights of the public in and to that portion lying within streets, roads and highways.

NOTE: The property address as shown on the Assessor's Roll is:

1717 Kellogg Road
Springfield, OR 97477

NOTE: Taxes, Account No. 0289619, Assessor's Map No. 17 03 33 1 1, #301, Code 19-03, 2022-2023, in the amount of \$1,697.08, PAID IN FULL.

This report is to be utilized for information only. This report is not to be used as a basis for transferring, encumbering or foreclosing the real property described.

The liability of Cascade Title Co. is limited to the addressee and shall not exceed the premium paid hereunder.

CASCADE TITLE CO., by:

ec/rh: Title Officer: KURT BEATY

MAIN OFFICE

811 WILLAMETTE ST.
EUGENE, OREGON 97401
PH: (541) 687-2233 * FAX: (541) 485-0307

FLORENCE OFFICE

715 HWY 101 * FLORENCE, OREGON 97439
MAILING: PO BOX 508 * FLORENCE, OREGON 97439
PH: (541) 997-8417 * FAX: (541) 997-8246

VILLAGE PLAZA OFFICE

4750 VILLAGE PLAZA LOOP SUITE 100
EUGENE, OREGON 97401
PH: (541) 653-8622 * FAX: (541) 844-1626

Order No. 0341089
Page 2

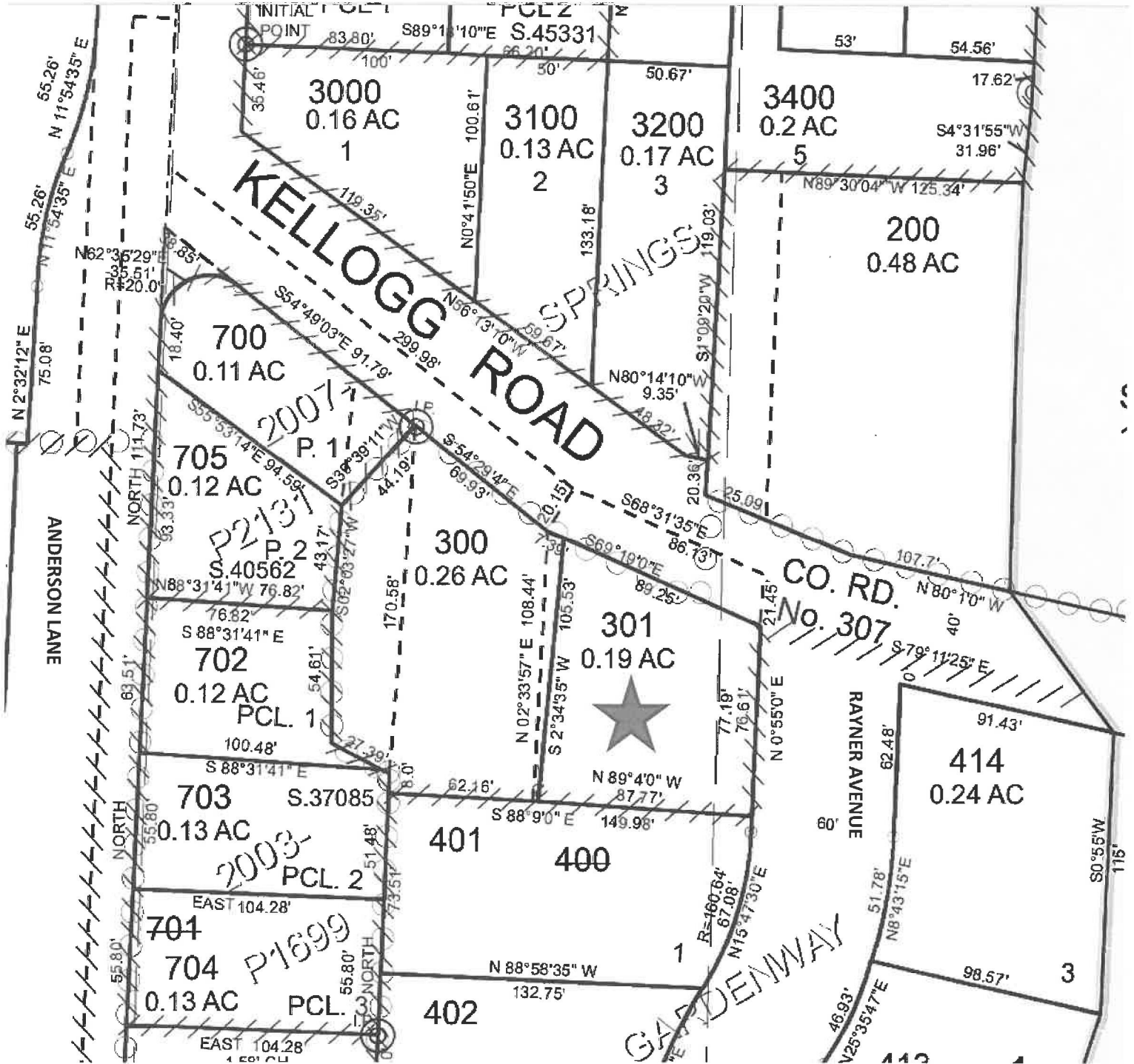
PROPERTY DESCRIPTION

The following described tract of land lying in the Northeast 1/4 of the Northeast 1/4, Section 33, Township 17 South, Range 3 West of the Willamette Meridian, in Lane County, Oregon: Beginning at a point on the North line of Lot 1, Block 2, GARDEN WAY PARK, as platted and recorded in Book 57, Page 29, Lane County Oregon Plat Records, said point being 62.21 feet South 88° 09' East from the Northwest corner of said Lot 1; running thence North 02° 34' 35" East 108.53 feet to the South line of Kellogg Road; thence South 68° 31' 35" East along the South line of Kellogg Road to a point where the South line of said Kellogg Road intersects the West line of Rayner Avenue; thence South 00° 55' West along the West line of said Rayner Avenue 76.61 feet to the Northeast corner of said Lot 1; thence North 88° 09' West 87.77 feet to the place of beginning, in Lane County, Oregon.

CASCAD

CASCADE TITLE CO.

MAP NO.
17-03-33-11



THIS MAP/PLAT IS BEING FURNISHED AS AN AID IN LOCATING THE HEREIN DESCRIBED LAND IN RELATION TO ADJOINING STREETS, NATURAL BOUNDARIES AND OTHER LAND, AND IS NOT A SURVEY OF THE LAND DEPICTED. EXCEPT TO THE EXTENT A POLICY OF TITLE INSURANCE IS EXPRESSLY MODIFIED BY ENDORSEMENT, IF ANY, THE COMPANY DOES NOT INSURE DIMENSIONS, DISTANCES, LOCATION OF EASEMENTS, ACREAGE OR OTHER MATTERS SHOWN THEREON.



Lane County Clerk Lane County Deeds & Records	2020-020750 04/28/2020 09:56:10 AM
RPR-DEED Cnt=1 Stn=40 CASHIER 01 1pages \$5.00 \$11.00 \$10.00 \$61.00	\$87.00

TITLE NO. 0318612 / ESCROW NO. VP20-0508A SP
TAX ACCT. NO. 0289619 / MAP/TAX LOT NO. 17-03-33-11-00301

GRANTOR

SHELLILA L. ZIENTARA, WHO ACQUIRED TITLE AS SHELLILA L. KRUSE

GRANTEE

SHELLILA L. ZIENTARA
29712 GIMPLE HILL RD
EUGENE, OR 97402

Until a change is requested
all tax statements shall be
sent to the following address:
SAME AS GRANTEE

After recording return to:
CASCADE TITLE CO.
811 WILLAMETTE
EUGENE, OR 97401

BARGAIN AND SALE DEED

SHELLILA L. ZIENTARA, WHO ACQUIRED TITLE AS SHELLILA L. KRUSE, Grantor,
conveys to
SHELLILA L. ZIENTARA, Grantee

hereinafter called grantee, and unto grantee's heirs, successors and assigns all of that certain real property with the tenements, hereditaments and appurtenances thereunto belonging or in anywise appertaining, situated in the County of Lane, State of Oregon, described as follows, to-wit:

The following described tract of land lying in the Northeast 1/4 of the Northeast 1/4, Section 33, Township 17 South, Range 3 West of the Willamette Meridian, in Lane County, Oregon: Beginning at a point on the North line of Lot 1, Block 2, GARDEN WAY PARK, as platted and recorded in Book 57, Page 29, Lane County Oregon Plat Records, said point being 62.21 feet South 88° 09' East from the Northwest corner of said Lot 1; running thence North 02° 34' 35" East 108.53 feet to the South line of Kellogg Road; thence South 68° 31' 35" East along the South line of Kellogg Road to a point where the South line of said Kellogg Road intersects the West line of Rayner Avenue; thence South 00° 55' West along the West line of said Rayner Avenue 76.61 feet to the Northeast corner of said Lot 1; thence North 88° 09' West 87.77 feet to the place of beginning, in Lane County, Oregon.

BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON TRANSFERRING FEE TITLE SHOULD INQUIRE ABOUT THE PERSON'S RIGHTS, IF ANY, UNDER ORS 195.300 (Definitions for ORS 195.300 to 195.336), 195.301 (Legislative findings) AND 195.305 (Compensation for restriction of use of real property due to land use regulation) TO 195.336 (Compensation and Conservation Fund) AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2007, SECTIONS 2 TO 9 AND 17, CHAPTER 855, OREGON LAWS 2009, AND SECTIONS 2 TO 7, CHAPTER 8, OREGON LAWS 2010. THIS INSTRUMENT DOES NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY THAT THE UNIT OF LAND BEING TRANSFERRED IS A LAWFULLY ESTABLISHED LOT OR PARCEL, AS DEFINED IN ORS 92.010 (Definitions for ORS 92.010 to 92.192) OR 215.010 (Definitions), TO VERIFY THE APPROVED USES OF THE LOT OR PARCEL, TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES, AS DEFINED IN ORS 30.930 (Definitions for ORS 30.930 to 30.947), AND TO INQUIRE ABOUT THE RIGHTS OF NEIGHBORING PROPERTY OWNERS, IF ANY, UNDER ORS 195.300 (Definitions for ORS 195.300 to 195.336), 195.301 (Legislative findings) AND 195.305 (Compensation for restriction of use of real property due to land use regulation) TO 195.336 (Compensation and Conservation Fund) AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2007, SECTIONS 2 TO 9 AND 17, CHAPTER 855, OREGON LAWS 2009, AND SECTIONS 2 TO 7, CHAPTER 8, OREGON LAWS 2010.

The true consideration for this conveyance is to correct vesting.
Dated this 24 day of April, 2020.

SHELLILA L. ZIENTARA

State of Oregon / County of Lane
This instrument was acknowledged before me on April 24, 2020 by SHELLILA L. ZIENTARA.



(Notary Public for Oregon)
My commission expires 12-20-21

ANNEXATION AGREEMENT

This Annexation Agreement ("Agreement") is made between the City of Springfield, an Oregon municipal corporation ("City") and Shellila L. Zientara ("APPLICANT").

RECITALS

- A. APPLICANT owns the parcel of land legally described in Exhibit A, the Property. The property is proximate to the jurisdictional limits of the City and is subject to annexation by the City of Springfield following minor boundary change processes.
- B. APPLICANT has submitted to the City a request for Annexation, dated 9/27/23, for a portion of Assessor's Map No. 17-03-33-11 Tax Lot 00301, which is not currently municipally addressed as 1717 Kellogg and is more particularly described in Exhibit A.
- C. APPLICANT wishes to annex the Property to the City and seeks support from the City for the annexation.
- D. The Property is inside the recognized Urban Growth Boundary of the City of Springfield. The Property is within the Urbanizable Fringe Overlay District (UF-10) according to the Springfield Zoning Map, and the underlying zoning is R-1 Residential.
- E. Annexation of the Property requires a showing under SDC 5.7-140.C that the Property can be provided with the minimum level of key urban facilities and services as defined in Policy 31 of the *Springfield 2030 Refinement Plan – Urbanization Element*, and such showing is supported by the substantial evidence in the record of the proceeding on this annexation. City staff has determined the minimum level of key urban services is currently available to the Property.
- F. The purpose of this Agreement is to memorialize APPLICANT's and City's commitment and agreement to the allocation of financial responsibility for public facilities and services for the Property and other users of the facilities, sufficient to meet the City's requirements for the provision of key urban services, including long term public sanitary sewer, stormwater management systems, interconnected transportation systems, and Fire and Life Safety services necessary for an affirmative City recommendation for the annexation request.

After Recording, Return to:

Place Bar Code Sticker Here:

City of Springfield
Attn: Current Development Division
Development & Public Works Department
225 Fifth Street
Springfield, OR 97477

Lane County Clerk
Lane County Deeds and Records **2023-034064**

 **\$142.00**

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11/30/2023 09:22:24 AM

RPR-AGRE Cnt=1 Pgs=8 Stn=45 CASHIER 04
\$40.00 \$20.00 \$10.00 \$11.00 \$61.00

- G. A public sanitary sewer system with sufficient capacity to serve the Property and other existing and proposed land uses in the vicinity of the Property is necessary to support a finding that this key urban service is available to serve the Property.
- There is an existing 8" sewer main Kellogg and an existing service lateral extended to this property with sufficient capacity for the existing use on site.
- H. A public stormwater management system with sufficient capacity to serve the Property and other existing and proposed land uses in the vicinity of the Property is also necessary to support a finding that this key urban service is available to serve the Property.
- The existing house drains to the street and storm drain system in Rayner Ave which is part of the existing City of Springfield Storm drain system.
- I. An interconnected transportation system with the existing and proposed land uses in the vicinity of the Property is also required in order to provide access and a transportation system for the provision of Fire and Life Safety services to and from the annexed property.
- The Property has legal and physical access to Kellogg Road via an existing residential driveway.
 - Rayner is paved with curb and gutter but lacks street lights or sidewalks.
 - Kellogg is an unimproved county road with paving only and does not have curb and gutter, stormdrain or sidewalks.
- J. In order to facilitate orderly development of the Property and ensure the full provision of key urban services that are satisfactory to the City and meet the City's conditions for an affirmative recommendation for annexation to the Common Council, and in exchange for the obligations of the City set forth below, APPLICANT shall comply with all requirements imposed on APPLICANT in this Agreement.

Now, therefore based upon the foregoing Recitals, which are specifically made a part of this Agreement, the parties agree as follows:

AGREEMENT

1. Obligations of APPLICANT. Consistent with the above Recitals, APPLICANT agrees to perform the obligations set forth in this section.
- 1.1.1. APPLICANT or future property owner shall participate with any city or county project or Local Improvement District (LID) to install the missing urban improvements for Rayner St of sidewalk and street lights with financial payment as determined in that project to be proportional to their lot. The applicant will also provide these improvements for any subdivision or additional dwelling units other than an ADU on the property.
- 1.1.2. APPLICANT or future property owner shall participate with any city or county project or Local Improvement District (LID) to install the missing urban improvements for Kellogg Road of curb and gutter, stormdrain, sidewalk and street lights with financial payment as determined in that project to be proportional to their lot. The applicant will also provide these improvements for any subdivision or additional dwelling units other than an ADU on the property.

- 1.2. APPLICANT shall provide and be financially responsible for the provision of any additional urban facilities and services identified during the review and approval of any Partition or Subdivision as necessary to serve the further development of the Property, including the construction and maintenance thereof.
 - 1.3. In determining APPLICANT's share of costs for the improvements described in this Agreement, the full cost for the provision of the improvements at the time of construction shall be used. For the purposes of this Agreement, the full cost shall include design, construction, acquisition of land and/or easements, studies, permits from all agencies having jurisdiction, attorney's fees, and all other costs reasonably associated with the implementation of the needed improvements.
2. Obligations of City. Consistent with the above Recitals, City agrees to:
 - 2.1 Process the annexation request and support annexation of the Property to the City before the Common Council, and support APPLICANT's defense of any appeal of a decision to the City. However, the City will not assume any financial responsibility to provide legal counsel on appeal.
 3. Covenants Running With the Land. It is the intention of the parties that the covenants herein are necessary for the annexation and development of the Property and as such shall run with the Property and shall be binding upon the heirs, executors, assigns, administrators, and successors of the parties hereto, and shall be construed to be a benefit to and burden upon the Property. This Agreement shall be recorded, at APPLICANT's expense, upon its execution in the Lane County Deeds and Records. This Agreement may be assigned by APPLICANT and shall benefit any assigns or successors in interest to APPLICANT. Execution of this Agreement is a precondition to the support of the City for annexation of the Property described in Exhibit A to the City. Accordingly, the City retains all rights for enforcement of this Agreement.
 4. Limitations on the Development. No portion of the Property shall be further developed prior to the approval of a Partition or Subdivision, as applicable, for the proposed development.
 5. Mutual Cooperation. City and APPLICANT shall endeavor to mutually cooperate with each other in implementing the various matters contained herein.
 6. Waiver of Right of Remonstrance. APPLICANT agrees to sign any and all waivers, petitions, consents and all other documents necessary to obtain the public facilities and services described herein as benefiting the Property, under any Improvement Act or proceeding of the State of Oregon, Lane County, or the City and to waive all rights to remonstrate against these improvements. APPLICANT does not waive the right to protest the amount or manner of spreading the assessment thereof, if the assessment appears to APPLICANT to be inequitable or operate unfairly upon the Property. APPLICANT waives any right to file a written remonstrance against these improvements. APPLICANT does not waive its right to comment upon any proposed Local Improvement District (LID) or any related matters orally or in writing.

7. Modification of Agreement. This Agreement may only be modified in writing signed by both parties. Any modifications to this Agreement shall require the approval of the Springfield Common Council. This Agreement shall not be modified such that the minimum level of key urban facilities and services as defined in Policy 31 of the *Springfield 2030 Refinement Plan – Urbanization Element* and as required herein are not provided in a timely manner to the Property.
8. Land Use. Nothing in this Agreement shall be construed as waiving any requirements of the Springfield Development Code or Springfield Municipal Code which may be applicable to the use and development of this Property. Nothing herein shall be construed as City providing or agreeing to provide approval of any building, land use, or other development application or Land and Drainage Alteration Program (LDAP) permit application submitted by APPLICANT. APPLICANT is responsible for obtaining, at APPLICANT's expense, all State and/or Federal permits and any other approvals as may be required.
9. Dolan. APPLICANT knows and understands any rights it may have under the law as interpreted in Dolan v. City of Tigard, 512 US 374 (1994) and subsequent cases interpreting the legal effect of Dolan and by entering into this Agreement hereby waives any requirement that the City demonstrate the public improvements and other obligations of APPLICANT, for payments, financial responsibility and reimbursements set forth in Section 1, required herein, are roughly proportional to the burden and demands placed upon the urban facilities and services by the development and to the impacts of the development of the Property. APPLICANT further waives any cause of action it may have pursuant to Dolan v. City of Tigard and cases interpreting the legal effect of Dolan arising out of the actions described herein.
10. Ballot Measures 37/49/ORS 195.300 et seq. APPLICANT knows and understands any rights it may have under Oregon Revised Statutes (ORS) Chapter 195.300 et seq., "Just Compensation for Land Use Regulation." APPLICANT for itself and its heirs, executors, assigns, administrators and successors hereby waives any claim or cause of action it may have under such ORS provisions against the City.
11. Invalidity. If any provision of this Agreement shall be deemed unenforceable or invalid, such enforceability or invalidity shall not affect the enforceability or validity of any other provision of this Agreement. The validity, meaning, enforceability, and effect of the Agreement and the rights and liabilities of the parties hereto shall be determined in accordance with the laws of the State of Oregon.

DATED this 1st day of Nov, 2023

IN WITNESS WHEREOF, the APPLICANT and City have executed this Agreement as of the date first herein above written.

APPLICANT

By: Shellila Zientara

11-01-2023
Date

K as:

STATE OF OREGON }
COUNTY OF LANE } SS

THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME ON November 1st, 2023 BY

Shellila Zientara AS _____ OF _____
(APPLICANT)



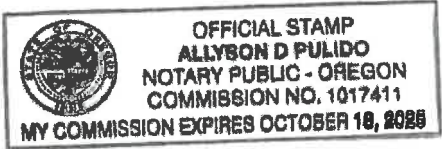
Sandra Hentze
NOTARY PUBLIC FOR OREGON

CITY OF SPRINGFIELD

By: Nancy Newton
Nancy Newton, City Manager

STATE OF OREGON }
COUNTY OF LANE } SS

THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME ON November 9, 2023 BY
Nancy Newton AS City Manager OF City of Springfield
(CITY)



[Signature]
NOTARY PUBLIC FOR OREGON



TYPE 4 – ANNEXATION STAFF REPORT AND FINDINGS OF FACT

File Name: Zientara Annexation

Applicant: Shellila Zientara
Case Number: 811-23-000270-TYP4

Proposal Location: 1717 Kellogg Road. Assessor’s Map 17-03-33-11, TL 00301 and segment of Kellogg Road.

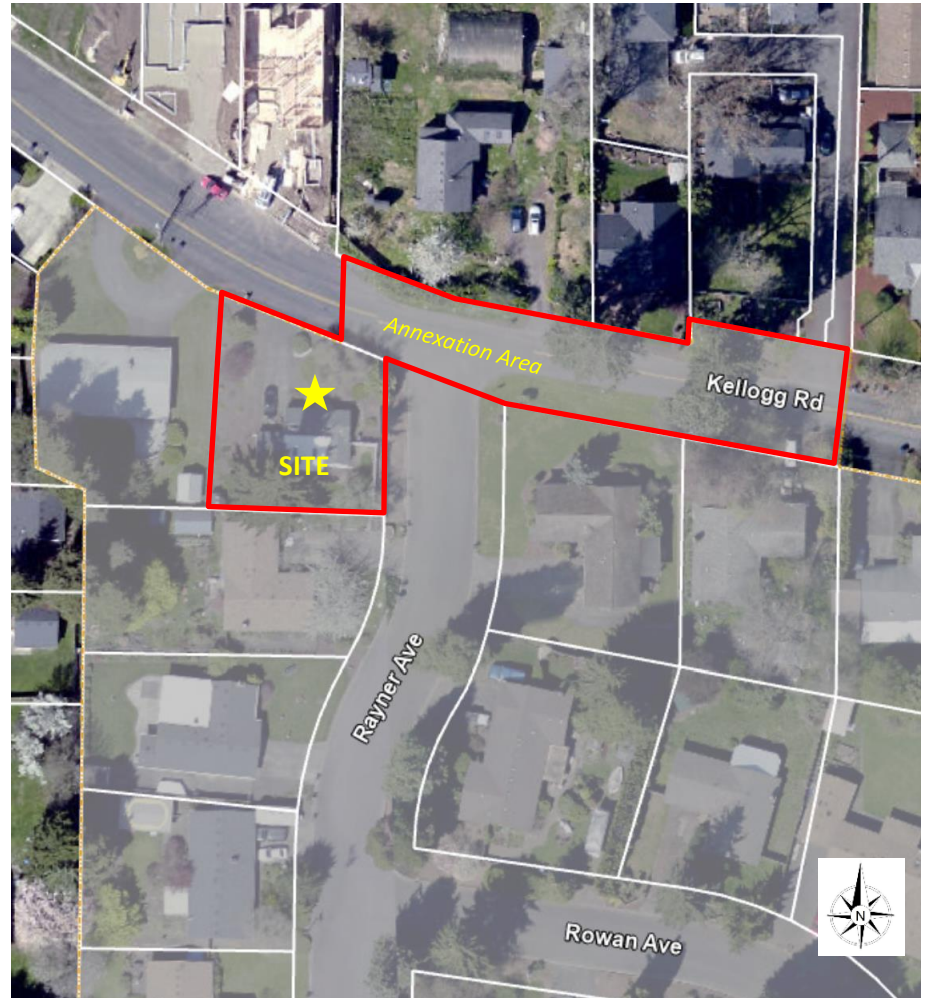
Current Zoning & Comprehensive Plan Designation:

R-1, Residential District, Designated LDR, Low Density Residential with the Urbanizable Fringe Overlay (UF-10)

Applicable Comprehensive Plan: *Metro Plan and Springfield 2030 Comprehensive Plan*

Application Submittal Date: November 28, 2023

Associated Applications: 811-22-000106-PRE (Development Issues Meeting); 811-23-000152-PRE (Pre-Submittal Meeting held July 21, 2023)



CITY OF SPRINGFIELD’S DEVELOPMENT REVIEW COMMITTEE:

POSITION	REVIEW OF	NAME	PHONE
Project Manager	Planning	Tom Sievers	541.726.2333
Transportation Planning Engineer	Transportation	Michael Liebler	541.736.1034
Public Works Civil Engineer	Streets and Utilities	Clayton McEachern	541.726.1036
Deputy Fire Marshal	Fire and Life Safety	Gilbert Gordon	541.726.2293
Building Official	Building	Chris Carpenter	541.744.4153

Review Process (Springfield Development Code (SDC) 5.7.115): The subject annexation request is being reviewed under Type 4 procedures, without Planning Commission consideration.

Development Issues Meeting (SDC 5.7.120): A Development Issues Meeting (DIM) is required of all public agency and private landowner-initiated annexation applications, unless waived by the Director.

Finding 1: A Development Issues Meeting for the subject annexation request was held on October 26, 2023 (Case 811-22-000223-PRE).

Conclusion: The requirement in SDC 5.7.120 is met. **Annexation Initiation and Application Submittal (SDC 5.7.125):** In accordance with SDC 5.7.125(B)(2)(b)(i) and ORS 222.170(1), an annexation application may be initiated by “more than half the owners of land in the territory, who also own more than half the land in the contiguous territory and of real property therein representing more than half the assessed value of all real property in the contiguous territory consent in writing to the annexation of their land.”

Finding 2: The property owner who owns all the land and real property, and full assessed value of real property in the contiguous territory, has filed an application and petition requesting annexation to the City of Springfield (Attachment 2, Exhibit B).

Finding 3: In addition to the petition, the submitted application includes the required documents listed under SDC 5.7.125(B). This includes a Verification of Property Owners signed by the Lane County Department of Assessment and Taxation, the Ownership Worksheet, and a Waiver Form in accordance with ORS 222.173 (all within Attachment 2, Exhibit B).

Conclusion: The application requirements in SDC 5.7.125 have been met.

Site Information: The subject property, 1717 Kellogg Road, has an existing residence on site with site access from Kellogg Road. The property is located at the southwest side of the Kellogg Road and Rayner Avenue intersection. The subject site is inside the Springfield Urban Growth Boundary (UGB) and is contiguous to the Springfield city limits along its northern boundary. The property proposed for annexation also includes a portion of the right of way for Kellogg Rd.

Zoning for the property is Residential (R-1) district with an Urbanizable Fringe Overlay (UF-10) applied according to the City’s Zoning Map. Based on the applicants’ submittal, the primary purpose of the annexation request is to facilitate connection to city sewer due to septic failure. A public sanitary sewer line stub is already available at the site’s northern property line and would be extended to serve the existing residence, as shown in the image below. An Annexation Agreement has been signed by the applicants and has been executed by the City due to the needed emergency connection. The Annexation Agreement outlines the applicants’ responsibilities and financial obligations for provision of public streets, utilities, and services to the property.

Existing public services are provided to the annexation area as follows: police (Lane County Sheriff), schools (Springfield School District), roads (City of Springfield and Lane County), and ambulance services (Eugene/Springfield Fire)¹. The applicants currently receive water service from Rainbow Water District and fire protection from Eugene Springfield Fire through a contract agreement with Rainbow Water District. SUB operates the existing electric service and will continue to once annexed. Upon annexation, the City of Springfield will be responsible for all urban services, including sewer, water (retained through SUB), electricity (retained through SUB), and police/fire response (through Eugene/Springfield Fire) to the subject area.

The approximately 21,000 square foot proposed annexation area consists of the 0.19-acre subject property and the additional right-of-way segment of Kellogg Road.

¹ The subject property currently receives emergency services from Eugene/Springfield Fire through long-standing contractual agreements. The standards of coverage can be found here: https://www.eugene-or.gov/DocumentCenter/View/56636/Standards-of-Response-Coverage_FY-2020?bidId=



Notice Requirements (SDC 5.7.130): Consistent with SDC 5.7.130, notice was provided as follows:

Mailed Notice. Notice of the annexation application was mailed January 18, 2024, which was at least 14 days prior to the public hearing date, to the affected property owner(s); owners and occupants of properties located within 300 feet of the perimeter of the proposed annexation territory; affected special districts (Eugene/Springfield Fire) and all other public utility providers (Springfield Utility Board, CenturyLink Telecommunications); and the Lane County Land Management Division, Lane County Elections, and the Lane County Board of Commissioners. The list of recipients of the mailed notice is included with the Affidavit of Mailing for this annexation application and is retained as part of the public record for Planning Case 811-23-000270-TYP4.

Newspaper Notice. Notice of the February 20, 2024, public hearing was published in *The Chronicle* on February 1st and February 8th for two consecutive weeks prior to the hearing.

Posted Notice. A total of five (5) notices were posted for the February 20th public hearing. Two (2) digital notices were posted on both the City of Springfield website and the Department of Public Works' Digital Display in City Hall on January 18th. One (1) notice was posted on the physical display board in the City Hall lobby on January 18th and two (2) notices were posted at the subject property along the Kellogg Road and Rayner Avenue frontages on February 2nd.

Finding 4: Staff did not receive written comments from the public as of the date of this staff report.

Conclusion: Notice of the public hearing was provided consistent with SDC 5.7.130.

Recommendation to City Council (SDC 5.7.135): The Director shall forward a written recommendation on the annexation application to the City Council based on the approval criteria specified in Section 5.7.140, which are provided as follows with the SDC requirements, findings, and conclusions. The Director's recommendation follows SDC 5.7.140, Criteria.

Criteria (SDC 5.7.140): The application may be approved only if the City Council finds that the proposal conforms to the following criteria:

A. The affected territory proposed to be annexed is within the City’s urban growth boundary; and is

- 1. Contiguous to the city limits; or**
- 2. Separated from the City only by a public right of way or a stream, lake, or other body of water.**

Finding 5: The subject annexation territory is located within the City of Springfield’s acknowledged urban growth boundary (UGB). The property requested for annexation abuts the Springfield city limits along its northern boundary. Therefore, this annexation application meets the statutory definition of contiguity as found in ORS 222.111(1).

Conclusion: The proposal meets and complies with Criterion A(1), Subsection 5.7.140.

B. The proposed annexation is consistent with applicable policies in the Metro Plan and in any applicable refinement plans or Plan Districts;

Finding 6: The annexation area is located within the acknowledged Springfield UGB and as more specifically delineated by the *Springfield 2030 Comprehensive Plan*. Territory within the delineated UGB ultimately will be within the City of Springfield.

Finding 7: The *Springfield 2030 Comprehensive Plan* amends the Eugene-Springfield Metropolitan Area General Plan (*Metro Plan*) through adoption of ordinances since 2011. Volume 1 of the *Springfield 2030 Comprehensive Plan* includes the following elements: Economic, Residential Land Use & Housing, Recreation, Transportation, and Urbanization. In December 2016, Springfield adopted the Urbanization Element in compliance with Statewide Planning Goal 14, Urbanization. The *Urbanization Element* explicitly retains the *Metro Plan*’s long-standing urbanization policy criteria for approving annexations.

Finding 8: The territory requested for annexation is within an area that is zoned R-1 Residential District and is designated for Low Density Residential (LDR) in the Comprehensive Plan. The adopted elements of the *Springfield 2030 Comprehensive Plan* apply to areas within the Springfield UGB, particularly the *Urbanization Element* adopted by Ordinance 6361. There are no proposed changes to the current zoning or plan designation for the property, although the Urbanizable Fringe (UF-10) overlay will be removed upon annexation.

Finding 9: The continued annexation of properties to the City of Springfield is consistent with Policies 27 and 29 of the *Springfield 2030 Comprehensive Plan – Urbanization Element*, which will result in the elimination of special districts within the urbanizable area. The *Metro Plan* and the *Springfield 2030 Comprehensive Plan – Urbanization Element* recognize that as annexations to the City occur, the special district service areas within the UGB will diminish incrementally and eventually will be dissolved.

Finding 10: The territory requested for annexation is currently within the service area of the Rainbow Water District and receives fire protection service from the Rainbow Water District via Eugene/Springfield Fire. After the public hearing and upon Council adoption of the annexation Ordinance, the annexation area will remain in the combined fire and life safety departments of the Cities of Eugene & Springfield for fire protection and emergency medical service directly to the annexation area.

Finding 11: In accordance with Policy 33 of the *Springfield 2030 Comprehensive Plan – Urbanization Element*, SUB is the exclusive water service provider within the Springfield City Limits. Rainbow Water District (RWD), in partnership with SUB, currently provides water service to the site. RWD, in an email stated, “In accordance with ORS 222.465, for an annexation ordinance enacted between April 1, 2023, and April 1, 2024, Rainbow will continue to serve the customer and will transfer out customer to SUB effective July 1, 2024.” SUB will be the sole service provider upon transfer from RWD.

Finding 12: In accordance with Policy 34 of the *Springfield 2030 Comprehensive Plan – Urbanization Element*, when unincorporated territory within the UGB is provided with any new urban service, that service shall be provided by one of the following methods in this priority order: (a) Annexation to City; or (b) Contractual annexation agreements with City. If this annexation request is approved and the Annexation Agreement is executed, the subject property will be provided with new urban services such as public sanitary sewer.

Finding 13: In accordance with Policy 35 of the *Springfield 2030 Comprehensive Plan – Urbanization Element*, the City shall not extend water or wastewater service outside city limits to serve a residence or business without first obtaining a valid annexation petition, a consent to annex agreement, or when a health hazard abatement annexation is required. The property owner applied for annexation to the City (Attachment 2, Exhibit B), and an Annexation Agreement is already signed by the applicant and has been executed by the City in order to receive City services (Attachment 2, Exhibit C).

Conclusion: The proposal meets and complies with Criterion B, SDC 5.7.140.

C. The proposed annexation will result in a boundary in which the minimum level of key urban facilities and services as defined in the Metro Plan can be provided in an orderly efficient and timely manner; and

Finding 14: In accordance with Policy 29 of the *Springfield 2030 Comprehensive Plan – Urbanization Element*, annexation shall continue to be a prerequisite for urban development and the delivery of City services in accordance with the Springfield Comprehensive Plan and Springfield Development Code.

Finding 15: In accordance with Policy 31 of the *Springfield 2030 Comprehensive Plan – Urbanization Element*, key urban facilities and services are defined as wastewater service; stormwater service; transportation; solid waste management; water service; fire and emergency medical services; police protection; citywide park and recreation programs; electric service; land use controls; communication facilities; and public schools on a districtwide basis.

Finding 16: In accordance with Policy 32 of the *Springfield 2030 Comprehensive Plan – Urbanization Element*, urban services provided by the City upon annexation to Springfield include storm and sanitary sewer; water; transportation systems; police and fire protection; planning, building, code enforcement and library services; and public infrastructure maintenance of City owned or operated facilities.

Finding 17: The territory requested for annexation is contiguous with the City Limits along its northern boundary. Urban utilities including sanitary sewer, electricity, and water service, have been extended within the Kellogg Road ROW and are available to serve the subject property, adjacent properties, and areas beyond the annexation territory. Therefore, the urban service delivery systems are already available and in place or can be logically extended from points in the vicinity to serve the subject property and future development. In addition to urban utilities, the following facilities and services are either available or can be extended to this annexation area:

Water – As noted above, SUB is the exclusive water service provider for properties within the City limits. Upon annexation, the applicants will continue using the existing water connections or extend public water lines necessary to serve the subject property and future development of the site. SUB states that the existing 6” water distribution line in Rayner Street provides enough capacity for the existing water connection to serve the current residential use (*SUB Water Representative: Keoki Lapina, KeokiL@subutil.com*).

Electricity – SUB provides electric service to the neighborhoods in Springfield within incorporated areas of Springfield. SUB owns and maintains electrical system infrastructure in neighborhoods they serve. Existing electrical system infrastructure within the Kellogg Street public ROW will continue to provide service to the subject property and continue to be maintained by SUB. The existing infrastructure is designed to meet the capacity needs for residential uses in the vicinity.

Police Services – Springfield Police Department currently provides service to areas of Springfield that are already inside the City limits. The annexation territory is currently within the jurisdiction of the Lane County Sheriff’s

Department. Upon annexation, this area will receive Springfield Police services on an equal basis with other properties inside the City.

Fire and Emergency Services – Fire protection is currently provided to the annexation area by Eugene/Springfield Fire Department via the Rainbow Water District. Upon annexation, the Eugene/Springfield Fire Department will provide fire and emergency services directly to the subject territory. Per the Fire Marshal’s Office, both access and water supply to the site is sufficient and will remain unchanged through this application. Concerning response time, the subject property is within the 5-minute response time of Fire Station 4 located at 1475 5th Street in Springfield.

Emergency medical transport (ambulance) services are provided on a regional basis by the Eugene/Springfield Fire Department. The annexation area will continue to receive this service consistent with the adopted ambulance service area (ASA) plan. Mutual aid agreements have been adopted by the three regional ASA providers to provide backup coverage for each other’s jurisdictions.

Parks and Recreation – Park and recreation services are provided by the Willamalane Park & Recreation District. The park district operates several indoor recreation facilities, such as the Willamalane Park Swim Center, Lively Park Swim Center, Bob Keefer Center for Sports and Recreation, and Willamalane Adult Activity Center. The park district offers various after-school and other programs for children at schools and parks throughout the community. Also available are pathways and several categories of parks, including community parks, sports parks, special use parks, and natural area parks.

The subject property is currently within the service district of Willamalane and will remain that way upon annexation consistent with City policy, an intergovernmental agreement between the City of Springfield and Lane County, and the adopted Willamalane Comprehensive Plan.

Library Services – Upon annexation to the City of Springfield, the subject area’s residents will be served by the Springfield Public Library.

Schools – The Springfield School District serves this area of Springfield. The Springfield School District has capacity to continue serving the annexation area and its residents in its current configuration.

Sanitary Sewer –The subject property was previously served by a septic system that failed. An existing public sanitary sewer system is located in Kellogg Street. There is an existing 8” sewer main Kellogg and an existing service lateral extended to this property with sufficient capacity for the existing use on site. Due to the failing septic, the emergency hookup to the existing sewer system has already occurred, and the property is now connected to the city sewer system as of December 20, 2023.

Stormwater – The existing house drains to the street and storm drain system in Rayner Ave. which is part of the existing City of Springfield Storm drain system.

Streets – The Property has legal and physical access to Kellogg Road via existing residential driveways. Rayner Avenue is paved with curb and gutter but lacks streetlights and sidewalks in this area. Kellogg Road is an unimproved county road with paving only and does not have curb and gutter, storm drain or sidewalks. As detailed and demonstrated in Section 1 of the Annexation Agreement, the applicant has agreed to participate in, and waived remonstrances to, any city, county, or Local Improvement District (LID) projects for future minimum urban facility improvements for Kellogg Road and Rayner Street.

Solid Waste Management – The City and Sanipac have an exclusive franchise arrangement for garbage service inside the City limits. Upon annexation, solid waste disposal service would be provided by Sanipac.

Communication Facilities – Various providers, such as CenturyLink, offer both wired and wireless communication services in the Eugene-Springfield metropolitan area. Existing providers and those entering the market have the capability to provide service to this area.

Land Use Controls – The annexation area is within Springfield’s urban growth boundary (UGB). Through an intergovernmental agreement between Lane County and the City of Springfield, the City already has planning and building jurisdiction for unincorporated areas of Springfield. The City will continue to administer land use controls after annexation.

Finding 18: The minimum level of key urban facilities and services, as outlined in the adopted *Metro Plan* and the *Springfield 2030 Comprehensive Plan – Urbanization Element* are immediately available and have the capacity to serve the site.

Conclusion: Based on the findings above, the proposed annexation, if approved, will result in a boundary in which the minimum level of key urban facilities and services can be provided in an orderly efficient and timely manner because of their availability and capacity levels meet the City’s requirements. The proposal complies with Criterion C, SDC 5.7.140.

D. Where applicable, fiscal impacts to the City have been mitigated through an Annexation Agreement or other mechanism approved by the City Council.

Finding 19: An Annexation Agreement that outlines the applicants’ financial responsibility for provision of public streets and utilities necessary to serve the property is available for review (Attachment 2, Exhibit C). The Annexation Agreement has been executed by both the applicant and City due to a required emergency connection to the sewer. Upon future development and change of use on the subject property, the property owner will be responsible for the cost of constructing the public improvements necessary to serve the area. As detailed and demonstrated in Section 1 of the Annexation Agreement, the applicant has agreed to participate in, and waived remonstrances to, any city, county, or Local Improvement District (LID) projects for future minimum urban facility improvements for Kellogg Road and Rayner Street. Therefore, any potential fiscal impacts to the City have been mitigated by the executed Annexation Agreement.

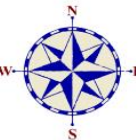
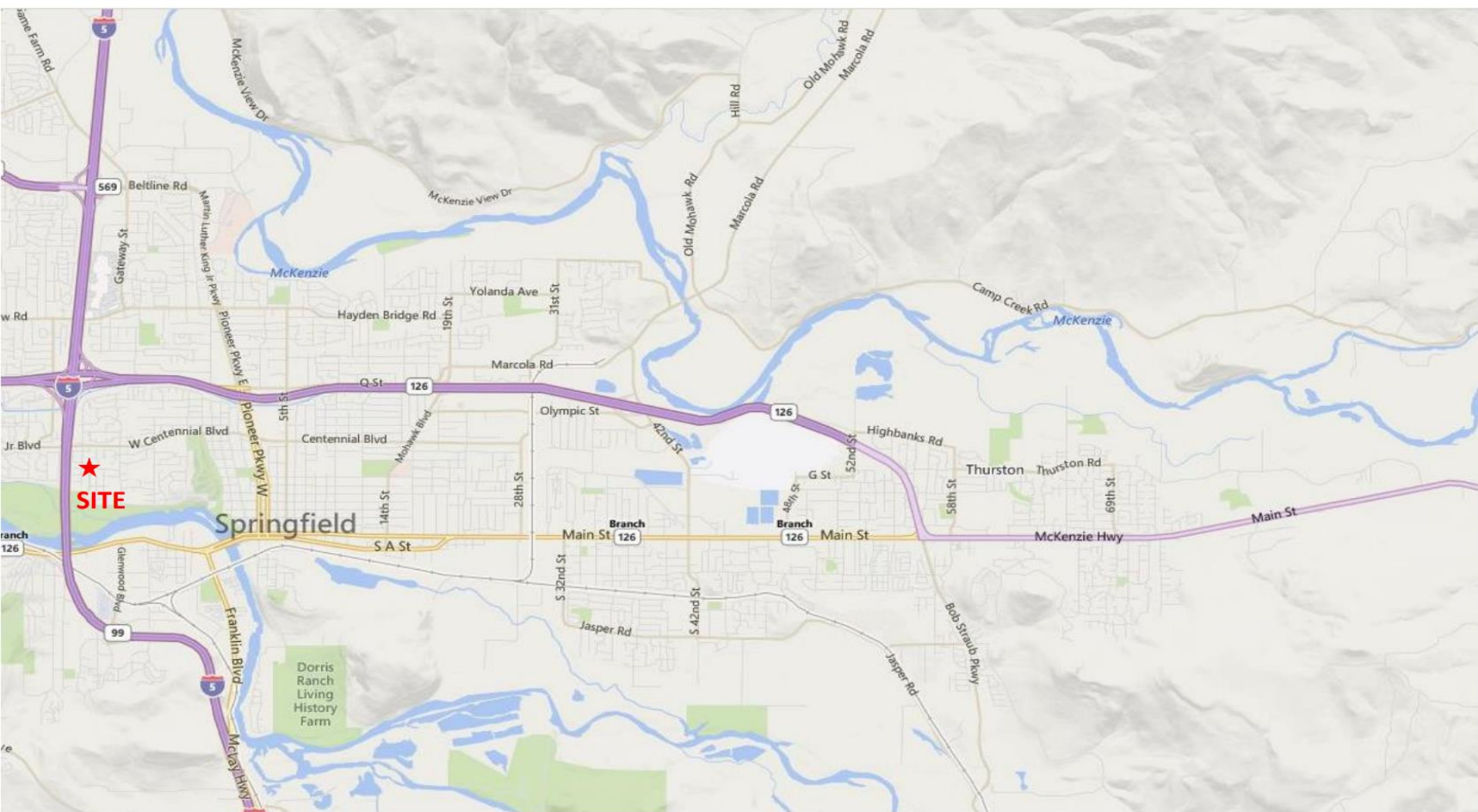
Conclusion: The proposal meets and complies with Criterion D, Subsection 5.7.140.

Withdrawal from Special Service Districts (SDC 5.7.160): Withdrawal from special districts may occur concurrently with the approved annexation Ordinance or after the effective date of the annexation of territory to the City. The Director shall recommend to the City Council for consideration of the withdrawal of the annexed territory from special districts as specified in ORS 222. In determining whether to withdraw the territory, the City Council shall determine whether the withdrawal is in the best interest of the City. Notice of the withdrawal shall be provided in the same manner as the annexation notice in Section 5.7.150.

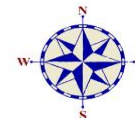
Finding 20: The annexation area is within the delineated service territory of SUB (electric) and Rainbow Water District (water and fire response). Eugene/Springfield Fire will directly provide fire and emergency services after annexation, and the City of Springfield by and through the Springfield Utility Board will provide water service after annexation. SUB will also retain electric service upon annexation. Consistent with SDC 5.7.130, posted notice in City Hall and the City of Springfield webpage was provided for the public hearing on January 18, 2024, and mailed notice on January 18, 2024. Withdrawal from the Rainbow Water District concurrently with annexation of the territory to the City of Springfield is in the best interest of the City. The withdrawal from the Rainbow Water District is necessary to implement Policies 31 and 32 of the *Springfield 2030 Comprehensive Plan – Urbanization Element* whereby annexation is prioritized for the City of Springfield to provide urban services to its incorporated territory, and existing special service districts within the City’s UGB are to be dissolved over time.

DIRECTOR’S RECOMMENDATION: The proposal complies with the annexation criteria of approval listed in SDC 5.7.140, and Council is within its authority to approve annexation of the subject territory to the City of Springfield and withdrawal of the subject territory from the Rainbow Water District.

GENERAL LOCATION OF PROPOSED ANNEXATION



LOCATION OF PROPOSED ANNEXATION 1717 KELLOGG ROAD & SEGMENT OF KELLOGG ROAD



811-23-000270-TYP4 – PROPOSED ANNEXATION OF RESIDENTIAL LOT AND
PUBLIC STREET RIGHT-OF-WAY
1717 KELLOGG ROAD (MAP 17-03-33-11, TL 301) AND SEGMENT OF KELLOGG
ROAD – CURRENT ZONING



ZONING MAP LEGEND

- | | |
|--|---|
|  R-1 Residential District (R-1) |  Urbanizable Fringe Overlay District (UF-10) |
|  R-2 Residential District (R-2) |  Springfield City Limits |
| |  Area Proposed for Annexation |

811-23-000270-TYP4 – PROPOSED ANNEXATION OF RESIDENTIAL LOT AND
PUBLIC STREET RIGHT-OF-WAY
1717 KELLOGG ROAD (MAP 17-03-33-11, TL 301) AND SEGMENT OF KELLOGG
ROAD – PROPOSED ZONING



ZONING MAP LEGEND

- | | |
|--|---|
|  R-1 Residential District (R-1) |  Urbanizable Fringe Overlay District (UF-10) |
|  R-2 Residential District (R-2) |  Springfield City Limits |
| Attachment 3, Slide 4 of 5 |  Area Proposed for Annexation |

SUMMARY OF APPROVAL CRITERIA

- Criterion A – Within UGB and Contiguous to City Limits
- Criterion B – Consistent with Policies of the Metro Plan
- Criterion C – Within Boundary for Minimum Level of Key Urban Facilities
- Criterion D – Annexation Agreement for Fiscal Impacts
- Staff Recommendation - APPROVAL

AGENDA ITEM SUMMARY

Meeting Date: 2/20/2024
Meeting Type: Regular Meeting
Staff Contact/Dept.: Andy Limbird, DPW
Staff Phone No: 541/726-3784
Estimated Time: 15 Minutes
Council Goals: Maintain and Improve Infrastructure and Facilities

**SPRINGFIELD
CITY COUNCIL**

ITEM TITLE: ANNEXATION OF TERRITORY TO THE CITY OF SPRINGFIELD – ANNEX APPROXIMATELY 36.1 ACRES OF RESIDENTIAL PROPERTY LOCATED AT 5400 MT VERNON ROAD (MAP 18-02-04-00, TAX LOT 3500 AND PORTIONS OF TAX LOTS 3600 & 3800) AND CONCURRENTLY ANNEX A SEGMENT OF MT VERNON ROAD PUBLIC RIGHT-OF-WAY.

ACTION REQUESTED: Conduct a public hearing and first reading of the following ordinance:
An Ordinance Annexing Certain Territory (Vacant Property Formerly Addressed As 5400 Mt Vernon Road and Identified as Assessor’s Map 18-02-04-00, Tax Lot 3500 and Portions of Tax Lots 3600 & 3800, and an Approximately 30-foot Wide by 196-foot Long Segment of Mt Vernon Road Right-of-way) To The City Of Springfield And Willamalane Park & Recreation District; Withdrawing the Same Territory from the Willakenzie Rural Fire Protection District; Adopting A Severability Clause; And Providing An Effective Date (First Reading).

ISSUE STATEMENT: The City Council is requested to consider an ordinance to annex approximately 36.1 acres of real property and an abutting segment of Mt Vernon Road right-of-way in the Woodland Ridge neighborhood of south Springfield. The proposed annexation is intended to facilitate phased subdivision of approximately 135 lots and construction of residential dwellings on the site.

ATTACHMENTS: [1: Location Maps](#)
[2: Ordinance with Exhibits](#)
[Exhibit A: Legal Description and Map](#)
[Exhibit B: Annexation Application](#)
[Exhibit C: Annexation Agreement](#)
[Exhibit D: Staff Report and Recommendations](#)

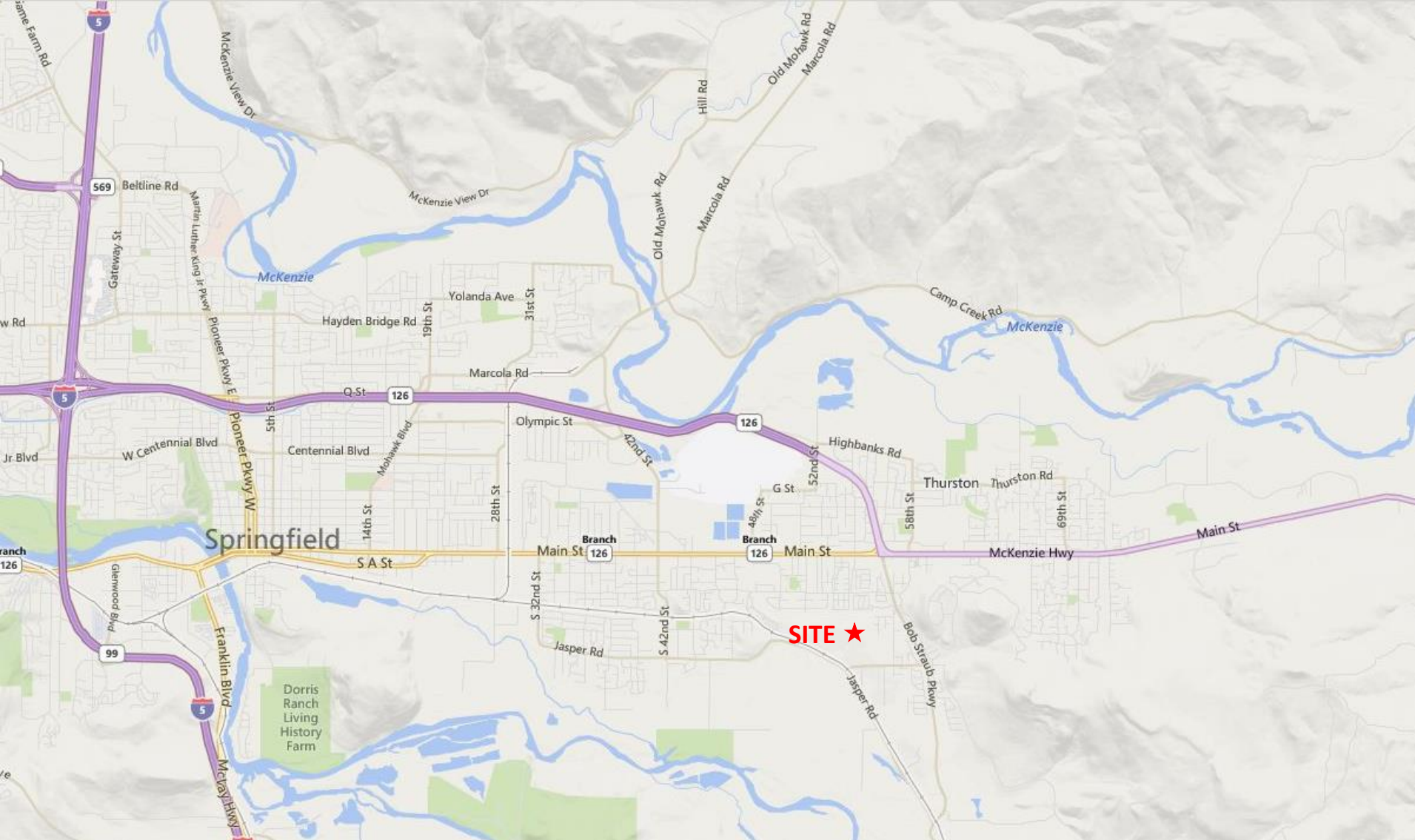
**DISCUSSION/
FINANCIAL
IMPACT:** The applicant initiated the annexation request by submittal of a complete application on December 14, 2023. In accordance with SDC 5.7.155 and ORS 222.040, 222.180 and 222.465, if approved the annexation will become effective 30 days following Ordinance adoption and signature by the Mayor, or upon acknowledgement by the State, whichever date is later.

The territory requested for annexation is vacant and was formerly used as grazing land. The subject property is located inside the City’s Urban Growth Boundary (UGB), and it abuts the City limits line along the western, northern, and northeastern boundaries. Concurrently with annexation of the subject property, a segment of public right-of-way for Mt Vernon Road that abuts the subject property is to be annexed. The property will be concurrently rezoned to remove the Urbanizable Fringe Overlay (UF-10) such that land development limitations imposed by the UF-10 overlay will no longer apply upon annexation.

As outlined in the attached staff report (Attachment 2, Exhibit D) and detailed in the Annexation Agreement (Attachment 2, Exhibit C), the annexation area can be served with the minimum level of key urban facilities and services as required in the *Springfield Comprehensive Plan – Urbanization Element*. The attached staff report provides details about the requirements to extend utility and transportation connections to the eastern portion of the annexation area to meet the criteria of approval for annexations as established in SDC 5.7.140.

Recommendation: The subject property meets the standards and provisions of the Springfield Development Code and applicable state statutes for annexation; Council is requested to conduct the first reading and public hearing of the ordinance annexing the property and public right-of-way to the City and Willamalane Park & Recreation District and withdrawing the same territory from the Willakenzie Rural Fire Protection District.

LOCATION OF PROPERTY SUBJECT TO ANNEXATION AND ZONE CHANGE



**811-23-000281-TYP4 – PROPOSED ANNEXATION OF 36.1 ACRE PROPERTY AND SEGMENT OF MT VERNON ROAD
FORMERLY 5400 MT VERNON ROAD (MAP 18-02-04-00, TAX LOT 3500 AND PORTIONS OF TAX LOTS 3600 & 3800)
SITE CONTEXT MAP**



**CITY OF SPRINGFIELD, OREGON
ORDINANCE NO. _____**

AN ORDINANCE ANNEXING CERTAIN TERRITORY (VACANT PROPERTY FORMERLY ADDRESSED AS 5400 MT VERNON ROAD AND IDENTIFIED AS ASSESSOR'S MAP 18-02-04-00, TAX LOT 3500 AND PORTIONS OF TAX LOTS 3600 & 3800, AND AN APPROXIMATELY 30-FOOT WIDE BY 196-FOOT LONG SEGMENT OF MT VERNON ROAD RIGHT-OF-WAY) TO THE CITY OF SPRINGFIELD AND WILLAMALANE PARK & RECREATION DISTRICT; WITHDRAWING THE SAME TERRITORY FROM THE WILLAKENZIE RURAL FIRE PROTECTION DISTRICT; ADOPTING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City Council is authorized by Springfield Development Code (SDC) Article 5.7.100 and Oregon Revised Statutes (ORS) Chapter 222 to accept, process, and act upon annexations to the City;

WHEREAS, a request to annex certain territory was submitted on December 14, 2023, said territory being Assessor's Map Township 18 South, Range 02 West, Section 04, Map 00, Tax Lot 3500 and portions of Tax Lots 3600 & 3800 which is generally depicted and more particularly described in **Exhibit A** to this Ordinance;

WHEREAS, an approximately 30-foot wide by 196-foot long segment of Mt Vernon Road public right-of-way abutting the subject property is to be concurrently annexed with the subject territory and said public road right-of-way is generally depicted and more particularly described in **Exhibit A** to this Ordinance;

WHEREAS, in accordance with SDC 5.7.125(A) and ORS 222.111, the property owner of said territory initiated the annexation action by submittal of the required application forms and petition for annexation attached hereto as **Exhibit B** to this Ordinance;

WHEREAS, the territory proposed for annexation is within the Springfield Comprehensive Plan Urban Growth Boundary and is contiguous to the City limits. (SDC 5.7.140(A));

WHEREAS, the annexation is consistent with the *Springfield Comprehensive Plan – Urbanization Element* requiring annexation to the City of Springfield as the highest priority for receiving urban services;

WHEREAS, the City Council of the City of Springfield has determined that the provision of City services to the subject area is necessary to facilitate urban residential development;

WHEREAS, all required urban services are immediately available to serve the site and the applicant has executed an Annexation Agreement (**Exhibit C**) that addresses the timing and financial responsibility for provision of public facilities and services to the property;

WHEREAS, in accordance with SDC 5.7.150(A), upon annexation the Urbanizable Fringe Overlay District (UF-10) will cease to apply to the property and the underlying R-1 Residential District zoning will be retained;

WHEREAS, a Staff Report (**Exhibit D**) was presented to the City Council with the Director's recommendation to concurrently annex the subject territory to the Willamalane Park and Recreation District, as this special district is a service provider for the City (SDC 5.7.140(B)), and to withdraw the subject territory from the Willakenzie Rural Fire Protection District as the Cities of Eugene and Springfield will provide emergency response services directly to the area after it is annexed to the City;

WHEREAS, this action is consistent with the intergovernmental agreement between Lane County and Springfield regarding boundary changes dated May 21, 2008; and

WHEREAS, on February 20, 2024, the Springfield Common Council conducted a public hearing and is now ready to take action on this application based on the recommendation and findings in support of approving the annexation request as set forth in the aforementioned Staff Report to the Council, incorporated herein by reference, and the evidence and testimony presented at this public hearing held in the matter of adopting this Ordinance,

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF SPRINGFIELD ORDAINS AS FOLLOWS:

Section 1. The Common Council of the City of Springfield does hereby approve annexation of the following described territory to the City of Springfield and Willamalane Park and Recreation District, said territory being generally depicted and more particularly described in **Exhibit A** to this Ordinance.

Section 2. The Common Council of the City of Springfield does hereby approve withdrawal of the following described territory from the Willakenzie Rural Fire Protection District, said territory being generally depicted and more particularly described in **Exhibit A** to this Ordinance.

Section 3. The City Manager or the Development & Public Works Director or their designee shall send copies of this Ordinance to affected State and local agencies as required by SDC 5.7.155.

Section 4. Severability Clause. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is, for any reason, held invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portion hereof.

Section 5. Effective Date of Ordinance. This Ordinance shall become effective on the day following the general election, May 22, 2024, or upon the date of its filing with the Secretary of State as provided by ORS 222.180, whichever is later.

ADOPTED by the Common Council of the City of Springfield, this ____ day of _____, 2024, by a vote of ____ for and ____ against.

APPROVED by the Mayor of the City of Springfield this ____ day of _____, 2024.

Mayor

ATTEST:

City Recorder



David Lee Schlosser Jr. - REGISTERED SURVEYOR

720 NW 4th Street, Corvallis, Oregon 97330 Phone 541-757-9050

Exhibit A Legal Description for Annexation

A tract of land lying in the Northwest and Northeast Quarters of Section 4, Township 18 South, Range 2 West of the Willamette Meridian, City of Springfield, Lane County, Oregon. Being all of TRACT J, and a portion of TRACT H and TRACT M of WOODLAND RIDGE PHASE 3, as platted and recorded on Instrument Number 2023-00879, Lane County Deeds and Records, Lane County, Oregon, being more particularly described as follows:

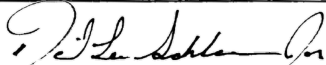
Beginning at a 5/8 inch rebar with yellow plastic cap marked "L.B. OLSON & ASSOC. PLS 655" lying on the East line of Tract G of WESTWIND ESTATES, as platted and recorded on Clerk's Reception Number 2009-070575, Lane County Deeds and Records, Lane County, Oregon, said point lying South 0°14'37" West 136.49 feet from a 5/8 inch rebar with yellow plastic cap marked "KPF INC." marking the Northeast corner thereof; Thence South 0°13'10" West 786.34 feet, more or less, (**COURSE 1**) to City Limits Line of City of Springfield; Thence North 89°34'09" East 1112.04 feet, more or less (**COURSE 2**), to the **TRUE POINT OF BEGINNING**, being along the West line of Tract M of WOODLAND RIDGE PHASE 3, lying 37.00 feet North 00°04'22" West from the Northeast corner of LOT 151 of WOODLAND RIDGE PHASE 3; Thence along the West line of said TRACT M South 0°04'22" East 137.00 feet, more or less to the Southeast corner of LOT 151 of WOODLAND RIDGE PHASE 3, being also the Northeast corner of TRACT J of WOODLAND RIDGE PHASE 3 (**COURSE 3**) Thence along the City Limits Line of City of Springfield; being along the North line of TRACT J South 89°55'38" West 250.00 feet, more or less to the Northwest corner of TRACT J, being also the Southwest corner of LOT 147, WOODLAND RIDGE PHASE 3 (**COURSE 4**) Thence leaving said City Limits Line, South 21°29'07" West 89.00 feet, more or less to the North Right-of-Way line of the Southern Pacific Railroad (**COURSE 5**); Thence along said North Railroad Right-of-Way line the following five courses: (1) along the arc of a 5759.60- foot radius curve right (the chord of which bears South 66°15'15" East 672.37 feet, more or less) 672.75 feet, more or less (**COURSE 6**); (2) Thence South 61°32'31" East 90.24 feet, more or less (**COURSE 7**); (3) Thence South 61°20'51" East 565.74 feet, more or less (**COURSE 8**); (4) Thence South 60°01'46" East 241.90 feet, more or less (**COURSE 9**); (5) Thence along the arc of a 1939.90- foot radius curve right (the chord of which bears South 52°31'28" East 350.74 feet, more or less) 351.22 feet, more or less (**COURSE 10**); Thence leaving said Railroad Right-of-Way North 85°08'29" East 146.19 feet, more or less (**COURSE 11**); Thence South 28°09'41" East 29.53 feet, more or less, to the centerline of Mt. Vernon Rd (**COURSE 12**); thence along said centerline, along an arc of a 328.08 foot radius curve right (the chord of which bears North 73°31'10" East 132.85 feet, more or less) 133.77 feet, more or less (**COURSE 13**); thence along said centerline North 85°12'02" East 61.92 feet, more or less, to a point on the extension of the East line of TRACT M (**COURSE 14**); thence leaving said centerline along the East line of TRACT M North 0°23'27" East 1498.92 feet, more or less to the Northeast corner of TRACT M at the City Limits Line of City of Springfield (**COURSE 15**); Thence along said City Limits Line the following three courses: (1) Along the North line of TRACT M South 89°55'38" West

391.51 feet, more or less to the Northwest corner of TRACT M (**COURSE 16**); (2) Thence along the interior line and extension thereof of TRACT M South 0°01'15" East 374.55 feet, more or less (**COURSE 17**); (3) Thence South 89°59'33" West 1364.58 feet, more or less (**COURSE 18**) to the **TRUE POINT OF BEGINNING**.

Containing 36.31 acres, more or less

The Basis of Bearings for this description is per WOODLAND RIDGE PHASE 3, Lane County Survey File Number 45939, Instrument Number 2023-008729, Lane County Deeds and Records.

REGISTERED
PROFESSIONAL
LAND SURVEYOR



OREGON
06/10/2014
DAVID LEE SCHLOSSER JR.
72617

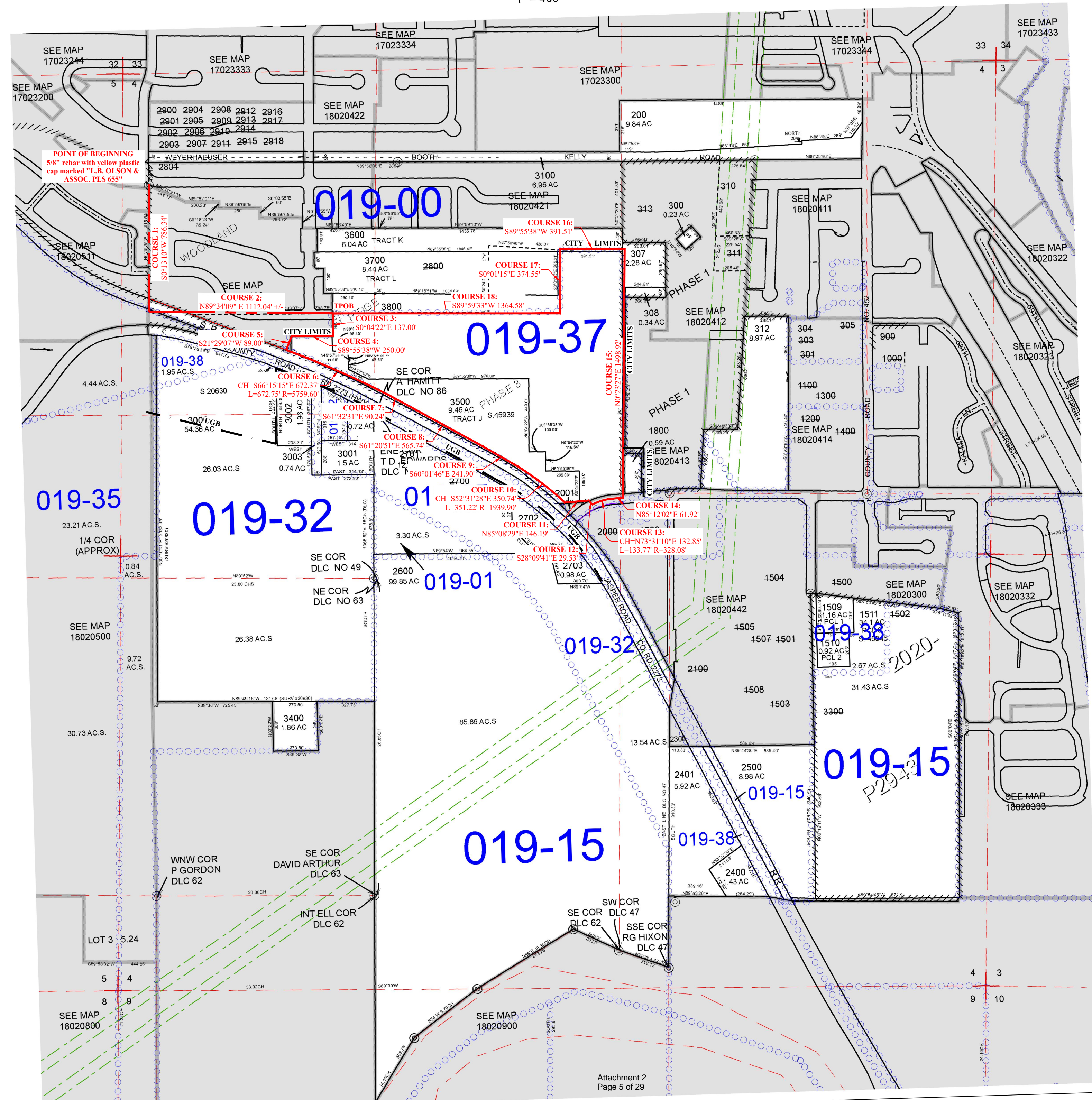
RENEWAL DATE: 06/30/2024

18020400 SPRINGFIELD

SECTION 4 T.18S. R.2W. W.M. Lane County 1" = 400'

FOR ASSESSMENT AND
TAXATION ONLY

LCA2DGC - 2023-05-02 14:39



- CANCELLED
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- 2800

REVISIONS
 08/21/2008 - LCAT167 - CONVERT MAP TO GIS
 09/17/2010 - LCAT167 - ADDED "CO RD 2273" TO JASPER RD
 04/12/2013 - LCAT155 - CODE CHANGE TLS 3000, 3002, & 3201
 03/02/2015 - LCAT174 - CODE CHANGE TL 313
 07/28/2015 - LCAT174 - CANCEL 310, 311, 313 TO PINEHURST PHASE 1
 01/16/2018 - LCAT174 - LLA BETWEEN TL 2800 & TL 2801
 05/06/2020 - LCAT148 - CANCEL TL 1502 INTO 2020-P2943
 01/07/2021 - LCAT148 - PTN OF TL 3100 OUT TO ROAD
 01/27/2021 - LCAT148 - CANCEL TL 2801 INTO WOODLAND RIDGE PHASE
 09/08/2021 - LCAT148 - FIX MAPPING TL 3100
 02/23/2023 - LCAT187 - CODE CHANGE PTN OF TL 2800
 05/02/2023 - LCAT188 - CANCEL TL 2800 INTO WOODLAND RIDGE PH 3

SPRINGFIELD 18020400

3

City of Springfield
Development & Public Works
225 Fifth Street
Springfield, OR 97477



Annexation Application Type 4

Application Type		(Applicant: Check one)	
Annexation Application Completeness Check:		<input type="checkbox"/>	
Annexation Application Submittal:		<input checked="" type="checkbox"/>	
Required Proposal Information		(Applicant: Complete This Section)	
Property Owner:	SSR Investments	Phone:	
Address:	PO Box 2617, Eugene, OR 97402	E-mail:	
Owner Signature:			
Owner Signature:			
Agent Name:	Scott Morris	Phone:	
Company:	A & O Engineering LLC	Fax:	
Address:	380 Q St Suite 200, Springfield, OR 97477	E-mail:	
Agent Signature:			
If the applicant is other than the owner, the owner hereby grants permission for the applicant to act in his or her behalf, except where signatures of the owner of record are required, only the owner may sign the petition.			
ASSESSOR'S MAP NO:	18020400	TAX LOT NO(S):	3800 (portion), 3500
Property Address:	5410 Mt Vernon Rd Springfield 97478; Near Mt Vernon		
Area of Request:	Acres: 36.1	Square Feet:	
Existing Use:	Vacant		
Proposed Use:	Subdivision		
Required Property Information		(City Intake Staff: Complete This Section)	
Case No.:	811-23-000281-TYP4	Date:	12-14-23
Project No.:		Reviewed By: (initials)	TS
Application Fee:	9297.29	Postage Fee:	
		Total Fee:	

Owner Signatures


This application form is used for both the required completeness check meeting and subsequent complete application submittal. Owner signatures are required at both stages in the application process.

An application without the Owner's original signature will not be accepted.

Completeness Check

The undersigned acknowledges that the information in this application is correct and accurate for scheduling of the Completeness Check Meeting. If the applicant is not the owner, the owner hereby grants permission for the applicant to act in his/her behalf. I/we do hereby acknowledge that I/we are legally responsible for all statutory timelines, information, requests and requirements conveyed to my representative.

Owner:



Date: 9/29/23

Signature

William Goodwin

Print

Submittal

I represent this application to be complete for submittal to the City. Consistent with the completeness check performed on this application at the Completeness Check Meeting, I affirm the information identified by the City as necessary for processing the application is provided herein or the information will not be provided if not otherwise contained within the submittal, and the City may begin processing the application with the information as submitted. This statement serves as written notice pursuant to the requirements of ORS 227.178 pertaining to a complete application.

Owner:



Date: 9/29/23

Signature

William Goodwin

Print

FORM 3

SUPPLEMENTAL INFORMATION FORM

(Complete all the following questions and provide all the requested information. Attach any responses that require additional space, restating the question or request for information on additional sheets.)

Contact Person: Jed Truett/Metro Planning, Inc
E-mail: jed@metroplanning.com

Supply the following information regarding the annexation area.

- Estimated Population (at present): 0
- Number of Existing Residential Units: 0
- Other Uses: _____
- Land Area: 36.1 total acres
- Existing Plan Designation(s): Low Density Residential
- Existing Zoning(s): LDR
- Existing Land Use(s): Vacant
- Applicable Comprehensive Plan(s): Eugene-Springfield Metro Plan
- Applicable Refinement Plan(s): _____
- Provide evidence that the annexation is consistent with the applicable comprehensive plan(s) and any associated refinement plans. The comprehensive plan and zoning are consistent with one another. Zoning will not change after annexation.

- Are there development plans associated with this proposed annexation?
Yes No
If yes, describe.

Woodland Ridge Phases 4-8 are planned for these properties.

- Is the proposed use or development allowed on the property under the current plan designation and zoning?
Yes No
- Please describe where the proposed annexation is contiguous to the city limits (non-contiguous annexations cannot be approved under 5.7-140, Criteria).
The north portions of taxlot 3800 & 3600 are within city limits. Taxlot 3500 is adjacent to taxlots 1080423 5000, 5100, 5200, 5300, 5400 and 5700 which are all within city limits.

Does this application include all contiguous property under the same ownership?

Yes No

If no, state the reasons why all property is not included:

- Check the special districts and others that provide service to the annexation area:

- Glenwood Water District
- Eugene School District
- Springfield School District
- Pleasant Hill RFPD
- EPUD
- Willamalane Parks and Rec District
- Rainbow Water and Fire District
- Pleasant Hill School District
- McKenzie Fire & Rescue
- Willakenzie RFPD
- SUB
- Other _____

- Names of persons to whom staff notes and notices should be sent, in addition to applicant(s), such as an agent or legal representative.

Jed Truett/ Metro Planning, Inc

(Name)	(Name)
846 A Street	
(Address)	(Address)
Springfield, OR 97477	
(City)	(City)
(Zip)	(Zip)

(Name)	(Name)
(Address)	(Address)
(City)	(City)
(Zip)	(Zip)

(Name)	(Name)
(Address)	(Address)
(City)	(City)
(Zip)	(Zip)

FORM 4

**WAIVER OF ONE YEAR TIME LIMIT
FOR ANNEXATION PURSUANT TO ORS 222.173**

This waiver of the time limit is for the following described property:


18020400 3800 and 3500 Mt Vernon Rd
Map and Tax Lot Number Street Address of Property (if address has been
assigned)

ONE WAIVER OF TIME LIMIT FOR EACH PARCEL, PLEASE

We, the owner(s) of the property described above understand the annexation process can take more than one year but desire to annex to have City services. Therefore, we agree to waive the one-year time limitation on this petition to annex established by Oregon Revised Statutes 222.173, and further agree that this contract shall be effective [] indefinitely or [] until

Date _____.

Signatures of Legal Owners

Please print or type name	Signature	Date Signed
William Freeman		9/29/23

LOGG: L:\B\C\2008 BOUJNCHANGE TRANSITION\APPLICATION FORMS\SPRINGFIELD\10-03-08 UPDATED FORMS\PRE-SUBMITTAL ANNEXATION APPLICATION 10-07-08.DOC
Last Saved: May 3, 2023

Woodland Ridge – Phases 5-8 Utility Narrative

Wastewater

The City of Springfield has an existing wastewater trunk line that runs through the property on the South side in a public utility easement. This existing system will provide service stubs to the project at various locations with new mainlines installed in rights of way to serve the individual house development.

This development is within the service basin for this existing trunk line, therefore this criterion is met.

Stormwater

The development will include the construction of multiple stormwater management facilities to serve the project. The facilities will include a collection system (catch basins and mainlines) which will routed to a series of detention and treatment ponds within the project area.

The stormwater run-off will be treated per requirements in the City of Eugene Stormwater Management Manual that was adopted in the last Springfield code amendments as the standard.

Treated stormwater will then be detained within the ponds and metered out through outfall structures to keep post-construction peak flow rates at or below the existing condition. The run-off will then be routed to historic drainage path offsite.

Therefore, this criterion is met.

Water

Springfield Utility Board has provided a master water service plan for the development of all phases of Woodland Ridge. The routing plan is prescriptive and will provide connection points at :

Holly Street (West End) - This has been constructed as part of Woodland Ridge phase 3.

South 51st Place (North) - This has been constructed as part of Woodland Ridge phase 3

Holly Street (East End) - Future connection to the existing facilities in Pinehurst Subdivision.

Pinehurst Street (East End) – Future connection to existing facilities in Pinehurst Subdivision

There is adequate water supply available to serve the proposed development, including the high level service in phase 7. Therefore, this criterion is met.

Franchise Utilities

Sub Electric - There are existing electric utility connections at Holly Street (West & East), South 51st Place (North) and Pinhurst Street (East) to serve the proposed development. SUB electric has indicated there is adequate capacity to serve this development.

Comcast Cable - There are existing cable utility connections at Holly Street (West & East), South 51st Place (North) and Pinhurst Street (East) to serve the proposed development. Comcast has indicated there is adequate capacity to serve this development.

NW Natural Gas - There are existing natural gas connections at Holly Street (West & East), South 51st Place (North) and Pinhurst Street (East) to serve the proposed development. NW Natural Gas has indicated there is adequate capacity to serve this development.

Therefore, these criterion are met.

ANNEXATION AGREEMENT

This Annexation Agreement (“Agreement”) is made between the City of Springfield, an Oregon municipal corporation (“City”) and SSR Investments LLC (“APPLICANT”).

RECITALS

- A. APPLICANT owns the parcel of land legally described in Exhibit A, the Property. The property is proximate to the jurisdictional limits of the City and is subject to annexation by the City of Springfield.
- B. APPLICANT has submitted to the City a request for Annexation, dated December 14, 2023 for Assessor’s Map No. 18-02-04-00, Tax Lot 03500 and portions of Tax Lots 03600 and 03800, which are not currently municipally addressed and are more particularly described in Exhibit A.
- C. APPLICANT wishes to annex the Property to the City and seeks support from the City for the annexation.
- D. The Property is inside the recognized Urban Growth Boundary of the City of Springfield. The Property is within the Urbanizable Fringe Overlay District (UF-10) according to the Springfield Zoning Map, and the underlying zoning is Low Density Residential (LDR).
- E. Annexation of the Property requires a showing under SDC 5.7.140(C) that the Property can be provided with the minimum level of key urban facilities and services as defined in Policy 31 of the *Springfield Comprehensive Plan – Urbanization Element*, and such showing is supported by the substantial evidence in the record of the proceeding on this annexation. City staff has determined the minimum level of key urban services is currently available to the Property.
- F. The purpose of this Agreement is to memorialize APPLICANT’s and City’s commitment and agreement to the allocation of financial responsibility for public facilities and services for the Property and other users of the facilities, sufficient to meet the City’s requirements for the provision of key urban services, including long term public sanitary sewer, stormwater management systems, interconnected transportation systems, and Fire and Life Safety services necessary for an affirmative City recommendation for the annexation request.

After Recording, Return to:

Place Bar Code Sticker Here:

City of Springfield
Attn: Current Development Division
Development & Public Works Department
225 Fifth Street
Springfield, OR 97477

- G. A public sanitary sewer system with sufficient capacity to serve the Property and other existing and proposed land uses in the vicinity of the Property is necessary to support a finding that this key urban service is available to serve the Property.
- The Jasper trunk sewer line is available along the southern boundary of this property. Applicant is showing a proposed residential subdivision to be constructed on the subject parcel that is a continuation of the existing Woodland Ridge residential subdivision. This existing sanitary sewer trunk line was designed for the full urban buildout of this area and has sufficient capacity for the proposed subdivision. The applicant will be required to construct the local sewer main network as part of the subdivision development.
- H. A public stormwater management system with sufficient capacity to serve the Property and other existing and proposed land uses in the vicinity of the Property is also necessary to support a finding that this key urban service is available to serve the Property.
- An existing public system of culverts and open channels exist that drain overland to the south under the existing Southern Pacific Railroad line and Jasper Road that is sufficient for the existing (predevelopment) conditions. The applicant will be required to provide a stormwater drainage report and tentative design for collecting and managing the increased runoff from the proposed subdivision showing no increase in peak runoff from the existing conditions. The applicant will be required to construct the local stormwater drainage system that provides quality treatment and flow mitigation as outlined in the drainage report as part of the subdivision development.
- I. An interconnected transportation system with the existing and proposed land uses in the vicinity of the Property is also required in order to provide access and a transportation system for the provision of Fire and Life Safety services to and from the annexed property.
- The Property has legal and physical access to Holly Street to the west that was constructed as part of the Phase 3 development of Woodland Ridge.
 - The future subdivision plan as provided by the applicant for this area shows roads to be extended to the site boundaries on the east with connections to existing streets in the Pinehurst subdivision as future phases of the Woodland Ridge subdivision develop. These connections will be across an existing panhandle driveway for 5353 Ivy Street (TL 18-02-04-00-00307). The right to build these road connections and related and necessary utility connections will need to be obtained prior to any construction of Phases 5-8. The Holly Street connection is also required for the City's Transportation System Plan (TSP) Project R-42 for any adjacent developments to be completed in this area.
 - The Traffic Impact Analysis submitted for the subdivision shows the development will increase traffic at the intersection of Bob Straub Parkway and Daisy Street that will require installation of a traffic signal at that location. Lane County, City of Springfield and the developer have all participated in planning and estimating the cost of the needed signal and determined a proportional share of the cost that this development is responsible for.
- J. In order to facilitate orderly development of the Property and ensure the full provision of key urban services that are satisfactory to the City and meet the City's conditions for an

affirmative recommendation for annexation to the Common Council, and in exchange for the obligations of the City set forth below, APPLICANT shall comply with all requirements imposed on APPLICANT in this Agreement.

Now, therefore based upon the foregoing Recitals, which are specifically made a part of this Agreement, the parties agree as follows:

AGREEMENT

1. Obligations of APPLICANT. Consistent with the above Recitals, APPLICANT agrees to perform the obligations set forth in this section.
 - 1.1.1. APPLICANT or future property owner shall construct all internal roads, Holly Street and any other streets (names have not been selected yet) shown on the approved subdivision plans using the City's Public Improvement Project (PIP) process for any approved subdivision that includes any part of the annexed area.
 - 1.1.2. APPLICANT or future property owner will not commence any home construction until the project has reached substantial completion, as defined by House Bill 2306.
 - 1.1.3. APPLICANT or future property owner will construct the local sewer network within the annexed area using the City's Public Improvement Project (PIP) process for any approved subdivision that includes any part of the annexed area.
 - 1.1.4. APPLICANT or future property owner will construct the local stormwater drainage system within the annexed area using the City's PIP process for any approved subdivision that includes any part of the annexed area in a way that does not increase downstream runoff peak flow to the receiving facilities under the railroad and Jasper Road.
 - 1.1.5. APPLICANT or future property owner will obtain the right to make the required utility and road connections to Pinehurst and Holly Streets from the current owners at 5353 Mt Vernon Road.
 - 1.1.6. APPLICANT or future property owner will improve the frontage along Mt Vernon Road in the same construction phase that the road connection on Holly Street and Pinehurst Street are made to the existing Pinehurst subdivision. These improvements will be to current City of Springfield standards for a collector street including but not limited to paving width, curb and gutter, sidewalks, street lighting and street trees.
 - 1.1.7. APPLICANT or future property owner will pay to the City their share of the improvement for the future traffic control device needed at the intersection of Bob Straub Parkway and Daisy Street. This amount is determined at \$135,000 and will be due at the same phase the connection to Holly Street and Pinehurst Street are made. The methodology used is summarized as follows and is based on an updated vehicle trip analysis provided by Sandow Engineering on February 12, 2024:
 - In determining the applicant's fiscal "fair share" of a signal improvement, the first step is to determine the minimum traffic volume an intersection receives to justify or warrant signal installation. The minimum traffic volumes that warrant a traffic signal are from the Manual of Uniform Traffic Control Devices (MUTCD). The MUTCD has multiple different conditions and variables associated with different traffic volumes which determine when signal

installations are warranted. For this application, the minimum volume that warrants a signal is associated with the Eight-hour Vehicular Volume for a 2 lane major roadway (Bob Straub Parkway) and one lane minor roadway (Daisy Street). Because the major roadway has a posted speed of 40 mph or higher, the traffic volumes from the 70% column of condition A from Table 4C-1 associated with the Eight-hour Vehicular Volume warrant of the MUTCD was used. The major roadway volume (420 vehicles) and minor roadway volumes (105 vehicles) from Table 4C-1 were combined to get the minimum traffic volume (525 vehicles) to warrant a signal. This annexation is for property contained within Phases 5 through 8, which contribute 49 trips distributed to this intersection, which is 9% of the 525 trips that warrant a signal. In consultation with the applicant, a future construction cost associated with a standard signal installation at this location was estimated at \$1,500,000. The associated "Fair Share" contribution associated with the annexation associated with Woodland Ridge Phases 5 through 8 is 9% of the overall cost, which equates to \$135,000.

- 1.1.8. APPLICANT or future property owner will extend the drinking water supply in each construction phase from the current 8-inch and 12-inch water mains stubbed out at Holly Street and Pinehurst Street in the Pinehurst Subdivision. Extension of the water lines will allow for connection to the Level 2 pressure zone that is required to serve Phases 5-8 and will facilitate water system looping to meet SUB Water engineering standards.
- 1.2. APPLICANT shall provide and be financially responsible for the provision of any additional urban facilities and services identified during the review and approval of any Partition or Subdivision as necessary to serve the further development of the Property, including the construction and maintenance thereof.
- 1.3. In determining APPLICANT's share of costs for the improvements described in this Agreement, the proportional share of the cost for the provision of the improvements at the time of annexation shall be used. For the purposes of this Agreement, the full cost shall include design, construction, acquisition of land and/or easements, studies, permits from all agencies having jurisdiction, attorney's fees, and all other costs reasonably associated with the implementation of the needed improvements.
2. Obligations of City. Consistent with the above Recitals, City agrees to:
 - 2.1 Process the annexation request and support annexation of the Property to the City before the Common Council, and support APPLICANT's defense of any appeal of a decision to the City. However, the City will not assume any financial responsibility to provide legal counsel on appeal.
3. Covenants Running With the Land. It is the intention of the parties that the covenants herein are necessary for the annexation and development of the Property and as such shall run with the Property and shall be binding upon the heirs, executors, assigns, administrators, and successors of the parties hereto, and shall be construed to be a benefit to and burden upon the Property. This Agreement shall be recorded, at APPLICANT's expense, upon its execution in the Lane County Deeds and Records. This Agreement may be assigned by APPLICANT and shall

benefit any assigns or successors in interest to APPLICANT. Execution of this Agreement is a precondition to the support of the City for annexation of the Property described in Exhibit A to the City. Accordingly, the City retains all rights for enforcement of this Agreement.

4. Limitations on the Development. No portion of the Property shall be further developed prior to the approval of a Partition or Subdivision, as applicable, for the proposed development.
5. Mutual Cooperation. City and APPLICANT shall endeavor to mutually cooperate with each other in implementing the various matters contained herein.
6. Waiver of Right of Remonstrance. APPLICANT agrees to sign any and all waivers, petitions, consents and all other documents necessary to obtain the public facilities and services described herein as benefiting the Property, under any Improvement Act or proceeding of the State of Oregon, Lane County, or the City and to waive all rights to remonstrate against these improvements. APPLICANT does not waive the right to protest the amount or manner of spreading the assessment thereof, if the assessment appears to APPLICANT to be inequitable or operate unfairly upon the Property. APPLICANT waives any right to file a written remonstrance against these improvements. APPLICANT does not waive its right to comment upon any proposed Local Improvement District (LID) or any related matters orally or in writing.
7. Modification of Agreement. This Agreement may only be modified in writing signed by both parties. Any modifications to this Agreement shall require the approval of the Springfield Common Council. This Agreement shall not be modified such that the minimum level of key urban facilities and services as defined in Policy 31 of the *Springfield 2030 Comprehensive Plan – Urbanization Element* and as required herein are not provided in a timely manner to the Property.
8. Land Use. Nothing in this Agreement shall be construed as waiving any requirements of the Springfield Development Code or Springfield Municipal Code which may be applicable to the use and development of this Property. Nothing herein shall be construed as City providing or agreeing to provide approval of any building, land use, or other development application or Land and Drainage Alteration Program (LDAP) permit application submitted by APPLICANT. APPLICANT is responsible for obtaining, at APPLICANT's expense, all State and/or Federal permits and any other approvals as may be required.
9. Dolan. APPLICANT knows and understands any rights it may have under the law as interpreted in Dolan v. City of Tigard, 512 US 374 (1994) and subsequent cases interpreting the legal effect of Dolan and by entering into this Agreement hereby waives any requirement that the City demonstrate the public improvements and other obligations of APPLICANT, for payments, financial responsibility and reimbursements set forth in Section 1, required herein, are roughly proportional to the burden and demands placed upon the urban facilities and services by the development and to the impacts of the development of the Property. APPLICANT further waives any cause of action it may have pursuant to Dolan v. City of Tigard and cases interpreting the legal effect of Dolan arising out of the actions described herein.
10. Ballot Measures 37/49/ORS 195.300 et seq. APPLICANT knows and understands any rights it may have under Oregon Revised Statutes (ORS) Chapter 195.300 et seq., "Just Compensation

for Land Use Regulation.” APPLICANT for itself and its heirs, executors, assigns, administrators and successors hereby waives any claim or cause of action it may have under such ORS provisions against the City.

11. Invalidity. If any provision of this Agreement shall be deemed unenforceable or invalid, such enforceability or invalidity shall not affect the enforceability or validity of any other provision of this Agreement. The validity, meaning, enforceability, and effect of the Agreement and the rights and liabilities of the parties hereto shall be determined in accordance with the laws of the State of Oregon.

DATED this ____ day of _____, 20__.

IN WITNESS WHEREOF, the APPLICANT and City have executed this Agreement as of the date first herein above written.

APPLICANT

By:

Date

Its:

STATE OF OREGON }
COUNTY OF LANE } SS

THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME ON _____, 20__ BY

_____ AS _____ OF _____
(APPLICANT)

NOTARY PUBLIC FOR OREGON

CITY OF SPRINGFIELD

By: _____
Nancy Newton, City Manager

STATE OF OREGON }
COUNTY OF LANE } SS

THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME ON _____, 20____ BY

(CITY) AS _____ OF _____

NOTARY PUBLIC FOR OREGON



TYPE 4 – ANNEXATION STAFF REPORT AND RECOMMENDATION

File Name: Woodland Ridge Annexation

Case Number: 811-23-000281-TYP4

Proposal Location: Vacant property at 5400 Mt Vernon Road and abutting segment of public road right-of-way (Map 18-02-04-00, Tax Lot 3500 and portions of Tax Lots 3600 & 3800)

Current Zoning & Comprehensive Plan Designation:
R-1 / Low Density Residential (LDR)

Applicable Comprehensive Plan:
Springfield Comprehensive Plan

Application Submittal Date:
December 14, 2023

Public Hearing Meeting Date: February 20, 2024

Associated Applications: 811-23-000227-PRE (Development Initiation Meeting); 811-23-000253-PRE (Completeness Check Meeting)



CITY OF SPRINGFIELD’S DEVELOPMENT REVIEW COMMITTEE

POSITION	REVIEW OF	NAME	PHONE
Project Manager	Planning	Andy Limbird	541-726-3784
Transportation Planning Engineer	Transportation	Michael Liebler	541-736-1034
Public Works Civil Engineer	Streets and Utilities	Clayton McEachern	541-736-1036
Deputy Fire Marshal	Fire and Life Safety	Gilbert Gordon	541-726-2293
Building Official	Building	Chris Carpenter	541-744-4153

Review Process (SDC 5.7.115): The subject annexation request is being reviewed under Type 4 procedures, without Planning Commission consideration.

Development Initiation Meeting (SDC 5.7.120): A Development Initiation Meeting (DIM) is required of all public agency and private landowner-initiated annexation applications, unless waived by the Director.

Finding: In response to the applicant’s submittal, the City held a Development Initiation Meeting on October 24, 2023. Subsequently, a completeness check meeting for the annexation request was held on December 5, 2023 (File 811-23-000253-PRE).

Conclusion: The requirement in SDC 5.7.120 is met.

Annexation Initiation and Application Submittal (SDC 5.7.125): In accordance with SDC 5.7.125(B)(2)(b)(i) and ORS 222.170(1), an annexation application may be initiated by “more than half the owners of land in the territory, who also own more than half the land in the contiguous territory and of real property therein representing more than half the assessed value of all real property in the contiguous territory consent in writing to the annexation

of their land.”

Finding: The property owner who owns all of the land and real property, and full assessed value of real property in the contiguous territory, has filed an application and petition requesting annexation to the City of Springfield (Attachment 2, Exhibit B).

Conclusion: The application requirements in SDC 5.7.125 have been met.

Site Information: The subject annexation area consists of an irregular-shaped property comprising approximately 36.1 acres. The property is bounded on the west and north by the Phase 3 and 4 subdivision areas of Woodland Ridge, on the south by the Southern Pacific Railroad tracks and Jasper Road, and on the east by a linear panhandle extension of an adjoining property (5353 Ivy Street). The property is vacant and was formerly used for livestock grazing. Physical access to the site is provided via a stub of Holly Street where it terminates to the east of South 51st Place. The applicant has also installed a temporary construction access onto Mt Vernon Road at the southeast corner of the property; however, this construction driveway will be removed when the property is developed with residential dwellings. The subject property is inside the Springfield Urban Growth Boundary (UGB) and it is contiguous to the City limits along the western, northern and northeastern boundaries. The purpose for annexing the property is to facilitate phased subdivision of residential lots that comprise Phases 5 through 8 of the Woodland Ridge neighborhood.

Current zoning for the property is R-1 Residential District (R-1) with an Urbanizable Fringe Overlay District (UF-10) applied. After annexation, the UF-10 overlay will be removed and the subject property will remain within the R-1 Residential District.

Existing public services are provided to the annexation area as follows: police (Lane County Sheriff), schools (Springfield School District), roads (Lane County and City of Springfield), and Fire (Eugene-Springfield Fire under contract with the Willakenzie Rural Fire Protection District). Springfield Utility Board (SUB) provides electrical and water service to incorporated areas of the Woodland Ridge neighborhood. There is no rural water district providing service to this unincorporated area of Springfield. SUB Water has existing water lines within the Phase 3 and 4 subdivision areas along the western and northwestern boundary of the annexation area. SUB Water also has facilities stubbed into Holly Street and Pinehurst Street within the Pinehurst neighborhood that lies just outside the eastern boundary of the annexation area. In accordance with provisions of the Annexation Agreement, the developer must provide for extension of public streets and utilities from the adjoining Pinehurst neighborhood to serve the annexation area – specifically, the Woodland Ridge Phases 5 to 8 subdivision areas. Upon annexation, the City of Springfield will be responsible for all urban services, including sanitary sewer, water and electricity (through SUB), transportation and police/fire response to the subject area.

Notice Requirements (SDC 5.7.130): Consistent with SDC 5.7.130, notice was provided as follows:

Mailed Notice. Notice of the annexation application was mailed January 26, 2024, which is more than 14 days prior to the public hearing date to owners and occupants of properties located within 300 feet of the perimeter of the proposed annexation territory; affected special districts and all other public utility providers; and the Lane County Land Management Division, Lane County Elections, and the Lane County Board of Commissioners. The list of recipients of the mailed notice is included with the Affidavit of Mailing for this annexation application and is retained as part of the public record for Planning Case 811-23-000281-TYP4.

Newspaper Notice. Notice of the February 20, 2024 public hearing was published in the print version of *The Chronicle* on February 8 and 15, 2024. The notification meets the requirements of SDC 5.7.130(B) for two consecutive notices in the two-week period before the hearing.

Posted Notice. Notice of the February 20, 2024 public hearing was posted in four physical places in the City: on the western edge of the annexation territory at the eastern terminus of Holly Street just past the intersection with South 51st Place; on the southeastern edge of the annexation territory at the construction driveway onto Mt Vernon Road; on the eastern edge of the annexation territory at the western terminus of Holly Street just past the intersection with South 54th Street; and on the Public Notices bulletin board in the lobby of City Hall. The public hearing notice

was also digitally posted on the electronic display in the foyer of the Development & Public Works office and on the City of Springfield website.

Conclusion: Notice of the public hearing was provided consistent with SDC 5.7.130.

Public Testimony Received. No telephone calls or written comments were received during the public notification period that started with issuance of mailed notices on January 26, 2024 and extended through the period of February 15, 2024 when the City Council packet was finalized for publication.

Recommendation to City Council (SDC 5.7.135): The Director shall forward a written recommendation on the annexation application to the City Council based on the approval criteria specified in SDC 5.7.140, which are provided as follows with the SDC requirements, findings, and conclusions. The Director's recommendation follows SDC 5.7.140, Criteria.

Criteria (SDC 5.7.140): The application may be approved only if the City Council finds that the proposal conforms to the following criteria:

- A. The affected territory proposed to be annexed is within the City's urban growth boundary; and is**
- 1. Contiguous to the city limits; or**
 - 2. Separated from the City only by a public right of way or a stream, lake or other body of water.**

Finding: The subject annexation territory is located within the acknowledged urban growth boundary (UGB) of the City of Springfield (see additional discussion in Subsection B below). The property requested for annexation is contiguous with the City limits along portions of the western, northern and northeastern boundary. The proposal meets the requirements of SDC 5.7.140(A)(1) for contiguity to the current City limits. Therefore, this annexation application meets the statutory definition of contiguity as found in ORS 222.111(1).

Conclusion: The proposal meets and complies with Criterion (A)(1) of SDC 5.7.140.

- B. The proposed annexation is consistent with applicable policies in the Metro Plan and in any applicable refinement plans or Plan Districts;**

Finding: The *Metro Plan* was acknowledged by the Land Conservation and Development Commission (LCDC) in August 1982 and has been subsequently amended. The original *Metro Plan* UGB encompassed both Eugene and Springfield, with I-5 being the acknowledged boundary between Eugene and Springfield. With the passage of House Bill 3337 in 2007 and adoption of Ordinance 6268 in 2011, a separate and distinct UGB was created for Springfield using a tax lot by tax lot delineation. Springfield's UGB as delineated by Ordinance 6268 was subsequently revised and expanded upon adoption of Ordinance 6361 in 2016. The revised and expanded UGB is delineated on an individual tax lot basis and has been acknowledged by LCDC. Territory within the acknowledged UGB ultimately will be within the City of Springfield.

Finding: In December 2016, Springfield adopted the *Springfield Comprehensive Plan - Urbanization Element* as a component of Springfield's comprehensive plan in compliance with Statewide Planning Goal 14, Urbanization. The *Urbanization Element* explicitly retains the *Metro Plan's* long-standing urbanization policy criteria for approving annexations. The *Urbanization Element* has been acknowledged by LCDC.

Finding: The territory requested for annexation is within an area that is zoned R-1 which is consistent with the comprehensive plan designation. The adopted elements of the *Springfield Comprehensive Plan* apply to areas within the Springfield UGB, particularly the *Urbanization Element* adopted by Ordinance 6361. The Urbanizable Fringe (UF-10) overlay will be effectively removed upon annexation. Following annexation, the applicant may initiate phased subdivision of the property to facilitate construction of residential dwellings.

Finding: The continued annexation of properties to the City of Springfield is consistent with Policy 29 of the *Springfield Comprehensive Plan – Urbanization Element* which specifies annexation as the preferred mechanism

for provision of urban services to properties within the UGB, which will result in the elimination of special districts within the urbanizable area.

Finding: More detailed discussion of Public Facilities and Services in the *Metro Plan* (Section III-G) and the *Eugene-Springfield Public Facilities and Services Plan* (PFSP) – a refinement plan of the Metro Plan – contemplates eventual elimination of special service districts within each city’s UGB as annexation occurs incrementally. Policy G.9 of the Eugene-Springfield PFSP states that Eugene and Springfield and their respective utility branches, Eugene Water & Electric Board (EWEB) and Springfield Utility Board (SUB), shall ultimately be the water service providers within their respective urban growth boundary. The requested annexation is consistent with this adopted policy.

Finding: The territory requested for annexation is currently within the service area of the Willakenzie Rural Fire Protection District. The rural Fire District has a contractual service arrangement with Eugene-Springfield Fire Department for provision of fire response to unincorporated areas of southeast Springfield. After the public hearing and Council adoption of the annexation Ordinance, the annexation area will be withdrawn from the Willakenzie Rural Fire Protection District consistent with ORS 222.520 and 222.524 and the City of Springfield will provide fire and life safety services to the annexation area via the consolidated Eugene-Springfield Fire department.

Approval Standard: In accordance with Policy 33 of the *Springfield Comprehensive Plan – Urbanization Element*, SUB is the exclusive water service provider within the Springfield city limits.

Finding: There is no rural water service district in this area of southeast Springfield. Therefore, upon annexation, the City by and through the Springfield Utility Board will provide water service to the annexation area. Further, to facilitate continued development of the Woodland Ridge neighborhood, the applicant and SUB must extend water system facilities into the subject property from the adjoining Pinehurst neighborhood following annexation to Springfield.

Finding: In accordance with Policy 34 of the *Springfield Comprehensive Plan – Urbanization Element*, when unincorporated territory within the UGB is provided with any new urban service, that service shall be provided by one of the following methods in this priority order: a) Annexation to City; or b) Contractual annexation agreements with City.

Finding: In accordance with Policy 35 of the *Springfield Comprehensive Plan – Urbanization Element*, the City shall not extend water or wastewater service outside City limits to serve a residence or business without first obtaining a valid annexation petition, a consent to annex agreement, or when a health hazard abatement annexation is required.

Finding: The requested annexation is to facilitate future subdivision of buildable lots and construction of residential dwellings in the Phases 5 through 8 areas of Woodland Ridge. The site will require sanitary sewer service for planned residential development and the Jasper Trunk sewer line runs along the southern boundary of the annexation area. Because of the existing public sanitary sewer trunk line, this key service will be immediately available upon annexation to the City - which is consistent with Policy 34. There is no proposal to extend sewer or water to a non-annexed area. Further discussion about the water system is found in Section C below.

Conclusion: The proposal meets and complies with Criterion B of SDC 5.7.140.

C. The proposed annexation will result in a boundary in which the minimum level of key urban facilities and services as defined in the Metro Plan can be provided in an orderly efficient and timely manner; and

Approval Standard: In accordance with Policy 29 of the *Springfield Comprehensive Plan – Urbanization Element*, annexation shall continue to be a prerequisite for urban development and the delivery of City services in accordance with the Springfield Comprehensive Plan and Springfield Development Code.

Approval Standard: In accordance with Policy 31 of the *Springfield Comprehensive Plan – Urbanization Element*, key urban facilities and services are defined as wastewater service; stormwater service; transportation; solid waste management; water service; fire and emergency medical services; police protection; citywide park and recreation programs; electric service; land use controls; communication facilities; and public schools on a districtwide basis.

Approval Standard: In accordance with Policy 32 of the *Springfield Comprehensive Plan – Urbanization Element*, urban services provided by the City upon annexation to Springfield include storm and sanitary sewer; water; transportation systems; police and fire protection; planning, building, code enforcement and library services; and public infrastructure maintenance of City owned or operated facilities.

Finding: The territory requested for annexation is contiguous with the City limits line along the western, northern and northeastern boundary. The proposal meets the contiguity requirements for the purpose of advancing this annexation request. Urban utilities including water and electricity have been extended along the adjacent Holly Street rights-of-way (to the east and west of the subject annexation area), the Pinehurst Street right-of-way (to the east of the subject annexation area), and a sanitary sewer trunk line is already installed within the annexation area to serve future residential subdivision phases. Therefore, the urban service delivery systems are already available and in place or can be logically extended from points on the periphery to serve the subject property. The following urban utilities, facilities and services are either available or can be extended to this annexation area:

Water – The Springfield Utility Board operates the public water utility system within incorporated areas of the Westwind, Woodland Ridge, Pinehurst and other adjacent neighborhoods in southeast Springfield. As noted above, SUB is the exclusive water service provider for properties within the City limits. Upon annexation, the subject property will be eligible to receive SUB Water service. The annexation territory straddles the Level 1 and Level 2 pressure zones for the SUB Water system. To the west, 12-inch water lines have been installed within the Woodland Ridge Phase 3 and 4 subdivision phases and the water lines are currently stubbed out to the edge of the annexation area. The 12-inch water lines will be extended along Cedar View Drive and Holly Street as development proceeds eastward. To the east, 8-inch and 12-inch water lines have been stubbed out at Holly Street where it terminates just west of South 54th Street. Similarly, 8-inch and 12-inch water lines have also been stubbed out at Pinehurst Street where it terminates just west of South 54th Street. Because of the transition to a new water system pressure zone, extension of water lines from the adjacent Pinehurst neighborhood to the east will be required to facilitate further residential development within the subject annexation area. Additionally, the extension of water lines from Pinehurst will require the developer to obtain participation and/or concurrence from the owner of an intervening 20-foot wide panhandle driveway that lies between the Pinehurst neighborhood and the annexation area. Provision for extension of public utilities from the adjacent Pinehurst neighborhood is outlined in the Annexation Agreement for the subject property.

Electricity – SUB owns and operates underground electrical transmission lines that have been stubbed out on the eastern and western edges of the annexation area at Holly Street, Cedar View Drive and Pinehurst Street. Upon annexation of the subject territory, electrical system facilities can be extended to serve future residential subdivision phases of Woodland Ridge. Existing electrical system infrastructure within the public rights-of-way and easements will continue to be maintained by the affected utility provider.

Police Services – Springfield Police Department currently provides service to areas of southeast Springfield that are already inside the City limits. The annexation territory is currently within the jurisdiction of the Lane County Sheriff's Department. Upon annexation, this area will receive Springfield Police services on an equal basis with other properties inside the City.

Fire and Emergency Services – Fire protection is currently provided to the annexation area by Eugene-Springfield Fire Department under contract with the Willakenzie Rural Fire Protection District. Upon annexation, the property will be withdrawn from the rural fire district and the Eugene-Springfield Fire Department will directly provide fire and emergency services to the subject territory.

Emergency medical transport (ambulance) services are provided on a metro-wide basis by the Eugene-Springfield Fire Department. The annexation area will continue to receive this service consistent with the adopted ambulance service area (ASA) plan. Mutual aid agreements have been adopted by the three regional ASA providers to provide backup coverage for each other's jurisdictions.

Parks and Recreation – Park and recreation services are provided within the City of Springfield by the Willamalane Park & Recreation District. The park district operates several indoor recreation facilities, such as the Willamalane

Park Swim Center, Lively Park Swim Center, Bob Keefer Center for Sports and Recreation, and Willamalane Adult Activity Center. The park district offers various after-school and other programs for children at schools and parks throughout the community. Also available are pathways and several categories of parks, including community parks, sports parks, special use parks, and natural area parks. The initial phases of the Woodland Ridge neighborhood about the former Weyerhaeuser haul road which has been converted to a linear park and multi-use pathway system.

The subject property is identified as a potential location for a new neighborhood park serving the Woodland Ridge subdivision area (Project S17, *Willamalane Comprehensive Plan*). Annexation of the subject territory would be the initial step in developing the site with urban uses including streets and utilities, residential dwellings, and park and recreation facilities.

Concurrent with annexation to the City of Springfield, the subject property will be annexed to the Willamalane Park & Recreation District consistent with City policy, an intergovernmental agreement between the City of Springfield and Lane County, and the adopted *Willamalane Comprehensive Plan*.

Library Services – Upon annexation to the City of Springfield, the subject area will be served by the Springfield Public Library.

Schools – The Springfield School District serves this area of southeast Springfield. The Springfield School District has capacity to serve the annexation area in its current configuration and as the Woodland Ridge neighborhood continues to develop in the future. Approximately 135 residential lots would be created upon subdivision of the annexation territory and it is expected that this will generate additional school-age population in the neighborhood. The site is close to the future Jasper Natron school site off Bob Straub Parkway and Quartz Avenue. As residential development continues to progress in southeast Springfield it will generate the need for additional and upgraded school facilities.

Sanitary Sewer – The annexation territory contains a section of the existing Jasper Trunk sewer line. The trunk sewer line is designed and sized to serve full buildout of residential, commercial and industrial-zoned properties within the City's southeastern UGB. Currently, only a fraction of the sewer catchment area is annexed and developed with urban uses that contribute flows to the sewer system. As such, the existing trunk sewer line has sufficient capacity to accommodate domestic sewage flows from the entire Woodland Ridge Phases 3-8 area. The draft Annexation Agreement prepared for the property includes provisions for connecting to the Jasper Trunk sewer line (Attachment 2, Exhibit C).

Stormwater – The subject annexation territory is not currently served by a public stormwater management system although there are piped facilities that have been extended to the perimeter within Woodland Ridge Phases 3 and 4 and Pinehurst. There is currently nearly 100% pervious surface on the subject property because it is a grassy field. With future residential development on the property the applicant will be required to manage stormwater on the site to the greatest extent possible, including provision for treatment and infiltration of runoff. Overflow to the public stormwater system may be allowable depending on the final on-site stormwater system design prepared by the applicant and as permitted under the City's stormwater development regulations in effect on the date of submittal. Review and approval of the proposed stormwater system will be done in conjunction with future Public Improvement Project (PIP) processes for construction of public streets and utilities necessary to serve the residential subdivision phases.

Streets – The western boundary of the subject annexation area abuts a stub of Holly Street, which is classified as an urban collector street. The eastern boundary of the annexation area is proximate to another stub of Holly Street within the Pinehurst subdivision. A stub of Pinehurst Street is also extended to a point near the southeastern boundary of the annexation area. Subdivision and residential development of the subject annexation area is predicated on extending public streets from points on or near the perimeter to provide interconnectivity of the street system, secondary emergency access, and traffic balancing onto the City's street network. Extension of Holly Street and Pinehurst Street westward from their current termination points near South 54th Street will require concurrence and/or participation of the property owner of an intervening 20-foot wide panhandle driveway between Pinehurst and the subject annexation area. Provision for extension of public streets necessary to serve the annexation area is detailed in the Annexation Agreement for the property.

In addition to physical extension of existing public streets into the annexation area, the applicant will be responsible for a proportional contribution to certain off-site transportation improvements. For the Woodland Ridge neighborhood, traffic from the subdivision phases disperses onto the local transportation network including Daisy Street and Bob Straub Parkway. The intersection of Daisy Street and Bob Straub Parkway has been identified as requiring future improvements to accommodate increasing volumes of traffic, including vehicles from the Woodland Ridge neighborhood. The intersection improvements could include reconfiguration into a roundabout intersection, installation of traffic signals or other measures. Because Bob Straub Parkway is a Lane County facility and Daisy Street is within Springfield's jurisdiction, these future intersection improvements will be jointly coordinated between the two governments. The Annexation Agreement for the subject property, which constitutes the Phases 5–8 area of Woodland Ridge, includes a formula for determining the developer's proportional share of future off-site intersection improvements at the Daisy Street and Bob Straub Parkway intersection (Attachment 2, Exhibit C). The formula is based on the projected share of traffic from the Woodland Ridge neighborhood when compared with total traffic volumes in the area. The proportional share used in the formula is based on traffic volume calculations from the applicant's Traffic Impact Study for Woodland Ridge. Currently, there is no planned or approved project for intersection improvements at Daisy Street and Bob Straub Parkway so the developer will be satisfying their obligation through a monetary contribution to this future transportation project.

Solid Waste Management – The City and Sanipac have an exclusive franchise arrangement for garbage service inside the City limits. Upon annexation, solid waste disposal service would be provided by Sanipac.

Communication Facilities – Various providers offer both wired and wireless communication services in the Eugene-Springfield metropolitan area. Existing providers and those entering the market have the capability to provide service to this area.

Land Use Controls – The annexation area is within Springfield's urban growth boundary. Through an intergovernmental agreement between Lane County and the City of Springfield, the City already has planning and building jurisdiction for unincorporated areas of Springfield. The City will continue to administer land use controls after annexation.

Finding: The minimum level of key urban facilities and services, as outlined in the *Springfield Comprehensive Plan – Urbanization Element* are available to the site, or there is sufficient capacity that will exist at the time of development.

Conclusion: The proposal meets and complies with Criterion C of SDC 5.7.140.

D. Where applicable, fiscal impacts to the City have been mitigated through an Annexation Agreement or other mechanism approved by the City Council.

Finding: The area proposed for annexation is a vacant property currently zoned for R-1 residential use. The subject annexation area represents a “bridge” between the developed portions of Westwind and Woodland Ridge to the west and the existing Pinehurst neighborhood to the east. Future subdivision and construction of the Phases 5–8 area of Woodland Ridge will eventually provide a continuous extension of Holly Street from South 48th Street through to South 55th Street. As discussed in Subsection C (above), because there will be anticipated off-site transportation impacts the developer is responsible for a proportional share of future intersection improvements at Daisy Street and Bob Straub Parkway. The amount of this contribution has been determined through a formula detailed in the Annexation Agreement, which is an amount proportional to the development impacts of the proposed annexation. Other provisions of the Annexation Agreement state the City and property owner's responsibilities for public improvements, triggering actions, and requirements for provision of urban services to the site. The City and property owner have not yet executed the Agreement and it is attached hereto for reference (Attachment 2, Exhibit C).

Conclusion: Upon execution of the Annexation Agreement, the proposal will meet and comply with Criterion D of SDC 5.7.140.

City Council Decision (SDC 5.7.145): City Council approval of the annexation application shall be by Ordinance.

Finding: The City Council is scheduled to give first reading of the Annexation Ordinance and hold a Public Hearing on February 20, 2024 for the subject annexation request. Based on the staff analysis and recommendations, and on testimony provided at the Public Hearing, the City Council may take action to approve, modify, or deny the Annexation Ordinance at a subsequent meeting currently scheduled for March 4, 2024.

Zoning (SDC 5.7.150): The area requested for annexation is zoned and designated R-1 Residential District in accordance with the Springfield Zoning Map and the adopted *Springfield Comprehensive Plan* diagram. Properties that are outside the City limits have the Urbanizable Fringe Overlay District (UF-10) applied to the zoning. Upon the effective date of the annexation, the UF-10 overlay will be automatically removed and the property will retain the R-1 zoning.

Effective Date and Notice of Approved Annexation (SDC 5.7.155): The subject annexation request is being presented to the City Council for consideration at an initial public hearing on February 20, 2024. Second reading and potential adoption of the annexation Ordinance is scheduled for March 4, 2024. The anticipated date of Council adoption is within 90 days of the upcoming May election. Therefore, the annexation and special district withdrawal will become effective on the day following the upcoming general election (May 22, 2024), or upon acknowledgement of filing with the Secretary of State – whichever date is later.

Withdrawal from Special Service Districts (SDC 5.7.160): Withdrawal from special districts may occur concurrently with the approved annexation Ordinance or after the effective date of the annexation of territory to the City. The Director shall recommend to the City Council for consideration of the withdrawal of the annexed territory from special districts as specified in ORS 222. In determining whether to withdraw the territory, the City Council shall determine whether the withdrawal is in the best interest of the City. Notice of the withdrawal shall be provided in the same manner as the annexation notice in SDC 5.7.130.

Finding: The annexation area is within the delineated service territory of SUB Water and the Willakenzie Rural Fire Protection District (contracted fire response). The Cities of Eugene/Springfield will directly provide fire and emergency services after annexation. Consistent with SDC 5.7.160, notice was provided for the public hearing on February 20, 2024. Withdrawal from the Willakenzie Rural Fire Protection District concurrently with annexation of the territory to the City of Springfield is in the best interest of the City. The withdrawal from the Willakenzie Rural Fire Protection District is necessary to implement Policies 31 and 32 of the *Springfield Comprehensive Plan – Urbanization Element* whereby annexation is prioritized for the City of Springfield to provide urban services to its incorporated territory, and existing special service districts within the City’s UGB are to be dissolved over time.

DIRECTOR’S RECOMMENDATION: The proposal complies with the annexation criteria of approval listed in SDC 5.7.140, and Council is within its authority to approve annexation of the subject territory to the City of Springfield and Willamalane Park and Recreation District and withdrawal of the subject territory from the Willakenzie Rural Fire Protection District.

AGENDA ITEM SUMMARY**SPRINGFIELD
CITY COUNCIL****Meeting Date:** 2/20/2024
Meeting Type: Regular Meeting
Staff Contact/Dept.: Jessica Mumme/Finance
Staff Phone No: 541-736-1032
Estimated Time: 10 Minutes
Council Goals: Provide Financially Responsible and Innovative Government Services

ITEM TITLE: FY24 SUPPLEMENTAL BUDGET 3

ACTION**REQUESTED:**

Conduct a public hearing and adopt/not adopt the following resolutions:

A RESOLUTION ADJUSTING RESOURCES AND REQUIREMENTS IN THE FOLLOWING FUNDS: GENERAL, STREET, SPECIAL REVENUE, COMMUNITY DEVELOPMENT, FIRE LOCAL OPTION LEVY, POLICE LOCAL OPTION LEVY, DEVELOPMENT ASSESSMENTS CAPITAL, DEVELOPMENT PROJECTS, REGIONAL WASTEWATER CAPITAL, AMBULANCE, STORM DRAINAGE OPERATIONS, AND VEHICLE & EQUIPMENT.

ISSUE**STATEMENT:**

At various times during the fiscal year, the Council is requested to adjust the annual budget to reflect needed changes in planned activities, to recognize new revenues, or to make other required changes. These adjustments to resources and requirements change the current budget and are processed through supplemental budget requests scheduled by the Finance Department. This is the third of four FY24 supplemental budget requests to come before Council.

The City Council is asked to approve the attached Supplemental Budget Resolution.

ATTACHMENTS:

1. [Council Briefing Memorandum](#)
2. [Supplemental Budget Resolution and Exhibit A](#)

**DISCUSSION/
FINANCIAL
IMPACT:**

The overall financial impact of the Supplemental Budget Resolution is to adjust department Operating Expenditures by \$3,082,862, Capital Expenditures by \$130,000, and Interfund Transfer Expense by \$100,000. These are offset by a reduction in revenue of \$296,126, a reduction in Reserves of \$3,596,338, and a reduction in Contingency of \$12,650.

Date: 2/20/2024**To:** Nancy Newton, City Manager**COUNCIL****From:** Nathan Bell, Finance Director
Jessica Mumme, Budget & Procurement Manager
Yueyin Lin, Financial Analyst**BRIEFING****Subject:** FY24 SUPPLEMENTAL BUDGET 3**MEMORANDUM**

ISSUE:

At various times during the fiscal year, the Council is requested to adjust the annual budget to reflect needed changes in planned activities, to recognize new revenues, or to make other required changes. These adjustments to resources and requirements change the current budget and are processed through supplemental budget requests scheduled by the Finance Department. This is the third of four FY24 supplemental budget requests to come before Council.

The City Council is asked to approve the attached Supplemental Budget Resolution.

COUNCIL GOALS/**MANDATE:**

Financially Responsible and Stable Government Services

BACKGROUND:

Supplemental budgets may be used to meet unexpected needs or to spend revenues not anticipated at the time the original budget was adopted. In accordance with Oregon budget law, notification of this supplemental budget and a hearing is made no later than five calendar days before the public meeting. A public hearing is only required when a supplemental budget request changes total appropriations within a fund by 10% or greater. Notification of this public hearing was published in the Creswell Chronicle at least five days prior to the public hearing. The attached information identifies the individual items that are included in the February 20th, 2024 Supplemental Budget request.

Changes to the budget included in this request fall into three general categories: reallocations, carryforward requests, and new appropriation requests.

Reallocations move existing approved budget authority between already appropriated spending categories, such as an appropriations transfer from a contingency account to operating expense.

Re-appropriations or carryovers represent money that was committed by contract in the previous year but the contracted work was not completed within the fiscal year. The prior year's remaining budget amount needs to be appropriated into this year's budget to allow final payments to be made in the current year. Re-appropriations also may include money for capital projects that were planned but not completed in the prior year. The projects are still scheduled and funds are being carried forward to the current year's budget.

New appropriation requests include both expenditure items that are funded by new revenue, such as a new grant, and expenditure items that are being requested to be funded out of reserves.

General Fund 100

- Increase Development & Public Works Department operating expense by \$100,000, offset by a reduction in General Fund reserves, to provide funding for the Emergency Operations Center (EOC) in response to the 2024 Ice Storm.

- Increase Police Department operating expenses by \$400,000 in the General Fund and \$75,000 in the Police Levy Fund, offset by a reduction in reserves, to provide funding for overtime expenses in the department. Historically, overtime costs in excess of the budget have been absorbed by savings incurred by vacant positions. Several factors have reduced the available vacancy savings, including unfunded staff retirement payouts, compensation increases for a new labor agreement, and successful hiring efforts.

Street Fund 201

- Increase Development & Public Works operating expense by \$687,500, offset by a reduction in operation reserves, for recovery efforts related to the 2024 Ice Storm.

Special Revenue Fund 204

- Increase Storm Drainage Operating Fund working capital reserves by \$100,000, offset by a reduction in Development & Public Works capital expenditures, to reallocate grant funding for the 42nd Street Levee. Grant funds will be reallocated from a Comprehensive Project Management Plan to an Emergency Action Plan. Grant funds must be spent by June 30, 2024, and the Comprehensive Project Management Plan work would not be completed by this date.
- Increase Police Department operating expense by \$20,000, offset by a reduction in drug forfeiture reserves, to support the Crime Reduction Unit (CRU) pilot project. The project performs focused missions in alignment with crime trends within the City, such as retail theft.
- Increase Police Department operating expense \$27,000, offset by a reduction in police forfeiture reserves, to support the purchase of three rifle shields (\$17,000) and updated safety armor carriers for critical incident response team (\$10,000).
- Increase Police Department operating expense \$57,000, offset by a reduction in drug forfeiture reserves, to support specialized training necessary based on recent best practices, unanticipated changes in personnel, and upcoming events. Funding will support training expenditures related to munition equipment, mobile field force, and attendance at the Western States Hostage Negotiators' Association (WSHNA) crisis negotiator conference.
- Increase Finance Department operating expense by \$39,050, offset by a reduction in American Rescue Plan Act (ARPA) reserves, for increased annual fees for the City's financial software (PeopleSoft/Oracle). The increased annual fee is a result of ARPA project funds increasing the City's budget, which determines the annual fee amount.

Development Assessment Capital Fund 419

- Increase Development & Public Works operating expense by \$500,000, offset by a reduction in reserves, for recovery efforts related to the 2024 Ice Storm.

Development Projects Fund 420

- Increase Development & Public Works operating expense by \$1,000,000, offset by a reduction in reserves, for recovery efforts related to the 2024 Ice Storm.
- Increase Development & Public Works operating expense by \$134,000, offset by a reduction in reserves, for unanticipated work at the five fire stations.

Ambulance Fund 615

- Increase Fire & Life Safety operating expense by \$200,000, offset by a reduction in personnel expenditures (\$108,981) and an increase in ambulance fees charges for service revenue (\$91,019). The City of Springfield engaged a third-party vendor on the feasibility of a new billing structure to realize more efficiency and improve account receivable collections. The new billing structure eliminated 1.0 FTE, however the FTE was absorbed into an existing vacant position.

Vehicle and Equipment Fund 713

- Increase Development & Public Works operating expense by \$562,500, offset by a reduction in equipment replacement reserves, for recovery efforts related to the 2024 Ice Storm.

RECOMMENDED ACTION: Conduct a public hearing and adopt/not adopt the following resolution:

A RESOLUTION ADJUSTING RESOURCES AND REQUIREMENTS IN THE FOLLOWING FUNDS: GENERAL, STREET, SPECIAL REVENUE, COMMUNITY DEVELOPMENT, FIRE LOCAL OPTION LEVY, POLICE LOCAL OPTION LEVY, DEVELOPMENT ASSESSMENTS CAPITAL, DEVELOPMENT PROJECTS, REGIONAL WASTEWATER CAPITAL, AMBULANCE, STORM DRAINAGE OPERATIONS, AND VEHICLE & EQUIPMENT.

**CITY OF SPRINGFIELD, OREGON
RESOLUTION NO. _____**

SUPPLEMENTAL BUDGET #3

A RESOLUTION ADJUSTING RESOURCES AND REQUIREMENTS IN THE FOLLOWING FUNDS: GENERAL, STREET, SPECIAL REVENUE, COMMUNITY DEVELOPMENT, FIRE LOCAL OPTION LEVY, POLICE LOCAL OPTION LEVY, DEVELOPMENT ASSESSMENTS CAPITAL, DEVELOPMENT PROJECTS, REGIONAL WASTEWATER CAPITAL, AMBULANCE, STORM DRAINAGE OPERATIONS, AND VEHICLE & EQUIPMENT.

WHEREAS, the Common Council has adopted the budget and made appropriations for Fiscal Year 2023-2024 through Resolution No. 2023-25 adopted June 20, 2023 and as amended by Resolution 2023-34 adopted October 16, 2023 and Resolution No. 2023-39 adopted December 4, 2023;

WHEREAS, ORS 294.471(1)(a), (b), (c) and (h) permit a supplemental budget due to an occurrence or condition that was not known at the time the budget was prepared that requires a change in financial planning; due to a pressing necessity that creates a need for prompt action, that was not reasonably foreseen when preparing the original budget; or to budget funds that are made available by another unit of federal, state, or local government, which funds were not reasonably foreseen when preparing the original budget; A reduction in available resources that requires the governing body to reduce appropriations in the original budget or a previous supplemental budget for the current year or current budget period;

WHEREAS, the Common Council is requested to make adjustments to the Fiscal Year 2023-2024 budget and appropriations to meet unexpected needs and to allow appropriations of new revenues pursuant to ORS 294.471(1)(a), (b), (c) and (h) as justified in Exhibit A, which is attached and incorporated by reference;

WHEREAS, ORS 294.463 allows transfers of appropriations within a fund when authorized by ordinance or resolution of the governing body, stating the need for the transfer, the purpose of the authorized expenditure, and the amount transferred;

WHEREAS, this supplemental budget and adjustments to appropriations are being presented at a public hearing at which the public may comment on such requests; and

WHEREAS, notice of a public hearing, including information regarding such revenues and expenditures was published in a newspaper of general circulation not less than 5 days prior to the public meeting,

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SPRINGFIELD:

Section 1: The Fiscal Year 2023-2024 budget and appropriations, as adopted by Resolution No. 2023-25 and amended by resolutions 2023-34 and 2023-39, are hereby adjusted as provided in Exhibit A.

Section 2: This Resolution will take effect upon adoption by the Council.

ADOPTED by the Common Council of the City of Springfield this ____ day of _____, _____,
by a vote of _____ for and _____ against.

ATTEST:

City Recorder

Exhibit A
FY2023-24
SUPPLEMENTAL BUDGET AND APPROPRIATIONS TRANSFER

<u>General Fund - 100</u>	<u>FY24</u> <u>Adopted Budget</u>	<u>Supplemental</u> <u>Budget 1</u>	<u>Supplemental</u> <u>Budget 2</u>	<u>Supplemental</u> <u>Budget 3</u>	<u>Appropriations</u> <u>Transfers &</u> <u>Adjustments</u>	<u>FY24</u> <u>Revised Budget</u>
Department Operating						
City Manager's Office	\$ 1,665,389	\$ -	\$ -	\$ -	\$ (1,000)	\$ 1,664,389
Development & Public Works	3,095,222	202,542	-	100,000	-	3,397,764 (1)
Finance	2,660,599	62,500	-	-	-	2,723,099
Fire and Life Safety	13,151,343	-	-	89,576	-	13,240,919 (2)
Human Resources	969,736	(20,000)	-	-	-	949,736
Information Technology	1,652,478	-	-	-	-	1,652,478
Legal Services	959,862	-	-	-	-	959,862
Library	2,104,887	10,779	-	-	-	2,115,666
Police	18,123,044	-	-	412,650	-	18,535,694 (3,4)
Total Department Operating	44,382,561	255,821	-	602,226	(1,000)	45,239,608
Non-Departmental						
Transfers	1,095,497	57,670	-	-	1,000	1,154,167
Contingency	1,000,000	-	-	(12,650)	-	987,350 (3)
Reserves*	9,289,837	751,605	-	(500,000)	-	9,541,442 (1,4)
Total Non-Departmental	11,385,334	809,275	-	(512,650)	1,000	11,682,959
Total General Fund	\$ 55,767,895	\$ 1,065,096	\$ -	\$ 89,576	\$ -	\$ 56,922,567

General Fund Commentary:

- 1.) Increase Development & Public Works Department operating expense by \$100,00, offset by a reduction in General Fund reserves, to provide funding for the Emergency Operations Center (EOC) in response to the 2024 Ice Storm.
- 2.) Increase Eugene-Springfield Fire & Life Safety overtime expenses by \$89,576 in the General Fund, offset by revenue from the State of Oregon conflagration funds, to account for unanticipated personnel expenditures related to conflagrations within Oregon occurring between July 1, 2023 and October 31, 2023.
- 3.) Transfer \$12,650 from Contingency to Police Department operating expense for the use of contracted third-party legal support during the Springfield Police Association (SPA) contract negotiations.
- 4.) Increase Police Department operating expenses by \$400,000 in the General Fund, offset by a reduction in reserves, to provide funding for overtime expenses in the department. Historically, overtime costs in excess of the budget have been absorbed by savings incurred by vacant positions. Several factors have reduced the available vacancy savings, including unfunded staff retirement payouts, compensation increases for a new labor agreement and successful hiring efforts.

<u>Street Fund - 201</u>	<u>FY24</u> <u>Adopted Budget</u>	<u>Supplemental</u> <u>Budget 1</u>	<u>Supplemental</u> <u>Budget 2</u>	<u>Supplemental</u> <u>Budget 3</u>	<u>Appropriations</u> <u>Transfers &</u> <u>Adjustments</u>	<u>FY24</u> <u>Revised Budget</u>
Department Operating						
City Manager's Office	\$ 55,784	\$ -	\$ -	\$ -	\$ -	\$ 55,784
Development & Public Works	7,131,784	19,935	-	687,500	-	7,839,219 (1)
Finance	70,456	-	-	-	-	70,456
Total Department Operating	7,258,023	19,935	-	687,500	-	7,965,458
Non-Departmental						
Transfers	150,000	-	-	-	-	150,000
Contingency	200,000	-	-	-	-	200,000
Reserves*	2,733,206	(57,480)	-	(687,500)	-	1,988,226 (1)
Total Non-Departmental	3,083,206	(57,480)	-	(687,500)	-	2,338,226
Total Street Fund	\$ 10,341,229	\$ (37,545)	\$ -	\$ -	\$ -	\$ 10,303,684

Street Fund Commentary:

- 1.) Increase Development & Public Works operating expense by \$687,500, offset by a reduction in operating reserves, for recovery efforts related to the 2024 Ice Storm.

	<u>FY24</u>	<u>Supplemental</u>	<u>Supplemental</u>	<u>Supplemental</u>	<u>Appropriations</u>	<u>FY24</u>
<u>Special Revenue Fund - 204</u>	<u>Adopted Budget</u>	<u>Budget 1</u>	<u>Budget 2</u>	<u>Budget 3</u>	<u>Transfers & Adjustments</u>	<u>Revised Budget</u>
Department Operating						
City Manager's Office	\$ 3,726,570	\$ 74,034	\$ -	\$ 5,788	\$ 1,000	\$ 3,807,392 (1)
Development & Public Works	5,866,836	1,684,112	-	(139,473)	-	7,411,475 (2,3)
Finance	816,705	(25,869)	184,542	39,050	-	1,014,428 (4)
Fire and Life Safety	266,209	36,964	-	-	-	303,173
Human Resources	104,835	-	-	-	-	104,835
Information Technology	133,866	96,870	-	-	-	230,736
Library	124,218	86,620	-	18,994	-	229,832 (5-7)
Police	479,800	558,971	-	104,000	-	1,142,771 (8-10)
Total Department Operating	11,519,039	2,511,702	184,542	28,359	1,000	14,244,642
Non-Departmental						
Transfers	-	-	-	100,000	-	100,000 (3)
Reserves*	5,493,666	(325,840)	-	(87,338)	-	5,080,488 (1,4,5,8-10)
Total Non-Departmental	5,493,666	(325,840)	-	12,662	-	5,180,488
Total Special Revenue Fund	\$ 17,012,705	\$ 2,185,862	\$ 184,542	\$ 41,021	\$ 1,000	\$ 19,425,130

Special Revenue Fund Commentary:

- 1.) Increase City Manager's Office operating expense by \$5,788, offset by a reduction in American Rescue Plan Act (ARPA) reserves from the prior year, which were dedicated to support the Fire Governance Review. These costs are related to Lane Council of Governments (LCOG) work with the City Manager and City Council on the Fire Governance model discussions between the Cities of Springfield and Eugene.
- 2.) Decrease Development & Public Works operating expense by \$39,473, offset by a reduction in state grant revenue from the State of Oregon Department of Land Conservation and Development. The City was awarded the grant for a Comprehensive Plan Map Project in FY22. The project was completed in FY23, and expenditure authority is no longer needed.
- 3.) Increase Storm Drainage Operating Fund working capital reserves by \$100,000, offset by a reduction in Development & Public Works capital expenditures, to reallocate grant funding for the 42nd Street Levee. Grant funds will be reallocated from a Comprehensive Project Management Plan to an Emergency Action Plan. Grant funds must be spent by June 30, 2024, and the Comprehensive Project Management Plan work would not be completed by this date.
- 4.) Increase Finance Department operating expense by \$39,050, offset by a reduction in American Rescue Plan Act (ARPA) reserves, for increased annual fees for the City's financial software (PeopleSoft/Oracle). The increased annual fee is a result of ARPA project funds increasing the City's budget, which determines the annual fee amount.
- 5.) Increase Library operating expense by \$15,500, offset by a reduction in the gifts and memorial reserve, to support several initiatives including on-call staffing, children's programming, and outreach, marketing, and translation services.
- 6.) Increase Library operating expense by \$2,000 to recognize grant revenue from Springfield Utility Board (SUB) to support the Library Muertos program and Museum Illumination program.
- 7.) Increase Library operating expense by \$1,494 to recognize grant revenue from the State of Oregon's Child Services Improvement Grant. Grant funds will be used for a limited duration position to support library outreach.
- 8.) Increase Police Department operating expense \$57,000, offset by a reduction in drug forfeiture reserves, to support specialized training necessary based on recent best practices, unanticipated changes in personnel, and upcoming events. Funding will support training expenditures related to munition equipment, mobile field force, and attendance at the Western States Hostage Negotiators' Association (WSHNA) crisis negotiator conference.
- 9.) Increase Police Department operating expense \$27,000, offset by a reduction in police forfeiture reserves, to support the purchase of three rifle shields (\$17,000) and updated safety armor carriers for critical incident response team (\$10,000).
- 10.) Increase Police Department operating expense by \$20,000, offset by a reduction in drug forfeiture reserves, to support the Crime Reduction Unit (CRU) pilot project. The project performs focused missions in alignment with crime trends within the City, such as retail theft.

	<u>FY24</u>	<u>Supplemental</u>	<u>Supplemental</u>	<u>Supplemental</u>	<u>Appropriations</u>	<u>FY24</u>
<u>Transient Room Tax Fund - 208</u>	<u>Adopted Budget</u>	<u>Budget 1</u>	<u>Budget 2</u>	<u>Budget 3</u>	<u>Transfers & Adjustments</u>	<u>Revised Budget</u>
Department Operating						
City Manager's Office	\$ 235,194	\$ -	\$ -	\$ -	\$ -	\$ 235,194
Development & Public Works	29,923	-	-	-	-	29,923
Library	273,807	600	-	-	-	274,407
Total Department Operating	538,925	600	-	-	-	539,525
Non-Departmental						
Transfers	1,100,000	-	-	-	-	1,100,000
Reserves*	2,269,773	92,366	-	-	-	2,362,139
Total Non-Departmental	3,369,773	92,366	-	-	-	3,462,139
Total Transient Room Tax Fund	\$ 3,908,698	\$ 92,966	\$ -	\$ -	\$ -	\$ 4,001,664

Transient Room Tax Fund Commentary:

- No current activity.

	<u>FY24 Adopted Budget</u>	<u>Supplemental Budget 1</u>	<u>Supplemental Budget 2</u>	<u>Supplemental Budget 3</u>	<u>Appropriations Transfers & Adjustments</u>	<u>FY24 Revised Budget</u>
Community Development Fund - 210						
Department Operating						
Development & Public Works	\$ 1,159,459	\$ 962,502	\$ -	\$ (555,345)	\$ -	\$ 1,566,616 (1)
Finance	27,516	-	-	-	-	27,516
Total Department Operating	<u>1,186,975</u>	<u>962,502</u>	<u>-</u>	<u>(555,345)</u>	<u>-</u>	<u>1,594,132</u>
Non-Departmental						
Reserves*	250,000	102,266	-	-	-	352,266
Total Non-Departmental	<u>250,000</u>	<u>102,266</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>352,266</u>
Total Community Development Fund	<u>\$ 1,436,975</u>	<u>\$ 1,064,768</u>	<u>\$ -</u>	<u>\$ (555,345)</u>	<u>\$ -</u>	<u>\$ 1,946,398</u>

Community Development Fund Commentary:

1.) Decrease Development & Public Works Department operating expenses by \$555,345, offset by a reduction in federal grant revenue. At the time of the FY24 budget adoption, the total available funding for Community Development Block Grant (CDBG) programs was unknown. This request aligns the budget with available resources and the approved CDBG Action Plan for FY24.

	<u>FY24 Adopted Budget</u>	<u>Supplemental Budget 1</u>	<u>Supplemental Budget 2</u>	<u>Supplemental Budget 3</u>	<u>Appropriations Transfers & Adjustments</u>	<u>FY24 Revised Budget</u>
Building Code Fund - 224						
Department Operating						
City Manager's Office	\$ 23,185	\$ -	\$ -	\$ -	\$ -	\$ 23,185
Development & Public Works	1,531,993	-	-	-	-	1,531,993
Fire & Life Safety	85,645	-	-	-	-	85,645
Total Department Operating	<u>1,640,823</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,640,823</u>
Non -Departmental						
Contingency	35,000	-	-	-	-	35,000
Reserves*	4,210,958	1,177,849	-	-	-	5,388,807
Total Non-Departmental	<u>4,245,958</u>	<u>1,177,849</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>5,423,807</u>
Total Building Fund	<u>\$ 5,886,781</u>	<u>\$ 1,177,849</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 7,064,630</u>

Building Code Fund Commentary:

- No current activity.

	<u>FY24 Adopted Budget</u>	<u>Supplemental Budget 1</u>	<u>Supplemental Budget 2</u>	<u>Supplemental Budget 3</u>	<u>Appropriations Transfers & Adjustments</u>	<u>FY24 Revised Budget</u>
Fire Local Option Levy Fund - 235						
Department Operating						
Fire and Life Safety	\$ 1,725,722	\$ -	\$ -	\$ 28,621	\$ -	\$ 1,754,343 (1)
Total Department Operating	<u>1,725,722</u>	<u>-</u>	<u>-</u>	<u>28,621</u>	<u>-</u>	<u>1,754,343</u>
Non -Departmental						
Contingency	45,000	-	-	-	-	45,000
Reserves*	2,271,540	(142,944)	-	-	-	2,128,596
Total Non-Departmental	<u>2,316,540</u>	<u>(142,944)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,173,596</u>
Total Fire Local Option Levy Fund	<u>\$ 4,042,262</u>	<u>\$ (142,944)</u>	<u>\$ -</u>	<u>\$ 28,621</u>	<u>\$ -</u>	<u>\$ 3,927,939</u>

Fire Local Option Levy Fund Commentary:

1.) Increase Eugene-Springfield Fire & Life Safety overtime expenses by \$28,621 in the Fire Levy Fund, offset by revenue from the State of Oregon conflagration funds, to account for unanticipated personnel expenditures related to conflagrations within Oregon occurring between July 1, 2023 and October 31, 2023.

	<u>FY24</u> <u>Adopted Budget</u>	<u>Supplemental</u> <u>Budget 1</u>	<u>Supplemental</u> <u>Budget 2</u>	<u>Supplemental</u> <u>Budget 3</u>	<u>Appropriations</u> <u>Transfers &</u> <u>Adjustments</u>	<u>FY24</u> <u>Revised Budget</u>
Police Local Option Levy Fund - 236						
Department Operating						
Finance	\$ 754,400	\$ -	\$ -	\$ -	\$ -	\$ 754,400
Legal Services	93,280	-	-	-	-	93,280
Police	7,929,538	-	-	75,000	-	8,004,538 (1)
Total Department Operating	8,777,217	-	-	75,000	-	8,852,217
Non -Departmental						
Transfers	27,500	-	-	-	-	27,500
Contingency	150,000	-	-	-	-	150,000
Reserves*	2,380,321	914,059	-	(75,000)	-	3,219,380 (1)
Total Non-Departmental	2,557,821	914,059	-	(75,000)	-	3,396,880
Total Police Local Option Levy Fund	\$ 11,335,038	\$ 914,059	\$ -	\$ -	\$ -	\$ 12,249,097

Police Local Option Levy Fund Commentary:

1.) Increase Police Department operating expenses by \$75,000 in the Police Levy Fund, offset by a reduction in reserves, to provide funding for overtime expenses in the department. Historically, overtime costs in excess of the budget have been absorbed by savings incurred by vacant positions. Several factors have reduced the available vacancy savings, including unfunded staff retirement payouts, compensation increases recommended by Human Resources and new labor agreements, and successful hiring efforts.

	<u>FY24</u> <u>Adopted Budget</u>	<u>Supplemental</u> <u>Budget 1</u>	<u>Supplemental</u> <u>Budget 2</u>	<u>Supplemental</u> <u>Budget 3</u>	<u>Appropriations</u> <u>Transfers &</u> <u>Adjustments</u>	<u>FY24</u> <u>Revised Budget</u>
Bond Sinking Fund - 306						
Non-Departmental						
Debt Service	\$ 4,019,570	\$ -	\$ -	\$ -	\$ -	\$ 4,019,570
Unappropriated Ending Fund Balance*	488,245	(10,732)	-	-	-	477,513
Total Non-Departmental	4,507,815	(10,732)	-	-	-	4,497,083
Total Bond Sinking Fund	\$ 4,507,815	\$ (10,732)	\$ -	\$ -	\$ -	\$ 4,497,083

Bond Sinking Fund Commentary:

- No current activity.

	<u>FY24</u> <u>Adopted Budget</u>	<u>Supplemental</u> <u>Budget 1</u>	<u>Supplemental</u> <u>Budget 2</u>	<u>Supplemental</u> <u>Budget 3</u>	<u>Appropriations</u> <u>Transfers &</u> <u>Adjustments</u>	<u>FY24</u> <u>Revised Budget</u>
Development Assessment Fund - 419						
Department Operating						
Development & Public Works	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ 500,000 (1)
Total Department Operating	-	-	-	500,000	-	500,000
Non-Departmental						
Reserves*	\$ 862,971	\$ 13,744	\$ -	\$ (500,000)	\$ -	\$ 376,715 (1)
Total Non-Departmental	862,971	13,744	-	(500,000)	-	376,715
Total Development Assessment Fund	\$ 862,971	\$ 13,744	\$ -	\$ -	\$ -	\$ 876,715

Development Assessment Fund Commentary:

1.) Increase Development & Public Works operating expense by \$500,000, offset by a reduction in assessments finance reserves, for recovery efforts related to the 2024 Ice Storm.

	<u>FY24</u> <u>Adopted Budget</u>	<u>Supplemental</u> <u>Budget 1</u>	<u>Supplemental</u> <u>Budget 2</u>	<u>Supplemental</u> <u>Budget 3</u>	<u>Appropriations</u> <u>Transfers &</u> <u>Adjustments</u>	<u>FY24</u> <u>Revised Budget</u>
Development Projects Fund - 420						
Department Operating						
Development & Public Works	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000 (1)
Total Department Operating	-	-	-	1,000,000	-	1,000,000
Total Development & Public Works Capital Projects	\$ 313,884	\$ 92,813	\$ -	\$ 134,000	\$ -	\$ 540,697 (2)
Non-Departmental						
Transfers	-	98,000	-	-	-	98,000
Reserves*	5,220,387	896,832	-	(1,134,000)	-	4,983,219 (1,2)
Total Non-Departmental	5,220,387	994,832	-	(1,134,000)	-	5,081,219
Total Development Projects Fund	\$ 5,534,271	\$ 1,087,645	\$ -	\$ -	\$ -	\$ 6,621,916

Development Assessment Fund Commentary:

- 1.) Increase Development & Public Works operating expense by \$1,000,000, offset by a reduction in reserves, for recovery efforts related to the 2024 Ice Storm.
- 2.) Increase Development & Public Works operating expense by \$134,000, offset by a reduction in reserves, for unanticipated work at the five fire stations.

	<u>FY24</u> <u>Adopted Budget</u>	<u>Supplemental</u> <u>Budget 1</u>	<u>Supplemental</u> <u>Budget 2</u>	<u>Supplemental</u> <u>Budget 3</u>	<u>Appropriations</u> <u>Transfers &</u> <u>Adjustments</u>	<u>FY24</u> <u>Revised Budget</u>
Regional Wastewater Capital Fund - 433						
Department Operating						
Development & Public Works	\$ 2,479,000	\$ 2,228,030	\$ -	\$ -	\$ -	\$ 4,707,030
Total Department Operating	2,479,000	2,228,030	-	-	-	4,707,030
Total Development & Public Works Capital Projects	64,680,000	4,185,557	-	130,000	-	68,995,557 (1)
Non-Departmental						
Transfers	25,904	-	-	-	-	25,904
Reserves*	42,740,385	322,716	-	(130,000)	-	42,933,101 (1)
Total Non-Departmental	42,766,289	322,716	-	(130,000)	-	42,959,005
Total Regional Wastewater Capital Fund	\$ 109,925,289	\$ 6,736,303	\$ -	\$ -	\$ -	\$ 116,661,592

Regional Wastewater Capital Fund Commentary:

- 1.) Increase Development & Public Works Department capital expense by \$130,000, offset by a reduction in capital project reserves, to support the Poplar Harvest Management Services project. Funding will be used to complete ongoing work related to infill planting and weed control services.

	<u>FY24</u> <u>Adopted Budget</u>	<u>Supplemental</u> <u>Budget 1</u>	<u>Supplemental</u> <u>Budget 2</u>	<u>Supplemental</u> <u>Budget 3</u>	<u>Appropriations</u> <u>Transfers &</u> <u>Adjustments</u>	<u>FY24</u> <u>Revised Budget</u>
Street Capital Fund - 434						
Department Operating						
Development & Public Works	\$ 118,785	\$ -	\$ -	\$ -	\$ -	\$ 118,785
Total Department Operating	118,785	-	-	-	-	118,785
Total Development & Public Works Capital Projects	17,208,277	400,000	-	-	-	17,608,277
Non-Departmental						
Reserves*	4,937,753	(705,590)	-	-	-	4,232,163
Total Non-Departmental	4,937,753	(705,590)	-	-	-	4,232,163
Total Street Capital Fund	\$ 22,264,815	\$ (305,590)	\$ -	\$ -	\$ -	\$ 21,959,225

Street Capital Fund Commentary:

- No current activity.

	<u>FY24</u> <u>Adopted Budget</u>	<u>Supplemental</u> <u>Budget 1</u>	<u>Supplemental</u> <u>Budget 2</u>	<u>Supplemental</u> <u>Budget 3</u>	<u>Appropriations</u> <u>Transfers &</u> <u>Adjustments</u>	<u>FY24</u> <u>Revised Budget</u>
Sanitary Sewer Operations Fund - 611						
Department Operating						
City Manager's Office	\$ 83,600	\$ -	\$ -	\$ -	\$ -	\$ 83,600
Development & Public Works	5,202,120	19,087	-	-	-	5,221,207
Finance	62,704	-	-	-	-	62,704
Total Department Operating	5,348,424	19,087	-	-	-	5,367,510
Total Development & Public Works Capital Projects	11,391,962	-	-	-	-	11,391,962
Non-Departmental						
Debt Service	1,706,000	-	-	-	-	1,706,000
Contingency	150,000	-	-	-	-	150,000
Reserves*	26,503,799	840,185	-	-	-	27,343,984
Total Non-Departmental	28,359,799	840,185	-	-	-	29,199,984
Total Sewer Operations Fund	\$ 45,100,185	\$ 859,272	\$ -	\$ -	\$ -	\$ 45,959,456

Sanitary Sewer Operations Fund Commentary:
- No current activity.

	<u>FY24</u> <u>Adopted Budget</u>	<u>Supplemental</u> <u>Budget 1</u>	<u>Supplemental</u> <u>Budget 2</u>	<u>Supplemental</u> <u>Budget 3</u>	<u>Appropriations</u> <u>Transfers &</u> <u>Adjustments</u>	<u>FY24</u> <u>Revised Budget</u>
Regional Wastewater Fund - 612						
Department Operating						
City Manager's Office	\$ 17,649	\$ -	\$ -	\$ -	\$ -	\$ 17,649
Development & Public Works	23,712,953	372,060	-	-	-	24,085,013
Finance	181,874	-	-	-	-	181,874
Total Department Operating	23,912,475	372,060	-	-	-	24,284,535
Non-Departmental						
Transfers	14,300,000	-	-	-	-	14,300,000
Debt Service	4,113,000	-	-	-	-	4,113,000
Reserves*	10,594,782	1,710,756	-	-	-	12,305,538
Total Non-Departmental	29,007,782	1,710,756	-	-	-	30,718,538
Total Regional Wastewater Fund	\$ 52,920,257	\$ 2,082,816	\$ -	\$ -	\$ -	\$ 55,003,073

Regional Wastewater Fund Commentary:
- No current activity.

	<u>FY24</u> <u>Adopted Budget</u>	<u>Supplemental</u> <u>Budget 1</u>	<u>Supplemental</u> <u>Budget 2</u>	<u>Supplemental</u> <u>Budget 3</u>	<u>Appropriations</u> <u>Transfers &</u> <u>Adjustments</u>	<u>FY24</u> <u>Revised Budget</u>
Ambulance Fund - 615						
Department Operating						
Fire and Life Safety	\$ 6,862,659	\$ -	\$ -	\$ 91,019	\$ -	\$ 6,953,678
Total Department Operating	6,862,659	-	-	91,019	-	6,953,678
Non-Departmental						
Contingency	150,000	-	-	-	-	150,000
Reserves*	-	916	-	-	-	916
Total Non-Departmental	150,000	916	-	-	-	150,916
Total Ambulance Fund	\$ 7,012,659	\$ 916	\$ -	\$ 91,019	\$ -	\$ 7,104,594

Ambulance Fund Commentary:

1.) Increase Fire & Life Safety operating expense by \$200,000, offset by a reduction in personnel expenditures (\$108,981), and an increase in ambulance fees charges for service revenue (\$91,019). The City of Springfield engaged a third-party vendor on the feasibility of a new billing structure to realize more efficiency and improve account receivable collections. The new billing structure eliminated 1.0 FTE, however the FTE was absorbed into an existing vacant position. (1)

	<u>FY24</u> <u>Adopted Budget</u>	<u>Supplemental</u> <u>Budget 1</u>	<u>Supplemental</u> <u>Budget 2</u>	<u>Supplemental</u> <u>Budget 3</u>	<u>Appropriations</u> <u>Transfers &</u> <u>Adjustments</u>	<u>FY24</u> <u>Revised Budget</u>
Storm Drainage Operating Fund - 617						
Department Operating						
City Manager's Office	\$ 83,921	\$ -	\$ -	\$ -	\$ -	\$ 83,921
Development & Public Works	7,648,632	20,982	-	-	-	7,669,614
Finance	62,717	-	-	-	-	62,717
Total Department Operating	7,795,269	20,982	-	-	-	7,816,251
Total Development & Public Works Capital Projects	9,892,797	-	-	-	-	9,892,797
Non-Departmental						
Debt Service	553,641	-	-	-	-	553,641
Contingency	200,000	-	-	-	-	200,000
Reserves*	16,365,615	1,218,296	-	100,000	-	17,683,911 (1)
Total Non-Departmental	17,119,256	1,218,296	-	100,000	-	18,437,552
Total Drainage Operating Fund	\$ 34,807,322	\$ 1,239,278	\$ -	\$ 100,000	\$ -	\$ 36,146,601

Storm Drainage Operating Fund Commentary:

1.) Increase Storm Drainage Operating Fund working capital reserves by \$100,000, offset by a reduction in Development & Public Works capital expenditures, to reallocate grant funding for the 42nd Street Levee. Grant funds will be reallocated from a Comprehensive Project Management Plan to an Emergency Action Plan. Grant funds must be spent by June 30, 2024, and the Comprehensive Project Management Plan work would not be completed by this date.

	<u>FY24</u> <u>Adopted Budget</u>	<u>Supplemental</u> <u>Budget 1</u>	<u>Supplemental</u> <u>Budget 2</u>	<u>Supplemental</u> <u>Budget 3</u>	<u>Appropriations</u> <u>Transfers &</u> <u>Adjustments</u>	<u>FY24</u> <u>Revised Budget</u>
Booth-Kelly Fund - 618						
Department Operating						
City Manager's Office	\$ 257,038	\$ -	\$ -	\$ -	\$ -	\$ 257,038
Development & Public Works	484,304	-	-	-	-	484,304
Total Department Operating	741,341	-	-	-	-	741,341
Total Development & Public Works Capital Projects	190,000	-	-	-	-	190,000
Non-Departmental						
Transfers	86,772	-	-	-	-	86,772
Contingency	15,000	-	-	-	-	15,000
Reserves*	576,558	160,114	-	-	-	736,672
Total Non-Departmental	678,330	160,114	-	-	-	838,444
Total Booth-Kelly Fund	\$ 1,609,671	\$ 160,114	\$ -	\$ -	\$ -	\$ 1,769,785

Booth-Kelly Fund Commentary:

- No current activity.

	<u>FY24</u> <u>Adopted Budget</u>	<u>Supplemental</u> <u>Budget 1</u>	<u>Supplemental</u> <u>Budget 2</u>	<u>Supplemental</u> <u>Budget 3</u>	<u>Appropriations</u> <u>Transfers &</u> <u>Adjustments</u>	<u>FY24</u> <u>Revised Budget</u>
Regional Fiber Consortium - 629						
Department Operating						
Finance	\$ 224,686	\$ -	\$ -	\$ -	\$ -	\$ 224,686
Total Department Operating	224,686	-	-	-	-	224,686
Non-Departmental						
Reserves*	412,105	155,435	-	-	-	567,540
Total Non-Departmental	412,105	155,435	-	-	-	567,540
Total Regional Fiber Consortium Fund	\$ 636,791	\$ 155,435	\$ -	\$ -	\$ -	\$ 792,226

Regional Fiber Consortium Fund Commentary:

- No current activity.

	<u>FY24</u> <u>Adopted Budget</u>	<u>Supplemental</u> <u>Budget 1</u>	<u>Supplemental</u> <u>Budget 2</u>	<u>Supplemental</u> <u>Budget 3</u>	<u>Appropriations</u> <u>Transfers &</u> <u>Adjustments</u>	<u>FY24</u> <u>Revised Budget</u>
Insurance Fund - 707						
Department Operating						
Human Resources	\$ 533,140	\$ 20,000	\$ -	\$ -	\$ -	\$ 553,140
Health Insurance	8,535,823	-	-	-	-	8,535,823
Property & Liability	2,003,254	-	-	-	-	2,003,254
Worker's Compensation	690,488	-	-	-	-	690,488
Total Department Operating	11,762,705	20,000	-	-	-	11,782,705
Non-Departmental						
Contingency	200,000	-	-	-	-	200,000
Reserves*	14,267,709	794,069	-	-	-	15,061,778
Total Non-Departmental	14,467,709	794,069	-	-	-	15,261,778
Total Insurance Fund	\$ 26,230,414	\$ 814,069	\$ -	\$ -	\$ -	\$ 27,044,483

Insurance Fund Commentary:

- No current activity.

	<u>FY24</u> <u>Adopted Budget</u>	<u>Supplemental</u> <u>Budget 1</u>	<u>Supplemental</u> <u>Budget 2</u>	<u>Supplemental</u> <u>Budget 3</u>	<u>Appropriations</u> <u>Transfers &</u> <u>Adjustments</u>	<u>FY24</u> <u>Revised Budget</u>
Vehicle and Equipment Fund - 713						
Department Operating						
Development & Public Works	\$ 1,598,001	\$ 42,193	\$ -	\$ 712,500	\$ -	\$ 2,352,694 (1,2)
Fire & Life Safety	237,250	1,304,850	1,816,273	-	-	3,358,373
Human Resources	-	-	-	4,000	-	4,000 (3)
Information Technology	776,368	-	-	-	-	776,368
Legal	2,300	-	-	-	-	2,300
Library	16,000	-	-	-	-	16,000
Police	688,500	264,000	-	-	-	952,500
Total Department Operating	3,318,419	1,611,043	1,816,273	716,500	-	7,462,235
Non-Departmental						
Reserves*	9,160,963	(997,321)	(1,816,273)	(716,500)	-	5,630,869 (1-3)
Total Non-Departmental	9,160,963	(997,321)	(1,816,273)	(716,500)	-	5,630,869
Total Vehicle and Equipment Fund	\$ 12,479,382	\$ 613,722	\$ -	\$ -	\$ -	\$ 13,093,104

Vehicle and Equipment Fund Commentary:

1.) Increase the Development & Public Works operating expense by \$150,000, offset by a reduction in vehicle and equipment reserves, to replace a Thermolay vehicle. The vehicle is beyond its useful life and will not meet the emissions standards which are scheduled to be implemented in Oregon on January 1, 2025.

2.) Increase Development & Public Works operating expense by \$562,500, offset by a reduction in equipment replacement reserves, for recovery efforts related to the 2024 Ice Storm.

3.) Increase Human Resources operating expense by \$4,000, offset by a reduction in computer reserves, to replace two computers used by staff.

	<u>FY24</u> <u>Adopted Budget</u>	<u>Supplemental</u> <u>Budget 1</u>	<u>Supplemental</u> <u>Budget 2</u>	<u>Supplemental</u> <u>Budget 3</u>	<u>Appropriations</u> <u>Transfers &</u> <u>Adjustments</u>	<u>FY24</u> <u>Revised Budget</u>
SDC Administration Fund - 719						
Department Operating						
Development & Public Works	\$ 414,423	\$ -	\$ -	\$ -	\$ -	\$ 414,423
Finance	46,223	-	-	-	-	46,223
Total Department Operating	460,646	-	-	-	-	460,646
Non-Departmental						
Contingency	10,000	-	-	-	-	10,000
Reserves*	261,424	316,760	-	-	-	578,184
Total Non-Departmental	271,424	316,760	-	-	-	588,184
Total SDC Administration Fund	\$ 732,070	\$ 316,760	\$ -	\$ -	\$ -	\$ 1,048,830

SDC Administration Fund Commentary:

- No current activity.

TOTAL RESOLUTION	\$ 434,355,495	\$ 20,083,863	\$ 184,542	\$ (205,107)	\$ 1,000	\$ 454,419,793
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*Reserves and Unappropriated Ending Fund Balance are not appropriated for spending and are shown for information purposes only.

AGENDA ITEM SUMMARY

Meeting Date: 2/20/2024
Meeting Type: Regular Meeting
Staff Contact/Dept.: Niel Laudati/Asst. City Manager
Mary Bridget Smith/CAO
Staff Phone No: 541-726-3700
Estimated Time: 10 Minutes
Council Goals: Mandate

**SPRINGFIELD
CITY COUNCIL**

ITEM TITLE: EXTENSION OF WINTER ICE STORM EMERGENCY DECLARATION

ACTION REQUESTED: Adopt/Not Adopt A RESOLUTION EXTENDING THE CITY OF SPRINGFIELD ORDER DECLARING STATE OF EMERGENCY TO APRIL 1, 2024

ISSUE STATEMENT: Consistent with the Springfield Municipal Code (SMC), the City Manager's Designee declared a state of emergency due to the winter ice storm. The City Council ratified the Order Declaring State of Emergency on January 22, 2024, by Resolution No. 2024-02 and is being asked to extend the state of emergency for recovery efforts.

ATTACHMENTS: [1: Resolution](#)

**DISCUSSION/
FINANCIAL
IMPACT:** The recent winter ice storm has caused extensive damage throughout the City of Springfield. On January 16, 2024, City Manager Designee Niel Laudati issued an Order declaring an emergency. The Order Declaring State of Emergency was ratified on January 22, 2024 and is set to expire on February 27, 2024.

Recovery and restoration efforts continue due to the extent of the storm damage. To further recovery and restoration efforts, staff recommends the duration of the emergency declaration be extended approximately an additional six weeks to April 1, 2024.

RESOLUTION NO. _____

A RESOLUTION EXTENDING THE CITY OF SPRINGFIELD ORDER DECLARING STATE OF EMERGENCY ISSUED ON JANUARY 16, 2024 TO APRIL 1, 2024

WHEREAS, ORS 401.305 provides authority for the City of Springfield to act as an emergency management agency, including authority to establish policies and protocols for defining and directing responsibilities during the time of emergency;

WHEREAS, the City of Springfield has enacted a local Ordinance (Springfield Municipal Code (SMC) 2.800, et seq.) pursuant to the authority granted by ORS Chapter 401 that provides for executive responsibility in times of emergency;

WHEREAS, SMC 2.808 authorizes the City Manager or designee to declare that a state of emergency exists followed by ratification by the Common Council of the City of Springfield as soon as possible after the declaration of emergency;

WHEREAS, Lane County, especially the City of Springfield, experienced significant damage and is still recovering from a multi-day winter ice storm that started on January 12, 2024;

WHEREAS, the damage created by the winter ice storm included widespread power outages, treacherous travel, infrastructure and property damage and other dangerous conditions for Springfield residents;

WHEREAS, due to the extensive damage caused by the winter ice storm, the entire City of Springfield continues to be in a state of emergency;

WHEREAS, on January 22, 2024, the City Council ratified the emergency declaration issued by the City Manager's Designee on January 16, 2024 (Resolution No. 2024-02);

WHEREAS, on January 16, 2024 and January 17, 2024, the Lane County Board of Commissioners and Governor Kotek declared a state of emergency respectively;

WHEREAS, the original Declaration is attached to this Resolution as Exhibit A and incorporated herein;

WHEREAS, on January 16, 2024, the City of Springfield activated its Emergency Operation Center to respond to the winter ice storm and it remains activated to provide emergency operations assistance for the response;

WHEREAS, the current City of Springfield Emergency Declaration is set to expire on February 27, 2024, but the storm damage is so significant that recovery and restoration efforts continue;

WHEREAS, the City continues to recover from the winter ice storm and an extension for an additional six weeks is more realistic and prudent;

WHEREAS, the previously ratified Order Declaration State of Emergency included the authority to enact special regulations for development approvals along with emergency procurement and

authorization to request assistance and potential reimbursement from Lane County and the State of Oregon;

WHEREAS, the City of Springfield has expended or will shortly expend its necessary and available resources, including resources through mutual aid and cooperative assistance agreements; and

WHEREAS, SMC 2.800, et. seq. and ORS Chapter 401 authorize certain actions to be taken during a state of emergency when necessary for public safety or for the efficient conduct of activities to minimize or mitigate the effects of the emergency;

NOW, THEREFORE, it is hereby ordered:

Section 1. The Common Council amends the emergency declaration (Resolution No. 2024-02) to extend the duration an additional six weeks from February 27, 2024, to April 1, 2024, unless sooner terminated or extended by Order of the Common Council.

Section 2. The Common Council authorizes the same emergency powers from the previously ratified emergency declaration (Resolution No. 2024-02) to extend until April 1, 2024.

ADOPTED by the Common Council of the City of Springfield this _____ day of February, 2024, by a vote of _____ in favor and _____ against.

Mayor

ATTEST:

City Recorder

CITY OF SPRINGFIELD
ORDER DECLARING STATE OF EMERGENCY

WHEREAS, ORS 401.305 provides authority for the City of Springfield to act as an emergency management agency, including authority to establish policies and protocols for defining and directing responsibilities during the time of emergency;

WHEREAS, the City of Springfield has enacted a local Ordinance (SMC 2.800 et seq.) pursuant to the authority granted by ORS Chapter 401 that provides for executive responsibility in times of emergency;

WHEREAS, the Lane County and the Greater Eugene-Springfield Area are experiencing a significant winter storm that has brought below freezing temperatures, ice accumulation, sleet and snow;

WHEREAS, temperatures remain low and precipitation continues causing hazardous conditions and treacherous travel;

WHEREAS, Many Springfield residents do not have power and it is anticipated that power will not be restored for an extended period of time;

WHEREAS, this winter storm has caused downed trees and power lines, icy roads, freezing temperatures, the closure of Interstate 5 and other state highways in addition to the closure of local schools and other government facilities;

WHEREAS, due to the severity of this storm, the entire City of Springfield is in a state of emergency;

WHEREAS, on January 16, the Lane County Board of Commissioners adopted an order declaring a local emergency as a result of this winter storm;

WHEREAS, the City of Springfield has expended or will shortly expend its necessary and available resources, including resources through mutual aid and cooperative assistance agreements;

WHEREAS, SMC 2.800 et seq and ORS Chapter 401 authorize certain actions to be taken during a state of emergency when necessary for public safety or for the efficient conduct of activities to minimize or mitigate the effects of the emergency;

NOW, THEREFORE, it is hereby ordered:

Section 1. I, Niel Laudati, City Manager Designee, formally declare a state of emergency for the City of Springfield effective on January 16, 2024 at 1800 hours in geographical area located within the Springfield City Limits.

Section 2. Upon this declaration of a state of emergency, the City Manager or designee is empowered to carry out the appropriate functions and duties identified in SMC 2.800 et seq. during the time of emergency and shall implement the Eugene/Springfield Multijurisdictional Emergency Operation Plan.

Section 3. The City Manager or her designee shall take all necessary steps authorized by law to coordinate response and recovery from this emergency, including, but not limited to, requesting assistance from the State of Oregon and Lane County.

Section 4. This declaration of a state of emergency shall be taken before the Common Council of the City of Springfield at their next available meeting for ratification.

Section 5. This declaration of a state of emergency shall expire in 7 days on January 23, 2024, unless sooner terminated or extended by order of the Common Council.

Section 6. The City Manager, as the Director of Emergency Services, or her designee, is authorized to implement any of the emergency measures provided for in Springfield Municipal Code sections 2.810 through 2.814 and 2.820 in the interest of the public health, safety, or welfare, in the area designated as an emergency area.

Dated January 16, 2024

Niel
Laudati

Digitally signed by Niel Laudati
DN: OU=Assistant City Manager, CN=City of
Springfield, Oregon, CN=Niel Laudati,
E=nlaudati@springfield-or.gov
Reason: I am approving this document with my
legally binding signature
Location: your signing location here
Date: 2024.01.16 16:10:15-0800
Foxit PDF Editor Version: 11.2.1

Niel Laudati

ATTEST: _____

AGENDA ITEM SUMMARY

Meeting Date: 2/20/2024
Meeting Type: Regular Meeting
Staff Contact/Dept.: Jeff Paschall/DPW
Staff Phone No: 541-726-3753
Estimated Time: 10 Minutes
Council Goals: Foster an Environment that Values Diversity and Inclusion

**SPRINGFIELD
CITY COUNCIL**

ITEM TITLE: REMOVING DISCRIMINATORY COVENANTS FROM REAL PROPERTY

ACTION REQUESTED: Adopt the Resolution, directing the City Attorney to petition Lane County Circuit Court for the removal of discriminatory restrictions under ORS 93.270, for any and all City-owned real property that contains such restrictions.

ISSUE STATEMENT: Homeownership is an important pathway to wealth creation and housing stability within the City of Springfield. Many older legal documents affecting title to residential real property include racial covenants and other discriminatory restrictions on ownership that attempt to limit habitation of property to only certain individuals, in contradiction to the Council's adopted housing policies, goals, and strategies.

ATTACHMENTS: [1: Council Briefing Memo](#)
[2: Resolution Regarding Discriminatory Covenants](#)
[3: Petition to Remove Discriminatory Covenants](#)

**DISCUSSION/
FINANCIAL
IMPACT:** See Council Briefing Memo.

MEMORANDUM

City of Springfield

Date: 2/20/2024
To: Nancy Newton **COUNCIL**
From: Jeff Paschall, Community Development Division **BRIEFING**
Director
Erin Fifield, Community Development Analyst
Subject: REMOVING DISCRIMINATORY **MEMORANDUM**
COVENANTS FROM REAL PROPERTY

ISSUE: Homeownership is an important pathway to wealth creation and housing stability within the City of Springfield. Many older legal documents affecting title to residential real property include racial covenants and other discriminatory restrictions on ownership that attempt to limit habitation of property to only certain individuals, in contradiction to the Council’s adopted housing policies, goals, and strategies.

COUNCIL GOALS/

MANDATE:

Foster an Environment that Values Diversity and Inclusion

BACKGROUND:

What are racially restrictive covenants?

Many older legal documents affecting title to residential real property include discriminatory language or covenants, conditions and restrictions (known as CCRs) that restrict homeownership based on race. These restrictions, known as racial covenants, are illegal and no longer in effect. They began in the mid-19th century and continued into the mid-20th century. They were recorded when a developer subdivided the land or when a home was built, and the developer wanted to restrict the use or occupancy of the home based on a person’s race.

Racially restrictive covenants are illegal and unenforceable.

Racial covenants and other discriminatory restrictions are prohibited by the United States and are not legally enforceable, although they remain on title to many properties throughout the United States, in Oregon, and in the City of Springfield.

The Supreme Court ruled against racially restrictive covenants in 1948 based on the Equal Protection Clause of the Fourteenth Amendment to the US Constitution. The ruling established that courts would not enforce the covenants but did not prohibit the inclusion of racial restrictions in covenants or prevent private enforcement. It was not until the passage of the Federal Fair Housing Act of 1968 that racially restrictive covenants became illegal.

This means that those who own residential property developed before 1968 could very likely find language in their own CCRs that reflects our history of exclusion in housing.

The City of Springfield owns property with a racially restrictive covenant.

In the search for land suitable for affordable housing, City staff came across a vacant residential piece of property in City ownership. In their due diligence to learn more about the property, staff obtained a Preliminary Title Report for the property and came across a racially restrictive deed restriction. In the CCRs of the Title Report, under the Current Exceptions section, there is a link to additional restrictions dating back to February 1945. (see image below)

1. Each building constructed or placed on said land shall within ninety (90) days of erection be painted with two coats of good quality paint.
2. Before anyone occupies a residence of any sort on any part of these premises, said residence shall be connected with a standard septic tank which shall be properly maintained at all times and the absorption field of said septic tank must pass approved requirements.
3. No race or any nationality other than those of the caucasian race shall use or occupy any building on any subdivision of the above described premises except that this covenant shall not prevent occupancy by domestic servants of a different race or nationality employed by an owner or tenant of such a subdivision.

Page -1- Restrictions

How to remove discriminatory restrictions

Because so many racially restrictive covenants remain in deeds and private covenants and restrictions, some states, including Oregon, have adopted laws to help homeowners remove them from their deeds. Oregon laws authorizing a streamlined process for removing racial covenants from deeds are contained in [ORS 93.270](#) (Certain restrictions in conveyancing instruments prohibited; restriction on right of action) and [ORS 93.274](#) (Procedure for removal of discriminatory restrictions).

ORS 93.274 provides a low-barrier process for property owners to petition the state's circuit courts to fully remove offensive and discriminatory restrictions. The City is not involved in the process. The removal process is administered by the Circuit Court for the county in which the property is located, and it is free. Only the property owner can ask the Court to remove language from property records.

The City Attorney has drafted a Resolution that would allow the City to petition Lane County Circuit Court for the removal of discriminatory restrictions under ORS 93.270, and for any and

all real property that contains such restrictions, for all property now owned or acquired by the City of Springfield.

More information is on the City's website

This information has been added to the City's website ([Fair Housing - City of Springfield Oregon \(springfield-or.gov\)](http://www.springfield-or.gov/fair-housing)) so that property owners in Springfield are aware that discriminatory covenants are a part of our history, and may still exist on current property deeds. The website includes information on how to contact the County Court and petition to have racial covenants or other discriminatory restrictions removed from property title.

RECOMMENDED ACTION: Adopt the Resolution, directing the City Attorney to petition Lane County Circuit Court for the removal of discriminatory restrictions under ORS 93.270, for any and all City-owned real property that contains such restrictions.

**CITY OF SPRINGFIELD, OREGON
RESOLUTION NO. _____**

**RESOLUTION DIRECTING THE CITY ATTORNEY TO PETITION FOR REMOVAL OF
DISCRIMINATORY RESTRICTIONS ON TITLE TO CITY-OWNED REAL PROPERTY UNDER
ORS 93.274 AND ENCOURAGING SPRINGFIELD PROPERTY OWNERS TO DO LIKEWISE**

WHEREAS, the Common Council of the City of Springfield ("Council") finds that homeownership is an important pathway to wealth creation and housing stability within the City of Springfield;

WHEREAS, many older legal documents affecting title to residential real property include racial covenants and other discriminatory restrictions on ownership that attempt to limit habitation of property to only certain individuals, in contradiction to the Council's adopted housing policies, goals, and strategies;

WHEREAS, racial covenants and other discriminatory restrictions are prohibited by the United States Constitution's Equal Protection Clause and under ORS 93.270, and are not legally enforceable, although they remain on title to many properties throughout the United States, in Oregon, and in the City of Springfield;

WHEREAS, ORS 93.274 provides a low-barrier process for property owners to petition the state's circuit courts to fully remove offensive and discriminatory restrictions; and

WHEREAS, the Council finds it in the public interest to support all Springfield property owners, including the City, to petition Lane County Circuit Court to fully remove such restrictions from title to any property whose title includes a racial covenant or other discriminatory restriction,

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF SPRINGFIELD:

Section 1: The City Attorney is hereby directed to petition Lane County Circuit Court for the removal of discriminatory restrictions under ORS 93.270, for any and all real property that contains such restrictions. This section applies to all property now owned by the City of Springfield or acquired by the City of Springfield after the effective date of this Resolution.

Section 2: All property owners in the City of Springfield are encouraged to investigate whether their property contains discriminatory restrictions under ORS 93.270, and if so, to petition to Lane County Circuit Court under ORS 93.274 or other law allowing for the removal of such covenants. The City Manager is directed to provide informational resources to the public regarding filing a petition under ORS 93.274, to aid Springfield property owners in making such petition(s).

Section 3: This Resolution will take effect immediately upon adoption by the Council and shall remain in effect until terminated, amended, or superseded by future Resolution of the Council.

ADOPTED by the Common Council of the City of Springfield this ____ day of _____, _____, by a vote of _____ for and _____ against.

ATTEST:

City Recorder

CITY OF SPRINGFIELD

EXAMPLE PETITION TO REMOVE DISCRIMINATORY RESTRICTIONS (ORS 93.274)

In 2018, the Oregon legislature enacted ORS 93.274, providing a procedure for property owners to remove illegal discriminatory restrictions from property records (restricting the use of real property by any person or group of persons by reason of race, color, religion, sex, sexual orientation, gender identity, national origin or disability). If that process is successful, it concludes with the court entering a judgment removing only that part of the provision that is illegal.

In 2023, the legislature adopted House Bill (H.B.) 3294, to further streamline the petition process under ORS 93.274. H.B. 3294 directs the Oregon Judicial Department to develop a form petition for statewide use by January 1, 2025. An earlier form of petition under ORS 93.274 is available from the Oregon Judicial Department, but it contains requirements that are no longer applicable under H.B. 3294.

Per Springfield Resolution 2024-XX, the City of Springfield is providing an example form of a petition under ORS 93.274 as amended by H.B. 3294. Petitions related to Springfield properties must be submitted to the Lane County Circuit Court using the procedure detailed in ORS 93.274. Please note that filing a petition is not a City of Springfield process. All inquiries should be directed to the Lane County Circuit Court:

Lane County Circuit Court
125 East 8th Avenue
Eugene, OR 97401
<https://www.courts.oregon.gov/courts/>
541-682-4020

Disclaimer: *The information in this document is for informational purposes only and does not create an attorney-client relationship. This document is not legal advice. Legal advice must be tailored to the specific circumstances of each case, and nothing provided in this document should be used as a substitute for advice of legal counsel.*

The information contained in this document may or may not reflect the most current legal developments. Accordingly, this information is not promised or guaranteed to be correct or complete and should not be relied upon as such.

1 IN THE CIRCUIT COURT OF THE STATE OF OREGON FOR LANE COUNTY

2 Full legal name,

Petitioner,

vs.

Property's Address, Tax Lot, or Plat #

Defendant In Rem.

Case No. _____

**PETITION TO REMOVE
DISCRIMINATORY PROVISIONS
FROM TITLE TO REAL PROPERTY**

Filing fee at ORS 93.274

3
4 I, insert full legal name here (first, middle, and last), am the owner or part
5 owner of the property listed below, located in Lane County, Oregon:

6 Legal description of the property is attached, or

7 Legal description of the property is as follows:

8 Insert the legal description of the property (typically provided in the deed)

9 The document containing discriminatory provisions under ORS 93.270(1)(a) is
10 called insert full name of the document, recorded in Lane County as instrument number
11 insert recording number of document on date, month, and year document was
12 recorded.

13 I ask the court for an order under ORS 93.274 removing the following
14 restriction(s) from the property because they violate ORS 93.270(1)(a):

15 Copy the discriminatory provision, exactly as it appears in the document.

16
17
18 Reference: Insert section #, line #, or page # where provision appears

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Copy the discriminatory provision, exactly as it appears in the document.

Reference: Insert section #, line #, or page # where provision appears

Copy the discriminatory provision, exactly as it appears in the document.

Reference: Insert section #, line #, or page # where provision appears

(Optional) Additional pages of discriminatory provisions are attached.

(Required) I have attached a complete certified copy of the recorded instrument that contains the provisions listed above or attached hereto.

DATED: Insert date of signing

PETITIONER:

Insert full name here
Mailing Address
City, State, ZIP Code
Phone (Optional) Daytime phone number

AGENDA ITEM SUMMARY**SPRINGFIELD
CITY COUNCIL****Meeting Date:** 2/20/2024
Meeting Type: Regular Meeting
Staff Contact/Dept.: Erin Fifield / DPW
Staff Phone No: 726-2302
Estimated Time: 5 Minutes
Council Goals: Encourage Economic Development and Revitalization through Community Partnerships

ITEM TITLE: COMMUNITY DEVELOPMENT BLOCK GRANT SUBSTANTIAL FISCAL YEAR 2023 AMENDMENT

ACTION REQUESTED: Approve the substantial amendment of the Community Development Block Grant Fiscal Year 2023 Annual Action Plan to reallocate \$117,548 toward the Springfield Homeownership Program.

ISSUE STATEMENT: The Springfield Homeownership Program (SHOP) provides downpayment assistance to assist low-income households in purchasing a home here in Springfield. Since the City revamped the Program in 2022, we have seen a greater demand and use for these funds., Since March 2023 we have completed six loans and then had to pause the program due to limited funds available.

This substantial amendment would reallocate funds in the City’s Fiscal Year 2023 Community Development Block Grant Annual Action Plan away from the strategy of “Increasing the Supply of Affordable Housing” and instead toward this strategy of homeownership assistance, allowing SHOP to continue to offer loans for homeownership to low-income households.

ATTACHMENTS: [1. Council Briefing Memo](#)

**DISCUSSION/
FINANCIAL
IMPACT:** The City has not been spending the CDBG funds allocated for land acquisition; instead, the City has been focused on using \$1.5 million in federal American Rescue Plan Act (ARPA) funds that are available to put toward acquiring land for affordable housing. These ARPA funds are a more flexible source of funds than CDBG funds, allowing the City to more quickly purchase land in this housing market.

The City has spent nearly all of the allocated funding toward “Provide down payment assistance for home ownership” through SHOP in just 6 months. The City had \$136,010 allocated toward SHOP beginning July 1, 2023. From July – December 2023, the City awarded 4 loans for homeownership assistance to low-income households. Each loan awarded was for the full amount of \$25,000 available per household. The program currently has less than \$24,000 available.

Reallocating \$117,548 funds toward SHOP would allow another 4-5 low-income households to receive homeownership assistance, while still allowing the City to pursue land acquisition for affordable housing through the use of ARPA funds.

MEMORANDUM

City of Springfield

Date: 2/20/2024

To: Nancy Newton

COUNCIL

From: Jeff Paschall, Community Development Division
Director

BRIEFING

Erin Fifield, Community Development Analyst

Subject: COMMUNITY DEVELOPMENT BLOCK
GRANT SUBSTANTIAL AMENDMENT

MEMORANDUM

ISSUE: The Springfield Homeownership Program (SHOP) provides downpayment assistance to assist low-income households in purchasing a home here in Springfield. Since the City revamped the Program in 2022, we have seen a greater demand and use for these funds. Since March 2023, we have completed six loans and then had to pause the program due to limited funds available.

This substantial amendment would reallocate funds in the City’s Fiscal Year 2023 Community Development Block Grant Annual Action Plan away from the strategy of “Increasing the Supply of Affordable Housing” and instead toward this strategy of homeownership assistance, allowing the SHOP program to continue to offer loans for homeownership to low-income households.

COUNCIL GOALS/

MANDATE:

Encourage Economic Development and Revitalization through Community Partnerships

BACKGROUND: <Extended discussion>

The City’s Springfield Homeownership Program (SHOP) is currently paused due to its recent success; limited CDBG funds remain for low-income homebuyers in Springfield.

Springfield Home Ownership Program –

The City’s Springfield Homeownership Program (SHOP) has been operating for years, using federal funds to assist low-income households in buying a home here in Springfield. The program offers a 0% interest deferred loan, due upon sale or transfer of the property. In 2015 – due to federal rules changes – the City began to use Community Development Block Grant (CDBG) funds in place of federal HOME funding for the same program. The program was offering 0% interest deferred loans up to \$7,000. While the City did distribute a few loans from 2017 – 2019, no loans were administered in 2020 and 2021 due to the changing housing market as low-income households had difficulty finding houses that were affordable, even with the City’s assistance.

With Council’s direction, the program was revamped in 2022, increasing the downpayment assistance (including closing costs and other eligible expenses) available to low-income homebuyers through 0% interest deferred loans up to \$25,000. Since March 2023, the City has distributed six (6) loans to low-income households, allowing them to purchase a home here in Springfield.

With that success, the City has spent nearly all of its allocated funding for this program and currently has less than \$24,000 available for the program.

The City's land acquisition program for affordable housing has also been successful in using non-CDBG funds, leaving other CDBG allocated funds untouched.

The City has \$117,548 in CDBG funds allocated for land acquisition through the strategy "Increasing the Supply of Affordable Housing." However, the federal rules around using CDBG funds to buy land require an environmental review process that takes months, making the City less competitive when negotiating with property owners.

Recently, the City was awarded \$1.5 million in federal American Rescue Plan Act (ARPA) funds that are available to put toward acquiring land for affordable housing. These ARPA funds are a more flexible source of funds than CDBG funds, allowing the City to more quickly purchase land in this housing market.

The City just recently purchased a piece of property at 1566 Main Street with ARPA funds; leaving just under \$1 million remaining to purchase additional properties.

City staff does not currently have a plan for how to spend the \$117,548 in CDBG funds for land acquisition, given the ARPA funds available.

A proposed Substantial Amendment to prior year CDBG Action Plans was publicized and went through a public process for consideration.

As part of the Citizen Participation Plan through the Eugene-Springfield Consolidated Plan, there are procedures to follow when the City is considering amending a CDBG Action Plan. As part of our substantial amendment process:

- The City published a legal notice in the Register Guard that the City was considering a reallocation of funds from one Strategy to another
- The substantial amendment was made public on the [SpringfieldOregonSpeaks](#) website for 30 days for the public to comment.
 - Mike Koivula, prior member of the CDAC and former liaison from the Planning Commission, wrote in support of the efforts of the City to reallocate these funds to the SHOP program in order to assist some people with needed housing.
- The CDAC held a public hearing on February 7th to consider any public comment on the proposed changes.
 - No one spoke during the public hearing.

The CDAC recommends Council substantially amend the Fiscal Year 2023 CDBG Annual Action Plan, reallocating funds toward the City's downpayment assistance program.

The CDAC voted in favor of recommending that Council substantially amend the Fiscal Year 2023 CDBG Annual Action Plan in order to reallocate funds toward the Springfield Homeownership Program.

Prior Year Action Plan	Amount to be Amended	Prior Year Allocated Strategy	Proposed Amendment
FY 2023	\$117,548	Increase the supply of affordable housing	Reallocate funds from this strategy to the strategy "Provide downpayment assistance for homeownership"

Reallocating \$117,548 funds toward the Springfield Homeownership Program would allow another 4-5 low-income households to receive homeownership assistance, while still allowing the City to pursue land acquisition for affordable housing through the use of ARPA funds.

RECOMMENDED ACTION: Approve the Community Development Advisory Committee's recommendation to substantially amend the Community Development Block Grant Fiscal Year 2023 Annual Action Plan to reallocate \$107,548 toward the Springfield Homeownership Program.
