



## CITY COUNCIL REGULAR MEETING AGENDA

City Hall, 120 El Chico Trl., Suite A, Willow Park, TX 76087

Tuesday, August 22, 2023 at 6:00 PM

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### CALL TO ORDER AND THE ROLL OF ELECTED AND APPOINTED OFFICERS WILL BE TAKEN

### PLEDGE OF ALLEGIANCE AND INVOCATION

### PUBLIC COMMENTS (Limited to three minutes per person)

*Residents may address the Council regarding an item that is not listed on the agenda. Residents must complete a speaker form and turn it in to the City Secretary five (5) minutes before the start of the meeting. The Rules of Procedure states that comments are to be limited to three (3) minutes. The Texas Open Meetings Act provides the following:*

A. If, at a meeting of a governmental body, a member of the public or of the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:

- (1) A statement of specific factual information given in response to the inquiry; or
- (2) A recitation of existing policy in response to the inquiry.

B. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

### CONSENT AGENDA

*All matters listed in the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.*

- 1. Approve City Council Minutes - Regular City Council Meeting August 8, 2023.

### REGULAR AGENDA ITEMS

- 2. The City Council may conduct a public hearing on the City of Willow Park Fiscal Year 2023-2024 Proposed Budget.

Open Public Hearing

Close Public Hearing

3. Discussion/Action: to adopt an ordinance providing for the adoption of the City of Willow Park Municipal Budget for Fiscal Year 2023 - 2024.

4. The City Council may conduct a public hearing on the City of Willow Park Proposed Ad Valorem Tax Rate for Tax Year 2023.

Open Public Hearing

Close Public Hearing

5. Discussion/Action: to adopt an ordinance adopting an Ad Valorem Tax Rate and levy on assessed property not to exceed \$0.397597 per \$100 valuation for tax year 2023 for the City of Willow Park, Texas including a Levy of Debt obligations (\$0.208872) and a levy for Maintenance and Operations (\$0.188725) consistent with the Fiscal Year 2023-2024 Municipal Budget.

6. Discussion/Action: to authorize the request for Bank Depository Services Proposal.

7. Discussion/Action: to approve the City's 2022-2023 3rd Quarter Financial Report.

8. Discussion/Action: to accept the water and wastewater study from NewGen Strategies and Solutions.

9. Discussion/Action: the City Council may consider authorizing staff to amend the bid specifications for the new wastewater plant to reduce the plant from a 1 million gallon capacity plant to a 750K gallon capacity plant and authorize City staff to re-advertise to seek competitive proposals.

10. Consideration/Action: to approve a replat of 4900 IH-20 Service Road South, Lot 3R, Block 1, Porter Addition, City of Willow Park, Parker County, Texas.

11. Consideration/Action: to approve a final Plat for Lots 1-4, Block 1, Broadway Business Park Addition, being 8.046 acre tract in the McKinney & Williams Survey, Abstract No. 954, in the Extraterritorial Jurisdiction of the City of Willow Park, Parker County, Texas.

12. Discussion/Action: to adopt an ordinance regarding the City of Willow Park's Texas Municipal Retirement System Benefits: (1) Adopting Non- Retroactive Repeating COLAS, For Retirees and Their Beneficiaries Under TMRS Act ACT §853.404(f) and (f-1), and (2) Authorizing Annually Accruing Updated Service Credits and Transfer Updated Service Credits.

## **DEPARTMENT REPORTS**

13. Quarterly Department Reports

a. Municipal Court

b. Police

c. Fire Marshal

- d. Public Works
- e. City Engineer
- f. Planning and Development
- g. Communications and Marketing

## INFORMATIONAL

Mayor and Council Comments

City Manager Comments

**EXECUTIVE SESSION** *It is anticipated that all, or a portion of the discussion of the foregoing item will be conducted in closed executive session under authority of the Section 551 of the Texas Open Meetings Act. However, no action will be taken on this item until the City Council reconvenes in open session.*

- 14. Section 551.071 - Consultation with Attorney; Halff & Associates Litigation.

**RECONVENE** *into Open Session and consider action, if any, on the item discussed in Executive Session.*

## ADJOURNMENT

*As authorized by Section 551.127, of the Texas Government Code, one or more Council Members or employees may attend this meeting remotely using video conferencing technology.*

*The City Council may convene a public meeting and then recess into closed executive session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, § 551.071; (2) discussing the purchase, exchange, lease, or value of real property, § 551.072; (3) discussing a prospective gift or donation, § 551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, § 551.076.*

CERTIFICATION I, the undersigned authority, does hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, 120 El Chico Trail, Suite A, Willow Park, TX 76087, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: August 18, 2023, at 12:00 p.m. and remained so posted continuously for at least 72 hours before said meeting is to convene.

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Crystal R. Dozier, TRMC

## City Secretary

The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 817-441-7108, or by email at [cdozier@willowpark.org](mailto:cdozier@willowpark.org). Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at [www.willowpark.org](http://www.willowpark.org)



## CITY COUNCIL REGULAR MEETING MINUTES

City Hall, 120 El Chico Trl., Suite A, Willow Park, TX 76087

Tuesday, August 08, 2023 at 6:00 PM

### CALL TO ORDER AND THE ROLL OF ELECTED AND APPOINTED OFFICERS WILL BE TAKEN

Mayor Moss called the meeting to order at 6:00 pm.

### PLEDGE OF ALLEGIANCE AND INVOCATION

Tyler Kelso with Christ Chapel gave the invocation followed by the pledge of allegiance.

### PUBLIC COMMENTS (Limited to three minutes per person)

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- (1) A statement of specific factual information given in response to the inquiry; or
- (2) A recitation of existing policy in response to the inquiry.

B. Any deliberation of or decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

**There were no public comments.**

### PRESENTATION

1. Presentation from Parker County - Transportation Bond

A presentation was given by representatives of Parker County regarding the Proposed Transportation Bond.

### CONSENT AGENDA

*All matters listed in the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If*

*discussion is desired, that item will be removed from the consent agenda and will be considered separately.*

2. Approve City Council Meeting Minutes - Special Meeting on July 18, 2023

**To approve City Council meeting Minutes - Regular Meeting on July 18, 2023.**

**Motion made by Councilmember Gilliland, Seconded by Councilmember Contreras.**

**Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young**

## **REGULAR AGENDA ITEMS**

3. Discussion/Action: to consider and act on approving a proposed ad valorem tax rate for the period beginning October 1, 2023 through September 30, 2024.

**To approve the City of Willow Park assess a proposed maintenance and operations tax rate of \$0.208872 and an interest and sinking rate of \$0.188725 for a total tax rate of \$0.397597 and that a roll call vote be taken per state statute.**

**Motion made by Councilmember Contreras, Seconded by Councilmember Young.**

**Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young**

4. Discussion/Action: to consider and act on setting the date, time and place for a public hearing on a proposed ad valorem tax rate and budget for the period beginning October 1, 2023 through September 30, 2024.

**For the City of Willow Park hold a public hearing on the tax rate for FY 23 – 24, a period beginning on October 1, 2023 and ending on September 30, 2024 on August 22, 2022 at 6:00 PM at the Willow Park City Hall located at 120 El Chico Trail and; for the City of Willow Park hold a public hearing on the budget for FY 23 – 24, a period beginning on October 1, 2023 and ending on September 30, 2024 on August 22, 2022 at 6:00 PM at the Willow Park City Hall located at 120 El Chico Trail and authorize staff to place public notices as required.**

**Motion made by Councilmember Contreras, Seconded by Councilmember Gilliland.**

**Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young**

5. Discussion/Action: to consider redirecting the American Rescue Plan Act (ARP Act) funding administered by the U.S. Department of the Treasury, other Federal or State Agency from the new sanitary sewer line along Bankhead Highway to the Wastewater Effluent Line Project.

**To redirect the American Rescue Plan Act (ARP Act) funding administered by the U.S. Department of the Treasury, other Federal or State Agency from the new**

**sanitary sewer line along Bankhead Highway to the Wastewater Effluent Line Project.**

**Motion made by Councilmember Contreras, Seconded by Councilmember Runnebaum.**

**Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young**

6. Discussion/Action: to approve a joint ordinance and extraterritorial jurisdiction ("ETJ") boundary agreement with the City of Aledo to release and transfer a 31.247 acre tract of property to the City of Willow Park's ETJ.

**To adopt a joint ordinance and extraterritorial jurisdiction ("ETJ") boundary agreement with the City of Aledo to release and transfer a 31.247 acre tract of property to the City of Willow Park's ETJ.**

**Motion made by Councilmember Young, Seconded by Councilmember Runnebaum.**

**Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young**

7. Discussion/Action: to consider a developer's agreement with Haney Revocable Trust, Dustin Kyle and Jayme Lynne Haney, Co-Trustees, for the annexation and development of 31.247 acres of property to be located in the City of Willow Park Extraterritorial Jurisdiction.

**To approve a developer's agreement with Haney Revocable Trust, Dustin Kyle and Jayme Lynne Haney, Co-Trustees, for the annexation and development of 31.247 acres of property to be located in the City of Willow Park Extraterritorial Jurisdiction.**

**Motion made by Councilmember Contreras, Seconded by Councilmember Gilliland.**

**Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young**

8. Discussion/Action: Consideration and acceptance for the dedication of Kings Gate Park from Wilks Development to the City of Willow Park, and request payment for replat.

**To approve acceptance for the dedication of Kings Gate Park from Wilks Development to the City of Willow Park, and payment of the replat.**

**Motion made by Councilmember Young, Seconded by Councilmember Contreras.**

**Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young**

## INFORMATIONAL

### Mayor and Council Comments

**Mayor Moss** thanked the City Council for their time, service, and everything they have helped with the city. He also wished an honorable happy birthday to Councilman Eric Contreras.

**Mayor Pro Tem Young** requested an update on the proposed wastewater treatment plant. She also requested an update and a staff recommendation on the city's noise ordinance.

**Councilman Gilliland** congratulated Officer Russell Sanchez on his retirement after 23 years of service with the City of Willow Park. He worked under 6 different Police Chiefs.

**Councilman Runnebaum** requested an update on the street improvement projects.

### City Manager Comments

**City Manger Bryan Grimes** stated at the next city council meeting staff will be giving department reports. He thanked Candy Scott, CFO/HR for assistance in preparing the budget and the tax rate. She has sat in on all the budget and tax rate meetings with department heads. He stated the tax rate was a very contentious subject a year ago and thanked the city council for approving the proposed lower tax rate. It is probably one of the largest tax rate deductions in Texas. He also congratulated Communications and Marketing Director Rose Hoffman on her certification and the completion of the Certified Public Communicators Program.

**EXECUTIVE SESSION** *It is anticipated that all, or a portion of the discussion of the foregoing item will be conducted in closed executive session under authority of the Section 551 of the Texas Open Meetings Act. However, no action will be taken on this item until the City Council reconvenes in open session.*

**Mayor Moss convened into executive session at 6:33 pm.**

9. Section 551.071 - Consultation with Attorney; Halff & Associates Litigation.

**RECONVENE** *into Open Session and consider action, if any, on the item discussed in Executive Session.*

**Mayor Moss reconvened into open session at 6:45 pm.**

**No action taken.**

**Mayor Moss adjourned the meeting at 6:50 pm.**

**Motion made by Councilmember Gilliland, Seconded by Councilmember Contreras. Voting Yea: Councilmember Contreras, Councilmember Gilliland, Councilmember Runnebaum, Councilmember Young**



These minutes were approved on the 22<sup>nd</sup> of August, 2023.

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Mayor Doyle Moss

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Crystal R. Dozier, TRMC  
City Secretary

DRAFT

## **NOTICE OF PUBLIC HEARING ON PROPOSED 2023-2024 FISCAL YEAR BUDGET FOR THE CITY OF WILLOW PARK**

The City of Willow Park City Council will hold a public hearing on the proposed 2023-2024 fiscal year budget at a City Council meeting at 6:00 p.m. on August 22, 2023, in the Willow Park City Hall, Council Chambers, 120 El Chico Trl., Suite A, Willow Park, Texas.

This budget will raise more total property taxes than last year's budget by \$167,369 or 11.08% and of that amount \$167,369 is tax revenue from new property added to the tax roll this year. The public is encouraged to review the City's proposed budget on the City of Willow Park website at [www.willowpark.org](http://www.willowpark.org) or view a paper copy of the budget in the City Secretary's office.

The public may comment by providing written comments either through the mail at the following address: 120 El Chico Trl., Suite A, Willow Park, Texas 76087, or by email at [cdozier@willowpark.org](mailto:cdozier@willowpark.org). Any written comments received by the City on or prior to 6:00 p.m. on the day of the public hearing will be included with information provided to the City Council for their consideration.

Members of the public are encouraged to provide input through any means available and/or to participate in the public hearing in person.

Crystal Dozier

City Secretary  
City of Willow Park

Item 2.

Fund: 10 - GENERAL FUND

DEPARTMENT 001 - ADMINISTRATION

	FY 2022-2023 Total Budget	FY 2023-2024 Total Budget
<b>Group: 10 - TAXES</b>		
10-001-46000 M & O TAX	1,900,000	1,901,211
10-001-46001 SALES TAX	2,000,000	2,250,000
10-001-46002 MIXED BEVERAGE TAX	45,000	45,000
10-001-46003 AUTO/TRAILER TAXES	325	325
10-001-46007 DELINQUENT TAXES	6,977	6,977
	<b>3,952,302</b>	<b>4,203,513</b>
<b>Group: 12 - FRANCHISE FEES</b>		
10-001-46020 TXU ELECTRIC	200,000	225,000
10-001-46021 A T & T	20,000	10,000
10-001-46022 TEXAS GAS	7,500	7,500
10-001-46025 MISC. FRANCHISE	5,000	5,000
10-001-46027 MESH NET	3,024	3,024
10-001-46028 WATER FRANCHISE FEE	129,978	129,978
10-001-46029 WASTEWATER FRANCHISE FEES	37,220	37,220
	<b>402,722</b>	<b>417,722</b>
<b>Group: 15 - ADMINISTRATIVE FEES</b>		
10-001-46005 INTEREST - OPERATING FUND	15,000	75,000
10-001-46056 CORONAVIRUS AID RELEIF FUNDS	0	0
	<b>15,000</b>	<b>75,000</b>
<b>Group: 35 - OTHER REVENUE</b>		
10-001-46041 REFUNDS/BANK CREDITS	100	100
<b>10-001-46042 MISCELLANEOUS</b>	<b>35</b>	<b>0</b>
10-001-46046 OTHER REIMBURSEABLES	200	200
10-001-46109 RENTAL INCOME	0	190,000
	<b>335</b>	<b>190,300</b>
<b>Group: 50 - PERSONNEL</b>		
10-001-58100 SALARIES	146,377	161,151
10-001-58101 PAYROLL EXPENSE	2,122	2,305
10-001-58102 WORKERS COMPENSATION	3,108	843
10-001-58103 HEALTH INSURANCE	40,365	44,760
10-001-58104 RETIREMENT	19,906	57,718
10-001-58105 UNEMPLOYMENT INSURANCE	270	270
10-001-58107 CELL PHONE STIPEND	2,280	2,280
10-001-58125 DENTAL INSURANCE	2,536	2,796
10-001-58126 LIFE INSURANCE	519	519
10-001-58129 LONGEVITY PAY		900
	<b>217,483</b>	<b>273,542</b>
<b>Group: 55 - SUPPLIES</b>		
10-001-58200 POSTAGE & SHIPPING	2,070	2,070
10-001-58201 OFFICE SUPPLIES	4,658	4,658
10-001-58202 FLOWERS/GIFTS/PLAQUES	2,070	2,070
10-001-58203 BASIC OPERATING SUPPLIES	0	0
10-001-58204 PRINTING & BINDING	0	0
10-001-58205 MINOR EQUIPMENT: OFFICE	533	533
10-001-58207 MV REPAIR & MAINTENANCE	0	0
10-001-58208 UNIFORMS & SUPPLIES	311	311
10-001-58214 FINANCE CHARGES	2,500	2,500
10-001-58223 EQUIPMENT	533	533

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10-001-58265	FACILITIES MAINT SUPPLIES	515	515
10-001-58268	SUBSCRIPTIONS & PUBLICATIONS	0	0
10-001-58269	PROMOTIONAL SUPPLIES	0	0
		<b>13,190</b>	<b>13,190</b>

**Group: 65 - CONTRACTUAL SERVICES**

10-001-58400	TRAVEL & TRAINING	10,000	16,000
10-001-58401	CONSULTANTS & PROFESSIONALS	25,875	25,875
10-001-58402	ADVERTISING & LEGAL NOTICES	1,553	1,553
10-001-58403	PRINTING & BINDING	3,726	3,726
10-001-58404	PROPERTY & LIABILITY	7,245	8,100
10-001-58406	PROFESSIONAL LICENSE	1,035	1,035
10-001-58407	DUES & MEMBERSHIPS	3,105	3,105
10-001-58408	SPECIAL EVENTS	10,000	10,000
10-001-58415	FINES & PENALTIES	0	0
10-001-58417	ACCOUNTING & AUDITOR	41,400	58,800
10-001-58418	CONTRACTUAL SERVICES	49,680	67,000
10-001-58426	SOFTWARE TECH SUPPORT	55,000	70,000
10-001-58437	PUBLIC SAFETY ALERT SYSTEM	2,846	2,846
10-001-58438	IT CONTRACT	3,987	3,987
10-001-58451	EQUIPMENT RENTAL	9,936	9,936
<b>10-001-58477</b>	<b>COMMERCIAL LEASE</b>	<b>140,000</b>	<b>0</b>
		<b>365,388</b>	<b>281,963</b>

**Group: 70 - TRANSFERS & RESTRICTED FUNDS**

10-001-58716	PAYING AGENT FEES	0	0
10-001-58769	M&O to I&S	0	340,000
		<b>0</b>	<b>340,000</b>

**Group: 75 - CAPITAL OUTLAY**

10-001-58600	OFFICE EQUIPMENT	2,500	2,500
10-001-58612	SOFTWARE	0	0
10-001-58651	COUNCIL APPROVED EXPENDITURES		385,000
		<b>2,500</b>	<b>387,500</b>

<b>ADMINISTRATION TOTAL REVENUE;</b>	<b>4,370,359</b>	<b>4,886,535</b>
<b>ADMINISTRATION TOTAL EXPENSE:</b>	<b>598,561</b>	<b>1,296,195</b>
<b>ADMINISTRATION NET PROFIT/LOSS:</b>	<b>3,771,798</b>	<b>3,590,340</b>

**DEPARTMENT 003 - DEVELOPMENT**

<b>FY 2022-2023</b>	<b>FY 2023-2024</b>
<b>Total Budget</b>	<b>Total Budget</b>

**Group: 15 - ADMINISTRATIVE FEES**

10-003-46087	CREDIT CARD FEES	0	0
10-003-46092	NSF FEES	0	0
		<b>0</b>	<b>0</b>

**Group: 20 - LICENSES & PERMITS**

10-003-46023	CERTIFICATE OF OCCUPANCY	1,000	1,000
10-003-46070	BUILDING PERMITS	600,000	500,000
10-003-46071	HEALTH PERMITS	10,000	12,500
10-003-46072	SUBCONTRACTORS PERMITS	50,000	20,000
10-003-46073	REGISTRATION FEES	4,500	0
10-003-46075	OSSF PERMITS	1,200	1,200
10-003-46077	PLAN REVIEW	80,000	50,000
10-003-46079	BACKFLOW INSPECTIONS	0	0
10-003-46080	RE - INSPECTION	0	1,000
10-003-46081	SPECIAL EVENT PERMITS	0	300

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10-003-46082	REVIEWS/ REQUESTS	600	600
10-003-46083	METER RELEASE	0	0
10-003-46084	RENTAL INSPECTIONS	400	0
10-003-46089	IRRIGATION	0	0
10-003-46095	FIRE ALARMS	1,000	1,000
10-003-46099	FIRE SPRINKLER	1,000	1,435
10-003-46105	ZONING/RE-ZONING	0	0
10-003-46106	PLATS/RE-PLATS	0	10,000
		<b>749,700</b>	<b>599,035</b>

**Group: 50 - PERSONNEL**

10-003-58100	SALARIES	270,838	389,627
10-003-58101	PAYROLL EXPENSE	3,768	5,650
10-003-58102	WORKERS COMPENSATION	2,072	1,405
10-003-58103	HEALTH INSURANCE	8,403	18,480
10-003-58104	RETIREMENT	12,632	43,899
10-003-58105	UNEMPLOYMENT INSURANCE	180	270
10-003-58107	CELL PHONE STIPEND	1,080	1,620
10-003-58110	OVERTIME	0	0
10-003-58125	DENTAL INSURANCE	512	1,692
10-003-58126	LIFE INSURANCE	346	519
10-003-58128	ACCRUED COMP & VACATION	0	0
10-003-58129	LONGEVITY PAY		1,500
		<b>299,831</b>	<b>464,662</b>

**Group: 55 - SUPPLIES**

10-003-58200	POSTAGE & SHIPPING	515	515
10-003-58201	OFFICE SUPPLIES	5,000	3,000
10-003-58202	FLOWERS/GIFTS/PLAQUES	75	100
10-003-58203	BASIC OPERATING SUPPLIES	0	750
10-003-58204	PRINTING & BINDING	309	300
10-003-58205	MINOR EQUIPMENT: OFFICE	515	400
10-003-58207	MV REPAIR & MAINTENACE	0	200
10-003-58208	UNIFORMS & SUPPLIES	309	300
10-003-58214	CREDIT CARD FEES	0	0
10-003-58265	FACILITIES MAINT SUPPLIES	2,500	2,500
10-003-58268	SUBSCRIPTIONS & PUBLICATIONS	0	150
		<b>9,223</b>	<b>8,215</b>

**Group: 65 - CONTRACTUAL SERVICES**

10-003-58400	TRAVEL & TRAINING	3,000	10,000
10-003-58401	CONSULTANTS & PROFESSIONALS	10,000	10,000
10-003-58402	ADVERTISING & LEGAL NOTICES	4,000	4,000
10-003-58404	PROPERTY & LIABILITY	5,150	8,100
10-003-58406	PROFESSIONAL LICENSE	0	100
10-003-58407	DUES & MEMBERSHIPS	721	750
10-003-58418	CONTRACTUAL SERVICES	55,000	55,000
10-003-58423	FOOD SERVICE/POOL INSPECTOR	9,200	10,000
10-003-58424	ENGINEERING/CITY ENGINEER	15,000	5,000
10-003-58426	SOFTWARE TECH SUPPORT	0	15,000
10-003-58438	IT CONTRACT	4,000	4,000
10-003-58463	ECONOMIC DEVELOPMENT	5,000	1,000
		<b>111,071</b>	<b>122,950</b>

**Group: 75 - CAPITAL OUTLAY**

10-003-58600	OFFICE EQUIPMENT	0	1,000
10-003-58612	SOFTWARE	0	0
		<b>0</b>	<b>1,000</b>

Item 2.

<b>DEVELOPMENT TOTAL REVENUE:</b>	<b>749,700</b>	<b>599,035</b>
<b>DEVELOPMENT TOTAL EXPENSE:</b>	<b>420,125</b>	<b>596,827</b>
<b>DEVELOPMENT NET PROFIT/LOSS:</b>	<b>329,575</b>	<b>2,208</b>

**DEPARTMENT 004 - FIRE MARSHAL**

<b>FY 2022-2023</b>	<b>FY 2023-2024</b>
<b>Total Budget</b>	<b>Total Budget</b>

**Group: 20 - LICENSES & PERMITS**

10-004-46099 FIRE SPRINKLER	10,000	0
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Group: 30 - SERVICE REVENUE

10-004-46032 REVENUE RECOVERY	5,000	0
10-004-46035 PARKER COUNTY RUN FUNDS	0	0
	<b>5,000</b>	<b>0</b>

**Group: 35 - OTHER REVENUE**

10-004-46030 VFD CONTRIBUTIONS	0	0
10-004-46088 SALE OF ASSETS	0	0
	<b>0</b>	<b>0</b>

Group: 50 - PERSONNEL

10-004-58100 SALARIES	790,658	193,015
10-004-58101 PAYROLL EXPENSE	11,500	2,799
10-004-58102 WORKERS COMPENSATION	9,324	7,933
10-004-58103 HEALTH INSURANCE	75,624	18,480
10-004-58104 RETIREMENT	57,676	35,708
10-004-58105 UNEMPLOYMENT INSURANCE	810	180
10-004-58107 CELL PHONE STIPEND	540	0
10-004-58109 CERTIFICATE PAY	24,050	6,550
10-004-58110 OVERTIME	55,000	0
10-004-58125 DENTAL INSURANCE	4,609	1,128
10-004-58126 LIFE INSURANCE	1,556	346
10-004-58127 PHYSICALS & GYM MEMBERSHIPS	5,000	1,000
10-004-58128 ACCRUED COMP & VACATION	0	0
10-004-58129 LONGEVITY PAY		600
	<b>1,036,347</b>	<b>267,739</b>

**Group: 55 - SUPPLIES**

10-004-58200 POSTAGE & SHIPPING	853	1,000
10-004-58201 OFFICE SUPPLIES	2,250	500
10-004-58202 FLOWERS/GIFTS/PLAQUES	518	500
10-004-58203 BASIC OPERATING SUPPLIES	12,862	4,500
10-004-58204 PRINTING & BINDING	213	
10-004-58205 MINOR EQUIPMENT: OFFICE	1,967	
10-004-58206 MV OILS, LUBRICANTS & FLUIDS	0	
10-004-58207 MV REPAIR & MAINTENANCE	79,758	8,700
10-004-58208 UNIFORMS & SUPPLIES	20,875	2,500
10-004-58216 PPE AND SUPPLIES	62,722	5,000
10-004-58217 MEDICAL SUPPLIES	15,428	
10-004-58219 FOAM SUPPLIES	1,866	
10-004-58220 ROAD ABSORBENT SUPPLIES	1,712	
10-004-58253 SAFETY EQUIPMENT & SUPPLIES	19,213	
10-004-58260 BUILDING & FACILITIES REPAIRS	3,871	
10-004-58265 FACILITIES MAINT SUPPLIES	0	
10-004-58266 MINOR EQUIPMENT: FIELD	0	
10-004-58270 MV FUEL	0	
10-004-58278 EMERGENCY RESPONSE SUPPLIES	8,280	

Item 2.

		<b>232,388</b>	<b>22,700</b>
<b>Group: 60 - UTILITIES</b>			
10-004-58305	COMMUNICATION SERVICES	<b>6,396</b>	<b>8,500</b>
<b>Group: 65 - CONTRACTUAL SERVICES</b>			
10-004-58400	TRAVEL & TRAINING	29,036	13,000
10-004-58401	CONSULTANTS & PROFESSIONALS	3,731	
10-004-58403	PRINTING & BINDING	213	
10-004-58404	PROPERTY & LIABILITY	5,330	
10-004-58407	DUES & MEMBERSHIPS	561	5,600
10-004-58418	CONTRACTUAL SERVICES	67,489	16,600
10-004-58426	SOFTWARE TECH SUPPORT	0	
10-004-58427	EQUIPMENT TECH SUPPORT	21,259	11,000
10-004-58437	PUBLIC SAFETY ALERT SYSTEM	1,108	
10-004-58438	IT CONTRACT	4,107	
10-004-58452	VEHICLE LEASE	0	22,649
10-004-58455	EMERGENCY MANAGEMENT	0	17,000
		<b>132,834</b>	<b>85,849</b>
<b>FIRE TOTAL REVENUE;</b>		<b>15,000</b>	<b>0</b>
<b>FIRE TOTAL EXPENSE:</b>		<b>1,407,965</b>	<b>384,788</b>
<b>FIRE NET PROFIT/LOSS:</b>		<b>-1,392,965</b>	<b>-384,788</b>

**DEPARTMENT 005 - LEGISLATIVE**

**FY 2022-2023  
Total Budget**

**FY 2023-2024  
Total Budget**

**Group: 15 - ADMINISTRATIVE FEES**

10-005-46036	OPEN RECORDS FEES	<b>150</b>	<b>150</b>
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**Group: 35 - OTHER REVENUE**

10-005-46024	SPECIAL EVENT SPONSORSHIP	0	0
10-005-46042	MISCELLANEOUS	1,100	1,100
		<b>1,100</b>	<b>1,100</b>

**Group: 50 - PERSONNEL**

10-005-58100	SALARIES	72,100	77,175
10-005-58101	PAYROLL EXPENSE	1,045	1,119
10-005-58102	WORKERS COMPENSATION	1,036	281
10-005-58103	HEALTH INSURANCE	8,403	9,240
10-005-58104	RETIREMENT	5,155	14,277
10-005-58105	UNEMPLOYMENT INSURANCE	90	90
10-005-58107	CELL PHONE STIPEND	540	249
10-005-58125	DENTAL INSURANCE	512	564
10-005-58126	LIFE INSURANCE	173	173
10-005-58129	LONGEVITY PAY		300
		<b>89,054</b>	<b>103,468</b>

**Group: 55 - SUPPLIES**

10-005-58200	POSTAGE & SHIPPING	104	104
10-005-58201	OFFICE SUPPLIES	1,553	1,553
10-005-58202	FLOWERS/GIFTS/PLAQUES	1,553	1,553
10-005-58203	BASIC OPERATING SUPPLIES	569	569
10-005-58204	PRINTING & BINDING	533	533
10-005-58205	MINOR EQUIPMENT: OFFICE	3,002	3,002
10-005-58208	UNIFORMS & SUPPLIES	1,397	1,397
10-005-58265	FACILITIES MAINT SUPPLIES	0	0
10-005-58266	MINOR EQUIPMENT: FIELD	518	518

Item 2.

10-005-58269	PROMOTIONS	25,000	25,000
		<b>34,229</b>	<b>34,229</b>

**Group: 65 - CONTRACTUAL SERVICES**

10-005-58400	TRAVEL & TRAINING	10,350	10,350
10-005-58401	CONSULTANTS & PROFESSIONALS	8,280	8,280
10-005-58402	ADVERTISING & LEGAL NOTICES	2,070	2,070
10-005-58404	PROPERTY & LIABILITY	5,693	8,100
10-005-58406	PROFESSIONAL LICENSE	414	414
10-005-58407	DUES & MEMBERSHIPS	12,000	12,000
10-005-58408	SPECIAL EVENTS	25,000	25,000
10-005-58416	LEGAL/CITY ATTORNEY	50,000	50,000
10-005-58418	CONTRACTUAL SERVICES	4,554	4,554
10-005-58419	ELECTIONS ADMINISTRATION	5,900	5,900
10-005-58426	SOFTWARE TECH SUPPORT	518	518
10-005-58437	PUBLIC SAFETY ALERT SYSTEM	1,108	1,108
10-005-58438	IT CONTRACT	4,107	4,107
10-005-58450	GOVERNMENT & MISC OPERATING	1,553	1,553
		<b>131,547</b>	<b>133,954</b>

**Group: 75 - CAPITAL OUTLAY**

10-005-58624	EQUIPMENT PURCHASE	0	0
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<b>LEGISLATIVE TOTAL REVENUE;</b>	<b>1,250</b>	<b>1,250</b>
<b>LEGISLATIVE TOTAL EXPENSE:</b>	<b>254,830</b>	<b>271,651</b>
<b>LEGISLATIVE NET PROFIT/LOSS:</b>	<b>-253,580</b>	<b>-270,401</b>

**DEPARTMENT 006 - MUNICIPAL COURT**

<b>FY 2022-2023</b>	<b>FY 2023-2024</b>
<b>Total Budget</b>	<b>Total Budget</b>

**Group: 15 - ADMINISTRATIVE FEES**

10-006-46092	NSF FEES	0	0
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**Group: 25 - FINES & FORFITURES**

10-006-46060	NON-PARKING	215,000	215,000
10-006-46061	PARKING	1,000	1,000
10-006-46062	WARRANTS/CAPIAS	1,300	1,300
10-006-46063	STATE LAW - CLASS C	15,000	15,000
10-006-46064	COURT ADMINISTRATION FEES	10,000	10,000
10-006-46065	COURT SECURITY	4,700	4,700
10-006-46066	TIME PAYMENT	400	400
10-006-46067	MC TECH FEE	6,700	6,700
10-006-46085	SEAT BELT	500	500
10-006-46102	TEEN COURT FEE	0	0
		<b>254,600</b>	<b>254,600</b>

**Group: 35 - OTHER REVENUE**

10-006-46042	MISCELLANEOUS	0	0
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**Group: 50 - PERSONNEL**

10-006-58100	SALARIES	98,341	104,630
10-006-58101	PAYROLL EXPENSE	2,075	1,540
10-006-58102	WORKERS COMPENSATION	2,072	562
10-006-58103	HEALTH INSURANCE	8,403	18,480
10-006-58104	RETIREMENT	4,291	19,357
10-006-58105	UNEMPLOYMENT INSURANCE	180	180
10-006-58107	CELL PHONE STIPEND	540	249
10-006-58109	CERTIFICATE PAY	479	221



Item 2.

10-006-58110	OVERTIME	800	0
10-006-58125	DENTAL INSURANCE	512	1,128
10-006-58126	LIFE INSURANCE	173	346
10-006-58129	LONGEVITY PAY		600
10-006-58132	BAILIFF DUTIES	1,492	1,600
		<b>119,358</b>	<b>148,893</b>

Group: 55 - SUPPLIES

10-006-58201	OFFICE SUPPLIES	1,035	1,035
10-006-58202	FLOWERS/GIFTS/PLAQUES	207	207
10-006-58205	MINOR EQUIPMENT: OFFICE	0	0
10-006-58214	FINANCE CHARGES	311	15,000
10-006-58265	FACILITIES MAINT SUPPLIES	0	0
		<b>1,553</b>	<b>16,242</b>

Group: 65 - CONTRACTUAL SERVICES

10-006-58400	TRAVEL & TRAINING	3,105	3,105
10-006-58402	ADVERTISING & LEGAL NOTICES	0	0
10-006-58404	PROPERTY & LIABILITY	5,330	8,100
10-006-58406	PROFESSIONAL LICENSE	0	0
10-006-58407	DUES & MEMBERSHIPS	85	85
10-006-58416	LEGAL/CITY ATTORNEY	12,000	12,000
10-006-58418	CONTRACTUAL SERVICES	0	0
10-006-58421	MUNICIPAL JUDGE	14,904	18,500
10-006-58422	MAGISTRATE	3,105	3,105
10-006-58426	SOFTWARE TECH SUPPORT	0	3,000
10-006-58438	IT CONTRACT	4,140	4,140
10-006-58441	JURY SERVICE	207	207
		<b>42,876</b>	<b>52,242</b>

Group: 75 - CAPITAL OUTLAY

10-006-58600	OFFICE EQUIPMENT	0	0
10-006-58612	SOFTWARE	0	0
		<b>0</b>	<b>0</b>

<b>MUNICIPAL COURT TOTAL REVENUE;</b>	<b>254,600</b>	<b>254,600</b>
<b>MUNICIPAL COURT TOTAL EXPENSE:</b>	<b>163,787</b>	<b>217,377</b>
<b>MUNICIPAL COURT NET PROFIT/LOSS:</b>	<b>90,813</b>	<b>37,223</b>

DEPARTMENT 007 - POLICE

<b>FY 2022-2023</b>	<b>FY 2023-2024</b>
<b>Total Budget</b>	<b>Total Budget</b>

Group: 15 - ADMINISTRATIVE FEES

10-007-46053	ACCIDENT REPORTS	600	600
10-007-46087	CREDIT CARD FEES	0	0
		<b>600</b>	<b>600</b>

Group: 20 - LICENSES & PERMITS

10-007-46073	ALARM PERMIT FEES	0	0
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Group: 35 - OTHER REVENUE

10-007-46050	POLICE TRAINING	0	0
10-007-46051	POLICE CONTRIBUTIONS	0	0
10-007-46088	SALE OF ASSETS	0	0
10-007-46103	SCHOOL RESOURCE OFFICER FUNDI	0	56,151
		<b>0</b>	<b>56,151</b>

Group: 50 - PERSONNEL

Item 2.

10-007-58100	SALARIES	1,072,785	1,166,120
10-007-58101	PAYROLL EXPENSE	15,882	17,750
10-007-58102	WORKERS COMPENSATION	19,412	74,197
10-007-58103	HEALTH INSURANCE	124,814	157,080
10-007-58104	RETIREMENT	78,862	215,732
10-007-58105	UNEMPLOYMENT INSURANCE	2,534	1,530
10-007-58107	CELL PHONE STIPEND	0	745
10-007-58109	CERTIFICATE PAY	19,200	4,154
10-007-58110	OVERTIME	57,193	58,000
10-007-58125	DENTAL INSURANCE	7,948	9,588
10-007-58126	LIFE INSURANCE	3,043	2,940
10-007-58127	PHYSICALS & GYM MEMBERSHIPS	4,797	2,000
10-007-58128	ACCRUED COMP & VACATION	0	0
10-007-58129	LONGEVITY PAY		5,100
		<b>1,406,470</b>	<b>1,714,936</b>

**Group: 55 - SUPPLIES**

10-007-58200	POSTAGE & SHIPPING	320	320
10-007-58201	OFFICE SUPPLIES	5,693	5,693
10-007-58202	FLOWERS/GIFTS/PLAQUES	453	453
10-007-58203	BASIC OPERATING SUPPLIES	3,105	3,105
10-007-58204	PRINTING & BINDING	853	853
10-007-58205	MINOR EQUIPMENT: OFFICE	5,382	5,382
10-007-58206	MV OILS, LUBRICANTS & FLUIDS	533	533
10-007-58207	MV REPAIR & MAINTENACE	9,315	12,000
10-007-58208	UNIFORMS & SUPPLIES	14,283	14,283
10-007-58214	FINANCE CHARGES	62	1,200
10-007-58253	SAFETY EQUIPMENT & SUPPLIES	2,962	2,962
10-007-58260	BUILDING & FACILITIES REPAIRS	6,396	6,396
10-007-58265	FACILITIES MAINT SUPPLIES	14,464	14,464
10-007-58266	MINOR EQUIPMENT: FIELD	33,248	33,248
10-007-58267	OPERATING SUPPLIES NON CONSUM	1,066	1,066
10-007-58268	SUBSCRIPTIONS & PUBLICATIONS	3,494	3,494
10-007-58270	MV FUEL	25,875	25,875
10-007-58271	MV TIRES, TUBES & BATTERIES	4,264	10,000
10-007-58275	SPECIAL EVENTS	1,035	1,035
10-007-58276	AMMUNITION & WEAPONS RELATED	9,134	9,134
		<b>141,937</b>	<b>151,496</b>

**Group: 60 - UTILITIES**

10-007-58305	COMMUNICATION SERVICES	<b>4,451</b>	<b>4,451</b>
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**Group: 65 - CONTRACTUAL SERVICES**

10-007-58400	TRAVEL & TRAINING	8,797	10,000
10-007-58402	ADVERTISING & LEGAL NOTICES	107	107
10-007-58403	PRINTING & BINDING	640	640
10-007-58404	PROPERTY & LIABILITY	5,330	8,100
10-007-58407	DUES & MEMBERSHIPS	1,760	1,760
10-007-58410	LAB TESTING	3,105	6,000
10-007-58418	CONTRACTUAL SERVICES	112,000	112,000
10-007-58420	INMATE HOUSING	1,242	1,242
10-007-58426	SOFTWARE TECH SUPPORT	0	0
10-007-58437	PUBLIC SAFETY ALERT SYSTEM	1,108	1,108
10-007-58438	IT CONTRACT	4,107	4,107
10-007-58450	GOVERNMENT & MISC OPERATING	673	673
10-007-58452	VEHICLE LEASE	61,836	61,836
10-007-58462	ANIMAL CONTROL	68,879	68,879
		<b>269,584</b>	<b>276,452</b>

Item 2.

**Group: 75 - CAPITAL OUTLAY**

10-007-58601	VEHICLE EQUIPMENT	98,268	50,000
10-007-58624	EQUIPMENT PURCHASE	0	0
		<b>98,268</b>	<b>50,000</b>

<b>POLICE TOTAL REVENUE;</b>	<b>600</b>	<b>56,751</b>
<b>POLICE TOTAL EXPENSE:</b>	<b>1,920,710</b>	<b>2,197,335</b>
<b>POLICE NET PROFIT/LOSS:</b>	<b>-1,920,110</b>	<b>-2,140,584</b>

**DEPARTMENT 008 - CITY SERVICES**

<b>FY 2022-2023</b>	<b>FY 2023-2024</b>
<b>Total Budget</b>	<b>Total Budget</b>

**Group: 35 - OTHER REVENUE**

10-008-46107	CODE ENFORCEMENT FEES	<b>0</b>	<b>0</b>
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**Group: 50 - PERSONNEL**

10-008-58100	SALARIES	0	0
10-008-58101	PAYROLL EXPENSE	0	0
10-008-58102	WORKERS COMPENSATION	0	0
10-008-58103	HEALTH INSURANCE	0	0
10-008-58104	RETIREMENT	0	0
10-008-58105	UNEMPLOYMENT INSURANCE	0	0
10-008-58107	CELL PHONE STIPEND	0	0
10-008-58110	OVERTIME	0	0
10-008-58125	DENTAL INSURANCE	0	0
10-008-58126	LIFE INSURANCE	0	0
10-008-58129	LONGEVITY PAY	0	0
		<b>0</b>	<b>0</b>

**Group: 55 - SUPPLIES**

10-008-58201	OFFICE SUPPLIES	0	0
10-008-58202	FLOWERS/GIFTS/PLAQUES	0	0
10-008-58203	BASIC OPERATING SUPPLIES	1,139	1,139
10-008-58205	MINOR EQUIPMENT: OFFICE	0	0
10-008-58207	MV REPAIR & MAINTENACE	2,588	2,588
10-008-58208	UNIFORMS & SUPPLIES	1,035	1,035
10-008-58222	MINOR TOOLS	3,167	3,167
10-008-58223	EQUIPMENT	0	0
10-008-58224	MISC. TOOLS/SUPPLIES	0	0
10-008-58253	SAFETY EQUIPMENT & SUPPLIES	1,066	1,066
10-008-58260	BUILDING & FACILITIES REPAIRS	24,840	24,840
10-008-58265	FACILITIES MAINT SUPPLIES	5,175	5,175
10-008-58266	MINOR EQUIPMENT: FIELD	4,140	4,140
10-008-58270	MV FUEL	57,491	57,491
10-008-58275	SPECIAL EVENTS	0	0
		<b>100,641</b>	<b>100,641</b>

**Group: 60 - UTILITIES**

10-008-58300	ELECTRICITY	36,225	50,000
10-008-58301	GAS	5,175	5,175
10-008-58302	TELEPHONE	15,525	15,525
10-008-58303	LONG DISTANCE TELEPHONE	0	0
10-008-58305	COMMUNICATION SERVICES	46,575	46,575
		<b>103,500</b>	<b>117,275</b>

**Group: 65 - CONTRACTUAL SERVICES**

10-008-58400	TRAVEL & TRAINING	3,105	3,105
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Item 2.

10-008-58401	CONSULTANTS & PROFESSIONALS	0	0
10-008-58402	ADVERTISING & LEGAL NOTICES	0	0
10-008-58404	PROPERTY & LIABILITY	6,728	8,100
10-008-58405	REPAIR & MAINTENANCE	0	0
10-008-58407	DUES & MEMBERSHIPS	0	0
10-008-58408	SPECIAL EVENTS	35,000	40,000
10-008-58411	PROPERTY DAMAGE	0	0
10-008-58412	OTHER RENTAL	0	0
10-008-58414	FINANCE CHARGES	0	0
10-008-58415	FINES & PENALTIES	0	0
10-008-58418	CONTRACTUAL SERVICES	15,525	15,525
10-008-58425	SOLID WASTE COLLECTION	7,245	7,245
10-008-58426	SOFTWARE TECH SUPPORT	0	0
10-008-58438	IT CONTRACT	4,140	4,140
10-008-58450	GOVERNMENT & MISC OPERATING	46,906	10,000
10-008-58451	EQUIPMENT RENTAL	2,132	2,132
10-008-58452	VEHICLE LEASE	0	0
10-008-58478	MOVING EXPENSES	50,000	0
10-008-58479	LANDSCAPING CONTRACT	0	50,000
		<b>170,781</b>	<b>140,247</b>

<b>Group: 75 - CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>
<b>CITY SERVICES TOTAL REVENUE;</b>	<b>0</b>	<b>0</b>
<b>CITY SERVICES TOTAL EXPENSE:</b>	<b>374,922</b>	<b>358,163</b>
<b>CITY SERVICES NET PROFIT/LOSS:</b>	<b>-374,922</b>	<b>-358,163</b>

**Department: 009 - PARKS**

<b>FY 2022-2023</b>	<b>FY 2023-2024</b>
<b>Total Budget</b>	<b>Total Budget</b>

**Group: 35 - OTHER REVENUE**

10-009-46096	PARK DONATIONS	0	0
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**Group: 65 - CONTRACTUAL SERVICES**

10-009-58401	CONSULTANTS AND PROFESSIONALS	0	25,000
10-009-58464	PARKS MAINTENANCE	0	40,000
		<b>0</b>	<b>65,000</b>

**Group: 75 - CAPITAL OUTLAY**

10-009-58609	PARKS IMPROVEMENTS	0	250,000
10-009-58624	EQUIPMENT PURCHASE	0	0
		<b>0</b>	<b>250,000</b>

<b>PARKS TOTAL REVENUE;</b>	<b>0</b>	<b>0</b>
<b>PARKS TOTAL EXPENSE:</b>	<b>0</b>	<b>315,000</b>
<b>PARKS NET PROFIT/LOSS:</b>	<b>0</b>	<b>-315,000</b>

**Department: 010 - STREETS**

<b>FY 2022-2023</b>	<b>FY 2023-2024</b>
<b>Total Budget</b>	<b>Total Budget</b>

**Group: 35 - OTHER REVENUE**

10-010-46090	ROAD DONATIONS	0	0
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**Group: 55 - SUPPLIES**

10-010-58210	TRAFFIC & STREET SIGNS	3,731	7,500
10-010-58225	ASPHALT MATERIALS	36,225	50,000
10-010-58226	ROAD BASE MATERIALS - PAVING	20,493	30,000
10-010-58227	ICE & INCLEMENT WEATHER	4,797	4,500

Item 2.

10-010-58228	CONCRETE REPLACEMENT	15,525	0
10-010-58251	BARRICADES/MARKERS	2,588	2,500
		<b>83,359</b>	<b>94,500</b>

**Group: 65 - CONTRACTUAL SERVICES**

10-010-58401	CONSULTANTS AND PROFESSIONALS	0	10,000
10-010-58413	CONTRACT STREET REPAIR	0	25,000
10-010-58424	ENGINEERING/CITY ENGINEER	15,525	25,000
		<b>15,525</b>	<b>60,000</b>

**Group: 75 - CAPITAL OUTLAY**

10-010-58603	STREET IMPROVEMENTS	0	0
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<b>STREETS TOTAL REVENUE;</b>	<b>0</b>	<b>0</b>
<b>STREETS TOTAL EXPENSE:</b>	<b>98,884</b>	<b>154,500</b>
<b>STREETS NET PROFIT/LOSS:</b>	<b>-98,884</b>	<b>-154,500</b>

<b>GENERAL FUND TOTAL REVENUE;</b>	<b>5,391,509</b>	<b>5,798,171</b>
<b>GENERAL FUND TOTAL EXPENSE:</b>	<b>5,239,784</b>	<b>5,791,836</b>
<b>GENERAL FUND NET PROFIT/LOSS:</b>	<b>151,725</b>	<b>6,335</b>

Item 2.

**Fund: 20 - WATER FUND**

**FY 2022-2023  
Total Budget**

**FY 2023-2024  
Total Budget**

**DEPARTMENT 020 - WATER**

**Group: 15 - ADMINISTRATIVE FEES**

20-020-45005	INTEREST REVENUE	10,000	125,000
20-020-46005	INTEREST - OPERATING FUND	0	0
20-020-46087	CREDIT CARD FEES	0	0
		<b>10,000</b>	<b>125,000</b>

**Group: 35 - OTHER REVENUE**

20-020-45032	REIMBURSEMENT FOR REPAIRS	0	0
20-020-45041	REFUNDS/ BANK CREDITS	0	0
20-020-45042	MISCELLANEOUS REVENUE	1,200	1,200
20-020-45051	SALE OF RECYCLED MATERIALS	0	0
20-020-46088	SALE OF ASSETS	0	0
		<b>1,200</b>	<b>1,200</b>

**Group: 40 - TRANSFERS**

20-020-48756	2019 COOS - TWDB - FT WORTH WT	264,782	244,414
20-020-48757	WP CO S21	0	163,572
		<b>264,782</b>	<b>407,986</b>

**Group: 45 - UTILITY REVENUE**

20-020-45000	USER CHARGES	2,500,000	3,015,000
20-020-45001	PENALTIES	30,000	30,000
20-020-45002	NEW ACCOUNT FEES	13,000	13,000
20-020-45003	TAP FEES	3,000	3,000
20-020-45004	IMPACT FEES	250,000	50,000
20-020-45007	METER FEE	25,000	25,000
20-020-45008	METER BOX FEE	4,500	4,500
20-020-45030	RECONNECT FEES	10,000	10,000
20-020-45031	NSF FEES	600	600
20-020-45048	BORE FEES	0	0
		<b>2,836,100</b>	<b>3,151,100</b>

**Group: 50 - PERSONNEL**

20-020-58100	SALARIES	630,000	662,835
20-020-58101	PAYROLL EXPENSE	9,372	10,041
20-020-58102	WORKERS COMPENSATION	15,012	16,358
20-020-58103	HEALTH INSURANCE	116,913	83,160
20-020-58104	RETIREMENT	46,667	91,086
20-020-58105	UNEMPLOYMENT INSURANCE	352	810
20-020-58107	CELL PHONE STIPEND	4,471	4,320
20-020-58109	CERTIFICATE PAY	2,360	5,040
20-020-58110	OVERTIME	17,406	31,800
20-020-58125	DENTAL INSURANCE	21,925	5,076
20-020-58126	LIFE INSURANCE	1,928	1,556
20-020-58128	ACCRUED COMP & VACATION	0	0
20-020-58129	LONGEVITY PAY		3,000
		<b>866,406</b>	<b>915,082</b>

**Group: 55 - SUPPLIES**

20-020-58200	POSTAGE & SHIPPING	15,000	15,000
20-020-58201	OFFICE SUPPLIES	5,000	5,000
20-020-58202	FLOWERS/GIFTS/PLAQUES	300	300

20-020-58203	BASIC OPERATING SUPPLIES	2,000	2,000
20-020-58205	MINOR EQUIPMENT: OFFICE	3,000	3,000
20-020-58207	MV REPAIR & MAINTENANCE	10,400	10,400
20-020-58208	UNIFORMS & SUPPLIES	6,000	6,000
20-020-58211	WATER SUPPLIES	0	0
20-020-58214	FINANCE CHARGES	1,800	60,000
20-020-58222	MINOR TOOLS	0	0
20-020-58223	EQUIPMENT	3,000	3,000
20-020-58224	MISC. TOOLS/SUPPLIES	4,000	4,000
20-020-58227	ICE & INCLEMENT WEATHER	0	0
20-020-58230	CHEMICALS	35,000	50,000
20-020-58231	WATER METERS	0	20,000
20-020-58232	FIRE HYDRANTS	10,000	10,000
20-020-58233	ROAD BASE MATERIAL - MAIN BREA	0	0
20-020-58234	SAND	0	0
20-020-58253	SAFETY EQUIPMENT & SUPPLIES	2,874	2,874
20-020-58260	BUILDING & FACILITIES REPAIRS	3,984	3,984
20-020-58265	FACILITIES MAINT SUPPLIES	500	500
20-020-58266	MINOR EQUIPMENT: FIELD	2,850	2,850
20-020-58268	SUBSCRIPTIONS & PUBLICATIONS	750	750
20-020-58270	MV FUEL	40,000	50,000
20-020-58281	WATER DISTRIBUTION SUPPLIES	135,000	135,000
20-020-58282	WATER PRODUCTION SUPPLIES	50,000	50,000
		<b>331,458</b>	<b>434,658</b>

**Group: 60 - UTILITIES**

20-020-58300	ELECTRICITY	100,000	115,000
20-020-58301	NATURAL GAS	0	0
20-020-58304	MOBILE TELEPHONE	5,700	5,700
20-020-58305	COMMUNICATION SERVICES	6,132	6,132
		<b>111,832</b>	<b>126,832</b>

**Group: 65 - CONTRACTUAL SERVICES**

20-020-58400	TRAVEL & TRAINING	5,000	5,000
20-020-58401	CONSULTANTS & PROFESSIONALS	25,000	25,000
20-020-58402	ADVERTISING & LEGAL NOTICES	1,000	1,000
20-020-58403	PRINTING & BINDING	0	0
20-020-58404	PROPERTY & LIABILITY	5,500	8,100
20-020-58407	DUES & MEMBERSHIPS	555	555
20-020-58409	PERMITS & APPLICATIONS	5,500	5,500
20-020-58410	LAB TESTING	20,000	20,000
20-020-58411	PROPERTY DAMAGE	2,500	2,500
20-020-58412	OTHER RENTAL	0	0
20-020-58414	FINANCE CHARGES	0	0
20-020-58416	LEGAL/CITY ATTORNEY	0	50,000
20-020-58417	ACCOUNTING & AUDITOR	13,500	13,500
20-020-58418	CONTRACTUAL SERVICES	0	20,000
20-020-58424	ENGINEERING/CITY ENGINEER	36,000	36,000
20-020-58425	SOLID WASTE COLLECTION	2,000	2,000
20-020-58426	SOFTWARE TECH SUPPORT	3,000	30,000
20-020-58427	EQUIPMENT TECH SUPPORT	10,000	10,000
20-020-58437	PUBLIC SAFETY ALERT SYSTEM	2,750	2,750
20-020-58438	IT CONTRACT	3,852	3,852
20-020-58442	WATER MAIN MAINTENANCE	0	0
20-020-58443	WELL SITE MAINTENANCE	25,000	25,000

20-020-58444	EQUIPMENT MAINTENANCE	5,000	5,000
20-020-58447	WATER TANK MAINTENANCE	35,000	35,000
20-020-58448	BUILDING MAINT - WELL SITES	3,000	3,000
20-020-58451	EQUIPMENT RENTAL	8,000	8,000
20-020-58452	VEHICLE LEASE	52,000	52,000
20-020-58469	WATER DISTRIBUTION CONTRACTUAL	45,000	45,000
20-020-58470	WATER PRODUCTION CONTRACTUAL	150,000	200,000
		<b>459,157</b>	<b>608,757</b>

**Group: 70 - TRANSFERS & RESTRICTED FUNDS**

20-020-58716	PAYING AGENT FEES	0	
20-020-58735	2010 REFUNDING	76,500	
20-020-58736	2012 REFUNDING	107,650	
20-020-58741	TRANSFER TO GENERAL FUND	200,000	
20-020-58745	FRANCHISE FEES	129,978	
20-020-58746	2014 TWDB COB	40,534	44,373
20-020-58748	2016 TWDB COB	53,689	58,423
20-020-58749	PP FINANCE CONTRACT 6804	18,419	18,419
20-020-58755	2015 COB	45,675	30,491
20-020-58756	2019 COOS - TWDB - FT WORTH WT	0	509,195
20-020-58757	WP CO S21 DEBT SERVICE	0	340,775
20-020-58758	GOV CAP 9371 DEBT SERVICE	0	82,373
20-020-58764	TRANSFER TO WASTEWATER FUND	400,000	400,000
		<b>1,072,445</b>	<b>1,484,048</b>

**Group: 75 - CAPITAL OUTLAY**

20-020-58600	OFFICE EQUIPMENT	0	0
20-020-58601	VEHICLES	0	0
20-020-58602	TECHNOLOGY PROJECTS	12,500	12,500
20-020-58604	EQUIPMENT: HEAVY	100,000	100,000
20-020-58610	FACILITIES: CITY BUILDINGS	0	0
20-020-58611	WATER PURCHASES (EMER WATER)	0	0
20-020-58612	SOFTWARE	0	0
20-020-58646	UTILITIES: WATER DISTRIBUTION	0	0
		<b>112,500</b>	<b>112,500</b>

<b>WATER FUND TOTAL REVENUE;</b>	<b>3,112,082</b>	<b>3,685,286</b>
<b>WATER FUND TOTAL EXPENSE:</b>	<b>2,953,798</b>	<b>3,681,876</b>
<b>WATER FUND NET PROFIT/LOSS:</b>	<b>158,284</b>	<b>3,409</b>



<b>Fund: 30 - WASTEWATER FUND</b>		<b>FY 2022-2023</b>	<b>FY 2023-2024</b>
		<b>Total Budget</b>	<b>Total Budget</b>
<b>DEPARTMENT 030 - WASTEWATER</b>			
Group: 15 - ADMINISTRATIVE FEES			
30-030-45005	INTEREST REVENUE	15,468	15,468
<b>Group: 35 - OTHER REVENUE</b>			
30-030-45041	REFUNDS/BANK CREDITS	3,261	3,261
30-030-45049	GRANT REVENUE	0	0
30-030-46088	SALE OF ASSETS	0	0
		<b>3,261</b>	<b>3,261</b>
<b>Group: 40 - TRANSFERS</b>			
30-030-46094	TRANSFER FROM WATER	400,000	400,000
<b>Group: 45 - UTILITY REVENUE</b>			
30-030-45000	USER CHARGES	620,000	973,067
30-030-45003	TAP FEES	667	667
30-030-45004	IMPACT FEES	125,000	125,000
		<b>745,667</b>	<b>1,098,734</b>
<b>Group: 50 - PERSONNEL</b>			
30-030-58100	SALARIES	90,000	93,115
30-030-58101	PAYROLL EXPENSE	561	1,495
30-030-58102	WORKERS COMPENSATION	1,072	3,383
30-030-58103	HEALTH INSURANCE	8,076	18,480
30-030-58104	RETIREMENT	2,791	17,226
30-030-58105	UNEMPLOYMENT INSURANCE	25	180
30-030-58107	CELL PHONE STIPEND	561	1,080
30-030-58109	CERTIFICATE PAY	1,118	1,920
30-030-58110	OVERTIME	2,215	10,000
30-030-58125	DENTAL INSURANCE	514	1,128
30-030-58126	LIFE INSURANCE	121	346
30-030-58129	LONGEVITY PAY		600
		<b>107,054</b>	<b>148,953</b>
<b>Group: 55 - SUPPLIES</b>			
30-030-58200	POSTAGE & SHIPPING	2,000	2,000
30-030-58201	OFFICE SUPPLIES	1,200	1,200
30-030-58203	BASIC OPERATING SUPPLIES	1,200	1,200
30-030-58205	MINOR EQUIPMENT: OFFICE	1,000	1,000
30-030-58206	MV OILS, LUBRICANTS & FLUIDS	500	500
30-030-58207	MV REPAIR & MAINTENANCE	2,400	2,400
30-030-58208	UNIFORMS & SUPPLIES	2,000	2,000
30-030-58212	WASTEWATER SUPPLIES	4,000	4,000
30-030-58222	MINOR TOOLS	0	0
30-030-58223	EQUIPMENT	2,900	2,900
30-030-58224	MISC. TOOLS/SUPPLIES	1,000	1,000
30-030-58227	ICE & INCLEMENT WEATHER	0	0
30-030-58230	CHEMICALS	75,000	75,000
30-030-58240	BELT PRESS SUPPLIES	0	0
30-030-58253	SAFETY EQUIPMENT & SUPPLIES	2,775	2,775
30-030-58260	BUILDING & FACILITIES REPAIRS	5,000	5,000
30-030-58264	WW CHEMICALS	0	0
30-030-58265	FACILITIES MAINT SUPPLIES	0	0

Item 2.

30-030-58270	MV FUEL	5,000	5,000
30-030-58279	WASTEWATER COLLECTION	35,000	35,000
30-030-58280	WASTEWATER TREATMENT	10,000	10,000
		<b>150,975</b>	<b>150,975</b>

**Group: 60 - UTILITIES**

30-030-58300	ELECTRICITY	65,000	90,000
30-030-58305	COMMUNICATION SERVICES	0	0
		<b>65,000</b>	<b>90,000</b>

**Group: 65 - CONTRACTUAL SERVICES**

30-030-58400	TRAVEL & TRAINING	3,500	3,500
30-030-58402	ADVERTISING & LEGAL NOTICES	0	0
30-030-58404	PROPERTY & LIABILITY	5,500	8,100
30-030-58405	REPAIR & MAINTENANCE	7,650	7,650
30-030-58407	DUES & MEMBERSHIPS	500	500
30-030-58409	PERMITS & APPLICATIONS	3,500	3,500
30-030-58410	LAB TESTING	21,000	21,000
30-030-58414	FINANCE CHARGES	0	0
30-030-58417	ACCOUNTING & AUDITOR	10,000	10,000
30-030-58418	CONTRACTUAL SERVICES	12,000	12,000
30-030-58424	ENGINEERING/CITY ENGINEER	12,000	12,000
30-030-58425	SLUDGE HAULING	90,000	90,000
30-030-58438	IT CONTRACT	3,852	3,852
30-030-58445	LIFT STATION EQUIPMENT MAINTENANCE	30,000	30,000
30-030-58449	LIFT STATION MAINTENANCE	0	0
30-030-58450	GOVERNMENT & MISC OPERATING	3,000	3,000
30-030-58451	EQUIPMENT RENTAL	500	500
30-030-58467	WASTEWATER COLLECTION	0	0
30-030-58468	WASTEWATER TREATMENT	0	0
		<b>203,002</b>	<b>205,602</b>

**Group: 70 - TRANSFERS & RESTRICTED FUNDS**

30-030-58716	PAYING AGENT FEES	0	0
30-030-58745	FRANCHISE FEES	37,220	37,220
30-030-58750	SERIES 2017 DEBT	600,000	265,348
30-030-58766	TWDB SERIES 2021A	0	591,735
		<b>637,220</b>	<b>894,303</b>

<b>WASTEWATER FUND TOTAL REVENUE;</b>	<b>1,164,396</b>	<b>1,517,463</b>
<b>WASTEWATER FUND TOTAL EXPENSE:</b>	<b>1,163,251</b>	<b>1,489,833</b>
<b>WASTEWATER FUND NET PROFIT/LOSS:</b>	<b>1,145</b>	<b>27,630</b>

Item 2.

<b>Fund: 07 - DRAINAGE FUND</b>	<b>FY 2022-2023 Total Budget</b>	<b>FY 2023-2024 Total Budget</b>
<b>Department: 070 - DRAINAGE</b>		
<b>Group: 15 - ADMINISTRATIVE FEES</b>		
07-070-46005 INTEREST REVENUE	1,500	1,500
07-070-46104 DRAINAGE FEES	350,000	400,000
	<b>351,500</b>	<b>401,500</b>
<b>Group: 65 - CONTRACTUAL SERVICES</b>		
07-070-58424 ENGINEERING	0	0
<b>Group: 70 - TRANSFERS &amp; RESTRICTED FUNDS</b>		
07-070-58765 COB, SERIES 2022A	0	367,150
<b>Group: 75 - CAPITAL OUTLAY</b>		
07-070-58625 UTILITIES - DRAINAGE	367,000	0
<b>DRAINAGE FUND TOTAL REVENUE;</b>	<b>351,500</b>	<b>401,500</b>
<b>DRAINAGE FUND TOTAL EXPENSE:</b>	<b>367,000</b>	<b>367,150</b>
<b>DRAINAGE FUND NET PROFIT/LOSS:</b>	<b>-15,500</b>	<b>34,350</b>



# CITY COUNCIL AGENDA ITEM BRIEFING SHEET

<b>Council Date:</b> September 13, 2023	<b>Department:</b> Admin	<b>Presented By:</b> City Manager
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**AGENDA ITEM:** Discussion/ Action: to adopt an ordinance for the adoption of the City Council of Willow Park Municipal Budget for Fiscal Year 2023 - 2024

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**BACKGROUND:** Council and staff have been working on the budget and the budget process for the past few months. Council had multiple Budget workshops and the statutory Public Hearings on the Budget. The Budget has been readily available on the City website since July 7, 2023.

**General Fund:** While Council will vote on the Tax Rate in a subsequent agenda item, the M/O levy is below the No New Revenue Rate (NNR) meaning that new value is provided the necessary funds to meet the budget needs. New value, or growth, is supplying funds for the Parks Department and Street Maintenance and Repair.

**Water Fund:** With the completion of the FW Water Project nearing a conclusion, water revenues have been sustained. Similar to the General Fund, the previous investment of FW Water has allowed us to have competitive wages for the Public Works Department which will allow us to retain the staff we currently have.

**Wastewater Fund:** This fund is the most vulnerable of all funds in the Budget. With approximately half of the water accounts, and the imposition of a new wastewater treatment plant debt, this fund will struggle until additional accounts can be realized. While we did see some modest gains in terms of wastewater revenues in the 4Q of the previous fiscal year, and was discussed at Budget Workshops, staff feels that a transfer from the Water Fund is necessary to sustain the Wastewater Budget. Furthermore, Council will be presented with adjusting sewer rates to enhance wastewater revenues.

**Drainage Fund:** With over two years of revenues collected, and the passage of the Certificates of Obligation to address drainage projects throughout the City last year, this fund will provide the proceeds to service the debt. This fee allows the City to address its drainage projects without additional I/S funding. Some drainage projects have been completed, and Phase 2 will be completed in the coming months.

**STAFF/BOARD/COMMISSION RECOMMENDATION:**

**Suggested Motion will be provided at the meeting.**

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**EXHIBITS:**

General Fund Budget

Water Fund Budget

Wastewater Budget

Drainage Fund Budget

<b>ADDITIONAL INFO:</b>	<b>FINANCIAL INFO:</b>	
	<b>Cost</b>	\$
	<b>Source of Funding</b>	\$

# ***CITY OF WILLOW PARK***

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILLOW PARK, TEXAS, PROVIDING FOR THE ADOPTION OF A MUNICIPAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND, PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Willow Park, Texas ("City"), is a municipal corporation duly and legally formed in the State of Texas; and

**WHEREAS**, the City is a general law municipality with specific powers delegated to it to protect the health, safety, and general welfare of its citizens; and,

**WHEREAS**, an annual municipal Budget for the Fiscal Year beginning October 1, 2023, and ending September 30, 2024 ("Budget") was drafted and prepared by the Budget Officer of the City of Willow Park, Texas, in accordance with §§102.002 and 102.003 TEX. LOCAL GOVERNMENT CODE; and

**WHEREAS**, the Budget Officer for the City of Willow Park filed the proposed budget in the Office of the City Secretary on July 7, 2022, and the proposed Budget was made available for public inspection by any person pursuant to §102.005 TEX. LOCAL GOVERNMENT CODE; and

**WHEREAS**, the annual Budget referenced herein is the combination of component budgets for municipal waterworks, wastewater operations, drainage fund, and the municipal general fund; and

**WHEREAS**, a public hearing was held on the Budget pursuant to §102.0065, TEX. LOCAL GOV'T CODE, with notice given as required by law prior to the consideration and adoption of the Budget herein; and

**WHEREAS**, after full and final consideration, it is the consensus of the Willow Park City Council that the 2023-2024 Fiscal Year Budget, as hereinafter set forth, should be approved, and adopted.

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WILLOW PARK, TEXAS:**

SECTION 1. AUTHORIZATION

The Mayor, appropriate City Official or Mayor's designee, is hereby authorized and directed to implement the applicable provisions of this Ordinance.

## SECTION 2. APPROVAL AND ADOPTION

The annual Budget for the Fiscal Year 2023-2024 (attached hereto as Exhibit "A" and made a part hereof) is hereby approved and adopted.

## SECTION 3. EXPENDITURES

Expenditures during the Fiscal Year shall be made in accordance with this Budget, unless otherwise authorized by the City Council, and said Budget document shall be on file for public inspection in the Office of the City Secretary.

## SECTION 4. CUMULATIVE CLAUSE

This Ordinance shall be cumulative of all provisions of ordinances of the City of Willow Park, Texas, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

## SECTION 5. RECITALS

The City Council hereby finds and declares all precatory language herein to be true and correct and approves and adopts the same herein as part of this Ordinance.

## SECTION 6. SEVERABILITY

If for any reason any section, paragraph, subdivision, clause, phrase, or provision of this Ordinance shall be held invalid, it shall not affect any valid provisions of this or any other Ordinance of the City of Willow Park to which these rules and regulations relate.

## SECTION 7. FILING

Subsequent to the adoption of the Budget, a copy of the approved Budget shall be filed with the City Secretary and posted on the Municipal website pursuant to § 102.008, TEX. LOCAL GOV'T CODE.

## SECTION 8. EFFECTIVE DATE

This Ordinance shall be effective on or after its adoption by action of the City Council.

**PASSED AND APPROVED** this 22<sup>nd</sup> day of August 2023.

**APPROVED:**

\_\_\_\_\_  
Doyle Moss, Mayor

**ATTEST:**

\_\_\_\_\_  
Crystal Dozier

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Pat Chesser, City Attorney

The Willow Park City Council is acting on Ordinance No.\_\_\_\_\_, did on the 22<sup>nd</sup> day of August 2023  
vote as follows:

	<u>FOR</u>	<u>AGAINST</u>	<u>ABSTAIN</u>
Doyle Moss	_____	_____	_____
Eric Contreras, Place 1	_____	_____	_____
Chawn Gilliland, Place 2	_____	_____	_____
Greg Runnebaum, Place 3	_____	_____	_____
Lea Young, Place 4	_____	_____	_____
Nathan Crummell, Place 5	_____	_____	_____



Item 3.

Fund: 10 - GENERAL FUND

DEPARTMENT 001 - ADMINISTRATION

	FY 2022-2023 Total Budget	FY 2023-2024 Total Budget
<b>Group: 10 - TAXES</b>		
10-001-46000 M & O TAX	1,900,000	1,901,211
10-001-46001 SALES TAX	2,000,000	2,250,000
10-001-46002 MIXED BEVERAGE TAX	45,000	45,000
10-001-46003 AUTO/TRAILER TAXES	325	325
10-001-46007 DELINQUENT TAXES	6,977	6,977
	<b>3,952,302</b>	<b>4,203,513</b>
<b>Group: 12 - FRANCHISE FEES</b>		
10-001-46020 TXU ELECTRIC	200,000	225,000
10-001-46021 A T & T	20,000	10,000
10-001-46022 TEXAS GAS	7,500	7,500
10-001-46025 MISC. FRANCHISE	5,000	5,000
10-001-46027 MESH NET	3,024	3,024
10-001-46028 WATER FRANCHISE FEE	129,978	129,978
10-001-46029 WASTEWATER FRANCHISE FEES	37,220	37,220
	<b>402,722</b>	<b>417,722</b>
<b>Group: 15 - ADMINISTRATIVE FEES</b>		
10-001-46005 INTEREST - OPERATING FUND	15,000	75,000
10-001-46056 CORONAVIRUS AID RELEIF FUNDS	0	0
	<b>15,000</b>	<b>75,000</b>
<b>Group: 35 - OTHER REVENUE</b>		
10-001-46041 REFUNDS/BANK CREDITS	100	100
<b>10-001-46042 MISCELLANEOUS</b>	<b>35</b>	<b>0</b>
10-001-46046 OTHER REIMBURSEABLES	200	200
10-001-46109 RENTAL INCOME	0	190,000
	<b>335</b>	<b>190,300</b>
<b>Group: 50 - PERSONNEL</b>		
10-001-58100 SALARIES	146,377	161,151
10-001-58101 PAYROLL EXPENSE	2,122	2,305
10-001-58102 WORKERS COMPENSATION	3,108	843
10-001-58103 HEALTH INSURANCE	40,365	44,760
10-001-58104 RETIREMENT	19,906	57,718
10-001-58105 UNEMPLOYMENT INSURANCE	270	270
10-001-58107 CELL PHONE STIPEND	2,280	2,280
10-001-58125 DENTAL INSURANCE	2,536	2,796
10-001-58126 LIFE INSURANCE	519	519
10-001-58129 LONGEVITY PAY		900
	<b>217,483</b>	<b>273,542</b>
<b>Group: 55 - SUPPLIES</b>		
10-001-58200 POSTAGE & SHIPPING	2,070	2,070
10-001-58201 OFFICE SUPPLIES	4,658	4,658
10-001-58202 FLOWERS/GIFTS/PLAQUES	2,070	2,070
10-001-58203 BASIC OPERATING SUPPLIES	0	0
10-001-58204 PRINTING & BINDING	0	0
10-001-58205 MINOR EQUIPMENT: OFFICE	533	533
10-001-58207 MV REPAIR & MAINTENANCE	0	0
10-001-58208 UNIFORMS & SUPPLIES	311	311
10-001-58214 FINANCE CHARGES	2,500	2,500
10-001-58223 EQUIPMENT	533	533

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10-001-58265	FACILITIES MAINT SUPPLIES	515	515
10-001-58268	SUBSCRIPTIONS & PUBLICATIONS	0	0
10-001-58269	PROMOTIONAL SUPPLIES	0	0
		<b>13,190</b>	<b>13,190</b>

**Group: 65 - CONTRACTUAL SERVICES**

10-001-58400	TRAVEL & TRAINING	10,000	16,000
10-001-58401	CONSULTANTS & PROFESSIONALS	25,875	25,875
10-001-58402	ADVERTISING & LEGAL NOTICES	1,553	1,553
10-001-58403	PRINTING & BINDING	3,726	3,726
10-001-58404	PROPERTY & LIABILITY	7,245	8,100
10-001-58406	PROFESSIONAL LICENSE	1,035	1,035
10-001-58407	DUES & MEMBERSHIPS	3,105	3,105
10-001-58408	SPECIAL EVENTS	10,000	10,000
10-001-58415	FINES & PENALTIES	0	0
10-001-58417	ACCOUNTING & AUDITOR	41,400	58,800
10-001-58418	CONTRACTUAL SERVICES	49,680	67,000
10-001-58426	SOFTWARE TECH SUPPORT	55,000	70,000
10-001-58437	PUBLIC SAFETY ALERT SYSTEM	2,846	2,846
10-001-58438	IT CONTRACT	3,987	3,987
10-001-58451	EQUIPMENT RENTAL	9,936	9,936
<b>10-001-58477</b>	<b>COMMERCIAL LEASE</b>	<b>140,000</b>	<b>0</b>
		<b>365,388</b>	<b>281,963</b>

**Group: 70 - TRANSFERS & RESTRICTED FUNDS**

10-001-58716	PAYING AGENT FEES	0	0
10-001-58769	M&O to I&S	0	340,000
		<b>0</b>	<b>340,000</b>

**Group: 75 - CAPITAL OUTLAY**

10-001-58600	OFFICE EQUIPMENT	2,500	2,500
10-001-58612	SOFTWARE	0	0
10-001-58651	COUNCIL APPROVED EXPENDITURES		385,000
		<b>2,500</b>	<b>387,500</b>

<b>ADMINISTRATION TOTAL REVENUE;</b>	<b>4,370,359</b>	<b>4,886,535</b>
<b>ADMINISTRATION TOTAL EXPENSE:</b>	<b>598,561</b>	<b>1,296,195</b>
<b>ADMINISTRATION NET PROFIT/LOSS:</b>	<b>3,771,798</b>	<b>3,590,340</b>

**DEPARTMENT 003 - DEVELOPMENT**

**FY 2022-2023**      **FY 2023-2024**  
**Total Budget**      **Total Budget**

**Group: 15 - ADMINISTRATIVE FEES**

10-003-46087	CREDIT CARD FEES	0	0
10-003-46092	NSF FEES	0	0
		<b>0</b>	<b>0</b>

**Group: 20 - LICENSES & PERMITS**

10-003-46023	CERTIFICATE OF OCCUPANCY	1,000	1,000
10-003-46070	BUILDING PERMITS	600,000	500,000
10-003-46071	HEALTH PERMITS	10,000	12,500
10-003-46072	SUBCONTRACTORS PERMITS	50,000	20,000
10-003-46073	REGISTRATION FEES	4,500	0
10-003-46075	OSSF PERMITS	1,200	1,200
10-003-46077	PLAN REVIEW	80,000	50,000
10-003-46079	BACKFLOW INSPECTIONS	0	0
10-003-46080	RE - INSPECTION	0	1,000
10-003-46081	SPECIAL EVENT PERMITS	0	300

Item 3.

10-003-46082	REVIEWS/ REQUESTS	600	600
10-003-46083	METER RELEASE	0	0
10-003-46084	RENTAL INSPECTIONS	400	0
10-003-46089	IRRIGATION	0	0
10-003-46095	FIRE ALARMS	1,000	1,000
10-003-46099	FIRE SPRINKLER	1,000	1,435
10-003-46105	ZONING/RE-ZONING	0	0
10-003-46106	PLATS/RE-PLATS	0	10,000
		<b>749,700</b>	<b>599,035</b>

**Group: 50 - PERSONNEL**

10-003-58100	SALARIES	270,838	389,627
10-003-58101	PAYROLL EXPENSE	3,768	5,650
10-003-58102	WORKERS COMPENSATION	2,072	1,405
10-003-58103	HEALTH INSURANCE	8,403	18,480
10-003-58104	RETIREMENT	12,632	43,899
10-003-58105	UNEMPLOYMENT INSURANCE	180	270
10-003-58107	CELL PHONE STIPEND	1,080	1,620
10-003-58110	OVERTIME	0	0
10-003-58125	DENTAL INSURANCE	512	1,692
10-003-58126	LIFE INSURANCE	346	519
10-003-58128	ACCRUED COMP & VACATION	0	0
10-003-58129	LONGEVITY PAY		1,500
		<b>299,831</b>	<b>464,662</b>

**Group: 55 - SUPPLIES**

10-003-58200	POSTAGE & SHIPPING	515	515
10-003-58201	OFFICE SUPPLIES	5,000	3,000
10-003-58202	FLOWERS/GIFTS/PLAQUES	75	100
10-003-58203	BASIC OPERATING SUPPLIES	0	750
10-003-58204	PRINTING & BINDING	309	300
10-003-58205	MINOR EQUIPMENT: OFFICE	515	400
10-003-58207	MV REPAIR & MAINTENACE	0	200
10-003-58208	UNIFORMS & SUPPLIES	309	300
10-003-58214	CREDIT CARD FEES	0	0
10-003-58265	FACILITIES MAINT SUPPLIES	2,500	2,500
10-003-58268	SUBSCRIPTIONS & PUBLICATIONS	0	150
		<b>9,223</b>	<b>8,215</b>

**Group: 65 - CONTRACTUAL SERVICES**

10-003-58400	TRAVEL & TRAINING	3,000	10,000
10-003-58401	CONSULTANTS & PROFESSIONALS	10,000	10,000
10-003-58402	ADVERTISING & LEGAL NOTICES	4,000	4,000
10-003-58404	PROPERTY & LIABILITY	5,150	8,100
10-003-58406	PROFESSIONAL LICENSE	0	100
10-003-58407	DUES & MEMBERSHIPS	721	750
10-003-58418	CONTRACTUAL SERVICES	55,000	55,000
10-003-58423	FOOD SERVICE/POOL INSPECTOR	9,200	10,000
10-003-58424	ENGINEERING/CITY ENGINEER	15,000	5,000
10-003-58426	SOFTWARE TECH SUPPORT	0	15,000
10-003-58438	IT CONTRACT	4,000	4,000
10-003-58463	ECONOMIC DEVELOPMENT	5,000	1,000
		<b>111,071</b>	<b>122,950</b>

**Group: 75 - CAPITAL OUTLAY**

10-003-58600	OFFICE EQUIPMENT	0	1,000
10-003-58612	SOFTWARE	0	0
		<b>0</b>	<b>1,000</b>

Item 3.

<b>DEVELOPMENT TOTAL REVENUE:</b>	<b>749,700</b>	<b>599,035</b>
<b>DEVELOPMENT TOTAL EXPENSE:</b>	<b>420,125</b>	<b>596,827</b>
<b>DEVELOPMENT NET PROFIT/LOSS:</b>	<b>329,575</b>	<b>2,208</b>

**DEPARTMENT 004 - FIRE MARSHAL**

<b>FY 2022-2023</b>	<b>FY 2023-2024</b>
<b>Total Budget</b>	<b>Total Budget</b>

**Group: 20 - LICENSES & PERMITS**

10-004-46099 FIRE SPRINKLER	<b>10,000</b>	<b>0</b>
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Group: 30 - SERVICE REVENUE

10-004-46032 REVENUE RECOVERY	5,000	0
10-004-46035 PARKER COUNTY RUN FUNDS	0	0
	<b>5,000</b>	<b>0</b>

**Group: 35 - OTHER REVENUE**

10-004-46030 VFD CONTRIBUTIONS	0	0
10-004-46088 SALE OF ASSETS	0	0
	<b>0</b>	<b>0</b>

Group: 50 - PERSONNEL

10-004-58100 SALARIES	790,658	193,015
10-004-58101 PAYROLL EXPENSE	11,500	2,799
10-004-58102 WORKERS COMPENSATION	9,324	7,933
10-004-58103 HEALTH INSURANCE	75,624	18,480
10-004-58104 RETIREMENT	57,676	35,708
10-004-58105 UNEMPLOYMENT INSURANCE	810	180
10-004-58107 CELL PHONE STIPEND	540	0
10-004-58109 CERTIFICATE PAY	24,050	6,550
10-004-58110 OVERTIME	55,000	0
10-004-58125 DENTAL INSURANCE	4,609	1,128
10-004-58126 LIFE INSURANCE	1,556	346
10-004-58127 PHYSICALS & GYM MEMBERSHIPS	5,000	1,000
10-004-58128 ACCRUED COMP & VACATION	0	0
10-004-58129 LONGEVITY PAY		600
	<b>1,036,347</b>	<b>267,739</b>

**Group: 55 - SUPPLIES**

10-004-58200 POSTAGE & SHIPPING	853	1,000
10-004-58201 OFFICE SUPPLIES	2,250	500
10-004-58202 FLOWERS/GIFTS/PLAQUES	518	500
10-004-58203 BASIC OPERATING SUPPLIES	12,862	4,500
10-004-58204 PRINTING & BINDING	213	
10-004-58205 MINOR EQUIPMENT: OFFICE	1,967	
10-004-58206 MV OILS, LUBRICANTS & FLUIDS	0	
10-004-58207 MV REPAIR & MAINTENANCE	79,758	8,700
10-004-58208 UNIFORMS & SUPPLIES	20,875	2,500
10-004-58216 PPE AND SUPPLIES	62,722	5,000
10-004-58217 MEDICAL SUPPLIES	15,428	
10-004-58219 FOAM SUPPLIES	1,866	
10-004-58220 ROAD ABSORBENT SUPPLIES	1,712	
10-004-58253 SAFETY EQUIPMENT & SUPPLIES	19,213	
10-004-58260 BUILDING & FACILITIES REPAIRS	3,871	
10-004-58265 FACILITIES MAINT SUPPLIES	0	
10-004-58266 MINOR EQUIPMENT: FIELD	0	
10-004-58270 MV FUEL	0	
10-004-58278 EMERGENCY RESPONSE SUPPLIES	8,280	

Item 3.

		232,388	22,700
<b>Group: 60 - UTILITIES</b>			
10-004-58305	COMMUNICATION SERVICES	6,396	8,500
<b>Group: 65 - CONTRACTUAL SERVICES</b>			
10-004-58400	TRAVEL & TRAINING	29,036	13,000
10-004-58401	CONSULTANTS & PROFESSIONALS	3,731	
10-004-58403	PRINTING & BINDING	213	
10-004-58404	PROPERTY & LIABILITY	5,330	
10-004-58407	DUES & MEMBERSHIPS	561	5,600
10-004-58418	CONTRACTUAL SERVICES	67,489	16,600
10-004-58426	SOFTWARE TECH SUPPORT	0	
10-004-58427	EQUIPMENT TECH SUPPORT	21,259	11,000
10-004-58437	PUBLIC SAFETY ALERT SYSTEM	1,108	
10-004-58438	IT CONTRACT	4,107	
10-004-58452	VEHICLE LEASE	0	22,649
10-004-58455	EMERGENCY MANAGEMENT	0	17,000
		<b>132,834</b>	<b>85,849</b>
<b>FIRE TOTAL REVENUE;</b>		<b>15,000</b>	<b>0</b>
<b>FIRE TOTAL EXPENSE:</b>		<b>1,407,965</b>	<b>384,788</b>
<b>FIRE NET PROFIT/LOSS:</b>		<b>-1,392,965</b>	<b>-384,788</b>

**DEPARTMENT 005 - LEGISLATIVE**

<b>FY 2022-2023</b>	<b>FY 2023-2024</b>
<b>Total Budget</b>	<b>Total Budget</b>

**Group: 15 - ADMINISTRATIVE FEES**

10-005-46036	OPEN RECORDS FEES	150	150
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**Group: 35 - OTHER REVENUE**

10-005-46024	SPECIAL EVENT SPONSORSHIP	0	0
10-005-46042	MISCELLANEOUS	1,100	1,100
		<b>1,100</b>	<b>1,100</b>

**Group: 50 - PERSONNEL**

10-005-58100	SALARIES	72,100	77,175
10-005-58101	PAYROLL EXPENSE	1,045	1,119
10-005-58102	WORKERS COMPENSATION	1,036	281
10-005-58103	HEALTH INSURANCE	8,403	9,240
10-005-58104	RETIREMENT	5,155	14,277
10-005-58105	UNEMPLOYMENT INSURANCE	90	90
10-005-58107	CELL PHONE STIPEND	540	249
10-005-58125	DENTAL INSURANCE	512	564
10-005-58126	LIFE INSURANCE	173	173
10-005-58129	LONGEVITY PAY		300
		<b>89,054</b>	<b>103,468</b>

**Group: 55 - SUPPLIES**

10-005-58200	POSTAGE & SHIPPING	104	104
10-005-58201	OFFICE SUPPLIES	1,553	1,553
10-005-58202	FLOWERS/GIFTS/PLAQUES	1,553	1,553
10-005-58203	BASIC OPERATING SUPPLIES	569	569
10-005-58204	PRINTING & BINDING	533	533
10-005-58205	MINOR EQUIPMENT: OFFICE	3,002	3,002
10-005-58208	UNIFORMS & SUPPLIES	1,397	1,397
10-005-58265	FACILITIES MAINT SUPPLIES	0	0
10-005-58266	MINOR EQUIPMENT: FIELD	518	518

Item 3.

10-005-58269	PROMOTIONS	25,000	25,000
		<b>34,229</b>	<b>34,229</b>

**Group: 65 - CONTRACTUAL SERVICES**

10-005-58400	TRAVEL & TRAINING	10,350	10,350
10-005-58401	CONSULTANTS & PROFESSIONALS	8,280	8,280
10-005-58402	ADVERTISING & LEGAL NOTICES	2,070	2,070
10-005-58404	PROPERTY & LIABILITY	5,693	8,100
10-005-58406	PROFESSIONAL LICENSE	414	414
10-005-58407	DUES & MEMBERSHIPS	12,000	12,000
10-005-58408	SPECIAL EVENTS	25,000	25,000
10-005-58416	LEGAL/CITY ATTORNEY	50,000	50,000
10-005-58418	CONTRACTUAL SERVICES	4,554	4,554
10-005-58419	ELECTIONS ADMINISTRATION	5,900	5,900
10-005-58426	SOFTWARE TECH SUPPORT	518	518
10-005-58437	PUBLIC SAFETY ALERT SYSTEM	1,108	1,108
10-005-58438	IT CONTRACT	4,107	4,107
10-005-58450	GOVERNMENT & MISC OPERATING	1,553	1,553
		<b>131,547</b>	<b>133,954</b>

**Group: 75 - CAPITAL OUTLAY**

10-005-58624	EQUIPMENT PURCHASE	0	0
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<b>LEGISLATIVE TOTAL REVENUE;</b>	<b>1,250</b>	<b>1,250</b>
<b>LEGISLATIVE TOTAL EXPENSE:</b>	<b>254,830</b>	<b>271,651</b>
<b>LEGISLATIVE NET PROFIT/LOSS:</b>	<b>-253,580</b>	<b>-270,401</b>

**DEPARTMENT 006 - MUNICIPAL COURT**

<b>FY 2022-2023</b>	<b>FY 2023-2024</b>
<b>Total Budget</b>	<b>Total Budget</b>

**Group: 15 - ADMINISTRATIVE FEES**

10-006-46092	NSF FEES	0	0
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**Group: 25 - FINES & FORFITURES**

10-006-46060	NON-PARKING	215,000	215,000
10-006-46061	PARKING	1,000	1,000
10-006-46062	WARRANTS/CAPIAS	1,300	1,300
10-006-46063	STATE LAW - CLASS C	15,000	15,000
10-006-46064	COURT ADMINISTRATION FEES	10,000	10,000
10-006-46065	COURT SECURITY	4,700	4,700
10-006-46066	TIME PAYMENT	400	400
10-006-46067	MC TECH FEE	6,700	6,700
10-006-46085	SEAT BELT	500	500
10-006-46102	TEEN COURT FEE	0	0
		<b>254,600</b>	<b>254,600</b>

**Group: 35 - OTHER REVENUE**

10-006-46042	MISCELLANEOUS	0	0
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**Group: 50 - PERSONNEL**

10-006-58100	SALARIES	98,341	104,630
10-006-58101	PAYROLL EXPENSE	2,075	1,540
10-006-58102	WORKERS COMPENSATION	2,072	562
10-006-58103	HEALTH INSURANCE	8,403	18,480
10-006-58104	RETIREMENT	4,291	19,357
10-006-58105	UNEMPLOYMENT INSURANCE	180	180
10-006-58107	CELL PHONE STIPEND	540	249
10-006-58109	CERTIFICATE PAY	479	221

Item 3.

10-006-58110	OVERTIME	800	0
10-006-58125	DENTAL INSURANCE	512	1,128
10-006-58126	LIFE INSURANCE	173	346
10-006-58129	LONGEVITY PAY		600
10-006-58132	BAILIFF DUTIES	1,492	1,600
		<b>119,358</b>	<b>148,893</b>

Group: 55 - SUPPLIES

10-006-58201	OFFICE SUPPLIES	1,035	1,035
10-006-58202	FLOWERS/GIFTS/PLAQUES	207	207
10-006-58205	MINOR EQUIPMENT: OFFICE	0	0
10-006-58214	FINANCE CHARGES	311	15,000
10-006-58265	FACILITIES MAINT SUPPLIES	0	0
		<b>1,553</b>	<b>16,242</b>

Group: 65 - CONTRACTUAL SERVICES

10-006-58400	TRAVEL & TRAINING	3,105	3,105
10-006-58402	ADVERTISING & LEGAL NOTICES	0	0
10-006-58404	PROPERTY & LIABILITY	5,330	8,100
10-006-58406	PROFESSIONAL LICENSE	0	0
10-006-58407	DUES & MEMBERSHIPS	85	85
10-006-58416	LEGAL/CITY ATTORNEY	12,000	12,000
10-006-58418	CONTRACTUAL SERVICES	0	0
10-006-58421	MUNICIPAL JUDGE	14,904	18,500
10-006-58422	MAGISTRATE	3,105	3,105
10-006-58426	SOFTWARE TECH SUPPORT	0	3,000
10-006-58438	IT CONTRACT	4,140	4,140
10-006-58441	JURY SERVICE	207	207
		<b>42,876</b>	<b>52,242</b>

Group: 75 - CAPITAL OUTLAY

10-006-58600	OFFICE EQUIPMENT	0	0
10-006-58612	SOFTWARE	0	0
		<b>0</b>	<b>0</b>

<b>MUNICIPAL COURT TOTAL REVENUE;</b>	<b>254,600</b>	<b>254,600</b>
<b>MUNICIPAL COURT TOTAL EXPENSE:</b>	<b>163,787</b>	<b>217,377</b>
<b>MUNICIPAL COURT NET PROFIT/LOSS:</b>	<b>90,813</b>	<b>37,223</b>

DEPARTMENT 007 - POLICE

<b>FY 2022-2023</b>	<b>FY 2023-2024</b>
<b>Total Budget</b>	<b>Total Budget</b>

Group: 15 - ADMINISTRATIVE FEES

10-007-46053	ACCIDENT REPORTS	600	600
10-007-46087	CREDIT CARD FEES	0	0
		<b>600</b>	<b>600</b>

Group: 20 - LICENSES & PERMITS

10-007-46073	ALARM PERMIT FEES	0	0
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Group: 35 - OTHER REVENUE

10-007-46050	POLICE TRAINING	0	0
10-007-46051	POLICE CONTRIBUTIONS	0	0
10-007-46088	SALE OF ASSETS	0	0
10-007-46103	SCHOOL RESOURCE OFFICER FUNDI	0	56,151
		<b>0</b>	<b>56,151</b>

Group: 50 - PERSONNEL

Item 3.

10-007-58100	SALARIES	1,072,785	1,166,120
10-007-58101	PAYROLL EXPENSE	15,882	17,750
10-007-58102	WORKERS COMPENSATION	19,412	74,197
10-007-58103	HEALTH INSURANCE	124,814	157,080
10-007-58104	RETIREMENT	78,862	215,732
10-007-58105	UNEMPLOYMENT INSURANCE	2,534	1,530
10-007-58107	CELL PHONE STIPEND	0	745
10-007-58109	CERTIFICATE PAY	19,200	4,154
10-007-58110	OVERTIME	57,193	58,000
10-007-58125	DENTAL INSURANCE	7,948	9,588
10-007-58126	LIFE INSURANCE	3,043	2,940
10-007-58127	PHYSICALS & GYM MEMBERSHIPS	4,797	2,000
10-007-58128	ACCRUED COMP & VACATION	0	0
10-007-58129	LONGEVITY PAY		5,100
		<b>1,406,470</b>	<b>1,714,936</b>

**Group: 55 - SUPPLIES**

10-007-58200	POSTAGE & SHIPPING	320	320
10-007-58201	OFFICE SUPPLIES	5,693	5,693
10-007-58202	FLOWERS/GIFTS/PLAQUES	453	453
10-007-58203	BASIC OPERATING SUPPLIES	3,105	3,105
10-007-58204	PRINTING & BINDING	853	853
10-007-58205	MINOR EQUIPMENT: OFFICE	5,382	5,382
10-007-58206	MV OILS, LUBRICANTS & FLUIDS	533	533
10-007-58207	MV REPAIR & MAINTENACE	9,315	12,000
10-007-58208	UNIFORMS & SUPPLIES	14,283	14,283
10-007-58214	FINANCE CHARGES	62	1,200
10-007-58253	SAFETY EQUIPMENT & SUPPLIES	2,962	2,962
10-007-58260	BUILDING & FACILITIES REPAIRS	6,396	6,396
10-007-58265	FACILITIES MAINT SUPPLIES	14,464	14,464
10-007-58266	MINOR EQUIPMENT: FIELD	33,248	33,248
10-007-58267	OPERATING SUPPLIES NON CONSUM	1,066	1,066
10-007-58268	SUBSCRIPTIONS & PUBLICATIONS	3,494	3,494
10-007-58270	MV FUEL	25,875	25,875
10-007-58271	MV TIRES, TUBES & BATTERIES	4,264	10,000
10-007-58275	SPECIAL EVENTS	1,035	1,035
10-007-58276	AMMUNITION & WEAPONS RELATED	9,134	9,134
		<b>141,937</b>	<b>151,496</b>

**Group: 60 - UTILITIES**

10-007-58305	COMMUNICATION SERVICES	<b>4,451</b>	<b>4,451</b>
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**Group: 65 - CONTRACTUAL SERVICES**

10-007-58400	TRAVEL & TRAINING	8,797	10,000
10-007-58402	ADVERTISING & LEGAL NOTICES	107	107
10-007-58403	PRINTING & BINDING	640	640
10-007-58404	PROPERTY & LIABILITY	5,330	8,100
10-007-58407	DUES & MEMBERSHIPS	1,760	1,760
10-007-58410	LAB TESTING	3,105	6,000
10-007-58418	CONTRACTUAL SERVICES	112,000	112,000
10-007-58420	INMATE HOUSING	1,242	1,242
10-007-58426	SOFTWARE TECH SUPPORT	0	0
10-007-58437	PUBLIC SAFETY ALERT SYSTEM	1,108	1,108
10-007-58438	IT CONTRACT	4,107	4,107
10-007-58450	GOVERNMENT & MISC OPERATING	673	673
10-007-58452	VEHICLE LEASE	61,836	61,836
10-007-58462	ANIMAL CONTROL	68,879	68,879
		<b>269,584</b>	<b>276,452</b>



Item 3.

**Group: 75 - CAPITAL OUTLAY**

10-007-58601	VEHICLE EQUIPMENT	98,268	50,000
10-007-58624	EQUIPMENT PURCHASE	0	0
		<b>98,268</b>	<b>50,000</b>

<b>POLICE TOTAL REVENUE;</b>	<b>600</b>	<b>56,751</b>
<b>POLICE TOTAL EXPENSE:</b>	<b>1,920,710</b>	<b>2,197,335</b>
<b>POLICE NET PROFIT/LOSS:</b>	<b>-1,920,110</b>	<b>-2,140,584</b>

**DEPARTMENT 008 - CITY SERVICES**

<b>FY 2022-2023</b>	<b>FY 2023-2024</b>
<b>Total Budget</b>	<b>Total Budget</b>

**Group: 35 - OTHER REVENUE**

10-008-46107	CODE ENFORCEMENT FEES	<b>0</b>	<b>0</b>
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**Group: 50 - PERSONNEL**

10-008-58100	SALARIES	0	0
10-008-58101	PAYROLL EXPENSE	0	0
10-008-58102	WORKERS COMPENSATION	0	0
10-008-58103	HEALTH INSURANCE	0	0
10-008-58104	RETIREMENT	0	0
10-008-58105	UNEMPLOYMENT INSURANCE	0	0
10-008-58107	CELL PHONE STIPEND	0	0
10-008-58110	OVERTIME	0	0
10-008-58125	DENTAL INSURANCE	0	0
10-008-58126	LIFE INSURANCE	0	0
10-008-58129	LONGEVITY PAY	0	0
		<b>0</b>	<b>0</b>

**Group: 55 - SUPPLIES**

10-008-58201	OFFICE SUPPLIES	0	0
10-008-58202	FLOWERS/GIFTS/PLAQUES	0	0
10-008-58203	BASIC OPERATING SUPPLIES	1,139	1,139
10-008-58205	MINOR EQUIPMENT: OFFICE	0	0
10-008-58207	MV REPAIR & MAINTENACE	2,588	2,588
10-008-58208	UNIFORMS & SUPPLIES	1,035	1,035
10-008-58222	MINOR TOOLS	3,167	3,167
10-008-58223	EQUIPMENT	0	0
10-008-58224	MISC. TOOLS/SUPPLIES	0	0
10-008-58253	SAFETY EQUIPMENT & SUPPLIES	1,066	1,066
10-008-58260	BUILDING & FACILITIES REPAIRS	24,840	24,840
10-008-58265	FACILITIES MAINT SUPPLIES	5,175	5,175
10-008-58266	MINOR EQUIPMENT: FIELD	4,140	4,140
10-008-58270	MV FUEL	57,491	57,491
10-008-58275	SPECIAL EVENTS	0	0
		<b>100,641</b>	<b>100,641</b>

**Group: 60 - UTILITIES**

10-008-58300	ELECTRICITY	36,225	50,000
10-008-58301	GAS	5,175	5,175
10-008-58302	TELEPHONE	15,525	15,525
10-008-58303	LONG DISTANCE TELEPHONE	0	0
10-008-58305	COMMUNICATION SERVICES	46,575	46,575
		<b>103,500</b>	<b>117,275</b>

**Group: 65 - CONTRACTUAL SERVICES**

10-008-58400	TRAVEL & TRAINING	3,105	3,105
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Item 3.

10-008-58401	CONSULTANTS & PROFESSIONALS	0	0
10-008-58402	ADVERTISING & LEGAL NOTICES	0	0
10-008-58404	PROPERTY & LIABILITY	6,728	8,100
10-008-58405	REPAIR & MAINTENANCE	0	0
10-008-58407	DUES & MEMBERSHIPS	0	0
10-008-58408	SPECIAL EVENTS	35,000	40,000
10-008-58411	PROPERTY DAMAGE	0	0
10-008-58412	OTHER RENTAL	0	0
10-008-58414	FINANCE CHARGES	0	0
10-008-58415	FINES & PENALTIES	0	0
10-008-58418	CONTRACTUAL SERVICES	15,525	15,525
10-008-58425	SOLID WASTE COLLECTION	7,245	7,245
10-008-58426	SOFTWARE TECH SUPPORT	0	0
10-008-58438	IT CONTRACT	4,140	4,140
10-008-58450	GOVERNMENT & MISC OPERATING	46,906	10,000
10-008-58451	EQUIPMENT RENTAL	2,132	2,132
10-008-58452	VEHICLE LEASE	0	0
10-008-58478	MOVING EXPENSES	50,000	0
10-008-58479	LANDSCAPING CONTRACT	0	50,000
		<b>170,781</b>	<b>140,247</b>
<b>Group: 75 - CAPITAL OUTLAY</b>		<b>0</b>	<b>0</b>
<b>CITY SERVICES TOTAL REVENUE;</b>		<b>0</b>	<b>0</b>
<b>CITY SERVICES TOTAL EXPENSE:</b>		<b>374,922</b>	<b>358,163</b>
<b>CITY SERVICES NET PROFIT/LOSS:</b>		<b>-374,922</b>	<b>-358,163</b>

**Department: 009 - PARKS**

	<b>FY 2022-2023</b>	<b>FY 2023-2024</b>
	<b>Total Budget</b>	<b>Total Budget</b>

**Group: 35 - OTHER REVENUE**

10-009-46096	PARK DONATIONS	0	0
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**Group: 65 - CONTRACTUAL SERVICES**

10-009-58401	CONSULTANTS AND PROFESSIONALS	0	25,000
10-009-58464	PARKS MAINTENANCE	0	40,000
		<b>0</b>	<b>65,000</b>

**Group: 75 - CAPITAL OUTLAY**

10-009-58609	PARKS IMPROVEMENTS	0	250,000
10-009-58624	EQUIPMENT PURCHASE	0	0
		<b>0</b>	<b>250,000</b>

<b>PARKS TOTAL REVENUE;</b>		<b>0</b>	<b>0</b>
<b>PARKS TOTAL EXPENSE:</b>		<b>0</b>	<b>315,000</b>
<b>PARKS NET PROFIT/LOSS:</b>		<b>0</b>	<b>-315,000</b>

**Department: 010 - STREETS**

	<b>FY 2022-2023</b>	<b>FY 2023-2024</b>
	<b>Total Budget</b>	<b>Total Budget</b>

**Group: 35 - OTHER REVENUE**

10-010-46090	ROAD DONATIONS	0	0
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**Group: 55 - SUPPLIES**

10-010-58210	TRAFFIC & STREET SIGNS	3,731	7,500
10-010-58225	ASPHALT MATERIALS	36,225	50,000
10-010-58226	ROAD BASE MATERIALS - PAVING	20,493	30,000
10-010-58227	ICE & INCLEMENT WEATHER	4,797	4,500

Item 3.

10-010-58228	CONCRETE REPLACEMENT	15,525	0
10-010-58251	BARRICADES/MARKERS	2,588	2,500
		<b>83,359</b>	<b>94,500</b>

**Group: 65 - CONTRACTUAL SERVICES**

10-010-58401	CONSULTANTS AND PROFESSIONALS	0	10,000
10-010-58413	CONTRACT STREET REPAIR	0	25,000
10-010-58424	ENGINEERING/CITY ENGINEER	15,525	25,000
		<b>15,525</b>	<b>60,000</b>

**Group: 75 - CAPITAL OUTLAY**

10-010-58603	STREET IMPROVEMENTS	0	0
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<b>STREETS TOTAL REVENUE;</b>	<b>0</b>	<b>0</b>
<b>STREETS TOTAL EXPENSE:</b>	<b>98,884</b>	<b>154,500</b>
<b>STREETS NET PROFIT/LOSS:</b>	<b>-98,884</b>	<b>-154,500</b>

<b>GENERAL FUND TOTAL REVENUE;</b>	<b>5,391,509</b>	<b>5,798,171</b>
<b>GENERAL FUND TOTAL EXPENSE:</b>	<b>5,239,784</b>	<b>5,791,836</b>
<b>GENERAL FUND NET PROFIT/LOSS:</b>	<b>151,725</b>	<b>6,335</b>

Item 3.

**Fund: 20 - WATER FUND**

**FY 2022-2023  
Total Budget**

**FY 2023-2024  
Total Budget**

**DEPARTMENT 020 - WATER**

**Group: 15 - ADMINISTRATIVE FEES**

20-020-45005	INTEREST REVENUE	10,000	125,000
20-020-46005	INTEREST - OPERATING FUND	0	0
20-020-46087	CREDIT CARD FEES	0	0
		<b>10,000</b>	<b>125,000</b>

**Group: 35 - OTHER REVENUE**

20-020-45032	REIMBURSEMENT FOR REPAIRS	0	0
20-020-45041	REFUNDS/ BANK CREDITS	0	0
20-020-45042	MISCELLANEOUS REVENUE	1,200	1,200
20-020-45051	SALE OF RECYCLED MATERIALS	0	0
20-020-46088	SALE OF ASSETS	0	0
		<b>1,200</b>	<b>1,200</b>

**Group: 40 - TRANSFERS**

20-020-48756	2019 COOS - TWDB - FT WORTH WT	264,782	244,414
20-020-48757	WP CO S21	0	163,572
		<b>264,782</b>	<b>407,986</b>

**Group: 45 - UTILITY REVENUE**

20-020-45000	USER CHARGES	2,500,000	3,015,000
20-020-45001	PENALTIES	30,000	30,000
20-020-45002	NEW ACCOUNT FEES	13,000	13,000
20-020-45003	TAP FEES	3,000	3,000
20-020-45004	IMPACT FEES	250,000	50,000
20-020-45007	METER FEE	25,000	25,000
20-020-45008	METER BOX FEE	4,500	4,500
20-020-45030	RECONNECT FEES	10,000	10,000
20-020-45031	NSF FEES	600	600
20-020-45048	BORE FEES	0	0
		<b>2,836,100</b>	<b>3,151,100</b>

**Group: 50 - PERSONNEL**

20-020-58100	SALARIES	630,000	662,835
20-020-58101	PAYROLL EXPENSE	9,372	10,041
20-020-58102	WORKERS COMPENSATION	15,012	16,358
20-020-58103	HEALTH INSURANCE	116,913	83,160
20-020-58104	RETIREMENT	46,667	91,086
20-020-58105	UNEMPLOYMENT INSURANCE	352	810
20-020-58107	CELL PHONE STIPEND	4,471	4,320
20-020-58109	CERTIFICATE PAY	2,360	5,040
20-020-58110	OVERTIME	17,406	31,800
20-020-58125	DENTAL INSURANCE	21,925	5,076
20-020-58126	LIFE INSURANCE	1,928	1,556
20-020-58128	ACCRUED COMP & VACATION	0	0
20-020-58129	LONGEVITY PAY		3,000
		<b>866,406</b>	<b>915,082</b>

**Group: 55 - SUPPLIES**

20-020-58200	POSTAGE & SHIPPING	15,000	15,000
20-020-58201	OFFICE SUPPLIES	5,000	5,000
20-020-58202	FLOWERS/GIFTS/PLAQUES	300	300

20-020-58203	BASIC OPERATING SUPPLIES	2,000	2,000
20-020-58205	MINOR EQUIPMENT: OFFICE	3,000	3,000
20-020-58207	MV REPAIR & MAINTENANCE	10,400	10,400
20-020-58208	UNIFORMS & SUPPLIES	6,000	6,000
20-020-58211	WATER SUPPLIES	0	0
20-020-58214	FINANCE CHARGES	1,800	60,000
20-020-58222	MINOR TOOLS	0	0
20-020-58223	EQUIPMENT	3,000	3,000
20-020-58224	MISC. TOOLS/SUPPLIES	4,000	4,000
20-020-58227	ICE & INCLEMENT WEATHER	0	0
20-020-58230	CHEMICALS	35,000	50,000
20-020-58231	WATER METERS	0	20,000
20-020-58232	FIRE HYDRANTS	10,000	10,000
20-020-58233	ROAD BASE MATERIAL - MAIN BREA	0	0
20-020-58234	SAND	0	0
20-020-58253	SAFETY EQUIPMENT & SUPPLIES	2,874	2,874
20-020-58260	BUILDING & FACILITIES REPAIRS	3,984	3,984
20-020-58265	FACILITIES MAINT SUPPLIES	500	500
20-020-58266	MINOR EQUIPMENT: FIELD	2,850	2,850
20-020-58268	SUBSCRIPTIONS & PUBLICATIONS	750	750
20-020-58270	MV FUEL	40,000	50,000
20-020-58281	WATER DISTRIBUTION SUPPLIES	135,000	135,000
20-020-58282	WATER PRODUCTION SUPPLIES	50,000	50,000
		<b>331,458</b>	<b>434,658</b>

**Group: 60 - UTILITIES**

20-020-58300	ELECTRICITY	100,000	115,000
20-020-58301	NATURAL GAS	0	0
20-020-58304	MOBILE TELEPHONE	5,700	5,700
20-020-58305	COMMUNICATION SERVICES	6,132	6,132
		<b>111,832</b>	<b>126,832</b>

**Group: 65 - CONTRACTUAL SERVICES**

20-020-58400	TRAVEL & TRAINING	5,000	5,000
20-020-58401	CONSULTANTS & PROFESSIONALS	25,000	25,000
20-020-58402	ADVERTISING & LEGAL NOTICES	1,000	1,000
20-020-58403	PRINTING & BINDING	0	0
20-020-58404	PROPERTY & LIABILITY	5,500	8,100
20-020-58407	DUES & MEMBERSHIPS	555	555
20-020-58409	PERMITS & APPLICATIONS	5,500	5,500
20-020-58410	LAB TESTING	20,000	20,000
20-020-58411	PROPERTY DAMAGE	2,500	2,500
20-020-58412	OTHER RENTAL	0	0
20-020-58414	FINANCE CHARGES	0	0
20-020-58416	LEGAL/CITY ATTORNEY	0	50,000
20-020-58417	ACCOUNTING & AUDITOR	13,500	13,500
20-020-58418	CONTRACTUAL SERVICES	0	20,000
20-020-58424	ENGINEERING/CITY ENGINEER	36,000	36,000
20-020-58425	SOLID WASTE COLLECTION	2,000	2,000
20-020-58426	SOFTWARE TECH SUPPORT	3,000	30,000
20-020-58427	EQUIPMENT TECH SUPPORT	10,000	10,000
20-020-58437	PUBLIC SAFETY ALERT SYSTEM	2,750	2,750
20-020-58438	IT CONTRACT	3,852	3,852
20-020-58442	WATER MAIN MAINTENANCE	0	0
20-020-58443	WELL SITE MAINTENANCE	25,000	25,000

20-020-58444	EQUIPMENT MAINTENANCE	5,000	5,000
20-020-58447	WATER TANK MAINTENANCE	35,000	35,000
20-020-58448	BUILDING MAINT - WELL SITES	3,000	3,000
20-020-58451	EQUIPMENT RENTAL	8,000	8,000
20-020-58452	VEHICLE LEASE	52,000	52,000
20-020-58469	WATER DISTRIBUTION CONTRACTUAL	45,000	45,000
20-020-58470	WATER PRODUCTION CONTRACTUAL	150,000	200,000
		<b>459,157</b>	<b>608,757</b>

**Group: 70 - TRANSFERS & RESTRICTED FUNDS**

20-020-58716	PAYING AGENT FEES	0	
20-020-58735	2010 REFUNDING	76,500	
20-020-58736	2012 REFUNDING	107,650	
20-020-58741	TRANSFER TO GENERAL FUND	200,000	
20-020-58745	FRANCHISE FEES	129,978	
20-020-58746	2014 TWDB COB	40,534	44,373
20-020-58748	2016 TWDB COB	53,689	58,423
20-020-58749	PP FINANCE CONTRACT 6804	18,419	18,419
20-020-58755	2015 COB	45,675	30,491
20-020-58756	2019 COOS - TWDB - FT WORTH WT	0	509,195
20-020-58757	WP CO S21 DEBT SERVICE	0	340,775
20-020-58758	GOV CAP 9371 DEBT SERVICE	0	82,373
20-020-58764	TRANSFER TO WASTEWATER FUND	400,000	400,000
		<b>1,072,445</b>	<b>1,484,048</b>

**Group: 75 - CAPITAL OUTLAY**

20-020-58600	OFFICE EQUIPMENT	0	0
20-020-58601	VEHICLES	0	0
20-020-58602	TECHNOLOGY PROJECTS	12,500	12,500
20-020-58604	EQUIPMENT: HEAVY	100,000	100,000
20-020-58610	FACILITIES: CITY BUILDINGS	0	0
20-020-58611	WATER PURCHASES (EMER WATER)	0	0
20-020-58612	SOFTWARE	0	0
20-020-58646	UTILITIES: WATER DISTRIBUTION	0	0
		<b>112,500</b>	<b>112,500</b>

<b>WATER FUND TOTAL REVENUE;</b>	<b>3,112,082</b>	<b>3,685,286</b>
<b>WATER FUND TOTAL EXPENSE:</b>	<b>2,953,798</b>	<b>3,681,876</b>
<b>WATER FUND NET PROFIT/LOSS:</b>	<b>158,284</b>	<b>3,409</b>

**Fund: 30 - WASTEWATER FUND**

**FY 2022-2023**

**FY 2023-2024**

**Total Budget**

**Total Budget**

**DEPARTMENT 030 - WASTEWATER**

Group: 15 - ADMINISTRATIVE FEES

30-030-45005	INTEREST REVENUE	<b>15,468</b>	<b>15,468</b>
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**Group: 35 - OTHER REVENUE**

30-030-45041	REFUNDS/BANK CREDITS	3,261	3,261
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30-030-45049	GRANT REVENUE	0	0
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30-030-46088	SALE OF ASSETS	0	0
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		<b>3,261</b>	<b>3,261</b>
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**Group: 40 - TRANSFERS**

30-030-46094	TRANSFER FROM WATER	<b>400,000</b>	<b>400,000</b>
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**Group: 45 - UTILITY REVENUE**

30-030-45000	USER CHARGES	620,000	973,067
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30-030-45003	TAP FEES	667	667
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30-030-45004	IMPACT FEES	125,000	125,000
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		<b>745,667</b>	<b>1,098,734</b>
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**Group: 50 - PERSONNEL**

30-030-58100	SALARIES	90,000	93,115
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30-030-58101	PAYROLL EXPENSE	561	1,495
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30-030-58102	WORKERS COMPENSATION	1,072	3,383
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30-030-58103	HEALTH INSURANCE	8,076	18,480
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30-030-58104	RETIREMENT	2,791	17,226
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30-030-58105	UNEMPLOYMENT INSURANCE	25	180
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30-030-58107	CELL PHONE STIPEND	561	1,080
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30-030-58109	CERTIFICATE PAY	1,118	1,920
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30-030-58110	OVERTIME	2,215	10,000
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30-030-58125	DENTAL INSURANCE	514	1,128
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30-030-58126	LIFE INSURANCE	121	346
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30-030-58129	LONGEVITY PAY		600
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		<b>107,054</b>	<b>148,953</b>
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**Group: 55 - SUPPLIES**

30-030-58200	POSTAGE & SHIPPING	2,000	2,000
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30-030-58201	OFFICE SUPPLIES	1,200	1,200
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30-030-58203	BASIC OPERATING SUPPLIES	1,200	1,200
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30-030-58205	MINOR EQUIPMENT: OFFICE	1,000	1,000
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30-030-58206	MV OILS, LUBRICANTS & FLUIDS	500	500
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30-030-58207	MV REPAIR & MAINTENANCE	2,400	2,400
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30-030-58208	UNIFORMS & SUPPLIES	2,000	2,000
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30-030-58212	WASTEWATER SUPPLIES	4,000	4,000
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30-030-58222	MINOR TOOLS	0	0
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30-030-58223	EQUIPMENT	2,900	2,900
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30-030-58224	MISC. TOOLS/SUPPLIES	1,000	1,000
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30-030-58227	ICE & INCLEMENT WEATHER	0	0
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30-030-58230	CHEMICALS	75,000	75,000
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30-030-58240	BELT PRESS SUPPLIES	0	0
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30-030-58253	SAFETY EQUIPMENT & SUPPLIES	2,775	2,775
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30-030-58260	BUILDING & FACILITIES REPAIRS	5,000	5,000
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30-030-58264	WW CHEMICALS	0	0
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30-030-58265	FACILITIES MAINT SUPPLIES	0	0
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Item 3.

30-030-58270	MV FUEL	5,000	5,000
30-030-58279	WASTEWATER COLLECTION	35,000	35,000
30-030-58280	WASTEWATER TREATMENT	10,000	10,000
		<b>150,975</b>	<b>150,975</b>

**Group: 60 - UTILITIES**

30-030-58300	ELECTRICITY	65,000	90,000
30-030-58305	COMMUNICATION SERVICES	0	0
		<b>65,000</b>	<b>90,000</b>

**Group: 65 - CONTRACTUAL SERVICES**

30-030-58400	TRAVEL & TRAINING	3,500	3,500
30-030-58402	ADVERTISING & LEGAL NOTICES	0	0
30-030-58404	PROPERTY & LIABILITY	5,500	8,100
30-030-58405	REPAIR & MAINTENANCE	7,650	7,650
30-030-58407	DUES & MEMBERSHIPS	500	500
30-030-58409	PERMITS & APPLICATIONS	3,500	3,500
30-030-58410	LAB TESTING	21,000	21,000
30-030-58414	FINANCE CHARGES	0	0
30-030-58417	ACCOUNTING & AUDITOR	10,000	10,000
30-030-58418	CONTRACTUAL SERVICES	12,000	12,000
30-030-58424	ENGINEERING/CITY ENGINEER	12,000	12,000
30-030-58425	SLUDGE HAULING	90,000	90,000
30-030-58438	IT CONTRACT	3,852	3,852
30-030-58445	LIFT STATION EQUIPMENT MAINTENANCE	30,000	30,000
30-030-58449	LIFT STATION MAINTENANCE	0	0
30-030-58450	GOVERNMENT & MISC OPERATING	3,000	3,000
30-030-58451	EQUIPMENT RENTAL	500	500
30-030-58467	WASTEWATER COLLECTION	0	0
30-030-58468	WASTEWATER TREATMENT	0	0
		<b>203,002</b>	<b>205,602</b>

**Group: 70 - TRANSFERS & RESTRICTED FUNDS**

30-030-58716	PAYING AGENT FEES	0	0
30-030-58745	FRANCHISE FEES	37,220	37,220
30-030-58750	SERIES 2017 DEBT	600,000	265,348
30-030-58766	TWDB SERIES 2021A	0	591,735
		<b>637,220</b>	<b>894,303</b>

<b>WASTEWATER FUND TOTAL REVENUE;</b>	<b>1,164,396</b>	<b>1,517,463</b>
<b>WASTEWATER FUND TOTAL EXPENSE:</b>	<b>1,163,251</b>	<b>1,489,833</b>
<b>WASTEWATER FUND NET PROFIT/LOSS:</b>	<b>1,145</b>	<b>27,630</b>



Item 3.

<b>Fund: 07 - DRAINAGE FUND</b>	<b>FY 2022-2023 Total Budget</b>	<b>FY 2023-2024 Total Budget</b>
<b>Department: 070 - DRAINAGE</b>		
<b>Group: 15 - ADMINISTRATIVE FEES</b>		
07-070-46005 INTEREST REVENUE	1,500	1,500
07-070-46104 DRAINAGE FEES	350,000	400,000
	<b>351,500</b>	<b>401,500</b>
<b>Group: 65 - CONTRACTUAL SERVICES</b>		
07-070-58424 ENGINEERING	0	0
<b>Group: 70 - TRANSFERS &amp; RESTRICTED FUNDS</b>		
07-070-58765 COB, SERIES 2022A	0	367,150
<b>Group: 75 - CAPITAL OUTLAY</b>		
07-070-58625 UTILITIES - DRAINAGE	367,000	0
<b>DRAINAGE FUND TOTAL REVENUE;</b>	<b>351,500</b>	<b>401,500</b>
<b>DRAINAGE FUND TOTAL EXPENSE:</b>	<b>367,000</b>	<b>367,150</b>
<b>DRAINAGE FUND NET PROFIT/LOSS:</b>	<b>-15,500</b>	<b>34,350</b>

# NOTICE OF MEETING TO VOTE ON TAX RATE

A tax rate of \$0.397597 per \$100 valuation has been proposed by the governing body of CITY OF WILLOW PARK.

PROPOSED TAX RATE	\$0.397597 per \$100
NO-NEW-REVENUE TAX RATE	\$0.444640 per \$100
VOTER-APPROVAL TAX RATE	\$0.430651 per \$100

The no-new-revenue tax rate is the tax rate for the 2023 tax year that will raise the same amount of property tax revenue for CITY OF WILLOW PARK from the same properties in both the 2022 tax year and the 2023 tax year.

The voter-approval rate is the highest tax rate that CITY OF WILLOW PARK may adopt without holding an election to seek voter approval of the rate.

The proposed tax rate is not greater than the no-new-revenue tax rate. This means that CITY OF WILLOW PARK is not proposing to increase property taxes for the 2023 tax year.

**A PUBLIC MEETING TO VOTE ON THE PROPOSED TAX RATE WILL BE HELD ON August 23, 2023 AT 6:00 AT Willow Park City Hall, 120 El Chico Trail, Suite A, Willow Park, TX 76087.**

The proposed tax rate is also not greater than the voter-approval tax rate. As a result, CITY OF WILLOW PARK is not required to hold an election to seek voter approval of the rate. However, you may express your support for or opposition to the proposed tax rate by contacting the members of the Willow Park City Council of CITY OF WILLOW PARK at their offices or by attending the public meeting mentioned above. **YOUR TAXES OWED UNDER ANY OF THE RATES MENTIONED ABOVE CAN BE CALCULATED AS FOLLOWS:**

$$\text{Property tax amount} = (\text{tax rate}) \times (\text{taxable value of your property}) / 100$$

<b>FOR the proposal:</b>	Lea Young	Eric Contreras
	Chawn Gilliland	Nate Crummel
	Greg Runnenbaum	

**AGAINST the proposal:**

**PRESENT** and not voting: Doyle Moss, Mayor

**ABSENT:**

Visit [Texas.gov/PropertyTaxes](https://www.texas.gov/PropertyTaxes) to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information about proposed tax rates and scheduled public hearings of each entity that taxes your property.

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

The following table compares the taxes imposed on the average residence homestead by CITY OF WILLOW PARK last year to the taxes proposed to be imposed on the average residence homestead by CITY OF WILLOW PARK this year.

	2022	2023	Change	
<b>Total tax rate (per \$100 of value)</b>	\$0.538450	\$0.397597	decrease of -0.140853, or -26.16%	<i>Item 4.</i>
<b>Average homestead taxable value</b>	\$296,517	\$335,983	increase of 39,466, or 13.31%	
<b>Tax on average homestead</b>	\$1,596.60	\$1,335.86	decrease of -260.74, or -16.33%	
<b>Total tax levy on all properties</b>	\$3,224,724	\$3,108,241	decrease of -116,483, or -3.61%	

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For assistance with tax calculations, please contact the tax assessor for CITY OF WILLOW PARK at 817-596-0077 or parkercad@parkercad.org, or visit [www.texas.gov/property](http://www.texas.gov/property) taxes for more information.



# CITY COUNCIL AGENDA ITEM BRIEFING SHEET

<b>Council Date:</b> August 22, 2023	<b>Department:</b> Admin	<b>Presented By:</b> City Manager
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**AGENDA ITEM:**

Discussion/ Action: To consider and act on adopting an ordinance adopting an Ad Valorem Tax Rate and levy on assessed property not to exceed \$0.397597 per \$100 valuation for tax year 2023 for the City of Willow Park, Texas including a Levy for Debt obligations (\$0.208872) and a levy for Maintenance and Operations (\$0.188725) consistent with the Fiscal Year 2023-2024 Municipal Budget

**BACKGROUND:**

As has been discussed previously, and voted on during the August 8, 2023 City Council Meeting, the proposed Tax Rate for FY 2023 - 2024 is as follows:

M/O: 0.208872

I/S: 0.188725

Total Rate: \$0.397597

**STAFF/BOARD/COMMISSION RECOMMENDATION:**

I move to adopt an ordinance adopting an Ad Valorem Tax Rate and levy on assessed property not to exceed \$0.397597 per \$100 valuation for tax year 2023 for the City of Willow Park, Texas including a Levy for Debt obligations (\$0.208872) and a levy for Maintenance and Operations (\$0.188725) consistent with the Fiscal Year 2023-2024 Municipal Budget.

**EXHIBITS:**

<b>ADDITIONAL INFO:</b>	<b>FINANCIAL INFO:</b>	
	<b>Cost</b>	\$
	<b>Source of Funding</b>	\$

# CITY OF WILLOW PARK

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE LEVYING THE 2023 AD VALOREM TAXES OF THE CITY OF WILLOW PARK, TEXAS ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY, NOT EXEMPT BY LAW; PROVIDING REVENUES FOR PAYMENT OF CURRENT MUNICIPAL EXPENSES, AND FOR INTEREST AND SINKING FUNDS ON OUTSTANDING CITY OF WILLOW PARK BONDS; PROVIDING FOR ENFORCEMENT OF COLLECTION; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOW PARK, TEXAS:**

**Section 1:** That under the authority of the laws of the State of Texas, there is hereby levied for the 2023 tax year, on all taxable property situated within the corporate limits of the City of Willow Park, and not exempt by the Constitution and Laws of the State of Texas, a total tax of \$0.397597 on each \$100 assessed value of all taxable property.

**Section 2:** (a) That of the total tax, \$0.188725 on each \$100 assessed value, shall be distributed to the General Fund of the City to fund maintenance and operation expenditures of the City.

**Section 3:** That of the total tax, \$0.208872 on each \$100 assessed value, shall be distributed to pay the City's debt service as provided by Section 26.05 of the Texas Tax Code.

**Section 4:** That for enforcement of the collection of taxes hereby levied, the City of Willow Park shall have available all rights and remedies provided by law.

**Section 5:** All monies collected under this Ordinance for the specific items therein named, shall be and the same are appropriated and set apart for the specific purpose indicated in the City Budget and the City shall keep these accounts so as to readily and distinctly show the amount collected, and the amounts expended and the amounts on hand at any time belonging to such funds. All receipts for the City not specifically apportioned by the Ordinance are hereby made payable to the General Fund of the City.

**Section 6:** It is hereby declared to be the intention of the City Council of the City of Willow Park that if any phrase, sentence, section, or paragraph of this Ordinance shall be declared unconstitutional or otherwise invalid by final judgment of a court of competent jurisdiction such unconstitutionality or invalidity shall not affect any of the remainder of this Ordinance since the same would have been enacted by the City Council without the incorporation of the unconstitutional or invalid phrase, sentence, section or paragraph.

**Section 7:** This Ordinance shall become effective after enactment as provided by charter and/or State law.

**PASSED, APPROVED AND ADOPTED** on this the 22<sup>nd</sup> day of August 2023.

\_\_\_\_\_  
Doyle Moss, Mayor

**ATTEST:**

\_\_\_\_\_  
Crystal Dozier, City Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
William P. Chesser, City Attorney

The Willow Park City Council in acting on Ordinance No. \_\_\_\_\_, did on the 22<sup>nd</sup> day of August 2023 vote as follows:

	<u>FOR</u>	<u>AGAINST</u>	<u>ABSTAIN</u>
Doyle Moss, Mayor	_____	_____	_____
Eric Contreras, Place 1	_____	_____	_____
Chawn Gilliland, Place 2	_____	_____	_____
Greg Runnebaum, Place 3	_____	_____	_____
Lea Young, Place 4	_____	_____	_____
Nathan Crummell, Place 5	_____	_____	_____



# CITY COUNCIL AGENDA ITEM BRIEFING SHEET

<b>Council Date:</b> August 22, 2023	<b>Department:</b> Admin	<b>Presented By:</b> Bryan Grimes
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**AGENDA ITEM: Discussion/ Action: to authorize the request for Bank Depository Services Proposal**

**BACKGROUND:**

State statute requires that the City of Willow Park send out Requests for Proposal for Banking Services. Our current agreement with First Financial Bank is set to expire in September 2023. Thus, staff has prepared the attached RFP to send out to local bank depositories for our banking services.

Upon approval, staff will send the RFP and will provide 30 days for the financial institutions to respond by September 22, 2023. Upon receipt of the bank proposals, staff will then review and present our recommendations to Council at the September 26, 2023 meeting.

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**STAFF/BOARD/COMMISSION RECOMMENDATION:**

Passage of the RFP as submitted

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**EXHIBITS:**

Bank Services RFP

<b>ADDITIONAL INFO:</b>	<b>FINANCIAL INFO:</b>	
	<b>Cost</b>	\$
	<b>Source of Funding</b>	\$

## CITY OF WILLOW PARK REQUEST FOR PROPOSAL FOR BANKING SERVICES

### I. INTRODUCTION

The City of Willow Park is requesting proposals for a banking services contract to be awarded September 26, 2023, with service to begin October 1, 2023, and extend through October 1, 2028. Through this contract the City intends to minimize banking costs, improve operational efficiency, and maximize investment capabilities. This Request for Proposal (RFP) represents the cash management goals, specifies all banks' required qualifications, the banking services required, the estimated activity volumes on all accounts, the method and terms of compensation, submission instructions and the contract award provisions.

### II. PROPOSAL INSTRUCTIONS AND QUALIFICATIONS

#### A. MINIMUM QUALIFICATIONS

To assure a close working relationship, to facilitate available services, and to support local business, the entity may give priority to those banks with full-service capabilities within the City limits. Any required statement regarding equal opportunity and affirmative action should be included if required/desired. The proposal submitted will become part of the final contract.

#### B. PROPOSAL SUBMISSION INSTRUCTIONS

##### 1. Proposal Format

In order to fully and equitably evaluate each bank's ability to meet the banking services needs of the City, a standard reply format is required. Each proposal must include a response to each item in the RFP in the order given. Only proposals submitted in the prescribed format and using the exhibit forms provided will be evaluated for contract award.

##### 2. Submission Requirements

1. Email all Proposals to [bgrimes@willowpark.org](mailto:bgrimes@willowpark.org) or [cscott@willowpark.org](mailto:cscott@willowpark.org)
2. In lieu of email, the City of Willow Park will accept 10 bound copies to the address below:

City of Willow Park  
120 El Chico Trail, Suite A  
Willow Park, Texas 76087  
Attn: Crystal Dozier



3. RFP Questions

Questions regarding this RFP or the service requested will be accepted in written form at the address below on or before 5:00 pm September 23, 2023. Responses to all material questions submitted will be communicated to each prospective bidder.

Bryan Grimes  
City Administrator  
[bgrimes@willowpark.org](mailto:bgrimes@willowpark.org)

Candy Scott  
Chief Financial Officer  
[cscott@willowpark.org](mailto:cscott@willowpark.org)

4. Request for Proposal Amendments

Modifications or additions may be made as a result of questions submitted. Written notification of any such change will be made in writing to all known bidders.

5. Selection Criteria

Evaluation of proposals will be made on the basis of the following objectives:

Time deposit interest rates	25%
Cost of Service	25%
Service availability	25%
Safety and creditworthiness of bank	25%

6. Award of Bid and Service Initiation

The contract is to be awarded by City Council at its meeting on September 26, 2023.

**III. REQUIRED FINANCIAL INSTITUTION INFORMATION**

All banks must provide, as part of the proposal:

- audited financial statements for the most recent fiscal year,
- a copy of the current call report, and
- a statement regarding any recent or foreseen merger or acquisition.

**IV. REQUIRED BANKING SERVICES**

This section lists all the services to be provided by the bank under this agreement. Attachment A lists each of these services. The bank should use this Attachment to provide the specific price for each service.

A. Consolidated Account Structure

The bank is to provide a master consolidation account and zero balance accounts from which daily balance and detailed reporting is available. The City's current account structure contains the following accounts:

Account Title

General Operating Fund	Project / Construction Fund—Building
Debt Service Fund	Project / Construction Fund—Roads
TIRZ Reimbursement Fund	First Responder Donation Fund
Tourism Fund	Water Improvement Fund
GF Cash Reserve	CID03 Fund
Water Cash Reserve	CO S21 Fund
Wastewater Cash Reserve	CLFRF Fund
WasteWater Improvement Fund	Police Holding Fund
Police Seizure (State)	I&S TWDB – Water
Police Seizure (Federal)	I&S TWDB – Wastewater
First Responder Fund (Police)	Water Deposit CD

B. Wire Transfer Services

The City currently generates approximately 32 outgoing wires each year. A standard wire transfer agreement will be executed with the bank. This proposal should include a copy of your standard transfer procedures and wire transfer agreement. The City requires adequate security provisions and procedures. If the wire transfer requests are available on line, full information should be submitted detailing the use.

C. Automated Daily Balance Reporting

The City requires an automated PC-based reporting system for access to the closing ledger and available balances. Stipulate the time at which the access is available and describe the system to be used. Reporting should include balance and detailed reporting. Samples of the reports are to be included in the proposal.

D. Sweep Account Provisions

If the City chooses, the bank will be responsible for automatically sweeping the balances in all accounts daily to an investment option (money market fund, repo, etc.). Describe the sweep options and, if a money market fund is used, provide a prospectus. The accounts will be swept to the compensating balance.

*E. THIS SECTION IS NOT APPLICABLE*

F. Investment of Idle Funds and Safekeeping of City Securities

All certificates of deposit bought by the City will be bought on a competitive basis. The City has no obligation to invest its funds with or through the bank. If the bank is proposing overnight repurchase agreements, an executed Master Repurchase Agreement is required. In order to fulfill GASB III requirements for reporting, if a repurchase agreement is executed with the bank itself, the collateral must be held in the trust department of the bank in a separate account.

All securities will be handled on a delivery versus payment (DVP) basis as they are cleared into and out of the account. There will be approximately ten securities in safekeeping at any time. All clearing and safekeeping will be in the bank or its correspondent. All correspondent and safekeeping arrangements will be stipulated in the proposal.

G. Standard Disbursing Services

Standard disbursing services for all accounts are required to include the payment of all checks upon presentation.

#### H. Standard Deposit Services

The bank must guarantee immediate credit on all incoming wire transfers and U.S. Treasury checks upon receipt and all other checks based on the bank's published availability schedule. The Bank should specify in their proposal their deposit requirements and commercial and retail deposit locations, including night deposit services and procedures.

#### I. Reporting and Account Analysis

Monthly account analysis reports must be provided by the bank on a timely basis for each account and on a total account basis. A sample account analysis format must be provided as part of the proposal. Samples of monthly statements should also be provided. The monthly statements are to be received within ten business days of the next month.

#### J. Account Executive

An account executive must be assigned to the account to coordinate the account services and expedite the solution of any problem. A trained and competent backup for the account executive, familiar with the account, should be assigned in the proposal. Stipulate the name and a brief biography of the account executive to be assigned to the City's account.

#### K. Direct Deposit

Describe the requirements and deadlines for computer tap for ACH transactions. The proposal should indicate when funds will be available in participating banks.

#### L. Daylight Overdraft Provisions

Every effort will be made to eliminate daylight overdraft situations on the account. However, in case this situation does arise, the proposal should include any and all bank policies regarding daylight overdrafts charges or handling procedures.

#### M. Stop Payments

The proposal must include a statement on the proposed stop payment process on an automated or manual basis.

#### N. Collateralization of Deposits

The bank must agree to obtain and maintain acceptable collateral sufficient to cover all anticipated time and demand deposits, above the FDIC insured limit of \$250,000. Securities used to pledge against time and demand deposits must be held in an independent third-party safekeeping institution outside the bank's holding company. The bank will execute a tri-party safekeeping agreement with the City and the Safekeeping bank for safekeeping of these securities. Collateral will be maintained at a minimum of 102% and marked to market at least once a month. Control will be shared jointly between the bank and the

entity. Substitution will be approved by the City and not unduly withheld. Substitutions of collateral will be requested in writing and new collateral will be received before the existing collateral is released. The proposal will name the safekeeping bank for collateral.

O. Additional Services

If new services become available and are provided during the period of this contract, they will be charged at the bank's then published rate.

**V. OTHER SERVICES**

The City is interested in obtaining service and cost information on additional services for possible use during the contract period. These services are not required but will be evaluated in terms of availability, feasibility, service levels, service providers and cost. The City will make its determination after receipt of proposals as to whether a service will be used. If the service is accepted later in the contract period the services and charges stipulated in the proposal will be applied.

A. Lockbox Services

The City may choose to utilize lockbox services for certain revenue collections. Describe the service including the lockbox location and a full description of the service.

**VI. Bank Compensation**

Any net settlement on compensating balances will be made annually. If fees are chosen as the payment methodology, fees will be paid monthly after receipt of the account analysis.

**ATTACHMENT A - BANKING SERVICES CHARGES**

*Any and all anticipated service charges must be shown on this form to be applicable under the agreement. Add additional lines as required.*

<b>Service Unit</b>	<b>Unit Charge</b>	<b>Cost of Service</b>
Account Maintenance	Per month	
Daily Balance Reporting	Per month	
Zero Balanced Accounts		
Master Account	Per month	
Subsidiary Accounts	Per month	
Credits Posted	Per transaction	
Debits Posted	Per transaction	
Encoding charge	Per transaction	
ACH Processing	Per transaction	
Origination of file	Per tape	
ACH deletions	Per transaction	
ACH entries	Per transaction	
Returned checks	Per transaction	
Controlled Disbursement	Per account/per month	
Reconciliation	Per month	
Sort list tape	Per transaction	
Sort and list	Per transaction	
Items Deposited		
Deposits	Per transaction	
Commercial deposits	Per transaction	
Group I items	Per transaction	
Group II items	Per transaction	
Group III items	Per transaction	
Group IV items	Per transaction	
Stop payments	Per transaction	
Wire Transfers		
Incoming	Per transaction	
Outgoing	Per transaction	
Investment Safekeeping		
S/keeping interest/credit	Per transaction	
S/keeping receipt deposit	Per transaction	
S/keeping outgoing	Per transaction	
Securities DVP FRB	Per transaction	
Securities DVP NY	Per transaction	
Check Printing	Per transaction	
Extra Statements	Per transaction	
Disposable Bank Bags	Per Item	
Lockbox	Per month	
Cutbacks	Per transaction	
Special handling		



# CITY COUNCIL AGENDA ITEM BRIEFING SHEET

<b>Council Date:</b> 8/22/23	<b>Department:</b> Finance	<b>Presented By:</b> Jake Weber
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**AGENDA ITEM:**

Financial update by Jake Weber, CPA.

**BACKGROUND:**

Review and provide an update on the 3<sup>rd</sup> fiscal quarter 2022-2023 financial activity of the city.

**STAFF/BOARD/COMMISSION RECOMMENDATION:**

**EXHIBITS:**

Financial Reports as of June 30, 2023.

<b>ADDITIONAL INFO:</b>	<b>FINANCIAL INFO:</b>	
	<b>Cost</b>	\$-0-
	<b>Source of Funding</b>	\$-0-



**City of Willow Park  
Financial Update  
Financial Reports as of June 30, 2023**

Item 7.

<b>Financial Highlights</b>	General	Water	Wastewater
-FYTD 2022-2023 Revenue Actual	\$ 14,432,344	\$ 2,450,050	\$ 1,020,118
-FYTD 2022-2023 Expense Actual	13,863,562	2,963,211	1,168,383
-FYTD 2022-2023 Net Change	\$ 568,782	\$ (513,161)	\$ (148,265)
-FY 2022-2023 Revenue Budget	\$ 5,391,509	\$ 3,112,082	\$ 1,164,396
-FY 2022-2023 Expense Budget	\$ 5,331,841	\$ 2,953,798	\$ 1,163,251
-FYTD 2022-2023 Revenue - Actual to Budget %	268%	79%	88%
-FYTD 2022-2023 Expense - Actual to Budget %	260%	100%	100%

<b>Capital Project Tracker</b>	Fort Worth Water Line (100%)	Wastewater Package Plant	Roads & Parks
Original Net Bond Proceeds	\$ 20,040,000	\$ 14,130,000	\$ 5,500,000
Interest Earned to Date	98,880	-	140,533
Costs Incurred to Date	(19,019,865)	(1,174,272)	(2,274,082)
Remaining to Spend	\$ 1,119,015	\$ 12,955,728	\$ 3,366,451

<b>YTD Activity vs Prior Year</b>	Oct - June 2023	Oct - June 2022	Change
<b>General Fund</b>			
Revenue			
Property Tax & Other Taxes	\$ 3,566,089	\$ 3,166,804	\$ 399,285
Franchise Fees	235,777	220,280	15,497
Development & Permit Fees	416,683	685,522	(268,839)
Fines & Forfeitures/Other Revenue	10,213,795	188,814	10,024,981
Expenses			
Personnel Expense	2,780,869	2,028,461	752,408
Supplies (Maintenance & Operations)	457,534	247,566	209,968
Utilities	77,592	60,825	16,767
Operational & Contractual Services	914,420	924,658	(10,238)
Capital Outlay & Interfund Transfer	9,633,147	42,582	9,590,565
Net Income (Loss)	\$ 568,782	\$ 957,328	\$ (388,546)
<b>Water &amp; Wastewater Funds</b>			
Revenue (net of transfer)	\$ 3,070,168	\$ 2,937,187	\$ 132,981
Expense			
Personnel Expense	785,803	661,294	124,509
Supplies (Maintenance & Operations)	335,274	351,532	(16,258)
Utilities	179,520	136,765	42,755
Operational & Contractual Services	497,243	533,699	(36,456)
Capital Outlay/Debt Service (net of transfer)	1,933,754	1,085,259	848,495
Net Income (Loss)	\$ (661,426)	\$ 168,638	\$ (830,064)

**City of Willow Park  
Bank Account Balances**

Item 7.

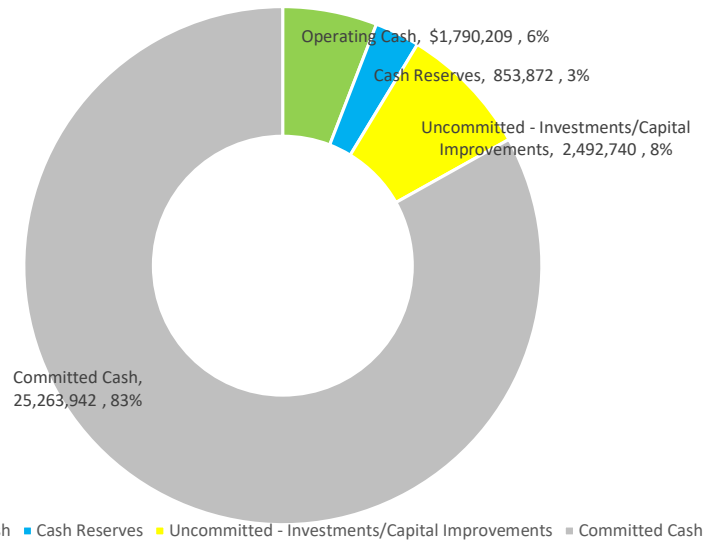
	<u>6/30/2023</u>	<u>At 3/31/2023</u>	<u>At 9/30/2022</u>
<b><u>General Fund</u></b>			
Operating Cash - General	\$ 1,327,968	\$ 1,098,779	\$ 1,027,165
General Fund Cash Reserve	244,760	242,939	239,396
TexStar General Fund Investment	535,673	529,071	518,775
Police Holding Fund	3,596	3,595	3,592
General Fund CD - 65686	131,181	130,522	129,420
	<u>2,243,178</u>	<u>2,004,905</u>	<u>1,918,348</u>
<b><u>Water Fund</u></b>			
Operating Cash - Water	189,032	311,324	1,798,006
Water Cash Reserve	609,112	604,579	595,762
Water Capital Improvements (Water Line Clearing)	758,319	30,763	30,734
Water Impact Fees	331,368	328,375	295,941
TWDB I&S Water	300,048	101,377	50,645
UMB TWDB Escrow (52%)	404,490	1,315,098	1,299,671
CID03 Cash (52%)	177,397	217,614	640,057
CLFRF Fund	665,021	939,285	385,918
TexStar Water Investment	1,569,231	1,549,890	1,519,726
Water Deposits - 56788	107,879	107,264	106,919
	<u>5,111,896</u>	<u>5,505,568</u>	<u>6,723,380</u>
<b><u>Wastewater Fund</u></b>			
Operating Cash - Wastewater	123,820	75,559	361,108
Wastewater Package Plant	124,645	124,645	124,645
Wastewater Impact Fees	176,761	176,761	149,695
TWDB I&S Wastewater	297,316	99,120	49,522
US Bank CO S21	12,955,728	12,955,728	12,955,728
FFB CO S21	69,205	159,691	374,794
Wastewater Capital Improvements	201,576	369,352	363,965
TexStar Wastewater	55,079	54,400	53,342
	<u>14,004,131</u>	<u>14,015,256</u>	<u>14,432,799</u>
<b><u>Other Funds</u></b>			
Operating Cash - Solid Waste	278,108	265,044	247,453
Operating Cash - Drainage Fund	4,121,281	4,407,171	4,597,694
Construction Fund - Building	12,278	12,187	12,011
Construction Fund - Roads	3,366,968	4,696,480	5,105,366
Debt Service (I&S)	496,437	468,100	300,080
Operating Cash - Court Security	56,291	54,224	50,150
Operating Cash - Court Technology	61,178	59,451	56,057
Operating Cash - General (Police Training)	4,447	4,447	4,447
Operating Cash - Police Contributions	544	544	544
Operating Cash - JE Fee	308	233	90
Operating Cash - Truancy Prevention	24,570	22,461	18,304
Police Seizure (Federal)	0	0	0
Police Seizure (State)	4,812	4,776	4,706
Tourism	411,869	342,884	212,864
TIRZ Reimbursement Fund	2,904	352,514	1,426
First Responder	151,826	153,031	111,684
TexStar Parks & Recreation	47,738	47,150	46,232
	<u>9,041,559</u>	<u>10,890,696</u>	<u>10,769,110</u>
<b>Total Cash</b>	<b>\$ 30,400,763</b>	<b>\$ 32,416,426</b>	<b>\$ 33,843,636</b>



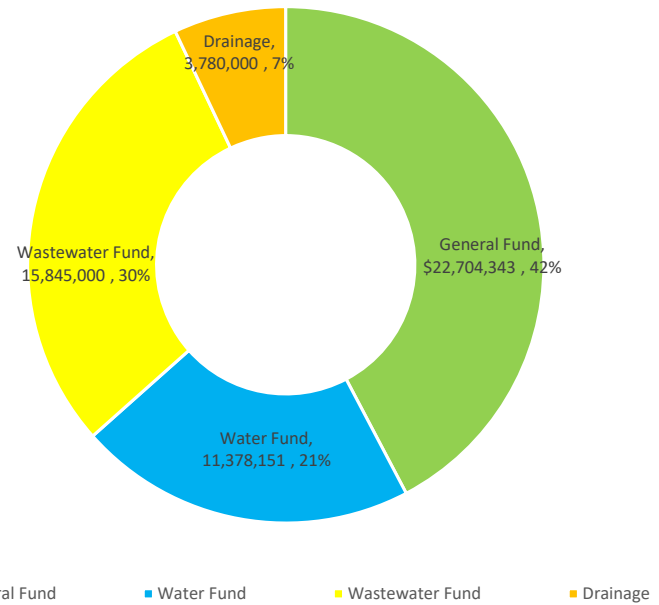


**City of Willow Park  
Key Metrics & Trends  
As of June 30, 2023**

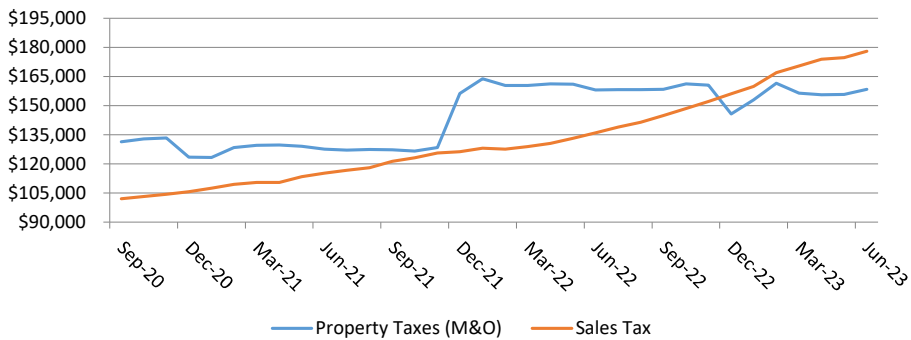
Cash Balances as of June 30, 2023



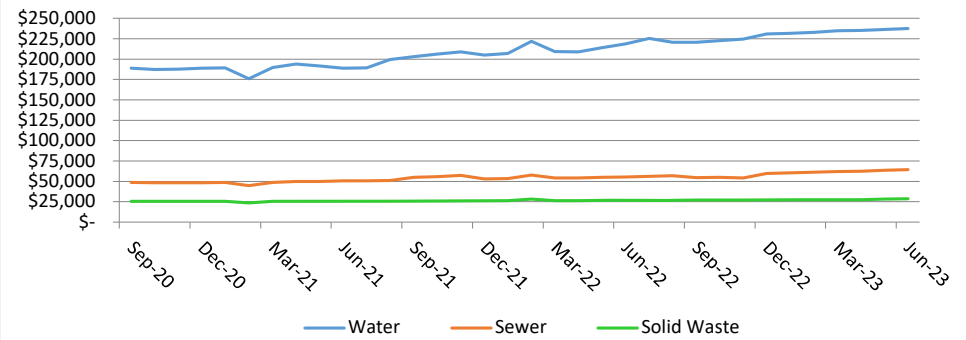
Debt Balance by Fund as of June 30, 2023



General Fund Tax Revenues (12 M Moving Avg)



User Charge Billings (12 M Moving Avg)





Willow Park, TX

# Detail vs Budget Report Account Summary

Item 7.

Date Range: 10/01/2022 - 06/30/2023

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<b>10 - GENERAL FUND</b>							
<b>Revenue</b>							
<b>Fund: 10 - GENERAL FUND</b>							
<b>Group: 10 - TAXES</b>							
<a href="#">10-001-46000</a>	M & O TAX	-1,900,000.00	0.00	-1,889,835.77	-1,889,835.77	-10,164.23	-0.53%
<a href="#">10-001-46001</a>	SALES TAX	-2,000,000.00	0.00	-1,636,515.29	-1,636,515.29	-363,484.71	-18.17%
<a href="#">10-001-46002</a>	MIXED BEVERAGE TAX	-45,000.00	0.00	-34,492.75	-34,492.75	-10,507.25	-23.35%
<a href="#">10-001-46003</a>	AUTO/TRAILER TAXES	-325.00	0.00	-1,923.83	-1,923.83	1,598.83	491.95%
<a href="#">10-001-46007</a>	DELINQUENT TAXES	-6,977.00	0.00	-3,321.18	-3,321.18	-3,655.82	-52.40%
<b>10 - TAXES Totals:</b>		<b>-3,952,302.00</b>	<b>0.00</b>	<b>-3,566,088.82</b>	<b>-3,566,088.82</b>	<b>-386,213.18</b>	<b>-9.77%</b>
<b>Group: 12 - FRANCHISE FEES</b>							
<a href="#">10-001-46020</a>	TXU ELECTRIC	-200,000.00	0.00	-219,012.48	-219,012.48	19,012.48	9.51%
<a href="#">10-001-46021</a>	A T & T	-20,000.00	0.00	-7,383.88	-7,383.88	-12,616.12	-63.08%
<a href="#">10-001-46022</a>	TEXAS GAS	-7,500.00	0.00	-3,458.55	-3,458.55	-4,041.45	-53.89%
<a href="#">10-001-46025</a>	MISC. FRANCHISE	-5,000.00	0.00	-3,654.19	-3,654.19	-1,345.81	-26.92%
<a href="#">10-001-46027</a>	MESH NET	-3,024.00	0.00	-2,268.00	-2,268.00	-756.00	-25.00%
<a href="#">10-001-46028</a>	WATER FRANCHISE FEE	-129,978.00	0.00	0.00	0.00	-129,978.00	-100.00%
<a href="#">10-001-46029</a>	WASTEWATER FRANCHISE FEES	-37,220.00	0.00	0.00	0.00	-37,220.00	-100.00%
<b>12 - FRANCHISE FEES Totals:</b>		<b>-402,722.00</b>	<b>0.00</b>	<b>-235,777.10</b>	<b>-235,777.10</b>	<b>-166,944.90</b>	<b>-41.45%</b>
<b>Group: 15 - ADMINISTRATIVE FEES</b>							
<a href="#">10-001-46005</a>	INTEREST - OPERATING FUND	-15,000.00	0.00	-55,404.18	-55,404.18	40,404.18	269.36%
<a href="#">10-005-46036</a>	OPEN RECORDS FEES	-150.00	0.00	0.00	0.00	-150.00	-100.00%
<a href="#">10-006-46092</a>	NSF FEES	0.00	0.00	-25.00	-25.00	25.00	0.00%
<a href="#">10-007-46053</a>	ACCIDENT REPORTS	-600.00	0.00	-339.00	-339.00	-261.00	-43.50%
<a href="#">10-007-46087</a>	CREDIT CARD FEES	0.00	0.00	-4,148.49	-4,148.49	4,148.49	0.00%
<b>15 - ADMINISTRATIVE FEES Totals:</b>		<b>-15,750.00</b>	<b>0.00</b>	<b>-59,916.67</b>	<b>-59,916.67</b>	<b>44,166.67</b>	<b>280.42%</b>
<b>Group: 20 - LICENSES &amp; PERMITS</b>							
<a href="#">10-003-46023</a>	CERTIFICATE OF OCCUPANCY	-1,000.00	0.00	0.00	0.00	-1,000.00	-100.00%
<a href="#">10-003-46070</a>	BUILDING PERMITS	-600,000.00	0.00	-357,846.09	-357,846.09	-242,153.91	-40.36%
<a href="#">10-003-46071</a>	HEALTH PERMITS	-10,000.00	0.00	-4,860.00	-4,860.00	-5,140.00	-51.40%
<a href="#">10-003-46072</a>	SUBCONTRACTORS PERMITS	-50,000.00	0.00	-5,690.00	-5,690.00	-44,310.00	-88.62%
<a href="#">10-003-46073</a>	REGISTRATION FEES	-4,500.00	0.00	0.00	0.00	-4,500.00	-100.00%
<a href="#">10-003-46075</a>	OSSF PERMITS	-1,200.00	0.00	-2,550.00	-2,550.00	1,350.00	112.50%
<a href="#">10-003-46077</a>	PLAN REVIEW	-80,000.00	0.00	-28,878.76	-28,878.76	-51,121.24	-63.90%
<a href="#">10-003-46079</a>	BACKFLOW INSPECTIONS	0.00	0.00	-100.00	-100.00	100.00	0.00%
<a href="#">10-003-46080</a>	RE - INSPECTION	0.00	0.00	-75.00	-75.00	75.00	0.00%
<a href="#">10-003-46081</a>	SPECIAL EVENT PERMITS	0.00	0.00	-650.00	-650.00	650.00	0.00%

Detail vs Budget Report

Date Range: 10/01/2022 - Item 7. 3

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<a href="#">10-003-46082</a>	REVIEWS/ REQUESTS	-600.00	0.00	-50.00	-50.00	-550.00	-91.67%
<a href="#">10-003-46083</a>	METER RELEASE	0.00	0.00	-1,250.00	-1,250.00	1,250.00	0.00%
<a href="#">10-003-46084</a>	RENTAL INSPECTIONS	-400.00	0.00	0.00	0.00	-400.00	-100.00%
<a href="#">10-003-46089</a>	IRRIGATION	0.00	0.00	-900.00	-900.00	900.00	0.00%
<a href="#">10-003-46095</a>	ALARM PERMIT FEES	-1,000.00	0.00	-3,550.00	-3,550.00	2,550.00	255.00%
<a href="#">10-003-46099</a>	FIRE SPRINKLER	-1,000.00	0.00	-3,500.00	-3,500.00	2,500.00	250.00%
<a href="#">10-003-46106</a>	PLATS/RE-PLATS	0.00	0.00	-6,302.38	-6,302.38	6,302.38	0.00%
<a href="#">10-004-46099</a>	FIRE SPRINKLER	-10,000.00	0.00	0.00	0.00	-10,000.00	-100.00%
<a href="#">10-007-46095</a>	ALARM PERMIT FEES	0.00	0.00	-481.00	-481.00	481.00	0.00%
<b>20 - LICENSES &amp; PERMITS Totals:</b>		<b>-759,700.00</b>	<b>0.00</b>	<b>-416,683.23</b>	<b>-416,683.23</b>	<b>-343,016.77</b>	<b>-45.15%</b>
<b>Group: 25 - FINES &amp; FORFITURES</b>							
<a href="#">10-006-46060</a>	NON-PARKING	-215,000.00	0.00	-145,530.27	-145,530.27	-69,469.73	-32.31%
<a href="#">10-006-46061</a>	PARKING	-1,000.00	0.00	-70.00	-70.00	-930.00	-93.00%
<a href="#">10-006-46062</a>	WARRANTS/CAPIAS	-1,300.00	0.00	0.00	0.00	-1,300.00	-100.00%
<a href="#">10-006-46063</a>	STATE LAW - CLASS C	-15,000.00	0.00	-2,603.50	-2,603.50	-12,396.50	-82.64%
<a href="#">10-006-46064</a>	COURT ADMINISTRATION FEES	-10,000.00	0.00	-6,359.84	-6,359.84	-3,640.16	-36.40%
<a href="#">10-006-46065</a>	COURT SECURITY FEE	-4,700.00	0.00	-4.90	-4.90	-4,695.10	-99.90%
<a href="#">10-006-46066</a>	TIME PAYMENT	-400.00	0.00	-4.00	-4.00	-396.00	-99.00%
<a href="#">10-006-46067</a>	MC TECH FEE	-6,700.00	0.00	0.00	0.00	-6,700.00	-100.00%
<a href="#">10-006-46085</a>	SEAT BELT	-500.00	0.00	0.00	0.00	-500.00	-100.00%
<b>25 - FINES &amp; FORFITURES Totals:</b>		<b>-254,600.00</b>	<b>0.00</b>	<b>-154,572.51</b>	<b>-154,572.51</b>	<b>-100,027.49</b>	<b>-39.29%</b>
<b>Group: 30 - SERVICE REVENUE</b>							
<a href="#">10-004-46032</a>	REVENUE RECOVERY	-5,000.00	0.00	-2,404.14	-2,404.14	-2,595.86	-51.92%
<a href="#">10-004-46035</a>	PARKER COUNTY RUN FUNDS	0.00	0.00	-32.60	-32.60	32.60	0.00%
<b>30 - SERVICE REVENUE Totals:</b>		<b>-5,000.00</b>	<b>0.00</b>	<b>-2,436.74</b>	<b>-2,436.74</b>	<b>-2,563.26</b>	<b>-51.27%</b>
<b>Group: 35 - OTHER REVENUE</b>							
<a href="#">10-001-46041</a>	REFUNDS/BANK CREDITS	-100.00	0.00	-5,154.04	-5,154.04	5,054.04	5,054.04%
<a href="#">10-001-46042</a>	MISCELLANEOUS	-35.00	0.00	0.00	0.00	-35.00	-100.00%
<a href="#">10-001-46044</a>	COMMERCIAL LEASE REVENUE	0.00	0.00	-2,025.20	-2,025.20	2,025.20	0.00%
<a href="#">10-001-46046</a>	OTHER REIMBURSEABLES	-200.00	0.00	0.00	0.00	-200.00	-100.00%
<a href="#">10-001-46047</a>	BOND PROCEEDS	0.00	0.00	-8,500,000.00	-8,500,000.00	8,500,000.00	0.00%
<a href="#">10-004-46088</a>	SALE OF ASSETS	0.00	0.00	-1,401,101.00	-1,401,101.00	1,401,101.00	0.00%
<a href="#">10-005-46024</a>	SPECIAL EVENT SPONSORSHIP	0.00	0.00	-7,150.00	-7,150.00	7,150.00	0.00%
<a href="#">10-005-46042</a>	MISCELLANEOUS	-1,100.00	0.00	0.00	0.00	-1,100.00	-100.00%
<a href="#">10-007-46050</a>	POLICE TRAINING	0.00	0.00	-1,070.56	-1,070.56	1,070.56	0.00%
<a href="#">10-007-46088</a>	SALE OF ASSETS	0.00	0.00	-9,340.00	-9,340.00	9,340.00	0.00%
<a href="#">10-007-46103</a>	SCHOOL RESOURCE OFFICER FUNDING	0.00	0.00	-56,150.50	-56,150.50	56,150.50	0.00%
<a href="#">10-007-46110</a>	OPIOID ABATEMENT FUNDS	0.00	0.00	-8,393.47	-8,393.47	8,393.47	0.00%
<a href="#">10-008-46107</a>	CODE ENFORCEMENT FEES	0.00	0.00	-6,484.34	-6,484.34	6,484.34	0.00%
<b>35 - OTHER REVENUE Totals:</b>		<b>-1,435.00</b>	<b>0.00</b>	<b>-9,996,869.11</b>	<b>-9,996,869.11</b>	<b>9,995,434.11</b>	<b>696,545.93%</b>
<b>10 - GENERAL FUND Totals:</b>		<b>-5,391,509.00</b>	<b>0.00</b>	<b>-14,432,344.18</b>	<b>-14,432,344.18</b>	<b>9,040,835.18</b>	<b>167.69%</b>
<b>Revenue Totals:</b>		<b>-5,391,509.00</b>	<b>0.00</b>	<b>-14,432,344.18</b>	<b>-14,432,344.18</b>	<b>9,040,835.18</b>	<b>167.69%</b>

Detail vs Budget Report

Date Range: 10/01/2022 - 10/31/2022 Item 7. 3

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<b>Expense</b>							
<b>Fund: 10 - GENERAL FUND</b>							
<b>Group: 50 - PERSONNEL</b>							
<a href="#">10-001-58100</a>	SALARIES	146,377.00	0.00	122,401.76	122,401.76	23,975.24	16.38%
<a href="#">10-001-58101</a>	PAYROLL EXPENSE	2,122.00	0.00	1,782.50	1,782.50	339.50	16.00%
<a href="#">10-001-58102</a>	WORKERS COMPENSATION	3,108.00	0.00	6,566.67	6,566.67	-3,458.67	-111.28%
<a href="#">10-001-58103</a>	HEALTH INSURANCE	40,365.00	0.00	14,279.77	14,279.77	26,085.23	64.62%
<a href="#">10-001-58104</a>	RETIREMENT	19,906.00	0.00	8,685.55	8,685.55	11,220.45	56.37%
<a href="#">10-001-58105</a>	UNEMPLOYMENT INSURANCE	270.00	0.00	15.26	15.26	254.74	94.35%
<a href="#">10-001-58107</a>	CELL PHONE STIPEND	2,280.00	0.00	2,060.74	2,060.74	219.26	9.62%
<a href="#">10-001-58125</a>	DENTAL INSURANCE	2,536.00	0.00	925.52	925.52	1,610.48	63.50%
<a href="#">10-001-58126</a>	LIFE INSURANCE	519.00	0.00	188.34	188.34	330.66	63.71%
<a href="#">10-001-58127</a>	PHYSICALS & GYM MEMBERSHIPS	0.00	0.00	499.00	499.00	-499.00	0.00%
<a href="#">10-003-58100</a>	SALARIES	270,838.00	0.00	255,907.50	255,907.50	14,930.50	5.51%
<a href="#">10-003-58101</a>	PAYROLL EXPENSE	3,768.00	0.00	3,717.73	3,717.73	50.27	1.33%
<a href="#">10-003-58102</a>	WORKERS COMPENSATION	2,072.00	0.00	8,755.56	8,755.56	-6,683.56	-322.57%
<a href="#">10-003-58103</a>	HEALTH INSURANCE	8,403.00	0.00	21,751.56	21,751.56	-13,348.56	-158.85%
<a href="#">10-003-58104</a>	RETIREMENT	12,632.00	0.00	18,591.20	18,591.20	-5,959.20	-47.18%
<a href="#">10-003-58105</a>	UNEMPLOYMENT INSURANCE	180.00	0.00	57.75	57.75	122.25	67.92%
<a href="#">10-003-58107</a>	CELL PHONE STIPEND	1,080.00	0.00	1,516.21	1,516.21	-436.21	-40.39%
<a href="#">10-003-58125</a>	DENTAL INSURANCE	512.00	0.00	1,398.70	1,398.70	-886.70	-173.18%
<a href="#">10-003-58126</a>	LIFE INSURANCE	346.00	0.00	535.42	535.42	-189.42	-54.75%
<a href="#">10-003-58128</a>	ACCRUED COMP & VACATION	0.00	0.00	4,699.07	4,699.07	-4,699.07	0.00%
<a href="#">10-004-58100</a>	SALARIES	790,658.00	0.00	756,684.90	756,684.90	33,973.10	4.30%
<a href="#">10-004-58101</a>	PAYROLL EXPENSE	11,500.00	0.00	11,933.78	11,933.78	-433.78	-3.77%
<a href="#">10-004-58102</a>	WORKERS COMPENSATION	9,324.00	0.00	24,077.80	24,077.80	-14,753.80	-158.23%
<a href="#">10-004-58103</a>	HEALTH INSURANCE	75,624.00	0.00	79,476.96	79,476.96	-3,852.96	-5.09%
<a href="#">10-004-58104</a>	RETIREMENT	57,676.00	0.00	58,025.99	58,025.99	-349.99	-0.61%
<a href="#">10-004-58105</a>	UNEMPLOYMENT INSURANCE	810.00	0.00	99.01	99.01	710.99	87.78%
<a href="#">10-004-58107</a>	CELL PHONE STIPEND	540.00	0.00	0.00	0.00	540.00	100.00%
<a href="#">10-004-58109</a>	CERTIFICATE PAY	24,050.00	0.00	10,825.00	10,825.00	13,225.00	54.99%
<a href="#">10-004-58110</a>	OVERTIME	55,000.00	0.00	67,676.47	67,676.47	-12,676.47	-23.05%
<a href="#">10-004-58124</a>	FLOATER SHIFTS	17,057.00	0.00	8,000.00	8,000.00	9,057.00	53.10%
<a href="#">10-004-58125</a>	DENTAL INSURANCE	4,609.00	0.00	5,102.40	5,102.40	-493.40	-10.71%
<a href="#">10-004-58126</a>	LIFE INSURANCE	1,556.00	0.00	1,808.75	1,808.75	-252.75	-16.24%
<a href="#">10-004-58127</a>	PHYSICALS & GYM MEMBERSHIPS	5,000.00	0.00	5,944.00	5,944.00	-944.00	-18.88%
<a href="#">10-004-58128</a>	ACCRUED COMP & VACATION	0.00	0.00	62,916.00	62,916.00	-62,916.00	0.00%
<a href="#">10-005-58100</a>	SALARIES	72,100.00	0.00	53,711.77	53,711.77	18,388.23	25.50%
<a href="#">10-005-58101</a>	PAYROLL EXPENSE	1,045.00	0.00	773.30	773.30	271.70	26.00%
<a href="#">10-005-58102</a>	WORKERS COMPENSATION	1,036.00	0.00	2,188.89	2,188.89	-1,152.89	-111.28%
<a href="#">10-005-58103</a>	HEALTH INSURANCE	8,403.00	0.00	5,514.48	5,514.48	2,888.52	34.37%
<a href="#">10-005-58104</a>	RETIREMENT	5,155.00	0.00	3,830.52	3,830.52	1,324.48	25.69%
<a href="#">10-005-58105</a>	UNEMPLOYMENT INSURANCE	90.00	0.00	9.01	9.01	80.99	89.99%
<a href="#">10-005-58107</a>	CELL PHONE STIPEND	540.00	0.00	394.63	394.63	145.37	26.92%

Detail vs Budget Report

Date Range: 10/01/2022 - Item 7. 3

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<a href="#">10-005-58125</a>	DENTAL INSURANCE	512.00	0.00	374.30	374.30	137.70	26.89%
<a href="#">10-005-58126</a>	LIFE INSURANCE	173.00	0.00	126.35	126.35	46.65	26.97%
<a href="#">10-006-58100</a>	SALARIES	98,341.00	0.00	71,685.38	71,685.38	26,655.62	27.11%
<a href="#">10-006-58101</a>	PAYROLL EXPENSE	2,075.00	0.00	1,254.98	1,254.98	820.02	39.52%
<a href="#">10-006-58102</a>	WORKERS COMPENSATION	2,072.00	0.00	4,377.78	4,377.78	-2,305.78	-111.28%
<a href="#">10-006-58103</a>	HEALTH INSURANCE	8,403.00	0.00	10,722.60	10,722.60	-2,319.60	-27.60%
<a href="#">10-006-58104</a>	RETIREMENT	4,291.00	0.00	4,884.45	4,884.45	-593.45	-13.83%
<a href="#">10-006-58105</a>	UNEMPLOYMENT INSURANCE	180.00	0.00	18.01	18.01	161.99	89.99%
<a href="#">10-006-58107</a>	CELL PHONE STIPEND	540.00	0.00	394.63	394.63	145.37	26.92%
<a href="#">10-006-58109</a>	CERTIFICATE PAY	479.00	0.00	349.79	349.79	129.21	26.97%
<a href="#">10-006-58110</a>	OVERTIME	800.00	0.00	0.00	0.00	800.00	100.00%
<a href="#">10-006-58125</a>	DENTAL INSURANCE	512.00	0.00	689.50	689.50	-177.50	-34.67%
<a href="#">10-006-58126</a>	LIFE INSURANCE	173.00	0.00	232.75	232.75	-59.75	-34.54%
<a href="#">10-006-58132</a>	BAILIFF DUTIES	1,492.00	0.00	0.00	0.00	1,492.00	100.00%
<a href="#">10-007-58100</a>	SALARIES	1,072,785.00	0.00	789,975.13	789,975.13	282,809.87	26.36%
<a href="#">10-007-58101</a>	PAYROLL EXPENSE	15,882.00	0.00	11,755.41	11,755.41	4,126.59	25.98%
<a href="#">10-007-58102</a>	WORKERS COMPENSATION	19,412.00	0.00	32,833.35	32,833.35	-13,421.35	-69.14%
<a href="#">10-007-58103</a>	HEALTH INSURANCE	124,814.00	0.00	92,520.72	92,520.72	32,293.28	25.87%
<a href="#">10-007-58104</a>	RETIREMENT	78,862.00	0.00	60,542.92	60,542.92	18,319.08	23.23%
<a href="#">10-007-58105</a>	UNEMPLOYMENT INSURANCE	2,534.00	0.00	162.52	162.52	2,371.48	93.59%
<a href="#">10-007-58109</a>	CERTIFICATE PAY	19,200.00	0.00	5,791.90	5,791.90	13,408.10	69.83%
<a href="#">10-007-58110</a>	OVERTIME	57,193.42	0.00	40,944.41	40,944.41	16,249.01	28.41%
<a href="#">10-007-58125</a>	DENTAL INSURANCE	7,948.00	0.00	5,713.00	5,713.00	2,235.00	28.12%
<a href="#">10-007-58126</a>	LIFE INSURANCE	3,043.00	0.00	1,928.50	1,928.50	1,114.50	36.63%
<a href="#">10-007-58127</a>	PHYSICALS & GYM MEMBERSHIPS	4,797.00	0.00	1,447.44	1,447.44	3,349.56	69.83%
<a href="#">10-007-58128</a>	ACCRUED COMP & VACATION	0.00	0.00	7,276.58	7,276.58	-7,276.58	0.00%
<a href="#">10-008-58100</a>	SALARIES	0.00	0.00	723.00	723.00	-723.00	0.00%
<a href="#">10-008-58126</a>	LIFE INSURANCE	0.00	0.00	814.26	814.26	-814.26	0.00%
<b>50 - PERSONNEL Totals:</b>		<b>3,185,600.42</b>	<b>0.00</b>	<b>2,780,869.13</b>	<b>2,780,869.13</b>	<b>404,731.29</b>	<b>12.71%</b>
<b>Group: 55 - SUPPLIES</b>							
<a href="#">10-001-58200</a>	POSTAGE & SHIPPING	2,070.00	0.00	3,217.68	3,217.68	-1,147.68	-55.44%
<a href="#">10-001-58201</a>	OFFICE SUPPLIES	4,658.00	0.00	3,178.13	3,178.13	1,479.87	31.77%
<a href="#">10-001-58202</a>	FLOWERS/GIFTS/PLAQUES	2,070.00	0.00	1,376.27	1,376.27	693.73	33.51%
<a href="#">10-001-58203</a>	BASIC OPERATING SUPPLIES	0.00	0.00	3,122.28	3,122.28	-3,122.28	0.00%
<a href="#">10-001-58204</a>	PRINTING & BINDING	0.00	0.00	484.36	484.36	-484.36	0.00%
<a href="#">10-001-58205</a>	MINOR EQUIPMENT: OFFICE	533.00	0.00	0.00	0.00	533.00	100.00%
<a href="#">10-001-58207</a>	MV REPAIR & MAINTENANCE	0.00	0.00	5.59	5.59	-5.59	0.00%
<a href="#">10-001-58208</a>	UNIFORMS & SUPPLIES	311.00	0.00	0.00	0.00	311.00	100.00%
<a href="#">10-001-58214</a>	FINANCE CHARGES	2,500.00	0.00	17,160.17	17,160.17	-14,660.17	-586.41%
<a href="#">10-001-58223</a>	EQUIPMENT	533.00	0.00	0.00	0.00	533.00	100.00%
<a href="#">10-001-58265</a>	FACILITIES MAINT SUPPLIES	515.00	0.00	80.02	80.02	434.98	84.46%
<a href="#">10-001-58268</a>	SUBSCRIPTIONS & PUBLICATIONS	0.00	0.00	3,389.70	3,389.70	-3,389.70	0.00%
<a href="#">10-003-58200</a>	POSTAGE & SHIPPING	515.00	0.00	0.00	0.00	515.00	100.00%

Detail vs Budget Report

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Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<a href="#">10-003-58201</a>	OFFICE SUPPLIES	5,000.00	0.00	844.89	844.89	4,155.11	83.10%
<a href="#">10-003-58202</a>	FLOWERS/GIFTS/PLAQUES	75.00	0.00	0.00	0.00	75.00	100.00%
<a href="#">10-003-58203</a>	BASIC OPERATING SUPPLIES	0.00	0.00	731.42	731.42	-731.42	0.00%
<a href="#">10-003-58204</a>	PRINTING & BINDING	309.00	0.00	126.81	126.81	182.19	58.96%
<a href="#">10-003-58205</a>	MINOR EQUIPMENT: OFFICE	515.00	0.00	360.06	360.06	154.94	30.09%
<a href="#">10-003-58207</a>	MV REPAIR & MAINTENANCE	0.00	0.00	330.96	330.96	-330.96	0.00%
<a href="#">10-003-58208</a>	UNIFORMS & SUPPLIES	309.00	0.00	0.00	0.00	309.00	100.00%
<a href="#">10-003-58214</a>	FINANCE CHARGES	0.00	0.00	3,325.21	3,325.21	-3,325.21	0.00%
<a href="#">10-003-58265</a>	FACILITIES MAINT SUPPLIES	2,500.00	0.00	0.00	0.00	2,500.00	100.00%
<a href="#">10-003-58268</a>	SUBSCRIPTIONS & PUBLICATIONS	0.00	0.00	2,001.34	2,001.34	-2,001.34	0.00%
<a href="#">10-004-58200</a>	POSTAGE & SHIPPING	853.00	0.00	0.00	0.00	853.00	100.00%
<a href="#">10-004-58201</a>	OFFICE SUPPLIES	2,250.00	0.00	1,681.03	1,681.03	568.97	25.29%
<a href="#">10-004-58202</a>	FLOWERS/GIFTS/PLAQUES	518.00	0.00	0.00	0.00	518.00	100.00%
<a href="#">10-004-58203</a>	BASIC OPERATING SUPPLIES	12,862.00	0.00	12,776.12	12,776.12	85.88	0.67%
<a href="#">10-004-58204</a>	PRINTING & BINDING	213.00	0.00	13.00	13.00	200.00	93.90%
<a href="#">10-004-58205</a>	MINOR EQUIPMENT: OFFICE	1,967.00	0.00	1,175.44	1,175.44	791.56	40.24%
<a href="#">10-004-58206</a>	MV OILS, LUBRICANTS & FLUIDS	0.00	0.00	520.43	520.43	-520.43	0.00%
<a href="#">10-004-58207</a>	MV REPAIR & MAINTENANCE	79,758.00	0.00	69,487.76	69,487.76	10,270.24	12.88%
<a href="#">10-004-58208</a>	UNIFORMS & SUPPLIES	20,875.00	0.00	19,416.82	19,416.82	1,458.18	6.99%
<a href="#">10-004-58216</a>	PPE AND SUPPLIES	62,722.00	0.00	58,259.48	58,259.48	4,462.52	7.11%
<a href="#">10-004-58217</a>	MEDICAL SUPPLIES	15,428.00	0.00	13,329.79	13,329.79	2,098.21	13.60%
<a href="#">10-004-58219</a>	FOAM SUPPLIES	1,866.00	0.00	1,567.00	1,567.00	299.00	16.02%
<a href="#">10-004-58220</a>	ROAD ABSORBENT SUPPLIES	1,712.00	0.00	1,438.44	1,438.44	273.56	15.98%
<a href="#">10-004-58253</a>	SAFETY EQUIPMENT & SUPPLIES	19,213.00	0.00	16,917.23	16,917.23	2,295.77	11.95%
<a href="#">10-004-58260</a>	BUILDING & FACILITIES REPAIRS	3,871.00	0.00	4,729.12	4,729.12	-858.12	-22.17%
<a href="#">10-004-58265</a>	FACILITIES MAINT SUPPLIES	0.00	0.00	155.97	155.97	-155.97	0.00%
<a href="#">10-004-58270</a>	MV FUEL	0.00	0.00	49.67	49.67	-49.67	0.00%
<a href="#">10-004-58278</a>	EMERGENCY RESPONSE SUPPLIES	8,280.00	0.00	6,955.50	6,955.50	1,324.50	16.00%
<a href="#">10-005-58200</a>	POSTAGE & SHIPPING	104.00	0.00	0.00	0.00	104.00	100.00%
<a href="#">10-005-58201</a>	OFFICE SUPPLIES	1,553.00	0.00	1,249.16	1,249.16	303.84	19.56%
<a href="#">10-005-58202</a>	FLOWERS/GIFTS/PLAQUES	1,553.00	0.00	999.65	999.65	553.35	35.63%
<a href="#">10-005-58203</a>	BASIC OPERATING SUPPLIES	569.00	0.00	154.08	154.08	414.92	72.92%
<a href="#">10-005-58204</a>	PRINTING & BINDING	533.00	0.00	489.46	489.46	43.54	8.17%
<a href="#">10-005-58205</a>	MINOR EQUIPMENT: OFFICE	3,002.00	0.00	0.00	0.00	3,002.00	100.00%
<a href="#">10-005-58208</a>	UNIFORMS & SUPPLIES	1,397.00	0.00	541.03	541.03	855.97	61.27%
<a href="#">10-005-58266</a>	MINOR EQUIPMENT: FIELD	518.00	0.00	0.00	0.00	518.00	100.00%
<a href="#">10-005-58269</a>	PROMOTIONAL SUPPLIES	25,000.00	0.00	8,782.09	8,782.09	16,217.91	64.87%
<a href="#">10-006-58201</a>	OFFICE SUPPLIES	1,035.00	0.00	937.43	937.43	97.57	9.43%
<a href="#">10-006-58202</a>	FLOWERS/GIFTS/PLAQUES	207.00	0.00	0.00	0.00	207.00	100.00%
<a href="#">10-006-58205</a>	MINOR EQUIPMENT: OFFICE	0.00	0.00	149.99	149.99	-149.99	0.00%
<a href="#">10-006-58214</a>	FINANCE CHARGES	311.00	0.00	11,428.64	11,428.64	-11,117.64	-3,574.80%
<a href="#">10-007-58200</a>	POSTAGE & SHIPPING	320.00	0.00	131.26	131.26	188.74	58.98%
<a href="#">10-007-58201</a>	OFFICE SUPPLIES	5,693.00	0.00	3,444.35	3,444.35	2,248.65	39.50%
<a href="#">10-007-58202</a>	FLOWERS/GIFTS/PLAQUES	453.00	0.00	706.38	706.38	-253.38	-55.93%

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Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<a href="#">10-007-58203</a>	BASIC OPERATING SUPPLIES	3,105.00	0.00	2,160.67	2,160.67	944.33	30.41%
<a href="#">10-007-58204</a>	PRINTING & BINDING	853.00	0.00	281.96	281.96	571.04	66.94%
<a href="#">10-007-58205</a>	MINOR EQUIPMENT: OFFICE	5,382.00	0.00	896.81	896.81	4,485.19	83.34%
<a href="#">10-007-58206</a>	MV OILS, LUBRICANTS & FLUIDS	533.00	0.00	63.64	63.64	469.36	88.06%
<a href="#">10-007-58207</a>	MV REPAIR & MAINTENANCE	9,315.00	0.00	15,086.45	15,086.45	-5,771.45	-61.96%
<a href="#">10-007-58208</a>	UNIFORMS & SUPPLIES	14,283.00	0.00	5,673.71	5,673.71	8,609.29	60.28%
<a href="#">10-007-58214</a>	FINANCE CHARGES	62.00	0.00	930.01	930.01	-868.01	-1,400.02%
<a href="#">10-007-58253</a>	SAFETY EQUIPMENT & SUPPLIES	2,962.00	0.00	655.00	655.00	2,307.00	77.89%
<a href="#">10-007-58260</a>	BUILDING & FACILITIES REPAIRS	6,396.00	0.00	7,172.93	7,172.93	-776.93	-12.15%
<a href="#">10-007-58265</a>	FACILITIES MAINT SUPPLIES	14,464.00	0.00	7,755.49	7,755.49	6,708.51	46.38%
<a href="#">10-007-58266</a>	MINOR EQUIPMENT: FIELD	33,248.00	0.00	17,958.88	17,958.88	15,289.12	45.99%
<a href="#">10-007-58267</a>	OPERATING SUPPLIES NON CONSUMA	1,066.00	0.00	153.99	153.99	912.01	85.55%
<a href="#">10-007-58268</a>	SUBSCRIPTIONS & PUBLICATIONS	3,494.00	0.00	4,574.02	4,574.02	-1,080.02	-30.91%
<a href="#">10-007-58270</a>	MV FUEL	25,875.00	0.00	30,828.29	30,828.29	-4,953.29	-19.14%
<a href="#">10-007-58271</a>	MV TIRES, TUBES & BATTERIES	4,264.00	0.00	8,031.32	8,031.32	-3,767.32	-88.35%
<a href="#">10-007-58275</a>	SPECIAL EVENTS	1,035.00	0.00	1,256.97	1,256.97	-221.97	-21.45%
<a href="#">10-007-58276</a>	AMMUNITION & WEAPONS RELATED	9,134.00	0.00	3,978.57	3,978.57	5,155.43	56.44%
<a href="#">10-008-58201</a>	OFFICE SUPPLIES	0.00	0.00	65.85	65.85	-65.85	0.00%
<a href="#">10-008-58203</a>	BASIC OPERATING SUPPLIES	1,139.00	0.00	373.08	373.08	765.92	67.24%
<a href="#">10-008-58207</a>	MV REPAIR & MAINTENANCE	2,588.00	0.00	1,439.18	1,439.18	1,148.82	44.39%
<a href="#">10-008-58208</a>	UNIFORMS & SUPPLIES	1,035.00	0.00	0.00	0.00	1,035.00	100.00%
<a href="#">10-008-58222</a>	MINOR TOOLS	3,167.00	0.00	222.88	222.88	2,944.12	92.96%
<a href="#">10-008-58223</a>	EQUIPMENT	0.00	0.00	1,942.83	1,942.83	-1,942.83	0.00%
<a href="#">10-008-58224</a>	MISC. TOOLS/SUPPLIES	0.00	0.00	742.82	742.82	-742.82	0.00%
<a href="#">10-008-58253</a>	SAFETY EQUIPMENT & SUPPLIES	1,066.00	0.00	546.02	546.02	519.98	48.78%
<a href="#">10-008-58260</a>	BUILDING & FACILITIES REPAIRS	24,840.00	0.00	3,581.84	3,581.84	21,258.16	85.58%
<a href="#">10-008-58265</a>	FACILITIES MAINT SUPPLIES	5,175.00	0.00	5,295.73	5,295.73	-120.73	-2.33%
<a href="#">10-008-58266</a>	MINOR EQUIPMENT: FIELD	4,140.00	0.00	427.39	427.39	3,712.61	89.68%
<a href="#">10-008-58267</a>	OPERATING SUPPLIES NON CONSUMA	0.00	0.00	299.00	299.00	-299.00	0.00%
<a href="#">10-008-58270</a>	MV FUEL	57,491.00	0.00	1,070.51	1,070.51	56,420.49	98.14%
<a href="#">10-008-58275</a>	SPECIAL EVENTS	0.00	0.00	456.00	456.00	-456.00	0.00%
<a href="#">10-009-58454</a>	PARKS MAINTENANCE	0.00	0.00	38,102.50	38,102.50	-38,102.50	0.00%
<a href="#">10-010-58210</a>	TRAFFIC & STREET SIGNS	3,731.00	0.00	3,792.00	3,792.00	-61.00	-1.63%
<a href="#">10-010-58225</a>	ASPHALT MATERIALS	36,225.00	0.00	14,496.41	14,496.41	21,728.59	59.98%
<a href="#">10-010-58226</a>	ROAD BASE MATERIALS - PAVING	20,493.00	0.00	0.00	0.00	20,493.00	100.00%
<a href="#">10-010-58227</a>	ICE & INCLEMENT WEATHER	4,797.00	0.00	0.00	0.00	4,797.00	100.00%
<a href="#">10-010-58251</a>	BARRICADES/MARKERS	2,588.00	0.00	0.00	0.00	2,588.00	100.00%
<b>55 - SUPPLIES Totals:</b>		<b>600,995.00</b>	<b>0.00</b>	<b>457,533.96</b>	<b>457,533.96</b>	<b>143,461.04</b>	<b>23.87%</b>
<b>Group: 60 - UTILITIES</b>							
<a href="#">10-004-58305</a>	COMMUNICATION SERVICES	6,396.00	0.00	8,327.24	8,327.24	-1,931.24	-30.19%
<a href="#">10-007-58305</a>	COMMUNICATION SERVICES	4,451.00	0.00	5,410.68	5,410.68	-959.68	-21.56%
<a href="#">10-008-58300</a>	ELECTRICITY	36,225.00	0.00	43,638.06	43,638.06	-7,413.06	-20.46%
<a href="#">10-008-58301</a>	NATURAL GAS	5,175.00	0.00	8,879.57	8,879.57	-3,704.57	-71.59%

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Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<a href="#">10-008-58302</a>	TELEPHONE	15,525.00	0.00	0.00	0.00	15,525.00	100.00%
<a href="#">10-008-58305</a>	COMMUNICATION SERVICES	46,575.00	0.00	11,336.53	11,336.53	35,238.47	75.66%
<b>60 - UTILITIES Totals:</b>		<b>114,347.00</b>	<b>0.00</b>	<b>77,592.08</b>	<b>77,592.08</b>	<b>36,754.92</b>	<b>32.14%</b>
<b>Group: 65 - CONTRACTUAL SERVICES</b>							
<a href="#">10-001-58400</a>	TRAVEL & TRAINING	10,000.00	0.00	14,093.27	14,093.27	-4,093.27	-40.93%
<a href="#">10-001-58401</a>	CONSULTANTS & PROFESSIONALS	25,875.00	0.00	3,500.00	3,500.00	22,375.00	86.47%
<a href="#">10-001-58402</a>	ADVERTISING & LEGAL NOTICES	1,553.00	0.00	325.00	325.00	1,228.00	79.07%
<a href="#">10-001-58403</a>	PRINTING & BINDING	3,726.00	0.00	0.00	0.00	3,726.00	100.00%
<a href="#">10-001-58404</a>	PROPERTY & LIABILITY	7,245.00	0.00	7,284.97	7,284.97	-39.97	-0.55%
<a href="#">10-001-58406</a>	PROFESSIONAL LICENSE	1,035.00	0.00	0.00	0.00	1,035.00	100.00%
<a href="#">10-001-58407</a>	DUES & MEMBERSHIPS	3,105.00	0.00	7,576.35	7,576.35	-4,471.35	-144.00%
<a href="#">10-001-58408</a>	SPECIAL EVENTS	10,000.00	0.00	7,850.46	7,850.46	2,149.54	21.50%
<a href="#">10-001-58414</a>	FINANCE CHARGES	0.00	0.00	54.48	54.48	-54.48	0.00%
<a href="#">10-001-58415</a>	FINES & PENALTIES	0.00	0.00	3,791.99	3,791.99	-3,791.99	0.00%
<a href="#">10-001-58417</a>	ACCOUNTING & AUDITOR	41,400.00	0.00	18,858.34	18,858.34	22,541.66	54.45%
<a href="#">10-001-58418</a>	CONTRACTUAL SERVICES	49,680.00	0.00	53,044.96	53,044.96	-3,364.96	-6.77%
<a href="#">10-001-58426</a>	SOFTWARE TECH SUPPORT	55,000.00	0.00	70,768.50	70,768.50	-15,768.50	-28.67%
<a href="#">10-001-58437</a>	PUBLIC SAFETY ALERT SYSTEM	2,846.00	0.00	1,073.56	1,073.56	1,772.44	62.28%
<a href="#">10-001-58438</a>	IT CONTRACT	3,987.00	0.00	2,586.11	2,586.11	1,400.89	35.14%
<a href="#">10-001-58451</a>	EQUIPMENT RENTAL	9,936.00	0.00	14,369.62	14,369.62	-4,433.62	-44.62%
<a href="#">10-001-58477</a>	COMMERCIAL LEASE	140,000.00	0.00	91,336.89	91,336.89	48,663.11	34.76%
<a href="#">10-003-58400</a>	TRAVEL & TRAINING	3,000.00	0.00	3,266.01	3,266.01	-266.01	-8.87%
<a href="#">10-003-58401</a>	CONSULTANTS & PROFESSIONALS	10,000.00	0.00	0.00	0.00	10,000.00	100.00%
<a href="#">10-003-58402</a>	ADVERTISING & LEGAL NOTICES	4,000.00	0.00	135.60	135.60	3,864.40	96.61%
<a href="#">10-003-58404</a>	PROPERTY & LIABILITY	5,150.00	0.00	7,152.67	7,152.67	-2,002.67	-38.89%
<a href="#">10-003-58406</a>	PROFESSIONAL LICENSE	0.00	0.00	265.05	265.05	-265.05	0.00%
<a href="#">10-003-58407</a>	DUES & MEMBERSHIPS	721.00	0.00	76.00	76.00	645.00	89.46%
<a href="#">10-003-58408</a>	SPECIAL EVENTS	0.00	0.00	5,853.04	5,853.04	-5,853.04	0.00%
<a href="#">10-003-58418</a>	CONTRACTUAL SERVICES	55,000.00	0.00	32,890.00	32,890.00	22,110.00	40.20%
<a href="#">10-003-58423</a>	FOOD SERVICE INSPECTOR	7,500.00	0.00	11,350.00	11,350.00	-3,850.00	-51.33%
<a href="#">10-003-58424</a>	ENGINEERING/CITY ENGINEER	15,000.00	0.00	30,069.17	30,069.17	-15,069.17	-100.46%
<a href="#">10-003-58426</a>	SOFTWARE TECH SUPPORT	0.00	0.00	10,753.17	10,753.17	-10,753.17	0.00%
<a href="#">10-003-58435</a>	POOL INSPECTOR	1,700.00	0.00	0.00	0.00	1,700.00	100.00%
<a href="#">10-003-58438</a>	IT CONTRACT	4,000.00	0.00	2,586.13	2,586.13	1,413.87	35.35%
<a href="#">10-003-58463</a>	ECONOMIC DEVELOPMENT	5,000.00	0.00	43.03	43.03	4,956.97	99.14%
<a href="#">10-004-58400</a>	TRAVEL & TRAINING	29,036.00	0.00	27,250.22	27,250.22	1,785.78	6.15%
<a href="#">10-004-58401</a>	CONSULTANTS & PROFESSIONALS	3,731.00	0.00	3,134.00	3,134.00	597.00	16.00%
<a href="#">10-004-58403</a>	PRINTING & BINDING	213.00	0.00	0.00	0.00	213.00	100.00%
<a href="#">10-004-58404</a>	PROPERTY & LIABILITY	5,330.00	0.00	7,152.67	7,152.67	-1,822.67	-34.20%
<a href="#">10-004-58407</a>	DUES & MEMBERSHIPS	561.00	0.00	244.93	244.93	316.07	56.34%
<a href="#">10-004-58418</a>	CONTRACTUAL SERVICES	67,489.00	0.00	62,213.47	62,213.47	5,275.53	7.82%
<a href="#">10-004-58426</a>	SOFTWARE TECH SUPPORT	0.00	0.00	4,035.04	4,035.04	-4,035.04	0.00%
<a href="#">10-004-58427</a>	EQUIPMENT TECH SUPPORT	21,259.00	0.00	18,410.82	18,410.82	2,848.18	13.40%



Detail vs Budget Report

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Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<a href="#">10-004-58437</a>	PUBLIC SAFETY ALERT SYSTEM	1,108.00	0.00	1,073.56	1,073.56	34.44	3.11%
<a href="#">10-004-58438</a>	IT CONTRACT	4,107.00	0.00	2,405.70	2,405.70	1,701.30	41.42%
<a href="#">10-004-58452</a>	VEHICLE LEASE	0.00	0.00	14,483.49	14,483.49	-14,483.49	0.00%
<a href="#">10-005-58400</a>	TRAVEL & TRAINING	10,350.00	0.00	9,503.65	9,503.65	846.35	8.18%
<a href="#">10-005-58401</a>	CONSULTANTS & PROFESSIONALS	8,280.00	0.00	1,129.20	1,129.20	7,150.80	86.36%
<a href="#">10-005-58402</a>	ADVERTISING & LEGAL NOTICES	2,070.00	0.00	663.45	663.45	1,406.55	67.95%
<a href="#">10-005-58404</a>	PROPERTY & LIABILITY	5,693.00	0.00	7,152.67	7,152.67	-1,459.67	-25.64%
<a href="#">10-005-58406</a>	PROFESSIONAL LICENSE	414.00	0.00	157.50	157.50	256.50	61.96%
<a href="#">10-005-58407</a>	DUES & MEMBERSHIPS	12,000.00	0.00	2,343.80	2,343.80	9,656.20	80.47%
<a href="#">10-005-58408</a>	SPECIAL EVENTS	25,000.00	0.00	5,965.21	5,965.21	19,034.79	76.14%
<a href="#">10-005-58416</a>	LEGAL/CITY ATTORNEY	50,000.00	0.00	31,890.00	31,890.00	18,110.00	36.22%
<a href="#">10-005-58418</a>	CONTRACTUAL SERVICES	4,554.00	0.00	1,654.00	1,654.00	2,900.00	63.68%
<a href="#">10-005-58419</a>	ELECTIONS ADMINISTRATION	5,900.00	0.00	0.00	0.00	5,900.00	100.00%
<a href="#">10-005-58426</a>	SOFTWARE TECH SUPPORT	518.00	0.00	25.00	25.00	493.00	95.17%
<a href="#">10-005-58437</a>	PUBLIC SAFETY ALERT SYSTEM	1,108.00	0.00	1,073.56	1,073.56	34.44	3.11%
<a href="#">10-005-58438</a>	IT CONTRACT	4,107.00	0.00	2,586.13	2,586.13	1,520.87	37.03%
<a href="#">10-005-58450</a>	GOVERNMENT & MISC OPERATING	1,553.00	0.00	0.00	0.00	1,553.00	100.00%
<a href="#">10-006-58400</a>	TRAVEL & TRAINING	3,105.00	0.00	685.15	685.15	2,419.85	77.93%
<a href="#">10-006-58404</a>	PROPERTY & LIABILITY	5,330.00	0.00	7,152.67	7,152.67	-1,822.67	-34.20%
<a href="#">10-006-58407</a>	DUES & MEMBERSHIPS	85.00	0.00	75.00	75.00	10.00	11.76%
<a href="#">10-006-58416</a>	LEGAL/CITY ATTORNEY	12,000.00	0.00	6,750.00	6,750.00	5,250.00	43.75%
<a href="#">10-006-58418</a>	CONTRACTUAL SERVICES	0.00	0.00	507.56	507.56	-507.56	0.00%
<a href="#">10-006-58421</a>	MUNICIPAL JUDGE	14,904.00	0.00	10,800.00	10,800.00	4,104.00	27.54%
<a href="#">10-006-58422</a>	MAGISTRATE	3,105.00	0.00	2,000.00	2,000.00	1,105.00	35.59%
<a href="#">10-006-58426</a>	SOFTWARE TECH SUPPORT	0.00	0.00	2,151.45	2,151.45	-2,151.45	0.00%
<a href="#">10-006-58438</a>	IT CONTRACT	4,140.00	0.00	2,586.13	2,586.13	1,553.87	37.53%
<a href="#">10-006-58441</a>	JURY SERVICE	207.00	0.00	0.00	0.00	207.00	100.00%
<a href="#">10-007-58400</a>	TRAVEL & TRAINING	8,797.00	0.00	5,661.19	5,661.19	3,135.81	35.65%
<a href="#">10-007-58402</a>	ADVERTISING & LEGAL NOTICES	107.00	0.00	2,380.00	2,380.00	-2,273.00	-2,124.30%
<a href="#">10-007-58403</a>	PRINTING & BINDING	640.00	0.00	0.00	0.00	640.00	100.00%
<a href="#">10-007-58404</a>	PROPERTY & LIABILITY	5,330.00	0.00	7,152.67	7,152.67	-1,822.67	-34.20%
<a href="#">10-007-58407</a>	DUES & MEMBERSHIPS	1,760.00	0.00	1,402.40	1,402.40	357.60	20.32%
<a href="#">10-007-58410</a>	LAB TESTING	3,105.00	0.00	6,434.00	6,434.00	-3,329.00	-107.21%
<a href="#">10-007-58418</a>	CONTRACTUAL SERVICES	112,000.00	0.00	57,304.58	57,304.58	54,695.42	48.84%
<a href="#">10-007-58420</a>	INMATE HOUSING	1,242.00	0.00	77.75	77.75	1,164.25	93.74%
<a href="#">10-007-58426</a>	SOFTWARE TECH SUPPORT	0.00	0.00	4,034.33	4,034.33	-4,034.33	0.00%
<a href="#">10-007-58437</a>	PUBLIC SAFETY ALERT SYSTEM	1,108.00	0.00	1,073.56	1,073.56	34.44	3.11%
<a href="#">10-007-58438</a>	IT CONTRACT	4,107.00	0.00	2,586.13	2,586.13	1,520.87	37.03%
<a href="#">10-007-58450</a>	GOVERNMENT & MISC OPERATING	673.00	0.00	0.00	0.00	673.00	100.00%
<a href="#">10-007-58452</a>	VEHICLE LEASE	61,836.00	0.00	53,363.63	53,363.63	8,472.37	13.70%
<a href="#">10-007-58453</a>	REPAIR & MAINTENANCE - OTHER	0.00	0.00	500.00	500.00	-500.00	0.00%
<a href="#">10-007-58462</a>	ANIMAL CONTROL	68,879.00	0.00	54,450.00	54,450.00	14,429.00	20.95%
<a href="#">10-008-58400</a>	TRAVEL & TRAINING	3,105.00	0.00	587.12	587.12	2,517.88	81.09%
<a href="#">10-008-58401</a>	CONSULTANTS & PROFESSIONALS	0.00	0.00	750.00	750.00	-750.00	0.00%

Detail vs Budget Report

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Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<a href="#">10-008-58402</a>	ADVERTISING & LEGAL NOTICES	0.00	0.00	638.60	638.60	-638.60	0.00%
<a href="#">10-008-58404</a>	PROPERTY & LIABILITY	6,728.00	0.00	7,152.67	7,152.67	-424.67	-6.31%
<a href="#">10-008-58405</a>	REPAIR & MAINTENANCE	0.00	0.00	5,986.77	5,986.77	-5,986.77	0.00%
<a href="#">10-008-58407</a>	DUES & MEMBERSHIPS	0.00	0.00	71.00	71.00	-71.00	0.00%
<a href="#">10-008-58408</a>	SPECIAL EVENTS	35,000.00	0.00	866.00	866.00	34,134.00	97.53%
<a href="#">10-008-58411</a>	PROPERTY DAMAGE	0.00	0.00	-8,562.27	-8,562.27	8,562.27	0.00%
<a href="#">10-008-58412</a>	OTHER RENTAL	0.00	0.00	1,243.06	1,243.06	-1,243.06	0.00%
<a href="#">10-008-58415</a>	FINES & PENALTIES	0.00	0.00	38.00	38.00	-38.00	0.00%
<a href="#">10-008-58418</a>	CONTRACTUAL SERVICES	15,525.00	0.00	53,360.00	53,360.00	-37,835.00	-243.70%
<a href="#">10-008-58424</a>	ENGINEERING/CITY ENGINEER	15,525.00	0.00	-92,807.00	-92,807.00	108,332.00	697.79%
<a href="#">10-008-58425</a>	SOLID WASTE COLLECTION	7,245.00	0.00	0.00	0.00	7,245.00	100.00%
<a href="#">10-008-58426</a>	SOFTWARE TECH SUPPORT	0.00	0.00	9,599.49	9,599.49	-9,599.49	0.00%
<a href="#">10-008-58438</a>	IT CONTRACT	4,140.00	0.00	2,586.13	2,586.13	1,553.87	37.53%
<a href="#">10-008-58450</a>	GOVERNMENT & MISC OPERATING	46,906.00	0.00	172.23	172.23	46,733.77	99.63%
<a href="#">10-008-58451</a>	EQUIPMENT RENTAL	2,132.00	0.00	257.94	257.94	1,874.06	87.90%
<a href="#">10-008-58452</a>	VEHICLE LEASE	0.00	0.00	31,980.47	31,980.47	-31,980.47	0.00%
<a href="#">10-008-58478</a>	MOVING EXPENSES	50,000.00	0.00	42,093.59	42,093.59	7,906.41	15.81%
<a href="#">10-010-58413</a>	CONTRACT STREET REPAIR	0.00	0.00	23,776.00	23,776.00	-23,776.00	0.00%
<b>65 - CONTRACTUAL SERVICES Totals:</b>		<b>1,239,606.00</b>	<b>0.00</b>	<b>914,420.44</b>	<b>914,420.44</b>	<b>325,185.56</b>	<b>26.23%</b>
<b>Group: 70 - TRANSFERS &amp; RESTRICTED FUNDS</b>							
<a href="#">10-004-58757</a>	GOV CAP CONTRACT #7744	0.00	0.00	226,894.86	226,894.86	-226,894.86	0.00%
<a href="#">10-004-58762</a>	GOV CAP CONTRACT #8526	0.00	0.00	1,168,999.21	1,168,999.21	-1,168,999.21	0.00%
<b>70 - TRANSFERS &amp; RESTRICTED FUNDS Totals:</b>		<b>0.00</b>	<b>0.00</b>	<b>1,395,894.07</b>	<b>1,395,894.07</b>	<b>-1,395,894.07</b>	<b>0.00%</b>
<b>Group: 75 - CAPITAL OUTLAY</b>							
<a href="#">10-001-58600</a>	OFFICE EQUIPMENT	2,500.00	0.00	25,517.49	25,517.49	-23,017.49	-920.70%
<a href="#">10-001-58610</a>	FACILITIES: CITY BUILDINGS	0.00	0.00	8,114,048.90	8,114,048.90	-8,114,048.90	0.00%
<a href="#">10-001-58612</a>	SOFTWARE	0.00	0.00	2,988.00	2,988.00	-2,988.00	0.00%
<a href="#">10-003-58600</a>	OFFICE EQUIPMENT	0.00	0.00	19,112.75	19,112.75	-19,112.75	0.00%
<a href="#">10-003-58612</a>	SOFTWARE	0.00	0.00	7,500.00	7,500.00	-7,500.00	0.00%
<a href="#">10-006-58612</a>	SOFTWARE	0.00	0.00	975.80	975.80	-975.80	0.00%
<a href="#">10-007-58601</a>	VEHICLE EQUIPMENT	98,268.00	0.00	28,461.12	28,461.12	69,806.88	71.04%
<a href="#">10-008-58624</a>	EQUIPMENT PURCHASE	0.00	0.00	6,185.00	6,185.00	-6,185.00	0.00%
<a href="#">10-008-58650</a>	LEASEHOLD IMPROVEMENTS	0.00	0.00	32,463.70	32,463.70	-32,463.70	0.00%
<b>75 - CAPITAL OUTLAY Totals:</b>		<b>100,768.00</b>	<b>0.00</b>	<b>8,237,252.76</b>	<b>8,237,252.76</b>	<b>-8,136,484.76</b>	<b>-8,074.47%</b>
<b>10 - GENERAL FUND Totals:</b>		<b>5,241,316.42</b>	<b>0.00</b>	<b>13,863,562.44</b>	<b>13,863,562.44</b>	<b>-8,622,246.02</b>	<b>-164.51%</b>
<b>Expense Totals:</b>		<b>5,241,316.42</b>	<b>0.00</b>	<b>13,863,562.44</b>	<b>13,863,562.44</b>	<b>-8,622,246.02</b>	<b>-164.51%</b>
<b>10 - GENERAL FUND Totals:</b>		<b>-150,192.58</b>	<b>0.00</b>	<b>-568,781.74</b>	<b>-568,781.74</b>	<b>418,589.16</b>	
<b>20 - WATER FUND</b>							
<b>Revenue</b>							
<b>Fund: 20 - WATER FUND</b>							
<b>Group: 15 - ADMINISTRATIVE FEES</b>							
<a href="#">20-020-45005</a>	INTEREST REVENUE	-10,000.00	0.00	-121,218.76	-121,218.76	111,218.76	1,112.19%

Detail vs Budget Report

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Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<b>15 - ADMINISTRATIVE FEES Totals:</b>		<b>-10,000.00</b>	<b>0.00</b>	<b>-121,218.76</b>	<b>-121,218.76</b>	<b>111,218.76</b>	<b>1,112.19%</b>
<b>Group: 35 - OTHER REVENUE</b>							
<a href="#">20-020-45032</a>	REIMBURSEMENT FOR REPAIRS	0.00	0.00	-6,248.74	-6,248.74	6,248.74	0.00%
<a href="#">20-020-45041</a>	REFUNDS/ BANK CREDITS	0.00	0.00	-107.52	-107.52	107.52	0.00%
<a href="#">20-020-45042</a>	MISCELLANEOUS REVENUE	-1,200.00	0.00	-2,079.83	-2,079.83	879.83	73.32%
<b>35 - OTHER REVENUE Totals:</b>		<b>-1,200.00</b>	<b>0.00</b>	<b>-8,436.09</b>	<b>-8,436.09</b>	<b>7,236.09</b>	<b>603.01%</b>
<b>Group: 40 - TRANSFERS</b>							
<a href="#">20-020-48756</a>	2019 COOS - TWDB - FT WORTH WT	-264,782.00	0.00	-226,606.80	-226,606.80	-38,175.20	-14.42%
<a href="#">20-020-48757</a>	WP CO S21	0.00	0.00	-45,144.00	-45,144.00	45,144.00	0.00%
<b>40 - TRANSFERS Totals:</b>		<b>-264,782.00</b>	<b>0.00</b>	<b>-271,750.80</b>	<b>-271,750.80</b>	<b>6,968.80</b>	<b>2.63%</b>
<b>Group: 45 - UTILITY REVENUE</b>							
<a href="#">20-020-45000</a>	USER CHARGES	-2,500,000.00	0.00	-1,960,056.85	-1,960,056.85	-539,943.15	-21.60%
<a href="#">20-020-45001</a>	PENALTIES	-30,000.00	0.00	-22,901.96	-22,901.96	-7,098.04	-23.66%
<a href="#">20-020-45002</a>	NEW ACCOUNT FEES	-13,000.00	0.00	-11,530.00	-11,530.00	-1,470.00	-11.31%
<a href="#">20-020-45003</a>	TAP FEES	-3,000.00	0.00	-1,000.00	-1,000.00	-2,000.00	-66.67%
<a href="#">20-020-45004</a>	IMPACT FEES	-250,000.00	0.00	-35,426.18	-35,426.18	-214,573.82	-85.83%
<a href="#">20-020-45007</a>	METER FEE	-25,000.00	0.00	-6,048.64	-6,048.64	-18,951.36	-75.81%
<a href="#">20-020-45008</a>	METER BOX FEE	-4,500.00	0.00	-3,000.00	-3,000.00	-1,500.00	-33.33%
<a href="#">20-020-45030</a>	RECONNECT FEES	-10,000.00	0.00	-7,630.00	-7,630.00	-2,370.00	-23.70%
<a href="#">20-020-45031</a>	NSF FEES	-600.00	0.00	-1,050.00	-1,050.00	450.00	75.00%
<b>45 - UTILITY REVENUE Totals:</b>		<b>-2,836,100.00</b>	<b>0.00</b>	<b>-2,048,643.63</b>	<b>-2,048,643.63</b>	<b>-787,456.37</b>	<b>-27.77%</b>
<b>Group: 70 - TRANSFERS &amp; RESTRICTED FUNDS</b>							
<a href="#">20-020-48705</a>	TRANSFER IN	0.00	0.00	-295,941.48	-295,941.48	295,941.48	0.00%
<b>70 - TRANSFERS &amp; RESTRICTED FUNDS Totals:</b>		<b>0.00</b>	<b>0.00</b>	<b>-295,941.48</b>	<b>-295,941.48</b>	<b>295,941.48</b>	<b>0.00%</b>
<b>20 - WATER FUND Totals:</b>		<b>-3,112,082.00</b>	<b>0.00</b>	<b>-2,745,990.76</b>	<b>-2,745,990.76</b>	<b>-366,091.24</b>	<b>-11.76%</b>
<b>Revenue Totals:</b>		<b>-3,112,082.00</b>	<b>0.00</b>	<b>-2,745,990.76</b>	<b>-2,745,990.76</b>	<b>-366,091.24</b>	<b>-11.76%</b>
<b>Expense</b>							
<b>Fund: 20 - WATER FUND</b>							
<b>Group: 50 - PERSONNEL</b>							
<a href="#">20-020-58100</a>	SALARIES	630,000.00	0.00	517,540.10	517,540.10	112,459.90	17.85%
<a href="#">20-020-58101</a>	PAYROLL EXPENSE	9,372.00	0.00	7,775.09	7,775.09	1,596.91	17.04%
<a href="#">20-020-58102</a>	WORKERS COMPENSATION	15,012.00	0.00	19,700.02	19,700.02	-4,688.02	-31.23%
<a href="#">20-020-58103</a>	HEALTH INSURANCE	116,913.00	0.00	68,094.35	68,094.35	48,818.65	41.76%
<a href="#">20-020-58104</a>	RETIREMENT	46,667.00	0.00	38,829.93	38,829.93	7,837.07	16.79%
<a href="#">20-020-58105</a>	UNEMPLOYMENT INSURANCE	352.00	0.00	105.59	105.59	246.41	70.00%
<a href="#">20-020-58107</a>	CELL PHONE STIPEND	4,471.00	0.00	2,762.41	2,762.41	1,708.59	38.21%
<a href="#">20-020-58109</a>	CERTIFICATE PAY	2,360.00	0.00	2,925.91	2,925.91	-565.91	-23.98%
<a href="#">20-020-58110</a>	OVERTIME	17,406.00	0.00	23,507.57	23,507.57	-6,101.57	-35.05%
<a href="#">20-020-58125</a>	DENTAL INSURANCE	21,925.00	0.00	3,999.78	3,999.78	17,925.22	81.76%
<a href="#">20-020-58126</a>	LIFE INSURANCE	1,928.00	0.00	1,289.78	1,289.78	638.22	33.10%
<b>50 - PERSONNEL Totals:</b>		<b>866,406.00</b>	<b>0.00</b>	<b>686,530.53</b>	<b>686,530.53</b>	<b>179,875.47</b>	<b>20.76%</b>

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Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<b>Group: 55 - SUPPLIES</b>							
<a href="#">20-020-58200</a>	POSTAGE & SHIPPING	15,000.00	0.00	24.30	24.30	14,975.70	99.84%
<a href="#">20-020-58201</a>	OFFICE SUPPLIES	5,000.00	0.00	2,647.43	2,647.43	2,352.57	47.05%
<a href="#">20-020-58202</a>	FLOWERS/GIFTS/PLAQUES	300.00	0.00	0.00	0.00	300.00	100.00%
<a href="#">20-020-58203</a>	BASIC OPERATING SUPPLIES	2,000.00	0.00	34.96	34.96	1,965.04	98.25%
<a href="#">20-020-58205</a>	MINOR EQUIPMENT: OFFICE	3,000.00	0.00	1,307.17	1,307.17	1,692.83	56.43%
<a href="#">20-020-58207</a>	MV REPAIR & MAINTENANCE	10,400.00	0.00	5,092.28	5,092.28	5,307.72	51.04%
<a href="#">20-020-58208</a>	UNIFORMS & SUPPLIES	6,000.00	0.00	3,932.92	3,932.92	2,067.08	34.45%
<a href="#">20-020-58211</a>	WATER SUPPLIES	0.00	0.00	776.56	776.56	-776.56	0.00%
<a href="#">20-020-58214</a>	FINANCE CHARGES	1,800.00	0.00	50,632.53	50,632.53	-48,832.53	-2,712.92%
<a href="#">20-020-58222</a>	MINOR TOOLS	0.00	0.00	1,058.32	1,058.32	-1,058.32	0.00%
<a href="#">20-020-58223</a>	EQUIPMENT	3,000.00	0.00	11,398.25	11,398.25	-8,398.25	-279.94%
<a href="#">20-020-58224</a>	MISC. TOOLS/SUPPLIES	4,000.00	0.00	3,331.18	3,331.18	668.82	16.72%
<a href="#">20-020-58227</a>	ICE & INCLEMENT WEATHER	0.00	0.00	305.70	305.70	-305.70	0.00%
<a href="#">20-020-58230</a>	CHEMICALS	35,000.00	0.00	11,334.47	11,334.47	23,665.53	67.62%
<a href="#">20-020-58231</a>	WATER METERS	0.00	0.00	79,525.21	79,525.21	-79,525.21	0.00%
<a href="#">20-020-58232</a>	FIRE HYDRANTS	10,000.00	0.00	15,310.00	15,310.00	-5,310.00	-53.10%
<a href="#">20-020-58234</a>	SAND	0.00	0.00	3,282.63	3,282.63	-3,282.63	0.00%
<a href="#">20-020-58253</a>	SAFETY EQUIPMENT & SUPPLIES	2,874.00	0.00	7,892.89	7,892.89	-5,018.89	-174.63%
<a href="#">20-020-58260</a>	BUILDING & FACILITIES REPAIRS	3,984.00	0.00	767.33	767.33	3,216.67	80.74%
<a href="#">20-020-58265</a>	FACILITIES MAINT SUPPLIES	500.00	0.00	982.60	982.60	-482.60	-96.52%
<a href="#">20-020-58266</a>	MINOR EQUIPMENT: FIELD	2,850.00	0.00	558.75	558.75	2,291.25	80.39%
<a href="#">20-020-58268</a>	SUBSCRIPTIONS & PUBLICATIONS	750.00	0.00	1,076.56	1,076.56	-326.56	-43.54%
<a href="#">20-020-58270</a>	MV FUEL	40,000.00	0.00	43,028.04	43,028.04	-3,028.04	-7.57%
<a href="#">20-020-58281</a>	WATER DISTRIBUTION SUPPLIES	135,000.00	0.00	40,532.11	40,532.11	94,467.89	69.98%
<a href="#">20-020-58282</a>	WATER PRODUCTION SUPPLIES	50,000.00	0.00	4,133.77	4,133.77	45,866.23	91.73%
<b>55 - SUPPLIES Totals:</b>		<b>331,458.00</b>	<b>0.00</b>	<b>288,965.96</b>	<b>288,965.96</b>	<b>42,492.04</b>	<b>12.82%</b>
<b>Group: 60 - UTILITIES</b>							
<a href="#">20-020-58300</a>	ELECTRICITY	100,000.00	0.00	90,931.99	90,931.99	9,068.01	9.07%
<a href="#">20-020-58301</a>	NATURAL GAS	0.00	0.00	499.03	499.03	-499.03	0.00%
<a href="#">20-020-58304</a>	MOBILE TELEPHONE	5,700.00	0.00	4,223.26	4,223.26	1,476.74	25.91%
<a href="#">20-020-58305</a>	COMMUNICATION SERVICES	6,132.00	0.00	530.22	530.22	5,601.78	91.35%
<b>60 - UTILITIES Totals:</b>		<b>111,832.00</b>	<b>0.00</b>	<b>96,184.50</b>	<b>96,184.50</b>	<b>15,647.50</b>	<b>13.99%</b>
<b>Group: 65 - CONTRACTUAL SERVICES</b>							
<a href="#">20-020-58400</a>	TRAVEL & TRAINING	5,000.00	0.00	6,629.96	6,629.96	-1,629.96	-32.60%
<a href="#">20-020-58401</a>	CONSULTANTS & PROFESSIONALS	25,000.00	0.00	28,989.84	28,989.84	-3,989.84	-15.96%
<a href="#">20-020-58402</a>	ADVERTISING & LEGAL NOTICES	1,000.00	0.00	349.50	349.50	650.50	65.05%
<a href="#">20-020-58404</a>	PROPERTY & LIABILITY	5,500.00	0.00	7,308.49	7,308.49	-1,808.49	-32.88%
<a href="#">20-020-58405</a>	REPAIR & MAINTENANCE	0.00	0.00	5,617.00	5,617.00	-5,617.00	0.00%
<a href="#">20-020-58407</a>	DUES & MEMBERSHIPS	555.00	0.00	758.00	758.00	-203.00	-36.58%
<a href="#">20-020-58409</a>	PERMITS & APPLICATIONS	5,500.00	0.00	5,566.40	5,566.40	-66.40	-1.21%
<a href="#">20-020-58410</a>	LAB TESTING	20,000.00	0.00	3,090.96	3,090.96	16,909.04	84.55%
<a href="#">20-020-58411</a>	PROPERTY DAMAGE	2,500.00	0.00	8,861.01	8,861.01	-6,361.01	-254.44%

Detail vs Budget Report

Date Range: 10/01/2022 - Item 7. 3

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<a href="#">20-020-58412</a>	OTHER RENTAL	0.00	0.00	50.00	50.00	-50.00	0.00%
<a href="#">20-020-58414</a>	FINANCE CHARGES	0.00	0.00	85.45	85.45	-85.45	0.00%
<a href="#">20-020-58416</a>	LEGAL/CITY ATTORNEY	0.00	0.00	56,710.22	56,710.22	-56,710.22	0.00%
<a href="#">20-020-58417</a>	ACCOUNTING & AUDITOR	13,500.00	0.00	17,308.33	17,308.33	-3,808.33	-28.21%
<a href="#">20-020-58418</a>	CONTRACTUAL SERVICES	0.00	0.00	28,353.64	28,353.64	-28,353.64	0.00%
<a href="#">20-020-58424</a>	ENGINEERING/CITY ENGINEER	36,000.00	0.00	7,254.67	7,254.67	28,745.33	79.85%
<a href="#">20-020-58425</a>	SOLID WASTE COLLECTION	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
<a href="#">20-020-58426</a>	SOFTWARE TECH SUPPORT	3,000.00	0.00	31,262.13	31,262.13	-28,262.13	-942.07%
<a href="#">20-020-58427</a>	EQUIPMENT TECH SUPPORT	10,000.00	0.00	0.00	0.00	10,000.00	100.00%
<a href="#">20-020-58437</a>	PUBLIC SAFETY ALERT SYSTEM	2,750.00	0.00	1,073.56	1,073.56	1,676.44	60.96%
<a href="#">20-020-58438</a>	IT CONTRACT	3,852.00	0.00	2,586.13	2,586.13	1,265.87	32.86%
<a href="#">20-020-58442</a>	WATER MAIN MAINTENANCE	0.00	0.00	38,584.00	38,584.00	-38,584.00	0.00%
<a href="#">20-020-58443</a>	WELL SITE MAINTENANCE	25,000.00	0.00	0.00	0.00	25,000.00	100.00%
<a href="#">20-020-58444</a>	EQUIPMENT MAINTENANCE	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
<a href="#">20-020-58447</a>	WATER TANK MAINTENANCE	35,000.00	0.00	26,650.00	26,650.00	8,350.00	23.86%
<a href="#">20-020-58448</a>	BUILDING MAINT - WELL SITES	3,000.00	0.00	0.00	0.00	3,000.00	100.00%
<a href="#">20-020-58451</a>	EQUIPMENT RENTAL	8,000.00	0.00	2,836.04	2,836.04	5,163.96	64.55%
<a href="#">20-020-58452</a>	VEHICLE LEASE	52,000.00	0.00	14,806.53	14,806.53	37,193.47	71.53%
<a href="#">20-020-58469</a>	WATER DISTRIBUTION CONTRACTUAL	45,000.00	0.00	82.50	82.50	44,917.50	99.82%
<a href="#">20-020-58470</a>	WATER PRODUCTION CONTRACTUAL	150,000.00	0.00	2,595.00	2,595.00	147,405.00	98.27%
<b>65 - CONTRACTUAL SERVICES Totals:</b>		<b>459,157.00</b>	<b>0.00</b>	<b>297,409.36</b>	<b>297,409.36</b>	<b>161,747.64</b>	<b>35.23%</b>
<b>Group: 70 - TRANSFERS &amp; RESTRICTED FUNDS</b>							
<a href="#">20-020-58716</a>	PAYING AGENT FEES	0.00	0.00	2,350.00	2,350.00	-2,350.00	0.00%
<a href="#">20-020-58735</a>	2010 REFUNDING	76,500.00	0.00	0.00	0.00	76,500.00	100.00%
<a href="#">20-020-58736</a>	2012 REFUNDING	107,650.00	0.00	106,575.00	106,575.00	1,075.00	1.00%
<a href="#">20-020-58741</a>	TRANSFER TO GENERAL FUND	200,000.00	0.00	0.00	0.00	200,000.00	100.00%
<a href="#">20-020-58745</a>	FRANCHISE FEES	129,978.00	0.00	0.00	0.00	129,978.00	100.00%
<a href="#">20-020-58746</a>	2014 TWDB COB	40,534.00	0.00	35,029.50	35,029.50	5,504.50	13.58%
<a href="#">20-020-58748</a>	2016 TWDB COB	53,689.00	0.00	54,335.25	54,335.25	-646.25	-1.20%
<a href="#">20-020-58749</a>	PP FINANCE CONTRACT 6804	18,419.00	0.00	18,418.80	18,418.80	0.20	0.00%
<a href="#">20-020-58755</a>	2015 COB	45,675.00	0.00	45,825.32	45,825.32	-150.32	-0.33%
<a href="#">20-020-58756</a>	2019 COOS - TWDB - FT WORTH WT	0.00	0.00	472,097.50	472,097.50	-472,097.50	0.00%
<a href="#">20-020-58757</a>	WP CO S21 DEBT SERVICE	0.00	0.00	94,050.00	94,050.00	-94,050.00	0.00%
<a href="#">20-020-58758</a>	GOV CAP 9371 DEBT SERVICE	0.00	0.00	82,372.55	82,372.55	-82,372.55	0.00%
<a href="#">20-020-58764</a>	TRANSFER TO WASTEWATER FUND	400,000.00	0.00	400,000.00	400,000.00	0.00	0.00%
<b>70 - TRANSFERS &amp; RESTRICTED FUNDS Totals:</b>		<b>1,072,445.00</b>	<b>0.00</b>	<b>1,311,053.92</b>	<b>1,311,053.92</b>	<b>-238,608.92</b>	<b>-22.25%</b>
<b>Group: 75 - CAPITAL OUTLAY</b>							
<a href="#">20-020-58600</a>	OFFICE EQUIPMENT	0.00	0.00	1,262.00	1,262.00	-1,262.00	0.00%
<a href="#">20-020-58601</a>	VEHICLE EQUIPMENT	0.00	0.00	2,043.17	2,043.17	-2,043.17	0.00%
<a href="#">20-020-58602</a>	TECHNOLOGY PROJECTS	12,500.00	0.00	17,310.38	17,310.38	-4,810.38	-38.48%
<a href="#">20-020-58604</a>	EQUIPMENT: HEAVY	100,000.00	0.00	82,867.11	82,867.11	17,132.89	17.13%
<a href="#">20-020-58607</a>	CAPITAL IMPROVEMENTS	0.00	0.00	105,300.00	105,300.00	-105,300.00	0.00%
<a href="#">20-020-58610</a>	FACILITIES: CITY BUILDINGS	0.00	0.00	3,850.00	3,850.00	-3,850.00	0.00%

Detail vs Budget Report

Date Range: 10/01/2022 - Item 7. 3

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<a href="#">20-020-58611</a>	WATER PURCHASES (EMER WATER)	0.00	0.00	67,934.14	67,934.14	-67,934.14	0.00%
<a href="#">20-020-58612</a>	SOFTWARE	0.00	0.00	2,500.00	2,500.00	-2,500.00	0.00%
<b>75 - CAPITAL OUTLAY Totals:</b>		<b>112,500.00</b>	<b>0.00</b>	<b>283,066.80</b>	<b>283,066.80</b>	<b>-170,566.80</b>	<b>-151.61%</b>
<b>20 - WATER FUND Totals:</b>		<b>2,953,798.00</b>	<b>0.00</b>	<b>2,963,211.07</b>	<b>2,963,211.07</b>	<b>-9,413.07</b>	<b>-0.32%</b>
<b>Expense Totals:</b>		<b>2,953,798.00</b>	<b>0.00</b>	<b>2,963,211.07</b>	<b>2,963,211.07</b>	<b>-9,413.07</b>	<b>-0.32%</b>
<b>20 - WATER FUND Totals:</b>		<b>-158,284.00</b>	<b>0.00</b>	<b>217,220.31</b>	<b>217,220.31</b>	<b>-375,504.31</b>	
<b>30 - WASTEWATER FUND</b>							
<b>Revenue</b>							
<b>Fund: 30 - WASTEWATER FUND</b>							
<b>Group: 15 - ADMINISTRATIVE FEES</b>							
<a href="#">30-030-45005</a>	INTEREST REVENUE	-15,468.00	0.00	-21,394.37	-21,394.37	5,926.37	38.31%
<b>15 - ADMINISTRATIVE FEES Totals:</b>		<b>-15,468.00</b>	<b>0.00</b>	<b>-21,394.37</b>	<b>-21,394.37</b>	<b>5,926.37</b>	<b>38.31%</b>
<b>Group: 35 - OTHER REVENUE</b>							
<a href="#">30-030-45041</a>	REFUNDS/BANK CREDITS	-3,261.00	0.00	0.00	0.00	-3,261.00	-100.00%
<a href="#">30-030-45049</a>	GRANT REVENUE	0.00	0.00	-310,862.52	-310,862.52	310,862.52	0.00%
<b>35 - OTHER REVENUE Totals:</b>		<b>-3,261.00</b>	<b>0.00</b>	<b>-310,862.52</b>	<b>-310,862.52</b>	<b>307,601.52</b>	<b>9,432.74%</b>
<b>Group: 40 - TRANSFERS</b>							
<a href="#">30-030-46094</a>	TRANSFER IN	-400,000.00	0.00	-549,694.51	-549,694.51	149,694.51	37.42%
<b>40 - TRANSFERS Totals:</b>		<b>-400,000.00</b>	<b>0.00</b>	<b>-549,694.51</b>	<b>-549,694.51</b>	<b>149,694.51</b>	<b>37.42%</b>
<b>Group: 45 - UTILITY REVENUE</b>							
<a href="#">30-030-45000</a>	USER CHARGES	-620,000.00	0.00	-571,658.06	-571,658.06	-48,341.94	-7.80%
<a href="#">30-030-45003</a>	TAP FEES	-667.00	0.00	0.00	0.00	-667.00	-100.00%
<a href="#">30-030-45004</a>	IMPACT FEES	-125,000.00	0.00	-27,066.00	-27,066.00	-97,934.00	-78.35%
<b>45 - UTILITY REVENUE Totals:</b>		<b>-745,667.00</b>	<b>0.00</b>	<b>-598,724.06</b>	<b>-598,724.06</b>	<b>-146,942.94</b>	<b>-19.71%</b>
<b>30 - WASTEWATER FUND Totals:</b>		<b>-1,164,396.00</b>	<b>0.00</b>	<b>-1,480,675.46</b>	<b>-1,480,675.46</b>	<b>316,279.46</b>	<b>27.16%</b>
<b>Revenue Totals:</b>		<b>-1,164,396.00</b>	<b>0.00</b>	<b>-1,480,675.46</b>	<b>-1,480,675.46</b>	<b>316,279.46</b>	<b>27.16%</b>
<b>Expense</b>							
<b>Fund: 30 - WASTEWATER FUND</b>							
<b>Group: 50 - PERSONNEL</b>							
<a href="#">30-030-58100</a>	SALARIES	90,000.00	0.00	66,603.53	66,603.53	23,396.47	26.00%
<a href="#">30-030-58101</a>	PAYROLL EXPENSE	561.00	0.00	1,074.63	1,074.63	-513.63	-91.56%
<a href="#">30-030-58102</a>	WORKERS COMPENSATION	1,072.00	0.00	4,377.76	4,377.76	-3,305.76	-308.37%
<a href="#">30-030-58103</a>	HEALTH INSURANCE	8,076.00	0.00	11,774.22	11,774.22	-3,698.22	-45.79%
<a href="#">30-030-58104</a>	RETIREMENT	2,791.00	0.00	5,353.76	5,353.76	-2,562.76	-91.82%
<a href="#">30-030-58105</a>	UNEMPLOYMENT INSURANCE	25.00	0.00	18.20	18.20	6.80	27.20%
<a href="#">30-030-58107</a>	CELL PHONE STIPEND	561.00	0.00	789.26	789.26	-228.26	-40.69%
<a href="#">30-030-58109</a>	CERTIFICATE PAY	1,118.00	0.00	1,873.69	1,873.69	-755.69	-67.59%
<a href="#">30-030-58110</a>	OVERTIME	2,215.00	0.00	6,397.81	6,397.81	-4,182.81	-188.84%
<a href="#">30-030-58125</a>	DENTAL INSURANCE	514.00	0.00	755.27	755.27	-241.27	-46.94%
<a href="#">30-030-58126</a>	LIFE INSURANCE	121.00	0.00	254.11	254.11	-133.11	-110.01%

Detail vs Budget Report

Date Range: 10/01/2022 - 10/31/2022 Item 7. 3

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<b>50 - PERSONNEL Totals:</b>		<b>107,054.00</b>	<b>0.00</b>	<b>99,272.24</b>	<b>99,272.24</b>	<b>7,781.76</b>	<b>7.27%</b>
<b>Group: 55 - SUPPLIES</b>							
<a href="#">30-030-58200</a>	POSTAGE & SHIPPING	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
<a href="#">30-030-58201</a>	OFFICE SUPPLIES	1,200.00	0.00	105.70	105.70	1,094.30	91.19%
<a href="#">30-030-58203</a>	BASIC OPERATING SUPPLIES	1,200.00	0.00	0.00	0.00	1,200.00	100.00%
<a href="#">30-030-58205</a>	MINOR EQUIPMENT: OFFICE	1,000.00	0.00	0.00	0.00	1,000.00	100.00%
<a href="#">30-030-58206</a>	MV OILS, LUBRICANTS & FLUIDS	500.00	0.00	0.00	0.00	500.00	100.00%
<a href="#">30-030-58207</a>	MV REPAIR & MAINTENANCE	2,400.00	0.00	0.00	0.00	2,400.00	100.00%
<a href="#">30-030-58208</a>	UNIFORMS & SUPPLIES	2,000.00	0.00	406.28	406.28	1,593.72	79.69%
<a href="#">30-030-58212</a>	WASTEWATER SUPPLIES	4,000.00	0.00	0.00	0.00	4,000.00	100.00%
<a href="#">30-030-58223</a>	EQUIPMENT	2,900.00	0.00	3,557.67	3,557.67	-657.67	-22.68%
<a href="#">30-030-58224</a>	MISC. TOOLS/SUPPLIES	1,000.00	0.00	430.69	430.69	569.31	56.93%
<a href="#">30-030-58230</a>	CHEMICALS	75,000.00	0.00	23,233.38	23,233.38	51,766.62	69.02%
<a href="#">30-030-58240</a>	BELT PRESS SUPPLIES	0.00	0.00	6,962.65	6,962.65	-6,962.65	0.00%
<a href="#">30-030-58253</a>	SAFETY EQUIPMENT & SUPPLIES	2,775.00	0.00	396.50	396.50	2,378.50	85.71%
<a href="#">30-030-58260</a>	BUILDING & FACILITIES REPAIRS	5,000.00	0.00	311.95	311.95	4,688.05	93.76%
<a href="#">30-030-58264</a>	WW CHEMICALS	0.00	0.00	1,211.97	1,211.97	-1,211.97	0.00%
<a href="#">30-030-58270</a>	MV FUEL	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
<a href="#">30-030-58279</a>	WASTEWATER COLLECTION	35,000.00	0.00	3,182.91	3,182.91	31,817.09	90.91%
<a href="#">30-030-58280</a>	WASTEWATER TREATMENT	10,000.00	0.00	6,508.78	6,508.78	3,491.22	34.91%
<b>55 - SUPPLIES Totals:</b>		<b>150,975.00</b>	<b>0.00</b>	<b>46,308.48</b>	<b>46,308.48</b>	<b>104,666.52</b>	<b>69.33%</b>
<b>Group: 60 - UTILITIES</b>							
<a href="#">30-030-58300</a>	ELECTRICITY	65,000.00	0.00	82,660.44	82,660.44	-17,660.44	-27.17%
<a href="#">30-030-58305</a>	COMMUNICATION SERVICES	0.00	0.00	674.39	674.39	-674.39	0.00%
<b>60 - UTILITIES Totals:</b>		<b>65,000.00</b>	<b>0.00</b>	<b>83,334.83</b>	<b>83,334.83</b>	<b>-18,334.83</b>	<b>-28.21%</b>
<b>Group: 65 - CONTRACTUAL SERVICES</b>							
<a href="#">30-030-58400</a>	TRAVEL & TRAINING	3,500.00	0.00	868.50	868.50	2,631.50	75.19%
<a href="#">30-030-58402</a>	ADVERTISING & LEGAL NOTICES	0.00	0.00	1,853.65	1,853.65	-1,853.65	0.00%
<a href="#">30-030-58404</a>	PROPERTY & LIABILITY	5,500.00	0.00	7,152.67	7,152.67	-1,652.67	-30.05%
<a href="#">30-030-58405</a>	REPAIR & MAINTENANCE	7,650.00	0.00	0.00	0.00	7,650.00	100.00%
<a href="#">30-030-58407</a>	DUES & MEMBERSHIPS	500.00	0.00	0.00	0.00	500.00	100.00%
<a href="#">30-030-58409</a>	PERMITS & APPLICATIONS	3,500.00	0.00	3,847.94	3,847.94	-347.94	-9.94%
<a href="#">30-030-58410</a>	LAB TESTING	21,000.00	0.00	16,094.04	16,094.04	4,905.96	23.36%
<a href="#">30-030-58411</a>	PROPERTY DAMAGE	0.00	0.00	-3,501.63	-3,501.63	3,501.63	0.00%
<a href="#">30-030-58417</a>	ACCOUNTING & AUDITOR	10,000.00	0.00	6,558.33	6,558.33	3,441.67	34.42%
<a href="#">30-030-58418</a>	CONTRACTUAL SERVICES	12,000.00	0.00	33,766.92	33,766.92	-21,766.92	-181.39%
<a href="#">30-030-58424</a>	ENGINEERING/CITY ENGINEER	12,000.00	0.00	6,140.21	6,140.21	5,859.79	48.83%
<a href="#">30-030-58425</a>	SLUDGE HAULING	90,000.00	0.00	47,738.61	47,738.61	42,261.39	46.96%
<a href="#">30-030-58438</a>	IT CONTRACT	3,852.00	0.00	2,586.13	2,586.13	1,265.87	32.86%
<a href="#">30-030-58445</a>	LIFT STATION EQUIPMENT MAINTENANCE	30,000.00	0.00	0.00	0.00	30,000.00	100.00%
<a href="#">30-030-58449</a>	LIFT STATION MAINTENANCE	0.00	0.00	62,928.00	62,928.00	-62,928.00	0.00%
<a href="#">30-030-58450</a>	GOVERNMENT & MISC OPERATING	3,000.00	0.00	0.00	0.00	3,000.00	100.00%
<a href="#">30-030-58451</a>	EQUIPMENT RENTAL	500.00	0.00	0.00	0.00	500.00	100.00%

Detail vs Budget Report

Date Range: 10/01/2022 - Item 7. 3

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
<a href="#">30-030-58467</a>	WASTEWATER COLLECTION	0.00	0.00	13,425.52	13,425.52	-13,425.52	0.00%
<a href="#">30-030-58468</a>	WASTEWATER TREATMENT	0.00	0.00	375.00	375.00	-375.00	0.00%
<b>65 - CONTRACTUAL SERVICES Totals:</b>		<b>203,002.00</b>	<b>0.00</b>	<b>199,833.89</b>	<b>199,833.89</b>	<b>3,168.11</b>	<b>1.56%</b>
<b>Group: 70 - TRANSFERS &amp; RESTRICTED FUNDS</b>							
<a href="#">30-030-58745</a>	FRANCHISE FEES	37,220.00	0.00	0.00	0.00	37,220.00	100.00%
<a href="#">30-030-58750</a>	SERIES 2017 DEBT	600,000.00	0.00	236,921.00	236,921.00	363,079.00	60.51%
<a href="#">30-030-58766</a>	TWDB SERIES 2021A	0.00	0.00	502,712.50	502,712.50	-502,712.50	0.00%
<b>70 - TRANSFERS &amp; RESTRICTED FUNDS Totals:</b>		<b>637,220.00</b>	<b>0.00</b>	<b>739,633.50</b>	<b>739,633.50</b>	<b>-102,413.50</b>	<b>-16.07%</b>
<b>30 - WASTEWATER FUND Totals:</b>		<b>1,163,251.00</b>	<b>0.00</b>	<b>1,168,382.94</b>	<b>1,168,382.94</b>	<b>-5,131.94</b>	<b>-0.44%</b>
<b>Expense Totals:</b>		<b>1,163,251.00</b>	<b>0.00</b>	<b>1,168,382.94</b>	<b>1,168,382.94</b>	<b>-5,131.94</b>	<b>-0.44%</b>
<b>30 - WASTEWATER FUND Totals:</b>		<b>-1,145.00</b>	<b>0.00</b>	<b>-312,292.52</b>	<b>-312,292.52</b>	<b>311,147.52</b>	
<b>Report Total:</b>		<b>-309,621.58</b>	<b>0.00</b>	<b>-663,853.95</b>	<b>-663,853.95</b>	<b>354,232.37</b>	



### Fund Summary

Fund	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
10 - GENERAL FUND	-150,192.58	0.00	-568,781.74	-568,781.74	418,589.16	
20 - WATER FUND	-158,284.00	0.00	217,220.31	217,220.31	-375,504.31	
30 - WASTEWATER FUND	-1,145.00	0.00	-312,292.52	-312,292.52	311,147.52	
<b>Report Total:</b>	<b>-309,621.58</b>	<b>0.00</b>	<b>-663,853.95</b>	<b>-663,853.95</b>	<b>354,232.37</b>	



# CITY COUNCIL AGENDA ITEM BRIEFING SHEET

<b>Council Date:</b> August 22, 2023	<b>Department:</b> Administration	<b>Presented By:</b> Bill Funderburk
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**AGENDA ITEM:**

**Discussion/Action to Accept Water and Wastewater Rate Study As Presented by NewGen Strategies & Solutions**

**BACKGROUND:**

Several months ago, we asked NewGen Strategies to prepare a water and wastewater rate Study. Willow Park had not increased either rate since 2017 as was recommended by NewGen in that year. We have been transferring money from the water account to the wastewater fund to offset deficit. Several factors are used to determine the rates needed to have a positive balance in both funds, these factors include number of customers, debt service, construction improvement projects. Due to rising costs in the water and wastewater systems and construction of a must needed wastewater plant we asked for a three-year model to make both funds financially healthy.

**STAFF/BOARD/COMMISSION RECOMMENDATION:**

Staff recommends the City Council accept recommendation from NewGen Strategies as presented.

**EXHIBITS:** Presentation

**RECOMMENDED MOTION:**

**Motion to accept water and wastewater rate study as presented.**



August 22, 2023

# WILLOW PARK, TEXAS WATER & WASTEWATER RATE UPDATE



# BUSINESS FUNDAMENTALS

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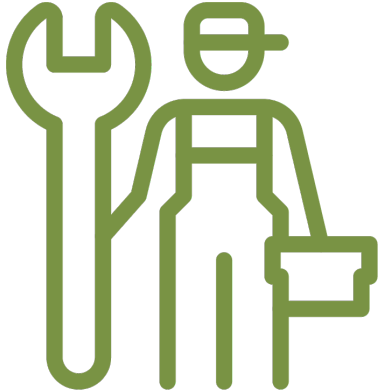
## Revenue Sufficiency

Revenues must match or exceed expenses



## Reserves

Must plan for a rainy day



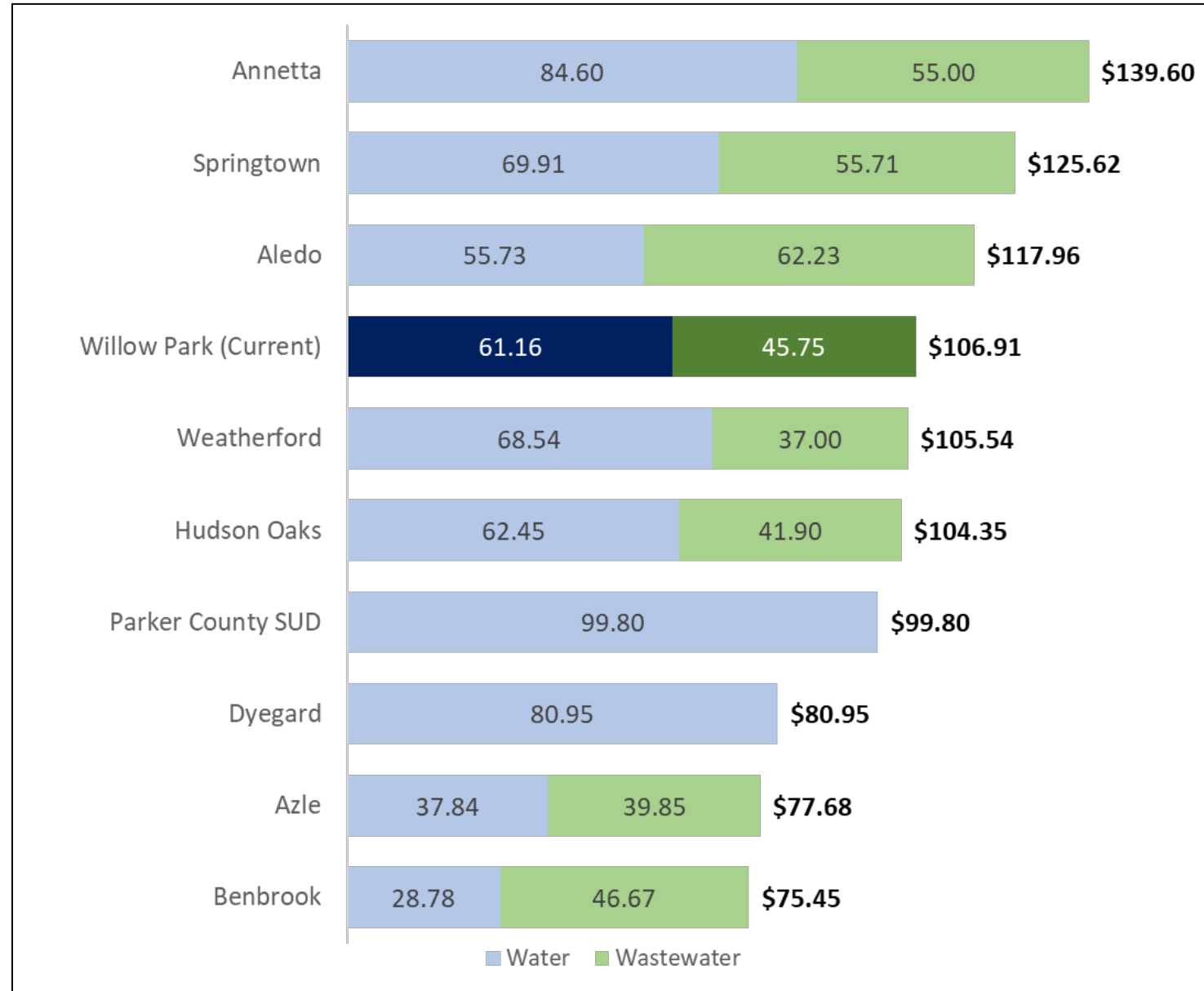
## Reinvestment

We must repair, replace, and reinvest in infrastructure

# REGIONAL BILL COMPARISON

## 5/8" Residential – 5,000 Gallons Water and Wastewater

*Regional Bill Comparison is based on publicly available data and NewGen's understanding and interpretation of this data.*



Note: Comparison City rates utilized in the bill calculations were the publicly available rates as of February 2023.

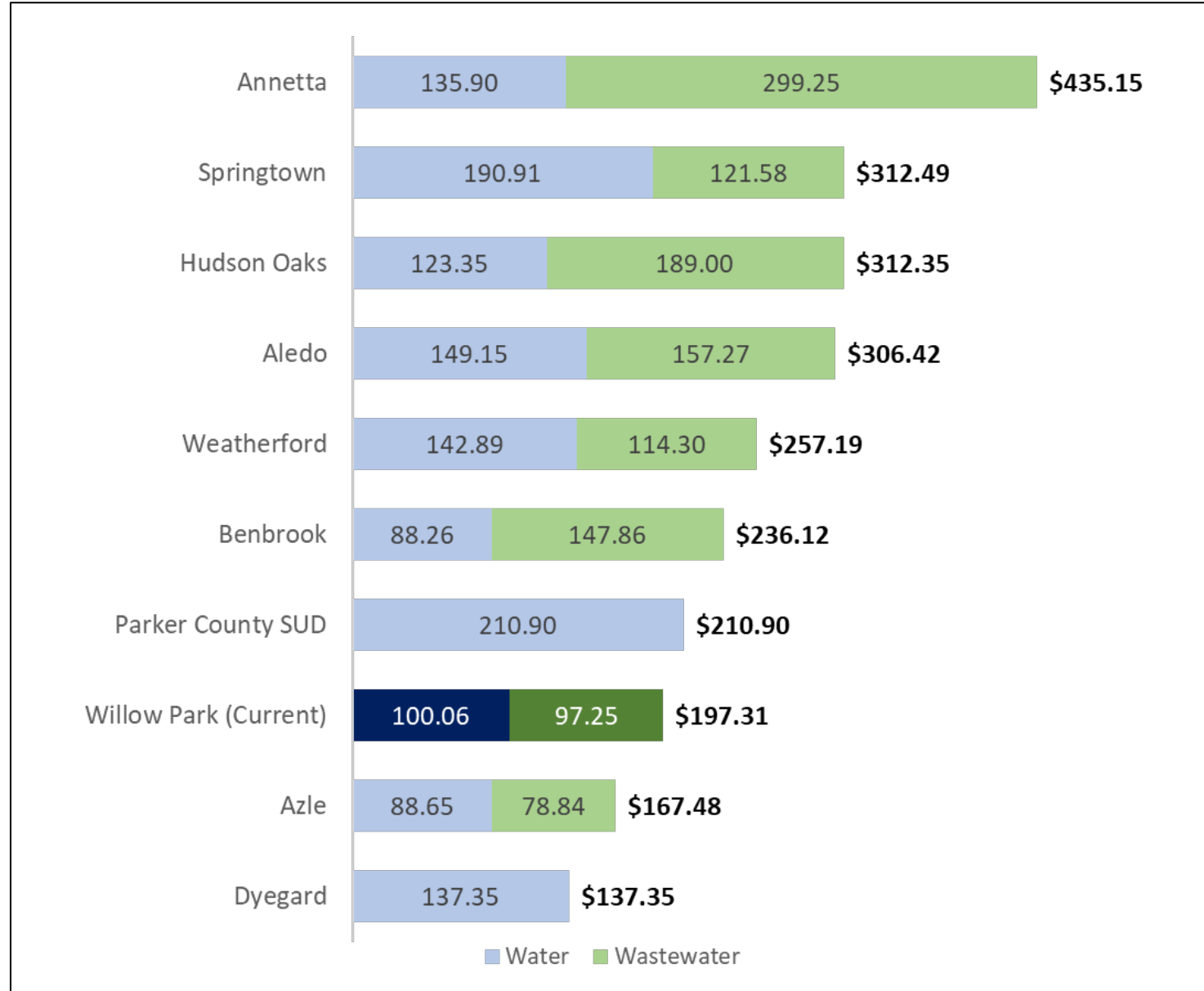
Item 8.

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# REGIONAL BILL COMPARISON

## 5/8" Commercial – 15,000 Gallons Water and Wastewater

*Regional Bill Comparison is based on publicly available data and NewGen's understanding and interpretation of this data.*



Note: Comparison City rates utilized in the bill calculations were the publicly available rates as of February 2023.

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# PROJECTED CAPITAL OUTLAYS

## Water and Wastewater

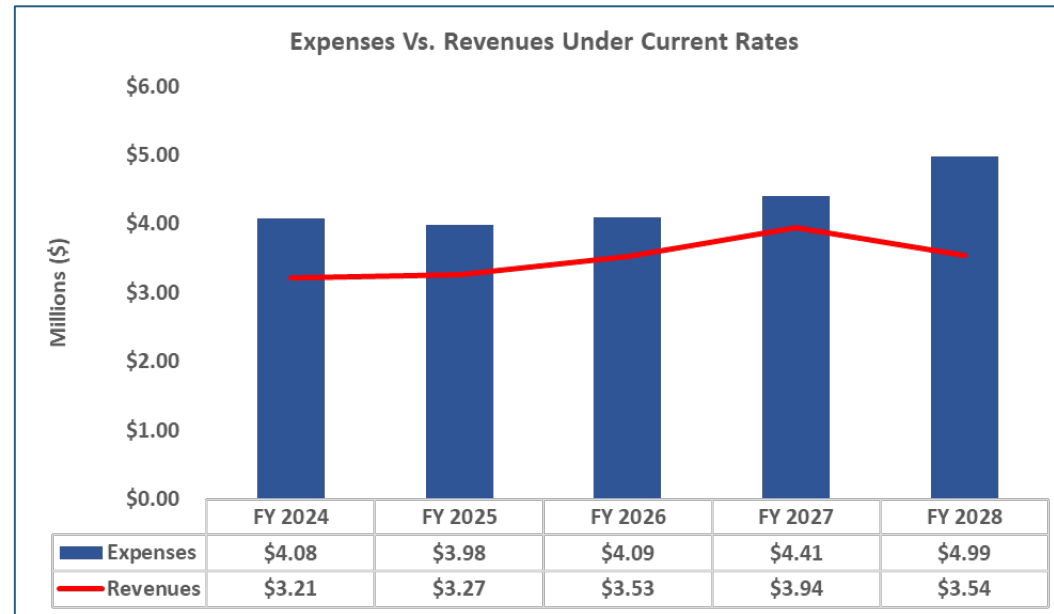
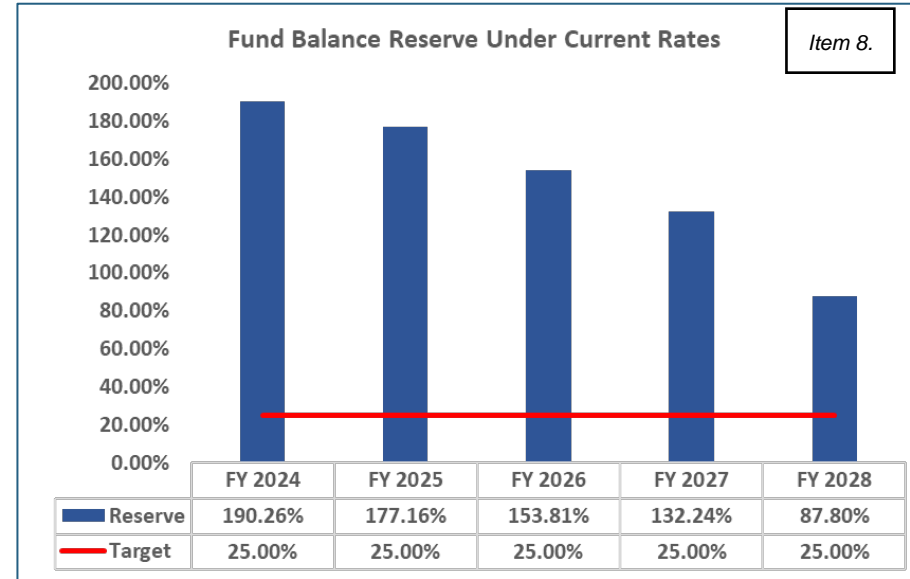
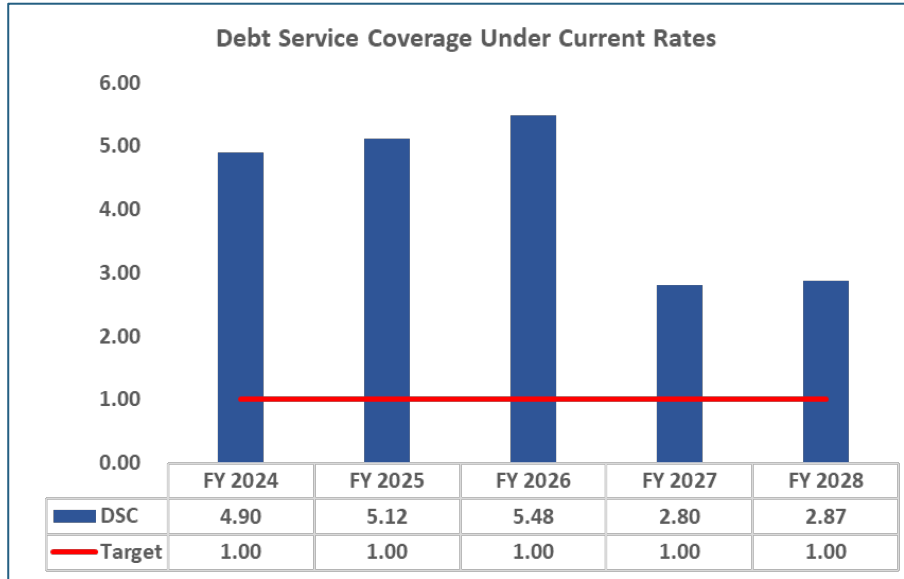
Project Name	Cost	Funding Method	Funding Year
1.0 MGD Wastewater Treatment Plant	\$ 12,000,000	Existing Debt	2024
1.0 MGD Wastewater Treatment Plant	4,000,000	New Debt	2024
South of IH Sewer Transmission	1,500,000	Developer	2024
New 0.5 MG Elevated Tank (South of IH20)	3,750,000	New Debt	2026
New 0.5 MG Elevated Tank (Fox Hunt)	3,000,000	New Debt	2026
El Chico to Fox Hunt Transmission Line	2,850,000	New Debt	2026
Replace Deteriorated Lines	2,500,000	New Debt	2026
Upsize Lines	2,000,000	New Debt	2026
Collection System Inspection and Testing	150,000	New Debt	2026
Fire Hydrant Additions	100,000	Cash	2026
Willow Springs Oaks Interconnect	75,000	Cash	2026
Fee Studies	35,000	Cash	2026
Crown Road 12" Loop	1,750,000	Developer	2026
Bankhead 8" Water Line	885,000	Developer	2026
Russell Road Water Line	830,000	Developer	2026
<b>TOTAL</b>	<b>\$ 35,425,000</b>		

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# 5-YEAR OUTLOOK

## Water Revenue Requirement under Current Rates



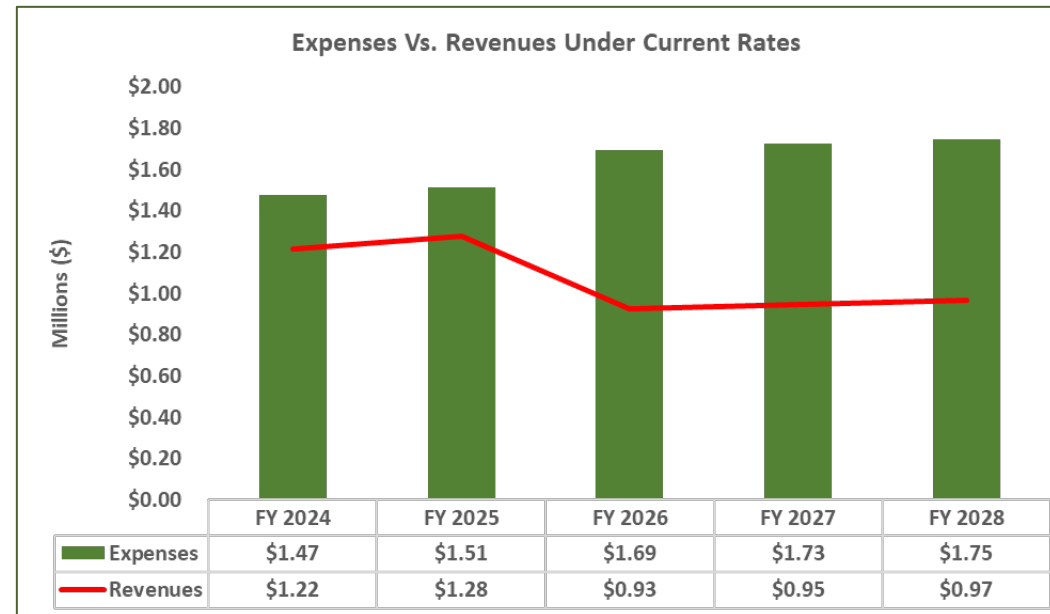
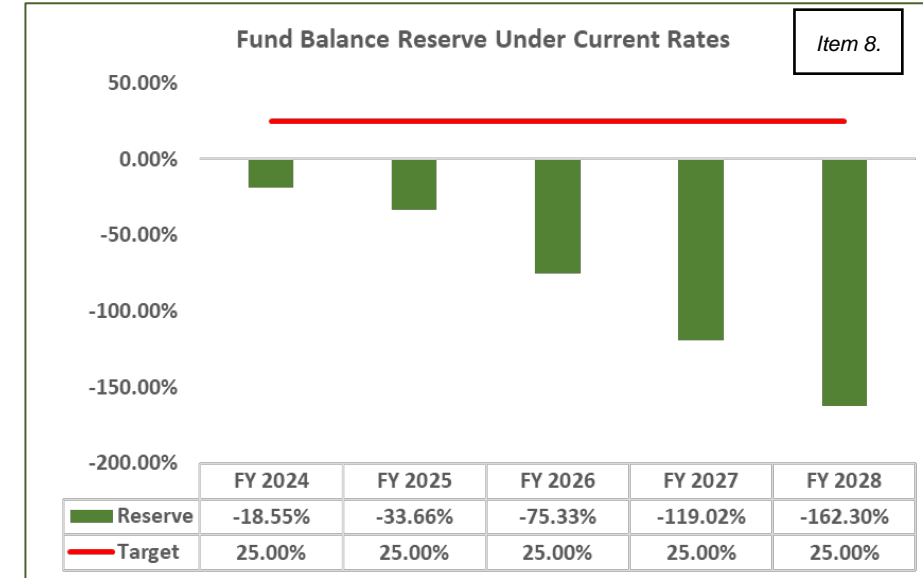
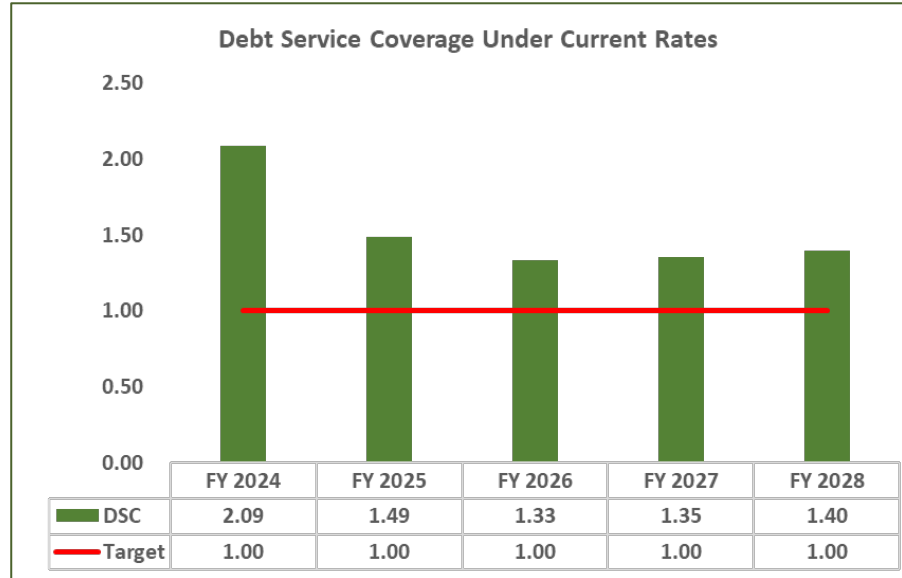
Transfer to Wastewater	
FY 2024	\$ 400,000
FY 2025	210,000
FY 2026	0
FY 2027	0
FY 2028	0

Notes: Calculations of Total Revenues assume Use of Reserves in FY 2026 and Impact Fee Revenues after FY 2027, which causes Total Revenues to vary year to year.



# 5-YEAR OUTLOOK

## Wastewater Revenue Requirement under Current Rates

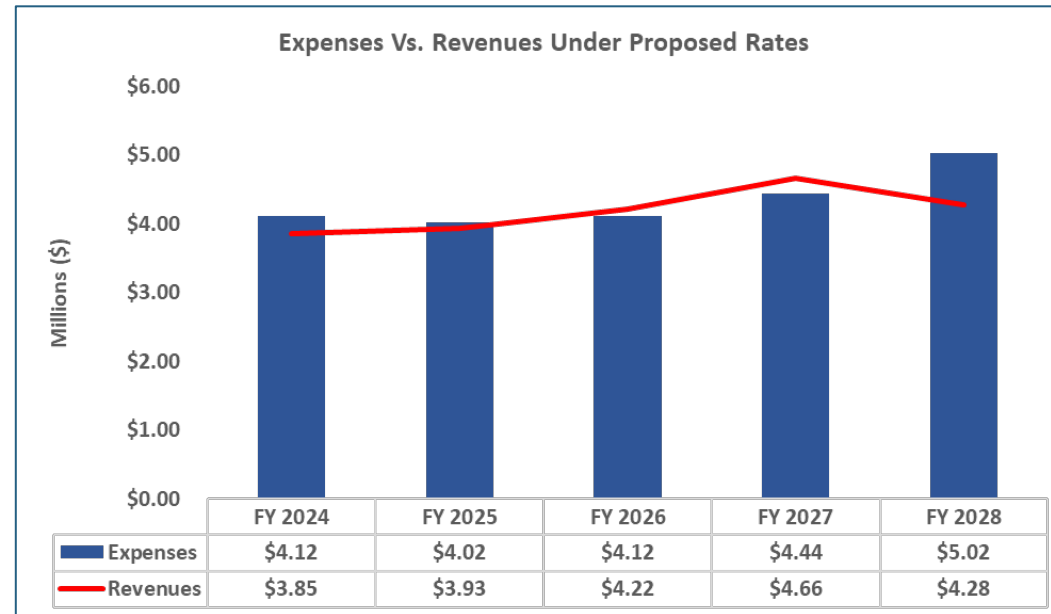
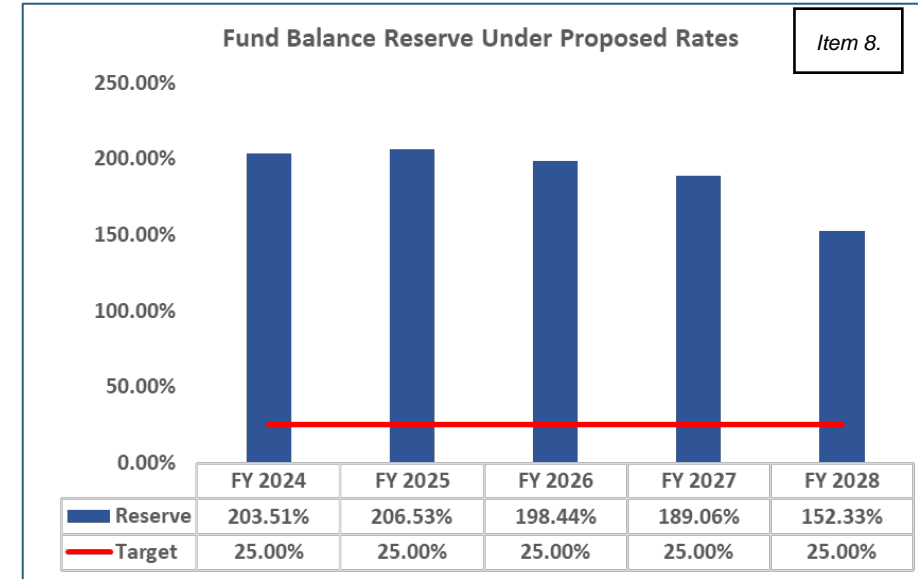
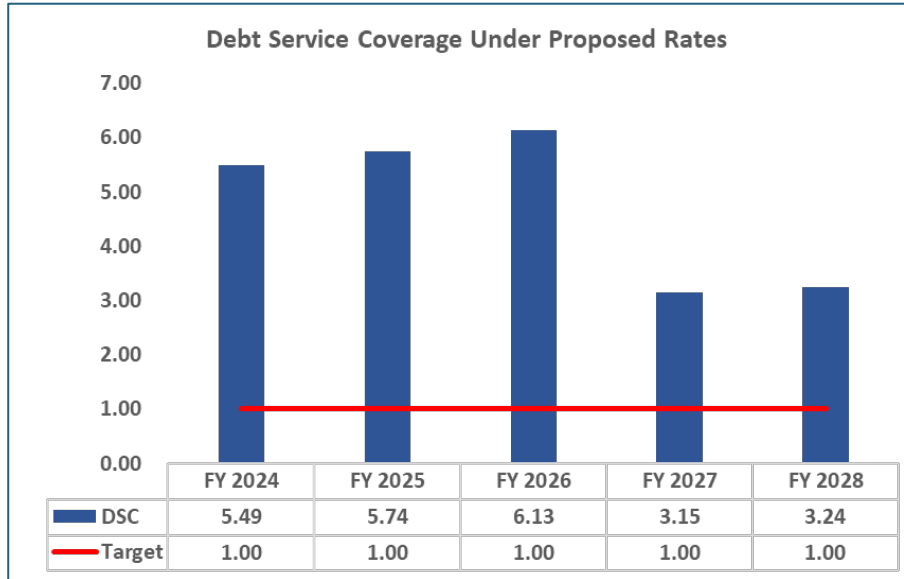


Transfer from Water	
FY 2024	\$ 400,000
FY 2025	210,000
FY 2026	0
FY 2027	0
FY 2028	0

Notes: Calculations of Total Revenues assume Impact Fee Revenues after FY 2025 and the Transfer from Water to phase out by FY 2026 which causes Total Revenues to vary year to year.

# 5-YEAR OUTLOOK

## Water Revenue Requirement under Proposed Rates

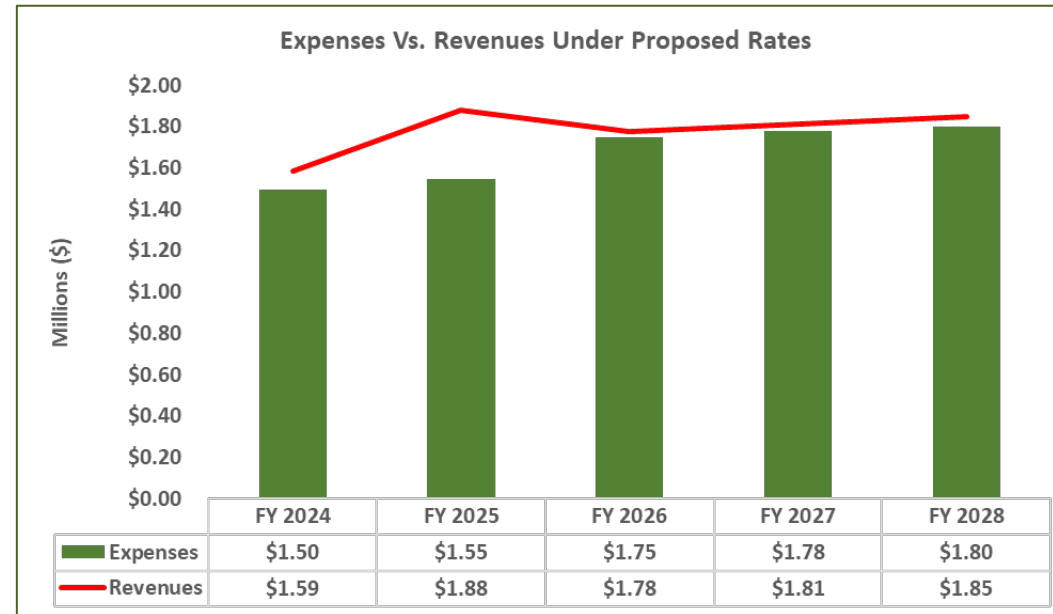
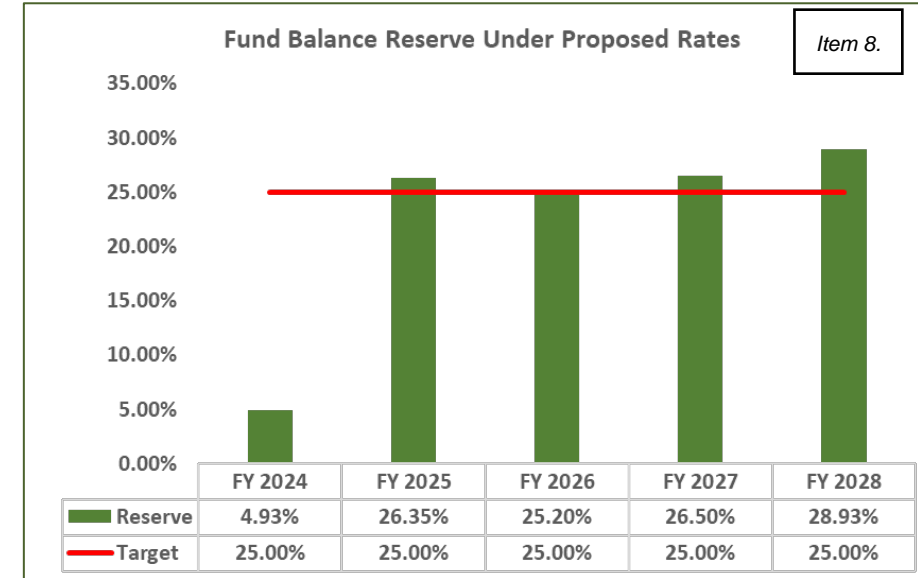
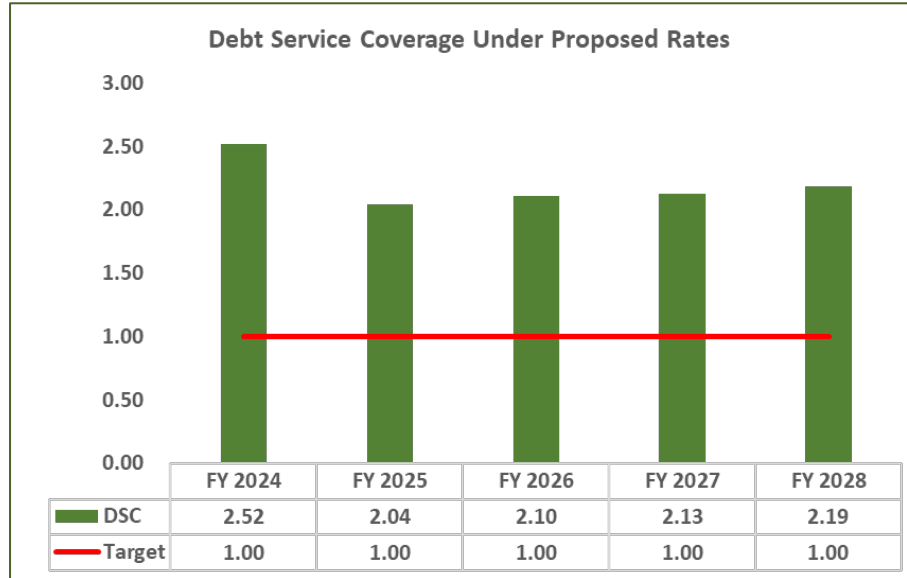


Transfer to Wastewater	
FY 2024	\$ 400,000
FY 2025	210,000
FY 2026	0
FY 2027	0
FY 2028	0

Notes: Calculations of Total Revenues assume Use of Reserves in FY 2026 and Impact Fee Revenues after FY 2027, which causes Total Revenues to vary year to year.

# 5-YEAR OUTLOOK

## Wastewater Revenue Requirement under Proposed Rates



Transfer from Water	
FY 2024	\$ 400,000
FY 2025	210,000
FY 2026	0
FY 2027	0
FY 2028	0

Notes: Calculations of Total Revenues assume Impact Fee Revenues after FY 2025 and the Transfer from Water to phase out by FY 2026 which causes Total Revenues to vary year to year.

# MULTI-FAMILY UNIT BILLING

---

- City has the Option to Bill Multi-Family Customers on a per Unit Basis
  - Currently 10 Accounts with a Total of 777 Units
  - Minimum Charge is the Lowest Residential Minimum Rate
  - Volumetric Charge is by Unit Using Residential Volumetric Rates
- Rule: 30 TAC 290.38(16)
  - Connection – A single family residential unit or each commercial or industrial establishment to which drinking water is supplied from the system. As an example, the number of service connections in an apartment complex would be equal to the number of individual apartment units.

# MULTI-FAMILY UNIT BILLING EXAMPLE USING CURRENT RATES

- A Customer with 259 Units with a 6” meter and 630,000 gallons usage

	Current Rates	Current Billing Determinants	Current Bill		Multi-Unit Rates	Multi-Unit Billing Determinants	Billed By Units
Water							
Minimum (6")	\$2,085.72	1	\$2,086	Minimum (5/8")	\$41.71	259	\$10,803
Volumes				Volumes			
0-25k	\$3.89	25,000	\$97	0-9k	\$3.89	630,000	\$2,451
25k-50k	4.87	25,000	122	9k-20k	4.87	0	0
50k+	6.08	580,000	3,526	20k-40k	6.08	0	0
				40k+	7.60	0	0
Volumes (gal)		630,000	\$3,745	Volumes (gal)		630,000	\$2,451
<b>Total Bill</b>			<b>\$5,831</b>				<b>\$13,254</b>

Note: Volumes per unit for multi-family billing are 2,432 gallons

# MULTI-FAMILY UNIT BILLING EXAMPLE (CONT.)

## USING CURRENT RATES

- A Customer with 259 Units with a 6” meter and 630,000 gallons usage

	Current Rates	Current Billing Determinants	Current Bill	Multi-Unit Rates	Multi-Unit Billing Determinants	Billed By Units
Wastewater						
Minimum	\$20.00	1	\$20.00	\$20.00	259	\$5,180
Volumetric	\$5.15	630,000	3,245	\$5.15	630,000	3,245
Total Bill			\$3,265			\$8,425
Water Bill						
			\$5,831			\$13,254
Wastewater Bill			3,265			8,425
Total Bill			\$9,096			\$21,678

# PROPOSED RATES

## Residential

Volumetric Charge is per 1,000 gallons

Multi-Family Charged by Unit Starting in FY 2024

Water	# of Connections	Current	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Minimum Charge							
5/8" & 3/4"	1,468	\$ 41.71	\$ 41.71	\$ 41.71	\$ 41.71	\$ 41.71	\$ 41.71
1"	4	104.29	104.29	104.29	104.29	104.29	104.29
1 1/2"	0	208.57	208.57	208.57	208.57	208.57	208.57
2"	0	333.72	333.72	333.72	333.72	333.72	333.72
3"	0	625.72	625.72	625.72	625.72	625.72	625.72
4"	0	1,042.86	1,042.86	1,042.86	1,042.86	1,042.86	1,042.86
6"	0	2,085.72	2,085.72	2,085.72	2,085.72	2,085.72	2,085.72
Volumetric Charge							
0-9,000		\$ 3.89	\$ 3.89	\$ 3.97	\$ 4.05	\$ 4.13	\$ 4.21
9,001-20,000		4.87	4.87	4.97	5.07	5.17	5.27
20,001-40,000		6.08	6.08	6.20	6.32	6.44	6.56
40,001+		7.60	7.60	7.75	7.90	8.05	8.20
Sewer	# of Connections	Current	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Minimum Charge	871	\$ 20.00	\$ 24.80	\$ 29.60	\$ 34.40	\$ 34.40	\$ 34.40
Volumetric Charge		\$ 5.15	\$ 6.39	\$ 7.63	\$ 8.87	\$ 8.87	\$ 8.87

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# PROPOSED RATES

## Commercial

Volumetric Charge is per 1,000 gallons

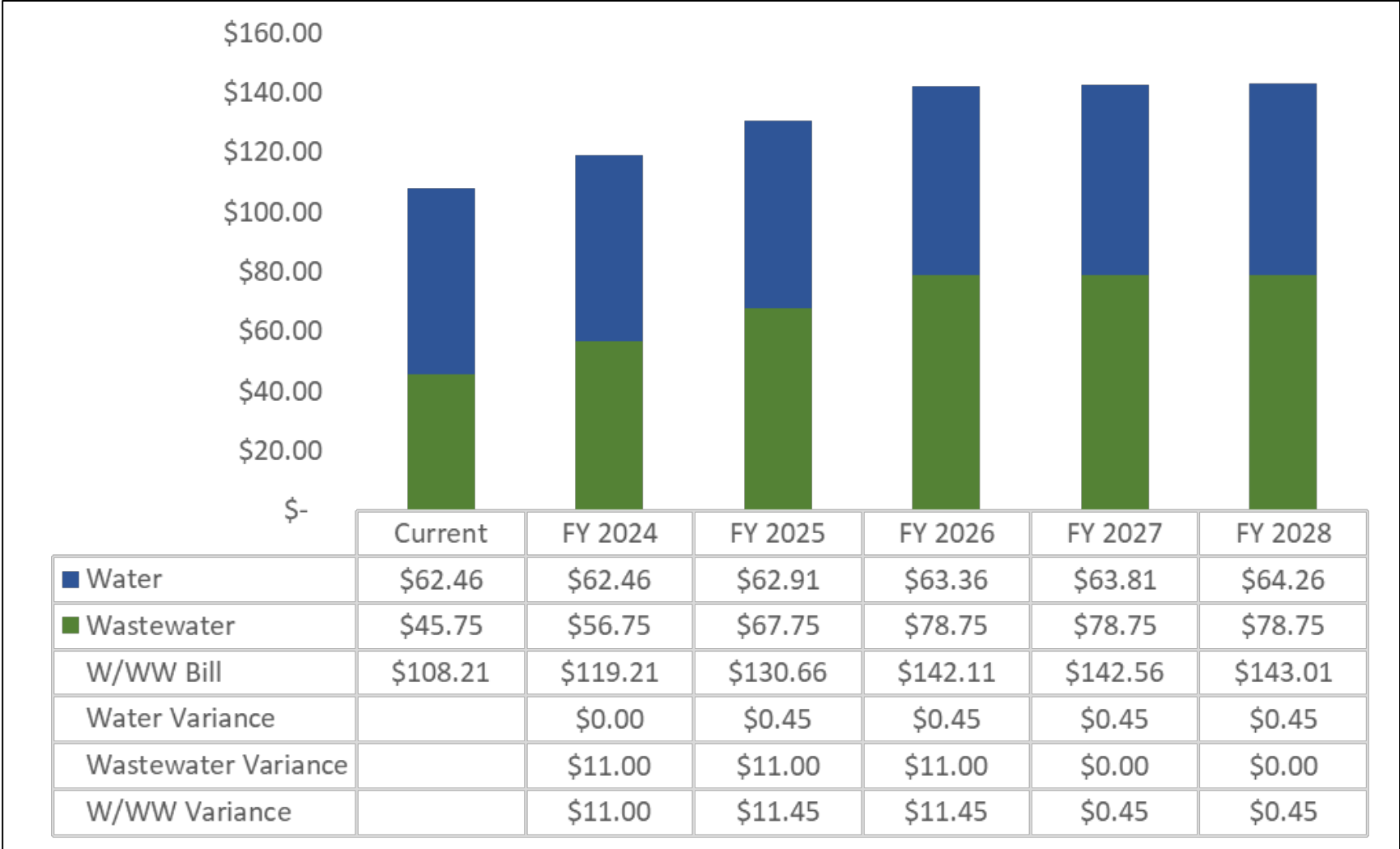
	# of Connections	Current	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Minimum Charge							
5/8" & 3/4"	51	\$ 41.71	\$ 41.71	\$ 41.71	\$ 41.71	\$ 41.71	\$ 41.71
1"	28	104.29	104.29	104.29	104.29	104.29	104.29
1 1/2"	12	208.57	208.57	208.57	208.57	208.57	208.57
2"	24	333.72	333.72	333.72	333.72	333.72	333.72
3"	2	625.72	625.72	625.72	625.72	625.72	625.72
4"	4	1,042.86	1,042.86	1,042.86	1,042.86	1,042.86	1,042.86
6"	1	2,085.72	2,085.72	2,085.72	2,085.72	2,085.72	2,085.72
Volumetric Charge							
0-25,000		\$ 3.89	\$ 3.89	\$ 3.97	\$ 4.05	\$ 4.13	\$ 4.21
25,001-50,000		4.87	4.87	4.97	5.07	5.17	5.27
50,001+		6.08	6.08	6.20	6.32	6.44	6.56
Sewer	# of Connections	Current	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Minimum Charge	89	\$ 20.00	\$ 24.80	\$ 29.60	\$ 34.40	\$ 34.40	\$ 34.40
Volumetric Charge		\$ 5.15	\$ 8.18	\$ 9.76	\$ 11.34	\$ 11.34	\$ 11.34

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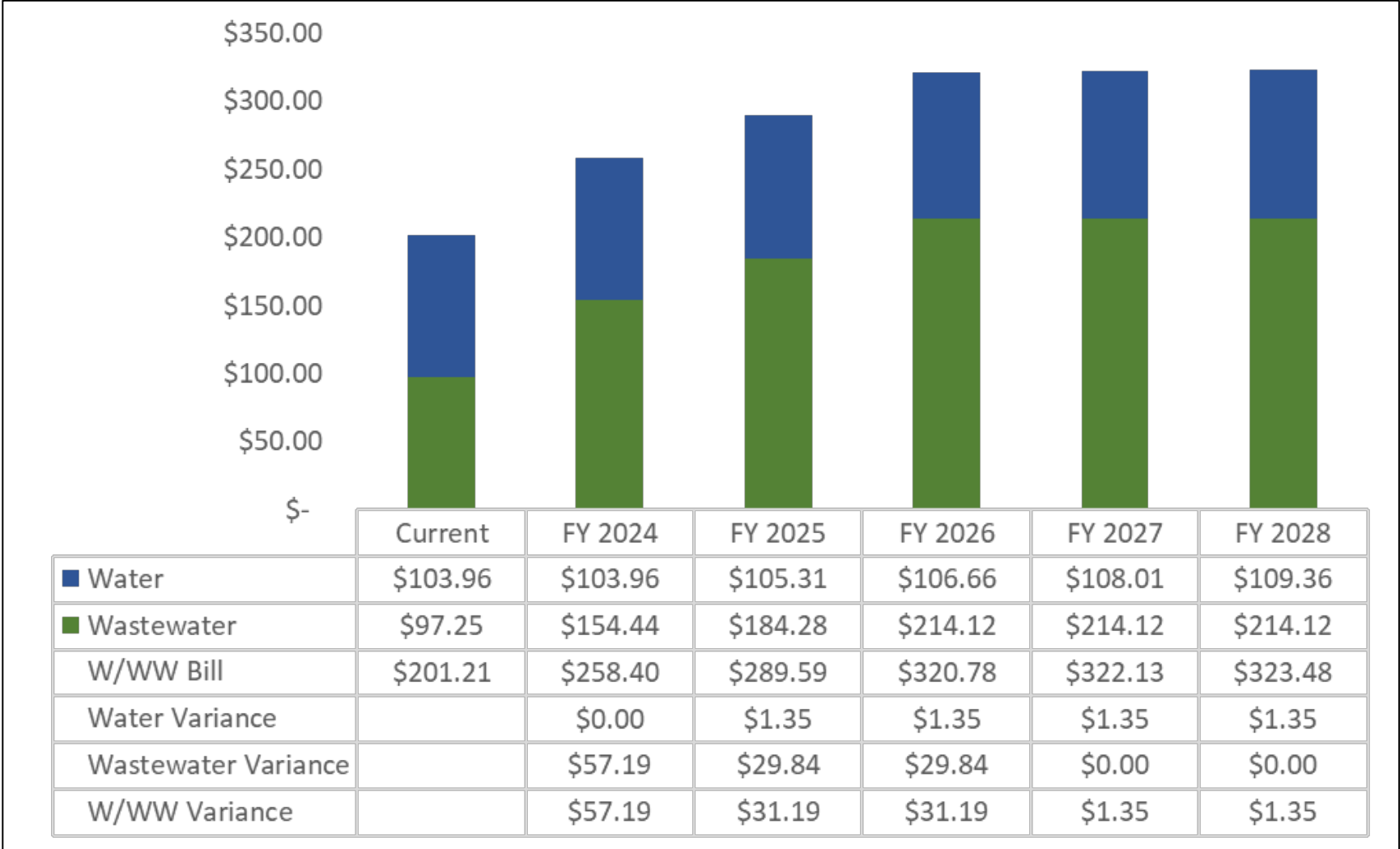
# MONTHLY BILL IMPACTS

5/8" Residential –  
5,000 Gallons Water  
and Wastewater



# MONTHLY BILL IMPACTS

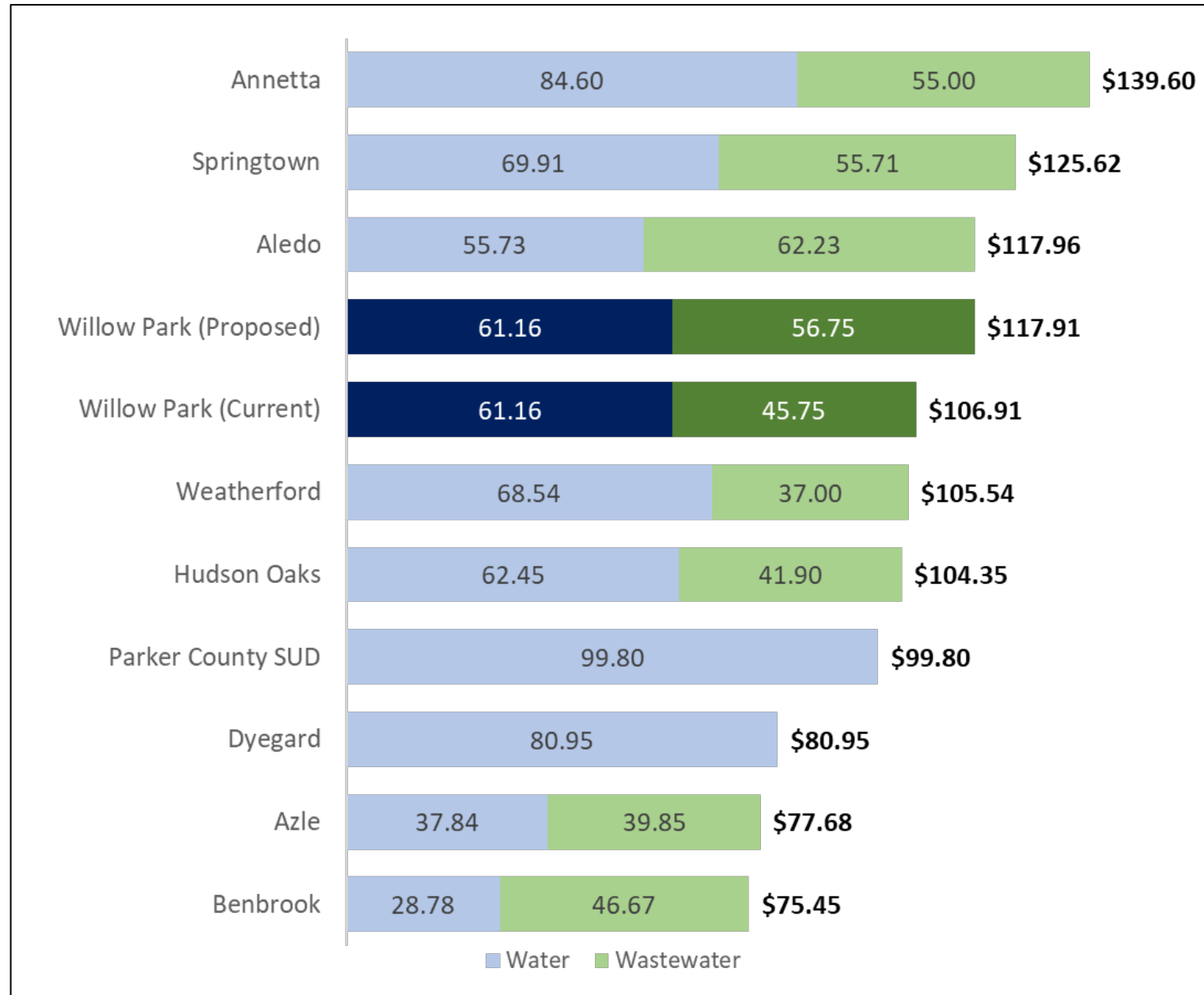
5/8" Commercial –  
15,000 Gallons Water  
and Wastewater



# REGIONAL BILL COMPARISON

## 5/8" Residential – 5,000 Gallons Water and Wastewater

*Regional Bill Comparison is based on publicly available data and NewGen's understanding and interpretation of this data.*



Item 8.

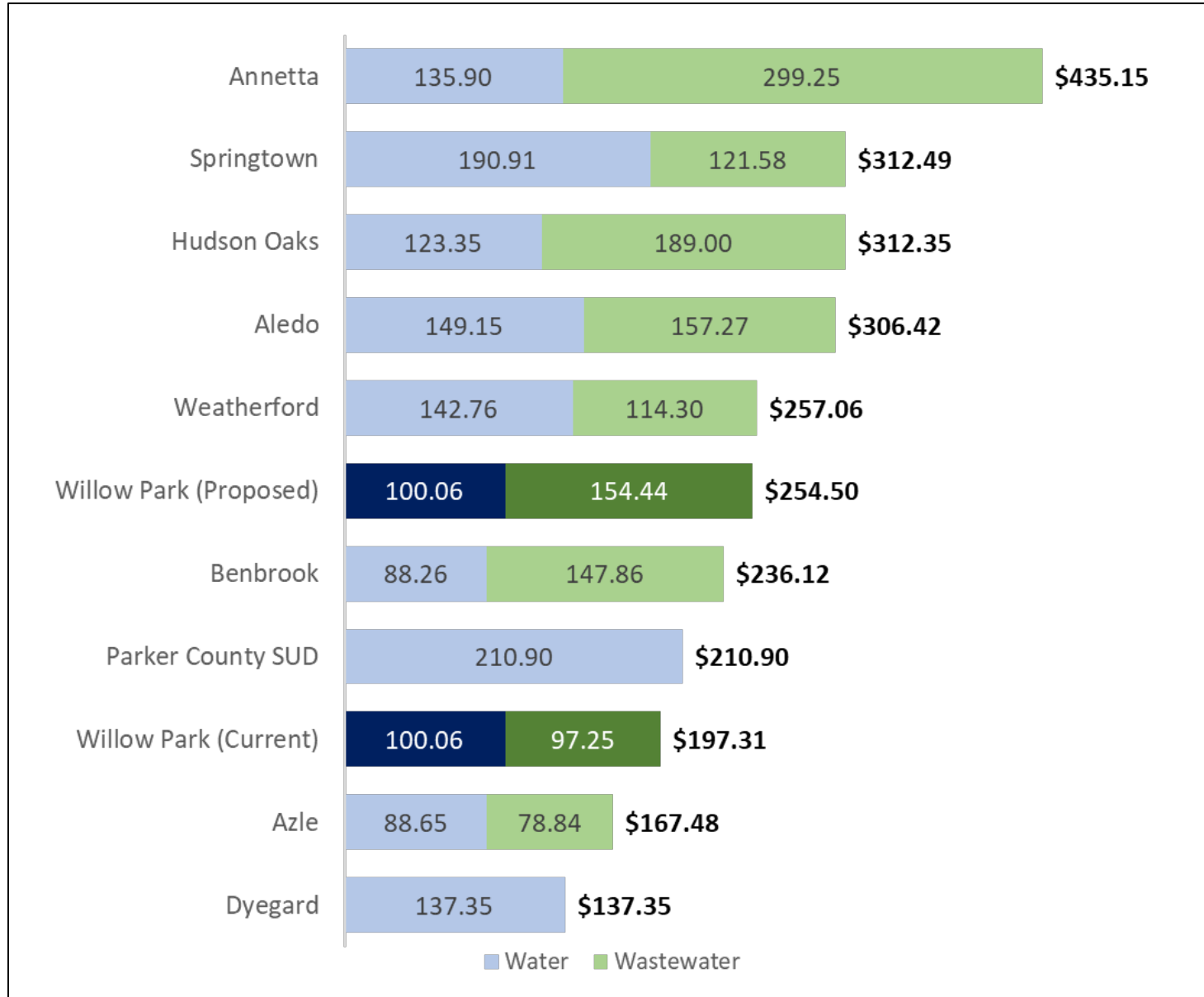
Note: Comparison City rates utilized in the bill calculations were the publicly available rates as of June 2023.

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# REGIONAL BILL COMPARISON

## 5/8" Commercial – 15,000 Gallons Water and Wastewater

*Regional Bill Comparison is based on publicly available data and NewGen's understanding and interpretation of this data.*



Note: Comparison City rates utilized in the bill calculations were the publicly available rates as of June 2023.

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# QUESTIONS AND DISCUSSION

**NEWGEN STRATEGIES AND SOLUTIONS**  
275 W. CAMPBELL ROAD, SUITE 440  
RICHARDSON, TEXAS 75080

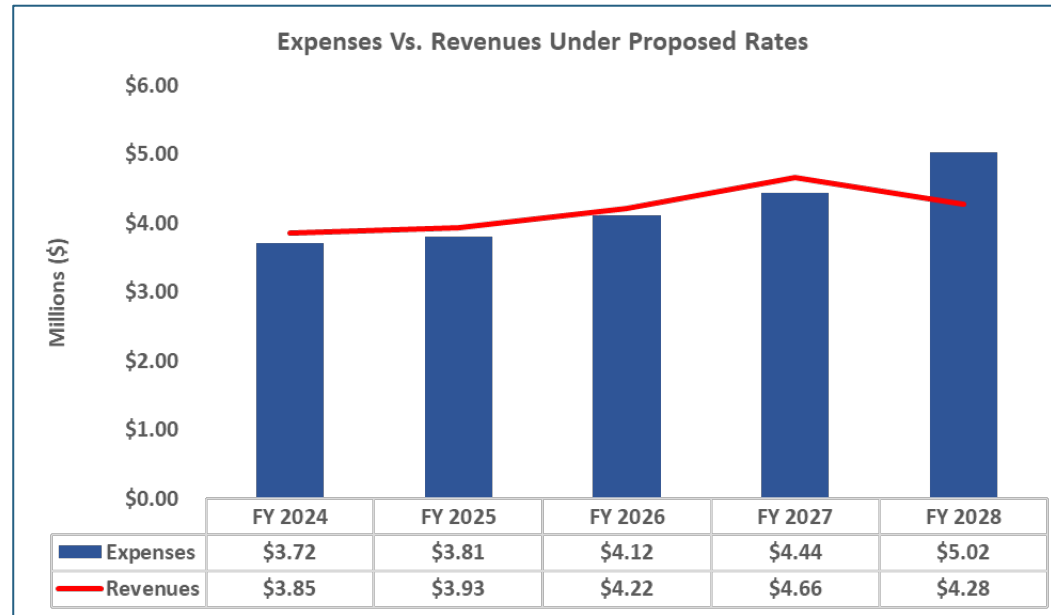
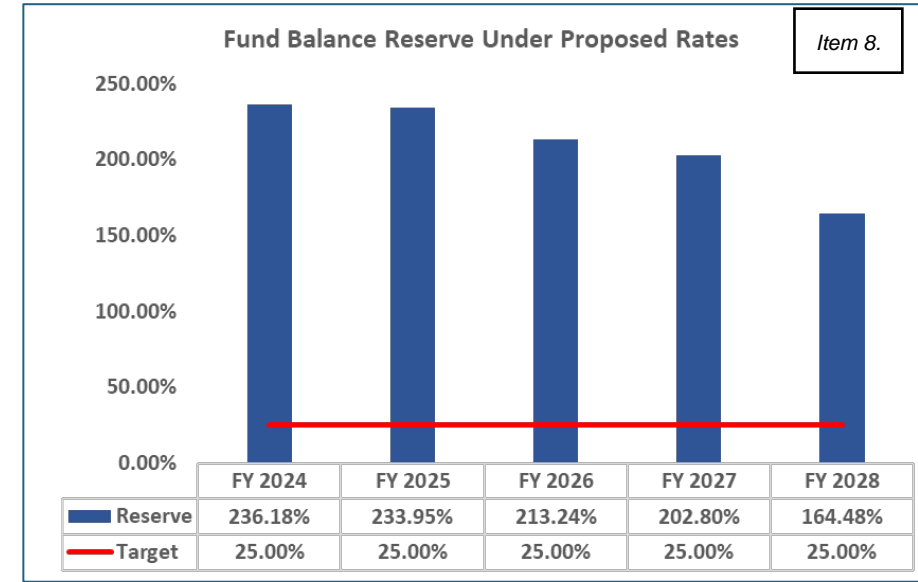
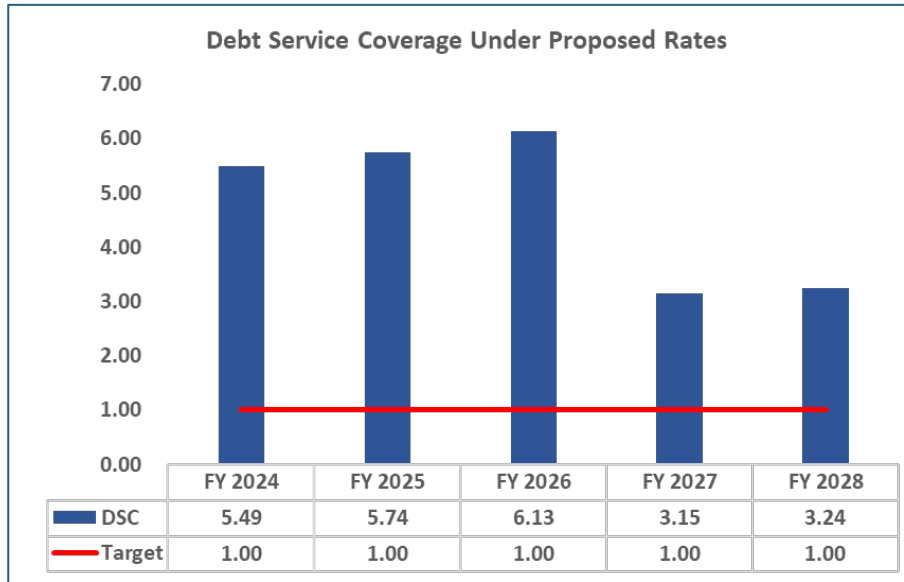
**CHRIS EKRU, CFO AND DIRECTOR**  
(972) 232-2234  
CEKRUT@NEWGENSTRATEGIES.NET

**MEGAN KIRKLAND, SENIOR CONSULTANT**  
(972) 432-6218  
MKIRKLAND@NEWGENSTRATEGIES.NET

# 5-YEAR OUTLOOK

Water Revenue  
Requirement  
under Proposed Rates

Without Transfer



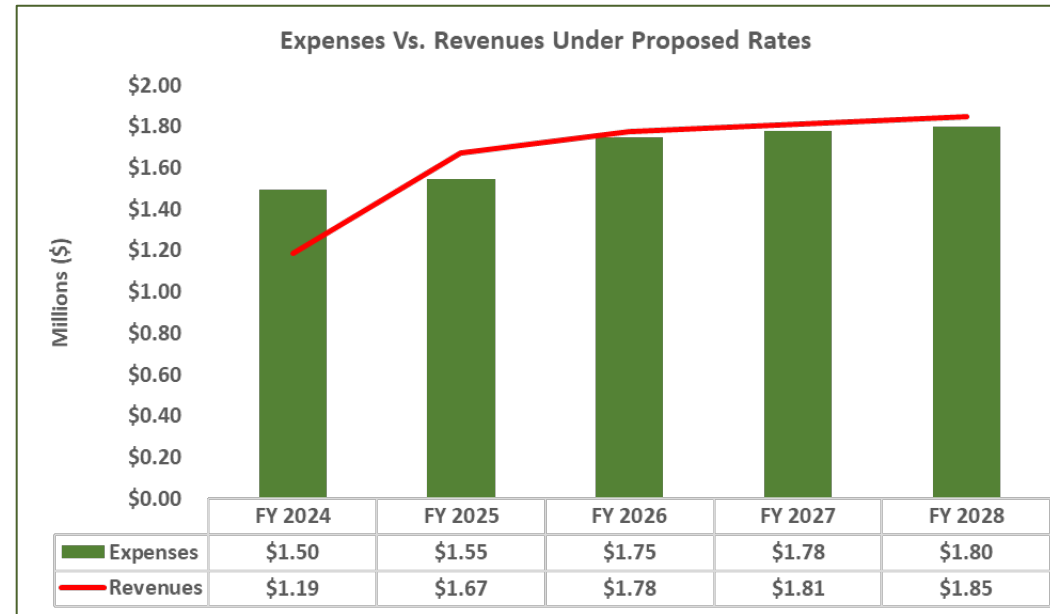
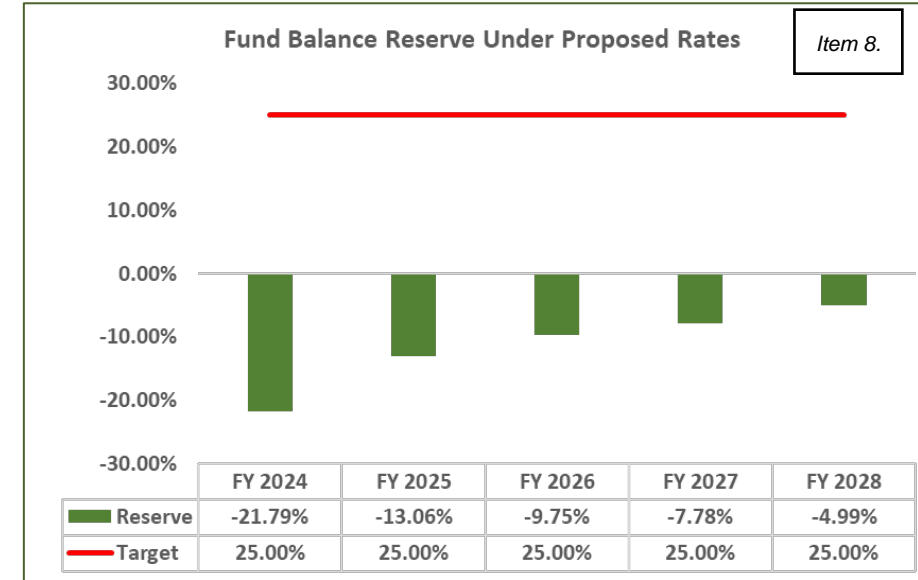
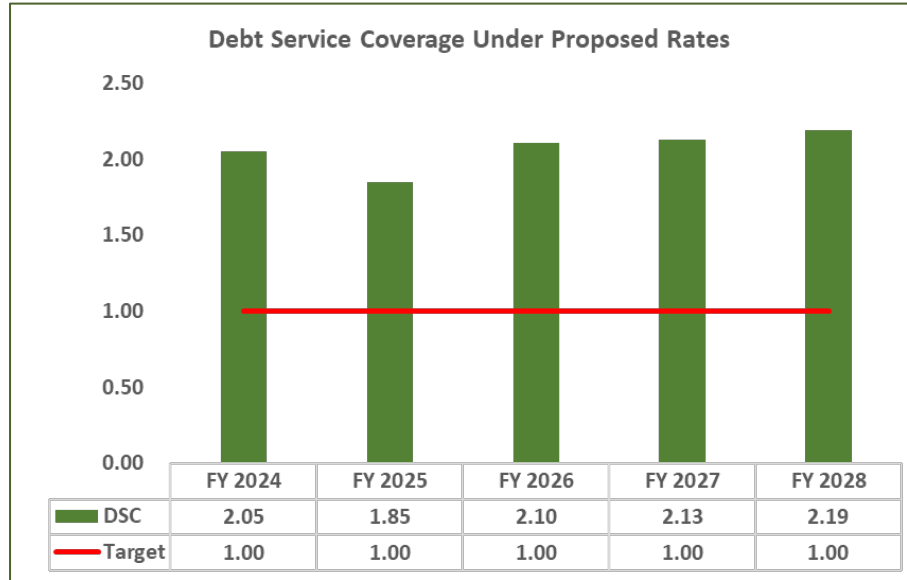
Transfer to Wastewater	
FY 2024	\$ 0
FY 2025	0
FY 2026	0
FY 2027	0
FY 2028	0

Notes: Calculations of Total Revenues assume Use of Reserves in FY 2026 and Impact Fee Revenues after FY 2027, which causes Total Revenues to vary year to year.

# 5-YEAR OUTLOOK

Wastewater Revenue  
Requirement  
under Proposed Rates

Without Transfer



Transfer from Water	
FY 2024	\$ 0
FY 2025	0
FY 2026	0
FY 2027	0
FY 2028	0

Notes: Calculations of Total Revenues assume Impact Fee Revenues after FY 2025 and the Transfer from Water to phase out by FY 2026 which causes Total Revenues to vary year to year.



# CITY COUNCIL AGENDA ITEM BRIEFING SHEET

<b>Council Date:</b> August 22, 2023	<b>Department:</b> Admin	<b>Presented By:</b> City Manager
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**AGENDA ITEM:**

Discussion/Action: the City Council may consider authorizing staff to amend the bid specifications for the new wastewater plant to reduce the plant from a 1 million gallon capacity plant to a 750K gallon capacity plant and authorize City staff to re-advertise to seek competitive proposals.

**BACKGROUND:**

Construction plans are being designed for 750K gallon wastewater treatment plant.

**STAFF/BOARD/COMMISSION RECOMMENDATION:**

I move to authorize staff to amend the bid specifications for the new wastewater plant to reduce the plant from a 1 million gallon capacity plant to a 750K gallon capacity plant and authorize City staff to re-advertise to seek competitive proposals.

**EXHIBITS:**

<b>ADDITIONAL INFO:</b>	<b>FINANCIAL INFO:</b>	
	<b>Cost</b>	\$
	<b>Source of Funding</b>	\$





# CITY COUNCIL AGENDA ITEM BRIEFING SHEET

<b>Meeting Date:</b> August 22, 2023	<b>Department:</b> Planning & Development	<b>Presented By:</b> Toni Fisher
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**AGENDA ITEM:**

**Discussion & Action: Replat of 4900 East IH-20 Service Road South, Lot 3R, Block 1, Porter Addition, City of Willow Park, Parker County, Texas.**

**BACKGROUND:**

This is a Replat for 4900 East IH 20 Service Road South, Lot 3R, Block 1 of the Porter Addition. The property is zoned “Commercial/IH-20 Overlay District” with a Special Use Permit.

This replat abandons a Texas Department of Transportation right-of-way at the north of the property.

Staff has reviewed the Replat. All Corrections were addressed except for three minor ones that are outstanding at the time of this report, which are attached.

**STAFF/COMMISSION RECOMMENDATIONS:**

The Planning & Zoning Commission was presented this Replat at their 8/15/23 meeting. Recommendation to be shared with Council upon presentation.

Staff recommend approval of the Replat with addressing of the remaining three Correction items, to be done before filing.

**EXHIBITS:**

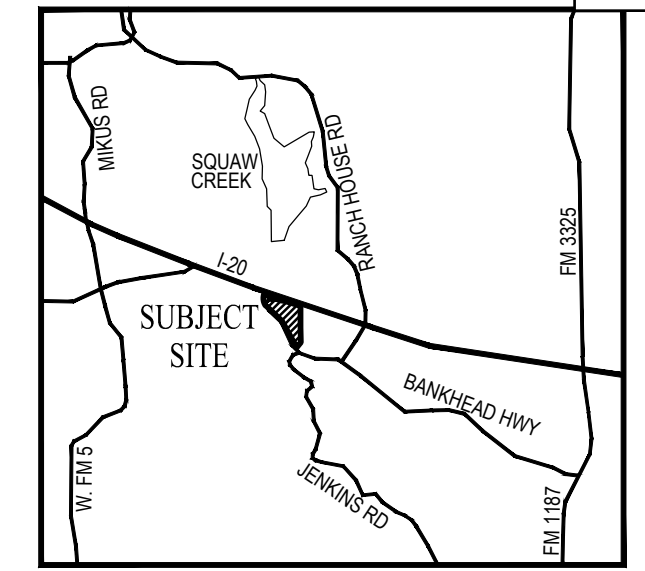
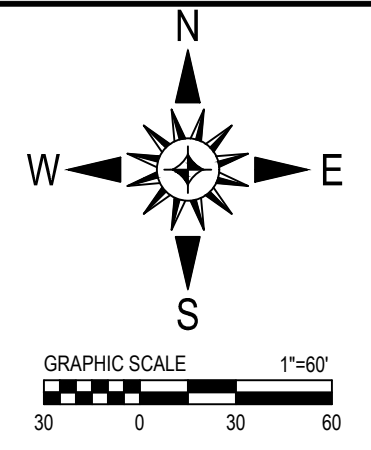
- Plat Application
- Replat
- Staff Corrections
- TXDOT Notification
- TXDOT Approval of Release
- Recorded Plat: Porter Addition

**RECOMMENDED MOTION:**

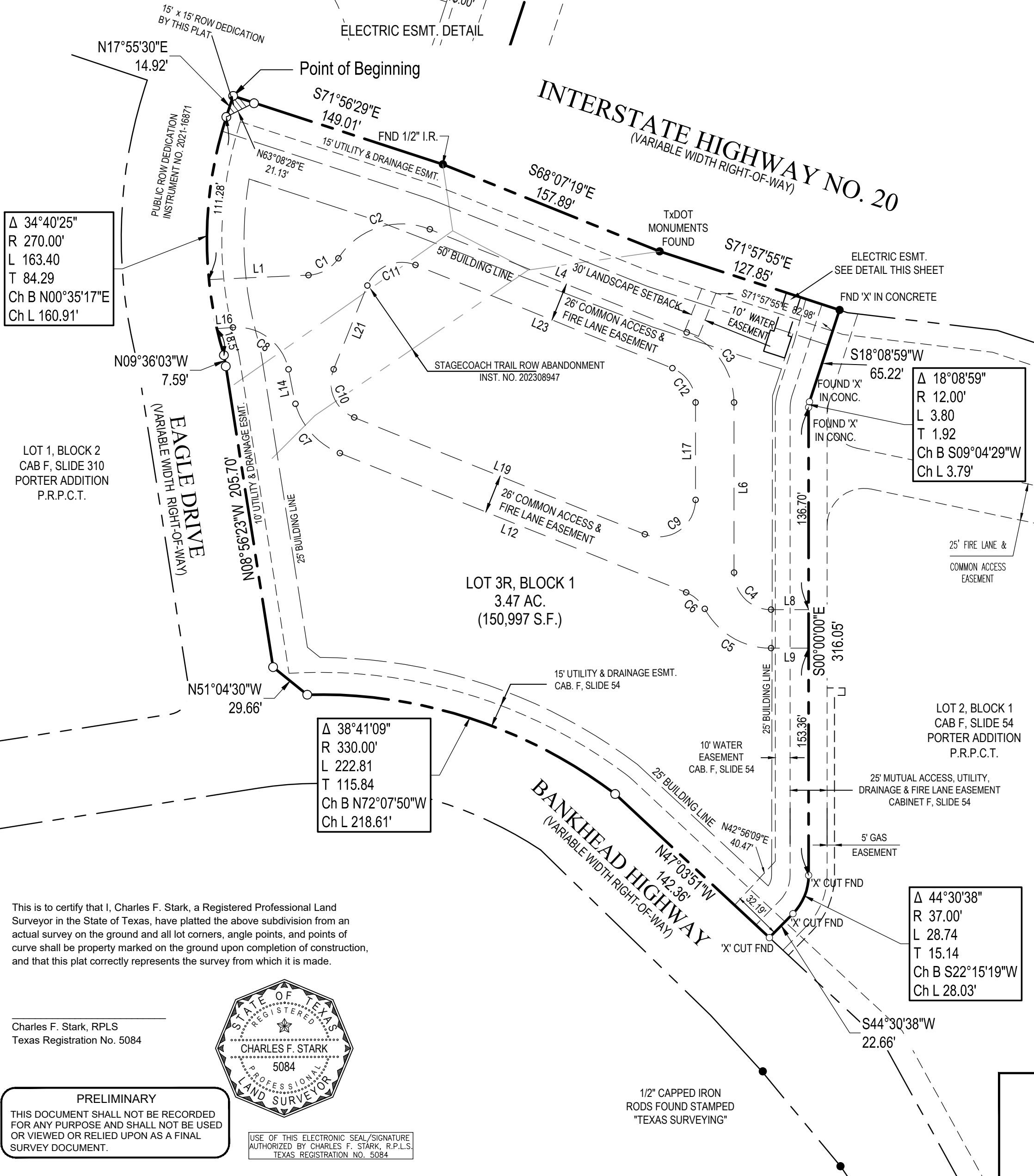
**Approval of the Replat of Lot 3R, Block 1 of the Porter Addition, with conditions, as presented.**

NOTES:

- Bearings and coordinates shown hereon are referenced to the Texas State Plane Coordinate System, N.A.D. 83 Datum (Texas North Central Zone 4202).
- Any reference to the 100 Year Flood Plain or Flood Hazard Zones are an estimate based on the data shown on the Flood Insurance Rate Map provided by FEMA and should not be interpreted as a study or determination of the flooding propensities of this property. According to Flood Insurance Rate Map for Parker County, Texas, dated April 05, 2019 Map No. 48367C0425F, the Property described herein lies in Zone X, and does not appear to lie within a special flood hazard area.



VICINITY MAP NOT TO SCALE



OWNER DEDICATION

STATE OF TEXAS  
COUNTY OF PARKER

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS:

WHEREAS, Store Master Funding, XVIII, LLC, are the Owners of the herein described property and do hereby dedicate the same to be known as Lot 3R, Block 1, Porter Addition:

BEING A 3.47 ACRE TRACT OF LAND SITUATED IN THE J.M. FROMAN SURVEY, ABSTRACT NO. 471, CITY OF WILLOW PARK, PARKER COUNTY, TEXAS AND INCLUDING ALL OF LOT 3, BLOCK 1, PORTER ADDITION, AN ADDITION TO THE CITY OF WILLOW PARK AS RECORDED IN CABINET F, SLIDE 464, PLAT RECORDS PARKER COUNTY, TEXAS (TRACT A OF INSTRUMENT NO. 2023-09281); A 0.36 ACRE TRACT OF LAND CONVEYED TO STORE MASTER FUNDING XVIII, LLC AS RECORDED IN INSTRUMENT NO. 2023-09281 (TRACT B); AND A 0.11 ACRE TRACT OF LAND CONVEYED TO STORE MASTER FUNDING XVIII, LLC AS RECORDED IN INSTRUMENT NO. 2023-09281 (TRACT C); DEED RECORDS PARKER COUNTY, TEXAS AND BEING MORE PARTICULARLY DESCRIBED BY MEETS AND BOUNDS AS FOLLOW.

BEGINNING AT A 1/2" IRON ROD SET WITH CAP STAMPED, "BARRON STARK" FOR THE MOST NORTHERLY NORTHWEST CORNER OF LOT 3, SAID POINT LYING AT THE INTERSECTION OF THE SOUTHERLY LINE OF INTERSTATE HIGHWAY NUMBER 20 WITH THE EASTERLY LINE OF EAGLE DRIVE;

THENCE THE FOLLOWING COURSES AND DISTANCES ALONG THE SOUTHERLY LINE OF INTERSTATE HIGHWAY NUMBER 20:

SOUTH 71°56'29" EAST A DISTANCE OF 149.01 FEET TO A 1/2" IRON ROD FOUND;

SOUTH 68°07'19" EAST A DISTANCE OF 157.89 FEET TO A TEXAS HIGHWAY DEPARTMENT CONCRETE MONUMENT FOUND;

SOUTH 71°57'55" EAST A DISTANCE OF 127.85 FEET TO A FOUND "X" CUT IN CONCRETE FOR THE NORTHEAST CORNER OF LOT 3;

THENCE THE FOLLOWING COURSES AND DISTANCES ALONG THE EASTERLY LINE OF LOT 3:

SOUTH 18°08'59" WEST A DISTANCE OF 65.22 FEET TO AN "X" FOUND IN CONCRETE AT THE BEGINNING OF A CURVE, CONCAVE TO THE EAST, HAVING A RADIUS OF 12.00 FEET, AND A CHORD WHICH BEARS 3.79 FEET, SOUTH 09°04'29" WEST;

SOUTHERLY ALONG SAID CURVE, AN ARC LENGTH OF 3.80 FEET TO AN "X" FOUND IN CONCRETE AT THE END OF SAID CURVE;

SOUTH A DISTANCE OF 316.05 FEET TO AN "X" CUT FOUND IN CONCRETE AT THE BEGINNING OF A CURVE, CONCAVE TO THE WEST, HAVING A RADIUS OF 37.00 FEET, AND A LONG CHORD WHICH BEARS 28.03 FEET, SOUTH 22°15'19" WEST;

SOUTHERLY AND SOUTHWESTERLY ALONG SAID CURVE, AN ARC DISTANCE OF 28.74 FEET TO AN "X" CUT FOUND AT THE END OF SAID CURVE;

SOUTH 44°30'38" WEST A DISTANCE OF 22.66 FEET TO AN "X" CUT FOUND IN CONCRETE IN THE NORTH LINE OF BANKHEAD HIGHWAY, FOR THE MOST SOUTHERLY CORNER OF LOT 3;

THENCE NORTH 47°03'51" WEST WITH THE BANKHEAD HIGHWAY NORTH LINE A DISTANCE OF 142.36 FEET TO A 1/2" IRON ROD SET WITH CAP STAMPED, "BARRON STARK" FOR THE BEGINNING OF A CURVE, CONCAVE TO THE SOUTH, HAVING A RADIUS OF 330.00 FEET, AND A LONG CHORD WHICH BEARS 218.61 FEET, NORTH 72°07'50" WEST;

THENCE WESTERLY ALONG THE NORTHERLY LINE OF BANKHEAD HIGHWAY AN ARC DISTANCE OF 221.81 FEET TO A 1/2" IRON ROD SET WITH CAP STAMPED "BARRON STARK";

THENCE NORTH 51°04'30" WEST A DISTANCE OF 29.66 FEET TO A 1/2" IRON ROD SET WITH CAP STAMPED "BARRON STARK" IN THE EAST LINE OF EAGLE DRIVE;

THENCE THE FOLLOWING COURSES AND DISTANCES ALONG THE EAST LINE OF EAGLE DRIVE:

NORTH 08°56'23" WEST A DISTANCE OF 205.70 FEET ALONG THE WEST LINE OF EAGLE DRIVE TO A 1/2" IRON ROD SET WITH CAP STAMPED, "BARRON STARK";

NORTH 09°36'03" WEST A DISTANCE OF 7.59 ALONG THE WEST LINE OF EAGLE DRIVE TO A 1/2" IRON ROD SET WITH CAP STAMPED, "BARRON STARK" FOR THE BEGINNING OF A CURVE, CONCAVE TO THE EAST, HAVING A RADIUS OF 270.00 FEET, AND A LONG CHORD WHICH BEARS 160.91 FEET, NORTH 00°35'17" EAST;

NORTHERLY ALONG THE EAST LINE OF EAGLE DRIVE AND SAID CURVE AN ARC DISTANCE OF 163.40 FEET TO A 1/2" IRON ROD SET WITH CAP STAMPED "BARRON STARK";

NORTH 17°55'30" EAST A DISTANCE OF 14.92 FEET ALONG THE EAST LINE OF EAGLE DRIVE TO THE POINT OF BEGINNING AND CONTAINING 150,997 SQUARE FEET, 3.47 ACRES OF LAND, MORE OR LESS.

Store Master Funding, XVIII, LLC herein certifies the following:

- The public improvements and dedications shall be free and clear of all debt, liens, and/or encumbrances.
- The easements, streets, and public use areas, as shown, are dedicated for the public use forever for the purposes indicated or shown on this plat.
- No buildings, fences, trees, shrubs or other improvements or growths shall be constructed or placed upon, over or across the easements as shown, except that landscape improvements may be placed in landscape easements if approved by the City.
- The City is not responsible for replacing any improvements in, under, or over any easements caused by maintenance or repair.
- Utility easements may also be used for the mutual use and accommodation of all public utilities desiring to use or using the same unless the easement limits the use to particular utilities, said use by the public utilities being subordinate to the public's and the City's use thereof.
- The City and public utilities shall have the right to remove and keep removed all or part of any building, fences, trees, shrubs or other improvements or growths which may in any way endanger or interfere with the construction, maintenance, or efficiency of their respective systems or public use in the easements.
- The City and public utilities shall at all times have a right of ingress and egress to or from their respective easements for the purpose of constructing, reconstructing, inspecting, patrolling, maintaining, reading meters, and adding to or removing all or parts of their respective systems or public use without the necessity of procuring permission from anyone.
- Any modification of this document shall be by means of plat and shall be approved by the City.
- Water and sanitary sewer service for subject property to be by private individual water wells and OSSF systems.

This plat is approved subject to the conditions herein and to all platting ordinances, rules, regulations and resolutions of the City of Willow Park, Texas.

Witness my hand this the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

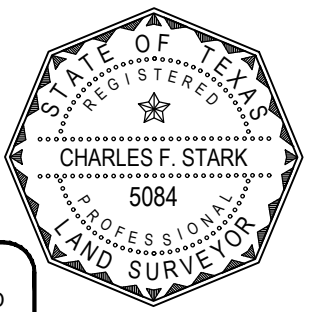
Store Master Funding, XVIII, LLC

CURVE TABLE					
CURVE No.	LENGTH	RADIUS	DELTA	CHORD DIRECTION	CHORD LENGTH
C1	24.02	25.00	55°03'13"	N60°28'25"E	23.11
C2	70.26	51.00	78°55'53"	N72°24'45"E	64.83
C3	60.64	51.00	68°07'19"	S34°03'39"E	57.13
C4	39.27	25.00	90°00'00"	S45°00'00"E	35.36
C5	54.55	51.00	61°17'15"	N59°21'22"W	51.99
C6	17.19	25.00	39°24'03"	N48°24'46"W	16.86
C7	46.48	51.00	52°13'05"	N42°00'15"W	44.89
C8	51.47	35.50	83°03'54"	N52°56'10"W	47.08
C9	48.82	25.00	111°53'13"	S55°56'36"W	41.42
C10	39.28	25.00	90°01'37"	N23°05'59"W	35.36
C11	39.27	25.00	90°00'00"	N66°52'41"E	35.36
C12	29.72	25.00	68°07'19"	S34°03'39"E	28.00

LINE TABLE		
LINE No.	LENGTH	BEARING
L1	67.34	N87°26'23"E
L4	187.07	S68°07'19"E
L6	114.90	S00°00'00"E
L8	25.44	N90°00'00"E
L9	25.44	N90°00'00"W
L12	252.17	N68°06'47"W
L14	23.70	N11°24'13"W
L16	10.79	S85°31'53"W
L17	65.76	S00°00'00"E
L19	211.57	N68°06'47"W
L21	60.97	N21°52'41"E
L23	187.07	S68°07'19"E

This is to certify that I, Charles F. Stark, a Registered Professional Land Surveyor in the State of Texas, have plotted the above subdivision from an actual survey on the ground and all lot corners, angle points, and points of curve shall be property marked on the ground upon completion of construction, and that this plat correctly represents the survey from which it is made.

Charles F. Stark, RPLS  
Texas Registration No. 5084



PRELIMINARY  
THIS DOCUMENT SHALL NOT BE RECORDED FOR ANY PURPOSE AND SHALL NOT BE USED OR VIEWED OR RELIED UPON AS A FINAL SURVEY DOCUMENT.

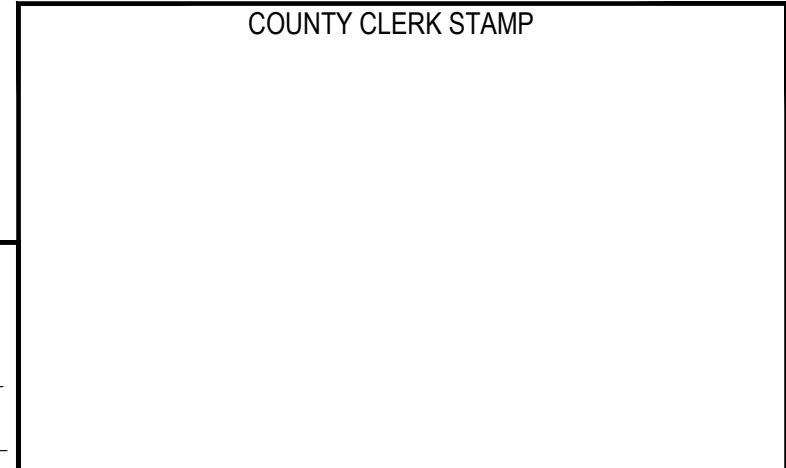
USE OF THIS ELECTRONIC SEAL/SIGNATURE AUTHORIZED BY CHARLES F. STARK, R.P.L.S., TEXAS REGISTRATION NO. 5084



6221 Southwest Boulevard, Suite 100  
Fort Worth, Texas 76132  
(O) 817.231.8100 (F) 817.231.8144  
Texas Registered Engineering Firm F-10998  
Texas Registered Survey Firm F-10158800  
www.barronstark.com

OWNER:  
Store Master Funding, XVIII, LLC  
8377 E. Hartford Dr,  
Scottsdale, AZ 85255

FILED FOR RECORD  
PARKER COUNTY, TEXAS PLAT RECORD  
CABINET \_\_\_\_\_, SLIDE \_\_\_\_\_  
DATE \_\_\_\_\_



STATE OF TEXAS  
COUNTY OF PARKER  
Before Me, the undersigned authority, on this day appeared \_\_\_\_\_  
known to me to be the person whose name is subscribed to the forgoing instrument.  
Given under my hand and seal of office this the \_\_\_\_\_ day of \_\_\_\_\_, 2023.  
\_\_\_\_\_  
Notary Public in and for the State of Texas

APPROVED BY CITY OF WILLOW PARK  
APPROVED BY \_\_\_\_\_  
SIGNED: \_\_\_\_\_ MAYOR \_\_\_\_\_ DATE \_\_\_\_\_  
ATTEST: \_\_\_\_\_ CITY SECRETARY \_\_\_\_\_ DATE \_\_\_\_\_

Final Plat  
Lot 3R, Block 1  
PORTER ADDITION  
Being a Replat of Lot 3, Block 1  
An Addition to the City of Willow Park  
As Recorded in Cabinet F, Slide 464  
Plat Records, Parker County, Texas  
J.M. Froman Survey, Abstract No. 471



# CORRECTIONS LIST

Project Type: Re-Plat | Project Title: Re-Plat

ID # 23-000270 | Started: 07/19/2023 at 1:42 PM

<p><b>Address</b></p> <p>Tommy's Boats 4900 S E I-20 Service Rd, Willow Park, TX USA 76087</p>	<p><b>Legal</b></p> <p>No legal information</p>	<p><b>Property Info</b></p> <p>No property information</p>
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<p><b>Description</b></p> <p>Porter Addition Lot 3R BI 1 Previous Replat Permit #23-000135 Previous Site Development Permit #23-000158</p>
--

CORRECTION / ADDED ON	DESCRIPTION	PRIORITY
<p>Miscellaneous</p>		<p>Required: 3   Corrected: 10</p>

**Typographical Errors**

By: Toni Fisher  
08/10/2023 at 6:32 PM

**REQUIRED**

Owner Dedication section:

**Normal**

2nd paragraph, 4th line down:

line beginning with "ACRE TRACT OF LAND CONVEYED TO STORE MASTER **FUNDING** XVIII, LLC..." spelled "FUUNDING"

15th paragraph, "THENCE WESTERNLY ALONG THE NORTHERLY LINE OF BANKHEAD HIGHWAY AN ARC DISTANCE OF **221.81** FEET TO ..." call out on plat says "L **222.81**". Please correct whichever dimension is wrong.

**ENG – Final Plat**

By: Gretchen Vazquez  
07/21/2023 at 4:58 PM

**CORRECTED**

Provide corner clip at the corner of Eagle Drive and I-20.

**Normal**

**ENG – Final Plat**

By: Gretchen Vazquez  
07/21/2023 at 4:57 PM

**CORRECTED**

Label the building setback line along Eagle Drive. Delete the 25' building line text along I-20.

**Normal**

**ENG – Final Plat**

By: Gretchen Vazquez  
07/21/2023 at 4:57 PM

REQUIRED

Label the 15' utility and drainage easement along Eagle Drive.

Normal

**ENG – Final Plat**

By: Gretchen Vazquez  
07/21/2023 at 4:56 PM

CORRECTED

Label the width of the water easement at the southeast corner of the site.

Normal

**ENG – Final Plat**

By: Gretchen Vazquez  
07/21/2023 at 4:56 PM

CORRECTED

The previous plat shows an area along the frontage road that is part of the TxDOT right-of-way. Provide documentation showing that this area is no longer TxDOT's.

Normal

**ENG – Final Plat**

By: Gretchen Vazquez  
07/21/2023 at 4:56 PM

CORRECTED

Label the 15' utility easement along Bankhead Highway as a 15' utility and drainage easement. Refer to the Porter Addition plat.

Normal

**ENG – Final Plat**

By: Gretchen Vazquez  
07/21/2023 at 4:55 PM

CORRECTED

Delete "concrete roadway was under construction at the time of survey" text from the plat.

Normal

**ENG – Final Plat**

By: Gretchen Vazquez  
07/21/2023 at 4:55 PM

CORRECTED

Show and label the 26' common access and fire lane easement on the plat.

Normal

**ENG – Final Plat**

By: Gretchen Vazquez  
07/21/2023 at 4:54 PM

REQUIRED

Show and label the 10' utility easement for the proposed fire hydrant on the plat.

Normal

**ENG – Final Plat**

By: Gretchen Vazquez  
07/21/2023 at 4:54 PM

CORRECTED

Show and label the electric transformer easement on the plat.

Normal

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**ENG – Final Plat**

*By: Gretchen Vazquez  
07/21/2023 at 4:53 PM*

**CORRECTED**

The 15' utility easement along the west property line appears to be variable in width. Verify line work.

**Normal**

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**911 Address**

*By: Kevin Lockwood  
07/20/2023 at 8:38 AM*

**CORRECTED**

Take the form to the Weatherford post office to complete the address process.

**Normal**



**City of Willow Park**  
**Planning & Development Department**  
516 Ranch House Road  
Willow Park, Texas 76087  
Phone: (817) 441-7108  
willowpark.org

**PLAT APPLICATION**

**SUBMITTAL DATE:** 07-19-23

**TYPE OF PLAT:**

- Preliminary Plat
- Final Plat
- Replat
- Minor Replat
- Amended Plat
- Vacating Plat

**PROPERTY INFORMATION:**

**Project Name:** Tommy's Boats

**Legal Description:** **Lot:** 3R **Block:** 1

**Name of Subdivision(s):** Porter Addition **Phase:** \_\_\_\_\_

**Project Address/Location:** 4900 E. Interstate 20 Service Road South

**Existing Number of Lots:** 1 **Proposed Number of Lots:** 1 **Gross Acreage:** 3.47 Acres

**Current Zoning:** C with a SUP **# of Street Intersections:** \_\_\_\_\_

**PURPOSE for Platting, Replatting, Amending, or Vacating:** \_\_\_\_\_

Amend Plat to include surplus ROW released by Willow Park & TxDOT

**1. APPLICANT:**

**Name(s):** Tommy's Holding Company, LLC (Mark Wells)

**Business Name (if applicable):** \_\_\_\_\_

**Mailing Address:** 140 Monroe Center St. NW, #820 **City:** Grand Rapids **St:** MI **Zip:** 49503

**Phone Number:** 616-540-0447 **Email Address:** mark@simplifiedinvestments.com

\*\*\*Signature of Applicant (Required): *Mark Wells*

**2. PROPERTY OWNER OF RECORD:**

**Name(s):** Store Master Funding XVIII, LLC (Kellie DiMaria)

**Business Name (if applicable):** \_\_\_\_\_

**Mailing Address:** 8377 E. Hartford Drive **City:** Scottsdale **St:** AZ **Zip:** 85255

**Phone Number:** 480-256-1134 **Email Address:** kdimaria@storecapital.com

\*\*\*Signature of Owner of Record (Required): *Kellie DiMaria*

3. **SURVEYOR:**

Name(s): Charles Stark  
Business Name (if applicable): Barron-Stark Engineers  
Mailing Address: 6221 Southwest Blvd. City: Fort Worth St: TX Zip: 76132  
Phone Number: 817-296-9550 Email Address: chucks@barronstark.com

4. **ENGINEER:**

Name(s): Same as Surveyor  
Business Name (if applicable):  
Mailing Address: City: St: Zip:  
Phone Number: Email Address:

**PRINCIPAL CONTACT:** Owner: Applicant: Surveyor:  Engineer:   
• Staff comment letters and mark-ups will be distributed only to the designated principal contact person  
• Comments will be sent via email unless otherwise specified  
• Contact person will be Collaborator status on MyGov (see City website for sign-up instructions)

**UTILITY PROVIDERS:** (For City informational purposes only; Contact of utilities is the responsibility of the Applicant)

Electric Provider: Oncor  
Water Provider: Willow Park  
Wastewater Provider: Willow Park  
Gas Provider (if applicable): One Gas

**APPLICATION FEES**

(as per "Development Services Fee" schedule)

Preliminary Plat: \$300.00 + \$15 PER LOT

Final, Replat, Minor, Amended, Abandoned Plat: \$300.00 + \$25 PER LOT \$325.00

**Additional fees (if applicable):** Any reasonable fees and/or costs, which are required by the City of Willow Park for a proper review of this request, are the sole responsibility of the Applicant. Such fees or costs shall include, but are not limited to engineering reviews, legal opinions, building(s)/property inspections and/or testing(s).

**Submittal Instructions:**

- Email completed and executed **Plat Application, Plat Drawing**, and any/all supporting documentation necessary per **City of Willow Park Plat Submittal Checklist** (may be found on website) to the Planning & Development Department at [permits@willowpark.org](mailto:permits@willowpark.org).
- You may pay the **Application Fee**, via check or credit card\*: 1) in person/courier or US Mail to City of Willow Park, 516 Ranch House Rd, Willow Park, TX 76087; or, 2) by phone via credit card\* at 817-441-7108 x103.  
(\*credit card convenience fees apply)

**Chuck Stark**

---

**From:** Donna Brackett <Donna.Brackett@txdot.gov>  
**Sent:** Tuesday, July 11, 2023 9:48 AM  
**To:** Mark Wells  
**Cc:** Chuck Stark  
**Subject:** RE: FTW-IH 20 & East Bankhead, Parker Co., Tract 23-01  
**Attachments:** RE: FTW-IH 20 & E. Bankhead Parker Co. Surplus Request Informational Email

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning Mark and Chuck,

The District Office has advised that the 30' retention will not be necessary since that appears to have already been addressed through the building setback and the landscaping. However, please keep the ROW line uniform as noted in the present site plan. Therefore, you may follow the informational email as noted on the attached, without the 30' retention consideration.

As for the appraisal, please have them address it to me at:

Texas Department of Transportation  
Real Estate Services  
Attn: Donna Brackett  
6230 E. Stassney Lane  
Austin, Texas 78744

There is no need to mail a copy though, please just forward one by email for review. Additionally, please make sure that the appraiser is a certified TxDOT appraiser and that they follow the approved survey once completed for the appraisal report.

Thank you,

Donna Brackett  
TxDOT-ROW-Real Estate Services Section  
Direct (737) 262-2694



***ROW would love to hear from you!***  
***Please [click here](#) to participate in this brief customer service survey***



**From:** Mark Wells <mark@simplifiedinvestments.com>  
**Sent:** Monday, July 3, 2023 9:12 AM  
**To:** Donna Brackett <Donna.Brackett@txdot.gov>  
**Cc:** Chuck Stark (chucks@barronstark.com) <ChuckS@barronstark.com>  
**Subject:** FW: Tommy's Boat in Willow Park - Surplus ROW request Tract 23-01

This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Morning Donna,

Hope you are enjoying some time off!

We were unable to get approval in our city meeting last month but are hoping we can get this approved in July. Can you please help us with this 30' issue?

Thanks,

Mark  
616-540-0447

---

**From:** Chuck Stark  
**Sent:** Monday, June 26, 2023 3:14 PM  
**To:** [Donna.Brackett@txdot.gov](mailto:Donna.Brackett@txdot.gov)  
**Subject:** Tommy's Boat in Willow Park - Surplus ROW request Tract 23-01

Donna:

I have prepared the attached sketch to illustrate why we do not believe the reservation of 30' adjacent to IH 20 is necessary. The green represents the amount of the surplus property we have requested for release. The red line represents where the 30' reservation would fall. The black and white drawing in the background is the site plan for Tommy's Boats to be constructed at this location. The site plan has received preliminary approval from City of Willow Park pending finalization of the surplus property with TxDOT.

1. Retaining the 30' strip essentially voids any benefit from having the full parcel released. The existing ROW is very uniform each side of the surplus property and the release as requested would make it uniform throughout.
2. The subject property is within the City of Willow Park IH-20 overlay district. As a result, the City requires a 30' landscape setback and 50' building setback from the IH20 ROW. Retention of the 30' strip plays havoc with these setbacks as they must mirror whatever the IH-20 ROW is.
3. As currently drawn, the project includes a 30' landscape setback, and a 26' fire lane between the building and the TxDOT ROW. The building is actually setback 65' from the ROW as currently drawn assuming the full surplus ROW release is granted.
4. All existing utilities have been relocated out of the surplus area as part of the roadway connection permit at this location performed in 2021-2022. As part of the final plat for this property, a 15' utility easement will be created adjacent to IH 20 per standard city policy.

We respectfully request retention of a 30' strip at this location not be a requirement. The only reason this irregular piece of ROW exists is a local city roadway crossed IH-20 at this point in the 1950s when ROW for IH-20 was acquired. That local roadway has since been relocated westerly to a point where adequate site distance exists and the

City of Willow Park has released the old public ROW leading to this area from the south. It does not seem logical to retain a portion of this irregularity when the balance of the IH-20 ROW is very uniform throughout this area.

Item 10.



**CHUCK STARK, PE, RPLS**

MANAGING PRINCIPAL

6221 Southwest Blvd, Ste. 100, Fort Worth, TX 76132

o 817.231.8141 | cell 817.296.9550 | [chucks@barronstark.com](mailto:chucks@barronstark.com)

[LinkedIn](#) | [Facebook](#) | [Twitter](#) | [barronstark.com](http://barronstark.com)

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## Chuck Stark

---

**From:** Chuck Stark  
**Sent:** Tuesday, July 18, 2023 8:36 AM  
**To:** Chuck Stark  
**Subject:** FW: FTW-IH 20 & E. Bankhead Parker Co. Surplus Request Informational Email  
**Attachments:** image001.png; SURPLUS LEASE OR DISPO SURVEY SPEC SHEET 2023.pdf; Attorney Certification Instructions. Abutting Landowners.pdf

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

**From:** Donna Brackett <[Donna.Brackett@txdot.gov](mailto:Donna.Brackett@txdot.gov)>  
**Date:** June 19, 2023 at 1:45:15 PM EDT  
**To:** Mark Wells <[mark@simplifiedinvestments.com](mailto:mark@simplifiedinvestments.com)>  
**Cc:** John Martin <[John.Martin@txdot.gov](mailto:John.Martin@txdot.gov)>, Vallorie Jackson <[Vallorie.Jackson@txdot.gov](mailto:Vallorie.Jackson@txdot.gov)>, Richard Walters <[Richard.Walters@txdot.gov](mailto:Richard.Walters@txdot.gov)>  
**Subject:** RE: FTW-IH 20 & E. Bankhead Parker Co. Surplus Request Informational Email

Good afternoon Mark,

Real Estate Services has received approval from the District Office for the above captioned tract to be considered surplus. Please see below the instructions that need to be followed to move the request forward. Additionally, the District Office has advised that there needs to be a 30' wide portion retained adjacent to IH 20. Also, please confirm that your client is the abutting owner to this tract.

First, please engage a surveyor to perform a boundary survey of the area desired to be purchased from TxDOT. The surveyor will need to work closely with Richard Walters from TxDOT's local office to identify the ROW boundaries and properly complete the boundary survey. Have your surveyor reach out directly at (817)370-6592 and [Richard.Walters@txdot.gov](mailto:Richard.Walters@txdot.gov). Also, I have attached a "Surplus Survey Spec Sheet" to assist your surveyor in providing an acceptable deliverable. Once you get a rough estimation of size from your surveyor you can give that information to the appraiser and have the valuation based off of the estimated square footage (SF) until the final survey is complete. This will allow you to have both the survey and the appraisal working simultaneously and will shorten the time required for completion. **You will need to provide the vesting instruments at this time. Additionally, please be aware that once the vesting instruments have been reviewed these requirements can be subject to change.**

Secondly, while the surveyor is getting an estimation of SF, please engage a certified licensed appraiser. The appraiser must be Department certified ([TxDOT List of Department Certified Real Estate Appraisers](#)) or become certified by completing the [Application](#). Please share the below information with the appraiser to assist in the valuation process:

1. TxDOT wants the appraiser to provide an opinion of value for the ROW tract, as a part of the abutting tract, if it is not a stand-alone economic unit.
2. TxDOT is interested in the fee simple value at its highest and best use, without discounts.
3. The appraiser may use TxDOT appraisal forms or their own appraisal template.
4. TxDOT requires a full narrative report that has comparables and a methodology clearly outlining how the opinion of value was determined.

5. All appraisals must meet current USPAP requirements.

This appraisal will assist Real Estate Services in determining fair value for the tract.

Once the appraisal and survey are completed, we will move forward with the disposition by starting the required priority periods. The first priority period is to local government entities with the power of eminent domain (city, county, ISD), and they will have 30 days to exercise their right to purchase the property. Once that period has cleared, the second priority holder will be all abutting landowners, who also have a 30 day right to purchase the property. In the event both priority periods are cleared, the property will be sold to the public through a sealed bid. Please note that if at any point a party other than you purchases the property, TxDOT will have your expenses for the appraisal and survey reimbursed at closing.

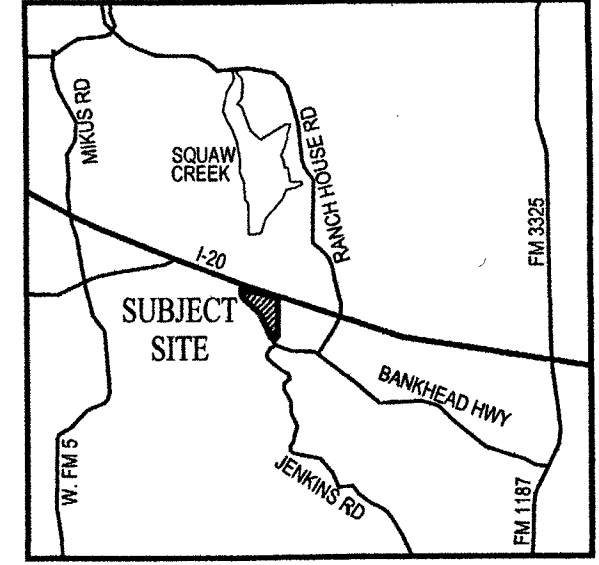
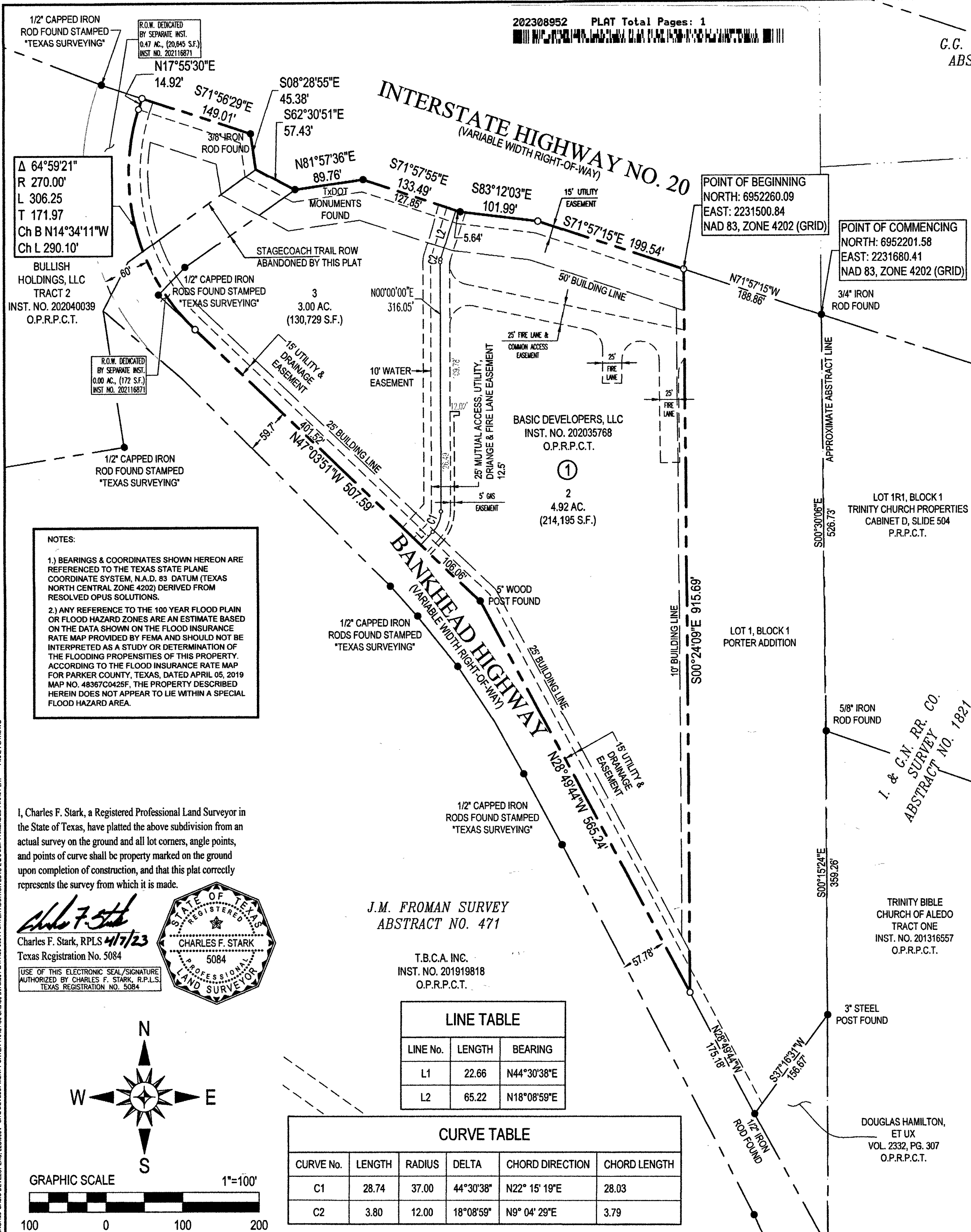
Thirdly, after you receive your priority purchase right letter, you will need to engage a licensed attorney to provide certification as to ownership of all land adjoining the surplus tract. The instructions are contained in the attached "Attorney Certification Instructions." This is the last item required before the transaction is placed on the next available Texas Transportation Commission agenda for review and approval.

I understand this process has many moving parts, and if at any point you have questions or need assistance, please do not hesitate to contact me.

Thank you,

Donna Brackett  
TxDOT-ROW-Real Estate Services Section  
Direct (737) 262-2694

***ROW would love to hear from you!***  
***Please [click here](#) to participate in this brief customer service survey***



**NOTE:**  
 ○ OPEN CIRCLE INDICATES 1/2" CAPPED IRON ROD SET / FOUND STAMPED C.F. STARK, RPLS 5084  
 ● SOLID CIRCLE INDICATES CONTROL MONUMENT FOUND AS LABELED

LEGAL DESCRIPTION

BEING 7.918 acres situated in the J.M. FROMAN SURVEY, Abstract No. 471, Parker County, Texas, being all of that certain tract of land described in deed to Basic Developers, LLC., recorded in Instrument Number 202035768, Official Public Records, Parker County, Texas, and a portion of the existing Right-of-Way of Bankhead Highway, being more particularly described as follows:

COMMENCING at a 3/4" iron rod found in the southwesterly line of Interstate Highway No. 20 (a variable width Right-of-Way), at the northeast corner of said Basic Developers, LLC, tract, also being the northwest corner of Lot 1R1, Block 1, TRINITY CHURCH PROPERTIES, an Addition to the City of Willow Park, Parker County, Texas, according to the Plat recorded in Cabinet D, Slide 504, Plat Records, Parker County, Texas, said BEGINNING point having a NAD 83, Zone 4202 (Grid) coordinate value of NORTH: 6952201.58 and EAST: 2231680.41, for reference;

THENCE N 71°57'15" W, along the southwesterly line of said Interstate Highway No. 20, a distance of 188.86 feet to a 1/2" capped iron rod found stamped "C.F. Stark RPLS 5084" at the POINT OF BEGINNING and northeast corner of the herein described tract, said BEGINNING POINT having a NAD 83, Zone 4202 (Grid) coordinate value of NORTH: 6952260.09 and EAST: 2231500.84, for reference;

THENCE S 00°24'09" E, leaving the southwesterly line of said Interstate Highway No. 20, being across and through said Basic Developers, LLC, tract, a distance of 915.69 feet to a 1/2" capped iron rod found stamped "C.F. Stark RPLS 5084" in the northeasterly line of Bankhead Highway (a variable width Right-of-Way);

THENCE along the northeasterly line of said Bankhead Highway, as follows:

N 28°49'44" W, a distance of 565.24 feet to a 5" wood post found;  
 N 47°03'51" W, a distance of 507.59 feet to a 1/2" capped iron rod found stamped "C.F. Stark RPLS 5084" at the beginning of a curve to the right, whose radius is 270.00 feet and whose long chord bears N 14°34'11" W, a chord distance of 290.10 feet;

THENCE leaving the northeasterly line of said Bankhead Highway, along said curve in a northwesterly direction, crossing the southeasterly and northwesterly lines of said Bankhead Highway, through a central angle of 64°59'21", an arc distance of 306.25 feet to a 1/2" capped iron rod found stamped "C.F. Stark RPLS 5084";

THENCE N 17°55'30" E, a distance of 14.92 feet to a 1/2" capped iron rod found stamped "C.F. Stark RPLS 5084" in the southwesterly line of said Interstate Highway No. 20;

THENCE along the southwesterly line of said Interstate Highway No. 20, as follows:

S 71°56'29" E, a distance of 149.01 feet to a 3/8" iron rod found;  
 S 08°28'55" E, a distance of 45.38 feet to a 1/2" capped iron rod found stamped "C.F. Stark RPLS 5084";  
 S 62°30'51" E, a distance of 57.43 feet to a Texas Department of Transportation monument found;  
 N 81°57'36" E, a distance of 89.76 feet to a Texas Department of Transportation monument found;  
 S 71°57'55" E, a distance of 133.49 feet to a Texas Department of Transportation monument found;  
 S 83°12'03" E, a distance of 101.99 feet to a 1/2" capped iron rod found stamped "C.F. Stark RPLS 5084";  
 S 71°57'15" E, a distance of 199.54 feet to the POINT OF BEGINNING and containing 7.918 acres (344,924 square feet) of land, more or less.

OWNER DEDICATION:  
 NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS:

That, Basic Developers, LLC, being the owners of the above described tract of land does hereby certify and adopt this plat designating the hereinabove described property as Lots 2 and 3, Block 1 PORTER ADDITION, an Addition to the City of Willow Park, Parker County, Texas, and does hereby dedicate to the public use forever, the streets, easements, and encumbrances shown hereon.

- Basic Developers, LLC herein certifies the following:
- The public improvements and dedications shall be free and clear of all debt, liens, and/or encumbrances.
  - The easements, streets, and public use areas, as shown, are dedicated for the public use forever for the purposes indicated or shown on this plat.
  - No buildings, fences, trees, shrubs or other improvements or growths shall be constructed or placed upon, over or across the easements as shown, except that landscape improvements may be placed in landscape easements if approved by the City.
  - The City is not responsible for replacing any improvements in, under, or over any easements caused by maintenance or repair.
  - Utility easements may also be used for the mutual use and accommodation of all public utilities desiring to use or using the same unless the easement limits the use to particular utilities, said use by the public utilities being subordinate to the public's and the City's use thereof.
  - The City and public utilities shall have the right to remove and keep removed all or part of any building, fences, trees, shrubs or other improvements or growths which may in any way endanger or interfere with the construction, maintenance, or efficiency of their respective systems or public use in the easements.
  - The City and public utilities shall at all times have a right of ingress and egress to or from their respective easements for the purpose of constructing, reconstructing, inspecting, patrolling, maintaining, reading meters, and adding to or removing all or parts of their respective systems or public use without the necessity of procuring permission from anyone.
  - Any modification of this document shall be by means of plat and shall be approved by the City.

This plat is approved subject to the conditions herein and to all platting ordinances, rules, regulations and resolutions of the City of Willow Park, Texas.

This plat is approved subject to the conditions herein and to all platting ordinances, rules, regulations and resolutions of the City of Willow Park, Texas.

Witness my hand this the 10th day of April, 2023.

Basic Developers, LLC

Rex Ramsey

STATE OF TEXAS  
 COUNTY OF PARKER

Before me, the undersigned authority, on this day appeared Rex Ramsey, known to me to be the person whose name is subscribed to the foregoing instrument.

GIVEN UNDER MY HAND AND SEAL OF OFFICE  
 On the 10th day of April, 2023.

[Signature]

Notary Public in and for the State of Texas



APPROVED BY CITY OF WILLOW PARK

APPROVED BY CITY COUNCIL  
 CITY OF WILLOW PARK

SIGNED: [Signature] 4/10/2023  
 MAYOR DATE

ATTEST: [Signature] 4/10/2023  
 CITY SECRETARY DATE

COUNTY CLERK STAMP

FILED AND RECORDED  
 OFFICIAL PUBLIC RECORDS

[Signature]

202308952  
 04/11/2023 04:08 PM  
 Fee: 76.00  
 Lila Deakle, County Clerk  
 Parker County, TX  
 PLAT

Amended Final Plat

Lots 2 and 3, Block 1  
 PORTER ADDITION  
 An Addition to the City of Willow Park, Parker County, Texas

Being 7.918 Acres Situated in the  
 J.M. FROMAN SURVEY, Abstract No. 471  
 City of Willow Park, Parker County, Texas

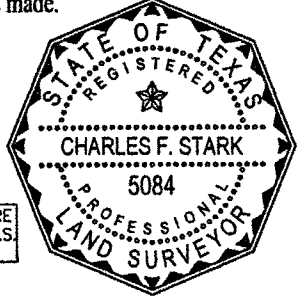
NOTES:

- BEARINGS & COORDINATES SHOWN HEREON ARE REFERENCED TO THE TEXAS STATE PLANE COORDINATE SYSTEM, N.A.D. 83 DATUM (TEXAS NORTH CENTRAL ZONE 4202) DERIVED FROM RESOLVED OPUS SOLUTIONS.
- ANY REFERENCE TO THE 100 YEAR FLOOD PLAIN OR FLOOD HAZARD ZONES ARE AN ESTIMATE BASED ON THE DATA SHOWN ON THE FLOOD INSURANCE RATE MAP PROVIDED BY FEMA AND SHOULD NOT BE INTERPRETED AS A STUDY OR DETERMINATION OF THE FLOODING PROPENSITIES OF THIS PROPERTY.
- ACCORDING TO THE FLOOD INSURANCE RATE MAP FOR PARKER COUNTY, TEXAS, DATED APRIL 05, 2019 MAP NO. 48367C0425F, THE PROPERTY DESCRIBED HEREIN DOES NOT APPEAR TO LIE WITHIN A SPECIAL FLOOD HAZARD AREA.

I, Charles F. Stark, a Registered Professional Land Surveyor in the State of Texas, have platted the above subdivision from an actual survey on the ground and all lot corners, angle points, and points of curve shall be property marked on the ground upon completion of construction, and that this plat correctly represents the survey from which it is made.

[Signature]  
 Charles F. Stark, RPLS 417123  
 Texas Registration No. 5084

USE OF THIS ELECTRONIC SEAL/SIGNATURE AUTHORIZED BY CHARLES F. STARK, R.P.L.S. TEXAS REGISTRATION NO. 5084

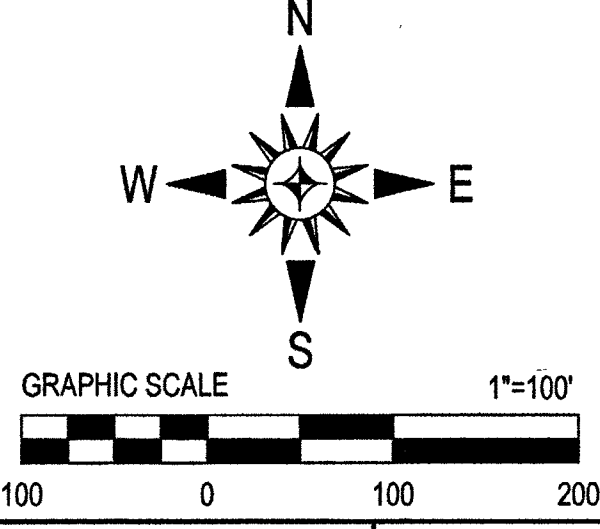


J.M. FROMAN SURVEY  
 ABSTRACT NO. 471

T.B.C.A. INC.  
 INST. NO. 201919818  
 O.P.R.P.C.T.

LINE TABLE		
LINE No.	LENGTH	BEARING
L1	22.66	N44°30'38"E
L2	65.22	N18°08'59"E

CURVE TABLE					
CURVE No.	LENGTH	RADIUS	DELTA	CHORD DIRECTION	CHORD LENGTH
C1	28.74	37.00	44°30'38"	N22°15'19"E	28.03
C2	3.80	12.00	18°08'59"	N9°04'29"E	3.79



**Barron-Stark**  
 Engineers

6221 Southwest Boulevard, Suite 100  
 Fort Worth, Texas 76132  
 (O) 817.231.8100 (F) 817.231.8144  
 Texas Registered Engineering Firm F-10998  
 Texas Registered Survey Firm F-10158800  
 www.barronstark.com

**OWNER:**  
 BASIC DEVELOPERS, LLC  
 206 E. US HIGHWAY 80  
 FORNEY, TX 75126

FILED FOR RECORD  
 PARKER COUNTY, TEXAS PLAT RECORD

CABINET **F**, SLIDE **464**  
 DATE **4-11-2023**

DOUGLAS HAMILTON,  
 ET UX  
 VOL. 2332, PG. 307  
 O.P.R.P.C.T.

TRINITY BIBLE  
 CHURCH OF ALEDO  
 TRACT ONE  
 INST. NO. 201316557  
 O.P.R.P.C.T.

I. & C.M. RR. CO.  
 SURVEY  
 ABSTRACT NO. 1821



USER: CHUCK STARK  
 PLOTTED ON: 07/20/23 7:29 AM  
 FILE NAME: WBARROW STARK SWFT ENGINEER BASIC DEVELOPERS, LLC 9884 - SITE DEVELOPMENT PORTER TRACT 100 CAD000 DWG006 PLAT008-8884 PORTER ADDITION LOTS 2,3, BLOCK 1 AMENDED FINAL PLAT



# CITY COUNCIL AGENDA ITEM BRIEFING SHEET

<b>Council Date:</b> August 22, 2023	<b>Department:</b> Planning & Development	<b>Presented By:</b> Toni Fisher
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**AGENDA ITEM:**

**Discussion & Action: Final Plat for Lots 1-4, Block 1, Broadway Business Park Addition, being 8.046 acre tract in the McKinney & Williams Survey, Abstract No. 954, in the Extraterritorial Jurisdiction of the City of Willow Park, Parker County, Texas.**

**BACKGROUND:**

Applicant and surveyor, James Stevens, along with the property owner, RBRS Ventures, LLC, present the Final Plat of 8.046 acres, located north of East Bankhead Highway, in the McKinney & Williams Survey, Abstract No. 954, from one parcel into Lots 1 through 4. This subdivision is within the City’s extraterritorial jurisdiction, and therefore, required to be submitted to the City for plat approval (*Subd. Ord. Sec. 10.02.001*).

The plat states that all lots will have private sewer and water; the 50’ Road Easement allows all lots access to East Bankhead Highway, a public street.

The Final Plat has been reviewed and approved by City Staff.

**STAFF/COMMISSION RECOMMENDATION:**

The Planning & Zoning Commission recommended approval of the Preliminary Plat at their 7/18/23 meeting, and were presented the Final Plat at their 8/15/23 meeting. Recommendation to be shared with Council upon presentation. Staff recommends approval of Final Plat.

**EXHIBITS:**

- Plat Application
- Final Plat – Lots 1-4, Broadway Business Park Addition

**RECOMMENDED MOTION:**

**Motion to approve the Final Plat for Lots 1-4, Block 1, Broadway Business Park Addition, as presented.**



City of Willow Park
Planning & Development Department
120 El Chico Trail, Ste A
Willow Park, Texas 76087
Phone: (817) 441-7108
willowpark.org

Item 11.

PLAT APPLICATION

SUBMITTAL DATE: 08-9-23

- TYPE OF PLAT: [ ] Preliminary Plat
[X] Final Plat
[ ] Replat

PROPERTY INFORMATION:
Project Name: Broadway Business Park
Legal Description: Lot: 1-4 Block: 1
Name of Addition(s): Broadway Business Park Phase:
Project Address/Location: 6601-6604 Broadway Blvd
Existing Number of Lots: 1 Proposed Number of Lots: 4 Gross Acreage: 8.046
Current Zoning: N/A (ETJ) # of Street Intersections: N/A

PURPOSE for Plating, Replating, Amending, or Vacating:
Currently unplatted land; 4 lots for business
50' Easement to be known as "Broadway Blvd" in review with Parker Co

1. APPLICANT:

Name(s): James Stevens
Business Name (if applicable): Texas Surveying, Inc.
Mailing Address: 104 S Walnut St City: Weatherford St: TX Zip: 76086
Phone Number: 817-594-0400 Email Address: james@txsurveying.com
\*\*\*Signature of Applicant (Required): [Signature]

2. PROPERTY OWNER OF RECORD:

Name(s): Randall Sears (Manager)
Business Name (if applicable): RBRS Ventures LLC
Mailing Address: 2020 S Cherry Ln City: Fort Worth St: TX Zip: 76108
Phone Number: 817-991-5129 Email Address: randall.sears@gmail.com
\*\*\*Signature of Owner of Record (Required): [Signature]

3. **SURVEYOR:**

Name(s): James Stevens

Business Name (if applicable): Texas Surveying, Inc.

Mailing Address: 104 S Walnut St City: Weatherford St: TX Zip: 76086

Phone Number: 817-594-0400 Email Address: james@txsurveying.com

4. **ENGINEER:**

Name(s): Jordan Bishop

Business Name (if applicable): Jordan Engineering LLC

Mailing Address: PO Box 1325 City: Aledo St: TX Zip: 76008

Phone Number: 817-319-9931 Email Address: jbishop@jordanengineer.com

**PRINCIPAL CONTACT:** Owner:  Applicant:  Surveyor:  Engineer:

- Staff comment letters and mark-ups will be distributed only to the designated principal contact person.
- Comments will be sent via email unless otherwise specified.
- Contact person will be Collaborator status on MyGov (see City website for sign-up instructions)

**UTILITY PROVIDERS:** (For City informational purposes only; Contact of utilities is the responsibility of the Applicant)

Electric Provider: TXU

Water Provider: water wells

Wastewater Provider: private OSSF

Gas Provider (if applicable): \_\_\_\_\_

**APPLICATION FEES**

(as per "Development Services Fee" schedule)

         **Preliminary Plat:** \$300.00 + \$15 PER LOT

  \$400   **Final Plat or Replat (Minor, Amended, Abandoned):** \$300.00 + \$25 PER LOT

**Additional fees (if applicable):** Any reasonable fees and/or costs, which are required by the City of Willow Park for a proper review of this request, are the sole responsibility of the Applicant. Such fees or costs shall include, but are not limited to engineering reviews, legal opinions, building(s)/property inspections and/or testing(s).

**Submittal Instructions:**

- Email completed and executed **Plat Application, Plat Drawing**, and any/all supporting documentation necessary per **City of Willow Park Plat Submittal Checklist** (may be found on website) to the Planning & Development Department at [permits@willowpark.org](mailto:permits@willowpark.org).
- You may pay the **Application Fee**, via check or credit card\*: 1) in person/courier or US Mail to City of Willow Park, 120 El Chico Trail, Ste A, Willow Park, TX 76087; or, 2) by phone via credit card\* at 817-441-7108 x103. (\*credit card convenience fees apply)





**City of Willow Park**  
**Planning & Development Department**  
 120 El Chico Trail, Ste A  
 Willow Park, Texas 76087  
 Phone: (817) 441-7108  
 willowpark.org

**PLAT APPLICATION CHECKLIST**

*City of Willow Park Code of Ordinances – Chapter 10.02*



**REQUIRED DOCUMENTS ON ALL PLATS:**

- Adjacent Property Lines, Streets, Easements
- Names of Adjoining Subdivisions
- Front and Rear Building Setback Lines per Zoning
- Side Setback Lines per Zoning
- All accesses/driveways
- City Boundaries, where applicable
- Date the Drawing was prepared
- Location, Width, Purpose of all Existing Easements
- Location, Width, Purpose of all Proposed Easements
- Consecutively Numbered or Lettered Lots and Blocks
- Map Sheet Size of 18"x24"
- North Arrow
- Name, Address, Telephone, of Property Owner
- Name, Address, Telephone of Developer
- Name, Address, Telephone of Surveyor
- Seal of Registered Land Surveyor
- Consecutively Numbered Plat Notes and Conditions
- City of Willow Park Plat Dedication Language
- Location and Dimensions of Public Use Area
- Graphic Scale of Not Greater Than 1" = 200'
- All Existing and Proposed Street Names
- Dimensions of All Existing and Proposed Rights-of-Way as Specified on Master Thoroughfare Plan
- Subdivision Boundary in Bold Lines
- Subdivision Name
- Title Block Identifying Plat Type
- Key Map Scale minimum of 1"= 200'
- Surveyor's Certification of Compliance
- Show relationship of Plat to Existing Water, Sewage, and Drainage
- Designation of Parkland Dedication area (vs. fee), if applicable
- Developer's Agreement (for public improvements/utilities), if applicable

**REQUIRED DOCUMENTS FOR A PRELIMINARY PLAT (via email submittal in .pdf format):**

- Completed & executed Plat Application
- Preliminary Plat Drawing including items in “Required Documents on All Plats” and:
  - Preliminary Drainage Plan or Contours to show Topography (*2’ contours are preferred*)
  - Concept Construction Plan
  - Location & dimensions of existing structures
  - Zoning Classification of all properties shown on the Plat
  - Dimensions of all proposed or existing lots
  - Location of 100-year Flood Limits, where applicable
  - If commercial development is planned, provide all Civil Engineering Plans for proposed property, if available
- Payment of Application Fee as per “Development Services Fee” schedule

**REQUIRED DOCUMENTS FOR A FINAL PLAT (via email submittal in .pdf format):**

- Completed & executed Plat Application
- Final Plat Drawing including “Preliminary Plat” items, those in “Required Documents on All Plats”, and:
  - Drainage Plan
  - Plans for all water and sewer lines
  - Plans for fire hydrants
  - Plans for all proposed streets and sidewalks
  - A written and notarized statement describing the minimum improvements which the subdivider agrees to provide, conditional upon City Council approval of the Final Plat
  - A written and notarized statement that all property taxes and assessments have been paid for past years and up to current date. This statement shall be signed by the owner(s).
  - A written and notarized acknowledgement of the dedication to public use of streets, parks, water courses, drains, easements, and other such public places as shown on the plat, and of payments in lieu of certain public dedications. Property designated for schools, hospitals, municipal purposes, and other uses, shall be noted, as well as the conditions and procedures by which such property and monies shall be made available to prospective purchasers or governing bodies. This statement shall be signed by the owner or owners, and all persons having a mortgage or lien interest in the property (if applicable).
- Payment of Application Fee as per “Development Services Fee” schedule
- **Upon Approval of Final Plat by the City:**
  - Parker County 911 addressing will be done by the City’s Fire Marshal
  - For Plats within Commercial zoning, the filing of the Final Plat may be delayed until infrastructure is complete to allow for adjustments in utility easements and surface improvements. If this is the case, the City will need to do a secondary review for approval of the Final Plat with changes. Upon its secondary approval, the Final Plat will advance to filing status.

- **Filing with Parker County Clerk:**
  - Delivery to Willow Park City Hall:
    - (1) 18"x24" mylar
      - Executed by Property Owner
      - Prepared for execution by Willow Park's Mayor & City Secretary
    - Current printed Parker County Tax Certificate showing all taxes paid to current-to-date
  - Payment to City of Willow Park for administrative and Parker County Filing & Recording Fees
  - City will send an electronic copy of stamped and filed Final Plat to Applicant
  
- **REQUIRED DOCUMENTS FOR A REPLAT** (amending a Final Plat/Replat already filed with Parker County) (via email submittal in .pdf format):
  - Completed & executed Plat Application
  - Most recent filed Final Plat or Replat of subject property, for comparison purposes
  - Re/Plat drawing, including items in "Required Documents on All Plats", those in "Final Plat" items, and:
    - Drainage Plan or Contours to show Topography (2' contours are preferred)
    - Written metes & bounds description
    - Dimensions of all proposed or existing lots
    - Areas in acres for each lot
    - Any existing structures and setback lines
  - Affidavit from Lienholder (or original signature on mylar) granting permission for Replat, if applicable
  - Payment of Application Fee as per "Development Services Fee" schedule
  
  - **Upon Approval of Replat (via delivery to City Hall):**
    - Delivery to Willow Park City Hall:
      - (1) 18"x24" mylar
        - Executed by Property Owner
        - Prepared for execution by Willow Park's Mayor & City Secretary
      - Current printed Parker County Tax Certificate showing all taxes paid current-to-date
    - Payment to City of Willow Park for administrative and Parker County Filing & Recording Fees
    - City will send an electronic copy of stamped and filed Final Plat to Applicant

State of Texas  
County of Parker

Whereas RBRS Ventures, LLC being the sole owner of a 8.046 acre tract situated in the MCKINNEY & WILLIAMS SURVEY, ABSTRACT No. 954, and the JOHN H. PHELPS SURVEY, ABSTRACT No. 1046, Parker County, Texas, and being all of that certain called 8.046 acre tract conveyed to RBRS Ventures, LLC described in Clerk's File No. 202233925, Real Property Records, of Parker County, Texas, (R.P.R.P.C.T.), and being more particularly described by metes and bounds as follows:

Bearings, Distances, and/or Areas derived from GNSS observations performed by Texas Surveying, Inc. and reflect NAD. 1983, Texas State Plane Coordinate System, North Central Zone 4202 (Grid):

**BEGINNING** at a set 1/2" capped iron rod (stamped "Texas Surveying, Inc.") in the west line of Lot 5, Block 1, L.B. Industrial Addition, according to the plat recorded in Cabinet C, Slide 72, Plat Records, Parker County, Texas (P.R.P.C.T.), same being the southeast corner of said 8.046 acre tract, for the southeast and beginning corner of the herein described tract; whence a found 5/8" capped iron rod bears N 00°18'28" E, 175.24 feet and the northwest corner of said Lot 5, Block 1, L.B. Industrial Addition bears N 00°18'28" E, 113.05 feet:

THENCE over and across that certain 9901 Bankhead Park, LLC tract described in Clerk's File No. 202233894, R.P.R.P.C.T. and along the south line of said 8.046 acre tract the herein described tract:

N 62°32'00" W, 106.99 feet, to a 1/2" iron rod with cap stamped "Texas Surveying, Inc." set for corner;  
N 90°00'00" W, 263.98 feet, to a 1/2" iron rod with cap stamped "Texas Surveying, Inc." set for corner;  
S 15°22'52" W, 212.42 feet, to a 1/2" iron rod with cap stamped "Texas Surveying, Inc." set for corner;  
N 90°00'00" W, 178.23 feet, to a 1/2" capped iron rod found in the west line of said 8.046 acre tract, being the east line of that certain called 36.509 acre tract described in instrument to Magellan Pipeline Terminals, recorded in Volume 2563, Page 1768, R.P.R.P.C.T., for the southwest corner of said 8.046 acre tract and the herein described tract:

THENCE N 00°51'46" E, 395.92 feet, with the west line of said Tract 1, the east line of said 36.509 acre tract, to a 1/2" iron rod found for the southwest corner of that certain called 5.001 acre tract described in instrument to Ingram Enterprises, recorded in Volume 2512, Page 1228, R.P.R.P.C.T., being the westerly northwest corner of said Tract 1 and the herein described tract:

THENCE S 89°07'13" E, 319.37 feet, with the westerly north line of said 8.046 acre tract and the southerly line of said 5.001 acre tract, to a 1/2" capped iron rod found for the southeast corner of said 5.001 acre tract, being an interior corner of said 8.046 acre tract and the herein described tract:

THENCE N 01°06'14" E, 659.54 feet, with the northerly west line of said 8.046 acre tract and the easterly line of said 5.001 acre tract, to a MagNail set in concrete, for the northeast corner of said 5.001 acre tract, being the southerly southeast corner of that certain called 1.246 acre tract described in instrument to Liberty Fluid Power, recorded under Clerk's File Number 20191341, R.P.R.P.C.T., and being an angle point in the northerly west line of said 8.046 acre tract and the herein described tract:

THENCE N 00°33'13" W, 87.23 feet, with the most northerly west line of said 8.046 acre tract and the easterly line of said 1.246 acre tract, to a 1/2" capped iron rod found for the northwest corner of said 8.046 acre tract and the herein described tract:

THENCE S 82°45'36" E, with the most northerly line of said 8.046 acre tract, at 11.54 feet pass a 1/2" iron rod found for the southwest corner of that certain called 3.478 acre tract described in instrument to Tension Ventures, recorded under Clerk's File Number 201815383, R.P.R.P.C.T., continuing with the most northerly line of said 8.046 acre tract a total distance of 50.50 feet to a 1/2" iron rod found for an angle point in said line:

THENCE S 89°46'15" E, 210.64 feet, with the most northerly line of said 8.046 acre tract to a 3/8" iron rod found in the west line of Lot 1 of said Block 1, L.B. Industrial Addition, for the southeast corner of said 3.478 acre tract, being the northeast corner of said 8.046 acre tract and the herein described tract:

THENCE S 00°13'19" W, 603.25 feet, with the east line of said 8.046 acre tract, to a 3/8" iron rod found in the west line of Lot 3, of said Block 1, L.B. Industrial Addition, being an angle point in the east line of said 8.046 acre tract and the herein described tract:

THENCE S 00°33'07" W, 18.79 feet, continuing with the west line of said Lot 3, to a 3/8" iron rod found, and being an angle point in the east line of said 8.046 acre tract and the herein described tract:

THENCE S 00°18'28" W, 352.92 feet, with the east line of said 8.046 acre tract, to the **POINT OF BEGINNING**, and containing 8.046 acres, more or less.

Surveyor's Certificate

Know All Men By These Presents:

That I, Zachariah R. Savory, do hereby certify that I prepared this plat from an actual and accurate survey of the land and that the corner monuments shown thereon as "set" were properly placed under my personal supervision.

Preliminary, this document shall not be recorded for any purpose and shall not be used or viewed or relied upon as a final survey document.

Zachariah R. Savory, Registered Professional Land Surveyor No. 5966  
Texas Surveying, Inc. - Weatherford Branch  
104 S. Walnut Street, Weatherford, Texas 76086  
weatherford@txsurveying.com - 817-594-0400  
AN05395-RP2  
Field Date: May 12, 2023  
Preparation Date: August 9, 2023

Surveyor's Notes:

- 1) No abstract of title or title commitment was provided to this surveyor. Record research performed by this surveyor was made only for the purpose of determining the boundary of this property and of the adjoining parcels. Record documents other than those shown on this survey may exist and encumber this property.
- 2) Bearings, Distances, and/or Areas derived from GNSS observations and reflect NAD. 1983, Texas State Plane Coordinate System, North Central Zone 4202 (Grid).
- 3) Underground utilities were not located during this survey. Call 811 and/or Utility Providers before excavation or construction.
- 4) Please consult all applicable governing entities regarding rules & regulations, that may affect construction on this property.
- 5) All corners are found 5/8" iron rods unless otherwise noted.
- 6) C.I.R.S. = Set 1/2" iron rod with plastic cap stamped "Texas Surveying, Inc."
- 7) At the time of this survey, this property appears to be located in the following special flood zone hazard area:  
**Other Areas, Zone "X"** - Areas determined to be outside the 0.2% annual chance floodplain, according to the F.I.R.M. Community Panel 48367C0450E, dated September 26, 2008; for up to date flood hazard information visit the official F.E.M.A. website at FEMA.gov.

City of Willow Park Notes:

- 8) All lots shall conform to current zoning building set backs as specified by the City of Willow Park's Municipal Code of Ordinances.
- 9) Special Notice: selling a portion of this addition by metes and bounds is a violation of city ordinance and state law, and is subject to fines and withholding of utilities and building permits.
- 10) Water to be provided by private water wells and sanitary sewer services to be provided by private on-site septic facilities.

LIENHOLDER ACKNOWLEDGEMENT:

The Lienholder hereby consents to the plat of Lots 1-4, Block 1, Broadway Business Park, as shown hereon.

By: \_\_\_\_\_  
Ciera Bank

Name & Title of Authorized Representative \_\_\_\_\_

Date: \_\_\_\_\_

State of Texas

County of \_\_\_\_\_

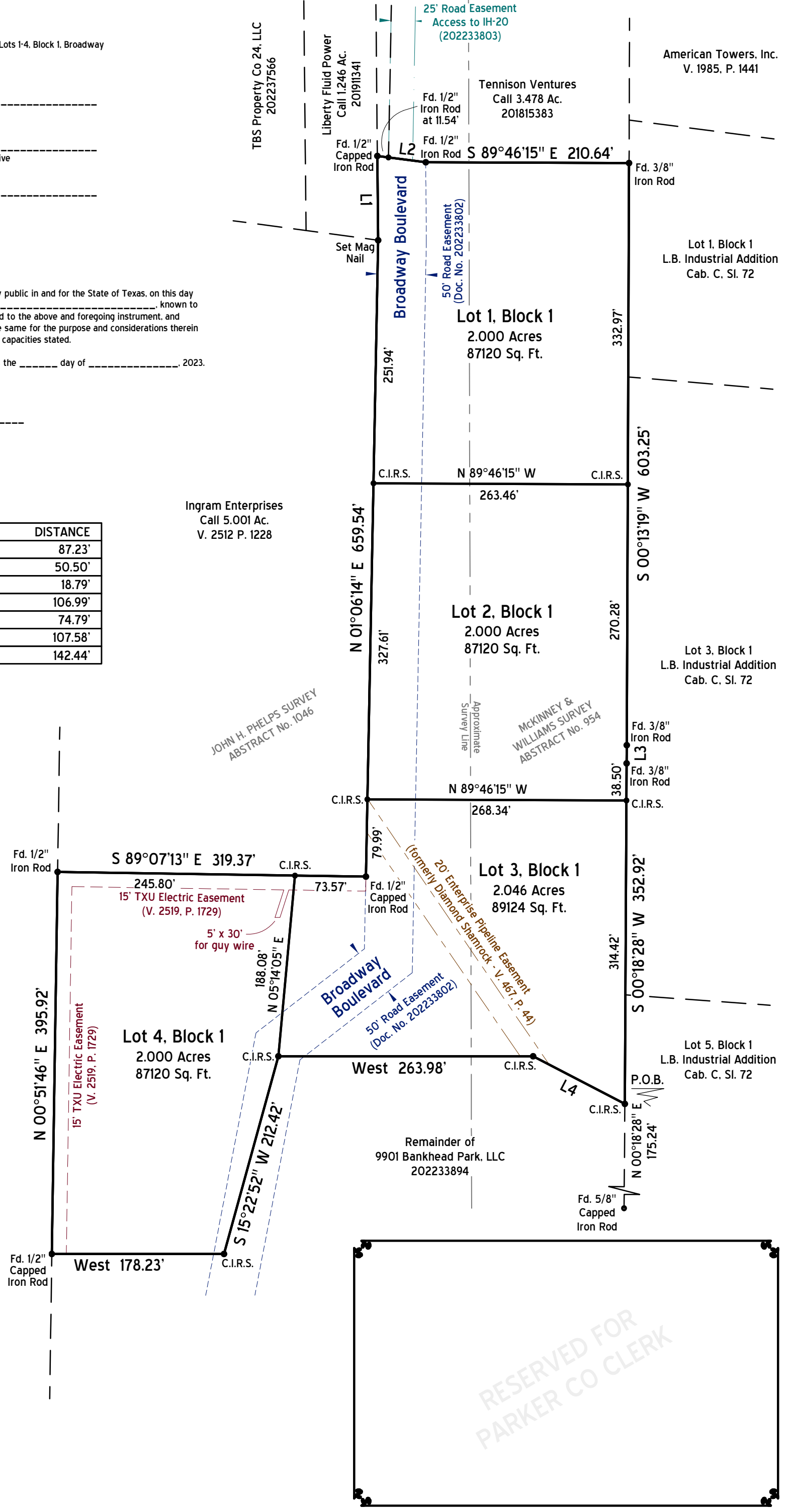
Before me, the undersigned authority, a notary public in and for the State of Texas, on this day personally appeared \_\_\_\_\_ known to me to be the person whose name is subscribed to the above and foregoing instrument, and acknowledged to me that he/she executed the same for the purpose and considerations therein expressed, on behalf of said entities and in the capacities stated.

given under my hand and seal of office on this the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

Notary Public in and for the State of Texas

LINE	BEARING	DISTANCE
L1	N 00°33'13" W	87.23'
L2	S 82°45'36" E	50.50'
L3	S 00°33'07" W	18.79'
L4	N 62°32'00" W	106.99'
L5	S 01°11'24" W	74.79'
L6	S 52°11'53" W	107.58'
L7	N 05°14'05" E	142.44'

Ingram Enterprises  
Call 5,001 Ac.  
V. 2512 P. 1228



NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS:  
That RBRS Ventures, LLC, acting herein by and through its duly authorized officers, does hereby certify and adopt this plat designating the herein above described property as **Lots 1-4, Block 1, Broadway Business Park**, an addition to the Extraterritorial Jurisdiction of the City of Willow Park, Parker County, Texas, and does hereby dedicate to the public use forever, the streets and alleys shown thereon. RBRS Ventures, LLC does herein certify the following: 1. The streets and alleys are dedicated for street and alley purposes. 2. All public improvements and dedications shall be free and clear of all debt, liens, and/or encumbrances. 3. The easements and public use areas, as shown, are dedicated for the public use forever for the purposes indicated on this plat. 4. No building, fences, trees, shrubs, or other improvements or growths shall be constructed or placed upon, over or across the easements as shown, except that landscape improvements may be placed in landscape easements if approved by The City of Willow Park. 5. The City of Willow Park, is not responsible for replacing any improvements in, under, or over any easements caused by maintenance or repair. 6. Utility easements may also be used for the mutual use and accommodation of all public utilities desiring to use or using the same unless the easement limits the use to particular utilities, said use by public utilities being subordinate to the public's and The City of Willow Park's use thereof. 7. The City of Willow Park, and public utilities shall have the right to remove and keep removed all or parts of any building, fences, trees, shrubs or other improvements or growths which may in any way endanger or interfere with the construction, maintenance, or efficiency of their respective systems in the easements. 8. The City of Willow Park, and public utilities shall at all times have the full right of ingress and egress to or from their respective easements for the purpose of constructing, reconstructing, inspecting, patrolling, maintaining, reading meters, and adding to or removing all or parts of their respective systems without the necessity at any time permission from anyone. 9. All modifications to this document shall be by means of plat and approved by The City of Willow Park.

Witness my hand at \_\_\_\_\_ County, Texas.  
  
This the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

RBRS Ventures, LLC - Randall Sears (Manager) \_\_\_\_\_ Date \_\_\_\_\_

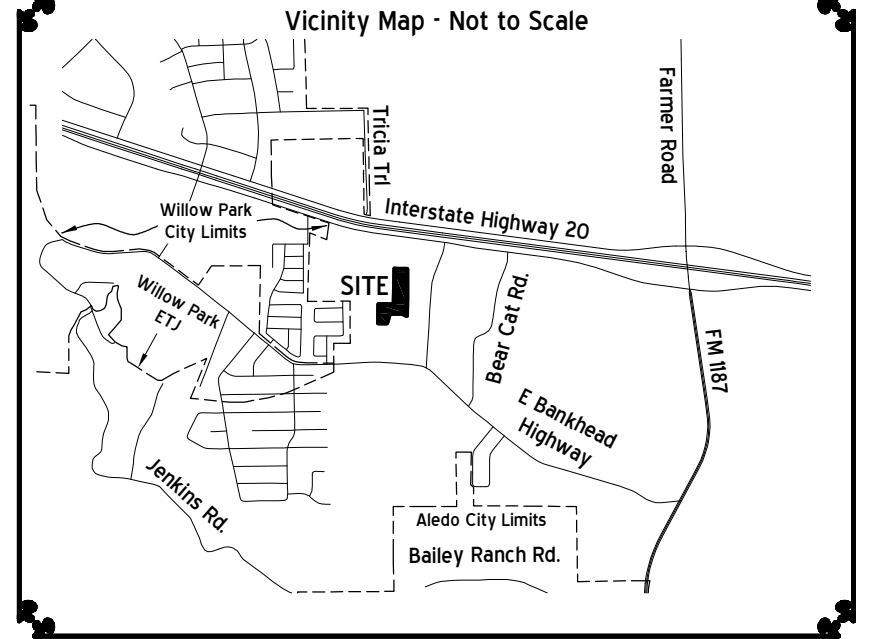
State of Texas

County of \_\_\_\_\_

Before me, the undersigned authority, a notary public in and for the State of Texas, on this day personally appeared \_\_\_\_\_ known to me to be the person whose name is subscribed to the above and foregoing instrument, and acknowledged to me that he/she executed the same for the purpose and considerations therein expressed, on behalf of said entities and in the capacities stated.

given under my hand and seal of office on this the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

Notary Public in and for the State of Texas



CITY OF WILLOW PARK, TEXAS  
CITY COUNCIL  
NOTE: THIS PLAT IS VALID ONLY IF RECORDED WITHIN SIX (6) MONTHS AFTER DATE OF APPROVAL.  
PLAT APPROVED  
DATE: \_\_\_\_\_  
BY: \_\_\_\_\_ CITY MAYOR  
ATTEST: \_\_\_\_\_ CITY SECRETARY

Surveyor:  
Zachariah R. Savory, R.P.L.S.  
208 S. Front Street  
Aledo, Texas 76008  
817-441-5263  
aledo@txsurveying.com  
  
Owner:  
RBRS Ventures, LLC  
ATTN: Vicki Sears  
2020 S. Cherry Ln  
Fort Worth, TX 76108  
817-991-5129  
  
1" = 100'  
0 100 200 300



Plat Cabinet \_\_\_\_\_ Slide \_\_\_\_\_

Final Plat  
Lots 1-4, Block 1  
**Broadway Business Park**  
an addition to the Extraterritorial Jurisdiction  
of the City of Willow Park, Parker County, Texas  
Being a 8.046 acre tract situated in the MCKINNEY & WILLIAMS SURVEY,  
ABSTRACT No. 954, and the JOHN H. PHELPS SURVEY,  
ABSTRACT No. 1046, Parker County, Texas  
  
August 2023  
**TEXAS SURVEYING** INC.  
ALEDO BRANCH - 817-441-5263  
FIRM NO. 10194122 - ALEDO@TXSURVEYING.COM





# CITY COUNCIL AGENDA ITEM BRIEFING SHEET

<b>Council Date:</b> August 22, 2023	<b>Department:</b> Admin	<b>Presented By:</b> City Manager
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**AGENDA ITEM:**

Discussion/Action: to adopt an ordinance regarding the City of Willow Park's Texas Municipal Retirement System Benefits: (1) Adopting Non- Retroactive Repeating COLAS, For Retirees and Their Beneficiaries Under TMRS Act ACT §853.404(f) and (f-1), and (2) Authorizing Annually Accruing Updated Service Credits and Transfer Updated Service Credits.

**BACKGROUND:**

This will provide our retirees to receive increases in retirement for future years. This COLA is based on the consumer price index for the previous twelve months of each year. Without this benefit, retirees would be hindered at a fixed retirement rate. This is another incentive to hire and retain quality employees.

**STAFF/BOARD/COMMISSION RECOMMENDATION:**

I move to adopt an ordinance regarding the City of Willow Park's Texas Municipal Retirement System Benefits: (1) Adopting Non- Retroactive Repeating COLAS, For Retirees and Their Beneficiaries Under TMRS Act ACT §853.404(f) and (f-1), and (2) Authorizing Annually Accruing Updated Service Credits and Transfer Updated Service Credits.

**EXHIBITS:**

<b>ADDITIONAL INFO:</b>	<b>FINANCIAL INFO:</b>	
	<b>Cost</b>	\$
	<b>Source of Funding</b>	\$

## ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE REGARDING THE CITY OF WILLOW PARK'S TEXAS MUNICIPAL RETIREMENT SYSTEM BENEFITS: (1) ADOPTING NON-RETROACTIVE REPEATING COLAS, FOR RETIREES AND THEIR BENEFICIARIES UNDER TMRS ACT §853.404(f) and (f-1), AND (2) AUTHORIZING ANNUALLY ACCRUING UPDATED SERVICE CREDITS AND TRANSFER UPDATED SERVICE CREDITS.**

Whereas, the City of Willow Park, Texas (the "City"), elected to participate in the Texas Municipal Retirement System (the "System" or "TMRS") pursuant to Subtitle G of Title 8, Texas Government Code, as amended (which subtitle is referred to as the "TMRS Act"); and

Whereas, House Bill 2464, 88th Texas Legislature, R.S., 2023 ("HB 2464"), added Subsections 853.404(f) and (f-1) to the TMRS Act and authorized cities participating in the System to provide certain retirees and their beneficiaries with an annually accruing ("repeating") annuity increase (also known as a cost of living adjustment, or "COLA") based on the change in the Consumer Price Index for All Urban Consumers for the one-year period that ends 12 months before the January 1 effective date of the applicable COLA (a "non-retroactive repeating COLA"); and

Whereas, new TMRS Act §853.404(f) and (f-1) allow participating cities to elect to provide non-retroactive repeating COLAs under certain circumstances, as further described by this Ordinance, by adopting an ordinance to be effective January 1 of 2024, 2025 or 2026, in accordance with TMRS Act §854.203 and §853.404; and

Whereas, TMRS Act §853.404(f-1) provides the non-retroactive repeating COLA option applies only to a participating city that, as of January 1, 2023, either (1) has not passed an annually repeating COLA ordinance under TMRS Act §853.404(c) or had previously passed a repeating COLA ordinance and then, before January 1, 2023, passed an ordinance rescinding such repeating COLA, or (2) does provide an annually repeating COLA under §853.404(c) and elects to provide a non-retroactive repeating COLA under §853.404(f) for purposes of maintaining or increasing the percentage amount of the COLA; and

Whereas, the City Council acknowledges that the City meets the above-described criteria under §853.404(f-1) and is eligible to elect a non-retroactive repeating COLA under §853.404(f) and that such election must occur before January 1, 2026, and after that date future benefit changes approved by the City may require reversion to a retroactive repeating COLA; and

Whereas, the City Council finds that it is in the public interest to: (1) adopt annually accruing non-retroactive COLAs for retirees and their beneficiaries under TMRS Act §853.404(f) and (f-1); and (2) in accordance with TMRS Act §853.404 and §854.203(h), authorize annually accruing Updated Service Credits and transfer Updated Service Credits, now:

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WILLOW PARK, TEXAS:**

**Section 1. Adoption of Non-Retroactive Repeating COLAs.**

(a) On the terms and conditions set out in TMRS Act §854.203 and §853.404, the City authorizes and provides for payment of the increases described by this Section to the annuities paid to retired City employees and beneficiaries of deceased City retirees (such increases also called COLAs). An annuity increased under this Section replaces any annuity or increased annuity previously granted to the same person.

(b) The amount of the annuity increase under this Section is computed in accordance with TMRS Act §853.404(f) as the sum of the prior service and current service annuities, as increased in subsequent years under TMRS Act §854.203 or TMRS Act §853.404(c), of the person on whose service the annuities are based on the effective date of the annuity increase, multiplied by **70%** of the percentage change in the Consumer Price Index for All Urban Consumers during the 12-month period ending in December of the year that is 13 months before the effective date of the increase under this Section.

(c) An increase in an annuity that was reduced because of an option selection is reducible in the same proportion and in the same manner that the original annuity was reduced.

(d) If a computation under this Section does not result in an increase in the amount of an annuity, the amount of the annuity will not be changed under this Section.

(e) In accordance with TMRS Act §853.404(f-1)(2), an increase under this Section only applies with respect to an annuity payable to a TMRS member, or their beneficiary(ies), which annuity is based on the service of a TMRS member who retired, or who is deemed to have retired under TMRS Act §854.003, not later than the last day of December of the year that is 13 months before the effective date of the increase under this Section.

(f) The amount of an increase under this Section is an obligation of this City and of its account in the benefit accumulation fund of the System.

(g) The initial increase in annuities authorized by this Section shall be effective on January 1 immediately following the year in which this Ordinance is approved, subject to receipt by the System prior to such January 1 and approval by the Board of Trustees of the System ("Board"). Pursuant to TMRS Act §853.404, an increase in retirement annuities shall be made on January 1 of each subsequent year, provided that, as to such subsequent year, the actuary for the System has made the determination set forth in TMRS Act §853.404(d), until this Ordinance ceases to be in effect as provided in TMRS Act §853.404(e).

## **Section 2. Authorization of Annually Accruing Updated Service Credits and Transfer Updated Service Credits.**

(a) As authorized by TMRS Act §854.203(h) and §853.404, and on the terms and conditions set out in TMRS Act §§853.401 through 853.404, the City authorizes each member of the System who on the first day of January of the calendar year immediately preceding the January 1 on which the Updated Service Credits will take effect (i) has current service credit or prior service credit in the System by reason of service to the City, (ii) has at least 36 months of credited service with the System, and (iii) is a TMRS-contributing employee of the City, to receive "Updated Service Credit," as that term is defined and calculated in accordance with TMRS Act §853.402.

(b) The City authorizes and provides that each employee of the City who (i) is eligible for Updated Service Credits under Subsection (a) above, and (ii) who has unforfeited prior service credit and/or current service credit with another System-participating municipality or municipalities by reason of previous employment, shall be credited with Updated Service Credits pursuant to, calculated in accordance with, and subject to adjustment as set forth in TMRS Act §853.601, both as to the initial grant and all future grants under this Ordinance.

(c) The Updated Service Credit authorized and provided under this Ordinance shall be **100%** of the "base Updated Service Credit" of the TMRS member calculated as provided in TMRS Act §853.402.



(d) Each Updated Service Credit authorized and provided by this Ordinance shall replace any Updated Service Credit, prior service credit, special prior service credit, or antecedent service credit previously authorized for part of the same service.

(e) The initial Updated Service Credit authorized by this Section shall be effective on January 1 immediately following the year in which this Ordinance is approved, subject to receipt by the System prior to such January 1 and approval by the System’s Board. Pursuant to TMRS Act §853.404, the authorization and grant of Updated Service Credits in this Section shall be effective on January 1 of each subsequent year, using the same percentage of the “base Updated Service Credit” stated in Subsection (c) in computing Updated Service Credits for each future year, provided that, as to such subsequent year, the actuary for the System has made the determination set forth in TMRS Act §853.404(d), until this Ordinance ceases to be in effect as provided in TMRS Act §853.404(e).

Passed and approved on August 22, 2023.

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
City Secretary

\_\_\_\_\_  
Mayor



7/26/2023

Candice J. Scott  
CFO/HR Director  
City of Willow Park  
120 El Chico Trl Ste A  
Willow Park, TX 76087

Dear Ms. Scott,

Per your request, enclosed is a model ordinance for your city to adopt:

***100% Updated Service Credit, including Transfers,  
&  
70% Non-Retroactive COLA Increase to Annuitants  
Both Annually Repeating***

By adopting this ordinance, the city will not have to adopt an ordinance each year to re-authorize calculation of these benefits; and the Updated Service Credit/COLA will remain in effect for future years until such time as it is discontinued by an ordinance adopted by the City Council.

With the adoption of these additional benefits, your city's contribution rate for 2024 will be **15.91%**

Please make sure the ordinance is adopted and signed before the effective date. When the ordinance is adopted, please send a copy to City Services at [cityservices@tmrs.com](mailto:cityservices@tmrs.com).

If you have any questions about the model ordinance or anything else, please call me at 512-225-3742.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Colin Davidson', is written over a light blue circular stamp.

Colin Davidson  
Director of City Services



# Comparison of Alternate Benefit Design(s)

Item 12.

FOR CITIES

## 2024 Rates • Willow Park (01387)

Report Date - June 23, 2023

Plan Provisions	Current	Option 1	Option 2
Deposit Rate	7.00%	7.00%	7.00%
Matching Ratio	2 to 1	2 to 1	2 to 1
Updated Service Credit	0%	100% (Repeating)	100% (Repeating)
Transfer USC *	No	Yes	Yes
COLA	0%	70% (Repeating)	70% (Repeating)
Retroactive COLA	No	Yes	No
20 Year/Any Age Retirement	Yes	Yes	Yes
Vesting	5 years	5 years	5 years
Supplemental Death Benefit	A & R	A & R	A & R
<b>Contribution Rates</b>	<b>2024</b>	<b>2024</b>	<b>2024</b>
Normal Cost Rate	6.48%	12.08%	11.90%
Prior Service Rate	<u>0.18%</u>	<u>4.03%</u>	<u>3.77%</u>
Retirement Rate	<b>6.66%</b>	<b>16.11%</b>	<b>15.67%</b>
Supplemental Death Rate	<u>0.24%</u>	<u>0.24%</u>	<u>0.24%</u>
Total Contribution Rate	<b>6.90%</b>	<b>16.35%</b>	<b>15.91%</b>
Unfunded Actuarial Liability	\$76,895	\$1,701,067	\$1,591,180
Amortization Period	20 years	20 years	20 years
Funded Ratio	98.0%	68.7%	70.1%

\* As of the December 31, 2022 valuation date, there were 14 employees with service in other TMRS cities eligible for transfer USC.

## Municipal Court 3<sup>rd</sup> Quarter Report

April 1, 2023 to June 30, 2023

**New Cases Fild this quarter: 773**

**Dispositions:**

Fine Paid – 247  
 Compliance Dismissals – 65  
 Financial Responsibility Dismissals – 7  
 Satisfied Deferred – 101  
 Satisfied Driving Safety Course – 80  
 Appeal to County – 2  
 Jail Credit Given - 7

**Total Cases Closed Out – 509**

**Revenue:**

**Kept by the City: \$67,381.49**

Of that amount \$5,904.79 goes to the special funds below that are only to be used for the court as approved by the Judge.

LCF 1 (Security Fund) -\$2,066.71  
 LCF 2 (Truancy Prevention Fund) -\$2,108.82  
 LCF 3 (Technology Fund)-\$1,687.13  
 LCF 4(Jury Fund\_-\$42.13

**Remitted to State: \$38,914.47**

**Total:                    \$106,295.96**

727 Cases were sent to Collections during this quarter that totaled the amount of \$233,871.

Closed Collection cases this quarter totaled \$7,342.98.

**Attached Reports:**

**3<sup>rd</sup> Quarter Revenue Report**

**3<sup>rd</sup> Quarter Offense Report**

**Upcoming:**

**Bench Trials set for October 24<sup>th</sup>. People that have pled not guilty and opted for trial before the Judge regarding their citation.**



# Revenue By Offense Type

Willow Park Municipal Court

8/3/2023 9:45:50 AM

Original Offense Type

Fee Code Totals For Posted Date From 04/01/2023 To 06/30/2023

Item 13.

Fee Code	Fee Description	Count	Amount	Non Cash	Disbursement	Total
<b>City Ordinance</b>						
AF	ARREST FEE	8	\$40.00	\$0.00	\$0.00	\$40.00
COLL	COLLECTIONS	1	\$20.70	\$0.00	\$0.00	\$20.70
CS	CHILD SAFETY	1	\$25.00	\$0.00	\$0.00	\$25.00
FINE	FINE	4	\$676.00	\$0.00	\$0.00	\$676.00
LCF1	LOCAL CONSOLIDATED FEE (SECURITY)	8	\$39.20	\$0.00	\$0.00	\$39.20
LCF2	LOCAL CONSOLIDATED FEE (TRUANCY PREVENTION)	8	\$40.00	\$0.00	\$0.00	\$40.00
LCF3	LOCAL CONSOLIDATED FEE (TECHNOLOGY)	8	\$32.00	\$0.00	\$0.00	\$32.00
LCF4	LOCAL CONSOLIDATED FEE (JURY FUND)	8	\$0.80	\$0.00	\$0.00	\$0.80
LTF	LOCAL TRAFFIC FINE	1	\$3.00	\$0.00	\$0.00	\$3.00
PARKIN	PARKING	2	\$70.00	\$0.00	\$0.00	\$70.00
SCF	STATE CONSOLIDATED FEE	5	\$310.00	\$0.00	\$0.00	\$310.00
STF	STATE TRAFFIC FINE	1	\$50.00	\$0.00	\$0.00	\$50.00
TITLE7	TITLE 7 TRANS CODE	2	\$125.00	\$0.00	\$0.00	\$125.00
<b>City Ordinance</b>		<b>57</b>	<b>\$1,431.70</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,431.70</b>
<b>State</b>						
3000	LATE FINE	1	\$50.00	\$0.00	\$0.00	\$50.00
AF	ARREST FEE	26	\$130.00	\$0.00	\$0.00	\$130.00
COLL	COLLECTIONS	1	\$114.30	\$0.00	\$0.00	\$114.30
EXP	EXPENSE FEE	3	\$150.00	\$0.00	\$0.00	\$150.00
FINE	FINE	24	\$4,322.00	\$0.00	\$0.00	\$4,322.00
LCF1	LOCAL CONSOLIDATED FEE (SECURITY)	26	\$127.40	\$0.00	\$0.00	\$127.40
LCF2	LOCAL CONSOLIDATED FEE (TRUANCY PREVENTION)	26	\$130.00	\$0.00	\$0.00	\$130.00
LCF3	LOCAL CONSOLIDATED FEE (TECHNOLOGY)	26	\$104.00	\$0.00	\$0.00	\$104.00
LCF4	LOCAL CONSOLIDATED FEE (JURY FUND)	26	\$2.60	\$0.00	\$0.00	\$2.60
OP	OVERPAYMENT	2	\$80.00	\$0.00	\$0.00	\$80.00
SCF	STATE CONSOLIDATED FEE	26	\$1,612.00	\$0.00	\$0.00	\$1,612.00
<b>State</b>		<b>187</b>	<b>\$6,822.30</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,822.30</b>
<b>Traffic</b>						
3000	LATE FINE	15	\$750.00	\$0.00	\$0.00	\$750.00
AF	ARREST FEE	411	\$1,988.96	\$0.00	\$0.00	\$1,988.96
CJF-C	CIVIL JUSTICE FUND - CITY	6	\$0.06	\$0.00	\$0.00	\$0.06
CJF-S	CIVIL JUSTICE FUND -	6	\$0.54	\$0.00	\$0.00	\$0.54
COLL	COLLECTIONS	24	\$1,530.91	\$0.00	\$0.00	\$1,530.91
CS	CHILD SAFETY	17	\$425.00	\$0.00	\$0.00	\$425.00
DS10	COMPLIANCE DISMISSAL \$10	25	\$250.00	\$0.00	\$0.00	\$250.00
DS20	COMPLIANCE DISMISSAL \$20	43	\$860.00	\$0.00	\$0.00	\$860.00
DDC	DEFENSIVE DRIVING FEE	65	\$650.00	\$0.00	\$0.00	\$650.00



# Revenue By Offense Type

Willow Park Municipal Court

8/3/2023 9:45:50 AM

Original Offense Type

Fee Code Totals For Posted Date From 04/01/2023 To 06/30/2023

Item 13.

Fee Code	Fee Description	Count	Amount	Non Cash	Disbursement	Total
<b>Traffic</b>						
EXP	EXPENSE FEE	87	\$4,196.62	\$0.00	\$0.00	\$4,196.62
FINE	FINE	94	\$14,485.65	\$0.00	\$0.00	\$14,485.65
IDF	INDIGENT DEFENSIVE FEE	10	\$20.00	\$0.00	\$0.00	\$20.00
JS-C	JUDICIAL SUPPORT - CITY	10	\$6.00	\$0.00	\$0.00	\$6.00
JS-S	JUDICIAL SUPPORT - STATE	10	\$54.00	\$0.00	\$0.00	\$54.00
LCF1	LOCAL CONSOLIDATED FEE (SECURITY)	401	\$1,900.11	\$0.00	\$0.00	\$1,900.11
LCF2	LOCAL CONSOLIDATED FEE (TRUANCY PREVENTION)	401	\$1,938.82	\$0.00	\$0.00	\$1,938.82
LCF3	LOCAL CONSOLIDATED FEE (TECHNOLOGY)	401	\$1,551.13	\$0.00	\$0.00	\$1,551.13
LCF4	LOCAL CONSOLIDATED FEE (JURY FUND)	400	\$38.73	\$0.00	\$0.00	\$38.73
LTF	LOCAL TRAFFIC FINE	326	\$950.18	\$0.00	\$0.00	\$950.18
MCTF	MUNICIPAL COURT TECHNOLOGY FUND	10	\$40.00	\$0.00	\$0.00	\$40.00
NSF	NSF FEE	1	\$25.00	\$0.00	\$0.00	\$25.00
OMNIC	OMNIBASE FEE CITY REIMBURSEMENT	2	\$8.00	\$0.00	\$0.00	\$8.00
OMNIO	OMNIBASE FEE REIMBURSEMENT	2	\$12.00	\$0.00	\$0.00	\$12.00
OMNIS	OMNIBASE STATE FEE REIMBURSEMENT	1	\$20.00	\$0.00	\$0.00	\$20.00
OP	OVERPAYMENT	1	\$50.00	\$0.00	\$0.00	\$50.00
PP-JE	PAYMENT PLAN- JUDICIAL EFFICIENCY	8	\$75.44	\$0.00	\$0.00	\$75.44
SCF	STATE CONSOLIDATED FEE	411	\$24,442.08	\$0.00	\$0.00	\$24,442.08
SJF	STATE JUROR FEE	10	\$40.00	\$0.00	\$0.00	\$40.00
STF	STATE TRAFFIC FINE	324	\$15,616.73	\$0.00	\$0.00	\$15,616.73
TITLE7	TITLE 7 TRANS CODE	261	\$26,096.00	\$0.00	\$0.00	\$26,096.00
TPDF	TRUANCY PREVENTION AND DIVERSION FUND	10	\$20.00	\$0.00	\$0.00	\$20.00
	<b>Traffic</b>	<b>3793</b>	<b>\$98,041.96</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$98,041.96</b>

**Report Totals: 4037 \$106,295.96 \$0.00 \$0.00 \$106,295.96**



# Revenue By Offense Type

Willow Park Municipal Court

8/3/2023 9:45:50 AM

Original Offense Type

Transaction Totals For Posted Date From 04/01/2023 To 06/30/2023

Item 13.

Transaction Description	Trans Code	Count	Amount	Non Cash	Disbursement	Total
<b>City Ordinance</b>						
Payments	P	57	\$1,431.70	\$0.00	\$0.00	\$1,431.70
	City Ordinance	57	\$1,431.70	\$0.00	\$0.00	\$1,431.70
<b>State</b>						
Payments	P	187	\$6,822.30	\$0.00	\$0.00	\$6,822.30
	State	187	\$6,822.30	\$0.00	\$0.00	\$6,822.30
<b>Traffic</b>						
Payments	P	3793	\$98,041.96	\$0.00	\$0.00	\$98,041.96
	Traffic	3793	\$98,041.96	\$0.00	\$0.00	\$98,041.96

<b>Report Totals:</b>	<b>4037</b>	<b>\$106,295.96</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$106,295.96</b>
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Item 13.

# Offense By Year Report

Municipal Court  
8/3/2023 9:48:09 AM

Violations For Filed Date From 04/01/2023 To 06/30/2023

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
0006 USING A WIRELESS COMMUNICATION DEVICE FOR MESSAGING WHILE OPERATING A MOTOR "TEXTING WHILE DRIVING" VEHICLE				1									1
0453 CITY ORD. DISOBEY TRAFFIC CONTROL DEVICE				2	1	2							5
1690 PARKING VIOLATION				1		2							3
1692 PARKING - FIRE HYDRANT					1	2							3
1694 PARKING - HANDICAP				2									2
1695 PARKING - LEFT SIDE OF STREET				1									1
3001 SPEEDING				57	121	83							261
3005 FAILED TO YIELD RIGHT OF WAY					1								1
3006 RAN STOP SIGN				3	1	5							9
3007 RAN RED LIGHT					1								1
3008 SPEEDING 25 MILES AND OVER POSTED SPEED LIMIT				8	38	35							81
3009 IMPROPER LANE CHANGE					6	3							9
3014 IMPROPER TURN				1	1								2
3016 DROVE WRONG WAY ON ONE-WAY ROADWAY				1		1							2
3017 FOLLOWING TOO CLOSE					2								2
3020 ILLEGAL PASS ON RIGHT				1									1
3022 IMPROPER PASSING				1									1
3028 CROSSING PHYSICAL BARRIER					1	6							7
3030 NO SAFETY SEAT/PASS CAR/UNDER 2						2							2
3032 NO SEAT BELT - DRIVER						1							1
3033 NO SEAT BELT - PASSENGER						2							2
3034 NO SAFETY BELT - CHILD (4-14)				1									1
3049 NO MOTOR VEHICLE LIABILITY INSURANCE				4	16	10							30
3049A NO MOTOR VEHICLE INSURANCE (UVER)				10	8	1							19
3050 FAIL TO CONTROL SPEED					1	1							2
3053 FAILED TO YIELD AT YIELD INTERSECTION						1							1





Item 13.

# Offense By Year Report

Municipal Court  
8/3/2023 9:48:09 AM

Violations For Filed Date From 04/01/2023 To 06/30/2023

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
3084 FAILURE TO SIGNAL LANE CHANGE					1								1
3086 FAILED TO SIGNAL TURN						2							2
3101 DRIVING WHILE LICENSE INVALID				2	7	7							16
3103 NO DRIVERS LICENSE				14	23	14							51
3106 VIOLATE D.L. RESTRICTION				1	3								4
3123 RECKLESS DRIVING					1								1
3127 DROVE ONTO/FM CONT ACCESS HWY WHERE PROH FICTITIOUS MOTOR VEHICLE REGISTRATION						6							6
3149 FICTITIOUS MOTOR VEHICLE REGISTRATION					1								1
3150A DEFECTIVE EQUIPMENT					1	22							23
3162 DEFECTIVE EQUIPMENT - HEAD LIGHTS				2	2	1							5
3167 DEFECTIVE EQUIPMENT - TAIL LAMP					3	3							6
3170 DEFECTIVE EQUIPMENT - STOP LAMPS				1	1								2
3204 PASSING AUTHORIZED EMERGENCY VEHICLE						1							1
3299 EXPIRED OPERATORS LICENSE				2	7	3							12
3263 FAIL TO DISPLAY DL					3								3
3264 FAIL TO REPORT CHANGE OF ADDRESS/NAME				1	1	3							5
3266 FICTITIOUS DRIVER LICENSE IN POSSESSION						1							1
3274 NO LICENSE PLATE LIGHT						1							1
3323 OPEN CONTAINER				1	2	2							5
3506 BIKE RIDER COMMITTED HAZ. TRAFFIC VIOL.					1								1
3596 SPEEDING 10% OVER LIMIT SCHOOL ZONE				9	10								19
3628 USED UNAPPROVED EQUIPMENT					5	2							7
3656 EXPIRED VEHICLE REGISTRATION				26	28	34							88
3657 DISPLAY FICTITIOUS LICENSE PLATE				1									1
3658 DISPLAY UNCLEAN LICENSE PLATES				2									2
3659 OBSCURED LICENSE PLATE						5							5



# Offense By Year Report

Municipal Court

8/3/2023 9:48:09 AM

Violations For Filed Date From 04/01/2023 To 06/30/2023

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
3660 EXPIRED/NO REGISTRATION TRAILER					1								1
3667 OPERATE MOTOR VEHICLE W/O LICENSE PLATES OR W/O REGISTRATION IN SIGNIA				3	4	6							13
3668 OPERATE UNREGISTERED MOTOR VEHICLE					2								2
4390 ILLEGAL PARKING OF COMMERCIAL VEHICLE					1								1
5083 CONSUMPTION OF ALCOHOL BY MINOR					1	1							2
5090 MINOR IN POSSESSION OF ALCOHOL				1	1	2							4
5095 MINOR IN POSSESSION OF TOBACCO				3	5	2							10
5130 POSSESSION OF DRUG PARAPHERNALLA				3	3	3							9
5140 PUBLIC INTOXICATION				4	4	3							11
6020 LITTERING				1									1

<b>Report Totals:</b>				171	321	281							773
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# CITY COUNCIL AGENDA ITEM BRIEFING SHEET

<b>Council Date:</b> August 22, 2023	<b>Department:</b> Police	<b>Presented By:</b> Chief Daniel Franklin
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**AGENDA ITEM:**  
Department Update

**BACKGROUND:**

This agenda item is a progress report highlighting several changes that have occurred during the last quarter as well as a few statistics for the Willow Park Police Department.

**STAFF/BOARD/COMMISSION RECOMMENDATION:**

**EXHIBITS:**  
Bulleted list

<b>ADDITIONAL INFO:</b>	<b>FINANCIAL INFO:</b>	
	<b>Cost</b>	\$ 0.00
	<b>Source of Funding</b>	\$ 0.00

Willow Park Police Department – Quarterly update  
August 15, 2023

- Manpower shortages and hiring issues
  - All positions have been filled
  - Sending two to the academy in Weatherford
- Rebrand of CID Sergeant position
  - Sergeant Ramirez promoted to Lieutenant of Support Services
- Created new position in patrol
  - Quincy Hamilton promoted to Lieutenant of Field Operations
- Lieutenant positions will create two divisions of responsibility, one patrol and the other CID  
This will also create another lower level supervisory position to allow officer ability for advancement in goal to enhance officer retention
- Lieutenant Hamilton assigned to a committee in conjunction with other Parker County Law Enforcement agencies to discuss School Safety
  - The objectives of this committee will be to review current procedures and gather ideas and report back to the larger group at school safety meetings with recommendations or issues to be addressed regarding:
    - Initial response procedures to a school safety incident
    - Perimeters
    - Establishment of on-site command center
    - Evacuation and reunification
    - Other topics as determined

**STATS as of 04/01/2023 to 8/15/2023**

1180 Calls for Service  
2977 Security check or close patrols  
118 arrest – 189 criminal charges  
853 Citations  
929 Warnings



# City of Willow Park Fire Marshal's Office

120 El Chico, Suite A  
Willow Park, TX 76087  
817-441-7108x221  
willowpark.org

## ***Quarterly Report***

The Fire Marshal's Office made the transition in April of 2023 to function independently of the Fire Department. In addition to aiding Parker County ESD 1 with the transition, the Department has been conducting annual fire inspections for commercial occupancies, Acceptance inspections for new occupancies, plan review and development meetings for all future developments, Fire Investigations, and, new to the department: code enforcement.

### Since April of 2023 the department has conducted:

- 61 annual fire inspections;
- 16 certificate of occupancy inspections;
- 11 fire protection system inspections;
- 8 fire alarm inspections;
- 7 fire suppression final inspections;
- 6 hydrostatic inspections;
- 1 Special hazard inspection;
- 44 Plan reviews;
- 3 fire investigations.

With code enforcement being new to the Fire Marshal's office the need for a way to track code violation cases became apparent very quickly as the department began to take on various cases. The department began seeking out software to track the numerous cases coming into the office and found that software the city is currently utilizing to track development offered a code enforcement module. The department is currently working with MyGov to implement the code enforcement module. The code enforcement module will allow the department to better organize cases and trend specific problems. The department has been seeking out training in abatement, enforcement, public health nuisance laws, substandard structures, illegal dumping, environmental enforcement and illegal outdoor burning to better familiarize its employees with this new task.

Objectives for the department in the upcoming quarter:

- Implement the MyGov Module and have it functioning as intended;
- Work through current code and provide recommendations for updating current code;
- Continue prioritizing development with quick turnaround times on plan reviews and inspections;
- Remain on track for annual inspections;
- Participate in public education of fire prevention



**WATER**

**Water Usage-**

The city is experiencing higher than normal water usage currently. Contributing factors include the high temperatures and lack of rain. Below is daily usage starting July 1st through August 15<sup>th</sup>.

Water produced is the water pumped by the city from its wells, while purchased is water being purchased from Fort Worth.

There are 2 things worth mentioning:

1. Water use is high and if it was not for the additional supply from Fort Worth, we would be in heavy restrictions this summer. The additional water has kept us in water and allowed us to stay in Stage 1 restrictions, which are the normal usage restrictions in place year around.
2. We are currently purchasing more water than we are producing. This again can be contributed to the high usage but is also due to us (Public Works) still working out the finer points to make the operation of the Fort Worth plant smooth for both us and Hudson Oaks.

(I apologize for there not being water purchased on the 1<sup>st</sup> and 2<sup>nd</sup> of July. Nathan was out of town and the person filling in didn't collect the readings.)

DATE	PRODUCED	PURCHASED	TOTAL
7/1/2023	560,117	-	560,117
7/2/2023	590,958	-	590,958
7/3/2023	526,019	650,066	1,176,085
7/4/2023	637,544	923,402	1,560,946
7/5/2023	634,769	941,407	1,576,176
7/6/2023	722,456	794,717	1,517,173
7/7/2023	577,588	739,579	1,317,167
7/8/2023	620,476	855,750	1,476,226
7/9/2023	434,594	866,160	1,300,754
7/10/2023	381,604	972,945	1,354,549
7/11/2023	539,023	991,740	1,530,763
7/12/2023	601,495	1,085,468	1,686,963
7/13/2023	564,288	961,028	1,525,316
7/14/2023	523,585	806,215	1,329,800
7/15/2023	532,715	1,076,405	1,609,120
7/16/2023	517,371	963,006	1,480,377
7/17/2023	626,843	525,722	1,152,565
7/18/2023	616,391	1,143,194	1,759,585



7/19/2023	782,326	837,775	1,620,101
7/20/2023	576,120	996,227	1,572,347
7/21/2023	602,332	739,359	1,341,691
7/22/2023	582,389	948,053	1,530,442
7/23/2023	634,159	1,007,881	1,642,040
7/24/2023	562,500	1,044,403	1,606,903
7/25/2023	689,197	537,161	1,226,358
7/26/2023	657,428	1,125,764	1,783,192
7/27/2023	689,304	929,900	1,619,204
7/28/2023	653,378	837,271	1,490,649
7/29/2023	802,230	966,543	1,768,773
7/30/2023	704,175	921,074	1,625,249
7/31/2023	639,328	1,027,317	1,666,645
8/1/2023	673,725	1,075,001	1,748,726
8/2/2023	719,556	1,142,568	1,862,124
8/3/2023	740,592	766,321	1,506,913
8/4/2023	654,461	1,137,005	1,791,466
8/5/2023	686,294	847,979	1,534,273
8/6/2023	667,678	1,141,555	1,809,233
8/7/2023	748,901	1,032,580	1,781,481
8/8/2023	633,108	1,027,518	1,660,626
8/9/2023	774,598	988,236	1,762,834
8/10/2023	617,966	887,068	1,505,034
8/11/2023	688,610	1,152,510	1,841,120
8/12/2023	714,966	1,056,746	1,771,712
8/13/2023	615,371	886,656	1,502,027
8/14/2023	789,149	902,484	1,691,633
8/15/2023	723,983	1,158,149	1,882,132 *

\* Line was hit by the Phase 2 Drainage contractor in Beaver's Creek which caused a water lose of around 300,000 gallons.

#### **Fort Worth-**

The pump station is fully operational, and we have been back online purchasing water from Fort Worth since late April. A punch list was created in late June and the project should be completed early to mid-September.

Rose is planning for a joint ribbon cutting set for September 14<sup>th</sup> at 11:00 a.m. at the new pump station. Tours of the facility can also be made at this time.

#### **Leaks-**

To date, we have had only one major leak. The leak occurred on July 7<sup>th</sup> at the corner of Ranch House and Fox Hunt. The leak itself was significant in that it took several hours to make repairs.

However, PW crews were able to shut down the line quickly and limited the water and pressure lost to the area immediately around the leak.

Other smaller leaks have also been repaired and others are being chased to locate where the repair is needed. The city has been very fortunate to have so few leaks caused by the drought. Most leaks that have occurred during the summer has been due to contractors hitting lines during construction.

## WASTEWATER

### **Effluent Line to New Plant Site-**

B&L has completed the bore across Squaw Creek Golf Course into the creek from Well 11. They have installed the line up Royal View and are working on going down the hill. They will soon be making the bore under the Clear Fork.

The parts to the lift station are on site. Plans are to complete the bore and run the line to the lift station location before beginning the lift station.

Once the lift station is complete, a temporary line from the current WWTP with effluent water will be installed, allowing effluent to be pumped to Squaw Creek.

### **New WWTP-**

Derek sent word that the update site layout and plans are nearly complete. He is waiting for some competing equipment proposals to finish out the detail of the bid specs.

**STREETS**

**Potholes-**

Since the beginning of summer, crews have used more than 20 tons of cold asphalt to repair potholes all over town. Crews did lay down some hot asphalt on Kings Wood and Quail Crest. Both sites had many potholes due to excessive water runoff, mostly caused by swimming pool and irrigation drainage.





# CITY COUNCIL AGENDA ITEM BRIEFING SHEET

<b>Meeting Date:</b> August 22, 2023	<b>Department:</b> Public Works	<b>Presented By:</b> Michelle Guelker
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## AGENDA ITEM

Update of the happens in the Public Works Department.

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## PRESENTATION HIGHLIGHTS

### WATER

Usage- Usage is high due to the abnormally high temperatures and lack of rainfall.

Fort Worth Water Project- Everything is operational. MELA is currently working on the punch list to complete the project. Projected completion is mid-September.

Leaks- There have been lots of little leaks mostly caused by the ground movement due to lack of moisture. Two major leaks have also occurred. One most likely caused by drought conditions and the other due to a contractor hitting a line. Both leaks were repaired within a few hours and service and pressure was restored quickly.

### WASTEWATER

Effluent Line- B&L has over half the line from the new WWTP site to Squaw Creek installed.

### STREETS

Potholes- Crews have filled lots of potholes around town, using approximately 20 tons of cold mix.



# CITY COUNCIL AGENDA ITEM BRIEFING SHEET

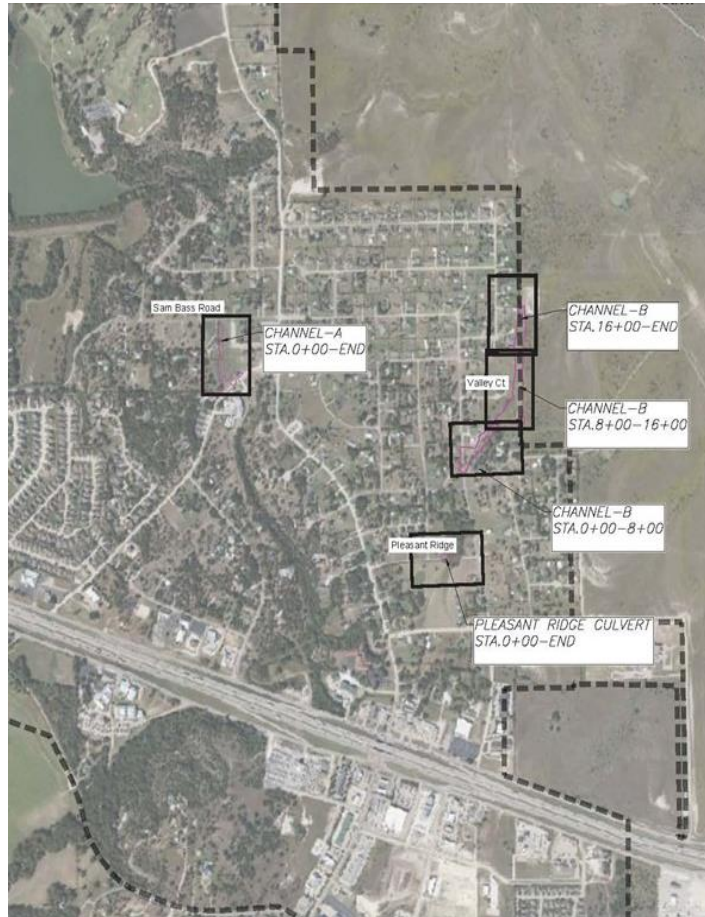
<b>Council Date:</b> August 22, 2023	<b>Department:</b> Engineering	<b>Presented By:</b> Gretchen Vazquez
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## AGENDA ITEM: PROJECT UPDATE

### 2022 Drainage Improvements, Phase I

Engineer: Jacob and Martin, LLC

Contractor: Humphrey & Morton Construction Company, Inc.



*Project Location Map*

#### Latest project update:

- **Channel A** - The earthen channel off Sam Bass Road has been completed.
- **Channel B** - The concrete channel lining and grading along the east city limits down to El Chico Trail has been completed.
- **Pleasant Ridge Culvert** - The 4' x 8' box culvert and concrete headwalls under Pleasant Ridge Road have been installed.

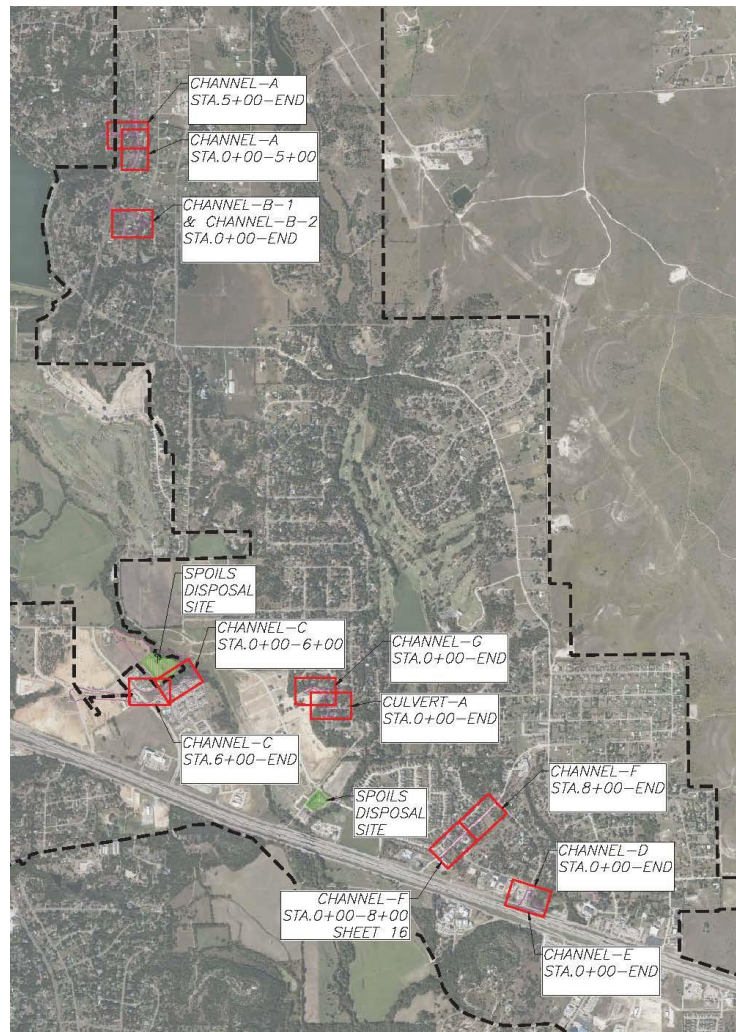
#### In the next 30 days:

- **Channel A** - Install hydromulch seeding along the earthen channel off Sam Bass Road.
- Walk-through inspection and final acceptance by the city.

## 2022 Drainage Improvements, Phase II

Engineer: Jacob and Martin, LLC

Contractor: JRM Construction



*Project Location Map*

### Latest project update:

- A preconstruction meeting was held on August 1<sup>st</sup>, 2023.
- The 180-calendar day construction project started on August 11, 2023. Completion date is February 8, 2024.

### In the next 30 days:

- The contractor continues to work on Channel C. This work consists of channel improvements between Crown Pointe Boulevard and the Clear Fork of the Trinity.
- The contractor continues to work on Channel E. The existing drainage area is being pumped dry prior to beginning any drainage improvements. Drainage improvements consist of approximately 300' of channel grading on the creek next to the East Parker County Chamber of Commerce and north of IH20.
- The contractor will begin work on Channel D. The work consists of roadside ditch improvements on Chuckwagon Trail and IH20 WB Frontage.

2022 Street Improvements Project

Engineer: Jacob & Martin, LLC

Contractor: XIT Paving & Construction, Inc.

Latest project update:

- **Crown Road** - The contractor continues to work on the drive approaches and concrete riprap along Crown Road (southbound lane).
- **King's Gate Road** - The contractor will complete the concrete road work at the intersection of King's Gate Road and Meadow Place Drive the week of August 14<sup>th</sup>. Once the intersection is complete, the contractor will switch traffic.
- **Ranch House Road** - The contractor has switched traffic and started construction on the westbound lane. The contractor is skipping driveways to allow access. The pavement section between E Lake Drive and Valley View Court has been poured.
- **Trinity Drive, Trinity Court, and Sam Bass Court** (Asphalt Roads - Group 1) - All driveways have been removed and replaced. The lime stabilization process of the subgrade is underway. After a "cooking period" the lime subgrade will be remixed and then compacted into its final grade.
- **Crested Butte Court, Ridge Haven Court, Pleasant Court, and Old Ford Road** (Asphalt Roads - Group 2) - The contractor continues to work on the drive approaches. Estimated completion date for the drive approaches is the week of August 21<sup>st</sup>.

In the next 30 days:

- **Crown Road** - Finish up grading the roadside ditches and install hydromulch seeding along Crown Road. The estimated completion date for Crown Road is the end of August.
- **King's Gate Road** - Switch traffic and begin construction on the northbound lane.
- **Ranch House Road** - The crew continues to work on the subgrade preparation, setting up the concrete paving forms, and pouring concrete.
- **Trinity Drive, Trinity Court, and Sam Bass Court** (Asphalt Roads - Group 1) - Placement of the asphalt pavement is scheduled to begin the week of August 28<sup>th</sup>.
- **Crested Butte Court, Ridge Haven Court, Pleasant Court, and Old Ford Road** (Asphalt Roads - Group 2) - The contractor will begin regrading the roadside ditches. After the ditches have been graded, the contractor will begin the street's subgrade stabilization process.

**Sam Bass Road** - Sam Bass Road reconstruction has not started, yet. The plan is to move over to Sam Bass Road once King's Gate Road is completed.



# CITY COUNCIL AGENDA ITEM DEPARTMENT REPORT

<b>Council Date:</b> August 22, 2023	<b>Department:</b> Planning & Development	<b>Presented By:</b> Toni Fisher
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**AGENDA ITEM: QUARTERLY STAFF REPORT  
PLANNING & DEVELOPMENT DEPT.**

**All Permits Issued from APRIL 1 – JUNE 30, 2023:**

**Total Permits Issued: 75**

**Total intake for Permit Fees: \$124,862.86**

**Current Commercial Construction Projects: No new projects this quarter.**

1. *Ambulatory Surgery Center @ 120 Jimma Dr. – Complete*
2. **Texas Health’s Willow Park Medical Office Building @ 110 Mary Lou Dr.**
  - a. Tenant Finish Out: **Ortho Clinic**
  - b. Tenant Finish Out: **Physical Therapy Clinic**
  - c. Tenant Finish Out: **Northstar Diagnostic Imaging**
3. *G.I. Alliance Endoscopic Center - Complete*
4. **Glamper Camper RV Storage @ 4450 E. I-20 - Under construction; currently renting completed units**
5. **The District @ 460 Shops Blvd. (Core & Shell only) - Under construction; anticipated completion: Fall 2023**
6. **Canvas at Willow Park @ Meadow Place & Kings Gate (110 residential units) - Under construction; finished units are rented.**
7. **The Village at Willow Park @ 402 - 538 Willow Crossing E. (58 residential units) – Construction of last units finishing out now.**
8. **MK Office Building @ 151 JD Towles (3,332 sq. ft. office building) - Under construction**
9. **Willow Park Baptist Church Gymnasium @ 200 JD Towles Dr – Tenant finish-out – on hold per Applicant.**
10. **Sally Watkins Real Estate Office @ 601 Willow Crossing - Under construction**
11. *Willow Park Medical Office #3 (Lu) @ 251 Crown Point Blvd. – Complete*
12. *Willow Park Medical Office #4 (Lu) @ 141 JD Towles Dr – Complete*
13. **Medical Professional Plaza #1 (3-story) @ 191 JD Towles Dr – Construction Plan review – project pending per Applicant.**



14. **Medical Professional Plaza #2** (2-story) @ 171 JD Towles Dr. – Construction Plan review - project pending per Applicant.

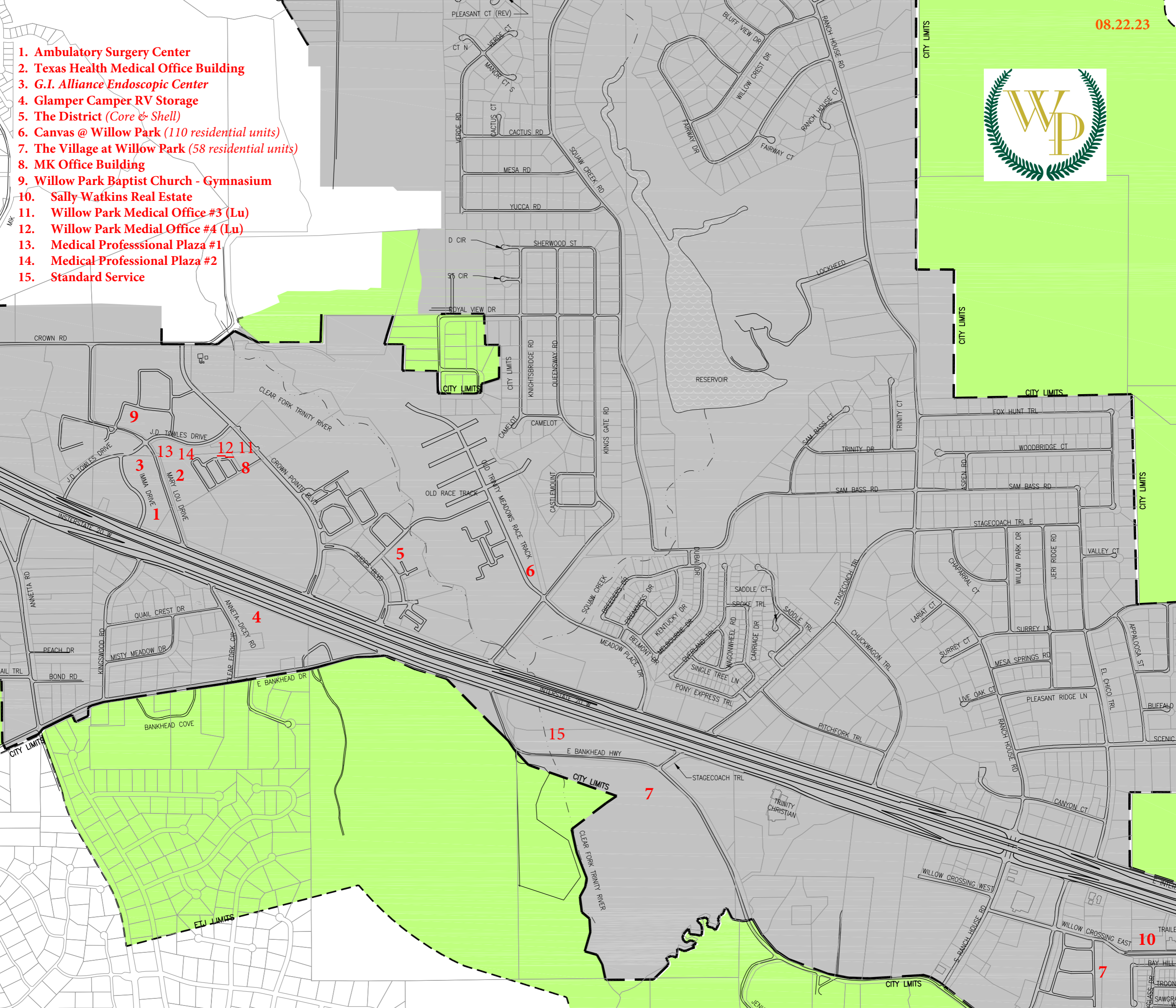
15. **Standard Service restaurant** @ 4800 East I-20 Service Rd South – Under construction.

**EXHIBITS:**

- Permit Spreadsheet
- Commercial Project Map



- 1. Ambulatory Surgery Center
- 2. Texas Health Medical Office Building
- 3. G.I. Alliance Endoscopic Center
- 4. Glampers Camper RV Storage
- 5. The District (Core & Shell)
- 6. Canvas @ Willow Park (110 residential units)
- 7. The Village at Willow Park (58 residential units)
- 8. MK Office Building
- 9. Willow Park Baptist Church - Gymnasium
- 10. Sally Watkins Real Estate
- 11. Willow Park Medical Office #3 (Lu)
- 12. Willow Park Medical Office #4 (Lu)
- 13. Medical Professional Plaza #1
- 14. Medical Professional Plaza #2
- 15. Standard Service



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7

## PLANNING & DEVELOPMENT DEPT. - QUARTERLY REPORT

2023 - 3rd Quarter: April 1 - June 30, 2023

Prepared by Toni Fisher, Planning & Development Director, 8/12/23

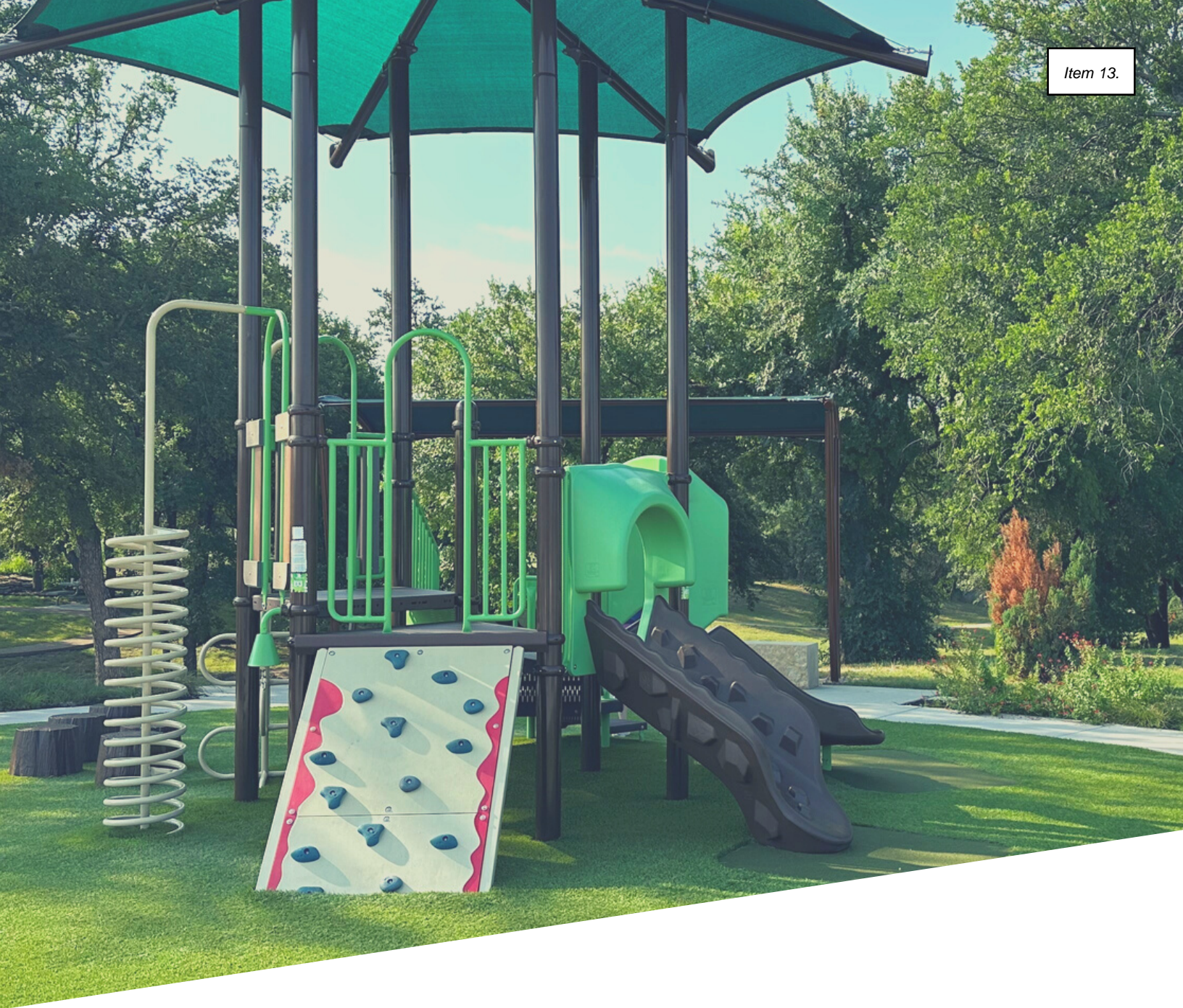
<b>COMMERCIAL PERMITS:</b>			
Type of Permit	# of Permits	Cost per Permit	Total Revenue
Irrigation	4	250	\$ 1,000.00
New Addition Building	1		\$ 4,298.07
New Building	3		\$ 26,730.27
Plumbing	1		\$ 100.00
Revised Certificate of Occupancy	2		\$ -
Sign	8		\$ 4,700.00
Temporary Sign	0		
Site Delopment Plan	2		\$ 150.00
Tenant Remodel	0		
<b>TOTAL COMMERCIAL PERMITS:</b>	<b>17</b>		<b>\$ 36,978.34</b>

<b>RESIDENTIAL PERMITS:</b>			
Type of Permit	# of Permits		Total Revenue
Accessory Building	3		\$ 916.62
Addition to Residential Dwelling	3		\$ 4,517.29
Drive Approach	1		\$ 100.00
Electrical	5	100	\$ 500.00
Fence/Retaining Wall	5	70	\$ 350.00
Foundation Repair	0		
Irrigation	3	100	\$ 300.00
Mechanical	10	100	\$ 1,000.00
On-Site Sewage Facility	4	600	\$ 2,400.00
Plumbing	13	100	\$ 1,300.00
Pool/Spa	7		\$ 3,645.00
Remodel/Addition Building	0		
Single-Family Dwelling	4		\$ 55,605.85
Window Replacement	0		
<b>TOTAL RESIDENTIAL PERMITS:</b>	<b>41</b>		<b>\$ 70,634.76</b>

<b>DEVELOPMENT &amp; MISCELLANEOUS PERMITS:</b>			
Type of Permit	# of Permits		Total Revenue
Demolition	0		
Final Plat	2		\$ 938.76
Fire Alarm	3	500	\$ 1,500.00
Fire Hood Suppression	0		
Fire Suppression	4	500	\$ 2,000.00
Health	27		\$ 3,460.00
Health Inspector Mobile Food Truck	2		\$ 50.00
Peddler	3		\$ 6,900.00
Preliminary Plat	1		\$ 360.00
Re-Plat	4		\$ 1,441.00
Right-of-Way	1		\$ -
Solar Panel System Electrical	4	100	\$ 400.00
Special Event	2		\$ 200.00
Special Use (SUP)	0		
<b>TOTAL RESIDENTIAL PERMITS:</b>	<b>17</b>		<b>\$ 17,249.76</b>

<b>GRAND TOTAL OF ALL PERMITS FOR QUARTER:</b>	<b>75</b>		<b>\$ 124,862.86</b>
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<b>FY2022-23 Quarterly Comparision:</b>			
<b>1st Quarter - Oct 1 -</b>	<b>71</b>		<b>\$ 78,511.66</b>
<b>2nd Quarter - Jan. 1 - Mar 31</b>	<b>141</b>		<b>\$ 109,505.20</b>
<b>3rd Quarter</b>	<b>75</b>		<b>\$ 124,862.86</b>
<b>4th Quarter</b>			
<b>TOTALS for FY2022-23</b>	<b>287</b>		<b>\$ 312,879.72</b>
<i>Revenue Budget for FY2022-23</i>			<i>\$ 749,700.00</i>
<i>Under/Over Budget to date</i>			<i>\$ 436,820.28</i>



COMMUNICATIONS AND MARKETING  
**REPORT**

AUG 2023 // PREPARED BY ROSE HOFFMAN



**Willow Park**  
TEXAS



JULY 2023

## THREE-YEAR STRATEGIC PLAN COMPLETED

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The Communications and Marketing Department just completed a three-year strategic communications and marketing development plan that included a SWOT analysis, a deep dive into the use and effectiveness of our communications channels, and established goals, strategies, tactics, and metrics to measure the plan. The plan also includes the city's branding and style guide, social media policy, master communications policy, and established redundancy for the mission-critical functions of the communications department. A framework and timeline for establishing a crisis communications plan was also included in the plan, which was reviewed and approved by some of the nation's leading experts in public communications planning. Goals included reaching unreached audiences, improving the city's listening channels, and providing robust support to other departments through the communications department.

RECENT DATA (MAY-JULY 2023)

The City utilizes Facebook, Instagram, YouTube, and most recently, NextDoor to further spread its message. The City's Facebook page is by far the most followed of these accounts, but there are opportunities to reach wider audiences with the other channels, particularly Instagram and NextDoor. Social media accounts are used for breaking news, routine updates, and evergreen content such as Public Safety Announcements and awareness campaigns.

Analytics from Facebook indicate a steady increase in followers and engagement, and our recent foray into NextDoor and Instagram indicate they will be effective channels for furthering our reach.

Video broadcasts such as Facebook Live and YouTube continue to perform poorly, with minimum views and engagement compared to the city's other forms of communication.

Facebook followers ⓘ

4,451

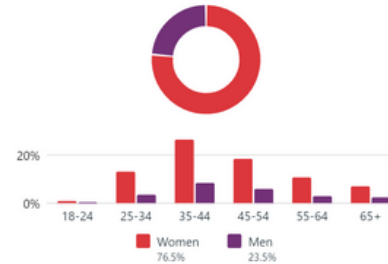
Facebook reach

18,001

Facebook visits

6,296

Age & gender ⓘ



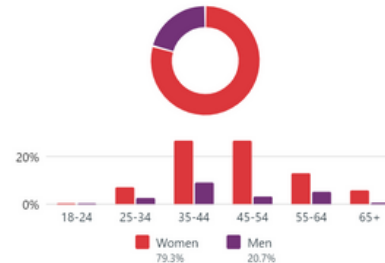
Instagram followers ⓘ

179

Instagram reach ⓘ

71 ↑ 2.3K%

Age & gender ⓘ



City of Willow Park  
2,699 members  
1,518 claimed households  
10 neighborhoods

Nextdoor reach

2,411

Average post reach

267



# Social media OVERVIEW

## RECENT DATA

WEBSITE (willowparktx.gov) – Is the primary hub of the city's outbound channels, the website is the central location for all postings, news, and announcements, as well as the location for all items related to city business. The city has recently acquired a tool that will allow the communications department to view robust analytics and make data-driven decisions on website content and placement.

CIVICREADY – Used only in the case of emergencies or urgent situations, the City's mass notification system is a fast and effective way of reaching a wide audience swiftly. Implemented in December 2021, there is still much room for improvement with this system, as only 500 of the city's 5500 residents have registered for the service. Enrollment does continue to steadily rise, and measures to increase these numbers are included in the strategic plan.

NEWSLETTER – Anecdotally, this channel appears to be the weakest of any of the city's outbound messaging areas. Created digitally every month and shared to the city's other digital channels, the newsletter typically gets the least views of any outbound messaging we can track. That said, the current newsletter platform and distribution method don't allow for a clear picture of data such as open rates. More structure is needed for this channel and the methodology needs to be reexamined, and as such, the newsletter has been paused until the "re-launch" in October 2023.

PRINT PRODUCTS – Printed materials from the city such as water bill inserts and door hangers have seen great effectiveness on "spreading the message far and wide," particularly for our elderly residents, who have difficulty with digital communications.



## Other channels OVERVIEW



## CALENDAR OF EVENTS

**SEPTEMBER 9 (7:30 A.M.-10:30 A.M.)** - *September 11, Together We Remember*: a joint event in partnership with The Shops at Willow Park. The City will honor those lost on 9/11 and hold a ceremony in conjunction with the times of each plane crash. The public is encouraged to attend.

**SEPTEMBER 14 (11 A.M.)** - *Joint ribbon cutting for the new shared water facility* at 203 El Chico Trail with representatives from City of Willow Park, City of Hudson Oaks, and City of Fort Worth. Joined by the East Parker County Chamber of Commerce, the public is also invited to join us for this event.

**OCTOBER 4** - *National Night Out* - held at the Public Safety Building, this annual "block party" connects local neighborhoods and law enforcement.

**NOVEMBER 4** - *Car Show benefitting Lincoln the Brave* - the City will participate in this public event at The Shops at Willow Park, benefitting the Lincoln the Brave Foundation, which aids families whose children are battling cancer.

**DECEMBER 1** - *City of Willow Park Annual Christmas Tree Lighting* (details TBA)



Event and outreach  
**OVERVIEW**

# 2023 FALL/WINTER GOALS

1. Debut new newsletter format in October 2023
2. Implement style and branding guide across all departments
3. Develop content calendar in collaboration with department directors
4. Partner with Willow Park Police Department to continue community outreach through events
5. Track and report data for all channels, including social media, website, and newsletter



End of year  
**SUMMARY**