

KANAWHA COUNTY COMMISSION

Agenda

Thursday, June 7, 2018

5:00 P.M. CALL TO ORDER

Pledge of Allegiance
Commission President Kent Carper

Moment of Silence and Recognition

MINUTES

Approval of the Minutes of the Public Test on May 1, 2018

Approval of the Minutes of the Special Commission meeting on May 8, 2018

Approval of the Minutes of the Special Commission Meeting on May 14, 2018

Approval of the Minutes of the Special Commission Meeting on May 16, 2018

Approval of the Minutes of the Special Commission Meeting on May 24, 2018

RESOLUTION/PROCLAMATION

Business Recognition – Elco Mechanical

Proclamation for Don Nehlen Day – June 16, 2018

Recognition of Deputy Karly B. Eskew for receiving the West Virginia Chiefs of Police Association's Carl E. Kocher Outstanding Officer Award

Recognition of Caiti Mathes, All Kanawha Valley First Team and Charleston Gazette Mail Kanawha Valley Softball Player of the Year

Recognition of Jake Allen, All Kanawha Valley First Team and Charleston Gazette Mail Kanawha Valley Baseball Player of the Year

Recognition of NCAA DII Men's National Coaching Staff of the Year Daniel Stratford, Head Coach, University of Charleston Men's Soccer Team

NEW EMPLOYEES

Commission

Introduction of Commission Interns:

Luke Bowman
Kipp Brewer
Austin Burdette
Ashleigh Edwards
Zachary Fraley
Logan Griffith
Brooke Hirst
Amanda Lane
Mary Lane
Grace Montgomery
Olivia Montgomery
Molly Plante
Savannah Shamblin
Zaviae Walker
Austin White
Skyler Workman
Blair Young
Jennifer Herrald, County Manager

Assessor

Vivian N. Cooper, Personal Property, Kanawha County Assessor's office, part-time employee, \$12.00 per hour, effective June 15, 2018
The Honorable Sallie Robinson, Assessor

Marshall Holcomb, Mapping Division, Kanawha County Assessor's office, part-time employee, \$12.00 per hour, effective June 18, 2018
The Honorable Sallie Robinson, Assessor

Alexis L. Lively, Personal Property, Kanawha County Assessor's office, part-time employee, \$12.00 per hour, effective June 15, 2018
The Honorable Sallie Robinson, Assessor

Savannah Sampson, Business Division, Kanawha County Assessor's office, part-time employee, \$12.00 per hour, effective June 15, 2018
The Honorable Sallie Robinson, Assessor

Oliver D. Segal, Real Estate, Kanawha County Assessor's office, part-time employee, \$12.00 per hour, effective June 15, 2018
The Honorable Sallie Robinson, Assessor

Jared Woods, Personal Property, Kanawha County Assessor's office, part-time employee, \$12.00 per hour, effective June 15, 2018
The Honorable Sallie Robinson, Assessor

MacKenzie F. Young, Personal Property, Kanawha County Assessor's office, part-time employee, \$12.00 per hour, effective June 15, 2018
The Honorable Sallie Robinson, Assessor

Prosecuting Attorney

Jill M. Martino, Seasonal Employee/Intern, Kanawha County Prosecuting Attorney's office, part-time employee, \$12.00 per hour, effective June 18, 2018
The Honorable Charles T. Miller, Prosecuting Attorney

Sheriff's Tax

Abigail E. Jones, Seasonal Summer Intern, Kanawha County Sheriff's Tax Department, part-time employee \$12.00 per hour, effective June 8, 2018
The Honorable Mike Rutherford, Sheriff

Brooke N. Kidd, Seasonal Summer Intern, Kanawha County Sheriff's Tax Department, part-time employee \$12.00 per hour, effective June 8, 2018

The Honorable Mike Rutherford, Sheriff

CHANGE OF EMPLOYMENT STATUS

AGENDA ITEMS

5:00 P.M.

Discussion regarding the Federal tax cuts and resulting savings to Appalachian Power Company in the amount of \$235 million dollars, and savings to WV American Water Company in the amount of \$11.4 million dollars, to include discussion regarding Kanawha County intervening in Public Service Commission's general investigation in the tax cuts as well as the rate increase cases filed by each utility, to include follow-up on Commission President Carper's April 5th request that utility companies return the tax savings to the public in the form of lower rates or improvements in service

Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Ben Salango
Andrew Gunnoe, Deputy County Manager

Discussion regarding annual renewal of Health Insurance to include but not be limited to report from Assured Partners regarding proposal from Highmark Blue Cross Blue Shield

Commission President Kent Carper
Jennifer Herrald, County Manager
Andrew Gunnoe, Deputy County Manager
Kathryn Simmons, Assured Partners

Discussion regarding 2017-2018 budget to include projected end of the year numbers and projected jail bill costs

Commission President Kent Carper
Kim Fleck, Director of Finance

Discussion and update regarding the Shawnee Sports Complex

Commissioner Ben Salango
Commissioner Kent Carper
Commissioner Henry C. Shores
Andrew Gunnoe, Deputy County Manager
Katie Arthur, Facilities Director

Discussion regarding the Coonskin Pool as well as all matters related to All Kanawha County Public Pools
Commission President Kent Carper

Kanawha County Commission meetings through September, 2018
Commission President Kent Carper
Commissioner Henry C. Shores
Commissioner Ben Salango

DATE	TIME
Thursday, June 21, 2018	5:00 p.m.
Thursday, July 12, 2018	5:00 p.m.
Thursday, July 26, 2018	5:00 p.m.
Thursday, August 9, 2018	5:00 p.m.
Thursday, August 23, 2018	5:00 p.m.
Thursday, September 6, 2018	5:00 p.m.
Thursday, September 20, 2018	5:00 p.m.

AGENDA SETTING

PUBLIC HEARING

PUBLIC COMMENT

COUNTY MANAGER'S REPORT

DIRECTOR OF FINANCE'S REPORT

COUNTY ATTORNEY'S REPORT

STAFF REPORTS

NEW BUSINESS

FIDUCIARY

Objections and Exceptions

Order Declaring Re-Opened Estate Closed (Estate of George Joseph Jacobs, Jr.)

PURCHASE ORDERS

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department:

Vendor	Department	Amount	Comments/Description
Yeager Airport (Revised PO) (Commissioner Shores serves as a member of the Airport Board)	Yeager Airport Police	\$25,000.00	Reimburse for Security Upgrades per Public Safety Grant letter of intent. Revised PO: increase PO 6/7/18 due to a clerical error
Dant Clayton (Revised PO)	Shawnee Park Multi-Sport Complex	\$85,574.00	Second set of bleachers for Field #4. Revised PO: increase PO 6/7/18 to correct a clerical error
Network Innovation Solutions	Kanawha Co. Comm Data Processing	\$14,963.35	Firewall, switches, and wireless network for Shawnee Sports Complex
Kanawha County Emergency Ambulance (Commissioner Carper serves as a member of the Ambulance Board)	Kanawha Co. Emergency Ambulance	\$24,980.63	Labor and materials for Clendenin Library Renovation project
N Compass Networks	Kanawha Co. Commission	\$7,825.00	One (1) Dell VMware vCenter Site Recovery Manager v. 6.0 Standard License 25VM VC-SRM6-25S-C \$4,750; One (1) Dell VMware Production Support & Subscription 3-year service 24x7x30 minute on-site technical – electronic service VC-SRM6-25S-3P-SS-C \$3,075.00
Nice Uptivity	Kanawha Co. Commission	\$14,996.08	Support and maintenance for VPI recording products for EOC/PSAP - Sole Source
B. I. Inc.	Home Confinement	\$15,000.00	Monitoring Equipment for Home Confinement
Network Innovation	Kanawha Co. Comm Data Processing	\$8,382.17	Cisco SmartNet Renewal on Core Switch and Wireless Controller

John P. Slappe Painting	Kanawha Co. Commission	\$7,800.00	Scrape, prime and paint for the Clendenin Library renovation project
First Security Inc.	YMCA of Kanawha Valley	\$13,888.00	Security equipment for the YMCA of the Upper Kanawha Valley per Coal Severance Fund letter of intent
Progressive Electric	Kanawha Co. Commission	\$15,000.00	Installation of the new switch for emergency power for the alternate PSAP located in the Courthouse per bids received 2/15/18
Graybar Electric Company Inc.	Kanawha Co. Commission	\$15,000.00	Electrical supplies and materials for the installation of new switch for the emergency power for the alternate PSAP located in the Courthouse per US Communities Contract
Recreonics Inc.	YMCA of Kanawha Valley	\$6,699.50	One (1) 6-Lane Otter Scoreboard (Event/Heat) \$6,177.00; Freight \$522.50. per Coal Severance Fund letter of intent
The Lifeguard Store	YMCA of Kanawha Valley	\$5,598.93	One (1) 505 Lifeguard Chair \$545.00; One (1) Dolphin 2x2 Robotic pool cleaner \$4,301.43. Per Coal Severance Fund Letter of intent
Elco Mechanical	Maintenance	\$5,060.08	Labor and materials to repair condensate return pump and replace steam piping
Kanawha County Sheriffs Department	Kanawha Co. Commission	\$15,000.00	HEAT Reimbursement
JP Morgan Chase Bank, NA	Kanawha Co. Commission	\$437,603.02	Semi-annual bond debt service for the W. Kent Carper Complex. Principal \$381,543.34; interest \$56,059.68. Payment due 6/19/18

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department (*contingent upon the approval and posting of a pending fiscal year 2017-2018 budget revision*):

Vendor	Department	Amount	Comments/Description
Kanawha County Emergency Ambulance Authority	Kanawha Co. Commission	\$6,7580.00	Increase PI \$1,000 (from \$6,000 to \$7,000) for additional lab services
Hayslett Construction	Kanawha Co. Commission	\$2,152,729.73	Shawnee Sports Complex Construction Costs

ORDERS

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for the General Fund (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of June 7, 2018*)

The Honorable Vera J. McCormick, County Clerk

Order Confirming and Approving Cash Disbursements to be made by the Clerk of the Kanawha County Commission for Special Funds (*documentation available for inspection at the County Clerk's Office as well as the Kanawha County Commission meeting of June 7 2018*)

The Honorable Vera J. McCormick, County Clerk

New Employee: Vivian N. Cooper, Personal Property, Kanawha County Assessor's office, part-time employee, \$12.00 per hour, effective June 15, 2018

The Honorable Sallie Robinson, Assessor

New Employee: Marshall Holcomb, Mapping Division, Kanawha County Assessor's office, part-time employee, \$12.00 per hour, effective June 18, 2018

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Applications for Apportionment of Personal Property Taxes Pursuant to Final Divorce Orders in Accordance with Chapter 11, Article 5, Section 14, of the Code of West Virginia

Marc Slotnick, County Attorney

Order reappointing Kenna J. Parsons, III, to Enact, Inc., for a term expiring June 30, 2019

Demolition Order: In the matter of the property owned by Joseph L. Hanna, Jeanne S. Spradling, Leonard C. Hanna, III, Darla K. Hanna, Tammy Leigh Farrington, Tammy Pauley, and the unknown heirs and beneficiaries of Leonard C. Hanna, Jr. (Tax Map 29G Parcel 111, Union District)

Demolition Order: In the matter of the property owned by Annette Warren Cunningham (Tax Map 34D Parcel 97, Union District)

Demolition Order: In the matter of the property owned by the heirs and beneficiaries of Lewis Whitt, and Joseph Merrill Slack and Stacy Marie Slack (Tax Map 49C Parcel 32, Cabin Creek District)

**Approval of the Erroneous Assessments Submitted by the Kanawha County Assessor (decrease \$14,026.40)
Marc Slotnick, County Attorney**

Order appointing Paula Kaufman to Upper Kanawha Valley Regional Planning Commission, replacing Andrew Gunnoe

Authorization for the President of the Kanawha County Commission to Sign a Certificate of Title & an Affidavit of Transfer of Ownership without Consideration for a 2014 Ford Truck

Authorization for the President of the Kanawha County Commission to Sign a Certificate of Title Transferring a Vehicle Declared a Total Loss to Travelers Insurance

Order authorizing the President of the Kanawha County Commission to sign a contract with Lesli Forbes, effective June 1, 2018

CHECK REGISTERS: SUPPLEMENTALS/EMERGENCY:

JP Morgan Chase, in the amount of \$437,603.02, for Semi-annual bond debt service for the W. Kent Carper Complex. Principal \$381,543.34; interest \$56,059.68. Payment due 6/19/18

1. **Fiscal Year 2017-2018 Special Health Fund Line Item Budget Revision**

REVENUES:

372-000.00-299-0-00.00	Special Health - Fund Balance	350,770
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EXPENDITURES:

372-423.00-2-23.03	Special Health - Admin Costs	(1,098)
372-423.00-2-26.00	Special Health - Reinsurance Costs	(54,200)
372-423.00-1-05.01	Special Health - Health Insurance	405,000
372-423.00-1-05.04	Special Health - KCEAA	750
372-423.00-2-23.02	Special Health - Admin Costs, prescription	318

2. **Fiscal Year 2017-2018 Home Confinement Fund Line Item Budget Revision**

REVENUES:

008-000.00-299-0-00.00	Home Conf – Fund Balance	24116
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EXPENDITURES:

008-705.00-1-05.01	Home Conf – Health Insurance	21785
008-705.00-1-05.02	Home Conf – Dental Insurance	2331

3. **Fiscal Year 2017-2018 Journal Voucher Entry**

EXPENDITURES:

001-700.00-1-08.01	Sheriff LED - Overtime	(5,168)
001-430.00-5-68.35	Comm Dev - Countywide Cleanup	5,168

4. **Fiscal Year 2017-2018 Parks & Recreation Fund**

REVENUE:

013-388-0-00.00	Parks & Recreation Fund - Transfers from other Funds	2,153,730
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EXPENDITURE:

013-901.00-2-30.00	Parks & Recreations Fund - Contracted Services	2,153,730
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Ratification of Order signed off the bench on May 2, 2018:

Order accepting the bid of Shamblin Construction, Inc., to renovate the Shawnee Park Pool

Ratification of Emergency Check processed off the bench on May 15, 2018:

Recovery Point of Huntington, in the amount of \$25,000.00, for contribution for participant beds

Ratification of Documents processed at the May 14, 2018, commission meeting:

New Employee: David Acord, III, Deputy Clerk, Kanawha County Clerk's office, Record Room, part-time employee, \$12.00 per hour, effective May 16, 2018

Order Confirming and Approving Disbursements to be made by the Clerk of the County Commission of Kanawha (supplemental #2)

Purchase Order: Dant Clayton in the amount of \$80,269.00, second set of bleachers for Field #4, Shawnee Park Multi-Sport Complex

Purchase Order: Safeware, Inc., for Sheriff's Law Enforcement Div., in the amount of \$15,086.25, for 15 USI Kent IIIA Patrol Shields @ \$1,005.75 ea; per quote #1557851. US Communities Contract #44000001839

Fiscal Year 2017-2018 General Fund Line Item Budget Revision

Payroll for poll workers, \$18,183.52, and \$286,254.57

Ratification of Order signed off the bench on May 23, 2018:

Order approving the execution by the Kanawha County Commission of the Oath and Certificates for the 2018 Real Estate and Personal Property Tax Books

Ratification of Documents processed at the May 24, 2018, commission meeting:

Order Confirming and Approving Purchase Orders in Excess of \$4,999.99 to be issued by the Kanawha County Commission Purchasing Department (*contingent upon the approval and posting of a pending fiscal year 2016-2017 budget revision*)

FY 2017-2018 Capital Fund Line Item Budget Revision