REGION 4 EDUCATION SERVICE CENTER (ESC)

Contract R171404

for

Managed Print Solutions

with

Office Depot, Inc.

Effective: March 1, 2018

The following documents comprise the executed contract between the Region 4 ESC and Office Depot, Inc., effective March 1, 2018:

      I.   Appendix A Vendor Contract
      II.   Signature Form
      III.   Supplier's Response to the RFP, incorporated by reference

APPENDIX A:

VENDOR CONTRACT AND SIGNATURE FORM

This Vendor Contract and Signature Form ("Contract") is made as of October 24 *2017, by and between* Office Depot, Inc. *("Vendor") and Region 4 Education Service Center ("Region 4 ESC") for the purchase of* Managed Print Solutions.

RECITALS

WHEREAS, both parties agree and understand that the following pages will constitute the contract between the successful vendor(s) and Region 4 ESC, having its principal place of business at 7145 West Tidwell Road, Houston, TX 77092.

WHEREAS, Vendor agrees to include, in writing, any required exceptions or deviations from these terms, conditions, and specifications; and it is further understood that, if agreed to by Region 4 ESC, said exceptions or deviations will be incorporated into the final contract "Vendor Contract."

WHEREAS, this contract consists of the provisions set forth below, including provisions of all attachments referenced herein. In the event of a conflict between the provisions set forth below and those contained in any attachment, the provisions set forth below shall control.

WHEREAS, the Vendor Contract will provide that any state, county, special district, local government, school district, private K-12 school, technical or vocational school, higher education institution (including community colleges, colleges and universities, both public and private), other government agencies or non-profit organization may purchase products and services at prices indicated in the Vendor Contract upon registering and becoming a member with TCPN; and it being further understood that Region 4 ESC shall act as the Lead Public Agency with respect to all such purchase agreements.

WHEREAS, TCPN has the administrative and legal capacity to administer purchases on behalf of Region 4 ESC under the Vendor Contract with participating public agencies and entities, as permitted by applicable law.

ARTICLE 1- GENERAL TERMS AND CONDITIONS

1.1 TCPN shall be afforded all of the rights, privileges and indemnifications afforded to Region 4 ESC under the Vendor Contract, and such rights, privileges and indemnifications shall accrue and apply with equal effect to TCPN, including, without limitation, Vendors obligation to provide insurance and other indemnifications to Lead Public Agency.

1.2 Awarded vendor shall perform all duties, responsibilities and obligations, set forth in this agreement, and required under the Vendor Contract.

1.3 TCPN shall perform its duties, responsibilities and obligations as administrator of purchases, set forth in this agreement, and required under the Vendor Contract.

1.4 **Purchasing procedure**:
   - Purchase orders are issued by participating governmental agencies to the awarded vendor indicating on the PO "**Per TCPN Contract # R** 171404 ."
   - Vendor delivers goods/services directly to the participating agency.
   - Awarded vendor invoices the participating agency directly.
   - Awarded vendor receives payment directly from the participating agency.
   - Awarded vendor reports sales monthly to TCPN.

1.5 **Customer Support**: The vendor shall provide timely and accurate technical advice and sales support to Region 4 ESC staff, TCPN staff and participating agencies. The vendor shall respond to such requests within one (1) working day after receipt of the request.

ARTICLE 2- ANTICIPATED TERM OF AGREEMENT

2.1 Unless otherwise stated, all contracts are for a period of three (3) years with an option to renew annually for an additional two (2) years if agreed to by Region 4 ESC. Region 4 ESC will notify the vendor in writing if the contract is extended. Awarded vendor shall honor all administrative fees for any sales made based on the contact whether renewed or not.

2.2 Region 4 ESC shall review the contract prior to the renewal date and notify the current awarded vendor, no less than ninety (90) days of Region 4 ESC's intent renew the contract. Upon receipt of notice, awarded vendor must notify Region 4 ESC if it elects not to renew. Awarded vendor shall honor the administrative fee for any sales incurred throughout the life of the contract on any sales made based on a Region 4 ESC contract whether awarded a renewal or not. Region 4 ESC reserves the right to exercise each two-year extension annually.

ARTICLE 3- REPRESENTATIONS AND COVENANTS

3.1 **Scope**: This contract is based on the need to provide the economic benefits of volume purchasing and reduction in administrative costs through cooperative purchasing to schools and other members. Although contractors may restrict sales to certain public units (for example,

state agencies or local government units), <u>any contract that prohibits sales from being made to public school districts may not</u> <u>be considered.</u> Sales without restriction to any Members are preferred. These types of contracts are commonly referred to as being "piggybackable".

3.2 **Compliance**: Cooperative Purchasing Agreements between TCPN and its Members have been established under state procurement law.

3.3 **Offeror's Promise**: Offeror agrees all prices, terms, warranties, and benefits granted by Offeror to Members through this contract are comparable to or better than the equivalent terms offered by Offeror to any present customer meeting the same qualifications or requirements.

ARTICLE 4- FORMATION OF CONTRACT

4.1 **Offeror Contract Documents**: Region 4 ESC will review proposed offeror contract documents. Vendor's contract document shall not become part of Region 4 ESC's contract with vendor unless and until an authorized representative of Region 4 ESC reviews and approves it.

4.2 **Form of Contract**: The form of contract for this solicitation shall be the Request for Proposal, the awarded proposal(s) and best and final offer(s), and properly issued and reviewed purchase orders referencing the requirements of the Request for Proposals. If a firm submitting an offer requires Region 4 ESC and/or Member to sign an additional agreement, a copy of the proposed agreement must be included with the proposal.

4.3 **Entire Agreement (Parol evidence)**: The contract, as specified above, represents the final written expression of agreement. All agreements are contained herein and no other agreements or representations that materially alter it are acceptable.

4.4 **Assignment of Contract**: No assignment of contract may be made without the prior written approval of Region 4 ESC. Purchase orders and payment can only be made to awarded vendor unless otherwise approved by Region 4 ESC. Awarded vendor is required to notify Region 4 ESC when any material change in operations is made that may adversely affect members (i.e. bankruptcy, change of ownership, merger, etc.).

4.5 **Novation**: If contractor sells or transfers all assets or the entire portion of the assets used to perform this contract, a successor in interest must guarantee to perform all obligations under this contract. Region 4 ESC reserves the right to accept or reject any new party. A simple change of name agreement will not change the contractual obligations of contractor.

4.6 **Contract Alterations**: No alterations to the terms of this contract shall be valid or binding unless authorized and signed by a Region 4 ESC staff member.

4.7 **Order of Precedence**: In the event of a conflict in the provisions of the contract as accepted by Region 4 ESC, the following order of precedence shall prevail:

- Special terms and conditions
- General terms and conditions
- Specifications and scope of work
- Attachments and exhibits
- Documents referenced or included in the solicitation

4.8 **Supplemental Agreements**: The entity participating in the Region 4 ESC contract and awarded vendor may enter into a separate supplemental agreement to further define the level of service requirements over and above the minimum defined in this contract i.e. invoice requirements, ordering requirements, specialized delivery, etc. Any supplemental agreement developed as a result of this contract is exclusively between the participating entity and awarded vendor. Neither Region 4 ESC, TCPN, its agents, members nor employees shall be made party to any claim for breach of such agreement.

4.9 **Adding authorized distributors/dealers**: Awarded vendors are prohibited from authorizing additional distributors or dealers, other than those identified at the time of submitting their proposal, to sell under their contract award without notification and prior written approval from TCPN. Awarded vendors must notify TCPN each time it wishes to add an authorized distributor or dealer. Purchase orders and payment can only be made to awarded vendor unless otherwise approved by TCPN. Pricing provided to members by added distributors or dealers must also be less than or equal to the pricing offered by the awarded contract holder, unless otherwise approved by TCPN.

ARTICLE 5- TERMINATION OF CONTRACT

5.1 **Cancellation for Non-Performance or Contractor Deficiency:** Region 4 ESC may terminate any contract if Members have not used the contract, or if purchase volume is determined to be low volume in any 12-month period. Region 4 ESC reserves the right to cancel the whole or any part of this contract due to failure by contractor to carry out any obligation, term or condition of the contract. Region 4 ESC may issue a written deficiency notice to contractor for acting or failing to act in any of the following:

i. Providing material that does not meet the specifications of the contract;
ii. Providing work and/or material that was not awarded under the contract;
iii. Failing to adequately perform the services set forth in the scope of work and specifications;
iv. Failing to complete required work or furnish required materials within a reasonable amount of time;
v. Failing to make progress in performance of the contract and/or giving Region 4 ESC reason to believe that contractor will not or cannot perform the requirements of the contract; and/or
vi. Performing work or providing services under the contract prior to receiving an authorized purchase order from Region 4 ESC or participating member prior to such work

Upon receipt of a written deficiency notice, contractor shall have ten (10) days to provide a satisfactory response to Region 4 ESC. Failure to adequately address all issues of concern may

result in contract cancellation. Upon cancellation under this paragraph, all goods, materials, work, documents, data and reports prepared by contractor under the contract shall become the property of the Member on demand.

5.2 **Termination for Cause**: If, for any reason, the Vendor fails to fulfill its obligation in a timely manner, or if the vendor violates any of the covenants, agreements, or stipulations of this contract Region 4 ESC reserves the right to terminate the contract immediately and pursue all other applicable remedies afforded by law. Such termination shall be effective by delivery of notice, to the vendor, specifying the effective date of termination. In such event, all documents, data, studies, surveys, drawings, maps, models and reports prepared by vendor for this solicitation may become the property of the participating agency or entity. If such event does occur then vendor will be entitled to receive just and equitable compensation for the satisfactory work completed on such documents.

5.3 **Delivery/Service Failures**: Failure to deliver goods or services within the time specified, or within a reasonable time period as interpreted by the purchasing agent or failure to make replacements or corrections of rejected articles/services when so requested shall constitute grounds for the contract to be terminated. In the event that the participating agency or entity must purchase in an open market, contractor agrees to reimburse the participating agency or entity, within a reasonable time period, for all expenses incurred.

5.4 **Force Majeure**: If by reason of Force Majeure, either party hereto shall be rendered unable wholly or in part to carry out its obligations under this Agreement then such party shall give notice and full particulars of Force Majeure in writing to the other party within a reasonable time after occurrence of the event or cause relied upon, and the obligation of the party giving such notice, so far as it is affected by such Force Majeure, shall be suspended during the continuance of the inability then claimed, except as hereinafter provided, but for no longer period, and such party shall endeavor to remove or overcome such inability with all reasonable dispatch.

The term Force Majeure as employed herein, shall mean acts of God, strikes, lockouts, or other industrial disturbances, act of public enemy, orders of any kind of government of the United States or the State of Texas or any civil or military authority; insurrections; riots; epidemics; landslides; lighting; earthquake; fires; hurricanes; storms; floods; washouts; droughts; arrests; restraint of government and people; civil disturbances; explosions, breakage or accidents to machinery, pipelines or canals, or other causes not reasonably within the control of the party claiming such inability. It is understood and agreed that the settlement of strikes and lockouts shall be entirely within the discretion of the party having the difficulty, and that the above requirement that any Force Majeure shall be remedied with all reasonable dispatch shall not require the settlement of strikes and lockouts by acceding to the demands of the opposing party or parties when such settlement is unfavorable in the judgment of the party having the difficulty.

5.5 **Standard Cancellation**: Region 4 ESC may cancel this contract in whole or in part by providing written notice. The cancellation will take effect 30 business days after the other party receives the notice of cancellation. After the 30th business day all work will cease following completion of final purchase order. Vendor may be requested to provide additional items not already on contract at any time.

ARTICLE 6- LICENSES

6.1 **Duty to keep current license:** Vendor shall maintain in current status all federal, state and local licenses, bonds and permits required for the operation of the business conducted by vendor. Vendor shall remain fully informed of and in compliance with all ordinances and regulations pertaining to the lawful provision of services under the contract. Region 4 ESC reserves the right to stop work and/or cancel the contract of any vendor whose license(s) expire, lapse, are suspended or terminated.

6.2 **Survival Clause:** All applicable software license agreements, warranties or service agreements that were entered into between Vendor and Customer under the terms and conditions of the Contract shall survive the expiration or termination of the Contract. All Purchase Orders issued and accepted by Order Fulfiller shall survive expiration or termination of the Contract.

ARTICLE 7- DELIVERY PROVISIONS

7.1 **Delivery**: Vendor shall deliver said materials purchased on this contract to the Member issuing a Purchase Order. Conforming product shall be shipped within 7 days of receipt of Purchase Order. If delivery is not or cannot be made within this time period the vendor must receive authorization from the purchasing agency for the delayed delivery. At this point the participating entity may cancel the order if estimated shipping time is not acceptable.

7.2 **Inspection & Acceptance**: If defective or incorrect material is delivered, purchasing agency may make the determination to return the material to the vendor at no cost to the purchasing agency. The vendor agrees to pay all shipping costs for the return shipment. Vendor shall be responsible for arranging the return of the defective or incorrect material.

ARTICLE 8- BILLING AND REPORTING

8.1 **Payments**: The entity using the contract will make payments directly to the awarded vendor. Payment shall be made after satisfactory performance, in accordance with all provisions thereof, and upon receipt of a properly completed invoice.

8.2 **Invoices**: The awarded vendor shall submit invoices to the participating entity clearly stating *"Per TCPN Contract"*. The shipment tracking number or pertinent information for verification shall be made available upon request.

8.3 **Tax Exempt Status**: Since this is a national contract, knowing the tax laws in each state is the sole responsibility of the vendor.

8.4 **Reporting**: The awarded vendor shall provide TCPN with an electric account report, in format prescribed by TCPN, on a monthly basis summarizing all contract Sales for the applicable month. Reports of Contract Sales for Region 4 ESC and member agencies in each calendar month shall be provided by awarded vendor to TCPN by the 10th day of the following month. If there are no sales to report, Vendor is still required to communicate that information via email.

Failure to provide a monthly report of the administrative fees within the time and manner specified herein shall constitute a material breach of this contract and if not cured within thirty (30) day of written to Supplier shall be deemed a cause for termination of the contract at Region4 ESC's sole discretion.

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ARTICLE 9- PRICING

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9.1 **Best price guarantee**: The awarded vendor agrees to provide pricing to Region 4 ESC and its participating entities that are the lowest pricing available and the pricing shall remain so throughout the duration of the contract. Pricing offered to Federal government buying consortiums for goods and services is exempt from this requirement. The awarded vendor, however, agrees to lower the cost of any product purchased through TCPN following a reduction in the manufacturer or publisher's direct cost.

9.2 **Price increase**: Should it become necessary or proper during the term of this contract to make any change in design or any alterations that will increase expense Region 4 ESC must be notified immediately. Price increases must be approved by Region 4 ESC and no payment for additional materials or services, beyond the amount stipulated in the contract, shall be paid without prior approval. All price increases must be supported by manufacture documentation, or a formal cost justification letter.

Awarded vendor must honor previous prices for thirty (30) days after approval and written notification from Region 4 ESC if requested.

It is the awarded vendor's responsibility to keep all pricing up to date and on file with Region 4 ESC. All price changes must be provided to Region 4 ESC, using the same format as was accepted in the original contract.

9.3 **Additional Charges**: All deliveries shall be freight prepaid, F.O.B. destination and shall be included in all pricing offered unless otherwise clearly stated in writing.

9.4 **Price reduction and adjustment:** Price reduction may be offered at any time during contract and shall become effective upon notice of acceptance from Region 4 ESC. Special, time-limited reductions are permissible under the following conditions: 1) reduction is available to all Members equally; 2) reduction is for a specific time period, normally not less than thirty (30) days; 3) original price is not exceeded after the time-limit; and 4) Region 4 ESC has approved the new prices prior to any offer of the prices to a Member. Vendor shall offer Region 4 ESC any published price reduction during the contract period.

9.5 **Prevailing Wage**: It shall be the responsibility of the Vendor to comply, when applicable, with the prevailing wage legislation in effect in the jurisdiction of the purchaser (Region 4 ESC or its Members). It shall further be the responsibility of the Vendor to monitor the prevailing wage rates as established by the appropriate department of labor for any increase in rates during the term of this contract and adjust wage rates accordingly.

9.6 **Administrative Fees:** All pricing submitted to Region 4 ESC shall include the administrative fee to be remitted to TCPN by the awarded vendor.

The awarded vendor agrees to pay administrative fees monthly to TCPN in the amount of 3% of the total purchase amount paid to awarded vendor, less refunds, credits on returns, rebates and discounts, for the sales of products and/or services to Region 4 ESC. And member agencies pursuant to the contract (as amended from time to time and including any renewal thereof) ("Contract Sales").

Administrative fee payments are to accompany the contract monthly sales report by the 10th day of the following month, in the amount indicated on the report as being due. Administrative fee payments are to be paid by the awarded vendor via Automated Clearing House to a TCPN designated financial institution.

Failure to provide a monthly payment of the administrative fees within the time and manner specified herein shall constitute a material breach of the contract and if not cured within thirty (30) day of written notice to awarded vendor shall be deemed a cause for termination of the contract, at Region 4 ESC's sold discretion.

All administrative fees not paid when due shall bear interest at a rate equal to the lesser of 1 ½% per month or the maximum rate permitted by law until paid in full.

ARTICLE 10- PRICING AUDIT

10.1 **Audit rights:** Vendor shall, at Vendor's sole expense, maintain appropriate due diligence of all purchases made by Region 4 ESC and any entity that utilizes this Agreement. TCPN and Region 4 ESC each reserve the right to audit the accounting for a period of three (3) years from the time such purchases are made. This audit right shall survive termination of this Agreement for a period of one (1) year from the effective date of termination. In the State of New Jersey, this audit right shall survive termination of this Agreement for a period of five (5) years from the date of final payment. Such records shall be made available to the New Jersey Office of the State Comptroller upon request. Region 4 ESC shall have the authority to conduct random audits of Vendor's pricing that is offered to eligible entities at Region 4 ESC's sole cost and expense. Notwithstanding the foregoing, in the event that Region 4 ESC is made aware of any pricing being offered to eligible agencies that is materially inconsistent with the pricing under this agreement, Region 4 ESC shall have the ability to conduct an extensive audit of Vendor's pricing at Vendor's sole cost and expense. Region 4 ESC may conduct the audit internally or may engage

a third-party auditing firm. In the event of an audit, the requested materials shall be provided in the format and at the location designated by Region 4 ESC or TCPN.

ARTICLE 11- OFFEROR PRODUCT LINE REQUIREMENTS

11.1 **Current products**: Proposals shall be for materials and equipment in current production and marketed to the general public and education/government agencies at the time the proposal is submitted.

11.2 **Discontinued products**: If a product or model is discontinued by the manufacturer, vendor may substitute a new product or model if the replacement product meets or exceeds the specifications and performance of the discontinued model and if the discount is the same or greater than the discontinued model.

11.3 **New products/Services**: New products and/or services that meet the scope of work may be added to the contract. Pricing shall be equivalent to the percentage discount for other products. Vendor may replace or add product lines to an existing contract if the line is replacing or supplementing products on contract, is equal or superior to the original products offered, is discounted in a similar or to a greater degree, and if the products meet the requirements of the solicitation. No products and/or services may be added to avoid competitive procurement requirements. Region 4 ESC may require additions to be submitted with documentation from Members demonstrating an interest in, or a potential requirement for, the new product or service. Region 4 ESC may reject any additions without cause.

11.4 **Options**: Optional equipment for products under contract may be added to the contract at the time they become available under the following conditions: 1) the option is priced at a discount similar to other options; 2) the option is an enhancement to the unit that improves performance or reliability.

11.5 **Product line**: Offerors with a published catalog may submit the entire catalog. Region 4 ESC reserves the right to select products within the catalog for award without having to award all contents. Region 4 ESC may reject any addition of equipment options without cause.

11.6 **Warranty conditions**: All supplies, equipment and services shall include manufacturer's minimum standard warranty and one (1) year labor warranty unless otherwise agreed to in writing.

11.7 **Buy American requirement:** (for New Jersey and all other applicable States) Vendors may only use unmanufactured construction material mined or produced in the United States, as required by the Buy American Act. Where trade agreements apply, to the extent permitted by applicable

law, then unmanufactured construction material mined or produced in a designated country may also be used. Vendors are required to check state specific requirements to ensure compliance with this requirement.

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ARTICLE 12- SITE REQUIREMENTS

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12.1 **Cleanup**: Vendor shall clean up and remove all debris and rubbish resulting from their work as required or directed by Member. Upon completion of the work, the premises shall be left in good repair and an orderly, neat, clean and unobstructed condition.

12.2 **Preparation**: Vendor shall not begin a project for which Member has not prepared the site, unless vendor does the preparation work at no cost, or until Member includes the cost of site preparation in a purchase order. Site preparation includes, but is not limited to: moving furniture, installing wiring for networks or power, and similar pre-installation requirements.

12.3 **Registered sex offender restrictions**: For work to be performed at schools, vendor agrees that no employee or employee of a subcontractor who has been adjudicated to be a registered sex offender will perform work at any time when students are or are reasonably expected to be present. Vendor agrees that a violation of this condition shall be considered a material breach and may result in the cancellation of the purchase order at the Member's discretion. Vendor must identify any additional costs associated with compliance of this term. If no costs are specified, compliance with this term will be provided at no additional charge.

12.4 **Safety measures**: Vendor shall take all reasonable precautions for the safety of employees on the worksite, and shall erect and properly maintain all necessary safeguards for protection of workers and the public. Vendor shall post warning signs against all hazards created by its operation and work in progress. Proper precautions shall be taken pursuant to state law and standard practices to protect workers, general public and existing structures from injury or damage.

12.5 **Smoking**: Persons working under the contract shall adhere to local smoking policies. Smoking will only be permitted in posted areas or off premises.

12.6 **Stored materials**: Upon prior written agreement between the vendor and Member, payment may be made for materials not incorporated in the work but delivered and suitably stored at the site or some other location, for installation at a later date. An inventory of the stored materials must be provided to Member prior to payment. Such materials must be stored and protected in a secure location, and be insured for their full value by the vendor against loss and damage. Vendor agrees to provide proof of coverage and/or addition of Member as an additional insured upon Member's request. Additionally, if stored offsite, the materials must also be clearly identified as property of buying Member and be separated from other materials.

Member must be allowed reasonable opportunity to inspect and take inventory of stored materials, on or offsite, as necessary.

Until final acceptance by the Member, it shall be the Vendor's responsibility to protect all materials and equipment. The Vendor warrants and guarantees that title for all work, materials and equipment shall pass to the Member upon final acceptance.

ARTICLE 13- MISCELLANEOUS

13.1 **Funding Out Clause**: Any/all contracts exceeding one (1) year shall include a standard "funding out" clause. A contract for the acquisition, including lease, of real or personal property is a commitment of the entity's current revenue only, provided the contract contains either or both of the following provisions:

"Retains to the entity the continuing right to terminate the contract at the expiration of each budget period during the term of the contract and is conditioned on a best efforts attempt by the entity to obtain appropriate funds for payment of the contract."

13.2 **Disclosures**: Offeror affirms that he/she has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor or service to a public servant in connection with this contract.

Include a complete description of any and all relationships that might be considered a conflict of interest in doing business with participants in TCPN.

The Offeror affirms that, to the best of his/her knowledge, the offer has been arrived at independently, and is submitted without collusion with anyone to obtain information or gain any favoritism that would in any way limit competition or give an unfair advantage over other vendors in the award of this contract.

13.3 **Indemnity**: The awarded vendor shall protect, indemnify, and hold harmless both Region 4 ESC and TCPN and its participants, administrators, employees and agents against all claims, damages, losses and expenses arising out of or resulting from the actions of the vendor, vendor employees or vendor subcontractors in the preparation of the solicitation and the later execution of the contract, including any supplemental agreements with members. Any litigation involving either Region 4 ESC or TCPN, its administrators and employees and agents will be in Harris County, Texas. Any litigation involving TCPN members shall be in the jurisdiction of the participating agency.

13.4 **Franchise Tax**: The Offeror hereby certifies that he/she is not currently delinquent in the payment of any franchise taxes.

13.5 **Marketing**: Awarded vendor agrees to allow Region 4 ESC/TCPN to use their name and logo within website, marketing materials and advertisement. Any use of TCPN name and logo or any form of publicity, inclusive of press releases, regarding this contract by awarded vendor must have prior approval from TCPN.

13.6 **Certificates of Insurance**: Certificates of insurance shall be delivered to the Region 4 ESC participant prior to commencement of work. The insurance company shall be licensed in the applicable state in which work is being conducted. The awarded vendor shall give the participating entity a minimum of ten (10) days' notice prior to any modifications or cancellation of policies. The awarded vendor shall require all subcontractors performing any work to maintain coverage as specified.

13.7 **Legal Obligations**: It is the Offeror's responsibility to be aware of and comply with all local, state, and federal laws governing the sale of products/services identified in this RFP and any awarded contract and shall comply with all while fulfilling the RFP. Applicable laws and regulation must be followed even if not specifically identified herein.

13.8 **Open Records Policy**: Because Region 4 ESC contracts are awarded by a governmental entity, responses submitted are subject to release as public information after contracts are executed. If a vendor believes that its response, or parts of its response, may be exempted from disclosure, the vendor must specify page-by-page and line-by-line the parts of the response, which it believes, are exempt. In addition, the Offeror must specify which exception(s) are applicable and provide detailed reasons to substantiate the exception(s). Offeror must provide this information on the "Acknowledgement and Acceptance to Region 4 ESC's Open Record Policy" form found at the beginning of this solicitation. Any information that is unmarked will be considered public information and released, if requested under the Public Information Act.

The determination of whether information is confidential and not subject to disclosure is the duty of the Office of Attorney General (OAG). Region 4 ESC must provide the OAG sufficient information to render an opinion and therefore, vague and general claims to confidentiality by the Offeror are not acceptable. Region 4 ESC must comply with the opinions of the OAG. Region 4 ESC assumes no responsibility for asserting legal arguments on behalf of any vendor. Offeror are advised to consult with their legal counsel concerning disclosure issues resulting from this procurement process and to take precautions to safeguard trade secrets and other proprietary information.
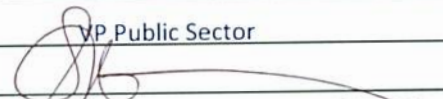
After completion of award, these documents will be available for public inspection.

APPENDIX A:

VENDOR CONTRACT SIGNATURE FORM

The undersigned hereby proposes and agrees to furnish goods and/or services in strict compliance with the terms, specifications and conditions at the prices proposed within response unless noted in writing. The undersigned further certifies that he/she is an officer of the company and has authority to negotiate and bind the company named below and has not prepared this proposal in collusion with any other Offerors and that the contents of this proposal as to prices, terms or conditions of said proposal have not been communicated by the undersigned nor by any employee or agent to any person engaged in this type of business prior to the official opening of this proposal.

Prices are guaranteed: **120 days from the date of contract award**

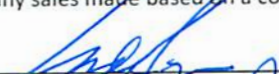|	
Company Name:	Office Depot, Inc.
Address:	6600 North Military Trail
City / State / Zip:	Boca Raton, Florida 33496
Telephone No:	(561) 438-4800
Fax No:	(800) 593-8830
Email Address:	Sue.Cummings@officedepot.com
Printed Name:	Sue Cummings
Position w/ Company:	VP Public Sector
Authorized Signature:	

Accepted by the Cooperative Purchasing Network:

Acknowledgement of Addendum Number(s):   1 _____ 2 _____ _____

Term of Contract: March 1, 2018   to   February 28, 2021

Unless otherwise stated, all contracts are for a period of three (3) years with an option to renew annually for an additional two (2) years if agreed by Region 4 ESC and the awarded vendor. Awarded vendor shall honor all administrative fees for any sales made based on a contract whether renewed or not.

_____   10/24/17
Regional 4 ESC Authorized Board Member   Date

Andy A. Reyes
Print Name

Margaret Bass   10/24/17
Regional 4 ESC Authorized Board Member   Date

Margaret Bass
Print Name

TCPN Contract Number R171404

region 4
Educated Solutions

NATIONAL**IPA**   **TCPN**
ENHANCED PORTFOLIO · UNIFIED FOCUS · CONTINUED TRUST

Office DEPOT
OfficeMax®

Solicitation 17-14

REQUEST FOR PROPOSAL
MANAGED PRINT SOLUTIONS

Proposal

OFFICE SUPPLIES | INTERIORS & FURNITURE | **PRINT & DOCUMENTS** | FACILITY RESOURCES | TECHNOLOGY

region4 Educated Solutions   NATIONALIPA — ENHANCED PORTFOLIO · UNIFIED FOCUS · CONTINUED TRUST   TCPN® The Cooperative Purchasing Network

Office Depot Proposal

Region 4 ESC
National IPA / TCPN
Solicitation 17-14 for
Managed Print Solutions
was printed in our

Texas Regional Print Facility
2230 North Highway 360
Grand Prairie, TX 75050

**Our dedicated team of Texas-based print professionals
is proud to present this proposal to
Region 4 ESC's Evaluation Team for review.**

OFFICE SUPPLIES | INTERIORS & FURNITURE | PRINT & DOCUMENTS | FACILITY RESOURCES | TECHNOLOGY

Office DEPOT. OfficeMax

Region 4 Education Service Center
7145 West Tidwell Road
Houston, TX 77095

Dear Region 4 ESC Review Committee;

For more than 30 years Office Depot has been committed to our customers by providing best-in-class products, services and solutions. We are pleased to present you with our comprehensive proposal to Solicitation 17-14 for Managed Print Solutions.   Our team has prepared a comprehensive package that will demonstrate our capabilities to provide managed print solutions to TCPN members, as well as a full-spectrum printing and document management solution, inclusive of typical managed print. We will further expand the various elements of our proposal to include:

- Managed Print Solutions
- Quick Copy & Digital Printing
- Secure Online Document Storage
- Custom Stationery

We are proud of the loyalty we have developed with our existing public sector customer base. Further, we believe our comprehensive managed print and document solutions will further strengthen that loyalty and bring greater value to the 20,000+ Office Depot customers already utilizing our Region 4 ESC / TCPN contracts. The array of hardware and supplies used in those customer locations is quite diverse and, as a result, challenging to address. It's all too common to find one school district using two different copier companies and three different printer manufacturers in their office and school locations.

We meet that challenge with one of the most compelling and unique elements of Office Depot's overall solution. As a global distributor, we have an extraordinary supply chain relationship with the leading manufacturers in both the copier industry (i.e., Xerox) and printer & supplies industries (i.e., HP, Lexmark, Canon, Clover). For customers that want to streamline to a single brand across their entire printing fleet, we offer that solution. At the same time, for customers needing a multi-vendor solution at different sites, we leverage our integrated supply chain relationships to customize a solution with multiple brands.

By expanding our contractual offering to include a full continuum of printing solutions beyond managed print solutions we can deliver the premier comprehensive office / classroom / printing solution for all Region 4 ESC / TCPN participating agencies.

The entire Office Depot team would be honored to earn an award for Solicitation 17-14. We believe that our solutions will bring increased value to participating public agencies in both product and reduced procurement costs for years to come. By working together with your team, we can exceed the goals of public sector agencies and provide important solutions to them, a few of which are included below:

- **Delivery** – Just-in-time solution fulfillment provided by our national supply chain network
- **Website** – World class e-commerce website and cost-savings tools
- **Products** – Cost-saving Office Depot and proprietary brand offerings
- **Sustainability** – Green purchasing and reporting solutions
- **People** – Agency support by our network of 1,500+ sales professionals and 1,400+ retail stores
- **Service** – Dedicated public sector customer service group
- **Expertise** – A rich history of servicing, supporting and enhancing the Region 4 ESC / TCPN contract portfolio for participating agencies since 1997

The foundation of Office Depot's public sector solutions is built on delivering continuous value to public agencies, both financially and operationally. We are prepared to continue delivering on this goal through robust products, services, and solutions that bring meaningful value to the Region 4 ESC / TCPN participating agencies.

Our entire team believes our RFP proposal demonstrates our passion for your business, our enthusiasm to understand and exceed your expectations, and our desire to present a sustainable offer that will enable further success and growth of both organizations.

Thank you for the opportunity to let Office Depot work to take care of you, while you take care of business.

Sincerely,

Sue Cummings
Vice President, Public Sector
Office Depot, Inc.

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Office DEPOT. OfficeMax.

VENDOR CONTRACT & SIGNATURE FORM

APPENDIX A

Proposal for
Managed Print Solutions
National IPA / The Cooperative Purchasing Network
In response to Solicitation #17-14

region4 Educated Solutions   NATIONAL IPA   TCPN The Cooperative Purchasing Network
ENHANCED PORTFOLIO · UNIFIED FOCUS · CONTINUED TRUST

APPENDIX A:

VENDOR CONTRACT AND SIGNATURE FORM

This Vendor Contract and Signature Form ("Contract") is made as of _____ 2017, by and between Office Depot, Inc.   ("Vendor") and Region 4 Education Service Center ("Region 4 ESC") for the purchase of Managed Print Solutions.

RECITALS

WHEREAS, both parties agree and understand that the following pages will constitute the contract between the successful vendor(s) and Region 4 ESC, having its principal place of business at 7145 West Tidwell Road, Houston, TX 77092.

WHEREAS, Vendor agrees to include, in writing, any required exceptions or deviations from these terms, conditions, and specifications; and it is further understood that, if agreed to by Region 4 ESC, said exceptions or deviations will be incorporated into the final contract "Vendor Contract."

WHEREAS, this contract consists of the provisions set forth below, including provisions of all attachments referenced herein. In the event of a conflict between the provisions set forth below and those contained in any attachment, the provisions set forth below shall control.

WHEREAS, the Vendor Contract will provide that any state, county, special district, local government, school district, private K-12 school, technical or vocational school, higher education institution (including community colleges, colleges and universities, both public and private), other government agencies or non-profit organization may purchase products and services at prices indicated in the Vendor Contract upon registering and becoming a member with TCPN; and it being further understood that Region 4 ESC shall act as the Lead Public Agency with respect to all such purchase agreements.

WHEREAS, TCPN has the administrative and legal capacity to administer purchases on behalf of Region 4 ESC under the Vendor Contract with participating public agencies and entities, as permitted by applicable law.

ARTICLE 1- GENERAL TERMS AND CONDITIONS

1.1 TCPN shall be afforded all of the rights, privileges and indemnifications afforded to Region 4 ESC under the Vendor Contract, and such rights, privileges and indemnifications shall accrue and apply with equal effect to TCPN, including, without limitation, Vendors obligation to provide insurance and other indemnifications to Lead Public Agency.

1.2 Awarded vendor shall perform all duties, responsibilities and obligations, set forth in this agreement, and required under the Vendor Contract.

1.3 TCPN shall perform its duties, responsibilities and obligations as administrator of purchases, set forth in this agreement, and required under the Vendor Contract.

1.4 **Purchasing procedure**:
   • Purchase orders are issued by participating governmental agencies to the awarded vendor indicating on the PO "**Per TCPN Contract # R_____.**"
   • Vendor delivers goods/services directly to the participating agency.
   • Awarded vendor invoices the participating agency directly.
   • Awarded vendor receives payment directly from the participating agency.
   • Awarded vendor reports sales monthly to TCPN.

1.5 **Customer Support**: The vendor shall provide timely and accurate technical advice and sales support to Region 4 ESC staff, TCPN staff and participating agencies. The vendor shall respond to such requests within one (1) working day after receipt of the request.

ARTICLE 2- ANTICIPATED TERM OF AGREEMENT

2.1 Unless otherwise stated, all contracts are for a period of three (3) years with an option to renew annually for an additional two (2) years if agreed to by Region 4 ESC. Region 4 ESC will notify the vendor in writing if the contract is extended. Awarded vendor shall honor all administrative fees for any sales made based on the contact whether renewed or not.

2.2 Region 4 ESC shall review the contract prior to the renewal date and notify the current awarded vendor, no less than ninety (90) days of Region 4 ESC's intent renew the contract. Upon receipt of notice, awarded vendor must notify Region 4 ESC if it elects not to renew. Awarded vendor shall honor the administrative fee for any sales incurred throughout the life of the contract on any sales made based on a Region 4 ESC contract whether awarded a renewal or not. Region 4 ESC reserves the right to exercise each two-year extension annually.

ARTICLE 3- REPRESENTATIONS AND COVENANTS

3.1 **Scope**: This contract is based on the need to provide the economic benefits of volume purchasing and reduction in administrative costs through cooperative purchasing to schools and other members. Although contractors may restrict sales to certain public units (for example,

state agencies or local government units), <u>any contract that prohibits sales from being made to public school districts may not be considered.</u> Sales without restriction to any Members are preferred. These types of contracts are commonly referred to as being "piggybackable".

3.2 **Compliance**: Cooperative Purchasing Agreements between TCPN and its Members have been established under state procurement law.

3.3 **Offeror's Promise**: Offeror agrees all prices, terms, warranties, and benefits granted by Offeror to Members through this contract are comparable to or better than the equivalent terms offered by Offeror to any present customer meeting the same qualifications or requirements.

ARTICLE 4- FORMATION OF CONTRACT

4.1 **Offeror Contract Documents**: Region 4 ESC will review proposed offeror contract documents. Vendor's contract document shall not become part of Region 4 ESC's contract with vendor unless and until an authorized representative of Region 4 ESC reviews and approves it.

4.2 **Form of Contract**: The form of contract for this solicitation shall be the Request for Proposal, the awarded proposal(s) and best and final offer(s), and properly issued and reviewed purchase orders referencing the requirements of the Request for Proposals. If a firm submitting an offer requires Region 4 ESC and/or Member to sign an additional agreement, a copy of the proposed agreement must be included with the proposal.

4.3 **Entire Agreement (Parol evidence)**: The contract, as specified above, represents the final written expression of agreement. All agreements are contained herein and no other agreements or representations that materially alter it are acceptable.

4.4 **Assignment of Contract**: No assignment of contract may be made without the prior written approval of Region 4 ESC. Purchase orders and payment can only be made to awarded vendor unless otherwise approved by Region 4 ESC. Awarded vendor is required to notify Region 4 ESC when any material change in operations is made that may adversely affect members (i.e. bankruptcy, change of ownership, merger, etc.).

4.5 **Novation**: If contractor sells or transfers all assets or the entire portion of the assets used to perform this contract, a successor in interest must guarantee to perform all obligations under this contract. Region 4 ESC reserves the right to accept or reject any new party. A simple change of name agreement will not change the contractual obligations of contractor.

4.6 **Contract Alterations**: No alterations to the terms of this contract shall be valid or binding unless authorized and signed by a Region 4 ESC staff member.

4.7 **Order of Precedence**: In the event of a conflict in the provisions of the contract as accepted by Region 4 ESC, the following order of precedence shall prevail:

- Special terms and conditions
- General terms and conditions
- Specifications and scope of work
- Attachments and exhibits
- Documents referenced or included in the solicitation

4.8 **Supplemental Agreements**: The entity participating in the Region 4 ESC contract and awarded vendor may enter into a separate supplemental agreement to further define the level of service requirements over and above the minimum defined in this contract i.e. invoice requirements, ordering requirements, specialized delivery, etc. Any supplemental agreement developed as a result of this contract is exclusively between the participating entity and awarded vendor. Neither Region 4 ESC, TCPN, its agents, members nor employees shall be made party to any claim for breach of such agreement.

4.9 **Adding authorized distributors/dealers**: Awarded vendors are prohibited from authorizing additional distributors or dealers, other than those identified at the time of submitting their proposal, to sell under their contract award without notification and prior written approval from TCPN. Awarded vendors must notify TCPN each time it wishes to add an authorized distributor or dealer. Purchase orders and payment can only be made to awarded vendor unless otherwise approved by TCPN. Pricing provided to members by added distributors or dealers must also be less than or equal to the pricing offered by the awarded contract holder, unless otherwise approved by TCPN.

ARTICLE 5- TERMINATION OF CONTRACT

5.1 **Cancellation for Non-Performance or Contractor Deficiency:** Region 4 ESC may terminate any contract if Members have not used the contract, or if purchase volume is determined to be low volume in any 12-month period. Region 4 ESC reserves the right to cancel the whole or any part of this contract due to failure by contractor to carry out any obligation, term or condition of the contract. Region 4 ESC may issue a written deficiency notice to contractor for acting or failing to act in any of the following:

i. Providing material that does not meet the specifications of the contract;
ii. Providing work and/or material that was not awarded under the contract;
iii. Failing to adequately perform the services set forth in the scope of work and specifications;
iv. Failing to complete required work or furnish required materials within a reasonable amount of time;
v. Failing to make progress in performance of the contract and/or giving Region 4 ESC reason to believe that contractor will not or cannot perform the requirements of the contract; and/or
vi. Performing work or providing services under the contract prior to receiving an authorized purchase order from Region 4 ESC or participating member prior to such work

Upon receipt of a written deficiency notice, contractor shall have ten (10) days to provide a satisfactory response to Region 4 ESC. Failure to adequately address all issues of concern may

result in contract cancellation. Upon cancellation under this paragraph, all goods, materials, work, documents, data and reports prepared by contractor under the contract shall become the property of the Member on demand.

5.2 **Termination for Cause**: If, for any reason, the Vendor fails to fulfill its obligation in a timely manner, or if the vendor violates any of the covenants, agreements, or stipulations of this contract Region 4 ESC reserves the right to terminate the contract immediately and pursue all other applicable remedies afforded by law. Such termination shall be effective by delivery of notice, to the vendor, specifying the effective date of termination. In such event, all documents, data, studies, surveys, drawings, maps, models and reports prepared by vendor for this solicitation may become the property of the participating agency or entity. If such event does occur then vendor will be entitled to receive just and equitable compensation for the satisfactory work completed on such documents.

5.3 **Delivery/Service Failures**: Failure to deliver goods or services within the time specified, or within a reasonable time period as interpreted by the purchasing agent or failure to make replacements or corrections of rejected articles/services when so requested shall constitute grounds for the contract to be terminated. In the event that the participating agency or entity must purchase in an open market, contractor agrees to reimburse the participating agency or entity, within a reasonable time period, for all expenses incurred.

5.4 **Force Majeure**: If by reason of Force Majeure, either party hereto shall be rendered unable wholly or in part to carry out its obligations under this Agreement then such party shall give notice and full particulars of Force Majeure in writing to the other party within a reasonable time after occurrence of the event or cause relied upon, and the obligation of the party giving such notice, so far as it is affected by such Force Majeure, shall be suspended during the continuance of the inability then claimed, except as hereinafter provided, but for no longer period, and such party shall endeavor to remove or overcome such inability with all reasonable dispatch.

The term Force Majeure as employed herein, shall mean acts of God, strikes, lockouts, or other industrial disturbances, act of public enemy, orders of any kind of government of the United States or the State of Texas or any civil or military authority; insurrections; riots; epidemics; landslides; lighting; earthquake; fires; hurricanes; storms; floods; washouts; droughts; arrests; restraint of government and people; civil disturbances; explosions, breakage or accidents to machinery, pipelines or canals, or other causes not reasonably within the control of the party claiming such inability. It is understood and agreed that the settlement of strikes and lockouts shall be entirely within the discretion of the party having the difficulty, and that the above requirement that any Force Majeure shall be remedied with all reasonable dispatch shall not require the settlement of strikes and lockouts by acceding to the demands of the opposing party or parties when such settlement is unfavorable in the judgment of the party having the difficulty.

5.5 **Standard Cancellation**: Region 4 ESC may cancel this contract in whole or in part by providing written notice. The cancellation will take effect 30 business days after the other party receives the notice of cancellation. After the 30th business day all work will cease following completion of final purchase order. Vendor may be requested to provide additional items not already on contract at any time.

ARTICLE 6- LICENSES

6.1 **Duty to keep current license:** Vendor shall maintain in current status all federal, state and local licenses, bonds and permits required for the operation of the business conducted by vendor. Vendor shall remain fully informed of and in compliance with all ordinances and regulations pertaining to the lawful provision of services under the contract. Region 4 ESC reserves the right to stop work and/or cancel the contract of any vendor whose license(s) expire, lapse, are suspended or terminated.

6.2 **Survival Clause:** All applicable software license agreements, warranties or service agreements that were entered into between Vendor and Customer under the terms and conditions of the Contract shall survive the expiration or termination of the Contract. All Purchase Orders issued and accepted by Order Fulfiller shall survive expiration or termination of the Contract.

ARTICLE 7- DELIVERY PROVISIONS

7.1 **Delivery**: Vendor shall deliver said materials purchased on this contract to the Member issuing a Purchase Order. Conforming product shall be shipped within 7 days of receipt of Purchase Order. If delivery is not or cannot be made within this time period the vendor must receive authorization from the purchasing agency for the delayed delivery. At this point the participating entity may cancel the order if estimated shipping time is not acceptable.

7.2 **Inspection & Acceptance**: If defective or incorrect material is delivered, purchasing agency may make the determination to return the material to the vendor at no cost to the purchasing agency. The vendor agrees to pay all shipping costs for the return shipment. Vendor shall be responsible for arranging the return of the defective or incorrect material.

ARTICLE 8- BILLING AND REPORTING

8.1 **Payments**: The entity using the contract will make payments directly to the awarded vendor. Payment shall be made after satisfactory performance, in accordance with all provisions thereof, and upon receipt of a properly completed invoice.

8.2 **Invoices**: The awarded vendor shall submit invoices to the participating entity clearly stating *"Per TCPN Contract".* The shipment tracking number or pertinent information for verification shall be made available upon request.

8.3 **Tax Exempt Status**: Since this is a national contract, knowing the tax laws in each state is the sole responsibility of the vendor.

8.4 **Reporting**: The awarded vendor shall provide TCPN with an electric account report, in format prescribed by TCPN, on a monthly basis summarizing all contract Sales for the applicable month. Reports of Contract Sales for Region 4 ESC and member agencies in each calendar month shall be provided by awarded vendor to TCPN by the 10th day of the following month. If there are no sales to report, Vendor is still required to communicate that information via email.

Failure to provide a monthly report of the administrative fees within the time and manner specified herein shall constitute a material breach of this contract and if not cured within thirty (30) day of written to Supplier shall be deemed a cause for termination of the contract at Region4 ESC's sole discretion.

<div align="center">

ARTICLE 9- PRICING

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9.1 **Best price guarantee**: The awarded vendor agrees to provide pricing to Region 4 ESC and its participating entities that are the lowest pricing available and the pricing shall remain so throughout the duration of the contract. Pricing offered to Federal government buying consortiums for goods and services is exempt from this requirement. The awarded vendor, however, agrees to lower the cost of any product purchased through TCPN following a reduction in the manufacturer or publisher's direct cost.

9.2 **Price increase**: Should it become necessary or proper during the term of this contract to make any change in design or any alterations that will increase expense Region 4 ESC must be notified immediately. Price increases must be approved by Region 4 ESC and no payment for additional materials or services, beyond the amount stipulated in the contract, shall be paid without prior approval. All price increases must be supported by manufacture documentation, or a formal cost justification letter.

Awarded vendor must honor previous prices for thirty (30) days after approval and written notification from Region 4 ESC if requested.

It is the awarded vendor's responsibility to keep all pricing up to date and on file with Region 4 ESC. All price changes must be provided to Region 4 ESC, using the same format as was accepted in the original contract.

9.3 **Additional Charges**: All deliveries shall be freight prepaid, F.O.B. destination and shall be included in all pricing offered unless otherwise clearly stated in writing.

9.4 **Price reduction and adjustment:** Price reduction may be offered at any time during contract and shall become effective upon notice of acceptance from Region 4 ESC. Special, time-limited reductions are permissible under the following conditions: 1) reduction is available to all Members equally; 2) reduction is for a specific time period, normally not less than thirty (30) days; 3) original price is not exceeded after the time-limit; and 4) Region 4 ESC has approved the new prices prior to any offer of the prices to a Member. Vendor shall offer Region 4 ESC any published price reduction during the contract period.

9.5 **Prevailing Wage**: It shall be the responsibility of the Vendor to comply, when applicable, with the prevailing wage legislation in effect in the jurisdiction of the purchaser (Region 4 ESC or its Members). It shall further be the responsibility of the Vendor to monitor the prevailing wage rates as established by the appropriate department of labor for any increase in rates during the term of this contract and adjust wage rates accordingly.

9.6 **Administrative Fees:** All pricing submitted to Region 4 ESC shall include the administrative fee to be remitted to TCPN by the awarded vendor.

The awarded vendor agrees to pay administrative fees monthly to TCPN in the amount of 3% of the total purchase amount paid to awarded vendor, less refunds, credits on returns, rebates and discounts, for the sales of products and/or services to Region 4 ESC. And member agencies pursuant to the contract (as amended from time to time and including any renewal thereof) ("Contract Sales").

Administrative fee payments are to accompany the contract monthly sales report by the 10th day of the following month, in the amount indicated on the report as being due. Administrative fee payments are to be paid by the awarded vendor via Automated Clearing House to a TCPN designated financial institution.

Failure to provide a monthly payment of the administrative fees within the time and manner specified herein shall constitute a material breach of the contract and if not cured within thirty (30) day of written notice to awarded vendor shall be deemed a cause for termination of the contract, at Region 4 ESC's sold discretion.

All administrative fees not paid when due shall bear interest at a rate equal to the lesser of 1 ½% per month or the maximum rate permitted by law until paid in full.

ARTICLE 10- PRICING AUDIT

10.1 **Audit rights:** Vendor shall, at Vendor's sole expense, maintain appropriate due diligence of all purchases made by Region 4 ESC and any entity that utilizes this Agreement. TCPN and Region 4 ESC each reserve the right to audit the accounting for a period of three (3) years from the time such purchases are made. This audit right shall survive termination of this Agreement for a period of one (1) year from the effective date of termination. In the State of New Jersey, this audit right shall survive termination of this Agreement for a period of five (5) years from the date of final payment. Such records shall be made available to the New Jersey Office of the State Comptroller upon request. Region 4 ESC shall have the authority to conduct random audits of Vendor's pricing that is offered to eligible entities at Region 4 ESC's sole cost and expense. Notwithstanding the foregoing, in the event that Region 4 ESC is made aware of any pricing being offered to eligible agencies that is materially inconsistent with the pricing under this agreement, Region 4 ESC shall have the ability to conduct an extensive audit of Vendor's pricing at Vendor's sole cost and expense. Region 4 ESC may conduct the audit internally or may engage

a third-party auditing firm. In the event of an audit, the requested materials shall be provided in the format and at the location designated by Region 4 ESC or TCPN.

ARTICLE 11- OFFEROR PRODUCT LINE REQUIREMENTS

11.1 **Current products**: Proposals shall be for materials and equipment in current production and marketed to the general public and education/government agencies at the time the proposal is submitted.

11.2 **Discontinued products**: If a product or model is discontinued by the manufacturer, vendor may substitute a new product or model if the replacement product meets or exceeds the specifications and performance of the discontinued model and if the discount is the same or greater than the discontinued model.

11.3 **New products/Services**: New products and/or services that meet the scope of work may be added to the contract. Pricing shall be equivalent to the percentage discount for other products. Vendor may replace or add product lines to an existing contract if the line is replacing or supplementing products on contract, is equal or superior to the original products offered, is discounted in a similar or to a greater degree, and if the products meet the requirements of the solicitation. No products and/or services may be added to avoid competitive procurement requirements. Region 4 ESC may require additions to be submitted with documentation from Members demonstrating an interest in, or a potential requirement for, the new product or service. Region 4 ESC may reject any additions without cause.

11.4 **Options**: Optional equipment for products under contract may be added to the contract at the time they become available under the following conditions: 1) the option is priced at a discount similar to other options; 2) the option is an enhancement to the unit that improves performance or reliability.

11.5 **Product line**: Offerors with a published catalog may submit the entire catalog. Region 4 ESC reserves the right to select products within the catalog for award without having to award all contents. Region 4 ESC may reject any addition of equipment options without cause.

11.6 **Warranty conditions**: All supplies, equipment and services shall include manufacturer's minimum standard warranty and one (1) year labor warranty unless otherwise agreed to in writing.

11.7 **Buy American requirement:** (for New Jersey and all other applicable States) Vendors may only use unmanufactured construction material mined or produced in the United States, as required by the Buy American Act. Where trade agreements apply, to the extent permitted by applicable

law, then unmanufactured construction material mined or produced in a designated country may also be used. Vendors are required to check state specific requirements to ensure compliance with this requirement.

ARTICLE 12- SITE REQUIREMENTS

12.1 **Cleanup**: Vendor shall clean up and remove all debris and rubbish resulting from their work as required or directed by Member. Upon completion of the work, the premises shall be left in good repair and an orderly, neat, clean and unobstructed condition.

12.2 **Preparation**: Vendor shall not begin a project for which Member has not prepared the site, unless vendor does the preparation work at no cost, or until Member includes the cost of site preparation in a purchase order. Site preparation includes, but is not limited to: moving furniture, installing wiring for networks or power, and similar pre-installation requirements.

12.3 **Registered sex offender restrictions**: For work to be performed at schools, vendor agrees that no employee or employee of a subcontractor who has been adjudicated to be a registered sex offender will perform work at any time when students are or are reasonably expected to be present. Vendor agrees that a violation of this condition shall be considered a material breach and may result in the cancellation of the purchase order at the Member's discretion. Vendor must identify any additional costs associated with compliance of this term. If no costs are specified, compliance with this term will be provided at no additional charge.

12.4 **Safety measures**: Vendor shall take all reasonable precautions for the safety of employees on the worksite, and shall erect and properly maintain all necessary safeguards for protection of workers and the public. Vendor shall post warning signs against all hazards created by its operation and work in progress. Proper precautions shall be taken pursuant to state law and standard practices to protect workers, general public and existing structures from injury or damage.

12.5 **Smoking**: Persons working under the contract shall adhere to local smoking policies. Smoking will only be permitted in posted areas or off premises.

12.6 **Stored materials**: Upon prior written agreement between the vendor and Member, payment may be made for materials not incorporated in the work but delivered and suitably stored at the site or some other location, for installation at a later date. An inventory of the stored materials must be provided to Member prior to payment. Such materials must be stored and protected in a secure location, and be insured for their full value by the vendor against loss and damage. Vendor agrees to provide proof of coverage and/or addition of Member as an additional insured upon Member's request. Additionally, if stored offsite, the materials must also be clearly identified as property of buying Member and be separated from other materials.

Member must be allowed reasonable opportunity to inspect and take inventory of stored materials, on or offsite, as necessary.

Until final acceptance by the Member, it shall be the Vendor's responsibility to protect all materials and equipment. The Vendor warrants and guarantees that title for all work, materials and equipment shall pass to the Member upon final acceptance.

ARTICLE 13- MISCELLANEOUS

13.1 **Funding Out Clause**: Any/all contracts exceeding one (1) year shall include a standard "funding out" clause. A contract for the acquisition, including lease, of real or personal property is a commitment of the entity's current revenue only, provided the contract contains either or both of the following provisions:

"Retains to the entity the continuing right to terminate the contract at the expiration of each budget period during the term of the contract and is conditioned on a best efforts attempt by the entity to obtain appropriate funds for payment of the contract."

13.2 **Disclosures**: Offeror affirms that he/she has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor or service to a public servant in connection with this contract.

Include a complete description of any and all relationships that might be considered a conflict of interest in doing business with participants in TCPN.

The Offeror affirms that, to the best of his/her knowledge, the offer has been arrived at independently, and is submitted without collusion with anyone to obtain information or gain any favoritism that would in any way limit competition or give an unfair advantage over other vendors in the award of this contract.

13.3 **Indemnity**: The awarded vendor shall protect, indemnify, and hold harmless both Region 4 ESC and TCPN and its participants, administrators, employees and agents against all claims, damages, losses and expenses arising out of or resulting from the actions of the vendor, vendor employees or vendor subcontractors in the preparation of the solicitation and the later execution of the contract, including any supplemental agreements with members. Any litigation involving either Region 4 ESC or TCPN, its administrators and employees and agents will be in Harris County, Texas. Any litigation involving TCPN members shall be in the jurisdiction of the participating agency.

13.4 **Franchise Tax**: The Offeror hereby certifies that he/she is not currently delinquent in the payment of any franchise taxes.

13.5 **Marketing**: Awarded vendor agrees to allow Region 4 ESC/TCPN to use their name and logo within website, marketing materials and advertisement. Any use of TCPN name and logo or any form of publicity, inclusive of press releases, regarding this contract by awarded vendor must have prior approval from TCPN.

13.6 **Certificates of Insurance**: Certificates of insurance shall be delivered to the Region 4 ESC participant prior to commencement of work. The insurance company shall be licensed in the applicable state in which work is being conducted. The awarded vendor shall give the participating entity a minimum of ten (10) days' notice prior to any modifications or cancellation of policies. The awarded vendor shall require all subcontractors performing any work to maintain coverage as specified.

13.7 **Legal Obligations**: It is the Offeror's responsibility to be aware of and comply with all local, state, and federal laws governing the sale of products/services identified in this RFP and any awarded contract and shall comply with all while fulfilling the RFP. Applicable laws and regulation must be followed even if not specifically identified herein.

13.8 **Open Records Policy**: Because Region 4 ESC contracts are awarded by a governmental entity, responses submitted are subject to release as public information after contracts are executed. If a vendor believes that its response, or parts of its response, may be exempted from disclosure, the vendor must specify page-by-page and line-by-line the parts of the response, which it believes, are exempt. In addition, the Offeror must specify which exception(s) are applicable and provide detailed reasons to substantiate the exception(s). Offeror must provide this information on the "Acknowledgement and Acceptance to Region 4 ESC's Open Record Policy" form found at the beginning of this solicitation. Any information that is unmarked will be considered public information and released, if requested under the Public Information Act.

The determination of whether information is confidential and not subject to disclosure is the duty of the Office of Attorney General (OAG). Region 4 ESC must provide the OAG sufficient information to render an opinion and therefore, vague and general claims to confidentiality by the Offeror are not acceptable. Region 4 ESC must comply with the opinions of the OAG. Region 4 ESC assumes no responsibility for asserting legal arguments on behalf of any vendor. Offeror are advised to consult with their legal counsel concerning disclosure issues resulting from this procurement process and to take precautions to safeguard trade secrets and other proprietary information.

After completion of award, these documents will be available for public inspection.

APPENDIX A:

VENDOR CONTRACT SIGNATURE FORM

The undersigned hereby proposes and agrees to furnish goods and/or services in strict compliance with the terms, specifications and conditions at the prices proposed within response unless noted in writing. The undersigned further certifies that he/she is an officer of the company and has authority to negotiate and bind the company named below and has not prepared this proposal in collusion with any other Offerors and that the contents of this proposal as to prices, terms or conditions of said proposal have not been communicated by the undersigned nor by any employee or agent to any person engaged in this type of business prior to the official opening of this proposal.

Prices are guaranteed: **120 days from the date of contract award**

Company Name:	Office Depot, Inc.
Address:	6600 North Military Trail
City / State / Zip:	Boca Raton, Florida 33496
Telephone No:	(561) 438-4800
Fax No:	(800) 593-8830
Email Address:	Sue.Cummings@officedepot.com
Printed Name:	Sue Cummings
Position w/ Company:	VP Public Sector
Authorized Signature:	

Accepted by the Cooperative Purchasing Network:

Acknowledgement of Addendum Number(s):   1   2   _____

Term of Contract: _____   *to*   _____

Unless otherwise stated, all contracts are for a period of three (3) years with an option to renew annually for an additional two (2) years if agreed by Region 4 ESC and the awarded vendor. Awarded vendor shall honor all administrative fees for any sales made based on a contract whether renewed or not.

_____   _____

Regional 4 ESC Authorized Board Member   Date

_____

Print Name

_____   _____

Regional 4 ESC Authorized Board Member   Date

_____

Print Name

TCPN Contract Number   _____

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Office **DEPOT** OfficeMax

Proposal for
Managed Print Solutions
National IPA / The Cooperative Purchasing Network
In response to Solicitation #17-14

region4 Educated Solutions

NATIONAL**IPA**
ENHANCED PORTFOLIO · UNIFIED FOCUS · CONTINUED TRUST

TCPN
The Cooperative Purchasing Network

APPENDIX D:

GENERAL TERMS & CONDITIONS ACCEPTANCE FORM

Signature on Vendor Contract Signature form certifies complete acceptance of the General Terms and Conditions in this solicitation, except as noted below (additional pages may be attached, if necessary).

Check one of the following responses to the General Terms & Conditions:

☐ We take no exceptions/deviations to the general terms and conditions

(**Note:** *If none are listed below, it is understood that no exceptions/deviations are taken*)

☑ We take the following exceptions/deviations to the general terms and conditions. All exceptions/deviations must be clearly explained. Reference the corresponding general terms and conditions that you are taking exceptions/deviations to. Clearly state if you are adding additional terms and conditions to the general terms and conditions. Provide details on your exceptions/deviations below. Use additional sheet if necessary with same format.

(**Note:** *Unacceptable exceptions shall remove your proposal from consideration for award. Region 4 ESC shall be the sole judge on the acceptance of exceptions/deviations and the decision shall be final*)

PLEASE SEE THE ATTACHED EXCEPTIONS/DEVIATIONS DOCUMENT FOLLOWING THIS SECTION

_____

Authorized Signature – Sue Cummings, VP Public Sector

_____

Date

Vendor Contract Launch

Vendors must commit to attending a contract launch meeting with a member of the Business Development Team should they be awarded a contract with Region 4 ESC through this RFP. Vendor contract launches are meant to establish a good relationship with awarded vendors and help to ensure compliance and effective administration over the life of the contract.

It is highly recommended that the individuals who will handle contract management, reporting and marketing are in attendance.

If awarded, please provide contact information for scheduling:

Office Depot, Inc.
Vendor

Michael Kerr
Point of Contact

Director of Sales – Managed Print Services
Title

561-212-2713
Phone Number

Michael.Kerr@OfficeDepot.com
Email

Signature – Sue Cummings, VP Public Sector   Date

EXCEPTIONS DOCUMENT BY OFFICE DEPOT, INC. ("Office Depot" or "Vendor")
TO REQUEST FOR PROPOSAL, SOLICITATION NUMBER 17-14 – MANAGED PRINT SOLUTIONS
(the "RFP")

With regard to the RFP, Vendor cannot agree to the specific terms and conditions set forth below and therefore take exception to the following matters contained in the RFP. Office Depot believes that the below present a very minor departure from the RFP and are not cause for Office Depot's bid response to be found non-responsive. If for any reason you find any of the below to be a material departure from the RFP, we are happy to enter into good faith negotiations with you to endeavor to find a reasonable solution to satisfy the requirement(s).

B. SCOPE – Last sentence of paragraph 1
1. **RFP Statement**: "If Offeror has existing cooperative contracts in place, Offeror is requested to submit pricing equal or better than those in place."
   Office Depot response: In customer scenarios where a cooperative contract is in use, Vendor offers competitive pricing to all customers, in the aggregate, based on several factors, including, but not limited to, the total volume of spend, customers' unique service level requirements, buying patterns, product mix, and Vendor's cost to purchase products. However, in this scenario, Vendor is unable to guarantee that one particular customers' pricing is as favorable as any other customers' pricing.

Appendix A – Vendor Contract and Signature Form
2. A new Section 1.6 shall be inserted as follows: "**The National Program**. Region 4 ESC will act as a group purchasing organization and will provide Vendor with access to its members who complete the registration process set forth in Section 1.7 ("**Members**"). Vendor shall supply to Members those Managed Print Products and Services as set forth herein during the term of this contract (the "**Program**"). Members shall not resell products purchased under this Contract. Vendor reserves the right to terminate any individual Member's participation in the Program immediately upon written notice to Member in the event such Member's participation violates the terms and conditions of this Contract."

3. A new Section 1.7 shall be inserted as follows: "**Participation**. In order to receive the Program pricing offered hereunder, Members will be responsible for registering for the Program by accessing the online registration to be established by Vendor during implementation of the Program. Members shall provide Vendor with all information reasonably required by Vendor to facilitate shipment and billing of any items purchased."

4. Section 3.3. Offeror's Promise – In customer scenarios where a cooperative contract is in use, Vendor offers competitive pricing to all customers, in the aggregate, based on several factors, including, but not limited to, the total volume of spend, customers' unique service level requirements, buying patterns, product mix, and Vendor's cost to purchase products. However, in this scenario, Vendor is unable to guarantee that one particular customers' pricing is as favorable as any other customer's pricing.

5. Section 4.2. Form of Contract – this Exceptions Document shall be included in the primary position when describing the Form of Contract.

6. Section 4.4, Assignment of Contract – delete this section in its entirety and replace with the following: "No assignment of contract may be made without the prior written approval of Region 4 ESC. Payment can only be made to the awarded Vendor unless approved by Region 4 ESC

and the participating entity making the payment. Vendor is required to notify Region 4 ESC when any material change in operations occurs that may adversely affect Region 4 ESC's members, whether perceived or actual, i.e. bankruptcy, change of ownership, merger, etc. Vendor agrees to provide updated financial records every year the contract is renewed. Vendor will provide this to Region 4 ESC within 30 days prior to the contract renewal date. Vendor agrees to provide updated financial information beyond the renewal of the contract upon written request by Region 4 ESC. This will be provided within 30 days of the written request."

7. Section 4.7. Order of Precedence – this Exceptions Document shall be included in the primary position when describing the Order of Precedence.

8. Section 5.1. Cancellation for Non-Performance or Contractor Deficiency –

   a. The second sentence of this section shall be amended by inserting the following at the end of the sentence, "upon thirty (30) days prior written notice to contractor, and provided contractor does not cure such failure during the 30-day period".
   b. In the first sentence of the last paragraph, replace "ten (10)" with "thirty (30)".

9. Section 5.2. Termination for Cause –

   a. In the first sentence, delete "immediately", and replace with "upon thirty (30) days prior written notice."
   b. Add the following to the end of the section, "Notwithstanding the foregoing, Vendor shall have a reasonable period of time (no less than thirty (30) days) to cure any breach leading to termination for cause by Region 4."

10. Section 5.3. Delivery/Service Failures- Vendor will make every effort to resolve all open issues. If, however, such efforts are unsuccessful, Vendor agrees to pay any excess product cost above the contract price.

11. Section 7.1. Delivery – Vendor agrees to ship all in-stock products within seven (7) days. In the event of a discontinued item or a back ordered item, the purchasing agency would be notified. For purchases in Alaska, Hawaii, or Puerto Rico, or any other Participating Location that is not in the Continental United State, all items in the Vendor contract assortment can be ordered; however, the seven (7) day guarantee is limited to items that are available and in-stock in the local servicing Office Depot warehouse servicing the location. More specific details will be addressed for a Participating Entity at the time of development and execution of the Participating Addendum for that Entity. The State of Hawaii delivery commitment is included on the Participating Addendum for Hawaii that accompanies the RFP response.

12. Section 7.2. Inspection & Acceptance – In the event Vendor is providing drop-shipped product and not delivery and installation services on an order, it shall be the responsibility of the purchasing agency to inspect the product at the time of delivery. Vendor will work with the purchasing agency, if notified in a timely fashion, to support the process in working with the manufacturer and/or the delivery company. Special Order products are not returnable unless approved by Office Depot and manufacturer and may be subject to an additional return charge. Returns for in-stock Office Depot products shall be picked up from Region 4 ESC and its Members delivery locations on a daily basis as needed. If any item is found to be defective or damaged, Vendor agrees to accept return in original packaging for credit or replacement,

within fourteen (14) days of delivery. Returns for any incorrectly delivered material can be made as per Office Depot standard Return Policy, within thirty (30) days after receipt of the material, provided it is returned in its original packaging.

13. Section 8.1. Payments – a new second sentence shall be added: "Payment terms are Net 30 days from date of invoice."

14. Section 8.2. Invoices – Notwithstanding the foregoing, Vendor shall submit to each Member invoices for all purchases. Invoices are due thirty (30) days from the date of invoice. Invoices not paid within thirty (30) days shall bear interest at the rate of 1.5% per month or the maximum amount allowed under law, whichever is less, from the due date of the invoice. Vendor shall have the right to establish the credit limit of any Member, and shall have the right to lower such credit limit or refuse to ship any orders if at any time: (a) Member is delinquent in making payments to Vendor or is otherwise in breach of this Contract; or (b) Member's credit standing becomes impaired or reasonably unsatisfactory to Vendor.

15. Section 9.1. Best price guarantee – In customer scenarios where a cooperative contract is in use, Vendor offers competitive pricing to all customers, in the aggregate, based on several factors, including, but not limited to, the total volume of spend, customers' unique service level requirements, buying patterns, product mix, and Vendor's cost to purchase products. However, in this scenario, Vendor is unable to guarantee that one particular customer's pricing is as favorable as any other customer's pricing at the SKU level.

    As it relates to the lowering of pricing of any product purchased through TCPN following a reduction in the manufacturer or publisher's direct cost, Vendor will perform a formal price review on all items in our BSD Catalog assortment on a quarterly basis. In the event any of the items qualify for a price reduction under this section, Vendor will present such items and pricing in writing to TCPN and such pricing reductions will take place upon receipt of written approval by TCPN at a mutually agreeable future date.

16. Section 9.2. Price Increase- Please see Appendix C: The Pricing Document that accompanies this response. The Appendix C summarizes the Office Depot pricing and pricing update program. For Participating Entities who are participating in the "Cost per Copy Managed Print Solution" page counts may differ from the RFP. Office Depot shall review page volume and device make/model count during business reviews. As such we reserve the right to adjust pricing to a specific Participating Entity accordingly when items fluctuate more than ten percent (10%) of the initial expectation. On a quarterly basis, Office Depot may review and adjust the base rate and cost per page in effect for a specific Participating Entity.

17. Section 9.3. Additional charges – the terms of this Section shall be deleted and replaced with the following: "The pricing set forth in this Proposal includes dock and/or mailroom delivery. Additional freight charges may apply for items exceeding 70 lbs. in weight and/or 110" in length/width, equipment, special orders and/or rush deliveries, and Hawaii, Alaska and Puerto Rico orders. The additional freight charges for orders shipped to Hawaii, Alaska, and/or Puerto Rico shall be set uniformly by each market's retail delivery partner and remain consistent for each year during the term of the Contract. Vendor may impose a minimum order value ("MOV") of $50.00. In lieu of an MOV, a Member may elect to be subject to a small-order delivery fee consistent with Vendor's standard delivery terms. Vendor reserves the right to waive the MOV or small-order fee for, among other reasons, Members that have

efficient delivery requirements. More specific details will be addressed for a Participating Entity at the time of development and execution of the Participating Addendum for that Entity. The State of Hawaii delivery commitment is included on the Participating Addendum for Hawaii that accompanies the RFP response.

18. Section 9.4. Price reduction and adjustment – the second sentence shall be deleted.

19. Section 9.6. Administrative Fees – The second sentence shall be deleted and replaced with the following: "Vendor agrees to pay a total of three percent (3%) of the monthly Spend under this contract ("Administrative Fee") based on "Region 4 ESC Spend", as defined below. The total of the three percent (3%) will be paid as follows:

    a) 1.798 % shall be paid as per the process detailed in the executed National Intergovernmental Purchasing Alliance Company Marketing Agreement dated July 1, 2017 between the Vendor and National IPA.

    b) 1.202 % will be paid monthly as per the schedule detailed in the RFP after Region 4's acceptance of the Vendor's monthly report as mutually agreed upon by the Parties.

    For purposes of this Contract, "Region 4 ESC Spend" shall mean the collective paid-for purchases under the Program, net of taxes, shipping costs, returns, discounts, credits, any incentives amortized for the applicable period, rebates actually paid, employee purchases under any type of purchasing program, postage, shipping and mailing services, gift cards and warranties.

Vendor respectfully requests that in the event of an occasional payment that may be later than 30 days, it would not be a cause to be declared in material breach of the Contract.

20. Section 10.1. Audit Rights – The following language shall be added to the end of the paragraph: "Notwithstanding anything to the foregoing, for purposes of this section 10.1, the accounting shall be of the item ordered, item description, quantity ordered, date ordered, price paid, and any other price upon which Region 4 ESC's pricing is based. The format of such requested materials, as well as any third party auditor retained pursuant to this section must be mutually acceptable to Region 4 ESC, TCPN, and Vendor, such acceptance not to be unreasonably withheld."

21. Section 11.6. Warranty conditions –Notwithstanding the foregoing, Vendor will pass through to TCPN / Region 4 ESC and its Members all manufacturer supplied end-user warranties on all products sourced to TCPN / Region 4 and its Members, ESC in accordance with the resulting written Contract. In addition, Vendor agrees to accept returns in original packaging from TCPN / Region 4 ESC, and its Members, in accordance with Vendor's standard return policy without charging a restocking fee. Exceptions shall apply for any special (custom) or non-returnable products. These products are identified at the time of order as "non-returnable". Returns shall be picked up from TCPN/ Region 4 ESC and its Members delivery locations on a daily basis as needed. If any item is found to be defective or damaged, Vendor agrees to accept return in original packaging for credit or replacement, if returned in accordance with Vendor's standard return policy.

With regard to services, Vendor represents and warrants that it shall perform the services in a timely, competent, workmanlike manner and in conformance with the requirements of the Contract, and that all Office Depot-branded deliverables will conform to their documentation, functional specifications and requirements for one (1) year from the date of acceptance (the "Warranty Period"). In the event the Vendor-branded services or deliverables do not conform

to this warranty, Vendor will, at no cost or expense to TCPN / Region 4 ESC, promptly correct, re-perform and, as applicable, re-deliver the Vendor-branded Services and Deliverables. For each day during the Warranty Period that the Vendor-branded services or deliverables do not conform to this warranty, the Warranty Period shall be extended by one day.

22. Section 12.3. Registered Sex Offender Restrictions – if Region 4 agrees that Vendor representatives delivering product on site does not qualify as "working when students are or are reasonably expected to be present", then Vendor can agree to the terms of this section. If not, then delete this section.

Vendor employment practices make every effort to insure that we do not employ known sex offenders. We expect and hold our subcontractors to the same level of employment standards, however, despite our high level of expectations for our subcontractors, we ultimately do not have control of their hiring practices, although, if it is determined that they have a known sex offender employed and involved with TCPN customer deliveries, Vendor would require their removal immediately.

23. Section 13.5. Marketing – the Standard Terms and Conditions surrounding the use of the Vendor Logo, as more particularly set forth in Exhibits A, A-1 and A-2 attached hereto, shall be incorporated into this section.

24. Section 13.6. Certificates of Insurance – the last sentence in this section shall be deleted.

Appendix C- Pricing

25. Last bullet - Vendor agrees to this section as it relates to Not to Exceed Pricing; provided, however, to the extent that a lower price in granted by Vendor to a Member, such pricing shall apply to only that single order and any future pricing offers will be reviewed by Vendor, as needed, and it will be Vendor's sole decision as to whether to provide any pricing that is Lower Than the Not to Exceed Pricing offered in response to this RFP.

Appendix F – Company Profile

26. Marketing / Sales -Section 17 - The Standard Terms and Conditions surrounding the use of the Vendor Logo, as more particularly set forth in Exhibits A, A-1 and A-2 attached hereto, shall be incorporated into this section.

State of Hawaii Participating Addendum

27. Section 3. A. Usage Reports- as it relates to the required monthly usage reports, Office Depot agrees to provide the reports as needed with the following clarification regarding the report fields to be included. Manufacturer's Suggested Retail Price ("MSRP") will appear on the report for all contract products that are in the Office Depot assortment and have actual Office Depot product numbers in the Office Depot database.

For items that are ordered though our "copy per page program" the SRP is inapplicable to this program and there will not be an MSRP appearing on the reports.

Additionally, for Special Orders, there will be no MSRP appearing on the monthly reports.

For both copy per page items and special order items, the report will contain the "Contract Price" as required.

EXHIBIT A
ADVERTISING AND TRADEMARKS

1.   The Program shall be promoted and marketed via various forms of advertising in compliance with this Contract. Vendor may provide offers and promotions that can be used by TCPN / Region 4 ESC to promote the Program to Members. Vendor shall provide TCPN / Region 4 ESC with advertising templates containing these offers and promotions ("**Templates**") to be used by TCPN / Region 4 ESC in advertising and marketing materials distributed by TCPN / Region 4 ESC to its Members. Permissible uses of the Templates are outlined in **Exhibit B** TCPN / Region 4 ESC shall not (i) change the Templates without the prior written approval of Vendor; and (ii) use the Templates in any manner other than the permissible uses outlined on **Exhibit B.**

2.   Vendor grants to TCPN / Region 4 ESC a nonexclusive, non-assignable, limited license to the Vendor name and logo (collectively, the "**Vendor Marks**") solely for the advertising and marketing purposes set forth herein. The use of the Vendor Marks shall be pre-approved in writing by Vendor and shall be in accordance with Vendor's trademark usage guidelines marked as **Exhibit B**, as same are established from time to time. TCPN / Region 4 ESC shall not use the Vendor Marks in a manner that is disparaging to Vendor or its products or services, or portrays Vendor in a false, competitively adverse or poor light. TCPN / Region 4 ESC's use of the Vendor Marks under this Contract, and the goodwill associated with such use, inures to the benefit of Vendor, and TCPN / Region 4 ESC shall not register or attempt to register, in any jurisdiction, any of trademarks or designations confusingly similar or dilutive of the Vendor Marks. This provision shall survive the termination of this Contract.

3.   TCPN / Region 4 ESC grants to Vendor a nonexclusive, non-assignable, limited license to TCPN's/ Region 4 ESC's name and logo (collectively, the "**TCPN / Region 4 ESC Marks**") solely for the advertising and marketing purposes set forth herein. The use of the Company Marks shall be pre-approved in writing by TCPN / Region 4 ESC. Vendor shall not use the Company Marks in a manner that is disparaging to TCPN / Region 4 ESC or its products or services, or portrays TCPN / Region 4 ESC in a false, competitively adverse or poor light. Vendor's use of the TCPN / Region 4 ESC's Marks under this Contract, and the goodwill associated with such use, inures to the benefit of TCPN / Region 4 ESC, and Vendor not register or attempt to register, in any jurisdiction, any of trademarks or designations confusingly similar or dilutive of the TCPN / Region 4 ESC Marks. This provision shall survive the termination of this Contract.

4.   Each party represents, warrants and covenants that:
   i.   it has the full corporate right and authority, and possesses all licenses, permits, authorizations and rights to intellectual property required to enter into this Contract and to perform the acts required of it hereunder;
   ii. its performance under this Contract, and/or the rights herein granted to the other party, will not conflict with or result in a breach or violation of any of the terms or provisions, or constitute a default under any agreement by which it is bound; and
   iii. with respect to the performance of its obligations hereunder, it will comply with all applicable laws, rules and regulation.

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EXHIBIT A-1
Vendor Trademark Usage Policy

- As used herein, the term "Vendor Trademarks" shall mean all domain names, trademarks, logos and other branding elements proprietary to Vendor.

- The Vendor Trademarks may not be used in any manner that expresses or might imply Vendor's affiliation, sponsorship, endorsement, certification, or approval, of any third-party product or service.

- The Vendor Trademarks may not be used in association with or combined with any third-party trademark in a manner that might suggest co-branding or otherwise create potential confusion as to source or ownership of the Vendor Trademarks.

- The Vendor Trademarks may not be included in any non-Vendor trade name, business name, domain name, product or service name, logo, trade dress, design, slogan, or other trademark.

- When using the Vendor Trademarks, never vary the spelling, add or delete hyphens, make one word two, or use the trademarks in a possessive or plural form.

- The Vendor logo may only be used as provided by Vendor electronically or in hard copy form. When using a Vendor logo, never modify the design, add or delete any elements or words, change any colors or proportions. The logo may not be animated, morphed, or otherwise distorted in perspective or dimensional appearance.

- The Vendor Trademarks may not be combined with any other symbols, including words, logos, icons, graphics, photos, slogans, numbers, or other design elements.

- The Vendor Trademarks may not be imitated or used as design features in any materials.

- The Vendor Trademarks must include the appropriate ® or TM symbol at least at the first and most prominent mention on each visually distinguishable page of material. The ® should be used in connection with all registered trademarks and the TM should be used in connection with all non-registered trademarks.

- Each name, term or mark that is a trademark of Vendor, or one of its subsidiaries or affiliates, must include the applicable mark and trademark statement when it is used. **Example:** "_____ is a [trademark or registered trademark] of The Office Club, Inc."

- The Vendor Trademarks may not be used in any a false, misleading, derogatory, or otherwise defamatory manner.

EXHIBIT A-2

Vendor Trademark Usage Policy

- As used herein, the term "Vendor Trademarks" shall mean all domain names, trademarks, logos and other branding elements proprietary to Vendor and its subsidiaries and affiliates, including but not limited to the OFFICE DEPOT® OFFICEMAX® logo.

- The Vendor Trademarks may not be used in any manner that expresses or might imply Vendor's affiliation, sponsorship, endorsement, certification, or approval, of any third-party product or service.

- The Vendor Trademarks may not be used in association with or combined with any third-party trademark in a manner that might suggest co-branding or otherwise create potential confusion as to source or ownership of the Vendor Trademarks.

- The Vendor Trademarks may not be included in any non-Vendor trade name, business name, domain name, product or service name, logo, trade dress, design, slogan, or other trademark.

- When using the Vendor Trademarks, never vary the spelling, add or delete hyphens, make one word two, or use the trademarks in a possessive or plural form.

- The Vendor logo may only be used as provided by Vendor electronically or in hard copy form. When using a Vendor logo, never modify the design, add or delete any elements or words, change any colors or proportions. The logo may not be animated, morphed, or otherwise distorted in perspective or dimensional appearance.

- The Vendor Trademarks may not be combined with any other symbols, including words, logos, icons, graphics, photos, slogans, numbers, or other design elements.

- The Vendor Trademarks may not be imitated or used as design features in any materials.

- The Vendor Trademarks must include the appropriate ® or TM symbol at least at the first and most prominent mention on each visually distinguishable page of material. The ® should be used in connection with all registered trademarks and the TM should be used in connection with all non-registered trademarks.

- Each use of the Vendor Trademarks must include an appropriate attribution statement. Example: "_____ is a [trademark or registered trademark] of [name of trademark owner]." Vendor will provide proper attribution statements as requested.

- The Vendor Trademarks may not be used in any a false, misleading, derogatory, or otherwise defamatory manner.

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Office DEPOT OfficeMax®

QUESTIONNAIRE

APPENDIX E

Proposal for
Managed Print Solutions
National IPA / The Cooperative Purchasing Network
In response to Solicitation #17-14

region4 Educated Solutions

NATIONAL**IPA**
ENHANCED PORTFOLIO • UNIFIED FOCUS • CONTINUED TRUST

TCPN®
The Cooperative Purchasing Network

APPENDIX E:

QUESTIONNAIRE

Please provide responses to the following questions that address your company's operations, organization, structure and processes for providing products and services.

1. **States Covered**

   Offeror must indicate any and all states where products and services can be offered.
   Please indicate the price co-efficient for each state if it varies. (If applicable)

   ☑ States & District of Columbia *(selecting this box is equal to checking all boxes below)*

☑ Alabama	☑ Illinois	☑ Montana	☑ Rhode Island
☑ Alaska	☑ Indiana	☑ Nebrakska	☑ South Carolina
☑ Arizona	☑ Iowa	☑ Nevada	☑ South Dakota
☑ Arkansas	☑ Kansas	☑ New Hampshire	☑ Tennessee
☑ California	☑ Kentucky	☑ New Jersey	☑ Texas
☑ Colorado	☑ Louisiana	☑ New Mexico	☑ Utah
☑ Connecticut	☑ Maine	☑ New York	☑ Vermont
☑ Delaware	☑ Maryland	☑ North Carolina	☑ Virginia
☑ District of Columbia	☑ Massachusetts	☑ North Dakota	☑ Washington
☑ Florida	☑ Michigan	☑ Ohio	☑ West Virginia
☑ Georgia	☑ Minnesota	☑ Oklahmoa	☑ Wisconsin
☑ Hawaii	☑ Mississippi	☑ Oregon	☑ Wyoming
☑ Idaho	☑ Missouri	☑ Pennsylvania	

   ☐ Territories & Outlying Areas *(selecting this box is equal to checking all boxes below)*

☐ American Samoa	☐ Northern Marina Islands
☐ Federated States of Micronesia	☑ Puerto Rico
☐ Guam	☐ U.S. Virgin Islands
☐ Midway Islands	

2. **Diversity Programs**
   - Do you currently have a diversity program or any diversity partners that you do business with?　☑ Yes　☐ No

   - If the answer is YES, do you plan to offer your program or partnership through TCPN?　☑ Yes　☐ No

   (If the answer is YES, attach a statement detailing the structure of your program, along with a list of your diversity alliances and a copy of their certifications)

- Will the products accessible through your diversity program or partnership be offered to TCPN members at the same pricing offered by your company? ☑ Yes ☐ No

3. **Minority and Women Business Enterprise (MWBE) and (HUB) Participation**

It is the policy of some entities participating in TCPN to involve minority and women business enterprises (M/WBE), small and/or disadvantaged business enterprises, disable veterans business enterprises, historically utilized businesses (HUB) and other diversity recognized businesses in the purchase of goods and services. Offerors shall indicate below whether or not they hold certification in any of the classified areas and include proof of such certification with their response.

a. **Minority Women Business Enterprise**
   Offerors certify that this firm is an MWBE ☐ Yes ☑ No

   List certifying agency: _____

b. **Small Business Enterprise (SBE) or Disadvantaged Business Enterprise (DBE)**
   Offerors certify that this firm is a SBE or DBE ☐ Yes ☑ No
   List certifying agency: _____

c. **Disabled Veterans Business Enterprise (DVBE)**
   Offerors certify that this firm is a DVBE ☐ Yes ☑ No
   List certifying agency: _____

d. **Historically Underutilized Businesses (HUB)**
   Offerors certify that this firm is a HUB ☐ Yes ☑ No
   List certifying agency: _____

e. **Historically Underutilized Business Zone Enterprise (HUB Zone)**
   Offerors certify that this firm is a HUB Zone ☐ Yes ☑ No
   List certifying agency: _____

f. **Other**
   Offerors certify that this firm is a recognized diversity certificate holder ☐ Yes ☑ No
   List certifying agency: _____

4. **Residency**

Responding Company's principal place of business is in the city of __Boca Raton__ State of __Florida__

5. Felony Conviction Notice

Please check applicable box:

☑ A publicly held corporation; therefore, this reporting requirement is not applicable.

☐ Is not owned or operated by anyone who has been convicted of a felony.

☐ Is owned or operated by the following individual(s) who has/have been convicted of a felony.

* If the third box is checked a detailed explanation of the names and convictions must be attached.

6. Processing Information

Company Contact For:

Contract Management

Contact Person:	Michael Kerr
Title:	Director of Sales, Managed Print Service
Company:	Office Depot, Inc.
Address:	192 Technology Pkwy, Suite #150
City:	Norcross **State:** Georgia **Zip:** 30092
Phone:	(561) 212-2713
Email:	Michael.kerr@officedepot.com

Billing & Reporting / Accounts Payable

Contact Person:	Francine Staton
Title:	National Account Manager – Public Sector Reporting
Company:	Office Depot, Inc.
Address:	6805 S 217th Street
City:	Kent **State:** Washington **Zip:** 98032
Phone:	(561) 438-4800
Email:	francine.staton@officedepot.com

Contact Person:	Alfredo Rodriquez
Title:	Sr. Analyst, Rebates
Company:	Office Depot, Inc.
Address:	6600 North Military Trail
City:	Boca Raton **State:** Florida **Zip:** 33496
Phone:	(561) 438-4414
Email:	alfredo.rodriguez1@officedepot.com

Marketing

Contact Person: Brad Kropp
Title: Senior Manager, SMB & Public Sector Marketing
Company: Office Depot, Inc.
Address: 6600 North Military Trail
City: Boca Raton   **State:**   Florida   **Zip:**   33496
Phone: (561) 438-8558
Email: brad.kropp@officedepot.com

7. **Distribution Channel:** Which best describes your company's position in the distribution channel:

☐ Manufacturer Direct   ☐ Certified Education/Government Reseller

☐ Authorized Distributor   ☐ Manufacturer Marketing through Reseller

☑ Value-Added Reseller   ☐ Other _____

8. **Pricing Information**
    - In addition to the current typical unit pricing furnished herein, the Vendor agrees to offer all future product introductions at prices that re proportionate to Contract Pricing.

      ☑ Yes   ☐ No

    (If answer is no, attach a statement detailing how pricing for participants would be calculated.)

    - Pricing submitted includes the required administrative fee.   ☑ Yes   ☐ No
      (Fee calculated based on invoice prior to customer)

    - Additional discounts for purchase of a guaranteed quantity?   ☑ Yes   ☐ No

9. **Cooperatives**

List any other cooperative or state contracts currently held or in the process of securing

Cooperative/State Agency	Discount Offered	Expires
Region 4 ESC - Janitorial Supplies - R162102	Fixed Pricing	02/29/20
Region 4 ESC - Technology Supplies - R160204	Discount by Category	08/01/19
Region 4 ESC - School Supplies - R141605	Fixed Pricing	01/31/18
Region 4 ESC - Office Supplies - R141703	Fixed Pricing	02/28/18
Region 4 ESC - Furniture & Installation - R142212	Fixed Pricing (Catalog) Discount by Category (Special Order)	05/01/18
Region 4 ESC - Managed Print Solutions - R5243	Fixed Pricing	02/29/18
** National-IPA (City of Tamarac)	Discount by Category	10/18/19
** National-IPA (State of Florida)	Discount by Category	4/17/22
** National-IPA (Oregon State University)	Fixed Pricing (&) Discount by Category	12/31/23
** NASPO-ValuePoint	Discount by Category	12/19/19
** America Saves	Fixed Pricing (&) Discount by Category	05/31/18

** Office Depot holds a number of cooperatives and/or state contracts, but very few of those relationships are specifically held with relevance to BSD Managed Print Solutions / Copy & Print Solutions. In most scenarios, Managed Print Solutions are made available to a cooperatives customer base through convenience and/or stand-alone bid agreements, and are not privy to the discount structures offered for directly held Managed Print Solutions-relevant contracts. More details can be found in Appendix F.

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APPENDIX E:

QUESTIONNAIRE:

Diversity Statement

Office Depot has a two pronged Certified Diversity Program which should offer most TCPN Participating Agencies the Diversity options they are seeking.

The first prong is our Tier 2 Certified Diversity Supplier program which we offer in our online catalog a range of more than 2,000 items covering many product categories from these suppliers, a number of whom are mentored under our program. We actively seek certified companies which have suitable products and can meet the volume demands that our marketing programs require. They must be certified by a nationally recognized organization and must maintain that certification to remain in the program. They must maintain the quality of the product and have the financial ability to support the volume of business we can generate. We have copies of the certifications for all suppliers in this program and will be pleased to provide them to TCPN or any of the Participating Agencies upon request. We respectfully suggest that there are too many to be efficiently included in this proposal.

Some of our Tier 2 Diverse Supplier Vendors that are featured in our Diverse Supplier Catalog are:

- Abisco
- AccuBanker
- Addendia
- Alliance Rubber Co.
- Baumgarten's
- BOXA/Marbles
- D & B Safety
- DME – Derrah Morrison Enterprises
- DiverseID
- Green Share LLC
- Hess Advanced Technologies
- Hoffman Technologies, Inc.
- Image Projection West - IPW
- Imprint Plus
- Kleenslate Concepts
- KellyRest
- LePage's
- M&A Global, LLC

- Mammoth Office Products
- Master Manufacturing Co
- McKlein USA
- Nance Carpet
- Neutral Posture
- Officemate International OIC
- 1 World Digital
- OutSmart
- Pointe International
- RPT Toner
- Smead
- South Coast Paper
- SJ Paper/Selco Industries
- Stride
- Timeless Frames ViewSonic Corp
- VSM Imaging Supplies
- Workplace Solutions

The second prong of Office Depot's Diversity Program is our range of Certified Tier 1 Partners. Most of these partners are regional organizations and must be certified by a nationally recognized organization and maintain that certification to remain in the program. This program includes partners who have been mentored by Office Depot. Our Tier 1 Partners provide all of the customer facing services including sales, the ordering website, customer service, invoicing, and internet or EDI support as may be required. In these partnerships Office Depot provides the product and delivery functions and supports warranty and other functions as needed. The list of Tier 1 Partners is long and mostly regional and we propose to provide a copy of the certification upon customer request.

We provide complete usage reporting to help the TCPN Participating Agency analyze and report their Diversity Spend accurately for both Tier 1 and Tier 2 usage.

Office Depot has developed a diversity purchasing initiative (the "Tier 1 Program") that can be utilized by end customers to purchase products and services from small businesses, minority- or women-owned suppliers and service disabled veteran suppliers. We appreciate the opportunity to help our Tier 1 diversity partners while assisting TCPN Participating Agencies to achieve their diversity spending goals. Our proposed program maintains the structure of known auditable pricing that TCPN contracts provide Participating Agencies while meeting the financial needs of the Tier 1 Partners.

In the event a Participating Agency wishes to purchase under the TCPN Contract but also elects to utilize an Office Depot Tier 1 partner in connection with such purchases, TCPN shall permit the Participating Agency to participate in Office Depot's Tier 1 program, provided such participation is in accordance with the terms of the Contract. The parties agree that the Participating Agency shall pay a fee in addition to the pricing offered under the Contract in order to participate in the Tier 1 Program. The fee shall be negotiated among the Participating Agency, the Tier 1 partner and Office Depot.

Office DEPOT OfficeMax®

COMPANY PROFILE

APPENDIX F

Proposal for
Managed Print Solutions
National IPA / The Cooperative Purchasing Network
In response to Solicitation #17-14

region4 Educated Solutions   NATIONAL IPA   TCPN The Cooperative Purchasing Network
ENHANCED PORTFOLIO · UNIFIED FOCUS · CONTINUED TRUST

Office DEPOT. OfficeMax®

APPENDIX F:

COMPANY PROFILE

Please provide the following:

1. Company's official registered name.

   Office Depot, Inc.

2. Brief history of your company, including the year it was established.

Overview

Office Depot, Inc. is a global supplier of office products and services. The company was incorporated in 1986 with the opening of our first retail store in Fort Lauderdale, Florida. Formed by the merger of Office Depot and OfficeMax, Office Depot, Inc. is a leading global provider of products, services, and solutions for every workplace – whether your workplace is an office, home, school, or car.

Office Depot, Inc. is a resource and a catalyst to help customers work better. We are a single source for everything customers need to be more productive, including the latest managed print solutions, print and document services, core office supplies, cleaning breakroom facilities services, business services, furniture, and school essentials.

The company has annual sales of approximately $11 billion, employs approximately 38,000 associates and serves consumers and businesses in North America with approximately 1,400 retail stores, award-winning e-commerce sites, and a dedicated business-to-business sales organization – all delivered through a global network of wholly owned operations, franchisees, licensees and alliance partners. The company operates under several banner brands including Office Depot, OfficeMax, and Grand & Toy. The company's portfolio of exclusive product brands include TUL, Foray, Brenton Studio, Ativa, WorkPro, Realspace, and HighMark.

Office Depot, Inc.'s charitable arm, The Office Depot Foundation, supports programs that enhance quality of life for children, strengthen communities, encourage local and international economic growth, and empower schools and non-profit organizations. Office Depot and OfficeMax also provide resources and support to small businesses through its Business Solutions Center. The center provides informative tips, advice, articles, videos, and more designed to help businesses achieve their goals.

Office Depot's common stock is listed on the NASDAQ Global Select Market under the symbol ODP. Additional press information can be found at news.officedepot.com.

Dramatic Growth over 30 Years

While Office Depot is clearly a powerful organization today, the Company's beginnings were quite modest. Office Depot was founded in 1986 and opened its first store in Fort Lauderdale, Florida. In late 1987, David I. Fuente assumed the post of Chairman and Chief Executive Officer of the fledging company, and took Office Depot public in 1988. The Executive Team immediately began to execute an ambitious plan to expand the Company's footprint in key U.S. markets. The results were dramatic: By the end of 1990 Office Depot had 173 stores in 27 states. That same year, Office Depot announced its merger with The Office Club, Inc., becoming the largest office products retailer in North America.

Domestic growth, however, was only one aspect of Office Depot's expansion in the Company's early years; the management team had its sights set on penetrating international markets as well. Early 1992 marked the Company's acquisition of H.Q. Office International, Inc., which included the Great Canadian Office Supplies Warehouse chain in western Canada. Growing steadily, the Company also subsequently opened new retail stores in Israel and Colombia under international licensing agreements.

As Office Depot expanded geographically, the Company also began to extend beyond its traditional markets. In 1993, Office Depot entered the rapidly consolidating contract stationer business by acquiring two market leaders: Wilson Stationary & Printing Company and Eastman Office Products Corporation. The merger of six additional contract stationers followed these purchases during 1994. These moves positioned Office Depot to take advantage of industry trends that would come to play a central role in the Company's success.

In the meantime, Office Depot continued its steady international growth. Between 1995 and 1998, the Company opened stores in Poland, Hungary and Thailand under international licensing agreements and in Mexico, France and Japan under joint venture agreements. Later, the Company acquired the interests of its joint venture partners in both France and Japan.

In 1998, Office Depot merged with Viking Office Products, a public company and the world's leading direct mail marketer of office products. The addition of Viking to the Office Depot organization not only vastly expanded Office Depot's international presence, but also made the Company the leading provider of office products and services in the world.

That same year, Office Depot began to leverage the Internet aggressively, launching the first of a number of new Web sites, www.officedepot.com. The award-winning site established Office Depot as the industry's technology leader, expanded its domestic e-commerce capabilities, and ultimately extended the range of products and services the Company could offer its customers. The following year, the Company launched its first European e-commerce site, www.viking-direct.co.uk, in the U.K. By 2005, the Company had over 30 international Web sites. Worldwide e-commerce sales in 2004 totaled $3.1 billion.

As Office Depot grew larger and more complex, its management leadership needs changed. In 2000, David Fuente stepped aside, and Bruce Nelson was appointed Chief Executive Officer. The executive team's charge was challenging: To guide Office Depot at an exciting and defining time in the Company's evolution. The Company immediately undertook several new management initiatives geared to make Office Depot a more compelling place to work, shop and invest. With a careful focus on invigorating the Company's U.S. retail operations, expanding its international business, growing its best-in-class e-commerce business, and building a world-class warehouse and distribution network, the executive team gradually took Office Depot to the next level.

New Leadership Opens Exciting New Chapter in Company History

In 2004, Neil R. Austrian assumed the role of Interim Chairman and CEO. During that period, the Company restated its commitment to continue Office Depot's strategic direction to grow the business and improve financial performance. The Company proceeded to benefit from two consecutive positive quarters.

In early 2005 Office Depot launched a strategic marketing campaign which consisted of new advertising, brand positioning and the reintroduction of the Company's famous Taking Care of Business tagline. Office Depot next announced its multi-year agreement with NASCAR to become the sport's first-ever Official Office Products Partner.

In 2010, Neil R. Austrian again stepped into the role of Interim Chairman and CEO. The executive team is now focused on driving profitable growth by exceeding the expectations of its customers and building shareholder value. Austrian was then appointed as the full-time CEO in May, 2011.

On November 5, 2013, Office Depot and OfficeMax completed their merger. By combining both companies, Office Depot, Inc., is a stronger, more efficient global provider of products, services and solutions, fully committed to setting a new standard for serving the workplace and home needs of today and tomorrow through innovation and exceptional customer experience. Leading the merged organization, Roland Smith was appointed Chairman and CEO of Office Depot, Inc.

Roland Smith effectively managed the integration of the organization and in 2017 he retired. The organization chose Gerry Smith as its new CEO, leading the company in a strategic, innovative, and transformational direction for the future.

Office Depot Managed Print Solutions History and Experience

Office Depot is one of the largest and most experienced national suppliers of office products, including paper and printing technology. For over 20 years, Office Depot has been a leader in the print services industry through our technology product offering and on-demand printing services. Additionally, we launched our MPS program in 2006 and have quickly risen to being one of the most competitive programs available.
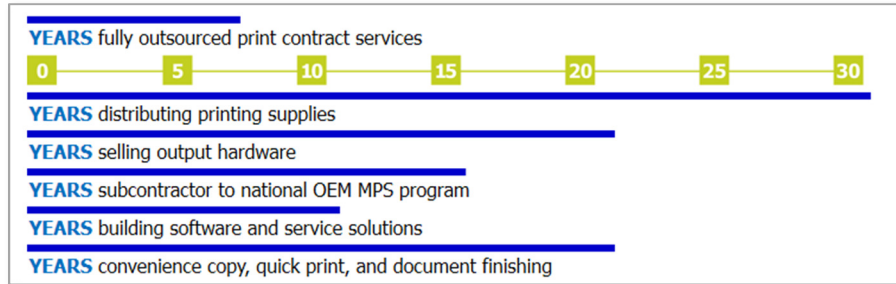
At our core, Office Depot is a supplier and service provider for the office environment. The largest commodities we sell are paper and toner, giving us a unique level of expertise in the print solutions marketplace. Unlike other office supply companies, as well as direct supplies and equipment manufacturers, the Office Depot business strategy is focused on being a consultant and true business partner for the office procurement environment—and we designed our Managed Print Services (MPS) program with this goal in mind.

Printing is a critical component to any organization. Ensuring that the right supplies are on hand and printer fleets are working at peak efficiency will enhance overall productivity while cutting costs. By utilizing the Office Depot Managed Print Services Program, organizations can do the following: 1) control and manage toner spend, 2) optimize the printing environment and 3) enhance printing and document services. This three-step approach enables Office Depot to address today's printing-related challenges with comprehensive solutions, and dedicated support.

According to a whitepaper from Photizo Group called "A CXO's Guide to Managed Print Services," one of the seven best practices for starting an MPS program is "separate MPS vendor services from hardware." Office Depot is not a hardware manufacturer offering a program around our specific line of equipment. Instead, as one of the few vendor-neutral MPS providers, Office Depot is able to focus on and deliver a more effective print management program by leveraging our expertise in managing print supplies and service spend. We partner with best-in-class OEMs to offer you the hardware solution that best fits your need, not the hardware we manufacture.

Office Depot Managed Print Services is a division of our Copy Print Depot (CPD) offering, your complete, comprehensive print solution delivering complete visibility and control over print activity at all levels of an organization. Region 4 ESC members will have access to a comprehensive, differentiated print program unlike any other in the marketplace.

Office Depot is a $3 billion value-added reseller for technology devices and consumables. Our 25 years in the printing industry and expertise in the MPS marketplace is shown by the 16,000 active print output devices we manage across thousands of locations nationwide, more than 50 million units of ink and toner sold annually, over 5,000 printers sold daily, and more than 1 million transactions per week in printing related products.

Additionally, with 30 years of account implementation experience, Office Depot knows what it takes to make the transition to Managed Print Solutions as timely and cost-effective as possible. Office Depot is committed to providing un-parallel support and ongoing dedication to improving your organization. When organizations work with Office Depot, they experience the impact of business made personal.

Introduction to Office Depot MPS

As the work environment continues to evolve, organizations are making smart business decisions by investing in technology that drives growth, impacts long-term strategy, and facilitates cost management. Fortunately, Office Depot has the technology and expertise to help you gain cost visibility and reduce spend in your print environment. Our Managed Print Services (MPS) program is designed to:

- Standardize and streamline printer needs

  - Tap into the most established toner distribution network
  - Integrate supplies, ordering, and management with our user-friendly web portal
  - Enjoy proactive management of your workgroup, multi-function, and copier print devices
  - Streamline supply ordering and service requests at all your locations

- Reduce total cost of ownership

  - Reduce procurement and help desk workload through Office Depot program management
  - Remove toner inventory costs through just-in-time delivery and payment in arrears
  - Eliminate overage rates with per page charges based solely on utilization
  - Cutting-edge management solution with no capital investment required

- Increase visibility and improve utilization

  - Improve allocation of assets to maximize efficiency
  - Introduce expense allocation and budget control with department-level billing
  - Manage view of print devices and access reporting through our software suite

- Boost productivity

  - Create an optimal print environment by assessing your costs, culture, and workflow
  - Reduce downtime with timely service and support
  - Evolve your print resources as your business changes
  - Allow your staff to focus on core competencies while Office Depot ensures your print fleet is up and running

Our Approach to Managed Print

Our process for MPS has five components that Office Depot adheres to and monitors daily, monthly, quarterly, and beyond in order to achieve maximum efficiency and savings opportunities. Our commitment to Region 4 ESC Members lies in our ability to execute on these five key innovations that also make us a leader in the field.
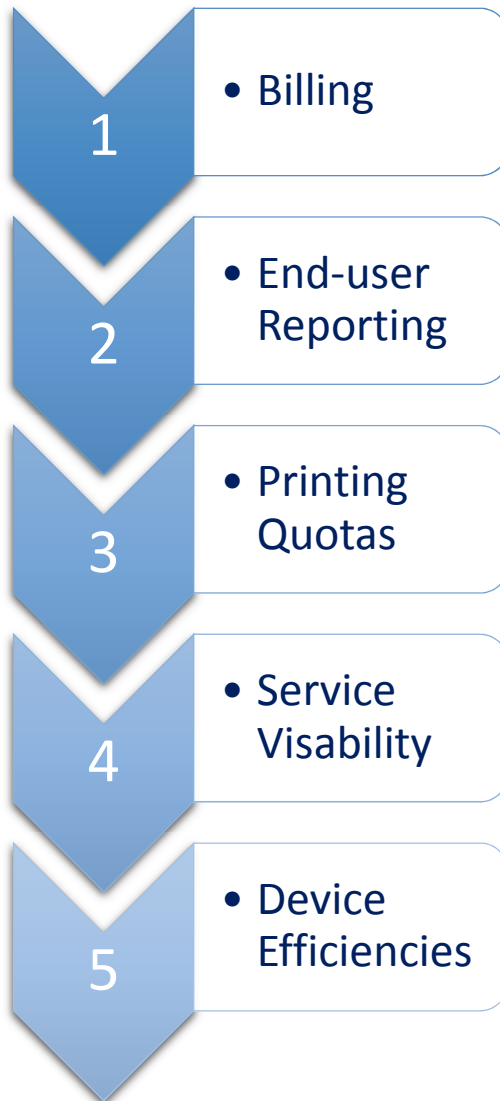
1 • Billing

Rather than a lump-sum invoice built on minimum volume commitments for pages you have never seen printed, our billing breaks down usage and is based on actual consumption.

2 • End-user Reporting

Every time an employee clicks print, proprietary Office Depot software documents the behavior. This knowledge allows you to make an informed decision based on actual data. We can also help you reduce cost of ownership by diverting print to lower-cost machines.

3 • Printing Quotas

Software options allow you to set quotas for departmental printing, putting the power back into the hands of key decision makers. In addition, these controls allow you to charge back costs by individual device.

4 • Service Visability

Anytime, anywhere a device breaks down, our program alerts a technician, sometimes even before your team is aware of it. Our team sees from beginning to end how efficiently a problem is resolved and you will get quarterly reports on Office Depot performance.

5 • Device Efficiencies

Office Depot reporting helps you decide if you are getting the most out of your devices. For example, you will be able to see if Device A is only using 5% of its capabilities while Device B is being maxed out. Office Depot will help you reallocate or redistribute your fleet based on this knowledge.

Our Five-Point Transparency Process translates to a single concept for our customers: Business Efficiency. Industry research shows that most companies spend 10–30%[1] more than necessary on printing costs. However, costs can't be reduced until you gain a clear understanding of what makes

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[1] Gartner: "Printer and Copier Fleets: The Gold Mine in the Hallway," August 19, 2003.

up your print costs and the areas that can be reduced or eliminated. The Office Depot Five-Point Transparency Process looks to uncover areas of waste and then recommend highly efficient solutions targeted to your environment.

Throughout our proposal, you will see how Office Depot can provide immediate relief in the management of your members' fleet of printers and set the course for long-term savings, consistent cost structures, and a more efficient print environment.

Managed Print Solutions from Office Depot will cost-effectively reshape and enhance the total printing experience for Region 4 ESC Members.

Office Depot is committed to consistently delivering world-class service in everything we do for you – that includes providing everything you need for your managed print solutions. The impact of business made personal – that's the Office Depot® difference. Let's get started.

3. Company's Dun & Bradstreet (D&B) number.

    15-3531108

4. Corporate office location

    Office Depot, Inc.
    6600 North Military Trail
    Boca Raton, Florida 33496

5. List the total number of sales persons employed by your organization within the United States, broken down by market.

    Office Depot, Inc. boasts the largest network of both contract and retail sales and support personnel in the industry. We have more than 21500 sales workers, 1400 retail store locations, nearly 60 Corporate Sales Office locations, 6 Regional Print Facilities, over 14 National Delivery Centers, and 10 Cross-Dock locations.

    The Office Depot Business Solutions Division Sales Team is comprised of 1,500 sales professionals, including Account Managers, many of whom specialize in Public Sector Sales, Print and Documents, Cleaning and Breakroom, Print, Furniture and Technology. They are supported by Sales Management teams at the District and Regional levels.

6. List the number and location of offices, or service centers for all states being offered in solicitation. Additionally, list the names of key contacts at each location with title, address, phone and e-mail address.

Office Depot, Inc. offers various Full Location Listings information attached at the end of this proposal tabbed section. The listings provides comprehensive contact information from a full-organization perspective. Please note the inclusion of dedicated account team contact names per location in this section. The information is provided below in reference quick-view format.

Managed Print Solutions – Field Sales List

First	Last	Position	Territory	Reside	Mobile #	E-MAIL
Michael	Kerr	Director, Sales	US	Atlanta GA	561-212-2713	michael.kerr@officedepot.com
Kathy	Walsh	NAM - MPS	Ill/Wisconsin	Chicago	847-630-1094	Kathleen.Walsh@Officedepot.com
Lynn	Warach	Solution Development Mgr MPS	NE including E PA/Del/NJ	Philly	267-735-9681	lynn.warachvaningen@officedepot.com
Rich	Ollier	MBDM - MPS	OH/MI/KY	Dayton, OH	513-225-7925	Rich.ollier@officedepot.com
Bill	Santella	MBDM - MPS	New York, NY (NY, N NJ)	Clifton, NJ	516-430-9363	william.santella@officedepot.com
Mark	Curran	MBDM - MPS	Ill/Wisconsin	Chicago	312-671-5549	mark.curran@officedepot.com
Daniel	Lindros	MBDM - MPS	MA, RI, VT, CT	Boston, MA	407-488-0041	daniel.lindros@officedepot.com
Andrea	Hannibal	MBDM - MPS	MI	Detroit, MI	734-330-0304	andrea.hannibal@officedepot.com
Open - Wash DC		MBDM - MPS				
Ed	Davila	Regional Sales Manager- MPS		Jacksonville, FL		esteban.davila@officedepot.com
Chris	Torbett	MBDM - MPS	TX/LA	Dallas	469-585-3553	chris.torbett@officedepot.com
David	Harris	MBDM - MPS	NC/SC	Charlotte, NC	978-479-2320	david.harris@officedepot.com
Herb	Stebbins	Solution Development Mgr MPS	TX/AR/LA - Hunt San Antonio/Houston	Houston, TX	281-300-4397	herbert.stebbins1@officedepot.com
Eric	Canty	MBDM - MPS	TN/N AL	Nashville, TN	901-848-8187	eric.canty@officedepot.com
Lola	Davis	MBDM - MPS	GA	Atlanta, GA	Accepted start 7-5	lola.davis@officedepot.com
Kim	Schooley	MBDM - MPS	N FL	Jacksonville, FL	pending offer	kim.schooley@officedepot.com
Chris	Kurtz	MBDM - MPS	S FL	Tampa, FL	pending offer	chris.kurtz@officedepot.com
Open - New Orleans		MBDM - MPS				
Sam	Howes	Regional Sales Manager- WEST		Seattle	206-240-0089	samuel.howes@officedepot.com
Jon	Sheldon	Solution Development Mgr MPS	CA	Tracy California	408-823-2669	jon.sheldon@officedepot.com
Shari	Feinberg	MBDM - MPS	So Cal/AZ/NM	Burbank	661-414-2139	Shari.feinberg@officedepot.com
Brandon	Hooper	MBDM - MPS	AZ/NM	Phoenix, AZ	605-484-4535	brandon.hooper1@officedepot.com
Shannon	DeLoach	MBDM - MPS	CO/NE/MT/WY	Denver, CO	720-468-2055	shannon.deloach@offcedepot.com
Larry	Erickson	MBDM - MPS	WA/OR/ID/AK	Seattle, WA	206-673-7134	lawrence.erickson@officedepot.com
Mike	Hadley	MBDM - MPS	Utah	Salt Lake City	702-312-5428	mike.hadley@officedepot.com
Lee	Kurimay	MBDM - MPS	MN/ND/SD/IA	Minneapolis, MN	612-845-2206	leroy.kurimay@officedepot.com
Mary	McCourt	MBDM - MPS	KC		pending offer	
Rick	Theriault	Director - Canon Dealership Maine	Maine	Maine	207-551-5279	rick.theriault@officedepot.com
Joshua	Stoehner		Maine	Maine	207-239-9012	Joshua.Stoehner@officedepot.com
Trish	Pettrone	Director, Sales and Service Ops	Trish	Chicago	630-864-6528	trish.pettrone@officedepot.com
Chris	Rachuy	Solution Architect	IL/IA/WI/MI/OH/TX	Chicago	708-691-3560	christopher.rachuy@officedepot.com
Stephen	Armstrong	Solution Architect	Tenn Valley , E PA/Del/NJ, NE	Atlanta	404-510-9475	stephen.armstrong@officedepot.com
Dave	Rudder	Solution Architect	NW/Alaska, CA, AZ, NN	Orange County, CA	714-277-0210	david.rudder@officedepot.com
Rich	Krocker	Design Analyst	Project	Chicago	630-995-5671	richard.krocker@officedepot.com
Yvonne	Williams	Design Analyst	Project	Chicago	708-646-7670	yvonne.williams@officedepot.com
Caprice	Dunnings	Account Relation Manager		Boca Raton	561-438-6978	caprice.dunnings@officedepot.com
Deena	Pavinato	Account Relation Manager		Chicago	815-343-0818	deena.pavinato@officedepot.com
Doreen	Vanderbeck	Account Relation Manager	Healthsouth and VOC	New Jersey	609-577-7269	doreen.vanderbeck@officedepot.com
Kimberly	Brackenrich	Implementation Analyst	Project	Wyoming	307-259-4181	kimberly.brackenrich@officedepot.com
Gina	Lajeunesse	Senior Analyst	Project	Tampa	813-677-5111	gina.lajeunesse@officedepot.com
Paul	Muller	Sr. Consultant, MPS OEM	OEM Toner Fulfillment	Boca Raton	215-244-2230 x3273	paul.mueller@officedepot.com
Thomas	Pierre Jr	Sr. Consultant, MPS OEM	OEM Toner Fulfillment	Boca Raton	561-601-8409	thomas.pierrejr@officedepot.com
Charles	Gdowski	Sr. Consultant, MPS OEM	Project	Boca Raton	561-438-2456	charles.gdowski@officedepot.com
Darryl	Brembry	Manager, MPS		Boca Raton	561-438-2612	darryl.bembry@officedepot.com
JC	Lingelbach	Customer Service Rep		Boca Raton	561-438-4445	james.lingelbach@officedepot.com
Joann	Benvenuti	Customer Service Rep		Boca Raton	561-438-9979	Joann.Benvenuti@officedepot.com
Veronica	Chin	MPS Analyst	Project	Boca Raton	954-547-0467	Veronica.Chin@officedepot.com
Gaelle	Augustin	Customer Service Rep		Boca Raton		gaelle.augustin@officedepot.com
Neishian	Blake	Customer Service Rep		Boca Raton		neishian.blake@offciedepot.com

Business Solutions Division: Managed Print Solutions

Managed Print Solutions is a dedicated adjacency within Office Depot's Business Solutions Division's print offering. Its function is to own, maintain and grow the Managed Print Solutions through expansion of the current customer's portfolio as well as through acquisition of new customers and new customer business.

BSD Managed Print Solutions can be visualized as consisting of (6) dedicated specialty arms. Those teams are deployed accordingly; three regionally based selling teams with responsibility for driving business through sales-focused initiatives. The sales operations team, focused on delivering and executing on the needs of the customers; dealership relations and fulfillment.

Management Team

BSD Managed Print Solutions employs a multi-layered sales design; providing maximum support for all sizes of Region 4 ESC members and member opportunities.

Reporting directly to the Managing Director of Managed Print Services are the Directors. This team boasts a combined average of 20 years of Managed Print Solutions and Copier Fleet industry knowledge and experience each. The Directors have primary responsibility for selling and implementing Office Depot Managed Print Solutions segment.

Solutions Development Managers and Operations team

Driving the Managed Print Solution business from a broader more canvassed approach is the Solutions Development Manager (SDM).

The SDM primarily serves to close the gap between the traditional Office Depot field representative and our customer base; conducting joint customer sales meetings with BSD sales teams to present and develop Managed Print Faculty Solutions opportunities, as well as training and enabling the BSD sales force to identify, qualify, close and implement opportunities.

Supporting and promoting the Office Depot Managed Print Solution & Region 4 ESC relationship through field-based activities is where the SDM exceeds and provides the largest most concentrated benefit to the program.
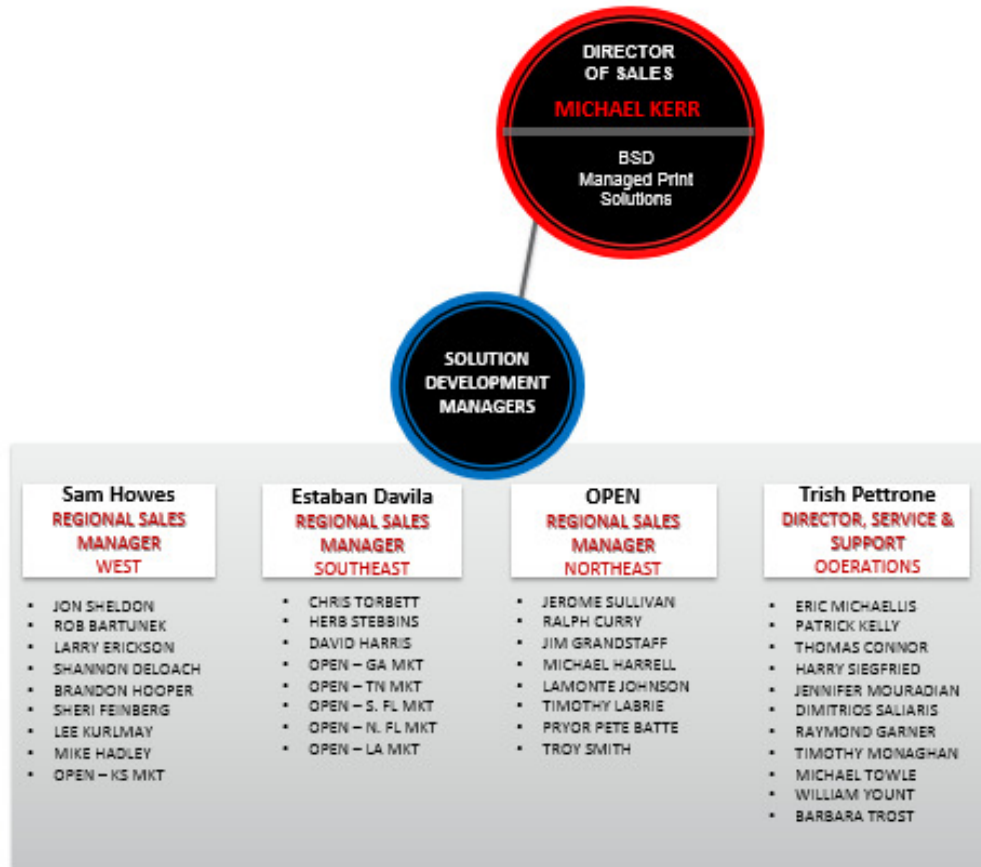
Managed Print Support Team

Office Depot is dedicated to providing superior customer service across Region 4 ESC's entire organization. In order to ensure high service levels and multi-faceted account support, Office Depot utilizes the following support channels:

- **Account Manager**.   Each Region 4 ESC member is assigned an account manager who is responsible for the overall success of the agreement. Your account manager will provide quarterly Business Reviews, periodic site visits, and continuous service to produce a high level of customer satisfaction and operational uptime.

- **Program Implementation Manager**. A program implementation manager will be assigned to implement the agreement and provide any necessary follow up after roll out.

- **Technical Support**. Office Depot provides a help desk for troubleshooting printing issues. When a request for service is submitted, the help desk will call back within one hour. We have a network of more than 10,000 fully trained and licensed service technicians ready to respond within a day to your needs for supplies, parts, and service.

- **MPS Customer Support Specialist**. Office Depot has a team of dedicated Customer Advocates in our Customer Service Centers who are specially trained to provide ongoing support for our MPS customers.

- **Additional Resources**. Office Depot has resources throughout our organization that provide dedicated support to our MPS customers. These resources include Solution Architects, Assessment & Design Analysts, Customer Insight Analysts, and Account Delivery Managers.

7. Please provide contact information for the person(s) who will be responsible for the following areas, including resumes:

(A) SALES

Mike Harvey

- Managing Director – Managed Print Services
- 5+ Years w/ Office Depot
- 25+ Years industry experience
- (561) 438-0820   I   mike.harvey@officedepot.com
- Responsible for all sales, operations and strategic direction in the US & Canada for Managed Print Solutions.

Michael Kerr

- Sales Director – US – Managed Print Services
- 20+ Years' experience in MPS and Document Management
- B.S. – University of California at Santa Barbara
- (561) 212-2713   I   michael.kerr@officedepot.com
- Responsible for growing sales and building partnerships between Region 4 ESC members and the Office Depot Managed Print (MPS) team

Sam Howes

- Regional Sales Manager - Western Region – Managed Print Services
- 30+ Years' experience in MPS and Document Management
- B.S. – University of Oregon
- (206) 204-0089   I   Samuel.howes@officedepot.com
- Responsible for growing sales and building partnerships between Region 4 ESC members and the Office Depot Managed Print (MPS) team

Esteban "Ed" Davila

- Regional Sales Director – Southeastern Region – Managed Print Services
- 20+ Years' experience in MPS and Office Automation
- BS – University of Northern Alabama
- (404) 747-9106   I   esteban.davila@officedepot.com
- Responsible for growing sales and building superior sales competency in the Office Depot Managed Print (MPS) sales team.

Rick Theriault

- Manager of Dealership Sales & Service
- 19 Years w/ Office Depot
- (207) 493-7883   I   rick.theriault@officedepot.com
- Responsible for the Maine dealership operations including sales, field service, and vendor management.

Troy Hamilton

- National Program Manager – Public Sector Copy & Print Solutions
- 9+ Years w/ Office Depot
- BS - University of Washington
- (206) 979-3717   I   troy.hamilton@officedepot.com
- Responsible for driving sales, margin growth and customer retention for Copy & Print Solutions. Utilizing technology advances to help companies transition from traditional print to digital solutions. Educating districts on how to make informed decisions regarding all their print procurement processes.

Mike Mayes

- National Sales Director (Healthcare GPOs & Public Sector Cooperatives)
- 16 Years w/ Office Depot
- MBA – Robert Morris University | BS – Webber College
- (940) 765-8585   I   mike.mayes@officedepot.com
- Responsible for growing sales, increasing customer satisfaction through outstanding service. Hiring, retaining, and motivating an experienced team of National Account Managers while cultivating and growing relationships with our Cooperative partners.

Nancy Davis

- National Program Manager, Public Sector
- 25+ Years w/ Office Depot
- BS – University of Nebraska (Lincoln)
- (602) 317-5257 | nancy.davis@officedepot.com
- Responsible for the cultivation & management of contracts partnered with National IPA & Region 4 ESC. Foster dialogue with agency, cooperative partner and local sales teams for optimal outcomes.

Brad Gamboa

- National Program Manager, Public Sector
- 7+ Years w/ Office Depot
- BS – Texas A&M University
- (682) 225-0423 | brad.gamboa@officedepot.com
- Responsible for the cultivation & management of contracts partnered with National IPA & Region 4 ESC. Foster dialogue with agency, cooperative partner and local sales teams for optimal outcomes.

SALES SUPPORT

Trish Pettrone

- Director of Sales Operations & Services
- 8 Years w/ Office Depot
- BS – University of Kansas
- (331) 330-5732 | trish.petrone@officedepot.com
- Responsible for all MPS Operations, Vendors and Services for Office Depot Managed Print Services

Darryl Bembry

- Senior Manager, MPS Delivery
- 7 Years w/ Office Depot
- MBA, BS Business Management – University of Phoenix
- (561) 438-2612 | darryl.bembry@officedepot.com
- Responsible for overseeing the delivery of MPS services to all Office Depot OfficeMax customers

John V. Ferraiuolo

- Global Business Development Manager, MPS Fulfillment
- 18 Years w/ Office Depot
- MBA / BBA FL International and Atlantic Universities
- (561) 438-██31 | john.ferraiulo@officedepot.com
- Responsible for Toner Fulfillment for MPS and OEM partner applications, support MPS Go-To-Market programs.

(B) MARKETING

Brad Kroop

- Senior Manager, SMB & Public Sector Marketing
- 11 Years w/ Office Depot
- BA – University of Oklahoma
- (561) 438-1155 | brad.kropp@officedepot.com
- Responsible for leading marketing strategy for Private Sector focusing on SMB customer relationships. Providing leadership for Public Sector marketing group focusing on Local, State, & Federal agencies as well as K-12 & Higher Education relationships.

Charles Kasprzak

- Senior Marketing Manager (Public Sector)
- 10 Years w/ Office Depot
- BBA – Florida Atlantic University
- (561) 428-2906 I charles.kasprzak@officedepot.com
- Support Marketing strategies and business plans by working in conjunction with co-op partners and field sales team, processing vendor sell sheets for Legal and Creative approvals, support of field sales teams, eCommerce banner placements and Solo e-mails. Engage with merchants and vendors to develop product collateral materials.

Sandy Walters

- Senior Marketing Manager
- 6 Years w/ Office Depot
- Comm/Fine Arts – Long Island University
- (561) 438-1453 I sandy.walters@officedepot.com
- Responsible for technology marketing strategy across all customer segments.

(C) FINANCIAL REPORTING

Francine Staton

- National Account Manager, Gov & Ed
- 13+ Years w/ Office Depot
- BS – St. Martins University
- (253) 693-8582   I   francine.staton@officedepot.com
- Manage and maintain contract pricing, reporting, and administration. Work with supply chain team to ensure customer needs are met.

(D) EXECUTIVE SUPPORT

Steve Calkins

- President; BSD Contract Sales
- 12+ Years w/ Office Depot
- JD – University of South Carolina | BA – Michigan State University
- (561) 438-7512   I   steve.calkins@officedepot.com
- Manages the company's business to business and government contract sales.

Sue Cummings

- Vice President; Public Sector
- 9+ Years w/ Office Depot
- BA – Spring Arbor University
- (248) 961-2440   I   sue.cummings@officedepot.com
- Develop strategies and tactics to support the field sales team and create value for our Public-Sector customers. Work cross functionally to make sure all departments within Office Depot are aligned and supporting the partnership goals and objectives.

8. Define your standard terms of payment.

All Region 4 Member MPS cost-per-page charges are billed one month in arrears. Our preferred terms are Net 30. These terms are designed to be reasonable for our customers, while also keeping our internal costs down. We are flexible, and will work with you to agree upon terms.

9. Who is your competition in the marketplace?

Considering the vast availability of products and services that Office Depot can provide to the Region 4 ESC customer base, our competitive landscape includes resellers, super-stores, service providers, direct marketers, and Manufacturers from across the product segment spectrum. Specific examples include:

- Staples
- Xerox
- Hewlett-Packard

- Canon
- Ricoh
- Local Printers Providers

10. Overall Annual Sales for the last three (3) years; 2014, 2015, 2016?

2016: $11,021,000,000
2015: $14,485,000,000
2014: $16,096,000,000

11. Overall public sector sales, excluding Federal Government, for last three (3) years; 2014, 2015, 2016.

Office Depot's Public Sector Sales, excluding Federal Government, for 2014, 2015, and 2016 exceeded $750 Million in each of the three years.

12. What is your strategy to increase market share?

Managed Print Strategy

In the managed print industry, emerging trends and practices are usually centered on market-driven improvements in technology. Increasingly, customers are looking for printers and solutions that work more efficiently, thereby providing opportunities for both cost savings and environmental responsibility. Some of these emerging practices include:

- **Energy Efficiency**. Customers are frequently looking to replace existing assets with devices that are more energy efficient. In like kind, manufacturers are bringing units to the marketplace to meet these increased demands.

- **Solid Ink**. Xerox has developed printers that utilize solid ink technology, and other manufacturers are following in suit. Solid ink eliminates much of the waste and cost associated with traditional ink and toner cartridges.

- **Reusable Paper**. Reusable paper is the next big technological advancement on the horizon. Printers supporting reusable paper would be able to remove ink from this specially designed paper and reuse the paper to print new pages.

As a part of our five-year plan, Office Depot is focusing on growth through core business expansion. What this means for our customers: Office Depot provides business services to help our customers gain better management and oversight across all channels of office spend. In support of this strategy, we are focusing on three main areas which include: infrastructure enhancements, core business expansion, and transformational platforms.

Office Depot is committed to researching and reviewing new technologies and how they might bring added value to our customers, as well as our own corporation. We also focus on seamless integration of new technology approaches and maintain a rigorous discipline in our planning and change management processes so that the installation of upgrades, system advancements, and new technology implementations do not disrupt expected service levels.

Office Depot places a high priority on improving our customers' experience and anticipating business needs. In order to deliver this, Office Depot looks for feedback from customers on multiple levels and employs bi-directional communication strategies.

Accelerating our Managed Print sales and market share with Region 4 ESC is a strategic focus for Office Depot's Business Solutions Division. The strategy, structure, and processes surrounding our approach to growing our business is focused on three key areas:

- Customer Focus

- Go-To-Market Approach

- Products, Solutions and Web

Customer Focus

- Develop and evolve Region 4 ESC Participating Agencies' profiles for targeting and sales deployment

- Develop nurturing strategy, emphasizing Region 4 ESC optimization messaging through decision stages

- Satisfy objectives and criteria of cross functional decision makers (i.e., Finance, IT, Purchasing)

- Build and evolve programs specific to the key verticals within Region 4 ESC's membership; inclusive of:

  - K-12
  - Higher Education
  - State, Local Governments and Municipalities
  - Non-Profits

Go-To-Market Approach

- Maximize effectiveness of our tech deployment model through standards of performance and improved collaboration among all Office Depot and Region 4 ESC sales experts

- Ensure coordination, marketing and merchandising through a calendarized approach of initiatives

- Implement a comprehensive marketing strategy targeting Managed Print buyers within existing accounts, and utilize that strategy for newly acquired accounts

- Establish processes and tools enabling effective pipeline management and predictable revenue streams

- Become a brand name associated with Region 4 ESC within the target market

Products, Solutions, and Web

- Enhance our web leadership through an integrated site that delivers an improved Region 4 ESC customer experience

- Drive growth opportunities through focused use of all Technology sales assets

- Work closely with major Print vendors to educate the Field and Inside Sales Organization as well as our Region 4 ESC customers on the most innovative Managed Print Solutions.

13. What differentiates your company from competitors?

Complete MPS Solution

Some of the most significant differentiators that position Office Depot as a primary Region 4 ESC/TCPN Managed Print Solutions contract partner include:

Office Depot can deliver a complete package regardless of the makeup of your current environment. Unlike many big name manufacturers who tend to sell and drive the products they produce, Office Depot is a vendor-agnostic provider, not limited by the functionality of just one line of printers or supplies.

Office Depot offers a host of streamlined workplace solutions that cover the gamut of the printing experience. We provide customers a variety of choices and options of alternative equipment, toner, and paper, all focusing on process improvement and real cost savings.

Office Depot expertise lies in our knowledge and understanding of unique print environments. The goal of our MPS program is to supply and effectively manage each customer's entire print environment, and to ultimately help you print smarter. And, if the optimal solution is to move volume away from our MPS program to an outsourced vendor, we also offer outsourced Copy & Print & Document Services.

Industry Positioning

Office Depot is an $11-billion global organization, and boasts relationships with the leading manufacturers in the MPS market place.

Award-Winning Ordering Platform

More than a simple ordering platform, Office Depot's BSD web procurement portal boasts a level of unique user control that is unparalleled in the industry; including online service with up-to-the-minute order tracking, real time inventory, authorization levels, and other customized reporting tools.

Retail Synergy

By far the most noticeable differentiator is Office Depot's performance in both the contract and retail spaces. This allows us to guarantee our Region 4 ESC members "retail synergy," making the contract

price available to the member when shopping at our retail store locations throughout the U.S. Region 4 ESC members are also welcome to utilize their Office Depot "account-linked" P-Cards (or) Store Purchasing Cards as a method of payment within the retail store locations. Furthermore, in the event that the retail store location in question is making the desired product(s) available at a lower price, our Region 4 ESC members are afforded that lower price.

Sales Infrastructure

BSD Managed Print Solutions is comprised of consultative, knowledgeable, and professionally certified sales and support personnel spread among both field-based and inside channels. Our Regional Directors, Solutions Development Managers, and Inside Sales Organization design guarantees optimal customer coverage regardless of headcount.

Sourcing Expertise

Office Depot maintains partnerships with the most well know manufacturers in the world in the Managed Print categories.

Self-Investment

Improving our methods and capabilities is considered a top priority for Office Depot. A recent multi-million-dollar investment to our award-winning ordering platform (https://business.officedepot.com) was inspired by the desire to enhance our customers' technology procurement experience.

A Trusted Partnership

Office Depot has grown as a Region 4 ESC/NIPA partner vendor, and now boasts the single largest vendor presence within the NIPA portfolio of contracts. With (6) individual product category contracts held, Office Depot is well-positioned to continue its status as a trusted business advisor to over 30,000 Region 4 ESC members.

Beyond the Share of Wallet

The benefits of being a unique Region 4 ESC/TCPN vendor partner and providing our full breadth and scope of Managed Print Solutions, School Supplies, Office Supplies, Technology, Furniture and Installation, and Janitorial Supplies, Equipment, Maintenance and Repair, go far beyond mere Share of Wallet.

Region 4 ESC members will have peace of mind and a seamless procurement experience as all products/services available via any of the Office Depot held Region 4 ESC/NIPA contract vehicles are made readily available under a single account ordering platform. This is made possible by our ability to utilize a single price management system to accommodate the full force of the Region 4 ESC/NIPA

relationship. Customers are able to consolidate orders and lower their administrative costs, which optimizes the value of their potential rebates.

Another key element inherent to the "More from the Store" capability is that Office Depot can further leverage its purchasing power and negotiation potential with its OEM/Distribution partners, directly translating to a members ability to leverage their spend across the product category landscape.

14. Describe the capabilities and functionality of your firm's on-line catalog/ordering website.

Website

As an eCommerce pioneer, Office Depot has connected over 325,500 mid-sized to large corporations with over 1,388,000 users. Ninety-five percent (95%) of our national account business is processed via the internet. By utilizing our knowledge and experience, you can integrate systems that make online ordering not only simple for you but fast for your users too.
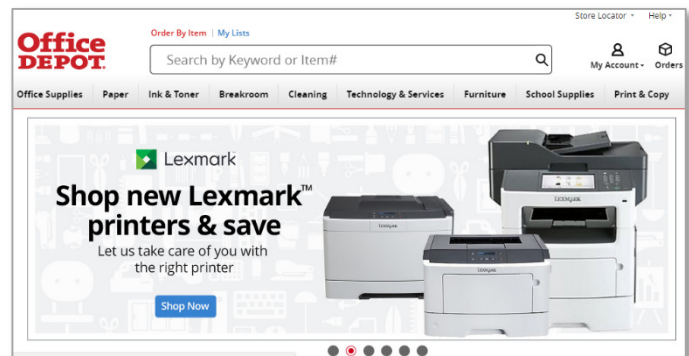
The Managed Print Web Experience

Fully adopting and absorbing the Managed Print Solutions into the Business Solutions Division has allowed Office Depot to dedicate the necessary resources and investments to enhance the MPS web experience for our customers. Greater focus on the MPS needs and attention to procurement behaviors has resulted in numerous advancements.

- Enhanced Search Options and Relevancy Controls (by brand, category, etc.)
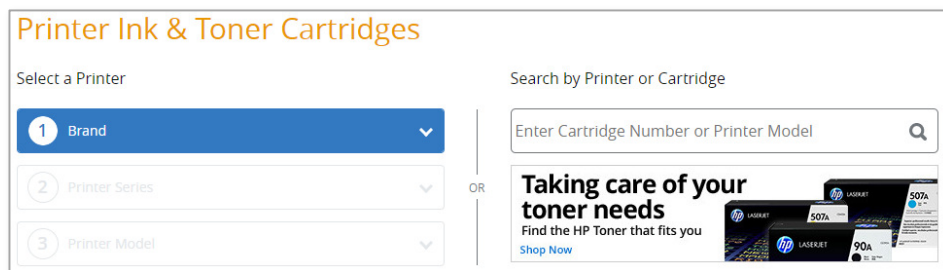
MPS Supply Order Management Overview

The Office Depot MPS program is designed to provide increased uptime and productivity for our customer. It includes electronic ordering, proactive monitoring, preventive maintenance, and parts and supplies delivery.

Office Depot provides customers with multiple options for ordering supplies, such as toner and maintenance kits. The MyPrinterManager.com site has ordering functionality and, in addition to placing orders manually, Office Depot can enroll Region 4 ESC Members in our Automated Consumable Replenishment program.

- **Manually.** By ordering supplies manually, users can order supplies when needed for next-day delivery. This works best for non-networked devices where status isn't tracked in the system. Office Depot has the ability to password protect the ordering function.

- **Automatically.** The Automated Consumable Replenishment feature triggers automatic supplies ordering as "low toner" error messages are received from devices. This ensures your devices will have a replacement toner cartridge waiting to be replaced as soon as the machines runs out and reduces the amount of time key operators spend processing supply orders.

Since Office Depot offers our customers an Automated Consumable Replenishment program, we can eliminate the need to store consumables on site and free up space in your supply rooms. Our software communicates with devices to receive toner, color drum, and maintenance kit alerts at custom-set levels. This proactive approach reduces machine idle-time and extends the life and efficiency of your printing devices.

1. Device sends toner alert   **2.** Secure software generates toner order   **3.** Office Depot delivers toner   **4.** Toner replaced & issue resolved

The MPS web tool provides visibility and control into your print environment. From a single interface, you can request service, order supplies, and understand the connectivity status of each device. To further reduce the amount of time spent processing supplies by key operators, Office Depot offers an Automated Consumable Replenishment program. Our software communicates with devices to receive toner, color drum, and maintenance kit alerts at levels set by the end user. This proactive approach reduces machine idle-time and extends the life and efficiency of your printing devices.

FREE software provided by Office Depot® monitors toner levels for all the printers on your network.

Toner is shipped to you automatically when levels are low and will arrive just in time (toner prices apply).

Toner Delivery

Office Depot provides a wide variety of toner products for our customers. The printer supplies section in our full-line catalog displays an assortment of laser and inkjet toner cartridges. Additional items such as developers, drums, inks, and ribbons are also available and in stock for next-day delivery. Whether you're using OEM or remanufactured toner cartridges, our national stocking strategy ensures a consistent, reliable product.

Backorders

Our primary goal is to reduce the occurrence of backorders, which requires stocking what our customers use. Office Depot strives to keep high-demand items in stock in our warehouse and via just-in-time agreements with our vendor suppliers and distributors. We achieve an overall 99% next-day fill rate.

Our Electronic Commerce Leadership and Experience

Office Depot is consistently one of the top ten largest internet sellers in worldwide internet sales annually. Our robust and award winning Web Site has been recognized as one of the Top Web Sites on the net for its features, user friendliness and high volume of activity. We are a founding member of the OBI (Open Buying on the Internet) and have the most advanced Internet Ordering Web Site as well as extensive third-party ERP integration experience, with over 1,500 third-party integrations and punch-out solutions. Our private web site (business.officedepot.com), exclusively for our contract customers, offers the following advantages:

Excellent Management Tools

Home / My Account

Manage Account
- Manage Contacts
- Manage Ship To
- Manage Desktop
- Manage PO Number
- Manage Release
- Manage Cost Center
- Manage Credit Cards
- Bulk Upload Credit Cards

Manage Users
- Add New Users
- Edit Active Users
- Active/Inactive Users
- Tiered Approvals
- Credit Card Groups
- Procurement Card Registration

My Profile
- My Profile Overview
- Select Ship To
- Select Contacts
- Select Desktop
- Select PO Number
- Select Release
- Select Cost Center
- Manage Quotes

Online Reporting

Our new **Online Reporting** gives you more options for managing your Office Depot account!

▸ Go to Online Reporting

- *Online Reporting* — no need to ask for reports when they are at your fingertips. 12 months of downloadable and exportable order history (cost center, ship-to, user, item SKU, etc.)

- *Smart Dashboard* — live, online, 24/7/365, comprehensive account business review tool your authorized users use to proactively manage your account

- *Bulletin Board* — to communication program information and post your logo

- *Billing Information* — POD verification, reprints of invoices or packing slips

- *Set Spending Limits* — create hierarchy restrictions, approvals, workflow process levels

- *Restrict Items* — from being purchased at the user level by department, class, item and/or dollar amounts

- *Administrator User* — approved management 'super users' have the ability to change personal profiles, ship-to locations, restrictions, approvals, etc.

- *Create Profiles* — define parameters/capabilities for each user as well as all their information

- *GPS Order Status* — know exactly where your packages are from the time you 'click' your order to when the packages arrive at your desk, including electronic signature capture

More Tools Include:

- Best Value Items
- Customizable Accounting Fields
- Online Bill Management
- Real-time Credit Card Authorization

- Email Approval Release
- Price Verification
- Group Login Identities

Easy to Use

- *Shopping Lists* – create shopping lists based on 'best value' or 'personal' items
- *Real Time Inventory* – make intelligent choices based on real product shipping location inventory
- *Online Backorder* – intelligent backorder information, providing alternative options
- *Online Returns* – simplest and fastest method available for item pickup and credit
- *Order Reminders* – schedule reoccurring or one time reminders
- *Future Orders* – flexible delivery dates, or build your shopping cart for later orders
- *Advanced Search* – narrow your results by product, category, description, use, price, size
- *Toner/Ink Find* – fast method to search by manufacturer, make, and model for those supplies that fit your machine
- *Compare Items* – side by side comparisons, describing function, and capabilities
- *Order Notification* – detailed user information on your approved orders
- *Live Online Chat* – instant message our customer service team with any questions you may have on a product recommendation, order status, or online web functionality
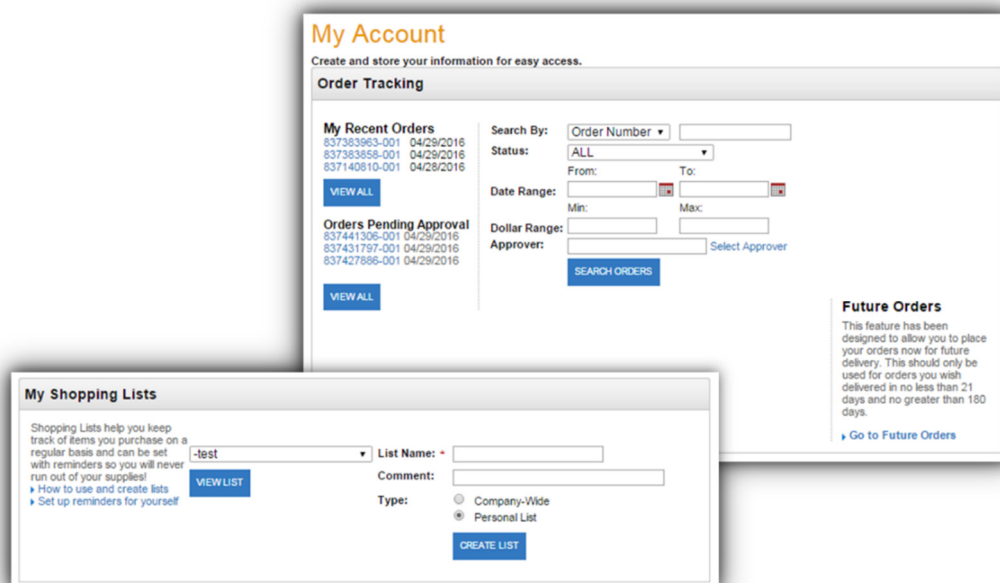
Top Rated Website

- Customized online ordering system
- Personalized bulletin board for up to date employee communications
- Easy-to-use – Award-winning website
- Convenient web management tools
- Management Purchasing Controls: Suggested, Recommended or Forced items or dollar restrictions
- Online Order History – 12 months, downloadable and sortable reports at your fingertips anytime
- Advanced searching and sorting tools
- Real time product inventory - shows and holds exact quantity we have in stock.
- Live up-to-date online Delivery Status
- Online Proof of Signature for every order
- Easiest Online Return Process

Website Availability

We update our website via scheduled releases twenty-two times a year and additionally as needed for functional updates.

We generally advise in advance of all scheduled maintenance, which takes place on weekends, to avoid business interruptions. Major site changes are scheduled no less than 12 months in advance and notification is also provided with a minimum of this same amount of lead time.

Emergency maintenance is communicated at the time of requirement but we will still attempt to notify users via our web pages and/or customer service, should this occur.

Including scheduled maintenance, our uptime/portal availability is 99%.

Online Returns

Office Depot has a feature on our web site allowing our customers the ease of processing online return requests. Online return requests may be created by following these steps:

- Click on order tracking towards the top of screen

- Then click on the order number you need to place a return on

- On the order detail page you click on submit return

- Then select the item or items you want to return and hit continue

- Last review the information for the return and hit submit return at which point you will get a confirmation number for the return.

Online Reporting

Office Depot maintains a 12-month rolling order history live, online, for each customer, enabling them to create any report they need by downloading the desired time period into an Excel spreadsheet. This information is real time and current and can be accessed 24/7.
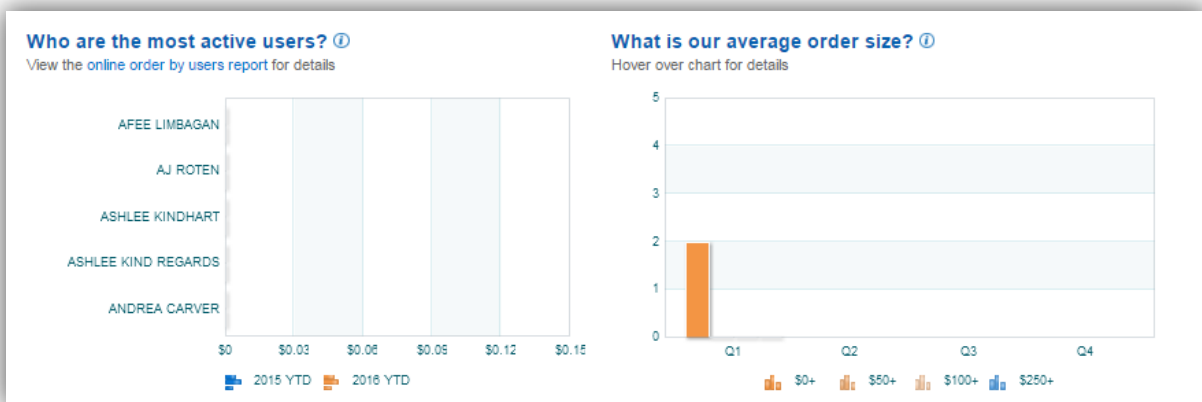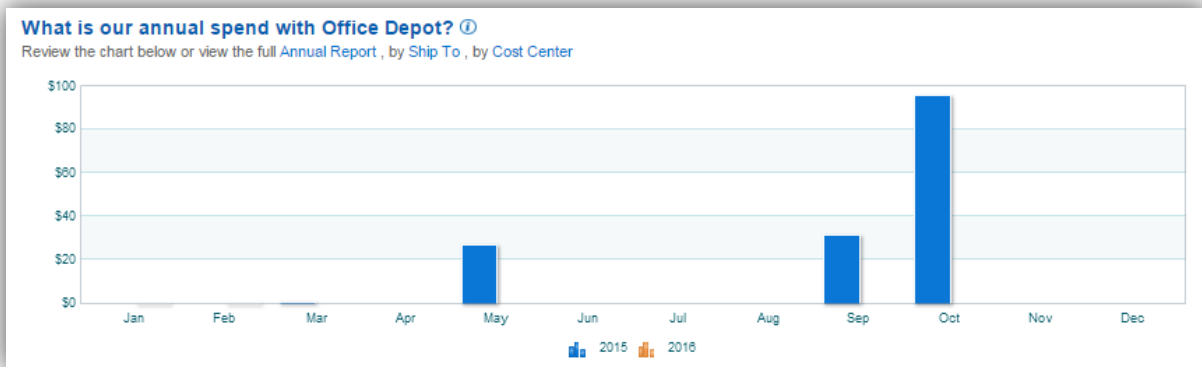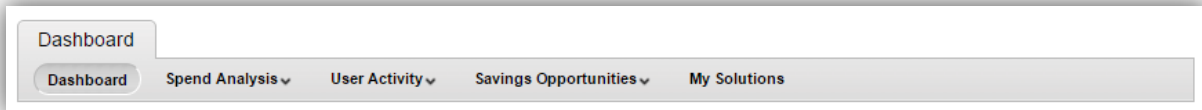
15. Describe your company's Customer Service Department (hours of operation, number of service centers, etc.).

Customer Service

The National Customer Service Desks are available by toll-free phone, email, online CHAT, and toll-free fax Monday through Friday between the hours of 7:00 a.m. and 8:00 p.m. (Eastern Time) (CHAT 8:00 AM to 11:00 PM Eastern Time). We also provide online ordering 24/7/365, which includes many friendly services such as live inventory status, customized shopping carts, full detailed descriptions of products and variable search parameters.

Technical Support

For technical issues related to XML, contact the B2BSupport team at ECSupport@officedepot.com. For problems not related to connectivity and configuration, the Level 2 Support at Office Depot may be called upon to provide technical expertise. You may also call the Electronic Commerce Technical Support Desk staffed by trained MIS Professionals and is available from 8:00 a.m. – 8:00 p.m. ET, Monday through Friday at 800.269.6888 at no cost to the customer. The help function within our Website also provides an online chat function to connect to Office Depot. Our technical support teams answering time is less than 2 minutes. The amount of time it takes to answer your question will depend on the question and how much research it requires. Chat is currently available Monday through Friday 8AM - 11PM E.S.T. for BSD customers and 24 hours a day, 7 days a week for retail customers.

16. Provide information regarding whether your firm, either presently or in the past, has been involved in any litigation, bankruptcy, or reorganization.

Office Depot, Inc. is a large, publicly traded company with many retail operations, which subjects it to legal proceedings and business litigation of many types. However, there are no pending legal proceedings or any pending business litigation that would affect Office Depot's ability to support our customers or affect our ability to meet the stated requirements in this RFP.

Office Depot has never been involved in bankruptcy proceedings. We are a financially strong company with over $11 Billion in sales in 2016.

On November 5, 2013, Office Depot and OfficeMax completed their merger. By combining both companies, Office Depot, Inc., is a stronger, more efficient global provider of products, services and solutions, fully committed to setting a new standard for serving the workplace and home needs of today and tomorrow through innovation and exceptional customer experience.

MARKETING / SALES

17. Detail how your organization plans to market this contract within the first ninety (90) days of the award date. This should include, but not be limited to:

   a. A co-branded press release within first 30 days

   Office Depot will create a press release with quotes from Region 4 ESC, National IPA/TCPN and Office Depot executives announcing the contract and highlighting benefits of the partnership. The press release will be distributed as per the Office Depot media plan. Weekly Marketing Updates, BSD Communications, and Sell Sheets will also help deliver the message.

   b. Announcement of award through any applicable social media sites

   Office Depot will leverage our various social media sites, create and distribute ongoing content, endorsing the value and benefits of the program to public agencies.

   c. Direct mail campaigns

   Office Depot will promote the janitorial contract and its benefits by creating a direct mail piece and distributing it to targeted accounts and contacts. Quarterly Sell Sheets with exclusive National IPA/TCPN Offers and collateral materials will be created in collaboration with the National IPA/TCPN Marketing Team and the Public Sector Marketing team.

   d. Co-branded collateral pieces

   Office Depot will design co-branded marketing materials, which will be distributed through direct mail, email and our sales representatives. These materials will be created in conjunction with National IPA/TCPN Marketing and the Public Sector team.

   e. Advertisement of contract in regional or national publications

   Office Depot will secure ad space for Co-Branded ads in applicable trade publications, e.g., *GovPro*, *City & County*, *NIGP Newsletter*, *School Business Affairs*, *District Administrator* and regional publications.

f.   Participation in trade shows

Office Depot understands the value of partnering with organizations like NIGP, NPI, ASBO, and NAEP.   We have strategic and long-standing relationships with leading public sector organizations.   Additionally, we participate in over 100 conferences and expos at state and regional levels.

g.   Dedicated National IPA internet web-based homepage with:
   •   National IPA and Region 4 ESC Logo
   •   Link to National IPA website
   •   Summary of contract and services offered
   •   Due Diligence Documents including; copy of solicitation, copy of contract and any amendments, marketing materials

Office   Depot   offers   a   National   IPA/TCPN   microsite   (nationalipa.officedepot.com) (www.business.officedepot.com/tcpn) which will be updated to incorporate new janitorial award information, contract and solicitation details, and direct links to the National IPA/TCPN site so the most current version of the contract will be available, and summaries of all contracts and services offered. The National IPA/TCPN and Region 4 ESC logos will be prominent on the page.

The current Landing Page features all the elements requested and will be updated should we be awarded a contract based on this proposal and there is a member login capability on this page for existing members under this contract.

Agencies can navigate throughout the Landing Page using tabs that detail the various advantages of membership with National IPA/TCPN, and reseller partnership with Office Depot:

   •   National IPA/TCPN Overview
   •   Office Depot Overview
   •   Cost Saving Solutions
   •   Commitment to the Community
   •   How to get started

The following links are presented on the right side of the landing Page to provide quick access to the National IPA/TCPN home page, to the pricing, and to Office Depot's support team members.

- **CONTACT US**
  Allows interested agencies contact Office & National IPA/TCPN from a single contact page

- **TCPN RESOURCES**
  Provides agencies access to the due diligence on all current contracts held by Office Depot.

- **PRODUCT PRICING**
  Provides an overview of the Contract, Pricing and the Rebate incentive programs

18. Describe how your company will demonstrate the benefits of this contract to eligible entities if awarded.

Leveraging our relationships with more than 40,000 public sector entities, Office Depot will utilize our customer case studies, best practices, and peer-to-peer networking. We will promote the benefits and value of the Managed Print Solutions contract by leveraging partnerships with industry leaders and publications (Gov-Ed, City & County, K-12, higher education, etc.). We will also employ public relations efforts via interviews, news conferences, and engagement with key media contacts and editorial reporters.

Office Depot takes a team approach to implementing and supporting a contract of this size and significance. Several groups within the Office Depot organization will be aligned to ensure the seamless execution and ongoing management of our Region 4 ESC / National IPA/TCPN contract. This multi-disciplinary approach will include the following:

- **Gov-Ed MPS Experts** – *a dedicated SDM and Lead Consultants, as well as a team of Technical Consultants, provide full public sector knowledge and support*
- **Merchandising Team** – *goes to market focused specifically on the public sector*
- **Pricing Group** – *ensures that items reflect contract pricing at all times*

- **Contract Compliance Team** – *ensures that all bidding and pricing practices are in compliance and upholds the Region 4 ESC / TCPN / Office Depot partnership agreement*
- **Legal Team** – *provides guidance on contract execution and supports ongoing regulatory needs*
- **Marketing Team** – *dedicated to providing timely communication, awareness and lead generation campaigns and supporting sales tools applicable to our public sector customers*
- **Green Staff** – *committed to supporting public agencies with the tools and knowledge necessary to meet their green objectives*
- **eCommerce Team** – *continually offers innovative solutions to answer the ever-changing demands of today's procurement professionals*
- **Training Organization** – *provides new and existing sales professionals with ongoing training solutions focused on janitorial public agency solutions*
- **Finance and Billing Departments** – *provide efficient reporting and billing solutions to meet the evolving needs of our Region 4 ESC / TCPN Participating Agencies*
- **Customer Service Organization** – *understands the nuances of large contracts and works to provide participating agencies with top notch customer service*
- **Delivery Network** – *provides dependable next-day delivery supported by industry-leading order tracking solutions*
- **Sales Organization** – *is committed to delivering solutions that are relevant and timely for public agencies and always putting the customer's needs first*

19. Explain how your company plans to market this agreement to existing government customers.

Office Depot has a loyal and long-standing cooperative public agency base of more than 20,000 public and non-profit agencies. The cooperative customer platform has historically been one of our best performing customer segments from an overall growth perspective. Our new nationwide Managed Print Solutions (MPS) Sales Organization adds an exceptional marketing and new business accelerator element to develop untapped janitorial project opportunities within existing agencies.

Office Depot will leverage the following strengths to position and gain share in the MPS market:

- A powerful brand name and loyal Office Depot customers

- MPS Representatives new project business focus

- Extensive K-12 knowledge and large customer base

- Expertise in Higher Ed projects and programs

- Awareness and training with our extensive A&D relationships

- Efficient marketing and sales capabilities and execution

- Long-term customer relationships

- Breadth of vendors/brands and vast selection of supplies and equipment

- Collaborative Marketing with industry leaders

- Showcase quality private brand program and environmentally preferable options

- Overflow printing capabilities with Copy and Print

- Quality private brand program with environmentally preferable options

- Strong partnership with industry leaders *(e.g., Xerox, HP, Canon)*

Comprehensive

Solutions

Customizable MPS
Literature

Office Depot will use the following marketing vehicles to communicate the benefits of the National IPA/TCPN MPS contract, the value Office Depot provides and our commitment to public sector:

- Email – to Office Depot Customers and Region 4 ESC members

- Sales Rep Email signatures

- Digital – Office Depot BSD Bulletin Board pages and Pre-Login content, and TCPN site

- Social Media

- SalesForce Chatter

- Prism/Lattice plays – Targeted CRM Solutions

- Salesforce targets

- Direct Mail

- Internal Announcements

- TCPN website

- Co-branded Collateral

- Vendor-specific product promotions

- Webinars

- Region 4 ESC events

- Conferences

  - (NIGP, ASBO, NPI, NAEP, and more…)

National IPA/TCPN Janitorial Marketing Initiatives

- Customer Targeting

- Expand Customer Contacts

- Promote MPS Strategy

Office Depot, Inc. will develop dynamic targeting models to support marketing and sales, and enable Account Managers to reach high-propensity MPS prospects. We will create and implement innovative marketing communications tactics that utilize a variety of media to target new customer contacts, decision makers and channels. We will employ ongoing informative dialogue with customers and prospects to best determine the Managed Print needs of both the office and the classroom. Dedicated

representatives can work with agency customers and educators alike to find cost-effective solutions for both office and classroom – making work more productive and making the classroom healthier to promote learning and productivity.

20. Provide a detailed ninety (90) day plan describing how the contract will be implemented within your firm.

To maximize the impact of our launch as well as awareness of our total offering, Office Depot will provide a coordinated effort with all related proposals, including: Office, School, and Technology.

Within the first 10 days of the contract award, Office Depot and our Executive leadership team will be involved in the following activities:

- Letters, emails, and press releases to Office Depot contract support teams and current Region 4 ESC / National IPA / TCPN Participating Agencies

- Webinars to the Office Depot sales forces and MPS Sellers highlighting the benefits of the Region 4 ESC / National IPA / TCPN program and detailing the launch and transition plan

- Immediate mobilization of Office Depot cross-functional departments responsible for the successful launch and support of the new program

Comprehensive 90-day plan:

- **Stage 1** is defined as the first two weeks of the twelve week marketing plan.
  - **Press Release** – Announcement of Award
  - **Internal Announcement** – Corporate Communications out to all sales representatives supporting the relationship.
- **Stage 2** is defined as weeks three and four of the twelve week marketing plan.
  - **Webinars + Learning & Development Training –** Training of our sales force to highlight the benefits of this relationship and understanding of key customer needs.
  - **Co-branded Collateral** – Marketing support & launch of refreshed co-branded collateral to support our customer conversations.
- **Stage 3** is defined as weeks five through eight of the twelve week marketing plan.
  - **Email Deployment** – Focused on promoting the new relationship and incorporation into our normal email stream for National IPA / TCPN members who are Office Depot customers.

- **90-Day Launch Calendar at a Glance:**

National IPA / Region 4 ESC MPS 90 Day Launch Calendar

Activity	Weeks											
	1	2	3	4	5	6	7	8	9	10	11	12
Press Release	■											
Internal Announcement	■											
National IPA / Region 4 ESC Microsite update	■											
Social Media	■											
NIGP Quarterly Email	■											
National IPA / Region 4 ESC CBFS Portal Launch	■											
Sales Presentation		■										
e-mail blast to communicate the new contract		■										
Training session via Webinar for entire sales organization				■								
Coordinate with Regional Nat'l IPA / Region 4 ESC events & conferences				■								
Utilize targeted sales tools								■				
Update internal site providing comprehensive overview of contract			■									
Launch new contract to Office Depot Vendors					■							
Train and Launch Office Depot Inside Sales Team		■										
Develop customer testimonials						■						
Co-branded collateral creation - MPS portal tool			■									
Develop vendor strategies, promotions, special offers		■										
Communicate contract via Chatter on SFDC						■						
Highlight new contract on K-12 Training Call					■							
Highlight new contract on Public Sector Update calls					■							

Describe how you intend on train your national sales force on the Region 4 ESC agreement.

Sales Training

Office Depot's dedicated team of Cooperative Contract National Account Managers will be responsible for the implementation of the Region 4 ESC / National IPA / TCPN Contract. This team will work closely with our Inside Sales Representatives and our field-based Solutions Development Managers; ensuring that all teams are properly trained to service customers participating in the Region 4 ESC / National IPA / TCPN MPS program.

Training Includes:

- Webinars highlight the details and positioning of the MPS program

    - Conducted internally among Office Depot adjacencies

- Dedicated 'MPS Region 4 ESC Playbook'

    - Distributed to all Office Depot and Region 4 ESC sales personnel

    - Updated regularly to include promotions

- Collateral and support material outlining the program benefits and customer messaging

Sales team training is a continuous process commencing with the contract implementation and continuing through the term of the contract including any renewals and extensions. All appropriate Sales Representatives are trained in special sessions or during the weekly regional sales meetings by

the dedicated Managed Print Solutions Development Managers. All mutually agreed special promotions and programs will be introduced during these meetings and all local Account Managers will be provided the necessary Sales Sheets and other promotional material appropriate for their customer base.

21. Acknowledge that your organization agrees to provide its company logo(s) to Region 4 ESC and agrees to provide permission for reproduction of such logo in marketing communications and promotions.

Office Depot agrees to provide company logos to Region 4 ESC and agrees to provide permission for reproduction of such logos in marketing communications and promotions, subject to the Trademark Policy and Terms and Conditions included in Appendix D. Exceptions to General Terms and Conditions that accompanies this response.

22. Provide the revenue that your organization anticipates each year for the first three (3) years of this agreement.
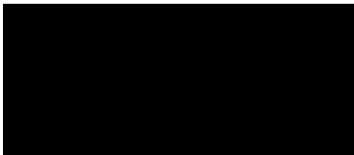
MPS & Copy & Print Spend, current toner spend is captured via the Office Depot Office Supply contract (R141703)

ADMINISTRATION

23. Describe your company's implementation and success with existing cooperative purchasing programs, if any, and provide the cooperative's name(s), contact person(s) and contact information as reference(s).

Office Depot has cooperative agreements with four (4) of the leading cooperative purchasing programs in the United States:

- National IPA / TCPN
  - Region 4 ESC (TCPN)
  - City of Tamarac (FL)
  - Oregon State University
  - State of FL
- NASPO-ValuePoint
- America Saves

The following pages provide details regarding these existing cooperative program relationships, which are specific to their inclusion of the Managed Print product set. Office Depot maintains a number of cooperative purchasing program relationships that are not inclusive of aforementioned product set, and which have not been included in this response.

National Intergovernmental Purchasing Alliance (Nat'l IPA / TCPN)

Ken Heckman, *Vice President; Account Management*
PHONE: (615) 289-8561
EMAIL: ken.heckman@nationalipa.org

Office Depot is honored to partner with three lead agencies and have been awarded a total of eight competitively bid and awarded contracts, which are all represented as part of the National IPA / TCPN Contract umbrella. The three lead agencies include Region 4 Education Service Center, the State of Florida, and Oregon State University. These three agencies represent and service specific segments of our public segment portfolio, allowing Office Depot to provide a contracting solution to best meet the needs of the National IPA / TCPN member agencies. Collectively, more than 20,000 public agencies nationwide actively utilize the contracts; with a total annual spend of over $600M.

Region 4 Education Service Center

Office Depot has maintained a strong and consistent relationship with TCPN & Region 4 Education Service Center for over 15 years, now part of the greater National IPA/TCPN cooperative. Our current contract portfolio of Region 4 Education Service Center contracts includes:

- R141703 [Office Supplies] - *effective March 1, 2015*
- R141605 [School Supplies] – *effective February 1, 2015*
- R162102 [Janitorial Supplies, Equipment, Maintenance & Repair] - *effective March 1, 2017*
- R160204 [Technology Solutions] – *effective February 1, 2016*
- R142212 [Furniture and Installation] – *effective May 1, 2015*
- R5243 [Managed Print Solutions] - *effective March 1, 2013*

Office Depot has grown its relationship with National IPA / TCPN significantly in the past six years, building it from a regional contract to our largest single cooperative procurement contract in both scope and sales.

City of Tamarac

Office Depot, in partnership with the City to Tamarac & the Southeast FL Cooperative, has partnered with National IPA / TCPN to offer the competitively solicited and awarded Office Supply and contract for public agencies nationally. The City of Tamarac is a leader in public procurement, and as such has ensured that their contracting practices met the highest standards and provided for cooperative contract participation, allowing other agencies to benefit from the buying power and best practices of the City. This new partnership, launching in April of 2017, allows public agencies to benefit nationally.

- #13-23R [Office Supplies] – *nationally available, April 18, 2017*

Oregon State University (OSU)

Office Depot in partnership with OSU and National IPA / TCPN is able to offer the competitively solicited and awarded Office Supply and Furniture contracts to higher education institutions nationally. OSU is a leader in higher-ed procurement, has ensured that their contracting practices met the highest standards and provided for cooperative contract participation, allowing other agencies to benefit from the buying power and best practices of OSU. This new partnership, launched in 2016, allows higher-ed institutions and public agencies to benefit nationally.

- JP156810 [Higher Education. Office Supplies] – *effective December 18, 2015*

State of Florida

Office Depot began its cooperative partnership with legacy National IPA organization in December 2010 and expanded our State of Florida Office & Schools Supplies contract from a statewide offering to a national offering, with National IPA as the cooperative program partner. The contract has gained significant momentum since it was established as part of our national cooperative platform strategy. Office Depot continues provide continuity to the local government agencies that have relied upon this contract. Office Depot received an award to a new State of Florida Office Supply RFP #07-44111513-K, which became effective, April 18, 2107.

- #44111513-17-01 [Awarded to Office Depot] - *effective April 18, 2017*

NASPO-ValuePoint

Douglas Richins, *Chief Executive Officer*
PHONE: (801) 643-6600
EMAIL: drichins@naspovaluepoint.org

Office Depot maintains the following contracts with NASPO-ValuePoint:

- PA-5737 [Office Supplies] – *effective January 1, 2015*
  - State of Oregon, Lead Agency
- PD2425 [Digital Print & Quick Copy Contract] - *effective August 1, 2016*
  - State of Utah, Lead Agency

Prior to merging, both Office Depot and OfficeMax were awarded vendors for NASPO-ValuePoint. With the State of Oregon and the State of Utah as lead agencies, many states within the U.S. have aligned their proprietary master contracts to the NASPO-ValuePoint portfolio. Office Depot has been able to utilize this relationship in segments where State Master Contracts receive preferential consideration; until such time as the adoption of National Cooperatives outside of those acting as a pass-through is realized.

America Saves

Scott Guzzy, *Chief of Purchasing*
PHONE: (248) 858-5484
EMAIL: guzzys@co.oakland.mi.us

The legacy OfficeMax America Saves program is a competitively solicited contract that K-12 and local government institutions can take advantage of to maximize the benefit they receive from our program. Oakland County, MI is the lead agency of this agreement. This agreement has been in place since 2005.

Unprecedented customer service and unrivaled innovation make this fully integrated Office Depot OfficeMax contract a compelling choice for local government agencies.

- #003557   [Office Supplies & Furnishings] – *effective June 1, 2011*

24. Describe the capacity of your company to report monthly sales through this agreement.

Our software provides easy access to purchase order history and includes reporting with tags to support consolidated billing reports as well as backlog reporting. Office Depot will provide monthly consolidated billing and usage by linked agency accounts and purchase order amounts to ensure capture of all current (monthly) order and billing activity assigned to this contract. Line items for all orders in the summary billing reports, belong to the Agency Account and are represented (tagged) by the TCPN contract number – these orders are linked and allocated in the same report to the summary to the Region 4 ESC master or grandparent account. Region 4 ESC member Agency detailed purchase orders for product and service reports are available upon request, and summarized for business review purposes.

Business Reviews

In regular quarterly and annual Business Reviews, we will meet with the customers and members to discuss operational issues and improvement opportunities. As part of these business review meetings, we present a series of reports on the business relationship under the contract and will make recommendations in any areas that we jointly identify where we can reduce your costs or improve the performance of the products you are purchasing.

The goal of the business review process is to seek continual program improvements and to manage client contracts. Our goal is to achieve year-over-year savings that includes cost reductions, improvements, and efficiencies enhancements to the existing program.

Our Business Review process is a high-level summary which ties together all of the statistical information gathered on performance and service levels. We will provide customers with performance data sorted by location and/or agency, each completed business review will then be rolled up into a master review for the entire organization.

The Office Depot Account Management Team will mutually schedule quarterly and annual business reviews with individual National IPA/TCPN customers. The Managed Print Solutions Team will schedule quarterly and annual reviews with the National IPA/TCPN Management Team. The Office Depot Account Managers will assist each customer by analyzing spending and usage data. This process helps the customer by providing a quarterly focus to drive greater usage to the core product list, identify rogue spend outside the endorsed contract, as well as analyze actual product usage.

Device Utilization

Utilization	Definition	# Devices	% Of Fleet
Under-Utilized	< 25%	5	38%
Efficient	25 - 100%	5	38%
Over-Utilized	> 100%	3	23%
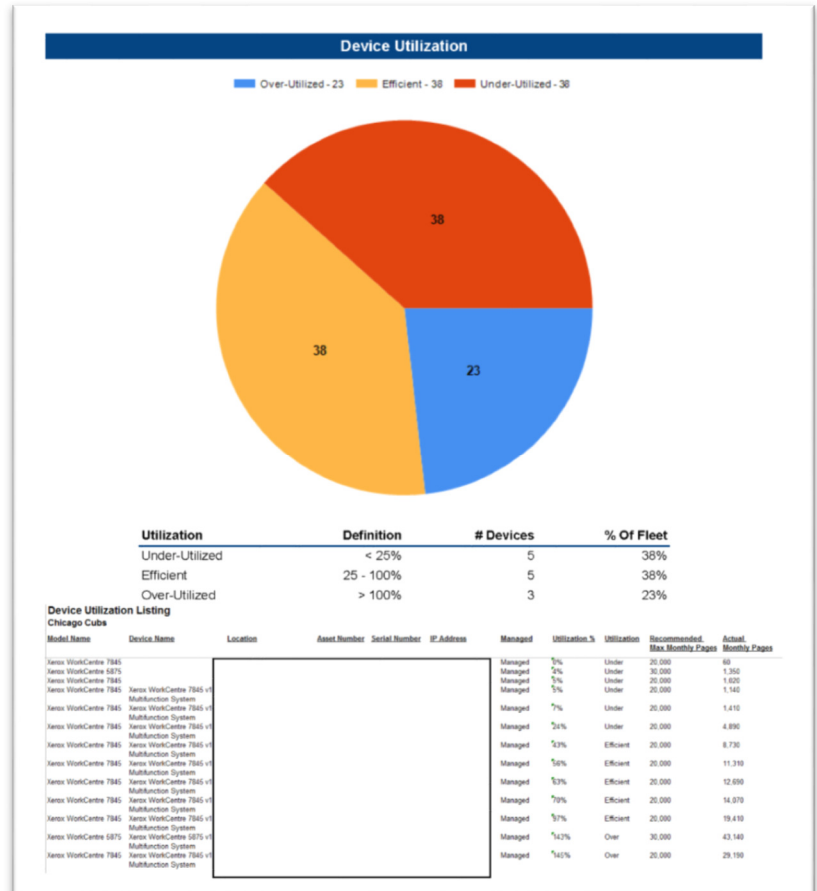
Business Reviews Include:

- Customer's initial objectives

- Previous period accomplishments

- Next reporting period objectives

Sales Statistics

- Purchases by product group

- Sales by location

- Average monthly sales

- Special categories

Performance Measurements

- Customer Report Card

- Customer Qtrly / Annual Review

- Customer Evaluation Survey

- Office Depot "Plan of Action"

- (Customer Satisfaction)
- Customer Interviews

Independent Business Reviews
- Customer Telephone Surveys

- Customer Focus Groups
- Store Exit Interviews

25. Describe the capacity of your company to provide management reports, i.e. consolidated billing by location, time and attendance reports, etc. for each eligible agency.

Reporting

One of the most powerful tools Office Depot offers is extensive usage and tracking reports of your Managed Print spend. This information is specific to the overall program for the entire account covering all contract MPS products, orders, and spend for each National IPA/TCPN member, and the account in total. Reports can be sorted up to nine levels using a combination of any of these fields:

- Customer Number
- Customer Product Code
- Customer Department Number
- Office Depot Product Code
- Catalog (vs) Non-Catalog products
- Contract vs. Non-Contract Products
- End-User Name of Desktop Location
- Office Depot Merchandise Depart.
- Parent # *(if usage rolled up by groups)*

- Ship to or Location Number
- Ship to by City, State, or Zip
- Office Depot Product Categories
- Purchase Order Number
- Product Description
- Contact Name
- Order Source
- Customer Size

Usage Reporting
- Item and dollar usage
- Descending dollar usage
- Descending times item sold
- Descending quantity usage
- Contract vs. Non-Contract
- Customer department number
- Desktop location or end-user name
- Ship-to or location number

Cost Savings Opportunity Reporting
- Customer product code
- Office Depot product code
- Office Depot merchandise department
- Office Depot product category
- Product description

Order Method Reporting

- Internet
- Fax
- Phone
- Store Purchasing Card
- Procurement Card

Distribution Cost Reporting

- Customer number
- Ship-to or location number

Product Reporting

- Minority products
- Recycled products
- Manufacturer name
- Product description
- Unit of measure
- Quantity sold for period
- Dollar amount sold for period

Online Reporting

General account information is available online anytime, and order history may be viewed for up to 12 months. Simple to use, online reporting is available through our contract website and gives authorized users immediate access to current data from the past year for individual or multiple locations and allows you to compare monthly or yearly spend with planned budgets. Our system allows you to:

- Manage information visibility based on user roles

- Access the Smart Dashboard online review tool 24/7/365

- Create, analyze and print usage reporting

- Sort the history of the purchases by product type, PO, and ship-to location

- Manage and control spending on office supplies and services

During the implementation phase, the National IPA / TCPN Participant's Super User will designate the end users who will be authorized to view their online reports and types of reports each may view.

26. Please provide any suggested improvements and alternatives for doing business with your company that will make this arrangement more cost effective for your company and Participating Public Agencies.

Three key areas assist in driving down costs and improving efficiency for Office Depot and its customers, inclusive of National IPA / TCPN's members:

- Sales Volume Growth

- Adjacency Category Spend/Share of Wallet Expansion

- Cost to Serve Efficiencies

Sales Volume Growth

As sales volume grows for both Office Depot and National IPA / TCPN, we're able to pass along additional dollars to National IPA/TCPN and its members via the Administrative fee for National IPA/TCPN and rebate dollars for its members, based on the volume incentives that are part of our current agreement and our proposed pricing.

Increased sales and growth enables Office Depot to secure additional savings from vendors/manufacturers, enabling us to in some cases lower product prices (via Office Depot's web-based pricing approach which is dynamic) and allows us to reinvest some of these savings into our business, to provide a higher level of service to National IPA/TCPN and its members.

These administrative fees also help National IPA/TCPN offset its expenses and augment its programs/services for Region 4 ESC and the rebates/volume incentives for its members help reduce costs for the agencies/entities, providing savings that can be utilized for other government expenditures or returned to the budget/general fund of the agencies/entities.

Managing to Total Cost of Ownership

Industry Averages	Generally Efficient (Range)*
Print	
• Age 5-yrs or older	20% - 25%
• User-to-Printer ratio	7-to-1, to 12-to-1
• Average monthly pages/printer	4,500 to 7,500
• Duplex availability	75% to 100%
• Personal (non-shared) printers	5% to 20%
• Average Cost-Per-Page	$0.025 to $0.04
Copy	
• Average pages/copier-MFD/month	12,000 to 20,000
• On-glass 11 x 17 capability	25% to 40%
• User-to-Copier/MFD ratio	10-to 1, to 25-to-1
• Average Cost-Per-Page	$0.02 to $0.033
• % of devices connected to the network	90% to 100%
Fax	
• Ratio of users to fax machines	30 to 1, to 40-to-1
• Fax machines as a % of all devices (PCF)	5% to 10%
• Average fax cost-per-page	$0.25 to $0.33
Summary	
• Overall user-to-device ratio	7-to-1, to 15 to 1
• Overall CPP	$0.025 to $0.04
• Average annual TCO per user	

Opportunity:

20% to 30% Total Cost of Ownership (TCO) savings

Adjacency Category Spend/Share of Wallet Expansion

Office Depot's office supply agreement with TCPN/Region 4 ESC provides for incentives for "adjacency growth" which is intended to drive consolidated purchases of product/solution categories that are considered "beyond office supplies."

As such, there's value for both Office Depot and Region 4 ESC and its members. The benefit(s) for Office Depot is greater sales volume which helps drive shareholder value and reinvestment back into our business to serve customers more effectively/efficiently and the benefit for Region 4 ESC and its members include the financial incentive(s) for greater volume, as well as the efficiency gained by consolidating more purchases, inclusive of fewer purchase orders, fewer invoices and less time spent for end-users in searching for products/services.

Cost to Serve Efficiencies

Efforts on the part of Region 4 ESC's members to consolidate products/solutions categories with Office Depot helps drive both "hard dollar" and "soft dollar" efficiencies for National IPA/TCPN and its members.

- Hard Dollar savings come in the form of leveraging the volume purchasing aspect of the National IPA/TCPN agreement itself and the rebates/incentives tied to adjacency and volume growth.

- Soft Dollar savings come in a number of forms:

    - Reduced time spent on the part of end-users in ordering, based on Office Depot's highly efficient and user-friendly ecommerce ordering platform and fewer purchase orders issued. Some estimates note that purchase order processing costs can range from $50 to $150 per purchase order.

    - Reduced time/effort spent on the accounts payable side, whereby fewer checks need to be issued to vendors. Order consolidation (bundling) and reducing orders below $75 can help reduce the time/energy spent on receiving/check-in, put-away efforts, associated with smaller orders

    - Environmental benefits of less pollution resulting from fewer deliveries

27. Please provide your company's environmental policy and/or green initiative.

Environmental Strategy Summary

Office Depot's global environmental strategy can be summarized in a simple statement: we strive to Buy Greener, Be Greener and Sell Greener. By implementing a broad range of initiatives under this strategy, Office Depot has not only measurably improved our own environmental performance, but enabled our suppliers and customers to do the same.

Customers are at the center of Office Depot's business strategy and they are also at the center of our environmental strategy. We go to great lengths to understand our customers' environmental needs through meetings, surveys, focus groups and seminars. The insights gathered are then leveraged to create greener products and programs to serve our customers' needs. We call this Customer-Centric Environmentalism – and it is a central theme in our approach.

We have gone to great lengths to develop customer centric approach that starts with the challenging task of defining 'green' office products, where there is no universal definition. We did this by first assessing over 30 major institutional purchasers environmentally preferable purchasing polices (e.g., State of California, Federal Government, USGBC), and then developed an eco-rating for office products as light green, mid green and dark green, based on their eco-attributes and eco-labels. Products with meaningful eco-attributes and eco-labels are promoted in multiple ways, including through our industry-first and still leading Green Book catalog; through our GreenerOffice website, and through onsite and online webinars, and onsite vendor shows.

Through the years we've learned that many of our customers share our environmental goals – they want to buy greener, be greener and sell greener themselves. As such, we've designed our GreenerOffice Program with specific solutions that help our customers pursue these goals.

Environmental Policy

Our policy aligns directly with our strategy and is designed to ensure implementation: We have a global environmental policy to buy greener, be greener and sell greener. Central environmental teams initiate, integrate and communicate environmental efforts, but core functions own the actions as described following:

TO BUY GREENER; Office Depot purchasing and merchandising teams work to provide environmentally favorable product solutions and tutorials:

- The annual GreenBook, online providing products and green procurement solutions
- Greener ink and toner solutions, including quality reman products
- Greener MPS Solutions
- Energy Star qualified Printers and Monitors
- Duplex printing, pay only for actual pages printed (no charge for scans and electronic files not printed)
- Recycling Solutions, including free pick up of depleted toner
- Working with our vendors on Life Cycle Analysis (LCA) for their products. In order for us to offer our customer's ways to improve their sustainability performance, we must have the most complete understanding of our products that is possible.

TO BE GREENER; Office Depot facilities and supply chain teams work to:

- Reduce our waste footprint
- Reduce our facilities carbon footprint
- Reduce our transportation carbon footprint
- Reduce our water footprint

TO SELL GREENER; Office Depot e-commerce, sales and marketing teams work to:

- Increase sales of greener products and solutions
- Increase customer use of greener purchasing reports

We also "**TELL GREEN**" by engaging stakeholders and reporting progress annually.

Most of our environmental metrics are independently reviewed by PricewaterhouseCoopers, and have been since 2007, adding further credibility to our environmental claims.

The Greener Purchasing Program for Customers

Keeping our Customer-Centric Environmentalism – and it is a central theme in our approach our team has continued to develop and refine a number of meaningful environmental solutions that allow our National IPA / TCPN member custom build a program that works best with their organization as they move through the continuum of greener choices.

Our GreenerOffice Program with offers a number of specific solutions that help our customers pursue these goals:

If greener **PURCHASING** is the customer's goal, i.e., a desire to buy greener, Office Depot offers the following solutions:

- **The GreenBook -** *an exclusive catalog filled with our greenest products*
- **Greener Office Store -** *a website with all our greener choices in one place*
- **Office Depot GreenerOffice Rating -** *Office Depot's rating system for greener products*
- **Greener Alternatives Tool** - *a report to help identify greener alternatives to high volume products*
- **Green Select Cart** - *online functionality that nudges end users to greener choices*
- **Green Purchasing Policy Templates** - *sample policies to accelerate environmental policy creation*
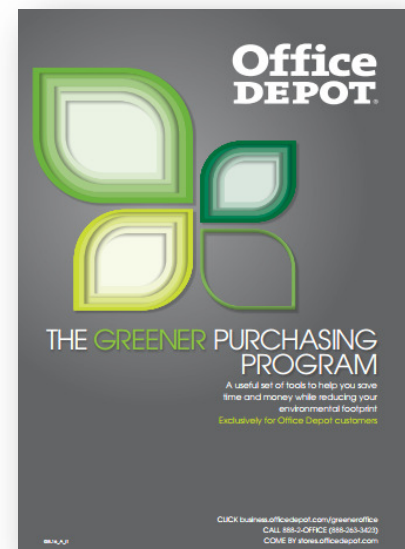
If greener **OPERATIONS** is the customer's goal, i.e. a desire to be greener by reducing waste, energy or fuel, Office Depot offers the following solutions:

- **GreenerOffice Delivery Service** - supplies delivery by paper bag instead of cardboard box

- **Managed Print Services** - solutions to help reduce waste associated with printing

- **Recycling Solutions** - recycling services for ink & toner, tech, cell phones, lighting, batteries

- **Reusable Promotional Products** - customizable products that help avoid waste

- **Energy Saving Devices** - power strips and other solutions reduce energy use in other products

- **Water Filtering Solution** - drinking water solutions that serve as alternatives to bottled water

- **Minimum Order Value Programs** - incentive programs to help consolidate orders, reduce fuel

If greener **BEHAVIOR** is the customer's goal, i.e., a desire to sell green internally, Office Depot offers the following solutions:

- **GreenerOffice Seminars** - educational sessions to grow interest in going green / explain how

- **Green Product Samples** - free samples of greener products to prove good quality / dispel myths

- **GreenerOffice Posters** - free posters to encourage greener behavior in the workplace

- **Leadership in Greener Purchasing Awards** - awards by Office Depot to recognize greenest buyers

- **Paper Calculator Reports** - free reports on the benefits of switching to recycled paper

- **CFL Calculator Reports** - free reports on the benefits of switching to Compact Fluorescent Lights

If green **REPORTING** is the customer's goal i.e. a desire to understand greener purchasing results and have credible announcements that help 'tell green,' Office Depot offers the following solutions:

- **Green Business Review** - a report that comprehensively documents greener purchasing results
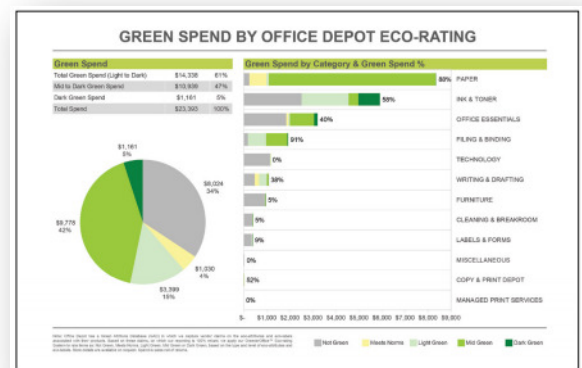
- **LEED Credit Report** - a report to track purchases that support LEED for Existing Buildings credits

- **Federal CPG/Executive Order Reports** - a report on purchases that meet Federal green standards

- **AASHE STARS Report** - a report to track purchases for STARS credits, Higher Education program

- **Custom Green Spend Reports** - other reports based on the customers' needs / definition of green

- **Green Customer Case Studies** - customer profiles in video or print to help customers tell their story

Environmental Leadership Recognition

Office Depot's efforts to **BE GREEN** have been recognized, our environmental awards and affiliations include:

- **2016 LEED EB Gold Certification** of Office Depot's Headquarters in Boca Raton, FL

-

- **2015 Sustainable Purchasing Leadership Council (SPLC) Supplier Leadership Award**

- **2013 Climate Leadership Award from U.S. Environmental Protection Agency –** Recognized for achieving 29% Carbon Footprint Reduction in the U.S., aggressively beating its 20% reduction goal one year ahead of schedule

SUSTAINABILITY AWARDS

SUSTAINABLE PURCHASING LEADERSHIP COUNCIL

2015 SPLC SUPPLIER LEADERSHIP AWARD
Sustainable Purchasing Leadership Council (SPLC) members include some of the world's largest B2B buyers, and is focused on accelerating the world's transition to sustainability.
Learn more about SPLC by visiting sustainablepurchasing.org.

EASTMAN

2015 EASTMAN CHEMICAL COMPANY SUSTAINABILITY AWARD AND SPECIAL RECOGNITION AWARD FOR EXCELLENCE

CORPORATE SOCIAL RESPONSIBILITY (PRODUCT) AWARD FROM THE CANADIAN OFFICE PRODUCTS ASSOCIATION
In November of 2015, Grand & Toy and TerraCycle Canada received a Corporate Social Responsibility Leadership (Product) Award from the Canadian Office Products Association.

OFFICE DEPOT® GREENER PURCHASING AWARDS TO CUSTOMERS
One of the unique ways we sell greener is by celebrating our customers who buy greener. In 2015, we held our 8th annual awards ceremony and presented Leadership in Greener Purchasing Awards for high overall green spend vs. peers to:

Best Buy	Rush Enterprises
City of Chicago	Spirit Airlines
DaVita HealthCare Partners	Strategic Source
DHL	Teva Pharmaceuticals
Greystar Real Estate Partners	Windfall
International Monetary Fund (IMF)	

Voluntary Organizations

- Conservation International: Business and Biodiversity Council, Founding member

- USGBC: US Green Building Council is the certifying organization for LEED certification.

- SPLC: Office Depot is a founder of the Sustainable Purchasing Leadership which works to set standards around green purchasing.

- Energy Star: Office Depot is an Energy Star for Retail partner committed to promoting energy efficient products.

- Green Sports Alliance (GSA) – Corporate Member Network (CMN): Founding Member of the CMN for GSA: working to green sports facilities, offices and organizations

- Arbor Day Foundation – Partner in 'Project Up' community events such as tree planting and urban renewal projects

Vendor Certifications (if applicable)

28. Provide a copy of all current licenses, registrations and certifications issued by federal, state and local agencies, and any other licenses, registrations or certifications from any other governmental entity with jurisdiction, allowing Offerors to perform the covered services including, but not limited to licenses, registrations or certifications. M/WBE, HUB, DVBE, small and disadvantaged business certifications and other diverse business certifications, as well as manufacturer certifications for sales and service must be included if applicable.

Office Depot, Inc. is licensed to do business in all fifty (50) states and has registrations issued by federal, state and local agencies. We have provided licenses in this tab for this proposal submission.

All of our service technicians are required to be A+ certified, OEM certified, CompTIA certified and have 5+ years of experience. Service training is performed in house and by CDT offered by the manufacturer. In-house training is performed, at a minimum, twice a year and as needed. Manufacturer training is offered when new product is released or when updated service bulletins are released on existing equipment.

Additionally, all technicians are cross trained on the manufacturers we support. Regularly scheduled classes and refresher courses are offered to prepare technicians for the tests required for OEM authorization—at minimum there are 2 classes per year.

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APPENDIX F:
COMPANY PROFILE

BSD Managed Print Services

Organization Chart
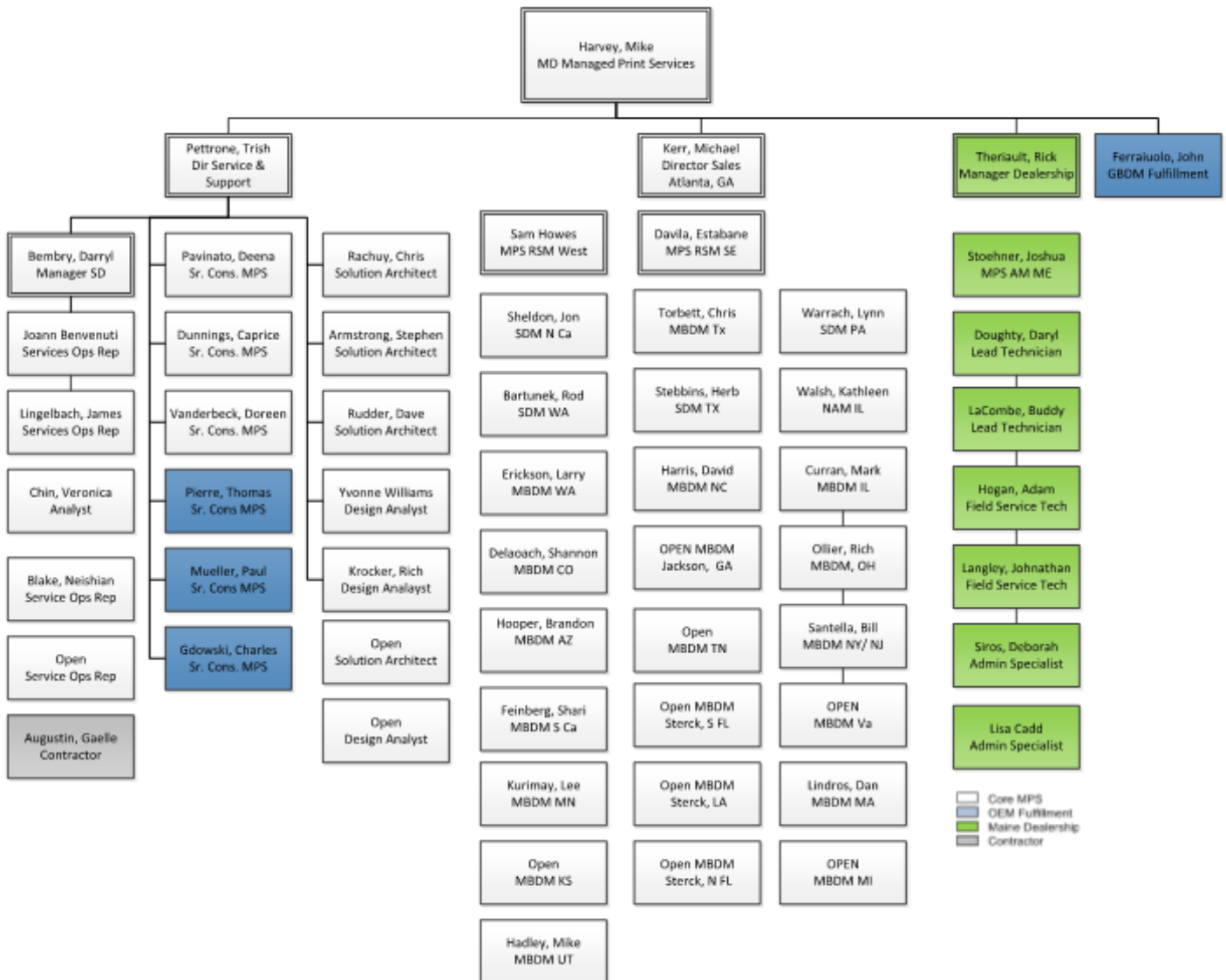
APPENDIX F:

COMPANY PROFILE

BSD Managed Print Services
Field Sales & Support Phone Listing

First	Last	Position	Territory	Reside	Mobile #	E-MAIL
Michael	**Kerr**	**Director, Sales**	**US**	**Atlanta GA**	**561-212-2713**	**michael.kerr@officedepot.com**
Kathy	Walsh	NAM - MPS	Ill/Wisconsin	Chicago	847-630-1094	Kathleen.Walsh@Officedepot.com
Lynn	Warach	Solution Development Mgr MPS	NE including E PA/Del/NJ	Philly	267-735-9681	lynn.warachvaningen@officedepot.com
Rich	Ollier	MBDM - MPS	OH/MI/KY	Dayton, OH	513-225-7925	Rich.ollier@officedepot.com
Bill	Santella	MBDM - MPS	New York, NY (NY, N NJ)	Clifton, NJ	516-430-9363	william.santella@officedepot.com
Mark	Curran	MBDM - MPS	Ill/Wisconsin	Chicago	312-671-5549	mark.curran@officedepot.com
Daniel	Lindros	MBDM - MPS	MA, RI, VT, CT	Boston, MA	407-488-0041	daniel.lindros@officedepot.com
Andrea	Hannibal	MBDM - MPS	MI	Detroit, MI	734-330-0304	andrea.hannibal@officedepot.com
Open - Wash DC		MBDM - MPS				
Ed	**Davila**	**Regional Sales Manager- MPS**		**Jacksonville, FL**		**esteban.davila@officedepot.com**
Chris	Torbett	MBDM - MPS	TX/LA	Dallas	469-585-3553	chris.torbett@officedepot.com
David	Harris	MBDM - MPS	NC/SC	Charlotte, NC	978-479-2320	david.harris@officedepot.com
Herb	Stebbins	Solution Development Mgr MPS	TX/AR/LA - Hunt San Antonio/Houston	Houston, TX	281-300-4397	herbert.stebbins1@officedepot.com
Eric	Canty	MBDM - MPS	TN/N AL	Nashville, TN	901-848-8187	eric.canty@officedepot.com
Lola	Davis	MBDM - MPS	GA	Atlanta, GA	Accepted start 7-5	lola.davis@officedepot.com
Kim	Schooley	MBDM - MPS	N FL	Jacksonville, FL	pending offer	kim.schooley@officedepot.com
Chris	Kurtz	MBDM - MPS	S FL	Tampa, FL	pending offer	chris.kurtz@officedepot.com
Open - New Orleans		MBDM - MPS				
Sam	**Howes**	**Regional Sales Manager- WEST**		**Seattle**	**206-240-0089**	**samuel.howes@officedepot.com**
Jon	Sheldon	Solution Development Mgr MPS	CA	Tracy California	408-823-2669	jon.sheldon@officedepot.com
Shari	Feinberg	MBDM - MPS	So Cal/AZ/NM	Burbank	661-414-2139	Shari.feinberg@officedepot.com
Brandon	Hooper	MBDM - MPS	AZ/NM	Phoenix, AZ	605-484-4535	brandon.hooper1@officedepot.com
Shannon	DeLoach	MBDM - MPS	CO/NE/MT/WY	Denver, CO	720-468-2055	shannon.deloach@offcedepot.com
Larry	Erickson	MBDM - MPS	WA/OR/ID/AK	Seattle, WA	206-673-7134	lawrence.erickson@officedepot.com
Mike	Hadley	MBDM - MPS	Utah	Salt Lake City	702-312-5428	mike.hadley@officedepot.com
Lee	Kurimay	MBDM - MPS	MN/ND/SD/IA	Minneapolis, MN	612-845-2206	leroy.kurimay@officedepot.com
Mary	McCourt	MBDM - MPS	KC		pending offer	
Rick	**Theriault**	**Director - Canon Dealership Maine**	**Maine**	**Maine**	**207-551-5279**	**rick.theriault@officedepot.com**
Joshua	Stoehner	MBDM - MPS	Maine	Maine	207-239-9012	Joshua.Stoehner@officedepot.com
Trish	**Pettrone**	**Director, Sales and Service Ops**	**Trish**	**Chicago**	**630-864-6528**	**trish.pettrone@officedepot.com**
Chris	Rachuy	Solution Architect	IL/IA/WI/MI/OH/TX	Chicago	708-691-3560	christopher.rachuy@officedepot.com
Stephen	Armstrong	Solution Architect	Tenn Valley , E PA/Del/NJ, NE	Atlanta	404-510-9475	stephen.armstrong@officedepot.com
Dave	Rudder	Solution Architect	NW/Alaska, CA, AZ, NN	Orange County, CA	714-277-0210	david.rudder@officedepot.com
Rich	Krocker	Design Analyst	Project	Chicago	630-995-5671	richard.krocker@officedepot.com
Yvonne	Williams	Design Analyst	Project	Chicago	708-646-7670	yvonne.williams@officedepot.com
Caprice	Dunnings	Account Relation Manager		Boca Raton	561-438-6978	caprice.dunnings@officedepot.com
Deena	Pavinato	Account Relation Manager		Chicago	815-343-0818	deena.pavinato@officedepot.com
Doreen	Vanderbeck	Account Relation Manager	Healthsouth and VOC	New Jersey	609-577-7269	doreen.vanderbeck@officedepot.com
Kimberly	Brackenrich	Implementation Analyst	Project	Wyoming	307-259-4181	kimberly.brackenrich@officedepot.com
Gina	Lajeunesse	Senior Analyst	Project	Tampa	813-677-5111	gina.lajeunesse@officedepot.com
Paul	Muller	Sr. Consultant, MPS OEM	OEM Toner Fulfillment	Boca Raton	215-244-2230 x3273	paul.mueller@officedepot.com
Thomas	Pierre Jr	Sr. Consultant, MPS OEM	OEM Toner Fulfillment	Boca Raton	561-601-8409	thomas.pierrejr@officedepot.com
Charles	Gdowski	Sr. Consultant, MPS OEM	Project	Boca Raton	561-438-2456	charles.gdowski@officedepot.com
Darryl	Brembry	Manager, MPS		Boca Raton	561-438-2612	darryl.bembry@officedepot.com
JC	Lingelbach	Customer Service Rep		Boca Raton	561-438-4445	james.lingelbach@officedepot.com
Joann	Benvenuti	Customer Service Rep		Boca Raton	561-438-9979	Joann.Benvenuti@officedepot.com
Veronica	Chin	MPS Analyst	Project	Boca Raton	954-547-0467	Veronica.Chin@officedepot.com
Gaelle	Augustin	Customer Service Rep		Boca Raton		gaelle.augustin@officedepot.com
Neishian	Blake	Customer Service Rep		Boca Raton		neishian.blake@offciedepot.com

Office DEPOT OfficeMax

PRODUCTS & SERVICES

APPENDIX B

Proposal for
Managed Print Solutions
National IPA / The Cooperative Purchasing Network
In response to Solicitation #17-14

region4 *Educated Solutions* NATIONAL IPA *The Cooperative Purchasing Network* TCPN
ENHANCED PORTFOLIO • UNIFIED FOCUS • CONTINUED TRUST

APPENDIX B:

It is the intention of Region 4 Education Service Center (ESC) to establish a contract with vendor(s) for **Managed Print Solutions (MPS)**. Awarded vendor(s) shall perform covered services under the terms of this RFP and the contract terms and conditions. Vendor(s) shall assist Region 4 ESC and/or TCPN participants with making a determination of its individual needs, as stated below in the document.

Region 4 ESC is seeking a service provider that has the depth, breadth and quality of resources necessary to complete all phases of MPS. Vendors specializing in one or more of the managed print solution services may clearly indicate and propose on those items only. In addition, Region 4 ESC also requests any value add commodity or service that could be provided under this contract. Region 4 ESC and/or TCPN participants are seeking contractors who possess licenses in their states, where required to provide and perform the work as outlined in this document.

Managed Print Solutions is the management, service and support of the entire client enterprise and output infrastructure of printed materials. This would include all devices whether customer owned, leased through a third party, or directly with the manufacturers leasing company. The leases could be coterminous or non-coterminous. It would also include devices that were manufactured by the new supplier, as well as devices that were manufactured by third parties. MPS takes into consideration attributes such as the current infrastructure, all hardware, all existing leases, support, supplies, software tools and the clients operational management model. MPS also reviews the client's technology usage patterns and user needs, as well as governmental compliance and client focused concerns such as security, document management, and environmental sustainability. The advantage of this approach is having a methodology, process, and template of how to manage an entire fleet end to end.

The ultimate goal for MPS is to provide the client with a solution that improves the print process and reduces the expense of printed material. The client will drive the complexity of the solution required with a staged approach to implementation.

Proposers, at a minimum, should address the following components of MPS in their proposal.

I. Products, Services and Solutions

- Provide a description of the range of products covered by your organization's MPS offering.

With more than 30 years of innovative experience, Office Depot is one of the largest and most respected national suppliers of office products, including paper and printing technology. We are uniquely equipped to optimize your total printing experience and our vendor-neutral MPS solution provides enterprise customers with a proven, structured way to:

- Reduce total cost of procurement

- Manage an effective supply program

- Ensure end-user satisfaction

- Increase productivity

- Optimize purchasing power

- Respond to environmental priorities

Additional highlights of our MPS program include:

- Flexible program offering with customization for each location

- Consistent and quality output with integrated reporting and compliance drivers

- Real-time, online, actionable monitoring of environment

- Account management team facilitates improved business processes

- Track and secure print activity at the user-level to reduce print

We are passionate about our customers and their businesses. Our purpose is to match your needs with a comprehensive MPS solution that is unique in the industry. Our MPS solution is founded on state-of-the-art technology and data-driven processes that allow us to meet or exceed your requirements for printing quickly and easily. With a vendor-neutral product offering, an unmatched national distribution network, and unrivaled technological capabilities, Office Depot will make Region 4 ESC's printing experience productive and cost-efficient and your total buying experience uncommonly easy.

We appreciate this opportunity to show how our experience as an industry leader has continually driven down the overall printing procurement costs for thousands of our customers. Office Depot is confident that you will find our consistent performance and continued track record to be the best in the industry. We believe our success is the result of our company's mission: **You take care of business. We take care of you.**

Office Depot leads the industry with end-to-end solutions for document management with the broadest national reach. From everyday printing in your office such as meeting agendas and emails to large-volume business presentations to national program printing such as training manuals where document distribution must serve multiple locations, Office Depot has a solution that delivers to your exact standards.

Everyday Printing	• Managed workgroup printing services for daily, low-volume printing on site • Full integrated, cost-per-page solution includes: toner, parts, service, and technology management
Business Printing	• Print on demand and pay for only the documents you need on an as-needed basis • Today's most dynamic set of solutions and services for high-volume project printing
National Program Printing	• Manage your organization's document assets securely through a national digital network with Office Depot Copy & Print Services • Manage your files centrally and print nationally, reducing costs to develop, distribute, and store while eliminating obsolescence

We have decades of experience with printing, office supplies, and related service, so we feel confident our MPS program will be beneficial to Region 4 ESC members. Our expertise allows us to share with you a rich supply of proprietary information we have developed over the years that will give you clear visibility into your organization's printing infrastructure and operations.

Office Depot has a unique, three-step approach to address our customers' printing challenges:

1. Control and Manage Toner Spend
2. Optimize the Printing Environment
3. Enhance Printing and Document Services

In organizations that have successfully implemented Managed Print Services, the breakdown of service requests begins to reveal what it takes to support an office printing environment:

BREAKDOWN OF SERVICE REQUESTS

70% TONER REPLENISHMENT

25% BREAK-FIX SERVICE

5% MOVE, ADD, CHANGE, DISPOSE (MACD)

• 70% Toner Replenishment

• 25% Break Fix Service

• 5% Move Add Change Dispose (MACD)
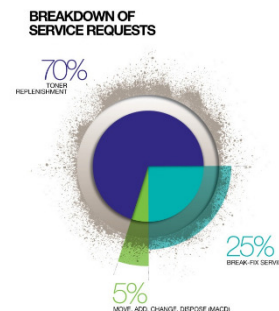
Copying and printing are key services for many organizations; we make sure that we can deliver what they need, when they need it. Office Depot provides dedicated print support on a national level, and we tap into our vast resources to meet organizations' needs for quick turn digital copying jobs, promotional products, business stationery, print shop support, forms management, and print procurement analysis.

Most organizations do not realize the number of network and non-network printers they own, or the expense these devices can add to their total operating cost. That is why, when working with a new customer, our first step is always to perform a custom assessment of the printer environment using Office Depot proprietary software. We will upload a small program that will quickly assess your entire printer fleet. Following our detailed evaluation, you will better

understand and manage the asset structure, costs, and service options of your inventory. Office Depot MPS will:

- Provide total management of your printer fleet

- Reduce total cost of ownership by converting to a utility model

- Have low, predictable payments

- Bring you fast technical support and next-day servicing

Proactive insight is a major component of our service standard and it is the distinction that gives you more control, awareness, communication, and service than any other technology provider. Our ability to provide personalized service and information provides us with the capability to service your account. Region 4 ESC members will directly benefit with more cost efficiencies and productivity in printing.

- Proposer should describe their ability to manage an onsite print center for eligible entities, if desired.
- Describe your organization's capacity to broaden the scope of the contract as new technology, products, or services become available for MPS.

If a high level of service is required, Office Depot can employ an on-site technician at a Region 4 ESC member's location, which will be incorporated into the cost-per-page price model. Based on the participating organization's program requirements, Office Depot will hire a technician to reside on site at your location and provide accelerated maintenance and warranty service for your fleet of printers and copiers. When we have an on-site technician in place, Office Depot is able to complete most repairs in less than four hours.

Office Depot has also developed alternatives to providing direct customer onsite copy centers. We created web-based solutions that give our customers the option to greatly limit their investment with internal copy center real estate, equipment, and personnel by using Office Depot's web-based solutions.

Expanding MPS Contract and Capacity

As mentioned, Office Depot is focusing on growth through core business expansion. What this means for our customers: Office Depot provides business services to help our customers gain better management and oversight across all channels of office spend. In support of this strategy, we are focusing on three main areas which include: infrastructure enhancements, core business expansion, and transformational platforms.

Office Depot is committed to researching and reviewing new technologies and how they might bring added value to our customers, as well as our own corporation. We also focus on seamless integration of new technology approaches and maintain a rigorous discipline in our planning and change management processes so that the installation of upgrades, system advancements, and new technology implementations do not disrupt expected service levels.

Office Depot places a high priority on improving our customers' experience and anticipating business needs. In order to deliver this, Office Depot looks for feedback from customers on multiple levels and employs bi-directional communication strategies.

In the managed print industry, emerging trends and practices are usually centered on market-driven improvements in technology. Increasingly, customers are looking for printers and solutions that work more efficiently, thereby providing opportunities for both cost savings and environmental responsibility. Some of these emerging practices include:

- **Energy Efficiency**. Customers are frequently looking to replace existing assets with devices that are more energy efficient. In like kind, manufacturers are bringing units to the marketplace to meet these increased demands.

- **Solid Ink**. Xerox has developed printers that utilize solid ink technology, and other manufacturers are following in suit. Solid ink eliminates much of the waste and cost associated with traditional ink and toner cartridges.

- **Reusable Paper**. Reusable paper is the next big technological advancement on the horizon. Printers supporting reusable paper would be able to remove ink from this specially designed paper and reuse the paper to print new pages.

- State your organization's delivery timeframes, by phase, from assessment through implementation of managed print solutions.
- List all methods of ordering provided.
- Provide an overview of the technology that is utilized in your MPS offering.
- Provide your backorder policy.

Proposed Timeline to unlock cost savings and productivity opportunities in your printing environment.

If Managed Print Services is a new topic for your organization, this timeline can help layout the path to an optimal print environment.

Today:

Call your Office Depot representative to discuss how to get started.

In 10 days:

- Auto Toner Replenishment can be up and running so you can control and manage toner spend.

- If you are currently purchasing the following from Office Depot, a Copy & Print Depot representative will point out other ways in which your organization can utilize the Region 4 ESC/TCPN contract to save money:

    - Reprographic services

- Business cards, letterhead, envelopes
- Promotional products
- Imprint services

If your organization is not purchasing these services, contact your Office Depot account manager today. He or she will set up a consultation with a Copy & Print Depot representative to discuss Region 4 ESC contract print solutions.

After 30 days:

- Review the Office Depot Print Assessment with the organization's account manager and map out the strategy to optimize the print environment.

- A Copy & Print Depot representative gives printing business review and presents print analysis findings to show your organizations how to create efficiencies within the printing environment.

After 45 days

Full Copy & Print Depot integration will be in place.

Ordering Methods

With more than 30 years of experience continually driving improved ordering processes, Office Depot has developed several ordering tools for our customers. We offer significant order entry flexibility and automation. The options available to you are discussed below.

Phone, Fax, and Email

Office Depot provides nationwide toll-free service for both phone and fax orders. Our Customer Service Reps are empowered professionals who have complete product knowledge and a drive for providing exceptional service. Requisition forms are also available; you need only to write in the requested quantities.

Internet Ordering

The Office Depot internet ordering system stands out in the industry for how easily it can be configured to meet workflow requirements. Our internet ordering system offers a full online catalog, as well as ordering tools such as live inventory, order history and custom shopping lists. The website is secure and encrypted from the time of login to the time of exit for any Office Depot customer who orders via the internet. Please find a description of our online ordering website provided in our proposal.

Electronic Data Interchange (EDI)

EDI technology has been used since 1989 by Office Depot customers to speed purchasing, invoicing, and banking. Typically, EDI systems employed by our customers are often linked directly to corporate accounting systems. EDI users have the option to create their order in an interactive mode using the search and browse capabilities of the Office Depot Internet catalog. After you create the order, it is routed back to your EDI system. There, it is converted to the universally accessible ANSI x .12 format before being sent through the standard EDI processing.

E-Procurement Integration

Office Depot processes well over 100,000 orders per week via third-party e-procurement platforms. We can integrate through EDI or XML for a dynamic punch-out experience. We are one of the largest suppliers on the Ariba network and the Perfect Commerce platform. We have agreements with all of the major players in the third party e-procurement market, including PeopleSoft, SciQuest, Oracle, Data Stream, and SAP.

Since the Office Depot MPS solution provides for direct toner ordering included in a cost-per-page model, integration with a customer's ordering system is not always necessary. Office Depot would be happy to meet with Region 4 ESC members directly to discuss the integration solution that best suits their needs.

Store Purchasing Card (SPC)

Office Depot has 1,400 conveniently located retail stores. Our national retail program allows our Business Customers to shop at any of our retail locations for emergency, after-hour, and weekend purchases. Our Store Purchasing Card (SPC) is distributed to approved users, permitting them to make retail purchases in an Office Depot superstore while receiving your negotiated contract pricing. Functionality within our network has been developed to provide multiple payment options, including: Account Billing Only, Both Account Billing and Other Payment (cash, check, or credit card) and Cash, Check, or Credit Card.

MPS Ordering

Office Depot provides customers with multiple options for ordering supplies, such as toner and maintenance kits. The MyPrinterManager online tool has ordering functionality and, in addition to placing orders manually, Office Depot can enroll participating Region 4 ESC members in our Automated Consumable Replenishment program.

- **Manually.** By ordering supplies manually, users can order supplies when needed for next-day delivery. This works best for non-networked devices where status isn't tracked in the system. Office Depot has the ability to password protect the ordering function.

- **Automatically.** The Automated Consumable Replenishment feature triggers automatic supplies ordering as "low toner" error messages are received from devices. This ensures your devices will have a replacement toner cartridge waiting to be replaced as soon as the machines runs out and reduces the amount of time key operators spend processing supply orders.

1. Device sends toner alert   **2.** Secure software generates toner order   **3.** Office Depot delivers toner   **4.** Toner replaced & issue resolved

Since Office Depot offers our customers an Automated Consumable Replenishment program, we can eliminate the need to store consumables on site and free up space in your supply rooms. Our software communicates with devices to receive toner, color drum, and maintenance kit alerts at custom-set levels. This proactive approach reduces machine idle-time and extends the life and efficiency of your printing devices.

Automatic MPS Orders

Office Depot utilizes the MyPrinterManager software suite to manage devices under our MPS program. This software monitors devices on your network and captures device alerts, allowing Office Depot to proactively address supplies and service needs. While some types of service requests require interaction with our help desk before service can be scheduled, we are able to automate service initiation for a number of different device errors. The following types of service events are automatically generated and scheduled.

- Maintenance Kit Replace
- Maintenance Kit Error
- Scheduled Maintenance
- Xerographic CRU Module
- Scanner Failure
- Finisher Failure
- Waste Cartridge
- Replace Corotron
- Replace PC Kit

- 10.10.00 Supply Error
- 68.0 Permanent Storage Write Fail
- 50.1, 50.2, 50.3, 50.9 Fuser Error
- 60.02 Tray Lifter Error
- 59.40 Main Motor Error
- Corrupt Firmware In External Accessory (Scanner)
- Network Error (Network issue that may generate a call to IT)
- IP Assignment Error (Network issue that may generate a call to IT)

Ordering Through the Web Tool

The MPS web tool provides visibility and control into your print environment. From a single interface, you can request service, order supplies, and understand the connectivity status of each device. To further reduce the amount of time spent processing supplies by key operators, Office Depot offers an Automated Consumable Replenishment program. Our software communicates with devices to receive toner, color drum, and maintenance kit alerts at levels set by the end user. This proactive approach reduces machine idle-time and extends the life and efficiency of your printing devices.

Office Depot provides a wide variety of toner products for our customers. The printer supplies section in our full-line catalog displays an assortment of laser and inkjet toner cartridges. Additional items such as developers, drums, inks, and ribbons are also available and in stock for

next-day delivery. Whether you're using OEM or remanufactured toner cartridges, our national stocking strategy ensures a consistent, reliable product.

Consumables and consumable-related parts, such as maintenance kits, are included in our cost-per-page (CPP) price model. For networked devices, maintenance kits are automatically ordered as devices report a low consumable message to the Onsite Local Client. When a technician-replaceable maintenance kit order is generated, a service technician will also be dispatched to replace the part in accordance to the terms and conditions agreed upon.

Consumable & Operating Costs include the actual cost of cartridges, toner, color drums, maintenance kits, other consumables, paper, phone charges, and electricity related to printing and copying. Typically, consumables have a next-day lead time, whether the request is received via electronic alert or called in.

MPS Technology

Since Office Depot is not a manufacturer, we do not develop new products. However, we have an extensive merchandising department that works with our suppliers to research current products and services available on the marketplace and ensure we are delivering the best products and services at the best prices to our customers. This group employs more than 150 associates dedicated to research and development of our product and service offering. Additionally, we provide feedback to our suppliers that helps drive their research and development efforts.

Office Depot brings an innovative suite of options for our customers that focuses on developing the right solution for your environment and introducing technology advancements from across the industry.

Technology Platform

The Office Depot MPS program is a technology-driven solution designed to aggregate data on print activity and provide automated service notifications and ordering capabilities. Office Depot will manage your printer fleet by deploying our MPS software, which provides visibility and control to your print environment. This automated technology solution tracks and reports aggregate usage and service data for the entire printing workgroup.

Office Depot uses our PrintIQ suite to manage your MPS program, which provides three levels of service to suit the needs of all our customers:

- **PrintIQ Essentials** – Monitors toner levels for all your printers and toner is shipped to you automatically when levels are low. Also features 24/7 monitoring of your print environment.

- **PrintIQ Plus** – Everything in Print IQ Essentials plus the option to lease new high-end printers for a flat monthly fee. Maintenance services are included. Or choose to only get repair and maintenance services for your existing printers.

- **PrintIQ Enterprise** – Everything from Print IQ Essentials and Print IQ Plus. We'll also perform periodic assessments to ensure peak efficiency of your print environment. And we take care of your large print jobs through our Copy & Print Depot.

Additionally, our Print IQ software (MyPrinterManager) is provided at no charge to you. Xerox-provided software package, the Xerox Data Agent (XDA), will work in conjunction with the Print IQ software and is provided at no additional charge.

Office Depot management software is effective after a simple and secure download of the Onsite Local Client (OLC) java-based application. Meter reads for print output devices will be obtained on a monthly basis using the Office Depot software. The OLC software transmits meter reads via XML to our secured MyPrinterManager tool. The value of this automation provides you and Office Depot with real-time, actionable data for ensuring maximum productivity and cost-effectiveness of the MPS program.

For your review, we are including a link to the tutorial: https://www.myprintermanager.com/Videos/MPM-EU_FullProgram.html. Additionally, we make our Print IQ software available at no charge to you.

Technology Hardware

As a service provider, as opposed to a manufacturer, our research and development is focused on evaluating and improving our offering to our customers. Our market research has led us to develop a comprehensive workplace solutions offering designed to cover all areas of office print spend. This strategy is modeled upon the concept that one organization purchasing through tens or even hundreds of channels will not be able to effectively capture the total cost of ownership of its environment.

In implementing our suite of solutions, Office Depot has built strong partnerships with all of the manufacturing leaders in the industry for the services we provide. Even though we don't develop new equipment, we still understand the importance of technology driven best practices. Understanding the true costs of document management involves more than just the cost of toner and paper. Most providers cannot analyze both every day and project printing to determine the most effective solution for your environment.

Hardware Partner	Benefits of Solutions through Office Depot MPS
HP	HP is globally recognized for excellence and reliability in business printers
Lexmark	Lexmark is known for vertical-market specific solutions such as Signature Capture or Scan to Pharmacy
Xerox	Xerox is known as the leader for high speed, multifunction devices and sustainable innovations like VersaLink™
Brother	Brother is known for its strength in developing small workgroup printers with a low operating cost
Canon	Canon is a leader in digital imaging solutions known for high speed devices delivering quality and precision images

Office Depot is committed to researching and reviewing new technologies and how they might bring added value to our customers, as well as our own corporation. We have monthly status meetings with the manufacturers to understand road maps, end-of-life products, and latest technology. We ensure seamless integration of new technology approaches so that our customers are not negatively impacted. We also maintain a rigorous discipline in our planning and change management processes so that the installation of upgrades, system advancements, and new technology implementations do not disrupt expected service levels and system accessibility.

Mobile Print Technology

Office Depot MPS has solutions to support mobile printing needs. Mobile print capabilities can be divided into two main categories: embedded manufacturer software or third-party solutions. Both are important to understand as most customer fleets have a combination of new models and legacy models where built-in functionality isn't standard. Today, most manufacturers offer mobile print capability as an optional configuration right out of the box. With most new HPs, for example, HP ePrint Enterprise allows users to print mobile documents efficiently with enterprise-level security, sending print jobs from remote locations for printing on arrival. With a smartphone-based solution, your data never leaves your secure enterprise network, and the ability to integrate with pull- and PIN-printing solutions requiring user authentication can enhance security even more. With HP's simple email-to-print capability, you can send a print job from a corporate email address to network printers that have been assigned an email address. Other benefits include:

- Provides a driverless printing application that integrates with your existing IT environment

- Maps and tags specific printers to a business directory so your employees can easily locate printers on a network without needing to know model names or network addresses

- Gives your employees a simple and intuitive way to print in the office and to thousands of HP ePrint Mobile Print Locations—from the same application on supported smartphones

With other applications such as Xerox Mobile Print, you're enabled to easily print from your smartphone, tablet, laptop, or desktop. You can simply select your office documents, find the closest printer and manage your print settings, select and preview your document, and then securely release your document to print. Plus, with true native Microsoft® Office conversion you can print your most common business documents, as well as common image formats, without concern for losing your formatting, data, or quality.

Customers should also consider third-party solutions for mobile printing for enterprise-wide scalability. Organizations often have a mixed collection of printing devices provided by different manufacturers. Pharos MobilePrint allows you to release your print job at any Pharos-secured printer, regardless of its manufacturer or location. MobilePrint provides the convenience and flexibility to work with all of them. MobilePrint leverages Pharos' Secure Release Here technology to provide superior document security. To release a print job, users must be present at the device to authenticate. Following successful authentication at the device, a list of their print jobs is displayed. They can simply select the job(s) they want to print and press "print" to collect their documents. For new devices the mobile print capability can be embedded in the device through

Pharos iMFP (integrated multifunction printer), which puts a Pharos touchscreen menu right in the device. Other devices may require a Pharos terminal to enable the functionality.

Backorders

Our automatic MPS ordering tool greatly reduces any occurrence of back orders. Our primary goal is to reduce the occurrence of backorders, which requires stocking what our customers use. Office Depot strives to keep high-demand items in stock in our warehouse and via just-in-time agreements with our vendor suppliers and distributors. We achieve an overall 99% next-day fill rate.

When a backorder occurs, the buyer is advised immediately prior to the completion of the ordering process (we provide live inventory status during the ordering process) and the buyer can choose whether to accept a backorder or choose an alternate item. A separate order confirmation will be provided at the time of order confirmation for the backorder with the anticipated delivery date which will be linked to the same order number for easy tracking.

II. Assessment Phase

- Describe in detail your organization's assessment process and how it is scalable to meet the needs of the eligible entities.
- Respondents are encouraged to provide actual examples of a public-sector customer assessment and how it was used.
- List any charges for assessment, if any. Charges should be listed as separate rates with hourly labor charges for each component.

We'll provide a thorough review of your print environment and propose the most efficient program. Our process ensures you have the right supplies on-hand, increase your productivity and save time and money.

- Improve performance

- Streamline operations

- Enhance your capabilities

- Reduce costs throughout your business

As a part of our MPS process to deploy and manage a program that fits each customer's environment, Office Depot conducts an assessment prior to recommending and/or implementing a device and service approach. The Office Depot assessment methodology incorporates a team of certified document solutions professionals, comprehensive suite of total environment assessment tools, and total cost of operations / return on investment (ROI) analysis.

Assessment Team

In order to effectively assess Region 4 ESC member environment and gather the right information to increase end-user productivity and maximize your ROI by optimizing your printer fleet, Office

Depot will engage our account management and our MPS teams. We will also require support from a project champion of print services at Region 4 ESC member locations.

Office Depot Document Solutions Professionals (Assessment Team):

- Regional Director of MPS

- Local Managed Print Services Project Managers

- Certified Document Imaging Analysts (CDIA+)

- Managed Print Services Assessment & Design Analyst

- Managed Print Services Solution Architect

- Lean Process Managers

- Manufacturer-specific solution account managers and systems analysts

Assessment Methodology

Office Depot will conduct an assessment of all of your facilities in order to effectively optimize your environment. The purpose of the assessment is to ascertain the location, condition, and utilization of your print input/output devices.

The data gathered will then be used to compile a comprehensive analysis of your print device fleet environment. This analysis will consist of current output volumes, end-user requirements, and future state solution recommendations.

Future state recommendations will take into account the current state of existing print hardware and new output technologies or feature sets available to maximize your return on investment. Our design strategy for Region 4 ESC's future state solution will include analysis of service delivery and business processes in order to determine an optimized plan to meet your managed print needs.

Our assessment process includes two parts—electronic discovery and physical walkthrough. These two stages will allow us to inventory your total environment and understand output volume levels.

Assessment Software

Office Depot Discovery Tool software provides a comprehensive analysis of your fleet. This analysis inventories output devices: tracks usage for printing, copying (black & white, color), faxing, and scanning per device level. These reports also provide critical utilization details, defining under- and over-utilized devices and those devices nearing or at end of life.
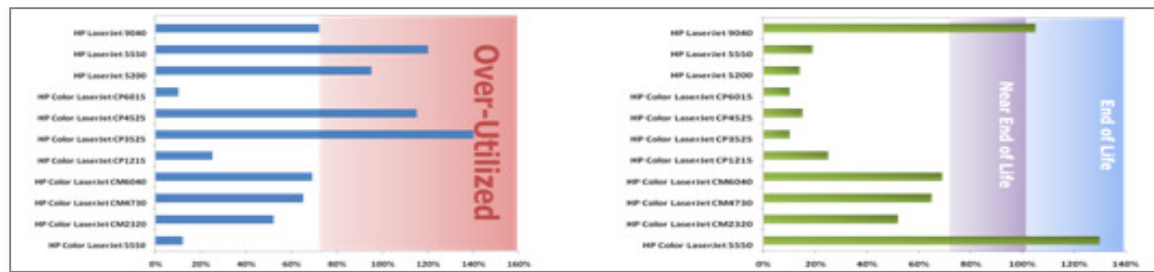
Assessment Process & Device Mapping

Our assessment process incorporates site walk-through and end-user surveys conducted by our Assessment & Design Analysts. They will use a baseline asset list to capture and record all networked and non-networked device locations, configurations, end-user to device statistics, and conduct business process analysis.

Office Depot has a sophisticated information gathering process that is coupled with state-of-the-art technology, allowing our analysts to easily match up your physical printer inventory with the device information gathered through our electronic discovery. Key features of the technology we use to conduct our walkthrough assessment process include:

- Graphical user interface that captures the existing print environment in detail using floor plans to visually display the physical locations of print assets.

- A set of tools that highlight salient features of the existing environment for easy analysis.

- A fleet design view that provides a graphical means of creating new assets and automatically transferring features from existing assets to new ones.

- After the new fleet has been designed, an evaluation view is available to inspect the design and understand the changes that will be required to the existing fleet.

- Reports summarizing the changes can be printed out with changes in textual and graphical form.

During this process, our MPS Account Manager will talk with key users (as designated by your project champion) to gain a complete understanding of workflow requirements. Based on the number of key users or subject matter experts, Office Depot may determine to create an online survey that can be completed by each individual. Data from interviews and/or surveys will be reviewed and complied as a part of our assessment process.

Using the map and device data we have gathered through the assessment process, we will begin determining an ideal future state design to better suit ROI and workflow requirements. We can also conduct an energy consumption analysis that provides visibility to current operating costs associated with power consumption and greenhouse gas emissions related to operating print devices.

Mapping and Optimization Plan

Office Depot has assessed many customer environments and developed optimized plans for their print program. Mapping a customer's current devices allows us to design optimal floor plans for the proposed future state solution. Optimization recommendations are developed by determining logical department or print zones and then plotting devices based on reasonable walk distances and required feature sets.

As we move into the implementation phase, we will perform a custom assessment of your environment and validate the proposed future state design against a deeper understanding of workflow requirements. This process allows your organization to seamlessly phase in the new solution.

Example map:
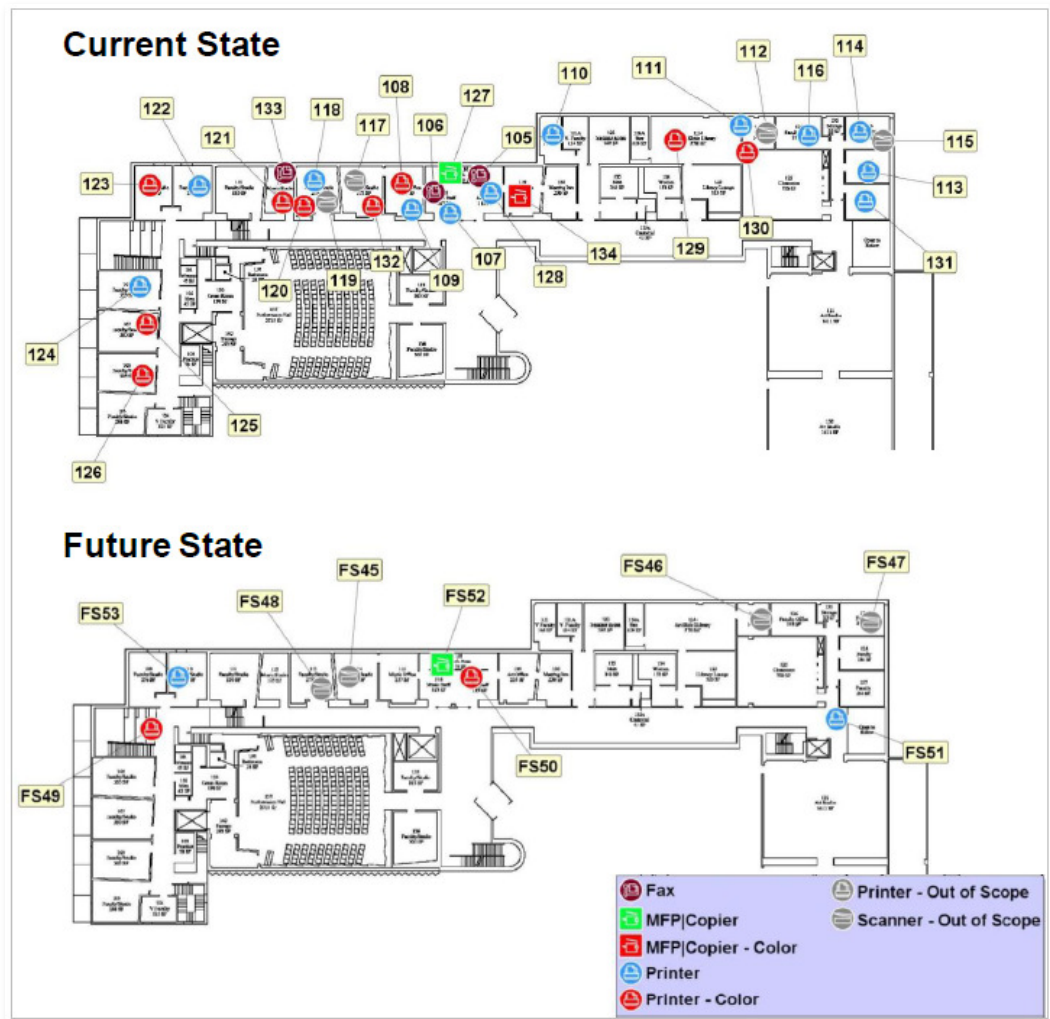
For an actual example of a public sector future-state design and assessment, see attached 04.02 WCCC Sample Proposal.

III. Implementation Phase

- Describe in detail your implementation program plan.
- Provide your organization's experience of implementing MPS with public sector agencies. Respondents are encouraged to provide a detailed case study of where your organization has implemented MPS with a public-sector agency.
- List any charges for implementation, if any. Charges should be either event (one time) based or hourly with a statement of work.

Office Depot is very familiar with helping customers move from a decentralized print environment to a comprehensive program. Our expertise in guiding customers through similar transitions gives us the ability to assure Region 4 ESC members that the transition process will occur quickly and smoothly with little to no interference with day-to-day operations. Typically, this is achieved through a phased approach and robust end-user communication strategies.

Before we can outline exactly what steps we need to follow, Office Depot would need to determine the Region 4 ESC participating member's goals and intentions for certain steps of the process. In order to determine how to structure the phased approach, we would need to:

1 Listen & Learn
- Office Depot ENGAGE needs analysis

2 Develop & Customize
- Managed Print Services
- Proven experience and expertise
- Cost-effective solutions
- PrintIQ™ by Office Depot®

3 Deliver & Execute
- When and where you need us
- Flawless implementation and execution
- Commitment to continuous value

- Conduct an assessment. Which assumptions are wrong? Which are right? Does the solution effectively cover all needs?

- **Design fleet placement to reflect assessment data.** What needs to change in order to effectively gain adoption? What strategy for the reduction in desktop devices should be followed?

- **Determine if phases will be spread throughout or localized.** What areas should be transitioned first? Do you want to concentrate on high volume and high visibility areas first? Or low volume areas to ease into transition?

Office Depot will then work with your organization to build a transition plan that is driven by your needs and will complement your cultural environment. This process ensures a high level of support from end users.

Office Depot's customized implementation plan is completed in a collaborative, intuitive, user-friendly worksheet called SmartSheet, provided at no additional cost. The SmartSheet implementation plan highlights all tasks for each individual on the implementation team and the expected implementation completion date. This plan can be provided to Region 4 ESC
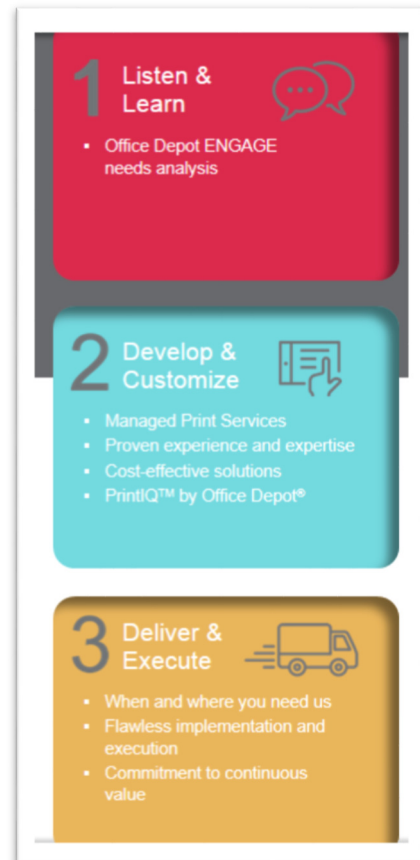
participating member prior to transition and can be reviewed in detail to ensure that Region 4 ESC participating member is comfortable with the plan developed for their specific needs.

Office Depot will hold an Assessment Meeting to understand all of Region 4 ESC participating member's business needs, including billing, delivery, and ordering methods. This meeting is normally 1-2 hours. Office Depot will then hold a weekly update call to provide the status of the implementation. This call is preceded by a detail agenda to highlight all topics that will be reviewed and is normally an hour. We also follow this call up with meeting notes to ensure that everyone is aware of the details reviewed on the call. Other than initial data gathering this is the only time commitment that Office Depot would look for from Region 4 ESC participating member to ensure a seamless roll out.

Expert implementation team

With over 30 years of implementation experience, we can quickly and effectively address today's printing-related challenges, provide comprehensive solutions and dedicated support.

- Install the right printers and programs

- Leverage past investments to create a multi-branded print services solution

- Deploy software and reconfigure hardware

- Train users and establish best practices to ensure maximum productivity

Office Depot has been implementing agreements for years and has more experience than any of our competitors in successfully applying our methods into a customer's environment. We have the people and programs in place and we understand what it takes to roll out a program and ensure that it is a 100% success.

Our expertise allows us to share with you a rich supply of proprietary information we have developed over the years that will give you clear visibility into your organization's printing infrastructure and operations. We track and monitor service history, performance, uptime and utilization, while providing proactive insight into future trends. Proactive insight is a major component of our service standard and it is the distinction that gives you more control, awareness, communication, and service than any other technology provider. Our ability to provide personalized service and information provides us with the capability to service your account. Region 4 ESC agencies will directly benefit with more cost efficiencies and productivity in printing.

MPS Implementation Experience

The following are examples of Office Depot customers who have benefited from our program:

Help Desk Efficiency
Number of Employees: 4,800   Number of Locations: 180   Number of Printers: 800
Background: This client is a publicly traded company and one of the largest healthcare business services and IT companies in the U.S. Prior to learning about the MPS solution, the company had been purchasing printing supplies from a

major office supplies dealer and printer support was provided by local servicing dealers through maintenance contracts or break/fix resolution.

Solution: Visibility to live service history information in the MPS system allowed the Help Desk to reduce their Average Hold Time by 50% for printer related issues. The Help Desk averaged 2,400 calls annually for printer related issues. According to the customer, the average call cost the company $100. This represented savings to the customer of $120,000 per year in support costs on printers. Previous service providers were unable to provide the client with visibility of service tickets, creating additional work for the client's Help Desk level to confirm service schedules. By automating the service process, the company also recognized savings in process and procurement compliance, and an additional savings of $10,000 annually in unauthorized expenses.

Increased Uptime

Number of Employees: 3,585   Number of Locations: 6   Number of Printers: 1,400

Background: This client provides a broad range of legal services to meet the needs of a diverse and global client base. Today, we service 6 of their major locations in the United States: New York City, Chicago, Dallas, Los Angeles, Washington DC, and San Francisco.

Solution: With several large offices that relied on mission critical devices, Office Depot developed customized business process rules to maximize uptime for each office. Due to higher volume in the Chicago and New York City offices, we deployed two full-time on-site technicians for immediate service response and project management. As a result, the customer realized a significant reduction in lead time for receiving printer parts and an increased uptime for their printer fleet. Our on-site technicians also developed a Printer Error Code Reference Guide and affixed it to printers to assist end-users in identifying problems and minimizing printer downtime. We also conduct seminars for floor supervisors and Help Desk personnel to help them resolve problems that do not require technician intervention.

Additionally, with 25 years of account implementation experience, Office Depot knows what it takes to make the transition to Managed Print Solutions as timely and cost-effective as possible. Office Depot is committed to providing un-parallel support and ongoing dedication to improving your organization. When organizations work with Office Depot, they experience the impact of business made personal.

IV. Training for Client

- Describe in detail the types of trainings your organization typically provides to customers.
    1. Does proposer offer on-site trainings?
    2. Does proposer offer web based trainings?
    3. Does proposer offer one-on-one trainings?
- List any charges for initial or on-going training, if any.
- If your company uses an alternative methodology for pricing training, please provide.

Office Depot offers equipment training through the manufacturer for all of the devices we sell. The specific training options will vary based on the selected manufacturer brand and is provided at no additional charge. Some initial training can be included in the purchase cost of the device and additional training can be negotiated, if required.

The Office Depot MPS training program focuses on equipment best practices, printing technology, and procedures for ordering and tracking services and supplies. As a trusted advisor and partner for MPS, Office Depot will customize training to meet the specific needs of your program.

An Office Depot Implementation Manager will work directly with your organization to develop training schedules and agendas to take place within the first 60 days of program roll out. Typically, initial training follows similar agendas. As an example:

Initial Training Agenda Sample	
End Users	**Internal Stakeholders**
Basic Printer Features (10 min)	**Basic Printer Features** (10 min)
Printing, faxing, email, scanning, copying	Printing, faxing, email, scanning, copying
Advanced Printer Features (15 min)	**Advanced Printer Features** (10 min)
Document handling, finishing	Document handling, finishing
Basic troubleshooting, error codes	**Contacts and Service** (10 min)
Contacts and Service (10 min)	Supplies outages
Supplies outages	Service requests
Service requests	**Reporting and Usage** (15 min)
Software Usage (25 min)	How to read meter reads
Basic website and software use	Device utilization and performance
Meter management	Service-level and turnaround times
Asset management	**Reducing TCO** (15 min)

Service call tracking	Compliance drivers
	Monitoring and controlling print jobs
	Recommended moves, adds, changes
	Refresh strategies

Office Depot allocates one training session for each site implemented; additional training can be arranged as required. Depending upon deployment schedules, locations, and requirements, Office Depot will coordinate user guides, conference calls, webinars, and on-site demonstrations based on your staff's needs and availability. If applicable, we can also provide relevant training to your internal help desk employees involved in the execution and administration of the MPS program.

Our training program ensures that end users and key operators optimize the benefits of print devices and our MPS program. By giving them the right tools and training, your organization can extract maximum value from the Office Depot MPS program and decrease your total cost of ownership.

Office Depot can provide end-user training at the time of implementation or within the first 60 days of program roll out at no additional cost to Region 4 ESC. Depending upon the solution implemented, we will include the following levels of training, free of charge:

- **Fleet takeover**. Office Depot includes one on-site training session for equipment and program details. We will also provide up to two training sessions for software administration, typically via webinar.

- **New equipment installations**. Office Depot includes two on-site training sessions per equipment delivery site, one at the time of installation and one within 60 days of install.

- **Training sessions** above and beyond the number or timeframe specified here may be arranged for an additional cost.

V. Fleet Management
- Include all cost options for on-site full-time, part-time, first service responder, consumables, etc.
- In addition, list separate costs, if any, to manage legacy installed devices from other manufacturers such as installing, moving, adding, changing and disposing of contracted devices.
- Do you offer trade in pricing for owned equipment?
- Management of legacy devices does not include parts, labor or supplies.
- Define how your technologies will guarantee document security and privacy.
- Define how meter reads are conducted.
- Define how service calls are placed. Does your equipment have built in remote/automated diagnostics capabilities?

Office Depot MPS fully supports fleet management needs. Through our assessment process, we recommend optimal solutions for your printer fleet in order to reduce the risk of large investments

in technology and improve efficiency and productivity across your organization. Office Depot will effectively manage your print environment through:

- Consistency in support processes

- Redeployment of existing assets

- Reduced turnaround for support requests

- A single source for parts, service, consumables, and replacement hardware

Our MPS program is designed to provide device tracking, system upkeep, and lifecycle management for your entire print environment. Office Depot helps customers to gain better control over their printing budget enabling you to reduce costs while improving service levels.

The Office Depot MPS solution is a customized program designed to address the local print environment and customer-specific goals. Each activity is designed to support the single overriding goal—a lower total cost of ownership for print operations. Our Solution Architects are tasked with engineering a customized solution for each of our customers. Our solution will provide support for Region 4 ESC agencies' existing print devices through a phased implementation process that addresses the specific needs of each location.

Before fully implementing our recommendations, Office Depot will conduct a printer and copier fleet assessment of Region 4 ESC agencies' facilities in order to accurately gauge MPS requirements. This fleet assessment will include the following:

- Identify printer make, model, and utilization

- Record network configuration and IP address mapping by location

- Understand print, scan, copy, and fax requirements

- Collect parts and consumables usage

- Define service level requirements for technician dispatch by location or device

- Identify mission-critical devices by location

Once the printer and copier fleet assessment is complete, Office Depot will build a solution to manage your print environment over the term of the agreement. Office Depot MPS follows a three-phased approach for fleet optimization, referred to as: crawl–walk–run.

Phase 1: Crawl Strategy. Office Depot will assume management responsibilities for Region 4 ESC agencies' printer fleet as it exists today. This is executed by supplying consumables, parts, and service for all devices included in our MPS program, while monitoring meter reads and consumable levels for those devices under service agreements with alternate providers. In this phase, Office Depot will be able to collect data that will help Region 4 ESC agencies decide the best solution for your print environment.

CRAWL	• Supplies • Service / Break-Fix
WALK	• Hardware Optimization • Print Management
RUN	• Enhanced Workflow • Document Management

Beginning with this data, Office Depot will follow a staged roll out process that includes a feedback loop to ensure that the solutions and implementation efforts for the next facilities to be implemented learn from the prior groups. Office Depot would need Region 4 ESC agencies to be involved in the feedback loop process, especially early on in the roll out, in order to ensure the solution continues to effectively meet your needs.

Phase 2: Walk Strategy. Office Depot will compile and analyze all data collected throughout the assessment process and Phase 1 to build a solution aimed to increase device efficiency. We will consider device volume capacity, age, annual and life utilization rates, location, configuration requirements, and end-user to device ratios when developing a plan to redeploy assets.

Phase 3: Run Strategy. Office Depot will compile device history to ensure each location is equipped with right-sized devices. The Office Depot MPS program is vendor agnostic, so Region 4 ESC agencies will benefit from each Original Equipment Manufacturer's core competencies, where appropriate, in the workspace. Office Depot will consider brand preference, device volume capacity and configuration requirements, end-user to device ratios, and location when developing a hardware refresh strategy.

At this stage, we can also implement enhanced software capabilities to enforce Region 4 ESC agencies print policies, as well as other optimized document management solutions.

Each Region 4 ESC agency's facilities can be in different phases of the MPS roll out process based on the individual needs of their environment. Office Depot will work with Region 4 ESC to promote awareness of the program and propose specific solutions for each location showing the support model. Additionally, Office Depot will analyze potential savings opportunities when implementing future state recommendations and determine the overall impact to your environment.

Pricing Options

Office Depot will develop a unique cost-per-page (CPP) price model for Region 4 ESC members based on printer supplies, maintenance, and program management. Our program provides cost savings by operating like a utility model—you pay for what you use, a month in arrears. There are no minimums or overage charges.

Our proposed solution may cover the following supply and service components at CPP rate specified in the pricing as follows.

- Option for OEM or remanufactured toner

- Preventive maintenance/maintenance kits

- Technical support help desk

- Next-day, Same-day, or On-site service repair technician

- Any parts necessary to repair devices

- Office Depot monitoring software and systems training

- Periodic account reviews and optimization recommendations

Legacy Devices and Trade-in Pricing for Equipment

Office Depot can manage and support devices owned by Region 4 ESC agencies and leased devices that are not currently subject to another service agreement. If Region 4 ESC agencies want to bring devices into our program incrementally as current lease agreements expire, we add these devices into our system for monitoring purposes only.

For devices currently under lease through another program, Office Depot will pre-populate lease-end data, and other pertinent device information provided (serial number, make/model, location) for existing equipment into our asset management database. This information will also be readily available in our web-based online tool for data extraction and on-demand reporting. In addition, Office Depot will proactively communicate upcoming lease-end information to your organization in advance of expiration. This information will also include recommendations for replacement or volume redistribution to the existing fleet, so that your organization is prepared to redirect print in a more cost effective manner.

Office Depot offers a solution for customers currently tied into existing lease agreements that want to move forward with an optimized Office Depot MPS program. Under this program, Office Depot would buy out existing lease agreements and roll costs into your new hardware purchase or lease agreements. Office Depot would need further details on your existing lease costs before we could determine if this is a feasible solution for the participating Region 4 ESC agency and to provide applicable pricing.

Security and Privacy

There are two parts to security in print environments: (1) security of the customer's equipment and network and (2) security of the data we collect. In terms of the participating agency's equipment and network, Office Depot will work with Region 4 ESC agencies to ensure that available security settings of devices are activated. For example, many manufacturers provide a wide range of secure printing capabilities, including PIN codes and hard disk overwrite options.

PrintFleet Optimizer software is secure and offers no threat to network security. PrintFleet operates through outbound communication only, and communicates to the printing devices through SNMP (Simple Network Management Protocol) Collected data is sent through HTTPS (the same security levels as internet banking) and is 128-bit encrypted using SSL (secure socket layer) protocol.

It is also important to point out that PrintFleet software only collects information on network attached printing devices. It cannot track information on user behavior (i.e., Jane, in accounting, printed 12 financial spreadsheets on June 27th @ 2:00pm). PrintFleet offers specific documentation in regards to network security and specific documents to support compliancy acts such as HIPAA (Health Insurance Portability and Accountability Act).

For the data we collect, our database is only accessible through our MyPrinterManager system. MyPrinterManager is a password protected, SSL 128-bit encrypted website. User credentials are only given to users supplied to us by your organization.

As a vendor-neutral provider, Office Depot offers devices with an array of security features to safeguard information and ensure compliance with security guidelines. Some of these features include:

- **Access Management System.** Limit access by user, group, or role. You can even limit access only for specific functions such as universal send.

- **Data Encryption and Erase Options.** Disguise information before it's written to the hard drive, and permanently remove it by overwriting when the job is complete.

- **Removable Hard Disk Drive.** With this option, the hard-disk drive can be removed and placed in a secure location when not in use.

Firmware Updates - Firmware is customer upgradeable, thus service technicians do not routinely upgrade firmware. Technicians would only install/upgrade firmware at the direction of second level support or in the case of corruption. Best Practice is that support technicians will install current the highest release or SPAR Engineering firmware at the direction of support. Technicians will notify the Region 4 ESC member of upgrades since it could require configuration. Customers can specify firmware version based on individual requirements.

During our assessment, we will determine the need for immediately leverage existing assets for embedded features such as secure release (i.e., badge swipe or pin print release), duplex capability, etc.

ConnectKey devices include as *default*, full 256-bit disk encryption. Devices also use Immediate Image Overwrite using an approved Triple Pass Algorithm. ConnectKey devices include MacAfee Whit Listing Embedded Virus Detection and notification. ConnectKey devices are also are Common Criteria Certified for the complete device, not just some systems.

Meter Reads

As mentioned, the MyPrinterManager administration tool provides your organization with a real-time understanding of dispatch disposition, meter information, and supply ordering. Depending on your status as administrator or regular end user, you have the ability to view, add, and edit service requests, verify location and serial number, and check lease or purchase information.

Office Depot will obtain meter reads for print output devices on a monthly basis using this software, which transmits meter reads via XML to our secured server. Customers who elect to have Daily Invoicing will receive their bill the day after the invoice is generated. Customers who

are enrolled in Summary Billing will receive the monthly meter capture at the end of the next billing cycle.

Along with supporting real-time access to service history, our service website captures meter reads and provides asset management (lease and warranty terms, and physical location tracking). Usage can be tracked at both user-level and department-level for accurate expense allocations.

Customer billing is simplified to a single, all-inclusive click rate for monochrome printers, and another for color printers. These rates include toner, parts, service, and management software.

The primary method of meter capture is through MyPrinterManager; however if a device is unresponsive for a prolonged period of time meters will not report. Office Depot will make reasonable effort to resolve communication issues to ensure electronic meter submission. However, in the event that meters are not electronically captured in a given month, Office Depot will assume an average monthly volume for each device type for billing purposes.
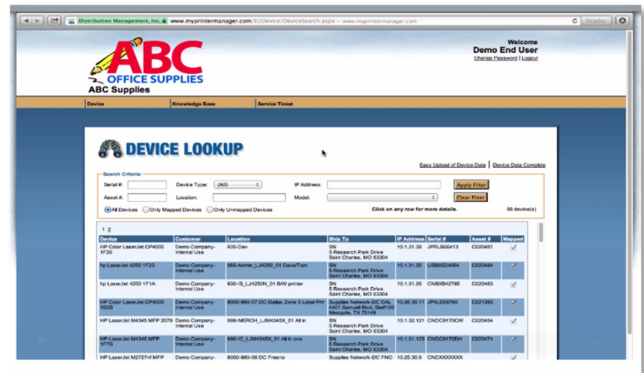
Service Calls

The Office Depot MPS program is designed to provide our customers with multiple levels of support to keep your devices running properly and increase overall product uptime. Service is available in three tiers based on the level of support you require, and we can customize various components of each level based on program requirements.

- **Tier 1 Support.** Office Depot help desk provides phone triage to troubleshoot minor printer errors. This support level can alternatively be provided by your internal IT staff.

- **Tier 2 Support.** Office Depot will dispatch a technician to replace all maintenance kits and provide preventive maintenance as devices indicate replacements are needed. This support level can alternatively be provided by your internal IT staff.

- **Tier 3 Support.** Office Depot will dispatch a technician to perform all break/fix functions. This support level can alternatively be provided by your internal staff members who hold all required certifications.

The Office Depot web-based service management tool tracks service data for your entire fleet of printers and copiers. From a single interface, you can request a service call and edit notes for an existing service request. By monitoring all of your printer activity, we also can preemptively diagnose and treat impending service opportunities.

Help Desk Support

Office Depot provides a toll-free, U.S.-based technical support help desk that is staffed from 8:00 AM to 8:00 PM Eastern Monday through Friday. Our experienced help desk technicians provide insight to all print activity at the device-level. Office Depot finds that 20% of print output problems can be resolved via the help line. If the technician on the phone cannot solve your problem, a technician is immediately notified and dispatched by the next day to the appropriate location with necessary parts for servicing.

Service Calls and Response

Office Depot has a fully integrated service network of 10,000 manufacturer-certified technicians that provide next-day service response throughout the United States. Additionally, we can accommodate high priority devices with same-day response requirements. Service response time can be specified by device for next-day, same-day, or a combination of both. Office Depot will work with your organization to determine specific requirements during the assessment and deployment of your MPS program.

- **Next-Day Service.** Customer is called within one hour of request and a technician arrives on site by 5:00 PM local time the next business day following the day the service call was received.

- **Same-Day Service.** Customer is called within one hour of request and a technician arrives on site the same day the service call is received. Service call must be placed to the Office Depot help desk prior to 1:00 PM local time and is subject to local availability.

- In cases where an on-site technician is available, we are often able to repair devices in less than four hours. For all service calls, device repair is contingent upon parts availability.

- *SLA may be longer based on location in each state and commonwealth. Each customer will be reviewed on a case-by-case basis.

Technicians

Office Depot will provide all service under the MPS program by utilizing our technician network. When customizing your program we work with you to determine the level of technical support required. For standard programs, Office Depot dispatches an off-site technician to customer locations when service is required. If desired, customers can designate who they prefer to see at their locations for service. If a higher level of service is required, Office Depot can employ an on-site technician at your location, which will be incorporated into the cost-per-page price model.

Loaner Program

Office Depot will swap out a device if a service technician is unable to repair the device within the normal timeframe. In some cases where there are high-volume needs or mission critical devices, a spare device will be stored on site; otherwise, the technician will arrange for a spare device of comparable functionality to be brought to the location of the failed device.

The Office Depot web-based service management tool tracks service data for your entire fleet of printers and copiers. From a single interface, you can request a service call and edit notes for an existing service request. By monitoring all of your printer activity, we also can preemptively diagnose and treat impending service opportunities.

Our tool performs continuous Unicast scans across the network. This system provides devices with "alerts" to our backend management system. Critical alerts are provided to ensure that onsite service technicians only respond when absolutely necessary. In addition to the automated system, the Office Depot MPS program has a fully dedicated staff of printer technicians to perform initial triage to your end users via phone support. This can dramatically reduce the number of onsite service calls and increase uptime by providing a corrective solution over the phone.

VI. Administration

- Describe any continual process improvements that your organization puts in place for customers.
- Detail any innovative ways that your organization helps eliminate unnecessary printing; reduce carbon footprint usage, waste, etc.
- Describe your organizations process pertaining to a formalized quarterly business review with a public agency (such as; device utilization, fleet performance, cost saving opportunities, department/site usage, green spend, consumables monitoring report, etc.).

Office Depot continuously improves its business processes with an ongoing quality program. We have implemented a company-wide initiative that focuses on eliminating waste, improving practices, and executing to actual demand. Specific to the MPS program, we focus on the following aspects of quality:

- **Toner Quality**. Office Depot purchases branded products from reputable original equipment manufacturers (OEM). For remanufactured toner, each cartridge goes through a 10-step manufacturing inspection process to ensure it meets or exceeds the OEM cartridge's performance. Office Depot branded toner carries a 100% quality guarantee on every cartridge.

- **Certified Technicians**. All of our service technicians are required to be A+ certified and have 5+ years of experience. In addition, all technicians go through training courses twice a year. Manufacturer training is offered when new products are released or when updated service bulletins are released on existing equipment.

- **Customer Satisfaction**. Office Depot evaluates customer satisfaction with our overall program through our regular Business Review process. Office Depot can also conduct end-user customer surveys on a regular basis to determine customer satisfaction levels and to identify opportunities for improvement.

As a large organization with a focus on customer advocacy, Office Depot has the unique ability to improve the service levels of your print environment and standardize customer service across all your locations. Our national accounts support program uses a combination of centralized services (e.g., customer service, billing, computer system) and local representation (account management,

distribution network) to provide optimum levels of support to our customers. We have consistently won awards for our superior customer service from both our customers and independent evaluators. Some of the benefits Office Depot can bring to Region 4 ESC members are:

- **Service Technician Proven History**. When a printer breaks, you need it fixed quickly without a lot of hassle; but if you don't know the best company to contact, this can be challenging. Office Depot has a service network of 10,000 technicians nationwide and we keep records of their history and experience. We will be sure to bring you the right people to return your operations to normal as quickly as possible. Additionally, if you are dissatisfied with a particular technician, we can bar them from performing service for your company again.

- **Consistent Service Levels**. For an organization with many locations and a large network of print devices, ensuring that the user experience is the same across your entire organization can seem impossible. However, Office Depot is able to monitor all devices in your network, regardless of quantity or location, and deliver consistent service levels.

- **Simplified Billing Procedures**. Contracting independently with multiple repair companies or negotiating different lease and service agreements in different areas of your organization can lead to a nightmare for your accounts payable department. Office Depot will work with your organization to set up your departments as different cost centers in our system, allowing simple payment and chargeback procedures for all your locations.

- **Standardized Product Lines**. As a vendor-neutral print solutions provider, Office Depot can provide your organization with the equipment that works best in your environment. We can also help you standardize on a select list of device makes and models. Creating a consistent end-user experience will help reduce the need for training and create redundancy in your environment that can help eliminate needs for new product purchases.

- **Data Insight across Total Environment**. Office Depot tracks your usage and service history across your total print environment. So in addition to improving standard service performance, we will provide reports on current service levels and be able to make recommendations for further program improvements. Our goal is to create an environment of continuous improvement and high levels of customer satisfaction.

The Office Depot MPS program is customized for each of our accounts based on their environment in order to provide the optimum level of account support and equipment uptime. Our program provides a dependable printing environment with service levels determined by Region 4 ESC member requirements. The following are the standard levels of service Office Depot provides to MPS customers:

- **Equipment Uptim**e. Average equipment uptime ranges from 95–98% based on a three-month rolling aggregate average.

- **Supplies Fulfillment**. Office Depot delivers 99% of toner supplies with a next-day fill rate.

- **Call Back Response**. The help desk responds to 95% of service requests within one hour.

- **Call Resolution**. The help desk resolves 20% of printer issues over the phone through triage support. Percentage for each customer varies depending on fleet mix.

- **On-Site Response**. Office Depot technicians respond to 95% of service requests within the stated next-day or same-day service level agreement on calls placed prior to 1:00 PM local time.

- **Repair Rate**. Approximately 80% of support issues that require on-site service are resolved on the first visit.

Green Innovations

We measure our success as an organization not only through sales and profits, but also by our behavior as a corporate citizen. Drawing on our long history of sustainability results, we remain focused on our integrity, transparency and business ethics. We work diligently to decrease our environmental impact through efforts such as waste diversion, greener fleets and product life cycle solutions. We also support the economic development of the communities where we work and live through a comprehensive supplier diversity program as well as the many ground-breaking programs supported by the Office Depot Foundation.

Three Pillars of Sustainability

ECONOMIC SUSTAINABILITY	Sales	Spend	Gross Profit
ENVIRONMENTAL SUSTAINABILITY	Eco-Conscious Sales	Eco-Conscious Spend	Waste From Operations
	Recycled Products From Customers	Carbon Footprint From Transportation	Carbon Footprint From Facilities
SOCIAL SUSTAINABILITY	Socially Conscious Sales		Socially Conscious Spend
	Global Supplier Compliance		Philanthropy

Office Depot utilizes the triple-bottom-line approach to our sustainability program. This is a framework that incorporates three parts: social, environmental and economic. While the social

and environmental aspects help us to capture our community impacts, avoid emissions and many other metrics, they ultimately impact our financial system by creating greater business value.

Office Depot places a focus on customer advocacy, developing solutions to provide the most benefit to customer environments. As such, we will continually look to find the most cost efficient solutions to specific printing challenges. Part of our detailed assessment will be to identify current print volumes with respect to end user need. If advisable, Office Depot can recommend one of a number of software solutions that can restrict color print, force duplexing, and provide for efficient paperless faxing, along with more advanced document management solutions. Furthermore, we will look to immediately leverage existing assets for embedded features such as secure release (i.e., badge swipe or pin print release), duplex capability, etc.

Environment-Preferable Execution of MPS. Office Depot MPS can be tailored to utilize recycled cartridges and parts and reduce paper usage. Plus, you can reduce resource consumption through upgraded hardware technology that allows duplexing and scanning, uses less toner and parts, or has lower energy consumption (Energy Star compliant). We can also support MPS service adjacencies like toner cartridge recycling and asset disposition services. As workplace solutions provider, Office Depot is effectively positioned to evaluate all aspects of your printing processes and consumption in order to reduce your carbon footprint.

Recycling Policy: Office Depot Asset Disposition Services are part of our company's Green Initiative. We offer a 100% No Landfill Guarantee, Certificates of Indemnification and complete protection from downstream liability due data on drives. We pride ourselves on offering the best in class for Asset Disposition.

Office Depot is capable of providing your participating members with product lifecycle and roadmap information as it comes available from any manufacturer. Throughout the life of our print management program, Office Depot will proactively assess the Region 4 ESC participating member's environment at regular intervals, and provide recommendations for optimization or improvement on the existing fleet inclusive of new device recommendations based on product lifecycle changes.

Asset Disposition: Through our Office Depot Asset Disposition and Recovery Services, we can offer a 100% No Landfill Guarantee and protect your organization from downstream liability. All hard drives sent through our program are tested for data and, if data exists, a seven layer D.O.D. wipe is performed. If the customer prefers, we will degauss or otherwise destroy the drive. We include certificates of indemnification with our services.

Quarterly Business Reviews

In order to maintain a competitive program, Office Depot will conduct quarterly Business Reviews with your members to review current performance and discuss future improvement objectives. This process provides a forum for the development of a business partnership between Office Depot and Region 4 ESC members.

During these meetings, we will review a number of critical business issues, including usage and device-level data. By analyzing this data, we can discuss potential changes that will reduce operational expenses for your participating organization.

In addition to ongoing quarterly Business Reviews, we will also conduct a formal joint annual review. During the annual review, we will:

- Review quality and performance data

- Review your annual usage and device data

- Recommend standardization plans and refresh schedules

- Recap the current year's accomplishments

- Set goals for the following year
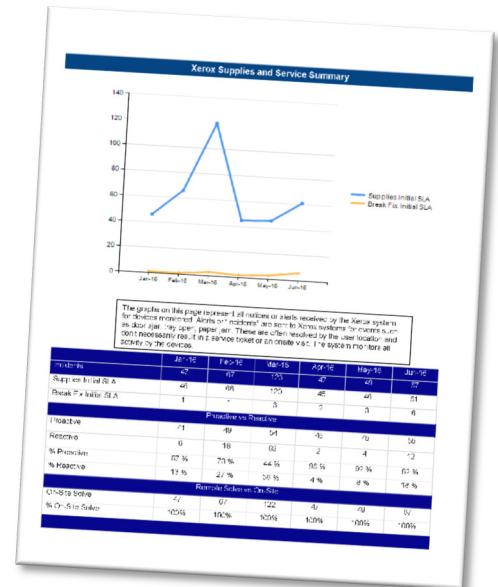
Reporting

Office Depot has the most detailed managed print reporting capabilities in the industry, which allows us to track information on every detail for every transaction down to the end-user level. We can provide you with traditional management reports, or build custom views so you receive your management reports in the format you need, when you need them.

Service Summary

Service Ticket Summary			
Month	Number of Tickets	Average Days to Complete	Tickets Past SLA
January	1	7	1
February	1	5	1
March	2	4	2
April	2	6	1
May	3	3	1
June	4	7	2

Customer Initiated Service Tickets

Office Depot SLA Goals:
Triage/Call back within 2 hours: 98%
First Time Fix: 80%
Next Business Day Onsite: 95%
Total time to fix/restore within 72 hours: 95%

All service data, from problem identification to service dispatch and resolution, is recorded into a single database for convenient reporting and review. You can be assured that even the smallest problem with everyday print jobs will be recognized and corrected by one of our qualified technicians.

Office Depot provides end users with access to our secure MPS web portal, MyPrinterManager. This online help desk provides a global view into devices within your organization's print environment. Service requests can be viewed, added, and edited while real-time understanding of dispatch disposition, meter information, and supply ordering is provided right at your fingertips.

Typically, we aggregate and review all of Region 4 ESC participating members' print data for review on a quarterly basis. This includes analysis based on volume, utilization, redeployment, or replacement recommendations. The analysis is used to develop a scorecard of custom reports for review and decision-making by your organization's management. A typical customer scorecard includes a number of standard types of reports or can be customized based on your requirements. Standard reports include:

- **Page Volume Trends.** Analysis of actual page volumes and a 6-month projection.

- **Utilization Summaries.** Device results are aggregated and analyzed against utilization ranges.

- **Reliability.** Detailing uptime and availability metrics.

- **Call-Tracking.** Technician response, repair time, and resolution tracked at the device level.

During quarterly Business Reviews, these reports will provide analytical data to underpin discussion of potential changes to reduce operational expenses for both our organizations. For instance, utilization refers to optimal usage of equipment capabilities, which will drive down total cost of ownership and therefore reduce future capital expenses and increase productivity. We will come to each review with recommendations for future action plans and updates on current action plans.
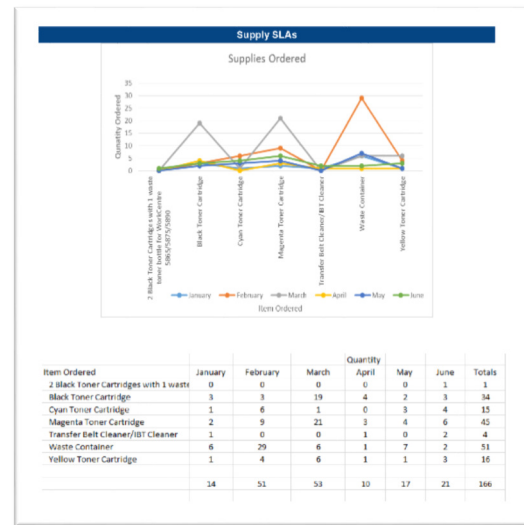
VII. Service / Help Desk

- Describe in detail the process that shall be used to ensure adequate service representatives will be available. This should include fees and or hourly rates for service/help desk integration.
- Describe your organization's procedures for addressing and resolving customer problems and complaints; service, equipment, or billing. This should include timelines and escalation measures.
- Provide the expected response time after initial service/help desk call to have a technician on site, if needed.
- List the type of reporting your organization can provide end-users on service/help desk calls.
- Does your organization provide well defined service level agreements to customers? If so, please provide an example of a service level agreement that you have provided to a public-sector entity.
- State any restocking or return fees.
- List the cost, if any, of any software technology that can be used in association with your service desk.
- Include the cost for an outright purchase, monthly lease, or per device monthly fees.
- Provide your organizations customer service statistics or survey results concerning the quality of services provided.

Since Office Depot has a service network of 10,000 technicians, we have the people and resources in place to support all Region 4 ESC participating members' devices. Typically, we ensure there is at least one primary technician available for every 500 to 1,000 devices, with backups available as necessary.

Help Desk Support

Office Depot provides a toll-free, U.S.-based technical support help desk that is staffed from 8:00 AM to 8:00 PM Eastern Monday through Friday. Our experienced help desk technicians provide insight to all print activity at the device-level. Office Depot finds that 20% of print output problems can be resolved via the help line. If the technician on the phone cannot solve your problem, a technician is immediately notified and dispatched by the next day to the appropriate location with necessary parts for servicing. There are no additional charges for Help Desk Support. This is provided in a participating member's cost per page (CPP).

Service Calls

As mentioned, Office Depot's fully integrated service network of 10,000 manufacturer-certified technicians provides next-day service response throughout the United States. Additionally, we can accommodate high priority devices with same-day response requirements (Same-day response may vary for areas in Hawaii, Alaska, or Puerto Rico, and will be determined on a case-basis). Service response time can be specified by device for next-day, same-day, or a combination of both. Office Depot will work with your organization to determine specific requirements during the assessment and deployment of your MPS program. There are no additional charges for service calls. This is provided in a participating member's CPP.

Service Technicians

Office Depot will provide all service under the MPS program by utilizing our technician network. When customizing your program we work with you to determine the level of technical support required. For standard programs, Office Depot dispatches an off-site technician to customer locations when service is required. If desired, customers can designate who they prefer to see at their locations for service. If a higher level of service is required, Office Depot can employ an on-site technician at your location, which will be incorporated into the cost-per-page price model. There are no additional charges service technician support. This is provided in a participating member's CPP.

Customer Service and Escalation

Office Depot employs Customer Advocates with the skills, knowledge, and expertise to proactively service a broad range of customers. Our vision is to offer world-class service, consistently lower our cost of operation, and add value to the relationships with our customers.

For our MPS customers, Office Depot has a team of dedicated Customer Advocates in our Customer Service Centers who are specially trained to provide ongoing support for our MPS accounts. These MPS Customer Support Specialists will resolve any issues that customers may experience.

Our goal is for every interaction to be "Done-In-One," which means that our associates have the tools and information at their fingertips to answer questions, find solutions, and resolve issues. This reduces the amount of costly time spent placing orders or making inquiries, saving customers money. Office Depot Customer Advocates are ready to assist with:

- Order placement or tracking

- Billing inquiries

- Service ticket escalation

- Answers to any questions that arise

The first priority for Office Depot is resolving any issues that may arise. We will supply Region 4 ESC members with the tools to order, track, and aggregate MPS. Office Depot uses the MyPrinterManager tool. Service information gathered from each tool is sent into a database that allows Office Depot to track service data for your entire fleet of printers and copiers. The database is accessible to your organization, our sales team, and our help desk to ensure consistency,

accountability, and visibility for your MPS program. From a single interface, you can request a service call. A typical dispatch process involves the following:

- Our help desk is notified of a printer problem

- A technician is dispatched to the customer

- If unable to repair, the technician will swap out the device

If the problem persists, Office Depot has a team of dedicated Customer Advocates in our Customer Service Centers who are specially trained to provide ongoing support for our MPS customers. These MPS Customer Support Specialists will work with the Account Manager and the appropriate parties throughout the organization to resolve any issues that our customers may experience. Any issue that can't be resolved in one interaction is tracked as a case. Cases are usually resolved in 24–48 hours.

Office Depot can provide a custom escalation procedure document to Region 4 ESC member key operators upon implementation of a managed print solution. This document will include specific processes and escalation contact points for all service and toner related issues.

Response Time

The Office Depot MPS program is designed to provide our customers with multiple levels of support to keep your devices running properly and increase overall product uptime. Service is available in three tiers based on the level of support you require, and we can customize various components of each level based on program requirements.

- **Tier 1 Support.** Office Depot help desk provides phone triage to troubleshoot minor printer errors. This support level can alternatively be provided by your internal IT staff.

- **Tier 2 Support.** Office Depot will dispatch a technician to replace all maintenance kits and provide preventive maintenance as devices indicate replacements are needed. This support level can alternatively be provided by your internal IT staff.

- **Tier 3 Support.** Office Depot will dispatch a technician to perform all break/fix functions. This support level can alternatively be provided by your internal staff members who hold all required certifications.

The Office Depot web-based service management tool tracks service data for your entire fleet of printers and copiers. From a single interface, you can request a service call and edit notes for an existing service request. By monitoring all of your printer activity, we also can preemptively diagnose and treat impending service opportunities.

- **Next-Day Service.** Customer is called within one hour of request and a technician arrives on site by 5:00 PM local time the next business day following the day the service call was received.

- **Same-Day Service.** Customer is called within one hour of request and a technician arrives on site the same day the service call is received. Service call must be placed to the Office Depot help desk prior to 1:00 PM local time and is subject to local availability.

In cases where an on-site technician is available, we are often able to repair devices in less than four hours. For all service calls, device repair is contingent upon parts availability.

All pricing extends to Hawaii and Alaska for devices and CCP. There may be additional freight or extended SLAs due to remote locations. Office Depot will review these details with Region 4 ESC members in these regions on a case-by-case basis.

Help Desk Reports

All service data, from problem identification to service dispatch and resolution, is recorded into a single database for convenient reporting and review. You can be assured that even the smallest problem with everyday print jobs will be recognized and corrected by one of our qualified technicians.

Office Depot provides end users with access to our secure MPS web portal, MyPrinterManager. This online help desk provides a global view into devices within your organization's print environment. Service requests can be viewed, added, and edited while real-time understanding of dispatch disposition, meter information, and supply ordering is provided right at your fingertips.

Office Depot will also provide measurements on the following service requirements:

- **Availability Hours.** Contracted period of coverage for each machine equals the total number of working hours per. For example, one shift per day (eight hours) for the month of March with no holidays (21 days) equals 168 hours.

- **Total Service Response Time.** We track the time between when the initial service call was placed and the time the technician arrived on site to measure actual service response time for all devices.

- **Machine-Repair Time.** Time it takes the technician to repair the machine to be operational.

Service Level Agreement (SLA)

Office Depot will provide a quality level of service equal to or above nationally recognized standards for MPS. Office Depot takes the quality and level of our customer service seriously. We can provide flexibility and scalability for your requirements and will determine a specific SLA based on your needs. Our SLA structure can address a device level when necessary.

The Office Depot standard for equipment uptime ranges from 95–98% based on a three-month rolling average and manufacturer brand. The three-month rolling average percentage is utilized to ensure the equipment has been available for use within the contracted period of coverage. Office Depot offers guaranteed equipment uptime with provisions that are customized for your company.

Office Depot will also provide measurements on the following service requirements:

- **Availability Hours.** Contracted period of coverage for each machine equals the total number of working hours per. For example, one shift per day (eight hours) for the month of March with no holidays (21 days) equals 168 hours.

- **Total Service Response Time.** We track the time between when the initial service call was placed and the time the technician arrived on site to measure actual service response time for all devices.

- **Machine-Repair Time.** Time it takes the technician to repair the machine to be operational.

*SLA may be longer based on location in each state and commonwealth, such as Alaska, Hawaii, and Puerto Rico. Each customer will be reviewed on a case-by-case basis.

Restocking and Return Fees

Your complete satisfaction is our primary concern. At Office Depot, we want to be sure that every purchase is the right one for you. If you are dissatisfied with your purchase for any reason, you may return most items in their original packaging within 30 days of purchase for a replacement or full refund. To place a return online, click on the Order Number under Order Tracking. Click on the Begin Return link on the Order Detail page to start the return process. For further assistance in processing your return online, or if the order does not have a Begin Return link, please contact the Technical Support Desk at 800.269.6888.

*Please Note: Only one return per order may be processed online. If an additional return is required, please contact Customer Service at 888.263.3423.

Exceptions:

Furniture, Computers, and Business Machines with accessories in original packaging can be returned within 14 days after purchase for a full refund.

Notebooks, PCs, and open software (with accessories in original packaging) can be exchanged for the same item within 14 days of purchase.

Special Order Products may not be returned or exchanged. This includes items that are not stocked in one of our warehouses and/or are indicated as SPECIAL ORDER.

Your Original Receipt is required for all store returns or exchanges of technology and furniture. Technology products may be returned or exchanged within 14 days of purchase with Original Receipt, in original packaging and with UPC code intact. If product box is opened, we will offer an exchange only.

For technology, a 15% Restocking Fee will be applied if the box is missing any components. This applies to all technology products including, without limitation: Computers, Monitors, Cameras, Camcorders, Projectors, GPS, Printers, Copiers, Faxes, Shredders, Telephones, Wireless Technology, MP3s, TVs, DVD Players, Media, Hard Drives, Peripherals, Accessories and Software.

Opened software may be exchanged for the same item only. Please remove all personal data from returned/exchanged product. Office Depot is not responsible for any personal data left in or on a returned/exchanged product. Furniture in new condition, unassembled, in original packaging, with Original Receipt and with UPC code intact may be returned within 14 days of purchase.

Special Order/Custom Items and Manufacturer Direct items cannot be returned or exchanged unless damaged upon receipt. Tech Depot Services are non-refundable once services have been performed. Pre-Paid Cards such as Gift Cards and Phone Cards are non-refundable, and cannot be returned or used to purchase other gift cards. Special terms and conditions are included with each card.

Customer Service Metrics

Office Depot tracks our customer service metrics thoroughly and effectively. We have a number of customer service and delivery related performance metrics which we track:

- Order Fill Rate - The percentage of orders that were 100% filled on the first delivery schedule for the ship to location - 97.70%

- Line Fill Rate - The percentage of line items ordered that were 100% filled on the first delivery schedule for the ship to location - 99.22%

- On-Time Delivery - The percentage of deliveries that were made on the promised schedule for the ship-to location - 99.13%

- Billing Accuracy - The percentage of invoices that were 100% correct when first presented to the customer - 99.80%

- Inventory Accuracy - The percentage of orders that required corrections because of incorrect items delivered - 0.3%

- Returns - The percentage of shipments that had returns due to Office Depot errors - 0.40%

- Call Center Metrics for 2016

- Calls Offered: 3,108,162

- Calls Answered: 3,089,823

- % Calls Abandoned (minus 6 sec abnds): 0.59%

- Average Speed Answer (ASA in seconds): 7.9 seconds

- Average Handle Time: 5 minutes

- First contact resolution: 90%

- Web Chat Response Time: 16 seconds

VIII. Consultant/Professional Services

- Hourly labor charge for each service offered
- Describe the service offered and the final output

Labor Charges: As mentioned, our assessment and solution are provided at no cost. We also do not charge for our recommendations for optimization as long as the customer agrees to Automatic Toner Replenishment.

Professional Services such as a full in-depth analysis, for example, e-Fax or workflow assessments/improvements, will be offered on a project base fee. All costs are provided to your members accordingly.

Available Services

Assessment and integration from standard Fleet management to Managed Print Services:

- A current Office Depot customer came to us with an issue they were looking for some help resolving. They currently have 650 print assets located at 130 locations though out the country. They wanted to increase the up time of their printers and increase the productivity of their employees while reducing costs.

- After the initial meeting, we took the information that the customer provided to us and formulated a "Smart Assessment" for them. After going over the assessment they agreed to move forward with the solution we designed to help them accomplish their business goals. The customer accepted the proposal and moved to an Automatic Toner Replenishment Program.

- At their first Health Check, the customer realized a savings of over $30,000. They have saved close to $60,000 YTD.

  - If this meets the agreed upon business criteria, we will continue without interruption.
  - If this falls short of the agreed upon metrics, we meet to discuss the root causes and make alterations to the charted course, until both parties mutually agree that the agreed upon business initiatives are back on track.

- As long as the "Health Checks" are meeting expectations, we continue to provide updated assessments and solutions for the customer to improve upon the original scope of the engagement and will continue to provide these updates to help them accomplish their goals.

IX. Maintenance (Break/Fix)

- List all options for types of break/fix service associated with installed printers, including but not limited to:
    1. Parts and labor annual maintenance (supplies purchased separately).
    2. Parts and labor monthly maintenance (supplies purchased separately).
    3. Maintenance programs which allow for supplies to be charged on a per copy rate.
    4. Include pricing program that includes parts/labor for maintenance and supplies per click
    5. Indicate pricing program that includes parts/labor for maintenance, supplies and the lease price per click.
- Detail how you would formulate a charge per copy for toner.
- Detail how your organization is able to provide remote monitoring of all print devices for use in the management of consumable, break/fix, technical support and the improvements of efficiencies for supplies and/or cost reductions.
- List how you will configure pricing for future printer models by other manufacturers.
- If meter collection is performed by vendor on-site, list the monthly or hourly rate.
- If meter collection is performed through software, list monthly charge or purchase price, if any, per asset.

Break/Fix

PrintIQ™ by Office Depot® is a total managed print services program that can help your company increase productivity and decrease expenses.

Our comprehensive services include: PrintIQ™ essentials, PrintIQ™ plus, and PrintIQ™ enterprise.

PrintIQ™ essentials

This service includes automatic toner deliveries when levels are low; options to lease high-end printers, or get complete repair and maintenance services on your existing printers; plus 24/7 monitoring of your printing environment, monthly assessments and more.

- PrintIQ™ enterprise benefits:

    - PrintIQ™ assessments to help us understand your unique printing needs
    - Most brands of toner available
    - No need to store excess inventory
    - Free ink & toner cartridge recycling
    - Award-winning printers from top brands
    - Professional installation of your new printers
    - Onsite repair and maintenance services
    - Access to mobile printing and scan-to-cloud services
    - A broad range of copy and print services are available for your larger print jobs through our Copy & Print Depot™ (additional fees apply)

PrintIQ™ plus

This service includes everything from PrintIQ™ essentials, plus the option to lease award-winning printers or get complete repair and maintenance services on your existing printers, all for one low monthly rate.

- PrintIQ™ plus benefits:

    - Free PrintIQ™ assessments to help us understand your unique printing needs
    - Most brands of toner available
    - Centralized billing
    - No need to store excess inventory
    - Free ink & toner cartridge recycling

- PLUS:

    - Award-winning printers from top brands
    - Professional installation of your new printers
    - Onsite repair and maintenance services

PrintIQ™ enterprise

This service includes automatic toner deliveries when levels are low; options to lease high-end printers, or get complete repair and maintenance services on your existing printers; plus 24/7 monitoring of your printing environment, monthly assessments and more.

- PrintIQ™ enterprise benefits:

    - PrintIQ™ assessments to help us understand your unique printing needs
    - Most brands of toner available
    - No need to store excess inventory
    - Free ink & toner cartridge recycling
    - Award-winning printers from top brands
    - Professional installation of your new printers
    - Onsite repair and maintenance services
    - Access to mobile printing and scan-to-cloud services
    - A broad range of copy and print services are available for your larger print jobs through our Copy & Print Depot™ (additional fees apply)

Charge-per-Copy (CPC) for Toner
We can support toner-only CPC or toner-with-consumable CPC, in addition to the full toner, consumable and service CPC. Both toner-only and toner-with-consumable CPC is based on the highest toner yield SKU for each device at a 5% page coverage. In addition, the consumables are based on manufacturer-recommended replacement based on pages printed.

CPP Charges

How many clicks you are billed is dependent upon how the device records a "click." Many Xerox devices record all prints, including 11" x 17", as one click. Most other devices count 11" x 17" as two clicks.

The prices in our solution are based upon an average 5% page coverage. We will not bill different rates for pages that exceed 5%. However, we reserve the right to adjust pricing if a member's average page coverage varies significantly from what we have quoted.

Total Cost of Ownership

For most organizations, reducing document printing costs can make a significant improvement to your bottom line. A primary goal of the Office Depot MPS program is to reduce total cost of ownership (TCO). Typically, our MPS customers are able to reduce TCO for printing and copying by an average of 20%. Direct cost savings are targeted in two areas:

- **Equipment & Maintenance Costs.** These include the actual cost of purchasing printers and copiers, and the cost of maintaining them in full operational condition.

- **Consumable & Operating Costs.** These include the actual cost of cartridges, toner, other consumables, paper, phone charges, and electricity related to printing and copying.

The Office Depot MPS program also strives to improve other standard cost-related metrics, including: employees per device, cost per page, and pages per employee. After fully assessing your print environment and utilization rates, Office Depot MPS will provide a detailed program to reduce actual costs relative to both proposed values and industry averages.

Our vendor-neutral MPS program provides great flexibility in lowering your TCO for printing and copying. After completing an assessment of your print environment, Office Depot analyzes your data to quickly zero in on effective strategies for reducing TCO by using the right equipment (including existing devices where appropriate), streamlining processes, and implementing automated print management technology.

Answer Key Questions	Choose High-Payoff Strategies
• How much does your print output cost?	• Consolidate devices to reduce costs
• How many separate devices are in use?	• Right-size to meet changing needs
• How is each device used?	• Use software to simplify network device management Upgrade to more efficient devices
• How much does it cost to operate each one?	• Reduce variety of consumables used
• How much do supplies cost?	• Integrate purchasing practices to drive down costs
• How is your volume changing?	

As the industry's premier office services vendor, Office Depot has enormous capability to help decrease your total spend by reducing both hard and soft costs associated with your print environment. This comprehensive focus moves beyond individual prices, which makes Office Depot a supplier you can partner with for long term cost reduction.

Our MPS pricing model bundles supplies, parts, and service into a cost-per-page rate across your entire networked printer fleet.
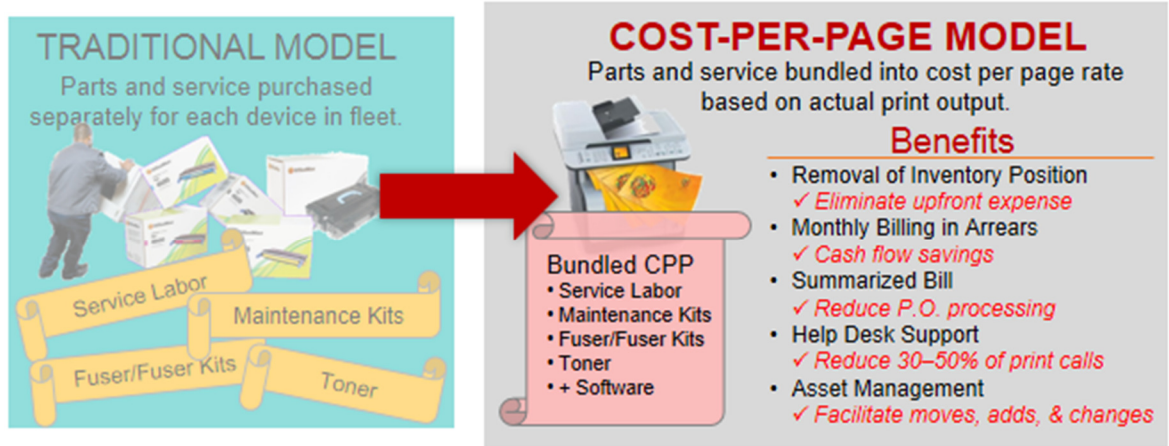
Remote monitoring (and charge)

Along with supporting real-time access to service history, our service website captures meter reads and provides asset management (lease and warranty terms, and physical location tracking). In addition, usage can be tracked at both user-level and department-level for accurate expense allocations.

Office Depot's management software is effective after a simple and secure download of the Onsite java-based application. Meter reads for print output devices will be obtained on a monthly basis using the MyPrinterManager software. The Onsite software transmits meter reads via XML to our secured database. Meter reads can also be entered manually via the Office Depot web-based service management tools.

Customer billing is simplified to a single, all-inclusive click rate for monochrome printers, and another for color printers. These rates include toner, parts, service, and management software.

Each device will be assigned to one of your specified cost centers, allowing easy allocation of departmental expenses. The following is an example of the information provided on a standard

invoice. We also have the ability to provide billing details in an electronic format, customized to meet Region 4 ESC members' requirements.

Qty.	Unit	Product Code	Description	Price Per Unit	Amount
				C.C. MDSE TOT	62.82
				SUB TOTAL	62.82
		COST CENTER 7107221	RELEASE		
		DESCRIPTION			
11	EA	5V3 603099BW	SERVICE,MPS 603099BW	1.73* EA	19.03
				C.C. MDSE TOT	19.03
				SUB TOTAL	19.03
		COST CENTER 7107403	RELEASE		
		DESCRIPTION RESEARCH B MED			
178	EA	5V3 603099BW	SERVICE,MPS 603099BW	1.73* EA	307.94
				C.C. MDSE TOT	307.94
				SUB TOTAL	307.94
		COST CENTER 7107624	RELEASE		
		DESCRIPTION SHOW			
65	EA	5V3 603099BW	SERVICE,MPS 603099BW	1.73* EA	112.45
116	EA	5V3 603099CLR	SERVICE,MPS 603099CLR	6.98* EA	809.68
				C.C. MDSE TOT	922.13
				SUB TOTAL	922.13
		COST CENTER 7109259	RELEASE		
		DESCRIPTION ACHIEVING PA GOALS			
128	EA	5V3 603099BW	SERVICE,MPS 603099BW	1.73* EA	221.44
				C.C. MDSE TOT	221.44
				SUB TOTAL	221.44

Pricing for future devices

Since the MPS program offers variable cost service and supplies at a fixed cost per page rate, this consideration is, for the most part, not applicable to this agreement. However, when costs can be lowered in your environment, we will bring these to your attention immediately and implement them per each Region 4 ESC member's direction.

In regards to equipment, if we are able to offer devices at lower costs, we will bring this to your attention when discussing purchase options.

X. Other Management Print Services

- For additional products or services that fall within the scope of this contract, vendor may include a separate description of the product or service, along with the proposed pricing.
- Include software or licensing costs or components of any services provided.

Office Depot provides "Total Document Solutions"

THE OFFICE DEPOT
THREE-STEP APPROACH

1 Control and Manage Toner Spend

2 Optimize the Printing Environment

3 Enhance Printing and Document Services

Managed Print Services average 40% to 50% of an organization's document production. What about the other 50% to 60%? At Office Depot we are dedicated to providing total document solutions. In conjunction with our Managed Print Solutions, we offer our Copy and Depot solution. Through analysis, we have been able to partner with our public sector agencies and in some cases save them up to 20-30% over their current printing costs including internal copy charges. As we monitor our customers' usage on their copiers, we partner with them to determine when to outsource their larger runs jobs or ones that require additional finishing options to capture these additional savings. Like our Managed Print solution, our Copy and Print solution is integrated into the Office Depot BSD web site. This gives our customers the ability to track and control their print spends, set tiered ordering processes, set rules on when to outsource and also improve their service levels.

The following is an overview of the Copy and Print services we will provide to our Region 4 ESC participating and eligible agencies:

Solution Overview

- High-quality, low-cost document services

  - Everyday low prices on digital copying and printing
  - Additional high-volume discount pricing
  - Leverage print spend to increase the Region 4 ESC rebate
  - Forms management
  - Digital document archiving
  - Sales collateral, including flyers, brochures, handouts, and other items
  - Specialty printing

- State-of-the-art marketing services

  - Stationery programs: business cards, letterhead, and envelopes
  - Promotional products like apparel, branded give-aways, and mugs
  - Business identity programs, including name plates, badges, and memo pads
  - Stamps and daters
  - Signs, posters, and banners
  - Direct mail and marketing services

- Free consultative services for Region 4 ESC participants

  - Dedicated print support
  - Total cost of ownership print spend analysis
  - Print shop partnership services: revenue stream generation and outsourcing services
  - Copier fleet analysis, with an emphasis on reduction opportunities

Document Services

Our web-based Online Print Center is an innovative print ordering service that helps public agencies and non-profits meet everyday printing needs, as well as time-sensitive or confidential print orders. With our integrated, multi-channel Online Print Center program, print orders can be picked up at any of the 1,400 Office Depot or OfficeMax retail locations or customers can opt to save time and mailing cost by having their orders shipped to their preferred destination. Public agencies can place orders online 24/7 from any computer with an internet connection, and upload files to http://business.officedepot.com. The Online Print Center requires no initial setup to access an array of digital options that includes:

- Black & white or full-color printing

- A variety of paper types and colors, including carbonless paper, linen, cardstock, certificate paper and others

- A selection of document sizes from letter size to large format banners and posters

- Multiple binding options: Spiral, Perfect, Comb, Tape, Saddle Stitch

- Laminating, folding, stapling, Padding, Binder insertion, CD burning, and more
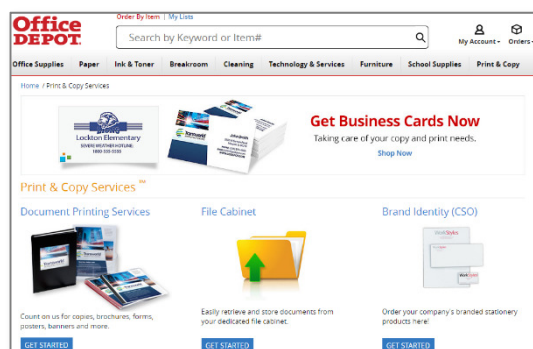
"My Files" Digital Document Archiving

Public sector agencies can conveniently reorder documents by storing preconfigured files in their own secure File Cabinet, an online digital document archiving service that is provided at no cost to Region 4 ESC customers. Benefits of this Digital Archiving service include:

- Black & white or full color printing

- A variety of paper types and colors, including carbonless paper, linen, cardstock, certificate paper and others

- Secure online storage

- Store/Add/Delete/Update and manage files easily online

- Pre-determined users can Access remotely and collaborate from multiple locations

- Easily retrieve documents for reprint

- Preview and access your files securely 24/7

- Files are backed-up automatically

- No need to worry about file size limitations

- Decentralize your print procurement process
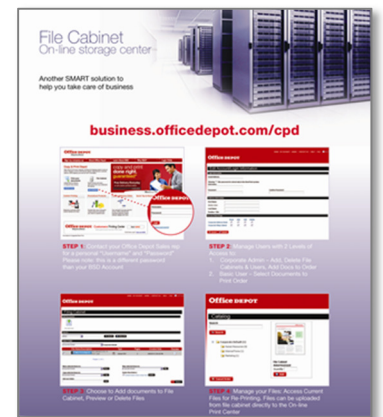
Retail Locations

Office Depot has a national network of 1,400 digitally connected retail Copy & Print Centers that can assist our public sector customers on an as-needed basis. They provide:

- Walk-in convenience for copying and project consultation

- Ad hoc and emergency support for even the most unexpected situations

- Locked-in ultra-competitive rates: The Region 4 ESC price list is one of the lowest in the marketplace and valid at all retail locations

Regional Print Facilities

Office Depot has six regional print facilities strategically located across the U.S. These closed-door facilities include some the most advanced technology Xerox offers today. Through these six fully networked facilities, job sharing efficiencies can be maximized for high-volume, fast turn and distribution projects.

Pricing Overview

As one of Xerox's largest customers, Office Depot leverages our document costs to offer Region 4 ESC customers a greater savings than their internal copier fleets in most cases.

Digital print pricing is a set price regardless of quantity ordered, highlights include:

Black and White Copies	$0.022 per impression
Color Copies	$0.21 per impression
Finishing Services	25% off retail or greater

*See Appendix C: Pricing (*02_Office Depot Region 4 ESC RFP 17-14 CPD Price List) *for additional details about the Office Depot Region 4 ESC digital print pricing that is has been submitted for review.*

High-Volume Project Discounts

For single larger-volume orders, Office Depot offers Region 4 ESC participating agencies tiered discounts to take advantage of the lower cost per unit these larger jobs offer.*

Black and White Impressions: Volume discounts

1-250K Impressions	251K-600K Impressions	651K-1M Impressions	1M – 1.5M Impressions	1.5M + Impressions
$ 0.020	$ 0.018	$ 0.016	$ 0.013	Will be quoted

Color Impressions: Volume discounts

1-10K Impressions	11K-50K Impressions	50K-75K Impressions	75K + Impressions
$ 0.020	$ 0.018	$ 0.016	Will be quoted

*To obtain the Volume Discount Pricing shown above, your Office Depot representative must be contacted for assistance to assure appropriate pricing is applied at the time of the purchase.

Program Incentive Rebates

Copy and Print Depot spends count toward the overall annual Region 4 ESC rebate. Customers who spend 7% or greater of the overall spend in the Copy & Print category may also earn the category rebate of 2%. Full rebate details are outlined in **Appendix C: Pricing.**

Adjacency	Achievement %	Rebate %
Copy & Print	7.0% or Greater of Annual Spend	2.0% of Category Spend

Custom Imprints Online

Office Depot provides public sector agencies with the ability to simplify their custom imprint procurement by using our online custom imprints solution. Our specialized assortment includes printed products that are often of nominal or low dollar unit cost, but which can be costly to acquire through traditional manual processes. The Office Depot online solution eliminates those costs.

Products include:

- Custom stamps

- Personalized stationery

- Business envelopes

- Business cards

- Labels and standard forms

- Name plates and badges

- Calendars and greeting cards

- Sticky notes and legal pads

- Imprinted binders and folders
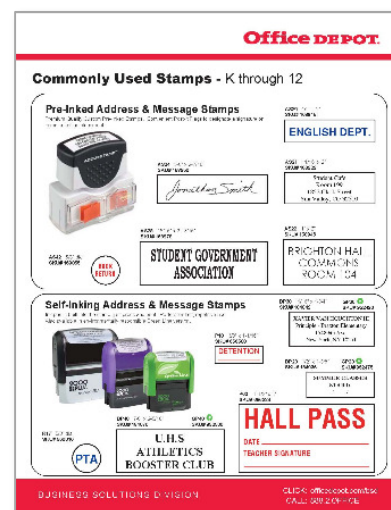
Promotional Products

Office Depot offers a simple way for Region 4 ESC customers, schools and non-profits to create and order promotional products. With over 1,200 promotional products to choose from, customers can find a good solution that suits any budget and style. Our ordering process is simple, with promotional product experts who can help agencies identify the most appropriate products to promote and reinforce their message. For example, agencies can print or engrave information on items such as:

- Writing instruments

- Drinkware

- Calendars

- Desk accessories

- Gifts and awards

- Shirts, hats and other apparel

- Uniforms; school & work

- Sprit & motivational items

Promotional products are available to our Region 4 ESC members both online and as custom special orders.

- Online ordering solution

  - Shop by category

  - Product assortment updates frequently

  - Easy on-line customization

    - Start / Customize / Finalize

  - Bulk Buy Savings – the more you buy, the more you save
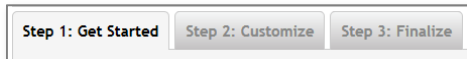
  - Minimum purchases (piece counts) may apply on certain items

- Custom special order

  - Expanded assortment

  - Customize your agencies marketing / branding message

Brand Identity

Brand Identity offers Region 4 ESC customers an integrated online solution for acquiring organizational identity items like business cards, letterhead, and envelopes.

Office Depot representatives will work with participating public agencies to coordinate a set of agency identity products tailored to their brand and specifications. Once live on the website, identity products can easily be personalized and ordered at the same time as other office supply products. This makes it simple to create professional correspondence at reasonable costs with online instant pricing, ordering, proofing, and browser-based file uploading. There's an added-bonus: when participating in the Brand Identity Flex or On-

Demand programs, no additional signatures are required because there's no inventory liability.

Products include, but are not limited to:

- Business Stationary

  - Business cards
  - Letterhead
  - No. 10 envelopes
  - Monarch letterhead
  - Monarch envelopes

- Personalized Office Essentials

  - Stamps
  - Name plates
  - Mailing labels
  - Badges
  - Memo pads

Direct Mail

We understand that many of our public-sector agencies have direct mailing needs. Whether it's communications to the parents of a school district, mailings to students, city communications to residents, we have you covered. Regardless of mailing size, we have the printing, sorting, and mailing capabilities to handle any direct mail application.

Copy and Print Depot also offers its "Personalized Postcards" solution. This solution solves custom marketing needs by leveraging a turnkey process

- A turn-key solution that offers Office Depot customers the ability to reach out to their students or residence via postcard direct marketing.

- A personalized marketing solution that delivers efficiently and effectively for businesses providing them the ability to use personalization in the marketing communications.

- A customized solution that is designed to match the clients list/target selections, product design preference, and production facilitation.

Content Delivery & Marketing Services

- Integrated marketing services

- Content and learning management technology

- Campaign strategy services & support

- Brand and document design

- Consulting for effective integrated communication programs

- Digital publishing creation-strategy and deployment services

- Customizable promotional products

Consultative Services

Dedicated Print Support

Office Depot has a team of over 3,000 in-house Xerox-certified print specialists to support public agencies' specific print initiatives. With dedicated national public sector program managers, agencies can be assured that Office Depot understands their specific needs.

Copy & Print Depot Reporting Structure
Over 125 Representatives Strong

- National Program Manager – Public Sector Print
- Regional Sales Managers
- Solutions Development Managers
- Sales Consultants
- Telephone Account Managers Customer Service Representatives

The Office Depot and Xerox® partnership brings together the power of two trusted, nationally recognized industry leaders to provide a comprehensive digital print solution available only through Office Depot Design, Print & Ship locations throughout the United States.

Print Spend Analysis

The Office Depot Copy & Print team provides a free Total Cost of Ownership analysis to give agencies a comprehensive view of the true cost of their printed materials. Participating public agencies can use this analysis to get a better understanding of how to utilize the Copy & Print Depot print services and leverage copier fleet expenditures, create internal revenue streams, and more.

- **Financial impact study:** Office Depot will show the effects of a Copy & Print program on your rebate dollars and bottom line.

- **Comprehensive implementation:** our detailed list will identify all tasks required to enable a successful launch and smooth transition.

- **Flexible configuration:** Office Depot will accommodate specific agency needs, whether we come on-site, align near-site or a blend of both.

B/W Copies - PRINT SHOP ANALYSIS				
Item	Lease cost / monthly	Annualized Lease cost	Annual click volume	Cost per click
Equipment Cost	$ 20,813.00	$ 249,756.00	7,400,939	$0.0337
Click Charge	$ 0.0039			$0.0039
Paper Cost (per case)	$ 25.00	$ 3,700.47		$0.0005
Maint. Contract	$ 6,962.00	$ 83,544.00		$0.0113
Subtotal				$0.0494
		Salary	%	
Waste			0%	$0.0000
Labor*	2 FTE @ $15/hr	$62,400		$0.0084
Distribution Costs				$0.0000
Real Estate Charges				$0.0000
Utilities				$0.0000

Print Shop Supplementation

The Office Depot Copy & Print team specializes in introducing products and services that enhance the capabilities of public agencies. We pay for the high-cost technology, software, and labor, and our customers gain access to state of the art solutions from simple black-and-white copies to oversized signs and banners.

- **Enhanced product line up**: agencies can take advantage of new and exciting products and services without the capital investment.

- **Free shipping:** For digital printing and finishing services orders over $50.00

- **A ready partner for agencies' peak seasons:** Office Depot has the capacity when agencies need us the most.

Additional Solutions

MWBE Spends: Office Depot has multiple minority vendor partners across the United States to help you meet your diversity spend requirements.

Specialized printing: Customers can use Office Depot's nationwide print vendor network to handle their large specialized projects to save budget dollars and ease product distribution.

Green Solutions for Copy and Print

As a company, we're proud to be an industry leader in helping participating and eligible agencies meet their green initiatives. Like our office supply offering, Office Depot's Copy and Print Solution offers the following green benefits:

- Office Depot currently defaults to 30% post-consumer waste paper for printing

- Business cards, forms, letterhead, stationery, and folders are made from varying degrees of postconsumer or recycled content

- Using the Online Print Center and File Cabinet reduces waste when printing only the quantity that is needed

- Fuel and greenhouse gases are reduced when uploading and approving jobs online

- Green promotional products range from organic T-shirts to pens made from recycled-material to reusable tote bags, coffee tumblers and water bottles

- Packaging is 100% recycled, uncolored cardboard

- Green line stamps contain a minimum of 80% recycled plastic

- Green line daters contain a minimum of 75% recycled plastic

Disclaimers

- Additional signatures: Office Depot reserves the right to require additional customer signatures when providing copy and print solutions that require inventory liability, onsite services, or forms management.

- Specialty printing and promotional products may require specific vendor sourcing depending on customer needs. Shipping charges may apply and will be expressed at the time of order.

- Pricing represents the maximum charge and Office Depot reserves the right at its discretion to offer lower pricing based on job size and specifications.

Managed Print Services
Current State Recap

Presented To:

Westmoreland County Community College

March 2017
Proposal

Executive Summary

As the work environment continues to evolve, companies are making smart business decisions by investing in technology that drives growth, impacts long-term strategy, and facilitates cost management. Office Depot is pleased to offer such technology, along with the expertise to help our clients achieve these goals. In addition, we help our clients gain cost visibility and reduce spend in their print environment. Our Managed Print Services (MPS) program is designed to:

•**Reduce operating expenses**
-Introduce expense allocation and budget control with available department-level billing
-Manage consumption through available print controls and end-user quotas
-Eliminate excessive costs - move to one-page rate for supplies, parts, and service

•**Maximize resource utilization**
-Reduce your procurement and help-desk workload through detailed program management
-Improve allocation of assets to maximize efficiency
-Leverage cutting-edge technology without a required capital investment

•**Standardize and streamline**
-Integrate supplies, ordering and platform management with our user-friendly web portal
-Enjoy proactive management of your workgroup, multi-function, and print/copy devices
-Streamline ordering for supplies, parts, and hardware at all your locations

•**Boost productivity**
-Create an optimal print environment by assessing your costs, culture, and workflow
-Reduce downtime with timely service and support
-Evolve your print resources as your business changes

Managed Print Services from Office Depot will cost-effectively reshape and enhance the total printing experience for **Wsetmoreland County Community College.**

Current State Fleet Recap - Summary

The recent assessment of your print environment has allowed Office Depot to discover:

- **267 total devices** - Captured by the Data Collection Software
- **5.3 M pages** - Estimated annual page volume
- **9.2 years** – Average device age (from manufacturer intro-to-market date)
- **91% under-utilized** – Percent of devices printing less pages than manufacturer recommendations
- **20% annual utilization** – Percent of actual print volume versus total print capacity for the entire fleet
- **14 device brand** – Number of different manufacturers for this fleet profile
- **96 device models** – Number of different models across all OEMs

Fleet Profile Summary

Brand	Count
Xerox	1
Sharp	3
Ricoh	1
Oki	2
Muratec	5
Lexmark	1
Lanier	1
Konica	31
HP	206
Gestetner	5
Epson	3
Dell	1
Canon	2
Brother	5
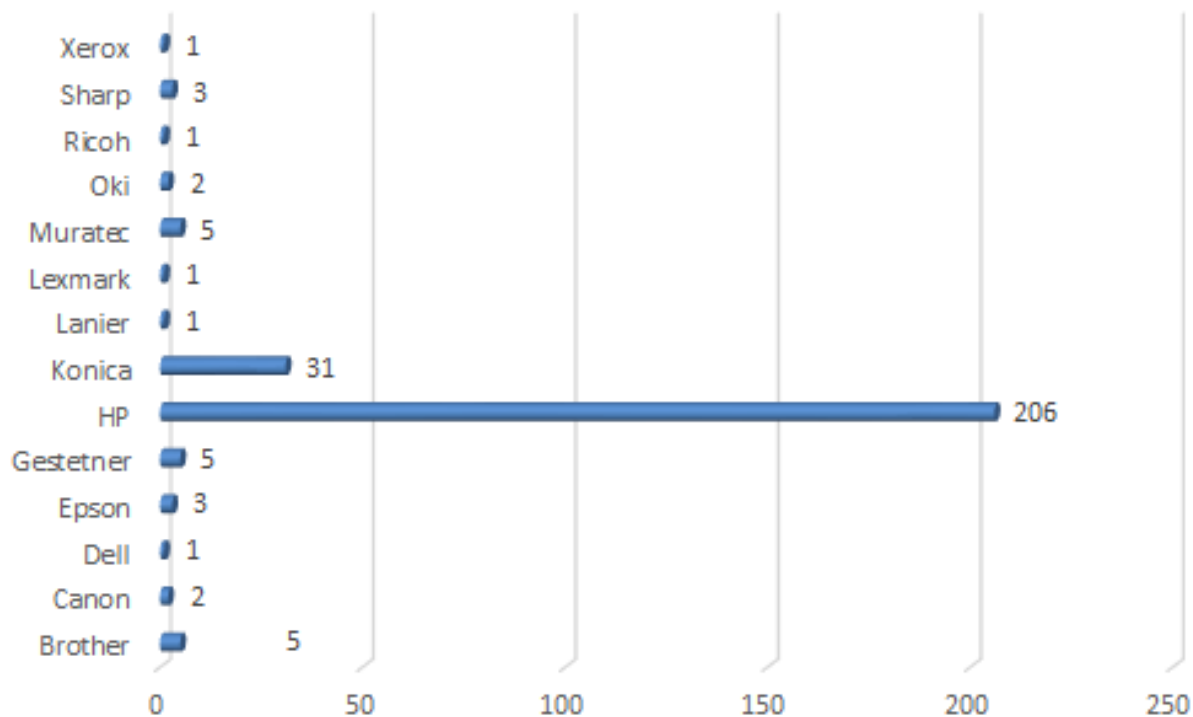
Current State Recap - Volume Summary

The summary below highlights the device quantity and page volume across your current print environment. With this insight we can quickly identify where print costs are allocated and help quantify end-user requirements for print volume.

Printers

Device Type	# of Devices	Estimated Annual Color Volume	Estimated Annual Mono Volume
Dell 3110cn	1	945	387
HP Color Laserjet 1600	2	2,043	450
HP Color Laserjet 2600n	1	603	225
HP Color Laserjet 2840	3	10,530	5,670
HP Color Laserjet 3800	1	333	414
HP Color Laserjet CM2320fxi MFP	1	936	2,484
HP Color Laserjet CM2320n MFP	1	3,501	3,420
HP Color Laserjet CM2320nf MFP	1	1,728	2,475
HP Color Laserjet CP1518ni	1	441	63
HP Color Laserjet CP2025	5	15,534	8,091
HP Color Laserjet CP2025dn	3	5,625	2,241
HP Color Laserjet CP3525dn	3	4,941	2,394
HP Color Laserjet CP4525dn	1	19,134	9,666
HP LaserJet Enterprise 500 Color M551dn	2	4,788	1,548
HP LaserJet Enterprise 500 color MFP M575f	2	14,040	7,560
HP LaserJet Pro 400 Color M451dn	14	20,520	9,873
HP LaserJet Pro 400 Color M451nw	3	5,454	2,034
HP LaserJet Pro 400 Color MFP M475dn	5	17,271	27,054
HP LaserJet Pro 400 M401dne	6		10,800
HP LaserJet Pro 400 MFP M425dn	1		432
Brother HL-2140	1		1,800
Brother HL-2240	2		3,600
Brother HL-6180DW	2		18,000
Canon imageCLASSD530	1		900
Xerox Pro665	1		0
HP Laserjet 1000	1		1,260
HP Laserjet 1018	1		540
HP Laserjet 1022	1		1,440
HP Laserjet 1022n	1		1,440
HP laserjet 1100	1		1,260
HP Laserjet 1200	10		21,915
HP Laserjet 1300	2		3,069
HP Laserjet 1320N	1		2,403
HP Laserjet 2100	1		4,419
HP Laserjet 2200D	1		3,312

Printers Cont.

Device Type	# of Devices		Estimated Annual Mono Volume
HP Laserjet 2200DN	1		3,978
HP Laserjet 2300	6		61,884
HP Laserjet 2420	4		34,074
HP Laserjet 2430	2		21,600
HP Laserjet 2430DTN	1		2,790
HP Laserjet 3020	2		3,069
HP LaserJet 3300mfp Series	1		7,803
HP Laserjet 4000	3		36,333
HP Laserjet 4000TN	1		9,990
HP LaserJet 4050 Series	1		7,164
HP Laserjet 4100	6		144,522
HP LaserJet 4250dtn	11		332,460
HP Laserjet 5200 Series	1		2,070
HP Laserjet 5mp	1		2,160
HP Laserjet 5Si	7		95,193
HP Laserjet 8100	1		4,437
HP Laserjet 8100DN	1		27,000
HP Laserjet 8100n	1		13,986
HP Laserjet 8150	6		408,960
HP Laserjet 9050	2		327,681
HP LaserJet Enterprise 600 M602dn	3		91,458
HP Laserjet M1536dnf	1		954
HP Laserjet M506	1		149,274
HP Laserjet M605	1		60,507
HP Laserjet P1505n	1		1,440
HP Laserjet P2035n	2		6,174
HP Laserjet P2055dn	7		63,000
HP Laserjet P3005	8		90,405
HP Laserjet P3015dn	12		139,842
HP Laserjet P4015	5		106,155
HP Laserjet Pro 400 M401dn	20		60,057
Muratec f-300	3		0
Muratec f-315	1		0
Muratec mfx-3510	1		0
Oki b4350	1		7,200
Oki B4600	1		7,200
Ricoh Aficio MP 161	1		16,344
Total	**212**	**128,367**	**2,509,803**

Konica Minolta Copier Devices

Device Type	# of Devices	Estimated Annual Color Volume	Estimated Annual Mono Volume
Konica Minolta bizhub C654	1	37,458	50,373
Konica Minolta Bizhub 363	1		44,298
Konica Minolta bizhub 501	11		396,036
Konica Minolta bizhub 552	10		958,446
Konica Minolta bizhub 652	3		480,735
Konica Minolta bizhub 654e	3		88,866
Konica Minolta bizhub 751	2		440,874
Total	**31**	**37,458**	**2,459,628**

Other Copier Devices

Device Type	# of Devices	Estimated Annual Color Volume	Estimated Annual Mono Volume
Lanier LD140C	1	9,720	5,238
Gestetner DSm721d	5		40,500
Sharp MX-M623n	3		91,935
Total	**9**	**9,720**	**137,673**

Current State Recap – Inkjet/Fax Devices

For devices in every fleet, factors such as existing service agreements, communication capabilities, and hardware specifications may limit features of our program.

• Devices listed in the table below are not included in our cost-per-page pricing model
• Devices can be monitored and managed with our free MPS software
• For non-networked devices, information can be manually entered into the software for reporting and tracking purposes (lease information for example)

This online tool creates visibility within your entire print environment, allows end-users to manage their device inventory, and provides the ability to monitor and report print volume by device from a single desktop portal.

Device Type	Qty	Color Volume	Mono Volume
Epson photo r1800	1	297	153
Epson stylus pro 4000	1	1,350	900
Epson wf500	1	297	153
HP 8620	1	585	621
HP Deskjet 1220c	1	585	315
HP F-4140	1	297	153
HP Officejet 6000Wireless	1	297	153
HP officejet 6100	2	594	306
HP Officejet Pro8000Wireless	1	297	153
HP Officejet ProK8600	1	297	153
HP Officejet ProL7680aio	1	297	153
Lexmark x2500	1	297	153
Canon mp170	1	0	450
HP k80xi	1	0	0
Total	**15**	**5,490**	**3,816**

Recap - Current Cost Analysis

Identifying cost drivers within your print and copier fleet is a critical step to developing a successful MPS strategy. Below is an estimate of the current cost associated with supporting your devices.

Office Depot estimated current Mono and Color spend for Printers based off Retail Cost-Per-Pages from OEM Toner yields and Retail toner pricing. Used actual Costs provided for the Konica Copier Devices. Estimated Mono for other copier devices at a Industry Average $0.008, Color at $0.08.

Total Number of Devices	267
Total Number of Printers (Inc. Inkjets)	227
Total Number of Copiers	40
Annual Printer Mono Volume	2,509,803
Annual Printer Color Volume	128,367
Annual Copier Mono Volume	2,597,301
Annual Copier Color Volume	47,178
Monitor Only Volume (InkJet Devices)	9,306
Total Annual Volume	5,291,955

TONER & MPS Program Spend	Estimated Printer Annual Mono Spend - Includes Service	$41,166
	Estimated Printer Annual Color Spend - Includes Service	$17,504
	Annual Konica Minolta Mono Spend based on CONTRACT - 307,633 Mthly Clicks @ $0.0052!	$19,381
	Annual Konica Minolta Color Spend based on CONTRACT - 700 Mthly Clicks @ $0.065	$546
	Annual Konica Minolta Color OVERAGE Charges - 29,058 color additional clicks $0.065	$1,889
	Estimated Copier Mono Spend at $0.008 (Not including Konica Minoltas)	$1,101
	Estimated Copier Color Spend at $0.08 (Not including Konica Minoltas)	$778
	28 Konica Minolta Lease Payments (4,380.70 Monthly)	$52,568
	3 Konica Minolta C654 Annual Lease Spend ($1,000.82 Monthly)	$12,010
	Annual Toner Cost:	**$146,942**
IT BURDEN & MAINTENANCE	Average IT Burden Rate Per Hour:	$30
	IT Burden Hours Per Device Per Month:	0
	Total IT Burden Hours Per Month:	0.0
	Monthly IT Burden Spend (Burden Rate x Burden Hours):	$0
	Annual IT Burden Cost:	**$0.00**
	Service Incidents Per Month (non-maintenance kit related):	0.0
	Maintenance Charge Per Incident:	$95
	Monthly Maintenance Fees:	$0
	Annual Maintenance (Break/Fix) Cost:	**$0**
	TOTAL ANNUAL MAINTENANCE & IT BURDEN COST:	**$0**
PARTS REPLACEMENT	**Annual** Maintenance Kits (Industry Standard of one kit per 200K impressions):	0
	Average Cost Per Maintenance Kit or New Printer	$300
	Annual Maintenance Kit Spend or New Printer Spend:	**$0**
	Service Calls Per Month Requiring Parts Replacement (non-maintenance kit):	0.0
	Average Cost Per Part (i.e: drums, imagers, fusers, rollers)	$90
	Monthly Cost of Replacement Parts: (Most Likely a New Printer)	$0
	Annual Cost of Replacement Parts:	**$0**
	TOTAL ANNUAL PARTS REPLACEMENT COST:	**$0**
ADDITIONAL SPEND	Annual Energy/Sustainability Spend	$37,076
	TOTAL ADDITIONAL ANNUAL SPEND:	**$37,076**

Estimated Total Annual Spend	**$184,019**

Managed Print Services

Future State Presentation

Presented To:

Westmoreland County Community College

September 2016
Proposal

Future State - Summary

The recent assessment optimization of your print environment has allowed Office Depot to recommend:

- **144 total devices** – Total device number for the Future State
- **5.3 M pages** - Estimated annual page volume
- **2 device brands** – Number of different manufacturers for this fleet profile
- **27 device models** – Number of different models across all OEMs

Fleet Profile Summary
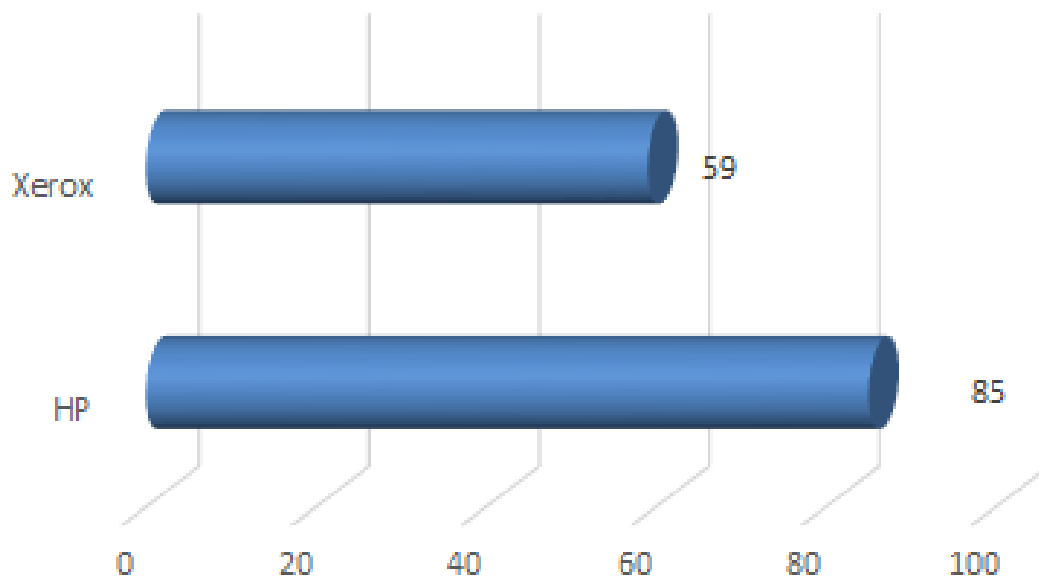
Future State – MPS Pricing – Printers

The summary below highlights the device quantity and page volume across your current print environment. With this insight we can quickly identify where print costs are allocated and help quantify end-user requirements for print volume.

Printers

Device Type	# of Devices	Estimated Annual Color Volume	Estimated Annual Mono Volume	Estimated Annual Spend
HP Color Laserjet CP3525dn	1	594	306	$50.96
HP Color Laserjet CP4525dn	1	28,557	14,508	$2,447.47
HP Laserjet 400colorM451dn	5	13,806	47,457	$1,669.46
HP Laserjet 400colorM451nw	2	6,237	5,319	$560.39
HP Laserjet 400colorMFPM475dn	3	16,965	49,608	$1,946.77
HP Laserjet 500colorMFPM570dn	2	10,530	5,670	$906.32
HP LaserJet Enterprise 500 Color M551d	1	7,641	2,871	$642.72
HP Laserjet Pro400colorM451dn	4	13,806	22,194	$1,365.74
HP Laserjet Pro400colorMFPM475	1	4,050	20,349	$567.01
HP Laserjet Pro400colorMFPM475dn	1	10,017	14,994	$977.59
HP LaserJet 4250dtn	8		261,891	$3,148.57
HP Laserjet 5200 Series	1		4,437	$53.34
HP Laserjet 600M602	3		155,592	$1,870.60
HP Laserjet M506	1		149,274	$1,794.64
HP Laserjet M605	1		60,507	$727.44
HP Laserjet P3005	7		93,213	$1,120.65
HP Laserjet P3015dn	11		51,534	$619.56
HP Laserjet P4015	5		190,638	$2,291.94
HP LaserJet Pro 400 M401dn	20		163,692	$1,967.98
HP LaserJet Pro 400 M401dne	6		68,382	$822.12
HP LaserJet Pro 400 MFP M425dn	1		432	$5.19
XEROX Phaser 3610DN	5		233,658	$2,809.14
XEROX Phaser 4622DN	7		768,015	$9,233.42
XEROX WC3655i	8		199,908	$2,403.38
Total	**105**	**112,203**	**2,584,449**	**$40,002.40**

Mono CPP: $0.0120
Color CPP: $0.0796

- Pricing Valid Through: **06/08/2017**
- Pricing based on Page Coverage of 5.0%: Changes in page coverage are subject to price adjustment
- SLA: 1-Hour Response (Initial Phone Triage); Standard Next Day Service
- Toner: Reman cartridges used where available
- Includes: All toner, parts, consumables (except paper and staples), technician break/fix service, automatic consumable replenishment, automatic meter capture, help desk support, and management software
- Connectivity status of devices may impact automation features (for locally attached printers)
- Industry Average page volumes used where data was not available
- Page volume or device quantity changes of 10% are subject to price review and adjustment

Future State – MPS Pricing - Copiers

The summary below highlights the device quantity and page volume across your current print environment. With this insight we can quickly identify where print costs are allocated and help quantify end-user requirements for print volume.

Copier Devices

Device Type	# of Devices	Estimated Annual Color Volume	Estimated Annual Mono Volume	Estimated Annual Spend
XEROX WC7845i	1	45,459	38,197	$2,556.79
XEROX WC7220i	4	20,520	54,225	$1,343.39
XEROX WC5945i	34		2,436,902	$12,471.30
Total	**39**	**65,979**	**2,529,324**	**$16,371.48**

Mono CPP: $0.0051
Color CPP: $0.0519

- Pricing Valid Through: **06/08/2017**
- Pricing based on Page Coverage of 5.0%: Changes in page coverage are subject to price adjustment
- SLA: 1-Hour Response (Initial Phone Triage); Standard Next Day Service
- Toner: OEM for all copier devices
- Includes: All toner, parts, consumables (except paper and staples), technician break/fix service, automatic consumable replenishment, automatic meter capture, help desk support, and management software
- Connectivity status of devices may impact automation features (for locally attached printers)
- Industry Average page volumes used where data was not available
- Page volume or device quantity changes of 10% are subject to price review and adjustment

Future State – Hardware Recommendations

Hardware pricing below based off of 60 month Fair-Market-Value (FMV) lease term.

Item #	Description	Per Unit Spend	60Mth Lease	QTY	Extended Total Spend	60Mth Lease Total Spend
3655i/X	Xerox WorkCentre 3655i/X	$2,772.49	$52.12	8	$22,179.92	$416.96
				Total	$22,179.92	$416.96
5945/APT2i	Xerox WorkCentre 5945/APT2i	$6,041.76	$113.59	34	$205,419.84	$3,862.06
097S04548	Office Finisher	$538.46	$10.12	34	$18,307.64	$344.08
497K06230	1 Line Fax	$329.67	$6.20	20	$6,593.40	$124.00
497K14960	3 Hole Punch	$98.90	$1.86	34	$3,362.60	$63.24
				Total	$233,683.48	$4,393.38
7220/P2	Xerox WorkCentre 7220/P2	$4,769.22	$89.66	4	$19,076.88	$358.64
097S04123	Integrated Office Finisher	$439.56	$8.26	4	$1,758.24	$33.04
320S00649	Post Script Kit	$292.31	$5.50	4	$1,169.24	$22.00
497K06230	1 Line Fax	$329.67	$6.20	4	$1,318.68	$24.80
				Total	$23,323.04	$438.48
7845/PT2i	Xerox WorkCentre 7845/PT2i	$6,736.26	$126.64	1	$6,736.26	$126.64
497K03860	2/3 Hole Punch	$175.82	$3.31	1	$175.82	$3.31
097S04166	Office Finisher LX	$549.45	$10.33	1	$549.45	$10.33
				Total	$7,461.53	$140.28
3610DN	Xerox Phaser 3610/DN	$1,061.53	$19.96	5	$5,307.65	$99.80
				Total	$5,307.65	$99.80
4622/DN	Xerox Phaser 4622/DN	$1,446.14	$27.19	7	$10,122.98	$190.33
				Total	$10,122.98	$190.33
				GRAND Total	$302,078.60	$5,679.23

• Any applicable tax will be added to the above payments according to local requirements
• The payments above do not include any sales/use tax
• The payments above include installation and training charges
• Agreement to purchase device is an agreement to enter into a 60-month CPP contract with Office Depot
• Lease Payments above are subject to change based on credit approval

Recommended Cost Analysis

Below is an estimate of the *Future* cost associated with supporting your devices.
Printers: Mono Cost-Per-Page: $0.0120. Color Cost-Per-Page: $0.0796.
Copiers: Mono Cost-Per-Page: $0.0051, Color $0.0519.

Total Number of Devices	144
Total Number of Printers (Inc. Inkjets)	105
Total Number of Copiers	39
Annual Printer Mono Volume	2,584,449
Annual Printer Color Volume	112,203
Annual Copier Mono Volume	2,529,324
Annual Copier Color Volume	65,979
Monitor Only Volume (InkJet Devices)	0
Total Annual Volume	5,291,955

TONER & MPS Program Spend	Estimated Printer Annual Mono Spend	$31,071
	Estimated Printer Annual Color Spend	$8,931
	Estimated Copier Mono Spend	$12,944
	Estimated Copier Color Spend	$3,427
	Annual New Gear Lease Spend - 60 Mth Lease	$68,151
	Annual Toner Cost:	**$124,525**
IT BURDEN & MAINTENANCE	Average IT Burden Rate Per Hour:	$30
	IT Burden Hours Per Device Per Month:	0
	Total IT Burden Hours Per Month:	0.0
	Monthly IT Burden Spend (Burden Rate x Burden Hours):	$0
	Annual IT Burden Cost:	**$0**
	Service Incidents Per Month (non-maintenance kit related):	0.0
	Maintenance Charge Per Incident:	$95
	Monthly Maintenance Fees:	$0
	Annual Maintenance (Break/Fix) Cost:	**$0**
	TOTAL ANNUAL MAINTENANCE & IT BURDEN COST:	**$0.00**
PARTS REPLACEMENT	**Annual** Maintenance Kits (Industry Standard of one kit per 200K impressions):	14
	Average Cost Per Maintenance Kit or New Printer	$0
	Annual Maintenance Kit Spend or New Printer Spend:	**$0**
	Service Calls Per Month Requiring Parts Replacement (non-maintenance kit):	0.0
	Average Cost Per Part (i.e: drums, imagers, fusers, rollers)	$90
	Monthly Cost of Replacement Parts: (Most Likely a New Printer)	$0
	Annual Cost of Replacement Parts:	**$0**
	TOTAL ANNUAL PARTS REPLACEMENT COST:	**$0.00**
ADDITIONAL SPEND	Annual Energy/Sustainability Spend	$24,685
	TOTAL ADDITIONAL ANNUAL SPEND:	**$24,685**

Estimated Total Annual Spend	**$149,210**

Current Annual Spend: $184,019
Proposed Annual Spend: $149,210
Annual Savings: $34,809

Future State - Energy Consumption

As a valued MPS partner our commitment is provide visibility into green and sustainability factors such as energy consumption and electricity spend for print output/capture devices. By first identifying the key drivers of energy consumption we can successfully help drive optimization strategies to reduce energy spend while meeting key green and sustainability objectives.

This document will be used to gauge your estimated energy spend and to forecast and report on future energy savings through optimization/consolidation.

Energy Calculator

Industry Average Assumptions:

Device Type	Mode	Watts (approx.)	kwh per year (approx)	
			on 8 hours/day	on 24 hours/day
LaserJet Printer	printing	600	1,248	3,744
	standby	46	96	287
InkJet Printer	printing	30	62	187
	standby	5	10	31
Multi-Function Copier	printing	1230	2,558	7,675
	standby	300	624	1,872
Multi-Function Printer	printing	780	1,622	4,867
	standby	91	189	568

CURRENT

Type	QTY	Printing Hours	Standby Hours	Printing kwh per year	Standby kwh per year	Total kwh per year	Avg Cost/kwh	Annual Energy Cost
LaserJet Printer	193	8	16	240,864	36,932	277,796	$0.0800	$22,224
Inkjet Printer	19	8	16	1,186	395	1,581	$0.0800	$126
Multi-Function Printer	14	8	16	22,714	5,300	28,013	$0.0800	$2,241
Multi-Function Copier	41	8	16	104,894	51,168	156,062	$0.0800	$12,485
TOTAL:	267			369,658	93,796	463,453		$37,076

FUTURE

Type	QTY	Printing Hours	Standby Hours	Printing kwh per year	Standby kwh per year	Total kwh per year	Avg Cost/kwh	Annual Energy Cost
LaserJet Printer	89	8	16	111,072	17,031	128,103	$0.0800	$10,248
Inkjet Printer	0	8	16	0	0	0	$0.0800	$0
Multi-Function Printer	16	8	16	25,958	6,057	32,015	$0.0800	$2,561
Multi-Function Copier	39	8	16	99,778	48,672	148,450	$0.0800	$11,876
TOTAL:	144			236,808	71,760	308,568		$24,685

	SAVINGS	33%

Implementation Process

Implementation Manager assigned to the account	Customized plan based on customer's needs	Re-run Fit for Service and Confirm device list and any devices that need toner or consumables	Assign routing, contact information and billing for each device

Planning Team Assigned

Plan Drafted and Finalized

Train and communicate ordering process to end users	Test application setup and functionality	Load device information into P4 application	Validate device listing and supporting account structure details

Deploy application & go-live	Regularly track progress against plan thru go-live date	Day-to-day maintenance of the account	Regular business reviews with account manager

Plan Success Validated

Plan Support and Maintenance

Periodic Customer Review of Plan

Key Implementation Activities:

• Understand unique customer requirements, including specific IT integration needs

• Conduct & Document detailed future state Workflow/Requirements Analysis

• Install & Test Equipment and Software Applications with proposed solution prior to installation

• Determine timeline and milestones - Typical implementations take between 4-7 weeks depending on level of requirements, degree of change management, and resource assignments

• Assign dates and responsible parties:

Project Team & Resources

– **OfficeMax:** Sales Representative, Analysts, Operations Support Resources

– **Customer:** Primary Contact, Customer IT Contact, Operations Support Resources

– **Third Party** Vendors (as needed): Solution Specialists, Systems Specialists

Proposal Recap

With more than 50 years of innovative experience, we are one of the largest and most respected national suppliers of office products including paper and printing technology. We are uniquely equipped to optimize your total printing experience, and our vendor-neutral Managed Print Services provides enterprise customers with a proven, structured way to:

- ***Reduce total cost of operation***
- *Manage an effective supply program*
- *Ensure end-user satisfaction*
- *Increase productivity*
- *Optimize purchasing power*
- *Respond to environmental priorities*

Additional highlights of our MPS program include:

- *Flexible program offering with available customization for additional locations*
- *Consistent and quality output with integrated reporting and compliance drivers*
- *Real-time, online, actionable monitoring of environment*
- *Local technicians and dedicated Program Managers facilitate improved business processes*

We appreciate this opportunity to show how our experience as an industry leader can help drive down the overall printing and procurement costs in your print environment. Office Depot is confident that you will find our consistent performance and continued track record to be the best in the industry.

Office DEPOT
OfficeMax®

Print IQ™

Managed Print Services

Current State Recap

Presented To:

Westmoreland County Community College

March 2017
Proposal

Office DEPOT OfficeMax®

REFERENCES

APPENDIX F

Proposal for
Managed Print Solutions
National IPA / The Cooperative Purchasing Network
In response to Solicitation #17-14

region4 Educated Solutions

NATIONAL IPA
ENHANCED PORTFOLIO · UNIFIED FOCUS · CONTINUED TRUST

TCPN
The Cooperative Purchasing Network

APPENDIX A:

<u>REFERENCES</u>

Provide a minimum of ten (10) customer references for product and/or services of similar scope dating within the past three (3) years. Please try to provide an equal number of references for K12, Higher Education and City/County entities.

Office Depot has a long history serving the public sector. The agencies listed below are reflective of that history as well as demonstrate our ability to service their needs on far more than just Managed Print Solutions. Many of the agencies additionally utilize our expanded offerings of Office Supplies, Copy & Print, Technology, Furniture and Cleaning & Breakroom Services.

Reference 1:

Entity Name:	University of Washington
Contact & Title:	Claudia Christensen, Procurement Manager
City and State:	Seattle, WA
Phone Number:	206-543-4156
Years Serviced:	10 years
Description of Services:	Office Supplies, Copy & Print, Furniture, Technology and Cleaning & Breakroom
Annual Volume:	$3,900,000

Reference 2:

Entity Name:	Washington State Department of Social and Health Services
Contact & Title:	Kimberly Hixon, Management Analyst, Human Resource Division
City and State:	Olympia, WA
Phone:	360-725-5893
Years Serviced:	9 years
Description of Services:	Office Supplies, Copy & Print, Furniture, Technology
Annual Volume:	$2,190,000

Reference 3:

Entity Name:	San Mateo County Health System
Contact & Title:	Eric Rafkin, CIO
City and State:	Redwood City, CA
Phone Number:	650-573-2022
Years Serviced:	15+ years
Description of Services:	Office Supplies, MPS, Copy & Print, Furniture, Technology and Cleaning & Breakroom
Annual Volume:	$2,000,000

Reference 4:

Entity Name:	University of Arizona
Contact & Title:	Edward (Ted) Nasser, Dir. of Procurement
City and State:	Tucson, AZ
Phone Number:	520-621-5449
Years Serviced:	20+ years
Description of Services:	Office Supplies, Copy & Print, Furniture, Technology and Cleaning & Breakroom
Annual Volume:	$1,900,000

Reference 5:

Entity Name:	Baptist Health
Contact & Title:	Diane Overton, Material Management Manager
City and State:	Lexington, KY
Phone:	502-259-4180
Years Serviced:	10+ Months
Description of Services:	Office Supplies, Technology, Managed Print Services, Cleaning & Breakroom and Copy & Print.
Annual Volume:	$1,000,000

Reference 6:

Entity Name:	Carnegie Mellon University
Contact & Title:	Heather Maxfield, Manager, Procurement Services
City and State:	Pittsburgh, PA
Phone:	412-268-4344
Years Serviced:	11 years
Description of Services:	Office Supplies, Copy & Print, Furniture, Technology and Cleaning & Breakroom
Annual Volume:	$1,000,000

Reference 7:

Entity Name:	Colorado College
Contact & Title:	Don Davidson,
	Director of Administrative Services
City and State:	Colorado Springs, CO
Phone:	719-389-6573
Years Serviced:	10+ years
Description of Services:	Managed Print Services, Office Supplies, Furniture, Technology and Breakroom Services
Annual Volume:	$600,000

Reference 8:

Entity Name:	Eastern Washington University
Contact & Title:	Doug Vandenboom,
	Director of Procurement & Contracts
City and State:	Cheney, WA
Phone:	509-359-6604
Years Serviced:	7 years
Description of Services:	Office Supplies, Copy & Print, Furniture, Technology and Cleaning & Breakroom
Annual Volume:	$500,000

Reference 9:

Entity Name:	Weber School District
Contact & Title:	Sheri Heiter,
	Curriculum Director
City and State:	Ogden, UT
Phone:	801-476-7956
Years Serviced:	30+ years
Description of Services:	Office & School Supplies, Copy & Print Services, Furniture, Technology and Cleaning & Breakroom
Annual Volume:	$400,000

Reference 10:

Entity Name:	Sylvan Union School District
Contact & Title:	Laura Wharff,
	Assistant Superintendent, Educational Services
City and State:	Modesto, CA
Phone:	209-574-5000
Years Serviced:	7 years
Description of Services:	Office & School Supplies, and Copy & Print
Annual Volume:	$300,000

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Office DEPOT OfficeMax®

PRICING

APPENDIX C

Proposal for
Managed Print Solutions
National IPA / The Cooperative Purchasing Network
In response to Solicitation #17-14

region4 Educated Solutions

NATIONAL IPA
ENHANCED PORTFOLIO · UNIFIED FOCUS · CONTINUED TRUST

TCPN
The Cooperative Purchasing Network

APPENDIX C:

ELECTRONIC PRICE LISTS
- Offerors shall provide a price in the format of a percentage discount off a verifiable price index. Offerors may submit discounts for various manufacturers. Discounts will remain firm and will include all charges that may be incurred in fulfilling requirement(s).
- Offerors are encouraged to offer additional discounts for one time delivery of large single orders to Region 4 ESC and member agencies. Region 4 ESC and or member agencies should seek, to negotiate additional price concessions based on quantity purchases of any products offered under the Contract. Members shall document their files accordingly.
- Offerors must submit products, services, warranties, etc. in price list.
- Prices listed will be used to establish the extent of a manufacturer's product lines, services, warranties, etc. that are available from a particular offeror and the pricing per item.
- Services such as installation, delivery, tech support, training, and other services must be priced or listed as free in order to be offered on the contract. Unlisted services will not be accepted.
- Electronic price lists must contain the following: *(if applicable)*
    - Manufacturer part #
    - Vendor part # (if different from manufacturer part #)
    - Description
    - Manufacturer's Suggested List Price and Net Price
    - Net price to Region 4 ESC (including freight)
- Media submitted for price list must include the respondents' company name, name of the solicitation, and date on Flash Drive (i.e. Pin or Jump Drives).
- ***Please submit price lists and/or catalogs in excel or delimited format only.***

Not to Exceed Pricing
- All pricing submitted shall be "minimum discount ceiling" or "not-to-exceed" pricing. Region 4 ESC requests pricing be submitted as not to exceed for any participating entity.
- Unlike fixed pricing the awarded vendor can adjust submitted pricing lower if needed but, cannot exceed original pricing submitted for solicitation.
- Offeror must allow for lower pricing to be available for similar product and service purchases.

Provide pricing based on your standard pricing model:
- License Fees
- Discount schedule
- Hardware Unit Prices, if any
- Installation Costs
- Maintenance Costs
- Training
- Additional Costs

Office Depot is including the following pricing files as part of our comprehensive pricing proposal on the flash drive enclosed in our bid packet:

01_Office Depot Region 4 ESC RFP 17-14 MPS Price List
02_Office Depot Region 4 ESC RFP 17-14 CPD Price List

Pricing Methodology:
Please note in our response, any reference to "MPS" items shall be Managed Print Solutions items and "CPD" shall be Copy Print Department.

Product Selection. In an effort to continuously improve its overall product selection, Office Depot requests the ability to add products and services to the Contract that are related to the scope of the RFP and the Response, and/or which are related to the business that Office Depot provides to its customers from time to time. In such event, Office Depot will provide at least thirty (30) days prior notice to TCPN / Region 4 ESC and any such additions would be subject to mutual written approval (including via email).

<center><u>**Office Depot Value Added Program for Region 4 ESC Participants**</u></center>

1. <u>**Volume Rebates**</u>: Office Depot will pay Participating Agencies the following volume rebates:

   NOTE: *For purposes of this Contract, "Spend" shall mean Participating Agency's paid-for purchases from this contract net of taxes, shipping costs, returns, discounts, credits, any incentives amortized for the applicable period, rebates actually paid, employee purchases under any type of purchasing program, postage, shipping and mailing services, technology items, non-code and special orders, gift cards and warranties.*

   <u>a. Agency Annual Volume Rebate:</u> Office Depot will pay Participating Agencies an annual volume rebate ("Agency Annual Volume Rebate") based on such Participating Agency's Spend on this Contract, provided that the Participating Agency is not materially delinquent in paying undisputed invoices as required under the Contract. Agency Annual Volume Rebates shall be calculated back to dollar one. The Agency Annual Volume Rebate shall be disbursed within ninety (90) days after the end of each calendar year and shall be calculated as follows:

Annual Spend	Annual Volume Rebate %
$100,000 - $1,000,000	1.0% of Annual Spend
$1,000,001 - $2,500,000	2.0% of Annual Spend
$2,500,001 - $4,000,000	3.0% of Annual Spend
$4,000,001+	5.0% of Annual Spend

b. Adjacency Rebates: In addition to the Agency Annual Volume Rebate, Office Depot shall pay to Participating Agencies an annual Adjacency Rebate ("Adjacency Rebate") based on the percentage of Adjacency Spend of items on this Contract, provided that the Participating Agency is not materially delinquent in paying undisputed invoices as required under the Contract. If annual Adjacency rebates earned are less than $200.00, no rebate check or credit will be issued. Adjacency Rebates may be earned for the acquisition of Copy & Print Spend and/or Technology spend. The Adjacency Rebate shall be disbursed within ninety (90) days after the end of each calendar year and shall be calculated as follows:

1. **Annual Copy & Print % Threshold Rebate**: Should a single Member's Annual Spend in the Copy & Print Category, equal or exceed a threshold of seven percent (7%) of the Member's "Overall Annual Spend," then said Member shall qualify for a rebate in the amount of two percent (2%) of Member's Spend in the Copy & Print Category ("Annual Copy & Print % Threshold Rebate"). "Overall Annual Spend" as used herein shall be defined as Member's annual Spend in the aggregate that results from this RFP solicitation as well as from any other existing written agreement with Vendor in which Member participates in through TCPN.

2. **Annual Tech % Threshold Rebate**: Should a single Member's Annual Spend in the Technology Category, equal or exceed a threshold of ten percent (10%) of the Member's "Overall Annual Spend," then said Member shall qualify for a rebate in the amount of one half of one percent (0.5%) of Member's Spend in the Technology Category ("Annual Tech % Threshold Rebate"). "Overall Annual Spend" as used herein shall be defined as Member's annual Spend in the aggregate that results from this RFP solicitation as well as from any other existing written agreement with Vendor in which Member participates in through TCPN.

3. **Annual Tech Flat Threshold Rebate**. Should a single Member's Annual Overall Annual Spend in the Technology Category equal or exceed a threshold of Two Hundred Fifty Thousand Dollars ($250,000.00), said Member shall qualify for a rebate in the amount of one half of one percent (0.5%) of Member's Spend in the Technology Category ("Annual Tech Flat Threshold Rebate").

Adjacency	Achievement %	Rebate %
Copy & Print	7.0% or Greater of Annual Spend	2.0% of Category Spend
Technology	10.0% or Greater of Annual Spend	0.5% of Category Spend
	Category Spend $250K or Greater	0.5% of Category Spend

Office Depot requests the ability to suggest modifications to the rebate incentives offered throughout the life of the Contract in order to identify and address shifting market trends. Any suggested changes would be presented to TCPN in writing would be subject to mutual written agreement (including email).

3. Delivery

The pricing set forth in this Proposal includes dock and/or mailroom delivery. Additional freight charges may apply for items exceeding 70 lbs. in weight and/or 110" in length/width, equipment, special orders and/or rush deliveries, and Hawaii, Alaska and Puerto Rico orders. The additional freight charges for orders shipped to Hawaii, Alaska, and/or Puerto Rico shall be set uniformly by each market's retail delivery partner and remain consistent for each year during the term of the Contract. Vendor may impose a minimum order value ("MOV") of $50.00. In lieu of an MOV, a Member may elect to be subject to a small-order delivery fee consistent with Vendor's standard delivery terms. Vendor reserves the right to waive the MOV or small-order fee for, among other reasons, Members that have efficient delivery requirements. More specific details will be addressed for a Participating Entity at the time of development and execution of the Participating Addendum for that Entity. The State of Hawaii delivery commitment is included on the Participating Addendum for Hawaii that accompanies the RFP response.

Volume Bands with Cost per Copy (CPC) Models

The below bands are setup for billing as Cost Per Copy (CPC) with minimum usage requirements and a single unit being provided. The rates shown below are maximum rates that might be used in client proposals and would be reduced where volume dictated.

Ia. **Volume Band 1** - 20+ Pages Per Minute (PPM), Option #1
Base Monthly Volume – 2,500
See Attachment 6.1 for Machine Specifications

Item	Configuration	CPC Price	Overage	Notes/Comments
1	Print / Copy	$0.0228	N/A	LaserJet Pro MFP M426fdn
2	Print/Copy/Fax	$0.0228	N/A	LaserJet Pro MFP M426fdn
3	Print/Copy/Scan	$0.0228	N/A	LaserJet Pro MFP M426fdn
4	Print/Copy/Scan/Fax	$0.0228	N/A	LaserJet Pro MFP M426fdn

Ib. **Volume Band 1** - 20+ Pages Per Minute (PPM), Option #2
Base Monthly Volume – 2,500
See Attachment 6.2 for Machine Specifications

Item	Configuration	CPC Price	Overage	Notes/Comments
1	Print / Copy	$0.0205	N/A	Xerox WC3335/DNI
2	Print/Copy/Fax	$0.0205	N/A	Xerox WC3335/DNI
3	Print/Copy/Scan	$0.0205	N/A	Xerox WC3335/DNI
4	Print/Copy/Scan/Fax	$0.0205	N/A	Xerox WC3335/DNI

IIa. **Volume Band 2** - 30+ PPM, Option #1
Base Monthly Volume – 5,000
See Attachment 6.1 for Machine Specifications

Item	Configuration	CPC Price	Overage	Notes/Comments
1	Print / Copy	$0.0228	N/A	LaserJet Pro MFP M426fdw
2	Print/Copy/Fax	$0.0228	N/A	LaserJet Pro MFP M426fdw
3	Print/Copy/Scan	$0.0228	N/A	LaserJet Pro MFP M426fdw
4	Print/Copy/Scan/Fax	$0.0228	N/A	LaserJet Pro MFP M426fdw

IIb. **Volume Band 2** - 30+ PPM, Option #2
Base Monthly Volume – 5,000
See Attachment 6.2 for Machine Specifications

Item	Configuration	CPC Price	Overage	Notes/Comments
1	Print / Copy	$0.0205	N/A	Xerox WC3335/DNI
2	Print/Copy/Fax	$0.0205	N/A	Xerox WC3335/DNI
3	Print/Copy/Scan	$0.0205	N/A	Xerox WC3335/DNI
4	Print/Copy/Scan/Fax	$0.0205	N/A	Xerox WC3335/DNI

III.   **Volume Band 3** - 40+ PPM
Base Monthly Volume – 10,000
See Attachment 6.3 for Machine Specifications

Item	Configuration	CPC Price	Overage	Notes/Comments
1	Print / Copy	$0.0113	N/A	Xerox VersaLink B405dn
2	Print/Copy/Fax	$0.0113	N/A	Xerox VersaLink B405dn
3	Print/Copy/Scan	$0.0113	N/A	Xerox VersaLink B405dn
4	Print/Copy/Scan/Fax	$0.0113	N/A	Xerox VersaLink B405dn

IVa.   **Volume Band 4** - 55+ PPM, Option #1
Base Monthly Volume – 16,000
See Attachment 6.4 for Machine Specifications

Item	Configuration	CPC Price	Overage	Notes/Comments
1	Print / Copy	$0.015	N/A	HP LaserJet Managed MFP E82550dn
2	Print/Copy/Fax	$0.015	N/A	HP LaserJet Managed MFP E82550dn
3	Print/Copy/Scan	$0.015	N/A	HP LaserJet Managed MFP E82550dn
4	Print/Copy/Scan/Fax	$0.015	N/A	HP LaserJet Managed MFP E82550dn

IVb.   **Volume Band 4** - 55+ PPM, Option #2
Base Monthly Volume – 16,000
See Attachment 6.5 for Machine Specifications

Item	Configuration	CPC Price	Overage	Notes/Comments
1	Print / Copy	$0.008	N/A	Xerox AltaLink B8055
2	Print/Copy/Fax	$0.008	N/A	Xerox AltaLink B8055
3	Print/Copy/Scan	$0.008	N/A	Xerox AltaLink B8055
4	Print/Copy/Scan/Fax	$0.008	N/A	Xerox AltaLink B8055

Va. **Volume Band 5** - 65+ PPM, Option #1
Base Monthly Volume – 40,000
See Attachment 6.6 for Machine Specifications

Item	Configuration	CPC Price	Overage	Notes/Comments
1	Print / Copy	$0.015	N/A	HP LaserJet Managed MFP E82560dn
2	Print/Copy/Fax	$0.015	N/A	HP LaserJet Managed MFP E82560dn
3	Print/Copy/Scan	$0.015	N/A	HP LaserJet Managed MFP E82560dn
4	Print/Copy/Scan/Fax	$0.015	N/A	HP LaserJet Managed MFP E82560dn

Vb. **Volume Band 5** - 65+ PPM, Option #2
Base Monthly Volume – 40,000
See Attachment 6.5 for Machine Specifications

Item	Configuration	CPC Price	Overage	Notes/Comments
1	Print / Copy	$0.008	N/A	Xerox AltaLink B8065
2	Print/Copy/Fax	$0.008	N/A	Xerox AltaLink B8065
3	Print/Copy/Scan	$0.008	N/A	Xerox AltaLink B8065
4	Print/Copy/Scan/Fax	$0.008	N/A	Xerox AltaLink B8065

VI. **Volume Band 6** - 80+ PPM
Base Monthly Volume – 75,000
See Attachment 6.5 for Machine Specifications

Item	Configuration	CPC Price	Overage	Notes/Comments
1	Print / Copy	$0.008	N/A	Xerox AltaLink B8090
2	Print/Copy/Fax	$0.008	N/A	Xerox AltaLink B8090
3	Print/Copy/Scan	$0.008	N/A	Xerox AltaLink B8090
4	Print/Copy/Scan/Fax	$0.008	N/A	Xerox AltaLink B8090

VII. **Volume Band 7** - 105+ PPM
Base Monthly Volume – 100,000
See Attachment 6.8 for Machine Specifications

Item	Configuration	CPC Price	Overage	Notes/Comments
1	Print / Copy	$0.006	N/A	Xerox D110
2	Print/Copy/Fax	$0.006	N/A	Xerox D110
3	Print/Copy/Scan	$0.006	N/A	Xerox D110
4	Print/Copy/Scan/Fax	$0.006	N/A	Xerox D110

VIIa. **Volume Band 8 –** *Black & White* 20+ PPM
Base Monthly Volume – 2,500
See Attachment 6.9 for Machine Specifications

Item	Configuration	CPC Price	Overage	Notes/Comments
1	Print / Copy	$0.0251	N/A	Color LaserJet MFP M477fdn
2	Print/Copy/Fax	$0.0251	N/A	Color LaserJet MFP M477fdn
3	Print/Copy/Scan	$0.0251	N/A	Color LaserJet MFP M477fdn
4	Print/Copy/Scan/Fax	$0.0251	N/A	Color LaserJet MFP M477fdn

VIIb. **Volume Band 8 –** *Color* 20+ PPM
Base Monthly Volume – 2,500
See Attachment 6.9 for Machine Specifications

Item	Configuration	CPC Price	Overage	Notes/Comments
1	Print / Copy	$0.12	N/A	Color LaserJet MFP M477fdn
2	Print/Copy/Fax	$0.12	N/A	Color LaserJet MFP M477fdn
3	Print/Copy/Scan	$0.12	N/A	Color LaserJet MFP M477fdn
4	Print/Copy/Scan/Fax	$0.12	N/A	Color LaserJet MFP M477fdn

IXa. **Volume Band 9 – _Black & White_** 30+ PPM
Base Monthly Volume – 5,000
See Attachment 6.10 for Machine Specifications

Item	Configuration	CPC Price	Overage	Notes/Comments
1	Print / Copy	$0.0211	N/A	HP LaserJet Pro 500 color MFP M570dn
2	Print/Copy/Fax	$0.0211	N/A	HP LaserJet Pro 500 color MFP M570dn
3	Print/Copy/Scan	$0.0211	N/A	HP LaserJet Pro 500 color MFP M570dn
4	Print/Copy/Scan/Fax	$0.0211	N/A	HP LaserJet Pro 500 color MFP M570dn

IXb. **Volume Band 9 – _Color_** 30+ PPM
Base Monthly Volume – 5,000
See Attachment 6.10 for Machine Specifications

Item	Configuration	CPC Price	Overage	Notes/Comments
1	Print / Copy	$0.0850	N/A	HP LaserJet Pro 500 color MFP M570dn
2	Print/Copy/Fax	$0.0850	N/A	HP LaserJet Pro 500 color MFP M570dn
3	Print/Copy/Scan	$0.0850	N/A	HP LaserJet Pro 500 color MFP M570dn
4	Print/Copy/Scan/Fax	$0.0850	N/A	HP LaserJet Pro 500 color MFP M570dn

Xa. **Volume Band 10 – _Black & White_** 40+ PPM
Base Monthly Volume – 10,000
See Attachment 6.11 for Machine Specifications

Item	Configuration	CPC Price	Overage	Notes/Comments
1	Print / Copy	$0.012	N/A	HP Color LaserJet Managed MFP E87640dn
2	Print/Copy/Fax	$0.012	N/A	HP Color LaserJet Managed MFP E87640dn
3	Print/Copy/Scan	$0.012	N/A	HP Color LaserJet Managed MFP E87640dn
4	Print/Copy/Scan/Fax	$0.012	N/A	HP Color LaserJet Managed MFP E87640dn

Xb. **Volume Band 10** – _Color_ 40+ PPM
Base Monthly Volume – 10,000
See Attachment 6.11 for Machine Specifications

Item	Configuration	CPC Price	Overage	Notes/Comments
1	Print / Copy	$0.065	N/A	HP Color LaserJet Managed MFP E87640dn
2	Print/Copy/Fax	$0.065	N/A	HP Color LaserJet Managed MFP E87640dn
3	Print/Copy/Scan	$0.065	N/A	HP Color LaserJet Managed MFP E87640dn
4	Print/Copy/Scan/Fax	$0.065	N/A	HP Color LaserJet Managed MFP E87640dn

Product guide

Impressive speed, performance, and security.

HP LaserJet Pro MFP M426 series

The world's most preferred printers.

September 2015

Table of contents

Performance and security that you can count on

Built for the way today's businesses work, the M426 series delivers fast print, scan, copy, and fax performance, plus robust security. This MFP and Original HP Toner cartridges with JetIntelligence combine to give you more high-quality pages.[1] Finish key printing tasks faster[2] and enjoy peace of mind with comprehensive security that helps guard against threats and fraud.

Who can benefit?

This multifunction printer is ideal for teams of three to ten people—printing 750 to 4,000 pages per month—who want to access professional-quality documents from virtually anywhere. The HP LaserJet Pro MFP M426 series will help your work team speed through tasks, using a wide range of productivity and workflow features, easy mobile printing,[3] and essential security and manageability features. Print 30% more pages,[1] using HP JetIntelligence Toner cartridges.

Product walk around

HP LaserJet Pro MFP M426fdw shown

1   Intuitive 3-inch (7.6 cm) color touchscreen tilts for easier viewing while sitting or standing

2   50-sheet automatic document feeder (ADF)

3   Flatbed scanner handles up to 8.5 x 11.7 in (216 x 297 mm) paper

4   150-sheet output bin

5   Front door release button (access to HP JetIntelligence Toner cartridges)

6   Automatic two-sided printing

7   Built-in wireless networking[4]

8   Easy-access USB port

9   Power on/off button

10 Built-in wireless direct printing[5] and NFC touch-to-print[6]

11 100-sheet multipurpose tray 1

12 250-sheet input tray 2

13 USB port for job storage with PIN printing[7]

14 Hi-Speed USB 2.0 printing port

15 Ethernet network port

16 Telephone "line out" port

17 Fax "line in" port

18 1200 MHz processor, 256 MB memory

19 Rear door (provides access to print path)

20 Dust cover for tray 2—flips up when legal-size/A4 paper is loaded

Front view
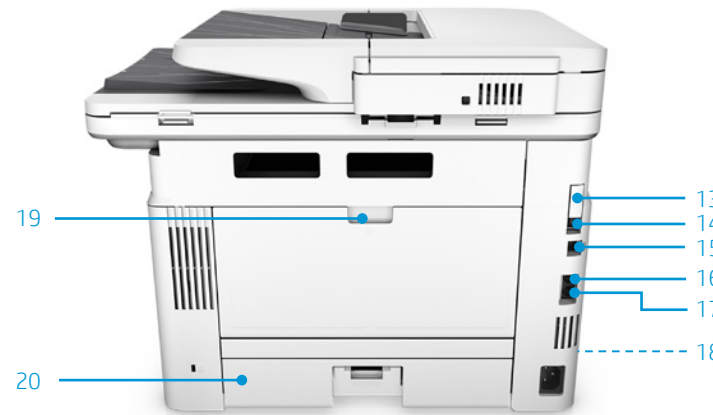
Rear view

Series at a glance

Model	HP LaserJet Pro MFP M426fdn	HP LaserJet Pro MFP M426fdw
Product number	F6W14A	F6W15A
100-sheet multipurpose tray 1, 250-sheet tray 2	✓	✓
550-sheet tray 3	Optional	Optional
Print speed[8]	Up to 40/38 pages per minute (ppm), letter/A4	Up to 40/38 ppm, letter/A4
Scan speed (letter and A4)[9]	Simplex: up to 26/21 images per minute, black/color Single-pass duplex: up to 47/30 ipm, black/color	Simplex: up to 26/21 ipm, black/color Single-pass duplex: up to 47/30 ipm, black/color
Networking	Built-in 10/100/1000 Base-TX Gigabit Ethernet	Built-in 10/100/1000 Base-TX Gigabit Ethernet, wireless 802.11b/g/n[4]
Mobile printing capability[3]	HP ePrint,[10] AirPrint™,[11] Mopria-certified,[12] Google Cloud Print™ 2.0	Wireless direct printing,[5] NFC touch-to-print,[6] HP ePrint,[10] AirPrint,[11] Mopria-certified,[12] Google Cloud Print 2.0

Product comparison

The following table compares the new HP LaserJet Pro MFP M426 series with the HP LaserJet Pro 400 MFP M425 series:

HP LaserJet Pro MFP M426fdw	HP LaserJet Pro 400 MFP M425dn	Benefits
First page out (FPO) from ready: as fast as 5.4/5.6 seconds, letter/A4; FPO from sleep: as fast as 7.4/8 seconds, letter/A4[13]	FPO from ready and sleep: 8 seconds, letter/A4	Get right to work, with up to 32% faster FPO from ready and up to 7% faster FPO from sleep
Print speed: up to 40/38 ppm, letter/A4[8]	Print speed: up to 35/33 ppm, letter/A4[8]	Save time with 14% faster output
Duplex print speed: up to 32/30 ipm, letter/A4[8]	Duplex print speed: up to 16/15 ipm, letter/A4[8]	Save time with 100% faster two-sided printing—faster than the competition[2]
Scan documents directly to email, USB, network folders, and the cloud with preloaded business apps[14]	Scan documents directly to email or a network folder	Increased scan-to destinations for more productivity and flexibility
Improved scanner flatbed with no edges enables easy removal of paper; redesigned lid closes gently	Not available	Improved ease of use
Original HP Toner cartridges with JetIntelligence (A/X): 3,100/9,000 pages[15,16]	Original HP toner cartridges (A/X): 2,700/6,900 pages[15]	Less user intervention—get 30% more pages[1] per optional high-yield cartridge[16]
Print Microsoft® Word and PowerPoint® documents[17]—right from your USB drive	Print only PDF and JPG file formats from USB drive	Increased productivity and flexibility
HP JetAdvantage Private Print[18]	Not available	Achieve a higher level of security and control
Job storage with PIN printing via optional USB flash drive[7]	Not available	Improved security and storage
Wireless networking[4]	Not available	Increased productivity and flexibility
Wireless direct printing[5] and NFC touch-to-print[6]	Not available	Improved efficiency and convenient mobile printing
Intuitive 3-inch (7.6 cm) color touchscreen with simple gesturing, tilts for easier viewing	3.5-inch (8.89 cm) color touchscreen	Improved ease of use with better touch accuracy and more intuitive interface
Printer size (width x depth x height): 16.5 x 15.3 x 12.7 in (420 x 390 x 323 mm)	17.3 x 15 x 16.6 in (439.9 x 382.7 x 423.5 mm)	Save space with this compact MFP that's 26% smaller than its predecessor
Optional tray 3 holds 550 sheets, for a maximum input capacity of 900 sheets	Optional tray 3 holds 500 sheets, for a maximum input capacity of 800 sheets	Less user intervention—larger capacity allows you to add a whole ream before the paper in the tray runs completely out

Key benefits at a glance

Move your business forward with fast printing and comprehensive security. This MFP offers essential workflow and manageability features, plus energy efficiency. Count on consistent, professional-quality results at high speeds with HP JetIntelligence cartridges.

Speed through more tasks. Keep data protected.

- Scan digital files directly to email, USB, network folders, and the cloud with preloaded business apps.[14]
- Breeze through multipage documents with two-sided printing—faster than the competition.[2]
- Grab pages and go—without waiting around. This MFP wakes up and prints faster than the competition.[2]
- Protect information and control access to confidential print jobs with HP JetAdvantage Private Print[18] or job storage[7] with PIN printing.
- Keep printing safe—from boot up to shut down—with embedded security features.

Easy management. Efficient printing.

- Easily manage print jobs directly at the MFP, using the 3-inch (7.6 cm) touchscreen.
- Print Microsoft Word and PowerPoint documents—now directly from your USB drive.[17]
- Easily manage devices and settings using HP Web Jetadmin with a suite of essential, enterprise-level management features.[19]
- Use less energy than competitors[20]—enhanced by Original HP Toner with JetIntelligence.

More. Pages, Performance, and Protection.

- Get the most prints for your money[1] and spend less time replacing toner—using Original HP High Yield Black Toner cartridges with JetIntelligence.[16]
- Count on professional quality at high speeds with precision black toner.
- Help ensure you're getting the authentic HP quality you paid for with anti-fraud technology.
- Get right to printing without delays or mess—quickly replace your cartridge using auto seal removal and easy-open packaging.

Stay connected with easy mobile printing options

- Easily print from a variety of smartphones and tablets—generally no setup or apps required.[3]
- Count on wireless direct printing[5] in the office—from mobile devices—without accessing the company network (M426fdw model only).
- Empower workgroups to print with just a touch of their NFC-enabled mobile device to the M426fdw MFP—no network needed.[6]
- Easily set up, print, and share with built-in Ethernet networking. Choose the M426fdw model for wireless networking.[4]

Speed through more tasks. Keep data protected.

Shift your office into high gear with this powerful MFP that doesn't keep you waiting. Print your first page and produce two-sided prints faster than the competition[2] and scan quickly. Keep your device, data, and documents safe—from the moment you boot up to the moment you shut down.

Make the most of your workspace—this smallest MFP in its class[2] is the perfect fit

Fast scanning, simple sending

With the M426 series, you can scan fast with single-pass, two-sided scanning, and send your work quickly to more places—without using your PC. Scan documents directly to email, USB, network folders, and the cloud.[14] Improve productivity with corporate email directory lookup for digital sending.

Fast two-sided printing

Breeze through multipage documents with two-sided printing up to 32/30 ipm, letter/A4[8]—faster than the competition.[2] Complete tasks quickly and efficiently.

Start printing fast, directly from sleep mode

Grab the documents you need and go—this MFP wakes from energy efficient sleep mode and starts printing in as fast as 7.4/8 seconds, letter/A4[13]—faster than the competition.[2] Speed through big jobs with print speeds up to 40/38 ppm, letter/A4.[8]

Feed documents without the hassle

The 50-page automatic document feeder (ADF) offers convenient, unattended copying, scanning, and faxing for multipage documents. Simply place your originals in the ADF and walk away or attend to other tasks. Use the 8.5 x 11.7 in (216 x 356 mm) flatbed scanner to copy and scan non-standard and bound material.

Achieve a higher level of security and control

Help avoid additional expenses with private printing. HP JetAdvantage Private Print[18] helps prevent unauthorized access to confidential print jobs stored in the cloud. Users get the flexibility to pick up jobs at any compatible device. Or, enable encrypted job storage at the MFP by plugging a flash drive into the USB port located on the back of the MFP.[7] Release jobs by entering a PIN at the MFP.

Embedded security features for greater protection

Keep printing safe—from boot up to shut down. This MFP uses embedded security features to guard against complex threats— so you can be confident your device, data, and documents are protected.

With Pro series security, you can define which clients/devices are allowed on the network, manage the industry-standard of SNMP configuration, and decide which ports/IP addresses have access to printer features. Control printer access with LDAP authentication. Utilize data encryption and optional password settings for wireless direct printing[5] for improved security.

Streamline fleet security

HP JetAdvantage Security Manager delivers the most comprehensive printing security in the market, with policy-based protection for printing and imaging devices.[21]

HP JetAdvantage Security Manager
Secure your HP printing fleet with the solution Buyers Laboratory (BLI) calls trailblazing.[21]

Easy management.
Efficient printing.

Produce the documents you need to keep work flowing while conserving power. This energy-efficient MFP is easy to manage and use. Print Microsoft Word and PowerPoint documents directly from the USB port,[17] using the intuitive touchscreen.

Task management with a simple touch

Easily manage print jobs directly at the MFP, without having to access a PC. Just tap and swipe the intuitive 3-inch (7.6 cm) touchscreen to make workflow easier.

Print Microsoft Office documents—right from your USB drive

Enjoy the flexibility of printing Microsoft Word and PowerPoint documents you work with every day, now directly from your USB drive.[17]

Use only the resources you need

Keep productivity up and energy use down. This efficient MFP uses less energy than competitors[20] without slowing down—enhanced by Original HP Toner cartridges with JetIntelligence.

With its intelligent design, this MFP can help you meet your energy goals, without sacrificing performance:

- HP Auto-On/Auto-Off Technology turns your MFP on when you need it and off when you don't.[22]
- With Instant-on Technology, the fuser warms rapidly and cools quickly, helping you conserve energy.[23]
- The MFP M426 series is ENERGY STAR® certified.
- Support for thin media allows users to print on papers as light as 16 lb bond (60 g/m^2). Help save your business time and money with lightweight HP EcoEFFICIENT paper.

Manage your business printing with ease

IT can easily manage the essential features of the M426 series using management solutions such as HP Web Jetadmin[19] and HP Universal Print Driver.[24] Get standard monitoring and reporting (such as page counts and supply status), core fleet configuration and security settings, and basic management and policy tools. IT can quickly and easily apply printing rules across your fleet—to help meet environmental goals, improve security, and help reduce operating costs.

Support for Remote Print Monitoring enables automatic information collection and dynamically updated usage reports for the portal.

Manage the printer right at your PC

For simple one-on-one management, connect via the network or USB to the product's HP Embedded Web Server. Here you can easily view supplies status, adjust device settings, access up-to-date troubleshooting guides, and more.

Reduce your impact—recycle HP cartridges

HP helps you recycle your Original HP cartridges—it's easy and convenient with the HP Planet Partners program, available in more than 50 countries and territories around the world.[25] For more information, visit hp.com/recycle.

More. Pages, Performance, and Protection.

Bring out the best in your MFP. Print more consistent, high-quality pages than ever before,[1] using specially designed Original HP Toner cartridges with JetIntelligence. Count on better performance, higher energy efficiency, and the authentic HP quality you paid for—something the competition simply can't match.[1]

Original HP Toner cartridge with JetIntelligence

More pages than ever before[1]
Be confident you're getting the most out of every cartridge you buy. HP JetIntelligence Toner cartridges deliver 30% more pages[1] than ever before with page maximizer technology. Consistently predict toner levels with print gauge technology.[26]

HP quality—print after print
Precision black toner is engineered to deliver consistent placement of toner particles and produce sharp text, bold blacks, and crisp graphics. It is precisely tuned to match the powerful performance of the M426 MFP series.

Protect your investment
Don't be fooled by cartridges that attempt to mimic Original HP. Innovative anti-fraud technology helps identify whether a cartridge is Original HP, used, or counterfeit—to help ensure you're getting the authentic HP quality you paid for.

High yield, low intervention
Don't waste important business time replacing toner cartridges. Optional high-yield cartridges enable uninterrupted printing for longer periods of time.[16]

Ready to work, right away
Speed through print jobs right out of the box—without even opening the cartridge door. The M426 series is shipped with preinstalled, specially designed Original HP Toner cartridges with JetIntelligence— ready to print.

Start printing quickly and easily
Get right to printing without delays or mess— quickly replace your cartridges using auto seal removal and easy-open packaging.

More pages

Original HP Toner cartridges with JetIntelligence are re-engineered for higher ISO yields[1] and more dependable toner level status.[26]

Page maximizer technology
- More pages per cartridge than previous generations of HP toner cartridges[1]
- Smaller, more robust parts[28]
- Less cartridge wear[28]

Print gauge technology
- More dependable gauges[26] to ensure you get the most prints possible from your cartridges

More performance

Reformulated toner that supports more pages[1] in a smaller, faster device and uses less energy to print a page.[27]

Precision black toner
- Spherical shape = more pages, sharp text, bold blacks and crisp graphics
- Encapsulated design = less energy; enables faster print speed

More protection

Get the authentic HP quality you paid for and avoid potential problems. Help manage business costs and maintain quality standards across your fleet.

Anti-fraud technology
- Helps you identify the difference between Original HP and used or counterfeit cartridges
- Supports policies you set for your printing fleet

Auto seal removal
- Skip a step—the toner seal is automatically removed for you
- Get right to printing without delays

Stay connected with easy mobile printing options

Keep your business nimble when needs shift or opportunity strikes—in the office or on the go.[3] With the M426fdw, you can print wirelessly with or without accessing the network,[4,5] and stay connected with Ethernet capabilities. Print with just a touch from mobile devices to the M426fdw MFP.[6]

Hewlett-Packard Company
NFC/WiFi Direct

Outstanding Achievement in Innovation
Buyers Laboratory, LLC gave HP an Outstanding Achievement in Innovation award for its use of NFC/Wi-Fi Direct to bring security and simplicity to mobile printing.

Extend your printing reach
Built-in 10/100/1000 Gigabit Ethernet lets you share printing resources on a network. For wireless networking, choose the M426fdw model.[4]

Print wirelessly from mobile devices— no network needed

The M426fdw MFP enables wireless direct printing from anywhere in the office from smartphones, tablets, and notebook PCs.[5] Or, walk up and print with just a touch of your NFC-enabled smartphone or tablet. (On Android™ devices, NFC touch-to-print is enabled via the HP ePrint app.)

There's no need to search through a long list of devices—automatically discover the nearest printer without accessing your corporate network (M426fdw only).[5] Security and user access settings—like 128-bit encryption and a configurable passphrase—can be easily set up with HP Web Jetadmin[19] or the HP Embedded Web Server.

Print from a variety of mobile devices

Easily print documents, emails, PDFs, and more from iPhones® and iPads® as well as smartphones and tablets running iOS, Android version 4.4 or later, Windows® 8/10 or Google Chrome™ operating systems—generally no setup or apps required.[3] Simply open and preview the content you want to print, select your printer, and hit Print. For mobile devices without built-in print support, users will first need to download the HP ePrint app or HP ePrint software.

Managed mobile print solutions

If you're looking to deploy mobile printing across a printer fleet, HP offers server-based solutions that provide secure pull-printing, as well as advanced management and reporting capabilities. HP also provides options to integrate with third-party mobile device management solutions. For more information, see hp.com/go/businessmobileprinting.

For non-server based pull printing, HP JetAdvantage Private Print[18] helps provide access to confidential print jobs stored in the cloud. Users can view and delete jobs, virtually anywhere, using their mobile device. Learn more at: hpjetadvantage.com/ondemand.

Technical specifications

	HP LaserJet Pro MFP M426fdn	HP LaserJet Pro MFP M426fdw
Product number	F6W14A	F6W15A
Functions	Print, copy, scan, and fax	
Control panel	3-inch (7.6 cm) touchscreen Color Graphic Display (CGD) with business apps[14]	
Print speed[8]	Up to 40 ppm, letter (up to 38 ppm, A4)	
	Duplex: up to 32 ipm, letter (up to 30 ipm, A4)	
First page out[13]	From ready: as fast as 5.4 seconds, letter (as fast as 5.6 seconds, A4)	
	From sleep: as fast as 7.4 seconds, letter (as fast as 8 seconds, A4)	
First copy out[29]	From ready: as fast as 6.8 seconds, letter (as fast as 7.2 seconds, A4)	
	From sleep: as fast as 9.1 seconds, letter (as fast as 9.7 seconds, A4)	
Print resolution	Black (default/best): HP FastRes 1200	
	Black (fine lines): up to 1200 x 1200 dpi	
Print features		
Print from USB drive	File formats: Microsoft Word and PowerPoint documents,[17] PDF, JPG	
Two-sided printing	Automatic (standard)	
Scan features		
Scan speed (letter and A4)[9]	Simplex: up to 26/21 ipm, black/color	
	Single-pass duplex: up to 47/30 ipm, black/color	
Scan type and size	Flatbed: up to 8.5 x 11.7 in (216 x 297 mm)	
	ADF: up to 8.5 x 14 in (216 x 356 mm) maximum; up to 4.88 x 4.88 cm (1.92 x 1.92 in) minimum	
Scan resolution	Up to 1200 x 1200 dpi	
Bit depth	24-bit	
Grayscale levels	256	
TWAIN version	Version 1.9 (legacy OS); Version 2.1 (Windows 7 or higher)	
Scan input modes	JPEG, RAW (BMP), PNG, TIFF, PDF	
Copy features		
Copy speed (black and color)[29]	Up to 40 copies per minute (cpm), letter (up to 38 cpm, A4)	
	Duplex: up to 32 cpm, letter (up to 30 cpm, A4)	
Copy resolution	Black/color text and graphics: up to 600 x 600 dpi	
Copier settings	Lighter/Darker, Two-sided, ID copy, and Optimize	
Copier Smart Software	Instant-on copy, up to 99 multiple copies, Scan once print many, Collation, Reduce/enlarge from 25 to 400% (with page size presets), Fit to page, Customizable copy presets (two or four pages to one page), Contrast (lighter/darker), Resolution (copy quality), Network protocols supported, ID copy, Optimize copy selection (with presets: autoselect, mixed, printed picture, photograph, text), 50-page automatic document feeder	
Fax features		
Fax speed	3 seconds per page, letter (33.6 kbps maximum, A4)	
Fax Smart Software	Permanent fax memory backup, Auto fax reduction, Auto redialing, Delayed sending, Fax forwarding, TAM interface, Polling, Junk barrier, Distinctive ring detection, Cover page wizard, Block fax, Billing codes, Save and load, Poll receive, Fax activity reports, Dial prefix setting, Print fax log, Digital Fax Setup Wizard, Fax Setup Wizard, HP Send Fax	
Other fax features	Color faxing, broadcasting to up to 119 locations, speed dial (up to 120 numbers), telephone mode, PC interface	
Digital sending	Scan to email, scan to cloud, scan to USB, scan to network folder, LDAP email lookup	

	HP LaserJet Pro MFP M426fdn	HP LaserJet Pro MFP M426fdw
Processor	1200 MHz	
Memory	256 MB	
Durability ratings	Recommended monthly page volume (RMPV):[30] 750 pages to as high as 4,000 pages	
	Recommended monthly scan volume (RMSV)[31] 750 pages to as high as 4,000 pages	
	Duty cycle:[32] up to 80,000 pages (letter/A4)	
Media specifications		
Input capacities	Tray 1: up to 100 sheets	
	Tray 2: up to 250 sheets	
	Tray 3 (optional): up to 550 sheets	
	ADF: up to 50 sheets	
Output capacity	Up to 150 sheets	
Media sizes	Tray 1: letter, legal, executive, Oficio (8.5 x 13 in), 4 x 6 in; 5 x 8 in, 10 x 15 in, statement, envelope (#10, Monarch); A4, A5, A6, B5 (JIS), Oficio (216 x 340 mm), 16K (195 x 270 mm), 16K (184 x 260 mm), 16K (197 x 273 mm), Japanese postcard, double Japan postcard rotated, A5-R, B6 (JIS), envelope (B5, C5, DL); Custom: 3 x 5 to 8.5 x 14 in (76.2 x 127 to 215.9 x 355.6 mm)	
	Tray 2 and optional Tray 3: letter, legal, executive, Officio (8.5 x 13 in), 5 x 8 in, statement; A4, A5, A6, B5 (JIS), Oficio (216 x 340 mm), 16K (195 x 270 mm), 16K (184 x 260 mm), 16K (197 x 273 mm), A5-R, B6 (JIS); Custom: 4.13 x 5.85 to 8.5 x 14 in (104.9 x 148.59 to 215.9 x 355.6 mm)	
	Duplex: letter, legal, Oficio 8.5 x 13 in; A4	
	ADF: letter, legal; A4; Custom: 4 x 6 to 8.5 x 14 in (102 x 152 to 216 x 355.6 mm)	
Media weights	Tray 1: 16 to 47 lb (60 to 175 g/m²)	
	Tray 2 and optional Tray 3: 16 to 32 lb (60 to 120 g/m²)	
	Duplexer: 16 to 32 lb (60 to 120 g/m²)	
	ADF: 16 to 24 lb (60 to 90 g/m²)	
Media types	Paper (plain, EcoFFICIENT, light, heavy, bond, colored, letterhead, preprinted, prepunched, recycled, rough), envelopes, labels, transparencies	
Print languages	HP PCL 5, HP PCL 6, HP postscript level 3 emulation, direct PDF (v 1.7) printing, URF, PCLM, PWG, Native Office	
Fonts	84 scalable TrueType fonts; Additional font solutions available at hp.com/go/laserjetfonts	
Connectivity	Hi-Speed USB 2.0, Host USB for job storage, Gigabit Ethernet 10/100/1000T network, easy-access USB	
		Plus: Wireless 802.11b/g/n,
Mobile printing	HP ePrint,[10] AirPrint,[11] Mopria-certified,[12] Google Cloud Print 2.0, Mobile Apps	
		Plus: Wireless direct printing[5] and NFC touch-to-print[6]
Network capabilities	Via built-in 10/100/1000 Base-TX Ethernet, Gigabit; Auto-crossover Ethernet; Authentication via 802.1X	
		Plus: Wi-Fi
Network protocols	Via built-in networking solution: TCP/IP, IPv4, IPv6	
	Print: TCP-IP port 9100 Direct Mode, LPD (raw queue support only), Web Services Printing	
	Discovery: SLP, Bonjour, Web Services Discovery	
	IP Configuration: IPv4 (BootP, DHCP, AutoIP, Manual), IPv6 (Stateless Link - Local and via Router, Statefull via DHCPv6)	
	Management: SNMPv1, HTTP, Google Cloud Print 2.0	
Security management	Embedded Web Server: password-protection, secure browsing via SSL/TLS	
	Network: enable/disable network ports and features, SNMPv1 and SNMPv2 community password change	
	HP ePrint: HTTPS with certificate validation, HTTP Basic Access Authentication, SASL authentication	
	LDAP authentication and authorization; Firewall and ACL; SNMPv3, 802.1X, Secure Boot, authentication via WEP, WPA/WPA2 Personal, WPA2 Enterprise; Encryption via AES or TKIP	

	HP LaserJet Pro MFP M426fdn	**HP LaserJet Pro MFP M426fdw**
Printer management	Windows: Printer Administrator Resource Kit (Driver Configuration Utility, Driver Deployment Utility, Managed Printing Administrator), HP Web Jetadmin software, HP Proxy Agent software, HP JetAdvantage Security Manager,[21] HP Device Toolbox Mac: HP Utility	
Compatible operating systems[33]	Windows OS compatible with In-Box Driver: Windows XP SP3 all 32-bit editions (XP Home, XP Pro, etc.), Windows Vista® all 32-bit editions (Home Basic, Premium, Professional, etc.), Windows 7 all 32- and 64-bit editions, Windows 8/8.1 all 32- and 64-bit editions (excluding RT OS for Tablets), Windows 10 all 32- and 64-bit editions (excluding RT OS for Tablets) Windows OS compatible with Universal Print Driver (from hp.com): Windows XP SP3 32- and 64-bit editions (XP Home, XP Pro, etc.), Windows Vista all 32- and 64-bit editions (Home Basic, Premium, Professional, etc.), Windows 7 all 32- and 64-bit editions, Windows 8/8.1 all 32- and 64-bit editions (excluding RT OS for Tablets), Windows 10 all 32- and 64-bit editions (excluding RT OS for Tablets) Mac: Mac OS (HP Print Drivers available from hp.com and Apple Store), OS X 10.8 Mountain Lion, OS X 10.9 Mavericks, OS X 10.10 Yosemite Mobile OS: In-OS drivers, iOS, Android, Windows 8/8.1/10 RT Other: Linux OS (In-OS HPLIP, Auto install, BOSS 3.0, 5.0), Debian (6.0, 6.0.1, 6.0.2, 6.0.3, 6.0.4, 6.0.5, 6.0.6, 6.0.7, 6.0.8, 6.0.9, 6.0.10, 7.0, 7.1, 7.2, 7.3, 7.4, 7.5, 7.6), Fedora (17, 18, 19, 20), Linux Mint (13, 14, 15, 16, 17), SUSE Linux (12.2, 12.3, 13.1), Ubantu (10.04, 11.10, 12.04, 12.10, 13.04, 13.10, 14.04, 14.10), Manual install, Mandriva Linux (2010.0, 2011.0), MEPIS (6.0, 6.5, 7.0, 8.0), PCLinuxOS (2006.0, 2006, 2007.0, 2007, 2008.0, 2008, 2009.0, 2009), Red Hat (8.0, 9.0), Red Hat Enterprise Linux (5.0, 6.0, 7.0), Slackware Linux (9.0, 9.1, 10.0, 10.1, 10.2, 11, 12, 12.1), gOS (8.04.1), IGOS (1.0), Linpus Linux (9.4, 9.5), Linux from Scratch (6), UNIX	
System requirements, PC	Windows 10 (32-bit/64-bit), Windows 8.1 (32-bit/64-bit), Windows 8 (32-bit/64-bit), Windows 7 (32-bit/64-bit): 1 GHz processor, 1 GB RAM (32-bit) or 2 GB RAM (64-bit), 400 MB available hard disk space, CD/DVD-ROM or Internet, USB or Network port Windows Vista (32-bit): 1 GHz 32-bit (x86) processor, 1 GB RAM (32-bit), 400 MB available hard disk space, CD/DVD-ROM or Internet, USB or Network port Windows XP (32-bit) (SP2): Pentium 233 MHz processor, 512 MB RAM, 400 MB available hard disk space, CD/DVD-ROM or Internet, USB or Network port Windows Server 2003 (32-bit) (SP1 or greater), Windows Server 2003 R2 (32-bit), Windows Server 2008 (32-bit) (SP1 or greater): 1 GHz 32-bit (x86) processor, 1 GB RAM (32-bit), 400 MB available hard disk space, CD/DVD-ROM or Internet, USB or Network port Windows Server 2008 (64-bit) (SP1 or greater), Windows Server 2008 R2 (64-bit), Windows Server 2008 R2 (64-bit) (SP1): 1 GHz 64-bit (x64) processor, 2 GB RAM (64-bit), 400 MB available hard disk space, CD/DVD-ROM or Internet, USB or Network port	
System requirements, Mac	OS X 10.8 Mountain Lion, OS X 10.9 Mavericks, OS X 10.10 Yosemite: Internet, USB, 1 GB HD, OS compatible hardware (for OS hardware requirements, see apple.com)	
Dimensions (width x depth x height)	Minimum: 16.5 x 15.3 x 12.7 in (420 x 390 x 323 mm); Maximum: 16.9 x 25 x 12.8 in (430 x 634 x 325 mm)	
Weight (with cartridges)	28.35 lb (12.86 kg)	
What's in the box	HP LaserJet Pro M426 MFP, preinstalled HP 26A Black LaserJet Toner cartridge (~3,100 pages),[15] Getting Started guide, setup poster, support flyer, warranty guide, printer documentation and software on CD-ROM, power cord, USB cable[34]	
Software included	Windows: HP Installer/Uninstaller, HP PCL 6 print driver, DXP (Device Experience), User Guide, HP Device Toolbox, HP Product Improvement Study, HP Scan, HP TWAIN and WIA Scan Drivers, Scan to email Setup Wizard, Scan to Folder Setup Wizard, HP Send Fax, HP Fax Print Driver, and HP Fax Setup Wizard, HP Update, Product Registration Assist, HP Web Services Assist (HP Connected), .NET 3.5 SP1 (only installed for older Windows operating systems that lack) Mac: Welcome Screen (Redirects users to hp.com, or OS App Source for HP LaserJet Software)	
Downloadable software	From 123.hp.com: HP Easy Start (Guided Software Install for Windows and Mac) From HP.com for Windows OS: Full-solution software and drivers (same solution as "Software Included"), HP PCL 6 print driver only (no installer; for "Add Printer" installs), HP PCL 6 print driver with installer, Product Documentation and Support; From HP.com for Mac OS: Full-solution software and drivers For Mobile OS, see "HP Mobile Printing" (www8.hp.com/us/en/ads/mobility/overview.html); From In-OS app stores; Gotham (HP AiO Remote for Win 8), HP recommended printer drivers and software From HP.com for printer administrators: Printer Administrator Resource Kit (Driver Configuration Utility, Driver Deployment Utility, Managed Printing Administrator), HP Universal Print Drivers (PCL 6, PCL 5 and PS for Windows); HP ePrint Software (ePrint Mobile Driver for Windows); Linux/Unix Print Drivers; SAP (PCL 5 and PS Print Drivers); HP Web Jetadmin Software; HP Proxy Agent Software; HP JetAdvantage Security Manager;[21] HP Driver Configuration Utility; ReadIris Software	

	HP LaserJet Pro MFP M426fdn	HP LaserJet Pro MFP M426fdw
Warranty	One-year warranty, return to HP Authorized Service Provider, backed by HP Customer Care with 24 x 7 web support and business hour phone support	
HP SureSupply supported	HP SureSupply alerts you when your print cartridge is running low and helps you purchase online or locally through HP or a participating retailer. For more information, visit hp.com/go/SureSupply; only available with Original HP supplies; Internet access required.	

Environmental and power specifications

	HP LaserJet Pro MFP M426fdn	HP LaserJet Pro MFP M426fdw
Environmental ranges		
Temperatures	Operating/Recommended: 63.5 to 77° F (17.5 to 25° C); Storage: -4 to 104° F (–20 to 40°C)	
Relative humidity range	Operating/Recommended: 30 to 70% RH (non-condensing); Non-operating: 10 to 90% RH (non-condensing)	
Acoustic power emissions[35]	Ready mode: Inaudible; Active printing: 6.8 B(A); Active copying: 6.9 B(A); Active scanning: 6.3 B(A)	
Acoustic pressure emissions (bystander)	Ready mode: Inaudible; Active printing: 55 dB(A); Active copying: 55 dB(A), Active scanning: 48 dB(A)	
Power specifications[36]	ENERGY STAR certified, EPEAT® Silver registered models available[37]	
Power supply required	110-volt input voltage: 110 to 127 VAC (+/- 10%), 50/60 Hz (+/- 2 Hz); 220-volt input voltage: 220 to 240 VAC (+/- 10%), 50/60 Hz (+/- 2 Hz) (Not dual voltage, product varies by part number with # Option code identifier)	
Power consumption	583 watts (Print/Copy), 9.1 watts (Ready), 2.7 watts (Sleep), 0.7 watts (Auto-On/Auto-Off, via USB connectivity), 0.1 watts (Shutdown or Off)	
Typical Electricity Consumption (TEC)	1.621 kWh/Week	1.847 kWh/Week
Energy-saving features	Instant-on Technology, HP Auto-On/Auto-Off Technology [22]	
Environmental specifications	Mercury free	
Safety and regulatory compliance	EN 60950-1:2006 +A11:2009 +A1:2010 +A12:2011; IEC 60950-1:2005 +A1:2009; EN 60825-1:2007 / IEC 60825-1:2007 (Class 1 Laser Product); EN 62479:2010 / IEC 62479:2010; CAN/CSA C22.2 No. 60950-1-07 2nd Ed. March 27, 2007 Compliance of IEC 60950-1 standard considers all country deviations according to the most recent IECEE CB Bulletin; Compliance with Laser safety standards 21 CFR 1040.10 and 1040.11 except for deviations pursuant to Laser notice No. 50, Dated June 24, 2007.	
Electromagnetic emission standard	CISPR 22: 2008/EN 55022:2010 - Class B, EN 61000-3-2:2006 +A1:2009 +A2:2009, EN 61000-3-3:2008, EN 55024:2010, FCC Title 47 CFR, Part 15 Class B/ICES-003, Issue 5, GB9254-2008, GB17625.1-2012	
Telecom Compliance Certification	Fax Telecom: ES 203 021; R&TTE Directive 1999/5/EC (Annex II) with CE Marking (Europe); FCC Part 68; Industry Canada CS03; NOM-151-SCTI-1999 (Mexico); PTC-200 (New Zealand); Other Telecom approvals as required by individual countries	
		Wireless telecommunications: EU (R&TTE Directive 1999/5/EC, EN 301 489-1 V1.9.2, EN 301 489-17 V2.2.1, EN 300 328 V1.8.1; US (FCC 15.247); Canada RSS-210, IEC 62311:2007, EN 62311:2008

Ordering information

Use accessories and supplies specifically designed for the MFP to help provide efficient performance. To order the accessories and supplies listed here, go to hp.com. To contact HP by country, please visit hp.com/country/us/en/cs/contact-hp/contact.html.

If you don't have access to the Internet, contact your qualified HP dealer, or call HP (U.S.) at (800) 282-6672.

Product	HP LaserJet Pro MFP M426fdn	F6W14A
	HP LaserJet Pro MFP M426fdw	F6W15A
Supplies[15]	HP 26A Black Original LaserJet Toner Cartridge (~3,100 pages)	CF226A
	HP 26X High Yield Black Original LaserJet Toner Cartridge (~9,000 pages)	CF226X
Accessories	HP LaserJet 550-sheet Feeder Tray	D9P29A
	HP v222w 16 GB Mini USB Drive	P0R81AA
HP Services	Make sure your imaging and printing investments are protected with Care Pack, part of HP Care. Pick your package of services to keep your MFP running and your business moving. Now your office can spend less time trouble-shooting and more time getting things done.[38]	
Boost performance—it's your choice. HP Care for printers provides options to help you manage printing—from Care Pack services to customizable and advisory services. With HP Managed Print Services, we oversee everything for you.		
	HP 3-year Next Business Day LaserJet M426 MFP Hardware Support	U8TQ9E
	HP 4-year Next Business Day LaserJet M426 MFP Hardware Support	U8TR0E
	HP 5-year Next Business Day LaserJet M426 MFP Hardware Support	U8TR1E
	HP 3-year Next Business Day Exchange LaserJet M426 MFP Service	U8TR2E
	HP Network Install Inkjet/Personal LaserJet Service	H3110E
Solutions	HP Web Jetadmin: hp.com/go/wja	
	HP Universal Print Driver: hp.com/go/upd	
	HP JetAdvantage Security Manager: hp.com/go/securitymanager	

Notes

The world's most preferred printers (cover page): Worldwide printer marketshare, and HP printer brand awareness, consideration and preference study in 9 markets 2014.

[1] Based on ISO/IEC 19752 cartridge yields for HP 80X High Yield Black Original LaserJet Toner cartridges compared with HP 26X High Yield Black Original LaserJet Toner cartridges. Learn more at hp.com/go/learnaboutsupplies.

[2] Based on HP internal testing of top 3 leading competitors' first page out from sleep mode and duplex print and copy speed completed 8/2015. Subject to device settings. Actual results may vary. For details, see hp.com/go/Ljclaims.

[3] Wireless operations are compatible with 2.4 GHz operations only. App or software and HP ePrint account registration may also be required. Some features require purchase of an optional accessory. Learn more at hp.com/go/mobileprinting.

[4] Wireless networking is supported on the M426fdw model only. Wireless performance is dependent on physical environment and distance from access point, and may be limited during active VPN connections.

[5] Wireless direct printing is supported on the M426fdw model only. Mobile device needs to be connected directly to the Wi-Fi network of a wireless direct-capable MFP or printer prior to printing. Depending on mobile device, an app or driver may also be required. Learn more at hp.com/go/businessmobileprinting.

[6] NFC touch-to-print is supported on the M426fdw model only. Requires a compatible NFC-printing-enabled mobile device. For a list of compatible NFC-printing-enabled mobile devices, see hp.com/go/nfcprinting.

[7] Requires purchase of separate USB flash drive with at least 16 GB capacity.

[8] Printing speed measured using ISO/IEC 24734 and excludes first set of test documents. For more information, see hp.com/go/printerclaims. Exact speed varies depending on the system configuration, software application, driver, and document complexity.

[9] Scan speeds measured from ADF. Actual processing speeds may vary depending on scan resolution, network conditions, computer performance, and application software.

[10] Printer requires ePrint account registration. App or software may be required. Wireless operations are compatible with 2.4 GHz operations only. Learn more at hp.com/go/mobileprinting.

[11] Supports the following devices running iOS 4.2 or later: iPad, iPad 2, iPhone (3GS or later), iPod touch (3rd generation or later). Works with HP's AirPrint-enabled printers and requires the printer be connected to the same network as your iOS device. Wireless performance is dependent on physical environment and distance from the access point.

[12] Mopria-certified HP printer and mobile device must be connected to the same wireless network or have a direct wireless connection. Performance is dependent on physical environment and distance from the wireless access point. Wireless operations are compatible with 2.4 GHz routers only.

[13] Measured using ISO/IEC 17629. For more information, see hp.com/go/printerclaims. Exact speed varies depending on system configuration, software applications, driver, and document complexity.

[14] Business apps require an Internet connection to the printer. Services may require registration. App availability varies by country, language, and agreements. For details, see hpconnected.com.

[15] Declared yield in accordance with ISO/IEC 19752 and continuous printing. Actual yields vary considerably based on images printed and other factors. Learn more at hp.com/go/learnaboutsupplies.

[16] HP 26X High Yield Black Original LaserJet Toner cartridges are not included in printer purchase; purchase separately.

[17] Feature works with Microsoft Word and PowerPoint 2003 and later. Only Latin language fonts are supported.

[18] HP JetAdvantage Private Print is available at no charge and requires that the printer or MFP be connected to the Internet with web services enabled. Not available in all countries. For more information, see hpjetadvantage.com/ondemand.

[19] HP Web Jetadmin is free and available for download at hp.com/go/wja.

[20] Based on HP testing using the ENERGY STAR program's Typical Electricity Consumption (TEC) method or as reported in energystar.gov of top three leading competitors as of 8/2015. Actual results may vary. For details see hp.com/go/Ljclaims.

[21] Based on HP Internal research on competitor offerings (Device Security Comparison, January 2015) and Solutions Report on HP JetAdvantage Security Manager 2.1 from Buyers Laboratory LLC, February 2015. HP JetAdvantage Security Manager must be purchased separately. To learn more, please visit hp.com/go/securitymanager.

[22] HP Auto-On/Auto-Off Technology capabilities are subject to printer and settings. May require a firmware upgrade.

[23] Compared with products that use traditional fusing.

[24] The HP Universal Print Driver is free and available for download at hp.com/go/upd.

[25] Program availability varies. Original HP cartridge return and recycling is currently available in more than 50 countries, territories, and regions in Asia, Europe, and North and South America through the HP Planet Partners program. For more information, visit hp.com/recycle.

[26] As compared with cartridge gauges for predecessor products.

[27] As compared with previous generation of HP LaserJet printers.

[28] As compared with previous generation of HP LaserJet toner cartridges.

[29] First copy out and copy speed measured using ISO/IEC 29183, excludes first set of test documents. For more information see hp.com/go/printerclaims. Exact speed varies depending on the system configuration, software application, driver, and document complexity.

[30] HP recommends that the number of printed pages per month be within the stated range for optimum device performance, based on factors including supplies replacement intervals and device life over an extended warranty period.

[31] HP recommends that the number of scanned pages per month be within the stated range for optimum device performance.

[32] Duty cycle is defined as the maximum number of pages per month of imaged output. This value provides a comparison of product robustness in relation to other HP LaserJet or HP Color LaserJet devices, and enables appropriate deployment of printers and MFPs to satisfy the demands of connected individuals or groups.

[33] Not all "Compatible Operating Systems" are supported with inbox software; Full solution software available only for Windows 7 and newer; Legacy Windows Operation Systems (XP, Vista, and equivalent servers) get print drivers only; Windows RT OS for Tablets (32-bit and 64-bit) uses a simplified HP print driver built into the RT OS; UNIX Modelscripts are available on hp.com (Modelscripts are printer drivers for UNIX operating systems); Linux systems use in-OS HPLIP software; HP Software for Mac is no longer included on the CD, but can be downloaded from hp.com - the Mac driver and Mac Utility are installed for Mac operating systems.

[34] USB cable is included with the M426fdw model only.

[35] Acoustic values are subject to change. For current information see hp.com/support.

[36] Power requirements are based on the country/region where the printer is sold. Do not convert operating voltages. This will damage the printer and void the product warranty.

[37] EPEAT Silver registered models of this product are available where HP registers imaging and equipment products.

[38] Service levels and response times may vary depending on your geographic location. Service starts on date of hardware purchase. Restrictions and limitations apply. For details, visit hp.com/go/cpc.

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Xerox® Phaser® 3330 Printer and Xerox® WorkCentre® 3335/3345 Multifunction Printer

Powerful, Built-In Productivity and Ready-To-Go Reliability

High-performance environments need higher-functioning devices.

Introducing the Phaser® 3330 and WorkCentre® 3335/3345—designed to boost productivity with easy connectivity, day-in, day-out dependability and transformative features—ready to work.

Convenience and Connectivity

- **Wireless wonders.** Internal Wi-Fi connectivity comes standard for untethered mobility and the freedom to put your printer or multifunction device right where you need it. Our Wi-Fi installation wizard and Wi-Fi Print Setup (WPS) make getting connected secure and simple. And, with Wi-Fi Direct®, mobile devices can connect directly and securely.

- **Upwardly mobile.** With support for Apple® AirPrint™, Google Cloud Print™, Xerox® Print Service Plug in for Android™ and Mopria®, you can print emails, photos and important documents from a wide range of mobile devices, instantly, and without complicated setup.

- **Increase security and control.** With optional USB card readers, you can enhance your office security and control costs by integrating with many popular pull print and authentication solutions.

- **Ready to pair.** Now workers can easily print from Android-based mobile phone and tablets with Near Field Communication (NFC) tap-to-pair.

Performance and Productivity

- **Multifunction productivity.** The space-saving WorkCentre 3335/3345 Multifunction Printer (MFP) helps you conserve energy and reduce supplies costs by combining the functions of a copier, printer, color scanner and fax into one affordable device.

- **Outstanding performance.** With hefty processing power and standard memory, you'll see your first print faster and get print speeds up to 42 ppm.

- **Print more for longer.** An optional second paper tray lets you load an extra 550 sheets at one time for extended interruption-free printing.

- **See the difference.** Your documents will show exceptional sharpness with up to 1200 x 1200 dpi image quality.

- **Reliable endurance.** A monthly duty cycle up to 80,000 prints means it is capable of high-demand print environments*.

- **Economic efficiency.** Available high capacity print cartridges reduce your total cost of ownership and demand less frequent replacement.

* 50,000 prints for WorkCentre 3335

Easy and Able

- **Touch and go.** The WorkCentre 3335/3345 Multifunction Printer takes walkup simplicity to a new level, with a larger 4.3-inch color touchscreen interface.

- **Wherever, whenever and however.** Scan to email, or scan-to and print-from from a USB memory drive right at the device. You can even print directly from the cloud with a few simple steps.

- **Easy management.** With Xerox® CentreWare® Internet Services, remote device administration is handled with ease right from your computer's browser.

- **Stay secure.** Keep your sensitive documents away from unintended recipients with the latest security features, including IPsec, SNMPv3, IP Filtering and Secure Print.

WiFi® CERTIFIED

Xerox® Phaser® 3330 Quick Facts

- Print up to 42 ppm Letter / 40 ppm A4
- Built-in Wi-Fi connectivity
- Standard 250-sheet paper capacity
- 50-sheet Bypass Tray
- Up to 1200 x 1200 dpi image quality

WxDxH:
14.4 x 14.4 x 11.4 in. / 366 x 366 x 289.6 mm

Weight:
23.37 lb / 10.6 kg

Xerox® WorkCentre® 3335/3345 Quick Facts

- Print up to 42 ppm Letter / 40 ppm A4 (WorkCentre 3345)
- 50-sheet Automatic Document Feeder (ADF) with WorkCentre 3335
- 50-sheet Reversing Automatic Document Feeder (RADF) with WorkCentre 3345
- Built-in Wi-Fi connectivity
- Standard 250-sheet paper capacity
- 50-sheet Bypass Tray
- Up to 1200 x 1200 dpi image quality

WxDxH:
WorkCentre 3335: 16.3 x 16.6 x 17.7 in. / 414.6 x 420.6 x 449 mm
WorkCentre 3345: 18.5 x 17.5 x 19 in. / 469 x 444.3 x 482.6 mm

Weight:
WorkCentre 3335: 34.19 lb / 15.51 kg
WorkCentre 3345: 38.07 lb / 17.27 kg

Reliable and full-featured game-changing value.

The Xerox® WorkCentre® 3335/3345 Multifunction Printer builds on the outstanding print performance of the Xerox® Phaser® 3330, delivering a solid lineup of powerful productivity tools designed to make your daily office tasks more efficient than ever.

Phaser 3330

WorkCentre 3335

WorkCentre 3345

1. A 50-sheet Automatic Document Feeder (ADF) on the WorkCentre 3335 handles media sizes from 5.6 x 5.8 in. to 8.5 x 14 in. / 142 x 147 mm to 216 x 356 mm. Upgrade to the WorkCentre 3345 Multifunction Printer and get a 50-sheet Reversing Automatic Document Feeder (RADF) with the extra ability to scan, copy, fax and email two-sided originals.

2. A front-side USB port allows users to quickly print-from or scan-to any standard USB memory device.

3. Powerful color scanning capabilities include Scan to Email, Network Scanning, Scan to Folder and Scan to USB memory device.

4. Adjustable 50-sheet bypass tray accepts custom media sizes from 3 x 5 in. to 8.5 x 14 in. / 76 x 127 mm to 216 x 356 mm.

5. 250-sheet input tray accepts custom media sizes from 3.9 x 5.8 in. to 8.5 x 14 in. / 99 x 147 mm to 216 x 356 mm.

6. Choose an additional 550-sheet paper tray and increase total capacity to 850 sheets.

7. 150-sheet output tray.

8. The WorkCentre 3335/3345 includes an intuitive front panel for configuring device settings and programming jobs.

9. Easily install a USB card reader with the convenient Card Reader Bay.

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Xerox® Phaser® 3330 Printer and
Xerox® WorkCentre® 3335/3345 Multifunction Printer

	Phaser 3330	WorkCentre 3335	WorkCentre 3345
Speed	Up to 42 ppm Letter / 40 ppm A4	Up to 35 ppm Letter / 33 ppm A4	Up to 42 ppm Letter / 40 ppm A4
Duty Cycle	Up to 80,000 pages / month[1]	Up to 50,000 pages / month[1]	Up to 80,000 pages / month[1]
Paper Handling Paper Input Standard	NA	**Automatic Document Feeder (ADF):** 50 sheets: Custom sizes: 5.6 x 5.8 in. to 8.5 x 14 in. / 142 x 147 mm to 216 x 356 mm	**Reversing Automatic Document Feeder (RADF):** 50 sheets: Custom sizes: 5.6 x 5.8 in. to 8.5 x 14 in. / 142 x 147 mm to 216 x 356 mm
	Bypass Tray: 50 sheets; Custom sizes: 3 x 5 in. to 8.5 x 14 in. / 76 x 127 mm to 216 x 356 mm		
	Tray 1: 250 sheets; Custom sizes: 3.9 x 5.8 in. to 8.5 x 14 in. / 99 x 147 mm to 216 x 356 mm		
Optional	**Additional Tray:** 550 sheets; Custom sizes: 3 x 5 in. to 8.5 x 14 in. / 76 x 127 mm to 216 x 356 mm		
Paper Output	150 sheets		
Automatic Two-sided Printing	Standard		
Print First-print-out Time	As fast as 6.5 seconds[2]		
Print Resolution (max)	Up to 1200 x 1200 dpi image quality		
Processor	1 GHz		
Memory	512 MB	1.5 GB	
Connectivity	USB 2.0 (front and rear ports), 10/100/1000Base-T Ethernet, Wi-Fi		
Page Description Languages	Adobe® PostScript® 3™ compatible, PCL® 5e, 6, PDF Direct, TIFF, JPEG		
Print Features	Watermark, Collation, Auto 2-sided prints, N-up, Poster, Booklet print, Custom page size, Fit to page, Scaling, Draft mode, Earth Smart mode, Print from USB, Job scheduling, Print from local drive, Save, Save and Print		
Mobile Printing Standard and Apps	Apple® AirPrint™, Google Cloud Print™[3]		
Free Download	Xerox® Print Service Plug-in for Android™, Mopria®		
Copy First-copy-out Time	NA	As fast as 13 seconds from the platen	
Copy Resolution (max)		Up to 600 x 600 dpi	
Copy Features		Automatic background suppression, Darkness control, ID Card Copy, Margin shift, N-up, Job build, Photo mode, Program Ahead, Booklet creation, Book copying with center erase, Job interrupt, Edge erase, Poster copying	
Fax[4] Fax Features	NA	33.6 Kbps with MH/MR/MMR/JBIG/JPEG compression, Address book (up to 200 speed dials, 209 group dials), Resolution up to 300 x 300 dpi, Auto redial, Auto reduction, Delayed Send, Fax Forward to Email/ Fax, Junk fax protection, Memory Receive, PC Fax (Windows® only), Secure Fax, Color Fax Send	
Scan Scan Destinations	NA	Scan to Network Computer (SMB/ FTP), Scan to Email (SMTP/POP3), WSD, Application (TWAIN Network), WIA (WSD Scan), Mac® 10.9 or later (Network/Mac ICA), USB	
Scan Features		Up to 600 x 600 dpi (optical); Maximum 4800 x 4800 dpi (enhanced), 8-bit grayscale, PDF/JPEG/TIFF (single and multi-page)	
Security	802.1x, Secure Print, Secure HTTPS (SSL/TLS), Secure IPP, SSL, IP Filtering, IPv6, SNMP v3, IPsec, WEP (64-/128-bit), WPA2-PSK (AES) and WPA/ WPA2-Personal and WPA/WPA2-Enterprise	802.1x, Secure Print, Secure HTTPS (SSL/TLS), Secure IPP, SSL, IP Filtering, IPv6, SNMP v3, WEP (64-/128-bit), WPA2-PSK (AES) and WPA/WPA2-Personal and WPA/WPA2-Enterprise, Network Address Book Authentication (LDAP, Windows Kerberos)	
Accounting	Xerox® Standard Accounting (Print)	Xerox® Standard Accounting (Copy, Print, Scan, Fax, Email)	

Device Management
Xerox® CentreWare® Internet Services, CentreWare Web, Email alerts, Apple® Bonjour®

Print Drivers
Microsoft® Windows Vista® and later, Mac OS® 10.8 and later, various Linux® and Unix® distributions, Xerox® Global Print Driver®, Xerox® Mobile Express Driver®

Media Handling
Automatic Document Feeder (3335): 16 lb – 28 lb Bond / 60 –105 gsm; Reversing Automatic Document Feeder (3345): 12.5 lb – 28 lb Bond / 50 –105 gsm; Bypass Tray: 16 lb Bond – 58 lb Cover / 60 – 220 gsm; Tray 1: 16 lb – 43 lb Bond / 60 – 163 gsm

Media Types
Archive, Bond, Cardstock, Custom, Envelopes, Heavyweight, Labels, Lightweight, Plain paper, Pre-printed, Recycled, Transparencies

Certifications
To view the latest list of certifications, go to
www.xerox.com/OfficeCertifications.

Electrical
Power: 110 – 127 VAC, 50/60 Hz, 7A or 220 – 240 VAC, 50/60 Hz, 5A; Power Consumption: Operation: max 700 W; Standby: max 50 W; Sleep: max 3.5 W; Power off: max 0.1 W

Operating Environment
Temperature: Storage: 32° to 104° F / 0° to 40° C; Operating: 50° to 90° F / 10° to 32° C; Humidity: Operating: 20 % to 80 % ; Sound power and pressure levels: 3330: Printing: 54 dB(A), Standby: 26 dB(A); 3335: Printing/copying: 55 dB(A), Standby: 26 dB(A); 3345: Printing/copying: 57 dB(A), Standby: 26 dB(A); Warm-up time (from sleep mode): as fast as 35 seconds

What Comes in the Box
- Phaser 3330, WorkCentre 3335 or WorkCentre 3345
- Standard Toner Cartridge (2,600 pages[5])
- Drum Cartridge (30,000 pages[6])
- Software and Documentation CD (with Safety, Regulatory, Recycling and Disposal Guides), Print Drivers and Warranty Statement
- Installation Guide
- Quick Use Guides
- Power Cable
- Fax Cord (WorkCentre 3335 and WorkCentre 3345 only)

Supplies
Extra-high Capacity Print Cartridge: 15,000 std. pages[5]	106R03624
High Capacity Print Cartridge: 8,500 std. pages[5]	106R03622
Standard Capacity Print Cartridge: 2,600 std. pages[5]	106R03620
Drum Cartridge: 30,000 pages[6]	101R00555

Options
550-sheet Paper Tray	097N02254
NFC Enablement Kit	097N02255
Phaser 3330 Card Reader Enablement Kit (with card reader)	497K18000
Phaser 3330 Card Reader Enablement Kit (without card reader)	497K18010
WorkCentre 3335/3345 Card Reader Enablement Kit (with card reader)	497K17980
WorkCentre 3335/3345 Card Reader Enablement Kit (without card reader)	497K17990

[1] Maximum volume capacity expected in any one month. Not expected to be sustained on a regular basis.
[2] Printing from USB.
[3] Depending on specific mobile device versions or vendor, the mobile device may require a free download of the app from the appropriate store.
[4] Requires analog phone line.
[5] Average standard pages. Declared Yield in accordance with ISO/IEC 19752. Yield will vary based on image, area coverage and print mode.
[6] Approximate pages. Declared Yield based on letter-/A4-size 20 lb (75 gsm) pages. Yield will vary based on media type, size, weight, orientation and usage patterns.

For more information, visit us at **www.xerox.com/office**.

xerox®

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XEROX® VERSALINK® PRINTER AND MULTIFUNCTION PRINTER

Redefining office productivity.

B400/B405

ConnectKey®
Technology

xerox®

Xerox® VersaLink® B400 Printer and
Xerox® VersaLink® B405 Multifunction Printer

Whether stand-alone or as a part of your extended fleet, the Xerox® VersaLink B400 Printer and VersaLink B405 Multifunction Printer take your team to new levels of productivity becoming true workplace assistants. Work the way you want—from any device—with maximum security and easy connectivity to and from both cloud and network-based locations.

To learn more about VersaLink device features, go to
www.xerox.com/VersalinkEG

EASY, OPTIMIZED PRODUCTIVITY.

Right out of the box, you'll count on your Xerox® VersaLink® B400 Printer or VersaLink B405 Multifunction Printer to consistently and flawlessly perform the tasks that make your business work more efficiently. From IT-free installation wizards, to step-by-step configuration options, you're ready to go—hassle free.

And count on day in, day out reliability thanks to our trusted paper path technology.

VersaLink devices are loaded with features and time-saving Xerox technologies designed to speed up information sharing and reduce inefficient workflows. Ensure information accuracy with Scan and Fax preview[1], and do more with scanned documents with built-in optical character recognition (OCR)[1].

Print with total peace of mind knowing that VersaLink devices deliver a spectrum of stringent security features, including Secure Print and card authentication to control access.

AN ENTIRELY NEW WAY TO WORK.

With the customizable 5-inch color touchscreen, you can tap, swipe and pinch your way through tasks and functions with mobile-like ease.

Preloaded Xerox® ConnectKey® Apps help optimize office efficiency, and on-screen access to the extensive Xerox App Gallery provides expanded functionality—like the Xerox® Easy Translator Service app[1], which quickly translates scanned documents into numerous languages.

Speed through tasks by saving common settings as presets for simple, single-touch job setup. With Simple ID, individual users and groups enter a user ID and password once, and then enjoy fast, secure, easy access to task-specific presets and commonly used apps on a personalized home screen.

UPWARD MOBILITY FOR EVERY WORK STYLE.

The VersaLink B400 Printer and VersaLink B405 Multifunction Printer give you the freedom to work where and how you want—with direct connectivity to Google Drive™, Microsoft® OneDrive® and DropBox™, and access to additional options through the Xerox App Gallery.

The ability to connect and print from multiple devices is key for today's worker, and VersaLink devices meet the challenge with Apple® AirPrint®, Google Cloud Print™, Xerox® Print Service Plug-in for Android™, Near Field Communication (NFC) Tap-to-Pair and Mopria® plus optional Wi-Fi and Wi-Fi Direct.

Learn more about why Xerox is the only choice for today's mobile professionals by visiting **www.xerox.com/mobile.**

[1] VersaLink B405 only

XEROX® CONNECTKEY® TECHNOLOGY—THE NEXUS OF YOUR COMPLETE PRODUCTIVITY ECOSYSTEM

From Xerox—the company that created the modern workplace—we present the next revolution in workplace productivity. With a consistent user experience across a wide range of devices, mobile and cloud connectivity and a growing library of apps to expand functionality, you'll work faster, better and smarter.

Intuitive User Experience
An entirely new—and yet entirely familiar way to interact that includes a tablet-like experience with gesture-based touchscreen controls and easy customization.

Mobile and Cloud Ready
Instant connectivity to cloud and mobile devices right from the user interface, with access to pre-loaded, cloud-hosted services that let you work where, when and how you want.

Benchmark Security
Full multi-level protection for both documents and data, ready to guard against and eliminate emerging threats and meet or exceed regulatory compliance.

Enables Next Generation Services
Work more efficiently and manage resources more effectively. Easy integration of Xerox® Managed Print Services enables remote monitoring of service delivery and consumables.

Gateway to New Possibilities
Instantly extend your capabilities with access to the Xerox App Gallery, featuring real-world apps designed to optimize digital workflows. Commission our network of partners to design innovative, business-specific solutions.

Find out more about how you'll work smarter at **www.connectkey.com**.

CHOOSE THE CONFIGURATION THAT MEETS YOUR NEEDS:

1 A 60-sheet Reversing Automatic Document Feeder (RADF) scans two-sided originals for copy, scan and fax jobs.

2 Card Reader Bay with embedded USB port.[2]

3 An easily accessible **USB port**[2] allows users to quickly print from or scan to[3] any standard USB memory device.

4 250-sheet output tray with tray-full sensor.

5 150-sheet Bypass Tray handles media sizes from 3 x 5 in. to 8.5 x 14 in./76 x 127 mm to 216 x 356 mm.

6 With the **550-sheet paper tray**, standard paper capacity totals 700 sheets (including Bypass Tray).

7 Up to three optional 550-sheet paper trays increase total paper capacity to 2,350 sheets.

8 Optional stand provides storage for toner cartridges, paper and other supplies.

[2] USB ports can be disabled
[3] VersaLink B405 only.

Xerox® VersaLink® B400 Printer
Print.

Xerox® VersaLink® B405 Multifunction Printer
Print. Copy. Scan. Fax. Email.

INTRODUCING TOUCHSCREEN SUPERIORITY.

Meet our tiltable, 5-inch capacitive color touchscreen—the user interface that sets a higher standard for customization, personalization and versatility.

By presenting a familiar "mobile" experience—with support for gestural input and task-focused apps that share a common look and feel—fewer steps are needed to complete even the most complex jobs.

A highly intuitive layout guides you through every task from start to finish, with a natural hierarchy placing critical functions near the top of the screen and commonly used options front and center. Don't like where a function or app is located? Customize the layout to make it yours.

This unmatched balance of hardware technology and software capability helps everyone who interacts with the VersaLink B400 Printer or VersaLink B405 Multifunction Printer get more work done, faster.

Xerox® VersaLink® B400/B405

Office Depot
Tab 6 - Appendix C
Pricing
Attachment 6.3

ConnectKey®
Technology

The VersaLink B400 Printer and B405 Multifunction Printer are built on Xerox® ConnectKey® Technology. For more information, visit **www.connectkey.com**.

DEVICE SPECIFICATIONS	VersaLink B400N	VersaLink B400DN	VersaLink B405DN
Speed	Up to 47 ppm letter/Up to 45 ppm A4		
Duty Cycle[1]	Up to 110,000 pages/month[1]		
Processor/Memory	1.05 GHz Dual Core/2 GB		
Connectivity	Ethernet 10/100/1000 Base-T, High-speed USB 3.0, Wi-Fi 802.11n and Wi-Fi Direct with optional Wi-Fi Kit (concurrent wired and wireless connections supported), NFC Tap-to-Pair		
Controller Features	Unified Address Book (B405), Configuration Cloning, Scan Preview (B405), Xerox Extensible Interface Platform®, Xerox App Gallery, Xerox® Standard Accounting, Online Support (accessed from the user interface and print driver)		

Paper Handling			
Paper Input Standard	NA		**Reversing Automatic Document Feeder (RADF):** 60 sheets; Custom sizes: 5.5 x 5.5 in. (140 x 140 mm) to 8.5 x 14 in. (216 x 356 mm)
	Bypass Tray: Up to 150 sheets; Custom sizes: 3 x 5 in. to 8.5 x 14 in./76 x 127 mm to 216 x 356 mm		
	Tray 1: Up to 550 sheets; Custom sizes: 5.8 x 8.3 in. to 8.5 x 14 in./148 x 210 mm to 216 x 356 mm		
Optional	**3 Additional Trays:** Up to 550 sheets each; Custom sizes: 5.8 x 8.3 in. to 8.5 x 14 in./148 x 210 mm to 216 x 356 mm		
Total Capacity (std./max.)	700 sheets/2,350 sheets		
Paper Output	250 sheets		
Automatic Two-sided Output	N/A	Standard	

Print and Copy			
Resolution	**Print:** Up to 1200 x 1200 dpi (enhanced)		**Print:** Up to 1200 x 1200 dpi (enhanced) **Copy:** Up to 600 x 600 dpi
First-page-out Time (as fast as)	**Print:** As fast as 8 seconds		**Print:** As fast as 8 seconds **Copy:** As fast as 6 seconds
Page Description Languages	PCL®5e/PCL 6/PDF/XPS/TIFF/JPEG/HP-GL/Adobe® PostScript® 3™		

INTUITIVE USER EXPERIENCE			
Customize and Personalize	Walkup customization, Personalize Home Screen by User, Multiple Home Screens with Simple ID, Customize by Site, Function or Workflow with Xerox App Gallery and Xerox® App Studio		
Print Drivers	Job Identification, Bi-directional Status, Job Monitoring, Xerox® Global Print Driver® and Mobile Express Driver®		
Xerox® Embedded Web Server	PC or mobile—Status Information, Responsive Design, Settings, Device Management, Cloning		
Preview	NA		Preview of Scan/Fax with Zoom, Rotate, Add Page
Print Features	Print from USB, Secure Print, Sample Set, Personal Print, Saved Job, Xerox® Earth Smart Driver Settings, Job Identification, Booklet Creation, Store and Recall Driver Settings, Bi-directional Real-time Status, Scaling, Job Monitoring, Application Defaults, Two-sided Printing (as default), Skip Blank Pages, Draft Mode		
Scan and Fax	NA		Scan to USB/Email/Network (FTP/SMB), Scan File Formats: PDF, PDF/A, XPS, JPEG, TIFF; Convenience Features: Scan to Home, Searchable PDF, Single/Multi-Page PDF/XPS/TIFF/Password Protected PDF, Fax Features: Walk-up Fax includes LAN Fax, Direct Fax, Fax Forward to Email), Unified Address Book, Optical Character Recognition (OCR)

MOBILE AND CLOUD READY	
Mobile Printing	Apple® AirPrint®[4], Google Cloud Print™ Ready, Xerox® Print Service and Mopria® Print Service Plug-ins for Android™
Mobility Options	@PrintByXerox[2], Xerox® Mobile Print and Mobile Print Cloud[3], Connect via NFC/Wi-Fi Direct Printing[3], Xerox® Mobile Link App (B405)[3]. Visit **www.xerox.com/officemobileapps** for available apps.
Cloud Connectors[3]	Print from/Scan to[5] Google Drive™, Microsoft® OneDrive®, Dropbox™, Microsoft Office 365®, Box®, Xerox® DocuShare® and more

BENCHMARK SECURITY	
Network Security	IPsec, HTTPS, encrypted email. Network Authentication, SNMPv3, SSL/TLS, Security Certificates, Automatic Self-Signed Certificate
Device Access	Firmware Verification, User access and internal firewall, Port/IP/Domain Filtering, Audit Log, Access Controls, User Permissions, Smart Card Enabled (CAC/PIV/.NET), Xerox® Integrated Card Reader Bay
Data Protection	Setup/Security Wizards, Job Level Encryption via HTTPS/IPPS submission, Encrypted hard disk (AES 256-bit, FIPS 140-2), Common Criteria Certification (ISO 15408) (undergoing evaluation)
Document Security	Secure Print, Secure Fax (B405), Secure Scan (B405), Secure Email (B405), Password Protected PDF (B405)

ENABLES NEXT GENERATION SERVICES	
Print Management	Xerox® Print Management and Mobility Suite[3], Configuration Cloning, Xerox® Standard Accounting, Equitrac[3], Y Soft[3] and more
Managing Print	Xerox® Device Manager, Xerox® Support Assistance, Auto Meter Read, Managed Print Services tools
Sustainability	Cisco EnergyWise®, Earth Smart Printing, Print User ID on margins

GATEWAY TO NEW POSSIBILITIES	
Cloud Services	Xerox® Easy Translator (B405)[3], Xerox® Healthcare MFP (B405 – U.S. only)[3], many additional services available
Xerox App Gallery	Many apps and cloud services available. Visit **www.xerox.com/appgallery** for a growing selection of Xerox® apps available for adding functions to the Printer/MFP.

[1] Maximum volume capacity expected in any one month. Not expected to be sustained on a regular basis; [2] Free optional download from Xerox App Gallery to the Printer—**www.xerox.com/xeroxappgallery**; [3] Purchased option; [4] Visit www.apple.com for AirPrint Certification list; [5] Scan to available for B405.

Certifications
To view the latest list of certifications, go to **www.xerox.com/OfficeCertifications**

Supplies
Standard Capacity Toner Cartridge:
  5,900 pages[1]   106R03580
High Capacity Toner Cartridge: 13,900 pages[1] 106R03582
Extra High Capacity Toner Cartridge:
  24,600 pages[1]   106R03584
Drum Cartridge: 65,000 pages[2] 101R00554

Options
550-sheet Feeder (B400)	497K13620
550-sheet Feeder (B405)	497K13630
Productivity Kit with 16 GB Solid State Drive	097S04913
Stand	497K13660
Wireless Network Adapter (Wi-Fi Kit)	497K16750
External Card Reader/RFID Kit (B400)	497K18380
Internal Card Reader/RFID Kit (B405)	497K18120

[1] Average standard pages. Declared Yield in accordance with ISO/IEC 19752. Yield will vary based on image, area coverage and print mode.

[2] Approximate pages. Declared yield based on an average job size of 3 A4-/letter-size pages. Yield will vary depending on job run length and media size and orientation.

Configurations vary by geography.

For more detailed specifications, go to **www.xerox.com/VersalinkB400Specs** or **www.xerox.com/VersalinkB405Specs**.

For more information, visit us at **www.xerox.com**.

xerox®

HP LaserJet Managed MFP E82550dn

Businesses that stay ahead don't slow down. It's why HP built the next generation of HP LaserJet MFPs—to power productivity with a streamlined design that delivers premium quality, maximum uptime, and the strongest security.[1]

Print Speed: Up to 50 ppm black; First Page Out: As fast as 6 sec black
Print Resolution: Black (best): Up to 1200 x 1200 dpi reduced speed
Standard Connectivity: 2 Hi-Speed USB 2.0 Host; 1 Hi-Speed USB 2.0 Device; 1 Gigabit Ethernet 10/100/1000T network; 1 Hardware Integration Pocket; 1 Fax modem port
Standard Memory: Standard: 7 GB; Maximum: 7 GB
Mobile Printing Capability: Yes
Paper Handling: 100-sheet multi-purpose tray, 2 x 520-sheet input tray, 520-sheet input tray, 250 sheet ADF; 500 sheet face-down output bin
Display: 8.0-in (20.3 cm) touchscreen, SVGA Color Graphic Display (CGD)

High quality, low cost

- Print premium, professional-quality documents with sharp text and crisp graphics for a low cost.
- Get consistent, professional quality and performance you count on with Original HP toner cartridges and drums.
- Choose from a range of modular accessories designed to adapt to the needs of workgroups of all sizes.

Minimal interruptions. Maximum uptime.

- Avoid interruptions with an HP LaserJet Managed MFP designed to be streamlined for maximum productivity.
- Tailor this MFP to the needs of your business with a wide range of paper-handling accessories.
- Scan files directly to Microsoft® SharePoint, plus email, USB, and network folders.[2]
- Grab pages and go, without waiting. This HP LaserJet wakes up quickly and prints fast—up to 50 ppm.[3]

The world's most secure printing[1]

- With HP Sure Start, each printer regularly checks its operating code and repairs itself from attempted hacks.
- Help protect information on the MFP and in transit over the network. Store data on the encrypted hard disk.[4]
- Continually monitor to detect and stop attacks, then automatically reboot with run-time intrusion detection.
- Whitelisting checks firmware during startup to help ensure it's authentic, good code—digitally signed by HP.

HP LaserJet Managed MFP E82550dn Specifications Table

Functions / Multitasking Supported	Print, Copy, Scan (fax and wireless optional) / Yes
Print Speed	**Letter**: Up to 50 ppm black; **First Page Out**: As fast as 6 sec black; [2]
Print Resolution	**Black (best)**: Up to 1200 x 1200 dpi reduced speed
Print Technology	Laser
Print Cartridges Number	1 (1 black cartridge)
Standard Print languages	HP PCL 6, HP PCL 5c, HP Postscript level 3 emulation, PDF (v 1.7), AirPrint™ compatible
Printer Smart Software Features	NBusinesses that stay ahead don't slow down. It's why HP built the next generation of HP LaserJet MFPs—to power productivity with a streamlined design that delivers professional quality, maximum uptime, and the strongest security.[1] Quality printing for a great value is a smart choice for any business. Produce premium, professional-quality documents at a competitive low cost with an HP LaserJet MFP built to make your work—and your business—look its best. Annoying interruptions and complex maintenance can slow down printing, and ultimately, the pace of business. Avoid pauses in productivity with an HP LaserJet MFP designed for maximum uptime, so you can count on reliable, results day in and day out. Only HP Enterprise printers repair themselves from attacks in real time, delivering built-in security to help keep your network safe. Automatically monitor threats, detect intrusions, and validate operating software with security offered only by HP. Accelerate workflow, improve accuracy, and easily connect people throughout your organization. Complete high-volume scan jobs fast—up to 180 ipm[10]—and avoid extra steps with a Flow MFP designed for maximum productivity.
Printer Management	Printer Administrator Resource Kit for HP Universal Print Driver (UPD Active Directory Administrator Template, Add Print Model to Comments, AutoUpgradeUPD, Driver Configuration Utility, Driver Deployment Utility, HP Managed Printing Administration, PRNCON.EXE, HPPRLOG, Migrate-Server-Tools, UpdateNow, Remove Plug and Play Drivers); HP Web Jetadmin Software; Resource Kit for HP Web Jetadmin (HP SNMP Proxy Agent, HP WS Pro Proxy Agent); HP JetAdvantage Security Manager
Scan Type / Technology	Flatbed, ADF / Platen Scanner CCD Digital-CIS
Scan Resolution	**Hardware**: Up to 600 x 600 dpi; **Optical**: Up to 600 x 600 dpi
Scan File Format	Digital Send: PDF, Hi-Compression PDF, JPEG, TIFF, MTIFF, XPS, PDF/A; Scan to easy access USB: PDF, JPEG, TIFF, MTIFF, XPS, PDF/A; Print from easy access USB: PDF, PS, Print Ready files (.prn, .pcl, .cht)
Scan Input Modes	Front panel applications: Copy; E-mail; Fax; Save to Network Folder; Save to USB; Save to Device Memory; Open Extensibility Platform (OXP) applications
Scan Size	**ADF**: 11 x 17 in Maximum; 4.3 x 5.5 in Minimum; **Flatbed**: 11 x 17 in
Scan Speed	Up to 90 ppm/180 ipm (b&w), up to 90 ppm/180 ipm (color)[7] **Duplex**: Up to 180 ipm (b&w), up to 180 ipm (color)
Scanner Advanced Features	Scan-to-E-mail; Scan-to-network folder (stand alone solution); Scan to Cloud; Scan to USB
Bit depth / Grayscale levels	24-bit / 256
Digital Sending Standard Features	Scan to E-mail; Save-to-Network Folder; Save-to-USB drive; Send to Sharepoint; Send to FTP; Send to sFTP; Send to LAN Fax; Send to Internet Fax; Local Address Book; SMTP over SSL; Blank Page Removal; Edge Erase; Auto Color Sense; Auto Crop To Content; Compact PDF; Auto Tonescale; Auto Orientation; Multi-Pick Detect; Auto Straighten; Auto Crop To Page
Copy Speed	**Black (letter)**: Up to 50 cpm
Copy Resolution	**Black (text and graphics)**: Up to 1200 x 1200 dpi reduced speed; Up to 1200 x 1200 dpi reduced speed; **Color (text and graphics)**: Up to 1200 x 1200 dpi reduced speed
Maximum Number Of Copies	Up to 999 copies
Copier Resize	25 to 400%
Copier Settings	Two-sided copying; scalability; image adjustments (darkness, contrast, background cleanup, sharpness); optimized text/picture (text, mixed, printed picture, photograph); N-Up; N or Z-ordering; content orientation; collation; booklet; ID Scan; job build; job Storage; watermark; stamps; book mode scans; erase edges; automatically detect color/mono; image Preview
Fax Speed	**Up to**: 33.6 kbps; **Letter**: 3 sec per page[1]
Fax Resolution	**Black (best)**: Up to 300 x 300 dpi (400 x 400 dpi for received faxes only); **Black (standard)**: 203 x 98 dpi
Fax Features	**Fax Memory**: Up to 500 pages; **Auto Fax Reduction Supported**: Yes; **Auto-Redialing**: Yes; **Fax Delayed Sending**: No; **Distinctive Ring Detection Supported**: No; **Fax Forwarding Supported**: Yes; **Fax Phone TAM Interface Supported**: No; **Fax Polling Supported**: Yes (poll to receive only); **Fax Telephone Mode Supported**: No; **Junk Barrier Supported**: Yes; **Maximum Speed Dialing Numbers**: Up to 1000 numbers (each with 210 destinations); **PC Interface Supported**: Yes; **Remote Retrieval Capability Supported**: No; **Telephone Handset Supported**: No
Standard Connectivity	2 Hi-Speed USB 2.0 Host; 1 Hi-Speed USB 2.0 Device; 1 Gigabit Ethernet 10/100/1000T network; 1 Hardware Integration Pocket; 1 Fax modem port
Network Capabilities	Standard (built-in Gigabit 10/100/1000T Ethernet)
Network Ready	Standard (built-in Gigabit 10/100/1000T Ethernet)
Wireless Capability	No wireless capabilities standard. There are optional accessories (common to all current Jedi products) that support wireless. These are listed in the connectivity section, above.
Mobile Printing Capability	Management security: SNMPv3, SSL/TLS, WPA2-Enterprise, 802.1X authentication (EAP- PEAP, EAP-TLS), IPP over TLS, IPsec/Firewall with Certificate, Pre-Shared Key Authentication, and Kerberos Authentication; Support for WJA-10 IPsec Configuration using IPsec Plug-in[3]
Memory	**Standard**: 7 GB; **Maximum**: 7 GB
Processor Speed	1.2 GHz / **Hard disk:** Two 320 GB Standard, embedded HP High-Performance Secure Hard Disk,Total 640 GB; AES 256 hardware encryption or greater; Secure erase capabilities (Secure File Erase-Temporary Job Files, Secure Erase-Job Data, Secure ATA Erase-Disk). Note: U.S. government SKU uses 500GB FIPS 140-2 validated hard disk instead.
Duty Cycle	**Monthly, letter**: Up to 300,000 pages
Recommended Monthly Page Volume	Up to 100,000
Media Types Supported	Plain, HP EcoEFICIENT, HP Matte 90g, Light 60-74g, Bond, Recycled, HP Matte 105g, HP Matte 120g, HP Soft Gloss 120g, HP Glossy 120g, Mid-Weight 96-110g,Heavy 111-130g, Mid-WtGlossy 96-110g, Hvy Glossy 111-130g, HP Matte 150g, HP Glossy 150g, Extra Heavy 131-175g, XHvyGlossy 131-175g, HP Matte 200g, HP Glossy 200g, Carstock 176-220g, Card Glossy 176-220g, Light Paperboard 221-255g, Paperboard 256-300g, Heavy Paperboard, Color Transparency, Labels, Letterhead, Envelope, Heavy Envelope, Preprinted, Prepunched, Colored

Media Weight Supported	Tray 1, 2, 3: 16 to 78 lb bond (166 lb Index)
Media Sizes Supported	Tray 1: Letter, Letter R, Legal, Executive, Statement, Oficio, 11 x 17, 12 x 18, 4 x 6, 5 x 7, 5 x 8,10 x 15, 8k, 16k, envelope #9, Envelope #10, Envelope Monarch, Tray 2: Letter, Letter R, Legal, Executive, Statement, Oficio, 4 x 6, 5 x 7, 5 x 8,10 x 15, 16k, envelope #9, Envelope #10, Envelope Monarch; Tray3: Letter, Letter R, Legal, Executive, Statement, Oficio, 11 x 17, 12 x 18, 8k, 16k
Media Sizes Custom	Tray 1: 3.86 x 5.5 to 12.59 x 18 in; Tray 2: 3.86 x 5.5 to 11.69 x 15.35 in; Tray 3: 5.5 x 7.17 to 12.59 x 18 in
Paper Handling	100-sheet multi-purpose tray, 2 x 520-sheet input tray, 520-sheet input tray, 250 sheet ADF; 500 sheet face-down output bin; **Duplex Options**: Automatic (standard); **Auto Document Feeder Capacity**: Standard, 250 sheets; **Envelope Feeder**: No; **Standard Paper Trays**: 3; **Input Capacities**: Up to 520 sheets; **Output Capacities**: Up to 500 sheets; Up to 40 envelopes
What's in the box	**X3A72A** Engine; TCU; Drums; Assy-Color WG Nameplate and Label; Power Cords; Assembly-CD WW; Hardware install and setup documentation; Support flyers. DOES NOT INCLUDE TONER
Replacement Cartridges	HP Black Managed LJ Toner Cartridge (ISO Yield 69,000) W9014MC[6]
Product Dimensions	**W x D x H**: 23 x 30.3 x 36.7 in; **Maximum**: 47 x 66 x 30.5 in
Product Weight	210.8 lb
Warranty Features	90 days parts only. Extended Warranty and support options vary by product, country and local legal requirements. Go to http://www.hp.com/support to learn about HP award winning service and support options in your region.
Energy Efficiency Compliance	Energy Star; Blue Angel; EPEAT silver
Control Panel	8.0-in (20.3 cm) Color Graphics Display (CGD) with touchscreen; rotating (adjustable angle) display; illuminated Home button (for quick return to the Home menu); USB High-speed 2.0 port; Hardware Integration Pocket; Extended Keyboard
Display Description	8.0-in (20.3 cm) touchscreen, SVGA Color Graphic Display (CGD)
Software Included	HP Connected, HP Device Experience (DXP), HP PCL 6 Printer Driver, HP Software Installer/Uninstaller, Mac OS Welcome Screen (Directs users to 123.HP.com or OS App Source for printer software), Online user manuals
Fonts and Typefaces	84 scalable TrueType fonts
Compatible Operating Systems	Android, Linux Boss (5.0), Linux Debian (7.0, 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8, 7.9, 8.0, 8.1, 8.2, 8.3, 8.4, 8.5, 8.6), Linux Fedora (22, 23, 24), Linux Mint (17, 17.1, 17.2, 17.3, 18), Linux Red Hat Enterprise (6.0, 7.0), Linux SUSE (13.2, 42.1), Linux Ubuntu (12.04, 14.04, 15.10, 16.04, 16.10), OS macOS 10.12 Sierra, OS X 10.10 Yosemite, OS X 10.11 El Capitan, UNIX, Windows 10 all 32- & 64-bit editions (excluding RT OS for Tablets), Windows 7 all 32- & 64-bit editions, Windows 8/8.1 all 32- & 64-bit editions (excluding RT OS for Tablets), Windows Vista all 32bit editions (Home Basic, Premium, Professional, etc.), Windows XP SP3 32-bit editions (XP Home, XP Pro, etc.)
Compatible Network Operating Systems	Citrix MetaFrame Presentation Server 3.0, Citrix MetaFrame XP Presentation Server (Feature Release 1, 2, and 3), Citrix on Windows Server 2003/2003R2, Citrix on Windows Server 2008/2008R2/2008 R2 SP1, Citrix on Windows Server 2012/2012R2, Citrix Presentation Server 4.0/4.5, Citrix XenApp 5.0 (Plus Feature Pack 2 & 3) for Windows Server 2008 Terminal Services 32- and 64-bit, Citrix XenApp 6.0/6.5 [for Windows Server 2008 R2 Terminal Services, 32- and 64-bit], Citrix XenApp 6.0/6.5/7.5 [for Windows Server 2008 R2 SP1 Terminal Services, 32- and 64-bit], Citrix XenApp 7.5 [for Windows Server 2012 and 2012 R2 Terminal Services, 64-bit], Citrix XenDesktop 5.6 [for Windows Server 2008 R2 Terminal Services, 32- and 64-bit], Citrix XenDesktop 5.6/7.0/7.5 [for Windows Server 2008 R2 SP1 Terminal Services, 32- and 64-bit], Citrix XenDesktop 7.0/7.5 [for Windows Server 2012 and 2012 R2 Terminal Services, 64-bit], Novell NetWare 6.5/SP8 Novell Clients www.novell.com/iprint, Novell iPrint Appliance v1.0, Novell Open Enterprise Server 11/SP1, Novell Open Enterprise Server 2 for Linux, Novell Servers www.novell.com/iprint), Windows Server 2003/2003 R2 32-/64-bit (SP1/SP2) Standard/Enterprise/Datacenter (+ Cluster & Terminal Services), Windows Server 2003/2003 R2 32-bit (SP1/SP2), Standard/Enterprise (+ Cluster & Terminal Services), Windows Server 2008 32-/64-bit (SP2) Standard/Enterprise (+ Cluster & Terminal Services), Windows Server 2008 R2 64-bit (SP1) Standard/Enterprise (+ Cluster & Terminal Services), Windows Server 2008/2008 R2 32-/64-bit (SP1/SP2) Standard/Enterprise/Datacenter (+ Cluster & Terminal Services), Windows Server 2012/2012 R2 64-bit Standard/Foundation/Essentials/Datacenter (+ Cluster & Terminal Services), Windows Server 2016/ 64-bit Standard/ Essential/Datacenter (+ Cluster & Terminal Services)
Minimum System Requirements	**PC**: 2 GB available hard disk space; OS hardware requirements see microsoft.com; **MAC**: 1.3 GB available hard drive space; Internet; OS hardware requirements see Apple.com for more info
Power	**Power Supply Type**: Internal (Built-in) power supply; **Power Requirements**: Input voltage: 110 to 127Vac (+/- 10%), 220 to 240Vac (+/- 10%), 50/60 Hz (+/- 3%)
Acoustics	**Acoustic Power Emissions**: 6.6 B(A) printing mono simplex using A4 paper at 50 ppm; **Acoustic Pressure Emissions**: 50 dB(A) printing mono simplex using A4 paper at 50 ppm
Operating Environment	**Operating Temperature Range**: 59 to 86ºF; **Recommended Operating Temperature**: 59 to 86ºF; **Storage Temperature Range**: 14 to 104ºF; **Non-Operating Humidity Range**: 10 to 80% RH; **Operating Humidity Range**: 20 to 80% RH; **Recommended Humidity Operating Range**: 20 to 80% RH
Security Management	Management security: SNMPv3, SSL/TLS, WPA2-Enterprise, 802.1X authentication (EAP- PEAP, EAP-TLS), IPP over TLS, IPsec/Firewall with Certificate, Pre-Shared Key Authentication, and Kerberos Authentication; Support for WJA-10 IPsec Configuration using IPsec Plug-in
Accessories	HP Cabinet Department Y1G16A, Dual Cassette Feeder (2×520) Department Y1F98A, 2000 Sheet HCI Department Y1G21A, 3000 Sheet side HCI Department Y1G20A, Inner Finisher Y1G00A, Inner Finisher Hole Punch 2/3 Y1G02A, Inner Finisher Hole Punch 2/4 Y1G03A, Inner Finisher Hole Punch Swedish Y1G04A, Stapler/Stacker Finisher Y1G18A, Stapler/Stacker Finisher Staples Y1G14A, Inner Finisher & Booklet Maker Staples Y1G13A, Booklet Finisher Y1G07A, Hole Punch 2/3 Y1G10A, Hole Punch 2/4 Y1G11A, Hole Punch Swedish Y1G12A, Job Separator Department Y1G01A, DOD CAC Card Reader CC543B, SIPRNet - Classified Card Reader F8B30A, FiH USB Foreign Interface Harness B5L31A, Two internal USB ports for solutions B5L28A, HDD HP Secure High Performance Hard Disk Drive B5L29A, HP JetDirect USB Wireless Print Server J8031A, HP JetDirect Wireless Print Server with NFC J8030A, HPAC Card Reader - HIP1 CZ208A, HPAC Card Reader - HIP1 X3D03A, HPAC Card Reader - HIP2 X3D03A, Analog Fax Accessory CC487A
HP Service and Support Options	U9LR0E - HP 1 year Next Business Day Service w/Defective Media Retention for LaserJet E825xx MFP Managed; U9LR1E - HP 3 year Next Business Day Service w/Defective Media Retention for LaserJet E825xx MFP Managed; U9LR2E - HP 4 year Next Business Day Service w/Defective Media Retention for LaserJet E825xx MFP Managed; U9LR3E - HP 5 year Next Business Day Service w/Defective Media Retention for LaserJet E825xx MFP Managed; U9LR4E - HP 3 year 4 hour 9x5 Service w/Defective Media Retention for LaserJet E825xx MFP Managed; U9LR5E - HP 4 year 4 hour 9x5 Service w/Defective Media Retention for LaserJet E825xx MFP Managed

Learn more at
hp.com

c05415066, March 2017

XEROX® ALTALINK® MULTIFUNCTION PRINTER

The fleet-ready, black-and-white workflow accelerator.

B8045/B8055/B8065/B8075/B8090

ConnectKey®
Technology

xerox®

Xerox® AltaLink® B8045/B8055/B8065/B8075/B8090 Multifunction Printer

Introducing our latest black-and-white smart multifunction printer intelligent enough to change the way you work. Offering a next generation, mobile-ready user experience, the AltaLink B8000 Series is built for ease of use, security and the future-proof flexibility of app-based workflows. Transform your fleet—and then your business.

SMART AND PRODUCTIVE

You've never seen a multifunction printer like this before. From its tablet-like user interface to its right-out-of-the-box mobile-friendly connectivity options, the Xerox® AltaLink B8000 Series is the multifunction device today's workers have been waiting for.

Optimized for business processes, and easy to manage as a standalone device or as part of an entire fleet, it's designed to enable multitasking and collaboration. Create personalized workflows, automate complex tasks, print and scan directly to and from the cloud with services such as Box®, Microsoft® OneDrive®, Google Drive™, Dropbox™, Microsoft Office 365™ and email. Connect any time, from anywhere on any device.

With the touch of a button, you can go to our Xerox App Gallery and download these simple, yet powerful, serverless apps to your AltaLink multifunction printer to increase user productivity and shorten everyday tasks.

Built-in mobile connectivity, including Near Field Communication (NFC) Tap-to-Pair, optional Wi-Fi Direct®, @PrintByXerox, Apple® AirPrint®, Google Cloud Print™, Xerox® Print Service Plug-in for Android™ and Mopria®, provides the time-saving convenience your workforce wants and needs.

POWERFUL AND SCALABLE

Your workgroups operate more efficiently and effectively with AltaLink. Manage, monitor and upgrade your entire fleet, or provide interactive training and support right from your desktop with our remote user interface.

Fewer maintenance hassles, less IT support, high-capacity paper trays and the ability to print on varying paper sizes add up to increased uptime and greater productivity. Scanning, printing and faxing can be done simultaneously, allowing for multitasking during peak periods—and your choice of finishing options means you can configure your AltaLink device for any work environment and any document type, including booklets, brochures and pamphlets.

BUILT-IN SECURITY

The AltaLink B8000 Series Multifunction Printer provides the maximum level of security through our partnership with McAfee, proactively addressing risks at the fleet and individual device level.

User credentials can be tailored, allowing IT departments or fleet managers complete control over which users have access to critical data and software. And with Secure Print, jobs can be issued a unique PIN to ensure confidential documents are held for release until they're ready to be retrieved at the machine.

XEROX® CONNECTKEY® TECHNOLOGY—THE NEXUS OF YOUR COMPLETE PRODUCTIVITY ECOSYSTEM

From Xerox—the company that created the modern workplace—we present the next revolution in workplace productivity. With a consistent user experience across a wide range of devices, mobile and cloud connectivity and a growing library of apps to expand functionality, you'll work faster, better and smarter.

Intuitive User Experience
An entirely new—and yet entirely familiar way to interact that includes a tablet-like experience with gesture-based touchscreen controls and easy customization.

Mobile and Cloud Ready
Instant connectivity to cloud and mobile devices right from the user interface, with access to pre-loaded, cloud-hosted services that let you work where, when and how you want.

Benchmark Security
Full multi-level protection for both documents and data, ready to guard against and eliminate emerging threats and meet or exceed regulatory compliance.

Enables Next Generation Services
Work more efficiently and manage resources more effectively. Easy integration of Xerox® Managed Print Services enables remote monitoring of service delivery and consumables, plus remote configuration for even more time savings.

Gateway to New Possibilities
Instantly extend your capabilities with access to the Xerox App Gallery, featuring real-world apps designed to optimize digital workflows. Commission our network of partners to design innovative, business-specific solutions.

Find out more about how you'll work smarter at **www.connectkey.com**.

CHOOSE THE CONFIGURATION THAT MEETS YOUR NEEDS

1 Single-Pass Duplex Automatic Document Feeder scans documents at up to 200 images per minute.

2 Convenience Stapler (optional) staples up to 50 sheets of 20 lb/75 gsm media.

3 Bypass Tray handles up to 100 sheets of 80 lb Cover/216 gsm.

4 Two 500-sheet universal trays are adjustable up to 11 x 17 in./A3.

5 Envelope Kit (optional—replaces Tray 2) provides trouble-free feeding of up to 50 envelopes.

6 High-Capacity Tandem Tray holds a total of 3,600 sheets of letter/A4-size paper.

7 High-Capacity Feeder (optional) holds 3,300 sheets of paper. This brings the maximum capacity up to 8,000 sheets.

8 Offset Catch Tray (OCT) (optional; included with all finishers) holds 400 sheets.

9 Office Finisher (optional with AltaLink® B8045/ B8055/B8065/B8075) provides 50-sheet multiposition stapling with an optional hole punch.

10 Office Finisher with Booklet Maker (optional with AltaLink B8045/B8055/B8065/B8075) provides all the finishing of the Office Finisher the capability to create 60-page saddle-stitched booklets (2 to 15 sheets).

11 High Volume Finisher (HVF) (optional with AltaLink B8065/B8075; required for AltaLink B8090) features 100-sheet multiposition stapling and an optional hole punch.

12 Post Process Inserter (optional with HVF and with HVF with Booklet Maker) inserts up to 250 sheets of cover stock or other media (16 lb to 57 lb Bond/80 lb Cover/60 to 216 gsm).

13 High Volume Finisher with Booklet Maker (optional with AltaLink B8065/B8075/B8090) provides all the finishing of the High Volume Finisher with additional saddle-stitch booklet making capabilities (2 to 15 sheets / 60 pages).

14 Z-Fold/C-Fold Unit (optional with HVF with Booklet Maker) adds letter-size Z-folding and C-folding (50 sheets or unlimited capacity with tray stop in the down position).

15 Keyboard (optional)

16 Xerox® Integrated RFID Card Reader E1.0 (optional) adds card based authentication with support for over 90 access cards.

17 Near Field Communication (NFC) Tap-to-Pair allows users to tap their mobile device to an AltaLink B8000 and the MFP will be added to their device list and instantly allow printing.

INTRODUCING MOBILE DEVICE-LIKE TOUCHSCREEN SUPERIORITY

Meet our all-new, 10.1-inch color touchscreen —the user interface that sets a higher standard for customization, ease of use and versatility.

By presenting a familiar "mobile" experience—with support for gestural input and task-focused apps that share a common look and feel—fewer steps are needed to complete even the most complex jobs.

A highly intuitive layout guides you through every task from start to finish, with a natural hierarchy placing critical functions near the top of the screen and commonly used options front and center. Don't like where a function or app is located? Customize the layout to make it yours.

This unmatched balance of hardware technology and software smarts helps everyone who interacts with the AltaLink® B8000 Series get more work done, faster. Try our new UI at **www.xerox.com/AltaLinkUI**.

Xerox® AltaLink® B8045/B8055/B8065/B8075/B8090 Multifunction Printer

Office Depot
Tab 6 - Appendix C
Pricing
Attachment 6.5

ConnectKey®
Technology

DEVICE SPECIFICATIONS	AltaLink B8045	AltaLink B8055	AltaLink B8065	AltaLink B8075	AltaLink B8090
Speed	Up to 45 ppm	Up to 55 ppm	Up to 65 ppm	Up to 75 ppm	Up to 90 ppm
Monthly Duty Cycle*	Up to 175,000 pages	Up to 200,000 pages	Up to 250,000 pages	Up to 300,000 pages	Up to 400,000 pages
Hard Drive/Processor/Memory	Minimum 250 GB HDD/1.8 GHz Quad Core/4 GB system memory				
Connectivity	10/100/1000Base-T Ethernet, High-Speed USB 2.0 direct print, Wi-Fi Direct® with optional Xerox® USB Wireless Adapter, NFC Tap-to-Pair				
Copy and Print	**Copy Resolution:** Up to 600 x 600 dpi; **Print Resolution:** Up to 1200 x 1200, 256 shades of gray				
First-copy-out Time	As fast as 3.8 seconds from the platen/ 7.4 seconds from the Duplex Automatic Document Feeder (DADF)		As fast as 3.3 seconds from the platen/7.2 seconds from the DADF	As fast as 2.9 seconds from the platen/6.9 seconds from the DADF	As fast as 4.9 seconds from the platen/8.7 seconds from the DADF
First-print-out Time	As fast as 3.9 seconds		As fast as 4.9 seconds		
Warm-up from Power Off (Boot Time)	As fast as 120 seconds				
Page Description Languages	Adobe® PostScript® 3™, Adobe PDF version 1.7, PCL® 5c/PCL 6, Optional XML Paper Specification (XPS)				
Paper Input — Standard	**Single-Pass Duplex Automatic Document Feeder:** 200 sheets; Speed: up to 200 ipm (duplex); Sizes: 4.9 x 5 in. to 11.7 x 17 in./ 125 x 138 mm to 297 x 432 mm **Bypass Tray:** 100 sheets; Custom sizes: 4.25 x 5.5 to 11 x 17 in./A6 to A3 **Trays 1 and 2:** 500 sheets each; Custom sizes: 5.5 x 8.5 to 11 x 17 in./A5 to A3 **High-Capacity Tandem Tray Module:** 3,600-sheet total (1,600 and 2,000 sheets); Size 8.5 x 11 in./A4				
Paper Input — Optional	**High-Capacity Feeder (HCF):** 3,300 sheets; Size 8.5 x 11 in./A4 long edge feed **HCF Kits** (HCF required) (only available for B8065/B8075/B8090): 1,250-sheet 11 x 17 in. Short Edge Kit or 1,250-sheet Letter/Legal Short Edge Kit **Envelope Tray** (Replaces Tray 2): Up to 50 envelopes: #10 Commercial, Monarch, DL, C5				
Paper Output/ Finishing — Optional	**Offset Catch Tray** (Required when finishers are not attached—not available with B8090): 400 sheets **Office Finisher** (Not available with B8090): 2,000 + 250-sheet trays, 50-sheet multi-position stapling, optional hole punch **Office Finisher with Booklet Maker** (Not available with B8090): 2,000 + 250-sheet trays, 50-sheet multi-position stapling, saddle-stitch booklet making (2 to 15 sheets (60 pages)), optional hole punch **High Volume Finisher (HVF)** (Optional with B8065/B8075; HVF or HVF with Booklet Maker is required for B8090): 3,000 + 250-sheet trays, 100-sheet multi-position stapling, optional hole punch **High Volume Finisher with Booklet Maker** (Optional with B8065/B8075/B8090): 3,000 + 250-sheet trays, 100-sheet multi-position stapling, saddle-stitch booklet making (2 to 15 sheets (60 pages)), optional hole punch **Z-Fold/C-Fold Unit** (Optional with HVF with Booklet Maker): Adds letter-size Z-folding and C-folding **Post-Process Inserter** (Optional with HVF and with HVF with Booklet Maker): Adds preprinted inserts **Convenience Stapler:** 50-sheet stapling (based on 20 lb Bond/75 gsm), includes Work Surface				

INTUITIVE USER EXPERIENCE

Customize and Personalize	Site, Function or Workflow Customization with Xerox App Gallery and Xerox® App Studio
Print Drivers	Job Identification, Bi-directional Status, Job Monitoring, Xerox® Global Print Driver®, Xerox® Mobile Express Driver®
Xerox® Embedded Web Server	PC or mobile—Status Information, Settings, Device Management, Cloning
Remote Console/Preview	Remote User Interface
Print Features	Print from USB, Sample Set, Personal Print, Saved Job, Booklet Creation, Store and Recall Driver Settings, Scaling, Job Monitoring, Application Defaults, Two-sided Printing, Draft Mode
Scan and Fax	Scan to USB/Email/Network (FTP/SMB), Scan File Formats: PDF, PDF/A, XPS, JPG, TIFF; Convenience Features: Scan to Home, Searchable PDF, Single/ Multi-page PDF/XPS/TIFF, Password-protected PDF; Fax Features: Walk-up Fax (one-line or three-line options available, includes LAN Fax, Direct Fax, Fax Forward to Email), Fax dialing, Unified Address Book, Optical Character Recognition (OCR)

MOBILE AND CLOUD READY

Mobile Connectivity	Apple® AirPrint®, Google Cloud Print™ Ready, Xerox® Print Service Plug-in for Android™, Mopria® Print Service Plug-in for Android, NFC, Wi-Fi Direct Printing
Mobile Printing	@PrintByXerox, Xerox® Mobile Print, Xerox® Mobile Print Cloud, Xerox® Mobile Link App; Visit **www.xerox.com/officemobileapps** for available apps.
Cloud Connectivity	Print from/Scan to Google Drive™, Microsoft® OneDrive®, DropBox™, Microsoft Office 365™, Box®, Xerox® DocuShare® and more.

BENCHMARK SECURITY

Network Security	IPsec, HTTPS, SFTP and Encrypted Email, Network Authentication, SNMPv3, SHA-256 Hash Message Authentication, SSL, TLS, Security Certificates, Automatic Self-signed Certificate
Device Access	Firmware Verification, User Access and Internal Firewall, Port/IP/Domain Filtering, Audit Log, Access Controls, User Permissions, Smart Card Enablement Kit (CAC/PIV/.NET), Xerox® Integrated RFID Card Reader E1.0
Data Protection	Encrypted Hard Disk (AES 256-bit, FIPS 140-2, Validated) and Image Overwrite, McAfee® ePolicy Orchestrator®, McAfee Integrity Control, Whitelisting, Job Level Encryption via HTTPS and Drivers
Document Security	Common Criteria Certification (ISO 15408) (undergoing evaluation), Encrypted Secure Print, FIPS Encrypted Print Drivers

ENABLES NEXT GENERATION SERVICES

Print Management	Xerox® Print Management and Mobility Suite, Configuration Cloning, Xerox® Standard Accounting, Equitrac, Y Soft, PaperCut and more partner solutions
Managing Print	Xerox® Device Manager, Xerox® Support Assistance, Auto Meter Read, Managed Print Services Tools
Sustainability	Cisco EnergyWise®, Print User ID on Margins, Earth Smart Print Settings

GATEWAY TO NEW POSSIBILITIES

Cloud Services	Xerox® Easy Translator, Xerox® Healthcare MFP (U.S. only), many additional services available
Xerox App Gallery	Many apps and cloud services available. Visit **www.xerox.com/appgallery** for a growing selection of apps available for adding functions to the MFP.

* Maximum volume capacity expected in any one month. Not expected to be sustained on a regular basis.

For more detailed specifications, including the latest certifications,
go to **www.xerox.com/AltalinkB8000Specs**.

xerox ®

Datasheet

HP LaserJet Managed MFP E82560dn

Businesses that stay ahead don't slow down. It's why HP built the next generation of HP LaserJet MFPs—to power productivity with a streamlined design that delivers premium quality, maximum uptime, and the strongest security.[1]

High quality, low cost
- Print premium, professional-quality documents with sharp text and crisp graphics for a low cost.
- Get consistent, professional quality and performance you count on with Original HP toner cartridges and drums.
- Choose from a range of modular accessories designed to adapt to the needs of workgroups of all sizes.

Minimal interruptions. Maximum uptime.
- Avoid interruptions with an HP LaserJet Managed MFP designed to be streamlined for maximum productivity.
- Tailor this MFP to the needs of your business with a wide range of paper-handling accessories.
- Scan files directly to Microsoft® SharePoint, plus email, USB, and network folders.[2]
- Grab pages and go, without waiting. This HP LaserJet wakes up quickly and prints fast—up to 60 ppm.[3]

The world's most secure printing[1]
- With HP Sure Start, each printer regularly checks its operating code and repairs itself from attempted hacks.
- Help protect information on the MFP and in transit over the network. Store data on the encrypted hard disk.[4]
- Continually monitor to detect and stop attacks, then automatically reboot with run-time intrusion detection.
- Whitelisting checks firmware during startup to help ensure it's authentic, good code—digitally signed by HP.

[1] Based on HP review of 2016 published security features of competitive in-class printers. Only HP offers a combination of security features that can monitor to detect and automatically stop an attack then self-validate software integrity in a reboot. For a list of printers, visit http://www.hp.com/go/PrintersThatProtect. For more information: http://www.hp.com/go/printersecurityclaims [2] Requires an Internet connection to the printer. Services may require registration. App availability varies by country, language, and agreements. For details, see http://www.hpconnected.com [3] Measured using ISO/IEC 24734, excludes first set of test documents. For more information, see http://www.hp.com/go/printerclaims. Exact speed varies depending on the system configuration, software application, driver, and document complexity. [4] Some features require additional purchase. A FutureSmart service pack update may be required to activate security features. Learn more at http://www.hp.com/go/printsecurity

HP LaserJet Managed MFP E82560dn

Functions / Multitasking Supported	Print, Copy, Scan (fax and wireless optional) / Yes
Print Speed	**Letter**: Up to 60 ppm black; **First Page Out**: As fast as 6.4 sec black; [2]
Print Resolution	**Black (best)**: Up to 1200 x 1200 dpi reduced speed
Print Technology	Laser
Print Cartridges Number	1 (1 black cartridge)
Standard Print languages	HP PCL 6, HP PCL 5c, HP Postscript level 3 emulation, PDF (v 1.7), AirPrint™ compatible
Printer Smart Software Features	NBusinesses that stay ahead don't slow down. It's why HP built the next generation of HP LaserJet MFPs—to power productivity with a streamlined design that delivers professional quality, maximum uptime, and the strongest security.[1] Quality printing for a great value is a smart choice for any business. Produce premium, professional-quality documents at a competitive low cost with an HP LaserJet MFP built to make your work—and your business—look its best. Annoying interruptions and complex maintenance can slow down printing, and ultimately, the pace of business. Avoid pauses in productivity with an HP LaserJet MFP designed for maximum uptime, so you can count on reliable, results day in and day out. Only HP Enterprise printers repair themselves from attacks in real time, delivering built-in security to help keep your network safe. Automatically monitor threats, detect intrusions, and validate operating software with security offered only by HP. Accelerate workflow, improve accuracy, and easily connect people throughout your organization. Complete high-volume scan jobs fast—up to 180 ipm[10]—and avoid extra steps with a Flow MFP designed for maximum productivity.
Printer Management	Printer Administrator Resource Kit for HP Universal Print Driver (UPD Active Directory Administrator Template, Add Print Model to Comments, AutoUpgradeUPD, Driver Configuration Utility, Driver Deployment Utility, HP Managed Printing Administration, PRNCON.EXE, HPPRLOG, Migrate-Server-Tools, UpdateNow, Remove Plug and Play Drivers); HP Web Jetadmin Software; Resource Kit for HP Web Jetadmin (HP SNMP Proxy Agent, HP WS Pro Proxy Agent); HP JetAdvantage Security Manager
Scan Type / Technology	Flatbed, ADF / Platen Scanner CCD Digital-CIS
Scan Resolution	**Hardware**: Up to 600 x 600 dpi; **Optical**: Up to 600 x 600 dpi
Scan File Format	Digital Send: PDF, Hi-Compression PDF, JPEG, TIFF, MTIFF, XPS, PDF/A; Scan to easy access USB: PDF, JPEG, TIFF, MTIFF, XPS, PDF/A; Print from easy access USB: PDF, PS, Print Ready files (.prn, .pcl, .cht)
Scan Input Modes	Front panel applications: Copy; E-mail; Fax; Save to Network Folder; Save to USB; Save to Device Memory; Open Extensibility Platform (OXP) applications
Scan Size	**ADF**: 8.5 x 17 in Maximum; 4.3 x 5.5 in Minimum; **Flatbed**: 11 x 17 in
Scan Speed	Up to 90 ppm/180 ipm (b&w), up to 90 ppm/180 ipm (color)[7] **Duplex**: Up to 180 ipm (b&w), up to 180 ipm (color)
Scanner Advanced Features	Scan-to-E-mail; Scan-to-network folder (stand alone solution); Scan to Cloud; Scan to USB
Bit depth / Grayscale levels	24-bit / 256
Digital Sending Standard Features	Scan to E-mail; Save-to-Network Folder; Save-to-USB drive; Send to Sharepoint; Send to FTP; Send to sFTP; Send to LAN Fax; Send to Internet Fax; Local Address Book; SMTP over SSL; Blank Page Removal; Edge Erase; Auto Color Sense; Auto Crop To Content; Compact PDF; Auto Tonescale; Auto Orientation; Multi-Pick Detect; Auto Straighten; Auto Crop To Page
Copy Speed	**Black (letter)**: Up to 60 cpm
Copy Resolution	**Black (text and graphics)**: Up to 1200 x 1200 dpi reduced speed; Up to 1200 x 1200 dpi reduced speed; **Color (text and graphics)**: Up to 1200 x 1200 dpi reduced speed
Maximum Number Of Copies	Up to 999 copies
Copier Resize	25 to 400%
Copier Settings	Two-sided copying; scalability; image adjustments (darkness, contrast, background cleanup, sharpness); optimized text/picture (text, mixed, printed picture, photograph); N-Up; N or Z-ordering; content orientation; collation; booklet; ID Scan; job build; job Storage; watermark; stamps; book mode scans; erase edges; automatically detect color/mono; image Preview
Fax Speed	**Up to**: 33.6 kbps; **Letter**: 3 sec per page[1]
Fax Resolution	**Black (best)**: Up to 300 x 300 dpi (400 x 400 dpi for received faxes only); **Black (standard)**: 203 x 98 dpi
Fax Features	**Fax Memory**: Up to 500 pages; **Auto Fax Reduction Supported**: Yes; **Auto-Redialing**: Yes; **Fax Delayed Sending**: No; **Distinctive Ring Detection Supported**: No; **Fax Forwarding Supported**: Yes; **Fax Phone TAM Interface Supported**: No; **Fax Polling Supported**: Yes (poll to receive only); **Fax Telephone Mode Supported**: No; **Junk Barrier Supported**: Yes; **Maximum Speed Dialing Numbers**: Up to 1000 numbers (each with 210 destinations); **PC Interface Supported**: Yes; **Remote Retrieval Capability Supported**: No; **Telephone Handset Supported**: No
Standard Connectivity	2 Hi-Speed USB 2.0 Host; 1 Hi-Speed USB 2.0 Device; 1 Gigabit Ethernet 10/100/1000T network; 1 Hardware Integration Pocket; 1 Fax modem port
Network Capabilities	Standard (built-in Gigabit 10/100/1000T Ethernet)
Network Ready	Standard (built-in Gigabit 10/100/1000T Ethernet)
Wireless Capability	No wireless capabilities standard. There are optional accessories (common to all current Jedi products) that support wireless. These are listed in the connectivity section, above.
Mobile Printing Capability	Management security: SNMPv3, SSL/TLS, WPA2-Enterprise, 802.1X authentication (EAP- PEAP, EAP-TLS), IPP over TLS, IPsec/Firewall with Certificate, Pre-Shared Key Authentication, and Kerberos Authentication; Support for WJA-10 IPsec Configuration using IPsec Plug-in[3]
Memory	**Standard**: 7 GB; **Maximum**: 7 GB
Processor Speed	1.2 GHz / **Hard disk:** Two 320 GB Standard, embedded HP High-Performance Secure Hard Disk,Total 640 GB; AES 256 hardware encryption or greater; Secure erase capabilities (Secure File Erase–Temporary Job Files, Secure Erase–Job Data, Secure ATA Erase–Disk). Note: U.S. government SKU uses 500GB FIPS 140-2 validated hard disk instead.
Duty Cycle	**Monthly, letter**: Up to 300,000 pages
Recommended Monthly Page Volume	Up to 100,000
Media Types Supported	Plain, HP EcoEFICIENT, HP Matte 90g, Light 60-74g, Bond, Recycled, HP Matte 105g, HP Matte 120g, HP Soft Gloss 120g, HP Glossy 120g, Mid-Weight 96-110g,Heavy 111-130g, Mid-WtGlossy 96-110g, Hvy Glossy 111-130g, HP Matte 150g, HP Glossy 150g, Extra Heavy 131-175g, XHvyGlossy 131-175g, HP Matte 200g, HP Glossy 200g, Carstock 176-220g, Card Glossy 176-220g, Light Paperboard 221-255g, Paperboard 256-300g, Heavy Paperboard, Color Transparency, Labels, Letterhead, Envelope, Heavy Envelope, Preprinted, Prepunched, Colored

Media Weight Supported	Tray 1, 2, 3: 16 to 78 lb bond (166 lb Index)
Media Sizes Supported	Tray 1: Letter, Letter R, Legal, Executive, Statement, Oficio, 11 x 17, 12 x 18, 4 x 6, 5 x 7, 5 x 8,10 x 15, 8k, 16k, envelope #9, Envelope #10, Envelope Monarch, Tray 2: Letter, Letter R, Legal, Executive, Statement, Oficio, 4 x 6, 5 x 7, 5 x 8,10 x 15, 16k, envelope #9, Envelope #10, Envelope Monarch; Tray3: Letter, Letter R, Legal, Executive, Statement, Oficio, 11 x 17, 12 x 18, 8k, 16k
Media Sizes Custom	Tray 1: 3.86 x 5.5 to 12.59 x 18 in; Tray 2: 3.86 x 5.5 to 11.69 x 15.35 in; Tray 3: 5.5 x 7.17 to 12.59 x 18 in
Paper Handling	100-sheet multi-purpose tray, 2 x 520-sheet input tray, 520-sheet input tray, 250 sheet ADF; 500 sheet face-down output bin; **Duplex Options**: Automatic (standard); **Auto Document Feeder Capacity**: Standard, 250 sheets; **Envelope Feeder**: No; **Standard Paper Trays**: 3; **Input Capacities**: Up to 520 sheets; **Output Capacities**: Up to 500 sheets; Up to 40 envelopes
What's in the box	**Z8Z22A** Engine; TCU; Drums; Assy-Color WG Nameplate and Label; Power Cords; Assembly-CD WW; Hardware install and setup documentation; Support flyers. **DOES NOT INLCLUDE TONER**[10]
Replacement Cartridges	HP Black Managed LJ Toner Cartridge (ISO Yield 69,000) W9014MC[6]
Product Dimensions	**W x D x H**: 23 x 30.3 x 36.7 in; **Maximum**: 64.8 x 30.9 x 46.8 in
Product Weight	210.8 lb
Warranty Features	90 day parts only. Extended Warranty and support options vary by product, country and local legal requirements. Go to http://www.hp.com/support to learn about HP award winning service and support options in your region.
Energy Efficiency Compliance	Energy Star; Blue Angel; EPEAT silver
Control Panel	8.0-in (20.3 cm) Color Graphics Display (CGD) with touchscreen; rotating (adjustable angle) display; illuminated Home button (for quick return to the Home menu); USB High-speed 2.0 port; Hardware Integration Pocket; Extended Keyboard
Display Description	8.0-in (20.3 cm) touchscreen, SVGA Color Graphic Display (CGD)
Software Included	HP Connected, HP Device Experience (DXP), HP PCL 6 Printer Driver, HP Software Installer/Uninstaller, Mac OS Welcome Screen (Directs users to 123.HP.com or OS App Source for printer software), Online user manuals
Fonts and Typefaces	84 scalable TrueType fonts
Compatible Operating Systems	Android, Linux Boss (5.0), Linux Debian (7.0, 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8, 7.9, 8.0, 8.1, 8.2, 8.3, 8.4, 8.5, 8.6), Linux Fedora (22, 23, 24), Linux Mint (17, 17.1, 17.2, 17.3, 18), Linux Red Hat Enterprise (6.0, 7.0), Linux SUSE (13.2, 42.1), Linux Ubuntu (12.04, 14.04, 15.10, 16.04, 16.10), OS macOS 10.12 Sierra, OS X 10.10 Yosemite, OS X 10.11 El Capitan, UNIX, Windows 10 all 32- & 64-bit editions (excluding RT OS for Tablets), Windows 7 all 32- & 64-bit editions, Windows 8/8.1 all 32- & 64-bit editions (excluding RT OS for Tablets), Windows Vista all 32bit editions (Home Basic, Premium, Professional, etc.), Windows XP SP3 32-bit editions (XP Home, XP Pro, etc.)
Compatible Network Operating Systems	Citrix MetaFrame Presentation Server 3.0, Citrix MetaFrame XP Presentation Server (Feature Release 1, 2, and 3), Citrix on Windows Server 2003/2003R2, Citrix on Windows Server 2008/2008R2/2008 R2 SP1, Citrix on Windows Server 2012/2012R2, Citrix Presentation Server 4.0/4.5, Citrix XenApp 5.0 (Plus Feature Pack 2 & 3) for Windows Server 2008 Terminal Services 32- and 64-bit, Citrix XenApp 6.0/6.5 [for Windows Server 2008 R2 Terminal Services, 32- and 64-bit], Citrix XenApp 7.5 [for Windows Server 2008 R2 SP1 Terminal Services, 32- and 64-bit], Citrix XenApp 7.5 [for Windows Server 2012 and 2012 R2 Terminal Services, 64-bit], Citrix XenDesktop 5.6 [for Windows Server 2008 R2 Terminal Services, 32- and 64-bit], Citrix XenDesktop 5.6/7.0/7.5 [for Windows Server 2008 R2 SP1 Terminal Services, 32- and 64-bit], Citrix XenDesktop 7.0/7.5 [for Windows Server 2012 and 2012 R2 Terminal Services, 64-bit], Novell NetWare 6.5/SP8 Novell Clients www.novell.com/iprint, Novell iPrint Appliance v1.0, Novell Open Enterprise Server 11/SP1, Novell Open Enterprise Server 2 for Linux, Novell Servers www.novell.com/iprint), Windows Server 2003/2003 R2 32-/64-bit (SP1/SP2) Standard/Enterprise/Datacenter (+ Cluster & Terminal Services), Windows Server 2003/2003 R2 32-bit (SP1/SP2), Standard/Enterprise (+ Cluster & Terminal Services), Windows Server 2008 32-/64-bit (SP2) Standard/Enterprise (+ Cluster & Terminal Services), Windows Server 2008 R2 64-bit (SP1) Standard/Enterprise (+ Cluster & Terminal Services), Windows Server 2008/2008 R2 32-/64-bit (SP1/SP2) Standard/Enterprise/Datacenter (+ Cluster & Terminal Services), Windows Server 2012/2012 R2 64-bit Standard/Foundation/Essentials/Datacenter (+ Cluster & Terminal Services), Windows Server 2016/ 64-bit Standard/ Essential/Datacenter (+ Cluster & Terminal Services)
Minimum System Requirements	**PC**: 2 GB available hard disk space; OS hardware requirements see microsoft.com; **MAC**: 1.3 GB available hard drive space; Internet; OS hardware requirements see Apple.com for more info
Power	**Power Supply Type**: Internal (Built-in) power supply; **Power Requirements**: Input voltage: 110 to 127Vac (+/- 10%), 220 to 240Vac (+/- 10%), 50/60 Hz (+/- 3%); **Power Consumption**: 1090 watts (printing), 65 watts (ready), 11 watts (sleep), 0.5 watts (auto-off), 0.1 watts (off)
Acoustics	**Acoustic Power Emissions**: 6.7 B(A) printing mono simplex using A4 paper at 60 ppm; **Acoustic Pressure Emissions**: 51 dB(A) printing mono simplex using A4 paper at 60 ppm
Operating Environment	**Operating Temperature Range**: 59 to 86ºF; **Recommended Operating Temperature**: 59 to 86ºF; **Storage Temperature Range**: 14 to 104ºF; **Non-Operating Humidity Range**: 10 to 80% RH; **Operating Humidity Range**: 20 to 80% RH; **Recommended Humidity Operating Range**: 20 to 80% RH
Security Management	Management security: SNMPv3, SSL/TLS, WPA2-Enterprise, 802.1X authentication (EAP- PEAP, EAP-TLS), IPP over TLS, IPsec/Firewall with Certificate, Pre-Shared Key Authentication, and Kerberos Authentication; Support for WJA-10 IPsec Configuration using IPsec Plug-in
Accessories	HP Cabinet Department Y1G16A, Dual Cassette Feeder (2x520) Department Y1F98A, 2000 Sheet HCI Department Y1G21A, 3000 Sheet side HCI Department Y1G20A, Inner Finisher Y1G00A, Inner Finisher Hole Punch 2/3 Y1G02A, Inner Finisher Hole Punch 2/4 Y1G03A, Inner Finisher Hole Punch Swedish Y1G04A, Stapler/Stacker Finisher Y1G18A, Stapler/Stacker Finisher Staples Y1G14A, Inner Finisher & Booklet Maker Staples Y1G13A, Booklet Finisher Y1G07A, Hole Punch 2/3 Y1G10A, Hole Punch 2/4 Y1G11A, Hole Punch Swedish Y1G12A, Job Separator Department Y1G01A, DOD CAC Card Reader CC543B, SIPRNet - Classified Card Reader F8B30A, FiH USB Foreign Interface Harness B5L31A, Two internal USB ports for solutions B5L28A, HDD HP Secure High Performance Hard Disk Drive B5L29A, HP JetDirect USB Wireless Print Server J8031A, HP JetDirect Wireless Print Server with NFC J8030A, HPAC Card Reader - HIP1 CZ208A, HPAC Card Reader - HIP1 X3D03A, HPAC Card Reader - HIP2 X3D03A, Analog Fax Accessory CC487A
HP Service and Support Options	HP 1, 3, 4, 5 Year Next business day onsite contract or carepack-delivery specialists only; HP 1, 3, 4, 5 Year Next business day parts only contract or carepack-hp. HP 1, 3, 4, 5 Year 4 hour same business day onsite contract or carepack-hp.-note same day available in AMS. APJ -tbd, EMEA-not available for any event carepack offerings - installation and Maintenance replacement service

Learn more at
hp.com

[1] Based on standard ITU-T test image #1 at standard resolution and MMR encoding, the HP fax device can transmit at 3 sec/page for V.34 and 6 sec/page for V.17 [2] Measured using ISO/IEC 17629. For more information see http://www.hp.com/go/printerclaims. Exact speed varies depending on the system configuration, software application, driver, and document complexity. [3] Optional Wireless Direct and Wireless [4] Declared yield value in accordance with ISO/IEC 19752. Actual yields vary considerably based on images printed and other factors. For more information, visit http://www.hp.com/go/learnaboutsupplies. Actual yields vary considerably based on images printed and other factors. [5] Measured using ISO/IEC 24734, excludes first set of test documents. For more information see http://www.hp.com/go/printerclaims. Exact speed varies depending on the system configuration, software application, driver, and document complexity. [6] Average color composite black declared yields based on ISO/IEC 19798 and continuous printing. Actual yields vary considerably based on images printed and other factors. For details see http://www.hp.com/go/learnaboutsupplies [7] Scan speeds measured from ADF. Actual processing speeds may vary depending on scan resolution, network conditions, computer performance, and application software. [8] Power requirements are based on the country/region where the printer is sold. Do not convert operating voltages. This will damage the printer and void the product warranty. Energy Star value typically based on measurement of 115V device. [9] Based on the BA TEC method with the following possible exceptions: 1 minute or less sleep delay setting, Wi-Fi disabled. [10] No, please purchase USB cable separately (EMEA, Americas; AP). Service Technician must install units

4AA7-0087ENL, May 2017

XEROX® ALTALINK® COLOR MULTIFUNCTION PRINTER

Smart, Secure and Connected

C8030/C8035/C8045/C8055/C8070

ConnectKey®
Technology

xerox

Xerox® AltaLink® C8030/C8035/C8045/C8055/C8070 Color Multifunction Printer

Xerox® AltaLink devices provide new levels of capability and connectivity for mid-size, large workgroups and busy offices. With AltaLink, your extended workforce has instant and secure access to the documents, data and workflows it needs to work faster and more efficiently—from every location and with any device.

SMART AND PRODUCTIVE

You've never seen a multifunction printer like this before. From its tablet-like user interface to its right-out-of-the-box mobile-friendly connectivity options, the Xerox® AltaLink C8000 Series is the color multifunction device today's workers have been waiting for.

Optimized for business processes, and easy to manage as a standalone device or as part of an entire fleet, it's designed to enable multitasking and collaboration. Create customized workflows, automate complex tasks, print and scan directly to and from the cloud with services like Box®, Microsoft® OneDrive®, Google Drive™, Dropbox™ and Microsoft Office 365™. Connect any time, from anywhere and any device.

With the touch of a button, you can go to our Xerox App Gallery and download simple, yet powerful, serverless apps to your AltaLink color multifunction printer to increase user productivity and shorten everyday tasks.

Built-in mobile connectivity, including Near Field Communication (NFC) Tap-to-Pair, optional Wi-Fi Direct®, @PrintByXerox, Google Cloud Print™, Xerox® Print Service Plug-in for Android™ and Mopria® provides the time-saving convenience your workforce wants and needs.

POWERFUL AND SCALABLE

Your workgroups operate more efficiently and effectively with AltaLink. Manage, monitor and upgrade your entire fleet with our Embedded Web Server, or provide interactive training and support right from your desktop with our remote user interface.

Fewer maintenance hassles, less IT support, high-capacity paper trays and the ability to print on varying paper sizes add up to increased uptime and greater productivity. Scanning, printing and faxing can be done simultaneously, allowing for multitasking during peak periods—and your choice of finishing options means you can configure your AltaLink device for any work environment and any document type, including booklets, brochures and pamphlets.

BUILT-IN SECURITY

The AltaLink C8000 Series Color Multifunction Printer provides the maximum level of security through our partnership with McAfee, proactively addressing risks at the fleet and individual device level.

Multiple layers of security include data encryption, disk overwrite and industry certifications. At the user level, Secure Print holds documents for release until they're ready to be retrieved at the device.

COLOR WHERE IT COUNTS

With high resolution output of 1200 x 2400 dpi, photo-quality color images and crisp text will give your documents clarity and impact. You can also upgrade your AltaLink C8000 Series with the Xerox® EX-c C8000 Print Server Powered by Fiery®, enabling office users to quickly, efficiently and cost effectively print professional-looking documents.

XEROX® CONNECTKEY® TECHNOLOGY—THE NEXUS OF YOUR COMPLETE PRODUCTIVITY ECOSYSTEM

From Xerox—the company that created the modern workplace—we present the next revolution in workplace productivity. With a consistent user experience across a wide range of devices, mobile and cloud connectivity and a growing library of apps to expand functionality, you'll work faster, better and smarter.

Intuitive User Experience
An entirely new—and yet entirely familiar way to interact that includes a tablet-like experience with gesture-based touchscreen controls and easy customization.

Mobile and Cloud Ready
Instant connectivity to cloud and mobile devices right from the user interface, with access to pre-loaded, cloud-hosted services that let you work where, when and how you want.

Benchmark Security
Full multi-level protection for both documents and data, ready to guard against and eliminate emerging threats and meet or exceed regulatory compliance.

Enables Next Generation Services
Work more efficiently and manage resources more effectively. Easy integration of Xerox® Managed Print Services enables remote monitoring of service delivery and consumables, plus remote configuration for even more time savings.

Gateway to New Possibilities
Instantly extend your capabilities with access to the Xerox App Gallery, featuring real-world apps designed to optimize digital workflows. Commission our network of partners to design innovative, business-specific solutions.

Find out more about how you'll work smarter at **www.connectkey.com**.

1 Single-Pass Duplex Automatic Document Feeder (DADF) saves time by simultaneously scanning both sides of two-sided documents at up to 139 impressions per minute.

2 Convenience Stapler (optional) staples up to 50 sheets of 20 lb/80 gsm media.

3 Bypass Tray handles up to 100 sheets of 20 lb/80 gsm, also feeds up to 110 lb Cover/300 gsm media.

4 Two 520-sheet adjustable trays (standard with all configurations). Tray 1 handles media sizes up to 11.7 x 17 in./A3 and Tray 2 handles media sizes up to 12 x 18 in./SRA3.

5 Envelope Kit (optional—replaces Tray 1) provides trouble-free feeding of up to 60 envelopes.

6 High-Capacity Tandem Tray Module (optional) brings the total paper capacity up to 3,140 sheets.

7 Four Tray Module (optional with C8030/C8035) holds a total of 2,180 sheets.

8 High-Capacity Feeder (optional) holds 2,000 sheets of letter/A4 paper, increasing the maximum paper capacity to 5,140 sheets.

9 Business Ready (BR) Finisher (optional) gives you advanced finishing functions at a great value.

10 BR Booklet Maker Finisher (optional) provides advanced finishing the capability to create 60-page saddle-stitched booklets (2 to 15 sheets).

11 C-Fold/Z-Fold Unit (optional) adds three folds: C-fold, Z-fold and Z-half-fold to the BR Finisher or BR Booklet Maker Finisher.

12 Offset Catch Tray (OCT) (standard on all configurations and included with all finishers).

13 Integrated Office Finisher (optional with C8030/C8035) provides 500-sheet stacking and 50-sheet, single-position stapling.

14 Office Finisher LX (optional with C8030/C8035/C8045/C8055) gives you advanced finishing functions at a great value, and offers optional crease/score and saddle-stitch booklet making capable of 60-page booklets (2 to 15 sheets).

15 Xerox® Integrated RFID Card Reader E1.0 (optional) adds card based authentication with support for over 90 access cards.

16 Near Field Communication (NFC) Tap-to-Pair allows users to tap their mobile device to the AltaLink C8000 user panel and instantly connect with the MFP.

INTRODUCING MOBILE DEVICE-LIKE TOUCHSCREEN SUPERIORITY

Meet our all-new, 10.1-inch color touchscreen —the user interface that sets a higher standard for customization, ease of use and versatility.

By presenting a familiar "mobile" experience—with support for gestural input and task-focused apps that share a common look and feel—fewer steps are needed to complete even the most complex jobs.

A highly intuitive layout guides you through every task from start to finish, with a natural hierarchy placing critical functions near the top of the screen and commonly used options front and center. Don't like where a function or app is located? Customize the layout to make it yours.

This unmatched balance of hardware technology and software smarts helps everyone who interacts with the AltaLink® C8000 Series get more work done, faster. Try our new UI at **www.xerox.com/AltaLinkUI**.

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Xerox® AltaLink® C8030/C8035/C8045/C8055/C8070
Color Multifunction Printer

Office Depot
Tab 6 - Appendix C
Pricing
Attachment 6.7
ConnectKey®
Technology

DEVICE SPECIFICATIONS	AltaLink C8030	AltaLink C8035	AltaLink C8045	AltaLink C8055	AltaLink C8070
Speed (Color/Black-and-white)	Up to 30/30 ppm	Up to 35/35 ppm	Up to 45/45 ppm	Up to 50/55 ppm	Up to 70/70 ppm
Monthly Duty Cycle*	Up to 90,000 pages	Up to 110,000 pages	Up to 200,000 pages	Up to 300,000 pages	Up to 300,000 pages
Hard Drive/Processor/Memory	Minimum 250 GB HDD/Intel® Atom™ Quad Core 1.91 GHz/2 MB Cache/8 GB system memory				
Connectivity	10/100/1000Base-T Ethernet, High-Speed USB 2.0 direct print, Wi-Fi Direct® with optional Xerox® USB Wireless Adapter, NFC Tap-to-Pair				
Optional Controller	Xerox® EX-c C8000 Print Server Powered by Fiery®				
Copy and Print Resolution	**Copy:** Up to 600 x 600 dpi; **Print:** Up to 1200 x 2400 dpi				
First-copy-out Time (as fast as) (from platen/warmed-up state)	8.1 seconds color/6.7 seconds black-and-white		7.8 seconds color/6.4 seconds black-and-white	7.2 seconds color/5.7 seconds black-and-white	5.2 seconds color/4.9 seconds black-and-white
First-print-out Time (as fast as)	6.5 seconds color/5.3 seconds black-and-white	6.4 seconds color/5.2 seconds black-and-white	6.5 seconds color/5.3 seconds black-and-white	6.0 seconds color/4.7 seconds black-and-white	4.7 seconds color/4.0 seconds black-and-white
Page Description Languages	Adobe® PostScript® 3™, Adobe PDF version 1.7, PCL® 5c/PCL 6, Optional XML Paper Specification (XPS)				
Paper Input Standard	**Single-Pass Duplex Automatic Document Feeder:** 130 sheets; Speed: up to 139 ipm (duplex); Sizes: 3.4 x 4.9 in. to 11.7 x 17 in./85 x 125 mm to 297 x 432 mm **Bypass Tray:** 100 sheets; Custom sizes: 3.5 x 3.9 to 12.6 x 19 in./89 x 98 mm to 320 x 483 mm (SEF) **Tray 1:** 520 sheets; Custom sizes: 5.5 x 7.2 in. to 11.7 x 17 in./140 x 182 mm to 297 x 432 mm (SEF) **Tray 2:** 520 sheets; Custom sizes: 5.5 x 7.2 in. to 12 x 18 in./140 x 182 mm to SRA3 (SEF)				
Choose One	**Four Tray Module** (Trays 3 and 4—available with C8030/C8035): 1,040 sheets; 520 sheets each; Custom sizes: 5.5 x 7.2 to 12 x 18 in./140 x 182 mm to SRA3 (SEF) **High Capacity Tandem Tray Module:** 2,000 sheets; One 867-sheet paper tray and one 1,133-sheet paper tray; Sizes: 8.5 x 11 in./A4				
Optional	**High-Capacity Feeder (HCF):** 2,000 sheets; Size 8.5 x 11 in./A4 long edge feed **Envelope Tray (replaces Tray 1):** Up to 60 envelopes: #10 Commercial, Monarch, DL, C5				
Paper Output/ Finishing Standard	**Dual Offset Catch Tray** (standard when finishers are not attached): 250 sheets each; Face up Tray: 100 sheets				
Optional	**Integrated Office Finisher** (Available with C8030/C8035): 500-sheet stacker, 50 sheets stapled, single-position stapling **Office Finisher LX** (Available with C8030/C8035/C8045/C8055): 2,000-sheet stacker, 50 sheets stapled, 2-position stapling, optional hole punch, optional booklet maker (score, saddle stitch 2 to 15 sheets (60 pages)) **BR Finisher:** 3,000-sheet stacker and 500-sheet top tray, 50-sheet multiposition stapling and 2/3-hole punching **BR Booklet Maker Finisher:** 1,500-sheet stacker and 500-sheet top tray, 50-sheet multiposition stapling and 2/3-hole punching plus saddle-stitch booklet making (2 to 15 sheets, 60 pages) and V-folding **C-Fold/Z-Fold Unit:** Adds Z-folding, Letter Z-folding and Letter C-folding to the BR Finisher and BR Booklet Maker Finisher **Convenience Stapler:** 50-sheet stapling (based on 80 gsm), includes Work Surface				

INTUITIVE USER EXPERIENCE

Customize and Personalize	Site, Function or Workflow Customization with Xerox App Gallery and Xerox® App Studio
Print Drivers	Job Identification, Bi-directional Status, Job Monitoring, Xerox® Global Print Driver®, Xerox® Mobile Express Driver®
Xerox® Embedded Web Server	PC or mobile—Status Information, Settings, Device Management, Cloning
Remote Console/Preview	Remote User Interface
Print Features	Print from USB, Sample Set, Personal Print, Saved Job, Booklet Creation, Store and Recall Driver Settings, Scaling, Job Monitoring, Application Defaults, Two-sided Printing, Draft Mode
Scan and Fax	Scan to USB/Email/Network (FTP/SMB), Scan File Formats: PDF, PDF/A, XPS, JPG, TIFF; Convenience Features: Scan to Home, Searchable PDF, Single/Multi-page PDF/XPS/TIFF, Password-protected PDF; Fax Features: Walk-up Fax (one-line or three-line options available, includes LAN Fax, Direct Fax, Fax Forward to Email), Fax dialing, Unified Address Book, Optical Character Recognition (OCR)

MOBILE AND CLOUD READY

Mobile Connectivity	Apple® AirPrint®, Google Cloud Print™ Ready, Xerox® Print Service Plug-in for Android™, Mopria® Print Service Plug-in for Android, NFC, Wi-Fi Direct Printing
Mobile Printing	@PrintByXerox, Xerox® Mobile Print, Xerox® Mobile Print Cloud, Xerox® Mobile Link App; Visit **www.xerox.com/officemobileapps** for available apps.
Cloud Connectivity	Print from/Scan to Google Drive™, Microsoft® OneDrive®, DropBox™, Microsoft Office 365™, Box®, Xerox® DocuShare® and more.

BENCHMARK SECURITY

Network Security	IPsec, HTTPS, SFTP and Encrypted Email, Network Authentication, SNMPv3, SHA-256 Hash Message Authentication, SSL, TLS, Security Certificates, Automatic Self-signed Certificate
Device Access	Firmware Verification, User Access and Internal Firewall, Port/IP/Domain Filtering, Audit Log, Access Controls, User Permissions, Smart Card Enablement Kit (CAC/PIV/.NET), Xerox® Integrated RFID Card Reader E1.0
Data Protection	Encrypted Hard Disk (AES 256-bit, FIPS 140-2, Validated) and Image Overwrite, McAfee® ePolicy Orchestrator®, McAfee Integrity Control, Whitelisting, Job Level Encryption via HTTPS and Drivers
Document Security	Common Criteria Certification (ISO 15408) (undergoing evaluation), Encrypted Secure Print, FIPS Encrypted Print Drivers

ENABLES NEXT GENERATION SERVICES

Print Management	Xerox® Print Management and Mobility Suite, Configuration Cloning, Xerox® Standard Accounting, Equitrac, Y Soft, PaperCut and more partner solutions
Managing Print	Xerox® Device Manager, Xerox® Support Assistance, Auto Meter Read, Managed Print Services Tools
Sustainability	Cisco EnergyWise®, Print User ID on Margins, Earth Smart Print Settings

GATEWAY TO NEW POSSIBILITIES

Cloud Services	Xerox® Easy Translator, Xerox® Healthcare MFP (U.S. only), many additional services available
Xerox App Gallery	Many apps and cloud services available. Visit **www.xerox.com/appgallery** for a growing selection of apps available for adding functions to the MFP.

* Maximum volume capacity expected in any one month. Not expected to be sustained on a regular basis.

For more detailed specifications, including the latest certifications,
go to **www.xerox.com/AltalinkC8000Specs**.

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xerox ®

Xerox® D95A/D110/D125
Copier/Printer

Office Depot
Tab 6 - Appendix C
Pricing
Attachment 6.8

Xerox® D95A/D110/D125 Copier/Printer

The power to print more for less, and excite your customers.

Print faster. Print for less.
Thrill your customers.

For printing-intensive environments, such as pay-for-print shops and centralized reprographic departments, and in education, healthcare and many other industries, we engineered the Xerox® D95A/D110/D125 Black and White Copier/Printer to excel at what's most important: increasing productivity, reducing costs and exceeding your customers' demanding expectations. Count on superior performance, renowned Xerox® dependability and ease-of-use, plus versatile, state-of-the-art finishing capabilities and the ability to add industry-leading integrated workflow-optimization solutions.

The Xerox® D95A/D110/D125 helps you grow your business because you're free to focus on what you do best: producing great work. We'll help you produce it faster and more affordably.

The Xerox® D95A/D110/D125 Copier/Printer delivers a portfolio of the industry's most innovative features and capabilities, with the flexibility to choose your print speed, server options, and the media feeding and finishing capabilities that make the most sense for your business or organization:

- Fast print speeds of up to 100, 110 or 125 pages per minute (ppm).

- High-performance copying/scanning at up to 200 images per minute (ipm). Plus, single-pass color scanning maintains your original document's appearance as you save it to your desktop, network or other location.

- A state-of-the-art integrated controller comes standard. Plus, the D95A/D110/D125 also offers a choice of two powerful servers designed to meet your individual needs.

- Proven reliability and industry-leading support. Count on the D95A/D110/D125 to deliver a long life of peak performance.

- Unparalleled ease-of-use.

- Outstanding image quality with excellent registration.

- A robust set of in-line finishing options to expand your applications capabilities.

- Multiple feeding and paper-handling options to boost both your productivity and your ability to deliver results-oriented output.

Xerox®-exclusive EA Toner technology plays an integral role in the D95A/D110/D125 Copier/Printer's delivery of superior image-quality:

- Emulsion Aggregation (EA) Toner is chemically grown, resulting in the smallest, most uniformly shaped particles for razor-sharp line work.

- You get the highest levels of detailing, with the sharpest text and halftones, and deep, solid blacks.

- Higher toner yields mean longer print runs with fewer operator interventions.

- Longer photoconductor life and lower toner requirements per page further enhance the D95A/D110/D125 Copier/Printer's contribution to environmental sustainability.

Innovative production solutions to ensure a greener today and tomorrow.

For more information about our commitment to environmental sustainability, visit **www.xerox.com/environment**.

Grow your business with performance and reliability you can count on.

Designed for fast-paced environments of all types – from commercial print shops and pay-for-print retail outlets to law offices and school districts – the Xerox® D95A/D110/D125 Copier/Printer excels anywhere speed, image quality and ease-of-use play key roles in improving efficiency and reducing costs.

Speed and Productivity

Time is money, and the D95A/D110/D125 Copier/Printer helps you save both.

- High-speed print engines deliver output up to 100, 110 and 125 pages per minute.

- A fast, single-pass, color dual-head scanner—which means each original is only scanned once—scans at speeds up to 200 images per minute.

- Concurrent scan/receive, RIP and print processing provide maximum throughput.

- The 250-sheet Automatic Document Feeder ensures that even the largest, most complex jobs run with optimum speed and efficiency.

- The Build Job feature enables easy programming of different types of pages in one document, with no manual collation required regardless of the job's complexity.

- Convert hard-copy pages to TIFF, JPEG and PDF files that you can store in folders for fast reprint or send directly to an FTP location or an email distribution list.

- Standard color scanning allows full-color communication via email or digital file distribution (JPEG, TIFF, PDF) for fast, inexpensive collaboration.

Image Quality

When printing is your business, the D95A/D110/D125 Copier/Printer's unsurpassed image quality goes a long way toward winning repeat customers.

- 2400 x 2400 dpi print resolution delivers consistent, high-quality reproduction of text, solids, photos and graphics, with exceptional registration for polished, professional results.

- Color scanning with 600 x 600 dpi with 8-bit gray (256 shades) scan resolution produces copy output that truly matches the original.

Ease-of-use

With a minimal learning curve, the D95A/D110/D125 Copier/Printer quickly begins delivering an exceptional return on your investment.

- With a large, full-color touch screen, the user interface allows simple programming of sophisticated jobs, with intuitively located buttons and a look and feel that matches your other Xerox® devices for immediate familiarity.

- Load-while-run, unload-while-run and change-while-run capabilities mean you can load paper or unload finished documents while the copier/printer is running. This ensures more continuous operation and higher productivity.

- With multiple destination options, users can quickly scan and save or scan and send documents in one easy step. Innovative Job Flow Sheets make it possible by automatically emailing or distributing jobs to designated locations.

- Print from and save to any standard USB drive device for easy walk-up convenience.

- The Copier/Printer accepts any data stream, anytime, including Adobe® PostScript®, PDF, PCL, LCDS, IPDS, VIPP® and PPML.

- A small footprint means you can place the device conveniently close to users while taking up less of your office's valuable square footage.

Reliability

At Xerox, we strive to help your business or institution produce exceptional output faster and more cost effectively. But productivity and bottom-line savings mean nothing unless you can also count on consistent reliability. That's why every component within the D95A/D110/D125 Copier/Printer has been engineered for maximum uptime and long-life durability.

Xerox® Service: All the support you'll need

Count on our world-class service to support you in many ways:

- 24/7 support ensures that our service experts are available to assist you no matter when the need arises.

- We've made it easy for you to perform routine maintenance and tune-ups yourself and maximize your uptime via the **Xerox® Productivity Plus Integrated Maintenance Program**.

- Automatic Meter Reads (AMR) ensure accurate billing (where available).

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Excite your customers and win more jobs

Create applications for your specific business needs or targeted toward a diverse range of industries with the Xerox® D95A/D110/D125 Copier/Printer. Its powerful media handling, feeding and finishing capabilities give you the flexibility to produce dynamic finished products—at your point of need—that meet your internal requirements, excite your customers, and drive new business and revenues your way.

Plus, you can choose from a broad array of media in a variety of weights and sizes, including approved coated stocks.

Feeding and paper handling highlights:

- Increase productivity with uninterrupted long runs by adding an optional letter-size high-capacity feeder, or a choice of one- or two-tray* oversized high-capacity feeder to accommodate standard, oversize and custom stock.

- Attract attention and maximize the impact of your high-value documents by adding full-color covers or inserts (up to 200 sheets) via the standard post-process inserter.

- Use the bypass tray to run additional sizes and weights (up to 250 sheets).

Expand your capabilities with the D95A/D110/D125 Copier/Printer's in-line finishing options:

- Collating helps you quickly organize your jobs.

- Variable length stapling (up to 100 sheets)—24 staple choices yield top-quality stapled sets.

- Hole punching – 2/3—saves time and costs.

- The Interface Module acts as a "communications hub" whenever you elect to have more than one finisher connected to your copier/printer. It enables key functions such as media cooling, decurling and finisher module communications.

- GBC® AdvancedPunch™* offers a versatile range of punching styles so you can create documents in-house that are ready for professional binding. Easily blends printing, collating and punching to save time, maximize productivity and lower costs.

- The High-Capacity Stacker* neatly stacks up to 5,000 letter-size sheets. A removable cart included for easy transport and unloading. Handles even your largest jobs.

- Bi-folding, C-folding, Z-folding and Engineering Z-folding (tabloid folded to fit into letter-size document sets) saves time and enhances your productivity.

- Create booklets and calendars with up to 100 pages (25 imposed sheets) using the Booklet Maker Finisher.*

- SquareFold® Trimmer Module creases cover sheets and performs face trimming to ensure a professional finish. Control trim and degree of square fold, creating square-spine booklets that can be opened flat and are easy to handle, stack and store.

- The Plockmatic Pro50/35™ Booklet Maker* lets you fold a single sheet, or saddle stitch and fold from 2 sheets to 35 or 50 sheets, producing up to a 140- or 200-page (20 lb. bond / 75 gsm) booklet. Expand your booklet-making capabilities by adding the SquareFold® Trimmer and Cover Feeder (available with Standard Finisher Plus configurations only).

- The Xerox® Tape Binder* binds booklets of up to 125 sheets of 20 lb. (75 gsm) paper. Create professional looking documents that get results: sales proposals, annual reports, course packs or any other materials your business or organization publishes.

Xerox® Paper and Specialty Media

See the Difference Quality Makes™

Our digitally optimized papers and specialty media products are specifically engineered in concert with the Xerox® D95A/D110/D125 Copier/Printer to provide you with superior productivity, reliability and flexibility. Choose from a broad selection of paper and specialty media (DocuMagnets™, window clings, accordion pictures, and many more), in a full range of weights and sizes, to create a variety of print applications and finished documents. For more information, visit us at **www.xerox.com**.

Feeding Options

2-Tray High-Capacity Feeder
2,000 sheets each tray
(4,000 sheets total): Letter-size

Oversized High-Capacity Feeder
2,000 sheets: Up to 13 x 19.2 in.

2-Tray Oversized High-Capacity Feeder*
2,000 sheets each tray (4,000 sheets total): Up to 13 x 19.2 in.

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* D110 and D125 configurations only.

Flexibility for every environment.

1 2-Tray Oversized High-Capacity Feeder*

2 250-sheet bypass tray

3 Scanner (up to 200 ipm) with standard color scanning

4 Print resolution up to 2400 x 2400 dpi

5 1,100-sheet letter-size tray

6 1,600-sheet letter-size tray

7 2x550-sheet trays standard and custom sizes up to 13 x 19.2 in.

8 Interface module

9 GBC® AdvancedPunch™*

10 High-Capacity Stacker*

11 Optional folder C-fold, Z-fold, Engineering Z-fold

12 200-sheet standard post process inserter

13 Booklet Maker Finisher

Hole punch

500-sheet top tray

14 Xerox® SquareFold® Trimmer Module

Finishing Options

Standard Finisher with Optional C/Z Folding
- 2/3-hole punching, 3,000-sheet stacking, 200-sheet interposing, single or dual 100-sheet variable length stapling

Booklet Maker Finisher with Optional C/Z Folding
- All the features of the Standard Finisher plus 2,000-sheet stacking tray, booklet making up to 25 sheets (100 pages)

Interface Module and GBC® AdvancedPunch™*

Interface Module and High-Capacity Stacker*
- 5,000-sheet offsetting output stacking

Xerox® SquareFold Trimmer
- Available with Booklet Maker Finisher, SquareFold up to 25 sheets (100 pages) for face trimming between 2-20 mm

Advanced Finishing Options*

Standard Finisher Plus*
- Includes Standard Finisher features with optional C/Z folding plus DFA (Document Finishing Architecture) required to support *one* additional advanced finishing option

Xerox® Tape Binder*
- Binds booklets of up to 125 sheets of 20 lb. (75 gsm) paper
- Individual tape refill provides (425) 11 in. binds
- Compatible with Plockmatic Pro50/35™ Booklet Maker

Plockmatic Pro50/35™ Booklet Maker*
- Several options available including SquareFold, Cover Feeder, Face Trimmer and Bleed Trim Unit
- Saddle-stitch and fold either 1 to 50 or 1 to 35 sheets of (80 gsm) paper
- Combine with Xerox® Tape Binder for even more booklet making capabilities

* D110 and D125 configurations only.

Choice of print servers expands your capabilities.

Standard Integrated Copy/Print Server

You'll get a simple workflow with an easy-to-use touch screen, excellent features and a small footprint:

- **Superior scanning.** Create text-searchable files at the device for easy retrieval—compression technology reduces network load for fast transmission.

- **Remotely manage your device.** Xerox® CentreWare® IS Embedded Web Server automates installation, troubleshooting feature set-up and upgrading.

- **Multiple Sets of Copies with Separators.** Make multiple collated or uncollated sets separated by slip sheets for efficient distribution.

- **Security.** A large set of security features is packed into one compact device, including Secure Print, data encryption/overwrite capabilities and optional removable hard drives.

- **Copy and Save/Print and Delete Modes.** Select "copy and save" on the touch screen and, as you copy, document images and settings are saved to a mailbox/folder on the internal server.

- **Thumbnail Preview.** See a thumbnail view of your copy/scan job right at the touch screen.

- **Bates Stamping.** Built-in Bates Stamping feature generates copies with customized alpha-numeric descriptors on each page.

- **Xerox Extensible Interface Platform® (EIP).** EIP is a software platform that allows productivity-enhancing solutions to be easily accessed right at the copier/printer's touch screen interface. Learn more about our many solutions offerings by visiting **www.xerox.com/software-solutions**.

Optional Xerox® FreeFlow® Print Server

You'll get unmatched power and synergy across our entire monochrome, color and highlight color portfolio on top of a superior feature set:

- **Process Speed and Capacity.** Simultaneously receive, RIP and print several jobs at once or one long streaming job.

- **Submit Jobs from Anywhere.** For example, submit from desktop applications, host-based TCP/IP connections, the web, CD-ROMs, portable USB devices and optional FreeFlow Suite components.

- **Scalability.** You begin with production power and a familiar workflow at a great price; add only those feature licenses that you need to meet your application requirements.

- **Automated Job Ticketing and Customized Job Workflows.** Queues and hot folders let you streamline your workflow with minimal operator intervention.

- **Print What You Want, When You Want and Where You Want.** Native acceptance of most transactional data streams, including IPDS, LCDS and VIPP.

- **Excellent Halftone Rendering of Photos.** Enhanced ability to reproduce photos in halftones enables you to create high-end marketing materials with superior black and white imagery.

- **Quickly Add Exception Pages.** Save time and increase productivity by specifying multiple page ranges for a particular exception—no need for separate exceptions for each page range.

- **Strong Security.** Provided via UNIX-based platform and flexible control to define settings for users and groups.

Optional Xerox® EX Print Server, powered by Fiery®

You'll get powerful productivity with the Fiery workflow when demanding turnaround times, flexible make-ready and high-quality output are needed:

- **Speed and Productivity.** Advanced hardware and core technology optimize throughput to keep the copier/printer running at rated speeds.

- **Familiar Fiery User Interface.** The Fiery® Command WorkStation's® intuitive interface makes complex tasks simple, regardless of the operator's experience, while the flexible software adapts to any environment.

- **Manage One or All of Your Fiery-Driven Printers Across Your Enterprise.** Centralize job management. Connect to all Fiery severs on the network, color and monochrome.

- **Enhanced Productivity.** Advanced queue management capabilities reduce bottlenecks and minimize downtime.

- **FreeFlow Enablement, Automatic Job Submission.** Reduce transaction costs and job setup time for PC and Mac® users.

- **Variable Information capability** with open, scalable workflow tools, from entry-level to advanced, supporting FreeForm™, PPML, PDF/VT, VI Compose, and Specialty Imaging features such as MicroText marks and Correlation marks.

- **Optional Fiery SeeQuence Impose.** Advanced imposition features in a visual interface.

- **Optional Fiery SeeQuence Compose.** Visually-based job preparation, layout and composition tasks.

- **Optional Fiery ImageViewer for Black and White.** Powerful preview of ready-to-print jobs and black adjustment tools reduce waste and minimize mistakes.

Integrated Copy/Print Server

Xerox® FreeFlow Print Server

Xerox® EX Print Server, powered by Fiery

The right applications for your environment

The Xerox® D95A/D110/D125 lets you do more. Develop innovative applications now and in the future.

Education

Applications include teacher curriculum materials, workbooks, student directories, coursepacks and yearbooks.

- Teachers and others can create multiple collated or uncollated sets with slip sheets for classroom handouts; sets can be finished with hole-punch or staple.

- Lay-flat binding provides 360-degree rotation.

- Fast copy speed and broad media capacity gives teachers and assistants more time in the classroom.

- Create envelope-ready correspondence using the optional C- and Z- folder.

- Achieve better, more effective communications with full-color scanning and scan-to-email capabilities.

- Create low cost memory books and insert color where needed.

Legal, Insurance and Healthcare

Applications include evidentiary, discovery and case management documents, schedules and newsletters.

- Built-in Bates Stamping lets you generate copies with customized 16-digit alpha-numeric descriptors on each page.

- Reduce-to-Fit feature enables edge-to-edge copying.

- Achieve consistently high productivity with high speed.

- Increase productivity when you work with Document Processing, Archiving and Stamping software.

- Flexible in-line finishing make it easy to create professionally bound documents in-house.

- Communicate faster and more effectively via scan to email.

- Create both office publications and transactional print documents.

Quick, Franchise or Enterprise/In-plant Printers

Applications include complex jobs, manuals, collaterals, calendars, catalogs, newsletters and forms.

- Produce the high-quality output your customers demand.

- Meet aggressive turnaround times.

- Offer more applications and services (optional Full Color Scan Enablement Kit), including professionally bound, lay-flat documents and neat square fold booklets.

- Offer personalization using optional one-to-one software.

- Supports coated/extra-heavyweight media.

Service Bureau or Data Center

Applications include statements, bills and schedules.

- Create tape-bound books and manuals.

- The optional FreeFlow® Print Server delivers native transaction (IPDS/LCDS) publishing and personalized data stream printing support.

- High reliability ensures you meet tight deadlines.

- Create high-value, high-impact applications on the spot using color insertion, personalization and in-line finishing.

Office

Applications include newsletters, handouts, presentations, reports and correspondence.

- Ease-of-use ensures copying, scanning and printing are no-stress activities.

- Expansive media capacity, more pick points, and in-line hole-punch, stapling, folding and booklet-making options reduce labor and ensure consistent results.

- Security features protect your data; copy, scan and print data can be encrypted or overwritten to meet your corporate security standards.

| Collating | Tabs | Squarefold Trimming | Bi-Folding, C-Folding, Z-Folding | Die Set Punching | Color Inserts, Stapling and Engineering Z-Folding |

Specifications for the Xerox® D95A/D110/D125 Copier/Printer

Print Engines

- Monochrome Xerographic Engine
- Print Speeds
  - 100/110/125 ppm - 8.5 x 11 in. (A4)
  - 56/69/78 ppm - 8.5 x 14 in. (B4)
  - 50/55/62 ppm - 11 x 17 in. (A3)
  - 34/34/34 ppm - 12 x 18 in. (SRA3)
- First-copy-out Time
  - D95A: 4.2 seconds or less
  - D110/D125: 3.5 seconds or less
- Simplex or duplex printing
- Up to 1200 x 1200 dpi RIP resolution and up to 2400 x 2400 dpi resolution with halftone screen 106 lpi (default) or 150 lpi (high quality mode)
- Front to back registration
  - D95A: +/- 1.8 mm
  - D110/D125: +/- 1.0 mm
- Automatic Meter Read (AMR) capable (where available)
- USB Scan / Save to and Print from USB

Document Storage

- 250 GB or larger Hard Drive with 14.6 GB for document storage

Scanner/Document Handler

- Dual Head Scanner **–** up to 200 ipm black and white scanning, simplex/duplex
- Optical 600 x 600 dpi 8-bit Gray (256 shades) scan resolution
- Scans in industry standard PDF, JPEG, TIFF or multi-page TIFF; supports LDAP
- Scan to Email with Mail Delivery Notification
- Scan to Network File Server
- 250-sheet Duplex Automatic Document Feeder
- Throughput sizes: 5 x 8 in. to 11 x 17 in. (A5 to A3)
- Throughput weights:
  - Simplex or duplex: 16 lb. bond to 110 lb. index (52 to 200 gsm)
- Optional PDF Scan Kit

Paper Handling

Stock weights and capacity:
- **Tray 1*:** 1,100 sheets – Standard selectable sizes: Letter (8.5 x 11 in.), A4 (8.27 in. x 11.69 in.), JIS B5 (7.17 x 10.12 in.), Executive (7.25 x 10.5 in.)
- **Tray 2*:** 1,600 sheets – Standard selectable sizes: Letter (8.5 x 11 in.), A4 (8.27 in. x 11.69 in.), JIS B5 (7.17 x 10.12 in.), Executive (7.25 x 10.5 in.)
- **Tray 3-4*:** 550 sheets each – 5.5 x 7.2 in. to 13.0 x 19.2 in. (140 x 182 mm (A5) to 330 x 488 mm (SRA3))
- **Tray 5 Bypass Tray:** 250 sheets – 3.93 x 5.82 in. to 13 x 19.2 in. (100 x 148 mm to 330 x 488 mm); 16 lb. bond to 140 lb. index (52 gsm to 253 gsm)
- **Optional High-Capacity Feeder:** 2 trays, 2,000 sheets each – 8.5 x 11 in. (A4); 16 lb. bond to 80 lb. cover (52 to 216 gsm)
- **Optional 1-Tray Oversized High-Capacity Feeder:** 2,000 sheets – 7.16 x 8.26 in. to 13 x 19.2 in. (182 x 210 mm to SRA3); 18 lb. bond to 110 lb. cover (64 to 253 gsm)
- **Optional 2-Tray Oversized High-Capacity Feeder**:** 4,000 sheets – 7.16 x 7.16 in. to 13 x 19.2 in. (182 x 182 mm to SRA3); 16 lb. bond to 110 lb. cover (52 to 253 gsm)
- **Coated Stocks:** Refer to Customer Expectation Document for approved Xerox® coated stocks

*Capacity based on 16 lb. bond to 80 lb. cover (52 gsm to 216 gsm)

**Available with D110 and D125 configurations only

***Refer to the Install Planning Document for installation details

Standard Finisher

- Multi-position stapling: single or dual 100-sheet variable length
- 2- and 3-hole punch (North America); 2- and 4-hole punch (Europe and South America); 4-hole Swedish punch
- Stacker capacity: 3,000 sheets (20 lb. / 80 gsm); Top tray: 500 sheets (20 lb. / 80 gsm)
- 200-sheet interposer for pre-printed and full-bleed sheets – 8.5 x 11 in. to 11 x 17 in. (A4 to A3); 16 lb. bond to 90 lb. cover (52 to 220 gsm)

Booklet Maker Finisher

Includes features of the Standard Finisher with a 2,000-sheet stacker tray plus:
- Automatically creates booklets of up to 25 sheets (100 imaged sides with saddle stitching) – 8.5 x 11 in., 8.5 x 14 in., 11 x 17 in., 12 x 18 in., 13 x 18 in. (A4, B4, A3, SRA3)

Xerox® SquareFold® Trimmer Module

- Square fold up to 25 sheets (100 pages)
- Face trim between 2 to 20 mm in 0.1 mm increments
- 64 to 300 gsm (uncoated); 106 to 300 gsm (coated)
- Accepts paper sizes: 8.5 x 11 in. SEF to 13 x 18 in. (216 x 279 mm to 330 x 457 mm)
- Available with Booklet Maker Finisher only

Optional High-Capacity Stacker with rollaway cart**

- 5,000-sheet offsetting output stack tray; 7.2 x 8.3 in. to 13 x 19.2 in. (B5 LEF to SRA3)
- 500-sheet top tray and includes one rollaway cart; additional carts available

Optional Folder

- C-fold and Z-fold 8.5 x 11 in. (A4)
- Print on inside or outside of folded paper
- Folds 11 x 17 in. (A3) Z-fold for insertion into letter (A4) document sets (Engineering Z-fold)
- Available with Standard Finisher, Booklet Maker Finisher and Standard Finisher Plus

GBC® AdvancedPunch™**

- Paper supported: 8.5 x 11 in. (A4) Long Edge Feed (11 in. (297 mm) side only)
- 20 lb. bond to 80 lb. cover (75 to 216 gsm)
- Several customer replaceable Die Sets available

Additional (DFA) Finishing Solutions

Standard Finisher Plus**

- Stacker capacity of 2,000 sheets (20 lb. bond / 80 gsm)
- Same features as Standard Finisher with integrated DFA architecture required to enable a variety of third-party inline finishing options including those listed below:

Xerox® Tape Binder**

- Binds 10-125 sheets of 20 lb. (75 gsm) paper
- Individual tape refill provides 425 11 in. binds
- Can be combined with the Plockmatic Pro50/35™ Booklet Maker

Plockmatic Pro50/35™ Booklet Maker**

- Saddle stitch and fold from 2 sheets to 35 or 50 sheets, producing up to a 140- or 200-page (20 lb. bond / 80 gsm) booklet or simply fold a single sheet
- Can be combined with the Xerox® Tape Binder

Data Security

- Standard Secure Print, Authentication with LDAP/ Kerberos/SMB/CAC, Password Protected PDF, FIPS 140-2 encryption, S/MIME Encrypted Email, IPsec, 802.1X, SNMP v3.0, Email over SSL, Image Overwrite (3x or 1x, Immediate, Scheduled, On Demand) Hard Disk Data Encryption, Audit Log Optional CAC, Job Based Accounting
- IPv6 Ready
- 256 Bit Encryption
- Common Criteria Certified

Electrical Requirements***

- Print Engine:
  - 208 – 240 VAC, 60/50 Hz, 15/13 amp service
  - KVA Rating: Max Power Consumption: 2.8 – 3.1 KVA
  - Agency certification: ENERGY STAR®, CSA, EAC Europe: CE, NEMKO, WEEE compliance
- Optional Feeding/Finishing:
  - Each module requires 100 – 240 VAC, 60/50 Hz power

Print Servers

Standard Integrated Copy/Print Server
Hardware Specifications
- 250 GB Hard Disk Drive, 2 GB RAM
- 10.4 in. color, touch screen flat-panel display
- Ethernet interface (10 MBTX/sec and 100 MBTX/sec)

Optional Xerox® FreeFlow® Print Server
Optional Xerox® EX Print Server, powered by Fiery®

For details regarding print server capabilities and specifications, please visit **www.xerox.com**.

For more information, visit us at **www.xerox.com**, call **1-800-822-2200** in the U.S. or **1-800-668-0199** in Canada or contact your Authorized Xerox® Reseller.

xerox ®

Datasheet

HP Color LaserJet Pro MFP M477fdn

Unmatched print, scan, copy, and fax performance plus robust, comprehensive security for how you work. This color MFP finishes key tasks faster and guards against threats.[1] Original HP Toner cartridges with JetIntelligence produce more pages.[2]

Print Speed: Black & Color (letter): Up to 28 ppm
Print Resolution: Black & color (best): 600 x 600 dpi, Up to 38,400 x 600 enhanced dpi
Copy resolution: 600 x 600 dpi
Display: 4.3" intuitive touchscreen Color Graphic Display (CGD)
Standard connectivity: Hi-Speed USB 2.0 port; built-in Gigabit Ethernet 10/100/1000 Base-TX network port; Easy-access USB
Paper Handling: 50-sheet multipurpose tray, 250-sheet input tray, 50-sheet Automatic Document Feeder (ADF), 150-sheet output bin

Speed through more tasks. Keep data protected.

- Scan digital files directly to email, USB, network folders, and the cloud with preloaded business apps.[3]
- Grab pages and go—without waiting around. This MFP wakes up and prints faster than the competition.[1]
- Breeze through multipage documents with two-sided printing that's faster than the competition.[1]
- Control access to print jobs and help keep printing safe with security features like LDAP authentication.[4]

Easy management. Efficient printing.

- Easily manage print jobs directly at the MFP—just tap and swipe the 4.3-inch (10.9 cm) touchscreen.[6]
- Easily print Microsoft® Word and PowerPoint® documents—now directly from your USB drive.[5]
- Easily manage devices and settings using HP Web Jetadmin with a suite of essential management features.[7]
- Print using less energy than competitors—enhanced by Original HP Toner cartridges with JetIntelligence.[8]

More. Pages, Performance, and Protection.

- Get the most prints for your money—with Original HP High Yield Color Toner cartridges with JetIntelligence.[2]
- Count on professional quality at high speeds with HP ColorSphere 3 toner.
- Help ensure you're getting the authentic HP quality you paid for with innovative anti-fraud technology.
- Print right away with preinstalled toner cartridges. Replace them with optional high-yield cartridges.

Stay connected with easy mobile printing options

- Easily print from a variety of smartphones and tablets—generally no setup or apps required.[9]
- Easily set up, print, and share with built-in Ethernet networking.

Datasheet | HP Color LaserJet Pro MFP M477fdn

HP Color LaserJet Pro MFP M477fdn Specifications Table

Functions / Multitasking Supported	Print, copy, scan, fax, email / Yes
Print Speed	**Letter**: Up to 28 ppm black; Up to 28 ppm color[17] **First Page Out**: As fast as 8.9 sec black; As fast as 9.8 sec color[19]
Print Resolution	**Black (best)**: 600 x 600 dpi, Up to 38,400 x 600 enhanced dpi; **Color (best)**: 600 x 600 dpi, Up to 38,400 x 600 enhanced dpi
Print Technology	Laser
Print Resolution Technologies	HP ImageREt 3600, PANTONE calibrated
Print Cartridges Number	4 (1 each black, cyan, magenta, yellow)
Standard Print languages	HP PCL 6, HP PCL 5c, HP postscript level 3 emulation, PCLm, PDF, URF, Native Office
Printer Smart Software Features	Auto-duplex printing, N-up printing, collation, HP ePrint, Apple AirPrint™, Mopria certified, Google Cloud Print, HP Auto-On/Auto-Off Technology, Intuitive 4.3" touchscreen control panel, Print from Cloud using business apps on the control panel, HP JetAdvantage Private Print, Job Storage with PIN printing, Print from USB
Printer Management	Printer Administrator Resource Kit (Driver Configuration Utility, Driver Deployment Utility, Managed Printing Administrator); HP Web JetAdmin Software; HP Proxy Agent Software; HP Imaging and Printing Security Center; HP Utility (Mac); HP Device Toolbox (Win 7)
Scan Type / Technology	Flatbed, ADF / Contact Image Sensor (CIS)
Scan Resolution	**Hardware**: Up to 1200 x 1200 dpi; **Optical**: Up to 1200 x 1200 dpi
Scan Input Modes	Front-panel scan, copy, email, fax, or file buttons; HP Scan software; and user application via TWAIN or WIA
Scan Size	**ADF**: 8.5 x 14 in Maximum; 4 x 6 in Minimum; **Flatbed**: 8.5 x 11.7 in
Scan Speed	Up to 26 ppm/47 ipm (b&w), up to 21 ppm/30 ipm (color)[22] **Duplex**: Up to 47 ipm (b&w), up to 30 ipm (color)
Scanner Advanced Features	Scan-to-E-mail; Scan-to-cloud; Scan-to-USB; Scan-to-network folder; LDAP e-mail lookup; Single-pass 2-sided scanning ADF
Native Scan File Format	PDF, JPG[11]
Software Scan File Format	Windows HP Scan SW supports PDF, searchable PDF, JPG, RTF, TXT, BMP, PNG, TIFF. Mac HP Easy Scan SW supports PDF, searchable PDF, JPG, RTF, TXT, JPG-2000, PNG, TIF[11]
Bit depth / Grayscale levels	30-bit / 256
Digital Sending Standard Features	Scan to email; scan to folder; scan to USB drive
Copy Speed	**Black (letter)**: Up to 28 cpm; **Color (letter)**: Up to 28 cpm[20]
Copy Resolution	**Black (text and graphics)**: 600 x 600 dpi; 600 x 600 dpi; **Color (text and graphics)**: 600 x 600 dpi
Maximum Number Of Copies	Up to 99 copies
Copier Resize	25 to 400%
Copier Settings	Number of copies; Reduce/Enlarge; Lighter/Darker; Optimize; Paper; Multi-page copy; Collation; Tray Select; Two-Sided; Draft Mode; Image Adjustment; Set as New Defaults; Restore Defaults
Fax Speed	**Up to** 33.6 kbps ; **Letter** : 3 sec per page[10]
Fax Resolution	**Black (best)**: Up to 300 x 300 dpi; **Black (standard)**: 203 x 96 dpi
Fax Smart Software Features	Permanent fax memory backup; Auto fax reduction; Auto redialing; Delayed sending; Fax forwarding; TAM interface; Polling; Junk barrier; Distinctive ring detection; Cover page wizard; Block fax; Billing codes; Save and load; Poll receive; Fax activity reports; Dial prefix setting; Print fax log
Fax Features	**Fax Memory**: Up to 400 pages; **Auto Fax Reduction Supported**: Yes; **Auto-Redialing**: Yes; **Fax Delayed Sending**: Yes; **Distinctive Ring Detection Supported**: Yes; **Fax Forwarding Supported**: Yes; **Fax Phone TAM Interface Supported**: Yes; **Fax Polling Supported**: Yes (receive only); **Fax Telephone Mode Supported**: Yes; **Junk Barrier Supported**: Yes, CSID matching only. (Caller ID not supported); **Maximum Speed Dialing Numbers**: Up to 120 numbers; **PC Interface Supported**: Yes (send only); **Remote Retrieval Capability Supported**: No; **Telephone Handset Supported**: No
Standard Connectivity	Hi-Speed USB 2.0 port; built-in Gigabit Ethernet 10/100/1000 Base-TX network port; Easy-access USB
Network Capabilities	Via built-in 10/100/1000Base-TX Ethernet, Gigabit; Auto-crossover Ethernet; authentication via 802.1X
Network Ready	Standard (built-in Gigabit Ethernet)
Wireless Capability	None
Mobile Printing Capability	HP ePrint, Apple AirPrint™, Mopria-certified, Google Cloud Print, Mobile Apps
Memory	**Standard**: 256 MB NAND Flash, 256 MB DRAM; **Maximum**: 256 MB NAND Flash, 256 MB DRAM
Processor Speed	1200 MHz
Duty Cycle	**Monthly, letter**: Up to 50,000 pages[8]
Recommended Monthly Page Volume	750 to 4,000
Media Types Supported	Paper (bond, brochure, colored, glossy, letterhead, photo, plain, preprinted, prepunched, recycled, rough), postcards, labels, envelopes
Media Weight Supported	Tray 1: 16 to 47 lb (up to 52 lb with HP Color laser glossy photo papers); Tray 2: 16 to 43 lb (up to 47 lb with postcards, up to 52 lb with HP Color laser glossy photo papers); optional Tray 3: 16 to 43 lb (up to 47 lb with postcards, up to 40 lb with HP Color laser glossy photo papers); Automatic duplexer: 16 to 43 lb
Media Sizes Supported	Tray 1, Tray 2: Letter, legal, executive, Oficio (8.5 x 13 in), 3 x 5 in, 4 x 6 in, 5 x 8 in, envelopes (No 10, Monarch); Optional Tray 3: Letter, legal, executive,Oficio (8.5 x 13 in), 3 x 5 in, 4 x 6 in, 5 x 8 in; Automatic duplexer: Letter, legal, executive, Oficio (8.5 x 13 in)
Media Sizes Custom	Tray 1: 3 x 5 to 8.5 x 14 in; Tray 2, optional Tray 3: 3.94 x 5.83 to 8.5 x 14 in
Paper Handling	50-sheet multipurpose tray, 250-sheet input tray, 50-sheet Automatic Document Feeder (ADF); 150-sheet output bin; **Duplex Options**: Automatic (standard); **Auto Document Feeder Capacity**: Standard, 50 sheets uncurled; **Envelope Feeder**: No; **Standard Paper Trays**: 2; **Input Capacities**: Up to 300 sheets; **Output Capacities**: Up to 150 sheets; Up to 20 envelopes

What's in the box	CF378A Printer; 4 preinstalled HP LaserJet Toner cartridges (Black: ~2300 pages, Introductory Cyan, Magenta, Yellow: ~1200 pages each cartridge); In-box documentation (Getting Started Guide, Install Poster), Software drivers and documentation on CD-ROM; Power cord; Built-in duplexer; Built-in fax[21]
Replacement Cartridges	HP 410A Black LaserJet Toner Cartridge (~2300 pages) CF410A; HP 410X Black LaserJet Toner Cartridge (~6500 pages) CF410X; HP 410A Cyan LaserJet Toner Cartridge (~2300 pages) CF411A; HP 410X Cyan LaserJet Toner Cartridge (~5000 pages) CF411X; HP 410A Yellow LaserJet Toner Cartridge (~2300 pages) CF412A; HP 410X Yellow LaserJet Toner Cartridge (~5000 pages) CF412X; HP 410A Magenta LaserJet Toner Cartridge (~2300 pages) CF413A; HP 410X Magenta LaserJet Toner Cartridge (~5000 pages) CF413X[5]
Product Dimensions	**W x D x H**: 16.4 x 18.6 x 15.7 in[15]; **Maximum**: 16.8 x 25.7 x 16.3 in
Product Weight	51.2 lb[1]
Warranty Features	One-year limited hardware warranty
Energy Efficiency Compliance	ENERGY STAR® certified; Blue Angel; EPEAT® Silver
Control Panel	4.3-in intuitive color touchscreen (CGD)
Display Description	4.3" intuitive touchscreen Color Graphic Display (CGD)
Software Included	For Windows OS: HP Software Installer/Uninstaller, HP PCL 6 Printer Driver, HP Device Experience (DXP), HP Send Fax, HP Device Toolbox, HP Fax Print Driver, HP Fax Setup Wizard, HP Product Improvement Study,Product Registration Assist,HP Web Services Assist (HP Connected),Online user manuals,(*software varies by OS: WinXP/Vista = driver only; Win 7 = full solution; Win 8+ and newer = drivers only with more apps availabe in MS App store) For Mac OS, Welcome Screen, (Directs users to HP.com or OS App Source for LaserJet Software)
Fonts and Typefaces	84 scalable TrueType fonts
Compatible Operating Systems	Windows OS compatible with In-Box Driver; Windows XP SP3 all 32-bit editions (XP Home, XP Pro, etc.); Windows Vista all 32-bit editions (Home Basic, Premium, Professional, etc.); Windows 7 all 32- & 64-bit editions; Windows 8/8.1 all 32- & 64-bit editions (excluding RT OS for Tablets); Windows 10 all 32- & 64-bit editions (excluding RT OS for Tablets); Windows OS compatible with Universal Print Driver (From http://www.hp.com); Windows XP SP3 32- & 64-bit editions (XP Home, XP Pro, etc.); Windows Vista all 32- & 64-bit editions (Home Basic, Premium, Professional, etc.); Windows 7 all 32- & 64-bit editions; Windows 8/8.1 all 32- & 64-bit editions (excluding RT OS for Tablets); Windows 10 all 32- & 64-bit editions (excluding RT OS for Tablets); Mac OS (HP Print Drivers available from HP.com and Apple Store); OS X 10.7 Lion; OS X 10.8 Mountain Lion; OS X 10.9 Mavericks; OS X 10.10 Yosemite; Mobile OS (In-OS drivers); iOS, Android, Windows 8/8.1/10 RT; Linux OS (In-OS HPLIP); SUSE Linux (12.2, 12.3, 13.1); Fedora (17, 18, 19, 20); Linux Mint (13, 14, 15, 16, 17); Boss (3.0, 5.0); Ubuntu (10.04, 11.10, 12.04, 12.10, 13.04, 13.10, 14.04, 14.10); Debian (6.0.x, 7.x); Other OS; UNIX[13]
Compatible Network Operating Systems	Windows OS compatible with In-Box Driver; Windows Server 2003/2003 R2 32-bit (SP1/SP2) Standard/Enterprise (+ Cluster & Terminal Services); Windows Server 2008 32-/64-bit (SP2) Standard/Enterprise (+ Cluster & Terminal Services); Windows Server 2008 R2 64-bit (SP1) Standard/Enterprise (+ Cluster & Terminal Services); Windows OS compatible with Universal Print Driver (UPD) or Product-Specific drivers from http://www.HP.com; Windows Server 2003/2003 R2 32-/64-bit (SP1/SP2) Standard/Enterprise/Datacenter (+ Cluster & Terminal Services); Windows Server 2008/2008 R2 32-/64-bit (SP1/SP2) Standard/Enterprise/Datacenter (+ Cluster & Terminal Services); Windows Server 2012/2012 R2 64-bit Standard/Foundation/Essentials/Datacenter (+ Cluster & Terminal Services); Citrix (on Windows Server 2003/2003R2); Citrix MetaFrame Presentation Server, 3.0; Citrix MetaFrame XP Presentation Server (Feature Release 1, 2, and 3); Citrix Presentation Server 4.0/4.5; Citrix XenApp 5.0 (Plus Feature Pack 2 & 3); Citrix (on Windows Server 2008/2008R2); Citrix XenApp 5.0 (Plus Feature Pack 2 & 3); Citrix XenApp 6.0/6.5/7.5; Citrix XenDesktop 5.6/7.0/7.5; Citrix (on Windows Server 2012/2012R2); Citrix XenApp 7.5; Citrix XenDesktop 7.0/7.5; Novell Servers (www.novell.com/iprint); Novell iPrint Appliance v1.0; Novell Open Enterprise Server 11/SP1; Novell Open Enterprise Server 2 for Linux; NetWare 6.5/SP8; Novell Clients (www.novell.com/iprint); Windows 8 (32-bit / 64-bit) recommend v5.86+, 8.1 recommend v5.94+; Windows 7 (32-bit / 64-bit) recommend v5.82+; Windows Vista (32-bit / 64-bit) recommend v5.82+ Windows XP / SP3 (32-bit only) recommend v5.82+
Minimum System Requirements	**PC**: Windows XP (SP2) (32-bit) or newer, 233 MHz processer or higher, 512 MB RAM, 400 MB HD space, CD-ROM or Internet, USB or Network connection; **MAC**: OSX 10.7 or newer; Internet; USB or Network connection; 1 GB HD space
Power	**Power Supply Type**: Internal (Built-in) power supply; **Power Requirements**: 110-volt input voltage: 110 to 127 VAC (+/- 10%), 60 Hz (+/- 3 Hz); **Power Consumption**: 570 watts (Active Printing), 18.6 watts (Ready), 2.5 watts (Sleep), 0.6 watts (Auto-On/Auto-Off, via USB connectivity), 0.05 watts (Shutdown or Off)[3]
Acoustics	**Acoustic Power Emissions**: 6.3 B(A); **Acoustic Pressure Emissions**: 49 dB(A)[7]
Operating Environment	**Operating Temperature Range**: 59 to 86°F; **Recommended Operating Temperature**: 59 to 80.6°F; **Storage Temperature Range**: -4 to 104°F; **Non-Operating Humidity Range**: 10 to 95% RH (non-condensing); **Operating Humidity Range**: 10 to 80% RH (non-condensing); **Recommended Humidity Operating Range**: 20 to 70% RH (non-condensing)
Security Management	Embedded Web Server: password-protection, secure browsing via SSL/TLS; Network: enable/disable network ports and features, SNMPv1 & SNMPv2 community password change; HP ePrint: HTTPS with certificate validation, HTTP Basic Access Authentication, SASL authentication; LDAP authentication and authorization; Firewall and ACL; SNMPv3, 802.1X, Secure Boot
Accessories	HP LaserJet 550-sheet Paper Feeder CF404A; HP v222w 16GB Mini USB Drive P0R81AA
HP Service and Support Options	U8TP0E - HP 3 year Next Business Day Color LaserJet M477 Multi Function Printer Hardware Support; U8TP1E - HP 4 year Next Business Day Color LaserJet M477 Multi Function Printer Hardware Support; U8TP2E - HP 5 year Next Business Day Color LaserJet M477 Multi Function Printer Hardware Support; U8TP5E - HP 3 year Next Business Day Color LaserJet M477 Exchange Color LaserJet M477 Multi Function Printer Service; U8TP3E - HP 3 year 4 hour 9x5 Color LaserJet M477 Multi Function Printer Hardware Support; H3110E - HP Network Install Inkjet/Personal LaserJet Service

Learn more at
hp.com

[1] With toner cartridges. [3] Power requirements are based on the country/region where the printer is sold. Do not convert operating voltages. This will damage the printer and void the product warranty. [5] Printer ships with preinstalled introductory cartridges Cyan, Magenta and Yellow (CMY) (~1200 pages) and Black A (KA) (~2300 pages) with Auto Toner Seal Removal for all cartridges. [7] Configuration tested: base model, simplex printing, A4 paper at an average of 43 ppm. [8] Duty cycle is defined as the maximum number of pages per month of imaged output. This value provides a comparison of product robustness in relation to other HP LaserJet or HP Color LaserJet devices, and enables appropriate deployment of printers and MFPs to satisfy the demands of connected individuals or groups.[10] Based on standard ITU-T test image #1 at standard resolution. More complicated pages or higher resolution will take longer and use more memory. [11] Windows and Mac support almost the same file types expect Mac supports JGP-2000 instead of BMP. [13] Not all "Compatible Operating Systems" are supported with INBOX software; Full solution software available only for Windows 7. Legacy Windows Operation Systems (XP, Vista, and equivalent servers) get print and scan drivers only; Windows 8 and 10 have apps available in MS App Store; Windows RT OS for Tablets (32- & 64-bit) uses a simplified HP print driver built into the RT OS; UNIX modelscripts are available on HP.com (Modelscripts are printer drivers for UNIX operating systems); Linux systems use in-OS HPLIP software. [15] Without optional 550-sheet tray. Dimensions with optional 550-sheet tray: 16.4 x 18.6 x 20.9 in (416 x 472 x 530 mm) [17] Measured using ISO/IEC 24734, excludes first set of test documents. For more information see hp.com/go/printerclaims. Exact speed varies depending on the system configuration, software application, driver, and document complexity. [19] Measured using ISO/IEC 17629. For more information see hp.com/go/printerclaims. Exact speed varies depending on the input voltage, system configuration, software application, driver, and document complexity. [20] First Copy Out and Copy Speed measured using ISO/IEC 29183, excludes first set of test documents. For more information see hp.com/go/printerclaims. Exact speed varies depending on the system configuration, software application, driver, and document complexity. [21] Declared cartridge yield value in accordance with ISO/IEC 19752. Actual yields vary considerably based on images printed and other factors. For more information, visit hp.com/go/learnaboutsupplies. HP Color LaserJet Pro MFP M477 in-box cartridge may have higher yield than stated for printer units manufactured before 2017. [22] Scan speeds measured from ADF. Actual processing speeds may vary depending on scan resolution, network conditions, computer performance, and application software.

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LaserJet Pro 500 color MFP M570dn

Finish jobs faster, produce high-impact color, and get set up and connected quickly.[3] Print from your smartphone or tablet with HP ePrint.[5] Easily conserve resources and recycle used cartridges.[7]

Print Speed:[1] Up to 31 ppm black, Up to 31 ppm color
Scan Resolution (Hardware): Up to 300 x 300 dpi (color and mono, ADF); Up to 1200 x 1200 dpi (mono, flatbed)
Copy Resolution: Up to 300 x 300 dpi; **Max No of Copies:** Up to 99 copies
Paper Handling: 100-sheet multipurpose tray, 250-sheet input tray 2, 50-sheet automatic document feeder, 250-sheet face-down output bin
Standard Connectivity: 1 Hi-Speed USB 2.0, 1 Host USB, 1 Fast Ethernet
Monthly Volume (Duty Cycle):[8] Up to 75,000 pages

Expand your performance potential

- Increase productivity and finish scanning jobs faster with single-pass, dual-head scanning.
- Print documents at up to 31 pages per minute (ppm).[1] Rely on a robust recommended monthly page volume.
- Convert hard copies to digital files for easy distribution and storage, and make flawless copies.
- Easily handle jobs to stay productive, using the 50-sheet document feeder and automatic two-sided printing.

Show off with powerful color

- Simplify workflows—access, store, and print business content quickly with a 3.5-inch color touchscreen.[2]
- Make maximum impact—optimize color settings and get vivid results with incredible resolution.
- Produce top-notch marketing materials in the office—on a broad range of media and in a variety of sizes.
- Start working fast with preinstalled cartridges. Get a better value with optional high-capacity cartridges.[3]

Set up in a snap and stay connected

- Get up and running fast with HP Smart Install—install your printer without a CD.[4]
- HP ePrint—now print from your smartphone and tablet from virtually anywhere.[5]
- Use resources more efficiently with 10/100 Ethernet networking—easily access, print, and share.
- Proactively manage this MFP, using HP Web Jetadmin to remotely monitor office printing and device status.

Help reduce environmental impact

- Help save energy with HP Auto-On/Auto-Off Technology, Instant-on Copy, and Instant-on Technology.[6]
- Conserve resources and save paper—use automatic two-sided printing.
- Get centralized, easy access to custom energy-saving options and printer settings with HP EcoSMART Console.
- Reduce your impact—easily recycle Original HP LaserJet toner cartridges through HP Planet Partners.[7]

ECOHIGHLIGHTS — HP LaserJet Pro 500 color MFP M570dn

- Reduce paper use by up to 50% using automatic two-sided printing.
- Reduce energy use with Instant-on Technology and Instant-on Copy.[1]
- Save energy—HP Auto-On/Auto-Off Technology turns your printer on when you need it, off when you don't.[2]

ENERGY STAR® qualified

[1]Compared with products that use traditional fusing and cold cathode fluorescent lamp (CCFL) copying.
[2]HP Auto-On and Auto-Off Technology subject to printer and settings.

www.hp.com/ecosolutions — Please recycle your computing hardware and printing supplies. Find out how at our website.

[1]Printing speed measured using ISO/IEC 24734 and excludes first set of test documents. For more information, see **www.hp.com/go/printerclaims**. Exact speed varies depending on the system configuration, software application, driver, and document complexity. First page out exact speed varies depending on the system configuration, software program, document complexity, network, media width, media weight, environment, and job size. [2]Requires a wireless access point and an Internet connection to the printer. Services may require registration. App availability varies by country, language, and agreements. For details, see **www.hp.com/go/eprintcenter**. [3]HP LaserJet 507X Black Toner Cartridge not included; please purchase separately. [4]HP Smart Install works with Microsoft® Windows® only. [5]Requires an Internet connection to HP web-enabled printer and HP ePrint account registration (for a list of eligible printers, supported documents and image types and other HP ePrint details, see **www.hp.com/go/eprintcenter**). Mobile devices require Internet connection and email capability. May require wireless access point. Separately purchased data plans or usage fees may apply. Print times and connection speeds may vary. Some HP LaserJet printers may require firmware upgrades. [6]HP Auto-On and Auto-Off Technology are subject to printer and settings. Instant-on Technology claim based on comparison with products that use traditional fusing. Instant-on Copy claim based on comparison with fluorescent tubes. [7]Program availability varies. Original HP cartridge return and recycling is currently available in more than 50 countries, territories and regions in Asia, Europe, and North and South America through the HP Planet Partners program. For more information, visit: **www.hp.com/recycle**. [8]Duty cycle is defined as the maximum number of pages per month of imaged output. This value provides a comparison of product robustness in relation to other HP LaserJet or HP Color LaserJet devices, and enables appropriate deployment of printers and MFPs to satisfy the demands of connected individuals or groups.

LaserJet Pro 500 color MFP M570dn

TECHNICAL SPECIFICATIONS

AIO FUNCTIONS	Print, copy, scan, fax
AIO MULTITASKING SUPPORTED	Yes
DUPLEX PRINT OPTIONS	Automatic (standard)
STANDARD PRINTER LANGUAGES	HP PCL 6, HP PCL 5c, HP postscript level 3 emulation, PDF (v 1.7), AirPrint™ compatible
PRINTER MANAGEMENT	**Windows:** HP Device Toolbox, Status Alerts (default install), SNP Alerts (minimum network install), HP Web Jetadmin (download); **Mac:** HP Utility
PRINT TECHNOLOGY	Laser
PRINT SPEED[1]	**Black (Letter):** Up to 31 ppm; **Color (Letter):** Up to 31 ppm; **Duplex (Letter):** Up to 29 ipm
PRINT RESOLUTION	**Black and Color (Best):** Up to 600 x 600 dpi
PRINT TECHNOLOGY RESOLUTION	HP ImageREt 3600
NUMBER OF PRINT CARTRIDGES	4 (1 black, cyan, magenta, yellow)
PRINTER SMART SOFTWARE FEATURES	HP ePrint, Apple AirPrint™, Smart Install, HP Auto-On/Auto-Off technology, Simplified control panel, Compact design
HP ePrint CAPABILITY	Yes
MOBILE PRINTING CAPABILITY	HP ePrint, Apple AirPrint™, Business Applications
DUTY CYCLE (MONTHLY)[2]	Up to 75,000 pages
RECOMMENDED MONTHLY PAGE VOLUME[3]	Up to 1,500 to 4,000 pages
COLOR SCANNING	Yes
SCAN TYPE	Flatbed, ADF
DUPLEX ADF SCANNING	Yes, dual head duplexing, color scan
SCAN TECHNOLOGY	Contact Image Sensor (CIS)
SCAN RESOLUTION	**Hardware & Optical:** Up to 300 x 300 dpi (color and mono, ADF); Up to 1200 x 1200 dpi (mono, flatbed)
SCAN SPEED[4]	**Normal, A4:** Up to 20 ipm (b&w), up to 14 ipm (color); **Normal, Letter:** Up to 21 ipm (b&w), up to 15 ipm (color)
SCANNER ADVANCED FEATURES	Scan-to-E-mail, Scan-to-network folder (stand alone solution), Scan to Cloud, Scan to USB
BIT DEPTH/GRAYSCALE LEVELS	24-bit (8-bit for color duplex jobs)/256
SCAN FILE FORMAT	PDF, searchable PDF, JPG, RTF, TXT, BMP, PNG, TIFF
SCAN INPUT MODES	**From PC:** Solution Center Lite (Windows® Vista®, Windows® XP) or Device Stage (Windows® 7); TWAIN-compliant or WIA-compliant software
SCAN SIZE MAXIMUM	8.5 x 14 in (216 x 356 mm)
TWAIN VERSION	Versino 1.9
COPY RESOLUTION	**Black (Text and Graphics):** Up to 300 x 300 dpi; **Color (Text and Graphics):** Up to 300 x 300 dpi
COPY SPEED[5]	**Black (Letter):** Up to 31 cpm; **Color (Letter):** Up to 31 cpm
MAX NUMBER OF COPIES	Up to 99 copies
COPIER RESIZE AND ENLARGE	25 to 400%
COPIER SETTINGS	Number of copies, Reduce/Enlarge, Lighter/Darker, Optimize, Paper, Multi-page copy, Collation, Tray select, Two-sided, Draft mode, Image adjustment, Set as new defaults, Restore defaults
FAX RESOLUTION	**Black:** Up to 300 x 300 dpi; **Black (Standard):** 203 x 98 dpi; **Black and White (Fine):** 203 x 196 dpi; **Black and White (Superfine):** 300 x 300 dpi (no halftone); **Black Photo Grayscale:** 300 x 300 dpi
FAX SPEED[6]	33.6 kbps; **Letter:** 3 sec per page
FAX MEMORY	Up to 250 pages
FAX FEATURES	**Auto Fax Reduction Supported:** Yes; **Auto-Redialing:** Yes; **Fax Delayed Sending:** Yes; **Distinctive Ring Detection Supported:** Yes; **Fax Forwarding Supported:** Yes; **Fax Phone TAM Interface Supported:** Yes; **Fax Polling Supported:** Yes (receive only); **Fax Telephone Mode Supported:** Yes; **Junk Barrier Supported:** Yes; **Maximum Speed Dialing Numbers:** Up to 120 numbers; **PC Interface Supported:** Yes, PC fax send only; **Remote Retrieval Capability Supported:** No; **Telephone Handset Supported:** No
FAX SMART SOFTWARE FEATURES	Permanent fax memory backup, auto fax reduction, auto redialing, delayed sending, fax forwarding, TAM interface, polling, junk barrier, distinctive ring detection, cover page wizard, block fax, billing codes, save and load, poll receive, fax activity reports, dial prefix setting, print fax log
STANDARD CONNECTIVITY	1 Hi-Speed USB 2.0, 1 Host USB, 1 Fast Ethernet
NETWORK CAPABILITIES	Via built-in 10/100/1000 Fast Ethernet
NETWORK READY	Standard (built-in Fast Ethernet)
PLUG AND PLAY TECHNOLOGIES	HP Smart Install
MODEM	33.6 kbps
WIRELESS CAPABILITY	No

CONTROL PANEL	3.5-in (8.89 cm) intuitive touchscreen control panel with color graphic display; Buttons (Home, Cancel, Help, Right/Left Arrows, Back); LED indicator lights (Ready, Error, Wireless)
DISPLAY	3.5-in (8.89 cm) touchscreen, LCD (color graphics)
MEMORY	**Maximum:** 256 MB; **Standard:** 256 MB
PROCESSOR SPEED	800 MHz
MEDIA TYPE	Paper (bond, brochure, colored, glossy, letterhead, photo, plain, preprinted, prepunched, recycled, rough), postcards, transparencies, labels, envelopes
MEDIA SIZES CUSTOM	**Tray 1:** 3 x 5 in to 8.5 x 14 in (76 x 127 to 216 x 356 mm); **Tray 2:** 5.8 x 8.3 in to 8.5 x 11.7 in (148 x 210 to 216 x 297 mm); **Optional 500-Sheet Tray 3:** 5.8 x 8.3 in to 8.5 x 14 in (148 x 210 to 216 x 356 mm); **Automatic Two-Sided Printing Unit:** 5.8 x 8.3 in to 8.5 x 14 in (148 x 210 to 216 x 356 mm)
MEDIA WEIGHT	**Tray 1:** 16 to 58 lb (plain paper); 28 to 58 lb (glossy paper); **Tray 2:** 16 to 43 lb (plain paper); 28 to 58 lb (glossy paper); **Optional Tray 3:** 16 to 47 lb (plain paper); 28 to 58 lb (glossy paper)
ADF CAPACITY	Standard, 50 sheets
FONTS AND TYPEFACES	84 scalable TrueType fonts
PAPER HANDLING	100-sheet multipurpose tray, 250-sheet input tray 2, 50-sheet automatic document feeder, 250-sheet face-down output bin **Input Capacity:** Up to 350 sheets, Up to 10 envelopes; **Output Capacity:** Up to 250 sheets, Up to 10 envelopes, Up to 100 sheets transparencies
POWER[7]	**Power Supply Type:** Internal (Built-in) power supply **Power Requirements:** Input voltage 110 to 127 VAC (+/- 10%), 60 Hz (+/- 2 Hz), 12 A; Input voltage 220 to 240 VAC (+/- 10%), 50 Hz (+/- 2 Hz), 6 A **Power Consumption:** 605 watts (Printing), 440 watts (Copying), 52 watts (Ready), 8.1 watts (Sleep), 0.3 watts (Off) **Typical Electricity Consumption (TEC) Number:** 3.259 kWh/Week
SOFTWARE INCLUDED	**Windows:** HP Installer/Uninstaller, HP PCL 6 print driver, HP WIA Scan Driver, HP TWAIN Scan Driver, HP Scan, HP Fax Setup Wizard, HP Send Fax, HP Fax Print Driver, Status Alerts, HP Update, DXP, ReadIris Software; **Mac:** HP Installer/Uninstaller, HP Postscript driver, HP Scan, HP Setup Assistant, HP Fax Print Driver, HP Utility, HP Firmware Updater, ReadIris Software
MINIMUM SYSTEM REQUIREMENTS	**PC:** Microsoft® Windows® 7 (32-bit/64-bit), Windows Vista® (32-bit/64-bit): 1 GHz 32-bit (x86) or 64-bit (x64) processor, 1 GB RAM (32-bit) or 2 GB RAM (64-bit), 400 MB free hard disk space, CD/DVD-ROM or Internet, USB or Network port; Windows® XP (32-bit) SP2: Pentium® 233 MHz processor, 512 MB RAM 400 MB free hard disk space, CD/DVD-ROM or Internet, USB or Network port. **Mac:** Mac OS X Mountain Lion (v 10.8), OS X Lion (10.7x), 10.6x; 1 GB hard disk, CD-ROM/DVD-ROM or Internet, USB
ACOUSTIC[8]	**Acoustic Power Emissions:** 6.6 B(A) **Acoustic Power Emissions (Active copy):** 6.7 B(A) **Acoustic Power Emissions (Ready):** 4.7 B(A) **Acoustic Pressure Emissions Bystander (Active, Printing):** 52 dB(A) **Acoustic Pressure Emissions Bystander (Active copy):** 53 dB(A) **Acoustic Pressure Emissions Bystander (Ready):** 33 dB(A)
OPERATING ENVIRONMENT	**Operating Temperature Range:** 50 to 81º F (10 to 30º C) **Recommended Operating Temperature:** 59 to 80.6º F (15 to 27º C) **Storage Temperature Range:** 32 to 95º F (0 to 35º C) **Non-Operating Humidity Range:** 10 to 90% RH **Operating Humidity Range:** 10 to 70% RH **Recommended Humidity Operating Range:** 20 to 60% RH
PRODUCT DIMENSIONS (W X D X H)	20.3 x 19.7 x 21.2 in (515 x 500 x 538 mm) **Maximum:** 32.5 x 36 x 35.3 in (825 x 915 x 948 mm)
PRODUCT WEIGHT	90 lb (40.8 kg)
WHAT'S IN THE BOX[9]	HP LaserJet Pro 500 color MFP M570dn; HP Black LaserJet Toner Cartridge (~ 5,500 pages), Cyan, Magenta, and Yellow Toner Cartridges (~ 6,000 pages); Printer documentation and software on CD-ROM; Installation guide, Support flyer, Warranty card; Power cord
WARRANTY	One-year, on-site limited warranty
REPLACEMENT CARTRIDGES[10]	HP 507A Black LaserJet Toner Cartridge (yield ~ 5,500 pages), CE400A HP 507X Black LaserJet Toner Cartridge (yield ~ 11,000 pages), CE400X HP 507A Cyan LaserJet Toner Cartridge (yield ~ 6,000 pages), CE401A HP 507A Yellow LaserJet Toner Cartridge (yield ~ 6,000 pages), CE402A HP 507A Magenta LaserJet Toner Cartridge (yield ~ 6,000 pages), CE403A
HP CARE PACKS	HP 3-year Next Business Day CLJ M570 MFP Hardware Support, U6Y78E HP 3-year 4h 9x5 CLJ M570 MFP Hardware Support, U6Y81E HP 3-year 4h 13x5 CLJ M570 MFP Hardware Support, U6Y82E HP 2-year PW Next Business Day CLJ M570MFP Hardware Support, U6Y91PE HP 1-year PW Next Business Day CLJ M570MFP Hardware Support, U6Y90PE HP Network Install Inkjet/prsnl LaserJet SVC H3110E
ACCESSORIES	HP Color LaserJet 500-sheet Paper and Heavy Media Tray, CF084A HP LaserJet Printer Cabinet, CF085A HP Color LaserJet CE254A Toner Collection Unit, CE254A

FOR MORE INFORMATION VISIT OUR WEBSITE AT WWW.HP.COM

HP LaserJet Pro 500 color MFP M570dn Product Number: CZ271A

ENERGY STAR® qualified models; see **http://www.hp.com/go/energystar**

[1]Measured using ISO/IEC 24734, excludes first set of test documents. For more information see **http://www.hp.com/go/printerclaims**. Exact speed varies depending on the system configuration, software application, driver, and document complexity. [2]Duty cycle is defined as the maximum number of pages per month of imaged output. This value provides a comparison of product robustness in relation to other HP LaserJet or HP Color LaserJet devices, and enables appropriate deployment of printers and MFPs to satisfy the demands of connected individuals or groups. [3]HP recommends that the number of pages per month of imaged output be within the stated range for optimum device performance, based on factors including supplies replacement intervals and device life over an extended warranty period. [4]While scanning to file from ADF, default settings, save to PDF. Exact speed varies depending on the system configuration and document complexity. [5]First Copy Out and Copy Speed measured using ISO/IEC 29183, excludes first set of test documents. For more information see **http://www.hp.com/go/printerclaims**. Exact speed varies depending on the system configuration, software application, driver, and document complexity. [6]Based on standard ITU-T test image #1 at standard resolution. More complicated pages or higher resolution will take longer and use more memory. [7]Power requirements are based on the country/region where the printer is sold. Do not convert operating voltages. This will damage the printer and void the product warranty. [8]Values are subject to change. For current information see Product Support page at hp.com/support. Configuration tested for printing: simplex, mono and simplex, color. Configuration tested for copying: duplex, color. [9]Introductory cartridges included; yields ~ 6,000 color composite (C/Y/M) and ~ 5,500 black pages. Replacement cartridge average composite (C/Y/M) declared yield ~ 6,000 and average black yield ~ 5,500 pages based on ISO/IEC 19798 and continuous printing. Actual yields vary considerably based on images printed and other factors. For details see **www.hp.com/go/learnaboutsupplies**. [10]Ships with preinstalled standard toner cartridges (yield ~ 5,500 black, ~ 6,000 cyan, magenta, and yellow pages)

Datasheet

HP Color LaserJet Managed MFP E87640dn

Businesses that stay ahead don't slow down. It's why HP built the next generation of HP Color LaserJet MFPs—to power productivity with a streamlined design that delivers premium color value, maximum uptime, and the strongest security.[1]

Print Speed: Letter: Up to 40 ppm black; Up to 40 ppm color; First Page Out: As fast as 6.4 sec black; As fast as 7.5 sec color
Print Resolution: Black (best): Up to 1200 x 1200 dpi reduced speed; Color (best): Up to 1200 x 1200 dpi reduced speed
Standard Connectivity: 2 Hi-Speed USB 2.0 Host; 1 Hi-Speed USB 2.0 Device; 1 Gigabit Ethernet 10/100/1000T network; 1 Hardware Integration Pocket; 1 Fax modem port **Standard Memory:** Standard: 7 GB; Maximum: 7 GB
Mobile Printing Capability: Yes
Paper Handling: 100-sheet multi-purpose tray, 2 x 520-sheet input tray, 520-sheet input tray, 250 sheet ADF; 500 sheet face-down output bin
Display: 8.0-in (20.3 cm) touchscreen, SVGA Color Graphic Display (CGD)

Big color. Small cost.
- Print premium, professional-quality documents with vivid color images and graphics for a low cost.
- Get consistent, professional quality and performance you count on with Original HP toner cartridges and drums.
- Choose from a range of modular accessories designed to adapt to the needs of workgroups of all sizes.

Minimal interruptions. Maximum uptime.
- Avoid interruptions with an HP LaserJet Managed MFP designed to be streamlined for maximum productivity.
- Tailor this MFP to the needs of your business with a wide range of paper-handling accessories.
- Scan files directly to Microsoft® SharePoint, plus email, USB, and network folders.[2]
- Grab pages and go, without waiting. This HP LaserJet wakes up quickly and prints fast—up to 40 ppm.[3]

The world's most secure printing[1]
- With HP Sure Start, each printer regularly checks its operating code and repairs itself from attempted hacks.
- Help protect information on your MFP and in transit over the network—store data on the encrypted hard disk.[4]
- Continually monitor to detect and stop attacks, then automatically reboot with run-time intrusion detection.
- Whitelisting checks firmware during startup to help ensure it's authentic, good code—digitally signed by HP.

[1] Based on HP review of 2016 published security features of competitive in-class printers. Only HP offers a combination of security features that can monitor to detect and automatically stop an attack then self-validate software integrity in a reboot. For a list of printers, visit http://www.hp.com/go/PrintersThatProtect. For more information: http://www.hp.com/go/printersecurityclaims [2] Requires an Internet connection to the printer. Services may require registration. App availability varies by country, language, and agreements. For details, see http://www.hpconnected.com [3] Measured using ISO/IEC 24734, excludes first set of test documents. For more information, see http://www.hp.com/go/printerclaims. Exact speed varies depending on the system configuration, software application, driver, and document complexity. [4] Some features require additional purchase. A FutureSmart service pack update may be required to activate security features. Learn more at http://www.hp.com/go/printsecurity

HP Color LaserJet Managed MFP E87640dn Specifications Table

Functions / Multitasking Supported	Print, Copy, Scan (fax and wireless optional) / Yes
Print Speed	**Letter**: Up to 40 ppm black; Up to 40 ppm color; **First Page Out**: As fast as 6.4 sec black; As fast as 7.5 sec color[2]
Print Resolution	**Black (best)**: Up to 1200 x 1200 dpi reduced speed; **Color (best)**: Up to 1200 x 1200 dpi reduced speed
Print Technology	Laser
Print Cartridges Number	4 (1 each black, cyan, magenta, yellow)
Standard Print languages	HP PCL 6, HP PCL 5c, HP Postscript level 3 emulation, PDF (v 1.7), AirPrint™ compatible
Printer Smart Software Features	Quality color printing for a great value is a smart choice for any business. Produce premium, professional-quality color documents at a competitive low cost with an HP Color LaserJet MFP built to make your work—and your business—look its best. Annoying interruptions and complex maintenance can slow down printing, and ultimately, the pace of business. Avoid pauses in productivity with an HP LaserJet MFP designed for maximum uptime, so you can count on reliable, results day in and day out. Only HP Enterprise printers repair themselves from attacks in real time, delivering built-in security to help keep your network safe. Automatically monitor threats, detect intrusions, and validate operating software with security offered only by HP. Accelerate workflow, improve accuracy, and easily connect people throughout your organization. Complete high-volume scan jobs fast—up to 180 ipm[11]—and avoid extra steps with a Flow MFP designed for maximum productivity.
Printer Management	Printer Administrator Resource Kit for HP Universal Print Driver (UPD Active Directory Administrator Template, Add Print Model to Comments, AutoUpgradeUPD, Driver Configuration Utility, Driver Deployment Utility, HP Managed Printing Administration, PRNCON.EXE, HPPRLOG, Migrate-Server-Tools, UpdateNow, Remove Plug and Play Drivers); HP Web Jetadmin Software; Resource Kit for HP Web Jetadmin (HP SNMP Proxy Agent, HP WS Pro Proxy Agent); HP JetAdvantage Security Manager
Scan Type / Technology	Flatbed, ADF / Platen Scanner CCD Digital-CIS
Scan Resolution	**Hardware**: Up to 600 x 600 dpi; **Optical**: Up to 600 x 600 dpi
Scan File Format	Digital Send: PDF, Hi-Compression PDF, JPEG, TIFF, MTIFF, XPS, PDF/A; Scan to easy access USB: PDF, JPEG, TIFF, MTIFF, XPS, PDF/A; Print from easy access USB: PDF, PS, Print Ready files (.prn, .pcl, .cht)
Scan Input Modes	Front panel applications: Copy; E-mail; Fax; Save to Network Folder; Save to USB; Save to Device Memory; Open Extensibility Platform (OXP) applications
Scan Size	**ADF**: 11 x 17 in Maximum; 4.3 x 5.5 in Minimum; **Flatbed**: 11 x 17 in
Scan Speed	Up to 90 ppm/180 ipm (b&w), up to 90 ppm/180 ipm (color)[8]**Duplex**: Up to 180 ipm (b&w), up to 180 ipm (color)
Scanner Advanced Features	Scan-to-E-mail; Scan-to-network folder (stand alone solution); Scan to Cloud; Scan to USB
Bit depth / Grayscale levels	24-bit / 256
Digital Sending Standard Features	Scan to E-mail; Save-to-Network Folder; Save-to-USB drive; Send to Sharepoint; Send to FTP; Send to sFTP; Send to LAN Fax; Send to Internet Fax; Local Address Book; SMTP over SSL; Blank Page Removal; Edge Erase; Auto Color Sense; Auto Crop To Content; Compact PDF; Auto Tonescale; Auto Orientation; Multi-Pick Detect; Auto Straighten; Auto Crop To Page
Copy Speed	**Black (letter)**: Up to 40 cpm; **Color (letter)**: Up to 40 cpm
Copy Resolution	**Black (text and graphics)**: Up to 600 x 600 dpi; Up to 600 x 600 dpi; **Color (text and graphics)**: Up to 600 x 600 dpi
Maximum Number Of Copies	Up to 999 copies
Copier Resize	25 to 400%
Copier Settings	Two-sided copying; scalability; image adjustments (darkness, contrast, background cleanup, sharpness); optimized text/picture (text, mixed, printed picture, photograph); N-Up; N or Z-ordering; content orientation; collation; booklet; ID Scan; job build; job Storage; watermark; stamps; book mode scans; erase edges; automatically detect color/mono; image Preview
Fax Speed	**Up to**: 33.6 kbps; **Letter**: 3 sec per page[1]
Fax Resolution	**Black (best)**: Up to 300 x 300 dpi (400 x 400 dpi for received faxes only); **Black (standard)**: 203 x 98 dpi
Fax Features	**Fax Memory**: Up to 500 pages; **Auto Fax Reduction Supported**: Yes; **Auto-Redialing**: Yes; **Fax Delayed Sending**: Yes; **Distinctive Ring Detection Supported**: No; **Fax Forwarding Supported**: Yes; **Fax Phone TAM Interface Supported**: No; **Fax Polling Supported**: Yes (poll to receive only); **Fax Telephone Mode Supported**: Yes; **Junk Barrier Supported**: Yes; **Maximum Speed Dialing Numbers**: Up to 1000 numbers (each with 210 destinations); **PC Interface Supported**: Yes; **Remote Retrieval Capability Supported**: No; **Telephone Handset Supported**: No
Standard Connectivity	2 Hi-Speed USB 2.0 Host; 1 Hi-Speed USB 2.0 Device; 1 Gigabit Ethernet 10/100/1000T network; 1 Hardware Integration Pocket; 1 Fax modem port
Network Capabilities	Standard (built-in Gigabit 10/100/1000T Ethernet)
Network Ready	Standard (built-in Gigabit 10/100/1000T Ethernet)
Wireless Capability	No wireless capabilities standard. There are optional accessories (common to all current Jedi products) that support wireless. These are listed in the connectivity section, above.
Mobile Printing Capability	Yes[3]
Memory	**Standard**: 7 GB; **Maximum**: 7 GB
Processor Speed	1.2 GHz / **Hard disk**: Two 320 GB Standard, embedded HP High-Performance Secure Hard Disk,Total 640GB; AES 256 hardware encryption or greater; Secure erase capabilities (Secure File Erase-Temporary Job Files, Secure Erase-Job Data, Secure ATA Erase-Disk). Note: U.S. government SKU uses 500GB FIPS 140-2 validated hard disk instead.
Duty Cycle	**Monthly, letter**: Up to 300,000 pages
Recommended Monthly Page Volume	Up to 40,000
Media Types Supported	Plain, HP EcoEFICIENT, HP Matte 90g, Light 60-74g, Bond, Recycled, HP Matte 105g, HP Matte 120g, HP Soft Gloss 120g, HP Glossy 120g, Mid-Weight 96-110g,Heavy 111-130g, Mid-WtGlossy 96-110g, HP Glossy 111-130g, HP Matte 150g, HP Glossy 150g, Extra Heavy 131-175g, XHvyGlossy 131-175g, HP Matte 200g, HP Glossy 200g, Carstock 176-220g, Card Glossy 176-220g, Light Paperboard 221-255g, Paperboard 256-300g, Heavy Paperboard, Color Transparency, Labels, Letterhead, Envelope, Heavy Envelope, Preprinted, Prepunched, Colored

Media Weight Supported	Tray 1, 2, 3: 16 to 78 lb bond (166 lb Index)
Media Sizes Supported	Tray 1: Letter, Letter R, Legal, Executive, Statement, Oficio, 11 x 17, 12 x 18, 4 x 6, 5 x 7, 5 x 8,10 x 15, 8k, 16k, envelope #9, Envelope #10, Envelope Monarch, Tray 2: Letter, Letter R, Legal, Executive, Statement, Oficio, 4 x 6, 5 x 7, 5 x 8,10 x 15, 16k, envelope #9, Envelope #10, Envelope Monarch; Tray3: Letter, Letter R, Legal, Executive, Statement, Oficio, 11 x 17, 12 x 18, 8k, 16k
Media Sizes Custom	Tray 1: 3.86 x 5.5 to 12.59 x 18 in; Tray 2: 3.86 x 5.5 to 11.69 x 15.35 in; Tray 3: 5.5 x 7.17 to 12.59 x 18 in
Paper Handling	100-sheet multi-purpose tray, 2 x 520-sheet input tray, 520-sheet input tray, 250 sheet ADF; 500 sheet face-down output bin; **Duplex Options**: Automatic (standard); **Auto Document Feeder Capacity**: Standard, 250 sheets; **Envelope Feeder**: No; **Standard Paper Trays**: 3; **Input Capacities**: Up to 520 sheets; **Output Capacities**: Up to 500 sheets; Up to 40 envelopes
What's in the box	**X3A87A** Engine; TCU; Drums; Assy-Color WG Nameplate and Label; Power Cords; Assembly-CD WW; Hardware install and setup documentation; Support flyers. DOES NOT INCLUDE TONER
Replacement Cartridges	HP Black Managed LJ Toner Cartridge (ISO Yield 54,500) W9050MC, HP Cyan Managed LJ Toner Cartridge (ISO Yield 52,000) W9051MC, HP Yellow Managed LJ Toner Cartridge (ISO Yield 52,000) W9052MC, HP Magenta Managed LJ Toner Cartridge (ISO Yield 52,000) W9053MC[7]
Product Dimensions	**W x D x H**: 23 x 30.3 x 36.7 in; **Maximum**: 47 x 66 x 30.5 in
Product Weight	249.3 lb
Warranty Features	90 day parts only. Extended Warranty and support options vary by product, country and local legal requirements. Go to http://www.hp.com/support to learn about HP award winning service and support options in your region.
Energy Efficiency Compliance	Energy Star; Blue Angel; EPEAT silver
Control Panel	8.0-in (20.3 cm) Color Graphics Display (CGD) with touchscreen; rotating (adjustable angle) display; illuminated Home button (for quick return to the Home menu); USB High-speed 2.0 port; Hardware Integration Pocket; Extended Keyboard
Display Description	8.0-in (20.3 cm) touchscreen, SVGA Color Graphic Display (CGD)
Software Included	HP Connected, HP Device Experience (DXP), HP PCL 6 Printer Driver, HP Software Installer/Uninstaller, Mac OS Welcome Screen (Directs users to 123.HP.com or OS App Source for printer software), Online user manuals
Fonts and Typefaces	84 scalable TrueType fonts
Compatible Operating Systems	Android, Linux Boss (5.0), Linux Debian (7.0, 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8, 7.9, 8.0, 8.1, 8.2, 8.3, 8.4, 8.5, 8.6), Linux Fedora (22, 23, 24), Linux Mint (17, 17.1, 17.2, 17.3, 18), Linux Red Hat Enterprise (6.0, 7.0), Linux SUSE (13.2, 42.1), Linux Ubuntu (12.04, 14.04, 15.10, 16.04, 16.10), OS macOS 10.12 Sierra, OS X 10.10 Yosemite, OS X 10.11 El Capitan, UNIX, Windows 10 all 32- & 64-bit editions (excluding RT OS for Tablets), Windows 7 all 32- & 64-bit editions, Windows 8/8.1 all 32- & 64-bit editions (excluding RT OS for Tablets), Windows Vista all 32bit editions (Home Basic, Premium, Professional, etc.), Windows XP SP3 32-bit editions (XP Home, XP Pro, etc.)
Compatible Network Operating Systems	Citrix MetaFrame Presentation Server 3.0, Citrix MetaFrame XP Presentation Server (Feature Release 1, 2, and 3), Citrix on Windows Server 2003/2003R2, Citrix on Windows Server 2008/2008R2/2008 R2 SP1 Citrix on Windows Server 2012/2012R2, Citrix Presentation Server 4.0/4.5, Citrix XenApp 5.0 (Plus Feature Pack 2 & 3) for Windows Server 2008 Terminal Services 32- and 64-bit, Citrix XenApp 6.0/6.5, [for Windows Server 2008 R2 Terminal Services, 32- and 64-bit] Citrix XenApp 6.0/6.5/7.5, [for Windows Server 2008 R2 SP1 Terminal Services, 32- and 64-bit] Citrix XenApp 7.5, [for Windows Server 2012 and 2012 R2 Terminal Services, 64-bit] Citrix XenDesktop 5.6, [for Windows Server 2008 R2 Terminal Services, 32- and 64-bit] Citrix XenDesktop 5.6/7.0/7.5 , [for Windows Server 2008 R2 SP1 Terminal Services, 32- and 64-bit] Citrix XenDesktop 7.0/7.5, [for Windows Server 2012 and 2012 R2 Terminal Services, 64-bit] Novell NetWare 6.5/SP8 Novell Clients www.novell.com/iprint, Novell iPrint Appliance v1.0, Novell Open Enterprise Server 11/SP1, Novell Open Enterprise Server 2 for Linux, Novell Servers www.novell.com/iprint), Windows Server 2003/2003 R2 32-/64-bit (SP1/SP2) Standard/Enterprise/Datacenter (+ Cluster & Terminal Services), Windows Server 2003/2003 R2 32-bit (SP1/SP2) Standard/Enterprise (+ Cluster & Terminal Services), Windows Server 2008 32-/64-bit (SP2) Standard/Enterprise (+ Cluster & Terminal Services), Windows Server 2008 R2 64-bit (SP1) Standard/Enterprise (+ Cluster & Terminal Services), Windows Server 2008/2008 R2 32-/64-bit (SP1/SP2) Standard/Enterprise/Datacenter (+ Cluster & Terminal Services), Windows Server 2012/2012 R2 64-bit Standard/Foundation/Essentials/Datacenter (+ Cluster & Terminal Services), Windows Server 2016/ 64-bit Standard/ Essential/Datacenter (+ Cluster & Terminal Services)
Minimum System Requirements	**PC**: 2 GB available hard disk space; OS hardware requirements see microsoft.com; **MAC**: 1.3 GB available hard drive space; Internet; OS hardware requirements see Apple.com for more info
Power	**Power Supply Type**: Internal (Built-in) power supply; **Power Requirements**: Input voltage: 110 to 127Vac (+/- 10%), 220 to 240Vac (+/- 10%, 50/60 Hz (+/- 3%); [5]
Acoustics	**Acoustic Power Emissions**: 6.5 B(A) printing color simplex using A4 paper at 40 ppm; **Acoustic Pressure Emissions**: 49 dB(A) printing color simplex using A4 paper at 40 ppm
Operating Environment	**Operating Temperature Range**: 59 to 86ºF; **Recommended Operating Temperature**: 59 to 86ºF; **Storage Temperature Range**: 14 to 104ºF; **Non-Operating Humidity Range**: 10 to 80% RH; **Operating Humidity Range**: 20 to 80% RH; **Recommended Humidity Operating Range**: 20 to 80% RH
Security Management	Management security: SNMPv3, SSL/TLS, WPA2-Enterprise, 802.1X authentication (EAP- PEAP, EAP-TLS), IPP over TLS, IPsec/Firewall with Certificate, Pre-Shared Key Authentication, and Kerberos Authentication; Support for WJA-10 IPsec Configuration using IPsec Plug-in
Accessories	HP Cabinet Department Y1G16A, Dual Cassette Feeder (2x520) Department Y1F98A, 2000 Sheet HCI Department Y1G21A, 3000 Sheet side HCI Department Y1G20A, Inner Finisher Y1G00A, Inner Finisher Hole Punch 2/3 Y1G02A, Inner Finisher Hole Punch 2/4 Y1G03A, Inner Finisher Hole Punch Swedish Y1G04A, Stapler/Stacker Finisher Y1G18A, Stapler/Stacker Finisher Staples Y1G14A, Inner Finisher & Booklet Maker Staples Y1G13A, Booklet Finisher Y1G07A, Hole Punch 2/3 Y1G10A, Hole Punch 2/4 Y1G11A, Hole Punch Swedish Y1G12A, Job Separator Department Y1G01A, DOD CAC Card Reader CC543B, SIPRNet - Classified Card Reader F8B30A, FiH USB Foreign Interface Harness B5L31A, Two internal USB ports for solutions B5L28A, HDD HP Secure High Performance Hard Disk Drive B5L29A, HP JetDirect USB Wireless Print Server J8031A, HP JetDirect Wireless Print Server with NFC J8030A, HPAC Card Reader - HIP1 CZ208A, HPAC Card Reader - HIP1 X3D03A, HPAC Card Reader - HIP2 X3D03A, Analog Fax Accessory CC487A
HP Service and Support Options	U9LS7E - HP 1 yr Next Business Day Service w/Defective Media Retention for Color LaserJet E876xx MFP Managed; U9LS8E - HP 3 yr Next Business Day Service w/Defective Media Retention for Color LaserJet E876xx MFP Managed; U9LS9E - HP 4 yr Next Business Day Service w/Defective Media Retention for Color LaserJet E876xx MFP Managed; U9LT0E - HP 5 yr Next Business Day Service w/Defective Media Retention for Color LaserJet E876xx MFP Managed; U9LT1E - HP 3 yr 4 hour 9x5 Service w/Defective Media Retention for Color LaserJet E876xx MFP Managed; U9LT2E - HP 4 yr 4 hour 9x5 Service w/Defective Media Retention for Color LaserJet E876xx MFP Managed

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APPENDIX G:

<u>Value Add</u>

Please include any additional products and/or services not included in the scope of the solicitation that you think will enhance and/or add value to this contract for participating agencies. Your marketing plan and salesforce training plan as detailed in Appendix F will also be taken into account when evaluating your company's value add score.

Any additional products or services offered in this section will only be considered by Region 4 ESC if auditable pricing is offered for them in Appendix C. Any products or services for which pricing is not offered will not be considered a part of any contract awarded as a result of this RFP.

All products or services offered in this section are subject to the same requirements as products offered in Appendix B. Respondents must provide detailed descriptions of any additional products and services being offered as a part of their proposal, and Region 4 ESC reserves the right to reject any value add products or services which it deems to be unrelated to the scope of this RFP.

Comprehensive Public Procurement Solutions
Office Depot Managed Print Solutions
Value Added Services

Today's public procurement professional continues to be challenged… do more with less; look for ways to improve productivity while also reducing expenses. The cooperative procurement contracting platform continues to gain acceptance in the marketplace amongst the most respected public procurement professionals. Office Depot has worked diligently to be at the forefront of that shift in procurement standard over the last two decades. We have refined our contract offering to meet the demands in the marketplace with industry-leading contract compliance and contracts that give public sector entities savings in both product costs but administrative expenses as well.

Office Depot is proud to be an incumbent holder of the current Region 4 ESC / TCPN Managed Print Solutions (#R5243). We do not take this privilege lightly. As we compete for this award once again; our entire sales organization is actively engaged in promoting all the contracts we currently hold with TCPN. Our team is committed to providing a comprehensive market basket of cost-saving solutions under the TCPN / Region 4 ESC contracting label.

Why Office Depot?

"Meeting and exceeding your needs in our number one goal."

Why Office Depot?

Office Depot understands that it can never set still and rest on its laurels or point solely to its past. We must move forward and continue to provide innovative solutions that matter most to the agencies that have come to rely on us for services and solutions. We have built and will continue to build our reputation, we are focused firmly on taking care of our customers while they tend to the needs of their City, County, State, or School. We do this by focusing on three key pillars of business delivery – Ease of Ordering & Delivery, Visibility & Reporting, and Dedicated Account Management.

YOU TAKE CARE OF
YOUR CITY
YOUR **COUNTY**
YOUR **STATE**
YOUR **AGENCY**
YOUR **SCHOOL**
YOUR **UNIVERSITY**
WE TAKE CARE OF YOU

Ease of Ordering & Delivery – Visibility & Reporting – Dedicated Account Teams

Ease of Ordering & Delivery

Save time and money with customized shopping lists, comparison shopping with **lower cost alternatives,** managed purchasing tools and more. You can also view **real-time inventory** at your local warehouse, and have your order **delivered right to your office** for FREE the next business day.*

*On qualifying orders of $50 or more within local delivery areas. Item exceptions may apply.

Ease of Ordering & Delivery starts with ecommerce leadership and continued commitment to innovation. We listen to the needs of our customers and in turn provide innovative tools to enhance the online shopping experience. When it comes to managing print and print solutions, our customers have told us that they want and need simplified processes. That's why we've built tools such as Automatic Toner Replenishment (ATR) whereby the printing asset communicates directly with our e-commerce site and placed the order when it's time. No more stock-piling of toner in a storage closet down the hall or having to rush to a store when someone forgot to place the order.

We're proud to lead the industry with end-to-end solutions for document management across the country. From everyday printing in your office, such as meeting agendas and emails, to large-volume business presentations to regional program printing, such as training manuals where document distribution must serve multiple locations, Office Depot has a solution that delivers to your exact standards. Our print solutions allow us to do the work for you.

Our Ecommerce platform also provides **Visibility & Reporting** to the procurement official on our state-of the-art, real-time user dashboard. We believe that if procurement officials have full access to their purchasing history and financial metrics across their organization, they are better equipped to achieve their own compliance initiatives. The reporting dashboard includes such metrics as individuals spend, purchases by category, and additional savings opportunities. They can also track shipping behaviors and review recommendations for decreasing shipping costs.

Visibility & Reporting

Our state-of-the-art, real-time user dashboard offers full access to your **purchase history and financial metrics** across all locations in your organization. Achieve compliance through tracking your spend, reviewing purchases by category, and viewing additional **savings opportunities** instantly. You can also track your shipping behaviors and see recommendations for decreasing your shipping costs.

The online reporting tools will go hand-in-hand with the account manager's standard cadence of business reviews. This allows both the account manager and procurement professional to prepare for the meeting with meaningful data, set goals, and know when objectives have been met. Our team can provide additional insight on ways to utilize these online tools to meet the goals and objectives of the individual agencies' needs.

Our **Dedicated Account Teams** are committed to making a difference, taking care of business for Region 4 ECS participating agencies. In fact, Office Depot has a unique deployment model that ensures we have the most qualified and trained professionals available to assist. Our Managed Print Team along with our Copy & Print Team are the front-line experts working directly with your Account Manager to understand your unique needs first. Each team has qualified experts who can help to analyze a customer's current situation, make recommendations, and demonstrate cost-saving solutions. Once we understand an agency's needs, procurement initiatives, and any potential challenges, we can work to develop solutions that are right for that agency.

Solutions can then be scaled for implementation as needed, over time, or on a prescribed date. It really is about focusing on the customer's unique needs.

Our Expertise

"It's nice to know that we can rely on Office Depot to help us do our job efficiently and with no stress."

Office Depot Managed Print Solutions brings years of experience working with the State, Local, and Educational market space. Leveraging our experience, we can help streamline processes and reduce the associated administrative costs for the Region 4 ESC/TCPN membership base. We are uniquely positioned to service all the Region 4 ESC/ TCPN members and to help them navigate their printing Solutions "Path for the Future."

Office Depot has the advantage of holding multiple contracts with Region 4 ESC/TCPN that span nearly the entire spectrum of product categories; Office Products, School Supplies, Facility Supplies, Managed Print Services, Furniture, and Technology. Due to this strong suite, we have ongoing relationships with more than 18,000 Region 4 ESC members. We are positioned to bring the synergy of supplying these customers with most everything they need for their organizations, and in many cases, delivering everything on the same truck at the same time to their multiple locations.

Other factors enhanced by these multiple contracts and customer relationships include the ability to provide an award-winning eCommerce platform. Region 4 ESC Members can see all available products through a single account and sign on. Utilizing our robust platform, they can procure their managed print solutions in conjunction with their various other product category needs. This also provides financial accounting benefits as members will receive one bill and can make one payment; allowing for spend optimization and administrative procurement cost reductions.

WE HELP KEEP PROCUREMENT COSTS DOWN

Our Deployment

"It's all part of our commitment to making business personal, one customer at a time"

Office Depot, Inc. currently employs more than 1,500 BSD Field Representatives throughout the United States. The BSD Field Representative serves to fulfill a number of primary initiatives:

- Develops a professional relationship with members

- Works toward a defined sales quota

- Provides direction for selling value beyond members core product needs

- Schedules face-to-face contact with decision-makers & influencers

- Partners directly with Managed Print & Copy & Print Solutions specialists

- Generates leads and positions the Managed Print Solution contract

This selling motion is the largest differentiator between Office Depot Managed Print and Copy & Print Solutions and its competitors in the Managed Print market. We combine our 1,500+ BSD Field Representatives with our field-based Printing Solutions representatives to provide members with "360 Coverage."

Utilizing this sales deployment strategy, Office Depot Managed Print Solutions is uniquely positioned to solidify and grow thousands of currently active Public Sector account relationships, revitalize previously inactive relationships, and provide education to entities within the Public-Sector market who are newly aligned to the cooperative procurement model.

In addition to the differentiators mentioned above, we have many other focuses and services that make Office Depot Managed Print and Copy & Print Solutions the supplier of choice for all an agency's print needs. Throughout our proposal, we have highlighted many of the other reasons Office Depot Managed Print Solutions is the right choice for Region 4 ESC and TCPN to make us the premier Printing & Managed Print supplier for the Region 4 ESC/TCPN membership.

Our Focus

One of the most important benefits when selecting Office Depot as your Managed Print provider is that we are vendor and product agnostic. We have access to the leading manufacturers and products in the industry and are positioned to service an agency's existing fleet. This is a huge benefit for our customers. They have the advantage of leveraging their current office / furniture / technology supplier contract spend and vendor relationship, while using a competitively bid and awarded contract, further reducing procurement costs and potentially increasing annual rebate dollars earned when utilizing the "sister" Region 4 ESC contracts with Office Depot. We assist public agencies using the procurement model that best meets their needs today and make dynamic shifts as the needs of the agency change.

Automated Ordering – Automatic Toner Replenishment

Office Depot provides customers with multiple options for ordering supplies, such as toner and maintenance kits. The MyPrinterManager online tool handles ordering functionality. In addition to placing orders manually, Office Depot can enroll participating Region 4 ESC members in our Automated Consumable Replenishment program.

- **Manually.** By ordering supplies manually, users can order supplies when needed for next-day delivery. This works best for non-networked devices where status isn't tracked in the system. Office Depot has the ability to password protect the ordering function.

- **Automatically.** The Automated Consumable Replenishment feature triggers automatic supplies ordering as "low toner" error messages are received from devices. This ensures your devices will have a replacement toner cartridge waiting to be replaced as soon as the machines runs out and also reduces the amount of time key operators spend processing supply orders.

1. Device sends toner alert   **2.** Secure software generates toner order   **3.** Office Depot delivers toner   **4.** Toner replaced & issue resolved

Since Office Depot offers our customers an Automated Consumable Replenishment program, we eliminate the need to store consumables on site and free up space in your supply rooms. Our software communicates with devices to receive toner, color drum, and maintenance kit alerts at custom-set levels. This proactive approach reduces machine idle-time and extends the life and efficiency of your printing devices.

The MPS Technology Platform

Since Office Depot is not a manufacturer, we do not develop new products. However, we have an extensive merchandising department that works with our suppliers to research current products and services available in the marketplace and ensure we are delivering our customers the best products and services at the best prices. This group employs more than 150 associates dedicated to research and development of our product and service offering. Additionally, we provide feedback to our suppliers, which helps drive their research and development efforts.

Office Depot brings an innovative suite of options to our customers, focusing on developing the right solution for your environment and introducing technology advancements from across the industry.

Technology Platform

The Office Depot MPS program is a technology-driven solution designed to aggregate data on print activity and provide automated service notifications and ordering capabilities. Office Depot will manage your printer fleet by deploying our MPS software, which provides visibility and control to your print environment. This automated technology solution tracks and reports aggregate usage and service data for the entire printing workgroup.

Office Depot uses our PrintIQ software suite to manage your MPS program. PrintIQ offers three levels of service to suit the varying needs of all our customers:

- **PrintIQ Essentials** – Monitors toner levels for all your printers and toner is shipped to you automatically when levels are low. Also, features 24/7 monitoring of your print environment.

- **PrintIQ Plus** – Everything in Print IQ Essentials plus the option to lease new high-end printers for a flat monthly fee. Maintenance services are included. Or choose to only get repair and maintenance services for your existing printers.

- **PrintIQ Enterprise** – Everything from Print IQ Essentials and Print IQ Plus. We'll also perform periodic assessments to ensure peak efficiency of your print environment. And we take care of your large print jobs through our Copy & Print Depot.

Additionally, our Print IQ suite (MyPrinterManager software) is provided at no charge to you. Xerox-provided software packages, such as the Xerox Data Agent (XDA), will work in conjunction with the Print IQ suite and is provided at no additional charge.

Comprehensive Copy & Print Solutions

Printing is a critical component to any organization. Ensuring the right supplies are on hand and printer fleets are working at peak efficiency will enhance overall productivity, while cutting costs. By utilizing the Office Depot Managed Print Solution, Region 4 ESC organizations can:

1) Control and manage toner spend

2) Optimize the printing environment

3) Enhance printing and document services

This three-step approach enables Office Depot to address today's printing-related challenges with comprehensive solutions, and dedicated support.

Office Depot is committed to providing unparalleled support and ongoing dedication to improving your member organizations. Office Depot has a solution that delivers to their exact standards.

Everyday Printing	• Managed workgroup printing services for daily, low-volume printing on site • Full integrated, cost-per-page solution includes: toner, parts, service, and technology management
Business Printing	• Print on demand and pay for only the documents you need on an as-needed basis • Today's most dynamic set of solutions and services for high-volume project printing
National Program Printing	• Manage member organizations' document assets securely through a national digital network with Office Depot Copy & Print Services • Manage agency files centrally and print nationally, reducing costs to develop, distribute, and store while eliminating obsolescence

Office Depot can help an agency select and manage the right solution and scale that solution according to their unique demands and needs.

The MPS Experience

"Office Depot always explains initiatives and ideas, and has a team of specialists available to get into the details about technical implementation

Office Depot is committed to tailoring our customers' Managed Print Solution to meet the agencies' specific needs. It begins with listening to understand, placing the needs of the customer front and center, and finding the right solution to meet their needs. As a vendor agnostic provider, we can truly provide a tailored solution.

Leading National Products

In implementing our suite of solutions, Office Depot has built strong partnerships with the industry's manufacturing leaders for the services we provide. While we don't develop new equipment, we recognize the importance of technology-driven best practices. Understanding the true costs of document management involves more than just the cost of toner and paper. Most providers cannot analyze both everyday and project printing to determine the most effective solution for your agencies' environment.

Hardware Partner	Benefits of Solutions through Office Depot MPS
HP	HP is globally recognized for excellence and reliability in business printers
Lexmark	Lexmark is known for vertical-market specific solutions such as Signature Capture or Scan to Pharmacy
Xerox	Xerox is known as the leader for high speed, multifunction devices and sustainable innovations like VersaLink™
Kyocera	Kyocera was the first in the industry to develop copier technology based on a printer platform
Brother	Brother is known for its strength in developing small workgroup printers with a low operating cost
Canon	Canon is a leader in digital imaging solutions known for high-speed devices delivering quality and precision images

Office Depot is committed to researching and reviewing new technologies and how they might bring added value to our customers, as well as our own corporation. We hold monthly status meetings with the manufacturers to understand road maps, end-of-life products, and latest technology. We ensure seamless integration of new technology approaches so that our customers will not be negatively impacted. We also maintain a rigorous discipline in our planning and change management processes so that the installation of upgrades, system advancements, and new technology implementations do not disrupt expected service levels and system accessibility.

Assessing & Understanding

Assessment Team

To effectively assess Region 4 ESC member environment and gather the right information to increase end-user productivity and maximize your ROI by optimizing your printer fleet, Office Depot will engage our account management and our MPS teams. We will also require support from a project champion of print services at Region 4 ESC member locations.

We'll provide a thorough review of your print environment and propose the most efficient program. Our process ensures you have the right supplies on-hand, increase your productivity and save time and money.

- Improve performance

- Streamline operations

- Enhance your capabilities

- Reduce costs throughout your business

As a part of our MPS process to deploy and manage a program that fits each customer's environment, Office Depot conducts an assessment prior to recommending and/or implementing a device and service approach. The Office Depot assessment methodology incorporates a team of certified document solutions professionals, comprehensive suite of total environment assessment tools, and total cost of operations / return on investment (ROI) analysis.

Assessment Process & Device Mapping

Our assessment process incorporates site walk-through and end-user surveys conducted by our Assessment & Design Analysts. They will use a baseline asset list to capture and record all networked and non-networked device locations, configurations, end-user to device statistics, and conduct business process analysis.

Office Depot has a sophisticated information gathering process that is coupled with state-of-the-art technology, allowing our analysts to easily match up your physical printer inventory with the device information gathered through our electronic discovery.

Mapping and Optimization Plan

Office Depot has assessed many customer environments and developed optimized plans for their print program. Mapping a customer's current devices allows us to design optimal floor plans for the proposed future state solution. Optimization recommendations are developed by determining logical department or print zones and then plotting devices based on reasonable walk distances and required feature sets.

As we move into the implementation phase, we will perform a custom assessment of your environment and validate the proposed future state design against a deeper understanding of workflow requirements. This process allows your organization to seamlessly phase in the new solution.

Implementing the Plan

Expert implementation team

With 30 years of implementation experience, we can quickly and effectively address today's printing-related challenges, provide comprehensive solutions and dedicated support.

- Install the right printers and programs

- Leverage past investments to create a multi-branded print services solution

- Deploy software and reconfigure hardware

- Train users and establish best practices to ensure maximum productivity

Office Depot has been implementing agreements for years and has more experience than any of our competitors in successfully applying our methods into a customer's environment. We stand ready with the people and programs in place, and we understand what it takes to roll out a program and ensure that it is a 100% success.

Training Matters

Equipment Training

Office Depot offers equipment training through the manufacturer for all the devices we sell. Specific training options will vary based on the selected manufacturer or brand and is provided at no additional charge. Some initial training can be included in the purchase cost of the device and additional training can be negotiated, if required.

The Office Depot MPS training program focuses on equipment best practices, printing technology, and procedures for ordering and tracking services and supplies. As a trusted MPS advisor and partner, Office Depot will customize training to meet the specific needs of your program.

An Office Depot Implementation Manager will work directly with your member organizations to develop training schedules and agendas to take place within the first 60 days of program roll out.

- **Fleet takeover**. Office Depot includes one on-site training session for equipment and program details. We will also provide up to two training sessions for software administration, typically via webinar.

- **New equipment installations**. Office Depot includes two on-site training sessions per equipment delivery site, one at the time of installation and one within 60 days of install.

- **Training sessions** above and beyond the number or timeframe specified here may be arranged for an additional cost.
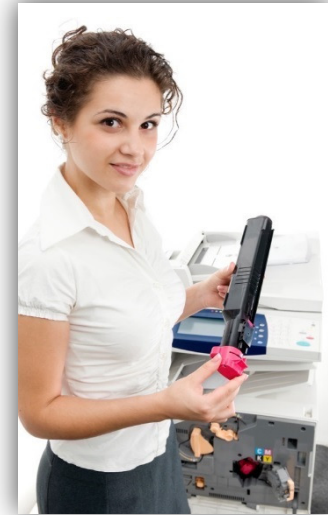
Fleet Management

Improving Efficiencies

Office Depot MPS fully supports fleet management needs. Through our assessment process we recommend optimal solutions for your printer fleet to reduce the risk of large investments in technology and improve efficiency and productivity across your organizations. Office Depot will effectively manage your print environment through:

- Consistency in support processes

- Redeployment of existing assets

- Reduced turnaround for support requests

- A single source for parts, service, consumables, and replacement hardware

Our MPS program is designed to provide device tracking, system upkeep, and lifecycle management for your entire print environment. Office Depot helps customers to gain better control over their printing budget, enabling them to reduce costs while improving service levels.

The Office Depot MPS solution is a customized program designed to address the local print environment and customer-specific goals. Each activity is designed to support the single overriding goal – a lower total cost of ownership for print operations. Our Solution Architects are tasked with

CRAWL
- Supplies
- Service / Break-Fix

WALK
- Hardware Optimization
- Print Management

RUN
- Enhanced Workflow
- Document Management

engineering a customized solution for each customer. Our solution will provide support for Region 4 ESC agencies' existing print devices through a phased implementation process that addresses the specific needs of each location.

Office Depot will build a solution to manage your print environment over the term of the agreement. Office Depot MPS follows a three-phased approach for fleet optimization, referred to as: crawl–walk–run.

Administration

Process Improvement

At Office Depot, we continuously strive to improve our business processes through an ongoing quality program. We have implemented a company-wide initiative that focuses on eliminating waste, improving practices, and executing to actual demand. Specific to the MPS program, we focus on the following aspects of quality:

- **Toner Quality**. Office Depot purchases branded products from reputable original equipment manufacturers (OEM). For remanufactured toner, each cartridge goes through a 10-step manufacturing inspection process to ensure it meets or exceeds the OEM cartridge's performance. Office Depot branded toner carries a 100% quality guarantee on every cartridge.

- **Certified Technicians**. All of our service technicians are required to be A+ certified and have 5+ years of experience. In addition, all technicians go through training courses twice a year. Manufacturer training is offered when new products are released or when updated service bulletins are released on existing equipment.

- **Customer Satisfaction**. Office Depot evaluates customer satisfaction with our overall program through our regular Business Review process. Office Depot can also conduct end-user customer surveys on a regular basis to determine customer satisfaction levels and to identify opportunities for improvement.

As a large organization with a focus on customer advocacy, we have the unique ability to improve the service levels of your print environment and standardize customer service across all agency locations. Our National Accounts support program uses a combination of centralized services (e.g., customer service, billing, computer system) and local representation (e.g., account management,

distribution network) to provide optimum levels of support to our customers. We have consistently won awards for our superior customer service from both our customers and independent evaluators.

- Service Technician Proven History

- Consistent Service Levels

- Simplified Billing Procedures

- Standardized Product Lines

- Data Insight Across Total Environment

Office Depot's MPS program is customized for each of our accounts based on their environment in order to provide the optimum level of account support and equipment uptime. Our program provides a dependable printing environment with service levels determined by Region 4 ESC member requirements.

Standard levels of service Office Depot provides to our MPS customers include:

- Equipment Uptime

- Supplies Fulfillment

- Call Back Response

- Call Resolution

- On-Site Response

- Repair Rate

Service

Help Desk Support

Office Depot provides a toll-free, U.S.-based technical support help desk staffed from 8:00 AM to 8:00 PM Eastern Monday through Friday. Our experienced help desk technicians are prepared to provide insight to all print activity at the device-level. We find that 20% of print output problems can be resolved via the help line. If the technician on the phone cannot solve your problem, a second technician is immediately notified and dispatched by the next day to the appropriate location with necessary parts for servicing.

Service Calls

Office Depot taps into our nationwide service network of 10,000 manufacturer-certified technicians, providing the people and resources to support all Region 4 ESC participating members' devices. Additionally, we can accommodate high priority devices with same-day response requirements. Service response time can be specified by device for next-day, same-day, or a combination of both. We will work with your member agencies to determine specific requirements during the assessment

and deployment of their MPS program. Typically, we ensure at least one primary technician is available for every 500 to 1,000 devices, with backups available as necessary.

Service Technicians

Office Depot will provide all service under the MPS program by utilizing our technician network. When customizing your program, we work with you to determine the level of technical support required. For standard programs, Office Depot dispatches an off-site technician to customer locations when service is required. If desired, customers can designate who they prefer to see at their locations for service. If a higher level of service is required, Office Depot can employ an on-site technician at your location, which will be incorporated into the cost-per-page price model.

Maintenance

Break/Fix Solutions

PrintIQ™ by Office Depot is a total managed print services program that can help your company increase productivity and decrease expenses.

PrintIQ™ essentials

This service includes automatic toner deliveries when levels are low; options to lease high-end printers, or get complete repair and maintenance services on your existing printers; plus 24/7 monitoring of your printing environment, monthly assessments and more.

PrintIQ™ plus

This service includes everything from PrintIQ™ essentials, plus the option to lease award-winning printers or get complete repair and maintenance services on your existing printers, all for one low monthly rate.

PrintIQ™ enterprise

This service includes automatic toner deliveries when levels are low; options to lease high-end printers, or get complete repair and maintenance services on your existing printers; plus 24/7 monitoring of your printing environment, monthly assessments and more.

Total Cost of Ownership

For most organizations, reducing document printing costs can make a significant improvement to your bottom line. A primary goal of the Office Depot MPS program is to reduce total cost of ownership (TCO). Typically, our MPS customers are able to reduce TCO for printing and copying by an average of 20%. Direct cost savings are targeted in two areas:

- **Equipment & Maintenance Costs.** These include the actual cost of purchasing printers and copiers, and the cost of maintaining them in full operational condition.

- **Consumable & Operating Costs.** These include the actual cost of cartridges, toner, other consumables, paper, phone charges, and electricity related to printing and copying.

Our MPS program also strives to improve other standard cost-related metrics, including: employees per device, cost per page, and pages per employee. After fully assessing your members' print environment and utilization rates, Office Depot MPS will provide a detailed program to reduce actual costs relative to both proposed values and industry averages.

Printing for Education

"Office Depot was able to supply us with the greatest support and I'm excited about what this means for teachers"

Classroom Print Management

Office Depot is committed to supporting education with our printing programs. From grade-specific curriculum guides and course packs to workbooks, assessment tests, and classroom posters, Office Depot Print Services provides a quick, quality and cost-effective way to address the all-important, day-to-day operations and classroom needs.

Our regional, closed-door print facilities offer fast turnaround, national distribution, order personalization, and even short runs when needed to ensure your schools' classrooms receive the perfect amount of perfectly printed materials, on time.

Here's how we make a difference:

- **Print on demand**: Print only what you need when you need it. Consult with our print specialists to help you make recommendations on the best ways to organize and format content to provide you with cost savings.

  - Classroom posters
  - Training materials
  - Course packs
  - Assessment tests

- **Online file storage management**: Keep forms and curriculum ready for re-use, creating consistency between school districts.

- **Competitive pricing**: Consolidate all your curriculum material needs, so you'll always receive great value.

Instructional Materials

With the unique ability to tailor curriculum orders by content, material type (construction), size, shipping location and pacing schedule, we can give your district the flexibility it needs to place the right tools in teachers' hands at the right times.

We're more than just a publisher or a printer

Whether you choose a specific curriculum or an Open Source program, we're ready to do more than just print your materials. We'll pack them up, ship them out, and even organize materials down to the classroom.

Our K-12 experts are your partners, equipped with the knowledge of best practices that have worked in other districts to help determine what's right for yours.

Here's how we make a difference:

- **Cost-saving solutions**: Order the exact quantity you need and stay within budget.

- **Time-saving services**: We'll deliver it wherever you need it – from central warehouses to specific school locations.

- **Must-have customization**: We can tailor all instructional materials based on grade level, remove or add chapters, or consolidate information.

- **Pre-negotiated contract pricing**: This way you'll always receive great value.

As a leading provider of instructional materials for over 25 years, we serve 50% of the top 100 school districts throughout the U.S.

Our Services

"There are several advantages in having a provider that you can rely on, but the most important factor is reliability."

Office Depot Managed Print Solutions offers a full suite of services to help your members, from cost-effective planning, acquisition, and deployment of a managed print solution, to efficient training and program management.

With more than 30 years of innovative experience, Office Depot is one of the largest and most respected national suppliers of office products, including paper and printing technology. We are uniquely equipped to optimize your total printing experience while our vendor-neutral solution provides public sector customers with a proven, structured way to:

- Reduce total cost of procurement

- Manage an effective supply program

- Ensure end-user satisfaction

- Increase productivity

- Optimize purchasing power

- Respond to environmental priorities

Additional highlights of our MPS program include:

- Flexible program offering with customization for each location

- Consistent and quality output with integrated reporting and compliance drivers

- Real-time, online, actionable monitoring of environment

- Account management team facilitates improved business processes

- Track and secure print activity at the user-level to reduce print

Our Conclusion

"Integrity, Innovation, Inclusion, Customer Focus, Accountability"
~ Office Depot Values

Office Depot's Managed Print Solutions & Copy Print organization is excited about the opportunity to continue serving Region 4 ESC and TCPN with our comprehensive printing solutions.

Our Managed Print & Copy Print Solutions teams, combined with our 1,500+ Business Solutions Division sales organization, stands ready to expand on our relationships and assist in driving program/contract participation by offering tremendous value to Region 4 ESC, TCPN and its members.

This value will be accomplished by continuing to build meaningful relationships that provide the best printing solutions and services, while helping solve business problems in the dynamic public sector and non-profit space.

Taking care of business while making business personal is what we do.

Delivering tremendous value is what you can expect throughout our partnership.

YOU TAKE CARE OF YOUR AGENCY. WE TAKE CARE OF YOU

Office DEPOT OfficeMax®

ADDITIONAL REQUIRED DOCUMENTS

APPENDIX H

Proposal for
Managed Print Solutions
National IPA / The Cooperative Purchasing Network
In response to Solicitation #17-14

region4 Educated Solutions

NATIONAL IPA
ENHANCED PORTFOLIO · UNIFIED FOCUS · CONTINUED TRUST

TCPN
The Cooperative Purchasing Network

APPENDIX H:

ADDITIONAL REQUIRED DOCUMENTS

FOR ALL VENDORS:

- Doc #1 - Clean Air and Water Act
- Doc #2 - Debarment Notice
- Doc #3 - Lobbying Certification
- Doc #4 - Contractors Requirements
- Doc #5 - Antitrust Certification Statement
- Doc #6 - Implementation of HB 1295 (*Certificate of Interested Parties*)
- Doc #7 - EDGAR Certifications

FOR VENDORS INTENDING TO DO BUSINESS IN NEW JERSEY:

- Doc #8 - Ownership Disclosure Form
- Doc #9 - Non-Collusion Affidavit
- Doc #10 - Affirmative Action Affidavit
    - ATTACHMENT: Certificate of Employee Information Report
    - ATTACHMENT: Affirmative Action Employee Information Report (AA302)
    - ATTACHMENT: Affirmative Action & EEO Policy Statement
- Doc #11 - Political Contribution Disclosure Form
- Doc #12 - Stockholder Disclosure Form

New Jersey vendors are also required to comply with the following New Jersey statutes when applicable:

- All anti-discrimination laws, including those contained in N.J.S.A. 10:2-1 through N.J.S.A. 10:2-14, N.J.S.A. 10:5-1, and N.J.S.A. 10:5-31 through 10:5-38

- Compliance with Prevailing Wage Act, N.J.S.A. 34:11-56.26, for all contracts within the contemplation of the Act

- Compliance with Public Works Contractor Registration Act, N.J.S.A. 34:11-56.26

- Bid and Performance Security, as required by the applicable municipal or state statutes

ATTACHMENTS FOR VENDORS INTENDING TO DO BUSINESS IN HAWAII:
- Attachment A: Participating Addendum

ADDITIONAL FOR ALL VENDORS:
- Acknowledgment & Acceptance of Region 4 ESC Open Records Policy

CLEAN AIR AND WATER ACT

I, the Vendor, am in compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act of 1970, as Amended (42 U.S. C. 1857 (h), Section 508 of the Clean Water Act, as amended (33 U.S.C. 1368), Executive Order 117389 and Environmental Protection Agency Regulation, 40 CFR Part 15 as required under OMB Circular A-102, Attachment O, Paragraph 14 (1) regarding reporting violations to the grantor agency and to the United States Environment Protection Agency Assistant Administrator for the Enforcement.

Potential Vendor: Office Depot, Inc.

Title of Authorized Representative: Sue Cummings

                                              VP; Public Sector

Mailing Address: 6600 North Military Trail, Boca Raton, FL 33496

Signature:

DOC #2

DEBARMENT NOTICE

I, the Vendor, certify that my company has not been debarred, suspended or otherwise ineligible for participation in Federal Assistance programs under Executive Order 12549, "Debarment and Suspension", as described in the Federal Register and Rules and Regulations.

Potential Vendor: **Office Depot, Inc.**

Title of Authorized Representative: **Sue Cummings**

                                           VP; Public Sector

Mailing Address: **6600 North Military Trail, Boca Raton, FL 33496**

Signature:

DOC #3

LOBBYING CERTIFICATION

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by Section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

The undersigned certifies, to the best of his/her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding $100,000 in Federal funds at all appropriate tiers and that all sub-recipients shall certify and disclose accordingly.

_____   _____

Signature of Respondent   Date

DOC #4

CONTRACTOR CERTIFICATION REQUIREMENTS

Contractor's Employment Eligibility

By entering the contract, Contractor warrants compliance with the Federal Immigration and Nationality Act (FINA), and all other federal and state immigration laws and regulations. The Contractor further warrants that it is in compliance with the various state statues of the states it is will operate this contract in.

Participating Government Entities including School Districts may request verification of compliance from any Contractor or subcontractor performing work under this Contract. These Entities reserve the right to confirm compliance in accordance with applicable laws.

Should the Participating Entities suspect or find that the Contractor or any of its subcontractors are not in compliance, they may pursue any and all remedies allowed by law, including, but not limited to: suspension of work, termination of the Contract for default, and suspension and/or debarment of the Contractor. All costs necessary to verify compliance are the responsibility of the Contractor.

The offeror complies and maintains compliance with the appropriate statutes which requires compliance with federal immigration laws by State employers, State contractors and State subcontractors in accordance with the E-Verify Employee Eligibility Verification Program.

Contractor shall comply with governing board policy of the Region 4 ESC Participating entities in which work is being performed.

Fingerprint and Background Checks

If required to provide services on school district property at least five (5) times during a month, contractor shall submit a full set of fingerprints to the school district if requested of each person or employee who may provide such service. Alternately, the school district may fingerprint those persons or employees. An exception to this requirement may be made as authorized in Governing Board policy. The district shall conduct a fingerprint check in accordance with the appropriate state and federal laws of all contractors, subcontractors or vendors and their employees for which fingerprints are submitted to the district. Contractor, subcontractors, vendors and their employees shall not provide services on school district properties until authorized by the District.

The offeror shall comply with fingerprinting requirements in accordance with appropriate statutes in the state in which the work is being performed unless otherwise exempted.

Contractor shall comply with governing board policy in the school district or Participating Entity in which work is being performed.

Business Operations in Sudan, Iran

In accordance with A.R.S. 35-391 and A.R.S. 35-393, the Contractor hereby certifies that the contractor does not have scrutinized business operations in Sudan and/or Iran.

_____

Signature of Respondent

_____

Date

DOC #5

ANTITRUST CERTIFICATION STATEMENTS

(Tex. Government Code § 2155.005)

I affirm under penalty of perjury of the laws of the State of Texas that:

1. I am duly authorized to execute this contract on my own behalf or on behalf of the company, corporation, firm, partnership or individual (Company) listed below;

2. In connection with this proposal, neither I nor any representative of the Company has violated any provision of the Texas Free Enterprise and Antitrust Act, Tex. Bus. & Comm. Code Chapter 15;

3. In connection with this proposal, neither I nor any representative of the Company has violated any federal antitrust law; and

4. Neither I nor any representative of the Company has directly or indirectly communicated any of the contents of this proposal to a competitor of the Company or any other company, corporation, firm, partnership or individual engaged in the same line of business as the Company.

VENDOR

    Office Depot, Inc.

Address   6600 North Military Trail

    Boca Raton, Florida 33496

Phone   **(562) 490-1000**

Fax   **(562) 490-9543**

OFFEROR

_____
Signature

Sue Cummings
Printed Name

VP; Public Sector
Position with Company

AUTHORIZED OFFICIAL

_____
Signature

Sue Cummings
Printed Name

VP; Public Sector
Position with Company

Implementation of House Bill 1295

Certificate of Interested Parties (Form 1295):

In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity or state agency may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency. The law applies only to a contract of a governmental entity or state agency that either (1) requires an action or vote by the governing body of the entity or agency before the contract may be signed or (2) has a value of at least $1 million. The disclosure requirement applies to a contract entered into on or after January 1, 2016.

The Texas Ethics Commission was required to adopt rules necessary to implement that law, prescribe the disclosure of interested parties form, and post a copy of the form on the commission's website. The commission adopted the Certificate of Interested Parties form (Form 1295) on October 5, 2015. The commission also adopted new rules (Chapter 46) on November 30, 2015, to implement the law. The commission does not have any additional authority to enforce or interpret House Bill 1295.

Filing Process:

Starting on January 1, 2016, the commission will make available on its website a new filing application that must be used to file Form 1295. A business entity must use the application to enter the required information on Form 1295 and print a copy of the completed form, which will include a certification of filing that will contain a unique certification number. An authorized agent of the business entity must sign the printed copy of the form and have the form notarized. The completed Form 1295 with the certification of filing must be filed with the governmental body or state agency with which the business entity is entering into the contract.

The governmental entity or state agency must notify the commission, using the commission's filing application, of the receipt of the filed Form 1295 with the certification of filing not later than the 30th day after the date the contract binds all parties to the contract. The commission will post the completed Form 1295 to its website within seven business days after receiving notice from the governmental entity or state agency. Information regarding how to use the filing application will be available on this site starting on January 1, 2016.

https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

Last Revision: February 16, 2016

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY
CERTIFICATION OF FILING

1 **Name of business entity filing form, and the city, state and country of the business entity's place of business.** Office Depot, Inc. Boca Raton , FL United States	**Certificate Number:** 2017-228240 **Date Filed:** 06/23/2017 **Date Acknowledged:**
2 **Name of governmental entity or state agency that is a party to the contract for which the form is being filed.** Region 4 Education Service Center	

3 **Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**

RFP 17-14
Managed Print Solutions

4

Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	**Intermediary**

5 **Check only if there is NO Interested Party.** [X]

6 **AFFIDAVIT**

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

_____
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said ___Sue Cummings, VP Public Sector___, this the _____ day of _____,
20_____, to certify which, witness my hand and seal of office.

_____   _____   _____
Signature of officer administering oath   Printed name of officer administering oath   Title of officer administering oath

EDGAR CERTIFICATIONS
ADDENDUM FOR AGREEMENT FUNDED BY U.S. FEDERAL GRANT

TO WHOM IT MAY CONCERN:

REGION 4 EDUCATION SERVICE CENTER is in the process of ensuring that all policies and procedures involving the expenditure of federal funds are compliant with the new Education Department General Administrative Guidelines ("EDGAR"). Part of this process involves ensuring that all current vendors agree to comply with EDGAR. You must complete this form and return to REGION 4 EDUCATION SERVICE CENTER along with you proposal.

The following certifications and provisions are required and apply when REGION 4 EDUCATION SERVICE CENTER expends federal funds for any contract resulting from this procurement process. Pursuant to 2 C.F.R. § 200.326, all contracts, including small purchases, awarded by the Agency and the Agency's subcontractors shall contain the procurement provisions of Appendix II to Part 200, as applicable.

REQUIRED CONTRACT PROVISIONS FOR NON-FEDERAL ENTITY CONTRACTS UNDER FEDERAL AWARDS APPENDIX II TO 2 CFR PART 200

(A) **Contracts for more than the simplified acquisition threshold currently set at $150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.**

Pursuant to Federal Rule (A) above, when REGION 4 EDUCATION SERVICE CENTER expends federal funds, REGION 4 EDUCATION SERVICE CENTER reserves all rights and privileges under the applicable laws and regulations with respect to this procurement in the event of breach of contract by either party.

Does Vendor agree? YES _____ Initials of Authorized Representative of Vendor

(B) **Termination for cause and for convenience by the grantee or subgrantee including the manner by which it will be effected and the basis for settlement. (All contracts in excess of $10,000)**

Pursuant to Federal Rule (B) above, when REGION 4 EDUCATION SERVICE CENTER expends federal funds, REGION 4 EDUCATION SERVICE CENTER reserves the right to immediately terminate any agreement in excess of $10,000 resulting from this procurement process in the event of a breach or default of the agreement by Vendor in the event Vendor fails to: (1) meet schedules, deadlines, and/or delivery dates within the time specified in the procurement solicitation, contract, and/or a purchase order; (2) make any payments owed; or (3) otherwise perform in accordance with the contract and/or the procurement solicitation. REGION 4 EDUCATION SERVICE CENTER also reserves the right to terminate the contract immediately, with written notice to vendor, for convenience, if REGION 4 EDUCATION SERVICE CENTER believes, in its sole discretion that it is in the best interest of REGION 4 EDUCATION SERVICE CENTER to do so. Vendor will be compensated for work performed and accepted and goods accepted by REGION 4 EDUCATION SERVICE CENTER as of the termination date if the

contract is terminated for convenience of REGION 4 EDUCATION SERVICE CENTER. Any award under this procurement process is not exclusive and REGION 4 EDUCATION SERVICE CENTER reserves the right to purchase goods and services from other vendors when it is in REGION 4 EDUCATION SERVICE CENTER's best interest.

Does Vendor agree? YES _____ Initials of Authorized Representative of Vendor

(C) **Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."**

Pursuant to Federal Rule (C) above, when REGION 4 EDUCATION SERVICE CENTER expends federal funds on any federally assisted construction contract, the equal opportunity clause is incorporated by reference herein.

Does Vendor agree? YES _____ Initials of Authorized Representative of Vendor

(D) **Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non - Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non -Federal entity must report all suspected or reported violations to the Federal awarding agency.**

Pursuant to Federal Rule (D) above, when REGION 4 EDUCATION SERVICE CENTER expends federal funds during the term of an award for all contracts and subgrants for construction or repair, Vendor will be in compliance with all applicable Davis-Bacon Act provisions.

Does Vendor agree? YES _____ Initials of Authorized Representative of Vendor

(E) **Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of $100,000 that involve the employment of mechanics or laborers must**

include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

Pursuant to Federal Rule (E) above, when REGION 4 EDUCATION SERVICE CENTER expends federal funds, Vendor certifies that Vendor will be in compliance with all applicable provisions of the Contract Work Hours and Safety Standards Act during the term of an award for all contracts by REGION 4 EDUCATION SERVICE CENTER resulting from this procurement process.

Does Vendor agree? YES _____ Initials of Authorized Representative of Vendor

(F) **Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.**

Pursuant to Federal Rule (F) above, when federal funds are expended by REGION 4 EDUCATION SERVICE CENTER, the vendor certifies that during the term of an award for all contracts by REGION 4 EDUCATION SERVICE CENTER resulting from this procurement process, the vendor agrees to comply with all applicable requirements as referenced in Federal Rule (F) above.

Does Vendor agree? YES _____ Initials of Authorized Representative of Vendor

(G) **Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of $150,000 must contain a provision that requires the non - Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).**

Pursuant to Federal Rule (G) above, when federal funds are expended by REGION 4 EDUCATION SERVICE CENTER, the vendor certifies that during the term of an award for all contracts by REGION 4 EDUCATION SERVICE CENTER member resulting from this procurement process, the vendor agrees to comply with all applicable requirements as referenced in Federal Rule (G) above.

Does Vendor agree? YES _____ Initials of Authorized Representative of Vendor

(H) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Pursuant to Federal Rule (H) above, when federal funds are expended by REGION 4 EDUCATION SERVICE CENTER, the vendor certifies that during the term of an award for all contracts by REGION 4 EDUCATION SERVICE CENTER resulting from this procurement process, the vendor certifies that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

Does Vendor agree? YES _____ Initials of Authorized Representative of Vendor

(I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding $100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

Pursuant to Federal Rule (I) above, when federal funds are expended by REGION 4 EDUCATION SERVICE CENTER, the vendor certifies that during the term and after the awarded term of an award for all contracts by REGION 4 EDUCATION SERVICE CENTER resulting from this procurement process, the vendor certifies that it is in compliance with all applicable provisions of the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352). The undersigned further certifies that:

(1) No Federal appropriated funds have been paid or will be paid for on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding $100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

Does Vendor agree? YES   —————   Initials of Authorized Representative of Vendor

RECORD RETENTION REQUIREMENTS FOR CONTRACTS INVOLVING FEDERAL FUNDS

When federal funds are expended by REGION 4 EDUCATION SERVICE CENTER for any contract resulting from this procurement process, Vendor certifies that it will comply with the record retention requirements detailed in 2 CFR § 200.333. The Vendor further certifies that Vendor will retain all records as required by 2 CFR § 200.333 for a period of three years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

Does Vendor agree? YES   —————   Initials of Authorized Representative of Vendor

CERTIFICATION OF COMPLIANCE WITH THE ENERGY POLICY AND CONSERVATION ACT

When REGION 4 EDUCATION SERVICE CENTER expends federal funds for any contract resulting from this procurement process, Vendor certifies that it will comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6321 et seq.; 49 C.F.R. Part 18).

Does Vendor agree? YES   —————   Initials of Authorized Representative of Vendor

CERTIFICATION OF COMPLIANCE WITH BUY AMERICA PROVISIONS

Vendor certifies that Vendor is in compliance with all applicable provisions of the Buy America Act. Purchases made in accordance with the Buy America Act must still follow the applicable procurement rules calling for free and open competition.

Does Vendor agree? YES   —————   Initials of Authorized Representative of Vendor

CERTIFICATION OF ACCESS TO RECORDS – 2 C.F.R. § 200.336

Vendor agrees that the Inspector General of the Agency or any of their duly authorized representatives shall have access to any books, documents, papers and records of Vendor that are directly pertinent to Vendor's discharge of its obligations under the Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Vendor's personnel for the purpose of interview and discussion relating to such documents.

Does Vendor agree? YES   —————   Initials of Authorized Representative of Vendor

CERTIFICATION OF APPLICABILITY TO SUBCONTRACTRS

Vendor agrees that all contracts it awards pursuant to the Contract shall be bound by the foregoing terms and conditions.

Does Vendor agree? YES _____ Initials of Authorized Representative of Vendor

Vendor agrees to comply with all federal, state, and local laws, rules, regulations and ordinances, as applicable. It is further acknowledged that vendor certifies compliance with all provisions, laws, acts, regulations, etc. as specifically noted above.

Vendor's Name: _____ Office Depot, Inc. _____

Address, City, State, and Zip Code: _____ 6600 N Military Trail, Boca Raton Florida, 33496 _____

Phone Number: _561-438-4800_____ Fax Number: ____800-593-8830_____

Printed Name and Title of Authorized Representative: Sue Cummings, VP, Public Sector _____

Email Address: sue.cummings@officedepot.com _____

Signature of Authorized Representative: _____ Date: _____

DOC #8

OWNERSHIP DISCLOSURE FORM
(N.J.S. 52:25-24.2)

Pursuant to the requirements of P.L. 1999, Chapter 440 effective April 17, 2000 (Local Public Contracts Law), the offeror shall complete the form attached to these specifications listing the persons owning 10 percent (10%) or more of the firm presenting the proposal.

Company Name: _____Office Depot, Inc._____

Street: _____6600 North Military Trail_____

City, State, Zip Code: _____Boca Raton, Florida 33496_____

Complete As Appropriate:

I _____ , certify that I am the sole owner of _____ , that there are no partners and the business is not incorporated, and the provisions of N.J.S. 52:25-24.2 do not apply.

OR:

I _____ , a partner in _____ , do hereby certify that the following is a list of all individual partners who own a 10% or greater interest therein. I further certify that if one (1) or more of the partners is itself a corporation or partnership, there is also set forth the names and addresses of the stockholders holding 10% or more of that corporation's stock or the individual partners owning 10% or greater interest in that partnership.

OR:

I _____**Sue Cummings**_____ , an authorized representative of __**Office Depot, Inc.**__ , a corporation, do hereby certify that the following is a list of the names and addresses of all stockholders in the corporation who own 10% or more of its stock of any class. I further certify that if one (1) or more of such stockholders is itself a corporation or partnership, that there is also set forth the names and addresses of the stockholders holding 10% or more of the corporation's stock or the individual partners owning a 10% or greater interest in that partnership.

(Note: If there are no partners or stockholders owning 10% or more interest, indicate NONE)

NAME	ADDRESS	INTEREST
Hotchkis and Wiley Capital Management, LLC, Los Angeles, CA		**10.5%**

I further certify that the statements and information contained herein, are complete and correct to the best of my knowledge and belief.

_____
Date

_____
Sue Cummings, VP; Public Sector
Authorized Signature and Title

NON-COLLUSION AFFIDAVIT

Company Name: _____ Office Depot, Inc. _____

Street: _____ 6600 North Military Trail _____

City, State, Zip Code: _____ Boca Raton, Florida 33496 _____

State of New Jersey
County of __Passaic_____

I, _____ Sue Cummings _____ *residing in* _____ Clifton _____
            NAME   **CITY**

in the County of _____ Passaic _____ and State of _____ New Jersey _____ of full age,
being duly sworn according to law on my oath depose and say that:

I am the VP; Public Sector _____ *of the firm of* _____ Office Depot, Inc. _____
          TITLE   **COMPANY NAME**

the offeror making the Proposal for the goods, services or public work specified under the attached proposal, and that I executed the said proposal with full authority to do so; that said offeror has not directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above proposal, and that all statements contained in said proposal and in this affidavit are true and correct, and made with full knowledge that **the State of NJ & Region 4 / TCPN** *relies upon the truth of the statements contained in said proposal and in the statements contained in this affidavit in awarding the contract for the said goods, services or public work.*

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by

Office Depot, Inc. _____

Company Name

Subscribed and sworn before me
this _____ day of _____, 20____

_____

Notary Public of_____

My commission expires _____ , 20_____

SEAL

VP; Public Sector _____

Authorized Signature & Title

DOC #10

AFFIRMATIVE ACTION AFFIDAVIT
(P.L. 1975, C.127)

Company Name: Office Depot, Inc.
Street: 6600 North Military Trail
City, State, Zip Code: Boca Raton, Florida 33496

Proposal Certification:

Indicate below your compliance with New Jersey Affirmative Action regulations. Your proposal will be accepted even if you are not in compliance at this time. No contract and/or purchase order may be issued, however, until all Affirmative Action requirements are met.

Required Affirmative Action Evidence:

Procurement, Professional & Service Contracts (Exhibit A)

Vendors must submit with proposal:

1. A photo copy of their Federal Letter of Affirmative Action Plan Approval

   OR

2. A photo copy of their Certificate of Employee Information Report   See Attachment 8.1

   OR

3. A complete Affirmative Action Employee Information Report (AA302)

Public Work – Over $50,000 Total Project Cost:

A. No approved Federal or New Jersey Affirmative Action Plan. We will complete Report Form AA201-A upon receipt from the

B. Approved Federal or New Jersey Plan - CERTIFICATE ENCLOSED   1356

I further certify that the statements and information contained herein, are complete and correct to the best of my knowledge and belief.

_____   _____
Date   Sue Cummings, VP; Public Sector
                                                       Authorized Signature and Title

P.L. 1995, c. 127 (N.J.A.C. 17:27)
MANDATORY AFFIRMATIVE ACTION LANGUAGE

PROCUREMENT, PROFESSIONAL AND SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. The contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this non-discrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisement for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation.

The contractor or subcontractor, where applicable, will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to P.L. 1975, c. 127, as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to attempt in good faith to employ minority and female workers trade consistent with the applicable county employment goal prescribed by N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C.127, as amended and supplemented from time to time or in accordance with a binding determination of the applicable county employment goals determined by the Affirmative Action Office pursuant to N.J.A.C. 17:27-5.2 promulgated by the Treasurer pursuant to P.L. 1975, C.127, as amended and supplemented from time to time.

P.L. 1995, c. 127 (N.J.A.C. 17:27)
MANDATORY AFFIRMATIVE ACTION LANGUAGE

PROCUREMENT, PROFESSIONAL AND SERVICE CONTRACTS
(CON'TD)

The contractor or subcontractor agrees to inform in writing appropriate recruitment agencies in the area, including employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of it testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the state of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

The contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and lay-off to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, sex, affectional or sexual orientation, and conform with the applicable employment goals, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor and its subcontractors shall furnish such reports or other documents to the Affirmative Action Office as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Affirmative Action Office for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code (NJAC 17:27).

_____
Signature of Procurement Agent

Certificate of Employee Information Report

ATTACHMENT 8.1

Certification 1356

CERTIFICATE OF EMPLOYEE INFORMATION REPORT

RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15-APR-2015 to 15-APR-2018

OFFICE DEPOT, INC.
6600 NO. MILITARY TRAIL
BOCA RATON   FL 33496

Andrew P. Sidamon-Eristoff
State Treasurer

Affirmative Action Employee Information Report (AA302)
ATTACHMENT 8.2

co= R047023
u= R047023

EQUAL EMPLOYMENT OPPORTUNITY
2016 EMPLOYER INFORMATION REPORT
CONSOLIDATED REPORT - TYPE 2

SECTION B – COMPANY IDENTIFICATION

1. OFFICE DEPOT INC.
   6600 N MILITARY TRAIL
   BOCA RATON, FL 33496

2.a. OFFICE DEPOT INC.
   6600 N MILITARY TRAIL
   BOCA RATON, FL 33496

c. Y

SECTION C – TEST FOR FILING REQUIREMENT

1-Y 2-Y 3-Y DUNS NO.:153531108 EIN :592663954

SECTION E – ESTABLISHMENT INFORMATION

NAICS: 453210 Office Supplies and Stationery Stores

SECTION D – EMPLOYMENT DATA

JOB CATEGORIES	HISPANIC OR LATINO		NOT-HISPANIC OR LATINO												OVERALL TOTALS
			MALE						FEMALE						
	MALE	FEMALE	WHITE	BLACK OR AFRICAN AMERICAN	NATIVE HAWAIIAN OR PACIFIC ISLANDER	ASIAN	AMERICAN INDIAN OR ALASKAN NATIVE	TWO OR MORE RACES	WHITE	BLACK OR AFRICAN AMERICAN	NATIVE HAWAIIAN OR PACIFIC ISLANDER	ASIAN	AMERICAN INDIAN OR ALASKAN NATIVE	TWO OR MORE RACES	
EXECUTIVE/SR OFFICIALS & MGRS	2	2	55	2	0	2	0	0	26	3	0	1	0	0	93
FIRST/MID OFFICIALS & MGRS	288	144	2156	254	9	117	14	34	924	120	1	35	7	25	4128
PROFESSIONALS	117	111	548	83	4	108	3	19	484	119	5	57	2	23	1683
TECHNICIANS	38	5	72	12	2	13	0	0	16	2	0	1	0	1	162
SALES WORKERS	1614	1657	7020	1683	66	607	77	497	5508	1888	56	403	67	468	21611
ADMINISTRATIVE SUPPORT	24	59	84	29	0	7	2	3	344	105	0	26	0	12	695
CRAFT WORKERS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
OPERATIVES	399	45	596	381	24	143	7	38	71	28	2	7	0	8	1749
LABORERS & HELPERS	987	661	2395	1098	44	359	31	195	1244	589	20	222	20	101	7966
SERVICE WORKERS	3	0	3	1	0	0	0	1	4	0	0	2	0	0	14
TOTAL	3472	2684	12929	3543	149	1356	134	787	8621	2854	84	754	96	638	38101
PREVIOUS REPORT TOTAL	3543	2761	13996	4010	148	1390	132	785	9496	3164	104	795	130	546	41000

SECTION F - REMARKS

DATES OF PAYROLL PERIOD: 08/21/2016 THRU 09/03/2016
SECTION G - CERTIFICATION
CERTIFYING OFFICIAL: TRACI YEWELL TITLE: DIRECTOR HRIS
EEO-1 REPORT CONTACT PERSON: TRACI YEWELL TITLE: DIRECTOR HRIS
EMAIL: TRACI.YEWELL@OFFICEDEPOT.COM TELEPHONE NO: 5614384310 CERTIFIED DATE[EST]: 09/29/2016 09:54 PM

Affirmative Action & EEO Policy Statement
ATTACHMENT 8.3

A NOTICE AND INVITATION TO ALL EMPLOYEES AND APPLICANTS

AFFIRMATIVE ACTION AND EQUAL EMPLOYMENT OPPORTUNITY POLICY STATEMENT

Office Depot, Inc. has been and will continue to be an equal opportunity employer. To assure full implementation of this equal employment policy, we will take steps to assure that:

a. Persons are recruited, hired, assigned and promoted without regard to race, religion, color, national origin, citizenship, sex, veteran's status, genetic information, sexual orientation, sexual identity or expression, age or disability.

b. All other personnel actions, such as compensation, benefits, transfers, layoffs and recall from layoffs, access to training, education, tuition assistance and social recreation programs are administered without regard to race, religion, color, veteran's status, national origin, citizenship, sex, genetic information, sexual orientation, sexual identity or expression, age or disability.

c. Employees and applicants shall not be subjected to harassment, intimidation, threats, coercion or discrimination because they have: (1) filed a complaint; (2) assisted or participated in an investigation, compliance review hearing or any other activity related to the administration of any federal, state or local law requiring equal employment opportunity; (3) opposed any act or practice made unlawful by any federal, state or local law requiring equal opportunity or (4) exercised any other right protected by federal, state or local law requiring equal opportunity.

I have appointed Kristen Sampo, Vice President, Associate General Counsel, to take on the responsibilities of EEO Coordinator. As EEO Coordinator, she will be responsible for the day to day implementation and monitoring of this Affirmative Action Plan. As part of that responsibility, she will periodically analyze the Company's personnel actions and their effects to insure compliance with our equal employment policy.

If you, as one of our employees or as an applicant for employment, have any questions about this policy or would like to be considered under our Affirmative Action Plan, please see Kristen Sampo, Vice President, Associate General Counsel or your Human Resources Representative during regular business hours.

I have reviewed and fully endorse our Affirmative Action and Equal Employment Opportunity program. In closing, I ask the continued assistance and support of all of the Company's personnel to attain our objective of equal employment opportunity for all.

Sincerely,

Gerry P. Smith
Chief Executive Officer

DOC #11

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM
Public Agency Instructions

This page provides guidance to public agencies entering into contracts with business entities that are required to file Political Contribution Disclosure forms with the agency. It is not intended to be provided to contractors. What follows are instructions on the use of form local units can provide to contractors that are required to disclose political contributions pursuant to N.J.S.A. 19:44A-20.26 (P.L. 2005, c. 271, s.2). Additional information on the process is available in Local Finance Notice 2006-1 (www.nj.gov/dca/lgs/lfns/lfnmenu.shtml).

1. The disclosure is required for all contracts in excess of $17,500 that are not awarded pursuant to a "fair and open" process (N.J.S.A. 19:44A-20.7).
2. Due to the potential length of some contractor submissions, the public agency should consider allowing data to be submitted in electronic form (i.e., spreadsheet, pdf file, etc.). Submissions must be kept with the contract documents or in an appropriate computer file and be available for public access. The form is worded to accept this alternate submission. The text should be amended if electronic submission will not be allowed.
3. The submission must be received from the contractor and on file at least 10 days prior to award of the contract. Resolutions of award should reflect that the disclosure has been received and is on file.
4. The contractor must disclose contributions made to candidate and party committees covering a wide range of public agencies, including all public agencies that have elected officials in the county of the public agency, state legislative positions, and various state entities. The Division of Local Government Services recommends that contractors be provided a list of the affected agencies. This will assist contractors in determining the campaign and political committees of the officials and candidates affected by the disclosure.
   a. The Division has prepared model disclosure forms for each county. They can be downloaded from the "County PCD Forms" link on the Pay-to-Play web site at www.nj.gov/dca/lgs/p2p. They will be updated from time-to-time as necessary.
   b. A public agency using these forms should edit them to properly reflect the correct legislative district(s). As the forms are county-based, they list all legislative districts in each county. Districts that do not represent the public agency should be removed from the lists.
   c. Some contractors may find it easier to provide a single list that covers all contributions, regardless of the county. These submissions are appropriate and should be accepted.
   d. The form may be used "as-is", subject to edits as described herein.
   e. The "Contractor Instructions" sheet is intended to be provided with the form. It is recommended that the Instructions and the form be printed on the same piece of paper. The form notes that the Instructions are printed on the back of the form; where that is not the case, the text should be edited accordingly.
   f. The form is a Word document and can be edited to meet local needs, and posted for download on web sites, used as an e-mail attachment, or provided as a printed document.

5. It is recommended that the contractor also complete a "Stockholder Disclosure Certification." This will assist the local unit in its obligation to ensure that contractor did not make any prohibited contributions to the committees listed on the Business Entity Disclosure Certification in the 12 months prior to the contract. (See Local Finance Notice 2006-7 for additional information on this obligation) A sample Certification form is part of this package and the instruction to complete it is included in the Contractor Instructions. NOTE: This section is not applicable to Boards of Education.

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM
Contractor Instructions

Business entities (contractors) receiving contracts from a public agency that are NOT awarded pursuant to a "fair and open" process (defined at N.J.S.A. 19:44A-20.7) are subject to the provisions of P.L. 2005, c. 271, s.2 (N.J.S.A. 19:44A-20.26). This law provides that 10 days prior to the award of such a contract, the contractor shall disclose contributions to:

- any State, county, or municipal committee of a political party
- any legislative leadership committee*****
- any continuing political committee (a.k.a., political action committee)
- any candidate committee of a candidate for, or holder of, an elective office:
    - of the public entity awarding the contract
    - of that county in which that public entity is located
    - of another public entity within that county
    - or of a legislative district in which that public entity is located or, when the public entity is a county, of any legislative district which includes all or part of the county. The disclosure must list reportable contributions to any of the committees that exceed $300 per election cycle that were made during the 12 months prior to award of the contract. See N.J.S.A. 19:44A-8 and 19:44A-16 for more details on reportable contributions.

N.J.S.A. 19:44A-20.26 itemizes the parties from whom contributions must be disclosed when a business entity is not a natural person. This includes the following:

- individuals with an "interest" ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit
- all principals, partners, officers, or directors of the business entity or their spouses
- any subsidiaries directly or indirectly controlled by the business entity
- IRS Code Section 527 New Jersey based organizations, directly or indirectly controlled by the business entity and filing as continuing political committees, (PACs). When the business entity is a natural person, "a contribution by that person's spouse or child, residing therewith, shall be deemed to be a contribution by the business entity." [N.J.S.A. 19:44A-20.26(b)] The contributor must be listed on the disclosure. Any business entity that fails to comply with the disclosure provisions shall be subject to a fine imposed by ELEC in an amount to be determined by the Commission which may be based upon the amount that the business entity failed to report. The enclosed list of agencies is provided to assist the contractor in identifying those public agencies whose elected official and/or candidate campaign committees are affected by the disclosure requirement. It is the contractor's responsibility to identify the specific committees to which contributions may have been made and need to be disclosed. The disclosed information may exceed the minimum requirement. The enclosed form, a content-consistent facsimile, or an electronic data file containing the required details (along with a signed cover sheet) may be used as the contractor's submission and is disclosable to the public under the Open Public Records Act. The contractor must also complete the attached Stockholder Disclosure Certification. This will assist the agency in meeting its obligations under the law.

NOTE: This section does not apply to Board of Education contracts.

* N.J.S.A. 19:44A-3(s): *"The term "legislative leadership committee" means a committee established, authorized to be established, or designated by the President of the Senate, the Minority Leader of the Senate, the Speaker of the General Assembly or the Minority Leader of the General Assembly pursuant to section 16 of P.L.1993, c.65 (C.19:44A-10.1) for the purpose of receiving contributions and making expenditures."*

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Required Pursuant to N.J.S.A 19:44A-20.26

This form or its permitted facsimile must be submitted to the local unit
no later than 10 days prior to the award of the contract

Part I - Vendor Information

Vendor Name:	Office Depot, Inc.			
Address:	6600 North Military Trail			
City:	Boca Raton	State:	Florida	Zip:	33496

The undersigned being authorized to certify, hereby certifies that the submission provided herein represents compliance with the provisions of N.J.S.A. 19:44A-20.26 and as represented by the Instructions accompanying this form.

	Sue Cummings	VP Public Sector
Signature	Printed Name	Title

Part II - Contribution Disclosure

Disclosure requirement: Pursuant to N.J.S.A. 19:44A-20.26 this disclosure must include all reportable political contributions (more than $300 per election cycle) over the 12 months prior to submission to the committees of the government entities listed on the form provided by the local unit.

☐ Check here if disclosure is provided in electronic form

Contributor Name	Recipient Name	Date	Dollar Amount
NONE MADE			$

☐ Check here if the information is continued on subsequent page(s)

List of Agencies with Elected Officials
Required for Political Contribution Disclosure

Required Pursuant to N.J.S.A 19:44A-20.26

County Name:

State: Governor, and Legislative Leadership Committees

Legislative District #s: State Senator and two members of the General Assembly per district

County: Freeholders   County Clerk   Sheriff
                          {County Executive}   Surrogate

Municipalities (Mayor and members of governing body, regardless of title):

> **USERS SHOULD CREATE THEIR OWN FORM, OR DOWNLOAD
> FROM WWW.NJ.GOV/DCA/LGS/P2P A COUNTY-BASED,
> CUSTOMIZABLE FORM.**

DOC #12

STOCKHOLDER DISCLOSURE CERTIFICATION

Name of Business: Office Depot, Inc.

☑ I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.

OR

☐ I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business organization:

☐ Partnership   ☑ Corporation   ☐ Sole Proprietorship

☐ Limited Partnership   ☐ Limited Liability Corporation   ☐ Limited Liability Partnership

☐ Subchapter S Corporation

Sign and notarize the form below, and, if necessary, complete the stockholder list below

STOCKHOLDERS:

Name: Hotchkis and Wiley Capital Management, LLC
Home Address: 725 South Figueroa Street, 39th Floor, Los Angeles, CA 90017-5439

Subscribed and sworn before me this _____
day of _____, 20____.   (Affiant)

(Notary Public)

Sue Cummings, VP Public Sector
(Print Name & Title of Affiant)

My Commission Expires:

(Corporate Seal)

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Office DEPOT.

OFFICE DEPOT, INC.

<u>ASSISTANT SECRETARY'S CERTIFICATE</u>

The undersigned, Joseph White, hereby certifies that he is the Assistant Secretary of Office Depot, Inc., a corporation incorporated under the General Corporation Law of the State of Delaware (the "Corporation"), and that, as such, he is authorized to execute this Certificate on behalf of the Corporation, and further certifies that:

1.   The Corporation is a corporation duly incorporated and in good standing under the laws of the State of Delaware; and

2.   Susan Cummings serves as Vice President, Public Sector Partnerships, and as such, she is authorized to execute bids and contracts for the sale of office supplies on behalf of the Corporation.

IN WITNESS WHEREOF, the undersigned has hereunder set his hand as of this 11th day of July, 2017.

OFFICE DEPOT, INC.

By: _____

Joseph White
Assistant Secretary

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ATTACHMENT A
PARTICIPATING ADDENDUM
(hereinafter "Addendum")
For
REGION 4 EDUCATION SERVICE CENTER (MANAGED PRINT SOLUTIONS)
VENDOR CONTRACT NO. R###
(hereinafter "Vendor Contract")
Between
Office Depot, Inc.Insert Contractor Name
(hereinafter "Contractor")
and
State of Hawaii
(hereinafter "Participating State")
State of Hawaii, State Procurement Office (SPO) Price List Contract No. (add PL No.##)

This Addendum will add the State of Hawaii as a Participating State to purchase from the Region 4 Education Service Center ("Region 4 ESC") Vendor Contract R### with Office Depot, Inc.(insert contractor).

1. Scope:
   This Addendum covers Region 4 ESC Managed Print Solutions led in partnership with the Cooperative Purchasing Network "TCPN" for use by itself, the State of Hawaii and all its state and local government entities, and non-profit organizations (herein "Participating Agencies").

2. Participation:
   All jurisdictions located within the State of Hawaii, which have obtained prior written approval of its respective Chief Procurement Officer, will be allowed to purchase from the Vendor Contract. Private nonprofit health or human services organizations with current purchase of service contracts governed by Hawaii Revised Statutes (HRS) chapter 103F are eligible to participate in the State Procurement Officer price/vendor list contracts upon mutual agreement between the Contractor and the non-profit. (Each such participating jurisdiction and participating nonprofit is hereinafter referred to as a "Participating Agency.") Issues of interpretation and eligibility for participation are to be determined solely by the Administrator, State Procurement Office.

3. Changes: (Replace with specific changes or statements that no changes are required)

   A. Usage Reports. Contractor shall submit a quarterly gross sales report (including zero dollar sales) in EXCEL to the contact person listed in the Participating Addendum, Paragraph 6 (or as amended) in accordance with the following schedule (or as requested):

Quarter Ending	Report Due
March 31	April 30
June 30	July 31
September 30	October 31
December 31	January 31

The report shall identify each transaction and include the following information:

Department/Agency Name
Date of Purchase
Product/Service Description
Quantity
Unit of Measure
Item No. Part Number (if applicable)
MSRP List Price
Contract Price

The Parties agree that the Manufacturer's Suggested Retail Price ("MSRP") shall appear on all monthly reports for products that are in the Office Depot assortment and have actual Office Depot product numbers in the Office Depot database.
For items that are ordered through our "copy per page program" the MSRP is inapplicable to that program and there will not be MSRP appearing on the reports.
Additionally, for Special Orders, there will be no MSRP appearing on the monthly reports.
For both copy per page program items and special order items, the report will contain the "Contract Price" as required.

The quarterly report shall also include any adjustment from prior periods (i.e. exchanges and/or return).

B. The validity of this Addendum, any of its terms or provisions, as well as the rights and duties of the parties to this Addendum, shall be governed by the laws of the State of Hawaii. A copy of the Attorney General's General Conditions, which is made a part of this Addendum, can be found at http://spo.hawaii.gov/wp-content/uploads/2014/02/103D-General-conditions.pdf Any action at law or in equity to enforce or interpret the provisions of this Addendum shall be brought in a court of competent jurisdiction in Honolulu, Hawaii.

C. Inspection of Facilities. Pursuant to HRS §103D-316, the State of Hawaii, at reasonable times, may inspect the part of the plant or place of business of the Contractor or

any subcontractor that is related to the performance of the Vendor Contract and this Addendum.

D. Campaign Contributions. The Contractor is notified of the applicability of HRS §11-355, which prohibits campaign contributions from Contractor during the term of the Addendum if the Contractor is paid with funds appropriated by the Hawaii State Legislature.

E. Purchase by State of Hawaii government entities under this Vendor Contract is not mandatory. This Addendum is secondary and non-exclusive.

F. The State of Hawaii's purchasing card (pCard) is required to be used by State of Hawaii's Participating State's executive departments/agencies, (excluding the Department of Education, the Hawaii Health Systems Corporation, the Office of Hawaiian Affairs, and the University of Hawaii) for orders totaling less than $2,500. For purchases of $2,500 or more, agencies may use the pCard, subject to its credit limit, or issue a purchase order.

Contractor shall forward original invoice(s) directly to the ordering agency. General excise tax shall not be applied to the delivery charge.

Pursuant to HRS §103-10, Hawaii and any agency of the State of Hawaii or any county, shall have thirty (30) calendar days after receipt of invoice or satisfactory delivery of goods to make payment. Any interest for delinquent payment shall be as allowed by HRS §103-10.

G. Pursuant to HRS §103D-310(c), if Contractor is doing business in Hawaii, Contractor is required to comply with all laws governing entities doing business in the State, including the following HRS chapters.

1. Chapter 237, General Excise Tax Law;
2. Chapter 383, Hawaii Employment Security Law;
3. Chapter 386, Workers' Compensation;
4. Chapter 392, Temporary Disability Insurance;
5. Chapter 393, Prepaid Health Care Act; and

A Certificate of Good Standing is required for entities doing business in the State.

The Hawaii Compliance Express (HCE) is utilized for verification of compliance. The SPO will conduct periodic checks to confirm Contractor's compliance on HCE throughout the term of the Addendum.

Alternatively, Contractors not utilizing HCE to demonstrate compliance shall provide paper certificates to the SPO as instructed below. All certificates must be valid on the date it is received by the SPO. All applications for applicable clearances are the responsibility of the Contractor.

HRS Chapter 237 tax clearance requirement. Pursuant to Section 103D-328, HRS, Contractor shall be required to submit a tax clearance certificate issued by the Hawaii State Department of Taxation (DOTAX) and the Internal Revenue Service (IRS). The certificate shall have an original green certified copy stamp and shall be valid for six (6) months from the most recent approval stamp date on the certificate.

The Tax Clearance Application, Form A-6, and its completion and filing instructions, are available on the DOTAX website: http://tax.hawaii.gov/forms/.

HRS Chapters 383 (Unemployment Insurance), 386 (Workers' Compensation), 392 (Temporary Disability Insurance), and 393 (Prepaid Health Care) requirements. Pursuant to Section 103D-310(c) Contractor shall be required to submit a certificate of compliance issued by the Hawaii State Department of Labor and Industrial Relations (DLIR). The certificate is valid for six (6) months from the date of issue. A photocopy of the certificate is acceptable to the SPO.

The DLIR Form LIR#27 Application for Certificate of Compliance with Section 3-122-112, HAR, and its filing instructions are available on the DLIR website: http://labor.hawaii.gov/forms/.

Compliance with Section 103D-310(c), HRS, for an entity doing business in the State. Contractor shall be required to submit a Certificate of Good Standing (COGS) issued by the State of Hawaii Department of Commerce and Consumer Affairs (DCCA) – Business Registration Division (BREG). The Certificate is valid for six (6) months from date of issue. A photocopy of the certificate is acceptable to the SPO.

To obtain the Certificate, the Offeror must be registered with the BREG. A sole proprietorship is not required to register with the BREG and is therefore not required to submit the certificate.

For more information regarding online business registration and the COGS is available at http://cca.hawaii.gov/breg/.

————H. Effective Date and Contract Period. This Addendum is effective upon the date of execution by the State of Hawaii and shall continue for the term set forth in the Vendor Contract. The Addendum will terminate upon the termination or expiration of the TCPN 17-14 Master Agreement.
————

4.   Licensing
Offerors(Bidders) and Contractors must be properly licensed and capable of performing the Work as described in the RFP(IFB), at the time of submission of the Proposal(Bid), in accordance with the Professional and Vocational licensing laws of the state. Contractors

under Participating Addendums must maintain any and all required licenses through the duration of the contract and Participating Addendum.

5. Lease Agreements:
    Leasing is authorized by this Addendum.

6. Primary Contact:
    The primary contact individuals for this Addendum are as follows (or their named successors):

    Participating State:
    Name:
    Address: State Procurement Office
    1151 Punchbowl Street, Room 416
    Honolulu, HI 96813

    Telephone:
    Fax:
    E-Mail:

    Contractor
    Name:
    Address:
    Telephone: Fax:
    E-Mail:

7. Subcontractors:
    Subcontractors are allowed under this Addendum.

8. Freight Charges (unless otherwise stated in the vendor contract):
    Prices proposed will be the delivered price to any state agency or political subdivision. All deliveries will be F.O.B destination with all transportation and handling charges paid by the Contractor with the exceptions noted as follows.

a) Any contract item that is "in-stock" in one of the four (4) Island warehouses, will be shipped and delivered at no charge ("FOB Delivered"). This would include the islands of Maui, Kawaii. Hawaii and Oahu. "In-stock" items that are shipped to any other island shall be FOB Warehouse and subject to an additional freight charge to cover the additional costs needed by Contractor to deliver by barge or some other carrier.

b) Any "non-stock item," including special order items, custom products or additional services that are available under this contract will not include delivery charges and those orders and/or programs will be addressed upon order or discussion of specific custom-service contract program to be offered.

Responsibility and liability for loss or damages will remain with Contractor until final inspection and acceptance when responsibility will pass to the Buyer except as to latent defects, fraud, and Contractor's warranty obligations. Any portion of a full order originally shipped without transportation charges (that failed to ship with the original order, thereby becoming back-ordered) will also be shipped without transportation charges

9.   Delivery- The following delivery time frames for items ordered on the contract are applicable to this Addendum:

a) Any contract item that is "in-stock" in one of the four (4) Island warehouses, will be shipped within 3-4 business days after receipt of order. This would include the islands of Maui, Kawaii. Hawaii -and Oahu. "In-stock" stock items that are shipped to any other island shall be shipped within 3-4 business days after receipt of order and will be delivered as soon as can be arranged with standard off-island carrier. Special expedited service may be available for an additional fee to be presented by Contractor upon request.

b) Delivery of any "non-stock item," including special order items, custom products or additional services that are available under this contract will not include delivery commitments until such time as Contractor discusses those orders and/or programs with the Participating Entity and will be addressed upon order or discussion of specific custom-service contract program to be offered.

10.   Purchase Order and Payment Instructions:

All purchase orders issued by Hawaii Agencies under this Addendum shall include the State of Hawaii contract number: SPO Price List Contract No. and the Vendor TCPN Contract # R_____.

- Purchase Orders and Payments shall be made to (add contractor name) or authorized subcontractors, if any.

11. Participating Entity as Individual Customer:

Each Hawaii Participating Agency shall be treated as an individual customer. Except to the extent modified by this Addendum, each Hawaii Participating Agency will be responsible to

follow the terms and conditions of the Vendor Contract; and will have the same rights and responsibilities for their purchases as Region 4 ESC has in the Vendor Contract. Each Hawaii Participating Agency will be responsible for its own charges, fees, and liabilities. Each Hawaii Participating Agency will have the same rights to any indemnity or to recover any costs allowed in the Vendor Contract for their purchases. The Contractor will apply the charges to each Hawaii Participating Agency individually.

12~~1~~. Entire Contract:

This Addendum and the Vendor Contract set forth the entire agreement, and all the conditions, understandings, promises, warranties and representations among the parties with respect to this Addendum and the Vendor Contract, and supersedes any prior communications, representations or agreements whether, oral or written, with respect to the subject matter hereof.

Terms and conditions inconsistent with, contrary or in addition to the terms and conditions of this Addendum, the Master Agreement, and the Attorney General's General Conditions that are included in any purchase order or other document shall be void. The terms and conditions of this Addendum, the Vendor Contract, and the Attorney General's Conditions, shall govern in the case of any such inconsistent, contrary, or additional terms.

IN VIEW OF THE ABOVE, the parties execute this Addendum by their signatures, on the dates below.

Participating State: STATE OF HAWAII	Contractor: CONTRACTOR
Signature:	signature:
Name: SARAH ALLEN	Name:
Title: Administrator, SPO	Title:
Date:	Date:

APPROVED AS TO FORM:

_____

Deputy Attorney General

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ACKNOWLEDGMENT AND ACCEPTANCE
OF REGION 4 ESC's OPEN RECORDS POLICY

Signature below certifies complete acceptance of Region 4 ESC's Open Records Policy, except as noted below (additional pages may be attached, if necessary).

Check one of the following responses to the Acknowledgment and Acceptance of Region 4 ESC's Open Records Policy below:

☐   We acknowledge Region 4 ESC's Open Records Policy and declare that no information submitted with this proposal, or any part of our proposal, is exempt from disclosure under the Public Information Act.

Note:
All information believed to be a trade secret or proprietary must be listed below. It is further understood that failure to identify such information, in strict accordance with the instructions below, will result in that information being considered public information and released, if requested under the Public Information Act.

☑   We declare the following information to be a trade secret or proprietary and exempt from disclosure under the Public Information Act.

See Attachment 8.5 immediately following our Acknowledgement & Acceptance of Region 4 ESC's Open Records Policy Acknowledgment for information that Office Depot deems to be trade secret or proprietary and exempt from disclosure under the Public Information Act.

Note:
Offeror must specify page-by-page and line-by-line the parts of the response, which it believes, are exempt. In addition, Offeror must specify which exception(s) are applicable and provide detailed reasons to substantiate the exception(s).

_____
Date

_____
Sue Cummings, VP Public Sector_____
Authorized Signature and Title

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ACKNOWLEDGMENT AND ACCEPTANCE
OF REGION 4 ESC's OPEN RECORDS POLICY

Attachment #8.5

Office Depot has deemed that a limited set of information provided in our response is a trade secret and proprietary and exempt under the Public Information Act. All pages which have been deemed as trade secret and proprietary have been notated in the header of the respective pages in red with the following verbiage. CONTAINS CONFIDENTIAL AND PROPRIETARY FINANCIAL INFORMATION AND TRADE SECRETS - EXEMPT FROM DISCLOSURE UNDER THE PUBLIC RECORDS ACT AND ARE NOT PROVIDED IN OUR SEC FILINGS

Tab	Appendix	Page(s)	Proprietary and Trade Secret
1	Appendix D	21-30	All Contract Exceptions noted on pages 21-30 are considered Proprietary and Confidential, unless contract is awarded
2	Appendix E	37	Question 9 – Cooperatives - Office Depot's cooperative contract and state contract annual sales volume is proprietary and confidential and is not publicly reported as a separate line item in our earnings report; all other data is public record.
3	Appendix F	79	Question 22 – Anticipated Revenue for first three years of agreement, Office Depot's cooperative contract sales volume is proprietary and confidential and is not publicly reported as a separate line item in our earnings report.
6	Appendix C	N/A	Excel Pricing Files provided on accompanying Flash Drive and/or CD is considered Proprietary and Confidential, unless contract is awarded

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Office DEPOT. OfficeMax®

STATE NOTICE

APPENDIX I

Proposal for
Managed Print Solutions
National IPA / The Cooperative Purchasing Network
In response to Solicitation #17-14

region4 Educated Solutions

NATIONAL**IPA**
ENHANCED PORTFOLIO • UNIFIED FOCUS • CONTINUED TRUST

TCPN®
The Cooperative Purchasing Network

APPENDIX I:

STATE NOTICE

Pursuant to certain state notice provisions, including but not limited to Oregon Revised Statutes Chapter 279A.220, the following public agencies and political subdivisions of the referenced public agencies are eligible to register with TCPN and access the Vendor Contract award made pursuant to this solicitation, and hereby given notice of the foregoing request for proposals for purposes of complying with the procedural requirements of said statutes:

Nationwide:

State of Alabama	State of Hawaii	State of Massachusetts	State of New Mexico	State of South Dakota
State of Alaska	State of Idaho	State of Michigan	State of New York	State of Tennessee
State of Arizona	State of Illinois	State of Minnesota	State of North Carolina	State of Texas
State of Arkansas	State of Indiana	State of Mississippi	State of North Dakota	State of Utah
State of California	State of Iowa	State of Missouri	State of Ohio	State of Vermont
State of Colorado	State of Kansas	State of Montana	State of Oklahoma	State of Virginia
State of Connecticut	State of Kentucky	State of Nebraska	State of Oregon	State of Washington
State of Delaware	State of Louisiana	State of Nevada	State of Pennsylvania	State of West Virginia
State of Florida	State of Maine	State of New Hampshire	State of Rhode Island	State of Wisconsin
State of Georgia	State of Maryland	State of New Jersey	State of South Carolina	State of Wyoming
District of Columbia				

Lists of political subdivisions and local governments in the above referenced states/districts may be found at http://www.usa.gov/Agencies/State_and_Territories.shtml and http://www.usa.gov/Agencies/Local.shtml

Certain Public Agencies and Political Subdivisions:

Cities, Towns, Villages, and Boroughs in California including but not limited to:

LOS ANGELES CITY HALL	EL SEGUNDO CITY HALL	PALOS VERDES ESTATES CITY HALL
COMMERCE CITY HALL	GARDENA CITY HALL	CITY OF ROLLNG HILLS ESTATES
VERNON CITY HALL	CITY OF HAWTHORNE	ROLLING HILLS CITY HALL
WEST HOLLYWOOD CITY HALL	CITY OF HERMOSA BEACH	RANCHO PALOS VERDES CITY HALL
CITY OF BELL	HUNTINGTON PARK CITY HALL	REDONDO BEACH CITY HALL
BELL GARDENS CITY HALL	LAWNDALE CITY HALL	CITY OF SOUTH GATE
CUDAHY CITY HALL	LYNWOOD CITY HALL	CITY OF INGLEWOOD
BEVERLY HILLS CITY HALL	MALIBU CITY HALL	SANTA MONICA CITY HALL
CITY OF COMPTON	MANHATTAN BEACH CITY HALL	TORRANCE CITY HALL
CULVER CITY CITY HALL	MAYWOOD CITY HALL	
DOWNEY CITY HALL		

WHITTIER CITY HALL
BUENA PARK CITY HALL
LA PALMA CITY HALL
CYPRESS CITY HALL
LA HABRA HEIGHTS CITY HALL
LA HABRA CITY HALL
LA MIRADA CITY HALL
MONTEBELLO CITY HALL
NORWALK CITY HALL
CITY OF PICO RIVERA
SANTA FE SPRINGS CITY HALL
STANTON CITY HALL
ARTESIA CITY HALL
CERRITOS CITY HALL
AVALON CITY HALL
BELLFLOWER CITY HALL
LAKEWOOD CITY HALL
HAWAIIAN GARDENS CITY HALL
CITY OF LOMITA
LOS ALAMITOS CITY HALL
CITY OF PARAMOUNT
SEAL BEACH CITY HALL
CARSON CITY HALL
CITY OF SIGNAL HILL CITY HALL
CITY OF LONG BEACH
BRADBURY CITY HALL
DUARTE CITY HALL
CITY OF LA CANADA FLINTRIDGE
SIERRA MADRE CITY HALL
SOUTH PASADENA CITY HALL
ARCADIA CITY HALL
CITY OF PASADENA
SAN MARINO CITY HALL
CITY OF GLENDALE
CITY OF AGOURA HILLS
CITY OF HIDDEN HILLS
CITY OF CALABASAS
CITY OF SAN FERNANDO
SANTA CLARITA CITY HALL
WESTLAKE VILLAGE CITY HALL
THOUSAND OAKS CITY HALL
BURBANK CITY HALL
CITY OF AZUSA
CITY OF IRWINDALE
BALDWIN PARK CITY HALL
CHINO CITY HALL
CITY OF CHINO HILLS
CLAREMONT CITY HALL
CITY OF COVINA
RANCHO CUCAMONGA CITY
HALL
EL MONTE CITY HALL
SOUTH EL MONTE CITY HALL
CITY OF GLENDORA
INDUSTRY CITY HALL
LA PUENTE CITY HALL
LA VERNE CITY HALL
MONTEREY PARK CITY HALL
MONTCLAIR CITY HALL
ONTARIO CITY HALL
DIAMOND BAR CITY HALL
POMONA CITY HALL
ROSEMEAD CITY HALL
SAN DIMAS CITY HALL
SAN GABRIEL CITY HALL
CITY OF TEMPLE CITY
UPLAND CITY HALL

CITY OF WALNUT
WEST COVINA CITY HALL
ALHAMBRA CITY HALL
CHULA VISTA CITY HALL
IMPERIAL BEACH CITY HALL
CITY OF LA MESA
CITY OF LEMON GROVE
NATIONAL CITY CITY HALL
CARLSBAD CITY HALL
CITY OF DEL MAR
EL CAJON CITY HALL
ENCINITAS CITY HALL
CITY OF ESCONDIDO
OCEANSIDE CITY HALL
CITY OF POWAY
SAN MARCOS CITY HALL
CITY OF SANTEE
CITY OF SOLANA BEACH
CITY OF VISTA CITY HALL
SAN DIEGO CITY HALL
CORONADO CITY HALL
INDIO CITY HALL
INDIAN WELLS CITY HALL
BANNING CITY HALL
CITY OF BEAUMONT
CITY OF BLYTHE
BRAWLEY CITY HALL
CALEXICO CITY HALL
CITY OF CALIPATRIA
CATHEDRAL CITY CITY HALL
CITY OF COACHELLA
DESERT HOT SPRINGS CITY
HALL
EL CENTRO CITY HALL
HOLTVILLE CITY HALL
IMPERIAL CITY HALL
CITY OF LA QUINTA
PALM DESERT CITY HALL
PALM SPRINGS CITY HALL
CITY OF RANCHO MIRAGE
TWENTYNINE PALMS CITY HALL
WESTMORLAND CITY HALL
ADELANTO CITY HALL
APPLE VALLEY TOWN HALL
BARSTOW CITY HALL
GRAND TERRACE CITY HALL
CITY OF BIG BEAR LAKE
CITY OF CALIMESA
CITY OF COLTON
FONTANA CITY HALL
HESPERIA CITY HALL
HIGHLAND CITY HALL
LOMA LINDA CITY HALL
NEEDLES CITY HALL
CITY OF REDLANDS
RIALTO CITY HALL
VICTORVILLE CITY HALL
CITY OF YUCAIPA
CITY OF SAN BERNARDINO
RIVERSIDE CITY HALL
CITY OF LAKE ELSINORE
HEMET CITY HALL
CITY OF MORENO VALLEY
CITY OF MURRIETA
PERRIS CITY HALL
CITY OF SAN JACINTO
MENIFEE CITY HALL

CANYON LAKE CITY HALL
TEMECULA CITY HALL
WILDOMAR CITY HALL
IRVINE CITY HALL
COSTA MESA CITY HALL
CITY OF DANA POINT
CITY OF LAKE FOREST
LAGUNA WOODS CITY HALL
HUNTINGTON BEACH CITY HALL
CITY OF LAGUNA BEACH
LAGUNA HILLS CITY HALL
CITY OF ALISO VIEJO
CITY OF NEWPORT BEACH
CITY OF SAN CLEMENTE
SAN JUAN CAPISTRANO CITY
HALL
CITY OF LAGUNA NIGUEL
WESTMINSTER CITY HALL
RANCHO SANTA MARGARITA
CITY HALL
MISSION VIEJO CITY HALL
SANTA ANA CITY HALL
FOUNTAIN VALLEY CITY HALL
TUSTIN CITY HALL
ANAHEIM CITY HALL
BREA CITY HALL
FULLERTON CITY HALL
GARDEN GROVE CITY HALL
NORCO CITY HALL
VILLA PARK CITY HALL
ORANGE CITY HALL
CITY OF PLACENTIA
CORONA CITY HALL
YORBA LINDA CITY HALL
CITY OF VENTURA
CITY OF CAMARILLO
CARPINTERIA CITY HALL
CITY OF FILLMORE
MOORPARK CITY HALL
CITY OF OJAI
OXNARD CITY HALL
CITY OF PORT HUENEME
CITY OF SANTA PAULA
SIMI VALLEY CITY HALL
SANTA BARBARA CITY HALL
GOLETA CITY HALL
CITY OF ARVIN
AVENAL CITY HALL
COALINGA CITY HALL
CORCORAN CITY HALL
CITY OF DELANO
EXETER CITY HALL
FARMERSVILLE CITY HALL
CITY OF HANFORD
CITY OF HURON
LEMOORE CITY HALL
LINDSAY CITY HALL
CITY OF MCFARLAND
CITY OF MARICOPA
PORTERVILLE CITY HALL
SHAFTER CITY HALL
CITY OF TAFT
CITY OF TULARE
CITY OF VISALIA
WASCO CITY HALL
WOODLAKE CITY HALL
CITY OF BAKERSFIELD

SAN LUIS OBISPO CITY HALL
ARROYO GRANDE CITY HALL
CITY OF ATASCADERO
BUELLTON CITY HALL
GROVER BEACH CITY HALL
CITY OF GUADALUPE
LOMPOC CITY HALL
MORRO BAY CITY HALL
PASO ROBLES CITY HALL
PISMO BEACH CITY HALL
SANTA MARIA CITY HALL
CITY OF SOLVANG
CALIFORNIA CITY CITY HALL
BISHOP CITY HALL
LANCASTER CITY HALL
TOWN OF MAMMOTH LAKES
PALMDALE CITY HALL
CITY OF RIDGECREST
CITY OF TEHACHAPI
CHOWCHILLA CITY HALL
CITY OF CLOVIS
DINUBA CITY HALL
CITY OF DOS PALOS
FIREBAUGH CITY HALL
CITY OF FOWLER
KERMAN CITY HALL
KINGSBURG CITY HALL
LOS BANOS CITY HALL
MADERA CITY HALL
MENDOTA CITY HALL
ORANGE COVE CITY HALL
PARLIER CITY HALL
REEDLEY CITY HALL
CITY OF SANGER
CITY OF SELMA
FRESNO CITY HALL
CITY OF SALINAS
CARMEL-BY-THE-SEA CITY HALL
GONZALES CITY HALL
GREENFIELD CITY HALL
KING CITY CITY HALL
MARINA CITY HALL
MONTEREY CITY HALL
CITY OF DEL REY OAKS
PACIFIC GROVE CITY HALL
CITY OF SAND CITY
SEASIDE CITY HALL
CITY OF SOLEDAD
BELMONT CITY HALL
CITY OF BRISBANE
BURLINGAME CITY HALL
TOWN OF HILLSBOROUGH
COLMA TOWN HALL
CITY OF DALY CITY
HALF MOON BAY CITY HALL
LOS ALTOS HILLS CITY HALL
CITY OF LOS ALTOS
CITY OF MENLO PARK
TOWN OF ATHERTON
TOWN OF PORTOLA VALLEY
MILLBRAE CITY HALL
MOUNTAIN VIEW CITY HALL
PACIFICA CITY HALL
WOODSIDE TOWN HALL
REDWOOD CITY CITY HALL
SAN BRUNO CITY HALL
SAN CARLOS CITY HALL

SOUTH SAN FRANCISCO CITY
HALL
SUNNYVALE CITY HALL
SAN FRANCISCO CITY-COUNTY
GOVERNMENT OFC
PALO ALTO CITY HALL
EAST PALO ALTO CITY HALL
CITY OF SAN MATEO
FOSTER CITY CITY HALL
ALAMEDA CITY HALL
AMERICAN CANYON CITY HALL
CITY OF BENICIA
CITY OF BRENTWOOD
CALISTOGA CITY HALL
CLAYTON CITY HALL
CITY OF CONCORD
CITY OF PLEASANT HILL
TOWN OF DANVILLE
CITY OF EL CERRITO
CITY OF ANTIOCH
FAIRFIELD CITY HALL
CITY OF FREMONT
HAYWARD CITY HALL
CITY OF HERCULES
LAFAYETTE CITY HALL
CITY OF LIVERMORE
MARTINEZ CITY HALL
MORAGA CITY HALL
NAPA CITY HALL
NEWARK CITY HALL
OAKLEY CITY HALL
CITY OF ORINDA
CITY OF PINOLE
PITTSBURG CITY HALL
CITY OF PLEASANTON
DUBLIN CITY HALL
RIO VISTA CITY HALL
CITY OF SAINT HELENA
SAN LEANDRO CITY HALL
CITY OF SUISUN CITY
CITY OF UNION CITY
VALLEJO CITY HALL
CITY OF WALNUT CREEK
TOWN OF YOUNTVILLE
EMERYVILLE CITY HALL
PIEDMONT CITY HALL
OAKLAND CITY HALL
BERKELEY CITY HALL
CITY OF ALBANY
RICHMOND CITY HALL
SAN PABLO CITY HALL
SAN RAFAEL CITY HALL
CITY OF BELVEDERE
TOWN HALL OF TIBURON
ROHNERT PARK CITY HALL
FAIRFAX CITY HALL
COTATI CITY HALL
LARKSPUR CITY HALL
MILL VALLEY CITY HALL
NOVATO CITY HALL
PETALUMA CITY HALL
TOWN OF ROSS
SAN ANSELMO TOWN HALL
CITY OF SAUSALITO
CORTE MADERA TOWN HALL
CITY OF CAMPBELL
CITY OF CAPITOLA

CUPERTINO CITY HALL
CITY OF GILROY
HOLLISTER CITY HALL
CITY OF MONTE SERENO
LOS GATOS CITY HALL
MILPITAS CITY HALL
MORGAN HILL CITY HALL
SAN JUAN BAUTISTA CITY HALL
SANTA CLARA CITY HALL
SANTA CRUZ CITY HALL
SCOTTS VALLEY CITY HALL
SARATOGA CITY HALL
WATSONVILLE CITY HALL
CITY OF SAN JOSE
STOCKTON CITY HALL
CITY OF ANGELS CAMP
LODI CITY HALL
CITY OF ATWATER
CITY OF CERES
ESCALON CITY HALL
GUSTINE CITY HALL
HUGHSON CITY HALL
LATHROP CITY HALL
LIVINGSTON CITY HALL
MANTECA CITY HALL
MERCED CITY HALL
MODESTO CITY HALL
NEWMAN CITY HALL
CITY OF OAKDALE
PATTERSON CITY HALL
CITY OF RIPON
RIVERBANK CITY HALL
SONORA CITY HALL
TRACY CITY HALL
TURLOCK CITY HALL
CITY OF WATERFORD
SANTA ROSA CITY HALL
CITY OF CLEARLAKE
CLOVERDALE CITY HALL
FORT BRAGG CITY HALL
HEALDSBURG CITY HALL
CITY OF LAKEPORT
POINT ARENA CITY HALL
SEBASTOPOL CITY HALL
CITY OF SONOMA
CITY OF UKIAH
WILLITS CITY HALL
TOWN OF WINDSOR
EUREKA CITY HALL
CITY OF ARCATA
CITY OF BLUE LAKE
CRESCENT CITY CITY HALL
FERNDALE CITY HALL
FORTUNA CITY HALL
CITY OF RIO DELL
TRINIDAD CITY HALL
CITY OF AMADOR CITY
CITY OF AUBURN
CITY OF DAVIS
CITY OF DIXON
CITY OF CITRUS HEIGHTS
FOLSOM CITY HALL
GALT CITY HALL
CITY OF IONE
ISLETON CITY HALL
JACKSON CITY HALL
LINCOLN CITY HALL

LOOMIS TOWN HALL	CITY OF BIGGS	DUNSMUIR CITY HALL
PLACERVILLE CITY HALL	CITY OF CHICO	CITY OF ETNA
PLYMOUTH CITY HALL	CITY OF COLUSA	FORT JONES CITY HALL
CITY OF RANCHO CORDOVA	GRASS VALLEY CITY HALL	REDDING CITY HALL
CITY OF ROCKLIN	CITY OF GRIDLEY	CITY OF MONTAGUE CITY HALL
ROSEVILLE CITY HALL	CITY OF LIVE OAK	MOUNT SHASTA CITY HALL
CITY OF SUTTER CREEK	CITY OF NEVADA CITY	RED BLUFF CITY HALL
VACAVILLE CITY HALL	ORLAND CITY HALL	CITY OF TEHAMA
WEST SACRAMENTO CITY HALL	OROVILLE CITY HALL	WEED CITY HALL
WHEATLAND CITY HALL	CITY OF PARADISE	YREKA CITY HALL
CITY OF WINTERS	WILLIAMS CITY HALL	ALTURAS CITY HALL
WOODLAND CITY HALL	CITY OF WILLOWS	LOYALTON CITY HALL
COLFAX CITY HALL	CITY OF YUBA CITY	PORTOLA CITY HALL
ELK GROVE CITY HALL	ANDERSON CITY HALL	SUSANVILLE CITY HALL
CITY OF SACRAMENTO	CITY OF SHASTA LAKE	TULELAKE CITY HALL
MARYSVILLE CITY HALL	CORNING CITY HALL	SOUTH LAKE TAHOE CITY

Counties in California including but not limited to:

LOS ANGELES COUNTY	NAPA COUNTY	AMADOR COUNTY
IMPERIAL COUNTY	ALAMEDA COUNTY	EL DORADO COUNTY
SAN BERNARDINO COUNTY	MARIN COUNTY	YOLO COUNTY
RIVERSIDE COUNTY	SAN BENITO COUNTY	SACRAMENTO COUNTY
ORANGE COUNTY	SANTA CRUZ COUNTY	YUBA COUNTY
VENTURA COUNTY	SANTA CLARA COUNTY	COLUSA COUNTY
SANTA BARBARA COUNTY	SAN JOAQUIN COUNTY	SIERRA COUNTY
KINGS COUNTY	CALAVERAS COUNTY	NEVADA COUNTY
TULARE COUNTY	MARIPOSA COUNTY	BUTTE COUNTY
KERN COUNTY	MERCED COUNTY	PLUMAS COUNTY
SAN LUIS OBISPO COUNTY	STANISLAUS COUNTY	GLENN COUNTY
MONO COUNTY	TUOLUMNE COUNTY	SUTTER COUNTY
INYO COUNTY	SONOMA COUNTY	SHASTA COUNTY
MADERA COUNTY	LAKE COUNTY	TEHAMA COUNTY
FRESNO COUNTY	MENDOCINO COUNTY	TRINITY COUNTY
SAN MATEO COUNTY	HUMBOLDT COUNTY	SISKIYOU COUNTY
SOLANO COUNTY	DEL NORTE COUNTY	MODOC COUNTY
CONTRA COSTA COUNTY	PLACER COUNTY	ALPINE COUNTY
		LASSEN COUNTY

K-12 in California including but not limited to:

ALAMEDA UNIFIED SCHOOL DIST	OROVILLE CITY ELEM SCH DIST
ALBANY UNIFIED SCHOOL DISTRICT	OROVILLE UNION HIGH SCH DIST
BERKELEY UNIFIED SCHOOL DIST	PALERMO UNION ELEM SCH DIST
CASTRO VALLEY UNIFIED SCH DIST	PARADISE UNIFIED SCH DISTRICT
EMERY UNIFIED SCHOOL DISTRICT	PIONEER UNION ELEM SCH DIST
FREMONT UNIF SCHOOL DISTRICT	THERMALITO UNION ELEM SCH DIST
HAYWARD UNIFIED SCHOOL DIST	BANGOR UNION ELEM SCH DIST
LIVERMORE VALLEY JOINT UNIF SD	BRET HARTE UNION HIGH SCH DIST
MOUNTAIN HOUSE ELEM SCH DIST	CALAVERAS UNIFIED SCHOOL DIST
DUBLIN UNIFIED SCHOOL DISTRICT	MARK TWAIN UNION ELEM SCH DIST
NEWARK UNIFIED SCHOOL DISTRICT	VALLECITO UNION SCH DISTRICT
NEW HAVEN UNIFIED SCHOOL DIST	COLUSA UNIFIED SCHOOL DISTRICT
OAKLAND UNIFIED SCHOOL DIST	MAXWELL UNIFIED SCHOOL DIST
PIEDMONT UNIFIED SCH DIST	PIERCE JOINT UNIFIED SCH DIST
PLEASANTON UNIFIED SCHOOL DIST	WILLIAMS UNIFIED SCHOOL DIST
SAN LEANDRO UNIFIED SCH DIST	ACALANES UNION HIGH SCH DIST
SAN LORENZO UNIFIED SCH DIST	ANTIOCH UNIFIED SCHOOL DIST
SUNOL GLEN UNIFIED SCH DIST	BRENTWOOD UNION ELEM SCH DIST
ALPINE CO UNIFIED SCHOOL DIST	BYRON UNION SCHOOL DISTRICT
AMADOR CO UNIFIED SCH DIST	CANYON ELEM SCHOOL DISTRICT
BIGGS UNIFIED SCHOOL DISTRICT	JOHN SWETT UNIFIED SCH DIST
CHICO UNIFIED SCHOOL DISTRICT	KNIGHTSEN ELEM SCHOOL DISTRICT
DURHAM UNIFIED SCHOOL DISTRICT	LAFAYETTE ELEM SCHOOL DISTRICT
FEATHER FALLS UNION ELEM SD	LIBERTY UNION HIGH SCH DIST
GOLDEN FEATHER UNION SCH DIST	MARTINEZ UNIFIED SCHOOL DIST
GRIDLEY UNIFIED SCH DISTRICT	MORAGA SCHOOL DISTRICT
MANZANITA ELEM SCHOOL DISTRICT	MT DIABLO UNIFIED SCHOOL DIST

OAKLEY UNION ELEM SCH DIST
ORINDA UNION SCHOOL DISTRICT
PITTSBURG UNIFIED SCHOOL DIST
WEST CONTRA COSTA USD
SAN RAMON VALLEY UNIFIED SD
WALNUT CREEK SCHOOL DISTRICT
DEL NORTE CO UNIFIED SCH DIST
BUCKEYE UNION SCHOOL DISTRICT
CAMINO UNION SCHOOL DISTRICT
EL DORADO UNION HIGH SCH DIST
BLACK OAK MINE UNIF SCH DIST
GOLD OAK UNION SCHOOL DISTRICT
GOLD TRAIL UNION SCH DIST
INDIAN DIGGINGS ELEM SCH DIST
LAKE TAHOE UNIFIED SCH DIST
LATROBE SCHOOL DISTRICT
MOTHER LODE UNION SCHOOL DIST
PIONEER UNION SCHOOL DISTRICT
PLACERVILLE UNION ELEM SD
POLLOCK PINES ELEM SCH DIST
RESCUE UNION SCHOOL DISTRICT
ALVINA ELEM SCHOOL DISTRICT
BIG CREEK ELEMENTARY SCH DIST
BURREL UNION ELEM SCH DIST
CARUTHERS UNIFIED SCH DISTRICT
CHAWANAKEE UNIFIED SD
CLAY JOINT ELEM SCHOOL DIST
CLOVIS UNIFIED SCHOOL DISTRICT
COALINGA-HURON UNIFIED SD
FIREBAUGH LAS DELTAS UNIF SD
FOWLER UNIF SCHOOL DISTRICT
FRESNO UNIFIED SCHOOL DIST
WASHINGTON UNIFIED SCHOOL DIST
KERMAN UNIFIED SCHOOL DISTRICT
KINGSBURG ELEM CHARTER SD
KINGSBURG JOINT UNION HSD
KINGS CANYON UNIFIED SCH DIST
LATON JOINT UNIFIED SCH DIST
MENDOTA UNIFIED SCH DISTRICT
MONROE ELEM SCHOOL DISTRICT
ORANGE CENTER SCHOOL DISTRICT
PACIFIC UNION ELEM SCH DIST
PARLIER UNIF SCHOOL DISTRICT
PINE RIDGE ELEM SCH DIST
RAISIN CITY ELEM SCHOOL DIST
RIVERDALE JOINT UNIFIED SD
SANGER UNIFIED SCHOOL DISTRICT
SELMA UNIFIED SCH DISTRICT
CENTRAL UNIFIED SCHOOL DIST
GOLDEN PLAINS UNIFIED SCH DIST
WASHINGTON COLONY ELEM SD
WEST PARK ELEM SCHOOL DISTRICT
WESTSIDE ELEM SCHOOL DISTRICT
PRINCETON JOINT UNIF SCH DIST
CAPAY JOINT UNION ELEM SD
HAMILTON UNIFIED SCH DIST
LAKE ELEM SCHOOL DISTRICT
ORLAND UNIFIED SCHOOL DISTRICT
PLAZA ELEM SCHOOL DISTRICT
STONY CREEK JOINT UNIFIED SD
WILLOWS UNIF SCHOOL DISTRICT
ARCATA ELEM SCHOOL DISTRICT
NORTHERN HUMBOLDT UNION HSD
BIG LAGOON UNION ELEM SCH DIST
BLUE LAKE UNION ELEM SCH DIST
BRIDGEVILLE ELEM SCHOOL DIST
CUDDEBACK UNION ELEM SCH DIST

CUTTEN ELEM SCHOOL DISTRICT
EUREKA CITY UNIFIED SCH DIST
FERNDALE UNIFIED SCHOOL DIST
FIELDBROOK ELEM SCHOOL DIST
FORTUNA ELEMENTARY SCHOOL DIST
FORTUNA UNION HIGH SCH DIST
FRESHWATER ELEM SCHOOL DIST
GARFIELD ELEM SCHOOL DISTRICT
GREEN POINT ELEM SCHOOL DIST
HYDESVILLE ELEM SCHOOL DIST
JACOBY CREEK CHARTER SCH DIST
KLAMATH TRINITY JOINT UNIF SD
KNEELAND ELEM SCHOOL DISTRICT
LOLETA UNION ELEM SCHOOL DIST
MATTOLE UNIFIED SCH DISTRICT
MCKINLEYVILLE UNION SCH DIST
ORICK ELEMENTARY SCHOOL DIST
PACIFIC UNION SCHOOL DISTRICT
PENINSULA UNION SCHOOL DIST
RIO DELL ELEMENTARY SCH DIST
SCOTIA UNION SCH DISTRICT
SOUTH BAY UNION ELEM SCH DIST
SOUTHERN HUMBOLDT JOINT USD
TRINIDAD UNION SCH DIST
BRAWLEY ELEM SCHOOL DISTRICT
BRAWLEY UNION HIGH SCH DIST
CALEXICO UNIFIED SCHOOL DIST
CALIPATRIA UNIFIED SCH DIST
CENTRAL UNION HIGH SCH DIST
EL CENTRO ELEM SCHOOL DISTRICT
HEBER ELEM SCHOOL DISTRICT
HOLTVILLE UNIFIED SCHOOL DIST
IMPERIAL UNIFIED SCHOOL DIST
MAGNOLIA UNION ELEM SCH DIST
MCCABE UNION ELEM SCHOOL DIST
MEADOWS UNION ELEM SCH DIST
MULBERRY ELEM SCHOOL DISTRICT
SAN PASQUAL VALLEY USD
SEELEY UNION ELEM SCH DIST
WESTMORLAND UNION ELEM SD
BIG PINE UNIFIED SCHOOL DIST
BISHOP UNIFIED SCHOOL DISTRICT
DEATH VALLEY UNIFIED SCH DIST
LONE PINE UNIFIED SCH DIST
OWENS VALLEY UNIFIED SCH DIST
ROUND VALLEY JOINT ELEM SD
ARVIN UNION SCHOOL DISTRICT
BAKERSFIELD CITY SCH DIST
BEARDSLEY SCHOOL DISTRICT
BELRIDGE ELEM SCHOOL DISTRICT
BLAKE ELEM SCHOOL DISTRICT
BUTTONWILLOW UNION SCH DIST
CALIENTE UNION SCHOOL DISTRICT
SIERRA SANDS UNIFIED SCH DIST
DELANO JOINT UNION HIGH SD
DELANO UNION SCHOOL DISTRICT
DIGIORGIO ELEM SCHOOL DISTRICT
EDISON ELEM SCHOOL DISTRICT
ELK HILLS ELEM SCHOOL DISTRICT
EL TEJON UNIFIED SCHOOL DIST
FAIRFAX SCHOOL DISTRICT
FRUITVALE SCHOOL DISTRICT
GENERAL SHAFTER ELEM SCH DIST
GREENFIELD UNION SCH DIST
KERN HIGH SCHOOL DISTRICT
KERNVILLE UNION SCHOOL DIST
LAKESIDE UNION SCH DISTRICT

LAMONT SCHOOL DISTRICT
LINNS VALLEY-POSO FLAT USD
LOST HILLS UNION SCHOOL DIST
MAPLE ELEM SCHOOL DISTRICT
MARICOPA UNIFIED SCHOOL DIST
MCFARLAND UNIFIED SCH DISTRICT
MCKITTRICK ELEM SCHOOL DIST
MIDWAY ELEM SCHOOL DISTRICT
MOJAVE UNIFIED SCHOOL DIST
MUROC JOINT UNIFIED SCH DIST
NORRIS SCHOOL DISTRICT
PANAMA-BUENA VISTA UNION SD
POND UNION ELEM SCHOOL DIST
RICHLAND SCHOOL DISTRICT
RIO BRAVO-GREELY UNION SD
ROSEDALE UNION SCHOOL DISTRICT
SEMITROPIC ELEM SCHOOL DIST
SOUTHERN KERN UNIFIED SCH DIST
SOUTH FORK UNION SCH DIST
STANDARD SCHOOL DISTRICT
TAFT CITY SCHOOL DISTRICT
TAFT UNION HIGH SCHOOL DIST
TEHACHAPI UNIFIED SCHOOL DIST
VINELAND ELEM SCHOOL DISTRICT
WASCO UNION ELEM SCH DISTRICT
WASCO UNION HIGH SCHOOL DIST
ARMONA UNION ELEM SCHOOL DIST
CENTRAL UNION ELEM SCH DIST
CORCORAN JOINT UNIF SCH DIST
HANFORD ELEM SCHOOL DISTRICT
HANFORD JOINT UNION HIGH SD
ISLAND UNION SCH DIST
KINGS RIVER HARDWICK SCH DIST
KIT CARSON UNION SCH DISTRICT
LAKESIDE UNION ELEM SCH DIST
LEMOORE UNION ELEM SD
LEMOORE UNION HIGH SCH DIST
PIONEER UNION ELEM SCH DIST
REEF-SUNSET UNIFIED SCH DIST
KELSEYVILLE UNIF SCHOOL DIST
KONOCTI UNIF SCHOOL DISTRICT
LAKEPORT UNIFIED SCHOOL DIST
LUCERNE ELEM SCHOOL DISTRICT
MIDDLETOWN UNIFIED SCHOOL DIST
UPPER LAKE UNION ELEM SCH DIST
UPPER LAKE UNION HIGH SCH DIST
BIG VALLEY JOINT UNIF SCH DIST
FT SAGE UNIFIED SCH DISTRICT
JANESVILLE UNION SCH DISTRICT
JOHNSTONVILLE ELEM SCH DIST
LASSEN UNION HIGH SCHOOL DIST
RICHMOND ELEM SCHOOL DISTRICT
SHAFFER UNION ELEM SCH DIST
SUSANVILLE SCHOOL DISTRICT
WESTWOOD UNIF SCHOOL DISTRICT
ABC UNIFIED SCHOOL DISTRICT
ALHAMBRA UNIFIED SCHOOL DIST
ANTELOPE VALLEY UNION HIGH SD
ARCADIA UNIFIED SCHOOL DIST
AZUSA UNIFIED SCHOOL DISTRICT
BALDWIN PARK UNIFIED SCH DIST
BASSETT UNIFIED SCHOOL DIST
BELLFLOWER UNIFIED SCHOOL DIST
BEVERLY HILLS UNIFIED SCH DIST
BURBANK UNIFIED SCHOOL DIST
BONITA UNIFIED SCHOOL DISTRICT
CASTAIC UNION SCHOOL DIST

CENTINELA VALLEY UNION HSD
CHARTER OAK UNIFIED SCH DIST
CLAREMONT UNIFIED SCHOOL DIST
COMPTON UNIFIED SCHOOL DIST
COVINA VALLEY UNIFIED SCH DIST
CULVER CITY UNIFIED SCH DIST
DOWNEY UNIFIED SCHOOL DISTRICT
DUARTE UNIFIED SCHOOL DISTRICT
EAST WHITTIER CITY SCHOOL DIST
EL MONTE CITY SCHOOL DISTRICT
EL MONTE UNION HIGH SCH DIST
EASTSIDE UNION SCHOOL DISTRICT
EL RANCHO UNIFIED SCHOOL DIST
EL SEGUNDO UNIFIED SD
GARVEY SCHOOL DISTRICT
GLENDALE UNIFIED SCHOOL DIST
GLENDORA UNIFIED SCHOOL DIST
GORMAN ELEM SCHOOL DISTRICT
HACIENDA-LA PUENTE USD
HAWTHORNE SCHOOL DISTRICT
HERMOSA BEACH CITY SCH DIST
HUGHES-ELIZABETH LAKES USD
INGLEWOOD UNIFIED SCHOOL DIST
KEPPEL UNION SCHOOL DISTRICT
LA CANADA UNIFIED SCHOOL DIST
LANCASTER ELEM SCHOOL DIST
LAS VIRGENES UNIFIED SCH DIST
LAWNDALE ELEM SCHOOL DISTRICT
LENNOX SCHOOL DISTRICT
LITTLE LAKE CITY SCHOOL DIST
LONG BEACH UNIFIED SCHOOL DIST
LOS ANGELES UNIF SCH DIST
LOS NIETOS ELEM SCHOOL DIST
LOWELL JOINT SCHOOL DISTRICT
LYNWOOD UNIFIED SCHOOL DIST
MANHATTAN BEACH UNIF SCH DIST
MONROVIA UNIFIED SCHOOL DIST
MONTEBELLO UNIFIED SCHOOL DIST
MOUNTAIN VIEW SCHOOL DISTRICT
NEWHALL SCHOOL DISTRICT
NORWALK LA MIRADA UNIFIED SD
PALMDALE SCHOOL DISTRICT
PALOS VERDES PENINSULA UNIF SD
PARAMOUNT UNIFIED SCHOOL DIST
PASADENA UNIFIED SCHOOL DIST
POMONA UNIFIED SCHOOL DISTRICT
REDONDO BEACH UNIFIED SCH DIST
ROSEMEAD SCHOOL DISTRICT
ROWLAND UNIFIED SCH DISTRICT
SAN GABRIEL UNIFIED SCH DIST
SAN MARINO UNIFIED SCHOOL DIST
SANTA MONICA-MALIBU UNIF SD
SAUGUS UNION SCH DISTRICT
ACTON AGUA DULCE UNIF SCH DIST
SOUTH PASADENA UNIF SCH DIST
SOUTH WHITTIER SCHOOL DISTRICT
SULPHUR SPRINGS UNION ELEM SD
TEMPLE CITY UNIFIED SCH DIST
TORRANCE UNIFIED SCH DIST
VALLE LINDO ELEM SCHOOL DIST
WALNUT VALLEY UNIFIED SCH DIST
WEST COVINA UNIF SCH DISTRICT
WESTSIDE UNION SCHOOL DIST
WHITTIER CITY SCHOOL DISTRICT
WHITTIER UNION HIGH SCH DIST
WILLIAM S HART UNION HS DIST
WILSONA SCHOOL DISTRICT

WISEBURN SCHOOL DISTRICT
ALVIEW DAIRYLAND UNION SD
CHOWCHILLA SCHOOL DISTRICT
CHOWCHILLA UNION HSD
MADERA UNIFIED SCHOOL DISTRICT
BASS LAKE JOINT UNION ELEM SD
RAYMOND KNOWLES ELEM SCH DIST
YOSEMITE UNIFIED SCHOOL DIST
BOLINAS STINSON UNION SCH DIST
DIXIE SCHOOL DISTRICT
KENTFIELD SCHOOL DISTRICT
LAGUNA JOINT ELEM SCHOOL DIST
LAGUNITAS ELEM SCHOOL DIST
LARKSPUR SCHOOL DISTRICT
LINCOLN ELEM SCHOOL DISTRICT
MILL VALLEY SCHOOL DISTRICT
NICASIO SCHOOL DISTRICT
NOVATO UNIF SCHOOL DISTRICT
REED UNION SCHOOL DISTRICT
ROSS ELEM SCHOOL DISTRICT
ROSS VALLEY SCHOOL DISTRICT
SAN RAFAEL ELEM SCH DISTRICT
SAUSALITO MARIN CITY SCH DIST
SHORELINE UNIFIED SCHOOL DIST
TAMALPAIS UNION HIGH SCH DIST
UNION JOINT ELEM SCH DISTRICT
MARIPOSA CO UNIFIED SCH DIST
ANDERSON VALLEY UNIF SCH DIST
ARENA UNION ELEM SCHOOL DIST
FT BRAGG UNIF SCH DISTRICT
MANCHESTER UNION ELEM SCH DIST
MENDOCINO UNIFIED SCHOOL DIST
POINT ARENA JOINT UNION HSD
ROUND VALLEY UNIF SCH DISTRICT
UKIAH UNIFIED SCHOOL DISTRICT
WILLITS UNIF SCHOOL DISTRICT
ATWATER ELEM SCHOOL DISTRICT
BALLICO CRESSEY ELEM SCH DIST
DELHI UNIFIED SCHOOL DISTRICT
DOS PALOS-ORO LOMAS JOINT USD
EL NIDO ELEM SCHOOL DISTRICT
HILMAR UNIFIED SCHOOL DISTRICT
MERCED RIVER UNION ELEM SD
LE GRAND UNION ELEM SCH DIST
LE GRAND UNION HIGH SCH DIST
LIVINGSTON UNION SCHOOL DIST
LOS BANOS UNIFIED SCH DISTRICT
MCSWAIN ELEM SCHOOL DISTRICT
MERCED CITY SCHOOL DISTRICT
MERCED UNION HIGH SCHOOL DIST
PLAINSBURG UNION ELEM SCH DIST
PLANADA ELEMENTARY SCHOOL DIST
SNELLING-MERCED FALLS ELEM SD
WEAVER UNION SCHOOL DISTRICT
WINTON SCHOOL DISTRICT
GUSTINE UNIFIED SCHOOL DIST
MODOC JOINT UNIFIED SCH DIST
SURPRISE VALLEY JOINT UNIF SD
TULELAKE BASIN JOINT UNIF SD
EASTERN SIERRA UNIF SCH DIST
MAMMOTH UNIFIED SCHOOL DIST
ALISAL UNION ELEM SCH DISTRICT
BRADLEY UNION ELEM SCHOOL DIST
CARMEL UNIFIED SCHOOL DISTRICT
CHUALAR UNION ELEM SCH DIST
GONZALES UNIFIED SCH DISTRICT
GRAVES ELEM SCHOOL DISTRICT

GREENFIELD UNION SCH DISTRICT
KING CITY UNION SCHOOL DIST
SOUTH MONTEREY CO HS DIST
LAGUNITA SCHOOL DISTRICT
MISSION UNION ELEM SCHOOL DIST
MONTEREY PENINSULA UNIFIED SD
NORTH MONTEREY CO UNIF SD
BIG SUR UNIFIED SCH DISTRICT
PACIFIC GROVE UNIFIED SCH DIST
SALINAS CITY ELEM SCH DISTRICT
SALINAS UNION HIGH SCHOOL DIST
SAN ANTONIO UNION ELEM SD
SAN ARDO UNION ELEM SCH DIST
SAN LUCAS UNION ELEM SCH DIST
SANTA RITA UNION SCHOOL DIST
SOLEDAD UNIFIED SCH DISTRICT
SPRECKELS UNION SCHOOL DIST
WASHINGTON UNION SCHOOL DIST
CALISTOGA JOINT UNIFIED SD
HOWELL MOUNTAIN ELEM SCH DIST
NAPA VALLEY UNIFIED SCH DIST
POPE VALLEY UNION ELEM SD
ST HELENA UNIFIED SCHOOL DIST
CHICAGO PARK ELEM SCH DIST
CLEAR CREEK ELEM SCHOOL DIST
GRASS VALLEY SCHOOL DISTRICT
NEVADA CITY ELEM SCH DISTRICT
NEVADA JOINT UNION HIGH SD
TWIN RIDGES ELEM SCH DIST
PLEASANT RIDGE UNION SCH DIST
PLEASANT VALLEY SCH DISTRICT
READY SPRINGS UNION ELEM SD
UNION HILL ELEM SCH DIST
SADDLEBACK VALLEY UNIFIED SD
ANAHEIM CITY SCHOOL DISTRICT
ANAHEIM UNION HIGH SCH DIST
BREA-OLINDA UNIFIED SCH DIST
BUENA PARK SCHOOL DISTRICT
CAPISTRANO UNIFIED SCHOOL DIST
CENTRALIA ELEM SCHOOL DISTRICT
CYPRESS SCHOOL DISTRICT
FOUNTAIN VALLEY SCHOOL DIST
FULLERTON SCHOOL DISTRICT
FULLERTON JOINT UNION HSD
GARDEN GROVE UNIF SCHOOL DIST
HUNTINGTON BEACH CITY SD
HUNTINGTON BEACH UNION HS DIST
LAGUNA BEACH UNIFIED SCH DIST
LA HABRA CITY SCHOOL DISTRICT
LOS ALAMITOS UNIFIED SCH DIST
MAGNOLIA SCHOOL DISTRICT
NEWPORT MESA UNIFIED SCH DIST
OCEAN VIEW SCHOOL DISTRICT
ORANGE UNIFIED SCHOOL DIST
PLACENTIA YORBA LINDA USD
IRVINE UNIF SCHOOL DISTRICT
SANTA ANA UNIFIED SCH DISTRICT
SAVANNA SCHOOL DISTRICT
TUSTIN UNIFIED SCHOOL DIST
WESTMINSTER SCHOOL DISTRICT
ACKERMAN CHARTER SCHOOL DIST
ALTA DUTCH FLAT ELEM SCH DIST
AUBURN UNION SCHOOL DISTRICT
COLFAX ELEM SCHOOL DISTRICT
DRY CREEK JOINT ELEM SCH DIST
EUREKA UNION SCHOOL DISTRICT
FORESTHILL UNION SCH DISTRICT

LOOMIS UNION SCHOOL DISTRICT
NEWCASTLE ELEM SCHOOL DISTRICT
PLACER HILLS UNION SCH DIST
PLACER UNION HIGH SCHOOL DIST
ROCKLIN UNIFIED SCH DISTRICT
ROSEVILLE CITY SCHOOL DISTRICT
ROSEVILLE JOINT UNION HSD
TAHOE TRUCKEE UNIFIED SCH DIST
WESTERN PLACER UNIF SCH DIST
PLUMAS UNIFIED SCHOOL DISTRICT
ALVORD UNIFIED SCHOOL DISTRICT
BANNING UNIFIED SCHOOL DIST
BEAUMONT UNIFIED SCH DISTRICT
COACHELLA VALLEY UNIF SCH DIST
CORONA-NORCO UNIF SCH DIST
DESERT CENTER UNIF SCHOOL DIST
DESERT SANDS UNIF SCHOOL DIST
LAKE ELSINORE UNIFIED SCH DIST
HEMET UNIFIED SCHOOL DISTRICT
JURUPA UNIFIED SCHOOL DISTRICT
MENIFEE UNION SCHOOL DISTRICT
MORENO VALLEY UNIFIED SCH DIST
MURRIETA VALLEY UNIF SCH DIST
NUVIEW UNION SCHOOL DISTRICT
PALM SPRINGS UNIF SCHOOL DIST
PALO VERDE UNIFIED SCHOOL DIST
PERRIS ELEMENTARY SCHOOL DIST
PERRIS UNION HIGH SCHOOL DIST
RIVERSIDE UNIFIED SCH DIST
ROMOLAND SCHOOL DISTRICT
SAN JACINTO UNIFIED SCH DIST
TEMECULA VALLEY UNIF SCH DIST
VAL VERDE UNIFIED SCHOOL DIST
ARCOHE UNION SCHOOL DISTRICT
CENTER JOINT UNIF SCH DIST
ELK GROVE UNIF SCHOOL DISTRICT
ELVERTA JOINT ELEM SCH DIST
FOLSOM-CORDOVA UNIF SCH DIST
GALT JOINT UNION ELEM SCH DIST
GALT JOINT UNION HIGH SD
NATOMAS UNIFIED SCHOOL DIST
TWIN RIVERS UNIFIED SCH DIST
RIVER DELTA UNIFIED SCH DIST
ROBLA ELEM SCHOOL DISTRICT
SACRAMENTO CITY UNIF SCH DIST
SAN JUAN UNIFIED SCHOOL DIST
BITTERWATER TULLY UNION ESD
CIENEGA UNION ELEM SCHOOL DIST
HOLLISTER SCHOOL DISTRICT
JEFFERSON SCHOOL DISTRICT
NORTH CO JOINT UNION SD
PANOCHE ELEM SCHOOL DISTRICT
SAN BENITO HIGH SCH DISTRICT
AROMAS-SAN JUAN UNIF SCH DIST
SOUTHSIDE ELEM SCHOOL DISTRICT
TRES PINOS UNION SCH DIST
WILLOW GROVE UNION ELEM SD
ADELANTO SCHOOL DISTRICT
ALTA LOMA ELEM SCHOOL DISTRICT
APPLE VALLEY UNIFIED SCH DIST
BARSTOW UNIFIED SCHOOL DIST
BEAR VALLEY UNIFIED SCH DIST
CENTRAL SCHOOL DISTRICT
CHAFFEY JOINT UNION HS DIST
CHINO VALLEY UNIFIED SCH DIST
COLTON JOINT UNIF SCH DISTRICT
CUCAMONGA SCHOOL DISTRICT

ETIWANDA SCHOOL DISTRICT
FONTANA UNIF SCHOOL DISTRICT
HELENDALE SCHOOL DIST
HESPERIA UNIFIED SCHOOL DIST
LUCERNE VALLEY UNIF SCH DIST
MORONGO UNIFIED SCHOOL DIST
MOUNTAIN VIEW SCHOOL DISTRICT
MT BALDY JOINT ELEM SCH DIST
NEEDLES UNIF SCHOOL DISTRICT
ONTARIO-MONTCLAIR SCHOOL DIST
ORO GRANDE ELEMENTARY SCH DIST
REDLANDS UNIF SCHOOL DISTRICT
RIALTO UNIFIED SCHOOL DISTRICT
RIM OF THE WORLD UNIF SCH DIST
SAN BERNARDINO CITY UNIFIED SD
TRONA JOINT UNIFIED SCH DIST
UPLAND UNIFIED SCHOOL DIST
VICTOR ELEMENTARY SCHOOL DIST
VICTOR VALLEY UNION HS DIST
SNOWLINE JOINT UNIFIED SD
YUCAIPA-CALIMESA JOINT USD
ALPINE UNION ELEM SCH DIST
BONSALL UNION ELEM SCH DIST
BORREGO SPRINGS UNIF SCH DIST
CAJON VALLEY UNION SCH DIST
CARDIFF ELEM SCHOOL DISTRICT
CARLSBAD UNIFIED SCHOOL DIST
CHULA VISTA ELEM SCH DIST
CORONADO UNIF SCHOOL DISTRICT
DEHESA ELEM SCHOOL DISTRICT
DEL MAR UNION SCHOOL DISTRICT
ENCINITAS UNION SCH DISTRICT
ESCONDIDO UNION ELEM SCH DIST
ESCONDIDO UNION HIGH SCH DIST
FALLBROOK UNION ELEM SCH DIST
FALLBROOK UNION HS DISTRICT
GROSSMONT UNION HIGH SCH DIST
JAMUL-DULZURA UNION SCH DIST
JULIAN UNION SCHOOL DISTRICT
JULIAN UNION HIGH SCH DIST
LAKESIDE UNION SCHOOL DISTRICT
LA MESA SPRING VALLEY SCH DIST
LEMON GROVE SCHOOL DISTRICT
MOUNTAIN EMPIRE UNIF SCH DIST
NATIONAL SCHOOL DISTRICT
OCEANSIDE UNIFIED SCHOOL DIST
POWAY UNIFIED SCHOOL DISTRICT
RAMONA UNIFIED SCHOOL DISTRICT
RANCHO SANTA FE SCHOOL DIST
SAN MARCOS UNIFIED SCH DIST
SAN DIEGO UNIFIED SCHOOL DIST
SAN DIEGUITO UNION HS DISTRICT
SANTEE SCHOOL DISTRICT
SAN YSIDRO SCHOOL DISTRICT
SOLANA BEACH SCHOOL DISTRICT
SOUTH BAY UNION SCHOOL DIST
SPENCER VALLEY SCHOOL DISTRICT
SWEETWATER UNION HIGH SCH DIST
VALLECITOS ELEM SCHOOL DIST
VALLEY CENTER-PAUMA UNIFIED SD
VISTA UNIFIED SCHOOL DISTRICT
WARNER UNIFIED SCHOOL DISTRICT
SAN PASQUAL UNION SCH DISTRICT
SAN FRANCISCO UNIFIED SCH DIST
BANTA ELEM SCHOOL DISTRICT
ESCALON UNIF SCHOOL DISTRICT
JEFFERSON ELEM SCHOOL DIST

LAMMERSVILLE UNIFIED SCH DIST
LINCOLN UNIFIED SCHOOL DIST
LINDEN UNIFIED SCHOOL DIST
LODI UNIFIED SCHOOL DISTRICT
MANTECA UNIFIED SCHOOL DIST
NEW HOPE ELEM SCHOOL DIST
NEW JERUSALEM ELEM SCH DIST
OAK VIEW ELEM SCHOOL DISTRICT
RIPON UNIF SCHOOL DISTRICT
STOCKTON UNIF SCHOOL DISTRICT
TRACY UNIFIED SCHOOL DISTRICT
ATASCADERO UNIFIED SCH DIST
COAST UNIFIED SCHOOL DISTRICT
CAYUCOS ELEM SCHOOL DISTRICT
LUCIA MAR UNIFIED SCHOOL DIST
PASO ROBLES JOINT UNIFIED SD
PLEASANT VALLEY JOINT ELEM SD
SAN LUIS COASTAL UNIF SCH DIST
SAN MIGUEL JOINT UNION ESD
SHANDON JOINT UNIFIED SCH DIST
TEMPLETON UNIFIED SCHOOL DIST
BAYSHORE SCHOOL DISTRICT
BELMONT-REDWOOD SHORES SD
BRISBANE ELEM SCHOOL DISTRICT
BURLINGAME ELEM SCH DISTRICT
CABRILLO UNIFIED SCHOOL DIST
HILLSBOROUGH CITY SCH DISTRICT
JEFFERSON ELEM SCHOOL DISTRICT
JEFFERSON UNION HIGH SCH DIST
PACIFICA SCHOOL DISTRICT
LA HONDA-PESCADERO UNIF SD
LAS LOMITAS ELEM SCH DISTRICT
MENLO PARK CITY SCH DISTRICT
MILLBRAE SCHOOL DISTRICT
PORTOLA VALLEY SCHOOL DISTRICT
RAVENSWOOD CITY ELEM SCH DIST
REDWOOD CITY SCHOOL DISTRICT
SAN BRUNO PARK SCHOOL DISTRICT
SAN CARLOS SCHOOL DISTRICT
SAN MATEO-FOSTER CITY SCH DIST
SAN MATEO UNION HIGH SCH DIST
SEQUOIA UNION HIGH SCH DIST
SOUTH SAN FRANCISCO UNIFIED SD
WOODSIDE SCHOOL DISTRICT
BALLARD ELEM SCHOOL DISTRICT
BLOCHMAN UNION SCHOOL DISTRICT
BUELLTON UNION SCHOOL DISTRICT
CARPINTERIA UNIFIED SCH DIST
COLD SPRING SCHOOL DISTRICT
COLLEGE ELEMENTARY SCHOOL DIST
CUYAMA JOINT UNIFIED SCH DIST
GOLETA UNION SCHOOL DISTRICT
GUADALUPE UNION SCH DISTRICT
HOPE ELEM SCHOOL DISTRICT
LOMPOC UNIFIED SCHOOL DIST
LOS OLIVOS SCHOOL DISTRICT
MONTECITO UNION SCH DIST
ORCUTT UNION SCHOOL DISTRICT
SANTA BARBARA SCHOOL DISTRICT
SANTA MARIA-BONITA SCHOOL DIST
SANTA MARIA JOINT UNION HSD
SANTA YNEZ VALLEY UNION HSD
SOLVANG ELEM SCHOOL DISTRICT
VISTA DEL MAR UNION SCH DIST
BERRYESSA UNION SCHOOL DIST
CAMBRIAN SCHOOL DISTRICT
CAMPBELL UNION SCHOOL DISTRICT

CAMPBELL UNION HIGH SCH DIST
CUPERTINO UNION SCHOOL DIST
EAST SIDE UNION HIGH SCH DIST
EVERGREEN SCHOOL DISTRICT
FRANKLIN-MCKINLEY SCH DISTRICT
FREMONT UNION HIGH SCHOOL DIST
GILROY UNIFIED SCHOOL DIST
LAKESIDE JOINT SCHOOL DIST
LOMA PRIETA JT UNION ELEM SD
LOS ALTOS SCHOOL DISTRICT
LOS GATOS-SARATOGA JOINT UHSD
LOS GATOS UNION SCH DISTRICT
LUTHER BURBANK SCHOOL DISTRICT
MILPITAS UNIFIED SCHOOL DIST
MORELAND SCHOOL DISTRICT
MORGAN HILL UNIFIED SCH DIST
MOUNTAIN VIEW-LOS ALTOS HSD
MT PLEASANT ELEM SCHOOL DIST
OAK GROVE SCHOOL DISTRICT
ORCHARD SCHOOL DISTRICT
PALO ALTO UNIFIED SCHOOL DIST
SAN JOSE UNIFIED SCHOOL DIST
SANTA CLARA UNIFIED SCH DIST
SUNNYVALE SCHOOL DISTRICT
UNION SCHOOL DISTRICT
MOUNTAIN VIEW-WHISMAN SCH DIST
SARATOGA UNION SCHOOL DIST
ALUM ROCK ELEM SCHOOL DISTRICT
BONNY DOON UNION ELEM SCH DIST
HAPPY VALLEY ELEM SCHOOL DIST
LIVE OAK SCHOOL DISTRICT
MOUNTAIN ELEM SCHOOL DISTRICT
PACIFIC ELEM SCHOOL DISTRICT
PAJARO VALLEY UNIF SCH DIST
SAN LORENZO VALLEY UNIFIED SD
SANTA CRUZ CITY SCH DISTRICT
SCOTTS VALLEY UNIFIED SCH DIST
SOQUEL UNION ELEM SCH DISTRICT
ANDERSON UNION HIGH SCH DIST
BELLA VISTA ELEM SCH DISTRICT
BLACK BUTTE UNION ELEM SD
GATEWAY UNIFIED SCH DISTRICT
CASCADE UNION ELEM SCH DIST
CASTLE ROCK UNION ELEM SD
MOUNTAIN UNION SCH DIST
COLUMBIA ELEM SCHOOL DISTRICT
COTTONWOOD UNION ELEM SCH DIST
ENTERPRISE ELEM SCH DISTRICT
FALL RIVER JOINT UNIF SCH DIST
FRENCH GULCH-WHISKEYTOWN SD
GRANT ELEM SCHOOL DISTRICT
HAPPY VALLEY UNION SCH DIST
IGO-ONO-PLATINA UNION SCH DIST
INDIAN SPRINGS ELEM SCH DIST
JUNCTION ELEM SCHOOL DISTRICT
MILLVILLE ELEM SCHOOL DISTRICT
NORTH COW CREEK ELEM SCH DIST
OAK RUN ELEM SCHOOL DISTRICT
PACHECO UNION ELEM SCH DIST
REDDING SCHOOL DISTRICT
SHASTA UNION ELEM SCH DISTRICT
SHASTA UNION HIGH SCH DISTRICT
WHITMORE UNION ELEM SCH DIST
SIERRA PLUMAS JOINT UNIF SD
BIG SPRINGS UNION ELEM SD
BOGUS ELEM SCHOOL DISTRICT
BUTTEVILLE UNION ELEM SCH DIST

DELPHIC ELEM SCHOOL DISTRICT	CHATOM UNION SCHOOL DISTRICT
DUNSMUIR ELEM SCHOOL DISTRICT	DENAIR UNIF SCHOOL DISTRICT
DUNSMUIR JOINT UNION HS DIST	EMPIRE UNION ELEM SCH DISTRICT
SCOTT VALLEY UNIFIED SCH DIST	GRATTON ELEM SCHOOL DISTRICT
FORKS OF SALMON ELEM SCH DIST	HART-RANSOM UNION SCH DISTRICT
GAZELLE UNION ELEM SCHOOL DIST	HICKMAN CMTY CHARTER DIST
GRENADA ELEM SCHOOL DISTRICT	HUGHSON UNIFIED SCHOOL DIST
HAPPY CAMP UNION ELEM SCH DIST	KEYES UNION ELEM SCHOOL DIST
HORNBROOK ELEM SCHOOL DISTRICT	KNIGHTS FERRY ELEM SCH DIST
JUNCTION ELEM SCHOOL DISTRICT	MODESTO CITY SCHOOL DISTRICT
KLAMATH RIVER UNION ELEM SD	OAKDALE JOINT UNIFIED SCH DIST
LITTLE SHASTA ELEM SCH DIST	PARADISE ELEM SCHOOL DISTRICT
BUTTE VALLEY UNIFIED SCH DIST	PATTERSON JOINT UNIF SCH DIST
MCCLOUD UNION ELEM SCH DIST	RIVERBANK UNIFIED SCH DISTRICT
MONTAGUE ELEM SCHOOL DIST	ROBERTS FERRY UNION ELEM SD
MT SHASTA UNION SCHOOL DIST	SALIDA UNION SCHOOL DISTRICT
SEIAD ELEM SCHOOL DISTRICT	SHILOH ELEM SCHOOL DISTRICT
SISKIYOU UNION HIGH SCH DIST	STANISLAUS UNION SCH DISTRICT
WEED UNION ELEM SCHOOL DIST	SYLVAN UNION SCHOOL DISTRICT
WILLOW CREEK ELEM SCHOOL DIST	TURLOCK UNIFIED SCH DISTRICT
YREKA UNION ELEM SCHOOL DIST	VALLEY HOME JOINT SCHOOL DIST
YREKA UNION HIGH SCHOOL DIST	WATERFORD UNIFIED SCH DISTRICT
BENICIA UNIFIED SCHOOL DIST	BRITTAN ELEM SCHOOL DISTRICT
DIXON UNIFIED SCHOOL DISTRICT	BROWNS ELEM SCHOOL DISTRICT
FAIRFIELD-SUISUN UNIF SCH DIST	EAST NICOLAUS JT UNION HS DIST
TRAVIS UNIFIED SCHOOL DIST	FRANKLIN ELEM SCHOOL DISTRICT
VACAVILLE UNIF SCHOOL DISTRICT	LIVE OAK UNIFIED SCHOOL DIST
VALLEJO CITY UNIFIED SCH DIST	MARCUM-ILLINOIS UNION SCH DIST
ALEXANDER VALLEY UNION SD	MERIDIAN ELEM SCHOOL DISTRICT
WEST SONOMA CO UNION HSD	NUESTRO ELEM SCHOOL DISTRICT
BELLEVUE UNION SCH DIST	PLEASANT GROVE JT USD
BENNETT VALLEY UNION SCH DIST	SUTTER UNION HIGH SCHOOL DIST
CINNABAR ELEM SCHOOL DISTRICT	WINSHIP-ROBBINS SCHOOL DIST
CLOVERDALE UNIF SCH DISTRICT	YUBA CITY UNIF SCHOOL DISTRICT
COTATI-ROHNERT PARK UNIF SD	ANTELOPE ELEM SCHOOL DISTRICT
DUNHAM ELEM SCHOOL DISTRICT	CORNING UNION ELEM SCHOOL DIST
FORESTVILLE UNION SCH DISTRICT	CORNING UNION HIGH SCHOOL DIST
FT ROSS ELEM SCHOOL DISTRICT	ELKINS ELEM SCHOOL DISTRICT
GEYSERVILLE UNIFIED SCH DIST	EVERGREEN UNION SCH DISTRICT
GRAVENSTEIN UNION SCHOOL DIST	FLOURNOY UNION ELEM SCH DIST
GUERNEVILLE ELEM SCHOOL DIST	GERBER UNION ELEM SCHOOL DIST
HARMONY UNION SCHOOL DISTRICT	KIRKWOOD ELEM SCHOOL DISTRICT
HEALDSBURG UNIFIED SCH DIST	LASSEN VIEW UNION SCHOOL DIST
HORICON SCHOOL DISTRICT	LOS MOLINOS UNIFIED SCH DIST
KENWOOD ELEM SCHOOL DISTRICT	RED BLUFF UNION ELEM SCH DIST
LIBERTY ELEM SCHOOL DISTRICT	RED BLUFF JOINT UNION HSD
MARK WEST UNION SCHOOL DIST	REEDS CREEK SCHOOL DISTRICT
MONTE RIO UNION SCH DISTRICT	RICHFIELD ELEM SCHOOL DISTRICT
MONTGOMERY ELEM SCHOOL DIST	BURNT RANCH SCHOOL DISTRICT
OAK GROVE UNION SCH DISTRICT	COFFEE CREEK ELEM SCHOOL DIST
OLD ADOBE UNION SCH DISTRICT	COX BAR ELEM SCHOOL DISTRICT
PETALUMA CITY SCHOOL DISTRICT	DOUGLAS CITY ELEM SCHOOL DIST
PINER-OLIVET UNION SCH DIST	JUNCTION CITY ELEM SCHOOL DIST
RINCON VALLEY UNION SCH DIST	LEWISTON ELEM SCHOOL DISTRICT
ROSELAND SCHOOL DISTRICT	TRINITY CENTER ELEM SCH DIST
SANTA ROSA CITY SCHOOL DIST	TRINITY ALPS UNIFIED SCH DIST
SEBASTOPOL UNION SCH DISTRICT	ALLENSWORTH ELEM SCHOOL DIST
SONOMA VALLEY UNIFIED SCH DIST	ALPAUGH UNIFIED SCHOOL DIST
TWIN HILLS UNION SCH DISTRICT	ALTA VISTA ELEM SCHOOL DIST
TWO ROCK UNION ELEM SCH DIST	BUENA VISTA ELEM SCHOOL DIST
WAUGH ELEM SCHOOL DISTRICT	BURTON SCHOOL DISTRICT
WEST SIDE UNION ELEM SCH DIST	CITRUS SOUTH TULE SCH DISTRICT
WILMAR UNION ELEM SCHOOL DIST	COLUMBINE ELEM SCHOOL DIST
WINDSOR UNIFIED SCH DISTRICT	CUTLER OROSI JOINT UNIF SD
WRIGHT ELEM SCHOOL DISTRICT	DINUBA UNIFIED SCHOOL DISTRICT
NEWMAN CROWS LANDING UNIF SD	DUCOR UNION ELEM SCHOOL DIST
CERES UNIFIED SCHOOL DISTRICT	EARLIMART SCHOOL DISTRICT

EXETER UNIFIED SCHOOL DISTRICT	PLEASANT VALLEY SCH DISTRICT
FARMERSVILLE UNIFIED SCH DIST	RIO ELEMENTARY SCH DISTRICT
HOPE ELEM SCHOOL DISTRICT	SANTA CLARA ELEM SCHOOL DIST
HOT SPRINGS ELEM SCH DISTRICT	SANTA PAULA UNIFIED SCH DIST
KINGS RIVER UNION ELEM SD	SIMI VALLEY UNIFIED SCH DIST
LIBERTY ELEM SCHOOL DISTRICT	SOMIS UNION ELEM SCHOOL DIST
LINDSAY UNIFIED SCHOOL DIST	CONEJO VALLEY UNIF SCH DIST
MONSON SULTANA JOINT UNION ESD	VENTURA UNIF SCHOOL DISTRICT
OAK VALLEY UNION ELEM SCH DIST	DAVIS JOINT UNIF SCHOOL DIST
OUTSIDE CREEK ELEM SCHOOL DIST	ESPARTO UNIF SCHOOL DISTRICT
PALO VERDE UNION ELEM SCH DIST	WASHINGTON UNIFIED SCHOOL DIST
PIXLEY UNION ELEM SCH DISTRICT	WINTERS JOINT UNIF SCHOOL DIST
PLEASANT VIEW ELEM SCH DIST	WOODLAND JOINT UNIFIED SD
RICHGROVE ELEM SCHOOL DISTRICT	CAMPTONVILLE ELEM SCHOOL DIST
ROCKFORD ELEM SCHOOL DISTRICT	MARYSVILLE JOINT UNIF SCH DIST
SAUCELITO ELEM SCHOOL DISTRICT	PLUMAS LAKE ELEM SCHOOL DIST
SEQUOIA UNION ELEM SCHOOL DIST	WHEATLAND SCHOOL DISTRICT
SPRINGVILLE UNION SCHOOL DIST	WHEATLAND UNION HIGH SCH DIST
STONE CORRAL ELEM SCHOOL DIST	SOUTHERN TRINITY JOINT UNIF SD
STRATHMORE UNION ELEM SCH DIST	BAKER VALLEY UNIFIED SCH DIST
SUNDALE UNION ELEM SCH DIST	MAPLE CREEK ELEM SCHOOL DIST
SUNNYSIDE UNION ELEM SCH DIST	RAVENDALE-TERMO ELEM SCH DIST
TERRA BELLA UNION ELEM SD	POTTER VALLEY CMTY USD
THREE RIVERS UNION ELEM SD	OAK PARK UNIFIED SCHOOL DIST
TIPTON ELEM SCHOOL DISTRICT	SILVER VALLEY UNIFIED SCH DIST
TRAVER JOINT ELEM SCHOOL DIST	LAYTONVILLE UNIFIED SCH DIST
TULARE CITY SCHOOL DISTRICT	MOUNTAIN VALLEY UNIF SCH DIST
TULARE JOINT UNION HIGH SD	PORTERVILLE UNIFIED SCH DIST
VISALIA UNIF SCHOOL DISTRICT	LEGGETT VALLEY UNIF SCH DIST
WAUKENA JOINT UNION ELEM SD	SIERRA UNIFIED SCHOOL DIST
WOODLAKE UNIFIED SCHOOL DIST	SACRAMENTO CITY USD CENTRAL-2
WOODVILLE UNION SCH DISTRICT	SACRAMENTO CITY USD WEST-1
JAMESTOWN ELEM SCHOOL DISTRICT	SAN RAFAEL CITY HIGH SCH DIST
BIG OAK FLAT GROVELAND USD	LONG BEACH USD-ES MS K-8 AREA
BELLEVIEW ELEM SCHOOL DIST	LONG BEACH USD-HS AREA
COLUMBIA UNION SCHOOL DISTRICT	SACRAMENTO CITY USD EAST-3
CURTIS CREEK ELEM SCH DIST	GOLDEN VALLEY UNIFIED SCH DIST
SONORA SCHOOL DISTRICT	SAN DIEGO USD-AREA 1
SONORA UNION HIGH SCHOOL DIST	SAN DIEGO USD-CHARTER SCHOOLS
SOULSBYVILLE ELEM SCHOOL DIST	SAN DIEGO USD-AREA 6
SUMMERVILLE ELEM SCHOOL DIST	SAN DIEGO USD-AREA 4
SUMMERVILLE UNION HS DIST	SAN DIEGO USD-AREA 2
TWAIN HARTE LONG BARN UNION SD	SAN DIEGO USD-AREA 3
BRIGGS ELEM SCHOOL DISTRICT	SAN DIEGO USD-AREA 5
FILLMORE UNIFIED SCHOOL DIST	KASHIA ELEM SCHOOL DISTRICT
HUENEME ELEM SCHOOL DISTRICT	LA USD EDUC SVC CTR-NORTH
MESA UNION ELEM SCHOOL DIST	LA USD EDUC SVC CTR-SOUTH
MOORPARK UNIFIED SCHOOL DIST	LA USD EDUC SVC CTR-WEST
MUPU ELEMENTARY SCHOOL DIST	LA USD EDUC SVC CTR-EAST
OCEAN VIEW SCHOOL DISTRICT	LA USD EDUC SVC CTR-ISIC
OJAI UNIFIED SCHOOL DISTRICT	LA USD EDUC SVC CTR-CHARTER
OXNARD ELEM SCHOOL DISTRICT	LA USD EDUC SVC CTR-OPTIONS
OXNARD UNION HIGH SCHOOL DIST	

Higher Education in California including but not limited to:

ASSOCIATED TECH CLG-SAN DIEGO	BERLITZ LANGUAGE CENTER
KAPLAN COLLEGE-BAKESFIELD	DVS COLLEGE
DETECTIVE TRAINING INSTITUTE	BERLITZ LANGUAGE CENTER
CALIFORNIA CAREER SCHOOL	BERLITZ LANGUAGE CENTER
BENBOW AVIATION FLIGHT SCHOOL	BERLITZ LANGUAGE CENTER
BERLITZ LANGUAGE CENTER	BERLITZ LANGUAGE CENTER
BERLITZ LANGUAGE CENTER	BERLITZ LANGUAGE CENTER
BERLITZ LANGUAGE CENTER	BERLITZ LANGUAGE CENTER

MARIAN HEALTH CAREERS CTR
SAN BERNARDINO CMTY CLG DIST
CALIFORNIA CMTY CLGS OFFICE
CLAREMONT UNIV CONSORTIUM
PALOMAR INST OF COSMETOLOGY
POWER ACAD OF HAIR DESIGNS
MARINELLO SCHOOL OF BEAUTY
MARINELLO SCHOOL OF BEAUTY
MARINELLO SCHOOL OF BEAUTY
MARINELLO SCHOOL OF BEAUTY
PACIF SCH MASSAGE/HEALING ART
PROFESSIONAL INST OF BEAUTY
MARINELLO SCHOOL OF BEAUTY
GOLDEN GATE UNIV-SCHOOL OF LAW
NEWTON INTL CLG-GARDEN GROVE
PACIFIC SOWEST SCH OF REALTORS
KAPLAN COLLEGE-PALM SPRINGS
CLARITA CAREER COLLEGE
PRECISION TECHNICAL INSTITUTE
UNIVERSAL TECHNICAL INST-RCH C
VALLEY CAREER COLLEGE
COMPUTER TRAINING INST
BAY VISTA COLLEGE OF BEAUTY
COLLEEN O'HARAS BEAUTY ACADEMY
MARIENLLO SCHOOL OF BEAUTY
MARINELLO BEAUTY COLLEGE
MARINELLO BEAUTY COLLEGE
JE BOUTIQUE CLG OF BEAUTY
LYTLE'S EMPIRE BEAUTY CLG
MARINELLO SCHOOL OF BEAUTY
MARINELLO SCHOOL OF BEAUTY
MARINELLO SCHOOL OF BEAUTY
MARINELLO SCHOOL OF BEAUTY
MARINELLO SCHOOL OF BEAUTY
MARINELLO SCHOOL OF BEAUTY
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NTMA TRAINING CTRS OF SO CALIF
BRYAN COLLEGE-SACRAMENTO
CARRINGTON COLLEGE GROUP
ELITE PROG SCH OF COSMETOLOGY
NATIONAL POLYTECHNIC COLLEGE
CLG OF INFORMATION TECHNOLOGY
INTEGRATED DIGITAL TECH
CENTRAL CALIFORNIA SCH CONT
CALIFORNIA COLLEGE SAN DIEGO
INTERNATIONAL CHRISTIAN EDUC
LIBERTY TRAINING INSTITUTE
ITT TECHNICAL INST-CLOVIS
CALIFORNIA MIRAMAR UNIVERSITY
DOMINICAN UNIV OF CA-UKIAH
THE ART INST OF CA-INLAND EMP

WILLIAM HOWARD TAFT UNIV
WEIMAR COLLEGE
EMBRY-RIDDLE AERO U-BEALE
EMBRY-RIDDLE AERO U-PENDLETON
EMBRY-RIDDLE AERO U-CHINA LAKE
EMBRY-RIDDLE AERO U-EDWARDS
PU GRAD SCH ED/PSY-DRESCHER
PU GRAD SCH OF ED/PSY-ENCINO
PU GRAD SCH OF ED/PSY-IRVINE
PU GRAD SCH OF ED/PSY-WESTLK
SANTA ROSA JUNIOR CLG-PETALUMA
LAURUS COLLEGE
DOWNEY REG MEDICAL CENTER
PACIFIC HOSPITAL
DOCTORS HOSPITAL MED CTR
CHINO VALLEY MED CENTER
COMMUNITY MEDICAL CENTER
CHULA VISTA MEDICAL CENTER
GLENDALE ADVENTIST MED CTR
ARROWHEAD REG MED CENTER
HANFORD FAMILY PRACTICE
AMERICAN HEALTH CARE
KAISER PERMANENTE MED CARE
KAISER PERMANENTE MEDICAL
HOLLYWOOD PRESBYTERIAN MED
HOAG MEMORIAL HOSPITAL
DESERT REG MEDICAL CENTER
OSTEOPATHIC CTR CHILDREN
NAVAL MEDICAL CENTER
KAISER SCHOOL ANESTHESIA
MARTIN LUTHER KING HOSPITAL
NORRIS CANCER CENTER
LAC/USC MEDICAL CENTER
HUNTINGTON MEM HOSPITAL
GOOD SAMARITAN HOSPITAL
CHILDRENS HOSPITAL OF LA
SUTTER MEDICAL CENTER
NATIVIDAD MEDICAL CENTER
CAL PACIFIC MEDICAL CENTER
SAN FRANCISCO GENERAL
PRESBYTERIAN HOSPITAL
MOUNT ZION HOSPITAL
KAISER PERMANENTE HOSPITAL
SUTTER HEALTH CHILDRENS HOSP
VA MEDICAL CENTER
ALAMEDA COUNTY MED CENTER
KAISER PERMANENTE MED CTR
UCSD MEDICAL CENTER
RADY CHILDRENS HOSPITAL
SCRIPPS MERCY HOSPITAL
VA SAN DIEGO HEALTHCARE
UCSD THEODORE GILDRED
VENTURA COUNTY MED CENTER
SANTA MONICA UCLA MED CTR
OLIVE VIEW MEDICAL CENTER
KERN MEDICAL CENTER
VA GREATER LOS ANGELES
SEPULVEDA VA HOSPITAL
HARBOR-UCLA MEDICAL CTR
CEDARS-SINAI MEDICAL CTR N TWR
ST MARY MEDICAL CENTER
UCLA MEDICAL CENTER
KAISER PERMANENTE MED CTR
KAISER PERMANENTE
KAISER WOODLAND HILLS
KAISER RIVERSIDE
KAISER FONTANA

UCI FAMILY HEALTH CENTER
BUFFUM MEDICAL PAVILION
MEMORIAL HOSP MEDICAL CTR
VA LONG BEACH HEALTHCARE
STANISLAUS RESIDENCY PROG
REDDING FAMILY PRACTICE
SAN JOAQUIN GEN HOSPITAL
MERCY MEDICAL CTR MERCED
SUTTER FAMILY PRACTICE
VETERANS ADMIN MEDICAL CTR
U C DAVIS MEDICAL CENTER
KAISER PERMANENTE
LUCILE PACKARD CHILDREN'S HOSP
SAN JOSE MEDICAL CENTER
PALO ALTO CLINIC
FAMILY PRACTICE RESIDENCY
SANTA CLARA VALLEY MED CTR
KAISER PERMANENTE
VA PALO ALTO HEALTH CARE
STANFORD UNIV MEDICAL CTR
KAISER PERMANENTE
NORTHRIDGE FAMILY PRACTICE
CONTRA COSTA MEDICAL CTR
METHODIST HOSP SACRAMENTO
WHITE MEMORIAL MED CENTER
KERLAN JOBE ORTHOPAEDIC CLG
RIVERSIDE CO MEDICAL CTR
JERRY L PETTIS VA MED CTR
LOMA LINDA U MEDICAL CTR
PRESBYTERIAN HEALTH
PVHMC FAMILY RESIDENCY
ORTHOPAEDIC HOSPITAL
SAN MATEO MEDICAL CENTER
SOUTHERN CALIF ORTHOPAEDIC
SACRAMENTO VA MEDICAL CTR
SANTA BARBARA COTTAGE HOSP
CHILDRENS HOSPITAL CTRL CAL
VA CENTRAL CALIFORNIA
UCSF-FRESNO
ST JOSEPHS MEDICAL CENTER
PIH FAMILY PRACTICE
CALIFORNIA HOSP MED CENTER
CAMP PENDLETON
DAVID GRANT MEDICAL CENTER
CHILDRENS HOSP ORANGE CNTY
KAISER PERMANENTE RICHMOND
UNIVERSITY OF THE WEST
ITT TECHNICAL INST-CULVER CITY
ITT TECHNICAL INST-VISTA
ITT TECHNICAL INST-SAN DIMAS
UNIV OF ST AUGUSTINE HLTH SCI
NCP CLG OF NURSING-HAYWARD
NCP CLG OF NURSING-SAN FRAN
OHLONE COLLEGE-NEWARK
MODESTO JUNIOR COLLEGE-WEST
INTL ACAD DSGN TECH-SACRAMENTO
WEST COAST UNIVERSITY-LA
WEST COAST UNIVERSITY-ORANGE
WEST COAST UNIVERSITY-ONTARIO
CA NORTHSTATE CLG OF PHARMACY
LOS ANGELES FILM SCHOOL
CAMBRIDGE CLG-ONTARIO
DIABLO VALLEY CLG-SAN RAMON
GOLDEN GATE UNIV-SILICON VLY
PRESIDIO GRADUATE SCHOOL
SHEPHERD UNIV-MAIN
SHEPHERD UNIV-SCH OF MUSIC

CHICAGO SCH OF PSYCH-DOWNTOWN
CHICAGO SCH OF PSYCH-IRVINE
LOS MEDANOS CLG-BRENTWOOD
CHAPMAN UNIVERSITY SYSTEM
ALLIED AMERICAN UNIVERSITY
CAL ST UNIV-SAN BERN-PALM DEST
SOUTHERN STATES UNIV-SAN DIEGO
SOUTHERN STATES UNIV-FASHION
SOUTHERN STATES UNIV-LA JOLLA
JOHN PAUL GREAT CATHOLIC UNIV
NATIONAL UNIV-CITRUS HEIGHTS
NATIONAL UNIV-REDDING
NATIONAL UNIV-STOCKTON
NATIONAL UNIV-PLEASANT HILL
NATIONAL UNIV-SPECTRUM BUS PK
NATIONAL UNIV-LA MESA
NATIONAL UNIV-RANCHO BERNARDO
NATIONAL UNIV-SOUTH BAY
NATIONAL UNIV-NATIONAL CITY
NATIONAL UNIV-BAKERSFIELD
NATIONAL UNIV-CAMARILLO
NATIONAL UNIV-LOS ANGELES
NATIONAL UNIV-ONTARIO
NATIONAL UNIV-SHERMAN OAKS
NATIONAL UNIV-PALM DESERT
NATIONAL UNIV-PASADENA
NATIONAL UNIV-TEMECULA
NATIONAL UNIV-WEST COVINA
CALIFORNIA SOUTHERN UNIV
HANDS-ON MEDICAL MASSAGE SCH
RIVERSIDE COMMUNITY CLG DIST
NATIONAL UNIV HEADQUARTERS
LE CORDON BLEU CLG CA-SACRAMEN
CARRINGTON CLG CA-CITRUS HTS
CARRINGTON CLG CA-POMONA
CARRINGTON CLG CA-STOCKTON
SOUTHWESTERN CLG HEC-NATIONAL
SOUTHWESTERN CLG HEC-OTAY MESA
SOUTHWESTERN CLG HEC-SN YSIDRO
THE ART INST OF CA-SACRAMENTO
SOUTHERN CALIF INST OF TECH
FREMONT COLLEGE-LOS ANGELES
FREMONT COLLEGE-CERRITOS
EXPRESSION CLG DIGITAL ARTS
COASTLINE CMTY CLG-GARDEN GRV
COASTLINE CMTY CLG-LE-JAO CTR
COASTLINE CMTY CLG-COSTA MESA
ALLIANT INTL UNIV-SACRAMENTO
SAN DIEGO UNIV-INTEGRATIVE STD
FOLSOM LAKE CLG-RANCHO CORDOVA

SAN JOAQUIN DELTA CLG-MTN HSE
GOLF ACAD OF AMERICA-SAN DIEGO
ETERNITY BIBLE COLLEGE
HEALD COLLEGE-MODESTO
A W TOZER THEOLOGICAL SEMINARY
JOHN F KENNEDY UNIV-BERKELEY
JOHN F KENNEDY UNIV-COSTA MESA
ITT TECHNICAL INST-CONCORD
ITT TECHNICAL INST-CORONA

ITT TECHNICAL INST-OAKLAND
ITT TECHNICAL INST-WEST COVINA
RYOKAN COLLEGE
SILICON VALLEY UNIVERSITY
ST KATHERINE COLLEGE
WEST COAST UNIV-LA VERMONT BLD

State Agencies in California including but not limited to:

CALIFORNIA - GOVERNOR
CALIFORNIA - ATTORNEY GENERAL
CALIFORNIA - INSURANCE COMMISSIONER
CALIFORNIA - SECRETARY OF STATE
CALIFORNIA - STATE BOARD OF EQUALIZATION
CALIFORNIA - STATE CONTROLLER
CALIFORNIA - STATE TREASURER
CALIFORNIA - SUPERINTENDENT OF PUBLIC INSTRUCTION
CALIFORNIA - LT. GOVERNOR
CALIFORNIA - STATE AUDITOR
CALIFORNIA - STATE ASSEMBLY
CALIFORNIA - STATE SENATE
CALIFORNIA - OFFICIAL CALIFORNIA LEGISLATIVE INFORMATION
CALIFORNIA - LEGISLATIVE ANALYST'S OFFICE
CALIFORNIA - LEGISLATIVE COUNSEL OF CALIFORNIA
CALIFORNIA - CALIFORNIA LAW REVISION COMMISSION
CALIFORNIA - GOVERNOR'S OFFICE OF EMERGENCY SERVICES
CALIFORNIA - CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM
CALIFORNIA - DEPARTMENT OF FINANCE
CALIFORNIA - DEPARTMENT OF FOOD AND AGRICULTURE
CALIFORNIA - DEPARTMENT OF INDUSTRIAL RELATIONS
CALIFORNIA - DEPARTMENT OF PERSONNEL ADMINISTRATION
CALIFORNIA - OFFICE OF ADMINISTRATIVE LAW
CALIFORNIA - OFFICE OF THE STATE PUBLIC DEFENDER
CALIFORNIA - STATE LIBRARY
CALIFORNIA - BUSINESS, TRANSPORTATION AND HOUSING AGENCY
CALIFORNIA - CALIFORNIA HOUSING FINANCE AGENCY
CALIFORNIA - DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL
CALIFORNIA - DEPARTMENT OF CORPORATIONS
CALIFORNIA - DEPARTMENT OF FINANCIAL INSTITUTIONS
CALIFORNIA - DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
CALIFORNIA - DEPARTMENT OF MOTOR VEHICLES
CALIFORNIA - DEPARTMENT OF REAL ESTATE
CALIFORNIA - DEPARTMENT OF THE CALIFORNIA HIGHWAY PATROL
CALIFORNIA - DEPARTMENT OF TRANSPORTATION
CALIFORNIA - TEALE DATA CENTER
CALIFORNIA - ENVIRONMENTAL PROTECTION AGENCY
CALIFORNIA - CALIFORNIA AIR RESOURCES BOARD
CALIFORNIA - CALIFORNIA INTEGRATED WASTE MANAGEMENT BOARD
CALIFORNIA - DEPARTMENT OF PESTICIDE REGULATION

CALIFORNIA - STATE WATER RESOURCES CONTROL BOARD
CALIFORNIA - DEPARTMENT OF AGING
CALIFORNIA - DEPARTMENT OF ALCOHOL AND DRUG PROGRAMS
CALIFORNIA - DEPARTMENT OF DEVELOPMENTAL SERVICES
CALIFORNIA - DEPARTMENT OF HEALTH SERVICES
CALIFORNIA - DEPARTMENT OF MENTAL HEALTH
CALIFORNIA - DEPARTMENT OF REHABILITATION
CALIFORNIA - DEPARTMENT OF SOCIAL SERVICES
CALIFORNIA - EMERGENCY MEDICAL SERVICES AUTHORITY
CALIFORNIA - EMPLOYMENT DEVELOPMENT DEPARTMENT
CALIFORNIA - EMPLOYMENT TRAINING PANEL
CALIFORNIA - OFFICE OF STATEWIDE HEALTH PLANNING AND DEVELOPMENT
CALIFORNIA - RESOURCES AGENCY
CALIFORNIA - CALIFORNIA COASTAL COMMISSION
CALIFORNIA - CALIFORNIA COASTAL CONSERVANCY
CALIFORNIA - CALIFORNIA CONSERVATION CORPS
CALIFORNIA - CALIFORNIA TAHOE CONSERVANCY
CALIFORNIA - CERES: CALIFORNIA ENVIRONMENTAL RESOURCES EVALUATION SYSTEM
CALIFORNIA - DEPARTMENT OF BOATING AND WATERWAYS
CALIFORNIA - DEPARTMENT OF CONSERVATION
CALIFORNIA - DEPARTMENT OF FISH AND GAME
CALIFORNIA - DEPARTMENT OF FORESTRY AND FIRE PROTECTION
CALIFORNIA - DEPARTMENT OF PARKS AND RECREATION
CALIFORNIA - DEPARTMENT OF WATER RESOURCES
CALIFORNIA - STATE LANDS COMMISSION
CALIFORNIA - BOARD OF ARCHITECTURAL EXAMINERS
CALIFORNIA - CALIFORNIA AFRICAN- AMERICAN MUSEUM
CALIFORNIA - CONTRACTORS STATE LICENSE BOARD
CALIFORNIA - DEPARTMENT OF CONSUMER AFFAIRS
CALIFORNIA - DEPARTMENT OF GENERAL SERVICES
CALIFORNIA - DEPARTMENT OF GENERAL SERVICES: OFFICE OF PUBLIC SCHOOL CONSTRUCTION
CALIFORNIA - FRANCHISE TAX BOARD
CALIFORNIA - STATE PERSONNEL BOARD
CALIFORNIA - CALIFORNIA TECHNOLOGY, TRADE AND COMMERCE AGENCY
CALIFORNIA - DIVISION OF TOURISM: CALIFORNIA TRAVEL AND TOURISM
CALIFORNIA - YOUTH AND ADULT CORRECTIONAL AGENCY
CALIFORNIA - BOARD OF CORRECTIONS
CALIFORNIA - DEPARTMENT OF CORRECTIONS
CALIFORNIA - DEPARTMENT OF THE YOUTH AUTHORITY

CALIFORNIA - CALIFORNIA LOTTERY
CALIFORNIA - HEALTH AND WELFARE DATA CENTER
CALIFORNIA - DEPARTMENT OF TOXIC SUBSTANCES CONTROL
CALIFORNIA - CALIFORNIA ENERGY COMMISSION
CALIFORNIA - OFFICE OF TRAFFIC SAFETY
CALIFORNIA - CALGOLD: BUSINESS PERMITS MADE SIMPLE
CALIFORNIA - CALIFORNIA NATIONAL GUARD
CALIFORNIA - CALJOBS
CALIFORNIA - GOVERNOR'S OFFICE ON SERVICE AND VOLUNTEERISM
CALIFORNIA - MEDI-CAL
CALIFORNIA - RURAL HEALTH POLICY COUNCIL

CALIFORNIA - STATE AND CONSUMER SERVICES AGENCY
CALIFORNIA - HEALTH AND HUMAN SERVICES AGENCY
CALIFORNIA - DEPARTMENT OF MANAGED HEALTH CARE
CALIFORNIA - DEPARTMENT OF FAIR EMPLOYMENT AND HOUSING
CALIFORNIA - CALIFORNIA STATE TEACHERS' RETIREMENT SYSTEM
CALIFORNIA - CALIFORNIA SPATIAL INFORMATION LIBRARY
CALIFORNIA - OFFICE OF THE INSPECTOR GENER

Counties in Hawaii including but not limited to:

HAWAII COUNTY
MAUI COUNTY

KAUAI COUNTY
HONOLULU CITY-CNTY

K-12 in Hawaii including but not limited to:

HAWAII SCHOOL DISTRICT
HONOLULU SCHOOL DISTRICT
WINDWARD OAHU SCHOOL DISTRICT
MAUI SCHOOL DISTRICT
AIEA-MOANALUA-RADFORD AREA
HONOKA-KLKEHE-KOHLA-KNWNA AREA
FARRINGTON-KAISER-KALANI AREA
CASTLE-KAHUKU AREA
BALDWIN-KEKAULIKE-MAUI AREA
CAMPBELL-KAPOLEI AREA
NANAKULI-WAIANAE AREA

LEEWARD OAHU SCHOOL DISTRICT
CENTRAL OAHU SCHOOL DISTRICT
KAUAI SCHOOL DISTRICT
LEILHUA-MILILANI-WAIALUA AREA
HILO-LAUPAHOEHOE-WAIAKEA AREA
KAU-KEAAU-PAHOA AREA
KAIMUKI-MCKINLEY-ROOSEVLT AREA
KAILUA-KALAHEO AREA
HANA-LHINLUNA-LANAI-MLKI AREA
PEARL CITY-WAIPHUA AREA

Higher Education in Hawaii including but not limited to:

UNIVERSITY OF HAWAII-HILO
CHAMINADE UNIVERSITY
BRIGHAM YOUNG UNIV-HAWAII
UNIVERSITY OF HAWAII-MANOA
HONOLULU COMMUNITY COLLEGE
KAPIOLANI COMMUNITY COLLEGE
HAWAII PACIFIC UNIV-LOA CAMPUS
LEEWARD COMMUNITY COLLEGE
HAWAII PACIFIC UNIVERSITY
WINDWARD COMMUNITY COLLEGE
KAUAI COMMUNITY COLLEGE
UNIV OF HAWAII-MAUI COLLEGE
UNIVERSITY OF HAWAII-WEST OAHU
HAWAII CMTY COLLEGE-HILO
ARGOSY UNIVERSITY-HONOLULU
JOHN BURNS SCHOOL OF MEDICINE
WILLIAM RICHARDSON SCH OF LAW
UNIV OF HAWAII-WEST HAWAII

UNIV OF HAWAII SYSTEM OFFICE
HAWAII TOKAI INTERNATIONAL CLG
HEALD COLLEGE-HONOLULU
REMINGTON COLLEGE-HONOLULU
WORLD MEDICINE INSTITUTE
UNIV OF THE NATIONS KONA
EMBRY-RIDDLE AERO U-SCHOFIELD
THE PHYSICIAN CENTER
HONOLULU CLINIC
HAWAII STATE HOSPITAL
MOANALUA MEDICAL CENTER
SHRINERS HOSPITAL
KAPIOLANI MEDICAL CENTER
US ARMY TRIPLER GEN HOSP
STRAUB CLINIC/HOSPITAL
KUAKINI MEDICAL CENTER
QUEENS MEDICAL CENTER
PACIFIC RIM CHRISTIAN COLLEGE

State Agencies in Hawaii including but not limited to:

HAWAII - LT. GOVERNOR
HAWAII - ATTORNEY GENERAL
HAWAII - GOVERNOR
HAWAII - DEPARTMENT OF BUSINESS, ECONOMIC DEVELOPMENT AND TOURISM
HAWAII - DEPARTMENT OF EDUCATION
HAWAII - DEPARTMENT OF HEALTH

HAWAII - DEPARTMENT OF LAND AND NATURAL RESOURCES
HAWAII - DEPARTMENT OF TAXATION
HAWAII - DEPARTMENT OF TRANSPORTATION
HAWAII - HIGH TECHNOLOGY DEVELOPMENT CORPORATION
HAWAII - OFFICE OF ELECTIONS

HAWAII - OFFICE OF HAWAIIAN AFFAIRS
HAWAII - STATE PUBLIC LIBRARY SYSTEM
HAWAII - DEPARTMENT OF DEFENSE
HAWAII - HAWAII'S AGRICULTURAL GATEWAY
HAWAII - DEPARTMENT OF LABOR AND INDUSTRIAL
RELATIONS

HAWAII - HOUSING AND COMMUNITY DEVELOPMENT
CORPORATION OF HAWAII
HAWAII - DEPARTMENT OF AGRICULTURE
HAWAII - DEPARTMENT OF COMMERCE AND
CONSUMER AFFAIRS
HAWAII - DEPARTMENT OF BUDGET AND FINANCE
HAWAII - DEPARTMENT OF PUBLIC SAFETY
HAWAII - DEPARTMENT OF HUMAN SERVICES
HAWAII - DEPARTMENT OF HUMAN RESOURCES
DEVELOPMENT
HAWAII - DEPARTMENT OF HAWAIIAN HOME LANDS
HAWAII - DEPARTMENT OF ACCOUNTING AND
GENERAL SERVICES
HAWAII - EXECUTIVE OFFICE ON AGING
HAWAII - OFFICE OF INFORMATION PRACTICES
HAWAII - DEPARTMENT OF THE ATTORNEY GENERAL
HAWAII - DIVISION OF STATE PARKS
HAWAII - HAWAII STATE CIVIL DEFENSE

Cities, Towns, Villages, and Boroughs in Louisiana including but not limited to:

GRAMERCY TOWN HALL
GRETNA CITY HALL
KENNER PARK AND RECREATION
DEPARTMENT
KENNER CITY HALL
JEAN LAFITTE TOWN HALL
LUTCHER TOWN HALL
WESTWEGO CITY HALL
NEW ORLEANS CITY HALL
CITY OF HARAHAN
CITY OF THIBODAUX
TOWN OF BERWICK
CITY OF DONALDSONVILLE
TOWN OF GOLDEN MEADOW
GRAND ISLE TOWN HALL
TOWN OF LOCKPORT
CITY OF MORGAN CITY
CITY OF NAPOLEONVILLE
PATTERSON CITY HALL
HAMMOND CITY HALL
ABITA SPRINGS TOWN HALL
AMITE CITY HALL
MONTPELIER TOWN HALL
ANGIE CITY HALL
BOGALUSA CITY HALL
COVINGTON CITY HALL
FOLSOM TOWN HALL
FRANKLINTON CITY HALL
GREENSBURG TOWN HALL
INDEPENDENCE CITY HALL
KENTWOOD CITY HALL
MADISONVILLE TOWN HALL
CITY OF MANDEVILLE
PEARL RIVER TOWN HALL
CITY OF PONCHATOULA
ROSELAND CITY HALL
SLIDELL CITY HALL
SPRINGFIELD TOWN HALL
TOWN OF KILLIAN
VILLAGE OF TANGIPAHOA
VILLAGE OF TICKFAW
VARNADO CITY HALL
CITY OF ABBEVILLE
ARNAUDVILLE CITY HALL
TOWN OF BALDWIN
BASILE CITY HALL

TOWN OF HENDERSON
BREAUX BRIDGE CITY HALL
CITY OF BROUSSARD
CARENCRO CITY HALL
VILLAGE OF CHATAIGNIER
CHURCH POINT CITY HALL
CROWLEY CITY HALL
DELCAMBRE CITY HALL
DUSON TOWN HALL
ELTON CITY HALL
ERATH CITY HALL
ESTHERWOOD CITY HALL
EUNICE CITY HALL
FRANKLIN CITY HALL
CITY OF GRAND COTEAU
GUEYDAN CITY HALL
IOTA CITY HALL
JEANERETTE CITY HALL
JENNINGS CITY HALL
KAPLAN CITY HALL
LAKE ARTHUR CITY HALL
LEONVILLE TOWN HALL
LOREAUVILLE TOWN HALL
MAMOU CITY HALL
MAURICE CITY HALL
MERMENTAU CITY HALL
CITY OF MORSE
CITY OF NEW IBERIA
OPELOUSAS CITY HALL
PINE PRAIRIE TOWN HALL
PORT BARRE CITY HALL
RAYNE CITY HALL
SAINT MARTINVILLE CITY HALL
PARKS CITY HALL
SCOTT CITY HALL
VILLAGE OF CANKTON
SUNSET TOWN HALL
TOWN OF TURKEY CREEK
VILLE PLATTE CITY HALL
WASHINGTON TOWN HALL
WELSH CITY HALL
TOWN OF YOUNGSVILLE
CITY OF LAKE CHARLES
DEQUINCY CITY HALL
CITY OF DERIDDER
ELIZABETH CITY HALL

FENTON CITY HALL
IOWA CITY HALL
KINDER CITY HALL
OBERLIN CITY HALL
REEVES CITY HALL
ROSEPINE TOWN HALL
CITY OF SULPHUR
TOWN OF VINTON
WESTLAKE CITY HALL
ADDIS TOWN HALL
ALBANY TOWN HALL
BAKER CITY HALL
BRUSLY TOWN HALL
CLINTON TOWN HALL
DENHAM SPRINGS CITY HALL
FORDOCHE CITY HALL
FRENCH SETTLEMENT TOWN
HALL
GONZALES CITY HALL
VILLAGE OF GROSSE TETE
TOWN OF JACKSON
KROTZ SPRINGS CITY HALL
LIVINGSTON TOWN HALL
LIVONIA CITY HALL
MARINGOUIN CITY HALL
MORGANZA TOWN HALL
NEW ROADS CITY HALL
VILLAGE OF NORWOOD
CITY OF PLAQUEMINE
PORT ALLEN CITY HALL
ROSEDALE TOWN HALL
SAINT FRANCISVILLE TOWN HALL
SAINT GABRIEL CITY HALL
SLAUGHTER CITY HALL
SORRENTO CITY HALL
TOWN OF WALKER
WHITE CASTLE CITY HALL
WILSON CITY HALL
ZACHARY CITY HALL
CENTRAL CITY HALL
ARCADIA CITY HALL
ASHLAND CITY HALL
ATHENS CITY HALL
VILLAGE OF BELCHER
BENTON TOWN HALL
VILLAGE OF BIENVILLE

BRYCELAND VILLAGE	BERNICE CITY HALL	MARKSVILLE CITY HALL
BLANCHARD TOWN HALL	BONITA TOWN HALL	MELVILLE CITY HALL
VILLAGE OF CASTOR	CHATHAM CITY HALL	MOREAUVILLE TOWN HALL
LUCKY CITY HALL	VILLAGE OF CHOUDRANT	NEWELLTON CITY HALL
TOWN OF COTTON VALLEY	COLLINSTON CITY HALL	VILLAGE OF PALMETTO
VILLAGE OF EDGEFIELD	DELHI CITY HALL	PINEVILLE CITY HALL
COUSHATTA CITY HALL	DELTA CITY HALL	PLAUCHEVILLE TOWN HALL
MARTIN CITY HALL	DOWNSVILLE CITY HALL	CITY OF SAINT JOSEPH
TOWN OF CULLEN	DUBACH CITY HALL	VILLAGE OF SICILY ISLAND
DOYLINE TOWN HALL	EPPS TOWN HALL	SIMMESPORT TOWN HALL
DUBBERLY TOWN HALL	EROS TOWN HALL	VIDALIA CITY HALL
GIBSLAND TOWN HALL	FARMERVILLE CITY HALL	WATERPROOF TOWN HALL
MOUNT LEBANON CITY HALL	VILLAGE OF FOREST	CITY OF WISNER
GILLIAM CITY HALL	GRAMBLING CITY HALL	TOWN OF ANACOCO
GOLDONNA CITY HALL	EAST HODGE CITY HALL	ATLANTA CITY HALL
GRAND CANE CITY HALL	HODGE CITY HALL	TOWN OF BALL
GREENWOOD CITY HALL	NORTH HODGE CITY HALL	TOWN OF BOYCE
VILLAGE OF HALL SUMMIT	JONESBORO CITY HALL	VILLAGE OF CALVIN
TOWN OF HAUGHTON	KILBOURNE CITY HALL	CAMPTI CITY HALL
HAYNESVILLE CITY HALL	LAKE PROVIDENCE CITY HALL	VILLAGE OF CLARENCE
HEFLIN CITY HALL	LILLIE CITY HALL	CLARKS CITY HALL
HOMER TOWN HALL	MANGHAM TOWN HALL	COLFAX CITY HALL
VILLAGE OF HOSSTON	MARION TOWN HALL	COLUMBIA TOWN HALL
IDA TOWN HALL	CITY OF MER ROUGE	CONVERSE CITY HALL
CITY OF JAMESTOWN	OAK GROVE CITY HALL	DODSON TOWN HALL
KEACHIE CITY HALL	OAK RIDGE TOWN HALL	DRY PRONG TOWN HALL
LISBON CITY HALL	PIONEER TOWN HALL	CREOLA CITY HALL
LOGANSPORT TOWN HALL	QUITMAN TOWN HALL	FISHER CITY HALL
STANLEY VILLAGE HALL	RAYVILLE TOWN HALL	VILLAGE OF FLORIEN
LONGSTREET CITY HALL	VIENNA CITY HALL	FOREST HILL TOWN HALL
CITY OF MANSFIELD	CITY OF RUSTON	VILLAGE OF GEORGETOWN
VILLAGE OF SOUTH MANSFIELD	SIMSBORO CITY HALL	TOWN OF GLENMORA
VILLAGE OF DIXIE INN	SPEARSVILLE CITY HALL	MCNARY TOWN HALL
MINDEN CITY HALL	TOWN OF STERLINGTON	TOWN HALL OF GRAYSON
MOORINGSPORT CITY HALL	TALLULAH CITY HALL	HORNBECK CITY HALL
CITY OF OIL CITY	RICHMOND CITY HALL	LEESVILLE CITY HALL
PLAIN DEALING TOWN HALL	MOUND CITY HALL	TOWN OF MANY
PLEASANT HILL CITY HALL	WEST MONROE CITY HALL	MONTGOMERY TOWN HALL
POWHATAN CITY HALL	WINNSBORO CITY HALL	NATCHEZ CITY HALL
RINGGOLD CITY HALL	CITY OF ALEXANDRIA	NATCHITOCHES CITY HALL
VILLAGE OF RODESSA	BUNKIE CITY HALL	TOWN OF NEW LLANO
VILLAGE OF SALINE	CHENEYVILLE TOWN HALL	NOBLE CITY HALL
SAREPTA TOWN HALL	CLAYTON CITY HALL	OAKDALE CITY HALL
SHONGALOO CITY HALL	COTTONPORT CITY HALL	OLLA TOWN HALL
SIBLEY TOWN HALL	EVERGREEN TOWN HALL	POLLOCK TOWN HALL
SPRINGHILL CITY HALL	FERRIDAY CITY HALL	PROVENCAL CITY HALL
STONEWALL TOWN HALL	RIDGECREST TOWN HALL	VILLAGE OF ROBELINE
TOWN OF VIVIAN	GILBERT CITY HALL	VILLAGE OF SIKES
CITY OF SHREVEPORT	HARRISONBURG TOWN HALL	SIMPSON VILLAGE HALL
CITY OF BOSSIER CITY	HESSMER CITY HALL	TULLOS CITY HALL
TOWN OF RICHWOOD	JENA TOWN HALL	URANIA TOWN HALL
MONROE CITY HALL	JONESVILLE TOWN HALL	WINNFIELD CITY HALL
CITY OF BASKIN	LECOMPTE CITY HALL	WOODWORTH TOWN HALL
BASTROP CITY HALL	MANSURA CITY HALL	ZWOLLE CITY HALL

Counties and Parishes in Louisiana including but not limited to:

PLAQUEMINES PARISH	TERREBONNE PARISH CONS	VERMILION PARISH
SAINT BERNARD PARISH	ASSUMPTION PARISH	SAINT MARY PARISH
JEFFERSON PARISH	TANGIPAHOA PARISH	ACADIA PARISH
SAINT CHARLES PARISH	SAINT TAMMANY PARISH	JEFFERSON DAVIS PARISH
ST JOHN-BAPTIST PARISH	WASHINGTON PARISH	IBERIA PARISH
ORLEANS PARISH	SAINT HELENA PARISH	SAINT LANDRY PARISH
LAFOURCHE PARISH	LAFAYETTE PARISH CONS	SAINT MARTIN PARISH

EVANGELINE PARISH	BIENVILLE PARISH	MADISON PARISH
CALCASIEU PARISH	BOSSIER PARISH	FRANKLIN PARISH
CAMERON PARISH	RED RIVER PARISH	RAPIDES PARISH
BEAUREGARD PARISH	CLAIBORNE PARISH	CATAHOULA PARISH
ALLEN PARISH	DESOTO PARISH	LASALLE PARISH
ASCENSION PARISH	WEBSTER PARISH	AVOYELLES PARISH
EAST FELICIANA PARISH	CADDO PARISH	TENSAS PARISH
SAINT JAMES PARISH	OUACHITA PARISH	CONCORDIA PARISH
LIVINGSTON PARISH	MOREHOUSE PARISH	GRANT PARISH
POINTE COUPEE PARISH	UNION PARISH	CALDWELL PARISH
IBERVILLE PARISH	JACKSON PARISH	SABINE PARISH
WEST BATON ROUGE PARISH	EAST CARROLL PARISH	NATCHITOCHES PARISH
WEST FELICIANA PARISH	WEST CARROLL PARISH	WINN PARISH
EAST BATON ROUGE PARISH-CITY	RICHLAND PARISH	VERNON PARISH
	LINCOLN PARISH	

K-12 in Louisiana including but not limited to:

ACADIA PARISH SCHOOL DISTRICT	PLAQUEMINES PARISH SCH DIST
ALLEN PARISH SCHOOL DISTRICT	POINTE COUPEE PARISH SCH DIST
ASCENSION PARISH SCHOOL DIST	RAPIDES PARISH SCHOOL DISTRICT
ASSUMPTION PARISH SCHOOL DIST	RED RIVER PARISH SCHOOL DIST
AVOYELLES PARISH SCHOOL DIST	RICHLAND PARISH SCHOOL DIST
BEAUREGARD PARISH SCHOOL DIST	SABINE PARISH SCHOOL DISTRICT
BIENVILLE PARISH SCHOOL DIST	ST BERNARD PARISH SCHOOL DIST
BOSSIER PARISH SCHOOL DIST	ST CHARLES PARISH PUBLIC SD
CADDO PARISH PUBLIC SCHOOLS	ST HELENA PARISH SCHOOL DIST
CALCASIEU PARISH SCHOOL DIST	ST JAMES PARISH SCHOOL DIST
CALDWELL PARISH SCHOOL DIST	ST JOHN THE BAPTIST PARISH SD
CAMERON PARISH SCHOOL DISTRICT	ST LANDRY PARISH SCH DIST
CATAHOULA PARISH SCH DISTRICT	ST MARTIN PARISH SCHOOL DIST
CLAIBORNE PARISH SCHOOL DIST	ST MARY PARISH SCHOOL DISTRICT
CONCORDIA PARISH SCHOOL DIST	ST TAMMANY PARISH SCH DISTRICT
DESOTO PARISH SCHOOL DISTRICT	TANGIPAHOA PARISH SCHOOL DIST
EAST BATON ROUGE PARISH SD	TENSAS PARISH SCHOOL DISTRICT
EAST CARROLL PARISH SCH DIST	TERREBONNE PARISH SCHOOL DIST
EAST FELICIANA PARISH SCH DIST	UNION PARISH SCHOOL DISTRICT
EVANGELINE PARISH SCHOOL DIST	VERMILION PARISH SCHOOL DIST
FRANKLIN PARISH SCHOOL DIST	VERNON PARISH SCHOOL DISTRICT
GRANT PARISH SCHOOL DISTRICT	BOGALUSA CITY SCHOOL DISTRICT
IBERIA PARISH SCHOOL DISTRICT	WASHINGTON PARISH SCHOOL DIST
IBERVILLE PARISH SCHOOL DIST	WEBSTER PARISH SCHOOL DIST
JACKSON PARISH SCHOOL DISTRICT	WEST BATON ROUGE PARISH SD
JEFFERSON PARISH PUB SCH DIST	WEST CARROLL PARISH SCH DIST
JEFFERSON DAVIS PARISH SD	WEST FELICIANA PARISH SCH DIST
LAFAYETTE PARISH SCH DISTRICT	WINN PARISH SCHOOL DISTRICT
LAFOURCHE PARISH SCHOOL DIST	CITY OF BAKER SCHOOL SYSTEM
LASALLE PARISH SCHOOL DIST	ZACHARY COMMUNITY SCHOOL DIST
LINCOLN PARISH SCHOOL DISTRICT	RECOVERY SCHOOL DISTRICT
LIVINGSTON PARISH SCHOOL DIST	CENTRAL COMMUNITY SCHOOL DIST
MADISON PARISH SCHOOL DIST	JEFFERSON PARISH-REG NETWORK 1
MOREHOUSE PARISH SCHOOL DIST	JEFFERSON PARISH-REG NETWORK 2
NATCHITOCHES PARISH SCH DIST	JEFFERSON PARISH-REG NETWORK 3
ORLEANS PARISH SCHOOL DISTRICT	JEFFERSON PARISH-TRANS NETWORK
MONROE CITY SCHOOL DISTRICT	JEFFERSON PARISH-REG SIG/TA
OUACHITA PARISH SCHOOL DIST	JEFFERSON PARISH-ADV ACAD/SPEC

Higher Education in Louisiana including but not limited to:

MEDVANCE INSTITUTE-LOUISIANA	BLUE CLIFF COLLEGE-LAFAYETTE
RIVER PARISHES COMMUNITY CLG	BOSSIER PARISH CMTY COLLEGE
LOUISIANA DELTA COMMUNITY CLG	CENTENARY COLLEGE OF LOUISIANA
SOUTH LOUISIANA CMTY CLG-LAFAY	LOUISIANA ST UNIV-SHREVEPORT
AVEDA INSTITUTE	SOUTHERN UNIV AT SHREVEPORT
EASTERN CLG OF HEALTH VOCATION	MCNEESE STATE UNIVERSITY
GRETNA CAREER COLLEGE	SOUTHERN UNIV A&M COLLEGE
BLUE CLIFF COLLEGE-SHREVEPORT	UNIV OF LOUISIANA-LAFAYETTE

NICHOLLS STATE UNIVERSITY	LOUISIANA TECH CLG-N EAST
GRAMBLING STATE UNIVERSITY	LOUISIANA TECH CLG-N WEST
LOUISIANA TECH UNIVERSITY	LOUISIANA TECH CLG-OAKDALE
NORTHWESTERN STATE UNIVERSITY	SO CTRL LOUISIANA TECH CLG-RP
DILLARD UNIVERSITY	LOUISIANA TECH CLG-RUSTON
LSU SCH OF MED-C/O BIOMED RSCH	LOUISIANA TECH COLLEGE-SABINE
UNIVERSITY OF NEW ORLEANS	LOUISIANA TECH CLG-SHELBY JACK
LOYOLA UNIVERSITY-NEW ORLEANS	LOUISIANA TECH CLG-SHREVEPORT
NEW ORLEANS BAPTIST THEO SEM	LOUISIANA TECH COLLEGE-SLIDELL
NOTRE DAME SEM GRAD SCH THEO	LOUISIANA TECH CLG-WEST JEFFER
OUR LADY OF HOLY CROSS COLLEGE	LOUISIANA TECH COLLEGE-TECHE
SOUTHERN UNIV AT NEW ORLEANS	LOUISIANA TECH CLG-TALLULAH
TULANE UNIVERSITY	NORTHSHORE TECH CMTY CLG
XAVIER UNIV OF LOUISIANA	SOWELA TECHNICAL CMTY COLLEGE
DELGADO CMTY CLG-CITY PARK	FLETCHER TECHNICAL CMTY CLG
UNIV OF LOUISIANA-MONROE	CAPITAL AREA TECH CLG-WESTSDE
LOUISIANA COLLEGE	REMINGTON COLLEGE-LAFAYETTE
LOUISIANA ST UNIV-ALEXANDRIA	HERZING UNIVERSITY-NEW ORLEANS
NUNEZ COMMUNITY COLLEGE	ITT TECHNICAL INST-ST ROSE
SAINT JOSEPH SEMINARY COLLEGE	BATON ROUGE COMMUNITY COLLEGE
SOUTHEASTERN LOUISIANA UNIV	DELTA CLG OF ARTS & TECHNOLOGY
LOUISIANA STATE UNIV AT EUNICE	REMINGTON COLLEGE-BATON ROUGE
LOUISIANA STATE UNIVERSITY	CAMELOT COLLEGE
LSU SCHOOL OF NURSING	CAMERON COLLEGE
TULANE SCHOOL OF MEDICINE	BATON ROUGE COLLEGE
LSU SCHOOL OF ALLIED HEALTH	DELTA TECH
DELGADO CMTY CLG-WEST BANK	AMERICAN SCHOOL OF BUSINESS
LSU SCHOOL OF DENTISTRY	AYERS INSTITUTE INC
LSU HEALTH SCI CTR-SHREVEPORT	ITT TECHNICAL INST-BATON ROUGE
LOUISIANA TECH CLG-T H HARRIS	OUR LADY OF THE LAKE COLLEGE
LOUISIANA TECH CLG-EVANGELINE	SOUTH LOUISIANA CMTY CLG-NEW
LSU SCH OF VETERINARY MEDICINE	LOUISIANA BAPTIST UNIVERSITY
PAUL M HEBERT LAW CENTER	DIESEL DRIVING ACADEMY
TULANE LAW SCHOOL	DIESEL DRIVING ACADEMY
SOUTHERN UNIV LAW CENTER	CAREER TECHNICAL CLG-MONROE
LOYOLA UNIVERSITY-SCH OF LAW	UNIV OF PHOENIX-LOUISIANA
BATON ROUGE SCH OF COMPUTERS	BLUE CLIFF COLLEGE-METAIRIE
WILLIAM CAREY UNIV-NEW ORLEANS	SOUTH LOUISIANA CMTY CLG-FRANK
DELGADO CMTY CLG SCH NURSING	NORTHWESTERN ST UNIV-NURSING
LSU HEALTH SCIENCE CENTER	ALEXANDRIA ACAD BEAUTY CULTURE
LOUISIANA STATE UNIV SYS OFF	AVEDA INSTITUTE-LAFAYETTE
SOUTHERN UNIV A&M CLG SYS OFF	BAT ROUGE GEN MED SCH NURSING
UNIV OF LOUISIANA SYSTEM	CAREER TECHNICAL CLG-SHREVEPOR
LOUISIANA CMTY TECH CLG SYSTEM	SOUTHWEST UNIVERSITY
LOUISIANA TECH COLLEGE-ACADIAN	DOMESTIC HOME CARE INSTITUTE
LOUISIANA TECH CLG-ALEXANDRIA	EMBRY-RIDDLE AERO U-BARKSDALE
LOUISIANA TECH CLG-ASCENSION	FAMILY PRACTICE MED CENTER
LOUISIANA TECH CLG-AVOYELLES	KENNER REG MEDICAL CENTER
LOUISIANA TECH COLLEGE-BASTROP	UNIVERSITY MEDICAL CENTER
CAPITAL AREA TECH CLG-BATON	LAKE CHARLES MEM HOSPITAL
LOUISIANA TECH CLG-C B CAREIL	EA CONWAY MED CENTER-MONROE
LOUISIANA TECH CLG-DELTA-QUACH	EARL K LONG MED CTR-BTN ROUGE
LOUISIANA TECH CLG-FL PARISHES	VETERANS ADMIN MED CTR
LOUISIANA TECH CLG-JEFFERSON	LA STATE UNIV HOSP-SHREVEPORT
LOUISIANA TECH CLG-HUEY P LONG	E JEFFERSON GENERAL HOSPITAL
LOUISIANA TECH CLG-HAMMOND	BATON ROUGE MEDICAL CENTER
LOUISIANA TECH CLG-MORGAN SMIT	VETERANS ADMIN MEDICAL CTR
LOUISIANA TECH COLLEGE-GULF	TOURO INFIRMARY
CAPITAL AREA TECH CLG-FOLKES	OCHSNER FOUNDATION HOSP
CAPITAL AREA TECH CLG-JUMON	MED CENTER OF LOUISIANA
LOUISIANA TECH CLG-LAFAYETTE	NORTH OAKS MED CENTER
LOUISIANA TECH CLG-LAFOURCHE	DELGADO CMTY CLG-SLIDELL
LOUISIANA TECH CLG-LAMAR SALT	REMINGTON COLLEGE-SHREVEPORT
LOUISIANA TECH CLG-MANSFIELD	VIRGINIA COLLEGE-BATON ROUGE
LOUISIANA TECH CLG-NATCHITOCHE	DUPLICHAIN UNIVERISTY
LOUISIANA TECH CLG-NO CENTRAL	

State Agencies in Louisiana including but not limited to:

LOUISIANA - LT. GOVERNOR
LOUISIANA - ATTORNEY GENERAL
LOUISIANA - GOVERNOR
LOUISIANA - STATE TREASURER
LOUISIANA - SECRETARY OF STATE
LOUISIANA - LOUISIANA STATE LEGISLATURE
LOUISIANA - LEGISLATIVE AUDITOR
LOUISIANA - LOUISIANA SENATE
LOUISIANA - LOUISIANA HOUSE OF
REPRESENTATIVES
LOUISIANA - SUPREME COURT OF LOUISIANA
LOUISIANA - LAW LIBRARY OF LOUISIANA
LOUISIANA - DEPARTMENT OF AGRICULTURE AND
FORESTRY
LOUISIANA - DEPARTMENT OF CULTURE, RECREATION
AND TOURISM
LOUISIANA - DEPARTMENT OF EDUCATION
LOUISIANA - DEPARTMENT OF ENVIRONMENTAL
QUALITY
LOUISIANA - DEPARTMENT OF INSURANCE
LOUISIANA - DEPARTMENT OF LABOR
LOUISIANA - DEPARTMENT OF NATURAL RESOURCES
LOUISIANA - DEPARTMENT OF PUBLIC SAFETY
LOUISIANA - DEPARTMENT OF REVENUE AND
TAXATION
LOUISIANA - DEPARTMENT OF STATE CIVIL SERVICE
LOUISIANA - DEPARTMENT OF TRANSPORTATION AND
DEVELOPMENT

LOUISIANA - DEPARTMENT OF WILDLIFE AND
FISHERIES
LOUISIANA - DIVISION OF ADMINISTRATION
LOUISIANA - STATE LIBRARY
LOUISIANA - DEPARTMENT OF CORRECTIONS
LOUISIANA - LOUISIANA STATE POLICE
LOUISIANA - OFFICE OF FINANCIAL INSTITUTIONS
LOUISIANA - DEPARTMENT OF HEALTH AND
HOSPITALS
LOUISIANA - LOUISIANA ECONOMIC DEVELOPMENT
LOUISIANA - LOUISIANA LOTTERY CORPORATION
LOUISIANA - LOUISIANA NATIONAL GUARD
LOUISIANA - OFFICE OF HOMELAND SECURITY AND
EMERGENCY PREPAREDNESS
LOUISIANA - OFFICE OF STATE PARKS
LOUISIANA - REGIONAL PLANNING COMMISSION
(JEFFERSON, ORLEANS,
PLAQUEMINES, ST. BERNARD AND ST. TAMMANY
PARISHES)
LOUISIANA - ACADIANA REGIONAL DEVELOPMENT
DISTRICT
LOUISIANA - LOUISIANA COMMISSION ON LAW
ENFORCEMENT
LOUISIANA - BOARD OF REGENTS
LOUISIANA - REAL ESTATE COMMISSION
LOUISIANA - LOUISIANA PUBLIC SERVICE COMMISSION
LOUISIANA - LOUISIANA MOTOR VEHICLE COMMISSION
LOUISIANA - FILM AND VIDEO COMMISSION

Cities, Towns, Villages, and Boroughs in New Jersey including but not limited to:

CITY OF BAYONNE
BLOOMFIELD TOWNSHIP
FAIRFIELD TOWNSHIP
TOWN OF BOONTON
BOONTON TOWNSHIP
BOROUGH OF NORTH CALDWELL
BOROUGH OF CALDWELL
WEST CALDWELL TOWNSHIP
BOROUGH OF CARTERET
CEDAR GROVE TOWNSHIP
BOROUGH OF CLIFFSIDE PARK
CITY OF CLIFTON
CRANFORD TOWNSHIP
CITY OF EAST ORANGE
BOROUGH OF EDGEWATER
BOROUGH OF ESSEX FELLS
FAIRVIEW BOROUGH HALL
BOROUGH OF FANWOOD
BOROUGH OF FORT LEE
CITY OF GARFIELD
BOROUGH OF GARWOOD
BOROUGH OF GLEN RIDGE
TOWN OF HARRISON
BOROUGH OF EAST NEWARK
CITY OF HOBOKEN
BOROUGH OF NORTH
ARLINGTON
TOWN OF KEARNY
BOROUGH OF KENILWORTH
BOROUGH OF LINCOLN PARK
WINFIELD TOWNSHIP
CITY OF LINDEN
LIVINGSTON TOWNSHIP
MAPLEWOOD TOWNSHIP
MILLBURN TOWNSHIP

MONTCLAIR TOWNSHIP
VERONA TOWNSHIP
MONTVILLE TOWNSHIP
BOROUGH OF MOUNTAIN LAKES
TOWN OF NORTH BERGEN
CITY OF ORANGE
WEST ORANGE TOWNSHIP
PARSIPPANY-TROY HILLS
TOWNSHIP
CITY OF PASSAIC
BOROUGH OF WALLINGTON
WARREN TOWNSHIP
CITY OF PLAINFIELD
BOROUGH OF NORTH
PLAINFIELD
CITY OF RAHWAY
CLARK TOWNSHIP
BOROUGH OF ROSELAND
BOROUGH OF WATCHUNG
BOROUGH OF RUTHERFORD
LYNDHURST TOWNSHIP
BOROUGH OF CARLSTADT
BOROUGH OF EAST
RUTHERFORD
BOROUGH OF MOONACHIE
BOROUGH OF WOOD RIDGE
SCOTCH PLAINS TOWNSHIP
SOUTH ORANGE VILLAGE
TOWNSHIP
BOROUGH OF SOUTH
PLAINFIELD
SPRINGFIELD TOWNSHIP
UNION TOWNSHIP
TOWN OF WEEHAWKEN
CITY OF UNION CITY

TOWN OF WESTFIELD
BOROUGH OF MOUNTAINSIDE
TOWN OF WEST NEW YORK
TOWN OF GUTTENBERG
TOWN OF SECAUCUS
WOODBRIDGE TOWNSHIP
CITY OF NEWARK
BELLEVILLE TOWNSHIP
NUTLEY TOWNSHIP
IRVINGTON TOWNSHIP
CITY OF ELIZABETH
BOROUGH OF ROSELLE
BOROUGH OF ROSELLE PARK
HILLSIDE TOWNSHIP
CITY OF JERSEY CITY
BOROUGH OF ALLENDALE
BOROUGH OF BLOOMINGDALE
BOROUGH OF BUTLER
BOROUGH OF KINNELON
BOROUGH OF ELMWOOD PARK
BOROUGH OF FAIR LAWN
BOROUGH OF FRANKLIN
BOROUGH OF FRANKLIN LAKES
BOROUGH OF HAMBURG
HARDYSTON TOWNSHIP
BOROUGH OF HO-HO-KUS
LITTLE FALLS TOWNSHIP
BOROUGH OF WOODLAND PARK
MAHWAH TOWNSHIP
BOROUGH OF MIDLAND PARK
BOROUGH OF OAKLAND
BOROUGH OF OGDENSBURG
BOROUGH OF POMPTON LAKES
PEQUANNOCK TOWNSHIP
BOROUGH OF RAMSEY

VILLAGE OF RIDGEWOOD
BOROUGH OF GLEN ROCK
BOROUGH OF RINGWOOD
BOROUGH OF RIVERDALE
BOROUGH OF UPPER SADDLE
RIVER
BOROUGH OF SADDLE RIVER
BOROUGH OF SUSSEX
WANTAGE TOWNSHIP
VERNON TOWNSHIP
BOROUGH OF WALDWICK
BOROUGH OF WANAQUE
WAYNE TOWNSHIP
WEST MILFORD TOWNSHIP
TOWN OF WYCKOFF
CITY OF PATERSON
BOROUGH OF HAWTHORNE
BOROUGH OF HALEDON
BOROUGH OF PROSPECT PARK
BOROUGH OF NORTH HALEDON
BOROUGH OF TOTOWA
CITY OF HACKENSACK
BOROUGH OF BOGOTA
BOROUGH OF HASBROUCK
HEIGHTS
BOROUGH OF LEONIA
SOUTH HACKENSACK TOWNSHIP
BOROUGH OF MAYWOOD
BOROUGH OF ALPINE
BOROUGH OF BERGENFIELD
BOROUGH OF CLOSTER
CRESSKILL BOROUGH HALL
BOROUGH OF DEMAREST
BOROUGH OF DUMONT
BOROUGH OF EMERSON
CITY OF ENGLEWOOD
BOROUGH OF ENGLEWOOD
CLIFFS
BOROUGH OF HARRINGTON
PARK
BOROUGH OF HAWORTH
BOROUGH OF HILLSDALE
BOROUGH OF LITTLE FERRY
BOROUGH OF LODI
BOROUGH OF MONTVALE
BOROUGH OF NEW MILFORD
BOROUGH OF NORTHVALE
BOROUGH OF ROCKLEIGH
BOROUGH OF NORWOOD
BOROUGH OF ORADELL
BOROUGH OF PALISADES PARK
BOROUGH OF PARAMUS
BOROUGH OF PARK RIDGE
BOROUGH OF RIDGEFIELD
VILLAGE OF RIDGEFIELD PARK
BOROUGH OF RIVER EDGE
ROCHELLE PARK TOWNSHIP
SADDLE BROOK TOWNSHIP
CITY OF TEANECK
BOROUGH OF TENAFLY
BOROUGH OF WESTWOOD
RIVER VALE TOWNSHIP
BOROUGH OF OLD TAPPAN
WASHINGTON TOWNSHIP
BOROUGH OF WOODCLIFF LAKE
BOROUGH OF RED BANK
BOROUGH OF SHREWSBURY

BOROUGH OF FAIR HAVEN
BOROUGH OF ALLENHURST
LOCH ARBOUR VILLAGE
BOROUGH OF INTERLAKEN
CITY OF ASBURY PARK
BOROUGH OF ATLANTIC
HIGHLANDS
BOROUGH OF AVON BY THE SEA
BOROUGH OF BELMAR
BOROUGH OF LAKE COMO
WALL TOWNSHIP
BOROUGH OF BRADLEY BEACH
COLTS NECK TOWNSHIP
BOROUGH OF DEAL
BOROUGH OF EATONTOWN
SHREWSBURY TOWNSHIP
BOROUGH OF TINTON FALLS
BOROUGH OF ENGLISHTOWN
MANALAPAN TOWNSHIP
FARMINGDALE BOROUGH
BOROUGH OF FREEHOLD
FREEHOLD TOWNSHIP
HAZLET TOWNSHIP
HOWELL TOWNSHIP
BOROUGH OF HIGHLANDS
HOLMDEL TOWNSHIP
KEANSBURG BOROUGH
BOROUGH OF KEYPORT
BOROUGH OF UNION BEACH
BOROUGH OF LITTLE SILVER
CITY OF LONG BRANCH
MARLBORO TOWNSHIP
ABERDEEN TOWNSHIP
BOROUGH OF MATAWAN
MIDDLETOWN TOWNSHIP
BOROUGH OF MONMOUTH
BEACH
BOROUGH OF NEPTUNE CITY
NEPTUNE TOWNSHIP
OCEAN TOWNSHIP
BOROUGH OF OCEANPORT
BOROUGH OF RUMSON
BOROUGH OF SEA BRIGHT
SPRING LAKE BOROUGH PARKS
AND
REC DEPT
BOROUGH OF SPRING LAKE
BOROUGH OF SPRING LAKE
HEIGHTS
BOROUGH OF WEST LONG
BRANCH
TOWN OF DOVER
BOROUGH OF VICTORY
GARDENS
MINE HILL TOWNSHIP
ALLAMUCHY TOWNSHIP
BOROUGH OF ANDOVER
FRANKFORD TOWNSHIP
TOWN OF BELVIDERE
WHITE TOWNSHIP
BLAIRSTOWN TOWNSHIP
FRELINGHUYSEN TOWNSHIP
HARDWICK TOWNSHIP
BOROUGH OF BRANCHVILLE
SANDYSTON TOWNSHIP
MONTAGUE TOWNSHIP
MOUNT OLIVE TOWNSHIP

CALIFON BOROUGH
TEWKSBURY TOWNSHIP
KNOWLTON TOWNSHIP
DENVILLE TOWNSHIP
INDEPENDENCE TOWNSHIP
LIBERTY TOWNSHIP
CITY OF HACKETTSTOWN
BOROUGH OF HOPATCONG
HOPE TOWNSHIP
LAFAYETTE TOWNSHIP
JEFFERSON TOWNSHIP
ROXBURY TOWNSHIP
WASHINGTON TOWNSHIP
BOROUGH OF MOUNT
ARLINGTON
BOROUGH OF NETCONG
TOWN OF NEWTON
ANDOVER TOWNSHIP
STILLWATER TOWNSHIP
FREDON TOWNSHIP
HAMPTON TOWNSHIP
OXFORD TOWNSHIP
MANSFIELD TOWNSHIP
ROCKAWAY TOWNSHIP
BOROUGH OF ROCKAWAY
RANDOLPH TOWNSHIP
SPARTA TOWNSHIP
BOROUGH OF STANHOPE
BYRAM TOWNSHIP
GREEN TOWNSHIP
BOROUGH OF WASHINGTON
WASHINGTON TOWNSHIP
BOROUGH OF WHARTON
CITY OF SUMMIT
BERNARDS TOWNSHIP
BEDMINSTER TOWNSHIP
BERKELEY HEIGHTS TOWNSHIP
BOROUGH OF BERNARDSVILLE
MENDHAM TOWNSHIP
CHATHAM TOWNSHIP
BOROUGH OF CHATHAM
BOROUGH OF CHESTER
CHESTER TOWNSHIP
BOROUGH OF FAR HILLS
BOROUGH OF FLORHAM PARK
LONG HILL TOWNSHIP
EAST HANOVER TOWNSHIP
BOROUGH OF MADISON
BOROUGH OF MENDHAM
BOROUGH OF MORRIS PLAINS
MORRIS TOWNSHIP
TOWN OF MORRISTOWN
BOROUGH OF NEW PROVIDENCE
HARDING TOWNSHIP
BOROUGH OF PEAPACK-
GLADSTONE
HANOVER TOWNSHIP
ALLOWAY TOWNSHIP
CHERRY HILL TOWNSHIP
WATERFORD TOWNSHIP
BARNEGAT TOWNSHIP
BARNEGAT LIGHT BOROUGH
BOROUGH OF BARRINGTON
BOROUGH OF HARVEY CEDARS
BOROUGH OF BEACH HAVEN
LONG BEACH TOWNSHIP
BOROUGH OF SHIP BOTTOM

BOROUGH OF SURF CITY	ELSINBORO TOWNSHIP	STOW CREEK TOWNSHIP
BOROUGH OF BERLIN	BOROUGH OF SOMERDALE	BUENA VISTA TOWNSHIP
CITY OF BEVERLY	BOROUGH OF HI-NELLA	LAWRENCE TOWNSHIP
EDGEWATER PARK TOWNSHIP	BOROUGH OF STRATFORD	BOROUGH OF CLAYTON
GLOUCESTER TOWNSHIP	BOROUGH OF SWEDESBORO	WEYMOUTH TOWNSHIP
WASHINGTON TOWNSHIP	WOOLWICH TOWNSHIP	BOROUGH OF ELMER
BOROUGH OF TAVISTOCK	WEST DEPTFORD TOWNSHIP	UPPER PITTSGROVE TOWNSHIP
LOGAN TOWNSHIP	LITTLE EGG HARBOR TOWNSHIP	PITTSGROVE TOWNSHIP
BURLINGTON TOWNSHIP	BOROUGH OF TUCKERTON	CITY OF ESTELL MANOR
CITY OF BURLINGTON	SOUTHAMPTON TOWNSHIP	FAIRFIELD TOWNSHIP
WOODLAND TOWNSHIP	SHAMONG TOWNSHIP	FRANKLIN TOWNSHIP
BOROUGH OF LAUREL SPRINGS	TABERNACLE TOWNSHIP	GREENWICH TOWNSHIP
BOROUGH OF CLEMENTON	BOROUGH OF CHESILHURST	MAURICE RIVER TOWNSHIP
BOROUGH OF PINE HILL	BOROUGH OF WENONAH	HAMILTON TOWNSHIP
BOROUGH OF LINDENWOLD	BERLIN TOWNSHIP	CITY OF MILLVILLE
MANSFIELD TOWNSHIP	EAGLESWOOD TOWNSHIP	BOROUGH OF BUENA
BOROUGH OF GIBBSBORO	BOROUGH OF WESTVILLE	ELK TOWNSHIP
GREENWICH TOWNSHIP	MONROE TOWNSHIP	BOROUGH OF NEWFIELD
BOROUGH OF GLASSBORO	DEPTFORD TOWNSHIP	DOWNE TOWNSHIP
CITY OF GLOUCESTER CITY	CITY OF WOODBURY	COMMERCIAL TOWNSHIP
BOROUGH OF HADDONFIELD	BOROUGH OF WOODBURY	DEERFIELD TOWNSHIP
BOROUGH OF HADDON HEIGHTS	HEIGHTS	BOROUGH OF SHILOH
HAINESPORT TOWNSHIP	BOROUGH OF WOODSTOWN	CITY OF VINELAND
TOWN OF HAMMONTON	PILESGROVE TOWNSHIP	CITY OF ATLANTIC CITY
BOROUGH OF FOLSOM	BOROUGH OF BELLMAWR	CITY OF MARGATE CITY
WINSLOW TOWNSHIP	CITY OF CAMDEN	BOROUGH OF LONGPORT
LOWER ALLOWAYS CREEK	BOROUGH OF AUDUBON PARK	CITY OF VENTNOR CITY
TOWNSHIP	BOROUGH OF AUDUBON	BOROUGH OF ALLENTOWN
SOUTH HARRISON TOWNSHIP	BOROUGH OF OAKLYN	FIELDSBORO BOROUGH
SPRINGFIELD TOWNSHIP	BOROUGH OF WOODLYNNE	CITY OF BORDENTOWN
VOORHEES TOWNSHIP	HADDON TOWNSHIP	BORDENTOWN TOWNSHIP
WILLINGBORO TOWNSHIP	BOROUGH OF COLLINGSWOOD	MILLSTONE TOWNSHIP
LUMBERTON TOWNSHIP	BOROUGH OF MERCHANTVILLE	NEW HANOVER TOWNSHIP
BOROUGH OF MAGNOLIA	PENNSAUKEN TOWNSHIP	CRANBURY TOWNSHIP
STAFFORD TOWNSHIP	CITY OF ABSECON	UPPER FREEHOLD TOWNSHIP
MANTUA TOWNSHIP	BOROUGH OF AVALON	CHESTERFIELD TOWNSHIP
MAPLE SHADE TOWNSHIP	CITY OF BRIGANTINE	FLORENCE TOWNSHIP
EVESHAM TOWNSHIP	BOROUGH OF WEST CAPE MAY	EAST WINDSOR TOWNSHIP
MOUNT LAUREL TOWNSHIP	CITY OF CAPE MAY	BOROUGH OF HIGHTSTOWN
MEDFORD TOWNSHIP	GALLOWAY TOWNSHIP	BOROUGH OF HOPEWELL
BOROUGH OF MEDFORD LAKES	MIDDLE TOWNSHIP	JACKSON TOWNSHIP
EAST GREENWICH TOWNSHIP	CAPE MAY POINT BOROUGH	CITY OF LAMBERTVILLE
MOORESTOWN TOWNSHIP	DENNIS TOWNSHIP	WEST AMWELL TOWNSHIP
BOROUGH OF MOUNT EPHRAIM	CITY OF EGG HARBOR CITY	PLUMSTED TOWNSHIP
MOUNT HOLLY TOWNSHIP	TOWN OF WASHINGTON	BOROUGH OF PENNINGTON
EASTAMPTON TOWNSHIP	MULLICA TOWNSHIP	PLAINSBORO TOWNSHIP
WESTAMPTON TOWNSHIP	CITY OF LINWOOD	BOROUGH OF PRINCETON
HARRISON TOWNSHIP	BASS RIVER TOWNSHIP	PRINCETON TOWNSHIP
BOROUGH OF NATIONAL PARK	CITY OF NORTHFIELD	WEST WINDSOR TOWNSHIP
BOROUGH OF PALMYRA	CITY OF OCEAN CITY	EAST AMWELL TOWNSHIP
BOROUGH OF PAULSBORO	CITY OF PLEASANTVILLE	BOROUGH OF ROCKY HILL
OLDMANS TOWNSHIP	EGG HARBOR TOWNSHIP	BOROUGH OF ROOSEVELT
BOROUGH OF PEMBERTON	CITY OF PORT REPUBLIC	DELAWARE TOWNSHIP
PEMBERTON TOWNSHIP	CITY OF SEA ISLE	MONTGOMERY TOWNSHIP
BOROUGH OF PENNS GROVE	CITY OF SOMERS POINT	PARKS AND
CARNEYS POINT TOWNSHIP	BOROUGH OF STONE HARBOR	REC DEPT
PENNSVILLE TOWNSHIP	UPPER TOWNSHIP	BOROUGH OF STOCKTON
BOROUGH OF PITMAN	LOWER TOWNSHIP	HOPEWELL TOWNSHIP
QUINTON TOWNSHIP	CITY OF NORTH WILDWOOD	BOROUGH OF WRIGHTSTOWN
RIVERSIDE TOWNSHIP	BOROUGH OF WILDWOOD CREST	NORTH HANOVER TOWNSHIP
DELANCO TOWNSHIP	CITY OF WILDWOOD	CITY OF TRENTON
DELRAN TOWNSHIP	BOROUGH OF WEST WILDWOOD	EWING TOWNSHIP
BOROUGH OF RIVERTON	BOROUGH OF WOODBINE	LAWRENCE TOWNSHIP
CINNAMINSON TOWNSHIP	CITY OF CORBIN CITY	HAMILTON TOWNSHIP
BOROUGH OF RUNNEMEDE	HOPEWELL TOWNSHIP	ROBBINSVILLE TOWNSHIP
CITY OF SALEM	CITY OF BRIDGETON	LAKEWOOD TOWNSHIP
MANNINGTON TOWNSHIP	UPPER DEERFIELD TOWNSHIP	BERKELEY TOWNSHIP

BOROUGH OF BEACHWOOD
BOROUGH OF MANTOLOKING
BRICK TOWNSHIP
BOROUGH OF BRIELLE
LACEY TOWNSHIP
BOROUGH OF ISLAND HEIGHTS
BOROUGH OF LAKEHURST
BOROUGH OF LAVALLETTE
BOROUGH OF MANASQUAN
OCEAN GATE BOROUGH
BOROUGH OF PINE BEACH
BOROUGH OF BAY HEAD
BOROUGH OF POINT PLEASANT
BEACH
BOROUGH OF POINT PLEASANT
BOROUGH OF SEA GIRT
BOROUGH OF SEASIDE HEIGHTS
BOROUGH OF SEASIDE PARK
BOROUGH OF SOUTH TOMS
RIVER
OCEAN TOWNSHIP
MANCHESTER TOWNSHIP
UNION TOWNSHIP
BETHLEHEM TOWNSHIP
KINGWOOD TOWNSHIP
BOROUGH OF BLOOMSBURY
BOROUGH OF BOUND BROOK

BRIDGEWATER TOWNSHIP
FRANKLIN TOWNSHIP
TOWN OF CLINTON
BOROUGH OF DUNELLEN
GREEN BROOK TOWNSHIP
EAST BRUNSWICK TOWNSHIP
EDISON TOWNSHIP
BOROUGH OF FLEMINGTON
RARITAN TOWNSHIP
FRENCHTOWN BOROUGH
BOROUGH OF GLEN GARDNER
LEBANON TOWNSHIP
BOROUGH OF HAMPTON
BOROUGH OF HELMETTA
BOROUGH OF HIGH BRIDGE
BOROUGH OF JAMESBURG
MONROE TOWNSHIP
BOROUGH OF LEBANON
BOROUGH OF MANVILLE
BOROUGH OF METUCHEN
HILLSBOROUGH TOWNSHIP
BOROUGH OF MILLSTONE
BOROUGH OF MIDDLESEX
BOROUGH OF MILFORD
HOLLAND TOWNSHIP
ALEXANDRIA TOWNSHIP
BOROUGH OF MILLTOWN

SOUTH BRUNSWICK TOWNSHIP
PISCATAWAY TOWNSHIP
OLD BRIDGE TOWNSHIP
CITY OF PERTH AMBOY
LOPATCONG TOWNSHIP
TOWN OF PHILLIPSBURG
BOROUGH OF ALPHA
POHATCONG TOWNSHIP
HARMONY TOWNSHIP
FRANKLIN TOWNSHIP
BOROUGH OF RARITAN
BOROUGH OF SAYREVILLE
FRANKLIN TOWNSHIP
BOROUGH OF SUMMERVILLE
BRANCHBURG TOWNSHIP
CITY OF SOUTH AMBOY
BOROUGH OF SOUTH BOUND
BROOK
BOROUGH OF SOUTH RIVER
BOROUGH OF SPOTSWOOD
GREENWICH TOWNSHIP
READINGTON TOWNSHIP
CITY OF NEW BRUNSWICK
NORTH BRUNSWICK TOWNSHIP
BOROUGH OF HIGHLAND PARK

Counties in New Jersey including but not limited to:

ESSEX COUNTY
UNION COUNTY
HUDSON COUNTY
PASSAIC COUNTY
BERGEN COUNTY
MONMOUTH COUNTY
WARREN COUNTY

SUSSEX COUNTY
MORRIS COUNTY
BURLINGTON COUNTY
SALEM COUNTY
GLOUCESTER COUNTY
CAMDEN COUNTY
CAPE MAY COUNTY

CUMBERLAND COUNTY
ATLANTIC COUNTY
MERCER COUNTY
OCEAN COUNTY
HUNTERDON COUNTY
SOMERSET COUNTY
MIDDLESEX COUNTY

K-12 in New Jersey including but not limited to:

ABSECON CITY ELEM SCH DISTRICT
ATLANTIC CITY PUBLIC SCH DIST
BRIGANTINE PUBLIC SCHOOL DIST
BUENA REGIONAL SCHOOL DISTRICT
EGG HARBOR CITY PUB SCH DIST
EGG HARBOR TWP SCHOOL DISTRICT
ESTELL MANOR CITY SCHOOL DIST
FOLSOM SCHOOL DISTRICT
GALLOWAY TWP SCHOOL DISTRICT
GREATER EGG HARBOR REG HIGH SD
HAMILTON TWP SCHOOL DISTRICT
HAMMONTON TOWN SCHOOL DISTRICT
LINWOOD PUBLIC SCHOOL DISTRICT
MAINLAND REGIONAL HS DISTRICT
MARGATE CITY SCHOOL DISTRICT
MULLICA TWP SCHOOL DISTRICT
NORTHFIELD CMTY SCHOOL DIST
PLEASANTVILLE SCHOOL DISTRICT
PORT REPUBLIC SCHOOL DISTRICT
SOMERS POINT PUBLIC SCHOOLS
VENTNOR CITY SCHOOL DISTRICT
WEYMOUTH TWP SCHOOL DISTRICT
ALLENDALE PUBLIC SCHOOL DIST
ALPINE SCHOOL DISTRICT
BERGEN CO TECH SCHOOL DIST
BERGENFIELD SCHOOL DISTRICT
BOGOTA SCHOOL DISTRICT
CARLSTADT PUB SCHOOL DISTRICT

EAST RUTHERFORD SCHOOL DIST
CARLSTADT E RUTHERFORD REG SD
CLIFFSIDE PARK SCHOOL DISTRICT
CLOSTER SCHOOL DISTRICT
CRESSKILL SCHOOL DISTRICT
DEMAREST SCHOOL DISTRICT
DUMONT SCHOOL DISTRICT
ELMWOOD PARK SCHOOL DISTRICT
EDGEWATER SCHOOL DISTRICT
EMERSON SCHOOL DISTRICT
ENGLEWOOD PUBLIC SCH DISTRICT
ENGLEWOOD CLIFFS SCHOOL DIST
FAIR LAWN SCHOOL DISTRICT
FAIRVIEW SCHOOL DISTRICT
FT LEE SCHOOL DISTRICT
FRANKLIN LAKES SCHOOL DISTRICT
GARFIELD SCHOOL DISTRICT
GLEN ROCK SCHOOL DISTRICT
HACKENSACK PUBLIC SCHOOLS
HARRINGTON PARK SCHOOL DIST
HASBROUCK HEIGHTS SCHOOL DIST
HAWORTH SCHOOL DISTRICT
HILLSDALE SCHOOL DISTRICT
HO-HO-KUS SCHOOL DISTRICT
LEONIA SCHOOL DISTRICT
LITTLE FERRY SCHOOL DISTRICT
LODI SCHOOL DISTRICT
LYNDHURST SCHOOL DISTRICT

MAHWAH TWP SCHOOL DISTRICT
MAYWOOD SCHOOL DISTRICT
MIDLAND PARK PUBLIC SCH DIST
MONTVALE SCHOOL DISTRICT
MOONACHIE SCHOOL DISTRICT
NEW MILFORD SCHOOL DISTRICT
NORTH ARLINGTON SCHOOL DIST
NORTHERN HIGHLANDS REG HSD
NORTHERN VALLEY REG HIGH SD
NORTHVALE PUBLIC SCHOOL DIST
NORWOOD PUBLIC SCHOOL DISTRICT
OAKLAND SCHOOL DISTRICT
OLD TAPPAN SCHOOL DISTRICT
RIVER DELL REGIONAL SCH DIST
ORADELL PUBLIC SCHOOL DISTRICT
PALISADES PARK SCHOOL DISTRICT
PARAMUS SCHOOL DISTRICT
PARK RIDGE SCHOOL DISTRICT
PASCACK VLY REG HIGH SCH DIST
RAMAPO INDIAN HILLS REG HSD
RAMSEY PUBLIC SCHOOL DISTRICT
RIDGEFIELD SCHOOL DISTRICT
RIDGEFIELD PARK SCH DISTRICT
RIDGEWOOD VILLAGE SCH DIST
RIVER EDGE SCHOOL DISTRICT
RIVER VALE SCHOOL DISTRICT
ROCHELLE PARK SCHOOL DISTRICT
RUTHERFORD SCHOOL DISTRICT
SADDLE BROOK TWP SCH DISTRICT
SADDLE RIVER SCHOOL DISTRICT
SOUTH HACKENSACK SCHOOL DIST
TEANECK SCHOOL DISTRICT
TENAFLY SCHOOL DISTRICT
UPPER SADDLE RIVER SCHOOLS
WALDWICK SCHOOL DISTRICT
WALLINGTON PUBLIC SCHOOLS
WESTWOOD REG SCHOOL DISTRICT
WOODCLIFF LAKE SCH DIST
WOOD RIDGE SCHOOL DISTRICT
WYCKOFF SCHOOL DISTRICT
BASS RIVER TWP SCHOOL DISTRICT
BEVERLY CITY SCHOOL DISTRICT
BORDENTOWN REG SCHOOL DISTRICT
BURLINGTON CITY PUBLIC SD
BURLINGTON TWP SCHOOL DISTRICT
BURLINGTON CO INST TECH DIST
CHESTERFIELD TWP SCHOOL DIST
CINNAMINSON TWP SCHOOL DIST
DELANCO TWP SCHOOL DISTRICT
DELRAN TWP SCHOOL DISTRICT
EASTAMPTON TWP SCHOOL DISTRICT
EDGEWATER PARK TWP SCHOOL DIST
EVESHAM TWP SCHOOL DISTRICT
FLORENCE TWP SCHOOL DISTRICT
HAINESPORT TWP SCHOOL DISTRICT
LENAPE REGIONAL HIGH SCH DIST
LUMBERTON TWP SCHOOL DISTRICT
MANSFIELD TWP SCHOOL DISTRICT
MAPLE SHADE TWP SCHOOL DIST
MEDFORD LAKES SCHOOL DISTRICT
MEDFORD TWP SCHOOL DISTRICT
MOORESTOWN TWP SCHOOL DIST
MT HOLLY TWP SCHOOL DISTRICT
MT LAUREL TWP ELEM SCHOOL DIST
NEW HANOVER TWP SCHOOL DIST
NORTH HANOVER TWP SCH DISTRICT
NORTHERN BURLINGTON CO REG SD

PALMYRA BOROUGH SCH DISTRICT
PEMBERTON TOWNSHIP SCH DIST
RANCOCAS VALLEY REG HS DIST
RIVERSIDE TWP PUBLIC SCH DIST
RIVERTON BOROUGH SCHOOL DIST
SHAMONG TWP SCHOOL DISTRICT
SOUTHAMPTON TWP SCHOOL DIST
SPRINGFIELD TWP SCHOOL DIST
TABERNACLE TWP SCHOOL DISTRICT
WASHINGTON TWP SCHOOL DISTRICT
WESTAMPTON TWP SCHOOL DISTRICT
WILLINGBORO PUBLIC SCHOOL DIST
WOODLAND TWP SCHOOL DISTRICT
AUDUBON PUBLIC SCH DISTRICT
BARRINGTON SCHOOL DIST
BELLMAWR BOROUGH SCH DISTRICT
BERLIN BOROUGH SCHOOL DISTRICT
BERLIN TWP SCHOOL DISTRICT
BLACK HORSE PIKE REG SCH DIST
BROOKLAWN SCHOOL DISTRICT
CAMDEN CITY SCHOOL DISTRICT
CAMDEN CO TECHNICAL SCH DIST
CHERRY HILL PUBLIC SCHOOL DIST
CLEMENTON ELEM SCHOOL DISTRICT
COLLINGSWOOD PUBLIC SCH DIST
EASTERN CAMDEN CO REG SCH DIST
GIBBSBORO SCHOOL DISTRICT
GLOUCESTER CITY SCHOOL DIST
GLOUCESTER TWP SCHOOL DISTRICT
HADDON HEIGHTS PUBLIC SCH DIST
HADDON TWP SCHOOL DISTRICT
HADDONFIELD PUBLIC SCH DIST
LAUREL SPRINGS SCHOOL DISTRICT
LAWNSIDE PUBLIC SCHOOL DIST
LINDENWOLD SCHOOL DISTRICT
MAGNOLIA PUBLIC SCH DISTRICT
MERCHANTVILLE SCHOOL DISTRICT
MT EPHRAIM SCHOOL DISTRICT
OAKLYN PUBLIC SCHOOL DISTRICT
PENNSAUKEN PUBLIC SCHOOL DIST
PINE HILL PUBLIC SCHOOL DIST
RUNNEMEDE PUBLIC SCHOOL DIST
SOMERDALE PUBLIC SCHOOL DIST
STERLING HIGH SCHOOL DISTRICT
STRATFORD BOROUGH SCH DISTRICT
VOORHEES TWP SCHOOL DISTRICT
WATERFORD TWP SCHOOL DISTRICT
WINSLOW TWP SCHOOL DISTRICT
WOODLYNNE PUBLIC SCHOOL DIST
AVALON SCHOOL DISTRICT
CAPE MAY CITY SCHOOL DISTRICT
CAPE MAY CO TECH SCH DISTRICT
DENNIS TWP SCHOOL DISTRICT
LOWER CAPE MAY REG SCH DIST
LOWER TWP ELEM SCHOOL DISTRICT
MIDDLE TWP SCHOOL DISTRICT
NORTH WILDWOOD SCHOOL DISTRICT
OCEAN CITY SCHOOL DISTRICT
STONE HARBOR SCHOOL DISTRICT
UPPER TWP SCHOOL DISTRICT
WEST CAPE MAY SCHOOL DISTRICT
WILDWOOD PUBLIC SCHOOL DIST
WILDWOOD CREST SCHOOL DISTRICT
WOODBINE SCHOOL DISTRICT
BRIDGETON SCHOOL DISTRICT
COMMERCIAL TWP SCHOOL DIST
CUMBERLAND CO VOC TECH SD

DEERFIELD TWP SCHOOL DISTRICT
DOWNE TWP SCHOOL DISTRICT
FAIRFIELD TWP SCHOOL DISTRICT
GREENWICH TWP SCHOOL DISTRICT
HOPEWELL TWP SCHOOL DISTRICT
LAWRENCE TWP SCHOOL DISTRICT
MAURICE RIVER TWP SCHOOL DIST
MILLVILLE PUBLIC SCHOOLS
STOW CREEK TWP SCHOOL DISTRICT
UPPER DEERFIELD TWP SCH DIST
VINELAND PUBLIC SCHOOL DIST
BELLEVILLE SCHOOL DISTRICT
BLOOMFIELD TWP SCHOOL DISTRICT
CALDWELL-W CALDWELL SCH DIST
CEDAR GROVE SCHOOL DISTRICT
EAST ORANGE SCHOOL DISTRICT
ESSEX CO VOC SCHOOL DISTRICT
ESSEX FELLS SCHOOL DISTRICT
FAIRFIELD PUBLIC SCH DIST
GLEN RIDGE SCHOOL DISTRICT
IRVINGTON PUBLIC SCHOOL DIST
LIVINGSTON PUBLIC SCHOOL DIST
MILLBURN TWP SCHOOL DISTRICT
MONTCLAIR SCHOOL DISTRICT
NEWARK PUBLIC SCHOOL DISTRICT
NORTH CALDWELL SCH DISTRICT
NUTLEY SCHOOL DISTRICT
ORANGE TWP SCHOOL DISTRICT
ROSELAND SCHOOL DISTRICT
SOUTH ORANGE MAPLEWOOD SD
VERONA SCHOOL DISTRICT
WEST ESSEX REG SCHOOL DISTRICT
WEST ORANGE SCHOOL DISTRICT
CLAYTON SCHOOL DISTRICT
CLEARVIEW REG SCHOOL DISTRICT
DEPTFORD TWP SCH DISTRICT
EAST GREENWICH TWP SCHOOL DIST
ELK TWP SCHOOL DISTRICT
FRANKLIN TWP SCHOOL DISTRICT
GATEWAY REG HIGH SCHOOL DIST
GLASSBORO SCHOOL DISTRICT
GLOUCESTER CO VOC TECH SD
GREENWICH TWP SCHOOL DISTRICT
HARRISON TWP SCHOOL DISTRICT
KINGSWAY REGIONAL SCH DISTRICT
LOGAN TWP SCHOOL DISTRICT
MANTUA TWP SCHOOL DISTRICT
MONROE TWP PUBLIC SCHOOL DIST
NATIONAL PARK SCHOOL DISTRICT
PAULSBORO SCHOOL DISTRICT
PITMAN SCHOOL DISTRICT
SOUTH HARRISON TWP ELEM SD
DELSEA REGIONAL HIGH SCH DIST
SWEDESBORO WOOLWICH SCH DIST
WASHINGTON TWP SCHOOL DISTRICT
WENONAH SCHOOL DISTRICT
WEST DEPTFORD TWP SCH DISTRICT
WESTVILLE SCHOOL DISTRICT
WOODBURY CITY PUBLIC SCH DIST
WOODBURY HEIGHTS SCHOOL DIST
BAYONNE SCHOOL DISTRICT
EAST NEWARK PUBLIC SCHOOL DIST
GUTTENBERG SCHOOL DISTRICT
HARRISON PUBLIC SCH DISTRICT
HOBOKEN SCHOOL DISTRICT
JERSEY CITY PUBLIC SCHOOL DIST
KEARNY SCHOOL DISTRICT

NORTH BERGEN SCHOOL DISTRICT
SECAUCUS SCHOOL DISTRICT
UNION CITY SCHOOL DISTRICT
WEEHAWKEN SCHOOL DISTRICT
WEST NEW YORK SCHOOL DISTRICT
ALEXANDRIA TWP SCHOOL DISTRICT
BETHLEHEM TWP SCHOOL DISTRICT
BLOOMSBURY SCHOOL DISTRICT
CALIFON SCHOOL DISTRICT
CLINTON GLEN GARDNER PUBLIC SD
CLINTON TWP SCHOOL DISTRICT
DELAWARE TWP SCHOOL DISTRICT
DELAWARE VLY REG HIGH SCH DIST
EAST AMWELL TWP SCHOOL DIST
FLEMINGTON-RARITAN REGIONAL SD
FRANKLIN TWP SCHOOL DISTRICT
FRENCHTOWN ELEM SCH DISTRICT
HAMPTON BOROUGH SCHOOL DIST
HIGH BRIDGE BOROUGH SCH DIST
HOLLAND TWP SCHOOL DISTRICT
HUNTERDON CENTRAL REG HS DIST
KINGWOOD TWP SCHOOL DISTRICT
LAMBERTVILLE PUBLIC SCH DIST
LEBANON BOROUGH SCH DISTRICT
LEBANON TWP SCHOOL DISTRICT
MILFORD PUBLIC SCH DISTRICT
NORTH HUNTERDON-VOORHEES RHSD
READINGTON TWP PUBLIC SCHOOLS
SOUTH HUNTERDON REG HIGH SD
STOCKTON BOROUGH SCH DISTRICT
TEWKSBURY TWP SCHOOL DISTRICT
UNION TWP SCHOOL DISTRICT
WEST AMWELL TWP SCHOOL DIST
EAST WINDSOR REG SCH DISTRICT
EWING TWP PUBLIC SCHOOLS
HAMILTON TWP SCHOOL DISTRICT
HOPEWELL VALLEY REG SCH DIST
LAWRENCE TWP PUBLIC SCHOOLS
MERCER CO TECH SCHOOL DISTRICT
PRINCETON PUBLIC SCHOOLS
TRENTON SCHOOL DISTRICT
ROBBINSVILLE PUBLIC SCHOOLS
WEST WINDSOR-PLAINSBORO REG SD
CARTERET PUBLIC SCHOOLS
CRANBURY TWP SCHOOL DISTRICT
DUNELLEN SCHOOL DISTRICT
EAST BRUNSWICK PUBLIC SCH DIST
EDISON TWP PUBLIC SCHOOL DIST
HIGHLAND PARK SCHOOL DISTRICT
JAMESBURG SCHOOL DISTRICT
OLD BRIDGE TWP SCHOOL DIST
METUCHEN SCHOOL DISTRICT
MIDDLESEX PUBLIC SCH DIST
MIDDLESEX CO VOC TECH HSD
MILLTOWN SCHOOL DISTRICT
MONROE TWP SCHOOL DISTRICT
NEW BRUNSWICK SCHOOL DISTRICT
NORTH BRUNSWICK TWP PUBLIC SD
PERTH AMBOY SCHOOL DISTRICT
PISCATAWAY TWP SCHOOL DISTRICT
SAYREVILLE SCHOOL DISTRICT
SOUTH AMBOY SCHOOL DISTRICT
SOUTH BRUNSWICK PUB SCH DIST
SOUTH PLAINFIELD PUBLIC SD
SOUTH RIVER SCHOOL DISTRICT
SPOTSWOOD SCHOOL DISTRICT
WOODBRIDGE TWP SCHOOL DISTRICT

ASBURY PARK SCHOOL DISTRICT
ATLANTIC HIGHLANDS SCHOOL DIST
AVON BY SEA SCHOOL DISTRICT
BELMAR SCHOOL DISTRICT
BRADLEY BEACH SCHOOL DISTRICT
BRIELLE SCHOOL DISTRICT
COLTS NECK TWP SCHOOL DISTRICT
DEAL ELEM SCHOOL DISTRICT
EATONTOWN PUBLIC SCHOOL DIST
FAIR HAVEN PUBLIC SCH DISTRICT
FARMINGDALE SCHOOL DISTRICT
FREEHOLD BOROUGH SCH DIST
FREEHOLD REG HIGH SCHOOL DIST
FREEHOLD TWP ELEM SCH DISTRICT
HAZLET TWP SCHOOL DISTRICT
HENRY HUDSON REG SCHOOL DIST
HIGHLANDS ELEM SCHOOL DISTRICT
HOLMDEL TWP SCHOOL DISTRICT
HOWELL TWP SCHOOL DISTRICT
KEANSBURG BOROUGH SCHOOL DIST
KEYPORT SCHOOL DISTRICT
LITTLE SILVER SCHOOL DISTRICT
LONG BRANCH SCHOOL DISTRICT
MANALAPAN ENGLISHTOWN REG SD
MANASQUAN PUBLIC SCH DISTRICT
MARLBORO TWP PUBLIC SCH DIST
MATAWAN ABERDEEN REGIONAL SD
MIDDLETOWN TWP SCH DISTRICT
MILLSTONE TWP SCHOOL DISTRICT
MONMOUTH BEACH SCHOOL DIST
MONMOUTH REG HIGH SCHOOL DIST
NEPTUNE CITY SCH DIST
NEPTUNE TWP SCHOOL DISTRICT
OCEAN TWP SCHOOL DISTRICT
OCEANPORT SCHOOL DISTRICT
RED BANK BOROUGH PUBLIC SD
RED BANK REG HIGH SCHOOL DIST
ROOSEVELT SCHOOL DISTRICT
RUMSON BOROUGH ELEM SCH DIST
RUMSON FAIRHAVEN REG HIGH SD
SEA GIRT SCHOOL DISTRICT
SHORE REGIONAL HIGH SCH DIST
SHREWSBURY BOROUGH SCH DIST
SPRING LAKE SCHOOL DISTRICT
SPRING LAKE HEIGHTS SCH DIST
TINTON FALLS SCHOOL DISTRICT
UNION BEACH PUBLIC SCHOOL DIST
UPPER FREEHOLD REG SCH DIST
WALL TWP SCHOOL DISTRICT
WEST LONG BRANCH SCH DISTRICT
BOONTON SCHOOL DIST
BOONTON TWP SCH DIST
BUTLER SCHOOL DISTRICT
SCHOOL DIST OF THE CHATHAMS
CHESTER SCHOOL DISTRICT
DENVILLE TWP SCHOOL DISTRICT
DOVER PUBLIC SCHOOL DISTRICT
EAST HANOVER TWP SCHOOL DIST
FLORHAM PARK SCHOOL DISTRICT
HANOVER PARK REG HIGH SCH DIST
HANOVER TWP PUBLIC SCHOOLS
HARDING TWP SCHOOL DISTRICT
JEFFERSON TWP SCHOOL DISTRICT
KINNELON SCHOOL DISTRICT
LINCOLN PARK SCH DIST
MADISON SCHOOL DISTRICT
MENDHAM BOROUGH SCH DISTRICT

MENDHAM TWP SCHOOL DISTRICT
MINE HILL TWP SCHOOL DISTRICT
MONTVILLE TWP SCHOOL DISTRICT
MORRIS HILLS REG HIGH SCH DIST
MORRIS PLAINS SCHOOL DISTRICT
MORRIS CO TECH DISTRICT
MORRIS SCHOOL DISTRICT
MT ARLINGTON PUBLIC SCH DIST
MT OLIVE TWP SCHOOL DISTRICT
MOUNTAIN LAKES SCHOOL DISTRICT
NETCONG SCHOOL DISTRICT
PARSIPPANY TROY HILLS TWP SD
LONG HILL TWP SCHOOL DISTRICT
PEQUANNOCK TWP SCHOOL DISTRICT
RANDOLPH TWP SCHOOL DISTRICT
RIVERDALE PUBLIC SCHOOL DIST
ROCKAWAY BOROUGH SCH DISTRICT
ROCKAWAY TWP SCHOOL DISTRICT
ROXBURY TWP SCHOOL DISTRICT
WASHINGTON TWP SCHOOL DISTRICT
WEST MORRIS REG HIGH SCH DIST
WHARTON SCHOOL DISTRICT
BAY HEAD SCHOOL DISTRICT
BEACH HAVEN SCHOOL DISTRICT
BERKELEY TWP SCHOOL DISTRICT
BRICK TWP SCHOOL DISTRICT
CENTRAL REG SCHOOL DISTRICT
EAGLESWOOD TWP ELEM SD
ISLAND HEIGHTS SCH DIST
JACKSON TWP SCHOOL DISTRICT
LACEY TWP SCHOOL DISTRICT
LAKEHURST SCHOOL DISTRICT
LAKEWOOD PUBLIC SCHOOLS
LAVALLETTE BOROUGH SCH DIST
LITTLE EGG HARBOR TWP SCH DIST
LONG BEACH ISLAND SCH DIST
MANCHESTER TWP SCHOOL DISTRICT
OCEAN CO VOC TECH SCH DISTRICT
OCEAN GATE SCHOOL DISTRICT
OCEAN TWP SCHOOL DISTRICT
PLUMSTED TWP SCHOOL DISTRICT
POINT PLEASANT BEACH SCH DIST
POINT PLEASANT SCHOOL DIST
SEASIDE HEIGHTS SCH DISTRICT
SOUTHERN REGIONAL SCH DIST
STAFFORD TWP SCHOOL DISTRICT
TOMS RIVER REGIONAL SCH DIST
TUCKERTON SCHOOL DISTRICT
BARNEGAT TWP SCHOOL DISTRICT
BLOOMINGDALE SCHOOL DISTRICT
CLIFTON SCHOOL DISTRICT
HALEDON PUBLIC SCHOOLS
HAWTHORNE PUBLIC SCHOOLS
LAKELAND REG HIGH SCHOOL DIST
LITTLE FALLS TWP SCHOOL DIST
NORTH HALEDON SCHOOL DISTRICT
PASSAIC CITY PUBLIC SCH DIST
PASSAIC CO MANCHESTER REG HSD
PASSAIC VALLEY REG HIGH SD 1
PASSAIC CO VOC TECH SCH DIST
PATERSON PUBLIC SCHOOL DIST
POMPTON LAKES SCHOOL DISTRICT
PROSPECT PARK SCHOOL DISTRICT
RINGWOOD SCHOOL DISTRICT
TOTOWA SCHOOL DISTRICT
WANAQUE SCHOOL DISTRICT
WAYNE TWP PUBLIC SCHOOLS

WEST MILFORD TWP SCHOOL DIST	LINDEN SCHOOL DISTRICT
WOODLAND PARK PUBLIC SCHOOLS	MOUNTAINSIDE SCHOOL DISTRICT
ALLOWAY TWP SCHOOL DISTRICT	NEW PROVIDENCE SCHOOL DISTRICT
ELSINBORO TWP SCHOOL DISTRICT	PLAINFIELD PUBLIC SCHOOL DIST
LOWER ALLOWAYS CREEK SCH DIST	RAHWAY PUBLIC SCHOOL DISTRICT
MANNINGTON TWP SCHOOL DISTRICT	ROSELLE BOROUGH PUBLIC SCHOOLS
OLDMANS TWP SCHOOL DISTRICT	ROSELLE PARK SCHOOL DISTRICT
PENNS GROVE CARNEY PT REG SD	SCOTCH PLAINS-FANWOOD SCH DIST
PENNSVILLE SCHOOL DISTRICT	SPRINGFIELD PUBLIC SCH DIST
PITTSGROVE TWP SCHOOL DISTRICT	SUMMIT PUBLIC SCHOOLS
QUINTON TWP SCHOOL DISTRICT	UNION CO VOC TECH SCH DISTRICT
SALEM CITY SCHOOL DISTRICT	UNION TWP SCHOOL DISTRICT
UPPER PITTSGROVE SCH DIST	WESTFIELD SCHOOL DISTRICT
WOODSTOWN PILESGROVE REG SD	WINFIELD TWP SCHOOL DISTRICT
BEDMINSTER TWP SCHOOL DISTRICT	ALLAMUCHY TWP SCHOOL DISTRICT
BERNARDS TWP SCHOOL DISTRICT	ALPHA SCHOOL DISTRICT
SOMERSET HILLS SCHOOL DIST	BELVIDERE SCHOOL DISTRICT
BOUND BROOK SCHOOL DISTRICT	BLAIRSTOWN TWP SCHOOL DISTRICT
BRANCHBURG TWP SCHOOL DISTRICT	FRANKLIN TWP SCHOOL DISTRICT
BRIDGEWATER RARITAN REG SD	FRELINGHUYSEN TWP SCHOOL DIST
FRANKLIN TWP PUBLIC SCH DIST	GREENWICH TWP SCHOOL DISTRICT
GREEN BROOK TWP SCH DISTRICT	HACKETTSTOWN SCHOOL DISTRICT
HILLSBOROUGH TWP SCHOOL DIST	HARMONY TWP SCHOOL DISTRICT
MANVILLE SCHOOL DISTRICT	HOPE TWP SCHOOL DISTRICT
MONTGOMERY TWP SCHOOL DISTRICT	GREAT MEADOWS REGIONAL SD
NORTH PLAINFIELD PUB SCH DIST	KNOWLTON TWP SCHOOL DISTRICT
SOMERSET CO VOC SCHOOL DIST	LOPATCONG TWP SCH DIST
SOMERVILLE PUBLIC SCH DISTRICT	MANSFIELD TWP SCHOOL DISTRICT
SOUTH BOUND BROOK SCHOOL DIST	NORTH WARREN REGIONAL SCH DIST
WARREN TWP SCHOOL DISTRICT	OXFORD TWP SCHOOL DISTRICT
WATCHUNG BOROUGH SCH DISTRICT	PHILLIPSBURG SCHOOL DISTRICT
WATCHUNG HILLS REGIONAL HSD	POHATCONG TWP SCHOOL DIST
ANDOVER REG SCHOOL DISTRICT	WARREN CO VOC DISTRICT
BYRAM TWP SCHOOL DISTRICT	WARREN HILLS REG SCH DIST
FRANKFORD TWP SCHOOL DISTRICT	WASHINGTON BOROUGH SCHOOL DIST
FRANKLIN BOROUGH SCH DISTRICT	WASHINGTON TWP SCHOOL DISTRICT
FREDON TWP SCHOOL DISTRICT	WHITE TWP SCHOOL DISTRICT
GREEN TWP SCHOOL DISTRICT	LENAPE VALLEY REG HIGH SD
HAMBURG PUBLIC SCHOOL DISTRICT	KITTATINNY REG HIGH SCH DIST
HAMPTON TWP SCHOOL DISTRICT	HUDSON CO SCHOOLS OF TECH
HARDYSTON TWP SCHOOL DISTRICT	MONMOUTH CO VOC SCH DISTRICT
HIGH POINT REG HIGH SCH DIST	SALEM CO VOC TECH SCHOOL DIST
HOPATCONG BOROUGH SCH DISTRICT	BERGEN CO SPEC SERV SCH DIST
LAFAYETTE TWP SCHOOL DIST	ATLANTIC CO SPEC SERVICES SD
MONTAGUE SCHOOL DISTRICT	BURLINGTON CO SPEC SERVICE SD
NEWTON SCHOOL DISTRICT	CAPE MAY CO SPECIAL SERVICE SD
OGDENSBURG PUBLIC SCHOOL DIST	CUMBERLAND REGIONAL HIGH SD
SANDYSTON-WALPACK SCHOOL DIST	MERCER CO SPEC SERV SCH DIST
SPARTA TWP SCHOOL DISTRICT	PINELANDS REGIONAL SCH DIST
STANHOPE SCHOOL DISTRICT	WALLKILL VALLEY REG HS DIST
STILLWATER TWP SCHOOL DISTRICT	GLOUCESTER CO SPECIAL SVC SD
SUSSEX WANTAGE REG SCH DIST	HUNTERDON CO VOC SCH DISTRICT
VERNON TWP PUB SCH DISTRICT	SALEM CO SPECIAL SERVICES SD
BERKELEY HEIGHTS PUBLIC SD	BAYSHORE JOINTURE SPEC ED SD
CLARK TWP SCHOOL DISTRICT	NEWARK PSD-SCHOOL NETWORK 1
CRANFORD PUBLIC SCHOOL DIST	NEWARK PSD-SCHOOL NETWORK 2
ELIZABETH SCHOOL DISTRICT	NEWARK PSD-SCHOOL NETWORK 3
GARWOOD SCHOOL DISTRICT	NEWARK PSD-SCHOOL NETWORK 4
HILLSIDE SCHOOL DISTRICT	NEWARK PSD-SCHOOL NETWORK 5
KENILWORTH SCHOOL DISTRICT	NEWARK PSD-SCHOOL NETWORK 6

Higher Education in New Jersey including but not limited to:

SANFORD BROWN INST-ISELIN	CAPRI INSTITUTE OF HAIR DESIGN
CAPRI INSTITUTE OF HAIR DESIGN	ARTISTIC ACAD OF HAIR DESIGN
CONCORDE SCH OF HAIR DESIGN	EMPIRE BEAUTY SCHOOL
CAPRI INSTITUTE OF HAIR DESIGN	CAPRI INSTITUTE OF HAIR DESIGN
CAPRI INSTITUTE OF HAIR DESIGN	EUROPEAN ACAD OF COSMETOLOGY

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APPENDIX I: STATE NOTICE

EMPIRE BEAUTY SCHOOL
RIZZIERI SCH/BEAUTY/WELLNESS
PARISIAN BEAUTY SCHOOL
EMPIRE BEAUTY SCHOOL
UNION COUNTY COLLEGE-ELIZABETH
UNION COUNTY CLG-PLAINFIELD
UMDNJ NEW JERSEY DENTAL SCHOOL
UMDNJ SCH OF HLTH RELATED PROF
UMDNJ SCH OF OSTEOPATHIC MED
UMDNJ NEW JERSEY MEDICAL SCH
RUTGERS LAW SCHOOL
RUTGERS UNIV SCH OF LAW-CAMDEN
RUTGERS BUSINESS SCHOOL
DIVERS ACAD EASTERN SEABOARD
ENGINE CITY TECHNICAL INST
JERSEY TRACTOR TRAILER TRAIN
KUBERT SCH CARTOON/GRAPHIC ART
RETS INSTITUTE
PRISM CAREER INST-CHERRY HILL
ATLANTIC COUNTY INST TECH
ACADEMY OF MASSAGE THERAPY
ATLANTIC CAPE CMTY COLLEGE
RICHARD STOCKTON COLLEGE OF NJ
PETROCELLI COLLEGE/CONT STDS
FAIRLEIGH DICKINSON UNIV-TEA
FELICIAN COLLEGE
SHU IMMACULATE CONCEPTION SEM
BERGEN CMTY CLG-PARAMUS
FAIRLEIGH DICKINSON UNIV-FLOR
RAMAPO COLLEGE
BURLINGTON CO CLG-PEMBERTON
RUTGERS UNIVERSITY-CAMDEN
CAMDEN COUNTY COLLEGE
CUMBERLAND COUNTY COLLEGE
BLOOMFIELD COLLEGE
CALDWELL COLLEGE
MONTCLAIR STATE UNIVERSITY
UNIV OF MED/DENTISTRY SYS OFF
NEW JERSEY INST OF TECHNOLOGY
RUTGERS UNIVERSITY-NEWARK
SETON HALL UNIVERSITY
ESSEX COUNTY COLLEGE-NEWARK
ROWAN UNIVERSITY-GLASSBORO
GLOUCESTER COUNTY COLLEGE
NEW JERSEY CITY UNIVERSITY
SAINT PETERS UNIVERSITY
STEVENS INST OF TECHNOLOGY
HUDSON COUNTY CMTY CLG-JERSEY
PRINCETON THEOLOGICAL SEMINARY
PRINCETON UNIVERSITY
RIDER UNIVERSITY
THE COLLEGE OF NEW JERSEY
WESTMINSTER CHOIR CLG-RIDER U
MERCER CO CMTY CLG-W WINDSOR
THOMAS EDISON STATE COLLEGE
MIDDLESEX COUNTY COLLEGE
NEW BRUNSWICK THEO SEM
RUTGERS THE STATE UNIV OF NJ
BROOKDALE COMMUNITY COLLEGE
ASSUMPTION COLLEGE FOR SISTERS
COLLEGE OF ST ELIZABETH
DREW UNIVERSITY
MONMOUTH UNIVERSITY
COUNTY COLLEGE OF MORRIS
RABBINICAL COLLEGE OF AMERICA
GEORGIAN COURT UNIVERSITY
OCEAN COUNTY COLLEGE

WILLIAM PATERSON UNIVERSITY
PASSAIC COUNTY CMTY COLLEGE
RARITAN VALLEY CMTY COLLEGE
KEAN UNIVERSITY
UNION COUNTY COLLEGE
CENTENARY COLLEGE
BERKELEY COLLEGE-GARRET MT
SALEM COMMUNITY COLLEGE
BERKELEY COLLEGE-MIDDLESEX
SETON HALL UNIV SCHOOL OF LAW
BERKELEY COLLEGE-BERGEN
ROBERT WOOD JOHNSON MED
SCHOOL
DEVRY UNIVERSITY-N BRUNSWICK
DREW UNIV THEOLOGICAL SCHOOL
ST PETERS U-ENGLEWOOD CLIFFS
CAMDEN CMTY COLLEGE-CAMDEN
RUTGERS ST UNIV OF NJ CTRL OFF
UMDNJ SCHOOL OF NURSING
SUSSEX COUNTY CMTY COLLEGE
WARREN COUNTY CMTY COLLEGE
LINCOLN TECHNICAL INST OFFICE
OMEGA INSTITUTE
EASTWICK COLLEGES
HARRIS SCHOOL OF BUSINESS
DRAKE COLLEGE OF BUSINESS
STUART SCH OF BUSINESS ADMIN
PRISM CAREER INST-EGG HARBOR
HOHOKUS SCH OF BUS/MEDICAL SCI
STENOTECH CAREER INSTITUTE
DOVER BUSINESS COLLEGE
LINCOLN TECH INST-UNION
GENESIS SCHOOL OF BUSINESS
CENTRAL CAREER SCHOOL
LINCOLN TECH INST-MAHWAH
DOVER BUSINESS COLLEGE
HUDSON COUNTY CMTY CLG-N HUDSO
ESSEX COUNTY COLLEGE-W ESSEX
HOHOKUS SCH OF BUS/MEDICAL SCI
ACAD OF MASSAGE THERAPY
LINCOLN TECH INST-EDISON
LINCOLN TECH INST-MORRESTOWN
FORTIS INSTITUTE-WAYNE
STAR CAREER ACADEMY
STAR CAREER ACADEMY-EGG HARBOR
STAR CAREER ACADEMY-CLIFTON
STAR CAREER ACADEMY-NEWARK
SETON HALL UNIV-GRAD MED ED
HORIZON INST PARALEGAL STUDIES
CT SCH OF BROADCASTING-NJ
BERLITZ LANGUAGE CENTER
BERLITZ LANGUAGE CENTER
BERLITZ LANGUAGE CENTER
BERLITZ INTERNATIONAL INC
UMDNJ SCH OF PUB HLTH-NEWARK
UMDNJ SCH OF PUB HLTH-PICA/NB
UMDNJ SCH OF PUB HLTH-STR/CAM
ANTHEM INSTITUTE-PARSIPPANY
PENNCO TECH
ANTHEM INSTITUTE-JERSEY CITY
ANTHEM INSTITUTE-CHERRY HILL
ANTHEM INSTITUTE-N BRUNSWICK
SOMERSET CHRISTIAN COLLEGE
TETERBORO SCH OF AERONAUTICS
EASTERN INTL CLG-JERSEY CITY
INST FOR THERAPEUTIC MASSAGE
CORTIVA INST-NEW JERSEY

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CONCORDE SCHOOL OF HAIR DESIGN
PB COSMETOLOGY EDUCATION CTR
HOLY NAME HOSP SCH OF NURSING
LOURDES MEDICAL SCH OF NURSING
ST FRANCIS MED CTR SCH NURSING
CAPITAL HEALTH SYS SCH NURSING
MERCER CO CMTY CLG-JAMES KEAR
BAYONNE HOSPITAL SCH NURSING
CHRIST HOSPITAL SCH OF NURSING
HOHOKUS SCHOOL AT MED CENTER
ROWAN UNIVERSITY-CAMDEN
RIDER UNIV-PRIN/WESTMINSTER
BURLINGTON CO CLG-MT LAUREL
BURLINGTON CO CLG-WILLINGBORO
BEST CARE TRAINING INSTITUTE
PERFORMANCE TRAINING
HEALTHCARE TRAINING INSTITUTE
EMBRY-RIDDLE AERO U-MCGUIRE
ST JOSEPHS FAMILY MEDICINE
PRINCETON HEALTHCARE SYS
CAPITAL HEALTH SYSTEM
CENTRAL STATE MEDICAL CENTER
FAMILY PRACTICE CENTER
FAMILY MEDICINE CENTER
FAMILY MED CTR-MONUMENT SQ
PHILLIPS BARBER HEALTH CTR
HUNTERDON MEDICAL CENTER
RARITAN BAY MEDICAL CTR
ENGLEWOOD HOSPITAL
JERSEY CITY MEDICAL CENTER
ST JOSEPHS MEDICAL CENTER
MONMOUTH MEDICAL CTR
UNION HOSPITAL
ST MICHAELS MEDICAL CTR
NEWARK BETH ISRAEL
THE UNIVERSITY HOSPITAL
ST BARNABAS MED CENTER
HACKENSACK UNIV MED CTR

VETERANS ADMIN MED CTR
ST PETERS UNIVERSITY HOSP
W JERSEY FAMILY PRACTICE
MUHLENBERG REG MEDICAL CTR
UNDERWOOD MEMORIAL HOSP
COVENTRY FAMILY PRACTICE
CAPITAL HEALTH SYSTEM
SOMERSET MEDICAL CENTER
ST FRANCIS MEDICAL CENTER
JOHN F KENNEDY MEDICAL CTR
ROBERT WOOD JOHNSON HOSP
COOPER MEDICAL CENTER
JERSEY SHORE MEDICAL CTR
MIDDLESEX GEN HOSPITAL
WEST JERSEY HOSPITAL
ST MARY HOSPITAL
BERGEN REG MEDICAL CENTER
ATLANTIC CITY MED CENTER
MOUNTAINSIDE HOSPITAL
OVERLOOK HOSPITAL
MORRISTOWN MEM HOSPITAL
MATHENY SCHOOL/HOSPITAL
ROBERT WOOD JOHNSON MED SCH
PASCACK VALLEY HOSPITAL
TRINITAS HOSPITAL
UNIV MEDICINE/DENTISTRY
PERTH AMBOY SCH-ADULT PN
SHORE MEMORIAL HOSPITAL
FELICIAN COLLEGE-RUTHERFORD
BERKELEY COLLEGE-NEWARK
DEVRY UNIVERSITY-PARAMUS
CAMDEN COUNTY COLLEGE
EASTERN INTL CLG-BELLEVILLE
LINCOLN TECH INST-S PLAINFIELD
LINCOLN TECH INST-PARAMUS
DEVRY UNIVERSITY-CHERRY HILL
BERGEN CMTY CLG-MEADOWLANDS
ITT TECHNICAL INST-MARLTON

State Agencies in New Jersey including but not limited to:

NEW JERSEY - GOVERNOR
NEW JERSEY - ATTORNEY GENERAL
NEW JERSEY - STATE TREASURER
NEW JERSEY - SECRETARY OF STATE
NEW JERSEY - STATE LEGISLATURE
NEW JERSEY - JUDICIARY
NEW JERSEY - DEPARTMENT OF ENVIRONMENTAL
PROTECTION
NEW JERSEY - DEPARTMENT OF LAW AND PUBLIC
SAFETY
NEW JERSEY - DEPARTMENT OF THE TREASURY
NEW JERSEY - NEW JERSEY STATE LIBRARY
NEW JERSEY - TRAVEL AND TOURISM
NEW JERSEY - WORKFORCE NEW JERSEY PUBLIC
INFORMATION NETWORK
NEW JERSEY - DEPARTMENT OF HUMAN SERVICES
NEW JERSEY - DEPARTMENT OF HEALTH AND SENIOR
SERVICES
NEW JERSEY - NEW JERSEY LOTTERY
NEW JERSEY - DEPARTMENT OF TRANSPORTATION
NEW JERSEY - DEPARTMENT OF STATE
NEW JERSEY - DEPARTMENT OF PERSONNEL
NEW JERSEY - DEPARTMENT OF MILITARY AND
VETERANS AFFAIRS
NEW JERSEY - DEPARTMENT OF LABOR
NEW JERSEY - DEPARTMENT OF EDUCATION
NEW JERSEY - DEPARTMENT OF CORRECTIONS

NEW JERSEY - DEPARTMENT OF COMMUNITY AFFAIRS
NEW JERSEY - DEPARTMENT OF BANKING AND
INSURANCE
NEW JERSEY - DEPARTMENT OF AGRICULTURE
NEW JERSEY - OFFICE OF THE PUBLIC DEFENDER
NEW JERSEY - OFFICE OF INFORMATION
TECHNOLOGY
NEW JERSEY - HANGOUT NJ (KID'S PAGE)
NEW JERSEY - DIVISION OF PARKS & FORESTRY
NEW JERSEY - NEW JERSEY HOMELAND SECURITY
NEW JERSEY - NEW JERSEY STATE POLICE
NEW JERSEY - OFFICE OF EMERGENCY MANAGEMENT
NEW JERSEY - DIVISION OF AGING SERVICES
NEW JERSEY - ELECTION LAW ENFORCEMENT
COMMISSION
NEW JERSEY - NEW JERSEY COMMERCE AND
ECONOMIC GROWTH COMMISSION
NEW JERSEY - NEW JERSEY COMMISSION ON HIGHER
EDUCATION
NEW JERSEY - STATE COMMISSION OF
INVESTIGATION
NEW JERSEY - NEW JERSEY BUILDING AUTHORITY
NEW JERSEY - GARDEN STATE PRESERVATION TRUST
NEW JERSEY - VICTIMS OF CRIME COMPENSATION
BOARD
NEW JERSEY - STATE PAROLE BOARD

NEW JERSEY - NEW JERSEY BOARD OF PUBLIC UTILITIES

NEW JERSEY - NEW JERSEY MEADOWLANDS COMMISSION

Cities, Towns, Villages, and Boroughs in New York including but not limited to:

CITY OF NEW YORK
VILLAGE OF ARDSLEY
TOWN OF NORTH CASTLE
TOWN OF BEDFORD
TOWN OF SOUTHEAST
VILLAGE OF BREWSTER
VILLAGE OF BRIARCLIFF MANOR
VILLAGE OF BUCHANAN
TOWN OF KENT
TOWN OF NEW CASTLE
TOWN OF PHILIPSTOWN
VILLAGE OF NELSONVILLE
VILLAGE OF COLD SPRING
VILLAGE OF CROTON ON HUDSON
VILLAGE OF DOBBS FERRY
VILLAGE OF ELMSFORD
TOWN-VILLAGE OF HARRISON
VILLAGE OF IRVINGTON
VILLAGE OF LARCHMONT
TOWN OF CARMEL
VILLAGE OF MAMARONECK
TOWN OF MAMARONECK
VILLAGE OF MOUNT KISCO
TOWN OF MOUNT KISCO
CITY OF MOUNT VERNON
TOWN OF NORTH SALEM
VILLAGE OF OSSINING
TOWN OF OSSINING
CITY OF PEEKSKILL
TOWN OF CORTLANDT
VILLAGE OF PLEASANTVILLE
VILLAGE OF RYE BROOK
TOWN OF RYE
VILLAGE OF PORT CHESTER
TOWN OF POUND RIDGE
TOWN OF PUTNAM VALLEY
CITY OF RYE
VILLAGE OF SCARSDALE
TOWN OF SOMERS
TOWN OF LEWISBORO
VILLAGE OF SLEEPY HOLLOW
VILLAGE OF TARRYTOWN
TOWN OF MOUNT PLEASANT
TOWN OF YORKTOWN
CITY OF WHITE PLAINS
TOWN OF GREENBURGH
CITY OF YONKERS
VILLAGE OF HASTINGS ON HUDSON
VILLAGE OF TUCKAHOE
VILLAGE OF BRONXVILLE
TOWN OF EASTCHESTER
CITY OF NEW ROCHELLE
TOWN OF PELHAM
VILLAGE OF PELHAM
VILLAGE OF PELHAM MANOR
VILLAGE OF MONTEBELLO
TOWN OF RAMAPO
VILLAGE OF SUFFERN
VILLAGE OF SOUTH BLOOMING GROVE
TOWN OF BLOOMING GROVE

TOWN OF HAMPTONBURGH
VILLAGE OF WOODBURY
VILLAGE OF CHESTER
TOWN OF CHESTER
VILLAGE OF FLORIDA
TOWN OF HAVERSTRAW
TOWN OF GOSHEN
VILLAGE OF GOSHEN
VILLAGE OF GREENWOOD LAKE
VILLAGE OF HARRIMAN
VILLAGE OF HAVERSTRAW
TOWN OF HIGHLANDS
VILLAGE OF HIGHLAND FALLS
TOWN OF WOODBURY
VILLAGE OF HILLBURN
CITY OF MIDDLETOWN
TOWN OF WALLKILL
VILLAGE OF KIRYAS JOEL
TOWN OF MONROE
VILLAGE OF MONROE
VILLAGE OF KASER
VILLAGE OF WESLEY HILLS
TOWN OF CLARKSTOWN
VILLAGE OF NEW HEMPSTEAD
VILLAGE OF UPPER NYACK
VILLAGE OF NYACK
VILLAGE OF SOUTH NYACK
VILLAGE OF GRANDVIEW ON HUDSON
TOWN OF ORANGETOWN
VILLAGE OF OTISVILLE
TOWN OF MOUNT HOPE
VILLAGE OF PIERMONT
VILLAGE OF POMONA
TOWN OF WAWAYANDA
VILLAGE OF SLOATSBURG
VILLAGE OF SPRING VALLEY
VILLAGE OF CHESTNUT RIDGE
VILLAGE OF NEW SQUARE
TOWN OF STONY POINT
VILLAGE OF AIRMONT
VILLAGE OF TUXEDO PARK
TOWN OF TUXEDO
VILLAGE OF UNIONVILLE
VILLAGE OF WARWICK
TOWN OF WARWICK
VILLAGE OF WASHINGTONVILLE
VILLAGE OF WEST HAVERSTRAW
TOWN OF MINISINK
VILLAGE OF SOUTH FLORAL PARK
VILLAGE OF BELLEROSE
VILLAGE OF FLORAL PARK
VILLAGE OF LAKE SUCCESS
VILLAGE OF KENSINGTON
VILLAGE OF GREAT NECK ESTATES
VILLAGE OF RUSSELL GARDENS
VILLAGE OF GREAT NECK PLAZA
VILLAGE OF GREAT NECK
VILLAGE OF SADDLE ROCK
VILLAGE OF THOMASTON
VILLAGE OF KINGS POINT

VILLAGE OF PLANDOME
VILLAGE OF FLOWER HILL
VILLAGE OF PLANDOME MANOR
TOWN OF NORTH HEMPSTEAD
VILLAGE OF MUNSEY PARK
VILLAGE OF PLANDOME HEIGHTS
VILLAGE OF NEW HYDE PARK
VILLAGE OF SANDS POINT
VILLAGE OF MANORHAVEN
VILLAGE OF PORT WASHINGTON NORTH
VILLAGE OF BAXTER ESTATES
VILLAGE OF MINEOLA
VILLAGE OF ATLANTIC BEACH
VILLAGE OF CEDARHURST
VILLAGE OF EAST ROCKAWAY
VILLAGE OF FREEPORT
VILLAGE OF GARDEN CITY
VILLAGE OF STEWART MANOR
CITY OF GLEN COVE
VILLAGE OF OLD BROOKVILLE
VILLAGE OF BROOKVILLE
TOWN OF HEMPSTEAD
VILLAGE OF HEMPSTEAD
VILLAGE OF HEWLETT NECK
VILLAGE OF WOODSBURGH
VILLAGE OF HEWLETT BAY PARK
VILLAGE OF HEWLETT HARBOR
VILLAGE OF ISLAND PARK
VILLAGE OF LAWRENCE
VILLAGE OF LATTINGTOWN
VILLAGE OF MATINECOCK
CITY OF LONG BEACH
VILLAGE OF LYNBROOK
VILLAGE OF MALVERNE
VILLAGE OF OLD WESTBURY
VILLAGE OF ROCKVILLE CENTRE
VILLAGE OF ROSLYN HARBOR
VILLAGE OF ROSLYN ESTATES
VILLAGE OF ROSLYN
VILLAGE OF EAST HILLS
VILLAGE OF NORTH HILLS
VILLAGE OF SEA CLIFF
VILLAGE OF VALLEY STREAM
VILLAGE OF WESTBURY
VILLAGE OF WILLISTON PARK
VILLAGE OF EAST WILLISTON
VILLAGE OF AMITYVILLE
VILLAGE OF BABYLON
VILLAGE OF SALTAIRE
VILLAGE OF BAYVILLE
VILLAGE OF BELLPORT
VILLAGE OF BRIGHTWATERS
VILLAGE OF OLD FIELD
VILLAGE OF POQUOTT
VILLAGE OF FARMINGDALE
TOWN OF BROOKHAVEN
VILLAGE OF HUNTINGTON BAY
VILLAGE OF LLOYD HARBOR
TOWN OF HUNTINGTON
VILLAGE OF ISLANDIA
TOWN OF ISLIP
VILLAGE OF LAKE GROVE

TOWN OF BABYLON
VILLAGE OF LINDENHURST
VILLAGE OF MASSAPEQUA PARK
VILLAGE OF MILL NECK
VILLAGE OF NORTHPORT
VILLAGE OF ASHAROKEN
VILLAGE OF OCEAN BEACH
VILLAGE OF COVE NECK
VILLAGE OF UPPER BROOKVILLE
TOWN OF OYSTER BAY
VILLAGE OF OYSTER BAY COVE
VILLAGE OF CENTRE ISLAND
VILLAGE OF PATCHOGUE
VILLAGE OF BELLE TERRE
VILLAGE OF PORT JEFFERSON
VILLAGE OF HEAD OF THE HARBOR
VILLAGE OF NISSEQUOGUE
VILLAGE OF SHOREHAM
VILLAGE OF THE BRANCH
TOWN OF SMITHTOWN
VILLAGE OF LAUREL HOLLOW
VILLAGE OF MUTTONTOWN
TOWN OF RIVERHEAD
VILLAGE OF EAST HAMPTON
TOWN OF EAST HAMPTON
VILLAGE OF GREENPORT
VILLAGE OF QUOGUE
VILLAGE OF SAGAPONACK
VILLAGE OF SAG HARBOR
VILLAGE OF NORTH HAVEN
TOWN OF SHELTER ISLAND
VILLAGE OF DERING HARBOR
VILLAGE OF SOUTHAMPTON
TOWN OF SOUTHAMPTON
TOWN OF SOUTHOLD
VILLAGE OF WEST HAMPTON DUNES
VILLAGE OF WESTHAMPTON BEACH
VILLAGE OF ALTAMONT
CITY OF AMSTERDAM
TOWN OF PERTH
TOWN OF AMSTERDAM
TOWN OF FLORIDA
VILLAGE OF ATHENS
TOWN OF ATHENS
TOWN OF CHARLTON
VILLAGE OF BALLSTON SPA
TOWN OF MILTON
TOWN OF MALTA
TOWN OF BERLIN
TOWN OF BERNE
VILLAGE OF BROADALBIN
TOWN OF BROADALBIN
TOWN OF BALLSTON
TOWN OF CANAAN
TOWN OF CARLISLE
TOWN OF CAROGA
VILLAGE OF CASTLETON-ON-HUDSON
VILLAGE OF CHATHAM
TOWN OF CHATHAM
VILLAGE OF COBLESKILL
TOWN OF COBLESKILL
TOWN OF SEWARD
CITY OF COHOES

VILLAGE OF COXSACKIE
TOWN OF COXSACKIE
VILLAGE OF DELANSON
TOWN OF BETHLEHEM
TOWN OF DUANESBURG
TOWN OF EAST GREENBUSH
VILLAGE OF EAST NASSAU
TOWN OF SCHODACK
TOWN OF CLIFTON PARK
TOWN OF HALFMOON
VILLAGE OF ESPERANCE
TOWN OF ESPERANCE
TOWN OF MOHAWK
VILLAGE OF FONDA
VILLAGE OF FORT JOHNSON
VILLAGE OF FULTONVILLE
TOWN OF GLEN
TOWN OF WRIGHT
VILLAGE OF GALWAY
TOWN OF GALWAY
TOWN OF GHENT
TOWN OF GILBOA
TOWN OF CONESVILLE
CITY OF GLOVERSVILLE
TOWN OF BLEECKER
TOWN OF GRAFTON
TOWN OF GREENVILLE
TOWN OF GUILDERLAND
VILLAGE OF HAGAMAN
TOWN OF NEW BALTIMORE
TOWN OF HOOSICK
VILLAGE OF HOOSICK FALLS
TOWN OF JEFFERSON
CITY OF JOHNSTOWN
TOWN OF JOHNSTOWN
VILLAGE OF KINDERHOOK
TOWN OF KNOX
TOWN OF LAKE PLEASANT
TOWN OF COLONIE
VILLAGE OF MAYFIELD
TOWN OF MAYFIELD
CITY OF MECHANICVILLE
TOWN OF RENSSELAERVILLE
TOWN OF SCHAGHTICOKE
VILLAGE OF MIDDLEBURGH
TOWN OF MIDDLEBURGH
TOWN OF BROOME
VILLAGE OF NASSAU
TOWN OF NASSAU
TOWN OF NEW LEBANON
TOWN OF KINDERHOOK
TOWN OF BLENHEIM
TOWN OF BENSON
VILLAGE OF NORTHVILLE
TOWN OF NORTHAMPTON
TOWN OF HOPE
TOWN OF EDINBURG
TOWN OF PETERSBURGH
TOWN OF ARIETTA
TOWN OF POESTENKILL
VILLAGE OF RAVENA
TOWN OF COEYMANS
CITY OF RENSSELAER
VILLAGE OF RICHMONDVILLE
TOWN OF RICHMONDVILLE
VILLAGE OF ROUND LAKE
TOWN OF SAND LAKE

VILLAGE OF SCHAGHTICOKE
TOWN OF MARYLAND
VILLAGE OF SCHOHARIE
TOWN OF SCHOHARIE
TOWN OF NEW SCOTLAND
VILLAGE OF SPECULATOR
TOWN OF AUSTERLITZ
TOWN OF CHARLESTON
TOWN OF ROOT
VILLAGE OF STAMFORD
TOWN OF STEPHENTOWN
VILLAGE OF STILLWATER
TOWN OF STILLWATER
TOWN OF STUYVESANT
TOWN OF SUMMIT
CITY OF TROY
TOWN OF BRUNSWICK
TOWN OF GREEN ISLAND
VILLAGE OF GREEN ISLAND
VILLAGE OF VALATIE
VILLAGE OF VALLEY FALLS
TOWN OF PITTSTOWN
VILLAGE OF VOORHEESVILLE
VILLAGE OF WATERFORD
TOWN OF WATERFORD
CITY OF WATERVLIET
TOWN OF WELLS
TOWN OF WESTERLO
TOWN OF FULTON
TOWN OF WORCESTER
TOWN OF DECATUR
TOWN OF NORTH GREENBUSH
VILLAGE OF MENANDS
VILLAGE OF COLONIE
CITY OF ALBANY
VILLAGE OF SCOTIA
TOWN OF GLENVILLE
CITY OF SCHENECTADY
TOWN OF ROTTERDAM
TOWN OF PRINCETOWN
TOWN OF NISKAYUNA
CITY OF KINGSTON
TOWN OF KINGSTON
TOWN OF ROCHESTER
TOWN OF HARDENBURGH
TOWN OF ASHLAND
TOWN OF CAIRO
TOWN OF CATSKILL
VILLAGE OF CATSKILL
TOWN OF DURHAM
TOWN OF WAWARSING
VILLAGE OF ELLENVILLE
VILLAGE OF FLEISCHMANNS
TOWN OF HALCOTT
TOWN OF WINDHAM
VILLAGE OF HUNTER
TOWN OF HURLEY
TOWN OF JEWETT
TOWN OF ULSTER
TOWN OF LEXINGTON
VILLAGE OF MARGARETVILLE
TOWN OF MIDDLETOWN
TOWN OF ESOPUS
TOWN OF PRATTSVILLE
TOWN OF ROSENDALE
TOWN OF ROXBURY
TOWN OF SAUGERTIES

VILLAGE OF SAUGERTIES	CITY OF POUGHKEEPSIE	TOWN OF NEWCOMB
TOWN OF SHANDAKEN	TOWN OF POUGHKEEPSIE	TOWN OF JOHNSBURG
TOWN OF MARBLETOWN	VILLAGE OF MONTICELLO	TOWN OF NORTH HUDSON
TOWN OF HUNTER	TOWN OF THOMPSON	TOWN OF PUTNAM
VILLAGE OF TANNERSVILLE	VILLAGE OF BLOOMINGBURG	VILLAGE OF SALEM
TOWN OF OLIVE	TOWN OF DENNING	TOWN OF SALEM
TOWN OF WOODSTOCK	TOWN OF COCHECTON	TOWN OF HEBRON
TOWN OF AMENIA	TOWN OF HIGHLAND	TOWN OF JACKSON
TOWN OF GALLATIN	TOWN OF LUMBERLAND	CITY OF SARATOGA SPRINGS
TOWN OF ANCRAM	TOWN OF NEVERSINK	TOWN OF SCHROON
CITY OF BEACON	TOWN OF FREMONT	VILLAGE OF SCHUYLERVILLE
TOWN OF CLINTON	TOWN OF DELAWARE	TOWN OF SARATOGA
TOWN OF COPAKE	TOWN OF DEERPARK	TOWN OF STONY CREEK
TOWN OF CORNWALL	VILLAGE OF JEFFERSONVILLE	TOWN OF TICONDEROGA
VILLAGE OF CORNWALL ON HUDSON	TOWN OF CALLICOON	VILLAGE OF VICTORY
TOWN OF DOVER	TOWN OF LIBERTY	TOWN OF WARRENSBURG
TOWN OF TAGHKANIC	VILLAGE OF LIBERTY	VILLAGE OF WHITEHALL
TOWN OF FISHKILL	TOWN OF ROCKLAND	TOWN OF WHITEHALL
VILLAGE OF FISHKILL	TOWN OF TUSTEN	CITY OF PLATTSBURGH
TOWN OF GARDINER	CITY OF PORT JERVIS	TOWN OF PLATTSBURGH
TOWN OF GERMANTOWN	TOWN OF GREENVILLE	TOWN OF ALTONA
TOWN OF CLERMONT	TOWN OF FORESTBURGH	TOWN OF BLACK BROOK
TOWN OF LLOYD	TOWN OF FALLSBURG	TOWN OF JAY
TOWN OF HILLSDALE	TOWN OF BETHEL	TOWN OF SAINT ARMAND
TOWN OF EAST FISHKILL	VILLAGE OF WOODRIDGE	TOWN OF BOMBAY
TOWN OF GREENPORT	VILLAGE OF WURTSBORO	TOWN OF BELLMONT
CITY OF HUDSON	CITY OF GLENS FALLS	VILLAGE OF BRUSHTON
TOWN OF STOCKPORT	VILLAGE OF SOUTH GLENS FALLS	TOWN OF BURKE
TOWN OF HYDE PARK	TOWN OF QUEENSBURY	VILLAGE OF BURKE
TOWN OF LAGRANGE	VILLAGE OF ARGYLE	TOWN OF CHAMPLAIN
TOWN OF UNION VALE	TOWN OF ARGYLE	VILLAGE OF CHAMPLAIN
TOWN OF LIVINGSTON	TOWN OF THURMAN	TOWN OF CHATEAUGAY
VILLAGE OF MAYBROOK	TOWN OF BOLTON	VILLAGE OF CHATEAUGAY
TOWN OF CLAVERACK	TOWN OF HORICON	TOWN OF CHAZY
VILLAGE OF MILLBROOK	VILLAGE OF CAMBRIDGE	TOWN OF CONSTABLE
TOWN OF WASHINGTON	TOWN OF CAMBRIDGE	TOWN OF CLIFTON
TOWN OF NORTH EAST	TOWN OF WHITE CREEK	TOWN OF CROWN POINT
VILLAGE OF MILLERTON	TOWN OF CHESTER	VILLAGE OF DANNEMORA
TOWN OF MARLBOROUGH	VILLAGE OF CORINTH	TOWN OF DANNEMORA
TOWN OF PLATTEKILL	TOWN OF CORINTH	TOWN OF ELIZABETHTOWN
VILLAGE OF MONTGOMERY	VILLAGE OF FORT ANN	TOWN OF ELLENBURG
TOWN OF MONTGOMERY	TOWN OF FORT ANN	TOWN OF ESSEX
TOWN OF NEWBURGH	TOWN OF FORT EDWARD	TOWN OF FORT COVINGTON
CITY OF NEWBURGH	VILLAGE OF FORT EDWARD	TOWN OF KEENE
TOWN OF NEW WINDSOR	TOWN OF MOREAU	TOWN OF CHESTERFIELD
TOWN OF NEW PALTZ	TOWN OF NORTHUMBERLAND	VILLAGE OF KEESEVILLE
VILLAGE OF NEW PALTZ	TOWN OF WILTON	TOWN OF AUSABLE
TOWN OF PATTERSON	TOWN OF GRANVILLE	TOWN OF NORTH ELBA
TOWN OF PAWLING	VILLAGE OF GRANVILLE	VILLAGE OF LAKE PLACID
VILLAGE OF PAWLING	TOWN OF GREENFIELD	TOWN OF LEWIS
VILLAGE OF PHILMONT	TOWN OF GREENWICH	VILLAGE OF MALONE
TOWN OF CRAWFORD	VILLAGE OF GREENWICH	TOWN OF WESTVILLE
TOWN OF PINE PLAINS	TOWN OF EASTON	TOWN OF MALONE
TOWN OF PLEASANT VALLEY	TOWN OF HADLEY	TOWN OF DUANE
TOWN OF BEEKMAN	TOWN OF HAGUE	TOWN OF MOIRA
TOWN OF RED HOOK	TOWN OF HAMPTON	TOWN OF MOOERS
VILLAGE OF RED HOOK	TOWN OF HARTFORD	TOWN OF SCHUYLER FALLS
TOWN OF MILAN	VILLAGE OF HUDSON FALLS	TOWN OF HOPKINTON
VILLAGE OF RHINEBECK	TOWN OF KINGSBURY	TOWN OF BANGOR
TOWN OF RHINEBECK	TOWN OF INDIAN LAKE	TOWN OF BRANDON
TOWN OF STANFORD	TOWN OF LAKE GEORGE	TOWN OF LAWRENCE
VILLAGE OF TIVOLI	VILLAGE OF LAKE GEORGE	TOWN OF PERU
VILLAGE OF WALDEN	TOWN OF LAKE LUZERNE	TOWN OF PIERCEFIELD
TOWN OF SHAWANGUNK	TOWN OF LONG LAKE	TOWN OF MORIAH
VILLAGE OF WAPPINGERS FALLS	TOWN OF PROVIDENCE	VILLAGE OF PORT HENRY
TOWN OF WAPPINGER	TOWN OF MINERVA	VILLAGE OF ROUSES POINT
		TOWN OF WAVERLY

TOWN OF SARANAC	TOWN OF VOLNEY	TOWN OF CUYLER
VILLAGE OF SARANAC LAKE	TOWN OF GENOA	TOWN OF TULLY
TOWN OF HARRIETSTOWN	TOWN OF GEORGETOWN	VILLAGE OF TULLY
TOWN OF SANTA CLARA	TOWN OF GROTON	TOWN OF OTISCO
VILLAGE OF TUPPER LAKE	VILLAGE OF GROTON	VILLAGE OF UNION SPRINGS
TOWN OF TUPPER LAKE	VILLAGE OF HANNIBAL	VILLAGE OF WAMPSVILLE
TOWN OF FRANKLIN	TOWN OF HANNIBAL	VILLAGE OF WATERLOO
TOWN OF BRIGHTON	VILLAGE OF HOMER	TOWN OF WATERLOO
TOWN OF BEEKMANTOWN	TOWN OF HOMER	TOWN OF FAYETTE
TOWN OF WESTPORT	TOWN OF SCOTT	VILLAGE OF WEEDSPORT
TOWN OF WILLSBORO	VILLAGE OF JORDAN	TOWN OF BRUTUS
TOWN OF WILMINGTON	TOWN OF ELBRIDGE	TOWN OF WEST MONROE
CITY OF AUBURN	VILLAGE OF LACONA	CITY OF SYRACUSE
TOWN OF OWASCO	TOWN OF BOYLSTON	TOWN OF GEDDES
TOWN OF THROOP	TOWN OF LA FAYETTE	VILLAGE OF SOLVAY
THE TOWN OF SENNETT	VILLAGE OF LIVERPOOL	VILLAGE OF NORTH SYRACUSE
TOWN OF AURELIUS	TOWN OF SALINA	TOWN OF ONONDAGA
TOWN OF FLEMING	TOWN OF LOCKE	TOWN OF CAMILLUS
TOWN OF LEDYARD	TOWN OF SUMMERHILL	VILLAGE OF ALTMAR
VILLAGE OF AURORA	VILLAGE OF MC GRAW	TOWN OF ALBION
VILLAGE OF BALDWINSVILLE	TOWN OF SOLON	TOWN OF AVA
TOWN OF LYSANDER	VILLAGE OF MANLIUS	VILLAGE OF BARNEVELD
TOWN OF VAN BUREN	TOWN OF POMPEY	TOWN OF TRENTON
VILLAGE OF CAMILLUS	VILLAGE OF MARCELLUS	TOWN OF BOONVILLE
TOWN OF LENOX	TOWN OF MARCELLUS	VILLAGE OF BOONVILLE
VILLAGE OF CANASTOTA	VILLAGE OF MERIDIAN	TOWN OF BRIDGEWATER
TOWN OF FENNER	TOWN OF MEXICO	VILLAGE OF BRIDGEWATER
TOWN OF IRA	VILLAGE OF MEXICO	TOWN OF BROOKFIELD
TOWN OF CATO	TOWN OF MINETTO	TOWN OF BURLINGTON
VILLAGE OF CATO	VILLAGE OF MINOA	TOWN OF CAMDEN
TOWN OF SPRINGPORT	VILLAGE OF MORAVIA	VILLAGE OF CAMDEN
TOWN OF MONTEZUMA	TOWN OF MORAVIA	TOWN OF FLORENCE
TOWN OF CAZENOVIA	TOWN OF NILES	VILLAGE OF CANAJOHARIE
VILLAGE OF CAZENOVIA	TOWN OF SEMPRONIUS	TOWN OF CANAJOHARIE
TOWN OF SMITHFIELD	TOWN OF NEW HAVEN	VILLAGE OF AMES
TOWN OF NELSON	TOWN OF VIENNA	VILLAGE OF CHERRY VALLEY
VILLAGE OF CENTRAL SQUARE	CITY OF OSWEGO	TOWN OF CHERRY VALLEY
TOWN OF HASTINGS	TOWN OF OSWEGO	TOWN OF ROSEBOOM
TOWN OF SULLIVAN	TOWN OF SCRIBA	VILLAGE OF CLAYVILLE
VILLAGE OF CHITTENANGO	TOWN OF PARISH	TOWN OF LITCHFIELD
TOWN OF CICERO	VILLAGE OF PARISH	TOWN OF KIRKLAND
TOWN OF CINCINNATUS	TOWN OF SCHROEPPEL	VILLAGE OF COLD BROOK
TOWN OF TAYLOR	VILLAGE OF PHOENIX	TOWN OF OHIO
TOWN OF CLAY	TOWN OF PITCHER	TOWN OF WEST TURIN
VILLAGE OF CLEVELAND	VILLAGE OF PORT BYRON	VILLAGE OF CONSTABLEVILLE
TOWN OF CONSTANTIA	TOWN OF MENTZ	VILLAGE OF COOPERSTOWN
CITY OF CORTLAND	TOWN OF CONQUEST	TOWN OF MIDDLEFIELD
TOWN OF CORTLANDVILLE	TOWN OF PREBLE	VILLAGE OF CROGHAN
TOWN OF VIRGIL	VILLAGE OF PULASKI	TOWN OF MARSHALL
VILLAGE OF DE RUYTER	TOWN OF RICHLAND	TOWN OF MANHEIM
TOWN OF DE RUYTER	VILLAGE OF RED CREEK	DOLGEVILLE VILLAGE
TOWN OF LINCKLAEN	TOWN OF VICTORY	VILLAGE OF EARLVILLE
VILLAGE OF DRYDEN	TOWN OF SANDY CREEK	TOWN OF LEBANON
TOWN OF DRYDEN	VILLAGE OF SANDY CREEK	TOWN OF EDMESTON
TOWN OF VERONA	TOWN OF SAVANNAH	TOWN OF OTSEGO
VILLAGE OF EAST SYRACUSE	TOWN OF SCIPIO	TOWN OF FORESTPORT
TOWN OF DE WITT	TOWN OF VENICE	VILLAGE OF FORT PLAIN
VILLAGE OF ELBRIDGE	VILLAGE OF SENECA FALLS	TOWN OF MINDEN
TOWN OF FABIUS	TOWN OF SENECA FALLS	TOWN OF STARK
VILLAGE OF FABIUS	TOWN OF TYRE	VILLAGE OF FRANKFORT
VILLAGE OF FAIR HAVEN	VILLAGE OF SKANEATELES	TOWN OF FRANKFORT
TOWN OF MANLIUS	TOWN OF SKANEATELES	TOWN OF NEW LISBON
VILLAGE OF FAYETTEVILLE	TOWN OF SPAFFORD	VILLAGE OF HAMILTON
VILLAGE OF FREEVILLE	TOWN OF OTSELIC	TOWN OF HAMILTON
CITY OF FULTON	TOWN OF STERLING	TOWN OF HARTWICK
TOWN OF PALERMO	THE VILLAGE OF SYLVAN BEACH	VILLAGE OF HERKIMER
TOWN OF GRANBY	TOWN OF TRUXTON	TOWN OF HERKIMER

TOWN OF MOREHOUSE	TOWN OF SANGERFIELD	TOWN OF DENMARK
VILLAGE OF HOLLAND PATENT	TOWN OF PARIS	TOWN OF PINCKNEY
VILLAGE OF ILION	TOWN OF SHARON	TOWN OF MONTAGUE
TOWN OF COLUMBIA	VILLAGE OF SHARON SPRINGS	VILLAGE OF DEFERIET
TOWN OF INLET	VILLAGE OF SHERBURNE	TOWN OF DE KALB
TOWN OF LEE	TOWN OF COLUMBUS	TOWN OF DE PEYSTER
CITY OF LITTLE FALLS	TOWN OF SHERBURNE	VILLAGE OF DEXTER
TOWN OF DANUBE	CITY OF SHERRILL	TOWN OF BROWNVILLE
TOWN OF LITTLE FALLS	VILLAGE OF SMYRNA	VILLAGE OF EDWARDS
TOWN OF FAIRFIELD	TOWN OF SMYRNA	TOWN OF EDWARDS
TOWN OF HARRISBURG	TOWN OF SPRINGFIELD	TOWN OF ELLISBURG
TOWN OF LOWVILLE	TOWN OF STRATFORD	VILLAGE OF ELLISBURG
VILLAGE OF LOWVILLE	TOWN OF ANNSVILLE	VILLAGE OF EVANS MILLS
TOWN OF WATSON	VILLAGE OF TURIN	TOWN OF LERAY
TOWN OF NEW BREMEN	TOWN OF TURIN	VILLAGE OF GOUVERNEUR
VILLAGE OF LYONS FALLS	TOWN OF VERNON	TOWN OF FOWLER
TOWN OF MADISON	VILLAGE OF VERNON	TOWN OF GOUVERNEUR
VILLAGE OF MADISON	VILLAGE OF WATERVILLE	VILLAGE OF HAMMOND
TOWN OF MARCY	TOWN OF WESTERN	TOWN OF HAMMOND
TOWN OF MARTINSBURG	TOWN OF WESTFORD	TOWN OF MACOMB
VILLAGE OF MIDDLEVILLE	TOWN OF LEWIS	TOWN OF ROSSIE
TOWN OF GERMAN FLATTS	TOWN OF WESTMORELAND	VILLAGE OF HARRISVILLE
VILLAGE OF MOHAWK	VILLAGE OF WEST WINFIELD	TOWN OF DIANA
TOWN OF WARREN	TOWN OF WINFIELD	TOWN OF PITCAIRN
TOWN OF EATON	TOWN OF PLAINFIELD	TOWN OF HENDERSON
VILLAGE OF MORRISVILLE	VILLAGE OF WHITESBORO	TOWN OF HERMON
TOWN OF STOCKBRIDGE	TOWN OF WHITESTOWN	VILLAGE OF HERMON
VILLAGE OF MUNNSVILLE	TOWN OF AMBOY	VILLAGE OF HEUVELTON
VILLAGE OF NELLISTON	TOWN OF WILLIAMSTOWN	TOWN OF OSWEGATCHIE
TOWN OF PITTSFIELD	VILLAGE OF YORKVILLE	TOWN OF ORLEANS
VILLAGE OF NEW BERLIN	CITY OF UTICA	TOWN OF LISBON
TOWN OF NEW BERLIN	TOWN OF DEERFIELD	TOWN OF WORTH
VILLAGE OF NEW HARTFORD	TOWN OF SCHUYLER	TOWN OF MADRID
TOWN OF NEW HARTFORD	VILLAGE OF GLEN PARK	VILLAGE OF MANNSVILLE
TOWN OF NEWPORT	CITY OF WATERTOWN	VILLAGE OF MASSENA
VILLAGE OF NEWPORT	TOWN OF HOUNSFIELD	TOWN OF MASSENA
TOWN OF NORWAY	TOWN OF PAMELIA	TOWN OF LOUISVILLE
VILLAGE OF NEW YORK MILLS	TOWN OF WATERTOWN	TOWN OF MORRISTOWN
TOWN OF WEBB	VILLAGE OF ADAMS	VILLAGE OF MORRISTOWN
VILLAGE OF ONEIDA CASTLE	TOWN OF LORRAINE	TOWN OF NORFOLK
CITY OF ONEIDA	TOWN OF ADAMS	VILLAGE OF NORWOOD
VILLAGE OF ORISKANY	VILLAGE OF ALEXANDRIA BAY	CITY OF OGDENSBURG
VILLAGE OF ORISKANY FALLS	TOWN OF ALEXANDRIA	TOWN OF PARISHVILLE
TOWN OF AUGUSTA	VILLAGE OF ANTWERP	VILLAGE OF PHILADELPHIA
TOWN OF ORWELL	TOWN OF ANTWERP	TOWN OF PHILADELPHIA
TOWN OF PALATINE	TOWN OF RUTLAND	TOWN OF POTSDAM
VILLAGE OF PALANTINE BRIDGE	VILLAGE OF BLACK RIVER	VILLAGE OF POTSDAM
TOWN OF RUSSIA	TOWN OF BRASHER	VILLAGE OF RENSSELAER FALLS
VILLAGE OF POLAND	VILLAGE OF BROWNVILLE	VILLAGE OF RICHVILLE
TOWN OF LYONSDALE	VILLAGE OF CANTON	TOWN OF RODMAN
VILLAGE OF PORT LEYDEN	TOWN OF CANTON	TOWN OF RUSSELL
TOWN OF LEYDEN	TOWN OF PIERREPONT	TOWN OF CLARE
VILLAGE OF PROSPECT	VILLAGE OF CAPE VINCENT	VILLAGE OF SACKETS HARBOR
TOWN OF REDFIELD	TOWN OF CAPE VINCENT	TOWN OF FINE
TOWN OF REMSEN	VILLAGE OF WEST CARTHAGE	VILLAGE OF THERESA
VILLAGE OF REMSEN	TOWN OF WILNA	TOWN OF THERESA
TOWN OF STEUBEN	VILLAGE OF CARTHAGE	VILLAGE OF WADDINGTON
TOWN OF RICHFIELD	VILLAGE OF HERRINGS	TOWN OF WADDINGTON
VILLAGE OF RICHFIELD SPRINGS	TOWN OF CHAMPION	TOWN OF STOCKHOLM
TOWN OF EXETER	VILLAGE OF CASTORLAND	VILLAGE OF AFTON
CITY OF ROME	TOWN OF CROGHAN	TOWN OF AFTON
TOWN OF FLOYD	TOWN OF LYME	TOWN OF ANDES
TOWN OF SAINT JOHNSVILLE	VILLAGE OF CHAUMONT	TOWN OF OWEGO
VILLAGE OF ST JOHNSVILLE	VILLAGE OF CLAYTON	VILLAGE OF BAINBRIDGE
TOWN OF EPHRATAH	TOWN OF CLAYTON	TOWN OF BAINBRIDGE
TOWN OF OPPENHEIM	TOWN OF COLTON	TOWN OF TIOGA
TOWN OF SALISBURY	VILLAGE OF COPENHAGEN	TOWN OF BERKSHIRE

TOWN OF KORTRIGHT	TOWN OF RICHFORD	VILLAGE OF GAINESVILLE
TOWN OF BOVINA	VILLAGE OF SIDNEY	TOWN OF HARTLAND
VILLAGE OF CANDOR	TOWN OF SIDNEY	VILLAGE OF GOWANDA
TOWN OF CANDOR	TOWN OF SMITHVILLE	TOWN OF PERSIA
TOWN OF BARKER	TOWN OF PLYMOUTH	TOWN OF GRAND ISLAND
TOWN OF CONKLIN	TOWN OF TOMPKINS	TOWN OF HAMBURG
TOWN OF DAVENPORT	VILLAGE OF UNADILLA	VILLAGE OF HAMBURG
TOWN OF HAMDEN	TOWN OF UNADILLA	TOWN OF HOLLAND
VILLAGE OF DELHI	TOWN OF VESTAL	TOWN OF JAVA
TOWN OF DELHI	VILLAGE OF WALTON	TOWN OF LANCASTER
TOWN OF SANFORD	TOWN OF WALTON	VILLAGE OF LANCASTER
VILLAGE OF DEPOSIT	TOWN OF ONEONTA	VILLAGE OF LEWISTON
TOWN OF DEPOSIT	TOWN OF TRIANGLE	TOWN OF LEWISTON
TOWN OF COLCHESTER	VILLAGE OF WHITNEY POINT	CITY OF LOCKPORT
TOWN OF PHARSALIA	TOWN OF WILLET	TOWN OF PENDLETON
VILLAGE OF ENDICOTT	VILLAGE OF WINDSOR	TOWN OF LOCKPORT
TOWN OF UNION	TOWN OF WINDSOR	VILLAGE OF LYNDONVILLE
TOWN OF FRANKLIN	VILLAGE OF PORT DICKINSON	TOWN OF YATES
VILLAGE OF FRANKLIN	CITY OF BINGHAMTON	TOWN OF MACHIAS
VILLAGE OF GILBERTSVILLE	TOWN OF CHENANGO	TOWN OF MARILLA
TOWN OF BUTTERNUTS	TOWN OF BINGHAMTON	TOWN OF SHELBY
TOWN OF NANTICOKE	TOWN OF DICKINSON	VILLAGE OF MEDINA
TOWN OF GREENE	VILLAGE OF AKRON	TOWN OF RIDGEWAY
VILLAGE OF GREENE	TOWN OF NEWSTEAD	VILLAGE OF MIDDLEPORT
TOWN OF COVENTRY	TOWN OF ALDEN	TOWN OF ROYALTON
TOWN OF GUILFORD	VILLAGE OF ALDEN	TOWN OF NEWFANE
TOWN OF HANCOCK	TOWN OF ALEXANDER	TOWN OF NORTH COLLINS
VILLAGE OF HANCOCK	VILLAGE OF ALEXANDER	VILLAGE OF NORTH COLLINS
TOWN OF HARFORD	VILLAGE OF ANGOLA	TOWN OF WHEATFIELD
TOWN OF HARPERSFIELD	TOWN OF EVANS	CITY OF NORTH TONAWANDA
TOWN OF COLESVILLE	VILLAGE OF ARCADE	VILLAGE OF OAKFIELD
VILLAGE OF HOBART	TOWN OF ARCADE	TOWN OF ALABAMA
TOWN OF STAMFORD	VILLAGE OF ATTICA	TOWN OF OAKFIELD
VILLAGE OF JOHNSON CITY	TOWN OF ATTICA	TOWN OF ORCHARD PARK
TOWN OF KIRKWOOD	VILLAGE OF BARKER	VILLAGE OF ORCHARD PARK
VILLAGE OF LAURENS	TOWN OF SOMERSET	VILLAGE OF PERRYSBURG
TOWN OF LAURENS	CITY OF BATAVIA	TOWN OF PERRYSBURG
VILLAGE OF LISLE	TOWN OF BATAVIA	TOWN OF PIKE
TOWN OF LISLE	TOWN OF EAGLE	VILLAGE OF PIKE
TOWN OF MC DONOUGH	TOWN OF BOSTON	TOWN OF CAMBRIA
TOWN OF GERMAN	TOWN OF BRANT	TOWN OF FREEDOM
TOWN OF MAINE	TOWN OF CENTERVILLE	TOWN OF SARDINIA
VILLAGE OF MARATHON	TOWN OF CLARENCE	TOWN OF SHERIDAN
TOWN OF MARATHON	TOWN OF COLDEN	VILLAGE OF SILVER CREEK
TOWN OF LAPEER	TOWN OF COLLINS	TOWN OF HANOVER
TOWN OF FREETOWN	VILLAGE OF CORFU	VILLAGE OF SOUTH DAYTON
TOWN OF MASONVILLE	TOWN OF PEMBROKE	TOWN OF VILLENOVA
TOWN OF MEREDITH	TOWN OF BENNINGTON	TOWN OF DAYTON
VILLAGE OF MILFORD	TOWN OF DARIEN	VILLAGE OF SPRINGVILLE
TOWN OF MORRIS	TOWN OF YORKSHIRE	TOWN OF CONCORD
VILLAGE OF MORRIS	VILLAGE OF DELEVAN	TOWN OF STAFFORD
VILLAGE OF NEWARK VALLEY	VILLAGE OF DEPEW	TOWN OF SHELDON
TOWN OF NEWARK VALLEY	TOWN OF DUNKIRK	CITY OF TONAWANDA
VILLAGE OF NICHOLS	CITY OF DUNKIRK	TOWN OF WALES
TOWN OF NICHOLS	VILLAGE OF EAST AURORA	TOWN OF ASHFORD
TOWN OF NORTH NORWICH	TOWN OF AURORA	TOWN OF WILSON
CITY OF NORWICH	TOWN OF BETHANY	VILLAGE OF WILSON
TOWN OF NORWICH	TOWN OF EDEN	VILLAGE OF YOUNGSTOWN
CITY OF ONEONTA	VILLAGE OF ELBA	TOWN OF PORTER
VILLAGE OF OTEGO	TOWN OF ELBA	CITY OF BUFFALO
TOWN OF OTEGO	TOWN OF ELMA	VILLAGE OF SLOAN
VILLAGE OF OWEGO	VILLAGE OF FARNHAM	TOWN OF TONAWANDA
TOWN OF OXFORD	VILLAGE OF FORESTVILLE	VILLAGE OF KENMORE
VILLAGE OF OXFORD	TOWN OF ARKWRIGHT	CITY OF LACKAWANNA
TOWN OF PRESTON	VILLAGE OF FREDONIA	VILLAGE OF BLASDELL
TOWN OF FENTON	TOWN OF POMFRET	VILLAGE OF WILLIAMSVILLE
TOWN OF MILFORD	TOWN OF WETHERSFIELD	TOWN OF AMHERST

TOWN OF WEST SENECA	VILLAGE OF LE ROY	VILLAGE OF WEBSTER
TOWN OF CHEEKTOWAGA	TOWN OF LE ROY	TOWN OF WEST BLOOMFIELD
CITY OF NIAGARA FALLS	VILLAGE OF LIMA	TOWN OF ROMULUS
TOWN OF NIAGARA	TOWN OF LIMA	TOWN OF WILLIAMSON
VILLAGE OF ALBION	TOWN OF LIVONIA	VILLAGE OF WOLCOTT
TOWN OF GAINES	VILLAGE OF LIVONIA	TOWN OF WOLCOTT
TOWN OF CARLTON	TOWN OF LYONS	TOWN OF HURON
TOWN OF BARRE	VILLAGE OF LYONS	TOWN OF BUTLER
TOWN OF ALBION	VILLAGE OF MACEDON	VILLAGE OF WYOMING
VILLAGE OF AVON	TOWN OF MACEDON	TOWN OF COVINGTON
TOWN OF AVON	VILLAGE OF MANCHESTER	TOWN OF MIDDLEBURY
VILLAGE OF BERGEN	TOWN OF MARION	TOWN OF YORK
TOWN OF BERGEN	TOWN OF POTTER	TOWN OF GREECE
TOWN OF JERUSALEM	TOWN OF MIDDLESEX	CITY OF ROCHESTER
VILLAGE OF BROCKPORT	VILLAGE OF MOUNT MORRIS	TOWN OF IRONDEQUOIT
TOWN OF SWEDEN	TOWN OF MOUNT MORRIS	TOWN OF BRIGHTON
TOWN OF BYRON	VILLAGE OF NAPLES	TOWN OF GATES
TOWN OF CALEDONIA	TOWN OF NAPLES	TOWN OF CHILI
VILLAGE OF CALEDONIA	TOWN OF SOUTH BRISTOL	CITY OF JAMESTOWN
CITY OF CANANDAIGUA	TOWN OF ITALY	TOWN OF KIANTONE
TOWN OF CANANDAIGUA	TOWN OF ARCADIA	TOWN OF ALLEGANY
TOWN OF BRISTOL	VILLAGE OF NEWARK	VILLAGE OF ALLEGANY
TOWN OF HOPEWELL	TOWN OF ROSE	TOWN OF ALMA
TOWN OF FARMINGTON	VILLAGE OF NUNDA	TOWN OF ANGELICA
TOWN OF CASTILE	TOWN OF NUNDA	VILLAGE OF ANGELICA
VILLAGE OF CASTILE	TOWN OF ONTARIO	TOWN OF BELFAST
VILLAGE OF CHURCHVILLE	VILLAGE OF OVID	TOWN OF ELLERY
TOWN OF RIGA	TOWN OF OVID	VILLAGE OF BEMUS POINT
TOWN OF CLARENDON	VILLAGE OF PALMYRA	TOWN OF NEW HUDSON
TOWN OF CLARKSON	TOWN OF PALMYRA	TOWN OF BOLIVAR
VILLAGE OF CLIFTON SPRINGS	TOWN OF PAVILION	VILLAGE OF BOLIVAR
TOWN OF MANCHESTER	TOWN OF PENFIELD	VILLAGE OF BROCKTON
TOWN OF GALEN	VILLAGE OF PENN YAN	TOWN OF PORTLAND
VILLAGE OF CLYDE	TOWN OF MILO	TOWN OF CANEADEA
TOWN OF JUNIUS	TOWN OF BENTON	VILLAGE OF CASSADAGA
TOWN OF CONESUS	TOWN OF PERRY	TOWN OF NEW ALBION
VILLAGE OF DANSVILLE	VILLAGE OF PERRY	VILLAGE OF CATTARAUGUS
TOWN OF NORTH DANSVILLE	TOWN OF PHELPS	VILLAGE OF CELORON
TOWN OF OSSIAN	VILLAGE OF PHELPS	VILLAGE OF CHERRY CREEK
TOWN OF WEST SPARTA	VILLAGE OF PITTSFORD	TOWN OF CHERRY CREEK
TOWN OF SPARTA	TOWN OF PITTSFORD	TOWN OF CLYMER
VILLAGE OF DRESDEN	TOWN OF GENESEE FALLS	TOWN OF FRENCH CREEK
TOWN OF TORREY	TOWN OF VARICK	TOWN OF CONEWANGO
TOWN OF EAST BLOOMFIELD	TOWN OF RUSH	TOWN OF CUBA
VILLAGE OF EAST ROCHESTER	VILLAGE OF RUSHVILLE	VILLAGE OF CUBA
TOWN OF EAST ROCHESTER	TOWN OF WHEATLAND	TOWN OF LYNDON
VILLAGE OF FAIRPORT	VILLAGE OF SCOTTSVILLE	TOWN OF EAST OTTO
TOWN OF PERINTON	VILLAGE OF SHORTSVILLE	VILLAGE OF ELLICOTTVILLE
TOWN OF GENESEO	VILLAGE OF SILVER SPRINGS	TOWN OF ELLICOTTVILLE
VILLAGE OF GENESEO	TOWN OF GAINESVILLE	TOWN OF ELLINGTON
CITY OF GENEVA	VILLAGE OF SODUS	TOWN OF ELLICOTT
TOWN OF GENEVA	TOWN OF SODUS	VILLAGE OF FALCONER
TOWN OF GORHAM	VILLAGE OF SODUS POINT	TOWN OF HUME
TOWN OF GROVELAND	VILLAGE OF SPENCERPORT	TOWN OF GRANGER
TOWN OF HAMLIN	TOWN OF OGDEN	TOWN OF ALLEN
TOWN OF HENRIETTA	TOWN OF CANADICE	TOWN OF MINA
VILLAGE OF HILTON	TOWN OF SPRINGWATER	TOWN OF FRANKLINVILLE
TOWN OF PARMA	TOWN OF SENECA	VILLAGE OF FRANKLINVILLE
VILLAGE OF BLOOMFIELD	VILLAGE OF VICTOR	TOWN OF FARMERSVILLE
VILLAGE OF HOLLEY	TOWN OF VICTOR	TOWN OF CARROLL
TOWN OF MURRAY	TOWN OF WALWORTH	TOWN OF SOUTH VALLEY
TOWN OF RICHMOND	VILLAGE OF WARSAW	TOWN OF FRIENDSHIP
TOWN OF MENDON	TOWN OF WARSAW	TOWN OF GERRY
VILLAGE OF HONEOYE FALLS	TOWN OF ORANGEVILLE	TOWN OF GREAT VALLEY
TOWN OF KENDALL	TOWN OF WAYLAND	TOWN OF HUMPHREY
TOWN OF LEICESTER	VILLAGE OF WAYLAND	TOWN OF HINSDALE
VILLAGE OF LEICESTER	TOWN OF WEBSTER	TOWN OF ISCHUA

TOWN OF POLAND	TOWN OF FREMONT	TOWN OF ITHACA
VILLAGE OF LAKEWOOD	TOWN OF DANSVILLE	CITY OF ITHACA
TOWN OF BUSTI	TOWN OF AVOCA	TOWN OF ENFIELD
TOWN OF LEON	VILLAGE OF AVOCA	TOWN OF DANBY
VILLAGE OF LIMESTONE	TOWN OF HOWARD	TOWN OF JASPER
TOWN OF CARROLLTON	TOWN OF BATH	TOWN OF LINDLEY
TOWN OF GENESEE	VILLAGE OF BATH	VILLAGE OF LODI
TOWN OF NAPOLI	TOWN OF WHEELER	TOWN OF LODI
TOWN OF LITTLE VALLEY	TOWN OF CATLIN	TOWN OF BALDWIN
VILLAGE OF LITTLE VALLEY	TOWN OF HORNBY	TOWN OF VETERAN
TOWN OF MANSFIELD	TOWN OF ORANGE	VILLAGE OF MILLPORT
VILLAGE OF MAYVILLE	VILLAGE OF BELMONT	TOWN OF MONTOUR
TOWN OF CHAUTAUQUA	TOWN OF AMITY	VILLAGE OF MONTOUR FALLS
CITY OF OLEAN	TOWN OF BIG FLATS	TOWN OF NEWFIELD
TOWN OF OLEAN	TOWN OF BRADFORD	VILLAGE OF ODESSA
VILLAGE OF PANAMA	VILLAGE OF BURDETT	TOWN OF CATHARINE
TOWN OF HARMONY	TOWN OF HECTOR	VILLAGE OF PAINTED POST
VILLAGE OF PORTVILLE	TOWN OF CAMERON	TOWN OF ERWIN
TOWN OF PORTVILLE	TOWN OF CAMPBELL	VILLAGE OF RIVERSIDE
VILLAGE OF EAST RANDOLPH	TOWN OF THURSTON	TOWN OF PRATTSBURGH
VILLAGE OF RANDOLPH	TOWN OF BURNS	TOWN OF PULTENEY
TOWN OF RANDOLPH	VILLAGE OF CANASERAGA	TOWN OF READING
TOWN OF WIRT	TOWN OF BIRDSALL	TOWN OF WEST UNION
VILLAGE OF RICHBURG	VILLAGE OF CANISTEO	VILLAGE OF SAVONA
TOWN OF RIPLEY	TOWN OF CANISTEO	TOWN OF SCIO
TOWN OF RUSHFORD	TOWN OF CAYUTA	TOWN OF WARD
CITY OF SALAMANCA	TOWN OF CHEMUNG	TOWN OF CAROLINE
TOWN OF SALAMANCA	TOWN OF COHOCTON	TOWN OF LANSING
TOWN OF SHERMAN	VILLAGE OF COHOCTON	VILLAGE OF SPENCER
VILLAGE OF SHERMAN	CITY OF CORNING	TOWN OF SPENCER
VILLAGE OF SINCLAIRVILLE	VILLAGE OF SOUTH CORNING	TOWN OF GROVE
TOWN OF CHARLOTTE	TOWN OF CORNING	TOWN OF TROUPSBURG
TOWN OF COLDSPRING	TOWN OF CATON	TOWN OF ULYSSES
TOWN OF STOCKTON	VILLAGE OF DUNDEE	VILLAGE OF TRUMANSBURG
TOWN OF NORTH HARMONY	TOWN OF STARKEY	VILLAGE OF VAN ETTEN
TOWN OF CLARKSVILLE	TOWN OF TYRONE	TOWN OF VAN ETTEN
TOWN OF WESTFIELD	TOWN OF ERIN	VILLAGE OF WATKINS GLEN
VILLAGE OF WESTFIELD	TOWN OF GREENWOOD	TOWN OF DIX
TOWN OF RATHBONE	TOWN OF URBANA	VILLAGE OF WAVERLY
TOWN OF ADDISON	VILLAGE OF HAMMONDSPORT	TOWN OF BARTON
VILLAGE OF ADDISON	TOWN OF WAYNE	VILLAGE OF WELLSBURG
TOWN OF TUSCARORA	CITY OF HORNELL	TOWN OF ASHLAND
VILLAGE OF ALFRED	VILLAGE OF NORTH HORNELL	VILLAGE OF WELLSVILLE
TOWN OF ALFRED	TOWN OF HARTSVILLE	TOWN OF WELLSVILLE
VILLAGE OF ALMOND	TOWN OF HORSEHEADS	TOWN OF WILLING
TOWN OF ALMOND	VILLAGE OF HORSEHEADS	TOWN OF INDEPENDENCE
TOWN OF WEST ALMOND	TOWN OF PORTAGE	TOWN OF WOODHULL
VILLAGE OF ANDOVER	TOWN OF COVERT	CITY OF ELMIRA
TOWN OF ANDOVER	VILLAGE OF INTERLAKEN	VILLAGE OF ELMIRA HEIGHTS
TOWN OF HORNELLSVILLE	VILLAGE OF LANSING	TOWN OF SOUTHPORT
VILLAGE OF ARKPORT	VILLAGE OF CAYUGA HEIGHTS	TOWN OF ELMIRA

Counties in New York including but not limited to:

NEW YORK COUNTY	HAMILTON COUNTY	FRANKLIN COUNTY
RICHMOND COUNTY	SCHOHARIE COUNTY	CAYUGA COUNTY
BRONX COUNTY	RENSSELAER COUNTY	CORTLAND COUNTY
PUTNAM COUNTY	ALBANY COUNTY	OSWEGO COUNTY
WESTCHESTER COUNTY	SCHENECTADY COUNTY	MADISON COUNTY
ORANGE COUNTY	ULSTER COUNTY	SENECA COUNTY
ROCKLAND COUNTY	GREENE COUNTY	ONONDAGA COUNTY
KINGS COUNTY	COLUMBIA COUNTY	OTSEGO COUNTY
QUEENS COUNTY	DUTCHESS COUNTY	HERKIMER COUNTY
NASSAU COUNTY	SULLIVAN COUNTY	LEWIS COUNTY
SUFFOLK COUNTY	WASHINGTON COUNTY	ONEIDA COUNTY
SARATOGA COUNTY	WARREN COUNTY	JEFFERSON COUNTY
MONTGOMERY COUNTY	CLINTON COUNTY	ST LAWRENCE COUNTY
FULTON COUNTY	ESSEX COUNTY	DELAWARE COUNTY

CHENANGO COUNTY	ONTARIO COUNTY	CHAUTAUQUA COUNTY
TIOGA COUNTY	LIVINGSTON COUNTY	STEUBEN COUNTY
BROOME COUNTY	WAYNE COUNTY	ALLEGANY COUNTY
GENESEE COUNTY	YATES COUNTY	TOMPKINS COUNTY
NIAGARA COUNTY	WYOMING COUNTY	SCHUYLER COUNTY
ERIE COUNTY	MONROE COUNTY	CHEMUNG COUNTY
ORLEANS COUNTY	CATTARAUGUS COUNTY	

K-12 in New York including but not limited to:

ALBANY CITY SCHOOL DISTRICT	CASSADAGA VALLEY CTL SCH DIST
BERNE-KNOX-WESTERLO CENTRAL SD	CLYMER CENTRAL SCHOOL DISTRICT
BETHLEHEM CENTRAL SCHOOL DIST	DUNKIRK CITY SCHOOL DISTRICT
COHOES CITY SCHOOL DISTRICT	FALCONER CENTRAL SCHOOL DIST
GREEN ISLAND UNION FREE SD	FORESTVILLE CENTRAL SCH DIST
GUILDERLAND CENTRAL SCH DIST	FREDONIA CENTRAL SCHOOL DIST
MENANDS UNION FREE SCH DIST	FREWSBURG CENTRAL SCHOOL DIST
NORTH COLONIE CENTRAL SD	JAMESTOWN CITY SCHOOL DISTRICT
RAVENA COEYMANS SELKIRK CTL SD	CHAUTAUQUA LAKE CENTRAL SD
SOUTH COLONIE CENTRAL SCH DIST	PANAMA CENTRAL SCHOOL DIST
VOORHEESVILLE CENTRAL SCH DIST	PINE VALLEY CENTRAL SCH DIST
WATERVLIET CITY SCH DISTRICT	RIPLEY CENTRAL SCHOOL DISTRICT
ALFRED ALMOND CTL SCHOOL DIST	SHERMAN CENTRAL SCHOOL DIST
ANDOVER CENTRAL SCH DISTRICT	SILVER CREEK CENTRAL SCH DIST
BELFAST CENTRAL SCH DISTRICT	SOUTHWESTERN CENTRAL SCH DIST
GENESEE VALLEY CTL SCHOOL DIST	WESTFIELD CENTRAL SCHOOL DIST
BOLIVAR-RICHBURG CTRL SCH DIST	ELMIRA CITY SCHOOL DISTRICT
CANASERAGA CENTRAL SCH DIST	ELMIRA HEIGHTS CTL SCH DIST
CUBA-RUSHFORD CENTRAL SCH DIST	HORSEHEADS CTL SCHOOL DISTRICT
FILLMORE CENTRAL SCH DISTRICT	AFTON CENTRAL SCHOOL DISTRICT
FRIENDSHIP CENTRAL SCH DIST	BAINBRIDGE GUILFORD CTL SD
SCIO CENTRAL SCHOOL DISTRICT	GREENE CTL SCHOOL DISTRICT
WELLSVILLE CENTRAL SCH DIST	UNADILLA VALLEY CTL SCH DIST
WHITESVILLE CENTRAL SCH DIST	NORWICH CITY SCHOOL DISTRICT
BINGHAMTON CITY SCH DISTRICT	OXFORD ACADEMY CENTRAL SD
CHENANGO FORKS CENTRAL SD	SHERBURNE EARLVILLE CENTRAL SD
CHENANGO VALLEY CTL SCH DIST	OTSELIC VALLEY CENTRAL SD
DEPOSIT CENTRAL SCHOOL DIST	AUSABLE VALLEY CTL SCH DIST
UNION-ENDICOTT SCHOOL DISTRICT	BEEKMANTOWN CTL SCHOOL DIST
HARPURSVILLE CENTRAL SCH DIST	CHAZY CENTRAL RURAL SCH DIST
JOHNSON CITY CENTRAL SCH DIST	NORTHEASTERN CLINTON CTL SD
MAINE ENDWELL CTL SCH DISTRICT	NORTHERN ADIRONDACK CTL SD
SUSQUEHANNA VALLEY CENTRAL SD	PERU CENTRAL SCHOOL DISTRICT
VESTAL CTL SCHOOL DISTRICT	PLATTSBURGH CITY SCH DISTRICT
WHITNEY POINT CENTRAL SCH DIST	SARANAC CENTRAL SCHOOL DIST
WINDSOR CENTRAL SCHOOL DIST	BERKSHIRE UNION FREE SCH DIST
ALLEGANY-LIMESTONE CTL SD	CHATHAM CENTRAL SCH DISTRICT
CATTARAUGUS-LITTLE VLY CTL SD	GERMANTOWN CENTRAL SCHOOL DIST
ELLICOTTVILLE CENTRAL SCH DIST	HUDSON CITY SCHOOL DISTRICT
FRANKLINVILLE CTL SCH DISTRICT	ICHABOD CRANE CENTRAL SCHOOLS
GOWANDA CENTRAL SCHOOL DIST	NEW LEBANON CTL SCHOOL DIST
HINSDALE CENTRAL SCHOOL DIST	TACONIC HILLS CENTRAL SCH DIST
RANDOLPH ACAD UNION FREE SD	CINCINNATUS CTL SCHOOL DIST
OLEAN CITY SCHOOL DIST	CORTLAND ENLARGED CITY SD
YORKSHIRE-PIONEER CTL SCH DIST	HOMER CENTRAL SCHOOL DISTRICT
PORTVILLE CENTRAL SCHOOL DIST	MARATHON CTL SCHOOL DISTRICT
RANDOLPH CENTRAL SCH DISTRICT	MCGRAW CENTRAL SCHOOL DISTRICT
SALAMANCA CITY CENTRAL SD	ANDES CENTRAL SCHOOL DIST
WEST VALLEY CTL SCH DIST	CHARLOTTE VALLEY CTL SCH DIST
AUBURN ENLARGED CITY SCH DIST	DELHI CENTRAL SCHOOL DISTRICT
CATO MERIDIAN CENTRAL SCH DIST	DOWNSVILLE CENTRAL SCH DIST
MORAVIA CENTRAL SCHOOL DIST	FRANKLIN CENTRAL SCHOOL DIST
PORT BYRON CTL SCHOOL DISTRICT	HANCOCK CENTRAL SCH DISTRICT
SOUTHERN CAYUGA CENTRAL SD	MARGARETVILLE CENTRAL SCH DIST
UNION SPRINGS CTL SCHOOL DIST	ROXBURY CENTRAL SCHOOL DIST
WEEDSPORT CTL SCHOOL DISTRICT	SIDNEY CENTRAL SCHOOL DISTRICT
BEMUS POINT CTL SCHOOL DIST	SOUTH KORTRIGHT CTL SD
BROCTON CENTRAL SCHOOL DIST	STAMFORD CENTRAL SCH DISTRICT

WALTON CENTRAL SCHOOL DISTRICT	ALEXANDER CTL SCHOOL DISTRICT
ARLINGTON CENTRAL SCHOOL DIST	BATAVIA CITY SCHOOL DISTRICT
BEACON CITY SCHOOL DISTRICT	BYRON BERGEN CTL SCH DISTRICT
DOVER UNION FREE SCH DISTRICT	PEMBROKE CTL SCHOOL DISTRICT
HYDE PARK CENTRAL SCHOOL DIST	ELBA CENTRAL SCHOOL DISTRICT
MILLBROOK CTL SCHOOL DISTRICT	LE ROY CENTRAL SCHOOL DISTRICT
PAWLING CTL SCHOOL DISTRICT	OAKFIELD ALABAMA CTL SD
PINE PLAINS CTL SCHOOL DIST	PAVILION CTL SCHOOL DISTRICT
POUGHKEEPSIE CITY SCHOOL DIST	CAIRO-DURHAM CTL SCH DISTRICT
RED HOOK CENTRAL SCHOOL DIST	CATSKILL CENTRAL SCH DISTRICT
RHINEBECK CENTRAL SCHOOL DIST	COXSACKIE ATHENS CENTRAL SD
SPACKENKILL UNION FREE SD	GREENVILLE CENTRAL SCHOOL DIST
WAPPINGERS CENTRAL SCH DIST	HUNTER TANNERSVILLE CTL SD
WEBUTUCK CTL SCHOOL DISTRICT	WINDHAM ASHLAND JEWETT CTL SD
AKRON CENTRAL SCHOOL DISTRICT	INDIAN LAKE CTL SCHOOL DIST
ALDEN CENTRAL SCHOOL DISTRICT	INLET COMMON SCHOOL DISTRICT
AMHERST CENTRAL SCH DISTRICT	LAKE PLEASANT CENTRAL SCH DIST
BUFFALO CITY SCHOOL DISTRICT	LONG LAKE CENTRAL SCHOOL DIST
CHEEKTOWAGA CENTRAL SD	WELLS CENTRAL SCHOOL DIST
CLARENCE CENTRAL SCHOOL DIST	DOLGEVILLE CENTRAL SCHOOL DIST
CLEVELAND HILL UNION FREE SD	FRANKFORT SCHUYLER SCH DIST
DEPEW UNION FREE SCH DISTRICT	HERKIMER CTL SCHOOL DISTRICT
EAST AURORA UNION FREE SD	CENTRAL VALLEY SCHOOL DISTRICT
EDEN CENTRAL SCHOOL DISTRICT	LITTLE FALLS CITY SCH DISTRICT
FRONTIER CTL SCHOOL DISTRICT	MOUNT MARKHAM CENTRAL SCH DIST
GRAND ISLAND CENTRAL SCH DIST	VAN HORNSVLE OWEN YOUNG CTL SD
SPRINGVILLE GRIFFITH INST CSD	POLAND CENTRAL SCHOOL DISTRICT
HAMBURG CTL SCHOOL DISTRICT	TOWN OF WEBB UNION FREE SD
HOLLAND CENTRAL SCH DISTRICT	WEST CANADA VALLEY CTL SD
IROQUOIS CENTRAL SCH DISTRICT	ALEXANDRIA CENTRAL SCHOOL DIST
KENMORE-TONAWANDA UNION SD	BELLEVILLE HENDERSON SCH DIST
LACKAWANNA CITY SCH DISTRICT	CARTHAGE CENTRAL SCHOOL DIST
EVANS-BRANT CENTRAL SCH DIST	GENERAL BROWN CTL SCHOOL DIST
LANCASTER CENTRAL SCH DIST	SACKETS HARBOR CTL SCHOOL DIST
CHEEKTOWAGA MARYVALE UFSD	INDIAN RIVER CTL SCHOOL DIST
NORTH COLLINS CTL SCH DIST	LA FARGEVILLE CENTRAL SCH DIST
ORCHARD PARK CENTRAL SCH DIST	LYME CENTRAL SCHOOL DISTRICT
CHEEKTOWAGA-SLOAN UFSD	SOUTH JEFFERSON CENTRAL SD
SWEET HOME CENTRAL SCH DIST	THOUSAND ISLANDS CENTRAL SD
TONAWANDA CITY SCHOOL DISTRICT	WATERTOWN CITY SCHOOL DISTRICT
WEST SENECA CENTRAL SCH DIST	BEAVER RIVER CENTRAL SCH DIST
WILLIAMSVILLE CTL SCH DISTRICT	COPENHAGEN CENTRAL SD
CROWN POINT CENTRAL SCH DIST	HARRISVILLE CENTRAL SCH DIST
ELIZABETHTOWN LEWIS CTL SD	LOWVILLE CENTRAL SCHOOL DIST
KEENE CENTRAL SCHOOL DIST	SOUTH LEWIS CENTRAL SCH DIST
LAKE PLACID CTL SCHOOL DIST	AVON CENTRAL SCHOOL DISTRICT
MINERVA CENTRAL SCH DISTRICT	CALEDONIA MUMFORD CTL SCH DIST
MORIAH CENTRAL SCHOOL DISTRICT	DANSVILLE CTL SCHOOL DISTRICT
NEWCOMB CENTRAL SCHOOL DIST	GENESEO CENTRAL SCH DIST
SCHROON LAKE CTL SCH DISTRICT	DALTON NUNDA CENTRAL SD
TICONDEROGA CENTRAL SCH DIST	LIVONIA CTL SCHOOL DISTRICT
WESTPORT CENTRAL SCHOOL DIST	MT MORRIS CENTRAL SCHOOL DIST
WILLSBORO CENTRAL SCH DIST	YORK CENTRAL SCHOOL DISTRICT
BRUSHTON MOIRA CTL SCH DIST	BROOKFIELD CENTRAL SCHOOL DIST
CHATEAUGAY CENTRAL SCHOOL DIST	CANASTOTA CENTRAL SCHOOL DIST
MALONE CENTRAL SCHOOL DISTRICT	CAZENOVIA CTL SCH DISTRICT
SALMON RIVER CENTRAL SCH DIST	CHITTENANGO CENTRAL SD
SARANAC LAKE CENTRAL SCH DIST	DE RUYTER CENTRAL SCHOOL DIST
ST REGIS FALLS CTL SCH DIST	HAMILTON CENTRAL SCH DIST
TUPPER LAKE CTL SCH DISTRICT	MADISON CENTRAL SCHOOL DIST
BROADALBIN-PERTH CTL SCH DIST	MORRISVILLE EATON CENTRAL SD
GLOVERSVILLE ENLARGED SCH DIST	ONEIDA CITY SCHOOL DISTRICT
GREATER JOHNSTOWN SCH DIST	STOCKBRIDGE VALLEY CENTRAL SD
MAYFIELD CTL SCHOOL DISTRICT	BRIGHTON CENTRAL SCH DISTRICT
NORTHVILLE CENTRAL SCHOOL DIST	BROCKPORT CTL SCHOOL DISTRICT
O E S J CENTRAL SCHOOL DIST	CHURCHVILLE CHILI CTL SCH DIST
WHEELERVILLE UNION FREE SD	EAST IRONDEQUOIT CTL SCH DIST

EAST ROCHESTER UNION FREE SD
FAIRPORT CTL SCHOOL DISTRICT
GATES CHILI CENTRAL SCH DIST
GREECE CENTRAL SCHOOL DISTRICT
HILTON CENTRAL SCHOOL DISTRICT
HONEOYE FALLS LIMA SCH DIST
WEST IRONDEQUOIT CTL SD
PENFIELD CENTRAL SCH DISTRICT
PITTSFORD CENTRAL SCH DIST
ROCHESTER CITY SCHOOL DISTRICT
RUSH HENRIETTA CENTRAL SD
SPENCERPORT CENTRAL SCH DIST
WEBSTER CENTRAL SCH DISTRICT
WHEATLAND CHILI CTL SCH DIST
GREATER AMSTERDAM SCH DISTRICT
CANAJOHARIE CTL SCHOOL DIST
FONDA FULTONVILLE CENTRAL SD
FT PLAIN CENTRAL SCHOOL DIST
BALDWIN UNION FREE SCHOOL DIST
BELLMORE UNION FREE ELEM SD
BETHPAGE UNION FREE SCH DIST
CARLE PLACE UNION FREE SD
EAST MEADOW SCHOOL DISTRICT
EAST ROCKAWAY UNION FREE SD
EAST WILLISTON UNION FREE SD
ELMONT UNION FREE SCHOOL DIST
FARMINGDALE UNION FREE SD
FLORAL PARK BELLEROSE SCH DIST
SEWANHAKA CTL HIGH SCH DIST
FRANKLIN SQUARE UNION FREE SD
FREEPORT PUBLIC SCHOOL DIST
GARDEN CITY SCHOOL DISTRICT
GLEN COVE CITY SCHOOL DISTRICT
GREAT NECK PUBLIC SCHOOLS
HEMPSTEAD UNION FREE SD
HERRICKS UNION FREE SCH DIST
HEWLETT WOODMERE UNION FREE SD
HICKSVILLE UNION FREE SCH DIST
ISLAND PARK UNION FREE SD
ISLAND TREES UNION FREE SD
JERICHO UNION FREE SCHOOL DIST
LAWRENCE UNION FREE SCH DIST
LEVITTOWN UNION FREE SCH DIST
LOCUST VALLEY CTL SCH DISTRICT
LONG BEACH CITY SCHOOL DIST
LYNBROOK UNION FREE SCH DIST
MALVERNE UNION FREE SCH DIST
MANHASSET UNION FREE SCH DIST
MASSAPEQUA UNION FREE SD 23
BELLMORE-MERRICK CTL HIGH SD
MERRICK UNION FREE SCHOOL DIST
MINEOLA UNION FREE SCH DIST
NEW HYDE-GARDEN CITY PARK UFSD
NORTH BELLMORE UNION FREE SD
NORTH MERRICK UNION FREE SD
NORTH SHORE CENTRAL SD
OCEANSIDE UNION FREE SCH DIST
OYSTER BAY EAST NORWICH CTL SD
PLAINEDGE UNION FREE SCH DIST
PLAINVIEW-OLD BETHPAGE CTL SD
PORT WASHINGTON UNION FREE SD
ROCKVILLE CTR UNION FREE SD
ROOSEVELT UNION FREE SCH DIST
ROSLYN SCHOOL DISTRICT
SEAFORD UNION FREE SD
SYOSSET CENTRAL SCHOOL DIST
UNIONDALE UNION FREE SCH DIST

VALLEY STREAM CTL HIGH SD
VALLEY STREAM UNION FREE SD 13
VALLEY STREAM UNION FREE SD 24
VALLEY STREAM UNION FREE SD 30
WANTAGH UNION FREE SCH DIST 23
WEST HEMPSTEAD SCHOOL DISTRICT
WESTBURY UNION FREE SCH DIST
NEW YORK CITY DEPT OF ED
DISTRICT 75 CITY WIDE PROGRAMS
BARKER CENTRAL SCHOOL DISTRICT
LEWISTON PORTER CTL SCH DIST
LOCKPORT CITY SCHOOL DISTRICT
NEWFANE CENTRAL SCH DISTRICT
NIAGARA FALLS CITY SCH DIST
NIAGARA-WHEATFIELD CTL SD
NORTH TONAWANDA CITY SCH DIST
ROYALTON HARTLAND CENTRAL SD
STARPOINT CENTRAL SCHOOL DIST
WILSON CENTRAL SCHOOL DISTRICT
ADIRONDACK CENTRAL SCH DIST
CAMDEN CENTRAL SCHOOL DISTRICT
CLINTON CENTRAL SCH DISTRICT
HOLLAND PATENT CTL SCHOOL DIST
NEW HARTFORD CENTRAL SCH DIST
NEW YORK MILLS UNION FREE SD
ORISKANY CTL SCHOOL DISTRICT
REMSEN CENTRAL SCHOOL DISTRICT
ROME CITY SCHOOL DISTRICT
SAUQUOIT VALLEY CENTRAL SD
VERNON-VERONA-SHERRILL CSD
UTICA CITY SCHOOL DISTRICT
WATERVILLE CENTRAL SCH DIST
WESTMORELAND CENTRAL SCH DIST
WHITESBORO CTL SCHOOL DISTRICT
BALDWINSVILLE CENTRAL SCH DIST
WEST GENESEE CTL SCH DISTRICT
EAST SYRACUSE MINOA CTL SD
FABIUS POMPEY CENTRAL SD
JAMESVILLE-DEWITT CENTRAL SD
JORDAN ELBRIDGE CTL SCH DIST
LA FAYETTE CENTRAL SCHOOL DIST
LIVERPOOL CTL SCHOOL DISTRICT
LYNCOURT UNION FREE SCH DIST
FAYETTEVILLE-MANLIUS CTL SD
MARCELLUS CENTRAL SCHOOL DIST
NORTH SYRACUSE CTL SCH DIST
ONONDAGA CENTRAL SCHOOL DIST
SKANEATELES CENTRAL SCH DIST
SOLVAY UNION FREE SCH DIST
SYRACUSE CITY SCHOOL DISTRICT
TULLY CENTRAL SCHOOL DISTRICT
WESTHILL CENTRAL SCHOOL DIST
BLOOMFIELD CENTRAL SD
CANANDAIGUA CITY SCHOOL DIST
GENEVA CITY SCHOOL DISTRICT
HONEOYE CENTRAL SCH DISTRICT
MARCUS WHITMAN CENTRAL SD
NAPLES CENTRAL SCHOOL DISTRICT
PHELPS-CLIFTON SPRINGS CTL SD
MANCHESTER-SHORTSVILLE CTL SD
VICTOR CENTRAL SCHOOL DISTRICT
CHESTER UNION FREE SCHOOL DIST
CORNWALL CENTRAL SCH DISTRICT
GOSHEN CENTRAL SCHOOL DIST
GREENWOOD LAKE UNION FREE SD
HIGHLAND FALLS-FT MONTGMRY SD
MIDDLETOWN ENLARGED CITY SD

MINISINK VALLEY CENTRAL SD
MONROE WOODBURY CENTRAL SD
VALLEY CENTRAL SCHOOL DISTRICT
NEWBURGH ENLARGED CITY SD
PINE BUSH CENTRAL SCHOOL DIST
PORT JERVIS CITY SCH DISTRICT
FLORIDA UNION FREE SCH DIST
TUXEDO UNION FREE SCH DIST
WARWICK VALLEY CENTRAL SD
WASHINGTONVILLE CENTRAL SD
ALBION CENTRAL SCHOOL DISTRICT
HOLLEY CENTRAL SCHOOL DISTRICT
KENDALL CENTRAL SCH DISTRICT
LYNDONVILLE CENTRAL SCH DIST
MEDINA CENTRAL SCHOOL DISTRICT
ALTMAR PARISH WILLIAMSTOWN SD
CENTRAL SQUARE CENTRAL SD
FULTON CITY SCHOOL DISTRICT
HANNIBAL CENTRAL SCH DISTRICT
MEXICO CENTRAL SCHOOL DISTRICT
OSWEGO CITY SCHOOL DISTRICT
PHOENIX CENTRAL SCH DISTRICT
PULASKI CENTRAL SCH DISTRICT
SANDY CREEK CENTRAL SCH DIST
SCHENEVUS CTL SCHOOL DISTRICT
CHERRY VALLEY SPRINGFIELD SD
COOPERSTOWN CTL SCH DISTRICT
EDMESTON CTL SCHOOL DISTRICT
GILBERTSVILLE-MT UPTON SD
LAURENS CENTRAL SCHOOL DIST
MILFORD CENTRAL SCHOOL DIST
MORRIS CENTRAL SCHOOL DISTRICT
ONEONTA CITY SCHOOL DISTRICT
RICHFIELD SPRINGS CENTRAL SD
UNATEGO CENTRAL SCHOOL DIST
WORCESTER CTL SCHOOL DISTRICT
BREWSTER CENTRAL SCHOOL DIST
CARMEL CENTRAL SCHOOL DIST
GARRISON UNION FREE SCH DIST
HALDANE CENTRAL SCHOOL DIST
MAHOPAC CTL SCHOOL DISTRICT
PUTNAM VALLEY CTL SCHOOL DIST
AVERILL PARK CENTRAL SCH DIST
BERLIN CENTRAL SCHOOL DISTRICT
BRUNSWICK CENTRAL SCHOOL DIST
EAST GREENBUSH CENTRAL SD
HOOSIC VALLEY CENTRAL SCH DIST
HOOSICK FALLS CENTRAL SCH DIST
LANSINGBURGH CENTRAL SCH DIST
RENSSELAER CITY SD
SCHODACK CENTRAL SCH DISTRICT
ENLARGED CITY SD OF TROY
NORTH GREENBUSH COMMON SD
WYNANTSKILL UNION FREE SD
CLARKSTOWN CENTRAL SCHOOL DIST
NANUET UNION FREE SCHOOL DIST
NORTH ROCKLAND CENTRAL SD
NYACK UNION FREE SCH DISTRICT
PEARL RIVER SCHOOL DISTRICT
SOUTH ORANGETOWN CENTRAL SD
EAST RAMAPO CENTRAL SCH DIST
RAMAPO CENTRAL SCHOOL DISTRICT
CANTON CENTRAL SCHOOL DISTRICT
CLIFTON-FINE CENTRAL SCH DIST
COLTON PIERREPONT SCHOOL DIST
GOUVERNEUR CTL SCHOOL DISTRICT
HAMMOND CTL SCHOOL DISTRICT

HERMON-DEKALB CENTRAL SCH DIST
HEUVELTON CENTRAL SCHOOL DIST
EDWARDS-KNOX CENTRAL SCH DIST
LISBON CENTRAL SCHOOL DISTRICT
MADRID-WADDINGTON CENTRAL SD
MASSENA CENTRAL SCHOOL DIST
MORRISTOWN CTL SCHOOL DISTRICT
NORWOOD-NORFOLK CTL SD
OGDENSBURG CITY SCH DISTRICT
PARISHVILLE HOPKINTON SCH DIST
POTSDAM CENTRAL SCHOOL DIST
BRASHER FALLS SCHOOL DISTRICT
BALLSTON SPA CTL SCHOOL DIST
BURNT HILLS BALLSTON LAKE SD
CORINTH CENTRAL SCHOOL DIST
EDINBURG COMMON SCHOOL DIST
GALWAY CENTRAL SCHOOL DISTRICT
MECHANICVILLE CITY SCH DIST
SARATOGA SPRINGS CITY SCH DIST
SCHUYLERVILLE CENTRAL SCH DIST
SHENENDEHOWA CENTRAL SCH DIST
SOUTH GLENS FALLS CTL SCH DIST
STILLWATER CENTRAL SCH DIST
WATERFORD HALFMOON SCHOOL DIST
DUANESBURG CENTRAL SCH DIST
MOHONASEN CENTRAL SCH DIST
NISKAYUNA CENTRAL SCH DISTRICT
SCHALMONT CENTRAL SCH DISTRICT
SCHENECTADY CITY SCHOOL DIST
SCOTIA GLENVILLE CTL SCH DIST
COBLESKILL RICHMONDVILLE SD
GILBOA-CONESVILLE CENTRAL SD
JEFFERSON CENTRAL SCH DIST
MIDDLEBURGH CTL SCHOOL DIST
SCHOHARIE CENTRAL SD
SHARON SPRINGS CTL SD
ODESSA MONTOUR CTL SCH DIST
WATKINS GLEN CENTRAL SCH DIST
ROMULUS CTL SCHOOL DISTRICT
SENECA FALLS CENTRAL SCH DIST
SOUTH SENECA CTL SCH DIST
WATERLOO CENTRAL SCHOOL DIST
ADDISON CENTRAL SCHOOL DIST
ARKPORT CENTRAL SCHOOL DIST
AVOCA CENTRAL SCHOOL DISTRICT
BRADFORD CENTRAL SCH DIST
CAMPBELL-SAVONA CTL SCH DIST
CANISTEO-GREENWOOD SCHOOL DIST
CORNING PAINTED POST AREA SD
HAMMONDSPORT CTL SCHOOL DIST
BATH CENTRAL SCHOOL DISTRICT
HORNELL CITY SCHOOL DISTRICT
JASPER TROUPSBURG CENTRAL SD
PRATTSBURGH CENTRAL SCH DIST
WAYLAND-COHOCTON CENTRAL SD
AMAGANSETT UNION FREE SCH DIST
AMITYVILLE UNION FREE SCH DIST
BABYLON UNION FREE SCH DIST
BAY SHORE UNION FREE SCH DIST
BAYPORT- BLUE POINT USD
SOUTH COUNTRY CENTRAL SCH DIST
BRENTWOOD UNION FREE SCH DIST
BRIDGEHAMPTON UNION FREE SD
CENTER MORICHES UNION FREE SD
CENTRAL ISLIP UNION FREE SD
COLD SPRING HARBOR CENTRAL SD
COMMACK UNION FREE SCHOOL DIST

BROOKHAVEN COMSEWOGUE UNIF SD
CONNETQUOT CENTRAL SCHOOL DIST
COPIAGUE UNION FREE SCH DIST
DEER PARK UNION FREE SCH DIST
EAST HAMPTON UNION FREE SD
EAST ISLIP UNION FREE SD
EAST MORICHES UNION FREE SD
EAST QUOGUE UNION FREE SD
ELWOOD UNION FREE SCHOOL DIST
FISHERS ISLAND UNION FREE SD
GREENPORT UNION FREE SCH DIST
HALF HOLLOW HILLS CENTRAL SD
HAMPTON BAYS UNION FREE SD
HARBORFIELDS CTL SCHOOL DIST
HAUPPAUGE UNION FREE SCH DIST
HUNTINGTON UNION FREE SCH DIST
ISLIP UNION FREE SCHOOL DIST
KINGS PARK CTL SCH DISTRICT
LINDENHURST UNION FREE SD
MATTITUCK-CUTCHOGUE UFSD
MIDDLE COUNTRY CTL SCH DIST
LONGWOOD CENTRAL SCH DISTRICT
MILLER PLACE UNION FREE SD
MONTAUK UNION FREE SCHOOL DIST
MT SINAI UNION FREE SD
NEW SUFFOLK COMMON SCHOOL DIST
NORTH BABYLON UNION FREE SD
NORTHPORT-EAST NORTHPORT UFSD
FIRE ISLAND UNION FREE SD
OYSTERPONDS UNION FREE SD
PATCHOGUE-MEDFORD UNIFIED SD
PORT JEFFERSON UNION FREE SD 6
QUOGUE UNION FREE SCHOOL DIST
REMSENBURG-SPEONK UFSD
RIVERHEAD CENTRAL SCHOOL DIST
ROCKY POINT UNION FREE SD
SACHEM CENTRAL SCHOOL DISTRICT
SAG HARBOR UNION FREE SCH DIST
SAGAPONACK COMMON SCHOOL DIST
SAYVILLE UNION FREE SCH DIST
SHELTER ISLAND UNION FREE SD
SHOREHAM-WADING RIVER CTL SD
SMITHTOWN CENTRAL SCH DIST
SOUTH HUNTINGTON UNION FREE SD
EASTPORT-SOUTH MANOR CTRL SD
SOUTHAMPTON UNION FREE SD
SOUTHOLD UNION FREE SCH DIST
SPRINGS UNION FREE SCHOOL DIST
THREE VILLAGE CENTRAL SCH DIST
TUCKAHOE COMMON SCHOOL DIST
WAINSCOTT COMMON SCHOOL DIST
WEST BABYLON UNION FREE SD
WEST ISLIP SCHOOL DISTRICT
WESTHAMPTON BEACH UNIFIED SD
WILLIAM FLOYD SCHOOL DISTRICT
WYANDANCH UNION FREE SCH DIST
ELDRED CENTRAL SCHOOL DIST
FALLSBURG CENTRAL SCHOOL DIST
SULLIVAN WEST CENTRAL SD
LIBERTY CENTRAL SCHOOL DIST
LIVINGSTON MANOR CTL SCH DIST
MONTICELLO CENTRAL SCHOOL DIST
ROSCOE CENTRAL SCHOOL DISTRICT
TRI-VALLEY CENTRAL SCHOOL DIST
CANDOR CENTRAL SCHOOL DISTRICT
NEWARK VALLEY CENTRAL SCH DIST
OWEGO APALACHIN CTL SCH DIST

SPENCER VAN ETTEN CENTRAL SD
TIOGA CENTRAL SCHOOL DISTRICT
WAVERLY CTL SCHOOL DISTRICT
DRYDEN CENTRAL SCHOOL DISTRICT
GEORGE JR REPUBLIC UFSD
GROTON CENTRAL SCHOOL DISTRICT
ITHACA CITY SCHOOL DISTRICT
LANSING CENTRAL SCHOOL DIST
NEWFIELD CENTRAL SCH DISTRICT
TRUMANSBURG CENTRAL SD
ELLENVILLE CENTRAL SCHOOL DIST
HIGHLAND CTL SCHOOL DISTRICT
KINGSTON CITY SCHOOL DISTRICT
MARLBORO CENTRAL SCH DISTRICT
NEW PALTZ CTL SCHOOL DISTRICT
ONTEORA CENTRAL SCHOOL DIST
RONDOUT VALLEY CTL SCH DIST
SAUGERTIES CENTRAL SCHOOL DIST
WALLKILL CENTRAL SCHOOL DIST
GLENS FALLS COMMON SCH DIST
BOLTON CENTRAL SCHOOL DISTRICT
NORTH WARREN CENTRAL SCH DIST
GLENS FALLS CITY SCHOOL DIST
HADLEY-LUZERNE CTL SCH DIST
JOHNSBURG CENTRAL SCH DISTRICT
LAKE GEORGE CENTRAL SCH DIST
QUEENSBURY UNION FREE SCH DIST
WARRENSBURG CENTRAL SCH DIST
ARGYLE CENTRAL SCHOOL DIST
CAMBRIDGE CENTRAL SCHOOL DIST
FT ANN CENTRAL SCHOOL DIST
FT EDWARD UNION FREE SCH DIST
GRANVILLE CENTRAL SCHOOL DIST
GREENWICH CENTRAL SCH DISTRICT
HARTFORD CENTRAL SCHOOL DIST
HUDSON FALLS CENTRAL SCH DIST
PUTNAM CENTRAL SCHOOL DISTRICT
SALEM CENTRAL SCHOOL DISTRICT
WHITEHALL CENTRAL SCHOOL DIST
CLYDE SAVANNAH CENTRAL SD
LYONS CENTRAL SCHOOL DISTRICT
MARION CENTRAL SCHOOL DISTRICT
NEWARK CENTRAL SCHOOL DISTRICT
NORTH ROSE WOLCOTT CENTRAL SD
PALMYRA MACEDON CTL SCH DIST
RED CREEK CENTRAL SCHOOL DIST
SODUS CENTRAL SCHOOL DISTRICT
WAYNE CENTRAL SCHOOL DISTRICT
WILLIAMSON CENTRAL SCHOOL DIST
ARDSLEY UNION FREE SCHOOL DIST
BRIARCLIFF MANOR UNION FREE SD
BRONXVILLE UNION FREE SD
BYRAM HILLS CENTRAL SCH DIST
CHAPPAQUA CENTRAL SCHOOL DIST
CROTON-HARMON UNION FREE SD
DOBBS FERRY UNION FREE SD
EASTCHESTER UNION FREE SD
GREENBURGH UNION FREE SD 11
EDGEMONT UNION FREE SCH DIST
ELMSFORD UNION FREE SD
GREENBURGH-GRAHAM UFSD
GREENBURGH CTL SCHOOL DIST 7
HARRISON CENTRAL SCHOOL DIST
HASTINGS ON HUDSON UNION FR SD
HAWTHORNE CEDAR KNOLLS UFSD
HENDRICK HUDSON CTL SCH DIST
IRVINGTON UNION FREE SCH DIST

KATONAH LEWISBORO SCH DIST	GANANDA CTL SCHOOL DISTRICT
LAKELAND CENTRAL SCHOOL DIST	WEST POINT SCHOOL DISTRICT
MAMARONECK UNION FREE SCH DIST	KIRYAS JOEL UNION FREE SD
BEDFORD CENTRAL SCHOOL DIST	NEW YORK ALT HIGH SCH SD 79
MT VERNON CITY SCHOOL DISTRICT	COMMUNITY SCHOOL DISTRICT 1
MT PLEASANT CTL SCHOOL DIST	COMMUNITY SCHOOL DISTRICT 2
NEW ROCHELLE CITY SCHOOL DIST	COMMUNITY SCHOOL DISTRICT 3
NORTH SALEM CENTRAL SCH DIST	COMMUNITY SCHOOL DISTRICT 4
OSSINING UNION FREE SCH DIST	COMMUNITY SCHOOL DISTRICT 5
PEEKSKILL CITY SCHOOL DISTRICT	COMMUNITY SCHOOL DISTRICT 6
PELHAM UNION FREE SCHOOL DIST	COMMUNITY SCHOOL DISTRICT 7
PLEASANTVILLE UNION FREE SD	COMMUNITY SCHOOL DISTRICT 8
POCANTICO HILLS CTL SCH DIST	COMMUNITY SCHOOL DISTRICT 9
PORT CHESTER RYE UNION FREE SD	COMMUNITY SCHOOL DISTRICT 10
BLIND BROOK-RYE UNION FREE SD	COMMUNITY SCHOOL DISTRICT 11
RYE CITY SCHOOL DISTRICT	COMMUNITY SCHOOL DISTRICT 12
RYE NECK UNION FREE SCH DIST	COMMUNITY SCHOOL DISTRICT 13
SCARSDALE UNION FREE SCH DIST	COMMUNITY SCHOOL DISTRICT 14
SOMERS CENTRAL SCHOOL DISTRICT	COMMUNITY SCHOOL DISTRICT 15
GREENBURGH-NORTH CASTLE SD	COMMUNITY SCHOOL DISTRICT 16
TARRYTOWN UNION FREE SCH DIST	COMMUNITY SCHOOL DISTRICT 17
TUCKAHOE UNION FREE SD	COMMUNITY SCHOOL DISTRICT 18
VALHALLA UNION FREE SCH DIST	COMMUNITY SCHOOL DISTRICT 19
WHITE PLAINS CITY SCHOOL DIST	COMMUNITY SCHOOL DISTRICT 20
YONKERS PUBLIC SCHOOL DISTRICT	COMMUNITY SCHOOL DISTRICT 21
YORKTOWN CENTRAL SCHOOL DIST	COMMUNITY SCHOOL DISTRICT 22
ATTICA CENTRAL SCHOOL DISTRICT	COMMUNITY SCHOOL DISTRICT 23
LETCHWORTH CENTRAL SCHOOL DIST	COMMUNITY SCHOOL DISTRICT 24
PERRY CENTRAL SCHOOL DISTRICT	COMMUNITY SCHOOL DISTRICT 25
WARSAW CENTRAL SCHOOL DISTRICT	COMMUNITY SCHOOL DISTRICT 26
WYOMING CENTRAL SCH DISTRICT	COMMUNITY SCHOOL DISTRICT 27
DUNDEE CTL SCHOOL DISTRICT	COMMUNITY SCHOOL DISTRICT 28
PENN YAN CTL SCHOOL DISTRICT	COMMUNITY SCHOOL DISTRICT 29
LITTLE FLOWER UNION FREE SD	COMMUNITY SCHOOL DISTRICT 30
MT PLEASANT COTTAGE UFSD	COMMUNITY SCHOOL DISTRICT 31
MT PLEASANT-BLYTHDALE UFSD	COMMUNITY SCHOOL DISTRICT 32

Higher Education in New York including but not limited to:

SANFORD BROWN INST-NEW YORK	NATIONAL TRACTOR TRAILER SCH
SANFORD BROWN INST-WHITE PLAIN	NATIONAL TRACTOR TRAILER SCH
BERK TRADE/BUSINESS SCHOOL	MERKAZ BNOS-BUSINESS SCHOOL
BRAMSON ORT COLLEGE	DUTCHESS SCH OF PRACT NURSING
UNIFICATION THEOLOGICAL SEM	FRANKLIN CAREER INSTITUTE
LEARNING INST FOR BEAUTY SCI	COLLEGE OF SAINT ROSE
LEARNING INST FOR BEAUTY SCI	MARIA COLLEGE
NEW YORK INTL BEAUTY SCHOOL	SAGE COLLEGE OF ALBANY
BEAUTY SCHOOL OF MIDDLETOWN	SIENA COLLEGE
LEARNING INST FOR BEAUTY SCI	SUNY UNIV AT ALBANY
CAPRI SCHOOL OF HAIR DESIGN	ALBANY COLLEGE OF PHARMACY
LEARNING INST FOR BEAUTY SCI	ALBANY LAW SCHOOL
FRENCH CULINARY INSTITUTE	ALBANY MEDICAL COLLEGE
LEARNING INST FOR BEAUTY SCI	EXCELSIOR COLLEGE
MARJON SCH OF BEAUTY CULTURE	ALFRED UNIVERSITY
LEARNING INST FOR BEAUTY SCI	HOUGHTON COLLEGE
COLUMBIA U SCH OF DENTAL SURG	SUNY ALFRED STATE CLG
COLUMBIA UNIV LAW SCHOOL	BRONX COMMUNITY COLLEGE
FORDHAM UNIV SCHOOL OF LAW	COLLEGE OF MT ST VINCENT
SUNY AT BUFFALO SCH OF MED	FORDHAM UNIVERSITY-ROSE HILL
SUNY AT BUFFALO LAW SCHOOL	MANHATTAN COLLEGE
ST JOHN'S UNIV-STATEN ISLAND	SARAH LAWRENCE COLLEGE
ST JOHN'S CLG/CLG PROF STUDIES	SUNY MARITIME COLLEGE
ST JOHN'S LAW SCHOOL	HERBERT H LEHMAN COLLEGE
STUDIO JEWELERS	HOSTOS COMMUNITY COLLEGE
CULINARY ACAD OF LONG ISLAND	SUNY AT BINGHAMTON
COMMERCIAL DRIVER TRAINING	BROOME COMMUNITY COLLEGE
GEMOLOGICAL INST OF AMERICA-NY	ST BONAVENTURE UNIVERSITY
SPANISH-AMERICAN INSTITUTE	OLEAN BUSINESS INSTITUTE

CAYUGA COMMUNITY COLLEGE	NY INSTITUTE OF TECHNOLOGY
WELLS COLLEGE	SUNY COLLEGE AT OLD WESTBURY
SUNY FREDONIA	NEW YORK CHIROPRACTIC COLLEGE
JAMESTOWN CMTY CLG-JAMESTOWN	FIVE TOWNS COLLEGE
JAMESTOWN BUSINESS COLLEGE	BANK STREET COLLEGE OF ED
ELMIRA COLLEGE	NEW YORK THEOLOGICAL SEMINARY
SUNY COLLEGE AT PLATTSBURGH	CITY COLLEGE OF NEW YORK
CLINTON COMMUNITY COLLEGE	CUNY HUNTER COLLEGE
COLUMBIA-GREENE CMTY COLLEGE	BOROUGH MANHATTAN CMTY
SUNY CORTLAND COLLEGE	COLLEGE
SUNY DELHI COLLEGE OF TECH	JOHN JAY CLG OF CRIMINAL JUST
BARD COLLEGE	ST JOHN'S UNIVERSITY-MANHATTAN
MARIST COLLEGE	COLUMBIA UNIVERSITY
DUTCHESS COMMUNITY COLLEGE	COLUMBIA UNIV/BARNARD COLLEGE
VASSAR COLLEGE	COOPER UNION
CULINARY INSTITUTE OF AMERICA	GENERAL THEOLOGICAL SEMINARY
BRYANT & STRATTON CLG-BUFFALO	JEWISH THEOLOGICAL SEMINARY
CANISIUS COLLEGE	THE JUILLIARD SCHOOL
D'YOUVILLE COLLEGE	NEW YORK CLG OF PODIATRIC MED
HILBERT COLLEGE	MANHATTAN SCHOOL OF MUSIC
MEDAILLE COLLEGE	MANNES COLLEGE OF MUSIC
DAEMEN COLLEGE	MARYMOUNT MANHATTAN COLLEGE
TROCAIRE COLLEGE	NEW SCHOOL UNIVERSITY
UNIVERSITY AT BUFFALO-NORTH	NY INSTITUTE OF TECH-MANHATTAN
BUFFALO STATE COLLEGE	NEW YORK LAW SCHOOL
ERIE CMTY COLLEGE-NORTH CAMPUS	NEW YORK MEDICAL COLLEGE
VILLA MARIA COLLEGE OF BUFFALO	NEW YORK UNIVERSITY
CHRIST THE KING SEMINARY	PACE UNIVERSITY
NORTH COUNTRY CMTY COLLEGE	PARSONS THE SCHOOL FOR DESIGN
PAUL SMITH'S COLLEGE	FASHION INST OF TECHNOLOGY
GENESEE COMMUNITY COLLEGE	UNION THEOLOGICAL SEMINARY
HOLY TRINITY ORTHODOX SEMINARY	YESHIVA UNIVERSITY
HERKIMER COUNTY CMTY COLLEGE	TEACHERS COLLEGE
JEFFERSON COMMUNITY COLLEGE	HEBREW UNION COLLEGE
BROOKLYN LAW SCHOOL	CITY UNIV OF NEW YORK GRAD CTR
CUNY BROOKLYN COLLEGE	CORNELL UNIV MEDICAL CAMPUS
KINGSBOROUGH COMMUNITY	BARUCH COLLEGE
COLLEGE	MOUNT SINAI SCH OF MEDICINE
NEW YORK CTY CLG OF TECHNOLOGY	BERKELEY COLLEGE-NEW YORK CITY
POLYTECHNIC INSTITUTE OF NYU	THE WOOD TOBE COBURN SCHOOL
PRATT INSTITUTE	AMERICAN ACAD OF DRAMATIC ARTS
ST FRANCIS COLLEGE	LIM COLLEGE
ST JOSEPH'S COLLEGE	SCHOOL OF VISUAL ARTS
SUNY DOWNSTATE MEDICAL CENTER	METROPOLITAN CLG OF NEW YORK
MEDGAR EVERS COLLEGE	SUNY COLLEGE OF OPTOMETRY
INST OF DESIGN & CONSTRUCTION	TOURO COLLEGE
SUNY COLLEGE AT GENESEO	NY SCH OF INTERIOR DESIGN
CAZENOVIA COLLEGE	NIAGARA UNIVERSITY
COLGATE UNIVERSITY	NIAGARA COUNTY CMTY COLLEGE
SUNY MORRISVILLE CLG OF TECH	HAMILTON COLLEGE
NAZARETH COLLEGE OF ROCHESTER	MOHAWK VALLEY CMTY COLLEGE
ROBERTS WESLEYAN COLLEGE	UTICA COLLEGE
ROCHESTER INSTITUTE OF TECH	SUNY INST OF TECHNOLOGY
ST BERNARDS SCH THEO & MINISTR	UTICA SCH OF COMMERCE-UTICA
ST JOHN FISHER COLLEGE	LE MOYNE COLLEGE
SUNY BROCKPORT	SUNY UPSTATE MEDICAL UNIV
MONROE CMTY CLG-ROCHESTER	SUNY CLG OF ENV SCI/FORESTRY
UNIVERSITY OF ROCHESTER	ONONDAGA COMMUNITY COLLEGE
COLGATE ROCHESTER DIVINITY SCH	SYRACUSE UNIVERSITY
FULTON-MONTGOMERY CMTY	BRYANT & STRATTON CLG-SYRACUSE
COLLEGE	HOBART & WILLIAM SMITH CLGS
ADELPHI UNIV-GARDEN CITY	FINGER LAKES COMMUNITY COLLEGE
HOFSTRA UNIVERSITY	MOUNT SAINT MARY COLLEGE
MOLLOY COLLEGE	SUNY-ORANGE COUNTY CMTY CLG
NASSAU COMMUNITY COLLEGE	US MILITARY ACAD-WEST POINT
US MERCHANT MARINE ACADEMY	SUNY-OSWEGO
WEBB INSTITUTE	HARTWICK COLLEGE

SUNY COLLEGE AT ONEONTA
VAUGHN COLLEGE
CUNY QUEENS COLLEGE
QUEENSBOROUGH CMTY COLLEGE
ST JOHN'S UNIVERSITY
RABBINICAL SEMINARY OF AMERICA
CUNY YORK COLLEGE
CUNY LAGUARDIA CMTY COLLEGE
RENSSELAER POLYTECHNIC INST
RUSSELL SAGE COLLEGE
HUDSON VALLEY CMTY COLLEGE
CUNY COLLEGE OF STATEN ISLAND
WAGNER COLLEGE
DOMINICAN COLLEGE
NYACK COLLEGE-ROCKLAND
ST THOMAS AQUINAS COLLEGE
ROCKLAND COMMUNITY COLLEGE
CLARKSON UNIVERSITY
ST LAWRENCE UNIVERSITY
SUNY COLLEGE AT POTSDAM
SUNY CANTON
SKIDMORE COLLEGE
SUNY EMPIRE STATE CLG-SARATOGA
UNION COLLEGE
SCHENECTADY COUNTY CMTY CLG
SUNY COBLESKILL
CORNING COMMUNITY COLLEGE
DOWLING COLLEGE
SEMINARY OF IMMAC CONCEPTION
SUNY STONY BROOK UNIV
SUFFOLK CO CMTY CLG-AMMERMAN
SUNY HEALTH SCIENCES CENTER
FARMINGDALE STATE COLLEGE
SULLIVAN COUNTY CMTY COLLEGE
ITHACA COLLEGE
TOMPKINS CORTLAND CMTY COLLEGE
CORNELL UNIVERSITY
SUNY COLLEGE AT NEW PALTZ
ULSTER COUNTY CMTY COLLEGE
SUNY ADIRONDACK COLLEGE
COLLEGE OF NEW ROCHELLE
CONCORDIA COLLEGE NEW YORK
PACE UNIV-GRADUATE CENTER
IONA COLLEGE
MANHATTANVILLE COLLEGE
MERCY COLLEGE-DOBBS FERRY
PACE UNIVERSITY-WESTCHESTER
SAINT JOSEPH'S SEMINARY
ST VLADIMIRS ORTHODOX THEO SEM
WESTCHESTER COMMUNITY COLLEGE
SUNY COLLEGE AT PURCHASE
BERKELEY COLLEGE-WESTCHESTER
KEUKA COLLEGE
ALBERT EINSTEIN COLLEGE OF MED
MONROE COLLEGE
EVEREST INST-ROCHESTER
TECHNICAL CAREER INSTITUTES
ST JOSEPH'S COLLEGE-LI CAMPUS
BORICUA COLLEGE
LONG ISLAND UNIV-C W POST
THE COLLEGE OF WESTCHESTER
BRYANT & STRATTON CLG-GREECE
BENJAMIN N CARDOZO SCH OF LAW
PHILLIPS BETH ISRAEL SCH NURS
NYU COLLEGE OF DENTISTRY
NEW YORK UNIV SCH OF MEDICINE
AMERICAN ACAD MCALLISTER INST

COLUMBIA U SCH OF SOCIAL WORK
COCHRAN SCHOOL OF NURSING
SUFFOLK CO CMTY CLG-GRANT
SANFORD BROWN INST-MELVILLE
SUFFOLK CO CMTY CLG-EASTERN
BRYANT & STRATTON CLG-N SYRACU
ERIE CMTY COLLEGE-SOUTH CAMPUS
SUNY ERIE CMTY CLG-CITY
HOUGHTON COLLEGE-WEST SENECA
EASTMAN SCHOOL OF MUSIC
BRYANT & STRATTON CLG-HENRIETT
UNIV OF ROCHESTER SCH MED/DENT
FORDHAM UNIVERSITY-LINCOLN CTR
COLUMBIA U CLG OF PHYS/SURGS
SUNY EMPIRE STATE CLG-METRO CT
SUNY EMPIRE STATE CLG-HARTSDAL
ALLIANCE THEOLOGICAL SEMINARY
LONG ISLAND UNIVERSITY
SUNY EMPIRE STATE CLG-OLD WEST
SUNY EMPIRE STATE CLG-ALBANY
SUNY EMPIRE STATE CLG-FRONTIER
SUNY EMPIRE STATE CLG-ROCHEST
NY INSTITUTE OF TECH-ISLIP
NYU STERN SCHOOL OF BUSINESS
NYU SCHOOL OF LAW
JAMESTOWN CMTY CLGCATTARAUGUS
BRYANT & STRATTON CLG-ALBANY
BRYANT & STRATTON CLG-SOUTHTOW
MERCY COLLEGE-BRONX CAMPUS
MERCY COLLEGE-WHITE PLAINS
MERCY COLLEGE-YORKTOWN
MONROE COLLEGE-NEW ROCHELLE
MOHAWK VALLEY CMTY CLG-ROME
PACE UNIV SCHOOL OF LAW
CORNELL UNIV CLG OF VET MED
CORNELL UNIV LAW SCHOOL
POLYTECHNIC UNIV-WESTCHESTER
POLYTECHNIC UNIV-LONG ISLAND
NY COLLEGE OF OSTEOPATHIC MED
TOURO LAW CENTER
HOFSTRA UNIV SCHOOL OF LAW
SUNY AT BUFFALO DENTAL SCHOOL
NORTH COUNTRY CMTY CLG-MALONE
MID-AMERICA BAPTIST THEO SEM
SYRACUSE UNIV COLLEGE OF LAW
CUNY SCH OF LAW AT QUEENS CLG
HUNTER-BELLEVUE SCH OF NURSING
MIRRER YESHIVA CENTRAL INST
PRATT INSTITUTE-MANHATTAN
TOURO CLG-GRAD SCH JEWISH STDS
NORTH COUNTRY CMTY CLG-TICONDE
CUNY SYSTEM OFFICE
LONG ISLAND UNIV ADMIN OFFICE
SUFFOLK CO CMTY CLG CTRL ADM
STATE UNIV OF NY SYSTEM OFFICE
ROCKEFELLER UNIVERSITY
THE ART INST OF NEW YORK CITY
MILDRED ELLEY COLLEGE
HELENE FULD CLG OF NURSING
PLAZA COLLEGE
BRIARCLIFFE COLLEGE-BETHPAGE
BRIARCLIFFE COLLEGE-PATCHOGUE
ELMIRA BUSINESS INSTITUTE
THE NEW YORK ACADEMY OF ART
ST JOSEPH'S SCHOOL OF NURSING
COLUMBIA UNIV SCH OF NURSING
EUGENE LANG CLG-NEW SCH UNIV

GLOBE INSTITUTE OF TECHNOLOGY	ANTHEM INSTITUTE-NEW YORK
BRYANT & STRATTON CORP OFFICE	LONG ISLAND UNIV-ROCKLAND GRAD
NEW YORK CAREER INSTITUTE	SUNBRIDGE INSTITUTE
ITT TECHNICAL INST-LIVERPOOL	DEVRY UNIVERSITY-MANHATTAN
ITT TECHNICAL INST-GETZVILLE	APEX TECHNICAL SCHOOL
ITT TECHNICAL INST-ALBANY	CHARLES STUART SCHOOL
LONG ISLAND UNIV-BRENTWOOD	CLG OF NEW ROCHELLE-ROSA PARKS
BRYANT & STRATTON CLG-AMHERST	ST JOHN'S UNIV-OAKDALE
LONG ISLAND BUSINESS INST	ALLEN SCHOOL
HUNTER BUSINESS SCHOOL	NEW YORK INSTITUTE OF MASSAGE
DALE CARNEGIE INSTITUTE	METROPOLITAN LEARNING INST
SOBELSOHN SCHOOL	LEON STUDIO 1 SCH HAIR DESIGN
NY INST OF ENGLISH/BUSINESS	LONG ISLAND BUSINESS INST
COPE INSTITUTE	TRI-STATE CLG OF ACUPUNCTURE
GLOBAL BUSINESS INSTITUTE	DOWLING COLLEGE-BROOKHAVEN
GLOBAL BUSINESS INSTITUTE	NEW YORK UNIV SCH CONT ED/PROF
COLD SPRING HARBOR LABORATORY	STELLA ADLER STUDIO OF ACTING
STERN COLLEGE FOR WOMEN	THE ACTING STUDIO
SOPHIE DAVIS MED SCH OF BIOMED	LEE STRASBERG THEATRE/FILM INS
ASA COLLEGE	FEGS TRADES & BUSINESS SCHOOL
RIDLEY-LOWELL BUS/TECH INST	NEW YORK AUTO & DIESEL INST
RIDLEY-LOWELL BUS/TECH INST	CAREER & EDUC CONSULTANTS
NY UNIV MED CTR ALLIED HLTH ED	NEW BRUNSWICK THEO SEM-ST JOHN
CALIBER TRAINING INSTITUTE	CUNY GRAD SCH OF JOURNALISM
HART SCH OF PRACTICAL NURSING	UNITED HOSPITAL MED CENTER
MANDL SCHOOL	BELLEVUE HOSPITAL CENTER
M S WHELAN SCH OF PRAT NURSING	LUTHERAN MEDICAL CTR
NY SCH FOR MEDICAL/DENTAL ASST	ST VINCENTS CATHOLIC MED CTR
SUBURBAN TECHNICAL SCHOOL	ST JOHNS EPISCOPAL HOSP
BRANFORD HALL CAREER INST	ST BARNABAS HOSPITAL
UTICA SCH OF COMMERCE-ONEONTA	SISTERS OF CHARITY HOSP
UTICA SCH OF COMMERCE-CANASTOT	SAMARITAN MEDICAL CENTER
THE KING'S COLLEGE	WYCKOFF HEIGHTS MED CTR
CROUSE HOSPITAL SCH OF NURSING	AUBURN MEMORIAL HOSPITAL
ISLAND DRAFTING/TECH INST	KINGSTON HOSPITAL
MEMORIAL HOSP SCH OF NURSING	METROPOLITAN HOSPITAL
SAINT ELIZABETH CLG OF NURSING	MAIMONIDES HOSPITAL
MONROE CMTY CLG-DAMON CITY	JAMAICA HOSPITAL MED CTR
GAMLA COLLEGE	LONG BEACH MEDICAL CENTER
ELLIS HOSPITAL SCH OF NURSING	QUEENS HOSPITAL CENTER
MERCY COLLEGE-MANHATTAN	PHILLIPS FAMILY PRACTICE
NEW SCHOOL OF RADIO/TELEVISION	BETH ISRAEL MED CTR-KINGS HWY
SWEDISH INSTITUTE	BETH ISRAEL MED CTR-SINGER
BERLITZ LANGUAGE CENTER	BETH ISRAEL MC PHILLIPS AMB
BERLITZ LANGUAGE CENTER	JAMES J PETERS VA MED CTR
BERLITZ LANGUAGE CENTER	MOUNT SINAI HOSPITAL
BERLITZ LANGUAGE CENTER	ELMHURST HOSPITAL
BERLITZ LANGUAGE CENTER	BETH ISRAEL MEDICAL CTR
LIA SCHORR INSTITUTE	ZUCKER HILLSIDE HOSPITAL
BETH HATALMUD RABBINICAL CLG	STONY BROOK UNIV HOSPITAL
BUSINESS INFORMATICS CENTER	NORTHPORT VETERANS MED CTR
CTR MOD PSYCHOANALYTIC STDS	LONG ISLAND JEWISH MEDICAL CTR
DAVIS COLLEGE	WINTHROP UNIV HOSPITAL
SAMARITAN HOSP SCH OF NURSING	NASSAU UNIV MEDICAL CENTER
SIMMON INST OF FUNERAL SERVICE	MERCY HOSPITAL
UNITED TALMUDICAL SEMINARY	ROSWELL PARK MEM INSTITUTE
PACIFIC CLG OF ORIENTAL MED-NY	CHILDRENS HOSPITAL
NEW YORK CLG OF HEALTH PROF	VETERANS ADMIN MED CTR
AMER MUSICAL/DRAMATIC ACADEMY	MILLARD FILLMORE HOSPITAL
ARNOT-OGDEN MED CTR SCH OF NUR	ERIE COUNTY MEDICAL CTR
CIRCLE IN SQUARE THEATER SCH	DEACONESS HOSPITAL
ELIM BIBLE INSTITUTE	BUFFALO GENERAL HOSPITAL
MERCE CUNNINGHAM STUDIO	NEW YORK/PRESBYTERIAN HOSP
WORD OF LIFE BIBLE INSTITUTE	MEMORIAL SLOAN KETTERING
CAREER INST HEALTH/TECH	HOSPITAL JOINT DISEASES
SCHOOL FOR FILM/TELEVISION	NORTH SHORE UNIV HOSPITAL
ELIM BIBLE INSTITUTE-BUFFALO	NIAGARA HOSPICE INC

SUNNYVIEW HOSP/REHAB CTR
STRATTON VETERANS MED CTR
ELLIS HEALTH CENTER
ALBANY MEDICAL CENTER
PENINSULA HOSPITAL CENTER
FLUSHING HOSPITAL MED CENTER
CONEY ISLAND HOSPITAL
ST ELIZABETH MEDICAL CTR
BASSETT HOSPITAL
ST JOSEPHS HOSPITAL
SUNY CLINICAL CAMPUS
WILSON MEMORIAL HOSPITAL
VETERANS ADMIN MED CTR
METHODIST HOSPITAL
INTERFAITH MEDICAL CTR
VET ADM MED CTR BROOKLYN
KINGS COUNTY HOSPITAL CTR
SUNY DOWNSTATE HOSPITAL
ST VINCENTS MED CENTER
LONG ISLAND CLG HOSPITAL
HOSPITAL FOR SPECIAL SURGERY
BROOKLYN HOSPITAL CENTER
BROOKDALE UNIV HOSPITAL
KINGSBROOK JEWISH MED CTR
NY HARBOR HEALTHCARE
SOUND SHORE MEDICAL CENTER
NY EYE/EAR INFIRMARY
LINCOLN MEDICAL CENTER
LENOX HILL HOSPITAL
WESTCHESTER MEDICAL CENTER
ST VINCENTS MEDICAL CENTER
MISERICORDIA HOSP MED CTR
GOOD SAMARITAN MED CTR
STATEN ISLAND HOSPITAL
OUR LADY MERCY MED CENTER
ST JOSEPHS HOSPITAL
ROSE F KENNEDY CENTER
BRONX LEBANON HOSPITAL
NATHAN VAN ETTEN HOSPITAL
MONTEFIORE MEDICAL CTR
ABRAHAM JACOBI HOSPITAL
BRONX LEBANON HOSPITAL
MONTEFIORE MED CTR MOSES
MONROE COMMUNITY HOSPITAL
CANANDAIGUA VA MEDICAL CTR
UNITY HEALTH SYSTEM
ROCHESTER GENERAL HOSPITAL
HIGHLAND HOSPITAL

UNIV OF ROCHESTER MED CENTER
NEW YORK HOSPITAL QUEENS
BROOKHAVEN MEMORIAL HOSPITAL
CABRINI MEDICAL CENTER
NEW YORK UNIV MEDICAL CTR
ST LUKES ROOSEVELT HOSP
NY PRESBY/COLUM UNIV MED CTR
HARLEM HOSPITAL
NEW YORK DOWNTOWN HOSPITAL
SOUTHSIDE HOSPITAL
SCHUYLER HOSPITAL
LOURDES HOSPITAL
WCA HOSPITAL
ST JAMES MERCY HOSPITAL
FAXTON ST LUKES HEALTHCARE
SO NASSAU COMMUNITY HOSPITAL
PENARANDA INST DENTAL TECH
DOROTHEA HOPFER SCH NURSING
INST ALLIED MEDICAL PROF
CVPH MEDICAL CENTER
BROOKLYN-QUEENS CON OF MUSIC
THE BARD GRADUATE CENTER
FORDHAM UNIVERSITY-WESTCHESTER
MEDAILLE COLLEGE-ROCHESTER
GEORGE MERCER MEM SCH
THEOLOGY
ST PAULS SCHOOL OF NURSING
ADELPHI UNIV-HAUPPAUGE
ADELPHI UNIV-HUDSON VALLEY
SUNY ORANGE CMTY CLG-NEWBURGH
TISCH SCHOOL OF THE ARTS
NEW YORK UNIV-STEINHARDT
SANFORD BROWN INST-GARDEN CTY
UNIVERSITY AT BUFFALO-SOUTH
BRIARCLIFFE COLLEGE-QUEENS
SOTHEBY'S INSTITUTE OF ART
ST PAULS SCH OF NURSING-QUEENS
ONONDAGA SCH OF THER MASSAGE
ONONDAGA SCH OF THER MASSAGE
TOURO COLLEGE-SUNSET PARK
LINCOLN TECH INST-QUEENS
NYACK COLLEGE-MANHATTAN
CLG OF NEW ROCHELLE-BROOKLYN
CLG OF NEW ROCHELLE-J O'CONNOR
CLG OF NEW ROCHELLE-CO-OP CITY
CLG OF NEW ROCHELLE-DC-37
LONG ISLAND UNIV-RIVERHEAD
UNIVERSITY OF BUFFALO-GATEWAY

State Agencies in New York including but not limited to:

NEW YORK - GOVERNOR
NEW YORK - ATTORNEY GENERAL
NEW YORK - STATE COMPTROLLER
NEW YORK - LT. GOVERNOR
NEW YORK - SECRETARY OF STATE
NEW YORK - STATE ASSEMBLY
NEW YORK - STATE SENATE
NEW YORK - COURT OF CLAIMS
NEW YORK - NEW YORK STATE UNIFIED COURT
SYSTEM
NEW YORK - GOVERNOR'S OFFICE OF EMPLOYEE
RELATIONS
NEW YORK - GOVERNOR'S TRAFFIC SAFETY
COMMITTEE
NEW YORK - DIVISION FOR WOMEN
NEW YORK - DIVISION OF THE BUDGET
NEW YORK - BANKING DEPARTMENT

NEW YORK - DEPARTMENT OF AGRICULTURE AND
MARKETS
NEW YORK - DEPARTMENT OF CIVIL SERVICE
NEW YORK - DEPARTMENT OF CORRECTIONAL
SERVICES
NEW YORK - DEPARTMENT OF ECONOMIC
DEVELOPMENT: TOURISM
NEW YORK - DEPARTMENT OF HEALTH
NEW YORK - DEPARTMENT OF INSURANCE
NEW YORK - DEPARTMENT OF LABOR
NEW YORK - DEPARTMENT OF MOTOR VEHICLES
NEW YORK - DEPARTMENT OF STATE
NEW YORK - DEPARTMENT OF TAXATION AND
FINANCE
NEW YORK - DEPARTMENT OF TRANSPORTATION
NEW YORK - DIVISION OF CRIMINAL JUSTICE
SERVICES

NEW YORK - DIVISION OF HOUSING AND COMMUNITY RENEWAL
NEW YORK - DIVISION OF MILITARY AND NAVAL AFFAIRS
NEW YORK - EMPIRE STATE DEVELOPMENT
NEW YORK - HIGHER EDUCATION SERVICES CORPORATION
NEW YORK - NEW YORK LOTTERY
NEW YORK - NEW YORK STATE DIVISION OF HUMAN RIGHTS
NEW YORK - NEW YORK STATE ENERGY RESEARCH AND DEVELOPMENT AUTHORITY
NEW YORK - GIS CLEARINGHOUSE
NEW YORK - NEW YORK STATE INSURANCE FUND
NEW YORK - NEW YORK STATE PARKS, RECREATION AND HISTORIC PRESERVATION
NEW YORK - NEW YORK STATE POLICE
NEW YORK - OFFICE OF ADVOCATE FOR PERSONS DISABILITIES
NEW YORK - OFFICE OF ALCOHOLISM AND SUBSTANCE ABUSE SERVICES
NEW YORK - OFFICE OF GENERAL SERVICES
NEW YORK - OFFICE OF MENTAL HEALTH
NEW YORK - OFFICE OF REAL PROPERTY SERVICES
NEW YORK - STATE EDUCATION DEPARTMENT
NEW YORK - STATE EDUCATION DEPARTMENT: OFFICE OF HIGHER EDUCATION
NEW YORK - STATE EDUCATION DEPARTMENT: STATE ARCHIVES
NEW YORK - STATE EDUCATION DEPARTMENT: STATE LIBRARY
NEW YORK - STATE EMERGENCY MANAGEMENT OFFICE
NEW YORK - STATE GOVERNMENT INFORMATION LOCATOR SYSTEM
NEW YORK - NEW YORK STATE CANAL SYSTEM
NEW YORK - DEPARTMENT OF ENVIRONMENT CONSERVATION
NEW YORK - OFFICE FOR THE AGING
NEW YORK - OFFICE OF REGULATORY REFORM
NEW YORK - DIVISION OF VETERANS' AFFAIRS
NEW YORK - OFFICE FOR TECHNOLOGY

NEW YORK - OFFICE OF TEMPORARY AND DISABILITY ASSISTANCE
NEW YORK - OFFICE OF CHILDREN AND FAMILY SERVICES
NEW YORK - ADIRONDACK PARK AGENCY
NEW YORK - OFFICE OF MENTAL RETARDATION AND DEVELOPMENTAL DISABILITIES
NEW YORK - AG RX
NEW YORK - OFFICE OF LONG TERM CARE OMBUDSMAN
NEW YORK - BOARD OF REGENTS
NEW YORK - COMMISSION ON QUALITY OF CARE FOR THE MENTALLY DISABLED
NEW YORK - CONSUMER PROTECTION BOARD
NEW YORK - COUNCIL ON CHILDREN AND FAMILIES
NEW YORK - NEW YORK STATE COUNCIL ON THE ARTS
NEW YORK - NEW YORK STATE ETHICS COMMISSION
NEW YORK - NEW YORK STATE THRUWAY AUTHORITY
NEW YORK - PUBLIC SERVICE COMMISSION
NEW YORK - STATE BOARD OF ELECTIONS VOTER INFORMATION CENTER
NEW YORK - STATE COMMISSION ON LOBBYING
NEW YORK - WORKERS' COMPENSATION BOARD
NEW YORK - NEW YORK STATE TEACHERS' RETIREMENT SYSTEM
NEW YORK - COMMISSION OF INVESTIGATION
NEW YORK - COMMISSION OF CORRECTION
NEW YORK - PUBLIC EMPLOYMENT RELATIONS BOARD
NEW YORK - CRIME VICTIMS BOARD
NEW YORK - DORMITORY AUTHORITY
NEW YORK - CAPITAL DISTRICT REGIONAL PLANNING COMMISSION
NEW YORK - SCHENECTADY/GLENVILLE ECONOMIC DEVELOPMENT ZONE
NEW YORK - CENTRAL PINE BARRENS COMMISSION
NEW YORK - ADIRONDACK ASSOCIATION OF TOWNS AND VILLAGES
NEW YORK - GENESEE/FINGER LAKES REGIONAL PLANNING COUNCIL

Cities, Towns, Villages, and Boroughs in Oregon including but not limited to:

ANTELOPE CITY HALL
CITY OF AURORA
CANBY CITY HALL
BARLOW CITY HALL
CASCADE LOCKS CITY HALL
CITY OF CLATSKANIE
CITY OF COLUMBIA CITY
CITY OF DONALD
CITY OF DUFUR
CITY OF ESTACADA
CITY OF FAIRVIEW
CITY OF GERVAIS
CITY OF GLADSTONE
CITY OF GRASS VALLEY
CITY OF GRESHAM
CITY OF HOOD RIVER
CITY OF HUBBARD
CITY OF LAKE OSWEGO
CITY OF RIVERGROVE
CITY OF MAUPIN
CITY OF MOLALLA
CITY OF MORO
CITY OF MOSIER

CITY OF OREGON CITY
CITY OF RAINIER
CITY OF PRESCOTT
CITY OF RUFUS
CITY OF SAINT HELENS
CITY OF SANDY
CITY OF SCAPPOOSE
CITY OF SHANIKO
CITY OF THE DALLES
CITY OF WOOD VILLAGE
CITY OF TROUTDALE
CITY OF TUALATIN
CITY OF VERNONIA
CITY OF WASCO
CITY OF WEST LINN
CITY OF WILSONVILLE
CITY OF WOODBURN
CITY OF BEAVERTON
CITY OF HAPPY VALLEY
CITY OF DAMASCUS
CITY OF AMITY
ASTORIA CITY HALL
BANKS CITY HALL

CITY OF BAY CITY
CANNON BEACH CITY HALL
CARLTON CITY HALL
CITY OF CORNELIUS
CITY OF DAYTON
CITY OF DUNDEE
CITY OF FOREST GROVE
CITY OF GARIBALDI
CITY OF GASTON
CITY OF HILLSBORO
CITY OF LAFAYETTE
CITY OF MCMINNVILLE
CITY OF MANZANITA
CITY OF NEHALEM
CITY OF NEWBERG
CITY OF NORTH PLAINS
CITY OF ROCKAWAY BEACH
CITY OF SAINT PAUL
CITY OF GEARHART
CITY OF SEASIDE
CITY OF SHERWOOD
CITY OF TILLAMOOK
CITY OF WARRENTON

CITY OF WHEELER
CITY OF YAMHILL
CITY OF PORTLAND
CITY OF MAYWOOD PARK
CITY OF MILWAUKIE
CITY OF TIGARD
CITY OF KING CITY
CITY OF DURHAM
CITY OF JOHNSON CITY
CITY OF SALEM
CITY OF KEIZER
CITY OF ALBANY
CITY OF MILLERSBURG
AUMSVILLE CITY HALL
BROWNSVILLE CITY HALL
CITY OF ADAIR VILLAGE
CITY OF DALLAS
CITY OF CORVALLIS
CITY OF DEPOE BAY
CITY OF DETROIT
CITY OF FALLS CITY
CITY OF HALSEY
CITY OF IDANHA
CITY OF INDEPENDENCE
CITY OF JEFFERSON
CITY OF WATERLOO
CITY OF LEBANON
CITY OF SODAVILLE
CITY OF LYONS
CITY OF MILL CITY
CITY OF MONMOUTH
CITY OF MOUNT ANGEL
CITY OF NEWPORT
CITY OF LINCOLN CITY
CITY OF PHILOMATH
CITY OF SCIO
CITY OF SCOTTS MILLS
CITY OF SHERIDAN
CITY OF SILETZ
CITY OF SILVERTON
CITY OF STAYTON
CITY OF SUBLIMITY
CITY OF SWEET HOME
CITY OF TANGENT
CITY OF TOLEDO
CITY OF TURNER
CITY OF WALDPORT
CITY OF WILLAMINA
CITY OF EUGENE
CITY OF COBURG
BANDON CITY HALL
BROOKINGS CITY HALL
CITY OF CANYONVILLE
CITY OF COOS BAY
CITY OF COQUILLE
CITY OF COTTAGE GROVE
CITY OF CRESWELL

CITY OF DRAIN
CITY OF ELKTON
CITY OF FLORENCE
CITY OF GLENDALE
CITY OF GOLD BEACH
CITY OF HARRISBURG
CITY OF JUNCTION CITY
CITY OF LAKESIDE
CITY OF LOWELL
CITY OF MONROE
CITY OF MYRTLE CREEK
CITY OF MYRTLE POINT
CITY OF NORTH BEND
CITY OF OAKLAND
CITY OF OAKRIDGE
CITY OF PORT ORFORD
CITY OF POWERS
CITY OF REEDSPORT
CITY OF RIDDLE
CITY OF ROSEBURG
CITY OF SPRINGFIELD
CITY OF SUTHERLIN
CITY OF VENETA
CITY OF WESTFIR
CITY OF DUNES CITY
CITY OF WINSTON
CITY OF YACHATS
CITY OF YONCALLA
CITY OF MEDFORD
CENTRAL POINT CITY HALL
ASHLAND CITY HALL
BUTTE FALLS CITY HALL
CAVE JUNCTION CITY HALL
CITY OF EAGLE POINT
CITY OF GOLD HILL
CITY OF GRANTS PASS
CITY OF JACKSONVILLE
CITY OF PHOENIX
CITY OF ROGUE RIVER
CITY OF SHADY COVE
CITY OF TALENT
CITY OF KLAMATH FALLS
BONANZA TOWN HALL
CHILOQUIN CITY HALL
TOWN OF LAKEVIEW
CITY OF MALIN
CITY OF MERRILL
CITY OF PAISLEY
BEND CITY HALL
BURNS CITY HALL
CITY OF CULVER
CITY OF HINES
CITY OF LA PINE
CITY OF MADRAS
CITY OF METOLIUS
CITY OF MITCHELL
CITY OF PRINEVILLE

CITY OF REDMOND
CITY OF SISTERS
CITY OF PENDLETON
ADAMS CITY HALL
CITY OF ARLINGTON
ATHENA CITY HALL
CITY OF BAKER CITY
BOARDMAN CITY HALL
CANYON CITY CITY HALL
CITY OF CONDON
CITY OF COVE
CITY OF DAYVILLE
CITY OF ECHO
CITY OF ELGIN
CITY OF ENTERPRISE
CITY OF FOSSIL
CITY OF HAINES
CITY OF HELIX
CITY OF HEPPNER
CITY OF HERMISTON
TOWN OF LEXINGTON
CITY OF IMBLER
CITY OF IONE
CITY OF IRRIGON
CITY OF JOHN DAY
CITY OF JOSEPH
CITY OF LA GRANDE
CITY OF ISLAND CITY
CITY OF LONG CREEK
CITY OF LOSTINE
CITY OF MILTON FREEWATER
CITY OF MONUMENT
CITY OF MOUNT VERNON
CITY OF NORTH POWDER
CITY OF PILOT ROCK
CITY OF PRAIRIE CITY
CITY OF RICHLAND
CITY OF SENECA
CITY OF SPRAY
CITY OF STANFIELD
CITY OF SUMMERVILLE
CITY OF SUMPTER
CITY OF GRANITE
CITY OF UKIAH
CITY OF UMATILLA
CITY OF UNION
CITY OF UNITY
CITY OF WALLOWA
CITY OF WESTON
ADRIAN CITY HALL
CITY OF HUNTINGTON
CITY OF JORDAN VALLEY
CITY OF NYSSA
CITY OF ONTARIO
CITY OF VALE

Counties in Oregon including but not limited to:

HOOD RIVER COUNTY
SHERMAN COUNTY
CLACKAMAS COUNTY
COLUMBIA COUNTY
WASCO COUNTY
CLATSOP COUNTY
WASHINGTON COUNTY
YAMHILL COUNTY

TILLAMOOK COUNTY
MULTNOMAH COUNTY
MARION COUNTY
LINN COUNTY
POLK COUNTY
BENTON COUNTY
LINCOLN COUNTY
LANE COUNTY

COOS COUNTY
CURRY COUNTY
DOUGLAS COUNTY
JACKSON COUNTY
JOSEPHINE COUNTY
KLAMATH COUNTY
LAKE COUNTY
DESCHUTES COUNTY

HARNEY COUNTY	BAKER COUNTY	WHEELER COUNTY
JEFFERSON COUNTY	GRANT COUNTY	MORROW COUNTY
CROOK COUNTY	GILLIAM COUNTY	UNION COUNTY
UMATILLA COUNTY	WALLOWA COUNTY	MALHEUR COUNTY

K-12 in Oregon including but not limited to:

BAKER SCHOOL DISTRICT 5J	HARNEY CO SCHOOL DISTRICT 3
BURNT RIVER SCHOOL DIST 30J	CRANE ELEM SCHOOL DISTRICT 4
HUNTINGTON SCHOOL DISTRICT 16J	DIAMOND SCHOOL DISTRICT 7
PINE EAGLE SCHOOL DISTRICT 61	DOUBLE O SCHOOL DIST 28
ALSEA SCHOOL DISTRICT 7J	DREWSEY SCHOOL DISTRICT 13
CORVALLIS SCHOOL DISTRICT 509J	SOUTH HARNEY SCHOOL DIST 33
MONROE SCHOOL DISTRICT 1J	FRENCHGLEN SCHOOL DISTRICT 16
PHILOMATH SCHOOL DISTRICT 17J	SUNTEX SCHOOL DISTRICT 10
CANBY SCHOOL DISTRICT 86	HOOD RIVER CO SCHOOL DISTRICT
COLTON SCHOOL DISTRICT 53	ASHLAND SCHOOL DISTRICT 5
ESTACADA SCHOOL DISTRICT 108	BUTTE FALLS SCHOOL DISTRICT 91
GLADSTONE SCHOOL DISTRICT 115	CENTRAL POINT SCHOOL DIST 6
LAKE OSWEGO SCHOOL DISTRICT 7J	JACKSON CO SCHOOL DISTRICT 9
MOLALLA RIVER SCHOOL DIST 35	MEDFORD SCHOOL DISTRICT 549C
NORTH CLACKAMAS SCHOOL DIST	PHOENIX-TALENT SCHOOL DIST 4
OREGON CITY SCHOOL DISTRICT 62	PROSPECT SCHOOL DISTRICT 59
OREGON TRAIL SCH DIST 46	ROGUE RIVER SCHOOL DISTRICT 35
WEST LINN-WILSONVILLE SD 3	CULVER SCHOOL DISTRICT 4
ASTORIA SCHOOL DISTRICT 1C	JEFFERSON CO SCHOOL DIST 509J
JEWELL SCHOOL DISTRICT 8	GRANTS PASS SCHOOL DISTRICT 7
SEASIDE SCHOOL DISTRICT 10	THREE RIVERS SCHOOL DISTRICT
WARRENTON HAMMOND SCH DIST 30	KLAMATH CO SCHOOL DIST 600
CLATSKANIE SCHOOL DISTRICT 6J	KLAMATH FALLS CITY SCHOOLS
RAINIER SCHOOL DISTRICT 13	LAKE CO SCHOOL DISTRICT 7
SCAPPOOSE SCHOOL DISTRICT 1J	PAISLEY SCHOOL DISTRICT 11C
ST HELENS SCHOOL DISTRICT 502	BETHEL SCHOOL DISTRICT 52
VERNONIA SCHOOL DISTRICT 47J	BLACHLY SCHOOL DISTRICT 90
BANDON SCHOOL DISTRICT 54	CRESWELL SCHOOL DISTRICT 40
COOS BAY SCHOOL DISTRICT 9	CROW-APPLEGATE-LORANE SD 66
COQUILLE SCHOOL DISTRICT 8	EUGENE SCHOOL DISTRICT 4J
MYRTLE POINT SCHOOL DIST 41	FERN RIDGE SCHOOL DIST 28J
NORTH BEND SCHOOL DISTRICT 13	JUNCTION CITY SCHOOL DIST 69
POWERS SCHOOL DISTRICT 31	LOWELL SCHOOL DISTRICT 71
CROOK CO SCHOOL DISTRICT	MAPLETON SCHOOL DISTRICT 32
BROOKINGS HARBOR SCH DIST 17C	MARCOLA SCHOOL DISTRICT 79J
CENTRAL CURRY SCHOOL DIST 1	MCKENZIE SCHOOL DISTRICT 68
PORT ORFORD-LANGLOIS SD 2CJ	OAKRIDGE SCHOOL DISTRICT 76
BEND LAPINE SCHOOL DISTRICT 1	PLEASANT HILL SCHOOL DIST 1
REDMOND SCHOOL DISTRICT 2J	SIUSLAW SCHOOL DISTRICT 97J
SISTERS SCHOOL DISTRICT 6	SOUTH LANE SCH DISTRICT 45J3
CAMAS VALLEY SCHOOL DIST 21	SPRINGFIELD SCHOOL DISTRICT 19
DOUGLAS CO SCHOOL DISTRICT 15	LINCOLN CO SCHOOL DISTRICT
ELKTON SCHOOL DISTRICT 34	GREATER ALBANY PUB SCH DIST 8J
GLENDALE SCHOOL DISTRICT 77	CENTRAL LINN SCHOOL DIST 552C
GLIDE SCHOOL DISTRICT 12	HARRISBURG SCHOOL DISTRICT 7
NORTH DOUGLAS SCHOOL DIST 22	LEBANON CMTY SCHOOL DISTRICT 9
OAKLAND SCHOOL DISTRICT 1	SANTIAM CANYON SCH DIST 129J
REEDSPORT SCHOOL DISTRICT 105	SCIO SCHOOL DISTRICT 95C
RIDDLE SCHOOL DISTRICT 70	SWEET HOME SCHOOL DISTRICT 55
ROSEBURG SCHOOL DISTRICT 4	ADRIAN SCHOOL DISTRICT 61
SOUTH UMPQUA SCHOOL DIST 19	ANNEX SCHOOL DISTRICT 29
SUTHERLIN SCHOOL DISTRICT 130	AROCK SCHOOL DISTRICT 81
WINSTON-DILLARD SCH DIST 116	HARPER SCHOOL DISTRICT 66
YONCALLA SCHOOL DISTRICT 32	JORDAN VALLEY SCHOOL DIST 3
ARLINGTON SCHOOL DISTRICT 3	JUNTURA SCHOOL DISTRICT 12
CONDON SCHOOL DISTRICT 25J	NYSSA SCHOOL DISTRICT 26
DAYVILLE SCHOOL DISTRICT 16J	ONTARIO SCHOOL DISTRICT 8C
JOHN DAY SCHOOL DISTRICT 3	VALE SCHOOL DISTRICT 84
LONG CREEK SCHOOL DIST 17	CASCADE SCHOOL DISTRICT 5
MONUMENT SCHOOL DISTRICT 8	GERVAIS SCHOOL DISTRICT 1
PRAIRIE CITY SCHOOL DISTRICT 4	JEFFERSON SCHOOL DISTRICT 14J

MT ANGEL SCHOOL DISTRICT 91
NORTH MARION SCHOOL DIST 15
SALEM KEIZER SCH DIST 24J
SILVER FALLS SCHOOL DIST 4J
ST PAUL SCHOOL DISTRICT 45
NORTH SANTIAM SCHOOL DIST 29J
WOODBURN PUBLIC SCH DIST 103
MORROW CO SCHOOL DISTRICT 1
CORBETT SCHOOL DISTRICT 39
DAVID DOUGLAS SCHOOL DIST 40
GRESHAM-BARLOW JOINT SD 10
CENTENNIAL SCHOOL DIST 28J
PARKROSE SCHOOL DISTRICT 3
PORTLAND SCHOOL DISTRICT 1J
REYNOLDS SCHOOL DISTRICT 7
RIVERDALE SCH DISTRICT 51J
CENTRAL SCHOOL DISTRICT 13J
DALLAS SCHOOL DISTRICT 2
FALLS CITY SCHOOL DIST 57
PERRYDALE SCHOOL DISTRICT 21
SHERMAN CO SCHOOL DISTRICT
NESTUCCA VALLEY SCH DIST 101
NEAH-KAH-NIE SCHOOL DIST 56
TILLAMOOK SCHOOL DISTRICT 9
ATHENA-WESTON SCH DIST 29RJ
ECHO SCHOOL DISTRICT 5R
HELIX SCHOOL DISTRICT 1R
HERMISTON SCHOOL DISTRICT 8R
MILTON FREEWATER USD 7
PENDLETON SCHOOL DISTRICT 16R
PILOT ROCK SCHOOL DISTRICT 2R
STANFIELD SCHOOL DISTRICT 61R
UKIAH SCHOOL DISTRICT 80R
UMATILLA SCHOOL DISTRICT 6R
COVE SCHOOL DISTRICT 15
ELGIN SCHOOL DISTRICT 23
IMBLER SCHOOL DISTRICT 11

LA GRANDE SCHOOL DISTRICT 1
NORTH POWDER SCH DISTRICT 8J
UNION SCHOOL DISTRICT 5
ENTERPRISE SCHOOL DISTRICT 21
JOSEPH SCHOOL DISTRICT 6
WALLOWA SCHOOL DISTRICT 12
NORTH WASCO CO SCH DIST 21
DUFUR SCHOOL DISTRICT 29
SOUTH WASCO CO SCHOOL DIST 1
BANKS SCHOOL DISTRICT 13
BEAVERTON SCHOOL DISTRICT
FOREST GROVE SCHOOL DIST 15
GASTON SCHOOL DISTRICT 511J
HILLSBORO SCHOOL DISTRICT 1J
SHERWOOD SCHOOL DISTRICT 88J
TIGARD TUALATIN SCH DIST 23J
FOSSIL SCHOOL DISTRICT 21J
MITCHELL SCHOOL DISTRICT 55
SPRAY SCHOOL DISTRICT 1
AMITY SCHOOL DISTRICT 4J
DAYTON SCHOOL DISTRICT 8
MCMINNVILLE SCHOOL DISTRICT 40
NEWBERG SCHOOL DISTRICT 29J
SHERIDAN SCHOOL DISTRICT 48J
WILLAMINA SCHOOL DISTRICT 30J
YAMHILL CARLTON SCH DIST
PLEASANT VALLEY ELEM SD 364
PINEHURST SCHOOL DISTRICT 94
ASHWOOD ELEM SCH DIST 8
BLACK BUTTE SCHOOL DISTRICT 41
ADEL SCHOOL DISTRICT 21
NORTH LAKE SCHOOL DISTRICT 14
PLUSH SCHOOL DISTRICT 18
TROY ELEM SCHOOL DISTRICT 54
HARNEY CO UNION HIGH SD 1J
KNAPPA SCHOOL DISTRICT 4
IONE SCHOOL DISTRICT R2

Higher Education in Oregon including but not limited to:

LE CORDON BLEU CLG CA-PORTLAND
NORTHWEST NANNIES INSTITUTE
AIRMANS PROFICIENCY CENTER
CONCORDE CAREER INSTITUTE
CARRINGTON COLLEGE-PORTLAND
OREGON STATE UNIVERSITY
MARYLHURST UNIVERSITY
GEORGE FOX EVANG SEM-PORTLAND
CLACKAMAS CMTY CLG-OREGON CITY
CLATSOP COMMUNITY COLLEGE
SOUTHWESTERN OREGON CMTY CLG
CENTRAL OREGON CMTY COLLEGE
UMPQUA COMMUNITY COLLEGE
SOUTHERN OREGON UNIVERSITY
ROGUE CMTY COLLEGE-REDWOOD
OREGON INSTITUTE OF TECHNOLOGY
LANE COMMUNITY COLLEGE
NORTHWEST CHRISTIAN UNIV
UNIVERSITY OF OREGON
LINN BENTON COMMUNITY COLLEGE
TREASURE VALLEY CMTY COLLEGE
CORBAN UNIVERSITY
MOUNT ANGEL SEMINARY
CHEMEKETA CMTY CLG-SALEM
WILLAMETTE UNIVERSITY
CONCORDIA UNIVERSITY
LEWIS & CLARK COLLEGE
MT HOOD COMMUNITY COLLEGE

MULTNOMAH UNIVERSITY
PACIFIC NORTHWEST CLG OF ART
PORTLAND CMTY COLLEGE-SYLVANIA
PORTLAND STATE UNIVERSITY
REED COLLEGE
UNIVERSITY OF PORTLAND
WARNER PACIFIC COLLEGE
OREGON HEALTH & SCIENCE UNIV
WESTERN SEMINARY-PORTLAND
UNIV OF WESTERN STATES
WESTERN OREGON UNIVERSITY
BLUE MTN CMTY CLG-PENDLETON
EASTERN OREGON UNIVERSITY
PACIFIC UNIVERSITY
OGI SCH OF SCI & ENGR AT OHSU
GEORGE FOX UNIVERSITY
LINFIELD COLLEGE
THE ART INST OF PORTLAND
LINFIELD COLLEGE-PORTLAND
NEW HOPE CHRISTIAN COLLEGE
LEWIS & CLARK LAW SCHOOL
WILLAMETTE UNIV LAW SCHOOL
UNIV OF OREGON SCHOOL OF LAW
PORTLAND CMTY CLG-ROCK CREEK
PORTLAND CMTY COLLEGE-CASCADE
OREGON STATE U CLG OF VET MED
OREGON INST OF TECH-PORTLAND
ITT TECHNICAL INST-PORTLAND

OREGON COAST COMMUNITY COLLEGE	OREGON STATE UNIV-CASCADES
OREGON UNIVERSITY SYSTEM	VALLEY MEDICAL COLLEGE
HEALD COLLEGE-PORTLAND	CHEMEKETA CMTY CLG-WOODBURN
EVEREST CLG-PORTLAND	CHEMEKETA CTMY CLG-YAMHILL VLY
OREGON CLG OF ART AND CRAFT	BLUE MTN CMTY CLG-BAKER
WALLA WALLA UNIV SCH-NURSING	BLUE MTN CMTY CLG-HERMISTON
PIONEER PACIFIC COLLEGE	BLUE MTN CMTY CLG-FREEWATER
COLUMBIA GORGE CMTY COLLEGE	ABDILL CAREER COLLEGE
ROGUE CMTY COLLEGE-RIVERSIDE	ANTHEM COLLEGE-BEAVERTON
KLAMATH COMMUNITY COLLEGE	GOOD SAMARITAN HOSPITAL
TILLAMOOK BAY CMTY COLLEGE	VETERANS ADMIN MED CTR
COLLEGE OF LEGAL ARTS	LEGACY EMANUEL HOSPITAL
NATIONAL CLG OF NATURAL MED	UNIVERSITY HOSPITAL
GUTENBERG COLLEGE	COLUMBIA GORGE CMTY CLG-HOOD R
PHAGANS BEAUTY COLLEGE	GEORGE FOX UNIV-PORTLAND
PHAGANS CRL OREGON BEAUTY CLG	GEORGE FOX UNIV-SALEM
PHAGANS SCHOOL OF BEAUTY	GEORGE FOX UNIV-REDMOND
PHAGANS GRANTS CLG OF BEAUTY	SANFORD BROWN CLG-PORTLAND
PHAGANS MEDFORD BEAUTY SCHOOL	CLACKAMAS CMTY CLG-HARMONY
UNIV OF PHOENIX-OREGON	CLACKAMAS CMTY CLG-WILSONVILLE
DEVRY UNIVERSITY-PORTLAND	ITT TECHNICAL INST-SALEM

State Agencies in Oregon including but not limited to:

OREGON - SECRETARY OF STATE	OREGON - OREGON LOTTERY
OREGON - STATE TREASURER	OREGON - OREGON YOUTH AUTHORITY
OREGON - STATE CONTROLLER	OREGON - PUBLIC EMPLOYEES RETIREMENT SYSTEM
OREGON - GOVERNOR	OREGON - STATE JOBS PAGE
OREGON - ATTORNEY GENERAL	OREGON - STATE LIBRARY
OREGON - STATE LEGISLATURE	OREGON - WATER RESOURCES DEPARTMENT
OREGON - JUDICIAL DEPARTMENT	OREGON - DEPARTMENT OF ENVIRONMENTAL QUALITY
OREGON - STATE ARCHIVES PUBLIC INFORMATION SERVER	OREGON - DEPARTMENT OF COMMUNITY COLLEGES AND WORKFORCE DEVELOPMENT
OREGON - DEPARTMENT OF ADMINISTRATIVE SERVICES: TRANSPORTATION, PURCHASING AND PRINT SERVICES	OREGON - DEPARTMENT OF STATE POLICE
OREGON - DEPARTMENT OF AGRICULTURE	OREGON - BUREAU OF LABOR AND INDUSTRIES
OREGON - DEPARTMENT OF CONSUMER AND BUSINESS SERVICES	OREGON - PARKS AND RECREATION DEPARTMENT
OREGON - DEPARTMENT OF EDUCATION	OREGON - DEPARTMENT OF STATE LANDS
OREGON - DEPARTMENT OF FISH AND WILDLIFE	OREGON - ECONOMIC & COMMUNITY DEVELOPMENT DEPARTMENT
OREGON - DEPARTMENT OF FORESTRY	OREGON - OREGON FILM & VIDEO OFFICE
OREGON - DEPARTMENT OF GEOLOGY AND MINERAL INDUSTRIES	OREGON - OFFICE OF HOMELAND SECURITY
OREGON - DEPARTMENT OF HUMAN SERVICES	OREGON - INSURANCE POOL GOVERNING BOARD
OREGON - DEPARTMENT OF JUSTICE	OREGON - OREGON ARTS COMMISSION
OREGON - DEPARTMENT OF LAND CONSERVATION AND DEVELOPMENT	OREGON - OREGON PROGRESS BOARD
OREGON - DEPARTMENT OF REVENUE	OREGON - OREGON STATE BOARD OF HIGHER EDUCATION
OREGON - DEPARTMENT OF TRANSPORTATION	OREGON - OREGON STATE COMMISSION ON CHILDREN AND FAMILIES
OREGON - ECONOMIC DEVELOPMENT DEPARTMENT	OREGON - PUBLIC UTILITY COMMISSION
OREGON - EMPLOYMENT DEPARTMENT	OREGON - CONSTRUCTION CONTRACTORS BOARD
OREGON - OFFICE OF ECONOMIC ANALYSIS	OREGON - OREGON STATE SCHOLARSHIP COMMISSION
OREGON - DEPARTMENT OF ENERGY	OREGON - OREGON STUDENT ASSISTANCE COMMISSION
OREGON - OFFICE OF RURAL HEALTH	
OREGON - OFFICIAL OREGON TOURISM WEB SITE	
OREGON - OREGON HOUSING AND COMMUNITY SERVICES	

School Districts in South Carolina but not limited to:

Abbeville 60, SC	Anderson 03, SC	Barnwell 19, SC
Aiken 01, SC	Anderson 04, SC	Barnwell 29, SC
Allendale 01, SC	Anderson 05, SC	Barnwell 45, SC
Anderson 01, SC	Bamberg 01, SC	Beaufort 01, SC
Anderson 02, SC	Bamberg 02, SC	Berkeley 01, SC
Calhoun 01, SC	Florence 05, SC	Marion 10, SC
Charleston 01, SC	Georgetown 01, SC	Marlboro 01, SC
Cherokee 01, SC	Greenville 01, SC	McCormick 01, SC
Chester 01, SC	Greenwood 50, SC	Newberry 01, SC
Chesterfield 01, SC	Greenwood 51, SC	Oconee 01, SC
Clarendon 01, SC	Greenwood 52, SC	Orangeburg 03, SC
Clarendon 02, SC	Hampton 01, SC	Orangeburg 04, SC
Clarendon 03, SC	Hampton 02, SC	Orangeburg 05, SC
Colleton 01, SC	Horry 01, SC	Pickens 01, SC
Darlington 01, SC	Jasper 01, SC	Richland 01, SC
Dillon 03, SC	Kershaw 01, SC	Richland 02, SC
Dillon 04, SC	Lancaster 01, SC	Saluda 01, SC
Dorchester 02, SC	Laurens 55, SC	Spartanburg 01, SC
Dorchester 04, SC	Laurens 56, SC	Spartanburg 02, SC
Edgefield 01, SC	Lee 01, SC	Spartanburg 03, SC
Fairfield 01, SC	Lexington 01, SC	Spartanburg 04, SC
Florence 01, SC	Lexington 02, SC	Spartanburg 05, SC
Florence 02, SC	Lexington 03, SC	Spartanburg 06, SC
Florence 03, SC	Lexington 04, SC	Spartanburg 07, SC
Florence 04, SC	Lexington/Richland 05, SC	Sumter 01, SC
Union 01, SC	York 01, SC	York 03, SC
Williamsburg 01, SC	York 02, SC	York 04, SC

Higher education institutions in South Carolina but not limited to:

University Center of Greenville, SC	Orangeburg-Calhoun Technical College, SC
Aiken Technical College, SC	Piedmont Technical College, SC
Central Carolina Technical College, SC	South Carolina State University
The Citadel, SC	Spartanburg Community College, SC
Clemson University, SC	Technical College of the Lowcountry, SC
Coastal Carolina University, SC	Tri-County Technical College, SC
College of Charleston, SC	Trident Technical College, SC
Denmark Technical College, SC	University of South Carolina
Florence-Darlington Technical College, SC	– School of Law
Francis Marion University, SC	– School of Medicine, Columbia
Greenville Technical College, SC	– Aiken campus
Horry-Georgetown Technical College, SC	– Beaufort campus
Lander University, SC	– Lancaster campus
Lowcountry Graduate Center, SC	– Salkehatchie campuses
Medical University of South Carolina	– Sumter campus
Midlands Technical College, SC	– Union campuses
Northeastern Technical College, SC	

Cities, Towns, Villages, and Boroughs in Utah including but not limited to:

CITY OF ALTAMONT	CITY OF CENTERVILLE	CITY OF DUCHESNE
CITY OF AMERICAN FORK	CITY OF CLEARFIELD	CITY OF FARMINGTON
CITY OF HIGHLAND	CITY OF SUNSET	CITY OF GARDEN CITY
CITY OF ALPINE	CITY OF WEST POINT	CITY OF GRANTSVILLE
TOWN OF EAGLE MOUNTAIN	CITY OF CLINTON	CITY OF HEBER CITY
CITY OF FAIRFIELD	CITY OF COALVILLE	TOWN OF CHARLESTON
TOWN OF CEDAR FORT	CITY OF DRAPER	CITY OF HENEFER

CITY OF KAMAS	CITY OF NIBLEY	CITY OF MANTI
TOWN OF FRANCIS	CITY OF LOGAN	TOWN OF MAYFIELD
CITY OF KAYSVILLE	TOWN OF MANTUA	TOWN OF MEADOW
CITY OF FRUIT HEIGHTS CITY	CITY OF MENDON	CITY OF MONA
TOWN OF LAKETOWN	CITY OF MILLVILLE	TOWN OF ROCKY RIDGE
CITY OF LAYTON	TOWN OF NEWTON	CITY OF MORONI
CITY OF LINDON	TOWN OF PARADISE	CITY OF MOUNT PLEASANT
CITY OF LEHI	CITY OF PLYMOUTH	CITY OF NEPHI
CITY OF SARATOGA SPRINGS	CITY OF PROVIDENCE	CITY OF OAK CITY
CITY OF MANILA	CITY OF RICHMOND	CITY OF PAYSON
CITY OF COTTONWOOD HEIGHTS	SMITHFIELD CITY CORPORATION	CITY OF ELK RIDGE
CITY OF MIDVALE	TOWN OF AMALGA	TOWN OF REDMOND
CITY OF MIDWAY	TOWN OF SNOWVILLE	CITY OF SALEM
CITY OF MORGAN	CITY OF TREMONTON	CITY OF WOODLAND HILLS
CITY OF MYTON	TOWN OF ELWOOD	CITY OF SALINA
CITY OF NORTH SALT LAKE	CITY OF TRENTON	CITY OF SANTAQUIN
CITY OF OAKLEY	CITY OF WELLSVILLE	TOWN OF GENOLA CITY HALL
CITY OF OREM	CITY OF WILLARD	TOWN OF SIGURD
CITY OF VINEYARD	CITY OF NORTH LOGAN	CITY OF SPANISH FORK
CITY OF PARK CITY	CITY OF OGDEN	CITY OF SPRING CITY
CITY OF PLEASANT GROVE	CITY OF WEST HAVEN	CITY OF SPRINGVILLE
TOWN OF RANDOLPH	CITY OF SOUTH OGDEN	CITY OF STERLING
CITY OF BLUFFDALE	CITY OF FARR WEST CITY	TOWN OF WALES
CITY OF RIVERTON	CITY OF HARRISVILLE	CITY OF RICHFIELD
CITY OF ROOSEVELT	CITY OF PLAIN CITY	TOWN OF ALTON
CITY OF BALLARD	CITY OF RIVERDALE	TOWN OF ANNABELLA
CITY OF ROY	CITY OF WASHINGTON TERRACE	CITY OF ANTIMONY
TOWN OF RUSH VALLEY	CITY OF SOUTH WEBER	CITY OF BEAVER
CITY OF SANDY	CITY OF UINTAH	TOWN OF BICKNELL
TOWN OF STOCKTON	CITY OF PLEASANT VIEW CITY	TOWN OF BOULDER
CITY OF OPHIR	CITY OF NORTH OGDEN	TOWN OF CANNONVILLE
TOWN OF TABIONA	CITY OF PRICE	TOWN OF BRIAN HEAD
CITY OF TOOELE	CITY OF BLANDING	CITY OF CEDAR CITY
CITY OF SYRACUSE	CITY OF CASTLE DALE	CITY OF ENOCH
CITY OF VERNAL	TOWN OF CLAWSON	CITY OF CIRCLEVILLE
CITY OF NAPLES	CLEVELAND TOWN HALL	TOWN OF ELSINORE
CITY OF VERNON	CITY OF EAST CARBON	CITY OF ENTERPRISE
TOWN OF WALLSBURG	CITY OF ELMO	CITY OF ESCALANTE
CITY OF WENDOVER	TOWN OF EMERY	TOWN OF GLENDALE
TOWN OF WOODRUFF	CITY OF FERRON	TOWN OF GLENWOOD
CITY OF WEST BOUNTIFUL	CITY OF GREEN RIVER	TOWN OF HANKSVILLE
CITY OF WOODS CROSS	CITY OF HELPER	TOWN OF HATCH
CITY OF WEST JORDAN	CITY OF SCOFIELD	CITY OF HENRIEVILLE
CITY OF ALTA	CITY OF HUNTINGTON	TOWN OF APPLE VALLEY
CITY OF SOUTH JORDAN	CITY OF MOAB	CITY OF HURRICANE
CITY OF HERRIMAN	TOWN OF CASTLE VALLEY	CITY OF IVINS
CITY OF SALT LAKE CITY	CITY OF MONTICELLO	TOWN OF JOSEPH
CITY OF SOUTH SALT LAKE	CITY OF ORANGEVILLE	TOWN OF JUNCTION
CITY OF HOLLADAY	CITY OF SUNNYSIDE	TOWN OF BIG WATER
CITY OF WEST VALLEY CITY	CITY OF WELLINGTON	CITY OF KANAB
CITY OF TAYLORSVILLE	CITY OF PROVO	TOWN OF KANARRAVILLE
BEAR RIVER CITY	CITY OF AURORA	TOWN OF KOOSHAREM
CITY OF BRIGHAM CITY	CITY OF CENTERFIELD	CITY OF LA VERKIN
CITY OF PERRY	CITY OF DELTA	TOWN OF LEEDS
TOWN OF CLARKSTON	CITY OF EPHRAIM	TOWN OF LOA
CITY OF CORINNE	CITY OF EUREKA	CITY OF LYMAN
CITY OF DEWEYVILLE	CITY OF FAIRVIEW	CITY OF MARYSVALE
TOWN OF FIELDING	CITY OF FILLMORE	CITY OF MILFORD
CITY OF GARLAND	CITY OF FOUNTAIN GREEN	TOWN OF MINERSVILLE
CITY OF HONEYVILLE	TOWN OF GOSHEN	TOWN OF CENTRAL VALLEY
CITY OF HOOPER	CITY OF GUNNISON	CITY OF MONROE
CITY OF HOWELL	TOWN OF HINCKLEY	TOWN OF NEW HARMONY
TOWN OF HUNTSVILLE	TOWN OF HOLDEN	CITY OF ORDERVILLE
CITY OF HYDE PARK	CITY OF KANOSH	CITY OF PANGUITCH
CITY OF HYRUM	CITY OF LEAMINGTON	TOWN OF PARAGONAH
CITY OF LEWISTON	CITY OF LEVAN	CITY OF PAROWAN
CITY OF RIVER HEIGHTS	CITY OF LYNNDYL	TOWN OF ROCKVILLE

CITY OF SANTA CLARA	CITY OF TOQUERVILLE	TOWN OF VIRGIN
TOWN OF SPRINGDALE	TOWN OF TORREY	CITY OF WASHINGTON
CITY OF SAINT GEORGE	TOWN OF TROPIC	CITY OF HILDALE

Counties in Utah including but not limited to:

SUMMIT COUNTY	BOX ELDER COUNTY	JUAB COUNTY
DUCHESNE COUNTY	CACHE COUNTY	SEVIER COUNTY
DAVIS COUNTY	WEBER COUNTY	BEAVER COUNTY
WASATCH COUNTY	CARBON COUNTY	PIUTE COUNTY
DAGGETT COUNTY	EMERY COUNTY	KANE COUNTY
MORGAN COUNTY	GRAND COUNTY	WAYNE COUNTY
RICH COUNTY	SAN JUAN COUNTY	GARFIELD COUNTY
TOOELE COUNTY	UTAH COUNTY	IRON COUNTY
UINTAH COUNTY	MILLARD COUNTY	WASHINGTON COUNTY
SALT LAKE COUNTY	SANPETE COUNTY	

K-12 in Utah including but not limited to:

BEAVER CO SCHOOL DISTRICT	MURRAY CITY SCHOOL DISTRICT
BOX ELDER CO SCHOOL DISTRICT	SALT LAKE CITY SCHOOL DISTRICT
CACHE CO SCHOOL DISTRICT	SAN JUAN SCHOOL DISTRICT
LOGAN CITY SCHOOL DISTRICT	NORTH SANPETE SCHOOL DISTRICT
CARBON CO SCHOOL DISTRICT	SOUTH SANPETE SCHOOL DISTRICT
DAGGETT SCHOOL DISTRICT	SEVIER SCHOOL DISTRICT
DAVIS SCHOOL DISTRICT	NORTH SUMMIT SCHOOL DISTRICT
DUCHESNE CO SCHOOL DISTRICT	PARK CITY SCHOOL DISTRICT
EMERY CO SCHOOL DISTRICT	SOUTH SUMMIT SCHOOL DISTRICT
GARFIELD CO SCHOOL DISTRICT	TOOELE CO SCHOOL DISTRICT
GRAND CO SCHOOL DISTRICT	UINTAH SCHOOL DISTRICT
IRON CO SCHOOL DISTRICT	ALPINE SCHOOL DISTRICT
JUAB SCHOOL DISTRICT	NEBO SCHOOL DISTRICT
TINTIC SCHOOL DISTRICT	PROVO CITY SCHOOL DISTRICT
KANE CO SCHOOL DISTRICT	WASATCH CO SCHOOL DISTRICT
MILLARD SCHOOL DISTRICT	WASHINGTON CO SCHOOL DISTRICT
MORGAN CO SCHOOL DISTRICT	WAYNE CO SCHOOL DISTRICT
PIUTE CO SCHOOL DISTRICT	OGDEN CITY SCHOOL DISTRICT
RICH CO SCHOOL DISTRICT	WEBER SCHOOL DISTRICT
GRANITE SCHOOL DISTRICT	CANYONS SCHOOL DISTRICT
JORDAN SCHOOL DISTRICT	

Higher Education in Utah including but not limited to:

BRIDGERLAND APPLIED TECH CLG	EVEREST CLG-SALT LAKE
BRIDGERLAND APPLIED TECH CLG	PROVO COLLEGE-PROVO
MYOTHERAPY COLLEGE OF UTAH	ITT TECHNICAL INST-MURRAY
UNIV OF UTAH LAW SCHOOL	GEORGE WYTHE COLLEGE
UNIV OF UTAH MEDICAL SCHOOL	SALT LAKE CMTY CLG-JORDAN
BRIDGERLAND APPLIED TECH CLG	SALT LAKE CMTY CLG-MILLER
ODGEN-WEBER APPLIED TECH CLG	AMERITECH COLLEGE-PROVO
UTAH STATE UNIVERSITY	AMERITECH COLLEGE-DRAPER
COLLEGE OF EASTERN UTAH	BROADVIEW UNIV-WEST JORDAN
SOUTHERN UTAH UNIVERSITY	VISTA COLLEGE-ONLINE
LDS BUSINESS CLG	DAVIS APPLIED TECHNOLOGY CLG
UNIVERSITY OF UTAH	UINTAH BASIN APPLIED TECH CLG
WESTMINSTER COLLEGE	UTAH CLG OF MASSAGE THER-SALT
UTAH VALLEY UNIVERSITY	BON LOSEE ACADEMY
SNOW COLLEGE-EPHRAIM	CLG OF EASTERN UTAH-SAN JUAN
BRIGHAM YOUNG UNIV-PROVO	HEALING MOUNTAIN MASSAGE SCH
DIXIE STATE COLLEGE OF UTAH	UTAH CLG OF MASSAGE THER-SL
STEVENS HENAGER CLG-PROVO	OGDEN INSTITUTE MASSAGE THER
WEBER STATE UNIVERSITY	EAGLE GATE CLG-SALT LAKE
STEVENS HENAGER CLG-OGDEN	TOOELE APPLIED TECH CLG
SALT LAKE CMTY CLG-REDWOOD	APPLIED TECH CLG-WEST VALLEY
UNIV OF PHOENIX-MURRAY	STEVENS HENAGER CLG-MURRAY
UNIV OF PHOENIX-PLEA GROVE	SNOW COLLEGE-RICHFIELD
BYU CLARK SCHOOL OF LAW	NEUMONT UNIVERSITY
SALT LAKE CMTY CLG-SOUTH CITY	MCKAY DEE HOSPITAL CENTER
UTAH SYSTEM OF HIGHER ED	ORTHO SPECIALTY HOSPITAL

SHRINERS HOSPITAL
ST MARKS FAMILY PRACTICE
UTAH VALLEY HOSPITAL
ST MARKS HOSPITAL
VETERANS ADMIN MED CENTER
LDS HOSPITAL
UNIV UTAH HOSPITAL
BROADVIEW UNIV-LAYTON
LOGAN INSTITUTE OF RELIGION

WESTERN GOVERNORS UNIV-UTAH
FORTIS COLLEGE-SALT LAKE CITY
SOUTHWEST APPLIED TECH CLG
STEVENS HENAGER CLG-LAYTON
ROCKY MT UNIV OF HLTH PROF
UTAH STATE UNIV-TOOELE
BROADVIEW UNIV-SALT LAKE CITY ROSEMAN UNIV OF
HLTH SCI-UTA

State Agencies in Utah including but not limited to:

UTAH - GOVERNOR
UTAH - STATE AUDITOR
UTAH - STATE TREASURER
UTAH - ATTORNEY GENERAL
UTAH - LT. GOVERNOR
UTAH - LEGISLATURE
UTAH - OFFICE OF THE LEGISLATIVE FISCAL ANALYST
UTAH - STATE COURT SYSTEM
UTAH - DEPARTMENT OF ADMINISTRATIVE SERVICES
UTAH - DEPARTMENT OF ADMINISTRATIVE SERVICES:
DIVISION OF ADMINISTRATIVE
RULES
UTAH - DEPARTMENT OF ADMINISTRATIVE SERVICES:
DIVISION OF INFORMATION
TECHNOLOGY SERVICES
UTAH - DEPARTMENT OF AGRICULTURE AND FOOD
UTAH - DEPARTMENT OF ALCOHOLIC BEVERAGE
CONTROL
UTAH - DEPARTMENT OF COMMERCE
UTAH - DEPARTMENT OF COMMUNITY AND ECONOMIC
DEVELOPMENT
UTAH - DEPARTMENT OF CORRECTIONS
UTAH - DEPARTMENT OF ENVIRONMENTAL QUALITY
UTAH - DEPARTMENT OF GENERAL SERVICES
UTAH - DEPARTMENT OF HEALTH
UTAH - DEPARTMENT OF HUMAN RESOURCE
MANAGEMENT
UTAH - DEPARTMENT OF HUMAN SERVICES
UTAH - DEPARTMENT OF INSURANCE
UTAH - DEPARTMENT OF NATURAL RESOURCES
UTAH - DEPARTMENT OF PUBLIC SAFETY

UTAH - DEPARTMENT OF TRANSPORTATION
UTAH - DEPARTMENT OF WORKFORCE SERVICES
UTAH - DIVISION OF FINANCE
UTAH - OFFICE OF EDUCATION
UTAH - STATE ARCHIVES
UTAH - STATE LIBRARY DIVISION
UTAH - UTAH EDUCATION NETWORK
UTAH - UTAH GEOLOGICAL SURVEY
UTAH - OFFICE OF REHABILITATION
UTAH - TOURISM - UTAH.COM
UTAH - CHIEF INFORMATION OFFICER
UTAH - DEPARTMENT OF FINANCIAL INSTITUTIONS
UTAH - UTAH FILM COMMISSION
UTAH - STATE PARKS AND RECREATION
UTAH - DIVISION OF EMERGENCY SERVICES &
HOMELAND SECURITY
UTAH - OFFICE OF RURAL DEVELOPMENT
UTAH - LABOR COMMISSION
UTAH - UTAH ARTS COUNCIL
UTAH - UTAH COMMISSION ON CRIMINAL AND
JUVENILE JUSTICE
UTAH - UTAH COMMISSION ON VOLUNTEERS
UTAH - UTAH STATE TAX COMMISSION
UTAH - BOARD OF REGENTS
UTAH - PUBLIC SERVICE COMMISSION
UTAH - BOARD OF PARDONS AND PAROLE
UTAH - BEAR RIVER ASSOCIATION OF GOVERNMENTS
UTAH - WASATCH FRONT REGIONAL COUNCIL
UTAH - MOUNTAINLAND ASSOCIATION OF
GOVERNMENTS

Cities, Towns, Villages, and Boroughs in Washington including but not limited to:

AUBURN CITY HALL
CITY OF ALGONA
TOWN OF HUNTS POINT
YARROW POINT CITY HALL
CITY OF CLYDE HILL
TOWN OF BEAUX ARTS VILLAGE
BELLEVUE CITY HALL
BLACK DIAMOND CITY HALL
BOTHELL CITY HALL
MILL CREEK CITY HALL
CITY OF CARNATION
CITY OF DUVALL
EDMONDS CITY HALL
WOODWAY CITY HALL
ENUMCLAW CITY HALL
CITY OF ISSAQUAH
KENMORE CITY HALL
CITY OF KENT
KIRKLAND CITY HALL
BRIER CITY HALL
MAPLE VALLEY CITY HALL
CITY OF MEDINA

MERCER ISLAND CITY HALL
COVINGTON CITY HALL
MOUNTLAKE TERRACE CITY
HALL
NORTH BEND CITY HALL
LYNNWOOD CITY HALL
CITY OF PACIFIC
CITY OF NEWCASTLE
RENTON CITY HALL
SNOQUALMIE CITY HALL
CITY OF WOODINVILLE
CITY OF REDMOND
SAMMAMISH CITY HALL
BAINBRIDGE ISLAND CITY HALL
SEATTLE CITY HALL
SHORELINE CITY HALL
LAKE FOREST PARK CITY HALL
BURIEN CITY HALL
CITY OF NORMANDY PARK
TUKWILA CITY HALL
CITY OF SEATAC
CITY OF DES MOINES

CITY OF EVERETT
ANACORTES CITY HALL
ARLINGTON CITY HALL
BELLINGHAM CITY HALL
BLAINE CITY HALL
BURLINGTON CITY HALL
CONCRETE TOWN HALL
COUPEVILLE CITY HALL
DARRINGTON CITY HALL
EVERSON CITY HALL
FERNDALE CITY HALL
FRIDAY HARBOR CITY HALL
GOLD BAR CITY HALL
GRANITE FALLS CITY HALL
HAMILTON CITY HALL
TOWN OF INDEX
LA CONNER CITY HALL
CITY OF LAKE STEVENS
LANGLEY CITY HALL
TOWN OF LYMAN
LYNDEN CITY HALL
MARYSVILLE CITY HALL

MONROE CITY HALL	BATTLE GROUND CITY HALL	AIRWAY HEIGHTS CITY HALL
MOUNT VERNON CITY HALL	CITY OF BINGEN	CITY OF CHENEY
MUKILTEO CITY HALL	CAMAS CITY HALL	DEER PARK CITY HALL
NOOKSACK CITY HALL	CASTLE ROCK CITY HALL	TOWN OF FAIRFIELD
OAK HARBOR CITY HALL	CATHLAMET CITY HALL	LAMONT CITY HALL
SEDRO WOOLLEY CITY HALL	CITY OF GOLDENDALE	LATAH CITY HALL
SKYKOMISH CITY HALL	ILWACO CITY HALL	LIBERTY LAKE CITY HALL
SNOHOMISH CITY HALL	KALAMA CITY HALL	MEDICAL LAKE CITY HALL
STANWOOD CITY HALL	KELSO CITY HALL	REARDAN CITY HALL
SULTAN CITY HALL	LA CENTER CITY HALL	ROCKFORD CITY HALL
SUMAS CITY HALL	LONG BEACH CITY HALL	TOWN OF SPANGLE
BUCKLEY CITY HALL	LONGVIEW CITY HALL	SPRAGUE CITY HALL
CARBONADO TOWN HALL	NORTH BONNEVILLE CITY HALL	TEKOA CITY HALL
DUPONT CITY HALL	RIDGEFIELD CITY HALL	TOWN OF WAVERLY
EATONVILLE TOWN HALL	CITY OF STEVENSON	TOWN OF ALBION
FORKS CITY HALL	VANCOUVER CITY HALL	ALMIRA TOWN HALL
GIG HARBOR CITY HALL	WASHOUGAL CITY HALL	CHEWELAH CITY HALL
CITY OF BREMERTON	WHITE SALMON CITY HALL	COLFAX CITY HALL
MILTON CITY HALL	WOODLAND CITY HALL	COLTON TOWN HALL
MORTON CITY HALL	YACOLT CITY HALL	COLVILLE CITY HALL
ORTING CITY HALL	EAST WENATCHEE CITY HALL	COULEE CITY CITY HALL
PORT ANGELES CITY HALL	WENATCHEE CITY HALL	COULEE DAM CITY HALL
PORT ORCHARD CITY HALL	BREWSTER CITY HALL	TOWN OF CRESTON
PORT TOWNSEND CITY HALL	BRIDGEPORT CITY HALL	CUSICK CITY HALL
POULSBO CITY HALL	CASHMERE CITY HALL	DAVENPORT CITY HALL
PUYALLUP CITY HALL	CHELAN CITY HALL	TOWN OF ELECTRIC CITY
EDGEWOOD CITY HALL	CONCONULLY CITY HALL	ELMER CITY TOWN HALL
SEQUIM CITY HALL	CITY OF ENTIAT	ENDICOTT TOWN HALL
TOWN OF SOUTH PRAIRIE	CITY OF EPHRATA	FARMINGTON CITY HALL
STEILACOOM CITY HALL	GEORGE CITY HALL	GARFIELD CITY HALL
SUMNER CITY HALL	LEAVENWORTH CITY HALL	GRAND COULEE CITY HALL
BONNEY LAKE CITY HALL	TOWN OF MANSFIELD	CITY OF HARRINGTON
WILKESON TOWN HALL	KRUPP CITY HALL	HARTLINE CITY HALL
TACOMA CITY HALL	MOSES LAKE CITY HALL	IONE TOWN HALL
RUSTON TOWN HALL	OKANOGAN CITY HALL	CITY OF KETTLE FALLS
FIFE CITY HALL	OMAK CITY HALL	LACROSSE CITY HALL
CITY OF UNIVERSITY PLACE	OROVILLE CITY HALL	TOWN OF MALDEN
FIRCREST CITY HALL	PATEROS CITY HALL	MARCUS CITY HALL
LAKEWOOD CITY HALL	QUINCY CITY HALL	METALINE CITY HALL
TUMWATER CITY HALL	RIVERSIDE CITY HALL	METALINE FALLS CITY HALL
CITY OF LACEY	TOWN OF ROCK ISLAND	NESPELEM TOWN HALL
OLYMPIA CITY HALL	SOAP LAKE CITY HALL	NEWPORT CITY HALL
ABERDEEN CITY HALL	TONASKET CITY HALL	NORTHPORT CITY HALL
TOWN OF BUCODA	TWISP CITY HALL	OAKESDALE CITY HALL
CITY OF CENTRALIA	WARDEN CITY HALL	ODESSA CITY HALL
CITY OF CHEHALIS	WATERVILLE CITY HALL	PALOUSE CITY HALL
COSMOPOLIS CITY HALL	TOWN OF WILSON CREEK	PULLMAN CITY HALL
CITY OF ELMA CITY HALL	WINTHROP CITY HALL	CITY OF REPUBLIC
CITY OF HOQUIAM	YAKIMA CITY HALL	RITZVILLE CITY HALL
MCCLEARY CITY HALL	UNION GAP CITY HALL	ROSALIA CITY HALL
MONTESANO CITY HALL	CLE ELUM CITY HALL	ST JOHN CITY HALL
MOSSYROCK CITY HALL	ELLENSBURG CITY HALL	SPRINGDALE TOWN HALL
CITY OF NAPAVINE	GRANDVIEW CITY HALL	UNIONTOWN CITY HALL
OAKVILLE CITY HALL	GRANGER CITY HALL	TOWN OF WILBUR CITY HALL
OCEAN SHORES CITY HALL	HARRAH CITY HALL	SPOKANE CITY HALL
PE ELL TOWN HALL	KITTITAS CITY HALL	MILLWOOD TOWN HALL
RAINIER CITY HALL	CITY OF MABTON	SPOKANE VALLEY CITY HALL
RAYMOND CITY HALL	MOXEE CITY HALL	PASCO CITY HALL
ROY CITY HALL	TOWN OF NACHES	BENTON CITY CITY HALL
CITY OF SHELTON	ROSLYN CITY HALL	CITY OF COLLEGE PLACE
SOUTH BEND CITY HALL	CITY OF SELAH	CONNELL CITY HALL
TENINO CITY HALL	SOUTH CLE ELUM TOWN HALL	DAYTON CITY HALL
TOLEDO CITY HALL	SUNNYSIDE CITY HALL	KAHLOTUS CITY HALL
CITY OF VADER	TIETON CITY HALL	KENNEWICK CITY HALL
CITY OF WESTPORT	CITY OF TOPPENISH	TOWN OF LIND
WINLOCK CITY HALL	WAPATO CITY HALL	MESA CITY HALL
YELM CITY HALL	ZILLAH CITY HALL	OTHELLO CITY HALL

HATTON CITY HALL
POMEROY CITY HALL
CITY OF PRESCOTT
TOWN OF MATTAWA CITY HALL
CITY OF PROSSER

RICHLAND CITY HALL
CITY OF WEST RICHLAND
ROYAL CITY CITY HALL
STARBUCK CITY HALL
WAITSBURG CITY HALL

WALLA WALLA CITY HALL
WASHTUCNA TOWN HALL
ASOTIN CITY HALL
CLARKSTON CITY HALL

Counties in Washington including but not limited to:

KING COUNTY
SNOHOMISH COUNTY
WHATCOM COUNTY
ISLAND COUNTY
SAN JUAN COUNTY
SKAGIT COUNTY
CLALLAM COUNTY
KITSAP COUNTY
JEFFERSON COUNTY
PIERCE COUNTY
THURSTON COUNTY
LEWIS COUNTY
GRAYS HARBOR COUNTY

MASON COUNTY
PACIFIC COUNTY
WAHKIAKUM COUNTY
KLICKITAT COUNTY
COWLITZ COUNTY
SKAMANIA COUNTY
CLARK COUNTY
CHELAN COUNTY
OKANOGAN COUNTY
DOUGLAS COUNTY
YAKIMA COUNTY
KITTITAS COUNTY
WHITMAN COUNTY

STEVENS COUNTY
LINCOLN COUNTY
PEND OREILLE COUNTY
FERRY COUNTY
ADAMS COUNTY
SPOKANE COUNTY
FRANKLIN COUNTY
COLUMBIA COUNTY
GARFIELD COUNTY
BENTON COUNTY
WALLA WALLA COUNTY

K-12 in Washington including but not limited to:

BENGE SCHOOL DISTRICT 122
LIND SCHOOL DISTRICT 158
OTHELLO SCHOOL DISTRICT 147
RITZVILLE SCHOOL DISTRICT 160
WASHTUCNA SCHOOL DIST 109-43
ASOTIN-ANATONE SCH DIST 420
CLARKSTON SCH DIST J-250-185
FINLEY SCHOOL DISTRICT 53
KENNEWICK SCHOOL DISTRICT 17
KIONA-BENTON CITY SCH DIST 52
PATERSON SCHOOL DISTRICT 50
PROSSER SCHOOL DISTRICT 116
RICHLAND SCHOOL DISTRICT 400
CASHMERE SCHOOL DIST 222
ENTIAT SCHOOL DISTRICT 127
LAKE CHELAN SCHOOL DIST 129
CASCADE SCHOOL DIST 228
MANSON SCHOOL DISTRICT 19
WENATCHEE SCHOOL DISTRICT 246
CAPE FLATTERY SCH DIST 401
CRESCENT SCHOOL DISTRICT 313
PORT ANGELES SCHOOL DIST 121
QUILLAYUTE VALLEY SCH DIST 402
SEQUIM SCHOOL DISTRICT 323
BATTLE GROUND SCHOOL DIST 119
CAMAS SCHOOL DISTRICT 117
EVERGREEN SCHOOL DISTRICT 114
GREEN MOUNTAIN SCHOOL DIST 103
HOCKINSON SCHOOL DISTRICT 98
LA CENTER SCHOOL DISTRICT 101
RIDGEFIELD SCHOOL DISTRICT 122
VANCOUVER SCHOOL DISTRICT 37
WASHOUGAL SCHOOL DIST 112-6
DAYTON SCHOOL DISTRICT 2
STARBUCK SCHOOL DISTRICT 35
CASTLE ROCK SCH DISTRICT 401
KALAMA SCHOOL DISTRICT 402
KELSO SCHOOL DISTRICT 458
LONGVIEW SCHOOL DIST 122
TOUTLE LAKE SCHOOL DIST 130
WOODLAND SCHOOL DISTRICT 404
BRIDGEPORT SCHOOL DISTRICT 75
EASTMONT SCHOOL DISTRICT 206
MANSFIELD SCHOOL DISTRICT 207

ORONDO SCHOOL DISTRICT 13
WATERVILLE SCHOOL DISTRICT 209
CURLEW SCHOOL DISTRICT 50
INCHELIUM SCHOOL DISTRICT 70
ORIENT SCHOOL DISTRICT 65
REPUBLIC SCHOOL DISTRICT 309
KAHLOTUS SCHOOL DISTRICT 56
NORTH FRANKLIN SD J-51-162
PASCO SCHOOL DISTRICT 1
POMEROY SCHOOL DISTRICT 110
COULEE-HARTLINE SCH DIST 151
EPHRATA SCHOOL DISTRICT 165
GRAND COULEE DAM SD 301-J
MOSES LAKE SCHOOL DISTRICT 161
QUINCY SCHOOL DISTRICT 144-101
ROYAL SCHOOL DISTRICT 160
SOAP LAKE SCHOOL DISTRICT 156
WAHLUKE SCHOOL DISTRICT 73
WARDEN SCHOOL DISTRICT 146-161
WILSON CREEK SCH DIST 167-202
ABERDEEN SCHOOL DISTRICT 5
COSMOPOLIS SCHOOL DISTRICT 99
ELMA SCHOOL DISTRICT 68
HOQUIAM SCHOOL DISTRICT 28
MCCLEARY ELEM SCHOOL DIST 65
MONTESANO SCHOOL DISTRICT 66
NORTH BEACH SCHOOL DIST 64
OAKVILLE SCHOOL DISTRICT 400
OCOSTA SCHOOL DISTRICT 172
LAKE QUINAULT SCHOOL DIST 97
SATSOP SCHOOL DISTRICT 104
TAHOLAH SCHOOL DISTRICT 77
WISHKAH VALLEY SCHOOL DIST 117
COUPEVILLE SCHOOL DISTRICT 204
OAK HARBOR SCHOOL DISTRICT 201
SOUTH WHIDBEY SCHOOL DIST 206
BRINNON SCHOOL DISTRICT 46
CHIMACUM SCHOOL DISTRICT 49
PORT TOWNSEND SCHOOL DIST 50
QUEETS-CLEARWATER SCH DIST 20
QUILCENE SCHOOL DISTRICT 48
AUBURN SCHOOL DISTRICT 408
BELLEVUE SCHOOL DIST 405
ENUMCLAW SCHOOL DISTRICT 216

FEDERAL WAY SCHOOL DIST 210
HIGHLINE SCHOOL DISTRICT 401
ISSAQUAH SCHOOL DISTRICT 411
KENT SCHOOL DIST 415
LAKE WASHINGTON SCH DIST 414
RIVERVIEW SCHOOL DISTRICT 407
MERCER ISLAND SCHOOL DIST 400
NORTHSHORE SCHOOL DISTRICT 417
RENTON SCHOOL DISTRICT 403
SEATTLE SCHOOL DISTRICT 1
SHORELINE SCHOOL DISTRICT 412
SKYKOMISH SCHOOL DISTRICT 404
SNOQUALMIE VALLEY SCH DIST 410
TUKWILA SCHOOL DISTRICT 406
TAHOMA SCHOOL DISTRICT 409
VASHON ISLAND SCHOOL DIST 402
BAINBRIDGE ISLAND SCH DIST 303
BREMERTON SCHOOL DIST 100-C
CENTRAL KITSAP SCHOOL DIST 401
NORTH KITSAP SCHOOL DIST 400
SOUTH KITSAP SCHOOL DIST 402
CLE ELUM-ROSLYN SCH DIST 404
EASTON SCHOOL DISTRICT 28
ELLENSBURG SCHOOL DISTRICT 401
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EVEREST CLG-TACOMA-FIFE
SHORELINE CMTY CLG-NOSHORE CTR
CLOVER PARK TECHNICAL COLLEGE
WALLA WALLA COMMUNITY COLLEGE
WENATCHEE VALLEY COLLEGE-NORTH
TRANS UNION TRAINING SCH
INTERFACE COMPUTER SCHOOL-CTRL
WASHINGTON STATE UNIV-SPOKANE
WASHINGTON STATE UNIV-TRI-CITY
WASHINGTON STATE UNIV-VANCOUVE
INTERFACE COMPUTER SCHOOL-NO
INTERNTL AIR & HOSP ACAD
LAKE WASHINGTON TECHNICAL CLG
WENATCHEE VALLEY COLLEGE
PENINSULA COLLEGE
CLARK COLLEGE
LOWER COLUMBIA COLLEGE
COLUMBIA BASIN COLLEGE
BIG BEND COMMUNITY COLLEGE
GRAYS HARBOR COLLEGE
BELLEVUE COLLEGE
GREEN RIVER COMMUNITY COLLEGE
HIGHLINE COMMUNITY COLLEGE
NORTHWEST UNIVERSITY
SEATTLE PACIFIC UNIVERSITY
SEATTLE UNIVERSITY

SHORELINE CMTY COLLEGE-SEATTLE
UNIV OF WASHINGTON-SEATTLE
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SEATTLE CENTRAL CMTY COLLEGE
SOUTH SEATTLE CMTY COLLEGE
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TRINITY LUTHERAN COLLEGE
OLYMPIC COLLEGE-BREMERTON
CENTRAL WASHINGTON UNIVERSITY
CENTRALIA COLLEGE
PACIFIC LUTHERAN UNIVERSITY
TACOMA COMMUNITY COLLEGE
UNIVERSITY OF PUGET SOUND
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CORBAN UNIV SCHOOL OF MINISTRY
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EVERETT COMMUNITY COLLEGE
EDMONDS COMMUNITY COLLEGE
EASTERN WASHINGTON UNIVERSITY
GONZAGA UNIVERSITY
SPOKANE COMMUNITY COLLEGE
WHITWORTH UNIVERSITY
SPOKANE FALLS CMTY COLLEGE
ST MARTINS UNIVERSITY
SOUTH PUGET SOUND CMTY COLLEGE
THE EVERGREEN STATE COLLEGE
WALLA WALLA UNIVERSITY
WHITMAN COLLEGE

WALLA WALLA COMMUNITY COLLEGE
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THE ART INST OF SEATTLE
ANTIOCH UNIVERSITY-SEATTLE
SKAGIT VALLEY COLLEGE-WHIDBEY
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UNIV OF WA SCHOOL OF MEDICINE
UNIV OF WA SCHOOL OF LAW
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PERRY TECHNICAL INSTITUTE
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WASHINGTON - COMMISSIONER OF PUBLIC LANDS
WASHINGTON - INSURANCE COMMISSIONER
WASHINGTON - STATE AUDITOR
WASHINGTON - STATE TREASURER
WASHINGTON - SUPERINTENDENT OF PUBLIC
INSTRUCTION
WASHINGTON - SECRETARY OF STATE
WASHINGTON - LT. GOVERNOR
WASHINGTON - STATE LEGISLATURE
WASHINGTON - JOIN LEGISLATIVE AUDIT AND REVIEW
COMMITTEE
WASHINGTON - STATE COURTS
WASHINGTON - DEPARTMENT OF CORRECTIONS
WASHINGTON - DEPARTMENT OF ECOLOGY
WASHINGTON - DEPARTMENT OF EMPLOYMENT
SECURITY
WASHINGTON - DEPARTMENT OF FISH AND WILDLIFE
WASHINGTON - DEPARTMENT OF GENERAL
ADMINISTRATION
WASHINGTON - DEPARTMENT OF HEALTH

WASHINGTON - DEPARTMENT OF INFORMATION
SERVICES
WASHINGTON - DEPARTMENT OF LABOR AND
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WASHINGTON - DEPARTMENT OF LICENSING
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WASHINGTON - DEPARTMENT OF RETIREMENT
SYSTEMS
WASHINGTON - DEPARTMENT OF REVENUE
WASHINGTON - DEPARTMENT OF SERVICES FOR THE
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WASHINGTON - DEPARTMENT OF SOCIAL AND HEALTH
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WASHINGTON - DEPARTMENT OF TRANSPORTATION
WASHINGTON - DEPARTMENT OF VETERANS AFFAIRS
WASHINGTON - OFFICE OF FINANCIAL MANAGEMENT
WASHINGTON - PORT OF GRAYS HARBOR
WASHINGTON - WASHINGTON STATE EMERGENCY
MANAGEMENT
WASHINGTON - WASHINGTON STATE LOTTERY
WASHINGTON - WASHINGTON STATE PARKS

WASHINGTON - WASHINGTON STATE PATROL
WASHINGTON - WASHINGTON STATE TOURISM
WASHINGTON - STATE LIBRARY
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DEVELOPMENT
WASHINGTON - 1-800-RECYCLE
WASHINGTON - DEPARTMENT OF AGRICULTURE
WASHINGTON - DEPARTMENT OF FINANCIAL
INSTITUTIONS
WASHINGTON - DEPARTMENT OF PRINTING
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ADMINISTRATION
WASHINGTON - WASHINGTON STATE HEALTH CARE
AUTHORITY
WASHINGTON - LONG TERM CARE OMBUDSMAN
WASHINGTON - RX WASHINGTON
WASHINGTON - BOARD OF TAX APPEALS
WASHINGTON - COUNTY ROAD ADMINISTRATION
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WASHINGTON - STATE COMMISSION ON JUDICIAL
CONDUCT

WASHINGTON - WASHINGTON STATE EXECUTIVE
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WASHINGTON - WASHINGTON TRAFFIC SAFETY
COMMISSION
WASHINGTON - WASHINGTON UTILITIES AND
TRANSPORTATION COMMISSION
WASHINGTON - GAMBLING COMMISSION
WASHINGTON - WASHINGTON STATE ARTS
COMMISSION
WASHINGTON - WASHINGTON STATE LIQUOR
CONTROL BOARD
WASHINGTON - WASHINGTON STATE HOUSING
FINANCE COMMISSION
WASHINGTON - THURSTON REGIONAL PLANNING
COUNCIL
WASHINGTON - COWLITZ-WAHKIAKUM COUNCIL OF
GOVERNMENTS
WASHINGTON - PUGET SOUND REGIONAL COUNCIL
WASHINGTON - PUGET SOUND CLEAN AIR AGENCY
WASHINGTON - ECITYGOV ALLIANCE

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OFFICE OF MEDICAL ASSISTANCE PROGRAMS
OFFICE OF THE STATE TREASURER
OREGON BOARD OF ARCHITECTS
OREGON CHILD DEVELOPMENT COALITION
OREGON DEPARTMENT OF EDUCATION
OREGON DEPARTMENT OF FORESTRY
OREGON DEPARTMENT OF TRANSPORTATION
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OREGON OFFICE OF ENERGY
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OREGON STATE DEPARTMENT OF CORRECTIONS
OREGON STATE POLICE

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OREGON TRAVEL INFORMATION COUNCIL
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HAWAII CHILD SUPPORT ENFORCEMENT AGENCY
HAWAII HEALTH SYSTEMS CORPORATION
SOH-JUDICIARY CONTRACTS AND PURCH
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