

# Budget Request

FISCAL YEAR 2019

STUDENT CENTER



**BUREAU OF BUDGET AND MANAGEMENT RESEARCH  
FISCAL YEAR 2019  
BUDGET DOCUMENT CHECKLIST**

[BBMR BDC-1]

Department/Agency: Guam Community College  
Division/Program: \_\_\_\_\_

Date Received by BBMR: \_\_\_\_\_  
Date Reviewed: \_\_\_\_\_

	Department/Agency		BBMR	
	Yes	No	Yes	No
<u>General</u>				
Is the department/agency request within the Governor's established ceiling?	N/A	_____	_____	_____
Does the SUMMARY digest totals equal the totals on the detail pages?	x	_____	_____	_____
Are the required budget forms attached?	x	_____	_____	_____
a. Agency Budget Certification [BBMR ABC]	x	_____	_____	_____
b. Agency Narrative Form [BBMR AN-N1]	x	_____	_____	_____
c. Decision Package [BBMR DP-1]	x	_____	_____	_____
d. Program Budget Digest Forms [BBMR BD-1, BBMR TA-1, BBMR 96A - REVISED]	x	_____	_____	_____
e. FY 2019 (Proposed) Agency Staffing Pattern [BBMR SP-1] - All Fund Sources	x	_____	_____	_____
f. FY 2018 (Current) Agency Staffing Pattern [BBMR SP-1] - All Fund Sources	x	_____	_____	_____
g. Federal Program Inventory Form [BBMR FP-1]	x	_____	_____	_____
h. Equipment/Capital Listing & Space Requirement Form [BBMR EL-1]	N/A	_____	_____	_____
i. Prior Year Obligation Form [BBMR PYO-1]	x	_____	_____	_____
Are the E-Files attached for all budget forms?	x	_____	_____	_____
<u>I. Agency Budget Certification [BBMR ABC]</u>				
1. Is the budget certified as to its accuracy and BBMR requirements.	x	_____	_____	_____
<u>II. Agency Narrative Form [BBMR AN-N1]</u>				
1. Is the mission statement correct and consistent with the department/agency's enabling act?	x	_____	_____	_____
2. Are the goals and objectives correct and consistent with the department/agency's mission?	x	_____	_____	_____
<u>III. Decision Package [BBMR DP-1]</u>				
1. Is activity description correct?	x	_____	_____	_____
2. Is major objective correct?	x	_____	_____	_____
3. Are short term goals correct?	x	_____	_____	_____
4. Is workload output reflected correctly?	x	_____	_____	_____
<u>IV. Program Budget Digest Forms [BBMR BD-1, BBMR TA-1, BBMR 96A - REVISED]</u>				
<u>A.) Budget Digest Form [BBMR BD-1]</u>				
<u>Personnel Services</u>				
1. Are figures reflected consistent with the attached staffing pattern(s)?	x	_____	_____	_____
2. Are amounts reflected in each column accurate?	x	_____	_____	_____
3. Are computations correct?	x	_____	_____	_____
<u>Operations</u>				
1. Are the amounts reflected under columns, "Governor's Request," for each object category consistent with respective schedules (Schedule A - E) as detailed in the budget digest subforms (BBMR TA-1 & BBMR 96A - REVISED)?	x	_____	_____	_____
2. Are amounts reflected in each column accurate?	x	_____	_____	_____
3. Are computations correct?	x	_____	_____	_____
<u>Utilities</u>				
Are amounts reflected in each column correct?	x	_____	_____	_____
<u>Capital Outlay</u>				
Are amounts reflected under columns, "Governor's Request," consistent with schedule F as detailed in the budget digest subform, [BBMR 96A - REVISED]?	x	_____	_____	_____
<u>Full Time Equivalencies (FTEs)</u>				
Are the number of FTEs for both "Unclassified" and "Classified" accurately reflected under each column?	x	_____	_____	_____
<u>B.) Off-Island Travel Form [BBMR TA-1] (Schedule A)</u>				
1. Is the purpose/justification for travel defined?	x	_____	_____	_____
2. Is/Are the travel date(s) and number of travelers reflected?	x	_____	_____	_____
3. Is/Are the position title(s) of the traveler(s) reflected?	x	_____	_____	_____
4. Are all columns (Air Fare, Per Diem, Registration, and Total Cost) accurate?	x	_____	_____	_____
<u>C.) Operations Schedules Form [BBMR 96A - REVISED] (Schedules B-F)</u>				
1. Are "Items" under schedules B - F listed in detail?	N/A	_____	_____	_____
2. Is the "Quantity" and "Unit Price" under schedules B - F reflected for respective items?	N/A	_____	_____	_____
3. Are corresponding FY 2018 authorized levels under schedules B - F indicated?	N/A	_____	_____	_____

**BUREAU OF BUDGET AND MANAGEMENT RESEARCH  
FISCAL YEAR 2019  
BUDGET DOCUMENT CHECKLIST**

[BBMR BDC-1]

Department/Agency: Guam Community College  
Division/Program: \_\_\_\_\_

Date Received by BBMR: \_\_\_\_\_  
Date Reviewed: \_\_\_\_\_

	Department/Agency		BBMR	
	Yes	No	Yes	No
V. Agency Staffing Pattern Forms [BBMR SP-1]				
1. Are position titles correct?	x			
2. Are all LTA and Temp. positions properly identified?	x			
3. Are position numbers reflected?	x			
4. Are the salary levels consistent with the Government of Guam Competitive Wage Act of 2014 and/or Public Safety and Law Enforcement Pay Schedule (40%)?	x			
5. Are filled positions funded?	x			
6. Are increment amounts reflected?	x			
7. Are rates reflected under "Benefits" correct?	x			
8. Are computations correct?	x			
VI. Federal Program Inventory Form [BBMR FP-1]				
Is the form complete and accurate?	x			
VII. Equipment/Capital Listing & Space Requirement Form [BBMR EL-1]				
1. Is the description of the equipment and/or capital item(s) detail?	N/A			
2. Is the "quantity" and "percentage of use" reflected?	N/A			
3. Are space requirements descriptive and total space reflected and accurate?	N/A			
VIII. Prior Year Obligation Form [BBMR PYO-1]	x			

**CERTIFIED AS TO COMPLETENESS AND ACCURACY**

DEPARTMENT:  
Prepared By: *Carmen J. Santos*  
Carmen J. Santos 1/5/18  
Date

Approved By: *Mary A. Y. Okada*  
Mary A. Y. Okada, Ed.D., President  
01.05.2018  
Date

**BBMR ACTION:**  
Recommendation  
 Approval  
 Disapproval

\_\_\_\_\_  
Analyst

\_\_\_\_\_  
Date



**Government of Guam  
Fiscal Year 2019**

Agency Budget Certification

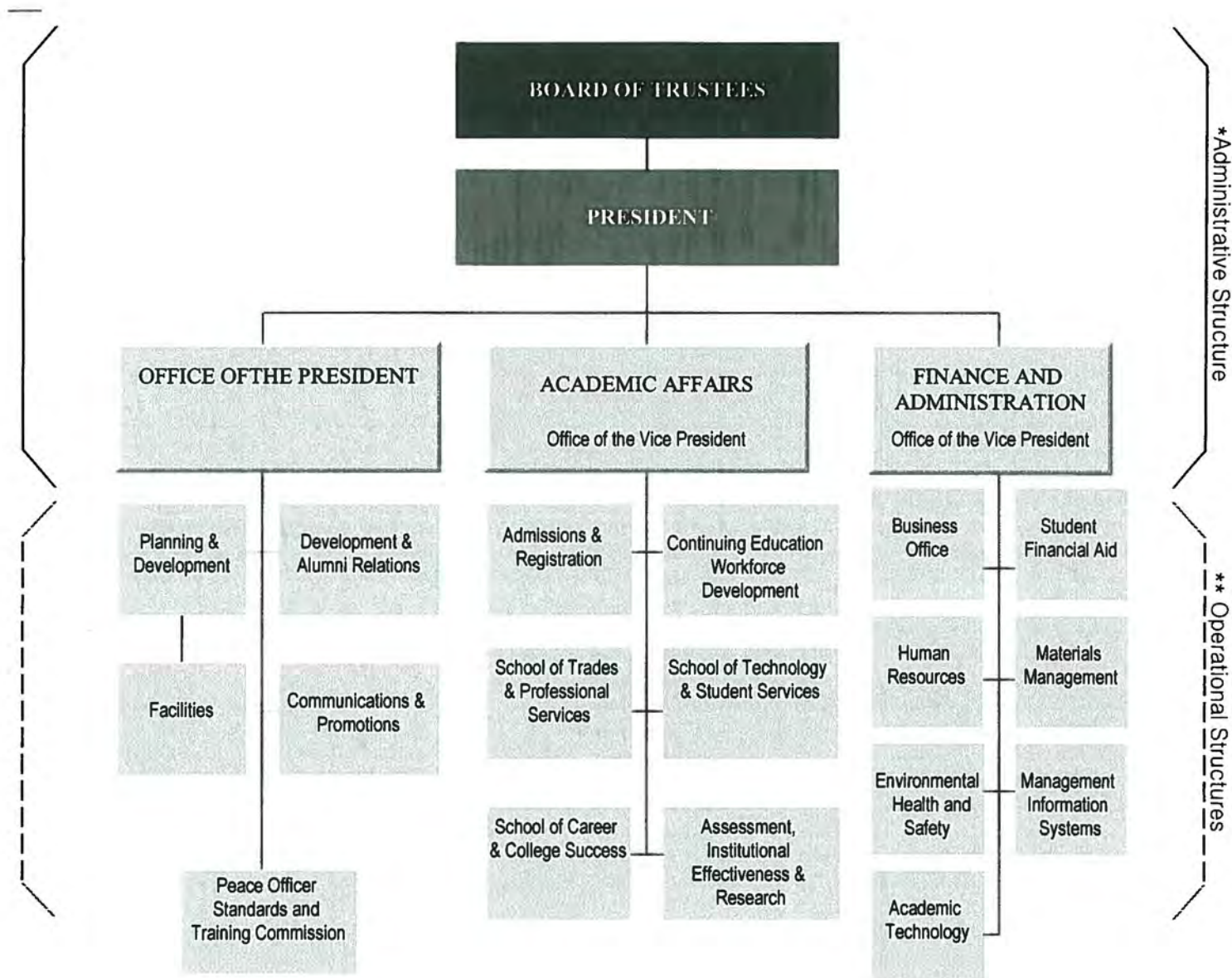
Agency: Guam Community College

Agency Head: Mary A.Y. Okada, Ed.D.

I certify that the attached budget, submitted herewith, has been reviewed for accuracy and that all requirements by the Bureau of Budget & Management Research (BBMR) have been met. I also acknowledge that this budget document will be returned to this department if any of the **BBMR requirements** is not met and/or if there are **inaccuracies** contained therein.

Agency Head: Mary A.Y. Okada Date: 01.05.2018  
(Signature)

# Guam Community College Organizational Chart



\* Administrative Structure

\*\* Operational Structures

Government of Guam  
*Fiscal Year 2019 Budget*  
*Department/Agency Narrative*

Function: Education and Culture

Agency: GUAM COMMUNITY COLLEGE

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#### MISSION STATEMENT

Guam Community College is a leader in career and technical workforce development, providing the highest quality, student-centered education and job training for Micronesia.

***Sinangan Misi3n (Chamorro translation):***

Guiya i Kulehon Kumunidat Guahan, i mas takhilo' mamanaguen fina'che'cho' yan i teknikat na kinahulo' i manfafache'cho' ya u na' guaguaha nu i manakhilo' yan manmaolek na tiningo' ni i manmafananagui yan i fina'na'guen cho'cho' gi iya Maikronesiha.

#### GOALS AND OBJECTIVES

To meet the mandates of our mission and the enabling act "The Community College Act of 1977", Public Law 14-77, and now updated through Public Law 31-99, we are submitting our Fiscal Year 2019 budget request. This FY2019 budget represents a request that allows the College to continue providing, at a minimal level, the same basic career and technical education for the postsecondary and secondary environments. At the same time the College anticipates the island's economic conditions will continue to create increased demands for educational services, as individuals and organizations pursue additional skill and education levels to improve their competitiveness in the workforce and to meet the needs of the anticipated military expansion. The College will continue to assess the need for courses to meet these demands.

As outlined in our Institutional Strategic Master Plan (ISMP) for 2014-2020, the College identified the following initiatives:

**Retention and Completion:** Strengthen and improve curriculum and educational delivery to provide a student-centered educational experience that fosters retention and completion to prepare our students for engagement in a global workforce.

**Conducive Learning Environment:** Transform the campus into a conducive facility for learning and teaching with a genuine sense of family spirit and dialogue among employees who are committed to student access and student success.

**Improvement and Accountability:** Enhance the existing integrated planning, review, and evaluation process that provides for the allocation of resources based on assessment result and college-wide priorities in order to boost improvement and accountability.

**Visibility and Engagement:** Promote the Guam Community College brand to achieve regional, national, and international recognition.



**DECISION PACKAGE**  
Fiscal Year 2019

**[BBMR DP-1]**

Department/Agency    **GUAM COMMUNITY COLLEGE**                      Division/Section

**ACTIVITY DESCRIPTION**

Guam Community College will be the premier educational institution for providing globally recognized educational and workforce development programs.

**MAJOR OBJECTIVES:**

To impart knowledge and skills that would enable students to successfully compete for high-wage or high-demand careers in a technologically global economy.

**Retention and Completion:** Moving from traditional teaching toward student-centered learning; student-centered model of teaching requires that instructors see each learner as distinct and unique; providing a student-centered educational experience that fosters retention and success.

**Conducive Learning Environment:** Transformation of our campus into a conducive facility for learning and teaching and fostering a sense of family oriented employees committed to student access and success through a well-developed facilities master plan.

**Improvement & Accountability:** Enhance and strengthen the College's existing integrated planning, review, and evaluation process in order to evaluate resource allocation and determine appropriate adjustments through the development of a financial/resource allocation master plan.

**Visibility and Engagement:** Expand the College's horizon to be internationally and globally recognized as a premier higher education institution that provides quality and proven educational and workforce development programs.

**SHORT TERM GOALS**

<b>Workload Output</b>			
Workload Indicator	FY2017 Level of Accomplishment	FY2018 Anticipated Level	FY2019 Projected Level
Retention & Completion – Incorporate the student-centered learning model into the curriculum and the classroom.	Analyze the assessment reports and implementation results of course and program data to highlight strengths and best practices in incorporating the student-centered learning model into the curriculum and the classroom.	By March of 2018, the total Postsecondary and Secondary Programs and Courses shall begin the 2-year assessment cycle with a plan for the assessment of student learning outcomes as amended and continuously improved through the curriculum review process.	Assess the SLO (Student Learning Outcomes) Certification process implemented by the Curriculum Review Committee in order to continue the review and update of the total 492 program and course guides.  Monitor the effectiveness of the Curriculum Compliance Schedule and Annual Assessment & Compliance Memo created by AIER.
	Project Win-Win identification of	Continue to expand list to next	Students who have

DECISION PACKAGE  
Fiscal Year 2019

[BBMR DP-1]

Department/Agency      GUAM COMMUNITY COLLEGE      Division/Section

<b>Workload Output</b>			
Workload Indicator	FY2017 Level of Accomplishment	FY2018 Anticipated Level	FY2019 Projected Level
	<p>students in three highest degree programs, who have not received a formal award from GCC, and who have 45 GPA credits or more, and encourage completion.</p> <p>Expand list to next three highest programs and provide communications with students to encourage completion.</p>	<p>three highest programs until all programs are assessed and provide communications with students to encourage completion.</p>	<p>completed 45 credits or more were identified through the Banner Student Information System. Expand on the other possibilities for them to obtain a degree or certificate.</p> <p>Monitor the Win-Win Retention Project Group and assess the effectiveness.</p>
<p>Retention &amp; Completion – Strengthen the professional development support for faculty to effectively implement the student-centered teaching method.</p>	<p>Compile and analyze the assessment reports and implementation results for recommendations on improving the alignment of SLO's best practices into the curriculum and student services.</p> <p>Review of year-end reports summarizing activities funded in the academic year to ensure the alignment to the academic year's Institutional Priorities identified.</p>	<p>Implement best practices and recommendations for the alignment of SLO's into the curriculum and student services. Continuous assessment review.</p> <p>Continued review of year-end reports for improvement initiatives to address gaps and updates to existing plans and goals.</p>	<p>Implement best practices and recommendations for the alignment of Student Learning Outcomes into the curriculum and the student services, and review Year-End Reports for improvement initiatives to address the gaps and updates to existing plans and goals.</p> <p>Evaluate the effectiveness of the Best Practices training sessions to strengthen the professional development for faculty by accounting for them every semester.</p>
<p>Conducive Learning Environment – Enhance and monitor the College's facilities master plan to keep pace with institutional growth and educational projections and priorities.</p>	<p>Updates to the Facilities Master Plan, Information Technology Strategic Plan, Physical Master Plan, and other relevant institutional plans based on historical, real-time, and projected data shall be coursed through the College's participatory governance.</p> <p>Analysis of the CCSSE Survey results to identify what students do in and out of the classroom, knowing students' goals, and understanding external responsibilities.</p>	<p>Recommendations included in the annual institutional assessment study will be incorporated into the next planning cycle for relevant units.</p> <p>Continued review of year-end reports.</p> <p>Address improvement recommendations from the CCSSE Assessment Report. Refinement of existing institutional practices that will enhance learning, development, and student success.</p>	<p>Update the Facilities Master Plan, a component of the ISMP that is up for an update in 2018. Updates of documents and assessment data determines the decisions and planning incorporated into the ISMP.</p>



DECISION PACKAGE  
Fiscal Year 2019

[BBMR DP-1]

Department/Agency      GUAM COMMUNITY COLLEGE      Division/Section

<b>Workload Output</b>			
Workload Indicator	FY2017 Level of Accomplishment	FY2018 Anticipated Level	FY2019 Projected Level
<p>Conducive Learning Environment – Strengthen the participatory governance process to ensure that all stakeholders understand their role in collaborative governance.</p>	<p>Analysis of the results of the Survey on Governance Processes and Practices at Guam Community College.</p> <p>Provide continuous guidance on the documentation and recording of governance efforts in a regular and systematic way. The archive of evidence is made available for review online on the MyGCC portal.</p> <p>Review and update the governance structure based on BOT/Union negotiations and assessment results.</p>	<p>Formulate reports, conduct presentations, and develop strategies aimed at improving and strengthening governance based on the results of the Survey on Governance Processes and Practices at Guam Community College</p> <p>The annual comprehensive year-end reports from the Faculty Senate, the Staff Senate, and the Council on Postsecondary Student Affairs, will reflect the accomplishments, challenges, and recommendations for improvements.</p>	<p>Implement the updated Participatory Governance Structure Handbook containing a detailed description of each governance unit, i.e. Faculty Senate, Staff Senate, and Council for Postsecondary Student Affairs (COPSA), to serve as a guide for the campus.</p> <p>Monitor the documentation and recording of the activities and accomplishment evidence of each governance unit into a regular and systematic archive.</p>
<p>Improvement &amp; Accountability – Update the College's existing institutional financial/ resource allocation master plan to align with the College's new Institutional Strategic Master Plan's vision, mission, and goals.</p>	<p>Updates to the College Information Technology Strategic Plan will be continuous and ongoing.</p> <p>Assessment of the effectiveness of the assessment management system in supporting the expansion of institutional initiatives such as the College's transformation mission of 100% student-centered success.</p>	<p>Recommendation included in the annual institutional assessment study will be incorporated into the next planning and resource allocation cycles for all departments and programs.</p> <p>Implement recommendations from the Assessment management system review into the ITSP priorities and goals.</p>	<p>Monitor assessments to departmental and institutional plans that are carefully crafted and executed to support the maximum use of the available resources and increases administrative efficiency throughout the College's operations.</p>
<p>Improvement &amp; Accountability - Utilize the institution's assessment system and program review to evaluate the effectiveness of the College's resource allocation process.</p>	<p>Review and update the program review framework to address the transformation vision of 100% student-centered success.</p>	<p>Recommendations included in the annual institutional assessment study will be incorporated into the next planning and resource allocation cycles for all departments and programs.</p>	<p>Continually assess the effectiveness of the College's Resource Allocation Process utilizing the Institution's assessment system and program review.</p>

DECISION PACKAGE  
Fiscal Year 2019

[BBMR DP-1]

Department/Agency      GUAM COMMUNITY COLLEGE      Division/Section

<b>Workload Output</b>			
Workload Indicator	FY2017 Level of Accomplishment	FY2018 Anticipated Level	FY2019 Projected Level
<p>Improvement &amp; Accountability - Utilize the institution's assessment system and program review to evaluate the effectiveness of the College's resource allocation process.</p>	<p>Continuous updates to the budget and assessment training that expressly utilizes the 3DP process diagram and includes specific examples of the process and the explicit linkages to assessment of student learning outcomes.</p>	<p>Explore the expanded integration of program review, assessment and curriculum, budget development, resource allocation, institutional planning and the transformation vision of 100% student-centered success.</p>	<p>Explore the expanded integration of program review, assessment, and curriculum, budget development, resource allocation, institutional planning, and the transformation vision of 100% student-centered success.</p>
<p>Visibility &amp; Engagement –Market and highlight the GCC brand.</p>	<p>Components of marketing plan to be procured and launched. Implementation of components of the plan on an annual basis.</p> <p>Promote program and attendance at GCC after high school through the completion and viewing of the marketing videos.</p>	<p>The College's pledge to completion and commitment to student success will be evidenced in the increase in program completers.</p> <p>The College will utilize the public website analytics tools to report the growth in the number of customers visiting the College's website for information and other institutional data.</p>	<p>Monitor and assess the 5-year marketing plan to promote and provide awareness of the educational and workforce development programs that the College has to offer.</p> <p>Assess the Marketing Tools Performance Metrics for improvements.</p>
<p>Visibility &amp; Engagement – Promote internationalizing our campus.</p>	<p>Network with more institutions to foster collaboration and cooperation in areas of mutual interest.</p> <p>Revise curriculum to ensure that international elements or components to various topical areas are infused.</p>	<p>Develop and complete a Guam Community College Biography, including data on the diverse community that the College has become.</p> <p>Establish performance metrics to measure success in improving local, regional and international awareness of the "GCC Brand."</p>	<p>Improve articulation agreements and other collaborative partnerships with higher education institutions in the Asia-Pacific region, as well as the U.S. mainland.</p> <p>Continue to strengthen the curriculum through meaningful exchanges (e.g. faculty, students) that provide international exposure and increase educational opportunities for GCC stakeholders.</p>

Government of Guam  
Fiscal Year 2019  
Budget Digest

[BBMR BD-1]

Function:  
Department:  
Program: SUMMARY  
Fund:

AS400 Account Code	Appropriation Classification	GENERAL FUND			MDF/IAF/SPECIAL FUND			FEDERAL MATCH			GRAND TOTAL (ALL FUNDS)		
		FY 2017 Expenditures & Encumbrances	FY 2018 Authorized Level	FY 2019 Governor's Request	FY 2017 Expenditures & Encumbrances	FY 2018 Authorized Level	FY 2019 Governor's Request	FY 2017 Expenditures & Encumbrances	FY 2018 Authorized Level	FY 2019 Governor's Request	FY 2017 Expenditures & Encumbrances (A + D + G)	FY 2018 Authorized Level (B + E + H)	FY 2019 Governor's Request (C + F + I)
<b>PERSONNEL SERVICES</b>													
111	Regular Salaries/Increments/Special Pay:	10,135,683	11,102,629	11,472,132	261,130	124,815	124,391	0	0	0	10,396,813	11,227,444	11,596,523
112	Overtime:	0	0	0	0	0	0	0	0	0	0	0	0
113	Benefits:	3,485,877	3,930,221	4,060,197	78,482	41,612	50,717	0	0	0	3,564,359	3,971,833	4,110,914
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$13,621,560</b>	<b>\$15,032,850</b>	<b>\$15,532,329</b>	<b>\$339,612</b>	<b>\$166,427</b>	<b>\$175,108</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,961,172</b>	<b>\$15,199,277</b>	<b>\$15,707,437</b>
<b>OPERATIONS</b>													
220	TRAVEL - Off-Island/Local Mileage Reimburs:	21,966	33,404	7,050	0	0	0	0	0	0	21,966	33,404	7,050
230	CONTRACTUAL SERVICES:	1,614,173	1,638,451	1,436,253	89	0	4,100	0	0	0	1,614,262	1,638,451	1,440,353
233	OFFICE SPACE RENTAL:	0	0	0	0	0	0	0	0	0	0	0	0
240	SUPPLIES & MATERIALS:	152,951	311,370	337,174	3,886	0	35,500	0	0	0	156,837	311,370	372,674
250	EQUIPMENT:	54,908	212,106	221,387	0	0	26,600	0	0	0	54,908	212,106	247,987
270	WORKERS COMPENSATION:	0	0	0	0	0	0	0	0	0	0	0	0
271	DRUG TESTING:	0	0	0	0	0	0	0	0	0	0	0	0
280	SUB-RECIPIENT/SUBGRANT:	0	0	0	0	0	0	0	0	0	0	0	0
290	MISCELLANEOUS:	589,593	1,146,804	53,674	435,156	500,832	1,287,838	0	0	0	1,024,749	1,647,636	1,341,512
	<b>TOTAL OPERATIONS</b>	<b>\$2,433,591</b>	<b>\$3,342,135</b>	<b>\$2,055,538</b>	<b>\$439,131</b>	<b>\$500,832</b>	<b>\$1,354,038</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,872,722</b>	<b>\$3,842,967</b>	<b>\$3,409,576</b>
<b>UTILITIES</b>													
361	Power:	933,383	1,260,000	1,200,000	0	0	0	0	0	0	933,383	1,260,000	1,200,000
362	Water/ Sewer:	26,196	21,000	42,000	0	0	0	0	0	0	26,196	21,000	42,000
363	Telephone/ Toll:	98,511	118,200	120,000	0	0	0	0	0	0	98,511	118,200	120,000
	<b>TOTAL UTILITIES</b>	<b>\$1,058,090</b>	<b>\$1,399,200</b>	<b>\$1,362,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,058,090</b>	<b>\$1,399,200</b>	<b>\$1,362,000</b>
450	CAPITAL OUTLAY	\$60,970	\$0	\$0	\$0	\$0	0	\$0	\$0	\$0	\$60,970	\$0	\$0
	<b>TOTAL APPROPRIATIONS</b>	<b>\$17,174,211</b>	<b>\$19,774,185</b>	<b>\$18,949,867</b>	<b>\$778,743</b>	<b>\$667,259</b>	<b>\$1,529,146</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$17,952,954</b>	<b>\$20,441,444</b>	<b>\$20,479,013</b>
†/ Specify Fund Source: Per PL31-229 and PL32-120, USDA loan repayment from Liquid Fuel Tax Revenues and Real Property Tax Valuation, respectively.													
<b>FULL TIME EQUIVALENCIES (FTEs)</b>													
	UNCLASSIFIED:	2	2	2	0	0	0	0	0	0	2	2	2
	CLASSIFIED:	209	209	209	2	2	2	0	0	0	211	211	211
	<b>TOTAL FTEs</b>	<b>211</b>	<b>211</b>	<b>211</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>213</b>	<b>213</b>	<b>213</b>

Total FY17 appr received as of 1/8/18  
difference 17,952,954  
0



Government of Guam  
Fiscal Year 2019  
Budget Digest

[BBMR BD-1]

Function:  
Department:  
Program:  
Fund:

AS400 Account Code	Appropriation Classification	GENERAL FUND			MANPOWER DEVELOPMENT FUND			FEDERAL MATCH			GRAND TOTAL (ALL FUNDS)		
		FY 2017 Expenditures & Encumbrances	FY 2018 Authorized Level	FY 2019 Governor's Request	FY 2017 Expenditures & Encumbrances	FY 2018 Authorized Level	FY 2019 Governor's Request	FY 2017 Expenditures & Encumbrances	FY 2018 Authorized Level	FY 2019 Governor's Request	FY 2017 Expenditures & Encumbrances (A + D + G)	FY 2018 Authorized Level (B + E + H)	FY 2019 Governor's Request (C + F + I)
<b>PERSONNEL SERVICES</b>													
111	Regular Salaries/Increments/Special Pay:	9,607,661	10,529,533	10,867,488	261,130	124,815	124,391	0	0	0	9,868,791	10,654,348	10,991,879
112	Overtime:	0	0	0	0	0	0	0	0	0	0	0	0
113	Benefits:	3,299,293	3,725,087	3,837,620	78,482	41,612	50,717	0	0	0	3,377,775	3,766,699	3,888,337
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$12,906,954</b>	<b>\$14,254,620</b>	<b>\$14,705,108</b>	<b>\$339,612</b>	<b>\$166,427</b>	<b>\$175,108</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,246,566</b>	<b>\$14,421,047</b>	<b>\$14,880,216</b>
<b>OPERATIONS</b>													
220	TRAVEL- Off-Island/Local Mileage Reimburs:	21,966	33,404	7,050	0	0	0	0	0	0	21,966	33,404	7,050
230	CONTRACTUAL SERVICES:	1,611,731	1,609,986	1,418,528	89	0	4,100	0	0	0	1,611,820	1,609,986	1,422,628
233	OFFICE SPACE RENTAL:	0	0	0	0	0	0	0	0	0	0	0	0
240	SUPPLIES & MATERIALS:	147,166	292,220	333,174	3,886	0	35,500	0	0	0	151,052	292,220	366,674
250	EQUIPMENT:	46,275	166,091	212,712	0	0	26,600	0	0	0	46,275	166,091	239,312
270	WORKERS COMPENSATION:	0	0	0	0	0	0	0	0	0	0	0	0
271	DRUG TESTING:	0	0	0	0	0	0	0	0	0	0	0	0
280	SUB-RECIPIENT/SUBGRANT:	0	0	0	0	0	0	0	0	0	0	0	0
290	MISCELLANEOUS:	277,134	364,695	53,674	156,234	221,910	1,008,916	0	0	0	433,368	586,605	1,062,590
	<b>TOTAL OPERATIONS</b>	<b>\$2,104,272</b>	<b>\$2,466,396</b>	<b>\$2,025,138</b>	<b>\$160,209</b>	<b>\$221,910</b>	<b>\$1,075,116</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,264,481</b>	<b>\$2,688,306</b>	<b>\$3,100,254</b>
<b>UTILITIES</b>													
361	Power:	933,383	1,260,000	1,200,000	0	0	0	0	0	0	933,383	1,260,000	1,200,000
362	Water/ Sewer:	26,196	21,000	42,000	0	0	0	0	0	0	26,196	21,000	42,000
363	Telephone/ Toll:	98,511	118,200	120,000	0	0	0	0	0	0	98,511	118,200	120,000
	<b>TOTAL UTILITIES</b>	<b>\$1,058,090</b>	<b>\$1,399,200</b>	<b>\$1,362,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,058,090</b>	<b>\$1,399,200</b>	<b>\$1,362,000</b>
450	<b>CAPITAL OUTLAY</b>	<b>\$60,970</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$60,970</b>	<b>\$0</b>	<b>\$0</b>
	<b>TOTAL APPROPRIATIONS</b>	<b>\$16,130,286</b>	<b>\$18,120,216</b>	<b>\$18,092,246</b>	<b>\$499,821</b>	<b>\$388,337</b>	<b>\$1,250,224</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$16,630,107</b>	<b>\$18,508,553</b>	<b>\$19,342,470</b>
1/ Specify Fund Source(s)													
<b>FULL TIME EQUIVALENCIES (FTEs)</b>													
	UNCLASSIFIED:	2	2	2	0	0	0	0	0	0	2	2	2
	CLASSIFIED:	197	197	197	2	2	2	0	0	0	199	199	199
	<b>TOTAL FTEs</b>	<b>199</b>	<b>199</b>	<b>199</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>201</b>	<b>201</b>	<b>201</b>

Government of Guam  
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[BBMR BD-1]

Function:  
Department:  
Program:  
Fund:

AS400 Account Code	Appropriation Classification	GENERAL FUND (PN/VOCATIONAL GUIDANCE)			SPECIAL FUND			FEDERAL MATCH			GRAND TOTAL (ALL FUNDS)		
		FY 2017 Expenditures & Encumbrances	FY 2018 Authorized Level	FY 2019 Governor's Request	FY 2017 Expenditures & Encumbrances	FY 2018 Authorized Level	FY 2019 Governor's Request	FY 2017 Expenditures & Encumbrances	FY 2018 Authorized Level	FY 2019 Governor's Request	FY 2017 Expenditures & Encumbrances (A + D + G)	FY 2018 Authorized Level (B + E + H)	FY 2019 Governor's Request (C + F + I)
<b>PERSONNEL SERVICES</b>													
111	Regular Salaries/Increments/Special Pay:	528,022	573,096	604,644	0	0	0	0	0	0	528,022	573,096	604,644
112	Overtime:	0	0	0	0	0	0	0	0	0	0	0	0
113	Benefits:	186,584	205,134	222,577	0	0	0	0	0	0	186,584	205,134	222,577
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$714,606</b>	<b>\$778,230</b>	<b>\$827,221</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$714,606</b>	<b>\$778,230</b>	<b>\$827,221</b>
<b>OPERATIONS</b>													
220	TRAVEL- Off-Island/Local Mileage Reimburs:	0	0	0	0	0	0	0	0	0	0	0	0
230	CONTRACTUAL SERVICES:	2,442	22,975	17,725	0	0	0	0	0	0	2,442	22,975	17,725
233	OFFICE SPACE RENTAL:	0	0	0	0	0	0	0	0	0	0	0	0
240	SUPPLIES & MATERIALS:	5,785	2,500	4,000	0	0	0	0	0	0	5,785	2,500	4,000
250	EQUIPMENT:	8,633	10,825	8,675	0	0	0	0	0	0	8,633	10,825	8,675
270	WORKERS COMPENSATION:	0	0	0	0	0	0	0	0	0	0	0	0
271	DRUG TESTING:	0	0	0	0	0	0	0	0	0	0	0	0
280	SUB-RECIPIENT/SUBGRANT:	0	0	0	0	0	0	0	0	0	0	0	0
290	MISCELLANEOUS:	0	21,070	0	278,922	278,922	278,922	0	0	0	278,922	299,992	278,922
	<b>TOTAL OPERATIONS</b>	<b>\$16,860</b>	<b>\$57,370</b>	<b>\$30,400</b>	<b>\$278,922</b>	<b>\$278,922</b>	<b>\$278,922</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$295,782</b>	<b>\$336,292</b>	<b>\$309,322</b>
<b>UTILITIES</b>													
361	Power:	0	0	0	0	0	0	0	0	0	0	0	0
362	Water/ Sewer:	0	0	0	0	0	0	0	0	0	0	0	0
363	Telephone/ Toll:	0	0	0	0	0	0	0	0	0	0	0	0
	<b>TOTAL UTILITIES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
450	CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>TOTAL APPROPRIATIONS</b>	<b>\$731,466</b>	<b>\$835,600</b>	<b>\$857,621</b>	<b>\$278,922</b>	<b>\$278,922</b>	<b>\$278,922</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,010,388</b>	<b>\$1,114,522</b>	<b>\$1,136,543</b>
1/ Specify Fund Source: Per PL31-229 and PL32-120, USDA loan repayment from Liquid Fuel Tax Revenues and Real Property Tax Valuation, respectively.													
<b>FULL TIME EQUIVALENCIES (FTEs)</b>													
	UNCLASSIFIED:	0	0	0	0	0	0	0	0	0	0	0	0
	CLASSIFIED:	12	12	12	0	0	0	0	0	0	12	12	12
	<b>TOTAL FTEs</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12</b>	<b>12</b>	<b>12</b>



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Function:  
Department:  
Program:  
Fund:

AS400 Account Code	Appropriation Classification	GENERAL FUND (GCC Apprenticeship Program)			MDF/TAF/SPECIAL FUND			FEDERAL MATCH			GRAND TOTAL (ALL FUNDS)		
		FY 2017 Expenditures & Encumbrances	FY 2018 Authorized Level	FY 2019 Governor's Request	FY 2017 Expenditures & Encumbrances	FY 2018 Authorized Level	FY 2019 Governor's Request	FY 2017 Expenditures & Encumbrances	FY 2018 Authorized Level	FY 2019 Governor's Request	FY 2017 Expenditures & Encumbrances (A + D + G)	FY 2018 Authorized Level (B + E + H)	FY 2019 Governor's Request (C + F + I)
	<b>PERSONNEL SERVICES</b>												
111	Regular Salaries/Increments/Special Pay:	0	0	0	0	0	0	0	0	0	0	0	0
112	Overtime:	0	0	0	0	0	0	0	0	0	0	0	0
113	Benefits:	0	0	0	0	0	0	0	0	0	0	0	0
	<b>TOTAL PERSONNEL SERVICES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>OPERATIONS</b>												
220	TRAVEL- Off-Island/Local Mileage Reimburs:	0	0	0	0	0	0	0	0	0	0	0	0
230	CONTRACTUAL SERVICES:	0	5,490	0	0	0	0	0	0	0	0	5,490	0
233	OFFICE SPACE RENTAL:	0	0	0	0	0	0	0	0	0	0	0	0
240	SUPPLIES & MATERIALS:	0	16,650	0	0	0	0	0	0	0	0	16,650	0
250	EQUIPMENT:	0	35,190	0	0	0	0	0	0	0	0	35,190	0
270	WORKERS COMPENSATION:	0	0	0	0	0	0	0	0	0	0	0	0
271	DRUG TESTING:	0	0	0	0	0	0	0	0	0	0	0	0
280	SUB-RECIPIENT/SUBGRANT:	0	0	0	0	0	0	0	0	0	0	0	0
290	MISCELLANEOUS:	312,459	761,039	0	0	0	0	0	0	0	312,459	761,039	0
	<b>TOTAL OPERATIONS</b>	<b>\$312,459</b>	<b>\$818,369</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$312,459</b>	<b>\$818,369</b>	<b>\$0</b>
	<b>UTILITIES</b>												
361	Power:	0	0	0	0	0	0	0	0	0	0	0	0
362	Water/ Sewer:	0	0	0	0	0	0	0	0	0	0	0	0
363	Telephone/ Toll:	0	0	0	0	0	0	0	0	0	0	0	0
	<b>TOTAL UTILITIES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
450	<b>CAPITAL OUTLAY</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>TOTAL APPROPRIATIONS</b>	<b>\$312,459</b>	<b>\$818,369</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$312,459</b>	<b>\$818,369</b>	<b>\$0</b>
	1/ Specify Fund Source(s)												
	<b>FULL TIME EQUIVALENCIES (FTEs)</b>												
	UNCLASSIFIED:	0	0	0	0	0	0	0	0	0	0	0	0
	CLASSIFIED:	0	0	0	0	0	0	0	0	0	0	0	0
	<b>TOTAL FTEs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



# Government of Guam

[BBMR TA-1]

## Schedule A - Off Island Travel

**Department/Agency:** Guam Community College

Purpose / Justification for Travel
Off-island - CALEA and IADLEST conference Local Mileage - out of office meetings-reimbursement

**Travel Date:**

**\* No. of Travelers:**

Position Title of Traveler(s)	Air Fare	Per Diem	Registration	Total Cost
POST Administrator				\$5,500.00
Local Mileage				\$1,550.00

\* Provide justification for more than one traveler to the same conference / training / workshop / etc.

Government of Guam  
Fiscal Year 2019  
Agency Staffing Pattern  
(PROPOSED)

[BBMR SP-1]

FUNCTIONAL AREA: Education and Culture  
DEPARTMENT/AGENCY: Guam Community College  
PROGRAM: Institutional  
FUNDS: General Fund and MDF

SUMMARY

No.	Input by Department											Input by Department										
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)		(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)		
								Date	Amt.													
Position Number	Home Organization	Position Title I/	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Increment		Subtotal	Retirement (J * 27.83%)	Retire (DDI) 19.01*26PP	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 3/	Medical (Premium)	Denial (Premium)	Total Benefits (K thru Q)	TOTAL (J + R)			
1	PRE004	1010	Office of the President	Administrative Secretary II	Guerrero, Bertha M.	19-Mar-2012	I-8	36,878	0	0	19-Mar-2020	0	36,878	10,263	495	0	535	187	2,512	204	14,196	51,074
2	PRE005	1010	Office of the President	President	Okada, Mary A.	16-Jun-2007	R-14-d	171,193	0	0	01-Jan-2019	4,494	175,687	48,894	0	0	2,482	187	3,636	1,236	56,435	232,122
3	PRE006	1010	Office of the President	Private Secretary	Muna, Esther A.	01-Oct-2007	I-11	40,501	0	0	01-Apr-2019	643	41,144	11,450	495	0	587	187	0	0	12,720	53,863
4	PRE007	1020	P.O.S.T. Commission	Program Specialist	Santo Tomas, Dennis J.	12-Sep-2016	K-8-c	54,965	0	0	01-Jan-2019	1,443	56,408	15,698	495	0	797	187	0	0	17,177	73,585
5	PRE002	1030	Communications and Promotion	Assistant Director	Flores, Jayne T.	27-Jul-2009	O-6-d	86,587	0	0	01-Jan-2019	2,273	88,860	24,730	495	0	1,256	187	1,671	229	28,567	117,427
6	ASD001	1060	Planning and Development	Administrative Assistant	Arceo, Josephine T.	12-Feb-1990	J-15	49,872	0	0	14-Aug-2019	264	50,136	13,953	495	0	723	187	4,567	269	20,194	70,330
7	ASD004	1060	Planning and Development	Program Coordinator I	DeVera, Eva E.	28-Aug-2017	K-2	35,196	0	0	28-Aug-2019	222	35,418	9,857	495	0	510	187	0	0	11,049	46,468
8	ASD016	1060	Planning and Development	Program Specialist	Johns, Priscilla C.	04-Aug-2014	K-11-c	61,935	0	0	01-Jan-2019	1,626	63,561	17,689	0	0	898	187	2,512	204	21,490	85,051
9	ASD021	1060	Planning and Development	Assistant Director	Perez, Doris C.	11-Jun-2001	O-9-d	97,568	0	0	01-Jan-2019	2,561	100,129	27,866	0	0	1,415	187	1,246	204	30,918	131,047
10	PRE009	1060	Planning and Development	Sustainability & Project Coord	Palacios, Francisco E.	18-Aug-2014	L-7-d	60,817	0	0	01-Jan-2019	1,596	62,413	17,370	495	0	882	187	4,567	269	23,770	86,183
11	AAD079	1061	High School Equivalency	Test Examiner	Cruz, Evangeline P.	09-Dec-1994	I-10	39,255	0	0	10-Dec-2019	0	39,255	10,925	0	0	569	187	4,567	269	16,517	55,772
12	ASD009	1065	Facilities	Refrigeration Mechanic II	Mantana, Jonathan P.	17-Apr-2017	I-5	33,182	0	0	17-Apr-2019	943	34,125	9,497	495	0	481	187	6,340	373	17,373	51,498
13	ASD022	1065	Facilities	Maintenance Worker	Toves, III, Albert S.	27-Jun-2011	H-6	31,940	0	0	27-Jun-2019	403	32,343	9,001	495	0	463	187	6,340	373	16,859	49,203
14	ASD033	1065	Facilities	Program Specialist	Arriola, Jr., Franklin P.	03-Apr-2017	K-6-d	51,266	0	0	1-Jan-2019	1,346	52,612	14,642	495	0	743	187	2,512	204	18,783	71,395
15	ASD034	1065	Facilities	Maintenance Worker	**Vacant-Mangiona, R.	Vacant	H-3	28,568	0	0	Vacant	0	28,568	7,950	495	0	414	187	6,340	373	15,760	44,328
16	ASD036	1065	Facilities	Maintenance Worker	Blas, Jerome F.	20-Mar-2017	H-7	33,150	0	0	20-Sep-2019	88	33,238	9,250	495	0	481	187	1,246	0	11,659	44,896
17	ASD037	1065	Facilities	Maintenance Specialist	Roberto, Joey C.	27-Dec-2016	I-5	33,182	0	0	27-Dec-2018	1,048	34,230	9,526	495	0	481	187	2,512	204	13,405	47,635
18	ASD041	1065	Facilities	Maintenance Supervisor	Pritchard, Richard W.	23-Feb-2015	L-4	41,479	0	0	23-Feb-2019	1,048	42,527	11,835	495	0	601	187	6,340	373	19,832	62,359
19	ASD048	1065	Facilities	Maintenance Worker	Tyquengco, Jon J.	24-Jun-2013	H-6	31,940	0	0	24-Jun-2019	403	32,343	9,001	495	0	463	187	2,551	204	12,901	45,245
20	ASD206	1065	Facilities	Refrigeration Mechanic I	Mendiola, Corey James A	19-Jun-2017	H-2	27,525	0	0	19-Jun-2019	348	27,873	7,757	495	0	399	187	0	0	8,838	36,711
21	BFD013	3000	VP Finance and Administration	Administrative Assistant	Cruz, Vivian D.	11-Sep-2006	J-10	42,661	0	0	11-Mar-2019	790	43,451	12,092	0	0	619	187	0	0	12,898	56,349
22	BFD022	3000	VP Finance and Administration	Vice President	Santos, Carmen K.	03-Dec-2007	P-12-a	121,648	0	0	01-Jan-2019	3,193	124,841	34,743	495	0	1,764	187	2,772	373	40,334	165,175
23	ASD017	3000	VP Finance and Administration	Administrative Aide	Duenas, Debbie C.	13-Mar-2017	F-9	30,831	0	0	13-Mar-2020	0	30,831	8,580	495	0	447	187	4,567	269	14,545	45,376
24	BFD003	3010	Business Office	Accountant I	Mayo, Lucille A.	09-Nov-2015	K-3	36,525	0	0	09-Nov-2018	1,273	37,798	10,519	495	0	530	187	0	0	11,731	49,529
25	BFD004	3010	Business Office	Accountant I	Lam, Plk Man	16-Aug-2010	K-6	40,841	0	0	16-Aug-2019	258	41,099	11,438	495	0	592	187	1,246	0	13,958	55,057
26	BFD005	3010	Business Office	Accountant II	Guerrero, Carol A.	04-Mar-1997	M-11	57,734	0	0	29-Sep-2020	0	57,734	16,067	495	0	837	187	2,512	204	20,303	78,037
27	BFD008	3010	Business Office	Cashier II	Okada, Roma P.	25-Apr-2016	F-3	24,960	0	0	28-Apr-2019	473	25,433	7,078	495	0	362	187	0	0	8,122	33,555
28	BFD009	3010	Business Office	Accounting Technician I	Mesa, Catherine S.	03-Jun-2013	H-6	31,940	0	0	03-Jun-2019	403	32,343	9,001	495	0	463	187	3,839	229	14,214	46,558
29	BFD010	3010	Business Office	Accountant II	Santos Torres, Linda	05-Jan-1995	M-9	54,238	0	0	10-Feb-2019	1,147	55,385	15,414	495	0	786	187	2,512	204	19,598	74,983
30	BFD012	3010	Business Office	General Accounting Supervisor	San Nicolas, Cheryl B.	29-Jan-2003	P-6	66,828	0	0	18-Feb-2019	1,688	68,516	19,068	0	0	969	187	0	0	20,224	88,740
31	BFD015	3010	Business Office	Accounting Technician II	Borja, Levenne G.	04-Jan-2016	I-3	30,803	0	0	04-Jan-2019	875	31,678	8,816	495	0	447	187	6,340	373	16,658	48,336
32	BFD029	3010	Business Office	Controller	Limtuatco, Edwin E.	18-Jan-2011	N-9-a	83,069	0	0	01-Jan-2019	2,181	85,250	23,725	495	0	1,205	187	1,671	229	27,511	112,761
33	BFD030	3010	Business Office	Accounting Technician I	Sablan, Darlynn T.	25-Mar-2013	H-6	31,940	0	0	26-Mar-2019	706	32,646	9,085	495	0	463	187	1,671	229	12,130	44,776
34	ASD002	3020	Management Information System	Systems Programmer	Bautista, Kenneth C.	06-Jun-2005	N-11	63,756	0	0	06-Jun-2020	0	63,756	17,743	0	0	924	187	2,512	204	21,571	85,327
35	ASD005	3020	Management Information System	Computer Operator II	David, Margarita Q.	19-Nov-1990	I-17	48,859	0	0	22-Nov-2019	0	48,859	13,597	0	0	708	187	1,986	0	16,479	65,338
36	ASD006	3020	Management Information System	Computer Technician II	De Roca, Victor F.	27-Jul-2015	J-4	34,744	0	0	27-Jul-2019	329	35,073	9,761	495	0	504	187	2,772	0	13,719	48,792

**Government of Guam  
Fiscal Year 2019  
Agency Staffing Pattern  
(PROPOSED)**

[BBMR SP-1]

No.	Input by Department										Input by Department											
	(A)	(B)			(C)	(D)	(E)	(F)	(G)	(H)		(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
	Posición Number	Home	Organization	Position Title /	Name of Incumbent	Grade/ Step	Salary	Overtime	Special *	Date	Amount	Subtotal (E+F+G+H)	Retirement (J * 27.83%)	Retire (DDI) 19.01*26FP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 3/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	TOTAL (J+R)	
37	ASD007	3020	Management Information Systems	Teleprocessing Netwk Coord	Reyes, Richard J.	29-Jul-2013	K-6	40,841	0	0	29-Jul-2019	387	41,228	11,474	495	0	592	187	2,512	204	15,464	56,692
38	ASD008	3020	Management Information Systems	Computer Systems Analyst II	Marquez, Andrew C.	06-Mar-2017	M-2	42,307	0	0	6-Mar-2019	985	49,242	12,034	495	0	613	187	2,512	204	16,046	59,288
39	ASD010	3020	Management Information Systems	Data Processing Systems Admin	Camacho, Francisco C.	23-Aug-1999	N-9-c	84,739	0	0	01-Jan-2019	2,224	86,963	24,202	0	0	1,229	187	6,340	373	32,331	119,294
40	ASD011	3020	Management Information Systems	Teleprocessing Netwk Coord	Camacho, Christopher J.	03-Feb-2003	K-7	42,389	0	0	17-Mar-2019	785	43,174	12,015	495	0	615	187	3,839	229	17,380	60,553
41	ASD025	3020	Management Information Systems	Computer Technician II	De Leon, Benedict C.	31-Oct-2005	J-6	37,427	0	0	30-Apr-2019	709	38,136	10,613	495	0	543	187	1,246	204	13,288	51,424
42	ASD027	3020	Management Information Systems	Computer Systems Analyst II	Dacanay, Gerard L.	04-Jun-2001	M-13	61,456	0	0	04-Jun-2019	650	62,106	17,284	0	0	891	187	2,772	373	21,507	83,613
43	ASD039	3020	Management Information Systems	Systems Programmer	Solidum, Catherine M.	08-Feb-2016	N-4	50,328	0	0	08-Feb-2019	1,271	51,599	14,360	495	0	730	187	2,512	204	18,488	70,087
44	BFD006	3030	Human Resources	Human Resources Administrator	Muna, Joann W.	27-Dec-1999	N-12-c	95,486	0	0	01-Jan-2019	2,507	97,993	27,271	0	0	1,385	187	1,246	204	30,293	128,285
45	BFD007	3030	Human Resources	Personnel Specialist IV	San Nicolas, Apolline C.	30-Nov-2015	O-5	57,907	0	0	30-Nov-2018	2,005	59,912	16,673	495	0	840	187	1,246	204	19,645	79,557
46	BFD023	3030	Human Resources	Personnel Specialist II	Duenas, Ardyce M.	05-Sep-2017	M-2	42,307	0	0	5-Sep-2019	134	42,441	11,811	495	0	613	187	1,246	204	14,557	56,997
47	BFD025	3030	Human Resources	Personnel Specialist I	Siguenza, Rose Marie L.	12-Jan-2004	K-11	48,030	0	0	12-Jan-2020	0	48,030	13,367	495	0	696	187	2,512	204	17,461	65,491
48	BFD031	3030	Human Resources	Personnel Assistant I	Manibusan, Doreen M.	25-Feb-2013	G-13	37,283	0	0	25-Feb-2019	788	38,071	10,595	495	0	541	187	0	0	11,818	49,889
49	BFD011	3040	Materials Management	Proc & Inventory Administrator	Evangelista, Joleen M.	19-Jul-2004	M-10-b	76,585	0	0	01-Jan-2019	1,596	78,181	21,758	495	0	1,110	187	1,246	0	24,796	102,978
50	BFD016	3040	Materials Management	Buyer II	Palacios, Patricia U.	08-May-2017	L-6	34,439	0	0	08-May-2019	544	34,983	9,726	0	0	499	187	3,839	229	14,490	49,473
51	BFD017	3040	Materials Management	Inventory Management Officer	Rios, Theda R.	01-Nov-2010	J-5	36,067	0	0	01-Nov-2018	1,247	37,314	10,384	495	0	523	187	2,512	204	14,305	51,619
52	BFD018	3040	Materials Management	Supply Expediter	Williams, Isaac K.	12-Jun-2017	E-2	21,895	0	0	12-Jun-2019	276	22,171	6,170	495	0	317	187	2,512	204	9,886	32,057
53	BFD020	3040	Materials Management	Buyer I	**Vacant-Palacios, P.	Vacant	H-5	30,774	0	0	Vacant	0	30,774	8,564	0	0	446	187	6,340	373	15,911	46,685
54	BFD032	3040	Materials Management	Buyer I	Camacho, John J.	24-Feb-2014	H-5	30,774	0	0	24-Feb-2019	777	31,551	8,781	495	0	446	187	2,512	204	12,625	44,176
55	BFD001	3045	Bookstore	Bookstore Manager	Okada, Daniel T.	08-Aug-2011	L-6	44,682	0	0	08-Aug-2019	282	44,964	12,514	495	0	648	187	0	0	13,843	58,808
56	AAD036	3050	Academic Technology	Program Specialist	Gims, Wesley T.	17-Feb-1998	K-11-b	61,322	0	0	01-Jan-2019	1,610	62,932	17,514	495	0	889	187	1,246	204	20,535	83,467
57	BFD014	3060	Student Financial Aid	Program Coordinator I	Casimiro, Felixberto C.	27-Aug-2017	K-4	37,914	0	0	27-Aug-2019	239	38,153	10,618	495	0	550	187	0	0	11,850	50,003
58	BFD026	3060	Student Financial Aid	Coordinator, Financial Aid	Rios, Esther A.	09-Jun-2013	L-7-d	60,817	0	0	01-Jan-2019	1,596	62,413	17,370	495	0	882	187	1,986	269	21,189	83,602
59	BFD027	3060	Student Financial Aid	Program Coordinator II	Guerrero, Vivian C.	31-Dec-2007	M-9	54,238	0	0	30-Dec-2019	0	54,238	15,094	0	0	786	187	2,512	204	18,784	73,022
60	ASD003	3070	Environmental Health and Safety	Environ Health & Safety Admin	Mangiona, Gregorio T.	20-Sep-2004	L-9-a	63,919	0	0	01-Jan-2019	1,678	65,597	18,256	495	0	927	187	0	0	19,864	85,461
61	ASD020	3070	Environmental Health and Safety	Safety Inspector I	Djar, John L.	15-Feb-2010	I-7	35,744	0	0	24-Oct-2019	0	35,744	9,948	495	0	518	187	0	0	11,148	46,892
62	AAD077	5000	VP Academic Affairs	Administrative Officer	Atolgue, Ana Mari C.	08-Jul-2013	L-6	44,682	0	0	08-Jul-2019	423	45,105	12,553	495	0	648	187	0	0	13,883	58,988
63	AAD078	5000	VP Academic Affairs	Vice President	Somera, Rene Ray D.	16-Oct-2007	P-13-d	130,423	0	0	01-Jan-2019	3,424	133,847	37,250	495	0	1,891	187	3,839	229	43,891	177,737
64	AAD001	5020	Admissions	Administrative Aide	Untalan, Frances E.	08-Aug-2011	F-6	27,907	0	0	08-Aug-2019	176	28,083	7,816	495	0	405	187	2,512	204	11,618	39,701
65	AAD003	5020	Admissions	Coordinator, Admissions & Reg.	Quinata, Tina M.	12-Jun-2017	M-4-c	60,919	0	0	1-Jan-2019	1,599	62,518	17,399	495	0	883	187	6,340	373	25,677	88,195
66	AAD005	5020	Admissions	Records & Registration Tech	Paulus, Vincent K.	02-Oct-2006	H-8	34,202	0	0	02-Oct-2019	0	34,202	9,518	495	0	496	187	0	0	10,696	44,898
67	AAD008	5020	Admissions	Records & Registration Tech	Masnayon, Edgar C.	18-Sep-2006	H-9	35,287	0	0	19-Mar-2020	0	35,287	9,820	495	0	512	187	2,512	204	13,730	49,017
68	AAD184	5020	Admissions	Records & Registration Superv	Concepcion, Marilyn L.	10-Jul-2006	J-10	42,661	0	0	10-Jul-2019	339	43,000	11,967	0	0	619	187	2,512	204	15,488	58,488
69	AAD016	5030	Assessment, Ins Effect and Rese	Assistant Director	Montague, Marlena O.	24-Oct-2010	O-6-c	85,730	0	0	01-Jan-2019	2,250	87,980	24,485	495	0	1,243	187	0	0	26,410	114,390
70	AAD039	5030	Assessment, Ins Effect and Rese	Institutional Researcher	Perez, Anjelica Claire U.	18-Jan-2016	L-4-c	53,437	0	0	01-Jan-2019	1,403	54,840	15,262	495	0	775	187	1,246	204	18,169	73,008
71	AAD015	5030	Assessment, Ins Effect and Rese	Program Coordinator II	*Vacant-New (Growth)	Vacant	M-1	40,762	0	0	Vacant	0	40,762	11,344	495	0	591	187	6,340	373	19,330	60,092
72	AAD213	5030	Assessment, Ins Effect and Rese	Administrative Assistant	Aguon, Evangeline M.	03-Dec-2007	J-7	38,845	0	0	03-Dec-2019	0	38,845	10,811	495	0	563	187	1,246	204	13,506	52,351
73	AAD038	5050	Continuing Education	Assistant Director	Perez, Rowena Ellen	07-Nov-2014	O-5-b	81,569	0	0	01-Jan-2019	2,141	83,710	23,297	0	0	1,183	187	2,512	204	27,382	111,092
74	AAD128	5050	Continuing Education	Program Coordinator II	Taitano, Kimberly Ann L.	01-Sep-2016	M-3	43,910	0	0	01-Sep-2019	139	44,049	12,259	495	0	637	187	1,246	204	15,027	59,076
75	AAD040	6000	Dean's Office - TPS	Dean	Tudela, Virginia C.	21-Nov-2011	O-10-d	101,530	0	0	01-Jan-2019	2,665	104,195	28,998	495	0	1,472	187	6,340	373	37,865	142,060
76	AAD091	6000	Dean's Office - TPS	Associate Dean	Williams, Pilar A.	28-Sep-2015	N-7-b	77,480	0	0	01-Jan-2019	2,034	79,514	22,129	495	0	1,123	187	2,512	204	26,650	106,164
77	AAD191	6000	Dean's Office - TPS	Administrative Aide	Mafnas, Tasi Marina B.	15-Jan-2016	F-3	24,960	0	0	15-Jan-2019	710	25,670	7,144	495	0	362	187	2,512	204	10,904	36,573
78	AAD204	6000	Dean's Office - TPS	Associate Dean	Diego, Elizabeth A.	06-Jan-2014	N-7-c	78,255	0	0	01-Jan-2019	2,054	80,309	22,350	495	0	1,135	187	2,512	204	26,883	107,192
79	AAD112	6000	Dean's Office - TPS	Adjunct Associate Dean	*Vacant-Flores, J.	Vacant	N-5-c	72,259	0	0	Vacant	0	72,259	20,110	495	0	1,048	187	6,340	373	28,552	100,812
80	AAD015	6110	Automotive Technology	Assistant Instructor	Cruz, Jesse C.	08-Aug-2008	I-8-c	42,293	0	0	01-Aug-2019	247	42,540	11,839	495	0	613	187	3,839	229	17,202	59,742
81	AAD032	6110	Automotive Technology	Instructor	Flores, Joseph L.	22-Aug-2005	J-10-c	52,209	0	0	01-Aug-2019	305	52,514	14,615	495	0	757	187	2,512	204	18,770	71,283
82	AAD041	6110	Automotive Technology	Instructor	Pajarillo, Lyndon B.	07-Aug-2009	J-10-b	51,692	0	0	01-Aug-2019	302	51,994	14,470	0	0	750	187	3,839	229	19,474	71,468
83	AAD141	6110	Automotive Technology	Assistant Instructor	Meno, Charles Roy M.	09-Nov-1992	I-13-b	51,095	0	0	01-Aug-2019	298	51,393	14,303	0	0	741	187	0	0	15,231	66,624
84	AAD144	6110	Automotive Technology	Instructor	Tabunar, James M.	06-Aug-2001	J-10-c	52,209	0	0	01-Aug-2019	305	52,514	14,615	495	0	757	187	3,839	229	20,122	72,635
85	AAD150	6110	Automotive Technology	Instructor	Perez, Jonathan J.	01-Oct-2016	J-5-a	41,945	0	0	01-Aug-2019	245	42,190	11,741	495	0	608	187	1,246	204	14,482	56,671
86	AAD151	6110	Automotive Technology	Instructor	Lawcock, Danilo J.	21-Aug-1989	J-17-a	67,625	0	0	01-Aug-2019	394	68,019	18,930	0	0	981	187	2,512	204	22,813	90,833
87	AAD152	6110	Automotive Technology	Instructor	Dennis, Christopher T.	16-Aug-2004	J-13-c	58,831	0	0	01-Aug-2019	343	59,174	16,468	495	0	853	187	0	0	18,003	77,177



Government of Guam  
Fiscal Year 2019  
Agency Staffing Pattern  
(PROPOSED)

[BBMR SF-1]

No.	Input by Department										Input by Department											
	(A) - (I)										(J) - (S)											
	Position Number	Home	Organization	Position Title 1/	Name of Incumbent	Grade/Step	Salary	Overtime	Special*	Increment		Subtotal	Retirement (J * 27.83%)	Retire (DDI) (19.01 * 26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 3/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R)	
										Date	Amt.											
Benefits																						
TOTAL																						
88	AAD153	6110	Automotive Technology	Instructor	Tudela, Erwin F.	25-Jun-1990	J-15-d	64,342	0	0	01-Aug-2019	375	64,717	18,011	0	0	933	187	0	0	19,131	83,848
89	AAD154	6110	Automotive Technology	Instructor	Egana, Joel E.	01-Oct-2010	J-10-c	52,209	0	0	01-Aug-2019	305	52,514	14,615	495	0	757	187	6,340	373	22,767	75,280
90	AAD155	6110	Automotive Technology	Tool Mechanic	Joshua, Golder C.	10-Feb-2014	F-5	26,888	0	0	10-Feb-2019	679	27,567	7,672	495	0	390	187	6,340	373	15,457	43,024
91	AAD182	6150	Education - Cosmetology	Assistant Instructor	Caliceta, Anita A.	08-Jan-2018	I-2-b	32,979	0	0	LTA	0	32,979	9,178	495	0	478	187	0	0	10,338	43,317
92	AAD183	6150	Education - Cosmetology	Instructor	Baker, Janice T.A.	08-Jan-2018	I-3-a	38,735	0	0	LTA	0	38,735	10,780	495	0	562	187	0	0	12,024	50,759
93	AAD010	6220	Education - Early Childhood Edu	Instructor	Palomo, Melissa L.	01-Aug-2010	J-7-c	46,333	0	0	01-Aug-2019	270	46,603	12,970	495	0	672	187	1,986	269	16,579	63,182
94	AAD147	6220	Education - Early Childhood Edu	Instructor	Lauliefue, Eleanor H.	12-Aug-2016	J-3-d	39,909	0	0	01-Aug-2019	233	40,142	11,171	495	0	579	187	0	0	12,432	52,574
95	AAD185	6220	Education - Early Childhood Edu	Professor	Postrozny, Marsha M.	18-Jan-2000	M-13-b	86,298	0	0	01-Aug-2019	503	86,801	24,157	495	0	1,251	187	1,671	229	27,990	114,792
96	AAD198	6220	Education - Early Childhood Edu	Professor	**Vacant-Leon Guerrero,	Vacant	M-13-d	88,032	0	0	Vacant	0	88,032	24,499	495	0	1,276	187	6,340	373	33,171	121,203
97	AAD207	6220	Education - Early Childhood Edu	Administrative Assistant	Pascua, Tara Rose A.	01-Apr-2015	J-4	34,744	0	0	01-Apr-2019	659	35,403	9,853	495	0	504	187	1,246	204	12,488	47,891
98	AAD089	6410	Criminal Justice Social Science C	Assistant Professor	**Vacant-Sison, B.	Vacant	K-5-b	48,300	0	0	Vacant	0	48,300	13,442	495	0	700	187	6,340	373	21,537	69,837
99	AAD176	6410	Criminal Justice Social Science C	Professor	Cruz, Donna M.	03-May-1999	M-15-b	93,448	0	0	01-Aug-2019	545	93,993	26,158	495	0	1,355	187	2,512	204	30,911	124,904
100	AAD186	6410	Criminal Justice Social Science C	Administrative Assistant	Smith, Tishawanna P.	09-Jan-2017	J-2	32,253	0	0	09-Jan-2019	917	33,170	9,231	495	0	468	187	3,839	229	14,449	47,619
101	AAD051	6420	Criminal Justice Social Science S	Assistant Professor	Concepcion, Jonah M.	10-Aug-2015	K-5-d	49,266	0	0	10-Aug-2019	287	49,553	13,791	495	0	714	187	1,671	229	17,087	66,640
102	AAD053	6420	Criminal Justice Social Science S	Associate Professor	Munoz, Jose U.	16-Aug-1990	L-12-c	73,473	0	0	01-Aug-2019	429	73,902	20,567	495	0	1,065	187	2,512	204	25,030	98,932
103	AAD019	6550	Bus and VisCom - Visual Com	Instructor	Lee, JooHo	11-Aug-2017	I-2-b	32,978	0	0	LTA	0	32,978	9,178	495	0	478	187	6,340	373	17,051	50,029
104	AAD130	6550	Bus and VisCom - Visual Com	Instructor	**Vacant-San Nicolas, A.	Vacant	L-12-d	74,206	0	0	Vacant	0	74,206	20,652	495	0	1,076	187	6,340	373	29,123	103,329
105	FED042	6550	Bus and VisCom - Visual Com	Instructor	Perez, Kenneth R.	12-Aug-2016	J-3-a	38,735	0	0	01-Aug-2019	226	38,961	10,843	495	0	562	187	4,567	269	16,922	55,883
106	AAD188	6610	Adult Basic Education	Program Coordinator I	Joker, Darwin K.	04-Aug-2014	K-5	39,350	0	0	15-Nov-2018	1,037	40,387	11,240	495	0	571	187	3,839	229	16,560	56,947
107	AAD056	6710	Nursing and Allied Health	Assistant Professor	Uchima, Katsuyoshi	22-Jan-2003	K-14-a	68,415	0	0	01-Aug-2019	399	68,814	19,151	495	0	992	187	6,340	373	27,538	96,352
108	AAD156	6710	Nursing and Allied Health	Assistant Professor	delos Santos, Maria Cecelia	01-Oct-1998	K-15-d	73,350	0	0	01-Aug-2019	428	73,778	20,532	0	0	1,064	187	1,671	229	23,683	97,461
109	AAD157	6710	Nursing and Allied Health	Assistant Instructor	Tyquiencco, Rolland R.	11-Aug-2017	I-7-a	39,850	0	0	LTA	0	39,850	11,090	495	0	578	187	0	0	12,350	52,200
110	AAD158	6710	Nursing and Allied Health	Instructor	Dumchus, Karen I.	05-Aug-2002	J-15-d	64,342	0	0	01-Aug-2018	375	64,717	18,011	495	0	933	187	1,246	204	21,076	85,793
111	AAD159	6710	Nursing and Allied Health	Instructor	Mafnas, Barbara C.	31-Jul-2000	J-15-d	64,342	0	0	01-Aug-2018	375	64,717	18,011	495	0	933	187	0	0	19,626	84,343
112	AAD196	6710	Nursing and Allied Health	Assistant Instructor	Sawyer, Rita C.	11-Aug-2017	I-7-a	39,850	0	0	LTA	0	39,850	11,090	495	0	578	187	0	0	12,350	52,200
113	AAD055	6810	Hospitality and Tourism	Associate Professor	Bias, Doreen J.	01-Oct-2010	L-14-c	79,561	0	0	01-Aug-2019	464	80,025	22,271	0	0	1,154	187	6,340	373	30,325	110,350
114	AAD062	6810	Hospitality and Tourism	Assistant Professor	Aguilar, Norman L.	03-Jan-2012	K-12-d	65,095	0	0	01-Aug-2019	380	65,475	18,222	495	0	944	187	2,512	204	22,563	88,038
115	AAD063	6810	Hospitality and Tourism	Professor	Chong, Eric K.	17-Aug-1994	M-15-c	94,382	0	0	01-Aug-2019	551	94,933	26,420	495	0	1,369	187	1,986	269	30,725	125,658
116	AAD066	6810	Hospitality and Tourism	Assistant Instructor	Ji, Minhee	11-Aug-2017	I-2-b	32,978	0	0	LTA	0	32,978	9,178	495	0	478	187	1,246	204	11,788	44,766
117	AAD067	6810	Hospitality and Tourism	Instructor	Dingcong, David John P.	12-Aug-2016	J-3-a	38,735	0	0	01-Aug-2019	226	38,961	10,843	495	0	562	187	0	0	12,086	51,047
118	AAD068	6810	Hospitality and Tourism	Assistant Professor	Cruz, Carol R.	05-Aug-2002	K-14-a	68,415	0	0	01-Aug-2019	399	68,814	19,151	0	0	992	187	2,772	373	23,475	92,289
119	AAD069	6810	Hospitality and Tourism	Instructor	Cosico, Narciso H.	12-Aug-2016	J-3-a	38,735	0	0	01-Aug-2019	226	38,961	10,843	0	0	562	187	1,246	204	13,041	52,002
120	AAD070	6810	Hospitality and Tourism	Administrative Aide	Bias, Joanne M.	14-May-2007	F-7	28,964	0	0	14-Nov-2018	842	29,806	8,295	495	0	420	187	2,512	204	12,113	41,920
121	AAD029	6820	Culinary and Foodservices	Assistant Instructor	Arceo, David L.	11-Aug-2017	I-2-c	33,314	0	0	LTA	0	33,314	9,271	495	0	483	187	1,246	204	11,886	45,200
122	AAD057	6820	Culinary and Foodservices	Assistant Professor	Schrage, Marivic C.	02-Feb-1998	K-15-a	71,193	0	0	01-Aug-2019	415	71,608	19,929	495	0	1,032	187	1,246	0	22,889	94,497
123	AAD060	6820	Culinary and Foodservices	Emergency Instructor	Nery, Patricia R.	11-Aug-2017	I-1-a	31,382	0	0	LTA	0	31,382	8,734	495	0	455	187	2,512	204	12,587	43,969
124	AAD065	6820	Culinary and Foodservices	Instructor	Evangelista, Frank F.	17-Oct-1994	J-14-a	60,013	0	0	01-Aug-2019	350	60,363	16,799	495	0	870	187	1,671	229	20,251	80,614
125	AAD082	6820	Culinary and Foodservices	Assistant Instructor	Olarte, Regine Erika	11-Aug-2017	I-2-b	31,382	0	0	LTA	0	31,382	8,734	495	0	455	187	2,512	204	12,587	43,969
126	AAD098	6820	Culinary and Foodservices	Assistant Instructor	Haurillon, Bertrand J.	10-Aug-2015	I-5-b	37,162	0	0	01-Aug-2019	217	37,379	10,403	495	0	539	187	2,772	0	14,395	51,774
127	FED041	6820	Culinary and Foodservices	Assistant Instructor	Miranda, Kennlyn C.	17-Aug-2017	I-2-b	32,978	0	0	LTA	0	32,978	9,178	495	0	478	187	1,246	0	11,584	44,562
128	AAD017	6950	Construction Trades	Emergency Instructor	Tenorio, Leonard A.	22-Aug-2017	I-1-a	31,382	0	0	LTA	0	31,382	8,734	495	0	455	187	0	0	9,871	41,253
129	AAD035	6950	Construction Trades	Assistant Instructor	Santos, Ronald T.	01-Aug-2010	I-7-d	41,050	0	0	01-Aug-2019	239	41,289	11,491	495	0	595	187	2,512	204	15,844	56,774
130	AAD088	6950	Construction Trades	Assistant Instructor	**Vacant-Diaz, V.	Vacant	I-2-c	33,314	0	0	Vacant	0	33,314	9,271	495	0	483	187	6,340	373	17,149	50,464
131	AAD109	6950	Construction Trades	Instructor	**Vacant-Rold, C.	Vacant	J-12-a	55,423	0	0	Vacant	0	55,423	15,424	495	0	804	187	6,340	373	23,623	79,046
132	AAD132	6950	Construction Trades	Associate Professor	Leon Guerrero, Catherine	09-Mar-1992	L-12-a	72,026	0	0	01-Aug-2019	0	72,026	20,045	0	0	1,044	187	1,246	204	22,726	94,752
133	AAD134	6950	Construction Trades	Emergency Instructor	Paulino, Richard	06-Oct-2017	I-1-a	31,382	0	0	LTA	0	31,382	8,734	0	0	455	187	2,512	204	12,092	43,474
134	AAD135	6950	Construction Trades	Instructor	Quiñata, Keith N.	23-Oct-2017	J-3-a	38,741	0	0	LTA	0	38,741	10,782	495	0	562	187	0	0	12,025	50,766

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Am/LA	Input by Department										Input by Department												
	(A)		(B)		(C)		(D)	(E)	(F)	(G)	(H)		(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)
	No.	Position Number	Home	Organization	Position Title I/	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Increment		Subtotal	Retirement (J * 27.83%)	Retire (DDI) 19.01 *26PP	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 3/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	TOTAL (J + R)	
											Date	Amt.											
												Benefits											
												(E+F+G+I)											
135	AAD138	6950	Construction Trades	Assistant Instructor	Santos, David T.	16-Feb-2004	I-12-a	48,615	0	0	01-Aug-2019	284	48,899	13,608	0	0	705	187	0	0	14,500	63,399	
136	AAD142	6950	Construction Trades	Instructor	Zilian, John E.	01-Oct-2010	J-11-c	54,329	0	0	01-Aug-2019	317	54,646	15,208	495	0	788	187	2,512	204	19,394	74,040	
137	AAD160	6950	Construction Trades	Assistant Instructor	Yanger, Gil T.	01-Aug-2011	I-12-d	50,088	0	0	01-Aug-2019	292	50,380	14,021	495	0	726	187	0	0	15,429	65,809	
138	AAD012	6970	Bus and VisCom - Marketing	Associate Professor	Tam, Yvonne	13-Sep-2004	L-14-a	77,993	0	0	01-Aug-2019	455	78,448	21,832	495	0	1,131	187	2,512	204	26,361	104,809	
139	AAD023	6970	Bus and VisCom - Marketing	Assistant Instructor	Chargualaf, Katherine M.	08-Aug-2008	I-11-d	48,134	0	0	01-Aug-2019	281	48,415	13,474	495	0	698	187	0	0	14,854	63,269	
140	AAD030	6970	Bus and VisCom - Marketing	Instructor	Randle, Michelle D.	11-Aug-2017	J-3-a	38,735	0	0	LTA	0	38,735	10,780	495	0	562	187	6,340	373	18,737	57,472	
141	AAD031	6970	Bus and VisCom - Marketing	Instructor	Perez, Nenita R.	03-Aug-1998	J-15-c	63,705	0	0	01-Aug-2019	372	64,077	17,833	495	0	924	187	1,246	204	20,888	84,965	
142	AAD033	6970	Bus and VisCom - Marketing	Associate Professor	Manzana, Amada A.	01-Oct-2010	L-14-a	77,993	0	0	01-Aug-2019	455	78,448	21,832	0	0	1,131	187	2,772	373	26,295	104,743	
143	AAD034	6970	Bus and VisCom - Marketing	Assistant Professor	Guerrero, Norma R.	01-Aug-2010	K-8-b	54,420	0	0	01-Aug-2019	317	54,737	15,233	0	0	789	187	3,839	229	20,278	75,015	
144	AAD169	6970	Bus and VisCom - Marketing	Instructor	**Vacant-Valenzuela,R.	Vacant	J-3-a	38,741	0	0	Vacant	0	38,741	10,782	495	0	562	187	6,340	373	18,738	57,479	
145	AAD018	6980	Bus and VisCom - Accounting	Professor	Pangellinan, Pilar C.	12-Aug-2005	M-14-b	89,808	0	0	01-Aug-2019	524	90,332	25,139	495	0	1,302	187	1,246	204	28,574	118,905	
146	AAD027	6990	Bus and VisCom - Supv Mgmt	Assistant Professor	Tupaz, Frederick Q.	01-Oct-2013	K-7-d	53,348	0	0	01-Aug-2019	311	53,659	14,933	495	0	774	187	6,340	373	23,102	76,761	
147	AAD006	7000	Dean's Office - TSS	Administrative Aide	Bautista, Kimberly C.	16-May-2007	F-7	28,964	0	0	16-Nov-2018	842	29,806	8,295	495	0	420	187	3,839	229	13,465	43,272	
148	AAD042	7000	Dean's Office - TSS	Word Processing Secretary II	Cabatic, Antonia M.	03-Dec-2007	H-23	54,450	0	0	03-Dec-2019	0	54,450	15,153	0	0	790	187	3,839	229	20,198	74,648	
149	AAD081	7000	Dean's Office - TSS	Program Specialist	Sison, Christine B.	15-Aug-2005	K-12-a	63,180	0	0	01-Jan-2019	1,658	64,838	18,045	495	0	916	187	2,772	373	22,788	87,626	
150	AAD110	7000	Dean's Office - TSS	Dean	Chan, Michael L.	11-May-2015	O-7-a	87,453	0	0	01-Jan-2019	2,296	89,749	24,977	495	0	1,268	187	1,671	229	28,827	118,576	
151	AAD121	7000	Dean's Office - TSS	Administrative Assistant	**Vacant-Manibusan, D.	30-Sep-2004	J-9	41,350	0	0	01-Apr-2019	656	42,006	11,690	0	0	600	187	2,512	204	15,193	57,198	
152	AAD165	7000	Dean's Office - TSS	Associate Dean	Hartz, Ronald G.	06-Jan-2014	N-7-d	79,037	0	0	01-Jan-2019	2,075	81,112	22,573	495	0	1,146	187	2,512	204	27,117	108,229	
153	AAD187	7000	Dean's Office - TSS	Program Specialist	Ulloa-Heath, Julie	12-Jun-2017	K-6-b	50,253	0	0	LTA	0	50,253	13,985	495	0	729	187	2,512	204	18,112	68,365	
154	AAD101	7110	Math and Science - Math	Instructor	Torres, Il, Carl E.	12-Jan-2007	J-8-c	48,214	0	0	01-Aug-2019	281	48,495	13,496	495	0	699	187	0	0	14,877	63,373	
155	AAD171	7110	Math and Science - Math	Instructor	Roden, Wendell M.	01-Aug-2012	J-5-c	42,788	0	0	01-Aug-2019	250	43,038	11,977	495	0	620	187	1,246	204	14,730	57,767	
156	AAD173	7110	Math and Science - Math	Instructor	Ginson, Christie Marie F.	01-Aug-2012	J-5-d	43,216	0	0	01-Aug-2019	252	43,468	12,097	495	0	627	187	2,512	204	16,122	59,590	
157	AAD174	7110	Math and Science - Math	Associate Professor	Lam, Steve S.	01-Aug-2011	L-11-c	70,606	0	0	01-Aug-2019	412	71,018	19,764	495	0	1,024	187	2,772	373	24,615	95,633	
158	AAD048	7120	Math and Science - Science	Associate Professor	Sunga, Anthony Jay J.	01-Aug-2010	L-9-c	65,204	0	0	01-Aug-2019	380	65,584	18,252	495	0	945	187	2,772	373	23,025	88,609	
159	AAD179	7120	Math and Science - Science	Associate Professor	Kerr, Jo Nita Q.	10-Aug-2007	L-11-d	71,312	0	0	01-Aug-2019	416	71,728	19,962	0	0	1,034	187	0	0	21,183	92,911	
160	AAD180	7120	Math and Science - Science	Assistant Professor	Jocson, John Michael U.	01-Oct-2012	K-9-a	56,069	0	0	01-Aug-2019	327	56,396	15,695	495	0	813	187	2,772	373	20,335	76,731	
161	AAD114	7210	Student Support Services	Clerk Typist III	Santos, Irene J.	29-Sep-1997	F-16	38,366	0	0	30-Jun-2019	406	38,772	10,790	0	0	556	187	1,671	229	13,433	52,205	
162	AAD117	7210	Student Support Services	School Aide II	Cruz, Harold R.	04-Feb-2008	G-6	29,783	0	0	19-Apr-2019	564	30,347	8,446	495	0	432	187	1,671	229	11,459	41,806	
163	AAD193	7210	Student Support Services	School Aide III	Hussey, Loralaine R.	04-Jun-1991	H-11	37,565	0	0	04-Jun-2019	396	37,961	10,565	0	0	545	187	0	0	11,296	49,257	
164	AAD007	7210	Student Support Services	Program Coordinator II	Camacho, Johanna L.	06-Sep-2004	M-6	49,093	0	0	07-Jun-2019	620	49,713	13,835	495	0	712	187	2,512	204	17,945	67,658	
165	AAD093	7211	Night Administration	Administrative Aide	Cabrilo, Antonita F.	18-Dec-1995	F-15	37,186	0	0	07-Mar-2020	0	37,186	10,349	0	0	539	187	6,340	373	17,768	54,974	
166	AAD149	7211	Night Administration	Program Specialist	Hosel, Huan F.	12-Oct-2015	K-8-b	54,420	0	0	01-Jan-2019	1,429	55,849	15,543	495	0	789	187	6,340	373	23,727	79,575	
167	AAD116	7220	Health Services Center	Licensed Practical Nurse I	Mul, Eva Marie L.	21-Feb-2014	NN-5	32,388	0	0	28-Feb-2019	818	33,206	9,241	495	0	470	187	6,340	373	17,106	50,312	
168	AAD108	7220	Health Services Center	Instructor	Batacan, Emma R.	30-Jul-2007	J-12-c	65,097	0	0	01-Aug-2019	380	65,477	18,222	0	0	944	187	1,986	0	21,339	86,816	
169	AAD080	7420	Center for Student Involvement	Program Specialist	Leon Guerrero, Barbara B.	15-Aug-2005	K-12-d	65,095	0	0	01-Jan-2019	1,709	66,804	18,591	495	0	944	187	2,512	204	22,933	89,737	
170	AAD106	7420	Center for Student Involvement	Program Coordinator II	Lizama, Donnie L.	10-Sep-2007	M-5	47,299	0	0	06-Oct-2018	1,794	49,093	13,663	0	0	686	187	4,567	269	19,371	68,464	
171	AAD013	7420	Center for Student Involvement	Program Coordinator I	Leon Guerrero, Latisha A.	05-Jan-2015	K-5	39,350	0	0	05-Jan-2019	1,118	40,468	11,262	495	0	571	187	2,512	204	15,231	55,699	
172	AAD009	7510	Technology - Office Technology	Associate Professor	Balbin, Sandy R.	21-Aug-1989	L-12-c	73,473	0	0	01-Aug-2019	429	73,902	20,567	0	0	1,065	187	1,246	204	23,269	97,171	
173	AAD011	7510	Technology - Office Technology	Associate Professor	Concepcion, Tonirose R.	01-Oct-2013	L-8-a	61,425	0	0	01-Aug-2019	358	61,783	17,194	495	0	891	187	1,246	204	20,217	82,000	
174	AAD073	7610	Assessment and Counseling	Administrative Assistant	Anderson, Catherine B.	02-Oct-2006	J-7	38,845	0	0	01-Feb-2020	0	38,845	10,811	495	0	563	187	1,246	204	13,506	52,351	
175	AAD102	7610	Assessment and Counseling	Associate Professor	Sablan, Sally C.	01-Oct-2010	L-14-b	78,773	0	0	01-Aug-2019	460	79,233	22,050	495	0	1,142	187	2,772	0	26,447	105,879	
176	AAD103	7610	Assessment and Counseling	Associate Professor	Terlaje, Patricia M.	03-Dec-2002	L-14-a	77,993	0	0	01-Aug-2019	455	78,448	21,832	495	0	1,131	187	0	0	23,645	102,093	
177	AAD104	7610	Assessment and Counseling	Associate Professor	Lizama, Troy E.	06-Nov-2000	L-13-d	77,221	0	0	01-Aug-2019	450	77,671	21,616	495	0	1,120	187	1,246	204	24,868	102,539	
178	AAD107	7610	Assessment and Counseling	Associate Professor	Roberto, Anthony J.	01-Oct-2009	L-14-a	77,993	0	0	01-Aug-2019	455	78,448	21,832	0	0	1,131	187	6,340	373	29,863	108,311	
179	AAD131	7620	Enrollment Services	Instructor	Arce, Imelda D.	16-Sep-1991	J-15-c	63,705	0	0	01-Aug-2019	372	64,077	17,833	0	0	924	187	0	0	18,943	83,020	
180	AAD071	7630	Accommodative Services	Program Specialist	Payne, John F.	13-Aug-2012	K-11-b	61,322	0	0	01-Jan-2019	1,610	62,932	17,514	495	0	889	187	1,246	204	20,535	83,467	



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Input by Department											Input by Department											
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)				
No.	Position Number	Home	Organization	Position Title I/	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Increment		Benefits										
										Date	Am't.	(E+F+G+I)	Retirement (J * 27.83%)	Retire (DDI) 19.01*26PP)	Social Security (6.2% * J)	Medicare (1.45% * J)	Life 3/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R)	
181	AAD014	7710	Technology - Computer Science	Professor	Teng, Zhaopel	07-Aug-2001	M-14-d	91,607	0	0	01-Aug-2019	534	92,141	25,643	495	0	1,328	187	1,246	204	29,103	121,245
182	AAD020	7710	Technology - Computer Science	Instructor	**Vacant-Setzer, M.	Vacant	J-16-d	66,955	0	0	Vacant	0	66,955	18,634	0	0	971	187	6,340	373	26,504	93,459
183	AAD021	7710	Technology - Computer Science	Assistant Professor	Flores, Yvonne C.	03-Aug-1998	K-11-d	62,555	0	0	01-Aug-2019	365	62,920	17,511	0	0	907	187	1,246	204	20,055	82,975
184	AAD146	7750	English	Professor	Tenorio, Juanita M.	22-Jan-2003	M-13-b	86,298	0	0	01-Aug-2019	503	86,801	24,157	495	0	1,251	187	2,512	204	28,806	115,608
185	AAD022	7810	Technology - Electronics	Assistant Professor	Lee, Hee Suk	01-Oct-2013	K-11-c	61,935	0	0	01-Aug-2019	361	62,296	17,337	495	0	898	187	2,512	0	21,429	83,725
186	AAD026	7810	Technology - Electronics	Instructor	Tyquiengco, Ricky S.	08-Aug-2008	J-10-d	52,731	0	0	01-Aug-2019	308	53,039	14,761	495	0	765	187	0	0	16,207	69,246
187	AAD037	7810	Technology - Electronics	Instructor	Atalig, Adrian M.	01-Aug-2010	J-6-d	44,971	0	0	01-Aug-2019	262	45,233	12,588	495	0	652	187	1,246	0	15,169	60,402
188	AAD161	7810	Technology - Electronics	Instructor	Kuper, Terry F.	01-Aug-2012	J-15-b	69,081	0	0	01-Aug-2019	403	69,484	19,337	495	0	1,002	187	1,671	229	22,921	92,405
189	AAD166	7810	Technology - Electronics	Assistant Instructor	Calbang, Joegines P.	11-Aug-2017	I-2-c	33,314	0	0	01-Aug-2019	194	33,508	9,325	495	0	483	187	2,512	204	13,206	46,715
190	AAD172	7810	Technology - Electronics	Instructor	Angay, Roderick R.	12-Aug-2016	J-3-a	38,741	0	0	LTA	0	38,741	10,782	495	0	562	187	1,246	204	13,475	52,216
191	AAD095	7950	Learning Resource Center	Assistant Professor	Matson, Christine B.	27-Aug-2002	K-11-a	72,280	0	0	01-Aug-2019	422	72,702	20,233	495	0	1,048	187	6,340	373	28,676	101,378
192	AAD096	7950	Learning Resource Center	Associate Professor	Neff, Bernard R.	03-Sep-1996	L-11-a	75,807	0	0	01-Aug-2019	442	76,249	21,220	495	0	1,099	187	2,512	204	25,717	101,967
193	AAD097	7950	Learning Resource Center	Library Technician Supervisor	Sgambelluri, Juanita I.	23-Aug-2004	J-11	44,015	0	0	23-Feb-2020	0	44,015	12,249	0	0	638	187	2,772	373	16,220	60,235
194	AAD099	7950	Learning Resource Center	Library Technician II	Cheipot, Steve S.	12-Mar-2001	H-9	35,287	0	0	30-Sep-2019	93	35,380	9,846	495	0	512	187	1,246	204	12,490	47,870
195	AAD100	7950	Learning Resource Center	Library Technician I	Manglos, Roland M.	11-Apr-2016	F-3	24,960	0	0	11-Apr-2019	473	25,433	7,078	496	0	362	187	0	0	8,123	33,556
196	AAD025	8000	Dean's Office - CCS	Assistant Professor	Tam, Wilson W.	29-Jan-2001	K-11-b	61,322	0	0	01-Aug-2019	358	61,680	17,165	0	0	889	187	2,772	373	21,387	83,066
197	AAD087	8000	Dean's Office - CCS	Associate Professor	Toves, Rebecca T.	01-Oct-2012	L-14-d	80,357	0	0	01-Aug-2019	469	80,826	22,494	0	0	1,165	187	3,839	229	27,914	108,740
198	AAD164	8000	Dean's Office - CCS	Assistant Professor	Lopez, II, Jose B.	01-Aug-2011	K-6-d	51,266	0	0	01-Aug-2019	299	51,565	14,351	495	0	743	187	2,512	204	18,492	70,057
199	AAD175	8000	Dean's Office - CCS	Associate Professor	Datuin, Theresa Ann H.	01-Oct-2010	L-9-b	64,558	0	0	01-Aug-2019	377	64,935	18,071	495	0	936	187	1,246	204	21,139	86,074
200	AAD194	8000	Dean's Office - CCS	Assistant Professor	De Oro, Vera S.	05-Feb-1996	K-10-d	60,114	0	0	01-Aug-2019	351	60,465	16,827	495	0	872	187	6,340	373	25,094	85,559
					<b>Total General Funds (01)</b>		<b>10,743,550</b>	<b>0</b>	<b>0</b>		<b>123,938</b>	<b>10,867,488</b>	<b>3,024,422</b>	<b>76,726</b>	<b>0</b>	<b>155,781</b>	<b>37,400</b>	<b>503,545</b>	<b>39,746</b>	<b>3,837,620</b>	<b>14,705,109</b>	
201	AAD024	6730	Nursing and Allied Health - PN	Assistant Professor	Artero, Jennifer B.	01-Oct-2013	K-10-d	60,114	0	0	01-Aug-2019	351	60,465	16,827	0	0	872	187	0	0	17,886	78,351
202	AAD045	6730	Nursing and Allied Health - PN	Nursing & Allied Health Admini	Duenas, Dorothy-Lou	43-313	M-10-c	77,350	0	0	01-Jan-2019	2,030	79,380	22,092	495	0	1,122	187	3,839	229	27,963	107,344
203	AAD050	6730	Nursing and Allied Health - PN	Assistant Instructor	**Vacant-Tyquiengco, R.	42,226	I-7-a	39,850	0	0	Vacant	0	39,850	11,090	495	0	578	187	6,340	373	19,063	58,913
204	AAD058	6730	Nursing and Allied Health - PN	Administrative Assistant	Hiura, Tamara Therese T.	06-Dec-2010	J-5	36,061	0	0	06-Dec-2018	1,138	37,199	10,353	495	0	523	187	4,567	269	16,393	53,593
205	AAD083	6730	Nursing and Allied Health - PN	Assistant Professor	Loveridge, Rosemary J.	01-Oct-2015	K-12-d	65,095	0	0	1-Aug-2019	380	65,475	18,222	495	0	944	187	2,512	204	22,563	88,038
206	AAD162	6730	Nursing and Allied Health - PN	Instructor	Joo-Castro, Lucy H.	12-Aug-2016	J-6-c	44,525	0	0	01-Aug-2019	260	44,785	12,464	495	0	646	187	3,839	229	17,859	62,644
					<b>Total Practical Nursing Funds (01)</b>		<b>322,995</b>	<b>0</b>	<b>0</b>		<b>4,159</b>	<b>327,153</b>	<b>91,047</b>	<b>2,475</b>	<b>0</b>	<b>4,683</b>	<b>1,122</b>	<b>21,097</b>	<b>1,304</b>	<b>121,728</b>	<b>448,882</b>	
207	AAD049	7615	Assessment and Counseling - Vc	Instructor	Oliveros, Sharon J.	10-Aug-2015	J-5-c	42,788	0	0	01-Aug-2019	250	43,038	11,977	495	0	620	187	2,512	204	15,996	59,033
208	AAD163	7615	Assessment and Counseling - Vc	Assistant Professor	Analista, Hernalin R.	01-Oct-2010	K-12-d	65,095	0	0	01-Aug-2019	380	65,475	18,222	495	0	944	187	0	0	19,847	85,322
209	AAD170	7615	Assessment and Counseling - Vc	Assistant Professor	Rosario, Barbara A.	10-Aug-2015	K-5-d	49,266	0	0	01-Aug-2019	287	49,553	13,791	495	0	714	187	2,512	204	17,903	67,456
210	AAD178	7615	Assessment and Counseling - Vc	Associate Professor	Nanpel, Rose Marie D.	01-Oct-2010	L-12-d	74,208	0	0	01-Aug-2019	433	74,641	20,773	495	0	1,076	187	6,340	373	29,244	103,884
211	AAD195	7615	Assessment and Counseling - Vc	Instructor	Muna, Brian C.	01-Aug-2012	J-6-c	44,525	0	0	01-Aug-2019	260	44,785	12,464	495	0	646	187	3,839	229	17,859	62,644
					<b>Total Vocational Guidance Program Funds (01)</b>		<b>275,882</b>	<b>0</b>	<b>0</b>		<b>1,509</b>	<b>277,491</b>	<b>77,226</b>	<b>2,475</b>	<b>0</b>	<b>4,000</b>	<b>985</b>	<b>15,203</b>	<b>1,010</b>	<b>100,849</b>	<b>378,340</b>	
212	AAD047	5050	Continuing Education	Administrative Assistant	**Vacant-Guerrero, T.	Vacant	J-8	40,077	0	0	Vacant	0	40,077	11,153	495	0	581	187	6,340	373	19,130	59,207
213	AAD126	5050	Continuing Education	Program Specialist	**Vacant-Barnhart, T.	Vacant	K-19-b	84,314	0	0	Vacant	0	84,314	23,465	0	0	1,223	187	6,340	373	31,587	115,901
					<b>Total Man Power Development Funds (04)</b>		<b>124,391</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>124,391</b>	<b>34,618</b>	<b>495</b>	<b>0</b>	<b>1,804</b>	<b>374</b>	<b>12,680</b>	<b>746</b>	<b>50,717</b>	<b>175,108</b>	
					<b>Grand Total:</b>		<b>11,466,818</b>	<b>0</b>	<b>0</b>		<b>129,706</b>	<b>11,596,524</b>	<b>3,227,313</b>	<b>82,171</b>	<b>0</b>	<b>166,269</b>	<b>39,831</b>	<b>552,525</b>	<b>42,806</b>	<b>4,110,914</b>	<b>15,707,439</b>	



Government of Guam  
Fiscal Year 2019  
Agency Staffing Pattern  
(PROPOSED)

(BBMR SP-1)

FUNCTIONAL AREA: Education and Culture

DEPARTMENT/AGENCY: Guam Community College

PROGRAM: Institutional SUMMARY

FUND: Federal and NAF

No.	Input by Department											Input by Department												
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)					
	Position Number	Position Title	Name of Incumbent	Hire Date	Grade/ Step	Salary	Overtime	Special*	Increment		Subtotal (E+F+G+I)	Retirement (J * 27.83%)	Retire (DDI) (\$19.01*26)	Social Security (6.2%*J)	Medicare (1.45%*J)	Life 3/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	TOTAL (J + R)				
									Date	Amt.														
SPECIAL FUNDS																								
No.	Position Number	Position Title	Name of Incumbent	Hire Date	Grade/ Step	Salary	Overtime	Special*	Date	Amt.	Subtotal	Retirement (J * 27.83%)	Retire (DDI) (\$19.01*26)	Social Security (6.2%*J)	Medicare (1.45%*J)	Life 3/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	TOTAL (J + R)				
1	NAF043 1030	Communications and Promotion	Graphic Artist Technician I	Cabrera, Angela S.	27-Feb-2015	G-4	27,648	0	0	27-Feb-2019	698	28,346	7,889	495	0	401	187	2,512	204	11,688	40,034			
2	PRE008 1050	Alumni Relations and Fundraising	Program Specialist	Bilong, Danilo Philbert C.	27-Jun-2016	K-9-c	28,598	0	0	01-Jan-2019	751	29,349	8,168	495	0	415	93	1,919	114	11,203	40,552			
3	NAF044 1060	Planning and Development	Administrative Aide	Duenas, Kameryn Lynn B.	16-Oct-2017	F-1	29,171	0	0	16-Oct-2018	878	30,049	8,693	495	0	336	187	0	0	7,711	31,760			
4	NAF014 3020	Management Information Systems	Computer Technician I	Eblacas, Morris E.	05-Oct-2015	H-3	28,558	0	0	05-Oct-2018	1,092	29,650	8,252	495	0	414	187	3,839	229	13,416	43,066			
5	AAD200 3045	Bookstore	Administrative Aide	Castro, Esther Lynn A.	05-Dec-2016	F-2	24,049	0	0	05-Dec-2018	759	24,808	6,904	495	0	349	187	6,340	0	14,275	39,083			
6	NAF002 5000	VP Academic Affairs	Word Processing Secretary II	Blas, Barbara J.	17-May-2011	H-6	31,940	0	0	16-May-2019	504	32,444	9,029	495	0	463	187	0	0	10,174	42,619			
7	NAF042 5020	Admissions	Program Coordinator I	Qultugua, Rosita G.	25-Jul-2016	K-11	48,030	0	0	25-Jul-2020	0	48,030	13,367	0	0	696	187	3,839	229	18,318	66,348			
8	NAF012 6000	Dean's Office - TPS	Administrative Assistant	Aguiar, Marina C.	24-Jan-2011	J-7	38,845	0	0	24-Jan-2020	0	38,845	10,811	495	0	563	187	2,512	204	14,772	53,617			
9	NAF010 6110	Automotive Technology	Instructor	Cejoco, Jose L.	13-Aug-1992	J-14-a	60,013	0	0	01-Aug-2019	350	60,363	16,799	0	0	870	187	6,340	373	24,569	84,932			
10	NAF009 6210	Education	Assistant Professor	Ellen, Deborah	12-Aug-2016	K-5-c	48,778	0	0	01-Aug-2019	285	49,063	13,654	495	0	707	187	2,512	204	17,759	66,822			
11	NAF048 6210	Education	Assistant Instructor	Rosario, Kirsten L.	12-Aug-2016	I-2-a	32,652	0	0	01-Aug-2019	190	32,842	9,140	495	0	473	187	2,772	373	13,441	45,283			
12	AAD054 6420	Criminal Justice Social Science S	Assistant Professor	Roberto, Joachim P.	01-Aug-2016	K-6-c	50,759	0	0	01-Aug-2019	296	51,055	14,209	495	0	736	187	2,512	204	18,343	69,398			
13	NAF041 6420	Criminal Justice Social Science S	Instructor	Franquez, Arwen	05-Sep-2017	J-3-a	38,741	0	0	LTA	0	38,741	10,782	495	0	562	187	0	0	12,025	50,766			
14	NAF020 6550	Bus and VisCom - Visual Com	Assistant Instructor	Healy, Paul J.	01-Aug-2012	I-6-b	38,671	0	0	01-Aug-2019	226	38,897	10,825	495	0	561	187	3,839	229	16,136	55,032			
15	NAF040 6550	Bus and VisCom - Visual Com	Instructor	Cepeda, Nita Jeannette P.	10-Aug-2015	J-4-b	40,711	0	0	01-Aug-2019	237	40,948	11,396	495	0	590	187	6,340	373	19,381	60,330			
16	NAF025 6810	Hospitality and Tourism	Assistant Professor	Ji, Eric V.	01-Aug-2014	K-5-d	49,266	0	0	01-Aug-2019	287	49,553	13,791	495	0	714	187	1,246	204	16,637	66,190			
17	AAD059 6820	Culinary and Foodservices	Instructor	Kerner, Paul N.	10-Aug-2007	J-11-a	53,259	0	0	01-Aug-2019	311	53,570	14,908	495	0	772	187	1,246	204	17,813	71,382			
18	NAF028 6970	Bus and VisCom - Marketing	Administrative Aide	Quinata, Christine D.	20-Apr-2015	F-4	25,906	0	0	20-Apr-2019	491	26,397	7,346	495	0	376	187	4,567	269	13,240	39,637			
19	NAF047 6990	Bus and VisCom - Supv Mgmt	Instructor	*Vacant-Maloney, P.	Vacant	J-3-a	38,741	0	0	LTA	0	38,741	10,782	495	0	562	187	6,340	373	18,738	57,479			
20	AAD120 7000	Dean's Office - TSS	Administrative Aide	Aquino, Rosemarie C.	01-Aug-2014	F-5	26,888	0	0	01-Aug-2019	0	26,888	7,483	0	0	390	187	1,246	204	9,510	36,398			
21	NAF052 7000	Dean's Office - TSS	Program Coordinator I	Damian, Eleanor A.	30-Oct-2017	K-1	33,904	0	0	30-Oct-2018	1,292	35,196	9,795	495	0	492	187	6,340	373	17,682	52,878			
22	NAF053 7000	Dean's Office - TSS	Program Coordinator I	Cruz, Gerald A.	24-Jul-2017	K-2	35,196	0	0	24-Jul-2019	334	35,530	9,888	495	0	510	187	2,512	204	13,796	49,326			
23	NAF054 7000	Dean's Office - TSS	Administrative Aide	Toves, Jeslin	16-Oct-2017	F-1	23,171	0	0	16-Oct-2018	878	24,049	6,693	495	0	336	187	0	0	7,711	31,760			
24	NAF022 7120	Math and Science - Science	Assistant Professor	Paulino, Ronaldo M.	10-Aug-2015	K-5-d	49,266	0	0	01-Aug-2019	287	49,553	13,791	495	0	714	187	1,246	204	16,637	66,190			
25	AAD002 7220	Health Services Center	Administrative Assistant	Mesa, Genevieve P.	13-Jan-2009	J-5	36,067	0	0	07-Oct-2018	1,360	37,427	10,416	495	0	523	187	1,671	229	13,521	50,948			
26	AAD084 7750	English	Instructor	Sullivan, William B.	11-Aug-2017	J-3-a	38,735	0	0	LTA	0	38,735	10,780	495	0	562	187	0	0	12,024	50,759			
27	AAD137 7750	English	Assistant Professor	Bollinger, Simone E.	01-Aug-2016	K-7-c	52,820	0	0	01-Aug-2019	308	53,128	14,786	495	0	766	187	3,839	229	20,301	73,430			
28	NAF023 7750	English	Assistant Professor	Dela Cruz, Tressa C.	01-Oct-2016	K-6-c	50,759	0	0	01-Aug-2019	296	51,055	14,209	495	0	736	187	1,986	269	17,882	68,937			
29	NAF027 7750	English	Assistant Professor	Ventura, Desiree T.	01-Aug-2013	K-6-d	51,266	0	0	01-Aug-2019	299	51,565	14,351	495	0	743	187	0	0	15,776	67,341			
30	AAD201 7950	Learning Resource Center	Library Technician I	Cayabyab, Dolores T.	22-Jan-2013	F-5	26,888	0	0	22-Jan-2019	764	27,652	7,696	495	0	390	187	0	0	8,272	35,925			
31	NAF021 8000	Dean's Office - CCS	Assistant Professor	Unten, Trisha D.	01-Aug-2013	K-5-d	49,266	0	0	01-Aug-2018	287	49,553	13,791	495	0	714	187	0	0	15,187	64,740			
32	NAF024 8000	Dean's Office - CCS	Assistant Professor	Maloney, Kathryn I.	10-Aug-2015	K-4-d	47,344	0	0	01-Aug-2019	276	47,620	13,253	495	0	686	187	0	0	14,621	62,241			
33	NAF026 8000	Dean's Office - CCS	Assistant Professor	Leon Guerrero, Bertha M.	11-Jan-2013	K-5-b	48,295	0	0	01-Aug-2019	282	48,577	13,519	495	0	700	187	2,512	204	17,617	66,194			
							<b>Total Non-Appropriated Funds (11):</b>				<b>1,298,201</b>	<b>0</b>	<b>0</b>	<b>14,019</b>	<b>1,312,220</b>	<b>365,191</b>	<b>14,355</b>	<b>0</b>	<b>18,824</b>	<b>6,077</b>	<b>80,027</b>	<b>5,702</b>	<b>490,176</b>	<b>1,802,395</b>
34	NAF039 5050	Continuing Education	Program Coordinator I	Gozo, Krizia Arianne L.	16-Nov-2015	K-1	33,904	0	0	LTA	0	33,904	9,435	495	0	492	187	1,246	204	12,059	45,963			
35	NAF057 5050	Continuing Education	Program Coordinator I	Duenas, Leifani V.	30-Oct-2017	K-1	33,904	0	0	LTA	0	33,904	9,435	495	0	492	187	0	0	10,609	44,513			
36	AAD122 5050	Continuing Education	Program Specialist	Guerrero, Phillip C.	15-Jun-2015	K-8-a	53,881	0	0	01-Jan-2019	1,414	55,295	15,389	495	0	781	187	6,340	373	23,565	78,860			
37	AS0012 5050	Continuing Education	Program Specialist	Cruz, Melvin D.	01-May-2017	K-6-b	50,256	0	0	LTA	0	50,256	13,989	495	0	729	187	1,986	269	17,652	67,908			
38	NAF003 5050	Continuing Education	Administrative Aide	Sarmiento, Laurie Danielle N.	16-Oct-2017	F-1	23,171	0	0	16-Oct-2018	878	24,049	6,693	495	0	336	187	0	0	7,711	31,760			
39	NAF013 5050	Continuing Education	Test Examiner	Fernandez, Stephanie Ann C.	20-Feb-2017	H-2	27,525	0	0	20-Feb-2019	695	28,220	7,854	495	0	399	187	0	0	8,935	37,155			
							<b>Total Non-Appropriated Funds (12):</b>				<b>222,641</b>	<b>0</b>	<b>0</b>	<b>2,988</b>	<b>225,629</b>	<b>62,792</b>	<b>2,970</b>	<b>0</b>	<b>3,228</b>	<b>1,122</b>	<b>9,572</b>	<b>846</b>	<b>80,531</b>	<b>306,159</b>

Government of Guam  
Fiscal Year 2019  
Agency Staffing Pattern  
(PROPOSED)

[BBMR SP-1]

Input by Department													Input by Department										
(A)	(B)		(C)	(D)	(E)	(F)	(G)	(H)		(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)			
No.	Position Number	Department	Position Title	Name of Incumbent	Hire Date	Grade/Step	Salary	Overtime	Special*	Increment		Subtotal (E+F+G+I)	Benefits							Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL
										Date	Amt.		Retirement (J * 27.83%)	Retire (DDI) (\$19.01*26)	Social Security (6.2%*J)	Medicare (1.45%*J)	Life 3/						
40	NAF004	1050	Alumni Relations and Fundraisin	Program Specialist	Datuin, Bonnie Mae M.	06-Jun-2011	K-9-a	56,069	0	0	01-Jan-2019	1,472	57,541	16,014	495	0	813	187	6,340	373	24,222	81,762	
41	NAF055	1050	Alumni Relations and Fundraisin	Program Coordinator II	Santos, Eugene H.	03-Jan-2017	M-1	40,762	0	0	LTA	0	40,762	11,344	495	0	591	187	2,512	204	15,333	56,095	
42	NAF056	1050	Alumni Relations and Fundraisin	Administrative Aide	**Vacant-Bautista, Justine C.	Vacant	F-1	23,171	0	0	Vacant	0	23,171	6,448	495	0	336	187	6,340	373	14,179	37,350	
	PRE008	1050	Alumni Relations and Fundraisin	Program Specialist	Bilong, Danilo Philbert C.	27-Jun-2016	K-9-c	28,598	0	0	01-Jan-2019	751	29,349	8,168	495	0	415	93	1,919	114	11,203	40,552	
<b>Total Non-Appropriated Funds (L3):</b>								<b>148,600</b>	<b>0</b>	<b>0</b>		<b>2,223</b>	<b>150,823</b>	<b>41,974</b>	<b>1,980</b>	<b>0</b>	<b>2,155</b>	<b>654</b>	<b>17,111</b>	<b>1,064</b>	<b>64,938</b>	<b>215,760</b>	
43	FED045	6550	Bus and VisCom - Visual Com	Instructor	Uzama, Sean	12-Aug-2016	J-3-a	38,735	0	0	LTA	0	38,735	10,780	495	0	562	187	2,772	0	14,796	53,531	
44	FED024	1060	Planning and Development	Administrative Assistant	Chamberlain, Antonia M.	12-Jan-2001	J-13	46,852	0	0	29-Jan-2019	1,115	47,967	13,349	0	0	679	187	0	0	14,215	62,182	
45	FED016	6610	Adult Basic Education	Administrative Assistant	**Vacant-Damian, E.	Vacant	J-1	31,075	0	0	Vacant	0	31,075	8,648	495	0	451	187	6,340	373	16,494	47,569	
46	FED039	6610	Adult Basic Education	Office Aide	Camacho, Sheena Ann G.	27-May-2015	C-1	17,763	0	0	LTA	0	17,763	4,943	495	0	258	187	2,772	373	9,028	26,791	
47	FED043	6610	Adult Basic Education	Program Specialist	Garcia, Ava M.	25-Jul-2010	K-8-c	54,965	0	0	01-Jan-2019	1,443	56,408	15,698	495	0	797	187	6,340	373	23,890	80,298	
48	FED038	6610	Adult Basic Education	Program Coordinator I	Quan, Jaclyn L.	24-Jul-2013	K-4	37,914	0	0	04-May-2019	598	38,512	10,718	495	0	550	187	1,246	204	13,400	51,912	
49	FED011	7910	TRIO Programs	Program Specialist	Sablan, Fermina A.	06-May-2015	K-8-a	53,881	0	0	01-Jan-2019	1,414	55,295	15,389	495	0	781	187	1,671	229	18,752	74,047	
50	FED012	7910	TRIO Programs	Administrative Aide	Castro, Amanda T.	11-Jan-2016	F-1	23,171	0	0	LTA	0	23,171	6,449	495	0	336	93	0	0	7,373	30,544	
51	FED018	7910	TRIO Programs	Program Coordinator II	Fathal, James	01-Sep-2015	M-1	40,768	0	0	LTA	0	40,768	11,346	495	0	591	187	3,839	229	16,687	57,455	
<b>Total Federal Funds:</b>								<b>345,125</b>	<b>0</b>	<b>0</b>		<b>4,570</b>	<b>349,695</b>	<b>97,320</b>	<b>3,960</b>	<b>0</b>	<b>5,004</b>	<b>1,589</b>	<b>24,980</b>	<b>1,781</b>	<b>134,634</b>	<b>484,329</b>	
<b>Grand Total:</b>								<b>2,014,566</b>	<b>0</b>	<b>0</b>		<b>23,799</b>	<b>2,038,366</b>	<b>567,277</b>	<b>23,265</b>	<b>0</b>	<b>29,211</b>	<b>9,442</b>	<b>131,690</b>	<b>9,393</b>	<b>770,278</b>	<b>2,808,644</b>	



**Government of Guam  
Fiscal Year 2019  
Agency Staffing Pattern  
(CURRENT) as of 01.06.2018**

[BBMR SP-1]

**FUNCTIONAL AREA:** Education and Culture  
**DEPARTMENT/AGENCY:** Guam Community College  
**PROGRAM:** Institutional SUMMARY  
**FUND:** General and MDF (as of 01.06.2018)

Input by Department											Input by Department											
No.	Position Number	Home	Organization	Position Title	Name of Incumbent	Grade/Step	Salary	Overtime	Special*	Increment		(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)	
										Date	Amt.											Subtotal
1	PRE004	1010	Office of the President	Administrative Secretary II	Guerrero, Bertha M.	19-Mar-2012	I-7	35,744	0	0	19-Sep-2018	0	35,744	9,948	495	0	518	186	2,511	203	13,861	49,605
2	PRE005	1010	Office of the President	President	Okada, Mary A.	16-Jun-2007	R-14-a	171,193	0	0	01-Jan-2018	0	171,193	47,643	0	0	2,482	186	3,636	1,236	55,183	226,376
3	PRE006	1010	Office of the President	Private Secretary	Muna, Esther A.	01-Oct-2007	I-11	40,501	0	0	01-Apr-2019	0	40,501	11,271	495	0	587	186	0	0	12,540	53,041
4	PRE007	1020	P.O.S.T. Commission	Program Specialist	Santo Tomas, Dennis J.	12-Sep-2016	K-8-c	54,965	0	0	01-Jan-2018	0	54,965	15,297	495	0	797	186	0	0	16,775	71,740
5	PRE002	1030	Communications and Promotion	Assistant Director	Flores, Jayne T.	27-Jul-2009	O-6-d	86,587	0	0	01-Jan-2018	0	86,587	24,097	495	0	1,256	186	1,670	228	27,932	114,519
6	ASD001	1060	Planning and Development	Administrative Assistant	Arceo, Josephine T.	12-Feb-1990	J-15	49,872	0	0	14-Aug-2019	0	49,872	13,879	495	0	723	186	4,567	268	20,119	69,991
7	ASD004	1060	Planning and Development	Program Coordinator I	DeVera, Eva E.	28-Aug-2017	K-1	33,904	0	0	28-Aug-2018	0	33,904	9,435	495	0	492	186	0	0	10,608	44,512
8	ASD016	1060	Planning and Development	Program Specialist	Johns, Priscilla C.	04-Aug-2014	K-11-c	61,935	0	0	01-Jan-2018	0	61,935	17,237	0	0	898	186	2,511	203	21,035	82,970
9	ASD021	1060	Planning and Development	Assistant Director	Perez, Doris C.	11-Jun-2001	O-9-d	97,568	0	0	01-Jan-2018	0	97,568	27,153	0	0	1,415	186	1,245	203	30,202	127,770
10	PRE009	1060	Planning and Development	Sustainability & Project Coord	Palacios, Francisco E.	18-Aug-2014	I-7-d	60,817	0	0	01-Jan-2018	0	60,817	16,925	495	0	882	186	4,567	268	23,323	84,140
11	AA0079	1061	High School Equivalency	Test Examiner	Cruz, Evangeline P.	05-Dec-1994	I-10	39,250	0	0	10-Dec-2017	0	39,250	10,923	0	0	569	186	4,567	268	16,513	55,763
12	ASD009	1065	Facilities	Refrigeration Mechanic II	Mantanoa, Jonathan P.	17-Apr-2017	I-4	31,970	0	0	17-Apr-2018	0	31,970	8,897	495	0	464	186	6,339	372	16,753	48,723
13	ASD022	1065	Facilities	Maintenance Worker	Toves, III, Albert S.	27-Jun-2011	H-5	30,774	0	0	27-Jun-2018	0	30,774	8,564	495	0	446	186	6,339	372	16,403	47,177
14	ASD033	1065	Facilities	Program Specialist	Arriola, Jr., Franklin P.	03-Apr-2017	K-6-b	50,256	0	0	3-Apr-2018	0	50,256	13,986	495	0	729	186	2,511	203	18,110	68,366
15	ASD034	1065	Facilities	Maintenance Worker	**Vacant-Mangiona, R.	Vacant	H-3	28,568	0	0	Vacant	0	28,568	7,950	495	0	414	186	6,339	372	15,757	44,325
16	ASD036	1065	Facilities	Maintenance Worker	Blas, Jerome F.	20-Mar-2017	H-6	31,949	0	0	20-Mar-2018	0	31,949	8,891	495	0	463	186	1,245	0	11,281	43,229
17	ASD037	1065	Facilities	Maintenance Specialist	Roberto, Joey C.	27-Dec-2016	I-5	33,176	0	0	28-Dec-2017	0	33,176	9,233	495	0	481	186	2,511	203	13,109	46,285
18	ASD041	1065	Facilities	Maintenance Supervisor	Pritchard, Richard W.	23-Feb-2015	I-3	39,865	0	0	23-Feb-2018	0	39,865	11,122	495	0	579	186	6,339	372	19,094	59,059
19	ASD048	1065	Facilities	Maintenance Worker	Tyquengco, Jon J.	24-Jun-2013	H-5	30,774	0	0	24-Jun-2018	0	30,774	8,564	495	0	446	186	2,551	203	12,446	43,220
20	ASD026	1065	Facilities	Refrigeration Mechanic I	Mendiola, Corey James A.	19-Jun-2017	H-1	26,520	0	0	19-Jun-2018	0	26,520	7,381	495	0	385	186	0	0	8,446	34,966
21	BFD013	3000	VP Finance and Administration	Administrative Assistant	Cruz, Vivian D.	11-Sep-2006	J-10	42,661	0	0	11-Mar-2019	0	42,661	11,873	0	0	619	186	0	0	12,677	55,338
22	BFD022	3000	VP Finance and Administration	Vice President	Santos, Carmen K.	03-Dec-2007	P-12-a	121,648	0	0	01-Jan-2018	0	121,648	33,855	495	0	1,764	186	2,771	372	39,443	161,091
23	ASD017	3000	VP Finance and Administration	Administrative Aide	Duenas, Debbie C.	13-Mar-2017	F-8	29,883	0	0	13-Mar-2018	0	29,883	8,316	495	0	433	186	4,567	268	14,266	44,149
24	BFD003	3010	Business Office	Accountant I	Mayo, Lucille A.	09-Nov-2015	K-3	36,525	0	0	09-Nov-2018	0	36,525	10,165	495	0	530	186	0	0	11,376	47,901
25	BFD004	3010	Business Office	Accountant I	Lam, Pik Man	16-Aug-2010	K-5	39,354	0	0	16-Aug-2018	0	39,354	10,952	495	0	571	186	1,245	0	13,449	52,803
26	BFD005	3010	Business Office	Accountant II	Guerrero, Carol A.	04-Mar-1997	M-10	55,952	0	0	29-Sep-2018	0	55,952	15,571	495	0	811	186	2,511	203	19,778	75,730
27	BFD008	3010	Business Office	Cashier II	Okada, Roma P.	25-Apr-2016	F-2	24,049	0	0	25-Apr-2018	0	24,049	6,693	495	0	349	186	0	0	7,723	31,772
28	BFD009	3010	Business Office	Accounting Technician I	Mesa, Catherine S.	03-Jun-2013	H-5	30,774	0	0	03-Jun-2018	0	30,774	8,564	495	0	446	186	3,838	228	13,758	44,532
29	BFD010	3010	Business Office	Accountant II	Santos Torres, Linda	05-Jan-1995	M-9	54,238	0	0	10-Feb-2019	0	54,238	15,094	495	0	786	186	2,511	203	19,276	73,514
30	BFD012	3010	Business Office	General Accounting Supervisor	San Nicolas, Cheryl B.	29-Jan-2003	P-5	64,397	0	0	18-Feb-2018	0	64,397	17,922	0	0	934	186	0	0	19,041	83,438
31	BFD015	3010	Business Office	Accounting Technician II	Borja, Levonne G.	04-Jan-2016	I-2	29,679	0	0	04-Jan-2018	0	29,679	8,260	495	0	430	186	6,339	372	16,082	45,761
32	BFD029	3010	Business Office	Controller	Limtuatco, Edwin E.	18-Jan-2011	N-9-a	83,069	0	0	01-Jan-2018	0	83,069	23,118	495	0	1,205	186	1,670	228	26,902	109,971
33	BFD030	3010	Business Office	Accounting Technician I	Sablán, Darlynn T.	25-Mar-2013	H-5	30,774	0	0	25-Mar-2018	0	30,774	8,564	495	0	446	186	1,670	228	11,590	42,364
34	ASD002	3020	Management Information System	Systems Programmer	Bautista, Kenneth C.	06-Jun-2005	N-10	61,796	0	0	06-Jun-2018	0	61,796	17,198	0	0	896	186	2,511	203	20,994	82,790
35	ASD005	3020	Management Information System	Computer Operator II	David, Margarita Q.	19-Nov-1990	I-17	48,859	0	0	22-Nov-2019	0	48,859	13,597	0	0	708	186	1,986	0	16,478	65,337
36	ASD006	3020	Management Information System	Computer Technician II	De Roca, Victor F.	27-Jul-2015	J-3	33,476	0	0	27-Jul-2018	0	33,476	9,316	495	0	485	186	2,771	0	13,254	46,730
37	ASD007	3020	Management Information System	Teleprocessing Netwk Coord	Reyes, Richard J.	29-Jul-2013	K-5	39,350	0	0	29-Jul-2018	0	39,350	10,951	495	0	571	186	2,511	203	14,917	54,267
38	ASD008	3020	Management Information System	Computer Systems Analyst II	Marquez, Andrew C.	06-Mar-2017	M-1	40,768	0	0	6-Mar-2018	0	40,768	11,346	495	0	591	186	2,511	203	15,332	56,100
39	ASD010	3020	Management Information System	Data Processing Systems Admin	Camacho, Francisco C.	23-Aug-1999	N-9-c	84,739	0	0	01-Jan-2018	0	84,739	23,583	0	0	1,229	186	6,339	372	31,709	116,448
40	ASD011	3020	Management Information System	Teleprocessing Netwk Coord	Camacho, Christopher J.	03-Feb-2003	K-7	42,389	0	0	17-Mar-2019	0	42,389	11,797	495	0	615	186	3,838	228	17,158	59,547
41	ASD025	3020	Management Information System	Computer Technician II	De Leon, Benedict C.	31-Oct-2005	J-5	36,061	0	0	30-Apr-2018	0	36,061	10,036	495	0	523	186	1,245	203	12,688	48,749



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No.	Input by Department										Input by Department											
	(A)	(B)			(C)		(D)	(E)	(F)	(G)	(H)		(I)	Benefits					(R)	(S)		
	Position Number	Home	Organization	Position Title	Name of Incumbent	Grade/Step	Salary	Overtime	Special*	Increment		Subtotal (E+F+G+I)	Retirement (J * 27.83%)	Retire (DDI) (\$19.01*26PP)	Social Security (6.2%*J)	Medicare (1.45%*J)	Life I/	Medical (Premium)	Dental (Premium)	Total Benefits K thru Q	TOTAL (J + R)	
										Date	Am't.											
42	ASD027	3020	Management Information Systems	Computer Systems Analyst II	Dacanay, Gerard L.	04-Jun-2001	M-13	61,456	0	0	04-Jun-2019	0	61,456	17,103	0	0	891	186	2,771	372	21,323	82,779
43	ASD039	3020	Management Information Systems	Systems Programmer	Solidum, Catherine M.	08-Feb-2016	N-3	48,490	0	0	08-Feb-2018	0	48,490	13,495	495	0	703	186	2,511	203	17,593	66,083
44	BFD006	3030	Human Resources	Human Resources Administrator	Muna, Joann W.	27-Dec-1999	N-12-c	95,486	0	0	01-Jan-2018	0	95,486	26,574	0	0	1,385	186	1,245	203	29,592	125,078
45	BFD007	3030	Human Resources	Personnel Specialist IV	San Nicolas, Apolline C.	30-Nov-2015	O-5	57,907	0	0	30-Nov-2018	0	57,907	16,116	495	0	840	186	1,245	203	19,084	76,991
46	BFD023	3030	Human Resources	Personnel Specialist II	Duenas, Ardyce M.	05-Sep-2017	M-1	40,768	0	0	5-Sep-2018	0	40,768	11,346	495	0	591	186	1,245	203	14,066	54,834
47	BFD025	3030	Human Resources	Personnel Specialist I	Siguenza, Rose Marie L.	12-Jan-2004	K-10	46,550	0	0	12-Jan-2018	0	46,550	12,955	495	0	675	186	2,511	203	17,025	63,575
48	BFD031	3030	Human Resources	Personnel Assistant I	Manibusan, Doreen M.	25-Feb-2013	G-13	37,283	0	0	25-Feb-2019	0	37,283	10,376	495	0	541	186	0	0	11,597	48,880
49	BFD011	3040	Materials Management	Proc & Inventory Administrator	Evangelista, Joleen M.	19-Jul-2004	M-10-b	76,585	0	0	01-Jan-2018	0	76,585	21,314	495	0	1,110	186	1,245	0	24,350	100,935
50	BFD016	3040	Materials Management	Buyer II	Palacios, Patricia U.	08-May-2017	F-5	33,182	0	0	08-May-2018	0	33,182	9,235	0	0	481	186	3,838	228	13,968	47,150
51	BFD017	3040	Materials Management	Inventory Management Officer	Rios, Theda R.	01-Nov-2010	J-5	36,067	0	0	01-Nov-2018	0	36,067	10,037	495	0	523	186	2,511	203	13,955	50,022
52	BFD018	3040	Materials Management	Supply Expediter	Williams, Isaac K.	12-Jun-2017	E-1	21,091	0	0	12-Jun-2018	0	21,091	5,870	495	0	306	186	2,511	203	9,570	30,661
53	BFD020	3040	Materials Management	Buyer I	**Vacant-Palacios, P.	Vacant	H-5	30,774	0	0	Vacant	0	30,774	8,564	0	0	446	186	6,339	372	15,908	46,682
54	BFD032	3040	Materials Management	Buyer I	Camacho, John J.	24-Feb-2014	H-4	29,650	0	0	24-Feb-2018	0	29,650	8,252	495	0	430	186	2,511	203	12,077	41,727
55	BFD001	3045	Bookstore	Bookstore Manager	Okada, Daniel T.	08-Aug-2011	L-5	43,051	0	0	08-Aug-2018	0	43,051	11,981	495	0	624	186	0	0	13,286	56,337
56	AAD036	3050	Academic Technology	Program Specialist	Gims, Wesley T.	17-Feb-1998	K-11-b	61,322	0	0	01-Jan-2018	0	61,322	17,066	495	0	889	186	1,245	203	20,084	81,406
57	BFD014	3060	Student Financial Aid	Program Coordinator I	Casimiro, Felixberto C.	27-Aug-2017	K-3	36,525	0	0	27-Aug-2018	0	36,525	10,165	495	0	530	186	0	0	11,376	47,901
58	BFD026	3060	Student Financial Aid	Coordinator, Financial Aid	Rios, Esther A.	09-Jun-2013	L-7-d	60,817	0	0	01-Jan-2018	0	60,817	16,925	495	0	882	186	1,986	268	20,742	81,559
59	BFD027	3060	Student Financial Aid	Program Coordinator II	Guerrero, Vivian C.	31-Dec-2007	M-8	52,570	0	0	30-Dec-2018	0	52,570	14,630	0	0	762	186	2,511	203	18,292	70,862
60	ASD003	3070	Environmental Health and Safety	Environ Health & Safety Admin	Manjona, Gregorio T.	20-Sep-2004	L-9-a	63,919	0	0	01-Jan-2018	0	63,919	17,789	495	0	927	186	0	0	19,396	83,315
61	ASD020	3070	Environmental Health and Safety	Safety Inspector I	Diaz, John L.	15-Feb-2010	H-6	34,439	0	0	24-Oct-2018	0	34,439	9,584	495	0	499	186	0	0	10,765	45,204
62	AAD077	5000	VP Academic Affairs	Administrative Officer	Atoigue, Ana Mari C.	08-Jul-2013	L-5	43,056	0	0	08-Jul-2018	0	43,056	11,982	495	0	624	186	0	0	13,288	56,344
63	AAD078	5000	VP Academic Affairs	Vice President	Somera, Rene Ray D.	16-Oct-2007	P-13-d	130,423	0	0	01-Jan-2018	0	130,423	36,297	495	0	1,691	186	3,838	228	42,935	173,358
64	AAD001	5020	Admissions	Administrative Aide	Untalan, Frances E.	08-Aug-2011	F-5	26,894	0	0	08-Aug-2018	0	26,894	7,485	495	0	390	186	2,511	203	11,270	38,164
65	AAD003	5020	Admissions	Coordinator, Admissions & Reg.	Quinata, Tina M.	12-Jun-2017	M-4-b	60,320	0	0	12-Jun-2018	0	60,320	16,787	495	0	875	186	6,339	372	25,054	85,374
66	AAD005	5020	Admissions	Records & Registration Tech	Paulus, Vincent K.	02-Oct-2006	H-7	33,155	0	0	02-Apr-2018	0	33,155	9,227	495	0	481	186	0	0	10,389	43,544
67	AAD008	5020	Admissions	Records & Registration Tech	Masnayon, Edgar C.	18-Sep-2006	H-8	34,195	0	0	18-Sep-2018	0	34,195	9,516	495	0	496	186	2,511	203	13,407	47,602
68	AAD184	5020	Admissions	Records & Registration Superv	Concepcion, Marilyn L.	10-Jul-2006	J-10	42,661	0	0	10-Jul-2019	0	42,661	11,873	0	0	619	186	2,511	203	15,391	58,052
69	AAD016	5030	Assessment, Ins Effect and Rese	Assistant Director	Montague, Marlana O.	24-Oct-2010	O-6-c	85,730	0	0	01-Jan-2018	0	85,730	23,859	495	0	1,243	186	0	0	25,783	111,513
70	AAD039	5030	Assessment, Ins Effect and Rese	Institutional Researcher	Perez, Anjelica Claire U.	18-Jun-2016	L-4-c	53,437	0	0	01-Jan-2018	0	53,437	14,872	495	0	775	186	1,245	203	17,775	71,212
71	AAD115	5030	Assessment, Ins Effect and Rese	Program Coordinator II	*Vacant-New (Growth)	Vacant	M-1	40,768	0	0	Vacant	0	40,768	11,346	495	0	591	186	6,339	372	19,329	60,097
72	AAD213	5030	Assessment, Ins Effect and Rese	Administrative Assistant	Aguon, Evangeline M.	03-Dec-2007	J-6	37,427	0	0	03-Jun-2018	0	37,427	10,416	495	0	543	186	1,245	203	13,088	50,515
73	AAD038	5050	Continuing Education	Assistant Director	Perez, Rowena Ellen	07-Nov-2014	O-4-c	79,165	0	0	01-Jan-2018	0	79,165	22,032	0	0	1,148	186	2,511	203	26,080	105,245
74	AAD128	5050	Continuing Education	Program Coordinator II	Taitano, Kimberly Ann L.	01-Sep-2016	M-2	42,307	0	0	01-Sep-2018	0	42,307	11,774	495	0	613	186	1,245	203	14,516	56,823
75	AAD040	6000	Dean's Office - TPS	Dean	Tudeia, Virginia C.	21-Nov-2011	O-10-d	101,530	0	0	01-Jan-2018	0	101,530	28,256	495	0	1,472	186	6,339	372	37,120	138,650
76	AAD091	6000	Dean's Office - TPS	Associate Dean	Williams, Pilar A.	28-Sep-2015	N-7-b	77,480	0	0	01-Jan-2018	0	77,480	21,563	495	0	1,123	186	2,511	203	26,081	103,561
77	AAD191	6000	Dean's Office - TPS	Administrative Aide	Mafias, Tasi Marina B.	15-Jan-2016	F-2	24,049	0	0	15-Jan-2018	0	24,049	6,693	495	0	349	186	2,511	203	10,437	34,486
78	AAD204	6000	Dean's Office - TPS	Associate Dean	Diego, Elizabeth A.	06-Jan-2014	N-6-d	75,962	0	0	01-Jan-2018	0	75,962	21,140	495	0	1,101	186	2,511	203	25,637	101,599
79	AAD112	6000	Dean's Office - TPS	Adjunct Associate Dean	*Vacant-Flores, J.	Vacant	N-5-c	72,259	0	0	Vacant	0	72,259	20,110	495	0	1,048	186	6,339	372	28,549	100,809
80	AAD015	6110	Automotive Technology	Assistant Instructor	Cruz, Jesse Q.	08-Aug-2008	I-7-d	40,639	0	0	01-Aug-2018	0	40,639	11,310	495	0	589	186	3,838	228	16,646	57,285
81	AAD032	6110	Automotive Technology	Instructor	Flores, Joseph L.	22-Aug-2005	J-9-d	50,165	0	0	01-Aug-2018	0	50,165	13,961	495	0	727	186	2,511	203	18,083	68,248
82	AAD041	6110	Automotive Technology	Instructor	Pajarillo, Lyndon B.	07-Aug-2009	J-9-c	50,165	0	0	01-Aug-2018	0	50,165	13,961	0	0	727	186	3,838	228	18,940	69,106
83	AAD141	6110	Automotive Technology	Assistant Instructor	Meno, Charles Roy M.	09-Nov-1992	I-12-c	49,106	0	0	01-Aug-2018	0	49,106	13,666	0	0	712	186	0	0	14,564	63,670
84	AAD144	6110	Automotive Technology	Instructor	Tabunan, James M.	06-Aug-2001	J-9-d	50,674	0	0	01-Aug-2018	0	50,674	14,103	495	0	735	186	3,838	228	19,584	70,258
85	AAD150	6110	Automotive Technology	Instructor	Perez, Jonathan J.	01-Oct-2016	J-4-b	40,711	0	0	01-Aug-2018	0	40,711	11,330	495	0	590	186	1,245	203	14,049	54,760
86	AAD151	6110	Automotive Technology	Assistant Instructor	Lawcock, Danilo J.	21-Aug-1989	I-16-b	57,574	0	0	01-Aug-2018	0	57,574	16,023	0	0	835	186	2,511	203	19,758	77,332
87	AAD152	6110	Automotive Technology	Instructor	Dennis, Christopher T.	16-Aug-2004	J-12-d	57,103	0	0	01-Aug-2018	0	57,103	15,892	495	0	828	186	0	0	17,401	74,504
88	AAD153	6110	Automotive Technology	Instructor	Tudeia, Erwin F.	25-Jun-1990	J-15-a	61,824	0	0	01-Aug-2018	0	61,824	17,206	0	0	896	186	0	0	18,289	80,112
89	AAD154	6110	Automotive Technology	Instructor	Egana, Joel E.	01-Oct-2010	J-9-d	50,678	0	0	01-Aug-2018	0	50,678	14,104	495	0	735	186	6,339	372	22,231	72,909

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Input by Department											Input by Department											
No.	Position Number	Home	Organization	Position Title	Name of Incumbent	Grade/Step	Salary	Overtime	Special*	Increment		Subtotal	Retirement (J * 27.83%)	Retire (DDI) (\$19.01*26PP)	Benefits			Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL	
										Date	Amt.				Social Security (6.2%*J)	Medicare (1.45%*J)	Life I/					
90	AA0155	6110	Automotive Technology	Tool Mechanic	Joshua, Golder C.	10-Feb-2014	F-4	25,896	0	0	10-Feb-2018	0	25,896	7,207	495	0	375	186	6,339	372	14,974	40,870
91	AA0182	6150	Education - Cosmetology	Assistant Instructor	*Vacant-Bukikosa, I.	Vacant	I-2-b	32,979	0	0	Vacant	0	32,979	9,178	495	0	478	186	6,339	372	17,048	50,027
92	AA0183	6150	Education - Cosmetology	Instructor	*Vacant-Abshire, R.	Vacant	I-3-a	38,735	0	0	Vacant	0	38,735	10,780	495	0	562	186	6,339	372	18,734	57,469
93	AA0010	6220	Education - Early Childhood Edu	Instructor	Palomo, Melissa L.	01-Aug-2010	J-6-d	45,427	0	0	01-Aug-2018	0	45,427	12,642	495	0	659	186	1,986	268	16,236	61,663
94	AA0147	6220	Education - Early Childhood Edu	Instructor	Lauliefue, Eleanor H.	12-Aug-2016	I-3-a	38,741	0	0	01-Aug-2018	0	38,741	10,782	495	0	562	186	0	0	12,024	50,765
95	AA0185	6220	Education - Early Childhood Edu	Professor	Postrozny, Marsha M.	18-Jan-2000	M-12-c	84,605	0	0	01-Aug-2018	0	84,605	23,546	495	0	1,227	186	1,670	228	27,351	111,956
96	AA0198	6220	Education - Early Childhood Edu	Professor	**Vacant-Leon Guerrero, Sarah S.	Vacant	M-13-d	88,032	0	0	Vacant	0	88,032	24,499	495	0	1,276	186	6,339	372	33,168	121,200
97	AA0207	6220	Education - Early Childhood Edu	Administrative Assistant	Pascua, Tara Rose A.	01-Apr-2015	I-3	33,476	0	0	01-Apr-2018	0	33,476	9,316	495	0	485	186	1,245	203	11,931	45,407
98	AA0089	6410	Criminal Justice Social Science C	Assistant Professor	*Vacant-Sison, B.	Vacant	K-5-b	48,300	0	0	Vacant	0	48,300	13,442	495	0	700	186	6,339	372	21,534	69,834
99	AA0176	6410	Criminal Justice Social Science C	Professor	Cruz, Donna M.	03-May-1999	M-14-c	90,703	0	0	01-Aug-2018	0	90,703	25,243	495	0	1,315	186	2,511	203	29,953	120,656
100	AA0186	6410	Criminal Justice Social Science C	Administrative Assistant	Smith, Tishawma P.	09-Jan-2017	J-1	31,076	0	0	09-Jan-2018	0	31,076	8,648	495	0	451	186	3,838	228	13,846	44,922
101	AA0051	6420	Criminal Justice Social Science S	Assistant Professor	Concepcion, Jonah M.	10-Aug-2015	K-5-a	47,817	0	0	01-Aug-2018	0	47,817	13,307	495	0	693	186	1,670	228	16,580	64,397
102	AA0053	6420	Criminal Justice Social Science S	Associate Professor	Munoz, Jose U.	16-Aug-1990	L-11-d	71,316	0	0	01-Aug-2018	0	71,316	19,847	495	0	1,034	186	2,511	203	24,276	95,592
103	AA0019	6550	Bus and VisCom - Visual Com	Instructor	Lee, Jooho	11-Aug-2017	I-2-b	32,978	0	0	LTA	0	32,978	9,178	495	0	478	186	6,339	372	17,048	50,026
104	AA0130	6550	Bus and VisCom - Visual Com	Instructor	**Vacant-San Nicolas, A.	Vacant	L-12-d	74,206	0	0	Vacant	0	74,206	20,652	495	0	1,076	186	6,339	372	29,120	103,326
105	FED042	6550	Bus and VisCom - Visual Com	Instructor	Perez, Kenneth R.	12-Aug-2016	I-3-a	19,370	0	0	01-Aug-2019	0	19,370	5,391	247	0	281	93	2,284	134	8,490	27,800
106	AA0188	6610	Adult Basic Education	Program Coordinator I	Joker, Darwin K.	04-Aug-2014	K-5	39,354	0	0	15-Nov-2018	0	39,354	10,952	495	0	571	186	3,838	228	16,270	55,624
107	AA0056	6710	Nursing and Allied Health	Instructor	Uchima, Katsuyoshi	22-Jan-2003	I-13-b	58,834	0	0	01-Aug-2018	0	58,834	16,374	495	0	853	186	6,339	372	24,619	83,453
108	AA0156	6710	Nursing and Allied Health	Assistant Professor	delos Santos, Maria Cecilia H.	01-Oct-1998	K-15-a	71,904	0	0	01-Aug-2018	0	71,904	20,011	0	0	1,043	186	1,670	228	23,137	95,041
109	AA0157	6710	Nursing and Allied Health	Assistant Instructor	Tyquiencco, Rolland R.	11-Aug-2017	I-7-a	39,850	0	0	LTA	0	39,850	11,090	495	0	578	186	0	0	12,349	52,199
110	AA0158	6710	Nursing and Allied Health	Instructor	Dumchus, Karen I.	05-Aug-2002	J-15-a	62,446	0	0	01-Aug-2018	0	62,446	17,379	495	0	905	186	1,245	203	20,413	82,859
111	AA0159	6710	Nursing and Allied Health	Instructor	Mafnas, Barbara C.	31-Jul-2000	J-15-a	62,446	0	0	01-Aug-2018	0	62,446	17,379	495	0	905	186	0	0	18,965	81,411
112	AA0196	6710	Nursing and Allied Health	Assistant Instructor	Sawyer, Rita C.	11-Aug-2017	I-7-a	39,850	0	0	LTA	0	39,850	11,090	495	0	578	186	0	0	12,349	52,199
113	AA0055	6810	Hospitality and Tourism	Associate Professor	Bias, Doreen J.	01-Oct-2010	L-13-d	77,213	0	0	01-Aug-2018	0	77,213	21,488	0	0	1,120	186	6,339	372	29,505	106,718
114	AA0062	6810	Hospitality and Tourism	Assistant Professor	Aguilar, Norman L.	03-Jan-2012	K-12-a	63,185	0	0	01-Aug-2018	0	63,185	17,584	495	0	916	186	2,511	203	21,896	85,081
115	AA0063	6810	Hospitality and Tourism	Professor	Chong, Eric K.	17-Aug-1994	M-14-d	91,610	0	0	01-Aug-2018	0	91,610	25,495	495	0	1,328	186	1,986	268	29,758	121,368
116	AA0066	6810	Hospitality and Tourism	Assistant Instructor	Ji, Minhee	11-Aug-2017	I-2-b	32,978	0	0	LTA	0	32,978	9,178	495	0	478	186	1,245	203	11,785	44,763
117	AA0067	6810	Hospitality and Tourism	Instructor	Dingcong, David John P.	12-Aug-2016	I-3-a	38,741	0	0	01-Aug-2019	0	38,741	10,782	495	0	562	186	0	0	12,024	50,765
118	AA0068	6810	Hospitality and Tourism	Assistant Professor	Cruz, Carol R.	05-Aug-2002	K-13-b	66,410	0	0	01-Aug-2018	0	66,410	18,482	0	0	963	186	2,771	372	22,774	89,184
119	AA0069	6810	Hospitality and Tourism	Instructor	Cosico, Narciso H.	12-Aug-2016	I-3-a	38,741	0	0	01-Aug-2019	0	38,741	10,782	0	0	562	186	1,245	203	12,977	51,718
120	AA0070	6810	Hospitality and Tourism	Administrative Aide	Bias, Joanne M.	14-May-2007	F-7	28,964	0	0	14-Nov-2018	0	28,964	8,061	495	0	420	186	2,511	203	11,876	40,840
121	AA0029	6820	Culinary and Foodservices	Assistant Instructor	Arceo, David L.	11-Aug-2017	I-2-c	33,314	0	0	LTA	0	33,314	9,271	495	0	483	186	1,245	203	11,883	45,197
122	AA0057	6820	Culinary and Foodservices	Assistant Professor	Schrage, Marvic C.	02-Feb-1998	K-14-b	69,098	0	0	01-Aug-2018	0	69,098	19,230	495	0	1,002	186	1,245	0	22,158	91,256
123	AA0060	6820	Culinary and Foodservices	Emergency Instructor	Nery, Patricia R.	11-Aug-2017	I-1-a	31,382	0	0	LTA	0	31,382	8,734	495	0	455	186	2,511	203	12,584	43,966
124	AA0065	6820	Culinary and Foodservices	Instructor	Evangelista, Frank F.	17-Oct-1994	J-13-d	59,422	0	0	01-Aug-2018	0	59,422	16,537	495	0	862	186	1,670	228	19,978	79,400
125	AA0082	6820	Culinary and Foodservices	Assistant Instructor	Olarte, Regine Erika	11-Aug-2017	I-2-b	31,382	0	0	LTA	0	31,382	8,734	495	0	455	186	2,511	203	12,584	43,966
126	AA0098	6820	Culinary and Foodservices	Assistant Instructor	Haurillon, Bertrand J.	10-Aug-2015	I-4-c	36,070	0	0	01-Aug-2018	0	36,070	10,038	495	0	523	186	2,771	0	14,013	50,083
127	FED041	6820	Culinary and Foodservices	Assistant Instructor	Miranda, Kennhyn C.	17-Aug-2017	I-2-b	16,489	0	0	LTA	0	16,489	4,589	247	0	239	93	623	0	5,791	22,280
128	AA0017	6950	Construction Trades	Emergency Instructor	Tanorio, Leonard A.	22-Aug-2017	I-1-a	31,382	0	0	LTA	0	31,382	8,734	495	0	455	186	0	0	9,870	41,252
129	AA0035	6950	Construction Trades	Assistant Instructor	Santos, Ronald T.	01-Aug-2010	I-7-a	39,850	0	0	01-Aug-2018	0	39,850	11,090	495	0	578	186	2,511	203	15,063	54,913
130	AA0088	6950	Construction Trades	Assistant Instructor	*Vacant-Diaz, V.	Vacant	I-2-c	33,314	0	0	Vacant	0	33,314	9,271	496	0	483	186	6,339	372	17,147	50,462
131	AA0109	6950	Construction Trades	Instructor	**Vacant-Reid, C.	Vacant	J-12-a	55,423	0	0	Vacant	0	55,423	15,424	495	0	804	186	6,339	372	23,620	79,043
132	AA0132	6950	Construction Trades	Associate Professor	Leon Guerrero, Catherine U.	09-Mar-1992	L-11-b	69,905	0	0	01-Aug-2018	0	69,905	19,455	0	0	1,014	186	1,245	203	22,102	92,007
133	AA0134	6950	Construction Trades	Emergency Instructor	Paulino, Richard	06-Oct-2017	I-1-a	31,382	0	0	LTA	0	31,382	8,734	0	0	455	186	2,511	203	12,089	43,471
134	AA0135	6950	Construction Trades	Instructor	Quinata, Keith N.	23-Oct-2017	I-3-a	38,741	0	0	LTA	0	38,741	10,782	495	0	562	186	0	0	12,024	50,765
135	AA0138	6950	Construction Trades	Assistant Instructor	Santos, David T.	16-Feb-2004	I-11-b	47,191	0	0	01-Aug-2018	0	47,191	13,133	0	0	684	186	0	0	14,004	61,195



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(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)				
No.	Position Number	Home Organization	Position Title	Name of Incumbent	Grade/Step	Salary	Overtime	Special*	Increment		Subtotal (E+F+G+I)	Retirement (J * 27.83%)	Retire (DDI) (\$19.01*26PP)	Benefits				Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL	
									Date	Amnt.				Social Security (6.2%*J)	Medicare (1.45%*J)	Life I/						
136	AAD142	6950	Construction Trades	Instructor	Zilian, John E.	01-Oct-2010	J-10-d	52,735	0	0	01-Aug-2018	0	52,735	14,676	495	0	765	186	2,511	203	18,836	71,571
137		6950	Construction Trades	Assistant Instructor	Yanger, Gil T.	01-Aug-2011	I-12-a	48,619	0	0	01-Aug-2018	0	48,619	13,531	495	0	705	186	0	0	14,917	63,536
138	AAD012	6970	Bus and VisCom - Marketing	Assistant Professor	Tam, Yvonne	13-Sep-2004	K-13-b	66,410	0	0	01-Aug-2018	0	66,410	18,482	495	0	963	186	2,511	203	22,840	89,250
139	AAD023	6970	Bus and VisCom - Marketing	Assistant Instructor	Chargualaf, Katherine M.	08-Aug-2008	I-11-a	46,721	0	0	01-Aug-2018	0	46,721	13,002	495	0	677	186	0	0	14,361	61,082
140	AAD030	6970	Bus and VisCom - Marketing	Instructor	Randle, Michelle D.	11-Aug-2017	J-3-a	38,741	0	0	LTA	0	38,741	10,782	495	0	562	186	6,339	372	18,735	57,476
141	AAD031	6970	Bus and VisCom - Marketing	Instructor	Perez, Nenita R.	03-Aug-1998	J-14-d	61,824	0	0	01-Aug-2018	0	61,824	17,206	495	0	896	186	1,245	203	20,231	82,055
142	AAD033	6970	Bus and VisCom - Marketing	Associate Professor	Manzana, Amada A.	01-Oct-2010	L-13-b	75,701	0	0	01-Aug-2018	0	75,701	21,068	0	0	1,098	186	2,771	372	25,494	101,195
143	AAD034	6970	Bus and VisCom - Marketing	Assistant Professor	Guerrero, Norma R.	01-Aug-2010	K-7-c	52,819	0	0	01-Aug-2018	0	52,819	14,700	0	0	766	186	3,838	228	19,717	72,536
144	AAD169	6970	Bus and VisCom - Marketing	Instructor	**Vacant-Valenzuela,R.	Vacant	J-3-a	38,741	0	0	Vacant	0	38,741	10,782	495	0	562	186	6,339	372	18,735	57,476
145	AAD018	6980	Bus and VisCom - Accounting	Professor	Pangelinan, Pilar C.	12-Aug-2005	M-13-c	87,158	0	0	01-Aug-2018	0	87,158	24,256	495	0	1,264	186	1,245	203	27,649	114,807
146	AAD027	6990	Bus and VisCom - Supv Mgmt	Assistant Professor	Tupaz, Frederick Q.	01-Oct-2013	K-7-a	51,778	0	0	01-Aug-2018	0	51,778	14,410	495	0	751	186	6,339	372	22,553	74,331
147	AAD006	7000	Dean's Office - TSS	Administrative Aide	Baultista, Kimberly C.	16-May-2007	F-7	28,974	0	0	16-Nov-2018	0	28,974	8,063	495	0	420	186	3,838	228	13,231	42,205
148	AAD042	7000	Dean's Office - TSS	Word Processing Secretary II	Cabatic, Antonia M.	03-Dec-2007	H-23	54,454	0	0	03-Dec-2017	0	54,454	15,155	0	0	790	186	3,838	228	20,196	74,650
149	AAD081	7000	Dean's Office - TSS	Program Specialist	Sison, Christine B.	15-Aug-2005	K-12-a	63,180	0	0	01-Jan-2018	0	63,180	17,583	495	0	916	186	2,771	372	22,323	85,509
150	AAD110	7000	Dean's Office - TSS	Dean	Chan, Michael L.	11-May-2015	O-7-a	87,453	0	0	01-Jan-2018	0	87,453	24,338	495	0	1,268	186	1,670	228	28,185	115,638
151	AAD121	7000	Dean's Office - TSS	Administrative Assistant	**Vacant-Manibusan, D.	30-Sep-2004	J-9	41,350	0	0	01-Apr-2019	0	41,350	11,508	0	0	600	186	2,511	203	15,007	56,357
152	AAD165	7000	Dean's Office - TSS	Associate Dean	Hartz, Ronald G.	06-Jan-2014	N-7-d	79,037	0	0	01-Jan-2018	0	79,037	21,996	495	0	1,146	186	2,511	203	26,537	105,574
153	AAD187	7000	Dean's Office - TSS	Program Specialist	Ulloa-Heath, Julie	12-Jun-2017	K-6-b	50,253	0	0	LTA	0	50,253	13,985	495	0	729	186	2,511	203	18,109	68,362
154	AAD101	7110	Math and Science - Math	Instructor	Torres, Il, Carl E.	12-Jan-2007	J-7-d	46,805	0	0	01-Aug-2018	0	46,805	13,026	495	0	679	186	0	0	14,386	61,191
155	AAD171	7110	Math and Science - Math	Instructor	Roden, Wendell M.	01-Aug-2012	J-4-d	41,530	0	0	01-Aug-2018	0	41,530	11,558	495	0	602	186	1,245	203	14,289	55,819
156	AAD173	7110	Math and Science - Math	Instructor	Ginson, Christie Marie F.	01-Aug-2012	J-5-a	41,950	0	0	01-Aug-2018	0	41,950	11,675	495	0	608	186	2,511	203	15,678	57,628
157	AAD174	7110	Math and Science - Math	Associate Professor	Iam, Steve S.	01-Aug-2011	L-10-d	68,527	0	0	01-Aug-2018	0	68,527	19,071	495	0	994	186	2,771	372	23,889	92,416
158	AAD048	7120	Math and Science - Science	Associate Professor	Sunga, Anthony Jay J.	01-Aug-2010	L-8-d	63,286	0	0	01-Aug-2018	0	63,286	17,612	495	0	918	186	2,771	372	22,354	85,640
159	AAD179	7120	Math and Science - Science	Associate Professor	Kerr, Jo Nita Q.	10-Aug-2007	L-11-a	69,216	0	0	01-Aug-2018	0	69,216	19,263	0	0	1,004	186	0	0	20,452	89,668
160	AAD180	7120	Math and Science - Science	Assistant Professor	Jocson, John Michael U.	01-Oct-2012	K-8-b	54,415	0	0	01-Aug-2018	0	54,415	15,144	495	0	789	186	2,771	372	19,757	74,172
161	AAD114	7210	Student Support Services	Clerk Typist III	Santos, Irene J.	29-Sep-1997	F-16	38,366	0	0	30-Jun-2019	0	38,366	10,677	0	0	556	186	1,670	228	13,318	51,684
162	AAD117	7210	Student Support Services	School Aide II	Cruz, Harold R.	04-Feb-2008	G-5	28,695	0	0	19-Apr-2018	0	28,695	7,986	495	0	416	186	1,670	228	10,981	39,676
163	AAD193	7210	Student Support Services	School Aide III	Hussey, Lorraine R.	04-Jun-1991	H-11	37,565	0	0	04-Jun-2019	0	37,565	10,454	0	0	545	186	0	0	11,185	48,750
164	AAD007	7210	Student Support Services	Program Coordinator II	Camacho, Johanne L.	06-Sep-2004	M-5	47,299	0	0	07-Jun-2018	0	47,299	13,163	495	0	686	186	2,511	203	17,244	64,543
165	AAD093	7211	Night Administration	Administrative Aide	Cabrero, Antonita F.	18-Dec-1995	F-14	36,046	0	0	07-Mar-2018	0	36,046	10,032	0	0	523	186	6,339	372	17,451	53,497
166	AAD149	7211	Night Administration	Program Specialist	Hosel, Huan F.	12-Oct-2015	K-8-b	54,420	0	0	01-Jan-2018	0	54,420	15,145	495	0	789	186	6,339	372	23,326	77,746
167	AAD116	7220	Health Services Center	Licensed Practical Nurse I	Mui, Eva Marie L.	21-Feb-2014	HN-4	31,200	0	0	24-Feb-2018	0	31,200	8,683	495	0	452	186	6,339	372	16,527	47,727
168	AAD108	7220	Health Services Center	Instructor	Betacian, Emma R.	30-Jul-2007	J-11-d	65,324	0	0	01-Aug-2018	0	65,324	18,180	0	0	947	186	1,986	0	21,299	86,623
169	AAD080	7420	Center for Student Involvement	Program Specialist	Leon Guerrero, Barbara B.	15-Aug-2005	K-12-a	63,180	0	0	01-Jan-2018	0	63,180	17,583	495	0	916	186	2,511	203	21,894	85,074
170	AAD106	7420	Center for Student Involvement	Program Coordinator II	Lizama, Donnie L.	10-Sep-2007	M-5	47,299	0	0	06-Oct-2018	0	47,299	13,163	0	0	686	186	4,567	268	18,670	66,169
171	AAD013	7420	Center for Student Involvement	Program Coordinator I	Leon Guerrero, Latisha Ann N.	05-Jan-2015	K-4	37,918	0	0	05-Jan-2018	0	37,918	10,553	495	0	550	186	2,511	203	14,497	52,415
172	AAD009	7510	Technology - Office Technology	Associate Professor	Balbin, Sandy R.	21-Aug-1989	L-11-d	72,022	0	0	01-Aug-2018	0	72,022	20,044	0	0	1,044	186	1,245	203	22,722	94,744
173	AAD011	7510	Technology - Office Technology	Associate Professor	Concepcion, Tonirose R.	01-Oct-2013	L-7-b	59,623	0	0	01-Aug-2018	0	59,623	16,593	495	0	865	186	1,245	203	19,587	79,210
174	AAD073	7610	Assessment and Counseling	Administrative Assistant	Anderson, Catherine B.	02-Oct-2006	J-6	37,427	0	0	01-Apr-2018	0	37,427	10,416	495	0	543	186	1,245	203	13,088	50,535
175	AAD102	7610	Assessment and Counseling	Associate Professor	Sablun, Sally C.	01-Oct-2010	L-13-c	76,457	0	0	01-Aug-2018	0	76,457	21,278	495	0	1,109	186	2,771	0	25,839	102,296
176	AAD103	7610	Assessment and Counseling	Associate Professor	Tarlaje, Patricia M.	03-Dec-2002	L-13-b	75,701	0	0	01-Aug-2018	0	75,701	21,068	495	0	1,098	186	0	0	22,846	98,547
177	AAD104	7610	Assessment and Counseling	Associate Professor	Lizama, Troy E.	06-Nov-2000	L-13-a	74,945	0	0	01-Aug-2018	0	74,945	20,857	495	0	1,087	186	1,245	203	24,073	99,018
178	AAD107	7610	Assessment and Counseling	Associate Professor	Roberto, Anthony J.	01-Oct-2009	L-13-b	75,701	0	0	01-Aug-2018	0	75,701	21,068	0	0	1,098	186	6,339	372	29,062	104,763
179	AAD131	7620	Enrollment Services	Instructor	Arce, Imelda D.	16-Sep-1991	J-14-d	61,824	0	0	01-Aug-2018	0	61,824	17,206	0	0	896	186	0	0	18,288	80,112



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No.	Position Number	Home	Organization	Position Title	Name of Incumbent	Grade/Step	Salary	Overtime	Special	Increment		Subtotal	Retirement (J * 27.83%)	Retire (DDI) (\$19.01*26PP)	Social Security (6.2%*J)	Medicare (1.45%*J)	Life I/	Medical (Premium)	Dental (Premium)	Total Benefits (K thru Q)	(J + R) TOTAL	
										Date	AmL											
180	AAD071	7630	Accommodative Services	Program Specialist	Payne, John F.	13-Aug-2012	K-11-b	61,322	0	0	01-Jan-2018	0	61,322	17,066	495	0	889	186	1,245	203	20,084	81,406
181	AAD014	7710	Technology - Computer Science	Professor	Teng, Zhaopei	07-Aug-2001	M-14-a	88,906	0	0	01-Aug-2018	0	88,906	24,743	495	0	1,289	186	1,245	203	28,161	117,067
182	AAD020	7710	Technology - Computer Science	Instructor	**Vacant-Setzer, M.	Vacant	J-16-d	66,955	0	0	Vacant	0	66,955	18,634	0	0	971	186	6,339	372	26,501	93,456
183	AAD021	7710	Technology - Computer Science	Assistant Professor	Flores, Yvonne C.	03-Aug-1998	K-11-a	60,715	0	0	01-Aug-2018	0	60,715	16,897	0	0	880	186	1,245	203	19,411	80,126
184	AAD146	7750	English	Associate Professor	Tenorio, Juanita M.	22-Jan-2003	L-12-c	73,466	0	0	01-Aug-2018	0	73,466	20,446	495	0	1,065	186	2,511	203	24,906	98,372
185	AAD022	7810	Technology - Electronics	Assistant Professor	Lee, Hee Suk	03-Oct-2013	K-10-d	60,110	0	0	01-Aug-2018	0	60,110	16,729	495	0	872	186	2,511	0	20,792	80,902
186	AAD026	7810	Technology - Electronics	Instructor	Tyquiengco, Ricky S.	08-Aug-2008	J-10-a	51,173	0	0	01-Aug-2018	0	51,173	14,241	495	0	742	186	0	0	15,664	66,837
187	AAD037	7810	Technology - Electronics	Instructor	Atalig, Adrian M.	01-Aug-2010	J-6-a	43,646	0	0	01-Aug-2018	0	43,646	12,147	495	0	633	186	1,245	0	14,706	58,352
188	AAD161	7810	Technology - Electronics	Instructor	Kuper, Terry F.	01-Aug-2012	J-14-c	67,050	0	0	01-Aug-2018	0	67,050	18,660	495	0	972	186	1,245	228	22,211	89,261
189	AAD166	7810	Technology - Electronics	Assistant Instructor	Calbang, Joegines P.	11-Aug-2017	I-2-c	33,314	0	0	01-Aug-2019	0	33,314	9,271	495	0	483	186	2,511	203	13,149	46,463
190	AAD172	7810	Technology - Electronics	Instructor	Angay, Roderick R.	12-Aug-2016	J-3-a	38,741	0	0	LTA	0	38,741	10,782	495	0	562	186	1,245	203	13,472	52,213
191	AAD095	7950	Learning Resource Center	Assistant Professor	Matson, Christine B.	27-Aug-2002	K-10-b	70,160	0	0	01-Aug-2018	0	70,160	19,526	495	0	1,017	186	6,339	372	27,935	98,095
192	AAD096	7950	Learning Resource Center	Associate Professor	Neff, Bernard R.	03-Sep-1996	L-10-b	73,582	0	0	01-Aug-2018	0	73,582	20,478	495	0	1,067	186	2,511	203	24,940	98,522
193	AAD097	7950	Learning Resource Center	Library Technician Supervisor	Sgambelluri, Juanita I.	23-Aug-2004	J-10	42,661	0	0	23-Feb-2018	0	42,661	11,873	0	0	619	186	2,771	372	15,820	58,481
194	AAD099	7950	Learning Resource Center	Library Technician II	Kepot, Steve S.	12-Mar-2001	H-8	34,195	0	0	30-Mar-2018	0	34,195	9,516	495	0	496	186	1,245	203	12,141	46,336
195	AAD100	7950	Learning Resource Center	Library Technician I	Mangiona, Roland M.	11-Apr-2016	F-2	24,049	0	0	11-Apr-2018	0	24,049	6,693	496	0	349	186	0	0	7,724	31,773
196	AAD025	8000	Dean's Office - CCS	Assistant Professor	Tam, Wilson W.	29-Jan-2001	K-10-d	60,110	0	0	01-Aug-2018	0	60,110	16,729	0	0	872	186	2,771	372	20,929	81,039
197	AAD087	8000	Dean's Office - CCS	Associate Professor	Toyes, Rebecca T.	01-Oct-2012	L-14-a	77,986	0	0	01-Aug-2018	0	77,986	21,704	0	0	1,131	186	3,838	228	27,086	105,072
198	AAD164	8000	Dean's Office - CCS	Assistant Professor	Lopez, Il, Jose B.	01-Aug-2011	K-6-a	49,759	0	0	01-Aug-2018	0	49,759	13,848	495	0	722	186	2,511	203	17,964	67,723
199	AAD175	8000	Dean's Office - CCS	Associate Professor	Datuin, Theresa Ann H.	01-Oct-2010	L-8-c	62,664	0	0	01-Aug-2018	0	62,664	17,439	495	0	909	186	1,245	203	20,477	83,141
200	AAD194	8000	Dean's Office - CCS	Assistant Professor	De Oro, Vera S.	05-Feb-1996	K-10-a	58,346	0	0	01-Aug-2018	0	58,346	16,238	495	0	846	186	6,339	372	24,476	82,822
<b>Total General Funds (01)</b>							<b>10,476,246</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,476,246</b>	<b>2,915,539</b>	<b>76,231</b>	<b>0</b>	<b>151,906</b>	<b>37,014</b>	<b>513,169</b>	<b>40,207</b>	<b>3,734,066</b>	<b>14,210,311</b>		
201	AAD024	6730	Nursing and Allied Health - PN	Assistant Professor	Artero, Jennifer B.	01-Oct-2013	K-10-a	58,346	0	0	01-Aug-2018	0	58,346	16,238	0	0	846	186	0	0	17,270	75,616
202	AAD045	6730	Nursing and Allied Health - PN	Nursing & Allied Health Admini	Duenas, Dorothy-Lou	01-Aug-2012	M-10-c	77,350	0	0	01-Jan-2018	0	77,350	21,527	495	0	1,122	186	3,838	228	27,395	104,745
203	AAD050	6730	Nursing and Allied Health - PN	Assistant Instructor	**Vacant-Tyquiengco, R.	10-Aug-2015	I-7-a	39,850	0	0	Vacant	0	39,850	11,090	495	0	578	186	6,339	372	19,060	58,910
204	AAD058	6730	Nursing and Allied Health - PN	Administrative Assistant	Hlura, Tamara Therese T.	06-Dec-2010	J-5	36,067	0	0	06-Dec-2017	0	36,067	10,037	495	0	523	186	4,567	268	16,076	52,143
205	AAD083	6730	Nursing and Allied Health - PN	Assistant Professor	Loveridge, Rosemary J.	03-Oct-2015	K-12-a	63,185	0	0	1-Aug-2018	0	63,185	17,584	495	0	916	186	2,511	203	21,896	85,081
206	AAD162	6730	Nursing and Allied Health - PN	Instructor	Jo-Castro, Lucy H.	12-Aug-2016	J-5-d	43,210	0	0	01-Aug-2018	0	43,210	12,025	495	0	627	186	3,838	228	17,399	60,609
<b>Total Practical Nursing Funds (01)</b>							<b>318,008</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>318,008</b>	<b>88,502</b>	<b>2,475</b>	<b>0</b>	<b>4,611</b>	<b>1,116</b>	<b>21,093</b>	<b>1,299</b>	<b>119,096</b>	<b>437,103</b>		
207	AAD049	7615	Assessment and Counseling - VG	Instructor	Oliveros, Sharon J.	10-Aug-2015	J-4-d	41,530	0	0	01-Aug-2018	0	41,530	11,558	495	0	602	186	2,511	203	15,555	57,085
208	AAD163	7615	Assessment and Counseling - VG	Assistant Professor	Analista, Hernalin R.	01-Oct-2010	K-12-a	63,185	0	0	01-Aug-2018	0	63,185	17,584	495	0	916	186	0	0	19,182	82,367
209	AAD170	7615	Assessment and Counseling - VG	Instructor	Rosario, Barbara A.	10-Aug-2015	J-5-a	41,950	0	0	01-Aug-2018	0	41,950	11,675	495	0	608	186	2,511	203	15,678	57,628
210	AAD178	7615	Assessment and Counseling - VG	Assistant Professor	Nanpei, Rose Marie D.	01-Oct-2010	K-12-a	63,185	0	0	01-Aug-2018	0	63,185	17,584	495	0	916	186	6,339	372	25,893	89,078
211	AAD195	7615	Assessment and Counseling - VG	Instructor	Muna, Brian C.	01-Aug-2012	J-5-d	43,210	0	0	01-Aug-2018	0	43,210	12,025	495	0	627	186	3,838	228	17,399	60,609
<b>Total Vocational Guidance Program Funds (01)</b>							<b>253,060</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>253,060</b>	<b>70,427</b>	<b>2,475</b>	<b>0</b>	<b>3,669</b>	<b>930</b>	<b>15,199</b>	<b>1,006</b>	<b>93,706</b>	<b>346,766</b>		
212	AAD047	5050	Continuing Education	Administrative Assistant	**Vacant-Guerrero, T.	Vacant	J-8	40,077	0	0	Vacant	0	40,077	11,153	495	0	561	186	6,339	372	19,127	59,204
213	AAD126	5050	Continuing Education	Program Specialist	**Vacant-Barnhart, T.	Vacant	K-19-b	84,314	0	0	Vacant	0	84,314	23,465	0	0	1,223	186	6,339	372	31,584	115,898
<b>Total Man Power Development Funds (04)</b>							<b>124,391</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>124,391</b>	<b>34,618</b>	<b>495</b>	<b>0</b>	<b>1,804</b>	<b>372</b>	<b>12,678</b>	<b>744</b>	<b>50,711</b>	<b>175,102</b>		
<b>Grand Total:</b>							<b>11,171,704</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11,171,704</b>	<b>3,109,085</b>	<b>81,676</b>	<b>0</b>	<b>161,990</b>	<b>39,432</b>	<b>562,139</b>	<b>43,256</b>	<b>3,997,578</b>	<b>15,169,282</b>		

**Government of Guam  
Fiscal Year 2019  
Agency Staffing Pattern  
(CURRENT) as of 01.06.2018**

[BBMR SP-1]

**FUNCTIONAL AREA:** Education and Culture  
**DEPARTMENT/AGENCY:** Guam Community College  
**PROGRAM:** Institutional SUMMARY  
**FUND:** Federal and NAF (as of 01.06.2018)

am/L111 No.	Input by Department										Input by Department										
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)		
	Position Number		Position Title	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Increment		E+F+G+I Subtotal	Retirement * 27.83%	Retire (DDI) (\$19.01*26)	Social Security (6.2%*J)	Benefits			Total Benefits (K thru Q)	(J + R) TOTAL		
									Date	Amt.					Medicare (1.45%*J)	Life 3/	Medical (Premium)			Dental (Premium)	
SPECIAL FUNDS																					
1	NAF043	1030	Communications and Promotion	Graphic Artist Technician I	Cabrera, Angela S.	G-3	26,638	0	0	27-Feb-2018	0	26,638	7,413	495	0	386	186	2,511	203	11,195	37,833
2	PRE008	1050	Alumni Relations and Fundraisin	Program Specialist	Bilong, Danilo Philbert C.	K-9-c	28,598	0	0	01-Jan-2018	0	28,598	7,959	495	0	415	93	1,919	114	10,994	39,592
3	NAF044	1060	Planning and Development	Administrative Aide	Duenas, Kameryn Lynn B.	F-1	23,171	0	0	16-Oct-2018	0	23,171	6,448	495	0	336	186	0	0	7,465	30,636
4	NAF014	3020	Management Information Syste	Computer Technician I	Eblacas, Morris E.	H-3	28,558	0	0	05-Oct-2018	0	28,558	7,948	495	0	414	186	3,838	228	13,109	41,667
5	AAD200	3045	Bookstore	Administrative Aide	Castro, Esther Lynn A.	F-2	24,045	0	0	05-Dec-2017	0	24,045	6,692	495	0	349	186	6,339	0	14,060	38,105
6	NAF002	5000	VP Academic Affairs	Word Processing Secretary II	Bias, Barbara J.	H-5	30,774	0	0	16-May-2018	0	30,774	8,564	495	0	446	186	0	0	9,692	40,466
7	NAF042	5020	Admissions	Program Coordinator I	Quitugua, Rosita G.	K-10	46,553	0	0	25-Jul-2018	0	46,553	12,956	0	0	675	186	3,838	228	17,883	64,436
8	NAF012	6000	Dean's Office - TPS	Administrative Assistant	Aguilar, Marina C.	J-6	37,427	0	0	24-Jul-2018	0	37,427	10,416	495	0	543	186	2,511	203	14,354	51,781
9	NAF010	6110	Automotive Technology	Instructor	Cajoco, Jose L.	J-13-b	58,246	0	0	01-Aug-2018	0	58,246	16,210	0	0	845	186	6,339	372	23,951	82,197
10	NAF009	6210	Education	Assistant Professor	Ellen, Deborah	K-4-d	47,342	0	0	01-Aug-2019	0	47,342	13,175	495	0	686	186	2,511	203	17,257	64,599
11	NAF048	6210	Education	Assistant Instructor	Rosario, Kirsten L.	I-2-b	32,978	0	0	01-Aug-2019	0	32,978	9,178	495	0	478	186	2,771	372	13,480	46,458
12	AAD054	6420	Criminal Justice Social Science S	Assistant Professor	Roberto, Joachim P.	K-5-d	49,274	0	0	01-Aug-2018	0	49,274	13,713	495	0	714	186	2,511	203	17,822	67,096
13	NAF041	6420	Criminal Justice Social Science S	Instructor	Franquez, Arwen	J-3-a	38,741	0	0	LTA	0	38,741	10,782	495	0	562	186	0	0	12,024	50,765
14	NAF020	6550	Bus and VisCom - Visual Com	Assistant Instructor	Healy, Paul J.	I-5-c	37,531	0	0	01-Aug-2018	0	37,531	10,445	495	0	544	186	3,838	228	15,736	53,267
15	NAF040	6550	Bus and VisCom - Visual Com	Instructor	Capeda, Nita Jeannette P.	J-3-c	39,514	0	0	01-Aug-2018	0	39,514	10,997	495	0	573	186	6,339	372	18,962	58,476
16	NAF025	6810	Hospitality and Tourism	Assistant Professor	Ji, Eric Y.	K-5-a	47,817	0	0	1-Aug-2018	0	47,817	13,307	495	0	693	186	1,245	203	16,130	63,947
17	AAD059	6820	Culinary and Foodservices	Instructor	Kerner, Paul N.	J-10-b	51,694	0	0	01-Aug-2018	0	51,694	14,386	495	0	750	186	1,245	203	17,265	68,959
18	NAF028	6970	Bus and VisCom - Marketing	Administrative Aide	Quinata, Christine D.	F-3	24,960	0	0	20-Apr-2018	0	24,960	6,946	495	0	362	186	4,567	268	12,824	37,784
19	NAF047	6990	Bus and VisCom - Supv Mgmt	Instructor	*Vacant-Maloney, P.	J-3-a	38,741	0	0	LTA	0	38,741	10,782	495	0	562	186	6,339	372	18,735	57,476
20	AAD120	7000	Dean's Office - TSS	Administrative Aide	Aquinde, Rosemarie C.	F-4	25,896	0	0	01-Aug-2018	0	25,896	7,207	0	0	375	186	1,245	203	9,216	35,112
21	NAF052	7000	Dean's Office - TSS	Program Coordinator I	Damian, Eleanor A.	K-1	33,904	0	0	30-Oct-2018	0	33,904	9,435	495	0	492	186	6,339	372	17,319	51,223
22	NAF053	7000	Dean's Office - TSS	Program Coordinator I	Cruz, Gerald A.	K-1	33,904	0	0	24-Jul-2018	0	33,904	9,435	495	0	492	186	2,511	203	13,322	47,226
23	NAF054	7000	Dean's Office - TSS	Administrative Aide	Toves, Jeslin	F-1	23,171	0	0	16-Oct-2018	0	23,171	6,448	495	0	336	186	0	0	7,465	30,636
24	NAF022	7120	Math and Science - Science	Instructor	Pauino, Ronaldo M.	J-5-a	41,945	0	0	01-Aug-2018	0	41,945	11,673	495	0	608	186	1,245	203	14,410	56,355
25	AAD002	7220	Health Services Center	Administrative Assistant	Mesa, Genevieve P.	J-5	36,067	0	0	01-Oct-2018	0	36,067	10,037	495	0	523	186	1,670	228	13,139	49,206
26	AAD084	7750	English	Instructor	Sullivan, William B.	J-3-d	38,741	0	0	LTA	0	38,741	10,782	495	0	562	186	0	0	12,024	50,765
27	AAD137	7750	English	Assistant Professor	Bollinger, Simone E.	K-6-d	51,274	0	0	01-Aug-2018	0	51,274	14,270	495	0	743	186	3,838	228	19,760	71,034
28	NAF023	7750	English	Assistant Professor	Deja Cruz, Tressa C.	K-5-d	49,274	0	0	01-Aug-2018	0	49,274	13,713	495	0	714	186	1,986	268	17,362	66,636
29	NAF027	7750	English	Instructor	Ventura, Desiree T.	J-6-a	43,646	0	0	01-Aug-2018	0	43,646	12,147	495	0	633	186	0	0	13,461	57,107
30	AAD201	7950	Learning Resource Center	Library Technician I	Cayabyab, Dolores T.	F-4	25,896	0	0	22-Jan-2018	0	25,896	7,207	0	0	375	186	0	0	7,768	33,664
31	NAF021	8000	Dean's Office - CCS	Assistant Professor	Unten, Trisha D.	K-5-a	47,817	0	0	01-Aug-2018	0	47,817	13,307	495	0	693	186	0	0	14,682	62,499
32	NAF024	8000	Dean's Office - CCS	Instructor	Maloney, Kathryn I.	J-4-a	40,303	0	0	01-Aug-2018	0	40,303	11,216	495	0	584	186	0	0	12,482	52,785
33	NAF026	8000	Dean's Office - CCS	Instructor	Leon Guerrero, Bertha M.	J-4-c	41,126	0	0	01-Aug-2018	0	41,126	11,445	495	0	596	186	2,511	203	15,437	56,563
					<b>Total Non-Appropriated Funds (11)</b>		<b>1,245,566</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>1,245,566</b>	<b>346,641</b>	<b>14,355</b>	<b>0</b>	<b>18,061</b>	<b>6,045</b>	<b>80,006</b>	<b>5,680</b>	<b>470,788</b>	<b>1,716,354</b>
34	NAF039	5050	Continuing Education	Program Coordinator I	Gozo, Krizia Arianne L.	K-1	33,904	0	0	LTA	0	33,904	9,435	495	0	492	186	1,245	203	12,056	45,960
35	NAF057	5050	Continuing Education	Program Coordinator I	Duenas, Lellani V.	K-1	33,904	0	0	LTA	0	33,904	9,435	495	0	492	186	0	0	10,608	44,512
36	AAD122	5050	Continuing Education	Program Specialist	Guerrero, Phillip C.	K-8-a	53,881	0	0	01-Jan-2018	0	53,881	14,995	495	0	781	186	6,339	372	23,168	77,049
37	ASD012	5050	Continuing Education	Program Specialist	Cruz, Melvin D.	K-6-b	50,256	0	0	LTA	0	50,256	13,986	495	0	729	186	1,986	268	17,650	67,906



Government of Guam  
Fiscal Year 2019  
Agency Staffing Pattern  
(CURRENT) as of 01.06.2018

[BBMR SP-1]

No.	Input by Department										Input by Department											
	(A)	(B)		(C)	(D)	(E)	(F)	(G)	(H)		(I)	(J)	(K)	(L)	(M)	(N)	(O)	(P)	(Q)	(R)	(S)	
	Position Number		Position Title	Name of Incumbent	Grade/ Step	Salary	Overtime	Special*	Increment		E+F+G+I	Retirement	Retire (DDI)	Social Security	Benefits			Medical	Dental	Total Benefits (K thru Q)	(J + R)	
									Date	Amt.					Medicare	Life	3/					
				SPECIAL FUNDS																		
38	NAF003	5050	Continuing Education	Administrative Aide	Sarmiento, Laurie Danielle N.	F-1	23,171	0	0	16-Oct-2018	0	23,171	6,448	495	0	336	186	0	0	7,465	30,636	
39	NAF013	5050	Continuing Education	Test Examiner	Fernandez, Stephanie Ann C.	H-1	26,520	0	0	20-Feb-2018	0	26,520	7,381	495	0	385	186	0	0	8,446	34,966	
40	FED041	6820	Culinary and Foodservices	Assistant Instructor	Miranda, Kennynlyn C.	I-2-b	16,489	0	0	LTA	0	16,489	4,589	247	0	239	93	623	0	5,791	22,280	
				<b>Total Non-Appropriated Funds (12)</b>				<b>238,125</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>238,125</b>	<b>66,270</b>	<b>3,217</b>	<b>0</b>	<b>3,453</b>	<b>1,209</b>	<b>10,193</b>	<b>843</b>	<b>85,185</b>	<b>323,310</b>
41	NAF004	1050	Alumni Relations and Fundraisin	Program Specialist	Datuin, Bonnie Mae M.	K-9-a	56,069	0	0	01-Jan-2018	0	56,069	15,604	495	0	813	186	6,339	372	23,809	79,878	
42	NAF055	1050	Alumni Relations and Fundraisin	Program Coordinator II	Santos, Eugene H.	M-1	40,762	0	0	LTA	0	40,762	11,344	495	0	591	186	2,511	203	15,330	56,092	
43	NAF056	1050	Alumni Relations and Fundraisin	Administrative Aide	**Vacant-Bautista, Justine C.	F-1	23,171	0	0	Vacant	0	23,171	6,448	495	0	336	186	1,245	203	8,913	32,084	
44	PRE008	1050	Alumni Relations and Fundraisin	Program Specialist	Bilong, Danilo Philbert C.	K-9-c	28,598	0	0	01-Jan-2018	0	28,598	7,959	495	0	415	93	1,919	114	10,994	39,592	
				<b>Total Non-Appropriated Funds (13)</b>				<b>148,600</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>148,600</b>	<b>41,355</b>	<b>1,980</b>	<b>0</b>	<b>2,155</b>	<b>651</b>	<b>12,014</b>	<b>892</b>	<b>59,047</b>	<b>207,647</b>
44	FED042	6550	Bus and VisCom - Visual Com	Instructor	Perez, Kenneth R.	J-3-a	19,370	0	0	01-Aug-2019	0	19,370	5,391	247	0	281	93	2,284	134	8,430	27,800	
45	FED045	6550	Bus and VisCom - Visual Com	Instructor	Lizama, Sean	J-3-a	38,741	0	0	LTA	0	38,741	10,782	495	0	562	186	2,771	0	14,795	53,536	
46	FED046	6150	Education - Cosmetology	Assistant Instructor	Calceta, Anita A.	I-2-b	32,979	0	0	8-Jan-2018	0	32,979	9,178	495	0	478	186	0	0	10,337	43,316	
47	FED047	6150	Education - Cosmetology	Instructor	Baker, Janice T.A.	J-3-a	38,735	0	0	8-Jan-2018	0	38,735	10,780	495	0	562	186	0	0	12,023	50,758	
48	FED024	1060	Planning and Development	Administrative Assistant	Chamberlain, Antonia M.	J-13	46,852	0	0	29-Jan-2019	0	46,852	13,039	0	0	679	186	0	0	13,904	60,756	
49	FED016	6610	Adult Basic Education	Administrative Assistant	**Vacant-Damian, E.	J-1	31,075	0	0	Vacant	0	31,075	8,648	495	0	451	186	6,339	372	16,491	47,566	
50	FED039	6610	Adult Basic Education	Office Aide	Camacho, Sheena Ann G.	C-1	17,763	0	0	LTA	0	17,763	4,943	495	0	258	186	2,771	372	9,025	26,788	
51	FED043	6610	Adult Basic Education	Program Specialist	Garcia, Ava M.	K-8-c	54,965	0	0	01-Jan-2018	0	54,965	15,297	495	0	797	186	6,339	372	23,486	78,451	
52	FED038	6610	Adult Basic Education	Program Coordinator I	Quan, Jaclyn L.	K-3	36,530	0	0	04-May-2018	0	36,530	10,166	495	0	530	186	1,245	203	12,825	49,355	
53	FED011	7910	TRIO Programs	Program Specialist	Sablan, Fermina A.	K-8-a	53,881	0	0	01-Jan-2017	0	53,881	14,995	495	0	781	186	1,670	228	18,355	72,236	
54	FED012	7910	TRIO Programs	Administrative Aide	Castro, Amanda T.	F-1	23,171	0	0	LTA	0	23,171	6,449	495	0	336	93	0	0	7,373	30,544	
55	FED018	7910	TRIO Programs	Program Coordinator II	Fathal, James	M-1	40,768	0	0	LTA	0	40,768	11,346	495	0	591	186	3,838	228	16,684	57,452	
				<b>Total Federal Funds:</b>				<b>434,830</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>434,830</b>	<b>121,013</b>	<b>5,197</b>	<b>0</b>	<b>6,305</b>	<b>2,046</b>	<b>27,257</b>	<b>1,909</b>	<b>163,727</b>	<b>598,558</b>
				<b>Grand Total:</b>				<b>2,067,122</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>2,067,122</b>	<b>575,280</b>	<b>24,749</b>	<b>0</b>	<b>29,973</b>	<b>9,951</b>	<b>129,470</b>	<b>9,324</b>	<b>778,747</b>	<b>2,845,869</b>

Government of Guam  
Federal Program Inventory  
FY2018 (Current) - FY 2019 (Estimated) Funding

[BBMR FP-1]

FUNCTION:  
DEPARTMENT/AGENCY:  
PROGRAM:

Education and Culture  
GUAM COMMUNITY COLLEGE  
Institutional

	A	B	C	D	E	F	G	H	I
	C.F.D.A.No./ Enabling Authority	Grant Award Number	Match Ratio Federal / Local:	FY18 Received / Projected	FY19 Estimated Funding	Local Matching Fund	Federal Matching Fund	100% Federal Grants	Grant Period
Workforce Investment Act PY2018	84.002A	V002A160061	12%	443,356.00					07/01/17 - 06/30/18
Federal Work Study PY2018	84.033	P033A166132		80,648.00					07/01/17 - 06/30/18
Pell Grant PY2018	84.063	P063P163640		5,794,810.00					07/01/17 - 06/30/18
Supplemental Educational Opportunity Grant PY2018	84.007	P007A166132		69,823.00					07/01/17 - 06/30/18
Student Support Services - Project Alm PY2018	84.042	P042A161166		301,110.00					09/01/17 - 08/31/18
Career Technical Education Award PY2018	84.048	V048A160053	12%	630,855.00					07/01/17 - 06/30/18
Workforce Investment Act PY2019	84.002A	V002A170061			446,712.00	12%			07/01/18 - 06/30/19
Federal Work Study PY2019	84.033	P033A176132			79,182.00				07/01/18 - 06/30/19
Pell Grant PY2019	84.063	P063P173640			5,794,810.00				07/01/18 - 06/30/19
Supplemental Educational Opportunity Grant PY2019	84.007	P007A176132			58,991.00				07/01/18 - 06/30/19
Student Support Services - Project Alm PY2019	84.042	P042A171166			308,638.00				09/01/18 - 08/31/19
Career Technical Education Award PY2019	84.048	V048A170053			630,855.00	12%			07/01/18 - 06/30/19



# Government of Guam

[BBMR EL-1]

## New Equipment/Capital and Space Requirement

**Function:** Education and Culture

**Agency:**

NEW EQUIPMENT / CAPITAL			
Description	Quantity	Percentage of Use	Comments

SPACE REQUIREMENT (for Personnel and Equipment/Capital)	Total Program Space (Sq. Ft.):		Total Program Space Occupied (Sq. Ft.):	
Description	Square Feet	Percentage of Total Program Space	Comments	
N/A				

Bureau of Budget Management Research  
 Prior Year Obligations (FY 2018 and Prior FYs)

BBMR PYO-1

A Transaction/ Obligation Date	B Transaction Type	C Vendor	D General Fund (\$)	E Special Fund (\$)	F Federal Fund (\$)	G Reasons for Nonsubmittal or Nonpayment
	None/ N/A					
<b>Total</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	

Note:

Column A: Completion date of transaction or event prior to October 1, 2018.

Column B: Transaction Type such as personnel action, contracts, etc.

Column C: Vendor or Party owed

Column D, E, & F: Identify funding source and dollar amount inclusive of associated penalties or fees; if more than one transaction, need to total all transactions.

Column G: Note item of concern.



# GUAM COMMUNITY COLLEGE

## FY2019 Budget Request by Object (Departmental Level)

|GCC-DEF

### GENERAL FUND - 01

Includes: Priority 1 & 2  
ALL Departments

OBJECT CODE / CATEGORY	DEPARTMENT	AMOUNT REQUESTED
<b>110 Regular Salaries/Increments</b>	1010 Office of the President	253,708
	1020 P.O.S.T. Commission	56,408
	1030 Communications & Promotions	88,860
	1060 Planning & Development	311,658
	1061 High School Equivalency	39,255
	1065 Facilities	317,858
	3000 Office of the Vice President (FAD)	168,292
	3010 Business Office	467,880
	3020 Management Information Systems	514,137
	3030 Human Resources	286,446
	3040 Materials Management	234,975
	3045 Bookstore	44,964
	3050 Academic Technology	62,932
	3060 Student Financial Aid	154,805
	3070 Environmental Health & Safety	101,341
	3080 Administrative Support Services & Security	30,831
	5000 Academic Vice President's Office	178,952
	5020 Admissions and Registration	203,090
	5030 Assessment, Inst. Effectiveness & Research	222,427
	5050 Continuing Education	127,759
	6000 Dean's Office - TPS	289,688
	6110 Automotive Service Technology	565,135
	6150 Cosmetology	71,714
	6220 Early Childhood Education	296,981
	6410 Criminal Justice	175,463
	6420 Social Science	123,455
	6550 Visual Communications	146,145
	6610 Adult Basic Education	40,387
	6710 Nursing and Allied Health	351,727
	6730 Practical Nursing	327,153
	6810 Hospitality and Tourism	449,953
	6820 Culinary and Foodservices	298,407
	6950 Construction Trades	457,483
	6970 Marketing	401,601
	6980 Accounting	90,332
	6990 Supervision and Management	53,659
	7000 Dean's Office - TSS	412,214
	7110 Math	206,019
	7120 Science	193,708
	7210 Student Support Services	355,292
	7220 Health Services Center	65,477
	7420 Center for Student Involvement	156,365
	7510 Office Technology	135,685
	7610 Assessment and Counseling	416,721
	7615 Vocational Guidance	277,491
	7630 Accommodative Services	62,932
	7710 Computer Science	222,016
	7750 English	86,801
	7810 Electronics	302,301
	7950 Learning Resource Center	253,779
	8000 Career and College Success	319,470

# GUAM COMMUNITY COLLEGE

## FY2019 Budget Request by Object (Departmental Level)

IGCC-DEP

Includes: Priority 1 & 2  
ALL Departments

*GENERAL FUND - 01*

OBJECT CODE / CATEGORY	DEPARTMENT	AMOUNT REQUESTED
	<b>TOTAL REGULAR SALARIES/INCREMENTS</b>	<b>\$11,472,132</b>
120 Benefits-Full Time	1010 Office of the President	83,350
	1020 P.O.S.T. Commission	17,177
	1030 Communications & Promotions	28,567
	1060 Planning & Development	107,420
	1061 High School Equivalency	16,517
	1065 Facilities	135,410
	3000 Office of the Vice President (FAD)	53,232
	3010 Business Office	164,453
	3020 Management Information Systems	186,271
	3030 Human Resources	93,774
	3040 Materials Management	92,013
	3045 Bookstore	13,843
	3050 Academic Technology	20,535
	3060 Student Financial Aid	51,822
	3070 Environmental Health & Safety	31,012
	3080 Administrative Support Services & Security	14,545
	5000 Academic Vice President's Office	57,773
	5020 Admissions and Registration	77,210
	5030 Assessment, Inst. Effectiveness & Research	77,415
	5050 Continuing Education	42,410
	6000 Dean's Office - TPS	102,301
	6110 Automotive Service Technology	203,450
	6150 Cosmetology	22,362
	6220 Early Childhood Education	102,660
	6410 Criminal Justice	66,897
	6420 Social Science	42,117
	6550 Visual Communications	63,096
	6610 Adult Basic Education	16,560
	6710 Nursing and Allied Health	116,623
	6730 Practical Nursing	121,728
	6810 Hospitality and Tourism	156,117
	6820 Culinary and Foodservices	106,179
	6950 Construction Trades	162,294
	6970 Marketing	146,150
	6980 Accounting	28,574
	6990 Supervision and Management	23,102
	7000 Dean's Office - TSS	145,700
	7110 Math	70,344
	7120 Science	64,543
	7210 Student Support Services	141,307
	7220 Health Services Center	21,339
	7420 Center for Student Involvement	57,536
	7510 Office Technology	43,486
	7610 Assessment and Counseling	137,471
	7615 Vocational Guidance	100,849
	7630 Accommodative Services	20,535
	7710 Computer Science	75,662
	7750 English	28,806
	7810 Electronics	102,408
	7950 Learning Resource Center	91,226



# GUAM COMMUNITY COLLEGE

[GCC-DEP

## FY2019 Budget Request by Object (Departmental Level)

*GENERAL FUND - 01*

Includes: Priority 1 & 2  
ALL Departments

OBJECT CODE / CATEGORY	DEPARTMENT	AMOUNT REQUESTED
120 Benefits-Full Time	8000 Career and College Success	114,026
	<b>TOTAL BENEFITS-FULL TIME</b>	<b>\$4,060,197</b>
220 Travel: Local Mileage	1020 P.O.S.T. Commission	5,500
	6110 Automotive Service Technology	550
	6210 Education	1,000
	<b>TOTAL TRAVEL: LOCAL MILEAGE</b>	<b>\$7,050</b>
230 Contractual Services	1000 Board of Trustees	7,440
	1010 Office of the President	33,725
	1020 P.O.S.T. Commission	1,500
	1030 Communications & Promotions	32,104
	1060 Planning & Development	350
	1061 High School Equivalency	2,000
	1065 Facilities	291,200
	3000 Office of the Vice President (FAD)	4,037
	3010 Business Office	41,500
	3020 Management Information Systems	285,000
	3030 Human Resources	2,000
	3040 Materials Management	290,000
	3050 Academic Technology	13,583
	3060 Student Financial Aid	2,300
	3070 Environmental Health & Safety	20,000
	3080 Administrative Support Services & Security	252,314
	5000 Academic Vice President's Office	6,000
	5020 Admissions and Registration	7,859
	5030 Assessment, Inst. Effectiveness & Research	36,610
	6110 Automotive Service Technology	1,900
	6220 Early Childhood Education	1,000
	6430 EMT	1,000
	6640 English As A Second Language (ESL)	500
	6710 Nursing and Allied Health	2,300
	6730 Practical Nursing	9,000
	6810 Hospitality and Tourism	2,000
	6820 Culinary and Foodservices	5,750
	6980 Accounting	1,500
	7000 Dean's Office - TSS	500
	7210 Student Support Services	1,584
	7220 Health Services Center	3,100
	7610 Assessment and Counseling	6,325
	7615 Vocational Guidance	8,725
	7630 Accommodative Services	36,000
	7710 Computer Science	300
	7950 Learning Resource Center	25,247
	<b>TOTAL CONTRACTUAL SERVICES</b>	<b>\$1,436,253</b>
240 Supplies & Materials	1000 Board of Trustees	1,500
	1065 Facilities	175,284
	3000 Office of the Vice President (FAD)	1,500
	3010 Business Office	6,500
	3020 Management Information Systems	15,150
	3030 Human Resources	2,500
	3040 Materials Management	8,000

**GUAM COMMUNITY COLLEGE**  
**FY2019 Budget Request by Object (Departmental Level)**

[GCC-DEP

Includes: Priority 1 & 2  
 ALL Departments

*GENERAL FUND - 01*

OBJECT CODE / CATEGORY	DEPARTMENT	AMOUNT REQUESTED	
<b>240 Supplies &amp; Materials</b>	3050 Academic Technology	2,000	
	3060 Student Financial Aid	500	
	3070 Environmental Health & Safety	13,000	
	3080 Administrative Support Services & Security	4,000	
	5000 Academic Vice President's Office	3,000	
	5020 Admissions and Registration	10,700	
	5030 Assessment, Inst. Effectiveness & Research	1,290	
	6000 Dean's Office - TPS	2,000	
	6210 Education	1,000	
	6220 Early Childhood Education	1,000	
	6410 Criminal Justice	1,500	
	6420 Social Science	500	
	6430 EMT	2,500	
	6550 Visual Communications	9,500	
	6610 Adult Basic Education	500	
	6620 Adult High School	500	
	6710 Nursing and Allied Health	1,000	
	6730 Practical Nursing	500	
	6810 Hospitality and Tourism	200	
	6820 Culinary and Foodservices	10,950	
	6830 Chamorro and Foreign Languages	1,000	
	6970 Marketing	9,500	
	6980 Accounting	1,500	
	6990 Supervision and Management	1,500	
	7000 Dean's Office - TSS	4,500	
	7110 Math	4,500	
	7120 Science	3,500	
	7210 Student Support Services	8,000	
	7220 Health Services Center	10,000	
	7420 Center for Student Involvement	500	
	7510 Office Technology	1,500	
	7610 Assessment and Counseling	1,000	
	7615 Vocational Guidance	3,500	
	7630 Accommodative Services	1,000	
	7710 Computer Science	1,600	
	7750 English	3,000	
	7950 Learning Resource Center	2,500	
	8000 Career and College Success	2,000	
		<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>\$337,174</b>
	<b>250 Equipment</b>	1020 P.O.S.T. Commission	500
1030 Communications & Promotions		1,000	
1065 Facilities		106,000	
3020 Management Information Systems		26,705	
3050 Academic Technology		3,000	
3060 Student Financial Aid		600	
5030 Assessment, Inst. Effectiveness & Research		1,400	
6000 Dean's Office - TPS		1,400	
6410 Criminal Justice		1,500	
6420 Social Science		1,900	
6430 EMT		2,000	
6440 Human Services		500	



**GUAM COMMUNITY COLLEGE**  
**FY2019 Budget Request by Object (Departmental Level)**

[GCC-DEPT

Includes: Priority 1 & 2  
 ALL Departments

*GENERAL FUND - 01*

OBJECT CODE / CATEGORY	DEPARTMENT	AMOUNT REQUESTED	
<b>250 Equipment</b>	6710 Nursing and Allied Health	1,000	
	6730 Practical Nursing	500	
	6820 Culinary and Foodservices	10,000	
	6830 Chamorro and Foreign Languages	2,000	
	7110 Math	1,300	
	7120 Science	3,600	
	7210 Student Support Services	3,150	
	7420 Center for Student Involvement	125	
	7510 Office Technology	2,600	
	7610 Assessment and Counseling	2,700	
	7615 Vocational Guidance	8,175	
	7630 Accommodative Services	2,000	
	7710 Computer Science	5,400	
	7750 English	2,000	
	7950 Learning Resource Center	27,332	
	8000 Career and College Success	3,000	
	<b>TOTAL EQUIPMENT</b>		<b>\$221,387</b>
	<b>290 Miscellaneous Expense</b>	3060 Student Financial Aid	1,100
		5000 Academic Vice President's Office	1,500
6000 Dean's Office - TPS		100	
6410 Criminal Justice		3,898	
6620 Adult High School		46,176	
7110 Math		300	
7120 Science		600	
<b>TOTAL MISCELLANEOUS EXPENSE</b>		<b>\$53,674</b>	
<b>361 Power</b>	1065 Facilities	1,200,000	
	<b>TOTAL POWER</b>	<b>\$1,200,000</b>	
<b>362 Water/Sewer</b>	1065 Facilities	42,000	
	<b>TOTAL WATER/SEWER</b>	<b>\$42,000</b>	
<b>363 Telephone/Toll</b>	1065 Facilities	119,580	
	<b>TOTAL TELEPHONE/TOLL</b>	<b>\$119,580</b>	
<b>364 TELEPHONE/FAX</b>	1065 Facilities	420	
	<b>TOTAL TELEPHONE/FAX</b>	<b>\$420</b>	
<b>TOTAL GENERAL FUND</b>		<b>\$18,949,867</b>	





[GCC-DEPT3]

**Guam Community College**  
**FY 2019 Budget Request by Department**  
**BOARD OF TRUSTEES**

**GOALS AND OBJECTIVES:**

1. POLICY REVIEW. EVALUATE AND AMEND PERIODICALLY BOARD POLICIES AND UPDATE BY-LAWS TO ALIGN PROCESSES AND PROCEDURES, AS NECESSARY AND APPROPRIATE.
2. ASSESSMENT. SET AN EXAMPLE BY ENGAGING ALL STAKEHOLDERS IN THE COLLEGE'S CONTINUOUS ASSESSMENT AND PLANNING PROCESSES SO THAT THERE IS A CLEAR UNDERSTANDING OF ROLES AND EXPECTATIONS AMONG ALL CONSTITUENTS.
3. GOVERNANCE EVALUATION. ASSESS THE EFFECTIVENESS OF THE PARTICIPATORY GOVERNANCE STRUCTURE AS A WHOLE THROUGH AN INTEGRATED CAMPUS-WIDE SURVEY THAT BUILDS ON PREVIOUS ASSESSMENT WORK.

**PERFORMANCE INDICATORS:**

1. FOLLOW AND IMPLEMENT THE ESTABLISHED ANNUAL SCHEDULE FOR EVALUATION OF BOARD POLICIES, INCLUDING MISSION STATEMENT & BOT MEMBERSHIP HANDBOOK.
2. IMPLEMENT REGULAR SCHEDULE FOR BOARD ASSESSMENT TRAINING TO INCREASE&DEEPEN MEMBERS' KNOWLEDGE OF ASSESSMENT/ACCREDITATION FOR ACCOUNTABILITY & IMPROVEMENT; INCLUDE INPUT/PARTICIPATION OF MANAGEMENT TEAM, FACULTY/STAFF SENATE & COPSA IN THE GBAQ PROCESS.
3. PARTICIPATE ACTIVELY IN CAMPUS-WIDE GOVERNANCE SURVEY.

**PROPOSED OUTCOMES:**

1. PERIODIC EVALUATION AND REVISION OF BOT POLICIES TO INCLUDE UPDATES OF MISSION STATEMENT AND BY-LAWS.
2. BOARD OF TRUSTEES' FORUM FOR FACULTY SENATE, STAFF SENATE, AND THE COUNCIL ON POSTSECONDARY STUDENT AFFAIRS (COPSA).
3. EVIDENCE OF INPUT BY THE MANGEMENT TEAM, FACULTY, STAFF AND STUDENT REPRESENTATIVES PRESENT AT BOARD MEETINGS WILL REFLECT THEIR CLOSE CONNECTION WITH THE PARTICIPATORY GOVERNANCE PROCESS.

**Guam Community College**  
**FY 2019 Budget Request by Department**  
**BOARD OF TRUSTEES**

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
2	01	BOARD OF TRUSTEES	7	600	\$4,200	STIPENDS
1	01	ANNUAL MEMBERSHIP DUES: ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES (ACCT)	1	3,240	\$3,240	MEMBERSHIP RENEWAL
			<b>8</b>		<b>\$7,440</b>	<b>2 line item(s)</b>
<b>SUPPLIES &amp; MATERIALS</b>						
3	01	SUPPLIES & MATERIALS	3	500	\$1,500	OFFICE SUPPLIES: MANILA FOLDERS AND ENVELOPES- MEETING PACKETS, COPIER PAPER FOR PRINTING OF DOCUMENTS FOR BOARD MEETINGS, PENS, FASTENERS, FOLDER LABELS, BINDERS, ETC.
			<b>3</b>		<b>\$1,500</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>11</b>		<b>\$8,940</b>	<b>3 line item(s)</b>



**Guam Community College**  
***FY 2019 Budget Request by Department***  
**OFFICE OF THE PRESIDENT**

**GOALS AND OBJECTIVES:**

1. TO PROVIDE LEADERSHIP AND DIRECTION FOR THE ACTIVITIES OF THE INSTITUTION TO ENSURE THAT THE COLLEGE CARRIES OUT ITS MISSION WHILE MAINTAINING ACCREDITATION.
2. TO ENSURE THAT THE COLLEGE RETAINS ITS ESSENTIAL CHARACTERISTICS OF RESPONSIVENESS, ACCESSIBILITY, ACCOUNTABILITY, FLEXIBILITY, RELEVANCE, EXCELLENCE, AND TECHNOLOGICAL ADVANCEMENT.
3. TO ENSURE THE COLLEGE ACQUIRES THE NECESSARY RESOURCES TO SUPPORT ITS MISSION.

**PERFORMANCE INDICATORS:**

1. INSTITUTIONAL DECISIONS SUPPORT THE COLLEGE'S MISSION.
2. PRESIDENT ENSURES FISCAL RESPONSIBILITY, OPEN FLOW OF INFORMATION; CURRICULUM IS RELEVANT TO GUAM'S WORKFORCE NEEDS.
3. THE COLLEGE MEETS ALL FEDERAL & LOCAL REPORTING REQUIREMENTS.

**PROPOSED OUTCOMES:**

1. PROGRAMS/COURSES OFFERED REFLECT NEEDS OF THE COMMUNITY.
2. BUDGET IS WELL MANAGED, COLLEGE OPEN DOOR POLICY IS MAINTAINED, AND ADVISORY COMMITTEE HAVE INPUT ON CURRICULUM.
3. DECISIONS REFLECT THE ALIGNMENT OF FINANCIAL RESOURCES WITH STRATEGIC PLANNING.

**Guam Community College**  
**FY 2019 Budget Request by Department**  
**OFFICE OF THE PRESIDENT**

[GCC-DEPT3]

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
8	01	INSTITUTIONAL MEMBERSHIP DUES (ACCJC, AACC, PPEC, ETC) & SUBSCRIPTIONS, COST FOR LEGAL SERVICES FOR THE COLLEGE'S ATTORNEY	1	33,725	\$33,725	CONTRACT/MEMBERSHIP RENEWAL
			1		\$33,725	1 line item(s)
<b>TOTAL BUDGET REQUESTED</b>			1		\$33,725	1 line item(s)

[GCC-DEPT3]

**Guam Community College**  
**FY 2019 Budget Request by Department**  
**P.O.S.T. COMMISSION**

**GOALS AND OBJECTIVES:**

1. POLICY DEV & REVIEW. DEV., UPDATE & PUBLISH P.O.S.T. COMMISSION POLICIES AND REGS USING ADMINISTRATIVE ADJUDICATION PROCESS FOR ALL LAW ENFORCEMENT & PEACE OFFICER ORGANIZATIONS ON GUAM; MONITOR POLICY COMPLIANCE & ENFORCE AS NECESSARY.
2. RECORD & ASSESSMENT. SET EXAMPLES ENGAGING COMM.MEMBERS IN CONTINUOUS ASSESSMENT OF POLICIES/UPDATE OF PLANNING PROCESSES /DEV OF LAW ENFORCEMENT STDS. FOR CLEAR UNDERSTANDING OF STRATEGIC DIRECTION & OVERALL EXPECTATIONS FROM LAW ENF.
3. COMPLIANCE&EVAL. ASSESS COMPLIANCE TO P.O.S.T. POLICIES & STANDARDS BY LAW ENFORCEMNT COMMUNITY & LEVERAGE SURVEYS AND EVALUATIONS TO IDENTIFY/ADDRESS WEAKNESS & STRENGTHS OF P.O.S.T. POLICIES AND STATUTES.

**PERFORMANCE INDICATORS:**

1. CONDUCT P.O.S.T. COMMISSION MEETINGS ON A REGULAR BASIS, MONTHLY BUT, AT A MINIMUM, QUARTERLY IN ACCORDANCE WITH 17GCA, CHAPTER 51, P.O.S.T. (PEACE OFFICER STANDARDS AND TRAINING) COMMISSION.
2. ESTABLISH SUBCOMMITTEES W/TASKS/TIMELINES & REPORT TO P.O.S.T.;SHARE INFO.FOR POLICY DEV & UPDATE TO LAW ENFORCEMENT STDS; SHARE TRNG. RESOURCES FOR MAX. TRNG. YIELD; ADHERE TO P.O.S.T. STDS & ENSURE OFFICERS ARE IN FULL COMPLIANCE.
3. IMPLEMENT SURVEYS OR EVALUATIONS TO OBTAIN FEEDBACK FROM THE LAW ENFORCEMENT COMMUNITY ON THE POLICIES AND STANDARDS BEING ESTABLISHED AND ENFORCED BY THE P.O.S.T. COMMISSION.

**PROPOSED OUTCOMES:**

1. P.O.S.T. ADMINISTRATIVE RULES THAT CLEARLY DEFINE THE STDS. FOR PEACE OFFICERS IN THE AREAS OF TRNG, CONDUCT, FITNESS AND RETENTION; THESE RULES ARE SUBJECT TO REVISION AND UPDATE AS DEEMED NECESSARY BY THE P.O.S.T. COMMISSION.
2. CONDUCT P.O.S.T. MEETINGS ON A REGULAR BASIS, PREFEREBLY MONTHLY BUT, AT A MINIMUM, QUARTERLY TO REVIEW AND UPDATE P.O.S.T. STATUTES AND POLICIES AS NEEDED BASED ON MISSION REQUIREMENTS OF ALL PEACE OFFICERS.
3. P.O.S.T. COMMISSION USE THE SURVEY FEEDBACK TO HEAR THE CONCERNS OF THE LAW ENFORCEMENT COMMUNITY TO ENSURE THEIR OPINIONS AND CONCERNS ARE BEING LISTENED TO AND PROPERLY ADDRESSED BUT ALSO RELEVANT TO THE MISSIONS OF THE LAW ENFORCEMENT COMMUNITY.



**Guam Community College**  
**FY 2019 Budget Request by Department**  
**P.O.S.T. COMMISSION**

[GCC-DEPT3]

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>TRAVEL: LOCAL MILEAGE</b>						
7	01	TRAVEL: LOCAL MILEAGE	1	500	\$500	MILEAGE: OUT OF OFFICE MEETINGS AND VISITS TO LAW ENFORCEMENT AGENCIES - REIMBURSEMENT
4	01	TRAVEL: OFF-ISLAND CONFERENCE	1	5,000	\$5,000	IADLEST ANNUAL CONFERENCE; MEMBERSHIP DUES & CJ ACADEMY ACCREDITATION: INTERNATIONAL ASSOCIATION OF DIRECTORS OF LAW ENFORCEMENT STANDARDS AND TRAINING (IADLEST); AND OTHER P.O.S.T. ASSOCIATED MEMBERSHIPS; PRINTING OF P.O.S.T. PUBLICATIONS, HANDOUTS (PUB
			<b>2</b>		<b>\$5,500</b>	<b>2 line item(s)</b>
<b>CONTRACTUAL SERVICES</b>						
5	01	CONTRACTUAL SERVICES	1	1,500	\$1,500	IADLEST NATIONAL P.O.S.T. REVIEW AND CERTIFICATION FEES FOR GUAM PEACE OFFICERS; LOCAL MEDIA ADVERTISING FOR P.O.S.T. COMMISSION MEETINGS
			<b>1</b>		<b>\$1,500</b>	<b>1 line item(s)</b>
<b>EQUIPMENT</b>						
6	01	EQUIPMENT	1	500	\$500	DIGITAL VOICE RECORDER FOR P.O.S.T. COMMISSION MEETINGS AND WORKING SESSIONS.
			<b>1</b>		<b>\$500</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>4</b>		<b>\$7,500</b>	<b>4 line item(s)</b>

**Guam Community College**  
***FY 2019 Budget Request by Department***  
**COMMUNICATIONS & PROMOTIONS**

**GOALS AND OBJECTIVES:**

1. CONTINUE TO BRAND THE NEW GCC LOGO SYSTEM IN ALL COLLEGE MATERIALS AND INCLUDE MORE USE OF SOCIAL MEDIA TO MARKET GCC EVENTS AND PROGRAMS.
2. MAINTAIN AND UPDATE NEW, MOBILE RESPONSIVE GCC WEBSITE FOR STUDENTS, POTENTIAL STUDENTS AND COMMUNITY.
3. USE MORE CANDID VIDEOS ON SOCIAL MEDIA AS MARKETING VIDEOS TO SHOWCASE THE COLLEGE'S FACILITIES, REAL TIME CLASSROOM ACTION, STUDENT TESTIMONIALS, AND THE DIVERSITY OF OUR CAMPUS.

**PERFORMANCE INDICATORS:**

1. INCREASED LEVEL OF ENROLLMENT IN FALL 2019 (2-3%)
2. INCREASED NUMBER OF HITS ON PAGES ON NEW WEB SITE (10%)
3. INCREASE IN NUMBER OF LIKES, VIEWS, SHARES, ETC. ON GCC SOCIAL MEDIA OUTLETS.

**PROPOSED OUTCOMES:**

1. HELP TO INCREASE POSTSECONDARY ENROLLMENT NUMBERS.
2. NEW WEBSITE DRAWS MORE PEOPLE TO GCC. IT BECOMES THE INFORMATION DISSEMINATION CENTER FOR THE COLLEGE.
3. INCREASED SOCIAL MEDIA ENGAGEMENT WITH STUDENTS AND COMMUNITY ABOUT GCC.

**Guam Community College**  
**FY 2019 Budget Request by Department**  
**COMMUNICATIONS & PROMOTIONS**

[GCC-DEPT3]

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
12	01	NCMPR DUES	1	500	\$500	PROFESSIONAL DEVELOPMENT -MEMBERSHIP RENEWAL
11	01	ANNUAL REPORT PRINTING AND PRINTING OF CAMPUS POSTERS	1	1,000	\$1,000	ADVERTISE GCC ACCOMPLISHMENTS AND PROGRAMS SUCH AS CHALANI365
10	01	ADVERTISING: MEDIA CONTRACTS FOR SPRING & FALL 2019	2	5,300	\$10,600	ADVERTISE FALL & SPRING REGISTRATION TO INCREASE ENROLLMENT.
9	01	WEB SITE HOSTING, BACKUP AND MAINTENANCE COST FOR ONE YEAR.	12	1,667	\$20,004	MAINTAIN NEW, MOBILE RESPONSIVE GCC WEBSITE FOR STUDENTS, POTENTIAL STUDENTS AND COMMUNITY.
			<b>16</b>		<b>\$32,104</b>	<b>4 line item(s)</b>
<b>EQUIPMENT</b>						
13	01	MISCELLANEOUS: HARD DRIVES, TRIPOD, MICROPHONE FOR CAMERA.	1	1,000	\$1,000	MAKE HOW-TO AND OTHER CAMPUS VIDEOS; STORE WORK ON EXTERNAL DRIVES
			<b>1</b>		<b>\$1,000</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>17</b>		<b>\$33,104</b>	<b>5 line item(s)</b>



**Guam Community College**  
**FY 2019 Budget Request by Department**  
**PLANNING & DEVELOPMENT**

**GOALS AND OBJECTIVES:**

1. UPON SUCCESSFUL COMPLETION OF RECEIVING SERVICES FROM THE PLANNING & DEVELOPMENT OFFICE, STUDENTS WILL BENEFIT FROM PROGRAMS THAT INCORPORATE CORE STANDARDS.
2. UPON SUCCESSFUL COMPLETION OF RECEIVING SERVICES FROM THE PLANNING & DEVELOPMENT OFFICE, STUDENTS WILL BE ABLE TO RECEIVE GRADUATE FOLLOW UP SURVEY RESULTS.
3. UPON SUCCESSFUL COMPLETION OF RECEIVING SERVICES FROM THE PLANNING & DEVELOPMENT OFFICE, STUDENTS WILL BE INFORMED OF ISMP ACTIVITIES.

**PERFORMANCE INDICATORS:**

1. PARTICIPANTS (100%) OF THE GRANT WRITING TECHNICAL ASSISTANCE (TA) WORKSHOP THAT COMPLETE A SURVEY WILL INDICATE HIS/HER (1) LEVEL OF SATISFACTION WITH THE KNOWLEDGE AND INFORMATION PROVIDED AND (2) HOW THEY WERE MADE AWARE OF THE TA WORKSHOP.
2. NINETY-FIVE (95%) OF THE PROGRAM AGREEMENTS' GOALS AND OBJECTIVES WILL BE INITIATED WITHIN THIS ASSESSMENT CYCLE.
3. 100% OF THE ISMP GOALS WILL BE TRACKED SEMI-ANNUALLY.

**PROPOSED OUTCOMES:**

1. THE OFFICE OF PLANNING AND DEVELOPMENT WILL ANALYZE EVALUATION RESULTS FROM TRAINING AND AN AWARENESS CAMPAIGN ABOUT THE AVAILABILITY OF FEDERAL CTE/WIOA FUNDS.
2. THE OFFICE OF PLANNING AND DEVELOPMENT WILL ANALYZE AND REPORT PROGRAM AGREEMENTS' PROGRESS TOWARD ACHIEVING ITS GOALS AND OBJECTIVES.
3. THE OFFICE OF PLANNING AND DEVELOPMENT WILL COMPILE, ANALYZE, VALIDATE, AND REPORT THE STATUS OF THE ISMP GOALS.

**Guam Community College**  
**FY 2019 Budget Request by Department**  
**PLANNING AND DEVELOPMENT**

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
336	01	SUBSCRIPTIONS	1	350	\$350	
			1		<b>\$350</b>	1 line item(s)
<b>TOTAL BUDGET REQUESTED</b>			1		<b>\$350</b>	1 line item(s)

**Guam Community College**  
**FY 2019 Budget Request by Department**  
**HIGH SCHOOL EQUIVALENCY**

**GOALS AND OBJECTIVES:**

1. THE HSE OFFICE WILL PROVIDE COMPUTER BASED TEST (CBT) RESULTS FOR AWARENESS AND TO ASSIST IN STRENGTHENING CURRICULA.
2. THE HSE OFFICE WILL PROVIDE INFORMATION REGARDING CAREER PATHWAYS FOR ADULT LEARNERS' WORKSHOP AND COLLEGE ACCESS GRANT PROGRAM TO THOSE IN PURSUIT OF POSTSECONDARY EDUCATION AND OR TRAINING.
3. THE HSE OFFICE WILL ANALYZE WHETHER CANDIDATES ARE OFFERED THE COMPUTER BASED TEST AT A CONVENIENT DAY/TIME.

**PERFORMANCE INDICATORS:**

1. INCREASE THE NUMBER OF TEST TAKERS BY 30% AS COMPARED TO THE TOTAL 12/31/2017 AWARDED WITH A GED® OR HISET® DIPLOMA.
2. ONE HUNDRED PERCENT (100%) OF CBT CANDIDATES WILL BE PROVIDED INFORMATION ON CAREER PATHWAY FOR ADULT LEARNERS AND COLLEGE ACCESS GRANT PROGRAM. A LIST OF INTERESTED CANDIDATES WILL BE FORWARDED TO THE APPROPRIATE OFFICE.
3. ONE HUNDRED PERCENT (100%) OF CBT CANDIDATES WILL INDICATE WHETHER TEST HOURS ARE CONVENIENT.

**PROPOSED OUTCOMES:**

1. THE HSE OFFICE WILL INCREASE THE NUMBER OF HSE COMPLETERS BY CONTINUING OUTREACH THROUGH EMAIL AND/OR PERSONAL CONTACT VIA PHONE.
2. THE HSE OFFICE WILL INCREASE THE NUMBER OF HSE COMPLETERS BY CONTINUING OUTREACH THROUGH EMAIL AND/OR PERSONAL CONTACT VIA PHONE.
3. THE HSE OFFICE WILL ASSESS CANDIDATES RESPONSE AND MODIFY TEST HOURS ACCORDINGLY.



**Guam Community College**  
**FY 2019 Budget Request by Department**  
**HIGH SCHOOL EQUIVALENCY**

[GCC-DEPT3]

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
337	01	TEXT BOOKLETS FOR DOC	1	2,000	\$2,000	
			<b>1</b>		<b>\$2,000</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>1</b>		<b>\$2,000</b>	<b>1 line item(s)</b>

**Guam Community College**  
**FY 2019 Budget Request by Department**  
**FACILITIES**

[GCC-DEPT3]

**GOALS AND OBJECTIVES:**

1. UPON SUCCESSFUL COMPLETION OF RECEIVING SERVICES FROM THE FACILITY MAINTENANCE OFFICE, STUDENTS WILL BENEFIT BY HAVING A SAFE LEARNING ENVIRONMENT.
2. UPON SUCCESSFUL COMPLETION OF RECEIVING SERVICES FROM THE FACILITY MAINTENANCE OFFICE, STUDENTS WILL BENEFIT BY HAVING WORK ORDERS ADDRESSED WITHIN FIFTEEN (15) BUSINESS DAYS.
3. UPON SUCCESSFUL COMPLETION OF RECEIVING SERVICES FROM THE FACILITY MAINTENANCE OFFICE, STUDENTS WILL BENEFIT BY HAVING TIMELY COMPLETION OF CIP PROJECTS AND THEREBY A SAFE LEARNING ENVIRONMENT.

**PERFORMANCE INDICATORS:**

1. AT LEAST 90% OF THE F&M STAFF WILL CONDUCT DAILY WALK THROUGH OF ASSIGNED ZONE IN THE MORNING BETWEEN 7:30-8:30 AM MONDAY THROUGH FRIDAY.
2. 90% OF THE WORK ORDERS RECEIVED WILL BE ADDRESSED BY HAVING F&M STAFF MAKE INITIAL CONTACT WITH THE REQUESTER WITHIN 5 BUSINESS DAYS. 55% OF THE WORK ORDERS WILL BE COMPLETED WITHIN 5 BUSINESS DAYS.
3. 90% OF THE PROJECTS WILL BE COMPLETED BY AUGUST 30TH ANNUALLY.

**PROPOSED OUTCOMES:**

1. THE OFFICE OF FACILITIES AND MAINTENANCE (F&M) WILL ANALYZE DATA RESULTS FROM PM&I WORKSHEETS.
2. THE OFFICE OF F&M WILL ANALYZE EVALUATION RESULTS FROM WORK ORDERS.
3. THE OFFICE OF F&M WILL ANALYZE PROGRESS OF CAPITAL IMPROVEMENT PROJECTS.

**Guam Community College**  
**FY 2019 Budget Request by Department**  
**FACILITIES**

[GCC-DEPT3]

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
339	01	CONTRACTUAL	12	3,000	\$36,000	SERVICE- TRASH COLLECTION, WITH 10% INCREASE FOR NEW BUILDING AND RATE INCREASE
340	01	CONTRACTUAL	1	50,000	\$50,000	SUSTAINABILITY SERVICE - UPDATE DDC SYSTEM (FOUNDATION & BLDG E) AND EDUCATIONAL PROJECTS & ACTIVITIES
338	01	CONTRACTUAL	12	17,100	\$205,200	SERVICE-JANITORIAL, WITH 8% INCREASE FOR NEW BUILDING AND PROGRAMS
			<b>25</b>		<b>\$291,200</b>	<b>3 line Item(s)</b>
<b>SUPPLIES &amp; MATERIALS</b>						
346	01	SUPPLIES & MATERIALS	12	340	\$4,080	FUEL
341	01	SUPPLIES & MATERIALS	12	2,300	\$27,600	A/C & REFRIGERATION SUPPLIES
342	01	SUPPLIES & MATERIALS	12	700	\$8,400	CARPENTRY
343	01	SUPPLIES & MATERIALS	12	2,200	\$26,400	ELECTRICAL
345	01	SUPPLIES & MATERIALS	12	6,500	\$78,000	CUSTODIAL
347	01	SUPPLIES & MATERIALS	12	1,667	\$20,004	SUSTAINABILITY- EDUCATIONAL PROJECTS AND ACTIVITIES
344	01	SUPPLIES & MATERIALS	12	900	\$10,800	PLUMBING
			<b>84</b>		<b>\$175,284</b>	<b>7 line Item(s)</b>
<b>EQUIPMENT</b>						
348	01	EQUIPMENT	1	106,000	\$106,000	SUSTAINABILITY - TOOLS, EQUIPMENT, WIFI PROGRAMMABLE THERMOSTAT FOR AC UNITS, CAGED TRAILER
			<b>1</b>		<b>\$106,000</b>	<b>1 line Item(s)</b>
<b>POWER</b>						
349	01	UTILITIES	12	100,000	1,200,000	POWER
			<b>12</b>		<b>\$1,200,000</b>	<b>1 line Item(s)</b>
<b>WATER/SEWER</b>						
350	01	UTILITIES	12	3,500	\$42,000	WATER/SEWER DUE TO NEW BUILDING AND PROGRAMS AND NEW RATE INCREASE
			<b>12</b>		<b>\$42,000</b>	<b>1 line Item(s)</b>
<b>TELEPHONE/TOLL</b>						
353	01	UTILITIES	12	9,650	\$115,800	TELEPHONE-GTA (DSL & VOIP) & PDS
352	01	UTILITIES	12	315	\$3,780	TELEPHONE- PUSH TO TALK
			<b>24</b>		<b>\$119,580</b>	<b>2 line Item(s)</b>
<b>TELEPHONE/FAX</b>						
351	01	UTILITIES	1	420	\$420	TELEPHONE-FAX/LONG DISTANCE



**Guam Community College**  
***FY 2019 Budget Request by Department***  
**FACILITIES**

[GCC-DEPT3]

	1	\$420	1 line item(s)
<b>TOTAL BUDGET REQUESTED</b>	159	\$1,934,484	16 line item(s)

[GCC-DEPT3]

**Guam Community College**  
***FY 2019 Budget Request by Department***  
**OFFICE OF THE VICE PRESIDENT (FAD)**

**GOALS AND OBJECTIVES:**

1. TO PROVIDE LEADERSHIP AND GUIDANCE TO ENSURE THAT FINANCIAL PLANNING REALISTICALLY ALIGNS WITH AVAILABLE RESOURCES, INSTITUTIONAL PLANS, AND INSTITUTIONAL PRIORITIES.
2. TO ENSURE THE COORDINATION OF THE OPERATIONS OF GCC'S FINANCE AND ADMINISTRATION DIVISION.
3. TO ENSURE THE FINANCIAL INTEGRITY OF THE INSTITUTION AND RESPONSIBLE ALLOCATION AND USE OF FINANCIAL RESOURCES.

**PERFORMANCE INDICATORS:**

1. DEVELOPMENT OF AN ANNUAL BUDGET THAT ENSURES THE FINANCIAL REQUESTS ARE LINKED TO INSTITUTIONAL PLANS, PRIORITIES AND TIMELINES.
2. MONTHLY REPORTING REQUIREMENTS ARE COMPLETED WITHIN THE REQUIRED TIMEFRAMES, AND POLICIES AND PROCEDURES ARE MAINTAINED AND CONTINUALLY UPDATED.
3. ANNUAL BUDGET, FEDERAL REPORTING REQUIREMENTS AND AUDIT ARE COMPLETED WITHIN THE REQUIRED TIMEFRAME AND WITH MINIMAL NEGATIVE RESPONSES OR FINDINGS.

**PROPOSED OUTCOMES:**

1. THE COLLEGE'S BUDGET ALLOCATION ARE SUFFICIENT TO MEET THE NEEDS OF THE INSTITUTION, AND FOLLOWS THE INSTITUTIONAL PLANS AND PRIORITIES WITHIN THE AVAILABLE RESOURCES.
2. THE POLICIES AND PROCEDURES ENSURE MAINTENANCE OF EFFECTIVE CONTROLS OVER THE OPERATIONS OF THE DIVISION.
3. THE COLLEGE MAINTAINS ITS FINANCIAL INTEGRITY AND RESPONSIBLY MANAGES ITS RESOURCES.

**Guam Community College**  
**FY 2019 Budget Request by Department**  
**OFFICE OF THE VICE PRESIDENT (FAD)**

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
1	01	MEMBERSHIP	1	4,037	\$4,037	ANNUAL MEMBERSHIP (AGA, CCBO, NACUBO, FI360)
			1		<b>\$4,037</b>	<b>1 line item(s)</b>
<b>SUPPLIES &amp; MATERIALS</b>						
3	01	OFFICE SUPPLIES	3	500	\$1,500	DAILY OPERATIONS
			3		<b>\$1,500</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>4</b>		<b>\$5,537</b>	<b>2 line item(s)</b>



[GCC-DEPT3]

**Guam Community College**  
**FY 2019 Budget Request by Department**  
**BUSINESS OFFICE**

**GOALS AND OBJECTIVES:**

1. THE BUSINESS OFFICE WILL PROVIDE FINANCIAL INFORMATION TO GCC DEPARTMENT HEADS TO BETTER SUPPORT STUDENT LEARNING PROGRAMS AND SERVICES THROUGH BUDGET MONITORING AND PERFORMANCE.
2. THE BUSINESS OFFICE WILL SUBMIT MONTHLY FINANCIALS TO THE MANAGEMENT, LEGISLATURE AND POSTED TO MYGCC COMMUNITY WEBSITE TO BETTER INFORM OF GCC'S FINANCIAL POSITION AND RESOURCES.
3. BUSINESS OFFICE WILL ACCURATELY ACCOUNT FOR COLLEGE'S ACTIVITY THROUGH KEEPING FINANCIAL RECORDS IN COMPLIANCE WITH GAAP AND US OMB CIRCULAR REQUIREMENTS TO ENSURE FINANCIAL INFORMATION ARE CONSISTENT WITH THE COLLEGE'S MISSION AND GOALS.

**PERFORMANCE INDICATORS:**

1. THE ACCOUNTANTS WILL ENSURE THAT BUDGETS ARE LOADED PRIOR TO START OF NEW FISCAL YEAR AND EACH RESPECTIVE DEPARTMENT HEADS ARE INFORMED OF THE BUDGET LOAD.
2. THE ACCOUNTANTS WILL PREPARE THE MONTHLY FINANCIAL STATEMENTS. THE GENERAL ACCOUNTING SUPERVISOR AND CONTROLLER WILL REVIEW THE F/S PRIOR TO MONTHLY SUBMITTAL AND WEB POSTING.
3. THE ACCOUNTING STAFF WILL PREPARE THE AUDIT SCHEDULE AND DOCUMENTS FOR ANNUAL F/S AND COMPLIANCE AUDIT. THE CONTROLLER WILL PREPARE THE PRELIMINARY F/S FOR AUDIT.

**PROPOSED OUTCOMES:**

1. ENSURING BUDGET LOADS ARE COMPILED AND APPROVED BY THE MANAGEMENT, BOT AND LEGISLATURE IN A TIMELY MANNER. ALSO, ENSURES THAT BUDGETS ARE LOADED WITHIN THREE WEEKS OF NEW FISCAL YEAR TO SUPPORT COLLEGE OPERATION.
2. THE MONTHLY REPORTING ENSURES THAT THE COLLEGE COMMUNITIES ARE AWARE OF COLLEGE FINANCIAL STABILITY AND AVAILABLE FINANCIAL RESOURCES.
3. TO BETTER INFORM THE STAKEHOLDERS OF THE FINANCIAL STATUS OF THE COLLEGE AND AVAILABLE RESOURCES VIA SOCIAL MEDIA OR MYGCC WEBSITE. THIS WILL ENSURE THE STAKEHOLDERS ARE UPDATED AND PREPARED TO CARRY OUT THE COLLEGE MISSION AND GOALS.

**Guam Community College**  
**FY 2019 Budget Request by Department**  
**BUSINESS OFFICE**

[GCC-DEPT3]

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
9	01	CONTRACTUAL - SPREADSHEET SERVER	1	3,000	\$3,000	ANNUAL FEE/MAINTENANCE SUPPORT
8	01	CONTRACTUAL - PRINTING	14	250	\$3,500	PRINTING OF ENVELOPES WITH WINDOW
7	01	CONTRACTUAL - POSTAGE	13	500	\$6,500	POSTAGE STAMP - ACCOUNT STATEMENT, 1099, 1098, W-2
6	01	CONTRACTUAL - AUDIT FIRM	1	28,500	\$28,500	AUDIT SERVICES FY 2019
			<b>29</b>		<b>\$41,500</b>	<b>4 line item(s)</b>
<b>SUPPLIES &amp; MATERIALS</b>						
10	01	SUPPLIES & MATERIALS	13	500	\$6,500	OFFICE SUPPLIES (TONERS, BANKER BOXES, COLORED PAPERS, DEPOSIT BAGS, CHECKS)
			<b>13</b>		<b>\$6,500</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>42</b>		<b>\$48,000</b>	<b>5 line item(s)</b>

**Guam Community College**  
**FY 2019 Budget Request by Department**  
**MANAGEMENT INFORMATION SYSTEMS**

**GOALS AND OBJECTIVES:**

1. PROVIDE EFFECTIVE MANAGEMENT OF COMPUTER TECHNOLOGY AND RELATED RESOURCES TO PROVIDE STUDENTS ACCESS TO TOOLS TO MEET THEIR EDUCATIONAL GOALS.
2. TECHNOLOGY TO SUPPORT BY RETAINING PERSONNEL, OR OUTSOURCING SERVICES, TO HELP MEET THE COMPUTER NEEDS OF STUDENTS, PROGRAMS AND SERVICE AREAS.
3. TO MANAGE COMPUTER HARDWARE, SOFTWARE, AND RELATED EQUIPMENT AND APPLICATIONS TO ENHANCE THE IT INFRASTRUCTURE OF THE COLLEGE.
4. HAVE SERVICES AND RESOURCES TO EXPAND AND INCLUDE LEGACY SYSTEMS WITH THE COLLEGE'S ENTERPRISE RESOURCE PLANNING SYSTEM (ERP) AND OPERATIONS IN THE CLOUD.
5. MEET FUTURE REQUIREMENTS FOR LONG-TERM USE, RELIABILITY, SUPPORT, AND STABILITY OF THE COLLEGE'S SYSTEMS AND OPERATIONS IN THE CLOUD.

**PERFORMANCE INDICATORS:**

1. 95% AVAILABILITY OF LAB AND OFFICE COMPUTERS, THE INTERNET, MYGCC PORTAL, AND RELATED TECHNOLOGY.
2. 90% COMPLETION OF WORK ORDERS FOR COMPUTER TECHNOLOGY AND ERP-RELATED WORK.
3. GCC'S IT ERP SYSTEM, WILL BE MAINTAINED 100% AS A FULLY HOSTED AND SECURED CLOUD BASED INFRASTRUCTURE AS A SERVICE (IAAS) ENVIRONMENT WITH DISASTER RECOVERY AS A CONTINUITY OF OPERATIONS PLAN.
4. 99.99% AVAILABILITY OF ALL LEGACY AND ERP SYSTEMS.
5. 99.99% OF ALL CURRENT AND FUTURE UPGRADE NEEDS OF THE LEGACY AND ERP SYSTEMS WILL BE OPTIMALLY AND SUFFICIENTLY CONFIGURED.

**PROPOSED OUTCOMES:**

1. SUFFICIENT BANDWIDTH TO ACCOMMODATE DISTANCE EDUCATION, CLOUD-BASED RESOURCES, AND ANY OTHER FUTURE PROJECTS AS NEEDED AND PLANNED FOR.
2. ENSURE COLLEGE-WIDE RESOURCES, ARE SUFFICIENT AND OPTIMAL TO MEET THE NEEDS OF LEARNING, TEACHING, COLLEGE-WIDE COMMUNICATIONS, RESEARCH, AND OPERATIONS IN SUPPORT OF SLO'S, AUO'S, & SSUO'S.
3. WILL IMPROVE GCC'S CLOUD BASE IAAS ERP ENVIRONMENT WITH THE NECESSARY SERVICE LEVEL AGREEMENTS TO MEET ALL SYSTEM'S NEEDS.
4. VULNERABILITIES WILL BE PREVENTED OR MINIMIZED AS IT RELATES TO ENVIRONMENTAL, POWER, NATURAL, OR MAN-MADE DISASTERS.
5. LEGACY AND ERP SYSTEMS WILL BE UPGRADED IN ITS CAPACITY AND CAPABILITIES TO PREVENT HARDWARE OBSOLESCENCE.



**Guam Community College**  
**FY 2019 Budget Request by Department**  
**MANAGEMENT INFORMATION SYSTEMS**

[GCC-DEPT3]

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
23	01	ANNUAL LEGACY AND ERP SYSTEMS CAPACITY UPGRADES & SERVICES FOR CLOUD BASE IAAS ENVIRONMENT	1	50,000	\$50,000	CLOUD SERVICE CAPACITY INCREASE TO ACCOMMODATE EXPANSION FOR LEGACY AND BANNER ENVIRONMENTS
12	01	NETWORK SYSTEMS PENETRATION TESTING SERVICES	1	15,000	\$15,000	SECURITY IMPROVEMENTS & VULNERABILITY ASSESSMENT
11	01	CLOUD BASE INFRASTRUCTURE AS A SERVICE (IAAS) MAINTENANCE & RENEWAL	1	220,000	\$220,000	CLOUD BASED HOSTING OF ENTERPRISE RESOURCE PLANNING (ERP) SYSTEM
			<b>3</b>		<b>\$285,000</b>	<b>3 line item(s)</b>
<b>SUPPLIES &amp; MATERIALS</b>						
18	01	UPS BACKUP BATTERY REPLACEMENT	10	500	\$5,000	BACKUP BATTERIES FOR SERVERS' UPS
17	01	TECHNICAL LEARNING / TRAINING MANUALS / BOOKS / SUBSCRIPTIONS	1	525	\$525	EDUCATIONAL / TRAINING SUPPLIES
16	01	TAPE CARTRIDGES	1	2,625	\$2,625	BACKUP TAPES FOR LEGACY AND ENTERPRISE SERVERS
15	01	SYSTEM PREVENTIVE MAINTENANCE	10	500	\$5,000	PREVENTIVE MAINTENANCE (PARTS, SUPPLIES, MATERIALS)
14	01	SAFETY GEAR WEAR & SUPPLIES	2	500	\$1,000	ANNUAL SAFETY GEAR WEAR & SUPPLIES
13	01	GENERAL OFFICE SUPPLIES & MATERIALS	2	500	\$1,000	ANNUAL OFFICE SUPPLIES
			<b>26</b>		<b>\$15,150</b>	<b>6 line item(s)</b>
<b>EQUIPMENT</b>						
24	01	NETWORKING SWITCHES	1	10,000	\$10,000	OFFICE AND SERVER ROOM NETWORK UPGRADES
22	01	MISCELLANEOUS IT EQUIPMENT	2	4,613	\$9,226	MISCELLANEOUS IT EQUIPMENT - NON-CAPITAL (PCS AND LEGACY SERVER PARTS, POWER COMPONENTS, MONITORS, KEYBOARDS, MICE, SCANNERS, ETC.)
21	01	COMPUTERS	1	2,229	\$2,229	UPGRADE / REPLACE OFFICE COMPUTERS
20	01	COMPUTER UPGRADE / REPLACEMENT	2	2,100	\$4,200	PC DESKTOP COMPUTERS
19	01	NETWORK DIAGNOSTIC FIELD EQUIPMENT / TOOLS	1	1,050	\$1,050	FOR NETWORK MAINTENANCE, TROUBLESHOOTING & REPAIR
			<b>7</b>		<b>\$26,705</b>	<b>5 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>36</b>		<b>\$326,855</b>	<b>14 line item(s)</b>

[GCC-DEPT3]

**Guam Community College**  
***FY 2019 Budget Request by Department***  
**HUMAN RESOURCES**

**GOALS AND OBJECTIVES:**

1. TO PROVIDE EFFECTIVE SUPPORT FOR THE PRIMARY HUMAN RESOURCES FUNCTIONS AT THE COLLEGE: HIRING, PERIODIC PERFORMANCE EVALUATION, AND PROMOTION. THESE ACTIVITIES ARE PERFORMED FOR FACULTY, STAFF AND ADMINISTRATORS.
2. TO ENSURE THE COLLEGE HIRES AND PROMOTES BASED ON MERIT, PROVIDES EQUAL EMPLOYMENT OPPORTUNITY TO ALL; COMPLIES WITH THE PROVISION OF TITLE 4 AND 17 OF THE GUAM CODE; FOLLOWS EMPLOYMENT AGREEMENTS; AND FOLLOWS OTHER APPLICABLE LAWS AND REGULATIONS.
3. TO PROVIDE EMPLOYEE AND MANAGEMENT RELATIONS SUPPORT (I.E. GRIEVANCE, ADVERSE ACTION AND CONFLICT RESOLUTIONS PROCESS).

**PERFORMANCE INDICATORS:**

1. COORDINATES AND/OR CONDUCTS SUPERVISOR AND EMPLOYEE TRAINING.
2. UPDATE OF PERSONNEL RULES & REGULATIONS.
3. MINIMIZE THE NUMBER OF GRIEVANCES, ADVERSE ACTIONS AND CONFLICT RESOLUTIONS.

**PROPOSED OUTCOMES:**

1. COORDINATE AND/OR CONDUCTS QUARTERLY TRAININGS (I.E. NEW EMPLOYEE ORIENTATION, EQUAL EMPLOYMENT TRAINING, PERFORMANCE EVALUATION TRAINING).
2. UPDATED PERSONNEL RULES & REGULATIONS WITH BOT APPROVAL.
3. NO MORE THAN FOUR GRIEVANCES OR ADVERSE ACTION WILL BE FORMALLY FILED PER YEAR.

**Guam Community College**  
**FY 2019 Budget Request by Department**  
**HUMAN RESOURCES**

[GCC-DEPT3]

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
30	01	SHRM MEMBERSHIP	1	1,000	\$1,000	REFERENCE MATERIALS & ON-LINE SERVICES
29	01	CUPA MEMBERSHIP	1	1,000	\$1,000	REFERENCE MATERIALS & ON-LINE SERVICES
			<b>2</b>		<b>\$2,000</b>	<b>2 line item(s)</b>
<b>SUPPLIES &amp; MATERIALS</b>						
28	01	PRINTING	1	500	\$500	PRINTING (I.E. ENVELOPES)
27	01	ADVERTISEMENT	1	500	\$500	JOB ANNOUNCEMENT
26	01	TRAINING SUPPLIES	1	500	\$500	SUPPLIES FOR TRAINING
25	01	OFFICE SUPPLIES	2	500	\$1,000	GENERAL OFFICE SUPPLIES
			<b>5</b>		<b>\$2,500</b>	<b>4 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>7</b>		<b>\$4,500</b>	<b>6 line item(s)</b>



# Guam Community College

## FY 2019 Budget Request by Department

### MATERIALS MANAGEMENT

#### GOALS AND OBJECTIVES:

1. TO SUPPORT EDUCATIONAL PROGRAMS BY TRAINING AND COMMUNICATING WITH THE CAMPUS COMMUNITY SO THAT THEY UNDERSTAND THE PROCUREMENT PROCESS.
2. TO SUPPORT EDUCATIONAL PROGRAMS BY ENSURING THE TIMELY PROCUREMENT OF GOODS AND SERVICES FOR COLLEGE PROGRAMS/COURSES, DEPARTMENTS, AND OTHER STUDENT ACTIVITIES.
3. TO SUPPORT EDUCATIONAL PROGRAMS THROUGH OVERSIGHT OF THE PROCUREMENT PROCESS, MM ENSURES THAT THE COLLEGE IS IN COMPLIANCE OF LOCAL AND FEDERAL RULES AND REGULATIONS WHEN PROCURING GOODS AND SERVICES FOR ALL CONTRACTS.
4. TO SUPPORT EDUCATIONAL PROGRAMS BY ENSURING STUDENT SATISFACTION BY PROVIDING EXCELLENT CUSTOMER SERVICE, LIST OF BOOK RENTAL OPTIONS, AND TO ENSURE THAT TEXTBOOKS, SUPPLIES, UNIFORMS, AND OTHER ITEMS REQUIRED TO SUCCEED ARE IN STOCK AT THE BEGINNING OF E

#### PERFORMANCE INDICATORS:

1. MM WILL CONDUCT PROCUREMENT & INVENTORY MANAGEMENT TRAINING FOR ALL DEPARTMENT CHAIRPERSONS, STAFF, FACULTY, ADMINISTRATORS, AND STUDENT ORGANIZATIONS WHO PREPARE REQUISITIONS, TRAVEL AUTHORIZATIONS, AND MANAGE INVENTORY.
2. MM WILL CONTINUE TO CONDUCT A MONTHLY REVIEW OF THE REQUISITIONS RECEIVED AND PROCESSED INTO PURCHASE ORDERS BY REVIEWING AND UPDATING THE REQUISITION LOG.
3. MM WILL CONTINUE TO PREPARE CONTRACTS FOR SMALL CONSTRUCTION PROJECTS, CAPITAL IMPROVEMENT PROJECTS, AND CONTRACTUAL SERVICES TO ENSURE THAT IT IS REVIEWED AND APPROVED PRIOR TO THE START OF THE PROJECT.
4. PHYSICAL INVENTORY WILL BE TAKEN BEFORE THE START OF EACH SEMESTER TO DETERMINE THE QUANTITY NEEDED FOR EACH COURSE BASED ON THE TEXTBOOK ORDERS PLACED BY THE DEPARTMENT CHAIRPERSON, SPECIAL PROJECTS COORDINATOR, APPRENTICESHIP, AND OTHER DEPARTMENTS.

#### PROPOSED OUTCOMES:

1. 80% OF THE EMPLOYEES WHO PREPARE REQUISITIONS FOR THEIR RESPECTIVE DEPARTMENTS WILL ATTEND AT LEAST ONE (1) PROCUREMENT TRAINING EVERY TWO (2) YEARS.
2. 90% OF REQUISITIONS RECEIVED IN THE MATERIALS MANAGEMENT OFFICE WILL BE PROCESSED INTO A PURCHASE ORDER WITHIN SEVEN (7) WORK DAYS.
3. 100% OF THE SMALL CONSTRUCTION AND CAPITAL IMPROVEMENT PROJECTS AND CONTRACTUAL SERVICES FOR THE COLLEGE WILL HAVE CONTRACTUAL AGREEMENTS IN PLACE PRIOR TO THE START OF THE PROJECT.
4. 95% OF THE REQUIRED TEXTBOOKS, SUPPLIES, AND UNIFORMS REQUIRED FOR EACH COURSE WILL BE AVAILABLE FOR STUDENTS/CUSTOMERS TO PURCHASE BEFORE THE START OF EACH SEMESTER.

**Guam Community College**  
**FY 2019 Budget Request by Department**  
**MATERIALS MANAGEMENT**

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
35	01	ADVERTISEMENTS	2	2,000	\$4,000	IFB, RFP, RFQ, RFI ADVERTISEMENTS
34	01	PRINTING SERVICES (BUILDING PLANS)	2	1,000	\$2,000	PRINTING PLANS
33	01	BROKERS FEE & SURPLUS LINES	1	16,000	\$16,000	FEE CHARGED FOR UE COVERAGE
32	01	EDUCATORS INSURANCE PREMIUMS- PGL, ELL, UL, LPL	1	140,000	\$140,000	UNITED EDUCATOR COVERAGE
31	01	PROPERTY, AUTO, CRIME INSURANCE PREMIUMS	1	128,000	\$128,000	INSURANCE COVERAGE FOR COLLEGE PROPERTY
			<b>7</b>		<b>\$290,000</b>	<b>5 line item(s)</b>
<b>SUPPLIES &amp; MATERIALS</b>						
37	01	LABELS FOR TAGGING	2	1,000	\$2,000	SUPPLIES FOR TAGGING EQUIPMENT
36	01	OFFICE SUPPLIES	12	500	\$6,000	PO PAPER, FLASH DRIVES FOR BIDS, TAGS, LABELS, TONER, AND OTHER SUPPLIES FOR OFFICE OPERATIONS
			<b>14</b>		<b>\$8,000</b>	<b>2 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>21</b>		<b>\$298,000</b>	<b>7 line item(s)</b>

**Guam Community College**  
**FY 2019 Budget Request by Department**  
**ACADEMIC TECHNOLOGY**

**GOALS AND OBJECTIVES:**

1. PROVIDE DISTANCE EDUCATION LMS SUPPORT AND TRAINING.
2. ACQUISITION OF SOFTWARE TO ENHANCE CLASSROOM EDUCATION.
3. ACQUISITION OF HARDWARE TO ENHANCE CLASSROOM EDUCATION.

**PERFORMANCE INDICATORS:**

1. ENSURE CONTRACT FOR MOODLE IS MAINTAINED. SUPPORT FOR CLASSES CONTINUED AND TRAINING PROVIDED AS NEEDED.
2. INSTRUCTIONAL TECHNOLOGY SOFTWARE IDENTIFIED AND ACQUIRED.
3. BID FOR NEW PROJECTORS, INSTRUCTIONAL TECHNOLOGY DEVICES IDENTIFIED AND ACQUIRED.

**PROPOSED OUTCOMES:**

1. CONTINUATION OF MOODLE VENDOR SERVICES. EXPANSION OF MOODLE USE.
2. NEW SOFTWARE RECOMMENDED AND DEMONSTRATED TO FACULTY.
3. SELECTED CLASSES WILL HAVE NEW PROJECTORS, NEW DEVICES DEMONSTRATED TO FACULTY.



**Guam Community College**  
**FY 2019 Budget Request by Department**  
**ACADEMIC TECHNOLOGY**

[GCC-DEPT3]

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
42	01	SOFTWARE	1	1,500	\$1,500	ACQUISITION OF SOFTWARE TO ENHANCE CLASSROOM EDUCATION
41	01	DISTANCE EDUCATION SUPPORT	1	10,000	\$10,000	DISTANCE EDUCATION THIRD PARTY HOSTING, TRAINING AND DEVELOPMENT.
39	01	ANNUAL MEMBERSHIP	1	2,083	\$2,083	EDUCAUSE, ISTE PREMIUM MEMBERSHIP, LEAGUE OF INNOVATION
			<b>3</b>		<b>\$13,583</b>	<b>3 line item(s)</b>
<b>SUPPLIES &amp; MATERIALS</b>						
40	01	OFFICE SUPPLIES	4	500	\$2,000	
			<b>4</b>		<b>\$2,000</b>	<b>1 line item(s)</b>
<b>EQUIPMENT</b>						
43	01	HARDWARE	1	3,000	\$3,000	ACQUISITION OF HARDWARE TO ENHANCE CLASSROOM EDUCATION
			<b>1</b>		<b>\$3,000</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>8</b>		<b>\$18,583</b>	<b>5 line item(s)</b>

**Guam Community College**  
**FY 2019 Budget Request by Department**  
**STUDENT FINANCIAL AID**

**GOALS AND OBJECTIVES:**

1. TO CONTINUE TO REVIEW AND UPDATE THE EXISTING FINANCIAL AID POLICY AND PROCEDURES MANUAL TO ENSURE CONSISTENT AND FAIR TREATMENT OF STUDENTS.
2. INCOMING STUDENTS WILL DEMONSTRATE AN AWARENESS OF THE BASIC FINANCIAL AID PROCESS VIA FINANCIAL AID OFFICE'S COLLABORATION WITH REACH FOR COLLEGE, PROJECT AIM, HIGH SCHOOL TEACHERS, AND COUNSELORS.
3. THE FINANCIAL AID OFFICE WILL INCREASE EFFICIENCY IN SERVICES TO STUDENTS THROUGH THE ASSESSMENT OF STUDENT'S NUMBER OF VISITS, TIME IT TAKES TO PROVIDE SERVICE, AND REVIEW OF STUDENT ACCESS TO AUTOMATED INFORMATION.

**PERFORMANCE INDICATORS:**

1. A BASIC OVERARCHING POLICIES AND PROCEDURES MANUAL WILL BE COMPLETED.
2. STUDENTS WILL REPORT AGREEMENT OR STRONG AGREEMENT WITH STATEMENTS INDICATING UNDERSTANDING OF BASIC FINANCIAL AID PROCESSES.
3. STUDENTS WILL REPORT A HIGHER DEGREE OF EFFICIENCY AND FAIRNESS FROM THE SERVICES OF THE FINANCIAL AID OFFICE STAFF AND COUNSELORS.

**PROPOSED OUTCOMES:**

1. SATISFIED STUDENTS ARE RETAINED AND THE SCHOOL RECEIVES TUITION AND FEE FUNDS.
2. NEW AND INCOMING STUDENTS WILL TRANSITION SMOOTHLY AND RETENTION WILL IMPROVE.
3. SERVICES WILL IMPROVE IN THE DELIVERY OF STUDENT FINANCIAL AID IN CUSTOMER SERVICE AND COMPLIANCE.

**Guam Community College**  
**FY 2019 Budget Request by Department**  
**STUDENT FINANCIAL AID**

[GCC-DEPT3]

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
45	01	DUES AND SUBSCRIPTIONS	1	1,100	\$1,100	ENHANCE CURRENT KNOWLEDGE
44	01	TRAINING MATERIALS	1	1,200	\$1,200	PROVIDE REQUIRED INFORMATION
			<b>2</b>		<b>\$2,300</b>	<b>2 line item(s)</b>
<b>SUPPLIES &amp; MATERIALS</b>						
46	01	OFFICE SUPPLIES	1	500	\$500	MAINTAIN OFFICE FUNCTIONS
			<b>1</b>		<b>\$500</b>	<b>1 line item(s)</b>
<b>EQUIPMENT</b>						
48	01	OFFICE CHAIRS-STUDENT	3	100	\$300	MAINTAIN STUDENT SERVICES
47	01	OFFICE CHAIRS-EMPLOYEE	3	100	\$300	MAINTAIN STUDENT SERVICES
			<b>6</b>		<b>\$600</b>	<b>2 line item(s)</b>
<b>MISCELLANEOUS EXPENSE</b>						
49	01	FINANCIAL AID PUBLIC RELATIONS MATERIALS: TABLE CLOTH, SIGNAGE	1	1,100	\$1,100	MAINTAIN STUDENT SERVICES
			<b>1</b>		<b>\$1,100</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>10</b>		<b>\$4,500</b>	<b>6 line item(s)</b>



**Guam Community College**  
**FY 2019 Budget Request by Department**  
**ENVIRONMENTAL HEALTH & SAFETY**

**GOALS AND OBJECTIVES:**

1. TRAINING: IMPLEMENT NEW TRAINING SUBJECTS IN COORDINATION WITH THE HUMAN RESOURCES OFFICE ON NEW EMPLOYEE ORIENTATION, ADJUNCT ORIENTATION; THE TITLE IX COORDINATOR; THE ACCOMMODATIVE COORDINATOR.
2. SCHEDULE THE ENVIRONMENTAL HEALTH & SAFETY INSPECTION FOR THE COLLEGE AND SATELLITE HIGH SCHOOLS.
3. ENVIRONMENTAL HEALTH & SAFETY AND THE TASK FORCE CAMPUS SAFETY AND SECURITY IMPROVE AWARENESS OF OPERATIONAL SAFETY PROCEDURES.

**PERFORMANCE INDICATORS:**

1. REFRESHER MINI TRAININGS WILL CONDUCTED ON A REGULAR BASIS TO ENSURE CONTINUED AWARENESS AND COMPLIANCE OF LOCAL AND FEDERAL REGULATIONS.
2. CONTINUE TO INVESTIGATE ALL FORMS OF ACCIDENT/INJURY.
3. ENVIRONMENTAL HEALTH & SAFETY/TASK FORCE, CAMPUS SAFETY & SECURITY WILL MEET EACH MONTH OR AS NEEDED TO REVIEW/ADDRESS INCIDENT REPORTS AND OSH/ADA ISSUES.

**PROPOSED OUTCOMES:**

1. REDUCTION IN STUDENTS, FACULTY, AND STAFF ACCIDENT/INJURY BY 95%.
2. IMPLEMENTATION OF SAFETY INSPECTION PROGRAM BY 90%.
3. STUDENTS, FACULTY, AND STAFF TO RECEIVE SAFETY TRAINING BETWEEN 70% TO 80% PER SPRING AND FALL SEMESTER.

**Guam Community College**  
**FY 2019 Budget Request by Department**  
**ENVIRONMENTAL HEALTH & SAFETY**

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
50	01	CONTRACTUAL	4	5,000	\$20,000	SAFETY BANNERS, SIGNS, POSTERS, AND BROCHURE HAND-OUTS, TESTING & REMOVAL OF HAZMAT, FIRE ALARM MAINT.
			<b>4</b>		<b>\$20,000</b>	<b>1 line item(s)</b>
<b>SUPPLIES &amp; MATERIALS</b>						
54	01	TRAINING MATERIALS	1	1,800	\$1,800	SAFETY INSPECTOR NSC TRAINING MATERIALS
53	01	TRAINING MATERIALS	1	1,200	\$1,200	TITLE IX/EH&S TRAINING MATERIALS
52	01	SUPPLIES & MATERIALS	1	6,000	\$6,000	PURCHASE AND REPLACE CAMPUS FIRE EXTINGUISHERS PER NFPA STANDARDS.
51	01	SUPPLIES & MATERIALS	2	2,000	\$4,000	PERSONAL PROTECTIVE EQUIPMENT
			<b>5</b>		<b>\$13,000</b>	<b>4 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>9</b>		<b>\$33,000</b>	<b>5 line item(s)</b>

**Guam Community College**  
***FY 2019 Budget Request by Department***  
**ADMINISTRATIVE SUPPORT SERVICES & SECURITY**

**GOALS AND OBJECTIVES:**

1. TO PROVIDE SERVICES EFFICIENTLY AND COST EFFECTIVELY.
2. TO COORDINATE SECURITY SERVICES FOR THE CAMPUS TO ENSURE THAT COLLEGE PERSONNEL, STUDENTS AND PROPERTY ARE SECURE.
3. TO IMPROVE STANDARDS FOR COPYING SERVICES TO BETTER MEET CAMPUS REQUIREMENTS.

**PERFORMANCE INDICATORS:**

1. ADMINISTRATIVE SUPPORT SERVICES WILL PROVIDE EXCELLENT CUSTOMER SERVICE AND TRAINING AS NEEDED.
2. TO REDUCE SECURITY CONCERNS ON CAMPUS.
3. TO ATTAIN QUALITY AND PROMPT COPYING SERVICE.

**PROPOSED OUTCOMES:**

1. THERE WILL BE NO COMPLAINTS OR COST OVERRUNS IN THE DELIVERY OF THESE SUPPORT SERVICES.
2. REDUCTION OF SECURITY RELATED CONCERNS.
3. ESTABLISH STANDARDS TO PRIORITIZE AND IMPROVE PROMPT AND QUALITY COPYING SERVICE.



**Guam Community College**  
**FY 2019 Budget Request by Department**  
**ADMINISTRATIVE SUPPORT SERVICES & SECURITY**

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
61	01	VEHICLE MAINTENANCE	1	1,700	\$1,700	
60	01	VEHICLE INSPECTION REGISTRATION	5	30	\$150	
59	01	POSTAL BOX RENTAL	1	938	\$938	
58	01	POSTAL METER RENTAL	1	946	\$946	
57	01	COPIER LEASE	12	7,966	\$95,592	WITH 5% ANTICIPATED INCREASE
56	01	COMMUNICATION SYSTEMS	1	2,784	\$2,784	
55	01	SECURITY SERVICES	12	12,517	\$150,204	
			<b>33</b>		<b>\$252,314</b>	<b>7 line item(s)</b>
<b>SUPPLIES &amp; MATERIALS</b>						
62	01	OFFICE SUPPLIES	8	500	\$4,000	
			<b>8</b>		<b>\$4,000</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>41</b>		<b>\$256,314</b>	<b>8 line item(s)</b>

**Guam Community College**  
**FY 2019 Budget Request by Department**  
**ACADEMIC VICE PRESIDENT'S OFFICE**

**GOALS AND OBJECTIVES:**

1. TO MAINTAIN EDUCATIONAL EXCELLENCE THROUGH CONTINUOUS REVIEW AND UPDATE OF PROGRAMS AND COURSES NOT ONLY TO MAINTAIN CURRENCY OF CURRICULUM BUT TO MAXIMIZE CURRICULUM RELEVANCE THAT WILL GREATLY AID IN PRODUCING WORK-READY AND EMPLOYABLE STUDENTS.
2. TO STRENGTHEN ACCREDITATION PROCESS BY RESTRUCTURING STANDARD COMMITTEES THAT WILL LEAD IN MONITORING IMPROVEMENT AREAS IN EVALUATION REPORT.
3. TO ARRANGE FOR ACADEMIC LINKAGES WITH OTHER INSTITUTIONS THAT WILL STRENGTHEN QUALITY OF PROGRAM OFFERINGS THROUGH ARTICULATION AND INFORMATION EXCHANGE.

**PERFORMANCE INDICATORS:**

1. 80-100% COMPLIANCE OF AAD DEPARTMENTS AND UNITS WITH THE REVAMP AND UPDATES OF PROGRAMS AND COURSE GUIDES TO ALIGN WITH CURRICULUM AND ASSESSMENT REQUIREMENTS. A WELL TRAINED FACULTY IN SLO AND CURRICULUM WRITING WILL ALSO ASSIST GREATLY IN THIS TASK.
2. COMPLETION OF REPORTS THAT DOCUMENT IMPROVEMENT STRATEGIES THAT PROMOTE GREATER STUDENT SUCCESS.
3. DEVELOPMENT OF MEMORANDUM OF AGREEMENTS/UNDERSTANDING THAT PROVIDES FOR MUTUAL BENEFITS TOWARDS STUDENT SUCCESS BETWEEN GCC AND OTHER INSTITUTIONS.

**PROPOSED OUTCOMES:**

1. INCREASED FACULTY COMPLIANCE WITH THE UPDATING OF PROGRAM AND COURSE GUIDES WHICH LEADS TO GREATER STUDENT LEARNING AND SUCCESS VIA COURSE AND PROGRAM COMPLETION.
2. RESTRUCTURED STANDARD COMMITTEES THAT WILL MAKE ACCREDITATION PROCESS MORE EFFECTIVE.
3. IMPLEMENTATION OF ARTICULATION AGREEMENTS AND PARTNERSHIPS THAT PROMOTE STUDENT SUCCESS IN VARIOUS PROGRAMS.

**Guam Community College**  
**FY 2019 Budget Request by Department**  
**ACADEMIC VICE PRESIDENT'S OFFICE**

[GCC-DEPT3]

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
3	01	COLLEGE CATALOG	20	25	\$500	PRINTING OF CATALOG FOR ACCREDITORS, VETERAN'S OFFICE, & AFFILIATES
2	01	COUNCIL FOR ADULT AND EXPERIENTIAL LEARNING (CAEL) MEMBERSHIP	1	500	\$500	ANNUAL MEMBERSHIP FOR PLA INITIATIVE
1	01	CONTRACTUAL SERVICES	10	500	\$5,000	AVP OFFICE PUBLICATIONS
			<b>31</b>		<b>\$6,000</b>	<b>3 line item(s)</b>
<b>SUPPLIES &amp; MATERIALS</b>						
4	01	SUPPLIES AND MATERIALS	6	500	\$3,000	OFFICE SUPPLIES REPLENISHMENT FOR DAILY OPERATIONS
			<b>6</b>		<b>\$3,000</b>	<b>1 line item(s)</b>
<b>MISCELLANEOUS EXPENSE</b>						
5	01	ACCJC SUBSTANTIVE CHANGE FEES FOR NEW PROGRAM CURRICULUM (2 PROPOSED FOR 2018)	2	750	\$1,500	ACCJC SUBSTANTIVE CHANGE FEES AND CURRICULUM RELATED EXPENSES (E.G, 4-YEAR PROGRAM, MIDDLE COLLEGE)
			<b>2</b>		<b>\$1,500</b>	<b>1 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>39</b>		<b>\$10,500</b>	<b>5 line item(s)</b>



# Guam Community College

## FY 2019 Budget Request by Department

### ADMISSIONS AND REGISTRATION

#### GOALS AND OBJECTIVES:

1. DATA SECURITY: ASSURE THAT STUDENT RECORDS ARE CENTRALIZED, MAINTAINED, SECURED AND DIGITIZED IN COMPLIANCE WITH LOCAL, FEDERAL, AND GCC POLICIES GOVERNING THESE RECORDS.
2. QUALITY ASSURANCE: MAINTAIN ACCURATE STUDENT RECORDS, DEGREE COMPLETION AUDITS AND EFFECTIVE TRACKING OF STUDENTS' PROGRESS TOWARDS GRADUATION.
3. FERPA TRAINING: CONDUCT TRAINING TO INFORM FACULTY, ADMINISTRATORS AND STAFF ABOUT THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT, PROVIDE RESOURCES FOR EASY ACCESS
4. PROVIDE EXCELLENT CUSTOMER SERVICE BY INVESTING IN STAFF DEVELOPMENT, UPDATING AND MAINTAINING WEB INFORMATION AND ONLINE SERVICES.
5. MANAGE, TRACK, AND MAINTAIN THE CURRICULUM AND PROGRAM RELATED DOCUMENTS VIA ACALOG AND TO PROVIDE ACALOG TRAINING FOR FACULTY, APPROPRIATE STAFF, AND CURRICULUM REVIEW COMMITTEE

#### PERFORMANCE INDICATORS:

1. 100% OF STUDENT RECORDS ARE CENTRALIZED AND READY TO IMPLEMENT PHASE TO DIGITIZE RECORDS FOR SECURITY AND EASE OF ACCESS.
2. OVER 80% OF RECORDS EXAMINED WILL BE FOUND TO BE ACCURATE AND COMPLETE. DATA INPUT INTO BANNER WILL MATCH THOSE LISTED ON HARD COPY/DIGITIZED DOCUMENTS
3. 80% OF ALL PERSONS WITH ACCESS TO STUDENT INFORMATION HAVE EITHER PARTICIPATED IN FERPA TRAINING/REFRESHER OR HAVE VIEWED POSTED INFORMATION REGARDING FERPA.
4. 80% SURVEYED WILL INDICATE SATISFACTION OF SERVICES VIA ONLINE SURVEYS REGARDING ONLINE INFORMATION/SERVICES
5. 100% OF FULLY APPROVED CURRICULUM/PROGRAM DOCUMENTS WILL BE REFLECTED IN ACALOG AND TRACKED ACCORDINGLY

#### PROPOSED OUTCOMES:

1. AT LEAST 33% OF ALL STUDENT RECORDS WILL BE DIGITIZED, ELECTRONICALLY CATEGORIZED, AND SECURELY STORED.
2. CAPPS UPDATED BY 75%
3. TO ENSURE CONTINUED COMPLIANCE WITH THE FAMILY EDUCATION RIGHTS AND PRIVACY ACT AND THUS IN COMPLIANCE WITH FEDERALLY MANDATED POLICIES.
4. AVAILABILITY OF RELEVANT AND CURRENT ADMISSIONS PROCESSES. INCLUDING HOW TO APPLY, FORMS REQUIRED, AND ADDITIONAL INFORMATION PERTINENT TO THE ADMISSIONS PROCESS AS WELL AS THE TOTAL LIFE CYCLE OF THE STUDENT GEARED TOWARD 100% STUDENT SUCCESS.
5. EASE OF CURRICULUM APPROVAL PROCESS. REAL TIME APPROVAL AND UPDATE OF CURRICULUM IN BANNER, ACALOG, ELECTRONIC AND PHYSICAL REPOSITORIES, AND CATALOG.

**Guam Community College**  
**FY 2019 Budget Request by Department**  
**ADMISSIONS AND REGISTRATION**

REQ#	FUND	DESCRIPTION	QTY	UNIT	COST	JUSTIFICATION
<b>CONTRACTUAL SERVICES</b>						
11	01	SEVIS - ANNUAL MEMBERSHIP DUES	1	600	\$600	MEMBERSHIPS
10	01	PRINTING OF DEGREE/CERTIFICATE/DIPLOMA (JOSTENS)	1	659	\$659	DIPLOMAS. DEGREES/CERTIFICATES
9	01	LRP PUBLICATIONS (FERPA ANSWER BOOK)	1	200	\$200	SUBSCRIPTIONS
8	01	HIGHER EDUCATION DIRECTORY PUBLICATION (ONLINE EDITION)	2	300	\$600	SUBSCRIPTIONS
7	01	DIGITAL ARCHITECTURE ANNUAL MAINTENANCE FEES	1	5,000	\$5,000	ELECTRONIC CATALOG (ACALOG)
6	01	AACRAO - BI-ANNUAL MEMBERSHIP DUES	1	800	\$800	MEMBERSHIPS
			<b>7</b>		<b>\$7,859</b>	<b>6 line item(s)</b>
<b>SUPPLIES &amp; MATERIALS</b>						
15	01	SHREDDER MAINTENANCE AND SUPPLIES	1	1,000	\$1,000	EQUIPMENT MAINTENANCE AND SHREDDER BAGS FOR DOCUMENT DESTRUCTION INITIATIVE
14	01	OFFICE SUPPLIES, POSTAGE, OFFICIAL LETTERHEAD & ENVELOPES, TRANSCRIPT PAPER, BUSINESS CARDS	1	8,000	\$8,000	FOR DAILY OPERATIONS
13	01	LASER PRINTER AND SCANNER MAINTENANCE	1	500	\$500	EQUIPMENT MAINTENANCE
12	01	HP LASERJET TONER	1	1,200	\$1,200	FRONT DESK PRINTER, STAFF PRINT SCHEDULES, TRANSCRIPTS, CERTIFICATIONS, ETC.
			<b>4</b>		<b>\$10,700</b>	<b>4 line item(s)</b>
<b>TOTAL BUDGET REQUESTED</b>			<b>11</b>		<b>\$18,559</b>	<b>10 line item(s)</b>