

To: Dr. Alex Delgado, Chair, Curriculum Committee
CC: Dr. Nadim Islam, Chair, Faculty Assembly
Dr. Joseph Riley III, Interim Associate Dean for Faculty Affairs
From: Dr. Isabel Garcia, Dean
Date: August 12, 2019

Subject: Charge to the Curriculum Committee, 2019-2020

Thank you for your service to the University of Florida College of Dentistry as Chair of the Curriculum Committee for 2019-2020.

As stated in the Constitution and Bylaws, it is the responsibility of the committee to evaluate, revise, and recommend policies to implement the pre-doctoral (DMD) curriculum as well as to oversee pre-doctoral curricular issues in the college.

As stated in the Bylaws, the committee consists of seven faculty members elected by the Faculty Assembly, the Basic Science coordinator, the Associate Dean for Education, one student from each of the second, third, and fourth year classes, the Associate Dean for Clinical Affairs and Quality as ex officio (voting) member, the Director of Curriculum and Instruction as an ex-officio (non-voting) member, and a member of the library faculty selected by the Health Science Center library as a non-voting member. The committee elects the chairperson and vice chairperson from among the members. The vice chairperson will become chairperson upon completion of the chairperson's term.

This year I am asking the Curriculum Committee to:

- Review and revise the constitution and bylaws as necessary to reflect the mission and membership of the Curriculum Committee.
- Work with Associate Dean for Faculty Affairs and Faculty Development Committee to recommend and establish programs focused on educational training and faculty development.
- Develop a process and timeline for collection and review of faculty calibration documentation.
- Align the DMD curriculum and prepare students for the implementation of the INDBE.
- Continue to support and monitor innovative educational technologies and methodologies in the DMD curriculum.

Additional charge for the upcoming year:

- Continue to monitor student performance

Continue to review relevant outcome measures from the college strategic plan. The measures that should be reviewed by the Curriculum Committee include:

- DMD. student pass rate - NBDE Parts I and II

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- DMD student pass rate- Florida Licensure Examination
- Student satisfaction (Senior Exit Interviews, Alumni Periodic Survey)
- DMD students accepted/applied to advanced and graduate education programs
- DMD students graduating with research honors and/or dual degrees
- DMD program- tuition, fees and educational debt compared to peer-institutions, state, regional and national data.

The committee should refer all committee action items to the Faculty Advisory Board (FAB) on an ongoing basis for FAB's review, discussion and subsequent action, as needed. The committee should evaluate performance on these measures and when appropriate, action plans for improvement should be instituted using the Plan-Do-Check-Act (PDCA) cycle. The PDCA is the college model for outcomes assessment and evaluation.

I am looking forward to another productive academic year for our college and thank you for all of your efforts leading the Curriculum Committee.