



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER
211318
EFFECTIVE DATE
OCT 1 2021

RECEIVED
 OCT - 1 PM 3:11
 CITY SECRETARY
 DALLAS, TEXAS

INSTRUCTIONS

- Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
- The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
- Authorized by Dallas City Code, Section 2.
- Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

VENDOR NAME	Jeske Construction Company	VENDOR NUMBER	083791
CONTRACT NAME	Street Reconstruction Group 17-1206 PB17V228 & PB17V229	DEPARTMENT	Public Works

ACTION REQUESTED

Authorize Change Order Number 1 to the construction contract with Jeske Construction Company for Street Reconstruction Group 17-1206. This is a zero dollar change order and will not increase the contract amount of \$2,503,138.00

CONTRACT NUMBER:	PBW-2020-00011789	CONTRACT TERM:	03/30/2020 To 12/31/2021
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BACKGROUND

To complete the construction on Crownover Court, it is necessary to remove the large Sycamore tree that is encroaching. This will require reducing the quantity of items that are no longer needed and adding new items to the contract. All items needed for this change order are included in the attachment.

FUNDING

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
							\$0.00

PROGRAM NO.:	PB17V228	COMMODITY CODE:		FINANCING:	
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M/WBE INFORMATION

Place an in the appropriate boxes:

<input type="checkbox"/> African-American	<input type="checkbox"/> Hispanic
Caucasian: Female <input type="checkbox"/>	Male <input checked="" type="checkbox"/>
<input type="checkbox"/> Other Minority (Asian-Pacific, Asian-American Native American)	

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No.	1	Original CR/AA No.	19-1876
Original CR/AA Date	12/11/2019	Original CR/AA Amount	\$2,503,138.00
Total of Previous Change Orders	\$0.00		
Change Amount Including this Order	\$0.00		
Total Change Order Percentage	0.00%		

GOVE RR CTN

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR

DATE

Robert Poroz

10/01/21



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2021 OCT -5 AM 10:49

CITY SECRETARY
DALLAS, TEXAS

August 5, 2021

Schneider Electric Buildings Americas, Inc. (261927)
Brian Merritt
1650 W Crosby Road
Carrollton, TX 75006
brian.merritt@se.com
469-344-8870

RE: POM-2018-00004554 DWU (BIZ1704 Service Plan for Security Video and Access Control Systems)

Dear Brian Merritt

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 01/22/2022. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 01/21/2023, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by August 16, 2021

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

<i>Shawn Hanrahan</i> Authorized Signature	8/6/2021
Shawn Hanrahan	General Manager - Dallas
Name	Title

Please let me know if you have any questions or concerns.

Thank you,

Mario Torres
Buyer III
Office of Procurement Services
mario.torres@dallascityhall.com
214-671-9829

Chhunny Chhan

Director, Office of Procurement Services

Director, *[Signature]* 8/17/2021

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

211320

EFFECTIVE DATE

Sep 16, 2021

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2021 OCT -6 PM 3:39
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME	Henneberger Construction, Inc.	VENDOR NUMBER	331939
CONTRACT NAME	Craddock Park, Munger Park and Central Square Park Project	DEPARTMENT	Park and Recreation

ACTION REQUESTED

Authorize Change Order # 1, an increase in the construction contract with Henneberger Construction, Inc. in the amount of \$5,378.99 for Craddock Park and \$5,192.00 for Central Square; thereby increasing the contract from \$218,100.00 to \$228,670.99.

CONTRACT NUMBER:	PKR-2021-00015240	CONTRACT TERM:	120 Working Days To 120 Working Days
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BACKGROUND

Craddock Park: Delete expanded play use zone; delete small play net; add two adaptive swing seats and swing frame; add 900 sf PIP surfacing with turndown edge; reduce area of EWF for an increase of \$5,378.99.
 Central Square: Add two musical instruments for an increase of \$5,192.00.
 Craddock Park and Central Square total is \$10, 570.99

FUNDING

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
0340	PKR	6982	PLGI	4599	PKCRADDOCK	PKR-2021-00015240	\$5,378.99
1V00	PKR	VK90	PLGI	4599	PK17VK90	PKR-2021-00015240	\$ 5,192.00

PROGRAM NO.: See Program COMMODITY CODE: FINANCING: Maria Martinez

M/WBE INFORMATION

Place an in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

9/2/2021 *rmh*

Change Order No. 1 Original CR/AA No. 21-0519

Original CR/AA Date May 27, 2021 Original CR/AA Amount \$218,100.00

Total of Previous Change Orders \$0.00

Change Amount Including this Order \$10,570.99

Total Change Order Percentage 4.85%

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR *John Antonio* DATE Sep 16, 2021
John Antonio (Sep 16 2021 15:36 CDT)

Attested by: *Anthony Becker* Sep 20, 2021
Anthony Becker (Sep 20 2021 00:56 CDT) Date

Anthony Becker, Secretary Date *Jim* 8-26-21
 Park and Recreation Board

Calvert Sep 17, 2021
Calvert Collins Bratton (Sep 17, 2021 07:00 CDT) Date

Calvert Collins-Bratton, President
 Park and Recreation Board
 Original-City Secretary Copy - Initiating Department REV 1/2020



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

211321

EFFECTIVE DATE

Sep 24, 2021

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable) Yes No

RECEIVED
 2021 OCT -6 PM 3:50
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME	JC Commercial, Inc.	VENDOR NUMBER	VS000012563
CONTRACT NAME	WILLIE B. JOHNSON RECREATION CENTER - ADDITION OF A SENIOR CENTER, TECH CENTER, GYMNASIUM AND PARKING LOT EXPANSION	DEPARTMENT	Park and Recreation

ACTION REQUESTED
 Authorize an increase in the construction contract with JC Commercial, Inc., in the amount of \$49,890.21 and an increase in the number of contract days by 35 days; thereby increasing the contract amount from \$7,574,560.86 to \$7,624,451.07 and the construction contract time from 506 days to 558 days.

CONTRACT NUMBER:	PKR-2020-00012145	CONTRACT TERM:	506 Calendar Days To 558 Calendar Days
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BACKGROUND
 Change Order #10 consists of the addition of a 114" x 132" Transformer Pad for an Onco provided and installed Transformer, an Eaton 500K VA Step up Transformer and an increase in the contract days by 35 days due to weather delays.

All changes (are / are not) owner requested.

FUNDING	FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
	1000	PKR	VB25	RECC	4599	PK17VB25	PKR-2020-00012145	\$49,890.21

PROGRAM NO.: See Program COMMODITY CODE: 91200 FINANCING: 9/17/2021 *Maria Martinez*

M/WBE INFORMATION

Place an "X" in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: *rmb*

CHANGE ORDER DATA

Change Order No. 10 Original CR/AA No. 2010133

Original CR/AA Date 1/8/2020 Original CR/AA Amount \$7,199,777.00

Total of Previous Change Orders \$374,783.86 / \$7,574,560.86

Change Amount Including this Order \$424,674.07 / \$7,624,451.07

Total Change Order Percentage 5.90%

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR *[Signature]* DATE Sep 24, 2021

Attested by: _____ Date _____

Anthony Becker, Secretary
 Park and Recreation Board



City of Dallas

OFFICE OF PROCUREMENT SERVICES EXTENSION REQUEST LETTER

211322

RECEIVED

September 9, 2021

2021 OCT -7 PM 3:14

Convergint Technologies, LLC (VS0000028663)

CITY SECRETARY
DALLAS, TEXAS

Tiffany Shuler

2304 Tarpley Rd Suite 124

Carrollton TX 75006

tiffany.shuler@convergint.com

469-568-7900

RE: Convergint Technologies

Dear Tiffany Shuler

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on September 13, 2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through December 31, 2021, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by September 10, 2021

YES, I agree to extend this agreement.

NO, I decline to extend this agreement.

9/10/2021

Authorized Signature

Date

Phil Kertz

General Manager

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Melony Hilson

Procurement Specialist

Office of Procurement Services

melony.hilson@dallascityhall.com

214-670-0604

Director, Office of Procurement Services

Director, Department of Aviation

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

Memorandum

RECEIVED

2021 OCT 22 AM 9: 24



CITY OF DALLAS

CITY SECRETARY
DALLAS, TEXAS

DATE October 21, 2021
TO Bilierae Johnson, City Secretary

SUBJECT **Correction to Administrative Change Order No. 21-1323 for Street Reconstruction Group 17-1205 dated 10/07/2021**

It has come to our attention that the following information is incorrect on the original document: Administrative Change Order \ Action Fee Schedule Breakdown Form (PBW-FRM-314).

Incorrect:

Item#	Description	Unit	Unit Price	Quantity			Amount
				Original	Revised	Change	
SCH. C: CALM MEADOW RD - WATER MAIN							
230B	BUILD BRICK STEPS	LS	\$6,300.00	0.0	1.0	1.0	\$6,300.00
1604	REMOVE AND REPLACE/RESET FENCE	LF	\$ 150.00	50.0	8.0	-42.0	(\$6,300.00)
<i>Subtotal Schedule C</i>							\$ 0.00

Correct:

Item#	Description	Unit	Unit Price	Quantity			Amount
				Original	Revised	Change	
SCH. A: CALM MEADOW RD - PAVING							
230B	BUILD BRICK STEPS	LS	\$6,300.00	0.0	1.0	1.0	\$6,300.00
1604	REMOVE AND REPLACE/RESET FENCE	LF	\$ 150.00	50.0	8.0	-42.0	(\$6,300.00)
<i>Subtotal Schedule C</i>							\$ 0.00

Please make the necessary corrections to the permanent records. Should you have any questions or require additional information, please contact Mehari Abraha, E.I.T., Project Manager at (214) 948 4520.

for *Ali Hatafi, P.E.*

Robert Perez, Ph.D., Director
Department of Public Works

R 10/20/21

Attachment



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

211323

EFFECTIVE DATE

OCT - 7, 2021

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 No
 2021 OCT - 7 PM 4: 57
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME	Estrada Concrete Company, LLC.	VENDOR NUMBER	511236
CONTRACT NAME	Street Reconstruction Group 17-1205 PB17V282	DEPARTMENT	Public Works

ACTION REQUESTED

Authorize Change Order Number 3 to the construction contract with Estrada Concrete Company, LLC. for Street Reconstruction Group 17-1205. This is a zero dollar change order and will not increase the contract amount of \$1,768,831.90.

CONTRACT NUMBER:	PBW-2020-00013129	CONTRACT TERM:	9/7/2020 To 7/22/2022
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BACKGROUND

During the construction of Calm Meadow Road, it was noticed that steps are needed at 6105 Calm Meadow to eliminate the grade difference between the sidewalk and the lead walk at this location. Consequently, it is necessary to install the required steps at 6105 Calm Meadow. This will require reducing the quantity of an item that is no longer needed and adding a new item to the contract. All items needed for this change order are included in the attachment.

FUNDING

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
							\$0.00

PROGRAM NO.: PB17V282 COMMODITY CODE: FINANCING:

M/WBE INFORMATION

Place an or in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: **HMMB49020N0623**

CHANGE ORDER DATA

Change Order No.	<u>3</u>	Original CR/AA No.	<u>20-0976</u>
Original CR/AA Date	<u>6/24/2020</u>	Original CR/AA Amount	<u>\$1,721,540.00</u>
Total of Previous Change Orders	<u>\$47,291.90</u>		
Change Amount Including this Order	<u>\$47,291.90</u>		
Total Change Order Percentage	<u>2.75%</u>		

904E BB CTN

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR	DATE
<u>Robert Perez</u>	10/07/21



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

211324

EFFECTIVE DATE

10-7-2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 OCT 12 AM 9:30
 CITY SECRETAR
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: T.R. HOOVER COMMUNITY DEVELOPMENT CORPORATION, INC. Supplier No. 355235

Subject: Workout Plan Approval

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Authorize the execution of a workout plan contract with T.R. HOOVER COMMUNITY DEVELOPMENT CORPORATION, INC. to settle a debt owed to the City.

Contract Number:	HOU-2021-00016604	Contract Term:	Upon Execution of Contract	to	12 Months from Execution of Contract
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Background: T.R. HOOVER COMMUNITY DEVELOPMENT COROPRATION, INC. (T.R. Hoover) was provided a grant, in accordance with City Council Resolution No. 02-1980 on June 26, 2002. T.R. Hoover failed to comply with the terms of the grant agreement; therefore, they have developed a detailed accounting of how they intend to provide consideration to the City to settle the debt owed.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-	\$0	
						-		
						-		
Financing:							TOTAL:	\$0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noquera

Department Director

Oct 1, 2021

Date

Approved as to Form by City Attorney

Oct 8, 2021

Date

By City Manager

Oct 7, 2021

Date

AS

211325

RECEIVED

2021 OCT 14 AM 8:56



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

September 20, 2021

CITY SECRETARY
DALLAS, TEXAS

Big Country Supply

Van W. Ligon

P O BOX 6518

Abelene, TX. 79608

van@bigcountrysupply.com

325-698-1683

RE: Master Agreement Number BN1611 - Emergency Light Equipment, Parts and Labor

Dear Van W. Ligon

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 10/12/2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 10/12/2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 10/1/2021.

YES, I agree to extend this agreement.

NO, I decline to extend this agreement.

Van Ligon
Van Ligon (Sep 23, 2021 10:54 CDT)

9/21/2021

Authorized Signature

Date

Van Ligon

President / GM

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

John Ingram

Senior Buyer

Office of Procurement Services

john.ingram@dallascityhall.com

469-404-9945

Director, Office of Procurement Services

BC
BC

Donzell Gipson
Donzell Gipson (Sep 20, 2021 08:29 CDT)

Joey Zapata
Joey Zapata (Oct 13, 2021 11:06 CDT)

Director, Donzell Gipson

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

211326

RECEIVED

2021 OCT 14 AM 8:58

CITY SECRETARY
DALLAS, TEXAS



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

September 20, 2021

Defender Supply
Mike Hewitt
3737 Mingo Road Suite 104
Denton, TX. 76208
mike@defendersupply.com
800-486-3115

RE: Master Agreement Number BN1611 - Emergency Light Equipment, Parts and Labor

Dear Mike Hewitt

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 10/12/2021 . The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 10/12/2022 , or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 10/1/2021

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Michael Hewitt
Michael Hewitt (Sep 20, 2021 08:35 CDT)

9/20/21

Authorized Signature	Date
Michael Hewitt	Govt Sales Director
Name	Title

Please let me know if you have any questions or concerns.

Thank you,

John Ingram
Senior Buyer
Office of Procurement Services
john.ingram@dallascityhall.com
469-404-9945

Chummy Chbean
Director, Office of Procurement Services

Donzell Gipson
Director, Donzell Gipson

Joey Zapata
Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

BC

211327



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2021 OCT 15 AM 8:38

September 27, 2021

Choice TPA LLC

Jennifer Barker

209 E Greenbriar Lane

Dallas, TX. 75203

jbarker@choiceclaims.com

214-707-0388

CITY SECRETARY
DALLAS, TEXAS

RE: Master Agreement Number BN1817 - Vehicle and Equipment Appraisal Services


Dear Jennifer Barker

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 04/07/2022. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 04/07/2023, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 10/31/2021

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.


Jennifer Barker (Sep 27, 2021 16:01 CDT)

9-27-21

	Authorized Signature	Date
Jennifer Barker	Chief Operating Officer	
Name	Title	

Please let me know if you have any questions or concerns.

Thank you,

John Ingram

Senior Buyer

Office of Procurement Services

john.ingram@dallascityhall.com

469-404-9945


Chhunny Chhuan

Director, Office of Procurement Services


Donzell Gipson (Sep 27, 2021 15:54 CDT)


Donzell Gipson

Director, Donzell Gipson


Joey Zapata (Oct 14, 2021 20:51 CDT)

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION <h1>211328</h1>
		EFFECTIVE DATE <h1>OCT 18 2021</h1>

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	AECOM Technical Services, Inc.	Supplier No.	VC0000011194
Subject:	West Dallas Gateway, Phase II (PB12S399)		
Lead Dept:	Department of Public Works		

Action Requested:	Authorize Supplemental Agreement No. 6 with AECOM Technical Services, Inc. to the contract to include the services necessary for the re-survey/update of the Union Pacific Railroad (UP) right-of-way for the West Dallas Gateway, Phase II (PB12S399), in the amount of \$40,647.00, increasing the contract amount from \$5,620,802.43 to \$5,661,449.43.						
	Contract Number:	PBW12S399D2	Contract Term:	3/5/2014	to	7/21/2022	

Background: Union Pacific Railroad (UP) stated an update of the survey of the existing rails and railroad right-of-way is required in order to move the track design forward for the referenced project. The original survey of the UP right-of-way was performed in 2014 during Phase I of the West Dallas Gateway project. The additional scope of work includes acquisition of a right of entry for the railroad property, field survey efforts, field coordination with the railroad personnel, survey office work to incorporate new data into existing base files and project management of the involved design team members.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.



NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.



FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
1V22	PBW	S399	GTWY	4111	PB12S399	CT- PBW12S399D2	\$40,647.00	
						-		
						-		
Financing:						2017 General Obligation Bond Funds	TOTAL:	\$40,647.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	6	14-0117	1/8/2014	\$546,645.00	\$5,074,157.43	\$5,661,449.43	1035.67%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


Oct 16, 2021

Oct 18, 2021

By Department Director Date
Approved as to Form by City Attorney
Date


Oct 18, 2021

Date

By City Manager Date

211329



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2021 OCT 19 AM 8:50

September 22, 2021

CITY SECRETARY
DALLAS, TEXAS

Matrix Consulting Group, LTD.

Richard Brady

1650 S Amphlett Blvd, Ste.123

San Mateo, CA. 94402

rbrady@matrixcg.net

650-858-0507

RE: Master Agreement Number BY20-00014572 (Department Workflow Evaluation and Staffing Study)

Dear Richard Brady

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 11/10/2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 11/10/2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 10/15/2021.

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Richard Brady

9/22/2021

Authorized Signature	Date
Richard Brady	9/22/2021
Name	Title

Please let me know if you have any questions or concerns.

Thank you,

John Ingram
Senior Buyer
Office of Procurement Services
john.ingram@dallascityhall.com
469-404-9945

Chhunny Chhean

Director, Office of Procurement Services

Eric A. Johnson

Eric A. Johnson

Director, Dr. Eric Anthony Johnson

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

nw



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

211330

EFFECTIVE DATE

OCT 20 2021

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/-25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)

RECEIVED
 2021 OCT 20 PM 12:02
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME	West Texas Rebar Placers Inc.	VENDOR NUMBER	VS0000012828A
CONTRACT NAME	Alley Reconstruction group 17-10001	DEPARTMENT	Department of Public Works

ACTION REQUESTED

Authorize Change Order Number 3 to the contract with West Texas Rebar Placers, Inc. for Alley Reconstruction Group 17-10001. This is a zero dollar change order and will not increase the contract amount of \$1,260,805.00

CONTRACT NUMBER:	PBW-2019-00011522	CONTRACT TERM:	12/25/2019 To 11/15/2021
-------------------------	-------------------	-----------------------	--------------------------

BACKGROUND

This Change order will compensate the contractor for work done in the alley between Webb Kay Drive & Windy Crest Drive and Dartridge Drive & Covemeadow Drive. The work involves extra paving for driveway approaches and a storm drain manhole adjustment. There is still money left over from the original contract to cover the extra work, making this a no cost change order. See Attachment A for more details.

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
							0.00

PROGRAM NO.: _____ COMMODITY CODE: _____ FINANCING: _____

M/WBE INFORMATION

Place an in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No.	<u>3</u>	Original CR/AA No.	<u>19-1872</u>
Original CR/AA Date	<u>12/11/2019</u>	Original CR/AA Amount	<u>\$1,260,805.00</u>
Total of Previous Change Orders	<u>\$0.00</u>		
Change Amount Including this Order	<u>\$0.00</u>		
Total Change Order Percentage	<u>0.00%</u>		

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR for <i>Ali Hatafi, P.E.</i>	DATE 10/20/21
---	------------------

DW
BBH

211331



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2021 OCT 22 PM 3:05

August 9, 2021

CITY SECRETARY
DALLAS, TEXAS

Rushco Energy Specialists, Inc. (VS0000063267)

Attn: Megan Cameron

10765 Tube Drive

Hurst, TX 76053

(817) 267-5155

megan@rushcomechanical.com

RE: POM-2017-00002879

Dear Attn: Megan Cameron

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 9/27/2021 . The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 9/27/2023 , or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 8/13/2021

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Tim Rusher
 Authorized Signature
 Tim Rusher
 Name

9 AUG 2021
 Date
 OWNER
 Title

Please let me know if you have any questions or concerns.

Thank you,

Kirby Krol

Sr. Buyer

Office of Procurement Services

kirby.krol@dallascityhall.com

214-670-3413

Chhunny Chhean
 Director, Office of Procurement Services

ERJL Aug 9, 2021
 Director, Building Services Department

Joey Zapata
 Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

211332



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2021 OCT 22 PM 3: 05

9/20/2021

CITY SECRETARY
DALLAS, TEXAS

WESCO Chemicals, Inc.

Keith Hall

972-345-5506

khall@wescochemicals.com

RE: POM-2017-00002879 for HVAC Equipment, Parts, Labor & Repair Services & Water Treatment Chemicals

Dear Keith Hall

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 9/27/2021. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 9/27/2022, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 9/27/2021

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Keith M. Hall 9-27-21
 Authorized Signature Date
 Name Title
 Keith M. Hall VP WESCO CHEMICALS, INC.

Please let me know if you have any questions or concerns.

Thank you,

Kirby Krol
 Sr. Procurement Specialist
 Office of Procurement Services
 972-670-3413
 kirby.krol@dallascityhall.com

Johnny Chesan
 Director, Office of Procurement Services

E. R. J. P.
 Director, Building Services Department

Joey Zapata
 Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

211333
RECEIVED

July 21, 2021

2021 OCT 25 AM 9:45

Air Cleaning Technologies, Inc.

CITY SECRETARY
DALLAS, TEXAS

Patrick S. Smith

1300 West Detroit

Broken Arrow, OK 74012

918-829-1767

RE: DFR-2017-00002568 - Vehicle exhaust extraction parts and maintenance for Dallas Fire-Rescue

Dear Patrick S. Smith

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 8-7-21. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 8-6-22, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 7-22-21

YES, I agree to extend this agreement.

NO, I decline to extend this agreement.

Patrick Smith

Jul 22, 2021

Patrick Smith (Jul 22, 2021 08:21 CDT)

Authorized Signature

Date

Patrick Smith

Executive Vice President

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Melissa Anderson

Senior Buyer

Office of Procurement Services

melissa.anderson@dallascityhall.com

214-243-2128

Shirley Chuan

Director, Office of Procurement Services

Jon Fortune

Jon Fortune (Oct 22, 2021 16:58 CDT)

Assistant City Manager/Chief

Wanda Moreland

Director, Wanda Moreland

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

211334

EFFECTIVE DATE

Oct 22, 2021

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2021 OCT 25 PM 2:38
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME	Schindler Elevator Corporation	VENDOR NUMBER	259768
CONTRACT NAME	J. Erik Jonsson Central Library Elevator Modernization	DEPARTMENT	MGT-Office of Bond and Construction Management

ACTION REQUESTED

Authorize an increase to the construction contract with Schindler Elevator Corporation for modifications to the scope of work for the elevator modernization project at the J. Erik Jonsson Central Library, in an amount not to exceed \$6,286.00, increasing the contract from \$945,837.00 to \$952,123.00, including an extension to the project completion date for these modifications to the scope of work.

CONTRACT NUMBER:	BON-2019-00011478	CONTRACT TERM:	<u>1/8/2020</u> To <u>10/31/2021</u>
-------------------------	--------------------------	-----------------------	--------------------------------------

BACKGROUND

On October 23, 2019 City Council authorized a construction services contract with Schindler Elevator Corporation for the J. Erik Jonsson Central Library Elevator Modernization with Resolution No. 19-1641. An extension to the contract is needed to continue repairs to a freight elevator. Repairs to the remaining #8-freight elevator is required before maintenance service is returned to the City's elevator maintenance vendor on the staff side elevators. Warranty period on modernized four public elevators will not begin until all items above are complete, as well as an extension to the contract time for project completion.

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
0001	LIB	5322	L102	3090	FY22	BON-2019-00011478	\$6,286.00

PROGRAM NO.: **EB06W156** COMMODITY CODE: FINANCING: **Library General Funds**

M/WBE INFORMATION

Place an or in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No. 6 Original CR/AA No. 19-1641

Original CR/AA Date 10/23/2019 Original CR/AA Amount \$936,101.00

Total of Previous Change Orders \$9,736.00

Change Amount Including this Order \$16,022.00

Total Change Order Percentage 1.71%

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR


 Adriana Castaneda (Oct 22, 2021 11:56 CDT)

DATE

Oct 22, 2021



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

211335

EFFECTIVE DATE

OCT 27 2021

INSTRUCTIONS

- Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
- The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
- Authorized by Dallas City Code, Section 2.
- Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2021 OCT 28 AM 8:29
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME DDM Construction Corporation **VENDOR NUMBER** VS97675
CONTRACT NAME Street Reconstruction "Package B" **DEPARTMENT** PBW

ACTION REQUESTED

Authorize Change Order Number 1 to the construction contract with DDM Construction Corporation, for Street Reconstruction Package B; 17-1007 & 17-10004. This is a zero dollar change order and will not increase the original contract amount of \$3,823,801.45.

CONTRACT NUMBER: PBW-2019-00011512 **CONTRACT TERM:** 3/2/2020 To 11/29/2021

BACKGROUND

This change order will add miscellaneous items to complete this project.
 PB17V195 Fillmore Drive – To clear a conflict with the proposed sidewalk, it is necessary to relocate a brick mailbox that is in the way of the proposed sidewalk.
 PB17V219 Lynford Drive – During the installation of a proposed inlet, a conflict with an existing gas line has been discovered. To resolve this conflict, the inlet will need to be relocated. This relocation will require a larger inlet size to capture the required storm water runoff at this location. See "Attachment A".

FUNDING

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
							\$0.00

PROGRAM NO.: PB17V195 & PB17V219 **COMMODITY CODE:** **FINANCING:**

M/WBE INFORMATION

Place an or in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No.	1	Original CR/AA No.	19-1875
Original CR/AA Date	12/11/2019	Original CR/AA Amount	\$3,823,801.45
Total of Previous Change Orders	\$0.00		
Change Amount Including this Order	\$0.00		
Total Change Order Percentage	0.00%		

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR

Robert Perez

DATE

10/27/21



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216206

EFFECTIVE DATE

SEP 30 2021

1. Place on "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 OCT -1 AM 9:15
 CITY SECRETARIES
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Parkland Health & Hospital System Supplier No. VC0000012333

Subject: Payment for Services during Hurricane Laura Sheltering

Lead Dept: Office of Emergency Management

Action Requested: Authorize the Ratification of Payment for Invoice #IN-16364 to the amount of \$3,255.40

Contract Number: MGT-2021-00017247 Contract Term: to

Background: Vendor provided on-site healthcare to Hurricane Laura evacuees during emergency sheltering operations from 8/26/20-10/19/20.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	MGT	2076	EM01	3099	General	-	\$3,255.40
						-	
						-	
Financing: 2076						TOTAL:	\$3,255.40

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

7/27/2021
Date

Approved as to Form by City Attorney

Sep 30, 2021
Date

By City Manager

Sep 30, 2021
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216207

EFFECTIVE DATE

06/17/2021 6/16/2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2021 JUNE 16 AM 10:16
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Bernard L. Weinstein Vendor No. 356024

Subject: Department of Aviation Economic Impact Report

Lead Dept: AVI

Action Requested: Authorize Administrative Action for awarded vendor to conduct research and compile report illustrating the Department of Aviation's economic impact to the Dallas area. Service was bid through Purchasing using **BID#3210121**. Amount not to exceed

Contract Number: AVI-2021-00016452 Contract Term: 06/17/2021 to 10/31/2021

Background: The Department of Aviation is aiming to create an economic impact report which Dallas Love Field and Dallas Executive Airport's impacts not only their surrounding areas, but the City of Dallas as a whole. This research will help identify those areas of impact. **BID#3210121** Amount not to exceed \$33,000.00

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
130	AVI	7710	AV11	3070		CX AVI-2021-00016452	\$33,000.00
Financing: FY2021 Operating Fund						TOTAL:	\$33,000.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Date 6/16/2021

Approved as to Form by City Attorney Date June 22, 2021

06/16/2021
By City Manager Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION						ADMINISTRATIVE ACTION																																								
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.						216208																																								
							EFFECTIVE DATE																																								
							OCT - 1 2021																																								
1. Place an "X" in the appropriate box for the approval of:																																															
<input type="checkbox"/> a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.																																															
<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).																																															
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4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																																									
Supplier Name: Texas Department of Transportation (TxDOT)				Supplier No. 020318																																											
Subject: Local Project Advanced Funding Agreement (LPAFA) Amendment No. 1 with the Texas Department of Transportation for CSJ 0918-47-072, to amend the scope of work to add a ninth intersection at a railroad/roadway crossing location in East Dallas, specifically at Mariposa Drive, along the Kansas City Southern (KCS) Railway corridor for the establishment of a Quiet Zone, with no cost consideration to the City.																																															
Lead Dept: Transportation																																															
Action Requested: Authorize Amendment No. 1 to the LPAFA with TxDOT for CSJ 0918-47-072, to amend the scope of work as follows, with no cost consideration to the City: the scope of work for the project consists of the construction of railroad intersection improvements along Kansas City Southern (KCS) railroad facilities in the City of Dallas to include upgrading gates and installing medians, signage, pavement markings and pedestrian access at Peavy Road, Gus Thomasson Road, Barnes Bridge Road, Centerville Road, Lakeland Drive, Highland Drive, Santa Anna Avenue, St. Francis Avenue, and Mariposa Drive, and resurfacing at Lakeland Drive, St. Francis Avenue, and Mariposa Drive.																																															
Contract Number:		TRN-2019-00010412		Contract Term:		N/A to																																									
Background: On June 12, 2019, City Council authorized the LPAFA with TxDOT for costs related to the installation of safety measures at several railroad/roadway crossing locations in East Dallas along the Kansas City Southern Railway corridor for the establishment of a Quiet Zone, by Resolution No. 19-0881. At this time, it is necessary to amend that agreement to revise the scope of work to add an additional location, with no cost to the City.																																															
HUB Check appropriate Box https://mvpca.cpa.state.tx.us/tpasscmbi/search/																																															
<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input checked="" type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.																																															
Funding: <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>FUND</th> <th>DEPT</th> <th>UNIT</th> <th>ACTV</th> <th>OBJ</th> <th>PROGRAM</th> <th>ENCUMBRANCE TYPE and NUMBER</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>1V22</td> <td>TRN</td> <td>V145</td> <td>RRQZ</td> <td>4599</td> <td>PB17V142</td> <td>- TRN-2019-00010412</td> <td>\$0.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>-</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>-</td> <td></td> </tr> <tr> <td colspan="6">Financing:</td> <td colspan="2">TOTAL:</td> </tr> </tbody> </table>								FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	1V22	TRN	V145	RRQZ	4599	PB17V142	- TRN-2019-00010412	\$0.00							-								-		Financing:						TOTAL:	
FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT																																								
1V22	TRN	V145	RRQZ	4599	PB17V142	- TRN-2019-00010412	\$0.00																																								
						-																																									
						-																																									
Financing:						TOTAL:																																									
Contract Amendment Information:		Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage																																							
		1	19-0881	06-12-2019	\$2,418,411.00	\$0.00	\$ 0.00	0.00%																																							

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
216209
EFFECTIVE DATE

6/7/2021

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 2021 OCT -1 PM 2:14

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Bondlink, Inc. Vendor No. VC23104

Subject: Bondlink Investor Website

Lead Dept: City Controller's Office

Action Requested: Authorize a service contract with Bondlink, Inc. to create and maintain an investor website for the City.

Contract Number: CCO-2021-00016439 Contract Term: 6/14/2021 to 6/14/2022

Background: The City of Dallas is seeking to establish a debt management and investor relations platform. The platform will be used to promote upcoming City of Dallas debt issuances, including comprehensive City debt information and the ability to post roadshows that can be accessed by potential investors. In addition, the platform will be used to optimize financial disclosures as well as keeping investors informed on all updates within the City.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	CCO	1126		3341		-	\$50,000.00	
						-		
						-		
Financing:							TOTAL:	\$50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

NKJ **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

Sheri Kowalski
Sheri Kowalski (May 4, 2021 11:07 CDT)
By Department Director

May 4, 2021
Date

Willow Sanchez
Approved as to Form by City Attorney
Sep 30, 2021
Date

Joey Zapata
Joey Zapata (Jun 7, 2021 10:06 PDT)
By City Manager

Jun 7, 2021
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216245

EFFECTIVE DATE

8/4/2021

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2021 OCT - PM 2:52

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: ETL Engineers and Consultants Vendor No. 500059

Subject: Kidd Springs Japanese Garden Renovation – Construction Materials Testing

Lead Dept: Park and Recreation Department

Action Requested: Award a professional services contract to ETL in the amount of \$12,774.00 for Construction Materials Testing Services for Kidd Springs Japanese Garden Renovation.

Contract Number: PKR-2021-00016620 Contract Term: 10/1/2021 to 9/1/2022

Background: On May 5, 2021 PKR solicited a Request for Proposals for 2021 Construction Material Testing Services CI2 1917. This proposal is from a most qualified proposer based on Simple Project process per AD 4-05 to provide construction materials testing services to this project.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
1V00	PKR	VB35	RFSI	4113	PK17VB35	- PKR-2021-00016620	12,774.00	
Financing:							TOTAL:	12,774.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

Ndy APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenks
John Jenks (Aug 4, 2021 08:54 CDT)
By Department Director

Aug 4, 2021
Date

Milton Henderson
Milton Henderson
Approved as to Form by City Attorney
Sep 17, 2021
Date

Joey Zapata
Joey Zapata (Aug 4, 2021 08:58 CDT)
By City Manager
Aug 4, 2021
Date

6-18-21



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216246

EFFECTIVE DATE

Oct 1, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 OCT -1 PM 3:11
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: The Trade Group, Inc Supplier No. 347181

Subject: Booth Services for Business Aviation Convention Exhibition - Las Vegas

Lead Dept: AVI

Action Requested: Authorize Administrative Action for the Department of Aviation for booth rental and set-up at the NBAA – BACE Convention. Booth services rental \$33,072.97, and Booth furniture and hardware rental and giveaways \$37,471.67. Not to exceed \$70,544.64.

Contract Number: AVI-2021-00017633 Contract Term: 9/22/2021 to 10/1/2022

Background: Aviation attends NBAA Conference annually to display information about the Aviation Industry. The booth will present information on Dallas Love Field and Dallas Executive Airport. Booth services and equipment rental is only through the Trade Group not to exceed \$70,544.64

HUB
Check appropriate Box
<https://mvcpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
130	AVI	7731	AV09	3099		CX AVI-2021-00017633	\$70,544.64
						-	
						-	
Financing: FY2021 Operating Fund						TOTAL:	\$70,544.64

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Oct 1, 2021

By Department Director

Date

Michael Doss

Oct 1, 2021


Approved as to Form by City Attorney

Date

Oct 1, 2021

By City Manager

Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 216247 EFFECTIVE DATE September 30, 2021
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1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Miko Trucking, Inc. - Contractor Mary Linarez - Homeowner	Supplier No.	VS0000010476
Subject:	Targeted Rehabilitation Program (TRP)		
Lead Dept:	Housing & Neighborhood Revitalization		

Action Requested: Execute a tri-party agreement for the Targeted Rehabilitation Program (TRP) to provide grant on behalf of the Homeowner, to be paid directly to the Contractor, for rehabilitation work at 3935 Palacios Ave., Dallas, Texas 75212 in an amount not to exceed \$9,785.00.

Contract Number:	HOU-2020-00014268	Contract Term:	Effective date of this AA	to	1 year
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Background: On August 26, 2020, City Council authorized an amendment to the City of Dallas Comprehensive Housing Policy to create a Targeted Rehabilitation Program for grants or loans to eligible residents in targeted neighborhoods, by Resolution No. 20-1220. Funds were appropriated for the Contractor pursuant to Resolution No. 21-0621, approved by Council on April 14, 2021. The term of the contract as to the Homeowner will continue for a period of 5 years.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpa/sscmblsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.


NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

LM APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera By Department Director Date Sep 30, 2021  By City Manager	Lisa Morse Approved as to Form by City Attorney Date Oct 3, 2021 LM Date Sep 30, 2021
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CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216248

EFFECTIVE DATE

September 30, 2021 *MLM*

RECEIVED
2021 OCT 4 AM 9:26
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for rotifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Miko Trucking, Inc. - Contractor Clara Botello - Homeowner	Supplier No.	VS0000010476
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Subject: Targeted Rehabilitation Program (TRP)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Targeted Rehabilitation Program (TRP) to provide grant on behalf of the Homeowner, to be paid directly to the Contractor, for rehabilitation work at 3609 Abilene St., Dallas, Texas 75212 in an amount not to exceed \$9,840.00.

Contract Number:	HOU-2020-00014268	Contract Term:	Effective date of this AA	to	1 year
-------------------------	-------------------	-----------------------	---------------------------	----	--------

Background: On August 26, 2020, City Council authorized an amendment to the City of Dallas Comprehensive Housing Policy to create a Targeted Rehabilitation Program for grants or loans to eligible residents in targeted neighborhoods, by Resolution No. 20-1220. Funds were appropriated for the Contractor pursuant to Resolution No. 21-0621, approved by Council on April 14, 2021. The term of the contract as to the Homeowner will continue for a period of 5 years.

HUB
Check appropriate Box
<https://mycpa.cp.state.tx.us/tpa/sscblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
Funding:							-		
							-		
							-		
	Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Dote	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

MLM **APPROVAL:** Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera
By Department Director
Sep 30, 2021
Date

Lisa Marsa
Approved as to Form by City Attorney
Oct 3, 2021
LM Date

Qui A. Johnson
By City Manager
Sep 30, 2021
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216249

EFFECTIVE DATE

Aug 16, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 OCT-4 AM 11:4
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: W. Elliott Stephenson Supplier No. 514251

Subject: Proposal for Consulting Services

Lead Dept: Office of Bond and Construction Management

Action Requested: Authorize a professional service contract with W. Elliot Stephenson to provide professional development services for leadership and team members.

Contract Number:	BON-2021-00017265	Contract Term:	9/1/2021	to	9/1/2022
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Background: The Office of Bond and Construction Management is seeking a professional services firm to assess the needs and potential improvements that team development and protocol improvement could bring to the overall department management and effectiveness. This will include individual interview and leadership style assessment to identify expectations, strengths, teams' relationships, and opportunities for improvement.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0294	MGT	3287	BPMG	3361	-	CX- BON-2021-00017265	3,300.00	
						-		
						-		
Financing:							TOTAL:	3,300.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Adriana Castaneda (Aug 16, 2021 12:28 CDT)
 By Department Director

Aug 16, 2021
 Date

Benjamin N. Samples, A.A.
 Approved as to Form by City Attorney

Oct 4, 2021
 Date

Aug 16, 2021
 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216250

EFFECTIVE DATE

8/24/21

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2021 OCT -4 AM 11:44
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Shimadzu Scientific Instruments, Inc. 9940 W. Sam Houston Pkwy S, Suite 300. Houston, TX 77099	Supplier No.	VS000009099
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Subject: Service Agreement

Lead Dept: DWU

Action Requested: Purchase a (3) three-year service agreement for our laboratory instrument Shimadzu – Total Organic Carbon analyzer LCSH instrument located at PALS' Central Process laboratory

Contract Number:	DWU-2021-00016495	Contract Term:	09/01/2021	to	08/31/2024
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Background: This analyzer provides excellent analytical performance and covers a wide range of application areas including water, wastewater, soil and quality control. It is used to measure required TCEQ permit analytes and monitor other non-specific indicators that determines water quality or cleanliness. This service agreement will help maintain the DWU's National Laboratory Accreditation Program Certification, minimize disruptions in service, and extend equipment life. Central

HUB Check appropriate Box
<https://mycpa.cpa.state.tx.us/lpassemblearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0100	DWU	7043		3110		- DWU-2021-00016495	\$12,095.39
							-	
							-	
Financing:							TOTAL:	\$12,095.39

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

zlp

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Terry Lowery
Terry Lowery (Aug 23, 2021 11:55 AM)

By Department Director

8/23/21

Date

KA
CA 1506-0011-102114-06 CD1

Approved as to Form by City Attorney


10/01/2021

Date

08/24/2021

By City Manager

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216252
		EFFECTIVE DATE
		Sep 21, 2021

 RECEIVED
 2021 OCT -5 AM 11:32
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

<input checked="" type="checkbox"/> a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: SAB Consulting, LLC	Supplier No. VC23578
Subject: Underwriting Services for Small Business Loans and Real Estate Development	
Lead Dept: HOU -POM-(CM-LD)	

Action Requested:	Authorize a three-year "Not to Exceed" service agreement contract in the amount of \$98,750.00 with SAB Consulting, LLC.						
Contract Number:	HOU-2021-00015247	Contract Term:	10/1/2021	to	10/1/2024		

Background: This administrative action with SAB Consulting, LLC (VC23578) will put a new contract in place for the underwriting services of small business loans and real estate developments.

HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbi/search/	<input checked="" type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply.
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FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						- HOU-2021-00015247	\$98,750.00
						-	
						-	
Financing:						TOTAL:	\$98,750.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

NKJ **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

<i>Chunyan Chuan</i> _____ By Department Director	Sep 21, 2021 _____ Date	<i>Kristine Nguyen</i> Kristine Nguyen (Sep 30, 2021 18:00 CDT) _____ Approved as to Form by City Attorney	Sep 30, 2021 _____ Date
	<i>Chunyan Chuan</i> _____ By City Manager	Sep 21, 2021 _____ Date	



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216254

EFFECTIVE DATE

October 5, 2021

RECEIVED
 2021 OCT -5 PM 1:35
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Anointed Sisters Housing, Inc. Supplier No. VC23694

Subject: South Dallas/Fair Park Opportunity Fund Human Development Grant Program: ASH Life Skills Training Program

Lead Dept: Office of Economic Development

Action Requested: Authorize a contract for a life skills training program to address homelessness and substance abuse.

Contract Number:	ECO-2021-00017458	Contract Term:	10/1/2021	to	10/1/2022
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Background: The Human Development grant program was authorized by Council under 18-0922 on June 27, 2018. Anointed Sisters Housing, Inc. Freedom will conduct life skills training programs for individuals facing homelessness in the South Dallas/Fair Park Opportunity Fund Service area.

HUB
Check appropriate Box
<https://mycpa.cp.state.tx.us/tpa/sscblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0351	ECO	0448		3016		CX - ECO-2021-00017458	\$7,500.00
						-	

Financing:						TOTAL:	\$7,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Robin Brantley

Sep 28, 2021

Scott Bray

Oct 5, 2021

By Department Director

Date

Approved as to Form by City Attorney

sb

Date

Eric A. Johnson

Oct 5, 2021

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216255

EFFECTIVE DATE

9/30/2021

RECEIVED
OCT -5 PM 3:25
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Vishwanath Hotels, LLC (owner of Dallas Love Field Inn)	Supplier No.	VC21332
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Subject: City of Dallas Lodging

Lead Dept: Office of Homeless Solutions

Action Requested: Authorize an amendment of contract # OHS-2021-00016659 to:

- Extend the terms of the contract from 09/01/2021 – 11/30/2021
- Lodging for approximately 25 rooms

Contract Number:	OHS-2021-00016659	Contract Term:	09/01/2021	to	11/30/2021
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Background: New contract with Vishwanath Hotels, LLC (Dallas Love Field Inn) for lodging at the rate of \$55.00 per night for approximately 25 rooms for up to 77 nights, to be occupied on an as needed basis in response to Covid-19 positive/ Camp Rhonda citizens.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	2	21-5846	06/26/2021	\$48,000	\$5,890.00	\$53,890.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Christine Crossley
Christine Crossley (Sep 30, 2021 09:16 CDT)

By Department Director

Sep 30, 2021

Date

MPS

Approved as to Form by City Attorney

Sep 30, 2021

Date

[Signature]

Sep 30, 2021

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216256

EFFECTIVE DATE

SEP 17 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETAR
DALLAS, TEXAS

2121001-6 AM 8:43

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	North Star Research Corp dba HVS Convention, Sports & Ent. Consulting	Supplier No.	VS000004447
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Subject: Hotel Occupancy Tax Projects Consultants

Lead Dept: Convention and Event Services Department

Action Requested: To Authorize a Supplemental Agreement Number 2 for the North Star Research Corp dba HVS contract 21-5417.

Contract Number:	CCT-2021-00017593	Contract Term:	March 1, 2021	To	March 1, 2022
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Background: HVS Convention, Sports, & Entertainment Facilities Consulting ("HVS") will provide additional services regarding our tax forecast projections for the City of Dallas, Texas for the financing the proposed expansion of the Kay Bailey Hutchison Convention Center.

HUB
Check appropriate Box
<https://mycpe.cpa.state.tx.us/passcombi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0080	CCT	7840		3070		CCT-2021-00017593	\$15,000
Financing: Current operating funds						TOTAL:	\$15,000

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
	2	21-5417	2-9-21	\$33,000	\$5,000	\$38,000	65%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director

 By City Manager

 Approved as to Form by City Attorney

Oct 5, 2021



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216257

EFFECTIVE DATE

OCT - 1 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through inter-local or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 OCT - 6 AM 9:20
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Barnett Signs Supplier No. VC19391

Subject: Manufacture and Install Signage at City of Dallas WIC Clinics *ldm*

Lead Dept: ~~Women, Infants and Children (WIC)~~ Office of Community Care

Action Requested: Authorization for a supplemental agreement to amend the contract for sign manufacturing and installation services at City of Dallas WIC Clinics to add locations at 1110 Santa Fe Trail, #1 (Duncanville), 2851 Dairy Rd (Garland), 828 S. Carrier Pkwy, Suite 100 (Grand Prairie), 8202 Spring Valley Rd, Suite 100 (Spring Valley), 1050 N. Westmoreland, Suite 316 (Westmoreland) and 1111 Ledbetter Dr, Suite 600 (Ledbetter), extend the term to 09/22/2022, update exhibits and increase the contract amount.

Contract Number: WIC-2021-00017280 Contract Term: 5/16/2021 to 9/22/2022

Background: WIC Clinics provide services to women, infants and children within Dallas County, including nutrition education and breastfeeding/lactation services. The signage at most clinics is old and deteriorating. WIC Grant Funding allows for new signage to replace deteriorating sign and make the clinics more easily accessible for clients. All 17 WIC locations will get new signage using this grant funding.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
FC17	MGT	913G		3099		CX- WIC-2021-00017280	\$25,423.80
FC17	MGT	913G		3099		CX- WIC-2021-00017548	\$ 5,160.00
Financing: HHSC Grant Funding						TOTAL:	\$30,583.80

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	21-5976	5/17/2021	\$20,730.00	-0-	\$ 51,313.80	%

ldm APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jessica Gallegher
Jessica Gallegher (Oct 1, 2021 09:30 CDT)

By Department Director

Oct 1, 2021

Date

Lisa Morse

Approved as to Form by City Attorney LM

Oct 1, 2021

Date

[Signature]

By City Manager

Oct 1, 2021

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216258

EFFECTIVE DATE

Sep 29, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 OCT -6 AM 9:21
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **CYNTHIA VERONICA ANZALDUA** Supplier No. 342514

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present workshops as directed by the Office of Arts and Culture that explore various genres of art emphasizing folk art. The disciplines of art history, art production, art appreciation, and art criticism will be presented, while incorporating STEAM (interdisciplinary) and multi-cultural curricula. Art forms from diverse cultures will be presented and traditional techniques will be utilized for creating art in a workshop series entitled "Global Tapestry". This workshop can be presented to adults and children of all ages. This program can also be specifically targeted for seniors or special needs groups. Workshop can be offered in-person and virtually. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2021-00017268 (CR-00025769) Contract Term: 10/5/2021 to 9/30/2022

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$9,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878		3089	CAP	MASC OCA-2021-00017268	\$9,000.00	
Financing:							TOTAL:	\$9,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Sep 29, 2021 16:58 CDT)

Sep 29, 2021

Lisa Wares

Oct 3, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date

Joey Zapata
Joey Zapata (Sep 29, 2021 17:23 CDT)

Sep 29, 2021

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216259

EFFECTIVE DATE

Sep 23, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2021 OCT -6 AM 9:11
CITY SECRETAR
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **RENEE MICHE'AL JONES** Supplier No. VC22304

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present workshops as directed by the Office of Arts and Culture in theater/acting and African textiles. Consultant's theater workshops will engage students in theatrical and literary activities as they explore folktales and myths from across the African continent. The African textiles program offers opportunity for participants to develop assimilations of traditional works of Nigeria, Ghana, Benin, and Senegal, West Africa. Participants will learn to appreciate the diversity of other cultures and create textile products representing their self-identity, life experiences, and aspirations. Services are available for seniors, adults, and children of ages six and older. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2021-00017268 (CR-00025799) Contract Term: 10/1/2021 to 9/30/2022

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$10,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878		3089	CAP	MASC OCA-2021-00017268	\$10,000.00	
Financing:							TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

MB APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


Janifer Scripps
Janifer Scripps (Sep 23, 2021 13:08 CDT)
By Department Director

Sep 23, 2021
Date

Scott Bray
Approved as to Form by City Attorney
Oct 4, 2021
Date

Jocelyn Zappala
Jocelyn Zappala (Sep 23, 2021 13:21 CDT)
By City Manager

Sep 23, 2021
Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 216261 EFFECTIVE DATE Nov 10, 2020
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RECEIVED
 2020 OCT -6 AM 9:57
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Couture Hotel Corporation dba Wyndham Garden Dallas North Vendor No. VC21430

Subject: Payment of Services for Hurricane Laura Evacuee Sheltering

Lead Dept: MGT - OEM

Action Requested: Authorize ratification of payment to the Couture Hotel Corporation dba Wyndham Garden Dallas North for services provided 8/26/20 – 8/31/20.

Contract Number:	N/A	Contract Term:	N/A	to	N/A
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Background: Following the Hurricane Laura disaster, the city of Dallas was tasked by the Texas Division of Emergency Management, activating the Dallas area shelter hub. The city of Dallas began sheltering Hurricane Laura evacuees at multiple non-congregate sheltering locations including Couture Hotel Corp (dba Wyndham Garden Dallas North). Pursuant to the STAR issued by the Texas Division of Emergency Management, as authorized through Texas Government Code Chapter 418, the State of Texas will reimburse the City of Dallas for 100 percent of eligible costs.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
S361	MGT	700C	EM01	3099		CX- MGT 2020WYNDHAMRATHURLAU	\$6,570.80
						-	
						-	
Financing: Hurricane Laura Emergency Operations Fund						TOTAL:	\$6,570.80

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Rocky Vaz
 10/27/20
 By Department Director Date

Michael Doss
 12/03/2020
 Approved as to Form by City Attorney Date

Jon Fortune
 Nov 10, 2020
 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216262

EFFECTIVE DATE

JUL 14 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2021 OCT -6 AM 10:00
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Kompan, Inc. Vendor No. VS000074566

Subject: DISD Cool School Playground Repair

Lead Dept: Park and Recreation

Action Requested: Authorize a service contract with Kompan Inc. for \$3,849.00. The vendor will replace the damaged turf at Arturo Salazar Elementary.

Contract Number: PKR-2021-00016785 Contract Term: NTP to MAR 31 2022

Background: On February 28, 2018, the City entered into an interlocal agreement with Dallas independent School District (DISD). The agreement resulted in the creation of several campus parks throughout the city. The City has the responsibility to maintain the parks however, costs incurred from damage to improvements caused by criminal activity shall be shared with DISD. The artificial turf on an embankment slide was damaged due to vandalism. The City and DISD will share in the cost of repair. DISD will reimburse the City for 50% of the repair cost (\$1,924.50).

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	PKR	5002		3210		PKR-2021-00016785	\$3,849.00
Financing: General Fund						TOTAL:	\$3,849.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director Date Jul 14, 2021

Meloy
Approved as to Form by City Attorney Date 8/3/21

J. [Signature]
By City Manager Date Jul 14, 2021



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216263

EFFECTIVE DATE

Sep 29, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through local or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract value by more than 15%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 OCT-6 AM 10:54
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **MICHAEL CHILDS** VC23588

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present performances and workshops as directed by the Office of Arts and Culture in dance, music performance, music education and theater. Consultant will present an introduction to and history of various styles of Broadway dance including Jazz, Hip Hop, and Tango. Consultant will present music theory 101 and understanding of how music is constructed with basic chords. Workshops will also include vocal performance and how to act the song. Consultant will also provide live keyboard and vocal performances in Pop, Gospel, and other music genres. Consultant will also present theater monologue workshops and intro to commercial acting workshops. Workshops and performances will vary by demography, purpose, and request. Services will be available to seniors, adults, and children ages six and older. All services are subject to the approval of the City of Dallas Office of Arts and Culture in accordance with the City of Dallas Cultural Policy.

Contract Number:	OCA-2021-00017268 (CR-00025788)	Contract Term:	10/8/2021	to	9/30/2022
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Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$4,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mvcpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878		3089	CAP	MASC OCA-2021-00017268	\$4,000.00	
Financing:							TOTAL:	\$4,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
 Jennifer Scripps (Sep 29, 2021 16:58 CDT)
 By Department Director

Sep 29, 2021
 Date

Scott Bray
 Approved as to Form by City Attorney
 Date

Oct 6, 2021
 Date

Joey Zapata
 Joey Zapata (Sep 29, 2021 17:23 CDT)
 By City Manager

Sep 29, 2021
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216264

EFFECTIVE DATE

October 6, 2021 *MM*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 20%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 OCT - 6 PM 12:11
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **Symone Construction Services, LLC - Contractor**
Geraldine Williams - Homeowner Supplier No. VC19450

Subject: Home Improvement and Preservation Program (HIPP Recon)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a triparty agreement for the Home Improvement and Preservation Program reconstruction project at 2606 Southland St., Dallas, Texas 75215 in an amount not to exceed \$159,999.59 and lead based paint grant amount of \$0.00 in CDBG funds. Funds have been appropriated by previous City Council resolution.

Contract Number:	HOU-2021-00016693	Contract Term:	Effective date of this AA	to	1/21/2021
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Background: On August 26, 2020 by Resolution No. 20-1220, approved an all-inclusive repair and rehabilitation program for single-family owner-occupied housing units. Home Improvement and Preservation Program (HIPP) will be offered as a forgivable loan program to low and moderate-income homeowners, with the purpose of making needed improvements and preserving affordable housing.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpa/sscmlsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

MM **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

David Noquera

By Department Director

Oct 5, 2021

Date

MPS

Approved as to Form by City Attorney

Oct 6, 2021

MS

Date

Qui A. Johnson

By City Manager

Oct 6, 2021

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216265

EFFECTIVE DATE

8/11/2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by request.

RECEIVED
 2021 OCT -6 PM 3:41
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: M. Arthur Gensler, Jr Associates, Inc. Supplier No. VS0000001122

Subject: Hall of State Facility Improvements Project

Lead Dept: Park and Recreation department

Action Requested: Authorize Supplemental Agreement No. 5 to the contract with M. Arthur Gensler, Jr Associates, Inc. in the amount of (\$16,004.14), thereby decreasing the contract from \$1,604,473.66 to \$1,588,469.52.

Contract Number:	PKR-2018-00006440	Contract Term:	N/A	to	N/A
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Background: The proposal is for a reduction in consulting services for the exterior lighting design at the existing Hall of State. All changes are owner requested.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcomblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V02	PKR	VC01	FPRK	4111	PK17VC01	CX - PKR-2018-00006440	-\$16,004.14
Financing:							TOTAL: -\$16,004.14

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
	5	18-0941	6/27/2018	\$1,257,359.00	\$347,114.66	\$1,588,469.52	26.33%

RTW 8/12/21

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Aug 11, 2021 09:40 CDT)

Aug 11, 2021

Christine Lanners
Christine Lanners (Sep 21, 2021 14:47 CDT)

Sep 21, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date

Joey Zapata
Joey Zapata (Aug 11, 2021 09:53 CDT)

Aug 11, 2021

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216266

EFFECTIVE DATE

Oct 5, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 OCT -6 PM 4:45
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Collin County Community College District (CCCCD)	Supplier No.	
Subject:	Third Party Billing Contract		
Lead Dept:	Dallas Fire-Rescue Department (DFR)		

Action Requested:	Authorize the Third-Party Contract between CCCD and the City of Dallas for the DFR Academy trainees using CCCD training facilities. Billing will be on as needed basis after the training class.						
	Contract Number:	DFD-2021-00017668	Contract Term:	10/1/2021	to	9/30/2022	

Background: DFR Fire Academy trainees require live burn house fire training as part of their fire fighter certification. Currently, DFR burn house facilities are not usable as they are undergoing needed repair review. CCCD has training facilities compatible to DFR training requirements. This contract allows DFR to send trainees to CCCD for the necessary training on an as-needed-basis. DFR will only be billed for the completed training sessions.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	DFD	TR00		3364		-	\$100,000.00
							-	
							-	
	Financing:						TOTAL:	\$100,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Dominique Artis (Oct 4, 2021 18:56 CDT)
 By Department Director

Oct 4, 2021
 Date

Anna Lamberti Holmes
 Approved as to Form by City Attorney

Oct 6, 2021
 Date

Jon Fortune (Oct 5, 2021 09:36 CDT)
 By City Manager

Oct 5, 2021
 Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216267
		EFFECTIVE DATE
		Oct 6, 2021

2021 OCT 6 PM 4:47
 RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	John Salazar DBA Elite Training & Coaching	Supplier No.	93955
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Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a contract fee instructor agreement with John Salazar DBA Elite Training & Coaching. The vendor will provide Personal Fitness classes to the citizens of Dallas.
 Contact: Leatrice Newhouse (214) 670-0221

Contract Number:	PKR-2021-00017675	Contract Term:	NTP	to	09/30/2022
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Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (**70% for indoor vendors and 85% for outdoor vendors**) and the city retains the appropriate percentage *30% for indoor vendors and 15% for outdoor vendors)

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.


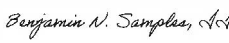


NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2021-00017675	70-30 Split
							-	
							-	
Financing:							TOTAL:	N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 John Jenkins (Oct 6, 2021 09:28 CDT) By Department Director	Oct 6, 2021 Date	 Benjamin N. Samples, A.C. Approved as to Form by City Attorney	Oct 6, 2021 Date
 MH	 Joey Zapata (Oct 6, 2021 09:50 CDT) By City Manager	Oct 6, 2021 Date	



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216268

EFFECTIVE DATE

Oct 6, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 OCT -6 PM 4:47
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Luis Thomas Alvarez-Perez Supplier No. VS100406

Subject: Contract Fee Instructor

Lead Dept: Park and Recreation

Action Requested: Authorize a contract fee instructor agreement with Luis Thomas Alvarez-Perez. The vendor will provide Zumba classes to the citizens of Dallas.
Contact: Leatrice Newhouse (214) 670-8847

Contract Number:	PKR-2021-00016472	Contract Term:	NTP	to	4/28/2022
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Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (**70% for indoor vendors and 85% for outdoor vendors) and the city retains the appropriate percentage *30% for indoor vendors and 15% for outdoor vendors)**

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	MASC	PKR-2021-00016472	70-30 Split	
						-			
						-			
Financing:								TOTAL:	N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

MTJ APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
 Date: Oct 6, 2021
 By Department Director

Benjamin N. Samplos, Atty
 Date: Oct 6, 2021
 Approved as to Form by City Attorney

[Signature]
 Date: Oct 6, 2021
 By City Manager



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216270

EFFECTIVE DATE

October 6, 2021 *ML*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract by more than 20%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 OCT -7 AM 8:59
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Miko Trucking, Inc. - Contractor
Brenda Phillips and Margaret Fields - Homeowner
Supplier No. VS0000010476

Subject: Targeted Rehabilitation Program (TRP)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Targeted Rehabilitation Program (TRP) to provide grant on behalf of the Homeowner, to be paid directly to the Contractor, for rehabilitation work at 4019 Ladale Dr., Dallas, Texas 75212 in an amount not to exceed \$7,205.00.

Contract Number:	HOU-2020-00014268	Contract Term:	Effective date of this AA	to	1 year
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Background: On August 26, 2020, City Council authorized an amendment to the City of Dallas Comprehensive Housing Policy to create a Targeted Rehabilitation Program for grants or loans to eligible residents in targeted neighborhoods, by Resolution No. 20-1220. Funds were appropriated for the Contractor pursuant to Resolution No. 21-0621, approved by Council on April 14, 2021. The term of the contract as to the Homeowner will continue for a period of 5 years.

HUB Check appropriate Box <https://mycpa.ca.state.tx.us/tpa/sscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-		
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

ML APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Nequera
By Department Director

Sep 30, 2021
Date

Lisa Marsa
Approved as to Form by City Attorney LM

Oct 7, 2021
Date

Qui A. Johnson
By City Manager Date

Oct 6, 2021
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216271

EFFECTIVE DATE

10/8/2021 10/7/2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
OCT - 7 AM 11:34
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Texas Music Project Supplier No. _____

Subject: Live Performances at Dallas Love Field

Lead Dept: AVI

Action Requested: Authorize Administrative Action to 1-year service contract for the awarded vendor to have live performances at the Live at Love Stage at Dallas Love Field Airport. Service was bid through Purchasing using bid tab# IFS AVI B2000101 with an amount not to exceed \$28,000.00

Contract Number: AVI-2021-00017758 Contract Term: 9/29/2021 to 9/30/2022

Background: Consultant shall provide sound engineering for the live artistic performances on the stage located inside Dallas Love Field Airport for the **LIVE AT LOVE: Performing Arts Program**. The goal of the LIVE AT LOVE program is to present a wide range of diversity in performance art and culture for the traveling public and employees at the airport. Solicited by Purchasing using bid tab# IFS AVI B2000101 with an amount not to exceed \$28,000.00

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcra/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0130	AVI	7717	AV30			CX - AVI-2021-00017758	\$28,000.00
Financing: 2021 Operating Fund						TOTAL:	\$28,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage

Uty APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

10/7/2021
By Department Director Date

Michael Doss
10/07/2021
Approved as to Form by City Attorney Date

10/07/2021
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216272

EFFECTIVE DATE

10/08/2021 10:07:2021

RECEIVED
2021 OCT -7 PM 4:01
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: DFW Runs, LLC d/b/a On Your Left Marketing & Events, LLC Supplier No. VS0000051504

Subject: Supplemental Agreement No. 1 to extend the contract term

Lead Dept: AVI

Action Requested: Authorize Administrative Action to extend the current contract for 3 months due to the postponement of the race. No funds requested.

Contract Number: AVI-2021-00016740 Contract Term: 6/15/2021 to 12/31/2021

Background: Aviation's "5k on the Runway" race was postponed due to COVID restriction. Also, AVI had runways under construction and did not have the runway availability to host the race. The race has been rescheduled to December 4th, 2021. AVI is requesting to extend the encumbrance 3 months to allow payment of the race. No fund requested.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0130	AVI	7717	AV30	3071		CX AVI-2021-00016740	\$0.00
Financing: FY2021 Operating Funds						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director Date 10/7/2021

Michael Dosa
Approved as to Form by City Attorney Date 10/07/2021

10/07/2021
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216273

EFFECTIVE DATE

Sep 17, 2021

RECEIVED
 2021 OCT -7 PM 2:25
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Land Design, Inc. Vendor No. VS92078

Subject: Frances Rizo Playground Replacement

Lead Dept: Park and Recreation Department

Action Requested: Award a professional design services contract to Land Design in the amount of \$15,940.00 for Frances Rizo Playground Replacement

Contract Number:	PKR-2021-00017338	Contract Term:	N/A	to	N/A
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Background: In 2017, PKR solicited a Request For Proposals for 2017 Park and Recreation | Proposition B. This proposal is from a most qualified proposal based on Simple Project process per AD 4-05 to provide design services for this project.

HUB Check appropriate Box

<https://mvcpa.cpa.state.tx.us/passcmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
1V00	PKR	VB78	PLGI	4111	PK17VB78	CX - PKR-2021-00017338	\$15,940.00	
<i>Maria Martinez</i> 9/2/2021								
Financing:							TOTAL:	\$15,940.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

Nty APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
 John Jenkins (Sep 17, 2021 12:26 CDT)
 By Department Director

Sep 17, 2021
 Date

Christine Lanners
 Christine Lanners (Oct 7, 2021 12:30 CDT)
 Approved as to Form by City Attorney

Oct 7, 2021
 Date

Joey Zapata
 Joey Zapata (Sep 17, 2021 12:30 CDT)
 By City Manager

Sep 17, 2021
 Date

8-24-21 *rmb*
 rmb



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216274

EFFECTIVE DATE

Oct 6, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for justifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 OCT - 7 PM 2:49
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **VET** Supplier No. 500570

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present workshops as directed by the Office of Arts and Culture in visual arts. Workshops will consist of a Fabric Collage Workshop that will offer participants an opportunity to learn about fiber arts and hand construction of fabric narratives. Participants will learn how to make small art quilts from fabric, threads, yarn, beads, glue, and assorted embellishments. Workshops will introduce no-sew techniques in fiber arts inspiring participants to use imagery of individual memoirs and freestyle designs. Services can be presented to seniors, adults and children ages six and older. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2021-00017268 (CR-00025811) Contract Term: 10/12/2021 to 9/30/2022

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$9,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878		3089	CAP	MASC OCA-2021-00017268	\$9,000.00	
Financing:							TOTAL:	\$9,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Oct 6, 2021 16:35 CDT)
By Department Director

Oct 6, 2021
Date

Lisa Mares
Approved as to Form by City Attorney
Date

Joey Zapata
Joey Zapata (Oct 6, 2021 18:37 CDT)
By City Manager

Oct 6, 2021
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
216275
EFFECTIVE DATE
Oct 7, 2021

RECEIVED
 2021 OCT -7 PM 3:20
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached);
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Webs Edge Supplier No. VC23743

Subject: "The Thought Leadership Film Series" Video

Lead Dept: Dallas Police Department

Action Requested: To authorize purchase of the production of a three-to five-minute video, "The Thought Leadership Film Series".

Contract Number:	DPD-2021-00017238	Contract Term:	10/1/21	to	10/1/22
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Background: Websedge/IACPTV is the exclusive vendor that IACP utilizes for all broadcasting services. The video will broadcast at the IACP 2021 conference in New Orleans. The leadership film series consists of several pre-recorded films profiling agencies shaping the future of the police profession and playing fundamental role in enhancing community safety. In addition, the department will hold ownership of video to utilize as recruiting or marketing tool for the department.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DPD	2181		3070		DPD-2021-00017238	24,300	
Financing:							TOTAL:	24,300

Contract Amendment Information	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director
 Date: 10/6/21
 Jon Fortune
 By City Manager
 Date: Oct 7, 2021

Approved as to Form by City Attorney
 Date: Oct 7, 2021

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216276
		EFFECTIVE DATE
		Sep 14, 2021

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 OCT 7 PM 5:07
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: Texas Green Star Environmental, LLC	Supplier No. VS0000019219
Subject: Wastewater Permit Renewal Process	
Lead Dept: Park and Recreation	

Action Requested:	Authorize a 12-month service contract for \$13,300.00 with Texas Green Star Environmental, LLC. The vendor will provide the wastewater permit renewal process for the Dallas Zoo wetland treatment system's Texas Pollution Discharge Elimination System (TPDES). Contact: Shola Adebajo (214) 670-8858						
	Contract Number:	PKR-2021-00017108	Contract Term:	NTP	to	6/30/2022	

Background: This service will continue the required compliance effluent monitoring pursuant to an amendment to the Texas Commission on Environmental Quality (TCEQ) Texas Pollution Discharge Elimination System (TPDES) Permit number WQ0004984000 issued on September 26, 2017 authorizing the City of Dallas to treat and discharge wastewater from the Dallas zoo.

HUB
Check appropriate Box

<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
<i>rmb</i> Funding:	N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2021-00017108	\$13,300.00
							-	
							-	
Financing:							TOTAL:	\$13,300.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

NH **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

John Jenkins
John Jenkins (Sep 14, 2021 15:23 CDT)
By Department Director Date

Christine Lanners
Christine Lanners (Oct 7, 2021 15:35 CDT)
Approved as to Form by City Attorney Date

MH
MH
Revised-Office Of Procurement Services

Joe Zarate
Joe Zarate (Sep 14, 2021 23:33 CDT)
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216277

EFFECTIVE DATE

Sep 7, 2021

RECEIVED
 2021 OCT 12 AM 8:36
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Open Arm, Inc. dba Bryan's House Supplier No. 266376

Subject: Childcare Services for Special Needs Children

Lead Dept: Office of Community Care

Action Requested: Authorize a the second, one-year renewal options to service contract with Open Arms, Inc. dba Bryan's House, to provide childcare services for special needs children, for the period of October 1, 2021 through September 30, 2022 - Not to exceed \$50,000.00 from \$100,000.00 to \$150,000.00 – Financing: 2021-22 Community Development Block Grant Fund.

Contract Number: OCC-2019-00011377-2 Contract Term: 10-01-2021 to 09-30-2022

Background: Open Arms, Inc. dba Bryan's House through their Early Childhood Education (ECE) program (a year-round program) provides children ages 0-5 with special needs, and their siblings, the experience of an active learning environment tailored to accommodate individual needs and educational goals.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
CD21	MGT	561F		3070		OCC-2019-00011377-2	50,000.00
						-	
						-	
Financing:						TOTAL:	50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jessica Galleshaw
 Jessica Galleshaw (Sep 7, 2021 11:15 CDT)
 By Department Director

Sep 7, 2021
 Date

Lisa Marsa
 Approved as to Form by City Attorney

Oct 9, 2021
 Date

Timothy B. ...
 By City Manager

Sep 7, 2021
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216278

EFFECTIVE DATE

Oct 8, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by request form.

RECEIVED
 2021 OCT 12 AM 8:42
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: G4 Spatial Technologies, LLC Supplier No. VC23299

Subject: Scan Station P30 3 Year Silver Maintenance/Software Package

Lead Dept: Dallas Police Department

Action Requested: To authorize an expense in the amount of \$41,108.02 to purchase a (3) three-year silver maintenance/software package for P30 3D Laser Scanner.

Contract Number: DPD-2021-00016786 Contract Term: 10/1/2021 to 9/30/2024

Background: The current maintenance package, which covers the laser scanner and its software, expired on May 30, 2021. The purchase of the new maintenance package will make certain that the laser scanner is properly serviced and meets annual calibration requirements set forth by Crime Scene Response Section's ANAB accreditation.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DPD	2164		3110		- DPD-2021-00016786	41,108.02	
						-		
						-		
Financing:							TOTAL:	41,108.02

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

Uty APPROVED Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature] By Department Director Date *10/6/21*
Willow Sanchez Approved as to Form by City Attorney WS Date Oct 10, 2021

Jon Fortune By City Manager Date Oct 8, 2021
Jon Fortune (Oct 8, 2021 18:44 CDT)



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216279

EFFECTIVE DATE

October 12, 2021 *7/12/21*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 OCT 12 AM 11:19
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Miko Trucking, Inc. - Contractor Calvin Gholston - Homeowner	Supplier No.	VS0000010476
----------------	--	--------------	--------------

Subject: Targeted Rehabilitation Program (TRP)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Targeted Rehabilitation Program (TRP) to provide grant on behalf of the Homeowner, to be paid directly to the Contractor, for rehabilitation work at 4143 Gentry Dr., Dallas, Texas 75212 in an amount not to exceed \$9,650.00.

Contract Number:	HOU-2020-00014268	Contract Term:	Effective date of this AA	to	1 year
------------------	-------------------	----------------	---------------------------	----	--------

Background: On August 26, 2020, City Council authorized an amendment to the City of Dallas Comprehensive Housing Policy to create a Targeted Rehabilitation Program for grants or loans to eligible residents in targeted neighborhoods, by Resolution No. 20-1220. Funds were appropriated for the Contractor pursuant to Resolution No. 21-0621, approved by Council on April 14, 2021. The term of the contract as to the Homeowner will continue for a period of 5 years.

HUB
Check appropriate Box
<https://mycpa.ca.a.state.tx.us/tpa/sscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera

Oct 8, 2021

Kristine Nguyen

Oct 12, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date

David A. Johnson

Oct 12, 2021

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216280

EFFECTIVE DATE

Oct 4, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisitioning.

RECEIVED
 OCT 12 AM 9:49
 CITY SECRETARY'S
 OFFICE
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **S. DEAN HILL** Supplier No. 355510

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present performances, as directed by the Office of Cultural Affairs, that will introduce participants to Instrumental Band Workshops. These workshops will be designed to prepare participants for band audition processes. Participants will learn creative expression, rhythmic accuracy using complex patterns, will learn to create and notate original musical phrases. Consultant will provide systematic guided practices to help participants from high schools in the City of Dallas. Services will be provided free of charge to Dallas students between the ages of 12 and 18, and they will be available virtually. All services are subject to the approval of the City of Dallas Office of Cultural Affairs.

Contract Number: OCA-2021-00017268 (CR-00025770) Contract Term: 10/5/2021 to 9/30/2022

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$5,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878		3089	CAP	MASC OCA-2021-00017268	\$5,000.00	
Financing:							TOTAL:	\$5,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Janelle Scripps (Oct 4, 2021 12:56 CDT)
By Department Director

Oct 4, 2021
Date

Approved as to Form by City Attorney
Date

Joey Zapata (Oct 4, 2021 13:05 CDT)
By City Manager

Oct 4, 2021
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
216281
EFFECTIVE DATE
October 12, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 OCT 12 AM 11:47
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Miko Trucking, Inc. - Contractor Vickie L. Harris - Homeowner	Supplier No.	VS0000010476
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Subject: Targeted Rehabilitation Program (TRP)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Targeted Rehabilitation Program (TRP) to provide grant on behalf of the Homeowner, to be paid directly to the Contractor, for rehabilitation work at 4715 Mexicana Rd., Dallas, Texas 75212 in an amount not to exceed \$9,940.00.

Contract Number:	HOU-2020-00014268	Contract Term:	Effective date of this AA	to	1 year
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Background: On August 26, 2020, City Council authorized an amendment to the City of Dallas Comprehensive Housing Policy to create a Targeted Rehabilitation Program for grants or loans to eligible residents in targeted neighborhoods, by Resolution No. 20-1220. Funds were appropriated for the Contractor pursuant to Resolution No. 21-0621, approved by Council on April 14, 2021. The term of the contract as to the Homeowner will continue for a period of 5 years.

HUB Check appropriate Box

<https://mycpa.cpa.state.tx.us/tpa/sscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera
By Department Director

Oct 8, 2021
Date

Kristine Nguyen
Approved as to Form by City Attorney

Oct 12, 2021
Date

David A. Johnson
By City Manager

Oct 12, 2021
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216282

EFFECTIVE DATE

Sep 17, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisitioning.

RECEIVED
2021 OCT 12 PM 12:30
CITY SECRETARY'S
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Humane Wildlife Solutions, LLC, DBA 911 Wildlife Supplier No. VC23298

Subject: Consent to Assignment Request for Humane Wildlife Solutions

Lead Dept: PKR

Action Requested: Authorize a consent to assignment and assumption of services from 911 Wildlife (VS0000020079) to Humane Wildlife Solutions, LLC, DBA 911 Wildlife (VC23298). 911 Wildlife and Humane Wildlife Solutions entered into a Blanket Assignment and Bill of Sale effective 11/30/2020.

Contract Number:	BL1327	Contract Term:	08/14/2013	to	08/12/2021
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Background: On August 14, 2013, City Council awarded 911 Wildlife (VS0000020079) a three-year service contract in the estimated amount of \$286,242.00 with Resolution 13-1276, for wildlife management services within the city limits.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

N/A-(CM-LD)

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	0.00
						-	
						-	
Financing:						TOTAL:	0.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
		13-1276	08/14/2013	\$286,242.00		\$286,242.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Chhunny Chhuan
By Department Director
Date
Sep 17, 2021




Ashley Stockton
Ashley Stockton (Sep 30, 2021 14:39 CDT)
Approved as to Form by City Attorney
Date
Sep 30, 2021


Joey Zapata
Joey Zapata (Sep 17, 2021 11:43 CDT)
By City Manager
Date
Sep 17, 2021

 CITY OF DALLAS	ADMINISTRATIVE ACTION						ADMINISTRATIVE ACTION										
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.						216283										
							EFFECTIVE DATE										
							OCT - 7 2021										
1. Place an "X" in the appropriate box for the approval of:																	
<input type="checkbox"/> a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.																	
<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)																	
<input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.																	
<input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.																	
<input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.																	
<input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.																	
2. Is this an amendment to an existing construction contract? If yes, complete on Administrative Change Order.						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No											
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No											
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No											
Supplier Name:		Federal Aviation Administration (FAA)				Supplier No.		174291									
Subject:		Crossfield Taxiways Project – Other Transaction Agreement (OTA)															
Lead Dept:		Department of Aviation															
Action Requested:		Authorize an Other Transaction Agreement with the Federal Aviation Administration to perform site visit, preliminary design, engineering, and construction/installation activities in the sponsor's project to design and construct a Crossfield Taxiways impacting FAA NAS facilities, FAA cabling and infrastructure.															
		Contract Number:		AVI-2021-00017444		Contract Term:		10/1/2021 to 10/1/2022									
Background:		This project will include the construction of Crossfield Taxiways between the existing Taxiway M and Taxiway C and connecting taxiways, it will also include the construction of the proposed Remains Over Night (RONs) and Deicing areas, analyze the location of the Run-up Area to recommend relocation/reconfiguration.															
HUB Check appropriate Box https://mvcpa.cpa.state.tx.us/tpasscmblsearch/		<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.						N/A SM.									
		<input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.															
		<input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category.															
		<input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.															
Funding:		FUND		DEPT		UNIT		ACTV		OBJ		PROGRAM		ENCUMBRANCE TYPE and NUMBER		AMOUNT	
		A477		AVI		W125		AAIP		4116		AVIW1 25		CX AVI-2021-00017444		19,672.66	
		Financing:		Aviation Passenger Facility Charge- Near Term Projects						TOTAL:		\$19,672.66					
Contract Amendment Information:		Supplemental Agreement No.		Base CR/AA No.		Base Contract Date		Base Contract Amount		Sum of Previous Supplemental Agreements		Total Contract Amount Including this Action		Total Supp'l Agreement Percentage			

RECEIVED
 2021 OCT 12 PM 2:14
 CITY SECRETARY
 DALLAS, TEXAS

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	Oct 7, 2021 Date	 Approved as to Form by City Attorney	Oct 7, 2021 Date
 By City Manager		Oct 7, 2021 Date	

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 216284
		EFFECTIVE DATE
		Sep 30, 2021

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2021 OCT 12 PM 2:25
 CITY SECRETAR
 DALLAS, TEXAS

Supplier Name:	Alliance Geotechnical Group, Inc.	Supplier No.	338366
Subject:	Administrative Action for Material Testing for Alley Group 17-1303		
Lead Dept:	Public Works		

Action Requested:	Authorize an Administrative Action for Engineering Services Contract with Alliance Geotechnical Group, Inc., in an amount not to exceed \$49,170.00 to provide Construction Material Testing during the reconstruction of Alley Group 17-1303.					
	Contract Number:	PBW-2021-00017127	Contract Term:	11/1/2021	to	10/31/2023

Background: This AA is required to provide the Construction Material Testing required for each Capital Construction Project. Professional Solicitation #CIZ1917 has provided a short list of qualified firms to provide these service and Alliance Geotechnical Group, Inc. is the most highly qualified contractor.

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Please See Attached							
Financing:						Street & Trans. Fund (A). 2017 Gen. Obligation Bond Funds	TOTAL: \$49,170.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

88 *UB* **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

By Department Director: Robert Perez (Sep 30, 2021 06:42 CDT) Date: Sep 30, 2021
 By City Manager: _____ Date: Sep 30, 2021
 Approved as to Form by City Attorney: _____ Date: 10/6/21



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216285

EFFECTIVE DATE

Aug 30, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by request.

RECEIVED
AUG 10 12 PM 2021
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Kleinfelder, Inc Supplier No. VC15559

Subject: Administrative Action for Material Testing for Alley Group 17-1003

Lead Dept: Public Works

Action Requested: Authorize an Administrative Action for Engineering Services Contract with Kleinfelder, Inc, in an amount not to exceed \$70,935.00 to provide Construction Material Testing during reconstruction of Alley Group 17-1003.

Contract Number: PBW-2021-00017132 Contract Term: 10/1/2021 to 9/30/2023

Background: This AA is required to provide the Construction Material Testing required for each Capital Construction Project. Professional Solicitation #CIZ1917 has provided a short list of qualified firms to provide these services and Kleinfelder, Inc., is the most highly qualified contractor.

HUB
Check appropriate Box
<https://mvcpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	PBW					See Attached File	\$ 70,935.00
Financing: Street & Transp. Fund (A). 2017 Gen. Obligation Bond Funds						TOTAL:	\$ 70,935.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Robert Perez (Aug 30, 2021 11:36 CDT)
By Department Director

Aug 30, 2021

Date

By City Manager

Approved as to Form by City Attorney
Aug 30, 2021

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216286

EFFECTIVE DATE

9/28/2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by request.

RECEIVED
OCT 12 PM 4:00
CITY SECRETARIES
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **Monica Martinez** Supplier No. _____

Subject: **Dallas Homebuyer Assistance Program**

Lead Dept: **Housing & Neighborhood Revitalization**

Action Requested: Execution of the City of Dallas Homebuyer written agreements (HOME / CDBG) for down payment assistance for the total amount of \$60,000 (\$15k in HOME funds, 15K in CDBG funds, and 45K in the difference between the sales price and FMV). Funds have been appropriated by previous City Council resolution.

Contract Number: **HOU-2021-00017646** Contract Term: _____ to _____

Background: Ms. Martinez was approved for purchase of property at 312 N. Patton # 301, using HOME funds (\$15,000.00) and CDBG funds (\$15,000.00) for home buyer assistance. She is the current occupant of the unit and her HOME regulations the property must first be offered for sale to the existing tenant. The development agreement has not been modified, but the authorizing resolution does not prohibit the DHAP terms. The city provided the DHAP program pursuant to Council Resolution 20-1220 on August 26, 2020 to provide homebuyer assistance to households with income between 60% to 80% of the AMI. Funding has been appropriated under a prior Resolution.

HUB Check appropriate Box <https://mycoba.cpa.state.tx.us/passcmb/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-	0.00	
						-	0.00	
						-	0.00	
Financing:							TOTAL:	0.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Suppl' Agreement Percentage
	N/A	N/A	N/A	0.00	0	\$ 0.00	0%

NHJ **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

David Noguera
By Department Director Date **Sep 28, 2021**

MPS
Approved as to Form by City Attorney MS Date **Sep 30, 2021**

[Signature]
By City Manager Date **Sep 28, 2021**

 CITY OF DALLAS	ADMINISTRATIVE ACTION							ADMINISTRATIVE ACTION																																			
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.							216287																																			
								EFFECTIVE DATE																																			
								SEP 29 2021																																			
1. Place an "X" in the appropriate box for the approval of:																																											
<input type="checkbox"/> a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.																																											
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4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?							<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																																				
Supplier Name: The Kansas City Southern Railway Company				Supplier No.: 335796																																							
Subject: Supplemental Agreement No. 1 to an agreement with Kansas City Southern (KCS) Railway to implement quiet zone improvements at nine rail crossings in East Dallas along the KCS railroad corridor.																																											
Lead Dept: Transportation																																											
Action Requested: Authorize Supplemental Agreement No. 1 to: A) Construct a concrete driving surface in lieu of an asphalt driving surface at the Santa Anna Avenue railroad crossing (revising the estimate for Santa Anna in Exhibit B). B) Increase the contract amount by a not-to-exceed amount of \$77,897.00 to \$1,958,619.00. C) Extend the contract time to April 30, 2022																																											
		Contract Number: CX-TRN-2020-00013149		Contract Term: June 10, 2021		to		April 30, 2022																																			
Background: Time extension: The contract was executed on June 10, 2020 and the contract term is 12 months. However, KCS was not informed of the federal authorization (FPAA) to expend funds until November 9, 2020. This would put an effective date of November 9, 2021. Also, the requested change to the driving surface requires KCS's contractor to pull off and come back in about four months. Therefore, we should extend the contract term to April 2022.																																											
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbi/search/		<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.																																									
Funding:		<table border="1"> <thead> <tr> <th>FUND</th> <th>DEPT</th> <th>UNIT</th> <th>ACTV</th> <th>OBJ</th> <th>PROGRAM</th> <th>ENCUMBRANCE TYPE and NUMBER</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>F576</td> <td>TRN</td> <td>3882</td> <td>RRQZ</td> <td>4599</td> <td>TPF57620</td> <td>- CX-TRN-2020-00013149</td> <td>\$62,317.60</td> </tr> <tr> <td>1V22</td> <td>TRN</td> <td>V142</td> <td>RRQZ</td> <td>4599</td> <td>PB17V142</td> <td>- CX-TRN-2020-00013149</td> <td>\$15,579.40</td> </tr> <tr> <td colspan="7">Financing:</td> <td>TOTAL:</td> <td>\$77,897.00</td> </tr> </tbody> </table>		FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	F576	TRN	3882	RRQZ	4599	TPF57620	- CX-TRN-2020-00013149	\$62,317.60	1V22	TRN	V142	RRQZ	4599	PB17V142	- CX-TRN-2020-00013149	\$15,579.40	Financing:							TOTAL:	\$77,897.00							
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Contract Amendment Information:		Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage																																			
		1	20-0939	06-10-2020	\$1,880,722.00	0	\$1,958,619.00	4.14%																																			

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216288

EFFECTIVE DATE

OCT - 4 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 OCT 3 AM 10:20
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Hi-Q Environmental Products Company, Inc. Supplier No. _____

Subject: Digital Flow Meters

Lead Dept: Office on Environmental Quality and Sustainability (MGT)

Action Requested: Authorize a five-year service agreement with Hi-Q Environmental Products to re-calibrate portable digital flow meters, for a total amount not to exceed \$4,275.00.

Contract Number: MGT-2021-00016551 Contract Term: July 23, 2021 to August 31, 2025

Background: This action will authorize Hi-Q Environmental Products Company, Inc., a Sole Source vendor, to calibrate portable digital flow meters used as required by the Texas Commission on Environmental Quality (TCEQ) Ambient Air Monitoring Agreement. This equipment is used by City Air Monitoring staff for quarterly audits.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	MGT	4241	MGT	3110	N/A	MGT-2021-00016551	\$4,275.00
Financing:						TOTAL:	\$4,275.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Date
 Sep 23, 2021

Approved as to Form by City Attorney Date
 Oct 13, 2021

By City Manager Date
 Oct 4, 2021



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216289

EFFECTIVE DATE

OCT - 4 2021

RECEIVED
 10/13 AM 11:10
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Herc Rentals Supplier No. 146874
 Subject: Winter Storm Equipment Rental
 Lead Dept: Equipment Fleet and Management (EFM)

Action Requested: Authorize Ratification payment for Equipment rental for 2021 Winter Storm
 Contract Number: EFM-2021-00017446 Contract Term: to

Background: This Administrative Action is for the rental equipment from Herc Rentals used during the winter storm emergency in February 2021. There were three dump truck rentals, two backhoes, five generators and ten compressors rented during this time. All equipment has been returned to Herc Rentals.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsearch/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
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FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0100	DWU	7422		3060		CX - EFM-2021-00017446	\$25,842.47	
						-		
						-		
Financing:							TOTAL:	\$25,842.47

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


Donzell Gipson
 Donzell Gipson (Sep 20, 2021 10:27 CDT)
 By Department Director

Sep 20, 2021
 Date

Michael Doss
 Approved as to Form by City Attorney
 Oct 12, 2021
 Date

Joey Zapata
 Joey Zapata (Oct 4, 2021 11:03 CDT)
 By City Manager

Oct 4, 2021
 Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION	
		216290	
		EFFECTIVE DATE	
		Oct 1, 2021	<i>MD</i>

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

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c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

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e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 OCT 13 AM 11:33
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Matthews, Shiels, Knott, Eden, Davis, & Beanland, L.L.P. Supplier No. VS0000007463

Subject: Professional Services Contract

Lead Dept: City Attorney's Office

Action Requested: Authorize a professional services contract with Matthews, Shiels, Knott, Eden, Davis, & Beanland, L.L.P. to provide legal representation to former Dallas Sr. Deputy City Marshal Michael Rumsey in connection with the case styled *Juana Segovia v. City of Dallas, et al.*, Civil Action No. 3:21-cv-01514-K. Not to exceed \$50,000.

Contract Number: ATT-2021-00017613 Contract Term: 9/1/2021 to *Indefinitely

Background: Matthews, Shiels, Knott, Eden, Davis, & Beanland, L.L.P. will provide legal representation to former Dallas Sr. Deputy City Marshal Michael Rumsey in connection with the case styled *Juana Segovia v. City of Dallas, et al.*, Civil Action No. 3:21-cv-01514-K. The firm will be paid on an hourly rate basis as provided in the Engagement Letter dated September 15, 2021. Not to exceed \$50,000. *The City Attorney can terminate the contract with 10 days' notice to the Firm.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmb/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.


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FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0192	ORM	3890		3033		MASC ATT-2021-00017613	\$50,000.00
						-	
						-	
Financing:						TOTAL:	\$50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Aysel Powers Oct 1, 2021 *Michael Doss* Oct 12, 2021
 By Department Director Date Approved as to Form by City Attorney Date
 By City Manager Oct 1, 2021 Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION <h1>216291</h1>
		EFFECTIVE DATE Oct 12, 2021 <small>MD</small>

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Messer, Fort & McDonald, PLLC Supplier No. VC14156

Subject: Professional Services Contract

Lead Dept: City Attorney's Office

Action Requested: Authorize a professional services contract with Messer, Fort & McDonald, PLLC to provide legal representation for Dallas Fire-Rescue ("DF-R") Capt. Rodney Featherston in connection with the case styled *Juana Segovia v. City of Dallas, et al.*; Civil Action No. 3:21-cv-01514-K. Not to exceed \$50,000.

Contract Number: ATT-2021-00017614 Contract Term: 8/30/2021 to *Indefinitely

Background: Messer, Fort & McDonald, PLLC will provide legal representation for DF-R Capt. Rodney Featherston in connection with the case styled *Juana Segovia v. City of Dallas, et al.*; Civil Action No. 3:21-cv-01514-K. The firm will be paid on an hourly rate basis as provided in the Engagement Letter dated September 16, 2021. Not to exceed \$50,000. *The City Attorney can terminate the contract with 10 days' notice to the Firm.


HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>


- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
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FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0192	ORM	3890		3033		MASC ATT-2021-00017614	\$50,00.00
						-	
						-	
Financing:						TOTAL:	\$50,00.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	Oct 12, 2021 Date	 Approved as to Form by City Attorney	Oct 12, 2021 Date
 By City Manager	Oct 12, 2021 Date	 MD	

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216292
		EFFECTIVE DATE
		Sep 21, 2021

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2021 OCT 13 PM 12:08
 CITY SECRETARY
 DALLAS, TEXAS

Supplier Name:	MICAELA GUTIERREZ-TILLET	Supplier No.:	VC20223
Subject:	Professional Services		
Lead Dept:	Office of Arts and Culture		

Action Requested: Consultant shall present performances and workshops as directed by the Office of Cultural Affairs in dance, music performance, and senior movement. Dance: Consultant will present the fundamentals to advance levels plus the culture of dance in Jazz, Contemporary, Hip Hop, Afrodance (Afrobeats), Dance Hall & Latin. Music Performance: Consultant will teach unity between music and dance, understanding dance origin, and understanding true culture. Senior Movement: Consultant will present Music of the Islands Senior Movement programs connecting mind, body, and spirit though movement. Workshops and performances will vary by demographic and purpose. Workshops will be presented to seniors, adults, and children of all ages. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy.

Contract Number:	OCA-2021-00017268 (CR-00025787)	Contract Term:	10/1/2021	to	9/30/2022
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Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$7,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

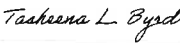
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	OCA	4878		3089	CAP	MASC OCA-2021-00017268	\$7,000.00
	Financing:							TOTAL:

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Jennifer Scripps (Sep 21, 2021 19:58 CDT)
 By Department Director

Sep 21, 2021
 Date


 Tashena L. Byrd
 Approved as to Form by City Attorney

Oct 13, 2021
 Date


 Joey Zapata (Sep 21, 2021 21:47 CDT)
 By City Manager

Sep 21, 2021
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216293
EFFECTIVE DATE

September 9th, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 OCT 13 PM 2:14
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: LexisNexis Risk Solutions FL, Inc.
DBA: LexisNexis Risk Solutions
Supplier No. VS0000016667

Subject: Internet inquiries-background

Lead Dept: Code Compliance Services

Action Requested: Authorize additional funds in the amount of \$2,284.26 pursuant to the fee schedule set forth in Schedule A, section 2

Contract Number: CCS-2018-00006519 Contract Term: 07/01/2018 to 06/30/2022

Background: On May 22, 2018 AA 18-6016 was approved to authorize a subscription agreement with LexisNexis for internet background inquiries. Research services used by CCS, title examiners, to conduct searches regarding liens and judgments foreclosures, property deeds, corporate filings, and property assessments. The research conducted will also serve as support documents for court and demolition programs.

HUB
Check appropriate Box
<https://mycoba.cpa.state.tx.us/passcmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	CCS	3454		3043		MASC CCS-2018-00006519	\$2,284.26
						-	
						-	
Financing:						TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	18-6016	05/22/2018	\$9,137.04	0	\$11,421.30	25%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

9/8/21
Date

Jon Fortune
Jon Fortune (Sep 9, 2021 12:58 CDT)

By City Manager

Christina Tsevonkas
Christina Tsevonkas (Oct 13, 2021 10:57 CDT)

Approved as to Form by City Attorney

Sep 9, 2021

Date

Oct 13, 2021

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
216294
EFFECTIVE DATE
Sep 27, 2021

RECEIVED
 2021 OCT 1 9 PM 4:30
 CITY SECRETARY
 DALLAS TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Dwight Patterson	Supplier No.	55139
Subject:	Contract Fee Instructor		
Lead Dept:	PKR		

Action Requested:	Authorize a contract fee instructor agreement with Dwight Patterson. The vendor will provide Chess classes to the citizens of Dallas. Contact: Leatrice Newhouse (214) 670-0221						
	Contract Number:	PKR-2021-00017537	Contract Term:	NTP	to	09/30/2022	

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors and 85% for outdoor vendors) and the city retains the appropriate percentage *30% for indoor vendors and 15% for outdoor vendors)

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2021-00017537	70-30 Split	
Financing:							TOTAL:	N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Sep 27, 2021
Date

Approved as to Form by City Attorney

Oct 7, 2021
Date

Joey Zapata (Sep 27, 2021 18:42 CDT)
By City Manager

Sep 27, 2021
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216295
EFFECTIVE DATE

Oct 13, 2021

MD

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 5%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
DALLAS, TEXAS
2021 OCT 14 AM 9:42
RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Brown & Hofmeister, L.L.P. Supplier No. 339582

Subject: Professional Services Contract

Lead Dept: City Attorney's Office

Action Requested: Authorize a professional services contract with Brown & Hofmeister, L.L.P. to provide legal services and representation to Dallas Deputy Marshals, current and former, Alexis Booker-Lewis, Ashleigh Warren and Craig Houston in connection with the case styled *Juana Segovia v. City of Dallas, et al.*; Civil Action No. 3:21-cv-1514-K. Not to exceed \$50,000.

Contract Number: ATT-2021-00017615 Contract Term: 9/1/2021 to *Indefinitely

Background: Brown & Hofmeister, L.L.P. will provide legal services and representation to Dallas Deputy Marshals, current and former, Alexis Booker-Lewis, Ashleigh Warren and Craig Houston in connection with the case styled *Juana Segovia v. City of Dallas, et al.*; Civil Action No. 3:21-cv-1514-K. The firm will be paid on an hourly rate basis as provided in the Engagement Letter dated September 1, 2021. Not to exceed \$50,000. *The City Attorney can terminate the contract with 10 days' notice to the Firm.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/passcmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0192	ORM	3890		3033		MASC ATT-2021-00017615	\$50,00.00	
						-		
						-		
Financing:							TOTAL:	\$50,00.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayeh Powers
By Department Director
Oct 13, 2021
Date

Michael Doss
Approved as to Form by City Attorney
Oct 13, 2021
Date

[Signature]
By City Manager
Oct 13, 2021
Date

MD



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
216296
EFFECTIVE DATE
Oct 6, 2021

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 OCT 14 AM 9:42
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Laura Rios Supplier No. 14267

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a contract fee instructor agreement with Laura Rios. The vendor will provide Zumba Skills classes to the citizens of Dallas.
Contact: Leatrice Newhouse (214) 670-0221

Contract Number: PKR-2021-00017674 Contract Term: NTP to 09/30/2022

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors and 85% for outdoor vendors) and the city retains the appropriate percentage *30% for indoor vendors and 15% for outdoor vendors)

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2021-00017674	70-30 Split
						-	
						-	
Financing:						TOTAL:	N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director
Date

Oct 6, 2021
Date

Approved as to Form by City Attorney
Date

Oct 8, 2021
Date

MH
Revised-Office Of Procurement Services

Joey Zapata (Oct 6, 2021 09:48 CDT)
By City Manager

Oct 6, 2021
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216297

EFFECTIVE DATE

Sep 27, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2021 OCT 14 AM 10:11
CITY SECRETARY
DALLAS, TEXAS
RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No *ml*
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	METCO Engineering, Inc	Supplier No.	VS0000025965
Subject:	Job Order Contract Award		
Lead Dept:	Office of Bond & Construction Management		

Action Requested: Authorize Supplemental Agreement #2 for a one-year contract term extension to the construction services contract with METCO Engineering, Inc. This action will result in no cost consideration to the City of Dallas.

Contract Number:	PBW-2018-00007888-00023934	Contract Term:	11/14/18	to	11/14/22
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Background: On 11/14/18 CR# 18-1600 authorized a two-year job order contract (JOC) with METCO Engineering, Inc with two one-year renewal options to provide repairs, alterations, renovations, remediation, and minor construction at City Facilities. On 11/11/20 CR# 20-1777 authorized Supplement Agreement #1 for the first one-year renewal. This action will authorize Supplemental Agreement #2 for the second one-year renewal with METCO Engineering, Inc..

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							-	\$0.00
							-	
							-	
Financing:							TOTAL:	\$0.00

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:	2	18-1600	11/14/18	\$9,000,000.00	\$2,000,000.00	\$11,000,000.00	22.2%

ml **APPROVAL:** Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Adriana Castaneda
Adriana Castaneda | Sep 27, 2021 11:05 CDT
By Department Director

Sep 27, 2021
Date

Benjamin N. Samplos, A.A.
Approved as to Form by City Attorney

Oct 13, 2021
Date

[Signature]
Sep 27, 2021
By City Manager



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216298

EFFECTIVE DATE

Sep 27, 2021

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2021 OCT 10 AM 10:11

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Phoenix 1 Restoration & Construction LTD Supplier No. VC0000003594

Subject: Job Order Contract Award

Lead Dept: Office of Bond & Construction Management

Action Requested: Authorize Supplemental Agreement #2 for a one-year contract term extension to the construction services contract with Phoenix 1 Restoration & Construction, LTD. This action will result in no cost consideration to the City of Dallas.
Contract Number: PBW02018-00007888-00023932 Contract Term: 11/14/18 to 11/14/22

Background: On 11/14/18 CR# 18-1600 authorized a two-year job order contract (JOC) with Phoenix 1 Restoration & Construction LTD with two one-year renewal options to provide repairs, alterations, renovations, remediation, and minor construction at City Facilities. On 11/11/20 CR# 20-1777 authorized Supplement Agreement #1 for the first one-year renewal. This action will authorize Supplemental Agreement #2 for the second one-year renewal with Phoenix 1 Restoration & Construction LTD.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/passcomblsearch/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	2	18-1600	11/14/18	\$9,000,000.00	\$2,000,000.00	\$11,000,000.00	22.2%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Adriana Castaneda (Sep 27, 2021 11:05 CDT)
By Department Director

Sep 27, 2021
Date

Benjamin N. Samples, A/C
Approved as to Form by City Attorney

Oct 13, 2021
Date

By City Manager
Sep 27, 2021
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216299

EFFECTIVE DATE

Sep 27, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2021 OCT 14 AM 10:11
CITY SECRETARY
DALLAS, TEXAS
RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Brown & Root Industrial Services, LLC Supplier No. VC15293

Subject: Job Order Contract Award

Lead Dept: Office of Bond & Construction Management

Action Requested: Authorize Supplemental Agreement #2 for a one-year contract term extension to the construction services contract with Brown & Root Industrial Services, LLC. This action will result in no cost consideration to the City of Dallas.

Contract Number: PBW-2018-00007888-00023930 Contract Term: 11/14/18 to 11/14/22

Background: On 11/14/18 CR# 18-1600 authorized a two-year job order contract (JOC) with Brown & Root Industrial Services, LLC with two one-year renewal options to provide repairs, alterations, renovations, remediation, and minor construction at City Facilities. On 11/11/20 CR# 20-1777 authorized Supplement Agreement #1 for the first one-year renewal. This action will authorize Supplemental Agreement #2 for the second one-year renewal with Brown & Root Industrial Services, LLC.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmb/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-	\$0.00	
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	2	18-1600	11/14/18	\$9,000,000.00	\$2,000,000.00	\$11,000,000.00	22.2%

MJ APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

Sep 27, 2021
Date

[Signature]
Approved as to Form by City Attorney

Oct 13, 2021
Date

[Signature]
By City Manager
Sep 27, 2021
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216300

EFFECTIVE DATE

Sep 27, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 OCT 14 AM 10:11
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Gilbert May, Inc. dba Phillips May Corporation Supplier No. 242277

Subject: Job Order Contract Award

Lead Dept: Office of Bond & Construction Management

Action Requested: Authorize Supplemental Agreement #2 for a one-year contract term extension to the construction services contract with Gilbert May, Inc. dba Phillips/May Corporation. This action will result in no cost consideration to the City of Dallas.

Contract Number:	PBW02018-00007888-00023933	Contract Term:	11/14/18	to	11/14/22
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Background: On 11/14/18 CR# 18-1600 authorized a two-year job order contract (JOC) with Gilbert May, Inc. dba Phillips May Corporation with two one-year renewal options to provide repairs, alterations, renovations, remediation, and minor construction at City Facilities. On 11/11/20 CR# 20-1777 authorized Supplement Agreement #1 for the first one-year renewal. This action will authorize Supplemental Agreement #2 for the second one-year renewal with Gilbert May, Inc., dba Phillips May Corporation.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	2	18-1600	11/14/18	\$9,000,000.00	\$2,000,000.00	\$11,000,000.00	22.2%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Adriana Castaneda (Sep 27, 2021 11:05 CDT)
 By Department Director

Sep 27, 2021
 Date

Benjamin N. Samples, At-
 Approved as to Form by City Attorney

Oct 13, 2021
 Date

Sep 27, 2021
 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216301

EFFECTIVE DATE

Sep 27, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 OCT 14 AM 10:11
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No *nnb*
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	RS Commercial Construction, LLC	Supplier No.:	VS98430
Subject:	Job Order Contract Award		
Lead Dept:	Office of Bond & Construction Management		

Action Requested: Authorize Supplemental Agreement #2 for a one-year contract term extension to the construction services contract with RS Commercial Construction, LLC. This action will result in no cost consideration to the City of Dallas.

Contract Number:	PBW02018-00007888-00023931	Contract Term:	11/14/18	to	11/14/22
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Background: On 11/14/18 CR# 18-1600 authorized a two-year job order contract (JOC) with RS Commercial Construction, LLC with two one-year renewal options to provide repairs, alterations, renovations, remediation, and minor construction at City Facilities. On 11/11/20 CR# 20-1777 authorized Supplement Agreement #1 for the first one-year renewal. This action will authorize Supplemental Agreement #2 for the second one-year renewal with RS Commercial Construction, LLC.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							-	\$0.00
							-	
							-	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	2	18-1600	11/14/18	\$9,000,000.00	\$2,000,000.00	\$11,000,000.00	22.2%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


Adriana Costanovici (Sep 27, 2021 11:05 CDT)
 By Department Director

Sep 27, 2021
 Date

Benjamin N. Sampson, A/C
 Approved as to Form by City Attorney

Oct 13, 2021
 Date

Sep 27, 2021
 By City Manager

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		216302
		EFFECTIVE DATE
		Sep 23, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 OCT 4 PM 2:24
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Alamo Group (USA) Inc. dba Wausau Equipment Company, Inc	Supplier No.	VS0000067104
Subject:	Snow and Ice Machine Repairs VS0000067104		
Lead Dept:	AVI -POM		

Action Requested:	Authorize a one-year service contract with Alamo Group (USA) Inc. dba Wausau Equipment Company, Inc (VS0000067104) in the amount of \$90,758.59 for repairs to the Wausau Deicer for the Department of Aviation.						
	Contract Number:	AVI-2021-00017197	Contract Term:	9/23/21	to	9/22/22	

Background: The purpose of this request is to repair the Wausau deicer equipment due to damage received during the 2021 Winter Weather Event. This equipment is needed to remove/prevent snow and ice on the runways in the upcoming 2021-2022 winter weather in case of an event.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/toasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
								- AVI-2021-00017197
							-	
							-	
Financing:							TOTAL:	90,758.59

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							\$ 0.00

Uty **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

<i>Chunmy Chuan</i> By Department Director	Sep 23, 2021 Date	<i>Ashley Stockton</i> Ashley Stockton (Oct 13, 2021 16:39 CDT) Approved as to Form by City Attorney	Oct 13, 2021 Date
		Sep 23, 2021 Date	



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216303

EFFECTIVE DATE

8/30/2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
OCT 14 PM 2:51
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: The Gordian Group, Inc. Supplier No. VS1313

Subject: Job order construction management support services

Lead Dept: Building Services Department

Action Requested: Authorize a service contract with The Gordian Group, Inc. for Job Order Contracting Support for the Building Services Department in the amount of \$70,000.00 through the Sourcwell cooperative purchasing agreement, Contract No. 050421.

Contract Number:	BSD-2021-00017417	Contract Term:	8/26/2021	to	8/26/2023
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Background: Job Order Contracting is an alternative contracting method that provides an option to address construction, repair, rehabilitation, and alterations at City owned buildings by Texas Local Government Code, Section §271.120. This contract will allow the Building Services Department to use Gordian's more detailed eziQC program to facilitate repairs and improvements at City facilities.

HUB
Check appropriate Box
<https://mycoba.cpa.state.tx.us/passcmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	BSD	3040		3070	Various	MASC BSD-2021-00017417	\$ 40,000.00
0001	BSD	3103		3070	Various	MASC BSD-2021-00017417	\$ 30,000.00
Financing:							TOTAL: \$ 70,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Aug 30, 2021
Date

Approved as to Form by City Attorney

Oct 5, 2021
Date

Joey Zapata (Aug 30, 2021 13:39 CDT)
By City Manager

Aug 30, 2021
Date

216304

Memorandum

RECEIVED

2022 JAN 27 PM 5:14

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

DATE January 21, 2022

TO City Secretary's Office

SUBJECT **Crockett Dog Park Rescind AA number.**

Recently AA was submitted for filing (21-6304) for Crockett Dog Park, but this AA had to be corrected because there was a typo error on the Total Contract Amount.

Filing number 21-6304 has to be rescinded and a new filing number has to be provided to the revised AA below reflecting the correct Total Contract Amount.

Thank you,

John Jenkins

John Jenkins (Jan 24, 2022 11:04 CST)

John D. Jenkins, Director
Park and Recreation Department

8/2/22



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216304

EFFECTIVE DATE

Sep 21, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by request.

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 216304
 14 PM 3:4

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: TBG PARTNERS, INC. Supplier No. _____
 Subject: CROCKETT DOG PARK – AS#2
 Lead Dept: Park and Recreation Department

Action Requested: Authorize Supplemental Agreement No. Two with TBG Partners, Inc. in the amount of \$4,500.00: thereby increasing the contract from \$46,015.00 to \$50,515.00
 Contract Number: PKR-2020-00012258 Contract Term: N/A to N/A

Background: Increase existing scope of services for the Crockett Dog Park to include limited Construction Administration.

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0340	PKR	6982	RFSI	4111	PK06W372	CX- PKR-2020-00012258	\$4,500.00	
Financing:							TOTAL:	\$4,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	Two	20-597	3/11/2020	\$35,015.00	\$11,000.00	\$50,415.00	44%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Johnson
 By Department Director

Sep 21, 2021
 Date

Christine Lanners
 Approved as to Form by City Attorney
 Oct 13, 2021
 Date

Joey Zapata
 rmb

Joey Zapata
 By City Manager

Sep 21, 2021
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216305

EFFECTIVE DATE

Oct 6, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
OCT 15 AM 8:37
CITY SECRETAR
DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **LINUS SPILLER-CRAFT** Supplier No. 511131

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present workshops as directed by the Office of Arts and Culture in literary arts/spoken word. Consultant's "Operation C.o.W.R.I.T.E." celebrates diversity by giving voice to participants at every level and teaching younger writers how to avoid writer's block. Workshops will focus on creative and cultural writing with an emphasis on identity. Services can be presented to participants ages 13 to 18. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2021-00017268 (CR-00025784) Contract Term: 10/12/2021 to 9/30/2022

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$4,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878		3089	CAP	MASC OCA-2021-00017268	\$4,000.00	
Financing:							TOTAL:	\$4,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps (Oct 6, 2021 16:34 CDT)
By Department Director


Oct 6, 2021
Date

Approved as to Form by City Attorney

Oct 14, 2021
Date

Joey Zapata (Oct 6, 2021 18:37 CDT)
By City Manager

Oct 6, 2021
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216306
		EFFECTIVE DATE
		Oct 6, 2021

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.	
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).	
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.	
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):	

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 OCT 15 AM 8:37
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Supplier Name:	OBIORA ASIAMA	Supplier No.	VC23769
Subject:	Professional Services		
Lead Dept:	Office of Arts and Culture		

Action Requested:	Consultant shall present performances and workshops in dance as directed by the Office of Arts and Culture. Consultant's workshops will consist of participant instruction in the fundamentals of Afrodance, Afro-vocabulary and history, and choreography. Participants will develop a lifelong relationship with Afro music, dance and culture. Performances and workshops will be available to adults and youth ages six and older. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.						
	Contract Number:	OCA-2021-00017268 (CR-00025832)	Contract Term:	10/11/2021	to	9/30/2022	



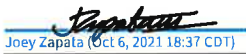
Background:	Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of \$4,000.00 . Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.						
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HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmb/search/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.						
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	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
Funding:	0001	OCA	4878		3089	CAP	MASC OCA-2021-00017268	\$4,000.00	
	Financing:							TOTAL:	\$4,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Jennifer Scripps (Oct 6, 2021 16:34 CDT) By Department Director	Oct 6, 2021 Date	 MRS Approved as to Form by City Attorney	Oct 14, 2021 Date
 Joey Zapata (Oct 6, 2021 18:37 CDT) By City Manager	Oct 6, 2021 Date		



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216307

EFFECTIVE DATE

Oct 8, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2021 OCT 15 AM 8:37
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Yoga Quest Supplier No. VC20278

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a contract fee instructor agreement with Yoga Quest. The vendor will provide Yoga classes to the citizens of Dallas.
Contact: Leatrice Newhouse (214) 670-0221

Contract Number: PKR-2021-00017673 Contract Term: NTP to 09/30/2022

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors and 85% for outdoor vendors) and the city retains the appropriate percentage *30% for indoor vendors and 15% for outdoor vendors)

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2021-00017673	70-30 Split
						-	
						-	
Financing:						TOTAL:	N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Oct 8, 2021 11:15 CDT)

By Department Director

Oct 8, 2021

Date

Milton Henderson

Approved as to Form by City Attorney

Oct 14, 2021

Date

MH
MH

Revised-Office Of Procurement Services

Joey Zapata
Joey Zapata (Oct 8, 2021 12:01 CDT)

By City Manager

Oct 8, 2021

Date

REV 7/2021



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216308

EFFECTIVE DATE

Oct 7, 2021

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1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: D-Bodies, Inc. Supplier No. 15544

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a contract fee instructor agreement with D-Bodies, Inc. The vendor will provide Fitness Skills classes to the citizens of Dallas.
Contact: Leatrice Newhouse (214) 670-0221

Contract Number: PKR-2021-00017680 Contract Term: NTP to 09/30/2022

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors and 85% for outdoor vendors) and the city retains the appropriate percentage *30% for indoor vendors and 15% for outdoor vendors)

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	MASC	PKR-2021-00017680	70-30 Split
						-		
						-		
Financing:							TOTAL:	N/A


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Oct 7, 2021 18:40 CDT)
By Department Director Date Oct 7, 2021

Christine Lanners
Christine Lanners (Oct 14, 2021 14:36 CDT)
Approved as to Form by City Attorney Date Oct 14, 2021

MH
MH
By City Manager Date Oct 7, 2021

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	216309	
	EFFECTIVE DATE	
	Oct 8, 2021	
See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.		

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Outdoor Program Permits NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2021 OCT 15 AM 8:36
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: Pilates214	Supplier No.:
Subject: Approval for Outdoor Program Permits	
Lead Dept: Park and Recreation	

Action Requested:	Authorize an Outdoor Program agreement with Pilates214 Inc. through its representative, Melissa Sajjadi. The vendor will provide outdoor Pilates classes to the citizens of Dallas. Contact: Regina Allen (214) 670-4285					
	Contract Number:	PKR-2021-00017632	Contract Term:	Upon Execution	to	10/1/2022

Background: Pilates214 will provide fitness activity instruction to patrons for 1 ½ hours at Griggs Park on Saturdays, and Glencoe Park for 1 ½ hours on Sundays. Department staff collects 15% of fees associated with the program monthly.

HUB
Check appropriate Box




<https://mycpa.cpa.state.tx.us/tpasscmblsea/rch/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
<i>rmb</i> Funding:	N/A	PKR	N/A	N/A	N/A	N/A	- PKR-2021-00017632	City collects 15% of program fees on a monthly basis.
	Financing:						TOTAL:	N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 John Jenifer (Oct 8, 2021 11:16 CDT) By Department Director	Oct 8, 2021 Date	 Christine Lanners (Oct 14, 2021 16:41 CDT) Approved as to Form by City Attorney	Oct 14, 2021 Date
 Joey Zapata (Oct 8, 2021 12:01 CDT) By City Manager	Oct 8, 2021 Date		

MH
MH



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216310

EFFECTIVE DATE

Oct 14, 2021

DK

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement contracts made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 OCT 15 AM 10:48
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: McKool Smith, P.C., Korein Tillery LLC, and Ashcroft Sutton Reyes LLC Supplier No. VC16661, VC23256 and VC23262

Subject: AMENDED PROFESSIONAL SERVICES CONTRACT FOR LEGAL SERVICES

Lead Dept: City Attorney's Office

Action Requested: Authorize an AMENDED PROFESSIONAL SERVICES CONTRACT FOR LEGAL SERVICES with McKool Smith, P.C., Korein Tillery LLC, and Ashcroft Sutton Reyes LLC (collectively "Counselors") to clarify provisions of the agreement pursuant to guidance from the Texas Attorney General's office. No additional cost to the City.

Contract Number: ATT-2021-00015802 Contract Term: NA to NA

Background: Counselors were retained to provide legal representation to the City in connection with litigation seeking damages, declaratory relief, attorney's fees, interest and other appropriate relief from Netflix, Inc., Hulu, LLC, Disney DTC LLC and other video service providers as may be decided for non-payment of franchise fees. This amendment is being made to clarify provisions of the agreement pursuant to guidance from the Texas Attorney General's office. No additional cost to the City.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	BMS	1991		3099		-		
						-		
						-		
Financing:							TOTAL:	\$ 0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	CR21-0474 & CR21-0238	3/24/2021	tbd	0	\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayeh Powers

Oct 14, 2021

Don Knight

Oct 15, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date

[Signature]

Oct 14, 2021

By City Manager

Date

DK



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216311

EFFECTIVE DATE

September 17, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 OCT 15 AM 10:48
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: APM & Associates, Inc. Supplier No. 265694

Subject: Supplemental Agreement No. 1 to DWU Contract 18-277-278E for additional erosion control improvements.

Lead Dept: Dallas Water Utilities

Action Requested: Authorize Supplemental Agreement No. 1 to the professional services contract with APM & Associates, Inc. for additional erosion control improvements re-design services at 2507 Beechmont Dr, 1511 Kiltartan Dr & 9726 Twin Creek Dr to accommodate the current site condition. Supplemental Agreement No. 1 increases the contract amount by \$30,230.00 to a new total of \$1,141,423.00

Contract Number:	DWU-2018-00006926	Contract Term:	09/12/2018	to	07/31/2022
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Background: On September 12, 2018, City Council authorized a professional service contract with APM & Associates, Inc. for the replacement and rehabilitation of water and wastewater mains at 21 locations by Resolution No. 18-1282. This supplemental agreement is for additional engineering services to re-design and develop design plans for construction at 2507 Beechmont Dr, 1511 Kiltartan Dr & 9726 Twin Creek Dr. The new designs will accommodate the current site conditions by changing from originally designed Flex-A-Mat to Gabion Wall and cast-in-place Concrete Walls.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpa/sscmlbsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0L23	SDM	S704	ERCT	4111	TW12S704	CT- TWM12S760F1	\$12,230.00
0L23	SDM	S760	ERCT	4111	TW12S760	CT- TWM12S760F1	\$9,000.00
0L23	SDM	S735	ERCT	4111	TW12S735	CT- TWM12S760F1	\$9,000.00
Financing: Flood Protection & Storm Drainage Facilities Fund (1995 General Obligation Bond Funds)						TOTAL:	\$30,230.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
	1	18-1282	9/12/2018	\$1,111,193.00	\$0.00	\$ 1,141,423.00	2.72%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Terry Lowery
Terry Lowery (Sep 16, 2021 11:03 CDT)
By Department Director
Date
Sep 16, 2021

[Signature]
Approved as to Form by City Attorney
Date
Sep 17, 2021

[Signature]
By City Manager
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	216312	
	EFFECTIVE DATE	
	Sep 28, 2021	

**See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.**

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 2021 OCT 5 PM 1:35
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 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Punch Buggy Productions, Inc.	Supplier No.:	VC20045
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Subject: Race Production and Management

Lead Dept: Parks & Recreation

Action Requested: Authorize an encumbrance of \$7,000.00 with Punch Buggy productions, Inc. The vendor will produce workout training, two Kids Splash and Dash events, one on 10/16/21 and 07/03/22. Services will include all race training setup and logistics, sanctioning, registration and equipment, scholarship for 30 youth and additional items listed on the attached proposal.
 Contact: Carnell Livingston (214) 670-6273

Contract Number:	PKR-2021-00017670	Contract Term:	10/1/2021	to	8/7/2022
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Background: Punch Buggy Productions, Inc. is a 501(c)(3) not for profit organization. The organization was founded to encourage the community to get active and educate the public on healthy lifestyle and nutrition habits. They are dedicated and enthusiastic in their belief that physical fitness building a path to a greater quality of life.

HUB Check
 appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsea/rch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.


NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	N/A	PKR	N/A	N/A	N/A		MASC PKR-2021-00017670	\$7,000.00
							-	
							-	
Financing:							TOTAL:	\$7,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Sep 28, 2021
 By Department Director Date


 Christine Lanners (Oct 14, 2021 13:58 CDT)
 Approved as to Form by City Attorney Date


 Joey Zapata (Sep 28, 2021 13:03 CDT)
 By City Manager Date

Sep 28, 2021
 Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		216313
		EFFECTIVE DATE
		Oct 13, 2021

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 OCT 13 2021
 PH 2:09
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 DALLAS TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: SHI Government Solutions, Inc. Supplier No. 502145

Subject: Microsoft Enterprise Agreement – Supplemental Agreement No. 2

Lead Dept: Information & Technology Services

Action Requested: Authorize an amendment to the Microsoft Enterprise Agreement for grant licensing to move the City to .gov email.

Contract Number:	DSV-2018-00007902	Contract Term:	10/1/2021	to	9/30/2022
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Background: CR 18-1518 authorized an agreement for the purchase of various software subscriptions, under which the Microsoft Enterprise Agreement was executed.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.


NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						- DSV-2018-00007902	\$0.00
						-	
						-	
Financing:						No cost consideration	TOTAL: \$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	2	18-1518	10/24/2018	\$16,653,324.66	\$2,947.00	\$16,656,271.66	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 William Zielinski (Sep 20, 2021 10:55 CDT) By Department Director	Sep 20, 2021 Date	 Don Knight (Oct 13, 2021 18:26 CDT) Approved as to Form by City Attorney	Oct 13, 2021 Date
 Joey Zapata (Oct 13, 2021 16:34 CDT) By City Manager	Oct 13, 2021 Date	 DK	

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>						ADMINISTRATIVE ACTION 216314 EFFECTIVE DATE																																								
							OCT 13 2021 2021 OCT 18 AM 8:38 CITY SECRETARY DALLAS TEXAS RECEIVED																																								
	1. Place an "X" in the appropriate box for the approval of:																																														
	<input type="checkbox"/> a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. <input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). <input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. <input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. <input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.																																														
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																																									
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																																									
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?						<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																																									
Supplier Name: GRESHAM SMITH AND PARTNERS						Supplier No. VS0000051722																																									
Subject: Energy Audit and ACA Level 3 Accreditation																																															
Lead Dept: AVIATION																																															
Action Requested:		Authorize administrative action for a professional services contract to conduct an energy audit at all Department of Aviation facilities and complete the level 3 Airport Carbon Accreditation (ACA) process.																																													
		Contract Number: AVI-2021-00017586		Contract Term: 9/17/21		to 9/16/2022																																									
Background:		A targeted energy audit of Department of Aviation facilities is proposed to identify and prioritize energy conservation measures that reduce GHG emissions per the Dallas City Council approved Dallas Climate Resolution. The Department of Aviation has achieved Level 2 accreditation and is seeking to advance to Level 3 accreditation in 2021. The Level 3 process requires completing an annual emission inventory for Department of Aviation controlled sources by achieving third-party verification and submitting the Airport Carbon Accreditation's online application form for Level 3.																																													
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbi/search/		<input checked="" type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.																																													
Funding:		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>FUND</th> <th>DEPT</th> <th>UNIT</th> <th>ACTV</th> <th>OBJ</th> <th>PROGRAM</th> <th>ENCUMBRANCE TYPE and NUMBER</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>0130</td> <td>AVI</td> <td>7729</td> <td></td> <td>3070</td> <td></td> <td>AVI-2021-00017586</td> <td>\$99,842.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">-</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">-</td> <td></td> </tr> <tr> <td colspan="6" style="text-align: center;">Financing:</td> <td style="text-align: right;">TOTAL:</td> <td>\$99,842.00</td> </tr> </tbody> </table>						FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	0130	AVI	7729		3070		AVI-2021-00017586	\$99,842.00							-								-		Financing:						TOTAL:	\$99,842.00
FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT																																								
0130	AVI	7729		3070		AVI-2021-00017586	\$99,842.00																																								
						-																																									
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Financing:						TOTAL:	\$99,842.00																																								
Contract Amendment Information:		Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage																																							
							\$ 0.00	%																																							

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 By Department Director Date
Oct 13, 2021

Michael Doss Oct 18, 2021
 Approved as to Form by City Attorney Date


 By City Manager Date
Oct 13, 2021



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216315

EFFECTIVE DATE

OCT 13 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2021 OCT 18 PM 2:12
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Lamar Airport Advertising S/W Joint Venture, d/b/a Lamar Airport Advertising Supplier No. VC23418

Subject: Second Amendment to the Amended and Restated Joint Venture Agreement

Lead Dept: Aviation

Action Requested: Request the City Manager to approve the 2nd Amendment to the Amended and Restated Joint Venture Agreement between Lamar Airport Advertising (City's concessionaire for advertising services) and their two ACDBE partners, SkyLife Ventures LLC and Hattie Wayne Public Relations & Advertising.

Contract Number: AVI-2021-00017156 Contract Term: 7/01/2016 to 10/01/2027

Background: The original advertising concession contract with Corey S/W Joint Venture d/b/a Corey Airport Services was approved by Council on January 1, 2015 by Resolution No.142187. On July 1, 2017, City Manager approved the consent to assignment and change in ownership structure from Corey S/W Joint Venture d/b/a Corey Airport Services to Lamar Airport Advertising. The joint venture partners, SkyLife Ventures LLC and Hattie Wayne Public Relations & Advertising had to be accounted for in their JV agreement. This 2nd amendment revises compensation formulas, revised responsibilities, management fees, among other revisions.


HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>


YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	14-2187	07-01-2016	\$1,400,000	0	\$1,400,000	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 10/13/2021 Michael Does 10/18/2021
 By Department Director Date Approved as to Form by City Attorney Date

 10/13/2021
 By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216316

EFFECTIVE DATE

Sep 30, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 OCT 18 PM 2:32
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **BHUVANESWARI VENKATRAMAN** Supplier No. VC22288

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present performances and workshops as directed by the Office of Arts and Culture. Performances and workshops will include Asian Indian Classic Bhratanatyam dances and storytelling, Yoga, Abhyasa, which is a practice of breathing and mind conditioning, Mudras, and activities that raise cultural awareness from the Indian perspective. Each workshop can be presented to seniors, adults and children between the ages of 6-18. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2021-00017268 (CR-00025767) Contract Term: 10/5/2021 to 9/30/2022

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$5,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878		3089	CAP	MASC OCA-2021-00017268	\$5,000.00	
Financing:							TOTAL:	\$5,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Sep 30, 2021 13:13 CDT)
By Department Director


Sep 30, 2021
Date

Scott Bray
Approved as to Form by City Attorney
Date

Oct 18, 2021
Date

Joey Zapata
Joey Zapata (Sep 30, 2021 13:14 CDT)
By City Manager

Sep 30, 2021
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216317
		EFFECTIVE DATE
		10/18/2021

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 OCT 18 PM 3:15
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Hayden Consultants, Inc.	Supplier No.	352614
Subject:	Canada Drive from Hampton Street to Westmoreland Road - PB12S309		
Lead Dept:	Department of Public Works		

Action Requested: Authorize Supplemental Agreement No. 3 to the professional services contract with Hayden Consultants, Inc. for additional engineering design services needed for Canada Drive from Hampton Street to Westmoreland Road in the amount of \$10,752.00, increasing the contract amount from \$799,341.00 to \$810,093.00.

Contract Number:	STS-2017-00001572	Contract Term:	3/25/2015	to	12/31/2022
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Background: During design, an existing 30" high pressure gas main was encountered along the Canada Drive corridor which conflicts with the proposed street improvement and needs to be relocated. Atmos has been working on their relocation plan and are currently under construction. However, their new alignment conflicts with a section of the proposed water main for the Canada Drive project. The conflicting section of the water main needs to be redesigned to accommodate the new 30" high pressure gas main. This action will authorize the additional engineering design services needed for Canada Drive to the contract.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.


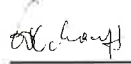

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

HUB Not Applicable ^{AV}

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0102	DWU	CW42		4111	715159	CT - PBW715159CP	\$10,752.00
Financing:						TOTAL:	\$10,752.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	3	15-0490	3/25/2015	\$611,569.00	\$187,772.00	\$810,093.00	32.5%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code. DDA

 By Department Director	09/29/21 Date	 Approved as to Form by City Attorney	10/18/21 Date
 By City Manager	10/18/21 Date		



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216318

EFFECTIVE DATE

Oct 14, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 OCT 18 PM 4:20
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **MARCUS MOLDEN BEY** Supplier No. VC20511

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present workshops as directed by the Office of Arts and Culture in literary arts and spoken word. Participants of these workshops will learn the art of storytelling by participating in activities involving spoken word and sound, oral presentations, and musical creations. Consultant shall provide participants with the history of various cultural such as African, Islamic, Moorish, Cuban, and North American. Participants will also study historical personages such as Thomas Sankofa, Patrice Lumumba, and Cesar Chavez. Participants will receive activity booklets comprised of stories, puzzles, songs and more. Services can be presented to adults and children ages six and older. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2021-00017268 (CR-00025786) Contract Term: 10/20/2021 to 9/30/2022

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$5,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878		3089	CAP	MASC OCA-2021-00017268	\$5,000.00	
Financing:							TOTAL:	\$5,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Janife Scripps
Janife Scripps (Oct 14, 2021 19:13 CDT)
By Department Director

Oct 14, 2021
Date

Lisa Mares
Approved as to Form by City Attorney

Oct 16, 2021
Date

Joey Zapata
Joey Zapata (Oct 14, 2021 20:52 CDT)
By City Manager

Oct 14, 2021
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216319

EFFECTIVE DATE

Oct 4, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 OCT 18 PM 4:28
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **HERBIE JOHNSON** Supplier No. 513407

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present performances and workshops as directed by the Office of Arts and Culture in music performance. Performances are based on music development during the "Modern Jazz Era". Audiences will enjoy selections from the Great American Song Book as well as popular music of the day including The Blues. Consultant will perform music taking listeners to a journey through a short history of Jazz and other genres of music including Mississippi Delta Blues, New Orleans Dixieland, Kansas City Swing, and New York City Be Bop and Latin Jazz. Services are available for seniors, adults, and children of ages six and older. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2021-00017268 (CR-00025809) Contract Term: 10/8/2021 to 9/30/2022

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$15,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878		3089	CAP	MASC OCA-2021-00017268	\$15,000.00	
Financing:							TOTAL:	\$15,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps (Oct 4, 2021 12:56 CDT)
By Department Director


Oct 4, 2021
Date

Approved as to Form by City Attorney

Oct 18, 2021
Date

Joey Zapata (Oct 4, 2021 13:05 CDT)
By City Manager

Oct 4, 2021
Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		216320
		EFFECTIVE DATE
		10/18/2021

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 OCT 19 AM 8:49
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Texas Department of Transportation Supplier No. 020318

Subject: Advanced Funding Agreement (CSJ No. 0918-47-237) with the Texas Department of Transportation for the E. Wheatland Rd Extension project

Lead Dept: Public Works

Action Requested: Authorize Amendment No. 1 to the Advanced Funding Agreement (CSJ No. 0918-47-237) with the Texas Department of Transportation (TxDOT) for the E. Wheatland Rd Extension project. This action will not increase the City's share of the engineering design review and construction oversight costs associated with this project.

Contract Number: PBW-2021-00015219 Contract Term: to

Background: This action is needed to revise the funding participation of the direct state costs. STBG funding is allocated for construction only and the City is responsible for the design direct state costs in full. This action will also revise the estimated total project cost, including construction and the state's direct/indirect cost to \$4,445,390.00, of which \$3,400,000.00 is to be federally funded, \$190,140.00 is to be funded by TxDOT, and the remaining \$854,250.00 is to be funded by the City of Dallas 2017 Bond Program. The City will be responsible for any project cost overruns, in excess of the federal and state funding participation, as described in the agreement.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	21-0219	1/27/2021	\$8,500.00	\$0.00	\$8,500.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code. CL

Robert Perez
Robert Perez (Oct 18, 2021 13:03 CDT)

10/18/2021
Date

Christine Lanners
Christine Lanners (Oct 18, 2021 14:24 CDT)

10/18/2021
Date

[Signature]
By City Manager

10/18/2021
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216321

EFFECTIVE DATE

OCT 4 2021

2021 OCT 19 PM 2:21
CITY SECRETARY
DALLAS, TEXAS
RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Parking Matez, Inc. Supplier No. VC23795

Subject: Construction Contract with Parking Matez, Inc., to provide and place 20 custom thermoplastic streetcar pavement markings and 120 raised pavement markers along the streetcar tracks on the Houston Street Viaduct, as required by the Texas Department of Transportation to provide additional warning to pedestrians on the bridge of a potential streetcar presence.

Lead Dept: Transportation

Action Requested: Authorize the construction contract with Parking Matez, Inc., to provide and place 20 custom thermoplastic streetcar pavement markings and 120 raised pavement markers along the streetcar tracks on the Houston Street Viaduct, in an amount not to exceed \$5,000.00.

Contract Number: TRN-2021-00017612 Contract Term: 90 days from date of execution to


Background: Staff from TRN and from DART studied pedestrian safety along the Houston Viaduct. Several corrective safety measures were identified, including the installation of custom thermoplastic streetcar pavement markings and raised pavement markers along the streetcar tracks on the Houston Street Viaduct. In response to the study's findings, on July 19, 2021, the City of Dallas, Department of Transportation emailed seven vendors requesting a quote for the subject services. Three quotes were received and Parking Matez, Inc., provided the lowest quote to perform the subject services.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmb/search/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. NO, there are no HUB's in Dallas County to contact for this business category. NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0992	TRN	W670	DSCS	3099	TP20DSCS	- TRN-2021-00017612	5,000.00
						-	
						-	
Financing:						TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		216322
		EFFECTIVE DATE
		October 20, 2021

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 OCT 20 AM 10:53
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: D.G. Edwards PLLC Supplier No. VC23869

Subject: Chapter 380 Economic Development Grant Agreement with D.G. Edwards PLLC

Lead Dept: Office of Economic Development

Action Requested: Execute a Chapter 380 Economic Development Grant with D.G. Edwards PLLC under Section 380.001 of the Texas Local Government Code and the City's Program for Loans and Grants authorized by Resolution 21 – 1052 in amount not to exceed \$75,000 to support an urgent care clinic in the Glendale Shopping Center at 4498 Marsalis Avenue.

Contract Number: ECO – 2021 - 00017570 Contract Term: October 20, 2021 to October 19, 2023

Background: The proposed project will provide the community with healthcare services in a location designated as a Medically Underserved Area (MUA) by HRSA (Health Resources and Services Administration). The primary market will be the senior citizens in the surrounding community. The Tenant is responsible for all Leasehold Improvements and plans to renovate the unit will include plumbing, electrical, mechanical, glazing, flooring, framing and drywall.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0352	ECO	W801	PPF	3016		CX ECO – 2021 - 00017570	\$75,000.00
Financing:						TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Robin Brantley
By Department Director Oct 19, 2021 Date

Scott Bray
By City Manager Oct 20, 2021 Date

Scott Bray
Approved as to Form by City Attorney sb Oct 20, 2021 Date

By City Manager Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216323
		EFFECTIVE DATE
		Jul 1, 2021

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 OCT 20 AM 10:58
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Bud Creative, LLC Vendor No. VC23313

Subject: Willie Mae Butler Playground Renovation

Lead Dept: Park and Recreation Department

Action Requested: Award a professional design services contract to Bud Creative in the amount of \$8,000.00 for Willie Mae Butler Playground Renovation.

Contract Number:	PKR-2021_00016808	Contract Term:	N/A	to	N/A
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Background: On June 12, 2020 PKR solicited a Request for Proposals for 2020 Park Site Development Projects, CIZ 1932. This proposal is from a most qualified proposer based on Simple Project process per AD 4-05 to provide design services for this project.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
1V00	PKR	VK08	STDE	4111	PK17VK08	- PKR-2021-00016808	8,000.00	
<i>Rachael Berry</i> <small>Secretary/Chief of Staff</small>								
Financing:							TOTAL:	8,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

Nty **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

John Jenkins
 John Jenkins (Jul 1, 2021 12:29 CDT)
 By Department Director Date Jul 1, 2021

Orluchi Nwaekwe
 Orluchi Nwaekwe (Oct 18, 2021 12:17 CDT)
 Approved as to Form by City Attorney Date Oct 18, 2021

Joey Zapata
 Joey Zapata (Jul 1, 2021 14:10 EDT)
 By City Manager Date Jul 1, 2021

Zim
 6-11-21



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216324

EFFECTIVE DATE

Oct 12, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2021 OCT 20 AM 11:05
CITY SECRETAR
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **ELROY JOHNSON** Supplier No. VS90368

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Authorization for a services agreement to pay consultant to produce "The Most Disrespected Person" a film that will interview Black women to document their personal experiences with the healthcare system, as well as interview healthcare professionals and academic scholars about the historic and current plight of Black women navigating the healthcare system. The documentary film will be screened in the South Oak Cliff neighborhood at the Beckley Saner Recreation Center. The screening will be accompanied by an art gallery of images from the filming process as well as two-panel discussions one with the cast, and the other with how individuals in the community can advocate for themselves in the healthcare system. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2021-00017440 (CR-00025740)	Contract Term:	10/14/2021	to	9/30/2022
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Background: The fee for this service is \$7,500.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$1,875.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$3,750.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$1,875.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R1	MASC OCA-2021-00017440	\$7,500.00
Financing: General Fund						TOTAL:	\$7,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps (Oct 12, 2021 13:33 CDT)

By Department Director

Oct 12, 2021

Date

Lisa Mares

Approved as to Form by City Attorney

Oct 12, 2021

Date

Joey Zapata (Oct 12, 2021 14:03 CDT)

By City Manager

Oct 12, 2021

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216368

EFFECTIVE DATE

Oct 18, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2021 OCT 20 AM 11:05
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **Ricardo Alarcon** Supplier No. VC23718

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce "Día de los Muertos Celebracion" a project that will incorporate event sets, decorations, and costumes based on the traditional images of Día de los Muertos including catrinas, ofrendas, calaveras, and flowers. This will take place in Crown Hill Memorial Park located at 9718 Webb Chapel Road in Dallas. The project will include performances by Grupo Pakal, a Mayan Dance Company, with costumes and elaborate headdresses, all hand built. There will be one large ofrenda, a decorated altar designed as a shrine to both honor and display offerings for ancestors who are returning to Earth to reunite with their loved ones, and accompanying sets and decorations. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2021-00017440 (CR-00025826) Contract Term: 10/22/2021 to 9/30/2022

Background: The fee for this service is \$7,500.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$1,875.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$3,750.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$1,875.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbl/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R1	MASC OCA-2021-00017440	\$7,500.00
Financing: General Fund						TOTAL:	\$7,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps (Oct 18, 2021 12:21 CDT)
By Department Director

Oct 18, 2021
Date

Scott Bray
Approved as to Form by City Attorney
Oct 18, 2021
Date

Joey Zapala (Oct 18, 2021 12:22 CDT)
By City Manager

Oct 18, 2021
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216369

EFFECTIVE DATE

JUL 20 2021

CITY SECRETARY
DALLAS TEXAS

RECEIVED
OCT 20 PM 4:46

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Archive Supplies Inc. Vendor No. 261526

Subject: 36-Month Service/Maintenance Agreement for two (2) HP XL4000 Wide Format Printers

Lead Dept: Sustainable Development & Construction (DEV)

Action Requested: Authorize: (1) the purchase of a 36-month on-site service/maintenance agreement for two (2) HP XL4000 Wide Format Printers in the amount of \$6,486.00.

Contract Number: DEV-2021-00016609 Contract Term: 07/19/2021 to 07/18/2024

Background: Sustainable Development & Construction purchased two (2) HP XL4000 Wide Format Printers, by Council Resolution 18-0285. Equipment is still in use but is currently not under warranty or covered by an existing maintenance agreement. The Department seeks to obtain a 36-month on-site maintenance agreement to service and provide preventative maintenance on the equipment. This service contract would also include the cost of labor, non-consumable parts, and travel.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0150	DEV	3141		4720		DEV-2021-00016609	\$6,486.00	
Financing:							TOTAL:	\$6,486.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

7/20/21
Date

Willow Sanchez
Approved as to Form by City Attorney Date Aug 4, 2021

[Signature]
By City Manager Date Jul 20, 2021



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

21637.0

EFFECTIVE DATE

10/14/2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 OCT 21 PM 2:31
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Charter Communications dba Spectrum Supplier No. _____

Subject: Installation of telecommunications wiring and equipment at Dallas Executive Airport

Lead Dept: Aviation

Action Requested: Charter Communications / Spectrum to install telecommunications wiring and equipment to support aviation operations for Ambassador Jet Center the Tenant at Dallas Executive Airport. **NO cost to the city of Dallas.**

Contract Number: AVI-2021-00017176 Contract Term: 7/2021 to 8/2031

Background: Ambassador Jet Center is a Tenant at DEA and desires to upgrade their existing telecommunications by installing new Spectrum systems to support their aviation operations.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A						N/A		
Financing:							TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	00 %

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Date: Oct 14, 2021

Ashley Stockton (Oct 14, 2021 17:27 CDT)
Approved as to Form by City Attorney Date: Oct 14, 2021

By City Manager Date: Oct 14, 2021



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216371

EFFECTIVE DATE

October 12, 2021

MM

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by request.

RECEIVED
 OCT 21 PM 3:21
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Miko Trucking, Inc. - Contractor
 Maria R. Bustos - Homeowner
 Supplier No. VS0000010476

Subject: Targeted Rehabilitation Program (TRP)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Targeted Rehabilitation Program (TRP) to provide a grant on behalf of the Homeowner, to be paid directly to the Contractor, for rehabilitation work at 4029 Tumalo Trl, Dallas, Texas 75212 in an amount not to exceed \$10,000.00. Funds have been appropriated under a prior resolution.

Contract Number: HOU-2020-00014268
 Contract Term: Effective date of this AA to 1 year

Background: On August 26, 2020, City Council authorized an amendment to the City of Dallas Comprehensive Housing Policy to create a Targeted Rehabilitation Program for grants or loans to eligible residents in targeted neighborhoods, by Resolution No. 20-1220. Funds were appropriated for the Contractor pursuant to Resolution No. 21-0621, approved by Council on April 14, 2021. The term of the contract as to the Homeowner will continue for a period of 5 years.

HUB Check appropriate Box
<https://mycpa.cp.a.state.tx.us/tpa/sscmlsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-		
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


David Noguera
 Oct 8, 2021
 By Department Director Date

Scott Bray
 Oct 20, 2021
 Approved as to Form by City Attorney sb Date

Oct 12, 2021
 By City Manager Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216372
		EFFECTIVE DATE
		October 12, 2021 MLM

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.	
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).	
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.	
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.	

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Miko Trucking, Inc. - Contractor Carolyn Gonzalez - Homeowner	Supplier No.	VS0000010476
Subject:	Targeted Rehabilitation Program (TRP)		
Lead Dept:	Housing & Neighborhood Revitalization		

Action Requested:	Execute a tri-party agreement for the Targeted Rehabilitation Program (TRP) to provide a grant on behalf of the Homeowner, to be paid directly to the Contractor, for rehabilitation work at 4046 Tumalo Trl., Dallas, Texas 75212 in an amount not to exceed \$10,000.00. Funds have been appropriated by a prior Council resolution.						
	Contract Number:	HOU-2020-00014268	Contract Term:	Effective date of this AA	to	1 year	

Background: On August 26, 2020, City Council authorized an amendment to the City of Dallas Comprehensive Housing Policy to create a Targeted Rehabilitation Program for grants or loans to eligible residents in targeted neighborhoods, by Resolution No. 20-1220. Funds were appropriated for the Contractor pursuant to Resolution No. 21-0621, approved by Council on April 14, 2021. The term of the contract as to the Homeowner will continue for a period of 5 years.

HUB
Check appropriate Box
<https://mycpa.cp.state.tx.us/tpa/sscmlsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							-	
							-	
							-	
	Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<i>David Noguera</i> By Department Director	Oct 8, 2021 Date	 Approved as to Form by City Attorney	Oct 20, 2021 Date
	 By City Manager	Oct 12, 2021 Date	



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216374

EFFECTIVE DATE

October 12, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 20 OCT 21 PM 3:27
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **Angel Air Conditioning and Refrigeration, LLC - Contractor**
Alma Dignora Hernandez - Homeowner Supplier No. VC0000009360

Subject: Home Improvement and Preservation Program (HIPP Rehab)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute agreement for the Home Improvement and Preservation Program project at 10381 Fern Dr., Dallas, Texas 75228 for a loan amount of \$38,440.00 and lead based paint grant amount of \$2,562.50 in CDBG funds. Funding has been appropriated under a prior resolution.

Contract Number:	HOU-2021-00016570	Contract Term:	Effective date of this AA	to	10/21/2021
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Background: On August 26, 2020 by Resolution No. 20-1220, approved an all-inclusive repair and rehabilitation program for single-family owner-occupied housing units. Home Improvement and Preservation Program (HIPP) will be offered as a forgivable loan program to low and moderate-income homeowners, with the purpose of making needed improvements and preserving affordable housing.

HUB Check appropriate Box <https://mycpa.cp.state.tx.us/tpa/sscmlsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-		
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera

Oct 8, 2021

Scott Bray

Oct 20, 2021

By Department Director

Date

Approved as to Form by City Attorney

SB

Date

Qui A. Johnson

Oct 12, 2021

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216375

EFFECTIVE DATE

Oct 19, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 OCT 2 AM 9:14
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	City of Irving	Supplier No.	242336
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Subject: Revenue Advertising Contract

Lead Dept: Office of Arts and Culture / WRR-FM

Action Requested: Authorize the first of two twelve-month renewal options for the advertising contract between the City of Irving (Irving Arts Center) and the City of Dallas (WRR). This first renewal term will generate \$49,920.00 in revenue.

Contract Number:	OCA-2020-00014723	Contract Term:	10/01/2021	to	09/20/2022
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Background: WRR will provide airtime to the advertiser's Irving Arts Center. Irving Arts Center agrees to provide the Station with announcements for the purposes of promoting the Irving Arts Center to be broadcast by the Station on a scheduled basis and to pay the Station for the provision of these Services. The original contract term provided for \$67,600.00 in revenue.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	REV SR	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:								
	Financing:						TOTAL:	\$0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	CR201692	12/08/2020	\$0	\$0.00	\$0	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Joey Zapata
mifer Scripts (Oct 19, 2021 17:50 CDT)

Oct 19, 2021

MPS

Oct 21, 2021

By Department Director

Date

Approved as to Form by City Attorney

MS

Date

Joey Zapata
Joey Zapata (Oct 19, 2021 17:51 CDT)

Oct 19, 2021

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216376

EFFECTIVE DATE

Aug 25, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 OCT 22 PM 2:26
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	LIM AND ASSOCIATES, Inc.	Supplier No.	
Subject:	Armory Park Guard Drive		
Lead Dept:	Park and Recreation Department		

Action Requested:	Authorize a Professional Services Agreement with LIM and ASSOCIATES, INC. in the amount of \$39,150.00; for design services for GUARD DRIVE ARMORY PARK in Dallas, Texas.						
	Contract Number:	PKR-2021-00016744	Contract Term:	6/2021	to	6/2022	

Background: The Consultant is to prepare topographic survey, Grading and Drainage plans, layout plan and details for the proposed loop trail, and also slab plan and details for the installation of a standard pavilion

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/lpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	1V00	PKR	VB66	STDE	4111	PK17VB 66	- PKR-00016744	\$39,150.00
							<i>Marie Martinez</i> 8521	
	Financing:							TOTAL:

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director
Date: Aug 25, 2021

Orluchi Nwaekwe
Approved as to Form by City Attorney
Date: Oct 13, 2021

Joey Zapata
Date: Aug 25, 2021

Joey Zapata
Date: Aug 25, 2021

216377

Memorandum

RECEIVED

2021 NOV 17 PM 4:06

CITY SECRETARY DALLAS, TEXAS



CITY OF DALLAS

DATE 11/12/2021

TO City Secretary

SUBJECT Correction to Administrative Action 21-6377

This is the first correction to the subject Administrative Action

The subject Administrative Action was approved 09/16/2021.

Changes are needed to change funding.

Current Funding:

FUND

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
1V00	PKR	VK91	ATFC	4111	PK17VK91	PKR-2021-00010192	\$38,500.00

Corrected Funding:

FUND

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
1V00	PKR	VK91	ATFC	4111	PK17VK91	PKR-2019-00010192	\$38,500.00

Department: Park and Recreation Department

Director (or designee.): John Jenkins
John Jenkins (Nov 12, 2021 22:14 CST)

Nov 12, 2021

Signature
John Jenkins

Date

Print Name

Attachment for reference: Council Resolution [number], and if applicable, previous correction memo(s)

OFS: Approved Denied Is ATT Approval Needed? Y N

OFS: _____
Signature

_____ Date

Print Name

ATT: Approved Denied

216377

Assistant City Attorney: _____

Signature

Date

Print Name



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216377

EFFECTIVE DATE

Sep 16, 2021

RECEIVED
 2021 OCT 22 PM 2:26
 CITY SECRETARY
 DALLAS, TEXAS

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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Urban Engineers Group Supplier No. 511462
 Subject: Wheatland Football / Soccer Field
 Lead Dept: Park and Recreation Department

Action Requested: Authorize a supplement agreement with Urban Engineers Group in the amount of \$38,500
 Contract Number: PKR-2021-00010192 Contract Term: 9/1/21 to 8/1/22

Background: Consultant will provide supplemental design services for preliminary and final plat preparation required for permitting. Scope of Work will include Platting, Topographic and tree surveys, and Set Floodway Monuments

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1400	PKR	VK91	ATEC	4111	PK17VK91	PKR-2021-00010192	\$38,500
Financing:							TOTAL: \$38,500

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	2	AA196249	6/5/2019	\$49,150.00	\$69,350.00	\$157,000.00	219%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
 John Jenkins (Sep 16, 2021 15:25 CDT)

Sep 16, 2021
 Date

Benjamin N. Samples, Atty
 Approved as to Form by City Attorney

Oct 14, 2021
 Date

Joey Zapata
 Joey Zapata (Sep 16, 2021 15:52 CDT)
 By City Manager

Sep 16, 2021
 Date

Lim
mb
 9-1-21

216378

RECEIVED

2021 OCT 27 AM 9:54

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

Memorandum

DATE October 26, 2021

TO City Secretary's Office

SUBJECT **Crockett Dog Park Rescind AA number.**

Recently AA was submitted for filing for Crockett Dog Park but two filing numbers were received for the same AA.

Filing number 21-6378 has to be rescinded. Therefore, we will keep keep filing number 21-6304 for our Supplemental Agreement #2 which is in process.

Thank you,

John Jenkins

John Jenkins (Oct 26, 2021 18:23 CDT)

John D. Jenkins, Director
Park and Recreation Department

8 10/27/21



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216378

EFFECTIVE DATE

Sep 21, 2021

1. Place an "X" in the appropriate box for the approval of:

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- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
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RECEIVED
 2021 OCT 22 PM 2:26
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: TBG PARTNERS, INC. Supplier No. _____

Subject: CROCKETT DOG PARK – AS#2

Lead Dept: Park and Recreation Department

Action Requested: Authorize Supplemental Agreement No. Two with TBG Partners, Inc. in the amount of \$4,500.00: thereby increasing the contract from \$46,015.00 to \$50,515.00

Contract Number:	PKR-2020-00012258	Contract Term:	N/A	to	N/A
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Background: Increase existing scope of services for the Crockett Dog Park to include limited Construction Administration.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
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FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0340	PKR	6982	RFSI	4111	PK06W372	CX- PKR-2020-00012258	\$4,500.00
							Maria Martinez 9/1/21
Financing:						TOTAL:	\$4,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	Two	20-597	3/11/2020	\$35,015.00	\$11,000.00	\$50,415.00	44%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Justina
By Department Director
Date: Sep 21, 2021

Christine Lanners
Approved as to Form by City Attorney
Date: Oct 13, 2021

Joey Zapala
By City Manager
Date: Sep 21, 2021



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216379

EFFECTIVE DATE

Oct 18, 2021

1. Place an "X" in the appropriate box for the approval of:

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 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2021 OCT 22 PM 2:51
 RECEIVED
 CITY SECRETAR
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **LENOTHA BARNETT** Supplier No. 511131

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present workshops as directed by the Office of Arts and Culture in dance, music performance, and senior programming. Consultant will provide dance performances in the genres of Jazz, Modern, Afro-Caribbean and more. Music performances will involve the Jazz Ensemble which features traditional and contemporary Afro-Cuban music with a wide range of percussive sounds. Consultant shall also provide drum circles, storytelling, spoken word/poetry drumming and movement for Dallas audiences and participants. Services are available for seniors, adults, and children of ages six and older. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2021-00017268 (CR-00025783) Contract Term: 10/23/2021 to 9/30/2022

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$15,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878		3089	CAP	MASC OCA-2021-00017268	\$15,000.00	
Financing:							TOTAL:	\$15,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps (Oct 18, 2021 10:59 CDT)
By Department Director

Oct 18, 2021
Date

Scott Bray
Approved as to Form by City Attorney

Oct 20, 2021
Date

Joey Zapata (Oct 18, 2021 12:00 CDT)
By City Manager

Oct 18, 2021
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216380

EFFECTIVE DATE

Oct 19, 2021

MD

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 OCT 22 PM 2:53
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Squire Patton Boggs (US) LLP Supplier No. VC19055

Subject: Professional Services Contract

Lead Dept: City Attorney's Office

Action Requested: Authorize a professional services contract with Squire Patton Boggs (US) LLP to provide legal representation to Council Member Tennell Atkins in an ethics complaint. Not to exceed \$10,000.

Contract Number: ATT-2021-00017766 Contract Term: 9/22/2021 to *Indefinite

Background: Squire Patton Boggs (US) LLP will provide legal representation to Council Member Tennell Atkins in an ethics complaint filed by an anonymous complainant via City Auditor Mark Swann on September 15, 2021. The firm will be paid on an hourly rate basis as provided in the Engagement Letter dated September 22, 2021. Not to exceed \$10,000. *The City Attorney can terminate the contract with 10 days' notice to the Firm.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0192	ORM	3888		3033		MASC ATT-2021-00017766	\$10,000.00	
						-		
						-		
Financing:							TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayeh Powers
By Department Director
Oct 19, 2021
Date

Michael Doss
Michael Doss (Oct 19, 2021 13:25 EDT)
Approved as to Form by City Attorney
Oct 19, 2021
Date

[Signature]
By City Manager
Oct 19, 2021
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216381

EFFECTIVE DATE

Oct 20, 2021

MD

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 OCT 22 PM 2:53
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Golden Gate Adult Rehabilitation Ministry Supplier No. VS0000021798

Subject: Subrecipient Agreement – 2021-2022 Veterans Treatment Court Grant (Texas Veterans Commission)

Lead Dept: City Attorney's Office

Action Requested: Authorize a contract between the City of Dallas and Golden Gate Adult Rehabilitation Ministry to provide recovery support services to program participants at the South Oak Cliff Veterans Treatment Court for the period July 1, 2021 through June 30, 2022. Not to exceed \$30,000.

Contract Number:	ATT-2022-00017830	Contract Term:	7/1/2021	to	6/30/2022
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Background: On June 23, 2021, City Council by Resolution No.21-1150, authorized acceptance of the 2021-2022 Texas Veterans Treatment Court Grant from the Texas Veterans Commission in the amount of \$50,000 for the South Oak Cliff Veterans Treatment Court Project for the period July 1, 2021 through June 30, 2022. Golden Gate Adult Rehabilitation Ministry will provide recovery support services per the Engagement Letter dated July 10, 2021. Not to exceed \$30,000.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
S367	ATT	196C		3070		MASC ATT-2022-00017830	\$30,000.00	
						-		
						-		
Financing:							TOTAL:	\$30,000.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayeh Powers
By Department Director Date Oct 20, 2021

Michael Doss
Approved as to Form by City Attorney Date Oct 21, 2021

[Signature]
By City Manager Date Oct 20, 2021

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	216382	EFFECTIVE DATE
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	
	Sep 7, 2021	

1. Place an "X" in the appropriate box for the approval of:

<input checked="" type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: Vogel Alcove	Supplier No. 269533
-----------------------------	---------------------

Subject: Childcare Services for Homeless Children

Lead Dept: Office of Community Care

Action Requested: Authorize a the second, one-year renewal options to service contract with Vogel Alcove, to provide childcare services for homeless children, for the period of October 1, 2021 through September 30, 2022 - Not to exceed \$50,000.00 from \$112,500.00 to \$162,500.00 – Financing: 2021-22 Community Development Block Grant Fund.

Contract Number:	OCC-2019-00011370-2	Contract Term:	10-01-2021	to	09-30-2022
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Background: Vogel Alcove, through their Early Education & Child Development Program and the City's Early Childhood and Out-of-School Time Services (ECOSTS) Program, serves the homeless population in Dallas by providing free childcare for up to 135 young children daily, ages six weeks to five years old, living with their parents in local shelters.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
CD21	MGT	562F		3070		OCC-2019-00011370-2	50,000.00
						-	
						-	
Financing:						TOTAL:	50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	4	20-5259	11-19-19	\$50,000.00	\$112,500.00	\$162,500.00	44.4 %

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jessica Galleshaw
 Jessica Galleshaw (Sep 7, 2021 11:16 CDT)
 By Department Director

Sep 7, 2021
 Date

MPS
 Approved as to Form by City Attorney
 Date

[Signature]
 By City Manager
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216383

EFFECTIVE DATE

Oct 6, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
OCT 22 PM 4:11
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **FRIDA N LOZANO** Supplier No. VS0000032876

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present theatre and visual arts performances and workshops as directed by the Office of Arts and Culture. Through the various workshops, participants will develop confidence, communication skills, creativity, awareness and appreciation of one's own culture and appreciation of the rich diversity of the cultures of others. In theatre workshops, participants will work on their reading & comprehension skills, and integrates Latinx, Mexican or Mexican -American literature. Visual arts workshops includes visual art from Mexican and Pre-Hispanic cultures. Consultant's theatre performances will bring stories about historical characters, historical events, and cultural richness from Latinx cultures. Workshops, and performances are for audiences of all ages. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2021-00017268 (CR-00025776) Contract Term: 10/15/2021 to 9/30/2022

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$5,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878		3089	CAP	MASC OCA-2021-00017268	\$5,000.00	
Financing:							TOTAL:	\$5,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps (Oct 6, 2021 16:35 CDT)

By Department Director

Oct 6, 2021

Date

Joey Zapala (Oct 6, 2021 18:36 CDT)

By City Manager

Approved as to Form by City Attorney

Oct 6, 2021

Date

Oct 22, 2021

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216384

EFFECTIVE DATE

Oct 18, 2021

RECEIVED
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 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 22%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **RHIANNA MACK** Supplier No. VC17792

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present workshops as directed by the Office of Arts and Culture in dance, visual arts, theater/acting, and upcycled fashion. Dance: Intro to Choreo Camp involves introducing participants to engagement in movement/dance while learning how to lead and compose choreography and routines. Visual Arts: Intro to Mini-Movie Making workshops will allow participants to use their writing, acting and storytelling skills to produce creative mini-movies that are 1-5 minutes in length. UPCYLED Fashion workshops allow participants to learn to recycle their old clothing to create revamped looks. This workshop engages creative thinking and resourceful inventiveness. Theater/Acting: The ACTION! Workshops is an upgraded version of theater & improve where participants will gain confidence by performing fun activities in a group and subsequently elevate into individual performances. Services are available for seniors, adults, and children of ages six and older. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2021-00017268 (CR-00025800) Contract Term: 10/23/2021 to 9/30/2022

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$13,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878		3089	CAP	MASC OCA-2021-00017268	\$13,000.00	
Financing:							TOTAL:	\$13,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps (Oct 18, 2021 10:59 CDT)
By Department Director

Oct 18, 2021
Date

MRS
Approved as to Form by City Attorney
Date

Joey Zapata (Oct 18, 2021 12:01 CDT)
By City Manager

Oct 18, 2021
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216385

EFFECTIVE DATE

October 20, 2021 *M.W.*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **Symone Construction Services LLC - Contractor**
Andre Oldham - Homeowner Supplier No. VC19450

Subject: Home Improvement and Preservation Program (HIPP Recon)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a triparty agreement for the Home Improvement and Preservation Program reconstruction project at 1707 Seevers Ave., Dallas, Texas 75216 in a loan amount not to exceed \$159,999.59. CBDG funds have been appropriated by City Council.

Contract Number:	HOU-2021-00016690	Contract Term:	Effective date of this AA	to	1/21/2021
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Background: On August 26, 2020 by Resolution No. 20-1220, approved an all-inclusive repair and rehabilitation program for single-family owner-occupied housing units. Home Improvement and Preservation Program (HIPP) will be offered as a forgivable loan program to low and moderate-income homeowners, with the purpose of making needed improvements and preserving affordable housing.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpa/sscmlsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera

Oct 19, 2021

MPS

Oct 22, 2021

By Department Director

Date

Approved as to Form by City Attorney

MS

Date

Qui A. Johnson

Oct 20, 2021

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216386

EFFECTIVE DATE

Oct 11, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 OCT 25 AM 9:15
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **MYLAN NGUYEN** Supplier No. VS97405

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present performances and workshops as directed by the Office of Cultural Affairs in visual arts. Visual Arts: Consultant shall present workshops in risograph printing on paper inspired by the amate paper cut art of the Otomi Indigenous people of central Mexico. Consultant can provide bilingual workshops in English and Spanish and can be to adults and children ages 6 and above. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2021-00017268 (CR-00025791) Contract Term: 10/15/2021 to 9/30/2022

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$4,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878		3089	CAP	MASC OCA-2021-00017268	\$4,000.00	
Financing:							TOTAL:	\$4,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Oct 11, 2021 09:14 CDT)
By Department Director

Oct 11, 2021
Date

Kristine Nguyen
Kristine Nguyen (Oct 22, 2021 17:15 CDT)
Approved as to Form by City Attorney

Oct 22, 2021
Date

Joey Zapata
Joey Zapata (Oct 11, 2021 11:37 CDT)
By City Manager

Oct 11, 2021
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216387

EFFECTIVE DATE

Oct 13, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 OCT 25 AM 9:49
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **ARTSTILLERY** Supplier No. VS97020

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present performances and workshops that focus on Yoga, literary/spoken word writing-workshops, and theatre for seniors, adults and youth as directed by the Office of Arts and Culture. Consultant will provide yoga workshops for all ages, making them available in Spanish when needed. Consultant shall also provide youth centered literary/spoken word, and theatre workshops, preparing youth and adults for performances. All services can be made available virtually and are subject to the approval of City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2021-00017268 (CR-00025766) Contract Term: 10/19/2021 to 9/30/2022

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$8,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878		3089	CAP	MASC OCA-2021-00017268	\$8,000.00	
Financing:							TOTAL:	\$8,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Oct 13, 2021 09:00 CDT)

Oct 13, 2021

Tashaena L. Byrd

Oct 24, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date

Joey Zapata
Joey Zapata (Oct 13, 2021 09:52 CDT)

Oct 13, 2021

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216388

EFFECTIVE DATE

Oct 18, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by request.

RECEIVED
2021 OCT 25 AM 10:08
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **PATRICK OLIVER** Supplier No. VC22304

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present workshops as directed by the Office of Arts and Culture in literary arts and spoken word. Consultants' fun and interactive workshops are designed to promote self-discovery, self-definition, and self-determination. Participants will have the opportunity to share personal aspirations and create artistic literature. Workshops will include writing essays and writings that are prompted by song lyrics, poems, fine art and more. Workshops are available to adults and children ages six and older. Services are available for seniors, adults, and children of all ages. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2021-00017268 (CR-00025795) Contract Term: 10/23/2021 to 9/30/2022

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$4,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878		3089	CAP	MASC OCA-2021-00017268	\$4,000.00	
Financing:							TOTAL:	\$4,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps (Oct 18, 2021 11:00 CDT)
By Department Director

Oct 18, 2021
Date

Scott Bray
Approved as to Form by City Attorney

Oct 25, 2021
Date

Joey Zapata (Oct 18, 2021 12:01 CDT)
By City Manager

Oct 18, 2021
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216389

EFFECTIVE DATE

Oct 6, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by request.

RECEIVED
 2021 OCT 25 PM 3:59
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Tom Wakefield Supplier No. 14246

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a contract fee instructor agreement with Tom Wakefield. The vendor will provide Dodgeball Skills classes to the citizens of Dallas.
Contact: Leatrice Newhouse (214) 670-0221

Contract Number: PKR-2021-00017676 Contract Term: NTP to 10/31/2022

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors and 85% for outdoor vendors) and the city retains the appropriate percentage *30% for indoor vendors and 15% for outdoor vendors)

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	MASC PKR-2021-00017676	70-30 Split
						-	
						-	
Financing:						TOTAL:	N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Oct 6, 2021 Date
 Approved as to Form by City Attorney Oct 6, 2021 Date
 By City Manager Oct 6, 2021 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216390

EFFECTIVE DATE

Sep 17, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain an attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by request.

RECEIVED
 2021 OCT 26 AM 11:13
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Kimley-Horn and Associates, Inc. Supplier No. 135447

Subject: Bachman Family Aquatic Center- Design Services

Lead Dept: Park And Recreation Department

Action Requested: Authorize a Supplemental Agreement Number 3 with Kimley-Horn in the amount of \$99,235.00, thereby increasing the contract from \$2,762,675.00 to \$2,861,910.00.

Contract Number:	PKR-2018-00006596	Contract Term:	N/A	to	N/A
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Background: The proposal is for additional Landscape Architecture and Civil Engineering design and consulting services for the Bachman Family Aquatic Center. Additional work includes additional meetings, coordination and plan revisions due to permitting, additional work due to floodplain alteration permitting, third party review, enhanced floodplain modeling and additional geotechnical test borings. All changes are owner requested.

HUB
Check appropriate box
<https://www.cpa.state.tx.us/hubsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Not applicable *DM*

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1000	PKR	VB23AQFC	4112	PKR-VB23	-	PKR-2018-00006596	\$99,235.00
Financing: 2017 Bond Funds							TOTAL: \$99,235.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	3	18-0940	6/27/2018	\$2,600,000.00	\$162,675.00	\$2,861,910.00	10.07%

Ubj APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Johnson
John Johnson (Sep 17, 2021 12:33 CDT)
By Department Director

Sep 17, 2021
Date

Christine Lanners
Christine Lanners (Oct 24, 2021 12:14 CDT)
Approved as to Form by City Attorney

Oct 24, 2021
Date

[Signature]
[Signature] (Sep 17, 2021 12:30 CDT)
By City Manager

Sep 17, 2021
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216391

EFFECTIVE DATE

October 12, 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by request.

RECEIVED
 2021 OCT 26 PM 12:11
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Miko Trucking, Inc. - Contractor
Erica Perez - Homeowner
Supplier No. VS0000010476

Subject: Targeted Rehabilitation Program (TRP)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Targeted Rehabilitation Program (TRP) to provide grant on behalf of the Homeowner, to be paid directly to the Contractor, for rehabilitation work at 2602 Ingersoll St., Dallas, Texas 75212 in an amount not to exceed \$9,985.00.

Contract Number: HOU-2020-00014268
Contract Term: Effective date of this AA to 1 year

Background: On August 26, 2020, City Council authorized an amendment to the City of Dallas Comprehensive Housing Policy to create a Targeted Rehabilitation Program for grants or loans to eligible residents in targeted neighborhoods, by Resolution No. 20-1220. Funds were appropriated for the Contractor pursuant to Resolution No. 21-0621, approved by Council on April 14, 2021. The term of the contract as to the Homeowner will continue for a period of 5 years.

HUB Check appropriate Box
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-		
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera

Oct 8, 2021

Adrian A. Stice

Oct 26, 2021

By Department Director

Date

Approved as to Form by City Attorney

Date

Quinn A. Johnson

Oct 12, 2021

By City Manager

Date



ADMINISTRATIVE ACTION

**See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.**

ADMINISTRATIVE ACTION
216392
EFFECTIVE DATE
Oct 18, 2021

RECEIVED
 2021 OCT 27 AM 11:07
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **Kael Alford** Supplier No. VC18389

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce "Ghost Studio" a two-week long, pop-up portrait photo studio and exhibition in Oak Cliff where visitors are invited to reflect on their experience of events in these past 15-18 months and with the help of local artists, to construct photographic self-portraits in light of those experiences. To make the collaborative portraits, artists will help visitors consider various options in posing, lighting, costumes, masks, and other creative approaches available in a studio or outdoor setting. After each photo session, participants will receive an 8x10 print of their self-portrait. In the final weekend, the studio will open as an exhibition space with social distancing protocols in place as needed. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2021-00017440 (CR-00025744) Contract Term: 10/22/2021 to 9/30/2022

Background: The fee for this service is \$7,500.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 34% or \$2,550.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 41% or \$3,075.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$1,875.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R1	MASC OCA-2021-00017440	\$7,500.00
Financing: General Fund						TOTAL:	\$7,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Oct 18, 2021 08:55 CDT)
By Department Director

Oct 18, 2021
Date

Kristine Nguyen
Kristine Nguyen (Oct 26, 2021 18:25 CDT)
Approved as to Form by City Attorney

Oct 26, 2021
Date

Joey Zapata
Joey Zapata (Oct 18, 2021 08:58 CDT)
By City Manager

Oct 18, 2021
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
216393
EFFECTIVE DATE
Aug 18, 2021

2021 OCT 27 AM 11:33
 RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Seth Vandable Supplier No. VS100128

Subject: Santos Rodriguez at Pike Park Public Art

Lead Dept: Office of Arts & Culture

Action Requested: Authorize a Supplemental Agreement to contract OCA-2019-00010906 for Seth Vandable to design and install a public art site-specific artwork at Pike Park located at 2807 Harry Hines -not to exceed \$59,348-Financing 2017 Park Bond Funds. Supplemental agreement requires extension of the original contract term.

Contract Number: OCA-2019-00010906 Contract Term: September 1, 2021 to November 1, 2021

Background: The Public Art Program of the Office of Arts & Culture approved an artwork concept design by Seth Vandable on August 31, 2020. The artist's contract expires on August 31, 2021; this action extends Seth Vandable's contract to November 1, 2021 to accommodate the foundry's schedule for casting of the artwork and the amended installation schedule. The sculpture honors the life and memory of Santos Rodriguez, a 12-year-old boy killed on July 24, 1973. This project was authorized by City Council by Resolution. No.19-1501 on September 25, 2019.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V00	PKR	PA56	PUBA	4425	PK17PA 56	OCA- 2019-00010906	0
						-	
						-	
Financing:						TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	19-15-1	August 30, 2020	\$59,348	0	\$59,348	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Aug 18, 2021 17:46 CDT)

Aug 18, 2021
Date

WPS
Approved as to Form by City Attorney

Oct 22, 2021
Date
REV 7/2021



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216394

EFFECTIVE DATE

OCT 27 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2021 OCT 27 PM 1:57
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Amanda Delapass dba Premier Marketing Dallas Supplier No. VC22570

Subject: Door to Door flyers for 20,000 units to be delivered to single family homes older than 1978

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Authorize ratification payment for delivery of 20,000 door to door flyers in neighborhoods older than 1978 with children under the age of 6 for the Lead Grant Program to advertise the program for applications.

Contract Number: HOU-2021-00017485 Contract Term: to

Background: HHLR provides lead hazard reduction home repair services to create a lead-safe environment for the children of Dallas. HHLR also includes Healthy Homes Supplemental Funding for the identification and remediation of housing related health and safety hazards in homes

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpa/sscmbisearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
F578	HOU	4138		3099		-	\$5198.00
Financing:						TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ellie Khan

10/27/2021

MPS

10.27.21

By Department Director

Date

Approved as to Form by City Attorney

Date


Qui A. Johnson

10/27/21

ms

By City Manager

Date

 <p>CITY OF DALLAS</p>	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		216395
		EFFECTIVE DATE
		SEP 22 2021

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 9/21/2021 27 PM 3:03
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Race Forward Supplier No. VS99335

Subject: Membership dues and consultation services with the Government Alliance on Race and Equity

Lead Dept: Office of Equity and Inclusion – Equity Division

Action Requested: Authorize a one-year contract for membership with Race Forward.

Contract Number:	FHO-2021-00017625	Contract Term:	9/25/2021	to	10/1/2022
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Background: The authorization requested seeks approval to pay for a one-year "Core" membership for the City of Dallas with Race Forward d/b/a GARE, a national consortium of over 80 jurisdictions that promote racial equity. Annual membership dues are \$12,500 for the 2021-22 Fiscal Year.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.


NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	MGT	4245		3070		CT- FHO - 2021 - 00017625	\$12,500.00
						-	
						-	
Financing:						TOTAL:	\$12,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 12,500.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Lindsey L. Wilson, PhD 9/21/2021 Lisa Mares 10/6/21
 By Department Director Date Approved as to Form by City Attorney LM Date
 9/22/21
 By City Manager Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216396
		EFFECTIVE DATE
		October 20, 2021 7/17/21

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No




3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

 RECEIVED
 20 OCT 27 PM 3:13
 CITY SECRETAR
 DALLAS, TEXAS

Supplier Name:	Angel Air Conditioning and Refrigeration LLC - Contractor				Supplier No.:	VC000009360		
Subject:	Home Improvement and Preservation Program (HIPP Rehab)							
Lead Dept:	Housing & Neighborhood Revitalization							
Action Requested:	Execute agreement for the Home Improvement and Preservation Program project at 6123 Overlook Dr., Dallas, Texas 75227 in the loan amount of \$39,620.00 and lead based paint grant amount of \$3,925.00 in CDBG funds. Funding has been appropriated by a prior City Council resolution.							
	Contract Number:	HOU-2021-00016952		Contract Term:	Effective date of this AA	to	10/21/2021	
Background:	On August 26, 2020 by Resolution No. 20-1220, approved an all-inclusive repair and rehabilitation program for single-family owner-occupied housing units. Home Improvement and Preservation Program (HIPP) will be offered as a forgivable loan program to low and moderate-income homeowners, with the purpose of making needed improvements and preserving affordable housing.							
HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpa/sscmblsearch/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input checked="" type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.							
Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
							-	
							-	
	Financing:						TOTAL:	\$0.00
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage	
						\$ 0.00	%	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 David Noguera By Department Director	Oct 8, 2021 Date	 Scott Bray Approved as to Form by City Attorney	Oct 27, 2021 Date
	 Qui A. Johnson By City Manager	Oct 20, 2021 Date	

216397

RECEIVED



2021 NOV -4 AM 11:57

CITY SECRETARY
DALLAS, TEXAS

Memorandum

Date: November 2, 2021

To: Bilierae Johnson, City Secretary, CSO

From: Ayeh Powers, Managing Attorney, CAO

Re: **Correction to Administrative Action No. 21-6397**
for Puede Network

On Administrative Action No. 21-6397, please document the following
correction to the Supplier No. section:

Remove: VC234499

Correction: VC23499

Thank you.


Ayeh Powers

Ayeh Powers
Executive Assistant City Attorney
Managing Attorney and Deputy Chief of Litigation
Dallas City Attorney's Office

Nov 4, 2021

Date

8/11/21

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	216397	EFFECTIVE DATE
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	Oct 27, 2021 <i>mh</i>

RECEIVED
 2021 OCT 27 PM 3:58
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No N/A

Supplier Name:	Puede Network	Supplier No.:	VC234499
Subject:	Teens for Dallas Grant Initiative – Dallas Youth Commission		
Lead Dept:	City Attorney's Office		

Action Requested:	Authorize a payment to Puede Network for reimbursement of expenses for its soccer academy program. Not to exceed \$1,000.						
	Contract Number:	ATT-2021-00017234	Contract Term:	8/4/2021	to	1/31/2022	

Background: The Puede Network is a youth empowerment organization that provides underserved minority students with transformative programming encompassing academics, health and nutrition, community stewardship, recreational athletics, and socio-emotional support. Funding was approved for the Puede Network by the Dallas Youth Commission's Teens For Dallas Grant Initiative to provide soccer balls and soccer nets for their soccer academy program and will be reimbursed in the amount of \$1,000 for the attached Invoice #450, dated August 4, 2021 (receipts included). Not to exceed \$1,000.

HUB
Check appropriate Box



<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	ATT	1308		3099		MASC ATT-2021-00017234	\$1,000.00
						-	
						-	
Financing:						TOTAL:	\$1,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<i>Ayeh Powers</i> _____ By Department Director	Oct 27, 2021 _____ Date	<i>Milton Henderson</i> _____ Milton Henderson (Oct 27, 2021 15:34 CDT) Approved as to Form by City Attorney	Oct 27, 2021 _____ Date
	 _____ By City Manager	Oct 27, 2021 _____ Date	 _____ Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216398

EFFECTIVE DATE

Oct 27, 2021

mh
mh

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 2021 OCT 27 PM 3:58
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Priceless Thrifts and Education Supplier No. VC23905

Subject: Teens for Dallas Grant Initiative – Dallas Youth Commission

Lead Dept: City Attorney's Office

Action Requested: Authorize a payment to Priceless Thrifts and Education for reimbursement of expenses for its job training and communication skills program for youth. Not to exceed \$500.

Contract Number: ATT-2022-00017908 Contract Term: 9/15/2021 to 1/31/2022

Background: Priceless Thrifts and Education is a charitable non-profit organization focused on job training and communication skills for underprivileged youth by teaching skills ranging from navigating the college enrollment process to soft skills needed to obtain employment. Funding was approved for the Priceless Thrifts and Education by the Dallas Youth Commission's Teens for Dallas Grant Initiative and will be reimbursed in the amount of \$500 for the attached Invoice #375908752, dated September 15, 2021. Not to exceed \$500.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	ATT	1308		3099		MASC ATT-2022-00017908	\$500.00	
						-		
						-		
Financing:							TOTAL:	\$500.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayeh Powers
By Department Director Oct 27, 2021 Date

Milton Henderson
Milton Henderson (Oct 27, 2021 15:33 CDT) Oct 27, 2021 Date
Approved as to Form by City Attorney *MH*

[Signature]
By City Manager Oct 27, 2021 Date

 <p>CITY OF DALLAS</p>	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		216399
		EFFECTIVE DATE
		October 12, 2021 <i>MM</i>

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Miko Trucking, Inc. - Contractor Gabrielle Chimney - Homeowner	Supplier No.	VS0000010476
Subject:	Targeted Rehabilitation Program (TRP)		
Lead Dept:	Housing & Neighborhood Revitalization		

Action Requested: Execute a tri-party agreement for the Targeted Rehabilitation Program (TRP) to provide grant on behalf of the Homeowner, to be paid directly to the Contractor, for rehabilitation work at 3521 El Benito Dr., Dallas, Texas 75212 in an amount not to exceed \$9,865.00.

Contract Number:	HOU-2020-00014268	Contract Term:	Effective date of this AA	to	1 year
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Background: On August 26, 2020, City Council authorized an amendment to the City of Dallas Comprehensive Housing Policy to create a Targeted Rehabilitation Program for grants or loans to eligible residents in targeted neighborhoods, by Resolution No. 20-1220. Funds were appropriated for the Contractor pursuant to Resolution No. 21-0621, approved by Council on April 14, 2021. The term of the contract as to the Homeowner will continue for a period of 5 years.

HUB Check appropriate Box

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.


NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

DN **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

<i>David Noguera</i> By Department Director	Oct 8, 2021 Date	<i>Tasheera L. Byrd</i> Approved as to Form by City Attorney	Oct 28, 2021 Date
<i>Qui A. Johnson</i> By City Manager		<i>TLB</i> Date	
Oct 12, 2021 Date			

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	216400	
	EFFECTIVE DATE	
	October 12, 2021	ML

**See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.**

RECEIVED
 2021 OCT 28 AM 9:58
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement contracts made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Miko Trucking, Inc. - Contractor Tonya Harrington - Homeowner	Supplier No.	VS0000010476
-----------------------	--	---------------------	--------------

Subject: Targeted Rehabilitation Program (TRP)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Targeted Rehabilitation Program (TRP) to provide grant on behalf of the Homeowner, to be paid directly to the Contractor, for rehabilitation work at 3327 Obenchain St., Dallas, Texas 75212 in an amount not to exceed \$9,900.00.

Contract Number:	HOU-2020-00014268	Contract Term:	Effective date of this AA	to	1 year
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Background: On August 26, 2020, City Council authorized an amendment to the City of Dallas Comprehensive Housing Policy to create a Targeted Rehabilitation Program for grants or loans to eligible residents in targeted neighborhoods, by Resolution No. 20-1220. Funds were appropriated for the Contractor pursuant to Resolution No. 21-0621, approved by Council on April 14, 2021. The term of the contract as to the Homeowner will continue for a period of 5 years.

HUB Check appropriate Box <https://mycpa.cp.state.tx.us/tpa/sscmb|search/>


<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input checked="" type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							-	
							-	
							-	
	Financing:						TOTAL:	\$0.00

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
Contract Amendment Information:						\$ 0.00	%

ML **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

<i>David Noguera</i> By Department Director	Oct 8, 2021 Date	<i>Tanahera L. Byrd</i> Approved as to Form by City Attorney	Oct 28, 2021 Date
	<i>Qui A. Johnson</i> By City Manager	Oct 12, 2021 Date	<i>TLB</i> Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		216401
		EFFECTIVE DATE
		Oct 27, 2021

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 OCT 28 PM 2:55
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: CNC Technologies, LLC Supplier No. VS94727

Subject: INCREASE MASC CONTRACT AMOUNT

Lead Dept: Dallas Police Department

Action Requested: To authorize an increase of \$50,000 to CNC Technologies, LLC digital camera software maintenance contract

Contract Number:	DPD-2018-00006037	Contract Term:	9/15/2021	to	5/23/2022
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Background: The Helicopter Unit completed installation of grant funded camera equipment on both helicopters in September 2018. This equipment is complex electronics that are exposed to outdoor weather elements every time the helicopter is in the air. In addition, there is a vast infrastructure in place to receive and then broadcast the downlink signal. During negotiations of the original proposal, maintenance was included for one year with options for up to eight years. The 2020 agreement is nearing expiration. The requested funding will continue the maintenance / service agreement. This maintenance agreement covers both aircraft cameras, downlinking for both aircraft, service of receive sites at North Park and Jack Evans, downlink equipment for the Emergency Operations Center at City Hall, downlink equipment for Fusion, the AT&T dedicated downlink circuit, CNC Cloud service and 24/7 technical support to include onsite assistance.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.


NO, there are no HUB's in Dallas County to contact for this business category.


NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.


FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DPD	2156		3110		- DPD-2018-00006037	\$50,000
Financing: FY21 General Funds						TOTAL:	\$50,000


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	180757	05/23/2018	\$462,518.00		\$512,518	0.98%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Department Director 10/20/21 Date

 Approved as to Form by City Attorney Oct 28, 2021 Date

 Jon Fortune Oct 27, 2021 Date
Jon Fortune (Oct 27, 2021 11:44 CDT)

 DK

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	216402
		EFFECTIVE DATE
		October 27, 2021 <i>ML</i>

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by resolution.

RECEIVED
 2021 OCT 28 PM 2:15
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	REKJ Builders Limited Liability Company - Contractor Robert Misciasci - Homeowner	Supplier No.	VC20926
Subject:	Home Improvement and Preservation Program (HIPP Rehab)		
Lead Dept:	Housing & Neighborhood Revitalization		

Action Requested:	Execute a triparty agreement for the Home Improvement and Preservation Program rehabilitation project at 3109 Royal Lane, Dallas, Texas 75229 in an amount not to exceed \$48,050.00 and lead based paint grant amount of \$0.00 in CDBG funds. Funds have been appropriated by a previous city council resolution.						
	Contract Number:	HOU-2021-00017387	Contract Term:	Effective date of this AA	to	12/07/2021	

Background: On August 26, 2020 by Resolution No. 20-1220, approved an all-inclusive repair and rehabilitation program for single-family owner-occupied housing units. Home Improvement and Preservation Program (HIPP) will be offered as a forgivable loan program to low and moderate-income homeowners, with the purpose of making needed improvements and preserving affordable housing.

HUB
 Check appropriate Box
<https://mycpa.cp.state.tx.us/tpa/sscmbsearch/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input checked="" type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							-	
							-	
							-	
	Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

ML **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

<i>David Noguera</i> By Department Director	Oct 26, 2021 Date	<i>MPS</i> Approved as to Form by City Attorney	Oct 28, 2021 MS Date
	<i>Qui A. Johnson</i> By City Manager	Oct 27, 2021 Date	



ADMINISTRATIVE ACTION

**See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.**

ADMINISTRATIVE ACTION
216403
EFFECTIVE DATE
Oct 27, 2021

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by request.

RECEIVED
 OCT 28 PM 4:39
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Anita N. Martinez Ballet Folklorico, Inc. **Supplier No.** 269236

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce "Dia de Muertos: Homenaje a los Grandes "Homage to the Great Ones"" a folkloric performance between the consultant and Mariachi Agulias de America to showcase authenticity and highlight the evolution of Mexican American culture from a musician's perspective. The performance will be filmed and streamed online while the performance will take place at Annette Strauss Square. This performance will be free and open to the public. CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2021-00017440 (CR-00025753) *Contract Term:* 10/29/2021 to 9/30/2022

Background: The fee for this service is **\$9,850.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or **\$2,462.50** of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or **\$4,925.00** of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or **\$2,462.50**, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box

<https://mvcpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA22R1	MASC OCA-2021-00017440	\$9,850.00
Financing: General Fund						TOTAL:	\$9,850.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
 Jennifer Scripps (Oct 27, 2021 15:48 CDT)
 By Department Director

Oct 27, 2021
 Date

Lisa Mares
 Approved as to Form by City Attorney
 Date

Joey Zapata
 Joey Zapata (Oct 27, 2021 15:55 CDT)
 By City Manager

Oct 27, 2021
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216404

EFFECTIVE DATE

09/29/2021 A.A.

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
21 OCT 29 AM 8:58

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Water P. Moore and Associates, Inc. Supplier No. 501930

Subject: Facility Condition Assessment for DFR Training Facility Burn Building and Towers

Lead Dept: Building Services Department

Action Requested: Authorize professional service contract with Water P. Moore & Associates, Inc. to perform facility condition assessments for three structures used by Dallas Fire Rescue for training located at 5000 Dolphin Road, Dallas, Texas 75223.

Contract Number: BSD-2021-00017667 Contract Term: 09/28/2021 to 09/28/2022

Background: This action will authorize Water P. Moore & Associates, Inc. to perform facility condition assessments for three structures; the Burn Building, the Small Tower and the Large Tower that are used by Dallas Fire Rescue for training. These buildings are used extensively for training of recruits and incumbent firefighters and show signs of structural distress. The facility condition assessments will generate facilities condition reports that will provide the means for design and remedial actions. The firm was selected from the AVI's prequalified consultants, Solicitation No. CIZ1959.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasrcmbsear.ch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DFD	TROO		3210		CX BSD-2021-00017667	\$31,050.00
						-	
						-	
Financing:						TOTAL:	\$31,050.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

ERJR

By Department Director

09/29/2021

Date

ONN

Approved as to Form by City Attorney ONN

10-28-2021


Date

J Zapata
Joey Zapata (Sep 29, 2021 16:06 CDT)

By City Manager

09/29/2021

Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		216405
		EFFECTIVE DATE
		Oct 19, 2021

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through inter-local or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 10%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2021 OCT 29 AM 8:59
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: MarianArt LLC Supplier No. VC22530

Subject: Artistic Services

Lead Dept: Office of Arts & Culture

Action Requested: Authorization is requested to procure the services of MarianArt for the following artistic service: Visual artist MarianArt will provide of 45 pieces of original artwork for *Marian Ichaso Lefeld: Tierra de Gracia* exhibition at the Latino Cultural Center by November 15, 2021. Additionally, visual artist MarianArt will provide a detailed exhibition plan to center manager by October 22, 2021.

Contract Number:	OCA-2021-00017464 (CR-00025867)	Contract Term:	10/22/2021	to	11/15/2021
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Background: The fee for this service will not exceed **\$7,000.00**. Visual artist MarianArt understands that the City of Dallas will pay for services as follows: one installment of \$3,500.00 within thirty days of execution of contract, approval of administrative action and completion of deliverable 1, and a second installment of \$3,500.00 within 30 days of completion of service and receipt of final invoice.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4805	CULF	3089		MASC- OCA-2021-00017464	\$7,000.00
Financing: General Fund						TOTAL:	\$7,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Jennifer Scripps (Oct 19, 2021 13:10 CDT)
 By Department Director

Oct 19, 2021
 Date


 Tashera L. Byrd
 Approved as to Form by City Attorney

Oct 28, 2021
 Date


 Joey Zapata (Oct 19, 2021 13:23 CDT)
 By City Manager

Oct 19, 2021
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

216406

EFFECTIVE DATE

OCT 5 2021

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement, including interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract amount by more than 25%).
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2021 OCT 29 AM 9:00
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Education is Freedom Foundation	Supplier No.	VS0000054101
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Subject: South Dallas/Fair Park Opportunity Fund Human Development Grant Program: SAT/ACT/TSI test-preparation at James Madison High School

Lead Dept: Office of Economic Development

Action Requested: Authorize a contract for an afterschool tutoring program to address SAT/ACT/TSI test preparation with Education is Freedom at James Madison High School.

Contract Number:	ECO-2021-00017377	Contract Term:	Effective date of this AA	to	9/15/2022
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Background: The Human Development grant program was authorized by Council under 18-0922 on June 27, 2018. Education is Freedom will conduct an afterschool SAT/ACT/TSI test preparation program at James Madison High School in the South Dallas/Fair Park Opportunity Fund Service area and serve 60 children.

HUB
Check appropriate Box
<https://mvcpa.co.a.state.tx.us/lpa/sscmbsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT
0351	ECO	0448		3016		CX	ECO-2021-00017377	\$15,000.00
Financing:							TOTAL:	\$15,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
							\$ 0.00

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

T. Chen
By Department Director Oct 5, 2021 Date

MPS
Approved as to Form by City Attorney MS 10.21.21 Date

[Signature]
By City Manager Date