



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

20-1612

EFFECTIVE DATE

Oct 30, 2020

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? No

RECEIVED
 2020 NOV -2 AM 8:24
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME	Turner Construction Company	VENDOR NUMBER	508618
CONTRACT NAME	West Dallas Multi-Purpose Center	DEPARTMENT	MGT - Office of Bond and Construction Management

ACTION REQUESTED

Authorize an increase to the construction contract with Turner Construction Company for revisions to the space plan for the new Community Court location and substitution of touchless restroom fixtures and equipment, at West Dallas Multi-Purpose Center, in an amount not to exceed \$42,534.00, increasing the contract from \$1,518,267.57, to \$1,560,801.57 and extend the construction contract term.

CONTRACT NUMBER:	BON-2020-00013340	CONTRACT TERM:	5/13/2020 To 2/17/2021
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BACKGROUND

On May 13, 2020, City Council authorized a construction services contract with Turner Construction Company for the renovation of the West Dallas Multi-Purpose Center, with Resolution No. 20-0714. At the completion of the selective demolition phase for the new Community Court area, the end-user requested a second means of exiting for occupants from the Courtroom. This request entailed substantial re-design of the Court Offices to provide a code compliant internal corridor necessary for the additional exit door. This action will also authorize the substitution of touchless equipment at the two new Family Restrooms being added to the facility as part of this renovation scope in lieu of the specified manual control restroom fixtures and accessories, correction of unforeseen conditions encountered during interior build back, and replacement of water damaged ceiling tiles at the Atrium. These scope increases are offset by the acceptance of credit deductions for the new exterior monument sign and the installation of a Manual Transfer Switch.

FUNDING

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
1V60	BSD	VH13	CFCR	4310	EB17VH13	CX-BON-2020-00013340	\$42,534.00

PROGRAM NO.: EB17VH13 COMMODITY CODE: FINANCING: 2017 Bond Funds

M/WBE INFORMATION

Place an or in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: HFMB47975N0621

CHANGE ORDER DATA

Change Order No.	2	Original CR/AA No.	20-0714
Original CR/AA Date	5/13/2020	Original CR/AA Amount	\$1,482,175.00
Total of Previous Change Orders			\$36,092.57
Change Amount Including this Order			\$78,626.57
Total Change Order Percentage			5.30%

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR

Dallas-Cambridge Oct 30, 2020 11:50 CDT

DATE

Oct 30, 2020



ADMINISTRATIVE CHANGE ORDER

CITY OF DALLAS

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

20-1613

EFFECTIVE DATE

10/30/20

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2020 NOV -2 PM 5:05
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME	Jeske Construction Company	VENDOR NUMBER	083791
CONTRACT NAME	Bishop Avenue from 10 th Street to Jefferson Boulevard (PB17V984)	DEPARTMENT	Public Works

ACTION REQUESTED

Authorize Change Order No. 1 to the construction contract with Jeske Construction Company for additional construction item related to the reconstruction of Bishop Avenue from 10th Street to Jefferson Avenue (PB17V984). This is a zero dollar change order and will not increase the contract amount of \$1,481,450.00.

CONTRACT NUMBER:	PBW-2019-00011485	CONTRACT TERM:	2/18/2020 To 11/30/2020
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BACKGROUND

During construction, it was discovered that there was an existing AT&T duct bank at the intersection of Bishop Avenue and the Alley between 10th Street and Sunset Avenue, which crossed Bishop Avenue, conflicting with the new 36-inch reinforced concrete storm pipe to be installed for this project. Due to the age of the existing AT&T duct bank and the number of telecommunication wires carried within it, it was decided to leave the duct bank as is and install a precast 5' x 5' box culvert (pay item 1933) at this location, enclosing it. This will allow the existing duct bank to be undisturbed while the new stormwater main pipe is installed underneath. In addition, the existing duct bank will be encased in concrete to further protect it.

Underutilized construction pay items will be reduced to offset the cost for this change order.

FUNDING

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT \$0.00
PROGRAM NO.: PB17V984						COMMODITY CODE:	FINANCING:

M/WBE INFORMATION

Place an in the appropriate boxes:

African-American Hispanic
 Caucasian: Female Male
 Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No.	<u>1</u>	Original CR/AA No.	<u>19-1873</u>
Original CR/AA Date	<u>12/11/2019</u>	Original CR/AA Amount	<u>\$1,481,450.00</u>
Total of Previous Change Orders	<u>\$0.00</u>		
Change Amount Including this Order	<u>\$0.00</u>		
Total Change Order Percentage	<u>0%</u>		

[Signature] BB CTN APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.
 BY DEPARTMENT DIRECTOR *Robert M. Perez* DATE **10/30/20**

RECEIVED

2020 NOV -4 AM 10:12
CITY SECRETARY
DALLAS, TEXAS



October 12, 2020

Blackson, Inc.
Blackson Aiwerooghene
9050 Marville Drive, #125
Dallas, TX 75243
ablackson@att.net
463-254-8351

RE: Mulch Materials (BC1608)

Dear Blackson, Inc.,

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **October 26, 2016**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **December 9, 2020**, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **October 26, 2020**.

YES, I agree to extend this agreement through December 9, 2020.
 NO, I decline to extend this agreement.

Authorized Signature *[Signature]* Date 10-20-20
Name BLACKSON Aiwerooghene Title PRESIDENT

Please let me know if you have any questions or concerns.

Thank you,

Emily Grose
Senior Buyer
Office of Procurement Services
Emily.grose@dallascityhall.com
214-670-3391


John Jostina (Nov 4, 2020 08:56 CST)
Director, Park and Recreation


Chhunny Chhean (Nov 4, 2020 09:05 CST)
Director, Office of Procurement
Services

**Changes to supplier accounts may be completed online
at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be
made online.)**



**OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER**

RECEIVED 20-1615

2020 NOV -4 AM 10:12
CITY SECRETARY
DALLAS, TEXAS

October 13, 2020

GWG Wood Group, Inc. (515537)
Kirk Grady
2201 Long Prairie Road, Suite 107, LB #310
Flower Mound, TX 75022
rhondag@gwgwoodgroup.com
972-839-0330

RE: Mulch Materials (BC1608)

Dear GWG Wood Group, Inc.,

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **October 26, 2016**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **December 9, 2020**, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **October 26, 2020**.

YES, I agree to extend this agreement through December 9, 2020.

NO, I decline to extend this agreement.

Kirk Grady
Authorized Signature

10/13/2020
Date

Kirk Grady
Name

President
Title

Please let me know if you have any questions or concerns.

Thank you,

Emily Grose
Senior Buyer
Office of Procurement Services
Emily.grose@dallascityhall.com
214-670-3391

John Antonio
Nov 4, 2020 08:56 CST

Director, Park and Recreation

Chhunmy Chhean
Chhunmy Chhean (Nov 4, 2020 09:05 CST)

Director, Office of Procurement Services

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
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**OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER**

2020 NOV -4 AM 10:12
CITY SECRETARY
DALLAS, TEXAS

October 12, 2020

The LETCO Group, LLC dba Living Earth
Lora Hinchcliff
1901 California Crossing
Dallas, TX 75220
lhinchcliff@letcogroup.com
972-506-8575

RE: Mulch Materials (BC1608)

Dear The LETCO Group, LLC dba Living Earth,

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **October 26, 2016**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **December 9, 2020**, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **October 26, 2020**.

YES, I agree to extend this agreement through December 9, 2020.

NO, I decline to extend this agreement.

Authorized Signature

10/12/2020

Date

Lora Hinchcliff

Municipal Solutions Manager

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Emily Grose
Senior Buyer
Office of Procurement Services
emily.grose@dallascityhall.com
214-670-3391

John Justice (Nov 4, 2020 09:56 CST)

Director, Park and Recreation

Chhunny Chhean (Nov 4, 2020 09:05 CST)

Director, Office of Procurement Services

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



**OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER**

RECEIVED 20-1617

2020 NOV -4 AM 10:12
CITY SECRETARY
DALLAS, TEXAS

October 12, 2020

The Naturomulch, LLC (VS0000074476)
Omprakash Goyal
PO Box 1902
Coppell, TX 75019
naturomulch@gmail.com
214-227-2212

RE: Mulch Materials (BC1608)

Dear Naturomulch, LLC,

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **October 26, 2016**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **December 9, 2020**, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **October 26, 2020**.

YES, I agree to extend this agreement through December 9, 2020.

NO, I decline to extend this agreement.

Authorized Signature

Date 10/12/2020

Omprakash Goyal

Managing Member

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Emily Grose
Senior Buyer
Office of Procurement Services
Emily.grose@dallascityhall.com
214-670-3391

John Denton (Nov 4, 2020 08:56 CST)

Director, Park and Recreation

Chhunny Chhean (Nov 4, 2020 09:05 CST)

Director, Office of Procurement Services

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



**OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER**

RECEIVED 20-1618
2020 NOV -6 AM 10:45
CITY SECRETARY
DALLAS, TEXAS

July 27, 2020

Shamrock Pest Control Inc. (VC14244)

David Taylor
1515 U. S. Hwy 80E
Mesquite, Texas 75150
P: 972-285-1319
E: david@shamrockpestcontrol.com

RE: BA1502, Pest Control Services

Dear David Taylor,

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **September 8, 2020**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **December 8, 2020**, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **Friday, July 31, 2020**.

YES, I agree to extend this agreement through December 8, 2020.

NO, I decline to extend this agreement.

Star Jay
Authorized Signature
David Taylor
Name

7/29/2020
Date
OWNER
Title

Please let me know if you have any questions or concerns.

Thank you,

Kirby
Ms. Kirby Krol, Buyer III
Office of Procurement Services
E: Kirby.Krol@DallasCityHall.com
O: (214) 670-3413

Chhunny Chhean
Chhunny Chhean [Nov 6, 2020 10:23 CST]
Director, Office of Procurement Services

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

20-1619

EFFECTIVE DATE

Oct 28, 2020

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

RECEIVED
 2020 NOV -6 PM 12:32
 CITY SECRETARY'S
 DALLAS, TEXAS

VENDOR NAME	North Rock Construction, LLC	VENDOR NUMBER	VC20643
CONTRACT NAME	Martin Weiss Park Loop Trail	DEPARTMENT	Park and Recreation

ACTION REQUESTED

Authorize Change Order # 1, an increase in the construction contract with North Rock Construction, LLC in the amount of \$11,636.62; thereby increasing the contract from \$582,480.50 to \$594,117.12

CONTRACT NUMBER: PKR-2020-00012214	CONTRACT TERM: 100 Working Days To 100 WorkingDay
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BACKGROUND

Change Order # 1 consists of the following items:

Demolition of existing sidewalk and replacement at Trail #2 and Sidewalk #1. Pedestrian Handrail for an additional sidewalk ramp included to meet grades.
 Removal of existing 16" Tree at Trail #2.

All changes (are / are not) owner requested.

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
1V00	PKR	VB38	HIBT	4599	PK17VB38	PKR-2020-00012214	\$11,636.62

PROGRAM NO.: See Program COMMODITY CODE: 91200 FINANCING: 2017 Bond Program (B)

M/WBE INFORMATION

Place an X in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No. 1 Original CR/AA No. CC 20-0276

Original CR/AA Date 2/12/2020 Original CR/AA Amount \$582,480.50

Total of Previous Change Orders \$0.00

Change Amount Including this Order \$594,117.12

Total Change Order Percentage 2.00%

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR	DATE
<i>John Jenkins</i> John Jenkins (Oct 28, 2020 15:12 CDT)	Oct 28, 2020

Attested by:

<i>Calvert Collins-Bratton</i> Calvert Collins-Bratton, President Park and Recreation Board Original-City Secretary Copy - Initiating Department	Oct 28, 2020 Date	<i>Anthony Becker</i> Anthony Becker, Secretary Park and Recreation Board	Oct 29, 2020 Date
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REV 1/2020



ADMINISTRATIVE CHANGE ORDER

ADMINISTRATIVE ACTION NUMBER

20-1620

EFFECTIVE DATE

Nov 6, 2020

CITY OF DALLAS

(See Administrative Directive 4-5)

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? No

RECEIVED
 2020 NOV -6 PM 4:55
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME	Turner Construction Company	VENDOR NUMBER	508618
CONTRACT NAME	Vickery Park Branch Library	DEPARTMENT	Office of Bond and Construction Management

ACTION REQUESTED

Authorize an extension to the contract term to the Vickery Park Branch Library contract with Turner Construction Company. This action results in a no cost change to the contract.

CONTRACT NUMBER:	BON-2019-00010320	CONTRACT TERM:	6/26/2019 To 12/11/2020
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BACKGROUND

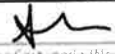
On June 26, 2019, City Council authorized a construction contract with Turner Construction Company for construction of a new 18,000 SF branch library to serve the Vickery Meadow neighborhood, by Resolution No. 19-0988. Completion of the construction was delayed by ITS's vendor responsible for the installation of an analog phone line to the Fire Alarm panel. This delayed testing of the fire alarm, that was required before an inspection by the Fire Marshal is completed. This action will authorize an extension to the contract time needed to complete the install of the analog phone line to the Fire Alarm panel.

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
PROGRAM NO.: EB17VE03			COMMODITY CODE:		FINANCING: 2017 Bond Funds		

<p>M/WBE INFORMATION</p> <p>Place an <input type="checkbox"/> in the appropriate boxes:</p> <p><input type="checkbox"/> African-American <input type="checkbox"/> Hispanic</p> <p>Caucasian: Female <input type="checkbox"/> Male <input type="checkbox"/></p> <p><input type="checkbox"/> Other Minority (Asian-Pacific, Asian-American Native American)</p> <p>M/WBE Certification Number: _____</p>	<p>CHANGE ORDER DATA</p> <p>Change Order No. <u>4</u> Original CR/AA No. <u>19-0988</u></p> <p>Original CR/AA Date <u>6/26/2019</u> Original CR/AA Amount <u>\$6,399,295.00</u></p> <p>Total of Previous Change Orders <u>\$212,216.12</u></p> <p>Change Amount Including this Order <u>\$212,216.12</u></p> <p>Total Change Order Percentage <u>3.32%</u></p>
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APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR 

Adriana Costumedia (Nov 6, 2020 15:40 CST)

DATE
Nov 6, 2020



**OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER**

20-1621
RECEIVED

2020 NOV -9 AM 9:57
CITY SECRETARY
DALLAS, TEXAS

October 28, 2020

Proquest (VS0000015943)
James Pulatie
3900 Kinross Lakes Parkway
Richfield, OH 44286
James.pulatie@pbs.proquest.com
800-443-6910

RE: E-Content (BTZ1609)

Dear ProQuest,

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **October 25, 2020**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **October 25, 2021**, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **October 25, 2020**.

YES, I agree to extend this agreement through October 25, 2021.

NO, I decline to extend this agreement.

Christopher Kaul

10/25/2020

Authorized Signature

Date

Christopher Kaul

Sr. Director Bids & Contracts

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Emily Grose
Senior Buyer
Office of Procurement Services
Emily.grose@dallascityhall.com
214-670-3391

MJ Giudice

MJ Giudice (Oct 28, 2020 13:34 CDT)

Director, Library

NHJ

Chhunny Chhean

Chhunny Chhean (Nov 6, 2020 17:17 CST)

Director, Office of Procurement Services

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

RECEIVED

2020 NOV 11 AM 8:15
CITY SECRETARY
DALLAS, TEXAS



**OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER**

August 11, 2020

Southwest Envirotx Partners LLC dba Envirotx (VS85852)
Clay Speer
10250 Grand Summit Blvd
Dropping Springs, TX 78620
clayspeer@envirotx.com
972-998-7315

RE: Salt & Magnesium Chloride De-icer (BW1712)

Dear Clay Speer,

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **October 24, 2020**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **October 24, 2021**, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **August 14, 2020**.

- YES, I agree to extend this agreement through October 24, 2021.
- NO, I decline to extend this agreement.

Scott C. Speer 9/3/20
 Authorized Signature Date
Scott C. Speer member LLC
 Name Title

Please let me know if you have any questions or concerns.

Thank you,

Melony Hilson
Buyer III
Office of Procurement Services
Melony.hilson@dallascityhall.com
214-670-0604


 Chhunny Chhean (Nov 11, 2020 16:44 CST)
 Director, Office of Procurement Services

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2020 NOV 11 AM 8:15
CITY SECRETARY
DALLAS, TEXAS

August 10, 2020

The Bargain Supplier (504430)
Vandana Hiremat
2516 Morningside Drive
Garland, TX 75041
GCTBS@PRODIGY.NET
972-278-2635

RE: Salt & Magnesium Chloride De-icer (BW1712)

Dear Vandana Hiremat,

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **October 24, 2020**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **October 24, 2021**, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **August 14, 2020**.

YES, I agree to extend this agreement through **October 24, 2021**.

NO, I decline to extend this agreement.

Vandana Vivek Hiremath

08-12-2020

Authorized Signature

Date

Ms. VANDANA VIVEK HIREMATH

08-12-2020

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Melony Hilson
Buyer III
Office of Procurement Services
Melony.hilson@dallascityhall.com
214-670-0604

Chhanny Chhean

Chhanny Chhean

Chhanny Chhean (Nov 10, 2020 16:44 CST)

Director, Office of Procurement Services

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER
20-1624
EFFECTIVE DATE
11/11/20

INSTRUCTIONS

- Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
- The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
- Authorized by Dallas City Code, Section 2.
- Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2020 NOV 11 AM 10:42
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME	TISEO Paving Company	VENDOR NUMBER	011466
CONTRACT NAME	Central Expy from Commerce St to Live Oak St and Pearl Expy from Commerce St to Live Oak St	DEPARTMENT	Public Works

ACTION REQUESTED
 Authorize Change Order No.12 to the construction contract with TISEO Paving Company for work on Central Expy (Cesar Chavez Blvd). Change Order No. 12 is a zero net dollar change order which does not change the total contract amount of \$15,591,954.33.

CONTRACT NUMBER:	PBW-2017-00003399	CONTRACT TERM:	Jan. 2020 To Dec. 2020
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BACKGROUND
 Change Order No. 12 proposes to amend the contract to add items for landscaping, and delivery and purchase of remaining materials on hand for Traffic Poles and Mast Arms and Ped Signals, and add compensation for construction delay for no change in contract price for a Total Contract Amount of \$15,591,954.33.

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
							\$0.00

PROGRAM NO.: PB06U779 & PB06U798 COMMODITY CODE: FINANCING:

M/WBE INFORMATION

Place an "X" in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No.	<u>12</u>	Original CR/AA No.	<u>11-2548</u>
Original CR/AA Date	<u>9/28/2011</u>	Original CR/AA Amount	<u>\$12,473,919.31</u>
Total of Previous Change Orders	<u>\$3,118,035.02</u>		
Change Amount Including this Order	<u>\$3,118,035.02</u>		
Total Change Order Percentage	<u>25.00%</u>		

904E BB CTN **APPROVAL**

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR	DATE
for <i>Ali Hatefi</i>	11/11/20



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 (Sections 6 Through 11) for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

20-1625

EFFECTIVE DATE

Oct 20, 2020

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2020 NOV 12 AM 11:30
CITY SECRETARY
DALLAS, TEXAS

RECEIVED

2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Kimley-Horn and Associates, Inc	Vendor No.	135447
Subject:	Lake Highlands Aquatic Facility - Design of relocated pedestrian crossing on Church Road	Department:	Park and Recreation

Action Requested:	Authorize Supplemental Agreement No. 5 with Kimley-Horn and Associates, Inc., in the amount of \$5,000.00, thereby increasing the contract from \$3,426,535.00 to \$3,431,535.00.		
Contract Number:	PKR-2018-00006116	Contract Term:	NA To NA

Background: The proposal is for design revisions to the pedestrian crossing on Church Road at the Lake Highlands Aquatic Center for the Dallas Phase I Aquatic Facilities. All changes are owner requested.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
1100	PKR	VF30	ACRE	4112	PKR/VK30	PKR16019526	\$5,000.00
TOTAL:							\$5,000.00

Project No:	Sec Prgm	Commodity Code:	72500	Financing:	2017 BOND PROGRAM (B)	
Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
5	15-2271	12/9/2015	\$3,307,500.00	\$119,035.00	\$3,431,535.00	3.75%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: John Jentura (1497 CB1) DATE: Oct 20, 2020
 Approved as to form by City Attorney: Christine Lannore DATE: Oct 30, 2020
 By Assistant City Manager: [Signature] DATE: Oct 20, 2020

RECEIVED

2020 NOV 13 AM 10:06
CITY SECRETARY
DALLAS, TEXAS



**OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER**

October 16, 2020

Dyna Engineering, LTD (512690)
Victor Hsu
#2-930 Tupper Avenue
Coquitlam, BC V3K 1A5
victor@dynabackets.com
888-609-8697

RE: Permanent Sign Posts & Installation Hardware (POM-2018-00004729)

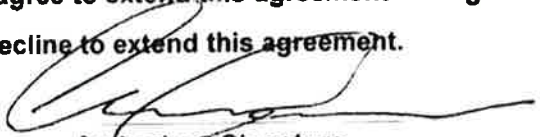
Dear Dyna Engineering, LTD,

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **January 9, 2021**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **January 9, 2022**, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **November 1, 2020**.

- YES, I agree to extend this agreement through January 9, 2022.**
- NO, I decline to extend this agreement.**


 Authorized Signature
 Liam Parry
 Name

Oct 19, 2020
 Date
 Manager
 Title

Please let me know if you have any questions or concerns.

Thank you,

Emily Grose
Senior Buyer
Office of Procurement Services
Emily.grose@dallascityhall.com
214-670-3391


 Michael Rogers (Nov 12, 2020 10:34 CST)

Director, Department of Transportation


 Chhunny Chhean (Nov 12, 2020 14:37 CST)

Director, Office of Procurement Services

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

RECEIVED



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

2020 NOV 13 PM 1:10
CITY SECRETARY
DALLAS, TEXAS

October 1, 2020

Macaulay Controls Company (168609)
Jim Hollway
P O BOX 890231
Houston, TX 77289
jhollway@macaulaycontrols.com
281-282-0104 / 281-282-0100

RE: Valves: Air Release/Vacuum & Combination BM1133 (0000000307)

Dear Jim Hollway,

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **November 3, 2020**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **November 2, 2021**, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **October 9, 2020**.

- YES, I agree to extend this agreement through November 2, 2021. -- New Pricing Attached
- NO, I decline to extend this agreement.

Becky Robertson 10-1-20
 Authorized Signature Date
Becky Robertson Office Manager
 Name Title

Please let me know if you have any questions or concerns.

Thank you,

Mario Torres
Buyer III
Office of Procurement Services
mario.torres@dallascityhall.com

[Signature] Chhunny Chhean
 Director, Dallas Water Utilities 11/09/20 Director, Office of Procurement Services
Chhunny Chhean (Nov 13, 2020 12:57 CST)

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-1628

EFFECTIVE DATE

Nov 6, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached);
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 17 AM 11:44
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Perkins + Will CRA, LLC dba Perkins+Will Vendor No. VS0000001143

Subject: Paul D Dyer Building (Muchert Center)

Lead Dept: Park and Recreation Department

Action Requested: Authorize Supplemental Agreement #7 with Perkins & Will CRA, LLC dba Perkins +Will in the amount of \$49,500.00 to provide a construction status report of the project abandoned by previous contractor, recreate construction documents for rebidding the project including the new scope of trail design along NW highway in front of the building. (Muchert Center) thereby, increasing the contract from 541,855.75 to \$591,355.75

Contract Number: PKR-2019-00008452 Contract Term: 10/22/2018 to 12/30/2021

Background: The previous contractor abandoned the construction site in Feb 2020. This supplemental agreement will cover the cost of architect of record's condition assessment and revised set of construction documents fee. The documents will identify what has been built and what is left to be built. The scope will also include a new trail connection in front of the building which was not in the scope before. These set of documents will be used to hire a new contractor.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
2T60	PKR	P762	AISF	4112	PKP762	CT- PKR11019255	\$49,500.00	
Financing: 2006 Bond Funds							TOTAL:	49,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	7	11-1687	6/22/2011	\$68,400.00	\$541,855.75	\$591,355.75	764.60%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Nov 6, 2020 Nov 16, 2020
 By Department Director Date Approved as to Form by City Attorney Date

Nov 6, 2020
 By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-1629

EFFECTIVE DATE

Oct 28, 2020

1. Place on "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 5%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2020 NOV 18 AM 11:36
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Corgan Associates, Inc. Vendor No. 088914

Subject: Willie B. Johnson Rec. Center: Addition of Senior Center, Gymnasium and Parking Lot expansion

Lead Dept: Park and Recreation

Action Requested: Authorize Supplemental Agreement #4 with Corgan Associates, Inc., in the amount of \$45,000.00, thereby increasing the contract from \$666,000.00 to \$711,000.00.

Contract Number:	PKR-2018-00007029	Contract Term:	11/14/2018	to	11/14/2020
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Background: This Supplemental Agreement #4 proposal is for Furniture and Fixtures Design and selection Services.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V00	PKR	VB24	RECC	4112	PK17VB24	CX- PKR-2018-00007029	\$45,000.00
Financing: 2017 Bond Fund							TOTAL: \$45,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
	4	18-1522	11/14/2018	\$604,000.00	\$62,000.00	\$711,000.00	18%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
 By Department Director
 Oct 28, 2020
 Date

[Signature]
 Approved as to Form by City Attorney
 11/16/20
 Date

[Signature]
 By City Manager
 Oct 28, 2020
 Date



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2020 NOV 20 AM 10:59
CITY SECRETARY
DALLAS, TEXAS

September 30, 2020

Municipal Valve & Equipment (332290)
Randy Greene
4010 Billy Mitchell Drive
Addison, TX 75001
RGREENE@MUNICIPALVALVE.COM
972-943-5761

RE: Valves: Air Release/Vacuum & Combination BM1133 (0000000307)

Dear Randy Greene,

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **November 3, 2020**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **November 2, 2021**, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **October 9, 2020**.

YES, I agree to extend this agreement through November 2, 2021.

NO, I decline to extend this agreement.

Randy Greene
Authorized Signature
Randy Greene
Name

10/21/2020
Date
Sec. / Treas.
Title

Please let me know if you have any questions or concerns.

Thank you,

Mario Torres
Buyer III
Office of Procurement Services
mario.torres@dallascityhall.com
Mario Torres

[Signature] 11/09/20
Director, Dallas Water Utilities

[Signature]
Chhunny Chhean
Chhunny Chhean (Nov 19, 2020 12:34 CST)
Director, Office of Procurement Services

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2020 NOV 20 AM 10:59
CITY SECRETARY
DALLAS, TEXAS

February 26, 2020

RushCo Energy Specialists, Inc. (Vendor No. VS0000063267)
ATTN: Mike Taylor
10765 Tube Drive
Hurst, Texas 76053
miket@rushcomechanical.com
P: (817) 267-5155

RE: POM-2017-00002879
Resolution No.: 17-1396

To Whom it May Concern,

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on **September 27, 2020**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **September 27, 2021**, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by **Monday, March 9, 2020**.

YES, RushCo Energy Specialists, Inc. agrees to extend this agreement through September 27, 2021.

NO, RushCo Energy Specialists, Inc. declines to extend this agreement.

	
Authorized Signature	Date
	
Name	Title

Please let me know if you have any questions or concerns.

Thank you,

Kirby Krol
Buyer III
Office of Procurement Services
P: (214) 670-3413
Kirby.Krol@dallascityhall.com


Chhunmy Chhean (Nov 20, 2020 10:52 CST)

Director, Office of Procurement Services

Bond Review Acknowledgement & Date

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

20-1632

EFFECTIVE DATE

Nov 19, 2020

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2020 NOV 20 PM 3:24
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME	Northridge Construction Group	VENDOR NUMBER	VS98178
CONTRACT NAME	Bachman Recreation Center Renovations	DEPARTMENT	Park and Recreation

ACTION REQUESTED

Authorize Change Order # 03, an increase in the construction contract with Northridge Construction Group in the amount of \$49,559.56; thereby increasing the contract from \$2,271,307.83 to \$2,320,867.39

CONTRACT NUMBER:	PKR-2019-00011675	CONTRACT TERM:	187 Days To 211 Days
-------------------------	-------------------	-----------------------	----------------------

BACKGROUND

1. PR 11 New Reception Desk \$22,915.00 PR 14 RFI
2. Klin Ceiling Grid Replacement \$410.00
3. PR 15 RFI 10 Ceiling Mop Closet \$950.00
4. PR 23 ASI 1 \$2,420.11
5. PR 26 Added Painting, Ceiling Tile, and Base \$8,250.25 11/17/2020
6. PR 28 Floor Prep Due to Abatement \$6,792.50
7. PR 29 Move Mechanical Unit \$1,128.00
8. PR 30 Door Hardware Change per Submittal \$18,500.00
9. PR 31 Credit Back for Cameras Taken out of Scope \$-28,491.09
10. PR 32 Added C Fixture per RFI 46 \$572.00
11. PR 33 Sensor Faucets and Flush Valves \$ 6,919.00
12. PR 34 New Detail at Vestibule \$1,300.00
13. PR 35 New Alternate G Fixtures \$2,149.50 • Total Cost of work \$43,095.27+ Overhead/Profit \$6,464.29• Total Due \$49,559.56

FUNDING

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
1V00	PKR	VB23	RFSI	4599	PK17VB23	PKR-2019-00011675	\$49,559.56
PROGRAM NO.:		See Program		COMMODITY CODE: 91200		FINANCING: 2017 Bond Program (B)	

M/WBE INFORMATION

Place an X in the appropriate boxes:

African-American Hispanic
 Caucasian: Female Male
 Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No. <u>03</u>	Original CR/AA No. <u>PKR-2019-00011675</u>
Original CR/AA Date <u>1/10/2020</u>	Original CR/AA Amount <u>2,184,500.00</u>
Change Amount Including this Order <u>\$136,377.39/\$2,320,867.39</u>	
Total Change Order Percentage <u>6.24%</u>	

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR

DATE

Nov 19, 2020

Nov 19, 2020

Attested by: Anthony Becker

Nov 19, 2020

Calvert Collins-Bratton, President
Park and Recreation Board

Date

Anthony Becker, Secretary
Park and Recreation Board

Date



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

20-1633

EFFECTIVE DATE

Nov 23, 2020

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2020 NOV 24 PM 5:04
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME	HCBeck, Ltd.	VENDOR NUMBER	VS0000015084
CONTRACT NAME	Carpenter Park	DEPARTMENT	Park and Recreation

ACTION REQUESTED

Authorize Change Order # 1, an increase in the construction contract with HCBeck, Ltd in the amount of \$45,073.00; thereby increasing the contract from \$15,221,273.00 to \$15,266,346.00.

CONTRACT NUMBER:	PKR-2020-00013642	CONTRACT TERM:	Working Days To Working Days
-------------------------	-------------------	-----------------------	------------------------------

BACKGROUND

Change Order # 1 consists of the following items: Contractor will spread and compact dirt soils at Wheatland Park that are being delivered from Carpenter Park to prepare Wheatland site for future sports fields.

All changes are owner requested.

FUNDING

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
1V00	PKR	VB03	DWTN	4599	PK17VB03	PKR-2020-00013642	45,073.00

Mike Tigo
11/17/2020

PROGRAM NO.: See Program COMMODITY CODE: 91200 FINANCING: 2017 Bond Program (B)

M/WBE INFORMATION

Place an X in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No.	<u>1</u>	Original CR/AA No.	<u>CC 20-1020</u>
Original CR/AA Date	<u>6/24/20</u>	Original CR/AA Amount	<u>15,221,273.04</u>
Total of Previous Change Orders	<u>0</u>		
Change Amount Including this Order	<u>45,073.00</u>		
Total Change Order Percentage	<u>.30%</u>		

APPROVAL

Jim 11-12-20

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

BY DEPARTMENT DIRECTOR

John Jenkins
John Jenkins (Nov 23, 2020 13:17 CST)

DATE

Nov 23, 2020

Calvert Collins-Bratton
Calvert Collins-Bratton (Nov 23, 2020 13:49 CST)

Nov 23, 2020

Calvert Collins-Bratton, President
Park and Recreation Board

Date

Attested by:
Anthony Becker
Anthony Becker (Nov 24, 2020 14:16 CST)

Nov 24, 2020

Anthony Becker, Secretary
Park and Recreation Board

Date



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

20-1634

EFFECTIVE DATE

Nov 17, 2020

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2020 NOV 24 PM 4:44
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME	JC Commercial, Inc.	VENDOR NUMBER	VS0000012563
CONTRACT NAME	WILLIE B. JOHNSON RECREATION CENTER - ADDITION OF A SENIOR CENTER, TECH. CENTER, GYMNASIUM AND PARKING LOT EXPANSION	DEPARTMENT	Park and Recreation

ACTION REQUESTED
 Authorize an increase in the construction contract with JC Commercial, Inc., in the amount of \$24,174.15; thereby increasing the contract from \$7,266,105.54 to \$7,290,279.69.

CONTRACT NUMBER:	PKR-2020-00012145	CONTRACT TERM:	390 Calendar Days To 390 Calendar Days
-------------------------	-------------------	-----------------------	--

BACKGROUND
 Change Order #3 is for Project modifications including Ramp demolition, Concrete placement, Utility changes and landscaping

FUNDING	FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
	1V00	PKR	VB25	RECC	4599	PK17VB25	PKR-2020-00012145	\$24,174.15

PROGRAM NO.: See Program COMMODITY CODE: 91200 FINANCING: 2017 Bond Program (B)

M/WBE INFORMATION

Place an X in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No. 3 Original CR/AA No. 20-0133

Original CR/AA Date 1/8/2020 Original CR/AA Amount \$7,199,777.00

Total of Previous Change Orders \$60,328.54 / \$7,199,777.00

Change Amount Including this Order \$90,502.69 / \$7,199,777.00

Total Change Order Percentage 1.26%

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code

BY DEPARTMENT DIRECTOR [Signature]

DATE Nov 17, 2020

Calvert Collins-Bratton
 Calvert Collins-Bratton (Nov 17, 2020 21:54 CST)
 Calvert Collins-Bratton, President
 Park and Recreation Board

Nov 17, 2020
 Date

Attested by: Anthony Becker
 Anthony Becker (Nov 18, 2020 01:25 CST)
 Anthony Becker, Secretary
 Park and Recreation Board

Nov 18, 2020
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-1635

EFFECTIVE DATE

11/23/2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2020 NOV 25 AM 10:05
CITY SECRETARY
DALLAS, TEXAS

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: United Training Career LLC Commercial LLC Vendor No. VS101032

Subject: Consent to Assignment and Assumption of Contract

Lead Dept: AVI

Action Requested: Authorize Administrative Action for the consent to assignment from Horizon Southwest Management, LP Centers to United Training Career LLC and a one-year extension of the contract term.

Contract Number: AVI-2020-00012015 Contract Term: 11/13/2019 to 11/12/2021

Background: Previous vendor was acquired by a new vendor and the new vendor will assume all obligations under the existing contract. New invoices will be submitted under new company name. Current contract number AVI-2020-00012015. (see attached)

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
130	AVI	7710	AV11	3361		CX AVI-2020-00012015	\$0.00	
Financing: FY2020 Operating Fund							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	205164	11/19/2019	\$40,000.00	\$0.00	\$40,000.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Date 11/23/2020

Approved as to Form by City Attorney Date 11/25/2020
Michael Doss (Nov 25, 2020 09:41 CST)

11/23/2020
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE CHANGE ORDER

(See Administrative Directive 4-5)

ADMINISTRATIVE ACTION NUMBER

20-1636

EFFECTIVE DATE

11/18/2020

INSTRUCTIONS

1. Complete and submit this form for approval of changes of \$50,000 or less to competitively bid contracts.
2. The cumulative total of all change orders must not exceed +/- 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5, Sections 8 and 9 for additional information and routing.
5. Authorized by Dallas City Code, Section 2.
6. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

2020 NOV 30 AM 9:10
 CITY SECRETARY
 DALLAS, TEXAS
 RECEIVED

VENDOR NAME	SYB Construction Co., Inc.	VENDOR NUMBER	507202
CONTRACT NAME	Water & Wastewater Main Replacement at 28 Locations	DEPARTMENT	Dallas Water Utilities

ACTION REQUESTED

Authorize increase to the construction contract with SYB Construction Co., Inc. (Change Order No. 1) for emergency stormwater drainage repair at 6900 Royal Lane in an amount not to exceed \$49,130.00. No time extension is granted with this change order.

CONTRACT NUMBER:	DWU-2017-00001821	CONTRACT TERM:	6/14/2017 To 4/14/2021
-------------------------	-------------------	-----------------------	------------------------

BACKGROUND

On June 14, 2017, City Council authorized a construction contract with SYB Construction Co., Inc. for the installation of water and wastewater mains at 28 locations by Resolution No. 17-0950. This action will authorize Change Order No. 1 to the construction contract with SYB Construction Co., Inc. for additional work for the emergency stormwater drainage repair of approximately 190 LF of existing storm drainage pipe and installation of a 10 ft inlet at 6900 Royal Lane. No time extension is granted with this change order.

FUND	DEPT.	UNIT	ACTV.	OBJ.	PROGRAM	ENCUMBRANCE NO.	AMOUNT
0061	SDM	1875	SD01	3072		DWU-2017-00001821	\$49,130.00

PROGRAM NO.: _____ COMMODITY CODE: _____ FINANCING: **Current Storm Drainage Management Fund**

M/WBE INFORMATION

Place an 'X' in the appropriate boxes:

African-American Hispanic

Caucasian: Female Male

Other Minority (Asian-Pacific, Asian-American Native American)

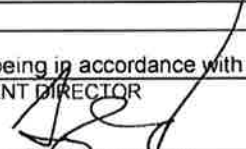
M/WBE Certification Number: _____

CHANGE ORDER DATA

Change Order No.	1	Original CR/AA No.	17-0950
Original CR/AA Date	6/14/2017	Original CR/AA Amount	\$12,693,832.00
Total of Previous Change Orders			\$0.00
Change Amount Including this Order			\$49,130.00
Total Change Order Percentage			0.38%

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code

BY DEPARTMENT DIRECTOR:  DATE: 11/18/20

UJ



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6138

EFFECTIVE DATE

Oct 28, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 2 AM 11:02
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Image Trend, Inc.	Vendor No.	VS00000078827
Subject:	Supplemental Agreement #2		
Lead Dept:	Dallas Fire-Rescue		

Action Requested:	Authorize supplemental agreement No. 2 to the original contract with Image Trend ePCR System to include Rescue Testing Site.						
	Contract Number:	DFD-2018-00005418	Contract Term:	04/16/2018	to	04/15/2021	

Background: On March 28, 2018, City Council Awarded a 3-year term service contract with Image Trend, Inc. for licensing hosting implantation, maintenance, support of an electronic patient care reporting (ePCR), and data collection system by Resolution No. 18-0451. In response to City's EMS request, ImageTrend will provide a testing site to be used in testing upgrade products before being added as part of the System currently in use. The pre-implementation testing will ensure that the current system is not interrupted which could impact the ePCR system use during the normal daily transport. This supplemental agreement will renew annually provided the ePCR contract is in effect or as amended. There will be no cost.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							-	\$0
							-	
							-	
	Financing:						TOTAL:	\$0

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:	2					\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Dominique Aris (Oct 27, 2020 14:37 CDT)
 By Department Director

Oct 27, 2020
 Date

Don Knight (Oct 28, 2020 14:23 CDT)
 Approved as to Form by City Attorney

Oct 28, 2020
 Date

Jon Fortune (Oct 28, 2020 10:41 CDT)
 By City Manager

Oct 28, 2020
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6139

EFFECTIVE DATE

October 28, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 3 AM 8:17
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Herc Rentals Inc. Vendor No. 146874

Subject: Emergency Equipment Rental for October 2019 Tornado

Lead Dept: Sanitation Services

Action Requested: Authorization to amend Administrative Action 20-5704, approved on May 27, 2020, to add vendor invoice 31068263-001 in the amount of \$5,810.00 to pay for additional services rendered for emergency equipment rentals used for storm debris removal and disposal related to the October 20, 2019 tornado event.

Contract Number: SAN-2020-00013724 Contract Term: 10/21/2019 to 3/8/2020

Background: Following the October 20, 2019 tornado that struck north Dallas, these emergency rentals of heavy equipment were necessary to assist with the storm debris removal and disposal process. This vendor currently has a master agreement through Equipment and Fleet Management, however these particular models were not included on that agreement, necessitating this administrative action.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0440	SAN	3521		3599		CX SAN-2020-00013724-1	5,810.00
						-	
						-	
Financing: Sanitation Operation Fund						TOTAL:	5,810.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
 By Department Director
 Date: 10/28/2020

[Signature]
 Approved as to Form by City Attorney
 Date: 11/02/2020

[Signature]
 By City Manager
 Date: 10/28/2020



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6154

EFFECTIVE DATE

Oct 21, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 2 PM 3:50
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Dallas Chinese News Vendor No. 501253

Subject: Direct Advertisement Contract for COVID

Lead Dept: Communications, Outreach, and Marketing

Action Requested: Authorize a service contract with Dallas Chinese News for the purpose of distributing COVID-19 information to residents of the City of Dallas.

Contract Number: PAO-2020-00014550 Contract Term: September 14, 2020 to December 31, 2020

Background: The City of Dallas is entering a service contract for COVID-19 advertisement with Dallas Chinese News, a local multicultural publication. We are requesting this action because these niche multicultural publications can target a specific audience that has been disproportionately impacted by the economic and health effects of COVID-19. We are specifically targeting people who live within certain zip codes and city council districts. This service contract will also allow us to effectively communicate to targeted audiences, bring new awareness to all City of Dallas COVID-19 programs and then track their engagement and impressions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
F620	MGT	961C		3320		MASC-MGT-961C-00000000517	\$2,080	
						-		
						-		
Financing:							TOTAL:	\$ 2,080

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 2,080	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Catherine Cuellar

By Department Director

Oct 8, 2020

Date

Michael Doss

Michael Doss (Oct 21, 2020 15:07 CDT)

Approved as to Form by City Attorney

Oct 21, 2020

Date

Kimberly Bizor Tolbert

By City Manager

Oct 21, 2020

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6155

EFFECTIVE DATE

Sep 21, 2020 MO

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 2 2 PM 3:50
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Family Gateway Vendor No. VC0000244694
 Subject: Supplemental Agreement No. 1 to the Emergency Solutions Grant Contract
 Lead Dept: Office of Homeless Solutions

Action Requested: Authorize Supplemental Agreement No. 1 to the service agreement Family Gateway for emergency shelter services to correct the contract amount and the term, to align with the Request for Proposals and Council Resolution No. 20-0837.

Contract Number: OHS-2020-000-14236 Contract Term: 10/01/2020 to 03/31/2021

Background: Family Gateway submitted a proposal for ESG Emergency Shelter funding under Request for Proposal (RFP) (BR20-00A012539). By Council Resolution No. 20-0837 approved on May 27, 2020, Family Gateway was awarded a service agreement in the total amount of \$258,079.85. The executed contract allows for an initial first six-month period from May 27, 2020 to September 30, 2020 provides funding in the amount of \$182,548.48, and the second six-month period from October 1, 2020 to March 31, 2021 provides funding in the amount of \$75,531.37. An addendum to the RFP changed the initial contract term to 1 year, and the resolution authorized full funding for the initial 1-year term. This supplemental agreement will allow for the changes to be made to the term and the contract amount.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
Financing:							TOTAL:	\$0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	20-0837	May 27, 2020	\$258,079.85	\$0		0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Kevin Oden
Kevin Oden (Sep 21, 2020 12:02 CDT)

Sep 21, 2020

MRS
Marichelle Samples (Sep 24, 2020 10:05 CDT)

Sep 24, 2020

By Department Director

Date

Approved as to Form by City Attorney

Date

[Signature]

Sep 21, 2020

MS

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6156

EFFECTIVE DATE

Nov 2, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV - 3 AM 10:36
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: SAFARILAND TRAINING ACADEMY Vendor No. VS0000045615

Subject: USE OF FORCE INSTRUCTOR CERTIFICATION COURSE

Lead Dept: DALLAS POLICE DEPARTMENT

Action Requested: Authorize \$4,000 to be paid to Safariland Training Academy for conducting Use of Force certification course.

Contract Number:	DPD-2020-00014457	Contract Term:	9/15/2020	to	9/15/2021
------------------	-------------------	----------------	-----------	----	-----------

Background: This action will pay for the services of Safariland Training Academy to train and recertify DPD Academy staff. This one-day course will familiarize students with pertinent use of force case law and demonstrate how it relates to policy training and actual "street" applications. Participants will also be shown how to assist in use of force policy and/or review force-related report writing.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DPD	2116		3361		- DPD-2020-00014457	4,000	
						-		
						-		
Financing:							TOTAL:	4,000

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Renee Hall (Nov 2, 2020 18:02 CST)

By Department Director

Nov 2, 2020

Date

Don Knight (Nov 3, 2020 08:31 CST)

Approved as to Form by City Attorney

Nov 3, 2020

Date

Jon Fortune (Nov 2, 2020 18:07 CST)

By City Manager

Nov 2, 2020

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6158

EFFECTIVE DATE

Aug 20, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2020 NOV 4 AM 8:15
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Pro-Shopkeeper Computer Software Co. Inc Vendor No. VS0000037502

Subject: Golf Course Pro Shop POS Software & Accessories

Lead Dept: Park and Recreation

Action Requested: Authorize an encumbrance of \$10,375.00 with Pro-Shopkeeper Computer Software Co. Inc
The vendor will provide the golf course pro shop POS software package and accessories.
Contact: Melissa De La Cruz (214) 670-8533

Contract Number: PKR-2020-00014182 Contract Term: 08/01/2020 to 02/01/2021

Background: Pro-Shopkeeper Computer Software Company Inc. will provide the golf course pro shop POS software and accessories under the same terms and conditions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A		MASC PKR-2020-00014182	\$10,375.00	
Financing:							TOTAL:	\$10,375.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Santana
By Department Director
Date: Aug 20, 2020

Milton Henderson
Approved as to Form by City Attorney
Date: Sep 17, 2020

[Signature]
By City Manager
Date: Aug 20, 2020

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	20-6159
		EFFECTIVE DATE
		Oct 22, 2020

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 4 AM 9:19
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Terracon Consultants, Inc. Vendor No. 341409

Subject: Geotechnical Services

Lead Dept: Office of Bond & Construction Management

Action Requested: Authorize an engineering services contract with Terracon Consultants, Inc. for geotechnical testing services at replacement Fire Station 41, located at 5920 Royal Lane, in an amount not to exceed \$6,720.


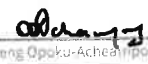

Contract Number:	BON-2020-00014636	Contract Term:	11/3/2020	to	11/3/2021
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Background: On October 19, 2019, a tornado destroyed Fire Station 41 and was subsequently demolished with plans for a new facility to be built. In preparation for design, geotechnical survey and testing must be completed. Terracon Consultants, Inc. (Terracon) will observe, conduct subsurface investigations, conduct test soil borings, and provide engineering report for the upcoming replacement of Fire Station No. 41.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0792	BSD	VG45	FIRF	4113	EB17VG45	- BON-2020-00014636	\$6,720
							-	
							-	
Financing: 2020 Certificates of Obligation							TOTAL:	\$6,720.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Oct 22, 2020 By Department Director	 Nov 4, 2020 Approved as to Form by City Attorney
 Oct 22, 2020 By City Manager	Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6160

EFFECTIVE DATE

Oct 7, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV -3 PM 1:29
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Casteel and Associates, INC. Vendor No. VS0000070144

Subject: Fabrication and installation for the Solano Vaughan Brothers sculpture sign

Lead Dept: Office of Arts and Culture

Action Requested: Authorization is requested to procure the services of Casteel and Associates, INC. to fabricate and install signs specific to the Public Art Collection using best practices in fabrication, installation and engineering. The sign will designate the Solano's Vaughan sculpture at Kiest Park.


Contract Number:	OCA-2020-00014784	Contract Term:	10/15/2020	to	12/31/2020
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Background: A donor and art collection sign is needed for the Solano artwork in Kiest Park. Casteel is listed on the Buy Board for the City of Dallas.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0388	OCA	3686	PUBA4	3070		CR-OCA-2020-00014784	\$4,501
						-	
						-	
Financing: Office of Cultural Affairs Gifts and Donation Fund						TOTAL:	\$4,501


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 By Department Director Oct 7, 2020
 Date


 Approved as to Form by City Attorney Nov 3, 2020
 Date


 By City Manager Oct 7, 2020
 Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	20-6161
		EFFECTIVE DATE
		Nov 4, 2020

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 4 PM 1:55
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Vendor Name: Terracon Consultants, Inc.	Vendor No. 341409
---	-------------------

Subject: Geotechnical Services

Lead Dept: Office of Bond & Construction Management

Action Requested: Authorize an engineering services contract with Terracon Consultants, Inc. for geotechnical testing services at replacement Fire Station 19, located at 5600 E. Grand Ave., in an amount not to exceed \$7,830.


Contract Number: BON-2020-00014677	Contract Term: 10/15/2020 to 10/15/2021
------------------------------------	---

Background: On June 16, 2019, a windstorm destroyed Fire Station 19 and was subsequently demolished with plans for a new facility to be built. In preparation for design, geotechnical survey and testing must be completed. Terracon Consultants, Inc. (Terracon) will observe, conduct subsurface investigations, conduct test soil borings, and provide engineering report for the upcoming replacement of Fire Station No. 19.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0792	BSD	VG44	FIRF	4113	EB17VG44	- BON-2020-00014677	\$7,830.00
						-	
						-	
Financing: 2020 Certificates of Obligation						TOTAL:	\$7,830.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Adriana Castaneda (Oct 19, 2020 16:09 CDT)

 By Department Director

Oct 19, 2020


 Date


 Obeng Opoku-Acheampong (Nov 4, 2020 13:02 CST)

 Approved as to Form by City Attorney

Nov 4, 2020


 Date



 By City Manager

Nov 4, 2020

 Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION <h2>20-6162</h2>
		EFFECTIVE DATE
		11/02/2020

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Vendor Name:	Parking Systems of America Inc	Vendor No.:	VS0000023416
Subject:	Supplemental Agreement #1 to reduce staff		
Lead Dept:	AVI		

Action Requested:	Authorize Administrative Action Supplemental Agreement #1 to delete Exhibit A, Group D, Section A Subsection from the Scope of Work in its entirety. No additional funds requested.					
Contract Number:	AVI-2018-00007728	Contract Term:	10/24/2018	to	10/23/2023	

Background: Aviation is revising the scope of work to reduce the number of staff positions from 5 to 3 due to COVID. The three (3) positions shall consist of two (2) starters and one (1) starter supervisor for all starter operations at the Airport. City shall, subject to appropriation and the remaining term of the Contract, pay for such starter services in accordance with the payment provisions of the Contract; provided however, the monthly cost of such starter services shall not exceed the monthly total of \$14,590.39.


FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
130	AVI					MASC AVI-2018-00007728	\$0.00
Financing: FY2021 Operating Fund						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
	1	CR 181512	10/24/2018	\$3,344,616.00	\$0.00	\$3,344,616.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.



 By Department Director Date 10/29/2020



 Approved as to Form by City Attorney Date 11/02/2020

 By City Manager Date 11/02/2020



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6163

EFFECTIVE DATE

Aug 31, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY
 DALLAS, TEXAS
 2020 NOV 5 AM 8:15

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: National Audubon Society, Inc. Vendor No. 518457
 Subject: COVID-19 Relief Request
 Lead Dept: Park and Recreation

Action Requested: Authorize the payment of \$2,280 for COVID-19 relief expenses to National Audubon Society who operates Trinity River Audubon Center located at 6500 South Great Trinity Forest Way, Dallas, Texas 75218. These expenses are for public safety measures undertaken in response to COVID-19.
 Contact: Melissa De La Cruz (214) 670-8533

Contract Number:	PKR-2018-00006758	Contract Term:	10/1/2020	to	9/31/2021
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Background: On March 9, 2005, City Council Resolution Number 05-0950, entered into a management services agreement with Audubon to allow National Audubon Society, Inc., to operate the Trinity River Audubon Center and for National Audubon Society, Inc. which promotes conservation education, including an understanding of the ecology and environmental issues of Texas and the Dallas area. On June 21, 2018 an Administrative Action, #18-6208 was approved to clarify and amend Section 5 and Section 9 of the agreement. Contract term is from January 31, 2006 to January 31, 2026.

On April 22, 2020, City Council authorized the acceptance of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Coronavirus Relief Funds (CRF) to aid the COVID-19 response throughout the City. On June 17, 2020, City Council was briefed on the CRF budget which included funds to support partner organizations to enable compliance with COVID-19 public health precautions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
F620	PKR	982F		3070		PKR-2020-00014479	\$2,280.00
Financing:						TOTAL:	\$2,280.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Justice
 By Department Director

Aug 31, 2020
 Date

Christine Lannors
 Approved as to Form by City Attorney

Oct 16, 2020
 Date

Joey Zapata
 By City Manager

Aug 31, 2020
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6164

EFFECTIVE DATE

5-22-20

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
NOV 5 AM 8:15

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Ana G Mendez University Vendor No. NA

Subject: Social Work Program Affiliation Agreement

Lead Dept: MGT/Office of Welcoming Communities & Immigrant Affairs

Action Requested: Because of our relationship with AGMU, and their interest in the Immigrant community in Dallas, they have asked us to host their Social Work students for learning experiences with our office to fulfill their internship requirement.


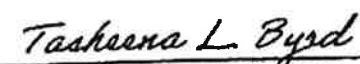
Contract Number: Contract Term: June 2020 to June 2021


Background: The AGMU originated in Puerto Rico and now has several campuses in the U.S., including Dallas. The AGMU curriculum is unique in that it is a dual language program with studies in both the English and Spanish languages. Recently AGMU developed a Social Work curriculum for a Bachelor Degree (BSW) and a Master Degree (MSW), both of which have been accredited by the Council of Social Work Education (CSWE). Social Work students, at both levels, are required to complete internships in the field.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	MGT	3308					NA
Financing:						TOTAL:	0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 11/04/2020  11/03/2020
 By Department Director Date Approved as to Form by City Attorney Date

 5/26/2020
 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6165

EFFECTIVE DATE

Sep 23, 2020

CITY SECRETARY
DALLAS TEXAS
2020 NOV 17 PM 3:12

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Stericycle Environmental Solutions, Inc. dba PSC Recovery Systems Vendor No. VS90420

Subject: Removal of Grease Trap Waste

Lead Dept: AVI

Action Requested: Authorize the ratification of payment of Invoice RCI694 For the removal of Grease from Septic takes at Dallas Love Field.

Contract Number: AVI-2020-00014700 Contract Term: to

Background: The City of Dallas is mandated by City, State, and Federal laws to empty, clean, and environmentally remove grease traps and septic tanks. The dollar threshold exceeded \$3,000 because we had no way of knowing the amounts of waste in the tank until the grease tank(s) was emptied. Previously the cost was under the \$3000 Procurement threshold, and payments were made with using the Pcard process. The current Master agreement has expired and currently in the solicitation process.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0130	AVI	7741		3110		AVI-2020-00014700	\$3,949.00
Financing: AVI Operation Fund						TOTAL:	\$3,949.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
	N/A	N/A	N/A	N/A	N/A	N/A	N/A

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Sep 21, 2020
By Department Director Date

Oct 14, 2020
Approved as to Form by City Attorney Date

Sep 23, 2020
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6166

EFFECTIVE DATE

Nov 3, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 5 PM 3:28
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: LONE STAR FENCE & SUPPLY Vendor No. VS0000067362

Subject: INSTALL AND REMOVE 18 WINDSCREENS

Lead Dept: DALLAS POLICE DEPARTMENT

Action Requested: Authorize Lonestar Fence & Supply to install and remove 18 windscreens covering the north and south sides of the employee's sky bridge.
 Contract Number: DPD-2020-00014301 Contract Term: 10/15/2020 to 10/15/2021

Background: The windscreens covering the north and south sides of the employee's skybridge located at the Jack Evans Headquarters building are damaged. Installing new windscreens will increase air flow, keep insects out, and prevent further damage to windows.
Insects

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DPD	2141		3099		CX- DPD-2020-00014073	3,898	
						-		
						-		
Financing:							TOTAL:	3,898

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Renee Hall (Nov 3, 2020 16:12 CST)
 By Department Director

Date
 Don Knight (Nov 3, 2020 6:31 CST)

Date
 Approved as to Form by City Attorney
 Nov 3, 2020

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ORIGINA N o v 3 , 2 0 2 0 0 18
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ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6167

EFFECTIVE DATE

November 04, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached)
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2020 NOV -5 PM 4:32
 CITY SECRETARY
 DALLAS, TEXAS

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Computronix (U.S.A.), Inc. Vendor No. 202997

Subject: Permit One Stop Solution Engine (POSSE) Land Management System

Lead Dept: Information & Technology Services

Action Requested: Authorize Supplemental Agreement No. 22 to the City's Permit One Stop Solution Engine (POSSE) land management system contract to authorize a statement of work (SOW) for professional services.

Contract Number: DSV-2016-00000880 Contract Term: 10/1/2020 to 10/1/2022

Background: Council approved a three-year contract with Computronix in 2019 for expansion and continued support of the City's land management system. This supplemental agreement will authorize a statement of work for professional services to transfer data field between databases within the Right-of-Way Management module.

There is no cost consideration needed for this action. A delivery order (DO) will be issued for services procured against the contract master agreement.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						MA BUZ1427	\$0.00
						-	
						-	
Financing: NA						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	21	03-3329	12/8/2003	\$4,826,597.00	\$6,964,539.15	\$11,791,136.15	144.29%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Zielinski
 William Zielinski (Sep 28, 2020 09:07 CDT)
 By Department Director Date

SR

Christina Sevoukas
 Christina Sevoukas (Nov 5, 2020 16:17 CST)
 Approved as to Form by City Attorney Date

Joey Zapata
 Joey Zapata (Nov 4, 2020 16:22 EST)
 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6168

EFFECTIVE DATE

Jul 20, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV -6 AM 8:15
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Urban Libraries Council	Vendor No.	VC0000003959
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Subject: Annual Membership

Lead Dept: Library

Action Requested: Authorize payment of annual membership to Urban Libraries Council- \$10,500.00

Contract Number:	LIB-2020-00014095	Contract Term:	9/1/2020	to	8/31/2021
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Background: Previously funded by the Friends of the Dallas Public Library, Library wishes to maintain membership with The Urban Libraries Council as a professional membership organization for urban libraries in the United States. Membership provides access to professional development resources, cutting edge research, and a community of libraries of similar size, interests, and concerns.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	LIB	5310		3340		- LIB-2020-00014095	\$10,500.00
						-	
Financing:						TOTAL:	\$10,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jo Giudice
 Jo Giudice (Jul 16, 2020 12:21 CDT)

By Department Director

Ashley Stockton
 Ashley Stockton (Jul 20, 2020 12:16 PST)

Approved as to Form by City Attorney

Date

Joey Zapata
 Joey Zapata (Jul 20, 2020 16:22 CDT)

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6169

EFFECTIVE DATE

Oct 20, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 NOV 6 AM 10:50
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Dallas County Audubon Society (Cedar Ridge Preserve) **Vendor No.:** 509534

Subject: COVID-19 Relief Request

Lead Dept: Park and Recreation

Action Requested: Authorize the payment of \$1,600.00 for COVID-19 relief expenses to Dallas County Audubon Society, which oversees Cedar Ridge Preserve. These expenses are for the acquisition and distribution of medical and protective supplies, including sanitizing products and personal protective equipment for the safety of workers in connection with the COVID-19 public health emergency.
Contact: Melissa De La Cruz (214) 670-8533

Contract Number:	PKR-2020-00014736	Contract Term:	10/1/2020	to	9/31/2021
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Background: On February 12, 2018 per City Council Resolution No. 18-0212 entered into an agreement with The Dallas County Audubon Society Inc., a Texas non-profit corporation to conduct conservation, educational, research and recreational programs, activities and events at Cedar Ridge Preserve. Contract term is from February 12, 2008 to February 12, 2023.

On April 22, 2020, City Council authorized the acceptance of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Coronavirus Relief Funds (CRF) to aid the COVID-19 response throughout the City. On June 17, 2020, City Council was briefed on the CRF budget which included funds to support partner organizations to enable compliance with COVID-19 public health precautions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
F620	PKR	982F		3070		PKR-2020-00014736	\$1,600.00	
Financing:							TOTAL:	\$1,600.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Justice
 By Department Director

Oct 20, 2020
 Date

Christine Lannan
 Approved as to Form by City Attorney
 Nov 4, 2020
 Date

Joty Zapata
 By City Manager

Oct 20, 2020
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6170

EFFECTIVE DATE

November 10, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached)
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 NOV 11 AM 8:15
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Infax, Inc. Vendor No. VC000001894

Subject: Electronic Docket Display System Maintenance & Support

Lead Dept: Information & Technology Services

Action Requested: Authorize Supplemental Agreement No. 2 for continued maintenance and support of the docket display system used by Court and Detention Services.

Contract Number: CTS-2017-00001838 Contract Term: 12/1/2020 to 11/30/2023

Background: In 2014, Court and Detention Services implemented a digital solution to display court dockets, public notices, and announcements in an effort to increase availability of court information. Up to 600 cases per day may be displayed, assisting defendants in locating and attending court hearings. This action will provide ongoing maintenance and support of the system.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0401	CTS	1063	NA	3438	NA	MASC CTS-2017-00001838	\$8,160.00
						-	
						-	
Financing: Technology Fund - Subject to Annual Appropriations						TOTAL:	\$8,160.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	2	17-6022	5/12/2017	\$22,856.00	\$5,440.00	\$36,456.00	59.50%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


William Zielinski
 William Zielinski (Nov 5, 2020 16:45 CST)
 By Department Director

SR

Joey Zapata
 Joey Zapata (Nov 10, 2020 14:31 EST)
 By City Manager

Willow Sanchez
 Approved as to Form by City Attorney
 W S
 Date

Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		20-6171
		EFFECTIVE DATE
		11/11/2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 NOV 11 AM 10:53
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Everbridge, Inc. Vendor No. VS0000062706

Subject: Automated Emergency Notification System & Maintenance

Lead Dept: AVI

Action Requested: Authorize Administrative Action for a contract that allows the vendor hosted Emergency Notification System. Contract terms are utilized through **GSA contract#GS-35F-0692P**. See attached

Contract Number: AVI-2020-00012504 Contract Term: 12/29/2020 to 12/28/2024

Background: Vendor hosted notification system that allows automated messages to be sent to dispatch necessary City personnel and special teams in response to emergency situations. These services are also utilized to alert the public of emergency events with Everbridge through **GSA contract #GS-35F-0692P**. Service not to exceed \$38,928.00

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
130	AVI	7718	AV31	3070		CX AVI-2020-00012504	\$38,928.00
Financing: FY2021 Operating Fund						TOTAL:	\$38,928.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.




 By Department Director Date 11/11/2020



 Approved as to Form by City Attorney Date 11/11/2020

_____ 11/11/2020
 By City Manager Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	20-6172
		EFFECTIVE DATE
		AUG 25 2020

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

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Vendor Name:	Elmwood Neighborhood Association	Vendor No.	
Subject:	Beautification Agreement		
Lead Dept:	Park and Recreation		




Action Requested:	Authorize the Dallas Park and Recreation Department to enter a 1 year park beautification agreement with the Elmwood Neighborhood Association to organize litter/debris clean-up and beautification projects at Elmwood Parkway through August 1, 2020 – July 31, 2021. Contact: Sam Franklin (214) 670-1923						
Contract Number:	PKR-2020-00013086	Contract Term:	8/1/2020	to	7/31/2021		

Background: Elmwood Neighborhood Association is a non-profit organization. The Dallas Park and Recreation Department will enter into a 1-year Park Beautification Agreement with the Elmwood Neighborhood Association for the purpose of organizing litter/debris clean-up and beautification projects on Elmwood Parkway

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	NA PKR-2020-00013086	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	Aug 25, 2020 Date	 Approved as to Form by City Attorney	Nov 11, 2020 Date
	 By City Manager	Aug 25, 2020 Date	



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6173

EFFECTIVE DATE

AUG 05 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Friends of Everglade Park Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with The Friends of Everglade Park to pick up litter and debris, plant in designated areas, and fund services and amenities at Everglade Park, all in coordination with the Park and Recreation Department.
Contact: Jeremy McMahon (214) 671-0264

Contract Number: PKR-2020-00013787 Contract Term: 9/19/2020 to 9/18/2021

Background: The Dallas Parks Foundation and the Friends of Everglade Park are committed groups that fund and perform volunteer services dedicated to the community in which they work, live, and serve.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	NA NA	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Gestura
By Department Director

Aug 5, 2020
Date

Consuelo R Tankersley
Approved as to Form by City Attorney

Nov 11, 2020
Date

[Signature]
By City Manager

Aug 5, 2020
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6174

EFFECTIVE DATE

AUG 27 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Friends of Opportunity Park Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with The Friends of Opportunity Park to fund amenities and service enhancements through various fundraisers to be held at the park and to perform services by picking up litter and debris and maintaining the ornamental beds at Opportunity Park, all in coordination with the Park and Recreation Department.
Contact: Jeremy McMahon (214) 671-0264

Contract Number: PKR-2020-00014000 Contract Term: 9/23/2020 to 9/22/2021

Background: The Friends of Opportunity Park is a volunteer organization formed to support, maintain and beautify the park. This organization has formed with hopes to assist with the city on enhancements to the park and to keep it safe and clean.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	PKR-2020-00014000	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Aug 27, 2020

Date

Approved as to Form by City Attorney


Nov 11, 2020

Date

By City Manager

Aug 27, 2020

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	20-6175	EFFECTIVE DATE
	Jul 23, 2020	

See Administrative Directive 4-05 for additional guidelines and routing.
 File the approved form and all necessary documentation with the
 City Secretary's Office to receive an official file stamp.

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No


Vendor Name:	Friends of Samuell Grand Park	Vendor No.	
Subject:	Beautification Agreement		
Lead Dept:	Park and Recreation		
Action Requested:	Authorize a Beautification Agreement with the Friends of Samuell Grand Park for the purpose to improve and maintain the Iris Garden and triangle ornamental bed located at Samuell Grand Park as described in the Deal Points. Contact: Jeremy McMahon 214-671-0264		
	Contract Number:	PKR-2019-00011359	Contract Term: 11/16/2020 to 11/15/2021

Background: The Friends of Samuell Grand Park is a committed friend's group that performs volunteer services dedicated to the community in which they work, live, and serve.

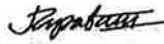
	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	N/A	PKR	N/A	N/A	N/A	N/A	CX PKR-2019-00011359	\$0.00
							-	
							-	
	Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 By Department Director Jul 23, 2020
 Date


 Approved as to Form by City Attorney Nov 11, 2020
 Date


 By City Manager Jul 23, 2020
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6176

EFFECTIVE DATE

Jul 10, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Kiest Valley Estates Homeowners Association Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with Kiest Valley Estates Homeowners Association. The vendor will organize litter/debris clean-up, beautification and youth projects at Five Mile Escarpment through August 1, 2020 – July 31, 2021.
Contact: Sam Franklin (214) 670-1923

Contract Number:	PKR-2020-00013063	Contract Term:	8/1/2020	to	7/31/2021
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Background: Kiest Valley Estates Homeowners Association is a non-profit organization. The Dallas Park and Recreation Department will enter into a 1-year Park Beautification Agreement with the Kiest Valley Estates Homeowners Association for the purpose of organizing litter/debris clean-up, beautification and youth projects at Five Mile Escarpment.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	NA PKR-2020-00013063	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Justice
By Department Director

Jul 10, 2020
Date

Consuelo R Tankersley
Approved as to Form by City Attorney

Nov 11, 2020
Date

Joey Zapata
By City Manager

Jul 10, 2020
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6177

EFFECTIVE DATE

Aug 27, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: University Crossing PID, Inc Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with the University Crossing PID, Inc. to fund amenities and service enhancements and to perform services by picking up litter and debris along University Crossing Trail and Glencoe Park, all in coordination with the Park and Recreation Department.
Contact: Jeremy McMahon (214) 671-0264

Contract Number:	PKR-2020-00014071	Contract Term:	10/22/2020	to	10/21/21
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Background: The University Crossing PID, Inc is a committed organization that performs volunteer services dedicated to the community in which they work, live, and serve.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	NA PKR-2020-00014071	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Johnston
 By Department Director Aug 27, 2020
Date

Consuelo R Tankersley
 Approved as to Form by City Attorney Nov 11, 2020
Date

John Johnston
 By City Manager Aug 27, 2020
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6178

EFFECTIVE DATE

Jun 23, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%.)
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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Wynnewood North Neighborhood Association Vendor No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with Wynnewood North Neighborhood Association. The vendor will organize litter/debris clean-up and beautification projects at Wynnewood Parkway through August 1, 2020 – July 31, 2021.
Contact: Sam Franklin (214) 670-1923

Contract Number:	PKR-2020-00013061	Contract Term:	8/1/2020	to	7/31/2021
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Background: Wynnewood North Neighborhood Association is a non-profit organization. The Dallas Park and Recreation Department will enter into a 1-year Park Beautification Agreement with the Wynnewood North Neighborhood Association for the purpose of organizing litter/debris clean-up and beautification projects on Wynnewood Parkway.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT	
						NA	PKR-2020-00013061	\$0.00	
N/A	PKR	N/A	N/A	N/A	N/A	-	-		
Financing:								TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
 By Department Director
 Date: Jun 23, 2020

[Signature]
 Approved as to Form by City Attorney
 Date: Nov 11, 2020

[Signature]
 By City Manager
 Date: Jun 23, 2020



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6179

EFFECTIVE DATE

AUG 25 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 11 PM 3:51
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **Cindy Purcell** Vendor No. _____

Subject: **Beautification Agreement**

Lead Dept: **Park and Recreation**

Action Requested: **Authorize a Beautification Agreement with Cindy Purcell to continue to maintain Jump Hill in Fair Oaks to pick up litter and debris weekly at no cost to the City.**

Contact: **Sloan Anderson (214) 670-0203**
 Contract Number: **PKR-2020-00014066** Contract Term: **10/25/2020** to **10/24/2021**

Background: **Cindy Purcell is committed to volunteer service specifically in the Fair Oaks area because of her love of Horses and the Jump Hill area where she has been dedicated her services for over 5 years.**

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	NA NA	\$0.00	
Financing:							TOTAL:	\$0.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Johnston
 By Department Director Aug 25, 2020
 Date

Consuelo R Tankersley
 Approved as to Form by City Attorney Nov 11, 2020
 Date

[Signature]
 By City Manager Aug 25, 2020
 Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	20-6180	EFFECTIVE DATE
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	Aug 26, 2020

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Beautification Agreement
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 11 PM 3:58
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **Kessler Plaza Neighborhood Association** Vendor No. _____

Subject: **Beautification Agreement**

Lead Dept.: **Park and Recreation**

Action Requested: Authorize a Beautification Agreement with Kessler Plaza Neighborhood Association. The vendor will organize litter/debris clean-up and beautification projects at Moss Park through August 1, 2020 – July 31, 2021.
 Contact: Sam Franklin (214) 670-1923

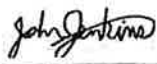
Contract Number: **PKR-2020-00013066** Contract Term: **8/1/2020** to **7/31/2021**


Background: Kessler Plaza Neighborhood Association is a non-profit organization. The Dallas Park and Recreation Department will enter into a 1-year Park Beautification Agreement with the Kessler Plaza Neighborhood Association for the purpose of organizing litter and debris clean-up projects at Moss Park.

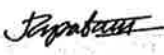
FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
N/A	PKR	N/A	N/A	N/A	N/A	NA PKR-2020-00013066	\$0.00	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 By Department Director Aug 26, 2020
 Date


 Approved as to Form by City Attorney Nov 10, 2020
 Date


 By City Manager Aug 26, 2020
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6181
EFFECTIVE DATE

Nov 11, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 12 AM 9:49
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: American Towers, LLC. Vendor No. VS0000080792

Subject: Structural Equipment Modification and Services

Lead Dept: Information and Technology Services

Action Requested: Authorize service contract to amend the agreement for structural equipment modification for the primary backup tower for radio communications site performed by American Towers.

Contract Number: DSV-2021-00014894 Contract Term: 11/1/2020 to 10/31/2024

Background: On October 23, 2013, the City of Dallas executed a 10-year Lease Agreement with American Towers, LLC., authorized by the City Manager and approved Council Resolution No. 13-1849, for parcel of the land and primary backup site facility at 2833 Remond Drive, Dallas, Texas, known as Evelyn Tower. A site inspection and loading analysis of tower facility is required before new equipment can be installed on tower for safety purposes.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0197	DSV	1812		3099			\$ 0.00
						-	
						-	
Financing: Communication Service Fund						TOTAL:	\$ 0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Zielinski
 William Zielinski (Oct 14, 2020 13:56 CDT)
 By Department Director

Oct 14, 2020
 Date

John N. ...
 Approved as to Form by City Attorney
 11-02-2020
 Date

Joey Zapata
 SR

Joey Zapata
 Joey Zapata (Nov 11, 2020 16:56 EST)
 By City Manager

Nov 11, 2020
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6182

EFFECTIVE DATE

11/03/2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Pacheco Koch Consulting Engineers, Inc. Vendor No. 342980

Subject: Supplemental Agreement No. 1 for Erosion Control Contract No. 2 (19-085E)

Lead Dept: Dallas Water Utilities

Action Requested: Authorize Supplemental Agreement No. 1 to the professional services contract with Pacheco Koch Consulting Engineers, Inc. for additional engineering services for storm drainage improvements at 6900 Royal Lane. Supplemental Agreement No. 1 increases the contract amount by \$9,640.00 to a new total of \$146,145.50 ^{MP}

Contract Number:	DWU-2019-00009212	Contract Term:	04/24/2019	to	4/24/2022
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Background: On April 24, 2019, City Council authorized a professional services contract with Pacheco Koch Consulting Engineering, Inc. for the engineering design of Erosion Control Contract No. 2 by Resolution No. 19-0611. The original contract scope included to provide necessary engineering services required for developing construction plans and specifications for erosion control projects at various locations within the City of Dallas. This action will provide additional design services preliminary investigation and develop a preliminary design report for the alternative analysis for upsizing storm drainage system for the property located at 6900 Royal Lane and alleviate the flooding along Hillcrest Road. There is frequent flooding south of the intersection along Hillcrest Road. The existing storm drain alignment bisects the property located at 6900 Royal Lane.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0063	SDM	W233	ERCT	4111	TW17 W233	CX- DWU-2019-00009212	\$9,640.00
Financing: Storm Drainage Management Capital Construction Fund						TOTAL:	\$9,640.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	19-0611	4/24/2019	\$136,505.50	\$0.00	\$146,145.50 ^{MP}	7.06%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

MP
By Department Director

Christina Lammers
11/2/20
Date
Approved as to Form by City Attorney

Nov 11, 2020
Date

[Signature]
City Manager
11/03/2020
Date

RECEIVED

2020 NOV 12 AM 11:48
CITY SECRETARY
DALLAS, TEXAS

Memorandum

RECEIVED

2020 NOV 18 AM 9:49

CITY SECRETARY DALLAS, TEXAS



CITY OF DALLAS

DATE [11/17/2020]

TO City Secretary
SUBJECT Correction to AA 20-6183

This is the first (Y/N) correction to the subject Council Resolution. If no, attach copies of any previous approved correction memos.

The subject Administrative Action was approved on 11/11/2020 authorizing Supplemental Agreement No. 2 for the following actions: 1) Exercise the first of two one-year renewal options; 2) Addition of services and prices, within the scope of work, as quoted by supplier; 3) Correction to language in the contract to include two one-year renewal options, in accordance with the original authorizing document.

Change(s) is/are needed to correct (select all applicable):

Typo Financial/funding information [X] Obvious error from AA context

Administrative Action Reads correctly
Supplemental Agreement has been revised with correct termination date in Section 3, with strikethrough and initial by the City Attorney

Department: Office of Procurement Services

Director (or designee.): Chhunny Chhean (Signature) Nov 17, 2020 (Date)
Chhunny Chhean (Print Name)

Attachment for reference: Council Resolution [number], and if applicable, previous correction memo(s)

OFS: [] Approved [] Denied Is ATT Approval Needed? [] Y [] N

OFS: Signature Date
Print Name

ATT: [X] Approved [] Denied

Assistant City Attorney: Michael Doss (Signature) Nov 17, 2020 (Date)
Michael Doss (Print Name)

NOV 18 2020 (Handwritten signature)



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6183

EFFECTIVE DATE

Oct 31, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications, the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 12 PM 2:11
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: American Legal Publishing Corp. Vendor No. 265371

Subject: Code Publishing

Lead Dept: ATT

Action Requested: Authorize Supplemental Agreement No. 2 for the following actions: 1) Exercise the first of two one-year renewal options; 2) Addition of services and prices, within the scope of work, as quoted by supplier; 3) Correction to language in the contract to include two one-year renewal options, in accordance with the original authorizing document.

Contract Number:	ATT-2017-00004032	Contract Term:	2/27/2021	to	2/26/2022
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Background: On February 28, 2017 AA No. 17-5572 authorized a four-year contract, in the amount of \$61,543.60 and two one-year renewal options, with American Legal Publishing Corp. for the publication, supplementation, and electronic posting of the Revised Code of Civil and Criminal Ordinances of the City of Dallas, Texas also known as the Dallas City Code.

Prior Actions:
AA No. 17-6750, an \$8,000.00 increase to the contract

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						- ATT-2017-00004032	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
	2	17-5572	2/28/2017	\$61,543.60	\$8,000.00	\$69,543.60	0.0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Chhunny Chhean
 Chhunny.Chhean@cityofdallas.com
 Oct 30, 2020
 By Department Director Date

Michael Doss
 Michael.Doss@cityofdallas.com
 Nov 11, 2020
 Approved as to Form by City Attorney Date

Ky
 Oct 30, 2020
 By City Manager Date

Joey Zapata
 Joey.Zapata@cityofdallas.com
 Oct 31, 2020
 By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6184

EFFECTIVE DATE

Oct 20, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through Interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 12 PM 2:29
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Freese and Nichols, Inc. Vendor No. 347200

Subject: Coombs Creek Trail - from Hampton/Davis to Moss Park

Lead Dept: Park and Recreation Department

Action Requested: Authorize a Supplemental Agreement No. 2 with Freese and Nichols, Inc., in the amount of \$26,842.00 thereby increasing the contract amount from \$259,857.00 to \$286,699.00.

Contract Number: PKR-2019-00009332 Contract Term: WANTP to NA MA

Background: Supplemental Agreement No. 2 includes design services for developing construction documents which consist of the Design of a parallel 42" RCP Storm Drain System, Lighting design for the Bahama to Davis section to provide light pole base spacing and conduit and pull box locations for future installation. It also includes new topographic survey of Plymouth Dr, for storm drain section and survey to pick up franchise utilities along electrical design. All changes are owner requested.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V00	PKR	VB36	HIBT	4112	PK17VB36	CX - PKR-2019-00009332	\$26,842.00
						10/14/2020	
Financing: 2017 Bond Fund- Park and Recreation Facilities (B)						TOTAL:	\$26,842.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Suppl Agreement Percentage
	02	19-0602	5/21/2019	\$244,907.00	\$14,950.00	\$ 286,699.00	17.06%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
 By Department Director Date Oct 20, 2020

[Signature]
 Approved as to Form by City Attorney Date Nov 13/2020

[Signature]
 By City Manager Date Oct 20, 2020

9-24-20



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6185

EFFECTIVE DATE

11/05/2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 12 AM 10:57
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: LeMaster Group Ltd Vendor No. 338136
 Subject: Crisis Communications Services
 Lead Dept: Management Services

Action Requested: This action authorizes payment to the LeMaster Group Ltd for crisis communications services for 9/01/20 – 12/31/20.
 Contract Number: OEM-2021-00014840 Contract Term: September 1, 2020 to December 31, 2020

Background: The LeMaster Group will provide crisis communications, quick response and perception management consulting services to the Dallas City Manager's office and designated department heads in connection with the critical issues now facing the City. Services will include work such as direction and planning on strategies and tactics; development of news releases or written materials, FAQ documents; coaching for spokespersons; research; social media advice; consulting on matters involving the news media; and any other customary issue management consulting services related to high-profile matters facing the City.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
F620	MGT	932F	EM01	3099		MASC OEM-2021-00014840	\$20,000.00	
						-		
						-		
Financing:							TOTAL:	\$20,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Rocky
 By Department Director Date 11/04/2020

Don Knight
 Approved as to Form by City Attorney Date 11/05/2020

Ventura
 By City Manager Date 11/05/2020



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6186

EFFECTIVE DATE

Oct 16, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 5%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 13 AM 8:15
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: CP&Y, Inc. Vendor No. 080659

Subject: Emerald Lake Dam Safety and Erosion Control Improvements

Lead Dept: Park and Recreation Department

Action Requested: Authorize a Supplemental Agreement No. 1 with CP&Y, Inc., in the amount of \$12,900.00 thereby increasing the contract amount from \$314,289.00 to \$327,189.00.

Contract Number:	PKR-2019-00007400	Contract Term:	NA	to	NA
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Background: Supplemental Agreement No. 1 includes design services for supplemental permitting services in connection to this project for USACE Nationwide permit and pre-construction Notice. It also includes design services of the walkway path plan and profile drawings to assess slope requirements. All changes are owner requested.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
1V00	PKR	VB49	ERCT	4112	PK17VB49	CX - PKR-2019-00007400	\$12,900.00	
Financing: 2017 Bond Fund- Park and Recreation Facilities (B)							TOTAL:	\$12,900.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Suppl' Agreement Percentage
	01	19-0603	3/1/2019	\$314,289.00	\$0.00	\$ 327,189.00	4.10%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Oct 16, 2020 Date

Approved as to Form by City Attorney 11-02-2020 Date

By City Manager Oct 16, 2020 Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	20-6187
		EFFECTIVE DATE
		11/9/2020 T.S.

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications, the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2020 NOV 13 PM 12:37
 CITY SECRETARY
 DALLAS, TEXAS

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: North Texas Public Broadcasting Inc. (KERA) Vendor No. 331228

Subject: Program Marketing

Lead Dept: Housing & Neighborhood Revitalization Department

Action Requested: Authorization to enter into a contract with KERA/North Texas Public Radio for a program marketing.

Contract Number:	HOU-2021-00015017	Contract Term:	November 16, 2020	to	December 6, 2020
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Background: The Program Marketing will outline the Dallas Homebuyer Assistance Program. This program provides down payment assistance to qualified applicants purchasing homes within the City of Dallas.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
HM18	HOU	820C		3320		-	\$3,375.00	
						-		
						-		
Financing:							TOTAL:	\$3,375.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

MS **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

David Neguera Nov 9, 2020

 By Department Director Date

Christen Sutton 11/12/20

 Approved as to Form by City Attorney *CS* Date

Nov 9, 2020

 By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6188

EFFECTIVE DATE

11/06/2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 13 PM 1:33
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Catholic Charities Dallas Vendor No. VC0000007486

Subject: Food Distribution

Lead Dept: AVI

Action Requested: Authorize an Administrative Action to use Love Field and Dallas Executive Airport for quarterly distributions to families in need.

Contract Number:	AVI-2020-00014657	Contract Term:	11/20/2020	to	12/31/2021
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Background: Catholic Charities provides food and supplies to families in need. Due to the COVID 19 pandemic, they have outgrown their current facility and reached out to us to see if we have space at the airport. We are able to accommodate them by letting them use the Love Connection parking lot at Love Field and space at Dallas Executive Airport. There is no cost to the City.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							CX- AVI-2020-00014657	\$0.00
	Financing: Operating Fund 2020							TOTAL:


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director 11/6/2020
 Date

Approved as to Form by City Attorney 11/12/20
 Date

11/06/2020
 By City Manager Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	20-6189	
	EFFECTIVE DATE	
	11/06/2020	
See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.		

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%.)
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.*

RECEIVED
 2020 NOV 13 PM 1:36
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Eduardo Ontiveros, Neftali Salas, Eric Vidal Trevino d/b/a/ E.L.E. Power Washing	Vendor No.	VC21987
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Subject: Power Washing Parking Garages at Dallas Love Field

Lead Dept: AVI

Action Requested: Authorize Administrative Action to enter a service contract with the awarded vendor to power wash the parking garages at Dallas Love Field. Service was bid through purchasing reference **IFS#B3200239**. Amount not to exceed \$48,900.00.

Contract Number:	AVI-2020-00014705	Contract Term:	11/20/2020	to	9/30/2021
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Background: Vendor will be responsible for power washing and disinfecting the parking garages at Dallas Love Field. This includes the entrances, exits, medians, parking spaces, ramps, and stairwells. This will remove oil residues and grimes. Also, the electrostatic disinfectant will kill any bacteria that may exist in those areas. Service was bid through Purchasing **IFS#B3200239**. Amount not to exceed \$48,900.00

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
Funding:	130	AVI	AVI	7751	3210		CX AVI-2020-00014705	\$48,900.00	
	Financing: FY2020 Operating Fund							TOTAL:	\$48,900.00

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
Contract Amendment Information:							

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.



 By Department Director

11/6/2020
Date




 Approved as to Form by City Attorney

11/13/2020
Date

 By City Manager

11/6/2020
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	20-6190	
	EFFECTIVE DATE	
	Nov 9, 2020	
See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.		

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
<input checked="" type="checkbox"/>	d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 NOV 13 PM 4:26
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Vendor Name: Dallas Black Dance Theater	Vendor No. 219206
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Subject: Amendment to COVID-19 Relief for City Owned Facilities - DBDT

Lead Dept: Office of Arts & Culture

Action Requested: Authorize an amendment to increase Contract OCA-2020-00025254 in the amount of \$18,750 for COVID-19 related eligible expenses. 11/9/2020 AMG


Contract Number:	OCA-2020-00025254	Contract Term:	10/30/2020	to	12/30/2020
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Background: On September 23, 2020, City Council authorized a contract for expenditures at City-owned cultural facilities in response to the COVID-19 public health emergency. On October 13, 2020, City Council amended Resolution No. 20-1429 to expand COVID-19 related eligible expenses to also include, but not limited to capital expenditures, training, social distancing equipment, and related expenses.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
F620	OCA	959F		3099		MASC OCA-2020-00025254	18,750.00
						-	
						-	
Financing: Coronavirus Relief Fund						TOTAL:	18,750.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
		CR 20-1429		\$75,000.00	\$0.00	\$93,750.00	25%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.



 By Department Director

Nov 9, 2020


 Date



 Approved as to Form by City Attorney

Nov 10, 2020


 Date



 By City Manager

Nov 9, 2020

 Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	20-6191	20-6191
	EFFECTIVE DATE	EFFECTIVE DATE
	Nov 10, 2020	Nov 10, 2020

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED

NOV 13 PM 4:26

CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Sammons Center for the Arts Vendor No. 265704

Subject: Amendment to COVID-19 Relief for City Owned Facilities - Sammons

Lead Dept: Office of Arts & Culture

Action Requested: Authorize an amendment to increase Contract OCA-2020-00025255 in the amount of \$18,750 for COVID-19 related eligible expenses. 11/10/2020 AMG

Contract Number:	OCA-2020-00025255	Contract Term:	10/30/2020	to	12/30/2020
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Background: On September 23, 2020, City Council authorized a contract for expenditures at City-owned cultural facilities in response to the COVID-19 public health emergency. On October 13, 2020, City Council amended Resolution No. 20-1429 to expand COVID-19 related eligible expenses to also include, but not limited to capital expenditures, training, social distancing equipment, and related expenses.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
F620	OCA	959F		3099		MASC 2020-00025255	18,750.00
						-	
						-	
Financing: Coronavirus Relief Fund						TOTAL:	18,750.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
		CR 20-1429		\$75,000.00	\$0.00	\$93,750	25%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jeanette Scripps
Jeanette Scripps (Nov 10, 2020 09:11 CST)

Nov 10, 2020

Tashana L. Byrd

Nov 10, 2020

By Department Director

Date

Approved as to Form by City Attorney


Date

Joey Zapata
Joey Zapata (Nov 10, 2020 10:56 EST)

Nov 10, 2020

By City Manager

Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		<h2>20-6192</h2>
		EFFECTIVE DATE
		Nov 9, 2020

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 NOV 16 AM 8:15
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Dallas Center for the Performing Arts Foundation Vendor No. VS0000004959

Subject: Amendment to COVID-19 Relief for City Owned Facilities – ATPAC

Lead Dept: Office of Arts & Culture

Action Requested: Authorize an amendment to increase Contract OCA-2020-00025252 in the amount of \$50,000 for COVID-19 related eligible expenses. 11/9/2020 AMG

Contract Number:	MASC OCA-2020-00025252	Contract Term:	10/30/2020	to	12/30/2020
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Background: On September 23, 2020, City Council authorized a contract for expenditures at City-owned cultural facilities in response to the COVID-19 public health emergency. On October 13, 2020, City Council amended Resolution No. 20-1429 to expand COVID-19 related eligible expenses to also include, but not limited to capital expenditures, training, social distancing equipment, and related expenses.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
F620	OCA	959F		3099		MASC OCA-2020-00025252	50,000.00
						-	
						-	
Financing: Coronavirus Relief Fund						TOTAL:	50,000.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
		CR 20-1429		\$225,000.00	\$0.00	\$275,000.00	22.2%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
 By Department Director
 Date: Nov 9, 2020

Tashaeva L. Byrd
 Approved as to Form by City Attorney
 Date: Nov 10, 2020

[Signature]
 By City Manager
 Date: Nov 9, 2020

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	20-6193	
	EFFECTIVE DATE	
	Nov 9, 2020	
See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.		

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
<input checked="" type="checkbox"/>	d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 NOV 16 AM 8:15
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Vendor Name: Dallas County Heritage Society	Vendor No. 126247
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Subject: Amendment to COVID-19 Relief for City Owned Facilities – Heritage Village

Lead Dept: Office of Arts & Culture

Action Requested: Authorize an amendment to increase Contract OCA-2020-00025253 in the amount of \$18,750 for COVID-19 related eligible expenses.

11/9/2020 AMG

Contract Number: OCA-2020-00025253	Contract Term: 10/30/2020 to 12/30/2020
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Background: On September 23, 2020, City Council authorized a contract for expenditures at City-owned cultural facilities in response to the COVID-19 public health emergency. On October 13, 2020, City Council amended Resolution No. 20-1429 to expand COVID-19 related eligible expenses to also include, but not limited to capital expenditures, training, social distancing equipment, and related expenses.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
F620	OCA	959F		3099		MASC OCA-2020-00025253	18,750.00
						-	
						-	
Financing: Coronavirus Relief Fund						TOTAL:	18,750.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
		CR 20-1429		\$75,000.00	\$0.00	\$93,750	25%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
 By Department Director


Nov 9, 2020
 Date

Tashena L. Byrd
 Approved as to Form by City Attorney

Nov 10, 2020
 Date

[Signature]
 By City Manager

Nov 9, 2020
 Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	20-6194
		EFFECTIVE DATE
		August 5, 2020

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 16 AM 8:15
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Dallas Theater Center	Vendor No.	077356
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Subject: COVID-19 Relief Contract

Lead Dept: Office of Arts & Culture

Action Requested: Authorize a contract not to exceed \$50,000 for COVID-19 relief expenses with the Dallas Theater Center, which manages the Kalita Humphreys Theater, located at 3636 Turtle Creek Blvd, Dallas, Texas 75204. These expenses are for the acquisition and distribution of medical and protective supplies, including sanitizing products and personal protective equipment for the safety of staff and patrons in connection with the COVID-19 public health emergency.

8/5/2020 AMG

Contract Number:	MASC OCA-2020-00014287 (CR-00025248)	Contract Term:	-3/1/2020-	to	3/31/2021
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Background: On June 12, 2019 per City Council Resolution No. 19-0889 entered into an additional five (5) year agreement with Dallas Theater Center to operate and manage the Kalita Humphreys Theater. The third term to the lease agreement is from June 12, 2019 to June 1, 2024.

On April 22, 2020, City Council authorized the acceptance of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Coronavirus Relief Funds (CRF) to aid the COVID-19 response throughout the City. On June 17, 2020, City Council was briefed on the CRF budget which included funds to support partner organizations to enable compliance with COVID-19 public health precautions.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
F620	OCA	959F	CULF	3099	-	MASC OCA-2020-00014287	\$50,000.00
Financing:						Coronavirus Relief Fund	TOTAL:
							\$50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 By Department Director

Aug 5, 2020
 Date


 Approved as to Form by City Attorney

Nov 13, 2020
 Date


 By City Manager

Aug 5, 2020
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6195

EFFECTIVE DATE

Jul 9, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 16 AM 10:42
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: GAZELLE.AI Vendor No. VC21565

Subject: Economic Development Database Subscription

Lead Dept: Office of Economic Development

Action Requested: Authorization for a 12-Month subscription with GAZELLE.AI to allow access to the City of Dallas – Office of Economic Development to their Database in order to have access to current data to be used for analysis to more efficiently and effectively identify target corporations with higher potential to invest in/into the City of Dallas, be it for Corporate: relocations, moves, and/or expansions which in turn add/retain jobs and tax base.

Contract Number: ECO-2020-00013644 Contract Term: 01/01/2020 to 12/31/2020

Background: Based on information from Gazelle.ai, they Gazelle.ai combines business development focus and artificial intelligence to help improve and accelerate your deal flow. Gazelle.ai provides analytical frameworks, research resources and engagement tools to support every phase of your business development strategy - from lead generation through to engagement

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	ECO	1162	EC06	3341		- CX-ECO-2020-00013644	\$18,000.00	
Financing:							TOTAL:	\$18,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

5/13/20
Date

Eric A. Johnson
By City Manager

Willow Sanchez
Approved as to Form by City Attorney

11/16/2020
Date

Jul 9, 2020
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6196

EFFECTIVE DATE

7/30/2020

CITY SECRETARY
DALLAS, TEXAS

2020 NOV 16 AM 11:36

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 5%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: QT Petroleum on Demand | Vendor No. VC21919

Subject: Fuel Tank Monitoring Subscription

Lead Dept: AVI

Action Requested: Authorize Administrative Action to enter 5-year service agreement for vendor to monitor and manage fuel usage for billing and security. Subscription from vendor ends and will have obtained to function properly. Subscription not to exceed \$10,380.00

Contract Number: AVI-2020-00014185 | Contract Term: 7/21/2020 to 7/21/2025

Background: Dallas Executive Airport had a new Fuel Farm installed in 2020. The Farm consist of four fuel tanks two for storing Jet A and two for storing 100LL. The tanks will be leased to tenants at the airport needing tanks to store fuel for sale. The contents of the tanks will need to monitor and managed to properly dispense fuel for billing and security purposes. A QTPod fuel Management system was installed and requires a subscription for services. The Contractor has a one-year subscription that will end this year. The airport will have to maintain a subscription for service in order to operate the tanks.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
130	AVI	7731	AV09	3099		CX AVI-2020-00014185	\$10,380.00

Financing: FY2020 Operating Fund | TOTAL: \$10,380.00

Contract Amendment Information	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

7/30/2020
Date

Ashley Stockton


Approved as to Form by City Attorney

08/11/20
Date

[Signature]

By City Manager

7/30/2020
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	20-6197	
	EFFECTIVE DATE	
	Oct 21, 2020	
See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.		

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 NOV 16 PM 2:29
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: The Petco Foundation Vendor No. 512995

Subject: Petco Foundation Grant Extension

Lead Dept: Dallas Animal Services

Action Requested: Extend the due date of the final report for the Petco Foundation lifesaving investment grant (for transportation program and trailer) to December 31, 2020. 12/31/2020 W H





Contract Number:	DAS-2019-00010254	Contract Term:	N/A	to	N/A
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Background: Due to a lack of qualifying bidders for the trailer and COVID-19's impact on DAS' operational needs, DAS will need to extend the due date of the final report for this grant and reallocate the use of the funding. The reallocation will be done through a separate Council Agenda item. Petco has agreed to the extension of the final report due date and the change of the funding allocation.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
P133	DAS	4475		4740		- DAS-2019-00010254	150,000.00 \$0 W
						-	
						-	
Financing: The Petco Foundation						TOTAL:	150,000.00 \$0 W

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	Oct 21, 2020 Date	 Approved as to Form by City Attorney	Oct 21, 2020 Date
 By City Manager	Oct 21, 2020 Date	 Date	



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6198

EFFECTIVE DATE

10/14/2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Archive Supplies, Inc. **Vendor No.:** 261526

Subject: 36-Month Service/Maintenance Agreement for Wide-Format Scanners

Lead Dept: Sustainable Development & Construction (DEV)

Action Requested: Authorize: (1) the purchase of a 36-month on-site service and maintenance agreement for five Contex SD ONE+ 36" Wide Format Scanners in the amount of \$5,520, and (2) procurement of an additional \$3,000 for unforeseen repair costs not covered under the maintenance agreement.

Contract Number:	DEV-2020-00014339	Contract Term:	11/09/2020	to	11/08/2023
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Background: Sustainable Development & Construction had an existing service/maintenance agreement on the above-mentioned equipment that expired on 09/19/2020, by Administrative Action 17-6585. The Department seeks to obtain a new 36-month on-site maintenance agreement to service and provide preventative maintenance on the equipment. This service contract would also include the cost of labor, non-consumable parts, travel and mileage.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0150	DEV	3141		3110		DEV-2020-00014339	\$5,520.00	
0150	DEV	3141		3110		MASC DEV-2020-00014339	\$3,000.00	
Financing:							TOTAL:	\$8,520.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

10/14/20
Date

Approved as to Form by City Attorney


Date

By City Manager

10/14/20
Date

RECEIVED

CITY SECRETARY
DALLAS, TEXAS
2020 NOV 16 PM 2:34

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	20-6199	
	EFFECTIVE DATE	
	Nov 13, 2020	
See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.		

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.	
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)	
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.	
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):	

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 16 PM 4:52
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Vendor Name:	Oil and Cotton, LLC	Vendor No.	VS0000077594
Subject:	Cultural Contracts		
Lead Dept:	Office of Arts & Culture		

Action Requested: Authorization is requested to procure the services of Oil and Cotton, LLC for the following cultural programming: Consultant will provide the following artistic service: teach eight (8) virtual visual art classes from 5 to 7 pm on the following dates in Nov. 2020: 11/16, 11/17, 11/18, 11/19, 11/20, 11/23, 11/24, and 11/30.




Contract Number:	OCA-2020-00014898 (CR-00025385)	Contract Term:	11/16/2020	to	11/30/2020
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Background: The fee for this service will not exceed \$3,500.00. Consultant understands that the City of Dallas will pay for services as follows: one payment of \$3,500.00 within thirty days of execution of contract, approval of administrative action, completion of service and receipt of final invoice.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	OCA	4805		3089		MASC- OCA-2020-00014898	\$3,500.00
							-	
							-	
Financing:							TOTAL:	\$3,500.00

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 _____ By Department Director	Nov 13, 2020 _____ Date	 _____ Approved as to Form by City Attorney	Nov 16, 2020 _____ Date
	 _____ By City Manager	Nov 13, 2020 _____ Date	

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION	
	20-6202	EFFECTIVE DATE	
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.		Oct 27, 2020
			Oct 27, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

 RECEIVED
 NOV 17 AM 8:15
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **Hardie's Fruit and Vegetable Company, LP** Vendor No. **VC22349**

Subject: **COVID-19 Food Assistance**

Lead Dept: **City Manager's Office / Office of Community Care**

Action Requested: **Contract preparation**



Contract Number:	CMO-2021-00014967	Contract Term:	11/1/2020	to	3/1/2021
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Background: In summer 2020, City Council approved emergency food assistance relief from CARES act funding. This vendor will provide fresh food boxes to recovering COVID clients through contactless delivery.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	F620				956F		- CMO-2021-00014967	\$50,000.00
							-	
							-	
Financing:							TOTAL:	\$50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
				\$0.00	\$0.00	\$ 0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Laila Alagunesh By Department Director/Chief/ACM	Oct 27, 2020 Date	 Approved as to Form by City Attorney	Nov. 13, 2020 Date
--	----------------------	--	-----------------------

 By City Manager	Oct 27, 2020 Date
--	----------------------

Signature: Michael Doss

Email: michael.doss@dallascityhall.com



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6203

EFFECTIVE DATE

10/29/20

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WPR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 Minor services and/or repairs not exceeding \$1,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.

Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.

Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Yes No

Vendor Name: CONSOR Engineers, LLC Vendor No. VS100341

Subject: Assignment of Water Storage Tank Maintenance - 2020 Service Contract

Lead Dept: DWU - Purification

Action Requested: Authorize Consent to Assignment and Assumption of Contract Water Storage Tank Maintenance -2020, from U.S. Underwater Services, LLC to Consor Engineers, LLC.

Contract Number: DWU 2020-00013647 (344?) Contract Term: N/A 1u

Background: Consor Engineers, LLC acquired U.S. Underwater Services, LLC. Their contract was approved by Council on June 1, 2020. This action will allow Consor Engineers, LLC to the perform service contract for East Side WTP Water Storage Tank Maintenance.

VS 10-27-2020

FUND	DEPT	UNIT	ACTV	OBI	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0100	DWU	7333		3099		DWU-2020-00013647	\$0

Financing: **TOTAL:** \$0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Suppl Agreement Percentage
						\$ 0 00	%

SUW [Signature] APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Terry Lowery
By Department Director

10/28/20
Date

Michael Doss
Approved as to Form by City Attorney

11/17/2020
Date

Majed Al-Ghafry
By City Manager

10/29/2020
Date

CITY SECRETARY
DALLAS, TEXAS
2020 NOV 17 AM 9:38

RECEIVED

20-6204

RECEIVED

2020 NOV 19 AM 7:09

CITY SECRETARY
DALLAS, TEXAS



CITY OF DALLAS

Memorandum

Date November 18, 2020

To Bilierae Johnson, City Secretary

Subject Rescind Administrative Action #206204

Please rescind the following Administrative Action:

20-6204 Vendor – U. S. P. S

The correct Contract Number is DWU-2021-00015067.

Thank You

Terry Lowery

Terry Lowery, Director
Dallas Water Utilities

Signature: Terry Lowery
Terry Lowery (Nov 18, 2020 15:35 CST)

Email: terry.lowery@dallascityhall.com

NOV 19 2020
[Handwritten signature]

Signature: *Michael Doss*
 Email: michael.doss@dallascityhall.com



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
 File the approved form and all necessary documentation with the
 City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6204
 EFFECTIVE DATE

11/17/20

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Postmaster, U.S.P.S Vendor No. VC0000000330
 Subject: Postal Box Fee - 139076
 Lead Dept: Dallas Water Utilities

Action Requested: Approve the annual renewal fee for the United States Postal Service (USPS) for the use of Post Office Box number 139076

Contract Number: DWU-2020-00011805 Contract Term: 11/01/2020 to 10/31/2021

Background: The post office is used for the Special Collections utility customer correspondence only. It allows us to keep the regular correspondence, returned mail, applications and utility payments separate from non-Special Collection mailed payments and correspondence.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0100	DWU	1252	902C	2252		cx DWU-2021-00015067	\$1310.00

Financing:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	TOTAL: Total Contract Amount including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

AL *NH* APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Terry Lowery
 By Department Director

11/12/20
 Date


Michael Doss
 Approved as to Form by City Attorney

11/17/2020
 Date

Majed Al-Ghafry
 By City Manager

11/12/2020
 Date

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 2020 NOV 17 AM 10:13
 CITY SECRETARY
 DALLAS, TEXAS

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	20-6205
		EFFECTIVE DATE Oct 16, 2020

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2020 NOV 17 AM 10:37
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Vendor Name:	GSR Andrade Architects Inc	Vendor No.	249709
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Subject: Dallas Arboretum DeGolyer House rest room additions improvements – supplemental agreement #02

Lead Dept: Park and Recreation Department

Action Requested: Authorize Supplemental Agreement #2 with GSR Andrade Architects Inc., in the amount of \$41,500.00; thereby increasing the contract from \$244,965.00 to \$286,465.00.


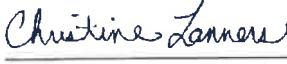

Contract Number:	PKR-2017-00002878	Contract Term:	2020	to	2023
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Background: The Supplemental Services request will include design for up to design development for adding public restrooms improvements to the DeGolyer House Complex East Wing located at Dallas Arboretum at 8525 Garland Road, Dallas, Texas.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
5R05	PKR	P624	SUAR	4112	PK06P624	CX- PKR-2017-00002878	\$ 9,252.45
6R05	PKR	P624	SUAR	4112	PK06P624	CX- PKR-2017-00002878	\$ 404.47
BT00	PKR	T005	SUAR	4112	PK06T005	CX- PKR-2017-00002878	\$15,223.73
1V00	PKR	VB12	SUAR	4112	PK17VB12	CX- PKR-2017-00002878	\$16,619.35
Financing: 2006 Bond Funds; 2017 Bond Program (B)						TOTAL:	\$41,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
	2	2017-00002878	10/11/2017	\$72,100.00	\$172,865.00	\$286,465.00	297%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	Oct 16, 2020 Date	 Approved as to Form by City Attorney	Nov 16, 2020 Date
 By City Manager	Oct 16, 2020 Date		

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	20-6206
		EFFECTIVE DATE
		Oct 28, 2020

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 17 AM 11:12
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Urban Engineers Group, Inc.	Vendor No.	511462
Subject:	Kidd Springs Park Japanese Garden Renovation		
Lead Dept:	Park and Recreation Department		

Action Requested:	Authorize Supplemental Agreement #1 with Urban Engineers Group, Inc. in the amount of \$12,500.00; thereby increasing the contract from \$98,400.00 to \$110,900.00		
	Contract Number:	PKR-2020-00012402	Contract Term:
			to

Background: Consultant will add additional scope to design a pedestrian route to the lake edge from the eastern entrance to the existing recreation center and develop construction documents to terminate to properly connect existing creek channel into the lake.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	1V00	PKR	VB35	RFSI	4110	PK17VB35	CX- PKR-2020-00012402	12,500.00
	Financing: 2017 Bond Program (B)							TOTAL:
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage	
	1	CR 20-0369	4/1/2020	\$98,400.00	0	\$110,900.00	12.7%	

NJ **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

 By Department Director	Oct 28, 2020 Date	 Approved as to Form by City Attorney	Nov 13, 2020 Date
	 By City Manager	Oct 28, 2020 Date	

Zm
10-27-20



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6207
EFFECTIVE DATE

10/16/20

2020 NOV 17 PM 1:38
 CITY SECRETARY
 DALLAS, TEXAS

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts, \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Untreated Water Purchase Contract
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: CTMGT Travis Ranch, LLC

Vendor No. _____

Subject: Authorize Untreated Water Contract

Lead Dept: Dallas Water Utilities

Action Requested: Authorize Untreated Water Contract

Contract Number: DWU-2021-00014887 Contract Term: _____ to _____ 3 years

Background: The City of Dallas has water rights in Lake Ray Hubbard for multiple purposes including water rights for irrigation use. The untreated water diverted by CTMGT Travis Ranch, LLC shall be considered diverted from Lake Ray Hubbard at CTMGT Travis Ranch, LLC's diversion points. This water will be billed at the ordinance rate for untreated water service in accordance with Chapter 49 of the Dallas City Code. The sale of untreated water to CTMGT Travis Ranch, LLC is subject to, and limited by, available system supply.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	Financing						TOTAL: 0
Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


[Signature]
By Department Director

10/13/20
Date

[Signature]
Approved as to Form by City Attorney

10/20/20
Date

[Signature]
By City Manager
10/16/2020
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	20-6208
		EFFECTIVE DATE
		Nov 16, 2020

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.	
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)	
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.	
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):	
	NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.	

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

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 NOV 17 PM 4:22
 CITY SECRETARY
 DALLAS, TEXAS

Vendor Name:	Terrance M. Johnson Dance Project	Vendor No.	VS91771
Subject:	Professional Services		
Lead Dept:	Office of Arts and Culture		

Action Requested: The consultant will present a one-week interdisciplinary learning program that combines dance training, literacy skill development, and social-emotional learning designed to support the experience of art & culture- in education for youth in historically underserved communities. Consultant shall present this program for youth between the ages of 9-18 at a studio in Dallas in December. Consultant shall follow CDC guidelines for health and safety for in-person events All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy, as amended.




Contract Number:	OCA-2019-00011740 (CR-00025374)	Contract Term:	11/20/2020	to	1/31/2021
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Background: The fee for this service is **\$9,000.00** to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or **\$2,250.00** of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or **\$4,500.00** of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or **\$2,250.00**, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
Funding:	0001	OAC	4880		3089	AAct R3	MASC OCA-2019-000011740	\$9,000.00	
							-		
							-		
Financing:		General Fund						TOTAL:	\$9,000.00

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 _____ By Department Director	Nov 16, 2020 _____ Date	 _____ Approved as to Form by City Attorney	Nov 16, 2020 _____ Date
	 _____ By City Manager	Nov 16, 2020 _____ Date	



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6209

EFFECTIVE DATE

Nov 9, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Dallas Museum of Art Vendor No. 188483

Subject: Amendment to COVID-19 Relief for City Owned Facilities – DMA

Lead Dept: Office of Arts & Culture

Action Requested: Authorize an amendment to increase Contract OCA-2020-00025251 in the amount of \$50,000 for COVID-19 related eligible expenses. 11/9/2020 AMG

Contract Number:	OCA-2020-00025251	Contract Term:	10/30/2020	to	12/30/2020
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Background: On September 23, 2020, City Council authorized a contract for expenditures at City-owned cultural facilities in response to the COVID-19 public health emergency. On October 13, 2020, City Council amended Resolution No. 20-1429 to expand COVID-19 related eligible expenses to also include, but not limited to capital expenditures, training, social distancing equipment, and related expenses.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	F620	OCA	959F		3099		MASC OCA-2020-00025251	50,000.00
							-	
							-	
Financing:		Coronavirus Relief Fund					TOTAL:	50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
		CR 20-1429		\$275,000.00	\$0.00	\$325,000.00	18%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
 Johnnie S. [unclear] (Nov 9, 2020 15:11 CST)

Nov 9, 2020

Tashaana L. Byrd

Nov 10, 2020

By Department Director

Date

Approved as to Form by City Attorney

Date

[Signature]
 Joey Zapata (Nov 9, 2020 20:40 EST)

Nov 9, 2020

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6210

EFFECTIVE DATE

Nov 9, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%.
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Dallas Symphony Association Vendor No. 956329

Subject: Amendment to COVID-19 Relief for City Owned Facilities – DSO

Lead Dept: Office of Arts & Culture

Action Requested: Authorize an amendment to increase Contract OCA-2020-00025250 in the amount of \$50,000 for COVID-19 related eligible expenses. 11/9/2020 AMG

Contract Number:	OCA-2020-00025250	Contract Term:	10/30/2020	to	12/30/2020
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Background: On September 23, 2020, City Council authorized a contract for expenditures at City-owned cultural facilities in response to the COVID-19 public health emergency. On October 13, 2020, City Council amended Resolution No. 20-1429 to expand COVID-19 related eligible expenses to also include, but not limited to capital expenditures, training, social distancing equipment, and related expenses.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
F620	OCA	959F		3099		MASC OCA-2020-00025250	50,000.00
						-	
						-	
Financing: Coronavirus Relief Fund						TOTAL:	50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
		CR 20-1429		\$225,000.00	\$0.00	\$275,000.00	22.2%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jennifer Scripps
Jennifer Scripps (Nov 9, 2020 15:11 CST)

Nov 9, 2020

Tasheena L. Byrd

Nov 10, 2020

By Department Director

Date

Approved as to Form by City Attorney

Date

Joey Zapata
Joey Zapata (Nov 9, 2020 20:39 EST)

Nov 9, 2020

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6211

EFFECTIVE DATE

Nov 9, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Oncor Electric Delivery Company LLC a Delaware Limited Company Vendor No. 399181

Subject: Carpenter Park – ONCOR Vault Entrance Modification

Lead Dept: Park and Recreation Department

Action Requested: ONCOR will extend the entrance to their existing electrical vault so the entrance will now be located in the Right of Way for Pearl St. at no cost to the City of Dallas.

Contract Number: PKR-2020-00014705 Contract Term: October 2020 to September 2021

Background: Vault Entrance modifications are required as Pearl St. will be reconfigured. The extension is required to allow ONCOR to access the existing vault from the new Pearl St. ROW.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$0.00	0.00%


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Nov 9, 2020
 By Department Director Date

Nov 17, 2020
 Approved as to Form by City Attorney Date

Nov 9, 2020
 By City Manager Date

9-29-20

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1>	ADMINISTRATIVE ACTION <h2>20-6212</h2>
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	EFFECTIVE DATE Nov 18, 2020

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2020 NOV 18 AM 9:14
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Blue Cross Blue Shield of Texas Vendor No. VC15283

Subject: Supplemental Agreement No. 1 to BCBS TPA Contract

Lead Dept: Human Resources

Action Requested: Authorize Supplemental Agreement No. 1 to amend the Business Associate Agreement ("BAA") in order to update and amend the list of "business associates" for purposes of sharing PHI as they are listed under the BAA and to add the privacy officer contact information.




Contract Number:	PER-2020-00012205.	Contract Term:	6/24/2020	to	6/23/2023
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Background: The Health Benefits contract was completed on June 24, 2020 and the subcontractors were not confirmed at the time of council approval.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-	\$0.00	
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Nina Ariss _____ By Department Director	Nov 17, 2020 _____ Date	 Christina Sevoukas (Nov 18, 2020 08:04 CST) _____ Approved as to Form by City Attorney	Nov 18, 2020 _____ Date
	 _____ By City Manager	Nov 18, 2020 _____ Date	

 CITY OF DALLAS	<h1 style="margin:0;">ADMINISTRATIVE ACTION</h1> <p style="margin:0;">See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		20-6213
		EFFECTIVE DATE
		11/17/2020

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/> a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.	2020 NOV 18 AM 9:39
<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)	CITY SECRETARY
<input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.	DALLAS, TEXAS
<input type="checkbox"/> d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.	
<input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):	

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Vendor Name: Earthtek	Vendor No.:
-----------------------	-------------

Subject: Sand and Grease Trap Cleaning for Dallas Love Field

Lead Dept: AVI

Action Requested: Authorize Administrative Action for one-time cleaning of the grease traps at Dallas Love Field. The service was bid out through OPS and is currently pending councils' approval. Quote is based on attached bid tab. Amount not to exceed \$24,965.65.

Contract Number:	AVI-2021-00014987	Contract Term:	10/26/2020	to	9/30/2021
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Background: The grease and sand traps at Dallas Love Field needs an emergency cleaning. The Master Agreement for this service is pending City Councils approval. The vendor was awarded the solicitation through Purchasing using the attached bid tab. The service is quoted based off the bid tab award amount. Service amount not to exceed \$24,965.65

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
130	AVI	7741	AV23	3110		CX AVI-2021-00014987	\$24,965.65	
Financing: FY2021 Operating Fund							TOTAL:	\$24,965.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	11/17/2020 Date	 Approved as to Form by City Attorney	Date
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 By City Manager	11/17/2020 Date
--	--------------------



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6214

EFFECTIVE DATE

Nov 9, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARIAL
DALLAS, TEXAS
2020 NOV 18 AM 9:51

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Wiss, Janney, Elstner Associates, Inc. Vendor No. VS0000008500

Subject: Supplemental Agreement No. 1 – Belt Line Bridge at Goff Branch

Lead Dept: PBW

Action Requested: Authorize Supplemental Agreement No. 1 to the engineering contract with Wiss, Janney, Elstner, Associates, Inc. for bridge inspection, preparation of plans, specifications and estimates for the Belt Line Road Bridge over Goff Branch in an amount not to exceed \$19,500.00 increasing the contract amount from \$226,611.00 to \$246,111.00

Contract Number: PBW-2020-00014216 Contract Term: 9/23/2020 to 11/5/2021

Background: This Action will authorize Supplemental Agreement No. 1 to the engineering contract with Wiss, Janney, Elstner, Associates, Inc. for bridge inspection, preparation of plans, specifications and estimates for the Belt Line Road Bridge over Goff Branch. The City was made aware of the need for these repairs through an email correspondence with the Texas Department of Transportation telling the city the bridge was to be closed until repairs can be made. Several of the Steel piles have rusted to a degree that the structural integrity of the bridge has been compromised. This supplemental agreement will allow Wiss, Janney, Elstner, Associates, Inc. to inspect and design the needed repairs for the Belt Line Road Bridge.

FUND	DEPT	UNIT	ACTV	OBI	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0715	PBW	W661	BRAM	4111	PBCUR 039	CX- PBW-2020- 00014216	\$19,500.00
Financing:							TOTAL: \$19,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	20-1406	9/23/2020	226,611.00	0	\$246,111.00	8.6%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Robert Perez
Robert Perez (Nov 9, 2020 07:11 CST)

By Department Director

Nov 9, 2020
Date

Obeng Opoku-Acheampong
Obeng Opoku-Acheampong (Nov 17, 2020 20:51 CST)

Approved as to Form by City Attorney

Nov 17, 2020
Date

Nov 9, 2020
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6215

EFFECTIVE DATE

11/6/2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2020 NOV 18 PM 2:19
CITY SECRETARY
DALLAS, TEXAS

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	North Texas Municipal Water District	Vendor No.	238770
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Subject: Interlocal Agreement for the North Texas Municipal Water District Wylie Rockwall Farmersville 36"/48" Pipeline Project

Lead Dept: Dallas Water Utilities

Action Requested: Authorize an Interlocal Agreement between Dallas Water Utilities and the North Texas Municipal Water District D for the construction, operation, and maintenance of a 48-inch treated water pipeline from their Wylie Water Treatment Plant to the communities of Rockwall and Farmersville. There is no cost consideration to City of Dallas for this action.

Contract Number:	DWU-2021-00014976	Contract Term:	to	indefinite
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Background: The North Texas Municipal Water District (NTMWD) provides treated water service to the communities north and east of Dallas. This project expands the pipeline capacity for the NTMWD by replacing the existing 36-inch pipe that follows this same alignment. This pipeline project crosses the flood plain portion of Lake Ray Hubbard. Construction should be complete by October 2021. Dallas Water Utilities' Engineering Services and the Watershed Program coordinated with NTMWD and their engineers on the design of the pipeline to ensure that adequate safe guards were designed into the project to protect Lake Ray Hubbard.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

11/4/20

By Department Director

Date

Arthur N. Bashor
Arthur N. Bashor (Nov 18, 2020 14:08 CST)

Approved as to Form by City Attorney

Nov 18, 2020

Date

By City Manager

Date

11/06/2020



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6216

EFFECTIVE DATE

Nov 11, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 18 PM 3:36
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Hui-Hua Chen Garrard Vendor No. VS0000027368

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a contract fee instructor agreement with Hui-Hua Chen Garrard. The vendor will provide Table Tennis classes to the citizens of Dallas.
Contact: Leatrice Newhouse 214-670-8847

Contract Number:	PKR-2021-00015029	Contract Term:	NTP	to	9/30/2021
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Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors and 85% for outdoor vendors) and the city retains the appropriate percentage (30% for indoor vendors and %15 for outdoor vendors).

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	PKR	5071	N/A	3064	N/A	- PKR-2021-00015029	On a monthly basis the vendor is paid 70% and city retains 30% of the revenue collected.
							-	
							-	
	Financing:							TOTAL:

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
 John Jenkins (Nov 10, 2020 17:56 CST)
 By Department Director

Nov 10, 2020
 Date

Christine Lannert
 Approved as to Form by City Attorney
 Nov 18, 2020
 Date

MH
 MH

Joey Zapata
 Joey Zapata (Nov 11, 2020 07:57 EST)
 By City Manager

Nov 11, 2020
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6217

EFFECTIVE DATE

Nov 11, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 18 PM 3:36
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Nick Chamberlain DBA Chamberlain Studios Vendor No. 520601

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a contract fee instructor agreement with Nick Chamberlain DBA Chamberlain Studios. The vendor will provide Karate class to the citizens of Dallas.

Contact: Leatrice Newhouse 214-670-8847

Contract Number: PKR-20201-00015038 Contract Term: NTP to 9/30/21

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors and 85% for outdoor vendors) and the city retains the appropriate percentage (30% for indoor vendors and %15 for outdoor vendors).

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
<i>rmb</i> rmb Funding:	0001	PKR	5071	N/A	3064	N/A	- PKR-20201-00015038	On a monthly basis the vendor is paid 70% and city retains 30% of the revenue collected.
							-	
							-	
	Financing:						TOTAL:	N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

Uly APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
 John Jenkins (Nov 10, 2020 17:54 CST)
 By Department Director

Nov 10, 2020
 Date

Christine Lammers
 Approved as to Form by City Attorney
 Nov 18, 2020
 Date

MH
 MH
 ORIGINAL - City Secretary

Joey Zapata
 Joey Zapata (Nov 11, 2020 07:58 EST)
 By City Manager

Nov 11, 2020
 Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6218

EFFECTIVE DATE

Nov 18, 2020 Oct 16, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements
 - b. Amendments to competitive bid or formal proposal contracts; \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts; \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts; \$50,000 or less, per City Code Sec. 2-3d.
 - e. WRR-BM expenditures; \$50,000 or less per City Code Sec. 2-25(c) of the City Code.
 - f. Other services (explain on attachment); for ratifications the Justification Form must be attached!
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 19 AM 8:15
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Terracon Consultants, Inc. Vendor No: 341409

Subject: Construction Materials Testing and Observation at the Hall of State

Lead Dept: Park and Recreation Department

Action Requested: Authorize Supplemental Agreement No. 1 to the engineering services contract with Terracon Consultants, Inc. in the amount of \$14,812.00, thereby increasing the contract from \$14,333.00 to \$29,145.00

Contract Number:	<u>PKR-2019-0091101A</u>	Contract Term:	<u>10/1/2020</u>	to	<u>12/1/2020</u>
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Background: The proposal is for additional soil tests, concrete tests, reinforcing steel observation for new paving at the Hall of State Restoration Project
All changes are owner requested

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE AND NUMBER	AMOUNT
<u>1402</u>	<u>PKR</u>	<u>VC01</u>	<u>FRK</u>	<u>413</u>	<u>PKR-Recd</u>	<u>CX-PKR-2019-001101B</u>	<u>\$14,812.00</u>
Financing: <u>2017 Bond Program (C)</u>						TOTAL:	<u>\$14,812.00</u>

Contract Amendment Information	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Suppl Agreement Percentage
	<u>1</u>	<u>19-0407</u>	<u>8/2/2019</u>	<u>\$14,333.00</u>	<u>\$0.00</u>	<u>\$29,145.00</u>	<u>103.34%</u>

[Signature] APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

Oct 16, 2020
Date

[Signature]
Approved as to Form by City Attorney

Nov 18, 2020
Date

[Signature]
By City Attorney

Oct 16, 2020
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6219

EFFECTIVE DATE

10/27/2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 19 AM 8:29
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Scrap It LLC Vendor No. VC21365

Subject: Discount Disposal Contract

Lead Dept: Department of Sanitation Services

Action Requested: The City of Dallas desires to enter into a one-year solid waste discount disposal contract with Scrap It LLC for delivery of guaranteed annual tonnage of 7,200 at a discount rate of 12.28% below the disposal rate in accordance with the discount rates ordinance approved by City Council on October 1, 2020.

Contract Number: SAN-2020-00013415 Contract Term: 11/15/2020 to 11/14/2021

Background: Council action of Sept 26, 2007, City Council amended city ordinance Chapter 18 of the Dallas City Code to provide for disposal service contracts with commercial solid waste collection services that dispose of a guaranteed annual tonnage of solid waste at the City of Dallas Landfill for a discounted fee. Scrap It LLC desires to obtain a one-year contract using the 2020-2021 rates and the current contract terms. The new 1 year contract amount will bring in an estimated \$216,000.00 in revenue.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0440	SAN	3592	SS03	RSC	7430	- SAN-2020-00013415	\$0.00
						-	
						-	
Financing:						TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Tim Oliver
 Tim Oliver (Oct 28, 2020 10:57 CDT)
 By Department Director Date

Willow Sanchez
 Approved as to Form by City Attorney Date

[Signature]
 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-5 [Sections 6 Through 11] for Additional Guidelines and Routing

ADMINISTRATIVE ACTION

20-6220

EFFECTIVE DATE

Oct 15, 2020

1. Place an "X" in the appropriate box, complete and submit this form for the approval of:

- a. Low bid contracts of not more than \$70,000
- b. Change orders for low bid contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other (explain on attachment)

2020 NOV 19 AM 9:08
CITY SECRETARY
DALLAS, TEXAS

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2. Attach all supporting documents including bid information as required. Approval shall be obtained before services are rendered.

3. Is this expenditure related to a construction project? Yes No

4. Any Administrative Actions to this vendor in the last 12 months? (If yes attach explanation) Yes No

5. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Studio Six Art Conservation, LLC Vendor No. VS90658

Subject: Kay Bailey Hutchison Convention Center Dallas - Lightstream Artwork Cleaning Department: Convention and Event Services

Action Requested: Authorize Supplemental Agreement No. 1 to increase the contract amount with Studio Six Art Conservation, LLC from \$15,550 to \$16,045 for a total increase not to exceed \$495.

Contract Number: CCT-2020-00013611 Contract Term: 8/31/2020 To 11/6/2020

Background: This action allows Studio Six Art Conservation, LLC to provide boots for lift wheels to protect the new carpet installed in the AB Lobby. The original proposal was submitted prior to the installation of the new carpet.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE	AMOUNT
0082	CCT	W111	CCIM	3210		CCT-2020-00013611	\$15,550.00
0082	CCT	W111	CCIM	3210		CCT-2020-00013611	\$495.00
TOTAL:							\$16,045.00

Project No: CCT-2020-00013611 Commodity Code: 92544 Financing: Capital Construction

Change Order No.	Original CR/AA No.	Original CR/AA Date	Original CR/AA Amount	Total Previous Change Orders	Change Amount Including this Order	Total Change Order Percentage
1	20-5922	7/28/20	\$15,550.00	\$0.00	\$495.00	3.18%

M/WBE INFORMATION - Prime and Subcontractors use this section for low bid contracts greater than \$50,000 but less than \$70,000.

Indicate Amount to Each Group:	African-American	Hispanic	Caucasian - Female	Other Minority	MWBE Certification Number
	\$	\$	\$	\$	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Oct 15, 2020

Taylor Floyd

Nov 17, 2020

Reginald Williams
Reginald Williams (Oct 15, 2020 15:13 CDT)
By Department Director

DATE

Approved as to form by City Attorney


DATE

Joey Zapata
Joey Zapata (Oct 15, 2020 15:53 CDT)

Oct 15, 2020

By Assistant City Manager

DATE

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		20-6221
		EFFECTIVE DATE
		November 18, 2020

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input checked="" type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached)

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2020 NOV 19 AM 9:21
 CITY SECRETARY
 DALLAS, TEXAS

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Vendor Name:	Intergraph Corporation dba Hexagon Safety & Infrastructure	Vendor No.	168120
Subject:	Records Management System (RMS)		
Lead Dept:	Information & Technology Services		

Action Requested:	Authorize Supplemental Agreement 3 to the Master Services Agreement for the City's Records Management Systems (RMS) to allow for a four (4) month contract extension.						
	Contract Number:	DSV-2017-00001887	Contract Term:	12/1/2020	to	3/31/2021	

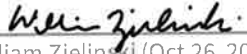


Background: The Records Management System (RMS) is used by public safety personnel for the entry, tracking, and prosecution of criminals and their associated offense/arrest records. The onsite IT application engineer assists with troubleshooting, mitigation, and resolution of system issues. This supplemental agreement will provide continued maintenance and support while a new long-term contract is being finalized.


There is no financial impact associated with this change order. Payment for the extension will be covered by cost savings in the contract.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
								MASC DSV20INPURST	\$0.00
							-		
							-		
	Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	3	16-0417	3/23/2016	\$3,301,195.00	\$176,965.00	\$3,478,160.00	5.36%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 William Zielinski (Oct 26, 2020 09:46 CDT) By Department Director	Date	 Don Knight (Nov 12, 2020 11:11 CST) Approved as to Form by City Attorney	Date
 Joey Zapata (Nov 18, 2020 16:56 EST) By City Manager	Date		

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	20-6222	EFFECTIVE DATE
	10/19/20	

See Administrative Directive 4-05 for additional guidelines and routing.
 File the approved form and all necessary documentation with the
 City Secretary's Office to receive an official file stamp.

RECEIVED
 NOV 19 PM 1:29
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Vendor Name:	Legal Aid of NorthWest Texas	Vendor No.:	
Subject:	Evictions Assistance Initiative		
Lead Dept:	Office of Equity and Inclusion		

Action Requested: Authorize a service contract with Legal Aid of NorthWest Texas to provide evictions assistance in the form of education & train, counseling & mediation, and legal representation.

Contract Number:	FHO-2021-00014891	Contract Term:	10/19/2020	to	12/31/2020
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Background:

As the COVID-19 Pandemic has affected our communities in various manners, we have noted a distinct hardship on tenants. Due to COVID-19 financial hardships, tenants have faced the threat of eviction.



The Evictions Assistance Initiative establishes an evictions program where services will include education & training, counseling & mediation, and direct legal services to Dallas residents. The goal is to mitigate the problem of people finding themselves facing possible eviction or before the eviction courts without the resources to retain legal representation.

There is an immediate need for eviction assistance due to the effects of the COVID-19 pandemic. It is a priority to develop education & training, counseling & mediation, and legal support for evictions utilizing CARES Act funding.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	F620		978F				-	\$50,000
							-	
							-	
Financing:							TOTAL:	\$50,000

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:						\$ 50,000.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 By Department Director	10/16/2020 Date	MPS Approved as to Form by City Attorney	11.19.20 Date
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion	 By City Manager	10/19/2020 Date	



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6223

EFFECTIVE DATE

Nov 11, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2020 NOV 19 PM 1:47
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Angelica Cook Vendor No. VC19896

Subject: Contract Fee Instructor

Lead Dept: PKR

Action Requested: Authorize a contract fee instructor agreement with Angelica Cook. The vendor will provide Zumba classes to the citizens of Dallas.
Contact: Leatrice Newhouse 214-670-8847

Contract Number: PKR-2021-00015076 Contract Term: NTP to 9/30/2021

Background: Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors and 85% for outdoor vendors) and the city retains the appropriate percentage (30% for indoor vendors and %15 for outdoor vendors).

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
<i>rmb</i> Funding:	0001	PKR	5071	N/A	3064	N/A	- PKR-2021-00015076	On a monthly basis the vendor is paid 70% and city retains 30% of the revenue collected.
							-	
							-	
	Financing:						TOTAL:	N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

MH APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Dentone
 Nov 10, 2020
 By Department Director Date

Milton Henderson
 Nov 19, 2020
 Approved as to Form by City Attorney Date

Jay Zapata
 Nov 11, 2020
 By City Manager Date

MH
 ORIGINAL - City Secretary



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6224

EFFECTIVE DATE

Nov 11, 2020

RECEIVED
 NOV 19 PM 1:47
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: **Laura Rios** Vendor No. **VC14267**

Subject: **Contract Fee Instructor**

Lead Dept: **PKR**

Action Requested: **Authorize a contract fee instructor agreement with Laura Rios. The vendor will provide Zumba class to the citizens of Dallas. Contact: Leatrice Newhouse 214-670-8847**

Contract Number: **PKR-2021-00015033** Contract Term: **NTP** to **9/30/21**

Background: **Contract Fee Instructors provide leisure, sport, and/or health and wellness activity instruction to patrons at recreation centers. Department staff collects 100% of fees associated with the program and vendors are reimbursed on a monthly basis (70% for indoor vendors and 85% for outdoor vendors) and the city retains the appropriate percentage (30% for indoor vendors and %15 for outdoor vendors).**

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
<i>rmc</i> Funding:	0001	PKR	5071	N/A	3064	N/A	- PKR-2021-00015033	On a monthly basis the vendor is paid 70% and city retains 30% of the revenue collected.
							-	
							-	
	Financing:						TOTAL:	N/A

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Costello
 Nov 10, 2020
 By Department Director Date

Milton Henderson
 Nov 19, 2020
 Approved as to Form by City Attorney Date

Joey Zapata
 Nov 11, 2020
 By City Manager Date

MH
 ORIGINAL - City Secretary

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION	
	See Administrative Directive 4-06 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	20-6225	EFFECTIVE DATE
		11/12/20	

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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CITY SECRETARY
DALLAS, TEXAS

NOV 20 AM 10:00

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Libra Tech Corporation	Vendor No.	359915
Subject:	Vickery Park Branch Library Furniture		
Lead Dept:	Library		

Action Requested:	Approval for the purchase, delivery and installation of furniture for the new Vickery Park Branch Library, not to exceed \$46,952.00.						
	Contract Number:	LIB-2020-00014770	Contract Term:	11/20/2020	to	11/19/2021	

Background: Grant funds awarded in the amount of \$752,454.75 to the Friends of the Dallas Public Library and accepted by the City of Dallas, Dallas Public Library, through council resolution #19-849, provide supplemental funding to enhance furnishings and finishes for the children's, tot's and teen areas of the newly constructed Vickery Park branch of Dallas Public Library. These furnishings acquired through Libra Tech Corp, a member of BuyBoard National Purchasing Cooperation, will enhance user experience, provide additional seating, educational tools and equipment for use by Library customers.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	DL42	BSD	VE03	LIBF	4710	EB17VE03	- LIB-2020-00014770	\$46,952.00
							-	
							-	
	Financing:						TOTAL:	\$46,952.00

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:						\$ 0.00	%

Nty **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

MJ Giudice
 MJ Giudice (Oct 22, 2020 15:17 CDT)

 By Department Director

Ashley Stockton
 Ashley Stockton (Nov 12, 2020 18:28 CST)

 Approved as to Form by City Attorney

Joey Zepeda
 Joey Zepeda (Nov 12, 2020 10:51 EST)

 By City Manager



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6226

EFFECTIVE DATE

7/17/2020

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 NOV 20 PM 2:52
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 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: TIP Strategies, Inc. **Vendor No.:** VS90326

Subject: Economic Development Consulting Services

Lead Dept: Office of Economic Development

Action Requested: Authorization to pay \$12,500.00 (invoice attached) for services rendered to the City of Dallas by TIP Strategies, Inc. between January 13, 2020 through June 17, 2020 related to facilitating a review of the City of Dallas economic development strategic plan draft and provide feedback as part of a scope of work (attached). TIP Strategies, Inc. will enter into a contract with the City of Dallas for the ongoing services in an amount of \$37,500.00, for a total amount not to exceed \$50,000.00. Consulting Services invoiced were for - Facilitating a review of the City's draft economic development strategic plan and provide feedback. Please note that 25% billable upon completion of the facilitation of kickoff & CRP Meeting #1 - held Feb 3-4, 2020 (this invoice). Action occurred as Staff attempted to be responsive and in-support of the fast-paced timeline directed by the City Council. (approved ratification for this action attached)

Contract Number: ECO-2020-00013654 **Contract Term:** 01/13/2020 to 06/17/2020

Background: The City of Dallas currently has a draft of an economic development strategic plan that was prepared by a consulting firm. City Council requested that the draft information be presented to outside groups and feedback collected from those meetings. Given that direction, services of TIP Strategies, Inc. were considered to facilitate said review of the City of Dallas economic development strategic plan draft and provide feedback based on input received in those meetings.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	ECO	1164	EC02	3072		MASC -ECO-2020-00013654	\$12,500.00	
Financing:							TOTAL:	\$12,500.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
 By Department Director 5/13/2020
Date

Tasheena L. Byrd
 Approved as to Form by City Attorney 07/20/2020
Date

[Signature]
 By City Manager 7/17/2020
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	20-6227	EFFECTIVE DATE
	Nov 9, 2020	
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.	RECEIVED CITY SECRETARY DALLAS, TEXAS NOV 20 PM 3:24
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)	
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.	
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): <small>NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.</small>	

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Vendor Name:	Oncor Electrical Delivery Company, LLC	Vendor No.	399181
Subject:	License Agreement, Hike and Bike Trail, Lake Highlands Trail, Phase 2A & 2B		
Lead Dept:	Park and Recreation Department		

Action Requested:	Authorize License Agreement with Oncor Electrical Delivery Company, LLC, in the amount of \$500.00						
	Contract Number:	PKR-2020-00014762	Contract Term:	NA	to	NA	

Background: Oncor requires a \$500.00 processing fee to authorize a License Agreement with the City of Dallas to construct, install, and maintain a hike and bike trail for public use on Oncor property identified in Exhibit "A" of the License Agreement, Hike and Bike Trail, Lake Highlands Trail, Phase 2A & 2B

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	1V00	PKR	VB18	HIBT	4250	PK17VB18	- PKR-2020-00014762	\$500.00
							-	
							-	
	Financing: 2017 Bond Program (B)						TOTAL:	\$500.00

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:						\$0.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 By Department Director Nov 9, 2020
Date


 Approved as to Form by City Attorney Nov 20, 2020
Date


 By City Manager Nov 9, 2020
Date

Zim
11-4-20



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6228

EFFECTIVE DATE

Oct 8, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(c) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Perkins + Will, Inc. Vendor No. 503371

Subject: Singing Hills Rec. Center Replacement: Addition of Gymnasium

Lead Dept: Park and Recreation

Action Requested: Authorize Supplemental Agreement #12, with Perkins & Will Inc., in the amount of \$11,800.00, thereby increasing the contract from \$1,404,586.20 to \$1,416,386.20

Contract Number: PKR-2016-00000022 Contract Term: to

Background: The Supplemental Agreement #12 is for additional cost for Reviews and Revisions to the Issue for Permit drawings needed for an Addendum to the building permits

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
1V00	PKR	VBS4	MMCF	4112	PK17VB54	CT- PKR13019391.1	\$11,800.00	
							10/6/2020	
Financing:							TOTAL:	\$11,800.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	12	13-1143	6/26/2013	\$579,488.00	\$825,098.20	\$1,416,386.20	144.42%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Johnston
By Department Director Oct 8, 2020 Date

Christina Lannan
Approved as to Form by City Attorney Nov 19, 2020 Date

[Signature]
By City Manager Oct 8, 2020 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6229

EFFECTIVE DATE

10/28/2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 10%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2020 NOV 23 AM 8:15
CITY SECRETARY
DALLAS, TEXAS

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2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: North Texas Alliance to Reduce Unintended Pregnancy in Teens Vendor No: VS96632

Subject: Teen Pregnancy Prevention Program

Lead Dept: Office of Community Care

Action Requested: Approval of the Administrative Action for a Supplemental Agreement No. 1 to extend the Teen pregnancy Prevention contract for an additional four months. This extension will enable NTARUPT to complete the planned second campaign as part of the agreement that was delayed due to COVID-19. There is no additional cost consideration to the City of Dallas

Contract Number:	OCC-2019-00011129	Contract Term:	08/31/20	to	12/31/20
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Background: The Mayor's Task Force on Poverty in 2016 identified high teen birth rates as one of the 9 drivers of poverty in Dallas. In response to this, City Council has allocated \$300,000 in the FY19 budget to support programming that helps to reduce the rates of teen pregnancy.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
							0	
Financing:							TOTAL:	0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director


Oct 27, 2020
Date

Approved as to Form by City Attorney

Nov 16, 2020
Date

By City Manager

Oct 28, 2020
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	20-6230	20-6230
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	EFFECTIVE DATE
		10/27/2020

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 NOV 23 AM 8:15
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	K & S Disposal, LLC	Vendor No.	VC22227
Subject:	Discount Disposal Contract		
Lead Dept:	Department of Sanitation Services		

Action Requested: The City of Dallas desires to enter into a four-year solid waste discount disposal contract with K & S Disposal, LLC, formerly WT Site Management, for delivery of guaranteed annual tonnage of 13,000 at a discount rate of 19.72% below the disposal rate in accordance with the discount rates ordinance approved by City Council on October 1, 2020.




Contract Number:	SAN-2020-00014634	Contract Term:	11/15/2020	to	11/14/2024
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Background: Council action of Sept 26, 2007, City Council amended city ordinance Chapter 18 of the Dallas City Code to provide for disposal service contracts with commercial solid waste collection services that dispose of a guaranteed annual tonnage of solid waste at the City of Dallas Landfill for a discounted fee. K&S Disposal LLC desires to obtain a four-year contract using the 2020-2021 rates and the current contract terms. The new 4 year contract amount will bring in an estimated \$356,928.00 in revenue.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0440	SAN	3592	SS03	RSC	7430	- SAN-2020-00014634	\$0.00
							-	
							-	
Financing:							TOTAL:	

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 _____ By Department Director	Oct 28, 2020 _____ Date	 _____ Approved as to Form by City Attorney	Nov 19, 2020 _____ Date
 _____ By City Manager		Oct 28, 2020 _____ Date	



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6231

EFFECTIVE DATE

11/01/2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	The Dallas Morning News c/o A.H. Belo Corporation	Vendor No.	028774
Subject:	City of Dallas Office of Homeless Solutions Website		
Lead Dept:	Office of Homeless Solutions (OHS)		

Action Requested: Authorize the Dallas Morning News/A.H. Belo Corporation, to design, develop and maintain (for a period of two years) a website for OHS that will be hosted on a server separate and apart from the City of Dallas' main website. The cost for this project (\$33,000 in year one and \$2,100 in year 2) will be paid for by the Office of Homeless Solutions Fund at the Communities Foundation of Texas.

Contract Number:	OHS-2020-00014195	Contract Term:	08/03/2020	to	08/03/2022
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Background: OHS has launched campaign, *Be the Solution*, to increase awareness and understanding of the need to house the estimated 11,000 residents of Dallas who experience homelessness. Cultivating support and fundraising for proposed housing projects will require that OHS create a website that is easy to locate and functions as a go-to resources for all City initiatives related to homelessness. The website is needed to elevate the department's presence and credibility with potential donors and partners. It will also serve as the vehicle to host town hall meetings and public service announcements related to homelessness.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							.	\$0.00
							.	
							.	
Financing:							TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
							\$ 0.00

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Kim Oel
By Department Director

8/4/20
Date
[Signature]
By City Manager

Tasheena L. Byrd
Approved as to Form by City Attorney

11/09/2020
Date

08/04/2020
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6232

EFFECTIVE DATE

Nov 23, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached)
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2020 NOV 23 PM 2:12
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Premier International Enterprises, Inc Vendor No. VS100248

Subject: Applaud® Data Analysis and Migration Consulting Services

Lead Dept: Information and Technology Services

Action Requested: Authorize Supplemental Agreement No.2 to extend the terms for Applaud® data analysis and migration services, and to amend the scope of services for the extraction of Lawson data into Workday Prism.

Contract Number:	DSV-2019-00009753	Contract Term:	11/1/2020	to	6/30/2021
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Background: This amendment will allow Premier International to provide continuous data validation, cleansing, migration services, and the extraction of Lawson human resources and payroll data contained in the City systems into the Workday Prism solution system. In addition, this service will allow Workday Prism files to be loaded by the Accenture team into Workday Prism based on specifications provided by the Dallas and Accenture team.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	\$ 0.00
						-	
						-	
Financing: This Action Has No Additional Cost To The City						TOTAL:	\$ 0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	2	19-0406	3/27/2019	\$936,000.00	\$0.00	\$936,000.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Zielinski
 William Zielinski (Nov 19, 2020 15:30 CST)
 By Department Director


Nov 19, 2020
 Date

Don Knight
 Don Knight (Nov 23, 2020 12:23 CST)
 Approved as to Form by City Attorney 
 Date


 SR

Joey Zapata
 Joey Zapata (Nov 23, 2020 13:17 EST)
 By City Manager

Nov 23, 2020
 Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	20-6233	
	EFFECTIVE DATE	
	Nov 20, 2020	

**See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.**

RECEIVED
NOV 23 PM 4:02
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/> a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.	
<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)	
<input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/> d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.	
<input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):	

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Vendor Name: OUTFRONT MEDIA	Vendor No. VC14211
------------------------------------	---------------------------

Subject: **BILLBOARD ADVERTISING**

Lead Dept: **DALLAS POLICE DEPARTMENT**

Action Requested: **Authorize contract to advertisement supporting the ongoing 911 Telecommunicator hiring initiative.**


Contract Number:	CX DPD-2021-00015019	Contract Term:	11/16/2020	to	11/16/2021
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Background: In effort to support the Dallas Police Department's ongoing 911 Telecommunicator hiring event, the Recruiting Unit is requesting the purchase of billboard advertising contract for two (2) billboard's inside of Dallas. The billboards will be in highly trafficked areas along Interstate 30 and Interstate 45 near downtown Dallas.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	DPD	2115		3320		- CX DPD-2021-00015019	\$6,530
							-	
							-	
Financing:							TOTAL:	\$6,530

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.



 By Department Director

Nov 19, 2020

 Date



 Approved as to Form by City Attorney

Nov 23, 2020

 Date



 By City Manager

Nov 20, 2020

 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6234

EFFECTIVE DATE

Nov 18, 2020 MO

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 NOV 23 PM 4:18
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Salvation Army Vendor No. VC0000007928

Subject: Supplemental Agreement No. 1 to the Emergency Solutions Grant Contract

Lead Dept: Office of Homeless Solutions

Action Requested: Authorize Supplemental Agreement No. 1 to the service agreement with The Salvation Army for emergency shelter services to correct the contract amount and the term, to align with the Request for Proposals and Council Resolution No. 20-0837.

Contract Number:	OHS-2020-000-14239	Contract Term:	10/01/2020	to	03/31/2021
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Background: The Salvation Army submitted a proposal for ESG Emergency Shelter funding under Request for Proposal (RFP) (BR20-00A012539). By Council Resolution No. 20-0837 approved on May 27, 2020, The Salvation Army was awarded a service agreement in the total amount of \$433,460.08. The executed contract allows for an initial first six-month period from May 27, 2020 to September 30, 2020 provides funding in the amount of \$306,600.76, and the second six-month period from October 1, 2020 to March 31, 2021 provides funding in the amount of \$126,859.32. An addendum to the RFP changed the initial contract term to 1 year, and the resolution authorized full funding for the initial 1-year term. This supplemental agreement with allow for the changes to be made to the term and the contract amount.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
Financing:						TOTAL:	\$0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	20-0837	May 27, 2020	\$433,460.08	\$0	\$433,460.08	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Kevin Oden
Kevin Oden | Nov 18, 2020 09:04 CST |

Nov 18, 2020

[Signature]

Nov 18, 2020

By Department Director

Date

Approved as to Form by City Attorney

MS

Date

[Signature]

Nov 18, 2020

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6235

EFFECTIVE DATE

Nov. 18, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2020 NOV 24 PM 4:19
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Air Star Concessions, Ltd Vendor No. 342326

Subject: Assignment and Assumption of Concession Contract

Lead Dept: Aviation

Action Requested: Approval of an Assignment and Assumption Agreement of a portion of the Air Star Concessions, Ltd Food and Beverage Contract to Team Joint Venture, LLC for space #C2086, an 1,126 square foot space at Dallas Love Field, branded as the Dallas Cowboys Club.

Contract Number: AVI-2017-00002729 Contract Term: 11-1-2014 to 10-31-2023

Background: The original Food and Beverage Contract was approved by Council on March 7, 2012 by Resolution No.12-0706. By Council approval on November 6, 2018 by Council Resolution No. 18-1483, the 2nd Amendment to the Concession Contract added space #C2086 to the Contract.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	\$0.00
						-	
						-	
Financing:						TOTAL:	

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Date Nov 17, 2020

Approved as to Form by City Attorney Date Nov 24, 2020

By City Manager Date Nov 18, 2020



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6236

EFFECTIVE DATE

Nov 24, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2020 NOV 24 PM 3:03
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No OM

Vendor Name: True North Consulting Group, LLC Vendor No. VS95900

Subject: Provide the City of Dallas with a city-wide security strategy, a security assessment of City Facilities and recommendations on security staffing, physical and procedural controls, and equipment enhancements.

Lead Dept: Court and Detention Services

Action Requested: An extension of the time to complete and deliver the deliverables covered by the original contract based upon good reason presented by the Consultant.

Contract Number:	CTS-2019-00010108	Contract Term:	05/08/2020	to	12/30/2020
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Background: True North Consulting Group was approved on May 2019 per City Council for a one-year services consulting contract to conduct security assessment, strategy, and recommendations of City Facilities for Court and Detention Services.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	0
						-	
						-	
Financing:						TOTAL:	0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

DF
 By Department Director

10-12-20
 Date
 Jon Fortune
 (Jon.Fortune@lex.24.2020.11.24.CST)
 By City Manager

Ashley Stockton
 Ashley Stockton (Ashley.Stockton@lex.24.2020.11.24.CST)
 Approved as to Form by City Attorney
 Nov 24, 2020
 Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		20-6237
		EFFECTIVE DATE
		4/21/2020 <i>AF</i>

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2020 NOV 25 PM 3:58
 CITY SECRETARY
 DALLAS, TEXAS

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	NewsBank Inc.	Vendor No.	066251
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Subject: Dallas Morning News Historical

Lead Dept: Library

Action Requested: Authorize payment to NewBank Inc. for one-year to access Dallas Morning News Historical 1885-1984 and For Worth Star- Telegram Historical Archives, not to exceed \$20,463.00.

Contract Number:	LIB-2020-00013409	Contract Term:	12/1/2020	to	11/30/2020 ²⁰²² <i>AF</i>
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Background: On June 26, 2013, Dallas City Council approved a five-year agreement with NewsBank, Inc. for access to online newspaper database service and microfilm service for the Dallas Public Library by Resolution No.13-1059. NewBank is currently the sole source provider of subscription and online access to Dallas Morning New Historical Archives. Authorization is requested for providing this service to Library customers for one year, not to exceed \$20,463.00.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	LIB	5392		3341		- LIB-2020-00013409	\$20,463.00 ^{AF} \$42,784.00
Financing:							TOTAL: \$20,463.00 ^A \$42,784.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Wyn Sanchez
By Department Director

04.20.2020
Date

Ashley Stockton
Ashley Stockton (Nov 25, 2020 13:50 CST)

Approved as to Form by City Attorney

Date

Jayaram
By City Manager *04/21/2020*
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6238

EFFECTIVE DATE

05/12/2020 *AF*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2020 NOV 25 PM 3:15
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: Innovative Interfaces, Inc. Vendor No. VS*19085

Subject: ChiliFresh

Lead Dept: Library

Action Requested: Authorize execution of a one year for subscription to ChiliFresh database offered through Innovative Interface, Incorporated in the amount of \$24,194.00.

Contract Number:	LIB-2020-00013547	Contract Term:	05/18/2020	to	05/17/2021
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Background: Enhanced services of ChiliFresh Review Engine and Connections is currently provided by Innovative Interfaces, Incorporated through a supplemental agreement as a part of CR07-3487 and then CR12-1175. The Library wishes to extend this database subscriptions of enhanced services for one year.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	LIB	5392		3310		- LIB-2020-00013547	\$24,194.00
						-	
						-	
Financing:						TOTAL:	\$24,194.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

My Guidance
By Department Director

05.04.2020
Date

Ashley Stockton
Ashley Stockton (Nov 18, 2020 09:42 CST)

Approved as to Form by City Attorney

Date

[Signature]
By City Manager
05/12/2020
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6239

EFFECTIVE DATE

4/21/2020 *AF*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2020 NOV 25 PM 3:26
 CITY SECRETARY
 DALLAS, TEXAS

RECEIVED

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: NewsBank Inc. Vendor No. 066251

Subject: Online Subscription to America's Genealogy

Lead Dept: Library

Action Requested: Authorize payment to NewBank, Inc. for one-year pf access to America's Genealogy Bank.

Contract Number:	LIB-2020-00013405	Contract Term:	07/01/2020	to	06/30/2021
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Background: On June 26,2020 Dallas City Council approved a five-year agreement with Newbank, Inc. for access to an online newspaper database services and microfilm services for the Dallas Public Library by Resolution No. 13-1059. Newbank is currently the sole source provider of subscription and online access to America's Genealogy Bank. Authorization is requested for providing this service to Library customers for one year, not to exceed \$25,875,00.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	LIB	5392		3341		LIB-2020-00013405	\$25,875.00
						-	
						-	
Financing:						TOTAL:	\$25, 875.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ny Gardner
by Department Director

04.20.2020
Date

Ashley Stockton
Ashley Stockton (Nov 25, 2020 13:26 CST)

Approved as to Form by City Attorney

Date

Jayantaram
by City Manager

04/21/2020
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6240

EFFECTIVE DATE

4/21/2020 *AF*

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2120 NOV 25 PM 3:34
 CITY SECRETARY
 DALLAS, TEXAS

RECEIVED

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	NewsBank Inc.	Vendor No.	066251
Subject:	Online News Database America's Obituaries and Death Notices		
Lead Dept:	Library		

Action Requested:	Authorize payment to Newsbank, In. for 1-year of access to America's Obituaries and Death Notices.						
Contract Number:	LIB-2020-00013400	Contract Term:	07/01/2020	to	06/30/2021		

Background: On June 26, 2013 Dallas City Council approved a five-year agreement with Newsbank, Inc. for access to an online newspaper database service and microfilm services for the Dallas Public Library by Resolution NO. 13-1059. Newsbank is currently the sole source provider of subscription and online access to Americas Obituaries & Death Notices. Authorization is requested for providing this service to the Library customers for one year, not to exceed \$20,600.00.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	LIB	5392		3341		LIB-2020-00013400	\$20,600.00	
Financing:							TOTAL:	\$20,600.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

My Brenda
By Department Director

11.20.2020
Date

Ashley Stockton
Ashley Stockton (Nov 25, 2020 13:25 CST)
Approved as to Form by City Attorney

Date

J. Fontana
By City Manager
04/21/2020
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6241

EFFECTIVE DATE

5/11/20

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2020 NOV 25 PM 2:21
CITY SECRETARY
DALLAS, TEXAS

RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: NewsBank, Inc. Vendor No. 066251

Subject: Online Subscriptions to America's News

Lead Dept: Library

Action Requested: Authorize payment to NewsBank, Inc. for one-year of access to America's News.

Contract Number: LIB-2020-00013406 Contract Term: 07/01/2020 to 06/30/2021

Background: On June 26, 2013, Dallas City Council approved a five-year agreement with NewsBank, Inc. for access to an online newspaper database services and microfilm services for the Dallas Public Library by Resolution NO. 13-1059. NewsBank is currently the sole source provider of subscription and online access to America's News; online training, special reports and news. Authorization is requested for providing the service to the Library customers for a year, not to exceed \$28,641.00.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	LIB	5392		3341		LIB-2020-00013406	\$28,641.00	
Financing:							TOTAL:	\$28,641.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Nay Guichee
By Department Director

07.20.2020
Date

Ashley Stockton
Ashley Stockton (Nov 25, 2020 13:26 CST)

Approved as to Form by City Attorney

Date

Jayaram
By City Manager 05/11/2020
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6242

EFFECTIVE DATE

10/12/20

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Chapter 380 Economic Development Grant
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2020 NOV 30 PM 1:42
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name: TIP Strategies, Inc. Vendor No. VS90326

Subject: Economic Development Consultant Agreement for Strategic Plan Implementation

Lead Dept: Office of Economic Development

Action Requested: Execute a Consultant Agreement with TIP Strategies ("Consultant") to assist staff in the Office of Economic Development with the implementation of actions related to the Economic Development Strategic Plan (the "Strategic Plan"); specifically, assistance with the formation of Invest Dallas, and assistance with the drafting of an Economic Development Policy.

Contract Number: ECO-2021-00014 Contract Term: 10/14/2020 to 4/30/2021

Background: The City is engaging TIP Strategies to assist with implementation of the first two actions under the Economic Development Strategic Plan. 1) Assistance with the formation of Invest Dallas, and 2) Assistance with drafting an Economic Development policy.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	ECO	1164	EC02	3016		MASC ECO-2021-00014	\$50,000.00	
						-		
						-		
Financing:							TOTAL:	\$50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Robin Miller
By Department Director

10/12/2020
Date

Tasheena L. Byrd
Approved as to Form by City Attorney

11/30/2020
Date

Qui A. Johnson
By City Manager

10/12/20
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

20-6243

EFFECTIVE DATE

Nov 18, 2020

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%.
- c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
NOV 30 PM 12:20
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Vendor Name:	Better Block Foundation dba Better Block	Vendor No.	VS92456
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Subject: Dallas Street Seats Designs

Lead Dept: Convention and Event Services

Action Requested: Authorize the Purchase Dallas Street Seats designs that will be made available to the public free of charge. Amount not to exceed \$49,999.


Contract Number:	CCT-2021-00015081	Contract Term:	11/25/2020	to	11/24/2021
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Background: CES-OSE staff were tasked by the COVID-19 Economic Recovery and Assistance Ad Hoc Committee to design a more permanent solution for the parklet program. CES-OSE staff have worked with other City departments to finalize proposed amendments to Chapter 42A that will create a pilot program entitled "Street Seats" that will allow for private or public parklet options. October 1, 2020 the COVID-19 Economic Recovery and Assistance Ad Hoc Committee approved 50K of CARES Act Funding to secure standardized Street Seats (parklets) designs that will be made available to applicants at no cost.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
F620	CCT	999F		3099		CCT-2021-00015081	\$49,999
						-	
						-	
Financing:						TOTAL:	
Current Operating Funds							

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Rosa Heming (Nov 18, 2020 10:26 CST)



 Nnenna Nwaeke (Nov 30, 2020 12:13 CST)

By Department Director

Date

Approved as to Form by City Attorney

Date


 Joey Zapata (Nov 18, 2020 13:09 EST)

By City Manager

Date