



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
230055
EFFECTIVE DATE
1/9/2023

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

VENDOR NAME: Axis Contracting, Inc.	VENDOR NUMBER: VS0000000445
CONTRACT NAME: Pearl Street – PB06U798	DEPARTMENT: Public Works
CONTRACT NUMBER: PBW-2020-00012634	CONTRACT TERMS: 12/3/20 to 8/8/23

ACTION REQUESTED:	Authorize Change Order Number 13 to the construction contract with Axis Contracting, Inc. for Pearl Street from Pacific Ave. to Live Oak St. This is a zero-dollar change order and will not increase the contract amount of \$4,436,673.53
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BACKGROUND:	This change order consists of the following: During construction, it was discovered that the field conditions did not allow a planned curb inlet to be constructed and that a triple-grate inlet would be required. This action will compensate the contractor to complete this work and other miscellaneous items necessary to complete the project. This will require reducing existing items no longer needed and adding new items to the contract. All items needed for this change order are included in the attachment.
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FUNDING:	FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
PROGRAM NO.: PB06U798							FINANCING:	TOTAL: \$ 0.00

CHANGE ORDER DATA:	Change Order No.: 13	Original CR/AA No.: 20-0610	Original CR/AA Date: 4/22/20	Original CR/AA Amount: \$ 3,712,626.00
	Total of Previous Change Orders: \$ 724,047.53		Previous Total Amount: \$ 4,436,673.53	
	Change Amount Including this Order: \$ 724,047.53	Total Amount Including this Order: \$ 4,436,673.53	Total Change Order Percentage: 19.50 %	

HH TL BB

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Department Director <i>Ali Hatefi, P.E.</i>	Date 1/9/2023
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CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

230056

EFFECTIVE DATE

12/27/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2021 JAN 10 AM 10:45
 RECEIVED
 CITY SECRETAR
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **MATTHEW KURZMAN** Supplier No. VC22867

Subject: ArtsActivate 2022 – Round 3

Lead Dept: Office of Arts and Culture

Action Requested: Authorize SA No. 2 to extend the SA No. 1 contract expiration date from 10/31/2022 to 12/31/2022 as a result of canceled events due to inclement weather. Consultant shall produce a continuation and enhancement of the Front Yard Concerts concert series, which is curated by Matthew Kurzman and supported by the Parkdale Lawnview Association of Neighbors (PLAN). Local musicians will perform in Parkdale, free of charge to the audience in Southeast Dallas. The concerts will continue through December 31, 2022. No additional cost.

Contract Number: OCA-2021-00017442 (CR-00025973) Contract Term: 5/20/2022 to 12/31/2022

Background: The fee for this service is \$7,500.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$1,875.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$3,750.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$1,875.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	2	22-5840	5/11/22	\$6,000.00	0	\$6,000.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

AMG

Benjamin Espino (Dec 14, 2022 16:24 CST)
By Department Director

Dec 14, 2022
Date

Suzanne Knuppel (Jan 4, 2023 15:35 CST)
Approved as to Form by City Attorney

Jan 4, 2023
Date

By City Manager

Dec 27, 2022
Date



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
230057
EFFECTIVE DATE
Jan 5, 2023

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2023 JAN 11 PM 2:55
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME: Joe Funk Construction	VENDOR NUMBER: VS0000015179
CONTRACT NAME: Flaggpole Hill Phase I Improvements	DEPARTMENT: PKR
CONTRACT NUMBER: PKR-2021-00016701	CONTRACT TERMS: 02/15/2022 to 01/31/2023

ACTION REQUESTED:	Increase the construction contract in the amount of \$793.00
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BACKGROUND:	This change order consists of the following: Adding 8" dia. Cedar railing instead of 4" dia.
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FUNDING:	FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
		1V00	PKR	VK36	MAPK	4599	PK17VK36	PKR-2021-00016701
								\$
								\$
PROGRAM NO.:		FINANCING:			TOTAL:		\$ 793.00	

CHANGE ORDER DATA:	Change Order No.: 1	Original CR/AA No.: 21-1474	Original CR/AA Date: 09/09/2021	Original CR/AA Amount: \$ 1,117,367.46	
	Total of Previous Change Orders: \$ 0.00		Previous Total Amount: \$ 0.00		
	Change Amount Including this Order: \$ 793.00	Total Amount Including this Order: \$ 1,118,160.46	Total Change Order Percentage: 0.7 %		

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.	
By Park Board President <i>Alvin Agarwal</i> Alvin Agarwal (Jan 6, 2023 11:18 CST)	Date Jan 6, 2023
By Department Director <i>John Jenkins</i> John Jenkins (Jan 5, 2023 11:42 CST)	Date Jan 5, 2023

Marlisa Griffin 12/15/22

Anthony Becker
Anthony Becker (Jan 9, 2023 07:15 CST)

Jan 9, 2023

Secretary



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
230058
EFFECTIVE DATE
Jan 6, 2023

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2023 JAN 11 AM 2:25
 CITY SECRETARY
 DALLAS TEXAS

VENDOR NAME: Joe Funk Construction	VENDOR NUMBER: VS0000015179
CONTRACT NAME: Flagpole Hill Phase I Improvements	DEPARTMENT: PKR
CONTRACT NUMBER: PKR-2021-00016701	CONTRACT TERMS: 02/15/2022 to 01/31/2024

ACTION REQUESTED:	Increase the construction contract in the amount of \$88,128.00
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BACKGROUND:	This change order consists of the following: Modification of the trail alignment to meet the ADA requirements and existing grades in Area 2 and Area 6.(West of the Hill and Parallel to the Northwest Highway)
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FUNDING:	FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
		1V00	PKR	VK36	MAPK	4599	PK17VK36	PKR-2021-00016701
								\$
								\$
	PROGRAM NO.:		FINANCING:			TOTAL:		\$ 88,128.00

CHANGE ORDER DATA:	Change Order No.: 2	Original CR/AA No.: 21-1474	Original CR/AA Date: 09/09/2021	Original CR/AA Amount: \$ 1,117,367.46
	Total of Previous Change Orders: \$ 793.00		Previous Total Amount: \$ 1,118,160.46	
	Change Amount Including this Order: \$ 88,921.00	Total Amount Including this Order: \$ 1,206,288.46	Total Change Order Percentage: 7.96 %	

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.	
By Park Board President	Date Jan 6, 2023
By Department Director	Date Jan 6, 2023
 John Jenkins (Jan 6, 2023 10:48 CST)	

Marissa Griffin 1/4/2023

Anthony Becker (Jan 9, 2023 07:15 CST)

Secretary

Jan 9, 2023

230059

RECEIVED

2023 JAN 12 PM 2:34

CITY SECRETARY
DALLAS, TEXAS



**DALLAS WATER UTILITIES
EXTENSION REQUEST LETTER**

January 10, 2023

Environmental Improvements Inc.
517 North Kealy Avenue
Lewisville, Texas 75057
jbrown@ei2dallas.com
O: 972-436-2536

RE: Clarifier Repairs

AA -DWU-2021-00015462

Dear Joey,

Your company is currently supplying goods and/or services as a vendor of the City of Dallas for the above referenced master agreement. The term of this agreement expired on **January 1, 2023**. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through **January 1, 2024**, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

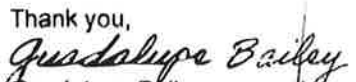
Please complete the information requested below and send the completed form to me via email by **January 13, 2022**.



YES, I agree to extend this agreement through **January 1, 2024**.

NO, I decline to extend this agreement.

	1/10/23
Authorized Signature	Date
Joey Brown	Vice President
Name	Title

Please let me know if you have any questions or concerns.

Thank you,

Guadalupe Bailey, Sr. Engineer
guadalupe.bailey@dallas.gov
214-670-6010

Director, Dallas Water Utilities



Kimberly Bizar Tolbert (Jan 12, 2023 13:29 CST)
Assistant City Manager



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
230060
EFFECTIVE DATE
Jan 12, 2023

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable) Yes No

RECEIVED
 JAN 19 PM 1:17
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME: Joe Funk Construction	VENDOR NUMBER: 000005179
CONTRACT NAME: Flagpole Hill Phase I Improvements	DEPARTMENT: PKR
CONTRACT NUMBER: PKR-2021-00016701	CONTRACT TERMS: 02/15/2022 to 01/31/2024

ACTION REQUESTED:	Increase the construction contract in the amount of \$21,757.30
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BACKGROUND:	This change order consists of the following: Modification of the trail alignment to meet the ADA requirements and existing grades in Area 6 and 7.(North- West of the Hill)
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FUNDING:	FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
		1V00	PKR	VK36	MAPK	4599	PK17VK36	PKR-2021-00016701
								\$
								\$
PROGRAM NO.:		PK17VK36		FINANCING:		2017 Bond Program		TOTAL: \$ 21,757.30

CHANGE ORDER DATA:	Change Order No.: 3	Original CR/AA No.: 21-1474	Original CR/AA Date: 09/09/2021	Original CR/AA Amount: \$ 1,117,367.46
	Total of Previous Change Orders: \$ 88,921.00		Previous Total Amount: \$ 1,206,288.46	
	Change Amount Including this Order: \$ 21,757.30	Total Amount Including this Order: \$ 1,228,045.76	Total Change Order Percentage: 9.91 %	

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Park Board President		Date Jan 14, 2023
By Department Director	<u>John Jenkins</u> John Jenkins (Jan 12, 2023 09:18 CST)	Date Jan 12, 2023

Anthony Becker
Anthony Becker (Jan 17, 2023 07:21 CST)

Jan 17, 2023

Marissa Griffin
1/5/2023
Marissa Griffin 1/9/2023

230061



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2023 JAN 23 AM 9:23

12/11/2022

M A N S DISTRIBUTORS, INC
3120 KELLWAY DR. # 108
CARROLLTON
TX, 75006
sales@MANS.US
972-930-0330

CITY SECRETARY
DALLAS, TEXAS

RE: Janitorial Supplies, Trash Bags & Liners*

Dear Kara

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 01/09/2023. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through ~~01/09/2023~~ 07/09/2023, or until the funds are depleted, whichever is sooner. AK

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 12/25/2022.

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Akhil Kara
Akhil Kara (Dec 12, 2022 11:22 CST)

Dec 12, 2022

Name	Authorized Signature	Title	Date
Akhil Kara	<i>Akhil Kara</i>	President	Dec 12, 2022

Please let me know if you have any questions or concerns.

Thank you,

Ifeanyi Anene
Contract Manager
Office of Procurement
ifeanyistanley.anene@dallas.gov
214-243-2129

Danielle Thompson
 Director, Office of Procurement Services

Director, *John Johnson*

Rebecca Perry
Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

230062



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2023 JAN 23 AM 9:23

12/11/2022

EAGLE BRUSH AND CHEMICAL INC

P O BOX 59068

Dallas

TX, 75229

rosanne@eagle-hawk.com

972-484-0391

CITY SECRETARY
DALLAS, TEXAS

RE: Janitorial Supplies, Trash Bags & Liners*

Dear Rosanne

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 01/09/2023. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 07/09/2023, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by

12/25/2022

YES, I agree to extend this agreement.

NO, I decline to extend this agreement.

Rosanne Benoit
Rosanne Benoit (Jan 3, 2023 08:42 EST)

Jan 3, 2023

Name	Authorized Signature	Title	Date
Rosanne Benoit	<i>Rosanne Benoit</i>	Sales Consultant	Jan 3, 2023

Please let me know if you have any questions or concerns.

Thank you,

Ifeanyi Anene
Contract Manager
Office of Procurement
ifeanyistanley.anene@dallas.gov
214-243-2129

Danielle Thompson
Director, Office of Procurement Services

Director, *John Johnson*

Reba Perry
Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

230063



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2023 JAN 23 AM 9:23

10/30/2022

CITY SECRETARY
DALLAS, TEXAS

PORTS PETROLEUM

Robert Lay

PO Box 1046

Wooster, OH. 44691

roblay@portspetro.com

330-804-9106

RE: BV19-0001125 Fuel, Motor Fuel (Unleaded and Diesel Fuels)

Dear Robert

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 01/21/2023. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 01/21/2024, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 11/15/2022

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

April Fishburn

 Authorized Signature
 APRIL FISHBURN
 Name

11 Jan 2023

 Date
 V.P. Sales & Support
 Title

Please let me know if you have any questions or concerns.

Thank you,

 Ifeanyi Anene
 Contract Administrator
 Office of Procurement Service
 ifeanyistanley.anene@dallas.gov
 214-243-2129

Danielle Thompson

 Director, Office of Procurement Services

Rob Perry

Director, *Donzell Gipson*
Donzell Gipson (Jan 23, 2023 10:49 CST)

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

230064

RECEIVED

2023 JAN 23 AM 9:23

10/30/2022

TACenergy LLC
Thomas J Byrd
100 Crescent Court
Suite 1600, Dallas TX. 75201
tbyrd@tacenergy.com
903-334-7900

CITY SECRETARY
DALLAS, TEXAS

RE: BV19-0001125 Fuel, Motor Fuel (Unleaded and Diesel Fuels)

Dear Byrd

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 01/21/2023. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 01/21/2024, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 11/15/2022.

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Chad Hebert

Nov 1, 2022

Name	Authorized Signature	Date	Title
Chad Hebert	<i>Chad Hebert</i>	Nov 1, 2022	General Manager of Sales - SE

Please let me know if you have any questions or concerns.

Thank you,

Ifeanyi Anene
Contract Administrator
Office of Procurement Service
ifeanyistanley.anene@dallas.gov
214-243-2129

Darius Thompson
Director, Office of Procurement Services

Rob Perry

Director, *Danzell Gipson*
Danzell Gipson (Jan 15, 2023 10:49 CST)

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

230065



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2023 JAN 23 AM 9:22

10/30/2022

CITY SECRETARY
DALLAS, TEXAS

U.S. Venture, Inc.
Philip 'Corky' Childers
425 Better Way
Appleton, WI. 54915
AR@usventure.com
800-876-4526

RE: BV19-0001125 Fuel, Motor Fuel (Unleaded and Diesel Fuels)

Dear Philip

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 01/21/2023. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 01/21/2024, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 12/30/2022.

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Elyse Mollner Stackhouse
2022.12.23 14:16:14 -06'00'

12/23/2022



Authorized Signature: Elyse Mollner Stackhouse
Date: 12/23/2022
Secretary / General Counsel
Name: Elyse Mollner Stackhouse Title: Secretary / General Counsel

Please let me know if you have any questions or concerns.

Thank you,

Ifeanyi Anene
Contract Administrator
Office of Procurement Service
ifeanyistanley.anene@dallas.gov
214-243-2129

Danielle Thompson
Director, Office of Procurement Services

Reba Perry

Director, Donzell Gibson (Jan 13, 2023 10:49 CST)

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

230066



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2023 JAN 23 AM 9:22

10/30/2022

CITY SECRETARY
DALLAS, TEXAS

W. DOUGLASS DISTRIBUTING, LTD

Phillip Jones

325 E. Forest Ave.

Sherman, TX. 75090

phillipj@douglassdist.com

330-804-9106

RE: BV19-0001125 Fuel, Motor Fuel (Unleaded and Diesel Fuels)

Dear Phillip

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 01/21/2023. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 01/21/2024, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 12/30/2022

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Phillip C Jones
 Authorized Signature
 Name

12/22/22
 Date
Fuels Manager
 Title

Please let me know if you have any questions or concerns.

Thank you,

Ifeanyi Anene

Contract Administrator

Office of Procurement Service

ifeanyistanley.anene@dallas.gov

214-243-2129

Danielle Thompson
 Director, Office of Procurement Services

Donzell Gibson
 Assistant City Manager/Chief

Director, *Donzell Gibson* (Jan 11, 2023 10:49 CST)

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

230067



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2023 JAN 23 AM 11:22

01/03/2023

Royal Arc Welding Company

23851 Vreeland Road,

Flat Rock, MI 48134

hmurphy@royalarc.com

CITY SECRETARY
DALLAS, TEXAS

RE: Overhead Gantry Crane Inspec, Maint, Repair, Parts & Labor*

Dear Helen

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 01/07/2023. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 06/06/2023, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 01/05/2023.

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Helen Murphy

Jan 5, 2023

Name	Authorized Signature	Title	Date
Helen Murphy		Sales Manager	

Please let me know if you have any questions or concerns.

Thank you,

Ifeanyi Anene
 Contract Manager
 ifeanyistanley.anene@dallas.gov
 Office of Procurement

Danielle Thompson
 Director, Office of Procurement Services

Kimberly Bizer Tolbert
 Assistant City Manager/Chief

Director, *Terry Lowery*
Terry Lowery (Jan 11, 2023 11:22 CST)

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



City of Dallas

OFFICE OF PROCUREMENT SERVICES
PRICE INCREASE APPROVAL LETTER

230068

RECEIVED

2023 JAN 23 AM 11:22

01/14/2023

DPC Industries Limited Partnership
PO BOX 59
CLEBURNE, TX
76033
rbrown@dxgroup.com

CITY SECRETARY
DALLAS, TEXAS

RE: Liquid Chlorine, Vessel Rental, and Hydrostatic Testing

Dear Ryan

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. Your request for a price increase **is currently under review** based on the specification <Contract - Exhibit A - Bid Pricing or Specifications page 9 or General Terms and Conditions>

By agreeing to this price increase, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the contract.

Please complete the information requested below and send the completed form to me via email by 01/30/2023

- YES, I agree to the approved price increase.
- NO, I decline the approved price increase.

Ryan Brown
Ryan Brown (Jan 14, 2023 15:47 CST)

Jan 14, 2023

	Authorized Signature	Date
Ryan Brown	Regional Sales Manager	
Name	Title	

Please let me know if you have any questions or concerns.

Thank you,

Ifeanyi Anene
Office of Procurement Services
ifeanyistanley.anene@dallas.gov

Danville Thompson
Director, Office of Procurement Services

Kimberly Bizer Tolbert
Assistant City Manager/Chief

Director, Terry Lowery
Terry Lowery (Jan 11, 2023 09:48 CST)

Attachments:

- Contract Page (Bid Pricing)
- Vendor Price Increase Request Letter

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

230069



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2023 JAN 23 AM 11:22

12/09/2022

FCX Performance Inc. dba Pierce Pump Company

CITY SECRETARY
DALLAS, TEXAS

9010 John W Carpenter Fwy

Dallas

TX, 75247

jmcnatt@piercepumpco.com

214-640-7547

RE: Air Blower/Compressor/Dryer Services - BMZ1802ent (POM-2018-00005181) (BR1716)

Dear Jason

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 01/23/2023. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 01/23/2024, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 12/25/2022.

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Travis Lee
Travis Lee (Dec 9, 2022 13:01 CST)

Dec 9, 2022

Authorized Signature	Date
Travis Lee	Vice President - Sales
Name	Title

Please let me know if you have any questions or concerns.

Thank you,

Ifeanyi Anene
Contract Administrator
Office of Procurement
ifeanyistanley.anene@dallas.gov
214-243-2129

Danielle Thompson
 Director, Office of Procurement Services

Kimberly Bizar Tolbert
 Kimberly Bizar Tolbert (Jan 23, 2023 09:38 CST)

Director, *Terry Lowery*
Terry Lowery (Jan 23, 2023 17:01 CST)

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



City of Dallas

OFFICE OF PROCUREMENT SERVICES EXTENSION REQUEST LETTER

230070
RECEIVED

2023 JAN 23 AM 11:22

10/30/2022

August Industries Inc

Porter Stiles

2811 Eisenhower St

Carrollton, TX 75007

PORTER@AUGUSTINDUSTRIES.COM

972-245-7000

CITY SECRETARY
DALLAS, TEXAS

RE: BMZ1802 - Air Blower/Compressor/Dryer Services

Dear Porter

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 01/23/2023. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 01/23/2024, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 11/15/2022.

YES, I agree to extend this agreement.

NO, I decline to extend this agreement.

Porter Stiles
Porter Stiles (Oct 31, 2022 10:22 CDT)

Oct 31, 2022

Authorized Signature

Date

Porter Stiles

President

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Ifeanyi Anene

Contract Administrator

Office of Procurement Service

ifeanyistanley.anene@dallas.gov

214-243-2129

J. Danville Thompson
Director, Office of Procurement Services

Kimberly Bizer Tolbert
Kimberly Bizer Tolbert (Jan 23, 2023 09:38 CST)

Director, *Verry Lowery*
Verry Lowery (Jan 11, 2023 11:02 CST)

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

230071



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

RECEIVED

2023 JAN 23 AM 11:22

CITY SECRETARY
DALLAS, TEXAS

12/13/2022

Lone Star Blower, Inc

8883 West Monroe Road

Houston

TX, 77061

AndrewBalberg@lonestarblower.com

dallas@lonestarblower.com

832-532-3112

RE: Air Blower/Compressor/Dryer Services - BMZ1802ent (POM-2018-00005181) (BR1716)

Dear Andrew

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 01/23/2023. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 01/23/2024, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 12/25/2022.

YES, I agree to extend this agreement.

NO, I decline to extend this agreement.

12/21/22

Authorized Signature

Date

Andrew Balberg

President

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Ifeanyi Anene

Contract Administrator

Office of Procurement

ifeanyistanley.anene@dallas.gov

214-243-2129

Director, Office of Procurement Services

Kimberly Bizer Tolbert (Jan 23, 2023 09:38 CST)

Director,

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
230072
EFFECTIVE DATE
01/23/2023

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2023 JAN 23 AM 11:22
 CITY SECRETARY
 DALLAS TEXAS

VENDOR NAME: Texas Roof Management, Inc.	VENDOR NUMBER: 10
CONTRACT NAME: DWU Roof Maintenance and Emergency On-Call Repair Services	DEPARTMENT: DWU
CONTRACT NUMBER: DWU-2020-0012107	CONTRACT TERMS: 10/2/2020 to 10/2/2023

ACTION REQUESTED: Approval of 12-month extension of roof maintenance services with Texas Roof Management, whose terms of agreement were effective through October 2, 2022. The requested action will extend the terms of the agreement to October 2, 2023 and increase the contract amount by \$30,000.00 from \$1,331,127.50 to \$1,361,127.50.

BACKGROUND: This change order consists of the following:
 On August 26, 2020, City Council authorized a construction contract for roof maintenance and roof emergency on-call repair service at Dallas Water Utilities facilities located citywide and at Lake Ray Hubbard, Lake Fork and Lake Tawakoni by Resolution No. 20-1272.

FUNDING:	FUND	DEPT	UNIT	ACTV	OBJ.	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
		0102	DWU	CW50		3210	719685	CX DWU-2020-00012107
								\$
								\$
PROGRAM NO.:		719685		FINANCING:		Water Construction Fund		TOTAL: \$ 30,000.00

CHANGE ORDER DATA:	Change Order No.: 1	Original CR/AA No.: 20-1272	Original CR/AA Date: 8/26/2020	Original CR/AA Amount: \$ 1,331,127.50
	Total of Previous Change Orders: \$ 0.00		Previous Total Amount: \$ 1,331,127.50	
	Change Amount Including this Order: \$ 30,000.00		Total Amount Including this Order: \$ 1,361,127.50	

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Department Director <u>Terry Lowery</u> Terry Lowery (Jan 23, 2023 09:57 CST)	Date 01/23/23
--	------------------

RS



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER
230073
EFFECTIVE DATE
Jan 20, 2023

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 JAN 26 PM 4:36
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME:	North Rock Construction, LLC	VENDOR NUMBER:	VC20643					
CONTRACT NAME:	Circuit Trail Trinity Forest Spine Trail North Ph 1	DEPARTMENT:	Park and Recreation					
CONTRACT NUMBER:	PKR-2021-00016159	CONTRACT TERMS	260 Working Days to 297 Working Days					
ACTION REQUESTED:	Authorize Change Order #1 an increase in the construction contract with North Rock Construction, LLC in the amount of \$97,606.77 thereby increasing the contract from \$5,735,687.08 to \$5,833,293.85.							
BACKGROUND:	This change order consists of the following: Contractor to add 7 solar powered lights, add additional retaining walls at 60 foot concrete bridge, delete mechanically stabilized walls and weirs at Samuel Blvd. connection.							
FUNDING:	<i>FUND</i>	<i>DEPT</i>	<i>UNIT</i>	<i>ACTV</i>	<i>OBJ.</i>	<i>PROGRAM</i>	<i>ENCUMBRANCE TYPE and NUMBER</i>	<i>AMOUNT</i>
	1V00	PKR	VB05	HIBT	4599	PK17VB05	PKR-2021-00016159	\$ 97,606.77
								\$
								\$
	PROGRAM NO.:		FINANCING:		TOTAL:		\$ 97,606.77	
CHANGE ORDER DATA:	Change Order No.:	1	Original CR/AA No.:	211020	Original CR/AA Date:	6/9/2021	Original CR/AA Amount:	\$ 5,735,687.08
	Total of Previous Change Orders:			\$ 0		Previous Total Amount: \$ 5,735,687.08		
	Change Amount Including this Order:		\$ 97,606.77		Total Amount Including this Order:		\$ 5,833,293.85	

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Department Director	<u>John Jenkins</u> John Jenkins (Jan 20, 2023 13:10 CST)	Date	Jan 20, 2023
By Park and Recreation Board President, Arun Agarwal	<u>Arun Agarwal</u> Arun Agarwal (Jan 21, 2023 14:13 CST)		Jan 21, 2023
By Park and Recreation Board Secretary, Anthony Becker	<u>Anthony Becker</u> Anthony Becker (Jan 23, 2023 07:21 CST)		Jan 23, 2023



**OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER**

**230074
RECEIVED**

01/19/2023

2023 JAN 30 AM 8:27

NATIONAL SWITCHGEAR SYSTEMS NORTH TEXAS, INC

CITY SECRETARY
DALLAS, TEXAS

John Boggs

649 FRANKLIN STREET

LEWISVILLE, TX

John.Boggs@NATLSWGR.com, info@natfield.com

469-312-1240

RE: Electrical Switchgear Repair

Dear John Boggs

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 01/23/2023. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 01/23/2024, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 01/20/2023.

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

1/20/2023

Authorized Signature	Date
Casey Blevins	VP Marketing
Name	Title

Please let me know if you have any questions or concerns.

Thank you,

Ifeanyi Anene
 Contract Manager
 Office of Procurement
 City of Dallas
 ifeanyistanley.anene@dallas.gov

Danielle Thompson
 Director, Office of Procurement Services

Reba Perry
 Assistant City Manager/Chief

Director,

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235055

EFFECTIVE DATE

Dec 30, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 JAN -3 AM 9:30
CITY SECRETAR
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Nighthawk.Cloud, Inc. Supplier No. VC24286

Subject: NightHawk Leo Vision Software Subscription

Lead Dept: Dallas Police Department (DPD)

Action Requested: Authorize purchase of software subscription in the amount of \$96,849.00 from Nighthawk. Cloud, Inc.

Contract Number: DPD-2023-00020636 Contract Term: 10/20/22 to 10/20/23

Background: NightHawk LeoVision is a service used to analyze different datasets returned from electronic companies related to criminal investigations. This visual analyzation allows the detective to focus on investigating the crime at hand instead of manually sifting through the return.

HUB
Check appropriate Box
<https://mvcpa.cpa.state.tx.us/lpsscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0411	DPD	6367		2735		DPD-2023-00020636	96,849.00
Financing: Confiscated Funds						TOTAL:	96,849.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Date

12/14/22

Approved as to Form by City Attorney

Date

Dec 30, 2022

Jon Fortune
Jon Fortune (Dec 30, 2022 13:28 CST)
By City Manager

Dec 30, 2022

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235056

EFFECTIVE DATE

09/22/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 10%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Subscription Service
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JAN -3 PM 4:40
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: EBSCO Supplier No. 077473

Subject: Linked Library Service

Lead Dept: Library

Action Requested: Authorize payment for subscription to Linked Library Service for two years.

Contract Number:	LIB-2022-00020463	Contract Term:	01/01/2023	to	12/31/2024
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Background: As a sole source subscription provider, EBSCO offers the Linked Library Service as a suite of services to transform existing library data into linked data formats. These are then published to the web making library resources more visible and easier to find. The City of Dallas participated in the Linked Data pilot program and subsequent developments that have proven to be a valued subscription for library users and staff.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	LIB	5392		3341		- CX LIB-2022-00020463	\$58,665.00	
						-		
						-		
Financing:							TOTAL:	\$58,665.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

MJ Giudice
MJ Giudice (Sep 16, 2022 13:33 PDT)

Ashley Stockton
Ashley Stockton (Jan 3, 2023 15:39 CST)

By Department Director

Date

Approved as to Form by City Attorney

Date

Sep 22, 2022

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
235057
EFFECTIVE DATE
Sept. 29, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JAN -4 AM 8:37
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **KAHN AIR CONDITIONING & HEATING COMPANY** Supplier No. **204040**

Subject: **Supplemental Agreement No. 1 – HVAC Services for WRR Transmitter Systems**

Lead Dept: **Office of Arts and Culture**

Action Requested: Authorize execution of Supplemental Agreement No. 1 with Kahn Air Conditioning & Heating Company for one additional year of preventative maintenance, inspections, and any necessary repairs for three air conditioning systems for WRR Radio transmitter towers in Cedar Hill, not to exceed \$9,000.00

Contract Number: **OCA-2017-00002828** Contract Term: **9/30/2022** to **9/30/2023**

Background: Kahn has been the vendor for the WRR HVAC systems at the transmitter towers, located at 1360 W. Belt Line Road Suite G and 1310 W. Belt Line Road Suite 204. These systems must be maintained to ensure broadcast infrastructure and continued broadcast, and are a City responsibility as the owner and FCC license holder of WRR 101.1 FM

HUB Check appropriate Box <https://mvpca.cpa.state.tx.us/tpasscmb/isearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0140	OCA	1069	WR01	3099		MASC OCA-2017-00002828	\$9,000.00
						-	
						-	
Financing: Municipal Radio						TOTAL:	\$9,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	18-5292	10/1/2017	\$41,920.00	\$0.00	\$50,920.00	21.47%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Sep 29, 2022 16:10 CDT)

Sep 29, 2022

Bian Beverly

Nov 7, 2022

By Department Director

Date

Approved as to Form by City Attorney

Date

[Handwritten Signature]

Sep 29, 2022

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235058

EFFECTIVE DATE

Jan 3, 2023

RECEIVED
2023 JAN 4 AM 8:37
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Derksen Portable Buildings Supplier No. VC26570

Subject: CANINE KENNEL

Lead Dept: Dallas Police Department (DPD)

Action Requested: Authorize Derksen Portable Buildings to install canine kennel.
Contract Number: DPD-2023-00020950 Contract Term: 12/30/2022 to 12/29/2023

Background: Derksen Portable Buildings will install and deliver (1) one canine kennel.

HUB Check appropriate Box
<https://mycpa.cpa.state.tx.us/fpasscmblsearch/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DPD	2155		4890		- DPD-2023-00020950	\$6,060.01
						-	
						-	
Financing: General Funds						TOTAL:	\$6,060.01

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

MJR
Martin Rojas (Dec 30, 2022 11:22 CST)
By Department Director

Dec 30, 2022
Date

Anna Lamberti Holmes
Anna Lamberti Holmes (Jan 3, 2023 16:40 CST)
Approved as to Form by City Attorney

Jan 3, 2023
Date

Jon Fortune
Jon Fortune (Jan 3, 2023 15:46 CST)
By City Manager

Jan 3, 2023
Date

ALH
ALH



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235059

EFFECTIVE DATE

December 21st, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 26%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 JAN -4 AM 11:04
 CITY SECRETARY
 DALLAS, TEXA

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Notre Dame Place, Inc. Supplier No. VS0000068164

Subject: Amendment to the Notre Dame 5 Mile Creek Home Development Agreement for execution of Phase 2

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: The purpose of this Administrative Action is to amend the HOME Development Agreement to allow for Phase 2 of the development project.

Contract Number:	HOU-2020-00012425	Contract Term:		to	
------------------	-------------------	----------------	--	----	--

Background: The City of Dallas approved a development agreement with Notre Dame Place, Inc in 2020 by Resolution No. 20-0497 for the sale of up 99 Land Transfer lots in the Five Mile Creek area. All homes are to be constructed and sold to homebuyers between 60-120% of the AMI. Notre Dame Place, Inc has requested the purchase of additional parcels for Phase 2.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
Financing:							TOTAL:	0

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$1,600,000.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera
David Noguera (Dec 21, 2022 15:46 CST)
By Department Director

Dec 21, 2022
Date

Kelsey Ciluffo
Approved as to Form by City Attorney *KC*
November 16, 2022
Date

majed Al-ghafry
majed Al-ghafry (Dec 21, 2022 20:49 CST)
By City Manager

Dec 21, 2022
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235060

EFFECTIVE DATE

12/09/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2023 JAN -4 AM 11:05
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: AECOM TECHNICAL SERVICES, INC. Supplier No. VC0000011194

Subject: WEST DALLAS GATEWAY PHASE II (PB12S399)

Lead Dept: DEPARTMENT OF PUBLIC WORKS

Action Requested: Authorize Supplemental Agreement No. 7 to the professional services contract with AECOM Technical Services, Inc. to provide additional engineering services for the West Dallas Gateway Phase II Project in the amount of \$49,230.00 increasing the contract amount from \$5,661,449.43 to \$5,710,679.43.

Contract Number:	PBW-2020-00014448	Contract Term:	3/5/2014	to	12/05/2027
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Background: Additional work is necessary for the design of the signal fiber interconnect, design of the driveway closure at 332 W. Commerce, design of the sidewalk along the east side of Beckley Avenue from the UPRR bridge to Singleton Boulevard and associated project management activities for these additional services.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V22	PBW	S399	GTWY	4111	PB12S399	CT PBW12S399D2	\$49,230.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$49,230.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	7	14-0117	01/08/2014	\$546,645.00	\$5,114,804.43	\$5,710,679.43	944.67%

CLA H/H APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ali Hattefi, P.C.

By Department Director

12/5/22

Date

[Signature] 12-12-22

Approved as to Form by City Attorney

Date

[Signature]

By City Manager

12/9/22

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235061

EFFECTIVE DATE

11/23/22

RECEIVED
2023 JAN 4 AM 11:04
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Membership Fee
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Candid dba Foundation Center Supplier No. 190507

Subject: Annual Membership Fee

Lead Dept: Library

Action Requested: Authorize payment of \$5,995.00 for annual membership to Foundation Center.

Contract Number:	LIB-2023-00020982	Contract Term:	01/01/2023	to	12/31/2023
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Background: The Dallas Public Library has maintained membership of the Funding Information Network (FIN) with Candid that provides customers with access to online and print resources about grants and non-profits. Also available are training and other assistance for local non-profits to utilize when seeking funding opportunities for their organizations.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0729	LIB	6342		3361		- CX LIB-2023-00020982	\$5,995.00
						-	
						-	
Financing:						TOTAL:	\$5,995.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

MJ Giudice
MJ Giudice (Nov 18, 2022 16:38 CST)

By Department Director

Date

Ashley Stockton
Ashley Stockton (Jan 4, 2023 10:16 CST)

Approved as to Form by City Attorney

Date

[Signature]

By City Manager

Nov 23, 2022

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235062

EFFECTIVE DATE

Nov 28, 2022

CITY SECRETARY
DALLAS TEXAS
2023 JAN -4 PM 2:16

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Fun Time Entertainment	Supplier No.	VS95726
Subject:	Holiday Characters - Holiday at the Farm		
Lead Dept:	PKR		

Action Requested: Authorize an encumbrance of \$4650 with Fun Time Entertainment. The vendor provide holiday characters for the Holiday at the Farm event at Samuel Farm on December 10, 2022. The characters will include Santa and Mrs. Clause, Stilt Walkers and a glitter tattoo artist. Contact: Lisa McClendon (214) 671-0421.

Contract Number:	PKR-2022-00020424	Contract Term:	Date of Execution	to	01/31/2023
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Background: Fun Time Entertainment provides party rentals including characters, bounce houses and inflatables. The process includes rental, delivery and cleanup. Inventory includes a variety of colors, sizes and styles. Products are cleaned and disinfected in between use and include built in safety features.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbisea.rch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0330	PKR	6975		3063			4650.00
Financing: 0330-21-6975-104							TOTAL: 4650.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

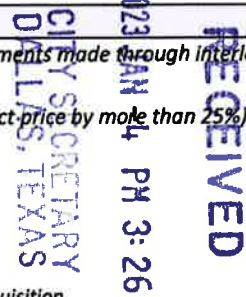
John Jenkins
John Jenkins (Nov 28, 2022 12:13 CST)
By Department Director Date

[Signature]
Approved as to Form by City Attorney Date

DA
By City Manager Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	235063
		EFFECTIVE DATE
		Dec 6, 2022

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/> a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.	
<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).	
<input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.	
<input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):	

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: Benito Huerta Lozano	Supplier No. VS0000025260
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Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant will produce an art exhibit titled *Más O Menos / A Retrospective*. Consultant will be responsible for providing 20-30 original pieces of artwork of consultant's own work. Exhibit will be on display at the Latino Cultural Center (LCC). Consultant will coordinate an artist talk-back or artist workshop with Latino Cultural Center's staff and will also provide images and information for marketing materials, detailed inventory list. All services are subject to the approval of the City of Dallas Office of Arts & Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2023-00020599 (CR-00026265)	Contract Term: 1/1/2023 to 1/31/2023
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Background: The fee for this service is \$6,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 100% or \$6,000.00 of the total awarded amount upon completion of deliverables one through four and receipt of the consultant's first invoice upon satisfactory completion of all required services as determined by the Director and receipt of final invoice. This payment is for all costs associated with the artist's presentation including but not limited to preparation, painting supplies, handouts, research, travel to and from project preparation site.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4805	CA02	3089		MASC OCA-2023-00020599	\$6,000.00	
Financing:							TOTAL:	\$6,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<u>Benjamin Espino</u> Benjamin Espino (Dec 6, 2022 14:48 CST) By Department Director	Dec 6, 2022 Date	<u>Bian Beverly</u> Bian Beverly (Dec 7, 2022 08:06 CST) Approved as to Form by City Attorney	Dec 7, 2022 Date
	 Dec 6, 2022 By City Manager		



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235064

EFFECTIVE DATE

Dec 29, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JAN -4 PM 4:44
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	ACCELA	Supplier No.	VS87927
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Subject: SIGNATURE FOR NONDISCLOSURE

Lead Dept: DEVELOPMENT SERVICES

Action Requested: AUTHORIZE THE SIGNING OF A NONDISCLOSURE AGREEMENT WITH ACCELA TO ALLOW CONTINUED SCOPE OF WORK NEGOTIATIONS FOR PROCUREMENT BS20-00014322 BUILDING PERMIT AND LAND USE PLANNING/MANAGEMENT SYSTEM.

Contract Number:	POM-2023-00021180	Contract Term:	to	
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Background: A SOLICITATION FOR THE BUILDING PERMIT AND LAND USE PLANNING/MANAGEMENT SYSTEM WAS OPENED ON BONFIRE ON AUGUST 20, 2020 FOR THE PROCUREMENT OF LAND MANAGEMENT SYSTEM TO REPLACE THE EXISTING LAND MANAGEMENT SYSTEM.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							-	\$0.00
							-	\$0.00
							-	\$0.00
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Andrew Espinoza (Jan 4, 2023 15:51 CST)
 By Department Director

Dec 29, 2022
 Date

Approved as to Form by City Attorney
 Dec 29, 2022
 Date

Dec 29, 2022
 By City Manager



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235065

EFFECTIVE DATE

12/21/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 JUN -5 AM 11:23
 CITY SECRETAR
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	TOTAL EQUIPMENT TRAINING	Supplier No.	VC22794
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Subject: "TRAIN-THE-TRAINER" HEAVY EQUIPMENT TRAINING PROGRAM

Lead Dept: SANITATION SERVICES

Action Requested: Training of designated employees to be Trainers on specific types of heavy equipment . Five consecutive training days. Five Participants each day. OSHA training on Excavator, Frontend Loader, Material Handler, Articulated Dump Truck (ADT), Compact Roller

Contract Number:	SAN-2022-00020399	Contract Term:	12/1/2022	to	4/30/2023
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Background: Historically Sanitation Services Disposal have employed outside Contract trainers to instruct groups of Operators on the correct and safe methods of using Heavy Equipment. This method of training has proven to be inflexible to operational needs, with 4 sites logistically troublesome, costly and does not guarantee 100% capture of all new employees on arrival to SAN resulting in a time lag between starting work and safety training. The "Train the Trainer" program will train and certify (Certification valid for 3 years) 5 designated trainers within the Division to both OSHA (Occupational Health and Safety Administration) & ANSI (American National Standards Institute) levels. They will then be authorized to certify an Operator as safe and competent on successful conclusion of their training. This new safety program will not only be flexible but will reduce impacts on operations (elimination of large group trainings). It will also be significantly cheaper than the previous system. Finally, it will allow the potential that all employees are trained before they start working on machinery at facilities. A fully trained workforce will allow the various sites to operate more efficiently and (theoretically) less accidents

HUB Check appropriate Box <https://mycpa.co.a.state.tx.us/toa/sscmbsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
		0440	SAN	3591		3072		-
							-	
							-	
Financing:							TOTAL:	\$21,422.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							\$ 0.00

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jay Council
Jay Council (Dec 21, 2022 08:11 CST)

By Department Director

Dec 21, 2022

Date

Arthur N. Bashor
Arthur N. Bashor (Jan 5, 2023 10:55 CST)

Approved as to Form by City Attorney

Jan 5, 2023

Date

JX
JX

Carl A.

By City Manager

Dec 21, 2022

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235066

EFFECTIVE DATE

December 9, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): No-Cost Beautification and Maintenance Agreement
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2022 JAN -9 AM 10:25
CITY SECRETARIA
DALLAS, TEXAS
RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: LBJ INFRASTRUCTURE GROUP, LLC Supplier No. _____

Subject: NO-COST BEAUTIFICATION AND MAINTENANCE AGREEMENT WITH LBJ INFRASTRUCTURE GROUP, LLC, TO INSTALL AND MAINTAIN WAYFINDING SIGNS FOR TEXPRESS AT 15 LOCATIONS IN CITY OF DALLAS ON CITY-OWNED RIGHT-OF-WAY.

Lead Dept: TRANSPORTATION

Action Requested: AUTHORIZE THE NO-COST BEAUTIFICATION AND MAINTENANCE AGREEMENT WITH LBJ INFRASTRUCTURE GROUP, LLC, TO INSTALL AND MAINTAIN WAYFINDING SIGNS FOR TEXPRESS AT 15 LOCATIONS IN CITY OF DALLAS ON CITY-OWNED RIGHT-OF-WAY, FOR A PERIOD OF 39 YEARS.

Contract Number: TRN-2023-00021015 Contract Term: 39 YEARS to _____

Background: LBJ EXPRESS IS CARRYING OUT A PROJECT OF IMPROVEMENT OF WAYFINDING SIGNS ALONG THE 635/35E CORRIDOR, WHICH WILL IMPROVE THE INFORMATION DEPLOYED TO DRIVERS WANTING TO ACCESS THE 635/35E CORRIDOR. LBJ EXPRESS WILL BE DEPLOYING, WITHIN THE CITY LIMITS OF DALLAS ADDITIONAL WAYFINDING SIGNS AT 15 LOCATION. THIS WILL HELP DRIVERS FIND THE 635/35E CORRIDOR DIRECTION INFORMATION FROM THE SUBURBAN ROADS.

THIS BEAUTIFICATION AND MAINTENANCE AGREEMENT IS TO ENSURE LBJ WILL INSTALL AND MAINTAIN THE SIGNS IN ACCORDANCE WITH TXDOT STANDARDS AND FOR THE LENGTH OF THEIR LEASE AGREEMENT WITH TXDOT TO OPERATE TEXPRESS.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	\$0.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ghassan Khankari Dec 9, 2022
By Department Director Date

[Signature] Jan 9, 2023
Approved as to Form by City Attorney Date

Rob Pang Dec 9, 2022
By City Manager Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235067

EFFECTIVE DATE

Jan 4, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 JAN -9 PM 12:11
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: TIP Strategies, Inc. Supplier No. VS90326

Subject: Authorize a Supplemental Agreement No. 1 to extend the term OF the CONTRACT FOR CONSULTANT to continue consulting SERVICES BETWEEN THE CITY OF DALLAS AND TIP STRATEGIES, INC.

Lead Dept: OFFICE OF ECONOMIC DEVELOPMENT

Action Requested: EXECUTE AN EXTENSION TO CONTRACT NO. ECO-2021-00016728, AUTHORIZED BY RESOLUTION NO. 21-1154, FOR TIP STRATEGIES TO CONTINUE CONSULTING SERVICES.

Contract Number: ECO-2021-00016728 Contract Term: JANUARY 1, 2023 to MAY 31, 2023

Background: The current contract with TIP Strategies, Inc. for provision of consulting services expires on December 31, 2022. This extension will allow work to continue; specifically, work as directed by Robin Bentley from time to time, including planning and hosting a board retreat in January. Contract will be paid based on hourly rates in the existing contract (Exhibit A), plus travel and other approved expenses. The extended contract will expire the earlier of May 31, 2023, or the date that the EDC executes an agreement with TIP or another vendor to provide consulting services

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0352	ECO	W700	PPPF	3072	W700EDC	CX ECO-2021-00016728	\$50,000.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	21-1154	06/23/2021	\$800,000.00	N/A	\$850,000.00	6.25%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Robin Bentley By Department Director Date _____
 Brian Beverly Approved as to Form by City Attorney **BB** Date _____

majeed Al-shafry
 mje@cityofdallas.gov Date: 12/9/2022
 By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
 File the approved form and all necessary documentation with the
 City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235068
 EFFECTIVE DATE

11-29-22

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 JAN -9 PM 2:55
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: University of North Texas at Dallas Supplier No. VSB8490
 Subject: DWU Supervisory and Leadership Training
 Lead Dept: Dallas Water Utilities

Action Requested: Authorize an interlocal agreement between parties for costs associated with the Dallas Water Utilities.
 Contract Number: DWU-2023-00020663 Contract Term: 01/01/2023 to 08/31/2023

Background: The University of North Texas, through CPI, provides supervisory and leadership training specific for supervisors, managers, and executives in the field of government. The 1-day supervisory course will focus on emotional intelligence, team building, and building trust. The 5-day manager and executive training will be a deeper dive in leadership techniques, effective communication, coaching, and motivating methods. These courses will help the DWU management team for personal and professional growth.

HUB Check appropriate box
<https://mycpe.cpa.state.tx.us/passcmbi/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.
 N/A H.H.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0100	DWU	7015		3361		MASC DWU-2023-00020663	\$81,500.00	
Financing:							TOTAL:	\$81,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
 By Department Director

[Signature]
 By City Manager

Arthur N. Bashor
 Arthur N. Bashor (Jan 9, 2023 13:22 CST)
 Approved as to Form by City Attorney

Jan 9, 2023
 Date

11-29-22
 Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235069

EFFECTIVE DATE

01/04/2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 5%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 JAN -9 PM 4:34
CITY SECRETARY
DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: ASSOCIATION OF LOCAL GOVERNMENT AUDITORS (ALGA) Supplier No. 352125

Subject: EXTERNAL PEER REVIEW SERVICES (EPR)

Lead Dept: OFFICE OF THE CITY AUDITOR (AUD)

Action Requested: APPROVAL OF REQUIRED EXTERNAL PEER REVIEW SERVICE FOR AUD. ALGA, A NON-PROFIT ENTITY, ACCEPTED A REQUEST TO PERFORM AN EPR AND WILL SEND A TEAM OF 3 PROFESSIONALS FOR A 1-WEEK ENGAGEMENT TO: 1) REVIEW AUDIT WORK PAPERS AND CONDUCT INTERVIEWS; AND 2) SUBMIT A FINAL REPORT. THE OFFICE IS TO REIMBURSE TRAVEL, HOTEL, PER DIEM, AND CAR RENTAL EXPENDITURES. ESTIMATED NOT TO EXCEED \$9,000.

Contract Number: SEE ATTACHED LETTER Contract Term: 1/1/2023 to 3/31/2023

Background: GOVERNMENT AUDITING STANDARDS REQUIRE EACH AUDIT ORGANIZATION FOLLOWING GENERALLY ACCEPTED GOVERNMENT AUDITING STANDARDS TO OBTAIN AN EPR EVERY 3 YEARS PERFORMED BY REVIEWERS INDEPENDENT OF THE AUDIT ORGANIZATION BEING REVIEWED (GAS 5.60 & 5.84.) EPR WAS LAST PERFORMED IN JUNE 2019.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/passcmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	AUD	1210	AU01	3070		-	\$9,000.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$9,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

MS APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


Mark S Swann
By Department Director

11/30/2022
Date

Anna Jambor Holmes 1/9/2023
Approved as to Form by City Attorney Date

[Signature]
By City Manager

Jan 4, 2023
Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		235070
		EFFECTIVE DATE
		1/9/2023

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input checked="" type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	Hyatt Regency Dallas Hotel	Supplier No.	237705
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Subject: Supplemental Agreement # 1 – 41st Annual Dr. Martin Luther King, Jr. Celebration

Lead Dept: Office of Community Care (OCC)/Martin Luther King Jr. Center

Action Requested: Authorize a Supplemental Agreement #1 between Hyatt Regency Dallas Hotel and the City of Dallas, to account for services fees not originally included in the AA. The Original contract will also need to be amended to include the additional meal offering and the corrected free suite night for 2023.

Contract Number:	OCC-2021-00017217	Contract Term:	8-01-21	to	1-31-23
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Background: The Awards Gala is held annually in remembrance of the legacy and accomplishments of Dr. King and is a fundraiser for the MLK Jr. Community Center. This annual event is meant to bring our local, and diverse communities together for the public purpose of uniting the community to further the cause of Dr. King for equality as well as the socioeconomic issues he championed. Expenditures for this event shall be paid by out of the MLK Celebration Fund.

HUB Check appropriate Box <https://mvcpa.cpa.state.tx.us/tpasscmblsearch/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input checked="" type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCC	4296		3099		- OCC-2021-00017217	\$12,031.25	
						-		
						-		
Financing:							TOTAL:	\$12,031.25

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	22-6064	08-11-22	\$45,000.00	\$0.00	\$57,031.25	27%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Jessica Galleshaw (Jan 6, 2023 16:16 CST)
 By Department Director


 Stephen McFayden (Jan 9, 2023 15:08 CST)
 Approved as to Form by City Attorney

Jan 9, 2023


 Liz Cedillo-Pereira (Jan 9, 2023 14:34 CST)
 By City Manager


 Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235071

EFFECTIVE DATE

01/06/23

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 JAN 10 AM 11:00
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: ONCOR ELECTRIC DELIVERY Supplier No. _____

Subject: UTILITY ACCESS AGREEMENT AT DALLAS EXECUTIVE AIRPORT - AMBASSADOR JET CENTER

Lead Dept: AVIATION

Action Requested: REVIEW AND APPROVAL FOR ONCOR UTILITY ACCESS AGREEMENT (UAA) TO INSTALL SERVICES FOR AMBASSADOR JET CENTER AT DEA

Contract Number:	AVI-2023-00021226	Contract Term:	01/2023	to	01/2043
------------------	-------------------	----------------	---------	----	---------

Background: AMBASSADOR JET CENTER REQUESTS ONCOR TO RELOCATE ABOVE GROUND UTILITY LINES AND REINSTALL ELECTRICAL SERVICES UNDERGROUND TO PROVIDE ADDITIONAL SUPPORT FOR AVIATION OPERATIONS AT DEA ... NO COST TO CITY OF DALLAS.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>


- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
00		00				-	\$0.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	00		00		00	\$ 0.00	0 %

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: Date: 01/06/23
 Approved as to Form by City Attorney: Date: 01/10/23
 By City Manager: Date: 01/06/23

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION 235072
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	EFFECTIVE DATE
		Jan 6, 2023 <u>CT</u>

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 5%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 JAN 10 AM 11:33
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No N/A

Supplier Name: Kaplan Kirsch & Rockwell, L.L.P.	Supplier No. VC0000012035
Subject: Payment Authorization for Legal Services	
Lead Dept: City Attorney's Office	

Action Requested:	Authorize a payment to Kaplan Kirsch & Rockwell, L.L.P. for legal services rendered to the City of Dallas in connection with Federal Regulatory matters related to aviation. Total payment not to exceed \$3,810.50.						
	Contract Number:	AVI-2023-00021179	Contract Term:	N/A	to	N/A	

Background: Kaplan Kirsch & Rockwell, L.L.P. provided legal services to the City of Dallas in connection with Federal Regulatory matters related to aviation. Payment will cover the attached Invoices - #42712, #42434 and #44420. Total payment not to exceed \$3,810.50.

HUB
Check appropriate Box



<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>


<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0130	AVI	7710		3070		MASC AVI-2023-00021179	\$3,810.50
						-	
						-	
Financing:						TOTAL:	\$3,810.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<u>Ayeh Powers</u> Ayeh Powers (Jan 6, 2023 13:47 CST) By Department Director	Jan 6, 2023 Date	<u>Christina Tsevoukas</u> Christina Tsevoukas (Jan 9, 2023 08:41 CST) Approved as to Form by City Attorney	Jan 9, 2023 Date
 By City Manager	Jan 6, 2023 Date	 CT	

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		235073
		EFFECTIVE DATE 1-10-23

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: The Walls Project Supplier No. _____

Subject: MLK Mural - Donation of Services Agreement

Lead Dept: Office of Community Care

Action Requested: Approval of a community beautification project at the MLK Community Center between the Office of Community Care, City of Dallas and The Walls Project. OCC retains all rights to the beautification project.

Contract Number:	OCC-2023-00021246	Contract Term:	1-1-23	to	1-31-23
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Background:

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director: [Signature] Date: Nov 14, 2022
 By City Manager: Liz Cedillo-Pereira Date: [Signature]



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235074

EFFECTIVE DATE

Dec 28, 2022

2022 JAN 10 PM 4: 08
CITY SECRETARY
DALLAS, TEXAS
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1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: FEDERAL EXPRESS CORP. Supplier No. 177939

Subject: SERVICE PRICE AGREEMENT - FEDEX DELIVERY SERVICES

Lead Dept: OFFICE OF PROCUREMENT SERVICES

Action Requested: AUTHORIZE A THREE-YEAR SERVICE PRICE AGREEMENT THROUGH THE TEXAS SMART BUY CONTRACT 962-CL COOPERATIVE AGREEMENT AS PREVIOUSLY AUTHORIZED BY RESOLUTION NO. 06-1805.

Contract Number: POM-2022-00018217 Contract Term: 12/30/2022 to 12/30/2025

Background: THIS CONTRACT WILL PROVIDE FEDEX SERVICES (OVERNIGHT, SECOND-DAY, AND GROUND DELIVERY) FOR CITY DEPARTMENTS. FUNDING FOR THIS CONTRACT IS BASED ON HISTORICAL CITYWIDE USAGE.

HUB Check appropriate Box YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. NO, there are no HUB's in Dallas County to contact for this business category. NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022. <https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	POM	N/A	N/A	N/A	N/A	- POM-2022-00018217	\$0.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Danielle Thompson
By Department Director Date Dec 5, 2022

Don Knight
Approved as to Form by City Attorney Date Dec 28, 2022

[Signature]
By City Manager Date Dec 28, 2022

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	235075
		EFFECTIVE DATE
		Jan 10, 2023

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2023 JAN 11 AM 8:40
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: Icor Technology Inc.	Supplier No. VC14955
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Subject: Mini-Caliber Repair

Lead Dept: Dallas Police Department (DPD)

Action Requested: Authorize payment in the amount of \$17,839.15 to repair Mini-Caliber Robot.

Contract Number: DPD-2023-00020954	Contract Term: 1/30/23	to	1/29/24
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Background: The Mini-Caliber Robot is a valuable operational asset that mitigates risk to SWAT officers when searching structures, opening doors, and placing energetic breaches. This repair will help distribute the wear and tear amongst the three robots in our inventory and should increase service life of all robots.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DPD	2126		3110		- DPD-2023-00020954	17,839.15
Financing: General Funds						TOTAL:	17,839.15

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Martin Rojas (Jan 10, 2023 10:14 CST)
 By Department Director

Jan 10, 2023
 Date

Anna Lamberti Holmes
 Anna Lamberti Holmes (Jan 11, 2023 07:13 CST)
 Approved as to Form by City Attorney

Jan 10, 2023
 Date


 Jon Fortune (Jan 10, 2023 11:17 CST)
 By City Manager


 ALH

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION 235076
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	EFFECTIVE DATE
		Jan 9, 2023

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.	
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).	
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.	
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):	

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
2023 JAN 11 AM 10:53
CITY SECRETARY'S OFFICE
DALLAS, TEXAS

Supplier Name:	American Baroque Opera Company	Supplier No.	VS100220
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Subject: Arts Activate 2023 - Round 2

Lead Dept: Office of Arts and Culture

Action Requested: The American Baroque Opera Company (ABOC) will produce a period production of de Liteses' Acis y Galatea. Led by ABOC Artistic Director Eric Taeyang Mun, the staged production will utilize period staging, costumes, instruments, and performance techniques and will feature a diverse group of artists. ABOC has contracted with a cast and orchestra to include Latin-American artists from Dallas and abroad and a female stage director. This zarzuela tells the story of a powerful woman championing her own protection and power. In addition to three public performances June 2-3, 2023, at Arts Mission Oak Cliff, ABOC will bring seven education-based programs to Title I schools in Dallas, impacting approximately 1000 students in May of 2023. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2022-00020336 (CR-00026304)	Contract Term:	AA Effective Date	to	9/15/2023
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Background: The fee for this service is \$10,000 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2,500 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$5,000 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2,500, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.




HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/topasscmb/isearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA23R2	MASC OCA-2022-00020336	\$10,000.00
Financing: General Fund						TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Martine Philippe (Jan 6, 2023 11:06 CST) By Department Director	Jan 6, 2023 Date	 Bian Beverly (Jan 11, 2023 09:36 CST) Approved as to Form by City Attorney	Jan 11, 2023 Date
 Liz Cedillo-Pereira (Jan 9, 2023 14:40 CST) By City Manager		Jan 9, 2023 Date	



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235077

EFFECTIVE DATE

Nov 28, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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2023 JUN 11 PM 2:53
CITY SECRETARY
DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: GUMESINDA FONSECA Supplier No. VS0000014096

Subject: YOGA AND ZUMBA CLASSES

Lead Dept: PARK AND RECREATION

Action Requested: AUTHORIZE ENCUMBRANCE OF \$6,000.00, VENDOR WILL PROVIDE YOGA AND ZUMBA EXERCISE CLASSES FOR SENIORS AT VARIOUS RECREATION CENTERS FOR THE SENIOR PROGRAM DIVISION. INCLUDES A SERIES OF CLASSES THAT WILL HELP IMPROVE YOUR BALANCE, STRENGTH AND FLEXIBILITY. CONTACT: DARYL QUARLES-671-1602

Contract Number: PKR-2023-00020807 Contract Term: TBD to 09/30/2023

Background: GUMESINDA FONSECA HAS 10 YRS EXPERIENCE TEACHING YOGA AND ZUMBA AT DIFFERENT RECREATION CENTERS.

HUB Check appropriate Box

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	PKR	1726		3063			\$6,000.00
							\$0.00
							\$0.00
TOTAL:							\$6,000.00

Contract Amendment Information	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director
Date

Nov 28, 2022
Date

Christine Lanners
Approved as to Form by City Attorney
Date

Jan 11, 2023
Date

Carl
By City Manager
Date

Nov 28, 2022
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235078

EFFECTIVE DATE

January 10, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 5%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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2023 JAN 11 PM 5:02
CITY SECRETARY
DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	PAUL QUINN	Supplier No.	VS0000012847
Subject:	DALLAS 2023 EQUITY INDICATORS SYMPOSIUM		
Lead Dept:	OFFICE OF EQUITY AND INCLUSION		

Action Requested:	AUTHORIZE AN AGREEMENT FOR THE USE OF PAUL QUINN'S MEETING FACILITIES FOR THE 2023 EQUITY INDICATORS SYMPOSIUM TO BE HELD ON 1/13/2023 AND FOR SUPPORT SERVICES (AV, CLEANING, TABLES, CHAIRS, ETC.). In an amount not to exceed \$4865.00				
Contract Number:	FHO-2023-00021250	Contract Term:	1-10-23	to	1-20-23

Background: THE CITY OF DALLAS IN PARTNERSHIP WITH COMMUNITIES FOUNDATION OF TEXAS WILL HOST THE 4TH ANNUAL EQUITY INDICATORS SYMPOSIUM. THE SYMPOSIUM WILL BE CENTERED AROUND THE RECENTLY ADOPTED RACIAL EQUITY PLAN (REP) AIMED AT ADDRESSING DISPARITIES FOUND IN THE DALLAS EQUITY INDICATORS REPORT* PUBLISHED IN 2019.

THE EQUITY INDICATORS REPORT WAS DESIGNED TO MEASURE DISPARITIES ACROSS 60 INDICATORS GROUPED INTO FIVE THEMATIC AREAS: ECONOMIC OPPORTUNITY, EDUCATION, NEIGHBORHOODS AND INFRASTRUCTURE, JUSTICE AND GOVERNMENT, AND PUBLIC HEALTH.

THE 2023 IN-PERSON SYMPOSIUM WILL HIGHLIGHT NATIONAL EQUITY PRACTICES, ALIGNMENT WITH COMMUNITY, RESIDENTS, AND OTHER STAKEHOLDERS, AND FOCUS ON INVESTMENTS FOR CHANGE.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	MGT	4241	EQU1	3070		MASC FHO-2023-00021250	\$4,865.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$4,865.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$4,865.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235079

EFFECTIVE DATE

Dec 22, 2022

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 2023 JAN 12 AM 11:41
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Dallas Badminton Club	Supplier No.	VC000008312
Subject:	Contract Fee Instructor		
Lead Dept:	Park and Recreation		

Action Requested:	Authorize contract fee instructor agreement with Dallas Badminton Club. The vendor will provide badminton instruction services to the citizens of Dallas. Contact: Christi Giles 214-670-8707						
	Contract Number:	PKR-2023-00021124	Contract Term:	NTP	to	12/31/2023	

Background: Contract fee instructors provide leisure, sport, and/or health and wellness activity instruction

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT
		N/A	PKR	N/A	N/A	N/A		NA	PKR-2023-00021124
							-		
							-		
	Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director
Date: Dec 21, 2022

Molly P. Ward
Approved as to Form by City Attorney
Date: Jan 12, 2023

OA
By City Manager
Date: Dec 22, 2022



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235080

EFFECTIVE DATE

Jan 12, 2023

AS
AS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 JAN 12 PM 2:16
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Golden Gate Adult Rehabilitation Ministry Supplier No. VS0000021798

Subject: Subrecipient Agreement – South Dallas Drug Court (SAMHSA Grant)

Lead Dept: City Attorney's Office

Action Requested: Authorize a contract between the City of Dallas and Golden Gate Adult Rehabilitation Ministry, Inc. to provide recovery support services to program participants in the South Dallas Drug Court (SDDC) for 2022-2023. Not to exceed \$100,000.

Contract Number: ATT-2023-00021093 Contract Term: 9/30/2022 to 9/29/2023

Background: On August 24, 2022, City Council by Resolution No. 22-1186, authorized acceptance of the Substance Abuse and Mental Health Services Administration (SAMHSA) Grant from the U.S. Department of Health and Human Services (HHS) in the amount of \$375,498.00 for year five of the five-year project period, to expand capacity at the existing South Dallas Drug Court (SDDC) for the period September 30, 2022 through September 29, 2023. SDDC incorporates alcohol/drug treatment, recovery support services, screening, assessment, case management and program coordination.

Golden Gate Adult Rehabilitation Ministry, Inc. will provide recovery support services to program participants in the SDDC during year five of the project period as outlined in the Engagement Letter dated August 8, 2022. Not to exceed \$100,000.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
F715	ATT	299C		3070		MASC ATT-2023-00021093	\$100,000.00	
						-		
						-		
Financing:							TOTAL:	\$100,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayeh Powers
Ayeh Powers (Jan 12, 2023 13:09 CST)
By Department Director Date

Ashley Stockton
Ashley Stockton (Jan 12, 2023 13:31 CST)
Approved as to Form by City Attorney Date

[Signature]
By City Manager Date

AS
AS



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235081

EFFECTIVE DATE

10/27/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 10/23 AM 12 PM 2:15
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: NCH Corporation dba Chemsearch & Chemsearch FE Supplier No. 518160

Subject: Water Treatment at the Central Plant – Dallas Love Field Airport

Lead Dept: AVI

Action Requested: Authorize Administrative Action to enter a 3-year service contract for the vendor to perform water treatment service for the Central Plant at Dallas Love Field Airport. Service will be provided under **Co-op Contract# 606-20**. The amount not to exceed **\$68,976.00**

Contract Number: AVI-2022-00019702 Contract Term: 11/1/2022 to 10/31/2023

Background: Water Treatment for our HVAC system at Dallas Love Field Central Plant requires the following services related to heating, ventilation, and air conditioning system equipment. The current vendor is not providing the required chemicals needed to follow the standards of the contract. A termination letter has been sent to the current vendor (see attached). Services will now be provided by Chem-Aqua under **Co-op Contract #606-20** in an amount of **\$68,976.00**.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0130	AVI	7739	AV21	3110		CX- AVI-2022-00019702	\$68,976.00
Financing: Operating Fund FY2022							TOTAL: \$68,976.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Date 10/25/2022

Approved as to Form by City Attorney Date 11/02/2022

By City Manager Date 10/27/2022



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235082

EFFECTIVE DATE

Jan 9, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2023 JAN 12 PM 3:40
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Shennaya King Supplier No. VC25988

Subject: Arts Activate 2023 - Round 2
Lead Dept: Office of Arts and Culture

Action Requested: Heart to Heart Music Weekend is a 2 day celebration of music from the heart. Love songs from 4 decades will encompass each concert. Three Dallas based artist will provide the music each night. This weekend will be a celebration of love, life and music. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended. Policy, as amended.

Contract Number: OCA-2022-00020336 (CR-00026299) Contract Term: AA Effective Date to 9/15/2023

Background: The fee for this service is \$8000 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2000 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$4000 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2000, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA23R2	MASC OCA-2022-00020336	\$8,000.00
Financing: General Fund						TOTAL:	\$8,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Philippe (Jan 6, 2023 11:02 CST)

Jan 6, 2023

Bian Beverly (Jan 11, 2023 08:39 CST)

Jan 11, 2023

By Department Director

Date

Approved as to Form by City Attorney

Date

Liz Cedillo-Pereira (Jan 9, 2023 14:49 CST)

Jan 9, 2023

By City Manager

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	235083
		EFFECTIVE DATE
		Jan 9, 2023

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/> a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.	<div style="writing-mode: vertical-rl; transform: rotate(180deg);"> RECEIVED 2023 JAN 12 PM 3:40 CITY SECRETARY DALLAS, TEXAS </div>
<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).	
<input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.	
<input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.	

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: VET	Supplier No. 500570
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Subject: Arts Activate 2023 - Round 2

Lead Dept: Office of Arts and Culture

Action Requested: PAINT THE TOWN 2023, in its fifth series, will offer twenty (20) free painting lessons that depict the beauty of iconic Dallas symbols and neighborhood park scenes throughout the city. Host sites will have an opportunity to pre-select from a collection of acrylic paintings inspired by local lakes, neighborhood parks, buildings, wildlife and/or plants. These workshops will be made available in multiple locations, different days/times over a 5-month period. Each participant will be given an Art Kit with all the supplies needed to complete artwork that is ready to hang. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2022-00020336 (CR-00026301)	Contract Term:	AA Effective Date	to	9/15/2023
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Background: The fee for this service is \$8000 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2000 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$4000 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2000, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.


HUB	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.
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Funding:	<i>FUND</i>	<i>DEPT</i>	<i>UNIT</i>	<i>ACTV</i>	<i>OBJ</i>	<i>PROGRAM</i>	<i>ENCUMBRANCE TYPE and NUMBER</i>	<i>AMOUNT</i>
	0001	OCA	4880		3089	AA23R2	MASC OCA-2022-00020336	\$8,000.00
	Financing: General Fund							TOTAL:

Contract Amendment Information:	<i>Supplemental Agreement No.</i>	<i>Base CR/AA No.</i>	<i>Base Contract Date</i>	<i>Base Contract Amount</i>	<i>Sum of Previous Supplemental Agreements</i>	<i>Total Contract Amount Including this Action</i>	<i>Total Supp'l Agreement Percentage</i>
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Martine Philippe (Jan 6, 2023 11:02 CST) By Department Director	Jan 6, 2023 Date	 Bian Beverly (Jan 11, 2023 08:49 CST) Approved as to Form by City Attorney	Jan 11, 2023 Date
 Liz Cedillo-Pereira (Jan 9, 2023 15:40 CST) By City Manager		Jan 9, 2023 Date	

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION 235084
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	EFFECTIVE DATE
		Jan 12, 2023

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.	<div style="writing-mode: vertical-rl; transform: rotate(180deg);"> RECEIVED 2023 JAN 12 PM 4:58 CITY SECRETARY DALLAS, TEXAS </div>
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).	
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.	
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): <small>NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.</small>	

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	U.S. Department of Justice	Supplier No.	356189
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Subject: Law Enforcement Enterprise Portal (LEEP) access

Lead Dept: Dallas Police Department (DPD)

Action Requested: Execute an agreement that allows Dallas Police Department to access Law Enforcement Enterprise Portal (LEEP), Crime Records Service

Contract Number:	DPD-2023-00021100	Contract Term:	N/A	to	N/A
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Background: Dallas Police Department Communications Unit is responsible for maintaining access controls (i.e., access authorization, password resets) to the Law Enforcement Enterprise Portal (LEEP) for the Department. LEEP is a secure platform for law enforcement agencies, intelligence groups and other criminal justice entities to share intelligence and departmental information. There is no cost consideration.

HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbjsearch/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.
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FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Financing:						No Cost Consideration	TOTAL:
							\$0.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 By Department Director Date
 Jan 12, 2023


 Approved as to Form by City Attorney Date
 Jan 12, 2023


 By City Manager Date
 Jan 12, 2023

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	235085
		EFFECTIVE DATE
		Jan 12, 2023

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2023 JAN 12 PM 4:58

CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 10%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	U.S. Department of Justice	Supplier No.	356189
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Subject: Law Enforcement Enterprise Portal (LEEP) access

Lead Dept: Dallas Police Department (DPD)

Action Requested: Execute an agreement that allows Dallas Police Department to access Law Enforcement Enterprise Portal (LEEP) as Agency Administrator

Contract Number:	DPD-2023-00021100	Contract Term:	N/A	to	N/A
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Background: Dallas Police Department Communications Unit is responsible for maintaining access controls (i.e., access authorization, password resets) to the Law Enforcement Enterprise Portal (LEEP) for the Department. LEEP is a secure platform for law enforcement agencies, intelligence groups and other criminal justice entities to share intelligence and departmental information. There is no cost consideration.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:								
	Financing: No Cost Consideration						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Jan 12, 2023 By Department Director	 Jan 12, 2023 Approved as to Form by City Attorney	Jan 12, 2023 Date
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 Jan 12, 2023
 By City Manager



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235086

EFFECTIVE DATE

Jan 12, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 10%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2023 JAN 13 AM 9:44
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Jessica Bell	Supplier No.	VS93756
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Subject: Arts Activate 2023 - Round 2

Lead Dept: Office of Arts and Culture

Action Requested: Expressive Art Workshops will be a series of 10 free adult art workshops held at the South Dallas Cultural Center. Each session will be one hour long, held weekly on Saturdays in the Spring. Participants will be guided through different art making experiences while having an opportunity to express themselves, thoughts and ideas through the content of their creations. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2022-00020336 (CR-00026291)	Contract Term:	AA Effective Date	to	9/15/2023
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Background: The fee for this service is \$6000 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$1500 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$3000 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$1500, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB

Check appropriate Box

<https://mvcopa.coa.state.tx.us/oaasscmb/isearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	0001	OCA	4880		3089	AA23R2	MASC OCA-2022-00020336	\$6,000.00
	Financing: General Fund						TOTAL:	\$6,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Philippe (Jan 10, 2023 10:11 CST)

Jan 10, 2023

Brian Beverly (Jan 13, 2023 08:21 CST)

Jan 13, 2023

By Department Director

Date


Approved as to Form by City Attorney

Date

Jan 12, 2023

By City Manager

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	235087	EFFECTIVE DATE
	Jan 12, 2023	

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements through interlocal or cooperative agreements.	
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)	
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.	
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):	

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 JAN 13 AM 9:44
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: D R Mann Hanson	Supplier No. VC22565
--------------------------------	----------------------

Subject: Arts Activate 2023 - Round 2

Lead Dept: Office of Arts and Culture

Action Requested: CinéWilde Presents...is a 6 month long mini season of screenings that will present an array of films (comedies, foreign, documentaries, etc). Each month will highlight a community by finding a queer film that explores their stories. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2022-00020336 (CR-00026289)	Contract Term:	AA Effective Date	to	9/15/2023
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Background: The fee for this service is \$8000 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2000 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$4000 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2000, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/|search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA23R2	MASC OCA-2022-00020336	\$8,000.00
Financing: General Fund						TOTAL:	\$8,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


Martine Philippe (Jan 10, 2023 10:05 CST)

Jan 10, 2023


Brian Beverly (Jan 13, 2023 08:15 CST)

Jan 13, 2023

By Department Director

Date

Approved as to Form by City Attorney


Date



Jan 12, 2023

By City Manager

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	235088
		EFFECTIVE DATE

1/13/2023
 RECEIVED
 CITY SECRETARY
 DALLAS TEXAS
 2023 JAN 13 AM 11:57

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%).
 c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Beverly Allen	Supplier No.	
Subject:	Dallas Homebuyer Assistance Program		
Lead Dept:	Housing & Neighborhood Revitalization		

Action Requested: Execution of the City of Dallas Homebuyer Written Agreements (HOME/CDBG) for down payment assistance for the total amount of \$40,000 (\$20,000 in HOME funds, \$20,000 in CDBG funds). Funds have been appropriated by previous City Council resolution.

Contract Number:	HOU-2023-00021056	Contract Term:		to	
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Background: Ms. Allen was approved for purchase of property at 3425 Pondrom St. using HOME funds (\$20,000.00) and CDBG funds (\$20,000.00) for homebuyer assistance. The city provided the DHAP program pursuant to Council Resolution 21-1656 on October 13, 2021 to provide homebuyer assistance to households with income at or below 120% of the AMI. Funding has been appropriated under a prior Resolution.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							-	0.00
							-	0.00
							-	0.00
	Financing:						TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	n/a	n/a	n/a	0.00	0	\$ 0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<u>David Noguera</u> Jan 13, 2023 By Department Director	<u>Evan Beverly</u> Jan 13, 2023 Approved as to Form by City Attorney	<u>majed Al-ghafry</u> Jan 13, 2023 By City Manager
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City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235089

EFFECTIVE DATE

November 28, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 JAN 3 PM 2:37
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: IHEARTMEDIA Supplier No. VS0000029337

Subject: RADIO ADVERTISING CAMPAIGN

Lead Dept: CODE COMPLIANCE SERVICES

Action Requested: 2023 RADIO CAMPAIGN ADVERTISING TO INCREASE AWARENESS OF VARIOUS VIRUS SUCH AS COVID19, WEST NILE, ZIKA AND CHIKUNGUNYA VIRUS AS WELL AS GENERAL CODE COMPLIANCE SERVICES REGARDING BLIGHT

Contract Number: CCS-2023-00020979 Contract Term: 02/27/23 to 10/29/23

Background: TO CONTINUE PUBLIC EDUCATION CAMPAIGN TO URGE CITIZENS TO PRACTICE THE 4D'S TO PROTECT THEMSELVES FROM VIRUS, AS WELL AS INCLUDING INFORMATION REGARDING GENERAL CODE COMPLIANCE SERVICES.


HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmlsearch/>


- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	CCS	4221		3320		CX CCS-2023-00020979	\$40,118.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$40,118.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$40,118.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 11/22/2022 Anna Lamberti Holmes 1/13/2023
 By Department Director Date Approved as to Form by City Attorney Date

 Nov 28, 2022
 By City Manager Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235090

EFFECTIVE DATE

12/6/22

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 JAN 13 PM 3:00
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: RUSSELL LIVERNOIS Supplier No. VC26057

Subject: DFR LIEUTENANT ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR LIEUTENANT ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$443.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number: CVS-2023-00021071 Contract Term: 12/04/2022 to 04/30/2023

Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, DECEMBER 4, 2022- DECEMBER 10, 2022.

HUB Check appropriate Box
<https://mycoapcpa.state.tx.us/passcombi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX CVS-2023-00021071	\$443.50	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$443.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 443.50	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarred D. Davis
 Jarred D. Davis / Dec 6, 2022 10:12 CST
 By Department Director

12/6/22
 Date

Matthew Green
 Matthew Green / Jan 13, 2023 11:11 CST
 Approved as to Form by City Attorney

Jan 13, 2023
 Date

Jon Fortune
 Jon Fortune / Dec 6, 2022 1:20 CST
 By City Manager

12/6/22
 Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235091

EFFECTIVE DATE

12/6/22

2023 JAN 13 PM 3:05
CITY SECRETARY
DALLAS, TEXAS
RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain an attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: MYRON KING Supplier No. VC25468

Subject: DFR LIEUTENANT ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR LIEUTENANT ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$443.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number: CVS-2023-00021070 Contract Term: 12/04/2022 to 04/30/2023

Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, DECEMBER 4, 2022- DECEMBER 10, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tnasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX CVS-2023-00021070	\$443.50	
							\$0.00	
							\$0.00	
Financing:							TOTAL:	\$443.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$ 443.50	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarred D. Davis

By Department Director

12/6/22

Date

Matthew Green

Matthew Green (Jan 13, 2023 13:05 CST)

Approved as to Form by City Attorney

Jan 13, 2023

Date

Tom Fortson

By City Manager

12/6/22

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235092

EFFECTIVE DATE

12/6/22

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2023 JAN 13 PM 3:05

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: ERNEST JONES Supplier No. VC26404

Subject: DFR LIEUTENANT ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR LIEUTENANT ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$443.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number:	CVS-2023-00021069	Contract Term:	12/04/2022	to	04/30/2023
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Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, DECEMBER 4, 2022- DECEMBER 10, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcombi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX CVS-2023-00021069	\$443.50	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$443.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 443.50	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarred D. Davis
By Department Director

12/6/22
Date

Matthew Green
Approved as to Form by City Attorney

Jan 13, 2023
Date

Jon Fortune
By City Manager

12/6/22
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235093

EFFECTIVE DATE

12/6/22

RECEIVED
2023 JAN 13 PM 3:05
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: JOSHUA ELAM **Supplier No.:** VC26428

Subject: DFR LIEUTENANT ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR LIEUTENANT ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$443.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number: CVS-2023-00021065 **Contract Term:** 12/04/2022 to 04/30/2023

Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, DECEMBER 4, 2022- DECEMBER 10, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX CVS-2023-00021065	\$443.50	
							\$0.00	
							\$0.00	
Financing:							TOTAL:	\$443.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 443.50	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarred D. Davis
By Department Director

12/6/22
Date

Matthew Green
Approved as to Form by City Attorney

Jan 13, 2023
Date

Jon Fortune
By City Manager

12/6/22
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235094

EFFECTIVE DATE

12/6/22

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 JUN 13 PM 3:00
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: STEVEN ANDERSON Supplier No. VC26396

Subject: DFR LIEUTENANT ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR LIEUTENANT ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$443.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number: CVS-2023-00021058 Contract Term: 12/04/2022 to 04/30/2023

Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, DECEMBER 4, 2022- DECEMBER 10, 2022.

HUB
Check appropriate Box
<https://mycoba.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX CVS-2023-00021058	\$443.50	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$443.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 443.50	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarred D. Davis

By Department Director

12/6/22

Date

Anna Lambert Holmes

Approved as to Form by City Attorney

Jan 13, 2023

Date

Tom Fortune

By City Manager

12/6/22

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235095

EFFECTIVE DATE

12/6/22

RECEIVED
2023 JAN 13 PM 3:06
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: LLOYD DELAHOUSAYE **Supplier No.** VC26400

Subject: DFR LIEUTENANT ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR LIEUTENANT ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$443.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number: CVS-2023-00021063 **Contract Term:** 12/04/2022 to 04/30/2023

Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, DECEMBER 4, 2022- DECEMBER 10, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscombi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX CVS-2023-00021063	\$443.50	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$443.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 443.50	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarred D. Davis
Jarred D. Davis (Dec 6, 2022 10:12 CST)

By Department Director

12/6/22

Date

Anna Lamberti Holmes
Anna Lamberti Holmes (Jan 13, 2023 13:00 CST)

Approved as to Form by City Attorney

Jan 13, 2023

Date

Jon Fortune
Jon Fortune (Dec 6, 2022 11:30 CST)

By City Manager

12/6/22

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235096

EFFECTIVE DATE

12/6/22

RECEIVED
2022 JAN 13 PM 3:06
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements, through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: DELTON CARTER Supplier No. VC26430

Subject: DFR LIEUTENANT ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR LIEUTENANT ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$714.13, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number: CVS-2023-00021062 Contract Term: 12/04/2022 to 04/30/2023

Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, DECEMBER 4, 2022- DECEMBER 10, 2022.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. NO, there are no HUB's in Dallas County to contact for this business category. NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX CVS-2023-00021062	\$714.13	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$714.13

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 714.13	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarred D. Davis
Jarred D. Davis (Dir & "No 2" 10/12/22)
By Department Director 12/6/22 Date

Matthew Green
Matthew Green (Jan 13, 2023 1:00 CST)
Approved as to Form by City Attorney Jan 13, 2023 Date

Jon Fortune
Jon Fortune (12/6/22)
By City Manager 12/6/22 Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235097

EFFECTIVE DATE

12/6/22

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 JUN 13 PM 3:00
CITY SECRETARY
DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	ROBERTO DIAZ	Supplier No.	VC26537
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Subject: DFR LIEUTENANT ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR LIEUTENANT ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$443.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number:	CVS-2023-00021064	Contract Term:	12/04/2022	to	04/30/2023
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Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, DECEMBER 4, 2022- DECEMBER 10, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DFD	HS00	DF03	3090		CX CVS-2023-00021064	\$443.50
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$443.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 443.50	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarred D. Davis
Jarred D. Davis Dec 6, 2022 10:12 CST

By Department Director

12/6/22

Date

Anna Lamberti Holmes
Anna Lamberti Holmes Jan 13, 2023 11:00 CST

Approved as to Form by City Attorney

Jan 13, 2023

Date

Jon Fortune
Jon Fortune Dec 6, 2022 10:00 CST

By City Manager

12/6/22

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235098

EFFECTIVE DATE

12/6/22

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 JAN 13 PM 3:00
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: KELVIN FLINT Supplier No. VC26398

Subject: DFR LIEUTENANT ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR LIEUTENANT ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$443.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number:	CVS-2023-00021066	Contract Term:	12/04/2022	to	04/30/2023
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Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, DECEMBER 4,2022- DECEMBER 10, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX CVS-2023-00021066	\$443.50	
							\$0.00	
							\$0.00	
Financing:							TOTAL:	\$443.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 443.50	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarred D. Davis
Jarred D. Davis Dec 6, 2022 10:12 CST
 By Department Director

12/6/22
 Date

Anna Lambert Holmes
Anna Lambert Holmes Jan 13, 2023 12:55 CST
 Approved as to Form by City Attorney

Jan 13, 2023
 Date

Jon Fortune
Jon Fortune Dec 6, 2022 1:20 CST
 By City Manager

12/6/22
 Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235099

EFFECTIVE DATE

12/6/22

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 JAN 13 PM 3:00
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: JOSHUA BUCK Supplier No. VC26426

Subject: DFR LIEUTENANT ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR LIEUTENANT ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$443.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number: CVS-2023-00021061 Contract Term: 12/04/2022 to 04/30/2023

Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, DECEMBER 4,2022- DECEMBER 10, 2022.

HUB Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX CVS-2023-00021061	\$443.50	
							\$0.00	
							\$0.00	
Financing:							TOTAL:	\$443.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 443.50	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarred D. Davis
By Department Director

12/6/22
Date

Matthew Green
Approved as to Form by City Attorney

Jan 13, 2023
Date

Jon Fortune
By City Manager

12/6/22
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235200

EFFECTIVE DATE

12/6/22

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JAN 13 PM 3:30
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: JOHN GNUSE Supplier No. VC26424

Subject: DFR LIEUTENANT ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR LIEUTENANT ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$885.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number:	CVS-2023-00021067	Contract Term:	12/04/2022	to	04/30/2023
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Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, DECEMBER 4, 2022- DECEMBER 10, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX CVS-2023-00021067	\$885.50	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$885.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 885.50	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarred D. Davis 12/6/22
 Jarred D. Davis (Dec 6, 2022 11:27 CST)
 By Department Director Date

Anna Lamberti Holmes Jan 13, 2023
 Anna Lamberti Holmes (Jan 13, 2023 12:59 CST)
 Approved as to Form by City Attorney Date

Jon Fortune 12/6/22
 Jon Fortune (Dec 6, 2022 11:20 CST)
 By City Manager Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235201

EFFECTIVE DATE

12/6/22

RECEIVED
2023 JAN 13 PM 3:00
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: CHARLES ATKINS Supplier No. VC26414

Subject: DFR LIEUTENANT ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR LIEUTENANT ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$443.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number:	CVS-2023-00021059	Contract Term:	12/04/2022	to	04/30/2023
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Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, DECEMBER 4, 2022- DECEMBER 10, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX CVS-2023-00021059	\$443.50	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$443.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 443.50	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarred D. Davis 12/6/22
By Department Director Date

Matthew Green Jan 13, 2023
Approved as to Form by City Attorney Date

Jon Fortune 12/6/22
By City Manager Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235202

EFFECTIVE DATE

12/6/22

RECEIVED
2022 JAN 13 PM 3:07
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: JEFF HYLTON Supplier No. VC26394

Subject: DFR LIEUTENANT ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR LIEUTENANT ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$443.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number:	CVS-2023-00021068	Contract Term:	12/04/2022	to	04/30/2023
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Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, DECEMBER 4, 2022- DECEMBER 10, 2022.

HUB
Check appropriate Box
<https://mycoba.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX CVS-2023-00021068	\$443.50	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$443.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 443.50	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarred D. Davis
Jarred D. Davis (Dec 6, 2022 10:27 CST)
By Department Director

12/6/22
Date

Anna Lamberti Holmes
Anna Lamberti Holmes (Jan 13, 2023 12:04 CST)
Approved as to Form by City Attorney

Jan 13, 2023
Date

Jon Fortune
Jon Fortune (Dec 1, 2022 1:37 CST)
By City Manager

12/6/22
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235203

EFFECTIVE DATE

12/6/22

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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2023 JUN 13 PM 3:00
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: ALVIN BENSON Supplier No. VC26380

Subject: DFR LIEUTENANT ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR LIEUTENANT ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$443.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number: CVS-2023-00021060 Contract Term: 12/04/2022 to 04/30/2023

Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, DECEMBER 4, 2022- DECEMBER 10, 2022.

HUB Check appropriate Box

<https://mycpa.cpa.state.tx.us/passcmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX CVS-2023-00021060	\$443.50	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$443.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 443.50	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarred D. Davis
By Department Director

12/6/22
Date

Matthew Green
Approved as to Form by City Attorney

Jan 13, 2023
Date

Jon Fortune
By City Manager

12/6/22
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235204

EFFECTIVE DATE

Dec 7, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2023 JUN 13 PM 4:20
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: MASSENBURG, DWAYNE Supplier No. VC26452

Subject: DFR LIEUTENANT ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR LIEUTENANT ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$443.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number: CVS-2023-00021072 Contract Term: 12/04/2022 to 04/30/2023

Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, DECEMBER 4, 2022- DECEMBER 10, 2022.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	H500	DF03	3090		CX CVS-2023-00021072	\$443.50	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$443.50

Contract Amendment Information	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 443.50	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Anna
 Dec 7, 2022
 By Department Director Date

Anna Lamberti Holmes
 Jan 13, 2023
 Approved as to Form by City Attorney Date

Jon Fortune
 Dec 7, 2022
 By City Manager Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235205

EFFECTIVE DATE

Jan 12, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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CITY SECRETARY
DALLAS, TEXAS
2023 JAN 13 PM 4:20

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: MCCULLOUGH, JOSEPH Supplier No. VC26472

Subject: DFR LIEUTENANT ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR LIEUTENANT ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$624.75, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number: CVS-2023-00021073 Contract Term: 12/04/2022 to 04/30/2023

Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, DECEMBER 4,2022- DECEMBER 10, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DFD	HS00	DF03	3090		CX CVS-2023-00021073	\$624.75
						.	\$0.00
						.	\$0.00
Financing:						TOTAL:	\$624.75

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 624.75	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarred Davis
By Department Director Jan 11, 2023 Date

Matthew Green
Approved as to Form by City Attorney Jan 13, 2023 Date

Jon Fortune
By City Manager Jan 12, 2023 Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235206

EFFECTIVE DATE

Dec 7, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: MCFARLAND, LARRY Supplier No. VC26392

Subject: DFR LIEUTENANT ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR LIEUTENANT ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$443.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number: CVS-2023-00021074 Contract Term: 12/04/2022 to 04/30/2023

Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, DECEMBER 4, 2022- DECEMBER 10, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX CVS-2023-00021074	\$443.50	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$443.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 443.50	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director
Date: Dec 7, 2022

Approved as to Form by City Attorney
Date: Jan 13, 2023

By City Manager
Date: Dec 7, 2022



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235207

EFFECTIVE DATE

Dec 7, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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2022 JAN 13 PM 4:20
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: MOFFIT, MICHAEL Supplier No. VC26382

Subject: DFR LIEUTENANT ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR LIEUTENANT ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$443.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number: CVS-2023-00021075 Contract Term: 12/04/2022 to 04/30/2023

Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, DECEMBER 4, 2022- DECEMBER 10, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcml/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX CVS-2023-00021075	\$443.50	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$443.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 443.50	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director
Date: Dec 7, 2022

Anna Lamberti Holmes
Approved as to Form by City Attorney
Date: Jan 13, 2023

Jon Fortune
By City Manager
Date: Dec 7, 2022



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235208

EFFECTIVE DATE

Dec 7, 2022

RECEIVED
2023 JAN 3 PM 4:21
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: MOORE, CAROLYN Supplier No. VS95665

Subject: DFR LIEUTENANT ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR LIEUTENANT ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$443.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number: CVS-2023-00021076 Contract Term: 12/04/2022 to 04/30/2023

Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, DECEMBER 4, 2022- DECEMBER 10, 2022.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX CVS-2023-00021076	\$443.50	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$443.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 443.50	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Dec 7, 2022  Jan 13, 2023
 By Department Director Date Approved as to Form by City Attorney Date
 Dec 7, 2022
 By City Manager Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235209

EFFECTIVE DATE

Dec 7, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%)
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2022 JAN 3 PM 4:21
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: MUNDY, ALEXIS Supplier No. VC26466

Subject: DFR LIEUTENANT ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR LIEUTENANT ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$443.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number: CVS-2023-00021077 Contract Term: 12/04/2022 to 04/30/2023

Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, DECEMBER 4, 2022- DECEMBER 10, 2022.

HUB Check appropriate Box <https://mycpcpa.cpa.state.tx.us/passcmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX CVS-2023-00021077	\$443.50	
							\$0.00	
							\$0.00	
Financing:							TOTAL:	\$443.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 443.50	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Janet Davis
Janet Davis / Dec 7 2022 15:06 CST

By Department Director

Dec 7, 2022

Date

Matthew Green
Matthew Green / Dec 7 2022 13:14 CST

Approved as to Form by City Attorney

Jan 13, 2023

Date

Jon Fortune
Jon Fortune / Dec 7 2022 15:01 CST

Dec 7, 2022

By City Manager

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235210
EFFECTIVE DATE

Dec 7, 2022

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DALLAS, TEXAS
2023 JAN 13 PM 4:21

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: PARKER, RANDALL Supplier No. VC26418

Subject: DFR LIEUTENANT ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR LIEUTENANT ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$443.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number: CVS-2023-00021078 Contract Term: 12/04/2022 to 04/30/2023

Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, DECEMBER 4, 2022- DECEMBER 10, 2022.

HUB Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX CVS-2023-00021078	\$443.50	
							\$0.00	
							\$0.00	
Financing:							TOTAL:	\$443.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage
						\$ 443.50	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director Date Dec 7, 2022

Matthew Green
Approved as to Form by City Attorney Date Jan 13, 2023

Jon Fortune
By City Manager Date Dec 7, 2022



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235211

EFFECTIVE DATE

Dec 7, 2022

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2023 JAN 13 PM 4:20
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: PHILLIPS, DERRICK Supplier No. VS0000043018

Subject: DFR LIEUTENANT ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR LIEUTENANT ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$443.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number: CVS-2023-00021079 Contract Term: 12/04/2022 to 04/30/2023

Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, DECEMBER 4, 2022- DECEMBER 10, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX CVS-2023-00021079	\$443.50	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$443.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 443.50	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jon Fortune (Dec 7 2022 15:51 CST)
By Department Director Date

Anna Lamberti Holmes (Jan 13 2023 12:52 CST)
Approved as to Form by City Attorney Date

Jon Fortune (Dec 7 2022 15:51 CST)
By City Manager Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235212

EFFECTIVE DATE

Dec 7, 2022

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2023 JAN 13 PM 4:20
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: PURIFOY-SMOOTS, SHARON Supplier No. VS97839

Subject: DFR LIEUTENANT ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR LIEUTENANT ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$443.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number: CVS-2023-00021080 Contract Term: 12/04/2022 to 04/30/2023

Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, DECEMBER 4, 2022- DECEMBER 10, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX CVS-2023-00021080	\$443.50	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$443.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 443.50	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director
Date: Dec 7, 2022

Approved as to Form by City Attorney
Date: Jan 13, 2023

By City Manager
Date: Dec 7, 2022



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235213

EFFECTIVE DATE

Dec 7, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2022 JAN 13 PM 4:20
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: ROYSE, KEVIN Supplier No. VC26386

Subject: DFR LIEUTENANT ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR LIEUTENANT ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$443.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number: CVS-2023-00021081 Contract Term: 12/04/2022 to 04/30/2023

Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, DECEMBER 4,2022- DECEMBER 10, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBI	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX CVS-2023-00021081	\$443.50	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$443.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 443.50	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jon Fortune
 Dec 7, 2022
 By Department Director Date

Anna Lambert Holmes
 Jan 13, 2023
 Approved as to Form by City Attorney Date

Jon Fortune
 Dec 7, 2022
 By City Manager Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235214

EFFECTIVE DATE

Dec 7, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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2022 JAN 17 AM 9:57
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: SMITH-PHIFER, SYLVIA Supplier No. 399648

Subject: DFR LIEUTENANT ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR LIEUTENANT ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$443.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number:	CVS-2023-00021082	Contract Term:	12/04/2022	to	04/30/2023
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Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, DECEMBER 4, 2022- DECEMBER 10, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX CVS-2023-00021082	\$443.50	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$443.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 443.50	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarrett David (Dir) 2022 12 07 CST
By Department Director Date

Anna Lamberti Holmes (Jan 13, 2023 12:49 CST)
Approved as to Form by City Attorney Date

Jon Fortune
By City Manager Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235215

EFFECTIVE DATE

Dec 7, 2022

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2023 JAN 13 PM 4: 21
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: SOLORZANO, DAVID Supplier No. VC26064

Subject: DFR LIEUTENANT ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR LIEUTENANT ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$443.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number: CVS-2023-00021083 Contract Term: 12/04/2022 to 04/30/2023

Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, DECEMBER 4,2022- DECEMBER 10, 2022.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX CVS-2023-00021083	\$443.50	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$443.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 443.50	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarred Davis (Dec 7, 2022 15:06 CST)
By Department Director

Dec 7, 2022
Date

Anna Lamberti Holmes (Jan 13, 2023 12:46 CST)
Approved as to Form by City Attorney

Jan 13, 2023
Date

Jon Fortune (Jan 7, 2023 12:01 CST)
By City Manager

Dec 7, 2022
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235216

EFFECTIVE DATE

Dec 7, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 JAN 13 PM 4:21
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: SPILLMAN, DUSTIN Supplier No. VC26440

Subject: DFR LIEUTENANT ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR LIEUTENANT ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$443.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number:	CVS-2023-00021084	Contract Term:	12/04/2022	to	04/30/2023
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Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, DECEMBER 4, 2022- DECEMBER 10, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX CVS-2023-00021084	\$443.50	
							\$0.00	
							\$0.00	
Financing:							TOTAL:	\$443.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 443.50	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jon Fortune
 By Department Director Date Dec 7, 2022

Matthew Green
 Approved as to Form by City Attorney Date Jan 13, 2023

Jon Fortune
 By City Manager Date Dec 7, 2022



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235217

EFFECTIVE DATE

Jan 12, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 JAN 13 PM 4:44
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Alexander Dubose & Jefferson LLP Supplier No. VC21659
 Subject: Supplemental Agreement No. 2 to Professional Services Contract for Legal Services
 Lead Dept: City Attorney's Office

Action Requested: Authorize Supplemental Agreement No. 2 with Alexander Dubose & Jefferson LLP to expand the scope of work for further review in the Texas Supreme Court following the opinion and judgment issued by the Dallas Court of Appeals in the case styled *City of Dallas v. Trinity East Energy, LLC*, No. 22-0791, in the Texas Supreme Court, on petition for review from *City of Dallas v. Trinity East Energy, LLC*, No. 05-20-00550-CV, in the Court of Appeals for the Fifth District of Texas at Dallas, on appeal from *Trinity East Energy, LLC v. City of Dallas, Texas*, No. DC-14-01443, in the 192nd District Court, Dallas County, Texas. Not to exceed \$50,000.

Contract Number: ATT-2020-00013730 Contract Term: 5/21/2020 to *Indefinite

Background: Alexander Dubose & Jefferson LLP was retained to provide legal representation to the City in the above referenced case. SA-2 will authorize the expanded scope of work for further review in the Texas Supreme Court following the opinion and judgment issued by the Dallas Court of Appeals, as outlined in the Addendum to Engagement Letter dated September 22, 2022. Not to exceed \$50,000. *City Attorney can terminate the contract with 10 days' notice to the Firm.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0192	ORM	3890		3033		MASC ATT-2020-00013730	\$50,000.00	
						-		
						-		
Financing:							TOTAL:	\$50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	2	20-5743	6/29/2020	\$50,000.00	0	\$100,000.00	

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayeh Powers
Ayeh Powers (Jan 12, 2023 16:19 CST)
By Department Director

Jan 12, 2023
Date

Christina Tsavoukas
Approved as to Form by City Attorney
Jan 13, 2023
Date

By City Manager
Jan 12, 2023
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235218
EFFECTIVE DATE

Jan 12, 2023

RECEIVED
2023 JAN 13 PM 4:44
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Kaplan Kirsch & Rockwell, L.L.P. Supplier No. VC0000012035

Subject: Professional Services Contract

Lead Dept: City Attorney's Office

Action Requested: Authorize a professional services contract with Kaplan Kirsch & Rockwell, L.L.P. for legal advice to the City of Dallas with regard to general aviation matters, federal regulations and compliance matters. Total not to exceed \$50,000.

Contract Number: AVI-2023-00021248 Contract Term: 1/1/2023 to *Indefinite

Background: Kaplan Kirsch & Rockwell, L.L.P. was retained to provide advice to the City of Dallas with regard to federal regulations and compliance matters concerning Love Field. The firm will be paid on an hourly rate basis as provided in the Engagement Letter dated January 4, 2023. Total not to exceed \$50,000. *The City Attorney can terminate the contract with 10 days' notice to the Firm.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER		AMOUNT	
0130	AVI	7710		3070		MASC	AVI-2023-00021248	\$50,000.00	
Financing:								TOTAL:	\$50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayeh Powers
Ayeh Powers (Jan 12, 2023 16:20 CST)
By Department Director

Jan 12, 2023
Date

Christina Tsavoukas
Approved as to Form by City Attorney
Jan 13, 2023
Date

[Signature]
By City Manager
Jan 12, 2023
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235219

EFFECTIVE DATE

Nov 28, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 JAN 17 AM 11:13
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Friends of Casa Linda Park Supplier No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with The Friends of Casa Linda Park to fund amenities and service enhancements. In addition, the Friends of Casa Linda Park will perform services of litter and debris cleanups and restocking pet waste stations purchased by the group, all in coordination with the Park and Recreation Department at no cost to the City. Contact Sloan Anderson 214-801-6563

Contract Number: PKR-2023-00020881 Contract Term: 1/27/2023 to 1/26/2024

Background: The Friends of Casa Linda Park is a volunteer organization formed by three neighborhood associations (Little Forest Hills, Casa Linda Estates and Casa Linda Forest) to support, maintain and beautify the park. This organization has made great strides with the city on enhancements to the park and wishes to continue.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2023-00020881	\$0.00
						-	
						-	
Financing: No cost to the City						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins

By Department Director

Nov 28, 2022

Date

Molly P. Ward

Approved as to Form by City Attorney

Nov 28, 2022

Date

OA

Carl

Nov 28, 2022

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235220

EFFECTIVE DATE

Nov 7, 2022

CITY SECRETARY
DALLAS, TEXAS

2022 JAN 3 PM 4:49

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 3%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Spyda's World Academy LLC Supplier No. VC25759

Subject: Contract Fee Instructor

Lead Dept: Park and Recreation

Action Requested: Authorize contract fee instructor agreement with Spyda's World Academy LLC. The vendor will provide Basketball training services to the citizens of Dallas.
Contact: Brendan Collins 214-715-6886

Contract Number: PKR-2023-00020683 Contract Term: NTP to 10/31/2023

Background: Contract fee instructors provide leisure, sport and health & wellness activity instruction.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A		N/A PKR-2023-00020683	70/30 Split
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director
Nov 4, 2022
Date

Molly P. Ward
Approved as to Form by City Attorney
Nov 8, 2022
Date

Carl
By City Manager
Nov 7, 2022
Date

OA
OA



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235221

EFFECTIVE DATE

Dec 7, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 JAN 17 AM 9:32
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: WHITTAKER, BRAD Supplier No. VC26468

Subject: DFR LIEUTENANT ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR LIEUTENANT ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$443.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number:	CVS-2023-00021086	Contract Term:	12/04/2022	to	04/30/2023
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Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, DECEMBER 4, 2022- DECEMBER 10, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	DFD	HS00	DF03	3090		CX CVS-2023-00021086	\$443.50	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$443.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 443.50	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Anna Lambert
By Department Director Date Dec 7, 2022

Anna Lambert Holmer
Approved as to Form by City Attorney Date Jan 13, 2023

Jon Fortune
By City Manager Date Dec 7, 2022



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235222

EFFECTIVE DATE

Jan 12, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 JUN 17 AM 9:32
CITY SECRETARY
DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	WELDON, DONALD	Supplier No.	VC26470
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Subject:	DFR LIEUTENANT ASSESSMENT CENTER 2022
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Lead Dept:	CIVIL SERVICE
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Action Requested:	AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR LIEUTENANT ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$443.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.
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Contract Number:	CVS-2023-00021085	Contract Term:	12/04/2022	to	04/30/2023
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Background:	AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, DECEMBER 4, 2022- DECEMBER 10, 2022.
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HUB Check appropriate Box	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.
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FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	DFD	HS00	DF03	3090		CX CVS-2023-00021085	\$443.50
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$443.50

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 443.50	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarred Davis Jan 11, 2023
By Department Director Date

Matthew Green Jan 13, 2023
Approved as to Form by City Attorney Date

Joie Fortune Jan 12, 2023
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235223

EFFECTIVE DATE

1/12/2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 JAN 17 AM 10:06
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Contractors Plus Roofing & Construction, LLC Supplier No. VC22940

Subject: Ratification for Purchase of Walk-off mats

Lead Dept: AVI

Action Requested: Authorize a ratification payment of \$49839.69 for the invoice of the additional 12 Mats were exposed and identified by the contractor after reexamination.

Contract Number: AVI-2023-00020852 Contract Term: to

Background: Love Field obtained an AA to replace eight (8) damaged Walk Off Mats, including installation, at public entrances to the Terminal. Contractors Plus was the only respondent and was awarded the contract at a cost of \$48,939.00 After inspection of the remaining (twelve) 12 Walk Off Mats, it was determined that they should be replaced based on their physical condition to prevent end of life issues and provide product consistency. Contractors Plus would provide the additional 12 Mats, including installation, for an additional \$49,839.69, for a total under the \$100,000 AA limit requiring Council approval.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. N/A-CM-JS
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0130	AVI	7736	AV18	3210		CX AVI-2023-00020852	\$49,839.69
Financing: FY2023 Operating Fund							TOTAL: \$49,839.69

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

(Jan 12, 2023 12:42 CST)

By Department Director

1/12/23

Date

(Jan 13, 2023 10:42 CST)

Approved as to Form by City Attorney

01/13/23

Date

(Jan 12, 2023 13:26 CST)

By City Manager

1/12/2023

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235224

EFFECTIVE DATE

12/19/2022

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
003 JAN 17 AM 11:31

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Automotive Video Innovations, In Supplier No. VC26274

Subject: AVI ELECTRICAL WORKSHOP SOLE SOURCE

Lead Dept: EQUIPMENT AND FLEET MANAGEMENT

Action Requested: EFM REQUESTS TO PROCURE SERVICE TO CONDUCT SIX (6), 3-DAY ELECTRICAL TRAINING WORKSHOP SESSIONS FOR UP TO 20 PARTICIPANTS EACH SESSION. THIS TRAINING WILL BE TAUGHT AS A 24-HOUR CLASS, HELD OVER THREE CONSECUTIVE DAYS WITH 8 HOURS OF INSTRUCTION EACH DAY. SESSIONS WILL BE MONDAY-WEDNESDAY AND THURSDAY-SATURDAY BACK TO BACK OVER 3 DIFFERENT WEEKS.

Contract Number: EFM-2023-00021133 Contract Term: 01/01/2023 to 12/31/2023

Background: EFM PURPOSE OF THIS TRAINING IS TO PROCURE THREE-DAY HANDS-ON TRAINING WORKSHOP THAT WILL TEACH TECHNICIANS TO FULLY UNDERSTAND VOLTAGE, AMPERAGE, CIRCUITS, CURRENT, AND HOW THEY RELATE TO EACH OTHER THROUGH LECTURE AND HANDS-ON TESTING.

HUB Check appropriate Box YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. NO, there are no HUB's in Dallas County to contact for this business category. NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0196	EFM	1704		3361		- EFM-2023-00021133	\$63,000.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$63,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Donzell Gipson

Donzell Gipson (Dec 19, 2022 17:24 CST)

By Department Director

Dec 19, 2022

Date

Arthur N. Bashor

Arthur N. Bashor (Jan 17, 2023 08:37 CST)

Approved as to Form by City Attorney

Jan 17, 2023

Date

BC

BC

Robert Perez

Robert Perez (Dec 19, 2022 19:21 CST)

By City Manager

Dec 19, 2022

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235225

EFFECTIVE DATE

JAN 5, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 JAN 17 AM 11:31
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: MSN Physicians PLLC DBA UrgentCare2go Supplier No. VC21442

Subject: Healthy Homes & Lead Reduction

Lead Dept: HOU

Action Requested: Authorize one of the three, one-year renewal options with MSN Physicians PLLC to provide mobile, on-site blood lead level testing services for the City's Healthy Homes & Lead Reduction (HHLR) Program to low-income households within the City of Dallas

Contract Number:	HOU-2020-00013685	Contract Term:	12/11/2022	to	12/12/2023
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Background: Contractor to provide mobile, on-site blood lead level testing services for the City's Healthy Homes & Lead Reduction (HHLR) Program to low-income households within the City of Dallas. The purpose of the Grant is to reduce or eliminate the health hazards of Lead-Based Paint in housing built before 1978 that is occupied by income-eligible families, particularly families with children up to the age of 6 years old. This contract will assist in implementing the requirements of Title X of the Housing & Community Development Act of 1992 and the implementing regulations at 24 CFR Part 35, as they apply to the City.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
CD19	HOU	965D		3070		HOU-2020-00013685	0.00	
						-		
						-		
Financing:							TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	21-5262	01/28/2021	\$46,000.00	-	\$46,000.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera
David Noguera (Jan 5, 2023 13:44 CST)

Jan 5, 2023

Br J
Bran J. Jerny (Jan 5, 2023 14:47 CST)

Jan 5, 2023

By Department Director

Date

Approved as to Form by City Attorney

Date

Majed Ghafry
Majed Ghafry (Jan 5, 2023 14:05 CST)

Jan 5, 2023

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235226

EFFECTIVE DATE

10/05/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 JAN 17 PM 2:20
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: FACILITY SOLUTIONS GROUP Supplier No. VS0000010481

Subject: VICKERY PARK BRANCH LIGHTING

Lead Dept: LIBRARY

Action Requested: AUTHORIZE SERVICES AND PAYMENT OF \$45,761.93 FOR MATERIALS AND INSTALLATION OF EXTERIOR LIGHTING.

Contract Number:	LIB-2023-00020606	Contract Term:	12/01/2022	to	11/30/2023
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Background: ADDITIONAL EXTERIOR ILLUMINATION IS DESIRED AS AN ENHANCED SECURITY MEASURE AT THE VICKERY PARK BRANCH PROPERTY. THREE QUOTES WERE REQUESTED TO PROVIDE AND INSTALL (6) EXTERIOR LED POLE LIGHTS ALONG THE UNOCCUPIED WEST END OF THE PROPERTY. FACILITY SOLUTIONS GROUP PROVIDED THE LOWEST BID.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscrmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
FC18	CTS	AG03		3099		- CX LIB-2023-00020606	\$45,761.93
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$45,761.93

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

MJ Giudice
MJ Giudice (Oct 4, 2022 16:33 CDT)

By Department Director

Ashley Stockton
Ashley Stockton (Jan 17, 2023 12:32 CST)

Approved as to Form by City Attorney


Date

Date

Oct 5, 2022

By City Manager

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	235227
		EFFECTIVE DATE
		1/12/2023

RECEIVED
2023 JAN 17 PM 2:2
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Casper Airport Solution	Supplier No.	VS95418
	SA#4		
Lead Dept:	AVI		

Action Requested: (1) Exercise the first of two one-year renewal options as permitted by the underlying contract (AVI-2018-00004428)

Contract Number:	AVI-2018-00004428	Contract Term:	01/10/2018	to	01/09/2024
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Background: AVI is looking to exercise the first one-year renewal option of the Casper Airport Solution Contract. Casper is used to identify and track aircraft, acquire data for aircraft/noise correlation, compliance analysis, manage complaint investigations, perform noise and track analysis, and to monitor aircraft noise through an array of noise monitors.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.


FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0130	AVI	7729	AV28	3070		MASC AVI-2018-00004428	\$91,179.00
Financing: FY2022 Operating Fund							TOTAL: \$91,179.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	4	18-0088	1/10/2018	\$502,696.00	\$618,603.00	\$709,930.00	18%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Patricia Carrero (Jan 11, 2023 09:29 CST)
 By Department Director

1/11/2023
 Date


 Christina Tsevoukas (Jan 12, 2023 13:40 CST)
 Approved as to Form by City Attorney

1/12/2023
 Date


 1/12/2023
 By City Manager



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235228

EFFECTIVE DATE

1/12/2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 JAN 17 PM 4:29
CITY SECRETARIES
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Clear Channel Outdoor Supplier No. VS0000023083

Subject: PSAs

Lead Dept: COM

Action Requested: RENEWAL OF A 2-YEAR NO-COST CONTRACT ALLOWING CITY OF DALLAS PUBLIC SERVICE ANNOUNCEMENTS ON CLEAR CHANNEL OUTDOOR SIGNAGE, SUBJECT TO AVAILABILITY.

Contract Number:	1173927-DFW	Contract Term:	1/2/23	to	1/2/25
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Background: There is no cash value or payment required at any time and CCO only uses copy provided by COM, which can be removed at COM request at any time. The contract is required for scheduling and allows CCO to provide COM reports upon request. As stated on the first page of the contract, displays are scheduled on faces within the city, as available, and no locations or duration is guaranteed by CCO. The same language and strike-throughs from the previous contract were carried over to the 2021-22 contract.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	\$0.00
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Catherine Cuellar
By Department Director
Date: Dec 22, 2022

Anna Lamberti Holmes
Approved as to Form by City Attorney
Date: Dec 30, 2022

Kimberl Bizer-Tolbert
By City Manager
Date: 01/12/23



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235229

EFFECTIVE DATE

Jan 9, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 JAN 18 AM 9:44
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Lashell Booker Supplier No. VC26678

Subject: Arts Activate 2023 - Round 2

Lead Dept: Office of Arts and Culture

Action Requested: Community Basket Crafting will take place on January 8, 2023 and January 15, 2023, at Lashell's Luxury Gift Baskets. 15 ladies from Anna's House will learn about basket crafting and will walk away with a beautifully designed basket and new skill. The goal is to share the love of crafting with women who have experienced extreme emotional trauma and distress from domestic violence. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2022-00020336 (CR-00026316) Contract Term: AA Effective Date to 9/15/2023

Background: The fee for this service is \$8000 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2000 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$4000 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2000, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA23R2	MASC OCA-2022-00020336	\$8,000.00
Financing: General Fund						TOTAL:	\$8,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Philippe (Jan 6, 2023 10:42 CST)
 By Department Director

Jan 6, 2023
 Date

Bian Beverly (Jan 11, 2023 09:35 CST)
 Approved as to Form by City Attorney

Jan 11, 2023
 Date

Liz Cedillo-Pereira (Jan 9, 2023 14:44 CST)
 By City Manager

Jan 9, 2023
 Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235230

EFFECTIVE DATE

Nov 28, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 JAN 18 AM 11:30
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No/N/A

Supplier Name: SO ARTSY! THE SOCIAL ART EXPERIENCE, LLC. Supplier No. VS99513

Subject: ART CLASSES

Lead Dept: PARK AND RECREATION

Action Requested: AUTHORIZE ENCUMBRANCE OF \$12,600.00 FOR SO ARTSY! THE SOCIAL ART EXPERIENCE, LLC. VENDOR WILL PROVIDE ART CLASSES FOR SENIORS ON A RECURRING SCHEDULE AT VARIOUS RECREATION CENTERS. CONTACT: DARYL QUARLES-671-1602

Contract Number:	PKR-2023-00020808	Contract Term:	TBD	to	09/30/2023
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Background: TRACI BLAYARK IS A COMMISSIONED ARTIST AND IS ABLE TO WORK WITH ANY PARTICIPANTS WHO CAN SIMPLY HOLD A PAINT BRUSH.

HUB
Check appropriate Box

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	PKR	1726		3063		-	\$12,600.00	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$12600.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Nov 28, 2022 12:03 CST)
By Department Director

Nov 28, 2022
Date

[Signature]
Approved as to Form by City Attorney
Date

Jan 10, 2023
Date

OA
OA

[Signature]
By City Manager

Nov 28, 2022
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235231

EFFECTIVE DATE

Jan 12, 2023

RECEIVED
2023 JAN 18 AM 11:39
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name:	P&G DAVIS LLC DBA PROSHRED OF NORTH TEXAS	Supplier No.:	VC26596
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Subject: SHREDDING SERVICES FOR AVI

Lead Dept: Aviation

Action Requested: AUTHORIZE ADMINISTRATIVE ACTION TO ENTER INTO A 3 YEAR CONTRACT FOR SHREDDING SERVICES FOR THE DEPARTMENT OF AVIATION.

Contract Number:	AVI-2022-00021102	Contract Term:	01/20/23	to	01/19/26
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Background: TSA REGULATIONS REQUIRE THE BADGING OFFICE TO HAVE AN ONSITE SHREDDING SERVICE. CONFIRMATION THAT DOCUMENTS ARE PROPERLY DISPOSED OF MUST BE WITNESSED BY A TRUSTED AGENT WHEN DOCUMENTS THAT CONTAIN PERSONAL IDENTIFIABLE INFORMATION AND SECURITY SENSITIVE INFORMATION ARE SHREDDED.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0130	AVI	7719		3099		CX AVI-2022-00021102	\$3,216.00
							-	\$0.00
							-	\$0.00
	Financing:						TOTAL:	\$3,216.00

	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
Contract Amendment Information:							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Patrick Carrero
Patrick Carrero (Jan 10, 2023 12:10 CST)
By Department Director


Jan 10, 2023
Date

Ashley Stockton
Ashley Stockton (Jan 18, 2023 10:34 CST)
Approved as to Form by City Attorney

Jan 18, 2023
Date

Kimberly Bizer-Tolbert
Kimberly Bizer-Tolbert (Jan 12, 2023 13:39 CST)
By City Manager

Jan 12, 2023
Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 235232 EFFECTIVE DATE January 11, 2023
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1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 5%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2023 JAN 18 PM 12:57
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	REKJ Builders Limited Liability Company - Contractor Kelaine Kvale - Homeowner	Supplier No.	VC20926
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Subject: Dallas Tomorrow Fund (DTF)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Dallas Tomorrow Fund (DTF) Program to provide repairs and/or rehabilitation to the property located at 6907 Hollis Ave., Dallas, TX 75227, in an amount not to exceed \$19,280.00.

Contract Number:	HOU-2022-00020184	Contract Term:	Effective Date of the AA above	to	02/18/2023
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Background: On September 28, 2016 the Dallas City Council approved Ordinance No. 30236, which amended Chapter 27 Sec 16.13-16.23 of the Dallas City Code ("Code"), changing the process of referring persons determined financially unable to repair or rehabilitate their property or premises in compliance with the Code. DTF must be used for the sole purpose of rehabilitating and/or repairing properties and premises in the city for persons who are found unable to financially comply with notice of violation issued by the director under Section 27-16 of the Code. Funding for the repairs/rehabilitation is derived from the Contract for Services executed between the City and Contractor, as authorized by City Council Resolution No. 20-1555, approved on October 13, 2020.

HUB
Check appropriate Box
<https://mycpa.cp.state.tx.us/tpa/sscmblsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera
David Noguera (Jan 10, 2023 22:16 CST)

Jan 10, 2023

Bian Bverly
Bian Bverly (Jan 17, 2023 10:16 CST)

Jan 17, 2023

By Department Director _____ Date _____

 Majed Ghafry (Jan 11, 2023 09:14 CST)
 By City Manager _____ Date _____

Approved as to Form by City Attorney BB _____ Date _____
 Jan 11, 2023



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235233

EFFECTIVE DATE

January 11, 2023

RECEIVED
2023 JAN 18 PM 12: 57
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	REKJ Builders Limited Liability Company - Contractor Felicia Rusk - Homeowner	Supplier No.	VC20926
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Subject: Dallas Tomorrow Fund (DTF)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Dallas Tomorrow Fund (DTF) Program to provide repairs and/or rehabilitation to the property located at 2600 Stephenson St., Dallas, TX 75215, in an amount not to exceed \$19,930.00.

Contract Number:	HOU-2022-00020182	Contract Term:	Effective Date of the AA above	to	2/18/2023
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Background: On September 28, 2016 the Dallas City Council approved Ordinance No. 30236, which amended Chapter 27 Sec 16.13-16.23 of the Dallas City Code ("Code"), changing the process of referring persons determined financially unable to repair or rehabilitate their property or premises in compliance with the Code. DTF must be used for the sole purpose of rehabilitating and/or repairing properties and premises in the city for persons who are found unable to financially comply with notice of violation issued by the director under Section 27-16 of the Code. Funding for the repairs/rehabilitation is derived from the Contract for Services executed between the City and Contractor, as authorized by City Council Resolution No. 20-1555, approved on October 13, 2020.

HUB Check appropriate Box
<https://mycpa.cp.state.tx.us/tpa/sscmlsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
								-
							-	
							-	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noquera
David Noquera (Jan 10, 2023 22:18 CST)

By Department Director

Jan 10, 2023

Date

Bian Beverly
Bian Beverly (Jan 17, 2023 10:28 CST)

Approved as to Form by City Attorney **B B**


Jan 17, 2023

Date


Majed Ghafry (Jan 11, 2023 09:13 CST)
By City Manager

Jan 11, 2023

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	235234
	EFFECTIVE DATE January 11, 2023	<div style="writing-mode: vertical-rl; transform: rotate(180deg); font-weight: bold; font-size: 12pt;"> RECEIVED 2023 JAN 18 PM 12:56 CITY SECRETARY DALLAS, TEXAS </div>

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Supplier Name:	REKJ Builders Limited Liability Company - Contractor Toya Rice - Homeowner	Supplier No.	VC20926
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Subject: Dallas Tomorrow Fund (DTF)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Dallas Tomorrow Fund (DTF) Program to provide repairs and/or rehabilitation to the property located at 3712 Hancock St., Dallas, TX 75210, in an amount not to exceed \$19,550.00.

Contract Number:	HOU-2022-00020183	Contract Term:	Effective Date of the AA above	to	02/18/2023
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Background: On September 28, 2016 the Dallas City Council approved Ordinance No. 30236, which amended Chapter 27 Sec 16.13-16.23 of the Dallas City Code ("Code"), changing the process of referring persons determined financially unable to repair or rehabilitate their property or premises in compliance with the Code. DTF must be used for the sole purpose of rehabilitating and/or repairing properties and premises in the city for persons who are found unable to financially comply with notice of violation issued by the director under Section 27-16 of the Code. Funding for the repairs/rehabilitation is derived from the Contract for Services executed between the City and Contractor, as authorized by City Council Resolution No. 20-1555, approved on October 13, 2020.

HUB Check appropriate Box

<https://mycpa.cpa.state.tx.us/tpa/sscsmblsearch/>

<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input checked="" type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category.
<input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera
David Noguera (Jan 10, 2023 22:16 CST)

Bian Beverly
Bian Beverly (Jan 17, 2023 10:06 CST)

Jan 17, 2023

Jan 10, 2023

BB

By Department Director

Date

Approved as to Form by City Attorney


Date


Majed Ghatry (Jan 11, 2023 09:14 CST)

Jan 11, 2023

By City Manager

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION	
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	2 3 5 2 3 5	EFFECTIVE DATE
			Jan 13, 2023

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.	
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).	
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.	
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):	

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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2023 JAN 18 PM 12:56
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Supplier Name:	REKJ Builders Limited Liability Company - Contractor Kimberly Mathis - Homeowner	Supplier No.	VC20926
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Subject: Dallas Tomorrow Fund (DTF)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Dallas Tomorrow Fund (DTF) Program to provide repairs and/or rehabilitation to the property located at 6115 Songwood Dr., Dallas, TX 75241, in an amount not to exceed \$14,420.00.

Contract Number:	HOU-2022-00020190	Contract Term:	Effective Date of the AA above	to	02/18/2023
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Background: On September 28, 2016 the Dallas City Council approved Ordinance No. 30236, which amended Chapter 27 Sec 16.13-16.23 of the Dallas City Code ("Code"), changing the process of referring persons determined financially unable to repair or rehabilitate their property or premises in compliance with the Code. DTF must be used for the sole purpose of rehabilitating and/or repairing properties and premises in the city for persons who are found unable to financially comply with notice of violation issued by the director under Section 27-16 of the Code. Funding for the repairs/rehabilitation is derived from the Contract for Services executed between the City and Contractor, as authorized by City Council Resolution No. 20-1555, approved on October 13, 2020.

HUB
Check appropriate Box
<https://mycpa.cp.state.tx.us/tpa/sscmlsearch/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input checked="" type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera
David Noguera (Jan 13, 2023 16:18 CST)

By Department Director

Jan 13, 2023

Date

Suzanne Knuppel
Suzanne Knuppel (Jan 17, 2023 16:16 CST)

Approved as to Form by City Attorney *SK*

Jan 17, 2023


Date


Majed Ghafry (Jan 13, 2023 18:03 CST)

By City Manager

Jan 13, 2023

Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1>	ADMINISTRATIVE ACTION 2 3 5 2 3 6
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	EFFECTIVE DATE January 11, 2023

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 JAN 18 PM 12:56
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: REKJ Builders Limited Liability Company - Contractor
 James Harris - Homeowner

Supplier No. VC20926

Subject: Dallas Tomorrow Fund (DTF)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Dallas Tomorrow Fund (DTF) Program to provide repairs and/or rehabilitation to the property located at 3018 Jerome St., Dallas, TX 75223, in an amount not to exceed \$19,920.00.

Contract Number:	HOU-2022-00020179	Contract Term:	Effective Date of the AA above	to	02/17/2023
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Background: On September 28, 2016 the Dallas City Council approved Ordinance No. 30236, which amended Chapter 27 Sec 16.13-16.23 of the Dallas City Code ("Code"), changing the process of referring persons determined financially unable to repair or rehabilitate their property or premises in compliance with the Code. DTF must be used for the sole purpose of rehabilitating and/or repairing properties and premises in the city for persons who are found unable to financially comply with notice of violation issued by the director under Section 27-16 of the Code. Funding for the repairs/rehabilitation is derived from the Contract for Services executed between the City and Contractor, as authorized by City Council Resolution No. 20-1555, approved on October 13, 2020.

HUB Check appropriate Box

<https://mycpa.cp.state.tx.us/tpa/sscmblsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera
 David Noguera (Jan 10, 2023 22:17 CST)

Jan 10, 2023

Bian Beverly
 Bian Beverly (Jan 17, 2023 10:23 CST)

Jan 17, 2023

By Department Director  Date

Approved as to Form by City Attorney  Date

Majed Ghafry (Jan 11, 2023 09:13 CST)

Jan 11, 2023



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235237

EFFECTIVE DATE

Jan 17, 2023

RECEIVED
2023 JAN 18 PM 2:46
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: AT&T Corp. Supplier No. 268653

Subject: AT&T Managed Services - Supplemental Agreement No. 55

Lead Dept: Information & Technology Services

Action Requested: Authorize SA No. 55 to accept the change request to spend existing catalog option project dollars to spend one-time charges for the installation & deployment of previously purchased Palo Alto firewalls to support firewall replacements for DPD cameras. Project cost is \$19,500.00, as allocated expense under previously authorized catalog services, no increase to original contract amount.

Contract Number: DSV-2016-00000009 Contract Term: 12/15/2022 to 11/30/2024

Background: The City is purchasing a replacement firewall, needed hardware and connectivity equipment, ongoing maintenance support, and the professional services needed to deploy the new firewall for DPD.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	\$0.00
						-	
						-	
Financing: No Cost Consideration						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	55	20-1808	11/30/2020	\$34,777,553.99	\$0.00	\$34,777,553.99	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Zielinski
William Zielinski (Nov 30, 2022 10:42 CST)
By Department Director

Nov 30, 2022
Date

Don Knight
Approved as to Form by City Attorney
Jan 17, 2023
Date

Carl
By City Manager
Jan 17, 2023
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235238

EFFECTIVE DATE

January 18, 2023

2023 JAN 18 PM 5:07
CITY SECRETARY
DALLAS, TEXAS

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 10%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: INLAND PORT TRANSPORTATION MANAGEMENT ASSOCIATION (IPTMA) Supplier No. VS100554

Subject: MEMBERSHIP FROM 10/1/2022 TO 9/30/2023

Lead Dept: TRANSPORTATION

Action Requested: AUTHORIZATION TO PAY ANNUAL MEMBERSHIP DUES FOR CITY OF DALLAS IN INLAND PORT TRANSPORTATION MANAGEMENT ASSOCIATION.

Contract Number: TRN-2023-00021055 Contract Term: 10/1/2022 to 9/30/2023

Background: THIS IS ANNUAL RENEWAL OF CITY OF DALLAS MEMBERSHIP IN THE IPTMA. MEMBERSHIP BEGAN IN 2019 AND HAS CONTINUED EACH YEAR.

HUB Check appropriate Box

<https://mycoba.cpa.state.tx.us/passcombi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	TRN	3036	TR01	3340	---	- GAX	\$20,000.00	
Financing:							TOTAL:	\$20,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

g a khankarli
g.a.khankarli (Jan 18, 2023 15:01 CST)
By Department Director


Jan 18, 2023
Date

Ashley Stockton
Ashley Stockton (Jan 18, 2023 15:26 CST)
Approved as to Form by City Attorney

Jan 18, 2023
Date

Robert Perez
Robert Perez (Jan 18, 2023 15:17 CST)

Jan 18, 2023

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION 235239
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	EFFECTIVE DATE
		January 13, 2023 <i>eg</i>

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract by more than 5%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input checked="" type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 JAN 9 AM 11:03
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: Beverly Allen	Supplier No.:
Subject: Dallas Homebuyer Assistance Program	
Lead Dept: Housing & Neighborhood Revitalization	

Action Requested: Execution of the City of Dallas Homebuyer Written Agreements (HOME/CDBG) for down payment assistance for the total amount of \$40,000 (\$20,000 in HOME funds, \$20,000 in CDBG funds). Funds have been appropriated by previous City Council resolution.

Contract Number:	HOU-2023-00021056	Contract Term:	to
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Background: Ms. Allen was approved for purchase of property at 3425 Pondrom St. using HOME funds (\$20,000.00) and CDBG funds (\$20,000.00) for homebuyer assistance. The city provided the DHAP program pursuant to Council Resolution 21-1656 on October 13, 2021 to provide homebuyer assistance to households with income at or below 120% of the AMI. Funding has been appropriated under a prior Resolution.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>


<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input checked="" type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	0.00
						-	0.00
						-	0.00
Financing:						TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	n/a	n/a	n/a	0.00	0	\$ 0.00	0%

Uty **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

<i>David Noguera</i> <small>David Noguera (Jan 13, 2023 10:03 CST)</small> By Department Director	Jan 13, 2023 Date	<i>Brian Beverly</i> <small>Brian Beverly (Jan 13, 2023 10:09 CST)</small> Approved as to Form by City Attorney <i>B B</i> MS	Jan 13, 2023 Date
<i>majed Al-ghafry</i> <small>majed Al-ghafry (Jan 13, 2023 10:07 CST)</small> By City Manager	Jan 13, 2023 Date		

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	235240
		EFFECTIVE DATE Jan 9, 2023

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 JAN 19 PM 1:46
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: Dallas Holocaust and Human Rights Museum	Supplier No. 517469
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Subject: Arts Activate 2023 - Round 2

Lead Dept: Office of Arts and Culture

Action Requested: The Dallas Holocaust and Human Rights Museum will be presenting a full day of community programming to commemorate Martin Luther King, Jr. Day on Monday, January 16, 2023. Along with free admission for all visitors, the Museum will feature public offerings to further educate visitors about the civil rights movement in the U.S. and Martin Luther King, Jr.'s significant role as one of its most prominent leaders. Public offerings will include showing the movie Selma and a screening of the documentary film Rising: The Hall of Negro Life in the Museum's onsite, 250-person Cinemark Theater, and docent-led gallery talks focused on civil rights history. This commemorative day will highlight Upstanders who stood up for others and their rights throughout the civil rights movement. The Museum aims to engage with the community to provide equitable and diverse access to this history through this community programming. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2022-00020336 (CR-00026307)	Contract Term:	AA Effective Date	to	9/15/2023
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Background: The fee for this service is \$16000 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$4000 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$8000 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$4000, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box




<https://mycoa.cpa.state.tx.us/toasscmb/search/>


<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	0001	OCA	4880		3089	AA23R2	MASC OCA-2022-00020336	\$16,000.00
	Financing: General Fund						TOTAL:	\$16,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Martine Philippe (Jan 6, 2023 11:06 CST) _____ By Department Director	Jan 6, 2023 _____ Date	 Hannah Minton (Jan 19, 2023 11:44 CST) _____ Approved as to Form by City Attorney	Jan 19, 2023 _____ Date
 Liz Cordillo-Pereira (Jan 9, 2023 15:49 CST) _____ By City Manager	Jan 9, 2023 _____ Date		

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	2 3 5 2 4 1
		EFFECTIVE DATE
		Jan 9, 2023

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by request only.

RECEIVED
JAN 19 PM 1:46
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	ECHO THEATRE	Supplier No.	339345
Subject:	Arts Activate 2023 - Round 2		
Lead Dept:	Office of Arts and Culture		

Action Requested: Echo Theatre will present I AND YOU - a play by Lauren Gunderson. This two-person play is charming, mysterious, and poetic in the truest sense of the word. It is a study of the beauty, the agony, and the mystery of human connection. The play will run for three weekends in April at the City of Dallas Bath House Cultural Center and is directed by Echo company member Eric Berg. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2022-00020336 (CR-00026308)	Contract Term:	AA Effective Date	to	9/15/2023
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Background: The fee for this service is \$12000 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$3000 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$6000 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$3000, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box

<https://mycpa.cpa.state.tx.us/loasscm/isearch/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA23R2	MASC OCA-2022-00020336	\$12,000.00
Financing:						TOTAL:	\$12,000.00
General Fund							

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Martine Phillips (Jan 6, 2023 11:07 CST)
 By Department Director


Jan 6, 2023
Date


 Hannah Minton (Jan 19, 2023 11:54 CST)
 Approved as to Form by City Attorney

Jan 19, 2023
Date


 Liz Codillo-Peraica (Jan 9, 2023 12:31 CST)
 By City Manager

Jan 9, 2023
Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 235242 EFFECTIVE DATE Jan 9, 2023
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1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requestion.

RECEIVED
2023 JAN 19 PM 1:45
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	Don't Ask Why	Supplier No.	VC22488
Subject:	Arts Activate 2023 - Round 2		
Lead Dept:	Office of Arts and Culture		

Action Requested: Seeds is a comprehensive project providing emerging and seasoned dancemakers with tools, means, and support to create, develop and premiere a new, complete work. This is a twelve-week crash course in self producing a choreographic work ready for future festival & venue showings. Seeds encompasses an open audition for local dancers, subsidized rehearsal space, and career development, culminating in a two-evening fully produced performance at Arts Mission Oak Cliff (AMOC) in Oak Cliff, Dallas. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2022-00020336 (CR-00026303)	Contract Term:	AA Effective Date	to	9/15/2023
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Background: The fee for this service is \$10000 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2500 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$5000 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2500, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box




<https://mycoa.cpa.state.tx.us/tdassomb/isearch/>


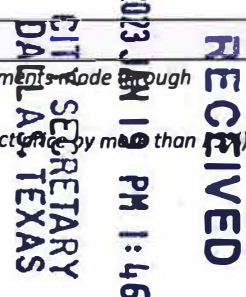
<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA23R2	MASC OCA-2022-00020336	\$10,000.00
Financing: General Fund						TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Martine Phillips (Jan 6, 2023 11:03 CST) By Department Director	Jan 6, 2023 Date	 Hannah Minton (Jan 19, 2023 10:59 CST) Approved as to Form by City Attorney	Jan 19, 2023 Date
 Liz Codillo-Pereira (Jan 9, 2023 14:57 CST) By City Manager	Jan 9, 2023 Date		

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 2 3 5 2 4 3
		EFFECTIVE DATE
		Jan 9, 2023
		

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement contracts through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 10%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: OAK CLIFF RECORDS & LIBRARY Supplier No. VS97451

Subject: Arts Activate 2023 - Round 2

Lead Dept: Office of Arts and Culture

Action Requested: Sounds of Oak Cliff Concert Series 2023 will prioritize booking musical artists living and working in Oak Cliff who are exploring personal and cultural identity, and more established acts that have an educational component to their performance. There will be one Sounds of Oak Cliff Concert per month from April to September 2023 at Top Ten Records; each event will have two acts perform for the evening. All events will begin at 7pm and will be listed as \$1, no one turned away for lack of funds. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2022-00020336 (CR-00026311) Contract Term: AA Effective Date to 9/15/2023

Background: The fee for this service is \$8400 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2100 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$4200 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25% or \$2100, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box <https://mycoa.cpa.state.tx.us/loessombi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.





NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA23R2	MASC OCA-2022-00020336	\$8,400.00
Financing: General Fund						TOTAL:	\$8,400.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Martine Philippe (Jan 6, 2023 11:09 CST)	Jan 6, 2023 Date	 Hannah Minton (Jan 19, 2023 10:52 CST)	Jan 19, 2023 Date
By Department Director	Date	Approved as to Form by City Attorney	Date
 Liz Cedillo-Pereira (Jan 9, 2023 15:51 CST)	Jan 9, 2023 Date	 City Manager	Date
By City Manager	Date	By City Manager	Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235244
EFFECTIVE DATE

Jan 11, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%.)
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 JAN 19 PM 3
CITY SECRETARIAL
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Brian C Harden Supplier No. VC25084

Subject: Arts Activate 2023 - Round 2

Lead Dept: Office of Arts and Culture

Action Requested: CABARET at Arts Mission Oak Cliff is expanding the scope of Kander and Ebb's Cabaret, to shed light on others who found their lives upended by the fascist regime: Homosexuals, the traveler community, political rivals, and African-Germans. There are three corresponding storylines within the framework of the show, however, they discovered that at the core it is a love story trying to survive an authoritative regime that uses the most "othered" members of society as a stepping stone, creating an illusion that it is necessary for those in power to stay there. Parallels between this era and our current world exist: while people are fighting for inclusion and equity, there's a counter effort to suppress and disenfranchise. Our production of CABARET explores these parallels by celebrating intersectionality and placing diverse perspectives in conversation. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2022-00020336 (CR-00026300) Contract Term: AA Effective Date to 9/15/2023

Background: The fee for this service is \$8000 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2000 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$4000 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2000, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box <https://mvcda.org/state-tx.us/toasscmb/isearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA23R2	MASC OCA-2022-00020336	\$8,000.00
Financing: General Fund						TOTAL:	\$8,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Philippe (Jan 10, 2023 10:05 CST)

Jan 10, 2023

Hannah Minton (Jan 19, 2023 14:19 CST)

Jan 19, 2023

By Department Director

Date

Approved as to Form by City Attorney


Date

Liz Cedillo-Pereira (Jan 11, 2023 15:02 CST)

Jan 11, 2023

By City Manager

Date

 CITY OF DALLAS	<h1 style="margin:0;">ADMINISTRATIVE ACTION</h1> <p style="margin:0;">See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 2 3 5 2 4 5 EFFECTIVE DATE Dec 1, 2022
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1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2103 JAN 19 PM 3:55
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name: Henley-Johnston & Associates, Inc.	Supplier No. 041733
Subject: HS Moss Soccer Field Lighting	
Lead Dept: Park and Recreation Department	

Action Requested:	Award a professional services contract with Henley-Johnston and Associates in the amount of \$1580.00 for construction materials testing services for HS Moss Soccer Field Lighting						
	Contract Number:	PKR-2023-00020970	Contract Term:	N/A	to	N/A	

Background: Henley-Johnston & Associates will provide concrete testing and pier observation associated with HS Moss Soccer Field Lighting. On June 12, 2020 DWU solicited a Request for Proposals for 2020 Construction Materials Testing Services CIZ 1917. This proposal is from a most qualified proposer based on Simple Project Process per AD 4-05.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	3T00	PKR	T083	ENVR	4113	PK06T083	CX- PKR-2023-00020970	\$1,580.00
							-	
	Financing: 2006 Bond Fund							TOTAL:

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

John Jenkins **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

John Jenkins
 John Jenkins (Nov 30, 2022 16:02 CST)
 By Department Director

Nov 30, 2022
 Date

Luiz
 Approved as to Form by City Attorney

Jan 17, 2023
 Date

Marissa Griffin 11/18/2022
 Marissa Griffin 11/30/22
 Revised-Office Of Procurement Services

Carl
 By City Manager

Dec 1, 2022
 Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235246

EFFECTIVE DATE

01/19/2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 JAN 20 AM 11:09
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.

No Yes

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.

Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Yes No N/A

Supplier Name: SONNY BRYAN'S SMOKEHOUSE CATERING Supplier No. 258621

Subject: CATERING SERVICES FOR EMPLOYEE APPRECIATION / AWARDS LUNCHEON

Lead Dept: DEVELOPMENT SERVICES

Action Requested: TO AUTHORIZE SONNY BRYAN'S SMOKEHOUSE TO CATER THE DEVELOPMENT SERVICES QUARTERLY STAFF TRAINING SESSION FOR FISCAL YEAR 2022/2223 LUNCHEON HELD ON DECEMBER 16, 2022 AT BECKLEY SANER RECREATION CENTER.

Contract Number: CX-DEV-2023-00021313 Contract Term: 01/18/2023 to 6/18/2023

Background: ON DECEMBER 16, 2022, DEVELOPMENT SERVICES HOST THEIR QUARTERLY MEETING TO RECOGNIZE STAFF FOR TEAM EFFORT AND EXCELLENCE IN CUSTOMER SERVICE IN WHICH CATERING SERVICES WERE PROVIDED FROM SONNY BRYAN'S SMOKEHOUSE CATERING.

HUB Check appropriate Box
<https://mycpe.cpa.state.tx.us/passcmb/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
		0150	DEV	3141		3020		CX DEV-2023-00021313	\$4,687.00
							-	\$0.00	
							-	\$0.00	
Financing:								TOTAL:	\$0.00 \$4,687.00 V.V.

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
							\$ 0.00

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


By Department Director

1.19.2023
Date

Approved as to Form by City Attorney

Jan 20, 2023
Date

By City Manager
Date 1/19/23

 <p>CITY OF DALLAS</p>	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 235247
		EFFECTIVE DATE Jan 9, 2023

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 JAN 20 AM 10:51
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	Alfredo Villanueva	Supplier No.	VS90328
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Subject:	Arts Activate 2023 - Round 2
Lead Dept:	Office of Arts and Culture

Action Requested:	Hoops Happening! Spring into 2023 will be using exterior paints and sealers to paint colorful, abstract outdoor basketball court murals at Beckley-Saner Park and Kiest Park in the Oak Cliff neighborhood. The painting of these murals in urban environments will bring art to the neighborhood to celebrate participation in athletic activities while beautifying the park and exposing youth and residents to contemporary art. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.						
	Contract Number:	OCA-2022-00020336 (CR-00026290)	Contract Term:	AA Effective Date	to	9/15/2023	




Background:	The fee for this service is \$8000 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2000 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$4000 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2000, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.
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HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbsearch/	<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
	<input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
	<input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category.
	<input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4880		3089	AA23R2	MASC OCA-2022-00020336	\$8,000.00	
Financing: General Fund							TOTAL:	\$8,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Martine Philippe (Jan 6, 2023 11:00 CST) By Department Director	Jan 6, 2023 Date	 Liz Cedillo-Pereira (Jan 9, 2023 14:45 CST) By City Manager	Jan 9, 2023 Date	 Bian Beverly (Jan 11, 2023 09:33 CST) Approved as to Form by City Attorney	Jan 11, 2023 Date
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CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235248

EFFECTIVE DATE

Dec 1, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 JAN 20 PM 3:11
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Studio Outside, LLC Supplier No. VS0000061237

Subject: Samuell Farm Master Plan

Lead Dept: Park and Recreation

Action Requested: Authorize Supplemental Agreement No. 1 (SA No. 1) to extend the contract term end date from September 30, 2022 to December 31, 2023. This contract amount remains unchanged at \$403,564.26.

Contract Number:	PKR-2021-00016602	Contract Term:	10/13/2021	to	12/31/2023
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Background: This Administrative Action is for SA No. 1 to extend the contract term as work on the master plan is ongoing. The contract term was October 13, 2021 to September 30, 2022. The revised contract term will be October 1, 2021 to December 31, 2023. There is \$0.00 cost impact to the contract.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

N/A MAM 01.20.23

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	SA No. 1	211267	8/11/2021	\$403,564.26	\$0.00	\$403,564.26	0.00%


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Nov 30, 2022 16:12 CST)

Nov 30, 2022
Date

Trerod Hall
Approved as to Form by City Attorney
Date

Carl
Dec 1, 2022
Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 235249
		EFFECTIVE DATE Jan 12, 2023

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 JAN 20 PM 5:28
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Texas Ballet Theater, Inc. Supplier No. 340418

Subject: Professional Service – Arts Activate 2023 Round 1

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce CityDance, this is an introductory ballet training in Dallas for more than 500 elementary-aged children. The program educates students on ballet terminology, movement exercises, and the history of ballet. This season, instructors will provide a combined method of in-person or virtual programs. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2022-00020335 (CR-00026213)	Contract Term:	AA Effective Date	to	September 15, 2023
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Background: The fee for this service is \$16,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$4,000.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$ 8,000.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$4,000.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmb/lssearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.



NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880	CA01	3089		MASC OCA-2022-00020335	\$16,000.00
Financing: General Fund						TOTAL:	\$16,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Jan 10, 2023 By Department Director	 Jan 20, 2023 Approved as to Form by City Attorney	Jan 12, 2023 By City Manager
---	--	---------------------------------



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235250
EFFECTIVE DATE

Nov 21, 2022

RECEIVED
CITY SECRETARY
DALLAS TEXAS
NOV 23 AM 10:52

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Dallas Independent School District Supplier No. VC000004937

Subject: Second amendment to interlocal agreement one (1) year extension for out of school time programming (After school and summer camp)

Lead Dept: Park and Recreation

Action Requested: Authorize a one-year option period extension of the interlocal agreement with the Dallas Independent School District (DISD) 1). To provide after school programs at up to 30 elementary sites and receive enhancement funding of up to \$210,000.00 annually and; 2). Permit the Dallas Park and Recreation Department (DPARD) to conduct summer camp programs at 25 sites at no additional cost. DPARD utilizes community block grant (CDBG) and general funds to facilitate the programs. Funds will be deposited into 7456 revenue code.

Contract Number: PKR-2023-00020816 Contract Term: 12/14/2022 to 12/13/2023

Background: Outreach afterschool programs have been offered by DPARD at DISD campuses since 1993. The program has been funded through the CDBG funding. Our most recent two-year interlocal agreement with DISD became effective on December 13, 2019, therefore set to expire on December 12, 2021. DISD has requested that the department continue to provide after school services and has agreed to provide additional funding to enhance the afterschool program at up to thirty (30) elementary school campuses

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A	N/A	N/A PKR-2023-00020816	\$0.00
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins

By Department Director

Nov 17, 2022

Date

Christine Lanners

Christine Lanners (Nov 21, 2022 15:02 CST)

Approved as to Form by City Attorney

Nov 21, 2022

Date

Carl A.

By City Manager

Nov 21, 2022

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235261

EFFECTIVE DATE

Jan 12, 2023

RECEIVED
 2023 JAN 23 AM 10:50
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Jean Allen Supplier No. VS0000084520

Subject: Contract Fee Instructor

Lead Dept: Park and Recreation

Action Requested: Authorize contract fee instructor agreement with Jean Allen. The vendor will provide Personal Training services to the citizens of Dallas.
Contact: Brendan Collins 214-715-6886

Contract Number: PKR-2022-00020575 Contract Term: NTP to 7/31/2023

Background: Contract fee instructors provide leisure, sport and health & wellness activity instruction.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A		N/A PKR-2022-00020575	70/30 Split
						-	
						-	
Financing: No cost to the City						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Jan 12, 2023 16:18 CST)

Jan 12, 2023

Molly P. Ward

1/13/2023

By Department Director

Date

Approved as to Form by City Attorney

Date


OA
OA

Carl

Jan 12, 2023

By City Manager

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing.	235262
	File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	EFFECTIVE DATE 11/16/2022

RECEIVED
2022 JAN 23 AM 10:50
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.	
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).	
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.	
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.	
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):	
<small>NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.</small>		

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	UnifyHR	Supplier No.:	VC14510
Subject:	ACA Reporting		
Lead Dept:	Human Resources		

Action Requested: Under this AA, UnifyHR, LLC will provide all the City's required 1095 filings and provide ACA fine assessment for approximately 20,000 active employees, retirees and terminated employees for 2021 and 2022. This AA also includes the cost of postage and mailing them to employees, retirees and terminated employees who were covered in 2021 and 2022

Contract Number:	PER-2023-00020788	Contract Term:	10/1/2022	to	09/30/2023
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Background: The Patient Protection and Affordable Care Act 2010 HR3590, or Affordable Care Act (ACA) for short, requires employers with 50 or more full-time employees, including full-time equivalent employees, to issue annual coverage statements to members covered by the employer's health plan (IRS Form 1095). The ACA also requires employers to file annual information to the Internal Revenue Service including what health plans were offered to employees and how much of the cost was shared by the employer.


HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>


<input checked="" type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0260	PER	7906		3070		-	\$48,000.00
							-	
							-	
Financing:							TOTAL:	\$48,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
					\$0.00	\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<i>Nina Arias</i>	Nov 16, 2022	<i>Christina Tsavoukas</i>	Dec 23, 2022
By Department Director	Date	Approved as to Form by City Attorney	Date
		Nov 16, 2022	

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION 235263 EFFECTIVE DATE Nov 7, 2022
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1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JAN 23 AM 10:47
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	Mildred Robinson	Supplier No.	VS0000070344
Subject:	Contract Fee Instructor		
Lead Dept:	Park and Recreation		

Action Requested: Authorize contract fee instructor agreement with Mildred Robinson. The vendor will provide Zumba services to the citizens of Dallas.
Contact: Brendan Collins 214-715-6886

Contract Number:	PKR-2022-00020243	Contract Term:	NTP	to	10/31/2023
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Background: Contract fee instructors provide leisure, sport and health & wellness activity instruction.





HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
		N/A	PKR	N/A	N/A	N/A		N/A PKR-2022-00020243
							-	
							-	
	Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 John Jenkins By Department Director	Nov 4, 2022 Date	 Approved as to Form by City Attorney	Dec 1, 2022 Date
 OA	 By City Manager	Nov 7, 2022 Date	



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235264

EFFECTIVE DATE

Jan 12, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by request.

RECEIVED
 2023 JAN 23 AM 10:47
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Siren – Protectors of the Rainforest, Inc. Supplier No. VC25614

Subject: Contract Fee Instructor

Lead Dept: Park and Recreation

Action Requested: Authorize contract fee instructor agreement with Siren – Protectors of the Rainforest, Inc. The vendor will provide Afro Dance services to the citizens of Dallas.
Contact: Brendan Collins 214-715-6886

Contract Number: PKR-2022-00021255 Contract Term: NTP to 9/30/2023

Background: Contract fee instructors provide leisure, sport and health & wellness activity instruction.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
N/A	PKR	N/A	N/A	N/A		N/A PKR-2022-00021255	70/30 Split
						-	
						-	
Financing: No cost to the City						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Jan 12, 2023 16:16 CST)
By Department Director

Jan 12, 2023
Date

Molly P. Ward
Approved as to Form by City Attorney
Date 1/20/2023

OA
OA

Carl
By City Manager
Date Jan 12, 2023



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235265
EFFECTIVE DATE

Oct 17, 2022

RECEIVED
2023 JAN 23 AM 9:21
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements, through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Bill Cody's Party Time Texas, LLC Supplier No. VS0000008676

Subject: Special Event DJ and Stage

Lead Dept: PKR

Action Requested: Authorize an encumbrance of \$10000 with Party Time Texas to provide a 16x20 stage and a DJ (including speakers, music, games and the event emcee) and décor for two special events at Samuell Farm - Holiday at the Farm 2022 and Farm Fest 2023. Holiday at the Farm is 6 hours and Farm Fest is 4 hours.

Contract Number: PKR-2022-00020432 Contract Term: Date of Execution to 09/30/2023

Background: Bill Cody's Part Time Texas provides a disc jockey with years of experience and provides the perfect event support to engage the guests and keep them dancing all night long.

HUB
Check appropriate Box
<https://mycpcpa.state.tx.us/passcomblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0330	PKR	6975		3063			\$10000	
Financing:							TOTAL:	10000

Contract Amendment Information	Supplemental Agreement No	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

Oct 12, 2022
Date

Christine Lanners
Approved as to Form By City Attorney

Nov 28, 2022
Date

OA

Carl A

Oct 17, 2022



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235266

EFFECTIVE DATE

Nov 28, 2022

RECEIVED
2022 JAN 23 AM 10:47
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: ~~XXXXXXXX~~ Major Prophets Entertainment Supplier No. VC22904

Subject: DJ Services

Lead Dept: Park and Recreation

Action Requested: Authorize encumbrance of \$9,600.00 for Andre Butler, vendor will provide DJ Services to several Recreation Centers for the Senior Program Division, this is for FY 2023. Contact: Daryl Quarles-670-0355

Contract Number:	PKR-2023-00020828	Contract Term:	TBD	to	09/30/2023
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Background: Andre Butler has provided entertainment for the seniors for the past two years. His energetic and positive attitude brings out the best ability in music.

HUB Check appropriate Box

<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	PKR	1726		3415		-	\$9,600.00	
Financing: Current Funds							TOTAL:	\$9,600.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Nov 28, 2022 12:06 CST)
By Department Director

Nov 28, 2022
Date

Molly P. Ward
Approved as to Form by City Attorney
Date

Dec 21, 2022
Date

OA
OA

Carl
By City Manager

Nov 28, 2022
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235267

EFFECTIVE DATE

Nov 2, 2022

RECEIVED
2023 JAN 23 AM 11:22
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Ann Sury Supplier No. VC17754

Subject: Senior Division-Yoga Classes

Lead Dept: Park and Recreation

Action Requested: Authorize encumbrance of \$11,000.00 for Ann Sury, vendor will provide Yoga exercise classes for the Senior Program Division. Includes stretches and postures with modifications specific to the needs of the participants, class will end with a segment of meditation and positive messaging.
Contact: Daryl Quarles-670-0355

Contract Number:	PKR-2023-00020786	Contract Term:	TBD to 09/30/2023
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Background: Ann Sury is a RYT 200 hours certified yoga instructor with over 1000 teaching hours in the classroom. She currently instructs at multiple gyms in the metroplex and is a member of Yoga Alliance, CPR certified and Silver Sneakers certified.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	PKR	1726		3063		MASC PKR PKR-2023-00020786	11,000.00	
Financing: Current Funds							TOTAL:	11,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Oct 27, 2022 09:44 CDT)
By Department Director

Oct 27, 2022
Date

[Signature]
Approved as to Form by City Attorney

Dec 21, 2022
Date

OA
OA

[Signature]
By City Manager

Nov 2, 2022
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235268

EFFECTIVE DATE

Dec 7, 2022

RECEIVED
 2023 JAN 23 PM 4:33
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes: No:

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes: No:

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes: No:

Supplier Name: Hahnfeld Associates, Architects and Planners, Inc. Supplier No. VS98706

Subject: Forest Audelia Multipurpose Center

Lead Dept: Park and Recreation

Action Requested: Authorize a professional services contract with Hahnfeld Associates, Architects and Planners, Inc., in the amount of ~~\$98,375.00~~ 99,875.00

Contract Number: PKR-2023-00020992 Contract Term: 12/15/2022 to 8/31/2023

Background: This contract is to provide field verification, programming, and conceptual design services for an existing retail building and for the addition of an urban park at the proposed Forest Audella Multipurpose Center.

HUB Check appropriate Box
<https://mycpa.cpa.state.tx.us/tbasscmbi/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
1V00	PKR	W938	STDE	4111	PK17W938	PKR-2023-00020992	98,375 99,875.00
Financing:							TOTAL: 99,875.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount including this Action	Total Supp'l Agreement Percentage

John Jenkins 12/7/22 APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code. *Marissa Griffin* 12/11/22

John Jenkins
 John Jenkins (Dec 7, 2022 07:35 CST)
 By Department Director

Dec 7, 2022
 Date

Christine Lanners
 Christine Lanners (Jan 19, 2023 16:27 CST)
 Approved as to Form by City Attorney

Jan 19, 2023
 Date

Carl
 By City Manager

Dec 7, 2022
 Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235269

EFFECTIVE DATE

01/10/2023

CITY SECRETARY
DALLAS TEXAS
2023 JAN 23 PM 5:01

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: McCoy Collaborative Preservation Architecture, PLLC Supplier No. VS0000099313

Subject: Juanita Craft Civil Rights House Restoration

Lead Dept: Building Services

Action Requested: Authorize Supplemental Agreement No. 4 to the professional services contract with McCoy Collaborative Preservation Architecture, PLLC (McCoy) for additional design services and construction administration for the restoration of Juanita Craft Civil Rights House located at 2618 Warren Avenue.

Contract Number: BSD-2020-00012427 Contract Term: 09/30/2020 to 01/30/2024

Background: This action will authorize McCoy Collaborative Preservation Architecture, PLLC to provide revised plan sheets related to fence design changes, preparing an Amendment to the previously approved Certificate of Appropriateness application to reflect these fence design changes, and additional construction administration services to accommodate the extended project construction schedule.

HUB Check appropriate Box

<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0671	OCA	W130	CULF	3070	BS20030	CX BSD-2020-00012427	\$11,800.00	
						-	\$0.00	
						-	\$0.00	
Financing:							TOTAL:	\$11,800.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	04	AA20-5977	09/30/20	\$49,911.00	\$193,178.85	\$243,089.85	487%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

01/09/2023
By Department Director Date

01/23/2023
Approved as to Form by City Attorney Date

01/10/2023
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235270

EFFECTIVE DATE

Nov 30, 2022

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2022 JAN 24 PM 2:52

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Action Cleaning Systems, Inc. Supplier No. 255163

Subject: Installation of Hot Water Pressure Washer Natural Gas Fired

Lead Dept: Park and Recreation

Action Requested: Authorize an encumbrance of \$12,896.00 with Action Cleaning Systems Inc. The vendor will provide labor and equipment for the installation of a hot water pressure washer at I.C. Harris Service Center located at 5620 Parkdale Drive, Dallas, Texas, 75227. Action Cleaning Systems Inc. will install a Landa VHG 4-30024C Hot Water Pressure Washer Natural Gas Fired to consist of 3.9 GPM @ 3000PSI 775 RPM 8.2 HP, 460 Volt 3 Phase 15 Amps, auto stop/start, wired remote and electronic detergent kit. Action Cleaning Systems Inc. will adhere to their existing terms and conditions as specified in the proposal.
Contact: Dan Hoffman (214) 671-0133

Contract Number: PKR-2023-00021022 Contract Term: 11/10/2022 to 09/30/2023

Background: Action Cleaning Systems Inc. is an industrial and commercial cleaning equipment and detergent company. They provide industry leading hot and cold water pressure washers, parts washers, heaters, trailers, parts and accessories, etc. in Texas and Louisiana. For over 45 years. Their factory trained technicians provide in-house, on-site and scheduled maintenance and repair options as well as offer soap delivery.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	PKR	5229		4720		CX PKR-2023-00021022	\$12,896.00
Financing: General Fund							TOTAL: \$12,896.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins

By Department Director

Nov 29, 2022

Date

Trize

Approved as to Form by City Attorney

Jan 12, 2023

Date

OA

OA

Carl

By City Manager

Nov 30, 2022

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235271
EFFECTIVE DATE

Jan 11, 2023

CITY SECRETARY
DALLAS TEXAS
2023 JAN 12 PM 4:11

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

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- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	International Rescue Committee, Inc.	Supplier No.	VC100372
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Subject: #MyDallas Citizenship Services Program - Group 2 Refugee and Asylee Legal Permanent Residents and Group 3 Vulnerable LPR populations needing intensive citizenship preparation services

Lead Dept: Office of Equity and Inclusion – Welcoming Communities and Immigrant Affairs Division

Action Requested: Authorize an annual payment of \$50,000 for a service of 1 year with a renewal option for a second-year contingent upon funding availability

Contract Number:	FHO-2022-00019741	Contract Term:	06/30/2022	to	06/30/2023
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Background: The International Rescue Committee (IRC) is a nonprofit organization that has provided specialized programs to refugee and asylum-seeking communities 1975. IRC has been a Department of Justice-recognized since 1997. The IRC has been a major provider of citizenship legal services, serving as a member of the Dallas-based New Americans Campaign (NAC) for the past eight years. The IRC has participated over the past three years with the City of Dallas/WCIA in its #MyDallas Citizenship campaign, jointly conducting multiple large-scale citizenship workshops. The IRC is especially qualified to reach vulnerable populations with citizenship services owing to its vast experience serving refugees from dozens of different countries and regions of the world.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
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	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	0001	MGT	4245	EQU1	3099		MASC - FHO-2022-00019741	\$50,000.00
							-	
							-	
Financing:							TOTAL:	\$50,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 50,000.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Lindsey Wilson
Lindsey Wilson (Jan 10, 2023 11:38:57)

Jan 10, 2023

By Department Director

Date

Shoaib Daredia
Shoaib Daredia (Jan 12, 2023 1:30:15)

Jan 12, 2023

Approved as to Form by City Attorney

Date

Liz Cedillo-Pereira
Liz Cedillo-Pereira (Jan 11, 2023 14:45 CST)

Jan 11, 2023

By City Manager

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	235272
		EFFECTIVE DATE
		Jan 24, 2023

1. Place an "X" in the appropriate box for the approval of:

<input checked="" type="checkbox"/>	a. Contracts of \$100,000.00 or less resulting from competitive bid or formal proposal process, including service procurement contracts made through interlocal or cooperative agreements.
<input type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000.00 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2023 JAN 24 PM 5:03
 RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	Information Systems Asset Management, Inc.	Supplier No.	VC21604
Subject:	Advanced Customer Support Services		
Lead Dept:	Information & Technology Services		

Action Requested:	Authorize a service agreement for a software subscription service to assist with managing financial, licensing, and compliance components of specific software utilized by the City: Microsoft, Salesforce and SAP.						
	Contract Number:	DSV-2023-00020920	Contract Term:	1/23/2023	to	1/22/2024	

Background: The Advance Customer Support Service shall provide regular and ongoing software analysis and recommendations to minimize software expenses and improve overall software value.

HUB Check appropriate Box

<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input checked="" type="checkbox"/>	NO, there are no HUBs in Dallas County to contact for this business category.
<input type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000.00 but is less than \$50,000.00 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0198	DSV	1664		3070		- DSV-2023-00020920	\$86,141.26
						-	
Financing: Data Services Fund						TOTAL:	\$86,141.26

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
					\$0.00	\$0.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Sheila Robinson
 Sheila Robinson (Jan 20, 2023 17:08 CST)
 By Department Director

Jan 20, 2023
 Date

Matthew Green
 Matthew Green (Jan 24, 2023 16:01 CST)
 Approved as to Form by City Attorney

Jan 24, 2023
 Date

Carl
 By City Manager

Jan 24, 2023
 Date

MRG
 MRG



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235273

EFFECTIVE DATE

Jan 12, 2023

RECEIVED
2023 JAN 24 PM 5:11
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by request.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Pavlovsky Sculpture Studio, LLC (Michael D. Pavlovsky) Supplier No. VC20777

Subject: Fire Station #36 Public Art

Lead Dept: Office of Arts and Culture

Action Requested: Authorize a Supplemental Agreement No. 2 to contract OCA-2020-00014074 for Pavlovsky Sculpture Studio, LLC (Michael Pavlovsky) to fabricate and install a public, site-specific artwork at Fire Station #36 located at 2300 Singleton Boulevard not to exceed \$62,000.00 – Financing 2017 General Obligation Bond Funds. Supplemental agreement No. 2 requires extension of the contract term due to construction delays. No additional cost to the City.

Contract Number: OCA-2020-00014074 Contract Term: August 2, 2021 to June 30, 2023

Background: Pavlovsky Sculpture Studio, LLC (Michael D. Pavlovsky) was authorized by City Council by Resolution No. 20-1964 for \$62,000.00 on October 28, 2020. The artist was contracted to complete this project on September 30, 2022. Supplemental Agreement No. 1 by AA 22-6412 extended the contract to December 31, 2022. This action extends the contract to June 30, 2023. Supplemental Agreement No. 2 extends the contract term due to construction delays at no additional cost to the city.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
							\$0.00
Financing: 2017 General Obligation Bond Fund						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	2	CR 20-1694	August 2, 2021	\$62,000.00	\$0	\$62,000.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Philippe (Jan 12, 2023 15:44 CST)
By Department Director Date

Suzanne Knuppel (Jan 24, 2023 16:43 CST)
Approved as to Form by City Attorney SK Date

By City Manager Date
Jan 12, 2023



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235274

EFFECTIVE DATE

11/29/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 JUN 25 AM 9:42
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Roeschco Construction, Inc.	Supplier No.	VS0000057213
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Subject: Consent to Assignment Request for Roeschco Construction, Inc.

Lead Dept: PKR

Action Requested: Authorize a consent to assignment and assumption of services from Roeschco Construction, Inc. (VS0000057213) to RoeschCo Construction, LLC (VC24588).

Contract Number:	PKR-2020-00014418	Contract Term:	10/28/2020	to	
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Background: On October 28,2020 City Council awarded RoeschCo Construction, Inc. VS0000057213 to a construction contract in the amount of \$5,498,971.50 with Resolution 20-1719, for construction of trinity Strand Trail.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

N/A-(CM-LD)

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							- PKR-2020-00014418	0.00
							-	
							-	
Financing:							TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
		20-1719	10/28/2020	\$5,498,971.50		\$5,498,971.50	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Apr 4, 2022 11:37 CDT)
By Department Director

Date
Apr 4, 2022

[Signature]
By City Manager

Christine Lanners
Christine Lanners (Nov 30, 2022 11:12 CST)
Approved as to Form by City Attorney

Date
Nov 30, 2022

Date
Nov 29, 2022



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235275

EFFECTIVE DATE

4-26-2022

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2022 JAN 25 AM 11:23

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Aaron Marcelo Camarillo and Elisabeth Milan Silos Supplier No. VC22567

Subject: Claims for Rental Assistance or Down Payment Assistance Payment & Residential Moving and Related Expenses Payment

Lead Dept: Public Work Department

Action Requested: Approval of a Claim for Rental Assistance or Down Payment Assistance & Residential Moving and Related Expenses payment on behalf of Aaron Marcelo Camarillo and Elisabeth Milan Silos who have been displaced as a direct result of this property acquisition. They are eligible to receive a rental assistance or down payment assistance payment for \$20,874 and a residential moving expenses payment for \$1,900.

Contract Number: PBW-2021-00014984 Contract Term: 03/15/2022 to 03/15/2023

Background: On January 27, 2021, the City Council of the City of Dallas adopted resolution 210226, to acquire property located at 4835 Dolphin Road, Dallas, Texas, to be used in conjunction with the Dolphin Road Project. Aaron Marcelo Camarillo and Elisabeth Milan Silos were displaced as a direct result of this property acquisition. Chapter 39A of the Revised Code of Civil and Criminal Ordinances of the City of Dallas provides rental assistance or moving and related expense payments for individuals displaced by the government.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
1V22	PBW	V139	THRG	4210	PB17V139	CX- PBW-2021-00014984	\$20,874.00	
1V22	PBW	V139	THRG	4210	PB17V139	CX- PBW-2021-00014984	\$ 1,900.00	
Financing:							TOTAL:	\$22,774.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ashley Eubank
By Department Director Date Apr 20, 2022

[Signature] 5/4/22
Approved as to Form by City Attorney Date

[Signature] 4/26/22
By City Manager Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235276

EFFECTIVE DATE

10/20/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 10%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 JUN 25 PM 2:37
 CITY SECRETARY
 DALLAS, TEXA

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Union Pacific Railroad Company Supplier No. 266649

Subject: Preliminary engineering services to evaluate accessibility of a project site for a 54" water transmission line corrosion prevention project including the option of crossing Union Pacific Railroad.

Lead Dept: Dallas Water Utilities

Action Requested: Authorize an agreement between Dallas Water Utilities and Union Pacific Railroad (UPRR) for UPRR to provide preliminary engineering services to study the feasibility of crossing UPRR lines to access a construction project site to conduct corrosion protection activities for a 54" DWU water transmission line.

Contract Number: DWU-2022-00020435 Contract Term: to INDEFINITE

Background: Please see attached.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0102	DWU	CW40		4121	719135	- DWU-2022-00020435	\$15,000.00
						-	\$0.00
						-	\$0.00
Financing: Water Construction Fund						TOTAL:	\$15,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
							%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Terry Lowery
Terry Lowery (Oct 14, 2022 14:02 CDT)
By Department Director


10/14/22
Date

[Signature]
Approved as to Form by City Attorney

10/20/22
Date

[Signature]
Kimberly Bizar-Tolbert (Oct 20, 2022 11:16 CDT)
By City Manager

10/20/22
Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION
	235277	EFFECTIVE DATE
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	
	January 23, 2023	

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/>	a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input checked="" type="checkbox"/>	b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
<input type="checkbox"/>	c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/>	e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/>	f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED

2023 JUN 25 PM 3:41

CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	Sarah Cotton Nelson	Supplier No.	VC25125
Subject:	Racial Equity Plan- Consulting Services		
Lead Dept:	Office of Equity and Inclusion- Equity Division		

Action Requested: Request for supplement agreement #1. The Equity Division in the Office of Equity and Inclusion would like to extend the contract deadline as some of the work and partner involvement was delayed due to the holiday and conflicting schedules. The extension of time requested is through May 31, 2023. No Cost Consideration.

Contract Number:	FHO-2022-00019697	Contract Term:	09/19/2022	to	5/31/2023
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Background: The City Of Dallas Office Of Equity And Inclusion is dedicated to guiding and supporting the City and its departments in understanding and addressing racial, ethnic and socioeconomic disparities across Dallas. The consulting work needed to build out points of engagement with nonprofit groups and the philanthropic sector needs an extension of time to complete final deliverables.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb1search/>

<input type="checkbox"/>	YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/>	YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/>	NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/>	NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:	001	MGT	4245		3099		MASC FHO-2022-00019697	\$0.00
							-	
							-	
Financing:							TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
	1	22-6240	09/19/2022	\$20,000.00	\$0	\$ 20,000.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

<p><i>Indsey Wilson</i> Indsey Wilson (Jan 19, 2023 22:15 CST)</p> <p>By Department Director</p>	<p>Jan 19, 2023</p> <p>Date</p>	<p><i>By J...</i> By J... (Jan 23, 2023 12:30 CST)</p> <p>Approved as to Form by City Attorney</p>	<p>Jan 25, 2023</p> <p>Date</p>
<p><i>By J...</i></p> <p>By City Manager</p>	<p>Jan 23, 2023</p> <p>Date</p>	<p><i>BF</i></p>	



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235278

EFFECTIVE DATE

Jan 20, 2023

CT

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 JAN 26 AM 8:2
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 -- Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Brown & Hofmeister, L.L.P. Supplier No. 339582

Subject: Professional Services Contract

Lead Dept: City Attorney's Office

Action Requested: Authorize a professional services contract with Brown & Hofmeister, L.L.P. to provide legal services to the City of Dallas regarding an Inspector General Division investigation. Not to exceed \$50,000.

Contract Number: ATT-2023-00021296 Contract Term: 1/13/2023 to *Indefinitely

Background: Brown & Hofmeister, L.L.P. will provide legal services to the City of Dallas regarding an Inspector General Division investigation. The firm will be paid on an hourly rate basis as provided in the Engagement Letter dated January 13, 2023. Not to exceed \$50,000. *The City Attorney can terminate the contract with 10 days' notice to the Firm.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	ATT	3888		3033		MASC ATT-2023-00021296	\$50,00.00	
Financing:							TOTAL:	\$50,00.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Aysha Powers
Aysha Powers (Jan 19, 2023 14:42 CST)
By Department Director

Jan 19, 2023
Date

Christina Tsevoukas
Christina Tsevoukas (Jan 20, 2023 08:41 CST)
Approved as to Form by City Attorney

Jan 20, 2023
Date

[Signature]
By City Manager
Jan 20, 2023
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235279

EFFECTIVE DATE

10-25-22

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement, interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 JAN 26 AM 8:20
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: DAVEY RESOURCE GROUP, INC. Supplier No. VC22804

Subject: TREEKEEPER TREE INVENTORY SUBSCRIPTION

Lead Dept: DWU

Action Requested: AUTHORIZE A FIVE-YEAR SUBSCRIPTION OF TREEKEEPER TREE INVENTORY TO ALLOW FOR THE INVENTORY, ASSESSMENT, AND MANAGEMENT OF TREES LOCATED ON CITY OF DALLAS PROPERTY.

Contract Number: DWU-2023-0002746 Contract Term: 4/20/2022 to 3/31/2027

Background: THE CITY OF DALLAS ACCEPTED THE URBAN FORESTRY MASTER PLAN BY RESOLUTION 21-1064 WHICH DIRECTS THE CITY TO INVENTORY ALL TREES ON CITY OF DALLAS PROPERTY. AS PART OF THESE EFFORTS, TREE KEEPER, A NATIONALLY KNOWN TREE INVENTORY AND ASSESSMENT SUBSCRIPTION, IS NECESSARY TO SUPPORT THE EFFORTS OF THE MULTIPLE CITY DEPARTMENTS RESPONSIBLE FOR THIS WORK.

HUB Check appropriate Box <https://mycdpa.cpa.state.tx.us/passcmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0061	SDM	1875	sd01	3341		- DWU-2023-0002746	\$10,000
						-	\$0.00
						-	\$0.00
Financing:						TOTAL:	\$10,000

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

10/24/22
Date

Anna Lamberti Holmes

January 25, 2023

Approved as to Form by City Attorney

Date

[Signature] 10/25/22



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235280

EFFECTIVE DATE

Jan 9, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2023 JAN 26 AM 9:20
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: PHOENIX I RESTORATION AND CONSTRUCTION, LTD. Supplier No. VC0000003594

Subject: PAUL DYER ADMINISTRATION BUILDING PHASE 1 - DESIGN BUILD

Lead Dept: PARK AND RECREATION

Action Requested: AUTHERIZE SUPPLEMENTAL AGREEMENT NO. 1 TO THE DESIGN-BUILD CONTRACT WITH PHOENIX I RESTORATION AND CONSTRUCTION, LTD. TO EXTEND THE TIME OF COMPLETION FROM DECEMBER 31, 2022 TO APRIL 15, 2023. REFER TO LETTER ATTACHED.

Contract Number:	PKR-2022-00019020	Contract Term:	12/31/2022	to	4/15/2023
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Background: THIS CONTRACT INCLUDES PRE-DESIGN AND PRE-CONSTRUCTION SERVICES, AN EARLY CONSTRUCTION PACKAGE, AND ARCHITECTURAL AND ENGINEERING SERVICES FOR THE DESIGN AND CONSTRUCTION OF PARTIALLY COMPLETED PAUL DYER ADMINISTRATION BUILDING, LOCATED AT 10031 EAST NORTHWEST HIGHWAY.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-	\$0.00	
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	220877	6/8/2022	\$975,809.00	\$0.00	\$975,809.00	0.00%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
John Jenkins (Jan 6, 2023 10:49 CST)
By Department Director

Jan 6, 2023
Date

Christine Lanners
Christine Lanners (Jan 24, 2023 10:47 CST)
Approved as to Form by City Attorney

Jan 24, 2023
Date

Carl A.
Jan 9, 2023
By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235281

EFFECTIVE DATE

January 18, 2023

RECEIVED
CITY SECRETARY
DALLAS TEXAS
JAN 26 AM 10:11

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 20%)
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Pique Video LLC Supplier No. VC23764

Subject: Racial Equity Plan Cross-Cultural Communications Services

Lead Dept: Equity and Inclusion

Action Requested: Request for supplement agreement #2. The Equity Division in the Office of Equity and Inclusion would like to extend the contract deadline to allow time for a CAO legal review and feedback. The extension of time requested is through March 31, 2023. No Cost Consideration.

Contract Number: FHO-00017626 Contract Term: 10/29/2021 to 3/31/2023

Background: The Office of Equity and Inclusion provided a visual component to the Racial Equity Plan in the form of a 45-minute-1-hour Video Visual Component documenting the development of the Racial Equity Plan (REP) including pre-engagement, community engagement, internal department engagement, etc., The Video Visual Component needs CAO review and feedback, and as such the need for additional time to complete the final product with CAO feedback is needed.

HUB Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
001	MGT	4245		3070		- CXFHO-2021-00017626	\$0.00	
						-		
						-		
Financing:							TOTAL:	0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	2	21-6192	9/24/2021	\$39,995.00	\$5000.00	\$ 44,995.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Indsey Wilson
Indsey Wilson (Jan 17, 2023 14:32 CST)

Jan 17, 2023

Stephen McFayden
Stephen McFayden (Jan 25, 2023 10:01 CST)

Jan 25, 2023

By Department Director

Date

Approved as to Form by City Attorney

Date

Jan 18, 2023

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.

File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235282

EFFECTIVE DATE

December 23, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 7%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by request.

RECEIVED
 JAN 26 AM 11:55
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Fooda Incorporated	Supplier No.	VC26137
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Subject: City of Dallas Employee Meal Service Provider

Lead Dept: Human Resources

Action Requested: Authorize a service agreement with Fooda Incorporated to provide concessions options to the City of Dallas Employees.

Contract Number:	PER-2023-00020747	Contract Term:	1/2/2023	to	1/1/2026
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Background: The purpose of this procurement is to launch a pilot of an on-site food service program for employees in varying departments/offices at the City of Dallas. The projected commencement of on-site (or near site) food services will begin at Dallas City Hall in January 2023 with expansion as needed. The goal of the pilot food service program at the City of Dallas is to offer all employees that work at Dallas City Hall the benefit of nutritious and sustainable food options during breakfast and lunch.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	PER	5710		3070		-	\$24,000.00	
						-		
						-		
Financing:							TOTAL:	\$24,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
					\$0.00	\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Nina Arias

Nina Arias (Dec 22, 2022 15:03 CST)

Dec 22, 2022

By Department Director

Date

Anna Lamberti Holmes

Anna Lamberti Holmes (Jan 23, 2023 09:56 CST)

Jan 23, 2023

Approved as to Form by City Attorney

Date

Dec 23, 2022

By City Manager

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235283

EFFECTIVE DATE

01/19/2023

RECEIVED
2023 JAN 26 PM 3:02
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: LGC GLOBAL ENERGY FM LLC Supplier No. VC23141

Subject: CITYWIDE JANITORIAL SERVICES

Lead Dept: DWU

Action Requested: AUTHORIZE TWO-YEAR JANITORIAL SERVICE PRICE AGREEMENT FOR LGC GLOBAL ENERGY FM LLC. THE SERVICE PRICE AGREEMENT IS BEING PUT IN PLACE BECAUSE THE CITY HAS A NEW BUILDING THAT ITS TRYING TO ADD TO THE CITYWIDE JANITORIAL SERVICE CONTRACT IS AN ID/IQ, THE CONTRACT CANNOT BE AMENDED.

Contract Number: SDM-2023-00021267 Contract Term: 02/01/2023 to 01/31/2025

Background: ON 06/09/2021 THE CITY MANAGER AUTHORIZED A SERVICE PRICE AGREEMENT WITH LGC GLOBAL ENERGY FM LLC. IN THE ESTIMATED AMOUNT OF \$7,165,873.71, FOR CITYWIDE JANITORIAL SERVICES FOR A TERM OF FIVE YEARS. THE ORIGINAL MA (POM-2021-00014965) IS AN ID/IQ AND CANNOT BE AMENDED TO ADD A NEW LOCATION TO THE ORIGINAL SOLICITATION.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
		0064	SDM	4792	SD01	3099		MASC SDM-2023-00021267	\$99,894.96
							-	\$0.00	
							-	\$0.00	
Financing:								TOTAL:	\$99,894.65

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$99,894.65	%

UB APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

EV
[Signature]
By Department Director

[Signature]
Date *1/12/23*
Approved as to Form by City Attorney

Arthur Bashor 1/26/2023

[Signature]
Date *01/19/2023*
City Manager



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235284

EFFECTIVE DATE

Jan 25, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 JAN 26 PM 3:41
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Over the Bridge Arts Supplier No. VC18506

Subject: Arts Activate 2023 - Round 2

Lead Dept: Office of Arts and Culture

Action Requested: Messy Love is a spoken word and song production that provides a platform to all kinds of original love stories by local creators. People of all backgrounds, ethnicities, sexual identities and genders are invited to perform by a committee of spoken word creatives. The performances will be February 17-18, 2023, at Artstillery in West Dallas, adjacent to the Oak Cliff community. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2022-00020336 (CR-00026312) Contract Term: AA Effective Date to 9/15/2023

Background: The fee for this service is \$3000 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$750 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$1500 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$750, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box <https://mycpa.coa.state.tx.us/foasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA23R2	MASC OCA-2022-00020336	\$3,000.00
Financing: General Fund						TOTAL:	\$3,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Philippe (Jan 24, 2023 15:50 CST)

Jan 24, 2023

Brian Beverly (Jan 26, 2023 10:04 CST)

Jan 26, 2023

By Department Director

Date

Approved as to Form by City Attorney

Date

Jan 25, 2023

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
235285
EFFECTIVE DATE
Jan 25, 2023

RECEIVED
2023 JAN 26 PM 3:41
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Gloria Agudelo Supplier No. VC26714

Subject: Arts Activate 2023 - Round 2

Lead Dept: Office of Arts and Culture

Action Requested: Story of a migrant is a captivating video that allows its viewers to navigate the feelings and sensations caused by migration, through the life story of a Latino man who narrates in the daily life of his work environment, his experience of the American "dream". The main objective with the video (in Spanish and English subtitles), is to provide the opportunity for attendees to connect with the experience of immigration, in a more human way, encouraging the strengthening of an empathic city. A 2 day event presenting the video will be held at Anita Martinez Recreation Center. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2022-00020336 (CR-00026329) Contract Term: AA Effective Date to September 15, 2023

Background: The fee for this service is \$8000 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2000 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$4000 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2000, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpassemb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA23R1	MASC OCA-2022-00020335	\$8,000.00
Financing: General Fund						TOTAL:	\$8,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Philippe (Jan 24, 2023 15:51 CST)
 By Department Director Date

Brian Beverly (Jan 26, 2023 09:59 CST)
 Approved as to Form by City Attorney Date

Jan 25, 2023
 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235286

EFFECTIVE DATE

Jan 25, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 5%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 23 JAN 26 PM 3:41
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Pegasus Media Project Supplier No. VC23766

Subject: Arts Activate 2023 - Round 2

Lead Dept: Office of Arts and Culture

Action Requested: The annual Pegasus Film Festival provides youth the opportunity to explore, reflect, interpret and creatively process the demands of a challenging new world through the art of digital storytelling. The annual Pegasus Film Festival is for students and is run by student leaders. Each year the students go through an application process for each of the positions such as Festival Director, Producer, Designer and Publicist, just to name a few. Pegasus Film Festival aims to expand its reach into neighborhoods often underrepresented at the festival by scaffolding opportunities for learning and presenting the work of youth in those neighborhoods. By holding workshops and micro-festivals in the southeast neighborhoods of Dallas, the festival will encourage participation in the 24 Hour Film Race and submission from these neighborhood filmmakers into the Pegasus Film Festival, which will be held at the Angelika. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2022-00020336 (CR-00026314) Contract Term: AA Effective Date to 9/15/2023

Background: The fee for this service is \$14000 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$3500 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$7000 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$3500, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/lpsscmb/isearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA23R2	MASC OCA-2022-00020336	\$14,000.00
Financing: General Fund						TOTAL:	\$14,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Philippe (Jan 24, 2023 15:51 CST)

Jan 24, 2023

By Department Director

Date

Brian Beverly (Jan 26, 2023 09:49 CST)

Jan 26, 2023

Approved as to Form by City Attorney

Date

Jan 25, 2023

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235287

EFFECTIVE DATE

Jan 25, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 JAN 26 PM 3:41
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 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: UPTOWN PLAYERS, INC. Supplier No. VS0000069393

Subject: Arts Activate 2023 - Round 2

Lead Dept: Office of Arts and Culture

Action Requested: Chicken & Biscuits, by Black playwright Douglas Lyons, will be presented by Uptown Plaeyrs for 11 performances at Kalita Humphreys Theater from July 28 through August 13, 2023. Chicken & Biscuits is a story of familial love, secrets and reconciliation. Producing this play continues Uptown Players focus on challenging its audiences, gay and straight, to practice tolerance and to appreciate our diverse community. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2022-00020336(CR-00026316) Contract Term: AA Effective Date to 9/15/2023

Background: The fee for this service is \$14000 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$3500 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$7000 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$3500, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box <https://mvpca.cpa.state.tx.us/passcm/isearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA23R2	MASC OCA-2022-00020336	\$14,000.00
Financing: General Fund						TOTAL:	\$14,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Philippe (Jan 24, 2023 15:52 CST)
 By Department Director Date

Brian Beverly (Jan 26, 2023 08:44 CST)
 Approved as to Form by City Attorney Date

Jan 25, 2023
 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235288

EFFECTIVE DATE

Jan 20, 2023

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2023 JAN 26 PM 4:22

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements, Code through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 10%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Westwood Professional Services, Inc. dba Pacheco Koch Consulting Engineers, a Westwood company Supplier No. 342980

Subject: Paupers Cemetery

Lead Dept: Park and Recreation

Action Requested: Professional Engineering & Surveying Services in an amount not to exceed \$38,500.00

Contract Number: PKR-2023-00020658 Contract Term: Feb 2023 to Dec 2023

Background: Engineering and Surveying Services to alleviate ponding in the southwest corner of the cemetery.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmlsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
4T00	PKR	P550	STDE	4111	PK06P550	PKR-2023-00020658	6,431.67	
2T00	PKR	P550	STDE	4111	PK06P550	PKR-2023-00020658	7,002.21	
BT00	PKR	P550	STDE	4111	PK06P550	PKR-2023-00020658	148.11	
1V00	PKR	W956	STDE	4111	PK17W956	PKR-2023-00020658	24,918.01	
Financing:							TOTAL:	38,500

Contract Amendment Information:	Supplemental Agreement No.	Bose CR/AA No.	Bose Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins 12/1/22
John Jenkins (Jan 20, 2023 13:13 CST) Jan 20, 2023
By Department Director Date

Christine Lammers
Christine Lammers (Jan 20, 2023 16:09 CST) Jan 20, 2023
Approved as to Form by City Attorney Date

Carl
Jan 20, 2023
By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235289

EFFECTIVE DATE

10-5-22

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 JAN 26 PM 4:29
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: REKJ Builders Limited Liability Company - Contractor
 Lillie Rose, Beverly Clopton, Eldridge Dorsey, Harriette Daniels, Joseph Dorsey, Portia Rainey, & Arthur Dorsey - Homeowner

Supplier No. VC20926

Subject: Dallas Tomorrow Fund (DTF)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Dallas Tomorrow Fund (DTF) Program to provide repairs and/or rehabilitation to the property located at 2646 Elsie Faye Heggins St., Dallas, TX 75215, in an amount not to exceed \$19,050.00.

Contract Number:	HOU-2022-00020180	Contract Term:	Effective Date of the AA above	to	03/16/2023
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Background: On September 28, 2016 the Dallas City Council approved Ordinance No. 30236, which amended Chapter 27 Sec 16.13-16.23 of the Dallas City Code ("Code"), changing the process of referring persons determined financially unable to repair or rehabilitate their property or premises in compliance with the Code. DTF must be used for the sole purpose of rehabilitating and/or repairing properties and premises in the city for persons who are found unable to financially comply with notice of violation issued by the director under Section 27-16 of the Code. Funding for the repairs/rehabilitation is derived from the Contract for Services executed between the City and Contractor, as authorized by City Council Resolution No. 20-1555, approved on October 13, 2020.

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpa/sscmbisearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
						-	
						-	
						-	
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl' Agreement Percentage
						\$ 0.00	%

DN **APPROVAL:** Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera

David Noguera (Oct 5, 2022 18:56 CDT)

By Department Director

Oct 5, 2022

Date

Bian Beverly

Bian Beverly (Oct 6, 2022 08:33 CDT)

Approved as to Form by City Attorney *BB*

Oct 6, 2022

Date

majed Al-ghafry

majed Al-ghafry (Oct 5, 2022 20:02 CDT)

By City Manager

Oct 5, 2022

Date



ADMINISTRATIVE ACTION

ADMINISTRATIVE ACTION

235290

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

EFFECTIVE DATE

09-28-22

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DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract value by more than 5%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	REKJ Builders Limited Liability Company - Contractor Cassandra Jones - Homeowner	Supplier No.	VC20926
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Subject: Dallas Tomorrow Fund (DTF)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Dallas Tomorrow Fund (DTF) Program to provide repairs and/or rehabilitation to the property located 4215 Hamilton Ave., Dallas, TX 75210, in an amount not to exceed \$18,775.00.

Contract Number:	HOU-2022-00020186	Contract Term:	Effective Date of the AA above	to	02/19/2023
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Background: On September 28, 2016 the Dallas City Council approved Ordinance No. 30236, which amended Chapter 27 Sec 16.13-16.23 of the Dallas City Code ("Code"), changing the process of referring persons determined financially unable to repair or rehabilitate their property or premises in compliance with the Code. DTF must be used for the sole purpose of rehabilitating and/or repairing properties and premises in the city for persons who are found unable to financially comply with notice of violation issued by the director under Section 27-16 of the Code. Funding for the repairs/rehabilitation is derived from the Contract for Services executed between the City and Contractor, as authorized by City Council Resolution No. 20-1555, approved on October 13, 2020.

HUB
Check appropriate Box
<https://mycpa.ca.gov/a.state.tx.us/tpa/sscmlsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
Funding:							-	
							-	
							-	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera
David Noguera (Sep 28, 2022 14:40 CDT)

Sep 28, 2022
Date

Bian Beverly
Bian Beverly (Sep 30, 2022 16:52 CDT)

Sep 30, 2022
Date

Approved as to Form by City Attorney *B B*

majed AL-ghafry
majed AL-ghafry (Sep 28, 2022 14:41 CDT)

Sep 28, 2022
Date

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
235291
EFFECTIVE DATE
10-04-22

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.
2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

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 CITY SECRETARY
 DALLAS, TEXAS

Supplier Name: REKJ Builders Limited Liability Company - Contractor
Julia Petty - Homeowner

Supplier No. VC20926

Subject: Dallas Tomorrow Fund (DTF)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Dallas Tomorrow Fund (DTF) Program to provide repairs and/or rehabilitation to the property located at 3735 Guaranty St., Dallas, TX 75215, in an amount not to exceed \$18,535.50.

Contract Number:	HOU-2022-00020177	Contract Term:	Effective Date of the AA above	to	2/17/2023
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Background: On September 28, 2016 the Dallas City Council approved Ordinance No. 30236, which amended Chapter 27 Sec 16.13-16.23 of the Dallas City Code ("Code"), changing the process of referring persons determined financially unable to repair or rehabilitate their property or premises in compliance with the Code. DTF must be used for the sole purpose of rehabilitating and/or repairing properties and premises in the city for persons who are found unable to financially comply with notice of violation issued by the director under Section 27-16 of the Code. Funding for the repairs/rehabilitation is derived from the Contract for Services executed between the City and Contractor, as authorized by City Council Resolution No. 20-1555, approved on October 13, 2020.

HUB Check appropriate Box <https://mycpa.cp.state.tx.us/lpa/sscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera
David Noguera (Oct 4, 2022 12:13 CDT)

Oct 4, 2022
Date

Bian Beverly
Bian Beverly (Oct 4, 2022 15:31 CDT)

Oct 4, 2022
Approved as to Form by City Attorney **B B** Date

[Signature]
Oct 4, 2022
Date

By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235292

EFFECTIVE DATE

10-5-22

RECEIVED
 2023 JUN 26 PM 4: 29
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by request for proposal.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: REKJ Builders Limited Liability Company - Contractor
Bobbie Neal - Homeowner

Supplier No. VC20926

Subject: Dallas Tomorrow Fund (DTF)

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute a tri-party agreement for the Dallas Tomorrow Fund (DTF) Program to provide repairs and/or rehabilitation to the property located at 4830 Baldwin St., Dallas, TX 75210, in an amount not to exceed \$19,955.00.

Contract Number:	HOU-2022-00020189	Contract Term:	Effective Date of the AA above	to	02/18/2023
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Background: On September 28, 2016 the Dallas City Council approved Ordinance No. 30236, which amended Chapter 27 Sec 16.13-16.23 of the Dallas City Code ("Code"), changing the process of referring persons determined financially unable to repair or rehabilitate their property or premises in compliance with the Code. DTF must be used for the sole purpose of rehabilitating and/or repairing properties and premises in the city for persons who are found unable to financially comply with notice of violation issued by the director under Section 27-16 of the Code. Funding for the repairs/rehabilitation is derived from the Contract for Services executed between the City and Contractor, as authorized by City Council Resolution No. 20-1555, approved on October 13, 2020.

HUB Check appropriate Box <https://mycpa.cp.state.tx.us/tpa/sscmbsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
						-		
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage
						\$ 0.00	%

DN APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera
David Noguera (Oct 5, 2022 18:57 CDT)
By Department Director

Oct 5, 2022
Date

Bian Beverly
Bian Beverly (Oct 6, 2022 08:44 CDT)
Approved as to Form by City Attorney *B B*
Oct 6, 2022
Date

majed Al-ghafry
majed Al-ghafry (Oct 5, 2022 20:01 CDT)
By City Manager

Oct 5, 2022
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235293

EFFECTIVE DATE

1/20/2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 10%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2023 JAN 27 AM 9:33
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: NOW SPECIALTIES, INC. Supplier No. 517148

Subject: Canopy Repairs, Loading Dock Repairs, Airside panel adjust

Lead Dept: Aviation

Action Requested: Authorize a service contract for the awarded vendor to perform repairs at Dallas Love Field Airport. Service was bid through Purchasing using reference **IFS AVI B2000602** in amount not to exceed **\$20,500.00**

Contract Number: AVI-2023-00021165 Contract Term: 1/18/2023 to 1/17/2024

Background: Vendor will perform various repairs which includes repairs to the Canopy connected to Dallas Love Field Airport Terminal, the Loading Dock, and adjust Airside Panels. Service was bid through Purchasing using reference **IFS AVI B2000602** in amount not to exceed **\$20,500.00**

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0130	AVI	7736	AV18	3210		CX AVI-2023-00021165	\$20,500.00
Financing: FY2023 Operating Fund						TOTAL:	\$20,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Suppl Agreement Percentage

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

1/19/23
By Department Director Date

Ashley Stockton
Ashley Stockton (Jan 21, 2023 09:49 CST) 01/21/23
Approved as to Form by City Attorney Date

1/20/2023
By City Manager Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235294

EFFECTIVE DATE

12/20/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 JAN 27 PM 3:17
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: SHI Government Solutions Supplier No. 341176

Subject: 3-Year Subscription for AutoCAD Civil 3D 2023

Lead Dept: Sanitation Services

Action Requested: Authorize a Service contract for a 3-Year Subscription for AutoCAD Civil 3D 2023 software

Contract Number:	SAN-2023-00021134	Contract Term:	12/01/2022	to	02/28/2023
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Background: Authorize a service contract for a 3-Year Subscription for AutoCAD Civil 3D 2023. This software is necessary for the Senior Engineer to perform his assigned duties.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0440	SAN	3591		3341		-	\$7,250.00	
						-		
						-		
Financing:							TOTAL:	\$7,250.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jay Council
Jay Council (Dec 16, 2022 12:33 CST)
By Department Director

Dec 16, 2022
Date

Arthur Bashor here
Approved as to Form by City Attorney
Date

JX
JX

Carl
By City Manager

Dec 20, 2022
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

235295

EFFECTIVE DATE

Jan 27, 2023

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 JAN 30 AM 10:16
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	James Terry Hays	Supplier No.	VS90295
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Subject: Downtown Dallas Parking Meter Public Art Project

Lead Dept: Office of Arts and Culture

Action Requested: Authorization a Supplemental Agreement No. 1 to extend the term to February 28, 2023 so that the Artist, James Terry Hays, to complete the design and oversee installation of the approved final design concept responsive to the Scope of Work at the proposed location as published by Public Art Program and approved by Downtown Dallas, Incorporated. No cost consideration.

Contract Number:	OCA-2021-00017751	Contract Term:	4/15/2022	To	2/28/2023
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Background: Up to four artists will be commissioned to design and fabricate on vinyl and install on PVC sleeves for installation on parking meters. Parking meter locations have been identified and include Farmer's Market/City Hall/Citylab HS and the West End Area. Each artist presented three design concepts for 50 meter poles. Selected artists must budget for two additional wrap sets to be used as needed for damaged or graffitied poles.

HUB YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
							\$0.00
Financing:						TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	1	22-5954	6/29/2022	\$48,661.00	\$0.00	\$0.00	0%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Philippe (Jan 26, 2023 14:15 CST)

Jan 26, 2023

Brad Flannery (Jan 30, 2023 09:21 CST)

Jan 30, 2023

By Department Director

Date

Approved as to Form by City Attorney

Date

Jan 27, 2023

By City Manager

Date

 CITY OF DALLAS	ADMINISTRATIVE ACTION	ADMINISTRATIVE ACTION 235296
	See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.	EFFECTIVE DATE
		Jan 25, 2023

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2023 JAN 25 PM 12:55

1. Place an "X" in the appropriate box for the approval of:

<input type="checkbox"/> a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
<input type="checkbox"/> b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
<input checked="" type="checkbox"/> c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/> d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
<input type="checkbox"/> e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
<input type="checkbox"/> f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Supplier Name:	ARGA NOVA DANCE	Supplier No.	335417
Subject:	Arts Activate 2023 - Round 2		
Lead Dept:	Office of Arts and Culture		

Action Requested: Pie/28 consists of two nights of performances, by Beckles Dancing Company, of work by the late Donald McKayle. The performances will take place on Friday, April 14, 2023, and Saturday, April 15, 2023, at 7:00pm and will be held at South Dallas Cultural Center. The reason for this project is for the citizens of Dallas, especially in the southern sector, to be exposed to and inspired by the great African American modern dancer, choreographer, teacher, director and writer, Donald McKayle who is best known for creating socially conscious concert works that focus on expressing the human condition and, more specifically, the black experience in America. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2022-00020336 (CR-00026306)	Contract Term:	AA Effective Date	to	9/15/2023
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Background: The fee for this service is \$100,000 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2500 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$5000 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2500, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.




HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/isearch/>

<input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
<input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
<input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category.
<input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Funding:	FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
	0001	OCA	4880		3089	AA23R2	MASC OCA-2022-00020336	\$10,000.00
	Financing: General Fund						TOTAL:	\$10,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Martine Philippe (Jan 24, 2023 15:49 CST) By Department Director	Jan 24, 2023 Date	 Brian Beverly (Jan 26, 2023 10:12 CST) Approved as to Form by City Attorney	Jan 26, 2023 Date
 By City Manager		Jan 25, 2023 Date	



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-5297

EFFECTIVE DATE

Jan 13, 2023

RECEIVED
 2023 JAN 30 PM 4:07
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000.00 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000.00 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: GTS Technology Solutions, Inc. Supplier No. 263234

Subject: Desktop Contract Supplemental Agreement

Lead Dept: Information and Technology Services

Action Requested: Authorize SA No. 4 to accept 3 SOWs for 1) 311 System Support (\$12,720.40), 2) VPN Support (\$0.00), and 3) Canon Secure Print Support (\$0.00) through 5/31/2023. There is a currently a reserve of \$1,747,198.56 in optional services dollars. These optional services dollars will cover the total cost of \$12,720.40 for these three SOWs.

Contract Number:	POM-2016-00000612	Contract Term:	1/1/2023	To	5/31/2023
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Background: On May 25, 2016 City Council authorized a five-year contract with three one-year renewal options for desktop support services by CR No. 16-0870.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUBs in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000.00 but is less than \$50,000.00 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
							\$0.00	
						-		
						-		
Financing:							TOTAL:	\$0.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
	4	16-0870	5/25/2016	\$13,728,368.00	\$6,974,312.43	\$20,702,680.43	50.80%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Zielinski
William Zielinski (Nov 19, 2022 19:18 CST)
By Department Director

Nov 19, 2022
Date

Matthew Green
Matthew Green (Jan 30, 2023 15:41 CST)
Approved as to Form by City Attorney
Date

Carl
By City Manager
Date

Jan 13, 2023

MRG



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-5298

EFFECTIVE DATE

11/8/2022

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2022 JAN 30 PM 4:18

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Database Subscription
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: EBSCO Industries, Inc. Supplier No. 077473

Subject: Reader's Advisory Online

Lead Dept: Library

Action Requested: Authorize payment for access to EBSCO's online Reader's Advisory database.

Contract Number: LIB-2023-00020860 Contract Term: 04/01/2023 to 03/31/2024

Background: EBSCO's Reader's Advisory database provides enhanced features to Library's customers facing online catalog offering customers and staff an online platform that enables newsletter and material recommendations through email and customer accounts. This services is also utilized by the Library's 'Personal Librarian' program to offer customized material recommendations to library customers when requested.

HUB
Check appropriate Box
<https://mvcpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	LIB	5392		3341		- CX LIB-2023-00020860	\$49,382.00
						-	
						-	
Financing:						TOTAL:	\$49,382.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
							%

MT APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

M.T. Giudice

M.T. Giudice (Nov 3, 2022 12:02 CDT)

By Department Director

Date

[Signature]

By City Manager

Ashley Stockton

Ashley Stockton (Jan 19, 2023 10:34 CST)

Approved as to Form by City Attorney

Date

Nov 8, 2022

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-5299

EFFECTIVE DATE

Jan 27, 2023

RECEIVED
 2023 JAN 30 PM 4:27
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **FLAMENCO FEVER** Supplier No. VC22412

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present workshops as directed by the Office of Arts and Culture. Workshops focus on dance and music education all based on the history of Flamenco. Participants will be exposed to proper technique for arm and hand movement, as well as, marking patterns and percussive footwork. Consultant shall also present musical and dance performance that display the rich culture of Flamenco and in-depth explanation of rhythm and singing as it is related to the dance. Workshops are appropriate for ages 6 and above. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2022-00020135 (CR-00026106) Contract Term: 2/1/2023 to 9/30/2023

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$6,500.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT	
0001	OCA	4878	CA01	3089		MASC OCA-2022-00020135	\$6,500.00	
Financing: General Fund							TOTAL:	\$6,500.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Philippe (Jan 26, 2023 14:16 CST)
By Department Director

Jan 26, 2023
Date

Hannah Minton (Jan 30, 2023 16:13 CST)
Approved as to Form by City Attorney

Jan 30, 2023
Date

Jan 27, 2023
By City Manager



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-5300

EFFECTIVE DATE

Jan 27, 2023

RECEIVED
 2023 JAN 30 PM 5:10
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 10%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Dominique S Hamilton Supplier No. VC26873

Subject: Arts Activate 2023 - Round 2

Lead Dept: Office of Arts and Culture

Action Requested: The Black Girl Magic Collective will be working with the Black Girl Magic Museum to highlight the stories of black woman through visual arts. During Black History Month and Womens History Month they will have an exhibit that will run to allow the community to learn about black hidden figures past and present. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2022-00020336 (CR-00026338) Contract Term: AA Effective Date to 9/15/2023

Background: The fee for this service is \$8000 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2000 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$4000 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2000, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmb/isearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880	CA01	3089	AA23R2	MASC OCA-2022-00020336	\$8,000.00
Financing: General Fund						TOTAL:	\$8,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Philippe (Jan 26, 2023 17:05 CST)

Jan 26, 2023

Hannah Minton (Jan 30, 2023 16:15 CST)

Jan 30, 2023

By Department Director

Date

Approved as to Form by City Attorney

Date

Jan 27, 2023

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

23-5301

EFFECTIVE DATE

Jan 25, 2023

2023 JAN 30 PM 5:10
 CITY SECRETARY
 DALLAS, TEXAS

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Emerge Coalition, Inc. Supplier No. VC25905

Subject: Arts Activate 2023 - Round 2

Lead Dept: Office of Arts and Culture

Action Requested: Blizzard of One features vocalist, educator and actor Richard Oliver. This experience juxtaposes the recitation of Mark Strand's Blizzard of One with Franz Schubert's late String Quartet in G Major. Blizzard of One fosters and encourages musical and artistic expression in arts and cultural experiences by presenting a concert program that audience members recognize. The audience will view the program in a different light due to the music program's collaborative spirit between the spoken word and music. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2022-00020336 (CR-00026309)	Contract Term:	AA Effective Date	to	9/15/2023
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Background: The fee for this service is \$9000 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2250 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$4500 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2250, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA23R2	MASC OCA-2022-00020336	\$9,000.00
Financing: General Fund						TOTAL:	\$9,000.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martine Philippe (Jan 24, 2023 15:52 CST)
 By Department Director Date

Hannah Minton (Jan 30, 2023 16:11 CST)
 Approved as to Form by City Attorney Date

Jan 25, 2023
 By City Manager Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		23-5302
		EFFECTIVE DATE
		Jan 25, 2023

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 JAN 30 PM 5:10
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Pegasus Contemporary Ballet	Supplier No.	VC26655
Subject:	Arts Activate 2023 - Round 2		
Lead Dept:	Office of Arts and Culture		

Action Requested: Synergy: Dallas Music In Motion is a collaborative dance and music performance that showcases Dallas's vibrant popular music scene and high-caliber contemporary ballet. Pegasus Contemporary Ballet will commission three new works of choreography to be created in collaboration with three Dallas-based musicians or music groups and utilize popular or contemporary music genres that are not traditionally associated with ballet. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2022-00020336 (CR-00026313)	Contract Term:	AA Effective Date	to	9/15/2023
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Background: The fee for this service is \$14000 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$3500 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$7000 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$3500, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.




NO, there are no HUB's in Dallas County to contact for this business category.


NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA23R2	MASC OCA-2022-00020336	\$14,000.00
Financing: General Fund						TOTAL:	\$14,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 Martine Philina / Jan 24, 2023 15:51 CST By Department Director	 Hannah Minton / Jan 30, 2023 16:06 CST Approved as to Form by City Attorney
 By City Manager	Jan 25, 2023 Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION
		<h2>23-5303</h2>
		EFFECTIVE DATE
		Jan 25, 2023

RECEIVED
 2023 JAN 30 PM 5:10
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name:	Shareefah Mason	Supplier No.	VC22456
Subject:	Arts Activate 2023 - Round 2		
Lead Dept:	Office of Arts and Culture		

Action Requested: Displaced Dallas is a docu-series about the stories of Katrina Evacuees that relocated to Dallas after the devastation of Hurricane Katrina in New Orleans. It will emphasize the various ways the City of Dallas embraced Katrina evacuees and the opportunities Katrina Evacuees unlocked when making Dallas home. This visionary documentary will unlock the minds of politicians, school leaders, Dallasites and evacuees to tell the different perspectives of the ideologies during the time of the mass displacement. Dallas ISD art teachers will provide artistic expressions from themselves and their students, that will be used to capture the emotions and feelings of each series. The community premiere of the film will occur at For Oak Cliff, in the South Oak Cliff community as well as an art exhibit to showcase the art used in the film. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2022-00020336 (CR-00026298)	Contract Term:	AA Effective Date	to	9/15/2023
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Background: The fee for this service is \$8000 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2000 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$4000 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2000, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.


NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.


FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA23R2	MASC OCA-2022-00020336	\$8,000.00
Financing: General Fund						TOTAL:	\$8,000.00

Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%


APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 Martine Philippe (Jan 24, 2023 15:52 CST)
 By Department Director


Jan 24, 2023
Date


 Hannah Minton (Jan 30, 2023 16:09 CST)
 Approved as to Form by City Attorney

Jan 30, 2023
Date


 Jan 25, 2023
 By City Manager

Date

 CITY OF DALLAS	<h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p>	ADMINISTRATIVE ACTION <h2>23-5304</h2> EFFECTIVE DATE Jan 25, 2023
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RECEIVED
 2023 JAN 30 PM 5:10
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Swan Strings Supplier No. VC22609

Subject: Arts Activate 2023 - Round 2

Lead Dept: Office of Arts and Culture

Action Requested: Luminescence is a performance featuring Jess Garland on a laser-harp created by frequent collaborator Eric Trich. The performance shows the connection between light, sound and visual arts. The laser harp will debut in May 2023 at the Wyly Theatre Downtown in the Dallas Arts District. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number:	OCA-2022-00020336 (CR-00026315)	Contract Term:	AA Effective Date	to	9/15/2023
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Background: The fee for this service is \$10000 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2500 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$5000 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2500, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box <https://mycpa.cpas.tate.tx.us/tpasscmb/isearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

FUND	DEPT	UNIT	ACTV	OBJ	PROGRAM	ENCUMBRANCE TYPE and NUMBER	AMOUNT
0001	OCA	4880		3089	AA23R2	MASC OCA-2022-00020336	\$10,000.00
Financing: General Fund						TOTAL:	\$10,000.00


Contract Amendment Information:	Supplemental Agreement No.	Base CR/AA No.	Base Contract Date	Base Contract Amount	Sum of Previous Supplemental Agreements	Total Contract Amount Including this Action	Total Supp'l Agreement Percentage
						\$ 0.00	%

 **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**


 Martine Philippe (Jan 24, 2023 15:49 CST) Jan 24, 2023


 Hannah Minton (Jan 30, 2023 16:03 CST) Jan 30, 2023

By Department Director _____ Date _____



 By City Manager

Approved as to Form by City Attorney _____ Date _____

Jan 25, 2023

 Date