



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

| |
|------------------------------|
| ADMINISTRATIVE ACTION NUMBER |
| 221338 |
| EFFECTIVE DATE |
| 11/30/2022 |

INSTRUCTIONS

1. Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
2. The cumulative total of all change orders must not exceed 25% of the original contract amount.
3. Attach all supporting documents.
4. See Administrative Directive 4-5 for additional information and routing.
5. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2022 NOV 1 AM 11:09
 CLERK SECRETARY
 DALLAS, TEXAS

| | |
|---|---|
| VENDOR NAME: Flatiron Constructors, Inc | VENDOR NUMBER: VS96112 |
| CONTRACT NAME: Runway 13R 31L Reconstruction/Change Order No.4 | DEPARTMENT: Aviation |
| CONTRACT NUMBER: CX-AVI-2021-00015246 | CONTRACT TERMS: March 2021 to October 2022 |

ACTION REQUESTED: Authorize time and compensation adjustments for work that is not within the scope of the contract documents and/or work beyond that required by the contract documents "Extra Work". Adjustments include quantity overruns and underruns associated with the project. Refer to (Attachment 1) for the complete change order scope of work.

BACKGROUND:

This change order consists of the following:
 This action will authorize Change Order No. 4 to the construction contract with Flatiron Constructors, Inc. for the Reconstruction of Runway 13R-31L and Taxiway C Phase I Project at Dallas Love Field.

The original project includes reconstruction of Runway 13R/31L, reconfigure taxiway connectors, and reconstruction of Taxiway C from Taxiway D to the 31L approach end (Phase I). The project will also include improvements to the existing drainage and storm water control system, replacement of airfield lighting, improvements to communications pathways and Aircraft Rescue and Firefighting roadway system and portion of the Vehicle Service Road.

Change Order No. 1 authorized funding to extend the runway closure duration by an additional 30 days to accommodate the additional scope added to the project to comply with the FAA requirements. The change order also addressed an increase as well as a decrease in material quantities.

Change Order No. 2 authorized funding for construction changes due to additional work associated with storm drainage infrastructure, airfield lighting, concrete pavement section and pavement markings. Change Order No. 2 also adjusted the contract calendar days due to inclement weather experienced on the project.

Change Order No. 3 authorized funding for construction changes due to additional work and addressed increase in gas prices impact on the project as well as the material shortages and supply chain issues cost increases. Change Order No. 3 also adjusted the contract calendar days due to unforeseen conditions experienced on the project.

Change Order No. 4 will authorize Time and Compensation Adjustments for extra work beyond that required by the contract documents. It will include adjustments for the as-built quantity overruns and underruns associated with Runway 13R-31L (Base Bid A) and Taxiway C Phase 1 (Base Bid B).



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

22 1 3 3 9

RECEIVED

11/09/2022

2022 DEC 15 AM 9: 14

MBW Serv Corporation

CITY SECRETARY
DALLAS, TEXAS

8777 Governors Row

Dallas, TX.

75247

RE: Water Extraction Services

Dear Michael

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 12/09/2022. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 06/09/2023, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 11/20/2022

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Michael J Weaver (Nov 19, 2022 9:19 CST)

Nov 19, 2022

| Authorized Signature | Date |
|----------------------|--------------|
| Michael J Weaver | Nov 19, 2022 |
| Vice President | |
| Name | Title |

Please let me know if you have any questions or concerns.

Thank you,

Ifeanyi Anene
 Contract Administrator
 Office of Procurement
 ifeanyistanley.anene@dallas.gov

Director, Office of Procurement Services

Assistant City Manager/Chief

Director,

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

| |
|------------------------------|
| ADMINISTRATIVE ACTION NUMBER |
| 221403 |
| EFFECTIVE DATE |
| 12/16/2022 |

RECEIVED
 2022 DEC 19 AM 10:07
 CITY SECRETARY
 DALLAS TEXAS

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

| | | | | | | | | |
|--|---|---|--|--|--|----------------|------------------------------------|---------------|
| VENDOR NAME: METCO Engineering, Inc. | | VENDOR NUMBER: VS0000025965 | | | | | | |
| CONTRACT NAME: Sidewalk improvements to the entrance of the Lakewood Branch Library | | DEPARTMENT: Building Services | | | | | | |
| CONTRACT NUMBER: BSD-2022-00020157 | | CONTRACT TERMS: 08/26/2022 to 12/31/2022 | | | | | | |
| ACTION REQUESTED: | Authorize Change Order No. 2 to the contract with METCO Engineering, Inc. for improvements to the Lakewood Library at 6121 Worth Street. This Change Order provides for additional material and labor to re-pave a section of parking lot by the ADA accessible parking spots, and extend the contract time an additional 30 calendar days, in an amount not to exceed \$9,000.00, increasing the contract from \$86,105.00 to \$95,105.00. | | | | | | | |
| BACKGROUND: | This change order consists of the following: The partial demolition, removal, and proper disposal of the asphalt pavement by the ADA parking spot, and to re-cover the pavement with asphalt. | | | | | | | |
| FUNDING: | <i>FUND</i> | <i>DEPT</i> | <i>UNIT</i> | <i>ACTV</i> | <i>OBJ.</i> | <i>PROGRAM</i> | <i>ENCUMBRANCE TYPE and NUMBER</i> | <i>AMOUNT</i> |
| | 0001 | LIB | 5322 | LIBF | 3090 | PT22050 | CX BSD-2022-00020157 | \$ 9,000.00 |
| | | | | | | | | \$ |
| | | | | | | | | \$ |
| | PROGRAM NO.: PT22050 | | FINANCING: | | TOTAL: | | \$ 9,000.00 | |
| CHANGE ORDER DATA: | Change Order No.: 02 | Original CR/AA No.: 22-6187 | Original CR/AA Date: 08/25/22 | Original CR/AA Amount: \$ 78,605.00 | | | | |
| | Total of Previous Change Orders: \$ 7,500.00 | | | Previous Total Amount: \$ 86,105.00 | | | | |
| | Change Amount Including this Order: \$ 16,500.00 | | Total Amount Including this Order: \$ 95,105.00 | | Total Change Order Percentage: 21 % | | | |

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Department Director

Date

12/16/2022



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

221405
RECEIVED

11/20/2022

2022 DEC 20 AM 8:50

HILTI INC

P.O. Box 650756

Dallas

TX, 75265

sherry.widener@hilti.com

918-252-6000

CITY SECRETARY
DALLAS, TEXAS

RE: BE19-00010445 Hand and Power Tool Supplies

Dear Sherry

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 12/11/2022 . The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 12/11/2023 , or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 12/10/2022

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Bruce E. Mitchell
Bruce E. Mitchell (Dec 5, 2022 08:42 CST)

Dec 5, 2022

| Authorized Signature | Date |
|----------------------|------------------|
| Bruce E. Mitchell | Contract Manager |
| Name | Title |

Please let me know if you have any questions or concerns.

Thank you,

Ifeanyi Anene
 Contract Administrator
 Office of Procurement
 ifeanyistanley.anene@dallas.gov
 214-243-2129

Danielle Thompson

NTJ Director, Office of Procurement Services

Rob Perry

Director, *John Johnson*

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

221406

RECEIVED

2022 DEC 20 AM 8:50

11/20/2022

NATIONWIDE SUPPLIES

2301 Executive Dr Ste B

Garland

TX, 75041

srouse@nationwidesupplieslp.com

972-889-2867

CITY SECRETARY
DALLAS, TEXAS

RE: BE19-00010445 Hand and Power Tool Supplies

Dear Rouse

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 12/11/2022. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 12/11/2023, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 12/10/2022

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Darrell Cole
Darrell Cole (Dec 5, 2022 10:44 CST)

Dec 5, 2022

| Authorized Signature | Date |
|----------------------|--------------|
| Darrell Cole | Sale Manager |
| Name | Title |

Please let me know if you have any questions or concerns.

Thank you,

Ifeanyi Anene

Contract Administrator

Office of Procurement

ifeanyistanley.anene@dallas.gov

214-243-2129

Danielle Thompson

Director, Office of Procurement Services

Reb Perry

Assistant City Manager/Chief

Director, *[Signature]*

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)

221407

RECEIVED

2022 DEC 20 AM 8:50



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

11/20/2022

CITY SECRETARY
DALLAS, TEXAS

Crawford Electric Supply Company, Inc

2928 Irving Blvd

Dallas

TX, 75247

~~retucker@crawfordelectricsupply.com~~

Kmosley@CrawfordElectricSupply.com

~~972-869-3633~~

214-634-9743

RE: BE19-00010445 Hand and Power Tool Supplies

Dear Reggie

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 12/11/2022. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 12/11/2023, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 12/10/2022

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Kevin D. Mosley

12-7-22

KEVIN D. MOSLEY
Authorized Signature
Name

SALES REP.
Date
Title

Please let me know if you have any questions or concerns.

Thank you,

Ifeanyi Anene

Contract Administrator

Office of Procurement

ifeanyistanley.anene@dallas.gov

214-243-2129

Danielle Thompson

Director, Office of Procurement Services

Reba Perry

Director,

Assistant City Manager/Chief

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(Name and Tax ID number changes cannot be made online.)



OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

221408
RECEIVED

09/28/2022

2022 DEC 20 AM 10:24

American Fire Protection Group Inc.
10575 Vista Park Rd.
Dallas, TX. 75238
214-803-1512

CITY SECRETARY
DALLAS, TEXAS

RE: POM-2018-00008145, Fire Extinguisher & Sprinkler Maintenance

Dear John Regan

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 12/11/2022. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 12/11/2023, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 10/10/2022

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Authorized Signature

Robert Seda

Name

10/11/22

Date

Regional Leader

Title

Please let me know if you have any questions or concerns.

Thank you,

Ifeanyi Anene
Contract Administrator
Office of Procurement
ifeanyistanley.anene@dallas.gov

Director, Office of Procurement Services

Assistant City Manager/Chief

Director,

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
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ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

| |
|------------------------------|
| ADMINISTRATIVE ACTION NUMBER |
| 221409 |
| EFFECTIVE DATE |
| 12/20/2022 |

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2022 DEC 20 AM 11:17
 CITY SECRETARY
 DALLAS, TEXAS

| | |
|---|---|
| VENDOR NAME: Mel's Electric, LP | VENDOR NUMBER: VS95107 |
| CONTRACT NAME: Park Lane & Walnut Street Project | DEPARTMENT: Public Works |
| CONTRACT NUMBER: PBW-2020-00012433 | CONTRACT TERMS: 09/09/2020 to 02/28/2023 |

ACTION REQUESTED: Authorize Change Order No. 4 to the construction services contract with Mel's Electric, LP for the Park Lane - Walnut Street Project (PB06U234) (PB06U226) & (PB06U227). This Change Order will reduce the quantity of item 618 by 10 units which reduces the total contract price by -\$120, from \$1,778,778.58 to 1,778,658.58. This Change Order will also authorize extending the contract term by 90 days, from September 30, 2022 to February 28, 2023.

BACKGROUND: This Change Order is needed to reduce the quantity of Item 618 - CONDT (PVC) (SCH 80) (3") from 584 to 574 and to extend the contract time to close the project.

| FUND | DEPT | UNIT | ACTV | OBJ. | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|---------------------|------|----------|-------------------|------|-------------------|-----------------------------|--------------------------|
| 1V22 | PBW | U234 | INGV | 4510 | PB06U234 | CX-PBW-2020-00012433 | \$ -120.00 |
| | | | | | | | \$ |
| | | | | | | | \$ |
| PROGRAM NO.: | | PB06U234 | FINANCING: | | 2006 Bond Program | | TOTAL: \$ -120.00 |

| | | | | |
|---------------------------|--|---|---|---|
| CHANGE ORDER DATA: | Change Order No.: 4 | Original CR/AA No.: 20-0318 | Original CR/AA Date: 02/26/2020 | Original CR/AA Amount: \$ 1,667,034.75 |
| | Total of Previous Change Orders: \$ 111,743.83 | | Previous Total Amount: \$ 1,778,778.58 | |
| | Change Amount Including this Order: \$ 111,623.83 | Total Amount Including this Order: \$ 1,778,658.58 | Total Change Order Percentage: 6.69 % | |

CLAH

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

| | |
|---|---------------|
| By Department Director <i>[Signature]</i> | Date 12/20/22 |
|---|---------------|



**OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER**

**22 1 5 13
RECEIVED**

11/14/2022

2022 DEC 20 PM 12:13

| | |
|---------------------|---------------------------------|
| IEH Auto Parts LLC | CITY SECRETARY DALLAS, TEXAS |
| 901 N Lenola Rd | |
| Moorestown | |
| NJ, 08057 | |
| S498@autoplusap.com | |
| 800-257-7972 | |

RE: Service Center Supplies & Equipment (POM-2018-00005181) (BR1716)

Dear Brian

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 02/23/2023 . The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 02/23/2024 , or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 11/25/2022

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Brian Evanoka
Brian Evanoka (Nov 30, 2022 15:47 EST)

Nov 30, 2022

| Authorized Signature | Date |
|----------------------|---|
| Brian Evanoka | Vice President - Independent Sales & Major Accounts |
| Name | Title |

Please let me know if you have any questions or concerns.

Thank you,

| |
|---------------------------------|
| Ifeanyi Anene |
| Contract Administrator |
| Office of Procurement |
| ifeanyistanley.anene@dallas.gov |
| 214-243-2129 |

Danielle Thompson
Director, Office of Procurement Services

Rehs Perry

Director, *Denzell Gipson*
Denzell Gipson (Nov 30, 2022 11:02:18 AM)

Assistant City Manager/Chief

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

ADMINISTRATIVE ACTION NUMBER

221514

EFFECTIVE DATE

Dec 21, 2022

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2022 DEC 21 PM 12:08
 CITY SECRETARY
 DALLAS, TEXAS

VENDOR NAME: Turner Construction Company **VENDOR NUMBER:** 508618

CONTRACT NAME: Dallas Museum of Art Restoration **DEPARTMENT:** BCM

CONTRACT NUMBER: BON-2020-00013648 **CONTRACT TERMS:** 6/24/2020 to 2/21/2023

ACTION REQUESTED: Authorize an increase to the construction contract with Turner Construction Company for renovations at Dallas Museum of Art, for modifications to the planned scope of work, in an amount not to exceed \$45,597.71, increasing the contract amount from \$4,409,039.05, to \$4,454,636.76, and includes extension of the project completion date.

BACKGROUND: **This change order consists of the following:**
 On June 24, 2020, City Council authorized a construction services contract with Turner Construction Company for renovation of the Dallas Museum of Art located at 1717 North Harwood St., by Resolution 20-1016. This action with authorize an increase to the construction contract for modifications to exterior doors, door frames and door hardware, additional waterproofing at Basement, repair of a sub-surface stormwater pipe, replacement of two restroom floor drains, installation of new oil cooling equipment for elevator motors and additional fire alarm devices required by Code to complete elevator modernization upgrades at multiple locations. This contract modification also includes a credit to remove Elevator #53 & #54 from the planned scope of modernization upgrades, along with a credit to delete planned cab interior finish improvements at Elevator #55 & #58.

| FUND | DEPT | UNIT | ACTV | OBJ. | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|---------------------|------|----------|-------------------|------|-----------------------------------|-----------------------------|----------------------------|
| 1V49 | OCA | VF03 | CULF | 4310 | EB17VF03 | CX BON-2020-00013646 | \$ 45,597.71 |
| | | | | | | | \$ |
| | | | | | | | \$ |
| PROGRAM NO.: | | EB17VF03 | FINANCING: | | 2017 General Obligation Bond Fund | | TOTAL: \$ 45,597.71 |

| | | | |
|--|---|---|---|
| Change Order No.: 3 | Original CR/AA No.: 20-1016 | Original CR/AA Date: 6/24/2020 | Original CR/AA Amount: \$ 4,338,782.00 |
| Total of Previous Change Orders: \$ 70,257.05 | | Previous Total Amount: \$ 4,409,039.05 | |
| Change Amount Including this Order: \$ 115,854.76 | Total Amount Including this Order: \$ 4,454,636.76 | Total Change Order Percentage: 2.67 % | |

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Department Director

Adriana Castaneda (Dec 21, 2022 09:58 CST)

Date

Dec 21, 2022



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

| |
|------------------------------|
| ADMINISTRATIVE ACTION NUMBER |
| 221515 |
| EFFECTIVE DATE |
| 12/15/2022 |

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
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- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
 2022 FEB 01 PM 2:35
 CITY SECRETARY
 DALLAS, TEXAS

| | |
|---|---|
| VENDOR NAME: Camino Construction, LP | VENDOR NUMBER: 144735 |
| CONTRACT NAME: Street Reconstruction Group 17-4007 (PB17V202/PB17V250) | DEPARTMENT: Public Works |
| CONTRACT NUMBER: PBW-2021-00016361 | CONTRACT TERMS: 05/30/2022 to 04/25/23 |

| | |
|--------------------------|--|
| ACTION REQUESTED: | Authorize Change Order Number 1 to the contract with Camino Construction, LP for Street Reconstruction Group 17-4007. This is a \$22,500.00 Change Order and will increase the total contract from \$1,921,558.00 to \$1,944,058.00. |
|--------------------------|--|

| | |
|--------------------|--|
| BACKGROUND: | This change order consists of the following: This Change Order will compensate the contractor for work that will be done on Maywood Avenue from East Frio Drive to South Denley Drive (PB17V202) related to Schedule Number 5 (Wastewater). This work involves extra Wastewater line and a Wastewater Manhole, as well as work outside the original contract which includes connecting to an existing Manhole and plug and plaster hole on existing drop in a Manhole. |
|--------------------|--|

| FUNDING: | FUND | DEPT | UNIT | ACTV | OBJ. | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|---------------------|------|--------|------|-------------------|------|-------------------------|-----------------------------|----------------------------|
| | | 5116 | DWU | PS42 | | 4560 | 721184 | PBW-2021-00016361 |
| | | | | | | | | \$ |
| | | | | | | | | \$ |
| PROGRAM NO.: | | 721184 | | FINANCING: | | Water Utilities Capital | | TOTAL: \$ 22,500.00 |

| | | | | |
|---------------------------|---|---|--|---|
| CHANGE ORDER DATA: | Change Order No.: 1 | Original CR/AA No.: 21-1453 | Original CR/AA Date: 09/09/2021 | Original CR/AA Amount: \$ 1,921,558.00 |
| | Total of Previous Change Orders: \$ 0 | | Previous Total Amount: \$ 0 | |
| | Change Amount Including this Order: \$ 22,500.00 | Total Amount Including this Order: \$ 1,944,058.00 | Total Change Order Percentage: 1.17 % | |

AF TBP BB H/H

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

| | |
|---|------------------|
| By Department Director <i>Ali Hatefi, P.E.</i> | Date 12/15/22 |
|---|------------------|

RECEIVED

2022 DEC 23 PM 2: 16

CITY SECRETARY
DALLAS, TEXAS



City of Dallas

**OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER**

12/13/2022

Choice TPA LLC

2460 North Central Expressway

Ricardson

TX, 75080

jbarker@choiceclaims.com

214-707-0388

RE: BN1817 - Vehicle and Equipment Appraisal Services

Dear Jennifer

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 04/07/2023. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 04/07/2024, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 12/30/2022.

YES, I agree to extend this agreement.

NO, I decline to extend this agreement.

Jennifer Barker (Dec. 14, 2022 07:06 MST)

Dec 14, 2022

| Authorized Signature | Date |
|----------------------|------|
| Jennifer Barker | COO |

Name

Title

Please let me know if you have any questions or concerns.

Thank you,

Ifeanyi Anene

Contract Manager

Office of Procurement

ifeanyistanley.anene@dallas.gov

Director, Office of Procurement Services

Assistant City Manager/Chief

Director,

Donzell Gipson (Dec. 13, 2022 16:25 CST)

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

2022 DEC 23 PM 2: 46

CITY SECRETARY
DALLAS, TEXAS

11/20/2022

LJ Power, Inc
9301 Hwy 290 West 100
Austin
TX, 78736
l.davis@ljpower.net
737-703-5000

RE: BN19-00010414 Emergency Generator Repair and Maintenance

Dear Larry

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 01/07/2023. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 07/07/2023, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 11/30/2022.

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

Larry Davis (Nov 22, 2022 18:08 CST)

Nov 22, 2022

| Name | Authorized Signature | Title | Date |
|-------------|----------------------|-----------|--------------|
| Larry Davis | | President | Nov 22, 2022 |

Please let me know if you have any questions or concerns.

Thank you,

Ifeanyi Anene
Contract Administrator
Office of Procurement
City of Dallas
ifeanyistanley.anene@dallas.gov

Director, Office of Procurement Services

Assistant City Manager/Chief

Director,

Changes to supplier accounts may be completed online at <https://Vendors.DallasCityHall.com>.
(Name and Tax ID number changes cannot be made online.)



City of Dallas

OFFICE OF PROCUREMENT SERVICES
EXTENSION REQUEST LETTER

2022 DEC 23 PM 2:46

CITY SECRETARY
DALLAS, TEXAS

12/07/2022

SID TOOL CO., INC
15600 Trinity Blvd Ste 104
Fort Worth
TX, 76155
branchfwo@mscdirect.com
817-590-2637

RE: BE19-00010445 Hand and Power Tool Supplies

Dear Bailey

Your company is currently a supplier of goods and/or services of the City of Dallas for the above referenced master agreement. The term of this agreement expires on 12/11/2022. The City of Dallas is requesting to extend this agreement, under the same terms and conditions, through 12/11/2023, or until the funds are depleted, whichever is sooner.

By agreeing to this extension, you also agree to maintain any required insurance or bonding required in the original agreement for the term of the extension. If bonding is required, please submit the bonding documents to me for review and compliance verification.

Please complete the information requested below and send the completed form to me via email by 12/11/2022.

- YES, I agree to extend this agreement.
- NO, I decline to extend this agreement.

David Haugh
David Haugh | Dec 8, 2022 09:28 EST

Dec 8, 2022

| Authorized Signature | Date |
|----------------------|----------------------|
| David Haugh | VP, Government Sales |
| Name | Title |

Please let me know if you have any questions or concerns.

Thank you,

Ifeanyi Anene
Contract Administrator
Office of Procurement
ifeanyistanley.anene@dallas.gov
214-243-2129

Danielle Thompson
Director, Office of Procurement Services

Reba Perry
Assistant City Manager/Chief

Director, *[Signature]*



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

| |
|------------------------------|
| ADMINISTRATIVE ACTION NUMBER |
| 221519 |
| EFFECTIVE DATE |
| 12/26/2022 |

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility Construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
2022 DEC 27 AM 8:55
SECRETARY
OF THE
CITY OF DALLAS, TEXAS

VENDOR NAME: Nouveau Technology Services, LP **VENDOR NUMBER:** VS0000066932

CONTRACT NAME: Juanita J. Craft Civil Rights House Restoration **DEPARTMENT:** Building Services

CONTRACT NUMBER: BSD-2022-00017988 **CONTRACT TERMS:** 01/22/2022 to 12/28/2022

ACTION REQUESTED: Authorize a contract time extension to add ninety (90) days, extending the contract from December 28, 2022 to March 28, 2023.

BACKGROUND: **This change order consists of the following:**
Additional time is to allow for the Preservation Architect team (McCoy Collaborative) to provide revised plan sheets for the fence around the property.
The new plan sheet will then need to be reviewed by the Landmark Commission which is scheduled to meet in mid-February of 2023.
The change in fence type has been requested by the Office of Arts & Culture to provide enhanced security and privacy to the Juanita Craft Civil Rights House.

| FUNDING: | FUND | DEPT | UNIT | ACTV | OBJ. | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|---------------------|------|-------------------|------|---------------|------|---------|-----------------------------|----------------------|
| | | | | | | | | CX BSD-2022-00017988 |
| | | | | | | | | \$ |
| | | | | | | | | \$ |
| PROGRAM NO.: | | FINANCING: | | TOTAL: | | \$ 0.00 | | |

| | | | | |
|---------------------------|--|---|--|---|
| CHANGE ORDER DATA: | Change Order No.: 03 | Original CR/AA No.: CR 22-0114 | Original CR/AA Date: 01/12/2022 | Original CR/AA Amount: \$ 1,137,298.03 |
| | Total of Previous Change Orders: \$ 0.00 | | Previous Total Amount: \$ 0.00 | |
| | Change Amount Including this Order: \$ 0.00 | Total Amount Including this Order: \$ 1,137,298.03 | Total Change Order Percentage: 0.00 % | |

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Department Director

Date

12/26/2022



ADMINISTRATIVE CHANGE ORDER

City of Dallas

(For Construction Contracts Only)

| |
|------------------------------|
| ADMINISTRATIVE ACTION NUMBER |
| 2 2 1 5 7 2 |
| EFFECTIVE DATE |
| 12/19/2022 |

INSTRUCTIONS

- Complete and submit this form for approval of a change order to a contract for Civil Works Project or Building Facility construction contract required by state law to be procured through competitive bid, competitive sealed proposal, or an alternative delivery method that increases or decreases the contract price by \$100,000 or less, provided that the original contract price may not be increased by more than 25 percent. Once the form has been approved, file with the City Secretary's office.
- The cumulative total of all change orders must not exceed 25% of the original contract amount.
- Attach all supporting documents.
- See Administrative Directive 4-5 for additional information and routing.
- Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
2022 DEC 17 PM 1:08
CITY SECRETARY
DALLAS TEXAS

| | |
|--|---|
| VENDOR NAME: Austin Filter Systems, Inc. | VENDOR NUMBER: 36279 |
| CONTRACT NAME: Erosion Control and Storm Drainage Improvements – Part 1 | DEPARTMENT: Dallas Water Utilities |
| CONTRACT NUMBER: SDM-2020-00012555 | CONTRACT TERMS: 10/06/2020 to 10/06/2023 |

ACTION REQUESTED: Authorize an increase in the constructions services contract with Austin Filter Systems, Inc. to address additional work on various elements during construction of the gabion walls, including site restoration, tie-backs for gabion structures, drilled shafts, and tree removals at four locations.

BACKGROUND: On September 9, 2020, City Council authorized a construction services contract with Austin Filter Systems, Inc. for the installation of erosion control improvements at four locations by Resolution 20-1333.

| FUND | DEPT | UNIT | ACTV | OBJ. | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|---------------------|------|--|------|-------------------|----------|---|----------------------------|
| 0063 | SDM | W355 | ERCT | 4599 | SD19W355 | CX SDM-2020-00012555 | \$ 52,126.00 |
| 0063 | SDM | W232 | ERCT | 4599 | TW17W232 | CX SDM-2020-00012555 | \$ 2,220.00 |
| 3U23 | SDM | S743 | ERCT | 4599 | TW12S743 | CX SDM-2020-00012555 | \$ 9,800.00 |
| 5116 | DWU | PS42 | | 4330 | 720358 | CX DWU-2020-00014259 | \$ 35,715.00 |
| PROGRAM NO.: | | SD19W355 TW17W232 TW12S743 720358 | | FINANCING: | | Stormwater Drainage Management Fund, Flood Protection and Storm Drainage Facilities Fund, and Wastewater Capital Improvement G Fund | TOTAL: \$ 99,861.00 |

| | | | | |
|---------------------------|---|---|---|---|
| CHANGE ORDER DATA: | Change Order No.: 1 | Original CR/AA No.: 20-1333 | Original CR/AA Date: 9/9/2020 | Original CR/AA Amount: \$ 3,596,225.00 |
| | Total of Previous Change Orders: \$ 0.00 | | Previous Total Amount: \$ 3,596,225.00 | |
| | Change Amount Including this Order: \$ 99,861.00 | Total Amount Including this Order: \$ 3,696,086.00 | Total Change Order Percentage: 2.78 % | |

APPROVAL

Approved as being in accordance with the Budget and Chapter 2 of the Dallas City Code.

By Department Director

Terry Lowery
Terry Lowery (Dec 19, 2022 10:44 CST)

Date

Dec 19, 2022



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226616

EFFECTIVE DATE

10-3-2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 DEC -1 AM 10:04
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS (NCTCOG) Supplier No. 265554

Subject: NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS BICYCLE AND PEDESTRIAN MOBILE COUNT EQUIPMENT LOAN ACKNOWLEDGEMENT

Lead Dept: TRANSPORTATION

Action Requested: AUTHORIZE ENTERING INTO A NO COST LOAN ACKNOWLEDGMENT AGREEMENT WITH NCTCOG TO BORROW MOBILE COUNTERS TO COUNT BICYCLE AND PEDESTRIAN USE ON CITY ROADWAYS.

Contract Number: TRN-2022-00020591 Contract Term: 9-30-2022 to 12-30-2022

Background: NCTCOG LOANS BICYCLE AND PEDESTRIAN COUNT EQUIPMENT TO MEMBER MUNICIPALITIES ACROSS THE REGION. BICYCLE AND PEDESTRIAN COUNTS HELP TO UNDERSTAND HOW A FACILITY IS USED, ESPECIALLY RECENTLY IMPLEMENTED OR PLANNED FACILITIES, AND CAN HELP JUSTIFY THEIR CONTINUED IMPLEMENTATION. THE CITY OF DALLAS, DEPARTMENT OF TRANSPORTATION WISHES TO BORROW TWO ON-STREET MOBILE COUNTERS FROM NCTCOG TO CONDUCT BICYCLE AND PEDESTRIAN COUNTS AT FOUR LOCATIONS, SPECIFICALLY: (1) S VERNON AVE, NORTH OF MONSSEN DRIVE; (2) W COMMERCE ST, WEST OF LANGFORD ST; (3) ABRAMS RD, SOUTH OF GASTON AVE.; AND (4) RICHMOND AVE, EAST OF SKILLMAN.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|-----|---------|-----------------------------|--------|
| | | | | | | - | \$0.00 |
| | | | | | | - | \$0.00 |
| | | | | | | - | \$0.00 |
| Financing: | | | | | | TOTAL: | \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ghassan Khankarli

By Department Director

Oct 3, 2022

Date

Ashley Stockton

Ashley Stockton (Dec 1, 2022 09:03 CST)

Approved as to Form by City Attorney

Dec 1, 2022

Date

Rehs Pury

By City Manager

Oct 3, 2022

Date

Memorandum

RECEIVED

2022 DEC -6 PM 4: 26



CITY OF DALLAS

DATE December 6, 2022
TO City Secretary
SUBJECT Correction to AA 22-6617

CITY SECRETARY
DALLAS, TEXAS

This is the first (Y) / N) correction to the subject Administrative Action. If no, attach copies of any previous approved correction memos.

The subject Administrative Action was approved on 08/15/2022 authorizing payment for services rendered to Echo Theater for cultural services. These services were provided in April 2022

Change(s) is/are needed to correct (select all applicable):

[] Typo [] Financial/funding information [X] Obvious error from AA context

Contract term should read as follows:
8/15/2022 to 12/31/2022

This is due to City Manager Designee approval being granted for the ratification on August 15, 2022 (to adjust start date), and for the end date to allow for payment of the ratification Administrative Action, which was signed and approved as to form by City Attorney's Designee on December 7, 2022.

Department: Office of Arts and Culture

Director (or designee.): Benjamin Espino
Benjamin Espino (Dec 6, 2022 14:46 CST)

Dec 6, 2022

Signature

Date

Benjamin Espino

Print Name

Attachment for reference: AA number 22-6617

Handwritten signature/initials



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226617

EFFECTIVE DATE

Aug 15, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 DEC 1 AM 10:41
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

| | | | |
|----------------|--------------|--------------|--------|
| Supplier Name: | Echo Theatre | Supplier No. | 339345 |
|----------------|--------------|--------------|--------|

Subject: Echo Theatre - In a Word Play by Lauren Yee

Lead Dept: Office of Arts and Culture

Action Requested: Authorize a ratification payment of \$10,000 for services rendered to Echo Park for the production of "In a Word", a play by Lauren Yee, in Spring of 2022. Risk Review held up execution of the contract based on the need to provide documentation that staff is contracted and does not require worker's comp insurance.

| | | | | | |
|------------------|--------------------------------|----------------|-----------|----|-----------|
| Contract Number: | OCA-2021-00017442(CR-00025961) | Contract Term: | 10/1/2021 | to | 9/30/2022 |
|------------------|--------------------------------|----------------|-----------|----|-----------|

Background: Echo Park produced, In a Word, a play by Lauren Yee in Spring of 2022. The performances took place at the Bath House Cultural Center, was directed by Eric Berg, and supervised by Kateri Cale, Managing Arts Director. In a Word covers topics of loss, guilt, and mental health challenges. Echo Theatre partnered with mental health professionals to provide self-care strategies for audience members in addition to Q n A sessions to cover topics discussed in the play.

HUB
Check appropriate Box
<https://mycoa.coa.state.tx.us/toasscmf/isearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. N/A-JS
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| Funding: | FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | | AMOUNT |
|------------|------|--------------|------|------|------|---------|-----------------------------|--------|-------------------|
| | | 0001 | OCA | 4880 | CA01 | 3089 | AA22R3 | MASC | OCA-2021-00017442 |
| | | | | | | | - | | |
| | | | | | | | - | | |
| Financing: | | General Fund | | | | | | TOTAL: | \$10,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | | \$ 0.00 |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Jul 22, 2022 17:03 CDT)

Jul 22, 2022

Lisa Marras
Lisa Marras (Nov 30, 2022 13:13 CST)

Nov 30, 2022

By Department Director

Date


Approved as to Form by City Attorney

Date

Aug 15, 2022

By City Manager

Date

| | | |
|---|-----------------------|---|
|  CITY OF DALLAS | ADMINISTRATIVE ACTION | ADMINISTRATIVE ACTION |
| | 2 2 6 6 1 8 | 2 2 6 6 1 8 |
| | EFFECTIVE DATE | EFFECTIVE DATE |
| See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp. | | Nov 30, 2022 AS AS |

1. Place an "X" in the appropriate box for the approval of:

| | |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. |
| <input type="checkbox"/> | b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 10%). |
| <input type="checkbox"/> | c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. |
| <input type="checkbox"/> | d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. |
| <input type="checkbox"/> | e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. |
| <input type="checkbox"/> | f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): |

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 DEC -1 AM 11:13
 CITY SECRETARY
 DALLAS, TEXAS

| | |
|---|---|
| 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |

| | | | |
|-----------------------|--|----------------------|---------|
| Supplier Name: | The Olson Group, Ltd | Supplier No.: | VC25688 |
| Subject: | After Action Review and Report -July 25, 2022 Airport Shooting | | |
| Lead Dept: | City Attorney's Office | | |

| | | | | | | | |
|--------------------------|---|-------------------|-----------------------|------------|----|------------|--|
| Action Requested: | Authorize an Administrative Action with Olson Group, Ltd w/contract to provide professional emergency response consulting services for the City Attorney's Office, including but not limited to review of policies and procedures for emergency response on July 25, 2022 at Dallas Love Field. Not to exceed \$37,500. | | | | | | |
| | Contract Number: | ATT-2023-00020749 | Contract Term: | 11/29/2022 | to | 11/28/2023 | |

Background: Dallas Love Field had an active shooter on July 25, 2022; after such incidents, an after-action review of policies and procedures to identify successes and failures. The after-action review ensures current policies and practices are within state and federal guidelines. In addition, this review will assist in closing gaps in procedures to prevent future occurrences. Not to exceed \$37,500.

HUB
Check appropriate Box



<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

| | |
|-------------------------------------|---|
| <input type="checkbox"/> | YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. |
| <input type="checkbox"/> | YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. |
| <input checked="" type="checkbox"/> | NO, there are no HUB's in Dallas County to contact for this business category. |
| <input type="checkbox"/> | NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022. |

| | FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|-----------------|-------------------|------|------|------|------|---------|-----------------------------|---------------|
| Funding: | 0130 | AVI | 7735 | | 3092 | | MASC ATT-2023-00020749 | \$37,500.00 |
| | | | | | | | | |
| | Financing: | | | | | | | TOTAL: |

| | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount including this Action | Total Suppl Agreement Percentage |
|--|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| Contract Amendment Information: | | | | | | \$ | % |

Nty **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

| | | | |
|--|----------------------|--|---------------------|
| <u>Ayeh Powers</u> <small>Ayeh Powers (Nov 30, 2022 15:57 CST)</small> By Department Director | Nov 30, 2022 Date | <u>Ashley Stockton</u> <small>Ashley Stockton (Dec 1, 2022 09:02 CST)</small> Approved as to Form by City Attorney | Dec 1, 2022 Date |
|  By City Manager | Nov 30, 2022 Date |  AS AS | |



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226619

EFFECTIVE DATE

Jul 5, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 10%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 DEC 1 PM 1:01
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Friends of Oak Cliff Park Supplier No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with the Friends of Oak Cliff Park to perform services by picking up litter and debris and service enhancements such as planting and maintaining ornamental beds at Kiest Park Memorial Garden, Kiest Park Conservation Area, Founders Park, Lake Cliff Park and Kidd Springs Japanese Garden, at no cost to the city.
Contact: Shenequa D. Crockett (214) 670-6713

| | | | | | |
|------------------|-------------------|----------------|----------|----|----------|
| Contract Number: | PKR-2022-00018298 | Contract Term: | 7/8/2022 | to | 7/7/2023 |
|------------------|-------------------|----------------|----------|----|----------|

Background: Friends of Oak Cliff Parks is an organization in the Southern District that is committed to enhancing the beauty of Kiest Park Memorial Garden, Kiest Conservation Area, Founders Park, Lake Cliff Park and Kidd Springs Japanese Garden through quarterly clean up projects.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/lpasscml/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------|------|------|------|-----|---------|-----------------------------|--------|
| N/A | PKR | N/A | N/A | N/A | N/A | N/A PKR-2022-00018298 | \$0.00 |

Financing: No cost to the City TOTAL: \$0.00

| Contract Amendment Information: | Supplement d Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.
 John Jenkins, Jul 1, 2022 [Signature] Aug 19, 2022

By Department Director

Date

Approved as to Form by City Attorney

Date

OA

[Signature]

Jul 5, 2022

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226620

EFFECTIVE DATE

Oct 4, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 DEC -1 PM 4:20
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Stephen Mack Ballard Supplier No. VS13985

Subject: Contract Fee Instructor

Lead Dept: Park and Recreation

Action Requested: Authorize contract fee instructor agreement with Stephen Mack Ballard. The vendor will provide Karate services to the citizens of Dallas.
Contact: Brendan Collins 214-715-6886

Contract Number: PKR-2022-00020427 Contract Term: NTP to 9/30/2023

Background: Contract fee instructors provide leisure, sport and health & wellness activity instruction.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

OA

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|-----|---------|-----------------------------|-------------|
| N/A | PKR | N/A | N/A | N/A | | N/A PKR-2022-00020427 | 70/30 Split |
| | | | | | | - | |
| | | | | | | - | |
| Financing: | | | | | | TOTAL: | \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl' Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

UJ APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
John Jenkins (Oct 4, 2022 16:21 CDT)
By Department Director Date

[Signature]
Approved as to Form by City Attorney Date
Dec 1, 2022

OA
[Signature]
By City Manager Date
Oct 4, 2022



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226621

EFFECTIVE DATE

Nov 10, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 11/10/2022 8:39 AM
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Maria R Gomez Supplier No. VS0000066508

Subject: Contract Fee Instructor

Lead Dept: Park and Recreation

Action Requested: Authorize contract fee instructor agreement with Maria R Gomez. The vendor will provide Zumba services to the citizens of Dallas. Contact: Brendan Collins 214-715-6886

| | | | | | |
|------------------|-------------------|----------------|-----|----|------------|
| Contract Number: | PKR-2022-00020577 | Contract Term: | NTP | to | 10/31/2023 |
|------------------|-------------------|----------------|-----|----|------------|

Background: Contract fee instructors provide leisure, sport and health & wellness activity instruction.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|-----|---------|-----------------------------|-------------|
| N/A | PKR | N/A | N/A | N/A | | N/A PKR-2022-00020577 | 70/30 Split |
| | | | | | | - | |
| | | | | | | - | |
| Financing: | | | | | | TOTAL: | \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director
Nov 10, 2022
Date

Tom Le...
Approved as to Form by City Attorney
Dec 1, 2022
Date

Carl...
By City Manager
Nov 10, 2022
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
226622
EFFECTIVE DATE
11-03-2022

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 10%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by request only.

RECEIVED
 2022 DEC -2 AM 11:20
 CITY SECRETAR'S
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Red Ball Oxygen Co., Inc. Supplier No. VS0000045456

Subject: Red Ball Oxygen Past Due Invoice

Lead Dept: Dallas Fire-Rescue

Action Requested: Authorize ratification payment for an emergency contract to pay for outstanding invoice from Red Ball Oxygen Co., Inc.

| | | | | | |
|------------------|-------------------|----------------|---------|----|---------|
| Contract Number: | DFD-2021-00017298 | Contract Term: | 9-15-22 | to | 11-1-22 |
|------------------|-------------------|----------------|---------|----|---------|

Background: Dallas Fire Rescue provides oxygen bottles to all emergency response teams to provide oxygen supply during emergency situations. Fire-Rescue orders replacement tanks on an as-needed basis to ensure an adequate supply is available on all emergency response apparatus. While we were in the process of closing our accounts and reviewing our records, we discovered several oxygen and acetylene tanks which were not accounted for. Our investigation determined that Red Ball had not provided return tickets when exchanging our tanks. This posed a dilemma because we could not prove the tanks were returned to the vendor. This ratification is to pay for the final invoice, including property loss in the amount of \$6,135.88

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|--------------------|------|------|------|------|---------|-----------------------------|------------|
| 0001 | DFR | MA01 | | 2890 | | MASC DFD-2021-00017298 | \$6,135.88 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: General | | | | | | TOTAL: | \$6,135.88 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Dominique Artis (Sep 23, 2022 15:10 CDT)
 By Department Director

Sep 23, 2022
 Date

Anna Lamberti Holmes
 Approved as to Form by City Attorney

Dec 2, 2022
 Date

Jon Fortune (Nov 3, 2022 09:28 CDT)
 By City Manager

Nov 3, 2022
 Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226623

EFFECTIVE DATE

10/20/22

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract value by more than 6%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 DEC 2 PM 12:21
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A ESN

Supplier Name: RAFTELIS FINANCIAL CONSULTANTS, INC. Supplier No. VS0000075029

Subject: DWU RATE MODEL SUPPORT

Lead Dept: DWU

Action Requested: AUTHORIZE A CONTRACT FOR REVIEW OF THE DWU RATE MODEL, PERFORM ASSOCIATED MODIFICATIONS TO RATE MODEL TOOL, AND PROVIDE ASSOCIATED SUPPORT.

| | | | | | |
|------------------|-------------------|----------------|------------|----|-----------|
| Contract Number: | DWU-2023-00020676 | Contract Term: | 10/15/2022 | to | 9/30/2026 |
|------------------|-------------------|----------------|------------|----|-----------|

Background:

THE CITY AUTHORIZED RAFTELIS FINANCIAL CONSULTANTS, INC. ON DECEMBER 14, 2016 TO ASSESS AND CALIBRATE THE WATER AND WASTEWATER RETAIL AND WHOLESALE RATES, RECOMMEND ASSOCIATED MODIFICATIONS AND DEVELOP A RATE MODEL TOOL. THIS WORK INCLUDES REVIEW THE CURRENT RATE MODEL TOOL, MODIFICATIONS TO THE CURRENT RATE MODEL TOOL, AND ASSOCIATED SUPPORT.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.


Funding:

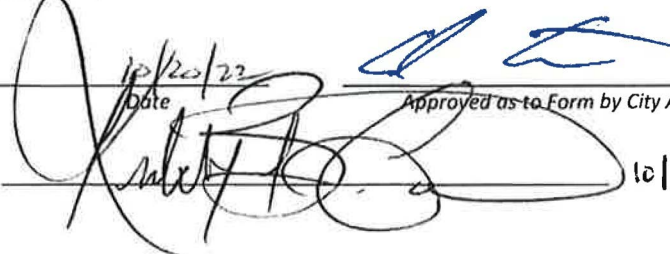
| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|-------------|-----------------|
| 0100 | DWU | 7221 | | 3070 | | CT DWU-2023-00020676 | \$48,700.00 | |
| | | | | | | - | \$0.00 | |
| | | | | | | - | \$0.00 | |
| Financing: | | | | | | | TOTAL: | \$48,700.00 ESN |


Contract Amendment Information:

| Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director:  Date: 10/20/22

Approved as to Form by City Attorney:  Date: 11/29/22

| | | |
|---|---|---------------------------------|
|  CITY OF DALLAS | ADMINISTRATIVE ACTION | ADMINISTRATIVE ACTION 226624 |
| | See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp. | EFFECTIVE DATE |
| | | Nov 18, 2022 |

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 DEC -5 AM 11:06
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: ALOFT HOTEL Supplier No. VC0000012043

Subject: Hotel Rooms for DFD Fire Lieutenant Assessment Center

Lead Dept: Civil Service

Action Requested: Authorization to pay vendor for hotel rooms for the DFR Lieutenant Assessment Center scheduled for December 4, 2022 through December 10, 2022.

| | | | | | |
|------------------|-------------------|----------------|------------|----|------------|
| Contract Number: | CVS-2023-00020974 | Contract Term: | 12/04/2022 | to | 04/30/2023 |
|------------------|-------------------|----------------|------------|----|------------|

Background: The Civil Service Department conducts Assessment Centers for the rank of Lieutenant for the Dallas Fire & Rescue Department as a part of the promotional process. The Civil Service Department provides hotel accommodations for all Assessors and Consultants during the Assessment Center.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.


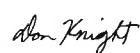

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| | FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|----------|------------|------|------|------|------|---------|-----------------------------|-------------|
| Funding: | 0001 | DFD | HS00 | DF03 | 3090 | | CX- CVS-2023-00020974 | \$31,878.00 |
| | | | | | | | - | |
| | | | | | | | - | |
| | Financing: | | | | | | TOTAL: | \$31,878.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl' Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

| | | | |
|--|----------------------|--|---------------------|
|  Jared Davis (Nov 18, 2022 08:49 CST) By Department Director | Nov 18, 2022 Date |  Abon Knight Approved as to Form by City Attorney | Dec 5, 2022 Date |
|  Jon Fortune (Nov 18, 2022 09:07 CST) By City Manager | Nov 18, 2022 Date | | |



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226625

EFFECTIVE DATE

Oct 27, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. (Advertising)
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 DEC -5 PM 12:30
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

| | | | |
|----------------|--------------------------------------|---------------|---------|
| Supplier Name: | Texas VIP Rewards dba Go Mobile WorX | Supplier No.: | VC17624 |
|----------------|--------------------------------------|---------------|---------|

Subject: Mobile Marketing FY 23

Lead Dept: Park and Recreation

Action Requested: Authorize a master agreement of \$7,188.00 for Texas VIP Rewards dba Go Mobile WorX. The vendor will provide a 12-month specialized SMS (standard text) and MMS (pictures, audio, and video) marketing campaign highlighting golf in Dallas and encouraging golfers to play at municipal Golf courses on a weekly schedule. Cost includes a monthly fee of \$599.00 for all Golf locations.
Contact: Melissa De La Cruz (214) 670-8533

| | | | | | |
|------------------|-------------------|----------------|-----------|----|------------|
| Contract Number: | PKR-2022-00020542 | Contract Term: | 11/1/2022 | to | 10/31/2023 |
|------------------|-------------------|----------------|-----------|----|------------|

Background: The City of Dallas operates six (6) public golf courses and four (4) tennis centers across Dallas. Golf and Tennis play are a major source of revenue for the City of Dallas and it is essential to promote our quality golf courses and tennis centers as well as advertise our great value.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblse/arch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|-------------------|------|------|------|------|---------|-----------------------------|---------------|------------|
| 0001 | PKR | 5271 | | 3320 | | CX PKR-2022-00020542 | \$7,188.00 | |
| | | | | | | - | | |
| | | | | | | - | | |
| Financing: | | | | | | | TOTAL: | \$7,188.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Dennis (Oct 4, 2022 08:13 CDT)
 By Department Director

Oct 4, 2022
 Date

Approved as to Form by City Attorney
 Date

Dec 5, 2022
 Date

OA
QA

By City Manager

Oct 27, 2022
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226626

EFFECTIVE DATE

Nov 21, 2022

RECEIVED
 CITY SECRETARY
 DALLAS TEXAS
 2022 DEC -5 PM 12:30

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Gregory Hire Supplier No. VC26121

Subject: Contract Fee Instructor

Lead Dept: Park and Recreation

Action Requested: Authorize contract fee instructor agreement with Gregory Hire. The vendor will provide Pickleball services to the citizens of Dallas.
Contact: Brendan Collins 214-715-6886

Contract Number: PKR-2023-00020720 Contract Term: NTP to 10/31/2023

Background: Contract fee instructors provide leisure, sport and health & wellness activity instruction.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|-----|---------|-----------------------------|-------------|
| N/A | PKR | N/A | N/A | N/A | | N/A PKR-2023-00020720 | 70/30 Split |
| | | | | | | - | |
| | | | | | | - | |
| Financing: | | | | | | TOTAL: | \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director
Nov 17, 2022
Date

Molly P. Ward
Approved as to Form by City Attorney
Dec 5, 2022
Date

CA
By City Manager
Nov 21, 2022
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226627

EFFECTIVE DATE

08/08/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): Subscription
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 DEC -5 PM 12:59
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Proquest LLC Supplier No. VS0000020264
 Subject: New York Times Microfilm Subscription
 Lead Dept: Library

Action Requested: Authorize payment for 1-year subscription with Proquest LLC for New York Times on microfilm.
 Contract Number: LIB-2022-00020076 Contract Term: 01/01/2023 to 12/31/23

Background: This subscription provides customers with access to 60 premier historical titles through physical and digital archived copies of the New York Times and Wall Street Journal. Historical newspaper content is among researchers' most sought-after primary source material.

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|-------------|-------------|
| 0001 | LIB | 5392 | | 3341 | | - CX LIB-2022-00020076 | \$19,090.52 | |
| | | | | | | - | \$0.00 | |
| | | | | | | - | \$0.00 | |
| Financing: | | | | | | | TOTAL: | \$19,090.52 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

MJ Giudice
 MJ Giudice (Aug 5, 2022 15:59 CDT)
 By Department Director

Ashley Stockton
 Ashley Stockton (Sep 28, 2022 14:17 CDT)
 Approved as to Form by City Attorney

[Signature]
 By City Manager

Aug 8, 2022



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226628

EFFECTIVE DATE

Dec 4, 2022

RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS
 2022 DEC -5 PM 12:48

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 5%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Law Office of Mark E. Goldstucker Supplier No. VC0000013179

Subject: Professional Services Contract

Lead Dept: City Attorney's Office

Action Requested: Authorize a professional services contract with the Law Office of Mark E. Goldstucker to provide legal services and representation to current or former Dallas Police Officers Ryan Mabry, Melvin Williams, and Victor Rocha in connection with the lawsuit styled *Pamela L. Grayson v. Dallas Police Department et al*; Civil Action No. 3:22-cv-01119-M-BK. Not to exceed \$50,000.

Contract Number: ATT-2023-00020812 Contract Term: 9/20/2022 to *Indefinitely

Background: The Law Office of Mark E. Goldstucker will provide legal services and representation to current or former Dallas Police Officers Ryan Mabry, Melvin Williams, and Victor Rocha in connection with the lawsuit styled *Pamela L. Grayson v. Dallas Police Department et al*; Civil Action No. 3:22-cv-01119-M-BK. The firm will be paid on an hourly rate basis as provided in the Engagement Letter dated September 20, 2022. Not to exceed \$50,000. *The City Attorney can terminate the contract with 10 days' notice to the Firm.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|------------|------------|
| 0192 | ORM | 3890 | | 3033 | | MASC ATT-2023-00020812 | \$50,00.00 | |
| | | | | | | - | | |
| | | | | | | - | | |
| Financing: | | | | | | | TOTAL: | \$50,00.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayeh Powers
Ayeh Powers (Dec 4, 2022 12:04 CST)
By Department Director

Dec 4, 2022
Date

Christina Tsevoukas
Christina Tsevoukas (Dec 5, 2022 11:58 CST)
Approved as to Form by City Attorney

Dec 5, 2022
Date

[Signature]
By City Manager
Dec 4, 2022
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
226629
EFFECTIVE DATE
Nov 30, 2022

RECEIVED
 2022 DEC 6 AM 9:51
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Friends of Opportunity Park Supplier No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with the Friends of Opportunity Park to perform services by picking up litter and debris at Opportunity Park; at no cost to the City.
Contact: Shenequa D. Crockett (214) 670-6713

| | | | | | |
|------------------|-------------------|----------------|----------|----|----------|
| Contract Number: | PKR-2023-00020901 | Contract Term: | 2/3/2023 | to | 2/2/2024 |
|------------------|-------------------|----------------|----------|----|----------|

Background: Friends of Opportunity Park is an organization in the Southern District that is committed to enhancing the beauty of Opportunity Park.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|--------------------------------|------|------|------|-----|---------|-----------------------------|---------------|
| N/A | PKR | N/A | N/A | N/A | N/A | N/A PKR-2023-00020901 | \$0.00 |
| Financing: No cost to the City | | | | | | | TOTAL: \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins, Nov 29, 2022, By Department Director
 [Signature], Dec 5, 2022, Approved as to Form by City Attorney
 [Signature], Nov 30, 2022, By City Manager



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226630

EFFECTIVE DATE

Nov 30, 2022

2022 DEC 16 AM 9:51
CITY SECRETARY
DALLAS, TEXAS
RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: NOT MY SON Supplier No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with NOT MY SON to perform community service projects by picking up litter and debris at J.P Hawn Park and Crawford Park, at no cost to the City.
Contact: Shenequa D. Crockett (214) 670-6713

Contract Number: PKR-2023-00020893 Contract Term: 1/08/2023 to 1/07/2024

Background: NOT MY SON is a community organization that is committed to enhancing the beauty of the southern sector of Dallas through clean-up and community service projects.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>


- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|-----|---------|-----------------------------|---------------|
| N/A | PKR | N/A | N/A | N/A | N/A | N/A PKR-2023-00020893 | \$0.00 |
| Financing: | | | | | | No cost to the City | TOTAL: \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins, Nov 29, 2022, By Department Director
 Molly P. Ward, Dec 5, 2022, Approved as to Form by City Attorney
 [Signature], Nov 30, 2022, By City Manager

| | | |
|--|---|-----------------------|
|  CITY OF DALLAS | ADMINISTRATIVE ACTION | ADMINISTRATIVE ACTION |
| | See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp. | 226631 |
| | | EFFECTIVE DATE |
| | | Oct 4, 2022 |

1. Place an "X" in the appropriate box for the approval of:

| | |
|-------------------------------------|--|
| <input type="checkbox"/> | a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. |
| <input type="checkbox"/> | b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%). |
| <input checked="" type="checkbox"/> | c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. |
| <input type="checkbox"/> | d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. |
| <input type="checkbox"/> | e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. |
| <input type="checkbox"/> | f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): |

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 DEC -6 AM 10:10
 CITY SECRETARY
 DALLAS, TEXAS

| | |
|---|---|
| 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |

| | |
|--------------------------------|----------------------|
| Supplier Name: Sabine Klingler | Supplier No. VC24676 |
|--------------------------------|----------------------|

Subject: Contract Fee Instructor

Lead Dept: Park and Recreation

Action Requested: Authorize contract fee instructor agreement with Sabine Klingler. The vendor will provide yoga services to the citizens of Dallas.
 Contact: Brendan Collins 214-715-6886

| | | | |
|------------------------------------|--------------------|----|-----------|
| Contract Number: PKR-2022-00020242 | Contract Term: NTP | to | 9/30/2023 |
|------------------------------------|--------------------|----|-----------|

Background: Contract fee instructors provide leisure, sport and health & wellness activity instruction.

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

| | |
|-------------------------------------|---|
| <input type="checkbox"/> | YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. |
| <input type="checkbox"/> | YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. |
| <input checked="" type="checkbox"/> | NO, there are no HUB's in Dallas County to contact for this business category. |
| <input type="checkbox"/> | NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022. |

| | FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|------|-----|---------|-----------------------------|-------------|
| Funding: | N/A | PKR | N/A | N/A | N/A | | N/A PKR-2022-00020242 | 70/30 Split |
| | | | | | | | - | |
| | | | | | | | - | |
| Financing: | | | | | | | TOTAL: | \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

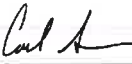
APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 John Jenkins (Oct 4, 2022 16:12 CDT)
 By Department Director

Oct 4, 2022
 Date


 Molly P. Ward
 Approved as to Form by City Attorney
 Date

OA
 OA


 Oct 4, 2022
 By City Manager

Oct 4, 2022
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
226632
EFFECTIVE DATE
Dec 5, 2022

RECEIVED
 2022 DEC 5 AM 11:59
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Gann Preservation Services, LLC Supplier No. VC21114

Subject: Conservation of Juanita J. Craft Paper and Photos

Lead Dept: Office of Arts and Culture

Action Requested: Authorization is requested to procure the services of Gann Preservation Services, LLC for the conservation of Honorable Juanita J. Craft's collection, particularly the specialty of paper and photos. The conservator responded to the scope of work and confirmed the appropriate procedures.

| | | | | | |
|------------------|-------------------|----------------|------------------|----|------------------|
| Contract Number: | OCA-2023-00020696 | Contract Term: | December 1, 2022 | to | December 1, 2023 |
|------------------|-------------------|----------------|------------------|----|------------------|

Background: Conservation and/or maintenance is needed on the objects for the Juanita J. Craft Civil Rights House. These pieces are a priority for the planned museum to honor the legacy. Informal proposals were requested from the local and national conservation community. Gann's proposals were the most advantageous.

HUB YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|---|------|------|------|------|---------|-----------------------------|-------------|
| 0388 | OCA | 5088 | | 3070 | | CX OCA-2023-00020696 | \$49,832.19 |
| Financing: OCA Gifts and Donations Fund | | | | | | TOTAL: | \$49,832.19 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|-------------|---|---|----------------------------------|
| | | | | | 0 | \$ 0.00 | 0% |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Dec 1, 2022 14:28 CST) Dec 1, 2022

Brad Flanery
Brad Flanery (Dec 6, 2022 10:41 CST) Dec 6, 2022

By Department Director Date

Approved as to Form by City Attorney Date

By City Manager Date

Dec 5, 2022



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226633

EFFECTIVE DATE

Oct 24, 2022

RECEIVED
CITY SECRETARY
DALLAS TEXAS
OCT 24 - 7 AM 10:23

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: IAN DAVIS Supplier No. VC26066

Subject: DFR CAPTAIN ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR CAPTAIN ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$424.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number: CVS-2023-00020763 Contract Term: 10/30/2022 to 04/30/2023

Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, OCTOBER 30, 2022-NOVEMBER 4, 2022.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|----------|----------|
| 0001 | DFD | HS00 | DF03 | 3090 | | CX CVS-2023-00020763 | \$424.50 | |
| | | | | | | - | \$0.00 | |
| | | | | | | - | \$0.00 | |
| Financing: | | | | | | | TOTAL: | \$424.50 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 424.50 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarred Davis (Oct 23, 2022 09:53 CDT)
By Department Director

Oct 23, 2022
Date

Anna Lambert-Holmes
Approved as to Form by City Attorney
Date

Jon Fortune (Oct 24, 2022 08:39 CDT)
By City Manager

Oct 24, 2022
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226634

EFFECTIVE DATE

Oct 24, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: JONATHAN FAIR Supplier No. VC26017

Subject: DFR CAPTAIN ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR CAPTAIN ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$424.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number: CVS-2023-00020764 Contract Term: 10/30/2022 to 04/30/2023

Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, OCTOBER 30, 2022-NOVEMBER 4, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|----------|----------|
| 0001 | DFD | HS00 | DF03 | 3090 | | CX CVS-2023-00020764 | \$424.50 | |
| | | | | | | - | \$0.00 | |
| | | | | | | - | \$0.00 | |
| Financing: | | | | | | | TOTAL: | \$424.50 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 424.50 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarred Davis (Oct 23, 2022 09:53 CDT)

Oct 23, 2022

Anna Lamberti-Holmes

Dec 6, 2022

By Department Director

Date

Approved as to Form by City Attorney

Date

Jon Fortune (Oct 24, 2022 08:39 CDT)

Oct 24, 2022

By City Manager

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

2 2 6 6 3 5

EFFECTIVE DATE

Oct 24, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: GLEN KNEELAND Supplier No. VC26019

Subject: DFR CAPTAIN ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR CAPTAIN ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$424.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number: CVS-2023-00020768 Contract Term: 10/30/2022 to 04/30/2023

Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, OCTOBER 30, 2022-NOVEMBER 4, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|----------|----------|
| 0001 | DFD | HS00 | DF03 | 3090 | | CX CVS-2023-00020768 | \$424.50 | |
| | | | | | | - | \$0.00 | |
| | | | | | | - | \$0.00 | |
| Financing: | | | | | | | TOTAL: | \$424.50 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 424.50 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarred Davis (Oct 23, 2022 09:53 CDT)
By Department Director

Oct 23, 2022
Date

Anna Lamberti Holmes
Approved as to Form by City Attorney
Dec 6, 2022
Date

Jon Fortune (Oct 24, 2022 08:39 CDT)
By City Manager

Oct 24, 2022
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226636

EFFECTIVE DATE

Oct 24, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No/N/A

| | | | |
|-----------------------|---------------|---------------------|---------|
| Supplier Name: | MIKE MATTISON | Supplier No. | VC26061 |
|-----------------------|---------------|---------------------|---------|

Subject: DFR CAPTAIN ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR CAPTAIN ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$424.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

| | | | | | |
|-------------------------|-------------------|-----------------------|------------|----|------------|
| Contract Number: | CVS-2023-00020771 | Contract Term: | 10/30/2022 | to | 04/30/2023 |
|-------------------------|-------------------|-----------------------|------------|----|------------|

Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, OCTOBER 30, 2022-NOVEMBER 4, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | | AMOUNT |
|-------------------|------|------|------|------|---------|-----------------------------|-------------------|----------|
| | | | | | | | | |
| 0001 | DFD | HS00 | DF03 | 3090 | | CX | CVS-2023-00020771 | \$424.50 |
| | | | | | | - | | \$0.00 |
| | | | | | | - | | \$0.00 |
| Financing: | | | | | | | TOTAL: | \$424.50 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | | \$ 424.50 |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

| | | | |
|---|----------------------|--|---------------------|
| Jarred Davis (Oct 23, 2022 09:53 CDT) By Department Director | Oct 23, 2022 Date | Anna Lamberti-Holmes Approved as to Form by City Attorney | Dec 6, 2022 Date |
| Jon Fortune (Oct 24, 2022 08:39 CDT) By City Manager | Oct 24, 2022 Date | | |



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226637

EFFECTIVE DATE

10-25-22

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1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: JAMES MOORE Supplier No. VC26075

Subject: DFR CAPTAIN ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR CAPTAIN ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$424.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number: CVS-2023-00020782 Contract Term: 10/30/2022 to 04/30/2023

Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, OCTOBER 30, 2022-NOVEMBER 4, 2022.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|----------|----------|
| 0001 | DFD | HS00 | DF03 | 3090 | | CX 2023-00020782 | \$424.50 | |
| | | | | | | | \$0.00 | |
| | | | | | | | \$0.00 | |
| Financing: | | | | | | | TOTAL: | \$424.50 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 424.50 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarred Davis
Jarred Davis (Oct 24, 2022 15:37 CDT)
By Department Director

10/24/22
Date

Anna Lamberti Holmes
Anna Lamberti Holmes (Dec 6, 2022 17:33 CST)
Approved as to Form by City Attorney

12/6/2022
Date

Jon Fortune
Jon Fortune (Oct 25, 2022 09:41 CDT)
By City Manager

10-25-22
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226638

EFFECTIVE DATE

10-25-22

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: BRANDON MURRAY Supplier No. VC26065

Subject: DFR CAPTAIN ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR CAPTAIN ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$710.26, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number: CVS-2023-00020779 Contract Term: 10/30/2022 to 04/30/2023

Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, OCTOBER 30, 2022-NOVEMBER 4, 2022.

HUB Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmb/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|----------|----------|
| 0001 | DFD | HS00 | DF03 | 3090 | | CX 2023-00020779 | \$710.26 | |
| | | | | | | - | \$0.00 | |
| | | | | | | - | \$0.00 | |
| Financing: | | | | | | | TOTAL: | \$710.26 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 710.26 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarred Davis
Jarred Davis (Oct 24, 2022 18:37 CD)
By Department Director

10/24/22
Date

Anna Lamberti Holmes
Anna Lamberti Holmes (Dec 6, 2022 17:33 CST)
Approved as to Form by City Attorney

12/6/2022
Date

Jon Fortune
Jon Fortune (Oct 25, 2022 09:41 CDT)
By City Manager

10-25-22
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226639

EFFECTIVE DATE

10-25-22

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: PAUL RICHARDS Supplier No. VC26053

Subject: DFR CAPTAIN ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR CAPTAIN ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$424.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number: CVS-2023-00020776 Contract Term: 10/30/2022 to 04/30/2023

Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, OCTOBER 30, 2022-NOVEMBER 4, 2022.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsearch/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|----------|----------|
| 0001 | DFD | HS00 | DF03 | 3090 | | CX CVS-2023-00020776 | \$424.50 | |
| | | | | | | - | \$0.00 | |
| | | | | | | - | \$0.00 | |
| Financing: | | | | | | | TOTAL: | \$424.50 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 424.50 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarred Davis
Jarred Davis (Oct 24, 2022 18:37 CDT)
By Department Director

10/24/22
Date

Anna Lamberti Holmes
Anna Lamberti Holmes (Dec 6, 2022 17:33 CST)
Approved as to Form by City Attorney

12/6/2022
Date

Jon Fortune
Jon Fortune (Oct 25, 2022 08:41 CDT)
By City Manager

10-25-22
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226640

EFFECTIVE DATE

10-25-22

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
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 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: DEREK ROBERTS Supplier No. VC26033

Subject: DFR CAPTAIN ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR CAPTAIN ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$424.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

| | | | | | |
|------------------|-------------------|----------------|------------|----|------------|
| Contract Number: | CVS-2023-00020774 | Contract Term: | 10/30/2022 | to | 04/30/2023 |
|------------------|-------------------|----------------|------------|----|------------|

Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, OCTOBER 30, 2022-NOVEMBER 4, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|----------|----------|
| 0001 | DFD | HS00 | DF03 | 3090 | | CX CVS-2023-00020774 | \$424.50 | |
| | | | | | | - | \$0.00 | |
| | | | | | | - | \$0.00 | |
| Financing: | | | | | | | TOTAL: | \$424.50 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 424.50 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarred Davis
Jarred Davis (Oct 24, 2022 10:37 CST)

10/24/22
Date

Anna Lamberti Holmes
Anna Lamberti Holmes (Dec 6, 2022 17:33 CST)

12/6/2022
Date

By Department Director

Approved as to Form by City Attorney

Jon Fortuno
Jon Fortuno (Oct 25, 2022 09:41 CST)

10-25-22
Date

By City Manager

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226641

EFFECTIVE DATE

10-25-22

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 DEC -7 AM 10:2
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: THOMAS USSIN Supplier No. VS0000083715

Subject: DFR CAPTAIN ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR CAPTAIN ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$424.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

| | | | | | |
|------------------|-------------------|----------------|------------|----|------------|
| Contract Number: | CVS-2023-00020772 | Contract Term: | 10/30/2022 | to | 04/30/2023 |
|------------------|-------------------|----------------|------------|----|------------|

Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, OCTOBER 30, 2022-NOVEMBER 4, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|----------|----------|
| 0001 | DFD | HS00 | DF03 | 3090 | | CX CVS-2023-00020772 | \$424.50 | |
| | | | | | | - | \$0.00 | |
| | | | | | | - | \$0.00 | |
| Financing: | | | | | | | TOTAL: | \$424.50 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 424.50 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarred Davis
Jarred Davis (Oct 24, 2022 18:37 CST)
By Department Director

10/24/22
Date

Anna Lamberti Holmes
Anna Lamberti Holmes (Dec 6, 2022 17:33 CST)
Approved as to Form by City Attorney

12/6/2022
Date

Jon Fortune
Jon Fortune (Oct 25, 2022 08:41 CDT)
By City Manager

10-25-22
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226642

EFFECTIVE DATE

11/29/2022

2022 DEC 7 AM 10:20
RECEIVED
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

| | | | |
|-----------------------|-------------------------|---------------------|---------|
| Supplier Name: | Comet Cleaning Services | Supplier No. | VC26176 |
|-----------------------|-------------------------|---------------------|---------|

Subject: Janitorial Services for City Building at 7800 Stemmons

Lead Dept: Building Services

Action Requested: This action will authorize invoice payments to Comet Cleaning Services for janitorial services rendered at the newly acquired City of Dallas building at 7800 Stemmons Freeway.

| | | | | | |
|-------------------------|-------------------|-----------------------|------------|----|----------|
| Contract Number: | BSD-2023-00021002 | Contract Term: | 11/22/2022 | to | 3/3/2023 |
|-------------------------|-------------------|-----------------------|------------|----|----------|

Background: Comet cleaning services is the vendor on record to clean the newly acquired City of Dallas building at 7800 Stemmons Freeway. This action will allow continued janitorial services until this new building is added to our janitorial master agreement contract in January of 2023.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| Funding: | FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|----------|-------------------|------|------|------|-----|---------|-----------------------------|---------------------|-------------|
| | | 0001 | BSD | 3495 | | 3091 | | - BSD-2023-00021002 | \$22,560.90 |
| | | | | | | | - | \$0.00 | |
| | | | | | | | - | \$0.00 | |
| | Financing: | | | | | | | TOTAL: | \$22,560.90 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

DC

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Johnson
By Department Director

Nov 29, 2022
Date

Arthur Bashor
Approved as to Form by City Attorney

12/7/2022
Date

Rob Perry
By City Manager
Nov 29, 2022
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226643

EFFECTIVE DATE

Oct 24, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 DEC -7 AM 10:29
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: DEVERICK CLAYTON Supplier No. VC26016

Subject: DFR CAPTAIN ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR CAPTAIN ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$424.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number: CVS-2023-00020762 Contract Term: 10/30/2022 to 04/30/2023

Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, OCTOBER 30, 2022-NOVEMBER 4, 2022.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|----------|----------|
| 0001 | DFD | HS00 | DF03 | 3090 | | CX CVS-2023-00020762 | \$424.50 | |
| | | | | | | - | \$0.00 | |
| | | | | | | - | \$0.00 | |
| Financing: | | | | | | | TOTAL: | \$424.50 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 424.50 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarred Davis (Oct 23, 2022 09:53 CDT)

By Department Director

Oct 23, 2022

Date

Anna Lamberti Holness

Approved as to Form by City Attorney

Dec 6, 2022

Date

Jon Fortune

Jon Fortune (Oct 24, 2022 08:39 CDT)

By City Manager

Oct 24, 2022

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226644

EFFECTIVE DATE

Oct 24, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 DEC -7 AM 10:20
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: EDWARD CASARES Supplier No. VC000007637

Subject: DFR CAPTAIN ASSESSMENT CENTER 2022

Lead Dept: CIVIL SERVICE

Action Requested: AUTHORIZATION TO PAY VENDOR FOR ACTIVITIES ASSOCIATED WITH THE ADMINISTRATION OF THE DFR CAPTAIN ASSESSMENT CENTER. ASSOCIATED FEES WILL NOT EXCEED \$424.50, UNLESS THE ASSESSOR IS BEING REIMBURSED FOR MILEAGE. VENDOR WILL SUBMIT MILEAGE AND PARKING INFORMATION IF APPLICABLE AND IS IN ADDITION TO PROFESSIONAL SERVICE FEE.

Contract Number: CVS-2023-00020761 Contract Term: 10/30/2022 to 04/30/2023

Background: AS A PART OF THE ASSESSMENT CENTER PROCESS FOR THE PROMOTION FIRE OPERATIONS (ALL RANKS) IN THE DALLAS FIRE DEPARTMENT, THE VENDOR WILL SERVICE AS AN ASSESSOR TO BE PAID FOR PROFESSIONAL SERVICES. THE BATTALLION CHIEF ASSESSMENT CENTER WILL TAKE PLACE AT KBHCC, OCTOBER 30, 2022-NOVEMBER 4, 2022.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|----------|----------|
| 0001 | DFD | HS00 | DF03 | 3090 | | CX CVS-2023-00020761 | \$424.50 | |
| | | | | | | - | \$0.00 | |
| | | | | | | - | \$0.00 | |
| Financing: | | | | | | | TOTAL: | \$424.50 |


| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 424.50 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jarred Davis (Oct 23, 2022 09:53 CDT)
By Department Director Date Oct 23, 2022

Anna Lamberti-Holmes
Approved as to Form by City Attorney Date Dec 6, 2022

Jon Fortune (Oct 24, 2022 06:39 CDT)
By City Manager Date Oct 24, 2022

| | | |
|--|---|---|
|  CITY OF DALLAS | <h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p> | ADMINISTRATIVE ACTION 226645 EFFECTIVE DATE Nov 28, 2022 |
|--|---|---|

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000.00 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000.00 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Presidio Networked Solutions Group, LLC Supplier No. VC19333

Subject: Cisco UC Call Manager Upgrade and Redesign SA No. 1 - Revised Payment Milestones

Lead Dept: Information & Technology Services

Action Requested: Authorize supplemental agreement no. 1 to revise payment milestone related to SIP Migration.

| | | | | | |
|------------------|-------------------|----------------|----------|----|-----------|
| Contract Number: | DSV-2021-00016718 | Contract Term: | 9/1/2022 | to | 8/10/2023 |
|------------------|-------------------|----------------|----------|----|-----------|

Background: The payment milestone for SIP Migration will be split into two phases based on delivery under the same project and PO.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUBs in Dallas County to contact for this business category.


NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000.00 but is less than \$50,000.00 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|-----|---------|-----------------------------|---------------|
| | | | | | | - | \$0.00 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: | | | | | | No Cost Consideration | TOTAL: \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | 1 | 21-1379 | 8/25/2021 | \$618,180.00 | \$0.00 | \$618,180.00 | 0.00% |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Shelia Robinson (Aug 24, 2022 11:55 CDT) Aug 24, 2022 Willow Sanchez (Nov 29, 2022 17:15 CST) Nov 29, 2022
 By Department Director Date Approved as to Form by City Attorney Date
  
 Nov 28, 2022
 By City Manager Date

| | | |
|--|---|---|
|  CITY OF DALLAS | <h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p> | ADMINISTRATIVE ACTION 2 2 6 6 4 6 EFFECTIVE DATE Dec 5, 2022 |
|--|---|---|

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 DEC 5 2022 AM 11:22
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Crozier Conservation, LLC Supplier No. VS94786

Subject: Conservation of Juanita J. Craft Objects

Lead Dept: Office of Arts and Culture

Action Requested: Authorization is requested to procure the services of Crozier Conservation, LLC for the conservation of Honorable Juanita J. Craft's objects in the specialty of Object conservation. The conservator responded to the scope of work and confirmed the appropriate procedures.

| | | | | | |
|------------------|-------------------|----------------|------------------|----|------------------|
| Contract Number: | OCA-2023-00020697 | Contract Term: | December 1, 2022 | to | December 1, 2023 |
|------------------|-------------------|----------------|------------------|----|------------------|

Background: Conservation and/or maintenance is needed on the objects for the Juanita J. Craft Civil Rights House. These pieces are a priority for the planned museum to honor the legacy. Informal proposals were requested from the local and national conservation community. Crozier's proposals were the most advantageous.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmb/lssearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|---|------|------|------|------|---------|-----------------------------|-------------|
| 0388 | OCA | 5088 | | 3070 | | CX OCA-2023-00020697 | \$19,050.00 |
| Financing: OCA Gifts and Donations Fund | | | | | | TOTAL: | \$19,050.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|-------------|---|---|----------------------------------|
| | | | | | 0 | \$ 0.00 | 0% |

 **APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.**

Benjamin Espino
Benjamin Espino (Dec 1, 2022 14:28 CST) Dec 1, 2022
By Department Director Date

Kelsey Ciluffo
Kelsey Ciluffo (Dec 7, 2022 09:06 CST) Dec 7, 2022
Approved as to Form by City Attorney KC Date



 By City Manager Date
Dec 5, 2022



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
226647
EFFECTIVE DATE
Nov 8, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 DEC -7 PM 1:49
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **INDIAN CULTURAL HERITAGE FOUNDATION** Supplier No. 354652

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present performances and workshops as directed by the Office of Arts and Culture that use dance performances in the Asian Indian Classic Bharatanatyam dance style as well as performances that introduce participants to Indian Music such as Ragas and Bollywood music and simple dance steps in Indian classical and folk-dance styles involving footwork, hand gestures, storytelling utilizing the dance elements for beginners. Lessons will be followed by a dance presentation set to appropriate music. The consultant shall also provide a presentation on the history and background of yoga and its therapeutic benefits. Performances are suitable for all ages and can be done virtually. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2022-00020135(CR- 00026109) Contract Term: 11/14/2022 to 9/30/2023

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$8,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|--------------------------------|------|------|------|------|---------|-----------------------------|--------------------------|
| 0001 | OCA | 4878 | CA01 | 3089 | | MASC OCA-2022-00020135 | \$8,000.00 |
| Financing: General Fund | | | | | | | TOTAL: \$8,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Nov 7, 2022 18:22 CST)
By Department Director

Nov 7, 2022
Date

Suzanne Knuppel
Suzanne Knuppel (Dec 7, 2022 09:20 CST)
Approved as to Form by City Attorney

Dec 7, 2022
Date

Nov 8, 2022
Date

By City Manager



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226648

EFFECTIVE DATE

12/1/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 DEC 7 PM 1:49
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: FHN FINANCIAL CAPITAL MARKETS Supplier No. VS97113

Subject: BIDDING AND PLACEMENT AGENT SERVICES

Lead Dept: CITY CONTROLLER'S OFFICE

Action Requested: TO ENGAGE FHN FINANCIAL CAPITAL MARKETS (FHN) AS PLACEMENT AGENT IN CONNECTION WITH THE EQUIPMENT ACQUISITION CONTRACTUAL OBLIGATION, SERIES 2023 (THE "SERIES 2023 BONDS") WITH APPROVAL OF AN ENGAGEMENT LETTER BETWEEN THE CITY AND FHN.

Contract Number: CCO-2023-00021019 Contract Term: 11/29/2022 to 1/30/2023

Background: THE DECEMBER 14, 2022 CITY COUNCIL AGENDA INCLUDES TWO ITEMS FOR APPROVAL, AUTHORIZING THE ISSUANCE OF THE SERIES 2023 BONDS VIA PRIVATE PLACEMENT, UTILIZING THE SERVICES OF A PLACEMENT OR BIDDING AGENT. THIS IS A STRATEGIC FINANCING PLAN TO EXPEDITE EQUIPMENT PURCHASES FOR PUBLIC SAFETY AND OTHER DEPARTMENTS AND AVOID INCREASED CONTRACT COSTS. PLACEMENT AGENT SERVICES ARE REGULARLY UTILIZED BY MUNICIPALITIES FOR DEBT ISSUANCE. FHN HAS BEEN SELECTED FOR THIS TRANSACTION AS THE MOST ADANTAGEOUS RESPONDENT FOR PRICING, DISTRIBUTION BANDWIDTH, AND EXPERIENCE.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|------|---------|-----------------------------|------------------------------|
| 0001 | CCO | 1126 | | 3537 | | - | \$6,000.00 |
| | | | | | | - | \$0.00 |
| | | | | | | - | \$0.00 |
| Financing: | | | | | | | TOTAL: \$6,000.00 |


| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Sheir Kowalski 11/29/22
By Department Director Date

Assistant Controller 11/30/22
Approved as to Form by City Attorney Date

[Signature] 12/1/22
By City Manager Date

| | | |
|--|---|--|
|  CITY OF DALLAS | <h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p> | ADMINISTRATIVE ACTION 2 2 6 6 4 9 EFFECTIVE DATE Dec 7, 2022 <i>CT</i> |
|--|---|--|

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2022 DEC - 7 PM 1:50
 RECEIVED
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Denton Navarro Rocha Bernal & Zech, P.C. Supplier No. 516658

Subject: Supplemental Agreement No. 1 to the Professional Services Contract

Lead Dept: City Attorney's Office

Action Requested: Authorize Supplemental Agreement No. 1 to the Professional Services Contract with Denton Navarro Rocha Bernal & Zech, P.C., to expand the scope of work to include representing the City of Dallas in the 2022 Meet and Confer negotiations with the Dallas Police Officer's Associations and Dallas Firefighters Associations. No additional cost to the City.

| | | | | | |
|------------------|-------------------|----------------|----------|----|-------------|
| Contract Number: | ATT-2022-00006966 | Contract Term: | 7/3/2018 | to | *Indefinite |
|------------------|-------------------|----------------|----------|----|-------------|

Background: Denton Navarro Rocha Bernal & Zech, P.C. was retained to provide representation to the City in connection with the 2019 Meet and Confer negotiations with the Dallas Police Officers and Firefighters Associations. SA-1 will authorize expanding the scope of work to include representing the City in the 2022 Meet and Confer negotiations. The firm will be paid on an hourly rate basis as provided in the Engagement Letter dated September 27, 2022. No additional cost to the City. *The City Attorney can terminate the contract with 10 days' notice to the Firm.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|--------|-----|
| 0001 | DFD | AD00 | | 3033 | | MASC ATT-2022-00006966 | \$0 | |
| 0001 | DPD | 2181 | | 3070 | | MASC ATT-2022-00006966 | \$0 | |
| Financing: | | | | | | | TOTAL: | \$0 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | 1 | 18-6174 | 7/3/2018 | \$35,000.00 | \$0 | \$ \$35,000.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayeh Powers
Ayeh Powers (Dec 7, 2022 09:44 CST)
By Department Director

Dec 7, 2022
Date

Christina Tsevoukas
Christina Tsevoukas (Dec 7, 2022 12:09 CST)
Approved as to Form by City Attorney

Dec 7, 2022
Date

[Signature]
By City Manager
Date
Dec 7, 2022



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226650

EFFECTIVE DATE

Dec 7, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 DEC -7 PM 4:25
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: THE TRADE GROUP, INC. Supplier No. 347181

Subject: USE OF BOOTH SPACE FOR NBAA JAN NASHVILLE, TN

Lead Dept: AVIATION

Action Requested: AUTHORIZE ADMINISTRATIVE ACTION FOR THE DEPARTMENT OF AVIATION TO USE BOOTH SPACE AT THE NBAA SCHEDULERS & DISPATCHERS CONFERENCE IN NASHVILLE, TN

Contract Number: AVI-2023-00020929 Contract Term: 12/07/22 to 2/21/23

Background: ATTENDANCE TO NBAA IS PART OF THE MARKETING STRATEGY TO PROMOTE DALLAS AIRPORT SYSTEM. THE BOOTH WILL PRESENT INFORMATION OF DALLAS LOVE FIELD AND DALLAS EXECUTIVE AIRPORT WITH RENTAL BY THE TRADE GROUP. THE EVENT WILL BE HELD AT THE MUSIC CITY CONVENTION CENTER IN NASHVILLE, TN.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|------|---------|-----------------------------|-------------|
| 0130 | AVI | 7731 | | 3070 | | CX AVI-2023-00020929 | \$19,192.76 |
| | | | | | | - | \$0.00 |
| | | | | | | - | \$0.00 |
| Financing: | | | | | | TOTAL: | \$19,192.76 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$19,192.76 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Patricia Carrero
Patricia Carrero (Dec 7, 2022 09:07 CST)
By Department Director

Dec 7, 2022
Date

Ashley Stockton
Ashley Stockton (Dec 7, 2022 14:28 CST)
Approved as to Form by City Attorney

Dec 7, 2022
Date

Kimberly Bazar-Talbert
Kimberly Bazar-Talbert (Dec 7, 2022 14:20 CST)
By City Manager

Dec 7, 2022
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226651

EFFECTIVE DATE

Dec 5, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
DEC 7 PM 4:25
CITY SECRETARY
DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **CARA MIA THEATRE COMPANY** Supplier No. 357327

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present multi-cultural (primarily Latinx-centered) performances and workshops as directed by the Office of Arts and Culture to teach cultural pride and the arts to adults, children, and families. The 60-minute family-friendly shows are bilingual, educational, support TEKS metrics, and celebrate culture. Consultant shall also provide workshops in Playwriting, Visual Art, Drama, Mask Making for Theatre, Big Puppets, Sculpture, Acting with Mexican Folk Masks, and Mexican Arts and Crafts teaching creativity and life skills through a cultural lens. Workshops, and performances are for audiences of all ages. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2022-00020135 (CR-00026101) Contract Term: 12/8/2022 to 9/30/2022

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$10,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|-------------------|------|------|------|------|---------|-----------------------------|---------------|-------------|
| 0001 | OCA | 4878 | CA01 | 3089 | CAP | MASC OCA-2022-00020135 | \$10,000.00 | |
| Financing: | | | | | | | TOTAL: | \$10,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Dec 1, 2022 14:26 CST)

By Department Director

Dec 1, 2022

Date

Suzanne Knuppel
Suzanne Knuppel (Dec 7, 2022 13:37 CST)

Approved as to Form by City Attorney


Dec 7, 2022

Date

By City Manager

Dec 5, 2022

Date

| | | |
|--|---|--|
|  CITY OF DALLAS | <h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p> | ADMINISTRATIVE ACTION <h1>226652</h1> EFFECTIVE DATE Sep 27, 2022 |
|--|---|--|

RECEIVED
 09/27/2022 10:33 AM
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Blake Matthew Davenport Supplier No. VS0000070595

Subject: Contract Fee Instructor

Lead Dept: Park and Recreation

Action Requested: Authorize contract fee instructor agreement with Blake Matthew Davenport. The vendor will provide basketball skills services to the citizens of Dallas.
 Contact: Brendan Collins 214-715-6886

Contract Number: PKR-2022-00020430 Contract Term: NTP to 9/30/2023

Background: Contract fee instructors provide leisure, sport and health & wellness activity instruction.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.


NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|-----|---------|-----------------------------|-------------|
| N/A | PKR | N/A | N/A | N/A | | N/A PKR-2022-00020430 | 70/30 Split |
| | | | | | | - | |
| | | | | | | - | |
| Financing: | | | | | | TOTAL: | \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 John Jenkins (Sep 15, 2022 16:13 CDT)

By Department Director

Sep 15, 2022

Date




Approved as to Form by City Attorney

Oct 24, 2022

Date



 OA



By City Manager

Sep 27, 2022

Date

| | | | |
|--|---|-----------------------|----------------|
|  CITY OF DALLAS | ADMINISTRATIVE ACTION | ADMINISTRATIVE ACTION | |
| | See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp. | 2 2 6 6 5 3 | EFFECTIVE DATE |
| | | Nov 30, 2022 | |

1. Place an "X" in the appropriate box for the approval of:

| | |
|-------------------------------------|---|
| <input type="checkbox"/> | a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. |
| <input type="checkbox"/> | b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). |
| <input type="checkbox"/> | c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. |
| <input type="checkbox"/> | d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. |
| <input type="checkbox"/> | e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. |
| <input checked="" type="checkbox"/> | f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): <small>NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.</small> |

RECEIVED
 2022 DEC 18 AM 10:33
 CITY SECRETARY
 DALLAS, TEXAS

| | |
|---|---|
| 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |

| | | | |
|-----------------------|--------------------------|----------------------|--|
| Supplier Name: | Friends of Crawford Park | Supplier No.: | |
| Subject: | Beautification Agreement | | |
| Lead Dept: | Park and Recreation | | |

| | | | | | | | |
|--------------------------|--|-------------------|-----------------------|----------|-----------|----------|--|
| Action Requested: | Authorize a Beautification Agreement with The Friends of Crawford Park to perform services by picking up litter and debris at the Crawford Park, at no cost to the City. Contact: Shenequa D. Crockett (214) 670-6713 | | | | | | |
| | Contract Number: | PKR-2023-00020903 | Contract Term: | 2/3/2023 | to | 2/2/2024 | |

Background: The Friends of Crawford Park is an organization in the Southern District that is committed to enhancing the beauty of Crawford Park through clean-up projects.




HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

| | |
|-------------------------------------|---|
| <input type="checkbox"/> | YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. |
| <input type="checkbox"/> | YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. |
| <input type="checkbox"/> | NO, there are no HUB's in Dallas County to contact for this business category. |
| <input checked="" type="checkbox"/> | NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022. |

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|-------------------|------|------|------|-----|---------|-----------------------------|----------------------|
| N/A | PKR | N/A | N/A | N/A | N/A | N/A PKR-2023-00020903 | \$0.00 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: | | | | | | No cost to the City | TOTAL: \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl' Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

| | |
|---|---|
|  By Department Director Nov 29, 2022 Date |  Approved as to Form by City Attorney Dec 2, 2022 Date |
|  By City Manager Nov 30, 2022 Date | |



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226654

EFFECTIVE DATE

11/29/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 DEC -8 AM 10:35
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Water P. Moore and Associates, Inc. Supplier No. 501930

Subject: Facility Condition Assessment for Fire Stations 5, 26 and 56

Lead Dept: Building Services

Action Requested: Authorize a professional service contract with Water P. Moore & Associates, Inc. to perform facility condition assessments at Fire Stations 5, 26 and 56 located at 2082 N. St Augustine Road, 3312 Sheldon Avenue and 7040 Belt line Road in an amount not to exceed \$28,500.00.

Contract Number: BSD-2023-00020994 Contract Term: 12/05/2022 to 12/31/2023

Background: This action will authorize Water P. Moore & Associates, Inc. to conduct a structural and foundation assessment of Fire Stations 5, 26 and 56. The buildings are showing signs of foundation movement causing distress to building components. The structural condition assessment will generate reports to determine recommendations for design and remedial actions. The firm was selected from the Aviation Department's prequalified list of consultants, Solicitation No. CIZ1959.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|------|---------|-----------------------------|-------------|
| 0671 | BSD | W680 | FIRF | 3099 | PT23011 | CX BSD-2023-00020994 | \$28,500.00 |
| | | | | | | - | \$0.00 |
| | | | | | | - | \$0.00 |
| Financing: | | | | | | TOTAL: | \$28,500.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | | |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

11/29/2022

Date

Approved as to Form by City Attorney

12/07/2022

Date

Robert Perez
Robert Perez (Nov 29, 2022 14:59 CST)

By City Manager

11/29/2022

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226655

EFFECTIVE DATE

12/07/2022

RECEIVED
2022 DEC -8 PM 3:31
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Binkley & Barfield, Inc. Supplier No. 240395

Subject: Time Extension for engineering services for the replacement and rehabilitation of water and wastewater mains at 28 locations

Lead Dept: Dallas Water Utilities

Action Requested: Request approval of a 36-month time extension to the professional services contract with Binkley & Barfield, Inc. to allow the consultant to conduct professional services efforts for the design of small and medium size water and wastewater main replacement. Binkley & Barfield, Inc. will continue to perform the consulting and engineering work as described in the scope of work. The terms of the contract will extend the contract to December 16, 2025. This action has no cost consideration to the City.

Contract Number: DWU-2021-00016813 Contract Term: 8/25/2021 to 12/16/2025

Background: On August 25, 2021, City Council authorized professional service contracts with six consulting firms to provide engineering services for the replacement and rehabilitation of water and wastewater mains at 161 locations (list attached to the Agenda Information Sheet) - Stream Water Group, Inc. in the amount of \$1,349,635.00, Binkley & Barfield, Inc. in the amount of \$1,363,687.50, Huitt-Zollars, Inc. in the amount of \$1,424,852.00, Urban Engineers Group, Inc. in the amount of \$1,431,900.00, DAL-TECH Engineering, Inc. in the amount of \$1,358,481.75, and EJE, Inc. in the amount of \$1,134,363.00 - Total not to exceed \$8,062,919.25 by Resolution No. 21-1393.

- W
- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 - YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 - NO, there are no HUB's in Dallas County to contact for this business category.
 - NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|-----|---------|-----------------------------|--------|--------|
| | | | | | | | \$0.00 | |
| Financing: | | | | | | | TOTAL: | \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | 1 | 21-1393 | 08/25/2021 | \$1,363,687.50 | \$0.00 | \$1,363,687.50 | 0% |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Terry Lowery
Terry Lowery (Dec 7, 2022 12:41 CST)
By Department Director


12/07/22
Date

Arthur N. Bashor
Arthur N. Bashor (Dec 8, 2022 10:05 CST)
Approved as to Form by City Attorney

Dec 8, 2022
Date

Kimberly Bizer-Tolbert
Kimberly Bizer-Tolbert (Dec 7, 2022 17:31 CST)
By City Manager

12/07/22
Date

| | | |
|--|---|-----------------------|
|  CITY OF DALLAS | ADMINISTRATIVE ACTION | ADMINISTRATIVE ACTION |
| | See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp. | 2 2 6 6 5 6 |
| | | EFFECTIVE DATE |
| | | Nov 8, 2022 |

1. Place an "X" in the appropriate box for the approval of:

| | |
|-------------------------------------|--|
| <input type="checkbox"/> | a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. |
| <input type="checkbox"/> | b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). |
| <input checked="" type="checkbox"/> | c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. |
| <input type="checkbox"/> | d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. |
| <input type="checkbox"/> | e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. |
| <input type="checkbox"/> | f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): |

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

 RECEIVED
 2022 DEC -9 AM 9:12
 CITY SECRETARY
 DALLAS, TEXAS

| | | | |
|-----------------------|------------------------|---------------------|---------|
| Supplier Name: | Prism Movement Theater | Supplier No. | VS93852 |
|-----------------------|------------------------|---------------------|---------|

Subject: Professional Service – Arts Activate 2023 Round 1

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce production of Circe: The Song of Benedito, The Song of Benedito is focused on the origins of the dance fighting martial art called Capoeira. This production will not only educate audiences on the art of Capoeira but also on Angolan cultural practices, and the historical plight of Brazilian slaves a platform for visual artists of color live art creating. Consultant will partner with local artists, musicians, actors, and Capoeira martial arts schools in the Dallas area. Consultant will schedule community workshops for families targeting the Pleasant Grove area. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

| | | | | | |
|-------------------------|---------------------------------|-----------------------|-------------------|-----------|--------------------|
| Contract Number: | OCA-2022-00020335 (CR-00026235) | Contract Term: | AA Effective Date | to | September 15, 2023 |
|-------------------------|---------------------------------|-----------------------|-------------------|-----------|--------------------|

Background: The fee for this service is \$12,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$3,000.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$ 6,000.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$3,000.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>


| | |
|-------------------------------------|---|
| <input type="checkbox"/> | YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. |
| <input type="checkbox"/> | YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. |
| <input type="checkbox"/> | NO, there are no HUB's in Dallas County to contact for this business category. |
| <input checked="" type="checkbox"/> | NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022. |

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|--------------------------------|------|------|------|------|---------|-----------------------------|-------------|
| 0001 | OCA | 4880 | CA01 | 3089 | | MASC OCA-2022-00020335 | \$12,000.00 |
| Financing: General Fund | | | | | | TOTAL: | \$12,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

| | | | |
|---|-------------|---|-------------|
| <u>Benjamin Espino</u> Benjamin Espino (Nov 8, 2022 14:23 CST) | Nov 8, 2022 | <u>Shoaib Daredia</u> Shoaib Daredia (Nov 9, 2022 11:14 CST) | Nov 9, 2022 |
|---|-------------|---|-------------|

| | | | |
|--|------|--------------------------------------|------|
| By Department Director  | Date | Approved as to Form by City Attorney | Date |
| | | Nov 8, 2022 | |
| By City Manager | Date | | |



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226657

EFFECTIVE DATE

12/07/2022

RECEIVED
2022 DEC - 8 AM 10:13
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

| | | | |
|----------------|--------------------------|--------------|--------|
| Supplier Name: | Kimley-Horn & Associates | Supplier No. | 135447 |
|----------------|--------------------------|--------------|--------|

Subject: Time Extension for engineering services for the replacement and rehabilitation of water and wastewater mains at 14 locations

Lead Dept: Dallas Water Utilities

Action Requested: Request approval of a 36-month time extension to the professional services contract with Kimley-Horn & Associates, Inc. to allow the consultant to conduct professional services efforts during the duration of construction of the project. Kimley-Horn & Associates, Inc. will continue to perform the consulting and engineering work as described in the scope of work. The terms of the contract will extend the contract to December 31, 2025. This action has no cost consideration to the City.

| | | | | | |
|------------------|-------------------|----------------|------------|----|------------|
| Contract Number: | DWU-2016-00001076 | Contract Term: | 09/14/2016 | to | 12/31/2025 |
|------------------|-------------------|----------------|------------|----|------------|

Background: Please see attachment

- W**
- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 - YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 - NO, there are no HUB's in Dallas County to contact for this business category.
 - NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| Funding: | FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|-------------------|------|------|------|------|-----|---------|-----------------------------|---------------|
| | | | | | | | - | \$0.00 |
| Financing: | | | | | | | | TOTAL: |
| | | | | | | | | \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | 3 | 16-1471 | 09/14/2016 | \$2,512,805.00 | \$642,738.00 | \$3,155,543.00 | 25.6% |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Terry Lowery
Terry Lowery (Dec 6, 2022 12:13 CST)
By Department Director

12/06/22
Date

Christine Lanners
Christine Lanners (Dec 8, 2022 10:24 CST)
Approved as to Form by City Attorney
12/08/22
Date

Kimberly Bizzor-Tolbert
Kimberly Bizzor-Tolbert (Dec 7, 2022 1:33 CST)
By City Manager

12/07/22
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226658

EFFECTIVE DATE

Dec 9, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARY'S OFFICE
DALLAS, TEXAS
2022 DEC -9 PM 4:17
RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS (NCTCOG) Supplier No. 066264

Subject: REGIONAL EMERGENCY PREPAREDNESS PROGRAM FY2023

Lead Dept: OFFICE OF EMERGENCY MANAGEMENT

Action Requested: AUTHORIZE THE CITY TO PAY NCTCOG FOR ITS REGIONAL EMERGENCY PREPAREDNESS PROGRAM FY2023 MEMBERSHIP DUES

Contract Number: MGT-2023-00020738 Contract Term: 10/1/2022 to 9/30/2023

Background: ANNUAL MEMBERSHIP OF THE NCTCOG EMERGENCY PREPAREDNESS PROGRAM INCREASE THE SCOPE AND EFFECTIVENESS OF REGIONAL PROGRAMS AND PROJECTS, ENHANCE CITIZEN SAFETY, AND HELP PROTECT CRITICAL INFRASTRUCTURE IN OUR REGION.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|--------|------|---------|-----------------------------|-------------|
| 0001 | MGT | 2076 | EM01 | 3340 | GF | CT NCTCOG2023 | \$15,000.00 |
| | | | | | | - | \$0.00 |
| | | | | | | - | \$0.00 |
| Financing: | | 2076 | TOTAL: | | | | \$15,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Rocky Vaz

By Department Director

10/24/2022

Date

Anna Lamberti Holmes
Anna Lamberti Holmes (Dec 9, 2022 14:38 CST)

Approved as to Form by City Attorney

ALH Dec 9, 2022

Date


Jon Fortune

Jon Fortune (Dec 9, 2022 13:03 CST)

By City Manager

Dec 9, 2022

Date

| | | |
|--|---|---|
|  CITY OF DALLAS | <h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p> | ADMINISTRATIVE ACTION <h1>226659</h1> |
| | | EFFECTIVE DATE |
| | | Nov 10, 2022 |
| | | |

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 DEC 12 PM 9:38
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Hui-Hua Chen Garrard ~~dba~~ ~~DA~~ ~~TT~~ ~~OA~~ Supplier No. VS0000027368

Subject: Contract Fee Instructor

Lead Dept: Park and Recreation

Action Requested: Authorize contract fee instructor agreement with Hui-Hua Chen Garrard ~~dba~~ ~~TT~~ ~~OA~~. The vendor will provide Ping Pong services to the citizens of Dallas.
 Contact: Brendan Collins 214-715-6886

Contract Number: PKR-2022-00020263 Contract Term: NTP to 10/31/2023

Background: Contract fee instructors provide leisure, sport and health & wellness activity instruction.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|-----|---------|-----------------------------|-------------|
| N/A | PKR | N/A | N/A | N/A | | N/A PKR-2022-00020263 | 70/30 Split |
| | | | | | | - | |
| | | | | | | - | |
| Financing: | | | | | | TOTAL: | \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
 By Department Director Date Nov 10, 2022

Molly P. Ward
 Approved as to Form by City Attorney Date Dec 6, 2022

OA
 By City Manager Date Nov 10, 2022



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
226660
EFFECTIVE DATE
Nov 7, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 DEC 12 PM 9:02
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Bradley M. Webb Supplier No. VC0000012190

Subject: Contract Fee Instructor

Lead Dept: Park and Recreation

Action Requested: Authorize contract fee instructor agreement with Bradley Webb. The vendor will provide Karate services to the citizens of Dallas.
Contact: Brendan Collins 214-715-6886

Contract Number: PKR-2022-00020576 Contract Term: NTP to 9/30/2023

Background: Contract fee instructors provide leisure, sport and health & wellness activity instruction.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|-----|---------|-----------------------------|-------------|
| N/A | PKR | N/A | N/A | N/A | | N/A PKR-2022-00020576 | 70/30 Split |
| | | | | | | - | |
| | | | | | | - | |
| Financing: | | | | | | TOTAL: | \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director
Nov 4, 2022
Date

[Signature]
Approved as to Form by City Attorney
Dec 1, 2022
Date

OA
By City Manager
Nov 7, 2022
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226661

EFFECTIVE DATE

Dec 6, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 DEC 2 PM 9:33
CITY SECRETARY
DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Catholic Charities Dallas Supplier No. VC000007486

Subject: #MyDallas Citizenship Services Program - Group 1: Non-refugee Lawful Permanent Residents (LPR)

Lead Dept: Office of Equity and Inclusion – Welcoming Communities and Immigrant Affairs Division

Action Requested: Authorize an annual payment of \$25,000 for a service of 1 year with a renewal option for a second-year contingent upon funding availability

| | | | | | |
|------------------|-------------------|----------------|------------|----|------------|
| Contract Number: | FHO-2022-00019740 | Contract Term: | 10/31/2022 | to | 10/31/2023 |
|------------------|-------------------|----------------|------------|----|------------|

Background: Immigration and Legal Services of Catholic Charities Dallas (CCD-ILS) is a Department of Justice-recognized nonprofit organization that has provided immigration legal services to the Dallas immigrant community since 1975. CCD-ILS has been a major provider of citizenship legal services, serving as the Dallas Site Leader of the New Americans Campaign (NAC) for the past eight years. The NAC is a nationwide grassroots effort that seeks to naturalize Lawful Permanent Residents using the most efficient group processing models. CCD-ILS participated over the past two years with the City of Dallas/WCIA in its #MyDallas Citizenship campaign, jointly conducting five large scale citizenship workshops.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|-------------|-------------|
| 0001 | MGT | 4245 | EQU1 | 3099 | | MASC - FHO-2022-00019740 | \$25,000.00 | |
| Financing: | | | | | | | TOTAL: | \$25,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 25,000.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


Lindsey Wilson
Lindsey Wilson (Nov 22, 2022 13:54 CST)
By Department Director

11/22/2022
Date

Shoaib Daredia
Shoaib Daredia (Dec 9, 2022 10:56 CST)
Approved as to Form by City Attorney

12/9/2022
Date

[Signature]
12/06/2022
By City Manager

| | | | |
|--|---|-----------------------|-------------|
|  CITY OF DALLAS | ADMINISTRATIVE ACTION | ADMINISTRATIVE ACTION | |
| | 226662 | EFFECTIVE DATE | |
| | See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp. | | Dec 7, 2022 |
| | | | Dec 7, 2022 |

1. Place an "X" in the appropriate box for the approval of:

| | |
|-------------------------------------|---|
| <input type="checkbox"/> | a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. |
| <input type="checkbox"/> | b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). |
| <input type="checkbox"/> | c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. |
| <input type="checkbox"/> | d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. |
| <input type="checkbox"/> | e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. |
| <input checked="" type="checkbox"/> | f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): <i>NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.</i> |

RECEIVED
 2022 DEC 12 PM 9:33
 CITY SECRETARY
 DALLAS, TEXAS

| | | |
|---|------------------------------|--|
| 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |

| | |
|---|---------------|
| Supplier Name: Wynnewood North Neighborhood Association | Supplier No.: |
| Subject: Beautification Agreement | |
| Lead Dept: Park and Recreation | |

| | | | | | | | |
|-------------------|---|-------------------|----------------|----------|----|----------|--|
| Action Requested: | Authorize a Beautification Agreement with the Wynnewood North Neighborhood Association to perform litter and debris clean-ups. The City will provide waste bags for the pet waste station and Wynnewood North Neighborhood Association will install them at Wynnewood Park at no cost to the City. Contact: Shenequa D. Crockett (214) 670-6713 | | | | | | |
| | Contract Number: | PKR-2023-00020898 | Contract Term: | 2/3/2023 | to | 2/2/2024 | |

Background: Wynnewood North Neighborhood Association is an organization in the Southern District that is committed to enhancing the beauty of the Wynnewood Park through quarterly projects.

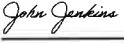
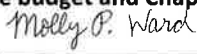
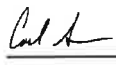
HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

| | |
|-------------------------------------|---|
| <input type="checkbox"/> | YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. |
| <input type="checkbox"/> | YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. |
| <input type="checkbox"/> | NO, there are no HUB's in Dallas County to contact for this business category. |
| <input checked="" type="checkbox"/> | NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022. |

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|--------------------------------|------|------|------|-----|---------|-----------------------------|---------------|
| N/A | PKR | N/A | N/A | N/A | N/A | N/A PKR-2023-00020898 | \$0.00 |
| Financing: No cost to the City | | | | | | | TOTAL: \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

| | |
|--|---|
|  By Department Director Date: Dec 6, 2022 |  Approved as to Form by City Attorney Date: Dec 7, 2022 |
|  By City Manager Date: Dec 7, 2022 | |



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

| |
|------------------------------|
| ADMINISTRATIVE ACTION |
| 226663 |
| EFFECTIVE DATE |
| Nov 30, 2022 |

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2023 DEC 12 PM
 CITY SECRETARY'S
 OFFICE
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Carter High School Alumni Group Supplier No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with the Carter High School Alumni Group to perform services by picking up litter and debris and maintaining ornamental beds at Danieldale Park, at no cost to the City.
Contact: Shenequa D. Crockett (214) 670-6713

| | | | | | |
|------------------|-------------------|----------------|----------|----|----------|
| Contract Number: | PKR-2023-00020902 | Contract Term: | 2/3/2023 | to | 2/2/2024 |
|------------------|-------------------|----------------|----------|----|----------|

Background: The Carter High School Alumni Group is an organization that is committed to enhancing the beauty of Danieldale Park through clean-up projects.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|-----|---------|-----------------------------|---------------|
| N/A | PKR | N/A | N/A | N/A | N/A | N/A PKR-2023-00020902 | \$0.00 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: | | | | | | No cost to the City | TOTAL: \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director Date
Nov 29, 2022

[Signature]
Approved as to Form by City Attorney Date
Dec 5, 2022

OA
By City Manager Date
Nov 30, 2022



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226665

EFFECTIVE DATE

12/11/2022

RECEIVED
2022 DEC 12 PM 10:00
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order.

Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months.

Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)?

Yes No

| | | | |
|-----------------------|-------------------|---------------------|---------|
| Supplier Name: | Western Marketing | Supplier No. | VS86334 |
|-----------------------|-------------------|---------------------|---------|

Subject: Oil, Grease and Lubricants

Lead Dept: EFM

Action Requested:
Authorize supplemental agreement #1 to increase the contract amount by \$50k via administrative action.
A new agreement has been solicited and evaluated in Bonfire by 09/30/2022. The expected Council date is 12/14/2022

| | | | | | |
|-------------------------|-------------------|-----------------------|------------|----|------------|
| Contract Number: | POM-2019-00008641 | Contract Term: | 12/12/2018 | to | 12/14/2022 |
|-------------------------|-------------------|-----------------------|------------|----|------------|

Background:
On December 12, 2018 the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$2,671,103.66 to Western Marketing, Inc., NCH Corporation dba Certified Laboratories, and Schaeffer Manufacturing Company from Master Agreement Contract No. POM-2019-00008641

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpa/sscmlsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply.

| Funding: | FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|-------------------|------|------|------|------|-----|---------|-----------------------------|-------------------|
| | | | DWU | | | | | POM-2019-00008641 |
| | | | | | | | - | |
| | | | | | | | - | |
| Financing: | | | | | | | TOTAL: | \$ 50,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | 1 | 18-1811 | 12/12/2018 | \$2,671,103.66 | - | \$2,721,103.66 |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


Donzell Gipson
Donzell Gipson (Dec 11, 2022 16:34 CST)
By Department Director

Dec 11, 2022
Date

Arthur N. Bashor
Arthur N. Bashor (Dec 12, 2022 08:19 CST)
Approved as to Form by City Attorney

Dec 12, 2022
Date

Roba Perry
Dec 11, 2022
By City Manager Date

| | | |
|--|---|-----------------------|
|  CITY OF DALLAS | ADMINISTRATIVE ACTION | ADMINISTRATIVE ACTION |
| | 226666 | |
| | See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp. | EFFECTIVE DATE |
| | | May 10, 2022 |

1. Place an "X" in the appropriate box for the approval of:

| | |
|-------------------------------------|---|
| <input type="checkbox"/> | a. Contracts of \$70,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. |
| <input type="checkbox"/> | b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). |
| <input checked="" type="checkbox"/> | c. Professional / Personal / Planning / Other Service contracts: \$50,000 or less, per City Code Sec. 2-34. |
| <input type="checkbox"/> | d. Amendments to non-bid contracts: \$50,000 or less, per City Code Sec. 2-34. |
| <input type="checkbox"/> | e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. |
| <input type="checkbox"/> | f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): |

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 DEC 13 AM 3:53
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

| | | | |
|--------------|---|------------|---------|
| Vendor Name: | Western Governor's University (WGU) | Vendor No. | VC24260 |
| Subject: | Corporate Education Partnership Program | | |
| Lead Dept: | Human Resources | | |

Action Requested: Authorize a agreement with Western Governor's University for the provision of educational benefits, scholarships and considerations to the employees of the City of Dallas as part of our Employee Development Program.

| | | | | | |
|------------------|-------------------|----------------|------------|----|------------|
| Contract Number: | PER-2022-00019276 | Contract Term: | 12/01/2022 | to | 11/30/2027 |
|------------------|-------------------|----------------|------------|----|------------|

Background: See attached agreement for details of the school's educational offerings to City employees.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

| | |
|-------------------------------------|---|
| <input type="checkbox"/> | YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. |
| <input type="checkbox"/> | YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. |
| <input type="checkbox"/> | NO, there are no HUB's in Dallas County to contact for this business category. |
| <input checked="" type="checkbox"/> | NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022. |

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|-------------------|------|------|------|-----|---------|-----------------------------|---------------|--------|
| | PER | 0.00 | | | | - | \$0.00 | |
| | | | | | | - | | |
| | | | | | | - | | |
| Financing: | | | | | | | TOTAL: | \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Nina Arias _____
 By Department Director Date

Christina Tsevonkas _____
 Approved as to Form by City Attorney Date

[Signature] _____
 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226667

EFFECTIVE DATE

Nov 15, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 DEC 13 AM 4:08
 CITY SECRETAR
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Good Fulton & Farrell, Inc. dba GFF, Inc. Supplier No. VS000001645

Subject: Fair Park Tower Building Facility Improvements Project

Lead Dept: Park and Recreation Department

Action Requested: Authorize Supplemental Agreement No. 2 with Good Fulton & Farrell, Inc. dba GFF, Inc. in the amount of \$16,500.00, thereby increasing the contract from \$446,614.00 to \$463,114.00.

| | | | | | |
|------------------|-------------------|----------------|------------|----|------------|
| Contract Number: | PKR-2021-00017105 | Contract Term: | 11/19/2021 | to | 10/31/2024 |
|------------------|-------------------|----------------|------------|----|------------|

Background: This Supplemental Agreement revises the original proposal provided by GFF. Reimbursable expenses are being increased by \$16,500.00 for a geotechnical investigation by Alpha Testing in regard to structural settling in the Entry Lobby of the administration wing, in the Exhibit Hall, and on the exterior of the building at the southeast corner. Total fees increase from \$446,614.00 to \$463,114.00.

HUB Check appropriate Box

<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|----------|-----------------------------|-------------|-------------|
| 1V02 | PKR | VC07 | FPRK | 4112 | PK17P764 | - | \$16,500.00 | |
| Financing: | | | | | | | TOTAL: | \$16,500.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | 2 | 21-1575 | 9/22/2021 | \$446,614.00 | \$0.00 | \$463,114.00 | 3.69% |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
 John Jenkins (Nov 15, 2022 09:21 CST)
 By Department Director

Nov 15, 2022
 Date

[Signature]
 Approved as to Form by City Attorney
 Nov 30, 2022
 Date

[Signature]
 Nov 15, 2022
 By City Manager



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

| |
|------------------------------|
| ADMINISTRATIVE ACTION |
| 226668 |
| EFFECTIVE DATE |
| Dec 12, 2022 |

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 DEC 13 AM 10:00
CITY SECRETAR
DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **MYLAN NGUYEN** Supplier No. VS97405
Subject: Professional Services
Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present performances and workshops as directed by the Office of Cultural Affairs in visual arts. Consultant's Visual Arts workshops involve several mediums including ceramics, illustration, printmaking, and installations. Participants will explore various themes including magic, healing, and interconnectedness. Consultant can provide bilingual workshops in English and Spanish. Services can be provided to adults and children ages 6 and above. All services are subject to the approval of the City of Dallas Office of Cultural Affairs, in accordance with the City of Dallas Cultural Policy.

Contract Number: OCA-2022-00020135 (CR-00026121) Contract Term: 12/14/2022 to 9/30/2023

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$4,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|--------------------------------|------|------|------|------|---------|-----------------------------|---------------|------------|
| 0001 | OCA | 4878 | CA01 | 3089 | | MASC OCA-2022-00020135 | \$4,000.00 | |
| Financing: General Fund | | | | | | | TOTAL: | \$4,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Dec 7, 2022 12:06 CST)
By Department Director


Dec 7, 2022
Date

Bian Beverly
Approved as to Form by City Attorney
Date

Dec 12, 2022
Date

By City Manager

Dec 12, 2022
Date

| | | |
|--|---|------------------------------|
|  CITY OF DALLAS | ADMINISTRATIVE ACTION | ADMINISTRATIVE ACTION |
| | See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp. | 226669 |
| | | EFFECTIVE DATE |
| | | 12/13/2022 |

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 DEC 13 AM 10:23
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

| | | | |
|-----------------------|---|---------------------|---------|
| Supplier Name: | NCN Constructions LLC – Contractor Essie Everett - Homeowner | Supplier No. | VC23820 |
| Subject: | ARPA – Joppee | | |
| Lead Dept: | Housing & Neighborhood Revitalization | | |

Action Requested: Execute agreement for payment for ARPA Targeted Home Repair Program at property address 7810 Brownsville Ave., Dallas, TX, 75216 in the amount of \$97,203.00 from the ARPA grant.

| | | | | | |
|-------------------------|-------------------|-----------------------|--------------------------------|----|--|
| Contract Number: | HOU-2023-00021049 | Contract Term: | Effective Date of the AA above | to | |
|-------------------------|-------------------|-----------------------|--------------------------------|----|--|

Background: On September 22, 2021 the Dallas City Council approved Resolution 21-2022, which established the ARPA program to support the preservation of affordable housing and infrastructure improvements in Qualified Census Tracts (QCTs), including but not limited to Freedman's towns, Tenth Street Historic District, 5-Mile Neighborhood and Joppa/Joppee. ARPA Targeted Home Repair Program funding enables qualified Dallas residents and homeowners to access the help they need to invest in their properties and get or stay up to code.

HUB
Check appropriate Box
<https://mycpa.cp.state.tx.us/tpa/sscmbsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.


NO, there are no HUB's in Dallas County to contact for this business category.


NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|-------------------|------|------|------|------|---------|-----------------------------|---------------|-------------|
| FC18 | HOU | AD47 | | 3100 | | - | \$97,203.00 | |
| | | | | | | - | | |
| | | | | | | - | | |
| Financing: | | | | | | | TOTAL: | \$97,203.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

| | | | |
|--|--|--|----------------------|
| <u>David Noguera</u> David Noguera (Dec 12, 2022 13:10 CST) | Dec 12, 2022 Date | <u>Bian Beverly</u> Bian Beverly (Dec 13, 2022 09:11 CST) | Dec 13, 2022 Date |
| By Department Director | | Approved as to Form by City Attorney | |
| |  Majed Alghafry (Dec 13, 2022 07:02 CST) | Dec 13, 2022 Date | |

| | | |
|---|---|--|
|  CITY OF DALLAS | <h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p> | ADMINISTRATIVE ACTION 226670 EFFECTIVE DATE 12/13/2022 |
|---|---|--|

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 DEC 3 AM 10:30
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

| | | | |
|----------------|--|--------------|---------|
| Supplier Name: | REKJ Builders, LLC – Contractor Sandra Crumby - Homeowner | Supplier No. | VC20926 |
| Subject: | ARPA – Joppee | | |
| Lead Dept: | Housing & Neighborhood Revitalization | | |

| | | | | | | | |
|-------------------|---|-------------------|----------------|--------------------------------|----|--|--|
| Action Requested: | Execute agreement for payment for ARPA Targeted Home Repair Program at property address 7934 Hull Ave., Dallas, TX, 75216 in the amount of \$91,300.00 from the ARPA grant. | | | | | | |
| | Contract Number: | HOU-2023-00021051 | Contract Term: | Effective Date of the AA above | to | | |

Background: On September 22, 2021 the Dallas City Council approved Resolution 21-2022, which established the ARPA program to support the preservation of affordable housing and infrastructure improvements in Qualified Census Tracts (QCTs), including but not limited to Freedman's towns, Tenth Street Historic District, 5-Mile Neighborhood and Joppa/Joppee. ARPA Targeted Home Repair Program funding enables qualified Dallas residents and homeowners to access the help they need to invest in their properties and get or stay up to code.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tba/sscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|-------------------|------|------|------|------|---------|-----------------------------|---------------|-------------|
| FC18 | HOU | AD47 | | 3100 | | - | \$91,300.00 | |
| | | | | | | - | | |
| | | | | | | - | | |
| Financing: | | | | | | | TOTAL: | \$91,300.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera
David Noguera (Dec 12, 2022 12:59 CST)

Dec 12, 2022
Date

Bian Beverly
Bian Beverly (Dec 13, 2022 09:19 CST)

Dec 13, 2022
Date

By Department Director

Approved as to Form by City Attorney

[Signature]
[Signature] (Dec 13, 2022 07:10 CST)

Dec 13, 2022



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226671

EFFECTIVE DATE

12/05/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 DEC 13 AM 10:29
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: FEDERAL AVIATION ADMINISTRATION Supplier No. 174291

Subject: REHABILITATION OF TAXIWAY A AND EVALUATION OF THE RSA- OTHER TRANSACTION AGREEMENT (OTA)

Lead Dept: DEPARTMENT OF AVIATION

Action Requested: AUTHORIZE AN OTHER TRANSACTION AGREEMENT WITH THE FEDERAL AVIATION ADMINISTRATION TO PERFORM SITE VISIT, PRELIMINARY DESIGN AND ENGINEERING ACTIVITIES IN THE SPONSOR'S PROJECT TO REDESIGN AND RECONSTRUCT TAXIWAY A AND REVIEW THE RUNWAY SAFETY AREA OF 13L-31R.

Contract Number: AVI-2023-00020859 Contract Term: 11/08/22 to 11/08/23

Background: THE CITY RECENTLY ENTERED INTO A CONTRACT WITH A DESIGN CONSULTANT TO REDESIGN TAXIWAY A. THIS ACTION WILL AUTHORIZE THE FEDERAL AVIATION ADMINISTRATION TO REVIEW AND OVERSEE THE DESIGN OF TAXIWAY A AND EVALUATE THE RUNWAY SAFETY AREA FOR THE 13L-31R RUNWAY.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|---------------|-------------|
| A477 | AVI | W288 | | 4111 | | - CX-AVI-2023-00020859 | \$57,913.28 | |
| | | | | | | - | \$0.00 | |
| | | | | | | - | \$0.00 | |
| Financing: | | | | | | | TOTAL: | \$57,913.28 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$57,913.28 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Patrik Carreno
Patrik Carreno (Nov 30, 2022 15:08 CST)
By Department Director

11/30/2022
Date

Ashley Stockton
Ashley Stockton (Dec 13, 2022 08:49 CST)
Approved as to Form by City Attorney

12/13/2022
Date

Kimberly B...
By City Manager
12/05/2022
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226672

EFFECTIVE DATE

Dec 12, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 DEC 13 11:28
 CITY SECRETARY
 DALLAS TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: **TEATRO HISPANO DE DALLAS** Supplier No. 243541

Subject: Professional Services

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall present performances and workshops as directed by the Office of Arts and Culture in theater/acting. The "Exploring Our Senses Workshop" introduces students to the power of theater through games that explore the five senses. Vocal exercises, yoga, and improvisation are incorporated into the class. The "Teaching Points/Themes" workshop provides social-emotional awareness, strengthening imagination and intuition. "Bongo Talks – The Power of Intuition Performance" is an interactive performance designed to engage participants and encourage them to rely on the power of their intuition. Services are available in English and Spanish, and they are available for children of ages six to twelve. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

| | | | | | |
|------------------|---------------------------------|----------------|------------|----|-----------|
| Contract Number: | OCA-2022-00020135 (CR-00026134) | Contract Term: | 12/14/2022 | to | 9/30/2023 |
|------------------|---------------------------------|----------------|------------|----|-----------|

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$10,000.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's invoice and final report of the services provided.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|--------------------------------|------|------|------|------|---------|-----------------------------|-------------|
| 0001 | OCA | 4878 | CA01 | 3089 | | MASC OCA-2022-00020135 | \$10,000.00 |
| Financing: General Fund | | | | | | TOTAL: | \$10,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Dec 7, 2022 12:07 CST)
By Department Director

Dec 7, 2022
Date

Bian Beverly
Approved as to Form by City Attorney

Dec 12, 2022
Date

[Signature]
By City Manager

Dec 12, 2022
Date

226673

Memorandum

RECEIVED

2023 JAN 13 PM 4: 14



CITY OF DALLAS

DATE January 13, 2023

CITY SECRETARY DALLAS, TEXAS

TO City Secretary

SUBJECT Correction to Administrative Action 22-6673

This is the first (Y) correction to the subject Administrative Action. If no, attach copies of any previous approved correction memos.

The subject Administrative Action was approved on 12/12/2022 authorizing a contract with E2S Strategies, LLC.

Change(s) is/are needed to correct (select all applicable):

X Typo Financial/funding information Obvious error from CR context

Contract Number Section should read as follows:

MGT-2023-00021289

Department: Management Services - 311

Director (or designee.): Daisy Fast Signature 01/13/2023 Date Daisy Fast Print Name

OFS: X Approved Denied Is ATT Approval Needed? Y X N

OFS: Ronald Jackson Signature 1/13/2023 Date Ronald Jackson Print Name

ATT: Approved Denied

Assistant City Attorney: Signature Date Print Name

Handwritten signature and date: 1/13/23



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226673

EFFECTIVE DATE

December 12, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 DEC 13 PM 1:55
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: E2S STRATEGIES, LLC Supplier No. VC15776

Subject: CONSULTANT FOR CUSTOMER SERVICE TRAINING

Lead Dept: MANAGEMENT SERVICES - 311 CUSTOMER SERVICE

Action Requested: 311 IS SEEKING APPROVAL FOR A CONTRACT WITH E2 STRATEGIES TO HOST CUSTOMER SERVICE SKILLS TRAINING FOR THE 311 CUSTOMER SERVICE CENTER.

| | | | | | |
|------------------|-------------------|----------------|-----------|----|------------|
| Contract Number: | 311-2023-00020616 | Contract Term: | 01/1/2023 | to | 05/31/2023 |
|------------------|-------------------|----------------|-----------|----|------------|

Background: 311 NEEDS TO INVEST AND GROW OUR EMPLOYEES' CUSTOMER SERVICE AND COMMUNICATION SKILLS TO REINFORCE THE IMPORTANCE OF PROVIDING A SERVICE FIRST CULTURE.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|-------------------------|------|------|------|------|---------|-----------------------------|-------------|
| 0001 | MGT | 1256 | | 3099 | | - | 39,000.00 |
| | | | | | | - | \$0.00 |
| | | | | | | - | \$0.00 |
| Financing: General Fund | | | | | | TOTAL: | \$39,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


By Department Director

10/17/2022
Date

Anna Lamberti Holmes (Dec 13, 2022 08:21 CST)

Approved as to Form by City Attorney ALH 12/13/2022
Date

By City Manager 12/12/22
Date

| | | |
|---|---|---|
|  CITY OF DALLAS | <h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p> | ADMINISTRATIVE ACTION 226674 |
| | | EFFECTIVE DATE |
| | | Oct 19, 2022 |
| | | |

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

| | | | |
|----------------|--|--------------|--------|
| Supplier Name: | East Texas Testing Laboratory, Inc | Supplier No. | 500059 |
| Subject: | Administrative Action for Material Testing for Package B | | |
| Lead Dept: | Public Works | | |

Action Requested: Authorize an Administrative Action for Engineering Services Contract with East Texas Testing Laboratory, Inc, in an amount not to exceed \$49,042.50 to provide Construction Material Testing during the reconstruction of Package B

| | | | | | |
|------------------|-------------------|----------------|-----------|----|------------|
| Contract Number: | PBW-2022-00020526 | Contract Term: | 11/1/2022 | to | 10/31/2024 |
|------------------|-------------------|----------------|-----------|----|------------|



Background: This AA is required to provide the Construction Material Testing required for each Capital Construction Project. Professional Solicitation #CIZ1917 has provided a short list of qualified firms to provide these service and East Texas Testing Laboratory, Inc. is the most highly qualified contractor.


HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/passcmbi/search/>


- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.


| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|--|------|------|------|------|----------|-----------------------------|--------------------|
| 1V22 | PBW | V079 | AREC | 4113 | PB17V079 | PBW-2022-00020526 | 21,829.00 |
| 1V22 | PBW | V080 | AREC | 4113 | PB17V080 | PBW-2022-00020526 | 8,490.50 |
| 1V22 | PBW | V220 | SREC | 4113 | PB17V220 | PBW-2022-00020526 | 18,723.00 |
| Financing: Street & Transp. Fund (A). 2017 Gen. Obligation Bond Fund | | | | | | TOTAL: | \$49,042.50 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |




APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


 alireza hatefi (Oct 19, 2022 10:04 CDT)
 By Department Director

Oct 19, 2022

 Robert Perez (Oct 19, 2022 10:49 CDT)
 By City Manager


 Approved as to Form by City Attorney
 Oct 19, 2022
 Date

Dec 13, 2022
 Date

| | | |
|--|---|-----------------------|
|  CITY OF DALLAS | ADMINISTRATIVE ACTION | ADMINISTRATIVE ACTION |
| | See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp. | 226675 |
| | | EFFECTIVE DATE |
| | | 12/13/2022 |

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

| | | | |
|----------------|---|--------------|---------|
| Supplier Name: | NCN Constructions LLC – Contractor Delvin Lee Williams - Homeowner | Supplier No. | VC23820 |
| Subject: | ARPA – Joppee | | |
| Lead Dept: | Housing & Neighborhood Revitalization | | |

| | | | | | | | |
|-------------------|---|-------------------|----------------|--------------------------------|----|--|--|
| Action Requested: | Execute agreement for payment for ARPA Targeted Home Repair Program at property address 4515 Fellows Ln., Dallas, TX, 75216 in the amount of \$97,857.18 from the ARPA grant. | | | | | | |
| | Contract Number: | HOU-2022-00020129 | Contract Term: | Effective Date of the AA above | to | | |

Background: On September 22, 2021 the Dallas City Council approved Resolution 21-2022, which established the ARPA program to support the preservation of affordable housing and infrastructure improvements in Qualified Census Tracts (QCTs), including but not limited to Freedman's towns, Tenth Street Historic District, 5-Mile Neighborhood and Joppa/Joppee. ARPA Targeted Home Repair Program funding enables qualified Dallas residents and homeowners to access the help they need to invest in their properties and get or stay up to code.

HUB
Check appropriate Box
<https://mycpa.cp.state.tx.us/tpa/sscmbsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| | FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|-----------------|-------------------|------|------|------|------|---------|-----------------------------|---------------|
| Funding: | FC18 | HOU | AD47 | | 3100 | | - | \$97,857.18 |
| | | | | | | | - | |
| | Financing: | | | | | | | TOTAL: |


| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

| | | | |
|--|----------------------|--|----------------------|
| <u>David Noguera</u> David Noguera (Dec 12, 2022 13:11 CST) | Dec 12, 2022 Date | <u>Suzanne Knuppel</u> Suzanne Knuppel (Dec 13, 2022 15:18 CST) | Dec 13, 2022 Date |
| By Department Director | | Approved as to Form by City Attorney | |

Maged Alghamdi
Maged Alghamdi (Dec 13, 2022 07:01 CST)

Dec 13, 2022

| | | |
|--|--|---|
|  CITY OF DALLAS | <h1>ADMINISTRATIVE ACTION</h1> | ADMINISTRATIVE ACTION 226676 |
| | See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp. | EFFECTIVE DATE 12/13/2022 |

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
 NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

| | | | |
|-----------------------|--|---------------------|---------|
| Supplier Name: | Titan & Associates Construction, LLC. – Contractor Lou Sims-Homeowner | Supplier No. | VC22728 |
|-----------------------|--|---------------------|---------|

Subject: ARPA – Tenth Street Historic District

Lead Dept: Housing & Neighborhood Revitalization

Action Requested: Execute agreement for payment for ARPA Targeted Home Repair Program at property address 1126 E. 11th St. Dallas, TX, 75203 in the amount of \$84,900.00 from the ARPA grant.

| | | | | | |
|-------------------------|--------------------------|-----------------------|--------------------------------|----|--|
| Contract Number: | <u>HOU-2023-00021020</u> | Contract Term: | Effective Date of the AA above | to | |
|-------------------------|--------------------------|-----------------------|--------------------------------|----|--|

Background: On September 22, 2021 the Dallas City Council approved Resolution 21-2022, which established the ARPA program to support the preservation of affordable housing and infrastructure improvements in Qualified Census Tracts (QCTs), including but not limited to Freedman's towns, Tenth Street Historic District, 5-Mile Neighborhood and Joppa/Joppee. ARPA Targeted Home Repair Program funding enables qualified Dallas residents and homeowners to access the help they need to invest in their properties and get or stay up to code.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/lpa/sscmlsearch/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|-------------------|------|------|------|------|---------|-----------------------------|-------------|
| FC18 | HOU | AD47 | | 3100 | | - | \$84,900.00 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: | | | | | | TOTAL: | \$84,900.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

David Noguera
David Noguera (Dec 12, 2022 12:53 CST)

Dec 12, 2022

Suzanna Knuppel
Suzanna Knuppel (Dec 13, 2022 15:26 CST)

Dec 13, 2022



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226677

EFFECTIVE DATE

Dec 7, 2022

RECEIVED
 2022 DEC 14 AM 9:31
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Friends of Munger Park Supplier No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with the Friends of Munger Park to establish and maintain a Pocket Prairie Garden from the approved plant list (see the scope of work), using hand tools and minimum required hand watering for the drought-tolerant plant species, they will also pick up litter and debris as needed while in the park at no cost to the City. Contact Sloan Anderson at 214-801-6563

Contract Number: PKR-2023-00020823 Contract Term: 1/27/2023 to 1/26/2024

Background: The Friends of Munger Park is a committed group of Friends and Neighbors vested in the beautification of Munger Park.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|--------------------------------|------|------|------|-----|---------|-----------------------------|--------|
| N/A | PKR | N/A | N/A | N/A | N/A | N/A PKR-2023-00020823 | \$0.00 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: No cost to the City | | | | | | TOTAL: | \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director Date Dec 6, 2022

[Signature]
Approved as to Form by City Attorney Date Dec 9, 2022

OA
By City Manager Date Dec 7, 2022



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226678

EFFECTIVE DATE

Sep 9, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 DEC 14 AM 9:30
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

| | | | |
|----------------|--|---------------|---------|
| Supplier Name: | HVJ North Texas – Chelliah Consultants. Inc. | Supplier No.: | VS92425 |
|----------------|--|---------------|---------|

Subject: Administrative Action for Material Testing for Chalk Hill Road North

Lead Dept: Public Works

Action Requested: Authorize an Administrative Action for Engineering Services Contract with HVJ North Texas - Chelliah Consultants, Inc., in an amount not to exceed \$99,459.50 to provide Construction Material Testing during the reconstruction of Chalk Hill Road North.

| | | | | | |
|------------------|-------------------|----------------|-----------|----|------------|
| Contract Number: | PBW-2022-00020236 | Contract Term: | 10/1/2022 | to | 10/31/2024 |
|------------------|-------------------|----------------|-----------|----|------------|

Background: This AA is required to provide the Construction Material Testing required for each Capital Construction Project. Professional Solicitation #CIZ1917 has provided a short list of qualified firms to provide these services and HVJ North Texas – Chelliah Consultants. Inc. is the most highly qualified contractor.

HUB
Check appropriate Box

<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|----------|---|---------------|--------------------|
| 1V22 | PBW | U780 | THRF | 4113 | PB06U780 | CX: PBW-2022-00020236 | \$99,459.50 | |
| Financing: | | | | | | Street & Transp. (A). 2017 Gen. Obligation Bond Funds | TOTAL: | \$99,459.50 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

IN

BB

Alb Hartzog P.C.

By Department Director _____ Date **Sep 8, 2022**

Kelsi Perry

By City Manager _____ Date

[Signature]

Approved as to Form by City Attorney _____ Date **Nov 4, 2022**

Sep 9, 2022



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226679

EFFECTIVE DATE

12/12/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 DEC 14 AM 9:38
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Communicon, Inc. dba Communication Concepts Supplier No. 517872

Dallas Executive Airport Tower Alarm System Installation

Lead Dept: AVI

Action Requested: Authorize Administrative to enter into a service contract for the vendor to remove the existing fire alarm system and replace it with a new fire alarm system. Service bid through Purchasing using IFS#AVI B2000477 in an awarded amount not exceed \$15,656.00

Contract Number: AVI-2023-00020660 Contract Term: 12/12/2022 to 12/11/2023

Background: The vendor will remove the fire alarm system at Dallas Executive Airport and replace it with a new fire alarm system. This includes new panels, parts, and devices as listed in the specifications.
BID - IFS#AVI B2000477 Amount \$15,656.00

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|----------------------------------|------|------|------|------|---------|-----------------------------|--------------------|
| 0130 | AVI | 7737 | AV19 | 3099 | | CX AVI-2023-00020660 | \$15,656.00 |
| Financing: FY2023 Operating Fund | | | | | | | TOTAL: \$15,656.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | | |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Patrick Carreno (Dec 12, 2022 11:34 CST)

By Department Director

12/12/2022

Date

Ashley Stockton (Dec 13, 2022 08:48 CST)

Approved as to Form by City Attorney

12/13/22

Date

12/12/2022

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226680

EFFECTIVE DATE

12/07/2022

RECEIVED
 2022 DEC 13 AM 9:38
 CITY SECRETARY
 DALLAS TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: D.H. Pace Company, Inc dba Door Control Services Supplier No. 259592

Removal and Installation of Sliding Glass door at Dallas Love Field Airport

Lead Dept: AVI

Action Requested: Authorize Administrative to enter into a service contract for the awarded vendor to remove and install sliding glass doors at Dallas Love Field. Service was bid through Purchasing using Bid# IFS AVI B2000391 with an amount not to exceed \$46,470.00

Contract Number: AVI-2022-00020169 Contract Term: 11/17/2022 to 11/16/2023

Background: The sliding doors are damaged and need replacing in the baggage claim and Curbside area at Dallas Love Field. The removal and installation of the doors are necessary for the safety and convenience of the traveling passengers and employees as they enter and exit the airport. The service was bid through Purchasing using BID# IFS AVI B2000391 in an amount not to exceed \$46,470.00

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|----------------------------------|------|------|------|------|---------|-----------------------------|-------------|
| 0130 | AVI | 7736 | AV19 | 3110 | | CX AVI-2022-00020169 | \$46,470.00 |
| Financing: FY2022 Operating Fund | | | | | | TOTAL: | \$46,470.00 |


| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | | |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Patrick Carrero (Nov 16, 2022 15:43 CST) 11/16/2022
By Department Director Date

Ashley Stockton (Dec 13, 2022 08:51 CST) 12/13/22
Approved as to Form by City Attorney Date

[Signature] 12/07/2022
By City Manager Date

| | | |
|--|---|--|
|  CITY OF DALLAS | ADMINISTRATIVE ACTION | ADMINISTRATIVE ACTION 226681 |
| | See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp. | EFFECTIVE DATE |
| | | Nov 8, 2022 <small>2022 DEC 14 AM 10:44 CITY SECRETARY DALLAS TEXAS</small> |

1. Place an "X" in the appropriate box for the approval of:

| | |
|-------------------------------------|--|
| <input type="checkbox"/> | a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. |
| <input type="checkbox"/> | b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). |
| <input checked="" type="checkbox"/> | c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. |
| <input type="checkbox"/> | d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. |
| <input type="checkbox"/> | e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. |
| <input type="checkbox"/> | f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): |

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

| | | |
|---|---|--|
| 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |

| | | | |
|----------------|----------------------------|--------------|---------|
| Supplier Name: | PRISM MOVEMENT THEATER | Supplier No. | VS93852 |
| Subject: | Professional Services | | |
| Lead Dept: | Office of Arts and Culture | | |

Action Requested: Consultant shall present workshops as directed by the Office of Arts and Culture in dance and theater/acting. visual arts. Consultant's workshops will include instruction on the how to use grace and beauty to create unique narratives. Participants will expression through physical fitness by way of modern dance, weight sharing, and other techniques. Consultant's performances will be comprised of various plays, miming, clowning, puppetry, creative writing, and more. Consultant shall also provide senior workshops that will improve communication skills, self-expression, and concentration. Services are available for seniors and youth six years and older. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy.

| | | | | | |
|------------------|---------------------------------|----------------|------------|----|-----------|
| Contract Number: | OCA-2022-00020135 (CR-00026126) | Contract Term: | 11/14/2022 | to | 9/30/2023 |
|------------------|---------------------------------|----------------|------------|----|-----------|

Background: Consultant shall perform services, on an as needed basis, the cumulative total of which shall not exceed a fee of **\$6,500.00**. Payment will be made upon satisfactory completion of each requested service following receipt of consultant's final report of the services provided with attached/uploaded invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

| | |
|-------------------------------------|--|
| <input type="checkbox"/> | YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. |
| <input type="checkbox"/> | YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. |
| <input type="checkbox"/> | NO, there are no HUB's in Dallas County to contact for this business category. |
| <input checked="" type="checkbox"/> | NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022. |

| | FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|----------|-------------------------|------|------|------|------|---------|-----------------------------|---------------|------------|
| Funding: | 0001 | OCA | 4878 | CA01 | 3089 | | MASC OCA-2022-00020135 | \$6,500.00 | |
| | Financing: General Fund | | | | | | | TOTAL: | \$6,500.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Nov 8, 2022 14:27 CST)
By Department Director

Nov 8, 2022
Date

Stephen McFayden
Stephen McFayden (Nov 9, 2022 08:50 CST)
Approved as to Form by City Attorney

Nov 9, 2022
Date


By City Manager

Nov 8, 2022
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226682

EFFECTIVE DATE

Dec 12, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
22 DEC 14 PM 2:17
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Arte Viva LLC Supplier No. VC23379

Subject: Conservation of Juanita J. Craft Textiles

Lead Dept: Office of Arts and Culture

Action Requested: Authorization is requested to procure the services of Arte Vita, LLC for the conservation of Honorable Juanita J. Craft's collection, particularly the conservation specialty of textiles. This also includes general collection management for museum build out. The conservator responded to the scope of work and confirmed the appropriate procedures.
December 16, 2022 LNP December 16, 2023 LNP

Contract Number: OCA-2023-00020698 Contract Term: ~~December 1, 2022~~ to December 1, 2023

Background: Conservation and/or maintenance is needed on the objects for the Juanita J. Craft Civil Rights House. These pieces are a priority for the planned museum to honor the legacy. Informal proposals were requested from the local and national conservation community. Arte Viva's proposals were the most advantageous.

HUB Check appropriate Box
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBI | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|---|------|------|------|------|---------|-----------------------------|-------------|
| 0388 | OCA | 5088 | | 3070 | | CX OCA-2023-00020698 | \$49,915.00 |
| Financing: OCA Gifts and Donations Fund | | | | | | TOTAL: | \$49,915.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|-------------|---|---|----------------------------------|
| | | | | | 0 | \$ 0.00 | 0% |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Dec 9, 2022 10:54 CST) Dec 9, 2022

Bian Beverly
Bian Beverly (Dec 13, 2022 08:16 CST) Dec 13, 2022

By Department Director Date

Approved as to Form by City Attorney *B B* Date

By City Manager Date

Dec 12, 2022



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226683

EFFECTIVE DATE

Dec 8, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Dallas Bach Society Supplier No. 223094

Subject: Professional Service – Arts Activate 2023 R1

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall "Baroque Breakout", is an educational programs will continue into the 2022-23 performance season, including 1) bringing performances to the schools but going far beyond that old strategy to 2) include the students in the schools, especially music students, into the picture with instructive professional coachings in the voices and instruments of the students in the masterclass format, leading up to public performances with the Dallas Bach instrumentalists playing to accompany student vocal and instrumental soloists, providing yet another world-class experience to the students involved. Professional musicians coach students in a masterclass format, leading up to public performances with the Dallas Bach instrumentalists playing. Event will be open-to-the-public. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

Contract Number: OCA-2022-00020335 (CR-00026221) Contract Term: AA Effective Date to September 15, 2023

Background: The fee for this service is \$12,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$3,000.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$6,000.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$3,000.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|-------------------------|------|------|------|------|---------|-----------------------------|-------------|
| 0001 | OCA | 4880 | CA01 | 3089 | | MASC OCA-2022-00020335 | \$12,000.00 |
| Financing: General Fund | | | | | | TOTAL: | \$12,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Dec 7, 2022 12:22 CST)

Dec 7, 2022

Brian Beverly

Dec 9, 2022

By Department Director

Date

Approved as to Form by City Attorney

Date

[Signature]

Dec 8, 2022

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226684

EFFECTIVE DATE

Dec 12, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Dallas Music Network Supplier No. VC26211

Subject: Professional Service – Arts Activate 2023 R1

Lead Dept: Office of Arts and Culture

Action Requested: The fee for this service is \$14,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$3,500.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$7,000.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$3,500.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

| | | | | | |
|------------------|---------------------------------|----------------|-------------------|----|--------------------|
| Contract Number: | OCA-2022-00020335 (CR-00026267) | Contract Term: | AA Effective Date | to | September 15, 2023 |
|------------------|---------------------------------|----------------|-------------------|----|--------------------|

Background: The fee for this service is \$12,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$3,000.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$6,000.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$3,000.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|-------------------------|------|------|------|------|---------|-----------------------------|-------------|
| 0001 | OCA | 4880 | CA01 | 3089 | | MASC OCA-2022-00020335 | \$14,000.00 |
| Financing: General Fund | | | | | | TOTAL: | \$14,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Dec 9, 2022 14:07 CST)

Dec 9, 2022

Suzanne Knuppel
Suzanne Knuppel (Dec 13, 2022 14:45 CST)

Dec 13, 2022

By Department Director

Date

Approved as to Form by City Attorney

Date

Dec 12, 2022

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226685

EFFECTIVE DATE

Nov 22, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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 2022 DEC 14 PM 2:17
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

| | | | |
|----------------|----------------------|--------------|--------------|
| Supplier Name: | VAN ENTER STUDIO LTD | Supplier No. | VS0000022723 |
|----------------|----------------------|--------------|--------------|

Subject: Pioneer Plaza Longhorn – Conservation, Repair, and Return

Lead Dept: Office of Arts and Culture

Action Requested: Authorization is requested to procure the services of Van Enter Studio, LLC for the conservation, repair, and return of 3 bronze longhorn sculptures damaged when a car struck them. The conservator responded to the scope of work and confirmed the appropriate procedures.

| | | | | | |
|------------------|-------------------|----------------|------------------|----|--------------------|
| Contract Number: | OCA-2023-00020878 | Contract Term: | December 1, 2022 | to | September 30, 2023 |
|------------------|-------------------|----------------|------------------|----|--------------------|

Background: Conservation and repair is needed for the 3 steers damaged when a car struck them. Informal proposals were requested from the conservation community. MVE's proposals were the most advantageous.

HUB YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscm?search/>

| Funding: | FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|----------|---------------------------------|------|------|------|------|---------|-----------------------------|-------------|
| | 0671 | OCA | W640 | | 3070 | | CX OCA-2023-00020878 | \$33,600.00 |
| | Financing: Capital Construction | | | | | | TOTAL: | \$33,600.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|-------------|---|---|----------------------------------|
| | | | | | 0 | \$ 0.00 | 0% |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino Nov 15, 2022
 Benjamin Espino (Nov 15, 2022 14:39 CST)
 By Department Director Date

Bian Beverly Dec 8, 2022
 Bian Beverly (Dec 8, 2022 11:21 CST)
 Approved as to Form by City Attorney Date

Nov 22, 2022
 By City Manager Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226686

EFFECTIVE DATE

9-28-2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
21
DEC 15 AM 9:31
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

| | | | |
|----------------|-----------------------------------|--------------|---------|
| Supplier Name: | Event Approvals Inc., DBA Eproval | Supplier No. | VC23482 |
|----------------|-----------------------------------|--------------|---------|

Subject: Permit Management Program for Convention and Event Service's Office of Special Events SA2

Lead Dept: Convention and Event Services Department

Action Requested: Authorize a 6-month extension to the Office of Special Events permitting software agreement with Eproval.

| | | | | | |
|------------------|-------------------|----------------|-----------|----|-----------|
| Contract Number: | CCT-2021-00017183 | Contract Term: | 9/30/2022 | to | 3/30/2023 |
|------------------|-------------------|----------------|-----------|----|-----------|

Background: Understanding the City Manager's goal for FY 20-21 included the acquisition of a permitting platform, CES-OSE completed a six-month comprehensive review of software options to streamline the needs of special event permit applicants while maintaining an auditable and fiscally responsive process that aligns with the Special Event Ordinance - Chapter 42A. As a result of the review, staff recommends procurement of Eproval, a permitting platform specifically designed to meet the needs of local and regional governments and agencies which hold responsibility for special event processes.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|-------------------|------|------|------|------|---------|-----------------------------|---------------|------|
| 0080 | CCT | 7815 | | 4735 | | CCT-2021-00017183 | 0.00 | |
| Financing: | | | | | | | TOTAL: | 0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | 2 | 21-6680 | 8/16/2021 | \$49,500.00 | 0.00 | \$49,500 | 0% |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Rosa Heming (Sep 27, 2022 20:07 CDT)

By Department Director

Sep 27, 2022

Date

majed Al-ghafry (Sep 28, 2022 16:32 CDT)

By City Manager

Willow Sanchez (Dec 14, 2022 11:40 CST)

Approved as to Form by City Attorney

12/14/2022

Date

09/28/22

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226687

EFFECTIVE DATE

Dec 15, 2022

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CITY SECRETARY
DALLAS, TEXAS
2022 DEC 15 AM 10:41

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%)
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Health and Human Services Commission Supplier No. 265107

Subject: Sex Trafficking Prevention Needs Assessment

Lead Dept: Dallas Police Department (DPD)

Action Requested: To authorize Supplemental agreement 1 between Texas Health and Human Services Commission and Dallas Police Department to revise termination date to 8/31/2023 and payment for services and reporting requirements.

Contract Number: DPD-2022-00017834 Contract Term: 10/1/2021 to 8/31/2023

Background: The purpose of the Grant Program for Municipal Sex Trafficking Prevention Programs, as directed by Senate Bill (S.B.) 20, 86th Legislature, Regular Session, 2019 and administered through the Texas Human Trafficking Resource Center is to provide matching grants to support a local municipality in collaboration with a local institution of higher education to develop a sex trafficking prevention needs assessment.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|-----|---------|-----------------------------|--------|------|
| | | | | | | No Cost Consideration | 0.00 | |
| Financing: | | | | | | | TOTAL: | 0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | 1 | 21-1579 | 10/21/21 | \$0.00 | 0.00 | \$0.00 | 0% |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

12/14/22
Date


Approved as to Form by City Attorney

Dec 15, 2022
Date

By City Manager

Dec 15, 2022
Date

ALH

| | | |
|--|-----------------------|-----------------------|
|  CITY OF DALLAS | ADMINISTRATIVE ACTION | ADMINISTRATIVE ACTION |
| | 226688 | EFFECTIVE DATE |
| | Dec 15, 2022 | |

**See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.**

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

RECEIVED
2022 DEC 15 AM 10:11
CITY SECRETAR'S OFFICE
DALLAS, TEXAS

| | | | |
|----------------|--------------------------------|--------------|---------|
| Supplier Name: | Priority Public Safety LLC | Supplier No. | VC14955 |
| Subject: | Covert Emergency Lighting Kit | | |
| Lead Dept: | Dallas Police Department (DPD) | | |

Action Requested: Authorize payment in the amount of \$32,361.70 to install custom made lighting kits for covert vehicles.

| | | | | | |
|------------------|-------------------|----------------|----------|----|----------|
| Contract Number: | DPD-2023-00020949 | Contract Term: | 11/30/22 | to | 11/30/23 |
|------------------|-------------------|----------------|----------|----|----------|

Background: The current lighting equipment has been repurposed from wrecked and decommissioned squad cars. These unmarked vehicles with emergency lighting will give officers the ability to get much closer to the wanted suspect without alerting them to police presence.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/passcmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.

NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.


| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|-----------------------|------|------|------|------|---------|-----------------------------|-----------|
| F697 | DPD | 255C | | 3110 | | - DPD-2023-00020949 | 32,361.70 |
| Financing: UASI Funds | | | | | | TOTAL: | 32,361.70 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

NHJ **APPROVAL** Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director *Jon Fortune* Date 12/14/22
 Jon Fortune (Dec 15, 2022 09:14 CST)
 By City Manager _____ Date _____

Anna Lambert Holmes Dec 15, 2022
 Anna Lambert Holmes (Dec 15, 2022 09:42 CST)
 Approved as to Form by City Attorney _____ Date _____
ANB

| | | |
|--|--|---|
|  CITY OF DALLAS | ADMINISTRATIVE ACTION | ADMINISTRATIVE ACTION |
| | See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp. | 226689 |
| | | EFFECTIVE DATE |
| | | Dec 14, 2022 CE CE |

1. Place an "X" in the appropriate box for the approval of:

| | |
|-------------------------------------|--|
| <input type="checkbox"/> | a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. |
| <input type="checkbox"/> | b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). |
| <input checked="" type="checkbox"/> | c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. |
| <input type="checkbox"/> | d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. |
| <input type="checkbox"/> | e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. |
| <input type="checkbox"/> | f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): |

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 DEC 15 AM 10:45
 CITY SECRETARY
 DALLAS, TEXAS

| | |
|---|---|
| 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |

| | |
|---|---------------------|
| Supplier Name: Guida, Slavich & Flores, P.C. | Supplier No. 399801 |
| Subject: Professional Service Contract for Legal Services | |
| Lead Dept: City Attorney's Office | |

| | | | | | | | |
|-------------------|--|-------------------|----------------|-----------|----|-------------|--|
| Action Requested: | Authorize a professional service contract with Guida, Slavich & Flores, P.C. to provide environmental legal counsel and representation to the City of Dallas in connection with the City's response to the September 16, 2022 Clean Air Act Section 114 Information Request by the United States Environmental Protection Agency Region 6 ("EPA") relating to the McCommas Bluff Landfill and the McCommas Bluff Landfill Gas Processing Facility and, on request, any related administrative enforcement subsequently brought by EPA. Not to exceed \$50,000. | | | | | | |
| | Contract Number: | ATT-2023-00021092 | Contract Term: | 12/7/2022 | to | *Indefinite | |




Background: Guida, Slavich & Flores, P.C. will provide environmental legal counsel and representation in connection with the City's response to the September 16, 2022 Clean Air Act Section 114 Information Request by the EPA relating to the McCommas Bluff Landfill and the McCommas Bluff Landfill Gas Processing Facility and, on request, any related administrative enforcement subsequently brought by EPA. The firm will be paid on an hourly rate basis per the Engagement Letter dated December 7, 2022. Not to exceed \$50,000.

| | |
|---|--|
| HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmbi/search/ | <input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input checked="" type="checkbox"/> NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022. |
|---|--|

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|-------------------|------|------|------|------|---------|-----------------------------|-------------|
| 0192 | ORM | 3888 | | 3033 | | MASC ATT-2023-00021092 | \$50,000.00 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: | | | | | | TOTAL: | \$50,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl' Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

| | | | |
|--|--|--|---|
| <u>Ayeh Powers</u> Ayeh Powers (Dec 14, 2022 15:12 CST) By Department Director | Dec 14, 2022 Date |  Cal Estee (Dec 14, 2022 15:57 CST) Approved as to Form by City Attorney | Dec 14, 2022 Date |
| |  By City Manager | |  CE Date |



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226690

EFFECTIVE DATE

Dec 16, 2022

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2022 DEC 16 AM 10:55

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: DELOITTE CONSULTING, LLP. Supplier No. _____

Subject: SYSTEM APPLICATION AND PRODUCTS IN DATA PROCESSING (SAP MANAGED & HOSTED SERVICES)

Lead Dept: INFORMATION AND TECHNOLOGY SERVICES

Action Requested: AUTHORIZE SUPPLEMENTAL AGREEMENT NO. 32 TO ALLOW FOR THE ACCEPTANCE OF TWO (2) SOWS RELATED TO 1) INTERFACES BETWEEN SAP AND PAYMENTUS IN ORDER TO VIEW CUSTOMER INVOICES AND FACILITATE THE MOVE PROCESS. PLUS 2) QUARTERLY SAP SEGRETATION OF DUTIES FOR THE SAP QUARTERLY SOD REPORT. THIS ACTION WILL USE UNALLOCATED PROJECT DOLLARS WITHIN THE CONTRACT. THE \$131,400.00 OF UNALLOCATED FUNDS FOR THESE SERVICES LEAVES A BALANCE OF \$6,588,956.13.

Contract Number: DSV-2016-00000418 Contract Term: 1/1/2023 to 3/31/2024

Background: ON MARCH 27, 2013, CITY COUNCIL AUTHORIZED RESOLUTION NO. 13-0488 FOR THE ACQUISITION OF SAP MANAGED & HOSTED SERVICES CONTRACT WITH DELOITTE CONSULTING, LLP.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|-----|---------|-----------------------------|--------|
| | | | | | | - | \$0.00 |
| | | | | | | - | \$0.00 |
| | | | | | | - | \$0.00 |
| Financing: | | | | | | TOTAL: | \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | 32 | 13-0488 | 3/27/2013 | \$35,041,449.00 | \$23,124,640.00 | \$58,166,089.00 | 65.99% |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Zielinski
William Zielinski (Dec 13, 2022 09:09 CST)

Dec 13, 2022

Don Knight

Dec 16, 2022

By Department Director

Date

Approved as to Form by City Attorney

Date

Carl A.

Dec 16, 2022

DK

By City Manager

Date

12/13/2022
Page 1 of 2



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226691

EFFECTIVE DATE

10/13/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 OCT 16 PM 12:31
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: URBAN LAND INSTITUTE DALLAS-FORT WORTH (ULI) Supplier No. _____

Subject: MINI TECHNICAL ASSISTANCE PANEL (MTAP) DOWNTOWN ELMWOOD (DISTRICT 1)

Lead Dept: PLANNING & URBAN DESIGN (PNV)

Action Requested: AUTHORIZE A CONTRACT WITH THE URBAN LAND INSTITUTE DALLAS-FORT WORTH (ULI) FOR THE PROVISION OF A MINI TECHNICAL ASSISTANCE PANEL (MTAP) - TO FACILITATE THE DEVELOPMENT OF DOWNTOWN ELMWOOD. THIS IS A NO COST CONSIDERATION CONTRACT.

Contract Number: PNV-2022-00020589 Contract Term: 11/1/2022 to 04/3/2023

Background: THE URBAN LAND INSTITUTE DALLAS-FORT WORTH (ULI) WILL PROVIDE A MINI TECHNICAL ASSISTANCE PANEL (MTAP) TO BE HELD FROM NOVEMBER 2022 THROUGH APRIL 3, 2023 TO BE ENTITLED DOWNTOWN ELMWOOD (DISTRICT 1). ULI WILL MEET WITH LOCAL STAKEHOLDERS, COMMUNITY GROUPS AND LOCAL OFFICIALS TO ADDRESS KEY AREAS OF INTEREST IDENTIFIED BY THE CITY OF DALLAS AND PREPARE A SUMMARY REPORT OF THE ISSUES, FINDINGS AND RECOMMENDATIONS OF THE PANEL. THERE IS NO COST CONSIDERATION TO THE CITY.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|-----|---------|-----------------------------|---------------|--------|
| N/A | N/A | N/A | N/A | N/A | N/A | - N/A | \$0.00 | |
| | | | | | | - | \$0.00 | |
| | | | | | | - | \$0.00 | |
| Financing: | | | | | | | TOTAL: | \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

Date

Oct 13, 2022

Majed Al-Ahafry
Majed Al-Ahafry (Oct 13, 2022 11:19 CDT)

By City Manager

Approved as to Form by City Attorney

Date

Willow Sanchez

12/14/2022

Oct 13, 2022

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226692

EFFECTIVE DATE

Dec 16, 2022

1. Place an "X" in the appropriate box for the approval of:

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- d. Amendments to non-bid contracts: \$100,000.00 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 DEC 19 AM 8:55
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: CovertTrack Group, Inc Supplier No. VS0000070404

Subject: Asset Tracking System

Lead Dept: Dallas Police Department

Action Requested: Authorize Supplemental Agreement No. 4 to extend contract term and add additional funds on the master agreement for the City's asset tracking system

Contract Number: DSV-2018-00004982 Contract Term: 7/23/13 to 7/21/24

Background: In 2013, Council authorized a contract for the acquisition of an asset tracking system for DPD. The master agreement provides a mechanism to buy new and replacement equipment as needed.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb1search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUBs in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000.00 but is less than \$50,000.00 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|-------------------------|------|------|------|------|---------|-----------------------------|-------------|
| 0001 | DPD | 1934 | | 3099 | | - DSV-2018-00004982 | \$13,440.00 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: General Fund | | | | | | TOTAL: | \$13,440.00 |

| 1 Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|-----------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | 4 | 13-0801 | 5/22/2013 | \$1,339,500.00 | \$7,504.35 | \$1,360,444.35 | 1.56% |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martin Riojas (Dec 16, 2022 12:16 CST)

Dec 16, 2022

Dec 16, 2022

By Department Director

Date

Approved as to Form by City Attorney

Date

Jon Fortune (Dec 16, 2022 14:50 CST)

Dec 16, 2022

By City Manager

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226693

EFFECTIVE DATE

Dec 19, 2022

1. Place an "X" in the appropriate box for the approval of:

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- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 DEC 19 PM 2:25
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Insight Public Sector Supplier No. 343565

Subject: WASP Subscription

Lead Dept: Dallas Police Department (DPD)

Action Requested: Authorize purchase utilizing OMNIA contract #4400006644, in the amount of \$49,412.77 for WASP web-based 3-year subscription.

Contract Number: DPD-2022-00019899 Contract Term: 11/22/2022 to 11/21/2025

Background: WASP specializes in Inventory Management and Asset Tracking applications. This system will help gain visibility and control of inventory that is kept by Quartermaster Unit.

- HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmb1search/>
- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 - YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 - NO, there are no HUB's in Dallas County to contact for this business category.
 - NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|-----------|-----------|
| F697 | MGT | 255C | | 4735 | | - DPD-2022-00019899 | 6,558.89 | |
| F697 | MGT | 255C | | 4731 | | - DPD-2022-00019899 | 10,860.84 | |
| F697 | MGT | 255C | | 2890 | | - DPD-2022-00019899 | 7,473.92 | |
| F697 | MGT | 255C | | 2280 | | - DPD-2022-00019899 | 4,845.34 | |
| F697 | MGT | 255C | | 3070 | | - DPD-2022-00019899 | 8,923.08 | |
| Financing: | | | | | | | TOTAL: | 38,622.07 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl' Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Martin Riojas (Dec 17, 2022 09:31 CST)

By Department Director

Dec 17, 2022

Date

Approved as to Form by City Attorney

Dec 19, 2022

Date

Jon Fortune (Dec 19, 2022 11:25 CST)

By City Manager

Dec 19, 2022

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226694

EFFECTIVE DATE

12/14/22

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
DEC 20 AM 8:40

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
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- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: WELCOMING AMERICA Supplier No. VC19407

Subject: CERTIFIED WELCOMING CITY PROGRAM

Lead Dept: OFFICE OF EQUITY & INCLUSION- WELCOMING COMMUNITIES & IMMIGRANT AFFAIRS DIVISION

Action Requested: APPROVE CONTRACT TO RECEIVE CERTIFICATION AS PART OF A COMPREHENSIVE REVIEW OF CITY PROGRAMS AND COLLABORATIVE PARTNERSHIPS THAT SEEK TO INCLUDE AND INTEGRATE IMMIGRANTS IN THE CITY.

Contract Number: FHO-2023-00021127 Contract Term: 12/13/2022 to 12/30/2025

Background: CERTIFIED WELCOMING IS A PROGRAM CARRIED OUT BY WELCOMING AMERICA THAT ASSESSES CITY GOVERNMENTS ON THEIR EFFORTS TO INCLUDE AND WELCOME IMMIGRANTS.

HUB
Check appropriate Box
<https://mycoa.cpa.state.tx.us/tpasscmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|------------|------------|
| 0001 | MGT | 3308 | EQU1 | 3070 | OEI | MASC FHO-2023-00021127 | \$6,000.00 | |
| | | | | | | - | \$0.00 | |
| | | | | | | - | \$0.00 | |
| Financing: | | | | | | | TOTAL: | \$6,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Lindsey Wilson
Lindsey Wilson (Dec 13, 2022 13:07 CST)
By Department Director

Dec 13, 2022
Date

Shoaib Dareedi
Shoaib Dareedi (Dec 15, 2022 12:42 CST)
Approved as to Form by City Attorney

12/15/22
Date

[Signature]
12/14/22
By City Manager Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226695

EFFECTIVE DATE

12/9/2022

RECEIVED
CITY SECRETARY
DALLAS TEXAS
DEC 20 2022 AM 9:26

1. Place on "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete on Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Reliant Elevator Inspections & Consulting LLC Supplier No. VS0000082886

Subject: SAFETY AND ANNUAL INSPECTIONS, MODERNIZATION AND CONSULTANT SERVICES FOR LIFTING DEVICES.

Lead Dept: BUILDING SERVICES

Action Requested: ESTABLISH A SERVICE CONTRACT FOR SAFETY AND ANNUAL INSPECTIONS, AND CONSULTING SERVICES FOR CITY OF DALLAS LIFTING DEVICES TO INCLUDE: HYDRAULIC AND TRACTION ELEVATORS, ESCALATORS, MOVING SIDEWALKS, WHEELCHAIR LIFTS, STAGE LIFTS AND MATERIAL LIFTS.

Contract Number: BSD-2022-00019701 Contract Term: 1/15/2023 to 1/15/2025

Background: CITY OF DALLAS FACILITIES HAVE MANY TYPES OF LIFTING DEVICES THAT NEED SAFETY AND ANNUAL INSPECTIONS, CONSULTING SERVICES FOR MODERNIZATION EFFORTS. THIS WILL ACTION WILL ESTABLISH A SERVICE CONTRACT TO FULFILL THOSE NEEDS UTILIZING A COOPERATIVE PURCHASING AGREEMENT THROUGH NCPA, CONTRACT NO. 02-69.

HUB
Check appropriate Box
<https://mvcpa.cpa.state.tx.us/ipasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|---------|------|------|---------|-----------------------------|-------------|--------------|
| 0001 | BSD | various | EB05 | 3210 | various | - BSD-2022-00019701 | \$50,000.00 | |
| 0671 | BSD | W927 | EB05 | 3070 | various | - BSD-2022-00019701 | \$50,000.00 | |
| | | | | | | - | \$0.00 | |
| Financing: | | | | | | | TOTAL: | \$100,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

Dec 9, 2022
Date

Arthur N. Bashor
Arthur N. Bashor (Dec 19, 2022 15:56 CST)
Approved us to Form by City Attorney

Dec 19, 2022
Date

Robert Perez
Robert Perez (Dec 9, 2022 09:06 CST)
By City Manager

Dec 9, 2022
Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226696

EFFECTIVE DATE

Dec 8, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
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- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 DEC 20 AM 10:23
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Jacquelyn Anne Lengfelder Supplier No. VS94319

Subject: Professional Service

Lead Dept: Office of Arts and Culture

Action Requested: Consultant shall produce Song for Seniors: a series of 45-minute programs of song from the repertoire of American Musical Theater, opera, operetta, folks' song, spirituals, standards, and seasonal favorites, presented by one or two classically trained professional singers, and a pianist. These programs will be offered for Senior Citizens at either community centers or Senior living communities throughout Dallas. Consultant shall follow CDC guidelines for all in person events. All services are subject to the approval of the City of Dallas Office of Arts and Culture, in accordance with the City of Dallas Cultural Policy, as amended.

| | | | | | |
|------------------|---------------------------------|----------------|-------------------|----|--------------------|
| Contract Number: | OCA-2022-00020335 (CR-00026222) | Contract Term: | AA Effective Date | to | September 15, 2023 |
| | | | Above | | |

Background: The fee for this service is \$8,000.00 to be paid in accordance with the terms of the contract as follows: one (1) payment of 25% or \$2,000.00 of the total awarded amount upon completion of deliverable number one and receipt of the consultant's first invoice, one (1) payment of 50% or \$ 4,000.00 of the total awarded amount upon completion of deliverable number two and receipt of the consultant's second invoice, and one (1) payment of 25%, or \$2,000.00, of the award will be payable upon satisfactory completion of all required services as determined by the Director, approval of the final report, and receipt of final invoice.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmb/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|-------------------------|------|------|------|------|---------|-----------------------------|------------|
| 0001 | OCA | 4880 | CA01 | 3089 | | MASC OCA-2022-00020335 | \$8,000.00 |
| Financing: General Fund | | | | | | TOTAL: | \$8,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl' Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Benjamin Espino
Benjamin Espino (Dec 7, 2022 12:08 CST)
By Department Director

Dec 7, 2022
Date

Suzanne Knuppel
Suzanne Knuppel (Dec 12, 2022 16:22 CST)
Approved as to Form by City Attorney

Dec 12, 2022
Date

By City Manager

Dec 8, 2022

Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226697

EFFECTIVE DATE

Nov 30, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 22 DEC 20 PM 1:05
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Trinity Coalition Supplier No. _____

Subject: Beautification Agreement

Lead Dept: Park and Recreation

Action Requested: Authorize a Beautification Agreement with the Trinity Coalition to perform services to the natural area of the Ned and Genie Fritz Texas Buckeye Trail and surrounding trails in the Great Trinity Forest, all in coordination with the Park and Recreation Department, at no cost to the City. Contact: Shenequa D. Crockett (214) 670-6713

| | | | | | |
|------------------|-------------------|----------------|----------|----|----------|
| Contract Number: | PKR-2023-00020894 | Contract Term: | 1/9/2023 | to | 1/8/2024 |
|------------------|-------------------|----------------|----------|----|----------|

Background: The Trinity Coalition is dedicated to improving the Trinity River and its parks and forests, as one of the most valued natural assets in Texas.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|--------------------------------|------|------|------|-----|---------|-----------------------------|---------------|
| N/A | PKR | N/A | N/A | N/A | N/A | N/A PKR-2023-00020894 | \$0.00 |
| Financing: No cost to the City | | | | | | | TOTAL: \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director
Date: Nov 29, 2022

[Signature]
Approved as to Form by City Attorney
Date: Dec 5, 2022

[Signature]
By City Manager
Date: Nov 30, 2022



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
226698
EFFECTIVE DATE

11-28-22
CITY SECRETARY
DALLAS TEXAS
NOV 20 PM 2:16
RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: University of North Texas at Dallas Supplier No. VS99490

Subject: DWU Supervisory and Leadership Training

Lead Dept: Dallas Water Utilities

Action Requested: Authorize an interlocal agreement between parties for costs associated with the Dallas Water Utilities.

Contract Number: DWU-2023-00020663 Contract Term: 01/01/2023 to 08/31/2023

Background: The University of North Texas, through CPI, provides supervisory and leadership training specific for supervisors, managers, and executives in the field of government. The 1-day supervisory course will focus on emotional intelligence, team building, and building trust. The 5-day manager and executive training will be a deeper dive in leadership techniques, effective communication, coaching, and motivating methods. These courses will help the DWU management team for personal and professional growth.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/toasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

N/A H.H.

| Funding: | FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|------|-----|---------|-----------------------------|------------------------|
| | | 0100 | DWU | 7015 | | 3361 | | MASC DWU-2023-00020663 |
| Financing: | | | | | | | TOTAL: | \$81,500.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | | \$ 0.00 |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
By Department Director

[Signature]
By City Manager

Arthur N. Bashor
Arthur N. Bashor (Dec 20, 2022 11:59 CST)
Approved as to Form by City Attorney

Dec 20, 2022
Date

11-29-22
Date

| | | |
|--|---|------------------------------|
|  CITY OF DALLAS | <h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p> | ADMINISTRATIVE ACTION |
| | | 226699 |
| | | EFFECTIVE DATE |
| | | Dec 20, 2022 |

1. Place an "X" in the appropriate box for the approval of:

| | |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | a. Contracts of \$100,000.00 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. |
| <input type="checkbox"/> | b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). |
| <input type="checkbox"/> | c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. |
| <input type="checkbox"/> | d. Amendments to non-bid contracts: \$100,000.00 or less, per City Code Sec. 2-34. |
| <input type="checkbox"/> | e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. |
| <input type="checkbox"/> | f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): |

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 DEC 21 AM 10:41
 CITY SECRETARY
 DALLAS, TEXAS

| | |
|---|---|
| 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |

| | | | |
|----------------|--------------------------|--------------|---------|
| Supplier Name: | Geomatic Resources LLC | Supplier No. | VC18312 |
| Subject: | Leica G2 Scanner | | |
| Lead Dept: | Dallas Police Department | | |

| | | | | | | | |
|-------------------|---|----------------|------------|----|------------|--|--|
| Action Requested: | To authorize an expense in the amount of \$34,126.50 to purchase Leica G2 Scanner and 5-year maintenance package. | | | | | | |
| Contract Number: | DPD-2023-00021053 | Contract Term: | 12/20/2022 | to | 12/19/2027 | | |

Background: This scanner will be able to provide 3D view of crimes scenes or other evidence after incident and would preserve the scene in 3D for reconstruction purposes. The maintenance package will make certain that the laser scanner is properly serviced, and vendor will provide the Traffic Unit with a replacement scanner until all repairs are complete.

HUB
Check appropriate Box





<https://mycpa.cpa.state.tx.us/tpasscmb/search/>


| | |
|-------------------------------------|--|
| <input type="checkbox"/> | YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. |
| <input type="checkbox"/> | YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. |
| <input checked="" type="checkbox"/> | NO, there are no HUBs in Dallas County to contact for this business category. |
| <input type="checkbox"/> | NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000.00 but is less than \$50,000.00 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022. |

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|------|---------|-----------------------------|--------------------|
| F697 | MGT | 255C | | 4731 | | - DPD-2023-00021053 | \$34,126.50 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: | | | | | | UASI FUNS | TOTAL: \$34,126.50 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

| | | | |
|---|----------------------|---|----------------------|
|  Martin Riojas (Dec 20, 2022 10:50 CST) By Department Director | Dec 20, 2022 Date |  Arthur N. Bashor (Dec 20, 2022 15:50 CST) Approved as to Form by City Attorney | Dec 20, 2022 Date |
|  Jon Fortune (Dec 20, 2022 13:52 CST) By City Manager | Dec 20, 2022 Date |  ANB ANB | |

| | | |
|--|---|---|
|  CITY OF DALLAS | <h1>ADMINISTRATIVE ACTION</h1> <p>See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.</p> | ADMINISTRATIVE ACTION 226700 EFFECTIVE DATE Dec 16, 2022 |
|--|---|---|

1. Place an "X" in the appropriate box for the approval of:

a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.

b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).

c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.

d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.

e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.

f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 DEC 21 AM 10:41
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

| | | | |
|----------------|-----------------------------------|--------------|--------|
| Supplier Name: | Harrison Kornberg Architects, LLC | Supplier No. | 249502 |
| Subject: | DMA Restoration | | |
| Lead Dept: | Bond and Construction Management | | |

Action Requested: Authorize Supplemental Agreement #2 to the contract with Harrison Kornberg Architects, LLC in the amount \$95,374.00, from \$749,907.00, to \$845,281.00, which includes an extension to the project completion date.

| | | | | | |
|------------------|-------------------|----------------|-----------|----|-----------|
| Contract Number: | PBW-2019-00008846 | Contract Term: | 2/13/2019 | to | 3/31/2023 |
|------------------|-------------------|----------------|-----------|----|-----------|

Background: On 2/13/2019, Resolution 19-0250 authorized a design services contract with Harrison Kornberg Architects, LLC, to provide services for renovation and upgrades at the Dallas Museum of Art. Due to time extensions required by the general contractor to complete the planned scope of work, additional services from the design consultant are now necessary to provide and complete construction administration beyond the planned duration for these services.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcmbi/search/>

YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.

YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.



NO, there are no HUB's in Dallas County to contact for this business category.

NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|----------------------------|------|------|------|------|----------|-----------------------------|-------------|
| IV49 | OCA | VF03 | CULF | 4112 | EB17VF03 | CX- PBW-2019-00008846 | \$95,374.00 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: 2017 Bond Funds | | | | | | TOTAL: | \$95,374.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | #2 | 19-0250 | 2/13/2019 | \$726,207.00 | \$23,700.00 | \$845,281.00 | 16.40% |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

| | | | | |
|---|----------------------|---|----------------------|----------------------|
|  Adriana Castaneda (Dec 15, 2022 15:25 EST) By Department Director | Dec 15, 2022 Date |  Robert Perez (Dec 16, 2022 11:27 CST) By City Manager | Dec 16, 2022 Date | Dec 21, 2022 Date |
|---|----------------------|---|----------------------|----------------------|



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226701

EFFECTIVE DATE

11/30/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 DEC 22 AM 11:05
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: M. ARTHUR GENSLER JR. & ASSOCIATES, INC. Supplier No. VS000001122

Subject: STRATEGIC SPACE PLANNING AND CONCEPTUAL INTERIOR DESIGN SERVICES

Lead Dept: PARK AND RECREATION

Action Requested: AUTHORIZE A PROFESSIONAL SERVICES CONTRACT WITH M. ARTHUR GENSLER & ASSOCIATES, INC. FOR THE STRATEGIC SPACE PLANNING AND CONCEPTUAL INTERIOR DESIGN SERVICES OF FACILITIES AT MULTIPLE LOCATIONS.

Contract Number: PKR-2023-00020975 Contract Term: NTP to 365 DAYS

Background: THIS CONTRACT WILL INCLUDE CONSULTING SERVICES RELATED TO INTERIOR DESIGN WITH A CONCENTRATION IN STRATEGIC SPACE PLANNING AND DEVELOPMENT OF CONCEPTUAL LAYOUTS FOR THE CITY HALL 6FN & 6FS AREAS, THE PAUL DYER ADMINISTRATION BUILDING, THE I.C. HARRIS OFFICE BUILDING AND OTHER BUILDINGS ON AS NEEDED BASIS

HUB Check appropriate Box <https://mvcpa.cpa.state.tx.us/tpasscmblsearch/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|-------------|-------------|
| 0001 | PKR | 5168 | | 4112 | BS21010 | - | \$48,300.00 | |
| | | | | | | | \$0.00 | |
| | | | | | | | \$0.00 | |
| Financing: | | | | | | | TOTAL: | \$48,300.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
By Department Director

Nov 29, 2022
Date

Molly P. Ward
Approved as to Form by City Attorney

Dec 13, 2022
Date

By City Manager
Nov 30, 2022
Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

22-6702

EFFECTIVE DATE

Oct 26, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 DEC 22 AM 11:05
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No MM
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

| | | | |
|----------------|---|--------------|--------|
| Supplier Name: | Pacheco Koch | Supplier No. | 342980 |
| Subject: | Professional services for Trinity Strand Hi Line Connector Bridge | | |
| Lead Dept: | Park and Recreation/Economic Development | | |

| | | | | | | | |
|-------------------|--|-------------------|----------------|-------------|----|-------------|--|
| Action Requested: | Authorize a supplemental agreement No 3 with Pacheco Koch Consulting Engineers, Inc. to include 408 permit processes; thereby increasing the contract sum from \$580,225.00 to \$631,225.00. | | | | | | |
| | Contract Number: | PKR-2020-00014093 | Contract Term: | As Original | to | As Original | |

Background: Supplemental #3 for Professional service required to include the 408 permit processes.

HUB
Check appropriate Box

<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|-------------------|------|------|------|------|-----------|-----------------------------|---------------|-------------|
| 0050 | ECO | W642 | DDTD | 4111 | DDTIF0009 | PKR-2020-00014093 | \$51,000.00 | |
| | | | | | | - | | |
| | | | | | | - | | |
| Financing: | | | | | | Design District TIF | TOTAL: | \$51,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | 3 | 20-1462 | 09/23/2022 | \$511,000.00 | \$69,225.00 | \$631,225.00 | 19.05% |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
 John Jenkins (Oct 20, 2022 16:36 CDT)
 By Department Director

Oct 20, 2022
 Date

Luiz
 Approved as to Form by City Attorney

Dec 14, 2022
 Date

Marissa Griffin 9/12/2022
 Marissa Griffin 10/19/22
 Revised-Office Of Procurement Services

Carl
 By City Manager

Oct 26, 2022
 Date



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

22-6703

EFFECTIVE DATE

Nov 28, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 DEC 22 AM 11:02
 CITY SECRETARY
 DALLAS, TEXAS

- 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
- 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
- 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: JBI PARTNERS Supplier No. VS*40106

Subject: Additional Services Request for revision of the Parking Lot in order to reduce number of removed trees at Glendale Park

Lead Dept: Park and Recreation

Action Requested: Authorize Supplemental Agreement #3 with JBI Partners, in the amount not to exceed \$48,820.00, thereby increasing the contract from \$314,987.62 to \$363,807.62

| | | | | | |
|------------------|-------------------|----------------|----------|----|----------|
| Contract Number: | PKR-2018-00007380 | Contract Term: | 4/7/2020 | to | 9/1/2023 |
|------------------|-------------------|----------------|----------|----|----------|

Background: Supplemental Agreement #3 is for providing Landscape Architecture, Civil Engineering and MEP services necessary to re-design the park to accommodate the revised Parking Layout to reduce number of grown trees removed.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does *not* involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|----------------------|------------|------|------|----------|-----------------------------|---------------|-------------|
| 1V00 | PKR | VB52 | RFSI | 4111 | PK17VB52 | - PKR-2018-00007380 | \$48,820.00 | |
| | <i>Kaitlin Casum</i> | 11/17/2022 | | | | - | | |
| | | | | | | - | | |
| Financing: | | | | | | | TOTAL: | \$48,820.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | 3 | 18-6588 | 9/20/2018 | \$47,447.62 | \$314,987.62 | \$ 363,807.62 | 766.75% |

erw 11/9/22

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.


John Jenkins
John Jenkins (Nov 22, 2022 15:05 CST)
By Department Director

Nov 22, 2022
Date

Christine Lanners
Christine Lanners (Dec 15, 2022 10:47 CST)
Approved as to Form by City Attorney

Dec 15, 2022
Date

Carl A.
Nov 28, 2022
By City Manager Date

| | | |
|--|-----------------------|-----------------------|
|  CITY OF DALLAS | ADMINISTRATIVE ACTION | ADMINISTRATIVE ACTION |
| | 22-6704 | 22-6704 |
| | EFFECTIVE DATE | EFFECTIVE DATE |
| | Oct 10, 2022 | Oct 10, 2022 |

**See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.**

RECEIVED

2022 DEC 22 AM 11:22
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

| | |
|-------------------------------------|--|
| <input type="checkbox"/> | a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements. |
| <input type="checkbox"/> | b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%). |
| <input checked="" type="checkbox"/> | c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34. |
| <input type="checkbox"/> | d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34. |
| <input type="checkbox"/> | e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code. |
| <input type="checkbox"/> | f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): |

NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

| | |
|---|---|
| 2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| 3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| 4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |

| | |
|--|---------------------|
| Supplier Name: Alliance Geotechnical Group, Inc. | Supplier No. 338366 |
| Subject: Administrative Action for Material Testing for Coombs Creek Trail Extension | |
| Lead Dept: Public Works | |

| | | | | | | | |
|-------------------|--|-------------------|----------------|-----------|----|------------|--|
| Action Requested: | Authorize an Administrative Action for Engineering Services Contract with Alliance Geotechnical Group, Inc., in an amount not to exceed \$67,750.00 to provide Construction Material Testing during the reconstruction of Coombs Creek Trail Extension. <i>mki</i> | | | | | | |
| | Contract Number: | PBW-2022-00020527 | Contract Term: | 11/1/2022 | to | 10/31/2024 | |

Background: This AA is required to provide the Construction Material Testing required for each Capital Construction Project. Professional Solicitation #CIZ1917 has provided a short list of qualified firms to provide these service and Alliance Geotechnical Group, Inc. is the most highly qualified contractor.

| | |
|--|---|
| HUB Check appropriate Box https://mycpa.cpa.state.tx.us/tpasscmblsearch/ | <input type="checkbox"/> YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. <input type="checkbox"/> YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category. <input checked="" type="checkbox"/> NO, there are no HUB's in Dallas County to contact for this business category. <input type="checkbox"/> NO, the HUB requirement does not apply, because this AA does <i>not</i> involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022. |
|--|---|

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|---|------|------|------|------|----------|-----------------------------|--------------------|
| 1V22 | PBW | W264 | INGV | 4113 | PB06W264 | PBW-2022-00020527 | \$67,750.00 |
| Financing: Street & Trans. Fund (A). 2017 Gen. Obligation Bond Funds | | | | | | TOTAL: | \$67,750.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

| | | |
|---|---|---|
| <p>APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.</p> <p style="text-align: center;">Oct 9, 2022</p> <p><i>Alina Kotefi</i> By Department Director</p> | <p style="text-align: center;">Date</p> <p style="text-align: center;">Oct 10, 2022</p> <p><i>Rob Perry</i> By City Manager</p> | <p style="text-align: right;">Date</p> <p style="text-align: right;">Dec 22, 2022</p> <p style="text-align: right;">Approved as to Form by City Attorney</p> <p style="text-align: right;">Date</p> |
|---|---|---|



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

22-6705

EFFECTIVE DATE

12/02/2022

RECEIVED
2022 DEC 22 PM 4:00
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: MGT OF AMERICA CONSULTING, LLC Supplier No. VC17775

Subject: CONSULTING SERVICES FOR FEE STUDY

Lead Dept: DEVELOPMENT SERVICES

Action Requested: AUTHORIZE A PROFESSIONAL CONSULTING SERVICES BETWEEN MGT OF AMERICA CONSULTING, LLC AND THE CITY OF DALLAS FOR THE FEE STUDY, IN AN AMOUNT NOT TO EXCEED \$86,920.00.

| | | | | | |
|------------------|-------------------|----------------|------------|----|------------|
| Contract Number: | DEV+2023-00020936 | Contract Term: | 12/01/2022 | to | 09/30/2023 |
|------------------|-------------------|----------------|------------|----|------------|

Background: IN JULY 17, 2019, AA 19-6284, THE CITY OF DALLAS ENTERED INTO AN AGREEMENT WITH MGT OF AMERICA CONSULTING, LLC TO DO FEE STUDY/COST ANALYSIS AND COMPREHENSIVE SURVEY OF THE BUILDING INSPECTION AND CURRENT PLANNING PERMIT FEE. IN FY2022-2023 DEVELOPMENT SERVICES IS SEEKING ASSISTANCE FROM THECONSULTANT TO COMPLETE FEE STUDY TO REFLECT THE COSTS ASSOCIATED WITH PERMITTING PROCESS

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/opaacmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|-------------|-------------|
| 0150 | DEV | 3140 | | 3070 | | - DEV-2023-00020936 | \$86,920.00 | |
| | | | | | | - | \$0.00 | |
| | | | | | | - | \$0.00 | |
| Financing: | | | | | | | TOTAL: | \$86,920.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | \$86,920.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

 11.30.2022
By Department Director Date

Arthur N. Bashor
Arthur N. Bashor (Dec 8, 2022 10:08:51)
Approved as to Form by City Attorney Date
12/2/2022



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

22-6706

EFFECTIVE DATE

11/28/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

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CITY SECRETARY
DALLAS, TEXAS
2022 DEC 23 3:29 PM

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: NCH CORPORATION Supplier No. 262179

Subject: INVOICE #7824532 Payment

Lead Dept: SANITATIONS SERVICES

Action Requested: AUTHORIZED A RATIFICATION PAYMENT OF \$ 6575.47 FOR OUT STANDING INVOICE TO THE VENDOR DUE TO CLOSING OF MA

Contract Number: POM-2019-00008641 Contract Term: to

Background: Master Agreement POM-2019-00008641 was extended 1 year at request of the City. Vendor NCH Corporation (Certified Laboratories) asked for price increase that was not excepted and only was only granted a 6 month extension. This made the vendor good till June 12, 2022. The vendor representative was out to our place of work and placed an order for our unit around June 14, 2022. At that time sanitations was unaware of the change to agreements. The product was delivered and an invoices sent for payment.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmb/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis. N/A-JS
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|------|---------|-----------------------------|------------|
| 0440 | SAN | 3596 | SS03 | 3899 | | PO | \$6,575.47 |
| | | | | | | - | \$0.00 |
| | | | | | | - | \$0.00 |
| Financing: | | | | | | TOTAL: | \$6,575.47 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Jay Council
Jay Council (Nov 22, 2022 11:37 CST)

By Department Director

Nov 22, 2022

Date

Arthur N. Bashor
Arthur N. Bashor (Dec 23, 2022 15:20 CST)

Approved as to Form by City Attorney

Dec 23, 2022

Date

Carl A.

By City Manager

Nov 28, 2022

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226707

EFFECTIVE DATE

Dec 20, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000.00 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 75%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000.00 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 22 DEC 27 AM 8:14
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

| | | | |
|----------------|------------------------|--------------|--------|
| Supplier Name: | Good Earth Corporation | Supplier No. | 510006 |
|----------------|------------------------|--------------|--------|

Subject: Irrigation Repair

Lead Dept: Dallas Police Department

Action Requested: Authorize payment in the amount of \$6,653.00 to install custom French drains at South Central Patrol Division.

| | | | | | |
|------------------|-------------------|----------------|------------|----|------------|
| Contract Number: | DPD-2023-00020785 | Contract Term: | 11/30/2022 | to | 11/29/2023 |
|------------------|-------------------|----------------|------------|----|------------|

Background: Currently water is flowing into walled off porch area and overwhelming the existing drainage during heavy rains. The installation of new French drains will divert water to storm drains and parking lot and will avoid damage to the interior of the building.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUBs in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000.00 but is less than \$50,000.00 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|---------------------------------|------|------|------|------|---------|-----------------------------|--------------------------|
| 0001 | DPD | 2133 | | 3210 | | DPD-2023-00020785 | \$6,653.00 |
| Financing: General Funds | | | | | | | TOTAL: \$6,653.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | \$0.00 | \$0.00 | 0.00% |

APPROVAL Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

[Signature]
 By Department Director
 Date: 12/14/22

[Signature: Matthew Green]
 Matthew Green (Dec 23, 2022 16:09 CST)
 Approved as to Form by City Attorney
 Date: Dec 23, 2022

[Signature: Jon Fortune]
 Jon Fortune (Dec 20, 2022 09:30 CST)
 By City Manager
 Date: Dec 20, 2022

[Signature: MRG]
MRG



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION
226708
EFFECTIVE DATE
Dec 23, 2022

1. Place an "X" in the appropriate box for the approval of:
- a. Contracts of \$100,000.00 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000.00 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 DEC 27 AM 8:13
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No
3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No
4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Columbia Telecommunications Corporation Supplier No. VC24430

Subject: Citywide Fiber Optic Network

Lead Dept: Information and Technology Services

Action Requested: Authorize SA No. 1 to amend the scope of work (SOW) to re-align tasks and milestone payments.

Contract Number: DSV-2022-00018959 Contract Term: 5/2/2022 to 5/1/2025

Background: On March 13, 2022, Council authorized with CR 22-0533 a three (3) year contract for assistance to plan, design, and procure a citywide fiber optic network.

HUB Check appropriate Box <https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUBs in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000.00 but is less than \$50,000.00 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| Funding: | FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|------|-----|---------|-----------------------------|--------|
| | | | | | | | | - |
| | | | | | | | - | |
| | | | | | | | - | |
| Financing: | | | | | | | TOTAL: | \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | 1 | 22-0533 | 4/13/2022 | \$380,000.00 | \$0.00 | \$0.00 | 0.00% |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

William Zielinski
William Zielinski (Nov 15, 2022 12:20 CST)

Nov 15, 2022

Abon Knight

Dec 23, 2022

By Department Director

Date

Approved as to Form by City Attorney *AK*

Date

Carl A.

Dec 23, 2022

By City Manager

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226709

EFFECTIVE DATE

12/19/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

CITY SECRETARIAL OFFICE
DALLAS, TEXAS
2022 DEC 27 AM 8:44
RECEIVED

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Stantec Consulting Services, Inc. f/k/a Kellogg Brown & Root Services, Inc. Supplier No. VS0000016149

Subject: Time Extension for engineering services associated with the Bachman Dam and Spillway Improvements

Lead Dept: Dallas Water Utilities

Action Requested: Request approval of a 24-month time extension to the professional services contract with Stantec Consulting Services, Inc. to allow the consultant to continue to provide design and bid phase services for the Bachman Dam and Spillway Improvements and construction phase services for the dredging of Bachman Lake. Stantec Consulting Services, Inc. will continue to perform the consulting and engineering work as described in the scope of work. The terms of the contract will extend the contract to December 31, 2024. This action has no cost consideration to the City.

| | | | | | |
|------------------|-------------------|----------------|------------|----|------------|
| Contract Number: | DWU-2020-00012773 | Contract Term: | 12/31/2022 | to | 12/31/2024 |
|------------------|-------------------|----------------|------------|----|------------|

Background: Please see attachment.

- W
- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 - YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 - NO, there are no HUB's in Dallas County to contact for this business category.
 - NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|-----|---------|-----------------------------|--------|
| | | | | | | - | \$0.00 |
| Financing: | | | | | | TOTAL: | \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | 4 | 06-1688 | 6/28/2006 | \$1,065,772.00 | \$7,431,399.00 | \$8,497,171.00 | 697.84% |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

TERRY LOWER (Dec 14, 2022 10:13 CST)

By Department Director

12/14/22

Date

Anna Lamberti Holmes (Dec 19, 2022 14:55 CST)

Approved as to Form by City Attorney

12/19/22

Date

Kimberly Bizer-Tolbert (Dec 19, 2022 14:32 CST)

By City Manager

12/19/22

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226710

EFFECTIVE DATE

12/19/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 10%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
2022 DEC 27 AM 10:32
CITY SECRETARY
DALLAS, TEXA

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: JQ Infrastructure, LLC Supplier No. 517892

Subject: Time Extension for Engineering Services for the Central Wastewater Treatment Plant Peak Flow Improvements

Lead Dept: Dallas Water Utilities

Action Requested: Request approval of a 36-month time extension to the contract with JQ Infrastructure, LLC to allow the consultant to continue consulting and engineering efforts described in the scope of work including construction administration. The terms of the contract will extend the contract to December 31, 2025. This action has no cost consideration to the City.

Contract Number: DWU-2019-00011004 Contract Term: 9/11/2019 to 12/31/2025

Background: On September 11, 2019, City Council authorized a professional services contract with JQ Infrastructure, LLC to provide engineering services for the investigation, preliminary design, development of construction plans and specifications, bid phase services, construction administration and start-up associated with Peak Flow Basin D Improvements and Existing Peak Flow Basins Rehabilitation at the Central Wastewater Treatment Plant by Resolution No. 19-1419.

- W
- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 - YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 - NO, there are no HUB's in Dallas County to contact for this business category.
 - NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|-----|---------|-----------------------------|--------|--------|
| | | | | | | - | \$0.00 | |
| Financing: | | | | | | | TOTAL: | \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | 1 | 19-1419 | 9/11/2019 | \$3,430,000.00 | \$0.00 | \$3,430,000.00 | 0.00% |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Terry Lowery
Terry Lowery (Dec 14, 2022 16:12 CST)
By Department Director

Dec 14, 2022
Date

Arthur N. Bashor
Arthur N. Bashor (Dec 19, 2022 14:57 CST)
Approved as to Form by City Attorney

12/19/22
Date

Kimberly Bizzor-Talbert
Kimberly Bizzor-Talbert (Dec 19, 2022 14:31 CST)
By City Manager

12/19/22
Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226711

EFFECTIVE DATE

Nov 30, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
DEC 27 PM 2:45
CITY SECRETARY
DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: RKG ASSOCIATES, INC. Supplier No. VS100011

Subject: FAIR HOUSING CONSULTING SERVICES FOR THE CITY OF DALLAS

Lead Dept: OFFICE OF EQUITY AND INCLUSION

Action Requested: AUTHORIZE A NOT TO EXCEED SERVICE AGREEMENT WITH RKG ASSOCIATES, INC. IN THE AMOUNT OF \$50,000.00 FOR FAIR HOUSING CONSULTANT TO ASSIST WITH FAIR HOUSING ASSESSMENTS FOR PROPOSED HOUSING DEVELOPMENTS ALONG WITH TECHNICAL ASSISTANCE FOR STAFF.

Contract Number: MGT-2023-00020733 Contract Term: NOV 1, 2022 to OCT 31, 2023

Background: THIS AGREEMENT IS NEEDED TO PREVENT A DELAY IN THE REVIEW AND ASSESSMENT OF UPCOMING HOUSING DEVELOPMENTS WHILE COMPLETING THE PROCESS TO HIRE NEW FAIR HOUSING ADMINISTRATOR AND PROVIDE TECHNICAL ASSISTANCE ONCE POSITION IS FILLED

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|------|---------|-----------------------------|-------------|
| CD21 | MGT | 510F | | 3099 | | - MGT-2023-00020733 | \$50,000.00 |
| | | | | | | - | \$0.00 |
| | | | | | | - | \$0.00 |
| Financing: | | | | | | TOTAL: | \$50,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | N/A | N/A | N/A | N/A | N/A | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Lindsay Wilson
Lindsay Wilson (Nov 21, 2022 11:21 CST)
By Department Director

Nov 21, 2022
Date

Brad Flannery
Brad Flannery (Dec 27, 2022 14:21 CST)
Approved as to Form by City Attorney BF
Date

CW

[Handwritten Signature]

Nov 30, 2022

By City Manager Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226712

EFFECTIVE DATE

10/03/2022

RECEIVED
2022 DEC 27 PM 3:16
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached): MOU
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Education Potential Verified Supplier No. _____

Subject: After School Meal Service Program

Lead Dept: Library

Action Requested: Approval to execute MOU and sponsor agreements for free after school meal program at various Library locations.

| | | | | | |
|------------------|-------------------|----------------|----------------|----|------------------|
| Contract Number: | LIB-2022-00020354 | Contract Term: | Upon Execution | to | Upon Termination |
|------------------|-------------------|----------------|----------------|----|------------------|

Background: Education Potential Verified receives funding from the Texas Department of Agriculture (TDA) to provide nutritious meals to children 1-18 years old during the school year. Providing this service in collaboration with Education Potential Verified addresses food insecurity issues faced by many families during the school

HUB
Check appropriate Box
<https://mycda.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|-----|---------|-----------------------------|--------|
| | | | | | | LIB-2022-00020354 | \$0.00 |
| | | | | | | | |
| | | | | | | | |
| Financing: | | | | | | TOTAL: | \$0.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

MJ Giudice
MJ Giudice (Sep 2, 2022 15:59 CDT)

By Department Director

Date

Ashley Stockton
Ashley Stockton (Dec 26, 2022 09:42 CST)

Approved as to Form by City Attorney

Date

[Signature]

By City Manager

Oct 3, 2022

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226713

EFFECTIVE DATE

12/19/2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurement made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 DEC 28 AM 9:08
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Quality Sterilizer Services, Inc. Supplier No. VS88383

Subject: Preventive and Corrective Maintenance of Sterilizing Equipment

Lead Dept: AVI

Action Requested: Authorize 3-year service contract for the Preventive and Corrective Maintenance of the sterilizing equipment at Dallas Love Field. Service was bid through Purchasing using Bid# IFS AVI B200310 in the awarded amount of \$47,660.00.

| | | | | |
|-------------------|----------------|------------|----|------------|
| AVI-2022-00019639 | Contract Term: | 01/01/2023 | to | 12/31/2025 |
|-------------------|----------------|------------|----|------------|

Background: Vendor is responsible for preventive maintenance and emergency repairs of 2 sterilizers listed in the specifications. Sterilizing Service was bid through Purchasing using Bid# IFS AVI B200310. The award amount is not to exceed \$47,660.00.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbl/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|-------------|-------------|
| 0130 | AVI | 7729 | AV28 | 3110 | | CX AVI-2022-00019639 | \$47,660.00 | |
| Financing: | | | | | | FY2022 Operating Funds | TOTAL: | \$47,660.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl' Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | | |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Patrick Carrero (Dec 14, 2022 09:25 CST)

12/14/22

By Department Director

Date

Ashley Stockton (Dec 21, 2022 09:21 CST)

12/21/22

Approved as to Form by City Attorney

Date

12/19/2022

By City Manager

Date



CITY OF DALLAS

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226714

EFFECTIVE DATE

12.14.22

RECEIVED
2022 DEC 28 AM 11:00
CITY SECRETARY
DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 - Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: THE HARBECK COMPANY, INC. Supplier No. VC0000010385

Subject: DWU Communication & Development Training

Lead Dept: Dallas Water Utilities

Action Requested: Authorize a 6 month services contract with The Harbeck Company, Inc. for the communication and development training for the City of Dallas of Dallas Water Utilities management and supervisory staff.

Contract Number: DWU-2022-00020397 Contract Term: 2/1/2023 to 8/31/2023

Background: The Harbeck Company, Inc training approach will help identify, understanding and address current gaps and weaknesses between management and staff. The program is designed to build and strengthen relationships, improving internal managers, supervisors, and employees to use new or revitalized competencies to communicate better, to effectively manage and resolve conflict, to improve listening skills and function more effectively when engaging with each other and the citizens of Dallas.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|-------------|-------------|
| 0100 | DWU | 7015 | | 3364 | | MASC DWU-2022-00020397 | \$49,975.00 | |
| Financing: | | | | | | | TOTAL: | \$49,975.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ 0.00 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

AS
By Department Director

12/13/22
Date

Arthur N. Bashor
Approved as to Form by City Attorney

Dec 28, 2022
Date

for
By City Manager
Date 12/14/2022



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226715

EFFECTIVE DATE

December 27, 2022

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 2022 DEC 28 PM 2:10
 CITY SECRETARY
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: LEGACY OPEN MRI, LLC Supplier No. VC25610

Subject: SOUTHERN DALLAS INVESTMENT FUND

Lead Dept: MANAGEMENT SERVICES - SMALL BUSINESS CENTER

Action Requested: AUTHORIZE AN ECONOMIC DEVELOPMENT GRANT AGREEMENT PURSUANT TO CHAPTER 380 OF THE TEXAS LOCAL GOVERNMENT CODE, AND THE 2017 GENERAL OBLIGATION BOND FUNDS FROM PROPOSITION I. TO PROVIDE GRANT FUNDING TO LEGACY OPEN MRI, LLC UNDER THE SOUTHERN DALLAS INVESTMENT FUND PROGRAM STATEMENT AS FUNDED BY 2017 BOND FUNDS (PROP. I) APPROVED ON MAY 22, 2019 BY COUNCIL RESOLUTION #19-0803.

| | | | | | |
|------------------|-------------------|----------------|----------------------------------|----|---|
| Contract Number: | SBC-2023-00020687 | Contract Term: | Date of execution of grant agrmt | to | 5 YRS AFTER DATE CITY PAYS GRANT PAYMT TO GRANTEE |
|------------------|-------------------|----------------|----------------------------------|----|---|

Background: SOUTHERN DALLAS INVESTMENT FUND IS USED TO STIMULATE BUSINESS AND COMMERCIAL ACTIVITY IN SOUTHERN DALLAS, IN CONFORMANCE WITH CHAPTER 380 OF THE TEXAS LOCAL GOVERNMENT CODE; AND SOUTHERN DALLAS INVESTMENT FUND PROGRAM STATEMENT. LEGACY OPEN MRI, LLC WILL INVEST A MINIMUM OF \$271,743.00 FOR LEASEHOLD IMPROVEMENTS TO LEASED COMMERCIAL SPACE LOCATED AT 4315 S. LANCASTER RD. SUITE #190 DALLAS, TX 75216; THIS GRANT MEETS THE ELIGIBILITY CRITERIA OF THE SOUTHERN DALLAS INVESTMENT FUND PROGRAM STATEMENT AS AUTHORIZED ON MAY 22, 2019 BY COUNCIL RESOLUTION #19-0803.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcramblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|------|----------|-----------------------------|-------------|
| 1V52 | MGT | V109 | SBCR | 3016 | EC17VI09 | CX SBC-2023-00020687 | \$99,500.00 |
| | | | | | | - | \$0.00 |
| | | | | | | - | \$0.00 |
| Financing: | | | | | | TOTAL: | \$99,500.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$99,500.00 | % |



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226716

EFFECTIVE DATE

12/28/2022

RECEIVED
CITY SECRETAR
DALLAS, TEXAS
DEC 29 AM 9:44

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
 - b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
 - c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
 - d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
 - e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
 - f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
- NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: STORAGE EQUIPMENT CO INC Supplier No. 035880

Subject: Purchase and Install of Storage Pallet Racks

Lead Dept: POM

Action Requested: Authorize a purchase and installation contract with Storage Equipment for Pallet Racks at the City Store.

Contract Number: POM-2023-00021118 Contract Term: 12/19/2022 to 12/18/2023

Background: N/A

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|---------------|--------------|
| FC18 | POM | AD44 | ERPC | 2280 | | - | \$ 37,749.00 | |
| | | | | | | - | \$ | |
| | | | | | | - | \$ | |
| Financing: | | | | | | | TOTAL: | \$ 37,749.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$ | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Danielle Thompson
By Department Director Date Dec 26, 2022

Arthur N. Bashor
Approved as to Form by City Attorney Date Dec 28, 2022

[Signature]
By City Manager Date Dec 28, 2022



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226717

EFFECTIVE DATE

Dec 1, 2022

RECEIVED
 2022 DEC 09 AM 9:45
 CITY SECRETARY
 DALLAS, TEXAS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 25%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: Consor Engineers dba U.S. Underwater Supplier No. VS100341
 Subject: Cleaning of sediment and debris from the foundation of Pioneer Plaza fountain
 Lead Dept: Park and Recreation

Action Requested: Authorize an encumbrance of \$8,540.00 to remove the annual build up of sediment and debris from the foundation of Pioneer fountain. Buyboard contract #622-22 Contact: Benjamin Heistein (214) 671 1929.
 Contract Number: PKR-2023-00020857 Contract Term: 11/03/2022 to 5/31/2023

Background: The Fountain at Pioneer Plaza is a major park amenity that needs annual cleanout during the winter to remove sediment and ensure distribution system integrity. This work will allow the Park and Recreation Department to keep a major tourist attraction downtown operating efficiently throughout the year.

HUB
 Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>
 YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
 YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
 NO, there are no HUB's in Dallas County to contact for this business category.
 NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|------|---------|-----------------------------|------------|
| 0001 | PKR | 5132 | | 3210 | | CX PKR-2023-00020857 | \$8,540.00 |
| | | | | | | - | |
| | | | | | | - | |
| Financing: | | | | | | TOTAL: | \$8,540.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | | | | | | \$ 0.00 | % |

NJ APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

John Jenkins
 By Department Director Date Dec 1, 2022

Molly P. Ward
 Approved as to Form by City Attorney Date Dec 5, 2022

CA
 By City Manager Date Dec 1, 2022



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226718

EFFECTIVE DATE

12/02/2022

RECEIVED
CITY SECRETARY
DALLAS, TEXAS
2022 DEC 30 PM 8:16

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through in a local or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: Wiss, Janney, Elstner Associates, Inc. Supplier No. VS000008500

Subject: Water Intrusion and Drainage Assessment at the Dallas Museum of Arts' (DMA)

Lead Dept: Building Services

Action Requested: Authorize a professional services contract with Wiss, Janney, Elstner Associates, Inc. to provide water intrusion and drainage assessment at the Dallas Museum of Arts' Reves and C3 Gallery, located at 1717 North Harwood Street, in an amount not to exceed \$30,500.00.

Contract Number: BSD-2023-00020995 Contract Term: 12/15/2022 to 12/31/2023

Background: This action will authorize Wiss, Janney, Elstner Associates, Inc. to provide services to determine the root cause of flooding into the DMA and recommend actions to resolve. The firm was selected from the Park and Recreation Department's prequalified list of consultants, Solicitation No. CIZ1932.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/passcomblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT | |
|------------|------|------|------|------|---------|-----------------------------|---------------|-------------|
| 0671 | BSD | W927 | CULF | 3099 | PT23002 | CX BSD-2023-00020995 | \$30,500.00 | |
| | | | | | | - | \$0.00 | |
| | | | | | | - | \$0.00 | |
| Financing: | | | | | | | TOTAL: | \$30,500.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl' Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | | |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director

12/01/2022

Date

Cal Estee (Dec 29, 2022 09:55 CST)

Approved as to Form by City Attorney

12/29/2022

Date

Robert Perez (Dec 2, 2022 00:05 CST)

By City Manager

12/02/2022

Date



City of Dallas

ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing. File the approved form and all necessary documentation with the City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226719

EFFECTIVE DATE

12/29/22

RECEIVED
CITY SECRETARY
DALLAS TEXAS

2022 DEC 30 PM 8:57

RECEIVED

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 15%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No N/A

Supplier Name: CIVICPLUS LLC DBA CIVICPLUS Supplier No. VS0000069417

Subject: DEVELOPMENT OF WEB-BASED ECONOMIC DEVELOPMENT INCENTIVES AND PROGRAMS APPLICATIONS AND FORMS

Lead Dept: OFFICE OF ECONOMIC DEVELOPMENT

Action Requested: AUTHORIZE A ONE-YEAR SUBSCRIPTION WITH A ONE YEAR RENEWAL OPTION WITH CIVICPLUS FOR LICENSES TO CIVICOPTIMIZE, MAINTENANCE AND SUPPORT SERVICES, AND FOR THE DEVELOPMENT OF CONDITIONAL LOGIC WEB-BASED FORMS FOR ECONOMIC DEVELOPMENT INCENTIVES AND PROGRAMS IN AN AMOUNT NOT TO EXCEED \$28,890.75.

Contract Number: ECO-2023-00021110 Contract Term: 1/1/2023 to 12/31/2023

Background: CIVICPLUS WILL PROVIDE A HOSTED, WEB-BASED SOFTWARE PRODUCT, CIVICOPTIMIZE, FOR ECONOMIC DEVELOPMENT PROGRAM APPLICATIONS AND WILL DEVELOP LOGIC-BASED FORMS. THIS ACTION ALLOWS THE OFFICE TO MOVE TO WEB-BASED FORMS AND APPLICATIONS FROM PAPER-BASD APPLICATIONS.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmblsearch/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|------|---------|-----------------------------|-------------|
| 0001 | ECO | 1164 | | 3341 | | MASC ECO-2023-00021110 | 28,890.75 |
| | | | | | | - | \$0.00 |
| | | | | | | - | \$0.00 |
| Financing: | | | | | | TOTAL: | \$28,890.75 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Supp'l Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|-----------------------------------|
| | | | | | | \$28,890.75 | % |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

By Department Director Date 12/28/22

Willow Sanchez (Dec 29, 2022 09:18 CST)
Approved as to Form by City Attorney WS Date Dec 29, 2022

By City Manager Date Dec 29, 2022



ADMINISTRATIVE ACTION

See Administrative Directive 4-05 for additional guidelines and routing.
File the approved form and all necessary documentation with the
City Secretary's Office to receive an official file stamp.

ADMINISTRATIVE ACTION

226738

EFFECTIVE DATE

Dec 28, 2022

AS
AS

1. Place an "X" in the appropriate box for the approval of:

- a. Contracts of \$100,000 or less resulting from competitive bid or formal proposal process, including service procurements made through interlocal or cooperative agreements.
- b. Amendments to competitively bid or formal proposal contracts: \$50,000 or less (may not increase original contract price by more than 2%).
- c. Professional / Personal / Planning / Other Service contracts: \$100,000 or less, per City Code Sec. 2-34.
- d. Amendments to non-bid contracts: \$100,000 or less, per City Code Sec. 2-34.
- e. WRR-FM expenditures: \$50,000 or less per City Code Sec. 2-79(C) of the City Code.
- f. Other Services (explain on attachment; for ratifications the Justification Form must be attached):
NOTE: Minor services and/or repairs not exceeding \$3,000 and which do not require a contract should be processed by requisition.

RECEIVED
 022 DEC 30 PM 11:18
 CITY SECRETARIAL
 DALLAS, TEXAS

2. Is this an amendment to an existing construction contract? If yes, complete an Administrative Change Order. Yes No

3. Any Administrative Actions to this vendor in the last 12 months? If yes, attach copy of AAs within last 12 months. Yes No

4. Is Form 1295 – Certificate of Interested Parties required to comply with House Bill 1295 attached (if applicable)? Yes No

Supplier Name: The Olson Group, Ltd Supplier No. VC25688

Subject: Supplemental Agreement No. 1 to Professional Services Contract

Lead Dept: City Attorney's Office

Action Requested: Authorize SA #1 to Professional Services Contract for Emergency Response Consulting Services with The Olson Group, Ltd. to add additional services for City Attorney's Office, including review of policies and procedures for emergency response related to November 12, 2022 incident at Dallas Executive Airport, and add funds not to exceed \$30,000.00.

Contract Number: ATT-2023-00020749 Contract Term: 11/29/2022 to 11/28/2023

Background: The Professional Services Contract with The Olson Group, Ltd. for emergency response consulting services related to July 25, 2022 incident at Dallas Love Field Airport was procured through an interlocal cooperative purchasing agreement with Houston-Galveston Area Council, and approved November 30, 2022 by AA 22-6618. SA #1 will add additional emergency response consulting services to the scope of services of Contract as described. Not to exceed \$30,000.00.

HUB
Check appropriate Box
<https://mycpa.cpa.state.tx.us/tpasscmbi/search/>

- YES, we contacted at least two historically underutilized businesses (HUB's) on a rotating basis.
- YES, we contacted one HUB, because only one HUB exists in Dallas County for this business category.
- NO, there are no HUB's in Dallas County to contact for this business category.
- NO, the HUB requirement does not apply, because this AA does not involve more than \$3,000 but less than \$50,000 for goods and services subject to competitive bidding that are not exempted by Local Government Code Section 252.022.

| FUND | DEPT | UNIT | ACTV | OBJ | PROGRAM | ENCUMBRANCE TYPE and NUMBER | AMOUNT |
|------------|------|------|------|------|---------|-----------------------------|--------------------|
| 0130 | AVI | 7735 | | 3092 | | MASC ATT-2023-00020749 | \$30,000.00 |
| Financing: | | | | | | | TOTAL: \$30,000.00 |

| Contract Amendment Information: | Supplemental Agreement No. | Base CR/AA No. | Base Contract Date | Base Contract Amount | Sum of Previous Supplemental Agreements | Total Contract Amount Including this Action | Total Suppl Agreement Percentage |
|---------------------------------|----------------------------|----------------|--------------------|----------------------|---|---|----------------------------------|
| | 1 | 22-6618 | 11/30/22 | \$37,500.00 | N/A | \$ 67,500.00 | 80.00% |

APPROVAL: Approved as being in accordance with the budget and Chapter 2 of the Dallas City Code.

Ayeh Powers
Ayeh Powers (Dec 28, 2022 13:33 CST)
By Department Director

Dec 28, 2022
Date

Ashley Stockton
Ashley Stockton (Dec 28, 2022 16:32 CST)
Approved as to Form by City Attorney

Dec 28, 2022
Date

By City Manager
Dec 28, 2022
Date

AS
AS