



AGENDA
TOWNSHIP OF MAPLEWOOD
Tuesday, April 18, 2023

1. Statement
2. Roll Call
3. Salute to the American Flag
4. Mayor's Introduction
5. Appointment of Business Administrator - Patrick Wherry
 - 5.a RESOLUTION NO. 122-23 (DD/DE)
RESOLUTION APPOINTING BUSINESS ADMINISTRATOR (Patrick Wherry)
[Appoint Business Administrator Resolution.docx](#)
6. Proclamation (DE)
 - 6.a Autism Acceptance Month 2023 (DE)
[Autism Proclamation.docx](#)
 - 6.b CASA (Court Appointed Special Advocates) of Essex County (DD)
[CASA Proclamation.docx](#)
 - 6.c Arbor Day 2023 (NA)
[Arbor Day 2023.docx](#)
7. Boards & Committees
 - 7.a
 1. Stephen Sekel - Senior Advisory Committee (DD)
 2. Larry Seltzer - Zoning Board (DD)
8. Public Comment - Agenda Items only
9. Ordinance(s) on Final Passage
 - 9.a (VD/ DD) ORDINANCE #3092-23
AN ORDINANCE DESIGNATING PERMIT PARKING FOR MAPLEWOOD MIDDLE

SCHOOL EMPLOYEES

(Interpretive Statement)

(This Ordinance will designate certain spaces located on Dunnell Road for Maplewood Middle School Employee Parking, school days from 7:00 a.m to 4:00 p.m.)

Hearing

Motion

Second

Roll Call

(Statement by the chair that the ordinance has been published, copies posted on bulletin board in the Municipal Building and copies made available to the general public in accordance with the law.)

[School Teachers Parking Ordinance.docx](#)

9.b (VD/ NA) ORDINANCE # 3093-23

AN ORDINANCE TO AUTHORIZE THE INSTALLATION OF STOP SIGNS ON JEFFERSON AVENUE

(Interpretive Statement)

(This ordinance will authorize the installation of stop signs on Jefferson Avenue at the intersections of Maplewood Avenue, Woodland Road and Walton Road.)

Hearing

Motion

Second

Roll Call

(Statement by the chair that the ordinance has been published, copies posted on bulletin board in the Municipal Building and copies made available to the general public in accordance with the law.)

[Jefferson Stop Signs Ordinance.docx](#)

9.c (DD / DE) ORDINANCE 3094-23

CALENDAR YEAR 2023 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

(Interpretive Statement)

(Cap Ordinance)

Hearing

Motion

Second

Roll Call

(Statement by the chair that the ordinance has been published, copies posted on bulletin board in the Municipal Building and copies made available to the general public in accordance with the law.)

[Cap Ordinance 3094-23.doc](#)

10. Introduction of Ordinance(s)

10.a (DD/VD) BOND ORDINANCE 3095-23

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF MAPLEWOOD, IN THE COUNTY OF ESSEX, NEW JERSEY, APPROPRIATING THE AGGREGATE AMOUNT OF \$7,874,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$7,574,050 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.

Motion

Second

Roll Call

(Hearing To Be Held Tuesday, May 2nd, 2023)

[Bond Ordinance 3095-23 Multi Purpose \\$7,874,000.doc](#)

10.b (DD/ DE) BOND ORDINANCE 3096-23

BOND ORDINANCE PROVIDING FOR IMPROVEMENTS TO THE POOL UTILITY IN AND BY THE TOWNSHIP OF MAPLEWOOD, IN THE COUNTY OF ESSEX, NEW JERSEY, APPROPRIATING \$1,068,900 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,068,900 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE THE COST THEREOF.

Motion

Second

Roll Call

(Hearing To Be Held Tuesday, May 2, 2023)

[Bond Ordinance 3096-23 Pool Utility \\$1,068,000.doc](#)

11. Report from Departments

11.a Finance Department: Monthly Budget Report
[03 MARCH 2023 BUDGET REPORT.pdf](#)

12. Administrative Reports

- a. Gregg Schuster, Interim Township Administrator
- b. Roger Desiderio, Township Attorney
- c. Elizabeth J. Fritzen, Township Clerk

13. Reports from Elected Officials

- a. Committee Member Nancy Adams
- b. Committee Member Victor DeLuca
- c. Deputy Mayor Deborah Engel
- d. Committee Member Jamaine Cripe
- e. Mayor Dean Dafis

14. Discussion Items

14.a
Outdoor Sidewalk Cafes/NA

15. Consent Agenda

15.a Regular Session Minutes: February 21, 2023
[Minutes - Township Committee - February 21, 2023 \(amended by EJF\).docx](#)

15.b Regular Session Minutes: March 7, 2023
[TC Meeting Minutes - March 7, 2023 \(amended by EJF\).docx](#)

15.c Regular Session Minutes: March 21, 2023
[Minutes - Township Committee - March 21, 2023 \(amended by EJF\).docx](#)

15.d Closed Session Minutes: April 4, 2023

15.e Resolution 117-23
Approving Emergency Temporary Appropriations

[Resolution 117-23 Emergency Temporary Budget Appropriation No. 3.doc](#)

15.f RESOLUTION NUMBER 118-23

RESOLUTION ESTABLISHING THE 2023 SEWER USER RATE

[Resolution 118-23 Establishing 2023 Sewer Fee.doc](#)

15.g RESOLUTION NO: 120-23

Resolution Accepting SmartPower/Abode's Final Report on the Sustainable Essex Alliance's Energy Efficiency Pilot Program

[Resolution.Accepting.SmartPower.Report.on.Energy.Pilot.Program.docx](#)

[EEP.Pilot.Project.Final.Report.pdf](#)

15.h RESOLUTION NO. 121-23

RESOLUTION AWARDED CONTRACT FOR COMPENSATION STUDY (Holman Frenia Allison, P.C. ("HFA"))

[Award Contract Compensation Study Resolution.docx](#)

[Maplewood Township HFA Engagement Letter - Compensation Study 2023.pdf](#)

15.i RESOLUTION NO. 119-23

RESOLUTION AWARDED CONTRACT TO BROWN & BROWN METRO LLC FOR INSURANCE SERVICES

[Award Contract Brown & Brown Metro.docx](#)

[doc04492920230414094352.pdf](#)

15.j RESOLUTION NUMBER 124-23

RESOLUTION AUTHORIZING THE PAYMENT OF BILLS AND VOUCHERS

[BILL LIST 04_18_2023.pdf](#)

[Resolution 124-23 Bills and Claims \(April 18, 2023\)\(final\).doc](#)

15.k RESOLUTION NO. 123-23

RESOLUTION AWARDED CONTRACT TO RUTGERS UNIVERSITY TO ASSIST IN DEVELOPING A COMMUNITY ENERGY PLAN

[Award Contract Rutgers.docx](#)

[doc04493720230414104321.pdf](#)

16. Public Comment - Any Subject Matter

17. Adjournment to meet again on Tuesday, May 2, 2023 at the Maplewood Municipal Building

TOWNSHIP OF MAPLEWOOD



RESOLUTION NO. 122-23

RESOLUTION APPOINTING BUSINESS ADMINISTRATOR

WHEREAS, the position of Township Business Administrator within the Township of Maplewood (“Township”) is vacant; and

WHEREAS, the Maplewood Township Committee retained a professional search firm to aid in its search for a new Business Administrator; and

WHEREAS, the Township Committee has interviewed numerous candidates for the position of Business Administrator; and

WHEREAS, Patrick Wherry possesses all of the necessary qualifications to assume the duties of Business Administrator within the Township of Maplewood; and.

WHEREAS, it is in the best interest of the Township of Maplewood to appoint Patrick Wherry as the Township Business Administrator.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Maplewood, County of Essex, State of New Jersey that:

Patrick Wherry be and is hereby appointed as the Township of Maplewood Business Administrator effective May 1, 2023 at a yearly salary of \$183,001.00, which salary shall be prorated for the balance of 2023.

I, Elizabeth J. Fritzen, Township Clerk of the Township of Maplewood, in the County of Essex and State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Township Committee of the Township of Maplewood, County of Essex, State of New Jersey, at a regular meeting of said Committee held on April 18, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Township of Maplewood in the County of Essex and State of New Jersey, on this 18th day of April, 2023.

ELIZABETH J. FRITZEN, R.M.C.
Township Clerk

PROCLAMATION

Autism Acceptance Month

WHEREAS, it is estimated that 1 in 35 children born in New Jersey are on the Autism spectrum in a 2021 Rutgers University Study, and

WHEREAS, there remain not only misconceptions regarding individuals but also gender bias causing underdiagnosis of girls and women; and

WHEREAS, dating back to 1972, when the Autism Society hosted one of the first nationwide awareness campaigns, then called “National Autistic Children’s Week,” their advocacy has now evolved to “Autism Awareness Month,” and in 2007, the United Nations designated April 2nd as World Autism Awareness Day; and

WHEREAS, from the depiction of autism in the media to the verbiage of saying “Autistic Person” versus “Person With Autism,” the way we see, reference, and engage with Autistic people is constantly evolving, and;

WHEREAS, in recent years, it has even been advocated that “Awareness” is not enough. I am aware how I am different from the other committee members, those in the audience, and folks at home, but awareness isn’t inclusive. Hence, in 2021, the Autism Society modified the wording to “Autism Acceptance Month,” for there is a clear line between being aware of who is in your community and accepting them; and

WHEREAS, in the Township of Maplewood, we are not blind to differences, we don’t ignore intolerance, and we embrace not only people who look different from us but have very different personal and cultural histories and, despite living in the same world, experience it in a very different manner; and

WHEREAS, as Maplewoodians, our goal should be to always go beyond tolerance, advocate for acceptance, and hold grace for others as we would want for ourselves.

NOW, THEREFORE, BE IT PROCLAIMED THAT I, Dean Dafis, Mayor of the Township of Maplewood, and the Maplewood Township Committee, do hereby proclaim: April 2023 as Autism Acceptance Month in the Township of Maplewood and implore our businesses, our citizens, and

those beyond our borders to recognize and act on the effect you can have on a person's life, and whenever possible, choose kindness, give grace, and seek understanding.

Township Clerk

Mayor

PROCLAMATION

CASA of Essex County Proclamation

WHEREAS, it is estimated that there are over 2 million residents of New Jersey, aged 18 and under, and

WHEREAS, among that total, 3,289 children were living in homes that were not their own as of February 2023, having been removed because of abuse or neglect; and

WHEREAS, adverse childhood experiences and trauma, such as child abuse or neglect, can have long lasting effects on a child's health and well-being; and

WHEREAS, survivors of child abuse need people in their lives that will provide consistent care and support, and advocate for their best interests; and

WHEREAS, the Court Appointed Special Advocate (CASA) of Essex County have a record of public service, helping protect the safety and well-being of Essex County's abused and neglected children; and

WHEREAS, CASA of Essex County volunteers are assigned by family court judges and champion the needs of hundreds of child abuse victims each year, serving 244 children as of February 2023; and

WHEREAS, CASA of Essex County volunteers are everyday people, with diverse backgrounds and professions, that go through very specialized training to be a volunteer voice for children in the child welfare system; and

WHEREAS, CASA of Essex County volunteers serve as the court's eyes and ears in a child's life, helping to improve the quality of information presented in the court and child welfare systems; and

WHEREAS, April 2023 is National Child Abuse Prevention and Awareness Month, and observance that reflects the purpose of CASA of Essex County programs;

NOW, THEREFORE, BE IT PROCLAIMED THAT I, Dean Dafis, Mayor of the Township of Maplewood, and the Maplewood Township Committee, do hereby proclaim: April 2023 as CASA Child Advocate Month in the Township of Maplewood.

_____ Township Clerk

_____ Mayor

PROCLAMATION

Arbor Day

WHEREAS, in 1872, J. Sterling Morton, proposed to the Nebraska Board of Agriculture a special day set aside for the planting of trees and to stress their ecological importance; and

WHEREAS, the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, in the 1970s, under President Nixon, Arbor Day became a national holiday as part of the the environmentally-friendly actions of the Nixon administration; and

WHEREAS, alongside beautifying our community and increasing property values, trees are a vital resource for the continuation of the human species from building material, fuel for fire, resources like paper, and purifying the air we breathe; and

WHEREAS, from cutting heating and cooling costs, moderating temperature, and reducing erosion of topsoil by wind and water, trees not only allow for our livelihoods but also save us money; and

WHEREAS, beyond our species, three-quarters of the world's documented land-based species can be found in forests, and according to the World Wildlife Foundation, in the last 50 years alone, we've lost 17% of the Amazon rainforest, which holds one in 10 known species on Earth.

NOW, THEREFORE, BE IT PROCLAIMED THAT I, Dean Dafis, Mayor of the Township of Maplewood, and the Maplewood Township Committee, do hereby proclaim: April 28th as Arbor Day, in the Township of Maplewood, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and;

FURTHER, in the spirit of J. Sterling Morton, I urge all citizens to plant and care for trees to gladden the heart and promote the well-being of this and future generations.

Township Clerk

Mayor

TOWNSHIP OF MAPLEWOOD



ORDINANCE

#3092-23

**AN ORDINANCE
DESIGNATING PERMIT PARKING FOR
MAPLEWOOD MIDDLE SCHOOL EMPLOYEES**

"Interpretive Statement"

This Ordinance will designate certain spaces located on Dunnell Road for Maplewood Middle School Employee Parking, school days from 7:00 a.m to 4:00 p.m.

WHEREAS, Maplewood Middle School Employees are in need of parking while school is in session; and

WHEREAS, the Township of Maplewood ("Township") wishes to help accommodate parking for Maplewood Middle School Employees.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Maplewood, County of Essex, State of New Jersey that:

FIRST:

1. An area beginning at a point 9 feet west of the intersection of Maple Avenue and Dunnell Road proceeding westerly 172 feet on Dunnell Road, approximately 19 parking spaces, shall be designated as Maplewood Middle School Employee Permit Parking, school days 7:00 a.m. to 4:00 p.m.
2. The Department of Public Works, as soon as practical, shall place signage on the designated spaces, stating Maplewood Middle School Employee Permit Parking, school days 7:00 a.m. to 4:00 p.m.

SECOND: Severability

If any section, paragraph, subparagraph, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the specific section, paragraph,

subparagraph, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

THIRD: Repeal of Prior Ordinances

Ordinances or parts of Ordinances inconsistent with the provisions of this Ordinance be and the same are hereby repealed to the extent of any such inconsistencies.

FOURTH: Effective Date

This Ordinance shall take effect after final passage and publication and as provided by law.

PUBLIC NOTICE is hereby given that the foregoing proposed Ordinance was introduced and read by title at a meeting of the Township Committee of the Township of Maplewood, held on April 4, 2023, and that the Township Committee met again on April 18, 2023, at the Municipal Building, 574 Valley Street, Maplewood, New Jersey, at which time and place the Township Committee held a hearing and proceeded to consider the said Ordinance on final reading and final passage.

ELIZABETH J. FRITZEN, R.M.C.
Township Clerk

TOWNSHIP OF MAPLEWOOD



ORDINANCE

3093-23

**AN ORDINANCE
TO AUTHORIZE THE INSTALLATION
OF STOP SIGNS ON JEFFERSON AVENUE**

"Interpretive Statement"

This ordinance will authorize the installation of stop signs on Jefferson Avenue at the intersections of Maplewood Avenue, Woodland Road and Walton Road.

WHEREAS, the Township of Maplewood ("Township") Engineering Department with its consultant, Dynamic Traffic, performed a study to determine whether stop signs were appropriate for the intersections along Jefferson Avenue; and

WHEREAS, the Engineering Department found that the roads in question are under municipal jurisdiction and therefore do not need New Jersey Commission of Transportation approval for the installation of stop signs; and

WHEREAS, the Township Engineering Department and Dynamic Traffic, using the Manual of Uniform Traffic Control Devices, did a study and determined that stop signs at the referenced intersections do meet the necessary requirements; and

WHEREAS, the Township Engineering Department recommends that stop signs be installed on Jefferson Avenue at Maplewood Avenue, Woodland Road and Walton Road.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Maplewood, County of Essex, State of New Jersey that:

FIRST:

1. Jefferson Avenue be and is hereby designated a stop street at its intersection with Maplewood Avenue, in both directions.

2. Jefferson Avenue be and is hereby designated a stop street at its intersection with Walton Road, East bound.
3. Jefferson Avenue be and is hereby designated stop street at its intersection with Woodland Road, West bound.
4. Stop signs be installed at all intersections referenced herein.
5. The Township Department of Public Works install the aforementioned stop signs as a permanent traffic control as soon as practical.
6. That all appropriate markings and traffic controls be installed at the direction of the Township Engineering Department.

SECOND: Severability

If any section, paragraph, subparagraph, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the specific section, paragraph, subparagraph, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

THIRD: Repeal of Prior Ordinances

Ordinances or parts of Ordinances inconsistent with the provisions of this Ordinance be and the same are hereby repealed to the extent of any such inconsistencies.

FOURTH: Effective Date

This Ordinance shall take effect after final passage and publication as provided by law.

PUBLIC NOTICE is hereby given that the foregoing proposed Ordinance was introduced and read by title at a meeting of the Township Committee of the Township of Maplewood, held on April 4, 2023, and that the Township Committee met again on April 18, 2023, at the Municipal Building, 574 Valley Street, Maplewood, New Jersey, at which time and place the Township Committee held a hearing and proceeded to consider the said Ordinance on final reading and final passage.

ELIZABETH J. FRITZEN, R.M.C.
Township Clerk

TOWNSHIP OF MAPLEWOOD



ORDINANCE 3094-23

CALENDAR YEAR 2023

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Governing Body of the Township of Maplewood, in the County of Essex, finds it advisable and necessary to increase its CY 2023 Budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Governing Body hereby determines that a 3.5% increase in the Budget for said year, amounting to \$358,894.20 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Governing Body hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED by the Governing Body of the Township of Maplewood, in the County of Essex, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2023 Budget year, the final appropriations of the Township of Maplewood shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$1,256,103.45, and that the CY 2023 Municipal Budget for the Township of Maplewood be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Recorded Vote	Moved	Second	Aye	Nay	Abstain	Absent
Dean Dafis						
Deborah Engel						
Nancy Adams						
Jamaine Cripe						
Victor DeLuca						

This Ordinance shall take effect after final passage and publication as provided by law.

Pubic Note is hereby given that the foregoing proposed Ordinance was introduced and read by title at a meeting of the Township Committee held on April 4, 2023 and that the Township Committee will meet again on May 2, 2023 at the Municipal Building, 574 Valley Street, Maplewood, New Jersey, at which time and place the Township Committee will hold a hearing and proceed to consider the said Ordinance on final reading and final passage.

I, Elizabeth J. Fritzen, Township Clerk in the Township of Maplewood, in the County of Essex and State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Township Committee of the Township of Maplewood, County of Essex, State of New Jersey at a regular meeting of said Committee held on April 4, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Township of Maplewood, in the County of Essex and State of New Jersey this 4th day of April, 2023.

Elizabeth J. Fritzen, R.M.C., C.M.C.
Township Clerk

TOWNSHIP OF MAPLEWOOD



BOND ORDINANCE 3095-23

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF MAPLEWOOD, IN THE COUNTY OF ESSEX, NEW JERSEY, APPROPRIATING THE AGGREGATE AMOUNT OF \$7,874,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$7,574,050 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MAPLEWOOD, IN THE COUNTY OF ESSEX, NEW JERSEY (by not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Township of Maplewood, in the County of Essex, New Jersey (the "Township"), as general improvements. For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$7,874,000, including the (i) \$600,000 Safe Routes to Schools Grant (the "Safe Routes Grant") expected to be received for sidewalk and guard rail improvements and the installation of barriers for improvements to pedestrian safety, as more fully described in Section 3(e)(iv), (ii) \$1,000,000 grant expected to be received from the State of New Jersey Department of Transportation (the "NJDOT Grant") for the Springfield Avenue Project, as more fully described in Section 3(e)(v), (iii) \$275,000 Community Development Block Grant (the "CDBG Grant"; and together with the Safe Routes Grant and the NJDOT Grant, the "State Grants") for the acquisition of an electric ADA-compliant senior bus, as more fully described in Section 3(e)(vii), and (iv) the aggregate sum of \$299,950 as the several down payments for the improvements or purposes required by the Local Bond Law. No down payment is required pursuant to N.J.S.A. 40A:2-11(c) for the improvements or purposes described in Sections 3(e)(iv), 3(e)(v) and 3(e)(vii) as these improvements or purposes are being funded by the State Grants. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments and the State Grants, negotiable bonds are hereby authorized to be issued in the principal amount of \$7,574,050 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued as categorized by department, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

<u>Purpose</u>	<u>Appropriation and Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds or Notes</u>	<u>Period of Usefulness</u>
a) <u>Administration:</u> Parking meter upgrades, including all work and materials necessary therefor and incidental thereto.	\$24,000	\$22,800	10 years
b) <u>Police Department:</u> (i) Acquisition of sport utility vehicles, including related costs and expenditures incidental thereto.	\$240,000	\$228,000	5 years
(ii) Intersection camera installation at various locations, as more fully described on a list on file in the Office of the Clerk, which list is hereby incorporated by reference as if set forth at length, including all work and materials necessary therefor and incidental thereto.	\$98,300	\$93,385	10 years
c) <u>Community Services:</u> Acquisition of a stage curtain for Woodland Park and tables and table storage racks at Dehart Community Center, including all related costs and expenditures incidental thereto.	\$83,700	\$79,515	5 years
d) <u>Department of Public Works:</u> (i) Acquisition of various vehicles, including a bucket and chipper truck, mason dump trucks with snowplows and accessories, a pickup truck with dump insert for refuse and recycling, a utility body truck, a pickup truck with snowplow and a sport utility vehicle, including all related costs and expenditures incidental thereto.	\$716,000	\$680,200	5 years
(ii) Acquisition of various equipment, including a light tower with generator, a riding lawn mower, a tree chipper and boiler replacements at the Police Building, including all related costs and expenditures incidental thereto.	\$457,000	\$434,150	10 years
(iii) Various improvements, including duct cleaning at all buildings and electric upgrades at Fire Headquarters, including all work and materials necessary therefor and incidental thereto.	\$110,000	\$104,500	10 years
(iv) Construction of a ballpark at Dehart Community Center, including all work and materials necessary therefor and incidental thereto.	\$50,000	\$47,500	15 years
e) <u>Engineering:</u> (i) Acquisition of a transformer for Town Hall and electric vehicle chargers Township-wide ⁽¹⁾ , as more fully described on a list on file in the Office of the Clerk, which list is hereby incorporated by reference as if set forth at	\$300,000	\$285,000	5 years

⁽¹⁾supplements the \$150,000 appropriated by Section 3(a)(iv) of Bond Ordinance #3060-22, finally adopted May 17, 2022 ("Bond

⁽¹⁾supplements the \$142,500 authorized by Section 3(a)(iv) of Bond Ordinance #3060-22)

<u>Purpose</u>	<u>Appropriation and Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds or Notes</u>	<u>Period of Usefulnes s</u>
length, including all related costs and expenditures incidental thereto and further including all work and materials necessary therefor and incidental thereto.	Ordinance #3060-22"))		
(ii) Miscellaneous building improvements, as more fully described on a list on file in the Office of the Clerk, which list is hereby incorporated by reference as if set forth at length, improvements to the Hilton Library roof ⁽²⁾ , improvements to Civic House, gutter and structural support repairs at Town Hall and Senior Building ramp replacement ⁽³⁾ , including all work and materials necessary therefor and incidental thereto.	\$975,000 (⁽²⁾ supplements the \$350,000 appropriated by Section 3(a)(ii) of Bond Ordinance #3060-22 and (⁽³⁾ \$350,000 appropriated by Section 3(d)(ii) of Bond Ordinance #3024-21, finally adopted April 22, 2022 ("Bond Ordinance #3024-21"))	\$926,250 (⁽²⁾ supplements the \$332,500 authorized by Section 3(a)(ii) of Bond Ordinance #3060-22 and (⁽³⁾ the \$332,500 authorized by Section 3(d)(ii) of Bond Ordinance #3024-21)	10 years
(iii) Municipal road construction, traffic calming, PSE&G road reconstruction and the reconstruction of IDA impacted roads, all as more fully described on lists on file in the Office of the Clerk, which lists are hereby incorporated by reference as if set forth at length, including all work and materials necessary therefor and incidental thereto.	\$2,000,000	\$1,900,000	10 years
(iv) Sidewalk and guard rail improvements and the installation of barriers for improvements to pedestrian safety, as more fully described on a list on file in the Office of the Clerk, which list is hereby incorporated by reference as if set forth at length, including all work and materials necessary therefor and incidental thereto.	\$600,000 (Includes the Safe Routes Grant)	\$600,000	10 years
(v) Springfield Avenue Project, as more fully described on a list on file in the Office of the Clerk, which list is hereby incorporated by reference as if set forth at length, including all work and materials necessary therefor and incidental thereto.	\$1,000,000 (Includes the NJDOT Grant)	\$1,000,000	10 years
(vi) Environmental improvements at various locations, Department of Public Works environmental abatement, Maple Terrace drainage improvements and stormwater and sanitary sewer repairs at various locations, all as more fully described on a list on file in the Office of the Clerk, which list is hereby incorporated by reference as if set forth at length, including all related costs and expenditures incidental thereto.	\$770,000	\$731,500	40 years
(vii) Acquisition of an electric ADA-compliant senior bus, including all related costs and expenditures incidental thereto.	\$275,000 (Includes the CDBG Grant)	\$275,000	5 years
(viii) Engineering services, including all related costs and expenditures incidental thereto.	\$175,000	\$166,250	15 years
TOTALS:	<u>\$7,874,000</u>	<u>\$7,574,050</u>	

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the down payment for each purpose and the State Grants, as applicable.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements that the Township may lawfully undertake as general improvements, and no part of the costs thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 12.01 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$7,574,050, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$347,500 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated costs indicated herein for the purposes or improvements.

Section 7. Any grant moneys received for the purposes described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or, if other than the State Grants referred to in Section 1 hereof, to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 8. The Township hereby declares the intent of the Township to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 8 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

Section 9. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Recorded Vote	Moved	Second	Aye	Nay	Abstain	Absent
Dean Dafis						
Deborah Engel						
Nancy Adams						
Jamaine Cripe						
Victor DeLuca						

INTRODUCED ON FIRST READING
 DATED: April 18, 2023

PUBLIC NOTICE is hereby given that the foregoing proposed Bond Ordinance was introduced and read by title at the meeting of the Township Committee of the Township of Maplewood, held on April 18, 2023 at the Municipal Building, 574 Valley Street, Maplewood, NJ 07040 and that the Township Committee will meet again on May 2, 2023 at the Municipal Building, 574 Valley Street, Maplewood, New Jersey, at which time and place the Township Committee will hold a hearing and proceed to consider the said Ordinance on final reading and final passage.

Elizabeth J. Fritzen, R.M.C., C.M.C.
Township Clerk

I, Elizabeth J. Fritzen, Township Clerk in the Township of Maplewood, in the County of Essex and State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Ordinance adopted by the Township Committee of the Township of Maplewood, County of Essex, State of New Jersey at a regular meeting of said Committee held on April 18 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Township of Maplewood, in the County of Essex and State of New Jersey this 18th day of April, 2023.

Elizabeth J. Fritzen, R.M.C., C.M.C.
Township Clerk

TOWNSHIP OF MAPLEWOOD



BOND ORDINANCE 3096-23

BOND ORDINANCE PROVIDING FOR IMPROVEMENTS TO THE POOL UTILITY IN AND BY THE TOWNSHIP OF MAPLEWOOD, IN THE COUNTY OF ESSEX, NEW JERSEY, APPROPRIATING \$1,068,900 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,068,900 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE THE COST THEREOF.

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MAPLEWOOD, IN THE COUNTY OF ESSEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Township of Maplewood, in the County of Essex, New Jersey (the "Township"). For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$1,068,900. No down payment is required as the purpose authorized herein is deemed self-liquidating and the bonds and bond anticipation notes authorized herein are deductible from the gross debt of the Township, as more fully explained in Section 6(e) of this bond ordinance.

Section 2. In order to finance the cost of the improvement or purpose, negotiable bonds are hereby authorized to be issued in the principal amount of \$1,068,900 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is improvements to the Pool Utility, including the acquisition of a shade structure at the Community Pool, pool covers for the training pool and dive tank and lift wheelchairs for the main and training pools and the Pool Resurfacing Project, as more fully described on a list on file in the Office of the Clerk, which list is hereby incorporated by reference as if set forth at length, including all related costs and expenditures thereto and further including all work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Township may lawfully undertake as a self-liquidating purpose of a municipal public utility. No part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 10 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$1,068,900, but that the net debt of the Township determined as provided in the Local Bond Law is not increased

by this bond ordinance. The obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$200,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

(e) This bond ordinance authorizes obligations of the Township solely for purposes described in N.J.S.A. 40A:2-7(h). The obligations authorized herein are to be issued for a purpose that is deemed to be self-liquidating pursuant to N.J.S.A. 40A:2-47(a) and are deductible from the gross debt of the Township pursuant to N.J.S.A. 40A:2-44(c).

Section 7. The Township hereby declares the intent of the Township to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of the Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Recorded Vote	Moved	Second	Aye	Nay	Abstain	Absent
Dean Dafis						
Deborah Engel						
Nancy Adams						
Jamaine Cripe						
Victor DeLuca						

INTRODUCED ON FIRST READING
 DATED: April 18, 2023

PUBLIC NOTICE is hereby given that the foregoing proposed Bond Ordinance was introduced and read by title at the meeting of the Township Committee of the Township of Maplewood, held on April 18, 2023 at the Municipal Building, 574 Valley Street, Maplewood, NJ 07040 and that the Township Committee will meet again on May 2, 2023 at the Municipal Building, 574 Valley Street, Maplewood, New Jersey, at which time and place the Township Committee will hold a hearing and proceed to consider the said Ordinance on final reading and final passage.

Elizabeth J. Fritzen, R.M.C., C.M.C.
 Township Clerk

I, Elizabeth J. Fritzen, Township Clerk in the Township of Maplewood, in the County of Essex and State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Ordinance adopted by the Township Committee of the Township of Maplewood, County of Essex, State of New Jersey at a regular meeting of said Committee held on April 18 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Township of Maplewood, in the County of Essex and State of New Jersey this 18th day of April, 2023.

Elizabeth J. Fritzen, R.M.C., C.M.C.
 Township Clerk



TOWNSHIP OF MAPLEWOOD

Municipal Building, 574 Valley Street

Maplewood, New Jersey 07040-2691

Telephone (973) 762-8120

Fax (973) 762-3645

FINANCE DEPARTMENT MEMORANDUM

JOSEPH KOLODZIEJ, MPA, CMFO, QPA, CTC
CHIEF FINANCIAL OFFICER

TO: Township Committee
CC: Gregg Schuster, Interim Business Administrator
Elizabeth Fritzen, Township Clerk
Roger Desiderio, Township Attorney

DATE: April 12, 2023

SUBJECT: Monthly Budget Report

We continue to operate under a temporary budget that was adopted on January 3, 2023. The purpose of the temporary budget is to allow us to spend money until we adopt a budget. Based on payroll cycles, our Salaries & Wages lines should be running at 84% for this report. Other Expenses should be running at closer to 100% because the temporary budget was set up to cover the first quarter of the year.

We have introduced our budget on April 4, 2023 and advertised our public hearing and subsequent adoption of our budget for May 2, 2023. We have already had two additions to our temporary budget on February 7th and March 21st to cover large expenditures such as insurance premiums, annual pension payments, and debt service. There will be a third addition to our temporary budget to allow us to meet our payroll obligations through May. Similarly there will be some Other Expense lines included in the resolution to allow each department to function normally.

Revenue lines do not show a percentage because we have not anticipated amounts to run the percentage calculation. Once we adopt a budget where we are required to list our Anticipated Revenue we will be able to see a percentage of collections to better assess how our revenue lines are performing.

Should you have any questions, please let me know.

Revenue Account Range: First to Last Include Non-Anticipated: Yes Year To Date As Of: 03/31/23
 Budget Account Range: First to Last Include Non-Budget: No Current Period: 03/01/23 to 03/31/23
 Print Zero YTD Activity: No Prior Year: 03/01/22 to 03/31/22

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
3-01-07-190-601	AMOUNT TO BE RAISED	9,376,503.12	0.00	0.00	0.00	0.00	0.00	0
3-01-08-103-101	LICENSES - ALCOHOLIC BEVERAGES	441,000.00	0.00	472,500.00	472,500.00	0.00	472,500.00	0
3-01-08-104-601	TOWNSHIP CLERK FEES AND PERMITS	2,805.00	0.00	4,200.00	7,270.00	0.00	7,270.00	0
3-01-08-104-603	MUNICIPAL CLERK FEES - DEATH TRANSCRIPT	65.00	0.00	0.00	0.00	0.00	0.00	0
3-01-08-104-604	MUNICIPAL CLERK FEE: MARRIAGE TRANSCRIPT	435.00	0.00	110.00	240.00	0.00	240.00	0
3-01-08-104-611	OTHER LICENSES - TWP CLERK	672.00	0.00	1,835.00	2,555.00	0.00	2,555.00	0
3-01-08-104-640	CANNIBIS LICENSE FEE	7,000.00	0.00	5,000.00	5,000.00	0.00	5,000.00	0
3-01-08-104-701	POLICE DEPT FEES - ACCIDENT REPORTS	365.00	0.00	255.00	620.00	0.00	620.00	0
3-01-08-104-703	POLICE DEPT FEES - INCIDENT REPORTS	220.00	0.00	25.00	105.00	0.00	105.00	0
3-01-08-104-704	POLICE DEPT FEES - RIGHT OF DISCOVERY	3.00	0.00	10.00	17.00	0.00	17.00	0
3-01-08-104-705	POLICE DEPT FEES - PERMITS	141.00	0.00	76.00	142.00	0.00	142.00	0
3-01-08-104-799	POLICE DEPT - MRNA	10.60	0.00	0.00	0.00	0.00	0.00	0
3-01-08-104-900	MARRIAGE LICENSE FEES - STATE	476.00	0.00	0.00	0.00	0.00	0.00	0
3-01-08-104-999	TOWNSHIP CLERK - MRNA	0.00	0.00	1,288.00	1,288.00	0.00	1,288.00	0
	104 LICENSES: OTHER	12,192.60	0.00	12,799.00	17,237.00	0.00	17,237.00	0
3-01-08-106-101	UNIFORM FIRE SAFETY FEE - SMOKE DETECTOR	4,700.00	0.00	1,850.00	3,350.00	0.00	3,350.00	0
3-01-08-106-102	UNIFORM FIRE SAFETY - NON LIFE HAZARD	8,080.00	0.00	45.00	45.00	0.00	45.00	0
3-01-08-106-103	UNIFORM FIRE SAFETY - LIFE HAZARD (LEA)	5,636.80	0.00	0.00	0.00	0.00	0.00	0
3-01-08-106-104	FIRE DEPARTMENT - FIRE PERMITS	220.00	0.00	0.00	270.00	0.00	270.00	0
	106 UNIFORM FIRE SAFETY ACT	18,636.80	0.00	1,895.00	3,665.00	0.00	3,665.00	0
3-01-08-109-102	FINANCE DEPT - RETURNED CHECK FEE	40.00	0.00	0.00	0.00	0.00	0.00	0
3-01-08-109-999	FINANCE DEPT - MRNA	12.00	0.00	636.44	588.84	0.00	588.84	0
	109 OTHER FINES AND COSTS	28.00	0.00	636.44	588.84	0.00	588.84	0
3-01-08-110-601	FINES/COSTS MUNICIPAL COURT	36,817.88	0.00	37,096.24	65,782.76	0.00	65,782.76	0
3-01-08-111-101	PARKING PERMITS - RESIDENTIAL OVERNIGHT	450.00	0.00	720.00	2,400.00	0.00	2,400.00	0
3-01-08-111-103	PARKING PERMITS - COMMUTER PARKING	10,450.00	0.00	3,960.00	24,007.50	0.00	24,007.50	0
3-01-08-111-104	PARKING PERMITS - NJ TRANSIT LOTS	7,575.00	0.00	9,475.00	29,750.00	0.00	29,750.00	0

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
	111 PARKING METER REVENUE	18,475.00	0.00	14,155.00	56,157.50	0.00	56,157.50	0
3-01-08-112-601	INT & COSTS ON TAXES & SEWER	25,288.97	0.00	36,776.44	65,195.75	0.00	65,195.75	0
3-01-08-113-601	INTEREST ON INVESTMENTS & DEPOSITS	1,819.16	0.00	144.73	260.56	0.00	260.56	0
3-01-08-117-101	CABLE TV FRANCHISE FEE	0.00	0.00	0.00	257,207.97	0.00	257,207.97	0
3-01-08-118-102	CULTURAL AFFAIRS - 60 WOODLAND RENTAL	4,416.00	0.00	8,656.00	17,337.50	0.00	17,337.50	0
3-01-08-119-102	LEASE OF TOWNSHIP OWNED PROPERTY	13,179.86	0.00	800.00	2,450.00	0.00	2,450.00	0
3-01-08-120-101	RENTAL REGISTRATION FEES	44,745.00	0.00	55,135.00	68,865.00	0.00	68,865.00	0
3-01-08-123-103	SEWER SERVICE FEES - PY USER CHARGES	14,267.45	0.00	17,953.72	34,965.10	0.00	34,965.10	0
3-01-08-123-104	SEWER SERVICE FEES - FY USER CHARGES	1,916.27	0.00	2,915.89	5,333.67	0.00	5,333.67	0
	123 SEWER SERVICE FEES	16,183.72	0.00	20,869.61	40,298.77	0.00	40,298.77	0
3-01-08-125-101	HEALTH DEPT FEES - FOOD LICENSES	1,300.00	0.00	300.00	600.00	0.00	600.00	0
3-01-08-125-102	HEALTH DEPT FEES - FOOD PREP LICENSE	3,750.00	0.00	1,350.00	3,300.00	0.00	3,300.00	0
3-01-08-125-103	HEALTH DEPT FEES - MASSAGE LICENSE	200.00	0.00	0.00	200.00	0.00	200.00	0
3-01-08-125-105	HEALTH DEPT FEES - CHILD CARE CENTER	1,200.00	0.00	0.00	0.00	0.00	0.00	0
3-01-08-125-106	HEALTH DEPT FEES - OTHER FEES/PERMITS	415.00	0.00	100.00	270.00	0.00	270.00	0
3-01-08-125-801	ACT - DOG - SPAYED/NEUTERED	705.00	0.00	60.00	690.00	0.00	690.00	0
3-01-08-125-802	ACT - DOG - NOT SPAYED / NEUTERED	18.00	0.00	0.00	0.00	0.00	0.00	0
3-01-08-125-803	ACT - CAT - SPAYED/NEUTERED	165.00	0.00	0.00	105.00	0.00	105.00	0
3-01-08-125-805	ACT - LATE FEE	49.00	0.00	14.00	77.00	0.00	77.00	0
3-01-08-125-999	HEALTH DEPT - MRNA	0.00	0.00	0.00	25.00	0.00	25.00	0
	125 BOARD OF HEALTH FEES	7,802.00	0.00	1,824.00	5,267.00	0.00	5,267.00	0
3-01-08-131-601	PUBLIC DEFENDER FEES	50.00	0.00	0.00	0.00	0.00	0.00	0
3-01-08-133-101	POLICE DEPT: OUTSIDE DUTY ADMIN FEES	84,068.60	0.00	58,099.23	277,640.42	0.00	277,640.42	0
3-01-08-146-101	LAND USE FEE - ZONING BOARD APPLICATION	975.00	0.00	0.00	225.00	0.00	225.00	0
3-01-08-146-103	LAND USE FEES - PLANNING BD APPLICATION	1,845.00	0.00	0.00	0.00	0.00	0.00	0

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
	146 PLANNING AND ZONING FEES	2,820.00	0.00	0.00	225.00	0.00	225.00	0
3-01-08-160-601	CONSTRUCTION CODE FEES	53,483.00	0.00	59,512.00	160,238.00	0.00	160,238.00	0
3-01-08-160-602	UCC FEES - BLDG DEPT OTHER FEES/PERMITS	1,950.00	0.00	1,400.00	1,700.00	0.00	1,700.00	0
3-01-08-160-900	UCC - DCA STATE TRAINING FEES	3,436.00	0.00	4,646.00	15,288.00	0.00	15,288.00	0
	160 UNIFORM CONSTRUCTION CODE FEES	58,869.00	0.00	65,558.00	177,226.00	0.00	177,226.00	0
3-01-08-161-102	ADD'L UCC FEES - CERT OF CONT'D USE	6,950.00	0.00	6,300.00	11,800.00	0.00	11,800.00	0
3-01-08-161-103	ADD'L UCC FEES - BUILDING FINES/PENALTY	4,000.00	0.00	0.00	0.00	0.00	0.00	0
	161 ADDITIONAL UNIFORM CONSTRUCTION CODE	10,950.00	0.00	6,300.00	11,800.00	0.00	11,800.00	0
3-01-08-210-102	PILOT - 92-94 BURNETT AVENUE	0.00	0.00	0.00	60,427.31	0.00	60,427.31	0
3-01-08-210-103	PILOT - MAPLEWOOD URBAN RENEW AVALON BAY	0.00	0.00	0.00	130,597.75	0.00	130,597.75	0
	210 PAYMENT IN LIEU OF TAXES (PILOT)	0.00	0.00	0.00	191,025.06	0.00	191,025.06	0
3-01-08-229-101	EMERGENCY MEDICAL SERVICES FEES - EMS	30,888.24	0.00	0.00	0.00	0.00	0.00	0
3-01-08-230-101	REC DEPT FEE - SENIOR CITIZEN ACTIVITIES	1,362.50	0.00	3,965.00	5,994.50	0.00	5,994.50	0
3-01-08-230-102	REC DEPT FEES - EXERCISE PROGRAMS	2,165.00	0.00	0.00	0.00	0.00	0.00	0
3-01-08-230-104	REC DEPT FEES - CAMP PROGRAMS	22,017.00	0.00	2,507.50	14,960.00	0.00	14,960.00	0
3-01-08-230-107	REC DEPT FEES - OTHER PROGRAMS/PERMITS	63,399.50	0.00	810.00-	800.00-	0.00	800.00-	0
3-01-08-230-701	REC DEPT FEES - FIELD/FACILITY RENTAL	4,105.00	0.00	2,880.00	3,205.00	0.00	3,205.00	0
3-01-08-230-999	RECREATION DEPT - MRNA	1,545.00	0.00	0.00	0.00	0.00	0.00	0
	230 RECREATION FEES	94,594.00	0.00	8,542.50	23,359.50	0.00	23,359.50	0
3-01-08-231-101	JITNEY PERMITS - ANNUAL	1,875.00	0.00	1,200.00	9,300.00	0.00	9,300.00	0
3-01-08-231-102	JITNEY PERMITS - DAILY	2,285.49	0.00	1,268.90	3,145.75	0.00	3,145.75	0
3-01-08-231-103	COMBINATION PERMITS - JITNEY/PARKING	6,600.00	0.00	2,880.00	11,490.00	0.00	11,490.00	0
	231 JITNEY FEES	10,760.49	0.00	5,348.90	23,935.75	0.00	23,935.75	0
3-01-08-233-101	ENGINEERING DEPT PERMIT - STREET OPENING	10,950.00	0.00	6,050.00	12,685.00	0.00	12,685.00	0
3-01-08-233-999	ENGINEERING DEPT - MRNA	70.00	0.00	2.50	12.50	0.00	12.50	0
	233 ENGINEERING DEPARTMENT	11,020.00	0.00	6,052.50	12,697.50	0.00	12,697.50	0

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
3-01-08-234-101	DPW - FEES AND PERMITS	100.00	0.00	650.00	850.00	0.00	850.00	0
3-01-08-234-104	DPW FEES - TREE REMOVAL PERMITS	2,800.00	0.00	1,800.00	3,800.00	0.00	3,800.00	0
3-01-08-234-999	DPW - MRNA	859.00	0.00	423.40	1,036.16	0.00	1,036.16	0
	234 DEPARTMENT OF PUBLIC WORKS	3,759.00	0.00	2,873.40	5,686.16	0.00	5,686.16	0
3-01-08-240-101	CANNABIS 2% TRANSFER FEE	0.00	0.00	0.00	165,778.64	0.00	165,778.64	0
	08 LOCAL REVENUES:	948,364.32	0.00	816,061.99	1,962,187.68	0.00	1,962,187.68	0
3-01-10-500-001	GRANTS RECEIVABLE - PREVIOUS YEARS	23,767.52	0.00	0.00	0.00	0.00	0.00	0
3-01-10-506-001	MUNICIPAL ALLIANCE GRANT	2,400.50	0.00	0.00	0.00	0.00	0.00	0
3-01-10-569-001	RECYCLING TONNAGE	0.00	0.00	0.00	31,755.00	0.00	31,755.00	0
3-01-10-622-001	STRENGTHEN LOCAL PUBLIC HEALTH CAPACITY	71,003.00	0.00	40,238.00	40,238.00	0.00	40,238.00	0
3-01-10-871-001	CDBG CIVIC HOUSE BRIDGE REPAIR	190,149.00	0.00	0.00	0.00	0.00	0.00	0
	10 GRANT REVENUES:	287,320.02	0.00	40,238.00	71,993.00	0.00	71,993.00	0
3-01-11-108-101	SHARED SERVICES - MUNI COURT SO ORANGE	329,773.34	0.00	189,002.42	189,002.42	0.00	189,002.42	0
3-01-11-118-103	SHARED SERVICES - SO ORANGE HEALTH DEPT	0.00	0.00	0.00	40,000.00	0.00	40,000.00	0
	11 INTERLOCAL AGREEMENT REVENUES:	329,773.34	0.00	189,002.42	229,002.42	0.00	229,002.42	0
3-01-16-601-601	MRNA - POLICE OUTSIDE EMPLOYMT	3,300.00	0.00	7,548.00	20,585.00	0.00	20,585.00	0
3-01-16-612-600	MRNA - DPW	0.00	0.00	4,366.13	4,366.13	0.00	4,366.13	0
3-01-16-632-601	BLDG DEPT - MRNA	0.00	0.00	1.00	1.00	0.00	1.00	0
	16 MRNA REVENUES:	3,300.00	0.00	11,915.13	24,952.13	0.00	24,952.13	0
3-01-17-001-601	Current Year Taxes Receivable	1,298,029.72	0.00	812,087.71	32,106,946.99	0.00	32,106,946.99	0
3-01-17-001-602	Prior Year Taxes Receivable	105,322.74	0.00	238,420.58	681,613.92	0.00	681,613.92	0
3-01-17-001-606	Tax Title Liens Receivable	97,219.56	0.00	16,743.01	149,940.35	0.00	149,940.35	0

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
	001 Total	1,500,572.02	0.00	1,067,251.30	32,938,501.26	0.00	32,938,501.26	0
	17 CURRENT - NON BUDGET REVENUE:	1,500,572.02	0.00	1,067,251.30	32,938,501.26	0.00	32,938,501.26	0
	01 Current Revenue Total	12,445,832.82	0.00	2,124,468.84	35,226,636.49	0.00	35,226,636.49	0

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
3-01-00-000-000-000	CURRENT FUND:	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-20-100-100-000	GENERAL ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-20-100-100-100	ADMINISTRATIVE & EXECUTIVE S/W	24,653.86	91,218.75	27,343.91	79,599.11	0.00	11,619.64	87
3-01-20-100-100-200	ADMINISTRATIVE & EXECUTIVE O/E	835.85	42,908.25	267.63	7,866.52	0.00	35,041.73	18
	100 GENERAL ADMINISTRATION	25,489.71	134,127.00	27,611.54	87,465.63	0.00	46,661.37	65
	100 Total	25,489.71	134,127.00	27,611.54	87,465.63	0.00	46,661.37	65
3-01-20-105-105-000	HUMAN RESOURCES	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-20-105-105-200	HUMAN RESOURCES O/E	25,096.00	44,940.00	6,727.50	11,091.50	0.00	33,848.50	25
	105 HUMAN RESOURCES	25,096.00	44,940.00	6,727.50	11,091.50	0.00	33,848.50	25
	105 Total	25,096.00	44,940.00	6,727.50	11,091.50	0.00	33,848.50	25
3-01-20-110-110-000	TOWNSHIP COMMITTEE	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-20-110-110-101	TOWNSHIP COMMITTEE S/W	1,749.60	6,221.25	1,438.48	5,034.68	0.00	1,186.57	81
3-01-20-110-110-200	TOWNSHIP COMMITTEE O/E	139.55	11,550.00	865.00	1,497.56	0.00	10,052.44	13
	110 TOWNSHIP COMMITTEE	1,889.15	17,771.25	2,303.48	6,532.24	0.00	11,239.01	37
	110 Total	1,889.15	17,771.25	2,303.48	6,532.24	0.00	11,239.01	37
3-01-20-120-120-000	TOWNSHIP CLERK	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-20-120-120-100	TOWNSHIP CLERK S/W	16,895.78	68,040.00	22,059.40	61,680.00	0.00	6,360.00	91
3-01-20-120-120-200	TOWNSHIP CLERK O/E	17,911.27	33,993.75	6,348.29	13,407.77	0.00	20,585.98	39
	120 TOWNSHIP CLERK	34,807.05	102,033.75	28,407.69	75,087.77	0.00	26,945.98	74
	120 Total	34,807.05	102,033.75	28,407.69	75,087.77	0.00	26,945.98	74

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
3-01-20-130-130-000	FINANCIAL ADMINISTRATION (TREASURY)	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-20-130-130-100	FINANCIAL ADMINISTRATION S/W	21,369.24	90,772.50	26,492.33	76,969.13	0.00	13,803.37	85
3-01-20-130-130-200	FINANCIAL ADMINISTRATION O/E	21,452.24	54,862.50	715.80	7,030.37	0.00	47,832.13	13
	130 FINANCIAL ADMINISTRATION (TREASURY)	42,821.48	145,635.00	27,208.13	83,999.50	0.00	61,635.50	58
	130 Total	42,821.48	145,635.00	27,208.13	83,999.50	0.00	61,635.50	58
3-01-20-135-135-200	AUDITING SERVICES	0.00	12,862.50	0.00	0.00	0.00	12,862.50	0
	135 Total	0.00	12,862.50	0.00	0.00	0.00	12,862.50	0
3-01-20-140-140-000	COMPUTERIZED DATA PROCESSING (IT)	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-20-140-140-200	INFORMATION TECHNOLOGY - O/E	5,784.54	137,750.00	25,535.17	89,070.25	0.00	48,679.75	65
	140 COMPUTERIZED DATA PROCESSING (IT)	5,784.54	137,750.00	25,535.17	89,070.25	0.00	48,679.75	65
	140 Total	5,784.54	137,750.00	25,535.17	89,070.25	0.00	48,679.75	65
3-01-20-145-145-000	REVENUE ADMINISTRATION (TAX COLLECTION)	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-20-145-145-100	REVENUE ADMINISTRATION - S/W	6,992.83	21,420.00	7,692.33	26,153.93	0.00	4,733.93	122
3-01-20-145-145-200	REVENUE ADMINISTRATION - O/E	15,923.80	7,271.26	0.00	0.00	0.00	7,271.26	0
	145 REVENUE ADMINISTRATION (TAX COLLECTIO	22,916.63	28,691.26	7,692.33	26,153.93	0.00	2,537.33	91
	145 Total	22,916.63	28,691.26	7,692.33	26,153.93	0.00	2,537.33	91
3-01-20-150-150-000	TAX ASSESSMENT ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-20-150-150-100	TAX ASSESSMENT ADMINISTRATION - S/W	9,415.38	33,075.00	9,674.30	29,022.90	0.00	4,052.10	88
3-01-20-150-150-200	TAX ASSESSMENT ADMINISTRATION - O/E	162.18	154,289.63	53.98	488.98	0.00	153,800.65	0
	150 TAX ASSESSMENT ADMINISTRATION	9,577.56	187,364.63	9,728.28	29,511.88	0.00	157,852.75	16
	150 Total	9,577.56	187,364.63	9,728.28	29,511.88	0.00	157,852.75	16
3-01-20-155-155-000	LEGAL SERVICES (LEGAL DEPARTMENT)	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-20-155-155-100	LEGAL SERVICES - S/W	7,370.00	25,935.00	7,572.70	22,718.10	0.00	3,216.90	88
3-01-20-155-155-200	LEGAL SERVICES - O/E	2,109.00	23,756.25	1,400.00	11,858.34	0.00	11,897.91	50
	155 LEGAL SERVICES (LEGAL DEPARTMENT)	9,479.00	49,691.25	8,972.70	34,576.44	0.00	15,114.81	70

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
	155 Total	9,479.00	49,691.25	8,972.70	34,576.44	0.00	15,114.81	70
3-01-20-165-165-000	ENGINEERING SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-20-165-165-100	ENGINEERING - S/W	19,634.84	81,365.00	16,202.22	57,155.46	0.00	24,209.54	70
3-01-20-165-165-200	ENGINEERING - O/E	407.91	5,748.76	574.78	1,967.72	0.00	3,781.04	34
	165 ENGINEERING SERVICES	20,042.75	87,113.76	16,777.00	59,123.18	0.00	27,990.58	68
	165 Total	20,042.75	87,113.76	16,777.00	59,123.18	0.00	27,990.58	68
3-01-20-170-170-000	COMMITTEE ENTREPRENEUR/ECONOMIC DEVELOP	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-20-170-170-200	ENTREPRENEUR/ECONOMIC DEVELOPMENT - O/E	0.00	43,312.50	2,985.00	2,985.00	0.00	40,327.50	7
	170 COMMITTEE ENTREPRENEUR/ECONOMIC DEVEL	0.00	43,312.50	2,985.00	2,985.00	0.00	40,327.50	7
	170 Total	0.00	43,312.50	2,985.00	2,985.00	0.00	40,327.50	7
3-01-20-175-175-200	HISTORIC PRESERVATION - O/E	0.00	787.50	0.00	0.00	0.00	787.50	0
	175 Total	0.00	787.50	0.00	0.00	0.00	787.50	0
	20 Total	197,903.87	992,080.40	163,948.82	505,597.32	0.00	486,483.08	51
3-01-21-000-000-000	LAND USE ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-21-180-180-100	PLANNING BOARD S/W	3,524.82	11,970.00	3,621.78	10,865.34	0.00	1,104.66	91
3-01-21-180-180-200	PLANNING BOARD O/E	102.00	1,916.25	149.38	548.64	0.00	1,367.61	29
	180 Total	3,626.82	13,886.25	3,771.16	11,413.98	0.00	2,472.27	82
	180 Total	3,626.82	13,886.25	3,771.16	11,413.98	0.00	2,472.27	82
3-01-21-185-185-100	ZONING BOARD OF ADJUSTMENT S/W	3,282.50	11,970.00	3,372.82	10,118.46	0.00	1,851.54	85
3-01-21-185-185-200	ZONING BOARD OF ADJUSTMENT O/E	102.00	1,023.75	232.63	688.53	0.00	335.22	67
	185 Total	3,384.50	12,993.75	3,605.45	10,806.99	0.00	2,186.76	83
	185 Total	3,384.50	12,993.75	3,605.45	10,806.99	0.00	2,186.76	83
	21 LAND USE ADMINISTRATION	7,011.32	26,880.00	7,376.61	22,220.97	0.00	4,659.03	83

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
3-01-22-195-000-000	DEPT. OF COMMUNITY DEVELOPMENT (UCC)	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-22-195-195-100	UCC - BUILDING & CONSTRUCTION CODE - S/W	27,912.62	103,188.75	31,158.21	94,627.06	0.00	8,561.69	92
3-01-22-195-195-200	UCC - BUILDING & CONSTRUCTION CODE - O/E	102.02	13,505.63	468.30	2,321.19	0.00	11,184.44	17
195 Total		28,014.64	116,694.38	31,626.51	96,948.25	0.00	19,746.13	83
3-01-22-195-196-000	UCC - PLUMBING SUBCODE	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-22-195-196-100	UCC - PLUMBING SUBCODE - S/W	2,796.62	21,472.51	2,685.06	7,775.18	0.00	13,697.33	36
3-01-22-195-196-200	UCC - PLUMBING SUBCODE - O/E	0.00	3,286.50	0.00	0.00	0.00	3,286.50	0
196 UCC - PLUMBING SUBCODE		2,796.62	24,759.01	2,685.06	7,775.18	0.00	16,983.83	31
3-01-22-195-197-000	UCC - ELECTRICAL SUBCODE	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-22-195-197-100	UCC - ELECTRICAL SUBCODE - S/W	2,415.94	18,926.26	2,405.64	7,076.92	0.00	11,849.34	37
3-01-22-195-197-200	UCC - ELECTRICAL SUBCODE - O/E	0.00	3,068.63	0.00	0.00	0.00	3,068.63	0
197 UCC - ELECTRICAL SUBCODE		2,415.94	21,994.89	2,405.64	7,076.92	0.00	14,917.97	32
3-01-22-195-198-000	PROPERTY MAINTENANCE - CODE ENFORCEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-22-195-198-100	PROPERTY MAINTENANCE - S/W	13,881.18	47,906.25	14,281.56	42,844.68	0.00	5,061.57	89
3-01-22-195-198-200	PROPERTY MAINTENANCE - O/E	0.00	525.00	0.00	0.00	0.00	525.00	0
198 PROPERTY MAINTENANCE - CODE ENFORCEME		13,881.18	48,431.25	14,281.56	42,844.68	0.00	5,586.57	88
195 DEPT. OF COMMUNITY DEVELOPMENT (UCC)		47,108.38	211,879.53	50,998.77	154,645.03	0.00	57,234.50	73
22 Total		47,108.38	211,879.53	50,998.77	154,645.03	0.00	57,234.50	73
3-01-23-000-000-000	GENERAL INSURANCE EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-23-210-210-200	LIABILITY INSURANCE	0.00	494,656.25	473,456.00	473,456.00	0.00	21,200.25	96
210 Total		0.00	494,656.25	473,456.00	473,456.00	0.00	21,200.25	96
210 Total		0.00	494,656.25	473,456.00	473,456.00	0.00	21,200.25	96
3-01-23-215-215-200	WORKER COMPENSATION INSURANCE	6,922.02	115,801.88	6,441.72	19,256.46	0.00	96,545.42	17
215 Total		6,922.02	115,801.88	6,441.72	19,256.46	0.00	96,545.42	17

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
	215 Total	6,922.02	115,801.88	6,441.72	19,256.46	0.00	96,545.42	17
3-01-23-220-220-200	EMPLOYEE GROUP INSURANCE (HEALTH PLAN)	217,253.46	1,887,562.50	271,680.51	472,454.55	0.00	1,415,107.95	25
	220 Total	217,253.46	1,887,562.50	271,680.51	472,454.55	0.00	1,415,107.95	25
	220 Total	217,253.46	1,887,562.50	271,680.51	472,454.55	0.00	1,415,107.95	25
3-01-23-222-222-200	HEALTH BENEFITS WAIVER	4,545.19	21,000.00	3,933.40	11,634.59	0.00	9,365.41	55
	222 Total	4,545.19	21,000.00	3,933.40	11,634.59	0.00	9,365.41	55
	23 GENERAL INSURANCE EXPENSES	228,720.67	2,519,020.63	755,511.63	976,801.60	0.00	1,542,219.03	39
3-01-25-240-240-000	POLICE DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-25-240-240-100	POLICE DEPARTMENT - S/W	585,700.07	2,140,222.89	614,884.42	1,887,022.46	0.00	253,200.43	88
3-01-25-240-240-200	POLICE DEPARTMENT - O/E	41,376.02	61,950.00	7,258.93	9,561.06	0.00	52,388.94	15
	240 POLICE DEPARTMENT	544,324.05	2,202,172.89	622,143.35	1,896,583.52	0.00	305,589.37	86
	240 Total	544,324.05	2,202,172.89	622,143.35	1,896,583.52	0.00	305,589.37	86
3-01-25-251-251-000	POLICE DISPATCH/911 (OUTSIDE CAP)	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-25-251-251-100	POLICE DISPATCH/911 - S/W	99,552.39	351,146.25	102,757.14	314,629.85	0.00	36,516.40	90
3-01-25-251-251-200	POLICE DISPATCH/911 - O/E	4,374.63	56,883.75	7,090.52	9,822.15	0.00	47,061.60	17
	251 POLICE DISPATCH/911 (OUTSIDE CAP)	103,927.02	408,030.00	109,847.66	324,452.00	0.00	83,578.00	80
	251 Total	103,927.02	408,030.00	109,847.66	324,452.00	0.00	83,578.00	80
3-01-25-252-252-000	OFFICE OF EMERGENCY MANAGEMENT (OEM)	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-25-252-252-200	OFFICE OF EMERGENCY MANAGEMENT (OEM) O/E	0.00	3,806.25	0.00	0.00	0.00	3,806.25	0
	252 OFFICE OF EMERGENCY MANAGEMENT (OEM)	0.00	3,806.25	0.00	0.00	0.00	3,806.25	0
	252 Total	0.00	3,806.25	0.00	0.00	0.00	3,806.25	0
3-01-25-265-265-000	FIRE DEPARTMENT	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-25-265-265-100	FIRE DEPARTMENT - S/W	457,200.70	1,411,278.75	408,866.23	1,294,149.81	0.00	117,128.94	92
3-01-25-265-265-200	FIRE DEPARTMENT - O/E	7,067.03	151,632.51	150,233.50	151,188.50	0.00	444.01	100

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
	265 FIRE DEPARTMENT	464,267.73	1,562,911.26	559,099.73	1,445,338.31	0.00	117,572.95	92
3-01-25-265-275-000	FIRE PREVENTION	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-25-265-275-100	FIRE PREVENTION - S/W	0.00	30,000.00	9,798.28	26,913.71	0.00	3,086.29	90
3-01-25-265-275-200	FIRE PREVENTION - O/E	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
	275 FIRE PREVENTION	0.00	31,000.00	9,798.28	26,913.71	0.00	4,086.29	87
	265 Total	464,267.73	1,593,911.26	568,898.01	1,472,252.02	0.00	121,659.24	92
3-01-25-275-275-000	MUNICIPAL PROSECUTOR'S OFFICE	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-25-275-275-100	MUNICIPAL PROSECUTOR'S OFFICE - S/W	2,218.08	8,505.00	2,279.08	6,837.24	0.00	1,667.76	80
3-01-25-275-275-200	MUNICIPAL PROSECUTOR'S OFFICE - O/E	225.00	1,656.25	0.00	236.25	0.00	1,420.00	14
	275 MUNICIPAL PROSECUTOR'S OFFICE	2,443.08	10,161.25	2,279.08	7,073.49	0.00	3,087.76	70
	275 Total	2,443.08	10,161.25	2,279.08	7,073.49	0.00	3,087.76	70
	25 Total	1,114,961.88	4,218,081.65	1,303,168.10	3,700,361.03	0.00	517,720.62	88
3-01-26-290-000-000	DEPARTMENT OF PUBLIC WORKS	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-26-290-290-000	DPW - STREETS AND ROADS DIVISION	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-26-290-290-100	DPW - STREETS AND ROADS - S/W	42,974.00	147,931.88	45,108.32	117,894.40	0.00	30,037.48	80
3-01-26-290-290-200	DPW - STREETS AND ROADS - O/E	11,171.15	11,550.00	0.00	2,757.32	0.00	8,792.68	24
	290 DPW - STREETS AND ROADS DIVISION	54,145.15	159,481.88	45,108.32	120,651.72	0.00	38,830.16	76
3-01-26-290-291-100	STORM CLEAN UP - S/W	0.00	3,937.50	0.00	0.00	0.00	3,937.50	0
3-01-26-290-291-200	STORM CLEAN UP - O/E	1,611.52	38,062.50	0.00	0.00	0.00	38,062.50	0
	291 Total	1,611.52	42,000.00	0.00	0.00	0.00	42,000.00	0
	290 DEPARTMENT OF PUBLIC WORKS	55,756.67	201,481.88	45,108.32	120,651.72	0.00	80,830.16	60
3-01-26-294-294-000	DPW - JITNEY SERVICES (INSIDE CAP)	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-26-294-294-101	JITNEY SERVICES - S/W	12,229.62	41,868.75	13,103.08	39,005.60	0.00	2,863.15	93
3-01-26-294-294-200	JITNEY SERVICES - O/E	3,047.22	13,125.00	1,470.87	1,470.87	0.00	11,654.13	11
	294 DPW - JITNEY SERVICES (INSIDE CAP)	15,276.84	54,993.75	14,573.95	40,476.47	0.00	14,517.28	74

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
	294 Total	15,276.84	54,993.75	14,573.95	40,476.47	0.00	14,517.28	74
3-01-26-295-295-000	DPW - SEWER MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-26-295-295-100	DPW - SEWER DIVISION - S/W	14,306.00	63,341.25	20,169.64	57,268.54	0.00	6,072.71	90
3-01-26-295-295-200	DPW - SEWER DIVISION - O/E	0.00	5,250.00	1,300.00-	0.00	0.00	5,250.00	0
	295 DPW - SEWER MAINTENANCE	14,306.00	68,591.25	18,869.64	57,268.54	0.00	11,322.71	83
	295 Total	14,306.00	68,591.25	18,869.64	57,268.54	0.00	11,322.71	83
3-01-26-298-298-200	STORMWATER PERMIT	0.00	1,981.88	0.00	0.00	0.00	1,981.88	0
	298 Total	0.00	1,981.88	0.00	0.00	0.00	1,981.88	0
3-01-26-300-300-000	DPW - OTHER PUBLIC WORKS FUNCTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-26-300-300-100	PUBLIC WORKS ADMINISTRATION - S/W	19,116.10	63,735.00	14,739.60	53,343.38	0.00	10,391.62	84
3-01-26-300-300-200	PUBLIC WORKS ADMINISTRATION - O/E	1,399.57	10,106.25	485.50	1,863.71	0.00	8,242.54	18
	300 DPW - OTHER PUBLIC WORKS FUNCTIONS	20,515.67	73,841.25	15,225.10	55,207.09	0.00	18,634.16	75
	300 Total	20,515.67	73,841.25	15,225.10	55,207.09	0.00	18,634.16	75
3-01-26-305-305-000	DPW - SOLID WASTE COLLECTION	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-26-305-305-200	DISPOSAL SERVICE - OTHER EXPENSES	4,152.67	14,437.50	299.68	299.68	0.00	14,137.82	2
	305 DPW - SOLID WASTE COLLECTION	4,152.67	14,437.50	299.68	299.68	0.00	14,137.82	2
3-01-26-305-306-000	DPW - RECYCLING DIVISION	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-26-305-306-100	DPW - RECYCLING PROGRAM - S/W	20,477.90	21,275.63	6,127.33	17,576.93	0.00	3,698.70	83
3-01-26-305-306-200	DPW - RECYCLING PROGRAM - O/E	12,734.50	261,515.63	42,221.11	71,650.56	0.00	189,865.07	27
	306 DPW - RECYCLING DIVISION	33,212.40	282,791.26	48,348.44	89,227.49	0.00	193,563.77	32
	305 Total	37,365.07	297,228.76	48,648.12	89,527.17	0.00	207,701.59	30
3-01-26-310-310-000	DPW - BUILDINGS AND GROUNDS DIVISION	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-26-310-310-100	DPW - BULIDING & GROUNDS - S/W	34,070.44	139,518.75	41,404.77	112,891.76	0.00	26,626.99	81
3-01-26-310-310-200	DPW - BUILDINGS & GROUNDS - O/E	24,230.80	100,222.50	16,072.05	22,350.27	0.00	77,872.23	22

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
	310 DPW - BUILDINGS AND GROUNDS DIVISION	58,301.24	239,741.25	57,476.82	135,242.03	0.00	104,499.22	56
	310 Total	58,301.24	239,741.25	57,476.82	135,242.03	0.00	104,499.22	56
3-01-26-315-315-000	DPW - VEHICLE MAINTENANCE DIVISION	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-26-315-315-100	DPW - VEHICLE MAINTENANCE - S/W	24,217.52	84,735.00	20,610.87	68,771.20	0.00	15,963.80	81
3-01-26-315-315-200	DPW - VEHICLE MAINTENANCE - O/E	21,144.00	116,418.75	27,205.02	33,474.72	0.00	82,944.03	29
	315 DPW - VEHICLE MAINTENANCE DIVISION	45,361.52	201,153.75	47,815.89	102,245.92	0.00	98,907.83	51
	315 Total	45,361.52	201,153.75	47,815.89	102,245.92	0.00	98,907.83	51
	26 Total	246,883.01	1,139,013.77	247,717.84	600,618.94	0.00	538,394.83	53
3-01-27-330-330-000	DEPARTMENT OF HEALTH & HUMAN SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-27-330-330-100	BOARD OF HEALTH - S/W	980.55-	53,418.75	6,639.92-	25,768.28	0.00	27,650.47	48
3-01-27-330-330-200	BOARD OF HEALTH - O/E	767.89	4,790.63	719.54-	1,261.38	0.00	3,529.25	26
	330 DEPARTMENT OF HEALTH & HUMAN SERVICES	212.66-	58,209.38	7,359.46-	27,029.66	0.00	31,179.72	46
	330 Total	212.66-	58,209.38	7,359.46-	27,029.66	0.00	31,179.72	46
3-01-27-340-340-000	ANIMAL CONTROL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-27-340-340-200	DOG REGULATION - O/E	0.00	21,858.38	0.00	750.00	0.00	21,108.38	3
	340 ANIMAL CONTROL SERVICES	0.00	21,858.38	0.00	750.00	0.00	21,108.38	3
	340 Total	0.00	21,858.38	0.00	750.00	0.00	21,108.38	3
3-01-27-345-345-000	WELFARE/ADMINISTRATION OF PUBLIC SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-27-345-345-100	PUBLIC ASSISTANCE - S/W	1,715.30	6,090.00	0.00	0.00	0.00	6,090.00	0
3-01-27-345-345-200	PUBLIC ASSISTANCE - O/E	0.00	840.01	0.00	0.00	0.00	840.01	0
	345 WELFARE/ADMINISTRATION OF PUBLIC SERV	1,715.30	6,930.01	0.00	0.00	0.00	6,930.01	0
	345 Total	1,715.30	6,930.01	0.00	0.00	0.00	6,930.01	0
	27 Total	1,502.64	86,997.77	7,359.46-	27,779.66	0.00	59,218.11	32
3-01-28-370-370-000	DEPARTMENT OF COMMUNITY SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
3-01-28-370-370-100	RECREATION DIVISION - S/W	49,915.96	253,863.75	61,519.32	178,862.08	0.00	75,001.67	70
3-01-28-370-370-200	RECREATION DIVISION - O/E	20,034.51	69,326.25	16,662.77	38,365.34	0.00	30,960.91	55
	370 DEPARTMENT OF COMMUNITY SERVICES	69,950.47	323,190.00	78,182.09	217,227.42	0.00	105,962.58	67
3-01-28-370-375-000	ARTS & CULTURE DIVISION	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-28-370-375-100	ARTS & CULTURE - S/W	14,023.42	65,493.75	21,683.38	65,412.03	0.00	81.72	100
3-01-28-370-375-200	ARTS & CULTURE - O/E	1,632.95	15,750.00	1,233.24	2,193.21	0.00	13,556.79	14
	375 ARTS & CULTURE DIVISION	15,656.37	81,243.75	22,916.62	67,605.24	0.00	13,638.51	83
	370 Total	85,606.84	404,433.75	101,098.71	284,832.66	0.00	119,601.09	70
3-01-28-375-375-000	DPW - SHADE TREE/MAINTENANCE OF PARKS	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-28-375-375-100	SHADE TREE/PARKS & PLAYGROUNDS - S/W	22,896.31	143,390.63	43,364.11	124,616.27	0.00	18,774.36	87
3-01-28-375-375-200	SHADE TREE/PARKS & PLAYGROUNDS - O/E	1,469.95	96,600.00	8,408.70	8,928.68	0.00	87,671.32	9
	375 DPW - SHADE TREE/MAINTENANCE OF PARKS	24,366.26	239,990.63	51,772.81	133,544.95	0.00	106,445.68	56
	375 Total	24,366.26	239,990.63	51,772.81	133,544.95	0.00	106,445.68	56
	28 Total	109,973.10	644,424.38	152,871.52	418,377.61	0.00	226,046.77	65
3-01-29-390-390-000	MAINT. FREE PUBLIC LIBRARY (OUTSIDE CAP)	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-29-390-390-100	MAPLEWOOD LIBRARY - S/W	101,279.23	369,174.75	96,453.08	289,836.71	0.00	79,338.04	79
3-01-29-390-390-200	MAPLEWOOD LIBRARY-O/E	28,376.74	173,381.25	37,273.35	128,701.93	0.00	44,679.32	74
	390 MAINT. FREE PUBLIC LIBRARY (OUTSIDE C	129,655.97	542,556.00	133,726.43	418,538.64	0.00	124,017.36	77
	390 Total	129,655.97	542,556.00	133,726.43	418,538.64	0.00	124,017.36	77
	29 Total	129,655.97	542,556.00	133,726.43	418,538.64	0.00	124,017.36	77
3-01-30-415-000-000	ACCUMULATED LEAVE PAYOUT	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-30-415-415-100	ACCUMULATED LEAVE COMPENSATION	0.00	18,375.00	0.00	0.00	0.00	18,375.00	0
	415 ACCUMULATED LEAVE PAYOUT	0.00	18,375.00	0.00	0.00	0.00	18,375.00	0
3-01-31-430-430-200	FIRE HYDRANT RENTAL	23,809.60	168,750.00	54,188.00	81,282.00	0.00	87,468.00	48

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
3-01-31-430-435-200	STREET & TRAFFIC LIGHTING-CONTRACTUAL	29,025.45	95,287.50	29,379.33	90,456.79	0.00	4,830.71	95
	435 Total	29,025.45	95,287.50	29,379.33	90,456.79	0.00	4,830.71	95
	430 Total	52,835.05	264,037.50	83,567.33	171,738.79	0.00	92,298.71	65
3-01-31-435-435-000	UTILITIES	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-31-435-435-200	UTILITIES - ELECTRIC - O/E	20,950.15	77,096.25	17,085.41	49,504.20	0.00	27,592.05	64
	435 UTILITIES	20,950.15	77,096.25	17,085.41	49,504.20	0.00	27,592.05	64
3-01-31-435-437-200	NATURAL GAS - OTHER EXPENSES	25,118.82	62,490.00	19,072.41	59,409.77	0.00	3,080.23	95
	437 Total	25,118.82	62,490.00	19,072.41	59,409.77	0.00	3,080.23	95
	435 Total	46,068.97	139,586.25	36,157.82	108,913.97	0.00	30,672.28	78
3-01-31-440-440-200	TELEPHONE - OTHER EXPENSES	6,798.52	28,612.50	7,775.41	22,157.67	0.00	6,454.83	77
	440 Total	6,798.52	28,612.50	7,775.41	22,157.67	0.00	6,454.83	77
	440 Total	6,798.52	28,612.50	7,775.41	22,157.67	0.00	6,454.83	77
3-01-31-445-445-200	UTILITIES - WATER	0.00	11,156.25	9,577.27	9,577.27	0.00	1,578.98	86
	445 Total	0.00	11,156.25	9,577.27	9,577.27	0.00	1,578.98	86
	445 Total	0.00	11,156.25	9,577.27	9,577.27	0.00	1,578.98	86
3-01-31-456-456-200	JOINT TRUNK SEWER-CONTRACTUAL (OUTSIDE)	794,743.00	1,616,250.00	0.00	386,650.25	0.00	1,229,599.75	24
	456 Total	794,743.00	1,616,250.00	0.00	386,650.25	0.00	1,229,599.75	24
	456 Total	794,743.00	1,616,250.00	0.00	386,650.25	0.00	1,229,599.75	24
	31 Total	900,445.54	2,059,642.50	137,077.83	699,037.95	0.00	1,360,604.55	34
3-01-36-471-471-200	PUBLIC EMPLOYEE RETIREMENT SYSTEM	1,104,614.00	1,230,000.00	1,229,987.00	1,229,987.00	0.00	13.00	100
3-01-36-471-472-200	SOCIAL SECURITY	57,370.83	210,000.00	58,872.58	179,081.13	0.00	30,918.87	85

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
3-01-36-471-474-200	CONSOLIDATED POLICE & FIRE RETIRE SYSTEM	0.00	19,687.50	0.00	0.00	0.00	19,687.50	0
3-01-36-471-475-200	POLICE & FIREMEN RETIREMENT SYSTEM	3,813,697.00	4,479,150.00	4,479,150.00	4,479,150.00	0.00	0.00	100
3-01-36-471-477-200	DEFINED CONTRIBUTION RETIREMENT PLAN	1,161.94	4,725.00	1,053.96	3,274.33	0.00	1,450.67	69
	471 Total	4,976,843.77	5,943,562.50	5,769,063.54	5,891,492.46	0.00	52,070.04	99
	36 Total	4,976,843.77	5,943,562.50	5,769,063.54	5,891,492.46	0.00	52,070.04	99
3-01-41-000-000-000	FEDERAL AND STATE GRANTS:	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-41-100-000-000	RESERVE FOR FEDERAL AND STATE GRANTS:	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-41-503-000-001	SAFE & SECURE COMMUNITIES	0.00	5,530.09	0.00	0.00	0.00	5,530.09	0
	503 Total	0.00	5,530.09	0.00	0.00	0.00	5,530.09	0
3-01-41-505-000-001	NJ BODY ARMOR REPLACEMENT	0.00	1,146.37	0.00	0.00	0.00	1,146.37	0
	505 Total	0.00	1,146.37	0.00	0.00	0.00	1,146.37	0
3-01-41-506-000-001	MUNICIPAL ALLIANCE PROGRAM	0.00	3,063.17	0.00	0.00	0.00	3,063.17	0
	506 Total	0.00	3,063.17	0.00	0.00	0.00	3,063.17	0
3-01-41-507-000-001	CLICK IT OR TICKET	0.00	1,837.50	0.00	0.00	0.00	1,837.50	0
	507 Total	0.00	1,837.50	0.00	0.00	0.00	1,837.50	0
3-01-41-537-000-001	OEM PERFORMANCE GRANT (EMAA)	0.00	2,625.00	0.00	0.00	0.00	2,625.00	0
	537 Total	0.00	2,625.00	0.00	0.00	0.00	2,625.00	0
3-01-41-559-000-000	NJ DEPARTMENT OF TRANSPORTATION (NJDOT)	0.00	278,166.60	0.00	0.00	0.00	278,166.60	0
	000 Total	0.00	278,166.60	0.00	0.00	0.00	278,166.60	0
	602 Total	0.00	11,265.13	0.00	0.00	0.00	11,265.13	0
3-01-41-622-000-000	STRENGTHEN LOCAL PUBLIC HEALTH CAPACITY	70,871.89	85,352.06	18,310.16	54,930.48	0.00	30,421.58	64

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
000 Total		70,871.89	85,352.06	18,310.16	54,930.48	0.00	30,421.58	64
659 Total		0.00	11,812.50	0.00	0.00	0.00	11,812.50	0
3-01-41-685-000-000	COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)	0.00	77,437.50	0.00	0.00	0.00	77,437.50	0
000 Total		0.00	77,437.50	0.00	0.00	0.00	77,437.50	0
690 Total		0.00	77,437.50	0.00	0.00	0.00	77,437.50	0
3-01-41-693-000-000	BULLETPROOF VEST FEDERAL UNAPPROPRIATED	0.00	439.53	0.00	0.00	0.00	439.53	0
718 Total		0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-41-857-000-000	CARES ACT: \$636,472.90 + \$250,000.00	0.00	3,412.50	0.00	0.00	0.00	3,412.50	0
000 Total		0.00	3,412.50	0.00	0.00	0.00	3,412.50	0
899 Total		0.00	787.50	0.00	0.00	0.00	787.50	0
41 FEDERAL AND STATE GRANTS:		70,871.89	459,010.32	18,310.16	54,930.48	0.00	404,079.84	12
3-01-42-108-108-000	INTERLOCAL MUNICIPAL COURT (OUTSIDE CAP)	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-42-108-108-100	MUNICIPAL COURT SALARY & WAGES	31,399.38	86,520.00	27,613.98	82,841.94	0.00	3,678.06	96
3-01-42-108-108-200	MUNICIPAL COURT - OTHER EXPENSES	0.00	12,390.00	6,191.36	6,526.79	0.00	5,863.21	53
108 INTERLOCAL MUNICIPAL COURT (OUTSIDE C		31,399.38	98,910.00	33,805.34	89,368.73	0.00	9,541.27	90
108 Total		31,399.38	98,910.00	33,805.34	89,368.73	0.00	9,541.27	90
3-01-42-118-102-000	INTERLOCAL ELECTRICAL INSPECTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-42-118-102-200	MILLBURN ELECTRICAL INSPECTION	4,407.68	15,172.52	4,528.90	13,586.70	0.00	1,585.82	90
102 INTERLOCAL ELECTRICAL INSPECTIONS		4,407.68	15,172.52	4,528.90	13,586.70	0.00	1,585.82	90
3-01-42-118-104-000	INTERLOCAL PLUMBING INSPECTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-42-118-104-200	INTERLOCAL PLUMBING INSPECTION	4,683.14	15,697.51	4,811.94	14,435.82	0.00	1,261.69	92
104 INTERLOCAL PLUMBING INSPECTIONS		4,683.14	15,697.51	4,811.94	14,435.82	0.00	1,261.69	92

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
	118 Total	9,090.82	30,870.03	9,340.84	28,022.52	0.00	2,847.51	91
	42 Total	40,490.20	129,780.03	43,146.18	117,391.25	0.00	12,388.78	90
3-01-43-490-490-100	MUNICIPAL COURT INSIDE CAP	0.00	22,837.50	4,101.54	12,304.62	0.00	10,532.88	54
	490 Total	0.00	22,837.50	4,101.54	12,304.62	0.00	10,532.88	54
3-01-43-495-495-100	PUBLIC DEFENDER	2,099.52	7,402.50	2,157.40	6,472.20	0.00	930.30	87
	495 Total	2,099.52	7,402.50	2,157.40	6,472.20	0.00	930.30	87
	43 Total	2,099.52	30,240.00	6,258.94	18,776.82	0.00	11,463.18	62
3-01-44-901-901-200	CAPITAL IMPROVEMENT FUND	0.00	100,275.00	0.00	0.00	0.00	100,275.00	0
	901 Total	0.00	100,275.00	0.00	0.00	0.00	100,275.00	0
3-01-45-920-920-200	PAYMENT OF BOND PRINCIPAL	70,000.00	3,627,000.00	0.00	0.00	0.00	3,627,000.00	0
3-01-45-920-925-200	PAYMENT PRINCIPAL NOTES	0.00	108,518.29	0.00	0.00	0.00	108,518.29	0
3-01-45-920-930-200	PAYMENT OF INTEREST ON BONDS	217,262.23	805,900.00	0.00	0.00	0.00	805,900.00	0
3-01-45-920-935-200	INTEREST ON NOTES	0.00	23,362.50	0.00	0.00	0.00	23,362.50	0
	920 Total	287,262.23	4,564,780.79	0.00	0.00	0.00	4,564,780.79	0
	45 Total	287,262.23	4,564,780.79	0.00	0.00	0.00	4,564,780.79	0
3-01-46-870-000-000	DEFERRED CHARGES AND EMERGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0
3-01-46-880-880-200	DEFERRED CHARGES SPECIAL EMERGENCY 5 YR	0.00	157,500.00	0.00	0.00	0.00	157,500.00	0
	880 Total	0.00	157,500.00	0.00	0.00	0.00	157,500.00	0
	880 Total	0.00	157,500.00	0.00	0.00	0.00	157,500.00	0
	46 Total	0.00	157,500.00	0.00	0.00	0.00	157,500.00	0

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
3-01-50-899-899-200	RESERVE FOR UNCOLLECTED TAXES	0.00	413,437.50	0.00	0.00	0.00	413,437.50	0
	899 Total	0.00	413,437.50	0.00	0.00	0.00	413,437.50	0
	01 Current Expend Total	8,361,733.99	24,257,537.77	8,781,816.91	13,606,569.76	0.00	10,650,968.01	56

01 Current

	Prior	Current	YTD
Revenues:	12,445,832.82	2,124,468.84	35,226,636.49
Expended:	8,361,733.99	8,781,816.91	13,606,569.76
Net Income:	4,084,098.83	6,657,348.07	21,620,066.73

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
3-03-56-014-801	FIRE TRUST - PENALTIES	1,500.00	0.00	45.00	45.00	0.00	45.00	0
3-03-56-016-801	COURT TRUST - P.O.A.A.	2.00	0.00	464.00	994.00	0.00	994.00	0
	56 Total	1,502.00	0.00	509.00	1,039.00	0.00	1,039.00	0
	03 GEN. TRUST - RESERVE FO Revenue Total	1,502.00	0.00	509.00	1,039.00	0.00	1,039.00	0

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
3-03-00-000-000-000	GEN. TRUST - RESERVE FOR UNEMP	0.00	0.00	0.00	0.00	0.00	0.00	0
3-03-56-860-000-000	PAYROLL DEDUCTIONS/WITHHOLDINGS	185,944.53-	0.00	190,290.59-	190,411.57-	0.00	190,411.57	0
	000 PAYROLL DEDUCTIONS/WITHHOLDINGS	185,944.53-	0.00	190,290.59-	190,411.57-	0.00	190,411.57	0
	860 PAYROLL DEDUCTIONS/WITHHOLDINGS	185,944.53-	0.00	190,290.59-	190,411.57-	0.00	190,411.57	0
	56 Total	185,944.53-	0.00	190,290.59-	190,411.57-	0.00	190,411.57	0
	03 GEN. TRUST - RESERVE FO Expend Total	185,944.53-	0.00	190,290.59-	190,411.57-	0.00	190,411.57	0

03 GEN. TRUST - RESERVE FOR UNEMP		Prior	Current	YTD
Revenues:		1,502.00	509.00	1,039.00
Expended:		185,944.53-	190,290.59-	190,411.57-
Net Income:		187,446.53	190,799.59	191,450.57

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
3-17-56-850-802	REC. TRUST - GIRLS SOFTBALL	13,720.00	0.00	0.00	0.00	0.00	0.00	0
3-17-56-850-808	REC. TRUST - BURGENDORFF CENTER DEPOSITS	2,718.50	0.00	4,012.00	7,432.00	0.00	7,432.00	0
3-17-56-850-810	REC. TRUST - FIELD MAINTENANCE	200.00	0.00	7,610.00	7,610.00	0.00	7,610.00	0
	850 Total	16,638.50	0.00	11,622.00	15,042.00	0.00	15,042.00	0
	56 Total	16,638.50	0.00	11,622.00	15,042.00	0.00	15,042.00	0
	17 Fund 17 Revenue Total	16,638.50	0.00	11,622.00	15,042.00	0.00	15,042.00	0

17 Fund

	Prior	Current	YTD
Revenues:	16,638.50	11,622.00	15,042.00
Expended:	0.00	0.00	0.00
Net Income:	16,638.50	11,622.00	15,042.00

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
3-19-56-850-802	SECURITY DEPOSITS RECREATION	1,500.00	0.00	3,500.00	6,000.00	0.00	6,000.00	0
	19 Fund 19 Revenue Total	1,500.00	0.00	3,500.00	6,000.00	0.00	6,000.00	0

19 Fund

	Prior	Current	YTD
Revenues:	1,500.00	3,500.00	6,000.00
Expended:	0.00	0.00	0.00
Net Income:	1,500.00	3,500.00	6,000.00

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
3-26-08-501-601	POOL - MEMBERSHIP FEES	209,385.00	0.00	1,795.00	1,795.00	0.00	1,795.00	0
3-26-08-501-605	POOL - RENTALS	70.00	0.00	0.00	0.00	0.00	0.00	0
	501 Total	209,455.00	0.00	1,795.00	1,795.00	0.00	1,795.00	0
	08 LOCAL REVENUES:	209,455.00	0.00	1,795.00	1,795.00	0.00	1,795.00	0
	26 POOL UTILITY REVENUES Revenue Total	209,455.00	0.00	1,795.00	1,795.00	0.00	1,795.00	0

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
3-26-00-000-000-000	POOL UTILITY FUND:	0.00	0.00	0.00	0.00	0.00	0.00	0
3-26-55-501-501-100	SWIMMING POOL - SALARY & WAGES	5,769.24	131,433.75	0.00	0.00	0.00	131,433.75	0
	501 Total	5,769.24	131,433.75	0.00	0.00	0.00	131,433.75	0
	501 Total	5,769.24	131,433.75	0.00	0.00	0.00	131,433.75	0
3-26-55-502-502-200	SWIMMING POOL - OTHER EXPENSES	4,197.19	58,616.25	7,384.61	14,689.51	0.00	43,926.74	25
	502 Total	4,197.19	58,616.25	7,384.61	14,689.51	0.00	43,926.74	25
	502 Total	4,197.19	58,616.25	7,384.61	14,689.51	0.00	43,926.74	25
3-26-55-510-510-000	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0
3-26-55-510-511-200	CAPITAL IMPROVEMENT FUND	0.00	6,273.75	0.00	0.00	0.00	6,273.75	0
	510 Total	0.00	6,273.75	0.00	0.00	0.00	6,273.75	0
3-26-55-520-520-000	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0
3-26-55-520-520-200	PAYMENT OF BOND PRINCIPAL	0.00	39,375.00	0.00	0.00	0.00	39,375.00	0
3-26-55-520-521-200	PAYMENT OF BAN & CAPITAL NOTES	0.00	7,875.00	0.00	0.00	0.00	7,875.00	0
3-26-55-520-522-200	INTEREST ON BONDS	31,224.72	14,568.75	0.00	0.00	0.00	14,568.75	0
3-26-55-520-523-200	INTEREST ON NOTES	0.00	295.31	0.00	0.00	0.00	295.31	0
	520 Total	31,224.72	62,114.06	0.00	0.00	0.00	62,114.06	0

Budget Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
3-26-55-530-530-200	DEFERRED CHARGES	0.00	32,691.75	0.00	0.00	0.00	32,691.75	0
	530 Total	0.00	32,691.75	0.00	0.00	0.00	32,691.75	0
3-26-55-540-540-000	STATUTORY EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00	0
3-26-55-540-541-200	SOCIAL SECURITY EXPENSE	441.34	9,712.50	0.00	0.00	0.00	9,712.50	0
	540 Total	441.34	9,712.50	0.00	0.00	0.00	9,712.50	0
	55 Total	41,632.49	300,842.06	7,384.61	14,689.51	0.00	286,152.55	5
	26 POOL UTILITY FUND: Expend Total	41,632.49	300,842.06	7,384.61	14,689.51	0.00	286,152.55	5

26 POOL UTILITY FUND:

	Prior	Current	YTD
Revenues:	209,455.00	1,795.00	1,795.00
Expended:	41,632.49	7,384.61	14,689.51
Net Income:	167,822.51	5,589.61-	12,894.51-

Grand Totals

	Prior	Current	YTD
Revenues:	12,674,928.32	2,141,894.84	35,250,512.49
Expended:	8,217,421.95	8,598,910.93	13,430,847.70
Net Income:	4,457,506.37	6,457,016.09-	21,819,664.79

TOWNSHIP OF MAPLEWOOD
MINUTES
TUESDAY, FEBRUARY 21, 2023

1. SALUTE TO THE AMERICAN FLAG

The Chair led all assembled in a Salute to the American Flag.

2. STATEMENT

“Pursuant to Section 5, Chapter 231, P.L. 1975, this is to state for the record that adequate notice of this meeting has been provided to the public by posting and maintaining the annual notice of regular meetings on the Bulletin Board of the Municipal Building, by mailing the annual notice of regular meetings for 2023 to the News-Record and Star Ledger in December 2022, and by filing said notice in the Office of the Township Clerk.”

3. ROLL CALL

Ms. Nancy Adams, Ms. Jamaine Cripe, Mr. Victor De Luca, Ms. Deborah Engel and Mayor Dean Dafis.

ALSO, PRESENT: Roger J. Desiderio, Township Attorney, Gregg Schuster, Interim Township Administrator, Bailey Barnett, Assistant Administrator, and Elizabeth J. Fritzen, Township Clerk.

ABSENT: None.

WHEREAS, Chapter 231, P.L. 1975, commonly known as the “Open Public Meeting Act”, requires that all meetings of Public Bodies be open to the public; and

WHEREAS, Section 7.a. provides that the Governing Body has the discretion to permit, prohibit or regulate the active participation of the public at any meeting; and

WHEREAS, it is the desire of this Governing Body to comply with the provision of this act and at the same time to conduct its business in an orderly and expeditious manner.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Maplewood that it does hereby prohibit, except as set forth in the formal agenda, active participation in the deliberations of the Governing Body by the public and, except as otherwise prescribed by law, does limit the public to observation of the actions and discussions of the Governing Body at all of its regular and special meetings.

Ayes: Ms. Adams, Ms. Cripe, Mr. De Luca, Ms. Engel, and Mayor Dafis.

Nays: None.

Motion carries.

4. MAYOR'S INTRODUCTION

Mayor Dafis gave an overview of the evening's agenda. He then made a statement including a moment of silence for the victims in Turkey and Syria.

5. PUBLIC COMMENT- AGENDA ITEMS ONLY

Steven Jaffe, 30 Bowdoin Street, spoke on petition submission for Union Workers Local 3 at Baker Street Library Construction site.

6. The Township Clerk read by title.

NA/DE

ORDINANCE ON FINAL PASSAGE
ORDINANCE NUMBER 3084-23

AN ORDINANCE TO AMEND CHAPTER 271 OF THE CODE
OF THE TOWNSHIP OF MAPLEWOOD ENTITLED ZONING
AND DEVELOPMENT REGULATIONS

(Interpretive Statement)

(This ordinance will with regard to zoning districts R-1-7, R-1-5, R-1-4 and R-2-4, amend the façade length adjacent to side lot lines from 30 feet to 40 feet in each zone.)

Mayor Dafis declared the time open for a hearing on the Ordinance.

Mr. Desiderio reported on memo from Planning Board that this is consistent with the Master Plan.

Hearing no one, Mayor Dafis closed the hearing.

Ms. Adams moved that the ordinance be adopted as a whole and the Clerk be directed to publish the same as a passed ordinance in the Maplewood South Orange News Record according to law. Ms. Engel seconded.

Ayes: Ms. Adams, Ms. Cripe, Mr. De Luca, Ms. Engel, and Mayor Dafis.

Nays: None.

b. The Township Clerk read by title.

DD/DE

ORDINANCE ON FINAL PASSAGE
ORDINANCE NUMBER 3085-23

BOND ORDINANCE PROVIDING FOR PHASES II(b), III(b), IV, V AND VI OF THE LOCAL UNIT'S ALLOCABLE SHARE OF THE FLOOD MITIGATION FACILITIES PROJECT OF THE JOINT MEETING OF ESSEX AND UNION COUNTIES, BY AND IN THE TOWNSHIP OF MAPLEWOOD, IN THE COUNTY OF ESSEX, STATE OF NEW JERSEY (THE "LOCAL UNIT"); APPROPRIATING \$3,835,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$3,835,000 BONDS OR NOTES TO FINANCE THE COST THEREOF

(Interpretive Statement)

(Joint Meeting - Flood Mitigation Facilities Project)

Mayor Dafis declared the time open for a hearing on the Ordinance.

Hearing no one, Mayor Dafis closed the hearing.

Mayor Dafis moved that the ordinance be adopted as a whole and the Clerk be directed to publish the same as a passed ordinance in the Maplewood South Orange News Record according to law. Ms. Engel seconded.

Ayes: Ms. Adams, Ms. Cripe, Mr. De Luca, Ms. Engel, and Mayor Dafis.

Nays: None.

c. The Township Clerk read by title.

NA/DE

ORDINANCE ON FINAL PASSAGE
ORDINANCE NUMBER 3086-23

AN ORDINANCE TO ESTABLISH REGULATIONS FOR OUTDOOR STREATERIES ON THE STREETS OF MAPLEWOOD

(Interpretive Statement)

(This ordinance will establish that the terms and conditions under which Streateries will be allowed on the Streets of Maplewood.)

Mayor Dafis declared the time open for a hearing on the Ordinance.

Mayor Dafis inquired about upcoming communications. More information to be sent out through MVA and Clerk's Office regarding applications.

Hearing no one, Mayor Dafis closed the hearing.

Ms. Adams moved that the ordinance be adopted as a whole and the Clerk be directed to publish the same as a passed ordinance in the Maplewood South Orange News Record according to law. Ms. Engel seconded.

Ayes: Ms. Adams, Ms. Cripe, Mr. De Luca, Ms. Engel, and Mayor Dafis.

Nays: None.

7. The Township Clerk read by title.

INTRODUCTION OF ORDINANCE
ORDINANCE NUMBER 3087-23

AN ORDINANCE TO DIRECT THE INSTALLATION OF STOP
SIGNS AT THE INTERSECTION OF DUNNELL ROAD AND
OAKLAND ROAD

(Interpretive Statement)

(This Ordinance will direct the installation of multi-way stop signs at the intersection of Dunnell Road and Oakland Road.)

Mr. De Luca moved the passage of this ordinance on first reading, its publication according to law in the Maplewood South Orange News Record, and a hearing to be held March 7, 2023. Ms. Adams seconded.

Ayes: Ms. Adams, Ms. Cripe, Mr. De Luca, Ms. Engel, and Mayor Dafis.

Nays: None.

(Hearing to be held March 7, 2023)

8. REPORTS FROM DEPARTMENT

- a. Chief Financial Officer - January 2023 Budget Report (published)

9. ADMINISTRATIVE REPORTS

- a. Gregg Schuster, Interim Township Administrator

- Mr. Schuster reported on 2023 Budget.
- Mr. Schuster reported on upcoming Health Broker proposals.
- Mr. Schuster reported on work on corrective actions via the 2021 audit.
- Lastly, Mr. Schuster reported on interest on holding bingo with state licensing requirements needed.
- Ms. Adams inquired about the specifics of this license including demand and pricing.
- Ms. Engel was in favor. Ms. Cripe had concerns surrounding the availability of the Woodland for public use versus bingo games.

Mayor Dafis moved to authorize Interim Administrator Schuster to apply for Bingo license for this year. Mr. De Luca seconded.

Ayes: Ms. Cripe, Mr. De Luca, Ms. Engel, and Mayor Dafis.

Nays: Ms. Adams.

- Ms. Barnett updated about the salary study proposals and future in-person meetings.
- Mayor Dafis inquired about co-sponsorship of SOMA Cross Cultural Event with Township where alcohol is going to be served. Ms. Barnett reported that the insurance company would need Governing Body support for this to be covered under Township policy.

Mayor Dafis moved to approve this event including specifics for co-sponsorship and allow for alcohol to be served on contingency that the insurance company can provide a policy to cover. Ms. Adams seconded.

Ayes: Ms. Adams, Ms. Cripe, Mr. De Luca, Ms. Engel, and Mayor Dafis.

Nays: None.

b. Roger Desiderio, Township Attorney

- Mr. Desiderio had no report.

c. Elizabeth J. Fritzen, Township Clerk

- Ms. Fritzen reported on upcoming preparation for streaterie applications.
- Ms. Fritzen reported on event meetings and upcoming in-person meetings.
- Ms. Fritzen reported on Women’s History Month kickoff.

10. REPORTS FROM ELECTED OFFICIALS

a. Committee Member Jamaine Cripe

- Ms. Cripe reported on Public Safety Committee meeting and invitation of police to Senior Advisory Committee to express concerns.
- Ms. Cripe reported on Crossing Guard Appreciation Week and upcoming pedestrian walking study.

b. Deputy Mayor Deborah Engel

- Ms. Engel reported on cleanup by benches in Maplewood Village.
- Ms. Engel reported on election of Cat Delett to Executive Director to the Maplewood Village Alliance.
- Ms. Engel reported on upcoming Basketball Playoff games and upcoming Ice-Skating event at DeHart via the Recreation Department.

c. Committee Member Victor De Luca

- Mr. De Luca reported on Springfield Avenue, Burnett, and Tuscan Road intersection plans as a part of the Seth Boyden safety campaign as well as other upcoming plans to help alleviate traffic/ safety issues.
- Mr. De Luca reported on commemoration event for Ukraine at Maplewood Town Hall.
- Mr. De Luca reported on the upcoming Essex County Home Improvement workshops.
- Lastly, Mr. De Luca reported on Black History month.

d. Committee Member Nancy Adams

- Ms. Adams reported on upcoming Women's History Month events.

e. Mayor Dean Dafis

- Mayor Dafis reported on upcoming budget and workshops.
- Mayor Dafis reported on health care premium spike.
- Mayor Dafis reported on upcoming Ukraine event.
- Mayor Dafis reported on Black History Month and highlighted a few events.
- Mayor Dafis reported on addressing public safety concerns at Wawa.
- Lastly, Mayor Dafis reported on Mayor's Wellness Campaign.

11. DISCUSSION ITEMS

a. In support of Liquor Licensing Reform, Resolution – NA

- Ms. Adams discussed the issue with limited availability of liquor licenses in the State of NJ based on antiquated/expensive rules and urged the Township Committee to update the liquor licensing rules through resolution due to equity issues.

Mayor Dafis moved to adopt Resolution 66-23. Ms. Adams seconded.

RESOLUTION NUMBER 66-23

RESOLUTION IN SUPPORT OF LIQUOR LICENSE REFORM IN THE STATE OF NEW JERSEY (DD/NA)

Ayes: Ms. Adams, Ms. Cripe, Mr. De Luca, Ms. Engel, and Mayor Dafis.

Nays: None.

b. Project Labor Agreements for future Township construction projects of \$5 million and above – VD

- Mr. De Luca gave background surrounding the project labor agreement surrounding large construction projects.
- Mr. De Luca summarized the proposed agreement criteria.

Mr. De Luca moved to authorize Mr. Desiderio to solidify agreements to have on the agenda for March 7, 2023. Ms. Adams seconded.

Ayes: Ms. Adams, Ms. Cripe, Mr. De Luca, Ms. Engel, and Mayor Dafis.

Nays: None.

c. Direct Hire Memorandum of Understanding with Laborers International Union of North America, Local 3 for DPW temporary workers on an as needed basis – VD

- Mr. De Luca gave background of Direct Hire Program allowing municipalities to hire temporary workers from unions for DPW.

Mr. De Luca moved to authorize Mr. Schuster and Mr. Desiderio to finalize the language and sign the memo of understanding with the labor's union. Mayor Dafis seconded.

Ayes: Ms. Adams, Ms. Cripe, Mr. De Luca, Ms. Engel, and Mayor Dafis.

Nays: None.

d. In support of Redevelopment/ Area in Need of Rehabilitation Study in Maplewood Village - DD

- Mayor Dafis discussed private redevelopment of the Maplewood Theater in Maplewood Village including renovation and additional parking.
- Mayor Dafis proposed study over this area to oversee scope of work for theater and Bank of America vacant area.

Mr. De Luca moved to authorize this study and the expenditure of monies to retain Mr. Grygiel to do the study to decide to ensure that this area qualifies as an area in need of redevelopment. Mayor Dafis seconded.

Ayes: Ms. Adams, Ms. Cripe, Mr. De Luca, Ms. Engel, and Mayor Dafis.

Nays: None.

e. Re-establishment of the Civilian Emergency Response Team (CERT) – VD

- Mr. De Luca gave background on National response team that teaches people how to better prepare themselves for hazards that may affect their communities.

Mr. De Luca moved to re-establish CERT. Mayor Dafis seconded.

Ayes: Ms. Adams, Ms. Cripe, Mr. De Luca, Ms. Engel, and Mayor Dafis.

Nays: None.

f. Changing state law whereby homeowners lose all equity in their homes when foreclosed – VD

- Mr. De Luca gave background to situations where those who lose all equity in foreclosures and wanted to see what other states do in order to support reform.
- Mr. Desiderio to follow up.
- Mayor Dafis spoke of discussions at the League of Municipalities.

g. Fields Committee – DE

- Ms. Engel gave background of previous discussion surrounding a formation of a fields committee to take a look at fields in Maplewood and those proposed to be involved in upcoming committee.
- Mr. De Luca recommended that this be a resolution rather than an ordinance in case need for change.

Ms. Engel moved to form the Fields Committee via Resolution. Mayor Dafis seconded.

Ayes: Ms. Adams, Ms. Cripe, Mr. De Luca, Ms. Engel, and Mayor Dafis.

Nays: None.

h. Pool guest pass fees – DE

- Ms. Engel reported on Pool Advisory Committee discussion surrounding guest pass fees and whether they should stay the same or be lowered.
- Mr. De Luca recommended to lower the fees. Mayor Dafis and Ms. Cripe

- agreed.
- Ms. Cripe inquired about the ratio of those who used guest passes and purchased memberships.

Ms. Engel moved to instruct the Director of Community Services to lower guest pass fees. Mr. De Luca seconded.

Ayes: Ms. Adams, Ms. Cripe, Mr. De Luca, Ms. Engel, and Mayor Dafis.

Nays: None.

12. CONSENT AGENDA

Mayor Dafis moved for the adoption of the Closed Session minutes from February 7, 2023. Ms. Engel seconded.

Ayes: Ms. Adams, Ms. Cripe, Mr. De Luca, Ms. Engel, and Mayor Dafis.

Nays: None.

Mayor Dafis moved for the adoption of the Open Session minutes from November 14, 2022. Ms. Cripe seconded.

Ayes: Ms. Adams, Ms. Cripe, Mr. De Luca, and Mayor Dafis.

Nays: None.

Abstained: Ms. Engel.

Mayor Dafis moved for the adoption of items 12C- J. Ms. Adams seconded.

Ayes: Ms. Adams, Ms. Cripe, Mr. De Luca, Ms. Engel, and Mayor Dafis.

Nays: None.

13. PUBLIC COMMENT- ANY SUBJECT MATTER

Marc Solomon, 67 Maplewood Avenue, spoke on concerns regarding intersection at Maplewood and Jefferson. Mr. De Luca followed up with plans from traffic engineer at upcoming meeting.

14. ADJOURNMENT

This meeting ended at 9pm. To meet again on Tuesday, March 7th, 2023 7:30 P.M at the Maplewood Municipal Building (In Person)

15. MEETING OF LOCAL ABC

Person-to-Person and Place-to-Place Transfer

New Plenary Retail Consumption Liquor License to Maplewood Spirits LLC, 13-15 Newark Way, Maplewood, New Jersey

Plenary Retail Consumption Liquor License No. 0711-33-NEW

RESOLUTION NUMBER 73-23

RESOLUTION ISSUING A NEW PLENARY RETAIL CONSUMPTION LIQUOR LICENSE TO MAPLEWOOD SPIRITS, LLC, 13-15 NEWARK WAY, MAPLEWOOD, NEW JERSEY.

Ayes: Ms. Adams, Ms. Cripe, Mr. De Luca, Ms. Engel, and Mayor Dafis.

Nays: none.

Issuance of new license passed unanimously.

ABC Hearing - Held and adjourned.

TOWNSHIP OF MAPLEWOOD
MINUTES
TUESDAY, MARCH 7, 2023

1. SALUTE TO THE AMERICAN FLAG

The Chair led all assembled in a Salute to the American Flag.

2. STATEMENT

“Pursuant to Section 5, Chapter 231, P.L. 1975, this is to state for the record that adequate notice of this meeting has been provided to the public by posting and maintaining the annual notice of regular meetings on the Bulletin Board of the Municipal Building, by mailing the annual notice of regular meetings for 2023 to the News-Record and Star Ledger in December 2022, and by filing said notice in the Office of the Township Clerk.”

3. ROLL CALL

Ms. Nancy Adams, Ms. Jamaine Cripe, Mr. Victor De Luca, Ms. Deborah Engel and Mayor Dean Dafis.

ALSO, PRESENT: Roger J. Desiderio, Township Attorney, Gregg Schuster, Interim Township Administrator, Bailey Barnett, Assistant Administrator, and Elizabeth J. Fritzen, Township Clerk, Amari Allah, Deputy Township Clerk.

ABSENT: None.

WHEREAS, Chapter 231, P.L. 1975, commonly known as the “Open Public Meeting Act”, requires that all meetings of Public Bodies be open to the public; and

WHEREAS, Section 7.a. provides that the Governing Body has the discretion to permit, prohibit or regulate the active participation of the public at any meeting; and

WHEREAS, it is the desire of this Governing Body to comply with the provision of this act and at the same time to conduct its business in an orderly and expeditious manner.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Maplewood that it does hereby prohibit, except as set forth in the formal agenda, active participation in the deliberations of the Governing Body by the public and, except as otherwise prescribed by law, does limit the public to observation of the actions and discussions of the Governing Body at all of its regular and special meetings.

Ayes: Ms. Adams, Ms. Cripe, Mr. De Luca, Ms. Engel, and Mayor Dafis.

Nays: None.

Motion carries.

4. MAYOR'S INTRODUCTION

Mayor Dafis gave an overview of the evening's agenda. He then entertained a moment of silence for those lost.

5. PROCLAMATION- Women's History Month read by Committeeperson Adams and other honored invitees throughout Maplewood (and South Orange).

b. PROCLAMATION- Girl Scout Troop 20251 read by Ms. Engel.
Girl Scout Troop 20251 came forward to be thanked by the Governing Body for their recycling efforts and to take a picture with the Mayor and Governing Body members.

c. PROCLAMATION- Appreciation for Ms. Bailey Barnett and Mr. Nick Walz.
(surprise – not on agenda)
Proclamations read by Mayor Dafis.

6. PRESENTATION TO THE GOVERNING BODY – Maplewood Foundation – Mr. Fred R. Profeta, Jr. and the Discussion Item a. Request by Maplewood Foundation to temporarily install fund raising thermometers – one in Maplewood Village and one on Springfield Avenue (VD) Discussion item moved up in agenda following presentation.

Mr. Fred Profeta of the Maplewood Foundation gave a presentation to the Governing Body regarding upcoming projects and fundraising for the Maplewood Foundation.

The Foundation then requested the placement of a fundraising thermometer in Maplewood Village. Discussion followed regarding the request by the Maplewood Township Committee members.

Ms. Engel expressed her concern as the Maplewood Foundation would be receiving preference by the Governing Body for an installation of a fundraising thermometer. Ms. Engel indicated that she would not be in favor and would be voting no.

On motion of Mr. De Luca with a second by Mayor Dafis the following was agreed upon:

1. Two thermometers can be installed – one in Maplewood Village near the ice cream benches at Baker Street and Maplewood Avenue and one on Springfield Avenue at the triangle space bordered by Springfield Avenue, Tuscan Road and Vermont Street.
2. One time only as part of the start up of the foundation.
3. Limited duration – until October 1, 2023.
4. Informal review of the design of the thermometers by the Maplewood Village Alliance and Springfield Avenue Partnership

5. Consultation with DPW to ensure the structural integrity of the thermometers.
6. Appropriate insurances and hold harmless agreements shall be secured.

Ayes: Ms. Adams, Ms. Cripe, Mr. De Luca, and Mayor Dafis.

Nays: Ms. Engel.

Held and adjourned.

7. BOARD OF HEALTH MEETING

Held and adjourned.

8. PUBLIC COMMENT- AGENDA ITEMS ONLY

No comments.

9. The Township Clerk read by title.

VD/NA

ORDINANCE ON FINAL PASSAGE
ORDINANCE NUMBER 3087-23

AN ORDINANCE TO DIRECT THE INSTALLATION OF STOP
SIGNS AT THE INTERSECTION OF DUNNELL ROAD AND
OAKLAND ROAD

(Interpretive Statement)

(This Ordinance will direct the installation of multi-way stop signs at the intersection of Dunnell Road and Oakland Road.)

Mayor Dafis declared the time open for a hearing on the Ordinance.

Hearing no one, Mayor Dafis closed the hearing.

Mr. De Luca moved that the ordinance be adopted as a whole and the Clerk be directed to publish the same as a passed ordinance in the Maplewood South Orange News Record according to law. Ms. Adams seconded.

Ayes: Ms. Adams, Ms. Cripe, Mr. De Luca, Ms. Engel, and Mayor Dafis.

Nays: None.

10. The Township Clerk read by title.

INTRODUCTION OF ORDINANCE

DE/VD

ORDINANCE NUMBER 3088-23

AN ORDINANCE TO AMEND CHAPTER 123 OF THE CODE
OF THE TOWNSHIP OF MAPLEWOOD ENTITLED "FEES"
(Municipal Pool)

(Interpretive Statement)

(This Ordinance will maintain the present Municipal Pool rates for 2023 and lower the guest pass fee for 2023.)

Ms. Engel moved the passage of this ordinance on first reading, its publication according to law in the Maplewood South Orange News Record, and a hearing to be held March 21, 2023. Mr. De Luca seconded.

Ayes: Ms. Adams, Ms. Cripe, Mr. De Luca, Ms. Engel, and Mayor Dafis.

Nays: None.

(Hearing to be held March 21, 2023)

b. The Township Clerk read by title.

NA/DD

INTRODUCTION OF ORDINANCE
ORDINANCE NUMBER 3089-23

AN ORDINANCE TO AMEND ORDINANCE #2891-18 WITH
REGARD TO VACANT, ABANDONED PROPERTY AND
PROPERTIES IN FORECLOSURE

(Interpretive Statement)

(This ordinance will require that vacant, abandoned property, and properties in foreclosure be registered with the Township in order to insure that such properties do not fall into disrepair further permit the registration of defaulted, abandoned and vacant properties in the Township of Maplewood.)

Ms. Adams moved the passage of this ordinance on first reading, its publication according to law in the Maplewood South Orange News Record, and a hearing to be held March 21, 2023. Mayor Dafis seconded.

Ayes: Ms. Adams, Ms. Cripe, Mr. De Luca, Ms. Engel, and Mayor Dafis.

Nays: None.

(Hearing to be held March 21, 2023)

c. The Township Clerk read by title.

VD/DD

INTRODUCTION OF ORDINANCE
ORDINANCE NUMBER 3090-23

AN ORDINANCE ADOPTING A PROJECT LABOR
AGREEMENT

(Interpretive Statement)

(This ordinance will adopt a Project Labor Agreement pursuant to New Jersey Statutes.)

Mr. De Luca moved the passage of this ordinance on first reading, its publication according to law in the Maplewood South Orange News Record, and a hearing to be held March 21, 2023. Mayor Dafis seconded.

Ayes: Ms. Adams, Ms. Cripe, Mr. De Luca, Ms. Engel, and Mayor Dafis.

Nays: None.

(Hearing to be held March 21, 2023)

d. The Township Clerk read by title.

DD/VD

INTRODUCTION OF ORDINANCE
ORDINANCE NUMBER 3091-23

AN ORDINANCE GRANTING A TAX EXEMPTION WITH
RESPECT TO CERTAIN PROPERTY IDENTIFIED ON THE
TOWNSHIP'S TAX MAPS BLOCK 16.01, LOT 32 AND
DESIGNATED IN THE TOWNSHIP TAX RECORDS AS 7
PARKER AVENUE WEST, MAPLEWOOD, NEW JERSEY
AND AUTHORIZING THE EXECUTION OF A FINANCIAL
AGREEMENT WITH 7 PARKER W URBAN RENEWAL LLC

Mayor Dafis moved the passage of this ordinance on first reading, its publication according to law in the Maplewood South Orange News Record, and a hearing to be held March 21, 2023. Mr. De Luca seconded.

Ayes: Ms. Adams, Ms. Cripe, Mr. De Luca, Ms. Engel, and Mayor Dafis.

Nays: None.

(Hearing to be held March 21, 2023)

11. Report from Departments

No reports.

12. ADMINISTRATIVE REPORTS

- a. Gregg Schuster, Interim Township Administrator
- b. Roger Desiderio, Township Attorney
- c. Elizabeth J. Fritzen, Township Clerk

*Reports inaudible due to audio failure.

13. REPORTS FROM ELECTED OFFICIALS

- a. Committee Member Nancy Adams
- b. Committee Member Victor De Luca
- c. Committee Member Jamaine Cripe
- d. Deputy Mayor Deborah Engel
- e. Mayor Dean Dafis

*Reports inaudible due to audio failure.

14. DISCUSSION ITEMS

- a. Request by Maplewood Foundation to temporarily install fund raising thermometers - one in Maplewood Village and one on Springfield Avenue (VD)

This discussion item was moved up in the agenda to follow the Maplewood Foundation presentation.

15. CONSENT AGENDA

Ms. Cripe moved for the adoption of items 15A-O. Ms. Adams seconded.

Ayes: Ms. Adams, Ms. Cripe, Mr. De Luca, Ms. Engel, and Mayor Dafis.

Nays: None.

Abstention: Ms. Engel (item 15A) (Minutes of December 6, 2022)

16. PUBLIC COMMENT- ANY SUBJECT MATTER

1. Susan, 39 Meadowbrook Place
2. Tom Venezia, 11 Warwick Circle, Springfield
3. Jim Nathanson, 33 Durand Road
4. Eugene
5. Susan, Meadowbrook Place
6. Brandon Zatesky
7. Landscaper from Town (no name given)
8. Tom Venezia, 11 Warwick Circle, Springfield
9. Keith Miller

*Comments inaudible due to audio failure. Names recorded by Township Clerk.

17. ADJOURNMENT

This meeting ended at 10pm. To meet again on Tuesday, March 21, 2023 at the Maplewood Municipal Building

TOWNSHIP OF MAPLEWOOD
MINUTES
TUESDAY, MARCH 21, 2023

1. SALUTE TO THE AMERICAN FLAG

The Chair led all assembled in a Salute to the American Flag.

2. STATEMENT

“Pursuant to Section 5, Chapter 231, P.L. 1975, this is to state for the record that adequate notice of this meeting has been provided to the public by posting and maintaining the annual notice of regular meetings on the Bulletin Board of the Municipal Building, by mailing the annual notice of regular meetings for 2023 to the News-Record and Star Ledger in December 2022, and by filing said notice in the Office of the Township Clerk.”

3. ROLL CALL

Ms. Nancy Adams, Ms. Jamaine Cripe, Mr. Victor De Luca, Ms. Deborah Engel and Mayor Dean Dafis.

ALSO PRESENT: Roger J. Desiderio, Township Attorney, Gregg Schuster, Interim Township Administrator, Bailey Barnett, Assistant Administrator, and Amari Allah, Deputy Township Clerk.

ABSENT: Elizabeth J. Fritzen, Township Clerk. (attending the Municipal Clerks Association of New Jersey Annual Conference)

Note: The Meeting was covered by the Deputy Township Clerk in the absence of the Township Clerk.

WHEREAS, Chapter 231, P.L. 1975, commonly known as the “Open Public Meeting Act”, requires that all meetings of Public Bodies be open to the public; and

WHEREAS, Section 7.a. provides that the Governing Body has the discretion to permit, prohibit or regulate the active participation of the public at any meeting; and

WHEREAS, it is the desire of this Governing Body to comply with the provision of this act and at the same time to conduct its business in an orderly and expeditious manner.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Maplewood that it does hereby prohibit, except as set forth in the formal agenda, active participation in the deliberations of the Governing Body by the public and, except as otherwise prescribed by law, does limit the public to observation of the actions and discussions of the

Governing Body at all of its regular and special meetings.

Ayes: Ms. Adams, Ms. Cripe, Mr. De Luca, Ms. Engel, and Mayor Dafis.

Nays: None.

Motion carries.

4. MAYOR'S INTRODUCTION

Mayor Dafis gave an overview of the evening's agenda. He then entertained a moment of silence for Senator Ron Rice.

5. PUBLIC COMMENT- AGENDA ITEMS ONLY

Mark Solomon, 67 Maplewood Avenue, spoke on traffic concerns on intersection of Maplewood Avenue and Jefferson Avenue.

Mary Sherzer, spoke against the pilot regarding 7 West Parker.

Jason Teddy, spoke in favor of the pilot regarding 7 West Parker.

Valentina Richardson Green, Essex County Liaison, gave some updates of happenings throughout the County. Mayor Dafis inquired about the Valley Street intersection improvements. Ms. Green to update when information is available.

6. a. The Deputy Township Clerk read by title.

DE/VD

ORDINANCE ON FINAL PASSAGE
ORDINANCE NUMBER 3088-23

AN ORDINANCE TO AMEND CHAPTER 123 OF THE CODE
OF THE TOWNSHIP OF MAPLEWOOD ENTITLED "FEES"
(Municipal Pool)

(Interpretive Statement)

(This Ordinance will maintain the present Municipal Pool rates for 2023 and lower the guest pass fee for 2023.)

Mayor Dafis declared the time open for a hearing on the Ordinance.

Hearing no one, Mayor Dafis closed the hearing.

Ms. Engel moved that the ordinance be adopted as a whole and the Clerk be directed to publish the same as a passed ordinance in the Maplewood South Orange News Record according to law. Mr. De Luca seconded.

Ayes: Ms. Adams, Ms. Cripe, Mr. De Luca, Ms. Engel, and Mayor Dafis.

Nays: None.

b. The Deputy Township Clerk read by title.

NA/DD ORDINANCE ON FINAL PASSAGE
ORDINANCE NUMBER 3089-23

AN ORDINANCE TO AMEND ORDINANCE #2891-18 WITH
REGARD TO VACANT, ABANDONED PROPERTY AND
PROPERTIES IN FORECLOSURE

(Interpretive Statement)

(This ordinance will require that vacant, abandoned property, and properties in foreclosure be registered with the Township in order to ensure that such properties do not fall into disrepair further permit the registration of defaulted, abandoned and vacant properties in the Township of Maplewood.)

Mayor Dafis declared the time open for a hearing on the Ordinance.

Hearing no one, Mayor Dafis closed the hearing.

Ms. Adams moved that the ordinance be adopted as a whole and the Clerk be directed to publish the same as a passed ordinance in the Maplewood South Orange News Record according to law. Mayor Dafis seconded.

Ayes: Ms. Adams, Ms. Cripe, Mr. De Luca, Ms. Engel, and Mayor Dafis.

Nays: None.

c. The Deputy Township Clerk read by title.

VD/DD ORDINANCE ON FINAL PASSAGE
ORDINANCE NUMBER 3090-23

AN ORDINANCE ADOPTING A PROJECT LABOR
AGREEMENT

(Interpretive Statement)

(This ordinance will adopt a Project Labor Agreement pursuant to New Jersey Statutes.)

Mayor Dafis declared the time open for a hearing on the Ordinance.

Hearing no one, Mayor Dafis closed the hearing.

Mr. De Luca moved that the ordinance be adopted as a whole and the Clerk be directed to publish the same as a passed ordinance in the Maplewood South Orange News Record according to law. Mayor Dafis seconded.

Ayes: Ms. Adams, Ms. Cripe, Mr. De Luca, Ms. Engel, and Mayor Dafis.

Nays: None.

d. The Deputy Township Clerk read by title.

DD/VD INTRODUCTION OF ORDINANCE
ORDINANCE NUMBER 3091-23

AN ORDINANCE GRANTING A TAX EXEMPTION WITH RESPECT TO CERTAIN PROPERTY IDENTIFIED ON THE TOWNSHIP'S TAX MAPS BLOCK 16.01, LOT 32 AND DESIGNATED IN THE TOWNSHIP TAX RECORDS AS 7 PARKER AVENUE WEST, MAPLEWOOD, NEW JERSEY AND AUTHORIZING THE EXECUTION OF A FINANCIAL AGREEMENT WITH 7 PARKER W URBAN RENEWAL LLC

(Interpretive Statement)

(This ordinance will grant to 7 Parker Avenue West a Payment in Lieu of Taxes Agreement (PILOT))

Mayor Dafis moved the passage of this ordinance on first reading, its publication according to law in the Maplewood South Orange News Record, and a hearing to be held April 4, 2023. Mr. De Luca seconded.

Mr. Desiderio recommended an amendment and carry over to April 4.

Mr. Dafis moved for the amendment to be made and to carry to April 4. Mr. De Luca seconded.

Ayes: Ms. Adams, Ms. Cripe, Mr. De Luca, Ms. Engel, and Mayor Dafis.

Nays: None.

(Ordinance to be read on April 4, 2023)

Mayor Dafis then made a statement regarding the pilot. He then moved to recess for 10 minutes due to technical difficulties with sound for meeting.

7. REPORTS FROM DEPARTMENTS

A. Joseph Kolodziej - Chief Financial Officer- February Budget Report

8. ADMINISTRATIVE REPORTS

a. Gregg Schuster, Interim Township Administrator

- Mr. Schuster reported on budget and costs of health care.
- Mr. Schuster reported on updates for Health Insurance broker.
- Mr. Schuster requested termination of Scott Bills' services.

Mr. De Luca moved to terminate the services of Scott Bills. Ms. Adams seconded.

Ayes: Ms. Adams, Ms. Cripe, Mr. De Luca, Mr. Engel, and Mayor Dafis.

Nays: None.

b. Roger Desiderio, Township Attorney

- Mr. Desiderio reported on discharging mortgage of subject property.

Mr. De Luca moved to discharge the mortgage of property. Mayor Dafis seconded.

Ayes: Ms. Adams, Ms. Cripe, Mr. De Luca, Mr. Engel, and Mayor Dafis.

Nays: None.

c. Amari Allah, Deputy Township Clerk

- Mr. Allah reported on the deadline for accepting petitions for the primary election.

9. REPORTS FROM ELECTED OFFICIALS

a. Committee Member Jamaine Cripe

- Ms. Cripe reported on YouthNet Board Spring fundraiser.
- Ms. Cripe reported on Senior Advisory Committee regarding pool fees and Volunteer Fair.

b. Committee Member Victor De Luca

- Mr. De Luca reported on Volunteer Fair table for CERT members.
- Mr. De Luca reported on Essex County Home Improvement program.
- Mr. De Luca reported on Open Gym event.
- Lastly, Mr. De Luca made a statement about Senator Ron Rice.

c. Deputy Mayor Deborah Engel

- Ms. Engel reported on non-emergency SMS text service.
- Ms. Engel reported on removal of discussion item of pedestrian plaza in Maplewood Village and road closures.

d. Committee Member Nancy Adams

- Ms. Adams reported on Women's History Month events.
- Ms. Adams reported upcoming discussion on outdoor café fees at Code meeting.

e. Mayor Dean Dafis

- Mayor Dafis made a statement addressing the pending litigation happening within the Township.
- Mayor Dafis reported on tax maps in relation to the pending revaluation.
- Mayor Dafis reported on Mayor's Wellness Campaign events.

10. DISCUSSION ITEMS

a. Spray Park Bid (VD)

- Ms. Engel reported on bid costs for Spray Park and other options that would be less costly to replace Maplecrest tennis courts.
- Mr. De Luca reported on subcommittee meeting of Health and Community Services discussion surrounding rethinking the site and the funds to make it happen.
- Mayor Dafis reported that this will be a neuro-diverse space for recreational activities.

b. Installation of 4-way stop at Maplewood Avenue & Jefferson Avenue and at Woodland Road and Jefferson Avenue (VD)

- Mr. De Luca gave background surrounding issues with this particular intersection, studies that have been conducted, and proposal for potential solution with a four-way stops as well as additional crosswalks.
- Ms. Adams added similar solution used in Millburn Township.
- Mayor Dafis agreed with proposal. The Township Committee agreed.

c. Maplewood Village summer pedestrian plaza/street closures (DE)

- This item was removed and discussed within Ms. Engel’s report.

d. 2023 Budget (GS)

- Mr. Schuster made presentation regarding the 2023 Budget for guidance from the Township Committee.
- Mr. Kolodziej presented his points surrounding the 2023 Budget.
- Mr. Schuster and Mr. Kolodziej presented options and recommendations to make tax increases as minimal as possible and adopt a sustainable budget.
- Ms. Adams expressed concern with alternate jitney route. Township Committee opposed to cut.
- Mr. De Luca inquired about the liquor license revenue, the totality of one-time revenues, and spoke to concerns with this in tandem with revaluation.
- Mayor Dafis spoke to potential revenue from cannabis businesses.
- Mr. Schuster to use Township Committee recommendations for 2023 budget with a 3.5% increase including review of fire department budget. To be on April 4, 2023 meeting.

12. CONSENT AGENDA

Mayor Dafis moved the adoption of the Open Session meeting from December 20, 2022. Mr. De Luca seconded.

Ayes: Ms. Adams, Ms. Cripe, Mr. De Luca, and Mayor Dafis.

Nays: None.

Abstained: Ms. Engel.

Mayor Dafis moved for the adoption of items 12B-M. Ms. Cripe seconded.

Ayes: Ms. Adams, Ms. Cripe, Mr. De Luca, Ms. Engel, and Mayor Dafis.

Nays: None.

13. PUBLIC COMMENT- ANY SUBJECT MATTER

Jonathan Poor, 35 Roosevelt Road, thanked the Township Committee for the gas-powered leaf blower ban and spoke to climate change.

Jane Conrad, 35 Roosevelt Road, spoke to leaf blower ban.

Rujin Shen, 42 Plymouth Avenue, pro- leaf blower ban.

Rachel Metka, 11 DeHart Road, shared positive impact of gas-powered leaf blower ban.

14. ADJOURNMENT

This meeting ended at 9:15pm. To meet again on Tuesday, April 4, 2023 at the Maplewood

Municipal Building

TOWNSHIP OF MAPLEWOOD



RESOLUTION NUMBER 117-23

APPROVING EMERGENCY TEMPORARY APPROPRIATIONS

WHEREAS, on January 3, 2023, the Township Committee adopted Resolution 10-23 establishing a Temporary Budget for Fiscal Year 2023 in an amount not exceeding 26.25% of the total appropriations in the Fiscal Year 2022 Budget; and

WHEREAS, an emergent condition has arisen in that the Township is expected to enter in contracts, commitments, or payments prior to the adoption of the 2023 budget and no adequate provision has been made in the 2023 temporary budget for the aforesaid purposes; and

WHEREAS, N.J.S.A. 40A:4-20 provides that, in addition to temporary appropriations necessary for the period prior to the adoption of the budget and regular appropriations, the governing body may, by resolution adopted by a two-thirds vote of the full membership, make emergency temporary appropriations for any purpose for which appropriations may lawfully be made for the period between the beginning of the current fiscal year and the date of the adoption of the budget for the current year; and

WHEREAS, the amount of such emergency temporary appropriations shall be included under the correct headings in the budget and provided for in full in the final adopted budget; and

WHEREAS, it is the recommendation of the Chief Financial Officer that this emergency temporary appropriation be authorized in the amount of an additional \$6,234,000 to the following budget line items:

Account Number	Description	From
3-01-20-100-100-100	Administrative & Executive – S/W	\$ 95,000
3-01-20-110-110-100	Township Committee – S/W	\$ 6,000
3-01-20-120-120-100	Township Clerk – S/W	\$ 61,000
3-01-20-130-130-100	Financial Administration – S/W	\$ 83,000
3-01-20-145-145-100	Revenue Administration – S/W	\$ 16,000
3-01-20-145-145-200	Revenue Administration – O/E	\$ 10,000
3-01-20-150-150-100	Tax Assessment – S/W	\$ 33,000
3-01-20-155-155-100	Legal Department – S/W	\$ 25,000
3-01-20-165-165-100	Department of Engineering – S/W	\$ 38,000
3-01-21-180-180-100	Planning Board – S/W	\$ 12,000
3-01-21-185-185-100	Zoning Board of Adjustment – S/W	\$ 12,000
3-01-22-195-195-100	Community Development UCC – S/W	\$ 98,000
3-01-22-195-196-100	Community Development Plumbing – S/W	\$ 11,000
3-01-22-195-197-100	Community Development Electrical – S/W	\$ 11,000
3-01-22-195-198-100	Community Development Property Maint. - S/W	\$ 48,000

Account Number	Description	From
3-01-25-240-240-100	Police Department – S/W	\$2,000,000
3-01-25-251-251-100	Police Dispatch/911 – S/W	\$ 350,000
3-01-25-265-265-100	Fire Department – S/W	\$1,500,000
3-01-25-265-265-200	Fire Department – O/E	\$ 200,000
3-01-25-265-275-100	Fire Prevention – S/W	\$ 15,000
3-01-25-275-275-100	Municipal Prosecutor – S/W	\$ 8,000
3-01-25-275-275-200	Municipal Prosecutor – O/E	\$ 2,000
3-01-26-290-290-100	DPW – Streets & Roads – S/W	\$ 150,000
3-01-26-290-290-200	DPW – Streets & Roads – O/E	\$ 50,000
3-01-26-294-294-100	DPW – Jitney Services – S/W	\$ 42,000
3-01-26-295-295-100	DPW – Sewer Division – S/W	\$ 35,000
3-01-26-300-300-100	DPW – Administration – S/W	\$ 65,000
3-01-26-305-306-100	DPW – Recycling Division – S/W	\$ 24,000
3-01-26-310-310-100	DPW – Buildings & Grounds – S/W	\$ 129,000
3-01-26-315-315-100	DPW – Vehicle Maintenance – S/W	\$ 85,000
3-01-27-330-330-100	Board of Health – S/W	\$ 50,000
3-01-28-370-370-100	Community Services – Recreation Division S/W	\$ 50,000
3-01-28-370-375-100	Community Services – Arts & Cultural S/W	\$ 65,000
3-01-28-375-375-100	DPW – Shade Tree/Maintenance of Parks S/W	\$ 143,000
3-01-29-390-390-100	Public Library – S/W	\$ 350,000
3-01-31-445-445-200	Utilities – Water – O/E	\$ 15,000
3-01-42-108-108-100	Municipal Court – S/W	\$ 96,000
3-01-42-118-102-100	Shared Service Electrical Inspection – S/W	\$ 22,000
3-01-42-118-104-100	Shared Service Plumbing Inspections – S/W	\$ 22,000
3-01-43-495-495-100	Public Defender – S/W	\$ 7,000
3-01-44-901-901-200	Capital Improvement Fund	\$ 200,000
	Total Transfers	\$6,234,000

WHEREAS, the total emergency temporary appropriation resolutions adopted in the year 2023 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 30A:4-20) including this resolution total \$9,120,000;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Maplewood, County of Essex, State of New Jersey (by not less than a two-thirds affirmative vote of the full membership) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. Emergency temporary appropriations be and the same are hereby made in the amount of \$6,234,000 as described above.
2. That said emergency temporary appropriations will be provided for in full in the 2023 Budget under the titles listed above.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Chief Financial Officer and the Director of the Division of Local Government Services.

I, Elizabeth J. Fritzen, Township Clerk in the Township of Maplewood, in the County of Essex and State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Township Committee of the Township of Maplewood, County of Essex, State of New Jersey at a regular meeting of said Committee held on April 18, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Township of Maplewood, in the County of Essex and State of New Jersey this 18th day of April, 2023.

Elizabeth J. Fritzen, R.M.C., C.M.C.
Township Clerk

TOWNSHIP OF MAPLEWOOD



RESOLUTION NUMBER 118-23

RESOLUTION ESTABLISHING THE 2023 SEWER USER RATE

WHEREAS, the Township of Maplewood (“Township”) is a member of the Joint Meeting of Essex and Union Counties with regard to the collection and disposal of its sanitary sewer waste; and

WHEREAS, Chapter 123-1, Sub-chapter 223B Article II of the Township Code establishes the annual sewer user rate per dwelling unit as \$184.00; and

WHEREAS, waste water treatment costs and local sewer infrastructure maintenance costs have increased resulting in a \$20 increase in the annual sewer user rate to \$204.00 per dwelling unit; and

WHEREAS, it is also necessary each year for the Township to set any deferred maintenance fees assessed by the Joint Meeting of Essex and Union Counties for infrastructure projects in addition to the annual sewer user fee established by Township Code in Chapter 123-1, Sub-chapter 223B Article II ; and

WHEREAS, Ordinance 2928-18 established in 2018 a Joint Meeting Capital Improvement Charge of \$37.00 per dwelling unit in addition to the annual sewer usage fee; and

WHEREAS, Ordinance 2994-20 established in 2020 a Township of Maplewood Capital Improvement Fee of \$40.00 per dwelling unit in addition to the annual sewer usage fee; and

WHEREAS, the 2023 annual sewer user rate per dwelling unit as described above is set at \$281.00 per dwelling unit; and

WHEREAS, Chapter 223-11A of the Township Code established the due date for the annual sewer usage fee per dwelling as June 1 of each billing year; and

WHEREAS, it is the desire of the Township Committee to extend the due date for the 2023 annual sewer usage fee of \$281.00 to June 20, 2023;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Maplewood, County of Essex, State of New Jersey that for the fiscal budget year 2023 the total annual Sewer User Rate per dwelling unit is \$281.00 with a due date of June 20, 2023.

Recorded Vote	Moved	Second	Aye	Nay	Abstain	Absent
Dean Dafis						
Deborah Engel						
Nancy Adams						
Jamaine Cripe						
Victor DeLuca						

I, Elizabeth J. Fritzen, Township Clerk in the Township of Maplewood, in the County of Essex and State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Township Committee of the Township of Maplewood, County of Essex, State of New Jersey at a regular meeting of said Committee held on April 18, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Township of Maplewood, in the County of Essex and State of New Jersey this 18th day of April, 2023.

Elizabeth J. Fritzen, R.M.C., C.M.C.
Township Clerk

TOWNSHIP OF MAPLEWOOD



RESOLUTION NO: 120-23

Resolution Accepting SmartPower/Abode’s Final Report on the Sustainable Essex Alliance’s Energy Efficiency Pilot Program

WHEREAS, Maplewood serves as the Lead Agent for the Sustainable Essex Alliance Energy Procurement Cooperative (“SEAEPC”), and

WHEREAS, the Maplewood Township Committee authorized the Township of Maplewood, as SEAEPC’s Lead Agent, to contract with SmartPower/Abode (“SPA”) for the provision of services to the SEAEPC’s Energy Efficiency Pilot Project (“Pilot Project”) (*see* Resolution No. 132-21), and

WHEREAS, the above-referenced contract was executed on or about May 27, 2021, and

WHEREAS, the SEAEPC members thereafter authorized Maplewood to amend the contract with SPA to augment SPA services related to implementing the Pilot Project (*see* Resolution No. 349-21), and

WHEREAS, the above-referenced contract amendment was executed on or about December 6, 2021, and

WHEREAS, SPA’s contractual obligations include delivering a Final Report upon completion of the Pilot Project, summarizing and evaluating each phase of the Pilot Project, and recommending next steps for how SEAEPC can assist its members to make energy upgrades in their homes, and

WHEREAS, SPA presented its final report to SEAEPC on April 5, 2023, and

WHEREAS, Maplewood, as the Lead Agent for SEAEPC, requests that the Maplewood Township Committee, as the Governing Body that authorized the Final Report, now formally accept it.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Maplewood, County of Essex, State of New Jersey, that the Township Committee hereby accepts SPA's Final Report dated April 2023.

I, Elizabeth J. Fritzen, Township Clerk in the Township of Maplewood, in the County of Essex and State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Township Committee of the Township of Maplewood, County of Essex, and State of New Jersey at a regular meeting of said Committee held on April 18, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Township of Maplewood, in the County of Essex and State of New Jersey this ____ day of April 2023.

Elizabeth J. Fritzen, R.M.C., C.M.C.
Township Clerk

MAKE YOUR HOME PART OF THE ENERGY SOLUTION!

Sustainable Essex Alliance Energy Solutions Pilot: FINAL REPORT

APRIL • 2023



Energy Smart since 2002

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April 2023

This report you hold in your hands is the culmination of over 20 months of work undertaken by SmartPower and Abode Energy Management on behalf of the Sustainable Essex Alliance.

Beginning in June of 2021, our two organizations worked closely with representatives and leaders from the communities of Verona, Montclair, Maplewood, South Orange and Glen Ridge in a Pilot Campaign designed to engage homeowners to take energy actions to make their homes more energy efficient and to save money.

The Pilot proved to be a great success – with close to 15% of residents who were accepted into the program completing a home energy assessment with our preferred contractor. And indeed, a whopping 25% of those went on to complete weatherization efforts. Perhaps more impressive, as a result of their energy actions, the Pilot saved residents who went on to weatherize their home over 25% of their annual energy costs.

We are pleased that this Pilot Campaign did exactly what a pilot program should do – it provides us and everyone at the Sustainable Essex Alliance the “learnings,” the information and the guidebook needed to ensure an even more robust and effective larger program in the future.

With success such as we’ve seen in this Pilot, a larger, expanded program clearly makes sense.

Many thanks to all the participants of the Sustainable Essex Alliance – and specifically to the communities, representatives and leaders from Verona, Montclair, Maplewood, South Orange, and Glen Ridge.

Sincerely,

Brian F. Keane
President
SmartPower

Travis Estes
Chief Operating Office
Abode Energy Management

Introduction

This report is intended to provide an overview on the Sustainable Essex Alliance (SEA) Energy Solutions Pilot Program undertaken by SmartPower and Abode Energy Management. The findings of this report were guided by key takeaways from the Pilot Program and communications with participating homeowners, contractors, and representatives of the SEA team.

In mid 2021, the Sustainable Essex Alliance contracted with Smart Power and Abode Energy Management to implement a program whose “goal was to identify households within the original five Sustainable Essex Alliance towns with a high likelihood of moving forward with significant energy efficiency actions. Those households would form the basis of success stories that will be an example to the broader community and become the basis for a subsequent, more extensive program.” The Township of Maplewood was designated as Lead Agency for the participating SEA communities.

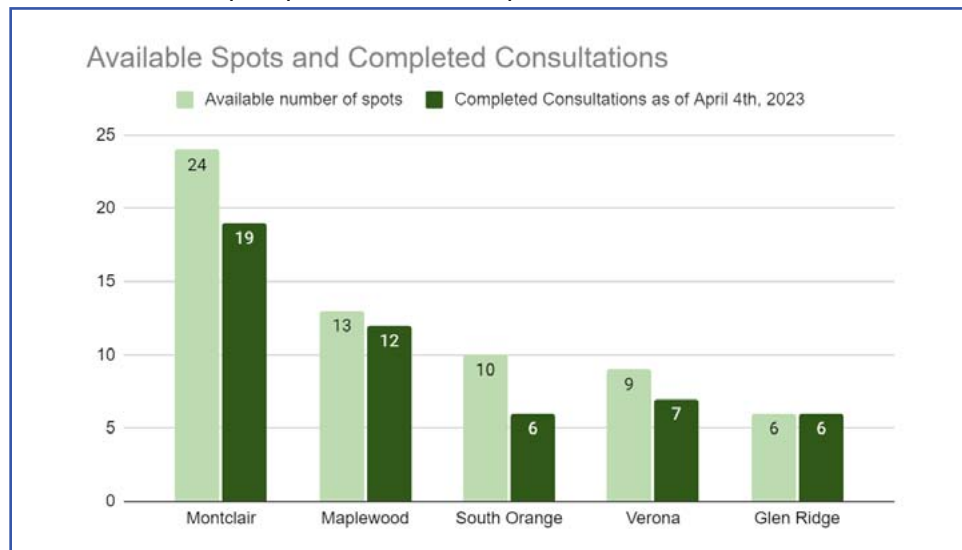
Overview of pilot funding and parameters

Funding for the SEA Energy Solutions program was provided through an aggregated electricity supply purchase made on behalf of residents of the Townships of Maplewood, Montclair, South Orange Village, and Verona and the Borough of Glen Ridge who have PSE&G as their electricity utility. Provisions of that supply contract included that Direct Energy would provide funding to SEA to administer a Pilot Program from which a full-scale residential energy efficiency and planning program can be designed for the participating communities.

The Pilot Program was originally limited to 62 households who agreed to undertake a Virtual Energy Consultation (VEC). A VEC is a virtual one-on-one session with an energy specialist to assess if there are energy saving and decarbonization opportunities in their home. It starts with a questionnaire and then proceeds with a video call with a dedicated specialist. After the consultation, the energy specialist put together a personal action plan with recommendations for energy saving measures and improvements. The energy specialist might also recommend an in-person energy assessment from one of the available state or utility programs.

We had a limited number of spots available per town: as of February 27, 2023, the spots available broke down accordingly:

Chart 1. Available Spots per Town And Completed Consultations



Rather than continue to do more outreach and gather many more interested residents than could actually participate, we opted to pause the outreach until an expanded program were to commence. Thus, we would avoid a situation of turning away new sign ups, which would have negative implications and work against our overall goals.

The following report is based on the first 48 participants; however, more participants are rolling in and being served even after the completion of this report. We will go into more detail about the number of pilot participants who completed in-home assessments and later additional measures.

A note about Pilot Programs in general. A Pilot Program is a small-scale experimental initiative designed to test and evaluate the feasibility and effectiveness of a new project or service before it is fully implemented on a larger scale. Pilot Programs are typically conducted in a controlled environment with a limited number of participants or stakeholders to gather data, assess the project's performance, and identify potential issues and areas for improvement.

That is, in essence, how this Pilot Program was designed – and how it played out.

The results of this Pilot Program – indeed, of any Pilot Program – can be used to make informed decisions about whether or not to move forward with a full-scale implementation of the project, as well as to identify and address any issues or challenges that may arise during the implementation process.

Contractor RFP

Based on our previous work, we understood that if the Campaign recommended a large list of eligible contractors to the residents, confusion would likely ensue in the minds of the homeowners and impede – if not stop - their efforts to make energy upgrades. The marketplace had a wide range of contractors with varying levels of experience and success in getting customers to move ahead with weatherization. Thus, finding an experienced contractor with a good track record would drive more action with weatherization and beyond. In late 2021, we collectively decided to select a single, preferred contractor to refer eligible customers for weatherization work under the Home Performance with Energy Star Program (HPwES).

To provide an even stronger incentive, we also decided that the participating towns would sponsor all or a portion of the in person energy assessment up to \$100 per customer.

We completed a review of all of the local contractors' websites and services offered and narrowed the list down to 15 contractors with whom we would engage.

From the Contractor RFP: *“SmartPower is requesting proposals from Building Performance Institute (“BPI”) accredited contractors to perform home energy assessments. All submitted proposals for energy assessments shall be in accordance with the attached requirements. In general, SmartPower is seeking one or more BPI GoldStar contractor(s), who participate in the New Jersey Home Performance with ENERGY STAR® Program (“HPwES”), to perform home energy assessments on residential units and identify potential upgrades for homeowners to increase energy efficiency.*

The one or more BPI GoldStar contractor(s) that currently participates in the New Jersey HPwES program chosen through this RFP will perform home energy assessments in the participating communities and identify potential energy efficiency upgrades for the Pilot Program as well as an anticipated expansion of the program. The successful company or companies appointed by SmartPower must have specific experience in conducting such assessments.”

General timeline:

- RFP drafted by SmartPower/Abode in November 2021 and revised based on feedback from the core group
- Initial RFP issued to 15 Essex County contractors on 1/25/22 - no responses
- Revised RFP issued on 2/11/22 - we wrote and called all 15 contractors to invite them to bid and issued reminders of approaching deadline
- 2 contractors submitted proposals and 2 others expressed interest if deadline was extended
- We created a webpage listing contractors’ questions along with our answers
- 2nd Revised RFP issued on 3/2/22
- A 3rd contractor submitted a proposal
- We held interviews with the three bidders on 3/18/22 and asked questions about past experience, current capacity, complementary services and knowledge of building science
- We also reviewed reports and the responses to our original questions. Some were better than others and all had pros and cons. We created a scoring rubric (appendix 1) with weighted results factoring in the importance of each answer.

Table 2. Contractor RFP score results

<i>Contractor Name</i>	SUM of Total Score	AVERAGE of Total Score
Ciel Power	169.00	84.50
Divine Energy Solutions	140.00	70.00
REI	144.00	72.00
Grand Total	453.00	75.50

RFP scoring rubric with weighted results

Ciel Power had the lowest barrier to entry at just \$99 per HPwES assessment, meaning the program could fully subsidize every recommended assessment for the pilot. REI could have been a good candidate for certain customers if backup were needed. Ciel Power was able to take on all of the customers referred to them.

Buy-Downs for HPwES Assessments

Pursuant to the First Addendum to the Contract, the Sustainable Essex Alliance Energy Procurement Cooperative (SEAEPC) provided a pool of \$6,000 to be held in escrow and to be distributed for buy-down costs of up to \$100 for HPwES assessments for program participants. Because Ciel Power’s rates for the assessment was \$99, the buy down fully covered those costs.

To date, we have only received one invoice for 13 participants, resulting in a total payment of \$1,287.00. We have sent reminders to Ciel Power to invoice additional assessments and understand that there are currently 10 completed assessments for

which they have not billed, which would result in an additional \$990 from this escrow account. The fee for an eleventh additional assessment was waived because the customer was dissatisfied with the assessment. Furthermore, there have been 3 new customers who recently signed up that could receive an HPwES assessment.

Based on the total number of customers that have had completed assessments, the total expenses would be \$2,277, which leaves a balance of \$3,723 in escrow. As noted above, if there are additional assessments performed, we would anticipate up to \$297 more in payments.

Description	Amount	Balance of \$6,000
13 Billed Assessments	\$1,287	\$4,713
10 Unbilled Assessments	\$990	\$3,723
3 Potential Assessments	\$297	\$3,426

Outreach

At the outset of the program, we drafted a press release template that was used to provide residents with information about the purpose and scope of the program, including instructions on how to sign up for the free consultation. The template was designed to allow for quotes from local officials along with other community-specific details. The participating towns were encouraged to issue individual versions of the press release through their respective media channels.

The team prepared a template for an article that could be included in local newsletters or emails from the towns. The respective towns were invited to customize the piece and include it in various communications channels that would reach diverse constituents. Similarly, we developed short announcements to promote Earth Day events in Maplewood and South Orange to encourage their residents to sign up for the free energy consultation.

A postcard was also mailed to 7,000 residents on selected carrier routes in each of the five communities. The postcard (attached) was a “call to action” to encourage residents to sign up.



The team also created streamlined messages for social media posts in both English and Spanish language. In an effort to drive sign-ups for the remaining allocated spots, we developed new social media pieces featuring themes of “Need Help?” and “Time Is Running Out.”

Finally, at the suggestion of one of the Steering Committee members, we prepared and purchased a full page black and white ad for a musical program aimed at families and friends of a high school for Maplewood and South Orange students. A featured component was a QR code to easily direct prospective customers to the dedicated website. Similarly, we created an insert for a mailer from the Maplewood Health Department that highlighted the health benefits of making energy improvements to one's home.

It is important to note that pursuant to the instructions in the Request for Qualifications for this pilot and subsequent communications with the town representatives, we sought to target income-eligible households as well as those with incomes above those eligibility requirements. Specifically, our postcard mailer was sent to carrier routes within the five communities that included the highest percentage of low-income households. Similarly, subsequent social media pieces and other communications were designed with messages that would resonate more strongly with such populations including a Spanish language version. (Copies of all Outreach Materials are contained in Appendix 2).

Website

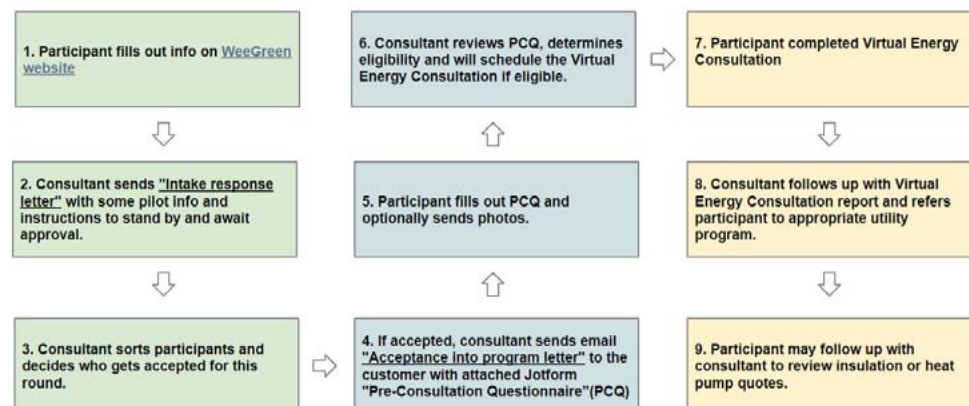
The team also developed a campaign microsite (<https://SEAEnergySolutions.wee.green>) that we used to direct residents to get more information and to sign up directly to be "part of the energy solution". Creating a consistent brand throughout the campaign, the site includes an image of the front of the postcard mailer featuring head shots of the chief elected officials in the respective communities; a welcome message; an interactive sign-up function to request a no cost virtual energy consultation; news and updates section and campaign resources. The site is equipped with a section for customer testimonials among other resources.

Further, the team also developed a list of frequently asked questions (visible on the website above) and answers about the background and purpose of the program, the consultation process and information about the respective program partners. This document was posted on the microsite and provided to the SEA Steering Committee to provide simple explanations about the program for interested participants.

Participant Process

Our goal for the participant process was to get as much information as we could from the customer while still making the process easy enough to navigate. More information can yield more informed recommendations, but asking too much could be off-putting and derail the process altogether. We had concerns that video calls might be a challenge for some customers but this did not prove to be a problem.

Chart 3. Participant process



Pre-Consultation Questionnaire

Working with the SEA Team, we developed and created a “Pre-Consultation Questionnaire”(PCQ). (Appendix 3) This questionnaire was created in order to help move the residents through the SEA Process as quickly and easily as possible.

When a resident completed the PCQ, we then moved them to the next phase – the Virtual Energy Consultation.

Some examples of questions we asked were:

- Existing age and type of home
- Rough age of heating/cooling equipment/appliances
- Whether they had previously had an in home energy assessment
- Utility data
- Rough household income (based off of a chart, no actual income given)

After testing the original questionnaire, we hypothesized that some of the questions were too burdensome and may have led to customers not completing the questionnaire, and thus not moving ahead with the consultation process.

Collectively, we decided to pare down the questionnaire on two occasions during the Pilot. As a key learning from this Pilot, we did see an increased participation rate following some of those adjustments.

Virtual Energy Consultation and Report

The Virtual Energy Consultation (VEC) was a one-on-one discussion conducted via Zoom or phone during which the energy specialist worked with the participant to review all of the key energy usage and equipment in a resident’s home and made recommendations for improvements. These conversations typically lasted 45-60 minutes and the recommendations were summarized in a “Virtual Energy Consultation Report.”

The consultation started with interview questions such as: “What piqued your interest for this energy consultation?” “What areas of the home are you most concerned about?” “Have you taken any measures to reduce energy use?”

After the initial interview questions, the specialist discussed the home from the bottom up, starting in the basement or crawlspace they discussed heating/cooling equipment, water heating, basement and crawlspace insulation. Next they moved up to the living space and discussed wall insulation, windows appliances. After that, the discussion turned to kneewall/attic insulation and air sealing opportunities as well as solar PV. Typically the discussion concluded with some questions on electric vehicles and other electrification projects.

We tailored this process to be simple to follow and easy for the customer. Starting from the “bottom up” minimized effort for the customer as opposed to running all around the home. Most customers did not need to move around at all during the call, and many provided photos prior to the consultation.

Throughout the process the energy specialist made high-level recommendations on all of the above measures as well as added detail about equipment options and considerations to think about when considering the recommendations.

The report is very detailed with clear next steps outlined and many links and resources for further exploration. An example of the VEC Report can be found in Appendix 4.

At the end of the discussion and the report, homeowners who had an opportunity for weatherization or energy upgrades would then be recommended to the Campaign’s

“vetted and preferred” contractor Ciel Power for a Home Performance with Energy Star assessment, the cost of which was fully covered by the pilot. Other participants with an opportunity for direct install measures such as lights and water saving measures were referred to PSEG’s free Quick Home Energy Check-up program. In some income eligible cases, customers were referred to either the Home Weatherization Program for Income-Qualified Customers or Comfort Partners program depending on household income.

Summary of Participant Action

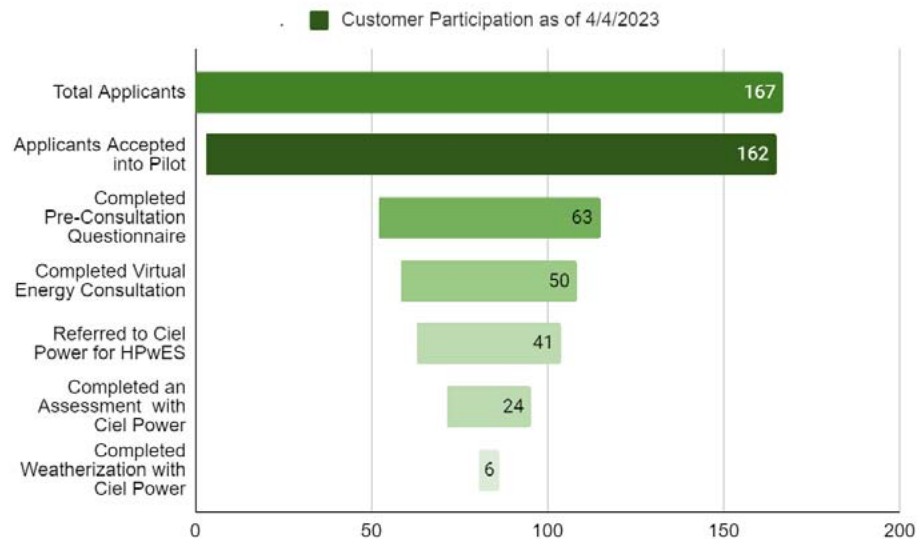
From the beginning of the Pilot through February 24th, 2023, we have had 167 applicants, only 5 of which were not eligible to participate in the pilot.

Over the course of that time we accepted 162 applicants into the pilot, 62 of which filled out the PCQ. 49* of those 62 moved on to complete a VEC (1 still pending a consultation as of 3/14/2023).

Of the first 48 customers who completed the VEC, 39 were referred to Ciel Power, at least 25 of those went on to complete in-home HPwES assessments, and 6 customers so far went on to complete weatherization work with significant savings modeled.

*Note: *We are still continuing to serve people but for the purposes of the data we will focus on the first 49 participants.**

Chart 4. Customer Participation in Pilot and Subsequent Weatherization



Below we will go into further detail on which actions the customers stated they would be moving ahead with via the survey as well as estimated based on the energy specialists estimates.

Income Based Observations

One of our goals of the pilot was to include a diverse range of incomes, as historically in many energy efficiency programs, lower income residents are often underserved. Originally, we assumed that high and moderate income residents would undergo VECs and low income residents would be referred to the Comfort Partners (CP) program. Early on, we discovered that such an approach was not feasible because income levels were difficult to ascertain prior to actual involvement in the program. We ended up serving 2 low-income participants who had consultations with our energy specialist and were then referred to the Comfort Partners program.

Low income participants

One customer was previously served by the CP program but was unclear on the next steps that they had to take to actually improve conditions in their home. Our energy specialist reviewed the CP documentation and found that there were significant health and safety issues like mold as well as unvented combustion equipment that needed to be addressed prior to air sealing and insulating the home. The customer was made aware of the next steps needed and was put back on the path of energy efficiency.

The second low income customer was experiencing cold drafts in the home, even with a recent furnace upgrade. They were also using expensive space heaters just to be more comfortable. They were unaware that they could potentially receive no-cost insulation and air sealing upgrades from the CP program. Our energy specialist recommended that they contact the CP program right away for an energy assessment.

Moderate income participants

Through our targeted outreach we were able to target nine applicants who met the criteria for the “Home Weatherization Program for Income-Qualified Customers (HWIQC)”.

The criteria of that program is as follows: “To be eligible, you must meet at least **one** of the following requirements:

1. Your primary residence must be located within a **pre-qualified** moderate-income census tract. Moderate income range will need to be self-certified when scheduling. Census tract confirmation can be verified at geomap.ffiec.gov/FFIECGeocMap/GeocodeMap1.aspx.
2. You must provide proof of participation in the New Jersey SHARES (NJ SHARES) federal/safety net partnership program.
3. Your household income is above 250% and below 400% of the Federal Poverty Guidelines (see 2023 Income Guidelines below).

Qualified customers can receive “a free energy efficiency assessment—and up to \$7,500 in energy efficiency, health, and safety upgrades at no charge.”

Of the nine applicants who likely met this criteria, three of them moved ahead with a consultation. These three customers were referred to the HWIQC program. What we found however is that two of the customers who met the criteria for residing in a moderate-income census tract were turned away from the program based on their actual income levels when they applied. This is in direct conflict with the language stated on the website, only one of those above criteria needs to be met to qualify.

These customers who were turned away were encouraged to gather information as to why they were not eligible if they clearly met the criteria, but ultimately ended up applying to the HPwES program instead. The third customer ran into some health and

safety issues with the electrical wiring and it is unclear if they were able to address that and move ahead. Between health and safety roadblocks and eligibility issues, it was a challenge to move participants ahead through the HWIQC program.

Report Data

Part of our task was to track data about which measures were recommended or already completed, how often we made recommendations and whether or not customers were likely to act on those measures.

Over the first 48 customers, 334 energy efficiency measures were recommended. These are further broken out within each category, for example insulation and air sealing may have had multiple components recommended.

The table below shows the timing recommendations per category, whether the participant was recommended to take action right away, or later on when budget permits or equipment reaches end of life. Some measures had already been completed which are shown as well.

Table 5. Advisor recommendations by measure

Recommendation	Recommended ASAP	Recommended Later	Already Completed
In-home assessment	94%	0%	4%
Insulation and air sealing	90%	4%	2%
Heating and cooling equipment	31%	58%	4%
Heat pump water heater	31%	67%	0%
Appliances	17%	65%	15%
Electric Vehicles	27%	48%	21%
Solar Power	71%	10%	4%
Windows	13%	29%	2%

- *In-home assessments and insulation work had not typically been completed prior to the consultation. The primary already completed measures were installing efficient appliances, and EV's but even those were 15% and 21% of the participants respectively.*
- *Many customers were not aware heat pumps could be the sole source of heating in the home. Some were not aware they could be used for heating at all.*
- *None of the customers had installed heat pump water heaters and all were recommended to do so once their equipment is ready to be replaced. Water heaters now have a \$1000 rebate, customers are likely to consider this option.*

The table below shows the energy specialist's best estimate as to when these recommended measures might be implemented, as well as the total likelihood that the customer will move ahead with the recommended measure either soon or in the future.

Table 6. Advisor determined likelihood to act on recommendations

Recommendation	Likely to act soon	Likely to act down the road	Combined likelihood to proceed
In-home assessment	94%	0%	94%
Insulation and air sealing	77%	4%	81%
Heating and cooling equipment	23%	63%	85%
Heat pump water heater	15%	73%	88%
Appliances	25%	73%	98%
Electric Vehicles	31%	44%	75%
Solar Power	48%	33%	81%
Windows	17%	25%	42%

- *Customers were deemed most likely to pursue in-home assessments and insulation right away.*
- *Customer interest in electric vehicles increased in late 2022 when the \$4,000 ChargeUp NJ incentive was re-introduced.*
- *Most customers plan to replace appliances and heating and cooling equipment with more efficient options once they reach end-of-life, rather than right away. Implementing measures after equipment fails may lead to similar fossil fuel equipment being replaced. We advised customers to get quotes ahead of time so they are better prepared for a non-fossil fuel replacement.*

Customer survey data

In order to gain insights on the customer’s experience with the program, we developed a short survey for participants to complete, which was distributed on October 18th, 2022. 7 individuals completed the survey and the results are summarized below.

Table 7. Customer survey data - Questionnaire responses

(Note that it appears that two customers confused their experience with the Home Performance with Energy Star contractor (i.e, Ciel Power) with the Virtual Energy Consultation, which resulted in lower scores on certain questions. This is perhaps another insightful piece of learning from this Pilot – too many programs can confuse the homeowner.)

	1 - Strongly Agree	2 - Somewhat Agree	3 - No opinion	4 - Somewhat Disagree	5 - Strongly disagree
Did the energy specialist effectively answer your questions?	71%	29%	0%	0%	0%
Did your energy specialist provide clear guidance related to opportunities found?	71%	14%	0%	14%	0%
Did the consultation influence your decision to adopt energy efficiency measures?	57%	29%	0%	14%	0%
Would you recommend this service to others in your community exploring energy efficiency?	Yes 86%	No 14%			
Would you be willing to share your story?	Yes 43%	No 57%			

- Overall customers expressed satisfaction with our virtual consultation and largely were willing to recommend our service to others.
- In phase two we would recommend releasing surveys immediately following the assessment, as to avoid confusion and dilute the survey results.
- We would also recommend releasing a second survey months later to capture progress of the measures implemented or planned to be implemented.

Of the participants planning to take action on the energy efficiency recommendations, here is the timing of installing each measure that they specified:

Table 8. Customer survey data - Measure implementation

Have you taken any of the following steps to improve the energy efficiency of your home?	Completed Prior to Consultation	Completed After Consultation	Plan to Complete
In-home Energy Assessment	29%	57%	14%
Insulation/Air Sealing	14%	57%	14%
Heating & Cooling Equipment	14%	14%	29%
Water Heater	14%	0%	43%
Appliances	0%	0%	0%
Electric Vehicle	14%	0%	29%
Solar Panels	0%	0%	29%
Windows and Doors	29%	0%	0%

- This table shows that customers have taken or plan to take significant action in many of the categories following the consultation.
- 71 percent of the 7 respondents indicated that they would pursue an energy assessment and installing insulation.
- The opportunity now is to continue to engage with these homeowners and help them each step of the way in their weatherization journey.

Some customers wrote that they were not planning on implementing certain measures, either due to budget concerns, effort to complete the task, or other concerns.

Below, the chart breaks out reasons why they were not interested in proceeding with recommendations in each category.

Table 9. Customer survey data - Do not plan to complete measure

Have you taken any of the following steps to improve the energy efficiency of your home?	Too Burdensome	Cost	Other
In-home Energy Assessment	0%	0%	0%
Insulation/Air Sealing	0%	14%	0%
Heating & Cooling Equipment	0%	0%	0%
Water Heater	0%	0%	0%
Appliances	0%	0%	0%
Electric Vehicle	0%	29%	14%
Solar Panels	29%	29%	14%
Green Power/Community Solar	14%	29%	0%
Windows and Doors	0%	0%	0%

*Other: "I drive very little and don't want to buy a new car", "Not happy with local solar installers"

Lessons Learned and Recommendations

We had great success working with customers to map out their energy efficiency plans. We made changes along the way to try to improve the process and planned out further recommendations for an expanded program. We discovered both potential problems and solutions where we can enhance the program in an even more successful expanded campaign.

Key insights include:

- **Known obstacles in moving customers from initial acceptance to consultation;** 162 customers were accepted into the pilot and 50 participated in a consultation. This is an impressive 30% participation rate. Still, maintaining momentum with participants was a challenge for several reasons, one being the limited number of participants that could be accepted at once.
 - The timeline from initial application to acceptance was a longer period of time for any customer that applied beyond the maximum number of slots per town, as we did not want to accept participants who might ultimately not be able to participate. We would accept participants in "batches" and after a period of time of unresponsiveness, accept more participants. This was intended to protect the participants from unnecessary effort and data entry within the questionnaire. However, this proved to have a negative result as it made for long wait times between application and acceptance in many cases.
 - ▲ **Eliminating waiting times between application and acceptance should dramatically increase complete program participation to an even higher than 30% participation rate.** We would accept all applicants on a first come, first served basis rather than 6 at a time, for example, based on whatever the existing town limit was.
 - Customers would often not move on to the next step without frequent prompts from our team.

- ▲ ***Frequent communications between the energy specialist, customers and the preferred contractor is critical*** to prevent inaction - Following up with customers both before and after the VEC helps to identify potential roadblocks and enable potential resolutions.
 - ▲ ***Maintaining momentum with participants is key*** in order to not lose interest/participation in the program.
- The questionnaire may have been too lengthy, leading to some customers not completing it.
 - ▲ We made some adjustments at different stages of the pilot to trim it down, make it easier to use.
- ***Unfamiliarity with the Sustainable Essex Alliance as an organization, and absence of information about the SEA on municipal websites may have been a source of concern for customers*** - It is critical that participating townships and SEA itself include information about the program on their respective websites and in communications to reinforce the official sponsorship of the program. This builds trust and will reinforce the legitimacy of the program and increase the willingness of residents to participate.
 - ***Success stories and testimonials will enhance the program*** - Case studies and testimonials from fellow residents will encourage others to take action. This is the “peer-to-peer, friend-to-friend, neighbor-to-neighbor” effect we have discussed as a hallmark of successful energy campaigns. In short, success begets success. Having the message delivered from other homeowners in the community is far more impactful than if it comes from a utility, contractor, non-profit or even an elected official. Obviously, testimonials and success stories could only be created as we got deeper into the Pilot – in late 2022 and early 2023. But now that we have them, the availability of such pieces going forward should play a stronger role in encouraging participation in an expanded, future program.
- ***Prior to meeting with our energy specialist, participants did not have a roadmap or even plans to decarbonize until something broke or stopped working***, this could lead to people being forced to make quick decisions like replacing their water heaters with similar gas units. It’s the old adage: ***“It’s not that they planned to fail...it’s that they failed to plan!”*** Having a roadmap/plan prior to replacing equipment can make all the difference when it comes to decarbonizing and could help break the cycle of replacing fossil fuel equipment with the same fuel type equipment vs. heat pump technology.
- ***Customers were generally unaware of utility programs and unaware of the options they had for replacing their fossil fuel equipment.***
 - The consultation provided both education on utility programs, rebates and financing as well as energy efficient equipment and appliances. It also provided custom recommendations for each participant so that they could take action either right away or down the road depending on budget and equipment lifespan.
 - The reaction to the recommendations were quite positive, customers expressed gratitude and often mentioned that they had not heard of X recommendation before but they were willing to explore the option.
- ***Several barriers to heat pump adoption were observed. Cold Climate Heat Pumps were a new concept for most customers, rebates and contractors with proven experience were limited.***
 - Prior to engaging in this program, some customers had recently installed

central air conditioning rather than ducted heat pumps which could provide both cooling and heating as well. This was a major missed opportunity and they now are likely not to consider heat pumps for several years until it is time to replace the air conditioning.

- The implementation of the IRA should encourage more contractor and customer awareness and interest. The utility rebates in this regard are quite low compared to neighboring states. In Massachusetts, much higher rebate amounts have changed the scale and speed of heat pump adoption and contractor engagement, where heat pump installs doubled between 2021 and 2022*

<https://energynews.us/2023/03/03/massachusetts-heat-pump-installer-network-has-momentum-in-second-year/>

■ ***There were challenges with our preferred contractor and their subcontractor not always being aligned with the goals of the pilot.***

- ***One customer expressed dissatisfaction working with the contractor, mainly due to pushback when requesting heat pump quotes.*** This developed into a longer conversation with the customer and also with the preferred contractor who ultimately will be making adjustments to their reports and how heat pump recommendations are made, as well as looking into why his contractor was pushing back on heat pumps in this case. To some extent, it's safe to say we encounter this issue as "newer" products and technology are entering the marketplace. And indeed, such interactions and discussions are an important part of any Pilot Program. In many cases, contractors – just like homeowners – need the newest and up-to-date information in order to effectively serve the homeowner.
- ***Another customer expressed dissatisfaction with our preferred contractor due to the cost of the insulation quote; they were encouraged to explore other contractors on the participating contractor list.*** We reached out to the customer to offer alternative contractors.

■ ***The level of education provided varied quite a bit between customers.*** It takes time to educate customers on each individual recommendation, especially when they are unfamiliar with the concepts/technology. Giving too much information all at once can be overwhelming.

- ***We layered in additional readings and resources*** for the customers when they expressed interest in those categories. (e.g. NEEP's "Air Source Heat Pump Buyers Guide" and "Heat Pump Water Heaters Guide")

■ ***Customer survey confusion.*** The customer survey was intended to capture both customer experience regarding the VEC as well as customer action months later.

- Since this is in effect trying to capture data from two very different points in time, customers were confused about to whom the questions were referring, (i.e., whether it was asking about the VEC or the in-home energy energy assessment(s)).
 - ▲ We propose breaking up the survey into two parts: Part 1: Survey customer satisfaction immediately after the VEC.
 - ▲ Part 2: Survey X months after the VEC to assess measures completed.

■ **Key Insights on Outreach** discussed on pages 4-6 of our Outreach Report dated May 31, 2022 (see Appendix 5)

Recommendations for Next Phase of the Program

Note that many of the recommendations below are listed above as well, but we wanted to clearly define future recommendations and have done so here:

1. ***Plan to accept all eligible applicants regardless of town limit.*** Acceptance will be on a first come, first served basis. Accepted participants will be aware that if they do not complete the consultation in a timely fashion they may lose their spot.
2. ***Post information to SEA Wordpress Site.*** Although we recommend that the individual township websites be the primary local sources of information, the SEA Wordpress Site should add information that SEA, through the participating townships of [list all townships], is sponsoring the SEA Energy Solutions campaign, which is intended to educate and encourage residents in those communities to save money and save energy through energy improvements in their homes.
3. ***Questionnaire adjustments.*** Make the questionnaire easier, fewer questions (recently completed)
4. ***Continue working with the preferred contractor to make sure we are aligned in our goals and recommendations.***
5. ***Break up the survey into two parts.***
Part 1: Survey customer satisfaction immediately after the VEC.
Part 2: Survey X months after the VEC to assess measures completed.
6. ***Expand on community solar/green power as part of the recommendations (implemented toward the end of the pilot phase)***
7. ***Leading By Example.*** Having the support of town leadership on community-based campaigns is paramount in building legitimacy for the campaigns. Chief elected officials can support and validate such initiatives in various ways including op-ed pieces, town newsletters, radio shows, participation in events and, most importantly, by undertaking and publicizing efficiency upgrades in their own homes.
8. ***Create Subpages on Town Website.*** Over the course of the Pilot Program, we have discussed the possibility of housing information on the respective town websites. This would underscore the town's strong support for the program and enable more customization to include personal messages from the mayor, testimonials from local residents, future town events at which the program or energy efficiency measures will be addressed and other important information about the program.
9. ***Use Various Distribution Channels.*** Unencumbered by the small numbers of a "Pilot Program", towns can consider a wide range of communications channels to get the word out about events or general campaign information. These could include mailing lists and social media pages for town government, public libraries, community centers, sustainability committees, state legislators, local legislators, political party town committees, neighborhood associations, houses of worship, fraternal organizations, "Next Door" and other local networks. This would be a continuation and expansion of a strategy used with great success in the pilot.
10. ***Use Creative Materials.*** For a broader community-wide campaign covering five or more towns, we recommend that various creative materials be developed to raise awareness of the initiative and to reinforce the strong support of the respective municipal governments. These could include signs/posters/flyers; banner stands; digital marketing pieces (for email and social media); "sell

sheets” and printed testimonials/success stories. Unlike most of the suggested tactics in this section, these items would entail costs for the design and production of the materials, although none would be prohibitively expensive.

11. **Conduct Workshops and Webinars.** We recommend holding periodic in person and zoom workshops with local experts to educate the public on energy efficiency opportunities in the typical home. These could be subdivided to showcase different technologies such as home energy assessments, weatherization strategies, heating and cooling systems and other topics. Virtual sessions could be recorded and posted on websites via links. Individual sell sheets/case studies could also be created and stored online or printed for events (even as a table copy to reduce paper use.)
12. **Enhance the Visibility of Sustainable Essex Alliance.** Because the Pilot Program included five municipalities (and others might become part of an expanded program), we felt it was simplest to incorporate the name (and acronym) of the Sustainable Essex Alliance (SEA) as an identifier. Nevertheless, many residents may not be aware of that entity and, as a result, might be less inclined to respond the same way they would if a program were named after their own township or borough. Thus, it would be beneficial – both for this program and other initiatives sponsored by the SEA or its constituent members – to raise awareness of the Alliance. We suggest the creation of a short video and/or expanded “About” piece that could be featured more prominently on the program website and individual pages in the respective towns.
13. **Promote Success Stories.** Unlike solar energy systems, which are generally visible to neighbors and passersby, energy efficiency upgrades are diverse in nature and are typically made in attics and basements or behind walls. Nevertheless, lawn signs and testimonials and case studies on the program and town websites can help to influence peers.
14. **Organize Home Tours.** Energy efficiency “ambassadors” can raise awareness about the benefits of efficiency, organize community events and act as a liaison between homeowners and contractors. Although concerns about Covid-19 may inhibit the desire to host or attend home energy “tours”, such events can feed the curiosity of potential customers, help build confidence in different technologies and provide first-hand proof of savings on electric bills. Moreover, they offer opportunities for candid conversations with neutral, trusted sources outside of the transactional equation.
15. **Tap Into Existing Community Outlets.** Many existing town events or meetings offer an opportunity to promote the program whether it is at the Lions Club, farmers’ market, holiday parade or the library, to name just a few. These outlets provide opportunities to make short presentations (with or without power points) or establish a tabling presence staffed by volunteers.
16. **Tailor to Each Community.** No two communities are alike and therefore no two campaign approaches will be identical. Even geographically proximate towns that also share a leadership role in an environmental coalition often have different demographic characteristics and unique communication channels and social networks. Thus, what works in one community may not be as successful in a neighboring town.
17. **Engage in Friendly Competitions.** Many previous campaigns that we have managed have incorporated some element that drives the competitive spirit of residents. These have included an adaptation of the familiar fundraising thermometer in which progress toward a pre-determined goal is visually tracked in a prominent location such as town hall or the official town website.

Other approaches have included friendly challenges such as town vs. town, neighborhood vs. neighborhood, and school vs. school to see which can achieve the highest participation, either by raw numbers or percentage of population. Beyond the basic results, these competitions serve to increase enthusiasm and volunteerism and instill a greater sense of pride.

18. **Meet regularly.** Similar to the pilot phase, we strongly encourage the practice of holding regular meetings among the program administrators and town representatives. This would allow all parties to follow progress, identify new opportunities, reinforce positive actions, make course corrections and address any issues that could impact the success of the program. Given the relative maturity of the program and the experience gained from the pilot phase, we do not believe that it is necessary to meet biweekly; the parties can determine the appropriate frequency of check-in meetings.

(Note: Recommendations 7-18 were largely set forth in our report dated May 31, 2022 (a copy of which is attached))

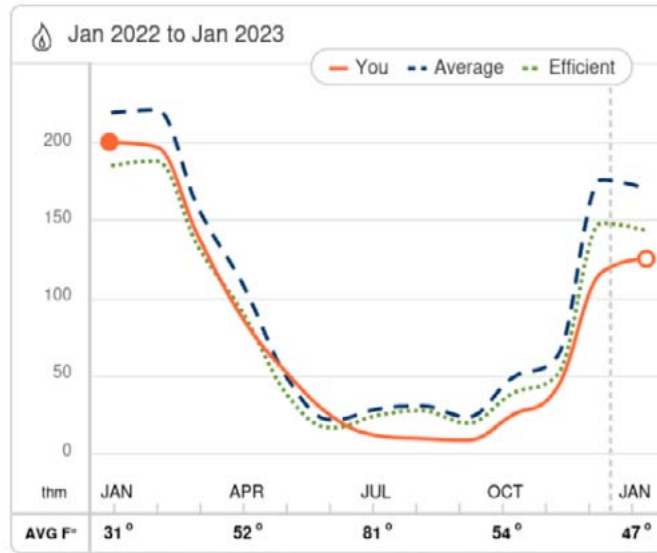
19. **We recommend that SEA representatives and the energy efficiency program administrators meet with PSE&G during the pre-launch phase of an expanded program** to review all available programs, incentives and financing, including any new benefits provided through the Inflation Reduction Act, as well as the relative participation rates in the respective programs and opportunities to overcome perceived barriers. Those parties should also meet periodically during the program to ensure consistent communications with customers and the optimization of community participation.
20. **We recommend issuing a Request for Proposals modeled on the RFP used for the Pilot Program** to select preferred contractors for the expanded program. Having two or three preferred contractors could potentially achieve competitive pricing for Home Performance with Energy Star assessments and would avoid scheduling backlogs. SEA and its energy efficiency program administrators should meet with the contractors selected to inculcate an understanding, infrastructure and culture of energy efficiency and carbon reduction.
21. **We recommend that during the pre-launch phase of an expanded program, SEA representatives and the energy efficiency program administrators meet with stakeholders representing low- and moderate-income residents** (such as municipal human service departments, state agencies, local non-profits, clergy and residents) to better understand how to communicate with and motivate underserved populations within the communities to take advantage of the energy efficiency opportunities presented by the program.

Success Stories

The success of this program really lies with the energy actions and insights that the residents provided to our team. As an example, Customer #1257 sent us this graph which shows a 35% decrease in energy usage from one year before. This was a customer that was referred to Ciel Power and proceeded to move ahead with weatherization.

Chart 9. Customer's Gas Usage over 1 Year


Your gas use over time



Of the 6 participants who completed weatherization work so far, the energy modeling software estimated an average of 25.3% energy savings with a range of 20% to 30% depending on the amount of work being completed.

The team developed a set of four “Success Stories” that are intended to illustrate the benefits of participating in the Pilot Program as expressed by residents of various

SEA Energy Solutions Success Story 1



This is an approximately 1500 square foot single family house, built in the late 1930's and located in Verona.

Through the SEA Energy Solutions program, an energy consultant recommended that the homeowner undertake a Home Performance with Energy Star® (HPwES) assessment with Ciel Power, LLC, which was chosen as the preferred contractor for the program.

Among the preliminary findings were several health and safety concerns including improper ventilation and a gas leak, both of which were addressed by the contractor as part of its work scope. The contractor also found possible frayed asbestos and recommended that a specialist inspect and suggest possible remedies.


Ciel Power discovered numerous conditions that were causing air leakage or excessive heat loss or gain in the house and proposed a suite of solutions, including:

- An industry standard whole house sealing approach to reduce air leaks;
- Adding cellulose insulation to attic floor and a foam board insulation in the garage attic kneewalls;
- Adding foam board insulation to the attic hatch;
- Sealing the rim joint in the basement with high density foam insulation; and
- Adding dense packed cellulose to older exterior walls and garage buffered walls.

The projected energy savings of these measures is 29% with an estimated CO2 reduction of more than 7,600 lbs. per year.

Total project costs of \$17,816.55 were reduced by nearly \$6,000 in incentives with the remainder eligible for NJ HPwES Financing at 0% interest.

The homeowner also plans to upgrade to more efficient heating and cooling equipment, water heater and appliances.

 <https://SEAEnergySolutions.wee.green>

How am I doing? My Home Comparison



“ This chart tells the story. My nearly 100-year-old home is now more energy efficient than not only my utility company's average home, but also its efficient home.

My home, like most of its era, had been built without insulation in the walls, attic and basement. I had intended to rectify that for many years, but the project kept dropping to the bottom of the to-do list. That changed with my first conversation with [the energy consultant]. He delivered a clear, concise overview of the pilot program and the steps that would be taken to improve my home's energy efficiency.

My home now has ample insulation in its exterior walls and in the attic, and foam seal where the house meets the foundation. The contractors did the needed work without much mess, and cleaned up what little was made. I have set the thermostat at 68 degrees and it is very comfortable inside. So comfortable that I could probably take the thermostat even lower.

Problems? Of course there were problems. No hundred-year-old house is without them, and the ones you can't easily see when you open the house to improvements. But each time there was a snag, the program partners quickly found a solution and kept the work on track. ”

— Verona Resident

 <https://SEAEnergySolutions.wee.green>

townships. We sought to represent a mix of communities and aspects of the process including the Virtual Energy Consultation, HPwES assessment, and undertaking or planning to undertake energy improvements. Copies of these Success Stories are attached to this report at Appendix 6.

We believe that seeing stories of positive experiences and learning of improved home comfort, lower energy bills and environmental leadership will encourage and inspire others throughout the SEA communities to engage with the program and implement comprehensive energy efficiency measures in their own homes. As more residents share their stories and highlight different technologies and improvements, we are confident that our collective goals of saving money, reducing energy use, and lowering the carbon footprint of the broader community will be realized.

Appendix

1. **Contractor RFP: Scoring Rubric**
2. **Outreach Materials**
3. **Pre-Consultation Questionnaire** (text only) Actual form here: <https://abodeem.jotform.com/212206339131141>
4. **Example Virtual Energy Consultation Report**
5. **Outreach Report dated May 31, 2022**
6. **Success Stories #1-4**

1. Contractor RFP - Scoring Rubric

Company Name - Text

Active HPwES provider in NJ - Y/N

Current BPI certification - Y/N

Additional certifications provided Y/N

IF Y above, Additional certifications and their value - text

IF Y above, Value of additional certifications for this program - score (bonus points)

Contractor meets minimum qualifications - Y/N

Contractor understanding of the scope and goals of the program - score

Example report overall effectiveness, likelihood to drive implementation of measures - score

Example report comprehensiveness and applicability to SEA pilot - score

Implementation schedule clarity and alignment with program goals - score

Assessment Pricing structure supports program goals of accessibility and value - score

Clear understanding of potential implementation challenges with mitigation strategies - score

Complimentary services add direct value and align with goals of the program - score

Clear and established implementation team, (size of staff, etc.) - score

Any noted conflicts of interest? - Y/N

Proximity to communities, within 30 miles, further than 30 miles. Y/N

Overall response professionalism and compliance to RFP - score

Answered questions thoroughly and to our satisfaction. - score

2. Outreach Materials



**Be part of
SEA
Energy
Solutions**

“ Together we can save money, improve our quality of life and protect the environment. As members of Sustainable Essex Alliance, we are looking for households in our communities to sign up for a *free* virtual home energy consultation. An energy specialist will review your energy practices and offer simple, cost-effective solutions tailored to your personal needs. There’s no cost to get started. Sign up at <https://SEAEnergySolutions.wee.green> ”

Mayor Stuart Patrick, Glen Ridge Mayor Dean Daffis, Maplewood Mayor Sean M. Spiller, Montclair Village President Sheena C. Collum, South Orange Mayor Alex Roman, Verona

 <https://SEAEnergySolutions.wee.green>



Make your home part of the Energy Solution!

Let’s find out if simple improvements can save you money and save energy. The five communities of The Sustainable Essex Alliance (Glen Ridge, Maplewood, Montclair, South Orange, and Verona) want to work with you and your family to create an energy plan to upgrade your water heater, seal leaky drafts, or even add solar.

Get your FREE energy consultation today!
The number of participants is limited by town.
It’s easy - log onto <https://SEAEnergySolutions.wee.green> or call 1-833-425-SAVE (7283)

This could be your home



Ahorra energía y ahorra dinero!

Somos miembros para Sustainable Essex Alliance, nos alentamos usted se registre para una consulta virtual **gratuita** sobre energía en el hogar.

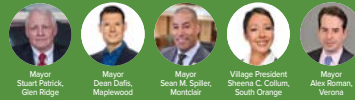


Regístrese en: <https://SEAEnergySolutions.wee.green>



Save energy and save money!

As members of Sustainable Essex Alliance, we encourage you to sign up for a **free** virtual home energy consultation.



Sign up at: <https://SEAEnergySolutions.wee.green>



Energy efficient Solutions help to make a healthy home!

Whether through small actions or big upgrades, energy efficiency not only lowers bills - it can improve your health.

That's why the Township of Maplewood encourages you to sign up for a FREE virtual home energy consultation.

Find out how you can save money and save energy.



There's no cost to get started.
Sign up at <https://SEAEnergySolutions.wee.green>



Energy efficiency can be easy!

Common measures include addressing insulation, ventilation and leaks and replacing old, inefficient equipment and appliances. A comprehensive approach can result in:

- Improved indoor air quality
- Lower greenhouse gas emissions and reduced air pollution
- Greater comfort in the summer and fewer cold drafts in the winter

When you sign up for your FREE energy consultation, an energy specialist will review your energy practices and offer simple, cost-effective solutions tailored to your personal needs.

Take advantage of the many no cost actions and rebates and discounts for high-efficiency products and equipment for your home.



There's no cost to get started.
Sign up at <https://SEAEnergySolutions.wee.green>



Make your home part of the Energy Solution!

Let's find out if simple improvements can save you money and save energy.

The five communities of the Sustainable Essex Alliance (Glen Ridge, Maplewood, Montclair, South Orange and Verona) are looking for households to sign up for a free virtual home energy consultation. An energy specialist will review your energy practices and offer simple, cost-effective solutions tailored to your personal needs. Reduce your heating and cooling costs. Improve the overall comfort of your home. It's a win-win!



Mayor Stuart Patrick, Glen Ridge



Mayor Dean Dafis, Maplewood



Mayor Sean M. Spiller, Montclair



Village President Sheena C. Collum, South Orange



Mayor Alex Roman, Verona

There is no cost to get started.
Sign up at www.SEAEnergySolutions.wee.green





Don't miss out – Program Ending Soon!

Sign up for our energy efficiency program

Sign up for a FREE virtual energy consultation at:
<https://seaenergysolutions.wee.green>



Mayor
Stuart Patrick,
Glen Ridge



Mayor
Dean Della,
Maplewood



Mayor
Sean M. Spiller,
Montclair



Village President
Sherris C. Colburn,
South Orange



Mayor
Alex Roman,
Verona




Need help?

Understanding home energy improvements, incentives, and contractor's bids can be complicated

Sign up for a FREE virtual energy consultation at:
<https://seaenergysolutions.wee.green>



Mayor
Stuart Patrick,
Glen Ridge



Mayor
Dean Della,
Maplewood



Mayor
Sean M. Spiller,
Montclair



Village President
Sherris C. Colburn,
South Orange



Mayor
Alex Roman,
Verona





Contact:
Bob Wall
Vice President-Solarize
SmartPower
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203-581-0006

FOR IMMEDIATE RELEASE:

February __, 2022

5 AREA TOWNS LAUNCH THE SEA ENERGY SOLUTIONS PILOT PROGRAM

RESIDENTS ENCOURAGED TO GET NO COST ENERGY CONSULTATION AND IMPROVE HOME ENERGY PERFORMANCE

Maplewood, NJ – The Townships of Maplewood, Montclair, South Orange and Verona and the Borough of Glen Ridge, all members of the Sustainable Essex Alliance, today collectively announced the launch of an innovative new pilot program that will help residents save money, improve their quality of life and protect the environment, all at the same time.

The SEA Energy Solutions program is an opportunity for homeowners and households within the five communities to sign up for a no cost, no obligation Virtual Energy Consultation through a dedicated website: <https://seaenergysolutions.wee.green>. The specialist will review the energy practices of interested residents and offer simple, cost-effective solutions that are tailored to their personal needs all virtually.

(SEA Quote); “Each of the participating towns is excited to offer the SEA Energy Challenge program to its residents,” said _____. “Whether people want to make their homes more comfortable or simply save money and the environment, the SEA Energy Solutions offers so many benefits to them as well as to their community.”

Among the choices available to PSE&G customers are home energy audits; lighting and appliance rebates, upgrades to high efficiency heating and cooling, and even solar energy systems with incentives and attractive financing options. Through the Virtual Energy Consultation, participants will be guided by their energy specialist as to which programs and incentives will best suit their needs. The number of participants is limited by town.

Furthermore, the program will assist qualifying low- and moderate-income households to take advantage of a wide range of efficiency measures at little or no cost to such customers.

The SEA Energy Solutions program is intended as a pilot program that ultimately will help to create a full-scale residential energy efficiency outreach and energy- planning program for participating communities, including other towns in Essex County.

The non-profit organization, SmartPower, was selected to manage the SEA Energy Solutions program through a competitive RFP process. SmartPower has partnered with Abode Energy Management, an energy consulting firm from Concord, MA, to offer complementary services that will result in a highly impactful, cost-effective program for SEA.

“Each one of us can be a part of the energy solution,” said Brian F. Keane, President of SmartPower. “At a time when we urgently need to change our energy consumption habits, SEA Energy Solutions can help ‘turbo charge’ those efforts. Log onto <https://seaenergysolutions.wee.green> and let’s start saving energy now!”

About Sustainable Essex Alliance: The Sustainable Essex Alliance (SEA) is a coalition of local municipal green teams, environmental commissions and sustainability organizations working together to create solutions for local environments and economies. On the web at: www.sustainableessex.wordpress.com

About SmartPower: SmartPower is the nation’s leading non-profit 501(c)3 marketing organization dedicated to promoting energy efficiency and clean, renewable energy. Founded in 2002, we research, conceptualize and manage award-winning programs across the U.S. on behalf of federal, state and local agencies, utilities, foundations and private companies. On the web at www.smartpower.org

About Abode Energy Management (AEM): A New England-based company experienced in providing an array of efficiency and renewable energy solutions for residents across multiple utility programs. AEM understands the challenges and nuances in implementing effective energy efficiency programs that drive utilization among residents that need it the most. On the web at www.AbodeEM.com



SEA ENERGY SOLUTIONS FAQS

Q: What is the SEA Energy Solutions program?

A: The SEA Energy Solutions program seeks to identify households within the original five Sustainable Essex Alliance (SEA) towns with a high likelihood of moving forward with significant energy efficiency actions. Those households will form the basis of success stories that will be an example to the broader community and become the basis for a subsequent, more extensive program.

Q: How long will the program last?

A: The pilot program is limited to 62 households who agree to undertake a Virtual Energy Consultation. Ultimately, SEA plans to design a full-scale residential energy efficiency and energy-planning program for participating communities.

Q: How is the program funded?

A: Funding for the SEA Energy Solutions program is provided through an aggregated electricity supply purchase made on behalf of residents of the Townships of Maplewood, Montclair, South Orange Village, and Verona and the Borough of Glen Ridge who have PSE&G as their electricity utility. Provisions of that supply contract included that Direct Energy would provide funding to SEA to administer a pilot program from which a full-scale residential energy efficiency and planning program can be designed for the participating communities.

Q: Who is eligible to participate?

A: Residents of the Townships of Maplewood, Montclair, South Orange and Verona and the Borough of Glen Ridge who are a customer of PSE&G are eligible to participate in the Essex Energy challenge. Participants will be selected on a first come first served basis.

Q: What is the Virtual Energy Consultation (VEC)?

A: A VEC is a virtual one-on-one with an energy specialist to assess if there are energy saving opportunities in your home. It starts with a questionnaire and then proceeds with a video call with a dedicated specialist. After the consultation, the energy specialist will put together an action plan with recommendations for energy saving measures and improvements. The energy specialist may also recommend an in-person energy assessment from one of the available state or utility programs.

Q: Is there any cost to get the consultation?

A: There is no cost for the consultation.

Q: How long will the consultation take?

A: The consultation should take approximately 30 minutes. Ideally it will be completed on your tablet or phone via video call. We may ask you to move around the home during the call. If this does not work for your situation we can do a phone call instead.

Q: How do I request the consultation?

A: Start by completing the intake questions on the main webpage. From there we will send you a Pre-Consultation Questionnaire. Once completed, a representative will reach out to you within a few business days for scheduling the VEC.

Q: What is the Pre-Consultation Questionnaire?

A: The Pre-Consultation Questionnaire is an online form that you fill out in order to help us better understand your home, mechanical equipment, appliances and insulation opportunity. It can be completed on a tablet, phone or PC. Please have your electric and gas bills available before beginning the questionnaire.

Q: Am I obligated to undertake any energy efficiency measures?

A: No, there is no obligation to move forward with the recommendations.

Q: What incentives are available?

A: There are different incentives available based on your income level. The energy specialist will help you identify which programs and incentives are right for you.

Q: If I am interested in taking action, what is the next step after the initial conversation?

A: The energy specialist will outline next steps so that you may proceed with actionable next steps. If you have any questions please call 339-707-5184 or email VEC@abodeem.com

Q: Who would perform the energy upgrades on my house?

A: This would depend upon which program you qualify for. Once the consultation is completed, we will point you to a list of qualified contractors.

Q: Who should I contact with further questions?

A: If you have any questions please call 339-707-5184 or email VEC@abodeem.com

Q: What is the Sustainable Essex Alliance?

A: The Sustainable Essex Alliance (SEA) is a coalition of local municipal green teams, environmental commissions and sustainability organizations working together to create solutions for local environments and economies. The Townships of Maplewood, Montclair, South Orange and Verona and the Borough of Glen Ridge are all represented in the SEA and the Township of Maplewood was designated as Lead Agency for SEA. On the web at www.sustainableessex.wordpress.com

Q: Who is SmartPower?

A: SmartPower is the nation's leading non-profit 501(c)3 marketing organization dedicated to promoting energy efficiency and clean, renewable energy. Founded in 2002, we research, conceptualize and manage award-winning programs across the U.S. on behalf of federal, state and local agencies, utilities, foundations and private companies. On the web at www.smartpower.org

Q: Who is Abode Energy Management?

A: Abode Energy Management is a New England-based company experienced in providing an array of efficiency and renewable energy solutions for residents across multiple utility programs. AEM understands the challenges and nuances in implementing effective energy efficiency programs that drive utilization among residents that need it the most. On the web at www.AbodeEM.com

Q: What is Wee Green?

A: Wee Green is a digital platform that allows communities and organizations to conduct sustainability campaigns. It is licensed to SmartPower for use in the SEA Energy Solutions program.

SEA Energy Solutions Newsletter Blurb

MAKE YOUR HOME PART OF THE ENERGY SOLUTION!

As we move into the chilly temperatures of the winter season, what better time is there to make sure that your home is both comfortable and cost-effective to operate? The Township of Montclair, along with four other founding members of the Sustainable Essex Alliance, is pleased to announce a pilot program that provides free, virtual home energy consultations to local households to help you save money and save energy. Whether you need to seal leaky drafts, add insulation, upgrade heating and cooling equipment or even install a solar energy system, a specialist will work with you to identify solutions that make sense for you. There is no cost to get started and no obligation to undertake any of the recommended measures. Because this is a pilot program, the number of participants is limited by town (we hope that this will ultimately lead to a full-scale residential energy efficiency outreach and energy-planning program for participating communities, including other towns in Essex County.)

It's easy to get started, log onto www.SEAEnergySolutions.wee.green or call 1-833-425-SAVE (7283).

Maplewood Green Day

Don't miss Maplewood Green Day celebration at Maplewood Village this Saturday from 10 am – 2 pm.! This year's fun-filled event will feature an Electric Vehicle Car Show, Bike Repairs and Tune-Ups by the Ubran Cyclerly Shop, Community Solar opportunities, Rizzo's Reptiles Snake Show and much more.

Furthermore, there is still time for residents to sign up for a free virtual energy consultation as part of the SEA Energy Solutions pilot program, which is supported by Maplewood and other members of the Sustainable Essex Alliance. You can save energy and save money by taking simple steps to “tune up” your home, such as installing better insulation, sealing leaks and upgrading to more efficient heating and cooling systems. Sign up for your free consultation at <https://seaenergysolutions.wee.green> or simply click on this QR code:



South Orange River Day

Please join our community for the annual South Orange River Day on Sunday, May 1 from 11 am – 3 pm. This is a great opportunity to come together and help clean up our section of the Rahway River. In addition to the clean up, we will feature River Curriculum Exhibits by students of South Orange Middle School as well as other community environmental, music and food exhibitors Check in is at the Skate House by the pond in Meadowland Park (off Mead Street). (Rain date is May 8.)

Furthermore, there is still time for residents to sign up for a free virtual energy consultation as part of the SEA Energy Solutions pilot program, which is supported by South Orange and other members of the Sustainable Essex Alliance. You can save energy and save money by taking simple steps to “tune up” your home, such as installing better insulation, sealing leaks and upgrading to more efficient heating and cooling systems. Sign

up for your free consultation at <https://seaenergysolutions.wee.green> or simply click on this QR code:



This will be the message that goes out to the customer once they fill out the basic info on our website. Feel free to make comments or suggestions.

Hello _____,

Thank you for applying to the Sustainable Essex Alliance (SEA) Energy Solutions pilot program organized by several Essex County townships. Our goal is to help guide participants to map out their home energy saving journey and take advantage of any available federal and state rebates and incentives. Please note that there is no cost for participation.

The first step, if accepted into the pilot program, is a Virtual Energy Consultation. During this no cost Consultation, we will review information provided about your home and energy use to help you decide which energy efficiency solutions are right for you. We will also work with you to identify the most impactful energy and cost saving measures to help improve the comfort and efficiency of your home. Some example areas that we will discuss, should you participate in the program, include: insulation, windows, appliances, heating and cooling equipment, hot water saving measures, solar, and more.

Because this is a pilot program, we have a limited number of spaces available within each town. Please allow *two to three weeks* for us to gather the appropriate number of applicants by town. We will follow up with a Pre-Consultation Questionnaire should you be accepted into the program. If for whatever reason you are not selected, we will provide some helpful tips and advice to get you started on your energy savings journey and will follow up with you once participation reopens.

If you have questions in the meantime, please email [tailor]

Thank you,

On behalf of the Sustainable Essex Alliance of which [Montclair] is a participating town officially.

3. Pre-Consultation Questionnaire

The goal of this questionnaire is to help determine if there are opportunities in your home for energy efficiency measures and upgrades. Once we review the questionnaire, we will follow up with you to determine the most relevant path to help move you through your energy efficiency journey.

Note that the only required questions are limited and marked with an asterisk*, however, the more questions you are able to answer, the better we can help identify savings in your home.

This questionnaire should take about 5-10 minutes to complete.

Customer Details:

Full Name*, Address* Phone Number* E-mail*

Electric Utility:

Please Select: PSE&G JCP&L Other

Gas Utility (if applicable):

Please Select: PSE&G JCP&L Other None

Do you rent or own this property?*

Does your home currently have Solar panels?

Have you had a home energy assessment in the past 3 years at this address?

Home Construction Details

Approximately, what year was your home built?

Which best describes your home?

Please Select Single Family T-home/R-home Duplex Condo/Apt Other

What is the approximate finished floor area (sq. ft)? (Include all heated/cooled floors, which may include basement/and or attic)

How many floors in your unit?(Exclude basement. Exclude the attic unless it is heated/cooled and insulated.)

Please Select 1 2 3 4

Heating, Cooling, and Domestic Hot Water Equipment

Equipment Fuel and Age?

	Fuel	Age
Heating Equipment	Natural Gas <input type="text"/>	Over 10 years old <input type="text"/>
Cooling Equipment	Electric <input type="text"/>	10 years old or newer <input type="text"/>
Domestic Hot Water	Natural Gas <input type="text"/>	Unknown <input type="text"/>

Appliances

	Number of units in the home?	Age of primary unit?	Age of secondary unit?
Washing Machine	0	10 years old or newer	
Dishwasher	1	Over 10 Years old	
Refrigerator(s)	2	Unknown	10 years old or newer
Standalone Freezer			
Dehumidifier			
Clothes Dryer			

Please describe other major energy users: _____

Income Eligibility, why are we asking for this information?

The state and utilities offer varying incentives, programs and rebates dependent on your household income level. The question below will help us determine your eligibility so that we can refer you to the correct program. This is not a final determination of your eligibility, that would be determined by the program administrators should you apply to those programs following our assessment. Additional criteria may apply.

Please note that this is not a required question, but by answering we can better determine the best programs and incentives that are available to you.

Please use the chart below to choose the option that best describes your household income. Starting with the number of people in your household, move across to find your household’s income column.

- My household income is in “Column A” based on the number of people in my home which may qualify me for the Comfort Partners Program.
- My household income is in “Column B” based on the number of people in my home which may qualify me for the Home Weatherization Program for Income Eligible Customers.
- My household income is in “Column C” based on the number of people in my home which may qualify me for the Home Performance With Energy Star Program.

Number of People in Your Home	Annual Household Income		
	Column A Comfort Partners Program	Column B Home Weatherization Program for Income-Qualified Customers	Column C Home Performance with Energy Star Program
1	\$0 - 32,000	\$32,001 - \$51,520	\$51,521 or more
2	\$0 - 43,550	\$43,551 - \$69,680	\$69,681 or more
3	\$0 - 54,900	\$54,901 - \$87,840	\$87,841 or more
4	\$0 - 66,250	\$66,251 - \$106,000	\$106,001 or more
5	\$0 - 77,600	\$77,601 - \$124,160	\$124,161 or more
6	\$0 - 88,900	\$88,901 - \$142,320	\$142,321 or more
7	\$0 - 100,300	\$100,301 - \$160,480	\$160,481 or more
8	\$0 - 111,650	\$111,651 - \$178,640	\$178,641 or more

Do you participate in one of the federal/safety net partnership programs listed here: Lifeline OR New Jersey SHARES (NJ SHARES). If so, you may qualify for the Home Weatherization program for Income Qualified Customers.

- Yes
- No
- I’m not sure

Submit Photos (Optional)

If you're interested in submitting a few photos before the consultation, they can help us better assess your insulation and energy-saving opportunities. Note that submitting photos is optional if you don't feel safe or comfortable accessing these areas. You can also email photos to Tamir.Nir@AbodeEM.com. Please include your name and home address in the email.

Are you able to submit photos of different areas of your home at this time?

Do you have any other information you would like to pass along to the energy specialist before the screening call?

Questions? Call 1-833-425-SAVE(7283) or email SEAEnergySolutions@AbodeEM.com

4. Example Virtual Energy Consultation Report



Monday, February 27, 2023

Virtual Energy Consultation Report

Please make sure to check out the next steps and recommendations on the last page!

Customer Details:

Full Name

Address

E-mail

Utility details:

Electric Utility: PSE&G

Gas Utility (if applicable): PSE&G

What is your yearly gas cost? (Add up the last 12 months) 1464

Do you currently have Solar Panels? Yes

Have you had an energy assessment in the last 3 years? No

Do you rent or own the property? Own

What is the primary heating fuel? NaturalGas

What is the heating system age? Over 10 years old

Heating System Recommendations:

- Consider upgrading to an ENERGY STAR® certified air source heat pump system.
- You may be eligible for up to \$15,000 in no-interest on-bill repayment to help offset the cost of your energy efficiency upgrades.

Cooling:

What is your primary cooling system type? Central A/C

What is the cooling system age? Over 10 years old

Cooling System Recommendations:

- Consider upgrading to an ENERGY STAR® certified air source heat pump system.
- You may be eligible for up to \$15,000 in no-interest on-bill repayment to help offset the cost of your energy efficiency upgrades.

Domestic Hot Water:

What is the water heating system type?

Standalone storage tank

What is the water heating fuel?

Natural Gas

What is the water heating system age?

Over 10 years old

Domestic Hot Water Recommendations:

- Rebates are available through "PSE&G Residential Heating and Cooling Instant Rebate Program", up to \$1,000 for a heat pump water heater.

HVAC and DHW notes:

The water heater was installed roughly in 2013, 12 year warranty.

Basement Questions:

How much insulation is present in the rim joist?

Inaccessible

How much insulation is present in the basement ceiling?

None

Is there a crawlspace?

Yes

How much insulation is present in the crawlspace ceiling?

Unclear

How much insulation is present in the crawlspace walls?

Unclear

Basement/crawlspace insulation

- Insulate and air seal basement rim joist.

Basement Crawlspace notes:

Check out crawlspace and rim joist for insulation and air sealing.

Exterior and Interior:

Have the exterior walls been insulated? (1970 or older homes)

Some areas are likely uninsulated

Exterior Wall Recommendations:

- Insulate the exterior walls.

Is there an attached garage?

No

Lighting , Water Measures and Thermostat Recommendations:

- Lighting, water saving measures (pipe insulation, faucet aerators and showerheads), smart powerstrips are available at no cost or discounted cost through the Quick Home Energy Check Up Program.

Exterior and Interior:

Have the exterior walls been insulated? (1970 or older homes)

Some areas are likely uninsulated

Exterior Wall Recommendations:

- Insulate the exterior walls.

Is there an attached garage?

No

Lighting , Water Measures and Thermostat Recommendations:

- Lighting, water saving measures (pipe insulation, faucet aerators and showerheads), smart powerstrips are available at no cost or discounted cost through the Quick Home Energy Check Up Program.

Income Eligibility:

Do you participate in one of the federal/safety net partnership programs listed here: Lifeline OR New Jersey SHARES (NJ SHARES). If so, you may qualify for the Home Weatherization program for Income Qualified Customers.

No

Is the home in a "Moderate Income" tract?

No

Home Construction Details:

What year was your home built?

1914

Which best describes your home?

Single Family

What type of building style best describes your home?

Colonial

What is the finished floor area (sq. ft)? (Include all heated/cooled floors, which may include basement/and or attic)

1800

How many floors in your unit?(Exclude basement. Exclude the attic unless it is heated/cooled and insulated.)

2

Health and Safety:

Are there CO and smoke detectors present in the home?

- Yes to both

Are there signs of knob and tube wiring in the home? Pre-1950's

No

Are there signs of asbestos-like-material in the home?

No

Are there moisture issues or dirt floor present in basement/crawlspace?

Had one flooding issue but mostly not an issue.

Heating:

What is the primary heating system type?

Boiler (Baseboards/radiators)

Is the dryer properly vented to the outside?

Yes

Other Appliance Recommendations:

Consider an induction range/stove

Windows:

Do you have single pane windows in the home?

Yes

Window Recommendations:

- No recommendations.

Ductwork

Is there ductwork in unconditioned spaces?

Yes

Duct notes:

Have the advisor from Ciel Power check the ductwork for air tightness and insulation.

Attic/Kneewalls:

Are there kneewall cavities present?

No

Attic Insulation and Air Sealing:

- Two options for attic treatment. Option 1) Air seal attic floor penetrations and access, insulate attic floor. OR Option 2) Insulate rafters and roof deck with HFO spray foam.

Attic Insulation Notes:

It appears the the bathroom fan is unvented. Consider venting it through roof or attic side wall. Consider air sealing the attic floor, attic door, walk up walls.

Energy generation/storage:

Current vehicles MPG and Age?

Nissan Leaf(electric 2016), Nissan (gas)

Solar PV, Battery Storage and Transportation Recommendations:

- Consider upgrading outdoor power equipment to electric models.

Electrification Notes:

This calculator goes over federal incentives:
<https://www.rewiringamerica.org/app/ira-calculator>

Solar info:

Websites worth checking out:

<https://pvwatts.nrel.gov/pvwatts.php>

(NREL's PVWatts® is a web application developed by the National Renewable Energy Laboratory (NREL) that estimates the electricity production of a grid-connected roof- or ground-mounted photovoltaic system based on a few simple inputs. To use the calculator, you provide information about the system's location, basic design parameters, and an average annual retail electricity rate. PVWatts®

Appliances:

	Number of units in the home?	Age of primary unit?	Age of secondary unit?	Fuel?
Washing Machine	1	10 years old or newer		
Dishwasher	1	Over 10 Years old		
Refrigerator(s)	1	Over 10 Years old		
Standalone Freezer	1	Over 10 Years old		
Dehumidifier	1	10 years old or newer		
Clothes Dryer	1	10 years old or newer		Gas

Please describe other major energy users:

electric space heaters

Appliance Recommendations:

- Appliance discounts at participating Lowe's stores and The Home Depot for select ENERGY STAR certified models: Room air conditioner—\$15 Room air purifier—\$50 Dehumidifier—\$25.

- Consider upgrading your inefficient washer or dryer for rebates up to \$300 on eligible ENERGY STAR® certified clothes washers and dryers.

- Consider upgrading your refrigerator with an ENERGY STAR® certified model and get a rebate up to \$75.

- Recycle your old appliances through PSEG's Appliance recycling program. Rebates are available up to \$150 per year. (\$50 rebate for each refrigerator or freezer, \$25 for working dehumidifiers or room A/C free hauling)

calculates estimates of the system's annual and monthly electricity production, and an estimate of the value of that electricity.)

www.EnergySage.com Compare solar quotes, sponsored by USDOE

<https://njcleanenergy.com/renewable-energy/program-updates-and-background-information/solar-transition/solar-market-faqs> Info about energy transition to utilities, etc.

Federal Solar Investment Tax Credit (ITC)**

The 26% federal solar tax credit is available for purchased home solar systems installed by December 31, 2022.

Solar Renewable Energy Credits (SRECs II)

Compensation per kilowatt-hour (kWh) produced by the system. (Varies by market value.) Paid out once per year. (This was phased out, now there are SREC II) SREC-II certificates are now created in New Jersey to provide incentives for all solar systems certified under the Successor Solar Incentive (SuSI) Administratively Determined Incentive (ADI) Program.

Solar Investment Property Tax Exemption

Property tax exemption on the added home value from the rooftop solar system

Solar Panel System Sales Tax Exemption

6.625% home solar system state sales tax exemption.

Additional PSEG incentives:

Electric vehicles and charging

There are both Federal and State incentives for the purchase of EVs in many areas, offering combined savings of over \$10,000 off the purchase price.

State, Federal and Utility incentives can be found here:

<https://www.drivegreen.nj.gov/dg-electric-vehicles-affordability.html>

State Incentives:

Zero Emission Vehicle (ZEV) Tax Exemption

Zero Emission Vehicles are exempt from the NJ state sales tax, so you'll save 6.625% on the sale, lease or rental of a new or used battery electric vehicle (also known as all-electric vehicle). This exemption does not apply to plug-in hybrid electric vehicles.

<https://www.njeda.com/njzip/>

eMobility: Grants for Electric Car-sharing and Ride-hailing Services

Grants for electric shared mobility project such as electric car sharing and ride hailing. Projects that benefit low- or moderate-income communities that are disproportionately impacted by air pollution will be prioritized.

<https://www.state.nj.us/dep/vw/eMobility%20project%20proposal.pdf>

Expired for now The Charge Up New Jersey Program has been successful for the second year in a row, with allocated funding expected to dwindle by the end of the week. The deadline to order, purchase, or lease an eligible electric vehicle is 9:00 p.m. ET on Wednesday, September 15, 2021.

<https://chargeup.njcleanenergy.com/>

Overview of state incentives: <https://afdc.energy.gov/laws/all?state=NJ>

Federal Incentives:

Federal Tax Credit Up To \$7,500!

All-electric and plug-in hybrid cars purchased new in or after 2010 may be eligible for a federal income tax credit of up to \$7,500. The credit amount will vary based on the capacity of the battery used to power the vehicle. State and/or local incentives may also apply.

Small neighborhood electric vehicles do not qualify for this credit, but they may qualify for another credit. <https://www.irs.gov/credits-deductions/individuals/plug-in-electric-drive-vehicle-credit-section-30d> and <https://www.fueleconomy.gov/feg/taxevb.shtml>

EV Charger Incentives

Federal incentives for 30% of the installed cost - up to \$1,000 - are available for home EV charger and wiring installation. [Learn More](#)

Additionally, there are utility incentives available in some areas. Check with your local utility for details. Visit the ENERGY STAR Rebate Finder for a list of utility companies that offer incentives for the purchase and installation of ENERGY STAR certified electric vehicle chargers.

Find ENERGY STAR Certified Electric Vehicle Chargers

https://www.energystar.gov/products/energy_star_home_upgrade

Alternative Fuel Vehicle Refueling Property Credit

If your home or business has an electric vehicle charging station that is in use, or if it is equipped to supply fuel for alternative fuel vehicles, you may be eligible for a federal income tax credit.

<https://www.irs.gov/forms-pubs/about-form-8911>

Alternative Motor Vehicle Credit

Individuals who purchased an eligible fuel cell vehicle may be entitled to this federal income tax credit if they meet all of the requirements. <https://www.irs.gov/forms-pubs/about-form-8910>

Utility Incentives:

PSE&G incentives:

PSE&G is offering three sub-programs within the EV program, Residential smart charging customers are eligible for:

Up to \$1,500 toward the behind the meter installation of a residential Level 2 charger

Up to \$5,000 of pole to meter utility service upgrades (if needed)

Credit on charging during off-peak periods to help lower your bill

<https://nj.myaccount.pseg.com/myservicepublic/electricvehicles>

JCP&L incentives:

Electric Vehicle Rebates and Incentives -Nissan Leaf® incentives:

All LEAFs eligible for Federal Tax Credit.

EVgo: \$250 complimentary charging on EVgo network with any NEW LEAF® purchase or lease:

<http://nissanenergyp perks.com/>

EV Incentives and Savings Calculator: Find personalized governmental incentives and extra EV perks with our new tool: <https://www.nissanusa.com/vehicles/electric-cars/incentives/>

https://www.firstenergycorp.com/help/saving_energy/electric-vehicles/nj-ev.html

Good resource for customers: Energy star rebates: EV ready guidance, etc.

https://www.energystar.gov/products/energy_star_home_upgrade

Recommendations:

Recommended Home Energy Efficiency Programs Available to You:

- PSE&G's Quick HomeEnergy Check Up.

- PSE&G's Home Performance with Energy Star Program.

More Information on the web:

- More info on the Home Performance with Energy Star Program at: <https://homeenergy.pseg.com/homeperformance>

- More info on HVAC rebates at: <https://homeenergy.pseg.com/heatingandcooling>

- More info on lighting discounts at: <https://homeenergy.pseg.com/lightingdiscounts>

- More info on appliance, thermostat and water heater rebates at: <https://homeenergy.pseg.com/rebates>

Next Steps:

Next steps and other suggestions:

1. Sign up for a free Quick Home Energy Checkup for energy saving water measures like pipe insulation, low flow showerheads and sink aerators, as well as smart powerstrips : <https://homeenergy.pseg.com/energycheckup>. 2. (In-home insulation assessment) Ciel Power will call you to schedule a Home Performance with Energy Star visit. Ask them about insulation and air sealing in the attic(attic floor, walk up stairs, etc), duct sealing and insulation, exterior walls and basement/crawlspace insulation and air sealing. They will show you rebates, and don't forget about the 0% interest on bill repayment from PSEG.

3. Consider installing a heat pump water heater, your current water heater is 10 years old, recommend getting quotes now and getting the wiring ready to go. <https://homeenergy.pseg.com/rebates/product/heatpump> 4. See above for more recommendations like an induction range/stove, heat pump dryer, etc. when the time comes for replacement.

5. Consider buying 100% Green Power for the portion of electricity that your Solar PV doesn't cover.

6. Feel free to share insulation or heat pump quotes and we can give you feedback.

Thank you again for joining the Sustainable Essex Alliance - Energy Solutions program. Please forward any questions to your Energy Consultant or SEAEnergySolutions@Abodeem.com Or call 1-833-425-SAVE (7283) and visit us at <https://seaenergysolutions.wee.green/>

5. Outreach Report dated May 31, 2022



TO: Annette DePalma
FROM: Brian F. Keane/Bob Wall
RE: Outreach Report
DATE: May 31, 2022

Introduction:

The Sustainable Essex Alliance (SEA) is a coalition of local municipal green teams, environmental commissions and sustainability organizations working together to create solutions for local environments and economies. The Townships of Maplewood, Montclair, South Orange and Verona and the Borough of Glen Ridge are all represented in the SEA and the Township of Maplewood was designated as Lead Agency for SEA.

The five SEA communities issued a Request for Proposals in early 2021 to retain consultants to perform Outreach and Screening Services for a pilot program whose purpose was to identify a specified number of households located within those towns that would have a high likelihood of moving forward with significant energy efficiency actions. Those households would form the basis of success stories that would serve as an example to the broader community and, with the lessons learned from the pilot, become the basis of a more extensive program within those communities and potentially other SEA members.

Ultimately, SmartPower was chosen to perform those services, and SmartPower created a subcontract to work in partnership with Abode Energy Management on the effort.

With the submission of this report, SmartPower respectfully submits Invoice # 2 under the Main Contract in the amount of \$20,000. This report details the outreach and recruitment phase of the pilot program and gives recommendations for the expansion to a broader, community-wide program.

Town	Percentage Share	Amount
Maplewood	21.3%	\$4,260
South Orange	16.1%	\$3,220
Montclair	39.7%	\$7,940
Verona	13.3%	\$2,660
Glen Ridge	9.6%	\$1,920
Total	100%	\$20,000

The SEA Energy Solutions Pilot Program

The SmartPower/Abode team has taken a highly collaborative approach to the design and execution of the pilot program, meeting regularly via Zoom independently and with the SEA Steering Committee, including an inaugural meeting on June 11, 2021 and regular meetings on:

August 18	January 12, 2022	
September 8	February 2	
September 15	February 16	
October 6	March 2	
October 20	March 16	
November 3	April 6	
November 17	April 20	
December 1	May	4
December 15		

In preparation for this assignment, the SmartPower/Abode team conducted research on the five participating communities to develop an understanding of the populations, demographics, household income levels and other characteristics. Members of the SEA Steering Committee provided further information about their respective communities including low- and moderate-income neighborhoods, communications channels and local events and other outreach opportunities. Throughout the course of the pilot program, we have endeavored to reach diverse segments of the participating communities and not simply the more affluent or environmentally active households.

The team also met with representatives of PSE&G (and its contractor, ICF) to learn about the suite of residential energy efficiency programs and available incentives as well as the Comfort Partner program designed for income-eligible customers. Furthermore, we performed research on participating energy efficiency contractors that serve Essex County.

Among the key threshold issues addressed was the naming of pilot program and certain fundamental tools that would be utilized for the recruitment of households such as a dedicated website, a post card mailer and a Frequently Asked Question (FAQ) sheet.

Early on, the SmartPower/Abode team recommended that the pilot should utilize a preferred contractor to conduct Home Performance with Energy Star (HPwES) assessments. The rationale for this approach was that customers would be less likely to move forward with an assessment if confronted with a relatively large number of potential contractors. The SEA Steering Committee agreed and chose to delegate the selection of a preferred contractor to the SmartPower/Abode team, which necessitated the issuance of a contract addendum for this purpose.

At the same time, the parties agreed that the SEA Steering Committee provide funding to "buy down" the fee of the HPwES assessment for the pilot program.

The decision to choose a preferred contractor somewhat altered the original timetable for the pilot work plan because of the process itself as well as the conflict with the end of year holiday season.

The SmartPower/Abode team has created a diverse array of outreach materials for the first phase of the campaign, copies of which are attached to this report or via link. These include:

- Dedicated website: www.SEAEnergySolutions.wee.green – This microsite was developed on the WeeGreen platform created to facilitate local energy campaigns and licensed to SmartPower. The current iteration includes an image of the front of the postcard mailer featuring head shots of the chief elected officials in the respective communities; a welcome message; an interactive sign-up function to request a no cost virtual energy consultation; news and updates section and campaign resources. The site is equipped with a section for customer testimonials among other resources.
- Press release – We drafted a press release about the program that was used to provide residents with information about the purpose and scope of the program, including instructions on how to sign up for the free consultation. The template was designed to allow for quotes from local officials along with other community-specific details. The participating towns were encouraged to issue individual versions of the press release through their respective media channels.
- Two-sided postcard mailer – The team created a colorful postcard mailer to encourage recipients to find energy and money saving opportunities in their homes by signing up for the free consultation. One of the key components of this piece was the inclusion of a strong endorsement of the program by the respective chief elected officials whose head shots were included on the front side.
- Frequently Asked Questions – We developed a list of frequently asked questions and answers about the background and purpose of the program, the consultation process and information about the respective program partners. This document was posted on the microsite and provided to the SEA Steering Committee to provide simple explanations about the program for interested participants.
- Draft copy for newsletters and emails – The team prepared a template for an article that could be included in local newsletters or emails from the towns. The respective towns were invited to customize the piece and include it in various communications channels that would reach diverse constituents.
- Ad for Columbia High School Musical Program – At the suggestion of one of the Steering Committee members, we prepared a full page black and white ad for a musical program aimed at families and friends of a high school for Maplewood and South Orange students. A featured component was a QR code to easily direct prospective customers to the dedicated website.
- Social media pieces (English and Spanish versions) – The team created streamlined messages for social media in both English and Spanish language.
- Draft copy for Earth Day event email – We developed short announcements to promote Earth Day events in Maplewood and South Orange to encourage their residents to sign up for the free energy consultation.

3

Simultaneously, the SmartPower/Abode team established and maintained mechanisms to gather names of prospective customers. These include:

- The sign-up feature on the dedicated website - This provides certain basic information to all members of the team as well as an automatic acknowledgment via email to the customer.
- Customer welcome letter - All individuals who request the free virtual consultation receive a welcome email from the team along with a request to complete a Customer Intake Form.
- Customer Intake Form - Customers are invited to complete an online Pre-Consultation Questionnaire that seeks basic information about the customer's home, existing mechanical equipment/appliances/insulation, electric and gas utility bills and a place to upload photos of the home and equipment.
- Standby Letter - When the number of customers allocated per town has been reached, new leads are sent a letter explaining that the town quotas appear to have been reached and they are essentially on a waiting list.

In addition, The team created two versions of a custom Virtual Energy Consultation Report. One version is customer-facing with next steps, links to applicable rebate and energy efficiency program websites, as well as other incentives to go green. The second version is internally-facing and contains some additional data such as "Willingness to make behavior changes" and "Evaluation of info and attitudes gleaned from the interview". This data is also tracked in Salesforce and can be pulled to find trends and program successes one round one is completed. Customers also received resources such as the "Heat pump buyers guide", and "Getting the most out of your heat pump" when applicable. These are both from Northeast Energy Efficiency Partnerships (NEEP) a non-profit accelerating energy efficiency in the Northeast and Mid-Atlantic states.

It is important to note that certain applicants were identified as income eligible customers who were counseled on energy efficiency opportunities and available incentives including the Comfort Partner program. Such individuals were not counted as part of the targeted 62 households under the pilot.

Findings & Recommendations

At the outset, it is important to note that outreach for a pilot program designed to recruit 62 households, which is further subdivided based on proportionate populations of the five towns, is fundamentally different than a broad-based effort intended to reach community-wide among five (or more) municipalities.

In the pilot phase, we had to develop methods of motivating residents to become more energy efficient in their homes but, at the same time, achieve a diverse mix of customers and avoid attracting too much interest so as not to frustrate individuals who could not be accommodated during the trial phase.

Certain towns received far more applications than the allocated spaces whereas other towns did not receive enough. This resulted in a subset of interested customers who were forced to wait until the pilot program might be expanded to a broader initiative.

Ultimately, we designed an outreach plan to utilize a variety of channels including media releases, newsletter articles, social media pieces, the postcard mailer, a school musical program ad and announcements at certain local meetings and events. Collectively, these different interventions served to raise awareness of (1) the existence of the SEA Energy Solutions pilot program and (2) the benefits of making simple improvements to improve the comfort and reduce the operating costs of a home.

Although it is difficult to pinpoint with certainty what measure or measures prompted an individual to sign up for a virtual energy consultation, it is clear that the combination of methods provided credibility to the program and helped to drive action. (During intake interviews, we have asked customers how they heard about the program but, under an expanded program, we would build in a feature on the website to capture this information.)

Unquestionably, the articles featured in the respective town newsletters were successful tools. This channel has the advantage of coming from a “trusted source” and has the advantage of a pre-existing readership that is accustomed to receiving important information about town activities and events. Similar channels such as town emails, social media pages and the town websites can add a layer of credibility to information about the program.

Historically, post card mailings such mailings have been verified by program evaluators as a leading marketing tactic contributing to a campaign’s success – and that has been increasingly true during the pandemic. Communications bearing a town seal and letterhead provide an official “seal of approval” for an initiative and generate significantly higher open rates than communications from an unfamiliar contractor or non-profit program administrator.

In order to meet the challenges of acquiring no more than 62 households from a pool of approximately 35,000 households spread among five different towns, and to build in certain efficiencies, we decided to create a single version of the postcard featuring all five of the chief elected officials. Furthermore, in selecting the specific postal routes, we specifically sought to include ones with significant percentages of low- and moderate-income levels, even though some of the recipients would not be eligible to participate in the residential energy efficiency programs featured in the pilot.

Ultimately, the collective strategies resulted in the relatively quick attainment of the targeted number of households in four of the five communities.

Of course, and not surprisingly, from what we have historically seen from other programs, certain leads did not follow through with scheduling their consultation in a timely manner.

It should be noted that from our research and in past campaigns, we know that residential homeowners often confuse the simple effort of “signing up” to take a home energy action as an actual energy efficiency “action”. Of course, from our perspective, we understand that all they have done is “sign up” – now they need to do something else. But in their minds – they have taken a significant step.

Nonetheless, it became necessary to plan for attrition.

One additional factor in our outreach for the pilot phase was that we began soliciting for customers before we had selected a “preferred contractor.” This led to some delays and potential inaction which will be avoided in the future because the process has now been streamlined.

5/24/2022	Montclair	Maplewood	South Orange	Verona	Glen Ridge	Totals
Starting number of spots	24	13	10	9	6	Total 62
Applicants so far:	69	15	19	18	26	Total 147
Accepted applicants	24	15	11	9	6	Total 65
Consultations completed (manual entry):	5	3	6	6	2	Total Completed Consultations (manual entry) 22
Low income consults(CP)	1	1				Completed Consultations incl/ low income 24
Scheduled Consultations	8	4	6	6	2	26
Moderate income applicants	5	5	0	0	0	

SEA Energy Solutions: By The Numbers (5/24/22)

RECOMMENDATIONS FOR BROADER PROGRAM

As the original five towns contemplate the expansion from a limited pilot program to a full-scale program for all of their residents (and potentially bringing in additional communities from the Sustainable Essex Alliance), we provide the following recommendations to ensure continued success on a broader scale.

- Leading By Example: Having the support of town leadership on community-based campaigns is paramount in building legitimacy for the campaigns. Chief elected officials can support and validate such initiatives in various ways including op-ed

pieces, town newsletters, radio shows, participation in events and, most importantly, by undertaking and publicizing efficiency upgrades in their own homes.

- **Create Subpages on Town Websites:** Over the course of the pilot program, we have discussed the possibility of housing information on the respective town websites. This would underscore the town's strong support for the program and enable more customization to include personal messages from the mayor, testimonials from local residents, future town events at which the program or energy efficiency measures will be addressed and other important information about the program.
- **Use Various Distribution Channels:** Unencumbered by the small numbers of a "Pilot Program", towns can consider a wide range of communications channels to get the word out about events or general campaign information. These could include mailing lists and social media pages for town government, public libraries, community centers, sustainability committees, state legislators, local legislators, political party town committees, neighborhood associations, houses of worship, fraternal organizations, "Next Door" and other local networks. This would be a continuation and expansion of a strategy used with great success in the pilot.
- **Use Creative Materials:** For a broader community-wide campaign covering five or more towns, we recommend that various creative materials be developed to raise awareness of the initiative and to reinforce the strong support of the respective municipal governments. These could include signs/posters/flyers; banner stands; digital marketing pieces (for email and social media); "sell sheets" and printed testimonials/success stories. Unlike most of the suggested tactics in this section, these items would entail costs for the design and production of the materials, although none would be prohibitively expensive.
- **Conduct Workshops & Webinars:** We recommend holding periodic in person and zoom workshops with local experts to educate the public on energy efficiency opportunities in the typical home. These could be subdivided to showcase different technologies such as home energy assessments, weatherization strategies, heating and cooling systems and other topics. Virtual sessions could be recorded and posted on websites via links. Individual sell sheets/case studies could also be created and stored online or printed for events (even as a table copy to reduce paper use.)
- **Enhance the Visibility of Sustainable Essex Alliance:** Because the pilot program included five municipalities (and others might become part of an expanded program), we felt it was simplest to incorporate the name (and acronym) of the Sustainable Essex Alliance (SEA) as an identifier. Nevertheless, many residents may not be aware of that entity and, as a result, might be less inclined to respond the same way they would if a program were named after their own township or borough. Thus, it would be beneficial – both for this program and other initiatives sponsored by the SEA or its constituent members – to raise awareness of the Alliance. We suggest the creation of a short video and/or expanded "About" piece

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that could be featured more prominently on the program website and individual pages in the respective towns.

- **Promote Success Stories:** Unlike solar energy systems, which are generally visible to neighbors and passersby, energy efficiency upgrades are diverse in nature and are typically made in attics and basements or behind walls. Nevertheless, lawn signs and testimonials and case studies on the program and town websites can help to influence peers.
- **Organize Home Tours:** Energy efficiency “ambassadors” can raise awareness about the benefits of efficiency, organize community events and act as a liaison between homeowners and contractors. Although concerns about Covid-19 may inhibit the desire to host or attend home energy “tours”, such events can feed the curiosity of potential customers, help build confidence in different technologies and provide first-hand proof of savings on electric bills. Moreover, they offer opportunities for candid conversations with neutral, trusted sources outside of the transactional equation.
- **Tap Into Existing Community Outlets:** Many existing town events or meetings offer an opportunity to promote the program whether it is at the Lions Club, farmers’ market, holiday parade or the library, to name just a few. These outlets provide opportunities to make short presentations (with or without power points) or establish a tabling presence staffed by volunteers.
- **Tailor to Each Community:** No two communities are alike and therefore no two campaign approaches will be identical. Even geographically proximate towns that also share a leadership role in an environmental coalition often have different demographic characteristics and unique communication channels and social networks. Thus, what works in one community may not be as successful in a neighboring town.
- **Engage in Friendly Competitions:** Many previous campaigns that we have managed have incorporated some element that drives the competitive spirit of residents. These have included an adaptation of the familiar fundraising thermometer in which progress toward a pre-determined goal is visually tracked in a prominent location such as town hall or the official town website. Other approaches have included friendly challenges such as town vs. town, neighborhood vs. neighborhood, and school vs. school to see which can achieve the highest participation, either by raw numbers or percentage of population. Beyond the basic results, these competitions serve to increase enthusiasm and volunteerism and instill a greater sense of pride.
- **Consider Broader Decarbonization Measures:** Although the principal focus of the pilot has been on energy efficiency, an expanded program would allow the participating towns to go deeper by encouraging other potential improvements such as solar energy systems, battery storage, electric vehicles and induction ovens.

- **Meet regularly:** Similar to the pilot phase, we strongly encourage the practice of holding regular meetings among the program administrators and town representatives. This would allow all parties to follow progress, identify new opportunities, reinforce positive actions, make course corrections and address any issues that could impact the success of the program.

Conclusion:

We are incredibly excited about how this program has progressed and the success we have seen thus far. Working together with such a dedicated and committed team has helped inspire us in our day-to-day work – and we look forward to the final stages of this Pilot Program and what comes next!

6. Success Story #1

front of two-sided piece

SEA Energy Solutions Success Story 1



This is an approximately 1,500 square foot single family house, built in the late 1930's and located in Verona.

Through the SEA Energy Solutions program, an energy consultant recommended that the homeowner undertake a Home Performance with Energy Star® (HPwES) assessment with Ciel Power, LLC, which was chosen as the preferred contractor for the program.

Among the preliminary findings were several health and safety concerns including improper ventilation and a gas leak, both of which were addressed by the contractor as part of its work scope. The contractor also found possible frayed asbestos and recommended that a specialist inspect and suggest possible remedies.

Ciel Power discovered numerous conditions that were causing air leakage or excessive heat loss or gain in the house and proposed a suite of solutions, including:

- An industry standard whole house sealing approach to reduce air leaks;
- Adding cellulose insulation to attic floor and a foam board insulation in the garage attic kneewalls;
- Adding foam board insulation to the attic hatch;
- Sealing the rim joist in the basement with high density foam insulation; and
- Adding dense packed cellulose to older exterior walls and garage buffered walls.

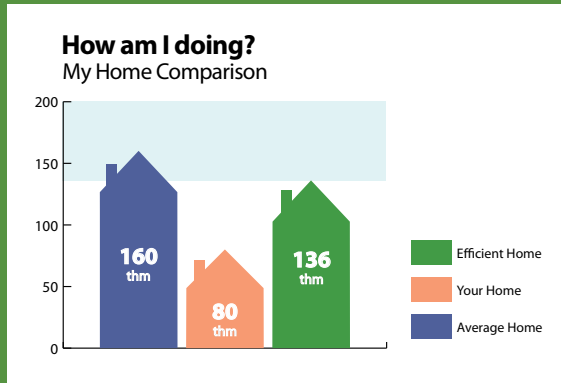
The projected energy savings of these measures is 29% with an estimated CO2 reduction of more than 7,400 lbs. per year.

Total project costs of \$17,181.65 were reduced by nearly \$6,000 in incentives with the remainder eligible for NJ HPwES Financing at 0% interest.

The homeowner also plans to upgrade to more efficient heating and cooling equipment, water heater and appliances.



<https://SEAEnergySolutions.wee.green>



“ This chart tells the story. My nearly 100 year-old home is now more energy efficient than not only my utility company’s average home, but also its efficient home.

My home, like most of its era, had been built without insulation in the walls, attic and basement. I had intended to rectify that for many years, but the project kept dropping to the bottom of the to-do list. That changed with my first conversation with [the energy consultant]. He delivered a clear, concise overview of the pilot program and the steps that would be taken to improve my home’s energy efficiency.

My home now has ample insulation in its exterior walls and in the attic, and foam seal where the house meets the foundation. The contractors did the needed work without much mess, and cleaned up what little was made. I have set the thermostat at 68 degrees and it is very comfortable inside. So comfortable that I could probably take the thermostat even lower.

Problems? Of course there were problems. No hundred-year-old house is without them, and the ones you can’t easily see when you open the house to improvements. But each time there was a snag, the program partners quickly found a solution and kept the work on track. ”

– Verona Resident



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front of two-sided piece

SEA Energy Solutions Success Story 2



This is a 4-bedroom Colonial built in 1929 and located in Maplewood. The homeowner signed up for a Virtual Energy Consultation (VEC) offered through the SEA Energy Solutions program and, following that discussion, was referred to Ciel Power, LLC for a Home Performance with Energy Star® assessment (HPwES). Here's what she had to say about the VEC

"We began researching ways to improve the energy efficiency of our 100-year-old home in order to make the house more comfortable and to reduce our carbon footprint. We connected with an energy specialist through the SEA Energy Solutions program in July of 2022. During our Virtual Energy Consultation, we discussed the types of improvements that were most appropriate for our home. The energy specialist explained the various heating and cooling options and the financial programs that could help us reach our goals. Our conversation included insulation, heat pumps, solar power and appliances as well as state and federal rebate options. Our meeting helped us feel confident to take the next step.

On the advice of our energy specialist, we scheduled an energy performance assessment with Ciel Power. We learned that our home had no insulation in the walls or attic, which explained why the house felt drafty in the winter. The audit revealed that improving our insulation would reduce our energy use by 30%, which qualified us for a \$5,000 rebate as well as a 0% interest loan from PSE&G. This seemed like a good place to start our work.

In November 2022, we hired Ciel Power to insulate our attic, walls and basement. They did a wonderful job! A project manager visited our home before the work started to explain the process. The project took four days, there were five workers on the property each day. The property was kept clean and neat throughout the job. A post-installation review was carried out by Ciel Power, as well as PSE&G. We were very happy with every aspect of their work.



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back of two-sided piece

How am I doing?
My Home Comparison

Home Type	Gas Usage (thm)
Average Home	170
Your Home	125
Efficient Home	143


Your gas use over time
Jan 2022 to Jan 2023

Month	You (thm)	Average (thm)	Efficient (thm)	Avg Temp (°F)
JAN	~190	~200	~180	31°
APR	~20	~25	~15	52°
JUL	~10	~15	~5	81°
OCT	~20	~25	~15	54°
JAN	~125	~170	~143	47°

A graphic comparison of nearly 3,000 area homes of approximately the same size and vintage after the insulation improvements revealed approximately 26% less natural gas usage than the Average Home and 13% less than the Efficient Home. These savings will accrue month after month and will only grow as additional energy efficiency upgrades are performed.

“ Insulating our home has helped us reach our goal of lowering our carbon footprint, and it is also more comfortable to live in. Our first heating bill after the installation revealed a 37% decrease in natural gas usage. Based on our conversations with the virtual energy specialist we will continue to explore other ways to make our home more energy efficient. I hope that our next project goes as smoothly as this one! ”

– Maplewood Resident

 **SUSTAINABLE ESSEX ALLIANCE**

<https://SEAEnergySolutions.wee.green>

front of two-sided piece

SEA Energy Solutions Success Story 3



This is a single-family house, built in the 1920's and located in Montclair, NJ.

Through the SEA Energy Solutions program, an energy specialist consultant recommended that one of the first steps the homeowner should undertake is a Home Performance with Energy Star® (HPwES) assessment with Ciel Power, LLC, which was chosen as the preferred contractor for the program.

The contractor found and addressed several health and safety concerns including improper venting of the clothes dryer and 2 gas leaks.

Furthermore, Ciel Power detected excessive air infiltration and inadequate insulation for which it recommended air sealing and various types of insulation for the attic, attic hatch, basement rim joist, crawlspace and exterior walls. In fact, the rim joist, crawlspace and exterior walls were found to have no insulation materials at all, well below the recommended R-values.

The projected energy savings based on the above proposed measures were 25% and a

projected CO2 reduction of 5,300 lbs./year.

Total project costs of nearly \$21,000 were reduced by incentives totaling more than \$6,000 with the remaining balance eligible for no interest financing through PSE&G's on-bill repayment.

The contractor suggested various future solutions for the house including:

- Lighting – replacing all incandescent light-bulbs with LED bulbs and installing timers or motion sensors on lights that tended to be left on;
- Water Consumption – installing low-flow shower heads and aerators/aerators on toilets and water fixtures to reduce water consumption and insulating hot water pipes to help on heating losses;
- Other appliances – replacing all appliances with Energy Star® models when they reach the end of their life cycles.

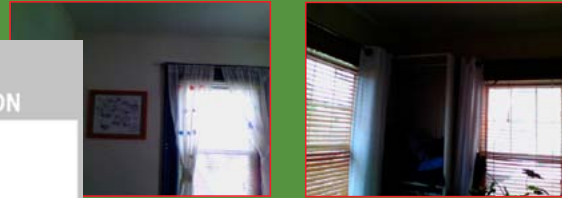
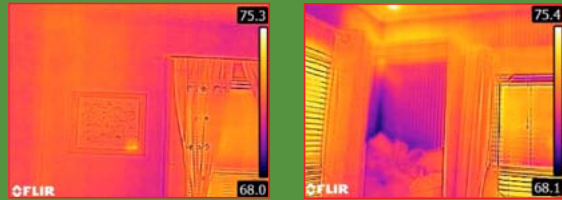
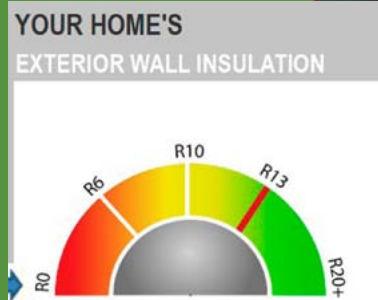
The homeowner plans to complete these measures as well as upgrades to heating and cooling and water heating equipment, solar energy system and an electric vehicle in the future.



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back of two-sided piece

Improve your home's insulation and see and feel the difference.



Infrared technology allows one to see where the heat is escaping

“ Ciel Power conducted a Home Energy Assessment for us. We are very happy with their services. They made the assessment process transparent to us and answered our many technical and process questions thoroughly and patiently. They issued a comprehensive and detailed report with an easy-to-follow summary of concerns, solutions and recommended upgrades, financial summary, environmental impact, future solutions, and next steps. They also were helpful when we had questions that were beyond the scope of the report (on solar power). They made recommendations that made sense and we were able to act on them thanks to the financing and bill pay through PSEG. Overall, they were very pleasant, professional, very knowledgeable, and communicative. We would highly recommend them! ”

– Montclair Resident



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SEA Energy Solutions Success Story 4



This is a 3,200 square foot single family Colonial, built in 1910 and located in Maplewood.

Through the SEA Energy Solutions program, the homeowners took advantage of a free Virtual Energy Consultation (VEC) with an energy specialist. The first step was to complete a Pre-Consultation Questionnaire to help determine if there were opportunities in their home for energy efficiency measures and upgrades. The Questionnaire takes approximately 10 minutes to complete, including gathering data from utility bills.

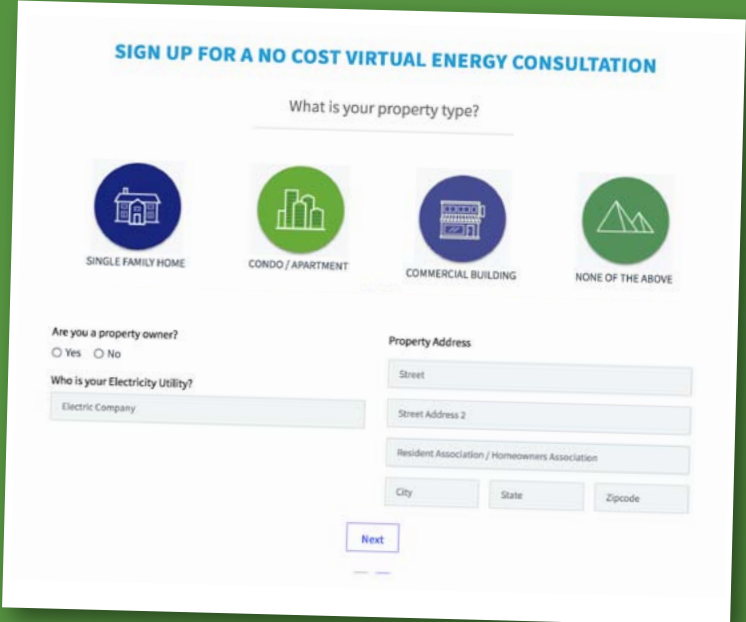
The homeowners had already done extensive insulation work, including the attic, walls, crawl spaces and garage and also had added some weather stripping and replaced old windows. The homeowners indicated that their primary objective was to replace central air conditioning that covered the second-floor and attic and a natural gas-powered steam boiler with an efficient heat pump system.

The homeowners then engaged with the energy specialist for a one-hour VEC that was conducted via video conference. Among the recommendations made were to consider upgrading to an ENERGY STAR® certified air source heat pump system and an ENERGY STAR® certified heat pump water heater, for which generous utility rebates are available and adding insulation to the basement crawlspace and exterior basement door. The specialist also recommended lighting, water saving measures (pipe insulation, faucet aerators and showerheads), smart powerstrips, all of which are available at no cost or discounted cost through the Quick Home Energy Check Up Program, as well as appliances and window upgrades. The specialist also recommended considering solar PV, battery storage, an electric vehicle, and electric outdoor power equipment as part of their long term decarbonization plans.



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back of two-sided piece



SIGN UP FOR A NO COST VIRTUAL ENERGY CONSULTATION

What is your property type?

SINGLE FAMILY HOME CONDO / APARTMENT COMMERCIAL BUILDING NONE OF THE ABOVE

Are you a property owner?
 Yes No

Who is your Electricity Utility?
Electric Company

Property Address

Street

Street Address 2


Resident Association / Homeowners Association

City State Zipcode

Next

“ [My Virtual Energy Consultation was] incredibly helpful in putting together a complete home energy and efficiency plan for us. We struggled for months to find the right information on heat pump and insulation solutions for our 110-year old house, but [this] was the first person we found who listened carefully to our needs and developed a complete long term plan to make our home comfortable and efficient, using products that are safe and reliable. We are now able to assess and work with contractors from an informed position, and that has been extremely useful in making our house the home we want it to be. ”

– Maplewood Resident

 **SUSTAINABLE ESSEX ALLIANCE**

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TOWNSHIP OF MAPLEWOOD



RESOLUTION NO. 121-23

RESOLUTION AWARDING CONTRACT FOR COMPENSATION STUDY

WHEREAS, the Township of Maplewood (“Township”) wishes to retain an expert to provide services with regard to a compensation study and associated analysis; and

WHEREAS, the firm of Holman Frenia Allison, P.C. (“HFA”) is a New Jersey license regional certified accounting firm; and

WHEREAS, has experience in providing compensation studies; and

WHEREAS, the Interim Administrator has recommended an Award of Contract to HFA; and

WHEREAS, the Chief Financial Officer has certified that funds are available from Account #3-01-20-100-100-211.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Maplewood, County of Essex, State of New Jersey, that:

1. A contract be awarded to Holman Frenia Allison, P.C. to provide a compensation study and an associated analysis in an amount not to exceed \$21,100.00.
2. The Interim Township Administrator and Township Clerk be and are hereby authorized to execute an agreement in furtherance of this Resolution.

I, Elizabeth J. Fritzen, Township Clerk of the Township of Maplewood, in the County of Essex and State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Township Committee of the Township of Maplewood, County of Essex, State of New Jersey, at a regular meeting of said Committee held on April 18, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Township of Maplewood in the County of Essex and State of New Jersey, on this 18th day of April, 2023.

ELIZABETH J. FRITZEN, R.M.C.
Township Clerk

Maplewood Township

Proposal to Provide Professional Advisory Services

Compensation Study

Service for Maplewood Township

Prepared by: Matthew Holman

Lead Consultant:

Matthew Holman

Advisory Partner

Holman Frenia Allison, P.C.

mholman@hfacpas.com

April 10, 2023

Bailey Barnett
Maplewood Township
574 Valley Street
Maplewood Township, NJ 07040

Dear Bailey:

We are pleased to confirm our understanding of the nature and limitations of the services we are to provide to the Maplewood Township for the compensation study and associated analysis.

Firm Background

Holman Frenia Allison, P. C., (“HFA”) is a New Jersey licensed regional Certified Public Accounting firm established in 1996, with offices in Ocean and Monmouth Counties in New Jersey. Robert W. Allison, formerly of Hutchins Farrell Meyer & Allison, joined the firm in 2013 to form Holman Frenia Allison, P.C. In January 2016, Holman Frenia Allison, P.C. acquired the firm of John J. Maley, Jr., CPA, and the Red Bank practice of Vitt and San Filippo, LLC joined the firm in January 2017. Our executive leadership come from unique and different backgrounds and experience, which allows our firm to handle just about any type of accounting engagement.

HFA complies with all New Jersey Statutes including, but not limited to, Pay-to-Play Law, Equal Employment Opportunity Law, Affirmative Action and Business Registration requirements. The firm is not currently in violation of any regulatory rules and regulations that may have an impact on the firm’s operations.

Our Approach	Our Accountants	Our Commitment
<p>We consider ourselves much more than simply accountants. To meet the needs of our clients, we incorporate a Big 4 approach at small firm costs, and we separate ourselves from the perceived “bean counter” mentality sometimes linked to our profession. We also see our function as that of advisor and consultant. This experience, along with our diversity and a heavy concentration on governmental entities allows us to offer you many different approaches to problem solving.</p>	<p>We set very high standards for our professionals, as well as support personnel; we strive for all of our professionals with over two years of experience to be Certified Public Accountants. The firm’s current professional staff includes Certified Public Accountants, Registered Municipal Accountants, Public School Accountants, Certified Fraud Examiners and Chartered Global Management Accountants. Our forensic services are provided by individuals who possess civil and criminal investigative training and experience.</p>	<p>All professional staff have met and, in most cases, exceeded the Continuing Professional Education (“CPE”) requirements mandated by the American Institute of Certified Public Accountants (“AICPA”), the New Jersey Society of Certified Public Accountants (“NJSCPA”), and the single audit standards set by the “Yellow Book”. All key professional staff are properly licensed to practice in New Jersey and use the most advanced work paper management systems available. They are familiar with our client’s software systems, including, but not limited to Systems 3000, Edu-Met and Edmunds.</p>



As an independent member of the BDO Alliance USA, established in 1993, which is recognized as one of the largest alliance organizations of its kind in our profession, we are able to offer several advantages to our clients. This includes the strength of a unified team of advisors in assurance, tax, financial advisory and consulting services, entrée to a collection of professional advisors through our membership in the BDO Alliance USA, and access to the global BDO network with offices in over 150 countries. The Alliance presents an opportunity for independent member firms like our firm to provide outstanding service and value to our clients by accessing the resources from BDO USA, LLP, the global BDO network and other Alliance members.

Client List

HFA has extensive experience in governmental entities in the State of New Jersey. The following is a list of governmental clients for whom we have provided services to recently.

CLIENT	CONTACT PERSON/TITLE	TELEPHONE
Barnegat Township	Tom Lombarski, CFO	609-698-0080
Beach Haven Borough	Sharon Boehler, CMFO	609-942-0111
Belmar Borough	Lorraine Carafa, CFO	732-681-3700
Berkeley Township	Frederick Ebenau, CMFO	732-244-7000
Bridgewater Township	Michael Pappas, Administrator	908-725-6300
Carteret Borough	Patrick DeBlasio, CFO	732-541-3804
Englishtown Borough	Laurie Finger, CFO/Clerk	732-446-9235
Farmingdale Borough	Madalaine Rice, Clerk	732-938-4077
Harvey Cedars Borough	Daina Dale, Clerk	609-361-6000
Hazlet Township	Robert Phillips, CFO	732-264-1700
Highlands Borough	Patrick DeBlasio, CFO	732-872-1224
Howell Township	Diane Festino, Municipal Clerk	732-938-4500
Jackson Township	Sharon Pinkava, CFO	732-928-1200
Jamesburg Borough	Michael Capabianco, Administrator/CFO	732-521-2222
Keansburg Borough	Patrick DeBlasio, CFO	732-787-0215
Lacey Township	Veronica Laureigh, Administrator/Clerk	609-693-1100
Lakewood Township	Peter O'Reilly, CFO	732-364-2500
Lake Como Borough	Louise Mekosh, CFO	732-681-3232
Lakehurst Borough	Maryann Capasso, Clerk	732-657-4141
Little Egg Harbor Township	Rodney Haines, CFO	609-296-7241
Little Silver Borough	Craig Marshall, CFO	732-842-2400
Middlesex Borough	Linda Chismar, Clerk	732-356-7400
Monmouth County	Teri O'Connor, Administrator	732-431-7324
Ocean County	Julie Tarrant, CFO	732-288-7777
Ocean Gate Borough	Frederick Ebenau, CFO	732-269-3166
Ocean Township (Waretown)	Diane Ambrosio, Administrator/Clerk	609-693-3302
Old Bridge Township	Himanshu Shah, CFO	732-721-5600
Plumsted Township	Jennifer Witham, Clerk	609-758-2241
Point Pleasant Beach Borough	Christine Riehl, CFO	732-892-1118
Point Pleasant Borough	Frank Panucci, Jr., Administrator	732-892-3434
Rumson Borough	Helen Graves, CFO	732-842-3300
Sea Bright Borough	Michael Bascom, CFO	732-842-0099
Seaside Park Borough	John Peterson, Mayor	732-793-3700
Shrewsbury Borough	Louis Pallazzo, CMFO	732-741-4200
Stafford Township	Douglas Gannon, CFO	609-597-1000
Surf City Borough	Christine Hannemann, Clerk	609-494-3064
Toms River Township	Judith Tutela, CFO	732-341-1000
Wall Township	Tom O'Hara, CFO	732-449-8444

Methodology

Holman Frenia Allison, P.C. (hereinafter “HFA”) appreciates the opportunity to complete a pay equity analysis, fair labor standards act analysis, and a remediation plan as detailed below:

- **Pay Equity Analysis** - HFA agrees to perform the advisory services for a pay equity analysis outlines in this proposal. In this analysis, the advisors will review the pay for the approximately 45 annual, non-union employees of Maplewood Township. The review will include pay ranges based on job title, job functions performed, and a comparison to other municipalities that are closely related to Maplewood Township. We will use all available comparable attributes to best determine the appropriate pay range for each position. A comparison to current pay rates will be done to the pay scales developed to determine where the associates fall within the pay ranges and if an adjustment would be appropriate.
- **Remediation Plan** - After the Pay Equity Analysis, we will determine from the results if a remediation plan is necessary. If necessary we would complete a full remediation plan to include the following items:
 - Determine if the results of the analysis require adjustments and for how many positions adjustments would be deemed necessary.
 - Determine where within the pay scale an adjustment would be most appropriate.
 - Determine the cost impact of the adjustments if made immediately and in total with a single update.
 - Identify options for making adjustments
 - Work with Maplewood Township to help determine the root cause of the pay inequity issues (if any found)
 - Work to develop a plan to remediate any issues going forward based on the root cause analysis.

Fee Structure

Our fee for this engagement is broken out below into four sections and would total \$21,100 (not to exceed).

- Pay Equity Analysis - \$13,400
- Remediation Plan - \$5,200
- Labor Attorney Fee - \$2,500

The hourly rates by position are listed below

Partner	\$	200.00
Supervisor		160.00
Analyst		130.00
Staff		100.00

Additional Information

The activities we perform and the deliverables we produce as a result of our engagement work are intended solely for the use of the Maplewood Township leadership, the HFA engagement team, and any other party deemed appropriate by the Maplewood Township leadership team. These deliverables should not be used by anyone other than said parties.

All Services and deliverables hereunder shall be solely for your use and benefit pursuant to our client relationship. This engagement does not create privity between HFA and any person or party other than Maplewood Township and is not intended for the express or implied benefit of any third party. No third party is entitled to rely, in any manner or for any purpose, on the Services or deliverables of HFA hereunder.

The sufficiency of the consulting work is solely the responsibility of those parties specified in the agreement. Consequently, we make no representation regarding the sufficiency of the consulting work either for the purpose for which this consulting work has been requested or for any other purpose. If, for any reason, we are unable to complete

the consulting work, we will describe any restrictions on the performance of the procedures in our final reporting or will not issue a report as a result of this engagement.

HFA's Services will not constitute an audit, review, compilation, examination or other form of attest engagement. HFA shall have no responsibility to address any legal matters or questions of law. After completion of the Services, HFA will have no responsibility to update its advice, recommendations or work product for changes or modifications to the law and regulations or for subsequent events or transactions, unless Maplewood Township separately engages HFA in writing to do so.

For HFA to remain independent, professional standards require HFA to maintain certain respective roles and relationships with you regarding the Services. You understand and agree that HFA will not perform management functions or make management decisions on your behalf. However, HFA will provide advice and recommendations to assist management in performing its functions and fulfilling its responsibilities. In connection with HFA's provision of Services, you agree that you shall perform the following functions: (a) make all management decisions and perform all management functions with respect to the Services performed by HFA; (b) assign an individual who possesses suitable skill, knowledge and experience to oversee such Services and to evaluate the adequacy and results of such Services; and (c) accept responsibility for the results of such Services.

The successful execution of the project is based upon the following assumptions and dependencies:

- Maplewood Township supplies HFA with all requested documentation and supporting materials necessary to execute project activities in a timely fashion.
- The documentation and supporting materials provided by Maplewood Township are accurate.
- Maplewood Township provides access to the internal resources (people, processes, technology, and facilities) necessary to execute project activities in a timely fashion.
- All resources staffed to this project, both at Maplewood Township and HFA, are available to perform their required functions.
- In the event of an unplanned change in staffing, the change will be reconciled within a reasonable timeframe.
- Any unanticipated delay in resource and material availability may delay the project timeline.

The fee estimate is based on the dependencies stated herein and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly.

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes sixty (60) or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

Each party agrees, subject to the law, that it will not at any time during or after the termination of this Agreement reveal, divulge or make known to any person, firm or corporation any secret or confidential information concerning the other party's business or operations, which information became known or available to the receiving party during the term of this Agreement ("Confidential Information"). "Confidential Information" means all information relating to the business, business plans, customers, suppliers, operations, methodologies, technologies, systems, hardware, software or procedures of a party that is not generally known to the public and which information is either identified as "Confidential" and/or "Proprietary," or which, under all of the circumstances, ought reasonably to be treated as confidential and/or proprietary. Confidential Information shall not include information that (1) is, at the time of disclosure, or thereafter becomes, part of the public domain through a source other than through a breach by the receiving party of the provisions of this Agreement or any other non-disclosure agreement between the parties then in effect; (2) was known to the receiving party at the time of disclosure without any obligation of confidentiality to the disclosing party with respect to

such information; (3) is independently developed by the receiving party without the use or assistance of information that otherwise would be independently deemed Confidential Information; or (4) is subsequently learned from a third party not known by the receiving party to be subject to an obligation of confidentiality with respect to the information disclosed.

Each party will, subject to the law, at all times, hold all Confidential Information in confidence. Without express written authorization from the disclosing party, the receiving party will not use Confidential Information for its own benefit or for the benefit of any party other than the disclosing party, and will not duplicate or disclose the Confidential Information in any manner to any other party other than such of its employees who have a need to know such information in connection with their performance of the services described in this engagement letter.

HFA incurs great expense in hiring and training its personnel. Accordingly, during the period beginning with the Effective Date of this Agreement and ending twelve (12) months after the date of the last invoice from HFA to Maplewood Township, neither Maplewood Township nor its respective affiliates will offer employment to or hire any current or recent HFA employee or HFA affiliate or subsidiary employee who had contact with Maplewood Township either leading up to or during the provision of Services to Maplewood Township under this Agreement, without the prior written consent of HFA. "Recent Employee" shall include any individual employed by HFA during the preceding twelve months. "Employment" shall include any form of employment, consulting, independent contractor relationship, or other arrangement in which an individual will directly or indirectly perform services or work for, or on behalf of, Maplewood Township. In the event that Maplewood Township breaches this clause, Maplewood Township shall pay HFA an amount equal to one hundred percent (100%) of the hired employee's prior twelve (12) month compensation with HFA or with the HFA affiliate or subsidiary, not as a penalty but as liquidated damages and compensation.

We appreciate the opportunity to assist you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us. If the need for additional procedures arises, our agreement with you will need to be revised. It is customary for us to enumerate these revisions in an addendum to this letter.

Very truly yours,

HOLMAN FRENIA ALLISON, P.C.

Matthew Holman
Advisory Partner

RESPONSE: This letter correctly sets for the understanding of Maplewood Township.

Signature: _____

Title: _____

Date: _____

TOWNSHIP OF MAPLEWOOD



RESOLUTION NO. 119-23

RESOLUTION AWARDING CONTRACT TO BROWN & BROWN METRO LLC FOR INSURANCE SERVICES

WHEREAS, the Township of Maplewood (“Township”) wants to explore options with regard to providing of health benefits; and

WHEREAS, quotations have been solicited and where Brown & Brown Metro LLC (“Brown & Brown”) has submitted a broker service agreement, copy attached; and

WHEREAS, the Interim Administrator has recommended an Award of Contract to Brown & Brown; and

WHEREAS, the Chief Financial Officer has certified that funds are available from Account #3-01-20-100-100-211.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Maplewood, County of Essex, State of New Jersey, that:

1. A contract be awarded to Brown & Brown Metro LLC to provide insurance services with regard to medical and prescription at a cost not to exceed \$24,000.00 per year.
2. The Interim Township Administrator and Township Clerk be and are hereby authorized to execute the Broker Service Agreement on behalf of the Township of Mapewood.

I, Elizabeth J. Fritzen, Township Clerk of the Township of Maplewood, in the County of Essex and State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Township Committee of the Township of Maplewood, County of Essex, State of New Jersey, at a regular meeting of said Committee held on April 18, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Township of Maplewood in the County of Essex and State of New Jersey, on this 18th day of April, 2023.

ELIZABETH J. FRITZEN, R.M.C.
Township Clerk

BROKER SERVICES AGREEMENT

THIS **BROKER SERVICES AGREEMENT** (this "Agreement"), effective May 1, 2023 (the "Effective Date"), is made by and between **TOWNSHIP OF MAPLEWOOD** ("Company"), and **BROWN & BROWN METRO, LLC** ("Broker").

Background

Company wishes to retain Broker to perform certain specified insurance services as described in this Agreement. Broker wishes to perform such services according to the terms and conditions in this Agreement for the compensation set forth in this Agreement. The parties agree as follows:

1. **Term.** The term of this Agreement shall commence on the Effective Date and continue for a period of one (1) year, unless sooner terminated as herein provided.

2. **Relationship of Parties.** Broker is an independent contractor and nothing in this Agreement is intended nor shall be construed to create an employer/employee relationship, a joint venture relationship or partnership relationship. In consideration of the compensation paid to the Broker by the Company, Broker will provide services to the Company as an insurance broker. Company acknowledges that Broker, or its parent company, Brown & Brown, Inc. ("Parent"), and related or affiliated companies (collectively with Parent, "B&B Affiliates"), may provide services as an insurance agent on behalf of certain insurance carriers or risk-bearing entities. Company expressly consents to such relationship, if applicable, in the rendition of services by Broker under this Agreement.

3. **Broker Services.** Broker, subject to the terms of this Agreement, shall provide certain services set forth in the attached Schedule A (the "Services"), but only in relation to the lines of insurance identified in Schedule A ("Lines of Insurance").

Nothing in this Agreement shall be construed to impose any obligations on Broker or limitations on Broker's compensation, relative to any lines of insurance or coverages other than as specifically delineated in Schedule A.

4. **Company Responsibilities.** In consideration of the Services provided by Broker, Company agrees as follows:

(a) Company shall cooperate fully with Broker and the insurance companies with whom Broker solicits in the performance of Broker's obligations under this Agreement.

(b) Company shall timely produce and complete accurate information including, but not

limited to, current financial information, statements of values, loss information and any other information, necessary for the effectuation of insurance coverage at the request of Broker. Company further agrees to provide Broker with notice of any material changes in Company's business operations, risk exposures or in any other material information provided under this Agreement. In addition, Company shall carefully read each insurance policy issued to Company in order to confirm the accuracy of the facts reflected therein and that the policy(ies) contain(s) the terms and coverages desired. Company is responsible for recommending any changes to insurance policies issued to Company.

(c) Company shall timely pay all premiums and fees.

(d) Company shall provide Broker with at least ninety (90) days notice in advance of any policy effective date in the event Company intends to allow competing agents or brokers to solicit or market insurance to Company.

5. **Compensation.** In consideration of the Services, Company shall compensate Broker as set forth in Schedule B (the "Broker Services Fee"). With regard to the Broker Services Fee, Company and Broker acknowledge and agree as follows:

(a) **The Broker Services Fee is not a part of, but rather is in addition to, any premium that may be paid by the Company for the Lines of Insurance.**

(b) Broker may utilize insurance intermediaries (such as a wholesale insurance broker, managing general agent (MGA), managing general underwriter or reinsurance broker) for the placement of Company's insurance. In addition to providing access to the insurance company, the intermediary may provide the following services: (i) risk placement; (ii) coverage review; (iii) claims liaison services with the insurance company; (iv) policy review; and (v) current market intelligence. The compensation received by the insurance intermediary for

placements and, if applicable, the services above is typically in the range of 5% to 15% of policy premium. There may be an intermediary utilized in the placement of your insurance, which may or may not be a B&B Affiliate. Any payments or allowances paid to the intermediary are not subject to this Agreement, and will not be credited against the balance of the fee owed to Broker pursuant to this Agreement or paid to Company.

(c) If Company chooses to finance its premiums, Broker may assist Company in the arrangement of such financing. Any payments or allowances paid to Broker for arranging premium financing are not subject to this section, and will not be credited against the balance of the fee owed to Broker pursuant to this Agreement or paid to Company.

(d) Broker may, in the ordinary course of its business, receive and retain interest on premiums paid by the Company from the date received by Broker until the date the premiums are remitted to the insurance company or intermediary. Any interest income retained by Broker on these premiums are not subject to this section, and will not be credited against the balance of the fee owed to Broker pursuant to this Agreement or paid to Company.

(e) Compensation for the Services specified under this Agreement is exclusive of all federal, state and local sales, use, excise, receipts, gross income and other similar taxes and governmental charges and fees. Any such taxes, charges or fees for the Services under this Agreement, now imposed or hereafter imposed during the term of this Agreement, shall be in addition to the compensation, premiums and charges set forth in this Agreement and shall be paid by Company upon request.

(f) Company acknowledges and agrees that the Broker Services Fee is reasonable in relation to the Services to be provided by Broker hereunder.

6. **Confidentiality.** To the extent consistent with performances of Broker's duties under this Agreement, Broker and Company agree to hold in confidence Confidential Information (defined below). Company acknowledges, however, that Broker will disclose Confidential Information as reasonably required in the ordinary course of performing the Services to insurance companies and other insurance intermediaries. "**Confidential Information**" means all nonpublic information and all documents and other tangible items (whether recorded information, on paper, in computer readable format or otherwise)

relating to the disclosing party's business (including without limitation business plans, manner of doing business, business results or prospects), proposals, recommendations, marketing plans, reports, any of which (i) at the time in question is either protectable as a trade secret or is otherwise of a confidential nature (and is known or should reasonably be known by receiving party as being of a confidential nature) and (ii) has been made known to or is otherwise learned by receiving party as a result of the relationship under this Agreement. Confidential Information should be protected with the same reasonable care as each party protects its own Confidential Information.

Confidential Information will not include any information, documents or tangible items which (i) are a matter of general public knowledge or which subsequently becomes publicly available (except to the extent such public availability is the result of a breach of this Agreement), (ii) were previously in possession of receiving party as evidenced by receiving party's existing written records, or (iii) are hereafter received by receiving party on a non-confidential basis from another source who is not, to receiving party's knowledge, bound by confidential or fiduciary obligations to disclosing party or otherwise prohibited from transmitting the same to receiving party. In the event that Broker or Company become legally compelled to disclose any of the Confidential Information, they shall provide the other party with prompt notice so that such party may seek a protective order or other appropriate remedy and/or waive compliance with the provisions of this Agreement. In the event that such protective order or other remedy is not obtained, or that the other party waives compliance with the provisions of the Agreement, such party may disclose such information as is necessary or advisable to comply with the legal process.

7. Termination.

(a) Either party may terminate this Agreement, without cause and for any reason whatsoever, by giving written notice of termination to the other party at least ninety (90) days prior to the effective date of termination, which shall be specified in such written notice.

(b) Notwithstanding the provisions in sub-paragraph (a) above, Company may terminate this Agreement upon the happening of any one of the following causes: (i) Suspension or termination of Broker's insurance license in the State of New Jersey if not cured by Broker within sixty (60) days following such suspension or termination; (ii) Broker's participation in any fraud; or (iii) Broker's material

failure to properly perform its duties and responsibilities hereunder because of Broker's gross neglect, proven dishonesty, or commission of a felony.

(c) Notwithstanding the provisions in sub-paragraph (a) above, Broker may terminate this Agreement upon the happening of any one of the following causes: (i) Company's failure to pay any Broker Services Fee more than five (5) days after such payment is due; (ii) Company's participation in any fraud; or (iii) Company's material failure to properly perform its duties and responsibilities hereunder because of Company's gross neglect, proven dishonesty, or commission of a felony.

Termination for any cause enumerated in sub-paragraphs (b) or (c) shall become effective upon the delivery of written notice of termination to the breaching party or at such later time as may be specified in the written notice.

(d) Termination of this Agreement shall not release Company from any accrued obligation to pay any sum to Broker (whether then or thereafter payable) or operate to discharge any liability incurred prior to the termination date.

8. **Notices.** Any notices required or permitted to be given under this Agreement shall be sufficient if in writing by Certified Mail to:

If to Company:

Township of Maplewood
574 Valley Street
Maplewood, NJ 07040
Attn: Gregg Schuster
Email: gschuster@maplewoodnj.gov

If to Broker:

Brown & Brown Metro, LLC
56 Livingston Avenue, Suite 230
Roseland, NJ 07068
Attn: Lou Della Penna, Jr
Email: lou.dellapennajr@bbrown.com

With copy to:

Brown & Brown, Inc.
300 N Beach Street
Daytona Beach, FL 32114

Attn: Legal Department

or such other address as either shall give to the other in writing for this purpose.

9. **Severability.** The invalidity or unenforceability of any provision of this Agreement shall in no way affect the validity or enforceability of any other provision.

10. **New Jersey Law Applies; Venue.** This Agreement shall be governed by and construed and enforced in accordance with the laws of the State of New Jersey without regard to its conflicts of laws principles. Exclusive venue is agreed to be in a state or federal court of competent jurisdiction in or for Essex County, New Jersey.

11. **Limitation of Liability; Waiver of Jury Trial.** THE PARTIES WAIVE ANY RIGHT TO A TRIAL BY JURY IN THE EVENT OF LITIGATION ARISING OUT OF THIS AGREEMENT. IN NO EVENT WILL EITHER PARTY BE LIABLE TO THE OTHER PARTY OR ANY OTHER PERSON FOR ANY CONSEQUENTIAL, INDIRECT, SPECIAL, OR INCIDENTAL DAMAGES, INCLUDING LOSS OF PROFITS, REVENUE, DATA OR USE, EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH POTENTIAL LOSS OR DAMAGE.

12. **Assignment.** Neither this Agreement nor any of the rights, interests or obligations hereunder shall be assigned by any of the parties hereto (whether by operation of law or otherwise) without the prior written consent of the other party, which consent shall not be unreasonably withheld, conditioned or delayed. This Agreement will be binding upon, inure to the benefit of, and be enforceable by the parties and their respective successors and permitted assigns.

13. **Entire Agreement.** This Agreement (including the schedules, documents and instruments referred to herein or attached hereto) constitutes the entire agreement and supersedes all prior agreements and understandings, both written and oral, between the parties with respect to the subject matter hereof. The Agreement shall not be modified except by a written agreement dated subsequent to the date of this Agreement and signed on behalf of Company and Broker by their respective duly authorized representatives.

Remainder of page intentionally left blank – signature page follows.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

COMPANY:

BROKER:

Township of Maplewood

Brown & Brown Metro, LLC

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

SCHEDULE A

BROKER SERVICES

Subject to the terms of this Broker Services Agreement, Broker shall provide the Services listed below, but only in relation to the following Lines of Insurance: (a) Medical; (b) Prescription;

Services are as follows:

- a. Evaluate Company's business practices with regard to risk and possible transfer of risk to third parties and conduct regular, scheduled meetings with Company to review Company's risk management program.
- b. Review and analyze Company's existing insurance coverage and identify potential lines of coverage or coverage enhancements to improve Company's insurance program.
- c. Analyze current insurance market conditions and advise Company of significant implications for Company's insurance program.
- d. Facilitate, market, and procure quotations from carriers; review and analyze quotations and provide proposals for review by Company.
- e. Secure and bind all coverage accepted by Company.
- f. Coordinate loss prevention services provided by any insurance company with those services provided by Broker.
- g. Analyze past and current claim and loss history information and advise Company of significant implications for Company's insurance program.

SCHEDULE B**COMPENSATION****Broker Services Fee:**

In consideration of the Services, Company shall compensate Broker in the amount of **TWENTY-FOUR THOUSAND DOLLARS AND 00/100 (\$24,000.00)** (the "Broker Services Fee"). The Broker Services Fee shall be fully earned and paid in equal monthly installments of **TWO THOUSAND DOLLARS AND 00/100 (\$2,000.00)**. The Broker Services Fee is not a part of, but rather is in addition to, any premium that may be paid by the Company. If Broker is successful with placing the medical and prescription coverage with a different insurance carrier than the State Health Benefits Program (SHBP), Broker and Company will renegotiate the fee. If Company chooses to go directly with carrier, Company will not be obligated to make a payment to Broker. Broker shall receive compensation via commissions from the carrier, which may be disclosed to Company upon request.

Insurer Commissions:

Broker agrees that it will not receive any commission for the placement of Company's insurance business pursuant to this Agreement. If Broker receives any such commission payments from an insurer in error or otherwise, Broker agrees to refund the Broker Service Fees in the amount of such commission payment, credit the commission against the Broker Services Fee or take such other action, if any, as shall in all cases comply with applicable law.

Range of Checking Accts: First to Last Range of Check Dates: 04/05/23 to 12/31/23
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
CLEARING		CONSOLIDATED CLEARING					
64335	04/07/23	AF01 AMERICAN FIDELITY					9468
23-00997	1	DISABILITY PREMIUMS	1,803.00	3-01-23-215-215-204	Budget		70 1
				DISABILITY INSURANCE PREMIUMS			
64336	04/07/23	ASHTOW ASHTOW TECHNOLOGY GROUP LLC					9468
23-00977	1	12 months of courts reserve	756.00	3-01-28-370-370-206	Budget		65 1
				RECREATION PROGRAM SUPPLIES			
64337	04/07/23	CHARLAP SANDRA CHARLAP					9468
23-00887	1	order 1 of 7	29.97	3-01-28-370-370-206	Budget		51 1
				RECREATION PROGRAM SUPPLIES			
23-00887	2	order 2 of 7	70.26	3-01-28-370-370-206	Budget		52 1
				RECREATION PROGRAM SUPPLIES			
23-00887	3	order 3 of 7	330.98	3-01-28-370-370-206	Budget		53 1
				RECREATION PROGRAM SUPPLIES			
23-00887	4	order 4 of 7	7.69	3-01-28-370-370-206	Budget		54 1
				RECREATION PROGRAM SUPPLIES			
23-00887	5	order 5 of 7	109.65	3-01-28-370-370-206	Budget		55 1
				RECREATION PROGRAM SUPPLIES			
23-00887	6	order 6 of 7	47.05	3-01-28-370-370-206	Budget		56 1
				RECREATION PROGRAM SUPPLIES			
23-00887	7	order 7 of 7	27.99	3-01-28-370-370-206	Budget		57 1
				RECREATION PROGRAM SUPPLIES			
23-00911	1	Jerry's art supply	33.47	2-01-28-370-370-206	Budget		58 1
				RECREATION PROGRAM SUPPLIES			
23-00911	2	home depot	42.52	3-01-28-370-370-206	Budget		59 1
				RECREATION PROGRAM SUPPLIES			
23-00911	3	dollar tree	40.00	2-01-28-370-370-206	Budget		60 1
				RECREATION PROGRAM SUPPLIES			
23-00911	4	amazon	19.99	3-01-28-370-370-206	Budget		61 1
				RECREATION PROGRAM SUPPLIES			
			759.57				
64338	04/07/23	COM-EMER COMCAST ONLINE-EMERGENCY					9468
23-00014	9	ACCT# 8499 05 315 0292506	205.85	3-01-20-140-140-205	Budget		10 1
				MONTHLY INTERNET FEES			
23-00014	10	ACCT# 8499 05 315 0292506	107.11	3-01-31-440-440-201	Budget		11 1
				ADMINISTRATOR/CLERK			
			312.96				
64339	04/07/23	COM-POOL COMCAST ONLINE-COMMUNITY POOL					9468
23-00010	5	ACCT# 8499 05 315 0169894	231.26	3-26-55-502-502-205	Budget		8 1
				INTERNET ACCESS			
64340	04/07/23	COM-SC COMCAST ONLINE- 106 BURNETT					9468
23-00015	9	ACCT# 8499 05 315 0293686	75.69	3-01-31-440-440-214	Budget		12 1
				RECREATION DEPARTMENT			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
CLEARING		CONSOLIDATED CLEARING		Continued					
64340		COMCAST ONLINE- 106 BURNETT		Continued					
23-00015	10	ACCT# 8499 05 315 0293686	107.25	3-01-20-140-140-205	Budget		13	1	
				MONTHLY INTERNET FEES					
			182.94						
64341	04/07/23	COM-TH2 COMCAST ONLINE-TOWN HALL		ACCT			9468		
23-00012	5	ACCT# 8499 05 315 0176410	10.37	3-01-20-140-140-205	Budget		9	1	
				MONTHLY INTERNET FEES					
64342	04/07/23	DEL07 DELTA DENTAL OF NJ, INC.					9468		
23-01002	1	DELTA DENTAL FEB AND MARCH 23'	12,486.14	3-01-23-220-220-202	Budget		88	1	
				DENTAL INSURANCE PREMIUMS					
23-01002	2	DELTA DENTAL FEB AND MARCH 23'	8,142.12	3-01-23-220-220-202	Budget		89	1	
				DENTAL INSURANCE PREMIUMS					
23-01002	3	DELTA DENTAL FEB AND MARCH 23'	1,550.70	3-01-29-390-390-205	Budget		90	1	
				HEALTH BENEFITS					
			22,178.96						
64343	04/07/23	EDM01 EDMUNDS GOV TECH					9468		
23-00792	1	2023 HARDWARE MAINTENANCE	584.01	3-01-20-130-130-203	Budget		36	1	
				PRINTING					
23-00797	1	INV# 21-IN5027 10/01/2021	7,018.94	3-01-20-145-145-203	Budget		37	1	
				TAX COLLECTION - DATA PROCESSING					
23-00797	2	FINANCIAL SUPER SUITE II	6,142.92	3-01-20-130-130-212	Budget		38	1	
				SOFTWARE MAINTENANCE					
23-00797	3	UTILITY BILLING & COLLECTIONS	7,018.94	3-01-20-145-145-212	Budget		39	1	
				SEWER FEE COLLECTION - DATA PROCESSING					
23-00797	4	ELECTRONIC REQUISITIONS II	1,876.40	3-01-20-130-130-212	Budget		40	1	
				SOFTWARE MAINTENANCE					
23-00797	5	WIPP TAX MAINTENANCE	1,341.06	3-01-20-145-145-203	Budget		41	1	
				TAX COLLECTION - DATA PROCESSING					
23-00797	6	WIPP UTILITY MAINTENANCE	1,341.06	3-01-20-145-145-212	Budget		42	1	
				SEWER FEE COLLECTION - DATA PROCESSING					
23-00797	7	ESCROW ACCOUNTING MAINTENANCE	1,022.02	3-01-20-130-130-212	Budget		43	1	
				SOFTWARE MAINTENANCE					
			26,345.35						
64344	04/07/23	EPROMOS ePROMOS PROMOTIONAL PRODUCTS					9468		
22-03029	1	kids camp sunglasses 2022	612.50	2-01-28-370-370-207	Budget		1	1	
				KIDS CAMP SUPPLIES					
22-03029	2	shipping	37.86	2-01-28-370-370-207	Budget		2	1	
				KIDS CAMP SUPPLIES					
22-03289	1	kids camp sunglasses 2022	612.50	2-01-28-370-370-207	Budget		3	1	
				KIDS CAMP SUPPLIES					
22-03289	2	setup charge	50.00	2-01-28-370-370-207	Budget		4	1	
				KIDS CAMP SUPPLIES					
22-03289	3	rush production	50.00	2-01-28-370-370-207	Budget		5	1	
				KIDS CAMP SUPPLIES					
22-03289	4	discount	100.00-	2-01-28-370-370-207	Budget		6	1	
				KIDS CAMP SUPPLIES					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
CLEARING CONSOLIDATED CLEARING Continued									
64344	ePROMOS	PROMOTIONAL PRODUCTS	Continued						
22-03289	5	shipping	38.26	2-01-28-370-370-207	Budget		7	1	
				KIDS CAMP SUPPLIES					
			<u>1,301.12</u>						
64345	04/07/23	ESS22 ESSEX COUNTY UTILITIES AUTH.							9468
23-00922	1	INV# 0123122-MI 12/29/22	680.42	2-01-26-305-306-207	Budget		62	1	
				MARKETING OF RECYCLABLES					
23-00923	1	INV# 0031523-MI 03/16/23	4,000.00	3-01-26-305-306-207	Budget		63	1	
				MARKETING OF RECYCLABLES					
			<u>4,680.42</u>						
64346	04/07/23	EZPASS E-ZPass							9468
23-01004	1	E-ZPASS ACCOUNT REPLENISHMENT	61.61	3-01-26-290-290-202	Budget		101	1	
				SMALL TOOLS AND SUPPLIES					
64347	04/07/23	FLAGSHIP FLAGSHIP DENTAL PLANS							9468
23-01003	1	DENTAL COVERAGE FEB & MAR 23'	197.27	3-01-23-220-220-202	Budget		91	1	
				DENTAL INSURANCE PREMIUMS					
64348	04/07/23	GRANITE GRANITE TELECOMMUNICATIONS, LLC							9468
23-01033	1	ACCOUNT# 04261187	45.43	3-01-31-440-440-207	Budget		94	1	
				FIRE DEPARTMENT					
23-01033	2	ACCOUNT# 04261207	141.04	3-01-31-440-440-207	Budget		95	1	
				FIRE DEPARTMENT					
23-01033	3	ACCOUNT# 04279061	52.54	3-01-31-440-440-213	Budget		96	1	
				PUBLIC WORKS ADMINISTRATION					
			<u>239.01</u>						
64349	04/07/23	MCM01 MCMANIMON, SCOTLAND & BAUMANN							9468
23-00994	1	INV# 204418 03/24/2023	1,722.50	7 PARKER W	Project		97	1	
				7 PARKER W LLC					
64350	04/07/23	MOR08 MORRIS COUNTY PUBLIC SAFETY							9468
23-00847	1	JUVENILE JUSTICE UPDATE	50.00	3-01-25-240-240-215	Budget		45	1	
				TRAINING EXPENSES					
64351	04/07/23	NEW04 NEW JERSEY AMERICAN WATER							9468
23-01001	1	NJAW 10-1821002327725-9	49.65	3-01-31-445-445-204	Budget		71	1	
				SHELTER HOUSE					
23-01001	2	10-1821002327912-5	49.65	3-01-31-445-445-204	Budget		72	1	
				SHELTER HOUSE					
23-01001	3	10-1821002327966-8	99.30	3-01-31-445-445-204	Budget		73	1	
				SHELTER HOUSE					
23-01001	4	10-1821002327980-4	49.65	3-01-31-445-445-204	Budget		74	1	
				SHELTER HOUSE					
23-01001	5	10-1821002327701-3	19.85	3-01-31-445-445-204	Budget		75	1	
				SHELTER HOUSE					
23-01001	6	10-1821002327774-7	19.85	3-01-31-445-445-204	Budget		76	1	
				SHELTER HOUSE					
23-01001	7	10-1821002327800-9	19.85	3-01-31-445-445-204	Budget		77	1	
				SHELTER HOUSE					

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PO #	Item	Description							
CLEARING CONSOLIDATED CLEARING Continued									
64351	NEW JERSEY	AMERICAN WATER	Continued						
23-01001	8	10-1821002327809-2	19.85	3-01-31-445-445-204	Budget		78	1	
				SHELTER HOUSE					
23-01001	9	10-1821002327955-2	19.85	3-01-31-445-445-204	Budget		79	1	
				SHELTER HOUSE					
23-01001	10	10-1821002666337-8	110.39	3-01-31-445-445-205	Budget		80	1	
				BURGDORFF PERFORMING ARTS CENTER					
23-01001	11	10-1821002726998-4	110.39	3-01-31-445-445-206	Budget		81	1	
				DEHART COMMUNITY CENTER					
23-01001	12	10-1821002655732-9	233.36	3-01-31-445-445-202	Budget		82	1	
				POLICE DEPARTMENT					
23-01001	13	10-1821002684535-4	110.39	3-01-31-445-445-211	Budget		83	1	
				THE WOODLAND					
23-01001	14	10-1821002470642-2	49.65	3-26-55-502-502-208	Budget		84	1	
				POTABLE WATER SERVICE					
23-01001	15	10-1821002403737-9	19.85	3-01-31-445-445-201	Budget		85	1	
				MUNICIPAL BUILDING					
23-01001	16	10-1821002684518-7	772.20	3-01-31-445-445-211	Budget		86	1	
				THE WOODLAND					
23-01001	17	1018-22002422334-4	49.65	3-01-31-445-445-204	Budget		87	1	
				SHELTER HOUSE					
			1,803.38						
64352	04/07/23	NJM01 NJMMA					9468		
23-00798	1	NJMMA Annual Awards	140.00	2-01-20-100-100-212	Budget		44	1	
				DUES, MEETINGS AND SEMINARS					
64353	04/07/23	PACIFIC PACIFIC TELEMAGEMENT					9468		
23-01030	1	INV# 1111694 03/27/2023	99.00	3-01-31-440-440-211	Budget		93	1	
				POLICE DEPARTMENT					
64354	04/07/23	PAPER007 PAPER MILL PLAYHOUSE					9468		
23-01080	1	TWP MAPLEWOOD ADD TICKETS	210.00	3-01-28-370-370-208	Budget		102	1	
				SENIOR SERVICES PROGRAMS					
64355	04/07/23	PWS PRIMARY WATER & SEWER					9468		
23-00991	1	RETURN OF SURETY BOND	1,000.00	T-19-56-850-025-802	Budget		67	1	
				SECURITY ESCROW					
64356	04/07/23	SCHUST GREGG SCHUSTER					9468		
23-01010	1	MARCH 2023 INTERIM ADMIN INV	17,687.50	3-01-20-100-100-101	Budget		92	1	
				ADMINISTRATION - SALARIES					
64357	04/07/23	SPRUILL TAKEYLA SPRUILL					9468		
23-00873	1	SECURITY DEPOSIT REFUND	250.00	T-19-56-850-030-802	Budget		50	1	
				SECURITY DEP-RECREATION/CULTURAL AFFAIRS					
64358	04/07/23	STAP02 STAPLES CONTRACT & COMMERCIAL					9468		
23-00577	1	HOT CHOCOLATE	15.90	3-01-26-300-300-201	Budget		16	1	
				OFFICE SUPPLIES					
23-00577	2	COFFEE	29.99	3-01-26-300-300-201	Budget		17	1	
				OFFICE SUPPLIES					

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PO #	Item	Description							
CLEARING CONSOLIDATED CLEARING Continued									
64358	23-00577	STAPLES CONTRACT & COMMERCIAL SUGAR	12.25	3-01-26-300-300-201	Budget		18	1	
				OFFICE SUPPLIES					
23-00577	4	PRINGLES	12.03	3-01-26-300-300-201	Budget		19	1	
				OFFICE SUPPLIES					
23-00577	6	LABEL MAKER	24.99	3-01-26-300-300-209	Budget		20	1	
				PHOTOCOPY SUPPLIES/MAINTENANCE					
23-00577	7	PAPER CLIP HOLDER	4.76	3-01-26-300-300-201	Budget		21	1	
				OFFICE SUPPLIES					
23-00577	8	BINDER CLIP HOLDER	8.81	3-01-26-300-300-201	Budget		22	1	
				OFFICE SUPPLIES					
23-00577	9	PAPER HOT CUPS	55.09	3-01-26-300-300-201	Budget		23	1	
				OFFICE SUPPLIES					
23-00857	1	256GB USB Type-A Flash Drive	28.99	3-01-20-100-100-201	Budget		49	1	
				OFFICE SUPPLIES					
			192.81						
64359	04/07/23	STARZYNS EDWARD STARZYNSKI							9468
23-00955	1	SUPPLIES FOR BASKETBALL BANQUE	95.00	3-01-28-370-370-206	Budget		64	1	
				RECREATION PROGRAM SUPPLIES					
64360	04/07/23	STUART01 AMY B. STUART							9468
23-00376	1	REIMBURSEMENT	24.00	3-01-28-370-370-216	Budget		14	1	
				SOMA - TWO TOWNS FOR ALL AGES					
23-00676	1	REIMBURSEMENT FOR SUPPLIES	98.51	3-01-28-370-370-216	Budget		24	1	
				SOMA - TWO TOWNS FOR ALL AGES					
			122.51						
64361	04/07/23	TCT02 TCTA OF NJ							9468
23-00996	1	TCTANJ 2023 MEMBERSHIP CORDRAY	100.00	3-01-20-130-130-206	Budget		69	1	
				DUES, MEETINGS, SEMINARS					
64362	04/07/23	VER05 VERIZON							9468
23-00987	1	1618 SPRINGFIELD AVE 5 IPS	144.99	3-01-25-251-251-204	Budget		100	1	
				PUBLIC SAFETY VIDEO AND PHONE SYSTEM					
23-00989	1	1618 SPRINGFIELD AVE 5 IPS	159.65	3-01-25-251-251-204	Budget		98	1	
				PUBLIC SAFETY VIDEO AND PHONE SYSTEM					
			304.64						
64363	04/07/23	VER07 VERIZON							9468
23-00988	1	PSC 300 PARKER AVENUE	149.85	3-01-25-251-251-204	Budget		99	1	
				PUBLIC SAFETY VIDEO AND PHONE SYSTEM					
64364	04/07/23	WBMAISON W. B. MASON COMPANY.,INC.							9468
23-00718	1	WB20030	37.76	3-01-20-100-100-201	Budget		27	1	
				OFFICE SUPPLIES					
23-00718	2	WB20030	75.52	3-01-22-195-195-201	Budget		28	1	
				OFFICE SUPPLIES					
23-00718	3	WB20030	75.52	3-01-20-120-120-201	Budget		29	1	
				OFFICE SUPPLIES					
23-00718	4	WB20030	75.52	3-01-20-165-165-201	Budget		30	1	
				OFFICE SUPPLIES					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
CLEARING CONSOLIDATED CLEARING Continued									
64364	W. B. MASON COMPANY.,INC.	Continued							
23-00718	5	WB20030	75.52	3-01-20-130-130-201	Budget		31	1	
				OFFICE SUPPLIES					
23-00718	6	WB20030	75.52	3-01-27-330-330-201	Budget		32	1	
				OFFICE SUPPLIES					
23-00718	7	WB20030	113.28	3-01-42-108-108-201	Budget		33	1	
				OFFICE SUPPLIES					
23-00718	8	WB20030	226.56	3-01-25-240-240-201	Budget		34	1	
				OFFICE SUPPLIES					
23-00718	9	WB20030	75.52	3-01-28-370-370-201	Budget		35	1	
				OFFICE SUPPLIES					
23-00848	1	AVERY FILE FOLDER LABELS 1/3C	9.66	3-01-25-240-240-201	Budget		46	1	
				OFFICE SUPPLIES					
23-00848	2	QUALITY PARK 6X9 CLASP ENVS	33.97	3-01-25-240-240-201	Budget		47	1	
				OFFICE SUPPLIES					
23-00848	3	REDIFORM RECEIPT BOOK	51.42	3-01-25-240-240-201	Budget		48	1	
				OFFICE SUPPLIES					
			925.77						
64365	04/07/23	WEINER01 WEINER LAW GROUP LLP							9468
23-00992	1	INV# 292749 02/28/2023	2,289.35	3-01-20-155-155-206	Budget		68	1	
				MISCELLANEOUS LEGAL EXPENSES					
64366	04/07/23	ZOOM ZOOM VIDEO COMMUNICATIONS INC.							9468
23-00702	1	ZOOM WEBINAR	79.00	3-01-20-140-140-207	Budget		25	1	
				SOFTWARE					
23-00702	2	ZOOM WEBINAR	79.00	3-01-20-140-140-207	Budget		26	1	
				SOFTWARE					
			158.00						
64367	04/14/23	AMERI AMERIFLEX							9474
23-01081	1	INV# INV613194 04/04/23	272.50	3-01-23-215-215-203	Budget		24	1	
				THIRD PARTY ADMINISTRATOR					
64368	04/14/23	BROAD01 BROADCAST MICROWAVE SERVICES							9474
22-04724	1	REPAIR BWC RMA#2207008	175.00	3-01-55-001-003-007	Budget		2	1	
				ACCOUNTS PAYABLE					
22-04724	2	SHIPPING AND HANDLING	60.00	3-01-55-001-003-007	Budget		3	1	
				ACCOUNTS PAYABLE					
			235.00						
64369	04/14/23	COM CABL COMCAST CABLEVISION							9474
23-01055	1	PSC 1885 SPRINGFIELD AVE	186.21	3-01-25-251-251-204	Budget		21	1	
				PUBLIC SAFETY VIDEO AND PHONE SYSTEM					
23-01056	1	PSC 489 VALLEY ST	186.21	3-01-25-251-251-204	Budget		22	1	
				PUBLIC SAFETY VIDEO AND PHONE SYSTEM					
			372.42						
64370	04/14/23	FIR02 FIRE & SAFETY SERVICES							9474
22-04263	1	PIERCE AERIAL SERVICE PER	2,800.00	2-01-25-265-265-205	Budget		1	1	
				FLEET MECHANICAL/APARATUS REPAIR					

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PO #	Item	Description					Ref Seq Acct
CLEARING CONSOLIDATED CLEARING Continued							
64371	04/14/23	GAN01 GANN LAW BOOKS					9474
23-00487	1	REQUEST FOR SUBSCRIPTION	338.00	3-01-22-195-195-202	Budget		4 1
				PRINTING			
23-00487	2	Shipping & Handling	12.00	3-01-22-195-195-202	Budget		5 1
				PRINTING			
			<u>350.00</u>				
64372	04/14/23	MESSINA TONI MESSINA					9474
23-01034	1	DEPOSIT REFUND BURGDORFF	250.00	T-19-56-850-030-802	Budget		14 1
				SECURITY DEP-RECREATION/CULTURAL AFFAIRS			
64373	04/14/23	NEW04 NEW JERSEY AMERICAN WATER					9474
23-01083	1	ACCT# 1018-210025885892	27,094.00	3-01-31-430-430-201	Budget		25 1
				FIRE HYDRANT RENTAL			
64374	04/14/23	NEW31 NEW JERSEY REGISTRARS ASSOC.					9474
23-00919	1	Membership/Meeting Dues	25.00	3-01-20-120-120-212	Budget		7 1
				DUES, MEETINGS AND SEMINARS			
23-00919	2	Membership/Meeting Dues	50.00	3-01-20-120-120-212	Budget		8 1
				DUES, MEETINGS AND SEMINARS			
23-00919	3	Membership/Meeting Dues	50.00	3-01-20-120-120-212	Budget		9 1
				DUES, MEETINGS AND SEMINARS			
23-00919	4	Membership/Meeting Dues	25.00	3-01-20-120-120-212	Budget		10 1
				DUES, MEETINGS AND SEMINARS			
23-00919	5	Membership/Meeting Dues	50.00	3-01-20-120-120-212	Budget		11 1
				DUES, MEETINGS AND SEMINARS			
23-00973	1	Membership Renewal	25.00	3-01-20-120-120-212	Budget		13 1
				DUES, MEETINGS AND SEMINARS			
			<u>225.00</u>				
64375	04/14/23	NEW61 NJ DEPT. OF COMMUNITY AFFAIRS					9474
23-01072	1	2023-1ST QUARTER DCA FEES	19,150.00	3-01-55-001-004-002	Budget		23 1
				DCA Training Fees Due NJ			
64376	04/14/23	PUB02 PUBLIC SERVICE ELECTRIC & GAS					9474
23-01084	1	66 485 390 03 APRIL 10, 2023	26.81	3-01-31-430-435-202	Budget		26 1
				TRAFFIC LIGHTING ELECTRIC SERVICE			
23-01112	1	65 404 204 04	23.69	3-01-31-430-435-202	Budget		27 1
				TRAFFIC LIGHTING ELECTRIC SERVICE			
23-01112	2	65 114 628 03	29.05	3-01-31-430-435-202	Budget		28 1
				TRAFFIC LIGHTING ELECTRIC SERVICE			
23-01112	3	66 463 189 05	7.97	3-01-31-430-435-202	Budget		29 1
				TRAFFIC LIGHTING ELECTRIC SERVICE			
23-01112	4	66 906 202 04	7.97	3-01-31-430-435-202	Budget		30 1
				TRAFFIC LIGHTING ELECTRIC SERVICE			
23-01112	5	66 191 523 09	7.97	3-01-31-430-435-202	Budget		31 1
				TRAFFIC LIGHTING ELECTRIC SERVICE			
23-01112	6	67 606 039 07	7.97	3-01-31-430-435-202	Budget		32 1
				TRAFFIC LIGHTING ELECTRIC SERVICE			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
CLEARING		CONSOLIDATED CLEARING		Continued					
64376		PUBLIC SERVICE ELECTRIC & GAS		Continued					
23-01112	7	65 404 084 04	23.69	3-01-31-430-435-202	Budget		33	1	
				TRAFFIC LIGHTING ELECTRIC SERVICE					
			135.12						
64377	04/14/23	PUB09 PUBLIC WORKS ASSOC. OF NJ					9474		
23-00958	1	2023 MEMBERSHIP PAUL	75.00	3-01-26-300-300-206	Budget		12	1	
				DUES, MEETINGS, SEMINARS					
64378	04/14/23	PURPOW THE PITNEY BOWES BANK, INC.					9474		
23-01046	1	POSTAGE	1,970.99	3-01-42-108-108-202	Budget		17	1	
				POSTAGE					
64379	04/14/23	SALLY ALBERT SALLY					9474		
23-01045	1	REIMBURSEMENT FOR NOBLE MTG 23	178.00	3-01-25-240-240-214	Budget		16	1	
				DUES, MEETINGS AND SEMINARS					
64380	04/14/23	THOMP01 Thomson Reuters - West					9474		
23-00714	1	THOMSON REUTERS-ONLINE SUBSCRI	2,976.72	3-01-25-275-275-201	Budget		6	1	
				PUBLICATIONS					
64381	04/14/23	VCONNECT VERIZON CONNECT FLEET USA LLC					9474		
23-01050	1	VEHICLE TRACKING SUBSCRIPTION	1,149.60	2-01-25-251-251-204	Budget		18	1	
				PUBLIC SAFETY VIDEO AND PHONE SYSTEM					
23-01052	1	VEHICLE TRACKING SUBSCRIPTION	379.00	3-01-25-251-251-204	Budget		19	1	
				PUBLIC SAFETY VIDEO AND PHONE SYSTEM					
23-01053	1	VEHICLE TRACKING SUBSCRIPTION	379.00	3-01-25-251-251-204	Budget		20	1	
				PUBLIC SAFETY VIDEO AND PHONE SYSTEM					
			1,907.60						
64382	04/14/23	VERMU VERIZON					9474		
23-01043	1	VERIZON	228.06	3-01-42-108-108-208	Budget		15	1	
				LEASES					
64383	04/18/23	AAALP AAA LEAD PROFESSIONALS					9475		
23-00501	1	INDOOR RANGE CLEANING	2,850.00	3-01-25-240-240-207	Budget		29	1	
				SAFETY SUPPLIES AND EQUIPMENT					
64384	04/18/23	AABERMS AA BERMS LLC					9475		
23-00375	4	Labor & materials	4,473.90	C-04-21-024-A01-103	Budget		26	1	
				CDBG 2021 ADA IMPROVEMENTS - VARIOUS					
64385	04/18/23	ADV01 ADVANCED ENTERPRISES RECYCLING					9475		
23-00584	1	INV# 0008766989 2/15/23	496.58	3-01-26-305-305-202	Budget		38	1	
				BULK DROP OFF PROGRAM					
23-00584	2	NJ RECYCLING SURCHARGE	19.53	3-01-26-305-305-202	Budget		39	1	
				BULK DROP OFF PROGRAM					
23-00969	1	INV# 0008736996 01/31/23	471.41	3-01-26-305-305-202	Budget		128	1	
				BULK DROP OFF PROGRAM					
23-00969	2	NJ RECYCLING SURCHARGE	18.54	3-01-26-305-305-202	Budget		129	1	
				BULK DROP OFF PROGRAM					

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CLEARING		CONSOLIDATED CLEARING		Continued					
64385	ADVANCED ENTERPRISES	RECYCLING	Continued						
23-00970	1	INV# 0008796686 02/28/23	474.46	3-01-26-305-305-202	Budget		130	1	
				BULK DROP OFF PROGRAM					
23-00970	2	NJ RECYCLING SURCHARGE	18.66	3-01-26-305-305-202	Budget		131	1	
				BULK DROP OFF PROGRAM					
			<u>1,499.18</u>						
64386	04/18/23	AUT06 AUTOMATED LOGIC BTG, INC.						9475	
23-00877	1	POLICE DEPT. CO2 TEMP SENSORS	920.00	3-01-26-310-310-202	Budget		88	1	
				POLICE & COURT BUILDING MAINTENANCE					
64387	04/18/23	BEN18 BEN SHAFFER RECREATION, INC.						9475	
23-00523	1	PROPOSAL#12262/23/23 BASKETBAL	2,231.00	3-01-28-375-375-205	Budget		30	1	
				PARKS MAINTENANCE					
23-00523	2	FREIGHT	395.00	3-01-28-375-375-205	Budget		31	1	
				PARKS MAINTENANCE					
23-00523	3	MAN-HOUR-LABOR	0.00	3-01-28-375-375-205	Budget		32	1	
				PARKS MAINTENANCE					
23-00523	4	DISCOUNT	223.10	3-01-28-375-375-205	Budget		33	1	
				PARKS MAINTENANCE					
			<u>2,402.90</u>						
64388	04/18/23	BIS BIS Digital, Inc.						9475	
22-05052	1	Liberty DCR 4ch Digital A/V Re	3,100.00	2-01-42-108-108-204	Budget		16	1	
				SUBSCRIPTIONS					
22-05052	2	Dell PC Tower	2,050.00	2-01-42-108-108-207	Budget		17	1	
				OFFICE EQUIPMENT MAINTENANCE					
22-05052	3	24" Monitor for PC Tower	425.00	2-01-42-108-108-204	Budget		18	1	
				SUBSCRIPTIONS					
22-05052	4	Wireless Keyboard Mouse	45.00	2-01-42-108-108-204	Budget		19	1	
				SUBSCRIPTIONS					
22-05052	5	Installation Supplies	84.30	2-01-42-108-108-204	Budget		20	1	
				SUBSCRIPTIONS					
22-05052	6	Shipping/Handling	182.30	2-01-42-108-108-204	Budget		21	1	
				SUBSCRIPTIONS					
22-05052	7	On-Site Setup, Installation & Tr	1,350.00	2-01-42-108-108-205	Budget		22	1	
				PROFESSIONAL SERVICES					
22-05052	8	Annual Liberty DCR On-Site	535.50	2-01-42-108-108-205	Budget		23	1	
				PROFESSIONAL SERVICES					
			<u>7,772.10</u>						
64389	04/18/23	BRUNIFOR B & R UNIFORM						9475	
23-00537	1	WINDBREAKER JACKET CROSSING	224.75	3-01-25-240-240-204	Budget		34	1	
				UNIFORMS AND CLOTHING					
23-00537	2	WINDBREAKER JACKET CROSSING	149.85	3-01-25-240-240-204	Budget		35	1	
				UNIFORMS AND CLOTHING					
23-00537	3	WINDBREAKER JACKET CROSSING	99.90	3-01-25-240-240-204	Budget		36	1	
				UNIFORMS AND CLOTHING					
23-00537	4	SHIPPING & HANDLING	17.87	3-01-25-240-240-204	Budget		37	1	
				UNIFORMS AND CLOTHING					
			<u>492.37</u>						

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CLEARING CONSOLIDATED CLEARING Continued									
64390	04/18/23	BUC03 BUCKINGHAM TERMITE & PEST					9475		
23-00837	1	INV# 45022 02/07/23	110.00	3-01-26-310-310-201	Budget		80		1
				BUILDING REPAIR MATERIALS - MUNI. BLDGS.					
23-00838	1	INV#45082 03/02/23	45.00	3-01-26-310-310-201	Budget		81		1
				BUILDING REPAIR MATERIALS - MUNI. BLDGS.					
			155.00						
64391	04/18/23	BUY01 BUY-WISE AUTO PARTS					9475		
23-00698	1	MULTI INVOICES JAN 2023	6,218.82	3-01-26-315-315-205	Budget		42		1
				PARTS AND REPAIRS					
64392	04/18/23	CEMCO CEMCO INC					9475		
23-00956	1	INV# 12776 01/04/23	345.02	C-04-17-857-001-901	Budget		125		1
				ENVIRONMENTAL IMPROV AT VARIOUS LOC					
64393	04/18/23	CINTFIRE CINTAS FIRE PROTECTION					9475		
23-00892	1	INV# 0B61246743 03/06/23	2,000.00	3-01-26-310-310-201	Budget		100		1
				BUILDING REPAIR MATERIALS - MUNI. BLDGS.					
23-00892	2	DESCRIPTION OF WORK	1,543.57	3-01-26-310-310-201	Budget		101		1
				BUILDING REPAIR MATERIALS - MUNI. BLDGS.					
23-00893	1	INV# 0B61614442 03/10/23	5.31	3-01-26-310-310-202	Budget		102		1
				POLICE & COURT BUILDING MAINTENANCE					
23-00893	2	FLAG SEAL/TAMPER INDICATOR	1.25	3-01-26-310-310-201	Budget		103		1
				BUILDING REPAIR MATERIALS - MUNI. BLDGS.					
23-00893	3	RECHARGE, 5# DRY CHEMICAL	31.37	3-01-26-310-310-201	Budget		104		1
				BUILDING REPAIR MATERIALS - MUNI. BLDGS.					
			3,581.50						
64394	04/18/23	CME CME ASSOCIATES					9475		
23-00982	1	Supplemental construction	522.00	C-04-22-060-A01-109	Budget		142		1
				SECTION 20 COSTS - ROAD PROJECTS					
64395	04/18/23	DEBLOCK DeBLOCK ENVIRONMENTAL					9475		
23-00966	1	INV# 00009021 01/31/23	650.00	3-01-26-295-295-201	Budget		126		1
				STORM SEWER MAINTENANCE					
23-00967	1	INV# 00009134 02/28/23	650.00	3-01-26-295-295-201	Budget		127		1
				STORM SEWER MAINTENANCE					
			1,300.00						
64396	04/18/23	DYN10 DYNAMIC TRAFFIC, LLC					9475		
22-02007	6	Traffic engineering services	3,735.00	C-04-22-060-A01-104	Budget		9		1
				TRAFFIC CALMING - VARIOUS LOCATIONS					
22-04090	6	Traffic engineering services	1,746.25	C-04-22-060-A01-104	Budget		12		1
				TRAFFIC CALMING - VARIOUS LOCATIONS					
			5,481.25						
64397	04/18/23	DYNGENIN DYNAMIC ENGINEERING					9475		
21-03327	10	Professional engineering &	1,195.62	C-04-21-024-A01-107	Budget		2		1
				VILLAGE CENTER PARKING LOT RECONSTRUCT					

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CLEARING		CONSOLIDATED CLEARING		Continued					
64398	04/18/23	ESS10 ESSEX REGIONAL HEALTH COMMISS.					9475		
23-01040	1	Q2 '23 ERHC PAYMENT	1,351.25	3-01-27-330-330-213	Budget		145	1	
				ENVIRONMENTAL HEALTH					
64399	04/18/23	FEDERAL FEDERAL ELECTRIC, LLC					9475		
23-00710	1	Christmas House Lighting	4,500.00	3-01-26-310-310-201	Budget		47	1	
				BUILDING REPAIR MATERIALS - MUNI. BLDGS.					
64400	04/18/23	GAR06 GARDEN STATE HWY PRODUCTS INC					9475		
23-00921	1	INV# PS-INV111931 03/22/23	76.00	3-01-26-310-310-239	Budget		114	1	
				SIGNS					
23-00921	2	SHIPPING & HANDLING	16.14	3-01-26-310-310-239	Budget		115	1	
				SIGNS					
23-00921	3	STREET NAME SIGN 24X6	38.00	3-01-26-310-310-239	Budget		116	1	
				SIGNS					
			130.14						
64401	04/18/23	GREENMAN GREENMAN-PEDERSON, INC.					9475		
22-04089	7	Construction administration	522.50	C-04-22-060-A01-102	Budget		11	1	
				NJDOT LEXINGTON AVENUE RECONSTRUCTION					
23-00781	1	BOA 22-02 1 LENOX PLACE	1,007.50	BOA 22-02	Project		51	1	
				1 LENOX PLACE - MAJENDE REALTY					
23-00872	1	PB 22-02 7 PARKER AVENUE WEST	600.00	PB 22-02	Project		84	1	
				7 PARKER AVENUE WEST					
23-00872	2	PB 20-04 285 PARKER AVE	800.00	PB 20-04	Project		85	1	
				285 PARKER AVE/740 IRVINGTON					
23-00872	3	PB 21-10 1722 SPRINGFIELD AVE	640.00	PB 21-10	Project		86	1	
				1722-1744 SPRINGFIELD AVE					
23-00886	1	BOA 20-01 239 BOYDEN AVE	1,317.50	T-11-56-850-001-057	Budget		94	1	
				BOA 20-01 239 BOYDEN AVE (FROM 19-02)					
23-00933	1	INV# 0358984 03/15/2023	6,500.00	2-01-20-165-165-212	Budget		120	1	
				TAX MAP MAINTENANCE					
23-00933	2		1,795.00	2-01-20-130-130-212	Budget		121	1	
				SOFTWARE MAINTENANCE					
			13,182.50						
64402	04/18/23	JAG JAG OUTFITTERS INC.					9475		
23-00854	1	MAPSO BASKETBALL SHIRTS CROWD	3,025.00	3-01-28-370-370-206	Budget		83	1	
				RECREATION PROGRAM SUPPLIES					
64403	04/18/23	JEM JEM INDUSTRIAL SERVICE INC					9475		
23-00499	1	QUOTE #23-0013	485.54	3-01-26-315-315-205	Budget		27	1	
				PARTS AND REPAIRS					
23-00499	2	SHIPPING	49.00	3-01-26-315-315-205	Budget		28	1	
				PARTS AND REPAIRS					
			534.54						
64404	04/18/23	JEN04 JEN ELECTRIC, INC.					9475		
23-00704	1	INV# 15623 01/09/23	390.00	3-01-26-310-310-260	Budget		43	1	
				TRAFFIC LIGHT MAINTENANCE					
23-00704	2	30FT BUCKET TRUCK	70.00	3-01-26-310-310-260	Budget		44	1	
				TRAFFIC LIGHT MAINTENANCE					

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CLEARING CONSOLIDATED CLEARING Continued									
64404	JEN	ELECTRIC, INC.		Continued					
23-00704	3	RED LED 12"	159.43	3-01-26-310-310-260	Budget		45	1	
				TRAFFIC LIGHT MAINTENANCE					
			619.43						
64405	04/18/23	JER17 JERSEY ELEVATOR COMPANY, INC.					9475		
23-00926	1	INV# 409838 01/01/23	286.24	3-01-26-310-310-252	Budget		117	1	
				ELEVATOR INSPECTIONS & MAINTENANCE					
23-00927	1	INV# 409840 01/01/23	192.40	3-01-26-310-310-252	Budget		118	1	
				ELEVATOR INSPECTIONS & MAINTENANCE					
			478.64						
64406	04/18/23	LOMB LOMBARDY DOOR, SALES & SERVICE					9475		
23-00928	1	INV# 2023-27 01/16/23	430.00	3-01-26-310-310-201	Budget		119	1	
				BUILDING REPAIR MATERIALS - MUNI. BLDGS.					
64407	04/18/23	LOVE LOVE MYSELF REVOLUTION, LLC					9475		
23-00803	1	INV#: 132 DATE: 03/02/2023	2,800.00	3-01-28-370-370-208	Budget		52	1	
				SENIOR SERVICES PROGRAMS					
64408	04/18/23	MARIN MARIN CONSULTING ASSOCIATES					9475		
23-00372	1	PERFORMANCE & ACCOUNTABILITY	1,200.00	3-01-25-240-240-215	Budget		25	1	
				TRAINING EXPENSES					
64409	04/18/23	MATX MATRIX ENVIRONMENTAL & GEOTEC					9475		
21-00968	16	Profesional engineering,	1,267.50	C-04-20-995-001-020	Budget		1	1	
				DPW UNDERGROUND FUEL TANK (\$1,152,000)					
22-01707	8	Environmental services through	2,978.75	C-04-21-019-003-010	Budget		6	1	
				DPW -UST ENVIRONMENTAL WORK (\$500,000)					
22-03320	4	Environmental services through	2,193.75	C-04-21-019-003-010	Budget		10	1	
				DPW -UST ENVIRONMENTAL WORK (\$500,000)					
22-04943	5	Environmental services through	2,031.25	C-04-21-017-000-101	Budget		15	1	
				CONSTRUCT, EQUIP, & FURNISH (\$18M)					
			8,471.25						
64410	04/18/23	MCCOY01 MCCOY AND SIMON					9475		
23-01007	1	INV# 3 04/03/2023	4,093.75	C-04-21-017-000-102	Budget		147	1	
				SECTION 20 COSTS (\$2M)					
23-01007	2	MOVE MANAGEMENT SERVICES	250.00	C-04-21-017-000-102	Budget		148	1	
				SECTION 20 COSTS (\$2M)					
			4,343.75						
64411	04/18/23	MOTT01 MOTT MACDONALD LLC					9475		
22-00046	7	Professional engineering	1,300.00	C-04-21-024-A06-100	Budget		4	1	
				ENG - SEWER TELEWISE 15 YEAR \$900,000					
22-01706	9	On-Call Engineering Services	2,194.50	C-04-22-060-A05-102	Budget		5	1	
				SECTION 20 COSTS - SEWERS SANIT/STORM					
			3,494.50						
64412	04/18/23	NIELFORD NIELSEN FORD OF MORRISTOWN INC					9475		
22-01868	1	2022 FORD F-250 PURCHASE	28,373.00	C-04-22-060-D01-104	Budget		7	1	
				FORD F250 PICKUP W/ SNOW PLOW					

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CLEARING		CONSOLIDATED CLEARING		Continued					
64412		NIELSEN FORD OF MORRISTOWN INC		Continued					
22-01868	2	OPTIONS FOR F250	14,735.00	C-04-22-060-D01-104	Budget		8	1	
				FORD F250 PICKUP W/ SNOW PLOW					
			43,108.00						
64413	04/18/23	NJADVANC NJ ADVANCE MEDIA							9475
23-00916	1	Bid Notice	156.64	3-01-20-120-120-209	Budget		105	1	
				ADVERTISING/LEGAL					
23-00916	2	Bid Notice	80.10	3-01-20-120-120-209	Budget		106	1	
				ADVERTISING/LEGAL					
23-00974	1	Bid Notice	55.90	3-01-20-120-120-209	Budget		133	1	
				ADVERTISING/LEGAL					
			292.64						
64414	04/18/23	NOR17 NORTH JERSEY JUNIOR WRESTLING							9475
23-00124	1	2022/2023 league fee maplewood	250.00	2-01-28-370-370-214	Budget		24	1	
				LEAGUES					
64415	04/18/23	NV5 NV5, INC							9475
23-00719	2	Additional professional	8,136.50	C-04-22-060-A01-108	Budget		48	1	
				MAPLE TERRACE DRAINAGE IMPROVEMENTS					
23-00720	2	On-call general engineering	6,215.75	C-04-20-996-000-103	Budget		49	1	
				SECTION 20 COSTS					
			14,352.25						
64416	04/18/23	ODARKA ODARKA LLC							9475
23-00950	1	Mothers day senior garden part	450.00	3-01-28-370-370-208	Budget		124	1	
				SENIOR SERVICES PROGRAMS					
64417	04/18/23	PAL-PRO PAL-PRO BUILDERS LLC							9475
23-01005	1	AIA DOCUMENT G702, APPLICATION	270,982.25	C-04-21-017-000-101	Budget		149	1	
				CONSTRUCT, EQUIP, & FURNISH (\$18M)					
64418	04/18/23	PARK PARK WOOD DINER							9475
23-00949	1	senior st. patricks day 3/15	1,436.00	3-01-28-370-370-208	Budget		123	1	
				SENIOR SERVICES PROGRAMS					
64419	04/18/23	RICHTREE RICH TREE SERVICE, INC							9475
23-00876	1	PROPOSAL BERKELEY AVENUE	6,875.00	3-01-28-375-375-211	Budget		87	1	
				TREE REMOVALS - CONTRACTING					
64420	04/18/23	RIMALOV'S ILYSSE RIMALOVSKI							9475
23-00845	1	Design and Decor for 1978	150.00	3-01-28-370-375-203	Budget		82	1	
				CULTURAL PROGRAMMING					
64421	04/18/23	SAGE SAGE AND COOMBE ARCHITECTS LLP							9475
23-00990	1	INV# 3011282 03/31/2023	26,219.98	C-04-21-017-000-102	Budget		144	1	
				SECTION 20 COSTS (\$2M)					
64422	04/18/23	SAN01 SANITATION TRUCK REPAIR CO INC							9475
23-00828	1	INV# 17025 03/07/23	867.40	3-01-26-290-290-201	Budget		65	1	
				REPAIRS TO EQUIPMENT					

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CLEARING CONSOLIDATED CLEARING Continued									
64422		SANITATION TRUCK REPAIR CO INC							
23-00828	2	CABLE CLAMPS	59.46	3-01-26-290-290-201	Budget		66	1	
				REPAIRS TO EQUIPMENT					
23-00828	3	STRAP ASSEMBLY WITH HOOK	369.94	3-01-26-290-290-201	Budget		67	1	
				REPAIRS TO EQUIPMENT					
23-00828	4	HD GREASE	26.50	3-01-26-290-290-201	Budget		68	1	
				REPAIRS TO EQUIPMENT					
23-00828	5	DISINFECTANT/ODOR CONTROL	38.50	3-01-26-290-290-201	Budget		69	1	
				REPAIRS TO EQUIPMENT					
23-00828	6	MISC HARDWARE	65.23	3-01-26-290-290-201	Budget		70	1	
				REPAIRS TO EQUIPMENT					
23-00828	7	LABOR	812.50	3-01-26-290-290-201	Budget		71	1	
				REPAIRS TO EQUIPMENT					
23-00978	1	QUOTE #4088 3/16/2023	8,520.00	3-01-26-290-290-201	Budget		140	1	
				REPAIRS TO EQUIPMENT					
23-00978	2	DELIVERY CHARGE	1,340.00	3-01-26-290-290-201	Budget		141	1	
				REPAIRS TO EQUIPMENT					
			12,099.53						
64423	04/18/23	SCH06 ROLAND SCHUBERT							9475
23-01058	1	SPANISH INTERPRETER SERVICES	150.00	3-01-42-108-108-205	Budget		146	1	
				PROFESSIONAL SERVICES					
64424	04/18/23	SET02 SETON TOWING							9475
23-00827	1	INVOICE #129419 03/06/23	225.00	3-01-26-290-290-201	Budget		63	1	
				REPAIRS TO EQUIPMENT					
23-00827	2	FLUID ABS.	25.00	3-01-26-315-315-205	Budget		64	1	
				PARTS AND REPAIRS					
			250.00						
64425	04/18/23	SIG03 SIGNATURE SITES, LLC							9475
22-04799	1	INV# 013-22 9/15/22	100.00	2-01-28-375-375-205	Budget		13	1	
				PARKS MAINTENANCE					
22-04799	2	UPS SHIPPING	50.00	2-01-28-375-375-205	Budget		14	1	
				PARKS MAINTENANCE					
			150.00						
64426	04/18/23	SOUTHAMB SOUTH AMBOY PLUMBING SUPPLY							9475
23-00834	1	INV# S1651102.001 01/04/23	1,070.27	3-01-26-310-310-201	Budget		72	1	
				BUILDING REPAIR MATERIALS - MUNI. BLDGS.					
23-00834	2	1/2 COP OR 3/4 FTG	10.16	3-01-26-310-310-201	Budget		73	1	
				BUILDING REPAIR MATERIALS - MUNI. BLDGS.					
23-00835	1	INV# S1651642.001 01/06/23	15.83	3-01-26-310-310-201	Budget		74	1	
				BUILDING REPAIR MATERIALS - MUNI. BLDGS.					
23-00835	2	BLUE VINYL TANK FLAPPER	2.00	3-01-26-310-310-201	Budget		75	1	
				BUILDING REPAIR MATERIALS - MUNI. BLDGS.					
23-00835	3	FLUIDMASTER DUO DISC	3.77	3-01-26-310-310-201	Budget		76	1	
				BUILDING REPAIR MATERIALS - MUNI. BLDGS.					
23-00836	1	INV# S1652627.001 01/11/23	28.35	3-01-26-310-310-201	Budget		77	1	
				BUILDING REPAIR MATERIALS - MUNI. BLDGS.					
23-00836	2	DOUGLAS PLASTIC FLUSH VALVE	4.92	3-01-26-310-310-201	Budget		78	1	
				BUILDING REPAIR MATERIALS - MUNI. BLDGS.					

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CLEARING CONSOLIDATED CLEARING Continued									
64426		SOUTH AMBOY PLUMBING SUPPLY							
23-00836	3	BEMIS EL SLOW SEAT WHT	49.13	3-01-26-310-310-201	Budget		79	1	
				BUILDING REPAIR MATERIALS - MUNI. BLDGS.					
			<u>1,184.43</u>						
64427	04/18/23	SPRUCE SPRUCE INDUSTRIES							9475
23-00820	1	INV# 5119343 01/04/23	1,397.37	3-01-26-310-310-238	Budget		53	1	
				JANITORIAL SUPPLIES & SERVICES					
23-00820	2	BLACK LINERS	907.20	3-01-26-310-310-238	Budget		54	1	
				JANITORIAL SUPPLIES & SERVICES					
23-00820	3	CLEAR LINERS	314.50	3-01-26-310-310-238	Budget		55	1	
				JANITORIAL SUPPLIES & SERVICES					
23-00821	1	INV# 5119721 01/18/23	847.89	3-01-26-310-310-238	Budget		56	1	
				JANITORIAL SUPPLIES & SERVICES					
23-00821	2	ENDLESS TWIST DUST MOP 5X18	95.77	3-01-26-310-310-238	Budget		57	1	
				JANITORIAL SUPPLIES & SERVICES					
23-00821	3	ENDLESS TWIST DUST MOP 5X24	113.34	3-01-26-310-310-238	Budget		58	1	
				JANITORIAL SUPPLIES & SERVICES					
23-00821	4	5X18 DUST MOP FRAME	11.27	3-01-26-310-310-238	Budget		59	1	
				JANITORIAL SUPPLIES & SERVICES					
23-00821	5	5X24 DUST MOP FRAME	13.16	3-01-26-310-310-238	Budget		60	1	
				JANITORIAL SUPPLIES & SERVICES					
23-00822	1	INV# 5119740 01/20/23	237.85	3-01-26-310-310-238	Budget		61	1	
				JANITORIAL SUPPLIES & SERVICES					
23-00823	1	INV# 5119739 01/20/23	79.28	3-01-26-310-310-238	Budget		62	1	
				JANITORIAL SUPPLIES & SERVICES					
23-00891	1	INV# 5120158 02/03/23	2,015.55	3-01-26-310-310-238	Budget		98	1	
				JANITORIAL SUPPLIES & SERVICES					
23-00891	2	TORK UNIVERSAL 2PLY TOILET	1,524.00	3-01-26-310-310-238	Budget		99	1	
				JANITORIAL SUPPLIES & SERVICES					
			<u>7,557.18</u>						
64428	04/18/23	SRS01 S. ROTONDI & SONS.INC.							9475
23-00971	1	INV# 416693 02/28/23	4,500.00	3-01-28-375-375-204	Budget		132	1	
				SHADE TREES/PLANTS					
23-00983	1	INV# 415868 01/13/23	21,755.00	3-01-26-305-306-206	Budget		143	1	
				TRANSPORT LEAVES					
			<u>26,255.00</u>						
64429	04/18/23	SURENIAN SURENIAN,EDWARDS,BUZAK,							9475
23-00944	1	PROFESSIONAL SERVICES	90.00	T-10-56-850-021-801	Budget		122	1	
				AFFORDABLE HOUSING TRUST					
64430	04/18/23	TIRE01 TireHub, LLC							9475
23-00878	1	INV# 33016089 03/02/23	240.04	3-01-26-315-315-205	Budget		89	1	
				PARTS AND REPAIRS					
23-00879	1	INV# 33024574 03/03/23	496.00	3-01-26-315-315-205	Budget		90	1	
				PARTS AND REPAIRS					
23-00879	2	GY EAGLE RS A PLUS	116.60	3-01-26-315-315-205	Budget		91	1	
				PARTS AND REPAIRS					
23-00889	1	INV# 33043752 03/04/23	349.80	3-01-26-315-315-205	Budget		95	1	
				PARTS AND REPAIRS					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
CLEARING		CONSOLIDATED CLEARING		Continued					
64430		TireHub, LLC		Continued					
23-00890	1	INV# 33303263 03/17/23	397.56	3-01-26-315-315-205	Budget		96	1	
				PARTS AND REPAIRS					
23-00890	2	GY EAGLE SPT AS BW	287.94	3-01-26-315-315-205	Budget		97	1	
				PARTS AND REPAIRS					
			<u>1,887.94</u>						
64431	04/18/23	TRIOUS TRIUS, INC.							9475
23-00709	1	QUOTE #030823EW 3/8/2023	1,458.02	3-01-26-315-315-205	Budget		46	1	
				PARTS AND REPAIRS					
64432	04/18/23	USA04 USA ARCHITECTS							9475
21-03559	15	Construction administration	1,402.50	T-14-56-850-034-204	Budget		3	1	
				MEMORIAL PARK BRIDGE REPAIR					
64433	04/18/23	WOR03 WORRALL COMMUNITY NEWSPAPERS				04/18/23 VOID			0
64434	04/18/23	WOR03 WORRALL COMMUNITY NEWSPAPERS							9475
23-00637	1	Legal Notice	11.88	3-01-20-120-120-209	Budget		40	1	
				ADVERTISING/LEGAL					
23-00638	1	Legal Notice	30.96	3-01-20-120-120-209	Budget		41	1	
				ADVERTISING/LEGAL					
23-00882	1	Legal Notice	40.32	3-01-20-120-120-209	Budget		92	1	
				ADVERTISING/LEGAL					
23-00885	1	Legal Notice	10.08	3-01-20-120-120-209	Budget		93	1	
				ADVERTISING/LEGAL					
23-00918	1	Public Notices	19.44	3-01-20-120-120-209	Budget		107	1	
				ADVERTISING/LEGAL					
23-00918	2	Public Notices	308.88	3-01-20-120-120-209	Budget		108	1	
				ADVERTISING/LEGAL					
23-00918	3	Public Notices	283.68	3-01-20-120-120-209	Budget		109	1	
				ADVERTISING/LEGAL					
23-00918	4	Public Notices	66.24	3-01-20-120-120-209	Budget		110	1	
				ADVERTISING/LEGAL					
23-00918	5	Public Notices	792.00	3-01-20-120-120-209	Budget		111	1	
				ADVERTISING/LEGAL					
23-00918	6	Public Notices	12.60	3-01-20-120-120-209	Budget		112	1	
				ADVERTISING/LEGAL					
23-00918	7	Public Notices	11.88	3-01-20-120-120-209	Budget		113	1	
				ADVERTISING/LEGAL					
23-00975	1	Public Notice	7.20	3-01-20-120-120-209	Budget		134	1	
				ADVERTISING/LEGAL					
23-00975	2	Public Notice	9.00	3-01-20-120-120-209	Budget		135	1	
				ADVERTISING/LEGAL					
23-00975	3	Public Notice	98.64	3-01-20-120-120-209	Budget		136	1	
				ADVERTISING/LEGAL					
23-00975	4	Public Notice	18.00	3-01-20-120-120-209	Budget		137	1	
				ADVERTISING/LEGAL					
23-00975	5	Public Notice	11.88	3-01-20-120-120-209	Budget		138	1	
				ADVERTISING/LEGAL					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
CLEARING CONSOLIDATED CLEARING Continued									
64434	WORRALL	COMMUNITY NEWSPAPERS	Continued						
23-00975	6	Public Notice	28.08	3-01-20-120-120-209	Budget		139	1	
				ADVERTISING/LEGAL					
			<u>1,760.76</u>						
64435	04/18/23	ZERO ZERO WASTE USA							9475
23-00743	1	INVOICE# 525545 1/11/23 BAGS	1,419.90	2-01-41-602-000-001	Budget		50	1	
				CLEAN COMMUNITIES -APPROP					
Checking Account Totals									
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>		<u>Amount</u>	<u>Void</u>	
		Checks:	100	1	648,132.60		0.00		
		Direct Deposit:	0	0	0.00		0.00		
		Total:	100	1	648,132.60		0.00		
PR03 CASH - PAYROLL ESCROW									
4514	04/05/23	METLIFE METLIFE							9466
23-01012	1	WITHHOLDINGS FOR PAYROLL	20,827.10	3-03-56-860-000-008	Budget		1	1	
				METLIFE					
Checking Account Totals									
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>		<u>Amount</u>	<u>Void</u>	
		Checks:	1	0	20,827.10		0.00		
		Direct Deposit:	0	0	0.00		0.00		
		Total:	1	0	20,827.10		0.00		
REDEMPTION REDEMPTION AND PREMIUM ACCOUNT									
1040	04/07/23	EVOLVE EVOLVE BANK & TRUST							9467
23-01009	1	TSC 21-00183 47.03/25.01	3,200.00	T-13-56-850-000-802	Budget		4	1	
				PREMIUM					
23-01009	2	PRINCIPAL	772.80	T-13-56-850-000-801	Budget		5	1	
				REDEMPTION					
23-01009	3	INTEREST	14.32	T-13-56-850-000-801	Budget		6	1	
				REDEMPTION					
23-01011	1	TSC 20-00032 42.03/12	1,800.00	T-13-56-850-000-802	Budget		7	1	
				PREMIUM					
23-01011	2	PRINCIPAL	719.48	T-13-56-850-000-801	Budget		8	1	
				REDEMPTION					
23-01011	3	INTEREST	36.89	T-13-56-850-000-801	Budget		9	1	
				REDEMPTION					
			<u>6,543.49</u>						
1041	04/07/23	TRY01 TRYSTONE CAPITAL ASSETS, LLC							9467
23-01000	1	TSC 21-00169 45.05/276	2,800.00	T-13-56-850-000-802	Budget		1	1	
				PREMIUM					
23-01000	2	PRINCIPAL	751.86	T-13-56-850-000-801	Budget		2	1	
				REDEMPTION					
23-01000	3	INTEREST	15.85	T-13-56-850-000-801	Budget		3	1	
				REDEMPTION					
23-01016	1	TSC 21-00171 46.01/190	2,800.00	T-13-56-850-000-802	Budget		10	1	
				PREMIUM					
23-01016	2	PRINCIPAL	697.64	T-13-56-850-000-801	Budget		11	1	
				REDEMPTION					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
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REDEMPTION REDEMPTION AND PREMIUM ACCOUNT Continued

1041 TRYSTONE CAPITAL ASSETS, LLC Continued

23-01016	3	INTEREST	12.79	T-13-56-850-000-801	Budget		12	1	
			<u>7,078.14</u>	REDEMPTION					

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	<u>2</u>	<u>0</u>	13,621.63	0.00
Direct Deposit:	<u>0</u>	<u>0</u>	0.00	0.00
Total:	<u>2</u>	<u>0</u>	<u>13,621.63</u>	<u>0.00</u>

WIRES

125235	04/07/23	TRUSTMAR TRUSTMARK					9469		
23-01014	1	WITHHOLDINGS FOR PAYROLL	488.85	3-03-56-860-000-013	Budget		1	1	
				TRUSTMARK					

125236	04/07/23	DCRP DEFINED CONTRIBUTION					9470		
23-01013	1	WITHHOLDINGS FOR PAYROLL	888.10	3-03-56-860-000-019	Budget		1	1	
				DCRP					

125237	04/07/23	PAY02 PAYROLL ACCOUNT					9471		
23-01008	1	April 7, 2023	5,750.08	3-01-20-100-100-101	Budget		1	1	
				ADMINISTRATION - SALARIES					
23-01008	2		4,837.15	3-01-20-150-150-101	Budget		2	1	
				TAX ASSESSOR - SALARIES					
23-01008	3		9,380.22	3-01-26-315-315-101	Budget		3	1	
				DPW SALARIES - VEHICLE MAINTENANCE					
23-01008	4		1,200.00	3-01-26-315-315-106	Budget		4	1	
				AUTOMOTIVE - UNIFORM & TOOL ALLOWANCE					
23-01008	5		728.66	3-01-26-315-315-110	Budget		5	1	
				VEHICLE MAINTENANCE - OVER-TIME					
23-01008	6		18,480.83	3-01-26-310-310-101	Budget		6	1	
				DPW SALARIES - BUILDINGS & GROUNDS					
23-01008	7		0.00	3-01-26-310-310-106	Budget		7	1	
				CLOTHING ALLOWANCE					
23-01008	8		2,636.67	3-01-26-310-310-110	Budget		8	1	
				BUILDINGS & GROUNDS - OVER TIME					
23-01008	9		1,686.41	3-01-21-185-185-101	Budget		9	1	
				BOARD OF ADJUSTMENT SALARIES					
23-01008	10		1,356.20	3-01-27-330-330-101	Budget		10	1	
				BOARD OF HEALTH - SALARIES					
23-01008	11		7,140.78	3-01-22-195-198-101	Budget		11	1	
				PROPERTY MAINTENANCE - SALARIES					
23-01008	12		10,253.18	3-01-20-120-120-101	Budget		12	1	
				TOWNSHIP CLERK SALARIES					
23-01008	13		328.80	3-01-20-120-120-102	Budget		13	1	
				EXTRA HELP					
23-01008	14		0.00	3-01-20-120-120-103	Budget		14	1	
				ELECTION OVERTIME					
23-01008	15		1,078.70	3-01-43-495-495-101	Budget		15	1	
				PUBLIC DEFENDER S/W					
23-01008	16		1,115.32	3-01-22-195-197-101	Budget		16	1	
				INSPECTORS - SALARIES					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
WIRES									
125237	PAYROLL ACCOUNT			Continued					
	23-01008	17	0.00	3-01-22-195-197-103	Budget		17	1	
				FILL IN INSPECTORS					
	23-01008	18	0.00	3-01-22-195-197-104	Budget		18	1	
				INSPECTORS - EXTRA HOURS					
	23-01008	19	0.00	3-01-22-195-197-105	Budget		19	1	
				AUTO ALLOWANCE					
	23-01008	20	2,264.45	3-01-42-118-102-201	Budget		20	1	
				INSPECTORS SALARIES					
	23-01008	21	0.00	3-01-42-118-102-202	Budget		21	1	
				SUPERVISOR STIPEND					
	23-01008	22	0.00	3-01-42-118-102-203	Budget		22	1	
				FILL IN INSPECTORS					
	23-01008	23	0.00	3-01-42-118-102-205	Budget		23	1	
				AUTO ALLOWANCE					
	23-01008	24	0.00	3-01-42-118-102-206	Budget		24	1	
				FILL IN INSPECTOR - MILLBURN ONLY					
	23-01008	25	6,950.31	3-01-20-165-165-101	Budget		25	1	
				ENGINEERING-SALARIES					
	23-01008	26	14,015.40	3-01-20-130-130-100	Budget		26	1	
				FINANCIAL ADMINISTRATION S/W					
	23-01008	27	170,602.62	3-01-25-265-265-101	Budget		27	1	
				FIRE - UNIFORMED PERSONNEL - SALARIES					
	23-01008	28	1,887.70	3-01-25-265-265-102	Budget		28	1	
				FIRE - NON UNIFORMED - SALARIES					
	23-01008	29	23,400.00	3-01-25-265-265-105	Budget		29	1	
				CLOTHING ALLOWANCE					
	23-01008	30	0.00	3-01-25-265-265-106	Budget		30	1	
				SUP. OFFICERS RECERTIFICATIONS ALLOWANCE					
	23-01008	31	1,104.40	3-01-25-265-265-108	Budget		31	1	
				EMT PAY					
	23-01008	32	0.00	3-01-25-265-265-109	Budget		32	1	
				ACTING PAY					
	23-01008	33	25,631.78	3-01-25-265-265-110	Budget		33	1	
				FIRE - OVER TIME					
	23-01008	34	0.00	T-14-56-850-034-196	Budget		34	1	
				MAPLEWOOD/RUTGERS INTERNSHIPS					
	23-01008	35	0.00	T-14-56-850-034-196	Budget		35	1	
				MAPLEWOOD/RUTGERS INTERNSHIPS					
	23-01008	36	6,344.74	3-01-26-294-294-101	Budget		36	1	
				JITNEY SERVICES - S/W					
	23-01008	37	3,786.35	3-01-20-155-155-101	Budget		37	1	
				LEGAL SERVICES - SALARIES					
	23-01008	38	1,139.54	3-01-25-275-275-101	Budget		38	1	
				PROSECUTOR - SALARIES					
	23-01008	39	8,239.02	3-01-29-390-390-101	Budget		39	1	
				ADMINISTRATION SALARIES					
	23-01008	40	38,831.14	3-01-29-390-390-102	Budget		40	1	
				UNION UNIT SALARIES					
	23-01008	41	2,710.39	3-01-29-390-390-103	Budget		41	1	
				HOURLY WAGES					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct	
PO #	Item	Description								
WIRES										
125237	PAYROLL	ACCOUNT	Continued							
23-01008	42		0.00	3-01-29-390-390-104	Budget		42	1		
				PAGES WAGES						
23-01008	43		0.00	3-01-29-390-390-105	Budget		43	1		
				CUSTODIANS WAGES						
23-01008	44		0.00	3-01-29-390-390-110	Budget		44	1		
				LIBRARY - OVERTIME						
23-01008	45		1,826.94	3-01-23-222-222-200	Budget		45	1		
				HEALTH BENEFITS WAIVER						
23-01008	46		139.76	3-01-23-222-222-200	Budget		46	1		
				HEALTH BENEFITS WAIVER						
23-01008	47		0.00	3-01-29-390-390-205	Budget		47	1		
				HEALTH BENEFITS						
23-01008	48		0.00	3-01-29-390-390-205	Budget		48	1		
				HEALTH BENEFITS						
23-01008	49		4,807.70	3-01-25-265-275-101	Budget		49	1		
				FIRE PREVENTION - FULL TIME SALARIES						
23-01008	50		0.00	3-01-25-265-275-102	Budget		50	1		
				FIRE PREVENTION - PART TIME S/W						
23-01008	51		0.00	3-01-25-265-275-103	Budget		51	1		
				CLOTHING ALLOWANCE						
23-01008	52		899.05	3-01-20-110-110-101	Budget		52	1		
				TOWNSHIP COMMITTEE S/W						
23-01008	53		13,806.99	3-01-42-108-108-101	Budget		53	1		
				MUNICIPAL COURT - SALARY AND WAGES						
23-01008	54		0.00	3-01-42-108-108-110	Budget		54	1		
				MUNICIPAL COURT - OVERTIME						
23-01008	55		2,050.77	3-01-43-490-490-101	Budget		55	1		
				MUNICIPAL COURT SALARY & WAGES IN CAP						
23-01008	56		384.14	3-01-27-330-330-102	Budget		56	1		
				NURSING SALARIES						
23-01008	57		2,461.54	3-01-27-330-330-103	Budget		57	1		
				CRISIS INTERVENTION SOCIAL WORKER SALARY						
23-01008	58		0.00	3-26-55-501-501-101	Budget		58	1		
				ADMINISTRATIVE COSTS - S/W						
23-01008	59		0.00	3-26-55-501-501-102	Budget		59	1		
				MAINTENANCE - S/W						
23-01008	60		0.00	3-26-55-501-501-103	Budget		60	1		
				MAINTENANCE - SEASONAL S/W						
23-01008	61		0.00	3-26-55-501-501-106	Budget		61	1		
				CLERICAL - CONTROL S/W						
23-01008	62		0.00	3-26-55-501-501-107	Budget		62	1		
				LIFEGUARDS - S/W						
23-01008	63		0.00	3-26-55-501-501-109	Budget		63	1		
				CLOTHING ALLOWANCE (CONTRACTUAL)						
23-01008	64		0.00	3-26-55-501-501-110	Budget		64	1		
				POOL OVERTIME						
23-01008	65		30,551.54	3-01-25-251-251-101	Budget		65	1		
				WATCH COMMANDERS - SALARIES						
23-01008	66		19,941.71	3-01-25-251-251-102	Budget		66	1		
				911 DISPATCHERS - SALARIES						

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct	
PO #	Item	Description								
WIRES										
125237	PAYROLL	ACCOUNT	Continued							
23-01008	67		0.00	3-01-25-251-251-103	Budget		67	1		
				WEAPONS ALLOWANCE						
23-01008	68		4,837.50	3-01-25-251-251-104	Budget		68	1		
				CLOTHING ALLOWANCE						
23-01008	69		0.00	3-01-25-251-251-106	Budget		69	1		
				EDUCATION & MILITARY ALLOWANCE						
23-01008	70		3,009.68	3-01-25-251-251-110	Budget		70	1		
				911 DISPATCHING - OVER TIME						
23-01008	71		2,405.97	3-01-42-118-104-201	Budget		71	1		
				INSPECTORS SALARIES						
23-01008	72		0.00	3-01-42-118-104-202	Budget		72	1		
				SUPERVISOR STIPEND						
23-01008	73		0.00	3-01-42-118-104-203	Budget		73	1		
				FILL IN INSPECTORS						
23-01008	74		0.00	3-01-42-118-104-204	Budget		74	1		
				INSPECTORS - EXTRA HOURS						
23-01008	75		0.00	3-01-42-118-104-205	Budget		75	1		
				AUTO ALLOWANCE						
23-01008	76		0.00	3-01-42-118-104-206	Budget		76	1		
				FILL IN INSPECTOR-MILLBURN ONLY						
23-01008	77		1,810.89	3-01-21-180-180-101	Budget		77	1		
				PLANNING BOARD SALARIES						
23-01008	78		1,185.03	3-01-22-195-196-101	Budget		78	1		
				INSPECTORS - SALARIES						
23-01008	79		0.00	3-01-22-195-196-102	Budget		79	1		
				SUPERVISOR STIPEND						
23-01008	80		315.00	3-01-22-195-196-103	Budget		80	1		
				FILL IN INSPECTORS						
23-01008	81		0.00	3-01-22-195-196-104	Budget		81	1		
				INSPECTORS - EXTRA HOURS						
23-01008	82		0.00	3-01-22-195-196-105	Budget		82	1		
				AUTO ALLOWANCE						
23-01008	83		69,176.04	3-01-55-001-003-003	Budget		83	1		
				POLICE OUTSIDE EMPLOYMENT						
23-01008	84		273,565.85	3-01-25-240-240-101	Budget		84	1		
				POLICE - UNIFORMED SALARIES						
23-01008	85		15,410.38	3-01-25-240-240-102	Budget		85	1		
				CROSSING GUARDS						
23-01008	86		9,125.57	3-01-25-240-240-103	Budget		86	1		
				CIVILIANS/COMMUNITY SERVICE OFFICERS						
23-01008	87		0.00	3-01-25-240-240-104	Budget		87	1		
				WEAPONS ALLOWANCE						
23-01008	88		40,087.50	3-01-25-240-240-105	Budget		88	1		
				CLOTHING ALLOWANCE						
23-01008	89		0.00	3-01-25-240-240-106	Budget		89	1		
				EDUCATION & MILITARY ALLOWANCE						
23-01008	90		10,689.90	3-01-25-240-240-110	Budget		90	1		
				POLICE - OVER TIME						
23-01008	91		7,798.40	3-01-28-375-375-101	Budget		91	1		
				DPW SALARIES - PARKS & PLAYGROUNDS						

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
WIRES									
125237	PAYROLL ACCOUNT			Continued					
	23-01008	92	731.11	3-01-28-375-375-110	Budget		92	1	
				SHADE TREE/PARKS & PLAYGROUNDS - O/T					
	23-01008	93	4,599.82	3-01-26-300-300-101	Budget		93	1	
				DPW SALARIES - ADMINISTRATION					
	23-01008	94	2,862.40	3-01-26-305-306-101	Budget		94	1	
				DPW SALARIES - RECYCLING PROGRAM					
	23-01008	95	0.00	3-01-26-305-306-106	Budget		95	1	
				CLOTHING ALLOWANCE					
	23-01008	96	214.68	3-01-26-305-306-110	Budget		96	1	
				RECYCLING - OVERTIME					
	23-01008	97	15,076.12	3-01-28-370-370-101	Budget		97	1	
				ADMINISTRATION STAFF - SALARIES					
	23-01008	98	0.00	3-01-28-370-370-102	Budget		98	1	
				CAMP STAFF - S & W					
	23-01008	99	2,378.80	3-01-28-370-370-103	Budget		99	1	
				DEHART ATTENDANTS					
	23-01008	100	5,564.00	3-01-28-370-370-104	Budget		100	1	
				PROGRAM PERSONNEL					
	23-01008	101	1,140.00	3-01-28-370-370-105	Budget		101	1	
				MINI-BUS DRIVERS					
	23-01008	102	10,416.09	3-01-28-370-375-101	Budget		102	1	
				ARTS & CULTURE - SALARIES					
	23-01008	103	373.00	3-01-28-370-370-107	Budget		103	1	
				BASKETBALL STAFF - S & W					
	23-01008	104	1,150.00	3-01-28-370-370-108	Budget		104	1	
				SOMA - TWO TOWNS FOR ALL AGES - S/W					
	23-01008	105	3,076.93	3-01-20-145-145-101	Budget		105	1	
				TAX AND SEWER COLLECTION - SALARIES					
	23-01008	106	10,766.63	3-01-28-375-375-102	Budget		106	1	
				DPW SALARIES - SHADE TREE					
	23-01008	107	0.00	3-01-28-375-375-106	Budget		107	1	
				CLOTHING ALLOWANCE					
	23-01008	108	2,084.88	3-01-28-375-375-110	Budget		108	1	
				SHADE TREE/PARKS & PLAYGROUNDS - O/T					
	23-01008	109	19,304.56	3-01-26-290-290-101	Budget		109	1	
				DPW SALARIES - STREETS AND ROADS					
	23-01008	110	0.00	3-01-26-290-290-102	Budget		110	1	
				SEASONAL EMPLOYEES					
	23-01008	111	0.00	3-01-26-290-290-106	Budget		111	1	
				CLOTHING ALLOWANCE					
	23-01008	112	4,571.11	3-01-26-290-290-110	Budget		112	1	
				STREETS & ROADS - OVERTIME					
	23-01008	113	8,695.40	3-01-26-295-295-101	Budget		113	1	
				DPW SALARIES - SEWER MAINTENANCE					
	23-01008	114	0.00	3-01-26-295-295-106	Budget		114	1	
				CLOTHING ALLOWANCE					
	23-01008	115	900.24	3-01-26-295-295-110	Budget		115	1	
				SEWER MAINTENANCE - OVERTIME					
	23-01008	116	13,298.86	3-01-22-195-195-101	Budget		116	1	
				INSPECTORS - SALARIES					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
PO #	Item	Description							
WIRES									
Continued									
125237		PAYROLL ACCOUNT							
23-01008	117		1,890.68	3-01-22-195-195-103	Budget		117	1	
				FILL IN INSPECTORS					
23-01008	118		0.00	3-01-22-195-195-104	Budget		118	1	
				INSPECTIONS - EXTRA HOURS					
23-01008	119		8,504.48	3-01-41-622-001-001	Budget		119	1	
				S/W: STRENGTHENING LOCAL HEALTH 2021-22					
23-01008	120		650.60	3-01-41-622-001-001	Budget		120	1	
				S/W: STRENGTHENING LOCAL HEALTH 2021-22					
23-01008	121		30,060.96	3-01-36-471-472-201	Budget		121	1	
				FICA/MEDICARE EMPLOYER CONTRIBUTION					
23-01008	122		3,808.22	3-01-29-390-390-203	Budget		122	1	
				SOCIAL SECURITY					
23-01008	123		0.00	3-01-29-390-390-101	Budget		123	1	
				ADMINISTRATION SALARIES					
			<u>1,041,288.26</u>						
125238	04/07/23	PAY02 PAYROLL ACCOUNT							9472
23-01008	124		3,837.08	G-02-41-621-000-001	Budget		1	1	
				NJACHOO ENHANCE LOCAL HEALTH - S/W					
23-01008	125		293.54	G-02-41-621-000-001	Budget		2	1	
				NJACHOO ENHANCE LOCAL HEALTH - S/W					
			<u>4,130.62</u>						
125239	04/07/23	PRUD01 PRUDENTIAL RETIREMENT							9473
23-01082	1	PLAN NUMBER : 316149	484.43	3-01-36-471-477-201	Budget		1	1	
				DEFINED CONTRIBUTION RETIREMENT PLAN					
Checking Account Totals									
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>			
		Checks:	5	0	1,047,280.26	0.00			
		Direct Deposit:	0	0	0.00	0.00			
		Total:	5	0	1,047,280.26	0.00			
Report Totals									
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>			
		Checks:	108	1	1,729,861.59	0.00			
		Direct Deposit:	0	0	0.00	0.00			
		Total:	108	1	1,729,861.59	0.00			

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
Current	2-01	24,031.61	0.00	0.00	24,031.61
Current	3-01	1,273,000.50	0.00	0.00	1,273,000.50
GEN. TRUST - RESERVE FOR UNEMP	3-03	22,204.05	0.00	0.00	22,204.05
POOL UTILITY FUND:	3-26	280.91	0.00	0.00	280.91
Year Total:		1,295,485.46	0.00	0.00	1,295,485.46
GENERAL CAPITAL ORDINANCES:	C-04	383,512.27	0.00	0.00	383,512.27
FEDERAL & STATE GRANT FUNDS:	G-02	4,130.62	0.00	0.00	4,130.62
AFFORDABLE HOUSING TRUST FUNDS	T-10	90.00	0.00	0.00	90.00
BUILDERS ESCROW TRUST FUNDS	T-11	1,317.50	0.00	0.00	1,317.50
Redemption	T-13	13,621.63	0.00	0.00	13,621.63
OPEN SPACE TRUST FUND	T-14	1,402.50	0.00	0.00	1,402.50
GENERAL ESCROW/SECURITY TRUST FUNDS	T-19	1,500.00	0.00	0.00	1,500.00
Year Total:		17,931.63	0.00	0.00	17,931.63
Total of All Funds:		1,725,091.59	0.00	0.00	1,725,091.59

Project Description	Project No.	Project Total
7 PARKER W LLC	7 PARKER W	1,722.50
1 LENOX PLACE - MAJENDE REALTY	BOA 22-02	1,007.50
285 PARKER AVE/740 IRVINGTON	PB 20-04	800.00
1722-1744 SPRINGFIELD AVE	PB 21-10	640.00
7 PARKER AVENUE WEST	PB 22-02	600.00
Total of All Projects:		<hr/> 4,770.00

TOWNSHIP OF MAPLEWOOD



RESOLUTION NUMBER 124-23 RESOLUTION AUTHORIZING THE PAYMENT OF BILLS AND VOUCHERS

WHEREAS, the Township of Maplewood (“Township”) is in receipt of various vouchers and bills for payment due from the Township of various vendors in the amount of \$1,729,861.59.

WHEREAS, payment of the aforementioned vouchers and bills have been approved by the Chief Financial Officer; and

WHEREAS, the Chair of the Finance Committee has reviewed the bills and vouchers and authorized their payment.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Maplewood, County of Essex, State of New Jersey that:

The Township’s Chief Financial Officer be and is hereby authorized and directed to make payment of all bills and vouchers included in the April 18, 2023 bill list in the amount of \$1,729,861.59.

I, Elizabeth J. Fritzen, Township Clerk in the Township of Maplewood, in the County of Essex and State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Township Committee of the Township of Maplewood, County of Essex, State of New Jersey at a regular meeting of said Committee held on April 18, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Township of Maplewood, in the County of Essex and State of New Jersey this 18th day of April 2023.

Elizabeth J. Fritzen, R.M.C., C.M.C.
Township Clerk

TOWNSHIP OF MAPLEWOOD



RESOLUTION NO. 123-23

RESOLUTION AWARDING CONTRACT TO RUTGERS UNIVERSITY TO ASSIST IN DEVELOPING A COMMUNITY ENERGY PLAN

WHEREAS, the Township of Maplewood (“Township”) wishes to develop a Community Energy Plan; and

WHEREAS, Rutgers University has expertise in developing energy plans; and

WHEREAS, it is in the best interest of the Township to secure the aid of Rutgers University in this endeavor, and

WHEREAS, the Chief Financial Officer has certified fund from account number

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Maplewood, County of Essex, State of New Jersey, that:

1. The Township of Maplewood agrees to enter into a service agreement with Rutgers University, not to exceed \$10,000.00, to provide assistance in developing a Community Energy Plan.
2. The Interim Township Administrator and Township Clerk be and are hereby authorized to execute any documents necessary to implement the intent of this Resolution.

I, Elizabeth J. Fritzen, Township Clerk of the Township of Maplewood, in the County of Essex and State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Township Committee of the Township of Maplewood, County of Essex, State of New Jersey, at a regular meeting of said Committee held on April 18, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Township of Maplewood in the County of Essex and State of New Jersey, on this 18th day of April, 2023.

ELIZABETH J. FRITZEN, R.M.C.
Township Clerk

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SERVICE AGREEMENT

This SERVICE AGREEMENT is entered into as of [REDACTED], by and between Township of Maplewood, (hereinafter "TOWNSHIP") and RUTGERS, The State University of New Jersey, a specially chartered New Jersey Educational Institution, having an administrative office at 33 Knightsbridge Road, 2 East, Piscataway, New Jersey 08854 (hereinafter "RUTGERS" or "UNIVERSITY").

WHEREAS, TOWNSHIP is interested in having RUTGERS provide a service by Edward J. Bloustein School of Planning and Public Policy, Center for Neighborhood and Brownfields Redevelopment;

WHEREAS, RUTGERS has the expertise and facilities and is willing to provide the services;

NOW THEREFORE, the parties mutually agree as follows:

1. The service will be provided under the supervision of Jennifer Senick as Principal Investigator. This AGREEMENT is intended solely for service and shall not apply to research projects. Any projects that are deemed research shall be subject to a separate agreement to be negotiated by the parties.
2. The AGREEMENT will be in effect from January 5, 2023 to January 4, 2024.
3. The service will be provided in accordance with the proposal attached as Exhibit A.
4. TOWNSHIP will pay RUTGERS a fixed price total of \$10,000.00 for providing the services under this AGREEMENT. TOWNSHIP shall pay \$8,000.00 on or about the signing of this AGREEMENT and the balance will be due on January 4, 2024. Checks should be made payable to RUTGERS, The State University and sent to Assistant Controller, Research Financial Services, Rutgers, The State University of New Jersey, 33 Knightsbridge Road, 2 East, Piscataway, New Jersey 08854. RUTGERS shall invoice TOWNSHIP via email to [insert email address].
5. RUTGERS will receive any confidential information from the TOWNSHIP in confidence and will make a good faith effort to maintain the confidentiality of the information and to keep the information confidential both during and after the term of the service provided by RUTGERS. RUTGERS further agrees to destroy or return any such proprietary information and any and all copies thereof to TOWNSHIP upon request. RUTGERS is not obliged to treat as proprietary any information which is a) public information, b) already known to RUTGERS or its personnel, or c) provided to RUTGERS by a third party without breaching any obligation to TOWNSHIP.
6. RUTGERS will restrict the number of people having access to TOWNSHIP confidential information to those persons directly connected with providing the service under this AGREEMENT and having a need to know.
7. Neither party shall use the name of the other party, nor of any member of the other party's staff, in connection with any publicity without the prior written approval of the other party. RUTGERS may list the existence of this project in its internal documents, annual reports, and databases which are available to the public.
8. In the performance of all services hereunder, RUTGERS shall be deemed an independent contractor and as such RUTGERS and its faculty, students, and staff shall not be construed to be employees or agents of TOWNSHIP and shall not be entitled to any benefits of TOWNSHIP.

9. TOWNSHIP will be furnished copies of any proposed publication resulting from the performance of this service at least thirty (30) days in advance of the submission of such proposed publication. During this thirty (30) day period TOWNSHIP may request that RUTGERS delete from the proposed publication proprietary information obtained from TOWNSHIP by RUTGERS personnel during the course of providing this service.

10. TOWNSHIP agrees to indemnify, defend and hold harmless RUTGERS, its employees and agents against liabilities, demands, damages, expenses and losses (including reasonable attorney fees and expenses of litigation) arising out of the actions of the TOWNSHIP, its employees or any Third Party acting on behalf of or under authorization from TOWNSHIP in the performance of this AGREEMENT.

Notwithstanding anything herein to the contrary, TOWNSHIP agrees to indemnify, defend and hold harmless RUTGERS from all liabilities, demands, damages, expenses and losses (including reasonable attorney fees and expenses of litigation) arising out of the use by TOWNSHIP, or by any party acting on behalf of or under authorization from TOWNSHIP, of RUTGERS technical development or information or materials or service results or out of any use, sale or other disposition by TOWNSHIP, or by any party acting on behalf of or under authorization from TOWNSHIP, including products made or developed as a result of information or materials or service results received from RUTGERS. The provisions of this paragraph shall survive termination of this AGREEMENT.

11. RUTGERS MAKES NO WARRANTIES, EXPRESSED OR IMPLIED, AS TO ANY MATTER WHATSOEVER, INCLUDING WITHOUT LIMITATION, THE OWNERSHIP, MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE OF THE RESULTS OF THE SERVICES PROVIDED. RUTGERS MAKES NO REPRESENTATION OR WARRANTY REGARDING THE ACTUAL OR POTENTIAL INFRINGEMENT OF PATENTS OR COPYRIGHTS OF THIRD PARTIES, AND TOWNSHIP ACKNOWLEDGES THAT THE AVOIDANCE OF SUCH INFRINGEMENT IN THE USE OF THE RESULTS RELATED TO THIS SERVICE SHALL REMAIN THE RESPONSIBILITY OF THE TOWNSHIP.

RUTGERS SHALL NOT BE LIABLE FOR ANY DIRECT, INDIRECT, CONSEQUENTIAL, OR OTHER DAMAGES SUFFERED BY TOWNSHIP OR ANY OTHERS RESULTING FROM THE SERVICE OR THE SERVICE RESULTS.

12. Either party may terminate this AGREEMENT if the other party becomes insolvent, files a petition in bankruptcy, ceases doing business, or fails to cure a breach of any term or condition of this AGREEMENT within thirty (30) days written notice specifying such breach. In the event TOWNSHIP fails to make payment in accordance with paragraph 4., RUTGERS may either immediately suspend Service hereunder or terminate this AGREEMENT.

13. This AGREEMENT shall be governed and the rights of the parties construed in accordance with the laws of the State of New Jersey without regard to its conflict of laws provisions.

14. Any notice or report required or permitted to be given under this Agreement shall be deemed to have been sufficiently given for all purposes if sent by first class certified or registered mail or if delivered by express delivery service to the following addresses of either party:

Office for Research
Rutgers, The State University of New Jersey
33 Knightsbridge Road, 2nd Floor East
Piscataway, New Jersey 08854
ATTN: Associate Director, Research and Sponsored Programs
ru-orsp@research.rutgers.edu
With a copy to: ru-researchcontracts@research.rutgers.edu

And
SPONSOR ADDRESS

15. This AGREEMENT sets forth the entire agreement of the parties with respect to the subject matter contained herein, and may not be modified or amended except by a written agreement executed by the parties.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT through their duly authorized representatives.

**RUTGERS, The State University
of New Jersey**

TOWNSHIP

Chrissa Papaioannou

Signature

Associate Director, Research and Sponsored Programs

Name

Title

Date: _____

Date: _____

Exhibit A Statement of Work

RUTGERS
Edward J. Bloustein School
of Planning and Public Policy

Rutgers Center for Green Building
Rutgers, The State University of New Jersey
33 Livingston Avenue
New Brunswick, NJ 08901

<http://greenbuilding.rutgers.edu>
Phone: 848-932-2903
Fax: 732-932-0934

Proposal to Provide Technical Assistance for Developing a Maplewood Community Energy Plan

**Rutgers Center for Green Building
November 11, 2022**

MAPLEWOOD COMMUNITY ENERGY PLAN

The Rutgers Center for Green Building (RCGB or Rutgers) is excited about the opportunity to assist Maplewood's Township Committee and Sustainable Maplewood in developing a Community Energy Plan (CEP). RCGB will support the Township by suggesting data-rich innovative approaches in RCGB's CEP areas of greatest expertise and to leverage significant work products completed by RCGB in its role of clean energy evaluator for the State of NJ, BPU Division of Clean Energy. Notwithstanding this grant's timeline of 18 months, RCGB envisions that its contributions to the Maplewood CEP will be complete at the end of the Spring 2023 semester, approximately mid-May.

MAPLEWOOD COMMUNITY ENERGY PLAN: CONSULTANT TASKS

The Rutgers team will support Maplewood's CEP initiative by conducting the tasks described below. In conducting these tasks, RCGB will apply an equity lens, as described in Annex A, so that low and moderate income (LMI) communities will not be disadvantaged by either the baseline development or analysis of policy alternatives.

Task 1. Use existing data sources and methodologies developed through several recent BPU projects performed by RCGB to explore the feasibility of downscaling to the municipal level a building baseline for Maplewood's existing building stock.

Through work with BPU on a statewide beneficial electrification project our team developed methodologies and databases to better understand NJ's existing building stock and their energy uses. Through our work with Maplewood, we will assess the feasibility of downscaling these data and methodologies to the municipal level to yield a baseline energy / carbon consumption footprint for Maplewood. Doing so, would provide a tool for policy scenario-building and simulation and thus inform the Township's decision-making about Maplewood's Community Energy Plan. The emphasis is to provide a basis to understand how impacts will vary with different energy / carbon reduction measures in each sector. For example, policy simulation can examine community-scale opportunities, e.g. hot water heat pumps, geothermal, cogen, etc., as applied to a community complex or LMI neighborhood to help determine greatest potential for energy savings, and how to best target outreach/education. Annex A presents a methodology for conducting Task 1.

Task 2. Leverage the existing databases and methods developed in the BPU Solar Market Potential Study Phase 1 to downscale the results to Maplewood municipality to explore the solar potential for Maplewood's communities.

In the BPU Solar Potential Estimation Project, RCGB developed parcel-level rooftop solar potential estimation by property types, using Microsoft Building Footprint, NJ parcel shapefile data, and NJ MOD-IV data. The results can be downscaled to Maplewood communities to inform existing solar potential. The results combined with BPU residential and commercial solar installation databases can also be used to inform existing technology market penetration adoption patterns (i.e., the adoption trends across neighborhoods for residential and commercial buildings, the technology adoption level in LMI neighborhoods compared with other communities in Maplewood) and community solar plans.

Task 3. Available to support the Township's CEP stakeholder process by co-facilitating one required stakeholder meeting, if necessary

RCGB will co-facilitate that portion of the one remaining required stakeholder meeting of the grant that relates to RCGB's technical work as described in Tasks 1 and 2 above. As mentioned above and detailed in Annex A, RCGB will provide input for strategies to reach LMI communities and/or others who may not typically have been engaged or have participated in energy programs. In addition, RCGB will present tools for ongoing stakeholder education and outreach relative to sustainable energy goals (e.g., depending on availability at the time, the upcoming Clean Buildings Hub and an Application Programming Interface (API) website). Rutgers will attend monthly client meetings, virtually, as required.

BUDGET

RCGB understands that the allocated budget for this work is \$8,500. Of this total, we plan to allocate **\$7,500 for labor, \$227 for travel and miscellaneous expenses, and Facilities & Administration charged at 10%, equal to \$772.70.**

TEAM QUALIFICATIONS

The Rutgers Center for Green Building promotes green building and healthy communities through research, education and training, and partnerships with industry, government and not-for-profit organizations. The Center has advanced capabilities in energy policy and evaluation research, including clean energy assessments, building performance evaluation, and building codes. Recognized for its scholarship at the nexus of the built environment and human behavior, RCGB engages agent-based modeling and machine learning approaches to predicting/depicting human behavior in relation to such phenomena as heat waves, flooding, poor air quality, and feedback effects on both environmental systems and communities. RCGB regularly produces best practice manuals including for green resilient building design and operational practices – e.g., the Green Building Manual for State of NJ and assists multiple state agencies to develop, implement and evaluation its green building and clean energy policy agenda. Much of RCGB's research employs community-based participatory research methods, especially its federally funded work in affordable housing settings. For more information, please see: <https://rcgb.rutgers.edu>

Jennifer Senick, Ph.D., is Sr. Executive Director of the Rutgers Center for Green Building and Center for Urban Policy Research at the Edward J. Bloustein School of Urban Planning and Policy Development. An experienced urban planner, Dr. Senick received her PhD. in Planning and Public Policy from Rutgers, her M.A. in Political Science from UCLA, and her A.B. in Government from Bowdoin College. Areas of expertise include sustainable development, energy policy, healthy communities, and green building. Her research has been supported by the National Science Foundation, the US Department of Energy, US Housing and Urban Development Agency, and the American Planning Association. Senick currently leads, as Principal Investigator RCGB's clean energy evaluation work for the NJ Board of Public Utilities, Division of Clean Energy. She previously led the development of the New Jersey Green Building Manual, a residential green building valuation project with funding from the New Jersey Association of Realtors, and an occupant satisfaction and behavioral study within the Office of Clean Energy's net zero home program. Under contract from the US Department of Energy, she digitized and coded the State's Pay-for-Performance data for both multifamily and commercial buildings and contributed this data to a national database. Also with US DOE funding, she led the Codes and Standards team for the mid-Atlantic region resulting in a significant code change proposal to the 2018 IECC for treatment

of existing buildings undergoing a change of occupancy.

Wenwen Zhang, Ph.D. joined the Bloustein School in August 2020. She received her Ph.D. from Georgia Tech's School of City and Regional Planning in 2017. She also earned a Masters in City and Regional Planning, Civil Engineering, and Computational Science & Engineering from Georgia Tech. Previously, she was a research assistant at the Center for Spatial Planning Analytics and Visualization (previously known as CGIS) for six years and an assistant professor of Urban Affairs and Planning at Virginia Tech for three years. Her research focuses on the social and policy impacts of emerging transportation technologies, such as automated vehicles, ride-hailing services, and micro-mobility, and leveraging data science and visualization techniques to address critical urban planning issues, especially in the field of energy and public health. She has published 16 journal articles, 15 conference proceedings, and one book chapter. She has served as a guest editor for Transportation Research Part D: Transport and Environment. With RCGB, she leads the BPU Energy Benchmarking Project and works on the NJ Solar Market Potential Study.

Jennifer Souder, LEEP AP provides planning, research, writing and project management services at RCGB for such projects as the NJ Green Building Manual and the Consortium for Building Energy Innovation (CBEI), US Department of Energy. She has worked for over 20 years in the fields of landscape architecture, environmental justice, and green building planning/policy, design, construction and operations. While serving as the Director of Capital Projects/Assistant Director at the Queens Botanical Garden (QBG) in New York City for over a decade, Ms. Souder was responsible for guiding the QBG Visitor Center, which earned LEED® Platinum certification, from planning through operations. Ms. Souder earned both a Master of Landscape Architecture and a Bachelor of Science from the School of Natural Resources and Environment, University of Michigan and is a LEED Accredited Professional. She has served on the Pace University Green Roof Advisory Panel, the jury for the NYC Green Building Design Competition, and currently serves on the planning committee for the NJ ASLA Annual Conference, the Asbury Park Planning Board, the Asbury Park Public Library Board and is co-founder and Board President of the Asbury Park African-American Music Project Inc.

Tim Van Epp has 30 years of experience providing environmental consulting services to a wide variety of public and private clients internationally and in the U.S. His specialties include: sustainability and climate action planning, environmental (inc. energy systems) and social impact assessment (ESIA), environmental permitting, environmental due diligence, environmental management systems and brownfield site redevelopment planning in virtually all sectors. Additionally, Mr. Van Epp has supported numerous local governments in New Jersey in energy planning to achieve their energy efficiency and renewable energy goals with direct relevance to RCGB's work. This has included projects to prepare climate action plans, energy efficiency and conservation strategies, sustainable community plans, sustainable master plan elements and sustainable redevelopment concepts.

ANNEX A. MAPLEWOOD CEP: APPLYING AN EQUITY LENS

While not a formal task, RCGB stands ready to support Maplewood in its CEP strategic decision-making with an equity lens as applied to strategies of the Community Energy Plan Workplan Template and in particular Strategy 6 Support Community Energy Planning and Action with an

Emphasis on Encouraging and Supporting Participation by LMI and Environmental Justice Communities and others who may not have typically engaged with energy program outreach initiatives. The Rutgers team has been a participant in the BPU's Equity Working Group and Workforce Development Working Group, both lead by BPU's Office of Clean Energy Equity, since their formation. The Office of Clean Energy Equity is working to ensure equitable participation in clean energy programs, and equitable access to workforce opportunities so that all NJ residents benefit from a clean energy future. The Rutgers team is also currently working on a statewide workforce equity study on behalf of BPU and is familiar with efforts and strategies to support environmental and workforce development equity. Related RCGB initiatives both with the BPU and beyond it (different funders) concern Healthy Housing basic and translational research. Indeed, this is an area of major emphasis for RCGB and outputs include improved energy efficiency, indoor air quality, environmental comfort and quality of life for low-income residents in affordable housing settings. We are pleased to contribute this knowledge base to the development of the Maplewood CEP.

ANNEX B: METHODOLOGY FOR TASK 1

More specifically, the Beneficial Electrification Project (BEP) constructed an approximation of NJ's commercial and residential existing building stock (baseline) by commonly occurring building type² with key property variables, such as vintage (year of construction), size (SF), primary heating/cooling fuel, and primary heating/cooling/hot water heating appliances (i.e., cohorts). This data work focused on three major building types in the aggregate stock --residential (single-family and 2-4 units), commercial, and multifamily (5+ units), as elaborated below.

As there is no one uniform data source for the energy performance and associated attributes of existing buildings in NJ, we necessarily employed multiple data sources to approximate NJ's building stock and energy performance. For the residential building analysis, the team used ResStock³ data published in 2017 and accessed in 2022, a series of conditional probability distributions representing housing stock characteristics and detailed energy simulations of hundreds of thousands representative buildings as synthesized from data drawn from 11 different sources including the U.S. Energy Information Administration's (US EIA) Residential Energy Consumption Survey (RECS) 2015 (data published in 2017) and US Census data. ResStock was developed by NREL with support from the US Department of Energy and leverages DOE's open-source building energy modeling software. ResStock is a far superior resource because it provides a state specific imputation, whereas an alternative approach using only RECS is limited to characterizing the Mid-Atlantic region. However, ResStock only covers detached single-family residences and thus RECS is used to extract estimates of NJ's 2-4 unit multifamily stock by downscaling the Mid-Atlantic region (New York; New Jersey; Pennsylvania) as per the Decennial Census population numbers for 2010⁴.

For the commercial building analysis, the team extracted micro-data from the US EIA's Commercial Building Energy Consumption Survey (CBECS). Like RECS, CBECS is a national survey that is representative of the national commercial building stock. Sampled data include energy-related building characteristics (occupancy, systems, sizes) and energy usage data (site and source). The 2016 update of the CBECS 2012 micro-data was used for our investigations. However, as CBECS does not provide information at a state level, the Mid-Atlantic region (New York; New Jersey; Pennsylvania) was scaled down as per the Decennial Census population numbers for 2010. New Jersey specific data from the Building Performance Database (BPD) were also evaluated for

their appropriateness for this task but did not provide a better representation of the NJ commercial building stock.

Multifamily analysis and observations were drawn from the *NJ Multifamily Baseline Study (2019)* by ADM Associates as contracted by Rutgers Green Building Center. The baseline report is an anonymized segmented study to develop a statistically significant representative database for NJ. For the purposes of this study, multifamily housing was defined as any property providing permanent residences that have five or more units as part of the property as recorded in NJ's MOD-IV property tax assessment database (classification 4C). The report contains information about these defined set of buildings across the geography of NJ and captures information relating to saturation of energy appliances in these buildings, age of building, energy practices, and other relevant data.

For the estimation of total building stock in New Jersey, the RECS data was downscaled from the Mid-Atlantic region (New York; New Jersey; Pennsylvania) to New Jersey as per the Decennial Census population numbers for 2010. Since the RECS was a household survey, these give us 1,674,075 units within apartment buildings with 2 to 4 units. Since the building characteristics are not given, we estimate a range of 418,518 to 837,037 apartment buildings with 2 to 4 units. We have considered the median of this range for estimating number of buildings, 627,778. The estimated total number of building footprints in NJ as per our study comes out to be 3,537,100. This project, however, does not provide localized building stock estimation.

Table 1 Estimated Number of Buildings by Typology and Source

	Residential (Single Family Detached)	Residential (Others)	Commercial	Multifamily
Total number of buildings in NJ	2,374,857	627,778	516,505	17,960
Source	ResStock, 2017	RECS, 2015	CBECS, 2012	NJ Multifamily Baseline Study (2019)

The BPU Energy Benchmarking Project utilized spatial big data, including Microsoft Building Footprint, NJ MOD-IV parcel data, NJ parcel shapefile data, NJ Light Detection and Ranging (LiDAR) data, and CoStar data, to estimate building square footage to develop a building inventory for the “covered” building list (i.e., commercial buildings with over 25,000 square feet). Details regarding each data source are as follows:

1. *Microsoft Building Footprint*, an open-sourced building footprint GeoJson database developed by a Microsoft research team using 2019-2020 Bing images⁵.
2. *NJ MOD-IV parcel tax data*⁶, the state's property information database administered by the N.J. Division of Taxation. MOD-IV data was drawn from three sources: (1) 2020 MOD-IV parcel records, hosted in the MOD-IV Historical Database at the Bloustein School of Planning and Public Policy; (2) 2020 MOD-IV parcel records published by NJ Office of Geographic Information System (OGIS); and (3) 2021 MOD-IV tax records with building square footage data from MOD-IV files only available for Monmouth, Gloucester, and Burlington Counties. Only municipal assessors in these counties maintained this information in an accessible format.

3. *NJ parcel shapefile data*⁷, GIS shapefile of 2008-2014 parcel boundaries with property ID attributes.
4. *NJ Light Detection and Ranging (LiDAR) data*⁸, air-borne LiDAR data that provide ground object height information. The data was collected by state's Geographic Information Network (NJGIN).
5. *CoStar data*, a proprietary database containing information on commercial properties (e.g., property square feet, property address, property owner and manager contact data), tenants and transactions⁹. The data are collected and maintained by CoStar Group, the largest research organization serving commercial real estate.

In the Energy Benchmarking Project, a total of 2,550,308 building footprint polygon geometries were identified in NJ. Most identified buildings are commercial buildings, followed by public schools, publicly owned properties, apartments, and other tax-exempt properties. These buildings are linked to 18,263 owners from the MOD-IV database and 8,402 owners from the CoStar database.

In the proposed Maplewood engagement, the Rutgers team will explore methods and/or additional data sources that can downscale the building stocks data generated in the Beneficial Electrification Project and Energy Benchmarking Project to Maplewood (i.e., neighborhood or parcel-level building inventory with energy use attributes) to provide data support to inform Maplewood's future Community Energy Plan decision-making. Resulting methods and data will additionally be employed to develop templated processes that other NJ municipalities may apply for their own community energy planning exercises.

Footnotes to Annex B

² Rutgers Center for Green Building on behalf of New Jersey Board of Public Utilities Division of Clean Energy. Cost-effectiveness Analysis for Amendments to the NJ Building Codes: Beneficial Electrification Measures DRAFT. 2022.

³ National Renewable Energy Laboratory (NREL). ResStock Analysis Tool. <https://www.nrel.gov/buildings/resstock.html>

⁴ New Jersey population: 8,791,894; Mid-Atlantic Population: 40,872,375; Downscaling ratio used: 0.215

⁵ <https://www.microsoft.com/en-us/maps/building-footprints>

⁶ NJ MOD-IV records released with parcel data <https://njogis-newjersey.opendata.arcgis.com/documents/406cf6860390467d9f328ed19daa359d/about>, accessed in June 2021.

⁷ The state-wide parcel data can be accessed at <https://njogis-newjersey.opendata.arcgis.com/documents/d543ddcc1e6844319ffa826fee52fccf/about>

⁸ <https://njgin.nj.gov/njgin/edata/elevation/index.html#!/>

⁹ www.costar.com