



TOWNSHIP OF FRANKLIN
Township Council
Agenda
Tuesday, April 25, 2023

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Invocation - Councilwoman Crystal Pruitt**
- 4. Roll Call**
- 5. Commendations & Proclamations**
 - a) [Presentation of Accreditation Certificate - Police Department - NJSACOP](#)
 - b) [2023 Arbor Day Proclamation
Arbor Day Proclamation.docx](#)
 - c) [Sierra Leone Anniversary Proclamation
Sierra Leone - 62nd Anniversary.docx](#)
 - d) [Days of Remembrance of the Victims of the Holocaust Proclamation
Days of Remembrance Proclamation.docx](#)
- 6. Public Discussion**
- 7. Council Comments & Reports**
- 8. Township Manager's Report**
- 9. Council Discussion Items**
 - a) [Police Department Annual Report \(Quovella Maeweather, Public Safety Director\)](#)
- 10. Approval of Minutes**
 - a) [Township Council - Work Session/Regular Meeting - April 11, 2023
230411 - WS-Reg Meeting Minutes.docx](#)
- 11. Approval of Warrants**
 - a) [Warrants - April 25, 2023
230425 - Warrants \(Bill List\) Summary #7.pdf
230425 - Purchase Order Listing By Vendor Id.pdf
230425 - Check Register By Check Date.pdf](#)

12. Public Hearing & Adoption of Ordinances on Second Reading

- a) Ordinance No. 4407-23 - An Ordinance to Exceed the CY2023 Municipal Budget Appropriation Limits and to Establish a CAP Bank (N.J.S.A. 40A:4-45.14)
4407-23 - COLA Ordinance (CAP) 2023.docx

13. Ordinances on Introduction & First Reading

- a) Ordinance No. 4408-23 - An Ordinance Accepting a Conservation Easement from EL-ION Franklin Development Group, LLC for Premises known as Block 88.02, Lots 13.01, 25, 26 & 71.01 also known Route 27, 45 & 47 Veronica Avenue & 102 Bennetts Lane
4408-23 - Conservation Easement - Rt 27 - 45&47 Veronica Ave - 102 Bennetts La.docx
Conservation Easement - EL-ION Franklin Dev Group LLC.pdf

14. Consent Agenda

- a) Resolution #23-126 - Award Bid - Equator Ave Area Resurfacing (B23-008-ENG) - Capital Paving & Contracting - Amount Not to Exceed \$746,683.95
- b) Resolution #23-145 - Authorize Tax Title Lien Redemptions
23-145 - Tax Title Lien Redemptions.docx
- c) Resolution #23-146 - Authorize Refund of Water Overpayments
23-146 - Refund of Water Overpayments.docx
- d) Resolution #23-147 - Authorize Tax Appeal Refund - Block 468.09, Lot 46 - 101 Pierce Street - Year 2020 (\$27,847.20) & Year 2022 (\$21,806.60)
23-147 - Tax Court Judgments - 101 Pierce St.docx
- e) Resolution #23-148 - Authorize Refund for Construction Water Meters Escrows - Swinerton (\$877.66) & Blue Rock Construction Inc. (\$158.61)
23-148 - Refund Construction Water Meters Escrows.docx
Refund for Construction Water Meters.pdf
- f) Resolution #23-149 - Authorize Release Planning Review Escrow - Davidson Properties LLC - Docket #ZBA-21-00026 - Block 468.01, Lot 20.01 - 230 Davidson Avenue - \$2,520.50
23-149 - Release Planning Review Escrow - 230 Davidson Avenue.docx
ZBA 21-00026 - Plan Review Escrow Release Form - 04-12-2023.doc
- g) Resolution #23-150 - Authorize Release Planning Review Escrow - Gennaro Costabile - Docket #ZBA-22-00020 - Block 3, Lot 16.01 - 4587 Route 27, Kingston - \$1,838.53
23-150 - Release Planning Review Escrow - 4587 Route 27.docx
ZBA 22-00020 - Plan Review Escrow Release Form - 04-11-2023.doc
- h) Resolution #23-151 - Release Planning Review Escrow - BHOG, LLC - Docket #ZBA-23-00004 -

Block 386.17, Lot 138 - 2 JFK Blvd., Somerset - \$7,061.46
23-151 - Release Planning Review Escrow - 2 JFK Blvd.docx
ZBA 23-00004 - Plan Review Escrow Release Form - 04-11-2023.doc

- i) Resolution #23-152 - Authorize Out-of-State Conference - National Civic League - Denver, CO - June 8-12, 2023 - Public Safety Director Quovella Maeweather, Captain Sean Hebbon & Sergeant Rebecca Lea

23-152 - Out-of-State Conference - National Civic League.docx
2023 Finalist Packet_3.31.docx
New Jersey, Franklin Township 2023 AAC App.docx

- j) Resolution #23-153 - Authorizing the Franklin Township Police Department to Submit an Application Applying for Funding from the U.S. Department of Justice Office of Community Oriented Policing Services (COPS) for Participation in the COPS Hiring FY2023 Program
23-153 - Grant Application - COPS Hiring FY2023 Program.docx
COPS Office FY 2023 COPS Hiring Program (CHP).pdf

- k) Resolution #23-154 - Authorizing the Franklin Township Police Department to Submit an Application Applying for Funding from the U.S. Department of Justice Office of Community Oriented Policing Services (COPS) for Participation in the COPS Office FY2023 Community Policing Development (CPD) Microgrants Program
23-154 - Grant Application - COPS Office FY2023 Community Policing Development (CPD) Microgrants Program.docx
COPS Office FY 2023 Community Policing Development.pdf

- l) Resolution #23-155 - Issuance of Special Event Permit - Everytown for Gun Safety Support Fund - June 3, 2023 - 8:30am to 11:30am - Franklin Township Gazebo
23-155 - SEP - Everytown for Gun Safety Support Fund.docx
Everytown for Gun Safety Support Fund - June 3, 2023.pdf

- m) Resolution #23-156 - Issuance of Special Event Permit - Snyder's Farm - U-Pick Tulip Opening Day - April 29, 2023 - 10am to 5pm - 586 South Middlebush Road
23-156 - SEP - Snyders Farm - U-Pick Tulip Opening Day.docx
Snyder's Farm.pdf

- n) Resolution #23-157 - Issuance of Special Event Permit – St. Sharbel Maronite Catholic Church – Church Heritage Annual Fair – June 9-11, 2023 – Friday 5-10pm/Saturday Noon To 11pm/Sunday Noon To 10pm – 526 Easton Avenue, Somerset

23-157 - SEP - St Sharbel Maronite Catholic Church - Carnival.docx
St. Sharbel Maronite Catholic Church.pdf

- o) Resolution #23-158 - Authorize Person-to-Person Plenary Retail Consumption License

(Hotel/Motel Exception) Transfer - License No. 1808-36-044-005 - From Jersey Hospitality LLC to Somerset Hotel Manager LLC - 110 Davidson Avenue, Somerset, NJ
23-158 - P2P Liquor License Transfer - Somerset Hotel Manager LLC.docx

- p) Resolution #23-159 - Authorize Stormwater Detention Facility Maintenance Agreement - EL-ION Franklin Development Group, LLC - Block 88.02, Lots 13.01, 25, 26 & 71.01 - Route 27, 45 & 47 Veronica Avenue & 102 Bennetts Lane
23-159 - Stormwater Agreement - Route 27 - 45&47 Veronica Ave - 102 Bennetts Lane.docx
Stormwater Agreement - Rt 27 - 45&47 Veronica Ave - 102 Bennetts Ls.pdf
- q) Resolution #23-160 - Authorize Stormwater Detention Facility Maintenance Agreement - Somerset Properties Realty, LP - Block 517.01, Lot 8.13 (a consolidated lot including the lots formerly designated as Block 517.01, Lots 8.04 & 8.10) - 415 Weston Canal Road
23-160 - Stormwater Agreement - 415 Weston Canal Road.docx
Stormwater Agreement - 415 Weston Canal Road.pdf
- r) Resolution #23-161 - Authorize Fireworks Displays - The Palace At Somerset Park - May 2023 Events
23-161 - Fireworks Display - The Palace - May 2023.docx
05May23 Palace Fireworks.pdf
- s) Resolution #23-162 - Issuance of Special Event Permit - Apna Bazar Farmers Market - Outdoor Farmers Market - May 6, 2023 - 12pm to 5pm - 3151 Route 27, Franklin Park
23-162 - SEP - Apna Bazar Farmers Market.docx
Apna Bazar Farmers Market.pdf
- t) Resolution #23-163 - Authorize Issuance of Special Event Permit - Praise Presbyterian Church - Inter-Church Flag Football Tournament - July 9, 2023 - 8am to 6pm - Middlebush Park

23-163 - SEP - Praise Presbyterian Church - Flag Football Tournament.docx
Praise Presbyterian Church.pdf
- u) Resolution #23-164 - Award State Contract (Contract #17-FLEET-00721) - Eagle Point Gun Shop - Police Duty and Practice Ammunition - Amount Not to Exceed \$59,233.81
23-164 - Award State Contract - Police Ammunition.docx
CCF_002007(1).pdf
CCF_000474.pdf
CCE_000516.pdf
20230421104509496.pdf

15. Resolutions, Voted on Separately - None

16. Old Business

- a) 2023 Boards, Committees, Commissions Vacancies

17. Executive Session - None

18. Adjournment



Franklin Township

SOMERSET COUNTY

MAYOR AND TOWNSHIP COUNCIL

PROCLAMATION

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees where the holiday, called Arbor Day, was first observed with the planting of more than a million trees, and

WHEREAS, National Arbor Day is celebrated annually in April by communities nationwide as a time to promote the benefit of trees, and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate temperatures, clean the air, sequester carbon, produce oxygen, and provide habitat for wildlife, and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products, and

WHEREAS, trees in our township increase property values, enhance the economic vitality of business areas, and beautify our community, and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal, and

WHEREAS, the Township of Franklin has recognized the value of trees by creating a Shade Tree Commission to promote tree conservation, and planting and maintaining trees on public property throughout the Township, and

WHEREAS, in a 2016 Proclamation, the Township of Franklin adopted a tree canopy cover goal of 42 percent to preserve and increase its valuable tree canopy, and

WHEREAS, the Township of Franklin has been a proud Tree City USA for 21 years, and

WHEREAS, the Shade Tree Commission in partnership with the Franklin Township Board of Education will host an Arbor Day Event on Saturday, April 29, 2023 at Franklin High School located at 500 Elizabeth Avenue,

NOW, THEREFORE, We, James Vassanella, Councilman and Phillip Kramer, Mayor, on behalf of the Franklin Township Council, do hereby proclaim Saturday, April 29, 2023 as ARBOR DAY 2023 in the Township of Franklin, Somerset County, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands for this and future generations.

James Vassanella, Councilman

Phillip Kramer, Mayor

April 25, 2023



Franklin Township

SOMERSET COUNTY

MAYOR AND TOWNSHIP COUNCIL

PROCLAMATION

WHEREAS, the 62nd Anniversary of the Independence of the Republic of Sierra Leone, West Africa, is being celebrated by citizens and friends of Sierra Leone in communities all over the world on April 27, 2023; and

WHEREAS, many local Sierra Leonean organizations and individuals are dedicated to the principles of civic, economic and educational programs by encouraging the teachings of African culture and social contributions of largely West African immigrants of which the Sierra Leonean community of Franklin Township, Somerset County, New Jersey bearing witness to the progress, beautification and achievements throughout our community; and

WHEREAS, the Mayor and Council Members of the Township of Franklin, County of Somerset, New Jersey, and all citizens of the Township wish to acknowledge and acclaim the contributions of our Sierra Leone community to the life of our community,

NOW, THEREFORE, WE, Councilmen Charles Onyejiaka and James Vassanella on behalf of Mayor Phillip Kramer and the Township Council of the Township of Franklin, County of Somerset, New Jersey do hereby proclaim April 27, 2023 as SIERRA LEONE DAY in the Township of Franklin, County of Somerset, New Jersey.

Phillip Kramer, Mayor

James Vassanella, Councilman

Charles Onyejiaka, Councilman

April 25, 2023



Franklin Township

SOMERSET COUNTY

MAYOR AND TOWNSHIP COUNCIL

PROCLAMATION

WHEREAS, the Holocaust was the state-sponsored, systematic persecution and annihilation of European Jewry by Nazi Germany and its collaborators between 1933 and 1945; and

WHEREAS, Jews were the primary victims of the Holocaust with six million people murdered, millions of others were targeted because of race, ethnicity, physical and developmental disability, sexuality, or nationality; Soviet prisoners of war and political dissidents also suffered oppression and death under Nazi tyranny; and

WHEREAS, the Days of Remembrance of the Victims of the Holocaust have been set aside for the people of Franklin Township to remember the inhumanity of those who perpetrated the Holocaust, as well as to reflect upon the need for respect of all people; and

WHEREAS, the Township of Franklin joins the nation in commemorating the victims of the Holocaust, the survivors, and their liberators, and encourages our community to strive to overcome intolerance and indifference through learning and remembrance;

NOW, THEREFORE, I, Phillip Kramer, Mayor of the Township of Franklin, Somerset County, State of New Jersey, on behalf of the Township Council, do hereby proclaim April 16 through 23, 2023 as "DAYS OF REMEMBRANCE OF THE VICTIMS OF THE HOLOCAUST" in the Township of Franklin, and commend its observance to all citizens.

Phillip Kramer, Mayor

April 25, 2023



TOWNSHIP OF FRANKLIN
Township Council
Minutes
April 11, 2023

The Work Session/Regular Meeting of the Township Council of the Township of Franklin, County of Somerset, New Jersey, was called to order by Mayor Kramer at 7:00 p.m.

The Township Clerk read the following: "In accordance with the Open Public Meeting Act of the State of New Jersey, adequate notice of the Work Session/Regular Meeting of the Franklin Township Council was made by the posting on the front doors of the Municipal Building; posted on the Township's website and electronically transmitted to the officially designated newspapers indicating that this Work Session/Regular Meeting would take place at the Municipal Complex, Council Chambers at 7:00 p.m. on Tuesday, April 11, 2023."

ROLL CALL

Present: Deputy Mayor Anbarasan, Ms. Francois, Mayor Kramer, Mr. Onyejiaka, Mr. Potosnak, Ms. Pruitt, Ms. Uddin, Mr. Vassanella, Mr. Wright

Absent: No One

Also Present: Robert G. Vornlocker, Township Manager, Louis N. Rainone, Township Attorney and Ann Marie McCarthy, Township Clerk.

Mayor Kramer led the Pledge of Allegiance and Invocation given by Councilmember Potosnak.

COMMENDATIONS & PROCLAMATIONS

American Muslim Heritage Month Proclamation

The following proclamation was read and presented by Ms. Uddin:

WHEREAS, Freedom of Religion holds the distinction as a cherished right and a foundational value upon which the laws and ethics of the United States are based; and

WHEREAS, enriched by the unparalleled diversity of its residents, the Township of Franklin takes great pride in supporting individuals who express their religious freedom and is strengthened by the many varied cultural traditions of its diverse population, including those of American Muslims; and

WHEREAS, American women have played a unique role throughout the history of the Nation by providing the majority of the volunteer labor force of the Nation; and

WHEREAS, the history of Islam in this country dates back to before its founding, originating with enslaved Africans who brought their Muslim beliefs with them to the Americas; and who later contributed in numerous ways to the founding of the nation; and

WHEREAS, today there are millions of American Muslims, both immigrants and native-born, of diverse backgrounds and beliefs; and

WHEREAS, American Muslims within the Township of Franklin strive to promote peace and understanding between all faiths, identities and nationalities while upholding those values and principles that define the American people; and

WHEREAS, currently Muslims around the world are also observing the month of Ramadan by fasting from sunrise to sunset for spiritual reflection and to help bring awareness to the plight of the less fortunate; and

WHEREAS, the end of the month of Ramadan is celebrated with the Eid-al-Fitr festival, which is a joyous occasion marked by the sharing of sweets, gifts and good familial tidings with friends and neighbors;

NOW, THEREFORE, the Mayor and Council of the Township of Franklin, do hereby proclaim the month of April 2023 AMERICAN MUSLIM HERITAGE MONTH and extend the respect and

camaraderie every American deserves as we call this observance to the attention of all our citizens.

Tamil New Year Proclamation

The following proclamation was read and presented by Deputy Mayor Anbarasan:

WHEREAS, Tamil is one of the longest-surviving classical languages in the world, with a traceable history exceeding 3,200 years; and

WHEREAS, the Tamil community is widespread with about 100 million native speakers across the globe, and is recognized as an official language in India, Sri Lanka, and Singapore, as well as a minority language in Canada, South Africa, and Mauritius; and

WHEREAS, Franklin Tamils have made contributions to the social, educational, economic, and cultural fabric of Franklin Township, including promoting Tamil language, arts, culture, and heritage; and

WHEREAS, the Tamil community across the globe every year celebrates April 14th as the Tamil New Year also called "Chithirai Thirunaal"; and

WHEREAS, Franklin Tamils are committed to sharing their vibrant culture, rich traditions, and longstanding history with the people of Franklin Township by celebrating April 14th as Tamil New Year and promoting the Tamil language, education, arts, charity, and heritage; Now,

THEREFORE, We, Ram Anbarasan, Councilman At-Large and Phillip Kramer, Mayor of the Township of Franklin, on behalf of the Township Council, do proclaim April 14, 2023 as TAMIL NEW YEAR in Franklin Township.

Hindu New Year Proclamation

The following proclamation was read and presented by Deputy Mayor Anbarasan:

WHEREAS, Franklin Township is home to many families of the Hindu faith who have made significant contributions to the collective heritage and quality of life in our Township and their religious traditions add to the rich cultural diversity of Franklin Township; and

WHEREAS, Hindu New Year is an occasion celebrated by followers of the Hindu faith in India and around the world on the first day of the Hindu Lunar calendar, typically between March and April; and

WHEREAS, on March 22, 2023, Hindus in Franklin Township celebrated the Hindu New Year, which can be called various other names depending on the region: Varsha, Pratipada, Yugadi, Ugadi, Gudi Padwa, Baisakhi, Bihu, Puthandu, Vishu, Pana Sankranti, and Pohela Boishakh; and

WHEREAS, the Hindu New Year is commonly associated with the onset for spring and is accompanied by customs that vary from region to region, which include decorating homes with vibrant flowers, eating special foods, and enjoying other regional festivities with unique colors, rituals, and music; and

WHEREAS, our Township is enriched immeasurably by the contributions of Americans, a large and multifaceted population with a lush tapestry of beliefs and practices, and Hindu New Year is an important and much-anticipated event for Hindus who call Franklin Township home; NOW,

THEREFORE, We, Ram Anbarasan, Council At-Large and Phillip Kramer, Mayor of the Township of Franklin, do hereby proclaim March 22, 2023, as HINDU NEW YEAR in Franklin Township.

PUBLIC DISCUSSION

Motion - Open Public Discussion

RESULT:	CARRIED
MOVER:	Potosnak
SECONDER:	Uddin
AYES:	Anbarasan, Francois, Kramer, Onyejiaka, Potosnak, Pruitt, Uddin, Vassanella, Wright
NAYES:	None
ABSENT:	None

Kiki Anastasakos, 3204 Enclave Circle, spoke of the upcoming May 3, 2023 hearing on B9 Warehouse, voiced opposition, Citizens Action Warehouse Group, thanked Council and Planning Board for what they have done, concerned that Township's democracy and Township is in peril. She spoke of the Power of the Gray Vote.

Jan Brant, 22 Bryant Court, spoke on B9 Schoolhouse Warehouse to be built near Canal Walk and Summerfields. She provided the square footage of approved, built and not approved warehouses. She is disappointed a traffic study has not been conducted to date.

Jim Johnston, 34 Norwich Place, spoke on the warehouse to be built at 163 Weston Road. It is estimated that 5000 trees will be cut down. We have to look at the big picture of B9 and this other warehouse and the environmental impact. He spoke on the Planning Board last month about 32 homes to be built at the corner of Cedar Grove Lane and Amwell Road and 53 townhomes on Cedar Grove Lane. He is concerned with the traffic impact on Cedar Grove Lane. The overdevelopment is still out of control.

Shana, 2201 Enclave, provided the scenic corridor overlay definition. She expressed her concerns about the traffic and environmental impact on Schoolhouse Road, noting she doesn't want to see farmland destroyed.

John Tibbs, 25 Parkside Street, wished the Hindu population a happy new year. He stated he understands the quality of life in Canal Walk but he is in favor of warehouses that provide jobs for his area in the Township. He stated there is no place to live and there is no affordable housing in the Township. He asked for more apartments for people to live in.

Debbie Stewart, 2 Farrington Plaza, stated she believes there is a right place for warehouses, just not in residential areas. She asked how many people in Franklin Township work in these warehouses.

Motion - Close Public Discussion

RESULT:	CARRIED
MOVER:	Wright
SECONDER:	Anbarasan
AYES:	Anbarasan, Francois, Kramer, Onyejiaka, Potosnak, Pruitt, Uddin, Vassanella, Wright
NAYES:	None
ABSENT:	None

COUNCIL COMMENTS & REPORTS

Mr. Potosnak spoke on his visit to the White House where he discussed various bills impacting Franklin. He invited all to a Stream Clean Up on April 15, 2023 from 9:30 to 12. He spoke of an Environmental Commission Stream Clean Up on April 19, 2023.

Mr. Onyejiaka spoke of Alex Kharazi and all the work he has done and thanked him.

Ms. Pruitt had no comments at this time.

Ms. Francois thanked Deputy Mayor Anbarasan on Tamil New Year and Hindu New Year proclamations and have learned a lot this evening. Congratulations!

Mr. Vassanella agreed with Ms. Francois' comments regarding the proclamations. He attended the Public Works Committee meeting and stated upcoming projects which include Lillian Street, Meister Street as well as upcoming drainage and waterworks projects in 2023. He reported on the Shade Tree Commission meeting and Arbor Day event upcoming. He stated we have no jurisdiction on private businesses who they can hire. He stated we can continue to provide job training. He stated "affordable" housing isn't really truly affordable housing for those in real need.

Ms. Uddin announced the Blood Drive on April 14, 2023 from 9 am to 3 pm in Council Chambers. She announced the Grand Opening of Middlebush Skatepark which is April 15, 2023 from 10 am to Noon. She further reported on changes of some fountains to dog fountains in Township parks. She announced a Ward 2 Survey is in progress.

Mr. Wright had no report at this time.

Deputy Mayor Anbarasan congratulated Diamond Miller on being the second overall WNBA draft pick by the Minnesota Lynx. He spoke on the Center for Science and Industry held on March 31 that provided STEM education at Pine Grove School. He reported on the Sewerage Authority Board Meeting where Union Negotiations began as their contract is up in June. He spoke

of training programs they have been trying to conduct and have not been successful. He stated they are working on an RVCC satellite campus. He announced a CDL-A Training Program Grant.

Mayor Kramer apologized for comments regarding Dispatcher at a budget meeting. He spoke on diversity and attending an Iftar that was so welcoming - Unity and Community. He stated the Open Space Advisory Committee tried to buy the Resta property and was turned down. He addressed Mr. Tibb's comments.

TOWNSHIP MANAGER'S REPORT

Mr. Vornlocker made announcements about events in the Township this week. He addressed some public comments.

APPROVAL OF MINUTES

Mayor Kramer presented the following minutes to the Township Council for their approval: Budget Hearing - March 21, 2023 and the Work Session/Regular Meeting & Executive Session - March 28, 2023.

Motion - Approval of Minutes

RESULT:	CARRIED
MOVER:	Francois
SECONDER:	Pruitt
AYES:	Anbarasan, Francois, Kramer, Onyejiaka, Potosnak, Pruitt, Uddin, Vassanella, Wright
NAYES:	None
ABSENT:	None

APPROVAL OF WARRANTS

Mayor Kramer presented the following warrants in the amount of \$30,164,222.50 for April 11, 2023 to the Township Council for payment:

1	Current	\$23,068,687.63
2	Grant	25,312.33
3	Tax Title Lien	186,867.93
4	General Capital	171,075.49
5	Water	343,080.97
6	Water Capital	8,885.91
11	Recreation Trust	7,262.28
12	Trust Others	73,852.35
13	Unemployment	
15	Redevelopment	
17	Animal Control	2,118.60
19	Self Insurance	4,857.36
20	Affordable Housing	2,482.93
21	Hamilton St Special Improvements	
30	Payroll Agency	6,243,868.20
31	Flexible Spending	
35	Historic Preservation	
37	Police Forfeiture	
39	Workers' Compensation	
40	Open Space	25,870.52
42	Redevelopment Escrow	
50	County Improvement Authority Fund	
SUBTOTAL		30,164,222.50
51	Escrow	
GRAND TOTAL		30,164,222.50

Motion - Approval of Warrants

RESULT:	CARRIED
MOVER:	Anbarasan
SECONDER:	Pruitt
AYES:	Anbarasan, Francois, Kramer, Onyejiaka, Potosnak, Pruitt, Uddin, Vassanella, Wright
NAYES:	None
ABSENT:	None

2023 HAMILTON STREET SPECIAL IMPROVEMENT DISTRICT BUDGET

Resolution #23-114 - Read Hamilton Street Special Improvement District Budget By Title

Mayor Kramer presented the following resolution to the Township Council for their consideration:

BE IT RESOLVED, by the Township Council of the Township of Franklin, County of Somerset that it hereby determines that the CY2023 Hamilton Street Special Improvement District Budget shall be read by its title, as per NJSA 40:56-84 and it is declared that all required conditions have been met.

Motion - Adoption of Resolution #23-114

RESULT:	CARRIED
MOVER:	Pruitt
SECONDER:	Uddin
AYES:	Anbarasan, Francois, Kramer, Onyejiaka, Potosnak, Pruitt, Uddin, Vassanella, Wright
NAYES:	None
ABSENT:	None

Public Hearing

Motion - Open Public Hearing

RESULT:	CARRIED
MOVER:	Potosnak
SECONDER:	Pruitt
AYES:	Anbarasan, Francois, Kramer, Onyejiaka, Potosnak, Pruitt, Uddin, Vassanella, Wright
NAYES:	None
ABSENT:	None

There were no comments from the public at this time.

Motion - Close Public Hearing

RESULT:	CARRIED
MOVER:	James Vassanella
SECONDER:	Kimberly Francois
AYES:	Anbarasan, Francois, Kramer, Onyejiaka, Potosnak, Pruitt, Uddin, Vassanella, Wright
NAYES:	None
ABSENT:	None

Resolution #23-115 - Adoption of 2023 Hamilton Street Special Improvement District Budget

Mayor Kramer presented the following resolution to the Township Council for their consideration:

WHEREAS, at its meeting of March 14, 2023, the Township Council of the Township of Franklin introduced and approved the Hamilton Street Special Improvement District Budget for the period of January 1 - December 31, 2023; and

WHEREAS, after notice of advertisement in the Township’s official newspaper, The Courier News, on March 17, 2023, the Township Council conducted a public hearing on April 11, 2023; and

WHEREAS, the Township Council has determined that at least one (1) week prior to the hearing, a complete copy of the proposed budgets were (a) advertised; (b) posted in the Township Clerk’s Office; and (c) made available to each person requesting the same before and during the public hearing; and

WHEREAS, all persons having interest in the budget were given the opportunity to present objections; and

WHEREAS, the Township Council of the Township of Franklin having considered the comments at the public hearings and is of the opinion that it is appropriate and desirable to adopt the budget, as introduced, by resolution after closing the hearing;

NOW, THEREFORE, BE IT RESOLVED the Township Council of the Township of Franklin that:

- 1] The Hamilton Street Special Improvement District budget, as introduced, is approved

by the Township Council of the Township of Franklin and it is approved for the period of January 1, 2023 - December 31, 2023 in the amount of \$54,728.00 to the Hamilton Street Special Improvement District.

- 2] Payments to the District received by the Township of Franklin shall be transferred to the Hamilton Street Special Improvement to be expended in accordance with the approved budget; and
- 3] The Township Clerk is hereby authorized to forward a certified copy of this resolution to Hamilton Street Special Improvement, the Somerset County Board of Taxation, and the Director of the Division of Local Government Services in the State of New Jersey Department of Community Affairs.
- 4] Budget - \$54,728.00

General Administrative

T-21-56-23-4060-006	Advisory Board Executive Director	\$10,000.00
T-21-56-23-4060-021	Legal Advertising	500.00
TOTAL		\$10,500.00

Marketing

T-21-56-23-4060-028	<u>Professional, Consultant & Specialized Services</u>	
	Window Contest	\$1,000.00
	Juneteenth	2,500.00
	Halloween	4,000.00
	Week of the People	5,000.00
	SUBTOTAL	\$12,500.00
T-21-56-23-4060-058	<u>Other Equipment & Supplies</u>	
	Banners	\$17,500.00
TOTAL		\$30,000.00

Public Safety

T-21-56-23-4060-056	<u>Fire & Other Safety Equipment</u>	
	Air Cards/Maintenance	\$8,000.00
	Emergency Preparedness	6,228.00
TOTAL		\$14,228.00

BUDGET GRAND TOTAL \$54,728.00

APPLY FUNDS FROM SURPLUS \$54,728.00

AMOUNT REQUIRED TO ASSESS PROPERTY OWNERS \$0.00

SCHEDULE A

Hamilton Street Business Improvement District Properties

<u>Block</u>	<u>Lot(s)</u>	<u>Street Address</u>
104	1-8	950 Hamilton Street
125.01	1-3	91 Berry Street
125.01	4-6	95 Berry Street
125.01	7-10	99 Berry Street
125.01	49	675 Franklin Boulevard
126.01	1	920 Hamilton Street
128	3-5	108 Ellen Street
128	6-7	697 Franklin Boulevard
128	8-9	707 Franklin Boulevard
128	10-12	115 Frank Street
128	13-15	117 Frank Street
133	1-14	696 Franklin Boulevard
133	15-16	97 Frank Street
134	1; 30-31	32 Davis Avenue
134	2-12	676 Franklin Boulevard
134	13-24	656 Franklin Boulevard
134	25-27	36 Davis Avenue
134	28-29	34 Davis Avenue
135.01	1-5, 39-41	650 Franklin Boulevard
135.01	6-9	902 Hamilton Street
135.01	10-20; 35-36; 42	900 Hamilton Street
135.01	21-22	60 Millstone Road
135.01	23.01	57 Battle Place

135.01	26-28	63 Battle Place
135.01	29-30	67 Battle Place
135.01	31-32	73 Battle Place
135.01	33-34	75 Battle Place
135.01	37-38	45 Field Street
143	5-8	55 Millstone Road
144	1-5	882 Hamilton Street
144	6-9; 42-47	874 Hamilton Street
144	10.01	864 Hamilton Street
144	15-17	858 Hamilton Street
144	18-20	852 Hamilton Street
144	21-30	850 Hamilton Street
144	31-33	163 Victor Street
144	34-37	171 Victor Street
145	1-4	840 Hamilton Street
145	5-8	826 Hamilton Street
145	9-10	818 Hamilton Street
145	11-14	812 Hamilton Street
145	15-16	802 Hamilton Street
145	17-20	798 Hamilton Street
145	21-24	135 Victor Street
145	25-26	121 Victor Street
145	27-30	139 Victor Street
145	31-33	137 Victor Street
145	34-36	143 Victor Street
145	37-38	151 Victor Street
145	39-40	59 Pershing Avenue
147	1-2	796 Hamilton Street
147	3-5	794 Hamilton Street
147	6-9	790 Hamilton Street
147	10-14	774 Hamilton Street
147	15-16	772 Hamilton Street
147	17-20	768 Hamilton Street
147	21-24	120 Matilda Avenue
147	25-26	117 Victor Street
147	27-28	123 Victor Street
147	29-30	127 Victor Street
147	31-32	129 Victor Street
147	33-36	133 Victor Street
147	37-38	113 Chester Avenue
147	39-40	117 Chester Avenue
154	1.02	758 Hamilton Street
154	8	752 Hamilton Street
154	9 (A portion of this property is zoned R-7 as depicted in Figures 1 and 2 as per Ordinance No. 4359-22 adopted on April 26, 2022)	718 Hamilton Street
154	10-14; 41-45	710 Hamilton Street
154	15-22; 34-40	700 Hamilton Street
154	23-24	698 Hamilton Street
154	25-31	656 Hamilton Street
154	32-33	9 Kathryn Street
156	47-50	97 Newport Avenue
168	1-2	652 Hamilton Street
168	3-4	648 Hamilton Street
168	5.01	646 Hamilton Street
168	14-18	124 South Lawrence Avenue
168	30.01	121 Douglas Avenue
169	1-4	636 Hamilton Street
169	5.01	628 Hamilton Street
169	9-11	92 Prospect Street
169	31-33	135 South Lawrence Avenue
170	1-2	620 Hamilton Street
170	3	618 Hamilton Street
170	4	616 Hamilton Street
170	5	612 Hamilton Street
170	6-8	610 Hamilton Street
170	9-10	132 Sydney Place
170	19-29	71 Prospect Street
171.01	113.01	125 Sydney Place
171.01	116-118	602 Hamilton Street

171.01	119-121	600 Hamilton Street
171.01	122-125	128 Henry Street
171.01	126-127	124 Henry Street
174	1-2	598 Hamilton Street
174	3-6	594 Hamilton Street
174	7-9	586 Hamilton Street
174	10-13	130 Main Street
174	14.01	126 Main Street
174	59-60	123 Henry Street
174	61-62	125 Henry Street
174	63-66	127 Henry Street
175	1	582 Hamilton Street
175	2-4	578 Hamilton Street
175	5.01	570 Hamilton Street
175	8.01	128 Kossuth Street
175	11-12	124 Kossuth Street
175	58-61	123 Main Street
175	62	131 Main Street
178	1	121 Kossuth Street
178	2	560 Hamilton Street
178	3-6	550 Hamilton Street
178	7.01	544 Hamilton Street
178	12	542 Hamilton Street
178	13-14	534 Hamilton Street
178	15	532 Hamilton Street
178	16-19	48 Meister Street
178	26-27	105 Kossuth Street
178	28-29	113 Kossuth Street
180	1.01	530 Hamilton Street
180	3-4	528 Hamilton Street
180	5-6	522 Hamilton Street
180	7-8	518 Hamilton Street
180	9-10	132 Ambrose Street
180	11.01	128 Ambrose Street
182	1.02	510 Hamilton Street
182	12-13	118 Home Street
183	1-2	500 Hamilton Street
183	3-4	494 Hamilton Street
183	5	492 Hamilton Street
183	6-7	490 Hamilton Street
183	8	484 Hamilton Street
183	9-10	126 Brookline Avenue
183	11	120 Brookline Avenue
183	92-95	121 Home Street
183	96-97	127 Home Street
188	1-2	480-482 Hamilton Street
188	3	476 Hamilton Street
188	4	474 Hamilton Street
188	38	113 Brookline Avenue
188	39	115 Brookline Avenue
188	40	119 Brookline Avenue
194	126	6 Hawthorne Drive
194	127-128	2 Hawthorne Drive
194	129	481 Hamilton Street
194	130-131	485 Hamilton Street
194	132	489 Hamilton Street
194	133.01	499 Hamilton Street
194	135-136	149 Home Street
194	137-138	153 Home Street
194	139-140	98 Jefferson Street
194	141-142	94 Jefferson Street
194	143-144	90 Jefferson Street
195	1-2	150 Home Street
195	3-4	146 Home Street
195	5	503 Hamilton Street
195	6.01	507 Hamilton Street
195	9.01	513 Hamilton Street
195	14.01	525 Hamilton Street
195	16.01	527 Hamilton Street
195	20-25	541 Hamilton Street

195	26-29	13 Highland Avenue
195	30-31	136 Jefferson Street
195	32-33	134 Jefferson Street
195	34-36	130 Jefferson Street
195	37.01	124 Jefferson Street
195	39-40	122 Jefferson Street
196	1.01	158 Jefferson Street
196	5.01	543 Hamilton Street
196	8	547 Hamilton Street
196	9-12	559 Hamilton Street
196	13-14	563 Hamilton Street
196	15-16	565 Hamilton Street
196	17-18	567 Hamilton Street
196	19	575 Hamilton Street
196	20-24	180 Jefferson Street
196	25-26	176 Jefferson Street
196	27-30	174 Jefferson Street
196	31-32	160 Jefferson Street
204	9.01	18 Dunham Avenue
204	12-13	14 Dunham Avenue
204	14-17	577 Hamilton Street
204	18-22	587 Hamilton Street
204	23-24	11 Miller Avenue
204	25-28	17 Miller Avenue
205	9-10	16 Miller Avenue
205	11	14 Miller Avenue
205	12-13	10 Miller Avenue
205	14-16	593 Hamilton Street
205	17-18	597 Hamilton Street
205	19	599 Hamilton Street
205	20-21	601 Hamilton Street
205	22-24	23 Kee Avenue
205	25-26	25 Kee Avenue
207	9.21	621 Hamilton Street
212	10-14	14 North Lawrence Avenue
212	15-16	645 Hamilton Street
212	17	649 Hamilton Street
212	18-19	653 Hamilton Street
212	20-22	655 Hamilton Street
212	23-24	3 Lafayette Avenue
212	25-28	5 Lafayette Avenue
213	11-12	16 Lafayette Avenue
213	13-14	10 Lafayette Avenue
213	15-17	663 Hamilton Street
213	18-19	665 Hamilton Street
213	20-22	673 Hamilton Street
213	23-24	9 North Dover Avenue
213	25-28	13 North Dover Avenue
218	1-4	681 Hamilton Street
218	5-9	685 Hamilton Street
218	10-12	15 Baier Avenue
218	13	17 Baier Avenue
218	14-15	19 Baier Avenue
218	31-32	20 North Dover Avenue
218	33-34	14 North Dover Avenue
218	35-36	10 North Dover Avenue
219	1.02	695 Hamilton Street
219	2.09	24 Baier Avenue
219	3	725 Hamilton Street
224	1.01	745 Hamilton Street
224	13-15	751 Hamilton Street
224	16.01	753 Hamilton Street
224	18.01	755 Hamilton Street
224	20	757 Hamilton Street
224	21-24	28-30 Martin Street
224	25-27	22 Martin Street
225	1.03	773 Hamilton Street
225	5.01	781 Hamilton Street
225	6-11	789 Hamilton Street
225	12-15	1 Schevchenko Avenue

225	16-17	64 Martin Street
225	18-19	62 Martin Street
229	1-4	138 Shevchenko Avenue
229	5-9	799 Hamilton Street
229	10.01	821 Hamilton Street
229	14-15	825 Hamilton Street
229	16-20	829 Hamilton Street
229	21-24	831 Hamilton Street
229	25-30	9 Pershing Avenue
229	31-34	96 Martin Street
229	35-36	94 Martin Street
229	37-38	88 Martin Street
229	39-40	86 Martin Street
230	1-4	116 Martin Street
230	5.01	841 Hamilton Street
230	7-8	843 Hamilton Street
230	9-10	847 Hamilton Street
230	11-12	853 Hamilton Street
230	13-14	855 Hamilton Street
230	15-16	863 Hamilton Street
230	17-28	873 Hamilton Street
230	29-30	136 Martin Street
230	31-32	134 Martin Street
230	33-34	128 Martin Street
230	35-36	126 Martin Street
231	1.01	17 Norma Avenue
232	1.01	630 Franklin Boulevard
233	1; 31-36	610 Franklin Boulevard
233	2.01	606 Franklin Boulevard
233	7-14	Lewis Street
233	15.01	504 Lewis Street
233	15.02	502 Lewis Street
233	20-23	22 Norma Avenue
233	24-25	161 Martin Street
233	26-28	165 Martin Street
233	29-30	171 Martin Street
234	1	600 Franklin Boulevard
234	2	Franklin Boulevard
234	3-7	64 Norma Avenue
234	8	52 Norma Avenue
234	9-10	44 Norma Avenue
234	11-12	505 Lewis Street
234	13	513 Lewis Street
234	14.01	515 Lewis Street
234	16	525 Lewis Street
289	29-33	585 Franklin Boulevard
289	34.01	591 Franklin Boulevard
289	38.01	553-555 Lewis Street
289	42-45	551 Lewis Street
290	1.01	605 Franklin Boulevard
290	1.02	921 Hamilton Street
291	1-3; 25-32	935 Hamilton Street
291	4-6	943 Hamilton Street
291	7-8	949 Hamilton Street
291	9.01	431 Berry Street
291	13-14	427 Berry Street
291	15-16	425 Berry Street
291	17-20	550-552 Lewis Street
291	21-24	556 Lewis Street

Motion - Adoption of Resolution #23-115

RESULT:	CARRIED
MOVER:	Francois
SECONDER:	Uddin
AYES:	Anbarasan, Francois, Kramer, Onyejiaka, Potosnak, Pruitt, Uddin, Vassanella, Wright
NAYES:	None
ABSENT:	None

INTRODUCTION OF CY2023 MUNICIPAL BUDGET & SET PUBLIC HEARING (MAY 9, 2023)

Resolution #23-116 - Self-Examination of Budget Preparation (As Required by DCA)

Mayor Kramer presented the following resolution to the Township Council for their consideration:

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Franklin has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2023 budget year.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Franklin that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the Township Council has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have calculated pursuant to law and appropriated as such in the budget:
 - a) Payment of interest and debt redemption charges
 - b) Deferred charges and statutory expenditures
 - c) Cash deficit of preceding year
 - d) Reserve for uncollected taxes
 - e) Other reserves and non0disbursement items
 - f) Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a) All estimates of revenue are reasonable, accurate and correctly stated,
 - b) Items of appropriation are properly set forth
 - c) In itemization, form, arrangement, and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certifications.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

BE IT FURTHER RESOLVED that this resolution becomes effective on April 11, 2023.

Motion - Adoption of Resolution #23-116

RESULT:	CARRIED
MOVER:	Pruitt
SECONDER:	Uddin
AYES:	Anbarasan, Francois, Kramer, Onyejiaka, Potosnak, Pruitt, Uddin, Vassanella, Wright
NAYES:	None
ABSENT:	None

Resolution #23-117 - Introduction of CY2023 Municipal Budget & Set Public Hearing Date (May 9, 2023)

Mayor Kramer presented the following resolution to the Township Council for their consideration:

Municipal Budget of the Township of Franklin, County of Somerset, for the Calendar Year 2023.

BE IT RESOLVED, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the Calendar Year 2023;

BE IT FURTHER RESOLVED that said Budget be published in The Courier News, Bridgewater, N.J., in the issue of April 28, 2023.

The governing body of the Township of Franklin does hereby approve the following as the Budget for the Calendar Year 2023:

General Appropriations:	
Appropriations Within "CAPS"	
Municipal Purposes	\$ 51,816,724.14
Appropriations Excluded from "CAPS"	
Municipal Purposes	9,289,613.66
Reserve for Uncollected Taxes - Based on	
Estimated 97+ Percent of Tax Collections	<u>5,200,000.00</u>
Total General Appropriations	66,306,337.80
Less: Anticipated Revenues Other Than Current Property Tax	<u>25,985,003.46</u>
Difference: Amount to be Raised by Taxes	
For Support of Municipal Budget:	
a) Local Taxes for Municipal Purposes Including	
Reserve for Uncollected Taxes	\$ 35,842,745.76
c) Minimum Library Tax	<u>4,478,588.58</u>
Total Amount to be Raised by Taxes for	
Support of the Municipal Budget	<u>\$ 40,321,334.34</u>

Notice is hereby given that the Budget and Tax Resolution was approved by the Township Council of the Township of Franklin, County of Somerset, on April 11, 2023.

A hearing on the Budget and Tax Resolution will be held by the Township of Franklin on May 9, 2023 at 7:00 o'clock P.M. at which time objections to said Budget and Tax Resolution for the Calendar Year 2023 Budget may be presented by taxpayers or other interested persons.

The Township Manager presented the CY2023 Municipal Budget to the Township Council and made the following Budget Statement:

Budget Summary

Upon review of the proposed CY'23 Municipal budget you will note that there is a decrease from 2022 to 2023 of approximately \$10 million, so I will address this first. The budget decrease is despite an increase in Operating Expenses of more than \$1.6M, primarily attributed to:

- Increase in Pension contributions & Social Security taxes of \$307,000.
- Increase in Salary & Wage Expenses of \$600,000.
- Increase in Overtime Expenses of \$523,000.
- Increase in the Library Tax of \$159,000.
- Increase in Legal Expenses of \$140,000.

An increase in the Health Insurance Expense of \$300,000 was funded by an increased use of the Medical & Dental Trust Fund, created by increased employee and retiree contributions.

However, the budget increases were offset by a decrease in grants of \$8.367M. This is primarily due to the American Rescue Plan grant of \$7,73M not being repeated, but which the Township has until 2026 to utilize. However, the decrease in grants is a net offset in both Revenue and Appropriations.

Highlighting the additional key budget changes include:

- Decrease in the Capital Improvement Fund of \$3.3M, although we still plan to continue with Township Infrastructure improvements by bonding. Roads and sidewalks are planned at \$4.25M and an additional \$1.3M is planned for road-related projects.
- Use of Fund Balance is \$9.6M, down from \$13.79M.

Amount to be Raised by Taxes

Council managed to avoid raising Municipal taxes for 4 years (CY '18 – CY'21). CY'22 Municipal tax increased by 1%, and despite significant inflation, the CY'23 Municipal tax is also only increasing 1%. The amount to be raised by Municipal tax in CY'23 is \$35,842,746, compared to the CY'22 Municipal tax of \$35,487,867, an increase of \$354,879 (1%), while continuing to maintain a high level of municipal services.

However, the Municipal tax rate on the total township assessed valuations will again actually decrease slightly from .3167 in 2021 to .2833 in 2022 to .2600 in 2023.

With township assessed valuations increasing from \$12,524,680,778 to \$13,766,118,400, reflecting a 9.91% increase, the average home at \$436,860 in CY'23 (up \$44,563 from \$392,297 in CY'22) will see a municipal-only tax increase from \$1,110.20 to \$1,135.84, an increase of \$25.64.

- With the increase in the State mandated Library tax of \$10.78 from \$133.38 to \$144.16; and adding the \$.05/\$100 Open Space tax increase of \$22.28 from \$196.15 to \$218.43, the total net tax increase on the average home will be \$58.70, going from \$1,439.73 to \$1,498.43.

Motion - Adoption of Resolution #23-117

RESULT:	CARRIED
MOVER:	Anbarasan
SECONDER:	Pruitt
AYES:	Anbarasan, Francois, Kramer, Onyejiaka, Potosnak, Pruitt, Uddin, Vassanella, Wright
NAYES:	None
ABSENT:	None

PUBLIC HEARING & ADOPTION OF ORDINANCES ON SECOND READING

Ordinance No. 4406-23 An Ordinance by the Township Council Amending the Township of Franklin Code of Ordinances to Repeal Chapter 192, Flood Damage Prevention and Replace with New Chapter 192, Flood Damage Prevention; Adopt Flood Hazard Maps; Designate a Floodplain Administrator and Providing for Severability and an Effective Date

Mayor Kramer presented the following ordinance to the Township Council for public hearing and final adoption and stated the public hearing has been noticed as required.

AN ORDINANCE BY THE TOWNSHIP COUNCIL AMENDING THE TOWNSHIP OF FRANKLIN CODE OF ORDINANCES TO REPEAL CHAPTER 192, FLOOD DAMAGE PREVENTION AND REPLACE WITH NEW CHAPTER 192, FLOOD DAMAGE PREVENTION; ADOPT FLOOD HAZARD MAPS; DESIGNATE A FLOODPLAIN ADMINISTRATOR AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE

Motion - Open Public Hearing on Ordinance No. 4406-23

RESULT:	CARRIED
MOVER:	Potosnak
SECONDER:	Pruitt
AYES:	Anbarasan, Francois, Kramer, Onyejiaka, Potosnak, Pruitt, Uddin, Vassanella, Wright
NAYES:	None
ABSENT:	None

There were no comments made by the public at this time.

Motion - Close Public Hearing on Ordinance No. 4406-23

RESULT:	CARRIED
MOVER:	Vassanella
SECONDER:	Francois
AYES:	Anbarasan, Francois, Kramer, Onyejiaka, Potosnak, Pruitt, Uddin, Vassanella, Wright
NAYES:	None

ABSENT:	None
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Motion - Adoption of Ordinance No. 4406-23

RESULT:	CARRIED
MOVER:	Francois
SECONDER:	Anbarasan
AYES:	Anbarasan, Francois, Kramer, Onyejiaka, Potosnak, Pruitt, Uddin, Vassanella, Wright
NAYES:	None
ABSENT:	None

ORDINANCES ON INTRODUCTION & FIRST READING

Ordinance No. 4407-23 An Ordinance to Exceed the CY2023 Municipal Budget Appropriation Limits and to Establish a CAP Bank (N.J.S.A. 40A:4-45.14)

Mayor Kramer presented the following ordinance:

AN ORDINANCE TO EXCEED THE CY2023 MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

Motion Adoption on first reading, posting, publication of the foregoing ordinances in accordance with law and the public hearing and final adoption of said ordinance at a virtual meeting of the Township Council to be held in Council Chambers on Tuesday, April 25, 2023 at 7:00 p.m.

RESULT:	CARRIED
MOVER:	Anbarasan
SECONDER:	Uddin
AYES:	Anbarasan, Francois, Kramer, Onyejiaka, Potosnak, Pruitt, Uddin, Vassanella, Wright
NAYES:	None
ABSENT:	None

CONSENT AGENDA

Mayor Kramer presented the following Consent Agenda Resolutions to the Township Council for consideration:

RESULT:	CARRIED
MOVER:	Potosnak
SECONDER:	Anbarasan
AYES:	Anbarasan, Francois, Kramer, Onyejiaka, Potosnak, Pruitt, Uddin, Vassanella, Wright
NAYES:	None
ABSENT:	None

Resolution #23-118 Authorize Tax & Water Title Lien Redemptions

WHEREAS, at a sale of land for delinquent taxes and all liens held by the Collector of Taxes of Franklin Township, Somerset County, various blocks and lots were sold to the attached persons; and

WHEREAS, said property and/or liens have been redeemed by the owners thereof, and the purchasers of said property are legally entitled to a refund of monies paid at the time of redemption in the attached specific amounts;

NOW, THEREFORE, BE IT RESOLVED that the amounts covering the certificates of sale, together will all the charges due the said individuals at the time of redemption be and the same are hereby ordered refunded to the said individuals, and the proper officials of the Township of Franklin, Somerset County, New Jersey are hereby authorized and empowered to execute a voucher to the said individuals in the attached amounts.

<u>Lienholder</u>	<u>Block</u>	<u>Lot</u>	<u>Qual</u>	<u>Cert.#</u>	<u>Premium</u>	<u>Amount</u>	<u>Total</u>
Anthony Malinowski	45	8		22-00047	59,800.00	12,946.41	72,746.41
C&E Tax Lien Fund I	424.14	97	C0048	22-00217	10,300.00	5,610.47	15,910.47
Fig 20, LLC FBO Sec Pty	34.08	9.01	C4113	22-00032	2,500.00	1,117.69	3,617.69
	57.01	33.04	C0304	22-00050	1,700.00	460.08	2,160.08
	424.04	106		22-00202	1,700.00	344.51	2,044.61
					5,900.00	1,922.38	7,822.38

GLIA Group LLC	417.01	4.02		22-00188	8,800.00	71,418.33	80,218.33
Pro Cap & FBO First Trust Bank	37.02	15		22-00046	1,800.00	986.76	2,786.76
	417.02	444	C0025	22-00196	1,700.00	548.99	2,248.99
					3,500.00	1,535.75	5,035.75
Trade Money LLC	34.06	16.05	C0186	18-00091		5,134.59	5,134.59
TOTALS					79,500.00	98,567.93	106,649.60

Resolution #23-119 Authorize Grant Submission - FY2023 Greater Raritan Workforce Development Boards - Summer Youth Employment Grant - \$3,000.00

WHEREAS, The Greater Raritan Workforce Development Board announced that applications are being accepted for the Summer Youth Employment Program grant; and,

WHEREAS, The Township Council of the Township of Franklin, County of Somerset, State of New Jersey recognizes the value of developing youth employment opportunities; and,

NOW, THEREFORE, BE IT RESOLVED by the Township of Franklin, County of Somerset, State of New Jersey hereby recognizes the following: The Township Council does hereby authorize submission the Summer Youth Employment Program Grant in the amount of \$3,000.00.

Resolution #23-120 Award Contract - 2022 GASB 75 Valuation - Aon Consulting Inc. - Amount Not to Exceed \$13,500.00

WHEREAS, a need exists to contract for the below noted services for the Township of Franklin, County of Somerset, New Jersey as an alternate contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, that the Chief Financial Officer has certified in writing hereon that funds are available, and the Municipal Attorney has reviewed the certification of the Chief Financial Officer and is satisfied that said certification is in proper form; and

WHEREAS, the Municipal Attorney has reviewed the certification of the Chief Financial Officer and is satisfied that said certification is in proper form; and

WHEREAS, AON Consulting Inc. has completed and submitted a Business Entity Disclosure Certification which certified that they have not made any reportable contributions to a political or candidate committee in the Township of Franklin in the previous one year, and that the contract will prohibit AON Consulting Inc. from making any reportable contributions through the term of the contract;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Franklin, County of Somerset, as follows:

- (1) The Mayor and Township Clerk are hereby authorized and directed to execute the below referenced agreement with the below stated vendor, which agreement shall be maintained on file with the Township Clerk and available for public inspection.
- (2) The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
- (3) A notice of this action shall be printed in the LEGAL NEWSPAPER OF THE TOWNSHIP, as required by law within ten (10) days of its passage.
- (4) The vendor shall supply the Township of Franklin with Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by NJAC 17:27. The Contract shall contain the Mandatory Affirmative Action Language for Professional Service Contracts required by NJAC 17:27, a copy of which shall be attached to and incorporated in the Professional Service Agreement authorized herein.
- (5) The vendor shall agree to comply with the requirements of Title II of the Americans with Disabilities Act of 1990 and indemnify, protect and save harmless the Township from all suits, claims, losses, demands or damages of whatever kind or nature arising out of or claimed to

arise out of alleged violations of the Act. A copy of the Act shall be attached to and incorporated in the Professional Service Agreement authorized herein.

VENDOR NAME: Aon Consulting, Inc.
ADDRESS: 200 East Randolph, Chicago, IL 60601
SERVICE: GASB 75 Actuarial Analysis
TERM: January 1, 2023 – December 31, 2023

Scope of Services include:

- 2022 Full GASB 75 Valuation
- Employee data collection, review, and analysis. Prepare census data provided by the Township for use by our valuation system. Analyze data and ask questions on missing or irregular items.
- Claims data collection, review, and analysis/
- Selection of Assumptions: Assumptions will be selected consistent with plan provisions.
- Valuation Processing: Determine the Township's benefit obligation and annual expense in accordance with current statements issued by GASB. Preliminary results will be shared with the Township in a draft report prior to preparing the final report.
- Final report shall include:
 - Annual Required Contributions (ARC), Annual OPEB cost (AOC) and reconciliation of the Net OPEB Obligation (NOO). ARC and AOC will be provided as a dollar amount and as a percentage of payroll.
 - Schedule of Required Supplementary Information as required by GASB 75.
 - Certain other information required by GASB 75, or other Actuarial Standards of Practice.

Total cost of all services provided in 2023 Not to Exceed \$13,500.00.

Resolution #23-121 Award Bid - Bennetts Lane Resurfacing (B23-007-ENG) - Fischer Contracting Inc. - Amount Not to Exceed \$508,075.34

WHEREAS, a notice to bidders for the receipt of bids for Bennetts Lane Resurfacing (B23-007-ENG) was published in the Courier News and posted on the Township's website on March 13, 2023 for receipt on March 29, 2023; and

WHEREAS, the Chief Financial Officer has certified in writing hereon that funds are available, and the Municipal Attorney has reviewed the certification of the Chief Financial Officer and is satisfied that said certification is in proper form; and

WHEREAS, N.J.S.A. 59:4-6 provides in pertinent part that neither the public entity nor a public employee is liable for an injury caused by the plan or design or public property or any improvement thereto where the plan or design was approved in advance of construction by the Township Council or a public employee exercising discretionary authority on its behalf or where such plan or design was prepared in conformity with standards previously approved by the Township Council; and

WHEREAS, the following improvement to public property has been designed by the Franklin Township Public Works Department; and

WHEREAS, the Township Council wishes to record its approval of said design;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Franklin, Somerset County, New Jersey that the following bid for Bennetts Lane Resurfacing (B23-007- ENG) is awarded to:

VENDOR: Fischer Contracting Inc.
ADDRESS: 10 Short Hills Lane, Scotch Plains, NJ 07076
AMOUNT: Not to Exceed \$508,075.34

and that the Mayor and the Township Clerk be and the same are hereby authorized to enter into a contract with the above listed vendor; and

BE IT FURTHER RESOLVED by the Township Council of the Township of Franklin, County of Somerset, State of New Jersey as follows:

1. Plans and specifications entitled "Bennetts Lane Resurfacing (B23-007- ENG)" and prepared by the Franklin Township Engineering Department be, and hereby are, approved.

2. Upon completion of the improvements described herein above, the Public Works Manager or his designee shall inspect said improvement and certify to the Township Council, before payment is made for same that said improvement has been constructed in accordance with the above referenced design.

Resolution #23-122 Award Bid - Ruppert Dr Area Resurfacing B23-003-ENG - Fischer Contracting Inc. - Amount Not to Exceed \$859,608.19

WHEREAS, a notice to bidders for the receipt of bids for Ruppert Drive Area Resurfacing (B23-003- ENG) was published in the Courier News and posted on the Township's website on February 28, 2023 for receipt on March 21, 2023; and

WHEREAS, the Chief Financial Officer has certified in writing hereon that funds are available, and the Municipal Attorney has reviewed the certification of the Chief Financial Officer and is satisfied that said certification is in proper form; and

WHEREAS, N.J.S.A. 59:4-6 provides in pertinent part that neither the public entity nor a public employee is liable for an injury caused by the plan or design or public property or any improvement thereto where the plan or design was approved in advance of construction by the Township Council or a public employee exercising discretionary authority on its behalf or where such plan or design was prepared in conformity with standards previously approved by the Township Council; and

WHEREAS, the following improvement to public property has been designed by the Franklin Township Engineering Department; and

WHEREAS, the Township Council wishes to record its approval of said design;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Franklin, Somerset County, New Jersey that the following bid for Ruppert Drive Area Resurfacing (B23-003-ENG) is awarded to:

VENDOR: Fischer Contracting Inc.
ADDRESS: 10 Short Hills Lane, Scotch Plains, NJ 07076
AMOUNT: Not to Exceed \$859,608.19

and that the Mayor and the Township Clerk be and the same are hereby authorized to enter into a contract with the above listed vendor; and

BE IT FURTHER RESOLVED by the Township Council of the Township of Franklin, County of Somerset, State of New Jersey as follows:

1. Plans and specifications entitled "Ruppert Drive Area Resurfacing (B23-003-ENG)" and prepared by the Franklin Township Engineering Department be, and hereby are, approved.
2. Upon completion of the improvements described herein above, the Public Works Manager or his designee shall inspect said improvement and certify to the Township Council, before payment is made for same that said improvement has been constructed in accordance with the above referenced design.

Resolution #23-123 Authorize Final Change Order - Butler Rd Area Resurfacing (B22-013-ENG) - Fischer Contracting Inc. - Decrease from \$491,933.38 to \$462,771.65

WHEREAS, the Township Council of the Township of Franklin in the County of Somerset, State of New Jersey, awarded a contract to Fischer Contracting, for Butler Road Area Resurfacing on August 9, 2022 as per Resolution #22-301 in an amount not to exceed \$491,933.38; and

WHEREAS, there is a need for a change order as a result of a decrease in asphalt needed; and

PROJECT: Butler Road Area Resurfacing (B22-013-ENG)
CONTRACTOR: Fischer Contracting, 10 Short Hills Lane, Scotch Plains NJ 07076
CONTRACT AMOUNT: \$491,933.38
CHANGE ORDER: \$-29,161.73
NEW TOTAL: \$462,771.65

WHEREAS, that the Chief Financial Officer has certified in writing hereon that funds are available, and the Municipal Attorney has reviewed the certification of the Chief Financial Officer and is satisfied that said certification is in proper form; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Franklin in the

County of Somerset, State of New Jersey, does hereby authorize the issuance of the Final Change Order to the aforementioned vendor and contract;

BE IT FURTHER RESOLVED that the Township Manager be, and he is authorized to sign said Change Order on behalf of the Township.

Resolution #23-124 Award Bid - Matilda Avenue Sidewalk & Chester Avenue Sidewalk & Curb Construction (B23-009-ENG) - Diamond Construction - Amount Not to Exceed \$117,891.60

WHEREAS, a notice to bidders for the receipt of bids for Matilda Avenue Sidewalk & Chester Avenue Sidewalk & Curb Construction (B23-009- ENG) was published in the Courier News and posted on the Township's website on March 23, 2023 for receipt on April 5, 2023; and

WHEREAS, the Chief Financial Officer has certified in writing hereon that funds are available, and the Municipal Attorney has reviewed the certification of the Chief Financial Officer and is satisfied that said certification is in proper form; and

WHEREAS, N.J.S.A. 59:4-6 provides in pertinent part that neither the public entity nor a public employee is liable for an injury caused by the plan or design or public property or any improvement thereto where the plan or design was approved in advance of construction by the Township Council or a public employee exercising discretionary authority on its behalf or where such plan or design was prepared in conformity with standards previously approved by the Township Council; and

WHEREAS, the following improvement to public property has been designed by the Franklin Township Engineering Department; and

WHEREAS, the Township Council wishes to record its approval of said design;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Franklin, Somerset County, New Jersey that the following bid for Matilda Avenue Sidewalk & Chester Avenue Sidewalk & Curb Construction (B23-009- ENG) is awarded to:

VENDOR: Diamond Construction
ADDRESS: 35 Beaverson Blvd., Suite 12C, Brick, NJ 08723
AMOUNT: Not to Exceed \$117,891.60

and that the Mayor and the Township Clerk be and the same are hereby authorized to enter into a contract with the above listed vendor; and

BE IT FURTHER RESOLVED by the Township Council of the Township of Franklin, County of Somerset, State of New Jersey as follows:

1. Plans and specifications entitled "Matilda Avenue Sidewalk & Chester Avenue Sidewalk & Curb Construction (B23-009-ENG)" and prepared by the Franklin Township Engineering Department be, and hereby are, approved.
2. Upon completion of the improvements described herein above, the Public Works Manager or his designee shall inspect said improvement and certify to the Township Council, before payment is made for same that said improvement has been constructed in accordance with the above referenced design.

Resolution #23-125 Award Bid - Ridings Parkway Area Resurfacing (B23-006-ENG) - DeSantis Construction - Amount Not to Exceed \$ 591,228.93

WHEREAS, a notice to bidders for the receipt of bids for Ridings Parkway Area Resurfacing (B23-006-ENG) was published in the Courier News and posted on the Township's website on March 24, 2023 for receipt on April 6, 2023; and

WHEREAS, the Chief Financial Officer has certified in writing hereon that funds are available, and the Municipal Attorney has reviewed the certification of the Chief Financial Officer and is satisfied that said certification is in proper form; and

WHEREAS, N.J.S.A. 59:4-6 provides in pertinent part that neither the public entity nor a public employee is liable for an injury caused by the plan or design or public property or any improvement thereto where the plan or design was approved in advance of construction by the Township Council or a public employee exercising discretionary authority on its behalf or where such plan or design was prepared in conformity with standards previously approved by the Township Council; and

WHEREAS, the following improvement to public property has been designed by the Franklin Township Public Works Department; and

WHEREAS, the Township Council wishes to record its approval of said design;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Franklin, Somerset County, New Jersey that the following bid for Ridings Parkway Area Resurfacing (B23-006-ENG) is awarded to:

VENDOR: DeSantis Construction
ADDRESS: 485 Amwell Road, Suite B, Hillsborough, NJ 08844
AMOUNT: Not to Exceed \$591,228.93

and that the Mayor and the Township Clerk be and the same are hereby authorized to enter into a contract with the above listed vendor; and

BE IT FURTHER RESOLVED by the Township Council of the Township of Franklin, County of Somerset, State of New Jersey as follows:

1. Plans and specifications entitled "Ridings Parkway Area Resurfacing (B23-006-ENG)" and prepared by the Franklin Township Engineering Department be, and hereby are, approved.
2. Upon completion of the improvements described herein above, the Public Works Manager or his designee shall inspect said improvement and certify to the Township Council, before payment is made for same that said improvement has been constructed in accordance with the above referenced design.

Resolution #23-127 Award Bid - Fire Hydrant and Replacement Parts (MC-0014-23) - Ferguson Enterprises LLC and Brent Material Company - April 1, 2023 - March 31, 2025 - Amount Not to Exceed \$100,000 per year per vendor.

WHEREAS, a notice to bidders for the receipt of bids for Fire Hydrant and Replacement Parts (MC-0014-23) was published in the Courier News and posted on the Township's website on March 16, 2023 for receipt on March 30, 2023;

BE IT RESOLVED by the Township Council of the Township of Franklin, Somerset County, New Jersey that the following bids be awarded for Fire Hydrant and Replacement Parts (MC-0014-23) for the contract period of April 1, 2023 to March 31, 2025:

VENDOR: Ferguson Enterprises, LLC (d/b/a Ferguson Waterworks Company)
ADDRESS: 12500 Jefferson Avenue, Newport News, VA 23606

VENDOR: Brent Material Company
ADDRESS: 325 Columbia Turnpike, Suite 308, Florham Park, NJ 07932

CONTRACT PERIOD: April 1, 2023 to March 31, 2025
AMOUNT NOT TO EXCEED: \$100,000.00 per vendor per year.

The Summary for Award of Contract is referenced hereto and made part of said resolution.

WHEREAS, that the Chief Financial Officer has certified in writing hereon that funds are available, and the Municipal Attorney has reviewed the certification of the Chief Financial Officer and is satisfied that said certification is in proper form; and

WHEREAS, continuation of the terms of this contract beyond December 31, 2023 is contingent upon availability of funds in the 2024 & 2025 CY Budgets, and in the event of unavailability of such funds, the Township of Franklin reserves the right to cancel this contract;

NOW, BE IT RESOLVED by the Mayor and Council of the Township of Franklin, County of Somerset, State of New Jersey that the Mayor and the Township Clerk be and the same are hereby authorized to enter into a contract with the above listed companies.

Resolution #23-128 Issuance of Special Event Permit - Police Athletic League Inc. - Football Jamboree - July 22, 2023 & July 29, 2023 from 10am - 7pm - Middlebush Park

WHEREAS, an application for a Special Event in the Township of Franklin was submitted as follows:

Organization: Police Athletic League
Event: Football Jamboree

Date: July 22, 2023 & July 29, 2023
Location: Middlebush Park
Time: 10am to 7pm

WHEREAS, said application was reviewed by the following Departments: Construction Code; Fire Prevention; Health; Parks & Recreation; Police and Zoning; and

WHEREAS, Police Athletic League has requested that the Permit Fee of \$125.00 be waived since they represent a non-profit organization; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Franklin, County of Somerset, New Jersey, that a Special Event Permit will be issued to:

Organization: Police Athletic League
Event: Football Jamboree
Date: July 22, 2023 & July 29, 2023
Location: Middlebush Park
Time: 10am to 7pm

BE IT FURTHER RESOLVED that said Special Event Permit will be issued to Police Athletic League subject to the compliance with the requirements of Township Officials, including by not limited to the Public Safety Director, Director of Fire Prevention and the Health Director.

Resolution #23-129 Issuance of Special Event Permit - Franklin Food Bank - Tour De Franklin Annual Charity Bike Ride - April 30, 2023 from 8am to 3pm - Franklin High School, 500 Elizabeth Avenue

WHEREAS, an application for a Special Event in the Township of Franklin was submitted as follows:

Organization: Franklin Food Bank
Event: Annual Charity Bike Ride: Tour de Franklin
Date: April 30, 2023
Location: Franklin High School
Time: 8 a.m. to 3 p.m.

WHEREAS, said application was reviewed by the following Departments: Construction Code; Fire Prevention; Health; Parks & Recreation; Police and Zoning; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Franklin, County of Somerset, New Jersey, that a Special Event Permit will be issued to:

Organization: Franklin Food Bank
Event: Annual Charity Bike Ride: Tour de Franklin
Date: April 30, 2023
Location: Franklin High School
Time: 8 a.m. to 3 p.m.

BE IT FURTHER RESOLVED that said Special Event Permit will be issued to Franklin Food Bank subject to the compliance with the requirements of Township Officials, including by not limited to the Public Safety Director, Director of Fire Prevention and the Health Director.

Resolution #23-130 Authorize Refund for Construction Water Meters - Alston Construction (\$2,123.96) & Pal-Pro Builder, LLC (\$331.34)

WHEREAS, the Township of Franklin, Somerset County has received escrow monies for purposes of utilizing fire hydrants for construction water as required by Section 384-11 of the Code; and

WHEREAS, the project has been completed and the Director of the Water Division of the Department of Public Works, has certified to the Township Clerk the amount of money actually due for said construction water and has recommended that the balance remaining as set forth be refunded to the applicants:

Applicant:	Alston Construction
Address:	968 Postal Road, Suite 305, Allentown, PA 18109
Check#:	94855
Amount Deposited:	\$3,000.00
For Service Charge & Water Usage:	<u>\$ 876.04</u>
Amount to be Refunded:	\$2,123.96

Applicant: Pal-Pro Builder, LLC
 Address: 302 Lanza Avenue, Garfield, NJ 07026
 Check#: 220625
 Amount Deposited: \$1,000.00
 For Service Charge & Water Usage: \$ 668.66
 Amount to be Refunded: \$ 331.34

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Franklin, Somerset County and State of New Jersey that the remaining escrow monies be refunded to the above-named applicant or applicant pays amount due; and

BE IT FURTHER RESOLVED that the Chief Financial Officer be and is hereby directed to refund/deposit the escrow amounts herein.

Resolution #23-131 Deposit Construction Water Meters - AJW CHU, LLC (\$374.20)

WHEREAS, the Township of Franklin, Somerset County has received escrow monies for purposes of utilizing fire hydrants for construction water as required by Section 384-11 of the Code; and

WHEREAS, the project has been completed and the Director of the Water Division of the Department of Public Works, has certified to the Township Clerk the amount of money actually due for said construction water and has recommended additional payment be made for said service:

Applicant: AJW CHU, LLC
 Address: 50 Titus Road, Skillman, NJ 08858
 Amount Deposited: \$1000.00
 Amount to be Deposited in Water Account
 For Service Charge & Water Usage: -1,374.20
 Amount to be Paid: \$ 374.20

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Franklin, Somerset County and State of New Jersey that the applicant pays amount due; and

BE IT FURTHER RESOLVED that the Chief Financial Officer be and is hereby directed to deposit the escrow amounts herein.

Resolution #23-132 Authorize Stormwater Detention Facility Maintenance Agreement - Babar Mirza - 56 Gates Road

BE IT AND IT IS HEREBY RESOLVED that the Township Council of the Township of Franklin, County of Somerset and State of New Jersey does hereby authorize the Mayor and Township Clerk to execute on its behalf Stormwater Facility Maintenance Agreement with Babar Mirza for property located in the Municipality and designated on the Tax Map of the Township as Block 386.08, Lot 72.01, also known as 56 Gates Road in connection with the approved plan of the Development prepared by Fletcher Engineering Inc. which includes an on-site rainwater garden and as on a form approved by the Township Attorney, a copy of which is on file in the office of the Township Clerk and available for public inspection.

Resolution #23-133 Authorize Stormwater Detention Facility Maintenance Agreement - BP Cottontail Owner, LLC - 200 Cottontail Lane

BE IT AND IT IS HEREBY RESOLVED that the Township Council of the Township of Franklin, County of Somerset and State of New Jersey does hereby authorize the Mayor and Township Clerk to execute on its behalf Stormwater Facility Maintenance Agreement with B9 Cottontail Owner, LLC for property located in the Municipality and designated on the Tax Map of the Township as Block 517.06, Lot 15.10, also known as 200 Cottontail Lane in connection with the approved plan of the Development prepared by Dynamic Engineering Consultants, PC and includes an existing on-site Above-ground Detention Basin and as on a form approved by the Township Attorney, a copy of which is on file in the office of the Township Clerk and available for public inspection.

Resolution #23-134 Authorize Stormwater Detention Facility Maintenance Agreement - 50 Atrium Drive, LLC - 50 Atrium Drive

BE IT AND IT IS HEREBY RESOLVED that the Township Council of the Township of Franklin, County of Somerset and State of New Jersey does hereby authorize the Mayor and Township Clerk to execute on its behalf Stormwater Facility Maintenance Agreement with 50 Atrium Drive, LLC for property located in the Municipality and designated on the Tax Map of the Township as Block

468.01, Lot 24.01, also known as 50 Atrium Drive in connection with the approved plan of the Development prepared by The Reynolds Group, Inc. and includes on-site pipes, inlets and manholes conveys runoff to the existing on-site retention pond via two inflow points #1, lower pipe run and #2, upper pipe run and as on a form approved by the Township Attorney, a copy of which is on file in the office of the Township Clerk and available for public inspection.

Resolution #23-135 Approval of Request to Serve Alcoholic Beverages on Township Property - Bridal Shower - Van Liew-Suydam House - June 17, 2023 - 10 am to 4 pm

WHEREAS, Municipal Code Chapter 93, Alcoholic Beverages, Article III, Consumption in Public, Section 93-14 states:

"93-14. Public consumption prohibited.

No person shall, within the limits of the Township of Franklin, consume any alcoholic beverage or have in his possession any unsealed alcoholic beverage container with alcoholic beverage therein:

- A. In the parking area adjacent to any licensed premises for the sale of alcoholic beverages.
- B. While in or on a public street, lane, roadway, avenue, sidewalk, public parking place public park or public picnic area, playground, recreation area.
- C. While in or about any other public or quasi-public place or place to which the public is invited, including but not limited to any multifamily residential parking areas, common open space except when such consumption or possession is permitted with the express permission of the owner or other body, board or person having the authority to grant such permission or while upon any land owned or occupied by any federal, state, county or municipal government or subdivision thereof or Board of Education unless the government body owning or occupying such land shall have granted such permission."

WHEREAS, the Township of Franklin is the owner of the Van Liew-Suydam House located at 280 South Middlebush Road, Somerset;

WHEREAS, the Meadows Foundation has leased the Van Liew-Suydam House to Nicole Herzog, 112 Lindsey Court, Franklin Park, NJ 08823; and

WHEREAS, Nicole Herzog has requested permission to serve alcohol at a bridal shower to be held on June 17, 2023 from 10:00 a.m. 4:00 p.m. at the Van Liew-Suydam House;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Franklin, County of Somerset, New Jersey, that permission is hereby granted to Nicole Herzog to serve alcohol at a bridal shower to be held on June 17, 2023 from 10:00 a.m. to 4:00 p.m. at the Van Liew-Suydam House, subject to compliance with the requirements of Township Officials including but not limited to the Public Safety Director; Director of Fire Prevention; Recreation Director and the Somerset County Health Officer.

Resolution #23-136 A Resolution of the Township of Franklin, Somerset County, New Jersey Supporting RevolutionNJ

WHEREAS, Governor Philip Murphy and the New Jersey State Legislature created RevolutionNJ in 2018 to plan, encourage, develop, and coordinate the commemoration of the 250th anniversary of the founding of the United States, New Jersey's pivotal role in the American Revolution, and contributions of its diverse peoples to the nation's past, present, and future; and

WHEREAS, the New Jersey Historical Commission, under the leadership of Secretary of State Tahesha Way, with its non-profit partner Crossroads of the American Revolution established RevolutionNJ to advance the role that history plays in public discourse, community engagement, education, tourism and scholarship in New Jersey; and

WHEREAS, RevolutionNJ will engage New Jerseyans in all 21 counties and 564 municipalities through its officially recognized programs, initiatives, and events over the next ten years; and

WHEREAS, it is fitting and desirable that we commemorate the beginning of the Nation and the role New Jersey played over the past 250 years as well as its present and future role as part of the United States, with particular focus on the individuals, ideas, and events that shaped our Country, State, and Township; and

WHEREAS, RevolutionNJ will consider the role New Jersey played during the American Revolution when it saw more battles and skirmishes than any other state and was truly the Crossroads of the American Revolution; and

WHEREAS, RevolutionNJ will highlight the role New Jerseyans played beyond the battlefield during the American Revolution when people of diverse backgrounds contributed to the development of the State and the Nation in various ways and fought for the right to life, liberty, and the pursuit of happiness; and

WHEREAS, preserving, studying, and enjoying state history strengthens communities and builds bonds between New Jersey residents as we work together toward the goals of justice and equality embedded in the United States Constitution;

NOW, THEREFORE, BE IT RESOLVED that the Township of Franklin hereby endorses RevolutionNJ and its mission to advance the role that history plays in public discourse, community engagement, education, tourism and scholarship in New Jersey;

IT IS FURTHER RESOLVED that:

1. The Township Council commemorates the 250th anniversary of the establishment of the United States as an independent Nation.
2. The Township Council authorizes the appointment of a committee to develop a plan for this commemoration that will promote the maximum involvement of our residents, neighborhoods, businesses, schools, civic organizations, and institutions in the commemorations.
3. The Township Council further urges all of its residents to reflect upon the significance of this event and the role of our State and its diverse people have played in the history and development of our Nation and to participate in this important commemoration, endeavoring to include the stories of all those whose lives are part of the history of what we now know as New Jersey, and understanding that the revolution continues today as we uphold the revolutionary ideals articulated in our founding documents.

Resolution #23-137 Resolution of the Township Council of the Township of Franklin Supporting Applications for Retail Licenses to the New Jersey Cannabis Regulatory Commission and Confirming Site Suitable for the Operations of those Proposed Businesses

WHEREAS, the Jake Honig Compassionate Use Medical Cannabis Act (the "Honig Act"), N.J.S.A. 24:6I-1 to -30, permits the authorized cultivation, processing, manufacturing, preparing, packaging, transferring, sale, purchase, research, possession, use, and consumption of medical cannabis and products created from, or which include cannabis; and

WHEREAS, on November 3, 2020, the citizens of New Jersey voted to approve Public Question No. 1, amending and supplementing Section VII of Article IV of the New Jersey Constitution to authorize the growth, cultivation, processing, manufacturing, preparing, packaging, transferring, and retail purchasing and consumption of cannabis, or products created from or which include cannabis for persons twenty-one (21) years or older in New Jersey, and further authorized municipalities to enact an additional municipal tax of up to two percent (2%) on the receipts from each sale of cannabis or products created from or which include cannabis; and

WHEREAS, on February 22, 2021, Governor Murphy signed into law P.L. 2021, c. 16, known as the "New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act" (the "Legalization Act"), N. J. S. A. 24:6I-31, et. seq., which legalizes the recreational use of marijuana by adults 21 years of age or older, and establishes a comprehensive regulatory and licensing scheme for commercial recreational (adult use) cannabis operations, use and possession; and

WHEREAS, in light of the enactment of the Honig Act and the Legalization Act, the Township Council of the Township of Franklin amended Franklin Township's Land Development regulations to permit all six marketplace classes of cannabis business licenses and establish a transfer tax and use tax on the sale of cannabis or cannabis items: and

WHEREAS, a number of companies have, or intend to, apply to the New Jersey Cannabis Regulatory Commission ("CRC") for Class 5 Retail Licenses on sites within the Township; and,

WHEREAS, the Sites in question are located in the Neighborhood Business Zone and General Business Zone, where "Class 5 Retail Distributer" is a permitted uses pursuant Franklin's

Land Development Regulations, Chapter 112, Land Development - Article III, General Zoning Regulations, Schedule 1, Permitted Uses and

WHEREAS, the Zoning Officer of the Township has analyzed the Township's Development Regulations and has made such other inquiries as necessary and opined that the proposed uses at the proposed sites are permitted uses and

WHEREAS, by choosing to locate such cannabis facilities – and invest tens of millions in improvements and capital expenditures – in Franklin Township, an Impact Zone municipality, these companies will do their part to remedy the ills and injustices of the Drug War and cannabis prohibition, and

WHEREAS, the companies plan to hire from the Franklin community because employing skilled personnel from host communities increases retention, ensures a diverse workforce reflective of the community, and builds and strengthens community ties, and

WHEREAS, the Township Council believes that permitting cannabis businesses to operate in the Township will satisfy patients' and consumers' and cannabis retailers interests and help create jobs and economic opportunity within the Township and enhance public safety; and

WHEREAS, the Township Council believes the intended sites, consistent with Township Ordinances, are appropriately located and suitable for activities related to the operation of the proposed cannabis businesses; and

WHEREAS, the Legalization Act and § 17:30-7.10 of the CRC Regulations require that an applicant for Cannabis Business License submit proof of local support, which shall be demonstrated by a resolution adopted by the municipality's governing body; and,

WHEREAS, this resolution of support does not constitute an approval of any licenses as the approval of Cannabis licenses is within the Authority of the Cannabis Regulatory Commission and the number of licenses approved will be determined by the CRC.

WHEREAS, The Township Council adopted Resolution #22-341 on September 13, 2022 Resolution #22-377 on October 11, 2022 Resolution #22-404 on November 10, 2022, Resolution #22-433 on December 13, 2022, Resolution #23-046 on January 24, 2023 and Resolution #23-081 on March 14, 2023 supporting forty-one companies for retail cannabis licenses.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Franklin, County of Somerset, State of New Jersey, that the Township of Franklin supports the following additional companies for Retail Licenses:

Garden State Natural Green to be located at 4597 Route 27

BE IT FURTHER RESOLVED that the Township Code imposes no limits upon the number of licensed cannabis establishments and thus, the issuance of a license by the CRC will not violate any limits.

BE IT FURTHER RESOLVED that the Economic Development Director of the Township be authorized to issue any required letter or affidavit confirming that the proposed sites are permitted uses at said sites for the activities related to the operation of the proposed cannabis retailers.

BE IT FURTHER RESOLVED that a copy of this resolution be sent to Jeff Brown, Executive Director of the New Jersey Cannabis Regulatory Commission.

Resolution #23-139 Award State Contract - CDWG - Office 365 Gov E3 - Amount Not to Exceed \$232,551.99

WHEREAS, the Township of Franklin desires to purchase items/services as follows through NJ State Contract, which items when combined with prior purchases exceed the prevailing bid threshold:

VENDOR: CDWG
 2 Corporate Drive Suite 800, Shelton, CT 06484
 NJ State Contract 20-TELE-01511 NJ T312
ITEMS: Office 365 Gov E3 3-year contract 2023-2026
COST: \$232,551.99

WHEREAS, the Chief Financial Officer has certified in writing hereon that funds are available subject to the adoption of the CY2023 Municipal Budget, and the Municipal Attorney has

reviewed the certification of the Chief Financial Officer and is satisfied that said certification is in proper form; and

WHEREAS, continuation of the terms of this contract beyond December 31, 2023 is contingent upon availability of funds in the 2024 & 2025CY Budgets, and in the event of unavailability of such funds, the Township of Franklin reserves the right to cancel this contract;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Franklin, County of Somerset and State of New Jersey does hereby authorize the Mayor and Township Clerk to execute a contract with the above-named vendors to purchase the specified items/services under State Contract.

Resolution #23-140 Authorize Release of the Plan Review Escrow Balance - Davanne Realty Company - 60 Clyde Road - PLN 17-00010.

WHEREAS, the Township of Franklin, Somerset County has received escrow monies for purposes of professional fees incurred for review of and/or testimony concerning an application for development in accordance with Section 112-214 of the Code of the Township of Franklin; and

NOW, THEREFORE, BE IT RESOLVED, the project has been completed and the Township Engineer has certified to the Township Clerk the amount of money charged against the escrow and has recommended that the balance remaining as set forth be returned to the APPLICANT:

DATE: 06/14/2017
APPLICANT: Davanne Realty Company, c/o Mandelbaum & Mandelbaum
ADDRESS: 354 Eisenhower Parkway, Suite 1900, Livingston, NJ 07039
DOCKET NO. PLN-17-00010
BLOCK/LOT: 86.02 / 1.03
TYPE: Planning Review Escrow
AMOUNT RELEASED: \$3,000.00

Resolution #23-141 Authorize Release of Performance Guarantee - The Foundation @ The Oscar & Ella Wilf Campus - Bond #43001 - \$37,930.00 - Sanitary Sewer - 360 DeMott Lane

WHEREAS, the Township Clerk of the Township of Franklin, Somerset County, New Jersey 08873 has received the following:

DATE REC'D BY ENGINEERING: 03/28/2018
NAME OF APPLICANT: The Foundation @ The Oscar & Ella Wilf Campus
ADDRESS OF APPLICANT: 360 DeMott Lane, Somerset, NJ 08873
ITEM: Performance Bond
NUMBER: #43001
DOCKET: ZBA 17-00011
FOR: Block 386.07 / Lot 54.06 - Sanitary Sewer
RELEASE AMOUNT: \$37,930.00

WHEREAS, the Township Engineer, after inspection, recommends the release of the aforesaid Performance Guarantees in the aforesaid amounts;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Franklin, County of Somerset and State of New Jersey that the aforesaid Performance Guarantees be released in aforesaid amounts.

Resolution #23-142 Authorize Performance Guarantee Reduction - Jalaram Seva Samaj of North America, Inc. - Block 57.01/Lot 60.02 - 114 Cortelyous Lane - ZBA 07-00031 - From \$808,078.80 to \$242,423.64

WHEREAS, the Township Clerk of the Township of Franklin, Somerset County, New Jersey 08873 has received the following:

DATE REC'D BY ENGINEERING: 05/02/2012
NAME OF APPLICANT: Jalaram Seva Samaj of North America, Inc.
ADDRESS OF APPLICANT: 114 Cortelyous Lane, Somerset, NJ 08873
ITEM: Performance Bond
NUMBER: #FP0017707 - First Indemnity of America Ins. Co.
DOCKET: ZBA 07-00031
FOR: Block 57.01/Lot 60.02 - 114 Cortelyous Lane
AMOUNT: \$808,078.80

REDUCTION AMOUNT: \$565,655.16
REMAINING AMOUNT: \$242,423.64

WHEREAS, the Township Engineer, after inspection, recommends the release of the aforesaid Performance Guarantee in the aforesaid amount, subject to the receipt of a Reduced Bond in the amount of \$242,423.64;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Franklin, County of Somerset and State of New Jersey that the aforesaid Performance Guarantee be reduced in aforesaid amount.

Resolution #23-143 Award Purchase - Two (2) Freightliner 108SD Conventional Cab and Chassis' - North Jersey Truck Center - \$107,312.35 each for a total of Amount Not to Exceed \$214,624.70

WHEREAS, the Township of Franklin desires to purchase an item as follows through the Educational Services Commission of New Jersey Co-Operative Purchasing Agreement which item when combined with prior purchases exceed the prevailing bid threshold:

VENDOR: North Jersey Truck Center (ESCNJ 20/21-55, 65MCESCCPS)
220 Route 46E, Elmwood Park, NJ 07407
ITEMS: Two (2) Freightliner 108SD Conventional Cab and Chassis'
COST: Amount Not to Exceed: \$214,624.70

WHEREAS, the Chief Financial Officer has certified in writing hereon that funds are available, and the Municipal Attorney has reviewed the certification of the Chief Financial Officer and is satisfied that said certification is in proper form;

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Franklin, County of Somerset and State of New Jersey does hereby authorize the Mayor and Township Clerk to execute a contract with the above-named vendor to purchase the specified items under the Educational Services Commission of New Jersey Co-Operative Purchasing Agreement.

Resolution #23-144 Reject Bids - New/Unused Police Interceptor Utility Vehicles - Contract (#MC-900-23)

WHEREAS, a notice to bidders for the receipt of bids for New/Unused Police Interceptor Utility Vehicles (MC-900-23) was published in the Courier News and posted on the Township's website on March 1, 2023 for receipt on March 15, 2023; and

WHEREAS, the bidder cannot guarantee delivery of a completed vehicle within 270 days as specified in the bid specifications No. 11 and the Public Safety Director and Purchasing Administrator recommend rejecting said bids; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Franklin, Somerset County, New Jersey that it hereby rejects all bids for New/Unused Police Interceptor Utility Vehicles (MC-900-23).

ADJOURNMENT

Motion - Adjourn Meeting

RESULT:	CARRIED
MOVER:	Potosnak
SECONDER:	Uddin
AYES:	Anbarasan, Francois, Kramer, Onyejiaka, Potosnak, Pruitt, Uddin, Vassanella, Wright
NAYES:	None
ABSENT:	None

Approved: As Submitted

Phillip Kramer, Mayor

Date: April 25, 2023

Ann Marie McCarthy, RMC, MMC
Township Clerk

TOWNSHIP OF FRANKLIN
WARRANTS (BILL LIST) SUMMARY #7
April 25, 2023

	FUND DESCRIPTION	ACCOUNTS PAYABLE (PRINTED CHECKS)	MANUAL CHECKS	TOTAL PAYMENTS
1	CURRENT	\$ 1,301,668.26	\$ -	\$ 1,301,668.26
2	GRANT	\$ 3,108.97	\$ -	\$ 3,108.97
3	TAX TITLE LIEN	\$ 22,197.13	\$ -	\$ 22,197.13
4	GENERAL CAPITAL	\$ 17,688.05	\$ -	\$ 17,688.05
5	WATER	\$ 475,603.40	\$ -	\$ 475,603.40
6	WATER CAPITAL	\$ 13,192.14	\$ -	\$ 13,192.14
11	RECREATION TRUST	\$ 7,347.68	\$ -	\$ 7,347.68
12	TRUST OTHERS	\$ -	\$ -	\$ -
13	UNEMPLOYMENT	\$ -	\$ -	\$ -
15	REDEVELOPMENT	\$ -	\$ -	\$ -
17	ANIMAL CONTROL	\$ 1,350.00	\$ 1,696.05	\$ 3,046.05
19	SELF INSURANCE	\$ -	\$ -	\$ -
20	AFFORDABLE HOUSING	\$ -	\$ 2,120.93	\$ 2,120.93
21	HAMILTON ST SPECIAL IMPR	\$ 6,844.35	\$ -	\$ 6,844.35
30	PAYROLL AGENCY	\$ -	\$ 326,520.63	\$ 326,520.63
31	FLEXIBLE SPENDING	\$ -	\$ -	\$ -
35	HISTORICAL PRESERVATION	\$ -	\$ -	\$ -
37	POLICE FORFEITURE	\$ -	\$ -	\$ -
39	WORKER'S COMP	\$ -	\$ 272.98	\$ 272.98
40	OPEN SPACE	\$ 5,581.99	\$ -	\$ 5,581.99
42	REDEVELOPMENT ESCROW	\$ -	\$ -	\$ -
50	COUNTY IMP AUTH FUND	\$ -	\$ -	\$ -
	SUB-TOTAL	\$ 1,854,581.97	\$ 330,610.59	\$ 2,185,192.56
51	DEVELOPERS ESCROW	\$ -	\$ -	
	GRAND TOTAL	\$ 1,854,581.97	\$ 330,610.59	\$ 2,185,192.56

TOWNSHIP OF FRANKLIN
WARRANTS (BILL LIST) SUMMARY #7
April 25, 2023

	FUND DESCRIPTION	ACCTS PAYABLE (PRINTED CHECKS)	MANUAL CHECKS	TOTAL PAYMENTS
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4	GENERAL CAPITAL	\$ 17,688.05	\$ -	\$ 17,688.05
5	WATER	\$ 475,603.40	\$ -	\$ 475,603.40
6	WATER CAPITAL	\$ 13,192.14	\$ -	\$ 13,192.14
11	RECREATION TRUST	\$ 7,347.68	\$ -	\$ 7,347.68
12	TRUST OTHERS	\$ -	\$ -	\$ -
13	UNEMPLOYMENT	\$ -	\$ -	\$ -
15	REDEVELOPMENT	\$ -	\$ -	\$ -
17	ANIMAL CONTROL	\$ 1,350.00	\$ 1,696.05	\$ 3,046.05
19	SELF INSURANCE	\$ -	\$ -	\$ -
20	AFFORDABLE HOUSING	\$ -	\$ 2,120.93	\$ 2,120.93
21	HAMILTON ST SPECIAL IMPR	\$ 6,844.35	\$ -	\$ 6,844.35
30	PAYROLL AGENCY	\$ -	\$ 326,520.63	\$ 326,520.63
31	FLEXIBLE SPENDING	\$ -	\$ -	\$ -
35	HISTORICAL PRESERVATION	\$ -	\$ -	\$ -
37	POLICE FORFEITURE	\$ -	\$ -	\$ -
39	WORKER'S COMP	\$ -	\$ 272.98	\$ 272.98
40	OPEN SPACE	\$ 5,581.99	\$ -	\$ 5,581.99
42	REDEVELOPMENT ESCROW	\$ -	\$ -	\$ -
50	COUNTY IMP AUTH FUND	\$ -	\$ -	\$ -
	SUB-TOTAL	\$ 1,854,581.97	\$ 330,610.59	\$ 2,185,192.56
51	ESCROW	\$ -	\$ -	\$ -
	GRAND TOTAL	\$ 1,854,581.97	\$ 330,610.59	\$ 2,185,192.56

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
ALLIEDOI ALLIED OIL COMPANY Continued										
23-00836	04/04/23 Unleaded gasoline	Continued								
	4 Unleaded gasoline		6,014.61	3-01-31-00-0446-074	B GAS-MOTOR FUELS	R	04/04/23	04/25/23	103410	N
			<u>35,903.12</u>							
	Vendor Total:		35,903.12							
APPRFIRE APPROVED FIRE PROTECTION INC.										
23-00776	03/27/23 02/Fire extinguisher refills									
	1 OXYGEN/FIRE EXTINGISHER REFILL		227.70	3-01-25-00-0240-031	B POLICE DEPT.-CHEMICALS AND GASES	R	03/27/23	04/25/23	IN00077298	N
	Vendor Total:		227.70							
AQUAPROT Aqua Pro Tech Inc.										
23-00118	02/03/23 water testing									
	6 water testing		160.00	3-05-55-00-0500-028	B PROF & CONSULTING SRVS	R	02/03/23	04/25/23	237103593	N
	Vendor Total:		160.00							
ATMOBILI AT&T Mobility LLC										
23-00222	02/06/23 wireless services									
	3 wireless services 1-3/23		1,692.89	3-01-25-00-0240-076	B POLICE DEPT.-TELEPHONE CHARGES	R	02/06/23	04/25/23	287315705113X04	N
	Vendor Total:		1,692.89							
ATTMO005 AT&T Mobility										
23-00120	02/03/23 Cell service for PS cameras									
	4 Cell service for PS cameras		247.44	3-05-55-00-0500-076	B TELEPHONE CHARGES	R	02/03/23	04/25/23	287304266447X03	N
	5 Cell service for PS cameras		41.24	3-05-55-00-0500-076	B TELEPHONE CHARGES	R	02/03/23	04/25/23	287320848225X03	N
			<u>288.68</u>							
23-00719	03/21/23 Hamilton/Park Cameras									
	5 Caselton/Griggstown Cameras		82.48	T-40-56-23-0366-076	B OPEN SPACE - TELEPHONE/ALARM SERVICES	R	03/21/23	04/25/23	287256223018X03	N
	6 Hamilton Street Cameras		417.80	T-21-56-23-4060-056	B HAMILTON ST SID-FIRE & OTHER SAFETY EQUI	R	03/21/23	04/25/23	287256223018X03	N
			<u>500.28</u>							
	Vendor Total:		788.96							

Vendor #	Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
BRIGHTSP Brightspeed													
23-00280	02/07/23	Bunker Hill Alarm Envir Ctr											
4		Bunker Hill Alarm Envir Ctr	115.37	T-40-56-23-0366-076	B OPEN SPACE - TELEPHONE/ALARM SERVICES	R	02/07/23	04/25/23				310402158	04/23 N
Vendor Total:			115.37										
BROANETW Broadview Networks, Inc.													
23-00343	02/10/23	Various POTS lines/Broadview											
3		Telephone Service/Usage	713.60	3-01-31-00-0440-076	B TELEPHONE-TELEPHONE CHARGES	R	02/10/23	04/25/23				74683754	N
Vendor Total:			713.60										
BRTTECHN BRT Technologies, LLC													
23-00852	04/04/23	Ordering of the "2024" Printed											
1		Ordering of the "2024" Printed	342.25	3-01-20-00-0150-023	B TAX ASSESSMENT-PRINTING AND BINDING	R	04/04/23	04/25/23				2677	N
Vendor Total:			342.25										
CAFEALFR Cafe Alfredo													
23-00349	02/13/23	Youth Council Pizza											
4		Youth Council Pizza	39.50	G-02-41-22-0860-000	B 2021 Muni Youth Services Annual Grant	R	02/13/23	04/25/23				004799	N
Vendor Total:			39.50										
CDWG CDW GOVERNMENT INC.													
23-00526	03/01/23	FLASH DRIVES											
1		Kingston DataTraveler	236.50	3-01-25-00-0240-059	B POLICE DEPT.-DATA PROCESSING EQUIP	R	03/01/23	04/25/23				HG58312	N
23-00561	03/02/23	led monitors											
1		ViewSonic VA2447-MH	212.28	3-01-25-00-0240-059	B POLICE DEPT.-DATA PROCESSING EQUIP	R	03/02/23	04/25/23				HG61343	N
23-00739	03/22/23	led monitors											
1		ViewSonic VA2447-MH	318.42	3-01-25-00-0240-059	B POLICE DEPT.-DATA PROCESSING EQUIP	R	03/22/23	04/25/23				HP52692	N
23-00740	03/22/23	BD-R STORAGE MEDIA											
1		Verbatim - BD-R x 50	363.84	3-01-25-00-0240-059	B POLICE DEPT.-DATA PROCESSING EQUIP	R	03/22/23	04/25/23				HP65037	N

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
CDWG CDW GOVERNMENT INC. Continued												
23-00820	03/30/23		Electronics									
	1		APC surge protector	48.93	3-01-25-00-0240-059	B POLICE DEPT.-DATA PROCESSING EQUIP	R	03/30/23	04/25/23		HT14134	N
	2		Samsung 50" TV	482.50	3-01-25-00-0240-059	B POLICE DEPT.-DATA PROCESSING EQUIP	R	03/30/23	04/25/23		HT14134	N
	3		TV Mount	67.38	3-01-25-00-0240-059	B POLICE DEPT.-DATA PROCESSING EQUIP	R	03/30/23	04/25/23		HT14134	N
	4		Verbatim Dvd's	221.70	3-01-25-00-0240-059	B POLICE DEPT.-DATA PROCESSING EQUIP	R	03/30/23	04/25/23		HT14134	N
				<u>820.51</u>								
			Vendor Total:	1,951.55								
CENTJERN CENTRAL JERSEY NURSERIES												
22-03365	12/08/22		Chutes for catchers for mowers									
	1		Chutes for catchers for mowers	2,609.70	T-40-56-22-0366-069	B OPEN SPACE - LANDSCAPING/PARKS	R	12/08/22	04/25/23		147324	N
			Vendor Total:	2,609.70								
CME CME ASSOCIATES												
20-02633	10/07/20		Phillips Rd Area Const. Insp									
	31		Phillips Rd Area Const. Insp	92.00	C-04-55-16-4140-901	B 2016 BOND: SCAP BLDG/RAVINE RESTORATION	R	10/07/20	04/25/23		0325331	N
23-00100	02/03/23		General Engineering Services									
	5			6,811.75	3-01-20-00-0165-028	B ENGINEERING-PROF & CONSULTING SRVS	R	02/03/23	04/25/23		0324310	N
	6			3,155.00	3-01-20-00-0165-028	B ENGINEERING-PROF & CONSULTING SRVS	R	02/03/23	04/25/23		0325666	N
				<u>9,966.75</u>								
			Vendor Total:	10,058.75								
CONVERTM Covert Media Consulting												
23-00774	03/27/23		Geoforce Investigations									
	1		Geoforce Investigations	225.00	3-01-25-00-0240-042	B POLICE DEPT.-EDUCATION AND TRAINING	R	03/27/23	04/25/23		287	N
			Vendor Total:	225.00								
COREMAIN Core and Main LP												
21-03548	12/21/21		Risers; lids; covers									
	10		Seq# VBH74-24w-44-44Q-NL 1"	547.34	3-05-55-00-0599-204	B ACCOUNTS PAYABLE	R	12/21/21	04/25/23		S211973	N

Vendor #	Name	PO #	PO Date	Description	Contract Amount	Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
COREMAIN Core and Main LP														
Continued														
21-03549	12/21/21	Meter pits, lids			487.50	3-05-55-00-0599-204		B ACCOUNTS PAYABLE	R	12/21/21	04/25/23		S677883	N
		1 Meter pits, lids												
22-03427	12/16/22	Meters			3,250.00	3-05-55-00-0599-204		B ACCOUNTS PAYABLE	R	12/16/22	04/25/23		R291580	N
		17 ITEM 44: OMNI REGISTERS 1.5" -												
		Vendor Total:			4,284.84									
CROWTROP CROWN TROPHY														
23-00555	03/02/23	YCenter Building Plaque/Awards			384.00	T-11-56-00-4000-200		B YOUTH CENTER - DONATIONS	R	03/02/23	04/25/23		23-02372	N
		1 YCenter Recognition Awards												
		Vendor Total:			384.00									
DATAACC DATA ACCESS INC.														
23-00190	02/06/23	BACKGROUND CHECKS HIRES			45.00	3-01-25-00-0240-029		B POLICE DEPT.-OTHER CONTRACTUAL ITEMS	R	02/06/23	04/25/23		22774	N
		3 BACKGROUND CHECKS HIRES												
		Vendor Total:			45.00									
DAVIDWEB David Weber Oil, Co														
23-00518	03/01/23	Motor oil			2,988.20	3-01-26-00-0315-034		B VEHICLE MAINT.-MOTOR VEHICLE PARTS	R	03/01/23	04/25/23		517265	N
		1 Motor Oil												
		2 DRUM DEPOSIT			20.00	3-01-26-00-0315-034		B VEHICLE MAINT.-MOTOR VEHICLE PARTS	R	03/01/23	04/25/23		517265	N
					3,008.20									
		Vendor Total:			3,008.20									
DISP2GO Displays 2 Go														
23-00544	03/02/23	banners for hamilton street			5,853.93	T-21-56-23-4060-058		B HAMILTON AT SID-OTHER EQUIPMENT/SUPPLY	R	03/02/23	04/25/23		PSI2167720	N
		1 banners for hamilton street												
		Vendor Total:			5,853.93									
DYNTSERV DYNTEK SERVICES, INC.														
21-01570	06/23/21	Network Design			12,950.00	2-01-90-00-0000-204		B MISC.-ACCOUNTS PAYABLE	R	06/23/21	04/25/23		DYN-15576	N
		2 Network Design												

Vendor #	Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
DYNYSERV DYNTEK SERVICES, INC. Continued													
21-01810	07/14/21	Blad & Hyper V upgrade											
		7 Blad & Hyper V upgrade	8,812.50	3-01-90-00-0000-204	B MISC.-ACCOUNTS PAYABLE	R	07/14/21	04/25/23				DYN-15575	N
Vendor Total:			21,762.50										
EAGLPOIN Eagle Point Gun Shop													
22-01576	06/15/22	AMMUNITION											
		2 9mm Ball/Practice Ammo:	9,500.00	2-01-25-00-0240-058	B POLICE DEPT.-OTHER EQUIP & SUPPLIES	R	06/15/22	04/25/23				133216	N
Vendor Total:			9,500.00										
EASTANIM EASTON ANIMAL CLINIC													
23-00217	02/06/23	EMERGENCY VET FEES 2023											
		1 EMERGENCY VET FEES 2023	510.00	3-01-27-00-0340-028	B ANIMAL CONTROL-PROF & CONSULTING SRVS	R	02/06/23	04/25/23				12214	N
23-00324	02/09/23	EMERGENCY VET FEES 2023											
		3 EMERGENCY VET FEES 2023	2,594.32	3-01-27-00-0340-028	B ANIMAL CONTROL-PROF & CONSULTING SRVS	R	02/09/23	04/25/23				12413	N
23-00410	02/17/23	MEDICATIONS R23-045											
		2 MEDICATIONS 2023	921.85	3-01-27-00-0340-031	B ANIMAL CONTROL-CHEMICALS AND GASES	R	02/17/23	04/25/23				12412	N
Vendor Total:			4,026.17										
EDMUNDS EDMUNDS GOVTECH Inc.													
23-00930	04/11/23	Cloud Hosting Renewal Level II											
		1 Software Maint Renewal Water	3,900.00	3-05-55-00-0500-138	B SOFTWARE LICENSING	R	04/11/23	04/25/23				23-IN3457	N
		2 Software Maint Renewal IT	3,900.00	3-01-20-00-0140-138	B DATA PROCESSING-SOFTWARE LICENSING	R	04/11/23	04/25/23				23-IN3457	N
			7,800.00										
Vendor Total:			7,800.00										
EVOLVEBA EVOLVE BANK & TRUST													
23-00948	04/13/23	TAX LIEN REDEMPTION											
		1 TAX LIEN REDEMPTION	7,100.00	T-03-55-00-9999-294	B PREMIUM ON TAX SALE	R	04/13/23	04/25/23				04/25/23	N

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
EVOLVEBA EVOLVE BANK & TRUST Continued												
23-00948	04/13/23		TAX LIEN REDEMPTION			Continued						
			2 TAX LIEN REDEMPTION	2,890.61	T-03-55-00-9999-914	B TAX LIEN REDEMPTIONS	R	04/13/23	04/25/23		04/25/23	N
				<u>9,990.61</u>								
			Vendor Total:	9,990.61								
FIG20LLC FIG 20,LLC FBO SEC PTY												
23-00949	04/13/23		TAX LIEN REDEMPTION									
			1 TAX LIEN REDEMPTION	3,000.00	T-03-55-00-9999-294	B PREMIUM ON TAX SALE	R	04/13/23	04/25/23		04/25/23	N
			2 TAX LIEN REDEMPTION	1,355.08	T-03-55-00-9999-914	B TAX LIEN REDEMPTIONS	R	04/13/23	04/25/23		04/25/23	N
				<u>4,355.08</u>								
			Vendor Total:	4,355.08								
FITRITEU Fit-Rite Uniform Co., Inc.												
21-00967	04/28/21		CLASS 3 UNIFORM									
			1 Tactical Pants	79.98	3-01-90-00-0000-204	B MISC.-ACCOUNTS PAYABLE	R	04/28/21	04/25/23		F130593	N
			2 L/S Gray Polo	90.00	3-01-90-00-0000-204	B MISC.-ACCOUNTS PAYABLE	R	04/28/21	04/25/23		F130593	N
			3 S/S Gray Polo	80.00	3-01-90-00-0000-204	B MISC.-ACCOUNTS PAYABLE	R	04/28/21	04/25/23		F130593	N
				<u>249.98</u>								
			Vendor Total:	249.98								
FORRSUPP Forrestry Suppliers, Inc.												
23-00883	04/05/23		Engineering Supplies									
			1 Engineering Supplies	347.85	3-01-20-00-0165-107	B ENGINEERING-OTHER MISCELLANEOUS ITEMS	R	04/05/23	04/25/23		382752-00	N
			2 Engineering Supplies	54.90	3-01-20-00-0165-107	B ENGINEERING-OTHER MISCELLANEOUS ITEMS	R	04/05/23	04/25/23		382752-00	N
				<u>402.75</u>								
			Vendor Total:	402.75								
FRANKLIM Franklin Market URA, LP												
23-00889	04/05/23		CDBG Rent Assistance-COVID-19									
			1 CDBG-Rent Assistance-Covid-19	2,175.00	G-02-41-20-8030-004	B CDBG 2020-COVID-19 GRANT:Rental Asst	R	04/05/23	04/25/23		1 SHEPHERD-A220	N
			Vendor Total:	2,175.00								

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Item Description	Amount	Charge Account	Acct Type Description								
FTBOE FRANKLIN TWP BRD OF EDUCATION											
23-00878	04/05/23	March	Consolata Fees								
1 March Consolata Rental Fees	550.00	T-11-56-00-3787-301	B COMMUNITY CENTER	R	04/05/23	04/25/23				BAC ROOM MAR'23	N
Vendor Total:	550.00										
FTW FRANKLIN TWP WATER UTILITY											
23-00896	04/06/23	4/1/23	FRANKLIN TWP WTR BILLS								
1 WTR BLL-495 DEMOTT LN/POLICE	509.40	3-05-55-00-0599-023	B REFUND OF CURRENT YR REV	R	04/06/23	04/25/23				4/1/23 11507-4	N
2 WTR BLL-475 DEMOTT LN MUNIBLDG	509.40	3-05-55-00-0599-023	B REFUND OF CURRENT YR REV	R	04/06/23	04/25/23				4/1/23 11507-0	N
3 WTR BLL-505 DEMOTT LN-SR CMNTY	339.60	3-05-55-00-0599-023	B REFUND OF CURRENT YR REV	R	04/06/23	04/25/23				4/1/23 11507-5	N
4 WTR BLL-475 DEMOTT LN-ANIMLSHL	452.80	3-05-55-00-0599-023	B REFUND OF CURRENT YR REV	R	04/06/23	04/25/23				4/1/23 11507-6	N
5 WTR BLL-485 DEMOTT-YRD GAZBO	56.60	3-05-55-00-0599-023	B REFUND OF CURRENT YR REV	R	04/06/23	04/25/23				4/1/23 11507-7	N
6 WTR BLL-1165 HAMILTON ST	56.60	T-40-56-23-0366-072	B OPEN SPACE - WATER	R	04/06/23	04/25/23				4/1/23 37438-0	N
7 WTR BLL-935 HAMILTON ST	56.60	3-05-55-00-0599-023	B REFUND OF CURRENT YR REV	R	04/06/23	04/25/23				4/1/23 7972-0	N
8 WTR BLL-WILLIAMSPRK CMNT GARDN	356.58	T-40-56-23-0366-072	B OPEN SPACE - WATER	R	04/06/23	04/25/23				4/1/23 39015-0	N
9 WTR BLL-51 DEKALB ST-LTTL LGE	679.20	3-05-55-00-0599-023	B REFUND OF CURRENT YR REV	R	04/06/23	04/25/23				4/1/23 38843-0	N
	3,016.78										
Vendor Total:	3,016.78										
GANNFLEM Gannett Fleming, Inc.											
22-02617	09/26/22	Kingston Ext. Const.	services								
4 Construction Administration	13,192.14	C-06-55-22-4364-001	B CY'22 Bond Water Improvement Capital	R	09/26/22	04/25/23				0000021304	N
Vendor Total:	13,192.14										
GANNNJCO Courier News											
23-00888	04/05/23	2023 March	Legal Ads								
1 Bid Notice - Police Incept Veh	27.30	3-01-20-00-0120-021	B MUNICIPAL CLERK-ADVERTISING	R	04/05/23	04/25/23				0005507090	N
2 Adoption Ordinance 4393-23	21.06	3-01-20-00-0120-021	B MUNICIPAL CLERK-ADVERTISING	R	04/05/23	04/25/23				0005507090	N
3 Adoption Ordinance 4394-23	18.72	3-01-20-00-0120-021	B MUNICIPAL CLERK-ADVERTISING	R	04/05/23	04/25/23				0005507090	N
4 Adoption Ordinance 4395-23	16.38	3-01-20-00-0120-021	B MUNICIPAL CLERK-ADVERTISING	R	04/05/23	04/25/23				0005507090	N
5 Intro Ordinance No. 4396-23	26.52	3-01-20-00-0120-021	B MUNICIPAL CLERK-ADVERTISING	R	04/05/23	04/25/23				0005507090	N
6 Intro Ordinance No. 4397-23	27.30	3-01-20-00-0120-021	B MUNICIPAL CLERK-ADVERTISING	R	04/05/23	04/25/23				0005507090	N
7 Intro Ordinance No. 4398-23	25.74	3-01-20-00-0120-021	B MUNICIPAL CLERK-ADVERTISING	R	04/05/23	04/25/23				0005507090	N
8 Intro Ordinance No. 4399-23	28.86	3-01-20-00-0120-021	B MUNICIPAL CLERK-ADVERTISING	R	04/05/23	04/25/23				0005507090	N
9 Intro Ordinance No. 4400-23	28.08	3-01-20-00-0120-021	B MUNICIPAL CLERK-ADVERTISING	R	04/05/23	04/25/23				0005507090	N

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Item Description	Amount	Charge Account	Acct Type Description								
GANNNJCO Courier News			Continued								
23-00888 04/05/23 2023 March Legal Ads	Continued										
10 Intro Ordinance No. 4401-23	29.64	3-01-20-00-0120-021	B MUNICIPAL CLERK-ADVERTISING	R	04/05/23	04/25/23	0005507090	N			
11 Intro Ordinance No. 4402-23	26.52	3-01-20-00-0120-021	B MUNICIPAL CLERK-ADVERTISING	R	04/05/23	04/25/23	0005507090	N			
12 Bid Notice - Bennetts Lane Res	34.32	C-04-55-22-4363-013	B CY'22 Gen Imp Bond Cap-Sect 120 Soft Co	R	04/05/23	04/25/23	0005507090	N			
13 Action Notice - ZBA - 3-2-23	14.04	3-01-20-00-0120-021	B MUNICIPAL CLERK-ADVERTISING	R	04/05/23	04/25/23	0005507090	N			
14 RFP Notice - Rec/Enrich Progs	25.74	3-01-20-00-0120-021	B MUNICIPAL CLERK-ADVERTISING	R	04/05/23	04/25/23	0005507090	N			
15 Action Notice - PB - 3-1-23	15.60	3-01-20-00-0120-021	B MUNICIPAL CLERK-ADVERTISING	R	04/05/23	04/25/23	0005507090	N			
16 CDBG Hsing Rehab - 9 Kingsbrdg	29.64	G-02-41-22-8025-411	B 2022 CDBG Housing,Planning,Admin?Consult	R	04/05/23	04/25/23	0005507090	N			
17 Bid Notice - Fire Hydrants Pts	28.08	3-05-55-00-0500-021	B ADVERTISING	R	04/05/23	04/25/23	0005507090	N			
18 Adoption Ordinance No. 4396-23	17.94	3-01-20-00-0120-021	B MUNICIPAL CLERK-ADVERTISING	R	04/05/23	04/25/23	0005507090	N			
19 Adoption Ordinance No. 4397-23	18.72	3-01-20-00-0120-021	B MUNICIPAL CLERK-ADVERTISING	R	04/05/23	04/25/23	0005507090	N			
20 Adoption Ordinance No. 4398-23	17.16	3-01-20-00-0120-021	B MUNICIPAL CLERK-ADVERTISING	R	04/05/23	04/25/23	0005507090	N			
21 Adoption Ordinance No. 4399-23	20.28	3-01-20-00-0120-021	B MUNICIPAL CLERK-ADVERTISING	R	04/05/23	04/25/23	0005507090	N			
22 Adoption Ordinance No. 4400-23	19.50	3-01-20-00-0120-021	B MUNICIPAL CLERK-ADVERTISING	R	04/05/23	04/25/23	0005507090	N			
23 Adoption Ordinance No. 4401-23	21.06	3-01-20-00-0120-021	B MUNICIPAL CLERK-ADVERTISING	R	04/05/23	04/25/23	0005507090	N			
24 Adoption Ordinance No. 4402-23	17.94	3-01-20-00-0120-021	B MUNICIPAL CLERK-ADVERTISING	R	04/05/23	04/25/23	0005507090	N			
25 Intro Ordinance No. 4403-23	25.74	3-05-55-00-0500-021	B ADVERTISING	R	04/05/23	04/25/23	0005507090	N			
26 Intro Ordinance No. 4404-23	38.22	T-21-56-23-4060-021	B HAMILTON ST SID - LEGAL ADVERTISING	R	04/05/23	04/25/23	0005507090	N			
27 Intro Ordinance No. 4405-23	26.52	3-01-20-00-0120-021	B MUNICIPAL CLERK-ADVERTISING	R	04/05/23	04/25/23	0005507090	N			
28 Intro HSSID 2023 Budget	39.78	T-21-56-23-4060-021	B HAMILTON ST SID - LEGAL ADVERTISING	R	04/05/23	04/25/23	0005507090	N			
29 Bid Notice - Macafee Wtr Main	35.88	3-05-55-00-0500-021	B ADVERTISING	R	04/05/23	04/25/23	0005507090	N			
30 RFP Notice - Energy Consultant	25.74	3-01-20-00-0120-021	B MUNICIPAL CLERK-ADVERTISING	R	04/05/23	04/25/23	0005507090	N			
31 Bid Notice - Matilda Ave Sidew	44.46	C-04-55-20-4321-001	B 2020 Bond Capital-Sect 120 Costs	R	04/05/23	04/25/23	0005507090	N			
32 Bid Notice - Ridings Pkwy Resu	35.88	C-04-55-22-4363-013	B CY'22 Gen Imp Bond Cap-Sect 120 Soft Co	R	04/05/23	04/25/23	0005507090	N			
33 Bid Notice - Macafee Wtr Main	34.32	3-05-55-00-0500-021	B ADVERTISING	R	04/05/23	04/25/23	0005507090	N			
34 Bid Notice - Equator Ave Resur	34.32	C-04-55-22-4363-013	B CY'22 Gen Imp Bond Cap-Sect 120 Soft Co	R	04/05/23	04/25/23	0005507090	N			
35 Adoption Ordinance No. 4403-23	17.16	3-05-55-00-0500-021	B ADVERTISING	R	04/05/23	04/25/23	0005507090	N			
36 Adoption Ordinance No. 4404-23	29.64	T-21-56-23-4060-021	B HAMILTON ST SID - LEGAL ADVERTISING	R	04/05/23	04/25/23	0005507090	N			
37 Adoption Ordinance No. 4405-23	17.94	3-01-20-00-0120-021	B MUNICIPAL CLERK-ADVERTISING	R	04/05/23	04/25/23	0005507090	N			
38 Intro Ordinance No. 4406-23	40.56	3-01-20-00-0120-021	B MUNICIPAL CLERK-ADVERTISING	R	04/05/23	04/25/23	0005507090	N			
39 Notice Online Public Auctios	22.62	3-01-20-00-0120-021	B MUNICIPAL CLERK-ADVERTISING	R	04/05/23	04/25/23	0005507090	N			
40 Comp Cont Award - SCADA System	14.82	3-05-55-00-0500-021	B ADVERTISING	R	04/05/23	04/25/23	0005507090	N			
	1,039.74										
Vendor Total:	1,039.74										

Vendor # Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
GARIPPA GARIPPA, LOTZ & GIANNUARIO												
	23-00952	04/13/23	TAX JDGMT 101 PIERCE ST-APPEAL									
	1	TAX JDGMT 101	PIERCE ST-APPEAL	27,847.20	3-01-90-00-0000-017	B MISC.-RES FOR TAX APPEALS	R	04/13/23	04/25/23		2020 APPEAL	N
	2	TAX JDGMT 101	PIERCE ST-APPEAL	21,806.60	3-01-90-00-0000-017	B MISC.-RES FOR TAX APPEALS	R	04/13/23	04/25/23		2022 APPEAL	N
				49,653.80								
			Vendor Total:	49,653.80								
GOODTISO GOODYEAR AUTO SERVICE CENTER												
	23-00839	04/04/23	Rhyno tires for 8M2									
	1	Rhyno tires for 8M2		226.58	3-01-26-00-0315-034	B VEHICLE MAINT.-MOTOR VEHICLE PARTS	R	04/04/23	04/25/23		0000038455	N
	2	Product: 560548		249.58	3-01-26-00-0315-034	B VEHICLE MAINT.-MOTOR VEHICLE PARTS	R	04/04/23	04/25/23		0000038455	N
				476.16								
			Vendor Total:	476.16								
GRANICUS Granicus, LLC T/A Vision Tech												
	23-00933	04/11/23	GovAccess Maint/Host/Lic Fee									
	1	GovAccess Maint/Host/Lic Fee		7,565.89	3-01-20-00-0140-138	B DATA PROCESSING-SOFTWARE LICENSING	R	04/11/23	04/25/23		159455	N
	2	GovAccess Maint/Host/Lic Fee		2,521.97	3-05-55-00-0500-138	B SOFTWARE LICENSING	R	04/11/23	04/25/23		159455	N
				10,087.86								
			Vendor Total:	10,087.86								
GREELCO Greelco, Inc.												
	23-00778	03/28/23	Air filter, oil filter 4 #967									
	1	Air filter, oil filters #967		435.00	3-05-55-00-0500-034	B MOTOR VEHICLE PARTS	R	03/28/23	04/25/23		3399	N
	2	In-Tank coalesce filter		299.00	3-05-55-00-0500-034	B MOTOR VEHICLE PARTS	R	03/28/23	04/25/23		3399	N
				734.00								
			Vendor Total:	734.00								
GUARMOTO GUARANTEED MOTOR TOWING SERVIC												
	23-00215	02/06/23	TOWING-CRIMINAL INVEST. 2023									
	1	TOWING-CRIMINAL INVEST. 2023		150.00	3-01-25-00-0240-029	B POLICE DEPT.-OTHER CONTRACTUAL ITEMS	R	02/06/23	04/25/23		H405689	N
	23-00638	03/10/23	vehicle towing									
	4	vehicle towing		64.99	3-01-26-00-0315-029	B VEHICLE MAINT.-OTHER CONTRACTUAL ITEMS	R	03/10/23	04/25/23		H405543	N

Vendor #	Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
GUARMOTO GUARANTEED MOTOR TOWING SERVIC Continued													
23-00638	03/10/23	Vehicle towing		Continued									
		5 Vehicle towing	267.75		3-01-26-00-0315-029		B VEHICLE MAINT.-OTHER CONTRACTUAL ITEMS	R	03/10/23	04/25/23		H405756	N
		6 Vehicle towing	64.99		3-01-26-00-0315-029		B VEHICLE MAINT.-OTHER CONTRACTUAL ITEMS	R	03/10/23	04/25/23		H405762	N
			<u>397.73</u>										
		Vendor Total:	547.73										
HAMLINEU Hamline University													
23-00958	04/17/23	Adopt-a-drain packets											
		1 Adopt-a-drain packets	636.75		G-02-41-14-0770-000		B 2014 Clean Communities	R	04/17/23	04/25/23		CIV-1538	N
		2 Admin fee	63.68		G-02-41-14-0770-000		B 2014 Clean Communities	R	04/17/23	04/25/23		CIV-1538	N
			<u>700.43</u>										
		Vendor Total:	700.43										
HARDROCK Hard Rock Hotel & Casino													
23-00979	04/17/23	TCTA 5/31-6/2/23 SPRING CONF											
		1 TCTA 5/31-6/2/23 ROOM RATE	237.00		3-01-20-00-0145-041		B TAX COLLECTION-CONFERENCES & MEETINGS	R	04/17/23	04/25/23		CONF#L7V4XH06YG	N
		2 TCTA 5/31-6/2/23 RESORT FEE	69.00		3-01-20-00-0145-041		B TAX COLLECTION-CONFERENCES & MEETINGS	R	04/17/23	04/25/23		CONF#L7V4XH06YG	N
		3 TCTA 5/31-6/2/23 TOURISM FEE	21.00		3-01-20-00-0145-041		B TAX COLLECTION-CONFERENCES & MEETINGS	R	04/17/23	04/25/23		CONF#L7V4XH06YG	N
			<u>327.00</u>										
		Vendor Total:	327.00										
HOSESHOP HOSE SHOP INC.													
23-00479	02/21/23	hydraulic hoses/assemblies											
		2 hydraulic hoses/assemblies	146.98		3-05-55-00-0500-034		B MOTOR VEHICLE PARTS	R	02/21/23	04/25/23		00334056	N
		Vendor Total:	146.98										
INSTFORE INSTITUTE FOR FORENSIC PSYCHOL													
23-00887	04/05/23	Sgt. Promotional Psych Exams											
		1 Sgt. Promotional Psych Exams	1,200.00		3-01-20-00-0105-093		B HR - MEDICAL (EXAMS, TESTS, ECT.)	R	04/05/23	04/25/23		18347	N
		Vendor Total:	1,200.00										

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Item Description	Amount	Charge Account	Acct Type Description								
INSTVERI Instant Verification											
23-00132 02/03/23 Recreation Background Checks											
10 Recreation Background Checks	38.00	T-11-56-00-3787-401	B ENRICHMENT PROGRAMS	R	02/03/23	04/25/23			4102023		N
11 Recreation Background Checks	38.00	T-11-56-00-3787-401	B ENRICHMENT PROGRAMS	R	02/03/23	04/25/23			4122023		N
12 Recreation Background Checks	38.00	T-11-56-00-3787-401	B ENRICHMENT PROGRAMS	R	02/03/23	04/25/23			4192023		N
13 Recreation Background Checks	38.00	T-11-56-00-3787-401	B ENRICHMENT PROGRAMS	R	02/03/23	04/25/23			4172023		N
14 Recreation Background Checks	114.00	T-11-56-00-3787-401	B ENRICHMENT PROGRAMS	R	02/03/23	04/25/23			41720232		N
15 Recreation Background Checks	38.00	T-11-56-00-3787-401	B ENRICHMENT PROGRAMS	R	02/03/23	04/25/23			4202023		N
	<u>304.00</u>										
Vendor Total:	304.00										
JERSESHO Jersey Shore Safety Cons LLC											
23-00633 03/10/23 9-1-1 Dispatcher Combo											
1 9-1-1 Dispatcher Combo	680.00	3-01-25-00-0250-042	B DISPATCH/911-EDUCATION AND TRAINING	R	03/10/23	04/25/23			2023-0022		N
Vendor Total:	680.00										
JERSTACT Jersey Tactical Corp.											
23-00489 02/22/23 Jersey Claw Instructor course											
1 Jersey Claw Instructor course	1,500.00	3-01-25-00-0240-042	B POLICE DEPT.-EDUCATION AND TRAINING	R	02/22/23	04/25/23			2813		N
Vendor Total:	1,500.00										
LANGUAGE LANGUAGE LINE, LLC											
23-00653 03/15/23 INTERPRETATION SERVICES 2023											
2 INTERPRETATION SERVICES 2023	427.51	3-01-25-00-0250-028	B 911-Dispatch-Professional,Consult,Spec	R	03/15/23	04/25/23			10978410		N
Vendor Total:	427.51										
MADHATTE Mad Hatters, LLC											
23-00388 02/15/23 Bunny Bonanza kids activities											
1 Balloon artist	390.00	T-11-56-00-3787-601	B PARK PERMITS	R	02/15/23	04/25/23			4623F		N
2 Face painter	390.00	T-11-56-00-3787-601	B PARK PERMITS	R	02/15/23	04/25/23			4623F		N
	<u>780.00</u>										
Vendor Total:	780.00										

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MALOCHEV Malouf Chevy Cadillac, Inc.												
23-00711	03/21/23		Parts for #863									
1			Parts for #863	31.73	3-01-26-00-0315-034	B VEHICLE MAINT.-MOTOR VEHICLE PARTS	R	03/21/23	04/25/23		161518	N
2			20892944 pipe	21.46	3-01-26-00-0315-034	B VEHICLE MAINT.-MOTOR VEHICLE PARTS	R	03/21/23	04/25/23		161518	N
				53.19								
			Vendor Total:	53.19								
MALOFORD MALOUF FORD LINCOLN												
23-00844	04/04/23		work on #839									
1			work on #839	105.00	3-01-26-00-0315-025	B VEHICLE MAINT.-VEHICLE REPAIR & MAINT	R	04/04/23	04/25/23		755314	N
			Vendor Total:	105.00								
MCCDCA Mercer County MCCD&CAA												
23-00263	02/07/23		Michael Luthman - Fire HHS									
1			Michael Luthman - Fire HHS	660.00	3-01-22-00-0195-042	B UNIFORM CONST CODE-EDUCATION AND TRAININ	R	02/07/23	04/25/23		M. LUTHMAN	N
			Vendor Total:	660.00								
MIDDWELD MIDDLESEX WELDING SALES CO.												
23-00846	04/04/23		Helium Tank Rental									
1			Helium Tank/Surcharge/Delivery	239.30	T-11-56-00-3788-601	B SENIOR ACTIVITIES	R	04/04/23	04/25/23		02084624-00	N
			Vendor Total:	239.30								
NASCO Nasco												
23-00649	03/13/23		Painting Program Art Supplies									
1			Painting Canvas Board	102.08	T-11-56-00-4000-066	B YOUTH CENTER - PROGRAM SUPPLIES	R	03/13/23	04/25/23		426336	N
2			Painting Plastic Palette Knife	46.08	T-11-56-00-4000-066	B YOUTH CENTER - PROGRAM SUPPLIES	R	03/13/23	04/25/23		426336	N
3			Painting Color Wheel	18.84	T-11-56-00-4000-066	B YOUTH CENTER - PROGRAM SUPPLIES	R	03/13/23	04/25/23		426336	N
				167.00								
			Vendor Total:	167.00								
NEWBRWAT NEW BRUNSWICK WATER UTILITY												
23-00107	02/03/23		water usage									
3			water usage	93,725.72	3-05-55-00-0500-072	B WATER	R	02/03/23	04/25/23		7527-0 FEB 2023	N

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
NEWBRWAT NEW BRUNSWICK WATER UTILITY														
Continued														
23-00107	02/03/23	Water usage				Continued								
4		Water usage			100,556.48	3-05-55-00-0500-072	B	WATER	R	02/03/23	04/25/23		7528-0	FEB 2023 N
					194,282.20									
23-00924	04/11/23	Water usage												
1		Water usage			117,602.01	3-05-55-00-0500-072	B	WATER	R	04/11/23	04/25/23		7527-0	MAR 2023 N
2		Water usage			124,600.06	3-05-55-00-0500-072	B	WATER	R	04/11/23	04/25/23		7528-0	MAR 2023 N
					242,202.07									
Vendor Total:		436,484.27												
NJ417 TREASURER-STATE OF NJ														
23-00934	04/11/23	Penalty fee												
1		Penalty fee			50.00	C-04-55-17-4189-000	B	2017 BOND:Section 120(2%):FT GEN CAPITAL	R	04/11/23	04/25/23		4174017	N
Vendor Total:		50.00												
NJ867 NJ Dept of Corrections														
22-02577	09/26/22	Business Cards for Youth Cente												
1		Business cards Tony Taveras			24.00	3-01-90-00-0000-204	B	MISC.-ACCOUNTS PAYABLE	R	09/26/22	04/25/23		519921	N
2		Business cards Mawiyah Hollima			24.00	3-01-90-00-0000-204	B	MISC.-ACCOUNTS PAYABLE	R	09/26/22	04/25/23		519921	N
3		Business cards Joel Painson			24.00	3-01-90-00-0000-204	B	MISC.-ACCOUNTS PAYABLE	R	09/26/22	04/25/23		519921	N
4		Business cards Sharene C Dave			24.00	3-01-90-00-0000-204	B	MISC.-ACCOUNTS PAYABLE	R	09/26/22	04/25/23		519921	N
5		Business cards Stephanie Willi			24.00	3-01-90-00-0000-204	B	MISC.-ACCOUNTS PAYABLE	R	09/26/22	04/25/23		519921	N
6		#10 Reg ENV-2500			127.50	3-01-90-00-0000-204	B	MISC.-ACCOUNTS PAYABLE	R	09/26/22	04/25/23		519921	N
					247.50									
Vendor Total:		247.50												
NJAMHYDR NJ AMERICAN WATER (HYDRANT)														
23-00926	04/11/23	Fire hydrant usage												
1		Fire hydrant usage			74.86	3-05-55-00-0500-073	B	FIRE HYDRANT CHARGES	R	04/11/23	04/25/23		018210019393497	N
2		Fire hydrant usage			74.86	3-05-55-00-0500-073	B	FIRE HYDRANT CHARGES	R	04/11/23	04/25/23		018210019392852	N
3		Fire hydrant usage			74.86	3-05-55-00-0500-073	B	FIRE HYDRANT CHARGES	R	04/11/23	04/25/23		018210019392920	N
4		Fire hydrant usage			74.86	3-05-55-00-0500-073	B	FIRE HYDRANT CHARGES	R	04/11/23	04/25/23		018210019393206	N
5		Fire hydrant usage			74.86	3-05-55-00-0500-073	B	FIRE HYDRANT CHARGES	R	04/11/23	04/25/23		018210019392777	N
6		Fire hydrant usage			74.86	3-05-55-00-0500-073	B	FIRE HYDRANT CHARGES	R	04/11/23	04/25/23		018210019393411	N

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
NJAMHYDR NJ AMERICAN WATER (HYDRANT)											
				Continued							
	23-00926	04/11/23	Fire hydrant usage	Continued							
	7		Fire hydrant usage	74.86	3-05-55-00-0500-073	R	04/11/23	04/25/23		018210019391958	N
	8		Fire hydrant usage	74.86	3-05-55-00-0500-073	R	04/11/23	04/25/23		018210019392586	N
	9		Fire hydrant usage	74.86	3-05-55-00-0500-073	R	04/11/23	04/25/23		018210019393565	N
	10		Fire hydrant usage	74.86	3-05-55-00-0500-073	R	04/11/23	04/25/23		018210019392050	N
				<u>748.60</u>							
			Vendor Total:	748.60							
NJLM NJLM/NEW JERSEY STATE LEAGUE											
	23-00884	04/05/23	EE Compensation Webinar								
	1		EE Compensation Webinar	75.00	3-01-20-00-0105-042	R	04/05/23	04/25/23		S23247	N
	23-00894	04/06/23	Job Vacancy Advertisements								
	1		Job Vacancy Advertisements	460.00	3-01-20-00-0100-107	R	04/06/23	04/25/23		SD18656	N
			Vendor Total:	535.00							
NOBLE NJ NOBLE NJ											
	23-00720	03/21/23	TRAINING CONFERENCE								
	1		NOBLE 2023 REGION I	625.00	3-01-25-00-0240-041	R	03/21/23	04/25/23		FTPD-1	N
	2		Malcolm Belvin, Non-member	150.00	3-01-25-00-0240-041	R	03/21/23	04/25/23		FTPD-1	N
	3		Non-member increase	25.00	3-01-25-00-0240-041	R	04/14/23	04/25/23		FTPD-1	N
				<u>800.00</u>							
			Vendor Total:	800.00							
NORTH005 North Brunswick Township											
	23-00109	02/03/23	Water usage								
	7		Water usage	71.02	3-05-55-00-0500-072	R	02/03/23	04/25/23		17875-0 4/1/23	N
	8		Water usage	67.77	3-05-55-00-0500-072	R	02/03/23	04/25/23		17874-0 4/1/23	N
	9		Water usage	16.00	3-05-55-00-0500-072	R	02/03/23	04/25/23		17873-0 4/1/23	N
				<u>154.79</u>							
			Vendor Total:	154.79							

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
Item Description	Amount	Charge Account	Acct Type Description								
OCCUPATI Occupational Health											
23-00133 02/03/23 Post Accident Drug/BAT Screen											
2 Post Accident Drug/BAT Screen	91.60	3-01-20-00-0105-093	B HR - MEDICAL (EXAMS, TESTS, ECT.)	R	02/03/23	04/25/23			515267877		N
23-00487 02/22/23 Pre-Employment Drug Screens											
7 Pre-Employment Drug Screens	50.00	T-11-56-00-3787-401	B ENRICHMENT PROGRAMS	R	02/22/23	04/25/23			515268574		N
8 Pre-Employment Drug Screens	50.00	T-11-56-00-3787-401	B ENRICHMENT PROGRAMS	R	02/22/23	04/25/23			515327910		N
	100.00										
23-00897 04/06/23 Post Accident Drug/BAT Screen											
1 Post Accident Drug/BAT Screen	91.60	3-01-20-00-0105-093	B HR - MEDICAL (EXAMS, TESTS, ECT.)	R	04/06/23	04/25/23			515268574		N
2 Post Accident Drug/BAT Screen	50.00	3-01-20-00-0105-093	B HR - MEDICAL (EXAMS, TESTS, ECT.)	R	04/06/23	04/25/23			515292448		N
	141.60										
Vendor Total:	333.20										
ONECALLC ONE CALL CONCEPTS											
23-00112 02/03/23 Broadcast Markouts											
3 Broadcast Markouts	506.55	3-05-55-00-0500-029	B CONTRACTUAL SERVICE	R	02/03/23	04/25/23			3035307		N
Vendor Total:	506.55										
PACKPUBL Packet Media LLC											
22-03279 12/06/22 Nov/Dec 2022 Legal Ads											
1 Nov/Dec 2022 Legal Adsw	279.63	2-01-20-00-0120-021	B MUNICIPAL CLERK-ADVERTISING	R	12/06/22	04/25/23			IN15903		N
2 Nov/Dec 2022 Legal Adsw	68.47	2-01-20-00-0120-021	B MUNICIPAL CLERK-ADVERTISING	R	12/06/22	04/25/23			IN13735		N
	348.10										
Vendor Total:	348.10										
PARTSAUT Parts Authority, LLC											
23-00103 02/03/23 vehicle parts 4 twp. vehicles											
78 vehicle parts 4 twp. vehicles	171.32	3-01-26-00-0315-034	B VEHICLE MAINT.-MOTOR VEHICLE PARTS	R	02/03/23	04/25/23			300-451289		N
79 vehicle credit	272.11	3-01-26-00-0315-034	B VEHICLE MAINT.-MOTOR VEHICLE PARTS	R	04/18/23	04/25/23			68907		N
80 vehicle credit	93.00	3-01-26-00-0315-034	B VEHICLE MAINT.-MOTOR VEHICLE PARTS	R	04/18/23	04/25/23			68862		N
81 vehicle credit offset 2credits	109.92	3-01-26-00-0315-034	B VEHICLE MAINT.-MOTOR VEHICLE PARTS	R	04/18/23	04/25/23			077-254426		N
82 vehicle credit offset 2credits	117.60	3-01-26-00-0315-034	B VEHICLE MAINT.-MOTOR VEHICLE PARTS	R	04/18/23	04/25/23			077-254471		N
83 vehicle credit offset 2credits	137.59	3-01-26-00-0315-034	B VEHICLE MAINT.-MOTOR VEHICLE PARTS	R	04/18/23	04/25/23			300-451289		N

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
PARTSAUT Parts Authority, LLC												
Continued												
23-00103	02/03/23	Vehicle parts 4 twp. vehicles	Continued									
84		Vehicle parts 4 twp. vehicles	9.31	3-01-26-00-0315-034	B VEHICLE MAINT.-MOTOR VEHICLE PARTS	R	02/03/23	04/25/23			300-451874	N
85		Vehicle parts 4 twp. vehicles	20.96	3-01-26-00-0315-034	B VEHICLE MAINT.-MOTOR VEHICLE PARTS	R	02/03/23	04/25/23			300-451482	N
86		Vehicle parts 4 twp. vehicles	152.07	3-01-26-00-0315-034	B VEHICLE MAINT.-MOTOR VEHICLE PARTS	R	02/03/23	04/25/23			031-377505	N
87		Vehicle parts 4 twp. vehicles	163.83	3-01-26-00-0315-034	B VEHICLE MAINT.-MOTOR VEHICLE PARTS	R	02/03/23	04/25/23			300-451829	N
88		Vehicle parts 4 twp. vehicles	138.00	3-01-26-00-0315-034	B VEHICLE MAINT.-MOTOR VEHICLE PARTS	R	02/03/23	04/25/23			077-256297	N
89		Vehicle parts 4 twp. vehicles	124.80	3-01-26-00-0315-034	B VEHICLE MAINT.-MOTOR VEHICLE PARTS	R	02/03/23	04/25/23			300-454895	N
90		Vehicle parts 4 twp. vehicles	29.64	3-01-26-00-0315-034	B VEHICLE MAINT.-MOTOR VEHICLE PARTS	R	02/03/23	04/25/23			300-455979	N
91		Vehicle parts 4 twp. vehicles	117.60	3-01-26-00-0315-034	B VEHICLE MAINT.-MOTOR VEHICLE PARTS	R	02/03/23	04/25/23			077-255981	N
92		Vehicle parts 4 twp. vehicles	52.85	3-01-26-00-0315-034	B VEHICLE MAINT.-MOTOR VEHICLE PARTS	R	02/03/23	04/25/23			300-452791	N
93		Vehicle parts 4 twp credit	64.00	3-01-26-00-0315-034	B VEHICLE MAINT.-MOTOR VEHICLE PARTS	R	04/20/23	04/25/23			67939	N
94		Vehicle parts credit offset	64.00	3-01-26-00-0315-034	B VEHICLE MAINT.-MOTOR VEHICLE PARTS	R	04/20/23	04/25/23			300-452791	N
95		Vehicle parts 4 twp. vehicles	117.60	3-01-26-00-0315-034	B VEHICLE MAINT.-MOTOR VEHICLE PARTS	R	02/03/23	04/25/23			077-255399	N
96		Vehicle parts 4 twp. vehicles	94.91	3-01-26-00-0315-034	B VEHICLE MAINT.-MOTOR VEHICLE PARTS	R	02/03/23	04/25/23			300-453225	N
97		Vehicle parts 4 twp. vehicles	253.23	3-01-26-00-0315-034	B VEHICLE MAINT.-MOTOR VEHICLE PARTS	R	02/03/23	04/25/23			300-453762	N
98		Vehicle parts 4 twp. vehicles	14.92	3-01-26-00-0315-034	B VEHICLE MAINT.-MOTOR VEHICLE PARTS	R	02/03/23	04/25/23			077-255494	N
			<u>1,461.04</u>									
Vendor Total:			1,461.04									
PATRIOTP Patriot Paving LLC												
23-00956	04/17/23	Municipal complex snow removal										
1		Municipal complex snow removal	12,000.00	3-01-26-00-0291-029	B SNOW REMOVAL-OTHER CONTRACTUAL ITEMS	R	04/17/23	04/25/23			1053	N
2	3/7/23	Item 2 - One time	4,400.00	3-01-26-00-0291-029	B SNOW REMOVAL-OTHER CONTRACTUAL ITEMS	R	04/17/23	04/25/23			1053	N
			<u>16,400.00</u>									
Vendor Total:			16,400.00									
PAYARGOI Payargo Inc												
23-00927	04/11/23	ELECTRONIC LOCKBOX AGREEMENT										
1		Payargo Tranactions - Water	354.30	3-05-55-00-0500-138	B SOFTWARE LICENSING	R	04/11/23	04/25/23			23-26317	N
2		Payargo Transactions - IT	198.15	3-01-20-00-0140-138	B DATA PROCESSING-SOFTWARE LICENSING	R	04/11/23	04/25/23			23-26317	N
			<u>552.45</u>									
Vendor Total:			552.45									

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
PEIREQUI PEIRCE EAGLE EQUIPMENT											
23-00317 02/09/23 Parts for flusher truck #999											
1			Parts for flusher truck #999	2,395.16	3-01-26-00-0315-034	R	02/09/23	04/25/23		1827150	N
2			800-5926 10" flg x 8" flg	585.54	3-01-26-00-0315-034	R	02/09/23	04/25/23		1827150	N
3			690-0023 float 5" plastic	187.72	3-01-26-00-0315-034	R	02/09/23	04/25/23		1827150	N
				<u>3,168.42</u>							
Vendor Total:				3,168.42							
PENNSYLV Pennsylvania State University											
23-00810 03/29/23 Grant Writing											
1			Grant Writing	499.00	3-01-25-00-0240-042	R	03/29/23	04/25/23		261053	N
Vendor Total:				499.00							
POLHOMED Home Depot Credit Services											
23-00465 02/21/23 nuts, bolts, misc hardware											
3			nuts, bolts, misc hardware	51.48	3-01-25-00-0240-026	R	02/21/23	04/25/23		1611697	N
4			nuts, bolts, misc hardware	161.15	3-01-25-00-0240-026	R	02/21/23	04/25/23		9611825	N
				<u>212.63</u>							
Vendor Total:				212.63							
POSTMAST Postmaster New Brunswick											
23-00847 04/04/23 Postage for CCR Reports											
1			Postage for CCR Reports	7,000.00	3-05-55-00-0500-022	R	04/04/23	04/25/23		POSTAGE CCR RPT N	
Vendor Total:				7,000.00							
PROCAP8 PROCAP 8 FBO FIRSTRUST BANK											
23-00951 04/13/23 TAX LIEN REDEMPTION											
1			TAX LIEN REDEMPTION	3,800.00	T-03-55-00-9999-294	R	04/13/23	04/25/23		04/25/23	N
2			TAX LIEN REDEMPTION	1,914.37	T-03-55-00-9999-914	R	04/13/23	04/25/23		04/25/23	N
				<u>5,714.37</u>							
Vendor Total:				5,714.37							

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
PSEG1444 PSE&G CO.										
	23-00998 04/20/23 PSE&G Gas & Elec Bill Feb 2023									
	1 PSE&G Gas & Elec Bill Feb 2023		48,033.74	3-01-31-00-0430-071	B ELECTRICITY-ELECTRICITY	R	04/20/23	04/25/23	FEB 2023	N
	2 PSE&G Gas & Elec Bill Feb 2023		91,923.82	3-01-31-00-0435-075	B STREET LIGHTING-STREET LIGHTING	R	04/20/23	04/25/23	FEB 2023	N
	3 PSE&G Gas & Elec Bill Feb 2023		6,517.41	3-05-55-00-0500-071	B ELECTRICITY	R	04/20/23	04/25/23	FEB 2023	N
	4 PSE&G Gas & Elec Bill Feb 2023		2,133.20	T-40-56-23-0366-071	B OPEN SPACE - ELECTRICITY & STREET LIGHTS	R	04/20/23	04/25/23	FEB 2023	N
	5 PSE&G Gas & Elec Bill Feb 2023		8.86	T-21-56-23-4060-056	B HAMILTON ST SID-FIRE & OTHER SAFETY EQUI	R	04/20/23	04/25/23	FEB 2023	N
			<u>148,617.03</u>							
	Vendor Total:		148,617.03							
QUARTONY Tony Quaranta										
	23-00857 04/04/23 Clothing Allowance - Contract									
	1 Clothing Allowance - Contract		189.99	3-01-20-00-0165-043	B ENGINEERING-CLOTHING & UNIFORMS	R	04/04/23	04/25/23	23CLOTHINGALLOW	N
	Vendor Total:		189.99							
RAFARICH Schaffer Shain Jalloh PC										
	23-00575 03/07/23 Associate Prosecutor									
	1 Associate Prosecutor		2,541.66	3-01-25-00-0275-029	B MUNICIPAL PROSECUTOR-OTHER CONTRACTUAL	R	03/07/23	04/25/23	FEB 2023	N
	2 Associate Prosecutor		2,541.66	3-01-25-00-0275-029	B MUNICIPAL PROSECUTOR-OTHER CONTRACTUAL	R	03/07/23	04/25/23	JAN 2023	N
			<u>5,083.32</u>							
	Vendor Total:		5,083.32							
RAHWAY RAHWAY BUSINESS MACHINES										
	23-00285 02/08/23 Printer Repairs for 2023									
	3 2022 Printer Repairs/Parts		437.45	3-01-20-00-0140-026	B DATA PROCESSING-EQUIPMENT MAINT & REPAIR	R	02/08/23	04/25/23	65456	N
	Vendor Total:		437.45							
REPUSERV Republic Services of NJ, LLC										
	23-00975 04/17/23 convenience Center trash haul									
	1 Convenience Center trash haul		2,266.63	3-01-26-00-0305-029	B SOLID WASTE COLL.-OTHER CONTRACTUAL ITEM	R	04/17/23	04/25/23	0689-003849950	N
	Vendor Total:		2,266.63							

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
RICOUSA Ricoh USA, Inc.												
	23-00195	02/06/23	COPIER LEASE-PSD 2-4/23									
	2		COPIER LEASE PSD 2023	586.47	3-01-25-00-0240-026	B POLICE DEPT.-EQUIP REPAIR & MAINT	R	04/18/23	04/25/23		107021252	N
	23-00196	02/06/23	COPIER LEASE TSB 1-3/23									
	2		COPIER LEASE TSB qtrs 2-4	288.36	3-01-25-00-0240-026	B POLICE DEPT.-EQUIP REPAIR & MAINT	R	04/18/23	04/25/23		107021242	N
	23-00197	02/06/23	COPIER LEASE 1-3/23 - ACO									
	2		COPIER LEASE 2023 qtrs 2-4	290.55	3-01-27-00-0340-026	B ANIMAL CONTROL-EQUIP REPAIR & MAINT	R	04/18/23	04/25/23		107021249	N
	23-00199	02/06/23	COPIER LEASE - CRB 1-3/23									
	2		COPIER LEASE CRB qtrs 2-4 2023	535.05	3-01-25-00-0240-026	B POLICE DEPT.-EQUIP REPAIR & MAINT	R	04/18/23	04/25/23		107037467	N
	23-00200	02/06/23	COPIER LEASE - DB 1-3/23									
	2		COPIER LEASE - DB 1/3-2023	375.00	3-01-25-00-0240-026	B POLICE DEPT.-EQUIP REPAIR & MAINT	R	04/18/23	04/25/23		107060249	N
	23-00201	02/06/23	COPIER LEASE-RECORDS 2-4/23									
	2		COPIER LEASE RECORDS 2023	586.47	3-01-25-00-0240-026	B POLICE DEPT.-EQUIP REPAIR & MAINT	R	04/18/23	04/25/23		107104838	N
	23-00639	03/10/23	COPIER LEASE-DESK OFC 1-3/23									
	2		COPIER LEASE 2023	242.76	3-01-25-00-0240-026	B POLICE DEPT.-EQUIP REPAIR & MAINT	R	04/18/23	04/25/23		107021244	N
	Vendor Total:			2,904.66								
RONTURLE Ron Turley Associates INC.												
	23-00936	04/12/23	Annual Maintenance Renewal									
	1		IT - Fleet Annual Maintenance	4,425.22	3-01-20-00-0140-138	B DATA PROCESSING-SOFTWARE LICENSING	R	04/12/23	04/25/23		64696	N
	2		Water Fleet Annual Maintenance	4,425.23	3-05-55-00-0500-138	B SOFTWARE LICENSING	R	04/12/23	04/25/23		64696	N
				8,850.45								
	Vendor Total:			8,850.45								
RURBANFO Rutgers Urban Forestry Program												
	22-00309	02/09/22	Core Training for C. Ferretti									
	1		Core Training for C. Ferretti	30.00	2-01-26-00-0313-107	B SHADE TREE-OTHER MISC ITEMS	R	02/09/22	04/25/23		22103	N
	Vendor Total:			30.00								

Vendor #	Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
SCESTA Somerset Cty Emergency Service													
23-00724	03/21/23	EMT Refresher	Robert Ellis										
1		EMT Refresher (C)		65.00	3-01-25-00-0240-042	B POLICE DEPT.-EDUCATION AND TRAINING	R	03/21/23	04/25/23			15336	N
Vendor Total:				65.00									
SCPOLICE Somerset County Police Academy													
23-00492	02/22/23	Field Training	Officer Course										
1		Leadership for Dynamic		120.00	3-01-25-00-0240-042	B POLICE DEPT.-EDUCATION AND TRAINING	R	02/22/23	04/25/23			SCPA008 CANTON	N
Vendor Total:				120.00									
SCYMCA Somerset County YMCA													
22-03318	12/07/22	Winter Fitness	Programs										
1		Functional Fitness	Mondays	600.00	T-11-56-00-3788-601	B SENIOR ACTIVITIES	R	12/07/22	04/25/23			30123	N
2		Pilates	Mondays	600.00	T-11-56-00-3788-601	B SENIOR ACTIVITIES	R	12/07/22	04/25/23			30123	N
3		Functional Fitness	Thursdays	600.00	T-11-56-00-3788-601	B SENIOR ACTIVITIES	R	12/07/22	04/25/23			30123	N
4		Pilates	Thursdays	600.00	T-11-56-00-3788-601	B SENIOR ACTIVITIES	R	12/07/22	04/25/23			30123	N
5		Gentle Yoga	Fridays	660.00	T-11-56-00-3788-601	B SENIOR ACTIVITIES	R	12/07/22	04/25/23			30123	N
6		Chair Yoga	Fridays	660.00	T-11-56-00-3788-601	B SENIOR ACTIVITIES	R	12/07/22	04/25/23			30123	N
				<u>3,720.00</u>									
Vendor Total:				3,720.00									
SECOND SECOND CHANCE FOR ANIMALS													
23-00571	03/06/23	Monthly Spay & Neuter	Fees										
13		Monthly Spay & Neuter	Fees	630.00	T-17-56-99-0000-700	B RESERVE: SECOND CHANCE	R	03/06/23	04/25/23			FEB'23 S&N FEES	N
14		Monthly Spay & Neuter	Fees	720.00	T-17-56-99-0000-700	B RESERVE: SECOND CHANCE	R	03/06/23	04/25/23			MAR'23 S&N FEES	N
				<u>1,350.00</u>									
Vendor Total:				1,350.00									
SHI SHI INTERNATIONAL CORP.													
23-00696	03/20/23	Canon Toner	Oce' 300\3000										
1		Canon Oce Plotwave	3000/3500	480.00	3-01-20-00-0100-036	B MANAGER-OFFICE SUPPLIES	R	03/20/23	04/25/23			B16662976	N
2		Canon Oce Plotwave	300/350	240.00	3-01-20-00-0100-036	B MANAGER-OFFICE SUPPLIES	R	03/20/23	04/25/23			B16732897	N
				<u>720.00</u>									

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge	PO Type Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
SHI SHI INTERNATIONAL CORP. Continued														
23-00829	04/03/23	Printers-New												
1		HP LaserJet Enterprise M607n	1,940.00	2-01-44-00-0900-106	B CIF-Technology	R	04/03/23	04/25/23		B16701366			N	
		Vendor Total:	2,660.00											
SIRCHIE SIRCHIE FINGERPRINT LAB														
23-00356	02/14/23	BLOOD KITS												
1		BLOOD COLLECTION KITS	146.55	G-02-41-12-0745-099	B DRUNK DRIVING ENFORCEMEN	R	02/14/23	04/25/23		0585031-IN			N	
2		SHIPPING	17.85	G-02-41-12-0745-099	B DRUNK DRIVING ENFORCEMEN	R	02/14/23	04/25/23		0585031-IN			N	
			164.40											
		Vendor Total:	164.40											
SOMSR Shop Rite/Somerset														
23-00361	02/14/23	Fun With Finger Foods												
1		Supples for Finger Food Class	27.44	T-11-56-00-3787-401	B ENRICHMENT PROGRAMS	R	02/14/23	04/25/23		04510395626			N	
		Vendor Total:	27.44											
SSWORLD S & S WORLDWIDE														
23-00811	03/29/23	Autism Event Craft/TR Supplies												
1		Compound Variety Pk Slime	16.49	T-11-56-00-3788-501	B THERAPEUTIC REC	R	03/29/23	04/25/23		IN101167934			N	
2		Variety Color Pk 12 Slime	26.50	T-11-56-00-3788-501	B THERAPEUTIC REC	R	03/29/23	04/25/23		IN101167934			N	
3		Color Splash Gel Stain Tubes	110.16	T-11-56-00-3788-501	B THERAPEUTIC REC	R	03/29/23	04/25/23		IN101167934			N	
			153.15											
		Vendor Total:	153.15											
STAVOLA STAVOLA CONSTRUCTION MATERIALS														
23-00115	02/03/23	Road Materials												
2		Road Materials	1,719.75	3-01-26-00-0290-032	B STREETS & ROADS-ROAD MATERIALS	R	02/03/23	04/25/23		283854			N	
		Vendor Total:	1,719.75											
STERICYC Stericycle Inc / Shred-it														
23-00702	03/21/23	DOCUMENT DESTRUCTION 1-3/2023												
1		DOCUMENT DESTRUCTION 1-3/2023	160.46	3-01-25-00-0240-029	B POLICE DEPT.-OTHER CONTRACTUAL ITEMS	R	03/21/23	04/25/23		8003355780			N	

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl	
STERICYC Stericycle Inc / Shred-it												
	23-00702	03/21/23	DOCUMENT DESTRUCTION	1-3/2023	Continued							
	2		service charge	9.95	3-01-25-00-0240-029	B	POLICE DEPT.-OTHER CONTRACTUAL ITEMS	R	03/21/23	04/25/23	8003355780	N
				170.41								
			Vendor Total:	170.41								
STOPSHRE STOP AND SHOP (REC)												
	23-00022	01/24/23	Cleaning Supplies for SC									
	1		Cleaning Supplies for SC	85.42	T-11-56-00-3787-301	B	COMMUNITY CENTER	R	01/24/23	04/25/23	674540	N
			Vendor Total:	85.42								
TCTANJ TCTA MEMBERSHIP SERVICES												
	23-00944	04/12/23	SPRING CONF 5/31-6/2 REGISTR									
	1		SPRING CONF 5/31-6/2 REGISTR	430.00	3-01-20-00-0145-041	B	TAX COLLECTION-CONFERENCES & MEETINGS	R	04/12/23	04/25/23	ESQUILIN, TIFFAN	N
			Vendor Total:	430.00								
THEACTIV The Activity Group, INC												
	22-03128	11/18/22	vests									
	1		Airius - Level IIIA	3,265.34	2-01-25-00-0240-056	B	POLICE DEPT.-EMERGENCY & SAFETY SUPP.	R	11/18/22	04/25/23	INV-00701	N
	2		United Shield Soft Trauma Pack	72.34	2-01-25-00-0240-056	B	POLICE DEPT.-EMERGENCY & SAFETY SUPP.	R	11/18/22	04/25/23	INV-00701	N
	3		Carrier	723.34	2-01-25-00-0240-056	B	POLICE DEPT.-EMERGENCY & SAFETY SUPP.	R	11/18/22	04/25/23	INV-00701	N
				4,061.02								
			Vendor Total:	4,061.02								
THEHONCO The Hon Company LLC												
	22-03462	12/16/22	Desks									
	1		MENTOR 30X66	932.41	C-04-55-21-4342-004	B	2021 Bond Gen Imp Cap-Equipment PD & TWP	R	12/16/22	04/25/23	2002995	N
	2		Mentor 24x42 B/F/RH	652.54	C-04-55-21-4342-004	B	2021 Bond Gen Imp Cap-Equipment PD & TWP	R	12/16/22	04/25/23	2002995	N
	3		Mentor 30x60 DESK	2,055.32	C-04-55-21-4342-004	B	2021 Bond Gen Imp Cap-Equipment PD & TWP	R	12/16/22	04/25/23	2002995	N
	4		Mentor 30X60 DESK	13,359.58	C-04-55-21-4342-004	B	2021 Bond Gen Imp Cap-Equipment PD & TWP	R	12/16/22	04/25/23	2002995	N

Vendor # Name	PO # PO Date Description	Contract PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
THEHONCO The Hon Company LLC								
	22-03462 12/16/22 Desks	Continued						
	5 UNITILTY TABLE	397.22 C-04-55-21-4342-004	B	2021 Bond Gen Imp Cap-Equipment PD & TWP R	12/16/22	04/25/23	2002995	N
		<u>17,397.07</u>						
	Vendor Total:	17,397.07						
THOMWEST Thomson Reuters-West								
	23-00219 02/06/23 CLEAR PROFLEX 2023 1-3/23							
	4 CLEAR PROFLEX 2023 1-3/23	610.00 3-01-25-00-0240-138	B	POLICE DEPT.-SOFTWARE LICENSING	R	02/06/23 04/25/23	848062953	N
	Vendor Total:	610.00						
TRAPROCK TRAP ROCK INDUSTRIES								
	23-00117 02/03/23 Road materials							
	4 Road materials	285.09 3-05-55-00-0500-032	B	ROAD MATERIALS & SUPPLIES	R	02/03/23 04/25/23	8148228	N
	23-00714 03/21/23 Road materials							
	1 Road materials	789.91 3-05-55-00-0500-032	B	ROAD MATERIALS & SUPPLIES	R	03/21/23 04/25/23	8148357	N
	Vendor Total:	1,075.00						
TRICTYTE Tri Cty Termite & Pest Control								
	23-00485 02/22/23 Pest Control Services twp.bldg							
	25 505 Demott Lane -Senior Center	35.00 3-01-26-00-0310-024	B	BUILDING & GROUNDS-BUILDING MAINT&CLEAN	R	02/22/23 04/25/23	797585	N
	Vendor Total:	35.00						
TRYSTONE TRYSTONE CAPITAL ASSESTS LLC								
	23-00950 04/13/23 TAX LIEN REDEMPTION							
	1 TAX LIEN REDEMPTION	1,800.00 T-03-55-00-9999-294	B	PREMIUM ON TAX SALE	R	04/13/23 04/25/23	04/25/23	N
	2 TAX LIEN REDEMPTION	<u>337.07</u> T-03-55-00-9999-914	B	TAX LIEN REDEMPTIONS	R	04/13/23 04/25/23	04/25/23	N
		2,137.07						
	Vendor Total:	2,137.07						

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
VALIVIDE VALIANT VIDEO PRODUCTIONS												
	23-00286	02/08/23	Videographer Services 2023									
	5		Videographer Services 2023	588.00	3-01-20-00-0140-028	B DATA PROCESSING-PROF & CONSULTING SRVS	R	02/08/23	04/25/23		FTC041423	N
			Vendor Total:	588.00								
VANGUARD Somerset Solar 1, LLC												
	23-00452	02/21/23	Third party energy SSG12A									
	3		Third party energy	367.19	3-01-31-00-0430-071	B ELECTRICITY-ELECTRICITY	R	02/21/23	04/25/23		SS1G12A MAR2023	N
			Vendor Total:	367.19								
VER4832 VERIZON												
	23-00206	02/06/23	Verizon (03) 2023 1-3/23									
	3		Verizon (03) 2023 1-3/23	572.53	3-01-31-00-0440-076	B TELEPHONE-TELEPHONE CHARGES	R	02/06/23	04/25/23		551648872000103	N
	23-00784	03/28/23	TRUNK RADIO (627) 3/23									
	1		TRUNK RADIO (627) 3/23	11,387.30	3-01-31-00-0440-076	B TELEPHONE-TELEPHONE CHARGES	R	03/28/23	04/25/23		M55406462723061	N
	23-00941	04/12/23	TRUNK RADIO (627) 4-7/23									
	1		TRUNK RADIO (627) 4-7/23	11,078.15	3-01-31-00-0440-076	B TELEPHONE-TELEPHONE CHARGES	R	04/12/23	04/25/23		M55406462723092	N
	23-00942	04/12/23	TRUNK RADIO SYSTEMS(631)3-5/23									
	1		TRUNK RADIO SYSTEMS(631)3-5/23	1,980.49	3-01-31-00-0440-076	B TELEPHONE-TELEPHONE CHARGES	R	04/12/23	04/25/23		M55501563123085	N
			Vendor Total:	25,018.47								
VERALPH V.E. RALPH & SON, INC.												
	23-00840	04/04/23	First Aid Supplies (Camp)									
	1		Dynarex cold packs - junior	95.20	T-11-56-00-3787-801	B SUMMER CAMPS	R	04/04/23	04/25/23		451975	N
	2		Dynarex cold packs - regular	134.16	T-11-56-00-3787-801	B SUMMER CAMPS	R	04/04/23	04/25/23		451975	N
	3		Safe touch Nitrile Glove Med.	85.86	T-11-56-00-3787-801	B SUMMER CAMPS	R	04/04/23	04/25/23		451975	N
	4		Safe touch Nitrile Glove Large	85.86	T-11-56-00-3787-801	B SUMMER CAMPS	R	04/04/23	04/25/23		451975	N
	5		Safe touch Nitrile Glove XLarg	28.62	T-11-56-00-3787-801	B SUMMER CAMPS	R	04/04/23	04/25/23		451975	N

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
VERALPH V.E. RALPH & SON, INC. Continued										
	23-00840 04/04/23 First Aid Supplies (Camp)		Continued							
	6 5 1/2" Bandage Scissors		69.60	T-11-56-00-3787-801	B SUMMER CAMPS	R	04/04/23	04/25/23	451975	N
			499.30							
	Vendor Total:		499.30							
VERI4833 VERIZON										
	23-00102 02/03/23 Phone - landline									
	19 Phone - landline		85.22	3-05-55-00-0500-076	B TELEPHONE CHARGES	R	02/03/23	04/25/23	150777736000119	N
	Vendor Total:		85.22							
VERIENG VERIZON WIRELESS										
	23-00113 02/03/23 Scada cards - pump stations									
	3 Scada cards - pump stations		798.21	3-05-55-00-0500-076	B TELEPHONE CHARGES	R	02/03/23	04/25/23	9931469089	N
	23-01003 04/21/23 SIM Cards for iPads's/Cameras									
	1 SIM Cards for iPads's/Cameras		152.04	T-21-56-22-4060-056	B HAMILTON ST SID-FIRE & OTHER SAFETY EQUI	R	04/21/23	04/25/23	9926093294	N
	2 SIM Cards for iPads's/Cameras		513.14	3-05-55-00-0500-076	B TELEPHONE CHARGES	R	04/21/23	04/25/23	9926093294	N
	3 SIM Cards for iPads's/Cameras		513.13	3-01-22-00-0195-076	B UNIFORM CONST CODE- TELEPHONE	R	04/21/23	04/25/23	9926093294	N
	4 SIM Cards for iPads's/Cameras		76.02	T-40-56-23-0366-076	B OPEN SPACE - TELEPHONE/ALARM SERVICES	R	04/21/23	04/25/23	9926093294	N
	5 SIM Cards for iPads's/Cameras		114.03	3-01-20-00-0150-076	B TAX ASSESSMENT-TELEPHONE CHARGES	R	04/21/23	04/25/23	9926093294	N
	6 SIM Cards for iPads's/Cameras		38.01	T-11-56-00-4000-076	B YOUTH CENTER - PHONES,ALARMS/SIM CARDS	R	04/21/23	04/25/23	9926093294	N
	7 SIM Cards for iPads's/Cameras		152.04	T-21-56-22-4060-056	B HAMILTON ST SID-FIRE & OTHER SAFETY EQUI	R	04/21/23	04/25/23	9928477272	N
	8 SIM Cards for iPads's/Cameras		513.14	3-05-55-00-0500-076	B TELEPHONE CHARGES	R	04/21/23	04/25/23	9928477272	N
	9 SIM Cards for iPads's/Cameras		513.13	3-01-22-00-0195-076	B UNIFORM CONST CODE- TELEPHONE	R	04/21/23	04/25/23	9928477272	N
	10 SIM Cards for iPads's/Cameras		76.02	T-40-56-23-0366-076	B OPEN SPACE - TELEPHONE/ALARM SERVICES	R	04/21/23	04/25/23	9928477272	N
	11 SIM Cards for iPads's/Cameras		114.03	3-01-20-00-0150-076	B TAX ASSESSMENT-TELEPHONE CHARGES	R	04/21/23	04/25/23	9928477272	N
	12 SIM Cards for iPads's/Cameras		38.05	T-11-56-00-4000-076	B YOUTH CENTER - PHONES,ALARMS/SIM CARDS	R	04/21/23	04/25/23	9928477272	N
	13 SIM Cards for iPads's/Cameras		152.04	T-21-56-22-4060-056	B HAMILTON ST SID-FIRE & OTHER SAFETY EQUI	R	04/21/23	04/25/23	9930893047	N
	14 SIM Cards for iPads's/Cameras		513.14	3-05-55-00-0500-076	B TELEPHONE CHARGES	R	04/21/23	04/25/23	9930893047	N
	15 SIM Cards for iPads's/Cameras		513.13	3-01-22-00-0195-076	B UNIFORM CONST CODE- TELEPHONE	R	04/21/23	04/25/23	9930893047	N
	16 SIM Cards for iPads's/Cameras		76.02	T-40-56-23-0366-076	B OPEN SPACE - TELEPHONE/ALARM SERVICES	R	04/21/23	04/25/23	9930893047	N
	17 SIM Cards for iPads's/Cameras		114.03	3-01-20-00-0150-076	B TAX ASSESSMENT-TELEPHONE CHARGES	R	04/21/23	04/25/23	9930893047	N

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge	PO Type Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
VERIENG VERIZON WIRELESS Continued														
23-01003	04/21/23	SIM Cards for iPads's/Cameras		Continued										
		18		SIM Cards for iPads's/Cameras	38.01	T-11-56-00-4000-076	B YOUTH CENTER - PHONES,ALARMS/SIM CARDS	R	04/21/23	04/25/23		9930893047	N	
					4,219.15									
		Vendor Total:			5,017.36									
VERIW240 VERIZON WIRELESS														
23-00943	04/12/23	WIRELESS BILL - Mar- Jun 23												
		1		WIRELESS BILL - Mar - Jun 2023	1,585.67	3-01-25-00-0240-076	B POLICE DEPT.-TELEPHONE CHARGES	R	04/12/23	04/25/23		9931469088	N	
		Vendor Total:			1,585.67									
WBMASON W. B. MASON, INC.														
23-00274	02/07/23	Laminator												
		1		Venus 2 125 Laminator	509.13	3-01-25-00-0240-058	B POLICE DEPT.-OTHER EQUIP & SUPPLIES	R	02/07/23	04/25/23		236326097	N	
23-00277	02/07/23	TONER												
		1		Brother TN350 Toner, Black	59.82	3-01-25-00-0240-059	B POLICE DEPT.-DATA PROCESSING EQUIP	R	02/07/23	04/25/23		236322213	N	
		2		Toner Cartridge, Black	149.31	3-01-25-00-0240-059	B POLICE DEPT.-DATA PROCESSING EQUIP	R	02/07/23	04/25/23		236322213	N	
					209.13									
23-00608	03/08/23	Office Supplies - Police Dept.												
		1		Office Supplies - Police Dept.	100.08	3-01-20-00-0100-036	B MANAGER-OFFICE SUPPLIES	R	03/08/23	04/25/23		237486813	N	
		2		Office Supplies - Police Dept.	367.29	3-01-20-00-0100-036	B MANAGER-OFFICE SUPPLIES	R	03/08/23	04/25/23		236907136	N	
					467.37									
23-00679	03/17/23	TONER												
		1		HP 508X	187.43	3-01-25-00-0240-059	B POLICE DEPT.-DATA PROCESSING EQUIP	R	03/17/23	04/25/23		237071816	N	
23-00734	03/21/23	Cork/Dry Erase Board												
		1		Cork/Dry Erase Board	79.60	3-01-25-00-0240-058	B POLICE DEPT.-OTHER EQUIP & SUPPLIES	R	03/21/23	04/25/23		237265496	N	
		2		Magnetic Glass Dry Erase	75.38	3-01-25-00-0240-058	B POLICE DEPT.-OTHER EQUIP & SUPPLIES	R	03/21/23	04/25/23		237265496	N	
		3		Cork Board with Aluminum	62.26	3-01-25-00-0240-058	B POLICE DEPT.-OTHER EQUIP & SUPPLIES	R	03/21/23	04/25/23		237265496	N	
					217.24									
		Vendor Total:			1,590.30									

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
WIRELESS Wireless Electronics, Inc.												
23-00311	02/09/23		RADIO REPAIRS									
1			RADIO REPAIRS	300.00	3-01-25-00-0250-026	B DISPATCH/911-EQUIP REPAIR & MAINT	R	02/09/23	04/25/23		M62539	N
2			RADIO REPAIRS	225.00	3-01-25-00-0250-026	B DISPATCH/911-EQUIP REPAIR & MAINT	R	02/09/23	04/25/23		M62550	N
				525.00								
23-00548	03/02/23		Setup Fiber to Copper									
1			Setup Fiber to Copper	2,400.00	3-01-25-00-0250-026	B DISPATCH/911-EQUIP REPAIR & MAINT	R	03/02/23	04/25/23		M62542	N
			Vendor Total:	2,925.00								
ZBROWNCE Cecil Brown												
23-00838	04/04/23		Refund for Cecil Brown rental									
1			Refund for Brown Rental	100.00	T-11-56-00-3787-301	B COMMUNITY CENTER	R	04/04/23	04/25/23		REFUND 032923	N
			Vendor Total:	100.00								
ZFAMALOU LOUISE FAMA												
23-00953	04/13/23		REFUND OVPT-WATER 358 ALDEBURG									
1			REFUND OVPT-WATER 358 ALDEBURG	1,018.33	3-05-55-00-0599-040	B WATER OVERPAYMENT	R	04/13/23	04/25/23		12718-0 2023	N
			Vendor Total:	1,018.33								
ZGILMART Alicia Gilmartin												
23-00945	04/12/23		Refund for two classes									
1			Refund for Func. Fitness	44.00	T-11-56-00-3788-601	B SENIOR ACTIVITIES	R	04/12/23	04/25/23		REFUND 041223	N
2			Refund for Chair Yoga	40.00	T-11-56-00-3788-601	B SENIOR ACTIVITIES	R	04/12/23	04/25/23		REFUND 041223	N
				84.00								
			Vendor Total:	84.00								
ZKALNICK MARTHA KALNICK												
23-00954	04/13/23		REFUND WTR OVPT-8 CORTLAND DR									
1			REFUND WTR OVPT-8 CORTLAND DR	100.00	3-05-55-00-0599-040	B WATER OVERPAYMENT	R	04/13/23	04/25/23		9608-0 WTR OVPT N	
			Vendor Total:	100.00								

Vendor #	Name	PO #	PO Date	Description	Contract Amount	Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
ZRHODESG	GERALDINE RHODES	23-00899	04/06/23	Refund for Forever 55 Programs										
		1		Functional Fitness Refund	40.00	T-11-56-00-3788-601		B SENIOR ACTIVITIES	R	04/06/23	04/25/23		REFUND 032323	N
		Vendor Total:			40.00									

Total Purchase Orders: 145 Total P.O. Line Items: 328 Total List Amount: 1,854,581.97 Total Void Amount: 0.00

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT	2-01	28,829.12	0.00	0.00	28,829.12
CURRENT	3-01	1,272,839.14	0.00	0.00	1,272,839.14
WATER	3-05	475,603.40	0.00	0.00	475,603.40
	Year Total:	1,748,442.54	0.00	0.00	1,748,442.54
GENERAL CAPITAL	C-04	17,688.05	0.00	0.00	17,688.05
WATER CAPITAL	C-06	13,192.14	0.00	0.00	13,192.14
	Year Total:	30,880.19	0.00	0.00	30,880.19
GRANT	G-02	3,108.97	0.00	0.00	3,108.97
TAX TITLE LIEN	T-03	22,197.13	0.00	0.00	22,197.13
RECREATION TRUST	T-11	7,347.68	0.00	0.00	7,347.68
ANIMAL CONTROL	T-17	1,350.00	0.00	0.00	1,350.00
HAMILTON ST SPECIAL IMPROVEMENT DISTR	T-21	6,844.35	0.00	0.00	6,844.35
OPEN SPACE	T-40	5,581.99	0.00	0.00	5,581.99
	Year Total:	43,321.15	0.00	0.00	43,321.15
Total of All Funds:		1,854,581.97	0.00	0.00	1,854,581.97

Range of Checking Accts: First to Last Range of Check Dates: 04/12/23 to 04/25/23
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
17-ANIMALCONTRL		ANIMAL CONTROL					
170595	04/14/23	PAYROLL Franklin Twp Payroll Account					13066
23-00987	1	04.14.23 PAYROLL ANIMAL	1,696.05	T-17-56-99-0000-000	Budget		1 1
				RESERVE: ANIMAL CONTROL EXPENDITURE			

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	1,696.05	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	1,696.05	0.00

20-AFFORDHOUSE		AFFORDABLE HOUSING					
201511	04/14/23	PAYROLL Franklin Twp Payroll Account					13065
23-00986	1	04.14.23 PAYROLL AFF HOUSING	2,120.93	T-20-56-99-0000-027	Budget		1 1
				AFFORDABLE HOUSING- LEGAL SERVICES			

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	2,120.93	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	2,120.93	0.00

30-PAYROLLDED		EMPLOYEE PAYROLL DEDUCTION					
35290	04/14/23	FTFLEX FRANKLIN TWP FLEXIBLE ACCOUNT					13067
23-00980	1	04.14.23 FT FLEX SPENDING	314.59	T-30-56-00-0851-021	Budget		1 1
				PAYROLL DEDUCTIONS- CAFETERIA PLAN			

35291	04/14/23	FTTRUST FRANKLIN TWP TRUST ACCOUNT					13067
23-00981	1	04.14.23 FT TRUST MEDICAL	61,429.66	T-30-56-00-0851-029	Budget		2 1
				PAYROLL DEDUCTIONS- HOSPITALIZATION			

35292	04/14/23	LINCLIFE LINCOLN LIFE INSURANCE CO.					13067
23-00982	1	04.14.23 LINC LIFE DEF COMP	19,457.93	T-30-56-00-0851-019	Budget		3 1
				PAYROLL DEDUCTIONS- LINCOLN FINANCIAL			

35293	04/18/23	LINALLIA Lincoln Financial Alliance					13068
23-00983	1	04.14.23 Lincoln New 457	8,064.19	T-30-56-00-0851-040	Budget		1 1
				PAYROLL DEDUCTIONS- LINCOLN (NEW)			
23-00983	2	04.14.23 Lincoln New ROTH	1,095.41	T-30-56-00-0851-041	Budget		2 1
				PAYROLL DEDUCTIONS- LINCOLN ROTH (NEW)			
23-00983	3	04.14.23 Lincoln New 457	182.27	T-30-56-00-0851-040	Budget		3 1
				PAYROLL DEDUCTIONS- LINCOLN (NEW)			
			9,341.87				

35289	04/19/23	AFLAC134 AFLAC					13057
23-00991	1	AFLAC FM134 MARCH 2023	13,670.03	T-30-56-00-0851-030	Budget		1 1
				PAYROLL DEDUCTIONS- AFLAC			
23-00991	2	AFLAC FM134 FEBRUARY 2023	0.26	T-30-56-00-0851-030	Budget		2 1
				PAYROLL DEDUCTIONS- AFLAC			
			13,669.77				

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
30-PAYROLLED EMPLOYEE PAYROLL DEDUCTION Continued									
35294	04/19/23	PERS PERS OF NJ					13069		
23-00993	1	PERS PENSION MARCH 2023	113,152.64	T-30-56-00-0851-011	Budget		2	1	
					PAYROLL DEDUCTIONS- PERS - PENSION				
35295	04/19/23	PFRS PFRS OF NJ					13069		
23-00992	1	PFRS PENSION MARCH 2023	109,154.17	T-30-56-00-0851-010	Budget		1	1	
					PAYROLL DEDUCTIONS- PFRS - PENSION				
Checking Account Totals									
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>		<u>Amount</u>	<u>Void</u>	
		Checks:	7	0	326,520.63		0.00		
		Direct Deposit:	0	0	0.00		0.00		
		Total:	7	0	326,520.63		0.00		
39-WORKERSCOMP WORKERS COMP TRUST FUND									
2697	04/13/23	ALIUSHL ALIUS HEALTH LLC					13063		
23-00996	1	workers comp ck 2697	152.98	T-39-56-99-0000-088	Budget		1	1	
					WORKER'S COMPENSATION				
2698	04/13/23	QUALINC QUALCARE INC					13064		
23-00997	1	workers comp ck 2698	120.00	T-39-56-99-0000-088	Budget		1	1	
					WORKER'S COMPENSATION				
Checking Account Totals									
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>		<u>Amount</u>	<u>Void</u>	
		Checks:	2	0	272.98		0.00		
		Direct Deposit:	0	0	0.00		0.00		
		Total:	2	0	272.98		0.00		
Report Totals									
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>		<u>Amount</u>	<u>Void</u>	
		Checks:	11	0	330,610.59		0.00		
		Direct Deposit:	0	0	0.00		0.00		
		Total:	11	0	330,610.59		0.00		

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
ANIMAL CONTROL	T-17	1,696.05	0.00	0.00	1,696.05
AFFORDABLE HOUSING	T-20	2,120.93	0.00	0.00	2,120.93
PAYROLL	T-30	326,520.63	0.00	0.00	326,520.63
WORKERS COMP	T-39	272.98	0.00	0.00	272.98
Total of All Funds:		<u>330,610.59</u>	<u>0.00</u>	<u>0.00</u>	<u>330,610.59</u>

TOWNSHIP OF FRANKLIN, SOMERSET COUNTY
ORDINANCE NO. 4407-23

AN ORDINANCE TO EXCEED THE CY2023 MUNICIPAL BUDGET APPROPRIATION LIMITES AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

SUMMARY

An Ordinance providing that the CY2023 budget year, the final appropriations of the Township of Franklin shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, and that the CY2023 municipal budget for the Township of Franklin be approved and adopted in accordance with this ordinance.

WHEREAS, the Local Government Cap law, NJSA 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15 provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Mayor and Township Council of the Township of Franklin, in the County of Somerset, New Jersey, finds it advisable and necessary to increase its CY 2023 budget by up to 3.5 % over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Mayor and Township Council hereby determines that a 3.5 % increase in the budget for said year, amounting to \$497,014.48 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the Mayor and Township Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to the final appropriation in either of the next two succeeding years:

NOW THEREFORE BE IT ORDAINED, by the Mayor and Township Council of the Township of Franklin, in the County of Somerset, New Jersey, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2023 budget year, the final appropriations of the Township of Franklin shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$1,739,550.68 and that the CY 2023 municipal budget for the Township of Franklin be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

This Ordinance shall take effect after publication in accordance with applicable law.

Franklin Township

In Somerset County



ORDINANCE NO. 4407-23

This is a true copy of an ordinance adopted by the Township Council, Township of Franklin, Somerset County, New Jersey.

Introduced: 04/11/2023

Published: 04/14/2023

Public Hearing: 04/25/2023

Adoption:

Published:

Effective:

Ann Marie McCarthy, RMC, CMC, Township Clerk

TOWNSHIP OF FRANKLIN, SOMERSET COUNTY
ORDINANCE NO. 4408-23

AN ORDINANCE ACCEPTING CONSERVATION EASEMENT FROM EL-ION FRANKLIN DEVELOPMENT GROUP, LLC FOR PREMISES KNOWN AS BLOCK 88.02, LOTS 13.01, 25, 26 & 71.01 ALSO KNOWN AS ROUTE 27, 45 & 47 VERONICA AVENUE, 102 BENNETTS LANE

SUMMARY

An Ordinance authorizing the acceptance of a Conservation Easement from EL-ION Franklin Development Group, LLC in connection with Block 88.02, Lots 13.01, 25, 26 & 71.01 also known as Route 27, 45 & 47 Veronica Avenue and 102 Bennetts Lane.

WHEREAS, EL-ION Franklin Development Group, LLC is the owner of certain lands and premises in the Township of Franklin, County of Somerset and State of New Jersey commonly known as Block 88.02, Lots 13.01, 25, 26 & 71.01 referred to as the "Grantor" and the Township of Franklin, referred to as the "Grantee"; and,

WHEREAS, the Easement Area is Lots 13.01, 25, 26 & 71.01, Block 88.02, as shown as Exhibit A dated December 12, 2022 by Bowman Consulting Group, Ltd. and incorporated by this reference and made part of this ordinance; and

WHEREAS, the Easement is for the benefit of the Grantee and further nothing contained in said Easement Agreement constituting restrictions and limitation upon use shall apply to, affect or limit in any way whatsoever Grantor's unrestricted right and freedom to deal with the balance of the Property lying outside of the Easement Area in any way whatsoever nor restrict any uses or activities by Grantor therein and thereon; and

WHEREAS, the Easement has been declared and established in order to benefit the general public by preserving and protecting land resources, however, neither the general public nor the Township has been granted a property interest in the lands which are the subject of this Easement Agreement nor is the general public entitled to access said Easement. This Easement Agreement is intended to encumber the Easement Area with the restrictions and limitations upon the use thereof which restrictions and limitations upon use shall be enforced by the Township but not by the general public whose interests shall be protected by means of the enforcement rights of the Township; and

WHEREAS, the conveyance and/or acceptance of said real property requires the approval by Ordinance of the Township Council pursuant to NJSA 40A:12-5; and

WHEREAS, the Township Council has determined that it is in the public interest to accept said Easements from the Grantor;

NOW, THEREFORE, BE IT HEREBY ORDAINED AND ENACTED by the Township Council of the Township of Franklin, County of Somerset and State of New Jersey as follows:

SECTION I

The Grantor has granted and conveyed to the Township, its agents, successors and assigns the right to preserve and protect the conservation values of the Conservation Easement Area in perpetuity, the Easement Area is located on Lots 13.01, 25, 26 & 71.01, Block 88.02, as shown on Exhibit A dated December 12, 2022 by Bowman Consulting Group, Ltd. and incorporated by this reference and made part of this ordinance.

SECTION II

Each clause, section or subsection of this ordinance shall be deemed a separate provision to the intent that if any such clause, section or subsection should be declared invalid, the remainder of the ordinance shall not be affected.

Franklin Township

In Somerset County



SECTION III

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed as to the extent of such inconsistency.

SECTION IV

This ordinance shall take effect immediately upon adoption and publication according to law.

ORDINANCE NO. 4408-23

This is a true copy of an ordinance adopted by the Township Council, Township of Franklin, Somerset County, New Jersey.

Introduced: 04/25/2023

Published: 04/28/2023

Public Hearing: 05/09/2023

Adoption:

Published:

Effective:

Ann Marie McCarthy, RMC, MMC, Township Clerk

CONSERVATION EASEMENT

KNOW ALL MEN BY THESE PRESENTS that the undersigned, **EL-ION Franklin Development Group, LLC** (Owner of Lot 13.01), with offices located at 2465 Kuser Road, 3rd Floor, Hamilton, New Jersey 08690, **EL at Franklin, LLC**, with offices located at 2465 Kuser Road, 3rd Floor, Hamilton, New Jersey 08690 (owner of Lots 25 & 26), **ED Somerset, LLC**, a Delaware limited liability company, with offices located at 3323 NE 163rd Street, Suite 600, Miami, Florida 33160 (owner of Lot 71.01) hereinafter referred to as the "Grantor", in consideration of the benefits accruing to the Grantor and to the public and One Dollar (\$1.00), do hereby grant and dedicate unto the **Township of Franklin**, in the County of Somerset, a municipal corporation of the State of New Jersey, with offices located at 475 DeMott Lane, Somerset, New Jersey 08873 hereinafter referred to as the "Grantee", a Conservation Easement across the Grantor's lands to prohibit the following:

(1) Except as otherwise provided herein, no trees or shrubs shall be removed or destroyed unless diseased or dead and no topsoil, sand, gravel or minerals shall be extracted or excavated in the Conservation Easement Area.

(2) Except as otherwise provided herein, no fill of any kind shall be placed within or under the Conservation Easement Area without the express prior consent of the Township and of any State, County or local governmental environmental authorities having jurisdiction thereof.

(3) No buildings, structures and improvements shall be constructed within the Conservation Easement Area.

(4) Except as otherwise provided herein, no action shall be taken in relation to the Conservation Easement Area which will be adverse to maintaining said Conservation Easement Area in as close to its natural state as possible.

(5) This Easement is for the benefit of the Grantee and further nothing contained in this Conservation Easement Agreement constituting restrictions and limitation upon use shall apply to, affect or limit in any way whatsoever Grantor's unrestricted right and freedom to deal with the balance of the Property lying outside of the Conservation Easement Area in any way whatsoever nor restrict any uses or activities by Grantor therein and thereon.

(6) Grantor may convey, mortgage, lease, or otherwise transfer title or interest in the land subject to this Conservation Easement provided, however, that the covenants and conditions herein remain superior to such conveyance, mortgage, lease, or transfer, it being the intention of the parties that this Easement Agreement and its terms and conditions shall become a part of the chain of title and shall run with the lands.

(7) The Grantor does hereby expressly permit entry by the Grantee, its agents, servants, and employees for any purpose as set forth herein upon said Conservation Easement Area for the purpose of ascertaining compliance with the terms of this Conservation Easement without furnishing notice of said entry by Grantee.

(8) This Conservation Easement and the rights of the parties hereto under the terms and conditions hereof shall be governed by and construed and interpreted in accordance with the laws of the State of New Jersey.

(9) This Conservation Easement and the terms and condition hereof shall inure to the benefit or and binding upon the Grantee and Grantor and their respective successors and assigns.

(10) The Grantor covenants that the Grantee shall quietly enjoy the said Easement, the Grantee shall have quiet possession of the easement free from all encumbrances, the Grantor shall execute such further assurances of said lands as may be requisite by Grantee to correct any title defect, and the Grantor warrants specifically the Conservation Easement Area hereby conveyed.

Said easement being located on property known as **Block 88.02, Lots 13.01, 25, 26 & 71.01** in the Township of Franklin, County of Somerset, New Jersey, and is described as follows:

See **Schedule "A"** annexed hereto for legal description and **Schedule "B"** a map of said Conservation Easement.

This Conservation Easement has been declared and established in order to benefit the general public by preserving and protecting land resources, however, neither the general public nor the Township has been granted a property interest in the lands which are the subject of this Easement Agreement nor is the general public entitled to access said Easement. This Easement Agreement is intended to encumber the Conservation Easement Area with the restrictions and limitations upon the use thereof which restrictions and limitations upon use shall be enforced by the Township but not by the general public whose interests shall be protected by means of the enforcement rights of the Township.

IN WITNESS WHEREOF, the said Grantor(s) has hereunto set their hands and seals, or caused these presents to be signed by their proper corporate officer and caused their proper corporate seal to be hereto affixed this 11 day of January, 2022.

ATTEST:

**EL-ION Franklin Development Group,
LLC**

BY:


Laura Rudolph




Name: Sybilma Knudson
Title: Authorized Signatory
EL at Franklin, LLC

ATTEST:

BY:

Ronald Quilley



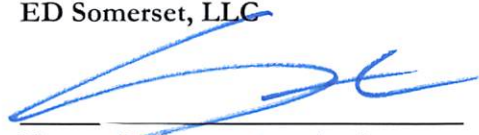
Name: Jack Morris
Title: Authorized Representative

ATTEST:

ED Somerset, LLC

BY:


Joyana Radulovic


Name: Shlomo Khoudari
Title: Authorized Signatory

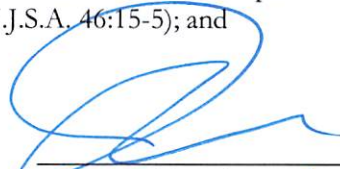
Acknowledgment

STATE OF Florida
COUNTY OF: Miami Dade SS:

I CERTIFY that on January 11, 20~~22~~²³, Shlomo Khoudari Authorized Signatory of EL-ION Franklin Development Group, LLC, personally came before me and acknowledged under oath, to my satisfaction, that this person (or if more than one, each person):

- (a) was the maker of this Easement;
- (b) was authorized to and did execute this Easement as a Authorized Signatory of EL-ION Franklin Development Group, LLC, the entity named in this Easement; and
- (c) made this Easement for: \$1.00 as for the full and actual consideration paid or to be paid for the transfer of title. (Such consideration is defined in N.J.S.A. 46:15-5); and
- (d) executed this Easement as the act of the entity.





Notary Public of Florida

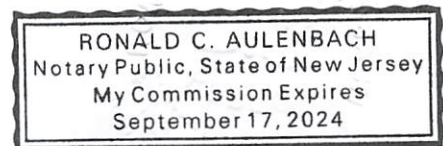
Acknowledgment

STATE OF NEW JERSEY
COUNTY OF SOMERSET SS:

I CERTIFY that on FEB 17, 20~~22~~²³, Jack Morris, Authorized Representative of EL at Franklin, LLC personally came before me and acknowledged under oath, to my satisfaction, that this person (or if more than one, each person):

- (a) was the maker of this Easement;
- (b) was authorized to and did execute this Easement as Authorized Representative of EL at Franklin, LLC, the entity named in this Easement; and
- (c) made this Easement for: \$1.00 as for the full and actual consideration paid or to be paid for the transfer of title. (Such consideration is defined in N.J.S.A. 46:15-5); and
- (d) executed this Easement as the act of the entity.


Notary Public of New Jersey

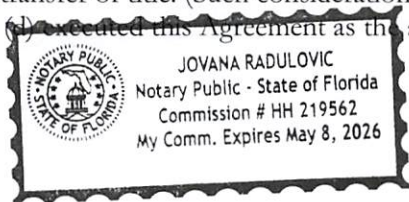


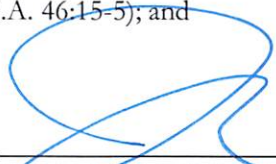
Acknowledgment

STATE OF NEW JERSEY
COUNTY OF SOMERSET SS:

I CERTIFY that on January 11, 2023, Sinlomo Khader, Authorized Signatory of ED Somerset, LLC, personally came before me and acknowledged under oath, to my satisfaction, that this person (or if more than one, each person):

- (a) was the maker of this Agreement;
- (b) was authorized to and did execute this Agreement as a Authorized Signatory of ED Somerset, LLC, the entity named in this Agreement; and
- (c) made this Agreement for: \$1.00 as for the full and actual consideration paid or to be paid for the transfer of title. (Such consideration is defined in N.J.S.A. 46:15-5); and
- (d) executed this Agreement as the act of the entity.





Notary Public of New Jersey

RECORD AND RETURN TO:

Louis N. Rainone, Esq.
Rainone Coughlin Minchello, LLC
555 U.S. One South, Suite 440
Iselin, New Jersey 08830

**DESCRIPTION OF FRANKLIN TOWNSHIP CONSERVATION/PRESERVATION AREA
TAX LOTS 71.01, 13.01, 25 AND 26,
BLOCK 88.02, FRANKLIN TOWNSHIP
SOMERSET COUNTY, NEW JERSEY**

**PROJECT NO. 080461
December 12, 2022**

All that certain lot, tract or parcel of land situate, lying and being in the Township of Franklin, in the County of Somerset, and the State of New Jersey and being all of several variable width Conservation Easements to Franklin Township over a portion of Block 88.02 Lots 71, 72, 71.01, 13.01, 25 and 26, said lot as shown on the official Tax Map of the Township of Franklin and being further described as follows, to wit;

TRACT I

BEGINNING at a point in the dividing line between Lot 67.01 (n/f Torsiello Associates) and Lot 71.01 Block 88.02, said point being South 36° 04' 30" West a distance of 248.47 feet from the point of intersection formed by the said dividing line of Lots 67.01 and Lot 71.01 and the southerly right of way line of Veronica Avenue (66' wide right-of-way), and from said point and place of beginning, running; thence, Over and through a portion of said Lot 71.01 the following thirty-four (34) courses;

1. Departing said division line, South 34° 41' 44" East a distance of 63.57 feet to a point; thence
2. South 68° 32' 50" East a distance of 36.58 feet to a point of curvature; thence
3. Along a curve to the right, having a Radius of 50.00 feet, an arc distance of 36.58 feet, a central angle of 41° 55' 12" a chord bearing of South 47° 35' 15" East a chord distance of 35.77 feet to a point of tangency; thence
4. South 26° 37' 39" East a distance of 5.35 feet to a point; thence
5. South 87° 37' 08" East, a distance of 35.16 feet to a point of curvature; Thence
6. Along a curve to the right, having a Radius of 49.88 feet, an arc distance of 20.80 feet, a central angle of 23° 53' 05" a chord bearing of South 75° 41' 46" East a chord distance of 20.64 feet to a point; thence
7. South 27° 13' 43" West a distance of 19.76 feet to a point; thence

**DESCRIPTION OF FRANKLIN TOWNSHIP CONSERVATION/PRESERVATION AREA
SOMERSET COUNTY, NEW JERSEY**

PAGE 2 OF 13

8. South 21° 21' 58" West a distance of 11.35 feet to a point; thence
9. South 36° 34' 10" West a distance of 19.20 feet to a point; thence
10. South 38° 50' 38" West a distance of 1.49 feet to a point; thence
11. South 38° 50' 38" West a distance of 10.32 feet to a point; thence
12. South 40° 31' 15" West a distance of 43.01 feet to a point; thence
13. South 25° 56' 39" West a distance of 9.65 feet to a point; thence
14. South 33° 03' 36" West a distance of 20.53 feet to a point; thence
15. South 39° 48' 04" West a distance of 18.58 feet to a point; thence
16. South 44° 49' 06" West a distance of 11.31 feet to a point; thence
17. South 36° 36' 23" West a distance of 8.34 feet to a point; thence
18. South 36° 37' 00" West a distance of 8.02 feet to a point; thence
19. South 36° 47' 06" West a distance of 12.88 feet to a point; thence
20. South 41° 11' 44" West a distance of 13.11 feet to a point; thence
21. South 36° 55' 04" West a distance of 10.57 feet to a point; thence
22. South 70° 30' 21" West a distance of 10.54 feet to a point; thence
23. South 70° 22' 40" West a distance of 61.17 feet to a point of curvature; thence
24. Along a curve to the right, having a Radius of 76.77 feet, an arc distance of 36.97 feet, a central angle of 27° 35' 37" a chord bearing of South 84° 30' 22" West a chord distance of 36.61 feet to a point; thence
25. South 41° 11' 49" West a distance of 19.33 feet to a point; thence
26. North 53° 54' 08" East, a distance of 35.94 feet to a point; Thence
27. North 77° 10' 22" East a distance of 4.17 feet to the point: Thence

V:\030461 - Elion Somerset Buildings 1 and 2\030461-01-001 (SUR) - Elion Somerset Buildings 1 and 2\Survey\Legal Descriptions\210413-LD_NJDEP transition areas.doc

**DESCRIPTION OF FRANKLIN TOWNSHIP CONSERVATION/PRESERVATION AREA
SOMERSET COUNTY, NEW JERSEY**

PAGE 3 OF 13

28. North 50° 16' 13" West, a distance of 17.71 feet to a point; Thence
29. North 82° 57' 01" West, a distance of 8.19 feet to a point; Thence
30. North 53° 07' 53" West, a distance of 19.62 feet to a Point; Thence
31. North 58° 19' 14" West, a distance of 7.54 feet to a point; Thence
32. North 53° 55' 30" West, a distance of 12.07 feet to a point; Thence
33. Along a non-tangent curve to the right, having a Radius of 138.72 feet, an arc distance of 17.65 feet, a central angle of 07° 17' 18" a chord bearing of North 63° 08' 30" East a chord distance of 17.65 feet to a point in the dividing line between Lot 67.01 and Lot 71.01 Block 88.02; thence
34. Along said dividing line, North 36° 04' 30" East, a distance of 313.51 feet to a point and place of beginning.

Containing 52,224 s.f. or 1.1989 acres more or less.

TRACT II

BEGINNING at a point in the dividing line between Lot 67.01 (n/f Torsiello Associates) and Lot 71.01 Block 88.02, said point the following two (2) courses along said division line from the point of intersection formed by the said dividing line of Lots 67.01 and Lot 71.01 and the southerly right of way line of Veronica Avenue (66' wide right-of-way),

- A.) South 36° 04' 30" West a distance of 562.32 feet to a point in same; Thence
 - B.) North 53° 55' 30" West a distance of 64.66 feet to the True Point and Place of Beginning; thence continuing over and through a portion of said Lot 71.01 and Lot 26 (n/f R.D.L. Associates), Block 88.02 the following forty-six (46) courses;
1. South 24° 37' 00" West a distance of 29.41 feet to a point, thence
 2. South 83° 22' 42" West a distance of 13.03 feet to a point; thence
 3. Along a curve to the left having a Radius of 122.45 feet, an arc distance of 100.27 feet, a central angle of 46° 54' 53" a chord bearing of South 53° 37' 37" West a chord distance of 100.27 feet to a point; thence
 4. South 35° 35' 56" West a distance of 43.57 feet to a point; thence

**DESCRIPTION OF FRANKLIN TOWNSHIP CONSERVATION/PRESERVATION AREA
SOMERSET COUNTY, NEW JERSEY**

PAGE 4 OF 13

5. South 34° 50' 10" West a distance of 54.49 feet to a point; thence
6. South 38° 50' 05" West a distance of 146.06 feet to a point; thence
7. South 30° 29' 50" West a distance of 41.81 feet to a point; thence
8. North 82° 25' 36" West a distance of 7.89 feet to a point; thence
9. South 36° 57' 17" West a distance of 80.99 feet to a point; thence
10. South 07° 13' 15" East a distance of 2.27 feet to a point; thence
11. South 12° 19' 01" West a distance of 56.93 feet to a point; thence
12. South 21° 07' 12" East a distance of 31.25 feet to a point; thence
13. South 20° 45' 11" East a distance of 1.92 feet to a point; thence
14. North 52° 33' 17" East a distance of 1.55 feet to a point; thence
15. South 18° 55' 47" East a distance of 13.97 feet to a point; thence
16. South 38° 18' 27" East a distance of 18.71 feet to a point; thence
17. South 56° 06' 50" East a distance of 19.80 feet to a point; thence
18. South 58° 34' 44" East a distance of 16.36 feet to a point; thence
19. South 48° 40' 05" East a distance of 13.22 feet to a point; thence
20. South 12° 49' 08" West a distance of 37.53 feet to a point; thence
21. South 4° 07' 24" West a distance of 29.81 feet to a point; thence
22. Passing into Lot 26, Block 88.02, South 44° 42' 14" East a distance of 34.48 feet to a point; thence
23. Along a curve to the right having a Radius of 232.74 feet, an arc distance of 65.45 feet, a central angle of 16° 06' 43" a chord bearing of South 36° 22' 08" East a chord distance of 65.23 feet to a point; thence
24. Along a curve to the right having a Radius of 146.99 feet, an arc distance of 19.11 feet, a central angle of 07° 26' 51" a chord bearing of South 20° 46' 05" East a chord distance of 19.09 feet to a point; thence
25. South 41° 42' 51" East a distance of 16.48 feet to a point; thence

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**DESCRIPTION OF FRANKLIN TOWNSHIP CONSERVATION/PRESERVATION AREA
SOMERSET COUNTY, NEW JERSEY**

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26. South 17° 22' 10" East a distance of 46.72 feet to a point; thence
27. South 19° 54' 55" East a distance of 14.51 feet to a point; thence
28. South 19° 05' 57" East a distance of 24.81 feet to a point; thence
29. South 03° 50' 20" East a distance of 2.44 feet to a point; thence
30. South 20° 45' 05" West a distance of 3.79 feet to a point; thence
31. South 50° 46' 46" West, a distance of 3.79 feet to a point; Thence
32. South 82° 37' 34" West, a distance of 24.10 feet to a point; Thence
33. North 08° 50' 16" West, a distance of 2.65 feet to a point; thence
34. South 83° 50' 21" West, a distance of 36.62 feet to a point; Thence
35. North 79° 56' 08" West, a distance of 46.57 feet to a point; thence
36. South 4° 14' 13" East, a distance of 52.38 feet to a point; Thence
37. North 66° 58' 34" East, a distance of 41.76 feet to a point; thence
38. South 86° 19' 08" East, a distance of 42.14 feet to a point; thence
39. Along a non-tangent curve to the right having a Radius of 254.36 feet, an arc distance of 28.96 feet, a central angle of 06° 31' 25" a chord bearing of South 10° 13' 33" West a chord distance of 28.95 feet to a point; thence
40. South 14° 53' 04" West, a distance of 59.88 feet to a point of curvature; thence
41. Along a curve to the right having a Radius of 150.00 feet, an arc distance of 91.04 feet, a central angle of 34° 46' 34" a chord bearing of South 32° 16' 21" West a chord distance of 89.65 feet to a point; thence
42. South 49° 39' 38" West, a distance of 60.60 feet to a point; Thence
43. South 33° 53' 41" West, a distance of 49.66 to a point of curvature; Thence
44. Along a curve to the right having a Radius of 150.00 feet, an arc distance of 76.20 feet, a central angle of 29° 06' 24" a chord bearing of South 48° 26' 53" West a chord distance of 75.38 feet to a point; thence
45. South 63° 00' 05" West, a distance of 76.34 feet to a point of curvature; Thence

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**DESCRIPTION OF FRANKLIN TOWNSHIP CONSERVATION/PRESERVATION AREA
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46. Along a curve to the right having a Radius of 150.00 feet, an arc distance of 35.09 feet, a central angle of $13^{\circ} 24' 15''$ a chord bearing of South $69^{\circ} 42' 12''$ West a chord distance of 35.01 feet to a point; thence
47. South $2^{\circ} 31' 45''$ West, a distance of 72.86 feet to a point in the center of Bennetts Lane; Thence
48. Along said centerline, North $53^{\circ} 49' 09''$ west, a distance of 473.49 feet to a point of intersection formed in the dividing line between Lot 27.06 and Lot 26 Block 88.02; thence
49. Along said line; North $36^{\circ} 10' 51''$ East, 644.93 feet to a point; thence
50. Still along said line, North $53^{\circ} 56' 39''$ West, a distance of 289.56 feet to a point; Thence
51. North $08^{\circ} 52' 40''$ East a distance of 322.52 feet to a point; thence
52. North $33^{\circ} 31' 24''$ East a distance of 362.01 feet to a point is said division line between Lots 67.01 and 71.01; thence
53. Along said line, South $53^{\circ} 55' 30''$ East a distance of 605.58 feet to the point and place of Beginning.

Containing 658,480 s.f. or 15.1166 acres more or less.

TRACT III

BEGINNING at a point in the centerline of Bennetts Lane, being the following course from a point of intersection formed by the dividing line between Lot 25 (n/f Barclay FNCL LLC.) and Lot 24 (n/f Americo & Deborah Carneglia) Block 88.02;

- A.) North $53^{\circ} 58' 39''$ West a distance of 85.57 feet to a point in said centerline and from said Beginning Point running: thence
- 1) North $53^{\circ} 57' 07''$ West, a distance of 109.59 feet to a point in same; Thence
- 2) North $53^{\circ} 49' 10''$ West, 570.42 feet to a point in same; Thence continuing over and through a portion of said Lot 25, Lot 26 and Lot 71.01, Block 88.02 the following ninety-three (93) courses
- 3) Along a non-tangent curve to the right having a radius of 50.00 feet, an arc distance of 10.18 feet, a central angle of $11^{\circ} 39' 35''$, a chord bearing of North $01^{\circ} 43' 44''$ West, a chord distance of 10.16 feet; Thence
- 4) North $04^{\circ} 06' 03''$ East, a distance of 21.98 feet to a point in same; Thence

**DESCRIPTION OF FRANKLIN TOWNSHIP CONSERVATION/PRESERVATION AREA
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- 5) Along a curve to the right having a radius of 50.00 feet, an arc distance of 65.35 feet, a central angle of 74° 52' 49", the chord bearing of North 41° 32' 28" East, a chord distance of 60.79 feet, to a point of tangency in same; Thence
- 6) North 78° 58' 52" East, a distance of 44.09 feet to a point in same; Thence
- 7) Along a curve to the right having a radius of 50.00 feet, an arc distance of 29.72 feet, a central angle of 34° 03' 07", a chord bearing of South 83° 59' 34" East, a chord distance of 29.28 feet, to a point of tangency in same; Thence
- 8) South 66° 58' 01" East, a distance of 58.53 feet to a point in same; Thence
- 9) South 67° 04' 09" East, a distance of 36.21 feet to a point in same; Thence
- 10) South 69° 02' 55" East, a distance of 45.82 feet to a point in same; Thence
- 11) South 81° 13' 40" East, a distance of 10.92 feet to a point in same; Thence
- 12) Along a non-tangent curve to the right having a radius of 303.27 feet, an arc distance of 78.06 feet, a central angle of 14° 44' 51", a chord bearing of North 75° 01' 48" East, a chord distance of 77.84 feet; Thence
- 13) Along a non-tangent curve to the right having a radius of 202.96 feet, an arc distance of 116.16 feet, a central angle of 32° 47' 27", a chord bearing of North 73° 18' 07" East, a chord distance of 114.58 feet; Thence
- 14) North 20° 06' 20" East, a distance of 222.34 feet to a point in same; Thence
- 15) North 24° 08' 22" East, a distance of 14.07 feet to a point in same; Thence
- 16) Along a non-tangent curve to the right having a radius of 91.90 feet, an arc distance of 14.05 feet, a central angle of 8° 45' 38", a chord bearing of North 33° 02' 07" East, a chord distance of 14.04 feet; Thence
- 17) South 48° 25' 51" East, a distance of 27.99 feet to a point in same; Thence
- 18) South 48° 25' 51" East, a distance of 34.90 feet to a point in same; Thence
- 19) South 36° 58' 29" East, a distance of 35.49 feet to a point in same; Thence
- 20) North 40° 05' 47" East, a distance of 34.83 feet to a point in same; Thence
- 21) North 62° 16' 47" West, a distance of 32.46 feet to a point in same; Thence
- 22) North 48° 25' 51" West, a distance of 65.05 feet to a point in same; Thence

**DESCRIPTION OF FRANKLIN TOWNSHIP CONSERVATION/PRESERVATION AREA
SOMERSET COUNTY, NEW JERSEY**

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- 23) Along a non-tangent curve to the right having a radius of 103.27 feet, an arc distance of 55.46 feet, a central angle of 30° 46' 00", a chord bearing of North 63° 45' 38" East, a chord distance of 54.79 feet; Thence
- 24) North 16° 14' 43" West, a distance of 22.41 feet to a point in same; Thence
- 25) North 53° 52' 00" West, a distance of 33.17 feet to a point in same; Thence
- 26) North 53° 50' 26" West, a distance of 4.59 feet to a point in same; Thence
- 27) North 47° 54' 08" East, a distance of 6.09 feet to a point in same; Thence
- 28) North 10° 16' 42" East, a distance of 2.07 feet to a point in same; Thence
- 29) North 49° 40' 30" East, a distance of 56.87 feet to a point in same; Thence
- 30) North 36° 04' 30" East, a distance of 87.49 feet to a point in same; Thence
- 31) South 53° 55' 30" East, a distance of 2.82 feet to a point in same; Thence
- 32) South 80° 39' 06" East, a distance of 1.96 feet to a point in same; Thence
- 33) North 72° 21' 02" East, a distance of 4.77 feet to a point in same; Thence
- 34) North 09° 20' 54" East, a distance of 37.30 feet to a point in same; Thence
- 35) North 14° 04' 29" East, a distance of 8.96 feet to a point in same; Thence
- 36) North 36° 04' 30" East, a distance of 106.56 feet to a point in same; Thence
- 37) North 55° 28' 58" East, a distance of 10.10 feet to a point in same; Thence
- 38) North 36° 04' 30" East, a distance of 25.04 feet to a point in same; Thence
- 39) North 19° 13' 37" East, a distance of 11.58 feet to a point in same; Thence
- 40) North 36° 04' 56" East, a distance of 99.99 feet to a point in same; Thence
- 41) North 44° 13' 10" East, a distance of 7.80 feet to a point in same; Thence
- 42) North 31° 33' 01" East, a distance of 9.60 feet to a point in same; Thence
- 43) North 37° 43' 44" East, a distance of 39.57 feet to a point in same; Thence
- 44) North 25° 51' 48" East, a distance of 0.96 feet to a point in same; Thence

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**DESCRIPTION OF FRANKLIN TOWNSHIP CONSERVATION/PRESERVATION AREA
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- 45) North 38° 14' 54" East, a distance of 42.69 feet to a point in same; Thence
- 46) North 32° 29' 20" East, a distance of 30.11 feet to a point in same; Thence
- 47) Along a non-tangent curve to the right having a radius of 21.34 feet, an arc distance of 26.36 feet, a central angle of 70° 46' 15", a chord bearing of North 89° 48' 22" East, a chord distance of 24.72 feet; Thence
- 48) South 54° 20' 15" East, a distance of 83.01 feet to a point in same; Thence
- 49) South 86° 21' 07" West, a distance of 1.43 feet to a point in same; Thence
- 50) South 51° 43' 57" West, a distance of 15.00 feet to a point in same; Thence
- 51) Along a curve to the left having a radius of 3.75 feet, an arc distance of 5.89 feet, a central angle of 90° 00' 00", a chord bearing of South 06° 43' 57" West, a chord distance of 5.30 feet, to a point of tangency in same; Thence
- 52) South 38°16'03" East, a distance of 23.50 feet to a point in same; Thence
- 53) Along a non-tangent curve to the left having a radius of 4.55 feet, an arc distance of 2.95 feet, a central angle of 37° 04' 21", a chord bearing of South 60° 58' 43" East, a chord distance of 2.90 feet; Thence
- 54) North 84° 53' 47" East, a distance of 4.42 feet to a point in same; Thence
- 55) North 45° 29' 51" East, a distance of 15.84 feet to a point in same; Thence
- 56) Along a non-tangent curve to the right having a radius of 52.83 feet, an arc distance of 38.65 feet, a central angle of 41° 55' 00", a chord bearing of South 08° 50' 43" West, a chord distance of 37.79 feet; Thence
- 57) South 36° 06' 50" West, a distance of 100.56 feet to a point in same; Thence
- 58) South 75° 43' 14" West, a distance of 7.84 feet to a point in same; Thence
- 59) South 36° 04' 30" West, a distance of 91.21 feet to a point in same; Thence
- 60) South 10° 31' 19" West, a distance of 11.59 feet to a point in same; Thence
- 61) South 36° 04' 30" West, a distance of 192.82 feet to a point in same; Thence
- 62) South 28° 27' 23" West, a distance of 97.68 feet to a point in same; Thence
- 63) South 61° 32' 37" East, a distance of 2.11 feet to a point in same; Thence

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**DESCRIPTION OF FRANKLIN TOWNSHIP CONSERVATION/PRESERVATION AREA
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- 64) South 31° 53' 48" West, a distance of 56.32 feet to a point in same; Thence
- 65) South 36° 04' 30" West, a distance of 38.97 feet to a point in same; Thence
- 66) South 04° 37' 27" East, a distance of 75.04 feet to a point in same; Thence
- 67) South 17° 51' 41" West, a distance of 19.75 feet to a point in same; Thence
- 68) South 09° 34' 18" West, a distance of 11.37 feet to a point in same; Thence
- 69) South 84° 51' 30" West, a distance of 24.99 feet to a point in same; Thence
- 70) South 77° 10' 49" West, a distance of 8.51 feet to a point in same; Thence
- 71) North 85° 44' 02" West, a distance of 4.05 feet to a point in same; Thence
- 72) North 69° 52' 11" West, a distance of 21.07 feet to a point in same; Thence
- 73) South 05° 08' 00" East, a distance of 35.88 feet to a point in same; Thence
- 74) North 61° 38' 19" East, a distance of 14.18 feet to a point in same; Thence
- 75) North 84° 40' 46" East, a distance of 3.31 feet to a point in same; Thence
- 76) North 78° 51' 11" East, a distance of 16.78 feet to a point in same; Thence
- 77) North 85° 00' 27" East, a distance of 23.47 feet to a point in same; Thence
- 78) Along a non-tangent curve to the left having a radius of 65.74 feet, an arc distance of 20.49 feet, a central angle of 17° 51' 36", a chord bearing of South 24° 19' 15" East, a chord distance of 20.41 feet; Thence
- 79) Along a non-tangent curve to the left having a radius of 72.95 feet, an arc distance of 55.57 feet, a central angle of 43° 38' 41", a chord bearing of South 60° 19' 45" East, a chord distance of 54.23 feet; Thence
- 80) South 88° 03' 29" East, a distance of 46.30 feet to a point in same; Thence
- 81) South 88° 30' 39" East, a distance of 68.22 feet to a point in same; Thence
- 82) North 42° 16' 22" East, a distance of 61.99 feet to a point in same; Thence
- 83) North 40° 18' 20" East, a distance of 0.54 feet to a point in same; Thence
- 84) South 85° 04' 05" East, a distance of 64.52 feet to a point in same; Thence

**DESCRIPTION OF FRANKLIN TOWNSHIP CONSERVATION/PRESERVATION AREA
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- 85) North 23° 57' 11" East, a distance of 100.47 feet to a point in same; Thence
- 86) North 36° 34' 16" East, a distance of 5.52 feet to a point in same; Thence
- 87) North 72° 51' 52" East, a distance of 261.17 feet to a point in same; Thence
- 88) North 51° 54' 59" East, a distance of 53.34 feet to a point in same; Thence
- 89) North 39° 37' 24" East, a distance of 208.16 feet to a point in same; Thence
- 90) North 17° 48' 34" East, a distance of 13.56 feet to a point in same; Thence
- 91) South 53° 56' 36" East, a distance of 372.77 feet to a point in the dividing line between Lots 17.01 and 17.02; Thence
- 92) Along the same, South 40° 09' 34" West, a distance of 602.59 feet to a point in same; Thence
- 93) Along the division line between Lot 17.01 and Lots 23 and 24, Block 88.02, North 53° 56' 40" West, a distance of 411.09 feet to a point in same; Thence
- 94) Along the division line between Lots 17.01 and 25, South 35° 56' 30" West, a distance of 556.40 feet to a point in same; Thence
- 95) Through said Lot 25, South 87° 55' 09" West, a distance of 69.92 feet to a point in same; Thence
- 96) South 67° 33' 14" West, a distance of 58.16 feet to a point in the centerline of Bennetts Lane and the aforesaid point of BEGINNING.

Containing 673,215 square feet or 15.4549 acres more or less.

TRACT IV

BEGINNING at a point in the centerline of Bennetts Lane, being South 53° 49' 10" East, a distance of 556.80 feet from a point of intersection formed by the dividing line between Lot 26 and Lot 27.06 Block 88.02, and running, Thence over and through a portion of said Lot 26 the following fifteen (15) courses;

- 1) Along a non-tangent curve to the right having a radius of 50.00 feet, a arc distance of 75.29 feet, a central angle of 86° 16' 27" a chord bearing of North 12° 58' 38" East, a chord distance of 68.37 feet to a point of tangency; Thence
- 2) North 56° 06' 51" East, a distance of 25.04 feet to a point; Thence

**DESCRIPTION OF FRANKLIN TOWNSHIP CONSERVATION/PRESERVATION AREA
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- 3) Along a curve to the right having a radius of 50.00 feet, a arc distance of 12.70 feet, a central angle of 14° 33' 13" a chord bearing of North 63° 23' 28" East, a chord distance of 12.67 feet to a point of tangency; Thence
- 4) North 70° 40' 04" East, a distance of 46.94 feet to a point; Thence
- 5) Along a curve to the right having a radius of 50.00 feet, a arc distance of 18.01 feet, a central angle of 20° 38' 26", a chord bearing of North 80° 59' 17" East, a chord distance of 17.92 feet to a point of tangency; thence
- 6) South 88° 41' 30" East, a distance of 36.36 feet to a point in same; Thence
- 7) Along a curve to the right having a radius of 50.00 feet, a arc distance of 13.55 feet, a central angle of 15° 31' 26", a chord bearing of South 80° 55' 47" East, a chord distance of 13.51 feet to a point of tangency; Thence
- 8) South 73° 10' 04" East, a distance of 43.39 feet to a point; Thence
- 9) Along a curve to the right having a radius of 50.00 feet, a arc distance of 41.94 feet, a central angle of 48° 03' 48", a chord bearing of South 49° 08' 09" East, a chord distance of 40.72 feet to a point of tangency; Thence
- 10) South 25° 06' 15" East, a distance of 21.96 feet to a point; Thence
- 11) Along a curve to the right having a radius of 50.00 feet, a arc distance of 48.77 feet, a central angle of 55° 53' 13", a chord bearing of South 2° 50' 21" West, a chord distance of 46.86 feet to a point of tangency; Thence
- 12) South 30° 46' 58" West, a distance of 56.87 feet to a point; Thence
- 13) Along a curve to the right having a radius of 50.00 feet, a arc distance of 44.09 feet, a central angle of 50° 31' 45", a chord bearing of South 56° 02' 51" West, a chord distance of 42.68 feet to a point of tangency; thence
- 14) South 81° 18' 43" West, a distance of 24.09 feet to a point; Thence
- 15) Along a curve to the right having a radius of 50.00 feet, a arc distance of 14.86 feet, a central angle of 17° 01' 45", a chord bearing of South 89° 49' 35" West, a chord distance of 14.81 feet to a point; thence
- 16) North 81° 39' 32" West, a distance of 31.74 feet to in said centerline of Bennetts Lane; Thence
- 17) Along said centerline, North 53° 49' 09" West, a distance of 128.77 feet to a point and the Place of Beginning.

**DESCRIPTION OF FRANKLIN TOWNSHIP CONSERVATION/PRESERVATION AREA
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Containing 34,586 s.f. or 0.7940 Ac. more or less.

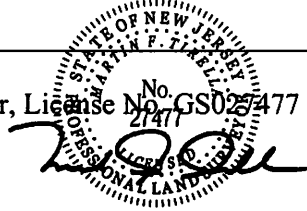
The foregoing description was prepared by the undersigned Land Surveyor for the firm of Bowman and is based upon a certain plan entitled, "Franklin Township Conservation/Preservation area, Proposed Site Improvement for Elion Partners, Lots 13, 25, 26, 71 & 72, Block 88.02, Franklin Township, Somerset County, New Jersey" Sheet C/P-1 prepared by MEH Consulting Engineers, Inc. dated April 13, 2018, revised to September 13, 2022.

12/9/22

MARTIN F. TIRELLA, P.L.S.

DATE

New Jersey Professional Land Surveyor, License No. GS025477





RESOLUTION – AUTHORIZE TAX AND WATER TITLE LIEN REDEMPTIONS

WHEREAS, at a sale of land for delinquent taxes and all liens held by the Collector of Taxes of Franklin Township, Somerset County, various blocks and lots were sold to the attached persons; and

WHEREAS, said property and/or liens have been redeemed by the owners thereof, and the purchasers of said property are legally entitled to a refund of monies paid at the time of redemption in the attached specific amounts;

NOW, THEREFORE, BE IT RESOLVED that the amounts covering the certificates of sale, together with all the charges due the said individuals at the time of redemption be and the same are hereby ordered refunded to the said individuals, and the proper officials of the Township of Franklin, Somerset County, New Jersey are hereby authorized and empowered to execute a voucher to the said individuals in the attached amounts.

<u>Lienholder</u>	<u>Block</u>	<u>Lot</u>	<u>Qual</u>	<u>Cert.#</u>	<u>Premium</u>	<u>Amount</u>	<u>Total</u>
Evolve Bank & Trust	57.01	33.04	C0303	22-00049	3,200.00	2,158.85	5,358.85
	250	5		22-00126	3,900.00	731.76	4,631.76
					7,100.00	2,890.61	9,990.61
Fig 20, LLC FBO Sec Pty	423.01	35.03		22-00198	3,000.00	1,355.08	4,355.08
Trystone Capital Assets LLC	446	14		22-00222	1,800.00	337.07	2,137.07
Pro Cap 8 FBO Firstrust Bank	196 246	31 2		22-00109	1,700.00	945.61	2,645.61
				22-00125	2,100.00	968.76	3,068.76
					3,800.00	1,914.37	5,714.37
TOTALS					15,700.00	6,497.13	22,197.13

CERTIFICATION

I, Ann Marie McCarthy, Township Clerk of the Township of Franklin, in the County of Somerset, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Township Council at a Work Session/Regular Meeting held on the 04/25/2023.

IN WITNESS WHEREOF I have hereunto set my hand and affixed the seal of said Township this 04/25/2023.

Ann Marie McCarthy
Township Clerk

Certified and Encumbered as to
Availability of Funds:
Date: 04/25/2023
Account No.:
PO No.:

By: _____
KATHLEEN MOODY, Director of Revenue & Finance



RESOLUTION – AUTHORIZE REFUND OF WATER OVERPAYMENTS

WHEREAS, there appears on the books of the Collector of Revenue, refunds due, resulting from Water Overpayments; and

WHEREAS, refunds are to be made to the persons who have made these overpayments;

NOW, THEREFORE, BE IT RESOLVED that the Township Treasurer of the Township of Franklin, Somerset County, be instructed to draw checks in the amounts covering the overpayments and to deliver said checks to the proper persons.

BLOCK	LOT	QUAL	PROPERTY LOCATION	TYPE	AMOUNT
424.04 12718-0	358		358 Aldeburdgh Avenue	Water	\$1,018.33
378 9608-0	2		8 Cortland Drive	Water	\$100.00

TOTAL WATER CHECKS: \$1,118.33

CERTIFICATION

I, Ann Marie McCarthy, Township Clerk of the Township of Franklin, in the County of Somerset, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Township Council at a Work Session/Regular Meeting held on the 04/25/2023.

IN WITNESS WHEREOF I have hereunto set my hand and affixed the seal of said Township this 04/25/2023.

Ann Marie McCarthy
Township Clerk

Cerified and Encumbered as to
Availability of Funds:
Date: 04/25/2023
Account No.:
PO No.:

By: _____
KATHLEEN MOODY, Director of Revenue & Finance



RESOLUTION – AUTHORIZE TAX COURT JUDGMENTS - BLOCK 468.09, LOT 46 - 101 PIERCE STREET - YEAR 2020 (\$27,847.20) & YEAR 2022 (\$21,806.60)

WHEREAS, there appears on the books of the Collector of Revenue, refunds due, resulting from Tax Court Judgements; and

WHEREAS, refunds are to be made to the persons who have made these overpayments;

NOW, THEREFORE, BE IT RESOLVED that the Township Treasurer of the Township of Franklin, Somerset County, be instructed to draw checks in the amounts covering the overpayments and to deliver said checks to the proper persons.

NAME	BLOCK	LOT	YEAR	AMOUNT
101 Pierce Street	468.09	46	2020	\$27,847.20
			2022	\$21,806.60
TOTAL REFUNDS				\$49,653.80

CERTIFICATION

I, Ann Marie McCarthy, Township Clerk of the Township of Franklin, in the County of Somerset, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Township Council at a Work Session/Regular Meeting held on the 4/25/2023.

IN WITNESS WHEREOF I have hereunto set my hand and affixed the seal of said Township this 4/25/2023.

Ann Marie McCarthy
Township Clerk

Certified and Encumbered as to
Availability of Funds:

Date: 4/25/2023

Account No.:

PO No.:

By: _____
KATHLEEN MOODY, Director of Revenue & Finance



RESOLUTION - AUTHORIZE REFUND CONSTRUCTION WATER METERS ESCROW – SWINERTON (\$877.66)
& BLUE ROCK CONSTRUCTION INC. (\$158.61)

WHEREAS, the Township of Franklin, Somerset County has received escrow monies for purposes of utilizing fire hydrants for construction water as required by Section 384-11 of the Code; and

WHEREAS, the project has been completed and the Director of the Water Division of the Department of Public Works, has certified to the Township Clerk the amount of money actually due for said construction water and has recommended that the balance remaining as set forth be refunded to the applicants:

Applicant:	Swinerton
Address:	5901 Peachtree Dunwoody Rd, NE Bldg. B, Suite 300, Atlanta, GA 30328
Check#:	00939113
Amount Deposited:	\$1,000.00
For Service Charge & Water Usage:	<u>\$ 122.34</u>
Amount to be Refunded:	\$ 877.66

Applicant:	Blue Rock Construction Inc.
Address:	2324 2 nd Street Pike, Newton, PA 18940
Check#:	1620
Amount Deposited:	\$1,000.00
For Service Charge & Water Usage:	<u>\$ 841.39</u>
Amount to be Refunded:	\$ 158.61

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Franklin, Somerset County and State of New Jersey that the remaining escrow monies be refunded to the above-named applicant or applicant pays amount due; and

BE IT FURTHER RESOLVED that the Chief Financial Officer be and is hereby directed to refund/deposit the escrow amounts herein.

CERTIFICATION

I, Ann Marie McCarthy, Township Clerk of the Township of Franklin, in the County of Somerset, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Township Council at a Work Session/Regular Meeting held on the 4/25/2023.

IN WITNESS WHEREOF I have hereunto set my hand and affixed the seal of said Township this 4/25/2023.

Ann Marie McCarthy
Township Clerk

Verified and Encumbered as to
Availability of Funds:
Date: 4/25/2023
Account No.:
PO No.:

By: _____
KATHLEEN MOODY, Director of Revenue & Finance

FRANKLIN TOWNSHIP
REFUND FOR CONSTRUCTION WATER METERS

TO: ANN MARIE McCARTHY, TOWNSHIP CLERK
 DATE April 13, 2023
 FROM: Polly Karmokar

PLEASE REFUND MONIES FROM CONSTRUCTION WATER ESCROW ACCOUNT:

Money Received From: Blue Rock Construction Inc.

Address: 2324 2nd Street Pike , Newton, PA 18940

CONTRACTOR HAS RETURNED THE CONSTRUCTION
 WATER METER AND/OR WRENCH TO THE FRANKLIN TOWNSHIP WATER DIVISION ON THE ABOVE DATE:
 A DEPOSIT FOR ESCROW IN THE AMOUNT OF: 1620 \$1,000.00

DATE OF DEPOSIT: 9/19/2022
 DATE OF RETURN: 3/30/2023
 TOTAL RENTAL DAYS : 132

DESCRIPTION OF CHARGES:

			NONREFUNDABLE SERVICE CHARGE	\$50.00
21,270	@	\$0.00566	Water Usage Charge:	\$120.39
132	@	\$3.00	RENTAL FEES	\$396.00
55	@	\$5.00	PENALTY CHARGES	\$275.00
			Parts/Damage To Meter:(broken valve)	\$0.00

PLEASE DEPOSIT TO TOWNSHIP OF FRANKLIN: \$841.39

REFUND DUE CONTRACTOR: *Blue Rock Construction Inc.* \$158.61

FRANKLIN TOWNSHIP
REFUND FOR CONSTRUCTION WATER METERS

TO: ANN MARIE McCARTHY, TOWNSHIP CLERK
 DATE April 13, 2023
 FROM: Polly Karmokar

PLEASE REFUND MONIES FROM CONSTRUCTION WATER ESCROW ACCOUNT:

Money Received From: Swinerton

Address: 5901 Peachtree Dunwoody Rd, NE Bldg B, Suite 300, Atlanta GA 30328

CONTRACTOR HAS RETURNED THE CONSTRUCTION
 WATER METER AND/OR WRENCH TO THE FRANKLIN TOWNSHIP WATER DIVISION ON THE ABOVE DATE:
 A DEPOSIT FOR ESCROW IN THE AMOUNT OF: 00939113 \$1,000.00

DATE OF DEPOSIT: 3/8/2023
 DATE OF RETURN: 4/5/2023
 TOTAL RENTAL DAYS : 22

DESCRIPTION OF CHARGES:

			NONREFUNDABLE SERVICE CHARGE	\$50.00
1,120	@	\$0.00566	Water Usage Charge:	\$6.34
22	@	\$3.00	RENTAL FEES	\$66.00
	@	\$5.00	PENALTY CHARGES	\$0.00
			Parts/Damage To Meter:(broken valve)	\$0.00

PLEASE DEPOSIT TO TOWNSHIP OF FRANKLIN: \$122.34

REFUND DUE CONTRACTOR:

Swinerton

\$877.66



RESOLUTION – AUTHORIZE RELEASE PLANNING REVIEW ESCROW – DAVIDSON PROPERTIES LLC –
DOCKET #ZBA-21-00026 – BLOCK 468.01, LOT 20.01 – 230 DAVIDSON AVENUE - \$2,520.50

WHEREAS, the Township of Franklin, Somerset County has received escrow monies for purposes of professional fees incurred for review of and/or testimony concerning an application for development in accordance with Section 112-214 of the Code of the Township of Franklin; and

NOW, THEREFORE, BE IT RESOLVED, the project has been completed and the Township Engineer has certified to the Township Clerk the amount of money charged against the escrow and has recommended that the balance remaining as set forth be returned to the APPLICANT:

DATE:	11/15/2021
APPLICANT:	Davidson Properties, LLC
ADDRESS:	100 Franklin Square Drive, Suite #207 Somerset, NJ 08873
DOCKET NO.	ZBA-21-00026
BLOCK/LOT:	468.01 / 20.01
TYPE:	Planning Review
AMOUNT RELEASED:	\$2,520.50

CERTIFICATION

I, Ann Marie McCarthy, Township Clerk of the Township of Franklin, in the County of Somerset, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Township Council at a Work Session/Regular Meeting held on the 4/25/2023.

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Ann Marie McCarthy
Township Clerk

Verified and Encumbered as to
Availability of Funds:
Date: 4/25/2023
Account No.:
PO No.:

By: _____
KATHLEEN MOODY, Director of Revenue & Finance

TOWNSHIP OF FRANKLIN
ENGINEERING DEPARTMENT

Cash Escrow Deposits: () Performance Guarantee Fed ID# _____
() Inspection Fees
() Monument Escrow
(X) Plan Review
() Other _____

Date of Receipt by Engineering: _____ 11/15/2021 _____

Name & Address of Applicant: _____ DAVIDSON PROPERTIES, LLC _____
_____ 100 FRANKLIN SQUARE DRIVE, SUITE #207 _____
_____ SOMERSET, NJ 08873 _____

Bank: _____ TD BANK _____

Amount(s): \$3,000.00 Check # 1067

Site Plan Docket # ZBA 21 -00026 Block 468.01

Subdivision Docket # _____ Lot 20.01

Location: 230 DAVIDSON AVENUE

For: PLAN REVIEW ESCROW

Received by: JD

Received by Township Clerk: Date: _____ Signature: _____

Received by Finance: Date: _____ Signature: _____

TOTAL REMAINING ESCROW FEES: \$2,520.50

Date: 04/11/2023 Signature: JD

	<u>Board Atty</u>	<u>CME</u>	<u>Mark Healey</u>	<u>In-House</u>
Charges	<u>\$ - -</u>	<u>\$ - -</u>	<u>\$479.50</u>	<u>\$ - -</u>

Prepared By: JD Date: 04/12/2023



RESOLUTION – AUTHORIZE RELEASE PLANNING REVIEW ESCROW – GENNARO COSTABILE – DOCKET
#ZBA-22-00020 – BLOCK 3, LOT 16.01 – 4587 ROUTE 27, KINGSTON - \$1,838.53

WHEREAS, the Township of Franklin, Somerset County has received escrow monies for purposes of professional fees incurred for review of and/or testimony concerning an application for development in accordance with Section 112-214 of the Code of the Township of Franklin; and

NOW, THEREFORE, BE IT RESOLVED, the project has been completed and the Township Engineer has certified to the Township Clerk the amount of money charged against the escrow and has recommended that the balance remaining as set forth be returned to the APPLICANT:

DATE: 10/12/2022
APPLICANT: Gennaro Costabile
ADDRESS: 4587 Route 27, PO Box 76
Kingston, NJ 08528
DOCKET NO. ZBA-22-00020
BLOCK/LOT: 3 /16.01
TYPE: Planning Review
AMOUNT RELEASED: \$1,838.53

CERTIFICATION

I, Ann Marie McCarthy, Township Clerk of the Township of Franklin, in the County of Somerset, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Township Council at a Work Session/Regular Meeting held on the 4/25/2023.

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Ann Marie McCarthy
Township Clerk

Verified and Encumbered as to
Availability of Funds:
Date: 4/25/2023
Account No.:
PO No.:

By: _____
KATHLEEN MOODY, Director of Revenue & Finance

**TOWNSHIP OF FRANKLIN
ENGINEERING DEPARTMENT**

Cash Escrow Deposits: () Performance Guarantee Fed ID# _____
 () Inspection Fees
 () Monument Escrow
 (X) Plan Review
 () Other _____

Date of Receipt by Engineering: _____ 10/12/2022 _____

Name & Address of Applicant: _____ GENNARO COSTABILE _____
 _____ 4587 ROUTE 27, PO BOX 76 _____
 _____ KINGSTON, NJ 08528 _____

Bank: _____ 1ST CONSTITUTION BANK _____
 _____ SKILLMAN, NJ 08558 _____

Amount(s): _____ \$3,000.00 _____ Check # _____ 4228 _____

Site Plan Docket # _____ ZBA 22-00020 _____ Block _____ 3 _____

Subdivision Docket # _____ Lot _____ 16.01 _____

Location: _____ 4587 ROUTE 27, KINGSTON _____

For: _____ PLAN REVIEW ESCROW _____

Received by: _____ JD _____

Received by Township Clerk: Date: _____ Signature: _____

Received by Finance: _____ Date: _____ Signature: _____

TOTAL REMAINING ESCROW FEES: _____ **\$1,838.53** _____

Date: _____ 04/11/2023 _____ Signature: _____ JD _____

	<u>Board Atty</u>	<u>CME</u>	<u>Mark Healey</u>	<u>In-House</u>
Charges	<u>\$350.00</u>	<u>\$ - - -</u>	<u>\$811.47</u>	<u>\$</u>

Prepared By: _____ JD _____ Date: _____ 04/11/2023 _____



RESOLUTION – AUTHORIZE RELEASE PLANNING REVIEW ESCROW – BHOG, LLC – DOCKET #ZBA-23-00004 – BLOCK 386.17, LOT 138 – 2 JFK BLVD., SOMERSET - \$7,061.46

WHEREAS, the Township of Franklin, Somerset County has received escrow monies for purposes of professional fees incurred for review of and/or testimony concerning an application for development in accordance with Section 112-214 of the Code of the Township of Franklin; and

NOW, THEREFORE, BE IT RESOLVED, the project has been completed and the Township Engineer has certified to the Township Clerk the amount of money charged against the escrow and has recommended that the balance remaining as set forth be returned to the APPLICANT:

DATE: 01/24/2023
APPLICANT: BHOG, LLC
ADDRESS: 2 JFK Blvd.
Somerset, NJ 08873
DOCKET NO. ZBA-23-00004
BLOCK/LOT: 386.17 / 138
TYPE: Planning Review
AMOUNT RELEASED: \$7,061.46

CERTIFICATION

I, Ann Marie McCarthy, Township Clerk of the Township of Franklin, in the County of Somerset, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Township Council at a Work Session/Regular Meeting held on the 4/25/2023.

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Ann Marie McCarthy
Township Clerk

Verified and Encumbered as to
Availability of Funds:
Date: 4/25/2023
Account No.:
PO No.:

By: _____
KATHLEEN MOODY, Director of Revenue & Finance

**TOWNSHIP OF FRANKLIN
ENGINEERING DEPARTMENT**

Cash Escrow Deposits: () Performance Guarantee Fed ID# _____
 () Inspection Fees
 () Monument Escrow
 (X) Plan Review
 () Other _____

Date of Receipt by Engineering: 01/24/2023

Name & Address of Applicant: BHOG, LLC
 2 JFK BLVD.
 SOMERSET, NJ 08873

Bank: BANK OF AMERICA

Amount(s): \$7,500.00 Check # 1549

Site Plan Docket # ZBA 23-00004 Block 386.17

Subdivision Docket # _____ Lot 138

Location: 2 JFK BLVD.

For: PLAN REVIEW ESCROW

Received by: JD

Received by Township Clerk: Date: _____ Signature: _____

Received by Finance: Date: _____ Signature: _____

TOTAL REMAINING ESCROW FEES: \$7,061.46

Date: 04/11/2023 Signature: JD

	<u>Board Atty</u>	<u>CME</u>	<u>Mark Healey</u>	<u>In-House</u>
Charges	<u>\$---</u>	<u>\$---</u>	<u>\$438.54</u>	<u>\$---</u>

Prepared By: JD Date: 04/11/2023



RESOLUTION - AUTHORIZE OUT-OF-STATE CONFERENCE – NATIONAL CIVIC LEAGUE – DENVER, CO –
JUNE 8-12, 2023 – PUBLIC SAFETY DIRECTOR QUOVELLA MAEWEATHER, CAPTAIN SEAN HEBBON &
SERGEANT REBECCA LEA

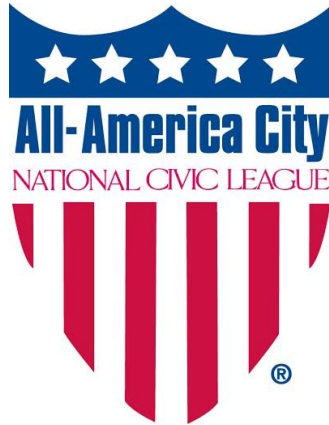
BE IT AND IT IS HEREBY RESOLVED by the Township Council of the Township of Franklin, County of Somerset and State of New Jersey that permission is hereby granted for Public Safety Director Quovella Maeweather, Captain Sean Hebbon & Rebecca Lea to attend the national Civic League in Denver, Colorado from June 8-12, 2023.

CERTIFICATION

I, Ann Marie McCarthy, Township Clerk of the Township of Franklin, in the County of Somerset, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Township Council at a Work Session/Regular Meeting held on the 4/25/2023.

IN WITNESS WHEREOF I have hereunto set my hand and affixed the seal of said Township this 4/25/2023.

Ann Marie McCarthy
Township Clerk



74th All-America City Award Finalist Packet

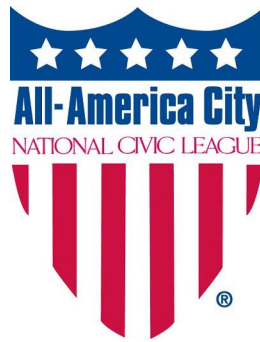
Congratulations!
Your community is a finalist for the
All-America City Award
June 9-11, 2023

All-America City Award is the flagship program of the National Civic League.
Contact: 303-571-4343 (office); 571-512-2379 (cell); or rebeccat@ncl.org.

ACTIONS FOR FINALISTS

74th All-America City Awards in Denver, CO, June 9-11, 2023

- Review entire Finalist Packet – Now
- Attend AAC Finalist Webinar. (pg. 11)
 - Wednesday, March 29th at 12pm ET (11am CT, 10am MT, 9am PT) OR
 - Friday, March 31st at 4pm EST (3pm CT, 2pm MT, 1pm PT)
- Schedule your community's one-on-one call (pg.11) – Now
- Meet with your local AAC Planning Team to develop strategies for: – Now
 - Press release and media coverage.
 - Delegation composition.
 - Presentation format/content.
 - Fundraising strategy.
- Connect your media/communications staff person (if you have one) with Cat Flynn (catf@ncl.org), cc: rebeccat@ncl.org – ASAP or by Monday, April 17th
 - Provide preferred social media handles (Facebook and Twitter).
 - Send email addresses of local media contacts for press releases.
 - Send photos to include in your project summaries for the website.
- Make initial housing block request through Connections Housing (pg. 21) – Monday, April 17th.
- Make travel arrangements ASAP! * We recommend Southwest Airlines as they offer two free checked bags which you can use for props, etc.
- Email delegation registration list (pg. 19) – May 8th
- Presentation preparation:
 - Review rehearsal schedule (pg. 9) and presentation schedule (pg. 10).
 - Review presentation guidelines (pg. 16).
 - Prepare and rehearse jury presentation and prepare for questions and answers.
 - [View previous presentations](#) for ideas.
- Sign up for the Cultural Entertainment Showcase (pg. 13) – May 8th (optional)
- Prepare for the Civic Action Fair (pg. 13)
- Submit nomination for the Youth Leadership Award (pg. 24) – May 8th (optional)
- Sign up to participate in the social media contest (pg. 25) – May 8th (optional)
- Ship materials for presentation and/or Civic Action Fair for arrival at hotel on June 6 or 7 ([hotel shipping prices](#))
- Consider buying an ad in the AAC Event Program (pg. 26), – April 17th.
- Summary of deadlines (pg. 27)
- Call or email Rebecca Trout or Cat Flynn with any questions:
 - Office: 303-571-4343
 - Cell: 571-512-2379
 - Email: rebeccat@ncl.org or catf@ncl.org



2023 All-America City Award Finalists
in alphabetical order by city

Charlotte, NC
Dallas, TX
Davie County, NC
Decatur, GA
Fayetteville, NC
Franklin Township, NJ
Fulton, MO
Gardena, CA
Gonzales, CA
Hampton, VA
Independence, OH
Mesa, AZ
Monrovia, CA
Mount Pleasant, SC
New York, NY
Port St. Lucie, FL
Redwood City, CA
Saginaw, TX
San Antonio, TX
Wellington, FL

74th All-America City Awards Contacts

General Information:

Rebecca Trout
National Civic League
Phone: 571-512-2379
rebeccat@ncl.org

Cat Flynn
National Civic League
catf@ncl.org

Hotel Reservations:

Eric Cole-Layton
Connections Housing
Phone: 404-842-0000
eric@connectionshousing.com

Andrew Jones
Connections Housing
ajones@connectionshousing.com

74th All-America City Awards:

Creating Thriving Communities through Youth Engagement

*Tentative Agenda as of March, Subject to Change

Hilton Denver City Center
1701 California Street
Denver, CO 80202

Thursday, June 8, 2023

All times are local Mountain Time

6:00pm – 8:00pm	Registration 'Captains' of each finalist community should pick up the name badges and welcome bags for their entire delegation. Individual attendees can check-in independently. League staff will be available to answer any event-related questions.	Lower Level 2
<u>Friday, June 9, 2023</u>		
7:30am – 4:00pm	Registration and Help Desk 'Captains' of each finalist community should pick up the name badges and welcome bags for their entire delegation. Individual attendees can check-in independently. League staff will be available to answer any event-related questions.	Lower Level 2
7:15am – 7:45am	Finalist Delegation "Captain" Briefing Daily in-person Delegation Captain briefings are an opportunity to go over the day's agenda and for you to ask questions to help keep your team on track and on time.	Mattie Silks
8:00am – 4:15pm	Finalist Presentation Rehearsals Every Finalist community will have only twenty minutes in the presentation space to rehearse presentations. Please check the finalist packet (pg. 9) for a rehearsal schedule.	Colorado Ballroom
9:00am – 10:30am	Engaging Youth in Civic Life (working title) This workshop is designed for anyone who is interested in empowering young people to become active participants in their communities. Speakers will explore strategies for engaging youth in civic life by making civics education more meaningful and relevant for young people and creating avenues to get youth involved in local decision-making processes. Participants will learn about successful models for youth civic engagement and receive resources and tools to get started.	Denver 3-4
10:30am – 11:30am	Coffee and Donuts	Lower Level 2

All-America City Award – A Program of the National Civic League

Meet and mingle with your fellow finalists. This is a great time to work on your finalist bingo card!

11:30am – 1:00pm Innovative Models for Overcoming Election Participation Barriers Denver 3-4
This workshop will examine the various factors that contribute to low voter turnout and explore innovative models for increasing election participation, especially amongst young people. Speakers will explore successful models such as automatic voter registration, lowering the voting age, and alternative voting methods.

Lunch on Your Own

Explore the many restaurants in downtown Denver, and take part in our city-wide photo scavenger hunt!

2:30pm – 4:00pm Roundtable Idea Exchange Room TBD
Think speed dating but for community problem-solving! Attendees will move from different tables every twenty minutes to discuss a new topic. Table topics will include youth leadership; voting and elections; civics education; public safety; mental health and trauma systems; economic vitality and job readiness; equity and inclusion; and climate change.

5:00pm – 6:00pm All-America City Awards Opening Ceremony Colorado Ballroom
Attendees will be welcomed to Denver by League President, Doug Linkhart and Denver's Mayor, Michael Hancock.
Keynote speaker: Scott Warren, Founder, Generation Citizen.

6:00pm – 7:00pm Welcome Reception (light hors d'oeuvres) Denver Ballroom

Saturday, June 10, 2023

7:15am – 7:45am "Captain" Briefing Mattie Silks
Daily in-person Delegation Captain briefings are an opportunity to go over the day's agenda and for you to ask questions to help keep your team on track and on time.

8:00am – 4:00pm Registration Lower Level 2
'Captains' of each finalist community should pick up the name badges and welcome bags for their entire delegation. Individual attendees can check-in independently. League staff will be available to answer any event-related questions.

8:00am – 9:25am Block 1 Jury Presentations Colorado Ballroom
Charlotte, NC; Dallas, TX; and Davie County, NC.
Finalist delegations made up of youth, nonprofit, school, business, and government leaders will present the story of their work to a jury of nationally recognized civic experts.

All-America City Award – A Program of the National Civic League

- 9:35am – 10:50am Learning to Talk about Race and Promote Equity Denver 3-4
This workshop will focus on how communities can have meaningful conversations about race and promote equity. Participants will learn how to engage in productive conversations about race by creating a safe and inclusive environment for these discussions. Throughout the workshop, participants will have the opportunity to engage in group discussions and interactive activities that highlight best practices for talking about race. Participants will learn how to listen actively and engage in productive dialogue and will discover practical tools for promoting greater equity in your community.
- 11:00am – 12:35pm Block 2 Jury Presentations Colorado Ballroom
Decatur, GA; Fayetteville, NC; Franklin Township, NJ; and Fulton, MO. Finalist delegations made up of youth, nonprofit, school, business, and government leaders will present the story of their work to a jury of nationally recognized civic experts.
- Lunch on Your Own
Explore the many restaurants in downtown Denver, and take part in our city-wide photo scavenger hunt!
- 1:30pm – 4:05pm Blocks 3 & 4 Jury Presentations Colorado Ballroom
Gardena, CA; Gonzales, CA; Hampton, VA; Independence, OH; Mesa, AZ; and Monrovia, CA. Finalist delegations made up of youth, nonprofit, school, business, and government leaders will present the story of their work to a jury of nationally recognized civic experts.
- 4:30pm – 5:30pm AAC Civic Action Fair Denver Ballroom
Tour exhibits of this year's finalist communities, learning about their history, culture, and more. Bring local items to swap!
- 5:30pm – 7:00pm An All-America Night of Entertainment and Celebration Colorado Ballroom
The National Civic League will announce the winners of this year's Hall of Fame and All-America Leader Awards. Attendees will also enjoy the cultural entertainment showcase, featuring the many talented individuals and groups from finalist communities.
Keynote Speaker: Mayor Jaylen Brown, Earle, AR

Sunday, June 11, 2023

- 8:00am – 8:30am "Captain" Briefing Mattie Silks
Daily in-person Delegation Captain briefings are an opportunity to go over the day's agenda and for you to ask questions to help keep your team on track and on time.
- 9:00am – 12:00pm Block 5 & 6 Jury Presentations Colorado Ballroom

All-America City Award – A Program of the National Civic League

Mount Pleasant, SC; New York, NY; Port St. Lucie, FL; Redwood City, CA; Saginaw, TX; San Antonio, TX; and Wellington, FL. Finalist delegations made up of youth, nonprofit, school, business, and government leaders will present the story of their work to a jury of nationally recognized civic experts.

Lunch on Your Own

Explore the many restaurants in downtown Denver, and take part in our city-wide photo scavenger hunt!

1:30pm – 3:30pm AAC Festival of Ideas: Peer discussion of community projects

Group 1: Room TBD

New York, NY
San Antonio, TX
Dallas, TX
Charlotte, NC

Group 2: Room TBD

Mesa, AZ
Fayetteville, NC
Port St. Lucie, FL
Hampton, VA

Group 3: Room TBD

Redwood City, CA
Mount Pleasant, SC
Wellington, FL
Gardena, CA

Group 4: Room TBD

Davie County, NC
Monrovia, CA
Saginaw, TX
Decatur, GA

Group 5: Room TBD

Fulton, MO
Gonzales, CA
Independence, OH
Franklin Township, NJ

3:45pm – 4:45pm Elected and Appointed Officials Dialogue Room TBD
Elected and appointed municipal officials are encouraged to attend this session to exchange ideas and troubleshoot local challenges.

5:30pm – 6:30pm Pre-Awards Reception (light hors d'oeuvres) Denver Ballroom

6:30pm – 8:00pm Awards Ceremony Colorado Ballroom
The moment you've been waiting for, the announcement of the 2023 All-America City Award Winners.
Keynote Speaker: Mayor Malik Evans, Rochester, NY

8:00pm – 9:30pm Awards Celebration (light hors d'oeuvres) Denver Ballroom
Everyone is welcome to come dance the night away!

2023 ALL-AMERICA CITY AWARD REHEARSAL SCHEDULE

All rehearsals will take place in the Colorado Ballroom

Friday, June 9, 2023

8:00am-8:20am	Charlotte, NC
8:25am-8:45am	Dallas, TX
8:50am-9:10am	Davie County, NC
9:15am-9:35am	Decatur, GA
9:40am-10:00am	Fayetteville, NC
10:05am-10:25am	Franklin Township, NJ
10:30am-10:50am	Fulton, MO
10:55am-11:15am	Gardena, CA
11:20am-11:40am	Gonzales, CA
11:45am-12:05pm	Hampton, VA
12:10pm-12:30pm	Independence, OH
12:35pm-12:55pm	Mesa, AZ
1:00pm-1:20pm	Monrovia, CA
1:25pm-1:45pm	Mount Pleasant, SC
1:50pm-2:10pm	New York, NY
2:15pm-2:35pm	Port St. Lucie, FL
2:40pm-3:00pm	Redwood City, CA
3:05pm-3:25pm	Saginaw, TX
3:30pm-3:50pm	San Antonio, TX
3:55pm-4:15pm	Wellington, FL

2023 ALL-AMERICA CITY PRESENTATION SCHEDULE

All presentations will take place in the Colorado Ballroom

Saturday, June 10, 2023

Block 1

8:00am – 8:10am	Jury Introductions
8:15am – 8:35am	Charlotte, NC
8:40am – 9:00am	Dallas, TX
9:05am – 9:25am	Davie County, NC

Workshop Break

Block 2

11:00am – 11:20am	Decatur, GA
11:25am – 11:45am	Fayetteville, NC
11:50am – 12:10pm	Franklin Township, NJ
12:15pm – 12:35pm	Fulton, MO

Lunch

Block 3

1:30pm – 1:50pm	Gardena, CA
1:55pm – 2:15pm	Gonzales, CA
2:20pm – 2:40pm	Hampton, VA

Break

Block 4

2:55pm – 3:15pm	Independence, OH
3:20pm – 3:40pm	Mesa, AZ
3:45pm – 4:05pm	Monrovia, CA

Sunday, June 11, 2023

Block 5

9:00am – 9:20am	Mount Pleasant, SC
9:25am – 9:45am	New York, NY
9:50am – 10:10am	Port St. Lucie, FL

Break

Block 6

10:25am – 10:45am	Redwood City, CA
10:50am – 11:10am	Saginaw, TX
11:15am – 11:35am	San Antonio, TX
11:40am – 12:00pm	Wellington, FL

FINALIST Informational Webinar

To help you prepare for the event we have informational conference calls scheduled on March 29th and 31st. You or someone from your community needs to attend only one call. Both calls will have the same content; we are offering two separate times to hopefully accommodate everyone's schedule. You do not need to register or RSVP, just join the meeting using the information below.

Finalist Webinar Offerings:

Wednesday, March 29th at 12pm ET (11am CT, 10am MT, 9am PT) OR

Friday, March 31st at 4pm EST (3pm CT, 2pm MT, 1pm PT)

Join Zoom Meeting

<https://us02web.zoom.us/j/2477872948?pwd=chVoQ3FyT1lxTCt1Nzc2dHF4RkJ4QT09>

Meeting ID: 247 787 2948

Passcode: 2948

One tap mobile

+13092053325,,2477872948#,,,,*2948# US

+13126266799,,2477872948#,,,,*2948# US (Chicago)

Dial by your location

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 646 931 3860 US

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 669 444 9171 US

+1 669 900 9128 US (San Jose)

+1 689 278 1000 US

Meeting ID: 247 787 2948

Passcode: 2948

Find your local number: <https://us02web.zoom.us/j/2477872948?pwd=chVoQ3FyT1lxTCt1Nzc2dHF4RkJ4QT09>

Community-Specific Calls

We will also be scheduling individual phone calls with each community to answer individual questions and provide feedback from the written application to better inform your presentation script. Schedule your individual call by emailing Cat Flynn (catf@ncl.org) with a few available times the week of April 3rd or 10th.

Description of Events

All activities will be held at the Denver Hilton City Center, 1701 California St., Denver, 80202

OPENING PLENARY: CELEBRATION AND ORIENTATION

There will be an opening ceremony/orientation/celebration for the finalist communities on Friday, June 9, from 5:00 pm to 6:00 pm. Come and cheer for your community! Doug Linkhart, President of the National Civic League will provide insights and the jury will be introduced. Activities will include a welcome, acknowledgement of all the delegations, and special keynote speakers: Mayor Hancock, Denver, CO and Scott Warren, Founder, Generation Citizen.

After the orientation/welcome, we will celebrate with a fun reception and celebration of finalists. The dress is casual; some communities will choose to wear matching t-shirts. You can also bring things from your community (lapel pins, etc.) to trade with your fellow finalists!



DAILY DELEGATION "CAPTAIN" BRIEFINGS

The daily in-person Delegation Captain briefings will be held each morning (check your schedule for exact times) to review each day's agenda and answer any questions. These are an opportunity for you to ask questions and help keep your team on track and on time. The first one will be on Friday, June 9. Please send your delegation "captain" or someone who can disseminate the information to your entire delegation on a regular basis.

REHEARSALS for the PRESENTATIONS

Every finalist community will have only twenty minutes in the official presentation space to rehearse presentations. Rehearsals will be led by League staff and volunteers and will be held Friday, June 9. Please check the enclosed rehearsal schedule (pg. 9) for your community's rehearsal time. There will be no changes in scheduled times for either the rehearsals or presentations. You may NOT trade times for rehearsals or presentations.

Two hotel meeting rooms will be available for informal rehearsals on Friday through Sunday. You can add your community's name to this [sign-up sheet](#) to book an additional informal rehearsal. Extra rehearsals are first come, first serve. Maximum of two additional rehearsals please.

CIVIC ACTION FAIR

The Civic Action Fair gives communities an opportunity to exchange information and tell your story to each other on Saturday evening from 4:30pm to 5:30 pm.

For the Civic Action Fair, each community will be assigned a “booth” space with only one table (6x30) and two chairs. Your community’s space is limited to 1 table, and no backdrops will be provided. All other materials need to be furnished by your community or arranged in advance with the hotel.

In the past, communities have displayed a wide variety of items at their exhibits. Some communities bring professionally designed displays, while others bring pictures. Some communities show videos, others pass out samples of their native cuisine or local products. The point is to showcase your culture and share information about your community and to learn about the other finalists. Pamphlets, literature, t-shirts, baseball caps, traditional pre-packaged local food, and any other items that represent your community, make excellent handouts. Only pre-packaged food or drinks are allowed. No alcoholic beverages are allowed.



Your Civic Action Fair booth can be fun and creative. If you have any questions about what is appropriate, please contact Rebecca. Just remember, you are not being judged on your display!

CULTURAL ENTERTAINMENT SHOWCASE

After the Civic Action Fair, the Cultural Entertainment Showcase will feature talented individuals and groups from finalist communities. Communities bring choirs, bands, poets, dance troupes, etc.

If you are interested in having community members perform in the Cultural Entertainment Showcase (ten-minute slots), please email Cat Flynn (catf@ncl.org) by May 8th to sign up. The 6 available slots will be given out on a first come, first serve basis.

Please note that the Civic Action Fair and Cultural Entertainment Showcase are not part of the AAC judging process.

Festival of Ideas

On Sunday afternoon, while the jury is deliberating, communities will take part in the AAC Festival of Ideas, which is an informational exchange amongst finalists. Each finalist community will be asked to present one project (5-minute presentations) and take questions from other communities. Handouts are allowed for presentations, but no AV will be available. The Festival of Ideas gives you an opportunity to learn more about other finalist projects and how to implement those great ideas in your community. As a leader in your own community, you will have the opportunity to interact with regional and national leaders and benefit from their incredible talent, energy, and ideas and share your own. Each session will be interactive so that participants may have the chance to relate the topics directly back to their own goals and experiences at home. We encourage different members of your community to attend each session (as they are simultaneous) to learn more about each finalist's projects.

AAC AWARDS CEREMONY & CELEBRATION

The ten 2023 All-America Cities/Counties will be named at the awards ceremony on Sunday evening between 6:30 p.m. and 8:00 p.m. In addition, the winners of the Youth Award and Social Media Award will be announced at this time. Finalists will also be acknowledged. When your community's name is called, your delegation will come up to the stage to accept your award plaque; please choose a speaking representative to briefly accept your award.

The ceremony will be livestreamed to our [Facebook page](#), so encourage community members who were unable to make the trip to tune-in virtually! In past award ceremonies, communities have organized watch parties to celebrate as a group.

Immediately following the awards ceremony, we encourage you to join us for a post-awards celebration (8:00 p.m. – 9:30 p.m.). This event will feature a DJ and dancing to enjoy your last evening at AAC. Everyone is invited to attend!

TOURS and INFORMATION for VISITORS

[Visit Denver](#) will offer helpful information about tours to sites in the area.

Finalist Bingo

Get to know your fellow finalists and attendees with our finalist bingo card. When you find a match, have the individual sign the square. Bingo cards will be available at the registration desk when you arrive.

This is all fun and games, so we're using the honor system. The first two individuals to turn in a completed BINGO card to the registration desk will get a special prize.

Denver Scavenger Hunt

It's summertime in Denver, we KNOW you're going to want to explore the city. We'll have a scavenger ready for you when you arrive. Be sure to tag AAC in your photos! The first team to complete the hunt will win a special prize!

FAMILY VACATION

As a final note, the hotel will be extending its discount rates three days before and after the event (depending on availability) for delegates wishing to bring their family and turn this event into a family vacation. Take time to explore Colorado's national parks, with legendary hiking, mountain biking and camping, or spend the day fly fishing on some of the most iconic rivers in the country. Or visit historic small towns and Denver's amazing shopping opportunities.

PRESENTATION GUIDELINES

Each finalist community will be given ten minutes to make a presentation before the AAC Jury explaining why it should be named an All-America City. The presentations may follow any format; see past in-person (2019 and before) [presentations](#) for ideas. The jury will then take ten minutes to question the presenters. These time limits will be strictly enforced. You have no more than 2 ½ minutes to set up your presentation and have all delegates on the stage, and no more than 2 ½ minutes to take down your props, presentation etc., and have all delegates exit the ballroom.

Communities will enter on the left side of the ballroom to the stage and exit the right side of the ballroom. NOTE: Musical or dance "entertainment" outside of the 2 ½ entrance time will be considered part of the 10-minute presentation. Plan to have your delegation in the holding area (outside the ballroom) and ready to move into the ballroom 15 minutes prior to your scheduled presentation time. Caution each speaker to have their comments timed so that all speakers will have the opportunity to present.

The following audio equipment will be available for you to use: two (2) wireless handheld microphones with floor-stands. Please note that additional AV and sound equipment are not allowed for the rehearsals and presentations – including slideshows, PowerPoint presentations, etc. Props, speakers for background music, etc. are allowed; however, electrical outlets/extension cords will not be available, so don't forget your batteries and/or chargers! Check with [Rebecca Trout](#) at the National Civic League if you are unsure of what you are allowed to use.

When determining the content of your presentation, keep in mind the evaluation criteria:

1. Shared Vision: Is there a shared vision and long-term plan to address local challenges. Was the vision defined by the community, including youth?
2. Civic Engagement: Did the activity include comprehensive resident engagement in decision-making and action planning? Were there strong engagement efforts that sought to listen to, and learn from, residents (including youth) in ongoing conversations and leverage those insights to shape the way the program/activity was administered, designed, and executed?
3. Inclusiveness and Equity: Was there intentional involvement of diverse segments and perspectives (ethnic, racial, socio-economic, age, sexual orientation, gender expression, people with disabilities, national origin, and others) in activity/program decision-making? Is there evidence of increased equity of outcomes for residents based on demographics?
4. Collaboration: Was there cross-sector collaboration (business, academia, local government, nonprofits, military, etc.) and/or regional collaboration?
5. Innovation: Was there creative use and leveraging of community resources, especially those most familiar to youth?

6. Impact: Is there demonstrable, significant and measurable achievements from the past 5 years (for example: increase in number and diversity of residents involved in engagement processes, reduced poverty rates, increased access to school health services, increased number of youth leaders)?

Your ten-minute presentation should be substantive in nature, with particular focus on your civic engagement and the three projects described in your application. You may include as many people as you like in the presentation, and we encourage you to involve a broad cross-section of the community in presenting and responding to the jury's questions. What matters most is the sincerity and honesty of the presentation and the ability of the presenters to answer probing questions about the projects and the community. It is very important that the presenters reflect the resident involvement and cross-sector collaboration of your projects. (Please note the size of the stage below when determining how many people to include in your presentation)

SPECIAL NOTE: The jury will be judging your presentation on its content. They will use your presentation, answers to the questions they ask, and your written application to determine the All-America Cities for 2023.

Two key rules:

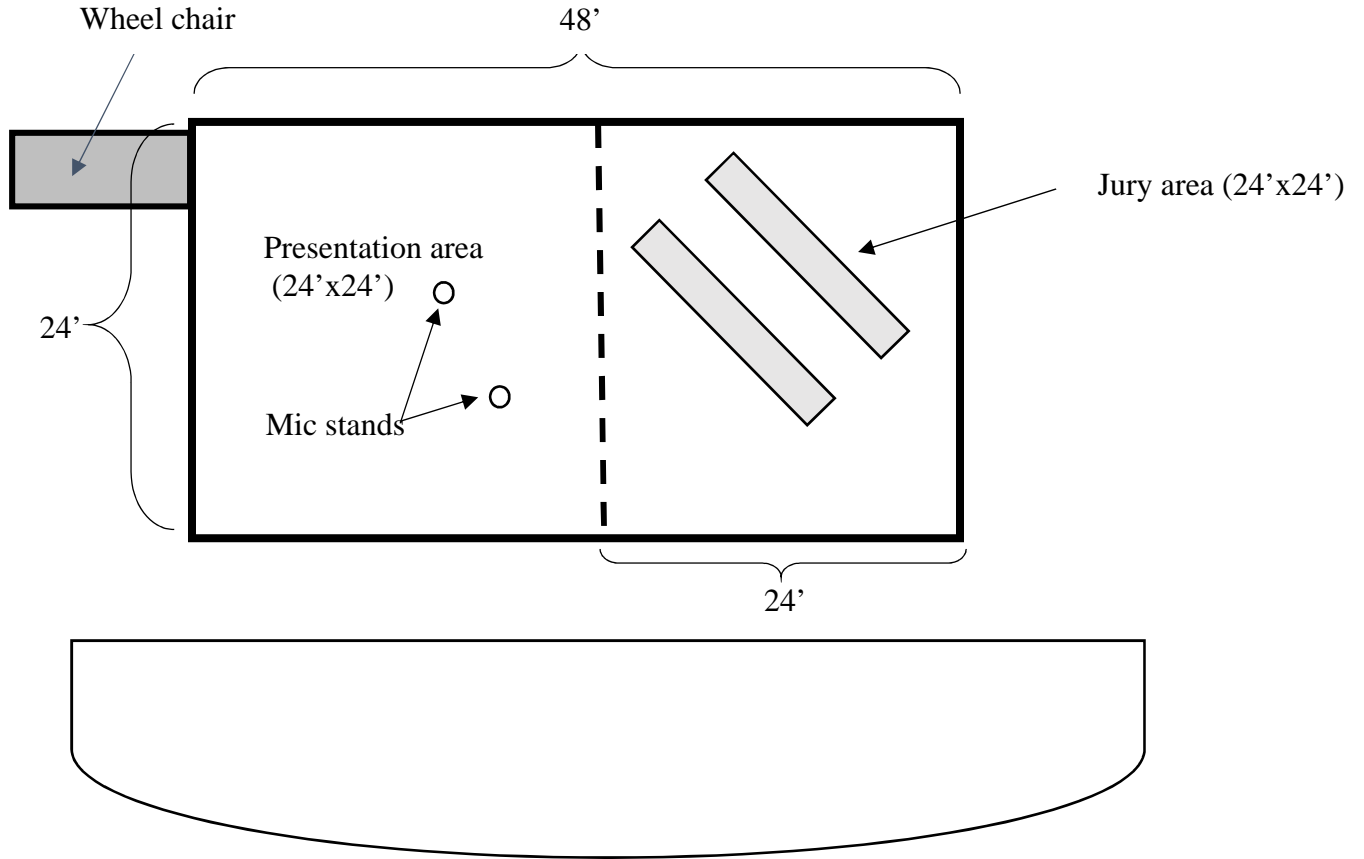
1. You may not hand out extra materials (brochures, etc.) to members of the jury before, during, or after your presentation.
 - a. The only exception is if your presentation incorporates a language other than English; in this case, you can provide a printed translation to jury members.
2. Active lobbying of jurors is prohibited. There is certainly nothing wrong with being polite, friendly, and sociable with them, but we ask that you use careful judgment in your interactions with members of the jury.

PRESENTATION STAGE DIMENSIONS: The width of the stage will be 48'. The depth of the stage is 24'. The stage is 3' high. There will be stair access from both right and left (however delegations must enter the stage from stage right) and a wheelchair access lift-built stage right. PLEASE NOTE: your delegation will not be facing the audience during the presentation – they will be facing the jury, represented by the diagonal slashes on the diagram below. So, for the purposes of your presentation, the stage will actually only be 24' wide by 24'. Please view previous presentations beforehand to get a sense of the stage. Presentations from 2020-2022 were virtual, so look at presentations from 2019 and before for in-person examples.

SPECIAL NOTE: We will be providing a special spot to allow each community to videotape its own presentation. The National Civic League will also be filming each presentation. The League will be livestreaming finalist presentations and the awards ceremony on our [Facebook page](#).

Accessibility

We strive to host an inclusive, accessible event that enables all individuals, including individuals with disabilities, to engage fully. To request an accommodation or for inquiries about accessibility, please contact Rebecca at rebeccat@ncl.org.



Delegate Registration Information

Communities may send delegations of any size to make presentations before the jury. Previous delegations have ranged from 4 to over 200 (averaging 30). This is a great opportunity for community members to get involved, to feel a part of the award effort, and learn from other communities. And the more people you have there, the more momentum when you return to your community to implement new ideas!

Of course, the people involved in preparing your community's application should make every attempt to be there. You should also bring along individuals involved in the three projects, stakeholders, recipients, volunteers, and a broad diversity of your community. Many times, elected officials play a crucial role in community applications, and we welcome them. However, make sure that just plain folks are a part of your delegation too. We especially like to see youth representatives from each community.

We invite you to bring along community artists to perform during the Cultural Entertainment Showcase on Saturday night. Previously, finalist communities have brought their step team, high school jazz band and mariachi band, poets, etc. See page 13 for details.

Registration Pricing

Thanks to our sponsors, each finalist community will be given four complimentary registrations, good for all award events, including workshops. Additional registrations can be purchased for \$150 or \$100 (anyone under 21). There is no charge for children 5 and under, but their names and ages must be included on your registration list. Media also receive complimentary registrations, but their names and media outlet must be included on your registration list.

Registration includes admission to all jury presentations, All-America City workshops, receptions, the Civic Action Fair, Cultural Entertainment Showcase, the Awards Ceremony, and Post Awards Event.

Registration Instructions

Your community's captain should email a registration list to rebeccat@ncl.org by May 8th. Your list should be sent via excel and should include the below columns.

First	Last	Title	Org	Email	Under 21 Youth Discount (X if applicable)	Media Comp (X w/outlet)	Under 5 Child Comp (X if applicable)
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After receiving your delegation list, the League will send a registration invoice based on the number and type of registrants. Payment is required prior to or at check-in; payment can be made via check or via credit card over the phone.

Registration Funding Ideas

Some municipalities choose to pay for their entire delegation's fees (hotel, travel, registration). But oftentimes, communities launch a fundraising campaign to pay for part of the expenses of the delegation. Groups have also asked employers to sponsor their employee(s) to help offset the travel cost.

Some finalists make a public announcement in their community, inviting anyone who can pay their way to go to the awards.

Often, community organizations, churches, businesses, and chambers of commerce sponsor members of the delegation. You can offer benefits to sponsors such as including their name and/or logo on optional materials such as your program ad, presentation props, and event shirts. Please feel free to contact your mentor and/or alumni to find out how they put their delegations together.

Registration Transfers

If after submitting your list a community member can no longer attend but would like to transfer the registration to another person, you may do so without charge. Please note that transfers are allowed, but refunds are not.

Event Check-In

The registration desk will be in the lobby of Lower Level 2. Please note you will not need to print or bring any confirmation of registration. The League will have a name badge and event bag for all community members at check-in on Thursday, June 8th or Friday June 9th.

Also, we ask that one person picks up all registration materials for your community to distribute. Let your community members know who will be picking up the materials for your group.

Onsite registration and/or transfers will be available at the registration desk at Lower Level 2.

Deadline for Registration is MAY 8, 2023.



**HOTEL FOR THE NATIONAL CIVIC LEAGUE'S
ALL-AMERICA CITY AWARDS
Denver, CO
June 09 - 11, 2023**

National Civic League, home of the All-America City Awards, requires your community to stay at the **Hilton Denver City Center** and book through **Connections Housing** as it provides convenience and safety to your community as all events will take place in the hotel as well as numerous networking opportunities you can find nowhere else.

The National Civic League has negotiated and contracted discounted rates for your community available only to AAC participants. These contracts protect you in extenuating circumstances including weather.

All reservation requests must be made online at:

<https://connectionshousing.app/50357874>

Do not contact the Hilton City Center directly to make your reservations.

**Hilton Denver City Center
\$199.00* Single/Double, \$219.00* Triple, \$259.00* Quad Occupancy**

*Please note rates do not include tax and that rooms may have either one king bed, one king bed and a rollaway or two double beds only.

Rooms with three or four sleeping surfaces are not available.

Children under 18 years of age in a room with at least one adult are not considered additional guests and do not incur an additional charge.

Any reservation cancelled within 7 days of arrival will be charged a one night's room and tax penalty.

Any room vacated by all occupants earlier than the date agreed to at check-in will be charged an Early Departure Fee of \$50.

Rooms, Amenities & Guest Services

The Hilton Denver City Center features recently renovated chic guest rooms with comforts like complimentary WiFi, a Hilton Serenity Bed, 42-inch HDTV, mini-fridge, coffeemaker, ergonomic workspace and a walk-in shower. Spacious junior suites feature a larger king guest room with a dedicated dressing area and a separate living area with sofa bed and wet bar.

Near downtown business and attractions; house car service available. Executive lounge with daily refreshments and concierge services. Heated indoor pool and complimentary 24-hour fitness center.

Dining & Entertainment

Prospect's Urban Kitchen & Bar
Starbucks
In-Room Dining

Housing Deadlines & instructions:

Monday, April 17th, 2023- initial request made

Once housing opens you have until April 17th to complete the [web housing form](#). This serves as an initial estimate of the total number of rooms you will require. Once housing form is processed you will receive an additional weblink that will be specific to the # of rooms you are holding. This web link will also be where you make your individual reservation with the participant who will reside in the room. Please note, you are able to decrease the number of rooms after this date with no penalty and/or increase based on availability. A limited number of rooms are available with two beds and these will be allocated on a first-requested basis as the initial housing forms are received.

Any rooms with two or three guests may be automatically placed into a room with one king bed and a rollaway to accommodate the most requests.

Monday, May 1st, 2023 – Last day to request new reservations and initial rooming list due.

All reservation requests after this date (subject to change based upon overall demand) may not be guaranteed at the discounted group rate and other AAC approved options may be offered.

On this day an initial rooming list is due to include names and payment guarantee details for each requested room. Every reservation must be guaranteed with a credit card as a

guarantee. Nothing is charged prior to arrival and alternative forms of payment (group check, individual card, etc.) may be used after this date with no change penalty.

Thursday, May 11th, 2023- final rooming list due

On this day a final version of your rooming list is due with all individuals staying in each room required. Minimal adjustment after this date is permitted. Once your completed rooming list is received and sent to the hotel, individual hotel confirmation numbers generated and recognized by the hotel will be sent from Connections Housing. As with the total number of rooms, individual occupant's names, dates, requests, etc., may all be amended after this date with no penalty.

Cancellation penalty period- 7 days prior to arrival

Any reservation cancelled within 7 days of arrival will be penalized by a charge of one night's room and tax. Any room vacated before the date agreed to at check-in will be charged a \$50 Early Departure Fee.

***Remember- until 7 days prior to arrival all requests, modifications, cancellations and information should be communicated to Connections Housing.

Until May 29th, 2019 (subject to change) the hotel will not have a record of your reservation and you will be directed back to Connections Housing for assistance.

**STILL HAVE QUESTIONS?
EMAIL (BOTH)
Eric Layton at Eric@connectionshousing.com
Andrew Jones at ajones@connectionshousing.com
IN THE NCL HOUSING OFFICE**

An Invitation to Apply for the John Parr Youth Leadership Award

Nominate a youth leader for the 2023 John Parr Youth Leadership Award. The winner will receive national recognition through the National Civic League's and All-America City Award's website and social media. Additionally, recipients will be recognized during the closing ceremony with a plaque and will receive two roundtrip vouchers on Southwest Airlines, the official airline of the 2023 All-America City Award.

This award was created in memory of the League's former President John Parr who highly valued youth leadership.

Eligibility:

Youth, ages 14 to 25, from 2023 All-America City Finalist communities are invited to submit applications or be nominated. Each community may only nominate one youth.

Application Process:

Submit a letter, not to exceed one page, single-spaced (2 letters of support could be submitted as well) describing how the nominated youth leader (ages 14-25) meets the following criteria. Youth may nominate themselves or they can be nominated by a community member. The letter must be submitted by email to rebeccat@ncl.org by May 8, 2023. The youth leader must be part of a finalist delegation attending the 2023 All-America City Award event.

Criteria

1. Exemplifies the All-America City criteria of impact, inclusiveness, innovation, collaboration and civic engagement.
2. Has had an impact on the wider community (i.e. What difference did they make?).
3. Inspired others to get involved, to undertake comparable efforts.
4. Demonstrates the insight and courage to collaborate across lines that usually divide people.

Selection of the Winner:

A committee of national experts will review the applications and interview finalists during the All-America City Award event. The winner will be announced Sunday night, June 11, 2023, at the All-America City Award Closing Ceremony.

For additional information contact Rebecca Trout (rebeccat@ncl.org).

AAC Social Media and Online Outreach Award

The All-America City Award is all about sharing your projects and ideas with problem solvers across the country. The National Civic League invites you to conduct a creative and far-reaching social media campaign featuring your community and its bid for the 2023 All-America City Award. The National Civic League will award the AAC Social Media and Online Outreach Award to one finalist community that best utilizes social media and online platforms. Tell us your community is competing for this award by emailing your intent to compete to Cat Flynn (catf@ncl.org) by May 8, 2023.

This is all for fun and completely optional for each community. We will be looking for the community with the most creative use of online media and social networking before and during AAC and that involves a significant number of followers or participants (community size will be considered).

This award is also a way to share the experience with other members of your community and other AAC finalists from across the country. This is a friendly competition with the mutual goal of advancing the work being done in your communities; therefore, we ask that you be respectful with all online content.

Here are some ideas to get you started (follow us on twitter and like us on Facebook for more ideas):

- Share photos and/or videos about your application's featured projects and/or participants.
- Before coming to Denver update delegates and community members' profile pictures or cover photos with signs that say "(Community Name) is an All-America City finalist because _____"
- Offer prizes to people who participate in your social media campaign.
- Raise funds online for travel to AAC.
- Ask for community-wide input on your presentation.
- Film and share rehearsals of your presentation.
- Live tweet/post during workshops, the civic action fair, the cultural entertainment showcase, or presentations at the event.
- Share the National Civic League's livestream of your presentation and ceremonies.
- Be sure to use #AAC2023 and tag our accounts on all posts:
 - <https://www.facebook.com/AllAmericaCityAwards>
 - <https://twitter.com/AllAmericaCity>

AAC PROGRAM ADVERTISING OPPORTUNITIES

Reserve your ad for the printed program today!
 Ads must be received by April 17, 2023.

AAC Program Advertising

The program features summaries of all finalists and their projects. It's a collector's item for the attendees and their communities. Publication size is 7.5" x 9.687"

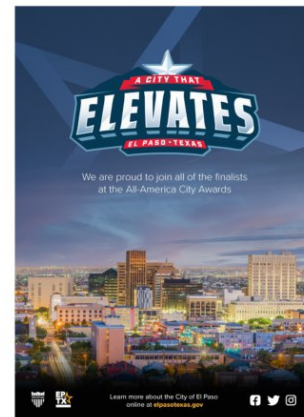
Ad Size	Specifications	Price
Full page	6.5" wide by 9" tall	\$2,500
Half page	6.5" w x 4.25" tall	\$1,000
Quarter page	3" wide by 4.25" tall	\$500

Benefits

- ◆ Build relationships with innovative community problem solvers, including mayors, city managers, city council members, chamber executives, business leaders and others involved in civic action across the country.
- ◆ With your order of a full-page color ad, you will receive two complimentary tickets to the All-America City Awards event.

Ad File Type:

Please send ads in an ACROBAT PDF format with high-resolution 300 ppi on all photos, or high resolution (300 pixels per inch) JPEG CMYK. Ads have NO BLEED. Please do NOT include crop marks in your artwork. No Microsoft Word files, please.



Summary of Deadlines

*(Required)

^ (Optional)

April 17th

- Make initial housing block request (pg. 21) *
- Optional program ads for the AAC Event Program due (pg. 26) ^
- Send the following to Cat (catf@ncl.org), cc: rebeccat@ncl.org *
 - o Preferred social media handles (Facebook and Twitter).
 - o Email addresses of local media contacts for press releases.
 - o Photos to include in your project summaries for the website.

May 1st

- Last day to request new reservations and initial rooming list due. (pg. 21) *

May 8th

- Email delegation registration list (pg. 19) *
- Sign-up for Cultural Entertainment Showcase (pg. 13) ^
- Submit nomination for the Youth Leadership Award (pg. 24) ^
- Sign up to participate in the social media contest (pg. 25) ^

May 11th

- Final rooming list due (pg. 21) *



Celebrating Winning the All-America City Award

Every community holds celebratory events honoring its All-America City designation. This celebration could either tie in with an event already occurring or stand-alone. Some examples are parades, picnics, and re-enacting the jury presentation. Please coordinate your celebration with Rebecca; the League would love to send a representative to help you celebrate! Review the [marketing manual](#) for additional ideas.

It's not too early to start thinking about how your community can celebrate upon your return from AAC. Things to consider:

- What will be the date? Does the date have a special significance to your community?
- What is the alternative date?
- What will the agenda look like? What will be the time span? One day, two days?
- What dignitaries should be invited?
- How can we draw in the media? Locally and beyond? What are those compelling stories that will catch the attention of TV, radio, and print?
- How can we build on the synergy from winning the 2023 AAC Award – to include all citizens and representatives from all sectors (public, private, and non-profit) of our winning community?
- How can we best recognize everyone who helped our community achieve our winning status?

BACKGROUND on the ALL-AMERICA CITY AWARD

In 1894, more than 100 educators, journalists, business leaders, and policy-makers met in Philadelphia to discuss the future of American cities. Attended by Theodore Roosevelt, Louis Brandeis, Marshall Fields, Charles Eliot, and Frederick Law Olmsted, the two-day conference would serve as a nationwide call for action.

American society had undergone a dramatic transformation since the years before the Civil War. What had been a primarily agrarian nation was emerging as an urban, industrial power. At the same time, political corruption, inferior housing, overcrowding, crime and poverty threatened to make American cities unlivable.

Before adjourning, the conference delegates resolved to form a national organization to help local reform groups learn from each other's successes and failures. The new organization was also charged with developing specific proposals for making city government more honest, efficient, and effective. So began the National Municipal League (now the National Civic League).

For more than 50 years, the League was known primarily for its publication of model city charters and research on local governance. Then, in 1949, Gideon Seymour, managing editor of the Minneapolis Star-Tribune, assigned reporter Jean James to cover the League's annual National Conference on Government (now known as the National Conference on Governance) in St. Paul. In addition to covering the event, Seymour charged James with asking Alfred Willoughby, chief executive of the National Municipal League, whether the League would support an award to recognize the best-governed cities in America.

Willoughby responded that it would be an impossible thing to do, since so many factors determine whether a community is well governed. Instead, he suggested the League recognize cities where citizen action has succeeded in making the community a better place to live. Thus was born the All-America City Award.

From the outset, the award was sponsored by publications owned by Cowles Publications, first the Star-Tribune, then Look Magazine, which remained the program's sponsor until its demise in 1971. At the time, Look sponsored an annual All-America Football Team. In the same spirit, the first All-America Cities were called a "team" and eleven were named each year.

George Gallup, Sr., the renowned public opinion pollster and Director of the American Institute of Public Opinion, played a key role in the early success of the awards. Gallup served as president of the National Municipal League and chairman of the jury that selected the winning cities.

Until the early 1980s, competition for the award was held in conjunction with the League's annual meeting held in November. Winners were announced by Look Magazine the following March, complete with articles and photographs of each winning city. Today, finalist cities are

named in April and ten winning All-America Cities are announced immediately following the competition in June after presentations to a jury of experts by the finalists. In the mid-1980s, when USA Today sponsored the awards, a tradition began of recognizing All-America Cities in a White House/Congressional ceremony.

Like America itself, the All-America City Award has changed over the years. In the beginning, the winning cities were often those that demonstrated local government reform and efficiency, as well as improvements in the city's infrastructure, including housing, public works and education.

More recently, the focus has shifted to broader community initiatives such as economic development, health and social service projects and efforts to improve race relations.

Ranging in population from 2,796,368 (St. Louis Region, Missouri/Illinois) to 555 (Town of Fossil, OR), AAC applicants tackled such issues as crime, affordable housing, high-risk youth, and neighborhood revitalization with community leadership, multi-sector cooperation, and plain old good citizenship.

Winning the All-America City Award reinvigorates a community's sense of civic pride. All-America City winners and finalists also experience heightened national attention – a proven boost for the recruitment of industry, jobs and investment to an area. But, perhaps as important as the tangible benefits of being named an All-America City are the benefits a community derives from completing the All-America City Award application. The application process presents a unique opportunity for communities to evaluate themselves and foster new community partnerships. And most importantly, All-America Cities teach and inspire communities throughout the nation who are struggling with similar issues how to face difficult situations and to meet those challenges in innovative and collaborative ways.

About the National Civic League

Mission: Advance Civic Engagement to Create Equitable, Thriving Communities

The National Civic League was founded as the National Municipal League following a gathering of civic leaders in 1894. This respected group of about 100 community leaders, including Teddy Roosevelt, Louis Brandeis, and Frederick Law Olmstead, came together to address “incompetence, inefficiency, patronage and corruption in local governments.” Local civic leaders needed inspiration and new models for governing and managing the nation’s cities.

During the next 120+ years, the National Civic League led major reforms in the way local communities were governed, including the professionalism of city services, the creation of the city manager system, the nonpartisan makeup of many local elected bodies, electoral reform and inclusive civic engagement. No history of American politics and civic engagement would be complete without a chapter on the National Civic League.

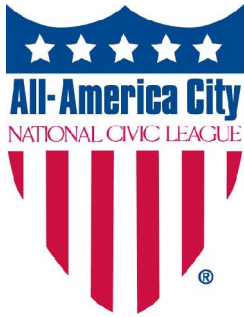
The National Civic League achieves its mission through three key programs: community assistance; research and publications; and awards and recognition.

League Membership Information

Another benefit of applying for the All-America City Award is that your community automatically receives a one-year membership to the National Civic League.

This membership gives you access to a broad network of community, business, nonprofit and government leaders committed to strong communities through citizen democracy. Additional membership benefits include:

- The quarterly journal the National Civic Review
- Free NCL publications
- Access to the promising practices database



2023 All-America City Award Application

Theme: Creating Thriving Communities through Youth Engagement

Celebrate Your Community!

The National Civic League invites you to apply for the All-America City Award, the nation's most prestigious community award, now in its 74th year. This award offers the opportunity for both recognition and reflection. Applications require communities to come together to assess their strengths and challenges. The process of applying for the award provides an opportunity to mobilize local groups to work together and display on a national stage the people and projects that make your community a great place to live, work and play.

Award Criteria

The 2023 All-America City Awards will recognize ten communities that are working to improve the lives of young people, with particular attention to efforts that engage young people in this work. Democracy thrives when all residents are active and engaged in the policies and decisions that shape their lives. The 2023 awards seek to identify communities that are breaking down barriers to meaningful youth participation and enacting programs that will improve quality of life for youth, and all residents, by extension.

Projects adhering to this year's theme include, but are not limited to, those that:

- Build the civic capacity of young people
- Promote youth participation in voting and policymaking
- Provide leadership opportunities for youth
- Enhance civics education
- Improve police-youth relations and engagement in public safety
- Reform school discipline and community justice systems
- Improve mental health and trauma systems for youth
- Reduce poverty and income inequality, including youth homelessness
- Increase job readiness and employment opportunities for youth
- Foster youth-oriented efforts to improve equity and inclusion
- Create safe and welcoming spaces for LGBTQIA+ youth

All-America City applicants will be asked to discuss the strength of their civic capital—the formal and informal relationships, networks and capacities they use to make decisions and solve problems—and to provide examples of three community-driven projects or programs that have adapted and transformed the community. At least one of these activities must be focused on the 2023 theme – Creating Thriving Communities through Youth Engagement.

The All-America City Award not only recognizes strong civic capital; it also honors the progress and innovation demonstrated through the cross-sector partnerships in the three project or program examples. It recognizes a

community's courage to recognize its challenges, along with commitment to face those challenges with the same spirit exhibited in the highlighted efforts. It's about moving forward and getting the hard work done collaboratively, innovatively, inclusively and with maximum civic engagement.

As always, eligible communities for next year's awards include tribes, towns, cities, counties, and regions. Applicants will be asked to discuss the strength of their civic capital—the formal and informal relationships, networks, and capacities they use to make decisions and solve problems—and to provide examples of community-driven projects that have adapted and transformed the community to be more receptive to youth voices and have addressed their concerns for the future.

Deadlines and Submission Instructions

August 2022-May 2023: All-America City Promising Practices Series

Join the National Civic League for this series of monthly webinars. Learn about innovative programs and approaches to promoting civic engagement from All-America City (AAC) winning communities and other experts throughout the country. This series will also provide a chance for communities to talk with AAC winning communities about the benefits of AAC and tips for applying. See here for a [schedule of webinars](#).

December 15, 2022: Submit Letter of Intent to Apply

(Letter of Intent is not required, however, save \$100 on your application fee when you submit a Letter of Intent.) [LOI Template](#).

February 15, 2023: Submit Application

- 1) by email to aac@ncl.org by Wednesday, February 15, 2023, 11:59 p.m. PST as a Word Document without pictures and file name with State, City 2023 AAC App and,
- 2) submit application fee of \$250 (*You only pay \$150 application fee if you submit a Letter of Intent to Apply by December 15, 2022) application fee to: National Civic League, 190 East 9th Ave., Suite 440, Denver, CO 80203 or call the office @303-571-4343 to pay via credit card.

March 2023: Finalists Announced

Finalists will be announced in March 2023. Finalists will be invited and expected to attend the awards event and competition in Denver.

March - June 2023: Competition Preparation

Finalist communities assemble a cross-sector community delegation to prepare a presentation about their community and its work for the June 2023 awards event and raise the funds to send their delegation to the June event in Denver. See resource page below for link to past AAC presentations.

June 9-11, 2023: All-America City Awards Competition and Event

Finalist community delegations present their story to a national jury of civic, local government, business, philanthropy, and community experts. All applicant communities are invited to participate in the June workshops and networking opportunities. During the event, finalists connect and share insights with peers, learn from national thought-leaders and gather ideas from the jury presentations and workshops.

Resources Available to You

All-America City Award Related:

1. [The All-America City Experience](#): Brief informational video on the award program
2. [Previous All-America City presentations](#)
3. [Previous All-America City Award Event Program](#)
4. Previous Applications:
 - a. [2015 Winner Tallahassee, Florida](#)
 - b. [2016 Winner Hayward, California](#)
 - c. [2018 Winner Longmont, Colorado](#)
 - d. [2019 Winner Dubuque, Iowa](#)
 - e. [2020 Winner: Rancho Cucamonga, California](#)
 - f. [2021 Winner: El Paso, Texas](#)

Engagement Resources:

1. [National Civic League's Civic Index](#) to help evaluate your civic infrastructure
2. [National Civic Leagues 's All-America Conversations Toolkit](#)
3. Asset-based framework--[Discovering Community Power: A Guide to Mobilizing Local Assets and Your Organization's Capacity](#). (Provided by permission of co-author John McKnight)

National Civic Review Articles on Civic Engagement:

4. [Engaged Communities are Thriving Communities](#)
5. [Hampton, Virginia: Civic Engagement as a Management Strategy](#)
6. [Dubuque: Creating a Culture of Engagement](#)
7. [Decatur, Georgia: Diversity, Gentrification, and the Art of Community Conversation](#)
8. [Volunteers and Public Engagement](#)

Youth Engagement Resources:

1. [Promising Practices for Reducing Barriers to Youth Civic Engagement](#)
2. [Promising Practices Webinar: Youth and Participatory Budgeting](#)
3. [Promising Practices Webinar: Embracing Youth Leadership and Activism](#)
4. [All In Campus Democracy Challenge](#)
 - a. [Student voting engagement challenge](#)
 - b. [Resource Hub](#)
5. [BridgeUSA](#)
6. [Campus Compact](#)
7. [Campus Democracy Challenge](#)
8. [Civics Unplugged](#)
 - a. [Fellowship program](#)
9. [Project TEAL](#)
 - a. [Curriculum](#)
10. [Young Invincibles](#)
 - a. [College Engagement](#)
 - b. [Adulting101](#)
 - c. [#HealthyAdulting toolkit](#)
 - d. [#AdultingU student loan toolkit](#)

Community Information

Community name and state: Franklin Township/New Jersey

Your community is applying as a: Village Town Tribe City County Region

If applying as a region, name participating communities: [Click or tap here to enter text.](#)

If applying as a neighborhood, name city: [Click or tap here to enter text.](#)

Has your community applied before? Yes No If Yes, which years: [Click or tap here to enter text.](#)

Has your community been a Finalist before? Yes No If Yes, which years: [Click or tap here to enter text.](#)

Has your community been an All-America City before? Yes No If Yes, which years: [Click or tap here to enter text.](#)

Contact Information

All-America City Award contact (primary contact person available throughout competition & follow-up):

Name: ReBecca Lea Title (if any): Detective Sergeant

Organization/Government/Other: Franklin Township Police Department

Address: 495 Demott Lane City, State, Zip: Somerset, New Jersey 08873

Phone (business/day): 732.873.2300 x3155 Mobile Phone: 908.892.7579

E-mail Address(es): rebecca.lea@franklinnj.gov

If named a finalist, your community will receive a complimentary membership (or membership renewal if an AAC application was submitted last year) to the National Civic League for one year. To whom should this membership be directed?

Individual's Name: Director Quovella Maeweather

Organization: Franklin Township Police Department

Address: 495 Demott Lane

City, State & Zip Code: Somerset, New Jersey 08873

Phone Number: 732.873.2300

Email: Quovella.maeweather@franklinnj.gov

We agree to follow the National Civic League’s rules regarding use of the All-America City Award logo, a registered trademark of the National Civic League. We allow the League and the All-America City Award to share this application and the information enclosed in it with League and AAC networks to promote the work of our community. If we are named an All-America City, we agree to conduct a post-AAC conference call or regional forum for the AAC network that features our projects. If named a finalist, we understand and commit to either raising the money or covering the cost of sending a community delegation to attend and compete in the three-day [Awards Event and Conference](#). In a pay-it-forward spirit, if named a finalist or All-America City, we agree to consider supporting AAC through a National Civic League membership for a minimum of the next three years.

Signature:

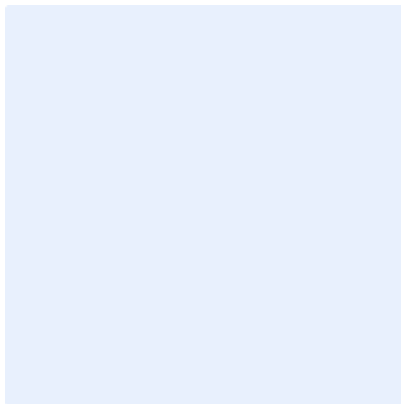
X _____

Date: February 15, 2023

Name: Sean Hebbon Title: Captain

MAP

Please insert a state map (8.5" x 11") with your community clearly marked. Include as an attachment if unable to insert.



Community Statistics and Map

Note: Use the most up-to-date statistics possible for your neighborhood, town, city, county, or region (source suggestions: [U.S. Census Bureau](#), State Department of Economic Security, State Department of Finance, Department of Public Health, and local school statistics).

POPULATION (most recent Census): 68,364

POPULATION PERCENTAGE CHANGE 2010-2020 (indicate + or -): +9.7%

Source/Date: US Census Bureau 2020

RACIAL/ETHNIC POPULATION BREAKDOWN:

White	37.9%
Hispanic or Latino (of any race)	14.7%
Black or African American	27.3%
Asian	23.3%
American Indian and Alaska Native (AIAN)	.1%
Mixed Race	5.2%
Other	N/A%

POPULATION BREAKDOWN BY AGE GROUP (percentages, if available):

19 years old and under	21.2%
20-24	6.5%
25-44	13.3%
45-64	28.1%
65 and over	17.1%

Source/Date: 2018 & 2020 US Census Bureau

PERCENTAGE OF FAMILIES BELOW POVERTY LEVEL: 6.4%

UNEMPLOYMENT RATE: 2.6%

PERCENTAGE OF HOME OWNERSHIP 69.9%

Source/Date: US Census 2020 & Detroit Free Press Nov 2022

WORKFORCE DISTRIBUTION—Name the three largest employment sectors in your community and provide the percentage of total employed in each:

Employment Sector 1: Management Occupation 11.7%

Employment Sector 2: Construction & Extraction Occupations 10.6%

Employment Sector 2: Food Preparation & Serving Related Occupations 10.5%

EDUCATION ATTAINMENT BREAKDOWN

Bachelor's Degree or higher 54.9%

Some college or Associates degree 23.7%

High School or GED 94.7%

Less than High School 6.5%

No schooling 6.5%

PART I: Tell Your Community's Story

What is something we need to understand about your community? Focus on the last ten years of your community's progress and development and describe how that progress has benefited your residents. Utilizing the awards criteria (below), describe how your community addresses its pressing challenges and plans for its future. Provide necessary history and background on your community to set the stage for the rest of the application. (500-word maximum)

For the last decade Franklin Township in Somerset County, New Jersey has been a perfect picture of an American city. Having several wins over those years in Money Magazine's Best Places to Live in America certainly gave the township the status it deserved. As the 19th most populated city in New Jersey, Franklin Township's strength is in its diversity. Its racial demographics consists of 37.9% White, 27.3% Black and 23.3% Asian. That diversity is spread in various ways throughout the township's 46.88 square miles. A search of Franklin's positive attributes would show a thriving township, with an array of beautiful parks, neighborhoods and houses of worship.

Missing from all the accolades were the challenges from many in the town who felt that their individual community's needs were not being met. In 2007, our residents' dissatisfaction peaked when the township was faced with a surge of gang activity, which resulted in two township youth dying from gang violence. Calls for change were imminent. The community demanded a youth center and a focus on providing outlets for the township's underrepresented youth. During that time the township lost five more youth due to gun violence. During 2019, the most recent death of our youth due to gun violence reenergized the community's desire for significant change.

The community's call for an outlet for youth continued and included a desire for mentorship. As a result of the nation's COVID isolation, presence of social media and scores of videos showing unarmed black men dying during encounters with law enforcement officers; the community continued to demand mentorship and a location dedicated to our youth. It took 15 years, but Franklin Township was finally able to build and open its Youth Center devoted to this mission during May of 2022.

During this time the Franklin Township Police Department was going through their own battles resulting in a change of leadership. The new Public Safety Director, Quovella Maeweather acquired leadership of the police department and wanted to restore the community's faith in the department. She tasked Captain Sean Hebbon, the supervisor of their former community policing unit to develop a new plan. The Franklin Township Police Department Community Relations Bureau (CRB) was borne. The final product was a unique plan for law enforcement that answered the community's call to action, while creatively placing police officers in mentorship roles and engaging with the township's citizens, especially its youth. Officers developed and led programs that have become staples within the township. These well attended programs have collaborated with local business and members of the community and have been celebrated throughout the State of New Jersey; receiving federal recognition.

CRB has helped create an atmosphere within the community as role models, mentors and community trust, which is every law enforcement agency's call to action. Being under the umbrella of the police department gives parents of attendees the comfort of knowing that their children are in a safe environment, while allowing law enforcement to earn the trust of our most guarded citizens.

PART II: Describe the Strength of Your Community's Civic Capital

Strong civic capital creates the capacity for inclusive, collaborative decision-making and problem-solving. Communities with this capacity have authentic civic engagement in which there is a reciprocal relationship among local institutions and residents for identifying and solving problems together. The National Civic League views engagement as more than presenting information or having people respond to questionnaires (though both are important); instead, we promote efforts that seek to listen to, and learn from, residents in ongoing conversations and leverage those insights to shape the way programs are administered, designed and executed.

We are working to set a different expectation for engagement. "We tried to engage 'them,' but no one showed up" is not a high enough standard. Engagement of racial and ethnic groups and others traditionally under-represented in decision-making conversations is not "going above and beyond." It must become the new expectation, the baseline for legitimate engagement efforts.

Civic capital is composed of the qualities listed in our Civic Index: shared vision and values, culture of engagement, engaged residents, inclusive community leadership, embracing diversity and equity, authentic communication, and collaborative institutions. Communities that exhibit these qualities have the ability to maintain a good and equitable quality of life and to tackle difficult challenges like achieving good outcomes for all.

For this section describe the capacity of your civic structures for engaging residents and other stakeholders to help make decisions and create a stronger place for all people. Some factors to consider when describing your community's approach to community engagement include:

Shared Vision and Values

Does your community have a shared vision and strong sense about what people want moving forward? If so, what was the process to select your community vision?

Culture of Engagement and Engaged Residents

What formal and informal avenues and opportunities do residents from all segments of the community have to help prioritize issues and shape the community moving forward? (This could include city boards and commissions, among many other examples.) Does your community address difficult topics like race, immigration, drug addiction, etc. head on? Do government, nonprofits and other groups engage people in accessible, comfortable or familiar locations, and at convenient times for residents?

Inclusive Community Leadership

Does your community have a wealth of trusted, respected leaders across all-sectors and levels? Does your community have programs to develop leaders from all backgrounds, ages and sectors; particularly those from traditionally marginalized communities?

Embracing Diversity and Equity

How have groups (or the city) effectively engaged residents who have been historically left out in decision-making? What effective strategies have you found for engaging hard-to-reach groups? How does the community ensure that those most impacted by a given issue are meaningfully and actively engaged in identifying solutions and that these solutions help create more equity in the community? Have you taken steps to discuss, learn about, and help address historical barriers to participation, inclusion and employment?

Authentic Communication

Are there many local trusted, civic-minded sources of information and news? Do local government and other groups provide information through culturally-relevant and linguistically-accessible avenues? Does your community have authentic two-way communications between members of the community, the government and other institutions?

Collaborative Institutions

How do organizations and institutions in the community bring people together across dividing lines to engage with one another on key issues? Are their trusted organizations that serve as conveners and bring people together to resolve pressing conflicts and challenges? Are there regular, established opportunities for information-sharing and decision-making across various sectors?

Please use examples to illustrate the answers to these questions and be sure to mention the specific tools and processes you use to engage residents. Note: Please refer to the [Civic Index](#) materials in the resource section for assistance in filling out this section. (2,000-word maximum)

Franklin Township entered the pandemic with a vision and a great deal of hope for the future. Through the months and years of Zoom meetings, COVID schedules, employee quarantines, and closed schools, our town emerged full of strength and unity. We wanted a safe and equitable township and refused to let even the largest crisis of our lifetime get in our way.

Our problems were clearly understood. The township was picturesque and diverse but lacked activities and mentorship for our youth, some of whom had succumbed to gang culture and criminal behavior over the years. There were some activities offered, but due to the size of the township, some felt cut off from access to resources due to funding. There was a large void of constructive activities and mentorship, especially for our young population. The creation of new resources and activities was challenging, but with some creativity the focus became combining existing resources in our vast township and making them work together.

Prior to the pandemic, the township was already underway with plans and approvals needed to build its much-anticipated youth center. Investment into many of the town's parks and outdoor spaces had already been completed and were definitely proving to be worth the investment aesthetically. With the nationwide pandemic closures, construction delays with the youth center were imminent. While the township was holding on with the rest of the world, the Franklin Township Police Department was in major reconstruction mode. The police department was restructuring after a major transformation in department's leadership. As new leadership emerged, a focus on community was at the top of the list of changes. Public Safety Director Quovella Maeweather knew that a community focus began with making the department a positive and constructive presence in the community. The police department already had a small unit tasked with community policing efforts; however, their community impact was also very small. Director Maeweather disbanded that unit, and tasked Captain Hebbon with creating a new community policing plan.

The first step was to secure a location outside of the police department for community activities. A vacant township building located at 935 Hamilton Street was identified. The 8,000 square foot building was perfectly located in a part of town that needed the most support. Access to current services in that area were low and youth services were lacking but were in high demand. It was also near the future youth center location. Director Maeweather got approval for the police department's use of the space. They named the new unit, the Community Relations Bureau (CRB), and selected officers for the unit that consistently demonstrated their understanding and compassion within the community. The unit was designed to be a proactive, community-based unit. Their primary focus was not to be a crime driven, reactive unit, but rather a unit that engaged the community through programming, events, and other types of community activities. The programming needs for the unit were a blend of fusing the needs of the community with the talent of the police officers. Since community policing is a department philosophy that should be bigger than one unit, she wanted the entire department to be part of the change.

A police officer's job can be difficult. Officers are often left to deal with difficult circumstances. Officers often take on hobbies, trades and open small businesses during their time off, as a mental distraction or to detach themselves from the daily stressors of their law enforcement career. These hobbies become an important part of an officer's life and are viewed as a passion. In the Franklin Township Police Department's Community Relations Bureau Plan, all the officers were offered the opportunity to create and lead programs based on their passions and share those programs with the community in the form of free services. Officers created programs, along with specific curriculums. The results were incredible. What started as a police department initiative soon became a centerpiece to the township's activities, uniting the residents, businesses, schools, youth services and the police department.

As an example, The Franklin FIT program began with a small group of participants outdoors during COVID. Within months, we had to expand the program several times, creating more space outdoors in our CRB parking lot. Today, that program has enrolled over one-hundred attendees, and has gained the attention of the CrossFit brand, who designated our facility as an official CrossFit franchise, free of charge. In addition, Rutgers University Health also joined the program to offer free nutritional services to the Franklin FIT participants. Also, a local CrossFit gym is a regular supporter of the program, donating equipment, gear, and free services to the team. The officers that are "Coaches", along with volunteers from the community, have changed the mental and physical fitness of many of the township youth. The officers involved in this program are viewed as more than "cops" in the schools and community. They are seen as mentors, who attend events with some of the participants and their families and help them through difficult life experiences.

When the township finally opened the doors to its youth center, the Franklin FIT program was the first program to hold classes in the new facility. It was soon followed by the Franklin Township Basketball Clinic, and the Boys Council mentoring program. All our programs and events address basic needs in a way that brings in participation and support from the entire Franklin Township community. While bringing the community together, these programs and events have changed the relationship between the community and the Franklin Township Police Department.

Community engagement is a continual two-way conversation. In addition to in-person programs, the police department has created a live virtual town hall style program called Tuesday Night Talks (TNT). TNT is an on-line monthly forum that is designed to inform, educate, and hear from residents on various topics such as traffic, safety, or crime related issues or any other concerns. Members of the police department start the evening by discussing a given topic, sharing their expertise, or bringing on a knowledgeable guest speaker. Residents are invited to ask question or share their concerns in real time. This forum provides an educational opportunity for the community and police as well. The forum is recorded and is available on our website for all to view. Some of our guests have included, Amazon, county and state officials, and various members of the community.

To further bring our township together in service of our residents, Franklin Township has signed a proclamation designating itself a My Brother's Keeper (MBK) Community, making it only the 2nd chapter in the State of New Jersey. The MBK Alliance was born out of the Obama Foundation and its mission is to lead a cross-sector national call to action focused on building safe and supportive communities for boys and young men of color where they feel valued and have clear pathways to opportunity. We have enlisted stakeholders across the community to include educators, business owners, clergy, adult citizens, and young men of color to make our community successful. As we build this robust program, our focus is on mentorship to help our boys and young men of color in Franklin Township reach their dreams and attain success.

Most of our communication with the residents of Franklin is done through social media and the township website, which reaches a significant portion of our population. However, with the growing number of Spanish speaking residents, the township has also implemented the translation of advertisements to Spanish.

You can learn more about our programs by visiting our township website at www.franklintwpnj.org

PART III: Describe Three Community-Driven Projects or Programs

Describe your three best projects or programs that have a compelling community-wide vision and have resulted in significant local impact and action planning within the past five years. Activities can focus on the full array of challenges facing communities; please refer to the application guidelines page for a description of this year's theme. At least one of these projects or programs must be focused on the 2023 theme – Creating Thriving Communities through Youth Engagement.

The three community-driven activities are considered using the following criteria based on five components of the National Civic League's civic capital measurement tool, the Civic Index, plus a measure of impact:

1. Shared Vision and long-term plan to address local challenges defined by the community, including youth.
2. Civic Engagement: comprehensive resident engagement in decision-making and action planning. Strong engagement efforts are those that seek to listen to, and learn from, residents in ongoing conversations and leverage those insights to shape the way programs are administered, designed and executed.
3. Inclusiveness and Equity: intentional involvement of diverse segments and perspectives (ethnic, racial, socio-economic, age, sexual orientation, gender expression, people with disabilities, national origin, and

others) in community decision-making. Evidence of increase in equity of outcomes for residents based on demographics.

4. Collaboration: cross-sector collaboration (business, academia, local government, nonprofits, military, etc.) and regional collaboration.
5. Innovation: creative use and leveraging of community resources.
6. Impact: demonstrable, significant and measurable achievements from the past 5 years (for example: increase in number and diversity of residents involved in engagement processes, reduced poverty rates, increased access to school health services, increased number of affordable housing units).

ACTIVITY ONE

Using the criteria above, describe the challenge being addressed, actions taken, and outcomes achieved through this project to date. (2,000-word maximum)

Cooking with Cops (CWC) was one of the first programs that helped to launch Franklin Township Police Department's Community initiatives. The plan was to use the kitchen as a platform to bring the community's youth and police together in a positive and educational setting. Detective Altwain Burwell has served the department for over eighteen years. Eleven of those years were served building relationships with the township's youth as the high school's School Resource Officer. Detective Burwell also has a passion for cooking and is the successful owner of his own catering company.

Detective Burwell designed and wrote the curriculum for the seven-week course, where students are taught food safety, kitchen safety, food preparation, proper food storage and are exposed to a variety of cooking methods. The curriculum goes far beyond cooking simple meals. Students have prepared delightful meals such as, chicken francese, chicken and waffles, steak, vegetable medley, salads, and macaroni & cheese. His class rapidly gained popularity among students and parents in the township. So much so that the class had to be relocated to our township high school that had more commercial cooking facilities, which could accommodate more students simultaneously.

Detective Al Burwell uses the time in the kitchen to talk to students about life choices, exposes them to the law enforcement career and even helps them to resolve issues or conflicts they encounter in their daily lives. He shows kids there are alternatives to solving problems that do not include fists, knives, or guns, all while teaching them to cook. The students also learn that police officers are human and may even have a sense of humor! The time spent together is immeasurable; both sides learning from the other.

Food insecurity has been ever-present the last few years. Youth that participate in this program cook full course meals each class, and take the finished products home with them, which is enough food to feed their respective families. If only for 7 weeks, several families are assured of having a home-cooked meal, prepared by their child, every Monday evening.

The success of the program caught the attention of one local top-rated restaurant, The Stage House Tavern in Somerset. The owner, "Junior", was impressed with the skills that were developed and wanted to get involved. With this partnership, students attend their last class at the restaurant and work alongside his professional chefs to create meals, which they then serve to the invited guests – parents and siblings. Junior has recognized some of the student's hard work with employment opportunities. He has hired several of the program graduates to work in his restaurant.

Additionally, individual community members, grocery stores, and organizations began making donations to sponsor food for the classes, which truly makes Cooking with Cops a community affair!

The class began with only 2 students and now regularly has a waitlist for the 10-person class that is held at the local public high school right after school, four times a year. The summer class returns to CRB with two separate classes in a day to accommodate all the interested teens.

The success of this program has spurred interest in our township's Middle School. The Principal at Franklin Middle School Hamilton Street Campus believes that her students would benefit from this program and has secured the funding from a local business to make it happen. They purchased ovens and fully outfitted their cooking room and are set to begin classes soon.

Provide name of the primary contact for the project or program. Name & title, organization, address, telephone, and e-mail address. (This person may be contacted to verify information.)

Detective Sergeant ReBecca Lea, Franklin Township Police Department, 495 Demott Lane, Somerset, NJ 08873, 732.873.2300 x 3155, rebecca.lea@franklinnj.gov

ACTIVITY TWO

Using the criteria above, describe the challenge being addressed, actions taken, and outcomes achieved through this project to date. (2,000-word maximum)

Another youth-gearred program out of the Community Relations Bureau (CRB) is Franklin FIT. The program follows the CrossFIT model of constantly varied functional fitness to create a well-rounded athlete. Our certified head coach, Detective Bobby Brown, began this program because he wanted to see his community's kids healthier. Detective Brown has been a lifelong resident and product of Franklin Township. He still lives here and chooses to raise his children here. Learning how to maintain a healthy and fit lifestyle at an early age helps combat mental and emotional stress as well as obesity. This program builds a self-confidence that cannot be bought!

The program began with eight students during the summer of 2020 and saw a significant rise in membership as time has progressed. Summer sees peak attendance numbers and new members are welcomed throughout the year. The program has enrolled well over 100 township youth since its inception.

Many adults know that "blowing off steam" by exercising helps them to think clearer. Kids on the other hand, may not be able to make that association. Franklin FIT teaches kids how to use the mental and emotional benefits of exercise to their advantage. Each class starts with the question of the day. It can be as simple as, what is your favorite sandwich topping? Or as complicated as, what is your deepest fear? Either way, the questions yield discussion. Discussion between cops and youth and amongst each other as students. This program is very inclusive of race, ethnicity, gender, and body type. No one is excluded. Having conversation with others 'different' from you, can open your eyes, heart, and mind; hopefully realizing that we are more alike than different.

Other CrossFIT gyms and local business have seen the impact a program like this can make. We have received new or slightly used training shoes for the kids that cannot afford them. Equipment and clothing have been donated too. Some recent graduates have returned home from the military or college break and visited the gym, proving the lasting effect this program is having on the youth of Franklin Township. The program caught the attention of the CrossFit Organization, who designated our location as an official CrossFit facility, free of charge.

The work of engaging the community begins with the youth. Showing that exercise can help combat a myriad of stressors, has allowed the officers to form bonds with the young attendees. By sowing these seeds of change now with them, we hope to reap the harvest when they are adults. They will be familiar with our officers and not fearful of them.

Provide name of the primary contact for the project or program. Name & title, organization, address, telephone, and e-mail address. (This person may be contacted to verify information.)

Detective Sergeant ReBecca Lea, Franklin Township Police Department, 495 Demott Lane, Somerset, NJ 08873, 732.873.2300 x 3155, rebecca.lea@franklinnj.gov

ACTIVITY THREE

Using the criteria above, describe the challenge being addressed, actions taken, and outcomes achieved through this project to date. (2,000-word maximum)

Creating thriving communities through youth engagement is only one part of a holistic community. Another part is the adults. Youth are led by adults that have passion and education in any given area. Our programs not only focus on youth, but adults as well. Many towns across the country offer Citizen Academies. But we believe ours is top notch!

Our program is a 12-week course designed to introduce adult residents or local business owners in Franklin Township to the law enforcement profession and its officers. Often a lack of communication is rooted in a lack of understanding. This Academy aims to provide a bridge between the communication and understanding. The other side of the class is the officers getting to hear from the community members that attend. These open discussions about policing, tactics, laws, and controversial topics provide an opportunity for deep thought and conversation, that are learning opportunities for the police officers as well.

Our citizens learn about the responsibilities of the patrol officer, the Detective Bureau, Traffic Bureau, and the Community Policing Bureau. We also educate them on Internal Affairs, Domestic Violence, Crime Scene, K-9, Undercover Operations, Gangs, Drugs and Use of Force. The most eye-opening classes are the Firearms Simulator and Motor Vehicle stops. The participants get to try their hand at real-life shoot or don't shoot scenarios as well as being the officer on a simulated motor vehicle stop with an agreeable driver and one that isn't. These classes would go late into the night if we let them; that is how much discussion comes from them!

The accuracy of information varies greatly depending on the source the information comes from. We have designed a program that allows adults to get information straight from the officers' mouths in an educational and relaxed setting. The officers want the participants to engage in conversation and even challenge things that they hear. We believe that this is how true understanding and change takes place. Our hope is that our graduates will tell others about what a great experience they had with us and encourage them to attend the biannual class. If their friends do not want to attend the program, our graduates can still educate them on the policies, procedures, and training of Franklin Township officers when they are discussing current events.

We are working toward being an example of how a community can come together and form an excellent partnership. Our Citizen's Academy has been attended by residents of all ages, business owners and even township elected officials. It is an opportunity for everyone to learn and share. Uniting the needs of the community, with all the resources available in the township, including the police department, makes Franklin Township a true example of an All-American City.

Provide name of the primary contact for the project or program. Name & title, organization, address, telephone, and e-mail address. (This person may be contacted to verify information.)

Detective Sergeant ReBecca Lea, Franklin Township Police Department, 495 Demott Lane, Somerset, NJ 08873, 732.873.2300 x 3155, rebecca.lea@franklinnj.gov

End of Application. Thank you for submitting your All-America City Award Application!

Need additional guidance? Email aac@ncl.org or go to www.nationalcivicleague.org for announcements of upcoming webinars for prospective applicants and AAC resources or call the League at 303-571-4343.



RESOLUTION – AUTHORIZING THE FRANKLIN TOWNSHIP POLICE DEPARTMENT TO SUBMIT AN APPLICATION APPLYING FOR FUNDING FROM THE U.S. DEPARTMENT OF JUSTICE OFFICE OF COMMUNITY ORIENTED POLICING SERVICES (COPS) FOR PARTICIPATION IN THE COPS HIRING FY2023 PROGRAM

WHEREAS, the United States Department of Justice, Office of Community Oriented Policing Services (COPS) has announced that it is accepting applications for funding that is designated to address the full-time sworn officer needs in state and local law enforcement agencies nationwide; and

WHEREAS, this program furthers the COPS Office’s goals of advancing public safety through community policing by funding additional full-time career law enforcement positions to meet law enforcement agencies’ community policing strategies; and

WHEREAS, the Franklin Township Police Department desires to participate in this program and requests funds for additional full-time career law enforcement positions to meet the Police Department’s Community Policing Strategies; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Franklin, County of Somerset and State of New Jersey that the Township of Franklin is hereby authorized to apply for funding from the United States Department of Justice – Office of Community Oriented Policing Services (COPS) for participation in the COPS Hiring FY2023 Program.

CERTIFICATION

I, Ann Marie McCarthy, Township Clerk of the Township of Franklin, in the County of Somerset, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Township Council at a Work Session/Regular Meeting held on the 4/25/2023.

IN WITNESS WHEREOF I have hereunto set my hand and affixed the seal of said Township this 4/25/2023.

Ann Marie McCarthy
Township Clerk

U.S. Department of Justice
Office of Community Oriented Policing Services



FY 2023 COPS Hiring Program

Assistance Listing Number #	16.710
Grants.gov Opportunity Number:	O-COPS-2023-171633
Solicitation Release Date:	March 08, 2023 3:00 PM ET
Application Grants.gov Deadline:	May 04, 2023 4:59 PM ET
Application JustGrants Deadline:	May 11, 2023 4:59 PM ET

Overview

The U.S. Department of Justice, Office of Community Oriented Policing Services (COPS Office, www.cops.usdoj.gov) announces a competitive solicitation for applications for the COPS Office FY 2023 COPS Hiring Program (CHP). This program furthers the COPS Office's goal of advancing public safety through community policing by funding additional full-time career law enforcement positions to meet law enforcement agencies' community policing strategies.

Eligible Applicants:

City or township governments, County governments, Native American tribal governments (Federally recognized), State governments, Other

Other

Eligible applicants are limited to local, state, and tribal law enforcement agencies that have primary law enforcement authority. See additional eligibility details under the Eligibility section of this solicitation.

To advance Executive Order 13929 Safe Policing for Safe Communities, as of October 28, 2020, the Attorney General determined that all state, local, and university or college law enforcement agencies must be certified by an approved independent credentialing body or have started the certification process to be allocated FY 2023 DOJ discretionary grant funding, either as a recipient or a subrecipient. For detailed information on this new certification requirement, please visit <https://cops.usdoj.gov/SafePolicingEO>.

Contact Information

Applications must be submitted through both Grants.gov and the JustGrants system.

For technical assistance with Grants.gov, call the Grants.gov customer service hotline at 800-518-4726, send questions via email to support@Grants.gov, or consult the Grants.gov Organization Applicant User Guide at <https://www.grants.gov/help/html/help/index.htm>.

For technical support with JustGrants, please contact JustGrants Support via e-mail at: JustGrants.Support@usdoj.gov or by phone 833-872-5175.

For programmatic assistance with the requirements of this program, please call the COPS Office Response Center at 800-421-6770 or send questions via email to AskCopsRC@usdoj.gov.

Submission Information

Registration: To submit an application, all applicants must obtain a Unique Entity Identifier (UEI) number and register online with the System for Award Management (SAM) and Grants.gov.

Submission: Completing an application is a two-step process:

Applicants are first required to register via <https://www.grants.gov>, complete the SF-424 form and the SF-LLL, and submit it through the [Grants.gov website](https://www.grants.gov).

Once the SF-424 and SF-LLL have been submitted via Grants.gov, the applicant will complete the full application including survey questions in JustGrants.

An application is not considered submitted until both of these steps are completed. For more information about registration and submission, see the “How to Apply” section of this solicitation.

All guidance and the complete application package for this program is contained in this Solicitation and can also be found at <https://cops.usdoj.gov/>. In addition to this Solicitation, the COPS Office “**How to Apply**” web page provides additional resources to help guide applicants through the process.

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Program Description

The Office of Community Oriented Policing Services (COPS Office) is the component of the U.S. Department of Justice responsible for advancing the practice of community policing by the nation's state, local, territorial, and tribal law enforcement agencies through information and grant resources. The COPS Office has been appropriated more than \$20 billion to advance community policing, including grants awarded to more than 13,000 state, local and tribal law enforcement agencies to fund the hiring and redeployment of more than 136,000 officers. COPS Office information resources, covering a wide range of community policing topics such as school and campus safety, violent crime, and officer safety and wellness, can be downloaded via the COPS Office's home page, www.cops.usdoj.gov.

Community policing is a philosophy that promotes organizational strategies that support the systematic use of partnerships and problem-solving techniques to proactively address the immediate conditions that give rise to public safety issues such as nonviolent crime, violent crime, and fear of crime.

The goal of the COPS Hiring Program (CHP) is to provide funding directly to law enforcement agencies to hire and/or rehire additional career law enforcement officers in an effort to increase their community policing capacity and crime prevention efforts.

Anticipated outcomes of CHP awards include engagement in planned community partnerships, implementation of projects to analyze and assess problems, implementation of changes to personnel and agency management in support of community policing, and increased capacity of agency to engage in community policing activities.

Applicants will be expected to describe their community policing strategy and request the number of newly hired and/or rehired full-time sworn career law enforcement officer positions necessary to support that strategy. COPS Office funding must be used to reorient the mission and activities of law enforcement agencies toward the community or enhance their involvement in community policing.

FY 2023 CHP awards will cover up to 75 percent of the entry-level salary and fringe benefits for each approved position for a three-year funding period, based on the applicant's current entry level salary levels for full-time officers. There is a minimum 25 percent local cash match (cost share) requirement unless a waiver is approved. The maximum federal share per officer position is \$125,000 over the three-year period, (not \$125,00 per year) unless a local match waiver is approved. Any additional costs for higher than entry-level salaries and fringe benefits will be the responsibility of the recipient agency.

Note: the local match requirement may be higher than 25%. For example, if salary and fringe for an entry-level officer totals \$190,000 over three years, the CHP award will only cover \$125,000 and the recipient agency will be responsible for the remaining amount: \$65,000 or 34% of the \$190,000 award, unless a local match waiver is granted.

Funding under this program will support three years of officer or deputy salaries within a five-year period of performance to accommodate time needed for recruitment and hiring. Agencies must retain each CHP-funded position for a minimum of 12 months following the three years of funding for that position. The additional officer positions should be added to your agency's law enforcement budget with state and/or local funds over and above the number of locally funded officer positions that would have existed in the absence of the award. Absorbing CHP-funded positions through attrition (rather than adding the extra positions to your budget with additional funding) does not meet the retention requirement.

The COPS Office will fund as many positions as possible for successful applicants; however, the number of officer positions requested by an agency may be reduced based on the availability of funding and other programmatic considerations.

Funding under this program may be used for the following:

- Hire new officers, which includes filling existing officer vacancies that are no longer funded in your agency's budget. These positions must be in addition to your current budgeted (funded) level of sworn officer positions, and the officers must be hired on or after the official award start date on the notice of award.
- Rehire officers laid off by any jurisdiction as a result of state, local, or Bureau of Indian Affairs (BIA) budget reductions. The rehired officers must be rehired on or after the official award start date on the notice of award. Documentation must be maintained showing the date(s) that the positions were laid off and rehired.
- Rehire officers who are (at the time of application) currently scheduled to be laid off by your jurisdiction on a specific future date as a result of state, local, or BIA budget reductions. Recipients will be required to continue funding the positions with local funding until the date(s) of the scheduled layoffs. The dates of the scheduled layoffs and the number of positions affected must be identified in the CHP application. The recipient may rehire the officers with CHP funding on or immediately after the date of the scheduled layoff. Unless required by a recipient jurisdiction, the agency is not required to formally complete the administrative steps associated with the layoff of the individual officers it is seeking to rehire so long as the agency can document that a final, approved budget decision was made to lay off those individual officers on the identified layoff date. Documentation must be maintained detailing the dates and reason(s) for the layoffs. Furthermore, agencies awarded will be required to maintain documentation that demonstrates that the scheduled layoffs are occurring for local economic reasons unrelated to the availability of CHP award funds; such documentation may include local council meeting minutes, memoranda, notices, or orders discussing the layoffs, budget documents ordering jurisdiction-wide budget reductions, and/or notices provided to the individual officers regarding the layoffs.

An applicant may request funding in one or more of the above-referenced hiring categories under CHP. If an application is approved for funding, the notice of award will specify the number of positions approved in each category. Once awarded, recipient agencies may not move funded positions between the hiring categories without receiving written prior approval from the COPS Office.

An applicant may not reduce its existing current fiscal year budget for sworn officers just to make use of the CHP award. Any budget cut must be unrelated to the receipt of CHP award funds to avoid a violation of the COPS Office statutory non-supplanting requirement.

The COPS Office is committed to advancing work that promotes civil rights and racial equity, increases access to justice, supports crime victims and individuals impacted by the justice system, strengthens community safety and protects the public from crime and evolving threats, and builds trust between law enforcement and the community.

Federal Award Information

Awards, Amounts and Durations

Anticipated Number of Awards

225

Anticipated Maximum Dollar Amount of Awards

6,250,000

Period of Performance Start Date

10/1/23

Period of Performance Duration (Months)

60

Anticipated Total Amount to be Awarded Under Solicitation

\$224,500,000.00

Federal Award Information

All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law. This solicitation is expected to be very competitive. The COPS Office may elect to fund applications submitted under this solicitation in future fiscal years, dependent on, among other considerations, the merit of the applications and on the availability of funding.

Eligibility Information

Local, state, and tribal law enforcement agencies that have primary law enforcement authority are eligible to apply. An agency with primary law enforcement authority is defined as the first responder to calls for service for all types of criminal incidents within the jurisdiction served. CHP applicants must have a law enforcement agency (ie. Sheriff's Office, Department, etc.) that is operational by the close of this application or receive services through a new or existing contract for law enforcement services through an existing contract for law enforcement services or a new contract for law enforcement services that is in place by the close of this solicitation. Applicants must also maintain primary law enforcement authority for the population to be served. If funds under this program are to be used as part of a written contracting agreement for law enforcement services (e.g., a town that contracts with a neighboring sheriff's department to receive services), the agency wishing to receive law enforcement services must be the legal applicant in this application.

A law enforcement agency is established and operational if the jurisdiction has passed authorizing legislation and it has a current operating budget.

Application and Submission Information

Content and Form of Application

The complete application package (this solicitation, including links to additional documents) is available on Grants.gov and on the COPS website <https://cops.usdoj.gov/>.

Completing an application under this program is a two-step process. Applicants must first register via www.grants.gov and complete an SF-424, the government wide standard application form for federal assistance and the SF-LLL Lobbying Disclosure Form. The remainder of the application will be completed through the JustGrants System at <https://justicegrants.usdoj.gov/>.

See "How to Apply" and "Submission Date and Time" below.

Applicants are strongly recommended to register immediately on www.grants.gov. Any delays in registering with Grants.gov or submitting the SF-424 may result in insufficient time for processing your application through JustGrants. For technical assistance with submitting the SF-424, please contact the Grants.gov Customer Service Hotline at 800-518-4726, via email at support@grants.gov, or consult the Grants.gov Applicant User Guide at <https://www.grants.gov/help/html/help/index.htm>.

For any attachments, please use appropriately descriptive file names (e.g., Letter of Support, Memoranda of Understanding).

Content and Form of Application

The application in JustGrants consists of a series of questions, as well as a budget worksheet. Below is a summary of the questions that applicants will be required to complete. Applicants are encouraged to read through the online application questions in advance to ensure sufficient time to prepare answers to the questions.

- **Agency Eligibility:** See Eligibility section to ensure that your agency meets eligibility requirements.
- **Law Enforcement Agency Sworn force information:** Applicants will enter information regarding budgeted sworn force strength and actual sworn force strength employed at the time of application.
- **Civilian Staff:** The number of full- and part-time civilian positions funded in your agency's annual budget.
- **COPS-funded Officer Request:**
 - Applicants will be asked to enter the number of newly hired and/or rehired entry-level officer positions necessary to support the proposed community policing strategy. CHP awards are subject to the restrictions described in the Program Description and the Budget Worksheet section, including but not limited to: \$125,000 maximum over three years for each awarded position (not \$125,000 per year), a minimum 25 percent match requirement (unless waived), 12-month retention requirement for each officer hired, and non-supplanting requirements.
 - Requests will be capped at 20% of actual sworn force, with a maximum of 50 officers for any agency. For example, agencies with an actual sworn force of 30 will be allowed to request up to 6 positions. Agencies with fewer than 10 officers may request one position.
 - Applicants should base requests on the current needs in the three hiring categories (new hire, rehire of previously laid-off, and rehire of officers scheduled for lay-off), keeping in mind that once awarded, positions cannot be moved between the categories without prior written approval from the COPS Office.
 - Although hiring military veterans as new hires is not an award requirement, applicants who commit to hiring or rehiring at least one military veteran will receive additional consideration for CHP funding. Under this solicitation, a military veteran is defined as a person who has served in the active military, naval, or air service, and who was discharged or released there from under conditions other than dishonorable. The COPS Office recommends that applicants examine their internal hiring practices to ensure that an officer funded by a CHP award would meet the veteran requirement.
- **Law Enforcement and Community Policing Strategy:** COPS Office funding must be used to reorient the mission and activities of law enforcement agencies toward the community or enhance their involvement in community policing. The COPS Office definition of community policing emphasizes the primary components of community partnerships, organizational transformation, and problem solving: Community policing is a philosophy that promotes organizational strategies that support the systematic use of partnerships and problem-solving techniques to proactively address the immediate conditions that give rise to public safety issues such as nonviolent crime, violent crime, and fear of crime. The COPS Office developed a list of primary sub-elements of community policing. Please refer to the COPS Office Community Policing Defined publication (<https://cops.usdoj.gov/RIC/Publications/cops-p157-pub.pdf>) for further information regarding these sub-elements.

Through a series of detailed questions requiring a narrative response, CHP applicants are required to describe how hiring additional officers will assist the applicant in implementing and/or enhancing community policing strategies. The first set of questions will examine the current policies and practices within the agency as they relate to community policing. The second set of questions will assess the proposed community policing strategy as it relates to the three primary elements of community policing.

Agencies that do not meet a minimum community policing score will not be considered for funding. The minimum community policing score reflects a basic existing commitment to community policing and a strategy to enhance or build community policing capacity.

- **Problem Area Selection:** Applicants will identify and describe one specific problem/focus area from the list below. Selection of certain problem areas will require additional narrative descriptions. Note that selection of some problem focus areas may result in additional consideration for funding (see Application Review Information.) Applicants that select those funding areas will not be allowed to change the problem areas/focus area of community policing strategies after the award is issued.

If awarded CHP funding, your organization should be prepared to demonstrate (1) the community policing activities engaged in prior to the award that are detailed in the application, and (2) how the award funds and award-funded officers (or an equal number of redeployed experienced officers) were specifically used to enhance or initiate community policing activities according to your community policing strategy contained in the question set of this application.

Community policing needs may change during the life of your award. Minor changes to this strategy may be made without prior approval of the COPS Office; however, the recipient will be required to report on progress or changes to the community policing strategy (if any) through required performance reports. If your agency's community policing strategy changes significantly, you must submit those changes to the COPS Office for approval. Changes are significant if they deviate from the specific crime problems originally identified and approved in the community policing strategy submitted with the application. In some cases, in reviewing performance reports, the COPS Office may identify significant changes in community policing strategies that require an explanation and request for approval

- **Building Legitimacy and Trust** – Applicant will deploy officers to partner and engage community stakeholders including residents, businesses, and faith-based organizations to prioritize and collectively strengthen a community's response to crime and criminal activity and focus on enhancing and maintaining community trust and legitimacy between law enforcement and the communities they serve – to include building trust in immigrant communities. Efforts could include deploying or redeploying officers to support officer recruitment and retention efforts, with an emphasis on promoting diversity. Applicants may wish to review the COPS Office web page Building Trust at <https://cops.usdoj.gov/buildingtrust> for ideas on strategies.
- **Violent Crime/Gun Violence** – Applicant will employ community policing strategies to address a range of violent crime problems. Community-based approaches to combatting gun violence that build trust in underserved communities suffering from high incidents of gun crime will receive additional consideration. Applicants requesting additional consideration for gun violence issues will be asked to describe their holistic, community-based approach (which could include applicable task force participation) and may wish to review the COPS Office web page on Community Violence Interventions at https://cops.usdoj.gov/community_violence_intervention for ideas on strategies.
- **Combating Hate and Domestic Extremism** – Applicant will focus on community-based strategies that combat bias-motivated acts of violence that divide our communities, intimidate our most vulnerable citizens, and erode trust in the rule of law. Applicants may wish to review the COPS Office web page on Combating Hate Crimes at <https://cops.usdoj.gov/hatecrimeresources> for ideas on strategies
- **Police-based Response to Persons in Crisis** – Applicant will focus on deploying officers in crisis intervention teams, participation in crisis intervention teams, improving response and interaction with persons in crisis – to include efforts focused on the education, prevention, and interventions related to the abuse of opioids and other substances in communities.
- **Homeland Security** – Building strong relationships with the community can prove vital to preventing acts of terror from domestic and foreign actors. This effort includes the thoughtful deployment of officers to strengthen relationships across the community spectrum as well as practical partnerships and task force participation to protect public infrastructure and enhance security at ports of entry. Applicants may wish to review the COPS Office web page on Homeland Security at <https://cops.usdoj.gov/homelandsecurity> for ideas on strategies
- **Other/Innovations in Community Policing** – Applicants should describe new and promising approaches in community policing that can be advanced through CHP funding.
- **Need for Federal Assistance:** All applicants are required to explain their inability to address the needs identified in this application without federal assistance. Applicants will answer a series of questions about their service population and fiscal health of their area, including operating budget, poverty and unemployment rates, and other indicators of fiscal health.
- **Property/Violent Crime Rates:** Applicants will be asked to enter crime data information for the previous two years for the population area served by the agency, using Uniform Crime Reporting crime or NIBRS definitions.
- **Continuation of Project after Federal Funding Ends:** All applicants are required to affirm that their agency plans to retain all officer positions awarded following the three years of federal funding, for at least 12 months, and to identify their planned source(s) of retention funding. The retention period may begin during the five-year period of performance of the award and may extend beyond the end date of the award. Agencies that do not plan to retain all officer positions under this award program at the time of application are ineligible to apply for CHP funding.

The retention requirement cannot be satisfied through attrition. The retained CHP- funded officer positions should be added to your agency's law enforcement budget with state and/or local funds for at least 12 months over and above the number of locally funded officer positions that would have existed in the absence of the award.

At the conclusion of federal funding, agencies that fail to retain the additional officer positions awarded under the CHP award for a period of 12 months may be ineligible to receive future COPS Office awards for a period of one to three years.

Completing the Application for Federal Assistance (SF-424) and Disclosure of Lobbying Activities (SF-LLL) in Grants.gov

The applicant's SF-424 must be submitted online via www.grants.gov using the information provided on that site.

Note: Intergovernmental Review (SF-424 Question 19): This solicitation is subject to Executive Order (E.O.) 12372, Intergovernmental Review of Federal Programs.

Applicants must check the Office of Management and Budget's website for the names and addresses of Single Points of Contact (SPOC) under Intergovernmental Review: <https://www.whitehouse.gov/wp-content/uploads/2020/04/SPOC-4-13-20.pdf>. If the applicant's state appears on the SPOC list, the applicant must contact the state SPOC to find out about, and comply with, the state's process under E.O. 12372. In completing the SF-424, such applicant is to make the appropriate selection in response to question 19 once the applicant has complied with its state E.O. 12372 process. An applicant whose state does not appear on the SPOC list should answer question 19 by selecting the following response: "Program is subject to E.O. 12372 but has not been selected by the state for review."

Disclosure of Lobbying Activities

All applicants must complete and submit the Disclosure of Lobbying Activities (SF-LLL) form in Grants.gov. Applicants that do not expend any funds for lobbying activities should enter "N/A" in the required highlighted fields. Applicants that expend any funds for lobbying activities must provide the information requested on the SF-LLL.

Standard Applicant Information

Applicants must complete this web-based form in JustGrants, which is pre-populated with the SF-424 data submitted in Grants.gov. Applicants are required to confirm the two Authorized Representatives, verify the legal name and address, and enter the ZIP code (s) for the areas affected by the project.

In order for applicant to complete this section, the two Authorized Representatives must have established accounts in JustGrants after the Grants.gov portion of the application is submitted.

The Authorized Representatives are officials who have ultimate and final responsibility for all programmatic and financial decisions regarding this COPS Office application as representatives of your agency, as the legal recipient.

For guidance on who should be assigned as Authorized Representatives, please see below:

For law enforcement agencies, COPS Office awards require that both the top law enforcement executive (e.g., chief of police, sheriff, or equivalent) and the top government executive (e.g., mayor, board chairman, or equivalent) sign the application, and (if awarded funding) accept the award package. Both the top law enforcement executive and the top government executive must be assigned the role of Authorized Representative in Just Grants.

For non-law enforcement agencies (institutions of higher education, school districts, private organizations, etc.), COPS Office awards require that both the programmatic official (e.g., executive director, chief executive officer, or equivalent) and financial official (e.g., chief financial officer, treasurer, or equivalent) sign the application, and (if awarded funding) accept the award package. These two officials must have the ultimate signatory authority to sign contracts on behalf of your organization. Both the programmatic official and the financial official must be assigned the role of Authorized Representative in Just Grants.

Please note that nonexecutive positions (e.g., clerks, trustees) are not acceptable Authorized Representatives.

Data Requested with Application

Applicants will be required to respond to the questions at the end of the solicitation.

Please refer to the steps below to help guide you through initiating, completing, modifying, and obtaining the status of solicitation surveys in the JustGrants system:

1. To initiate a survey, please click on the survey title to open.
2. When you have completed the survey, please click the "Finish" button on the lower right corner of the screen. The system will direct you to a review screen displaying your survey responses.
3. To go back to the main application screen, go to the "Actions" menu at the top right corner of the screen and select "Close" to exit the survey review screen.
4. The survey you just completed will still display an "Open" status. To confirm the completed status of your survey, go back to the "Actions" menu and select "Refresh". The status of your completed survey will change to "Resolved- Completed."

5. If you would like to verify the survey responses of a completed survey, you may click the survey title to reopen the selected survey and view your saved responses.
6. If you would like to change and/or update the survey responses of a completed survey, you may click the "Reopen" option to update your saved responses.

Budget and Associated Documentation

Applicants must complete the web-based budget worksheet form in JustGrants.

No separate budget narrative is required. It is important to enter accurate information in the budget worksheet, as the information provided will be used to determine the amount of your CHP award, if awarded.

Applicants are required to disclose whether they have pending applications for federally funded assistance or active federal awards that support the same or similar activities or services for which award funding is being requested under this application. As a general rule, COPS Office award funding may not be used for the same item or service funded through another funding source. However, leveraging multiple funding sources in a complementary manner to implement comprehensive programs or projects is encouraged and is not seen as inappropriate.

To aid the COPS Office in the prevention of awarding potentially duplicative funding, you will need to indicate in the application question survey whether your agency has a pending application and/or an active award with any other federal funding source (e.g., direct federal funding or indirect federal funding through state subawarded federal funds) that supports the same or similar activities or services as being proposed in this COPS Office application. For each potentially duplicative program, you will be asked to provide the name of the name of federal awarding agency, or state agency for subawarded federal funding, award or application number, program name, award start and end dates, award or requested amount, items requested, and description of how this project differs from the application for COPS office funding.

Budget Worksheet and Budget Narrative (Web-based Form)

Budget requests may only be made in the following categories:

- Sworn Officer Personnel
- Fringe Benefits

Recipients may not use COPS Office funding for the same item or service also funded by another U.S. Department of Justice award.

Non-supplanting requirement: Requests may be made only for positions that are not otherwise budgeted with state, local, or BIA funds and that would not be funded in the absence of the CHP award.

See below for non-exhaustive list of allowable and unallowable costs, as well as guidance for completing each budget category.

Allowable Costs: Fundable requests

The only allowable costs under CHP are the approved full-time, entry-level salaries and fringe benefits of newly hired or rehired sworn career law enforcement officers who are hired or rehired on or after the award start date. A "career law enforcement officer" is a person hired on a permanent basis who is authorized by law or by a state, local, or tribal agency to engage in or oversee the prevention, detection, or investigation of violations of criminal laws. 34 U.S.C. §10389(1). The State of Alaska, and any Indian tribe or tribal organization in that State, may also use hiring funds for village public safety officers defined as "an individual employed as a village public safety officer under the program established by the State pursuant to Alaska Statute 18.65.670. Tribal Law and Order Act of 2010, Pub. L. 111-211, title II, § 247 (a)(2)."

An agency seeking to rehire officers scheduled to be laid off on a specific future date with CHP funds must continue to fund them with local funds through the award date until the date of the scheduled layoff. Officers previously employed by your agency who have been (or are currently scheduled to be) laid off as a result of budget reductions may be rehired using CHP award funds, but funding requests must be limited to your agency's entry-level salaries and fringe benefits for full-time officers. Agencies will be responsible for paying any costs that exceed entry-level salaries and fringe benefits with local funds.

NOTE: The only allowable budget categories under the CHP program are Salaries and Fringe Benefits. Do not enter any funding requests under any other budget category.

The local match will calculate automatically once the overall salary and fringe rates are entered. There is a minimum local match requirement of 25%. The local match requirement may exceed 25% if the entry-level salary and fringe costs total more than \$167,000 over three years.

Sworn Officer Salaries: You will enter the funding request by indicating the number of officers you are requesting, then by providing the current entry-level salary and fringe benefits for one full-time sworn officer. The total request will calculate automatically. The number of officers you request in the budget must match the number of officers requested in the question survey, and may not exceed 20% of actual full-time sworn force, up to 50 officers. CHP awards are subject to the restrictions

described in the Program Description, including but not limited to: \$125,000 maximum over three years and minimum of 25% match requirement (unless waived). Applicants budgeting for an increase in salaries and/or fringe benefits over the life of the award are required to provide an explanation. Note that the \$125,000 in federal funds total for three years, not \$125,000 annually. For applicants with more than one entry level salary and benefit package based on prior education for new officers with no prior law enforcement experience, you may average those salaries and benefits to report your entry-level salary and benefits. Please note, however, that any higher salaries and benefits that are paid to compensate for prior law enforcement experience are not considered entry-level and should not be included in this average or otherwise reported as entry-level. If awarded CHP funding an agency must only use CHP funding to pay the actual entry-level officer's salary and benefits and any CHP funds remaining after the 36-month funding period will be de-obligated.

Fringe Benefits: Fringe benefits typically covered by the applicant agency, as specified in agency personnel and salary policies or contractual agreements, and allowable under 2 CFR 200, will be covered. Examples of allowable fringe benefits include Social Security, Medicare, insurance (life, health, dental, etc.), shift differential, retirement plans, and holiday pay.

The following are considered unallowable costs under the CHP program, regardless of whether they are included as salary or fringe: overtime costs, training, travel, equipment (e.g., uniforms, weapons, or vehicles), severance pay, and hazard pay. If your agency pays those benefits for locally funded officer positions, your agency will be required to use local funds to do so for CHP-funded officer positions.

For agencies that do not include fringe benefits (e.g., vacation, holiday, shift differential) as part of the base salary costs and typically calculate these separately, the allowable expenditures may be included with personnel costs. Any fringe benefits that are already included as part of the agency's base salary should not be repeated in the separate fringe listing. Fringe benefits that do not appear in the drop-down budget menu will not be considered.

Shift differential pay is a premium hourly rate paid for those hours that are not considered normal day work hours as defined by your agency. Typically, shift differential pay is for the hours worked outside of normal day work hours, where the majority of hours worked are from 3:00 p.m. of one day until 8:00 a.m. of the following day. This would include the evening shift, midnight shift, overlap shift or power shift, or any other designated shift between those hours that would qualify for the shift differential pay as defined by your agency and/or a contractual or union agreement. Overtime beyond any defined shift work hours is an unallowable cost under 2023 CHP.

Unallowable Costs: Requests will NOT be funded

All items other than entry-level personnel costs (salaries and fringe benefits) as described in the preceding section are considered unallowable under CHP. Therefore, requests for equipment, training, travel, uniforms, vehicles, and indirect costs are not permitted under CHP.

In addition, the following personnel costs are unallowable:

- Salaries and fringe benefits of existing locally-funded officers, unless those officers are currently scheduled to be laid off on a specific future date
- Salaries and fringe benefits over and above an agency's entry-level salary and fringe benefits for officers
- Salaries and fringe benefits for civilian or nonsworn personnel
- Salaries and fringe benefits for part-time officer positions
- Salaries and fringe benefits for furloughed officers
- Salaries and fringe benefits for correctional officers
- Overtime costs, severance pay, hazard pay
- Retroactive pay

This is not an inclusive list, and items not listed above will be reviewed on a case-by- case basis. The COPS Office reserves the right to deny funding for items that may not be included on this list. Agencies are expected to request items that show a direct link between the requested item(s) and the applicant's CHP project. All requests must contribute directly to the specific purpose of the award project and relate to the appropriations language enacted for FY 2023.

Federal/Local Share of Cost

In the budget worksheet, the applicant will be required to indicate the number of officers, and the total salary and fringe benefits for the three-year salary period for ONE entry- level officer. The local match will calculate automatically. The minimum local match requirement is 25 percent of the total project cost, although it may be higher, and the cap on the amount of federal funding that can be requested per officer position is \$125,000 over three years (36 months). Any additional costs above the local match and officer funding cap will be the responsibility of the recipient agency. Recipients are also required to pay a progressively larger share of the cost of the award with local funds over the award period. The applicant will also be asked for a projection of the planned federal and local shares of the total project costs over the three years of funding for each position.

While your agency may deviate from these specific projections during the award period, it must still ensure that the federal share decreases and the local share increases.

Budget summary: The budget summary will automatically calculate total project costs based on the figures provided in the budget worksheet and the number of officer positions requested in the application. It will also calculate the amount of the local match requirement. Ensure that the number of officers requested in the budget matches the number entered in the question survey, and is equal to or less than 20% of actual sworn full-time force.

Waiver/Local Match (Cost share)

The COPS Office may waive some or all of an applicant's local match requirement. During the application review process, your agency's waiver request will be evaluated based on the availability of funding, a demonstration of severe fiscal distress as supported by the fiscal health data provided in this application, and comparison of your fiscal health data with that of the overall CHP applicant pool. If your agency wishes to be considered for a waiver, you must respond to the applicable question. Please indicate whether the COPS Office should continue to consider your application if the waiver request is not granted or whether it should be removed from consideration if the waiver is not granted. If a full or partial waiver is granted, and your application is funded for a reduced number of officer positions, the percentage of local share provided will be applied to the total project cost of the awarded officers.

Memoranda of Understanding (MOUs) and Other Supportive Documents

As applicable, applicants will attach any memoranda of understanding or partner agreements in this section.

School Resource Officer (SRO) MOU (If applicable): Recipients awarded CHP funding to hire and/or deploy SRO into schools will be required to submit to the COPS Office a signed Memorandum of Understanding (MOU) between the law enforcement agency and the school partner(s) within 90 days of the date shown on the award letter, and before expending or drawing down funds under the award. An MOU is not required at the time of application; however, if the law enforcement agency already has an MOU in place that is applicable to the partnership, the MOU can be uploaded as an attachment under the Section in JustGrants titled "MOUs and Other Supporting Documents".

Agencies selecting SROs should adhere to the guiding principles presented in the SRO Guiding Principles which can be found at [SUPPORTING SAFE SCHOOLS | COPS OFFICE \(usdoj.gov\)](https://supporting-safe-schools.usdoj.gov).

The MOU must contain the following: the purpose of the MOU; clearly defined roles and responsibilities of the school district and the law enforcement agency focusing on the officers' roles on safety, information sharing, supervision responsibility, and chain of command for the SRO; and signatures. The MOU is an agreement among parties that defines the roles and responsibilities of the individuals and partners involved, including SROs, school administrators, law enforcement and education departments, students, and parents. The MOU should explicitly state the proposed programs and daily activities that the SRO will develop and/or administer. It should also address the policies and procedures and the extent to which information will be shared between the law enforcement agency and school or school district partners throughout the course of the award. The MOU should be signed by the law enforcement executive and designated representative for the school or school district who has general educational oversight within that jurisdiction.

Please refer to the MOU fact sheet at <https://cops.usdoj.gov/chp> for a full description of requirements.

School Resource Officer Official Partner Contact Information (if applicable)

Applicants requesting funding for SROs should enter in contact information for each school partner where the SROs will be deployed, if known at time of application. This information is not required at the time of application, but will be required for any agency awarded CHP funding for officers to be deployed as SROs.

Letters of Support

As applicable, applicants may attach letters of support, but these are not required.

The COPS Office strongly recommends that uploaded files be clearly named to indicate the applicant organization name and the file contents to ensure that reviewers can easily locate application documents, such as "[Applicant] Letter of Support." Recommended file formats are PDF, Microsoft Word, and Microsoft Excel. The system may reject applications with other formats. If an applicant submits multiple versions of the same document, the COPS Office will review only the most recent system-validated version submitted.

Disclosure and Assurances

The applicant must review, complete, and submit all disclosures, assurances, and certifications as described below. The full text of the Certifications is available in the Application Resource Guide. An application may not be funded or, if awarded, a hold may be placed on this application if it is deemed that the applicant is not in compliance with federal civil rights laws, is not cooperating with an ongoing federal civil rights investigation, or is not cooperating with a U.S. Department of Justice award review or audit.

Disclosure of Lobbying Activities

Important – all applicants must complete the SF-LLL Disclosure of Lobbying Activities in Grants.gov prior to beginning the application process in JustGrants. Applicants that do not expend any funds for lobbying activities should enter “N/A” in the required highlighted fields.

DOJ Certified Standard Assurances

Applicants must read and acknowledge the DOJ Certified Standard Assurances in JustGrants. Full text of the Certified Standard Assurances is available in the Application Resource Guide.

DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; Law Enforcement and Community Policing

Applicants must read and acknowledge these DOJ certifications in JustGrants. Full text of the DOJ certifications is available in the Application Resource Guide.

How to Apply

Applications must be submitted electronically through JustGrants following the submission of the SF-424 and SF-LLL via Grants.gov. See Submission Dates and Times below for a list of steps for registering with all required systems and deadlines for completing each step.

Unique Entity Identifier and System for Award Management (SAM)

Federal regulations require that an applicant for federal funding: (1) be registered in SAM before submitting its application; (2) provide a valid unique entity identifier in its application; and (3) continue to maintain an active SAM registration with current information at all times during which it has an active federal award or an application or plan under consideration by a federal awarding agency. The COPS Office may not make an award to an applicant until the applicant has complied with all applicable unique entity identifier and SAM requirements and, if an applicant has not fully complied with these requirements by the time the COPS Office is ready to make an award, then the COPS office may determine that the applicant is not qualified to receive an award. See 2 C.F.R. §§ 25.200, 25.205 and the Award Terms and Conditions for further information.

The Unique Entity ID (SAM) is a 12-character alpha-numeric value and once issued, will not change. Entities that are currently registered in SAM.gov already have a Unique Entity ID (SAM) which can be viewed in SAM.gov.

SAM centralizes information about grant recipients and provides a central location for grant recipients to change organizational information. Grants.gov uses SAM to establish roles and IDs for electronic submission of grant applications.

If the applicant already has an Employer Identification Number (EIN), the SAM registration will take up to two weeks to process. If the applicant does not have an EIN, then the applicant should allow two to five weeks for obtaining an EIN from the Internal Revenue Service. There is no fee associated with these processes. These processes cannot be expedited.

The COPS Office strongly discourages applicants from paying a third party to apply or register on their behalf in an attempt to expedite these processes.

To ensure all applicants are able to apply by the deadline for this solicitation, applicants must have registered online with the SAM and with Grants.gov well in advance of the JustGrants deadline.

Submission Dates and Time

All completed applications must be submitted by the deadline.

The completed SF-424 and SF-LLL must be submitted in Grants.gov by May 4, 2023 by 4:59 pm EST and applications in JustGrants by May 11, 2023 by 4:59 pm EST.

After applicants register with SAM, or confirm their active registration in SAM they can begin the Grants.gov registration process. The applying organization must complete the Grants.gov registration process prior to beginning an application for a federal grant. The E- Business Point of Contact (E-Biz POC) must register the applicant organization with Grants.gov. The E-Biz POC oversees the applicant’s Grants.gov transactions and assigns the Authorized Representative. The Authorized Organization Representative (AOR) submits the application to Grants.gov and must also register with Grants.gov. In some cases, the E-Biz POC is also the AOR for the applicant. Complete instructions can be found at www.Grants.gov.

In JustGrants, each applying entity will have an assigned Entity Administrator who is responsible for managing entity-level information and assigning roles in the system. The Entity Administrator is also the E-Biz POC designated in SAM.gov. For more information on registering with JustGrants, see <https://justicegrants.usdoj.gov/>.

It is the applicant’s responsibility to ensure that the application is complete and submitted by the deadline. Failure to meet the submission deadline will result in an application not being considered for funding. Applicants should refer to the list below to ensure that all required steps and deadlines are met.

Applicant Actions with Required Dates/Deadline

1. Register with SAM or confirm applicant's active registration with SAM Access the SAM online registration through the SAM homepage at <https://www.sam.gov/SAM> and follow the online instructions for new SAM users. If the applicant already has the necessary information on hand, the online registration takes approximately 30 minutes to complete, depending upon the size and complexity of the business or organization. Organizations must update or renew their SAM registration at least once a year to maintain an active status.
2. Register with Grants.gov. Once the SAM registration is active, the applicant will be able to complete the Grants.gov registration.
3. Download the updated version of Adobe Acrobat before the Grants.gov deadline. Applicants are responsible for ensuring that the most up-to-date version of Adobe Acrobat is installed on all computers that may be used to download the solicitation and to submit the SF-424 and SF-LLL on Grants.gov. To verify that the Adobe software version is compatible with Grants.gov, please visit the following link: <http://www.grants.gov/web/grants/applicants/adobe-software-compatibility.html>.
4. Begin application submission process in Grants.gov as early as possible, but no later than 24-48 hours prior to the Grants.gov deadline. Applicants may find this funding opportunity on Grants.gov by using the assistance listing number, Grants.gov opportunity number, or the title of this solicitation, all of which can be found on the cover page. Applicants will submit two forms in Grants.gov (SF-424 and SF-LLL).
5. The Grants.gov Workspace Status will change from "In Progress" to "Submitted" once the SF-424 and SF-LLL have been successfully submitted in Grants.gov. Within 48 hours after submitting the SF-424 in Grants.gov, the applicant should receive four (4) notifications from Grants.gov (i.e., submission receipt, validation receipt, grantor agency retrieval receipt, and agency tracking number assignment). (Note: It is possible to first receive a message indicating that the application is received, and then receive a rejection notice a few minutes or hours later.)
6. Within 24 hours AFTER receiving a confirmation email from Grants.gov, the Application Submitter will receive an email from JustGrants with instructions to complete the rest of the application in JustGrants. If the applicant is a new user in JustGrants, the email will include instructions on registering with JustGrants.
7. Upon receipt of this email, register with JustGrants (if necessary), invite additional users including Authorized Representatives, and begin to develop the application. Some of the application components will be entered directly into JustGrants, and others will require uploading attached documents. Therefore, applicants will need to allow ample time before the JustGrants deadline to prepare each component and to submit the complete application package at least 24-48 hours prior to the deadline. Applicants may save their progress in the system and revise the application as needed prior to hitting the Submit button at the end of the application in JustGrants.
8. IMPORTANT: In addition to the Application Submitter, the Entity Administrator and the two Authorized Representatives should be standing by to assist with application submission. The Entity Administrator will create accounts in JustGrants for the two Authorized Representatives, who must log in to JustGrants to review the application prior to submission.
9. Confirm application receipt: Applicants should closely monitor their email and JustGrants accounts for any notifications from Grants.gov or JustGrants about a possible failed submission. The user who is authorized to submit applications on behalf of the organization is the one who will receive these notifications. The COPS Office does not send out these notifications, nor does the COPS Office receive a copy of these notifications. It is the applicant's responsibility to notify the COPS Office of any problems with the application submission process. Submitting the application components at least 48 hours prior to the deadline will enable the applicant to receive notice of a failed submission and provide an opportunity to correct the error before the applicable deadline.

Late Submissions: The COPS Office will review on a case-by-case basis requests for late submission due to unforeseen technical issues or extraordinary events such as extreme weather emergencies or mass casualty events. Requests for an extension of the Grants.gov deadline must be received prior to the close of the solicitation in Grants.gov. Requests for an extension of the JustGrants deadline must be made prior to the close of the solicitation in JustGrants. No late submission requests will be considered once the solicitation closes. Extension of deadlines is rare and not guaranteed.

To be considered for an extension, applicants must contact the COPS Office Response Center via email to AskCopsRC@usdoj.gov detailing the technical/extraordinary issues that impact application submission. This must be submitted prior to the deadline for which the applicant is requesting an extension. The applicant's email must include the following information: UEI number, organization name, point of contact name and information, application ID, and the nature of the issue/disaster and how it affected the applicant's ability to submit an application on time. The email subject line should read "[Insert Program] Extraordinary Circumstances: UEI number, Agency Name, Application ID"; with your UEI number and organization name included in the subject line.

The COPS Office will respond to each applicant as soon as possible with either an approval and instructions for submission, or a rejection. If the technical issues you reported cannot be validated, the application will be rejected.

The following conditions are not valid reasons to request an extension: (1) failure to begin the registration process in sufficient time; (2) failure to follow instructions on Grants.gov or JustGrants; (3) failure of the two assigned authorized representatives, with the proper authority, to activate accounts in JustGrants prior to application submission; (4) failure to follow all of the instructions in the solicitation; (5) failure to register or update information on the SAM website; and/or (6) failure to register or complete SF-424 or SF- LLL in grants.gov.

Application Review Information

The COPS Office is committed to ensuring a fair and open merit review process. Applications that meet eligibility and basic minimum requirements will be subject to a merit review and ranking process. The merit review will consist of both a programmatic and financial review and will be conducted by COPS Office staff or in collaboration with other subject matter experts. The review will also assess whether costs are reasonable, necessary, allowable, and allocable under applicable federal cost principles, agency regulations, and the program.

Prior to award, applications for potential awards will receive a financial integrity review to evaluate the fiscal integrity and financial capability of applicants and to examine proposed costs and the extent to which the budget detail worksheet supports and explains project costs. This review will also assess whether costs are reasonable, necessary, and allocable under applicable federal cost principles and agency regulations. This financial review will be conducted by the COPS Office staff.

In addition, prior to making an award greater than the simplified acquisition threshold (currently set at \$250,000), any information about applicants that is in the designated integrity and performance system accessible through SAM will be reviewed and considered.

Applicants may review and comment on any information about them in SAM that a Federal awarding agency previously entered in the designated integrity and performance system, and such applicant comments will also be reviewed and considered.

Past performance on previous awards may be in an indicator in this review process. Financial and programmatic performance factors may be included in the past performance review.

Absent explicit statutory authorization or written delegation of authority to the contrary, all final award decisions will be made by the Director of the COPS Office, who may also give consideration to factors including, but not limited to, underserved populations, population served, geographic diversity, strategic priorities, past performance, risk, and available funding when making awards.

Review Process

In the merit review selection process for CHP awards, the COPS Office will make an initial determination, balancing the applicant's need for federal assistance (as measured by economic and fiscal health questions) with crime rates, the applicant's current commitment to community policing, and the strength of their proposed community policing strategy.

Applications will be scored according to the following weighting methodology:

- Fiscal need: 33.3 percent
- Crime: 33.3 percent
- Community policing: 33.3 percent

Agencies that do not meet a minimum community policing score, reflecting a basic commitment to community policing and a strategy to continue or enhance it, will not be considered for funding.

Additional consideration will be given to applicants who propose a community-based approach to the following four problem/focus areas. Applicants who choose one of the community policing problems or priority focus areas listed here must devote 100% of their funded positions to that focus area, and will not be allowed to change their choice once the award has been issued.

- Building Legitimacy and Trust
- Violent Crime/Gun Violence
- Combating Hate and Domestic Extremism
- Police-based Response to Persons in Crisis

Additional consideration may also be given to applicants that meet any of the following criteria:

- **Executive Order 14074, Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety** – Applicants that demonstrate or seek to support the policies of the Executive Order. See section below titled "Executive Order 14074, Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety*."
- **Persistent Poverty** – Applicants in an area with persistent poverty

- **Preventing Radicalization of Personnel** – applicants seeking support for screening and counseling programs to identify and prevent the radicalization of applicants and personnel who endorse violent and hateful extremist movements
- **Community-based Hires** – Applicants that commit to recruiting officers from the community in which they will serve
- **Community-based Officer Relocation** – Applicants that commit to recruiting officers who are willing to relocate to areas characterized by fragmented relations between police and community residents, or areas of high crime
- **Diversity Training** – Agencies that require evidenced-based cultural sensitivity training for officers, including training on ethnic and racial bias, racial profiling, gender bias, sexual orientation and gender identity bias, cultural diversity, use of force, procedural justice, and law enforcement interaction with people with disabilities, the mentally ill, and English Language Learners
- **Safe Harbor** – Applicants in states with certain anti-human trafficking laws that treat minors engaged in commercial sex as victims (referred to as “safe harbor” laws) and permit individuals to vacate arrest or prosecution records for non-violent offenses as a result of being trafficked
- **Catastrophic Incident** – Applicants that experienced an unanticipated catastrophic event or Attorney General declared area in crime-related crisis
- **Hiring Veterans** - Applicants that commit to hiring at least one military veteran
- **Rural Designation** - Applicants from rural areas
- **Agency not funded in FY22**- Applicants that did not receive a CHP award in FY 2022

Executive Order 14074, Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety

Executive Order 14074, Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety requires the Attorney General, through discretionary grantmaking and training and technical assistance, to encourage and support State, Tribal, local, and territorial governments and law enforcement agencies to adopt the policies, best practices, and guidelines addressed in the executive order, including, but not limited to: (i) investigating deaths in custody; (ii) recruiting and retaining diverse and service-oriented law enforcement professionals; (iii) collecting and reporting use of force and misconduct data; (iv) improving community and law enforcement dialogue; (v) responding to individuals in mental health crisis or with disabilities; (vi) the proper and responsible use of technology; (vii) restrictions on unannounced entries and certain restraints; (viii) addressing implicit bias; (ix) restricting the use of militarized equipment; (x) broader criminal justice reform; and, (xi) officer wellness and mental health.

As such guidance is developed in accordance with the executive order, and where the guidance is applicable to the specific solicitation, DOJ will identify specific opportunities for training and technical assistance and priority consideration for applications that demonstrate or seek to support the policies of the Executive Order.

For the purposes of this solicitation, COPS will provide priority consideration for the following items, where appropriate, for which the DOJ has already issued policies, guidance, and/or best practices:

1. participation in the collection and reporting to DOJ of data on law enforcement use of force and deaths in custody;
2. participation in the collection and reporting to DOJ of data on officer suicides and officers killed and assaulted;
3. restrictions on unannounced entries and neck/carotid restraints; and,
4. restrictions on the possession and use of militarized equipment.

To receive this consideration, COPS Office applicants must respond to questions at the time of application in JustGrants.

Federal Award Administration Information

Federal Award Notices

Award notification will be sent electronically from JustGrants. This award notification will include instruction on enrolling in Automated Standard Application for Payments (ASAP) and accepting the award. Recipients will be required to log into JustGrants to review, sign, and accept the award. The notice of award will contain details about the award including start and end dates, funding amounts, and the award conditions. The Authorized Representatives must acknowledge having read and understood all sections of the award instrument and submit the required declaration and certification to accept the award; these steps will be completed electronically in JustGrants before you will be able to draw down funds or begin implementing the program. By accepting the award and the COPS Office funding, your agency acknowledges that it will comply with these conditions and, if applicable, additional special conditions specific to your agency.

In limited circumstances, your award may be subject to special conditions that prevent your agency from drawing down or accessing award funds until the special conditions are satisfied as determined by the COPS Office. Any special conditions will be included with your award.

All applicants should anticipate notification of funding decisions by September 30, 2023.

Administrative and National Policy Requirements

If selected for funding, in addition to implementing the funded project consistent with the approved project proposal and budget, the recipient must comply with the award terms and conditions, and other legal requirements including, but not limited to, OMB, DOJ, or other federal regulations that will be included in the award or incorporated into the award by reference or are otherwise applicable to the award.

The COPS Office strongly encourages applicants to review applicable requirements and terms and conditions prior to submitting an application.

Terms and conditions for COPS Office awards are available on the COPS website in the Application Resource Guide. Terms and conditions are subject to change before the award is issued. The Application Resource Guide also contains additional requirements which apply to this application and award, including audit requirements, suspension, and termination requirements.

Monitoring, Evaluation and Reporting Requirements

Law enforcement agencies receiving federal funding from the COPS Office will be monitored to ensure compliance with their award conditions and other applicable statutes and regulations, and track progress towards achieving the goal of advancement of community policing.

Award monitoring activities conducted by the COPS Office include site visits, office-based grant reviews, alleged noncompliance reviews, financial and programmatic reporting, and audit resolution. As a COPS Office award recipient, you agree to cooperate with and respond to any requests for information pertaining to your award. This includes all financial records, such as general accounting ledgers and all supporting documents. All information pertinent to the implementation of the award is subject to agency review throughout the life of the award, during the close-out process and for three-years after the submission of the final expenditure report.

Evaluation: Though a formal assessment is not required, awarded agencies are strongly encouraged to conduct an independent assessment of their respective award-funded projects. Project evaluations have proven to be valuable tools in helping departments identify areas in need of improvement, providing data of successful processes and reducing vulnerabilities. Award funding cannot be used to for evaluations.

Reporting Requirements: If awarded, recipients will be required to submit quarterly financial and semi-annual performance reports.

- Financial reporting: Recipients will be required to electronically submit a quarterly Federal Financial Report (FFR) using the SF-425 form by the 30th day following the end of each calendar quarter, and a final report is due 120 days following the award end date. Recipients who do not submit SF-425 reports by the due date will be unable to draw down funds.
- Performance reporting: Recipients will be required to electronically submit semi-annual performance reports, and a final performance report will be due 120 days following the award end date.

Federal Awarding Agency Contact(s)

For technical assistance with Grants.gov, call the Grants.gov customer service hotline at 800-518-4726, send questions via email to support@Grants.gov, or consult the Grants.gov Organization Applicant User Guide at <https://www.grants.gov/help/html/help/index.htm>.

For technical support with JustGrants, contact JustGrants Support at JustGrants.Support@usdoj.gov or 833-872-5175.

For programmatic assistance with the requirements of this program please call the COPS Office Response Center at 800-421-6770 or send questions via email to AskCopsRC@usdoj.gov.

COPS Other Information

Public Reporting Burden-Paper Work Reduction Act Notice

The public reporting burden for this collection of information is estimated to be up to 11.3 hours per response, depending upon the COPS Office program being applied for, which includes time for reviewing instructions. Send comments regarding this burden estimate or any other aspects of the collection of this information, including suggestions for reducing this burden, to the Office of Community Oriented Policing Services, U.S. Department of Justice, 145 N Street NE, Washington, DC 20530; and to the Public Use Reports Project, Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503.

You are not required to respond to this collection of information unless it displays a valid OMB control number. The OMB control number for this application is 1103-0098, and the expiration date is 4/30/2024.

Performance Measures

To assist in fulfilling the U.S. Department of Justice’s (DOJ) responsibilities under the Government Performance and Results Modernization Act (GPRAMA) of 2010, P.L. 111-352, recipients who receive funding from the Federal Government must measure the results of work that funding supports. GPRAMA specifically requires the COPS Office and other federal agencies to set program goals, measure performance against those goals, and publicly report progress in the form of funding spent, resources used, activities performed, services delivered, and results achieved.

Performance measures for this program are as shown in table 1.

Table 1. Performance measures

Objective	Performance Measures	Data recipient provides
Increase the capacity of law enforcement agencies to implement community policing strategies that strengthen partnerships for safer communities and enhance law enforcement’s capacity to prevent, solve, and control crime through funding for personnel, technology, equipment, and training	Extent to which COPS Office knowledge resources (e.g., publications, podcasts, training, etc.) have increased your agency’s community policing capacity? Extent to which COPS Office award funding (e.g., officers, equipment, training, technical assistance, etc.) has increased your agency’s community policing capacity? The number of partnerships established or enhanced during the grant period.	Data will be collected on a periodic basis through recipient performance reports.

COPS Office awards target increasing recipient capacity to implement community policing strategies within the three primary elements of community policing: (1) problem solving; (2) partnerships; and (3) organizational transformation. The COPS Office requires all applicants for this program to describe how the personnel requested will assist the applicant in implementing community policing strategies. For more information on community policing, please go to the COPS Office website at <https://cops.usdoj.gov/resources#cptopics>.

As part of the programmatic performance report, recipients will be required to report on their progress toward implementing their community policing strategies. Based on the data collected from recipients, the COPS Office may make improvements to the program to better meet the program’s objective and law enforcement agency needs.

Application Checklist

Please refer to the [JustGrants DOJ Application Submission Checklist](#).

Survey Questions

CHP Solicitation FY2023

AGENCY ELIGIBILITY INFORMATION

1. Type of Agency (*select one*)
2. From the list below, please select the type of agency which best describes the applicant.

(Please specify)

3. Please indicate if your jurisdiction is primarily considered rural, urban or suburban.

Instructions:

We will ask you several questions about your law enforcement agency operations and authority to determine your eligibility to apply for a COPS Hiring Program (CHP) award. Please note that CHP applicants must have a law enforcement agency that is operational by the close of this solicitation, or receive services through an existing contract for law enforcement services or a new contract for law enforcement services that is in place by the close of this solicitation. Applicants must also maintain primary law enforcement authority for the population to be served.

In addition, if funds under this program are to be used as part of a written contracting arrangement for law enforcement services (e.g., a town which contracts with a neighboring sheriff’s office to receive services), the government agency wishing to receive law enforcement services must be the legal applicant in this application.

A law enforcement agency is established and operational if the jurisdiction has passed authorizing legislation and it has a current operating budget.

4. Is your agency established and currently operational?
- 4a. Which of the following best describes your law enforcement agency (check one)?
- 4b. Will your law enforcement agency be operational as of the closing date of this solicitation?
- 4c. Has your jurisdiction passed legislation which authorizes the creation of a new law enforcement agency?
5. If awarded, does your agency plan to use funds awarded under this award to establish or supplement a written contract for law enforcement services (e.g., a town contracting for services with a nearby sheriff's office)?

Instructions:

A jurisdiction may apply for funds under this program to be used as part of a written contracting arrangement for law enforcement services (e.g., a town which contracts with a neighboring sheriff's office to receive services). However, the jurisdiction wishing to receive law enforcement services must be the legal applicant in this application.

Important Note: Two entities involved in a contracting relationship may not separately apply for funding to support the same officer position(s).

- 5a. Is the legal applicant listed in this COPS Hiring Program (CHP) application and on the SF-424 the entity that will be receiving law enforcement services?
- 5b. What is the legal name of the law enforcement agency that will be providing law enforcement services to your jurisdiction?

Instructions:

An agency with primary law enforcement authority is defined as the first responder to calls for service for all types of criminal incidents within its jurisdiction. Agencies are not considered to have primary law enforcement authority if they only: respond to or investigate specific type(s) of crime(s), respond to or investigate crimes within a correctional institution, serve warrants, provide courthouse security, transport prisoners, have cases referred to them for investigation or investigational support or only some combination of these.

6. Based on the definition above, does your agency have primary law enforcement authority? [Or, if contracting to receive services, does the agency that will be providing law enforcement services have primary law enforcement authority for the population to be served?]
7. Please select your U.S. Attorney's District Office from the below drop-down options.

EXECUTIVE AND CONTACT INFORMATION

Please provide the name and contact information for the highest-ranking Law Enforcement or Program Official and Government Executive or Financial Official for your agency or organization, please see instructions below.

LAW ENFORCEMENT EXECUTIVE/PROGRAM OFFICIAL

This position will ultimately be responsible for the programmatic management of the award.

Instructions for Law Enforcement Agencies:

For law enforcement agencies, the Law Enforcement Executive is the highest ranking official in the jurisdiction (Chief of Police, Sheriff, or equivalent). Before this application can be submitted, the Entity Administrator in JustGrants must invite this individual to apply for a JustGrants account with the role of Authorized Representative, and this individual must log in to JustGrants to review the application.

Instructions for Non-Law Enforcement Agencies:

For non-law enforcement agencies (e.g., institutions of higher education, school districts, private organizations, etc.), the Program Official is the highest-ranking official in the jurisdiction (e.g., executive director, chief executive officer, or equivalent). Please note that information for non-executive positions (e.g., clerks, trustees) is not acceptable. Before this application can be submitted, the Entity Administrator in JustGrants must invite this individual to apply for a JustGrants account with the role of Authorized Representative, and this individual must log in to JustGrants to review the application.

- 8a. Title:
- 8b. First Name:
- 8c. Last Name:

8d. Phone:

8e. Email Address:

GOVERNMENT EXECUTIVE/FINANCIAL OFFICIAL

This position will ultimately be responsible for the financial management of the award.

Instructions for Government Agencies:

For law enforcement agencies, this is the highest-ranking government official within your jurisdiction (e.g., Superintendent, Mayor, City Administrator, or equivalent). Before this application can be submitted, the Entity Administrator in JustGrants must invite this individual to apply for a JustGrants account with the role of Authorized Representative, and this individual must log in to JustGrants to review the application.

Instructions for Non-Government Agencies:

For non-law enforcement agencies, this is the financial official who has the authority to apply for this award on behalf of the applicant agency (e.g., Chief Financial Officer, Treasurer, or equivalent). Please note that information for non-executive positions (e.g., clerks, trustees) is not acceptable. Before this application can be submitted, the Entity Administrator in JustGrants must invite this individual to apply for a JustGrants account with the role of Authorized Representative, and this individual must log in to JustGrants to review the application.

9a. Title:

9b. First Name:

9c. Last Name:

9d. Phone:

9e. Email Address:

Instructions for Application Submitter Contact:

Enter the application contact's name and contact information.

10a. Title:

10b. First Name:

10c. Last Name:

10d. Phone:

10e. Email Address:

COPS HIRING PROGRAM OFFICER REQUEST

Instructions:

Please enter the actual number of sworn officers employed by your agency as of the date of this application. Do not include funded but currently vacant positions or unpaid positions.

11a. Full-Time:

11b. Part-Time:

Instructions:

Enter the Budgeted Sworn Force Strength for the date of application (the current fiscal year) below. The budgeted number of sworn officer positions is the number of sworn positions funded in your agency's budget, including funded but frozen positions, as well as state, Bureau of Indian Affairs, or locally funded vacancies. Do not include *unfunded* vacancies or unpaid/reserve officers. Do not include non-sworn personnel such as dispatch, court personnel, correctional officers, police technicians. For agencies with previous COPS-funded active awards, do not include in your budgeted force strength any COPS-funded officers whose salaries are currently being covered by the 36-months of COPS funding.

Number of budgeted sworn officers as of the date of this application, using instructions above.

12a. Full-Time:

12b. Part-Time:

Instructions:

Number of budgeted civilian positions as of the date of this application, using instructions above.

13a. Full-Time:

13b. Part-Time:

Instructions:

The following section will ask about the “population served” by your jurisdiction. The crime data you will enter in this application will be based on crimes occurring among the “actual population served”. Population served counts must not be adjusted upward to account for daytime business/shopping visitors, highway traffic passing through a jurisdiction, nor should it include annual visitor totals. Parks and transit agencies should report average daily visitors/riders rather than annual totals.

This may or may not be the same as your census population. For example, a service population may be the census population minus incorporated towns and cities that have their own law enforcement agency within your geographic boundaries. An agency with primary law enforcement authority is defined as having first responder responsibility to calls for service for all types of criminal incidents within its jurisdiction.

14. What is the actual population your department serves as the primary law enforcement entity?

15. Enter the total population of the government entity applying for this award using the latest census estimate available at <https://data.census.gov>. If the population of the entity applying for this award is not represented by census figures (e.g. colleges, specials agencies, school police departments), please indicate the size of the population as of the latest available estimate.

15a. Please explain why the “population served” differs from the population of the government entity (from census figures or other estimates). [Please limit your response to a maximum of 125 words.]

Instructions:

Agencies should apply for the number of officer positions necessary to support their proposed community policing strategy. CHP awards cover up to 75 percent of the entry- level salary and fringe benefits for each approved position up to a maximum of \$125,000 total for each position over three years. Note: this is NOT \$125,000 per year, it is \$125,000 spread over three years for each position. There is a minimum 25 percent local cash match (cost share) requirement unless a waiver is approved. Any additional costs for higher than entry-level salaries and fringe benefits will be the responsibility of the recipient agency. Please keep in mind that there is a 12-month retention requirement for each officer position funded. See solicitation document for full details.

The number of officers you request cannot exceed 20% of your agency’s current actual sworn force, with a maximum of 50 officers for any agency. Agencies with fewer than 10 officers may request one officer. The COPS Office will fund as many positions as possible for successful applicants; however, the number of officer positions requested by an agency may be reduced based on the availability of funding and other programmatic considerations.

16. How many entry-level, full-time officer positions is your agency requesting in this application?

17. In question 11a, you entered your agency’s actual full-time sworn force levels. Please confirm that you are not asking for more than the 20% cap. For example, if you have 1-9 officers on staff, request 1 COPS Office-funded officer. If you have 10-14 officers, you may request a maximum of 2 officers. If you have 50 officers, you may request a maximum of 10.

IMPORTANT: Please ensure this number matches the number of sworn positions you requested in the detailed budget section of JustGrants.

18. Referencing the web-based budget in this solicitation, please indicate if there was an increase in sworn officer base salary in years 2 and 3. If so, indicate why (check all that apply).

Instructions:

IMPORTANT: Next, your agency must allocate the number of positions requested under each of the three hiring categories described below based on your agency’s current needs at the time of this application. Be mindful of your agency’s ability to fill and retain the officer positions awarded, while following your agency’s established hiring policies and procedures. CHP awards will be made for officer positions requested in each of the three hiring categories, and recipients are required to use awarded funds for the specific categories awarded.

It is imperative that your agency understand that the COPS Office statutory nonsupplanting requirement mandates that award funds may only be used to supplement (increase) a recipient's law enforcement budget for sworn officer positions and may not supplant (replace) state, local, or tribal funds that a recipient otherwise would have spent on officer positions if it had not received an award. This means that if your agency plans to:

- (a) Hire new officer positions (including filling existing vacancies that are no longer funded in your agency's budget): Your agency must hire these new additional positions on or after the official award start date, above its current budgeted (funded) level of sworn officer positions, and otherwise comply with the nonsupplanting requirement as described in detail in the award owner's manual.
- (b) Rehire officers who have been laid off by any jurisdiction as a result of state, local, or tribal budget reductions: Your agency must rehire the officers on or after the official award start date, maintain documentation showing the date(s) that the positions were laid off and rehired, and otherwise comply with the nonsupplanting requirement as described in the solicitation documents.

(a) Rehire officers who are (at the time of application) currently scheduled to be laid off (by your jurisdiction) on a specific future date as a result of state, local, or tribal budget reductions: Your agency must continue to fund the officers with its own funds from the award start date until the date of the scheduled lay-off (for example, if the CHP award start date is September 1 and the lay-offs are scheduled for November 1, then the CHP funds may not be used to fund the officers until November 1, the date of the scheduled lay-off); identify the number and date(s) of the scheduled lay-off(s) in this application (see below); maintain documentation showing the date(s) and reason(s) for the lay-off; and otherwise comply with the nonsupplanting requirement as described in detail in the award owner's manual. [Please note that as long as your agency can document the date that the lay-off(s) would occur if CHP funds were not available, it may transfer the officers to the CHP funding on or immediately after the date of the lay-off without formally completing the administrative steps associated with a lay-off for each individual officer.]

Documentation that may be used to prove that the scheduled lay-offs are occurring for local economic reasons that are unrelated to the availability of CHP award funds may include (but are not limited to) council or departmental meeting minutes, memoranda, notices, or orders discussing the lay-offs; notices provided to the individual officer(s) regarding the date(s) of the lay-offs; or budget documents ordering departmental or jurisdiction-wide budget reductions. These records must be maintained with your agency's CHP award records during the award period and for a minimum of three years following the date of the submission of the final expenditure report in the event of an audit, monitoring, or other evaluation of your award compliance.

If your agency's request is funded, your agency will have the opportunity after the award announcement to request an award modification to move awarded funding into the category or categories that meet your agency's law enforcement needs at that time (including updating the dates of future scheduled lay-offs).

Category A: New, additional officer positions (including filling existing vacancies no longer funded in your agency's budget).

19a. Category A Request:

Category B: Rehire officers laid off (from any jurisdiction) as a result of state or local budget reductions.

19b. Category B Request:

Category C: Rehire officers scheduled to be laid off (at the time of the application) on a specific future date as a result of state or local budget reductions.

19c. Category C Request:

Instructions:

We also need some information about when the layoff of officers in this category is scheduled to occur. In the space below, please indicate when the officer(s) specified in this category are scheduled to be laid off.

20a. Number of Officers:

20b. Date these officers are scheduled to be laid off:

20c. Number of Officers:

20d. Date these officers are scheduled to be laid off:

20e. Number of Officers:

20f. Date these officers are scheduled to be laid off:

20g. Number of Officers:

20h. Date these officers are scheduled to be laid off:

Since your agency plans to use CHP funds to rehire officers who are currently scheduled to be laid off on a future date (under Category C above), please certify (by checking the appropriate boxes) to the following Certification:

Instructions:

Although hiring military veterans as new hires is not an award requirement, applicants who commit to hiring or rehiring at least one military veteran will receive additional consideration for CHP funding.

If your agency checks "yes" to the question below, your agency will be required to maintain documentation that it made every effort possible (consistent with your internal procedures and policies) to hire at least one military veteran. Under this solicitation, a military veteran is defined as a person who served in the active military, naval, or air service, and who was discharged or released there from under conditions other than dishonorable.

- 22. Does your agency commit to hire and/or rehire at least one military veteran as defined above for the officer position(s) you have requested?
- 22a. If Yes, how many position(s)?
- 23. Is your agency requesting that all or some of the officer positions requested be deployed as school resource officers (SROs)?

SRO Instructions:

If your agency requests officers to be deployed as school resource officers (SRO), please do not request more officer positions than your agency can expect to deploy in this capacity. According to the COPS Office statute, a school resource officer is "a career law enforcement officer, with sworn authority, deployed in community-oriented policing, and assigned by the employing police department or agency to work in collaboration with schools and community-based organizations— (A) to address crime and disorder problems, gangs, and drug activities affecting or occurring in or around an elementary or secondary school; (B) to develop or expand crime prevention efforts for students; (C) to educate likely school-age victims in crime prevention and safety; (D) to develop or expand community justice initiatives for students; (E) to train students in conflict resolution, restorative justice, and crime awareness; (F) to assist in the identification of physical changes in the environment that may reduce crime in or around the school; and (G) to assist in developing school policy that addresses crime and to recommend procedural changes." 34 U.S.C. 10389(4).

There must be an increase in the level of community policing activities performed in and around primary or secondary schools in the agency's jurisdiction as a result of the award. The time commitment of the funded officers must be above and beyond the amount of time that the agency devoted to the schools before receiving the award.

The COPS Office recommends that an SRO have a minimum of three years of experience as a police officer. Because COPS Office funds must be used for entry level positions, you may deploy experienced police officers to serve as SROs and implement the community policing strategy after hiring the additional entry-level officers with COPS Office award funds. The COPS Office award funds must be used for the newly hired/ rehired/scheduled to be laid off position and not that of the veteran/experienced officer.

Recipients using CHP funding to hire or deploy SROs into schools must submit to the COPS Office a signed memorandum of understanding (MOU) between the law enforcement agency and the school partner(s) before obligating or drawing down funds under this award. An MOU is not required at the time of application; however, if the law enforcement agency already has an MOU in place that is applicable to the partnership, the MOU can be uploaded as an attachment in the section of the application titled "MOUs and other Supporting Documents".

The MOU must contain the following: the purpose of the MOU; clearly defined roles and responsibilities of the school district and the law enforcement agency focusing officers' roles on safety, information sharing, supervision responsibility; chain of command for the SRO; and signatures. If awarded, a recipient must submit an MOU to the COPS Office within 90 days from the date shown on the award congratulatory letter.

Implementation of the CHP award without submission and acceptance of the required MOU may result in expenditures not being reimbursed by the COPS Office and/or award de-obligation.

- 23a. If Yes, how many of your requested positions in this application will be deployed as school resource officers (SROs)?
- 23b. If Yes, has your agency reviewed principles presented in the **SRO Guiding Principles** document?
- 24. For tribal applicants in Alaska only: Check the box below if you are requesting funds for an entry-level career law enforcement Village Police Officer or entry-level career law enforcement Tribal Police Officer.

Instructions:

The following questions will help Congress and the U.S. Department of Justice identify potential gaps in training, as well as eligibility for priority consideration, if applicable.

On average how many hours of IN-SERVICE (non-recruit) training (e.g. FTO, continuing professional education, roll call, standard) are required annually for each of your agency's officers/deputies in the following categories (if none, please indicate 0 hours)?

25. Use of force (hours):
26. De-escalation of conflict (hours):
27. Evidence-based cultural sensitivity training (hours):
28. Racial and ethnic bias that includes elements of implicit/unconscious bias (hours):
29. Gender bias in response to domestic violence and sexual assault (hours):
30. Bias towards lesbian, gay, bisexual, and transgender (LGBT) individuals (hours):
31. Community engagement (e.g., community policing and problem solving) (hours):
32. Does your agency administer a police training academy?

Instructions:

How many total hours of basic/recruit ACADEMY training are required for each of your agency's officer/deputy recruits in the following categories (if none, please indicate 0 hours)?

33. Use of force (hours):
34. De-escalation of conflict (hours):
35. Evidence-based cultural sensitivity training (hours):
36. Racial and ethnic bias that includes elements of implicit/unconscious bias (hours):
37. Gender bias in response to domestic violence and sexual assault (hours):
38. Bias towards lesbian, gay, bisexual, and transgender (LGBT) individuals (hours):
39. Community engagement (e.g., community policing and problem solving) (hours):

LAW ENFORCEMENT AND COMMUNITY POLICING STRATEGY SECTION 1

Instructions for Community Policing Strategy:

COPS Office funding must be used to reorient the mission and activities of law enforcement agencies through initiating community policing or enhancing their involvement in community policing with the officers hired under this award program or an equal number of experienced officers who have been redeployed to implement this plan after hiring the entry-level COPS Office-funded officers. If awarded funds, your narrative responses in the text boxes below will constitute your agency's community policing strategy under this award. Your organization may be audited or monitored to ensure that it is initiating or enhancing community policing in accordance with this strategy. The COPS Office may also use this information to understand the needs of the field, and potentially provide for training, technical assistance, problem solving, and community policing implementation tools. Please note that the COPS Office recognizes that your COPS Office-funded officer(s) (or an equal number of veteran officers who are redeployed after hiring the entry-level COPS Office funded officers) will engage in a variety of community policing activities and strategies, including participating in some or all aspects of your identified community policing strategy. Your community-policing strategy may be influenced and impacted by others within and outside of your organization, as this is considered beneficial to your community policing efforts.

At any time during your award period, you should be prepared to demonstrate (1) the community policing activities engaged in prior to the award that are detailed in this application and (2) how the award funds and award-funded officers (or an equal number of redeployed veteran officers) were specifically used to enhance (increase) or initiate community policing activities according to your community policing strategy contained in this application.

Community policing needs may change during the life of your award. Minor changes to this strategy may be made without prior approval of the COPS Office; however, the recipient will be required to report on progress or changes to the community policing strategy (if any) through the required performance reports. If your agency's community policing strategy changes significantly, you must submit those changes to the COPS Office for approval. Changes are significant if they deviate from the specific crime problems originally identified and approved in the community policing strategy submitted with the application. In some cases, in reviewing performance reports, the COPS Office may identify significant changes in community policing strategies that require explanation and request for approval.

Applicants that choose problem areas that receive additional priority consideration will not be able to change from these problem/focus areas if awarded CHP funding.

The following is the COPS Office definition of community policing that emphasizes the primary components of community partnerships, organizational transformation, and problem solving. Please refer to the COPS Office web site (<https://cops.usdoj.gov>) for further information regarding this definition.

Community policing is a philosophy that promotes organizational strategies that support the systematic use of partnerships and problem solving techniques to proactively address the immediate conditions that give rise to public safety issues, such as violent crime, non-violent crime, and fear of crime.

The COPS Office has developed the following list of primary sub-elements of community policing. Please refer to the COPS Office **Community Policing Defined** publication for further information regarding these sub-elements.

Community Partnerships:

Collaborative partnerships between the law enforcement agency and the individuals and organizations they serve to both develop solutions to problems and increase trust in police.

Other Government Agencies

Community Members/Groups

Non-Profits/Service Providers

Private Businesses

Media

Organizational Transformation:

The alignment of organizational management, structure, personnel, and information systems to support community partnerships and proactive problem-solving efforts.

Agency Management

Climate and culture

Leadership

Labor relations

Decision-making

Strategic planning

Policies

Organizational evaluations

Transparency

Organizational Structure

Geographic assignment of officers

Despecialization

Resources and finances

Personnel

Recruitment, hiring and selection

Personnel supervision/evaluations

Training

Information Systems (Technology)

Communication/access to data

Quality and accuracy of data

Problem Solving:

The process of engaging in the proactive and systematic examination of identified problems to develop effective responses that are rigorously evaluated.

Scanning: Identifying and prioritizing problems Analysis: Analyzing problems

Response: Responding to problems

Assessment: Assessing problem-solving initiatives

Using the Crime Triangle to focus on immediate conditions (Victim/Offender/Location)

Instructions for Current Organizational Commitment to Community Policing:

For each of the following statements, please answer in terms of existing agency policies and practices as they relate to collaborative partnerships and problem-solving activities. (Check all that apply.)

- 40. The agency mission statement, vision, or goals includes references to:
- 41. The agency strategic plan includes specific goals or objectives relating to:
- 42. The agency recruitment, selection and hiring processes include elements relating to:
- 43. Performance evaluations of line officers assess performance in:
- 44. Line officers receive regular (at least once every two years) training in:
- 45. Which of the following internal management practices does your agency currently employ? (check all that apply)
- 46. Which of the following do you count/measure to annually assess your agency’s overall performance? (check all that apply)
- 47. Through which of the following does your agency routinely share information with community members? (check all that apply)
- 48. Through which of the following ways does your agency formally involve community members in influencing agency practices and operations? (check all that apply)

Instructions for Proposed Community Policing Strategy: Problem Solving and Partnerships

COPS Office awards must be used to initiate or enhance community policing activities with either the newly hired officers funded by this award program or an equivalent number of veteran officers who are redeployed to implement this community policing strategy after hiring the additional entry-level officers with COPS Office award funds. In this section, you will be asked to identify the crime and disorder **problem or a focus area** and the **partners** to be engaged through your requested COPS Office funding. Identifying the specific problem/focus area and partnerships that your agency plans to focus on is important to ensure that you satisfy the requirements for COPS Office funding under this program and to ensure that ultimately the additional award-funded officers (or equivalent number of redeployed veteran officers) will initiate or enhance your agency’s capacity to implement community policing strategies and approaches.

Using the following list, select a problem/focus area that will be addressed by the officer(s) requested in this application. Please choose the option that best fits your problem area. **You may only select one problem/focus area** to address through this award funding.

When identifying a problem, it is important to think about the nature of similar incidents that taken together comprise the problem and accordingly **describe it in precise, specific terms** (e.g. “robbery of retail establishments”, rather than just “robbery”). In doing this, it can be helpful to consider all aspects of the problem, including the likely offenders, the suitable targets/victims, and how these come together in time and space.

Additional consideration will be given to applicants who propose a community-based approach to one of the four following problem/ focus areas. Applicants who choose one of the community policing problems or priority focus areas listed here must devote 100% of their funded positions to that focus area and will not be allowed to change their choice once the award has been issued.

- Building Legitimacy and Trust – Applicant will deploy officers to partner and engage community stakeholders including residents, businesses, and faith-based organizations to prioritize and collectively strengthen a community’s response to crime and criminal activity, and focus on enhancing and maintaining community trust and legitimacy between law enforcement and the communities they serve – to include building trust in immigrant communities. Efforts could include deploying or redeploying officers to support officer recruitment and retention efforts, with an emphasis on promoting diversity.

- Violent Crime/Gun Violence – Applicant will employ community policing strategies to address a range of violent crime problems. Community-based approaches to combatting gun violence that build trust in underserved communities suffering from high incidents of gun crime will receive additional consideration. Applicants requesting additional consideration for gun violence issues will be asked to describe their holistic, community- based approach. Applicants may wish to review the COPS Office web page on **Community Violence Interventions** for ideas on strategies.
- Combating Hate and Domestic Extremism – Applicant will focus on community-based strategies that combat bias-motivated acts of violence that divide our communities, intimidate our most vulnerable citizens, and erode trust in the rule of law.
- Police-based Response to Persons in Crisis – Applicant will focus on deploying officers in crisis intervention teams, participating in crisis intervention teams, improving response and interaction with persons in crisis – to include efforts focused on the education, prevention, addiction and interventions related to the abuse of opioids and other substances in communities.

49. Problem/Focus Area

49a. Describe the problem/focus area you have selected above (i.e. location, severity, type of crime [if applicable], impact of issue on community). [Please limit your response to a maximum of 125 words.]

49b. Please include the number of aggravated assaults with a firearm that occurred in your jurisdiction during the last calendar year (2022).

Please include the number of reported shootings that occurred in your jurisdiction during the last two years (2021 and 2022).

49c. Number of Reported Shootings (2022):

49d. Number of Reported Shootings (2021):

49e. Please also describe how you will address this issue using a holistic, community- based approach that builds trust in underserved communities suffering from high incidents of gun crime. Applicants may review the COPS Office web page on **Community Violence Interventions** for ideas on strategies. [Please limit your response to a maximum of 250 words.]

50. Which of the following information sources did you use to prioritize this problem/focus area as a problem/focus area to address through this award program (check all that apply):

51. If awarded funds, my agency will improve our understanding of this problem/focus area by examining (check all that apply):

52. If awarded funds, my agency will use the following information sources to assess our response to this problem/focus area to determine whether the response was implemented and achieved the desired outcomes (check all that apply):

53. To the best of your ability at this time, please select from the below list what your primary goals are in responding to your selected problem/focus area (select up to 3):

54. An important part of a comprehensive community policing strategy is the formation of partnerships, such as working with other public agencies, private organizations, or participation in regional law enforcement partnerships. If awarded funds, will your agency and the award funded officers (or an equivalent number of redeployed veteran officers) initiate or enhance a partnership with an external group/organization to develop responses to this problem/focus area?

54a. If yes, how many external groups/organizations will your agency initiate or enhance a partnership with to develop responses to this problem/focus area?

Name the most important external groups/organizations that your agency will initiate or enhance a partnership with to develop responses to this problem/focus area (maximum of three partners). Note: you may attach optional letters of this support from any or all of these prospective partners in the section titled Memoranda of Understanding (MOU) and Other Supportive Documents. You will be limited to listing no more than three partners per public safety problem/focus area.

55. Partner Name1:

55a. For this partner, please indicate the statement that best characterizes this partner:

56. Partner Name2:

56a. For this partner, please indicate the statement that best characterizes this partner:

57. Partner Name3:

57a. For this partner, please indicate the statement that best characterizes this partner:

LAW ENFORCEMENT AND COMMUNITY POLICING STRATEGY SECTION 2

Instructions for Proposed Community Policing Strategy: Organizational Transformation

COPS Office awards must be used to initiate or enhance community policing activities. In this section, you will be asked to identify the organizational change(s) that your agency plans to focus on through your requested COPS Office funding. Identifying the specific organizational change(s) that your agency plans to focus on is important to ensure that you satisfy the requirements for COPS Office funding under this program, and to ensure that ultimately the use of these funds will initiate or enhance your agency's capacity to implement community policing approaches.

If awarded funds, will your agency initiate or enhance any of the following internal changes to personnel management? (Select no more than 2 internal changes to personnel management that will be addressed with these award funds.)

- 58. Flexibility in officer shift assignments to facilitate addressing specific problems.
 - 58a. Please explain.
- 59. Assignment of officers to specific neighborhoods or areas for longer periods of time to enhance customer service and facilitate more contact between police and citizens.
 - 59a. Please explain.
- 60. Recruitment and hiring practices that reflect an orientation towards problem solving and community engagement.
 - 60a. Please explain.
- 61. In-service training for officers on basic and advanced community policing principles.
 - 61a. Please explain.
- 62. Field training officer (FTO) programs that teach and test problem solving, community engagement, and critical thinking skills.
 - 62a. Please explain.
- 63. Measure and include non-enforcement proactive community engagement efforts as part of officer performance evaluations.
 - 63a. Please explain.
- 64. Provide de-escalation training to sworn personnel and promote de-escalation as an important strategy to diffuse potentially volatile situations.
 - 64a. Please explain.
- 65. Early intervention systems that help identify officers who may be showing early signs of stress, personal problems, and questionable work conduct.
 - 65a. Please explain.
- 66. Career development and/or promotional processes (i.e. sergeant exams) that reinforce problem solving and community engagement.
 - 66a. Please explain.
- 67. Implement specific programs to improve the safety and wellness of personnel throughout your organization.
 - 67a. Please explain.
- 68. None of the above.
- 69. If awarded funds, in addition to the internal changes proposed above, will your agency initiate or enhance screening and counseling programs to identify and prevent the radicalization of applicants and personnel who endorse violent and hateful extremist movements?
 - 69a. If Yes, please explain.

If awarded funds, will your agency initiate or enhance any of the following internal changes to agency management? (Select up to 2 internal changes to agency management that will be addressed with these award funds.)

- 70. Agency strategic plan that outlines the goals and objectives around community policing and other departmental priorities.
 - 70a. Please explain.

- 71. Organizational performance measurement systems that include community policing metrics, and conduct annual assessments of agency performance.
- 71a. Please explain.
- 72. Technology systems that provide officers, analysts, and the community better and more timely access to data and information.
- 72a. Please explain.
- 73. Mediation strategies to resolve citizen complaints.
- 73a. Please explain.
- 74. Collection, analysis, and use of crime data and information in support of problem- solving goals.
- 74a. Please explain.
- 75. Formal accreditation process.
- 75a. Please explain.
- 76. System to capture and track problem solving and partnership efforts and activities.
- 76a. Please explain.
- 77. An organizational assessment of community policing.
- 77a. Please explain.
- 78. None of the above.
- 79. Did your agency consult with any of the following groups/organizations on the development of this community policing strategy? (check all that apply)
- 80. To what extent are there related governmental and/or community initiatives that complement your agency's proposed community policing strategy?
- 81. To what extent is there community support in your jurisdiction for implementing the proposed community policing strategy?
- 82. If awarded funds, to what extent will the community policing strategy impact the other components of the criminal justice system in your jurisdiction?

COMMUNITY POLICING - PROBLEM AREA NARRATIVE

- 83. Describe how your agency will use award funds to address the problem/focus area you selected in Section 4, Question 49. Describe your approach, including a long-term strategy and detailed implementation plan that reflects consultation with community groups and appropriate private and public agencies. Explain how the grant will be utilized to reorient your law enforcement agency's mission toward community-oriented policing or enhance its involvement in or commitment to community-oriented policing. [Please limit your response to a maximum of 500 words.]

DATA COLLECTION AND REPORTING

- 84. Does your agency collect data on the number of officer suicides in your agency?
- 84a. In the past 12 months, how many officer suicides have you recorded in your agency?
- 85. Does your agency have a suicide prevention training program?
- 86. Does your agency track officers that have been exposed to 'critical incidents' such as murder, suicide, and domestic violence?
- 87. Does your community experience high rates of youth suicide (For the purposes of this question, high is defined as 10 suicides per 100,000 residents aged 10-19)?
- 88. Does your law enforcement agency have a written policy that requires new officers/ deputies to reside within the jurisdiction they serve?

89. Does your law enforcement agency have a written policy that encourages new or existing officers to relocate to areas characterized by fragmented relationships between police and residents of the community, or where there are high incidents of crime?
- 89a. Check all that apply:

Other

90. Using UCR crime definitions, does your agency regularly (i.e., daily, weekly, monthly, or quarterly) post crime data on a publicly accessible website?
- 90a. If yes, please provide the website address:

Instructions: To support Executive Order 14074, Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety, the following questions will help the U.S. Department of Justice determine eligibility for priority consideration, if applicable, and identify potential gaps in training and technical assistance.

91. Does your agency collect and report data on law enforcement use of force to the FBI's National Use-of-Force Data Collection (including deaths in custody incident to an official use of force)?
92. Does your agency collect and report data on officer suicides to the FBI's Law Enforcement Suicide Data Collection?
93. Does your agency collect and report data on officers killed and assaulted to the FBI's Law Enforcement Officers Killed and Assaulted Data Collection?
94. Does your agency prohibit the use of chokeholds and carotid restraints except in those situations where the use of deadly force is authorized by law?
95. Does your agency limit the use of unannounced entries, often referred to as "no knock entries," except where knocking and announcing an officer's presence would create an imminent threat of physical violence to the officer and/or another person?
96. Does your agency possess and use any of the following military equipment obtained via property transfer contracts or grants with the Federal government acquired through property transfers or purchases with federal funds or from federal agencies or contractors? Applicable military equipment includes: (i) firearms of .50 or greater caliber; (ii) ammunition of .50 or greater caliber; (iii) firearm silencers, as defined in 18 U.S.C. 921(a)(24); (iv) bayonets; (v) grenade launchers; (vi) grenades (including stun and flash-bang); (vii) explosives (except for explosives and percussion actuated non-electric disruptors used for accredited bomb squads and explosive detection canine training); (viii) any vehicles that do not have a commercial application, including all tracked and armored vehicles (except for vehicles used exclusively for disaster-related emergencies; active shooter scenarios; hostage or other search and rescue operations; or anti-terrorism preparedness, protection, prevention, response, recovery, or relief); (ix) weaponized drones and weapons systems covered by DOD Directive 3000.09 of November 21, 2012, as amended (Autonomy in Weapon Systems); (x) aircraft that are combat-configured or combat-coded, have no established commercial flight application, or have no application for disaster-related emergencies; active shooter scenarios; hostage or other search and rescue operations; or antiterrorism preparedness, protection, prevention, response, recovery, or relief; and (xi) long-range acoustic devices that do not have a commercial application.

DUPLICATION OF FUNDING

97. Do you have any current, active non-COPS Office award with any other federal funding source (e.g., direct federal funding or indirect federal funding through state subawarded federal funds) that supports the same or similar activities or services as being proposed in this COPS Office application?
- 97a. If Yes, for each potentially duplicative non-COPS Office award, provide the following detailed information: name of federal awarding agency, or state agency for subawarded federal funding; award number; program name; award start and end dates; award amount; and description of how this project differs from the application for COPS Office funding.
98. Do you have any pending non-COPS Office grant applications with any other federal funding source (e.g., direct federal funding or indirect federal funding through state subawarded federal funds) that support the same or similar activities or services as being proposed in this COPS Office application?
- 98a. If Yes, for each potentially duplicative non-COPS Office grant application, provide the following detailed information: application number (if known); program name; project length; total requested amount; items requested; and describe how this project differs from the application for COPS Office funding.

FISCAL HEALTH AND UCR/NIBRS DATA

NEED FOR FEDERAL ASSISTANCE

99. All applicants are required to explain their inability to address the need for this award without federal assistance. Please do so in the space below. [Please limit your response to a maximum of 500 words.]

Please refer to the U.S. Census Bureau's, [Historical County Level Poverty Estimates Tool](#). This Excel-based tool accesses county-level poverty rates from the 1960-2000 Decennial Census as well as estimates from 2010 based on 5-year data from the ACS. Please enter your county's poverty rate for 1990, 2000, and 2010. If your agency does not service counties, please enter the state average. All figures must be rounded to the nearest whole percent.

100. Does your law enforcement agency service a county that has had 20 percent or more of its population living in poverty over the past 30 years?

Please enter your county's poverty rate for 1990, 2000, and 2010. If your agency does not service counties, please enter the state average. All figures must be rounded to the nearest whole percent.

- 100a. Poverty Rate (1990):
100b. Poverty Rate (2000):
100c. Poverty Rate (2010):

FISCAL HEALTH

Instructions:

Enter your law enforcement agency's total operating budget for the current AND the previous fiscal year. Note this is the operating budget that your locality sets aside specifically for law enforcement and does not include other city/county/state services. The operating budget generally includes salaries as well as operations. *Please note: All figures must be rounded to the nearest whole dollar.*

101. CURRENT FISCAL YEAR:
102. PREVIOUS FISCAL YEAR:

Instructions:

The U.S. Census Bureau American Community Survey (ACS) provides multi-year poverty rate estimates for communities. Please go to the U.S. Census Bureau (<https://data.census.gov>) to determine the percentage of individuals in poverty in your jurisdiction. For jurisdictions not included in the census (e.g., schools, universities, transit, parks), please check the box for "Not Applicable." Please note: All figures must be rounded to the nearest whole percent.

103. Percentage of individuals in poverty %:
103a. Not Applicable

Instructions:

The Bureau of Labor Statistics' Local Area Unemployment Statistics (LAUS) program provides monthly estimates of unemployment for communities. Please go to the Bureau of Labor Statistics' LAUS website (<http://www.bls.gov/lau/data.htm>) to find detailed instructions for looking up your local area's unemployment rate. It may be necessary to select the nearest best match to your jurisdiction (for example, a city of fewer than 25,000 people may report their county level rate). For jurisdictions not included in the census (e.g., schools, universities, transit, parks), please check the box for "Not Applicable". Please note: All figures must be rounded to the nearest whole percent.

104. Percentage (%) unemployed for October 2022:
104a. Not Applicable.
105. Since January 1, 2023, has your agency taken on additional law enforcement duties and responsibilities resulting from an agency merger or the disbanding of a neighboring law enforcement agency (which did not result in a new or supplemented funded contract to provide these law enforcement services)?

Instructions:

If your agency has faced an unanticipated catastrophic event that had a significant impact on the delivery of law enforcement services or have experienced an unusually large increase in the number of homicides in the past year, please check the box below. Examples of unanticipated catastrophic events includes mass shootings, terrorist attacks, natural disasters, or other events leading to mass casualties that would not necessarily be reflected in the UCR/NBIRS crime statistics previously reported.

Please note that if your jurisdiction is faced with an unanticipated catastrophic event (e.g., mass shooting, terrorist attack, other mass casualty event) after submission of this application, but before the application closing date, you should contact the COPS Office immediately at 800-421-6770 to update your application to include this information.

106. If your agency experienced a major disaster or catastrophic event in the time period from January 1, 2022 to present, check this box.

Please describe the major disaster or catastrophic event and include the following bulleted information.

- Description of event (including number of casualties)
- Type of event (major disaster, mass shooting, bombing, etc.)
- Impact of the event on delivery of law enforcement services
- Duration of the event (how long will law enforcement services be impacted by the event until recovery)
- Law enforcement response and recovery efforts

- 106a. Please specify: (Please limit your response to a maximum of 125 words)

CRIME DATA

Instructions:

Using UCR/NIBRS crime definitions, enter the actual number of incidents reported to your agency in the previous two calendar years (2022 and 2021) for the following crime types. Note that only those incidents for which your agency had primary response authority should be provided. Please enter 0 (zero) to indicate no incidents in a particular year/type. Do not enter N/A if no incidents were reported -- enter 0 (zero). Do not enter N/A if data is not available – enter an estimate based on historical data.

107. Criminal Homicide (2022):
108. Criminal Homicide (2021):
109. Forcible Rape (2022):
110. Forcible Rape (2021):
111. Robbery (2022):
112. Robbery (2021):
113. Burglary (2022):
114. Burglary (2021):
115. Aggravated Assault (2022):
116. Aggravated Assault (2021):
117. Motor Vehicle Theft (2022):
118. Motor Vehicle Theft (2021):
119. Larceny (except motor vehicle theft) (2022):
120. Larceny (except motor vehicle theft) (2021):
121. If awarded funds, will your agency commit to regularly collecting, analyzing, and reporting incidents of hate crimes to the FBI as part of their annual Uniform Crime Reporting/NIBRS reporting?

Instructions:

Agency Profile Questions (these questions are for informational purposes only and will not be scored).

122. Does your agency have a wellness policy or program for officers?
- 122a. If yes, which groups does it cover: (check all that apply)
123. Does your agency report crime data to the National Incident-Based Reporting System (NIBRS)?
124. Does your agency utilize the National Integrated Ballistic Information Network (NIBIN)?
125. Does your agency have a dedicated or specific investigator to investigate reported hate crimes, or a unit dedicated to investigating bias-motivated incidents/hate crimes?

CONTINUATION OF PROJECT AFTER FEDERAL FUNDING ENDS

Instructions for the Continuation of Project after Federal Funding Ends:

Applicants must plan to retain all sworn officer positions awarded under your COPS Office hiring award for a minimum of 12 months at the conclusion of 36 months of federal funding for each position. The retained COPS Office-funded positions should be added to your agency's law enforcement budget with state and/or local funds at the end of award funding, over and above the number of locally-funded sworn officer positions that would have existed in the absence of the award. These additional position(s) must be retained using state, local, or other nonfederal funding only. The retention period may begin during the five-year period of performance of the award and may extend beyond the end date of the award. You may not use funds awarded by other federal awards to cover the costs of retention. At the time of award application, applicants must affirm that they plan to retain the positions and identify the planned source(s) of retention funding. We understand that your agency's source(s) of retention funding may change during the life of the award. Your agency should maintain proper documentation of any changes in the event of an audit, monitoring or other evaluation of your award compliance. Please refer to the frequently asked questions on retention which can be found here <https://cops.usdoj.gov/chp>.

Note: Agencies that do not plan to retain all the positions awarded under this award are ineligible to receive CHP funding.

- 126. Will your agency plan to retain any additional positions awarded under this award for a minimum of 12 months at the conclusion of federal funding for each position?
- 126a. Please identify the source(s) of funding that your agency plans to utilize to cover the costs of retention: (check all that apply)
- 126b. If other, please provide a brief description of the source(s) of funding. (Please limit your response to a maximum of 125 words)
- 127. If your agency received CHP funding prior to October 1, 2018, please certify that your agency has or is retaining any CHP-funded officers for the required 12 month retention period.

OFFICIAL PARTNER(S) CONTACT INFORMATION

Instructions:

An official "partner" under the award may be a governmental, private, school district, or other applicable entity that has established a legal, contractual, or other agreement with the applicant for the purpose of supporting and working together for mutual benefits of the award.

Partner 1

- 128a. Title:
- 128b. First Name:
- 128c. Last Name:
- 128d. Name of Partner Agency (e.g., Smithville Community Center):
- 128e. Type of Partner Agency (e.g., School District):
- 128f. Street1:
- 128g. Street2:
- 128h. City:
- 128i. State:
- 128j. Zip/Postal Code:
- 128k. Phone:
- 128l. Email Address:

Partner 2

- 129a. Title:
- 129b. First Name:
- 129c. Last Name:
- 129d. Name of Partner Agency (e.g., Smithville Community Center):

- 129e. Type of Partner Agency (e.g., School District):
- 129f. Street1:
- 129g. Street2:
- 129h. City:
- 129i. State:
- 129j. Zip/Postal Code:
- 129k. Phone:
- 129l. Email Address:

Partner 3

- 130a. Title:
- 130b. First Name:
- 130c. Last Name:
- 130d. Name of Partner Agency (e.g., Smithville Community Center):
- 130e. Type of Partner Agency (e.g., School District):
- 130f. Street1:
- 130g. Street2:
- 130h. City:
- 130i. State:
- 130j. Zip/Postal Code:
- 130k. Phone:
- 130l. Email Address:

28 CFR PART 23 (CRIMINAL INTELLIGENCE)

REVIEWS AND CERTIFICATIONS

Certification of Review of 28 C.F.R. Part 23/Criminal Intelligence Systems:

If your agency is requesting COPS Office funds for equipment or technology that will be used to operate an interjurisdictional criminal intelligence system that receives, stores, analyzes, exchanges, or disseminates data regarding ongoing criminal activities, you must agree to comply with the operating principles at 28 C.F.R Part 23.

If you are requesting COPS Office funds to operate a single agency database (or other unrelated forms of technology) and will not share criminal intelligence data with other jurisdictions, 28 C.F.R. Part 23 does not apply.

- 131. Please check one of the following, as applicable to your agency's intended use of COPS Office funds:

CERTIFICATION OF REVIEW AND REPRESENTATION

- 132. By checking the box, the applicant indicates he or she understands that the signatures of the Law Enforcement Executive /Program Official, Government Executive/ Financial Official, and the Person Submitting this Application on the Reviews and Certifications represent to the COPS Office that: 1. the applicant will comply with all legal, administrative, and programmatic requirements that govern the applicant for acceptance and use of federal funds as outlined in the applicable COPS Office Grant Application Resource Guide, the COPS Office award owner's manual, the DOJ Grants Financial Guide, Assurances, Certifications and all other applicable program regulations, laws, orders, and circulars; 2. the applicant understands that as a general rule COPS Office funding may not be used for the same item or service funded through another funding source? and 3. the applicant and any required or identified official partner(s) listed in this application mutually agreed to this partnership prior to submission.
- 133. By checking the box, the applicant indicates he or she provide a certification that: 1. the programs to be funded by the grant meet all the requirements of the COPS Office statute (34 U.S.C. § 10381, et seq.); 2. all the information contained in the application is correct; and 3. the applicant will comply with all provisions of the COPS Office statute (34 U.S.C. § 10381, et seq.) and all other applicable Federal laws.

ACKNOWLEDGEMENT OF ELECTRONIC SIGNATURE

- 134. By checking the box, the applicant indicates that he or she understands that the use of typed names in this application and the required forms, including the Assurances, Certifications, and Disclosure of Lobbying Activities form, constitute electronic signatures and that the electronic signatures are the legal equivalent of handwritten signatures. I understand.



RESOLUTION – AUTHORIZING THE FRANKLIN TOWNSHIP POLICE DEPARTMENT TO SUBMIT AN APPLICATION APPLYING FOR FUNDING FROM THE U.S. DEPARTMENT OF JUSTICE OFFICE OF COMMUNITY ORIENTED POLICING SERVICES (COPS) FOR PARTICIPATION IN THE COPS OFFICE FY2023 COMMUNITY POLICING DEVELOPMENT (CPD) MICROGRANTS PROGRAM

WHEREAS, the United States Department of Justice, Office of Community Oriented Policing Services (COPS) has announced that it is accepting applications for the COPS Office FY2023 Community Policing Development (CPD) Microgrants Program; and

WHEREAS, the CPD Microgrants funds are used to develop the capacity of law enforcement to implement community policing strategies by providing guidance on promising practices through the development and testing of innovative strategies; building knowledge about effective practices and outcomes; and supporting new, creative approaches to preventing crime and promoting safe communities; and

WHEREAS, the Franklin Township Police Department desires to participate in this program and requests funds for assistance in achieving the Police Department’s community policing goals;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Franklin, County of Somerset and State of New Jersey that the Township of Franklin is hereby authorized to apply for funding from the United States Department of Justice – Office of Community Oriented Policing Services (COPS) for participation in the COPS Office FY2023 Community Policing Development (CPD) Microgrants Program.

CERTIFICATION

I, Ann Marie McCarthy, Township Clerk of the Township of Franklin, in the County of Somerset, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Township Council at a Work Session/Regular Meeting held on the 4/25/2023.

IN WITNESS WHEREOF I have hereunto set my hand and affixed the seal of said Township this 4/25/2023.

Ann Marie McCarthy
Township Clerk

U.S. Department of Justice
Office of Community Oriented Policing Services



FY 2023 Microgrants -Community Policing Development Solicitation

Assistance Listing Number #	16.710
Grants.gov Opportunity Number:	O-COPS-2023-171548
Solicitation Release Date:	March 08, 2023 3:50 PM ET
Version:	2
Application Grants.gov Deadline:	May 01, 2023 4:59 PM ET
Application JustGrants Deadline:	May 08, 2023 4:59 PM ET

Overview

The U.S. Department of Justice, Office of Community Oriented Policing Services (COPS Office, <https://cops.usdoj.gov>) is pleased to announce that it is seeking applications for funding for the COPS Office FY 2023 Community Policing Development (CPD) Microgrants program. CPD Microgrants funds are used to develop the capacity of law enforcement to implement community policing strategies by providing guidance on promising practices through the development and testing of innovative strategies; building knowledge about effective practices and outcomes; and supporting new, creative approaches to preventing crime and promoting safe communities

The COPS Office welcomes applications under which two or more entities would carry out the federal award; however, only one entity may be the applicant. Any other entities carrying out the federal award must be identified as proposed subrecipients. The applicant must be the entity that would have primary responsibility for carrying out the awards, including administering the funding and managing the entire project. The terms and conditions of the federal award are also applicable to subrecipients.

All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law.

Eligible Applicants:

Other

Other

This solicitation is open to all local, state, tribal, and territorial law enforcement agencies.

To advance Executive Order 13929 Safe Policing for Safe Communities, as of October 28, 2020, the Attorney General determined that all state, local, and university or college law enforcement agencies must be certified by an approved independent credentialing body or have started the certification process to be allocated FY 2023 DOJ discretionary grant funding, either as a recipient or a subrecipient. For detailed information on this new certification requirement, please visit <https://cops.usdoj.gov/SafePolicingEO>.

Contact Information

Applications must be submitted through both Grants.gov and the JustGrants system.

For technical assistance with submitting the SF-424, please call the Grants.gov customer service hotline at 800-518-4726, send questions via email to support@Grants.gov, or consult the [Grants.gov Organization Applicant User Guide](#). The Grants.gov Support Hotline operates 24 hours a day, 7 days a week, except on federal holidays.

For technical support with the Justice Grants System (JustGrants) application, please contact JustGrants Support at JustGrants.Support@usdoj.gov or 833-872-5175.

JustGrants Support operates Monday through Friday between the hours of 5:00 a.m. and 9:00 p.m. Eastern Time (ET) and Saturday, Sunday, and federal holidays from 9:00 a.m. to 5:00 p.m. ET. Training on JustGrants can also be found at <https://justicegrants.usdoj.gov/training-resources>.

Submission Information

Registration: To submit an application, all applicants must obtain a Unique Entity Identifier (UEI) number and register online with the System for Award Management (SAM) and Grants.gov.

Submission: Completing an application is a two-step process:

Applicants are first required to register via <https://www.grants.gov>, complete the SF-424 form and if applicable the SF-LLL, and submit it through the [Grants.gov website](#).

Once the SF-424 has been submitted via Grants.gov, the applicants will complete the full application including providing attachments in JustGrants.

An application is not considered submitted until both of these steps are completed. For more information about registration and submission, see the "How to Apply" section of this solicitation.

All guidance for this program is contained in this Solicitation and can also be found at <https://cops.usdoj.gov/cpdmicrogrants>. In addition to this Solicitation, the COPS Office "[How to Apply](#)" web page provides additional resources to help guide applicants through the process.

The complete application package (this solicitation, including links to additional documents) is available on Grants.gov and on the COPS Office website <https://cops.usdoj.gov>.

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Program Description

Community policing is a philosophy that promotes organizational strategies that support the systematic use of partnerships and problem-solving techniques to proactively address the immediate conditions that give rise to public safety issues such as violent crime, nonviolent crime, and fear of crime.

Community Policing Development (CPD) Microgrants funds are used to develop the capacity of law enforcement to implement community policing strategies by providing guidance on promising practices through the development and testing of innovative strategies; building knowledge about effective practices and outcomes; and supporting new, creative approaches to preventing crime and promoting safe communities.

The COPS Office is committed to advancing work that promotes civil rights and racial equity, increases access to justice, supports crime victims and individuals impacted by the justice system, strengthens community safety and protects the public from crime and evolving threats, and build trust between law enforcement and the community.

Statutory Authority

This program is authorized under the Omnibus Crime Control and Safe Streets Act of 1968, as amended, and the Violent Crime Control and Law Enforcement Act of 1994, Title I, Part Q, Public Law 103-322, 34 U.S.C. § 10381 et seq.

All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law.

Program-Specific Information

- This program is authorized under the Omnibus Crime Control and Safe Streets Act of 1968, as amended, and the Violent Crime Control and Law Enforcement Act of 1994, Title I, Part Q, Public Law 103-322, 34 U.S.C. § 10381 et seq.
- All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law.
- For all identified deliverables, the applicant should adhere to the **COPS Office Editorial and Style Manual**. For projects that propose site-specific work, letters of support from the targeted agencies are strongly encouraged.

With any programmatic questions, please contact the COPS Office Response Center at 800-421-6770 or send questions via email to AskCopsRC@usdoj.gov. The COPS Office Response Center operates Monday through Friday, 9:00 a.m. to 5:00 p.m. ET, except on federal holidays.

To read an overview of the principles of community policing, please see the COPS Office publication **Community Policing Defined**.

Applicants should also consider the COPS Office performance measures when developing their own specific project goals and activities, which can be found in the "Performance Measures" section of this application.

CPD Microgrants

Multiple awards, up to \$175,000

CPD Microgrants program funds are used to develop law enforcement's capacity to implement community policing strategies by providing funding to local, state, tribal, and territorial law enforcement agencies. When properly applied, community policing improves the identification and prioritization of community problems; builds trust and relationships between law enforcement and the communities they serve; and enables an agency to build a culture toward accountability, transparency, open communication, and mutual trust.

Applicants are invited to propose demonstration or pilot projects to be implemented in their agency offering creative ideas that advance crime fighting, community engagement, problem solving, or organizational changes in support of community policing in one of five engagement areas: (1) community violence intervention, (2) officer recruitment and retention and workforce diversification, (3) hate crimes and domestic extremism, (4) underserved populations, or (5) building trust and legitimacy with the community. The COPS Office encourages law enforcement agencies to partner nonprofit organizations, institutions of higher education, community groups, youth groups, and faith-based organizations to facilitate organized dialogues that bring together community members and law enforcement officers so that they may collaborate to develop shared goals that will enhance the collective safety of the community. The dialogues should include diverse groups of community members, local elected officials, law enforcement leaders and officers, business leaders, and community members, including youth groups, to assess the state of police-community relations in States and local communities.

The COPS Office also encourages agencies to consider evidence-based practices or evaluation components based on the type of activities. If proposing to implement a pre-existing program (such as Police Athletic Leagues, Boys and Girls Clubs of America, Explorers, or Coffee with a Cop), the applicant will need to justify how their replication is innovative or builds on prior program success.

Under this solicitation, the COPS Office will fund projects in the following subcategories: Community Violence Intervention

- Officer Recruitment and Retention and Workforce Diversification
- Hate Crimes and Domestic Extremism
- Underserved Populations
- Building Trust and Legitimacy with the Community

Community Violence Intervention

As the nation grapples with the impacts of the COVID-19 pandemic, some communities are experiencing an epidemic of community violence, including increasing gun violence. This violence impacts not only the victims and their loved ones but also the entire community. It creates physical injury, trauma, and fear, along with other long-lasting consequences. In June 2021, the White House **announced a comprehensive strategy** to combat gun violence and other violent crime, including **Community Violence Interventions (CVI)** and enforcement of violations of federal gun laws. In addition, in response to a perceived increase in violent crimes throughout the country, U.S. Attorney **General Merrick B. Garland announced a new effort to reduce violent crime.**

The strategy establishes a set of four fundamental principles to guide violent crime reduction:

1. Building trust and earning legitimacy
2. Investing in prevention and intervention programs
3. Targeted enforcement efforts and priorities
4. Measuring results

Addressing street-level community violence in a holistic, multipronged approach strengthens community resilience and builds social capital. The COPS Office will provide funding to develop and enhance programs that engage the community in violence reduction efforts including street outreach, violence interrupters, hospital- based interventions, group violence interventions, and other strategies that provide wraparound services to communities. Special consideration will be given to programs that develop or enhance gun violence interventions.

Agencies should identify a list of activities and strategies based on prior research and best or promising practices. Applicants should clearly source each activity and strategy in the application. Agencies are encouraged to partner with institutions of higher education, community groups, other criminal justice stakeholders, and the general public on project activities.

Officer Recruitment and Retention and Workforce Diversification

Officer recruitment and retention are essential to the function of law enforcement agencies. Attracting and retaining the best law enforcement candidates who represent a diversity of backgrounds, knowledge, and experiences is essential to supporting the implementation of community policing. In addition to reflecting the communities they serve, new officers and deputies must have strong analytical and problem-solving skills, good communication skills, adaptability, an understanding of agency policies and procedures, and training. The Police Executive Research Forum (PERF) **Survey on Police Workforce Trends** released in 2021 found reductions in hiring and retention in law enforcement agencies nationwide. According to PERF, agencies reported an 18 percent increase in resignations and a 5 percent reduction in hiring from 2019 to 2020. In addition, the report notes that a large number of retirements has also impacted law enforcement agencies, reporting a 45 percent increase in the retirement rate during that year. Many agencies are working to combat the challenges of recruitment and retention, as well as increase diversification in the profession of policing. One such initiative is the 30x30 Initiative, in which agencies pledge to increase women in their recruit classes by 30 percent by 2030 (**30x30initiative.org**). Such initiatives provide a valuable framework for agencies that desire improved gender diversity among their staff.

The COPS Office seeks demonstration or pilot projects with creative methods for recruitment and retention and the advancement of diverse representation in law enforcement that include quantitative measures of success to better reflect the diversity of the community or to meet the standards of the 30x30 Initiative. Applicants should identify a list of activities and strategies based on prior research and best or promising practices. Applicants should clearly source each activity and strategy in the project narrative. A variety of objectives can be proposed to achieve the project goal(s) and may involve agency personnel and resources as well as community partners.

Hate Crimes and Domestic Extremism

Hate crimes (sometimes called bias-motivated crimes) are criminal offenses motivated by some form of bias toward victims based on their perceived or actual race, color, religion, national origin, sexual orientation, gender, gender identity, or disability. Hate crimes have a broader effect than most other kinds of crime, especially because hate crime victims include not only the crimes' immediate targets but also others like them. Likewise, the impact of domestic extremism is felt broadly because the

intent is often to intimidate, coerce, or influence national policy by violence against the population or the national infrastructure. The ripple effects from hate crimes and domestic extremism not only impact community security but also can erode community engagement and trust.

The COPS Office will provide funding to develop or enhance programs that aid in the prevention of and response to hate crimes and domestic extremism. Agencies are encouraged to partner with institutions of higher education, community groups, other criminal justice stakeholders, and the general public on project activities. Applicants should visit the [DOJ hate crimes website](#) and review the strategies listed in "[Preventing Hate Crimes in Your Community](#)" as well as the law enforcement resources in "[Resources](#)."

Underserved Populations

Law enforcement has a duty to serve and protect all community members equally. Based on individual community and neighborhood dynamics, an agency may need to adapt its approaches, especially when policing the most underserved populations. Underserved populations may include youth, older adults, communities of color, persons experiencing homelessness, LGBTQ+ individuals, persons with disabilities (physical, mental, or intellectual or neurodivergent), undocumented immigrants, and persons in economically disadvantaged situations.

The COPS Office will provide funding to develop or enhance programs that meet the needs of these and other underserved populations. The application should identify the population(s) that will be the target audience for the project activities and how the agency determined that audience. Agencies are encouraged to partner with institutions of higher education, community groups, other criminal justice stakeholders, and the general public on project activities. For example, agencies may partner with nonprofit, higher education, and faith-based organizations to facilitate dialogues to develop shared goals that will enhance the collective safety of the community.

Building Trust and Legitimacy with the Community

Building trust and legitimacy is a foundational principle of building and maintaining relationships. Innovative and creative COPS Office resources help law enforcement engage community leaders, foster restorative justice, build lasting partnerships, and improve the health of our communities. The COPS Office will provide funding to law enforcement agencies seeking to develop or enhance programs that focus on building trust and legitimacy between law enforcement and the communities they serve. Agencies are encouraged to partner with institutions of higher education, community groups, other criminal justice stakeholders, and the general public on project activities. For example, agencies may partner with diverse groups of community members, local elected officials, business leaders, and community members, including youth groups, to facilitate convenings around critical topics facing public safety. These convenings can be documented and shared with the COPS Office for broader distribution to other communities facing the same challenges. Dialogues through local partnerships with these types of organizations are also highly encouraged.

Projects Out of Scope

- Applicants that are not state, local, tribal, or territorial law enforcement agencies will not be considered.
- Projects to fund the salaries and benefits of new local law enforcement officers and deputies will not be considered. If you are seeking this type of funding, [please visit the COPS Office website](#) for updates on the COPS Hiring Program (CHP).
- Projects that exclusively seek to purchase technology, software or mobile applications, or equipment without offering broader training, programming, or services to support those tools will not be considered.
- Projects that budget the majority of their funding for generally unallowable costs such as vehicles, food, exercise and recreational equipment, and promotional items such as gifts and souvenirs as outlined in this solicitation will not be considered.

Additional Requirements

The primary goal of these projects is to provide law enforcement agencies funding for demonstration or pilot projects that increase their capacity to implement innovative projects that engage the community on a broad range of public safety issues and increase engagement between law enforcement and the communities they serve. These projects should offer creative ideas to advance crime fighting, community engagement, problem solving, and organizational changes to support community policing.

The project description should also address the following:

- How will the proposed program activities be used to increase engagement?
- Identify a list of activities and strategies and the intended service area and size of the program (e.g., one agency, more than one agency, one population group, or multiple population groups).
- What is the subject matter expertise of the project leadership or partners?
- The applicant should clearly source each activity and strategy in the application questions. What will be the reported outcomes of the program activities?

Deliverables

The project deliverable(s) should be clearly identified and described in the application questions. The deliverable should document the applicants' efforts, lessons learned, and promising practices that can be shared with the broader law enforcement field. These deliverables can be articles, conference presentations, webinars, brief reports or summaries, and other tools (videos, toolkits, podcasts, etc.) that benefit other law enforcement agencies.

These deliverables may be published (including development assistance, editing, design, and distribution) by the COPS Office at no expense to the award recipient (see Camden County Police Department: Crime Analysis, Technical Assistance, and Consultation; Salt Lake City Police Department Homeless Outreach Service Team (HOST) Program Overview; Park Ridge's Success Story on Going Beyond Crisis Intervention Team Training: Building Whole-Community Responses to Mental Health; and Mitakuye Oyasin (We Are All Related) video for examples).

Successful applicants will have the opportunity to participate in a community of practice with other award recipients to promote the exchange of promising practices and help the COPS Office share ideas and lessons learned with the broader field.

Federal Award Information

Awards, Amounts and Durations

Anticipated Number of Awards

34

Anticipated Maximum Dollar Amount of Awards

\$175,000.00

Period of Performance Start Date

10/2/23

Period of Performance Duration (Months)

12

Anticipated Total Amount to be Awarded Under Solicitation

\$5,880,000.00

Federal Award Information

Depending on the quality of applications received and the availability of funding, the COPS Office may not fund every topic or subcategory or may make additional or larger awards under one or more topic area or subcategory. In addition, the COPS Office reserves the right to revise the scope of the project in your application submission and modify the associated budget proposal accordingly.

All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law. With limited funding, the COPS Office expects a competitive solicitation.

Length of Award

The COPS Office expects to make the project period for all grants 12 months.

Type of Award

The COPS Office will make all awards in the form of a grant, which does not provide for substantial involvement between the federal awarding agency and the nonfederal entity in carrying out the activity contemplated by the federal award. Grant recipients will be responsible for day-to-day project management and may reach out to the COPS Office with assistance in implementing the award. However, grant recipients will need to work with the COPS Office program manager in situations stated in the terms and conditions, such as scope changes, extensions, or conference request approvals.

Cost sharing or match

There is no requirement for cost sharing or a local match for these awards.

Eligibility Information

This solicitation is open to all local, state, tribal, and territorial law enforcement agencies.

Application and Submission Information

Content of Application Submission

The complete application package (this solicitation, including links to additional documents) is available on Grants.gov and on the COPS website <https://cops.usdoj.gov/>.

Completing an application under this program is a two-step process. Applicants must first register via www.grants.gov and complete an SF-424, the government wide standard application form for federal assistance and the SF-LLL Lobbying Disclosure Form. The remainder of the application will be completed through the JustGrants System at <https://justicegrants.usdoj.gov/>.

Applicants are strongly recommended to register immediately on <https://www.grants.gov>. Any delays in registering with Grants.gov or submitting the SF-424 may result in insufficient time for processing your application through JustGrants.

No other form of application will be accepted. Applications with errors or missing information may be disqualified or rated accordingly. Please note that the application system will not accept incomplete applications or applications with errors.

For technical assistance with submitting the SF-424, please call the Grants.gov customer service hotline at 800-518-4726, send questions via email to support@Grants.gov, or consult the [Grants.gov Organization Applicant User Guide](#). The Grants.gov Support Hotline operates 24 hours a day, 7 days a week, except on federal holidays.

For technical support with the Justice Grants System (JustGrants) application, please contact the JustGrants Support at JustGrants.Support@usdoj.gov or 833-872-5175. The JustGrants Support operates Monday through Friday between the hours of 5:00 a.m. and 9:00 p.m. Eastern Time (ET) and Saturday, Sunday, and federal holidays from 9:00 a.m. to 5:00 p.m. ET. Training on JustGrants can also be found at <https://justicegrants.usdoj.gov/training-resources>.

For programmatic assistance with the requirements of this program, please call the COPS Office Response Center at 800-421-6770 or send questions via email to AskCopsRC@usdoj.gov. The COPS Office Response Center operates Monday through Friday, 9:00 a.m. to 5:00 p.m. ET, except on federal holidays.

Content and Form of Application

This section describes in detail what an application must include. Failure to submit an application that contains all of the specified elements may negatively affect the review of its application; and, should a decision be made to make an award, such failure may result in the inclusion of award conditions that prevent the recipient from accessing or using award funds until the recipient satisfies the special conditions and the COPS Office makes the funds available. Applicants must comply with any word and field limit requirements described in this solicitation.

Moreover, applicants should anticipate that an application that the COPS Office determines does not address the scope of the solicitation or does not include the application elements that the COPS Office has designated to be critical will neither proceed to peer review nor receive further consideration. For this solicitation, the COPS Office has designated the following application elements as mandatory:

- Proposal Abstract (must be brief high-level project description that summarizes the proposed project in 500 words or less)
- Application Questions (must respond to the application questions under the "Data Requested with Application" section. Please be advised there is a 250-word count limit for survey responses. (Note: review panels will not read any information past the 250-word count limit. Any information provided beyond the word limit will not be counted in your application.)
- Budget Narrative (must be submitted as an attachment in the "Budget/Financial Attachments" section)
- Budget Detail Worksheets (must use the web-based forms in "Budget and Associated Documentation" section)
- Timeline of project deliverables, milestones, activities and who will complete the activities. (must be submitted as an attachment in the "Additional Application Component" section)
- Letters of support, if applicable (must be submitted as an attachment in the "Additional Application Component"- **Optional**)

Completing the Application for Federal Assistance (SF-424) and the Disclosure of Lobbying (SF-LLL) in Grants.gov

The SF-424 is a required standard form used as a cover sheet for submission of pre- applications, applications, and related information under discretionary programs.

Applicants must complete and submit the SF-424 via <https://www.grants.gov> using information on that site.

Intergovernmental Review

Note: Intergovernmental Review (SF-424 Question 19): This solicitation is subject to Executive Order (E.O.) 12372, Intergovernmental Review of Federal Programs.

Applicants must check the Office of Management and Budget's website for the names and addresses of Single Points of Contact (SPOC) under Intergovernmental Review: <https://www.whitehouse.gov/wp-content/uploads/2020/04/SPOC-4-13-20.pdf>. If the applicant's state appears on the SPOC list, the applicant must contact the state SPOC to find out about, and comply with, the state's process under E.O. 12372. In completing the SF-424, such applicant is to make the appropriate selection in response to question 19 once the applicant has complied with its state E.O. 12372 process. An applicant whose state does not appear on the SPOC list should answer question 19 by selecting the following response: "Program is subject to E.O. 12372 but has not been selected by the state for review."

Public reporting burden for this collection of information is estimated to average 60 minutes per response including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0043), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SUBMIT IT VIA GRANTS.GOV.

Please see the FY23 Reference Guide for Community Policing Advancement (CPA) Programs on the COPS ["How to Apply"](#) webpage for the SF-424 instructions and blank form for reference.

Disclosure of Lobbying Activities

All applicants must complete and submit the Disclosure of Lobbying Activities (SF-LLL) form in Grants.gov. Applicants that do not expend any funds for lobbying activities should enter "N/A" in the required highlighted fields. Applicants that expend any funds for lobbying activities must provide the information requested on the SF-LLL.

Once the SF-424 and SF-LLL has been submitted via Grants.gov, an email will be sent to the entity's E-Business Point of Contact (E-Biz POC) (also referred to as the JustGrants Entity Administrator) from DIAMD-NoReply@usdoj.gov. This email will contain registration instructions to create an account in DOJ's secure user management system—the Digital Identity and Access Management Directory (DIAMD) or instructions on how to complete the second part of the online application through the JustGrants website.

Standard Applicant Information

Applicants must complete this web-based form in JustGrants, which is prepopulated with the SF-424 data submitted in Grants.gov. Applicants are required to confirm the two Authorized Representatives, verify the legal name, address, and enter the ZIP code(s) for the areas affected by the project. For statewide or nationwide projects, the applicant should enter "State" or "National" in this field.

In order for applicant to complete this section, the two Authorized Representatives must have established accounts in JustGrants after the Grants.gov portion of the application is submitted. **Please note: Users assigned as Authorized Representatives must log in into the JustGrants system to activate their account. Users will not be visible in JustGrants until they have successfully logged into JustGrants.**

The Authorized Representatives are officials who have ultimate and final responsibility for all programmatic and financial decisions regarding this COPS Office application as representatives of your agency, as the legal recipient.

For guidance on who should be assigned as Authorized Representatives, please see below:

For law enforcement agencies, COPS Office awards require that both the top law enforcement executive (e.g., chief of police, sheriff, or equivalent) and the top government executive (e.g., mayor, board chairman, or equivalent) sign the application, and (if awarded funding) accept the award package. Both the top law enforcement executive and the top government executive must be assigned the role of Authorized Representative in Just Grants.

For non-law enforcement agencies, (institutions of higher education, school districts, private organizations, etc.), COPS Office awards require that both the programmatic official (e.g., executive director, chief executive officer, or equivalent) and financial official (e.g., chief financial officer, treasurer, or equivalent) sign the application, and (if awarded funding) accept the award package. These two officials must have the ultimate signatory authority to sign contracts on behalf of your organization. Both the programmatic official and the financial official must be assigned the role of Authorized Representative in Just Grants.

Please note that nonexecutive positions (e.g., clerks, trustees) are not acceptable Authorized Representatives.

For further assistance with accessing JustGrants, please visit the [JustGrants website](#). For further assistance with submitting an application in JustGrants, please visit the [JustGrants Training web page](#).

Proposal Abstract

Applicants are required to write and submit a proposal abstract, which should be a brief high-level project description that summarizes the proposed project in 500 words or less. Project abstracts should explain to the reader about the projects' purpose, scope, activities, and key partners, if applicable. An abstract should be coherent, concise, and able to stand alone as a summary of the project. You should write your project abstract for a general public audience without any personally identifiable or law enforcement sensitive information as this abstract, along with other federal award information, may be published on publicly available governmentwide websites.

The abstract, which is to be entered into a text box in JustGrants, will not be scored but is used throughout the review process.

Data Requested with Application

Applicants will be required to respond to a series of survey questions. Please be advised there is a 250-word count limit for survey responses. (Note: review panels will not read any information past the 250-word count limit. Any information provided beyond the word limit will not be counted in your application.) Please refer to the following steps to help guide you through initiating, completing, modifying, and obtaining the status of solicitation surveys in the JustGrants system:

- To **initiate** a survey, please click on the **survey title** to open.
- When you have **completed** the survey, please click the **"Finish"** button on the lower right corner of the screen. The system will direct you to a review screen displaying your survey responses.

Please be advised: You may notice survey responses are not displayed properly in the survey response review screen. This is a known system bug, which is being corrected. Please be assured, your data is captured and saved in the JustGrants system.

- To go back to the initial **list of surveys**, go to the **"Actions"** menu at the top right corner of the screen and select **"Close"** to exit the survey review screen. The survey you just completed will still display an **"Open"** status.
- To **confirm the completed status** of your survey, go back to the **"Actions"** menu and select **"Refresh"**. The status of your completed survey will change to "Resolved-Completed."
- If you would like to **verify** the survey responses of a completed survey, you may click the **survey title** to reopen the selected survey and **view** your saved responses.
- If you would like to **change and/or update** the survey responses of a completed survey, you may click the **"Re-open"** option to **update** your saved responses.

Remember, to **confirm the status** of a completed survey, you will need to click the **"Actions"** menu and **"Refresh"**.

Please Note: A proposal narrative is not required for this solicitation. Applicants applying to this solicitation ONLY need to do the following:

- Submit a proposal abstract (to be entered into a text box within the Just Grants application) and respond to the application question
- Must respond to the application questions under the "Data Requested with Application" section
- Submit a budget narrative (must be submitted as an attachment in the "Budget/ Financial Attachments" section)
- Submit budget detail worksheets (must use the web-based forms in "Budget and Associated Documentation" section)
- Submit a timeline of project milestones, activities (include who will complete activities) and deliverables (must be submitted as an attachment in the "Additional Application Component" section)
- Submit letters of support, if applicable (must be submitted as an attachment in the "Additional Application Component"- Optional)

Budget and Associated Documentation

Applicants must complete the web-based budget sheets in JustGrants. Please note: CPD applicants do not need to complete the "Match Amount" and "Program Income" fields within the budget summary section of the web-based budget form. Applicants will be required to attach a separate budget narrative in the "Budget/Financial Attachments" section. The organization must create and attach a budget narrative that describes each item requested or group of similar items requested and links each item or group of items to the proposed project. All items will be reviewed on a case-by-case basis and in context of the allowable and unallowable costs lists.

Applicants must submit reasonable budgets based on the resources needed to implement their proposed projects. The budget should display a clear link between the specific project activities and the proposed budget items. It should not contain any items that are not detailed in the applicant's response to the application survey questions.

The separate budget narrative should thoroughly and clearly describe every category of expense listed in the budget detail worksheets contained in this application. The COPS Office expects proposed budgets to be complete, cost effective, and allowable (e.g., reasonable, allocable, and necessary for project activities).

An applicant should demonstrate in its separate budget narrative how it will maximize cost effectiveness of award expenditures. Budget narratives should generally describe cost effectiveness in relation to potential alternatives and the goals of the project. For example, a budget narrative should detail why planned in-person meetings are necessary, or how technology and collaboration with outside organizations could be used to reduce costs, without compromising quality. Consideration will be given to budget proposals that maximize the direct funding that supports project activities.

The budget narrative should be mathematically sound and correspond clearly with the information provided in the budget detail worksheets. The narrative should explain how the applicant estimated and calculated all costs and how those costs are necessary to the completion of the proposed project. The narrative may include tables for clarification purposes but need not be in a spreadsheet format. The budget should describe costs by year and should cover the full project period of one year.

In some circumstances, the budget and budget narrative will be reviewed separately from the applicant's response to the application survey questions. Therefore, it is very important that the budget narrative be as comprehensive as possible and describe in a narrative format each line item requested in the budget. The budget narrative should not be used to explain deliverables or project activities that are not included in the applicant's response to the application survey questions. Deliverables and activities that are solely listed in the budget narrative and not described in the applicant's response to the application survey questions. (and vice versa) will be scored negatively during the peer review process.

Applicants should submit projects that are scalable where appropriate. Note that the COPS Office may reduce funding for selected projects based on the number of awards selected. The COPS Office may revise the proposed scope and modify the associated budget proposal accordingly.

Each requested budget item must be allowable, necessary, allocable, and reasonable to the project activities.

Pre-agreement costs are costs incurred by the applicant prior to the start date of the period of performance of the federal award. Requests for reimbursement of items purchased or expenses incurred prior to the award start date will not be funded. All such costs incurred prior to award and prior to approval of the costs are incurred at the sole risk of the applicant. **NOTE: For awards made to states or units of local government** (including law enforcement agencies), requests may be made only for items or positions that are not otherwise budgeted with state, local, or Bureau of Indian Affairs (BIA) funds and would not be funded in the absence of this COPS Office award (see award condition IV, "Nonsupplanting requirement").

For-profit organizations (as well as other recipients) must forgo any profit or management fee.

Each of the categories that follows includes definitions as well as information on frequent requests as well as typically allowable and unallowable costs. The unallowable lists are not exhaustive and are generally considered unallowable for the entire solicitation, irrespective of where the applicant adds the requested item in the budget. **The COPS Office reserves the right to deny funding for any items that may not be included in this solicitation.**

The COPS Office is providing a template for the budget narrative that can be used as a voluntary tool to assist your organization in developing this required document. You will be able to access the template (Microsoft Word document) on the **How to Apply** web page and the program web page. Note that instructions in the template are provided in italics. If you choose to use this template, please make sure to delete the instructions before submitting so that they do not factor in your page count.

The COPS Office strongly recommends that uploaded files be clearly named to indicate the applicant organization name and the file contents to ensure that reviewers can easily locate application documents. All other attachments—such as letters of support and résumés—should use descriptive file names identified on the attachment(s) such as “[Applicant]. Budget Narrative.”

Recommended file formats are PDF, Microsoft Word, and Microsoft Excel. The system may reject applications with other formats.

Budget Worksheet and Budget Narrative (Web-based Form)

Budget requests may be made in the following categories:

- Civilian personnel (base salary and fringe benefits)
- Travel
- Equipment
- Supplies
- Sub-awards
- Procurement contracts
- Other costs
- Indirect costs

Allowable Costs

All items requested will be considered on a case-by-case basis during the budget review process. Items under the program must be purchased using the guidelines established by the appropriations legislation that governs this funding. In addition, each item requested must programmatically link to the activities described in your application. To the extent permitted by law and practicable under a federal award, recipients and subrecipients must provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States. See 2 C.F.R. § 200.322.

For each request, applicants must complete the web-based budget form. The cost should be broken down to the lowest form.

The “additional narrative” section should be used to describe and justify why the item is necessary for the success of the project. Provide any additional calculations that make up the base cost.

Allowable Civilian Personnel:

For Civilian/non-sworn positions:

Salaries of personnel are costs based on the percentage of time spent (full time equivalent [FTE]) working directly on the project. The total salary percentage should be comparable and consistent with organizational policy. The total amount paid is comparable to industry standards and the type of work being performed.

A recipient may not use federal funds to pay total cash compensation to any employee of the recipient at a rate that exceeds 110 percent of the maximum annual salary payable to a member of the Federal Government’s Senior Executive Service (SES) at an organization with a Certified SES Performance Appraisal System for that year. The salary table for SES employees is available at the Office of Personnel Management website: <https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/2023/executive-senior-level>. Note: A recipient may compensate an employee at a greater rate, provided the amount in excess of this compensation limitation is paid with nonfederal funds. (Nonfederal funds used for any such additional compensation will not be considered matching funds.) If only a portion of an employee’s time is charged to a COPS Office award, the maximum allowable compensation is equal to the percentage of time worked times the maximum salary limitation.

For each civilian personnel request, applicants must complete the web-based form. If the individual will be working more than one year on the project, applicants will have the option to copy a year.

The “additional narrative” section should be used to describe the employee’s roles, responsibilities, and activities related to the work to be completed on the project. If the salary increases from one budget year to another because of cost of living increases, be sure to detail these increases in the budget description.

Additional documentation that may need to be uploaded in the “Budget/Financial Attachments” section includes the following:

- Job description
- Organizational pay scales or written annual salary per position
- Résumés/vitae

Completing civilian base salary

If you are not requesting any civilian base salary, move to the next section.

Allowable Fringe Benefits:

For Civilian/non-sworn positions:

Fringe benefits are allowances and services provided by the organization to its employees as compensation in addition to regular salary. Fringe benefits should be based on actual known costs or an established formula. Typical fringe benefits include the following:

- Federal Insurance Contributions Act (FICA) taxes—includes Social Security and Medicare and cannot exceed 7.65 percent (6.2 and 1.45 percent respectively)
- Health insurance—individual or family
- Life insurance
- Vacation
- Sick leave
- Retirement
- State unemployment compensation insurance

- Federal unemployment tax
- Worker's Compensation insurance
- Other fringe benefits may include holidays, military leave, bereavement leave, sabbatical leave, severance pay, jury duty, state disability insurance, pension plan, 401(k) plan

Applicants will need to provide the appropriate percentage for each fringe benefit that the individual is allocated per the employee benefits. Note, the system will not allow more than 6.2% for Social Security and 1.45% for Medicare.

Additional documentation that may need to be uploaded in the "Budget/Financial Attachments" section includes the following:

- Written organization policies regarding fringe benefits
- Organizational fringe rate agreement

Completing fringe benefits

If you are not requesting any civilian base salary, move to the next section.

Allowable Travel:

Travel costs include the costs of transportation, lodging, meals, temporary dependent care, and incidental expenses incurred by personnel while on official business, such as attendance at an award-related meeting or conference when travel is further than 50 miles from program location. Travel and subsistence estimates are based on the contemplated number of trips, places to be visited, length of stay, transportation costs, subsistence allowances, and the recipient's own travel policies. For additional guidance, please see the Uniform Guidance 2 C.F.R. § 200.475.

When charging travel costs to federal awards, award recipients must indicate the source of travel policies applied (applicant or federal travel regulations). If a recipient does not have a written travel policy, it must adhere to the Federal Travel Regulations (FTR). For information on the FTR and U.S. Government General Service Administration (GSA) per diem rates by geographic area, please visit <https://www.gsa.gov/travel/plan-book/per-diem-rates>. For all applicants (with or without a written travel policy), airfare travel costs must be one of the following: the lowest discount commercial airfare, standard coach airfare, or the Federal Government contract airfare (if authorized and available).

Temporary dependent care costs above and beyond regular dependent care that directly results from conference travels are allowable as long as the costs incurred (1) are a direct result of the individual's travel for the federal award; (2) are consistent with the recipient's documented travel policy for all entity travel; and (3) are only temporary during the travel period.

The only individuals traveling who should be charged in this section are those listed in "Civilian personnel." All other individuals traveling for the project, including participant and consultant travel, should be listed under "Sub-awards" or "Procurement Contracts." This section should also include any training costs for the primary applicant, all other training costs should be listed under "Sub-Awards," "Procurement Contracts," or "Other Costs" as appropriate.

For each travel request, applicants must complete the web-based form. Each trip should be entered as an individual entry rather than a group of trips.

The "additional narrative" section should be used to describe the purpose of the trip, proposed destination, trip duration by day/night, and list of individuals traveling as well as a detailed cost breakdown for each travel category (lodging, per diem, etc.). The cost breakdown should include

- mode of transportation and proposed fare per trip (airfare, train, etc.) broken down by day;
- mileage allowances if private vehicle will be used;
- per diem rates for the destination per day (including full per diem and travel day per diem);
- lodging costs per night;
- transportation fees per day;
- parking fees per day.

Additional documentation that may need to be uploaded in the "Budget/Financial Attachments" section includes the following:

- Organizational travel policy

Completing Travel

If you are not requesting any travel, training, or conferences, move to the next section.

Allowable Equipment:

Necessary equipment must be specifically purchased to implement or enhance the proposed project. Equipment is tangible personal property (including information technology systems) having a useful life of more than one year and a per-unit acquisition cost that equals or exceeds \$5,000. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high-cost items and those subject to rapid technical advances. Rented or leased equipment costs should be listed in "Procurement Contracts."

All equipment items must be clearly linked to the enhancement or implementation of the project.

For each equipment request, applicants must complete the web-based form.

The "additional narrative" section should be used to describe the type of equipment with a description and justification explaining why the equipment is necessary for the success of the project. The description should provide any additional calculations that make up the base cost and the justification should explain that this equipment is not available or accessible to project personnel without specifically purchasing through this award.

Additional documentation that may need to be uploaded in the "Budget/Financial Attachments" section includes the following:

- Narrative of the procurement method
- Sole Source Justification (see the Sole Source Justification fact sheet for further guidance)

Completing Equipment

If you are not requesting any equipment move to the next section.

Allowable Supplies:

Supplies means all tangible personal property other than those items described under "Equipment." Supplies costs consist of those incurred for purchased goods and fabricated parts directly related to an award proposal. Supplies differ from equipment in that they are consumable, expendable, and of a relatively low unit cost, defined as less than \$5,000 per unit. Such costs may include paper, printer ink, pens, pencils, laptops, etc. A computing device is a supply if the acquisition cost is less than \$5,000, regardless of the length of its useful life.

For broad category requests (such as "office supplies"), explanation for project amounts should be provided with calculations. Broad grouping of items under supplies will be limited to \$50 per month; otherwise items must be individually captured and justified in the budget request.

For any training awards, the COPS Office allows the purchase of flash drives or USB devices to distribute training materials with approval prior to purchasing.

All supply items must be clearly linked to the enhancement or implementation of the project. Examples of such items may include the following:

- Books
- Computer/laptops
- General office supplies
- Training manuals/ materials
- Marketing materials

For each supply request, applicants must complete the web-based form. The cost should be broken down to the lowest form; therefore, if you are requesting \$30 per month for office supplies, the calculation should be 12 x \$30 and not 1 x \$360.

The "additional narrative" section should be used to describe and justify why the supplies are necessary for the success of the project. Provide any additional calculations that make up the base cost.

Completing Supplies

If you are not requesting any supplies, move to the next section.

Allowable Sub-awards:

The applicant should distinguish clearly between sub-awards and procurement contracts in allocating any funds to other entities. Pursuant to 2 C.F.R. § 200.1, a sub-award is for the purpose of carrying out a portion of the federal award, and a contract is for the purpose of purchasing goods and services needed to carry out the program or project under the federal award. The substance of the relationship is more important than the form of the agreement in determining whether the recipient of the pass-through funds is a subrecipient or a contractor. The same allowable and unallowable costs that apply to the federal award apply to sub-awards.

Examples of sub-awards may include the following:

- Partnerships with non-profit organizations (i.e., public service providers, universities) or other law enforcement agencies to carry out part of the federal award.

Any recipient of an award will be responsible for monitoring sub-awards and contracts in accordance with all applicable statutes, regulations, and guidelines. Primary recipients will be responsible for oversight of subrecipient spending and monitoring specific performance measures and outcomes attributable to the use of COPS Office funds. The recipient will ensure that the award terms and conditions flow down to its subrecipients including all applicable uniform administrative requirements, cost principles, and audit requirements. The recipient will also ensure that subrecipients maintain effective control and accountability over all funds, property, and other assets covered by subawards and that each subrecipient establishes and uses internal fiscal and program management procedures sufficient to prevent fraud, waste, or abuse.

Completing Sub-awards

If you are not requesting any sub-award costs, move to the next section.

Allowable Procurement Contracts:

The applicant should distinguish clearly between sub-awards and procurement contracts in allocating any funds to other entities. Pursuant to 2 C.F.R. § 200.1, a sub-award is for the purpose of carrying out a portion of the federal award, and a contract is for the purpose of purchasing goods and services needed to carry out the program or project under the federal award. Contracts must directly contribute to the implementation or enhancement of the project. The substance of the relationship is more important than the form of the agreement in determining whether the recipient of the pass-through funds is a subrecipient or a contractor. The same allowable and unallowable costs that apply to the federal award apply to sub-awards. Keep in mind that the awarding and monitoring of contracts must follow documented procurement procedures, including full and open competition, pursuant to the procurement standards in 2 C.F.R. §§ 200.317– 200.327, and the issuance of sub-awards must meet the requirements of 2 C.F.R. § 200.331.

Consultant expenses include the procurement of goods or services that directly contribute to the implementation or enhancement of the project. The use of a consultant should be more economical than direct employment. Compensation for individual consultant services procured under a COPS Office award must be reasonable and allocable in accordance with Office of Management and Budget (OMB) cost principles, and consistent with that paid for similar services in the marketplace. The services should be commensurate with the rate or salary paid by the primary employer.

Unless otherwise approved by the COPS Office, independent consultant rates will be approved based on the salary a consultant receives from his or her primary employer, as applicable, up to \$650 per day (or \$81.25 per hour). Please note that this does not mean that the rate can or should be as high as \$650 for all consultants. If individuals receive fringe benefits from their primary employer, such fringe benefit costs should not be included in the calculation of consultant rates. A consultant rate justification will need to be submitted for review and approval to the COPS Office for any consultants paid more than \$650 per day prior to incurring any costs. Determinations of approval will be made on a case-by-case basis.

Consultant travel costs follow the same guidelines as “Travel” but should be costs associated with consultant travel. These costs should not be reflected in the “Civilian personnel” or “Travel” categories.

All sole source procurements of goods and services (those not awarded competitively) in excess of the simplified acquisition threshold amount (currently \$250,000) require prior approval from the COPS Office.

All other consultant-related expenses should be included in this section such as supply and equipment requests. The same guidelines as previously stated in the above sections will apply.

Examples of procurement contracts may include the following:

- Trainers/Training
- Contracts with non-profit organizations for services
- Research/Evaluators
- Moderators

For each procurement contract request, applicants must complete the web-based form.

The “additional narrative” section should be used to describe and justify the product or services to be procured by sub-award including the nature and scope of goods purchased, price proposals, and length of contract. Procurement contract travel requests should follow the same guidance as the “travel” section. Provide any additional calculations that make up the base cost.

Additional documentation that may need to be uploaded in the “Budget/Financial Attachments” section includes the following:

- Consultant Rate Justification (see the Consultant Rate Justification fact sheet for further guidance)
- Consultant résumés/vitae
- Organizational travel policy
- Sole Source Justification (see the Sole Source Justification fact sheet for further guidance)

Completing Procurement Contracts

If you are not requesting any procurement contract costs, move to the next section.

Allowable Other Costs:

Items not included in the previous categories but that have a direct correlation to the overall success of a recipient’s project objectives and are necessary for the project to reach full implementation will be considered on a case-by-case basis by the COPS Office. Requests that may fall under the “other” category include:

- Sworn officer overtime
- Sworn officer overtime fringe benefits for FICA, worker’s compensation, and unemployment compensation
- Rent (see next paragraph for more details)
- Software purchases
- Van/Transportation rental for youth related projects

Rental costs are generally allowable under this solicitation when the costs are not included in indirect costs. Applicants should list square footage cost in the budget. The amount must be based on the space that will be allocated to implement the COPS Office project, not the costs of the entire rental space.

If an applicant proposes a program or activity that would deliver services or benefits to individuals, the costs of taking reasonable steps to provide meaningful access to those services or benefits for individuals with limited English proficiency may be allowable.

Reasonable steps to provide meaningful access to services or benefits may include interpretation or translation services, where appropriate. For additional information, see the “Civil Rights”.

For applicants that anticipate using COPS Office funds to cover only a portion of a particular service they provide, the budget should prorate operational costs like rent and phone service accordingly.

Completing Other Costs

If you are not requesting any other costs, move to the next section.

Indirect Costs

Overview of indirect costs

Indirect costs means those costs incurred for a common or joint purpose benefiting more than one cost objective and not readily assignable to a particular project but necessary to the operation of the organization and the performance of the project. Examples of costs usually treated as indirect include those incurred for facility operation and maintenance, depreciation, and administrative salaries.

If a cognizant federal agency has approved your negotiated indirect cost rate, the negotiated rate must be accepted by all federal awarding agencies, unless otherwise capped by federal statute or regulation.

Indirect cost rates may vary depending on your cognizant federal agency determinations. In some cases, project budgets may include more than one rate, particularly when offsite activity is conducted at a location other than the organizations premises.

Note: Ensure the indirect calculation is in accordance with your organization’s indirect cost rate agreement.

Expired indirect cost rate agreement

If your indirect cost rate agreement has expired, you should either renegotiate the rate or request a one-time extension from your cognizant agency. The negotiated cost rate may be extended for up to four years. Once the cognizant federal agency has approved your extension, you must abide by the rate for the agreed-upon time period. No further negotiations regarding indirect cost rates may occur until the extension has expired. At the end of the extension period, you must then negotiate a new indirect cost rate.

De minimis indirect cost rate

If you do not have a current negotiated or provisional indirect cost rate, except for those nonfederal entities described in 2 C.F.R. Part 200, Appendix VII to Part 200, paragraph D.1.b., you may elect to charge a de minimis rate of 10 percent of modified total direct costs (MTDC) which may be used indefinitely. When using this method, cost must be consistently charged as either indirect or direct costs but may not be double charged or inconsistently charged as both. Also, if this method is chosen, then it must be used consistently for all federal awards until such time as you choose to negotiate an indirect cost rate (which may be done at any time). No documentation is required to justify the 10 percent de minimis indirect cost rate. See 2 C.F.R. § 200.414(f).

If you elect to negotiate an indirect cost rate with your cognizant federal agency, a special condition will be added to the award prohibiting the obligation, expenditure, or drawdown of funds reimbursement for indirect costs until an indirect cost rate has been approved by your cognizant federal agency, and the appropriate notification has been made retiring the special condition.

For assistance with identifying the appropriate cognizant federal agency for indirect costs, please contact the OCFO Customer Service Center at 800-458-0786 or at ask.ocfo@usdoj.gov. If DOJ is the cognizant federal agency, applicants may obtain information needed to submit an indirect cost rate proposal at <https://www.ojp.gov/funding/Apply/Resources/IndirectCosts.pdf>.

Exception: If you are a unit of local government in which the Office of Management and Budget (OMB) has not assigned a cognizant federal agency, then you are not required to submit your indirect cost proposal, unless the awarding agency requires a copy of the proposal. Please see the appropriate appendix section in 2 C.F.R. Part 200 as listed above.

Approval of indirect cost rates for subrecipients

As the direct recipient, you are responsible for approving indirect cost rates for your subrecipients if funded. Such rates must be consistent with the requirements of 2 C.F.R. Part 200. The COPS Office will not approve indirect cost rates beyond the direct recipient level; however, subrecipients who are also direct recipients of federal awards may already have a federally approved indirect cost rate. If your subrecipient has negotiated an indirect cost rate with the Federal Government, then that rate applies.

The subrecipient rates should not be included in this section, but rather under the “Sub- awards” or “Procurement Contracts” sections.

Calculating direct cost base

The following direct cost bases may be used as a distribution base:

- **Modified total direct cost (MTDC)**—This base includes all direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel, and subawards up to the first \$25,000 of each subaward (regardless of the period of performance of the subawards under the award). MTDC excludes equipment, capital expenditures, charges for patient care, rental costs, tuition remission, scholarships and fellowships, participant support costs, and the portion of each subaward in excess of \$25,000. Other items may only be excluded when necessary to avoid a serious inequity in the distribution of indirect costs, and with the approval of the cognizant agency.
- **Direct salaries and wages**—This base includes only the costs of direct salaries and wages incurred by the organization.
- **Direct salaries and wages plus fringe benefits**—This base includes the costs of direct salary, wages and fringe benefits incurred by the organization.

Exclusions in direct cost bases

Applicants should pay particular attention to the two areas listed below to ensure that their indirect cost rate application is in compliance with the existing requirements of the government-wide award rules set out in the Office of Management and Budget (OMB) circular and regulations:

- **\$25,000 Subcontract/Subaward limitation.** For institutions of higher education and nonprofit organizations, indirect cost rates negotiated on the basis of modified total direct costs may only be applied against the first \$25,000 of any subcontract or subaward under the agreement. This limitation must be applied to all conference related subcontracts and subawards, including those with hotels and travel agents. (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 C.F.R. § 200.400 et seq.)
- **Participant support costs.** For nonprofit organizations, in accordance with 2 C.F.R. part 200, Appendix IV to 2 Part 200, paragraph B.2.c.—Indirect (F&A) Costs Identification and Assignment and Rate Determination for Nonprofit Organizations: “The distribution base may be total direct costs (excluding capital expenditures and other distorting items, such as [contracts or] subawards for \$25,000 or more), direct salaries and wages, or other base which results in an equitable distribution. The distribution base must exclude participant support costs as defined in § 200.1. Participant support costs.”

Please note that only employees of the nonprofit organization are excluded from the definition of participant support costs. Costs related to contractors of the nonprofit organization who are acting in the capacity of a conference trainer/instructor/presenter/facilitator are considered participant support costs. For more information on allowable costs for conferences and training, please visit https://ojp.gov/financialguide/doj/pdfs/DOJ_FinancialGuide.pdf.

If you need additional information on an indirect cost rate negotiated agreement, go to the DOJ Grants Financial Guide at <https://ojp.gov/financialguide/doj/index.htm>.

The “additional narrative” section should be used to describe the breakdown of the calculation as well as provide any additional calculations that make up the base cost. Include the expiration date and the cognizant agency name.

Additional documentation that may need to be uploaded in the “Budget/Financial Attachments” section includes the following:

- Current, signed, federally approved indirect cost rate negotiated agreement
 - If your organization does not have a provisional or current indirect cost rate negotiated agreement or it is expired and under review, the applicant must submit supporting documents to show the applicant’s cognizant federal agency is reviewing the request. The COPS Office may disallow or freeze access to indirect funds until a provisional or current indirect cost rate negotiated agreement is provided.

Ensure that each type of indirect cost rate (provisional, final, predetermined, fixed, etc.) is identified. For institutions of higher education and other institutions where multiple indirect rates are applied, please enter each indirect rate as a separate line item with calculation breakdown and description for which each rate applies.

Unallowable Costs: Requests will not be funded

There are no allowable costs in this section. For allowable costs, please see the “Allowable Costs” section above. The items listed in this section are generally considered unallowable and are rarely approved by the COPS Office. Before including any of these items in your budget and application, please contact the COPS Office at 800-421-6770. This is not an exhaustive unallowable costs list, and items not listed below will be reviewed on a case-by-case basis. The COPS Office reserves the right to deny funding for items not included on this unallowable cost list. Requests for reimbursement of items purchased, expenses incurred, or individuals hired prior to the award start date will not be funded.

Unallowable Civilian personnel (base salary and fringe benefits)

Base salary

Typically, unallowable civilian personnel costs include, but are not limited to, the following (Note: these are typically unallowable no matter which category they are placed under):

- If your organization charges an indirect cost, those costs normally include the following positions and therefore these positions should not be charged as personnel costs to avoid possible duplication:
 - Administration (e.g., director or program head)
 - Clerical (e.g., secretary or administrative assistant)
 - Accounting (e.g., controller or bookkeeper)
 - Procurement (e.g., purchasing director or stockroom clerk)
 - Housekeeping and maintenance (e.g., custodial and janitorial, repairman, or grounds keeper)

NOTE: These positions can be charged directly if the individual is working a significant amount of time on the project. This will be approved on a case-by-case basis and your narrative should significantly articulate the need to charge these directly if applicable.
- For awards made to states or units of local government (including law enforcement agencies), salaries and benefits for positions (including exempt employees) that are already budgeted with state, local, or Bureau of Indian Affairs (BIA) funds and would be funded in the absence of this COPS Office award are also not allowed.
- Salaries and benefits of personnel that do not work directly on the project.
- Salaries and benefits for contract or consultant personnel (these should be placed under “Sub-awards” or “Procurement Contracts”, as applicable).

Unallowable Fringe benefits

Typically, unallowable fringe benefit costs include, but are not limited to, the following (Note: these are typically unallowable no matter which category they are placed under):

- Bonuses or commissions
- If your indirect cost rate agreement includes fringe benefits, you may not charge these costs directly to the project

Unallowable Travel

Typically, unallowable travel costs include, but are not limited to, the following (Note: these are typically unallowable no matter which category they are placed under):

- Bar charges/alcoholic beverages
- Commuting costs to include to and from program location
- Costs exceeding Federal Travel Regulations if no other organizational written policy is supplied that supersedes these established rates
- Credit card fees
- Entertainment, including amusement, diversion, social activities, and any associated costs (i.e. tickets to shows or sports events, meals, lodging, rentals, transportation, and gratuities)
- Food and beverages at conferences, meetings, or trainings your organization is hosting
- Foreign travel
- GPS and Easy Pass rentals (when renting a car)
- Laundry services while on travel
- Local travel costs (lodging, meals, per diem, or transportation costs) within a 50- mile radius of the project location
- Mileage reimbursement, rental cars, parking fees, and/or taxi fare for local travel within a 50-mile radius of the project location
- Paying for meals other than your own
- Tips/gratuity

Unallowable Equipment

Typically, unallowable equipment/technology costs include, but are not limited to, the following (Note: these are typically unallowable no matter which category they are placed under):

- 3D printers and associated equipment
- Ammunition (live and training)
- Bayonets
- Bikes and associated equipment
- Biometric technology
- Body armor
- Body-worn cameras
- Bomb detection technology
- Bulletproof vests and accessories
- Buses/shuttles/transit vans (purchasing or leasing)
- Camouflage uniforms
- Closed-circuit televisions (CCTV)
- Communication boxes
- Computer aided dispatch (CAD) systems/records management systems (RMS)
- Copiers
- Criminal intelligence systems
- Electronic control weapons (ECW)/Tasers
- Explosives
- Firearm investigation equipment
- Firearms (including training firearms)
- Fitness equipment (including yoga equipment)
- General law enforcement vehicles (including patrol cars and leased vehicles)
- Golf carts/motorized personal vehicles
- GPS devices
- Grenade launchers

- Gunshot detection equipment and technology
- Handcuffs, weapons, and ammunition (including training ammunition)
- Laser spectroscopy devices
- License plate readers (LPR) and associated software
- Manned aircraft
- Metal detectors
- Mobile data terminals (MDT)
- Militarized Equipment
- Non-motorized vehicles
- Radios
- Recreation equipment (including tents and coolers)
- Robotic cameras
- Servers
- Shared items between projects—if equipment is to be used for concurrent projects, this should be captured in your indirect costs. If your organization does not have an indirect cost rate agreement, this may be proportionally charged as direct with prior approval.
- Simulators/augmented reality programs
- Surveillance equipment
- Tactical gear
- Thermal imaging devices
- Tracked (armored) vehicles
- Traffic equipment (such as cones, message boards)
- Trailers
- Unmanned aerial vehicles (drones)
- Video surveillance (including security systems)
- Weaponized aircraft, vessels, and vehicles of any kind

Unallowable Supplies

Typically, unallowable supply costs include, but are not limited to, the following (Note: these are typically unallowable no matter which category they are placed under):

- Body metric equipment such as blood pressure monitors and FitBits
- Conference exhibit displays such as backdrops and retractable banners
- Conference or event swag, including t-shirts, bags, or mugs
- COVID-19 test kits
- Displays, demonstrations, or exhibits
- Entertainment, including amusement, diversion, social activities, and any associated costs (i.e. tickets to shows or sports events, meals, lodging, rentals, transportation, and gratuities)
- Extracurricular expenses for youth programs, including t-shirts, meal plans, giveaways, swag bags, and games
- Fitness and yoga supplies Floor and wall mats/pads
- Narcan
- Promotional items and memorabilia, including challenge coins, pins, models, gifts, and souvenirs
- Recreational supplies (such as Frisbees)
- Shared items between projects—if supplies are to be used for concurrent projects, then this should be captured in your indirect charges or you should only charge the percentage allocated to this project (for example, if a laptop is being purchased for a research assistant who works 40 percent of their time on this project, then only charge 40 percent of the laptop cost to this project)
- Trophies, medals, certificates, and other awards

Unallowable Sub-awards

The same unallowable costs identified across the different budget categories are also unallowable under sub-awards.

Unallowable Procurement Contracts

Typically, unallowable costs under procurement contracts include, but are not limited to, the following (Note: these are typically unallowable no matter which category they are placed under):

- Compensation of federal employees—this category of unallowable costs includes salary payments, consulting fees, or other compensation to full-time federal employees.
- Conference exhibit displays such as backdrops and retractable banners
- Conference or event swag, including t-shirts, bags, or mugs
- Construction costs
- Criminal intelligence systems
- Dietician/nutritionist
- Entertainment, including amusement, diversion, social activities, and any associated costs (e.g., tickets to shows or sports events, meals, lodging, rentals, transportation, and gratuities)
- Food and beverages at conferences, meetings, or trainings your organization is hosting
- Martial Arts Training
- Maintenance and/or service contracts that extend the life of the award period (multiyear contracts and extended warranties are allowable but must be paid in full within the initial award period and must not exceed the award period)
- Promotional items and memorabilia, including challenge coins, pins, models, gifts, and souvenirs
- Servers
- Shared items between projects—if supplies are to be used for concurrent projects, then this should be captured in your indirect charges or you should only charge the percentage allocated to this project (for example, if a laptop is being purchased for a research assistant who works 40 percent of their time on this project, then only charge 40 percent of the laptop cost to this project)

Unallowable Other costs

Typically, unallowable other costs include, but are not limited to, the following (Note: these are typically unallowable no matter which category they are placed under):

- Advertising and public relations designed solely to promote the recipient
- Body metric equipment such as blood pressure monitors and FitBits
- Conference or event swag, including t-shirts, bags, or mugs
- Construction costs
- Corporate formation (startup costs)
- Costs for audits not required or performed in accordance with the Office of Management and Budget (OMB) Circular A-133 or 2 C.F.R. Part 200 Subpart F – Audit Requirement are unallowable. If the applicant organization did not meet the applicable expenditure threshold during the organization's fiscal year, the cost of any audit performed may not be charged to the award.
- Costs incurred for intramural activities, student publications, student clubs, and other student activities
- Criminal intelligence systems
- Entertainment, including amusement, diversion, social activities, and any associated costs (e.g., tickets to shows or sports events, meals, lodging, rentals, transportation, and gratuities)
- Extracurricular expenses for youth programs, including t-shirts, meal plans, giveaways, swag bags, and games
- Fuel for general patrol vehicles
- Gym memberships and subscriptions
- Health screenings
- Land acquisition including renting, leasing, or construction of buildings or other physical facilities
- Live animals (including dogs and horses) including associated supplies, food, transportation, and veterinary expenses
- Militarized equipment
- Maintenance of vehicles and enhancements (such as mounts)

- Messages
- Membership fees to organizations whose primary activity is lobbying
- Office rental/lease space, except for costs proportionate to work conducted under this solicitation (if included within an indirect cost rate negotiated agreement)
- Personal protective equipment or gear
- Promotional items and memorabilia, including challenge coins, pins, models, gifts, and souvenirs
- Psychological screenings
- Publishing services—the COPS Office provides editing, graphic design, and printing services for deliverables and other project materials; therefore, these costs cannot be directly charged unless approved on a case-by-case basis.
- Rental costs are not allowable for property owned by the applicant or if the applicant has a financial interest in the property. In this case only the costs of ownership, including maintenance costs, insurance, depreciation, utilities, etc., are allowable costs. The applicant must indicate in the budget narrative whether or not they own the space that will be rented.
- Scholarships, fellowships, and other programs for student aid (exceptions are for institutions for higher education)
- Servers
- Sworn officer salaries and fringe benefits (except sworn overtime and related overtime FICA, worker’s compensation, and unemployment compensation fringe benefits – see allowable other costs section above)
- Trophies, medals, certificates, and other awards
- Uniforms (including helmets, boots)

Consolidated Category Summary

You will be able to review the category totals and the total project costs under this section. To make any changes to a particular category, please use the navigation on the right of the screen.

Non-competitive Justification

As applicable, applicants will attach the noncompetitive justification (or sole source justification). Additional guidance can be found in the [Sole Source Justification fact sheet](#)

The COPS Office strongly recommends that uploaded files be clearly named to indicate the applicant organization name and the file contents to ensure that reviewers can easily locate application documents. All other attachments—such as letters of support and résumés—should use descriptive file names identified on the attachment(s) such as “[Applicant].Sole Source.” Recommended file formats are PDF, Microsoft Word, and Microsoft Excel. The system may reject applications with other formats. **If an applicant submits multiple versions of the same document, the COPS Office will review only the most recent system-validated version submitted.**

Indirect Cost Rate Agreement (if applicable)

As applicable, applicants will attach the indirect cost rate agreement. Additional guidance can be found in the [Indirect Cost Rate Agreement fact sheet](#).

The COPS Office strongly recommends that uploaded files be clearly named to indicate the applicant organization name and the file contents to ensure that reviewers can easily locate application documents. All other attachments—such as letters of support and résumés—should use descriptive file names identified on the attachment(s) such as “[Applicant].Sole Source.”

Recommended file formats are PDF, Microsoft Word, and Microsoft Excel. The system may reject applications with other formats. If an applicant submits multiple versions of the same document, the COPS Office will review only the most recent system- validated version submitted.

Consultant Rate

As applicable, applicants will attach the consultant rate justification. Additional guidance can be found in the [Consultant Rate Justification fact sheet](#).

The COPS Office strongly recommends that uploaded files be clearly named to indicate the applicant organization name and the file contents to ensure that reviewers can easily locate application documents. All other attachments—such as letters of support and résumés—should use descriptive file names identified on the attachment(s) such as “[Applicant].Sole Source.” Recommended file formats are PDF, Microsoft Word, and Microsoft Excel. The system may reject applications with other formats. **If an applicant submits multiple versions of the same document, the COPS Office will review only the most recent system-validated version submitted.**

Budget Narrative

Applicants must attach a separate budget narrative. The organization must create and attach a budget narrative that describes each item requested or group of similar items requested and links each item or group of items to the proposed project. All items will be reviewed on a case-by-case basis and in context of the allowable and unallowable costs lists.

Applicants must submit reasonable budgets based on the resources needed to implement their proposed projects. The budget should display a clear link between the specific project activities and the proposed budget items. It should not contain any items that are not detailed in the applicant's response to the application survey questions.

The separate budget narrative should thoroughly and clearly describe every category of expense listed in the budget detail worksheets contained in this application. The COPS Office expects proposed budgets to be complete, cost effective, and allowable (e.g., reasonable, allocable, and necessary for project activities).

An applicant should demonstrate in its separate budget narrative how it will maximize cost effectiveness of award expenditures. Budget narratives should generally describe cost effectiveness in relation to potential alternatives and the goals of the project. For example, a budget narrative should detail why planned in-person meetings are necessary, or how technology and collaboration with outside organizations could be used to reduce costs, without compromising quality. Consideration will be given to budget proposals that maximize the direct funding that supports project activities.

The budget narrative should be mathematically sound and correspond clearly with the information provided in the budget detail worksheets. The narrative should explain how the applicant estimated and calculated all costs and how those costs are necessary to the completion of the proposed project. The narrative may include tables for clarification purposes but need not be in a spreadsheet format. The budget should describe costs by year and should cover the full project period of one year.

In some circumstances, the budget and budget narrative will be reviewed separately from the applicant's response to the application survey questions. Therefore, it is very important that the budget narrative be as comprehensive as possible and describe in a narrative format each line item requested in the budget. The budget narrative should not be used to explain deliverables or project activities that are not included in the applicant's response to the application survey questions. Deliverables and activities that are solely listed in the budget narrative and not described in the applicant's response to the application survey questions (and vice versa) will be scored negatively during the peer review process.

The COPS Office strongly recommends that uploaded files be clearly named to indicate the applicant organization name and the file contents to ensure that reviewers can easily locate application documents. All other attachments—such as letters of support and résumés—should use descriptive file names identified on the attachment(s) such as “[Applicant]. Sole Source.” Recommended file formats are PDF, Microsoft Word, and Microsoft Excel. The system may reject applications with other formats. **If an applicant submits multiple versions of the same document, the COPS Office will review only the most recent system-validated version submitted.**

Memoranda of Understanding (MOUs) and Other Supportive Documents

As applicable, applicants will attach the any memoranda of understanding or partner agreements in this section.

The COPS Office strongly recommends that uploaded files be clearly named to indicate the applicant organization name and the file contents to ensure that reviewers can easily locate application documents. All other attachments—such as letters of support and résumés—should use descriptive file names identified on the attachment(s) such as “[Applicant].MOU.” Recommended file formats are PDF, Microsoft Word, and Microsoft Excel. The system may reject applications with other formats. **If an applicant submits multiple versions of the same document, the COPS Office will review only the most recent system-validated version submitted.**

Additional Application Components

As applicable, applicants will attach the following additional application attachments in this section:

- Curriculum Vitae or résumés (up to three key project staff detailing work and educational history and highlighting any experience that is relevant to their ability to successfully carry out the proposed project)
- Timeline of project deliverables, milestones, activities and who will complete the activities
- Letters of Support

The COPS Office strongly recommends that uploaded files be clearly named to indicate the applicant organization name and the file contents to ensure that reviewers can easily locate application documents. All other attachments—such as letters of support and résumés—should use descriptive file names identified on the attachment(s) such as “[Applicant].Resume.” Recommended file formats are PDF, Microsoft Word, and Microsoft Excel. The system may reject applications with other formats. **If an applicant submits multiple versions of the same document, the COPS Office will review only the most recent system-validated version submitted.**

Letters of Support

As applicable, applicants will attach letters of support.

The COPS Office strongly recommends that uploaded files be clearly named to indicate the applicant organization name and the file contents to ensure that reviewers can easily locate application documents. All other attachments—such as letters of support and résumés—should use descriptive file names identified on the attachment(s) such as “[Applicant].Resume.” Recommended file formats are PDF, Microsoft Word, and Microsoft Excel. The system may reject applications with other formats. **If an applicant submits multiple versions of the same document, the COPS Office will review only the most recent system-validated version submitted.**

Timeline

Applicants must attach a separate timeline of project deliverables, which are mapped to the goals and objectives of the proposed initiative, and include milestones, activities and who will complete the activities. The timeline attachment should be uploaded in the "Additional Application Components" section of this application. If awarded funding, the information provided in the timeline attachment will be used in performance reporting and recipients will have to provide a status on the goals, objectives, deliverables, timeline. The COPS Office encourages applicants to review and link their goals and objectives to the solicitation goals and requirements.

The COPS Office strongly recommends that uploaded files be clearly named to indicate the applicant organization name and the file contents to ensure that reviewers can easily locate application documents. All other attachments—such as letters of support and résumés—should use descriptive file names identified on the attachment(s) such as “[Applicant]. Resume.” Recommended file formats are PDF, Microsoft Word, and Microsoft Excel. The system may reject applications with other formats. **If an applicant submits multiple versions of the same document, the COPS Office will review only the most recent system-validated version submitted.**

Disclosure and Assurances

Declaration and Certification to DOJ as to Application Submission

Applicants must read and acknowledge the statements in the Declaration and Certification.

Federal Civil Rights and Award Review

Please be advised that an application may not be funded and, if awarded, a hold may be placed on the award if it is deemed that the applicant is not in compliance with federal civil rights laws, and/or is not cooperating with an ongoing federal civil rights investigation, and/or is not cooperating with a U.S. Department of Justice award review or audit.

Disclosure of Lobbying Activities

Important – all applicants must complete the SF-LLL Disclosure of Lobbying Activities in Grants.gov prior to beginning the application process in JustGrants. NOTE: Applicants that do not expend any funds for lobbying activities should enter “N/A” in the required highlighted fields.

This disclosure form shall be completed by the reporting entity, whether subawardee or prime federal recipient, at the initiation or receipt of a covered federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. § 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with a covered federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

If this applies to your organization, you are required to complete the disclosure from via Grants.gov . If you need to submit additional forms, please submit them as attachments to your application online in the "Additional Application Components" section.

Please see the FY23 Reference Guide for Community Policing Advancement (CPA) programs under the COPS Office "[How to Apply](#)" webpage for a blank SF-LLL, Disclosure of Lobbying Activities form.

The filing of a SF-LLL form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered federal action.

Please see FY23 Reference Guide for Community Policing Advancement (CPA) Programs under the COPS Office "[How to Apply](#)" webpage for a copy of the SF-LLL with instructions for completing this form.

DOJ Certified Standard Assurances

Applicants to COPS Office programs are required to sign and acknowledge the standard Assurances form in JustGrants. Signing this document assures the COPS Office that you have read and understood and that you accept the award terms and conditions as outlined in the Assurances.

Please read this document carefully, as signatures on this document is treated as material representation of fact upon which reliance will be placed when the U.S. Department of Justice determines to award the covered award. See "Terms and Conditions," and full assurances and certifications, which can all be found in the FY23 Reference Guide for Community Policing Advancement (CPA) programs under the COPS Office "[How to Apply](#)" webpage.

DOJ Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements; Law Enforcement and Community Policing

Applicants to COPS Office programs are required to sign and acknowledge the standard Certifications form in JustGrants. Signing this document assures the COPS Office that you have read and understood and that you accept the award terms and conditions as outlined in the Certifications.

Please read this document carefully, as signatures on this document is treated as material representation of fact upon which reliance will be placed when the U.S. Department of Justice determines to award the covered award. See "Terms and Conditions," and full assurances and certifications, which can all be found in the FY23 Reference Guide for Community Policing Advancement (CPA) programs under the COPS Office "[How to Apply](#)" webpage.

An explanation when the applicant is unable to certify to certain statements in the "Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; Law Enforcement and Community Policing" form (if applicable)—When the applicant is unable to certify to specific statements identified in this Certifications form, the applicant must attach an explanation. The applicant is still required to sign the Certifications form to certify to all the other applicable statements. Please see the FY23 Reference Guide for Community Policing Advancement (CPA) programs under the COPS Office "[How to Apply](#)" web page for a copy of this Certifications form.

- a. the applicant understands that as a general rule COPS Office funding may not be used for the same item or service funded through another funding source, and
- b. the applicant and any required or identified official partner(s) listed in this application mutually agreed to this partnership prior to submission.

How to Apply

Federal regulations require that an applicant for federal funding: (1) be registered in SAM before submitting its application; (2) provide a valid unique entity identifier in its application; and (3) continue to maintain an active SAM registration with current information at all times during which it has an active federal award or an application or plan under consideration by a federal awarding agency. The COPS Office may not make an award to an applicant until the applicant has complied with all applicable unique entity identifier and SAM requirements and, if an applicant has not fully complied with these requirements by the time the COPS Office is ready to make an award, then the COPS office may determine that the applicant is not qualified to receive an award. See 2 C.F.R. §§ 25.200, 25.205 and the Award Terms and Conditions for further information.

Please follow the steps listed below to ensure your application is submitted by the deadline for this solicitation. Applicants should register online with SAM and with Grants.gov well in advance of the JustGrants deadline.

• Step 1: Register with SAM database/Confirm Unique Entity Identifier (UEI) Number

The Unique Entity ID issued by SAM is a 12-character alphanumeric value and once issued will not change. Entities that are currently registered in SAM.gov already have a Unique Entity ID (SAM) which can be viewed in SAM.gov. The transition to UEI (SAM) will not impact an entity's registration expiration date or when renewal is necessary.

System of Award Management (SAM) registration and renewal can take as long as 10 business days to complete .

If you do not have an Employer Identification Number (EIN), the process can take up to 5 weeks to obtain an EIN from the Internal Revenue Service. There is no fee associated with these processes. These processes cannot be expedited.

SAM registration procedures can be accessed at www.sam.gov.

The person registering with SAM will be the designated SAM E-Business Point of Contact, who can assign the people who submit applications for the organization (your Authorized Organization Representatives). In addition, you must review your SAM registration once a year.

- **Step 2: Acquire an Authorized Organization Representative (AOR) and a Grants.gov username and password.**

Complete the AOR profile on Grants.gov and create a username and password. An applicant entity's "unique entity identifier" must be used to complete this step. For more information about the registration process for organizations and other entities, visit the [Grants.gov registration page](#).

- Individuals registering with Grants.gov may visit the [Applicant Registration page](#).

Step 2: Register with SAM database/Confirm SAM number

System of Award Management (SAM) registration and renewal can take as long as 10 business days to complete.

If you do not have an Employer Identification Number (EIN), the process can take up to 5 weeks.

SAM registration procedures can be accessed at www.sam.gov. The person registering with SAM will be the designated SAM E-Business Point of Contact, who can assign the people who submit applications for the organization (your Authorized Organization Representatives). You must have a DUNS number to submit a SAM registration. In addition, you must review your SAM registration once a year.

- **Step 3: Acquire confirmation for the AOR from the E-Business Point of Contact (E-Biz POC).**

The SAM E-Biz POC at the applicant organization must log into Grants.gov to confirm the applicant organization's AOR. The E-Biz POC will need the Marketing Partner Identification Number (MPIN) password obtained when registering with SAM to complete this step. Note that an organization can have more than one AOR.

- **Step 4: Search for the funding opportunity on Grants.gov.**

Search using the Assistance Listing title and the funding opportunity number from the solicitation.

- **Step 5: Access Funding Opportunity and Application Package from Grants.gov.**

Select "Apply for Grants" under the "Applicants" column. Enter your email address to be notified of any changes to the opportunity package before the closing date. Click the Workspace icon to use Grants.gov Workspace.

- **Step 6: Complete and Submit the SF-424 and SF-LLL via Grants.gov.**

Within 48 hours after submitting the SF-424 and SF-LLL, the applicant should receive two notifications from Grants.gov. The first will confirm the receipt of the SF-424 and SF-LLL. The second will state whether the SF-424 and SF-LLL has been validated and successfully submitted, or whether it has been rejected due to errors, with an explanation. It is possible to first receive a message indicating that the application is received, and then receive a rejection notice a few minutes or hours later. Submitting the SF-424 and the SF-LLL well ahead of the Grants.gov deadline provides time to correct the problem(s) that caused the rejection.

Important: DOJ urges each applicant to submit the SF-424 and the SF-LLL at least 72 hours prior to the Grants.gov due date, to allow time to receive validation messages or rejection notifications from Grants.gov, and to correct in a timely fashion any problems that may have caused a rejection notification. Verify the application deadline (date and time) in the solicitation.

- **Step 7: Register the Entity Administrator (E-Biz POC) and the Application Submitter with DOJ's Justice Grants System (JustGrants).**

New Entity without a JustGrants Account

Within 24 hours of JustGrants receiving an application from Grants.gov, the user submitting the application in Grants.gov and SAM E-Biz POC will receive an email to register for a JustGrants account. The email is from DOJ's secure user management system (DIAMD) and will include instructions on how to create an account.

To ensure that you receive these emails and that they are not flagged as spam, we recommend adding "**DIAMD-NoReply@usdoj.gov**" to the trusted sender list in your email settings.

The E-Biz POC at the applicant organization serves as the Entity Administrator and must log-in to JustGrants to confirm the entity's profile, add users, and assign the two required Authorized Representatives (Law Enforcement Executive/Program Official and Government Executive/ Financial Official). The Authorized Representatives are officials who have ultimate and final responsibility for all programmatic and financial decisions for your agency, as the legal recipient. For guidance on who should be assigned as Authorized Representatives, please see below:

For law enforcement agencies, COPS Office awards require that both the top law enforcement executive (e.g., chief of police, sheriff, or equivalent) and the top government executive (e.g., mayor, board chairman, or equivalent) sign the application, and (if awarded funding) accept the award package. Both the top law enforcement executive and the top government executive must be assigned the role of Authorized Representative in Just Grants.

For non-law enforcement agencies (institutions of higher education, school districts, private organizations, etc.), COPS Office awards require that both the programmatic official (e.g., executive director, chief executive officer, or equivalent) and financial official (e.g., chief financial officer, treasurer, or equivalent) sign the application, and (if awarded funding) accept the award package. These two officials must have the ultimate signatory authority to sign contracts on behalf of your organization. Both the programmatic official and the financial official must be assigned the role of Authorized Representative in Just Grants.

Please note that nonexecutive positions (e.g., clerks, trustees) are not acceptable Authorized Representatives.

The user who submitted the application in Grants.gov serves as the Application Submitter. Within minutes of completing your JustGrants account registration, the Application Submitter and the E-Biz POC (Entity Administrator) users will receive an email from JustGrants with a link to the application started in Grants.gov.

Application Submitters and E-Biz POC Users with a JustGrants Account

- **Step 8: Review and Invite the Two Required Authorized Representatives in JustGrants**

The Entity Administrator will need to log-in to JustGrants to review and assign the required two Authorized Representatives (Law Enforcement Executive/ Program Official and Government Executive/Financial Official). The Authorized Representatives are officials who have ultimate and final responsibility for all programmatic and financial decisions for your agency, as the legal recipient. For guidance on who should be assigned as Authorized Representatives, please see guidance above:

If an Authorized Representative needs to be invited, the Entity Administrator will need to invite the individual to receive a JustGrants account. These actions are required before an application can be submitted.

Within minutes of being invited to be an Authorized Representative, the individual will receive an email from **DIAMD-NoReply@usdoj.gov** with instructions on how to create an account in DOJ's secure user management system.

Once the Authorized Representatives receives the email and completes the steps to create an account, the Authorized Representative will be available in JustGrants.

Review the "[JustGrants User Roles Guide](#)" to become familiar with the various JustGrants Entity User roles.

- **Step 9: Complete and Submit the JustGrants Application**

The Application Submitter will complete the application by entering data into web-based forms, uploading attachments, and accepting assurances and certifications. Before you submit your application, each section must be completed and free of validation errors. If not, please return to each identified page using the table of contents on the right side of the page. If any required fields are unanswered, they will be flagged with warning messages. In this case, answer these required fields. You will not be able to submit your application until all validation issues are corrected and the application is certified.

The Application Submitter will also need to confirm the required two Authorized Representatives (Law Enforcement Executive/Program Official and Government Executive/Financial Official).

The Application Submitter will need to select two authorized representatives via dropdown field in the "Confirm Authorized Representative" section of the application. The dropdown will display all authorized representatives that have been assigned for your entity (the [Application Submission Job Aid Reference Guide](#) for this step).

If you do not see authorized representatives for your entity in the dropdown field within the "Confirm Authorized Representative" section of the application, you will need to add and assign the role for each authorized representative for your entity. Please note: the COPS Office requires two authorized representatives (Law Enforcement Executive and Government Executive) for its grant applications. Users will not be visible in JustGrants until they have successfully logged into JustGrants. If you need assistance adding users and assigning roles for your entity, please refer to the [Entity Management Job Aid Reference Guide](#).

Once all sections are completed, the application submitter will submit the application. Upon successful submission of an application, the Application Submitter, Entity Administrator, and the two Authorized Representatives will receive an email from JustGrants confirming submission of the application. The COPS Office will not accept applications submitted via mail or email.

- **Step 10: Confirm Receipt of JustGrants Application**

The Application Submitter should closely monitor their email and JustGrants accounts for any notifications from Grants.gov or JustGrants about a possible failed submission. The user who is authorized to submit applications on behalf of the organization is the one who will receive these notifications. The COPS Office does not send out these notifications, nor does the COPS Office receive a copy of these notifications. It is the applicant's responsibility to notify the COPS Office of any problems with the application submission process.

Submitting the application components **at least 48 hours prior to the solicitation deadline** will enable the applicant to receive notice of a failed submission and provide an opportunity to correct the error before the applicable deadline.

Submission Dates and Time

All completed applications must be submitted by the deadline.

Late Submissions

The COPS Office will review on a case-by-case basis requests for late submission due to unforeseen technical issues or extraordinary events such as extreme weather emergencies or mass casualty events.

Requests for an extension of the Grants.gov deadline must be received prior to the close of the solicitation in Grants.gov. Requests for an extension of the JustGrants deadline must be made prior to the close of the solicitation in JustGrants. No late submission requests will be considered once the solicitation closes. Extension of deadlines is rare and is not guaranteed.

To be considered for an extension, applicants must contact the COPS Office Response Center via email at AskCopsRC@usdoj.gov detailing the technical/extraordinary issues that impact application submission. This must be submitted prior to the deadline for which the applicant is requesting an extension. The applicant's email must include the following information: UEI number, Organization name, Point of contact name and information, Application ID, and the nature of the issue/disaster and how it affected the applicant's ability to submit an application on time. The email subject line should read "FY23 CPD Microgrants Extraordinary Circumstances: UEI number, Agency Name, Application ID"; with your UEI number and organization name included in the subject line.

The COPS Office will respond to each applicant as soon as possible with an approval and instructions for submission, or a rejection. If the technical issues you reported cannot be validated, the application will be rejected.

The following conditions are not valid reasons to request an extension: (1) failure to begin the registration process in sufficient time; (2) failure to follow instructions on Grants.gov or JustGrants; (3) failure of the two assigned authorized representatives, with the proper authority, to activate accounts in JustGrants prior to application submission; (4) failure to follow all of the instructions in the solicitation; (5) failure to register or update information on the SAM website; and (6) failure to register or complete the SF-424 and SF-LLL in grants.gov.

Application Review Information

The COPS Office is committed to ensuring a fair and open process for making awards. The COPS Office will review the application to make sure that the information presented is reasonable, understandable, measurable, achievable, and consistent with the solicitation.

To maintain the integrity of the competitive solicitation process, the COPS Office can provide publicly available technical assistance regarding the mechanics of the application but cannot evaluate the merits of an application during the open solicitation period.

Review Process

Applications will undergo a standard review and selection process, which includes a review of basic minimum requirements, peer review panel ratings, administrative compliance review, a senior leadership review and recommendation panel, and director's selection. A description of each phase is provided in the following sections. Applicants are encouraged to review their own applications prior to submission, with particular attention given to the Basic Minimum Requirements and each of the Review Criteria specified in the descriptions that follow.

Basic Minimum Requirements review

Once the solicitation closes, COPS Office staff screen and score applications for compliance with basic minimum requirements (BMR). Applications should be written with clarity, organization, and soundness in the proposed work, with all mandatory attachments.

BMR review criteria

Applications that are missing any of the following basic minimum requirements will be disqualified, and therefore not peer reviewed.

1. Applicant must respond to 80 percent or more of the application questions.
2. Applicant must provide a separate budget narrative that is 60 percent or more allowable.
3. Applicant must be a state, local, tribal, or territorial law enforcement agency.
4. The proposed project must be within scope of the solicitation.

Peer review

Peer review will evaluate applications that meet the eligibility basic minimum requirements. The COPS Office may use internal peer reviewers, external peer reviewers, or a combination to assess applications on technical merit using the solicitation's review. An external peer reviewer is an expert in the subject matter of a given topic area who is not a current federal employee. An internal peer reviewer is a current federal employee who is well-versed or has expertise in the subject matter of the subcategory. Peer feedback is advisory only, although reviewer views are considered carefully.

Peer reviewers will be asked to review applications based on the application subcategory and the goal of the solicitation to develop the capacity of law enforcement to implement community policing strategies by providing guidance on promising practices through the development and testing of innovative strategies; building knowledge about effective practices and outcomes; and supporting new, creative approaches to preventing crime and promoting safe communities. Reviewers will also be asked to consider the subcategory-specific solicited goals, requirements, and deliverables described in the solicitation language.

Upon completion of their reviews, peer reviewers will recommend applications that should advance to Senior Leadership Review.

Review criteria

Applications will be evaluated based on the following merit criteria, which the applicant addresses in their application, budget narrative, budget worksheets, and other attachments. Applications that are not responsive to the solicitation or duplicative of past or ongoing federally funded work will be scored accordingly. Although not an exhaustive list, at a minimum, reviewers will be asked to evaluate applications according to the following criteria:

Problem Identification and Project Description (30 percent)

- Clearly identifies how the project fulfills a specific public safety need Describes the major activities the agency will undertake if funded
- Identifies how the proposed project will assist their agency in implementing or institutionalizing community policing
- Describes how the approach is innovative and how the agency will build on prior program success, including information on whether the approach has been previously practiced or tested by another agency
- Describes the final deliverables of the project and how they contribute to the solicitation goals and requirements

Project Reach and Impact (20 percent)

- Identifies any current governmental, community or agency initiatives that complement or will be coordinated with the proposed activities
- Describes the potential impact of the project to the law enforcement field as a whole
- Identifies specific outcomes the agency expects to accomplish with the funding and how will the project team track or measure them
- Describes how these efforts could be sustained once the award ends

Management and Implementation (30 percent)

- Describes the overall management and implementation plan for the project including identification of any key community or other stakeholder partnerships (community groups, private and/or public agencies) that will play a role in the implementation of this project
- Identifies key project staff and their experience as well as the agency capacity to carry out the project

Budget (20 percent)

- Provides a detailed budget narrative with costs that are allowable, appropriate, and reasonable relative to the level of effort and critical to the completion of the project
- Provides a budget narrative that adequately justifies the budget and matches the feasibility and intent of the proposed project
- Provides a detailed budget that matches the tasks and deliverable(s) outlined in their application
- Provides detailed breakdowns of each budget category and justification for total costs, such as per unit over time or reasonable estimate at time of application submission
- Provides appropriate budget justification documentation which may include a current indirect cost rate agreement, sole source justification, and consultant rate justification
- Identifies how strategy makes use of time and cost saving methods for conducting project work to achieving goals and objectives while not sacrificing quality outcomes

Priority Points for Supporting Executive Order 14074

In addition to the criteria listed above, the COPS will provide priority points for agencies complying with activities that support Executive Order 14074: Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety. To receive this consideration, COPS Office applicants must respond to the Supporting Executive Order 14074 survey questions at the time of application in JustGrants. For more details, please refer to the section below on the Executive Order 14074.

Administrative compliance review

All advancing applications will undergo an administrative compliance review. Past financial and programmatic performance with DOJ award funding will be considered in this review process. Past performance may affect the overall rating and ranking of an application. Factors that may be included in the past performance review are:

- the extent to which the applicant has adhered to all special conditions in the prior awards,
- the extent to which the applicant has complied with programmatic and financial reporting requirements,
- the extent to which the applicant has completed closeout of prior awards in a timely manner,
- whether the applicant has received financial clearances in a timely manner,
- whether the applicant has resolved any issues identified in an audit or on-site monitoring visit in a timely manner,
- whether the applicant has adhered to single audit requirements, and
- the extent to which the applicant has completed work and spent prior award funds in a timely manner.

Pursuant to 2 C.F.R. Part 200 (“Uniform Guidance”), before award decisions are made, the COPS Office also reviews information related to the degree of risk posed by applicants. Among other things to help assess whether an applicant with one or more prior federal awards has a satisfactory record with respect to performance, integrity, and business ethics, the COPS Office checks whether the applicant is listed in SAM as excluded from receiving a federal award. The COPS Office also must review and consider any information about the applicant that appears in the nonpublic segment of the integrity and performance system accessible through SAM (currently, the Federal Awardee Performance and Integrity Information System, “FAPIS”). Applicants may review and comment on any information about them in SAM that a federal awarding agency previously entered in the designated integrity and performance system, and such applicant comments will also be reviewed and considered.

The COPS Office may contact applicants regarding budget and financial questions as part of the review process. This outreach is not an indication of funds or awarding decisions.

Senior Leadership Review

The Senior Leadership Review is conducted by senior-ranking federal employees. During this process all advancing applications from peer review are evaluated based on peer review feedback, administrative compliance review, past performance, project scope, and budget.

The Senior Leadership Review and Recommendation Panel will submit formal recommendations for funding to the COPS Office Director.

Director’s selection

Absent explicit statutory authorization or written delegation of authority to the contrary, all final award decisions will be made by the Director of the COPS Office, who may also give consideration to factors including prior funding history, current award balances, underserved populations, population served, geographic diversity, strategic priorities, past performance, significant concerns regarding ability of the applicant to administer federal funds, and available funding when making awards.

Executive Order 14074: Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety

Executive Order 14074, Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety requires the Attorney General, through discretionary grantmaking and training and technical assistance, to encourage and support State, Tribal, local, and territorial governments and law enforcement agencies to adopt the policies, best practices, and guidelines addressed in the executive order, including, but not limited to: (i) investigating deaths in custody; (ii) recruiting and retaining diverse and service-oriented law enforcement professionals; (iii) collecting and reporting use of force and misconduct data; (iv) improving community and law enforcement dialogue; (v) responding to individuals in mental health crisis or with disabilities; (vi) the proper and responsible use of technology; (vii) restrictions on unannounced entries and certain restraints; (viii) addressing implicit bias; (ix) restricting the use of militarized equipment; (x) broader criminal justice reform; and, (xi) officer wellness and mental health.

As such guidance is developed in accordance with the executive order, and where the guidance is applicable to the specific solicitation, DOJ will identify specific opportunities for training and technical assistance and priority consideration for applications that demonstrate or seek to support the policies of the Executive Order.

For the purposes of this solicitation, COPS will provide priority consideration for the following items, where appropriate, for which the DOJ has already issued policies, guidance, and/or best practices:

1. participation in the collection and reporting to DOJ of data on law enforcement use of force and deaths in custody;
2. participation in the collection and reporting to DOJ of data on officer suicides and officers killed and assaulted;
3. restrictions on unannounced entries and neck/carotid restraints; and,
4. restrictions on the possession and use of militarized equipment.

To receive this consideration, COPS Office applicants must respond to questions at the time of application in JustGrants.

Federal Award Administration Information

Award decisions

It is anticipated that awards will be announced on or after October 1, 2023. Award notification will be sent electronically. Any public announcements will be posted on the [COPS Office website](#).

All award decisions are final and not subject to appeal.

To officially accept and begin your award, your organization must access your award package at <https://justgrants.usdoj.gov/>. Once you access your account, you will review and electronically sign the award document (including award terms and conditions) and, if applicable, the special award conditions or high risk conditions within 45 days of the date shown on the award congratulatory letter, unless an extension is requested and granted. The two assigned Authorized Representatives described above (Law Enforcement Executive/Program Official and Government Executive/Financial Official) are required to sign the award package. If the Authorized Representative(s) changes between the time of application submission and award receipt, the Entity Administrator will need to update the Authorized Representative(s) in JustGrants. Your organization will not be able to draw down award funds until the COPS Office receives your signed award document. For more information on accepting your award, please visit the [JustGrants Training page](#) for step-by-step instructions.

For technical support with JustGrants, please call JustGrants Support at JustGrants.Support@usdoj.gov, or 833-872-5175. For programmatic assistance, please contact the COPS Office Response Center at AskCopsRC@usdoj.gov or 800-421-6770.

The award package

The award package is the document indicating your official award funding amount, the award number, the award terms and conditions, and award start and end dates.

The award start date indicated on the award package means that your organization may be reimbursed for any allowable costs incurred on or after this date. The duration of awards is 12 months.

Your FY 2023 award number is in the following format: 15JCOPS-23-XX-XXXX-XXXX. The COPS Office tracks award information based upon this number. Therefore, it is important to have your organization's award number (or your organization's UEI number) readily available when corresponding with the COPS Office.

The award terms and conditions are listed in the award package. In limited circumstances, your award package may include additional special conditions or high- risk conditions that prevent your organization from drawing down or accessing award funds until the special conditions or high-risk conditions are satisfied as determined by the COPS Office.

By accepting the award, you are acknowledging that you are obtaining federal funds from the COPS Office. As part of that agreement, if awarded funds, your organization will acknowledge that it will comply with all applicable award terms and conditions including any special or high-risk conditions.

Administrative and national policy requirements

If selected for funding, in addition to implementing the funded project consistent with the approved project proposal and budget, the recipient must comply with award terms and conditions, and other legal requirements including, but not limited to, OMB, DOJ, or other federal regulations that will be included in the award or incorporated into the award by reference or are otherwise applicable to the award.

Please see general terms and conditions in the FY23 Reference Guide for Community Policing Advancement (CPA) Programs, which is located on the COPS Office ["How to Apply"](#) web page.

Terms, conditions and award requirements

Table 1 lists the terms, conditions, and award requirements that applicants should be aware of before applying to this COPS Office program. Please review carefully the FY23 Reference Guide for Community Policing Advancement (CPA) Programs, found under the COPS Office “[How to Apply](#)” web page, for a full description of each of the listed terms, conditions, and other requirements for this COPS Office program. By submitting your application, your organization assures the COPS Office that you agree to the below terms, conditions, and requirements. If awarded funds, by accepting your COPS Office award, your organization agrees to comply with all of the terms, conditions, and other requirements in your award package and any additional special or high risk conditions that may be imposed on your award.

Table 1. Terms, conditions, and award requirements

Section number	Award term, condition, or requirement
I & II	Assurances and Certifications (also refer to “U.S. Department of Justice Certified Standard Assurances and U.S. Department of Justice Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; Drug-Free Workplace Requirements; Law Enforcement and Community Policing” of this Guide and Standard Application forms).
III	Disclosure of Lobbying Activities
IV	Supplementing, Not Supplanting
V	Procurement and Sole Source Justification
VI	System for Award Management (SAM) and Universal Identifier Requirements
VII	Federal Funding Accountability and Transparency Act (FFATA)—Reporting Subaward and Executive Compensation
VIII	Contract Provisions
IX	Prior Approval Planning and Reporting of Conference/Meting/Training Costs
X	Restriction on Internal Confidentiality Agreements
XI	Mandatory Disclosure
XII	Debarment and Suspension
XIII	Recipient Integrity and Performance Matters
XIV	False Statements
XV	Duplicative Funding
XVI	Additional High-Risk Recipient Requirements
XVII	Modifications
XVIII	Evaluations
XIX	Allowable Costs
XX	Equal Employment Opportunity Plan
XXI	Employment Eligibility
XXII	Enhancement of Contractor Protection from Reprisal for Disclosure of Certain Information
XXIII	Federal Civil Rights
XXIV	Conflict of Interest
XXV	Reports/Performance Goals
XXVI	Extensions
XXVII	Computer Network Requirement
XXVIII	Award Monitoring Activities
XXIX	Public Release Information
XXX	Paperwork Reduction Act
XXXI	Copyright
XXXII	Human Subjects Research
XXXIII	Domestic Preferences in Procurement
XXXIV	Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment
XXXV	Termination
XXXVI	Award Owner’s Manual
XXXVII	Travel Costs
XXXVIII	Authorized Representative Responsibility
XXXIX	Determination of Suitability for Youth-Centered Awards
XL	Information Data Breach

Other Requirements

Please review carefully the FY23 Reference Guide for Community Policing Advancement (CPA) Programs, located on the COPS "[How to Apply](#)" webpage, which provides a full description of each of the listed requirements below for this COPS Office program.

- Curriculum development
- Federal Leadership on Reducing Text Messaging While Driving Increasing
- Seat Belt Use in the United States

Administrative actions and legal remedies related to federal awards

Please be advised that an application may not be funded or, if awarded, a hold may be placed on this application if it is deemed that the applicant is not in compliance with federal civil rights laws, is not cooperating with an ongoing federal civil rights investigation, or is not cooperating with a U.S. Department of Justice award review or audit.

Misuse of COPS Office funds or failure to comply with all COPS Office award requirements may result in legal sanctions including suspension and termination of award funds, the repayment of expended funds, ineligibility to receive additional COPS Office funding, and other remedies available by law.

Under the False Claims Act, any credible evidence that a person has submitted a false claim or has committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving COPS Office funds may be referred to the Office of Inspector General (OIG). The OIG may be contacted at oig.hotline@usdoj.gov, <https://oig.justice.gov/hotline/index.htm>, or 800-869-4499.

Remedies for noncompliance

Under 2 C.F.R. § 200.339, if the recipient fails to comply with award terms and conditions, the Federal awarding agency may impose additional conditions or take one or more of the following actions as appropriate in the circumstances:

- Temporarily withhold cash payments pending correction of the deficiency by the non-Federal entity or more severe enforcement action by the Federal awarding agency or pass-through entity.
- Disallow (that is, deny both use of funds and any applicable matching credit for) all or part of the cost of the activity or action not in compliance.
- Wholly or partly suspend or terminate the Federal award.
- Initiate suspension or debarment proceedings as authorized under 2 CFR part 180 and Federal awarding agency regulations (or in the case of a pass-through entity, recommend such a proceeding be initiated by a Federal awarding agency).
- Withhold further Federal awards for the project or program.
- Take other remedies that may be legally available.

Prior to imposing sanctions, the COPS Office will provide reasonable notice to the recipient of its intent to impose sanctions and will attempt to resolve the problem informally. Appeal procedures will follow those in the U.S. Department of Justice regulations in 28 C.F.R. Part 18.

Awards terminated due to noncompliance with the federal statutes, regulations, or award terms and conditions will be reported to the integrity and performance system accessible through SAM (currently FAPIIS).

False statements or claims made in connection with COPS Office awards may result in fines, imprisonment, debarment from participating in federal awards or contracts, and any other remedy available by law.

Please be advised that recipients may not use COPS Office funding for the same item or service also funded by another U.S. Department of Justice award.

Federal Awarding Agency Contact(s)

For technical assistance with submitting the SF-424, please call the Grants.gov customer service hotline at 800-518-4726, send questions via email to support@Grants.gov, or consult the [Grants.gov Organization Applicant User Guide](#). The Grants.gov Support Hotline operates 24 hours a day, 7 days a week, except on federal holidays.

For technical support with the Justice Grants System (JustGrants) application, please contact the JustGrants Support at JustGrants.Support@usdoj.gov, or 833-872-5175. The JustGrants Support operates Monday through Friday between the hours of 5:00 a.m. and 9:00 p.m. Eastern Time (ET) and Saturday, Sunday, and federal holidays from 9:00 a.m. to 5:00 p.m. ET. Training on JustGrants can also be found at <https://justicegrants.usdoj.gov/training-resources>.

For programmatic assistance with the requirements of this program, please call the COPS Office Response Center at 800-421-6770 or send questions via email to AskCopsRC@usdoj.gov. The COPS Office Response Center operates Monday through Friday, 9:00 a.m. to 5:00 p.m. ET, except on federal holidays.

Freedom of Information Act and Privacy Act (5 U.S.C. § 552 and 5 U.S.C. § 552a)

All applications submitted to the COPS Office (including all attachments to applications) are subject to the federal Freedom of Information Act (FOIA) and to the Privacy Act. By law, DOJ may withhold information that is responsive to a request if DOJ determines that the responsive information is protected from disclosure under the Privacy Act or falls within the scope of one or more of the nine statutory exemptions under FOIA. DOJ cannot agree in advance of a request pursuant to the FOIA not to release some or all portions of an application/award file.

In its review of records that are responsive to a FOIA request, the COPS Office will withhold information in those records that plainly falls within the scope of the Privacy Act or one of the statutory exemptions under FOIA. (Some examples include certain types of information in budgets and names and contact information for project staff other than certain key personnel.) In appropriate circumstances, the COPS Office will request the views of the applicant/recipient that submitted a responsive document.

Feedback to the COPS Office

To assist the COPS Office in improving its application and award processes, we encourage applicants to provide feedback on this solicitation, the application submission process, and/or the application review/peer review process. Provide feedback via email to AskCopsRC@usdoj.gov with the following subject line “FY23 CPD Microgrants Program Feedback.”

IMPORTANT: This email is for feedback and suggestions only. Replies are not sent from this mailbox. If you have specific questions on any program or technical aspect of the solicitation, you must contact the COPS Office Response Center at AskCopsRC@usdoj.gov or 800-421-6770.

COPS Other Information

Reporting, Monitoring, and Evaluation Requirements

Reporting

If awarded, your organization will be required to submit quarterly Federal Financial Reports as well as semiannual Programmatic Performance Reports. Recipient should be prepared to track and report program award funding separately from other funding sources (including other COPS Office federal awards) to ensure accurate financial and programmatic reporting on a timely basis. Recipients should ensure that they have financial internal controls in place to monitor the use of program funding and ensure that its use is consistent with the award terms and conditions. Good stewardship in this area includes written accounting practices, and use of an accounting system that tracks all award drawdowns and expenditures, and the ability to track when award-funded positions are filled or approved purchases are made. Failure to submit complete reports or submit them in a timely manner may result in the suspension and possible termination of a recipient's COPS Office award funding or other remedial actions.

Monitoring

Federal law requires that agencies receiving federal funding from the COPS Office be monitored to ensure compliance with their award conditions and other applicable statutory regulations. The COPS Office is also interested in tracking the progress of our programs and the advancement of community policing. Both aspects of award implementation—compliance and programmatic benefits—are part of the monitoring process coordinated by the U.S. Department of Justice.

Awarded organizations will be responsible for submitting Programmatic Performance Reports on a semiannual basis and Federal Financial Reports on a quarterly basis. In addition, awarded organizations will be responsible for the timely submission of a final Closeout Report and any other required final reports. All COPS Office recipients will be required to participate in such award monitoring activities of the U.S. Department of Justice, including but not limited to the COPS Office, the Office of the Inspector General, or any entity designated by the COPS Office.

Please note that the COPS Office may take a number of monitoring approaches, such as site visits, enhanced office-based award reviews, alleged noncompliance reviews, and periodic surveys to gather information and to ensure compliance. The COPS Office may seek information including, but not limited to, your organization's compliance with nonsupplanting and both programmatic and financial requirements of the award, and your organization's progress toward achieving your community policing strategy.

Program and monitoring specialists as well as auditors are particularly interested in confirming that the purchase of items and/or services is consistent with the applicant's approved award budget as reflected on the Financial Clearance Memorandum and Final Funding Memorandum.

If awarded funds, you agree to cooperate with and respond to any requests for information pertaining to your award in preparation for any of the above-referenced award monitoring activities.

Please feel free to contact your COPS Office Program Manager to discuss any questions or concerns you may have regarding the monitoring, reporting, and evaluation requirements.

Program evaluation

Though a formal assessment is not a requirement, awarded organizations are strongly encouraged to conduct an independent assessment of their respective award-funded projects. Project evaluations have proven to be valuable tools in helping organizations identify areas in need of improvement, providing data of successful processes, and reducing vulnerabilities.

Selected award recipients shall be evaluated on the local level or as part of a national evaluation, pursuant to guidelines established by the Attorney General. Such evaluations may include assessments of individual program implementations. In selected jurisdictions that are able to support outcome evaluations, the effectiveness of funded programs, projects, and activities may be required. Outcome measures may include crime and victimization indicators, quality of life measures, community perceptions, and police perceptions of their own work.

Financial Management and System of Internal Controls

Award recipients and subrecipients must, as set out in the Uniform Guidance at 2 C.F.R. § 200.303, do the following:

- Establish and maintain effective internal control over the federal award that provides reasonable assurance that [the recipient (and any subrecipient)] is managing the federal award in compliance with federal statutes, regulations, and the terms and conditions of the federal award. These internal controls should be in compliance with guidance in “Standards for Internal Control in the Federal Government” issued by the Comptroller General of the United States and the “Internal Control Integrated Framework” issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).
- Comply with federal statutes, regulations, and the terms and conditions of the federal awards.
- Evaluate and monitor [the recipient’s (and any subrecipient’s)] compliance with statutes, regulations, and the terms and conditions of federal awards.
- Take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings.
- Take reasonable measures to safeguard protected personally identifiable information and other information the federal awarding agency designates as sensitive or [the recipient (and any subrecipient)] considers sensitive consistent with applicable federal, state, local, and tribal laws regarding privacy and obligations of confidentiality.

Audit Requirement

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards at 2 C.F.R. Part 200, Subpart F – Audit Requirements, available at <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-F>, establish the requirements for organizational audits that apply to COPS Office award recipients. Recipients must arrange for the required organization-wide (not award-by- award) audit in accordance with the requirements of Subpart F.

Civil rights

All recipients are required to comply with nondiscrimination requirements contained in various federal laws. A memorandum addressing federal civil rights statutes and regulations from the Office for Civil Rights, Office of Justice Programs will be included in the award package for award recipients. All applicants should consult the Assurances form to understand the applicable legal and administrative requirements.

Please be advised that a hold may be placed on this application if it is deemed that the applicant organization is not in compliance with federal civil rights law or is not cooperating with an ongoing federal civil rights investigation.

Equal Treatment of Faith-based Organizations and Safeguarding Constitutional Protections Related to Religion

For guidance on the protections provided in law for faith-based or religious organizations, please see the Office for Civil Rights website at <https://www.ojp.gov/program/civil-rights/partnerships-faith-based-and-other-neighborhood-organizations>.

In addition, all recipients and subrecipients (at any tier) must comply with the applicable requirements of the DOJ regulation entitled “Partnerships with Faith-Based and Other Neighborhood Organizations” at 28 C.F.R. Part 38, which, among other things, prohibits using DOJ financial assistance to fund explicitly religious activities and also prohibits discrimination in the provision of DOJ-funded services on the basis of a beneficiary’s religion, religious belief, a refusal to hold a religious belief, or a refusal to attend or participate in a religious practice. For more detailed information about the regulation, please see the Office of Civil Right website at <https://www.ojp.gov/program/civil-rights/partnerships-faith-based-and-other-neighborhood-organizations>.

Section 508 of the Rehabilitation Act

If you are an applicant using assistive technology and you encounter difficulty when applying, please contact the COPS Office Response Center at AskCopsRC@usdoj.gov or 800-421-6770.

The department is committed to ensuring equal access to all applicants and will assist any applicant who may experience difficulties with assistive technology when applying for awards using the JustGrants System.

Public Reporting Burden-Paper Work Reduction Act Notice

The public reporting burden for this collection of information is estimated to be up to 11.3 hours per response, depending upon the COPS Office program being applied for, which includes time for reviewing instructions. Send comments regarding this burden estimate or any other aspects of the collection of this information, including suggestions for reducing this burden, to the Office of Community Oriented Policing Services, U.S. Department of Justice, 145 N Street NE, Washington, DC 20530; and to the Public Use Reports Project, Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503. For any questions or comments, please contact David Neely, COPS Office Paperwork Reduction Act Program Manager, at 202-514-8553.

You are not required to respond to this collection of information unless it displays a valid OMB control number. The OMB control number for this application is 1103-0098, and the expiration date is 04/30/2024.

Performance Measures

To assist in fulfilling the U.S. Department of Justice's responsibilities under the Government Performance and Results Act Modernization Act (GPRA Modernization Act) of 2010, P.L. 111–352), recipients who receive funding from the Federal Government must measure the results of work that funding supports. This act specifically requires the COPS Office and other federal agencies to set program goals, measure performance against those goals, and publicly report progress in the form of funding spent, resources used, activities performed, services delivered, and results achieved.

Performance measures are as shown in table 2.

Table 2. Performance measures

Objective	Performance measures	Data recipient provides
Increase the capacity of law enforcement agencies to implement community policing strategies that strengthen partnerships for safer communities and enhance law enforcement's capacity to prevent, solve, and control crime through funding for personnel, technology, equipment, and training.	Extent to which COPS Office award funding (e.g., officers, equipment, training, technical assistance) has increased your agency's community policing capacity? Extent to which COPS Office knowledge resources (e.g., publications, podcasts, training) have increased your agency's community policing capacity?	Recipients will rate the effectiveness of the CO funding in increasing co policing capacity. Data w collected on a periodic b through performance re

COPS Office awards target increasing recipient capacity to implement community policing strategies within the three primary elements of community policing: (1) problem solving; (2) partnerships; and (3) organizational transformation. The COPS Office requires all applicants to describe how the personnel, technology, equipment, supplies, travel, or training requested will assist the applicant in implementing community policing strategies.

To read an overview of the principles of community policing, please see the COPS Office publication [Community Policing Defined](#).

As part of the programmatic performance reports, all recipients will be required to report on their progress toward implementing community policing strategies. Based on the data collected from recipients, the COPS Office may make improvements to the program to better meet the program's objective and law enforcement agency needs.

Application Checklist

Please refer to the [JustGrants DOJ Application Submission Checklist](#).

Survey Questions

FY23 CPD MG Eligibility

Applicant Eligibility

Please indicate if your jurisdiction is primarily considered rural, urban, or suburban. Enter the current number of sworn officers for your agency below:

Instructions: The following questions will be used to determine eligibility for the CPD Microgrants program. NOTE: If you select “no” to any of the below questions, you will be considered ineligible for the CPD Microgrants program and will not receive consideration for funding.

Instructions: A law enforcement is established and operational if the jurisdiction has passed authorizing legislation **and** it has a current operating budget.

Based on the definition above, is your agency established and currently operational?

Instructions: An agency with primary law enforcement authority is defined as the first responder to calls for service for all types of criminal incidents within its jurisdiction.

Agencies are not considered to have primary law enforcement authority if they only: respond to or investigate specific type(s) of crime(s), respond to or investigate crimes within a correctional institution, serve warrants, provide courthouse security, transport prisoners, have cases referred to them for investigation or investigational support or only some combination of these.

Based on the definition above, does your agency have primary law enforcement authority? [Or, if contracting to receive services, does the agency that will be providing law enforcement services have primary law enforcement authority for the population to be served?]

Program Selection

Instructions: Applicants for the Community Policing Development (CPD) Microgrants solicitation must select one subcategory from the below list. Please select the CPD Microgrants subcategory that you are applying under:

Based on your selection in the previous question, please describe the specific audience in the following text box. (max 250 words)

Please note when describing the specific audience: For the purposes of the community, the COPS Office includes community groups, other government agencies, nonprofit, businesses, and general residents as part of the audience. For the purposes of the youth/student audience, the COPS Office includes all individuals under the age of 18 as well as specific subpopulations of youth including high-risk, justice involved, future officer, or in school-based settings. Finally, for the purposes of law enforcement audience, the COPS Office includes prospective officers as well.

FY23 CPA Solicitation Ques

Research and Development

Instructions: For the purposes of this solicitation, R&D as defined by 2 C.F.R. §200.87 means all research activities, both basic and applied, and all development activities that are performed by nonfederal entities. The term “research” also includes activities involving the training of individuals in research techniques where such activities use the same facilities as other research and development activities and where such activities are not included in the instruction function. “Research” is defined as a systematic study directed toward fuller scientific knowledge or understanding of the subject studied. “Development” is the systematic use of knowledge and understanding gained from research directed toward the production of useful materials, devices, systems, or methods, including design and development of prototypes and processes.

Please select “yes” if any part of your project could be considered R&D or “no” if no portion of your project would support R&D.

Could any portion of your project be considered research and development (R&D) as defined by 2 C.F.R. §200.87?

Youth-Centered Project

Instructions: For the purposes of this solicitation, please select “yes” if a purpose of some or all of the activities to be carried out under (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age. NOTE: An award condition will apply to all youth-centered awards. This condition will require recipients and subrecipients to make determinations of suitability before certain covered individuals interact with participating minors under the age of 18 years old in the course of activities funded under the award.

Could any activities under your project benefit a set of individuals under 18 years of age?

Training

Instructions: The COPS Office defines training as the teaching and learning activities carried out for the primary purpose of helping members of an organization other than your own acquire and apply the knowledge, skills, abilities, and attitudes needed by a particular job or organization. Training is driven by specific goals and objectives? it is not a single event but rather an ongoing process that requires continuous self-reflection and evaluation. Guides, webinars, articles, conference presentations, toolkits, podcasts, videos, blogs, and news feeds (to provide a few examples) can serve as support material in trainings or as standalone materials to increase knowledge, but on their own they are not defined as training by the COPS Office. Please select “yes” if any part of your project fits within the definition of training or “no” if no portion of your project fits within the definition of training.

Could any portion of your project be considered training?

U.S. Attorney's District Office

Please select your U.S. Attorney's District Office from the below drop-down options. Executive/Contact Information

Please provide the name and contact information for the highest ranking Law Enforcement or Program Official and Government Executive or Financial Official for your agency or organization, please see instructions below.

LAW ENFORCEMENT EXECUTIVE/PROGRAM OFFICIAL

This position will ultimately be responsible for the programmatic management of the award.

Instructions for Law Enforcement Agencies:

For law enforcement agencies, the Law Enforcement Executive is the highest ranking official in the jurisdiction (Chief of Police, Sheriff, or equivalent). Before this application can be submitted, the Entity Administrator in JustGrants must invite this individual to apply for a JustGrants account with the role of Authorized Representative, and this individual must log in to JustGrants to review the application.

Instructions for Non-Law Enforcement Agencies:

For non-law enforcement agencies (e.g., institutions of higher education, school districts, private organizations, etc.), the Program Official is the highest-ranking official in the jurisdiction (e.g., executive director, chief executive officer, or equivalent). Please note that information for non-executive positions (e.g., clerks, trustees) is not acceptable.

Before this application can be submitted, the Entity Administrator in JustGrants must invite this individual to apply for a JustGrants account with the role of Authorized Representative, and this individual must log in to JustGrants to review the application.

Title:

First name:

Last name:

Phone:

Email address:

GOVERNMENT EXECUTIVE/FINANCIAL OFFICIAL

This position will ultimately be responsible for the financial management of the award. Please note that information for non-executive positions (e.g., clerks, trustees) is not acceptable.

Instructions for Law Enforcement Agencies:

For law enforcement agencies, this is the highest ranking government official within your jurisdiction (e.g., Superintendent, Mayor, City Administrator, or equivalent). Before this application can be submitted, the Entity Administrator in JustGrants must invite this individual to apply for a JustGrants account with the role of Authorized Representative, and this individual must log in to JustGrants to review the application.

Instructions for Non-Law Enforcement Agencies and Non-Government Agencies:

For non-law enforcement agencies and non-government agencies, this is the financial official who has the authority to apply for this award on behalf of the applicant agency (e.g., Chief Financial Officer, Treasurer, or equivalent). Please note that information for non-executive positions (e.g., clerks, trustees) is not acceptable. Before this application can be submitted, the Entity Administrator in JustGrants must invite this individual to apply for a JustGrants account with the role of Authorized Representative, and this individual must log in to JustGrants to review the application.

Title:

First name:

Last name:

Phone:

Email address:

Instructions for Application Submitter Contact:

Enter the application point of contact's name and contact information.

Title:

First name:

Last name:

Phone:

Email address:

Law Enforcement and Community Policing Strategy

Instructions: The following is the COPS Office definition of community policing that emphasizes the primary components of community partnerships, organizational transformation, and problem solving: *Community policing is a philosophy that promotes organizational strategies that support the systematic use of partnerships and problem solving techniques to proactively address the immediate conditions that give rise to public safety issues such as crime, social disorder, and fear of crime.* Please refer to the COPS Office website (<https://cops.usdoj.gov/RIC/ric.php?page=detail&id=COPS-P157>) for further information regarding this definition and its sub-elements.

Please answer the following questions regarding your community support and impact on the jurisdiction.

To what extent is there community support in your jurisdiction for implementing the proposed award activities?

If awarded, to what extent will the award activities impact the other components of the criminal justice system in your jurisdiction?

Explanation of Need for Financial Assistance

All applicants are required to explain their inability to address the need for this award without federal assistance. Please do so in the space below.

[Please limit your response to a maximum of 250 word count.]

Continuation of Support After Federal Funding Ends

Instructions: The questions in this section will be used for programs without a retention requirement to report any plans to continue the program or activity after the conclusion of federal funding.

Does your agency or organization plan to obtain necessary support and continue the program, project, or activity following the conclusion of federal support?

Please identify the source(s) of funding that your agency plans to utilize to continue the program, project, or activity following the conclusion of federal support:

General funds

Issue bonds or raise taxes

Private sources and donations

Non-federal asset forfeiture funds (subject to approval from the state or local oversight agency)

State, local, or other non-federal grant funding

Fundraising efforts

Other

If "other" is selected in the above question, please provide a brief description of the source(s) of funding.

FY23_CPDMGAppQuest

Problem Identification and Problem Description

Instructions: From the list below, please select the primary topic area for your CPD Microgrant project.

Please describe how this Microgrant project will fulfill a specific public safety need. (max 250 words)

What are the major activities that your agency will implement if funded? (max 250 words)

How will the proposed activities assist your agency in implementing or institutionalizing community policing? (max 250 words)

What is innovative about the approach or how will your agency build on prior program success? Please include information on whether the approach has been previously practiced or tested by another agency. (max 250 words)

What are the final deliverables of the project? How do they contribute to the solicitation goals and requirements? (max 250 words)

Project Reach and Impact

Identify any current governmental and community initiatives that complement or will be coordinated with the proposal. (max 250 words)

Describe the potential impact of the project to the law enforcement field as a whole. (max 250 words)

What specific outcomes does your agency expect to accomplish with this funding and how will the project team track or measure them? (e.g. What data will you gather in order to assist with evaluating the effectiveness of the program? Why did you choose that data?) (max 250 words)

Please describe how these efforts will be sustained once the award ends (max 250 words)

Management and Implementation

Describe the overall management and implementation plan for the project including identification of any key community or other stakeholder partnerships (community groups, private and/or public agencies) that will play a role in the implementation of this project. Note: A timeline of project deliverables, activities, and milestones will need to be uploaded in the "Additional Application Components" section. (max 250 words)

Please identify key project staff and their experience as well as the agency capacity to carry out the project (max 250 words).

FY23_CPA_EO14074

Supporting Executive Order 14074

Instructions: To support Executive Order 14074, Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety, the following questions will help the U.S. Department of Justice determine eligibility for priority consideration, if applicable, and identify potential gaps in training and technical assistance.

Does your agency collect and report data on law enforcement use of force to the FBI's National Use-of-Force Data Collection (including deaths in custody incident to an official use of force)?

Does your agency collect and report data on officer suicides to the FBI's Law Enforcement Suicide Data Collection?

Does your agency collect and report data on officers killed and assaulted to the FBI's Law Enforcement Officers Killed and Assaulted Data Collection?

Does your agency prohibit the use of chokeholds and carotid restraints except in those situations where the use of deadly force is authorized by law?

Does your agency limit the use of unannounced entries, often referred to as "no knock entries," except where knocking and announcing an officer's presence would create an imminent threat of physical violence to the officer and/or another person?

Does your agency possess and use any of the following military equipment obtained via property transfer contracts or grants with the Federal government acquired through property transfers or purchases with federal funds or from federal agencies or contractors?

Applicable military equipment includes: (i) firearms of .50 or greater caliber; (ii) ammunition of .50 or greater caliber; (iii) firearm silencers, as defined in 18 U.S.C. 921(a) (24); (iv) bayonets; (v) grenade launchers; (vi) grenades (including stun and flash-bang); (vii) explosives (except for explosives and percussion actuated non-electric disruptors used for accredited bomb squads and explosive detection canine training); (viii) any vehicles that do not have a commercial application, including all tracked and armored vehicles (except for vehicles used exclusively for disaster-related emergencies; active shooter scenarios; hostage or other search and rescue operations; or anti-terrorism preparedness, protection, prevention, response, recovery, or relief); (ix) weaponized drones and weapons systems covered by DOD Directive 3000.09 of November 21, 2012, as amended (Autonomy in Weapon Systems); (x) aircraft that are combat-configured or combat-coded, have no established commercial flight application, or have no application for disaster-related emergencies; active shooter scenarios; hostage or other search and rescue operations; or anti-terrorism preparedness, protection, prevention, response, recovery, or relief; and (xi) long-range acoustic devices that do not have a commercial application.

FY23 CPA Information

Type of Agency Organization Type of Agency (select one)

From the list below, please select the type of agency which best describes the applicant. From the list below, please select the type of agency which best describes the applicant. Duplication of Funding

Instructions:

Applicants are required to disclose whether they have pending applications for federally funded assistance or active federal awards that support the same or similar activities or services for which funding is being requested under this application.

Be advised that as a general rule, COPS Office funding may not be used for the same item or service funded through another funding source. However, leveraging multiple funding sources in a complementary manner to implement comprehensive programs or projects is encouraged and is not seen as inappropriate. To aid the COPS Office in the prevention of awarding potentially duplicative funding, please indicate whether your agency has a pending application or an active award with any other federal funding source (e.g., direct federal funding or indirect federal funding through state sub-awarded federal funds) which supports the same or similar activities or services as being proposed in this COPS Office application.

Do you have any current, active non-COPS Office award with any other federal funding source (e.g., direct federal funding or indirect federal funding through state subawarded federal funds) that supports the same or similar activities or services as being proposed in this COPS Office application?

If Yes, for each potentially duplicative non-COPS Office award, provide the following detailed information: name of federal awarding agency, or state agency for subawarded federal funding; award number; program name; award start and end dates; award amount; and description of how this project differs from the application for COPS office funding.

Do you have any pending non-COPS Office grant applications with any other federal funding source (e.g., direct federal funding or indirect federal funding through state subawarded federal funds) that support the same or similar activities or services as being proposed in this COPS Office application?

If Yes, for each potentially duplicative non-COPS Office grant application, provide the following detailed information: application number (if known); program name; project length; total requested amount; items requested; and describe how this project differs from the application for COPS Office funding.

Certification of Review of 28 CFR Part 23/Criminal Intelligence

REVIEWS AND CERTIFICATIONS

Certification of Review of 28 C.F.R. Part 23/Criminal Intelligence Systems:

If your agency is requesting COPS Office funding for equipment or technology that will be used to operate an interjurisdictional criminal intelligence system that receives, stores, analyzes, exchanges, or disseminates data regarding ongoing criminal activities, you must agree to comply with the operating principles at 28 C.F.R Part 23.

If you are requesting COPS Office funds to operate a single agency database (or other unrelated forms of technology) and will not share criminal intelligence data with other jurisdictions, 28 C.F.R. Part 23 does not apply.

Please review the FY23 CPA Programs Reference Guide for additional information.

Please check one of the following, as applicable to your agency's intended use of COPS Office funds.

CERTIFICATION OF REVIEW AND REPRESENTATION OF COMPLIANCE

By checking the box, the applicant indicates he or she understands that the signatures of the Law Enforcement Executive /Program Official, Government Executive / Financial Official, and the Person Submitting this Application on the Reviews and Certifications represent to the COPS Office that: 1. the applicant will comply with all legal, administrative, and programmatic requirements that govern the applicant for acceptance and use of federal funds as outlined in the applicable COPS Office Solicitation and Reference Guides, the COPS Office award owner's manual, the DOJ Grants Financial Guide, Assurances, Certifications and all other applicable program regulations, laws, orders, and circulars; 2. the applicant understands that as a general rule COPS Office funding may not be used for the same item or service funded through another funding source? and 3. the applicant and any required or identified official partner(s) listed in this application mutually agreed to this partnership prior to submission.

Acknowledgement of Electronic Signatures

By checking the box, the applicant indicates that he or she understands that "clicking to agree" in this application and the required forms, including the Assurances, Certifications, and Disclosure of Lobbying Activities form are just as legally enforceable as physical signatures.

I understand.



RESOLUTION - ISSUANCE OF SPECIAL EVENT PERMIT - EVERYTOWN FOR GUN SAFETY SUPPORT FUND
- JUNE 3, 2023 - 8:30AM TO 11:30AM - FRANKLIN TOWNSHIP GAZEBO

WHEREAS, an application for a Special Event in the Township of Franklin was submitted as follows:

Organization: Everytown for Gun Safety Support Fund
Event: Promote Gun Safety and Honor Survivors
Date: June 3, 2023
Location: Franklin Township Gazebo
Time: 8:30am to 11:30am

WHEREAS, said application was reviewed by the following Departments: Construction Code; Fire Prevention; Health; Parks & Recreation; Police and Zoning; and

WHEREAS, Everytown for Gun Safety Support Fund has requested that the Permit Fee of \$125.00 be waived since they represent a non-profit organization; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Franklin, County of Somerset, New Jersey, that a Special Event Permit will be issued to:

Organization: Everytown for Gun Safety Support Fund
Event: Promote Gun Safety and Honor Survivors
Date: June 3, 2023
Location: Franklin Township Gazebo
Time: 8:30am to 11:30am

BE IT FURTHER RESOLVED that said Special Event Permit will be issued to Everytown for Gun Safety Support Fund subject to the compliance with the requirements of Township Officials, including by not limited to the Public Safety Director, Director of Fire Prevention and the Health Director.

CERTIFICATION

I, Ann Marie McCarthy, Township Clerk of the Township of Franklin, in the County of Somerset, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Township Council at a Work Session/Regular Meeting held on the 4/25/2023.

IN WITNESS WHEREOF I have hereunto set my hand and affixed the seal of said Township this 4/25/2023.

Ann Marie McCarthy
Township Clerk

Franklin Township Special Event Permit Application

INSTRUCTIONS

This form must be filled out completely. If an item does not apply to your application, mark it "N/A." You must also attach a site plan that shows the location of the event, all permanent and/or temporary structures being utilized, parking, access/egress lanes, etc. If any question is left blank or if a site plan is not attached, the application will be returned as "incomplete." You should also include any supporting documentation that will help us in making a determination. You will be informed if your event requires any additional approvals/permits. Submit the completed application to : Township Clerk, 475 DeMott Lane, Somerset, NJ 08873. **APPLICATION MUST BE SUBMITTED 60 DAYS PRIOR TO THE START OF THE EVENT**

TOWNSHIP USE ONLY:
STAMP DATE RECEIVED

RECEIVED

MAR 27 2023

CLERK'S OFFICE

Please Print Clearly or Type

Name of Organization: <u>Everytown for Gun Safety Support Fund</u>	
Address: <u>PO Box 4148 NY NY 10163</u>	
Federal Tax Exempt Number (if applicable): <u>26-1548353</u>	
NJ Non-Profit Registration Number (if applicable):	
Contact Person: <u>Michele Akosua Chin-Dn</u>	
Address: <u>81 Douglas Ave Somerset NJ 08873</u>	
Day Phone: _____	Cell Phone: <u>732 309 5896</u>
Fax: _____	Email: _____
Location of the Event:	
Date(s): <u>Franklin Twp Gazebo</u>	
Time(s): <u>6/3/2023 830-1130am</u>	
Description of the Event: <u>Promote Gun Safety + honor survivors.</u>	

SPECIFICS OF THE PROPOSED EVENT

1.	Is the event open to the public?	<u>yes</u>
2.	Is there an admission fee?	<u>NO</u>
3.	What is the peak attendance number?	<u>100 people</u>
4.	Where will vehicles be parked?	<u>In the parking lot</u>
5.	How much parking space is available on-site?	<u>N/A</u>
6.	How much parking space is available off-site?	<u>N/A</u>

7.	Will the event take place on public property or roadways? If so, specify.	N/A
8.	Are you requesting the full or partial closure of any street, private or public? If so, specify.	N/A
9.	Will alcoholic beverages be served?	N/A
10.	If so, does the venue possess a liquor license? If so, indicate the number.	N/A
11.	Are tents (with sides) proposed? If so, how many?	N/A
12.	Are canopies (without sides) proposed? If so, how many?	N/A
13.	Will food be served?	N/A
14.	If yes, indicate the name and address of each food service provider:	N/A
15.	Will food be prepared on site?	N/A
16.	Will food be cooked on site? If so, how?	N/A
17.	Will food be warmed on site?	N/A
18.	Will food be free or sold?	N/A
19.	Other than cooking fires (see 14 & 15 above) will there be any open flames? If so, specify.	N/A
20.	Are fireworks or any other pyrotechnics proposed? If so, specify.	N/A
21.	Will electricity be needed? If so, specify for what uses.	yes for Microphones
22.	If so, will it be obtained by tapping into the grid?	yes
23.	If so, will any portable power devices be used?	N/A
24.	Will sound amplification devices be used? If so, indicate the decibel level of the sound amplification equipment.	yes
25.	Are raffles or games of chance proposed? If so, specify.	N/A
26.	Are permanent restroom facilities available? If so, how many?	N/A
27.	Will portable restroom facilities be utilized? If so, how many?	N/A

28.	Are amusements proposed? If so, specify.	N/A
29.	Are rides proposed? If so, specify.	N/A
30.	Will animals be utilized? If so, specify.	N/A
31.	Will show mobiles be used? If so, specify.	N/A
32.	Will signs be utilized?	N/A
33.	If so, for what purpose(s) – direction, information, advertising, etc.? Signs to advertise the event. Note: Violation of the Township Sign Ordinance may result in the revocation of your permit.	

ADDITIONAL INFORMATION
Thank you

FOR TOWNSHIP USE ONLY:

DEPARTMENTAL REVIEW AND RESPONSE

Department	Comments	Initials & Date
Construction		
Fire Prevention		
Health		
Parks and Recreation		
Police		
Zoning		

The Special Events Committee recommends that the Township Council:

- Approve the application as long as any conditions noted above are met.
- Deny the application for the reasons noted above.

CLERK'S OFFICE

ITEM	DATE RECEIVED
Permit Fee (\$125.00)	3/27/23
Maintenance Escrow (\$300.00)	
Insurance Coverage/Township	
Police Protection Escrow	
Affidavit of Service	
Outside Agency Approvals	
Ride Vendor's Permit to Operate	
Maintenance Escrow Received by Finance	
Late Fee (\$25.00)	

TOWNSHIP COUNCIL ACTION

- APPROVED
- DENIED
- NO SPECIAL EVENT PERMIT REQUIRED

PERMIT #: _____

TOWNSHIP CLERK

DATE

March 25, 2023

Franklin Township Committee Members,

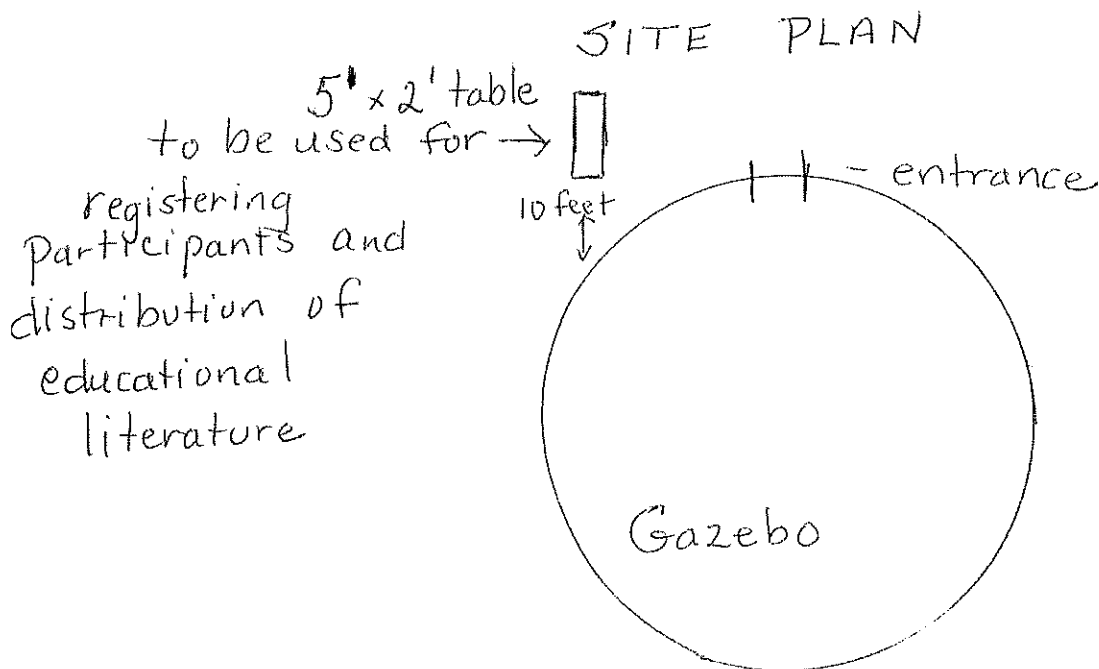
Thank you for approving our request for a Wear Orange Ceremony to be held at the Franklin Township Gazebo on 6/3/23. I have attached the Certificate of Insurance you requested from our parent company, Everytown for Gun Safety, along with a drawn site plan for the event.

Last year, the township graciously agreed to waive the \$125 permit fee, the reason being that our organization, Moms Demand Action for Gun Sense in America, along with Everytown for Gun Safety are both non profit entities. The purpose of our event and our organization is strictly to raise public awareness about the issue of gun violence in our communities, as well as demanding common sense solutions for the safety of our citizens. There will be no profits collected from this event by Moms Demand Action or Everytown.

Therefore, I am requesting that the Franklin Township Committee consider waiving the \$125 permit fee for this year's Wear Orange event. If you have any questions, please feel free to contact me.

Sincerely,


Lisa DeMuro
Local Group Lead - Hunterdon/Somerset Counties
Moms Demand Action for Gun Sense in America
ldemurohunterdonmoms@gmail.com
908.399.4640





Everytown is a movement of more than 6 million Americans working together to end gun violence and build safer communities. Moms Demand Action, along with Mayors Against Illegal Guns, and Students Demand Action are all part of Everytown.

Moms Demand Action is the grassroots arm of Everytown. We are the volunteers who show up and get things done. We organize events, we make phone calls, we sign petitions, we go to marches – we show up. We call on state and national lawmakers to enact common-sense gun laws that will protect our kids and encourage local businesses to help us create a culture of responsible gun ownership. We call on corporate leaders and influencers to create and demand change. We’re the ones in the red shirts.

 **IRS** Department of the Treasury
Internal Revenue Service
P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248219411
Jan. 06, 2015 LTR 4168C 0
26-1598353 000000 00
00024409
BODC: TE

EVERYTOWN FOR GUN SAFETY SUPPORT
FUND INC
PO BOX 4184
NEW YORK NY 10163

025360

Employer Identification Number: 26-1598353
Person to Contact: Laura A. Botkin
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Dec. 30, 2014, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in July 2008.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website www.irs.gov/eo for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

0248219411
Jan. 06, 2015 LTR 4168C 0
26-1598353 000000 00
00024410

EVERYTOWN FOR GUN SAFETY SUPPORT
FUND INC
PO BOX 4184
NEW YORK NY 10163

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,



Doris Kenwright, Operation Mgr.
Accounts Management Operations 1



RESOLUTION - ISSUANCE OF SPECIAL EVENT PERMIT – SNYDER’S FARM – U-PICK TULIP OPENING DAY
– APRIL 29, 2023 – 10AM TO 5PM – 586 SOUTH MIDDLEBUSH ROAD

WHEREAS, an application for a Special Event in the Township of Franklin was submitted as follows:

Organization: Snyder’s Farm
Event: U-Pick Opening Day
Date: April 29, 2023
Location: 586 S. Middlebush Road
Time: 10am to 5pm

WHEREAS, said application was reviewed by the following Departments: Construction Code; Fire Prevention; Health; Parks & Recreation; Police and Zoning; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Franklin, County of Somerset, New Jersey, that a Special Event Permit will be issued to:

Organization: Snyder’s Farm
Event: U-Pick Opening Day
Date: April 29, 2023
Location: 586 S. Middlebush Road
Time: 10am to 5pm

BE IT FURTHER RESOLVED that said Special Event Permit will be issued to Snyder’s Farm subject to the compliance with the requirements of Township Officials, including by not limited to the Public Safety Director, Director of Fire Prevention and the Health Director.

CERTIFICATION

I, Ann Marie McCarthy, Township Clerk of the Township of Franklin, in the County of Somerset, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Township Council at a Work Session/Regular Meeting held on the 4/25/2023.

IN WITNESS WHEREOF I have hereunto set my hand and affixed the seal of said Township this 4/25/2023.

Ann Marie McCarthy
Township Clerk

Franklin Township Special Event Permit Application

INSTRUCTIONS

This form must be filled out completely. If an item does not apply to your application, mark it "N/A." You must also attach a site plan that shows the location of the event, all permanent and/or temporary structures being utilized, parking, access/egress lanes, etc. If any question is left blank or if a site plan is not attached, the application will be returned as "incomplete." You should also include any supporting documentation that will help us in making a determination. You will be informed if your event requires any additional approvals/permits. Submit the completed application to : Township Clerk, 475 DeMott Lane, Somerset, NJ 08873. **APPLICATION MUST BE SUBMITTED 60 DAYS PRIOR TO THE START OF THE EVENT**

TOWNSHIP USE ONLY:
STAMP DATE RECEIVED

RECEIVED

APR 6 2023

CLERK'S OFFICE

Please Print Clearly or Type

Name of Organization: Snyder's Farm	
Address: 586 S. Middlebush Rd Somerset	
Federal Tax Exempt Number (if applicable):	
NJ Non-Profit Registration Number (if applicable):	
Contact Person: Beth	
Address:	
Day Phone:	Cell Phone: 908 966 5891
Fax: 732 297 1835	Email: Beth@Snyders-Farm.com
Location of the Event: 586 S. Middlebush Rd.	
Date(s): April 29 th 2023 Rain Date April 30 th	
Time(s): 10 AM to 5 PM	
Description of the Event: u-pick Tulip opening day - u-pick tulips - Hay wagon ride - Crafters - Food trucks - lawn activities for the kids	

SPECIFICS OF THE PROPOSED EVENT

1.	Is the event open to the public?	Yes
2.	Is there an admission fee?	Yes
3.	What is the peak attendance number?	385
4.	Where will vehicles be parked?	on our property where they park for Fall Fest.
5.	How much parking space is available on-site?	enough for 900 cars
6.	How much parking space is available off-site?	N/A

7.	Will the event take place on public property or roadways? If so, specify.	no
8.	Are you requesting the full or partial closure of any street, private or public? If so, specify.	no
9.	Will alcoholic beverages be served?	no
10.	If so, does the venue possess a liquor license? If so, indicate the number.	n/A
11.	Are tents (with sides) proposed? If so, how many?	Approximately 40
12.	Are canopies (without sides) proposed? If so, how many?	yes 10x10 tents For vendors
13.	Will food be served?	yes
14.	If yes, indicate the name and address of each food service provider;	attached will attach on separately
15.	Will food be prepared on site?	yes
16.	Will food be cooked on site? If so, how?	Food trucks
17.	Will food be warmed on site?	yes
18.	Will food be free or sold?	Sold
19.	Other than cooking fires (see 14 & 15 above) will there be any open flames? If so, specify.	no
20.	Are fireworks or any other pyrotechnics proposed? If so, specify.	no
21.	Will electricity be needed? If so, specify for what uses.	yes - generators
22.	If so, will it be obtained by tapping into the grid?	no
23.	If so, will any portable power devices be used?	yes
24.	Will sound amplification devices be used? If so, indicate the decibel level of the sound amplification equipment.	no
25.	Are raffles or games of chance proposed? If so, specify.	no
26.	Are permanent restroom facilities available? If so, how many?	no
27.	Will portable restroom facilities be utilized? If so, how many?	yes 5 to 6

28.	Are amusements proposed? If so, specify.	no
29.	Are rides proposed? If so, specify.	no
30.	Will animals be utilized? If so, specify.	no
31.	Will show mobiles be used? If so, specify.	no
32.	Will signs be utilized?	yes
33.	If so, for what purpose(s) – direction, information, advertising, etc.?	For Direction, advertising & info

Note: Violation of the Township Sign Ordinance may result in the revocation of your permit.

ADDITIONAL INFORMATION	

FOR TOWNSHIP USE ONLY:

DEPARTMENTAL REVIEW AND RESPONSE

Department	Comments	Initials & Date
Construction		
Fire Prevention		
Health		
Parks and Recreation		
Police		
Zoning		

The Special Events Committee recommends that the Township Council:

- Approve the application as long as any conditions noted above are met.
- Deny the application for the reasons noted above.

CLERK'S OFFICE

ITEM	DATE RECEIVED
Permit Fee (\$125.00)	4/6/23
Maintenance Escrow (\$300.00)	
Insurance Coverage/Township	
Police Protection Escrow	
Affidavit of Service	
Outside Agency Approvals	
Ride Vendor's Permit to Operate	
Maintenance Escrow Received by Finance	4/6/23
Late Fee (\$25.00)	

TOWNSHIP COUNCIL ACTION

- APPROVED
- DENIED
- NO SPECIAL EVENT PERMIT REQUIRED

PERMIT #: _____

TOWNSHIP CLERK

DATE

TENTS:

A Plus Truffles- 50 michael st piscataway nj 08854
Lazy Iris Cookie Co- 15 norwood ave #A12 summit nj 07901
Secret Ghost Bakehouse- 1214 Coolidge Ave Union NJ 07083
The Healthy Hummus Broad- 600 hort st westfield nj 07090
Plant Based Planet- 873 us rt 1 south north brunswick nj 08902

TRUCKS:

The Mexiboy- 56 French St Edison NJ 08817
Veganish- 906 Sewall Ave Asbury Park NJ 07712
Rain Bao- 1271 Beaumont Ave Teaneck NJ 07666
Sprouthouse- 14 ford ave freehold NJ 07728
Playa Bowls
CT BBQ
Sweet Concessions

Walking Entrance

Parking

Hay Ride
Entrance

Restrooms

Store

Path to Tulips

Food ↓

Trucks will have
16 ft in between

Food ↓

Food ↑

Food ↓

Food ↑

Vendors

Activity Field

Jumper

House

Sheep



RESOLUTION - ISSUANCE OF SPECIAL EVENT PERMIT – ST. SHARBEL MARONITE CATHOLIC CHURCH –
CHURCH HERITAGE ANNUAL FAIR – JUNE 9-11, 2023 – FRIDAY 5-10PM/SATURDAY NOON TO
11PM/SUNDAY NOON TO 10PM – 526 EASTON AVENUE, SOMERSET

WHEREAS, a request has been received from St. Sharbel Maronite Church for permission to have a Church Heritage Annual Fair on the following days during the following hours:

June 09, 2023	5:00 p.m. to 10:00 p.m.
June 10, 2023	12:00 p.m. to 11:00 p.m.
June 11, 2023	12:00 p.m. to 10:00 p.m.

to be conducted at the St. Sharbel Maronite Church Grounds located at 526 Easton Avenue, Somerset; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Franklin, County of Somerset, New Jersey, that permission is hereby granted to St. Sharbel Maronite Church to conduct a Church Heritage Annual Fair on

June 09, 2023	5:00 p.m. to 10:00 p.m.
June 10, 2023	12:00 p.m. to 11:00 p.m.
June 11, 2023	12:00 p.m. to 10:00 p.m.

to be conducted at the St. Sharbel Maronite Church Grounds located at 526 Easton Avenue, Somerset and subject to compliance with the requirements of Township Officials including but not limited to the Public Safety Director and Director of Fire Prevention; and

BE IT FURTHER RESOLVED that the conduct of this special event requires the closing of Reeves Street (between Easton Avenue and Blake Avenue), a public roadway of the Township of Franklin, and said closing is subject to the following conditions:

(1) Said public roadway shall be closed to traffic between the hours when the Event commences and the time the event will be totally finished;

(2) The closing of said public roadway in conjunction with said Event shall be accomplished in a manner whereby access by emergency vehicles is easily maintained at all times;

(3) The Applicant shall notify all persons and businesses affected by said road closing. Said notice shall be in writing and served upon the person/business in person or by certified mail at least ten (10) days prior to the event. Affidavit of Service to said affected persons/businesses shall be prepared by the Applicant and filed with the Township Clerk at least five (5) days prior to the event;

(4) Applicant shall provide an Insurance Policy to cover the Event and the closing of the aforesaid public roadway in conjunction therewith in the amount of \$1,000,000. Said policy shall name the Township of Franklin as additionally insured and a Certification of same shall be filed with the Township Clerk at least seven (7) days prior to the event;

BE IT FURTHER RESOLVED that the Applicant shall be responsible for providing off-duty police officers, number of police officers and times as required by the Chief of Police to be determined and will be for both security and enforcement and are required as follows:

Franklin Township

In Somerset County



(1) Applicant shall deposit with the Township Finance Director, at least five (5) days prior to the event, an escrow amount sufficient to cover the cost of said off-duty police protection in accordance with the fee schedule set forth in Ordinance #1417;

(2) Payment to said off-duty police officer for services provided shall be made by the Finance Department from said escrow deposit. Should escrow funds be found insufficient, the Applicant shall deposit additional funds with the Finance Department to cover the remaining cost of off-duty police protection;

(3) Any unused monies deposited for off-duty police protection shall be returned by the Township Clerk to the person or organization making the deposit upon approval of the Chief of Police.

BE IT FURTHER RESOLVED that the Applicant shall be responsible for providing for a health inspector to check at various times during the event the noise level to ensure that it is in compliance with Municipal Code Chapter 167 to the satisfaction of the Somerset County Health Director; and

(1) Applicant shall deposit with the Township Finance Director, at least five (5) days prior to the event, an escrow amount sufficient to cover the cost of said health inspector in accordance with the fees set forth by the Somerset County Health Director;

(2) Payment to said health inspector for services provided shall be made by the Finance Department from said escrow deposit. Should escrow funds be found insufficient, the Applicant shall deposit additional funds with the Finance Department to cover the remaining cost of the health inspector;

(3) Any unused monies deposited for the health inspector shall be returned by the Township Clerk to the person or organization making the deposit upon approval of the Health Director.

CERTIFICATION

I, Ann Marie McCarthy, Township Clerk of the Township of Franklin, in the County of Somerset, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Township Council at a Work Session/Regular Meeting held on the 4/25/2023.

IN WITNESS WHEREOF I have hereunto set my hand and affixed the seal of said Township this 4/25/2023.

Ann Marie McCarthy
Township Clerk

Franklin Township Special Event Permit Application

INSTRUCTIONS

This form must be filled out completely. If an item does not apply to your application, mark it "N/A." You must also attach a site plan that shows the location of the event, all permanent and/or temporary structures being utilized, parking, access/egress lanes, etc. If any question is left blank or if a site plan is not attached, the application will be returned as "incomplete." You should also include any supporting documentation that will help us in making a determination. You will be informed if your event requires any additional approvals/permits. Submit the completed application to : Township Clerk, 475 DeMott Lane, Somerset, NJ 08873. APPLICATION MUST BE SUBMITTED 60 DAYS PRIOR TO THE START OF THE EVENT



Please Print Clearly or Type

Name of Organization: St. Sharbel Maronite Catholic Church	
Address: 7 Reeve St. Somerset, NJ 08873	
Federal Tax Exempt Number (if applicable): 222-512-518	
NJ Non-Profit Registration Number (if applicable):	
Contact Person: Rev. Simon Elhajj	
Address: 7 Reeve St. Somerset, NJ 08873	
Day Phone: 732 828 2055	Cell Phone: 412 973 1763
Fax: 732 828 5488	Email: yamarsharbel@gmail.com
Location of the Event: 526 Easton Ave. Somerset, NJ 08873	
Date(s): June 09, 10, & 11 2023	
Time(s): Friday 5 to 10 pm, Saturday 12 to 11 pm, & Sunday 12 to 10 pm	
Description of the Event: Church heritage annual fair that is open to public. It features games, music, ethnic, mediterranean food, and folklore dance. Friday evening is a preview, set up, and testing of all equipment. Saturday and Sunday the event will be in full swing.	

SPECIFICS OF THE PROPOSED EVENT

1.	Is the event open to the public? Yes
2.	Is there an admission fee? No
3.	What is the peak attendance number? about 200 people
4.	Where will vehicles be parked? St. Peter Chiropractic Center & Side Street
5.	How much parking space is available on-site? 80 Cars
6.	How much parking space is available off-site? 20 Cars

7.	Will the event take place on public property or roadways? If so, specify. Reeve street will be closed between Easton Avenue & Blake Avenue.
8.	Are you requesting the full or partial closure of any street, private or public? If so, specify. Yes
9.	Will alcoholic beverages be served? Yes
10.	If so, does the venue possess a liquor license? If so, indicate the number. No, will apply
11.	Are tents (with sides) proposed? If so, how many? No
12.	Are canopies (without sides) proposed? If so, how many? 12
13.	Will food be served? Yes
14.	If yes, indicate the name and address of each food service provider: All food will be prepared on site by parishioners
15.	Will food be prepared on site? Yes
16.	Will food be cooked on site? If so, how? Yes, Grilled in front of public
17.	Will food be warmed on site? Yes
18.	Will food be free or sold? Sold
19.	Other than cooking fires (see 14 & 15 above) will there be any open flames? If so, specify. No
20.	Are fireworks or any other pyrotechnics proposed? If so, specify. No
21.	Will electricity be needed? If so, specify for what uses. Yes, for equipments and lights
22.	If so, will it be obtained by tapping into the grid? No
23.	If so, will any portable power devices be used? No
24.	Will sound amplification devices be used? If so, indicate the decibel level of the sound amplification equipment. The church does not currently own the equipment to measure the decibel level but will abide with all township guidelines.
25.	Are raffles or games of chance proposed? If so, specify. Yes
26.	Are permanent restroom facilities available? If so, how many? Yes, 3
27.	Will portable restroom facilities be utilized? If so, how many? Yes, 2

28.	Are amusements proposed? If so, specify. No
29.	Are rides proposed? If so, specify. No
30.	Will animals be utilized? If so, specify. No
31.	Will show mobiles be used? If so, specify. No
32.	Will signs be utilized? Yes
33.	If so, for what purpose(s) – direction, information, advertising, etc.? for advertising and directions
Note: Violation of the Township Sign Ordinance may result in the revocation of your permit.	

ADDITIONAL INFORMATION

As per previous annual events, Reeve street will be closed for our festival.

FOR TOWNSHIP USE ONLY:

DEPARTMENTAL REVIEW AND RESPONSE		
Department	Comments	Initials & Date
Construction		
Fire Prevention		
Health		
Parks and Recreation		
Police		
Zoning		

The Special Events Committee recommends that the Township Council:

- Approve the application as long as any conditions noted above are met.
- Deny the application for the reasons noted above.

CLERK'S OFFICE

ITEM	DATE RECEIVED
Permit Fee (\$125.00)	3/9/2023
Maintenance Escrow (\$300.00)	
Insurance Coverage/Township	✓
Police Protection Escrow	
Affidavit of Service	
Outside Agency Approvals	
Ride Vendor's Permit to Operate	
Maintenance Escrow Received by Finance	
Late Fee (\$25.00)	

TOWNSHIP COUNCIL ACTION

- APPROVED
- DENIED
- NO SPECIAL EVENT PERMIT REQUIRED

PERMIT #: _____

TOWNSHIP CLERK

DATE



RESOLUTION - AUTHORIZE PERSON-TO-PERSON PLENARY RETAIL CONSUMPTION LICENSE
(HOTEL/MOTEL EXCEPTION) TRANSFER - LICENSE NO. 1808-36-044-005 - FROM JERSEY HOSPITALITY
LLC TO SOMERSET HOTEL MANAGER LLC - 110 DAVIDSON AVENUE, SOMERSET, NJ

WHEREAS, an application has been filed for a Person-to-Person Transfer of Plenary Retail Consumption License Number 1808-36-044-004, heretofore issued to Jersey Hospitality, LLC for premises located at 110 Davidson Avenue, Somerset, New Jersey; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

WHEREAS, the applicant has disclosed, and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the license business;

NOW, THEREFORE BE IT RESOLVED that the Franklin Township Council does hereby approve, effective April 25, 2023 the transfer of the aforesaid Plenary Retail Consumption License to Somerset Hotel Manager, LLC, and does hereby direct the Township Clerk to endorse the license certificate to the new ownership as follows: "This license, subject to all its terms and conditions, is hereby transferred to Somerset Hotel Manager, LLC, effective April 25, 2023."

CERTIFICATION

I, Ann Marie McCarthy, Township Clerk of the Township of Franklin, in the County of Somerset, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Township Council at a Work Session/Regular Meeting held on the 4/25/2023.

IN WITNESS WHEREOF I have hereunto set my hand and affixed the seal of said Township this 4/25/2023.

Ann Marie McCarthy
Township Clerk



RESOLUTION - AUTHORIZE STORMWATER FACILITY MAINTENANCE AGREEMENT – EL-ION FRANKLIN
DEVELOPMENT GROUP, LLC - BLOCK 88.02, LOTS 13.01, 25, 26 & 71.01 - ROUTE 27, 45 & 47
VERONICA AVENUE & 102 BENNETTS LANE

BE IT AND IT IS HEREBY RESOLVED that the Township Council of the Township of Franklin, County of Somerset and State of New Jersey does hereby authorize the Mayor and Township Clerk to execute on its behalf Stormwater Facility Maintenance Agreement with EL-ION Franklin Development Group, LLC for property located in the Municipality and designated on the Tax Map of the Township as Block 88.02, Lots 13.01, 25, 26 & 71.01, also known as Route 27, 45 & 47 Veronica Avenue & 102 Bennetts Lane in connection with the approved plan of the Development prepared by Dynamic Engineering Consultants, PC which includes the construction of one (1) wet pond (Basin 1), one (1) infiltration basin (Basin 2), and associated collection and conveyance facilities and on a form approved by the Township Attorney, a copy of which is on file in the office of the Township Clerk and available for public inspection.

CERTIFICATION

I, Ann Marie McCarthy, Township Clerk of the Township of Franklin, in the County of Somerset, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Township Council at a Work Session/Regular Meeting held on the 4/25/2023.

IN WITNESS WHEREOF I have hereunto set my hand and affixed the seal of said Township this 4/25/2023.

Ann Marie McCarthy
Township Clerk

Prepared By: Peter U. Lanfrit, Esq.

**STORMWATER DETENTION
FACILITY MAINTENANCE AGREEMENT**

THIS AGREEMENT, dated February 28, 2023, is made by and between Elion Franklin Development Group, LLC (Owner of Lot 13.01), with offices located at 2465 Kuser Road, 3rd Floor, Hamilton, New Jersey 08690, EL at Franklin, LLC, with offices located at 2465 Kuser Road, 3rd Floor, Hamilton, New Jersey 08690 (owner of Lots 25 & 26), ED Somerset, LLC, a Delaware limited liability company, with offices located at 3323 NE 163rd Street, Suite 600, Miami, Florida 33160 (owner of Lot 71.01), (the "Applicant/Owner") and the Township of Franklin, in the County of Somerset, a municipal corporation of the State of New Jersey, with offices located at 475 DeMott Lane, Somerset, New Jersey 08873 (the "Municipality").

WHEREAS, the Applicant is the owner of a tract or parcel of land located at Route 27, 45 & 47 Veronica Avenue, 74 & 102 Bennetts Lane in the Municipality and designated on the Tax Map of the Municipality as Block 88.02, Lots 13.01, 25, 26 & 71.01 (the "Property"); and

WHEREAS, on July 16, 2020, the Applicant/Owner received minor subdivision, "d(1)" variance relief, "bulk" variance relief, and preliminary and final site plan approval from the Zoning Board of Adjustment (the "Board") of the Municipality to construct two warehouse buildings with associated parking and to place a storm water detention basin associated with warehouse development in the R-40 Residential Zoning District and Agricultural Zone District, together with associated variances and design waivers (the "Development") as more particularly detailed in the Resolution adopted by the Board on July 16, 2020 as Docket # ZBA-19-00043; and

WHEREAS, the approved plan of the Development prepared by Dynamic Engineering Consultants, PC includes the construction of one (1) wet pond (Basin 1), one (1) infiltration basin (Basin 2), and associated collection and conveyance facilities. (hereinafter the “Stormwater Detention Facility”); and

NOW, THEREFORE, in consideration of one dollar (\$1.00) and other good and valuable consideration, and the agreements and conditions set forth herein, it is mutually agreed by and between the parties hereto as follows:

A. **PREVENTATIVE MAINTENANCE**

The Owner of the Property shall undertake a preventative maintenance program which shall include grass cutting and maintenance, vegetative cover maintenance, the removal and disposal of trash and debris, sediment removal and disposal, and the elimination of potential mosquito breeding habitat so as to retain the effective utilization of the detention facility for the collection of the stormwater drainage as designed.

Should the Owner fail to properly maintain the Stormwater Detention Facility, then said Owner shall be considered in default and in that event, the Township of Franklin reserves the absolute right to retain immediate ownership and maintenance of the Stormwater Detention Facility for purposes of securing overall public safety and shall further retain the right to charge against the Owner any outstanding maintenance costs which shall be subject to a lien being filed against the Property.

1. **Removal and Disposal of Trash and Debris**

A regularly scheduled program of debris and trash removal will reduce the chance of components from becoming clogged and inoperable during storm events.

Additionally, removal of trash and debris will prevent possible damage to vegetated areas and eliminate potential mosquito breeding habitats. Disposal of debris and trash must comply with all local, county, state, and federal waste-flow control regulations. Only suitable disposal and recycling sites should be utilized.

2. **Sediment Removal and Disposal**

Accumulated sediment should be removed before it threatens the operation or storage volume of the Stormwater Detention Facility. Disposal of sediment must comply with all local, county, state, and federal regulations. Only suitable disposal sites should be utilized.

3. Maintenance of Structural Components

The concrete dry well shall be kept in good working condition. Concrete structures that are cracked, chipped or deteriorated to a point that the structural integrity is compromised shall be repaired or replaced.

4. Grass Cutting

A regularly scheduled program of mowing and trimming of grass during the growing season should be tailored to the specific site condition and grass type. In general, grass should not be allowed to grow to a height of greater than six (6) inches between cuttings.

5. Grass Maintenance

Grassed areas require periodic fertilizing, de-thatching and soil conditioning in order to maintain healthy growth. Additionally, provisions should be made to reseed and reestablish grass cover in areas damaged by sediment accumulation, stormwater flow, or other causes.

6. Vegetative Cover Maintenance

Trees, shrubs, and ground cover require periodic maintenance, including fertilizing, pruning, and pest control in order to maintain healthy growth.

7. Elimination of Potential Mosquito Breeding Habitats

A mosquito control program shall be established to eliminate potential mosquito breeding habitats. Areas of ponding water, areas of debris and sediment accumulations, and areas of ground settlement provide ideal locations for mosquito breeding and shall be eliminated.

B. AESTHETIC MAINTENANCE

Consistent with the provisions set forth above, the Owner(s) also agree(s) to remove graffiti and otherwise keep the premises groomed so as to retain an aesthetic appearance for the Stormwater Detention Facility.

C. CORRECTIVE MAINTENANCE

The Owners shall undertake a corrective maintenance program which shall include necessary repairs to embankments and side slopes. This damage can be the result of rain or flood events, vandalism, animals, vehicles or neglect.

D. MAINTENANCE SCHEDULE AND SUPPLEMENTAL PROCEDURES

The aforementioned maintenance procedures shall be performed in accordance with the maintenance schedule and procedures outlined in the Operations and Maintenance Manual entitled, "Stormwater Management Operation and Maintenance Manual". The Operations and Maintenance Manual shall be kept by the property Owner in a safe and known location. Maintenance and repair activity logs shall be maintained by the property Owner and shall be provided to any appropriate governing authority upon their request.

E. RIGHT OF ACCESS FOR FACILITY INSPECTION

The Owner hereby grants permission for authorized personnel of the Township of Franklin to enter the property upon which the Stormwater Detention Facilities are located for the purpose of inspecting such Facilities. Such inspections shall be made by Township personnel at such times as deemed appropriate by Township Officials and may be conducted without prior notification.

F. EMERGENCY MAINTENANCE AND REPAIRS

In the event that an emergency situation arises that makes it impractical to serve written notice upon the Owner and to provide Owner with a reasonable period for completion of necessary maintenance and repairs, then, and in that event, the Township of Franklin may immediately enter upon the property and perform or cause to be performed such emergency maintenance or repairs that the Township of Franklin, in its sole judgment, deems necessary. All costs incurred by the Township or any other governing authority during emergency maintenance and repair shall be the sole responsibility of, and reimbursed to the appropriate authority by, the property Owner. All costs incurred shall become a lien against the Property which shall be collected in the same manner as property taxes or by any other available manner provided by law.

G. PERMIT APPLICATIONS

In the event that the Township of Franklin or applicable law requires local, county or state permits for the performance of maintenance or repair operations to structures located within the "Detention Facility Easement" on the Property and the Owner of the Property fails to sign the necessary applications within ten (10) days of the written request to do so, the Township Engineer shall be designated to sign the application on behalf of the Owner or Owners.

H. REASONABLE EXERCISE OF RIGHTS

All rights of the Township of Franklin herein above set forth shall be exercised by the Township in a reasonable fashion and in the event of dispute in respect to the foregoing, the issue shall be decided by a court of competent jurisdiction.

1. Danger to Public. In the event that the Stormwater Detention Facility becomes a danger to public safety or public health, or if the Stormwater Detention Facility is in need of maintenance, the Owner will be notified in writing. Upon receipt of such notice, the Owner shall have fourteen (14) days to implement maintenance and repair of the Stormwater Detention Facility in a manner that is approved by the Engineer of the Municipality and the County of Somerset; provided, however, that if the repairs or maintenance are of an emergent nature, the Owner may be notified by telephone, facsimile, overnight delivery or hand delivery to implement immediate maintenance and repair of the Stormwater Detention Facility. If the Owner fails or refuses to perform such maintenance and repair, the Municipality and the County of Somerset may immediately enter upon the Property with vehicles and equipment and proceed to perform such maintenance and repair and bill the cost thereof to the Owner. In the event of such entry by the Municipality and the County of Somerset, Owner agrees to save, defend, indemnify and hold the Municipality and the County of Somerset harmless from and against any loss, damage, claim, suit or expense caused by or arising from any damage or injury to property or persons arising from or in connection with any of the rights hereby granted to the Municipality and the County of Somerset. All costs incurred shall become a lien against the Property which shall be collected in the same manner as property taxes or by any other available manner provided by law.
2. Notice. Except in cases of emergency as provided herein, any notice related to this Agreement to be given to the Owner or to the Municipality shall be sufficient if given in writing and sent by first class mail, postage prepaid, addressed to the Owner or Municipality at the address set forth at the beginning of this Agreement, unless either

party delivers a substitute address to the other party by certified mail, return receipt requested, in which case the notice shall be sent to that address.


3. Successors and Assigns. Wherever in this Agreement any party shall be designated or referred to by name or general reference, such designation is intended to and shall have the same effect as if the words "heirs, executors, administrators, personal or legal representatives, successors and assigns" had been inserted after each and every such designation. All the terms, covenants and conditions herein contained shall be for and shall inure to the benefit of and shall bind the respective parties hereto and their heirs, executors, administrators, personal or legal representatives, successors and assigns, respectively.
4. Governing Law. This Agreement shall in all respects be governed and constructed in accordance with the laws of the State of New Jersey.
5. Amendment. The provisions of this Agreement may not be amended, modified or terminated without the express written consent of the Municipality, and no such amendment, modification or termination shall be effective for any purpose unless set forth in writing and signed by the appropriate officials of the Municipality.

IN WITNESS WHEREOF, the said parties have hereunto caused this Agreement to be signed by their personal representatives and, if a corporation, have caused their proper seal to be affixed hereto, the day and year first written above.

ATTEST:

EL at Franklin, LLC

BY: Ronald Aubleal



Name: Jack Morris
Title: Authorized Representative

ATTEST:

R.D.L. Associates, a Partnership

BY: Ronald Aulenbach

[Signature]
Name: Jack Morris
Title: Authorized Representative

ATTEST:

ED Somerset, LLC

BY: [Signature]
Jovana Radulovic

[Signature]
Name: Sotomo Khoudari
Title: Authorized Signatory

ATTEST:

Township of Franklin

Ann Marie McCarthy, Clerk

Phillip Kramer, Mayor

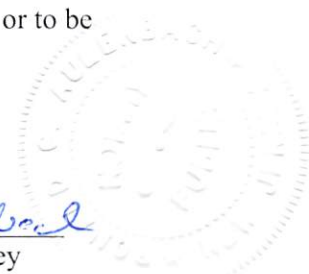
ACKNOWLEDGEMENT

STATE OF NEW JERSEY
COUNTY OF SOMERSET SS:

I CERTIFY that on FEB. 28, 2023, Jack Morris, Authorized Representative of EL at Franklin, LLC personally came before me and acknowledged under oath, to my satisfaction, that this person (or if more than one, each person):

- (a) was the maker of this Agreement;
- (b) was authorized to and did execute this Agreement as Authorized Representative of EL at Franklin, LLC, the entity named in this Agreement; and
- (c) made this Agreement for: \$1.00 as for the full and actual consideration paid or to be paid for the transfer of title. (Such consideration is defined in N.J.S.A. 46:15-5); and
- (d) executed this Agreement as the act of the entity.

Ronald Aulenbach
Notary Public of New Jersey



RONALD C. AULENBACH
Notary Public, State of New Jersey
My Commission Expires
September 17, 2024

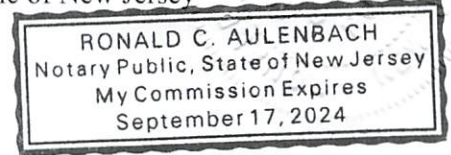
ACKNOWLEDGEMENT

STATE OF NEW JERSEY
COUNTY OF SOMERSET SS:

I CERTIFY that on FEB 28, 2023, JACK MORRIS, Partner of R.D.L. Associates, a Partnership, personally came before me and acknowledged under oath, to my satisfaction, that this person (or if more than one, each person):

- (a) was the maker of this Agreement;
- (b) was authorized to and did execute this Agreement as a Partner of R.D.L. Associates, a Partnership, the entity named in this Agreement; and
- (c) made this Agreement for: \$1.00 as for the full and actual consideration paid or to be paid for the transfer of title. (Such consideration is defined in N.J.S.A. 46:15-5); and
- (d) executed this Agreement as the act of the entity.

Ronald Aulenbach
Notary Public of New Jersey

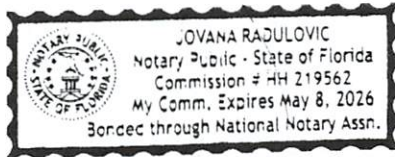


ACKNOWLEDGEMENT

STATE OF NEW JERSEY
COUNTY OF SOMERSET SS:

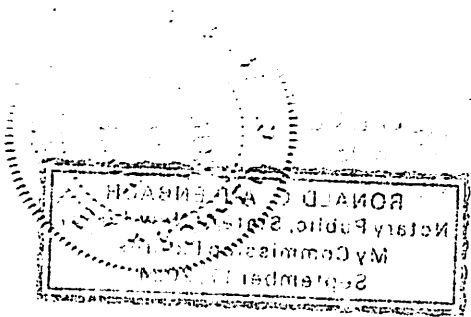
I CERTIFY that on February 27, 2023, Srihmo Khadar, Managing Member of ED Somerset, LLC, personally came before me and acknowledged under oath, to my satisfaction, that this person (or if more than one, each person):

- (a) was the maker of this Agreement;
- (b) was authorized to and did execute this Agreement as a Managing Member of ED Somerset, LLC, the entity named in this Agreement; and
- (c) made this Agreement for: \$1.00 as for the full and actual consideration paid or to be paid for the transfer of title. (Such consideration is defined in N.J.S.A. 46:15-5); and
- (d) executed this Agreement as the act of the entity.



[Signature]
Notary Public of New Jersey

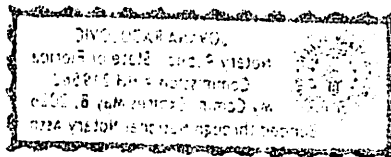
[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK, MUNICIPAL
ACKNOWLEDGEMENT PAGE TO FOLLOW]



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MUNICIPAL ACKNOWLEDGEMENT

STATE OF NEW JERSEY

SS.:

COUNTY OF SOMERSET

I CERTIFY that on _____, 2023, Ann Marie McCarthy personally came before me and this person acknowledged under oath, to my satisfaction that:

- (a) this person is the Clerk of the Township of Franklin, the municipal corporation named in this Agreement;
- (b) this person is the attesting witness to the signing of this Agreement by the proper municipal officer who is Phillip Kramer the Mayor of the Township of Franklin;
- (c) this Agreement was signed and delivered by the Township of Franklin as its voluntary act duly authorized by a proper resolution of its governing body;
- (d) this person knows the proper seal of the Township of Franklin which was affixed to this Agreement; and
- (e) this person signed this proof to attest to the truth of these facts.

Ann Marie McCarthy, Clerk

Signed and Sworn to before me on _____, 2023.

Notary Public of New Jersey

RECORD AND RETURN TO:

Louis N. Rainone, Esq.
Rainone Coughlin Minchello, LLC
555 U.S. One South, Suite 440
Iselin, New Jersey 08830

Memo Staff Stormwater Agreement/Conservation Easement

TO: Clerk

FROM: Christine Woodbury

DATE: April 08, 2023

RE: **Name:** Elion Acq., LLC
Docket # ZBA-19-00043
Preliminary & Final Major Site Plan, Minor Subdivision
w/C & D Variances
Block: 88.02 **Lots:** 13, 25-26,72

Attached please find the ORIGINAL copies of the stormwater detention facility maintenance agreement and conservation easement received **April 05, 2023** for the above referenced file.

Please have this matter placed on your next available agenda for the proper signatures to be obtained. **Please return a copy of the recorded instrument to me for the applicant's file in order to complete compliance.**

Thank you.

******Report Due Date: July 18, 2023******



RESOLUTION - AUTHORIZE STORMWATER FACILITY MAINTENANCE AGREEMENT – SOMERSET PROPERTIES REALTY, LP - BLOCK 517.01, LOT 8.13 (A CONSOLIDATED LOT INCLUDING THE LOTS FORMERLY DESIGNATED AS BLOCK 517.01, LOTS 8.04 & 8.10) - 415 WESTON CANAL ROAD

BE IT AND IT IS HEREBY RESOLVED that the Township Council of the Township of Franklin, County of Somerset and State of New Jersey does hereby authorize the Mayor and Township Clerk to execute on its behalf Stormwater Facility Maintenance Agreement with Somerset Properties Realty, LP for property located in the Municipality and designated on the Tax Map of the Township as Block 517.01, Lot 8.13 (a consolidated lot including the lots formerly designated as Block 517.01, Lots 8.04 & 8.10), also known as 415 Weston Canal Road in connection with the approved plan of the Development prepared by MEH Engineering Consultants, Inc. which includes an on-site three (3) new infiltration basins and associated stormwater pipes and structures situated on the property and on a form approved by the Township Attorney, a copy of which is on file in the office of the Township Clerk and available for public inspection.

CERTIFICATION

I, Ann Marie McCarthy, Township Clerk of the Township of Franklin, in the County of Somerset, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Township Council at a Work Session/Regular Meeting held on the 4/25/2023.

IN WITNESS WHEREOF I have hereunto set my hand and affixed the seal of said Township this 4/25/2023.

Ann Marie McCarthy
Township Clerk

**STORMWATER DETENTION
FACILITY MAINTENANCE AGREEMENT**

THIS AGREEMENT effective as of September 23, 2019 is made by and between Somerset Properties Realty, LP (the "Applicant/Owner") and the Township of Franklin, in the County of Somerset, a municipal corporation of the State of New Jersey, with offices located at 475 DeMott Lane, Somerset, New Jersey 08873 (the "Municipality").

WHEREAS, the Applicant is or will be the owner of a tract or parcel of land located at 415 Weston Canal Road in the Municipality and designated on the Tax Map of the Municipality as Lot 8.13, Block 517.01 (a consolidated lot including the lots formerly designated as Lot 8.04 and Lot 8.10, Block 517.01) (the "Property"); and

WHEREAS, on November 7, 2018, the Applicant received Amended Preliminary and Final Plan Approval and Associated Variance Relief from the Planning Board (the "Board") of the Municipality to construct a one-story 79,725 square foot warehousing building, which will include 4,300 square feet of ancillary office space on the Property (the "Development") as more particularly detailed in the Resolution adopted by the Board on January 16, 2019 Docket # PLN-08-00015; and

WHEREAS, the approved plan of the Development prepared by MEH Engineering Consultants, Inc. includes an on-site Three New Infiltration Basins and associated stormwater pipes and structures situated on the Property (hereinafter the "Stormwater Detention Facility"); and

NOW, THEREFORE, in consideration of one dollar (\$1.00) and other good and valuable consideration, and the agreements and conditions set forth herein, it is mutually agreed by and between the parties hereto as follows:

A. PREVENTATIVE MAINTENANCE

The Owner of the Property shall undertake a preventative maintenance program which shall include grass cutting and maintenance, vegetative cover maintenance, the removal

and disposal of trash and debris, sediment removal and disposal, and the elimination of potential mosquito breeding habitat(s) so as to retain the effective utilization of the detention facility for the collection of the stormwater drainage as designed.

Should the Owner fail to properly maintain the Stormwater Detention Facility, then said Owner shall be considered in default and in that event, the Township of Franklin reserves the absolute right to retain immediate ownership and maintenance of the Stormwater Detention Facility for purposes of securing overall public safety and shall further retain the right to charge against the Owner any outstanding maintenance costs which shall be subject to a lien being filed against the Property.

The Owner shall conduct the following within the Stormwater Detention Facility on the Property:

1. Grass Cutting

A regularly scheduled program of mowing and trimming of grass during the growing season should be tailored to the specific site condition and grass type. In general, grass should not be allowed to grow to a height of greater than six (6) inches between cuttings.

2. Grass Maintenance

Grassed areas require periodic fertilizing, de-thatching, and soil conditioning in order to maintain healthy growth. Additionally, provisions should be made to reseed and reestablish grass cover in areas damaged by sediment accumulation, stormwater flow, or other causes.

3. Vegetative Cover Maintenance

Trees, shrubs, and ground cover require periodic maintenance, including fertilizing, pruning, and pest control in order to maintain healthy growth.

4. Removal and Disposal of Trash and Debris

A regularly scheduled program of debris and trash removal will reduce the chance of outlet structures, trash racks, and other components from becoming clogged and inoperable during storm events.

Additionally, removal of trash and debris will prevent possible damage to vegetated areas and eliminate potential mosquito breeding habitats. Disposal of debris and trash must comply with all local, county, state, and federal waste-flow control regulations. Only suitable disposal and recycling sites should be utilized.

5. **Sediment Removal and Disposal**

Accumulated sediment should be removed before it threatens the operation or storage volume of the Stormwater Detention Facility. Disposal of sediment must comply with all local, county, state, and federal regulations. Only suitable disposal sites should be utilized.

6. **Elimination of Potential Mosquito Breeding Habitats**

A mosquito control program shall be established to eliminate potential mosquito breeding habitats. Areas of ponding water, areas of debris and sediment accumulations, and areas of ground settlement provide ideal locations for mosquito breeding and shall be eliminated.

7. **Maintenance of Structural Components**

All concrete structures such as low-flow channels, outlet structures, headwalls, and flared end sections shall be kept in good working condition. Concrete structures that are cracked, chipped, or deteriorated to a point that the structural integrity is compromised shall be repaired or replaced.

B. **AESTHETIC MAINTENANCE**

Consistent with the provisions set forth above, the Owner(s) also agree(s) to remove graffiti and otherwise keep the Stormwater Detention Facility groomed so as to retain an aesthetic appearance for the Stormwater Detention Facility.

C. **CORRECTIVE MAINTENANCE**

The Owner shall undertake a corrective maintenance program which shall include necessary repairs to embankments and side slopes. This damage can be the result of rain or flood events, vandalism, animals, vehicles, or neglect.

D. **MAINTENANCE SCHEDULE AND SUPPLEMENTAL PROCEDURES**

The aforementioned maintenance procedures shall be performed in accordance with the maintenance schedule and procedures outlined in the Operations and Maintenance Manual entitled, "Stormwater Management Facility Maintenance Manual, dated February 1st, 2019 revised June 18, 2019." The Operations and Maintenance Manual shall be kept by the property Owner in a safe and known location. Maintenance and repair activity logs shall be maintained by the property Owner and shall be provided to any appropriate governing authority upon their request.

E. RIGHT OF ACCESS FOR FACILITY INSPECTION

The Owner hereby grants permission for authorized personnel of the Township of Franklin to enter the property upon which the Stormwater Detention Facilities are located for the purpose of inspecting such Facilities. Such inspections shall be made by Township personnel at such times as deemed appropriate by Township of Franklin officials and may be conducted without prior notification.

F. EMERGENCY MAINTENANCE AND REPAIRS

In the event that an emergency situation arises that makes it impractical to serve written notice upon the Owner and to provide Owner with a reasonable period for completion of necessary maintenance and repairs, then, and in that event, the Township of Franklin may immediately enter upon the property upon which the Stormwater Detention Facility is located and perform or cause to be performed such emergency maintenance or repairs that the Township, in its sole judgment, deems necessary. All costs incurred by the Township or any other governing authority during emergency maintenance and repair shall be the sole responsibility of, and reimbursed to the appropriate authority by, the property Owner. All costs incurred shall become a lien against the Property which shall be collected in the same manner as property taxes or by any other available manner provided by law.

G. PERMIT APPLICATIONS

In the event that the Township of Franklin or applicable law requires local, county, or state permits for the performance of maintenance or repair operations to structures located within the "Detention Facility Easement" on the Property and the Owner of the Property fails to sign the necessary applications within ten (10) days of the written request to do so, the Township Engineer shall be designated to sign the application on behalf of the owner or Owners.

H. REASONABLE EXERCISE OF RIGHTS

All rights of the Township of Franklin herein above set forth shall be exercised by the Township in a reasonable fashion and in the event of dispute in respect to the foregoing, the issue shall be decided by a court of competent jurisdiction.

1. Danger to Public. In the event that the Stormwater Detention Facility becomes a danger to public safety or public health, or if the Stormwater Detention Facility is in need of maintenance, the Owner will be notified in writing. Upon receipt of such notice, the Owner shall have fourteen (14) days to implement maintenance and repair of the Stormwater Detention Facility in a manner that is approved by the Engineer of the

Municipality or the Somerset County Engineer or their designee, as the case may be; provided, however that if the repairs or maintenance are of an emergent nature, the Owner may be notified by telephone, facsimile, overnight delivery, or hand delivery to implement immediate maintenance and repair of the Stormwater Detention Facility. If the Owner fails or refuses to perform such maintenance and repair, the Municipality or the County of Somerset may immediately enter upon the Property with vehicles and equipment and proceed to perform such maintenance and repair and bill the cost thereof to the Owner. In the event of such entry by the Municipality or the County of Somerset, Owner agrees to save, defend, indemnify, and hold the Municipality and/or the County of Somerset harmless from and against any loss, damage, claim, suit, or expense caused by or arising from any damage or injury to property or persons arising from or in connection with any of the rights hereby granted to the Municipality or the County of Somerset. All costs incurred shall become a lien against the Property which shall be collected in the same manner as property taxes or by any other available manner provided by law.

2. Notice. Except in cases of emergency as provided herein, any notice related to this Agreement to be given to the Owner or to the Municipality shall be sufficient if given in writing and sent by first class mail, postage prepaid, addressed to the Owner, or Municipality at the address set forth at the beginning of this Agreement, unless either party delivers a substitute address to the other party by certified mail, return receipt requested, in which case the notice shall be sent to that address.

3. Successors and Assigns. Upon the Association being established and the issuance of the final Certificate of Occupancy for the project, this Agreement shall be assigned from the Owner to the Association. Through the assignment the Association will agree to be bound by the terms, covenants and conditions herein and there shall be no further obligation to the Owner pursuant to this Agreement. Wherever in this Agreement any party shall be designated or referred to by name or general reference, such designation is

intended to and shall have the same effect as if the words "heirs, executors, administrators, personal or legal representatives, successors, and assigns" had been inserted after each and every such designation. All the terms, covenants and conditions herein contained shall be for and shall inure to the benefit of and shall bind the respective parties hereto and their heirs, executors, administrators, personal or legal representatives, successors and assigns, respectively.

4. Governing Law. This Agreement shall in all respects be governed and constructed in accordance with the laws of the State of New Jersey.

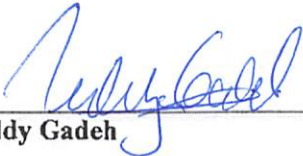
5. Amendment. The provisions of this Agreement may not be amended, modified, or terminated without the express written consent of the Municipality, and no such amendment, modification or termination shall be effective for any purpose unless set forth in writing and signed by the appropriate officials of the Municipality.

[Signatures on following page.]

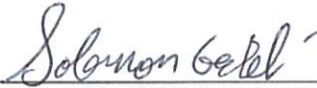
IN WITNESS WHEREOF, the said parties have hereunto caused this Agreement to be signed by their personal representatives and, if a corporation, have caused their proper seal to be affixed hereto, the day and year first written above.

ATTEST:

Somerset Properties Realty, LP



Teddy Gadeh

By: 

Solomon Gadeh,
Authorized Representative

ATTEST:

Ann Marie McCarthy, Clerk

By: _____
Phillip Kramer, Mayor

[Acknowledgments on following page.]

Memo Staff Stormwater Agreement

TO: Clerk

FROM: Christine Woodbury

DATE: April 8, 2023

RE: **Name:** Spmerset Properties Realty, LP
Docket # PLN-08-00015
Site Plan & Appeal
Block: 517.01 **Lot:** 8.04

Attached please find the ORIGINAL copy of the stormwater detention facility maintenance agreement received **April 06, 2023** for the above referenced file.

Please have this matter placed on your next available agenda for the proper signatures to be obtained. **Please return a copy of the recorded instrument to me for the applicant's file in order to complete compliance.**

Thank you.

******Report Due Date: July 20, 2023******



RESOLUTION - AUTHORIZE FIREWORKS DISPLAYS - THE PALACE AT SOMERSET PARK – MAY 2023
EVENTS

WHEREAS, The Palace at Somerset Park has made application for permission to hold fireworks displays on the following dates:

Drasi/Seninsky Wedding	Sunday, May 7, 2023
D'Ambrosio Birthday Party	Sunday, May 7, 2023
Gupta/Bhatt Wedding	Saturday, May 13, 2023
Johnson/SenGupta Wedding	Saturday, May 27, 2023
Galang/Applegate Wedding	Sunday, May 28, 2023
Start Time:	Between 8:00 p.m. to 9:40 p.m.
Duration:	10-12 Minutes
End Time:	Prior to 10 p.m. as per Township Noise Ordinance

WHEREAS, the Uniform Fire Code (NJAC 5:70 et seq.) and the New Jersey Fireworks Act (NJSA 21:2-1 et. seq.) provides that the Governing Body of the Municipality may, upon application in writing, grant permission for a public display of fireworks by organizations or groups of individuals;

WHEREAS, the following conditions have been met:

- (1) Submission to the Director of Fire Prevention an application pursuant to and meeting the specifications of the Uniform Fire Code and the New Jersey Fireworks Act;
- (2) Approval of the location of the storage place for said fireworks by the Director of Fire Prevention;
- (3) Submission of Certificate of Insurance by The Palace covering the fireworks; and
- (4) Submission of Surety as per N.J.S.A. 21:3-5;
- (5) Notice given to The Palace at Somerset Park that the Fireworks Display must begin no earlier than 8:00 p.m. and no later than 9:40 p.m. and end by 10:00 p.m. as per the Township's Noise Ordinance
- (6) Fireworks displays are not permitted to contain any devices or shells that contain "reports".
- (7) Fireworks displays are not permitted to have a "salute" in the display.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Franklin, County of Somerset and State of New Jersey does hereby authorize fireworks displays at The Palace at Somerset Park on the following dates:

Drasi/Seninsky Wedding	Sunday, May 7, 2023
D'Ambrosio Birthday Party	Sunday, May 7, 2023
Gupta/Bhatt Wedding	Saturday, May 13, 2023
Johnson/SenGupta Wedding	Saturday, May 27, 2023
Galang/Applegate Wedding	Sunday, May 28, 2023
Start Time:	Between 8:00 p.m. to 9:40 p.m.
Duration:	10-12 Minutes
End Time:	Prior to 10 p.m. as per Township Noise Ordinance

Franklin Township

In Somerset County



CERTIFICATION

I, Ann Marie McCarthy, Township Clerk of the Township of Franklin, in the County of Somerset, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Township Council at a Work Session/Regular Meeting held on the 4/25/2023.

IN WITNESS WHEREOF I have hereunto set my hand and affixed the seal of said Township this 4/25/2023.

Ann Marie McCarthy
Township Clerk



THE PALACE
AT SOMERSET PARK

Monday, April 17, 2023

Franklin Township Council
475 DeMott Lane
Somerset NJ, 08873-6704

Ref: Fireworks Display for Upcoming Events

To Whom It May Concern:

The Palace at Somerset Park is requesting a resolution for the following fireworks displays.

We would like to sponsor these events in conjunction with the following events:

Drasi/Seninsky Wedding	Sunday, May 7th
D'Ambrosio Birthday Party	Sunday, May 7th
(two shows, same night)	
Gupta/Bhatt Wedding	Saturday, May 13th
Johnson/SenGupta Wedding	Saturday, May 27th
Galang/Applegate Wedding	Sunday, May 28th

The displays will begin between 8:00pm and 9:40pm, and will run for approximately 10-12 minutes.

Thank you for your consideration.

Marc Hamel
President & General Manager



RESOLUTION - ISSUANCE OF SPECIAL EVENT PERMIT – APNA BAZAR FARMERS MARKET - OUTDOOR FARMERS MARKET - MAY 6, 2023 - 12PM TO 5PM - 3151 ROUTE 27, FRANKLIN PARK

WHEREAS, an application for a Special Event in the Township of Franklin was submitted as follows:

Organization: Apna Bazar Farmers Market
Event: Outdoor Farmers Market
Date: May 6, 2023
Location: 3151 Route 27, Franklin Park
Time: 12pm to 5pm

WHEREAS, said application was reviewed by the following Departments: Construction Code; Fire Prevention; Health; Parks & Recreation; Police and Zoning; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Franklin, County of Somerset, New Jersey, that a Special Event Permit will be issued to:

Organization: Apna Bazar Farmers Market
Event: Outdoor Farmers Market
Date: May 6, 2023
Location: 3151 Route 27, Franklin Park
Time: 12pm to 5pm

BE IT FURTHER RESOLVED that said Special Event Permit will be issued to Apna Bazar Farmers Market subject to the compliance with the requirements of Township Officials, including by not limited to the Public Safety Director, Director of Fire Prevention and the Health Director.

CERTIFICATION

I, Ann Marie McCarthy, Township Clerk of the Township of Franklin, in the County of Somerset, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Township Council at a Work Session/Regular Meeting held on the 4/25/2023.

IN WITNESS WHEREOF I have hereunto set my hand and affixed the seal of said Township this 4/25/2023.

Ann Marie McCarthy
Township Clerk

App + late fee Check # 1006
Franklin Township Special Event Permit Application

INSTRUCTIONS

This form must be filled out completely. If an item does not apply to your application, mark it "N/A." You must also attach a site plan that shows the location of the event, all permanent and/or temporary structures being utilized, parking, access/egress lanes, etc. If any question is left blank or if a site plan is not attached, the application will be returned as "incomplete." You should also include any supporting documentation that will help us in making a determination. You will be informed if your event requires any additional approvals/permits. Submit the completed application to : Township Clerk, 475 DeMott Lane, Somerset, NJ 08873.
APPLICATION MUST BE SUBMITTED 60 DAYS PRIOR TO THE START OF THE EVENT



Please Print Clearly or Type

Name of Organization: <i>Apna Bazar Farmers Market</i>	
Address: <i>3151 NJ-27 Franklin Park NJ 08823</i>	
Federal Tax Exempt Number (if applicable):	
NJ Non-Profit Registration Number (if applicable):	
Contact Person: <i>Malhan Shariff</i>	
Address: <i>10 Unami ct Somerset NJ 08873</i>	
Day Phone: <i>856 834 8558</i>	Cell Phone: <i>856 834 8558</i>
Fax:	Email: <i>smalhan45@gmail.com</i>
Location of the Event: <i>Outdoors Parking Lot 3151 NJ-27 Franklin Park NJ 08823</i>	
Date(s): <i>Saturday May 6th 2023</i>	
Time(s): <i>12:00 PM - 5:00 PM</i>	
Description of the Event: <i>Apna Bazar will be hosting an outdoor event where it will be selling various ethnic items such as clothes, shoes, bangles, etc...</i>	

SPECIFICS OF THE PROPOSED EVENT

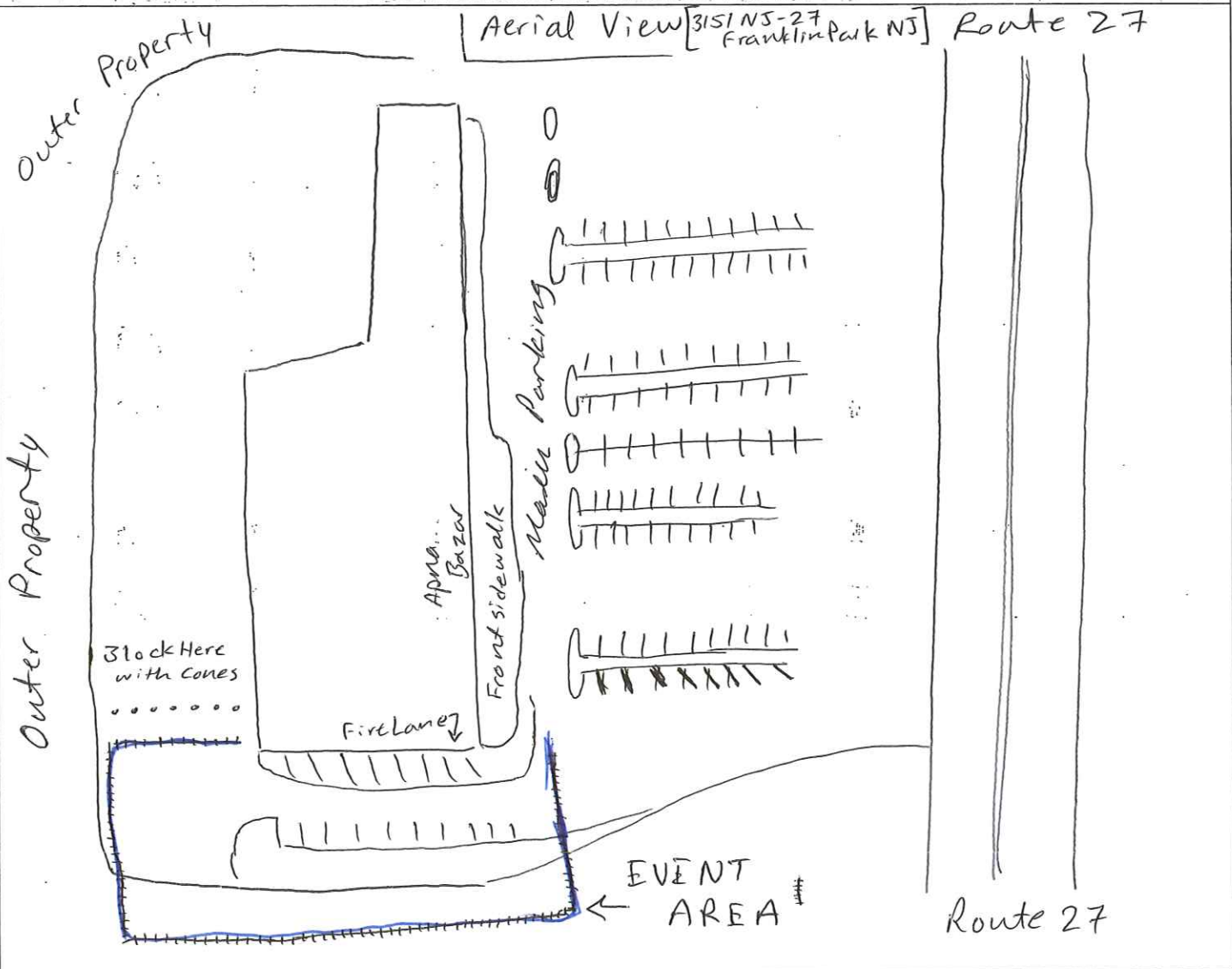
1.	Is the event open to the public? <i>Yes</i>
2.	Is there an admission fee? <i>No</i>
3.	What is the peak attendance number? 100 150 200 <i>Up to 75 people</i>
4.	Where will vehicles be parked? <i>The main parking lot</i>
5.	How much parking space is available on-site? <i>200 - 400 parking spots</i>
6.	How much parking space is available off-site? <i>Unlimited? Not likely to be used.</i>

7.	Will the event take place on public property or roadways? If so, specify. parking lot of the address mentioned on page 1.
8.	Are you requesting the full or partial closure of any street, private or public? If so, specify. Yes, partial closure of 1 end of the back lot. No business will be impacted. Just for safety purposes to prevent unnecessary vehicular thoroughfare
9.	Will alcoholic beverages be served? No
10.	If so, does the venue possess a liquor license? If so, indicate the number. No
11.	Are tents (with sides) proposed? If so, how many? No
12.	Are canopies (without sides) proposed? If so, how many? Yes, 45 2-3
13.	Will food be served? No
14.	If yes, indicate the name and address of each food service provider: N/A
15.	Will food be prepared on site? No
16.	Will food be cooked on site? If so, how? No
17.	Will food be warmed on site? No
18.	Will food be free or sold? N/A
19.	Other than cooking fires (see 14 & 15 above) will there be any open flames? If so, specify. N/A
20.	Are fireworks or any other pyrotechnics proposed? If so, specify. N/A
21.	Will electricity be needed? If so, specify for what uses. No
22.	If so, will it be obtained by tapping into the grid? N/A
23.	If so, will any portable power devices be used? No
24.	Will sound amplification devices be used? If so, indicate the decibel level of the sound amplification equipment. No
25.	Are raffles or games of chance proposed? If so, specify. No Raffle Yes, free 10 lb bag of flour (whole wheat)
26.	Are permanent restroom facilities available? If so, how many? Yes, 2 inside the store
27.	Will portable restroom facilities be utilized? If so, how many? Probably, when you gotta go you gotta go N/A, There will be no portable facilities.

28.	Are amusements proposed? If so, specify. <p style="text-align: center;">No</p>
29.	Are rides proposed? If so, specify. <p style="text-align: center;">No</p>
30.	Will animals be utilized? If so, specify. <p style="text-align: center;">No</p>
31.	Will show mobiles be used? If so, specify. <p style="text-align: center;">No</p>
32.	Will signs be utilized? <p style="text-align: center;">No</p>
33.	If so, for what purpose(s) – direction, information, advertising, etc.? <p style="text-align: center;">N/A</p>

Note: Violation of the Township Sign Ordinance may result in the revocation of your permit.

ADDITIONAL INFORMATION



FOR TOWNSHIP USE ONLY:

DEPARTMENTAL REVIEW AND RESPONSE		
Department	Comments	Initials & Date
Construction		
Fire Prevention		
Health		
Parks and Recreation		
Police		
Zoning		

The Special Events Committee recommends that the Township Council:

- Approve the application as long as any conditions noted above are met.
- Deny the application for the reasons noted above.

CLERK'S OFFICE	
ITEM	DATE RECEIVED
Permit Fee (\$125.00)	
Maintenance Escrow (\$300.00)	
Insurance Coverage/Township	
Police Protection Escrow	
Affidavit of Service	
Outside Agency Approvals	
Ride Vendor's Permit to Operate	
Maintenance Escrow Received by Finance	
Late Fee (\$25.00)	

TOWNSHIP COUNCIL ACTION	
<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED <input type="checkbox"/> NO SPECIAL EVENT PERMIT REQUIRED	
PERMIT #: _____	
_____ TOWNSHIP CLERK	_____ DATE



RESOLUTION - ISSUANCE OF SPECIAL EVENT PERMIT – PRAISE PRESBYTERIAN CHURCH - INTER-CHURCH FLAG FOOTBALL TOURNAMENT - JULY 9, 2023 - 8AM TO 6PM - MIDDLEBUSH PARK

WHEREAS, an application for a Special Event in the Township of Franklin was submitted as follows:

Organization: Praise Presbyterian Church
Event: Inter-Church Flag Football Tournament
Date: July 9, 2023
Location: Middlebush Park
Time: 8am to 6pm

WHEREAS, said application was reviewed by the following Departments: Construction Code; Fire Prevention; Health; Parks & Recreation; Police and Zoning; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Franklin, County of Somerset, New Jersey, that a Special Event Permit will be issued to:

Organization: Praise Presbyterian Church
Event: Inter-Church Flag Football Tournament
Date: July 9, 2023
Location: Middlebush Park
Time: 8am to 6pm

BE IT FURTHER RESOLVED that said Special Event Permit will be issued to Praise Presbyterian Church subject to the compliance with the requirements of Township Officials, including by not limited to the Public Safety Director, Director of Fire Prevention and the Health Director.

CERTIFICATION

I, Ann Marie McCarthy, Township Clerk of the Township of Franklin, in the County of Somerset, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Township Council at a Work Session/Regular Meeting held on the 4/25/2023.

IN WITNESS WHEREOF I have hereunto set my hand and affixed the seal of said Township this 4/25/2023.

Ann Marie McCarthy
Township Clerk

Franklin Township Special Event Permit Application

INSTRUCTIONS

This form must be filled out completely. If an item does not apply to your application, mark it "N/A." You must also attach a site plan that shows the location of the event, all permanent and/or temporary structures being utilized, parking, access/egress lanes, etc. If any question is left blank or if a site plan is not attached, the application will be returned as "incomplete." You should also include any supporting documentation that will help us in making a determination. You will be informed if your event requires any additional approvals/permits. Submit the completed application to : Township Clerk, 475 DeMott Lane, Somerset, NJ 08873. **APPLICATION MUST BE SUBMITTED 60 DAYS PRIOR TO THE START OF THE EVENT**

TOWNSHIP USE ONLY:
STAMP DATE-RECEIVED

RECEIVED

JAN 18 2023

CLERK'S OFFICE

Please Print Clearly or Type

Name of Organization: Praise Presbyterian Church	
Address: 15 15 Cedar Grove Ln. Somerset, NJ 08873	
Federal Tax Exempt Number (if applicable): 22-3067654	
NJ Non-Profit Registration Number (if applicable): n/a (religious organization)	
Contact Person: Gabriel Chan	
Address: 4423 Bloomingdale Dr. Hillsborough, NJ 08844	
Day Phone: 412-260-8537	Cell Phone: 412-260-8537
Fax: N/A	Email: gabe.s.chan@gmail.com
Location of the Event: Middlebush Park (^{Both} Turffields)	
Date(s): July, 9, 2023	
Time(s): 8:00AM to 6:00PM	
Description of the Event: Inter-church Flag Football Tournament with up to 10 teams. If only 1 of the turf fields is available, the number of teams will be reduce to no more than 6. Each turf field would be divided in half for play.	

SPECIFICS OF THE PROPOSED EVENT

1.	Is the event open to the public? Yes
2.	Is there an admission fee? No
3.	What is the peak attendance number? ~400
4.	Where will vehicles be parked? Parking lots
5.	How much parking space is available on-site? ~330 spots
6.	How much parking space is available off-site? None

7.	Will the event take place on public property or roadways? If so, specify. Yes, teams will play on the turf fields at Middlebush Park
8.	Are you requesting the full or partial closure of any street, private or public? If so, specify. No
9.	Will alcoholic beverages be served? No
10.	If so, does the venue possess a liquor license? If so, indicate the number. N/A
11.	Are tents (with sides) proposed? If so, how many? No
12.	Are canopies (without sides) proposed? If so, how many?
13.	Will food be served? No
14.	If yes, indicate the name and address of each food service provider: N/A
15.	Will food be prepared on site? No
16.	Will food be cooked on site? If so, how? No
17.	Will food be warmed on site? No
18.	Will food be free or sold? No
19.	Other than cooking fires (see 14 & 15 above) will there be any open flames? If so, specify. No
20.	Are fireworks or any other pyrotechnics proposed? If so, specify. No
21.	Will electricity be needed? If so, specify for what uses. No
22.	If so, will it be obtained by tapping into the grid? N/A
23.	If so, will any portable power devices be used? No
24.	Will sound amplification devices be used? If so, indicate the decibel level of the sound amplification equipment. No
25.	Are raffles or games of chance proposed? If so, specify. No
26.	Are permanent restroom facilities available? If so, how many? Yes, 2
27.	Will portable restroom facilities be utilized? If so, how many? No

28.	Are amusements proposed? If so, specify.	No
29.	Are rides proposed? If so, specify.	No
30.	Will animals be utilized? If so, specify.	No
31.	Will show mobiles be used? If so, specify.	No
32.	Will signs be utilized?	No
33.	If so, for what purpose(s) – direction, information, advertising, etc.?	N/A

Note: Violation of the Township Sign Ordinance may result in the revocation of your permit.

ADDITIONAL INFORMATION

FOR TOWNSHIP USE ONLY:

DEPARTMENTAL REVIEW AND RESPONSE		
Department	Comments	Initials & Date
Construction		
Fire Prevention		
Health		
Parks and Recreation		
Police		
Zoning		

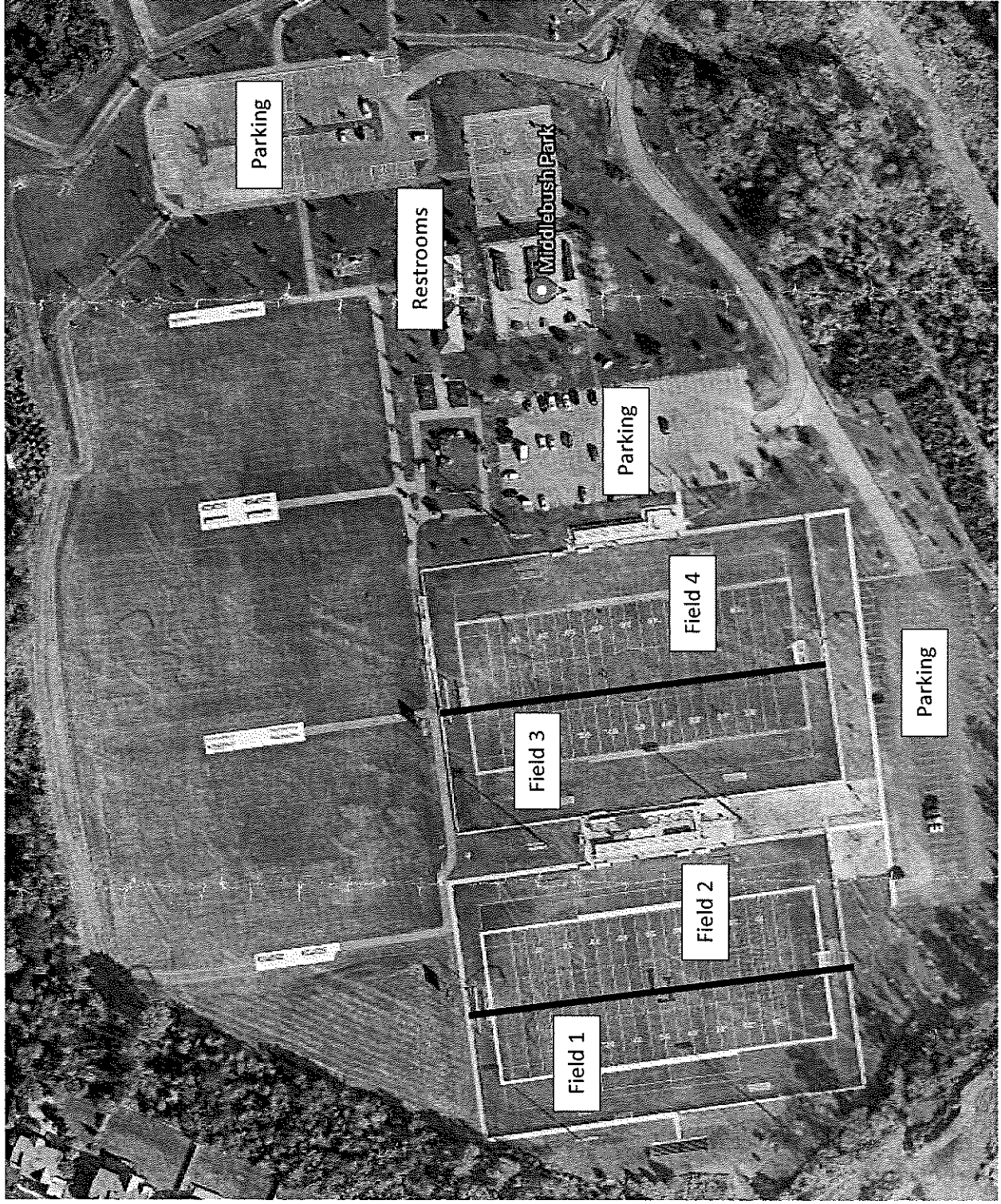
The Special Events Committee recommends that the Township Council:

- Approve the application as long as any conditions noted above are met.
- Deny the application for the reasons noted above.

CLERK'S OFFICE	
ITEM	DATE RECEIVED
Permit Fee (\$125.00)	1/18/2023
Maintenance Escrow (\$300.00)	
Insurance Coverage/Township	
Police Protection Escrow	
Affidavit of Service	
Outside Agency Approvals	
Ride Vendor's Permit to Operate	
Maintenance Escrow Received by Finance	
Late Fee (\$25.00)	

TOWNSHIP COUNCIL ACTION	
<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED <input type="checkbox"/> NO SPECIAL EVENT PERMIT REQUIRED	
PERMIT #: _____	
_____ TOWNSHIP CLERK	_____ DATE

Site Plan for Flag Football Tournament for July 9





RESOLUTION - AWARD STATE CONTRACT (CONTRACT #17-FLEET-00721) - EAGLE POINT GUN SHOP -
POLICE DUTY AND PRACTICE AMMUNITION - AMOUNT NOT TO EXCEED \$59,233.81

WHEREAS, the Township of Franklin desires to purchase the following item as per the State Contract #17-FLEET-00721:

VENDOR: Eagle Point Gun Shop
1701 Third Street, Thorofare, NJ 08086
ITEM: Police duty and practice ammunition
COST: Amount Not to Exceed \$59,233.81

WHEREAS, the Chief Financial Officer has certified in writing hereon that funds are available, and the Municipal Attorney has reviewed said certificate and is satisfied that said certificate is in proper form; and

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Franklin, County of Somerset, and State of New Jersey does hereby authorize the Mayor and Township Clerk to execute a contract with the above-named vendor to purchase the specified item.

CERTIFICATION

I, Ann Marie McCarthy, Township Clerk of the Township of Franklin, in the County of Somerset, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Township Council at a Work Session/Regular Meeting held on the 4/25/2023.

IN WITNESS WHEREOF I have hereunto set my hand and affixed the seal of said Township this 4/25/2023.

Ann Marie McCarthy
Township Clerk

Verified and Encumbered as to
Availability of Funds:

Date: 4/25/2023
Account No.: 3-01-25-00-0240-058
PO No.: R23

By: _____
KATHLEEN MOODY, Director of Revenue & Finance



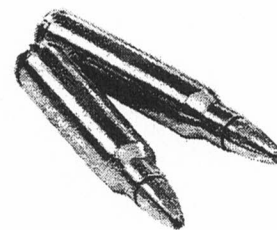
Eagle Point Gun

T. J. Morris & Son

1707 Third Street Thorofare, New Jersey 08086

P: 856.848.6945 F: 856.384.2938

Email: majortjmorrisiii@comcast.net



1OCT2019

Dear Sir or Madame:

We are pleased to announce that Eagle Point Gun has been awarded the New Jersey State Contract #17-FLEET-00721, effective 15MAY2019 for these products:

- Federal Ammunition
- Walther Firearms
- Benelli Firearms
- Heckler & Koch Firearms
- Speedwell Targets
- Poly-Frang Ammunition
- Remington Ammunition and Firearms
- PMC Ammunition
- Bushmaster Firearms
- MACE Tactical Spray
- EoTech Holographic Sights
- DPMS Rifles

In addition to the current NJ State Contract for the above, we hold the current NY State Contract for Federal ammunition, the Connecticut State Contract for Federal, CCI/Speer, Remington ammunition, the NH State Contract for Federal and CCI/Speer ammunition, the Maine State Agreement (Contract) for Federal and CCI/Speer ammunition, the NYPD Contract for Federal rifle ammunition, and several others.

We also sell Hornady ammunition, CCI/Speer ammunition, Springfield firearms, Aimpoint sights, Surefire lights, Wolf ammunition (762X39 and 762X54R only), Rock River firearms, and Stag Arms firearms, ALS/PACEM Less Lethal munitions, dummy training rounds, and blank ammunition.

****We are the largest stocking law enforcement dealer in the USA with over 30,000,000 rounds of ammunition in stock at all times. In stock items can be picked up at the state contract price.****

Eagle Point can supply your department with Elite Survival nylon gun cases, Peerless cuffs and irons, Hoppes, Break Free, Ventco Industries/Shooters Choice, Seal One, Pro-Shot, Birchwood Casey, Black Hawk accessories, Gransfors Bruks axes and many other items.

Enclosed with this letter is my current New Jersey State Contract agency price list for Federal Cartridge ammunition and my quote price list for CCI/Speer ammunition (I do not have the current NJ State Contract for Speer, but the prices are below the contract) along with representative pricing from other brands. The prices include the freight and tailgate delivery, for a factory drop ship from the manufacturer to your New Jersey Department location. Federal agencies, private security agencies, and private college security/police please call for a quote.

We also take used weapons and accessories in trade, and will take back unopened cases of ammunition for credit if you switch calibers. If you have any questions just give us a call.

Best regards,

Thomas J. Morris III

NJ Contract Price List

Eagle Point Gun/TJ Morris and Son
(856-848-6945) majortjmorrisiii@comcast.net



LAW ENFORCEMENT

Pistol Ammunition				
Caliber	Product Code	Description	Price	Rds/cs
.380 cal	AE380AP	95 gr. FMJ American Eagle	\$212.21	1000
	*P380HST1	99 gr. HST Premium Hollow Point	\$392.86	1000
	P380HS1G	90 gr. HYDRA-SHOK Premium Hollow Point	\$389.42	1000
9mm	AE9AP	124 gr. FMJ American Eagle	\$203.87	1000
	AE9DP	115 gr. FMJ American Eagle	\$203.87	1000
	AE9FP	147 gr. FMJ-Flat Point American Eagle	\$214.18	1000
	AE9N1	124 gr. TMJ with TMF Primer (reduced lead) American Eagle	\$219.91	1000
	AE9N2	147 gr. TMJ with TMF Primer (reduced lead) American Eagle	\$219.91	1000
	BC9NT3	100 gr. RHT No Lead Frangible	\$383.69	1000
	9BP	115 gr. JHP Classic Hi-Shok	\$215.99	1000
	9BPLE	115 gr. +P+ JHP Classic Hi-Shok	\$226.78	1000
	9MS	147 gr. JHP Sub-Sonic Classic Hi-Shok	\$215.99	1000
	P9HS1G1	124 gr. HYDRA-SHOK Premium Hollow Point	\$307.90	1000
	P9HS2G1	147 gr. Sub-Sonic HYDRA-SHOK Premium Hollow Point	\$307.90	1000
	P9HST1	124 gr. HST Premium Hollow Point	\$269.39	1000
	P9HST2	147 gr. HST Premium Hollow Point	\$269.39	1000
	P9HST3	124 gr. +P+ HST Premium Hollow Point	\$269.39	1000
38 Special	AE38B	158 gr. Lead Round Nose American Eagle standard velocity	\$318.41	1000
	AE38K	130 gr. FMJ American Eagle standard velocity	\$318.41	1000
	GM38A	148 gr. HBWC Gold Medal Match standard velocity	\$253.12	1000
	38G	158 gr. +P LSWC Hollow Point Classic Hi-Shok	\$276.03	1000
	P38HS1G	129 gr. +P HYDRA-SHOK Premium Hollow Point	\$360.79	1000
357 Magnum	AE357A	158 gr. Jacketed SP American Eagle	\$327.97	1000
	C357G	180 gr. JHP Classic	\$200.44	500
	P357HS1G	158 gr. HYDRA-SHOK Premium Hollow Point	\$709.18	1000
357 SIG	AE357S2	125 gr. FMJ American Eagle	\$257.43	1000
	P357SHST1	125 gr. HST JHP	\$356.94	1000
.40 cal	AE40R1	180 gr. FMJ American Eagle	\$248.54	1000
	AE40R3	165 gr. FMJ American Eagle	\$248.54	1000
	AE40N1	180 gr. TMJ with TMF Primer (reduced lead) American Eagle	\$278.32	1000
	*BC40CT1	125 gr. RHT No Lead Frangible	\$404.08	1000
	40SWA	180 gr. JHP Classic Hi-Shok	\$279.47	1000
	P40HS1G	180 gr. HYDRA-SHOK Premium Hollow Point	\$307.90	1000
	P40HS3G	165 gr. HYDRA-SHOK Premium Hollow Point	\$307.90	1000
	P40HST1	180 gr. HST Premium Hollow Point	\$308.67	1000
	P40HST3	165 gr. HST Premium Hollow Point	\$308.67	1000
10mm	AE10A	180 gr. FMJ American Eagle	\$366.51	1000
.45 ACP	AE45A	230 gr. FMJ American Eagle	\$297.79	1000
	AE45N1	230 gr. TMJ with TMF Primer (reduced lead) American Eagle	\$314.97	1000
	BC45CT1	155 gr. RHT No-Lead frangible	\$533.16	1000
	*45C	185 gr. JHP Classic	\$371.46	1000
	45D	230 gr. JHP Classic	\$349.33	1000
	P45HS1G	230 gr. HYDRA-SHOK Premium Hollow Point	\$370.33	1000
	P45HST1	230 gr. +P HST Premium Hollow Point	\$353.57	1000
	P45HST2	230 gr. HST Standard Velocity Premium Hollow Point	\$353.57	1000

NJ Contract Price List

Eagle Point Gun/TJ Morris and Son
(856-848-6945) majortjmorrisiii@comcast.net



LAW ENFORCEMENT

Rifle ammo				
Caliber	Product Code	Description	Price	Rds/cs
.223 cal	AE223	55 gr. FMJ-BT American Eagle	\$150.92	500
	AE223G	50 gr. JHP American Eagle	\$150.92	500
	AE223N	62 gr. FMJ-BT American Eagle	\$150.92	500
	BC223NT5	42 gr. RHT No Lead Frangible	\$402.32	500
	BC223NT5A	55 gr. RHT No Lead Frangible	\$402.32	500
	T223A	55 gr. Soft Point Tactical Rifle Urban	\$274.34	500
	T223E	55 gr. JHP Tactical Rifle Urban	\$292.57	500
	T223L	64 gr. Soft Point Tactical Rifle Urban	\$288.07	500
	*T223T	55 gr. Ballistic Tip Tactical Rifle Urban	\$342.55	500
	LE223T1	55 gr. Trophy Bonded Tactical Soft Point	\$246.09	200
	LE223T3	62 gr. Trophy Bonded Tactical Soft Point	\$246.09	200
	GM223M	69 gr. Sierra Match King BTHP	\$153.38	200
	GM223M3	77 gr. Sierra Match King BTHP	\$153.38	200
	GM223M500	69 gr. Sierra Match King BTHP	\$381.72	500
5.56 mm	XM193	55 gr. FMJ-BT Lake City	\$160.06	500
	T556TNB1	55 gr. Open Tip Match Penetrator	\$270.36	500
.308 cal (7.62x51)	AE308D	150 gr. FMJ-BT American Eagle	\$282.90	500
	LE308T1	165 gr. Trophy Bonded Tactical Soft Point	\$287.25	200
	*LE308TT2	168 gr. Bonded Soft Point	\$202.04	200
	GM308M	168 gr. Sierra MatchKing BTHP	\$148.93	200
	GM308M2	175 gr. Sierra Match King BTHP Match	\$155.11	200
	GM308M500	168 gr. Sierra Match King BTHP Match	\$372.34	500
	GM762M2	175 gr. Gold Medal Match	\$373.86	500
	T762TNB1	130 gr. Open Tip Match Penetrator	\$355.46	500
22 Long Rifle	AE5022	40 gr. High Velocity Lead American eagle	\$179.59	5000
	0710	40 gr. High Velocity Copper Plated Classic	\$196.43	5000
	0724	31 gr. Hyper Velocity Copper Plated HP Classic	\$196.43	5000
	711B	40 gr. standard velocity sub-sonic Gold Medal Match	\$238.91	5000
300 Win Mag	GM300WM	190 gr. Sierra Match King BTHP	\$274.10	200
Shotgun ammo				
Caliber	Product Code	Description	Price	Rds/cs
12 Gauge Buck	LE127 00	9 pellet copper-plated tactical 00 Buck (Full Power)	\$109.95	250
	LE132 00	9 pellet copper-plated tactical 00 Buck (Reduced Recoil)	\$109.95	250
	LE133 00	8 pellet copper-plated tactical 00 Buck (Reduced Recoil)	\$109.95	250
	F127 4B	Classic #4 Buck	\$106.63	250
12 Gauge Slug	F127 RS	1 oz hollow point rifle slug (Full Power)	\$103.08	250
	LE127 RS	1 oz hollow point rifle slug (Reduced Recoil)	\$109.95	250
	LEB127 LRS	1 oz "True Ball" Slug (Reduced Recoil)	\$127.00	250
	LEB127 RS	1 oz "True Ball" Slug (Full Power)	\$127.00	250
12 Ga. Bird shot	TGL12 7.5/8/9	2-3/4 DE 1 1/8 oz Top Gun	\$54.98	250
	H121 6/7.5/8	3-1/4 DE 1 oz Game Load "low brass"	\$60.13	250
	H126 4/5/6/7.5	3-3/4 DE 1-1/4 oz Game Load "high brass"	\$69.27	250

FMJ - Full Metal Jacket
TMJ - Total Metal Jacket
JHP - Jacketed Hollow Point

BTHP - Boat-Tail Hollow Point
TMF - Toxic-metal free
RHT - Reduced Hazard Training

2019 NJ Contract - #17-FLEET-00721 effective 5/15/19

CCI/Speer Ammunition
2019 Eagle Point Price List

Eagle Point Gun/TJ Morris and Son
856-848-6945
majortjmorrisiii@comcast.net



Pistol Ammunition				
Caliber	Product Code	Description	Price	Rds/cs
.25 cal	3501	50 gr. FMJ Blazer Aluminum	\$185.00	1000
	23602	35 gr. Hollow Point	\$255.00	500
.380 cal	53608	95 gr. TMJ Lawman Brass	\$171.00	1000
	53606	90 gr. Gold Dot Hollow Point	\$507.00	1000
9mm	3509	115 gr. FMJ Blazer Aluminum	\$179.00	1000
	5200	115 gr. FMJ Blazer Brass	\$174.00	1000
	3578	124 gr. FMJ Blazer Aluminum	\$179.00	1000
	3460	124 gr. TMJ CF (reduced lead) Blazer Aluminum	\$187.00	1000
	3582	147 gr. FMJ Blazer Aluminum	\$185.00	1000
	3462	147 gr. TMJ CF (reduced lead) Blazer Aluminum	\$187.00	1000
	53650	115 gr. TMJ Lawman Brass	\$185.00	1000
	53651	124 gr. TMJ Lawman Brass	\$190.00	1000
	53620	147 gr. TMJ Lawman Brass	\$190.00	1000
	53824	124 gr. TMJ CF (reduced lead) Lawman Brass	\$194.00	1000
	53826	147 gr. TMJ CF (reduced lead) Lawman Brass	\$194.00	1000
	53365	100 gr. No-lead Frangible	\$376.00	1000
	53614	115 gr. Gold Dot Hollow Point	\$302.00	1000
	53618	124 gr. Gold Dot Hollow Point	\$302.00	1000
	53617	124 gr. +P Gold Dot Hollow Point	\$302.00	1000
	53619	147 gr. Gold Dot Hollow Point	\$302.00	1000
38 Special	3519	158 gr. +P FMJ Blazer Aluminum	\$227.00	1000
	3475	158 gr. +P TMJ CF (reduced lead) Blazer Aluminum	\$202.00	1000
	3514	125 gr. +P JHP Blazer Aluminum	\$227.00	1000
	53733	125 gr. TMJ Lawman Brass	\$252.00	1000
	53750	158 gr. +P TMJ Lawman Brass	\$252.00	1000
	53833	158 gr. +P TMJ CF (reduced lead) Lawman Brass	\$254.00	1000
	53899	158 gr. TMJ CF (reduced lead) Lawman Brass	\$254.00	1000
	53722	125 gr. Gold Dot Hollow Point	\$352.00	1000
	53720	125 gr. +P Gold Dot Hollow Point	\$352.00	1000
	53921	135 gr. +P Gold Dot Hollow Point	\$352.00	1000
357 Magnum	3542	158 gr. JHP Blazer Aluminum	\$272.00	1000
	53960	158 gr. Gold Dot Hollow Point	\$625.00	1000
	23917	135 gr. Hollow point "SHORT BARREL"	\$425.00	500
357 SIG	53919	125 gr. TMJ Lawman Brass	\$258.00	1000
	54232	125 gr. TMJ CF (reduced lead) Lawman Brass	\$260.00	1000
	53368	100 gr. No-lead Frangible	\$415.00	1000
	54234	125 gr. Gold Dot Hollow Point	\$399.00	1000
	53918	125 gr. Gold Dot Hollow Point - Low penetration	\$399.00	1000
.40 cal	3589	165 gr. FMJ Blazer Aluminum	\$215.00	1000
	5210	165 gr. FMJ Blazer Brass	\$238.00	1000
	3591	180 gr. FMJ Blazer Aluminum	\$215.00	1000
	5220	180 gr. FMJ Blazer Brass	\$238.00	1000
	3477	180 gr. TMJ CF (reduced lead) Blazer Aluminum	\$213.00	1000

CCI/Speer Ammunition
2019 Eagle Point Price List

Eagle Point Gun/TJ Morris and Son
856-848-6945
majortjmorrisiii@comcast.net



Caliber	Product Code	Description	Price	Rds/cs
.40 cal	53955	165 gr. TMJ Lawman Brass	\$224.00	1000
	53652	180 gr. TMJ Lawman Brass	\$224.00	1000
	53954	165 gr. TMJ CF (reduced lead) Lawman Brass	\$239.00	1000
	53880	180 gr. TMJ CF (reduced lead) Lawman Brass	\$239.00	1000
	53375	125 gr. No-lead Frangible	\$386.00	1000
	53970	165 gr. Gold Dot Hollow Point	\$326.00	1000
	53962	180 gr. Gold Dot Hollow Point	\$326.00	1000
	23974	180 gr. HP "SHORT BARREL"	\$423.00	500
10mm	3597	200 gr. FMJ Blazer Aluminum	\$319.00	1000
.45 ACP	3570	230 gr. FMJ Blazer Aluminum	\$246.00	1000
	5230	230 gr. FMJ Blazer Brass	\$306.00	1000
	3480	230 gr. TMJ CF (reduced lead) Blazer Aluminum	\$235.00	1000
	53654	185 gr. TMJ Lawman Brass	\$263.00	1000
	53656	200 gr. +P TMJ Lawman Brass	\$263.00	1000
	53653	230 gr. TMJ Lawman Brass	\$263.00	1000
	53885	230 gr. TMJ CF (reduced lead) Lawman Brass	\$281.00	1000
	53395	155 gr. No-lead Frangible	\$521.00	1000
	53969	200 gr. +P Gold Dot Hollow Point	\$364.00	1000
	53966	230 gr. Gold Dot Hollow Point	\$364.00	1000
23975	230 gr. "SHORT BARREL" Hollow Point	\$433.00	500	
.45 GAP	53979	185 gr. TMJ Lawman Brass	\$277.00	1000
	53980	200 gr. TMJ Lawman Brass	\$277.00	1000
	53978	200 gr. Gold Dot Hollow Point +P	\$416.00	1000
Rifle ammo				
.223 cal	24446	55 gr. Gold Dot Soft Point	\$246.00	500
	24445SP	62 gr. Gold Dot Soft Point	\$246.00	500
	24475	75 gr. Gold Dot Soft Point	\$246.00	500
.308 cal	24457	150 gr. Gold Dot Soft Point	\$359.00	500
22 Win Mag	23	40 gr. TMJ MAXI MAG	\$303.00	2000
	24	40 gr. Jacketed hollow point MAXI MAG	\$300.00	2000
	59	30 gr. +V Jacketed hollow point MAXI MAG	\$333.00	2000
22 Long Rifle	30	40 gr. Copper plated round nose MINI MAG	\$219.00	5000
	31	36 gr. Hollow point MINI MAG	\$232.00	5000
	32	40 gr. Lead round nose STANDARD VELOCITY	\$241.00	5000
	33	40 gr. Lead round nose GREEN TAG COMP	\$521.00	5000
	50	32 gr. Copper plated hollow point STINGER	\$386.00	5000
22 Short	27	29 gr. Copper plated round nose	\$263.00	5000
	28	27 gr. Copper plated hollow point	\$272.00	5000
	44	BLANK (PAPER)	\$402.00	5000
22 Long	29	29 gr. Copper plated round nose	\$278.00	5000
TMJ - Total Metal Jacket		LRN - Lead round nose		
FMJ - Full Metal Jacket		JHP - Jacket Hollow Point		
CF - Cleanfire				

PMC PALLET PRICE LIST JANUARY 1, 2021

Bronze Line Rifle Ammunition

Item #	Description	Rds/ Case	Rds/ Box	Boxes/ Case	Avg. Wt. Case	Price/ Case	Agency Price 3% discount
223A	223 REM 55 FMJ BT	1,000	20	50	28	\$320.00	\$310.40
308B	308 WIN (7.62 NATO) 147 FMJ-BT	500	20	25	29	\$337.25	\$327.13

X-TAC MILITARY SPECIFICATIONS

Item #	Description	Rds/ Case	Rds/ Box	Boxes/ Case	Avg. Wt. Case	Price/ Case	Agency Price 3% discount
5.56X	5.56 mm 55 FMJ BT	1,000	20	50	28	\$334.50	\$324.47
5.56K	5.56 mm 62 Green Tip FMJ BT	1,000	20	50	29	\$347.50	\$337.08

Bronze Line Pistol & Revolver Ammunition

Item #	Description	Rds/ Case	Rds/ Box	Boxes/ Case	Avg. Wt. Case	Price/ Case	Agency Price 3% discount
25A	25 AUTO 50 FMJ	1,000	50	20	14	\$291.00	\$282.27
32A	32 AUTO 71 FMJ	1,000	50	20	19	\$313.40	\$304.00
32B	32 AUTO 60 JHP	1,000	50	20	18	\$317.00	\$307.49
380A	380 AUTO 90 FMJ	1,000	50	20	23	\$262.00	\$254.14
38G	38 SPL 132 FMJ	1,000	50	20	34	\$299.60	\$290.61
38SA	38 SUPER +P 130 FMJ	1,000	50	20	32	\$380.20	\$368.79
9A	9MM LUGER 115 FMJ	1,000	50	20	30	\$195.80	\$189.93
9B	9MM LUGER 115 JHP	1,000	50	20	30	\$310.00	\$300.70
9G	9MM LUGER 124 FMJ	1,000	50	20	31	\$205.00	\$198.85
357A	357 MAG 158 JSP	1,000	50	20	39	\$369.80	\$358.71
40B	40 S&W 165 JHP	1,000	50	20	38	\$339.80	\$329.61
40D	40 S&W 165 FMJ FP	1,000	50	20	38	\$259.80	\$252.01
40E	40 S&W 180 FMJ FP	1,000	50	20	40	\$259.80	\$252.01
45A	45 AUTO 230 FMJ	1,000	50	20	51	\$315.00	\$305.55

Distributor Name: Eagle Point Gun/TJ Morris and Son

Agency/Bid #: State of New Jersey 17DPP00046

Contract # 17-FLEET-00721

Part Number	EPG Cost	Agency Price with 10%
P38HS1G	\$ 327.99	\$360.79
P357S1	\$ 420.92	\$463.01
P357HS1G	\$ 644.71	\$709.18
P380HS1G	\$ 354.02	\$389.42
P9HS1G1	\$ 279.91	\$307.90
P9HS2G1	\$ 279.91	\$307.90
P40HS3G	\$ 279.91	\$307.90
P40HS1G	\$ 279.91	\$307.90
P45HS1G	\$ 336.66	\$370.33
PD45G1 H	\$ 161.55	\$177.71
P9HST1	\$ 244.90	\$269.39
P9HST2	\$ 244.90	\$269.39
P9HST3	\$ 244.90	\$269.39
P40HST3	\$ 280.61	\$308.67
P40HST1	\$ 280.61	\$308.67
P45HST2	\$ 321.43	\$353.57
P45HST1	\$ 321.43	\$353.57
P45GHST1	\$ 341.06	\$375.16
BC9NT3	\$ 348.81	\$383.69
BC40CT1	\$ 367.35	\$404.08
BC45CT1	\$ 484.69	\$533.16
9BP	\$ 196.36	\$215.99
9MS	\$ 196.36	\$215.99
9BPLE	\$ 206.16	\$226.78
38G	\$ 250.94	\$276.03
C357B	\$ 227.16	\$249.87
40SWB	\$ 254.06	\$279.47
40SWA	\$ 254.06	\$279.47
45C	\$ 337.69	\$371.46
45D	\$ 317.58	\$349.33
GM38A	\$ 230.11	\$253.12
GM45B	\$ 350.77	\$385.84
AE25AP	\$ 192.92	\$212.21
AE32AP	\$ 210.46	\$231.51
AE380AP	\$ 192.92	\$212.21
AE9DP	\$ 185.34	\$203.87
AE9AP	\$ 185.34	\$203.87
AE9N1	\$ 199.92	\$219.91
AE9FP	\$ 194.71	\$214.18
AE9N2	\$ 199.92	\$219.91
AE38K	\$ 289.46	\$318.41
AE38B	\$ 289.46	\$318.41
AE357A	\$ 298.15	\$327.97

AE357S2	\$	234.03	\$257.43
AE40R2	\$	225.95	\$248.54
AE40R3	\$	225.95	\$248.54
AE40R1	\$	225.95	\$248.54
AE40N1	\$	253.02	\$278.32
AE10A	\$	333.19	\$366.51
AE45A	\$	270.72	\$297.79
AE45N1	\$	286.34	\$314.97
AE45GA	\$	354.02	\$389.42
BC223NT5	\$	365.75	\$402.32
BC223NT5A	\$	365.75	\$402.32
LE223T1	\$	223.72	\$246.09
LE223T3	\$	223.72	\$246.09
LE308T1	\$	261.14	\$287.25
T223E	\$	265.97	\$292.57
T223A	\$	249.40	\$274.34
T223L	\$	261.88	\$288.07
30CA	\$	112.36	\$123.59
GM223M	\$	139.44	\$153.38
GM223M3	\$	139.44	\$153.38
GM223M500	\$	347.02	\$381.72
GM308M	\$	135.40	\$148.93
GM308M2	\$	141.01	\$155.11
GM308M500	\$	338.49	\$372.34
GM3006M	\$	192.92	\$212.21
GM300WM	\$	249.18	\$274.10
XM193	\$	145.51	\$160.06
AE30CB	\$	208.25	\$229.07
AE308D	\$	257.18	\$282.90
AE3006N	\$	307.16	\$337.88
WF146 6	\$	69.88	\$76.87
WF146 7	\$	69.88	\$76.87
WF208 7	\$	69.88	\$76.87
LE133 00	\$	99.96	\$109.95
LE132 00	\$	99.96	\$109.95
LE127 00	\$	99.96	\$109.95
P154 00	\$	191.52	\$210.67
P156 00	\$	191.52	\$210.67
P156 4B	\$	191.52	\$210.67
F127 000	\$	105.02	\$115.52
F127 00	\$	87.34	\$96.07
F130 00	\$	162.85	\$179.13
TGL12 7.5	\$	49.98	\$54.98
TGL12 8	\$	49.98	\$54.98
TGL12 9	\$	49.98	\$54.98
LE127 RS	\$	99.96	\$109.95
LEB127 RS	\$	115.46	\$127.00
LEB127 LRS	\$	115.46	\$127.00
LEF127 RS	\$	115.46	\$127.00
F127 RS	\$	93.71	\$103.08
F130 RS	\$	169.35	\$186.29
0710	\$	178.57	\$196.43

711B		\$ 217.19	\$238.91
AE5022		\$ 163.27	\$179.59
C357G		\$ 182.22	\$200.44
C45LCA		\$ 311.33	\$342.46
C44SA		\$ 213.18	\$234.50
AE44A		\$ 464.39	\$510.83
F127 4B		\$ 96.94	\$106.63
H126 4		\$ 62.97	\$69.27
H126 5		\$ 62.97	\$69.27
H126 6		\$ 62.97	\$69.27
H126 7.5		\$ 62.97	\$69.27
H121 6		\$ 54.66	\$60.13
H121 7.5		\$ 54.66	\$60.13
H121 8		\$ 54.66	\$60.13
H200 6		\$ 54.66	\$60.13
H200 7.5		\$ 54.66	\$60.13
H200 8		\$ 54.66	\$60.13
H160 6		\$ 67.16	\$73.88
H160 7.5		\$ 67.16	\$73.88
H160 8		\$ 67.16	\$73.88
AE223		\$ 137.20	\$150.92
AE223J		\$ 137.20	\$150.92
AE223G		\$ 137.20	\$150.92
AE223N		\$ 137.20	\$150.92
H204 4		\$ 62.47	\$68.72
H204 5		\$ 62.47	\$68.72
H204 6		\$ 62.47	\$68.72
H204 7.5		\$ 62.47	\$68.72
308A		\$ 172.84	\$190.13
P308C		\$ 230.63	\$253.70
0724		\$ 178.57	\$196.43
H412 6		\$ 82.26	\$90.48
H412 7.5		\$ 82.26	\$90.48
H413 4		\$ 82.26	\$90.48
H413 5		\$ 82.26	\$90.48
H413 6		\$ 82.26	\$90.48
H413 7.5		\$ 82.26	\$90.48
T762TNB1		\$ 323.15	\$355.46
GM762M2		\$ 339.87	\$373.86
T556TNB1		\$ 245.78	\$270.36
0026		\$ 231.18	\$254.30
0027		\$ 239.58	\$263.53
0028		\$ 247.29	\$272.02
0029		\$ 252.89	\$278.18
0030		\$ 199.72	\$219.69
0031		\$ 211.57	\$232.73
0032		\$ 219.26	\$241.19
0033		\$ 473.98	\$521.37
0038		\$ 252.19	\$277.41
0050		\$ 351.61	\$386.77
0023		\$ 275.63	\$303.19
0024		\$ 272.92	\$300.22

0059		\$	303.25	\$333.58
0044		\$	365.67	\$402.24
P380HST1		\$	357.14	\$392.86
P357SHST1		\$	324.49	\$356.94
AE9SJ1		\$	96.94	\$106.63
AE40SJ1		\$	112.24	\$123.47
AE45SJ1		\$	132.65	\$145.92
LE308TT2		\$	183.67	\$202.04
T223T		\$	311.41	\$342.55
A76239A		\$	255.10	\$280.61
AE338L		\$	285.71	\$314.29
GM338LM		\$	561.22	\$617.35
GM338LM2		\$	561.22	\$617.35
AE223AF30	600	\$	168.37	\$185.20
AE223BK		\$	270.41	\$297.45
XM193AF30	600	\$	173.47	\$190.82
XM193AF90	450	\$	127.55	\$140.31
XM193BK		\$	270.41	\$297.45
LE132 1B		\$	117.12	\$128.83
H132 00		\$	96.94	\$106.63
LEB127 DPRS		\$	112.24	\$123.47
GMT113 7.5	1170 FPS	\$	71.33	\$78.46
GMT113 8		\$	71.33	\$78.46
GMT115 7.5		\$	71.33	\$78.46
GMT115 8		\$	71.33	\$78.46
GMT116 7.5		\$	71.33	\$78.46
GMT116 8		\$	71.33	\$78.46

State of New Jersey
Division of Purchase and Property
Master Blanket Purchase Order
 T0106 - Law Enforcement Firearms Equipment and Supplies

Blanket Order Number

17-FLEET-00721

 SHOW THIS NUMBER ON ALL
 PACKAGES, INVOICES AND
 SHIPPING PAPERS.

**V
E
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R**

Vendor Number: V00000219
 Eagle Point Gun/T.J.Morris & Son

 1707 Third Street
 Thorofare, NJ 08086
 majortjmorrisiii@comcast.net
 856-848-6945

INVOICES: Direct invoices in DUPLICATE to the address shown above. TERMS AND CONDITIONS set forth in our Bid or Quotation, on the reverse side hereof or incorporated herein by reference become a part of this order.

Master Blanket/Contract Begin Date: 05/15/2019

Master Blanket/Contract End Date: 05/14/2023

ATTN:

Solicitation (Bid) No.: 17DPP00046	Payment Terms: Net 60 Shipping Terms: F.O.B., Destination Freight Terms: Delivery Calendar Day(s) A.R.O.: 0																		
Item # 1 Class-Item 680-04 Category 1 Ammunition Price Line 3 from the Bid Solicitation State-Supplied Price Sheet Brand: Federal/American Eagle (All Types and Calibers) Primary Vendor {Contractor} Delivery Days After Receipt of Order: 30 - 360 Days Please note that the price listed in the Discount % column is a markup. As such, please apply a 10% markup to the price list pricing. Please refer to the manufacturers price list located in the Blanket P.O. Attachments tab for pricing.																			
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>Quantity</th> <th>Unit Price</th> <th>UOM</th> <th>Discount %</th> <th>Total Discount Amt.</th> <th>Tax Rate</th> <th>Tax Amount</th> <th>Freight</th> <th>Total Cost</th> </tr> </thead> <tbody> <tr> <td align="center">1.00</td> <td align="center">\$ 0.00</td> <td align="center">LOT</td> <td align="center">-10.00 %</td> <td align="center">\$ 0.00</td> <td></td> <td align="center">\$ 0.00</td> <td align="center">\$ 0.00</td> <td align="center">\$ 0.00</td> </tr> </tbody> </table>		Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost	1.00	\$ 0.00	LOT	-10.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00
Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost											
1.00	\$ 0.00	LOT	-10.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00											

Item # 2
 Class-Item 680-04

Category 1 Ammunition

Price Line 5 from the Bid Solicitation State-Supplied Price Sheet

Brand: Remington

Primary Vendor {Contractor}

Delivery Days After Receipt of Order: 30 - 360 Days

Please note that the price listed in the Discount % column is a markup. As such, please apply a .5% markup to the price list pricing.

Please refer to the manufacturers price list located in the Blanket P.O. Attachments tab for pricing.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	-0.50 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 3
 Class-Item 680-04

Category 1 Ammunition

Price Line 7 from the Bid Solicitation State-Supplied Price Sheet

Brand: PMC Ammunition

Primary Vendor {Contractor}

Delivery Days After Receipt of Order: 30 - 360 Days

Please refer to the manufacturers price list located in the Blanket P.O. Attachments tab for pricing.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	3.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 4
 Class-Item 680-04

Category 1 Ammunition

Price Line 7 from the Bid Solicitation State-Supplied Price Sheet

Brand: PolyFrang Ammunition

Primary Vendor {Contractor}

Delivery Days After Receipt of Order: 30 - 360 Days

Please note that the price listed in the Discount % column is a markup. As such, please apply an 8% markup to the price list pricing.

Please refer to the manufacturers price list located in the Blanket P.O. Attachments tab for pricing.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	-8.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 5
 Class-Item 680-52

Category 2 Firearms & Firearm Repair Parts

Price Line 8 from the Bid Solicitation State-Supplied Price Sheet

Brand: Benelli

Primary Vendor {Contractor}

Delivery Days After Receipt of Order: 30 - 270 Days

Please note that the price listed in the Discount % column is a markup. As such, please apply a 5% markup to the price list pricing.

Please refer to the manufacturers price list located in the Blanket P.O. Attachments tab for pricing.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	-5.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 6
 Class-Item 680-52

Category 2 Firearms & Firearm Repair Parts

Price Line 10 from the Bid Solicitation State-Supplied Price Sheet

Brand: Bushmaster

Primary Vendor {Contractor}

Delivery Days After Receipt of Order: 30 - 270 Days

Please note that the price listed in the Discount % column is a markup. As such, please apply a 1% markup to the price list pricing.

Please refer to the manufacturers price list located in the Blanket P.O. Attachments tab for pricing.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	-1.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 7
Class-Item 680-52

Category 2 Firearms & Firearm Repair Parts

Price Line 14 from the Bid Solicitation State-Supplied Price Sheet

Brand: Heckler & Koch

Primary Vendor {Contractor}

Delivery Days After Receipt of Order: 30 - 270 Days

Please note that the price listed in the Discount % column is a markup. As such, please apply a 10% markup to the price list pricing.

Please refer to the manufacturers price list located in the Blanket P.O. Attachments tab for pricing.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	-10.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 8
Class-Item 680-52

Category 2 Firearms & Firearm Repair Parts

Price Line 16 from the Bid Solicitation State-Supplied Price Sheet

Brand: Remington

Primary Vendor {Contractor}

Delivery Days After Receipt of Order: 30 - 270 Days

Please note that the price listed in the Discount % column is a markup. As such, please apply a 1% markup to the price list pricing.

Please refer to the manufacturers price list located in the Blanket P.O. Attachments tab for pricing.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	-1.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 9
 Class-Item 680-52

Category 2 Firearms & Firearm Repair Parts

Price Line 20 from the Bid Solicitation State-Supplied Price Sheet

Brand: Walther

Primary Vendor {Contractor}

Delivery Days After Receipt of Order: 30 - 270 Days

Please note that the price listed in the Discount % column is a markup. As such, please apply a 5% markup to the price list pricing.

Please refer to the manufacturers price list located in the Blanket P.O. Attachments tab for pricing.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	-5.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 10
 Class-Item 680-52

Category 3 Firearm Accessories

Price Line 22 from the Bid Solicitation State-Supplied Price Sheet

Brand: Benelli

Primary Vendor {Contractor}

Delivery Days After Receipt of Order: 30 - 270 Days

Please note that the price listed in the Discount % column is a markup. As such, please apply a 5% markup to the price list pricing.

Please refer to the manufacturers price list located in the Blanket P.O. Attachments tab for pricing.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	-5.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 11 -
Class-Item 680-52

Category 3 Firearm Accessories

Price Line 25 from the Bid Solicitation State-Supplied Price Sheet

Brand: Bushmaster

Primary Vendor {Contractor}

Delivery Days After Receipt of Order: 30 - 270 Days

Please note that the price listed in the Discount % column is a markup. As such, please apply a 3% markup to the price list pricing.

Please refer to the manufacturers price list located in the Blanket P.O. Attachments tab for pricing.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	-3.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 12
Class-Item 680-52

Category 3 Firearm Accessories

Price Line 28 from the Bid Solicitation State-Supplied Price Sheet

Brand: Heckler & Koch

Primary Vendor {Contractor}

Delivery Days After Receipt of Order: 30 - 270 Days

Please note that the price listed in the Discount % column is a markup. As such, please apply a 10% markup to the price list pricing.

Please refer to the manufacturers price list located in the Blanket P.O. Attachments tab for pricing.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	-10.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 13 -
Class-Item 680-52

Category 3 Firearm Accessories

Price Line 32 from the Bid Solicitation State-Supplied Price Sheet

Brand: Remington

Primary Vendor {Contractor}

Delivery Days After Receipt of Order: 30 - 270 Days

Please note that the price listed in the Discount % column is a markup. As such, please apply a 3% markup to the price list pricing.

Please refer to the manufacturers price list located in the Blanket P.O. Attachments tab for pricing.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	-3.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 14
Class-Item 680-52

Category 3 Firearm Accessories

Price Line 36 from the Bid Solicitation State-Supplied Price Sheet

Brand: Speedwell Targets

Primary Vendor {Contractor}

Delivery Days After Receipt of Order: 2 - 21 Days

Please refer to the manufacturers price list located in the Blanket P.O. Attachments tab for pricing.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	48.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 15
Class-Item 680-52

Category 3 Firearm Accessories

Price Line 39 from the Bid Solicitation State-Supplied Price Sheet

Brand: EoTech

Secondary Vendor {Contractor}

Delivery Days After Receipt of Order: 30 - 270 Days

Please note that the price listed in the Discount % column is a markup. As such, please apply a 5% markup to the price list pricing.

Please refer to the manufacturers price list located in the Blanket P.O. Attachments tab for pricing.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	-5.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 16
 Class-Item 680-50

Category 4 Non-Lethal Weapons/Riot Control Equipment, Parts and Accessories

Price Line 51 from the Bid Solicitation State-Supplied Price Sheet

Brand: MACE/Takedown Spray

Primary Vendor {Contractor}

Delivery Days After Receipt of Order: 10 - 14 Days

Please note that the price listed in the Discount % column is a markup. As such, please apply a 20% markup to the price list pricing.

Please refer to the manufacturers price list located in the Blanket P.O. Attachments tab for pricing.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	-20.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

TAX: \$ 0.00
 FREIGHT: \$ 0.00
 TOTAL: \$ 0.00

APPROVED

By: Kristi Thomas

Phone#: (609) 984-1327

BUYER



OFFER AND ACCEPTANCE

State of New Jersey
Department of the Treasury
Division of Purchase and Property
33 West State Street, P.O. Box 230
Trenton, New Jersey 08625-0230

Bid Solicitation (RFP) #: T0106, 17DPP00046

Bid Solicitation (RFP) Title: Law Enforcement Firearms, Equipment & Supplies

Blanket P.O. (Contract) Term: See Section 5.2 of the Bid Solicitation (RFP)

Open to Cooperative Purchasing

OFFER (To be completed by the Vendor (Bidder))

TO THE STATE OF NEW JERSEY:

The Undersigned hereby offers and agrees to furnish the goods, products, or services in compliance with all terms of this Master Blanket Purchase Order (Blanket P.O.) (Contract) as defined in Section 2.0 of the Bid Solicitation (Request for Proposal (RFP)).

Vendor (Bidder):	Eagle Point Gun/T.J.Morris & Son	Title:	CEO/Boss
Address:	1707 Third Street	E-Mail Address:	majortjmorrisiii@comcast.net
City, State, ZIP:	Thorofare, New Jersey 08086	Phone Number:	856-848-6945
Authorized Signature:		Fax Number:	856-384-2938
Printed Name:	Thomas J. Morris III	FEIN:	

By signing and submitting this Offer, the Vendor (Bidder) certifies and confirms that:

1. Neither the Vendor (Bidder), nor its representatives, agents or lobbyists have initiated any inappropriate contact with any Executive Branch employee during the procurement to attempt to affect the bidding process and shall not do so after submission of its Quote (Proposal);
2. The Vendor (Bidder) has read, understands, and agrees to all terms, conditions, and specifications set forth in the Bid Solicitation (RFP), including but not limited to the acceptance of the State of New Jersey Standard Terms and Conditions, the provisions set forth in Section 4.4.1.1.1 (MacBride Principles Certification), Section 4.4.1.1.2 (No Subcontractor Certification), Section 4.4.1.1.3 (Non-Collusion), and Section 4.4.1.1.4 (New Jersey Business Ethics Guide Certification);
3. The Vendor's (Bidder's) failure to meet any terms and conditions of the Blanket P.O. (Contract) as defined in the Bid Solicitation (RFP) shall constitute a breach and may result in suspension or debarment from further State bidding;
4. A defaulting Vendor (Contractor) may also be liable, at the option of the State, for the difference between the Blanket P.O. (Contract) price and the price bid by an alternate vendor of the goods or services in addition to other remedies available; and
5. By signing and submitting this Offer, the Vendor (Bidder) consents to receipt of any and all documents related to this Bid Solicitation (RFP) and the resulting Blanket P.O. (Contract) by electronic medium or facsimile.

THIS FORM MUST BE SIGNED, COMPLETED AND INCLUDED WITH THE VENDOR'S (BIDDER'S) QUOTE (PROPOSAL).

ADDITIONAL VENDOR (BIDDER) REQUIREMENTS (For State Use Only)

<input type="checkbox"/> Bid Security	Amount:	<input type="text"/>	<input type="checkbox"/> Payment Security	Amount:	<input type="text"/>
<input type="checkbox"/> Performance Security	Amount:	<input type="text"/>	<input type="checkbox"/> Retainage	Percentage:	<input type="text"/>

For set-aside contracts only, a Vendor (Bidder) must be registered with the N.J. Division of Revenue and Enterprise Services, Small Business Registration and MWBE Certification Services Unit. Please refer to N.J.A.C. 17:13-3.1 & 17:13-3.2 for additional information.

ACCEPTANCE OF OFFER (For State Use Only)

The Offer above is hereby accepted and now constitutes a Blanket P.O. (Contract) with the State of New Jersey. The Vendor (Contractor) is now bound to sell the goods, products, or services listed by the attached Blanket P.O. (Contract) as defined by Section 2.0 of the Bid Solicitation (RFP). The Vendor (Contractor) shall not commence any work or provide any good, product, or service under this Blanket P.O. (Contract) until the Vendor (Contractor) complies with all requirements set forth in the Bid Solicitation (RFP) and receives written notice to proceed.

Blanket P.O. (Contract) Number: 17-FLEET-00721

Blanket P.O. (Contract) Award Date: 5/15/19 Blanket P.O. (Contract) Effective Date: 5/15/19

State of New Jersey Authorized Signature:

TOWNSHIP OF FRANKLIN

475 DeMott Lane
Somerset, NJ 08873

REQUISITION	
NO.	R2300829

SHIP TO	Police Department 495 DeMott Lane Somerset, NJ 08873
VENDOR	<div style="text-align: right;">VENDOR #: EAGLPOIN</div> Eagle Point Gun Shop 1707 3rd Street Thorofare, NJ 08086-3101

ORDER DATE: 04/21/23
 DELIVERY DATE: 04/21/23
 STATE CONTRACT: 17-FLEET-00721
 F.O.B. TERMS:

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
14.00	9mm 124gr. HST res Catalog #: #P9HST1	3-01-25-00-0240-058	269.3900	3,771.46
155.00	9mm 124gr. TMJ CCI/Speer Catalog #: #53651	3-01-25-00-0240-058	190.0000	29,450.00
20.00	.223 cal. 62gr. Catalog #: #LE223T3	3-01-25-00-0240-058	246.0900	4,921.80
65.00	5.56mm 55gr. FMJ BT PMC Catalog #: #556X	3-01-25-00-0240-058	324.4700	21,090.55
			TOTAL	59,233.81

REQUESTING DEPARTMENT

DATE

2023 Board/Committee/Commission
Appointments/Reappointments

Board/Commission	Position	Current Appointee	Term	Term Expiration
Clean Communities Committee	Regular Member	Vacant	1 yr	12/31/2023
Advisory Board of Health	Alternate #2 Member	Vacant	2 yrs	12/31/2023
Advisory Board of Health	Student Non-Vote Mmbr	Vacant	1 yr	12/31/2023
Board of Adjustment	Alternate #4	Vacant	2 yrs	12/31/2023
Cultural Arts Council	Steering Comm Mmbr	Vacant	3 yrs	12/31/2025
Cultural Arts Council	Steering Comm Mmbr	Vacant	3 yrs	12/31/2024
Hamilton Street Advisory Board	SID Property Owner	Vacant	3 yrs	12/31/2025
Hamilton Street Advisory Board	SID Bus Owner/Oper	Vacant	3 yrs	12/31/2024
Hamilton Street Advisory Board	SID 100% Res Owner	Vacant	3 yrs	12/31/2024
Open Space Advisory Committee	Env. Commission Member	Vacant	3 yrs	Term Concurrent