



CITY OF
BAINBRIDGE ISLAND

**CITY COUNCIL REGULAR BUSINESS MEETING
TUESDAY, JANUARY 10, 2023**

COUNCIL CHAMBERS
280 MADISON AVENUE NORTH
BAINBRIDGE ISLAND, WA

AND

ZOOM WEBINAR
[HTTPS://BAINBRIDGEWA.ZOOM.US/J/92947338351](https://bainbridgewa.zoom.us/j/92947338351)
OR TELEPHONE: US: +1 253 215 8782
WEBINAR ID: 929 4733 8351

AGENDA

1. CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE - 6:00 PM

2. APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE - 6:05 PM

3. APPOINTMENT OF MAYOR AND DEPUTY MAYOR

3.A (6:10 PM) Appoint Mayor and Deputy Mayor, 10 Minutes

4. BREAK AND REFRESHMENTS - 6:20 PM

5. PRESENTATION(S)

5.A (6:40 PM) Approve Proclamation on the Rights of the Southern Resident Orcas, 5 Minutes
[Proclamation on the Rights of Southern Resident Orcas.docx](#)

5.B (6:45 PM) Present Proclamation Recognizing Dr. Martin Luther King, Jr. Day on January 16, 2023, 5 Minutes
[MLK Day Bainbridge Island 2023.pdf](#)

6. PUBLIC COMMENT - 6:50 PM

Public comment is accepted at this time on any topic of municipal interest. Each commenter will have three minutes to speak. Public comment is not taken on individual agenda items during the meeting. Please refer to

guidelines and instructions for public comment attached below. Public comment may be provided in-person in Council Chambers or remotely through Zoom.

6.A Instructions for Providing Public Comment

[Instructions for Providing Public Comment at Hybrid Meetings.docx](#)

7. CONSENT AGENDA - 7:05 PM

All items listed under this section are considered to be routine and will be acted upon with one motion and one vote. There will be no separate discussion of these items unless a member of the City Council, or City Manager so requests, in which event, the item will be considered separately in its normal sequence.

7.A Agenda Bill for Consent Agenda, 5 Minutes

7.B Approve City Council Meeting Minutes

[Special City Council Meeting Minutes - Executive Session, December 13, 2022.pdf](#)
[Regular City Council Business Meeting Minutes, December 13, 2022.pdf](#)

7.C Approve Accounts Payable and Payroll

[AP Report to Council of Cash Disbursements 12-28-22.pdf](#)
[Council Report PR 12-20-22.pdf](#)
[AP Report to Council of Cash Disbursements 1-11-23.pdf](#)
[Council Report PR 1-5-23.pdf](#)

7.D Adopt Ordinance No. 2023-01 relating to Eliminating the Requirement for a City Business License Unless the de Minimis Annual Gross Income Threshold is Met - Finance

[Ordinance No. 2023-01 Relating to Business Licenses Amending Chapter 5.04 BIMC.docx](#)

7.E Adopt Ordinance No. 2023-02 related to Revising Bainbridge Island Municipal Code Section 13.16.060.A regarding Water and Sewer Rates to Include an Increase Beginning with the First Billing Cycle in 2023 with the June Annual Percentage Increase in the United States Consumer Price Index, Seattle area ("CPI-U"), of the Preceding Year - Finance

[Ordinance No. 2023-02 Relating to Adjustments to City Sewer and Water Fees.docx](#)

7.F Authorize the City Manager to Execute a Professional Services Agreement in the amount of \$94,775 with MAKERS architecture and urban design LLP for an Electrification Analysis of the City Fleet and to Execute an Associated Assignment Agreement

[Professional Services Agreement - Makers City Fleet EV Project.docx](#)
[Assignment- Art Anderson.docx](#)

7.G Authorize Issuance of Call for Artists for Public Art at the Police-Court Facility - Executive, 5 Minutes

[Call for Artists - Public Art for Police-Court Facility Final for CC 01242023](#)
[P_C Revised Layout_Public Art.pdf](#)

8. COUNCIL ANNOUNCEMENTS - 7:10 PM

9. CITY MANAGER'S REPORT - 7:20 PM

- 9.A **Receive City Manager's Report** 5 Minutes
Sportsman Acceptance Memo 010323.docx

10.REGULAR BUSINESS

- 10.A **(7:25 PM) Authorize Acceptance of a Federal Transportation Grant (\$777,000) and Review the Scope and Budget for the Eagle Harbor Drive/Wyatt Way Non-Motorized Improvements Project,** 20 Minutes
Presentation Eagle Harbor_Wyatt 011023.pptx
City of Bainbridge Island 2022 Award Letter_Wyatt Way.pdf
2023-2028 CIP_Eagle Harbor_Wyatt.pdf
- 10.B **(7:45 PM) Authorize the City Manager to Engage Professional Services for the Completion of the Groundwater Management Plan - Executive,** 5 Minutes
GWMP OUTLINE_Subcommittee_approved.pdf
- 10.C **(7:50 PM) Receive Update on Council Requests relating to Island Center - Planning,** 10 Minutes
Island Center Subarea Plan Council Presentation
- 10.D **(8:00 PM) Receive Report on Commercial Green Building Ordinance- Planning,** 10 Minutes
- 10.E **(8:10 PM) Confirm Recommended Appointments to the Historic Preservation Commission,** 5 Minutes
Allen - Historic Preservation Commission (Redacted)
Cathcart - Historic Preservation Commission (Redacted)
Guggenheimer - Historic Preservation Commission (Redacted)
Kent - Historic Preservation Commission (Redacted)
Messinger - Historic Preservation Commission (Redacted)
Mooallem - Historic Preservation Commission (Redacted)
Wilson - Historic Preservation Commission (Redacted)
- 10.F **(8:15 PM) Confirm Recommended Appointment to the Design Review Board,** 5 Minutes
Anderson - Design Review Board (Redacted)
Collins - Design Review Board (Redacted)
- 10.G **(8:20 PM) Confirm Recommended Appointment to the Race Equity Advisory Committee,** 5 Minutes
Beck - Race Equity Advisory Committee (Redacted)

11.COMMUNICATIONS

- 11.A **(8:25 PM) Receive Report on Actions or Recommendations from the Planning Commission - Planning,** 5 Minutes

12.ADJOURNMENT - 8:30 PM



City Council meetings are wheelchair accessible. Assisted listening devices are available in Council Chambers. If you require additional ADA accommodations, please contact the City Clerk's Office at 206-780-8604 or cityclerk@bainbridgewa.gov by noon on the day preceding the meeting.



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 10, 2023

ESTIMATED TIME: 10 Minutes

AGENDA ITEM: (6:10 PM) Appoint Mayor and Deputy Mayor,

SUMMARY: The City Council will appoint a Mayor and Deputy Mayor.

AGENDA CATEGORY: Appointment

PROPOSED BY: City Council

RECOMMENDED MOTION: First Motion: I move to appoint _____ as Mayor for a term commencing January 10, 2023 and ending on December 31, 2023.

Second Motion: I move to appoint _____ as Deputy Mayor for a term commencing January 10, 2023 and ending June 30, 2023.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 10, 2023

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: (6:40 PM) Approve Proclamation on the Rights of the Southern Resident Orcas,

SUMMARY: The attached proclamation recognizes the rights of the Southern Resident Orcas.

AGENDA CATEGORY: Presentation

PROPOSED BY: City Council

RECOMMENDED MOTION: I move to authorize the Mayor to execute the proclamation on the rights of the Southern Resident Orcas,

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[Proclamation on the Rights of Southern Resident Orcas.docx](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



PROCLAMATION

A PROCLAMATION by the City Council of the City of Bainbridge Island, Washington, supporting the rights of Southern Resident Orcas.

WHEREAS, the Southern Resident Orcas (the “Orcas”) are culturally, spiritually, and economically important to the people of Washington State and the world. However, despite legal protections for nearly two decades, the population continues to decline and is critically endangered, with only 74 individuals left in the wild; and

WHEREAS, the Orcas’ survival is dependent on healthy and functioning ecosystems including the Salish Sea, the Fraser River Watershed, the Columbia River Basin, and the lower Snake River Watershed; and

WHEREAS, the rights of marine mammals to exist and flourish have been recognized internationally and locally, including through the Helsinki Declaration (2010), the Marine Life Proclamation of the City of Malibu, California (2014), and the City of San Francisco’s resolution guaranteeing the Free and Safe Passage of Whales and Dolphins in San Francisco’s Coastal Waters (2014); and

WHEREAS, in May 2018, the Affiliated Tribes of Northwest Indians of the United States, passed a resolution (Resolution #18-32) recognizing the Orcas (also known as Blackfish) as revered relations for which there is a sacred obligation to ensure they are treated “in a dignified manner that reflects tribal cultural values that have been passed down for countless generations;” and

WHEREAS, over 20 countries, dozens of local communities in the United States, and several tribal governments have recognized that Nature has inherent rights, and that human society has the responsibility to protect and steward Nature in a manner consistent with our interconnected relationship; and

WHEREAS, Nature and all living beings, including the Orcas and the ecosystems upon which they depend, are recognized as possessing inherent rights, including to exist, flourish, evolve, regenerate, recover, and be restored; and

WHEREAS, the rights of the Orcas include, but are not limited to, the right to: life, autonomy, culture, free and safe passage, adequate food supply from naturally occurring sources, and freedom from conditions causing physical, emotional, or mental harm, including a habitat degraded by noise, pollution and contamination.

NOW, THEREFORE, I, _____, Mayor of the City of Bainbridge Island, on behalf of the City Council, do hereby proclaim on this 10th day of January, 2023 that the City of Bainbridge Island supports and urges action by local, state, federal, and tribal governments that secure and effectuate

the rights of the Southern Resident Orcas and of the ecosystems upon which they depend.

DATED this 10th day of January, 2023

_____, Mayor



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 10, 2023

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: (6:45 PM) Present Proclamation Recognizing Dr. Martin Luther King, Jr. Day on January 16, 2023,

SUMMARY: The attached proclamation recognizes Dr. Martin Luther King, Jr. Day on January 16, 2023. It is one of the annual proclamations that may be signed by the Mayor without further Council action. Due to timing issues with planned events, this proclamation has been signed by the Mayor in advance of the January 10th meeting.

AGENDA CATEGORY: Proclamation

PROPOSED BY: City Council

RECOMMENDED MOTION: Presentation only.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[MLK Day Bainbridge Island 2023.pdf](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

PROCLAMATION

A PROCLAMATION by the City Council of the City of Bainbridge Island, Washington, Recognizing Dr. Martin Luther King, Jr. Day on January 16, 2023.

WHEREAS, the Rev. Dr. Martin Luther King, Jr., who was born on January 15, 1929, dedicated his life to promoting peace, freedom, equality, and justice for all through non-violent means; and

WHEREAS, federal and state legislation has recognized Dr. King's legacy as one of America's outstanding civil rights leaders by adopting his birthdate as a national event on the third Monday of January; and

WHEREAS, on August 28, 1963, Dr. King, as part of the March on Washington, delivered a historic speech at the Lincoln Memorial which called for an end to racism in the United States; and

WHEREAS, Dr. King and the Civil Rights Movement helped change public policy from segregation to integration, resulting in the repeal of the post-Reconstruction era state laws mandating racial segregation in the South known as the "Jim Crow Laws," thereby leading to the passage of the Civil Rights Act of 1964, the Voting Rights Act of 1965, and other antidiscrimination laws aimed at ending economic, legal, and social segregation in America; and

WHEREAS, Dr. King and the Civil Rights Movement helped change public policy from legal and socially acceptable discrimination and segregation to an open and accessible policy of racial integration leading to equal participation and access to primary and higher education, housing, employment, transportation, federal, state, and local governmental elections, and other aspects of public policy relating to human rights; and

WHEREAS, Dr. King stated in his speech, "I say to you today, my friends, though, even though we face the difficulties of today and tomorrow, I still have a dream. It is a dream that one day this nation will rise up, live out the true meaning of its creed: "We hold these truths to be self-evident, that all men are created equal;" and

WHEREAS, Dr. King continued to state in his speech, "This will be the day when all God's children will be able to sing with new meaning. "My country, 'tis of thee, sweet land of liberty, of thee I sing. Land where my fathers died, land of the pilgrim's pride, from every mountainside, let freedom ring." And if America is to be a great nation, this must become true;" and

WHEREAS, Dr. King believed that service was "the soul's highest purpose," and was the path to happiness, greatness and God; and

WHEREAS, Dr. King once said, "***Life's most persistent and urgent question is: 'What are you doing for others?'***" Americans across the country will answer that question by coming together to honor Dr. King by helping their neighbors and communities through thousands of service projects spread across all 50 states; and

WHEREAS, Bainbridge Island residents are encouraged to observe the holiday not only by reflecting on Dr. King's legacy but also by actively serving others; and

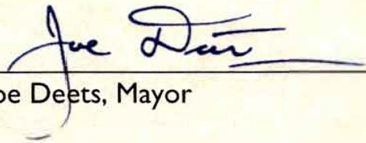
WHEREAS, national and international events teach us the unfortunate lesson that the age of violence and hatred has not passed, and that now as much as at any time Dr. King's message of non-violence should be celebrated.

NOW, THEREFORE, I, Joe Deets, Mayor of the City of Bainbridge Island, on behalf of the City Council do hereby recognize Monday, January 16, 2023, as

DR. MARTIN LUTHER KING, JR. DAY

in the city of Bainbridge Island, Washington in recognition of his birth, life, and death, and ask everyone to celebrate this day by continuing to live Dr. King's dream daily, respecting all others regardless of their race, color or creed.

Signed this 3rd day of January, 2023



Joe Deets, Mayor





CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 10, 2023

ESTIMATED TIME:

AGENDA ITEM: Instructions for Providing Public Comment

SUMMARY: Instructions for providing public comment are attached.

AGENDA CATEGORY: Discussion

PROPOSED BY: City Council

RECOMMENDED MOTION: Information only.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[Instructions for Providing Public Comment at Hybrid Meetings.docx](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



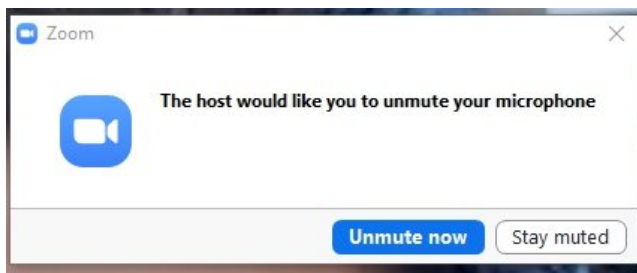
CITY OF
BAINBRIDGE ISLAND

CITY CLERK'S OFFICE

Members of the public are encouraged to submit written public comment to the City Council at any time by emailing Council at council@bainbridgewa.gov. Members of the public who wish to provide public comment may attend the business meeting in Council Chambers or may participate remotely by following the instructions outlined below. If you are attending in-person, please sign up to speak on the sign-in sheet by the Chamber doors. The Mayor will call the people signed up on the sign-in sheet in Council Chambers first, and speakers will have three minutes to speak from the podium. Following the in-person comment, the Mayor will call people who have raised their hands in the Zoom meeting. A timer on the screen will indicate when 3 minutes have elapsed. Guidelines for public comment are also attached.

INSTRUCTIONS FOR PROVIDING PUBLIC COMMENT REMOTELY

1. Join the Zoom webinar by following the link posted on the agenda and on the City calendar.
2. Sign in to Zoom with your full name.
3. The Mayor will indicate when it is time for public comment.
4. Attendee indicates desire to speak by clicking on "Raise Hand" option at the bottom of the screen.
5. Attendee clicks button "Unmute now" after they are called to speak by the Mayor.



6. Attendee will appear on screen with other panelists, but without video, just name.

IMPORTANT NOTE: If you do not have the latest version of Zoom, the Clerk will promote you to panelist. You will then appear with video enabled. Look for the video icon in the bottom left-hand corner of the screen to turn off your video.

7. Attendee provides their comment.

8. A timer on the screen will track your time.
9. Stop speaking when the timer reaches the 3-minute mark.
10. Attendee is returned to attendee group, and microphone is muted.
11. Public comment is simply received by the Council, with no response.

Excerpt from the Governance Manual regarding public comment:

5.6 Respect and Decorum

It is the duty of the Presiding Officer and Councilmembers to maintain dignity and respect for their offices, City staff, and the public. While the Council is in session, the Councilmembers shall preserve civility, order and decorum. No member of the public shall, by conversation or otherwise, delay, disrupt, or interrupt the proceedings of the Council, nor engage in any of the prohibited behavior described below. Councilmembers and the public shall obey the proper orders of the Presiding Officer of the meeting.

5.6.1 Orderly Behavior and Civility in Remarks

Any person disrupting the business of the Council, either while addressing the Council or attending the proceedings, shall be asked to leave, or be removed from the meeting. Continued disruptions may result in a point of order by the Presiding Officer or a Councilmember pursuant to the Council's parliamentary rules, or a recess, forced removal, or adjournment as described elsewhere in this manual. Disruptive behavior includes, but is not limited to, the following:

- (a) Speaking without being recognized by the Presiding Officer.
- (b) Continuing to speak after the allotted time has expired.
- (c) Speaking on an item at a time not designated for discussion by the public of that item, such as speaking on a quasi-judicial item at a time other than during a public hearing or closed record proceeding on the matter.
- (d) Throwing objects.
- (e) Speaking on an issue that is not within the jurisdiction of the City Council or is otherwise irrelevant to Council business.
- (f) Speaking in favor of or in opposition to a ballot proposition or a candidate for public office, provided, that public comment is allowed when the City Council is considering taking a collective position in favor of or in opposition to a ballot proposition as authorized in RCW 42.17A.555.

- (g) Impersonating a City Councilmember or a member of the City staff.
- (h) Shouting or otherwise engaging in loud or boisterous behavior.
- (i) Continuing to make repetitive remarks after being requested not to do so by the Presiding Officer or a majority of the City Council.
- (j) Attempting to engage the audience rather than the Council, e.g., asking audience members to stand, clap, boo or otherwise express collective support or opposition to any matter.
- (k) Booing, hissing, or otherwise disrupting the comments of another speaker.
- (l) Using racial slurs or other slurs directed at the color, creed, religion, ancestry, gender, sexual orientation, gender expression or identity, national origin, citizenship or immigration status, or mental, physical, or sensory disability of any individual or group, or any other words considered "fighting words" under constitutional law.
- (m) Refusing to modify conduct after being advised by the Presiding Officer that the conduct is disrupting the meeting or disobeying any other lawful order of the Presiding Officer or a majority of the City Council.

5.6.2 Permission Required to Address the Council

Persons other than Councilmembers and Administration shall be permitted to address the Council only upon recognition and introduction by the Presiding Officer of the meeting.



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 10, 2023

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: Agenda Bill for Consent Agenda,

SUMMARY: Council will consider approval of the Consent Agenda.

AGENDA CATEGORY: Consent Agenda

PROPOSED BY: Executive

RECOMMENDED MOTION: I move to approve the Consent Agenda as presented.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 10, 2023

ESTIMATED TIME:

AGENDA ITEM: Approve City Council Meeting Minutes

SUMMARY: Council will consider approval of meeting minutes.

AGENDA CATEGORY: Minutes

PROPOSED BY: Executive

RECOMMENDED MOTION: Approve City Council meeting minutes.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[Special City Council Meeting Minutes - Executive Session, December 13, 2022.pdf](#)

[Regular City Council Business Meeting Minutes, December 13, 2022.pdf](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

**SPECIAL CITY COUNCIL MEETING MINUTES – EXECUTIVE SESSION
TUESDAY, DECEMBER 13, 2022**

Meeting Minutes

1) CALL TO ORDER / ROLL CALL

Mayor Deets called the meeting to order at 5:00 p.m. in Council Chambers and on the Zoom webinar platform.

Mayor Deets, Deputy Mayor Moriwaki, and Councilmembers Fantroy-Johnson, Hytopoulos, Quitslund and Schneider were present. Councilmember Pollock was absent.

2) EXECUTIVE SESSION

- 2.A Pursuant to RCW 42.30.110(1)(i), to discuss with legal counsel matters relating to litigation or potential litigation to which the city, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.**
Cover Page

Mayor Deets adjourned the meeting to an executive session pursuant to RCW 42.30.110(1)(i) at 5:01 p.m.

Council returned from executive session at 5:42 p.m.

3) ADJOURNMENT

Mayor Deets adjourned the meeting at 5:43 p.m.

Mayor

Christine Brown, MMC, City Clerk



CITY OF
BAINBRIDGE ISLAND

**REGULAR CITY COUNCIL BUSINESS MEETING
TUESDAY, DECEMBER 13, 2022**

Meeting Minutes

1) CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE

Mayor Deets called the meeting to order at 6:00 p.m. in Council Chambers and on the Zoom webinar platform.

Mayor Deets, Deputy Mayor Moriwaki, and Councilmembers Fantroy-Johnson, Hytopoulos, Quitslund, and Schneider were present. Councilmember Pollock arrived at 6:17 p.m.

Mayor Deets led the Pledge of Allegiance and read the land acknowledgment.

2) APPROVAL OF AGENDA / CONFLICT OF INTEREST DISCLOSURE

Deputy Mayor Moriwaki moved and Councilmember Quitslund seconded to approve the agenda as presented. The motion carried unanimously, 6 – 0.

There were no conflicts of interest disclosed.

3) PRESENTATION(S)

3.A Approve Proclamation Declaring January 6th as “Protect Democracy in America Day”
[Cover Page](#)
[January 6th Proclamation.pdf](#)

Mayor Deets read the proclamation.

MOTION: I move to authorize the Mayor to sign the proclamation declaring January 6th as “Protect Democracy in America Day.”

Moriwaki/Fantroy-Johnson: The motion carried unanimously, 6 – 0.

AYES: Joe Deets, Leslie Schneider, Kirsten Hytopoulos, Brenda Fantroy-Johnson, Jon Quitslund, Clarence Moriwaki

NOES: None

ABSENT: Michael Pollock

ABSTAIN: None

Katy Crabtree, Deputy District Director for Congressman Derek Kilmer, accepted the proclamation and thanked Council.

3.B Receive Presentation on Bainbridge Prepares Emergency Management Voluntary Organization of the Year Award at the International Association of Emergency Management (IAEM) Conference

[Cover Page](#)

[Emergency Management Voluntary Organization of the Year Award.pdf](#)

Scott James, Bainbridge Prepares Founder and Board Chair, briefed Council on the Emergency Management Voluntary Organization of the Year Award.

3.C Review 2022 City Council Accomplishments - Executive

[Cover Page](#)

City Manager King highlighted 2022 City Council accomplishments.

Councilmember Pollock arrived at 6:17 p.m.

4) PUBLIC COMMENT

4.A Instructions for Providing Public Comment

[Cover Page](#)

[Instructions for Providing Public Comment at Hybrid Meetings.docx](#)

Ben Mello spoke about the need for safety improvements on Sunrise Drive.

Marilyn McLaughlin spoke in favor of the moratorium for inns in the Neighborhood Center zoning district.

William Adams spoke about code compliance issues.

Julie Schulte spoke against the new hotel in Lynwood Center.

Helene Smart spoke in favor of the moratorium on inns in the Neighborhood Center zoning district.

Ingvar Carlson spoke about issues with the proposed Island-wide speed limit reduction.

Michael Schwank spoke in favor of the moratorium for inns in the Neighborhood Center zoning district.

Ariel Schultz spoke in favor of re-establishing the Marine Access Committee.

Hays Gori spoke about the proposed approval of the Phase I Final Long Subdivision for Wintergreen Townhomes.

Cindy Anderson spoke in favor of the moratorium for inns in the Neighborhood Center zoning district.

Melanie Keenan spoke about the Environmental Technical Advisory Committee.

Lisa Neal spoke about the 2022 workplan and accomplishments.

5) CONSENT AGENDA

5.A Agenda Bill for Consent Agenda
[Cover Page](#)

MOTION: I move to approve the Consent Agenda as presented.

Moriwaki/Pollock: The motion carried unanimously, 7-0.

5.B Approve City Council Meeting Minutes

[Cover Page](#)

[November 8, 2022 Special City Council Meeting Minutes - Executive Session.pdf](#)

[November 8, 2022 Regular City Council Business Meeting Minutes.pdf](#)

[November 15, 2022 City Council Study Session Minutes.pdf](#)

5.C Approve Accounts Payable and Payroll

[Cover Page](#)

[AP Report to Council of Cash Disbursements 11-23-22.pdf](#)

[Council Report PR 112022.pdf](#)

[AP Report to Council of Cash Disbursements 12-14-22.pdf](#)

[CR 12-5-22.pdf](#)

5.D Set a Public Hearing on January 24, 2023, for Ordinance No. 2022-24 Relating to Island-Wide Speed Limits

[Cover Page](#)

[Ordinance No. 2022-24 Relating to Island-Wide Speed Limits.docx](#)

[Exhibit A Island-wide Secondary Arterials and Collectors.pdf](#)

[Exhibit B Island-wide Local Access Streets.pdf](#)

[Speed Limit Memo to CW 11-21-2022.docx](#)

[Speed Limit Change Direct Mailer DRAFT 3.pdf](#)

[Memorandum - Speed Limit Enforcement Plan.pdf](#)

[Installation_Schedule.pdf](#)

5.E Approve Ordinance No. 2022-22 Relating to 2022 3rd Budget Amendment and Updated Capital Improvement Plan Amendment - Finance

[Cover Page](#)

[Staff Memo re 2022 Third and Final Budget Amendment.docx](#)

[Ordinance No. 2022-22 - 3rd Budget Amendment and CIP Amendments.docx](#)

[Exhibit A to Ordinance No. 2022-22 - Total Expenditures by Fund](#)

[Exhibit B to Ordinance No. 2022-22](#)

5.F Increase the City Manager's Purchase Authority up to \$990,000 to Support the Purchase of Budgeted Fleet Vehicles - Public Works

[Cover Page](#)

5.G Authorize the City Manager to Execute the Construction Contract with Pape & Sons Construction, Inc., for the 2022 Annual Drainage Contract Award (\$70,372.79 SSWM) - Public Works

[Cover Page](#)

[2022 Annual Drainage Contract - Pape and Sons .docx](#)

[Bid Form_2022 Annual Drainage.docx](#)

[Location Map.pdf](#)

- 5.H Authorize the City Manager to Execute a Software as a Service Agreement with Tyler Technologies, Inc. for a MUNIS Financial System Upgrade in the Amount of \$384,947 over the Next 3 Years**
[Cover Page](#)
[2022 Oct - MUNIS Contract.pdf](#)
- 5.I Authorize Amendment No. 2 to the Professional Services Agreement with Toole Design Group LLC for the Bundled Madison Avenue Sidewalk Improvements Final Design (Increase in Contract Amount of \$89,450.13 - General) – Public Works**
[Cover Page](#)
[Supplemental Agreement No. 2.pdf](#)
- 5.J Authorize the City Manager to Execute the Fifth Contract Amendment of the Agreement with Kitsap County for the Incarceration of City Prisoners - Police**
[Cover Page](#)
[KC-233-17-E City of Bainbridge Island 2023 \(5th Amendment\).pdf](#)
- 5.K Authorize the City Manager to Execute the Fourth Contract Amendment to the Agreement for the Provision of Juvenile Detention Facilities - Police**
[Cover Page](#)
[2023 Fourth Amendment Juvenile Detention Facilities KC-076-19-D.pdf](#)
- 5.L Authorize the City Manager to Execute Consent Provision of Leasehold Deed of Trust Related to Grant from the Washington State Department of Commerce to Bainbridge Performing Arts Regarding the Buxton Center Building - Executive**
[Cover Page](#)
[Leasehold Deed of Trust - Bainbridge Island Performing Arts](#)
- 5.M Authorize Amendment No. 2 to the Interlocal Agreement between the City of Bainbridge Island and the Kitsap Conservation District for Agricultural Assistance, Support, and Conservation (\$48,000 Annually for Years 2023 and 2024 – General Fund/Surface and Stormwater Management (SSWM) - Public Works**
[Cover Page](#)
[Amendment No. 2 to ILA with Kitsap Conservation District for 2023-24.docx](#)
[Kitsap Conservation District Interlocal Agreement.pdf](#)
[Kitsap Conservation District ILA Amendment No. 1.pdf](#)
- 5.N Consider Approval of 2023 Lodging Tax Funding Recommendations Totaling \$350,000**
[Cover Page](#)
[2023 LTAC Funding Recommendations - Final](#)
- 5.O Consider Approval of 2023-24 Human Services Funding Recommendations Totaling \$660,000**
[Cover Page](#)
[Human Services Funding Recommendation 2023-2024 - Final](#)
- 5.P Authorize the City Manager to Execute Change Order No. 1 with Bainbridge Island Electric and Approve an Associated Budget Amendment for the Supervisory Control and**

Data Acquisition (SCADA) Water & Sewer Telemetry Upgrades Project (\$43,267.46 - including \$19,000 budget amendment; Water & Sewer Funds) – Public Works

[Cover Page](#)

[SCADA Change Order No. 1.pdf](#)

- 5.Q Authorize the City Manager to Execute a Professional Services Agreement with Accessology Too, LLC, for the Americans with Disabilities Act Transition Plan and Approve a Related Budget Amendment (\$109,033 Tax-Supported; including a \$47,148 Tax Supported Budget Amendment) – Public Works**

[Cover Page](#)

[ADA Transition Plan PSA - Accessology Too LLC.docx](#)

- 5.R Authorize the City Manager to Publish a Request for Qualifications (RFQ) for the 2024 Comprehensive Plan Periodic Update**

[Cover Page](#)

[RFQ - 2024 Comprehensive Plan Periodic Update](#)

- 5.S Authorize the City Manager to Execute a Grant Agreement with Washington State Department of Commerce relating to the 2024 Comprehensive Plan Periodic Update in the amount of \$62,500 for 2023**

[Cover Page](#)

[Grant Agreement](#)

- 5.T Authorize the City Manager to Execute a Contract Amendment for City Video and Photography Services to Increase the Existing Contract to \$145,000 (Tax Supported) – Executive**

[Cover Page](#)

[Seidl - Amendment No. 1 to PSA - For 2022 and 2023.pdf](#)

- 5.U Authorize the City Manager to Execute a Contract Amendment with the Kitsap County Prosecuting Attorney's Office to Continue Services for 2023 in the Amount of \$131,505.15 - Executive**

[Cover Page](#)

[KC-535-19-C City of Bainbridge Island 2023.docx](#)

- 5.V Authorize the City Manager to Execute a Contract Amendment with Thomas Alpaugh for Indigent Defense Services to Continue Such Services for 2023 in the Amount of \$58,117.50 - Executive**

[Cover Page](#)

[Amendment No. 4 to Contract for Indigent Defense Services.docx](#)

- 5.W Cancel the December 20, 2022, December 27, 2022, and January 3, 2023 City Council Meetings**

[Cover Page](#)

- 5.X Authorize the City Manager to Execute the Intergovernmental Agreement with the Washington State Parks and Recreation Commission Relating to the Recreational Boating Safety Program and Accept a Related Grant Award in the Amount of \$8,998.84 - Police**

[Cover Page](#)

[2023 ILA MLE1251 WITH WA ST PARKS.pdf](#)

6) COUNCIL ANNOUNCEMENTS

Councilmember Schneider mentioned that Bainbridge Island has been selected by City Thread for their Accelerated Mobility Playbook.

Councilmember Hytopoulos asked to bring forward a proclamation about the southern resident orcas.

Councilmember Fantroy-Johnson reported on the Race Forward conference.

Councilmember Quitslund mentioned attending the Planning Commission meetings, the Puget Sound Regional Council workshop on structural and institutional racism, and a group meeting at the Library by B.I. Reads for Justice.

Councilmember Fantroy-Johnson mentioned attending a black officials meet and greet, Kitsap Strong leadership meeting, and a Housing Kitsap Executive Board meeting.

Deputy Mayor Moriwaki mentioned advisory committee interviews, a Kitsap Regional Coordinating Council legislative reception, and the tree lighting ceremony.

Mayor Deets mentioned attending a West Sound Partners for Ecosystem Recovery (WSPER) meeting. He added that he is available to meet with residents during the holidays and that he has been appointed Vice Chair of Kitsap Regional Coordinating Council (KRCC) for 2023.

Councilmember Hytopoulos reported on the Kitsap Public Health District Board and situation at St. Michael Medical Center.

7) CITY MANAGER'S REPORT

7.A 2022 Annual Progress Report for the Climate Action Plan

[Cover Page](#)

[2022 Annual CAP Progress Report.pdf](#)

City Manager King highlighted the annual progress report for the Climate Action Plan.

7.B Update on \$0.25 Disposable Cup Fee Effective January 1, 2023

[Cover Page](#)

[2023 Waste Reduction - 0.25 Disposable Cup Fee Flyer - English.pdf](#)

[2023-Waste-Reduction-0.25 Disposable Cup Fee Flyer-Spanish.pdf](#)

[0.25 Disposable Cup Fee Point of Sale Display.pdf](#)

[0.25 Disposable Cup Fee Staff Flyer.pdf](#)

City Manager King provided information on outreach for the disposable cup fee.

He also mentioned the retirement of Chuck Krumheuer, Public Works Manager at Operations & Maintenance.

8) REGULAR BUSINESS

8.A Conduct Closed Record Proceeding and Consider Adoption of Resolution No. 2022-24 Relating to Approval of Wintergreen Townhomes Phase I Final Subdivision - Planning Cover Page

[Resolution No. 2022-24 Wintergreen Townhomes Phase I Final Subdivision Approval.docx](#)
[Compliance Notation Report.docx](#)
[Wintergreen Townhomes Phase I Final Plat 07DEC2022.pdf](#)
[Performance Bond Phase I 29NOV2022.pdf](#)

Planning Director Charnas introduced the agenda item. City Attorney Levan stated for the record the Appearance of Fairness doctrine disclosure statement. There were no Appearance of Fairness challenges and no disclosures.

MOTION: I move to adopt Resolution No. 2022-24, approving the Wintergreen Townhomes Phase I Final Long Subdivision, in substantially the form as included with this agenda item.

Fantroy-Johnson/Pollock: The motion carried unanimously, 7-0.

8.B Consider Adopting Ordinance No. 2022-25 Relating to a Moratorium on the Development of New Inns in the Neighborhood Center Zoning District - Planning

[Cover Page](#)
[Ordinance No. 2022-25 Adopting a Moratorium on New Inns in Neighborhood Centers 12.13.2022.docx](#)

Planning Director Charnas introduced the agenda item.

MOTION: I move to adopt Ordinance No. 2022-25 related to imposing a moratorium on the acceptance and processing of certain applications regarding the development of new inns in the Neighborhood Center zoning district.

Fantroy-Johnson/Hytopoulos: The motion carried unanimously, 7-0.

8.C Consider Request from Helpline House for \$80,000 from the Housing Trust Fund for Rent and Mortgage Assistance- Executive

[Cover Page](#)
[Helpline House \(Affordable Housing\) - 11.10.22](#)

City Manager King introduced the agenda item, and Council discussed the request.

MOTION: I move to direct and to authorize the City Manager to effectuate and fully execute an agreement with Helpline House to provide \$80,000 from the Housing Trust Fund to support rent and mortgage assistance to Bainbridge Island community members.

Quitslund/Fantroy-Johnson: The motion carried 4 – 3.

AYES: Joe Deets, Michael Pollock, Brenda Fantroy-Johnson, Jon Quitslund
NOES: Leslie Schneider, Kirsten Hytopoulos, Clarence Moriwaki
ABSENT: None
ABSTAIN: None

Mayor Deets adjourned the meeting for a 5-minute break at 8:01 p.m. and reconvened the meeting at 8:06 p.m.

8.D Endorse the Use of Monetary Citations as the Primary Parking Enforcement Strategy - Executive
[Cover Page](#)
[Parking Infraction Forgiveness & Waivers](#)

City Manager King introduced the agenda item.

MOTION: I move to endorse the use of monetary citations as the primary strategy for parking enforcement versus warnings or "forgiveness tickets."

Moriwaki/Fantroy-Johnson: The motion carried unanimously, 7-0.

8.E Discuss Changes to Charge and Composition of the Climate Change Advisory Committee to Encompass Implementation of the Sustainable Transportation Plan - Executive
[Cover Page](#)

Deputy City Manager Schroer introduced the agenda item.

MOTION: I move to direct the City Manager to take the steps necessary to increase the size and composition of the Climate Change Advisory Committee from nine to 11 members, specifically to include sustainable transportation expertise among its members, and over time evolve to a minimum of five members with various elements of sustainable transportation expertise.

Fantroy-Johnson/Pollock: The motion carried unanimously, 7-0.

8.F Consider Work Plan for Environmental Technical Advisory Committee - Environmental Technical Advisory Committee and Executive
[Cover Page](#)
[ETAC presentation to CC 121322b.](#)
[2022 ETAC Workplan - approved by ETAC 05-2022](#)
[ETAC 2020 to 22 Workplan rev052922](#)

Environmental Technical Advisory Committee (ETAC) Chair Kratzer provided a presentation on the work plan, and Council discussed the workplan.

Councilmember Schneider moved and Deputy Mayor Moriwaki seconded to approve the Environmental Technical Advisory Committee work plan with an update to Item 4 related to stormwater and the removal of Item 5 related to tertiary wastewater treatment. Councilmember Pollock moved and Councilmember Quitslund seconded to amend the motion to accept the workplan as submitted. The amendment failed 4-3 with Councilmembers Hytopoulos, Quitslund and Pollock voting in favor.

Malcolm Gander, ETAC member, spoke about members' backgrounds and expertise.

MOTION: I move to approve the Environmental Technical Advisory Committee work plan with an update to Item 4 related to stormwater and the removal of Item 5 related to tertiary wastewater treatment.

Schneider/Moriwaki: The motion carried 4 – 3.

AYES: Joe Deets, Leslie Schneider, Brenda Fantroy-Johnson, Clarence Moriwaki

NOES: Kirsten Hytopoulos, Michael Pollock, Jon Quitslund

ABSENT: None

ABSTAIN: None

8.G Authorize the City Manager to Execute a Contract Amendment with EcoAdapt for Staff Training on the Climate Change Adaptation Certification Tool to Increase the Contract Amount to \$13,900

[Cover Page](#)

[Amendment No 1 to PSA EcoAdapt.docx](#)

Climate Mitigation and Adaptation Officer Salamack introduced the agenda item.

MOTION: I move to authorize the City Manager to execute a contract amendment with EcoAdapt for staff training on the Climate Change Adaptation Certification Tool to increase the contract amount to \$13,900, extend the term, and make other changes, in substantially the form as included with this agenda item.

Moriwaki/Schneider: The motion carried unanimously, 7-0.

8.H Authorize City Manager to Amend 2023 Unrepresented Pay Plan by 6% Cost of Living Adjustment

[Cover Page](#)

[Unrep Pay Scale 2023_proposed.pdf](#)

City Manager King introduced the agenda item.

MOTION: I move to authorize the City Manager to amend the 2023 unrepresented pay plan to reflect a 6% cost of living adjustment.

Moriwaki/Fantroy-Johnson: The motion carried unanimously, 7-0.

9) COMMUNICATIONS

9.A Consider Request for Council Discussion on Hiring of Consultant vs. In-house Staff to Complete Groundwater Management Plan - Councilmember Hytopoulos

[Cover Page](#)

[Revised Request for Council Discussion on Hiring of Consultant to Complete Groundwater Mgmt Plan HYTOPOULOS.docx](#)

Councilmember Hytopoulos introduced the agenda item. Council's consensus was to add this item to a future Council agenda.

10) ADJOURNMENT

Mayor Deets adjourned the meeting at 9:21 p.m.

Mayor

Christine Brown, MMC, City Clerk



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 10, 2023

ESTIMATED TIME:

AGENDA ITEM: Approve Accounts Payable and Payroll

SUMMARY: Consider approval of payroll and accounts payable.

AGENDA CATEGORY: Consent Agenda

PROPOSED BY: Executive

RECOMMENDED MOTION: Approve accounts payable and payroll.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[AP Report to Council of Cash Disbursements 12-28-22.pdf](#)

[Council Report PR 12-20-22.pdf](#)

[AP Report to Council of Cash Disbursements 1-11-23.pdf](#)

[Council Report PR 1-5-23.pdf](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

ACCOUNTS PAYABLE REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS

CHECK RUN: December 12, 2022 - December 26, 2022

CITY COUNCIL: December 13, 2022 - December 27, 2022

Last check from previous run: 359599 dated 12/14/2022 issued to Winn, Scott for \$2,415.65


Last ACH from previous run: 1652 dated 12/14/2022 issued to Westbay Auto Parts Inc for \$599.37

Payment Type	Check Date	Check Number	Department/Vendor/Description	Amount
VOID	03/23/2022	358398	Poulin, Laura/Check was lost in the mail and was never received	N/A
VOID	11/09/2022	359422	POL/FBI - LEEDA/Class was cancelled and invoice has been voided	N/A
ACH/EFT	12/14/2022	1653	US Bank/Credit card purchases - Nov. 2022	54,430.31
ACH/EFT	12/15/2022	1654	WA State DOL/Firearm permits - Nov. 2022	288.00
ACH/EFT	12/16/2022	1655	BI Chamber of Commerce/2022 Q4 LTAC contract	9,089.10
ACH/EFT	12/16/2022	1656	BI Arts & Humanities/2022 Q3-4 LTAC contract	16,433.73
ACH/EFT	12/16/2022	1657	EX/Bainbridge Island Theatre/2022 Q3 Cultural Funding	5,295.62
ACH/EFT	12/16/2022	1658	ENG/Sound Pacific Construction/Sportsman Club & New Brooklyn	3,751.23
Manual	12/15/2022	359600	POL,PCD/AT&T/Fax long distance	17.47
Manual	12/15/2022	359601	CenturyLink/Citywide telemetry - Dec. 2022	1,148.11
Manual	12/15/2022	359602	IT/Cybernetics/Annual maintenance on back-up device	3,008.00
Manual	12/15/2022	359603	Poulin, Laura/Replace lost check 358398	2,460.32
Manual	12/15/2022	359604	Puget Sound Energy/Citywide energy services	39,454.61
Manual	12/15/2022	359605	ENG/Staples/Post-its, desk wall calendar, monthly planner	13.05
Manual	12/15/2022	359606	Verizon/Citywide wireless charges - Dec. 2022	5,841.50

Total Manual Checks and Electronic Disbursements	141,231.05
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Regular Run Checks	12/28/2022	359607-359645	Total Regular Check Run	161,085.00
Regular Run ACH	12/28/2022	1659-1695	Total Regular ACH Run	665,964.94
			Total Disbursements	968,280.99

Retainage Release	12/15/2022	212	WA State DOR/Lien on Titan Roofing's retainage account	3,806.39
Travel Advance	N/A	N/A		N/A

Prepared and Reviewed by  Jacob Kines, Senior Accounting Technician

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due, and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.



Carrie Freitas, Interim Budget Manager

12/21/2022

Date

JK



12/15/2022 08:59
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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 1
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CASH ACCOUNT: 628	111100	CASH-RETAINAGE	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME					
INVOICE DTL DESC								
212	12/15/2022	PRTD	124 WA ST DEPT OF REVENU	260066	RETREL01026-LIEN	12/09/2022	RT121322	3,806.39
Invoice: RETREL01026-LIEN					RET REL LIEN ROOF REPLACEMENT AND REPAIR			
				3,806.39	41628860 586000			
						CHECK	212 TOTAL:	3,806.39
					NUMBER OF CHECKS	1	*** CASH ACCOUNT TOTAL ***	3,806.39
						COUNT	AMOUNT	
					TOTAL PRINTED CHECKS	1	3,806.39	
							*** GRAND TOTAL ***	3,806.39

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT	
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
2022 12	113									
APP 622-213000	12/15/2022	RT121322	121522			ACCOUNTS PAYABLE		3,806.39		
						AP CASH DISBURSEMENTS JOURNAL				
APP 628-111100	12/15/2022	RT121322	121522			CASH-RETAINAGE			3,806.39	
						AP CASH DISBURSEMENTS JOURNAL				
							JOURNAL 2022/12/113	TOTAL	3,806.39	3,806.39

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
622 EXPENDABLE TRUST FUND 622-213000 628-111100	2022 12	113	12/15/2022	ACCOUNTS PAYABLE CASH-RETAINAGE	3,806.39	3,806.39
				FUND TOTAL	3,806.39	3,806.39

** END OF REPORT - Generated by Jacob Kines **

JK



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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 1
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CASH ACCOUNT: 635		111100		CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET		
INVOICE DTL DESC											
1653	12/14/2022	PRTD	7314 US BANK	259646	110422MH	11/04/2022		USB1122	65.50		
	Invoice: 110422MH			65.50	73425358 531100	PW/PAWS & FINS/FECAL INCUBATOR PUMP, HOSE O&M-WWTP-SUPPLIES					
	Invoice: 102622PN			259655	102622PN	10/26/2022		USB1122	114.58		
	Invoice: 110822PN			114.58	11011116 539100	CC/BENE PIZZA/CITY COUNCIL MTG DINNER COUNCIL-NON TRAVEL FOOD/SNACK					
	Invoice: 110822PN			259656	110822PN	11/08/2022		USB1122	109.66		
	Invoice: 110822PN-A			109.66	11011116 539100	CC/SWEET DAHLIA/CITY COUNCIL MTG DINNER COUNCIL-NON TRAVEL FOOD/SNACK					
	Invoice: 110822PN-A			259657	110822PN-A	11/08/2022		USB1122	29.53		
	Invoice: 111522PN			29.53	11011116 539100	CC/SAFEWAY/CITY COUNCIL MTG DINNER COUNCIL-NON TRAVEL FOOD/SNACK					
	Invoice: 111522PN			259658	111522PN	11/15/2022		USB1122	117.71		
	Invoice: 111522PN-A			117.71	11011116 539100	CC/SWEET DAHLIA/CITY COUNCIL MTG DINNER COUNCIL-NON TRAVEL FOOD/SNACK					
	Invoice: 111522PN-A			259659	111522PN-A	11/15/2022		USB1122	13.00		
	Invoice: 111822PN			13.00	11011116 539100	CC/SAFEWAY/CITY COUNCIL MTG DINNER COUNCIL-NON TRAVEL FOOD/SNACK					
	Invoice: 111822PN			259660	111822PN	11/18/2022		USB1122	226.91		
	Invoice: 102822BK			226.91	72111421 551000	ENG/SIMPLIFILE.COM/FILING FEE OLD MILL PLACE PROP. ENG-STREET-RECORDING AT CO AUD					
	Invoice: 102822BK			259664	102822BK	10/28/2022		USB1122	42.53		
	Invoice: 110122BK			42.53	31011131 539100	EX/CASA ROJAS/LUNCH MTG M SMITH EX-GF-NON TRAVEL FOOD/SNACK					
	Invoice: 110122BK			259665	110122BK	11/01/2022		USB1122	50.62		
	Invoice: 110822BK			50.62	31011131 539100	EX/CASA ROJAS/LUNCH MTG M SNOOK EX-GF-NON TRAVEL FOOD/SNACK					
	Invoice: 110822BK			259666	110822BK	11/08/2022		USB1122	63.24		
	Invoice: 111322BK			63.24	31011131 539100	EX/CASA ROJAS/LUNCH MTG P CHARNAS, B MURPHY EX-GF-NON TRAVEL FOOD/SNACK					
	Invoice: 111322BK			259667	111322BK	11/13/2022		USB1122	76.44		
	Invoice: 112222BK			76.44	31011572 549100	EX/CONSTANT CONTACT/CMR MONTHLY SUBSCRIPTION OUTREACH DUES, SUBS& MEMBER					
	Invoice: 112222BK			259668	112222BK	11/22/2022		USB1122	1,200.00		
	Invoice: 111022JL			1,200.00	31011131 549100	EX/ICMA/ICMA MEMBERSHIP RENEWAL EX-GF-DUES/SUBCR/MEMBERSH					
	Invoice: 111022JL			259669	111022JL	11/10/2022		USB1122	11.95		
	Invoice: 111022JL			11.95	32011152 549100	LEGAL/WASBA/SERVICE FEE PROCESS LICENSE RENEWAL LGL-GF-DUES & SUBSCRIPTIONS					

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 2
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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
Invoice: 111022JL-A				259670	111022JL-A	11/10/2022		USB1122	478.00
				478.00	32011152 549100	LEGAL/WASBA/LICENSE RENEWAL LGL-GF-DUES & SUBSCRIPTIONS			
Invoice: 102722RL				259672	102722RL	10/27/2022		USB1122	857.51
				857.51	31011131 545000	EX/PITNEY BOWES/POSTAGE MACHINE LEASE EX-GF-RENTS & LEASES			
Invoice: 110322RL				259673	110322RL	11/03/2022		USB1122	141.00
				141.00	31011572 53110001199	EX/EAGLE HARBOR BOOKS/REAC BOOKS - COUNCIL DIVERSITY/EQUITY/INCL-SUPPLIES			
Invoice: 110322RL-A				259674	110322RL-A	11/03/2022		USB1122	112.48
				112.48	32011152 548500	LEGAL/LEXISNEXIS/LEGAON ONLINE SUBSCRIPTION LGL-GF-SOFTWARE MAINT/SUBSCR			
Invoice: 110722RL				259675	110722RL	11/07/2022		USB1122	7.19
				7.19	31011131 539100	EX/TOWN&COUNTRY/LODGING TAX ADVISORY COMMITTEE MTG EX-GF-NON TRAVEL FOOD/SNACK			
Invoice: 110922RL				259676	110922RL	11/09/2022		USB1122	9.75
				9.75	31011131 539100	EX/BLACKBIRD BAKERY/LEGISLATIVE MTG ROLFES, CW, BK EX-GF-NON TRAVEL FOOD/SNACK			
Invoice: 111022RL				259677	111022RL	11/10/2022		USB1122	44.67
				9.38	31011131 531100	EX,LEGAL/AMAZON/PAPER, CHRISTMAS GIFT TAGS EX-GF-SUPPLIES			
				35.29	32011152 531100	LGL-GF-SUPPLIES			
Invoice: 111022RL-A				259678	111022RL-A	11/10/2022		USB1122	14.38
				14.38	31011131 539100	EX/TOWN&COUNTRY/HUMAN SERVICES FUNDING ADVISORY EX-GF-NON TRAVEL FOOD/SNACK			
Invoice: 111222RL				259679	111222RL	11/12/2022		USB1122	9.99
				9.99	31011131 548500	EX/KITSAP SUN/MONTHLY ONLINE SUBSCRIPTION EX-GF-COMPUTER SUPPORT			
Invoice: 111522RL				259680	111522RL	11/15/2022		USB1122	59.38
				59.38	31011131 539100	EX/CUPS/BIDA MEETING BK, SH, NR, KC EX-GF-NON TRAVEL FOOD/SNACK			
Invoice: 111522RL-A				259681	111522RL-A	11/15/2022		USB1122	9.00
				9.00	31011131 539100	EX/BLACKBIRD BAKERY/BIDA MEETING BK, SH, NR, KC EX-GF-NON TRAVEL FOOD/SNACK			
Invoice: 111622RL				259682	111622RL	11/16/2022		USB1122	26.18
				26.18	31011131 539100	EX/TOWN&COUNTRY/ALL HANDS STAFF MEETING EX-GF-NON TRAVEL FOOD/SNACK			
Invoice: 111622RL-A				259683	111622RL-A	11/16/2022		USB1122	100.00
				100.00	31011131 549100	EX/BI ROTARY/QUARTERLY DUES BK EX-GF-DUES/SUBCR/MEMBERSH			

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 3
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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL	DESC		
Invoice: 111722RL				259684	111722RL	11/17/2022		USB1122	34.30
				34.30	41011141 531100	FIN/NAMETAG COUNTRY/NAME TAGS CF, KS FIN - C/E ADMIN SUPPLIES			
Invoice: 111922RL				259685	111922RL	11/19/2022		USB1122	-28.75
				-28.75	31011131 531100	EX/AMAZON/TOPS DOCKET WRITING PAD RETURN EX-GF-SUPPLIES			
Invoice: 112222RL				259686	112222RL	11/22/2022		USB1122	72.24
				72.24	32011152 531100	LEGAL/AMAZON/TOPS DOCKET WRITING PADS LGL-GF-SUPPLIES			
Invoice: 112222RL-A				259687	112222RL-A	11/22/2022		USB1122	24.00
				12.00	31011131 531100	EX,FIN/AMAZON/ACRYLIC PAPER SIGN HOLDERS EX-GF-SUPPLIES			
				12.00	41011141 531100	FIN - C/E ADMIN SUPPLIES			
Invoice: 112322RL				259688	112322RL	11/23/2022		USB1122	140.22
				70.11	31011131 531100	EX,FIN/AMAZON/OFFICE CHAIRS EX-GF-SUPPLIES			
				70.11	41011141 531100	FIN - C/E ADMIN SUPPLIES			
Invoice: 102822JD				259696	102822JD	10/28/2022		USB1122	75.00
				75.00	21011125 443410	CRT/SUMMIT LAW WEBINAR/BASICS BARGAIN TRAINING JD COURT-TRAINING			
Invoice: 102822JD-A				259697	102822JD-A	10/28/2022		USB1122	75.00
				75.00	21011125 443410	CRT/SUMMIT LAW WEBINAR/EFFECTIVE PERFORMANCE JD COURT-TRAINING			
Invoice: 102822JD-B				259698	102822JD-B	10/28/2022		USB1122	75.00
				75.00	21011125 443410	CRT/SUMMIT LAW WEBINAR/ATTENDANCE MAZE JD COURT-TRAINING			
Invoice: 103122JD				259699	103122JD	10/31/2022		USB1122	207.00
				207.00	21011125 542500	CRT/PITNEY BOWES/POSTAGE COURT-POSTAGE/SHIPPING			
Invoice: 110322JD				259700	110322JD	11/03/2022		USB1122	216.21
				216.21	21011125 531100	CRT/AMAZON/VIVO DESK CONVERTER COURT-SUPPLIES			
Invoice: 110422JD				259701	110422JD	11/04/2022		USB1122	51.41
				51.41	21011125 531100	CRT/AMAZON/KEYBOARD HOLDER ADJUSTER COURT-SUPPLIES			
Invoice: 110722JD				259702	110722JD	11/07/2022		USB1122	33.82
				33.82	21011125 531100	CRT/AMAZON/DISINFECTING WIPES, CALCULATORS COURT-SUPPLIES			
				259703	110722JD-A	11/07/2022		USB1122	35.47

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CASH ACCOUNT: 635 111100 CASH
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CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
Invoice: 110722JD-A				35.47	21011125 531100				
						CRT/COSTCO/PAPER TOWELS, BOWLS COURT-SUPPLIES			
Invoice: 111822JD				259704	111822JD	11/18/2022		USB1122	103.50
				103.50	21011125 542500				
						CRT/PITNEY BOWES/POSTAGE COURT-POSTAGE/SHIPPING			
Invoice: 112122JD				259705	112122JD	11/21/2022		USB1122	77.84
				77.84	21011125 531100				
						CRT/AMAZON/DOOR CHIME, FOLDERS, POWER CORD COURT-SUPPLIES			
Invoice: 102722AS				259706	102722AS	10/27/2022		USB1122	9.45
				9.45	31011492 44341001195				
						EX/WA ST FERRIES/SUSTAINABLE TRANSPORTATION PANEL CAP-TRANSP & FUELS-TRAINING			
Invoice: 110322AS				259707	110322AS	11/03/2022		USB1122	9.00
				9.00	91011497 54790401194				
						RIDWELL/COLLECT EXTRA RECYCLING BAGS CITY HALL GREEN TEAM-RECYCLING SVCS			
Invoice: 110422AS				259708	110422AS	11/04/2022		USB1122	8.75
				8.75	31011492 54245001150				
						EX/LITTLE ISLAND CRAFTS/CLIMATE SMART POSTER BOARD CAP-OTHER IMPL-OUTREACH			
Invoice: 111722AS				259709	111722AS	11/17/2022		USB1122	18.00
				18.00	91011497 54790401194				
						RIDWELL/COLLECT EXTRA RECYCLING BAGS CITY HALL GREEN TEAM-RECYCLING SVCS			
Invoice: 102622BL				259710	102622BL	10/26/2022		USB1122	45.00
				45.00	33011161 544000				
						HR/CRAIGSLIST/ADVERTISING PW MANAGER HR-C/E-ADVERTISING			
Invoice: 102622BL-A				259711	102622BL-A	10/26/2022		USB1122	45.00
				45.00	33011161 544000				
						HR/CRAIGSLIST/ADVERTISING TREATMENT PLANT OPERATOR HR-C/E-ADVERTISING			
Invoice: 102622BL-B				259712	102622BL-B	10/26/2022		USB1122	45.00
				45.00	33011161 544000				
						HR/CRAIGSLIST/ADVERTISING TREATMENT PLANT SUPERVSR HR-C/E-ADVERTISING			
Invoice: 110722BL				259713	110722BL	11/07/2022		USB1122	11.99
				11.99	33011161 531100				
						HR/FRED MEYER/JOB FAIR SUPPLIES HR-C/E-SUPPLIES			
Invoice: 110822BL				259714	110822BL	11/08/2022		USB1122	130.00
				130.00	33011161 544000				
						HR/INDEED/ADVERTISING PUBLIC WORKS MANAGER HR-C/E-ADVERTISING			
Invoice: 110822BL-A				259715	110822BL-A	11/08/2022		USB1122	130.00
				130.00	33011161 544000				
						HR/INDEED/ADVERTISING TREATMENT PLANT OPERATOR HR-C/E-ADVERTISING			
				259716	110822BL-B	11/08/2022		USB1122	130.00

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME		INVOICE DTL	DESC		
Invoice: 110822BL-B				130.00 33011161 544000				
					HR/INDEED/ADVERTISING TREATMENT PLANT SUPERVISOR			
					HR-C/E-ADVERTISING			
Invoice: 111022BL				259717 111022BL	11/10/2022		USB1122	350.00
				350.00 33011161 544000				
					HR/PAYPAL-AWC/ADVERTISING TOKENS			
					HR-C/E-ADVERTISING			
Invoice: 111022BL-A				259718 111022BL-A	11/10/2022		USB1122	75.00
				75.00 33011161 544000				
					HR/ICMA/ADVERTISING BUDGET MANAGER			
					HR-C/E-ADVERTISING			
Invoice: 111022BL-B				259719 111022BL-B	11/10/2022		USB1122	175.00
				175.00 33011161 544000				
					HR/LEAGUE OF WOMEN/ADVERTISING BUDGET MANAGER			
					HR-C/E-ADVERTISING			
Invoice: 111022BL-C				259720 111022BL-C	11/10/2022		USB1122	350.00
				350.00 33011161 544000				
					HR/NFBPA/ADVERTISING BUDGET MANAGER			
					HR-C/E-ADVERTISING			
Invoice: 111022BL-D				259721 111022BL-D	11/10/2022		USB1122	100.00
				100.00 33011161 544000				
					HR/LGHN/ADVERTISING BUDGET MANAGER			
					HR-C/E-ADVERTISING			
Invoice: 110422BL				259722 110422BL	11/04/2022		USB1122	290.68
				290.68 41011141 531100				
					FIN/TYLER FORMS/YEAR END PAYROLL FORMS			
					FIN - C/E ADMIN SUPPLIES			
Invoice: 110422BL-A				259723 110422BL-A	11/04/2022		USB1122	94.61
				94.61 41011141 531100				
					FIN/TYLER FORMS/YEAR END PAYROLL FORMS			
					FIN - C/E ADMIN SUPPLIES			
Invoice: 111022BL-E				259724 111022BL-E	11/10/2022		USB1122	45.00
				45.00 33011161 544000				
					HR/CRAIGSLIST/ADVERTISING BUDGET MANAGER			
					HR-C/E-ADVERTISING			
Invoice: 111622BL				259725 111622BL	11/16/2022		USB1122	18.75
				18.75 33011161 549100				
					HR/NPELRA/MEMBERSHIP DUES BL			
					HR-C/E-DUES & SUBSCRIPTIONS			
Invoice: 111622BL-A				259726 111622BL-A	11/16/2022		USB1122	229.00
				229.00 33011161 549100				
					HR/SHRM/MEMBERSHIP DUES BL			
					HR-C/E-DUES & SUBSCRIPTIONS			
Invoice: 112322BL				259727 112322BL	11/23/2022		USB1122	130.00
				130.00 33011161 544000				
					HR/INDEED/ADVERTISING BUDGET MANAGER			
					HR-C/E-ADVERTISING			
Invoice: 102522DM				259736 102522DM	10/25/2022		USB1122	4,463.02
				4,463.02 73431835 531100				
					PW/H&E EQUIPMENT/3" TRASH PUMP, DIAPHRAGM			
					OFFICE SUPPLIES			
				259737 103122DM	10/31/2022		USB1122	635.15

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL	DESC		
Invoice: 103122DM				635.15	73415345 53110001145				
						PW/ULINE/TABLE FOR CREOSOTE PLANT REBUILD ROCKAWAY ATEC SYS-SUPL			
Invoice: 110222DM				259738	110222DM	11/02/2022		USB1122	37.00
				37.00	73637891 539100				
						PW/SLUYS BAKERY/DONUTS FOR SAFETY MEETING O&M-NON TRAVEL FOOD/BEV			
Invoice: 110322DM				259739	110322DM	11/03/2022		USB1122	1,149.95
				1,149.95	73111256 531100				
						PW/THE BAG LADY/SAND BAGS O&M-STREET-EM PREP-SUPPLIES			
Invoice: 102722AC				259741	102722AC	10/27/2022		USB1122	112.79
				112.79	31011256 549100				
						EX/WA DOL JRO/TRAILER REGISTRATION EX-GF-EMERG PREP-DUES/SUBSCRIP			
Invoice: 102822MB				259742	102822MB	10/28/2022		USB1122	252.90
				252.90	73111256 53110001054				
						PW/AMAZON/GAS CANS 2020 STORM PREP-STRT-SUPPLIES			
Invoice: 102822MB-A				259743	102822MB-A	10/28/2022		USB1122	42.58
				42.58	73111256 53110001054				
						PW/AMAZON/GAS CANS 2020 STORM PREP-STRT-SUPPLIES			
Invoice: 102822MB-B				259744	102822MB-B	10/28/2022		USB1122	6.31
				6.31	73111256 53110001054				
						PW/AMAZON/ECHO VENT ASSEMBLY 2020 STORM PREP-STRT-SUPPLIES			
Invoice: 110822MB				259745	110822MB	11/08/2022		USB1122	30.52
				30.52	73111290 531100				
						PW/AMAZON/CYLINDER BEAKERS O&M-STREET-MAINT O/H-SUPPLIES			
Invoice: 110822MB-A				259746	110822MB-A	11/08/2022		USB1122	331.80
				331.80	73111427 531100				
						PW/AMAZON/SNOW SHOVELS OFFICE SUPPLIES			
Invoice: 110822MB-B				259747	110822MB-B	11/08/2022		USB1122	76.00
				76.00	73111427 531100				
						PW/AMAZON/SALT SPREADERS OFFICE SUPPLIES			
Invoice: 112222DM				259755	112222DM	11/22/2022		USB1122	59.37
				59.37	73111431 539100				
						PW/SLUYS BAKERY/ROADEO EVENT O&M-NON TRAVEL FOOD/BEV			
Invoice: 112222DM-A				259756	112222DM-A	11/22/2022		USB1122	145.41
				145.41	73111431 539100				
						PW/WESTSIDE PIZZA/ROADEO EVENT O&M-NON TRAVEL FOOD/BEV			
Invoice: 102622KB				259767	102622KB	10/26/2022		USB1122	360.00
				360.00	33011161 544000				
						HR/JOBSAVAILABLE.NET/JOB AD - PW MANAGER HR-C/E-ADVERTISING			
				259768	102622KB-A	10/26/2022		USB1122	320.00

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
Invoice: 102622KB-A				320.00	33011161 544000				
						HR/JOBSAVAILABLE.NET/JOB AD - TP SUPERVISOR HR-C/E-ADVERTISING			
Invoice: 102822KB				259769	102822KB	10/28/2022		USB1122	40.00
				40.00	33011164 443410				
						HR/MRSC/WEBINAR KB HR-C/E-TRAINING EXP			
Invoice: 102822KB-A				259770	102822KB-A	10/28/2022		USB1122	295.00
				295.00	33011161 544000				
						HR/NEOGOV/JOB AD - FINANCIAL ANALYST HR-C/E-ADVERTISING			
Invoice: 110222KB				259771	110222KB	11/02/2022		USB1122	20.28
				20.28	31011572 44341001199				
						EX/TOWN & COUNTRY/RACIAL EQUITY TEAM MTG SNACK DIVERSITY/EQUITY/INCL-TRAINING			
Invoice: 111722DP				259772	111722DP	11/17/2022		USB1122	195.00
				195.00	41011144 443410				
						FIN/GFOA/GFOA TRAINING DP FIN - C/E TRAINING			
Invoice: 111722DP-A				259773	111722DP-A	11/17/2022		USB1122	104.31
				104.31	46011161 53110000302				
						FIN/EAGLE HARBOR BOOK/EMPLOYEE RECOGNITION KD EMPLOYEE RECOG-HR-C/E-SUPPLIES			
Invoice: 112122DP				259774	112122DP	11/21/2022		USB1122	15.00
				15.00	41011144 443410				
						FIN/PAYPAL/PNWCFE TRAINING DP FIN - C/E TRAINING			
Invoice: 110222KS				259775	110222KS	11/02/2022		USB1122	10.00
				10.00	41011144 443410				
						FIN/PSFOA/CYBER SECURITY - KS FIN - C/E TRAINING			
Invoice: 110922KS				259776	110922KS	11/09/2022		USB1122	58.37
				58.37	41011141 539100				
						FIN/T&C/STAFF MEETING FOOD FIN-NON TRAVEL FOOD/SNACK			
Invoice: 110922KS-A				259777	110922KS-A	11/09/2022		USB1122	2.50
				2.50	41011141 539100				
						FIN/SAFEGWAY/STAFF MEETING REFRESHMENTS FIN-NON TRAVEL FOOD/SNACK			
Invoice: 103122CF				259778	103122CF	10/31/2022		USB1122	163.79
				163.79	41011141 531100				
						FIN/AMAZON/OFFICE HEATER, FAN FIN - C/E ADMIN SUPPLIES			
Invoice: 102622MD				259779	102622MD	10/26/2022		USB1122	270.75
				270.75	81011881 535100				
						IT/FIREWALLS/VPN MULTIFACTOR AUTHENTICATION TOKENS IT - C/E COMPUTER SOFTWARE			
Invoice: 102622MD-A				259780	102622MD-A	10/26/2022		USB1122	60.05
				60.05	81011881 548500				
						IT/ADOBE CREATIVE CLOUD/SOFTWARE IT - C/E COMPUTER SUPPORT			
				259781	102422MD-A	10/24/2022		USB1122	2,402.34

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CASH ACCOUNT: 635 111100 CASH
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CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
Invoice: 102422MD-A				2,402.34	81011881 535500				
						IT/COSTCO/SURFACE LAPTOPS X2 IT - C/E COMPUTER PARTS & EQ			
Invoice: 102822MD				259782	102822MD	10/28/2022		USB1122	461.88
				461.88	81011881 548500				
						IT/BEST BUY/SURFACE DOCKING STATIONS X3 IT - C/E COMPUTER SUPPORT			
Invoice: 103122MD				259783	103122MD	10/31/2022		USB1122	124.43
				124.43	81011881 548500				
						IT/AMAZON/POE SWITCHES X2, SWITCHES X4 IT - C/E COMPUTER SUPPORT			
Invoice: 110222MD				259784	110222MD	11/02/2022		USB1122	2,095.08
				2,095.08	81011881 548500				
						IT/ZOOM/VIDEOCONFERENCING SERVICE IT - C/E COMPUTER SUPPORT			
Invoice: 102522MD				259785	102522MD	10/25/2022		USB1122	127.93
				127.93	81011881 548500				
						IT/AMAZON/ERGONOMIC KEYBOARDS X3 IT - C/E COMPUTER SUPPORT			
Invoice: 110122MD				259786	110122MD	11/01/2022		USB1122	445.54
				445.54	81011881 548500				
						IT/ESRI/ARCGIS ONLINE SERVICE CREDITS X1000 IT - C/E COMPUTER SUPPORT			
Invoice: 110422MD				259787	110422MD	11/04/2022		USB1122	-125.00
				-125.00	81011881 443410				
						IT/MRSC/REFUND PUBLIC RECORDS ACT BASICS CLASS IT - C/E TRAINING			
Invoice: 110422MD-A				259788	110422MD-A	11/04/2022		USB1122	68.04
				68.04	81011881 531100				
						IT/FRANKLIN PLANNERS/2023 PLANNER,NOTEBOOK IT - C/E SUPPLIES			
Invoice: 110422MD-B				259789	110422MD-B	11/04/2022		USB1122	52.20
				52.20	81011881 548500				
						IT/AMAZON/VELCRO CABLE TIES X3 IT - C/E COMPUTER SUPPORT			
Invoice: 110322MD				259790	110322MD	11/03/2022		USB1122	56.49
				56.49	81011881 531100				
						IT/AMAZON/POWER BANK, WALL CALENDAR IT - C/E SUPPLIES			
Invoice: 110722MD				259791	110722MD	11/07/2022		USB1122	684.54
				684.54	81011881 548500				
						IT/AMAZON/MONITORS X6 IT - C/E COMPUTER SUPPORT			
Invoice: 110922MD				259792	110922MD	11/09/2022		USB1122	12.00
				12.00	81011881 548500				
						IT/WETRANSFER/EMAIL ENCRYPTION SOFTWARE FOR POLICE IT - C/E COMPUTER SUPPORT			
Invoice: 110922MD-A				259793	110922MD-A	11/09/2022		USB1122	17.45
				17.45	81011881 531100				
						IT/AMAZON/CAR CHARGER FOR COLLIER IT - C/E SUPPLIES			
				259794	110922MD-B	11/09/2022		USB1122	115.71

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME		INVOICE DTL	DESC		
Invoice: 110922MD-B				115.71 81011881 548500			IT/AMAZON/USB HARD DRIVE, 4TB, PUBLIC RECORDS IT - C/E COMPUTER SUPPORT	
Invoice: 110922MD-C				259795 110922MD-C 380.94 81011881 548500	11/09/2022		USB1122 IT/AMAZON/LOGITECH WEBCAMS X5 IT - C/E COMPUTER SUPPORT	380.94
Invoice: 111722MD				259796 111722MD -70.73 81011881 548500	11/17/2022		USB1122 IT/AMAZON/REFUND LOGITECH WEBCAM NOT RECEIVED IT - C/E COMPUTER SUPPORT	-70.73
Invoice: 110622MD				259797 110622MD 9,011.85 81011881 548500	11/06/2022		USB1122 IT/FIREWALLS.COM/FORTINET CO-TERM MAINTENANCE IT - C/E COMPUTER SUPPORT	9,011.85
Invoice: 111622MD				259798 111622MD 1,373.11 81011881 548500	11/16/2022		USB1122 IT/FIREWALLS.COM/FORTINET VPN ENDPOINT LICENSES IT - C/E COMPUTER SUPPORT	1,373.11
Invoice: 110322MD-A				259799 110322MD-A 45.85 81011881 548500	11/03/2022		USB1122 IT/AMAZON/CELL PHONE POWER BANKS IT - C/E COMPUTER SUPPORT	45.85
Invoice: 112222MD				259800 112222MD 196.55 81031881 53550000567	11/22/2022		USB1122 IT/DELL TECHNOLOGIES/CHAMBERS WIDE-ANGLE WEBCAMERA PEG CAP FUNDING-NON CAP ITEMS	196.55
Invoice: 110922ES				259862 110922ES 1,041.00 31011131 549100	11/09/2022		USB1122 EX/ICMA/MEMBERSHIP RENEWAL ES EX-GF-DUES/SUBCR/MEMBERSH	1,041.00
Invoice: 102722RA				259946 102722RA 40.59 63470586 542450	10/27/2022		USB1122 PCD/CLICK2MAIL/POSTCARDS FOR PERMITS PCD-PLANNING-COMM OUTREACH	40.59
Invoice: 102822RA				259947 102822RA 69.51 63470586 542450	10/28/2022		USB1122 PCD/CLICK2MAIL/POSTCARDS FOR PERMITS PCD-PLANNING-COMM OUTREACH	69.51
Invoice: 110322RA				259948 110322RA 22.82 63470586 542450	11/03/2022		USB1122 PCD/CLICK2MAIL/POSTCARDS FOR PERMITS PCD-PLANNING-COMM OUTREACH	22.82
Invoice: 102622KG				259949 102622KG 200.00 72411341 443410	10/26/2022		USB1122 ENG/SOCIETY WETLAND SCIENTIST/WPIT APPLICATION FEE ENG - WATER TRAINING	200.00
Invoice: 102522KG				259950 102522KG 1,443.32 72011321 531100	10/25/2022		USB1122 ENG/LTS LOGO & SPORTSWEAR/COBI + APWA GEAR ENG - C/E ADMIN SUPPLIES	1,443.32
				259951 102622KG-A	10/26/2022		USB1122	46.93

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CASH ACCOUNT: 635	111100	CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN		NET
INVOICE DTL DESC										
Invoice: 102622KG-A				46.93	72011321 531100					
						ENG/STAPLES/LABEL MAKER TAPE				
						ENG - C/E ADMIN SUPPLIES				
Invoice: 102622KG-B				259952	102622KG-B	10/26/2022		USB1122		32.73
				32.73	72011321 531100	ENG/AMAZON/ID BADGE HOLDER STRAP				
						ENG - C/E ADMIN SUPPLIES				
Invoice: 110222KG				259953	110222KG	11/02/2022		USB1122		17.11
				17.11	72011321 539100	ENG/TOWN & COUNTRY/PW ADMIN MTG SNACKS				
						ENG-C/E-NON TRAVEL FOOD/BEV				
Invoice: 110222KG-A				259954	110222KG-A	11/02/2022		USB1122		4.64
				4.64	72011321 531100	ENG/TOWN & COUNTRY/CARD MARK EPSTEIN				
						ENG - C/E ADMIN SUPPLIES				
Invoice: 110822KG				259955	110822KG	11/08/2022		USB1122		80.00
				80.00	72011321 549100	ENG/INSTIT SUSTAINABLE INFRASTRUCTURE/MEMBER CM				
						ENG - C/E ADMIN MISCELLEANEOUS				
Invoice: 110822KG-A				259956	110822KG-A	11/08/2022		USB1122		17.02
				17.02	72011321 531100	ENG/AMAZON/PILOT GEL INK REFILLS				
						ENG - C/E ADMIN SUPPLIES				
Invoice: 111422KG				259957	111422KG	11/14/2022		USB1122		-112.57
				-112.57	72011321 531100	ENG/LTS LOGO & SPORTSWEAR/COBI + APWA GEAR				
						ENG - C/E ADMIN SUPPLIES				
Invoice: 111422KG-A				259958	111422KG-A	11/14/2022		USB1122		39.29
				39.29	72011321 539100	ENG/TOWN & COUNTRY/PW ENG COMMUNICATION TRAINING				
						ENG-C/E-NON TRAVEL FOOD/BEV				
Invoice: 111422KG-B				259959	111422KG-B	11/14/2022		USB1122		477.93
				477.93	72011321 531100	ENG/LTS LOGO & SPORTSWEAR/COBI + APWA GEAR				
						ENG - C/E ADMIN SUPPLIES				
Invoice: 111422KG-C				259960	111422KG-C	11/14/2022		USB1122		75.31
				75.31	72011321 539100	ENG/CENTRAL MARKET/PW ENGIN COMMUNICATION TRAINING				
						ENG-C/E-NON TRAVEL FOOD/BEV				
Invoice: 111622KG				259961	111622KG	11/16/2022		USB1122		108.00
				108.00	72011321 539100	ENG/BLACKBIRD BAKERY/COOKIES MARK EPSTEIN				
						ENG-C/E-NON TRAVEL FOOD/BEV				
Invoice: 111622KG-A				259962	111622KG-A	11/16/2022		USB1122		554.00
				554.00	72011321 531100	ENG/QUALITY LAPEL PINS/PW LANYARDS, PINS, BADGE				
						ENG - C/E ADMIN SUPPLIES				
Invoice: 111722KG				259963	111722KG	11/17/2022		USB1122		575.00
				575.00	72011321 549100	ENG/MUNICIPAL RESEARCH/MRSC ROSTER				
						ENG - C/E ADMIN MISCELLEANEOUS				
				259964	111322SH	11/13/2022		USB1122		15.00

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
Invoice: 111322SH				15.00	31011572 542450				
						EX/FACEBOOK/BOOSTED POST FOR BOARDS, COMISSIONS EX-GF-OUTREACH-ADV			
Invoice: 111622SH				259965	111622SH	11/16/2022		USB1122	15.00
				15.00	31011572 542450				
						EX/FACEBOOK/BOOSTED POST FOR BOARDS, COMISSIONS EX-GF-OUTREACH-ADV			
Invoice: 111622SH-A				259967	111622SH-A	11/16/2022		USB1122	1.00
				1.00	31011572 549100				
						EX/KITSAP SUN/DIGITAL SUBSCRIPTION OUTREACH DUES, SUBS& MEMBER			
Invoice: 112222SH				259968	112222SH	11/22/2022		USB1122	1.00
				1.00	31011572 549100				
						EX/THE SEATTLE TIMES/DIGITAL SUBSCRIPTION OUTREACH DUES, SUBS& MEMBER			
Invoice: 112222SH-A				259969	112222SH-A	11/22/2022		USB1122	15.00
				15.00	31011572 542450				
						EX/FACEBOOK/BOOSTED POST FOR BOARDS, COMISSIONS EX-GF-OUTREACH-ADV			
Invoice: 112422SH				259970	112422SH	11/24/2022		USB1122	7.98
				7.98	31011572 542450				
						EX/FACEBOOK/BOOSTED POST FOR BOARDS, COMISSIONS EX-GF-OUTREACH-ADV			
Invoice: 103122ZB				259971	103122ZB	10/31/2022		USB1122	407.00
				407.00	53011212 54110000962				
						POL/ALDER CREEK PET LODGE/K9 BOARDING TRACKING CANINE-PROF SVCS			
Invoice: 110922ZB				259972	110922ZB	11/09/2022		USB1122	24.72
				24.72	53011212 539100				
						POL/WAFFLE STOP/JOB FAIR MEAL PATROL-NON TRAVEL FOOD/SNACK			
Invoice: 111022ZB				259973	111022ZB	11/10/2022		USB1122	24.56
				24.56	53011212 53110000962				
						POL/Z BONES/K9 PILL POCKETS TRACKING CANINE-SUPPLIES			
Invoice: 102722BB				259974	102722BB	10/27/2022		USB1122	39.57
				39.57	53011212 531100				
						POL/AMAZON/SD CARD READER PD-C/E-PATROL SUPPLIES			
Invoice: 102822BB				259975	102822BB	10/28/2022		USB1122	113.94
				113.94	51011211 531100				
						POL/COSTCO/HALLOWEEN CANDY WINSLOW EVENT PD-C/E-ADM-SUPPLIES			
Invoice: 103122BB				259976	103122BB	10/31/2022		USB1122	157.98
				157.98	51011212 531100				
						POL/TABLE COVERS NOW/TABLE RUNNERS W/BIPD PATCH NOT! USE ORG 54025212			
Invoice: 110122BB				259977	110122BB	11/01/2022		USB1122	409.00
				409.00	53011212 545000				
						POL/RELIABLE STORAGE/STORAGE UNIT RENT POLICE - C/E PATROL RENTS			
				259978	110122BB-A	11/01/2022		USB1122	9.99

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
Invoice: 110122BB-A				9.99	51011211 549100				
						POL/KITSAP SUN/DIGITAL SUBSCRIPTION PD-C/E-ADM-DUES/SUBCR/MEMBRSH			
Invoice: 111622BB				259979	111622BB	11/16/2022		USB1122	15.27
				15.27	51011211 531100				
						POL/AMAZON/WALL CALENDAR PD-C/E-ADM-SUPPLIES			
Invoice: 112222BB				259980	112222BB	11/22/2022		USB1122	420.48
				420.48	51011211 53110000589				
						POL/SAFEWAY/FOOD S'MORES WITH THE SQUAD PD-COMM OUTREACH-SUPPLIES			
Invoice: 112422BB				259981	112422BB	11/24/2022		USB1122	40.00
				40.00	53011212 443410				
						POL/GOOD2GO/TACOMA NARROWS BRIDGE TOLLS POLICE - C/E PATROL TRAINING			
Invoice: 102622JC				259982	102622JC	10/26/2022		USB1122	15.70
				15.70	91011215 542500				
						POL/USPS/CERTIFIED MAIL X2 GG-C/E-PD-POSTAGE			
Invoice: 110922JC				259983	110922JC	11/09/2022		USB1122	34.40
				34.40	51011191 543100				
						POL/WSDOT/RT FERRY PASSAGE SEATTLE CRIME LAB PD-C/E-PROP RM-TRAVEL			
Invoice: 110722JF				259984	110722JF	11/07/2022		USB1122	247.00
				247.00	53011212 531100				
						POL/OPTICS PLANET/LEFT PISTOL HOLSTER PEPICELLI PD-C/E-PATROL SUPPLIES			
Invoice: 110822JF				259985	110822JF	11/08/2022		USB1122	161.06
				161.06	53011212 531100				
						POL/GALLS/RIGHT TASER HOLSTER PEPICELLI PD-C/E-PATROL SUPPLIES			
Invoice: 111022JF				259986	111022JF	11/10/2022		USB1122	109.99
				109.99	53011212 531100				
						POL/HEADLIGHT EXPERTS/LED HEADLIGHT CONVERSION KIT PD-C/E-PATROL SUPPLIES			
Invoice: 111822JF				259987	111822JF	11/18/2022		USB1122	1,168.40
				1,168.40	53011212 531100				
						POL/AMAZON/LITHIUM AED BATTERIES X10 PD-C/E-PATROL SUPPLIES			
Invoice: 111822JF-A				259988	111822JF-A	11/18/2022		USB1122	2,138.62
				2,138.62	53011212 531100				
						POL/PRIMARY ARMS/NIGHT SIGHTS, SCOPES, MOUNTS X2 PD-C/E-PATROL SUPPLIES			
Invoice: 102822LH				259989	102822LH	10/28/2022		USB1122	5.50
				5.50	51011120 443410				
						POL/TACOMA NARROWS BRIDGE/TOLL WAPRO CONFERENCE PD-CLERKS-TRAINING			
Invoice: 102722LH				259990	102722LH	10/27/2022		USB1122	19.85
				19.85	51011120 443410				
						POL/HOTEL MURANO/PARKING WAPRO CONFERENCE PD-CLERKS-TRAINING			
				259991	111622EH	11/16/2022		USB1122	117.92

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME		INVOICE DTL	DESC		
Invoice: 111622EH				117.92 52011212 531100		POL/AMAZON/500 GB FLASH DRIVES X2 POLICE - C/E INVEST SUPPLIES		
Invoice: 102622WS				259994 102622WS 32.48 53011212 520000	10/26/2022	USB1122 POL/GALLS/SILVER HASHMARKS POLICE - C/E PATROL BENEFITS		32.48
Invoice: 102622WS-A				259995 102622WS-A 56.12 53011212 443410	10/26/2022	USB1122 POL/THAT ONE PLACE/LUNCH SHIELDS, MILLER POLICE - C/E PATROL TRAINING		56.12
Invoice: 110222WS				259996 110222WS 63.99 53011212 443410	11/02/2022	USB1122 POL/ARCO/FUEL POLICE - C/E PATROL TRAINING		63.99
Invoice: 111622WS				259997 111622WS 28.73 53011212 443410	11/16/2022	USB1122 POL/JIMMY JOHNS/MEAL POLICE - C/E PATROL TRAINING		28.73
Invoice: 111722SW				259998 111722SW 55.07 53011212 443455	11/17/2022	USB1122 POL/SAFEWAY/BEVERAGES ALL HANDS MEETING NON TRAVEL TRAINING-FOOD/BEV		55.07
Invoice: 111722SW-A				259999 111722SW-A 380.08 53011212 443455	11/17/2022	USB1122 POL/THAT'S A SOME PIZZA/PIZZA ALL HANDS MEETING NON TRAVEL TRAINING-FOOD/BEV		380.08
Invoice: 102722AL				260000 102722AL 109.16 31011256 531100	10/27/2022	USB1122 EX/AMAZON/WEATHER ALERT RADIO EX-GF-EMERG PREP-SUPPLIES		109.16
Invoice: 103122AL				260001 103122AL 171.00 31011256 531100	10/31/2022	USB1122 EX/AMAZON/INCIDENT COMMAND VESTS EX-GF-EMERG PREP-SUPPLIES		171.00
Invoice: 110222AL				260002 110222AL 87.16 31011256 542100	11/02/2022	USB1122 EX/GARMIN/MONTHLY SUBSCRIPTION EX-GF-EMERG PREP-PHONE		87.16
Invoice: 110222AL-A				260003 110222AL-A 57.32 31011256 531100	11/02/2022	USB1122 EX/MY MEDIC/CUT KITS EX-GF-EMERG PREP-SUPPLIES		57.32
Invoice: 110222AL-B				260004 110222AL-B 808.50 31011256 531100	11/02/2022	USB1122 EX/AMAZON/SAFETY VESTS EX-GF-EMERG PREP-SUPPLIES		808.50
Invoice: 110722AL				260005 110722AL 74.00 31011256 541100	11/07/2022	USB1122 EX/NCSI/VOLUNTEER BACKGROUND CHECKS EX-GF-EMERG PREP-PROF SVCS		74.00
				260006 110722AL-A	11/07/2022	USB1122		446.07

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL DESC			
Invoice: 110722AL-A				446.07	31011256 531100				
						EX/AMAZON/MOBILE WORK CENTER EX-GF-EMERG PREP-SUPPLIES			
Invoice: 110922AL				260007	110922AL	11/09/2022		USB1122	227.05
				227.05	31011256 531100				
						EX/AMAZON/WWB WATERBUG REMOVAL TOOL EX-GF-EMERG PREP-SUPPLIES			
Invoice: 111122AL				260008	111122AL	11/11/2022		USB1122	127.92
				127.92	31011256 531100				
						EX/AMAZON/RUBBER WHEEL CHOCK EX-GF-EMERG PREP-SUPPLIES			
Invoice: 111422AL				260009	111422AL	11/14/2022		USB1122	245.48
				245.48	31011256 531100				
						EX/AMAZON/GARDEN HOSE, MOTION SENSOR EX-GF-EMERG PREP-SUPPLIES			
Invoice: 111422AL-A				260010	111422AL-A	11/14/2022		USB1122	862.68
				862.68	31011256 531100				
						EX/HOME DEPOT/OUTDOOR BATTERY GENERATOR EX-GF-EMERG PREP-SUPPLIES			
Invoice: 111622AL				260011	111622AL	11/16/2022		USB1122	51.87
				51.87	31011256 443410				
						EX/WESTIN SAVANNAH/MEAL IAEM CONF. EX-GF-EMERG PREP-TRAINING			
Invoice: 112122AL				260012	112122AL	11/21/2022		USB1122	20.51
				20.51	31011256 443410				
						EX/SUNOCO/MEAL IAEM CONFERENCE EX-GF-EMERG PREP-TRAINING			
Invoice: 112122AL-A				260013	112122AL-A	11/21/2022		USB1122	884.89
				884.89	31011256 443410				
						EX/WESTIN SAVANNAH/HOTEL IAEM CONFERENCE EX-GF-EMERG PREP-TRAINING			
Invoice: 110222MS				260014	110222MS	11/02/2022		USB1122	9.99
				9.99	61470581 549100				
						PCD/KITSAP SUN/MONTHLY DIGITAL NEWSPAPER PCD - DEV ADMIN DUES/SUBSCR			
Invoice: 110222MS-A				260015	110222MS-A	11/02/2022		USB1122	105.00
				105.00	62471591 549100				
						PCD/INT'L CODE COUNCIL/CERTIFICATION RENEWAL CW BLDG - BLDG DUES/SUBSCRIPTIONS			
Invoice: 110222MS-B				260016	110222MS-B	11/02/2022		USB1122	900.00
				900.00	61470581 545000				
						PCD/PY STORAGE 98110/MONTHLY ARCHIVE STORAGE FEES PCD - DEV ADMIN RENTS & LEASES			
Invoice: 110922MS				260017	110922MS	11/09/2022		USB1122	97.19
				97.19	61011581 531100				
						PCD/AMAZON/COAT RACK PCD - C/E ADMIN SUPPLIES			
Invoice: 111122MS				260018	111122MS	11/11/2022		USB1122	32.75
				32.75	61011581 531100				
						PCD/AMAZON/BOOT WARMER PCD - C/E ADMIN SUPPLIES			
				260019	111422MS	11/14/2022		USB1122	928.15

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME		INVOICE DTL	DESC		
Invoice: 111422MS				928.15 61011581 531100	PCD/AMAZON/WORK COATS			
					PCD - C/E ADMIN SUPPLIES			
Invoice: 110422JG				260045 110422JG	11/04/2022	USB1122		88.74
				88.74 73637892 549100	PW/WA ST DEP HEALTH/REVIEW CERTIFICATION APPLICATN			
					O&M-ALLOC-WTR-DUES/SUBSCR			
Invoice: 110422JG-A				260046 110422JG-A	11/04/2022	USB1122		104.00
				104.00 73637892 549100	PW/ABC-NV/CROSS CONNECTION CONTROL EXAM JG			
					O&M-ALLOC-WTR-DUES/SUBSCR			
Invoice: 110122JR				260047 110122JR	11/01/2022	USB1122		300.00
				300.00 73637891 545000	PW/STORAGE 98110/STORAGE UNIT RENTAL			
					RENTS & LEASES - OPERATING			
Invoice: 102522JR				260048 102522JR	10/25/2022	USB1122		74.38
				74.38 73638935 531100	PW/AMAZON/TIRE PATCH REPAIR, GLUE			
					O&M-STD ALLOCATION-SUPPLIES			
Invoice: 102522JR-A				260049 102522JR-A	10/25/2022	USB1122		38.21
				38.21 73638935 531100	PW/AMAZON/TIRE REPAIR SEALANT			
					O&M-STD ALLOCATION-SUPPLIES			
Invoice: 102522JR-B				260050 102522JR-B	10/25/2022	USB1122		56.78
				56.78 73638935 531100	PW/AMAZON/FLAT TIRE PUNCTURE REPAIR PATCH			
					O&M-STD ALLOCATION-SUPPLIES			
Invoice: 102722JR				260051 102722JR	10/27/2022	USB1122		31.01
				31.01 73637946 531100	PW/AMAZON/UTILITIES CLIPBOARD			
					ALLOC-1/3 TO EACH UTIL-SUPPLY			
Invoice: 102722JR-A				260052 102722JR-A	10/27/2022	USB1122		8.98
				8.98 73637891 539100	PW/SAFEWAY/ICE CREAM ANNIVERSARY CELEBRATION			
					O&M-NON TRAVEL FOOD/BEV			
Invoice: 102822JR				260053 102822JR	10/28/2022	USB1122		19.28
				19.28 73637891 531100	PW/AMAZON/FILE SORTER			
					OFFICE SUPPLIES			
Invoice: 102822JR-A				260054 102822JR-A	10/28/2022	USB1122		248.38
				248.38 73637892 443410	PW/BEST WESTERN/HOTEL FOR TRAINING CL			
					O&M-ALLOC-WTR-TRAINING			
Invoice: 102822JR-B				260055 102822JR-B	10/28/2022	USB1122		248.38
				248.38 73637892 443410	PW/BEST WESTERN/HOTEL FOR TRAINING RW			
					O&M-ALLOC-WTR-TRAINING			
Invoice: 110122JR-A				260056 110122JR-A	11/01/2022	USB1122		519.83
				519.83 73425358 531100	PW/SPRAYPARTSWAREHOUSE/BRINE TRUCK PART			
					O&M-WWTP-SUPPLIES			
				260057 110922JR	11/09/2022	USB1122		141.54

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
Invoice: 110922JR									
				141.54	73638935 531100			PW/MROSTOP.COM/HYDRAULIC QUICK CONNECTS O&M-STD ALLOCATION-SUPPLIES	
Invoice: 110922JR-A									
				260058	110922JR-A	11/09/2022		USB1122	291.10
				291.10	73638935 531100			PW/MROSTOP.COM/HYDRAULIC QUICK CONNECTS O&M-STD ALLOCATION-SUPPLIES	
Invoice: 111422JR									
				260059	111422JR	11/14/2022		USB1122	64.46
				64.46	73638935 531100			PW/AMAZON/HOPKINS BLADE ADAPTOR O&M-STD ALLOCATION-SUPPLIES	
Invoice: 111422JR-A									
				260060	111422JR-A	11/14/2022		USB1122	98.50
				98.50	73637891 531100			PW/AMAZON/CAR CHARGERS OFFICE SUPPLIES	
Invoice: 111622JR									
				260061	111622JR	11/16/2022		USB1122	42.00
				42.00	73637892 549100			PW/GREEN RIVER COMMUNICATION/WATER CERT RENEWAL YE O&M-ALLOC-WTR-DUES/SUBSCR	
Invoice: 112322JR									
				260062	112322JR	11/23/2022		USB1122	42.00
				42.00	73637892 549100			PW/GREEN RIVER COMMUNICATION/WATER CERT RENEWAL AD O&M-ALLOC-WTR-DUES/SUBSCR	
Invoice: 111822JR									
				260063	111822JR	11/18/2022		USB1122	202.00
				202.00	73637891 531100			PW/AMAZON/RETIREMENT DESK CLOCK OFFICE SUPPLIES	
Invoice: 111822JR-A									
				260064	111822JR-A	11/18/2022		USB1122	21.28
				21.28	73637891 531100			PW/AMAZON/RETIREMENT SNOW GLOBE OFFICE SUPPLIES	
Invoice: 110922JR-B									
				260065	110922JR-B	11/09/2022		USB1122	100.00
				100.00	73111264 549100			PW/IMSA/CERTIFICATION RENEWAL JR O&M-STREET-TRAF CONTROL-MISC	
								CHECK 1653 TOTAL:	54,430.31
								NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL ***	54,430.31
								COUNT AMOUNT	
								TOTAL PRINTED CHECKS 1 54,430.31	
								*** GRAND TOTAL ***	54,430.31

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JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2022 12 101	APP 402-213000	12/14/2022	USB1122	121422			ACCOUNTS PAYABLE		585.33	
							AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100	12/14/2022	USB1122	121422			CASH				54,430.31
							AP CASH DISBURSEMENTS JOURNAL			
APP 001-213000	12/14/2022	USB1122	121422			GENERAL - ACCOUNTS PAYABLE		42,819.13		
							AP CASH DISBURSEMENTS JOURNAL			
APP 101-213000	12/14/2022	USB1122	121422			STREETS - ACCOUNTS PAYABLE		2,421.75		
							AP CASH DISBURSEMENTS JOURNAL			
APP 403-213000	12/14/2022	USB1122	121422			ACCOUNTS PAYABLE		4,463.02		
							AP CASH DISBURSEMENTS JOURNAL			
APP 401-213000	12/14/2022	USB1122	121422			ACCOUNTS PAYABLE		835.15		
							AP CASH DISBURSEMENTS JOURNAL			
APP 631-213000	12/14/2022	USB1122	121422			ACCOUNTS PAYABLE		2,158.02		
							AP CASH DISBURSEMENTS JOURNAL			
APP 407-213000	12/14/2022	USB1122	121422			ACCOUNTS PAYABLE		1,147.91		
							AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL									54,430.31	54,430.31
APP 631-130000	12/14/2022	USB1122	121422			DUE TO/FROM CLEARING		52,272.29		
APP 402-130000	12/14/2022	USB1122	121422			DUE TO/FROM CLEARING				585.33
APP 001-130000	12/14/2022	USB1122	121422			GENERAL - DUE TO/FROM CLEARING				42,819.13
APP 101-130000	12/14/2022	USB1122	121422			STREETS - DUE TO/FROM CLEARING				2,421.75
APP 403-130000	12/14/2022	USB1122	121422			DUE TO/FROM CLEARING				4,463.02
APP 401-130000	12/14/2022	USB1122	121422			DUE TO/FROM CLEARING				835.15
APP 407-130000	12/14/2022	USB1122	121422			DUE TO/FROM CLEARING				1,147.91
SYSTEM GENERATED ENTRIES TOTAL									52,272.29	52,272.29
JOURNAL 2022/12/101 TOTAL									106,702.60	106,702.60

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CITY OF BAINBRIDGE ISLAND
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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2022 12	101	12/14/2022	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	42,819.13	42,819.13
				FUND TOTAL	42,819.13	42,819.13
101 STREET FUND 101-130000 101-213000	2022 12	101	12/14/2022	STREETS - DUE TO/FROM CLEARING STREETS - ACCOUNTS PAYABLE	2,421.75	2,421.75
				FUND TOTAL	2,421.75	2,421.75
401 WATER OPERATING FUND 401-130000 401-213000	2022 12	101	12/14/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	835.15	835.15
				FUND TOTAL	835.15	835.15
402 SEWER OPERATING FUND 402-130000 402-213000	2022 12	101	12/14/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	585.33	585.33
				FUND TOTAL	585.33	585.33
403 STORM & SURFACE WATER FUND 403-130000 403-213000	2022 12	101	12/14/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	4,463.02	4,463.02
				FUND TOTAL	4,463.02	4,463.02
407 BUILDING & DEVELOPMENT FUND 407-130000 407-213000	2022 12	101	12/14/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	1,147.91	1,147.91
				FUND TOTAL	1,147.91	1,147.91
631 CLEARING FUND 631-130000 631-213000 635-111100	2022 12	101	12/14/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE CASH	52,272.29 2,158.02	54,430.31
				FUND TOTAL	54,430.31	54,430.31

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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
001 GENERAL FUND		42,819.13
101 STREET FUND		2,421.75
401 WATER OPERATING FUND		835.15
402 SEWER OPERATING FUND		585.33
403 STORM & SURFACE WATER FUND		4,463.02
407 BUILDING & DEVELOPMENT FUND		1,147.91
631 CLEARING FUND	52,272.29	
	52,272.29	52,272.29
	TOTAL	

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CITY OF BAINBRIDGE ISLAND
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CASH ACCOUNT: 635	111100	CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
1654	12/15/2022	MANL	969 DEPARTMENT OF LICENS	260044	NOV22FA	12/06/2022		FANOV22	288.00
	Invoice: NOV22FA					POL/NOVEMBER 2022 CPLS			
				288.00	41654860 586000	GUN PERMIT OUT			
						CHECK		1654 TOTAL:	288.00
				NUMBER OF CHECKS	1	*** CASH ACCOUNT TOTAL ***			288.00
						COUNT		AMOUNT	
				TOTAL MANUAL CHECKS		1		288.00	
								*** GRAND TOTAL ***	288.00

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JOURNAL ENTRIES TO BE CREATED

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YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2022 12	112								
APP 650-213000	12/15/2022	FANOV22	121522			ACCOUNTS PAYABLE		288.00	
						AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100	12/15/2022	FANOV22	121522			CASH			288.00
						AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								288.00	288.00
APP 631-130000	12/15/2022	FANOV22	121522			DUE TO/FROM CLEARING		288.00	
APP 650-130000	12/15/2022	FANOV22	121522			DUE TO/FROM CLEARING			288.00
SYSTEM GENERATED ENTRIES TOTAL								288.00	288.00
JOURNAL 2022/12/112 TOTAL								576.00	576.00

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
631 CLEARING FUND 631-130000 635-111100	2022 12	112	12/15/2022	DUE TO/FROM CLEARING CASH	288.00	288.00
				FUND TOTAL	288.00	288.00
650 AGENCY FUND 650-130000 650-213000	2022 12	112	12/15/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	288.00	288.00
				FUND TOTAL	288.00	288.00

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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	288.00	
650 AGENCY FUND		288.00
TOTAL	288.00	288.00

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635	111100	CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
1655	12/16/2022	EFT	45 BAINBRIDGE ISLAND	CH 260119	2024	12/12/2022		M121322	9,089.10
	Invoice: 2024				9,089.10 91140573 541100	2022 LTAC CONTRACT			
						GG-TOUR-PROF SERVICES			
						CHECK		1655 TOTAL:	9,089.10
1656	12/16/2022	EFT	64 BAINBRIDGE ISLAND	AR 260033	2092	10/06/2022		M121322	11,561.96
	Invoice: 2092				11,561.96 91140573 541100	2022 LTAC CONTRACT			
						GG-TOUR-PROF SERVICES			
	Invoice: 2094				260034 2094	12/07/2022		M121322	4,871.77
					4,871.77 91140573 541100	2022 LTAC CONTRACT			
						GG-TOUR-PROF SERVICES			
						CHECK		1656 TOTAL:	16,433.73
1657	12/16/2022	EFT	8894 BAINBRIDGE ISLAND	TH 260032	Q3-2022	11/23/2022		M121322	5,295.62
	Invoice: Q3-2022				5,295.62 31011732 54110000297	EX/2022-23 CULTURAL FUNDING CONTR			
						EX-GF-CULTURAL ARTS & SCIENCES			
						CHECK		1657 TOTAL:	5,295.62
1658	12/16/2022	EFT	8744 SOUND PACIFIC CONSTR	260041	PAYREQ4-FIAL-00715	10/11/2022		M121322	3,751.23
	Invoice: PAYREQ4-FIAL-00715				3,751.23 72321953 66300000715	ENG/SPORTSMAN CLUB AND NEW BROOKLY			
						SP CLUB/NB INTERSECTN-CONSTR			
						CHECK		1658 TOTAL:	3,751.23
						NUMBER OF CHECKS	4	*** CASH ACCOUNT TOTAL ***	34,569.68
						COUNT		AMOUNT	
						TOTAL EFT'S	4	34,569.68	
								*** GRAND TOTAL ***	34,569.68

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JOURNAL ENTRIES TO BE CREATED

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2022 12	116									
APP 104-213000		12/16/2022	M121322	121522			CIVIC IMPR - ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		25,522.83	
APP 635-111100		12/16/2022	M121322	121522			CASH AP CASH DISBURSEMENTS JOURNAL			34,569.68
APP 001-213000		12/16/2022	M121322	121522			GENERAL - ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		5,295.62	
APP 301-213000		12/16/2022	M121322	121522			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		3,751.23	
GENERAL LEDGER TOTAL									34,569.68	34,569.68
APP 631-130000		12/16/2022	M121322	121522			DUE TO/FROM CLEARING		34,569.68	
APP 104-130000		12/16/2022	M121322	121522			CIVIC IMPR DUE TO/FROM CLEAR'G			25,522.83
APP 001-130000		12/16/2022	M121322	121522			GENERAL - DUE TO/FROM CLEARING			5,295.62
APP 301-130000		12/16/2022	M121322	121522			DUE TO/FROM CLEARING			3,751.23
SYSTEM GENERATED ENTRIES TOTAL									34,569.68	34,569.68
JOURNAL 2022/12/116 TOTAL									69,139.36	69,139.36

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A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2022 12	116	12/16/2022	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	5,295.62	5,295.62
				FUND TOTAL	5,295.62	5,295.62
104 CIVIC IMPROVEMENT FUND 104-130000 104-213000	2022 12	116	12/16/2022	CIVIC IMPR DUE TO/FROM CLEAR'G CIVIC IMPR - ACCOUNTS PAYABLE	25,522.83	25,522.83
				FUND TOTAL	25,522.83	25,522.83
301 CAPITAL CONSTRUCTION FUND 301-130000 301-213000	2022 12	116	12/16/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	3,751.23	3,751.23
				FUND TOTAL	3,751.23	3,751.23
631 CLEARING FUND 631-130000 635-111100	2022 12	116	12/16/2022	DUE TO/FROM CLEARING CASH	34,569.68	34,569.68
				FUND TOTAL	34,569.68	34,569.68

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		5,295.62
104	CIVIC IMPROVEMENT FUND		25,522.83
301	CAPITAL CONSTRUCTION FUND		3,751.23
631	CLEARING FUND	34,569.68	
	TOTAL	34,569.68	34,569.68

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A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635	111100	CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN		NET
1659	12/28/2022	EFT	9249 911 SUPPLY INC	260151	INV-2-24510	12/09/2022		12/25/22		99.09
			Invoice: INV-2-24510							
				99.09	53011212 520000					
			Invoice: INV-2-24511	260152	INV-2-24511	12/09/2022		12/25/22		19.66
				19.66	53011212 520000					
								CHECK	1659 TOTAL:	118.75
1660	12/28/2022	EFT	5 ACE HARDWARE	260103	522571	12/01/2022		12/25/22		11.99
			Invoice: 522571							
				11.99	73111290 531100					
			Invoice: 522581	260104	522581	12/01/2022		12/25/22		2.26
				2.26	73111290 531100					
			Invoice: 522591	260105	522591	12/02/2022		12/25/22		49.11
				49.11	73421355 531100					
			Invoice: 522641	260106	522641	12/02/2022		12/25/22		152.87
				152.87	73111256 53110001054					
			Invoice: 522721	260107	522721	12/05/2022		12/25/22		90.60
				90.60	73011183 531100					
			Invoice: 522771	260108	522771	12/05/2022		12/25/22		20.74
				20.74	73011768 531100					
			Invoice: 522781	260109	522781	12/05/2022		12/25/22		58.90
				58.90	73111427 531100					
			Invoice: 522901	260110	522901	12/06/2022		12/25/22		218.38
				218.38	73111252 53110001055					
			Invoice: 522941	260111	522941	12/07/2022		12/25/22		104.80
				104.80	73425358 531100					
			Invoice: 523051	260112	523051	12/08/2022		12/25/22		434.57
				434.57	73411345 531100					
				260113	523081	12/08/2022		12/25/22		49.12

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A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635	111100	CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC										
Invoice: 523081				49.12	73111427 531100					
						PW/ADJUSTABLE WRENCH, WRENCH SET OFFICE SUPPLIES				
Invoice: 523101				260114	523101	12/09/2022		12/25/22	49.13	
				49.13	73011370 53110000261	PW/HAND TRUCK FOLD UP 150LB BI LANDFILL MONITORING-SUPPLY				
Invoice: 523211				260120	523211	12/12/2022		12/25/22	46.87	
				46.87	73425358 531100	PW/CONTACT ADHESIVE, RELECTOR RND ADHESIVE RED O&M-WWTP-SUPPLIES				
						CHECK		1660 TOTAL:		1,289.34
1661 12/28/2022 EFT		7726	AIR MANAGEMENT SOLUT	260121	0001138440	12/08/2022		12/25/22	4,674.53	
Invoice: 0001138440				4,674.53	73011183 54810000707	PW/SAYLOR-BEAL AIR COMPRESSOR REPAIR CH HVAC-REPAIRS				
Invoice: 0001139704				260122	0001139704	12/09/2022		12/25/22	4,401.57	
				4,401.57	73011183 54810000707	PW/MAJOR HVAC MAINTENANCE CITY HALL CH HVAC-REPAIRS				
Invoice: 0001139135				260174	0001139135	12/07/2022		12/25/22	330.33	
				330.33	73011897 54810000707	PW/SAYLOR-BEAL AIR COMPRESSOR REPAIR PWY HVAC-REPAIRS				
Invoice: 0001139706				260175	0001139706	12/09/2022		12/25/22	292.17	
				292.17	73011215 54810000707	PW/HVAC MAINTENANCE POLICE DEPARTMENT PD HVAC-REPAIRS				
Invoice: 0001139707				260176	0001139707	12/09/2022		12/25/22	636.26	
				636.26	73011755 54810000707	PW/HVAC MAINTENANCE BI COMMONS COMMONS HVAC-REPAIRS				
Invoice: 0001139709				260177	0001139709	12/09/2022		12/25/22	330.33	
				330.33	73011255 54810000707	PW/HVAC MAINTENANCE COURTHOUSE COURT HVAC-REPAIRS				
						CHECK		1661 TOTAL:		10,665.19
1662 12/28/2022 EFT		4365	AUTOMATIC FUNDS TRAN	260123	125786	12/02/2022		12/25/22	790.42	
Invoice: 125786				167.06	43411341 541100	FIN/STATEMENT PREP AND MAIL FIN - WATER ADMIN PROF SERVICE				
				167.06	43421351 541100	FIN - SEWER ADMIN PROF SERVICE				
				228.15	91411891 542500	GG-WTR-FAC-POSTAGE				
				228.15	91421891 542500	GG-SWR-FAC-POSTAGE				
Invoice: 125838				260124	125838	12/07/2022		12/25/22	7.33	
				1.10	43411341 541100	FIN/FINAL BILL PRINT AND MAIL FIN - WATER ADMIN PROF SERVICE				
				1.10	43421351 541100	FIN - SEWER ADMIN PROF SERVICE				

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A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635		111100	CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL	DESC		
				2.56	91411891 542500		GG-WTR-FAC-POSTAGE		
				2.57	91421891 542500		GG-SWR-FAC-POSTAGE		
						CHECK	1662 TOTAL:	797.75	
1663	12/28/2022 EFT	55	SOUND PUBLISHING, IN	260082	BIR967175	11/25/2022		12/25/22	223.83
Invoice: BIR967175				223.83	72111444 54400001018	ENG/RFQ TRANSPORTATION PLAN			
						SUSTAINABLE TRANS-ADV			
						CHECK	1663 TOTAL:	223.83	
1664	12/28/2022 EFT	55	SOUND PUBLISHING, IN	260079	964322	11/30/2022		12/25/22	10.00
Invoice: 964322				10.00	51011191 544000	POL/CLASSIFIEDS/PROPERTY			
				260080	966078	PD-C/E-PROP RM-ADVERTISING			
Invoice: 966078				15.00	51011191 544000	POL/FOUND ART SCULPTURE		12/25/22	15.00
				260081	966081	PD-C/E-PROP RM-ADVERTISING			
Invoice: 966081				50.02	51011191 544000	POL/CLASSIFIEDS/PROPERTY		12/25/22	50.02
						PD-C/E-PROP RM-ADVERTISING			
						CHECK	1664 TOTAL:	75.02	
1665	12/28/2022 EFT	5412	BENEFIT ADMINISTRATI	260035	221207	12/08/2022		12/25/22	319.00
Invoice: 221207				35.09	21011125 520000	HSA/FSA BENEFITS			
				57.42	31011131 520000	COURT-BENEFITS			
				51.04	41011141 520000	EX-GF-BEN			
				9.57	51011211 520000	FIN - C/E ADMIN BENEFITS			
				28.71	61011581 520000	PD-C/E ADMIN-BENEFITS			
				35.09	71011321 520000	PCD - C/E ADMIN BENEFITS			
				102.08	81011881 520000	PW - C/E BENEFITS			
						IT - C/E ADMIN BENEFITS			
						CHECK	1665 TOTAL:	319.00	
1666	12/28/2022 EFT	45	BAINBRIDGE ISLAND CH	260153	2025 BIZ AM	12/12/2022		12/25/22	3,748.74
Invoice: 2025 BIZ AM				3,748.74	31011492 54110001194	EX/HOME COMPOSTABLE PRODUCT TESTING			
						CAP-WASTE RED-PROF SVCS			
						CHECK	1666 TOTAL:	3,748.74	
1667	12/28/2022 EFT	64	BAINBRIDGE ISLAND AR	260125	2095	12/15/2022		12/25/22	7,500.00
Invoice: 2095				7,500.00	31011732 54110000297	EX/2022-23 CULTURAL FUNDING CONTR			
						EX-GF-CULTURAL ARTS & SCIENCES			

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CITY OF BAINBRIDGE ISLAND
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CASH ACCOUNT: 635		111100	CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC										
								CHECK	1667 TOTAL:	7,500.00
1668	12/28/2022 EFT		78 BROWNE ENGINEERING I	260040	10828	12/07/2022		12/25/22	10,349.50	
	Invoice: 10828					ENG/PSA FERNCLIFF WTR MAIN EXTENSI				
				10,349.50	72413434 64110001170	FERNCLIFF WTR EXT-PROF SVCS				
								CHECK	1668 TOTAL:	10,349.50
1669	12/28/2022 EFT		104 CITY OF BREMERTON	260020	BKAT000715	12/01/2022		12/25/22	3,093.50	
	Invoice: BKAT000715					IT/BROADCAST SERVICES FOR COMPANY MEETINGS				
				3,093.50	81011881 542500	IT-C/E-ADM-POSTAGE				
	Invoice: BPD0002821									
				260154	BPD0002821	04/13/2022		12/25/22	400.00	
				400.00	53011212 545000	POL/RANGE RENTAL				
						POLICE - C/E PATROL RENTS				
	Invoice: BPD0002922									
				260155	BPD0002922	12/07/2022		12/25/22	200.00	
				200.00	53011212 545000	POL/RANGE RENTAL				
						POLICE - C/E PATROL RENTS				
								CHECK	1669 TOTAL:	3,693.50
1670	12/28/2022 EFT		518 CRIMINAL JUSTICE TRA	260083	201137388	12/06/2022		12/25/22	100.00	
	Invoice: 201137388					POL/COLLISION TRAINING/MD				
				100.00	53011212 443410	POLICE - C/E PATROL TRAINING				
								CHECK	1670 TOTAL:	100.00
1671	12/28/2022 EFT		6919 CLARK CONSTRUCTION I	260021	PAYREQ7-00724	12/01/2022		12/25/22	482,272.62	
	Invoice: PAYREQ7-00724					ENG/POLICE AND MUNICIPAL COURT - C				
				482,272.62	72311942 66200000724	PD/COURT BLDG-CONSTR OF BLDG				
								CHECK	1671 TOTAL:	482,272.62
1672	12/28/2022 EFT		8435 COATES DESIGN INC	260135	125458	12/15/2022		12/25/22	47,870.25	
	Invoice: 125458					ENG/POLICE & COURT FACILITY - PROJ				
				47,870.25	72311942 64110000724	PD/COURT BLDG-PROF SVCS/DESIGN				
								CHECK	1672 TOTAL:	47,870.25
1673	12/28/2022 EFT		7357 THE DOCTORS CLINIC	260128	OMF6 NOV22	12/15/2022		12/25/22	75.00	
	Invoice: OMF6 NOV22					POL/OCCUPATIONAL HEALTH SERVICES				
				75.00	53011212 541100	POLICE - C/E PATROL PROF SVCS				

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jkines

CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635		111100	CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
								CHECK	1673 TOTAL: 75.00
1674	12/28/2022	EFT	8975 ECONORTHWEST	260216	26374R	11/30/2022		12/25/22	7,726.45
Invoice: 26374R				7,726.45	64011586	54110001186	PCD/HOUSING ACTION PLAN HOUSING ACTION PLAN-PROF SVCS		
								CHECK	1674 TOTAL: 7,726.45
1675	12/28/2022	EFT	8996 EDINGER ASSOCIATES P	260180	8549	12/13/2022		12/25/22	1,687.50
Invoice: 8549				1,687.50	32011152	54111100955	LEGAL/GENERAL FCC MATTERS NOV 2022 LIT-CHALLENGE TO RADIO STATION		
								CHECK	1675 TOTAL: 1,687.50
1676	12/28/2022	EFT	10027 FEHR & PEERS	260022	160585	12/05/2022		12/25/22	5,740.00
Invoice: 160585				5,075.00	72111444	54110001219	ENG,EX/SUSTAINABLE TRANSPORTATION EMI TRAFFIC IMPACT FEE UPDATE-PS		
				665.00	31011492	54110001195	CAP-TRANSP & FUELS-PROF SVCA		
								CHECK	1676 TOTAL: 5,740.00
1677	12/28/2022	EFT	6155 HDR ENGINEERING INC	260085	1200484706	12/12/2022		12/25/22	3,150.23
Invoice: 1200484706				3,150.23	71425352	54110001192	PW/WASTEWATER BENEFICIAL REUSE AN WW BEN REUSE-PROF SVCS		
								CHECK	1677 TOTAL: 3,150.23
1678	12/28/2022	EFT	9161 ISLAND TIME ACTIVITI	260130	2137	09/30/2022		12/25/22	2,500.00
Invoice: 2137				2,500.00	31017686	54110000297	EX/2022 HUMAN SERVICES FUNDING HOPE HS/BI SP NEEDS/ISLANDTIME		
								CHECK	1678 TOTAL: 2,500.00
1679	12/28/2022	EFT	1496 KITSAP COUNTY SEWER	260131	KCSD7-COBI-2022-NOV	12/09/2022		12/25/22	22,563.70
Invoice: KCSD7-COBI-2022-NOV				22,563.70	73426356	551000	PW/NOVEMBER 2022 SEWER UTILITY CHARGE SIS-SD#7 PROCESSING CHGS		
								CHECK	1679 TOTAL: 22,563.70
1680	12/28/2022	EFT	315 KITSAP HUMANE SOCIET	260023	2171	12/01/2022		12/25/22	6,420.27
Invoice: 2171				6,420.27	91011393	541100	ANIMAL CONTROL (2021-2023) FIN - C/E ANIMAL CONTROL FEES		

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635	111100	CASH										
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET			
												INVOICE DTL DESC
									CHECK	1680 TOTAL:	6,420.27	
1681	12/28/2022 EFT		309 KITSAP TIRE CENTER I	260187	INV058970	12/02/2022		12/25/22	1,480.93			
	Invoice: INV058970											
				1,480.93	73011151 531100							
									CHECK	1681 TOTAL:	1,480.93	
1682	12/28/2022 EFT		5011 LEXISNEXIS RISK SOLU	260159	1272084-20221130	11/30/2022		12/25/22	163.80			
	Invoice: 1272084-20221130											
				163.80	52011212 548500							
									CHECK	1682 TOTAL:	163.80	
1683	12/28/2022 EFT		9943 THE NEXT DAY DRY CLE	260087	11/30/2022	11/30/2022		12/25/22	291.74			
	Invoice: 11/30/2022											
				180.78	51011211 520000							
				110.96	53011212 520000							
									CHECK	1683 TOTAL:	291.74	
1684	12/28/2022 EFT		2430 OGDEN MURPHY WALLACE	260089	869808	12/07/2022		12/25/22	31,933.28			
	Invoice: 869808											
				7,024.50	32011152 54111101156							
				1,764.00	32470152 54111101240							
				365.00	32011152 541111001046							
				2,993.54	32011152 541111001131							
				6,646.50	32011152 5411110							
				252.00	91011211 5411110							
				8,351.74	32470152 54111100897							
				63.00	32470152 541111401211							
				1,512.00	32470152 541111401220							
				2,961.00	32470152 541111401255							
									CHECK	1684 TOTAL:	31,933.28	
1685	12/28/2022 EFT		4111 OLYMPIC SPRINGS INC	260090	353247	11/08/2022		12/25/22	68.41			
	Invoice: 353247											
				68.41	51011215 531100							
				260091	353665	11/30/2022		12/25/22	10.87			
	Invoice: 353665											
				10.87	51011215 531100							
									CHECK	1685 TOTAL:	79.28	

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CASH ACCOUNT: 635 111100 CASH									
						INVOICE DTL DESC			
1686	12/28/2022	EFT	7925 OMNIPARK, INC	260092	INV929209	12/01/2022		12/25/22	336.34
			Invoice: INV929209			POL/PARKING SYSTEM SUPPORT			
				336.34	51011217 548500			PD-C/E-PARKING ENF-COMP SUPPOR	
								CHECK	1686 TOTAL: 336.34
1687	12/28/2022	EFT	448 PARAMETRIX INC	260027	40710	12/07/2022		12/25/22	4,234.57
			Invoice: 40710			ENG/STO CONCEPT PLAN - 30% DESIGN			
				4,234.57	72334562 64110001213			STO CONNECTOR 30%DES-ENGINEERI	
								CHECK	1687 TOTAL: 4,234.57
1688	12/28/2022	EFT	7435 RANDY KAN PORTABLE R	260138	1954732	12/01/2022		12/25/22	108.00
			Invoice: 1954732			PW/RESTROOMS VINCENT RD DECANT FACILITY			
				108.00	73435838 545000			O&M-DECANT-RENTS	
			Invoice: 1954733					12/01/2022	12/25/22
				260139	1954733			PW/RESTROOMS HIDDEN COVE RD	108.00
				108.00	73011897 545000			O&M-C/E-PWYD FAC-RENTS	
								CHECK	1688 TOTAL: 216.00
1689	12/28/2022	EFT	9910 SEIDL, MICHAEL TIMOT	260026	2104	12/06/2022		12/25/22	3,825.00
			Invoice: 2104			EX/COBI VIDEO PRODUCTION SERVICES			
				3,825.00	31011572 54110001184			CITY MNGR VIDEO UPDATE-PROF SV	
								CHECK	1689 TOTAL: 3,825.00
1690	12/28/2022	EFT	9584 SILKE COMMUNICATIONS	260190	127563	10/13/2022		12/25/22	1,222.73
			Invoice: 127563			POL/REPLACE CONTROL PANEL			
				1,222.73	53011212 548100			POLICE - C/E PATROL MAINTENANC	
								CHECK	1690 TOTAL: 1,222.73
1691	12/28/2022	EFT	8132 SPECTRA LABORATORIES	260191	22-07923	12/06/2022		12/25/22	142.00
			Invoice: 22-07923			PW/TACOMA GASOLINE DIESEL, ZINC TESTING			
				142.00	73011897 54110000391			LAB SVCS-PWY FAC	
			Invoice: 22-07948					12/07/2022	12/25/22
				260193	22-07948			PW/NITROGEN, NITRATE, AMMONIA TESTING	320.00
				320.00	73425358 54110000391			LAB & TESTING SVCS-WWTP	
								CHECK	1691 TOTAL: 462.00

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME		INVOICE DTL	DESC		
Invoice: 761950				260170 761950	12/09/2022		12/25/22	3.67
				3.67 73638935 531100	PW/MINIATURE BULB X7			
					O&M-STD ALLOCATION-SUPPLIES			
Invoice: 762394				260171 762394	12/12/2022		12/25/22	26.71
				26.71 73638935 531100	PW/NAPAGOLD AIR FILTERS X2			
					O&M-STD ALLOCATION-SUPPLIES			
Invoice: 762404				260172 762404	12/12/2022		12/25/22	24.35
				24.35 73638935 531100	PW/LAMP X10			
					O&M-STD ALLOCATION-SUPPLIES			
					CHECK		1695 TOTAL:	580.34
				NUMBER OF CHECKS	37	*** CASH ACCOUNT TOTAL ***		665,964.94
					COUNT		AMOUNT	
				TOTAL EFT'S	37		665,964.94	
						*** GRAND TOTAL ***		665,964.94

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2022	12	153									
APP	001	213000	12/28/2022	12/25/22	122122			GENERAL - ACCOUNTS PAYABLE		72,858.72	
								AP CASH DISBURSEMENTS JOURNAL			
APP	635	111100	12/28/2022	12/25/22	122122			CASH			665,964.94
								AP CASH DISBURSEMENTS JOURNAL			
APP	101	213000	12/28/2022	12/25/22	122122			STREETS - ACCOUNTS PAYABLE		5,792.35	
								AP CASH DISBURSEMENTS JOURNAL			
APP	402	213000	12/28/2022	12/25/22	122122			ACCOUNTS PAYABLE		26,633.59	
								AP CASH DISBURSEMENTS JOURNAL			
APP	401	213000	12/28/2022	12/25/22	122122			ACCOUNTS PAYABLE		11,285.70	
								AP CASH DISBURSEMENTS JOURNAL			
APP	301	213000	12/28/2022	12/25/22	122122			ACCOUNTS PAYABLE		534,377.44	
								AP CASH DISBURSEMENTS JOURNAL			
APP	407	213000	12/28/2022	12/25/22	122122			ACCOUNTS PAYABLE		14,651.74	
								AP CASH DISBURSEMENTS JOURNAL			
APP	403	213000	12/28/2022	12/25/22	122122			ACCOUNTS PAYABLE		108.00	
								AP CASH DISBURSEMENTS JOURNAL			
APP	631	213000	12/28/2022	12/25/22	122122			ACCOUNTS PAYABLE		257.40	
								AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL										665,964.94	665,964.94
APP	631	130000	12/28/2022	12/25/22	122122			DUE TO/FROM CLEARING		665,707.54	
APP	001	130000	12/28/2022	12/25/22	122122			GENERAL - DUE TO/FROM CLEARING			72,858.72
APP	101	130000	12/28/2022	12/25/22	122122			STREETS - DUE TO/FROM CLEARING			5,792.35
APP	402	130000	12/28/2022	12/25/22	122122			DUE TO/FROM CLEARING			26,633.59
APP	401	130000	12/28/2022	12/25/22	122122			DUE TO/FROM CLEARING			11,285.70
APP	301	130000	12/28/2022	12/25/22	122122			DUE TO/FROM CLEARING			534,377.44
APP	407	130000	12/28/2022	12/25/22	122122			DUE TO/FROM CLEARING			14,651.74
APP	403	130000	12/28/2022	12/25/22	122122			DUE TO/FROM CLEARING			108.00
SYSTEM GENERATED ENTRIES TOTAL										665,707.54	665,707.54
JOURNAL 2022/12/153 TOTAL										1,331,672.48	1,331,672.48

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2022 12	153	12/28/2022	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	72,858.72	72,858.72
				FUND TOTAL	72,858.72	72,858.72
101 STREET FUND 101-130000 101-213000	2022 12	153	12/28/2022	STREETS - DUE TO/FROM CLEARING STREETS - ACCOUNTS PAYABLE	5,792.35	5,792.35
				FUND TOTAL	5,792.35	5,792.35
301 CAPITAL CONSTRUCTION FUND 301-130000 301-213000	2022 12	153	12/28/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	534,377.44	534,377.44
				FUND TOTAL	534,377.44	534,377.44
401 WATER OPERATING FUND 401-130000 401-213000	2022 12	153	12/28/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	11,285.70	11,285.70
				FUND TOTAL	11,285.70	11,285.70
402 SEWER OPERATING FUND 402-130000 402-213000	2022 12	153	12/28/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	26,633.59	26,633.59
				FUND TOTAL	26,633.59	26,633.59
403 STORM & SURFACE WATER FUND 403-130000 403-213000	2022 12	153	12/28/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	108.00	108.00
				FUND TOTAL	108.00	108.00
407 BUILDING & DEVELOPMENT FUND 407-130000 407-213000	2022 12	153	12/28/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	14,651.74	14,651.74
				FUND TOTAL	14,651.74	14,651.74
631 CLEARING FUND 631-130000 631-213000 635-111100	2022 12	153	12/28/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE CASH	665,707.54 257.40	665,964.94
				FUND TOTAL	665,964.94	665,964.94

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		72,858.72
101	STREET FUND		5,792.35
301	CAPITAL CONSTRUCTION FUND		534,377.44
401	WATER OPERATING FUND		11,285.70
402	SEWER OPERATING FUND		26,633.59
403	STORM & SURFACE WATER FUND		108.00
407	BUILDING & DEVELOPMENT FUND		14,651.74
631	CLEARING FUND		
		665,707.54	
	TOTAL	665,707.54	665,707.54

** END OF REPORT - Generated by Jacob Kines **



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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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apcshdsb

CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE VENDOR NAME						
INVOICE DTL DESC								
358398	03/23/2022	VOID	9972	POULIN, LAURA	254214	BLD25765	03/09/2022	-2,460.32
	Invoice: BLD25765						PERMIT BLD25765 R-SFR REFUND FEE	
					-100.00	47148	345831	FIRE PLAN REVIEW & INSPECTIONS
					-1,804.95	47148	345830	PLAN CHECKING FEES
					-555.37	47148	322110	PLAN'G REVIEW OF BLDG PERMITS
							CHECK 358398 TOTAL:	-2,460.32
359422	11/09/2022	VOID	6828	FBI - LEEDA	259158	200076428	10/13/2022	-695.00
	Invoice: 200076428						POL/IA INVESTIGATIONS/SHIELDS	
					-695.00	53011212	443410	POLICE - C/E PATROL TRAINING
							CHECK 359422 TOTAL:	-695.00
							NUMBER OF CHECKS 2	*** CASH ACCOUNT TOTAL ***
								-3,155.32
							COUNT	AMOUNT
							TOTAL VOIDED CHECKS	2 3,155.32
								*** GRAND TOTAL ***
								-3,155.32

Check 358398 was lost in the mail and was not received. Affidavit of lost check form has been submitted and saved in the AP folder. Check 359422 is being voided because the class has been canceled and so has this invoice. The invoice will also be voided to make sure a new check is not printed.

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2022 12	80								
APP 407-213000	12/13/2022	358398	VOID			ACCOUNTS PAYABLE			2,460.32
						AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100	12/13/2022	358398	VOID			CASH	2,460.32		
						AP CASH DISBURSEMENTS JOURNAL			
APP 001-213000	12/13/2022	359422	VOID			GENERAL - ACCOUNTS PAYABLE			695.00
						AP CASH DISBURSEMENTS JOURNAL			
APP 635-111100	12/13/2022	359422	VOID			CASH	695.00		
						AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL								3,155.32	3,155.32
APP 631-130000	12/13/2022	03/20/22	VOID			DUE TO/FROM CLEARING			3,155.32
APP 407-130000	12/13/2022	03/20/22	VOID			DUE TO/FROM CLEARING	2,460.32		
APP 001-130000	12/13/2022	03/20/22	VOID			GENERAL - DUE TO/FROM CLEARING	695.00		
SYSTEM GENERATED ENTRIES TOTAL								3,155.32	3,155.32
JOURNAL 2022/12/80 TOTAL								6,310.64	6,310.64

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2022 12	80	12/13/2022	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	695.00	695.00
				FUND TOTAL	695.00	695.00
407 BUILDING & DEVELOPMENT FUND 407-130000 407-213000	2022 12	80	12/13/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	2,460.32	2,460.32
				FUND TOTAL	2,460.32	2,460.32
631 CLEARING FUND 631-130000 635-111100	2022 12	80	12/13/2022	DUE TO/FROM CLEARING CASH	3,155.32	3,155.32
				FUND TOTAL	3,155.32	3,155.32

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
001 GENERAL FUND		695.00
407 BUILDING & DEVELOPMENT FUND		2,460.32
631 CLEARING FUND	3,155.32	
	3,155.32	3,155.32
TOTAL	3,155.32	3,155.32

** END OF REPORT - Generated by Jacob Kines **

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CITY OF BAINBRIDGE ISLAND
MODIFY INVOICES

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apinvmnt

CLERK: jkines

INVOICE HEADER CHANGED

VENDOR DOCUMENT	CHECK RUNVOUCHER	DEPT	YR/PER	CASH ACCOUNT	TYPE STAT	INV DATE DUE DATE	DISCOUNT AMOUNT INVOICE NET	ERROR
006828 104727		259158	410012022 10 635	111100	INV	10/13/2022	.00	
FBI - LEEDA	RMT: 2	POL/IA	INVESTIGATIONS/SHIELDS			11/06/2022	695.00	
INVOICE: 200076428								
53011212 443410		PAT TRAIN		N 1		695.00		

** END OF REPORT - Generated by Jacob Kines **

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CITY OF BAINBRIDGE ISLAND
MODIFY INVOICES

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apinvmnt

CLERK: jkines

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2022 12	81	APM 53011212-443410	12/13/2022	VOID	006828		104727	POLICE - C/E PATROL TRAINING POL/IA INVESTIGATIONS/SHIE			695.00
1 GENERAL LEDGER TOTAL										.00	695.00
APM 001-213000		12/13/2022	VOID		006828			GENERAL - ACCOUNTS PAYABLE		695.00	
1 TOTAL										695.00	.00
SYSTEM GENERATED ENTRIES TOTAL										695.00	.00
JOURNAL 2022/12/81 TOTAL										695.00	695.00
2022 12	81	APM 001-292200	12/13/2022	VOID	006828			EXPENDITURE CONTROL			695.00

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CITY OF BAINBRIDGE ISLAND
MODIFY INVOICES

P 3
apinvmnt

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-213000 001-292200	2022 12	81	12/13/2022	GENERAL - ACCOUNTS PAYABLE EXPENDITURE CONTROL	695.00	695.00
				FUND TOTAL	695.00	695.00

** END OF REPORT - Generated by Jacob Kines **



CITY OF
BAINBRIDGE ISLAND

CITY OF BAINBRIDGE ISLAND

**Affidavit
Lost, Missing, or Destroyed Check**

I, LAURA POWLIN being first duly sworn upon oath, depose and say that I/we are the proper owner, payee, or legal representative of such owner or payee of The City of Bainbridge Island (COBI) original check number 358398 dated 03/23/2022 made out to LAURA POLIN in the amount of \$ 2,460.32 and that same has been lost, never received, or destroyed and has not been paid.

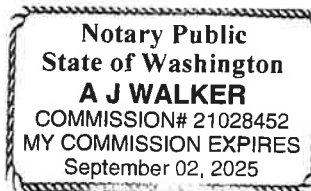
Signature Laura Polin
Printed Name LAURA POWLIN

Subscribed and sworn before me this 28th day of October, 2022.

Notary Public in and for the State of: WASHINGTON

Residing in the City of: Bainbridge Island

AJ Walker



Finance & Administrative Services
280 Madison Avenue North
Bainbridge Island, WA 98110-1812
Phone: (206) 780-8668 Fax: (206) 842-5741
www.bainbridgewa.gov

JK



12/15/2022 09:28
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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635	111100	CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
						INVOICE DTL	DESC			
359600	12/15/2022	PRTD	1235 AT&T ONENET SERVICE	260099	1276478960	12/01/2022		M121322	16.55	
	Invoice: 1276478960				16.55 91011215 542100	POL/FAX LONG DISTANCE				
						GG-C/E-PD-PHONE				
					260100 1276486835	12/01/2022		M121322	.92	
	Invoice: 1276486835				.92 91011189 542100	PCD/FAX LONG DISTANCE				
						GG-C/E-CITY HALL-PHONE				
						CHECK	359600	TOTAL:	17.47	
359601	12/15/2022	PRTD	551 CENTURYLINK	260067	0225DEC22	12/02/2022		M121322	134.11	
	Invoice: 0225DEC22				134.11 91011897 542100	O&M FIRE ALARM MONIT				
						GG-C/E-O&M YARD FAC-PHONE				
					260068 1456DEC22	12/02/2022		M121322	84.99	
	Invoice: 1456DEC22				84.99 91421891 542100	VILLAGE SEWER PUMP				
						GG-SWR-FAC-PHONE				
					260069 0754DEC22	12/02/2022		M121322	65.94	
	Invoice: 0754DEC22				65.94 91411891 542100	FLETCHER BAY WELL TELEM				
						GG-WTR-FAC-PHONE				
					260070 1745DEC22	12/02/2022		M121322	63.43	
	Invoice: 1745DEC22				63.43 91011189 542100	CH ELEVATOR SVC LINE				
						GG-C/E-CITY HALL-PHONE				
					260071 3736DEC22	12/02/2022		M121322	134.11	
	Invoice: 3736DEC22				134.11 91011189 542100	CH FIRE ALARM MONIT				
						GG-C/E-CITY HALL-PHONE				
					260072 8731DEC22	12/02/2022		M121322	70.13	
	Invoice: 8731DEC22				70.13 91011755 542100	COMMONS FIRE ALARM MONIT				
						GG-C/E-COMMONS-PHONE				
					260073 8834DEC22	12/04/2022		M121322	84.99	
	Invoice: 8834DEC22				84.99 91411891 542100	259 FERNCLIFF PRV TELEM				
						GG-WTR-FAC-PHONE				
					260074 9136DEC22	12/02/2022		M121322	171.08	
	Invoice: 9136DEC22				171.08 91011189 542100	CH SECURITY ALARM MONIT				
						GG-C/E-CITY HALL-PHONE				
					260075 9791DEC22	12/02/2022		M121322	138.05	
	Invoice: 9791DEC22				138.05 91011215 542100	POL TI MANDUS				
						GG-C/E-PD-PHONE				
					260076 9840DEC22	12/02/2022		M121322	65.94	
	Invoice: 9840DEC22				65.94 91411891 542100	HEAD OF BAY WELL TELEM				
						GG-WTR-FAC-PHONE				
					260077 9858DEC22	12/02/2022		M121322	50.35	

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE VENDOR NAME			INVOICE DTL	DESC		
Invoice: 9858DEC22			50.35	91411891 542100				
					SANDS AVE WELL TELEM			
					GG-WTR-FAC-PHONE			
Invoice: 9869DEC22			260078	9869DEC22	12/02/2022		M121322	84.99
			84.99	91415345 542100				
					ROCKAWAY BEACH PRV TELEMETRY			
					GG-WTR ROCKAWAY-PHONES			
					CHECK	359601	TOTAL:	1,148.11
359602	12/15/2022	PRTD 4469 CYBERNETICS	260031	813809	12/01/2022		M121322	3,008.00
		Invoice: 813809						
			3,008.00	81011881 548500				
					IT/ANNUAL MAINTENANCE BACK-UP DEVICE			
					IT - C/E COMPUTER SUPPORT			
					CHECK	359602	TOTAL:	3,008.00
359603	12/15/2022	PRTD 9972 POULIN, LAURA	254214	BLD25765	03/09/2022		M121322	2,460.32
		Invoice: BLD25765						
			100.00	47148 345831				
			1,804.95	47148 345830				
			555.37	47148 322110				
					PERMIT BLD25765 R-SFR REFUND FEE			
					FIRE PLAN REVIEW & INSPECTIONS			
					PLAN CHECKING FEES			
					PLAN'G REVIEW OF BLDG PERMITS			
					CHECK	359603	TOTAL:	2,460.32
359604	12/15/2022	PRTD 1205 PUGET SOUND ENERGY	260037	9047NOV22	12/05/2022		M121322	39,440.45
		Invoice: 9047NOV22						
			133.09	71311942 64710000724				
			23.36	73416345 547100				
			5,726.49	91011189 547100				
			711.30	91011215 547100				
			263.82	91011255 547100				
			37.52	91011557 547100				
			10.86	91011739 547100				
			516.58	91011755 547100				
			579.65	91011768 547100				
			2,394.90	91011897 547100				
			11.80	91021182 547100				
			4,772.20	91111263 547100				
			455.40	91111264 547100				
			11,250.44	91411345 547100				
			404.14	91415345 547100				
			2,764.67	91421355 547100				
			9,369.78	91425358 547100				
			14.45	91435838 547100				
					CITY WIDE ENERGY SERVICES			
					PD/COURT BLDG-ELECTRIC			
					CASEY STREET WTR-ELECTRICITY			
					GG-C/E-CITY HALL-ELECTRIC			
					GG-C/E-PD-ELECTRIC			
					GG-C/E-COURT BLDG-ELECTRIC			
					FARMS-ELECTRIC			
					COMM EVENTS-ELECTRICITY			
					GG-C/E-COMMONS-ELECTRIC			
					GG-C/E-PARKS-ELECTRIC			
					GG-C/E-O&M YARD FAC-ELECTRIC			
					GG-OS-PROP MNGT-ELECTRIC			
					GG-STRT-STREET LIGHTING-UTIL			
					GG-STREET-TRAF CONTROL-UTILITY			
					GG-WTR-ELECTRIC			
					GG-ROCKAWAY BCH-UTILITIES			
					GG-SWR-ELECTRIC			
					GG-WWTP-ELECTRIC			
					GG-DECANT-ELECTRIC			
Invoice: 8206NOV22			260101	8206NOV22	12/08/2022		M121322	14.16
			14.16	91411345 547100				
					515 FERNCLIFF AVE PRV			
					GG-WTR-ELECTRIC			

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME					
INVOICE DTL DESC								
					CHECK	359604	TOTAL:	39,454.61
359605	12/15/2022	PRTD	2467 STAPLES	260038 8068395638	11/26/2022	M121322		13.05
			Invoice: 8068395638		ENG/POST-ITS, DESK WALL CALENDAR, PLAN-MNTH			
				13.05 72011321 531100	ENG - C/E ADMIN SUPPLIES			
					CHECK	359605	TOTAL:	13.05
359606	12/15/2022	PRTD	1485 VERIZON WIRELESS	260102 9921951380	12/01/2022	M121322		5,841.50
			Invoice: 9921951380		CITY WIDE WIRELESS SERVICES			
				120.03 73411345 542100	O&M-WTR MAINT-PHONE/POSTAGE			
				3.17 72637319 54210000809	WATER QUAL FLOW MONIT-MODEM			
				5,718.30 91011189 542100	GG-C/E-CITY HALL-PHONE			
					CHECK	359606	TOTAL:	5,841.50
				NUMBER OF CHECKS	7	*** CASH ACCOUNT TOTAL ***		51,943.06
					COUNT	AMOUNT		
				TOTAL PRINTED CHECKS	7	51,943.06		
						*** GRAND TOTAL ***		51,943.06

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JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2022	12	115									
APP	001-213000		12/15/2022	M121322	121522			GENERAL - ACCOUNTS PAYABLE		19,720.65	
APP	635-111100		12/15/2022	M121322	121522			AP CASH DISBURSEMENTS JOURNAL CASH			51,943.06
APP	402-213000		12/15/2022	M121322	121522			ACCOUNTS PAYABLE		12,219.44	
APP	401-213000		12/15/2022	M121322	121522			AP CASH DISBURSEMENTS JOURNAL ACCOUNTS PAYABLE		12,164.34	
APP	407-213000		12/15/2022	M121322	121522			AP CASH DISBURSEMENTS JOURNAL ACCOUNTS PAYABLE		2,460.32	
APP	301-213000		12/15/2022	M121322	121522			AP CASH DISBURSEMENTS JOURNAL ACCOUNTS PAYABLE		133.09	
APP	101-213000		12/15/2022	M121322	121522			AP CASH DISBURSEMENTS JOURNAL STREETS - ACCOUNTS PAYABLE		5,227.60	
APP	403-213000		12/15/2022	M121322	121522			AP CASH DISBURSEMENTS JOURNAL ACCOUNTS PAYABLE		14.45	
APP	631-213000		12/15/2022	M121322	121522			AP CASH DISBURSEMENTS JOURNAL ACCOUNTS PAYABLE		3.17	
GENERAL LEDGER TOTAL										51,943.06	51,943.06
APP	631-130000		12/15/2022	M121322	121522			DUE TO/FROM CLEARING		51,939.89	
APP	001-130000		12/15/2022	M121322	121522			GENERAL - DUE TO/FROM CLEARING			19,720.65
APP	402-130000		12/15/2022	M121322	121522			DUE TO/FROM CLEARING			12,219.44
APP	401-130000		12/15/2022	M121322	121522			DUE TO/FROM CLEARING			12,164.34
APP	407-130000		12/15/2022	M121322	121522			DUE TO/FROM CLEARING			2,460.32
APP	301-130000		12/15/2022	M121322	121522			DUE TO/FROM CLEARING			133.09
APP	101-130000		12/15/2022	M121322	121522			STREETS - DUE TO/FROM CLEARING			5,227.60
APP	403-130000		12/15/2022	M121322	121522			DUE TO/FROM CLEARING			14.45
SYSTEM GENERATED ENTRIES TOTAL										51,939.89	51,939.89
JOURNAL 2022/12/115 TOTAL										103,882.95	103,882.95

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2022 12	115	12/15/2022	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	19,720.65	19,720.65
				FUND TOTAL	19,720.65	19,720.65
101 STREET FUND 101-130000 101-213000	2022 12	115	12/15/2022	STREETS - DUE TO/FROM CLEARING STREETS - ACCOUNTS PAYABLE	5,227.60	5,227.60
				FUND TOTAL	5,227.60	5,227.60
301 CAPITAL CONSTRUCTION FUND 301-130000 301-213000	2022 12	115	12/15/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	133.09	133.09
				FUND TOTAL	133.09	133.09
401 WATER OPERATING FUND 401-130000 401-213000	2022 12	115	12/15/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	12,164.34	12,164.34
				FUND TOTAL	12,164.34	12,164.34
402 SEWER OPERATING FUND 402-130000 402-213000	2022 12	115	12/15/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	12,219.44	12,219.44
				FUND TOTAL	12,219.44	12,219.44
403 STORM & SURFACE WATER FUND 403-130000 403-213000	2022 12	115	12/15/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	14.45	14.45
				FUND TOTAL	14.45	14.45
407 BUILDING & DEVELOPMENT FUND 407-130000 407-213000	2022 12	115	12/15/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	2,460.32	2,460.32
				FUND TOTAL	2,460.32	2,460.32
631 CLEARING FUND 631-130000 631-213000 635-111100	2022 12	115	12/15/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE CASH	51,939.89 3.17	51,943.06
				FUND TOTAL	51,943.06	51,943.06

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		19,720.65
101	STREET FUND		5,227.60
301	CAPITAL CONSTRUCTION FUND		133.09
401	WATER OPERATING FUND		12,164.34
402	SEWER OPERATING FUND		12,219.44
403	STORM & SURFACE WATER FUND		14.45
407	BUILDING & DEVELOPMENT FUND		2,460.32
631	CLEARING FUND		
		51,939.89	
	TOTAL	51,939.89	51,939.89

** END OF REPORT - Generated by Jacob Kines **

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CASH ACCOUNT: 635	111100	CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
359607	12/28/2022	PRTD	1030 SUNBELT RENTALS	260029	132441628-0001	11/10/2022		12/25/22	2,400.90
			Invoice: 132441628-0001			PW/MINI EXCAVATOR RENTAL TAYLOR AVE WELL PROJECT			
				2,400.90	73414434 64500001096	PRIT PARK WELL DEV/REHAB-RENTS			
								CHECK	359607 TOTAL: 2,400.90
359608	12/28/2022	PRTD	7994 PENINSULA SERVICES	260115	102217	11/30/2022		12/25/22	40.00
			Invoice: 102217			CRT/SHREDDING SERVICES			
				40.00	21011125 541100	COURT-PROF SERVICES			
			Invoice: 102218			11/30/2022		12/25/22	80.00
				260150	102218	POL/MOBILE SHREDDING			
				80.00	51011211 541100	PD-C/E-ADM-PROF SVCS			
								CHECK	359608 TOTAL: 120.00
359609	12/28/2022	PRTD	7166 AMERICAN MESSAGING	260178	W4104492WL	12/01/2022		12/25/22	96.11
			Invoice: W4104492WL			PW/MESSAGING SERVICES DEC 2022			
				96.11	73637891 542100	O&M - ALLOC FACIL TELEPHONE			
								CHECK	359609 TOTAL: 96.11
359610	12/28/2022	PRTD	4861 AXON ENTERPRISE, INC	260042	INUS120710	12/01/2022		12/25/22	2,389.30
			Invoice: INUS120710			POL/INTERVIEW ROOM YEAR 5			
				1,626.30	53011212 54850000956	AXON CAMERA SYSTEMS-MAINT			
				763.00	53011212 53510000956	AXON CAMERA SYSTEMS-SOFTWARE			
			Invoice: INUS120711			12/01/2022		12/25/22	42,260.40
				260043	INUS120711	POL/FLEET SYSTEM YEAR 5			
				42,260.40	53011212 53510000956	AXON CAMERA SYSTEMS-SOFTWARE			
								CHECK	359610 TOTAL: 44,649.70
359611	12/28/2022	PRTD	9908 CINTAS CORPORATION #	260126	5136504846	12/12/2022		12/25/22	123.87
			Invoice: 5136504846			PW/MEDICAL SUPPLY RESTOCK			
				123.87	73637891 531100	OFFICE SUPPLIES			
								CHECK	359611 TOTAL: 123.87
359612	12/28/2022	PRTD	10009 INSIDE SOURCE WASHIN	260156	50863	12/08/2022		12/25/22	11,392.44
			Invoice: 50863			ENG/CITY HALL MINOR RETROFIT SUPPLIES			
				11,392.44	72011182 53110001181	CH MINOR RETROFITS-SUPPLIES			
								CHECK	359612 TOTAL: 11,392.44

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CASH ACCOUNT: 635		111100		CASH									
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET				
										INVOICE DTL	DESC		
359613	12/28/2022	PRTD	10164 CROY, MARY	260098	105653	12/13/2022		12/25/22	372.41				
	Invoice: 105653			372.41	411	122100	UB 11832	641 JANELLE PLACE NW					
								WATER ACCOUNTS RECEIVABLE					
								CHECK	359613	TOTAL:			372.41
359614	12/28/2022	PRTD	5132 CRYSTAL SPRINGS	260127	5228674 121422	12/14/2022		12/25/22	51.18				
	Invoice: 5228674 121422			51.18	21011125	531100	CRT/BOTTOM LOAD HOT & COLD COOLER						
								COURT-SUPPLIES					
								CHECK	359614	TOTAL:			51.18
359615	12/28/2022	PRTD	4186 DMCJA	260116	2023-MCCULLOCH	12/14/2022		12/25/22	500.00				
	Invoice: 2023-MCCULLOCH			500.00	21011125	549100	CRT/DUES: JUDGE SARA MCCULLOCH						
								COURT-DUES/SUBSCR/MEMBERSHIPS					
								CHECK	359615	TOTAL:			500.00
359616	12/28/2022	PRTD	229 GC SYSTEMS INC	260181	5757	12/07/2022		12/25/22	3,313.13				
	Invoice: 5757			3,313.13	73415345	548100	PW/TROUBLESHOOT ROCKAWAY BEACH PRV						
								REPAIRS					
								CHECK	359616	TOTAL:			3,313.13
359617	12/28/2022	PRTD	8955 GRANICUS	260129	159216	11/30/2022		12/25/22	20,653.34				
	Invoice: 159216			20,653.34	81011881	548500	IT/GRANICUS ANNUAL MAINTENANCE						
								IT - C/E COMPUTER SUPPORT					
								CHECK	359617	TOTAL:			20,653.34
359618	12/28/2022	PRTD	10159 GRANT, MARY	260084	12/13/2022	12/13/2022		12/25/22	150.00				
	Invoice: 12/13/2022			150.00	41625860	586000	SENIOR CENTER DEPOSIT REFUND						
								SC/COMMONS ROOM DEP-DISBURSEME					
								CHECK	359618	TOTAL:			150.00
359619	12/28/2022	PRTD	4850 HOME DEPOT CREDIT SE	260117	1611490	12/02/2022		12/25/22	53.09				
	Invoice: 1611490			53.09	73111256	53110001054	PW/4" ABS EL 90DEG STREET HXSPG X2						
								2020 STORM PREP-STRT-SUPPLIES					
								CHECK	359619	TOTAL:			53.09

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CASH ACCOUNT: 635		111100		CASH										
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN		NET				
													INVOICE DTL DESC	
359620	12/28/2022	PRTD	10005 INTEGRITY ROOFING	260086	BLD27213	12/13/2022		12/25/22		110.53				
Invoice: BLD27213				104.03	47148	322100			PERMIT BLD27213 REFUND FEES					
				6.50	65238	386000			BUILDINGS, STRUCT. & EQ					
									SBCC - SBCC FEE					
										CHECK	359620 TOTAL:	110.53		
359621	12/28/2022	PRTD	3114 JOHNSON CONTROLS FIR	260182	23237236	11/21/2022		12/25/22		152.40				
Invoice: 23237236				152.40	73011755	54110000390			PW/ALARM & DETECTION MONITORING					
				260183	23237249				FAC BLDG/FIRE ALARM-COMMONS					
Invoice: 23237249				152.40	73011755	54110000390			PW/ALARM & DETECTION MONITORING					
				260184	23237296				FAC BLDG/FIRE ALARM-COMMONS					
Invoice: 23237296				304.08	73011183	54110000390			PW/ALARM & DETECTION MONITORING					
									FAC BLDG/FIRE ALARM-CITY HALL					
										CHECK	359621 TOTAL:	608.88		
359622	12/28/2022	PRTD	4740 KITSAP COUNTY PUBLIC	260132	CINV-2022-00780	12/06/2022		12/25/22		315.00				
Invoice: CINV-2022-00780				315.00	73111266	531100			PW/700 GALLONS SALT BRINE					
									OFFICE SUPPLIES					
										CHECK	359622 TOTAL:	315.00		
359623	12/28/2022	PRTD	338 KITSAP COUNTY SHERIF	260158	20220073-2	12/15/2022		12/25/22		3,403.29				
Invoice: 20220073-2				3,403.29	51011236	551000			POL/PRISONER BOARD/NOV					
									POLICE - C/E PRISONER DETENT'N					
										CHECK	359623 TOTAL:	3,403.29		
359624	12/28/2022	PRTD	4168 KITSAP COUNTY SHERIF	260157	12/05/2022	12/05/2022		12/25/22		863.40				
Invoice: 12/05/2022				863.40	53011212	443410			POL/EVOC TRAINING X16					
									POLICE - C/E PATROL TRAINING					
										CHECK	359624 TOTAL:	863.40		
359625	12/28/2022	PRTD	339 KITSAP COUNTY DEPART	260185	CINV-2022-00865	12/15/2022		12/25/22		14,200.91				
Invoice: CINV-2022-00865				14,200.91	51011215	53510001201			POL/RMS REPLACEMENT					
									PD-NEW RECORDS MNGT SYSTEM					
										CHECK	359625 TOTAL:	14,200.91		

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CASH ACCOUNT: 635			111100		CASH				
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
359626	12/28/2022	PRTD	2421 KITSAP PUBLIC HEALTH	260186	321332	12/01/2022		12/25/22	880.00
	Invoice: 321332			880.00	73435838 549800	PW/SOLID WASTE HANDLING PERMIT O&M-DECANT-PERMITS			
						CHECK	359626	TOTAL:	880.00
359627	12/28/2022	PRTD	9393 KITSAP PUBLIC UTILIT	260024	PLN52457	12/07/2022		12/25/22	1,150.00
	Invoice: PLN52457			1,150.00	47047 345810	PERMIT PLN52457 REFUND FEES ZONING & SUBDIVISION FE			
						CHECK	359627	TOTAL:	1,150.00
359628	12/28/2022	PRTD	6149 LANGUAGE LINE SERVIC	260133	10645905	09/30/2022		12/25/22	17.74
	Invoice: 10645905			17.74	21011125 541230	CRT/INTERPRETATION SERVICES COURT-INTERPRETER			
						CHECK	359628	TOTAL:	17.74
359629	12/28/2022	PRTD	10158 LUHRS, JANET	260025	BLD27152	12/07/2022		12/25/22	750.00
	Invoice: BLD27152			750.00	47047 345810	PERMIT BLD27152 REFUND FEES ZONING & SUBDIVISION FE			
						CHECK	359629	TOTAL:	750.00
359630	12/28/2022	PRTD	10163 LYONS, SEAN & PATRIC	260097	105652	12/13/2022		12/25/22	244.99
	Invoice: 105652			244.99	411 122100	UB 10746 700 DEERCLIFF ROAD NE WATER ACCOUNTS RECEIVABLE			
						CHECK	359630	TOTAL:	244.99
359631	12/28/2022	PRTD	10166 MCNULTY, SEAN & NGA	260134	BLD26860	12/13/2022		12/25/22	5,995.56
	Invoice: BLD26860			4,141.00	47148 322100	PERMIT BLD26860 REFUND FEES BUILDINGS, STRUCT. & EQ			
				6.50	65238 386000	SBCC - SBCC FEE			
				1,811.82	17334 345840	TIF FUND-TRANSP IMPACT FEE			
				36.24	47047 345891	TRANSP IMPACT ADM FEE			
						CHECK	359631	TOTAL:	5,995.56
359632	12/28/2022	PRTD	493 MODERN COLLISION REB	260188	17676	07/25/2022		12/25/22	13,062.90
	Invoice: 17676			13,062.90	53011212 531100	POL/2017 FORD INTERCEPTOR HOOD, FRONT BUMPER PD-C/E-PATROL SUPPLIES			
				260189	17792	08/15/2022		12/25/22	13,375.93
	Invoice: 17792					POL/2017 FORD INTERCEPTOR FRONT BUMPER, RADIATOR			

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635		111100		CASH											
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	INVOICE DTL		DESC			
				13,375.93	53011212 531100						PD-C/E-PATROL SUPPLIES				
								CHECK 359632 TOTAL:							26,438.83
359633	12/28/2022	PRTD	10162 NISSANI, HELEN G	260096	105651	12/13/2022		12/25/22							35.26
			Invoice: 105651			UB 10737 721 DEERCLIFF ROAD NE					WATER ACCOUNTS RECEIVABLE				
				35.26	411 122100										
								CHECK 359633 TOTAL:							35.26
359634	12/28/2022	PRTD	8286 SUPERINTENDENT OF P	260160	17592	12/09/2022		12/25/22							724.00
			Invoice: 17592			POL/FINGERPRINTING					FINGERPRINT DISB TO SPI				
				724.00	41654861 586110										
								CHECK 359634 TOTAL:							724.00
359635	12/28/2022	PRTD	5545 OTAK INC	260094	000122200218	12/13/2022		12/25/22							1,163.75
			Invoice: 000122200218			ENG/CC RD RECONSTRUCTION DESIGN					COUNTRY CLUB RD-DESIGN				
				1,163.75	72321953 64110000712										
								CHECK 359635 TOTAL:							1,163.75
359636	12/28/2022	PRTD	6579 WILLIAM R PEACOCK	260173	2022T0011NK	11/17/2022		12/25/22							1,030.00
			Invoice: 2022T0011NK			PW/WASTEWATER CERTIFICATION CL, RW					O&M-ALLOC-SWR TRAINING				
				1,030.00	73637893 443410										
								CHECK 359636 TOTAL:							1,030.00
359637	12/28/2022	PRTD	9349 PROPANE NORTHWEST	260137	1508609588	12/08/2022		12/25/22							644.94
			Invoice: 1508609588			PW/PROPANE 400.30 GALLONS					GG-C/E-O&M YARD FAC-PROPANE				
				644.94	91011897 547200										
								CHECK 359637 TOTAL:							644.94
359638	12/28/2022	PRTD	1205 PUGET SOUND ENERGY	260200	1716DEC22	12/09/2022		12/25/22							16.27
			Invoice: 1716DEC22			ROCKAWAY INTERITE PRV					GG-ROCKAWAY BCH-UTILITIES				
				16.27	91415345 547100										
								CHECK 359638 TOTAL:							16.27
359639	12/28/2022	PRTD	7026 RHITHRON ASSOCIATES,	260140	4018	12/12/2022		12/25/22							2,400.00
			Invoice: 4018			ENG/ON-CALL AQUATIC BIOASSESSMENT					WATER QUAL FLOW MONIT-PRO SVCS				
				2,400.00	72637319 54110000809										

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE VENDOR NAME			INVOICE DTL	DESC		
					CHECK	359639	TOTAL:	2,400.00
359640	12/28/2022	PRTD 7245 SAN DIEGO POLICE EQU	260161	654707	12/02/2022		12/25/22	6,009.89
		Invoice: 654707			POL/AMMUNITION			
			6,009.89	53011212 531100	PD-C/E-PATROL SUPPLIES			
					CHECK	359640	TOTAL:	6,009.89
359641	12/28/2022	PRTD 2035 SIX ROBBLEES INC	260141	02P21963	12/07/2022		12/25/22	212.44
		Invoice: 02P21963			PW/LED BEACON PULSE 12-24VDC			
			212.44	73638935 531100	O&M-STD ALLOCATION-SUPPLIES			
		Invoice: 02P22387			12/06/2022		12/25/22	6,391.58
			6,391.58	73111252 53110001055	PW/HD VARIABLE SPEED CONTROLLERS			
					STORM RESP-STRT-SUPPLIES			
		Invoice: 02P22572			12/08/2022		12/25/22	864.93
			864.93	73111256 53110001054	PW/LED BEACON PULSE 12-24VDC X4			
					2020 STORM PREP-STRT-SUPPLIES			
		Invoice: 02P22816			12/09/2022		12/25/22	38.77
			38.77	73111256 53110001054	PW/1-1/8 INCH SELF ALIGNING, STORM PREP			
					2020 STORM PREP-STRT-SUPPLIES			
					CHECK	359641	TOTAL:	7,507.72
359642	12/28/2022	PRTD 2467 STAPLES	260028	8068395661	11/26/2022		12/25/22	204.94
		Invoice: 8068395661			PCD/KEYBOARD, PENS, HEADSET, BATTERIES			
			204.94	61011581 531100	PCD - C/E ADMIN SUPPLIES			
		Invoice: 8068395626			11/26/2022		12/25/22	560.13
			47.93	31011131 531100	EX,FIN/PAPER, FOLDERS, DUSTPAN WITH BROOM			
			47.94	41011141 531100	EX-GF-SUPPLIES			
			52.48	41011141 531100	FIN - C/E ADMIN SUPPLIES			
			142.50	31011131 531100	FIN - C/E ADMIN SUPPLIES			
			24.07	41011141 531100	EX-GF-SUPPLIES			
			36.03	31011131 531100	FIN - C/E ADMIN SUPPLIES			
			36.03	41011141 531100	EX-GF-SUPPLIES			
			127.72	31011131 531100	FIN - C/E ADMIN SUPPLIES			
			45.43	41011141 531100	EX-GF-SUPPLIES			
					FIN - C/E ADMIN SUPPLIES			
		Invoice: 8068395651			11/26/2022		12/25/22	23.80
			23.80	73637891 531100	PW/PENCILS, ALOE SOFT SOAP, CALENDAR			
					OFFICE SUPPLIES			
					CHECK	359642	TOTAL:	788.87

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635		111100	CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL	DESC		
359643	12/28/2022	PRTD	8243 TILZ	260196	101-90980	12/07/2022		12/25/22	120.00
Invoice: 101-90980				120.00	91011897 547900	PW/YARD WASTE GG-C/E-O&M YARD FAC-GARBAGE			
	Invoice: 101-90984			260197	101-90984	12/07/2022		12/25/22	120.00
				120.00	91011897 547900	PW/YARD WASTE GG-C/E-O&M YARD FAC-GARBAGE			
	Invoice: 101-90988			260198	101-90988	12/07/2022		12/25/22	120.00
				120.00	91011897 547900	PW/YARD WASTE GG-C/E-O&M YARD FAC-GARBAGE			
						CHECK	359643	TOTAL:	360.00
359644	12/28/2022	PRTD	938 WA ST DEPT OF HEALTH	260148	SW2993	12/14/2022		12/25/22	919.00
Invoice: SW2993				919.00	73411345 549800	PW/WATER SYSTEM AMENDMENT REPORT REVIEW PERMITS-COBI OR OUTSIDE AGENCY			
						CHECK	359644	TOTAL:	919.00
359645	12/28/2022	PRTD	9919 WATER MANAGEMENT LAB	260149	208103	12/06/2022		12/25/22	630.00
Invoice: 208103				630.00	73011189 541100	PW/VOLATILE ORGANIC COMPOUNDS O&M - C/E FACIL PROF SERVICES			
						CHECK	359645	TOTAL:	630.00
NUMBER OF CHECKS						39	*** CASH ACCOUNT TOTAL ***		161,085.00
							COUNT	AMOUNT	
TOTAL PRINTED CHECKS						39	161,085.00		
						*** GRAND TOTAL ***		161,085.00	

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2022	12	152									
APP	401-213000		12/28/2022	12/25/22	122122			ACCOUNTS PAYABLE		7,301.96	
								AP CASH DISBURSEMENTS JOURNAL			
APP	635-111100		12/28/2022	12/25/22	122122			CASH			161,085.00
								AP CASH DISBURSEMENTS JOURNAL			
APP	001-213000		12/28/2022	12/25/22	122122			GENERAL - ACCOUNTS PAYABLE	131,309.61		
								AP CASH DISBURSEMENTS JOURNAL			
APP	631-213000		12/28/2022	12/25/22	122122			ACCOUNTS PAYABLE		3,886.22	
								AP CASH DISBURSEMENTS JOURNAL			
APP	622-213000		12/28/2022	12/25/22	122122			ACCOUNTS PAYABLE		150.00	
								AP CASH DISBURSEMENTS JOURNAL			
APP	101-213000		12/28/2022	12/25/22	122122			STREETS - ACCOUNTS PAYABLE	7,663.37		
								AP CASH DISBURSEMENTS JOURNAL			
APP	407-213000		12/28/2022	12/25/22	122122			ACCOUNTS PAYABLE		6,181.27	
								AP CASH DISBURSEMENTS JOURNAL			
APP	650-213000		12/28/2022	12/25/22	122122			ACCOUNTS PAYABLE		737.00	
								AP CASH DISBURSEMENTS JOURNAL			
APP	403-213000		12/28/2022	12/25/22	122122			ACCOUNTS PAYABLE		880.00	
								AP CASH DISBURSEMENTS JOURNAL			
APP	173-213000		12/28/2022	12/25/22	122122			TIF FUND-ACCOUNTS PAYABLE	1,811.82		
								AP CASH DISBURSEMENTS JOURNAL			
APP	301-213000		12/28/2022	12/25/22	122122			ACCOUNTS PAYABLE		1,163.75	
								AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL										161,085.00	161,085.00
APP	631-130000		12/28/2022	12/25/22	122122			DUE TO/FROM CLEARING	157,198.78		
APP	401-130000		12/28/2022	12/25/22	122122			DUE TO/FROM CLEARING			7,301.96
APP	001-130000		12/28/2022	12/25/22	122122			GENERAL - DUE TO/FROM CLEARING			131,309.61
APP	622-130000		12/28/2022	12/25/22	122122			DUE TO/FROM CLEARING			150.00
APP	101-130000		12/28/2022	12/25/22	122122			STREETS - DUE TO/FROM CLEARING			7,663.37
APP	407-130000		12/28/2022	12/25/22	122122			DUE TO/FROM CLEARING			6,181.27
APP	650-130000		12/28/2022	12/25/22	122122			DUE TO/FROM CLEARING			737.00
APP	403-130000		12/28/2022	12/25/22	122122			DUE TO/FROM CLEARING			880.00
APP	173-130000		12/28/2022	12/25/22	122122			TIF FUND-DUE TO/FROM CLEARING			1,811.82
APP	301-130000		12/28/2022	12/25/22	122122			DUE TO/FROM CLEARING			1,163.75

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
						SYSTEM GENERATED ENTRIES TOTAL		157,198.78	157,198.78
						JOURNAL 2022/12/152 TOTAL		318,283.78	318,283.78

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2022 12	152	12/28/2022	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	131,309.61	131,309.61
				FUND TOTAL	131,309.61	131,309.61
101 STREET FUND 101-130000 101-213000	2022 12	152	12/28/2022	STREETS - DUE TO/FROM CLEARING STREETS - ACCOUNTS PAYABLE	7,663.37	7,663.37
				FUND TOTAL	7,663.37	7,663.37
173 TRANSPORTATION IMPACT FEE FUND 173-130000 173-213000	2022 12	152	12/28/2022	TIF FUND-DUE TO/FROM CLEARING TIF FUND-ACCOUNTS PAYABLE	1,811.82	1,811.82
				FUND TOTAL	1,811.82	1,811.82
301 CAPITAL CONSTRUCTION FUND 301-130000 301-213000	2022 12	152	12/28/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	1,163.75	1,163.75
				FUND TOTAL	1,163.75	1,163.75
401 WATER OPERATING FUND 401-130000 401-213000	2022 12	152	12/28/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	7,301.96	7,301.96
				FUND TOTAL	7,301.96	7,301.96
403 STORM & SURFACE WATER FUND 403-130000 403-213000	2022 12	152	12/28/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	880.00	880.00
				FUND TOTAL	880.00	880.00
407 BUILDING & DEVELOPMENT FUND 407-130000 407-213000	2022 12	152	12/28/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	6,181.27	6,181.27
				FUND TOTAL	6,181.27	6,181.27
622 EXPENDABLE TRUST FUND 622-130000 622-213000	2022 12	152	12/28/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	150.00	150.00
				FUND TOTAL	150.00	150.00
631 CLEARING FUND	2022 12	152	12/28/2022			

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
631-130000				DUE TO/FROM CLEARING	157,198.78	
631-213000				ACCOUNTS PAYABLE	3,886.22	
635-111100				CASH		161,085.00
				FUND TOTAL	161,085.00	161,085.00
650 AGENCY FUND	2022 12	152	12/28/2022	DUE TO/FROM CLEARING		737.00
650-130000				ACCOUNTS PAYABLE	737.00	
650-213000						
				FUND TOTAL	737.00	737.00

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		131,309.61
101	STREET FUND		7,663.37
173	TRANSPORTATION IMPACT FEE FUND		1,811.82
301	CAPITAL CONSTRUCTION FUND		1,163.75
401	WATER OPERATING FUND		7,301.96
403	STORM & SURFACE WATER FUND		880.00
407	BUILDING & DEVELOPMENT FUND		6,181.27
622	EXPENDABLE TRUST FUND		150.00
631	CLEARING FUND	157,198.78	
650	AGENCY FUND		737.00
	TOTAL	157,198.78	157,198.78

** END OF REPORT - Generated by Jacob Kines **

PAYROLL

PAYROLL CHECK RUN: 12 - 20 - 2022

Run Type	Run Date	Check # Sequence	Comments	Amount
Void Payroll	12/13/2022	55941	Void Payroll	(7,551.68)
Misc. Payroll	12/14/2022	56050	Misc. Payrol	7,320.90
Normal	12/20/2022	56051-56183	Regular check run (Direct Dep)	379,280.17
Normal		110024-11025	Regular check run (Paper Checks)	3,717.69
Vendor	12/21/2022	110026-110035	Vendor check run (Paper Checks)	134,874.49
EFTPS	12/20/2022	n/a	Federal Tax Electronic Transfer	130,278.99
			TOTAL:	647,920.56

Prepared and Reviewed by: Ruth Schroeder Date 12/20/22
Ruth Schroeder, Payroll Specialist

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.



Date 12/20/2022

Karl R. Shaw, Accounting Manager



CITY OF
BAINBRIDGE ISLAND

ACCOUNTS PAYABLE REPORT TO CITY COUNCIL OF CASH DISBURSEMENTS

CHECK RUN: December 26, 2022 - January 09, 2023
CITY COUNCIL: December 27, 2022 - January 10, 2023


Last check from previous run: 359645 dated 12/28/2022 issued to Water Management Laboratories for \$630.00
Last ACH from previous run: 1695 dated 12/28/2022 issued to Westbay Auto Parts Inc for \$580.34

Payment Type	Check Date	Check Number	Department/Vendor/Description	Amount
ACH/EFT	12/27/2022	1696	COBI/Utility billing - Dec. 2022	9,766.92
ACH/EFT	12/27/2022	1697	WA State DOR/Excise taxes - Nov. 2022	18,316.38
ACH/EFT	01/03/2023	1698	WA State DOL/Firearm permits - Dec. 2022	144.00
Manual	12/29/2022	359646	Bainbridge Disposal/Citywide disposal services	2,875.96
Manual	12/29/2022	359647	CenturyLink/Citywide telemetry - Dec. 2022	451.55
Manual	12/29/2022	359648	PW/COBI/Retainage, Holt Services Inc Taylor Well Rehab project	6,909.38
Manual	12/29/2022	359649	PW/Holt Services Inc/Taylor Well Rehabilitation project	143,991.38
Manual	12/29/2022	359650	Puget Sound Energy/Dec. 2022 green power contract	863.72
Manual	12/29/2022	359651	ENG/Sound Reprographics/Christian Berg business cards	84.08
Manual	12/29/2022	359652	ENG/Verizon Wireless/Modems for automated flow stations	78.90
Manual	12/29/2022	359653	WA Water Service/Decant facility water	207.11

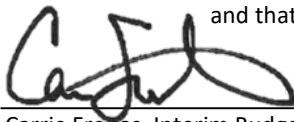
Total Manual Checks and Electronic Disbursements	183,689.38
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Regular Run Checks	01/11/2023	359654-359706	Total Regular Check Run	184,830.46
Regular Run ACH	01/11/2023	1699-1733	Total Regular ACH Run	160,904.74
Total Disbursements				529,424.58

Retainage Release	01/03/2023	213	Liden Land Development/Rockaway intertie retainage release	12,945.54
Retainage Release	01/03/2023	214	New Restoration & Recovery/Lovell sewer maintenance retainage release	735.03
Retainage Release	01/03/2023	215	Red Haw Fire Protection/Drv fire sprinkler replacement retainage release	2,489.29
Travel Advance	N/A	N/A		N/A

Prepared and Reviewed by  Jacob Kines, Senior Accounting Technician

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due, and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.



Carrie Freitas, Interim Budget Manager

1 / 4 / 2023

Date

JK



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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 628	111100	CASH-RETAINAGE							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL	DESC		
213	01/03/2023	PRTD	5262 LIDEN LAND DEV & EXC	260458	RETREL-00815	12/20/2022		RT010323	12,945.54
Invoice: RETREL-00815									
				12,945.54	41628860 586000	RET REL ROCKAWAY INTERITE			
						RETAINAGE RELEASE			
						CHECK		213 TOTAL:	12,945.54
214	01/03/2023	PRTD	9917 NEW RESTORATION AND	260460	RETREL-00721	12/29/2022		RT010323	735.03
Invoice: RETREL-00721									
				735.03	41628860 586000	RET REL LOVELL SEWER MAINTENANCE			
						RETAINAGE RELEASE			
						CHECK		214 TOTAL:	735.03
215	01/03/2023	PRTD	9776 RED HAWK FIRE PROTEC	260459	RETREL-01163	12/22/2022		RT010323	2,489.29
Invoice: RETREL-01163									
				2,489.29	41628860 586000	RET REL DRY FIRE SPRINKLER REPLACEMENT			
						RETAINAGE RELEASE			
						CHECK		215 TOTAL:	2,489.29
						NUMBER OF CHECKS	3	*** CASH ACCOUNT TOTAL ***	16,169.86
						COUNT	3	AMOUNT	
						TOTAL PRINTED CHECKS		16,169.86	
								*** GRAND TOTAL ***	16,169.86

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT	
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
2023 1 33										
APP 622-213000	01/03/2023	RT010323	010323			ACCOUNTS PAYABLE		16,169.86		
						AP CASH DISBURSEMENTS JOURNAL				
APP 628-111100	01/03/2023	RT010323	010323			CASH-RETAINAGE			16,169.86	
						AP CASH DISBURSEMENTS JOURNAL				
							JOURNAL 2023/01/33	TOTAL	16,169.86	16,169.86

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
622 EXPENDABLE TRUST FUND 622-213000 628-111100	2023 1	33	01/03/2023	ACCOUNTS PAYABLE CASH-RETAINAGE	16,169.86	16,169.86
				FUND TOTAL	16,169.86	16,169.86

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
1696	12/27/2022	MANL	103 CITY OF BAINBRIDGE I	260201	10717DEC22	12/20/2022		UBDEC22	77.14
	Invoice: 10717DEC22					1270 MADISON LIBRARY			
				77.14	91011722 547500	GG-C/E-LIBRARY-COBI	WTR/SWR		
	Invoice: 10727DEC22			260202	10727DEC22	12/20/2022		UBDEC22	2,937.64
				2,937.64	91011722 547500	1270 MADISON LIBRARY			
						GG-C/E-LIBRARY-COBI	WTR/SWR		
	Invoice: 11015DEC22			260203	11015DEC22	12/20/2022		UBDEC22	2,122.96
				2,122.96	91425358 547500	1220 DONALD PLACE			
						GG-WWTP-WATER/SEWER			
	Invoice: 11122DEC22			260204	11122DEC22	12/20/2022		UBDEC22	817.66
				817.66	91011215 547500	625 WISLOW WAY			
						GG-C/E-PD-COBI	WTR/SWR		
	Invoice: 11762DEC22			260205	11762DEC22	12/20/2022		UBDEC22	73.80
				73.80	91011768 547500	WINSLOW WAY DRINKG FNTN			
						GG-C/E-PARKS-WTR/SWR			
	Invoice: 11805DEC22			260206	11805DEC22	12/20/2022		UBDEC22	138.26
				138.26	91011768 547500	RAIBRINGER IRRIGATION METER			
						GG-C/E-PARKS-WTR/SWR			
	Invoice: 11806DEC22			260207	11806DEC22	12/20/2022		UBDEC22	8.34
				8.34	91011768 547500	MADISON & HIGH SCHOOL IRRIGATION			
						GG-C/E-PARKS-WTR/SWR			
	Invoice: 11982DEC22			260208	11982DEC22	12/20/2022		UBDEC22	1,199.01
				1,199.01	91011189 547500	280 MADISON AVE N			
						GG-C/E-CITY HALL-COBI	WTR/SWR		
	Invoice: 11983DEC22			260209	11983DEC22	12/20/2022		UBDEC22	497.20
				497.20	91011189 547500	CITY HALL IRRIGATION METER			
						GG-C/E-CITY HALL-COBI	WTR/SWR		
	Invoice: 12754DEC22			260210	12754DEC22	12/20/2022		UBDEC22	142.50
				142.50	91011768 547500	BLACKBIRD IRRIGATION METER			
						GG-C/E-PARKS-WTR/SWR			
	Invoice: 12893DEC22			260211	12893DEC22	12/20/2022		UBDEC22	489.50
				489.50	71311942 64750000724	8804 MADISON AVE N			
						PD/COURT BLDG-WTR/SWR	BILLS		
	Invoice: 12894DEC22			260212	12894DEC22	12/20/2022		UBDEC22	10.98
				10.98	71311942 64750000724	8804 MADISON AVE N			
						PD/COURT BLDG-WTR/SWR	BILLS		
	Invoice: 13145DEC22			260213	13145DEC22	12/20/2022		UBDEC22	287.10
				287.10	91111262 547500	HWY 305 STO TRAIL			
						GG-STREETS-TRAILS-CITY	WTR/SWR		

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
CHECK NO	CHK DATE	TYPE	VENDOR NAME						
				260214	13227DEC22				
Invoice: 13227	DEC22			49.76	91111262	547500	UBDEC22	49.76	
				260215	13291DEC22				
Invoice: 13291	DEC22			915.07	91111262	547500	UBDEC22	915.07	
							CHECK	1696 TOTAL:	9,766.92
				NUMBER OF CHECKS	1	*** CASH ACCOUNT TOTAL ***		9,766.92	
						COUNT	AMOUNT		
				TOTAL MANUAL CHECKS	1	9,766.92			
						*** GRAND TOTAL ***		9,766.92	

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2022	12	162									
APP	001-213000		12/27/2022	UBDEC22	122722			GENERAL - ACCOUNTS PAYABLE		5,891.55	
								AP CASH DISBURSEMENTS JOURNAL			
APP	635-111100		12/27/2022	UBDEC22	122722			CASH			9,766.92
								AP CASH DISBURSEMENTS JOURNAL			
APP	402-213000		12/27/2022	UBDEC22	122722			ACCOUNTS PAYABLE		2,122.96	
								AP CASH DISBURSEMENTS JOURNAL			
APP	301-213000		12/27/2022	UBDEC22	122722			ACCOUNTS PAYABLE		500.48	
								AP CASH DISBURSEMENTS JOURNAL			
APP	101-213000		12/27/2022	UBDEC22	122722			STREETS - ACCOUNTS PAYABLE		1,251.93	
								AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL										9,766.92	9,766.92
APP	631-130000		12/27/2022	UBDEC22	122722			DUE TO/FROM CLEARING		9,766.92	
APP	001-130000		12/27/2022	UBDEC22	122722			GENERAL - DUE TO/FROM CLEARING			5,891.55
APP	402-130000		12/27/2022	UBDEC22	122722			DUE TO/FROM CLEARING			2,122.96
APP	301-130000		12/27/2022	UBDEC22	122722			DUE TO/FROM CLEARING			500.48
APP	101-130000		12/27/2022	UBDEC22	122722			STREETS - DUE TO/FROM CLEARING			1,251.93
SYSTEM GENERATED ENTRIES TOTAL										9,766.92	9,766.92
JOURNAL 2022/12/162 TOTAL										19,533.84	19,533.84

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2022 12	162	12/27/2022	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	5,891.55	5,891.55
				FUND TOTAL	5,891.55	5,891.55
101 STREET FUND 101-130000 101-213000	2022 12	162	12/27/2022	STREETS - DUE TO/FROM CLEARING STREETS - ACCOUNTS PAYABLE	1,251.93	1,251.93
				FUND TOTAL	1,251.93	1,251.93
301 CAPITAL CONSTRUCTION FUND 301-130000 301-213000	2022 12	162	12/27/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	500.48	500.48
				FUND TOTAL	500.48	500.48
402 SEWER OPERATING FUND 402-130000 402-213000	2022 12	162	12/27/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	2,122.96	2,122.96
				FUND TOTAL	2,122.96	2,122.96
631 CLEARING FUND 631-130000 635-111100	2022 12	162	12/27/2022	DUE TO/FROM CLEARING CASH	9,766.92	9,766.92
				FUND TOTAL	9,766.92	9,766.92

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		5,891.55
101	STREET FUND		1,251.93
301	CAPITAL CONSTRUCTION FUND		500.48
402	SEWER OPERATING FUND		2,122.96
631	CLEARING FUND		
		9,766.92	
	TOTAL	9,766.92	9,766.92

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 1
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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
1697	12/27/2022	MANL	124 WA ST DEPT OF REVENU	260217	NOV22	12/21/2022		ETNOV22	18,316.38
			Invoice: NOV22						
				41.59	91411341 553000	NOVEMBER 2022		EXCISE TAXES	
				118.84	91421351 553000	FINANCE - WATER		EXTRNL TAXES	
				7,913.87	91421351 553000	FINANCE - SEWER -		EXTRNL TAXES	
				24.60	91421351 553000	FINANCE - SEWER -		EXTRNL TAXES	
				12.72	91411341 553000	FINANCE - WATER		EXTRNL TAXES	
				62.57	91411341 553000	FINANCE - WATER		EXTRNL TAXES	
				3,673.31	91431383 553000	FINANCE - SSWM -		EXTRNL TAXES	
				5,486.54	91411341 553000	FINANCE - WATER		EXTRNL TAXES	
				811.27	91421351 553000	FINANCE - SEWER -		EXTRNL TAXES	
				5.27	31011256 531100	EX-GF-EMERG PREP-		SUPPLIES	
				47.82	73425358 531100	O&M-WWTP-		SUPPLIES	
				13.02	73638935 531100	O&M-STD ALLOCATION-		SUPPLIES	
				26.78	73638935 531100	O&M-STD ALLOCATION-		SUPPLIES	
				2.55	41011141 531100	FIN - C/E ADMIN		SUPPLIES	
				50.97	72011321 531100	ENG - C/E ADMIN		SUPPLIES	
				10.12	53011212 531100	PD-C/E-PATROL		SUPPLIES	
				14.54	51011212 531100	NOT! USE ORG		54025212	

CHECK 1697 TOTAL: 18,316.38

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 18,316.38

	COUNT	AMOUNT
TOTAL MANUAL CHECKS	1	18,316.38

*** GRAND TOTAL *** 18,316.38

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2022	12	163									
APP	401-213000		12/27/2022	ETNOV22	122722			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		5,603.42	
APP	635-111100		12/27/2022	ETNOV22	122722			CASH AP CASH DISBURSEMENTS JOURNAL			18,316.38
APP	402-213000		12/27/2022	ETNOV22	122722			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		8,916.40	
APP	403-213000		12/27/2022	ETNOV22	122722			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		3,673.31	
APP	001-213000		12/27/2022	ETNOV22	122722			GENERAL - ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		83.45	
APP	631-213000		12/27/2022	ETNOV22	122722			ACCOUNTS PAYABLE AP CASH DISBURSEMENTS JOURNAL		39.80	
GENERAL LEDGER TOTAL										18,316.38	18,316.38
APP	631-130000		12/27/2022	ETNOV22	122722			DUE TO/FROM CLEARING		18,276.58	
APP	401-130000		12/27/2022	ETNOV22	122722			DUE TO/FROM CLEARING			5,603.42
APP	402-130000		12/27/2022	ETNOV22	122722			DUE TO/FROM CLEARING			8,916.40
APP	403-130000		12/27/2022	ETNOV22	122722			DUE TO/FROM CLEARING			3,673.31
APP	001-130000		12/27/2022	ETNOV22	122722			GENERAL - DUE TO/FROM CLEARING			83.45
SYSTEM GENERATED ENTRIES TOTAL										18,276.58	18,276.58
JOURNAL 2022/12/163 TOTAL										36,592.96	36,592.96

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2022 12	163	12/27/2022	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	83.45	83.45
				FUND TOTAL	83.45	83.45
401 WATER OPERATING FUND 401-130000 401-213000	2022 12	163	12/27/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	5,603.42	5,603.42
				FUND TOTAL	5,603.42	5,603.42
402 SEWER OPERATING FUND 402-130000 402-213000	2022 12	163	12/27/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	8,916.40	8,916.40
				FUND TOTAL	8,916.40	8,916.40
403 STORM & SURFACE WATER FUND 403-130000 403-213000	2022 12	163	12/27/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	3,673.31	3,673.31
				FUND TOTAL	3,673.31	3,673.31
631 CLEARING FUND 631-130000 631-213000 635-111100	2022 12	163	12/27/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE CASH	18,276.58 39.80	18,316.38
				FUND TOTAL	18,316.38	18,316.38

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		83.45
401	WATER OPERATING FUND		5,603.42
402	SEWER OPERATING FUND		8,916.40
403	STORM & SURFACE WATER FUND		3,673.31
631	CLEARING FUND		
		18,276.58	
	TOTAL	18,276.58	18,276.58

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635	111100	CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
1698	01/03/2023	MANL	969 DEPARTMENT OF LICENS	260456	DEC22FA	12/22/2022		FADEC22	144.00
	Invoice: DEC22FA					POL/DECEMBER 2022 CPLS			
				144.00	41654860 586000	GUN PERMIT OUT			
						CHECK		1698 TOTAL:	144.00
						NUMBER OF CHECKS	1	*** CASH ACCOUNT TOTAL ***	144.00
						COUNT		AMOUNT	
						TOTAL MANUAL CHECKS	1	144.00	
								*** GRAND TOTAL ***	144.00

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2023	1	32									
APP	650-213000		01/03/2023	FADEC22	010323			ACCOUNTS PAYABLE		144.00	
								AP CASH DISBURSEMENTS JOURNAL			
APP	635-111100		01/03/2023	FADEC22	010323			CASH			144.00
								AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL										144.00	144.00
APP	631-130000		01/03/2023	FADEC22	010323			DUE TO/FROM CLEARING		144.00	
APP	650-130000		01/03/2023	FADEC22	010323			DUE TO/FROM CLEARING			144.00
SYSTEM GENERATED ENTRIES TOTAL										144.00	144.00
JOURNAL 2023/01/32 TOTAL										288.00	288.00

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
631 CLEARING FUND 631-130000 635-111100	2023 1	32	01/03/2023	DUE TO/FROM CLEARING CASH	144.00	144.00
				FUND TOTAL	144.00	144.00
650 AGENCY FUND 650-130000 650-213000	2023 1	32	01/03/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	144.00	144.00
				FUND TOTAL	144.00	144.00

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
631 CLEARING FUND	144.00	
650 AGENCY FUND		144.00
TOTAL	144.00	144.00

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

P 1
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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
1699	01/11/2023	EFT	5 ACE HARDWARE	260218	523091	12/09/2022		01/08/23	39.28
	Invoice: 523091					ENG/DISTILLED WATER, DIGITAL MULTIMETER, TOWELS			
				39.28	72637319	53110000809		01/08/23	
						WATER QUAL FLOW MONIT-SUPPLIES			
	Invoice: 523201			260344	523201	12/12/2022		01/08/23	70.94
				70.94	73011768	531100			
						PW/MULTI TOOL CRMP CUT STRP, TEMRINAL KIT			
						O&M-C/E-PARKS-SUPPLIES			
	Invoice: 523341			260345	523341	12/14/2022		01/08/23	13.09
				13.09	73011189	531100			
						PW/LED TRPDO E12 SW 40W 2PK			
						O&M - C/E FACIL OFC SUPPLIES			
	Invoice: 523521			260346	523521	12/15/2022		01/08/23	110.19
				110.19	73011319	53110000827			
						PW/SHCKL W/PIN, LEASH, FASTENERS, PLUMBING SUPPLY			
						FARM MAINT PROJECTS TBD-SUPPLY			
	Invoice: 523531			260347	523531	12/15/2022		01/08/23	85.10
				85.10	73011319	53110000827			
						PW/ISOPROPYL ALCOHOL, CORNER BRACE			
						FARM MAINT PROJECTS TBD-SUPPLY			
	Invoice: 523541			260348	523541	12/15/2022		01/08/23	14.19
				14.19	73011183	531100			
						PW/LED A19 SW 75W 2PK			
						O&M-C/E-CH FAC-SUPPLIES			
	Invoice: 523581			260350	523581	12/16/2022		01/08/23	54.59
				54.59	73638935	531100			
						PW/SPOTLIGHT BLK/RED 1300LM			
						O&M-STD ALLOCATION-SUPPLIES			
	Invoice: 523631			260351	523631	12/16/2022		01/08/23	60.05
				60.05	73411345	531100			
						PW/OSCIL CERAMIC HTW W/HNDL			
						OFFICE SUPPLIES			
	Invoice: 523781			260352	523781	12/21/2022		01/08/23	37.11
				37.11	73421355	531100			
						PW/SHOPTOWEL 10X12 BX200			
						WIN COLL-SUPPLIES			
	Invoice: 523791			260353	523791	12/22/2022		01/08/23	56.76
				56.76	73411345	531100			
						PW/A-LINE BULB A19 42W 12PK			
						OFFICE SUPPLIES			
	Invoice: 523831			260354	523831	12/22/2022		01/08/23	43.66
				43.66	73111252	53110001055			
						PW/GARDEN SPRAYER 1 GAL ACE			
						STORM RESP-STRT-SUPPLIES			
	Invoice: 523841			260355	523841	12/22/2022		01/08/23	45.81
				45.81	73411345	531100			
						PW/KEY CARABINER SPLIT RING, CABLE RING			
						OFFICE SUPPLIES			
	Invoice: 523871			260356	523871	12/26/2022		01/08/23	58.89
				58.89	73111252	53110001055			
						PW/TAPE BARCDE CAUTION, DUPLEX RECEPACLE			
						STORM RESP-STRT-SUPPLIES			

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635			111100		CASH				
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL	DESC		
Invoice: 523911				260357	523911	12/27/2022		01/08/23	58.94
				58.94	73011215 531100	PW/VALVE SPRINKL, GLOVE GORILLA GRIP, WALL CLOCK O&M-C/E-POLICE FAC-SUPPLIES			
						CHECK		1699 TOTAL:	748.60
1700	01/11/2023	EFT	7726 AIR MANAGEMENT SOLUT	260383	0001139708	12/27/2022		01/08/23	431.35
						PW/MAJOR HVAC MAITENANCE WWTP WWTP HVAC-REPAIRS			
				431.35	73425358 54810000707				
Invoice: 0001139705				260384	0001139705	12/27/2022		01/08/23	1,713.65
				1,713.65	73011897 54810000707	PW/HVAC MAINTENANCE PWOM PWY HVAC-REPAIRS			
						CHECK		1700 TOTAL:	2,145.00
1701	01/11/2023	EFT	8991 ALLIANCE 2020, INC	260461	5842188	12/31/2022		01/08/23	487.12
						HR/BACKGROUND CHECKS HR-C/E-PROF SVCS			
				487.12	33011161 541100				
						CHECK		1701 TOTAL:	487.12
1702	01/11/2023	EFT	7821 ARAMARK	260369	5120132153	11/24/2022		01/08/23	84.48
						PW/COAT LAB SPUN, COVR FR LAUNDRY SERVICES			
				84.48	73638893 589310				
Invoice: 5120136284				260370	5120136284	12/01/2022		01/08/23	84.48
						PW/COAT LAB SPUN, COVR FR LAUNDRY SERVICES			
				84.48	73638893 589310				
Invoice: 5120140444				260371	5120140444	12/08/2022		01/08/23	84.48
						PW/COAT LAB SPUN, COVR FR LAUNDRY SERVICES			
				84.48	73638893 589310				
						CHECK		1702 TOTAL:	253.44
1703	01/11/2023	EFT	2138 ASPECT CONSULTING LL	260308	49208	12/15/2022		01/08/23	10,155.25
						PW/PROF SVCS FOR WELL DEVELOPMENT PRIT PARK WELL DEV/REHAB-PR SV			
				10,155.25	73414434 64110001096				
Invoice: 49209				260309	49209	12/15/2022		01/08/23	249.00
						PW/WATER RIGHTS STUDY WATER RIGHTS-PROF SVCS			
				249.00	73411345 54110000868				
						CHECK		1703 TOTAL:	10,404.25

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

1704	01/11/2023	EFT	55	SOUND PUBLISHING, IN	260342	8087055		11/30/2022	01/08/23	162.25
	Invoice: 8087055							CC/RETAIL DISPLAYS GENERAL GREEN EDITIONS		
					162.25	11011113 544000		COUNCIL - LEGAL NOTICES		
								CHECK	1704 TOTAL:	162.25
1705	01/11/2023	EFT	55	SOUND PUBLISHING, IN	260219	BIR967884		12/09/2022	01/08/23	78.00
	Invoice: BIR967884							PCD/WILLIAM OLSON PARK PLN51437 SPR/SSDP		
					78.00	63470586 544000		CUR-DEV-ZONING-ADV		
	Invoice: BIR968186				260227	BIR968186		12/16/2022	01/08/23	90.67
					90.67	63470586 544000		PCD/PLN52399 SVAR SSDE BULKHEAD REMOVAL		
								CUR-DEV-ZONING-ADV		
	Invoice: BIR967317				260437	BIR967317		12/16/2022	01/08/23	150.17
					150.17	55011757 54400000159		POL/LEGAL/NOI WN1119RE		
								PD-DERELICT VES-ADVERTISING		
								CHECK	1705 TOTAL:	318.84
1706	01/11/2023	EFT		8024 CLEARWAY ENVIRONMENT	260220	18_23_COBI-ROCK-8		12/12/2022	01/08/23	3,112.50
	Invoice: 18_23_COBI-ROCK-8							ENG/EEL GRASS MONITORING THROUGH 1		
					3,112.50	72011391 54110000710		ROCKAWAY-MIT/MONITORING-P SVCS		
								CHECK	1706 TOTAL:	3,112.50
1707	01/11/2023	EFT		9323 CONSOR NORTH AMERICA	260221	N223434WA.00-7		12/21/2022	01/08/23	10,996.64
	Invoice: N223434WA.00-7							ENG/WINSLOW WATER TANK DESIGN SERV		
					10,996.64	72413434 64110000988		NEW WATER TANKS-PROF SVCS		
								CHECK	1707 TOTAL:	10,996.64
1708	01/11/2023	EFT	142	COPIERS NORTHWEST IN	260222	INV2575765		12/20/2022	01/08/23	224.19
	Invoice: INV2575765							IT,ENG,PCD/PAPER SUPPLIES OCE PRINTER-PLOTTER		
					74.73	81011881 531100		IT - C/E SUPPLIES		
					74.73	72011321 531100		ENG - C/E ADMIN SUPPLIES		
					74.73	61011581 531100		PCD - C/E ADMIN SUPPLIES		
								CHECK	1708 TOTAL:	224.19
1709	01/11/2023	EFT	8691	ROBERT DAVY	260276	12/28/2022		12/28/2022	01/08/23	75.00
	Invoice: 12/28/2022							CRT/JUDGE PRO TEMPORE 12/7/22		
					75.00	21011125 541210		COURT-JUDGE PRO TEMPORE SVCS		

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE VENDOR NAME			INVOICE DTL	DESC		
					CHECK		1709 TOTAL:	75.00
1710	01/11/2023	EFT 7144 DTMICRO, INC	260249	6553	12/15/2022		01/08/23	136.50
	Invoice: 6553		136.50	91011215 542100	POLICE NETWORK CONNECTION TO KITSAP COUNTY GG-C/E-PD-PHONE			
					CHECK		1710 TOTAL:	136.50
1711	01/11/2023	EFT 5781 EXTERMINATION SERVIC	260385	43600	12/29/2022		01/08/23	95.00
	Invoice: 43600		95.00	51011215 541100	POL/EXTERMINATION SERVICES DEC 2022 POLICE - C/E FACIL PROF SVCS			
					CHECK		1711 TOTAL:	95.00
1712	01/11/2023	EFT 6940 FREMONT ANALYTICAL	260310	2212265	12/20/2022		01/08/23	750.00
	Invoice: 2212265		750.00	73431835 54110000261	PW/VINCENT LANDFILL SURFACE WATER N/A-USE GF ORG			
					CHECK		1712 TOTAL:	750.00
1713	01/11/2023	EFT 7851 GEOTECH ENVIROMENTAL	260386	708756	12/19/2022		01/08/23	485.03
	Invoice: 708756		485.03	73011370 54500000261	PW/RENTAL 4M CABLE W/FLOWCELL PROSERIES BI LANDFILL MONITORING-RENTS			
					CHECK		1713 TOTAL:	485.03
1714	01/11/2023	EFT 8646 ISLAND HANDS	260358	2250	12/21/2022		01/08/23	15,155.15
	Invoice: 2250		14,927.82	73011183 54110000269	PW/2020-2023 JANITORIAL CONTRACT JANITORIAL CONTRACT-PRO SVCS			
			227.33	73425358 54110000269	JANITORIAL CONTRACT-PRO SVCS			
					CHECK		1714 TOTAL:	15,155.15
1715	01/11/2023	EFT 1971 KELLEY CONNECT	260223	33013650	12/12/2022		01/08/23	380.02
	Invoice: 33013650		380.02	21011125 545000	CRT/COPIER LEASE COURT-RENTS & LEASES			
	Invoice: 33013647		260230	33013647	12/12/2022		01/08/23	633.36
			633.36	61470581 545000	PCD/COPIER LEASE PCD - DEV ADMIN RENTS & LEASES			
	Invoice: 33013649		260231	33013649	12/12/2022		01/08/23	722.92
			722.92	61470581 545000	PCD/COPIER LEASE PCD - DEV ADMIN RENTS & LEASES			
			260391	33013648	12/12/2022		01/08/23	637.72

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME					
INVOICE DTL DESC								
Invoice: 33013648				637.72 72011321 545000				
					ENG/COPIER LEASE			
					ENG - C/E ADMIN RENTS & LEASES			
					CHECK		1715 TOTAL:	2,374.02
1716	01/11/2023	EFT	9852 KISSLER ENTERPRISES	260334 10349	08/09/2022		01/08/23	7,001.50
	Invoice: 10349				PW/WWTP BIOSOLIDS HAULING			
				7,001.50 73425358 54790100551	BIOSOLIDS WASTE DISPOSAL			
				260335 10488	11/30/2022		01/08/23	7,999.20
Invoice: 10488					PW/WWTP BIOSOLIDS HAULING			
				7,999.20 73425358 54790100551	BIOSOLIDS WASTE DISPOSAL			
					CHECK		1716 TOTAL:	15,000.70
1717	01/11/2023	EFT	8546 KITSAP 911 PUBLIC AU	260435 BIPD2023-01	12/15/2022		01/08/23	9,034.08
	Invoice: BIPD2023-01				POL/CALL CENTER SERVICES			
				6,323.86 53011286 551000	POLICE - C/E PATROL CENCOM			
				2,710.22 52011286 551000	POLICE - C/E - INVEST CENCOM			
					CHECK		1717 TOTAL:	9,034.08
1718	01/11/2023	EFT	6577 LAKESIDE INDUSTRIES	260336 219362	12/10/2022		01/08/23	2,705.58
	Invoice: 219362				PW/EZ STREET ASPHALT 16.9 TONS			
				2,705.58 73111423 531100	OFFICE SUPPLIES			
					CHECK		1718 TOTAL:	2,705.58
1719	01/11/2023	EFT	10117 MCKEEMAN, MAUREEN	260374 12/29/2022	12/29/2022		01/08/23	450.00
	Invoice: 12/29/2022				CRT/JUDGE PRO TEMPORE DEC 2022			
				450.00 21011125 541210	COURT-JUDGE PRO TEMPORE SVCS			
					CHECK		1719 TOTAL:	450.00
1720	01/11/2023	EFT	9263 BELLEVUE PRINTING LL	260446 56430	12/27/2022		01/08/23	6,317.10
	Invoice: 56430				EX/DISPOSABLE CUPS FEE POSTCARDS			
				2,477.53 31011572 542500	EX-GF-OUTREACH-POSTAGE			
				3,839.57 31011572 549500	EX-GF-OUTREACH-PRINTING			
					CHECK		1720 TOTAL:	6,317.10
1721	01/11/2023	EFT	1245 PACIFIC WELDING SUPP	260375 0001879747	12/16/2022		01/08/23	225.92
	Invoice: 0001879747				PW/3/8 X 3 HR FLAT BAR, 3/8 X 5 HR FLAT BAR			
				225.92 73111427 531100	OFFICE SUPPLIES			

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CASH ACCOUNT: 635	111100	CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC										
								CHECK	1721 TOTAL:	225.92
1722	01/11/2023	EFT	8229 PIPER THORNBURGH	260286	12/28/2022	12/28/2022		01/08/23	225.00	
	Invoice: 12/28/2022			225.00	21011125 541210	CRT/JUDGE PRO TEMPORE DEC 2022 COURT-JUDGE PRO TEMPORE SVCS				
								CHECK	1722 TOTAL:	225.00
1723	01/11/2023	EFT	1488 SETON CONSTRUCTION I	260376	PAYREQ1-01120	12/29/2022		01/08/23	27,617.60	
	Invoice: PAYREQ1-01120			27,617.60	72433438 66300001120	ENG/PRITCHARD PARK OUTFALL PRITCHARD PARK OUTFALL				
								CHECK	1723 TOTAL:	27,617.60
1724	01/11/2023	EFT	7173 SKILLINGS	260228	13638	12/22/2022		01/08/23	10,030.54	
	Invoice: 13638			1,800.22	72423434 64110001085	ENG/Engineering Design Services fo SUNDAY COVE GRAVITY MAIN-PRO S				
				6,403.44	72423434 64110001086	LOWER LOVELL SLS-PROF SVCS				
				1,453.42	72423434 64110000990	WOOD AVE PUMP STA-PROF SVCS				
				373.46	72423434 64110000820	REHAB WING PT PUMP STATION-DES				
								CHECK	1724 TOTAL:	10,030.54
1725	01/11/2023	EFT	8132 SPECTRA LABORATORIES	260312	22-08031	12/14/2022		01/08/23	23.00	
	Invoice: 22-08031			23.00	73011897 54110000391	PW/TOTAL COLIFORM, E COLI TESTING LAB SVCS-PWY FAC				
	Invoice: 22-08032			69.00	73411345 54110000391	PW/TOTAL COLIFORM, E COLI TESTING LAB SVCS-WATER				
	Invoice: 22-08140			23.00	73415345 54110000391	PW/TOTAL COLIFORM, E COLI TESTING LAB SVCS-WATER ROCKAWAY				
	Invoice: 22-08141			69.00	73411345 54110000391	PW/TOTAL COLIFORM, E COLI TESTING LAB SVCS-WATER				
	Invoice: 22-08202			23.00	73415345 54110000391	PW/TOTAL COLIFORM, E COLI TESTING LAB SVCS-WATER ROCKAWAY				
								CHECK	1725 TOTAL:	207.00

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CASH ACCOUNT: 635		111100		CASH					
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
INVOICE DTL DESC									
1726	01/11/2023	EFT	5730 SUMMIT LAW GROUP	260397	142104	12/19/2022		01/08/23	1,960.00
	Invoice: 142104							LEGAL/PROFESSIONAL SERVICES NOV 2022	
				1,960.00	32011152	54111000870		LGL-HR (NON-BARGAINING)	
				260398	142105	12/19/2022		01/08/23	1,715.00
	Invoice: 142105							LEGAL/PROFESSIONAL SERVICES NOV 2022	
				1,715.00	32011152	54111000274		LGL-LABOR NEGOTIATIONS	
								CHECK 1726 TOTAL:	3,675.00
1727	01/11/2023	EFT	6746 SYMBOL ARTS	260449	0442574	09/28/2022		01/08/23	414.98
	Invoice: 0442574							POL/DETECTIVE BADGES/JL	
				414.98	52011212	531100		POLICE - C/E INVEST SUPPLIES	
								CHECK 1727 TOTAL:	414.98
1728	01/11/2023	EFT	565 TACOMA SCREW PRODUCT	260318	140063792-00	12/14/2022		01/08/23	298.04
	Invoice: 140063792-00							PW/BOLT-BREAKER PENETRATING OIL, RUBBER STRAPS	
				298.04	73638935	531100		O&M-STD ALLOCATION-SUPPLIES	
								CHECK 1728 TOTAL:	298.04
1729	01/11/2023	EFT	4576 TETRA TECH INC	260226	52001068	12/20/2022		01/08/23	19,858.74
	Invoice: 52001068							PW/WINSLOW WWTP UPGRADE DESIGN	
				19,858.74	73425358	54110001187		WWTP CAPACITY UPGR-PROF SVCS	
								CHECK 1729 TOTAL:	19,858.74
1730	01/11/2023	EFT	10124 THUILLIER, JENNIFER	260241	202274	12/23/2022		01/08/23	453.00
	Invoice: 202274							EX/GRAPHIC DESIGN SERVICES (CLIMA	
				453.00	31011492	54110001194		CAP-WASTE RED-PROF SVCS	
								CHECK 1730 TOTAL:	453.00
1731	01/11/2023	EFT	4929 TYLER TECHNOLOGIES I	260466	045-402824	01/01/2023		01/08/23	16,269.00
	Invoice: 045-402824							IT/QUARTERLY MAINTENANCE FOR MUNIS	
				16,269.00	81011881	548500		IT - C/E COMPUTER SUPPORT	
								CHECK 1731 TOTAL:	16,269.00
1732	01/11/2023	EFT	5709 WEBCHECK INC	260396	INV-7409	11/30/2022		01/08/23	114.66
	Invoice: INV-7409							FIN/WEBCHECK SERVICES NOVEMBER 2022	
				57.33	43411341	541100		FIN - WATER ADMIN PROF SERVICE	
				57.33	43421351	541100		FIN - SEWER ADMIN PROF SERVICE	

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CASH ACCOUNT: 635	111100	CASH	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME		INVOICE DTL	DESC		
					CHECK		1732 TOTAL:	114.66
1733	01/11/2023	EFT	499 WESTBAY AUTO PARTS I	260380 762799	12/14/2022		01/08/23	65.51
		Invoice: 762799		65.51 73638935 531100	PW/NAPAGOLD AIR FILTER, LAMP			
				260381 763684	O&M-STD ALLOCATION-SUPPLIES			
		Invoice: 763684		18.76 73638935 531100	12/19/2022		01/08/23	18.76
					PW/RELAY			
					O&M-STD ALLOCATION-SUPPLIES			
					CHECK		1733 TOTAL:	84.27
				NUMBER OF CHECKS	35	*** CASH ACCOUNT TOTAL ***		160,904.74
					COUNT	AMOUNT		
				TOTAL EFT'S	35	160,904.74		
						*** GRAND TOTAL ***		160,904.74

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JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2023	1	42									
APP	631-213000		01/11/2023	01/08/23	010423			ACCOUNTS PAYABLE		729.62	
								AP CASH DISBURSEMENTS JOURNAL			
APP	635-111100		01/11/2023	01/08/23	010423			CASH			160,904.74
								AP CASH DISBURSEMENTS JOURNAL			
APP	001-213000		01/11/2023	01/08/23	010423			GENERAL - ACCOUNTS PAYABLE		59,800.58	
								AP CASH DISBURSEMENTS JOURNAL			
APP	401-213000		01/11/2023	01/08/23	010423			ACCOUNTS PAYABLE		21,804.84	
								AP CASH DISBURSEMENTS JOURNAL			
APP	402-213000		01/11/2023	01/08/23	010423			ACCOUNTS PAYABLE		45,643.10	
								AP CASH DISBURSEMENTS JOURNAL			
APP	101-213000		01/11/2023	01/08/23	010423			STREETS - ACCOUNTS PAYABLE		3,034.05	
								AP CASH DISBURSEMENTS JOURNAL			
APP	407-213000		01/11/2023	01/08/23	010423			ACCOUNTS PAYABLE		1,524.95	
								AP CASH DISBURSEMENTS JOURNAL			
APP	403-213000		01/11/2023	01/08/23	010423			ACCOUNTS PAYABLE		28,367.60	
								AP CASH DISBURSEMENTS JOURNAL			
								GENERAL LEDGER TOTAL		160,904.74	160,904.74
APP	631-130000		01/11/2023	01/08/23	010423			DUE TO/FROM CLEARING		160,175.12	
								GENERAL - DUE TO/FROM CLEARING			59,800.58
APP	401-130000		01/11/2023	01/08/23	010423			DUE TO/FROM CLEARING			21,804.84
								DUE TO/FROM CLEARING			45,643.10
APP	402-130000		01/11/2023	01/08/23	010423			DUE TO/FROM CLEARING			3,034.05
								STREETS - DUE TO/FROM CLEARING			1,524.95
APP	407-130000		01/11/2023	01/08/23	010423			DUE TO/FROM CLEARING			28,367.60
								DUE TO/FROM CLEARING			
APP	403-130000		01/11/2023	01/08/23	010423			DUE TO/FROM CLEARING			
								SYSTEM GENERATED ENTRIES TOTAL		160,175.12	160,175.12
								JOURNAL 2023/01/42	TOTAL	321,079.86	321,079.86

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2023 1	42	01/11/2023	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	59,800.58	59,800.58
				FUND TOTAL	59,800.58	59,800.58
101 STREET FUND 101-130000 101-213000	2023 1	42	01/11/2023	STREETS - DUE TO/FROM CLEARING STREETS - ACCOUNTS PAYABLE	3,034.05	3,034.05
				FUND TOTAL	3,034.05	3,034.05
401 WATER OPERATING FUND 401-130000 401-213000	2023 1	42	01/11/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	21,804.84	21,804.84
				FUND TOTAL	21,804.84	21,804.84
402 SEWER OPERATING FUND 402-130000 402-213000	2023 1	42	01/11/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	45,643.10	45,643.10
				FUND TOTAL	45,643.10	45,643.10
403 STORM & SURFACE WATER FUND 403-130000 403-213000	2023 1	42	01/11/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	28,367.60	28,367.60
				FUND TOTAL	28,367.60	28,367.60
407 BUILDING & DEVELOPMENT FUND 407-130000 407-213000	2023 1	42	01/11/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	1,524.95	1,524.95
				FUND TOTAL	1,524.95	1,524.95
631 CLEARING FUND 631-130000 631-213000 635-111100	2023 1	42	01/11/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE CASH	160,175.12 729.62	160,904.74
				FUND TOTAL	160,904.74	160,904.74

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JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FROM
001 GENERAL FUND		59,800.58
101 STREET FUND		3,034.05
401 WATER OPERATING FUND		21,804.84
402 SEWER OPERATING FUND		45,643.10
403 STORM & SURFACE WATER FUND		28,367.60
407 BUILDING & DEVELOPMENT FUND		1,524.95
631 CLEARING FUND	160,175.12	
	160,175.12	160,175.12
	TOTAL	

** END OF REPORT - Generated by Jacob Kines **

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
359646	12/29/2022	PRTD	47 BAINBRIDGE DISPOSAL	260319	0001280240	12/31/2022		M122922	176.24
			Invoice: 0001280240	176.24	91011755 547900	SENIOR CENTER/COMMONS DISPOSAL SVCS GG-C/E-COMMONS-GARBAGE			
			Invoice: 0001280277	260320	0001280277	12/31/2022		M122922	1,988.29
				158.51	91011215 547900	CITYWIDE DISPOSAL SERVICES GG-C/E-PD-GARBAGE			
				499.75	91011768 547900	GG-C/E-PARKS-GARBAGE			
				471.41	91425358 547900	GG-WWTP-GARBAGE(NOT BIOSOLIDS)			
				837.96	91011897 547900	GG-C/E-O&M YARD FAC-GARBAGE			
				20.66	91111427 547900	GG-STREET-ROADSIDE-GARBAGE			
			Invoice: 0001280464	260321	0001280464	12/31/2022		M122922	378.95
				378.95	91011189 547900	CITY HALL DISPOSAL SERVICES DEC22 GG-C/E-CITY HALL-GARBAGE			
			Invoice: 0001280519	260322	0001280519	12/31/2022		M122922	332.48
				332.48	91011189 547903	BIG BELLY DISP SERVICES DEC22 BIG BELLY SOLAR GARBAGE CANS			
								CHECK 359646 TOTAL:	2,875.96
359647	12/29/2022	PRTD	551 CENTURYLINK	260242	4953DEC22	12/07/2022		M122922	84.99
			Invoice: 4953DEC22	84.99	91421891 542100	210 MADISON AVE SLS TELEM GG-SWR-FAC-PHONE			
			Invoice: 5127DEC22	260243	5127DEC22	12/07/2022		M122922	201.12
				201.12	71311942 64210000724	8804 MADISON AVE PD/COURT BLDG-PHONES/POSTAGE			
			Invoice: 5996DEC22	260244	5996DEC22	12/07/2022		M122922	107.01
				107.01	91011757 542100	E-PHONE @ WFP DOCK GG-GF-WFP DOCK-PHONE			
			Invoice: 6124DEC22	260245	6124DEC22	12/16/2022		M122922	58.43
				58.43	91411891 542100	WEAVER PRV WATER TELEM GG-WTR-FAC-PHONE			
								CHECK 359647 TOTAL:	451.55
359648	12/29/2022	PRTD	102 CITY OF BAINBRIDGE I	260238	RETREQ1-01096	12/19/2022	20220031	M122922	6,909.38
			Invoice: RETREQ1-01096	6,909.38	73414434 66300001096	PW/RETAINAGE - TAYLOR AVE PK WELL PRIT PARK WELL DEV/REHAB-CONST			
								CHECK 359648 TOTAL:	6,909.38
359649	12/29/2022	PRTD	7259 HOLT SERVICES INC	260239	PAYREQ1-01096	12/19/2022		M122922	143,991.38
			Invoice: PAYREQ1-01096	143,991.38	73414434 66300001096	PW/TAYLOR WELL REHABILITATION PRIT PARK WELL DEV/REHAB-CONST			

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CASH ACCOUNT: 635		111100	CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	INVOICE DTL DESC		NET
								CHECK	359649	TOTAL:	143,991.38
359650	12/29/2022	PRTD	1205 PUGET SOUND ENERGY	260246	220001653	12/19/2022		M122922			863.72
	Invoice: 220001653			863.72	91011189 547101	DEC22 GREEN POWER CONTRACT					
						ELECTRIC-GREEN POWER					
								CHECK	359650	TOTAL:	863.72
359651	12/29/2022	PRTD	601 SOUND REPROGRAPHICS	260234	94655	12/21/2022		M122922			84.08
	Invoice: 94655			84.08	72011321 531100	ENG/BUSINESS CARDS CHRISTIAN BERG					
						ENG - C/E ADMIN SUPPLIES					
								CHECK	359651	TOTAL:	84.08
359652	12/29/2022	PRTD	1485 VERIZON WIRELESS	260235	9921951381	12/01/2022		M122922			78.90
	Invoice: 9921951381			78.90	72637319 54210000809	ENG/MODEMS FOR AUTOMATED FLOW STATIONS					
						WATER QUAL FLOW MONIT-MODEM					
								CHECK	359652	TOTAL:	78.90
359653	12/29/2022	PRTD	5271 WASHINGTON WATER SER	260247	4815979187-DEC22	12/20/2022		M122922			207.11
	Invoice: 4815979187-DEC22			207.11	91435838 547500	DECANT FACILITY WATER					
						GG-DECANT-WATER/SEWER					
								CHECK	359653	TOTAL:	207.11
								NUMBER OF CHECKS	8	*** CASH ACCOUNT TOTAL ***	155,462.08
								COUNT	8	AMOUNT	155,462.08
								TOTAL PRINTED CHECKS			
								*** GRAND TOTAL ***			155,462.08

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JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2022 12	170									
APP 001-213000		12/29/2022	M122922	122922			GENERAL - ACCOUNTS PAYABLE		3,438.70	
APP 635-111100		12/29/2022	M122922	122922			AP CASH DISBURSEMENTS JOURNAL CASH			155,462.08
APP 402-213000		12/29/2022	M122922	122922			ACCOUNTS PAYABLE		556.40	
APP 101-213000		12/29/2022	M122922	122922			AP CASH DISBURSEMENTS JOURNAL STREETS - ACCOUNTS PAYABLE		20.66	
APP 301-213000		12/29/2022	M122922	122922			AP CASH DISBURSEMENTS JOURNAL ACCOUNTS PAYABLE		201.12	
APP 401-213000		12/29/2022	M122922	122922			AP CASH DISBURSEMENTS JOURNAL ACCOUNTS PAYABLE		150,959.19	
APP 631-213000		12/29/2022	M122922	122922			ACCOUNTS PAYABLE		78.90	
APP 403-213000		12/29/2022	M122922	122922			AP CASH DISBURSEMENTS JOURNAL ACCOUNTS PAYABLE		207.11	
		12/29/2022	M122922	122922			AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL									155,462.08	155,462.08
APP 631-130000		12/29/2022	M122922	122922			DUE TO/FROM CLEARING		155,383.18	
APP 001-130000		12/29/2022	M122922	122922			GENERAL - DUE TO/FROM CLEARING			3,438.70
APP 402-130000		12/29/2022	M122922	122922			DUE TO/FROM CLEARING		556.40	
APP 101-130000		12/29/2022	M122922	122922			STREETS - DUE TO/FROM CLEARING		20.66	
APP 301-130000		12/29/2022	M122922	122922			DUE TO/FROM CLEARING		201.12	
APP 401-130000		12/29/2022	M122922	122922			DUE TO/FROM CLEARING		150,959.19	
APP 403-130000		12/29/2022	M122922	122922			DUE TO/FROM CLEARING		207.11	
		12/29/2022	M122922	122922						
SYSTEM GENERATED ENTRIES TOTAL									155,383.18	155,383.18
JOURNAL 2022/12/170 TOTAL									310,845.26	310,845.26

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2022 12	170	12/29/2022	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	3,438.70	3,438.70
				FUND TOTAL	3,438.70	3,438.70
101 STREET FUND 101-130000 101-213000	2022 12	170	12/29/2022	STREETS - DUE TO/FROM CLEARING STREETS - ACCOUNTS PAYABLE	20.66	20.66
				FUND TOTAL	20.66	20.66
301 CAPITAL CONSTRUCTION FUND 301-130000 301-213000	2022 12	170	12/29/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	201.12	201.12
				FUND TOTAL	201.12	201.12
401 WATER OPERATING FUND 401-130000 401-213000	2022 12	170	12/29/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	150,959.19	150,959.19
				FUND TOTAL	150,959.19	150,959.19
402 SEWER OPERATING FUND 402-130000 402-213000	2022 12	170	12/29/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	556.40	556.40
				FUND TOTAL	556.40	556.40
403 STORM & SURFACE WATER FUND 403-130000 403-213000	2022 12	170	12/29/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	207.11	207.11
				FUND TOTAL	207.11	207.11
631 CLEARING FUND 631-130000 631-213000 635-111100	2022 12	170	12/29/2022	DUE TO/FROM CLEARING ACCOUNTS PAYABLE CASH	155,383.18 78.90	155,462.08
				FUND TOTAL	155,462.08	155,462.08

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		3,438.70
101	STREET FUND		20.66
301	CAPITAL CONSTRUCTION FUND		201.12
401	WATER OPERATING FUND		150,959.19
402	SEWER OPERATING FUND		556.40
403	STORM & SURFACE WATER FUND		207.11
631	CLEARING FUND	155,383.18	
	TOTAL	155,383.18	155,383.18

** END OF REPORT - Generated by Jacob Kines **

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CITY OF BAINBRIDGE ISLAND
A/P CASH DISBURSEMENTS JOURNAL

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CASH ACCOUNT: 635			111100	CASH					
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
359654	01/11/2023	PRTD	10184 AGS STAINLESS INC	260399	BLD14434COM	12/29/2022		01/08/23	306.25
	Invoice: BLD14434COM								
				306.25	41623860 586000				
						PERMIT BLD14434COM REFUND FEE			
						SURETY DEPOSIT-OUT			
						CHECK	359654	TOTAL:	306.25
359655	01/11/2023	PRTD	10183 ALLSTON, KAREN	260400	BLD11981SFR	12/29/2022		01/08/23	1,020.00
	Invoice: BLD11981SFR								
				1,020.00	41623860 586000				
						PERMIT BLD11981SFR REFUND FEE			
						SURETY DEPOSIT-OUT			
						CHECK	359655	TOTAL:	1,020.00
359656	01/11/2023	PRTD	3390 BAINBRIDGE SELF STOR	260452	8255	12/30/2022		01/08/23	1,181.00
	Invoice: 8255								
				1,181.00	36011143 545000				
						EXCC/STORAGE FEE 1/14/23-2/13/23			
						CLERK-RENTS			
						CHECK	359656	TOTAL:	1,181.00
359657	01/11/2023	PRTD	8432 BRIAN V. HILBERG	260455	827596	12/20/2022		01/08/23	1,246.62
	Invoice: 827596								
				1,246.62	54025212 548100				
						POL/VESSEL MAINTENANCE M8			
						MARINE - REPAIRS			
						CHECK	359657	TOTAL:	1,246.62
359658	01/11/2023	PRTD	1052 CANON FINANCIAL SERV	260248	29673327	12/12/2022		01/08/23	483.51
	Invoice: 29673327								
				241.75	61011581 545000				
				241.76	72011321 545000				
						PCD,ENG/OCE PRINTER-PLOTTER LEASE			
						PCD - C/E ADMIN RENTS & LEASES			
						ENG - C/E ADMIN RENTS & LEASES			
						CHECK	359658	TOTAL:	483.51
359659	01/11/2023	PRTD	10178 CARLSON, ROBERT	260401	PLN50179	12/29/2022		01/08/23	825.00
	Invoice: PLN50179								
				825.00	41623860 586000				
						PERMIT PLN50179 REFUND FEE			
						SURETY DEPOSIT-OUT			
						CHECK	359659	TOTAL:	825.00
359660	01/11/2023	PRTD	10182 CHAWLA, VINAY	260402	COD-0000980	12/29/2022		01/08/23	70.31
	Invoice: COD-0000980								
				70.31	41623860 586000				
						PERMIT COD-0000980 REFUND FEE			
						SURETY DEPOSIT-OUT			
						CHECK	359660	TOTAL:	70.31

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CASH ACCOUNT: 635		111100		CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET		
INVOICE DTL DESC											
359661	01/11/2023	PRTD	8253 CHS POULSBO	260343	47342H	12/28/2022		01/08/23	857.96		
Invoice: 47342H				857.96	73637892 531100	PW/SALT BAG COARSE 50# X92					
						O&M-ALLOC-WTR-CONSUMABLES					
								CHECK	359661 TOTAL:	857.96	
359662	01/11/2023	PRTD	9908 CINTAS CORPORATION #	260323	5138633868	12/28/2022		01/08/23	124.51		
Invoice: 5138633868				124.51	91011183 531100	CITY HALL FIRST AID RESTOCK					
						GG-C/E-CH CLEANING-SUPPLIES					
Invoice: 5138633865				260372	5138633865	12/28/2022		01/08/23	84.09		
				84.09	73011755 531100	PW/SENIOR CENTER-COMMONS FIRST AID RESTOCK					
						O&M-COMMONS SUPPLIES					
Invoice: 5138633829				260439	5138633829	12/28/2022		01/08/23	36.96		
				36.96	51011215 531100	POL/FIRST AID RESTOCK					
						POLICE - C/E FACIL SUPPLIES					
								CHECK	359662 TOTAL:	245.56	
359663	01/11/2023	PRTD	102 CITY OF BAINBRIDGE I	260373	RETREQ1-01120	12/29/2022	20220033	01/08/23	1,325.22		
Invoice: RETREQ1-01120				1,325.22	72433438 66300001120	ENG/PRTCHRD PK OUTFALL RETAINAGE					
						PRITCHARD PARK OUTFALL					
								CHECK	359663 TOTAL:	1,325.22	
359664	01/11/2023	PRTD	8564 WILLIAM E COOPER	260462	12/31/2022	12/31/2022		01/08/23	867.60		
Invoice: 12/31/2022				867.60	91029720 521500	LEOFF 1 REIMBURSEMENT JUL-DEC 2022					
						POLICE - INS ADD MEDICAL COSTS					
								CHECK	359664 TOTAL:	867.60	
359665	01/11/2023	PRTD	10187 DOLEZAL, CRAIG	260443	SSDE19000	12/30/2022		01/08/23	200.00		
Invoice: SSDE19000				200.00	41623860 586000	PERMIT SSDE19000 REFUND FEE					
						SURETY DEPOSIT-OUT					
								CHECK	359665 TOTAL:	200.00	
359666	01/11/2023	PRTD	10172 FAIRBANK, LIVINGSTON	260229	PLN51215	12/27/2022		01/08/23	6,869.00		
Invoice: PLN51215				6,869.00	47047 345890	PERMIT PLN51215 SSDP REFUND FEE					
						OTHER PLANNING/DEVELOPM					
								CHECK	359666 TOTAL:	6,869.00	

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CASH ACCOUNT: 635		111100		CASH							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET		
INVOICE DTL DESC											
359667	01/11/2023	PRTD	1953 FERGUSON ENTERPRISES	260324	1082710	12/20/2022		01/08/23	1,882.88		
			Invoice: 1082710								
				1,882.88	73411345 531100	PW/WATER SUPPLIES					
						OFFICE SUPPLIES					
				260325	1087647	12/23/2022		01/08/23	376.58		
			Invoice: 1087647								
				376.58	73411345 531100	PW/WATER SUPPLIES					
						OFFICE SUPPLIES					
				260326	1140265-1	12/19/2022		01/08/23	299.80		
			Invoice: 1140265-1								
				299.80	73431835 531100	PW/WATER SUPPLIES					
						OFFICE SUPPLIES					
								CHECK	359667 TOTAL:	2,559.26	
359668	01/11/2023	PRTD	6508 PARKER FERGUSON	260444	BLD14561SFR	12/30/2022		01/08/23	3,583.80		
			Invoice: BLD14561SFR								
				3,583.80	41623860 586000	PERMIT BLD14561SFR REFUND FEE					
						SURETY DEPOSIT-OUT					
								CHECK	359668 TOTAL:	3,583.80	
359669	01/11/2023	PRTD	8606 GARY & BARBARA AMES	260403	PLN50579	12/29/2022		01/08/23	450.00		
			Invoice: PLN50579								
				450.00	41623860 586000	PERMIT PLN50579 REFUND FEE					
						SURETY DEPOSIT-OUT					
								CHECK	359669 TOTAL:	450.00	
359670	01/11/2023	PRTD	10075 GEOENGINEERS, INC.	260240	0184746	12/09/2022		01/08/23	2,119.00		
			Invoice: 0184746								
				2,119.00	73011593 54110000998	PW/PROFESSIONAL SERVICES		11/19/22-12/2/22			
						SHADE COVENANT-PROF SVCS					
								CHECK	359670 TOTAL:	2,119.00	
359671	01/11/2023	PRTD	513 GRAINGER	260327	9534214128	12/05/2022		01/08/23	96.48		
			Invoice: 9534214128								
				96.48	73425358 531100	PW/SEAL, PUMP SHAFT					
						O&M-WWTP-SUPPLIES					
				260328	9535906292	12/06/2022		01/08/23	371.07		
			Invoice: 9535906292								
				371.07	73421358 531100	PW/HANG & STACK BINS, LABEL HOLDER					
						O&M - SEWER OPNS OFC SUPPLIES					
				260329	9544880587	12/14/2022		01/08/23	45.67		
			Invoice: 9544880587								
				45.67	73411345 531100	PW/REDUCING BUSHING					
						OFFICE SUPPLIES					
				260330	9549871672	12/19/2022		01/08/23	27.91		
			Invoice: 9549871672								
				27.91	73411345 531100	PW/COUPLING, SCHEDULE 80					
						OFFICE SUPPLIES					

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CASH ACCOUNT: 635	111100	CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC										
						CHECK	359671	TOTAL:	541.13	
359672	01/11/2023	PRTD	10185 GREEN, DON	260404	PRE14298	12/29/2022		01/08/23	310.80	
	Invoice: PRE14298			310.80	41623860 586000	PERMIT PRE14298 REFUND FEE				
						SURETY DEPOSIT-OUT				
						CHECK	359672	TOTAL:	310.80	
359673	01/11/2023	PRTD	4362 GRESHAM PUMP AND DRI	260311	6090	12/12/2022	20220026	01/08/23	9,764.78	
	Invoice: 6090			9,764.78	73011593 54810001127	PW/INSTALL PUMP AND PROTECTOR				
						SUYEMATSU POND IRR PUMP-R&M				
						CHECK	359673	TOTAL:	9,764.78	
359674	01/11/2023	PRTD	7519 HENNESSEY, RICK	260445	BLD16659ATF	12/30/2022		01/08/23	120.00	
	Invoice: BLD16659ATF			120.00	41623860 586000	PERMIT BLD16659ATF				
						SURETY DEPOSIT-OUT				
						CHECK	359674	TOTAL:	120.00	
359675	01/11/2023	PRTD	8514 HERITAGE-CRYSTAL CLE	260331	17755564	12/12/2022		01/08/23	1,015.03	
	Invoice: 17755564			1,015.03	91011897 547900	SHOP RECYCLE, ENERGY SURCHARGE				
						GG-C/E-O&M YARD FAC-GARBAGE				
						CHECK	359675	TOTAL:	1,015.03	
359676	01/11/2023	PRTD	4850 HOME DEPOT CREDIT SE	260387	3516336	12/20/2022		01/08/23	250.07	
	Invoice: 3516336			250.07	73421355 531100	PW/MAKITA 2G QUIET COMPRESSOR				
						WIN COLL-SUPPLIES				
						CHECK	359676	TOTAL:	250.07	
359677	01/11/2023	PRTD	10179 ID CONSTRUCTION INC	260405	FSPT13228	12/29/2022		01/08/23	600.00	
	Invoice: FSPT13228			600.00	41623860 586000	PERMIT FSPT13228 REFUND FEE				
						SURETY DEPOSIT-OUT				
						CHECK	359677	TOTAL:	600.00	
359678	01/11/2023	PRTD	10188 JULIUS, JEFFREY	260454	BLD27181	12/30/2022		01/08/23	750.00	
	Invoice: BLD27181			750.00	47047 345810	PERMIT BLD27181 REFUND FEE				
						ZONING & SUBDIVISION FE				

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CASH ACCOUNT: 635		111100	CASH						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL	DESC		
						CHECK	359678	TOTAL:	750.00
359679	01/11/2023	PRTD	10177 KARL, JOHN	260406	PLN50665	12/29/2022		01/08/23	2,000.00
Invoice: PLN50665				2,000.00	41623860 586000	PERMIT PLN50665 REFUND FEE SURETY DEPOSIT-OUT			
						CHECK	359679	TOTAL:	2,000.00
359680	01/11/2023	PRTD	4109 KITSAP COUNTY AUDITO	260382	12/29/2022	12/29/2022		01/08/23	85,904.80
Invoice: 12/29/2022				85,904.80	91011118 551000	2022 VOTER REGISTRATION COSTS COUNCIL - VOTER REGISTRATION			
						CHECK	359680	TOTAL:	85,904.80
359681	01/11/2023	PRTD	10181 KELLER, VICTORIA & R	260407	SVAR13876	12/29/2022		01/08/23	96.40
Invoice: SVAR13876				96.40	41623860 586000	PERMIT SVAR13876 REFUND FEE SURETY DEPOSIT-OUT			
						CHECK	359681	TOTAL:	96.40
359682	01/11/2023	PRTD	9936 KELLY HUME DESIGN	260232	6586	12/09/2022		01/08/23	2,861.00
Invoice: 6586				2,861.00	31011492 54110001150	EX/ANNUAL CAP PROGRESS REPORT DESIGN CAP-OTHER IMPL-PROF SVCS			
						CHECK	359682	TOTAL:	2,861.00
359683	01/11/2023	PRTD	8050 KILLIAN, ROBERT	260408	PLN50429	12/29/2022		01/08/23	54.00
Invoice: PLN50429				54.00	41623860 586000	PERMIT PLN50429 REFUND FEE SURETY DEPOSIT-OUT			
						CHECK	359683	TOTAL:	54.00
359684	01/11/2023	PRTD	6889 LEADS ONLINE LLC	260436	402844	12/15/2022		01/08/23	2,419.00
Invoice: 402844				2,419.00	52011212 549100	POL/ANNUAL SUBSCRIPTION PD-C/E-INV-DUES/SUBSCR/MEMBRSH			
						CHECK	359684	TOTAL:	2,419.00
359685	01/11/2023	PRTD	10180 MEADOWMEER	260409	SPR15616	12/29/2022		01/08/23	300.00
Invoice: SPR15616				300.00	41623860 586000	PERMIT SPR15616 REFUND FEE SURETY DEPOSIT-OUT			
						CHECK	359685	TOTAL:	300.00

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CASH ACCOUNT: 635		111100		CASH					
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
						INVOICE DTL	DESC		
359686	01/11/2023	PRTD	8539 MICHAEL VALLIERE	260410	PLN50409	12/29/2022		01/08/23	96.00
	Invoice: PLN50409					PERMIT PLN50409 REFUND FEE			
				96.00	41623860 586000	SURETY DEPOSIT-OUT			
				260411	PLN50409-2	12/29/2022		01/08/23	40.00
	Invoice: PLN50409-2					PERMIT PLN50409 REFUND FEE			
				40.00	41623860 586000	SURETY DEPOSIT-OUT			
						CHECK	359686	TOTAL:	136.00
359687	01/11/2023	PRTD	5389 NC POWER SYSTEMS	260337	PSW00149723	12/06/2022		01/08/23	664.47
	Invoice: PSW00149723					PW/ELEMENT FUEL, FILTER-LUBE, ELEMENT-SEP			
				664.47	73111427 548100	O&M-ACCESS RDSIDE R&M			
						CHECK	359687	TOTAL:	664.47
359688	01/11/2023	PRTD	4712 PAUL & CYNTHIA PARKE	260412	SSDE12534	12/29/2022		01/08/23	8.00
	Invoice: SSDE12534					PERMIT SSDE12534 REFUND FEE			
				8.00	41623860 586000	SURETY DEPOSIT-OUT			
						CHECK	359688	TOTAL:	8.00
359689	01/11/2023	PRTD	8025 PBPBS, LLC	260453	PLN13880C	12/30/2022		01/08/23	6,500.00
	Invoice: PLN13880C					PERMIT PLN13880C REFUND FEE			
				6,500.00	41623860 586000	SURETY DEPOSIT-OUT			
						CHECK	359689	TOTAL:	6,500.00
359690	01/11/2023	PRTD	1808 PACIFIC COAST CONGRE	260447	2013266	12/16/2022		01/08/23	265.00
	Invoice: 2013266					POL/MEMBERSHIP/ALLEN			
				265.00	55011757 549100	PD-HARBORMASTER-DUES & SUBCR			
						CHECK	359690	TOTAL:	265.00
359691	01/11/2023	PRTD	9349 PROPANE NORTHWEST	260388	1508712743	12/19/2022		01/08/23	1,029.88
	Invoice: 1508712743					PROPANE 636.40 GALLONS			
				1,029.88	91011897 547200	GG-C/E-O&M YARD FAC-PROPANE			
						CHECK	359691	TOTAL:	1,029.88
359692	01/11/2023	PRTD	10173 PYLE, CHARLOTTE	260233	BLD27253	12/27/2022		01/08/23	292.74
	Invoice: BLD27253					PERMIT BLD27253 R-ALT REFUND FEE			
				100.00	47148 345831	FIRE PLAN REVIEW & INSPECTIONS			
				192.74	47148 345830	PLAN CHECKING FEES			

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CASH ACCOUNT: 635	111100	CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC										
						CHECK		359692 TOTAL:		292.74
359693	01/11/2023	PRTD	9440 QBSI-XEROX	260224	IN3153015	12/20/2022		01/08/23		64.53
			Invoice: IN3153015			CRT/COPIER LEASE				
				64.53	21011125 545000	COURT-RENTS & LEASES				
						CHECK		359693 TOTAL:		64.53
359694	01/11/2023	PRTD	8654 RAUL AGUIRRE	260275	122722	12/27/2022		01/08/23		65.00
			Invoice: 122722			CRT/INTERPRETING SERVICES				
				65.00	21011125 541230	COURT-INTERPRETER				
						CHECK		359694 TOTAL:		65.00
359695	01/11/2023	PRTD	9787 BROOKS M RAYMOND	260448	22-379	12/20/2022		01/08/23		250.00
			Invoice: 22-379			POL/POLYGRAPH/AB				
				250.00	53011212 541100	POLICE - C/E PATROL PROF SVCS				
						CHECK		359695 TOTAL:		250.00
359696	01/11/2023	PRTD	7657 ROLLING BAY RENTALS	260413	BLD17133COM	12/29/2022		01/08/23		420.00
			Invoice: BLD17133COM			PERMIT BLD17133COM REFUND FEE				
				420.00	41623860 586000	SURETY DEPOSIT-OUT				
			Invoice: BLD20592			12/29/2022		01/08/23		342.80
				342.80	41623860 586000	PERMIT BLD20592 REFUND FEE				
						SURETY DEPOSIT-OUT				
						CHECK		359696 TOTAL:		762.80
359697	01/11/2023	PRTD	4689 SITESTAR.NET	260490	8004469	12/31/2022		01/08/23		6,165.00
			Invoice: 8004469			IT/WAN INTERNET CONNECTION				
				6,165.00	81011881 542100	IT - C/E COMMUNICATION				
						CHECK		359697 TOTAL:		6,165.00
359698	01/11/2023	PRTD	8855 SOUND LAW CENTER	260225	2855	12/02/2022		01/08/23		1,365.00
			Invoice: 2855			HEX/HEARING EXAMINER SERVICES NOV 2022				
				1,365.00	34470586 54111001220	HEX-WHITE RUE (SLC)				
						CHECK		359698 TOTAL:		1,365.00
359699	01/11/2023	PRTD	10176 STRANAHAN, STUART &	260415	PLN50305	12/29/2022		01/08/23		242.30
			Invoice: PLN50305			PERMIT PLN50305 REFUND FEE				
				242.30	41623860 586000	SURETY DEPOSIT-OUT				

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CASH ACCOUNT: 635	111100	CASH								
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
INVOICE DTL DESC										
						CHECK	359699	TOTAL:	242.30	
359700	01/11/2023	PRTD	8243 TILZ	260377	101-91441	12/15/2022		01/08/23	267.50	
			Invoice: 101-91441			PW/1/4 MINUS GRANITE X5				
				267.50	73414434	63110001096		PRIT PARK WELL DEV/REHAB-SUPPL		
						CHECK	359700	TOTAL:	267.50	
359701	01/11/2023	PRTD	6714 TOSHIBA FINANCIAL SE	260338	33104069	12/26/2022		01/08/23	224.64	
			Invoice: 33104069			PW/COPIER LEASE				
				224.64	73637891	545000		RENTS & LEASES - OPERATING		
			Invoice: 33104070			12/26/2022		01/08/23	234.85	
				260450	33104070			POL/COPIER LEASE		
				234.85	51011211	545000		PD-C/E-ADMIN RENTS/LEASE		
						CHECK	359701	TOTAL:	459.49	
359702	01/11/2023	PRTD	558 TOWN & COUNTRY MARKE	260392	00019055	12/19/2022		01/08/23	43.95	
			Invoice: 00019055			PW/HOT BAR, GATORADE, FRUIT JERKY				
				43.95	73111252	53910001055		STORM RESP-STRT-FOOD/BEV		
			Invoice: 00024767			12/20/2022		01/08/23	16.10	
				260393	00024767			PW/CHICKEN WINGS, PRETZELS, CHIPS		
				16.10	73111252	53910001055		STORM RESP-STRT-FOOD/BEV		
			Invoice: 00024768			12/20/2022		01/08/23	20.42	
				260394	00024768			PW/LOVE CORN, FRUIT JERKY, CRAB ROLL		
				20.42	73111252	53910001055		STORM RESP-STRT-FOOD/BEV		
			Invoice: 00024776			12/20/2022		01/08/23	27.35	
				260395	00024776			PW/CHINESE PORK, CHICKEN FETTICINE ALFREDO		
				27.35	73111252	53910001055		STORM RESP-STRT-FOOD/BEV		
						CHECK	359702	TOTAL:	107.82	
359703	01/11/2023	PRTD	9919 WATER MANAGEMENT LAB	260379	208128	12/08/2022		01/08/23	42.00	
			Invoice: 208128			PW/COPPER & LEAD TESTING				
				42.00	73411345	541100		PROFESSIONAL SERVICES		
						CHECK	359703	TOTAL:	42.00	
359704	01/11/2023	PRTD	6671 TOM WHEALDON CONSTRU	260416	COD-0000530	12/29/2022		01/08/23	60.00	
			Invoice: COD-0000530			PERMIT COD-0000530 REFUND FEE				
				60.00	41623860	586000		SURETY DEPOSIT-OUT		

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CASH ACCOUNT: 635 111100 CASH
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

INVOICE DTL DESC

CHECK 359704 TOTAL: 60.00

359705 01/11/2023 PRTD 7450 XYLEM WATER SOLUTION 260389 3556C53157 12/09/2022 01/08/23 7,355.32
Invoice: 3556C53157 7,355.32 73425358 53110001161 PW/LOW LEVEL PROPE HOOD, ELECTRODE
WWTP UV PREV MAINT-SUPPLIES

Invoice: 3556C53678 260390 3556C53678 12/13/2022 01/08/23 16,386.44
16,386.44 73425358 53110001161 PW/QUARTZ SLEEVE, WIPER HOLDER, LAMP HOLDER
WWTP UV PREV MAINT-SUPPLIES

CHECK 359705 TOTAL: 23,741.76

359706 01/11/2023 PRTD 10191 ZOOM VIDEO COMMUNICA 260467 INV178333975 12/03/2022 01/08/23 11,144.07
Invoice: INV178333975 11,144.07 81011881 548500 IT/ANNUAL ZOOM VIDEOCONFERENCING SUBSCRIPTION
IT - C/E COMPUTER SUPPORT

CHECK 359706 TOTAL: 11,144.07

NUMBER OF CHECKS 53 *** CASH ACCOUNT TOTAL *** 184,830.46

	<u>COUNT</u>	<u>AMOUNT</u>
TOTAL PRINTED CHECKS	53	184,830.46

*** GRAND TOTAL *** 184,830.46

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JOURNAL ENTRIES TO BE CREATED

CLERK: jkines

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2023	1	41									
APP	622-213000		01/11/2023	01/08/23	010423			ACCOUNTS PAYABLE		17,645.66	
								AP CASH DISBURSEMENTS JOURNAL			
APP	635-111100		01/11/2023	01/08/23	010423			CASH			184,830.46
								AP CASH DISBURSEMENTS JOURNAL			
APP	001-213000		01/11/2023	01/08/23	010423			GENERAL - ACCOUNTS PAYABLE	127,326.23		
								AP CASH DISBURSEMENTS JOURNAL			
APP	631-213000		01/11/2023	01/08/23	010423			ACCOUNTS PAYABLE		1,082.60	
								AP CASH DISBURSEMENTS JOURNAL			
APP	403-213000		01/11/2023	01/08/23	010423			ACCOUNTS PAYABLE		1,625.02	
								AP CASH DISBURSEMENTS JOURNAL			
APP	407-213000		01/11/2023	01/08/23	010423			ACCOUNTS PAYABLE		9,276.74	
								AP CASH DISBURSEMENTS JOURNAL			
APP	401-213000		01/11/2023	01/08/23	010423			ACCOUNTS PAYABLE		2,642.54	
								AP CASH DISBURSEMENTS JOURNAL			
APP	402-213000		01/11/2023	01/08/23	010423			ACCOUNTS PAYABLE		24,459.38	
								AP CASH DISBURSEMENTS JOURNAL			
APP	101-213000		01/11/2023	01/08/23	010423			STREETS - ACCOUNTS PAYABLE		772.29	
								AP CASH DISBURSEMENTS JOURNAL			
GENERAL LEDGER TOTAL										184,830.46	184,830.46
APP	631-130000		01/11/2023	01/08/23	010423			DUE TO/FROM CLEARING		183,747.86	
APP	622-130000		01/11/2023	01/08/23	010423			DUE TO/FROM CLEARING			17,645.66
APP	001-130000		01/11/2023	01/08/23	010423			GENERAL - DUE TO/FROM CLEARING			127,326.23
APP	403-130000		01/11/2023	01/08/23	010423			DUE TO/FROM CLEARING			1,625.02
APP	407-130000		01/11/2023	01/08/23	010423			DUE TO/FROM CLEARING			9,276.74
APP	401-130000		01/11/2023	01/08/23	010423			DUE TO/FROM CLEARING			2,642.54
APP	402-130000		01/11/2023	01/08/23	010423			DUE TO/FROM CLEARING			24,459.38
APP	101-130000		01/11/2023	01/08/23	010423			STREETS - DUE TO/FROM CLEARING			772.29
SYSTEM GENERATED ENTRIES TOTAL										183,747.86	183,747.86
JOURNAL 2023/01/41									TOTAL	368,578.32	368,578.32

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JOURNAL ENTRIES TO BE CREATED

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
001 GENERAL FUND 001-130000 001-213000	2023 1	41	01/11/2023	GENERAL - DUE TO/FROM CLEARING GENERAL - ACCOUNTS PAYABLE	127,326.23	127,326.23
				FUND TOTAL	127,326.23	127,326.23
101 STREET FUND 101-130000 101-213000	2023 1	41	01/11/2023	STREETS - DUE TO/FROM CLEARING STREETS - ACCOUNTS PAYABLE	772.29	772.29
				FUND TOTAL	772.29	772.29
401 WATER OPERATING FUND 401-130000 401-213000	2023 1	41	01/11/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	2,642.54	2,642.54
				FUND TOTAL	2,642.54	2,642.54
402 SEWER OPERATING FUND 402-130000 402-213000	2023 1	41	01/11/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	24,459.38	24,459.38
				FUND TOTAL	24,459.38	24,459.38
403 STORM & SURFACE WATER FUND 403-130000 403-213000	2023 1	41	01/11/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	1,625.02	1,625.02
				FUND TOTAL	1,625.02	1,625.02
407 BUILDING & DEVELOPMENT FUND 407-130000 407-213000	2023 1	41	01/11/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	9,276.74	9,276.74
				FUND TOTAL	9,276.74	9,276.74
622 EXPENDABLE TRUST FUND 622-130000 622-213000	2023 1	41	01/11/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE	17,645.66	17,645.66
				FUND TOTAL	17,645.66	17,645.66
631 CLEARING FUND 631-130000 631-213000 635-111100	2023 1	41	01/11/2023	DUE TO/FROM CLEARING ACCOUNTS PAYABLE CASH	183,747.86 1,082.60	184,830.46
				FUND TOTAL	184,830.46	184,830.46

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JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FROM
001	GENERAL FUND		127,326.23
101	STREET FUND		772.29
401	WATER OPERATING FUND		2,642.54
402	SEWER OPERATING FUND		24,459.38
403	STORM & SURFACE WATER FUND		1,625.02
407	BUILDING & DEVELOPMENT FUND		9,276.74
622	EXPENDABLE TRUST FUND		17,645.66
631	CLEARING FUND		
		183,747.86	
	TOTAL	183,747.86	183,747.86

** END OF REPORT - Generated by Jacob Kines **

PAYROLL

PAYROLL CHECK RUN: 1 -05 - 2023

Run Type	Run Date	Check # Sequence	Comments	Amount
Normal	1/5/2023	56185-56320	Regular check run (Direct Dep)	359,979.12
Normal	1/5/2023	110040	Regular check run (Paper Checks)	3,250.55
Vendor	1/5/2023	110041-11053	Vendor check run (Paper Checks)	405,671.65
EFTPS	1/5/2023		Federal Tax Electronic Transfer	137,845.84
			TOTAL:	906,747.16

Prepared and Reviewed by: Ruth Schroeder Date 1/4/2023
 Ruth Schroeder, Payroll Specialist

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Bainbridge Island, and that I am authorized to authenticate and certify to said claim.

Karl R. Shaw

Date 1/4/2023

Karl R Shaw, Accounting Manager



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 10, 2023

ESTIMATED TIME:

AGENDA ITEM: Adopt Ordinance No. 2023-01 relating to Eliminating the Requirement for a City Business License Unless the de Minimis Annual Gross Income Threshold is Met - Finance

SUMMARY: This item would eliminate the requirement for a City business license unless the annual de minimis gross income threshold is met.

AGENDA CATEGORY: Consent Agenda

PROPOSED BY: Finance & Administrative Services

RECOMMENDED MOTION: Adopt Ordinance No. 2023-01 related to eliminating the requirement for a City business license unless the annual de minimis gross income threshold is met.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: Bainbridge Island Municipal Code ("BIMC") Section 5.04.030 requires businesses to obtain a City business license endorsement "for the privilege of engaging in business within the city" regardless of the amount of income it receives. Under BIMC 5.04.090.E, a business is also required to pay a City license fee if annual gross income exceeds \$2,000 per year. This amount has not been increased in many years. The \$71 City business license and fee must be renewed annually and is in addition to paying a \$90 state business license and fee.

The number of active businesses conducting activities on Bainbridge Island is approximately 4,100 which includes roughly 1,100 (27%) with gross income less than \$2,000 per year. Acquiring and renewing a business license is an administratively burdensome process for both the applicant as well and City. In order for a business to receive a new City license, a staff review must take place that ensures the application is accurate, appropriate zoning laws are being followed, and all fees have been paid. In addition, there may be additional compliance work applicable if the City is made aware of any code compliance issues. In general, the State of Washington's statewide minimum gross yearly revenue threshold is \$12,000 or more in order to deem it necessary to acquire a state business license. The BIMC, in contrast, generally requires the applicant to obtain a City business license regardless of gross income level and also pay a City license fee if gross income

exceeds \$2,000 per year. This ordinance would eliminate the City business license requirement if gross income is \$3,000 or less per year.

Setting the amount of income that triggers the requirement for a business license excessively low can negatively impact City Council goals or programs. For example, a strict and literal interpretation of the requirements of the Municipal Code would require the City's Poet Laureate to register as a business in exchange for an honorarium of \$2,500 per year. This revision to Chapter 5.04 BIMC addresses such unintended consequences.

ATTACHMENTS:

[Ordinance No. 2023-01 Relating to Business Licenses Amending Chapter 5.04 BIMC.docx](#)

FISCAL DETAILS: The Bainbridge Business license fee is \$71 per year. Total yearly revenue from licensees is about \$195,000 per year. The revenue decrease as a result of this change is negligible (about \$7,000 per year).

The administrative burden measured by number of business applications tracked and managed by staff at the state and City level would decrease by approximately 1,200 per year or about 30%.

Fund Name(s):

Coding:

ORDINANCE NO. 2023-01

AN ORDINANCE of the City of Bainbridge Island, Washington, relating to business licenses and amending Sections 5.04.020, 5.04.030, 5.04.080, and 5.04.090 of the Bainbridge Island Municipal Code to eliminate the requirement for a business license unless the annual de minimis gross income threshold is met.

WHEREAS, the City of Bainbridge Island requires certain businesses to obtain business licenses; and

WHEREAS, the City of Bainbridge Island administers its business licensing through the state’s business license system (“BLS”); and

WHEREAS, the state’s gross income requirement threshold to register with the Washington State Department of Revenue and obtain a business license is \$12,000; and

WHEREAS, the City of Bainbridge Island previously has had no broadly applicable de minimis gross income activity threshold for obtaining a business license; and

WHEREAS, the City desires to decrease the administrative burden for both business license applicants and City staff by establishing a de minimis gross income activity threshold for obtaining a business license.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Section 5.04.020 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

5.04.020 Definitions and presumption.

A. This chapter incorporates by reference all definitions set forth in Chapter 82.04 RCW, hereafter amended, except where a conflicting definition is stated in this chapter.

B. “Director” means the director of finance and administrative services for the city.

C. “Business Licensing Service” or “BLS” is the office within the Washington State Department of Revenue providing business licensing services to the city.

D. “Engaging in business” is defined as follows:

1. The term “engaging in business” means commencing, conducting, or continuing in business, and also the exercise of corporate or franchise powers, as well as liquidating a business when the liquidators thereof hold themselves out to the public as conducting such business.

2. This section sets forth examples of activities that constitute engaging in business in the city and establishes safe harbors for certain of those activities so that a person who meets the criteria may engage in de minimis business activities in the city without having to ~~pay a business license fee~~ obtain a business license from the city. The activities listed in this section are illustrative only and are not intended to narrow the definition of “engaging in business” in subsection D.1 of this section. If an activity is not listed, whether it constitutes engaging in business in the city shall be determined by considering all the facts and circumstances and applicable law.

3. Without being all-inclusive, any one of the following activities conducted within the city by a person, or its employee, agent, representative, independent contractor, broker or another acting on its behalf constitutes engaging in business and requires a person to register and obtain a business license.

- a. Owning, renting, leasing, maintaining, or having the right to use, or using, tangible personal property, intangible personal property, or real property permanently or temporarily located in the city.
- b. Owning, renting, leasing, using, or maintaining an office, place of business, or other establishment in the city.
- c. Soliciting sales.
- d. Making repairs or providing maintenance or service to real or tangible personal property, including warranty work and property maintenance.
- e. Providing technical assistance or service, including quality control, product inspections, warranty work, or similar services on or in connection with tangible personal property sold by the person or on its behalf.
- f. Installing, constructing, or supervising installation or construction of real or tangible personal property.
- g. Soliciting, negotiating, or approving franchise, license, or other similar agreements.
- h. Collecting current or delinquent accounts.
- i. Picking up and transporting tangible personal property, solid waste, construction debris, or excavated materials.
- j. Providing disinfecting and pest control services, employment and labor pool services, home nursing care, janitorial services, appraising, landscape architectural services, security system services, surveying, and real estate services, including the listing of homes and managing real property.
- k. Rendering professional services such as those provided by accountants, architects, attorneys, auctioneers, consultants, engineers, professional athletes, barbers, baseball

clubs and other sports organizations, chemists, consultants, psychologists, court reporters, dentists, doctors, detectives, laboratory operators, teachers, veterinarians.

l. Meeting with customers or potential customers, even when no sales or orders are solicited at the meetings.

m. Training or recruiting agents, representatives, independent contractors, brokers or others, domiciled or operating on a job in the city, acting on its behalf or for customers or potential customers.

n. Investigating, resolving, or otherwise assisting in resolving customer complaints.

o. In-store stocking or manipulating products or goods, sold to and owned by a customer, regardless of where sale and delivery of the goods took place.

p. Delivering goods in vehicles owned, rented, leased, used, or maintained by the person or another acting on its behalf.

4. If a person, or its employee, agent, representative, independent contractor, broker or another acting on the person's behalf, engages in no other activities in or with the city but the following, it need not register and obtain a business license.

a. Meeting with suppliers of goods and services as a customer.

b. Meeting with government representatives in their official capacity, other than those performing contracting or purchasing functions.

c. Attending meetings, such as board meetings, retreats, seminars, and conferences, or other meetings wherein the person does not provide training in connection with tangible personal property sold by the person or on its behalf. This provision does not apply to any board of director member or attendee engaging in business such as a member of a board of directors who attends a board meeting.

d. Renting tangible or intangible property as a customer when the property is not used in the city.

e. Attending, but not participating in a trade show or multiple vendor events. Persons participating at a trade show shall review the city's trade show or multiple vendor event ordinances.

f. Conducting advertising through the mail.

g. Soliciting sales by phone from a location outside the city.

5. A seller located outside the city merely delivering goods into the city by means of common carrier is not required to register and obtain a business license; provided, that it engages in no other business activities in the city. Such activities do not include those in subsection D.4 of this section.

The city expressly intends that engaging in business include any activity sufficient to establish nexus for purposes of applying the license fee under the law and the Constitutions of the United States and the state of Washington. Nexus is presumed to continue as long as the taxpayer benefits from the activity that constituted the original nexus-generating contact or subsequent contacts.

Section 2. Section 5.04.030 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

5.04.030 License required.

Every person who engages in business activities within the city must obtain a city business license for the privilege of engaging in business within the city. The fee for the business license shall be in the amount established by resolution of the city council. No person shall engage in any business for which a business license is required under this chapter without being so licensed, ~~regardless of the amount of income received~~, except as otherwise provided in this title.

Section 3. Section 5.04.080 Exempt Activities.

5.04.080 Exempt activities.

The following activities shall be exempt from the licensing provisions of this chapter:

- A. The exercise of governmental functions performed by any instrumentality of the United States, the state of Washington, or any political subdivision thereof;
- B. Farmers or gardeners selling their own farm products raised and grown exclusively upon lands owned or occupied by them;
- C. Garage sales conducted on residential premises in compliance with this code;
- D. The mere delivery of goods or services to the customer or client by businesses where the sale occurred on business premises outside of the city, and was the only event occurring within the city except that the performance of contracting or subcontracting services is not an exempt activity; or
- E. Any business activity which is owned and operated solely by a person under the age of 18, and which does not generate a gross income of more than \$2,500 per year. by any person or business whose annual value of products, gross proceeds of sales, or gross annual income of the business within the city is \$3,000 or less.

Section 4. Section 5.04.090 of the Bainbridge Island Municipal Code is hereby amended to read as follows:

5.04.090 Payment of license fees.

A. There shall be a license fee imposed for the privilege of doing business as set by resolution of the city council.

B. Payment of the fee imposed by this chapter shall be due on or before the commencement of business and for renewal of the license on or before the expiration date of the license.

C. On or before the due date, every person required to pay a license fee or a tax as set forth by this chapter shall file a license renewal with the Business Licensing Service, or, for taxes, a written return with the city upon such form and including such information as the director shall require, together with the payment of the amount of the tax.

D. Nonprofit activities carried on by religious, charitable, educational, benevolent, fraternal or social organizations which have been determined by the Internal Revenue Service of the United States to be exempt from the payment of income tax shall be exempt from the license fee.

~~E. Any person or business whose annual value of products, gross proceeds of sales, or gross income of the business in the city is equal to or less than \$2,000 shall be exempt from the license fee.~~

Section 5. Should any section, paragraph, sentence, clause, or phrase of this ordinance conflict with the terms of any prior ordinance or resolution, including terms related to fee or charge adjustments, the terms of this ordinance shall control.

Section 6. Severability. Should any section, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 7. This ordinance shall take effect and be in force five (5) days from its passage and publication as required by law.

PASSED by the City Council this ____ day of January 2023.

APPROVED by the Mayor this _____ day of January 2023.

Mayor

ATTEST/AUTHENTICATE:

Christine Brown, City Clerk

FILED WITH THE CITY CLERK	January 5, 2023
PASSED BY THE CITY COUNCIL	_____, 2023
PUBLISHED:	_____, 2023
EFFECTIVE DATE:	_____, 2023
ORDINANCE NO:	2023-01



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 10, 2023

ESTIMATED TIME:

AGENDA ITEM: Adopt Ordinance No. 2023-02 related to Revising Bainbridge Island Municipal Code Section 13.16.060.A regarding Water and Sewer Rates to Include an Increase Beginning with the First Billing Cycle in 2023 with the June Annual Percentage Increase in the United States Consumer Price Index, Seattle area ("CPI-U"), of the Preceding Year - Finance

SUMMARY: The ordinance included with this agenda item would address an inconsistency between (a) Ordinance No. 2022-05 which subjects most cost-of-service fees to an adjustment beginning with the first full billing period of 2023 and each year thereafter equal to the annual percentage increase in the United States Consumer Price Index, Seattle area ("CPI-U") for June of the preceding year, and (b) BIMC 13.16.060.A relating to water and sewer rates that specifies a two percent (2%) increase for 2023 and 2024.

AGENDA CATEGORY: Consent Agenda

PROPOSED BY: Finance & Administrative Services

RECOMMENDED MOTION: Adopt Ordinance No. 2023-02 related to revising Bainbridge Island Municipal Code Section 13.16.060.A regarding water and sewer rates to include an increase consistent with the June annual percentage increase in the United States Consumer Price Index, Seattle area ("CPI-U").

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: Ordinance No. 2022-05 was enacted by the City Council on March 22, 2022. That ordinance subjected all cost-of-service fees starting in 2023 to an increase equal to the June annual percentage increase in the United States Consumer Price Index, Seattle area ("CPI-U"). Ordinance No. 2022-05 applies uniformly, adjusting all fees and charges authorized through state law, based on the United States Consumer price index, starting in 2023. However, Section 13.16.060.A of the Bainbridge Island Municipal Code ("BIMC"), which relates to water and sewer fee increases from 2022 through 2024, specifies a 2% increase per year, so there is an inconsistency between BIMC 13.16.060.A and Ordinance No. 2022-05. Ordinance No. 2023-02 would address this inconsistency by revising BIMC 13.16.060.A to be consistent with Ordinance No. 2022-05.

ATTACHMENTS:

FISCAL DETAILS: The 2023-2024 adopted budget assumes revenue for water and sewer equal to the June 2022 Consumer Price Index of 10.1% in 2023 and a projected Consumer Price Index of 7% for 2024.

Fund Name(s):

Coding:

ORDINANCE NO. 2023-02

AN ORDINANCE of the City of Bainbridge Island, Washington, revising Bainbridge Island Municipal Code Section 13.16.060.A relating to water and sewer fees to include an increase beginning with the first billing cycle in 2023 with the June annual percentage increase in the United States Consumer Price Index, Seattle area (“CPI-U”), of the preceding year.

WHEREAS, RCW 82.02.020 authorizes the collection of reasonable fees to cover the costs to the City for certain activities; and

WHEREAS, on March 22, 2022, the City Council enacted Ordinance No. 2022-05 relating to the process of updating certain fees and charges, and that ordinance, in relevant part, subjects all City fees and charges to an adjustment beginning with the first full billing period of 2023 and each year thereafter equal to the annual percentage increase in the United States Consumer Price Index, Seattle area (“CPI-U”) for June of the preceding year as shown in the release from the Bureau of Labor Statistics; and

WHEREAS, Section 5 of Ordinance No. 2022-05 specifies that should any section, paragraph, sentence, clause, or phrase of that ordinance conflict with the terms of any prior ordinance or resolution, including terms related to fee or charge adjustments, the terms of Ordinance No. 2022-05 shall control; and

WHEREAS, on July 12, 2022, the City Council enacted Ordinance No. 2022-15 relating, in relevant part, to corrections to certain City fees, and amending Ordinance No. 2022-05 to exclude transportation impact fees from the annual percentage increase in the United States Consumer Price Index, Seattle area (CPI-U); and

WHEREAS, the United States Consumer Price Index, Seattle area (CPI-U), for June of 2022 was equal to ten and one tenth percent annually; and

WHEREAS, BIMC 13.16.060.A specifies that water and sewer utility charges shall be subject to an adjustment beginning with the first full billing period of 2022 and each year thereafter through 2024 equal to two percent annually; and

WHEREAS, the City desires to uniformly and annually adjust all charges authorized through state law, including RCW 82.02.020, based on the United States Consumer Price Index, Seattle area (CPI-U), in accordance with Ordinance No. 2022-05.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BAINBRIDGE ISLAND, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Section 13.16.060.A of the Bainbridge Island Municipal Code is hereby amended as follows:

- A. All water and sewer rates shall be subject to an adjustment beginning with the first full billing period of 2022 and each year thereafter through 2024 equal to two percent ~~annually~~ 2023 and each year thereafter equal to the annual percentage increase in the United States Consumer Price Index, Seattle area ("CPI-U") for June of the preceding year as shown in the release from the Bureau of Labor Statistics, unless the City Council determines by December 31st of any year that the adjustment shall be another amount or shall not occur for the next year. The City's Finance Director is responsible for the adjustment process.
- B. In calculating the annual adjustment, the city shall round off all final calculations to the nearest cent where the rate provides for cents and to the nearest dollar where the rate does not provide for cents.

Section 2. Should any section, paragraph, sentence, clause, or phrase of this ordinance conflict with the terms of any prior ordinance or resolution, including terms related to fee or charge adjustments, the terms of this ordinance shall control.

Section 3. Severability. Should any section, paragraph, sentence, clause, or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 4. This ordinance shall take effect and be in force five (5) days from its passage and publication as required by law.

PASSED by the City Council this ____ day of _____, 2023.

APPROVED by the Mayor this ____ day of _____, 2023.

, Mayor

ATTEST/AUTHENTICATE:

Christine Brown, MMC, City Clerk

FILED WITH THE CITY CLERK: January 5, 2023
PASSED BY THE CITY COUNCIL: _____, 2023
PUBLISHED: _____, 2023
EFFECTIVE DATE: _____, 2023
ORDINANCE NUMBER: 2023-02



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 10, 2023

ESTIMATED TIME:

AGENDA ITEM: Authorize the City Manager to Execute a Professional Services Agreement in the amount of \$94,775 with MAKERS architecture and urban design LLP for an Electrification Analysis of the City Fleet and to Execute an Associated Assignment Agreement

SUMMARY: This item relates to a professional services agreement to conduct a comprehensive assessment of electric vehicle options and facility upgrades to transition the City fleet to electric vehicles.

AGENDA CATEGORY: Consent Agenda

PROPOSED BY: Executive

RECOMMENDED MOTION: Authorize the City Manager to execute a professional services agreement in the amount of \$94,775 with MAKERS architecture and urban design LLP for an electrification analysis of the City fleet, as well as an associated assignment agreement, in substantially the form as included with this agenda item.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	\$94,775
Ongoing Cost:	
One-Time Cost:	\$94,775
Included in Current Budget?	Yes

BACKGROUND: The 2020 Climate Action Plan includes goals, targets, and recommended actions to increase the use of electrical vehicles and create the infrastructure to support the transition to electric vehicles. The Climate Action Plan includes an action to transition the City fleet to primarily electric vehicles and use biofuels where electric vehicles are not an option. This project will help the City plan for future vehicle purchases and facility upgrades to support the transition to electric vehicles.

The City recently purchased its first electric vehicle, a 2022 Mach E, and has plans to purchase approximately 7 more light-duty, passenger electric vehicles in the next two years. The City has one Level 2 charger available at the Public Works Yard, one Level 2 charger for the public in downtown Winslow, and plans to install up to three Level 2 chargers at City Hall for fleet use in the next one to two years. The City fleet currently consists of approximately 49 light duty vehicles including cars, vans, half ton trucks, and quarter ton trucks. Most of the passenger vehicle fleet resides at City Hall, while most of the medium- and heavy-duty fleet equipment resides

at the Public Works Yard. While police vehicles currently reside at the Public Works Yard, they will move to the new police and court facility in 2023.

The Consultant will develop a comprehensive, system-wide assessment of electric vehicle needs for the City and recommend a strategy for a multitiered vehicle purchase and replacement process, inclusive of the support facilities required, including fueling options for electric vehicles during prolonged power outages. City facilities to be evaluated as a part of this project include City Hall, the new Police and Court building, the Public Works Yard, and the Decant Facility on Vincent Road. The Consultant will develop a model that estimates costs to convert to electric fleets through 2035.

The Consultant will also provide recommendations on the installation of at least one public DC fast charger and review electrical capacity at the Public Works Shop to accommodate the future charging of other electric equipment (such as landscaping tools). The Consultant will work with Art Anderson to complete this project. An assignment agreement for Art Anderson is also included with the professional services agreement for this project.

ATTACHMENTS:

[Professional Services Agreement - Makers City Fleet EV Project.docx](#)

[Assignment- Art Anderson.docx](#)

FISCAL DETAILS: This is part of the Climate Action Plan budget. There is \$496,000 remaining in this project from 2022 that will need to be carried over into 2023 to pay for this expense.

Fund Name(s):

Coding:

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT FOR PROFESSIONAL SERVICES (“Agreement”) is entered into between the City of Bainbridge Island, a Washington State municipal corporation (“City”), and MAKERS architecture and urban design LLP, a Washington State limited liability partnership (“Consultant”).

WHEREAS, the City needs professional services in connection with a comprehensive assessment of electric vehicle options and facility upgrades to transition the City fleet to electric vehicles; and

WHEREAS, the Consultant has the expertise and experience to provide said services and is willing to do so in accordance with the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants, conditions, promises, and agreements set forth herein, it is agreed by and between the City and the Consultant as follows:

1. SERVICES BY CONSULTANT

The Consultant shall provide the professional services as defined in this Agreement and as necessary to accomplish the scope of services attached hereto as **Attachment B** and incorporated herein by this reference as if set forth in full. The Consultant shall furnish all services, labor, and related equipment to conduct and complete the work, except as specifically noted otherwise in this Agreement.

2. TERM AND TERMINATION OF AGREEMENT

A. This Agreement shall become effective upon execution by both parties and shall continue in full force and effect until December 31, 2023, unless sooner terminated by either party as provided below.

B. This Agreement may be terminated by either party without cause upon thirty (30) days’ written notice to the other party. In the event of termination, all finished or unfinished documents, reports, or other material or work of the Consultant pursuant to this Agreement shall be submitted to the City, and the Consultant shall be entitled to just and equitable compensation at the rate set forth in Section 3 for any satisfactory work completed prior to the date of termination.

3. PAYMENT

A. The City shall pay the Consultant hourly, plus actual expenses, in accordance with **Attachment B**, but not more than a total of ninety-four thousand seven hundred seventy-five dollars (\$94,775).

B. The Consultant shall submit, in a format acceptable to the City, monthly invoices for services performed in a previous calendar month. Each project and each task within a project

shall be the subject of a separate invoice. The Consultant shall maintain time and expense records and provide them to the City upon request.

C. The City shall pay all invoices by mailing a City check within sixty (60) days of receipt of a proper invoice from the Consultant.

D. If the services rendered do not meet the requirements of this Agreement, the Consultant shall correct or modify the work to comply with this Agreement. The City may withhold payment for such work until it meets the requirements of this Agreement.

4. INSPECTION AND AUDIT

The Consultant shall maintain all books, records, documents, and other evidence pertaining to the costs and expenses allowable under this Agreement in accordance with generally accepted accounting practices. All such books and records required to be maintained by this Agreement shall be subject to inspection and audit by representatives of the City and/or the Washington State Auditor at all reasonable times, and the Consultant shall afford the proper facilities for such inspection and audit. Representatives of the City and/or the Washington State Auditor may copy such books, accounts, and records if necessary to conduct or document an audit. The Consultant shall preserve and make available all such books of account and records for a period of three (3) years after final payment under this Agreement. In the event that any audit or inspection identifies any discrepancy in such financial records, the Consultant shall provide the City with appropriate clarification and/or financial adjustments within thirty (30) calendar days of notification of the discrepancy.

5. INDEPENDENT CONTRACTOR

A. The Consultant and the City understand and expressly agree that the Consultant is an independent contractor in the performance of each and every part of this Agreement. The Consultant expressly represents, warrants, and agrees that the Consultant's status as an independent contractor in the performance of the work and services required under this Agreement is consistent with and meets the six-part independent contractor test set forth in RCW 51.08.195. The Consultant, as an independent contractor, assumes the entire responsibility for carrying out and accomplishing the services required under this Agreement. The Consultant shall make no claim of City employment nor shall the Consultant claim any related employment benefits, social security, and/or retirement benefits.

B. The Consultant shall be solely responsible for paying all taxes, deductions, and assessments, including but not limited to federal income tax, FICA, social security tax, assessments for unemployment and industrial injury, and other deductions from income which may be required by law or assessed against either party as a result of this Agreement. In the event the City is assessed a tax or assessment as a result of this Agreement, the Consultant shall pay the same before it becomes due.

C. The City may, during the term of this Agreement, engage other independent contractors to perform the same or similar work that the Consultant performs hereunder.

D. The Consultant shall obtain a business license and, if applicable, pay business and occupation taxes pursuant to Title 5 of the Bainbridge Island Municipal Code.

6. NONDISCRIMINATION AND COMPLIANCE WITH LAWS

A. The Consultant agrees not to discriminate against any employee or applicant for employment or any other person in the performance of this Agreement because of race, creed, color, national origin, marital status, sex, sexual orientation, age, disability, gender identity, or other circumstance prohibited by federal, state, or local law or ordinance, except for a bona fide occupational qualification.

B. The Consultant shall comply with all federal, state, and local laws and ordinances applicable to the work to be done under this Agreement.

C. Violation of this Section 6 shall be a material breach of this Agreement and grounds for cancellation, termination, or suspension by the City, in whole or in part, and may result in ineligibility for further work for the City.

7. OWNERSHIP OF WORK PRODUCT

All data, materials, reports, memoranda, and other documents developed under this Agreement, whether finished or not, shall become the property of the City and shall be forwarded to the City in hard copy and in digital format that is compatible with the City's computer software programs.

8. GENERAL ADMINISTRATION AND MANAGEMENT

The City Manager of the City, or designee, shall be the City's representative, and shall oversee and approve all services to be performed, coordinate all communications, and review and approve all invoices, under this Agreement.

9. HOLD HARMLESS AND INDEMNIFICATION

A. The Consultant shall defend, indemnify, and hold the City, its officers, officials, employees, and volunteers harmless from any and all claims, injuries, damages, losses, or suits including attorney fees, arising out of or resulting from the negligent or alleged negligent acts, errors, or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

B. However, should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Consultant and the City, its officers, officials, employees, and volunteers, the Consultant's liability, including the duty and cost to defend hereunder, shall be only to the extent of the Consultant's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Consultant's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been

mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.

C. The City's inspection or acceptance of any of the Consultant's work when completed shall not be grounds to void, nullify, and/or invalidate any of these covenants of indemnification.

D. Nothing contained in this Agreement shall be construed to create a liability or a right of indemnification in any third party.

10. INSURANCE

The Consultant shall maintain the insurance described in **Attachment A**.

11. SUBLETTING OR ASSIGNING CONTRACT

This Agreement, or any interest herein or claim hereunder, shall not be assigned or transferred in whole or in part by the Consultant to any other person or entity without the prior written consent of the City. In the event that such prior written consent to an assignment is granted, then the assignee shall assume all duties, obligations, and liabilities of the Consultant as stated herein.

12. EXTENT OF AGREEMENT/MODIFICATION

This Agreement, together with attachments or addenda, represents the entire and integrated Agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended, modified, or added to only by written instrument properly signed by both parties.

13. SEVERABILITY

A. If a court of competent jurisdiction holds any part, term, or provision of this Agreement to be illegal or invalid, in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

B. If any provision of this Agreement is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict and shall be deemed modified to conform to such statutory provision.

14. FAIR MEANING

The terms of this Agreement shall be given their fair meaning and shall not be construed in favor of or against either party hereto because of authorship. This Agreement shall be deemed to have been drafted by both of the parties.

15. NONWAIVER

A waiver by either party hereto of a breach by the other party hereto of any covenant or condition of this Agreement shall not impair the right of the party not in default to avail itself of any subsequent breach thereof. Leniency, delay, or failure of either party to insist upon strict performance of any agreement, covenant, or condition of this Agreement, or to exercise any right herein given in any one or more instances, shall not be construed as a waiver or relinquishment of any such agreement, covenant, condition, or right.

16. NOTICES

Unless stated otherwise herein, all notices and demands shall be in writing and sent or hand-delivered to the parties at their addresses as follows:

To the City: City of Bainbridge Island
 280 Madison Avenue North
 Bainbridge Island, WA 98110
 Attention: City Manager

To the Consultant: MAKERS architecture and urban design LLP
 500 Union Street, Suite 700
 Seattle, WA 98101
 Attention: Julie Bassuk

or to such addresses as the parties may hereafter designate in writing. Notices and/or demands shall be sent by registered or certified mail, postage prepaid, or hand-delivered. Such notices shall be deemed effective when mailed or hand-delivered at the addresses specified above.

17. SURVIVAL

Any provision of this Agreement which imposes an obligation after termination or expiration of this Agreement shall survive the term or expiration of this Agreement and shall be binding on the parties to this Agreement.

18. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

19. VENUE

The venue for any action to enforce or interpret this Agreement shall lie in the Superior Court of Washington for Kitsap County, Washington.

20. COUNTERPARTS

This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the later of the signature dates included below.

MAKERS architecture and urban design LLP

CITY OF BAINBRIDGE ISLAND

Date: _____

Date: _____

By: _____

By: _____

Name _____

Blair King, City Manager

Title _____

Tax I.D. # _____

City Bus. Lic. # _____

**ATTACHMENT A
INSURANCE REQUIREMENTS**

A. Insurance Term

The Consultant shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, or employees.

B. No Limitation

The Consultant's maintenance of insurance as required by the Agreement shall not be construed to limit the liability of the Consultant to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

C. Minimum Scope of Insurance

The Consultant shall obtain insurance of the types and coverage described below:

1. Automobile Liability insurance covering all owned, non-owned, hired, and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage.
2. Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap liability, independent contractors, and personal injury and advertising injury. The City shall be named as an additional insured under the Consultant's Commercial General Liability insurance policy with respect to the work performed for the City using an additional insured endorsement at least as broad as ISO CG 20 26.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
4. Professional Liability insurance appropriate to the Consultant's profession.

D. Minimum Amounts of Insurance

The Consultant shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.

3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit, as applicable.

E. Other Insurance Provision

The Consultant's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain, that they shall be primary insurance as respect to the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Consultant's insurance and shall not contribute with it.

F. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

G. Verification of Coverage

Before commencing work and services, the Consultant shall provide to the person identified in Section 8 of the Agreement a Certificate of Insurance evidencing the required insurance. The Consultant shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Consultant before commencement of the work. The City reserves the right to request and receive a certified copy of all required insurance policies.

H. Notice of Cancellation

The Consultant shall provide the City with written notice of any policy cancellation within two business days of their receipt of such notice.

I. Failure to Maintain Insurance

Failure on the part of the Consultant to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five (5) business days' notice to the Consultant to correct the breach, immediately terminate this Agreement or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Consultant from the City.

J. City Full Availability of Consultant Limits

If the Consultant maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Consultant, irrespective of whether such limits maintained by the Consultant are greater than those required by this Agreement or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Consultant.

ATTACHMENT B SCOPE OF SERVICES

Overview: The Consultant will develop a comprehensive, system-wide assessment of electric vehicle needs for the City and recommend a strategy for a multi-tiered vehicle purchase and replacement process, inclusive of the support facilities required. MAKERS will work with Art Anderson, a multi-disciplinary engineering firm based in Kitsap County, to provide electrical engineering for this project. City facilities to be evaluated as a part of this project include those listed in Table 1 below.

Table 1

City Facility	Address
City Hall	280 Madison Ave N, Bainbridge Island, WA 98110
Police Station	8804 Madison Avenue N, Bainbridge Island, WA 98110
Public Works O&M Yard	7305 Hidden Cove Road, Bainbridge Island, WA 98110
Decant Facility	7215 NE Vincent Road, Bainbridge Island, WA 98110

Task 0: Project Management and Coordination

1. Prepare monthly invoices and progress reports and prepare for, conduct, and summarize monthly, one-hour phone calls to review progress to date and discuss strategy for upcoming work items.
2. Develop a project schedule and update as needed throughout the project.
3. Prepare an information request document which will be used throughout the project to track the status of requested information. Update as new information is requested and information is received.

Assumptions:

- Level of effort assumes a 10-month project schedule.

Receivables:

- None

Deliverables:

- Progress meeting agendas and summaries
- Monthly invoices and progress reports
- Project schedule
- Info request tracker

Payment: Total cost for Task 0 estimated at \$11,580.00.

Task 1: Review Existing Conditions

1. **Initiate project.** Collaborate with the City's project manager to review the work plan, identify data needed, clarify milestones, and engage key stakeholders, like PSE, and the City staff who will need to support conclusions.

2. **Assess existing fleet.** Review data, analyze patterns of use, and draft recommendations for vehicle replacement numbers (considering staff assignment and pool program) based on vehicle use data.
3. **Analyze market.** Identify the likely available and cost-effective replacement vehicles, vehicles least likely to be viable for conversion to electric (heavy fleet, emergency response vehicles), and alternative fuels that could meet City needs while reducing greenhouse gas emissions. Compare the City's Total Cost of Ownership (TCO) for electric vehicles by class for City vehicle types using readily available information and cost information provided by the City, if available. When electric vehicles aren't a near term option, identify alternative fuel sources available under the state contract that could be appropriate and next steps to evaluate potential alternative fuel options.
4. **Review capacity.** Identify each facility's capacity to support electrification of the fleet. After reviewing City data and visiting the sites, Art Anderson will work with the City to obtain capacity information for desired charging infrastructure locations from PSE, taking into account utility system design, available space on existing transformers, and existing City service or energy storage methods that can be utilized.
5. **Existing conditions briefing.** Summarize findings to date for City review at a progress meeting. Update in response to City feedback.

Assumptions:

- The City will review deliverables and provide comments within two weeks of execution of Agreement.
- The City shall provide a list of fuel types, amount used, and costs per year.
- The TCO calculation will rely on City provided inputs for owned internal combustion engine (ICE) vehicles and use readily available market data for EVs. If City costs are not available, typical TCO comparisons available in the marketplace will be provided.
- Site visit will take up to three hours.
- The City will work with staff and leadership to review and provide feedback on data-driven recommendations of future vehicle numbers.

Receivables:

- City fleet inventory and replacement schedule.
- City fleet costs and assumptions pertinent to the TCO calculation (fuel use and cost, maintenance costs, ICE vehicle purchase price, etc.).
- City facility plans.
- EVSE Evaluation Summary Memo (October 2022).
- Relevant personnel or other growth projections driving fleet growth assumptions.

Deliverables:

- Site visit, meeting with City staff.
- Draft and final existing conditions briefing.

Payment: Total cost for Task 1 estimated at \$28,485.00.

Task 2: Assess Needs and Estimate Costs

1. **Assess needs and gap analysis.** Art Anderson to identify each facility’s charging and emergency power needs and estimate costs to bridge the gap at each facility. Analysis will include evaluating energy generation and emergency and mobile generators to provide fueling for electric fleet vehicles during a power outage.
2. **Develop projected costs.** Develop a model that estimates costs to convert to electric fleets in the City fleet inventory spreadsheet for 2023-2024, 2025-2028, and 2029-2035, given a series of assumptions on vehicle replacement, electric vehicle availability and cost, charger type, etc. Art Anderson to project costs for facility upgrades and other related costs. Projected costs will cover fleet and equipment, facility upgrades, and other costs as feasible. For electric infrastructure improvements, the work will separate the utility (PSE) portion of the work from the City (PSE customer) portion of the work.
3. **Identify funding opportunities and strategies to accelerate electrification.** Review and identify potential strategies to expedite electrification (in terms of both vehicles and charging infrastructure), including grants and leasing, private partnerships, and alternative methods for vehicle use.
4. **Needs assessment, costs, and funding opportunities briefing.** Summarize findings to date for City at a progress meeting. Update in a final needs assessment in response to City feedback.

Assumptions:

- The City is interested in primarily charging with DC fast chargers at the O&M Yard and Police Station, and with Level 2 and/or DC fast chargers at City Hall and the Decant Facility.
- The City will provide input and feedback on model development, per Task 2.2.
- The remaining vehicles not included in the 6-year CIP will be provided by the City with the fleet and equipment inventory in the City fleet inventory spreadsheet.

Receivables: NA

Deliverables:

- Draft excel model as described by Task 2.2.
- Draft and final needs assessment briefing by July 2023.
- A technical memo to provide guidance for the City to begin installation of three Level 2 EV charging stations and backup power at City Hall in 2023-24 by April 1, 2023.

Payment: Total cost for Task 2 estimated at \$19,940.00.

Task 3: Develop Guiding Plan

1. **Develop phasing plan.** Develop up to two (2) alternative phasing and implementation strategies for review with the City. Draft instructions for staff to update model inputs as conditions change.
2. **Assess installation of a public DC fast-charging station.** Art Anderson to review previous analysis (see receivable in Task 1) and develop recommendation and a cost estimate to add a public fast-charging station, potentially upgrading the existing DC 2 charger on Winslow Way or installing in the right-of-way near the Senior Center.
3. **Draft and update a fleet electrification strategy.** Create a user-friendly document that substantiates conclusions and supports requests for funding, partnerships, etc. Identify

potential funding opportunities to support the strategy, including grants and leasing, private partnerships, and alternative methods for vehicle use.

4. **Strategy briefing.** Summarize recommendations in a concise user-friendly briefing (such as a PowerPoint slide deck) for City review. Update in response to City feedback. If desired, present findings and recommendations to the Climate Change Advisory Committee or City Council.

Assumptions:

- The City will review the draft model and fleet electrification strategy document and provide comments within two weeks.
- A video meeting will be held to discuss the draft model and fleet electrification strategy document comments.
- The Climate Change Advisory Committee or City Council briefing will be a one-hour video meeting.

Receivables: NA

Deliverables

- Provide draft fleet electrification strategy document that includes analysis of the City fleet and facilities and information requested in Appendix A by October 1, 2023.
- Provide final fleet electrification strategy document that includes analysis of the City fleet and facilities and information requested in Appendix A by November 15, 2023.
- Provide draft updateable fleet and facilities model in Microsoft Excel by October 1, 2023.
- Provide final updateable fleet and facilities model in Microsoft Excel by November 15, 2023.
- Provide a briefing to City staff to present the model and fleet electrification strategy document by December 31, 2023.

Payment: Total cost for Task 3 estimated at \$33,265.00.

Task 4: Public Works Shop – Other Electric Equipment

1. Art Anderson will review small tools and equipment list (chain saws, blowers, weed eaters, etc.) planned to be fully electric.
2. Art Anderson will conduct a site visit to assess existing electrical infrastructure and distribution.
3. Art Anderson will review facility electrical plans, building layout and operations usage to determine the best location for charging batteries.
4. Art Anderson will review electrical components onsite to determine if the building(s) has adequate power and identify and cost upgrades required to charge a large number of batteries. For example, the electrical panel and breakers may need to be changed and new conduit, plug in outlets, surge protectors and safety protections installed.

Assumptions:

- City staff will provide known information about equipment, charging requirements, and electrical distribution capacity.
- This analysis will depend on the quality of loading information provided by the City.

Receivables:

- City will provide the list of equipment to be considered in this task.

Deliverables

- Art Anderson will provide a cost estimate for required upgrades and list of items that need to be installed.

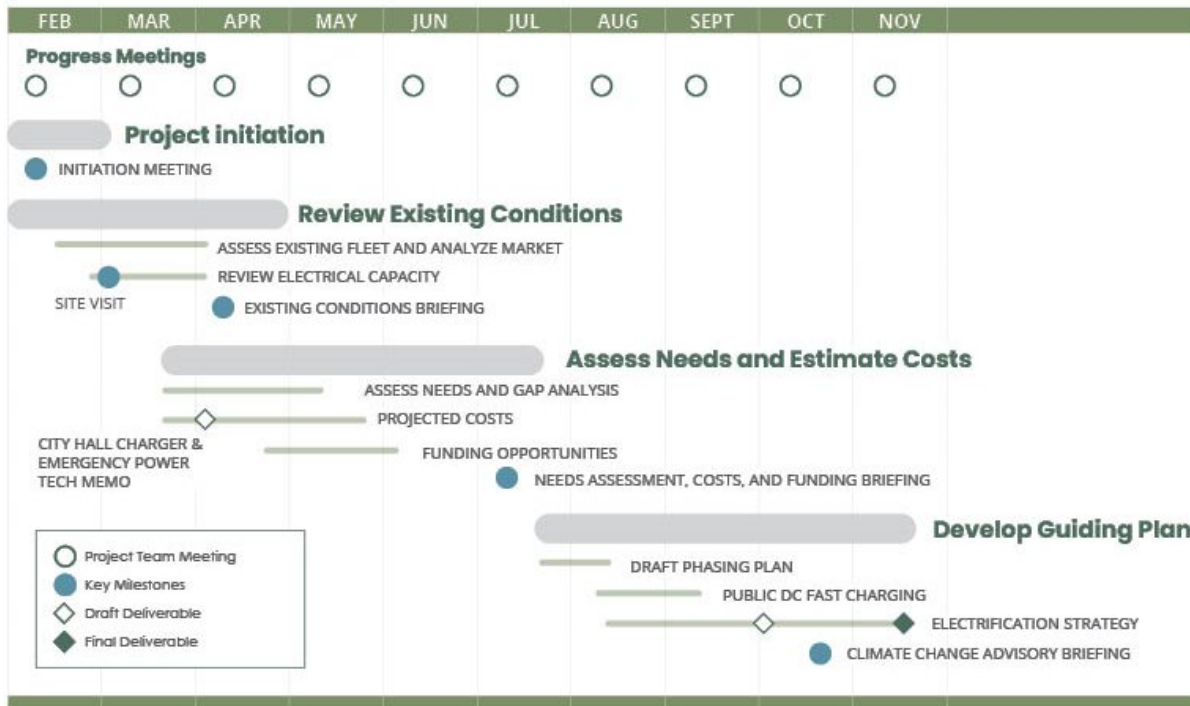
Payment: Total cost for Task 4 estimated at \$1,370.00.

Consultant’s Hourly Rates:

Staff	Hourly Rate
MAKERS	
Rish Ukil	\$145.00
Julie Bassuk	\$225.00
Cecilia Roussel	\$174.00
Planning Support	\$127.00
ART ANDERSON	
Ryan Fish	\$135.00
Clerical	\$65.00

Total cost for project not to exceed \$94,775.00 for consultant hourly rates and reimbursable expenses assumed at \$135.00 for mileage, ferry fees, and site visit lunch per diem.

Schedule:



Project Milestones:

- Initiation meeting by February 28, 2023
- Site visit by April 1, 2023.
- Technical memo to provide guidance for the City to begin installation of three Level 2 EV charging stations and backup power at City Hall in 2023-24 by April 1, 2023.
- Draft and final needs assessment briefing by July 31, 2023.
- Draft and final fleet electrification strategy document that includes analysis of the City fleet and facilities and information requested in Appendix A by November 15, 2023.
- Draft and final updateable fleet and facilities model in Microsoft Excel by November 15, 2023.
- Briefing to City staff to present the model and fleet electrification strategy document by December 31, 2023.

APPENDIX A

Initial City Staff Review of Facility Electric Charging Systems.

This appendix provides an assessment and list of needs for City electrical vehicle or equipment charging. This appendix is incorporated into the Agreement as part of the Scope of Services.

Facility Upgrades

1. City Hall charging station details.

- Power is available at transformer at North parking lot.
- Power meter, manual transfer switch and electrical panel for charging ten vehicles will need to be installed. Level 2 or DC fast chargers should be looked at that can be linked to fuel software for vehicles. Provide planning level cost estimate for design, equipment and construction.
- A Pigtail should be installed for backup power that could be used for trailer battery charger or diesel generator.
- Art Anderson will provide a table showing costs, pros, cons of the following backup power for EV charging station options.
 - i. Using existing City Hall solar panels to EV charging station battery backup.
 - ii. Stationary diesel generator.
 - iii. Stationary battery storage.
 - iv. Pigtail connection with portable diesel generator.
 - v. Pigtail connection with portable battery generator.
- Review City Hall fleet utilization, vehicles assigned to individuals and pool vehicles. Provide recommendations on future fleet numbers, based on future needs projections provide by the City and use data provided by the City. Updated to incorporate City feedback.

2. Police Station charging station details.

- Art Anderson will provide recommendations on the type and number of DC fast chargers needed to transition to a fully electric police fleet. Any Level 2 chargers recommended to supplement DC fast chargers for a fully electrified fleet should also be identified.
- DC fast chargers that can be linked to the City's fuel software Fuel Master should be evaluated. Provide planning level cost estimate for design, equipment and construction.
- Provide table showing costs, pros, cons of the following backup power for EV charging station options.
 - i. Install solar panels to power EV charger battery backup.
 - ii. Stationary diesel generator.
 - iii. Stationary battery storage.
 - iv. Pigtail connection with portable diesel generator.
 - v. Pigtail connection with portable battery generator.

3. Public Works Shop (estimated 10 vehicles) charging station details.

- Some power is available from existing electrical service but will need a dedicated power service to fully build out electrical charging station infrastructure.
- Power meter, manual transfer switch and electrical panel for charging an estimated ten vehicles will need to be installed. DC fast charger stations should be looked at that can be linked to the City's fuel software Fuel Master. Art Anderson to provide planning level cost estimate for design, equipment and construction.
- Art Anderson to provide table showing costs, pros, cons of the following backup power for EV charging station options.
 - i. Install solar panels on PW shop and connecting to EV charging station battery backup.
 - ii. Stationary diesel generator.

- iii. Stationary battery storage.
 - iv. Pigtail connection with portable diesel generator.
 - v. Pigtail connection with portable battery generator.
- 4. Public Works Lower Yard (estimated 30 vehicles) charging station details.**
- Power is available near the site.
 - Power meter, manual transfer switch and electrical panel for charging twenty to thirty vehicles will need to be installed. DC fast charger stations should be looked at that can be linked to vehicle fuel software. Art Anderson to provide planning level cost estimate for design, equipment and construction.
 - Art Anderson to provide table showing costs, pros, cons of the following backup power for EV charging station options.
 - i. Install solar panels on PW truck storage building and connecting to EV charging station battery backup.
 - ii. Stationary diesel generator.
 - iii. Stationary battery storage.
 - iv. Pigtail connection with portable diesel generator.
 - v. Pigtail connection with portable battery generator.
- 5. Decant Facility (estimated 4 vehicles) charging station details.**
- Power is available near the site.
 - Power meter, manual transfer switch and electrical panel for charging four vehicles will need to be installed. DC fast charger stations should be looked at that can be linked to vehicle fuel software. Art Anderson to provide planning level cost estimate for design, equipment and construction.
 - Art Anderson to provide table showing costs, pros, cons of the following backup power for EV charging station options.
 - i. Install solar panels to the decant facility building and connect to EV charging station battery backup.
 - ii. Stationary diesel generator.
 - iii. Stationary battery storage.
 - iv. Pigtail connection with portable diesel generator.
 - v. Pigtail connection with portable battery generator.

Public Charging Stations

- Currently, the dual-port EV charging station on Winslow Way is limited to charging one vehicle at a time. The City believes this is due to a lack of separate conduit. They looked at upgrading this Level 2 charger to a fast charger last summer but there were several challenges.
- Another possible public charger location is the right-of-way near the Senior Center site.
- Art Anderson will provide costs to upgrade and costs to replace the Winslow Way charger with a Level 2 or DC fast charger and costs to install a DC fast charger on right-of-way near the Senior Center. Depending on these cost estimates and other issues identified, Art Anderson will recommend a path forward to provide a publicly accessible fast charger.

CONSENT TO ASSIGNMENT OF PORTION OF SCOPE OF SERVICES

THIS ASSIGNMENT (“Assignment”) is entered into between the City of Bainbridge Island, a Washington state municipal corporation (“City”), MAKERS architecture and urban design LLP, a Washington State limited liability partnership (“Consultant”), and Art Anderson, a Washington State engineering services firm (“Assignee”), and shall become effective upon execution by all parties.

WHEREAS, the City and the Consultant entered into an Agreement for Professional Services (“Agreement”) as of the effective date of that Agreement for the Consultant to provide professional services for the City.

WHEREAS, Section 11 of the Agreement states that the Agreement shall not be assigned or transferred in whole or in part by the Consultant to any other person or entity without the prior written consent of the City.

WHEREAS, the Consultant desires to assign a portion of the Scope of Services to the Assignee, and the City is willing to grant such assignment in accordance with the terms and conditions of this Assignment.

NOW, THEREFORE, in consideration of the mutual covenants, conditions, promises, and agreements set forth herein, it is agreed by and among the City, the Consultant, and the Assignee as follows:

1. The City hereby consents to the assignment by the Consultant to the Assignee of the professional services, as more particularly described in **Exhibit A** (“Assigned Services”), attached hereto and made a part hereof by this reference.
2. The Assignee expressly agrees to assume all duties, obligations, and liabilities of the Consultant under the Agreement in carrying out the Assigned Services.
3. Prior to beginning the Assigned Services, the Assignee shall provide the City with proof of insurance as described in **Exhibit B**, attached hereto and made a part hereof by this reference.
4. Regardless of this Assignment, the Consultant expressly acknowledges and agrees that it remains obligated to and liable for performing all of the duties, obligations, work, and services required of it under the Agreement.
5. Except as modified herein, all other terms and conditions to the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Assignment as of the later of the signature dates included below.

MAKERS architecture and urban design LLP

CITY OF BAINBRIDGE ISLAND

Date: _____

Date: _____

By: _____

By: _____

Name: _____

Blair King, City Manager

Title: _____

ART ANDERSON, ASSIGNEE

Date: _____

By: _____

Name: _____

Title: _____

EXHIBIT A
DESCRIPTION OF ASSIGNED SERVICES

The Assignee will:

- Identify each facility's capacity to support electrification of the fleet as outlined in Task 1.4 for the Consultant;
- Identify each facility's charging and emergency power needs and estimate costs for facility upgrades and other related costs at each facility as outlined in Tasks 2.1 and 2.2 for the Consultant;
- Develop recommendation and a cost estimate to add a public fast-charging station as outlined in Task 3.2 for the Consultant; and
- Assess electrical needs and potential upgrades needed to charge a large number of batteries for electric tools and equipment planned for City operations as outlined in Task 4 for the Consultant.

EXHIBIT B
INSURANCE REQUIREMENTS

A. Insurance Term

The Assignee shall procure and maintain for the duration of the Assignment insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the services hereunder by the Assignee, its agents, representatives, or employees.

B. No Limitation

The Assignee's maintenance of insurance as required by the Assignment shall not be construed to limit the liability of the Assignee to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

C. Minimum Scope of Insurance

The Assignee shall obtain insurance of the types and coverage described below:

1. Automobile Liability insurance covering all owned, non-owned, hired, and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage.
2. Commercial General Liability insurance shall be at least as broad as ISO occurrence form CG 00 01 and shall cover liability arising from premises, operations, stop-gap liability, independent contractors, and personal injury and advertising injury. The City shall be named as an additional insured under the Assignee's Commercial General Liability insurance policy with respect to the work performed for the City using an additional insured endorsement at least as broad as ISO CG 20 26.
3. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.
4. Professional Liability insurance appropriate to the Assignee's profession.

D. Minimum Amounts of Insurance

The Assignee shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
2. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.

3. Professional Liability insurance shall be written with limits no less than \$1,000,000 per claim and \$1,000,000 policy aggregate limit, as applicable.

E. Other Insurance Provision

The Assignee's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain, that they shall be primary insurance as respect the City. Any insurance, self-insurance, or self-insured pool coverage maintained by the City shall be excess of the Assignee's insurance and shall not contribute with it.

F. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII.

G. Verification of Coverage

Before commencing work and services, the Assignee shall provide to the City Manager of the City a Certificate of Insurance evidencing the required insurance. The Assignee shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Assignee before commencement of the work. The City reserves the right to request and receive a certified copy of all required insurance policies.

The Assignee shall provide the required certificates to the City at the following address:

City of Bainbridge Island
280 Madison Avenue North
Bainbridge Island, WA 98110
Attention: City Manager

H. Notice of Cancellation

The Assignee shall provide the City with written notice of any policy cancellation within two business days of their receipt of such notice.

I. Failure to Maintain Insurance

Failure on the part of the Assignee to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five (5) business days' notice to the Assignee to correct the breach, immediately terminate this Agreement or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Assignee the City.

J. City Full Availability of Assignee Limits

If the Assignee maintains higher insurance limits than the minimums shown above, the City shall be insured for the full available limits of Commercial General and Excess or Umbrella liability maintained by the Assignee, irrespective of whether such limits maintained by the Assignee are greater than those required by this Agreement or whether any certificate of insurance furnished to the City evidences limits of liability lower than those maintained by the Assignee.



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 10, 2023

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: Authorize Issuance of Call for Artists for Public Art at the Police-Court Facility - Executive,

SUMMARY: Based on City Council direction to the City Manager to work with the Race Equity Advisory Committee (REAC) to ensure that the Police/Court Facility located at 8804 Madison Avenue is a welcoming space for all in the Bainbridge Island community, staff has worked with REAC and the Public Art Committee to plan for the public art in this facility. In addition to City committees, staff has met with staff from the City of Lynnwood who have recently completed a larger remodel of their police station and jail, spoken with 4Culture, a King County arts organization, and other resources.

Staff has developed the call for artists based on this process, and requests Council endorsement of this approach via authorization to issue the Call for Artists as attached.

AGENDA CATEGORY: Consent Agenda

PROPOSED BY: Executive

RECOMMENDED MOTION: Authorize the City Manager to issue of a Call for Artists for Public Art, drafted with the cooperation of the Public Art Committee and the Race Equity Advisory Committee, to be installed at the Police-Court Facility,

COMMUNITY ENGAGEMENT AND OUTREACH: The attached call for artists will be widely distributed, with the goal of reaching as many potential artists as possible. Planned engagement avenues include local arts and government websites, educational institutions and specialized arts resources.

FISCAL IMPACT:

Amount:	Up to \$150,000 for process, payment to artists and jury, and installation.
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	No

BACKGROUND: At the January 25, 2022 Council meeting, the City Council directed the City Manager to proceed with the advertisement for bid for the construction of the Police/Court Facility, and to refer the building design to Race Equity Advisory Committee (REAC) to ensure that the building is a welcoming space for all in the Bainbridge Island community. Since that time, staff has reviewed architectural plans and public art planning with REAC. In the case of public art to be located in the interior and exterior of the facility, staff worked with both members of REAC and the Public Art Committee. In addition to City committees, staff has met with staff from

the City of Lynnwood who have recently completed a larger remodel of their police station and jail, spoken with 4Culture, a King County arts organization, and other resources.

Staff has developed and reviewed the attached plan and call for artists based on this process.

The City proposes to commission an artist or artists to create two or three-dimensional work(s) of interior and/or exterior art for the new Police-Court Facility on Bainbridge Island. The artwork should support and reflect the justice and public safety functions of the facility and respond to the City's values related to diversity, equity and inclusion.

The City encourages responses from artists who identify as women or members of traditionally marginalized communities.

The City anticipates this project will cost a total of \$100,000-150,000 for all artwork, but final cost estimates will not be available until the artists and art have been selected and installed.

The proposed schedule is as follows:

- Oct – Dec: Draft project plan and Call for Artists
- Oct – Dec: Obtain feedback from Call for Artists reviewers
- Jan 10: Update City Council, request authorization to issue Call for Artists
- Jan 13: Release Call for Artists
- Jan – Feb: Art jury selection
- Feb (mid): Offer site tour
- March 3: Close Call for Artists period
- March 3 – 17: Jury convenes to select two – five semifinalists
- March 20 – 24: Design development contracts for selected artists
- March 20 – April 14: Design development
- April 17 - 21: Jury review and approval of design development deliverables
- April 28: Contract with Artist(s) for complete design and installation of art
- May 23: Council review and acceptance of art concepts
- TBD: Artwork installation
- TBD: Project complete

ATTACHMENTS:

[Call for Artists - Public Art for Police-Court Facility Final for CC 01242023](#)

FISCAL DETAILS: The Public Art Subfund has a preliminary balance of \$314,000 as of the end of 2022. Prior Council decisions commit roughly \$65,000 of this balance for the remainder of the Something New 2022-2023 rotation as well as the planned public art planning process slated for 2023.

The City will make a planned transfer of \$50,000 in each year to the Public Art Subfund, increasing its resources by \$100,000 over the 2023-2024 biennium.

Thus, the Public Art Subfund can support an expenditure of up to \$150,000, if approved by Council, without additional funding for public art at the Police-Court Facility.

Fund Name(s): General Fund

Coding:

CALL FOR ARTISTS FOR POLICE-COURT FACILITY

Publication date: January 13, 2023

The City of Bainbridge Island (City) in partnership with its Race Equity Advisory Committee and Public Art Committee is seeking to commission an artist or artists to create two or three-dimensional work(s) of interior and/or exterior art for the new Police-Court Facility on Bainbridge Island. The artwork should support and reflect the justice and public safety functions of the facility and respond to the City's values related to diversity, equity and inclusion.

The City encourages responses from artists who identify as women or members of traditionally marginalized communities. The City anticipates this project will cost a total of \$100,000-150,000 for all artwork, project management and installation.

Background

The City of Bainbridge Island is located in the State of Washington, on ancestral territory of the suq'wab "People of Clear Salt Water" (Suquamish People). Bainbridge Island has an area of 26 square miles, with 52 miles of shoreline, dense forests, mostly suburban development patterns, and an estimated population of 25,000. The entire Island is incorporated as one city.

In 2020, the City purchased an existing building located at 8804 Madison Avenue. This building, which was constructed as a medical facility, is currently under renovation to serve as the combined home of the City's Police Department and Municipal Court. The Police Department and Municipal Court are currently located in separate locations on Bainbridge Island; both will move to the combined facility when the renovation is complete. Construction is planned to be complete in fall of 2023.

Additional information is available:

1. Link to the project webpage: <https://www.bainbridgewa.gov/528/Police-Station-and-Municipal-Court-Build>

Submittals

Artists wishing to respond to this Call for Artists must submit a written proposal that clearly and accurately demonstrates their intended approach to this project as well as their experience performing the services outlined in the scope of work.

Artwork Requirements

1. The call is open to regional Northwest Artists.
2. Exterior artwork must be suitable for Puget Sound weather conditions and a high level of foot traffic.

3. Interior artwork must be suitable for a busy public space.
4. All artwork will be viewed by those in a police and court facility and should be developed to support the public and staff in this location.
5. Accompanying this Call is a reference exhibit that shows the proposed layout of the first and second floor of the facilities, and some photos of example locations for public art inside and outside the facility.

Submittal Requirements

1. A short proposal statement (300 – 500 words), including:
 - a. The general nature of your proposed approach to public art for the Police-Court Facility.
 - b. Please be explicit about the medium and method of your art.
2. Six to ten digital images of your past work. Please limit artwork to pieces created within the past 10 years. Please include the title, medium, and dimensions, along with descriptive text (up to 75 words) for each sample.
3. Two or three preliminary sketches that indicate how the proposed artwork will integrate with the Police-Court Facility.
4. A current resume (no more than two pages).
 - a. Suggested items for the artist resume include:
 - i. Contact information – please include name, address, phone/email address and Web URL, if applicable
 - ii. Experience – exhibitions (List the title of the exhibition, the exhibition venue, and the city/state where the exhibition was presented. Please indicate if it was a solo, two-person, or group exhibition.)
 - iii. Experience such as teaching, lectures, or volunteer roles.
 - iv. Honors and awards such as grants, fellowships, or other recognitions of merit
5. Names and contact information for three references who can help the stakeholders understand your approach and experience as they relate to work on this project.

Submit your proposal by 4:00 PM PST on Friday, March 3, 2023. Responses should be sent via email under the subject “Artist for COBI Police-Court Facility” to eschroer@bainbridgewa.gov. Submittals must be received by the deadline. Submittals received after the deadline will not be considered.

Email is the preferred method, but responses may also be mailed or dropped off at City Hall (Monday – Friday, from 8:00 AM to 4:00 PM). Print copies should be double-sided, with no cover or binding.

City Hall
280 Madison Ave N
Bainbridge Island, WA 98110
Attention: Ellen Schroer, Call for Artists for Police-Court Facility

Evaluation/Selection/Delivery Process

- March 3 Deadline to submit
- March 13 - 17 Potential interviews
- April 14 Delivery of “design development” documents exploring further conceptualization of the artwork, and proposed methods of installation
- TBD Art installation is complete

Review and Selection Process

Evaluation will be based on a combination of quantitative and qualitative criteria. The review panel will evaluate each proposal and will identify two – five semifinalists. It is expected that the review panel may include members of the art community, subject matter experts in public safety and justice, a representative from the City’s public art committee, a representative from the City’s race equity advisory committee, the project team, and others.

Each of the semifinalists will receive a stipend of \$500 to support further refinement of their concept for art for this facility, via delivery of design development documents.

Following delivery of design development documents, one or more finalists will be selected.

The criteria used as a guideline in the evaluation will include, but not be limited to, the following:

- Relevance and strength of the proposed approach, including the description of the artwork envisioned and the space suggested for its installation
- History of successfully developing and installing art of a similar scope
- Ability to meet the identified schedule for this project
- Ability to complete projects on time and within budget
- Experience of the artist with working with a team
- References

The City, at its sole discretion, may elect to interview semifinalists or make a selection based on submitted proposals.

Terms and Conditions

Questions regarding this Call for Artists or the submittal process should be directed to Deputy City Manager Ellen Schroer at eschroer@bainbridgewa.gov or 206-780-8619.

Selected applicants will be required to execute a City of Bainbridge Island Professional Services Agreement, obtain a City of Bainbridge Island Business License, and demonstrate compliance with the City’s insurance requirements.

The City reserves the right not to select any of the applicants, and the right to select artist/s not from this application process. The City further reserves the right to waive irregularities and informalities in this Call for Artists process. This Call for Artists does not obligate the City to pay any cost incurred by applicants in responding to this Call for Artists. All such costs shall be borne solely by each

applicant. Furthermore, this Call for Artists does not obligate the City to enter into a contract with any applicant responding to this Call for Artists.

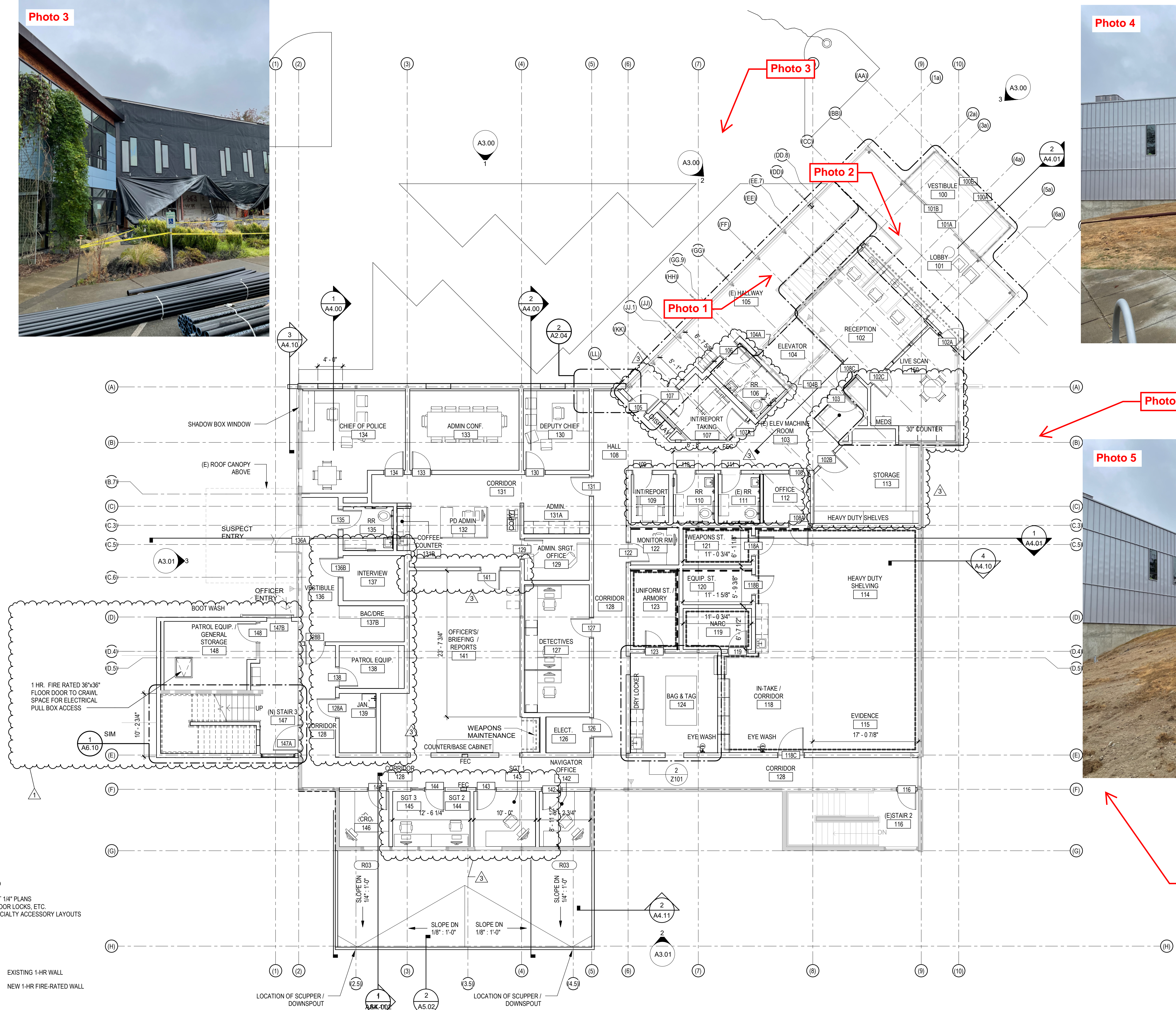
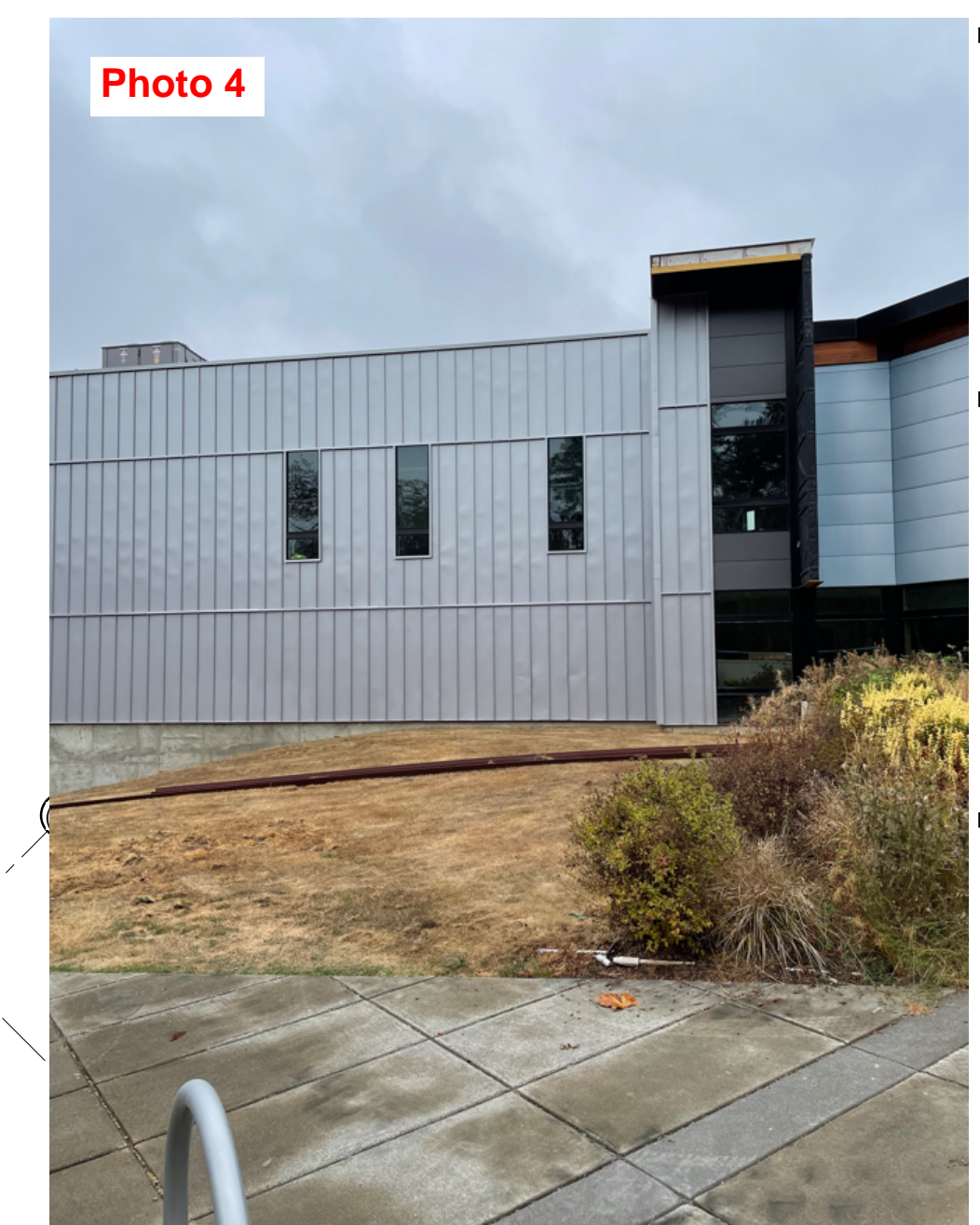
In the event that the City and the selected Call for Artists cannot negotiate a mutually agreeable contract for the services specified in this Call for Artists at a price which the City, at its sole discretion, determines is fair and reasonable, the City reserves the right to terminate negotiations with that applicant and begin negotiations with another applicant or begin a new process to select a consultant to perform the services specified in this Call for Artists.

Americans with Disabilities Act (ADA) Information

The City of Bainbridge Island in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability in all its programs and activities. This material can be made available in an alternate format by emailing cityclerk@bainbridgewa.gov or by calling collect 206.842.2545.

Title VI Notice

The City of Bainbridge Island in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin or sex in consideration for an award.



COATES DESIGN
ARCHITECTURE + INTERIORS
900 WINSLOW WAY E SUITE 210
BAINBRIDGE ISLAND WA 98110
P 206.780.0876



ISSUED FOR: _____ DATE: _____

3 OWNER REQUESTED REVISIONS	2022.08.30
BID SET	2022.06.09

9092 REGISTERED ARCHITECT
Matthew Coates
MATTHEW G. COATES
STATE OF WASHINGTON

BAINBRIDGE ISLAND POLICE AND COURT

8804 MADISON AVE. N
BAINBRIDGE ISLAND, WA
98110

Call For Artists Photo Reference Exhibit

MAIN LEVEL - OVERALL FLOOR PLAN

A2.01

GENERAL PLAN NOTES

1. ALL GRIDLINES ARE DIMENSIONED TO CENTER OF COLUMN, U.N.O.
2. DIMENSIONS ARE TO FACE OF FINISH, U.N.O.
3. DIMENSIONS AT PUNCHED WINDOW OPENINGS ARE INDICATED AT 1/4" PLANS
4. PATCH EXISTING GWB AS REQUIRED TO RUN POWER FOR NEW DOOR LOCKS, ETC.
5. REFER TO SHEETS Z101-Z104 FOR LABORATORY AND POLICE SPECIALTY ACCESSORY LAYOUTS AND DETAILS

PLAN LEGEND

	EXISTING ITEM TO REMAIN		EXISTING 1-HR WALL
	NEW ITEM		NEW 1-HR FIRE-RATED WALL

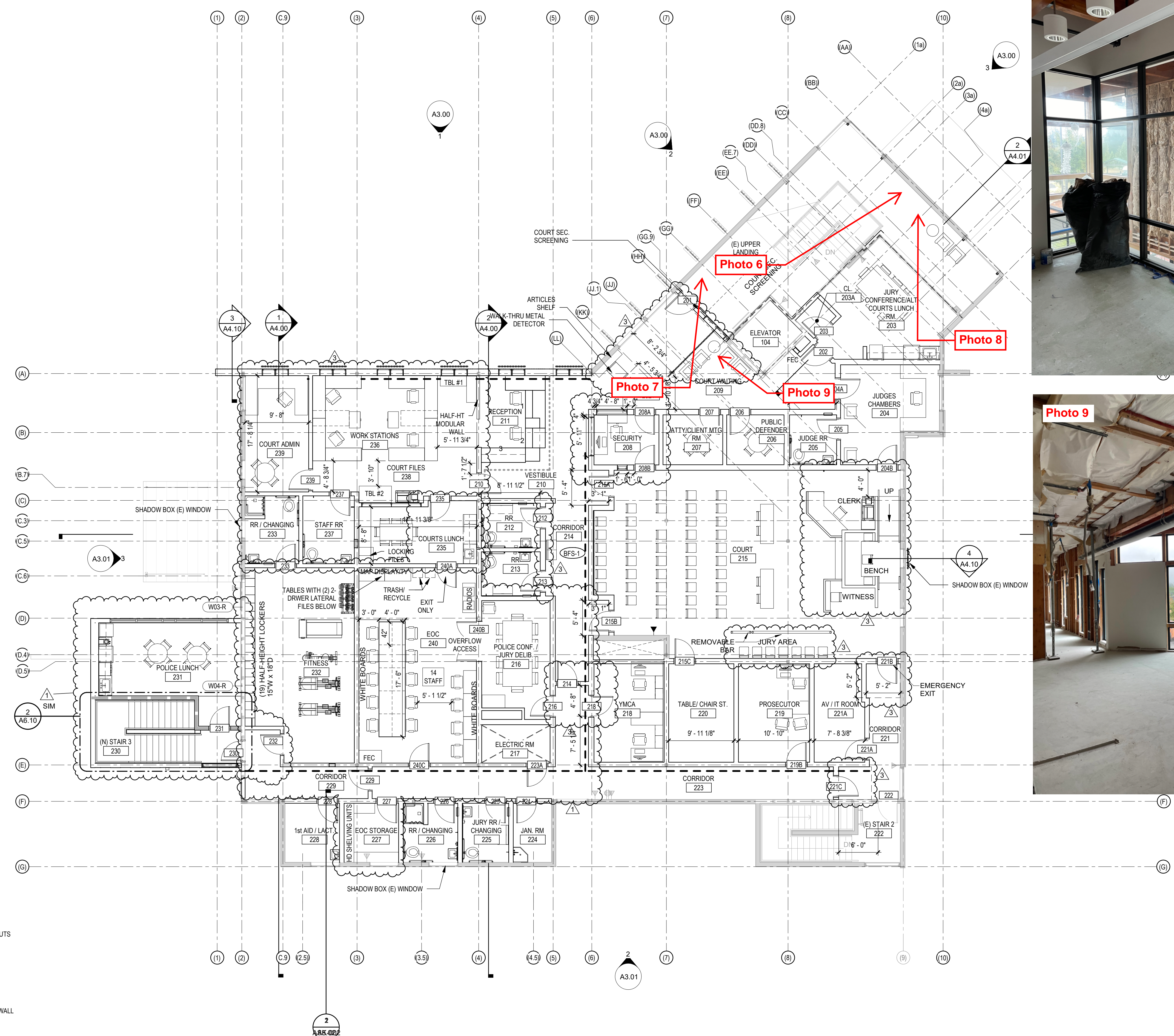
LINE STYLE KEY

LINE STYLE	DESCRIPTION	REFERENCE
-----	LEVEL 3 BR CONSTRUCTION FINISHED FLOOR TO CEILING	10.26.41, 08.87.16
-----	LEVEL 3 BR MATERIAL TO 48" AFF	10.26.41, 08.87.16
-----	SECURE MESH ENCLOSURE FLOOR TO STRUCTURE ABOVE	09.29.00, 07.92.00
-----	SMOKE SEAL PARTITION	
-----	STRUCTURAL SHEER WALL	S2.01G, S2.02, S6.00
-----	1 HOUR FIRE-RESISTANCE RATED WALL	S2.01G, S2.02, S6.00

1 MAIN LEVEL - OVERALL FLOOR PLAN
SCALE: 1/8" = 1'-0"



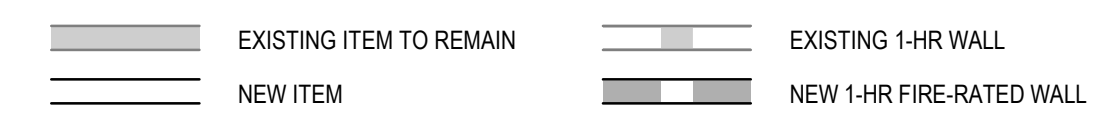
BAINBRIDGE ISLAND POLICE AND COURT



GENERAL PLAN NOTES

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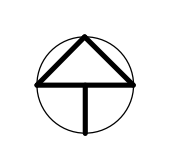
PLAN LEGEND



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1 UPPER LEVEL - OVERALL FLOOR PLAN
SCALE: 1/8" = 1'-0"



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P 206.780.0876



ISSUED FOR: DATE:

3 OWNER REQUESTED REVISIONS	2022.08.30
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<i>Matthew Coates</i>	
MATTHEW G. COATES STATE OF WASHINGTON	

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Call For Artists Photo Reference Exhibit

UPPER LEVEL - OVERALL FLOOR PLAN

A2.05

BAINBRIDGE ISLAND POLICE AND COURT



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 10, 2023

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: Receive City Manager's Report

SUMMARY: The City Manager will present a report to Council, including the attached memorandum documenting the completion and acceptance of the Sportsman/New Brooklyn Intersection Improvement Project.

AGENDA CATEGORY: Discussion

PROPOSED BY: Executive

RECOMMENDED MOTION: Information only.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[Sportsman Acceptance Memo 010323.docx](#)

FISCAL DETAILS:

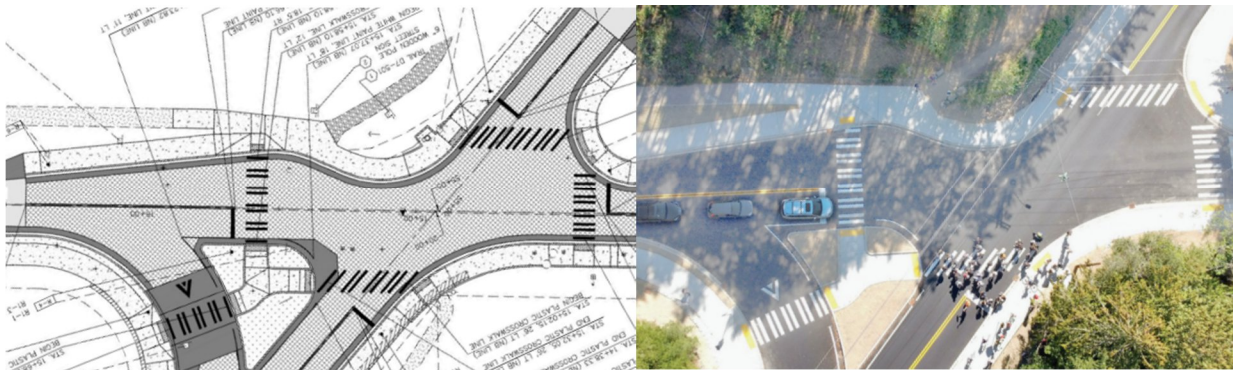
Fund Name(s):

Coding:

Department of Public Works Memorandum

Date: January 3, 2023
To: Blair King, City Manager
From: Christopher Wierzbicki, Public Works Director
Subject: Sportsman/New Brooklyn Intersection Improvement Project Acceptance

The purpose of this memo is to document the completion and acceptance of the Sportsman/New Brooklyn Intersection Improvement Project. The project was initiated in 2016 as a roundabout, and re-visioned in 2020 as intersection safety improvements focused on walking and biking to school, including sidewalks and multi-use paths connecting to existing facilities and nearby neighborhoods.



The project construction commenced by Sound Pacific Construction on June 22, 2022 and was completed on September 9, 2022. The construction contract value was \$1,114,625.00, with change order credits totaling -\$6,264.64, for a final cost of \$1,108,360.36. The project benefitted from \$702,945.00 in federal transportation grant funds, with city funds contributing to the remainder of the costs.



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 10, 2023

ESTIMATED TIME: 20 Minutes

AGENDA ITEM: (7:25 PM) Authorize Acceptance of a Federal Transportation Grant (\$777,000) and Review the Scope and Budget for the Eagle Harbor Drive/Wyatt Way Non-Motorized Improvements Project,

SUMMARY: The staff will present an overview of the Eagle Harbor/Wyatt Non-Motorized Improvement project scope and budget.

AGENDA CATEGORY: Discussion

PROPOSED BY: Public Works

RECOMMENDED MOTION: I move to authorize the City Manager to accept and add to the project budget a \$777,000 federal transportation grant for the Eagle Harbor/Wyatt Non-Motorized Improvements Project as generally described with this agenda item and to proceed with public engagement to assist the City Council with defining the project scope.

COMMUNITY ENGAGEMENT AND OUTREACH: This project is scheduled for a public open house meeting at City Hall on January 25th between 6 and 7:30 PM.

FISCAL IMPACT:

Amount:	N/A
Ongoing Cost:	N/A
One-Time Cost:	N/A
Included in Current Budget?	No

BACKGROUND: The City Council last discussed the Eagle Harbor Drive/Wyatt Way Non-Motorized Improvement Project on April 20, 2021 (at that time the project was called the Eagle Harbor Phase I Non-Motorized Improvement Project). Since that time, the City received a second federal transportation grant to support the project in the amount of \$777,000, and staff are requesting that the City Council accept the grant and increase the project budget accordingly.

As part of this discussion, staff will present an overview of the grant obligations and timeframe, as well as an overview of the preliminary project scope that can be accomplished with the available funds. The cost of the project has increased from previous estimates due to inflation, and the now-identified costs of right-of-way acquisition and wetland mitigation.

Staff plan to engage the public at an open house meeting at City Hall on January 25th between 6 and 7:30 PM, and report back to the Council on February 14, 2023 with a recommendation for moving forward with a project design.

ATTACHMENTS:

[Presentation Eagle Harbor Wyatt 011023.pptx](#)

[City of Bainbridge Island 2022 Award Letter Wyatt Way.pdf](#)

[2023-2028 CIP Eagle Harbor Wyatt.pdf](#)

FISCAL DETAILS: The Eagle Harbor/Wyatt Non-Motorized Improvements project consists of Capital Improvement Project (CIP) #'s 968 and 1107 (see attached).

Fund Name(s): Streets Fund

Coding:

Eagle Harbor Drive/Wyatt Way Non-Motorized Improvements

Presented by: Christopher Wierzbicki
Public Works Director
January 10, 2023



Google

Agenda

- Overview of project area
- Federal grant funding, scope and timeline
- Project budget summary
- Preliminary project scope/cost
- Next steps

Suggested City Council Motion/Action

- I move to authorize the City Manager to accept and add to the project budget a \$777K federal transportation grant for the Eagle Harbor/Wyatt Non-Motorized Improvements Project and proceed with public engagement to assist the City Council with defining the project scope.

Eagle Harbor/Wyatt Project Area



Eagle Harbor/Wyatt Non-Motorized Improvements

January 10, 2023

Eagle Harbor/Wyatt Federal Grants



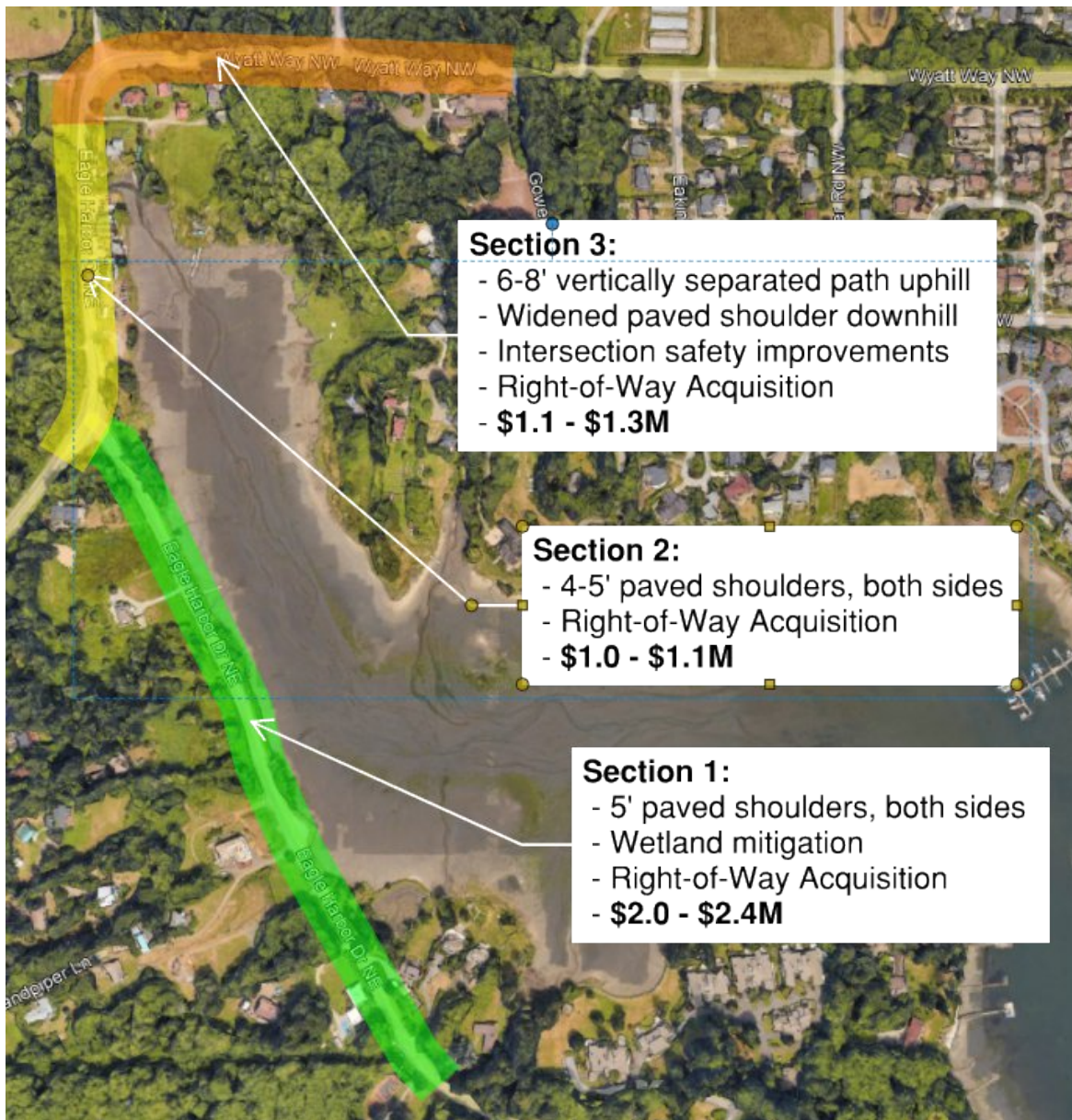
Grant strategy deadline
February 15th:

- Request to delay grant #1 to 2024
- Request to advance grant #2 to 2024
- Revise/update project scope and costs

Eagle Harbor/Wyatt Budget Summary

Transportation Capital Improvement Plan (CIP) (design/construction budget remaining)	=	\$2,807,000
Federal Grant 1	=	\$735,000
Federal Grant 2	=	\$777,000
<hr/>		
Total Transportation	=	\$4,319,000
Total Storm and Surface Water CIP (design/construction budget remaining)	=	\$1,534,000
Grant Total	=	\$5,853,000

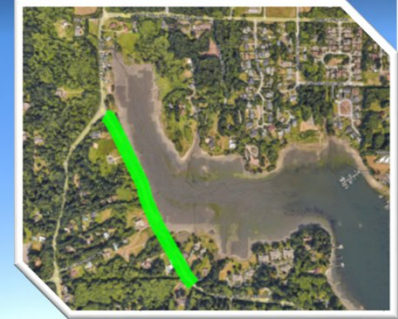
Eagle Harbor/Wyatt Preliminary Transportation Scope/Cost



Transportation cost range = \$4.1 - \$4.8M

Transportation budget (if authorized by City Council) = \$4.3M

Looking North on Eagle Harbor Drive @ Shoreline



Eagle Harbor/Wyatt Non-Motorized Improvements

January 10, 2023

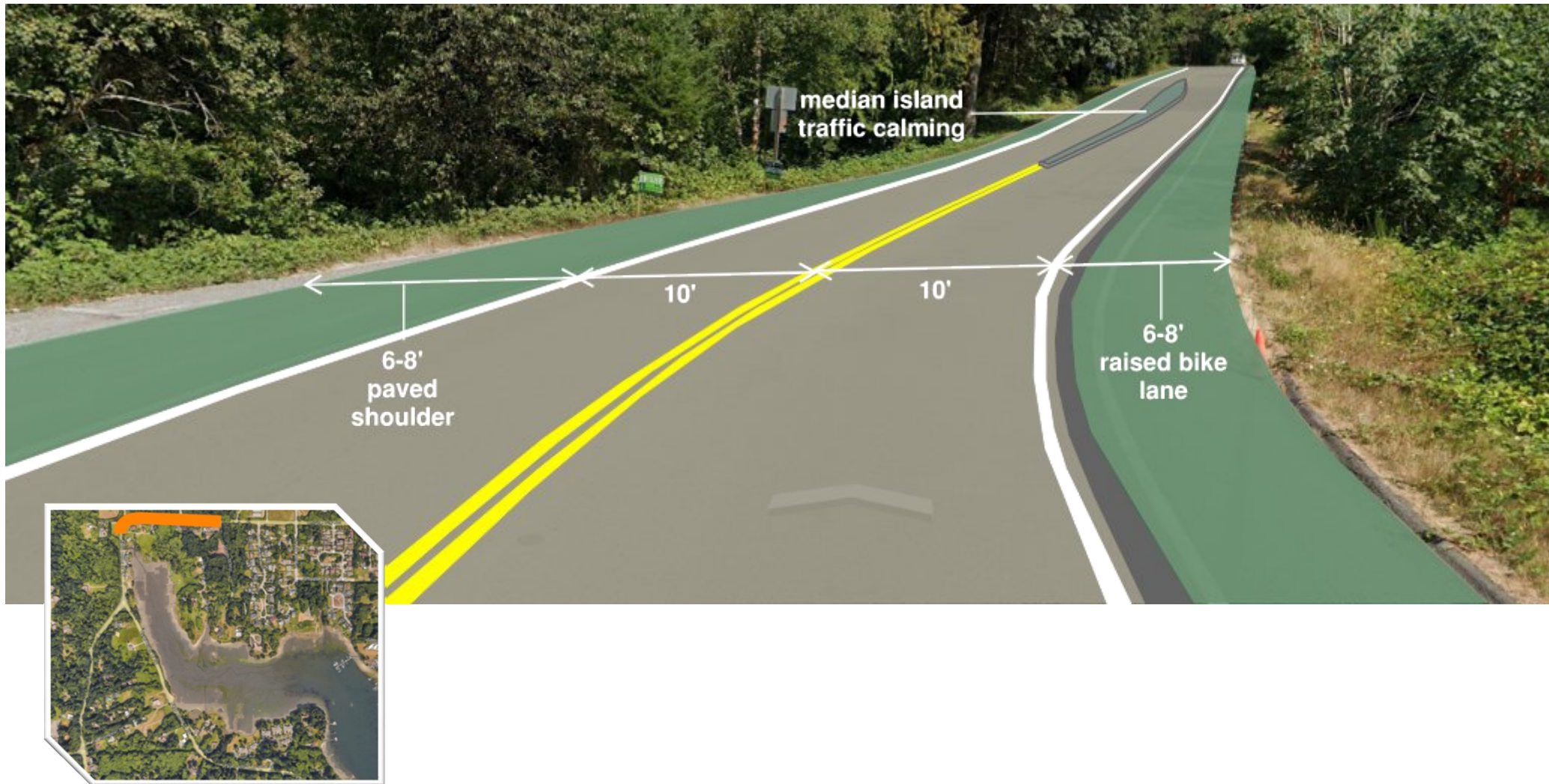
Looking North on Eagle Harbor Drive @ Greenlight Garage



Eagle Harbor/Wyatt Non-Motorized Improvements

January 10, 2023

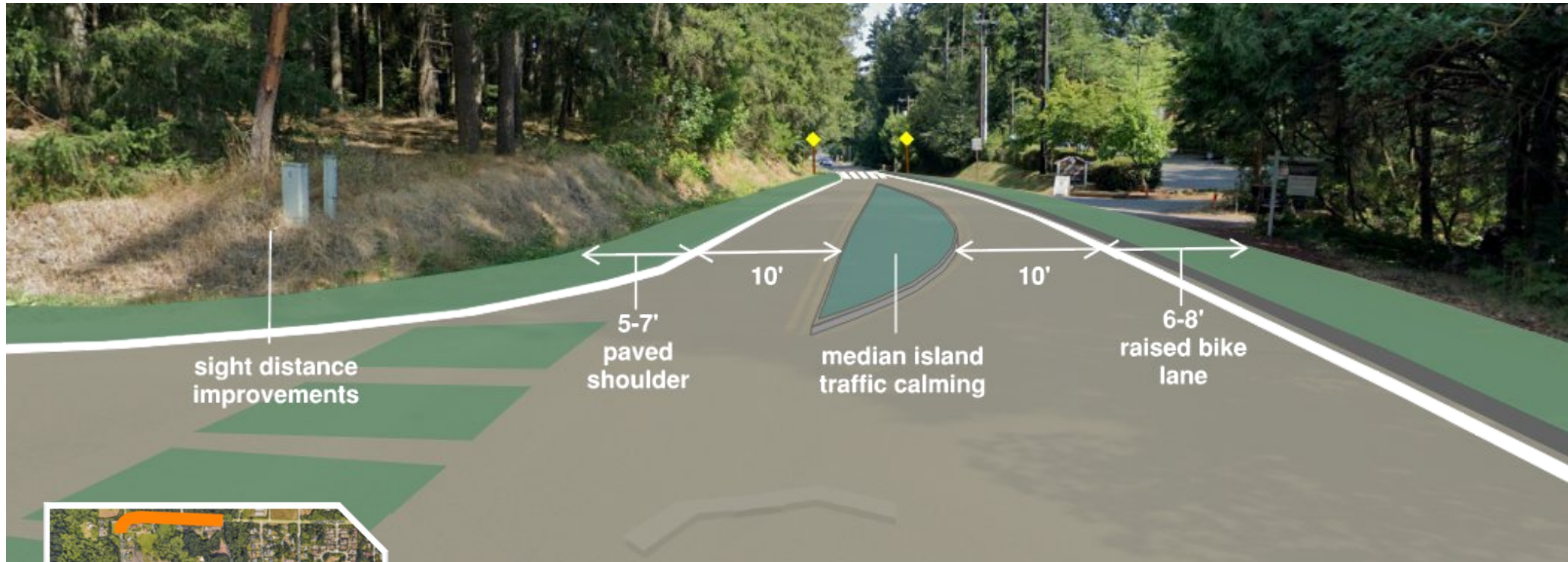
Looking East on Wyatt @ Head of the Bay Curve



Eagle Harbor/Wyatt Non-Motorized Improvements

January 10, 2023

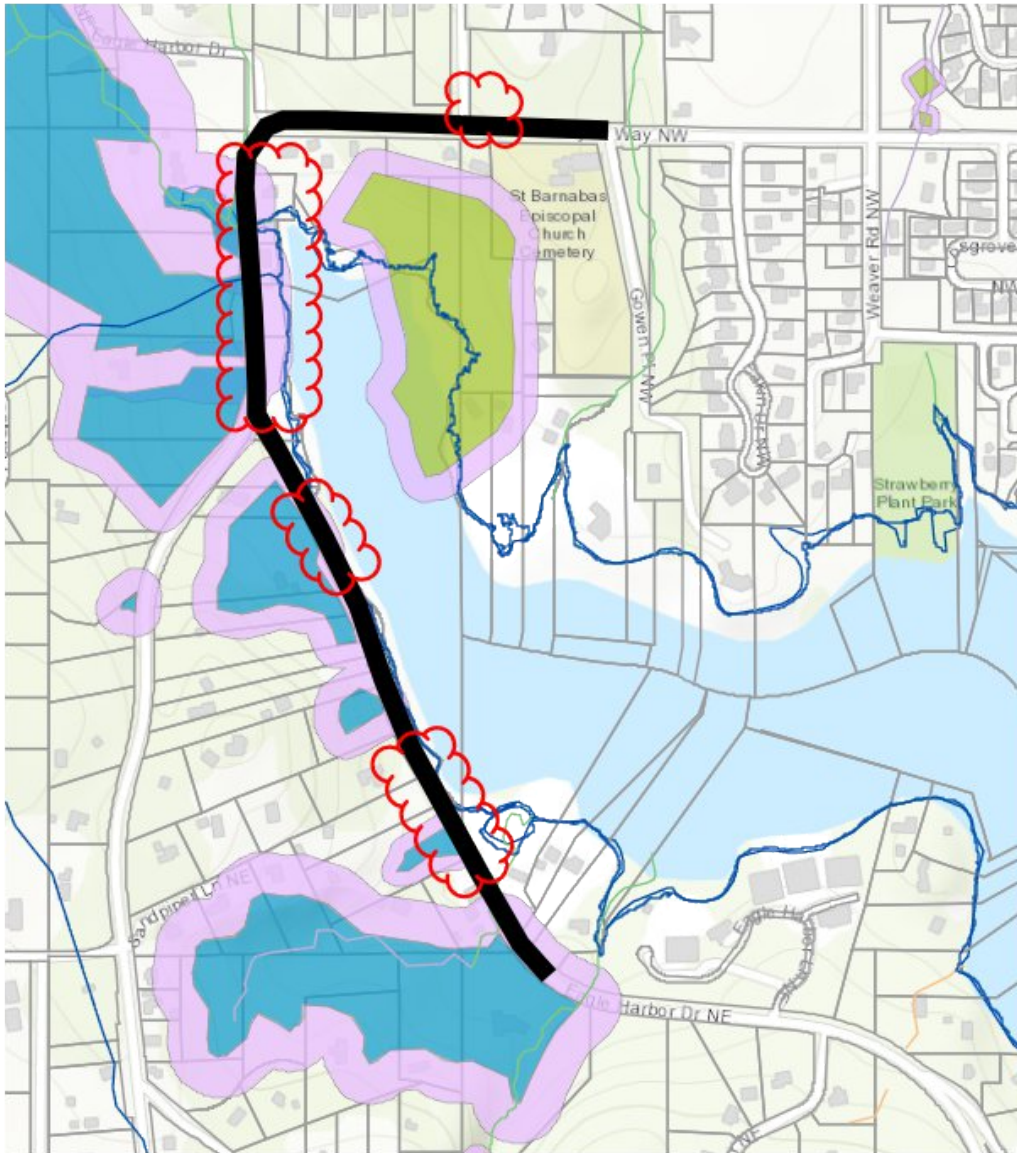
Looking East on Wyatt @ Finch



Eagle Harbor/Wyatt Non-Motorized Improvements

January 10, 2023

Eagle Harbor/Wyatt Preliminary Transportation Scope/Cost



Cost is driven not only by facility construction but also:

- Right-of-way acquisition (red bubbled areas)
- Wetland and wetland buffer mitigation (blue and pink areas)

Next Steps

- Today: City Council consideration of acceptance of grant and project budget
- January 25th 6-7:30 PM: Public open house meeting
- February 14th: Report back to City Council with recommended project scope
- February 15th: Submit grant update paperwork
- February 28th: Authorize design contract

Eagle Harbor Drive/Wyatt Way Non-Motorized Improvements

Q&A

Presented by: Christopher Wierzbicki
Public Works Director
January 10, 2023



Google



Puget Sound Regional Council

1011 WESTERN AVENUE, SUITE 500 ||| SEATTLE, WA 98104-1035 ||| psrc.org ||| 206-464-7090

November 10, 2022

The Honorable Joe Deets
City of Bainbridge Island
280 Madison Ave N
Bainbridge Island, WA 98110-1812

Dear Mayor Deets: *Joe,*

Congratulations! I'm pleased to let you know that the City of Bainbridge Island is receiving \$777,000 in PSRC funding for the following project:

PROJECT	AWARD AMOUNT	FUNDING SOURCE	FUNDING DEADLINE
Wyatt Way Bicycle Pedestrian Improvements	\$777,000	FHWA	June 1, 2025

The projects are part of a \$5.4 billion Regional Transportation Improvement Program for 2023-2026 that was adopted by PSRC's Executive Board in October. Final approval by the Governor and federal funding agencies is expected in early 2023. This program includes a wide variety of investments over the next four years, addressing the needs of transit, state and local roadways, bicycle and pedestrian facilities, maintenance and preservation, and others.

Your project performed well in PSRC's merit-based project selection process, which identifies priority projects that will improve local and regional mobility and help achieve our long-range Regional Transportation Plan. Kudos to you and your staff for securing this funding.

Thank you and your team for continuing to provide essential services to your community throughout the pandemic. I look forward to continuing to partner with you on efforts to help the region thrive for the long term.

Sincerely,

Josh Brown
Executive Director, Puget Sound Regional Council

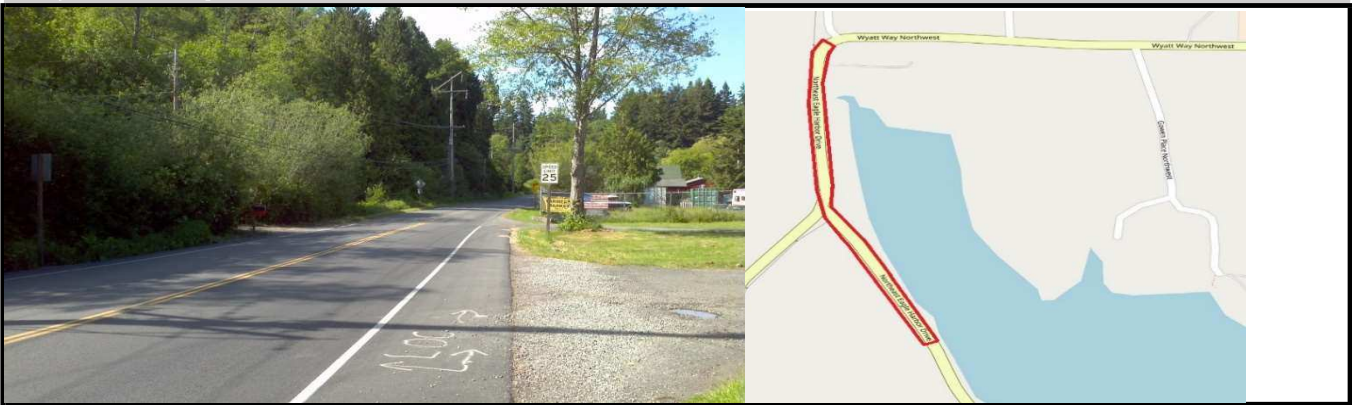
cc: Chris Wierzbicki, Public Works Director

Project: Connecting Centers: Eagle Harbor/Wyatt Non-Motorized Improvements

Number: 00968

Location: Wyatt to past Bucklin Hill

Project Description



Description: Provide non-motorized improvements along Eagle Harbor Drive from the shoreline to Head of the Bay, and along Wyatt from the Head of the Bay to Nicholson Place. Improvements will include a mix of shoulders, vertically and physically separated paths, and safety improvements at the Finch/Wyatt intersection.

Benefit: Safety and Non Motorized Transportation Connectivity.

Schedule: 2023: Design; 2024: Construction

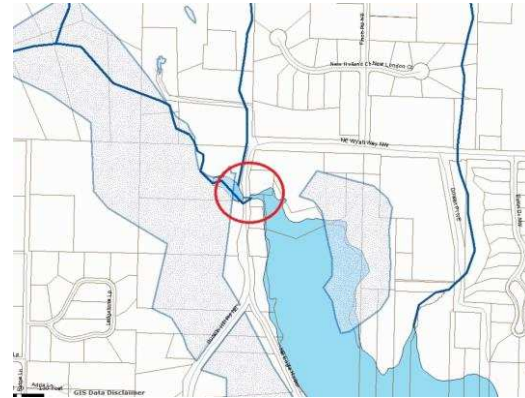
Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	4	-	-	-	-	-	-	-	4
REET	370	531	2,098	-	-	-	-	-	3,000
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	-	-	-	-	-	-	-	-	-
Federal Grant	-	-	735	-	-	-	-	-	735
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	375	531	2,833	-	-	-	-	-	3,740
FUNDING USES (1000's)									
Project Management	30	31	33	-	-	-	-	-	95
Design/construction	345	500	2,800	-	-	-	-	-	3,645
Sub-total	375	531	2,833	-	-	-	-	-	3,740

Estimated Impact on Future Operating Budget (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-

Project Description



Description: Replace existing undersized culvert with a fish passage box culvert wide enough to accommodate non-motorized improvements on Eagle Harbor Drive.

Benefit: Addresses flooding, provides for fish passage, and accommodates future non-motorized improvements.

Schedule: 2021: Design; 2024 Construction

Capital Funding (1000's)

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
FUNDING SOURCES (1000's)									
General Fund	-	-	-	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-	-	-	-
SSWM Fund	126	966	515	-	-	-	-	-	1,608
Federal Grant	-	-	-	-	-	-	-	-	-
State Grant	-	-	-	-	-	-	-	-	-
Sub-total	126	966	515	-	-	-	-	-	1,608
FUNDING USES (1000's)									
Proj. Management	31	16	15	-	-	-	-	-	63
Design/construction	95	950	500	-	-	-	-	-	1,545
Sub-total	126	966	515	-	-	-	-	-	1,608

Estimated Impact on Future Operating Budget

	Prior Yrs.	2023	2024	2025	2026	2027	2028	2029-2042	Total
Operating	-	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-	-
Sub-total	-	-	-	-	-	-	-	-	-



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 10, 2023

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: (7:45 PM) Authorize the City Manager to Engage Professional Services for the Completion of the Groundwater Management Plan - Executive,

SUMMARY: Authorize the City Manager to engage professional services for the completion of the Groundwater Management Plan.

AGENDA CATEGORY: Discussion

PROPOSED BY: Executive

RECOMMENDED MOTION: I move to authorize the City Manager to engage professional services to complete the groundwater management plan.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	N/A
Ongoing Cost:	N/A
One-Time Cost:	N/A
Included in Current Budget?	Yes

BACKGROUND: At the December 13, 2022 City Council meeting, the Council agreed to consider the hiring of a consultant to perform the completion of the Groundwater Management Plan.

Chapters 1-5 of the Groundwater Management Plan are completed in draft (documentation of existing conditions), with the groundwater modeling, and the completion of the last three chapters remaining (water quality and quantity issues; land and water use management strategies; and, recommendations - see attached outline.)

The groundwater modeling piece of the work is currently under contract with Aspect Consulting. City staff recommends having Aspect complete the model and running the first round modeling scenario - an updated comparison with the previous groundwater modeling performed several years ago - prior to seeking a new consultant to continue and complete the work. This approach to the work will greatly ease the transition of the modeling work to a new consultant, and will reduce the time and the cost of delivering the plan with a new consultant team.

This body of work was previously led by a term-limited employee who has left City employment; entering into a contract may be subject to bargaining with the International Association of Machinists and Aerospace Workers.

ATTACHMENTS:

[GWMP OUTLINE Subcommittee approved.pdf](#)

FISCAL DETAILS: The 2023-24 budget includes approximately \$320K to support the Groundwater Management Plan through staff or consultant services.

Fund Name(s): General Fund

Coding:

Groundwater Management Plan Outline

1.0 EXECUTIVE SUMMARY

1.1 Purpose / Goals / Objectives

1.2 Findings

1.3 Recommendations

2.0 ACKNOWLEDGEMENTS

3.0 INTRODUCTION

3.1 Groundwater Management Plan Vision (Comprehensive, island-wide groundwater sustainable management)

3.2 Groundwater Management Plan Goals and Objectives (City Council, Community, Stakeholders)

3.3 Groundwater Management Plan History

3.4 Public Engagement

4.0 PHYSICAL AND HYDROLOGICAL SETTING [SUMMARY OF EXISTING DATA WITH DETAILS IN APPENDICES]

4.1 Physical Setting for groundwater area (Bainbridge Island), including rationale for boundary (map/text) [

4.2 Jurisdictional Location (map)

4.3 Land and water management authorities (map/text) including summary of relevant policies, goals and responsibilities related to groundwater quality and quantity

4.4 A general description of the locale, including a brief description of the topography, geology, climate, population, land use, water use and water resources

4.5 A description of the area's hydrogeology, including the delineation of aquifers, aquitards, hydrogeologic cross-sections, porosity and horizontal and vertical permeability estimates, direction and quantity of groundwater flow, water-table contour and potentiometric maps by aquifer, locations of wells, perennial streams and springs, the locations of aquifer recharge and discharge areas, the distribution and quantity of natural and man-induced aquifer recharge and discharge, the 2011 US Geological Survey's groundwater modeling findings, and the 2017 Aspect Consultants' numerical modeling findings, water balance

4.6 Characterization of the historical and existing groundwater quality;

4.7 Estimates of the historical and current rates of groundwater use and purposes of such use within the area;

- 4.8 Projections of groundwater supply needs and rates of withdrawal based upon alternative population, land use projections, and the impact of climate change;
 - 4.9 References including sources of data, methods and accuracy of measurements, quality control used in data collection and measurement programs, and documentation for and construction details of any computer models used.
- 5.0 KNOWLEDGE AND DATA GAPS [NEW DATA/ANALYSIS]
- 5.1 COBI Early Warning Levels (EWLs) criteria-review and revise as appropriate
 - 5.2 Monitoring well network review for both quality and quantity
 - 5.3 GW numerical model update (latest data, gw/sw interaction, climate change impacts)
 - 5.4 Link with stormwater management programs and plans
 - 5.5 Recognize annual variations in aquifer recharge and how climate change poses multiple risks to groundwater processes including a predicted reduction in recharge and the timing of recharge, and other significant Hydrogeologic factors.
- 6.0 WATER QUALITY AND QUANTITY ISSUES
- 6.1 Land use impacts to groundwater quality and quantity:
 - 6.1.1 Infrastructure / Assets (including landfills, hazardous and non-hazardous materials storage, use and disposal, water wells, water distribution, wastewater treatment and stormwater)
 - 6.1.2 Commercial / Industrial (hazardous and non-hazardous materials storage, use, and disposal / mining activities)
 - 6.1.3 Agricultural (hazardous and non-hazardous materials including storage, use and disposal of fuel, fertilizer, pesticide, herbicides)
 - 6.1.4 Residential (water use, recharge, on-site septic systems)
 - 6.1.5 Recreational / Parks (septic systems, fertilizer, hazardous and non-hazardous material use, storage, and disposal)
 - 6.1.6 Open Space
 - 6.1.7 Wetlands / streams (including buffers)
 - 6.2 Groundwater extraction and repercussions: water table declines and / or depletion of surface waters
 - 6.3 Saltwater intrusion
 - 6.3.1 Aquifer over-utilization causing seawater intrusion.
 - 6.3.2 Sea level rise and repercussions for saltwater intrusion
 - 6.4 Discussion of extent of the groundwater problems caused or potentially caused by each land use including effects which may extend across groundwater management area boundaries, supported by as much documentation as possible.

- 6.4.1 Analyze historical trends in water quality in terms of their likely causes
- 6.4.2 Document declining water table levels and other water use conflicts,
- 6.4.3 Establish the relationship between water withdrawal distribution and rates and water level changes within each aquifer or zone,
- 6.4.4 Predict the likelihood of future problems and conflicts if no action is taken.
- 6.4.5 Identify land and water use management policies that affect groundwater quality and quantity in the area.
- 6.4.6 Areas where insufficient data exists to define the nature and extent of existing or potential groundwater problems shall be documented.
- 6.4.7 Recognize existing and future uses of the aquifer are in accordance with water quality standards of the department, the department of social and health services, and the federal environmental protection agency

7.0 LAND AND WATER USE MANAGEMENT STRATEGIES

- 7.1 Strategies for reaching the program's goals and objectives that address each of the groundwater problems discussed in the problem definition section.
- 7.2 If necessary, alternative data collection and analysis programs shall be defined to enable better characterization of the groundwater and potential quality and quantity problems
- 7.3 Each of the alternative strategies shall be evaluated in terms of feasibility, effectiveness, cost, time and difficulty to implement, and degree of consistency with local comprehensive plans and water management programs such as the coordinated water system plan, the water supply reservation program, and others.
- 7.4 Alternative management strategies shall address water conservation and the effects of climate change on these practices, conflicts with existing water rights and minimum instream flow requirements, programs to resolve such conflicts, and long-term policies and construction practices necessary to protect existing water rights and subsequent facilities installed in accordance with the groundwater management area program and/or other water right procedures

8.0 RECOMMENDATIONS

- 8.1 Management strategies chosen from the alternatives section that are recommended for implementation.
- 8.2 Recommendations may include periodically updating the groundwater model; expansion/refinement of the monitoring well network); and the initiation of a citizen volunteer groundwater monitoring program.
- 8.3 Rationale for choosing these strategies as opposed to the other alternatives identified shall be given.
- 8.4 Special Area Designations to Enhance Ground Water Protection

8.5 Proposed Citizen Volunteer Groundwater Monitoring Program

8.6 Ground Water Education Program

9.0 IMPLEMENTATION PLAN

10.0 REFERENCES



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 10, 2023

ESTIMATED TIME: 10 Minutes

AGENDA ITEM: (7:50 PM) Receive Update on Council Requests relating to Island Center - Planning,

SUMMARY: As part of the August 10, 2021 City Council Regular Business Meeting, Council moved to suspend work on the Draft Island Center Subarea Plan. The Council further directed the Planning Commission to review two discrete parts of the Draft Island Center Subarea Plan which are best addressed in the 2024 Comprehensive Plan periodic review.

AGENDA CATEGORY: Discussion

PROPOSED BY: Planning & Community Development

RECOMMENDED MOTION: Information only.

COMMUNITY ENGAGEMENT AND OUTREACH: planning commission and city council published agendas; discussion at city-appointed steering committee meetings; discussion and action at city council meetings

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: In 2017, the City Council identified Island Center subarea planning as a priority. The Council appointed a steering committee to review the draft subarea plan. The steering committee recommended approval of the draft Island Center subarea plan on May 5, 2021. At its July 17, 2021, retreat, the City Council expressed interest in developing the Winslow Master Plan in advance of the Island Center Plan to allow the Island Center Plan to be informed by the Winslow work. On August 10, 2021, the Council indefinitely suspended the Island Center Subarea Planning Process and ended the terms of the existing Island Center steering committee members and deemed the work of that committee to be complete. As part of their motion, the Council referred two items to the Planning Commission but were subsequently not scheduled for Planning Commission review. The two items were: to terminate the contract zoning designation on the Bainbridge Gardens property, and to revise certain development standards in the City's Municipal Code for neighborhood center zoned properties in the study area. This work has not yet been addressed by the Planning Commission and is most appropriate at this point for inclusion in the Comprehensive Plan periodic review process.

The Comprehensive Plan periodic review process is now underway and will involve substantial engagement with the Planning Commission, making it the most sensible vehicle for the continuation of this work. The city is required to complete its Comprehensive Plan update by December 31, 2024.

The Subarea Planning Process is outlined in Bainbridge Island Municipal Code (BIMC) Section 2.16.210.

ATTACHMENTS:

[Island Center Subarea Plan Council Presentation](#)

FISCAL DETAILS:

Fund Name(s):

Coding:



City Council Business Meeting
January 10, 2023

Background

- Project began in 2017/2018
- Community outreach included survey, kick off, open house
- Steering committee recommended draft plan in 2021
- Recommendations included:
 - Non-motorized improvements
 - New outdoor public space on city-owned land
 - Changes to development standards and allowed uses
 - Rezoning several areas to Neighborhood Center (NC) zone

FIGURE 1. ISLAND CENTER PLANNING AREA

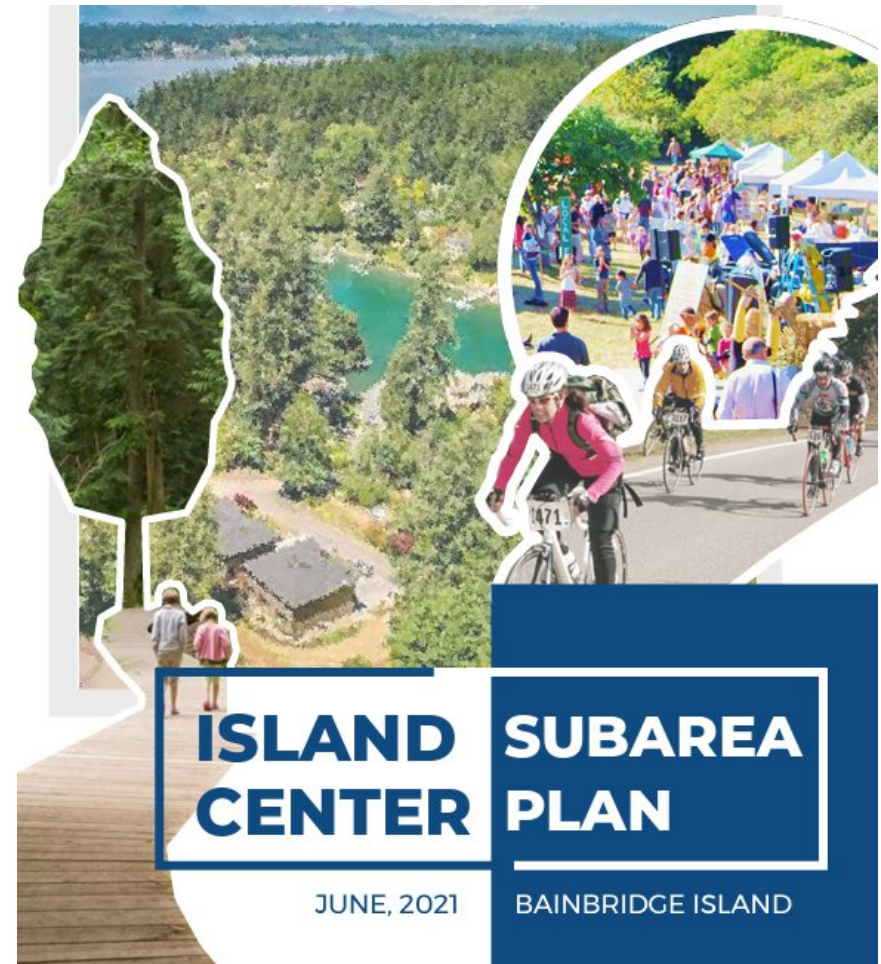


City Council Action on August 10, 2021

- Directed the Planning Commission to provide a recommendation
 - Related to the termination of the contract zoning designation on the Bainbridge Gardens property and
 - for updating the City's Municipal Code to revise dimensional standards for the existing NC-zoned properties (*except for changes to base and bonus residential density*)
- Indefinitely suspended the Subarea Planning Process and ended the terms of the Steering Committee members, deeming their work complete.

Next Steps

- Consider inclusion of the two identified components as part of Comprehensive Plan periodic update (with Planning Commission)
- Revisit broader plan after the Comprehensive Plan update (and Winslow Subarea Plan update) is complete





CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 10, 2023

ESTIMATED TIME: 10 Minutes

AGENDA ITEM: (8:00 PM) Receive Report on Commercial Green Building Ordinance- Planning,

SUMMARY: Over four years ago, work was conducted on addressing greenhouse gas emission reductions through changes in the building codes. The work was produced primarily by a Green Building Task Force (GBTF), which was appointed by the City Council. The task force's recommendations regarding certain requirements for residential buildings were not pursued by the Council because legal analysis by the City determined that state law preemption related to state energy codes prevented the City from enacting those recommendations. The task force's work on commercial building codes was not similarly affected by state law. This discussion reviews the conclusions of previous years' efforts on a green building code and recommends addressing commercial green building codes in the second half of 2023 to better align with the Climate Officer's work plan that includes the identification and adoption of at least one code update recommended in the Climate Action Plan.

AGENDA CATEGORY: Discussion

PROPOSED BY: Planning & Community Development

RECOMMENDED MOTION: Receive report.

COMMUNITY ENGAGEMENT AND OUTREACH: 2019-2021 Green Building Task Force meetings, project web page postings, city council published agendas and videotaped meetings

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: In 2019, the City convened a Green Building Task Force (GBTF) for the purposes of addressing greenhouse gas emission reduction goals in the Climate Action Plan relating primarily to residential energy use. In 2020, after significant work and deliberation, the City Council and the GBTF learned that certain regulations proposed by the GBTF related to local restrictions regarding residential energy use were inconsistent with state law governing residential building codes due to preemption issues. The preemption issues applied to residential building codes but not to commercial buildings. Commercial buildings include schools and hospitals, manufacturing and industrial shops, offices, retail stores, and restaurants. Recently, the City Council enacted an ordinance requiring the installation of Electrical Vehicle (EV) ready parking facilities in parking areas for new or expanded commercial development, in excess of state EV requirements and adding costs to existing and future commercial enterprises on Bainbridge Island.

Commercial building permits constitute less than one fourth of all building permits that the Planning and Community Development Department processes. Construction of commercial buildings must comply with state energy codes, which are among the strongest in the nation. The department is aware that state energy code requirements have increased the cost of construction in recent years. With the City's recent addition of requiring substantial EV-ready parking, additional costs are now applied to commercial permit applicants. Green building materials such as cross-laminated timber are in short supply and expensive. Additionally, the City is required to accommodate a higher job target over the twenty-year time horizon than there is currently zoned commercial/industrial capacity for on the Island. The Comprehensive Plan process will require that the City facilitate an increase in commercial and other jobs-producing buildings.

As an alternative to adopting a commercial green building code at this time, it is recommended that the City investigate potential green building-related codes later in 2023 to better align with the Climate Officer's workplan for 2023 that includes an item to work with the Climate Change Advisory Committee to identify and implement at least one code update recommended in the Climate Action Plan. Staff anticipates starting this conversation with the Committee in mid-2023 for completion by mid-2024. Potential areas of focus, as identified in the Climate Action Plan, include – but are not limited to – the following: solar ready development, bike parking requirements, water conservation features in new buildings, stormwater code (in relation to increases in storm intensity and rainfall), manure management, and wildfire risk reduction design guidelines for new construction.

ATTACHMENTS:

FISCAL DETAILS:

Fund Name(s):

Coding:



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 10, 2023

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: (8:10 PM) Confirm Recommended Appointments to the Historic Preservation Commission,

SUMMARY: A call for participation was issued for volunteers to serve on the Historic Preservation Commission (HPC). The member selection panel consisted of Mayor Deets, HPC Council Liaison Deputy Mayor Moriwaki, Councilmember Quitslund and HPC Chair Hughes. The member selection panel recommends the appointments as shown in the suggested motion. Pursuant to BIMC 2.01.015, City Council confirmation of the recommended appointments requires a majority plus one vote of the entire membership of the Council (i.e., five "yes" votes). The applications for all of the applicants who submitted a timely application for the positions under consideration are included with this agenda item.

AGENDA CATEGORY: Appointment

PROPOSED BY: Executive

RECOMMENDED MOTION: I move to confirm the recommended appointment of Jon Mooallem to Position 4 of the Historic Preservation Commission to complete a term ending in June, 2024.

I move to confirm the recommended appointment of Zachary Allen to Position 6 of the Historic Preservation Commission to complete a term ending in June, 2025.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[Allen - Historic Preservation Commission \(Redacted\)](#)

[Cathcart - Historic Preservation Commission \(Redacted\)](#)

[Guggenheimer - Historic Preservation Commission \(Redacted\)](#)

[Kent - Historic Preservation Commission \(Redacted\)](#)

[Messinger - Historic Preservation Commission \(Redacted\)](#)

[Mooallem - Historic Preservation Commission \(Redacted\)](#)

[Wilson - Historic Preservation Commission \(Redacted\)](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

Roz Lassoff

From: noreply@civicplus.com
Sent: Monday, November 28, 2022 4:46 PM
To: CityAdmin
Subject: Online Form Submittal: Historic Preservation Commission Volunteer Application (Due: 11/30/22 @ 4pm)

CAUTION: THIS EMAIL ORIGINATED FROM OUTSIDE THE CITY OF BAINBRIDGE ISLAND EMAIL SYSTEM -Take caution NOT to open attachments or links unless you know the sender AND you were expecting the attachment or the link.

Historic Preservation Commission Volunteer Application (Due: 11/30/22 @ 4pm)

Step 1

Historic Preservation Commission Volunteer Application

Seeking two members to complete terms ending in June, 2024 and June, 2025. Commission diversity will benefit from new members with the following professional position / discipline backgrounds: architecture, landscape architecture, architectural history, planning, biology, geography, American studies, law, and real estate. The Commission advocates for the preservation of historically significant buildings, structures, sites, objects and districts.

The City of Bainbridge Island welcomes the participation of volunteers in serving our Island community through advisory groups. Please complete the form below if you are interested in serving. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared. We thank all applicants for their interest, however only those candidates selected for interviews will be contacted. Applications will be considered active for one year.

Due: November 30, 2022 @ 4pm.

Applicant Information

Name	Zachary Allen
Email	[REDACTED]
Daytime Phone	[REDACTED]
Address	[REDACTED]

City	Bainbridge Island
State	WA
Zip	98110
Current Employer	Department of Interior- National Park Service
Current Position	Archeological Technician

Experience & Qualifications

Have you served on any city committees, commissions, boards or task forces in the past? No

If yes, please indicate which group(s). *Field not completed.*

Please share your qualifications for this appointment (skills, activities, training, education) if any?

Professional Archaeologist with over five years of experience working in the Pacific Northwest both in the private sector as well as more recently at Olympic National Park.

I have graduated with my master's degree in Cultural and Environmental Resource Management from Central Washington University where my area of focus was pre-contact stone tool technologies and archaeometric methods of identifying toolstone sources on the Olympic Peninsula of Washington State. I conducted my archaeological field school at the Yama site with Olympic College in 2014 and volunteered in 2015. I have also worked on Bainbridge Island at the Japanese-American Exclusion Memorial for the recent construction of the departure deck.

A great portion of my experience recently has been focused on regulatory review under Section 106 compliance for the National Historic Preservation Act (NHPA). I have been involved in numerous projects ranging from streamlined reviews to larger Environmental Assessments (EA's) and Environmental Impact Statements (EIS's) for capital improvement projects as well as grant funded projects at Olympic National Park. Working as a federal representative I feel very confident in disseminating knowledge of cultural resources to the public and working with interested parties on agency projects or undertakings.

I have been involved in all forms of field surveys and excavations in both my current and previous

positions. My current position requires consultation with both tribal governments and the Washington SHPO in developing areas of potential effect and resulting determinations of effects to cultural resources. I have also prepared all site survey documentation for review by the state as required by the NHPA and determined eligibility for both historic and pre-historic archaeological sites in the region.

Please share your community interests (groups, committees, organizations) if any:

I am currently not on any other committees, organizations or groups on the island.

Do you have potential conflicts of interest? If so, please explain:

Possibly decisions regarding the Japanese-American Exclusion Memorial as it is co-managed by the National Park Service as a satellite unit of Minidoka National Historic Site.

Feel free to attach a cover letter, resume', or other materials, if you wish (optional):

[REDACTED]

How did you hear about the volunteer opportunity?

Social media

Other

Field not completed.

Type the Year

2022

[REDACTED]



ZACHARY R. ALLEN

EDUCATION

Central Washington University. Ellensburg, Washington, United States.

- Degree: Master of Science, Cultural and Environmental Resource Management
- Date of Attendance: 2017-2021
- Relevant Courses Taken: Introduction to Resource Management, Introduction to GIS and Maps, Environmental Archaeology, Quantitative Methods, Stone Tool Analysis, Archaeological Theory, Airphoto Interpretation, GIS and Data Management, Zooarchaeology, Policy and Law in Resource Management, Resource Analysis, Geomorphology and Cultural Resource Management.

Olympic College. Bremerton, Washington, United States.

- Date of Attendance: 2014-2015
- Relevant Courses Taken: Archaeology Field School Yama (45KP105).

University of Montana. Missoula, Montana, United States.

- Degree: Bachelor of Arts, Cultural Anthropology
- Date of Attendance: 2007-2012
- Relevant Courses Taken: International Relations, Anthropological Culture and Identity, Dynamics of Diplomacy, Anthropologic Data Analysis, Indigenous World View Perspective, Religious Belief Systems, Culture, Health and Healing, Cultural Resource Management, Central Asian Culture and Civilization, International Cultural Heritage, Global Environmental Politics, Environmental Health Policy, Ethics and Government and Hinduism.

AWARDS AND SCHOLARSHIPS

AWA Student Research Grant. Awarded by the Association for Washington Archaeology (AWA). Kennewick, Washington. March 2019.

Top Cats Award. Awarded by Central Washington University. Ellensburg, WA. May 2019.

Graduate Studies Travel Award. Awarded by Central Washington University. Ellensburg, WA. March 2019.

Dennis and Nancy Wilson Archaeology Scholarship. Awarded by Central Washington University. Ellensburg, WA. March 2018.

Professional Conference Travel Award. Awarded by Olympic College Foundation, Bremerton, WA. April 2016.

LANGUAGES

English: Fluent.

Spanish: Moderate proficiency reading and writing.

EMPLOYMENT

Olympic National Park: Port Angeles, WA. Archaeological Technician (GS-7): Worked under Section 106 Coordinator conducting compliance on various projects under NEPA/SEPA including tribal and state correspondence, cultural resource reporting and determination of eligibility assessments. Led both field excavations as well as documentation of cultural resources directly linked to multiple Environmental Assessments and Environmental Impact Statements. June 25, 2019- Present (40 hours/week).

Museum of Culture and Environment: Ellensburg, WA. Public Programs Manager: Coordination of multiple museum exhibits as well as public outreach events both on the Central Washington University campus as well as the greater region. September 28, 2018- June 6, 2020 (20 hours/week).

Cultural Resource Consultants: Ballard, WA. Field Archaeologist III: worked under a Projects Supervisor in Phase I investigations in Western Washington and the Colombia Plateau. Assisted in resource reporting and documentation of both historic and pre-contact sites. October 17, 2015- September 23, 2018 (~20 hours/week).

VOLUNTEER WORK

Olympic College Laboratory and Field School: Participated in pedestrian survey of Yama site and assisted in laboratory analysis of collected artifacts from the field. July 2016.

Olympic College Foundation Luncheon: Presented an exhibit on Yama Field School to members and donors of the Olympic College Foundation. Including operating a transit, field methodology and conclusions from the 2015 field school. October 2015.

St. Barnabus Church: Bainbridge Island WA. Presented our findings from 2015 Yama field school to interested members of the public and engaged in explanation of artifacts found. September 2015.

Bremerton Historic Society and Museum: Bremerton, WA. Provided a public presentation of the results of the 2015 Yama Archaeological Project and presented pertinent artifacts for interested members of the public. October 2015.

FIELD TRAINING AND INTERNATIONAL WORK

Archaeology Field School: Took part in the Olympic College Archaeology Field School (ANTH 270) on Bainbridge Island, Washington. The project was the first year of a three-year effort to survey and document the Yama Japanese immigrant village and the early occupation of Japanese in western Washington. I learned concepts related to quadrant layout, field mapping, data collection, as well as artifact analysis and laboratory procedures. At the end of the summer project, presented the results of the work to date to invited audience as well as the Northwest Anthropological Conference in Tacoma, WA. June 2015-March 2016.

Globalization in Sri Lanka: Lived in Sri Lanka for six months conducting an independent study on the effects of globalization on the tangible and intangible aspects of cultural and ethnic identity. Visited six UNESCO World Heritage sites and the untraveled northern part of Sri Lanka, Tamil Eelam, site of recent civil military conflict. Sponsored by The University of Montana. November- April 2011.

CONFERENCES AND PUBLIC PRESENTATIONS

- Elwha ScienceScape Symposium.** Symposium Participant. Raw Material Usage and Stone Tool Manufacture in the Elwha River Valley. Port Angeles, WA. August 30, 2022.
- Symposium of University Research and Creative Expression.** Symposium Participant. Magnetic Analysis to Address Function and Burn/Use History of Non-Feature Burned Rock. Ellensburg Washington. May 14-16th, 2019.
- Northwest Anthropological Conference.** Symposium Participant. Session G: Only the Lonely: Magnetic Analysis to Address Function and Burn/Use of Non-Feature Burned Rock. Kennewick Washington. March 20-23, 2019.
- Cultural Resource Protection Summit.** Attended. Suquamish, WA. May 2019 and May 2018
- Northwest Anthropological Conference.** Symposium participant. Session 10: Yama: A Late 19th and Early 20th Century Japanese Transnational Community. Tacoma, WA. March 23-26, 2016

ACADEMIC REPORTS

Allen, Zachary R.

- 2021 *Raw Material Usage and Stone Tool Manufacture in the Elwha River Valley.* Master's Thesis. On file, Central Washington University, Ellensburg, WA.
- 2016 *Feature Analysis of Yama, an Early Japanese Immigrant Village in the Pacific Northwest Anthropological Conference,* Tacoma
- 2015 *Analysis of Feature 1015: A Workshop in Yama.* Final student report for ANTH 270: Archaeology Field School. Summer 2015. On file, Olympic College, Bremerton, WA.
- 2012 *Globalization's Impact on Tangible and Intangible Ethnic Identity of Sri Lanka.* Final report for ANTH 492: Independent Study: Ethnographic Research. Spring 2012.

PROFESSIONAL ASSOCIATIONS

- **Geologic Society of America.** 2018-present.
- **Society for American Archaeology.** 2018-present.
- **Association for Washington Archaeology.** 2015-present.
- **Lambda Alpha National Anthropology Honor Society.** 2018-2020.

REFERENCES

David Conca

Section 106 Coordinator; Olympic National Park; Port Angeles, WA. david_conca@nps.gov

Lynn Bethke

Collections Manager; Museum of Culture and Environment; Ellensburg, WA. bethkel@cwu.edu

Sonja Kleinschmidt

Co-owner, Cultural Resource Consultants; Ballard, WA. sonja@crcwa.com

Dr. Robert Drolet

Adjunct Professor; Olympic College (retired); Bremerton, WA. robertpdrolet@gmail.com

Roz Lassoff

From: noreply@civicplus.com
Sent: Monday, November 14, 2022 9:35 PM
To: CityAdmin
Subject: Online Form Submittal: Historic Preservation Commission Volunteer Application (Due: 11/30/22 @ 4pm)

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Historic Preservation Commission Volunteer Application (Due: 11/30/22 @ 4pm)

Step 1

Historic Preservation Commission Volunteer Application

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Due: November 30, 2022 @ 4pm.

Applicant Information

Name Kerstin Cathcart

Email [REDACTED]

Daytime Phone [REDACTED]

Address [REDACTED]

City	Bainbridge
State	WA
Zip	98110
Current Employer	Bainbridge Island School District
Current Position	Substitute Teacher

Experience & Qualifications

Have you served on any city committees, commissions, boards or task forces in the past? No

If yes, please indicate which group(s). *Field not completed.*

Please share your qualifications for this appointment (skills, activities, training, education) if any? - History Major - completed a 10,000 house historic preservation housing inventory - then took photos of over 10K historic houses for another previously completed housing inventory - involved in national "Main Street" program for historic preservation & economic development - wrote up national application for historic status for train station in Elizabeth, IL (it was granted) - minute taker for Iowa City's historic preservation commission - city & county planner for 13 years (Snohomish County & Forest Grove & Portland, OR

Please share your community interests (groups, committees, organizations) if any: Volunteer with Bainbridge Historical Museum - currently working on organizing their public archives but also have worked as museum volunteer

Do you have potential conflicts of interest? If so, please explain: None that I know of

Feel free to attach a cover letter, resume, or other materials, if you wish (optional): 

How did you hear about the volunteer opportunity? City Manager's Report (e-newsletter)

Other *Field not completed.*

Type the Year 2022

KERSTIN CATHCART

TEACHING EXPERIENCE

Currently am a WA-state certified substitute teacher – special credential as media specialist

SCHOOL LIBRARIAN

Ainsworth Elementary School – August 2014 to December 2019

- Provided library services to school of 650 students, half in Spanish Immersion program
- Supported teachers and curriculum with library resources
- Improved collection by massive weeding, reorganization & investment in new books through district funding & grants
- Worked with library aide & active community of volunteers
- Created & maintained library website
- Organized their history archive – they are the oldest school in Portland

PROGRAM COORDINATOR – EDUCATION

Augustana Church – Portland, OR – July 2014 to December 2016

- Headed up Sunday School program: chose peace & justice curriculum; recruited & supported teachers
- Organized & updated major community events
- Welcomed families – maintained family database & regular communications
- Supported parents with parent gatherings; books; articles
- Co-created Ecumenical Vacation Bible School for three summers – including a self-created ‘food of the Bible’ camp

CEDAR RIVER SALMON VOLUNTEER NATURALIST

SALMON SPEAKERS BUREAU VOLUNTEER

King County – Seattle, WA – September 1998 to 2002

RECREATIONAL PROGRAM LEADER

Bethany Home – Moline, IL – September 1991 to June 1992

- Created after-school recreational program for behavior-challenged middle schoolers that focused on being outdoors, doing service & having fun

HISTORY TEACHER

St. Anthony’s High School – Effingham, IL – August 1990 to June 1991

ENVIRONMENTAL EDUCATOR

Camps in Texas, Michigan & New Jersey – August 1989 to May 1990

- Provided outdoor education for schools, mostly 5th graders
- One camp focused on pioneer crafts – cider pressing; butter & soap-making; whittling pioneer toys, as well as outdoor education

SCIENCE & SPANISH TEACHER

St. Patrick's Junior High School – St. Paul, MN – January to June 1988

GED & ADULT BASIC EDUCATOR

Blackhawk Community College – Moline, IL – October 1987 to June 1988

PROJECT MANAGEMENT EXPERIENCE – CITY PLANNER

SENIOR PLANNER

City of Portland, Bureau of Planning & Sustainable Development – Jan. 2008 to June 2009

- Worked on “Portland Plan” and comprehensive plan update
- Drafted educational materials, print and on-line
- Assisted with website
- Created and conducted public engagement meetings

SENIOR PLANNER

City of Forest Grove – Forest Grove, OR – Dec. 2004 to Jan. 2008

- Coordinated city's long range planning efforts including: Commercial Corridor Project, Vision Statement Update, UGB expansion planning, and Metro compliance
- Managed annexations, including all public notices
- Staffed Community Forestry Commission
- Assisted with Annual Town Meeting
- Focused on public engagement

SENIOR PLANNER, LONG RANGE PLANNING

Snohomish County Planning & Development Services - Everett, WA – Nov. 1999 to May 2004

- Public Involvement Coordinator for comprehensive plan update – invented ideas like Saturday – “Planners in the public library”
- Staffed neighborhood planning project
- Project manager for SW UGA Green Space research project – hired consultant, supported citizen committee
- Created educational materials, established and maintained web presence, organized meetings and produced Power Point presentations
- Worked on website organization and maintenance

PLANNER, CURRENT PLANNING – COMMERCIAL DIVISION

Snohomish County Planning & Development Services – Everett, WA – April 1998 to Nov. 1999

- Processed commercial building permits – handled many projects simultaneously
- Responded promptly and personally to the informational needs of public, applicants, developers
- Upgraded sign permitting process and innovated new record-keeping system

EXECUTIVE DIRECTOR

Jo Daviess Development, Inc. – Elizabeth, IL – April 1995 to August 1997

- Generated over \$500,000 grant funding; annually raised \$100,000 for agency budget

- Headed year-long vision project with citizen committee & conducted several public surveys, including with high school students
- Contracted with consultants for County Housing Study, conducted public meetings
- Assisted in planning for reuse of retired army base
- Successfully recruited new internationally-prominent business (hot air balloon mfg)
- Budgeted, maintained financial books & did taxes for agency

PLANNING ASSISTANT

Bi-State Regional Planning Commission – Rock Island, IL – September 1994 to April 1995

- Successfully obtained state grant for vital link in riverside pedestrian trail
- Met data needs of developers, non-profit agencies, citizens

AIDS HOUSING RESEARCHER

Iowa Center for AIDS Resources and Education – Iowa City, IA – June 1993 to June 1994

- Authored first-ever state-wide study of the housing needs of Iowans with HIV/AIDS
- Created & conducted anonymous state-wide survey of target population
- Presented recommendations to numerous public and private housing providers

HISTORY EXPERIENCE

VOLUNTEER, BAINBRIDGE ISLAND HISTORICAL MUSEUM

Nov. 2020 to present

- Front Desk/Greeter
- Special Project: Archive Organization: on-going

HISTORY RESEARCHER

2006 – present

- Inspired to discover past owners of our 118 yr-old house by wondering if we were part of the neighborhood's gentrification – extensively researched using city permits; Ancestry.com; old newspapers; public archives – was able to pull together full timeline & stories of past owners & gave tour to former owner's surviving family
- Family genealogist on both sides
- Currently researching land use & community building on Bainbridge Island for future book

ARCHITECTURAL PHOTOGRAPHER

City of Rock Island, IL – Rock Island, IL – October 1987 to June 1988

- Photographed over 10,000 historic buildings for city archive
- Cataloged photos by address & assisted in preparation of final state report

ARCHITECTURAL SURVEYOR

City of Moline, IL – Moline, IL – May to August, 1987

- Determined architectural style & condition of over 8,000 buildings as part of 4-member team
- Compiled results for every building & made public presentations about project

EDUCATION

PORTLAND STATE UNIVERSITY – PORTLAND, OR
Media Specialist Endorsement, 2017

UNIVERSITY OF IOWA – IOWA CITY, IA
Master of Science degree in Urban & Regional Planning, 1994

AUGUSTANA COLLEGE – ROCK ISLAND, IL
Bachelor of Arts degree in History & Secondary Education, 1987
Phi Beta Kappa honor society
Cletus Melchior Award for Outstanding Future History Educator

From: noreply@civicplus.com
Sent: Saturday, August 27, 2022 12:30 PM
To: CityAdmin
Subject: Online Form Submittal: Historic Preservation Commission Volunteer Application

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Historic Preservation Commission Volunteer Application

Step 1

Historic Preservation Commission Volunteer Application

Members should have knowledge or expertise in identifying, evaluating and protecting historic resources and expertise in history, architecture, landscape architecture, architectural history, historic preservation, planning, cultural anthropology, archaeology, biology, geography, cultural geography, American studies, law and real estate. The Commission advocates for the preservation of historically significant buildings, structures, sites, objects and districts.

The City of Bainbridge Island welcomes the participation of volunteers in serving our Island community through advisory groups. Please complete the form below if you are interested in serving. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared. We thank all applicants for their interest, however only those candidates selected for interviews will be contacted. Applications will be considered active for one year.

Applicant Information

Name	Tobias Guggenheimer
------	---------------------

Email	[REDACTED]
-------	------------

Daytime Phone	[REDACTED]
---------------	------------

Address	[REDACTED]
---------	------------

City	Bainbridge Island
------	-------------------

State	WA
-------	----

Zip	98110
-----	-------

Current Employer	Self
Current Position	Principal, Tobias Guggenheimer Architect
Experience & Qualifications	
Have you served on any city committees, commissions, boards or task forces in the past?	No
If yes, please indicate which group(s).	<i>Field not completed.</i>
Please share your qualifications for this appointment (skills, activities, training, education) if any?	I'm principal of an architecture firm with significant experience in preservation issues. (website at guggenheimerarchitect.com). Please also see my wikipedia page for further information. I am also a design educator who has, among other things, taught college level courses in preservation design.
Please share your community interests (groups, committees, organizations) if any:	volunteer at BIYO
Do you have potential conflicts of interest? If so, please explain:	<i>Field not completed.</i>
Feel free to attach a cover letter, resume', or other materials, if you wish (optional):	<i>Field not completed.</i>
How did you hear about the volunteer opportunity?	Other (specify below)
Other	interaction at the farmer's market commission booth
Type the Year	2022



Roz Lassoff

From: noreply@civicplus.com
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Step 1

Historic Preservation Commission Volunteer Application

Seeking two members to complete terms ending in June, 2024 and June, 2025. Commission diversity will benefit from new members with the following professional position / discipline backgrounds: architecture, landscape architecture, architectural history, planning, biology, geography, American studies, law, and real estate. The Commission advocates for the preservation of historically significant buildings, structures, sites, objects and districts.

The City of Bainbridge Island welcomes the participation of volunteers in serving our Island community through advisory groups. Please complete the form below if you are interested in serving. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared. We thank all applicants for their interest, however only those candidates selected for interviews will be contacted. Applications will be considered active for one year.

Due: November 30, 2022 @ 4pm.

Applicant Information

Name	Daniel Kent
Email	[REDACTED]
Daytime Phone	[REDACTED]
Address	[REDACTED]

City	Bainbridge Island
State	WA
Zip	98110
Current Employer	Retired
Current Position	Retired

Experience & Qualifications

Have you served on any city committees, commissions, boards or task forces in the past? No

If yes, please indicate which group(s). *Field not completed.*

Please share your qualifications for this appointment (skills, activities, training, education) if any? I have a Ph.D. in religious studies with a focus on Buddhism and Asian religions from the University of Virginia and worked as a college instructor and assistant Professor for 12 years. In my research I used both anthropological and historical methodologies. I am proficient in reading Sinhala and Pali language and have a rudimentary knowledge of written Japanese. I have attached an old out-of-date CV with more details.

Please share your community interests (groups, committees, organizations) if any: I am relatively new to the island. My daughter is autistic and so our main connections are with other parents of autistic children.

Do you have potential conflicts of interest? If so, please explain: None

Feel free to attach a cover letter, resume', or other materials, if you wish (optional): 

How did you hear about the volunteer opportunity? City Manager's Report (e-newsletter)

Other *Field not completed.*

Type the Year 2022



Daniel Webster Kent

Whitman College

Education

PhD in Religious Studies, University of Virginia, December 30, 2008

Dissertation Title: *Shelter for You, Nirvana for Our Sons: Buddhist Belief and Practice in the Sri Lankan Army*

MA in Religious Studies, University of Virginia, January 3, 2003

BA with major in Asian Studies and minor in Japanese Language, Whitman College, January 1997

Positions Held

2016-Present	Assistant Professor of Asian Religions, Whitman College
2010-2014	Visiting Assistant Professor of Asian Religions, Whitman College
2009	Lecturer in Buddhist Studies, University of Virginia
2009	Lecturer in Religious Studies, Mary Baldwin College
2005	Visiting Instructor in Religious Studies, Western Kentucky University
2002-2003	Teaching and Technology Support Partner, University of Virginia
2000-2002	Teaching Assistant, University of Virginia

Grants, Awards and Honors

2012	Ingram Lecturer, Pacific Lutheran University
Fall, 2011	Abshire Scholar Research Award, Whitman College
2007-8	Charlotte W. Newcombe Doctoral Dissertation Fellowship
2006-7	Fulbright-Hays Doctoral Dissertation Research Grant, Sri Lanka
2005	American Institute of Sri Lankan Studies Grant for Sinhala Language Study in Sri Lanka
2003-4	Foreign Language and Area Studies Fellowship for Sinhala Language Study at Cornell University
2001-2	Seven Society Graduate Fellowship for Superb Teaching Honoree For excellence in teaching at the University of Virginia
2001-2	Class of 1985 Graduate Fellowship for Creative Teaching at the University of Virginia
2000-2004	Full Graduate Fellowship Department of Religious Studies, University of Virginia
1998-2000	IIE Fulbright Fellowship, Universities of Peradeniya and Keleniya, Sri Lanka

Book Projects

In Times of War the Buddha Remains Silent: Buddhist Belief and Practice in the Sri Lankan Army. Book in Progress

The Monk Who Wouldn't Meditate: Religion and Globalization in Contemporary Sri Lanka. Preliminary Fieldwork Completed

Journal Articles

“Preaching in a Time Without Dharma: History and Ethical Transformation in Sermons to the Sri Lankan Army,” *Journal of Contemporary Buddhism*, March 2015

“Proof of Buddhism: Interpreting the Bodies of Sri Lankan Buddhist War Dead,” *Sri Lanka Journal of the Humanities*, December 2010

Book Chapters

“The ‘Insane’ Monk from Kanimahara” in Justin McDaniel, Jeffrey Samuels and Mark Rowe eds., *Figures of Buddhist Modernity in Asia*, University of Hawaii Press, 2016

“Corporal Monk: Venerable Sudinna’s journey from the Sri Lankan Army to the Buddhist Sangha” in Todd Lewis ed., *Buddhists: Understanding Buddhism Through Biography*, Wiley-Blackwell Press, 2014

“Onward Buddhist Soldiers: Preaching to the Sri Lankan Army” in Mark Juergensmeyer and Michael Jerryson eds., *Buddhist Warfare*, Oxford University Press, 2010

Conference Presentations

“The Remorse of Kings: Chronicling Reconciliation in Sri Lankan Buddhism” Buddhism and Law Conference, Buffalo, NY, September 2016

“Competing Buddhisms in Contemporary Sri Lankan Literature and Film” panel at Annual Conference on South Asia, Madison, WI, October 2013

“Killing for a World of Perfect Morality: Buddhist Ethics in a Time of Declining Dharma” Annual Conference on South Asia, Madison, WI, October 2013

“The Stakes of Beef Consumption: Trading Karma for Buddhist Identity in the Sri Lankan Army.” Annual Meeting of the American Association of Asian Studies, San Diego, CA, March, 2013

“Protecting the Order: History and Nationalism in the Sri Lankan Army’s Annual Flag Blessing Ceremony.” Annual Conference on South Asia, Madison, WI, October 2012

“To Protect the Innocent: Kollonawe Sumangala’s Message to the Sri Lankan Army.” Annual Meeting of the American Association of Asian Studies, Toronto, ON, March 2012

“Buddha with a Camera-phone: Youtube and the Ethnography of Asian Religions.” Annual Meeting of the American Academy of Religion, Anthropology of Religion Section, San Francisco, CA, November 2011

“Lying with Compassion: Caring for the Karma of Buddhist Soldiers.” Annual Meeting of the American Academy of Religion Pacific Regional Conference, Spokane, WA, May 2011

“In Times of War the Buddha Remains Silent: Buddhist Monks and the Ethics of Warfare.” Annual Meeting of the American Academy of Religion, Buddhism Section, Atlanta, GA, October 2010

“A Death in the Family: Sinhala Buddhist Strategies for Dealing with the Deaths of Soldiers in Battle.” Annual Conference on South Asia, Madison, WI, October 2008

“Shelter For You, Nirvāna for Our Sons: Remembering Sri Lanka’s War Dead.” XVth Congress of the International Association of Buddhist Studies, Atlanta, GA, August 2008

“Onward Buddhist Soldiers: Preaching to the Sri Lankan Army.” Annual Meeting of the American Academy of Religion, Buddhism Section, Washington, DC, November 2006

“The Genealogy of Gentleness: A Study of 19th Century British Representations of Sinhala Buddhists.” Annual Meeting of the American Academy of Religion Eastern-International Regional Conference, Ithaca, NY, May 2004

Invited Lectures

“Preaching in a Time without Dharma” Lewis and Clark College, Guest Lecture for 400-level course on Religious Nationalism, March, 2016.

“Corporal Monk” Lewis and Clark College, Guest Lecture for 400 level course on Buddhist Monasticism, September, 2015.

“Killing Tigers, Killing Cows: The Karma of Killing Animals in the Sri Lankan Civil War.” Pacific Lutheran University, Ingram Lecture March, 2012

“Death on a Fullmoon Day: Memorial Bus Shelters for Sri Lanka’s War Dead.” University of Virginia Workshop on Religion, Culture and Conflict in Sri Lanka, February, 2009

Roz Lassoff

From: noreply@civicplus.com
Sent: Wednesday, November 30, 2022 3:44 PM
To: CityAdmin
Subject: Online Form Submittal: Historic Preservation Commission Volunteer Application (Due: 11/30/22 @ 4pm)

CAUTION: THIS EMAIL ORIGINATED FROM OUTSIDE THE CITY OF BAINBRIDGE ISLAND EMAIL SYSTEM -Take caution NOT to open attachments or links unless you know the sender AND you were expecting the attachment or the link.

Historic Preservation Commission Volunteer Application (Due: 11/30/22 @ 4pm)

Step 1

Historic Preservation Commission Volunteer Application

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Due: November 30, 2022 @ 4pm.

Applicant Information

Name Michael Messinger


Email

Daytime Phone

Address

City	Bainbridge Island
State	WA
Zip	98110
Current Employer	WA State Department of Social and Health Services
Current Position	Adult Protective Services Social and Health Program Consultant

Experience & Qualifications

Have you served on any city committees, commissions, boards or task forces in the past?	No
If yes, please indicate which group(s).	<i>Field not completed.</i>
Please share your qualifications for this appointment (skills, activities, training, education) if any?	Massachusetts licensed attorney; Bachelor of Arts in History; extensive professional and volunteer involvement with communities and government; 15+ years experience conducting family history research; please see resume and cover letter for additional information.
Please share your community interests (groups, committees, organizations) if any:	Bainbridge Island Genealogical Society
Do you have potential conflicts of interest? If so, please explain:	None that I am aware of at present.
Feel free to attach a cover letter, resume', or other materials, if you wish (optional):	
How did you hear about the volunteer opportunity?	Social media
Other	<i>Field not completed.</i>
Type the Year	2022



Susan Hughes
Chair, Bainbridge Island Historic Preservation Commission
280 Madison Ave N
Bainbridge Island, WA 98110

Dear Chair Hughes,

I write to apply for a position on the Bainbridge Island Historic Preservation Commission. As someone who is passionate about both history and serving my community, I am excited to have the opportunity to apply for a position on the Commission. My work experience, educational background, and personal interest demonstrate the passion that I have for history and serving my community. These combine to make me a strong candidate for the Historic Preservation Commission volunteer position.

My professional career centers around a commitment to serving my community and working in government. Through this experience I gained knowledge and skills that will allow me to work effectively as a member of a commission that interacts regularly with both people in our community as well as local government. I currently work for the State of Washington as a Social and Health Program Consultant for Adult Protective Services. Prior to that, I ran the state house office for a state representative in Massachusetts. I also have volunteer and internship experience at various levels of government. Additionally relevant to the work of the Commission are my experiences volunteering with the Northampton Historical Society and the US Naval Historical Center.

I also have a strong educational background in law and history. My undergraduate degree is in history. During that course of study, I not only developed research skills, but also explored public history and the ways that communities remember history. From reviewing some of the commission documents, these are common themes present in the work that the Commission undertakes. Furthermore, I attended Suffolk University Law School in Boston, MA. My legal education gives me the tools to interpret, apply, and comply with the rules governing the Commission and their preservation efforts.

As a parent of two young children, I find myself with less free time than I used to when I was younger. In that free time, however, I continue my 15+ year journey researching my family's history. Through this research I learned about different historical records, sources, and repositories that allow me to understand and build a picture about a historical person, place, or time period. These skills will prove valuable in researching and interpreting the properties and proposals that come before the commission. Although my research mainly focuses on the areas where my ancestors are from in Pennsylvania and Connecticut, I am also a member of the Bainbridge Island Genealogical Society.

Thank you for considering my application. I look forward to the opportunity to further discuss my qualifications for the Historic Preservation Commission.

Sincerely,

Michael Messinger

[Redacted signature block]

MICHAEL J. MESSINGER

LEGAL EXPERIENCE

DSHS – HOME AND COMMUNITY SERVICES – ADULT PROTECTIVE SERVICES, SEATTLE, WA 2016-2018

LEGAL ASSISTANT

Served as Public Disclosure Coordinator, received and responded to all public disclosure requests received in Home and Community Services Region 2; maintained records and electronic databases to track and organize public disclosure requests; utilized computer systems and software to redact and process public disclosure requests; provided support to APS legal staff including preparing discovery, letters, and filings for hearing at the Office of Administrative Hearings; provided training to DSHS staff on public disclosure policies and procedure; answered questions and addressed concerns from the general public in a professional and courteous manner; as member of Employee Recognition Committee helped to plan, set up, and run staff appreciation events.

LAWYERS' COMMITTEE FOR CIVIL RIGHTS, BOSTON, MA 2012

GRADUATE INTERN, ELECTION PROTECTION / VOTING RIGHTS PROGRAM

Assisted deputy director in organizing 2012 Election Protection effort in Massachusetts; supported Lawyers' Committee staff by conducting legal research related to ongoing litigation; attended court proceedings and witness preparation meetings for upcoming trial in Federal District Court.

SUFFOLK COUNTY DISTRICT ATTORNEY'S OFFICE, BOSTON, MA 2011- 2012

STUDENT PROSECUTOR, BOSTON MUNICIPAL COURT, BRIGHTON DIVISION (2011 – 2012)

Placed as part of the Suffolk University Law School's Prosecutors Clinic; represented the Commonwealth in District Court; conducted jury trials; argued arraignments and bail; answered on pre-trials; conducted evidentiary motions; assisted the ADA with all aspects of case preparation; regularly attended court proceedings and case conferences; communicated with witnesses, victims, defense attorneys and police officers.

3:03 CERTIFIED LEGAL INTERN, JUVENILE UNIT (2011)

Represented the Commonwealth in Juvenile Court; argued arraignments and motions; drafted memoranda in opposition to motions to suppress, sever, revise and revoke, and dismiss; compiled direct indictments and drafted memoranda analyzing evidence and identifying legal issues; managed discovery; attended court proceedings and interviews with police officers.

NEW ENGLAND INNOCENCE PROJECT, BOSTON, MA 2011

LEGAL INTERN

Reviewed case files and drafted legal memoranda discussing legal issues presented, potential paths to exoneration, and recommendations for future action.

SUFFOLK COUNTY JUVENILE COURT, BOSTON, MA 2010

JUDICIAL INTERN

Researched and drafted memoranda of decision for judges on various issues, including competency and motions to suppress; discussed legal issues with the judges of the court; attended court proceedings.

BOSTON POLICE DEPARTMENT, OFFICE OF THE LEGAL ADVISOR, BOSTON, MA 2010

LEGAL INTERN

Researched and wrote memoranda on legal issues raised by police officers; prepared documents for discovery requests and court orders; drafted various memoranda including Return of Firearm requests.

PUBLIC SERVICE & GOVERNMENT EXPERIENCE

DSHS – HOME AND COMMUNITY SERVICES – ADULT PROTECTIVE SERVICES, SEATTLE, WA 2018-Present
SOCIAL AND HEALTH PROGRAM CONSULTANT

Member of APS Region 2 training team; facilitates trainings and discussions to teach APS investigators how to conduct investigations, with a particular emphasis on critical thinking, legal analysis, and writing findings; develops training curricula; member of Investigation Review Team that reviews substantiated findings for sufficiency; monitors regional contracts; consults and supports APS management and investigators as needed; Region 2 liaison for APS headquarters regarding record requests and retention.

OFFICE OF STATE REPRESENTATIVE JOSH S. CUTLER (MA – DUXBURY) BOSTON, MA 2013-2015
LEGISLATIVE AIDE

Involved in all aspects of running the Representative’s State House office; drafted and filed bills; acted as point person for the Representative’s amendments during two budget sessions; tracked legislation and amendments; managed constituent cases and maintained constituent database; scheduled meetings and events; coordinated and oversaw legislative interns; composed issue summaries and letters in support of legislation and committee testimony.

OFFICE OF STATE REPRESENTATIVE JAMES M. CANTWELL (MA – MARSHFIELD) BOSTON, MA 2013
LEGISLATIVE INTERN

Drafted legislation related to voting reform; attended issue briefings; wrote memoranda on briefings and current issues for the Representative; assisted legislative aide with constituent cases by conducting research and preparing correspondence; attended legislative sessions and hearings.

YOUTH COMMUNITY CONNECTIONS, MINNEAPOLIS, MN 2007- 2009
YOUTH ENGAGEMENT ORGANIZER

Member of AmeriCorps Promise Fellow Program; researched and wrote briefs on the benefits of afterschool programs; tracked Minnesota legislative activity; attended legislative committee hearings; updated partner organizations on legislative developments; led MN Youth Advisory Council; planned and led youth retreats for Youth Council members.

OFFICE OF UNITED STATES SENATOR JOSEPH R. BIDEN, JR. WASHINGTON, D.C. 2007
RESEARCH INTERN

Researched legislative history of the Senator; organized database of the Senator’s voting history; assembled file of newspaper clippings from Delaware Newspapers.

OFFICE OF STATE SENATOR RICHARD COHEN (MN – SAINT PAUL) SAINT PAUL, MN 2007
INTERN

Prepared for and staffed Finance Committee meetings; researched legislation; wrote responses to constituent letters; filed bills referred to the Finance Committee; regularly observed legislative sessions and hearings.

NAVAL HISTORICAL CENTER, SHIP’S HISTORY BRANCH, WASHINGTON, D.C. 2006
INTERN

Drafted ships histories for the USS Dolphin, USS Ogden, and USS Minneapolis-St. Paul; scanned ships’ logs for entry into online database.

BAR ADMISSION
Massachusetts State Bar

EDUCATION

Juris Doctor, summa cum laude, Suffolk University Law School, Boston, MA 2012

Class Rank: Top 8%

Honors: Phi Delta Phi; Dean's List (2010-2012); Pro Bono Honors (2012)

Activities: Intramural Basketball

Bachelor of Arts in History, Minor in Political Science, Macalester College, Saint Paul, MN 2007

Honors: Phi Alpha Theta (History Honors Society)

Activities: Varsity Baseball (4 years); Student Medical Assistant, Athletic Department (4 years)

Study Abroad: King's College London (Byzantine History, Anglo-Saxon History)

VOLUNTEER EXPERIENCE

Highland Park Little League (Babe Ruth Division) Saint Paul, MN 2008-2009

HEAD COACH

Organized and managed practices and games; communicated with league organizers and parents; instructed players on how to improve their skills; ensured that players enjoyed their experience.

West Seattle Little League (Intermediate Division) Seattle, WA 2015-2016

ASSISTANT COACH

Assisted head coach to organize and manage practices and games; worked closely with players individually and in groups.

Roz Lassoff

From: noreply@civicplus.com
Sent: Saturday, November 19, 2022 8:33 AM
To: CityAdmin
Subject: Online Form Submittal: Historic Preservation Commission Volunteer Application (Due: 11/30/22 @ 4pm)

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Due: November 30, 2022 @ 4pm.

Applicant Information

Name	Jon Mooallem
Email	[REDACTED]
Daytime Phone	[REDACTED]
Address	[REDACTED]

City	bainbridge island
State	WA
Zip	98110
Current Employer	New York Times Magazine
Current Position	writer

Experience & Qualifications

Have you served on any city committees, commissions, boards or task forces in the past?	No
If yes, please indicate which group(s).	<i>Field not completed.</i>
Please share your qualifications for this appointment (skills, activities, training, education) if any?	I've been a working journalist for the New York Times Magazine for nearly twenty years. I'm also the author of four books, including a history of the Great Alaska Earthquake of 1964, and have extensive experience doing all manner of historical research--in archives and special collections, online, conducting oral histories, tracking down documents, etc. I have longstanding and deep affection for the history of our island. All its many facets, including the early Suquamish settlements; first contact at Restoration Point; the sawmill era; Japanese exclusion and WWII.
Please share your community interests (groups, committees, organizations) if any:	I've spent a lot of time in recent years researching the history of Port Blakely and the lumbering history of Puget Sound more generally. This has included getting to know a few other local historians in the community, like Andrew Price and Floyd Aranyosi, and walking various areas with old maps to situate myself. Additionally, I have put in several hundred hours of volunteer work with Bainbridge Prepares, helping to run our community's Covid vaccine clinics. I also frequently speak to local organizations, including The Oatmeal Club, SWERV and (next week) Rotary. And I run a weekly walking club for fourth graders, who I've often taken on hikes and tours of island historical sites.
Do you have potential conflicts of interest? If so, please explain:	Nope!
Feel free to attach a cover letter, resume', or other	

materials, if you wish
(optional):

How did you hear about the volunteer opportunity? City Manager's Report (e-newsletter)

Other *Field not completed.*

Type the Year 2022



JON MOOALLEM



JOURNALISM EXPERIENCE

Writer at Large, The New York Times Magazine, 2006-present

Regular, reliable contributor of narrative features, profiles and reported essays--40 to date.

Adamant generalist, almost exclusively generating my own story ideas. Subjects covered include: climate, end-of-life care, mass incarceration, urban planning, archeology, genetic engineering, film, photography, music, the Olympics, the assassination of endangered monk seals, sleep science, wildfire, Larry Ellison's purchase of an entire Hawaiian island, the food industry, the pornography industry, the tech industry, the self-storage industry, psychology, sociology, ecology, a multi-million-dollar pigeon-breeding Ponzi scheme.

Stories routinely make the Times's Most Emailed, Most Popular on Facebook, and Most Read lists and are featured on The Daily podcast. Discusses reporting on NPR and in other media; appearances include Fresh Air and the Colbert Report.

Other Freelance Journalism, 2003-present

Writing includes: cover stories for Sunday Review; sports writing for ESPN The Magazine and Slate; travel writing for Harper's and California Sunday; monthly column on tech and society for Wired, 2014-2017.

Wrote, co-produced and narrated fifty-minute episode of The Daily, chosen by staff as top Daily episode of 2020. ("Genie Chance and the Great Alaska Earthquake.") Contributes to numerous other podcasts, including This American Life, Radiolab and 99% Invisible.

BOOKS

SERIOUS FACE (Random House, 2022). Forthcoming collection of essays and reporting.

THIS CHANCE! (Random House, 2020) Named a best book of the year by BuzzFeed, Brainpickings, The Guardian, Amazon.

Ghostwriter, WHERE LAW ENDS: Inside the Mueller Investigation, by Andrew Weissmann. (Random House, 2020)

WILD ONES (Penguin Press, 2013) Named a notable book of the year by the New York Times Book Review, The New Yorker, Outside Magazine, National Post. Shortlisted for the PEN/E.O. Wilson Literary Science Writing Award.

LIVE JOURNALISM

Collaborates on live journalism and music performances with members of the band The Decemberists. Two national tours, 2013 and 2017. Venues include: Moore Theater (Seattle), City Winery (NYC and Chicago), Herbst Theater (SF), Aladdin Theater (Portland), The Theater at Ace Hotel (LA).

Writer at Large, Pop-Up Magazine, a nationally-touring “live magazine.” Has presented stories at more than 30 performances since 2010. Venues include: Benaroya Hall (Seattle), BAM (NYC), Warner Theater (DC), Davies Symphony Hall (SF), Hogg Auditorium (Austin), Cannes Lions Festival (Cannes).

TED speaker, 2014. “How The Teddy Bear Taught Us Compassion.”

OTHER HONORS

Work frequently promoted as “Best Stories” by Longform.org and highlighted by other publications online, including The New Yorker, Washington Post, Atlantic.

Stories selected for Best American Science and Nature Writing (2008, 2017, 2020) Best American Sports Writing (2012) and other anthologies.

Shared a 2006 George Polk Award for radio reporting for “Early Signs: Reports from a Warming Planet.”

OTHER WORK EXPERIENCE

Associate Editor, The Hudson Review literary quarterly, 2001-2003

Butcher, Zayda’s Kosher Meats and Deli, South Orange, NJ, 1998-2001

EDUCATION

UC Berkeley Graduate School of Journalism, M.J., 2006

Colorado College, B.A., English literature, 2000.

City	Bainbridge Is
State	WA
Zip	98110
Current Employer	Self
Current Position	Principal

Experience & Qualifications

Have you served on any city committees, commissions, boards or task forces in the past?	Yes
If yes, please indicate which group(s).	Public Arts (Bainbridge), Design Review (Bainbridge), Allied Arts (Seattle), Space.City (Seattle)
Please share your qualifications for this appointment (skills, activities, training, education) if any?	Licensed Architect
Please share your community interests (groups, committees, organizations) if any:	BARN member, DocoMomo advocate, Space.City sponsor.
Do you have potential conflicts of interest? If so, please explain:	<i>Field not completed.</i>
Feel free to attach a cover letter, resume, or other materials, if you wish (optional):	<i>Field not completed.</i>
How did you hear about the volunteer opportunity?	Bainbridge Review newspaper
Other	<i>Field not completed.</i>
Type the Year	2022





CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 10, 2023

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: (8:15 PM) Confirm Recommended Appointment to the Design Review Board,

SUMMARY: A call for participation was issued for volunteers to serve on the Design Review Board (DRB). The member selection panel consisted of Mayor Deets, DRB Council Liaison/Deputy Mayor Moriwaki, Councilmember Quitslund and DRB Chair Thiel. The member selection panel recommends the appointment as shown in the suggested motion. Pursuant to BIMC 2.01.015, City Council confirmation of the recommended appointments requires a majority plus one vote of the entire membership of the Council (i.e., five "yes" votes). The applications for all of the applicants who submitted a timely application for the positions under consideration are included with this agenda item.

AGENDA CATEGORY: Appointment

PROPOSED BY: Executive

RECOMMENDED MOTION: I move to confirm the recommended appointment of Kari Anderson to Position 4 of the Design Review Board to complete a term ending in June, 2024.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[Anderson - Design Review Board \(Redacted\)](#)

[Collins - Design Review Board \(Redacted\)](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

Roz Lassoff

From: noreply@civicplus.com
Sent: Monday, November 14, 2022 11:29 AM
To: CityAdmin
Subject: Online Form Submittal: Design Review Board Volunteer Application (Due: 11/30/22 @ 4pm)

CAUTION: THIS EMAIL ORIGINATED FROM OUTSIDE THE CITY OF BAINBRIDGE ISLAND EMAIL SYSTEM -Take caution NOT to open attachments or links unless you know the sender AND you were expecting the attachment or the link.

Design Review Board Volunteer Application (Due: 11/30/22 @ 4pm)

Step 1

Design Review Board Volunteer Application

Seeking one member with expertise in landscape architecture to complete a term ending in June 2024. The board serves as an advisory body to the Planning and Community Development director, Hearing Examiner and Planning Commission, as applicable, regarding site plan and design reviews and conditional use permits.

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Due: November 30, 2022 at 4 pm.

Applicant Information


Name Kari Anderson

Email 

Daytime Phone 

Address 

City Bainbridge island

State	WA
Zip	98110
Current Employer	CW Design and Decor
Current Position	Designer
Experience & Qualifications	
Have you served on any city committees, commissions, boards or task forces in the past?	No
If yes, please indicate which group(s).	<i>Field not completed.</i>
Please share your qualifications for this appointment (skills, activities, training, education) if any?	Bachelor of Landscape Architecture and 15+ years in the design industry. See attached resume for specifics.
Please share your community interests (groups, committees, organizations) if any:	Girl Scout Troop Leader, HOA Board Member, Ordway PTO Member
Do you have potential conflicts of interest? If so, please explain:	No
Feel free to attach a cover letter, resume', or other materials, if you wish (optional):	
How did you hear about the volunteer opportunity?	Social media
Other:	Facebook Post
Type the Year	2022



KARI ANDERSON

SKILLS

- AutoCAD/Chief Architect
- Photoshop /Illustrator
- Word/PowerPoint/Excel
- Client Presentations
- Vectorworks/DynaScapes
- InDesign/Muse
- Hand Drafting
- Project Management
- Vray/Lumion
- Acrobat/Bluebeam
- Lighting/Irrigation
- Construction Documents

EXPERIENCE

- 01/2022 to Present** **Designer**
CW Design & Decor – Bainbridge Island, WA
- Interior designer and 3D model/construction document expert for residential remodels on Bainbridge Island and throughout Kitsap County.
- 01/2019 to 03/2021** **PTA Representative/Leader**
Southbank International School – London, England
- 05/2018 to 12/2018** **Owner**
Kari Anderson Design LLC – Seattle, WA
- Freelance residential landscape designer of modern, family-friendly, and sustainable outdoor spaces. Final deliverables included detailed CAD planting plans, hardscape plans, furnishing recommendations, optional 3D renderings, and plant maintenance guides.
- 01/2015 to 12/2017** **Design Associate**
04/2010 to 04/2013 **Human Nature** – Cincinnati, OH
- Integral member of a team of landscape architects and environmental planners primarily focused on green infrastructure, public parks, mixed-use development, and corporate and university campuses. Personally tasked with master plan renderings, 3D renderings, design development, construction documents, specifications, and presentation graphics.
 - Firm Awards: Ohio Chapter ASLA Honor Award; 2012 Cincinnati Design Merit Awards; Finalist for Urban Land Institute 2014 Open Space Award; Landscape Record: Planting Design June 2015 Issue; Ohio Chapter ASLA Award of Excellence 2013; Stormwater Management Magazine April/May 2015 Issue
- 05/2013 to 12/2014** **Landscape Designer**
04/2006 to 01/2008 **Dahlkemper Landscape Architects & Contractors** – Erie, PA
- Designed and reviewed construction documents, created requests for proposals, requests for qualifications, cost estimates, bid packages and performed construction management for residential, corporate and university clients.
- 06/2009 to 04/2010** **Residential Landscape Designer**
MidWest Grounds LLC – West Chester, OH
- Residential landscape designer and marketing coordinator for this design-build firm. Awards: Cincinnati Home & Garden Show Best Use of Color 2010

EDUCATION

May 2009

Bachelor of Landscape Architecture with Honors
Pennsylvania State University – University Park, PA
Student Marshal, Penn State University Olmsted Scholar 2009, ASLA Student Honor Awards, Donald Girouard Memorial Fund Award, Excellence in the Study of Landscape Architecture; Sede di Roma Study Abroad (Rome, Italy)

From: noreply@civicplus.com
Sent: Monday, July 18, 2022 11:40 AM
To: CityAdmin
Subject: Online Form Submittal: Design Review Board Volunteer Application

CAUTION: THIS EMAIL ORIGINATED FROM OUTSIDE THE CITY OF BAINBRIDGE ISLAND EMAIL SYSTEM -Take caution NOT to open attachments or links unless you know the sender AND you were expecting the attachment or the link.

Design Review Board Volunteer Application

Step 1

Design Review Board Volunteer Application


Members should have expertise in the following disciplines and/or groups: landscape architecture, urban design, public art committee or local artist, developers, at-large community member and at least two architects. The board serves as an advisory body to the Planning and Community Development director, Hearing Examiner and Planning Commission, as applicable, regarding site plan and design reviews and conditional use permits.

The City of Bainbridge Island welcomes the participation of volunteers in serving our Island community through advisory groups. Please complete the form below if you are interested in serving. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared. We thank all applicants for their interest, however only those candidates selected for interviews will be contacted. Applications will be considered active for one year.

Applicant Information

Name Johanna Collins

Email 


Daytime Phone 

Address 

City Bainbridge Island

State Washington

Zip 98110

Current Employer	Gensler
Current Position	Architect
Experience & Qualifications	
Have you served on any city committees, commissions, boards or task forces in the past?	No
If yes, please indicate which group(s).	<i>Field not completed.</i>
Please share your qualifications for this appointment (skills, activities, training, education) if any?	<p>As a registered architect I provide a holistic outlook on design and project coordination. My experience includes the design of a wide range of projects ranging from large scale public institutions to smaller tenant improvements for private clients. This range of experience gives me a strong understanding of spatial relationships.</p> <p>I am committed to designing solutions that are as high performing and economically feasible as they are creative and beautiful. I operate on the understanding that experiential design is about more than just a building - it is the intersection of light, materials and landscape that create memorable spaces.</p> <p>As a regenerative practitioner, I am interested in projects and developments, which do not only do less harm, but rather put design and construction to work as positive forces that repair natural and human systems.</p>
Please share your community interests (groups, committees, organizations) if any:	Being new to the island, I am still researching groups and committees, but I am interested in the Living Future Institute.
Do you have potential conflicts of interest? If so, please explain:	No I do not.
Feel free to attach a cover letter, resume', or other materials, if you wish (optional):	
How did you hear about the volunteer opportunity?	City website

Other: *Field not completed.*

Type the Year two thousand twenty two



Johanna A. Collins



As a registered architect I provide a holistic outlook on design and project coordination. My experience includes the design of a wide range of projects ranging from large scale public institutions to smaller tenant improvements for private clients. This range of experience gives me a strong understanding of spatial relationships.

I am committed to designing solutions that are as high performing and economically feasible as they are creative. My international experience gives me a strong understanding of various stakeholder needs. As part of the team I focus on generating integral designs with a high degree of consistency from the whole to the pieces. I operate on the understanding that experiential design is about more than just a building - it is the intersection of light, materials and landscape that create memorable spaces. Through my building science approach, I marry the data-driven 'how' with the human element 'why'.

Qualifications

- Skilled at identifying problems and developing workable solutions
- Experienced at developing designs sensitive to climate and site
- Outstanding interpersonal and communication skills
- Strong understanding of spacial relationships
- Familiar with variety of design/architectural software programs (Revit, AutoCAD, SketchUp, Sefaira, Photoshop, InDesign, Illustrator)

Certifications

Architect

State of Arizona, March 2018

Education

Master of Architecture + Master of the Built Environment

Herberger Institute for Design and the Arts, Arizona State University

Magna Cum Laude

August 2009 - May 2012

Bachelor of Science in Design, Architectural Studies

Magna Cum Laude

January 2005 - May 2009

Professional Experience

jo_studio, LLC - Founder/Principal (November 2019 - current)

'Tere Residence' - Concept Design (Ahwatukee, AZ)

- 6,334 GSF, Concept Design (3D exterior massing and floor plan studies)

'The Cliff House' - Concept and Pricing Document (Phoenix, AZ,) -

- 3,779 GSF, Concept and Design Development for pricing purposes (3D exterior massing and floor plan studies)

Gensler - Architect (June 2019 - current)

South Mountain Community College - LS/PS renovation and addition (SMCC Campus, Phoenix, AZ)

- 15,665 SF Tenant Improvement and 18,164 SF New Building, Programming, Schematic Design, Design Development and Construction Documents

The Kimsey - Hotel (Scottsdale, AZ,)

- 105,500 SF, Scottsdale DRB submittal, Schematic Design

Gould Evans - Associate (June 2015 - June 2019)

Cooperstown, Office Renovation (Historic Warehouse, Phoenix, AZ)

- 15,222 SF, Demolition Documents, Programming, Schematic Design/Design Development, Construction Documents, Construction Administration

LivURBN Main Street Townhomes (Scottsdale, AZ,) -

- 27,900 SF, Design Development, Construction Documents

LivURBN Contour on Campbell Condominiums (Phoenix, AZ,)

- 187,500 SF, Schematic Design/Design Development, Construction Documents

SmithGroupJJR - Architect I (June 2014 - June 2015)

Beacom Institute of Technology (Dakota State University, Madison, SD)

- 30,000 SF, Programming

Saint Xavier University (Gilbert, AZ)

- 87,000 SF satellite campus, Design Development and Documentation

Architekton - Intern (Summer 2010 - January 2011)

Project Designer (July 2012 - May 2014)

College Avenue Commons (Arizona State University, Tempe, AZ) -

- 137,000 SF, Design Development, Documentation and Construction Administration

Schleich und Walther Architekten - Intern, Germany (Summer 2008)

Expansion of a fitness studio (Murnau, Germany)

- 970 SF, Design Development



CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 10, 2023

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: (8:20 PM) Confirm Recommended Appointment to the Race Equity Advisory Committee,

SUMMARY: A call for participation was issued for volunteers to serve on the Race Equity Advisory Committee (REAC). The member selection panel consisted of Mayor Deets, REAC Council Liaison/Deputy Mayor Moriwaki, REAC Council Liaison Fantroy-Johnson, and REAC Co-Chair Bispham. The member selection panel recommends the appointment as shown in the suggested motion. Pursuant to BIMC 2.01.015, City Council confirmation of the recommended appointments requires a majority plus one vote of the entire membership of the Council (i.e., five "yes" votes). The applications for all of the applicants who submitted a timely application for the positions under consideration are included with this agenda item.

AGENDA CATEGORY: Appointment

PROPOSED BY: Executive

RECOMMENDED MOTION: I move to confirm the recommended appointment of Lynn Beck to Position 1 of the Race Equity Advisory Committee to complete a term ending in June, 2023.

COMMUNITY ENGAGEMENT AND OUTREACH:

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND:

ATTACHMENTS:

[Beck - Race Equity Advisory Committee \(Redacted\)](#)

FISCAL DETAILS:

Fund Name(s):

Coding:

Roz Lassoff

From: noreply@civicplus.com
Sent: Wednesday, November 30, 2022 1:56 PM
To: CityAdmin
Subject: Online Form Submittal: Race Equity Advisory Committee Volunteer Application (Due: 11/30/22 @ 4pm)

CAUTION: THIS EMAIL ORIGINATED FROM OUTSIDE THE CITY OF BAINBRIDGE ISLAND EMAIL SYSTEM -Take caution NOT to open attachments or links unless you know the sender AND you were expecting the attachment or the link.

Race Equity Advisory Committee Volunteer Application (Due: 11/30/22 @ 4pm)

Step 1

Race Equity Advisory Committee Volunteer Application

Seeking one member to complete a term ending in June, 2023 to serve on the Race Equity Advisory Committee.

The City of Bainbridge Island welcomes the participation of volunteers in serving our Island community through advisory groups. Please complete the form below if you are interested in serving. Once completed, this form will become part of the City's Volunteer Roster. Please note: once submitted, this application becomes a public record. Your address and contact information will not be shared. We thank all applicants for their interest, however only those candidates selected for interviews will be contacted. Applications will be considered active for one year.

Due: November 30, 2022 @ 4pm.

Applicant Information

Name Lynn Beck

Email

Daytime Phone

Address

City Bainbridge Island

State WA

Zip 98110

Current Employer	Retired
Current Position	n/a
Experience & Qualifications	
Have you served on any city committees, commissions, boards or task forces in the past?	Yes
If yes, please indicate which group(s).	Human Services Advisory Task Force - 2022
What experience and/or training have you had in the area of race equity (skills, activities, training, education)?	Because of my volunteer and staff involvement with Plymouth Housing, a nonprofit in Seattle that provides permanent supportive housing to the formerly homeless, I have participated in many cultural competency and DEI workshops. I've had the privilege of attending workshops and trainings offered by Dr. Caprice Hollins, Co-founder of Cultures Connecting. I recently served on the CEO search committee for Plymouth Housing. The committee received coaching from Dr. Hollins on mitigating implicit bias in the interview process. The training was invaluable. For the first time since Plymouth was founded 42 years ago, a person of color was hired as the new CEO. It was an honor to be a part of this hiring process. I've been humbled by my DEI work, and I understand that it is a lifelong commitment. I will never be an expert, but I will show up and do my best to initiate change by listening first and having conversations that build trust and empathy.
Please share your community interests (groups, committees, organizations) if any:	I recently served on the Human Services Advisory Board Task Force. It was a rewarding experience and inspired me to do more volunteer efforts on Bainbridge Island. My commitment to DEI work and making a difference in my community led me to apply for this volunteer opportunity. Prior to moving permanently to Bainbridge Island in 2020, I was active in Seattle 4 Rotary and served as a board member for Visit Seattle. I continue to stay engaged with my Seattle community but would like to deepen my volunteer involvement on Bainbridge.
Do you have potential conflicts of interest? If so, please explain:	I do not have any potential conflicts of interest.
Feel free to attach a cover letter, resume', or other materials, if you wish (optional):	<i>Field not completed.</i>

How did you hear about the volunteer opportunity? Other (specify below)

Other Brenda Fantroy-Johnson and Roz Lassoff

Type the Year 2022





CITY OF
BAINBRIDGE ISLAND

City Council Regular Business Meeting Agenda Bill

MEETING DATE: January 10, 2023

ESTIMATED TIME: 5 Minutes

AGENDA ITEM: (8:25 PM) Receive Report on Actions or Recommendations from the Planning Commission - Planning,

SUMMARY: The purpose of this item is to transmit to the City Council the Planning Commission's recommendation. At the Planning Commission's December 8, 2022, meeting, a motion was unanimously passed to have the City not purchase bonus floor area from a private citizen.

AGENDA CATEGORY: Report

PROPOSED BY: Planning & Community Development

RECOMMENDED MOTION: Information only. The City Council is provided notice of a Planning Commission written recommendation.

COMMUNITY ENGAGEMENT AND OUTREACH: publication of a Planning Commission agenda item packet and discussion and deliberation during the December 8, 2022 Planning Commission meeting.

FISCAL IMPACT:

Amount:	
Ongoing Cost:	
One-Time Cost:	
Included in Current Budget?	

BACKGROUND: The Planning Commission considered a request from Mr. Kelly Samson, a private citizen, to recommend that the City purchase his 8,190 square feet of bonus floor area (FAR). After discussion with Mr. Samson and deliberation among the planning commissioners, the Planning Commission passed the following motion: "I move to recommend that the City not purchase the remaining 8,190 square feet of floor area from Madrona Way Investments but do recommend that City Council provide some assurance to Mr. Samson that he or someone he transfers it to will be able to use that FAR in the future."

ATTACHMENTS:

FISCAL DETAILS:

Fund Name(s):

Coding: