

AGENDA

REGULAR SCHOOL BOARD MEETING

GADSDEN COUNTY SCHOOL BOARD
MAX D. WALKER ADMINISTRATION BUILDING
35 MARTIN LUTHER KING, JR. BLVD.
QUINCY, FLORIDA

March 27, 2018

6:00 P.M.

THIS MEETING IS OPEN TO THE PUBLIC

1. CALL TO ORDER
2. OPENING PRAYER
3. PLEDGE OF ALLEGIANCE
4. RECOGNITIONS

ITEMS FOR CONSENT

5. REVIEW OF MINUTES – **SEE ATTACHMENT**

- a. February 26, 2018, 6:00 p.m. – School Board Workshop
- b. February 27, 2018, 4:30 p.m. – School Board Workshop
- c. February 27, 2018, 6:00 p.m. - Regular School Board Meeting
- d. March 5, 2018, 5:00 p.m. - Student Hearing
- e. March 5, 2018, 6:00 p.m. – Student Hearing

ACTION REQUESTED: The Superintendent recommends approval.

6. PERSONNEL MATTERS (resignations, retirements, recommendations, leaves of absence, terminations of services, volunteers, and job descriptions) – **SEE PAGE #4**

- a. Personnel 2017 – 2018

ACTION REQUESTED: The Superintendent recommends approval.

- b. 2018 – 2019 Calendars – **SEE PAGE #6**

ACTION REQUESTED: The Superintendent recommends approval.

7. **AGREEMENT/CONTRACT/PROJECT APPLICATIONS**

- a. P.O.W.E.R. Buying Group for July 1, 2018 to June 30, 2019 –
SEE PAGE #10

Fund Source: Fund 4100 School Food Service
Amount: Approximately \$1,000,000.00

ACTION REQUESTED: The Superintendent recommends approval.

- b. Cafeteria Equipment and Furniture for GCHS - **SEE PAGE #17**

Fund Source: 4100 Fund Food Service
Amount: \$148,183.59

ACTION REQUESTED: The Superintendent recommends approval.

- c. Software Licenses – **SEE PAGE #21**

Fund Source: 1100 Fund General Fund – Digital Classroom Allocation
Amount: \$56,968.84

ACTION REQUESTED: The Superintendent recommends approval.

8. **STUDENT MATTERS – SEE ATTACHMENT**

- a. Student Expulsion – See back-up material

Case #91-1718-0211

ACTION REQUESTED: The Superintendent recommends approval.

- b. Student Expulsion – See back-up material

Case#92 - 1718-0211

ACTION REQUESTED: The Superintendent recommends approval.

- c. Student Expulsion – See back-up material

Case #94-1718-0051

ACTION REQUESTED: The Superintendent recommends approval.

- d. Student Expulsion – See back-up material

Case #97-1718-0211

ACTION REQUESTED: The Superintendent recommends approval.

- e. Student Expulsion – See back-up material

Case #98-1718-0051

ACTION REQUESTED: The Superintendent recommends approval.

9. SCHOOL FACILITY/PROPERTY

- a. Fire Alarm System at Havana Magnet School – **SEE PAGE #30**

Fund Source: 379
Amount: \$46,461.00

ACTION REQUESTED: The Superintendent recommends approval.

10. EDUCATIONAL ISSUES

- a. School Field Trip Request (Out-of-State) – Gadsden Elementary Magnet School - **SEE PAGE #41**

Fund Source: N/A
Amount: N/A

ACTION REQUESTED: The Superintendent recommends approval.

- b. School Field Trip Request (Out-of-State) Stewart Street Elementary School **SEE PAGE #45**

Fund Source: N/A
Amount: N/A

ACTION REQUESTED: The Superintendent recommends approval.

- c. Adopted Instructional Materials/Textbooks for 2018 - 2019 – **SEE PAGE #58**

Fund Source: N/A
Amount: N/A

ACTION REQUESTED: The Superintendent recommends approval.

11. CONSIDERATION, PROPOSAL, AND/OR ADOPTION OF ADMINISTRATIVE RULES AND RELATED MATTERS

- a. Approval of School Board Policy 2.95, Wellness Program - **SEE PAGE #61**

Fund Source: N/A
Amount: N/A

ACTION REQUESTED: The Superintendent recommends approval.

ITEMS FOR DISCUSSION

12. FACILITIES UPDATE

13. EDUCATIONAL ITEMS BY THE SUPERINTENDENT

14. SCHOOL BOARD REQUESTS AND CONCERNS

15. ADJOURNMENT

THE SCHOOL BOARD OF GADSDEN COUNTY



"Putting Children First"

35 Martin Luther King, Jr. Blvd
Quincy, Florida 32351
Main: (850) 627-9651 or Fax: (850) 627-2760
www.gcps.k12.fl.us

Roger P. Milton
Superintendent
miltonr@gcpornail.com

March 27, 2018

The School Board of
Gadsden County, Florida
Quincy, Florida 32351

Dear School Board Members:

I am recommending that the attached list of personnel actions be approved, as indicated. I further recommend that all appointments to grant positions be contingent upon funding.

Item 6A Instructional and Non-Instructional Personnel 2017-2018

The following reflects the total number of full-time employees in this school district for the 2017-2018 school term, as of March 27, 2018.

<u>Description Per DOE Classification</u>	<u>DOE Object#</u>	<u>#Employees March 2018</u>
Classroom Teachers and Other Certified	120 & 130	376.00
Administrators	110	45.00
Non-Instructional	150, 160, & 170	<u>360.00</u>
		781.00

Sincerely,


Roger P. Milton
Superintendent of Schools

Audrey Lewis
DISTRICT NO. 1
Havana, FL 32333
Midway, FL 32343

Steve Scott
DISTRICT NO. 2
Quincy, FL 32351
Havana, FL 32333

Isaac Simmons, Jr.
DISTRICT NO. 3
Chattahoochee, FL 323324
Greensboro, FL 32330

Charlie D. Frost
DISTRICT NO. 4
Gretna, FL 32332
Quincy, FL 32352

Tyrone D. Smith
DISTRICT NO. 5
Quincy, FL 32351

AGENDA ITEM 6A, INSTRUCTIONAL AND NON INSTRUCTIONAL 2017/2018

REQUESTS FOR LEAVE, RESIGNATION, TRANSFERS, RETIREMENTS, TERMINATIONS OF EMPLOYMENT:

<u>LEAVE</u>	<u>Location/Position</u>	<u>Beginning Date</u>	<u>Ending Date</u>
Baker, Carlicia	ESE, Teacher	02/01/2018	03/09/2018
Frazier, Jr. Thomas	SSES/Education Paraprofessional	02/15/2018	04/05/2018
Mitchell, Lakisha	SSES, Teacher	02/12/2018	03/12/2018
Stephens, Vann*	GWM, Teacher	02/28/2018	03/31/2018

RESIGNATION

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Francis, Keyshonda	GCHS	SFS Worker	02/20/2018
Kauffman, Thomas	District/Finance	Assistant Comptroller	03/19/2018
Sawyer, Barbara	CPA	Library/Media Specialist	02/16/2018
Smith, Shannon	JASMS	Custodian	03/02/2018

TRANSFERS

<u>Name</u>	<u>Location/Position</u> <u>Transferring From</u>	<u>Location/Position</u> <u>Position</u>	<u>Effective Date</u>
Hatten, Henry	CPA/Custodian	JASMS/Custodian	03/06/2018

Substitutes

	<u>Custodial</u>	<u>SFS</u>
Brown, Frances	Smith, Audrea	Stephens, Farah
Eason, Diane	Stephens, Farah	

*Ms. Stephens wants to extend the leave approved at the January 23, 2018 Board meeting.

Gadsden County School District 2018-2019 Student Calendar 180 days

2018	
August 13	Students first day of school
September 3	Students out of school – Labor Day Holiday District-wide
October 5	Students out of school – Teacher Paid Holiday
October 8 – 12	FTE Survey Week
October 12	End of first 9 weeks – 44 days
October 15	Students out of school – Teacher Planning Day
October 16	Beginning of second 9 weeks
November 12	Veterans Day Observed – District-wide
November 19 - 23	Students out of school for Thanksgiving Holidays
December 21	End of second 9 weeks – 43 days
December 21	End of first semester – 86 days
December 24 -31	Students out of school for Christmas Holidays
2019	
January 1 – 4	Students out of school for Christmas and New Year’s Holidays
January 7	Students out of school – Teacher Planning Day
January 21	Students out of school – Martin L King Jr. Day – District-wide
February 4 – 8	FTE Survey Week
February 18	Students out of school – President’s Day and Teacher Paid Holiday
March 25	End of third 9 weeks – 47 days
March 18 – 22	Students out of school – Spring Holidays – District-wide
March 25	Students out of school – Teacher Planning Day
April 19	Students out of school – Good Friday – Teacher Paid Holiday
May 27	Students out of school – Memorial Day – District-wide
May 31	Last day of school for students
May 31	End of fourth 9 weeks – 47 days
May 31	End of second semester – 94 days

Gadsden County School District 2018-2019 Teacher Calendar

2018	
August 6	Teachers report for pre-planning
September 3	Labor Day Holiday – District-wide
October 5	Teacher Paid Holiday (1)
October 8 – 12	FTE Survey Week
October 15	Teacher Planning Day
November 12	Veterans Day Observed – District-wide
November 19 – 21	Teacher Paid Holiday (2, 3, 4)
November 22 – 23	Thanksgiving Holidays – District-wide
December 24 – 31	Christmas Holidays
2019	
January 1 – 4	New Year’s Holidays
January 7	Teacher Planning Day
January 21	Martin L. King Jr. Holiday – District-wide
February 4 – 8	FTE Survey Week
February 18	President’s Day – Teacher Paid Holiday (5)
March 18 – 22	Spring Holidays – District-wide
March 25	Teacher Planning Day
April 19	Good Friday – Teacher Paid Holiday (6)
May 27	Memorial Day – District-wide
June 3 – 4	Post Planning

Teacher Paid Holidays

October 5, 2018
 November 19, 2018
 November 20, 2018
 November 21, 2018
 February 18, 2019
 April 19, 2019

Board Approved 00/00/0000

**Gadsden County School District
2018-2019 Twelve Month Calendar
240 Days**

2018	
July 4	Independence Day
August	
September 3	Labor Day Holiday
October	
November 12	Veterans Day Observed
November 21 – 23	Thanksgiving Holidays
December 24 – 31	Christmas Holidays
2019	
January 1	New Year's Holidays
January 21	Martin L King Jr Day
February	
March 18 – 22	Spring Break
April	
May 27	Memorial Day
June	

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 7a

DATE OF SCHOOL BOARD MEETING: **March 27, 2018**

TITLE OF AGENDA ITEMS: **P.O.W.E.R. Buying Group for July 1, 2018 to June 30, 2019**

DIVISION: **Finance Department and School Food Service**

PURPOSE AND SUMMARY OF ITEMS: Board approval is requested for the annual Letter of Agreement to participate and piggyback on product pricing approved for use by the POWER Buying Group. The School Food Service program utilizes the purchasing agreements to buy the majority of food and related products for the meals and snacks provided to the students.

FUND SOURCE: **Fund 4100 – School Food Service**

AMOUNT: **Approximately \$1,000,000**

PREPARED BY: **Bonnie Wood**

POSITION: **Finance Director**



March 8, 2018

PBG Member,

Each year, all P.O.W.E.R. Buying Group (PBG) Members are required to sign a Letter of Agreement (LOA) to participate and piggyback on product pricing approved for use by the POWER Buying Group.

It is the intention of the PBG Executive Committee to allow the school meal program administrators to express their intent to participate in various product award categories. This will allow each Member the opportunity to tailor PBG participation based upon each program's specific needs.

Members must complete and electronically return the Letter of Agreement with applicable signatures to Linda Wiley, PBG Executive Director, at powerbuyinggroup@gmail.com no later than **Friday, April 20, 2018**.

The PBG Chair will sign all LOAs and Members will receive signed copies at the Summer Member Meeting. Invoices for the \$4,500 annual service fee will be emailed in June and due by Friday, August 24, 2018.

Thank you for your participation as a Member of the POWER Buying Group. Your continued support of the PBG Mission assures our Group's success.

Sincerely,

A handwritten signature in black ink, appearing to read "Patrick McCarty".

Patrick McCarty
Chair,
The P.O.W.E.R. Buying Group

A handwritten signature in black ink, appearing to read "Lauren Jones".

Lauren Jones, PhD
Chair-Elect,
The P.O.W.E.R. Buying Group

P.O.W.E.R. Buying Group (PBG) Member Services

Member Benefits and Services

- ❖ Preparation of food and supply product specifications that facilitate compliance with all current USDA and state guidance for the USDA meal patterns and Dietary Standards
- ❖ Solicitation of product pricing with a large number of vendors/brokers interested in work with The P.O.W.E.R. Buying Group (PBG)
- ❖ Increased purchasing power of a large coop results in lower prices
- ❖ Networking with many program directors/administrators sharing their expertise in many aspects of program administration
- ❖ Work with state agency procurement team to aid members to maintain compliance and prepare for state reviews
- ❖ Revaluation of products as guidelines are updated, products are reformulated, etc.
- ❖ Assistance with resolving members' product "incidents", receiving credits or product replacements as needed
- ❖ Long term distributor relationship promotes stability— the SDOC Request for Proposal (RFP) contract is effective July 2014 through June 2019
- ❖ Access to useful information on the Members Only section of the PBG website
- ❖ Access to the most current information on PBG-awarded products, guidance updates, policies/procedures via the posted minutes of the Executive Committee conference calls and meetings
- ❖ Members and vendors may participate in the online, interactive process to request additional products to be considered for competitive pricing and addition to the awarded products
- ❖ Access to uploads of the current food product nutrition information to menu viewer software such as Nutrislice, MealViewer, etc.
- ❖ Detailed information on all PBG-awarded products available to be viewed and/or downloaded by members. This information includes:
 - Nutrition information per serving
 - Meal pattern crediting information
 - Allergen information
 - Packaging information
 - Picture of the products
 - Smart Snack Compliance
 - Complete specification files

Questions? Contact the PBG Executive Director at: powerbuyinggroup@gmail.com



2018 - 2019 SY LETTER OF AGREEMENT

To participate in the P.O.W.E.R. Buying Group (PBG)

For the term of: July 1, 2018 – June 30, 2019

School Board of Gadsden County, SFS
Name of Member's School Nutrition Program

PBG's purpose is to facilitate the members' processes for purchasing high quality food and supply products at competitive prices in compliance with all applicable guidance and regulations for their child nutrition programs.

The price solicitations and RFP, "Distribution of Food and Non-food Products for the P.O.W.E.R. Buying Group SDOC-14-P-065-LH" are hosted by the School District of Osceola County. Approval of PBG's participation has been provided by a majority vote of the members.

IMPORTANT: Food item pricing includes commercial pricing; and, if applicable, Net-Off-Invoice (NOI) or Modified-Fee-For-Service Through Distribution (MFFS) pricing for further-processed USDA Foods.

Termination of this Agreement by a member is permitted with written notice received by the Executive Director a minimum of ninety (90) days prior to the start of the next PBG fiscal year.

Special conditions directly impacting the member's continued participation in the PBG bids are to be presented to the Executive Director as soon as possible for review by the PBG Executive Board.

Due date for this Letter of Agreement with category participation completed and required signatures is **Friday, April 20, 2018** to be electronically mailed to the Executive Director at the e-mail address on the cover letter and end of the agreement.

For the term of this Agreement, each member shall:

- Issue blanket purchase orders to the distributor (US Foods) to cover purchases of the food and supply items effective July 1, 2018 through June 30, 2019.
- Purchase bid items from the distributor in strict adherence with the terms, conditions, and unit prices of the School District of Osceola County, SDOC-14-P-065-LH, and all related addenda; as well as all applicable federal, state and local statutes, regulations, and ordinances and member purchasing policies and procedures.
- Differentiate bid and market items on orders in a manner that aids identification of the market items for audit purposes. (**Best practice: non-bid and market items should be on a separate invoice for audit purposes.**)
- Pay all distributor invoices per the contract terms for food and supplies received. Distributor and member will work to resolve disputed invoices to facilitate timely payments. Undisputed invoices 90 days or more past due may result in the account being put on stop shipment until paid in full.
- Cooperatively contribute time and expertise (of one or more staff members as appropriate) to price solicitation development, product testing and evaluation to improve the product pricing for the benefit of all members.
- Provide the distributor all cycle menus for Breakfast, Lunch, Afterschool Snacks, Supper, and Summer Feeding programs, and provide advance forecasts of food and supply items as requested by the distributor.

2018–2019 PBG Letter of Agreement, Continued

- As USDA product deliveries permit, work with the distributor to achieve and maintain compliance with USDA guidance on food distribution, on Donated Food Storage, Distribution, and Product Dating.
- Provide accurate and complete information (including surveys, votes, required forms and website profiles, etc.) requested by the Executive Board and/or Committee/Division Chair(s) by the stated deadline or according to established procedures.
- Review members' administrative procurement policies and procedures to ensure compliance with PBG stated guidance.
- Attend a minimum of two (2) quarterly PBG meetings, at least one (1) of the Division meeting if scheduled and participate in a majority of the Division conference calls.
- Determine current allocations for USDA Foods, if applicable, based on PBG processed USDA Foods price solicitations and piggyback other existing bids only when needed to deplete previous allocations of USDA Foods.
- Adhere to the Mission Statement, Code of Ethics, Bylaws, and Policies and Procedures as approved by PBG members.
- Communicate distributor concerns and requests accurately to the members' US Foods representatives in a timely manner, sending copies of all incident reports and pictures to PBG Division Chair, Executive Director and Distributor's Director of Business Development.
- Communicate PBG concerns, questions and ideas to Division Chair and PBG Executive Director.
- Remit the annual service fee of \$4,500* prior to the August 24, 2018 due date. Payments made during September 2018 will be assessed an additional 5% late fee.

NOTE: Failure to pay the annual fee invoice by September 30, 2018 may result in initiation of the termination process.

Failure to adhere to all elements of this Letter of Agreement may qualify as grounds for termination of member's access to PBG pricing and services up to 36 months. Noncompliant members will receive notification of the initiation of the termination process which includes an opportunity for resolution of the noncompliant issue(s). The termination will be effective twelve (12) weeks after the PBG Executive Board decision is issued.

*Current Executive Committee members will receive a discount to the annual service fee on the 2018– 2019 invoices as stated below:

- Chair discount is \$1,500
- Chair-Elect discount is \$1,000
- Division and Committee Chairs' discounts are \$500 each

PBG Member Determination Bid Category Participation

Members will provide information below on their participation decisions for the 2018 – 2019 school year.

PBG members are **not required** to participate in all product categories.

Please **circle Yes or No** and **add the School Nutrition Program Administrator's initials** for each category:

Yes No PM Main Line Items (required category)
Initials

Yes No PM PBG's awarded distributor (US Foods) for Storage and Distribution of USDA Foods
Initials (Brown box)

Yes No PM Disposable Products
Initials

Yes No PM Bread Items
Initials

Yes No PM 100% Fruit Juice - Frozen
Initials

Yes No PM Fresh Produce
Initials



Yes No PM Smallwares/Custodial Supplies
Initials

Yes No PM Cleaning Supplies
Initials

The member acknowledges that as in any successful partnership, it is imperative that all participants work cooperatively to achieve maximum benefit both individually and collectively. Members providing accurate, complete information as requested directly contribute to the total effectiveness of the PBG. The PBG is committed to provide all members quality products, which are competitively priced, in compliance with all guidance and regulations in an effective, efficient manner.

P.O.W.E.R. Buying Group Mission Statement

The mission of the POWER Buying Group is to work collaboratively to procure high quality, competitively priced foods and supplies that will enhance the health and nutritional well-being of students participating in Florida Child Nutrition Programs.

 Administrative Authority Signature	Director of Finance Title	03/09/2018 Date
 Purchasing Authority Signature	Production Manager Title	03/09/2018 Date
_____ PBG Chair Signature		_____ Date

Note: Please electronically mail the completed and signed Letter of Agreement to the PBG Executive Director no later than **Friday, April 20, 2018** at: powerbuyinggroup@gmail.com.

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 7b

DATE OF SCHOOL BOARD MEETING: March 27, 2018

TITLE OF AGENDA ITEMS: Cafeteria Equipment and Furniture for GCHS

DIVISION: Finance Department

PURPOSE AND SUMMARY OF ITEMS: Board approval is requested for the following Purchase Order:

<u>PO#</u>	<u>Amount</u>	<u>Vendor</u>	<u>Description</u>
4101800045	\$148,183.59	Seating Concepts, Inc.	Cafeteria Equipment and Furniture

FUND SOURCE: 4100 Food Service

AMOUNT: \$148,183.59

PREPARED BY: Bonnie Wood

POSITION: Finance Director

PO DATE
03/20/2018



PURCHASE ORDER NUMBER
4101800045

PRINTED 03/21/2018

The School Board of Gadsden County
 Attention: Accounts Payable
 35 Martin Luther King, Jr. Blvd
 Quincy, FL 32351

VENDOR KEY : SEATING 000
 FISCAL YEAR : 2017-2018
 ENTERED BY : ALDAYSHI000
 ORIGINAL REQ # : 0000001056

VENDOR:
 SEATING CONCEPTS, INC.
 125 CONNELL AVENUE
 ROCKDALE, IL 60436

SHIP TO:
 SCHOOL FOOD SVC-GADSDEN CO
 203-A MARTIN LUTHER KING JR BLVD
 QUINCY, FL 32351

PHONE: (815) 483-2255

ATTN: SHIRLEY ALDAY PAULA MILTON

QUANTITY	UNIT	DESCRIPTION OF ITEMS OR MATERIALS	UNIT PRICE	AMOUNT	
TIPS CONTRACT# 171102 COMMERCIAL CAFETERIA EQUIPMENT AND FURNITURE FROM 01/25/2018 -- 01/26/2021					
EDGAR COMPLIANT					
8	EACH	QUOTE: 71579 3/12/2018 OGD-1-SB-39H48L-18S-FG OGDEN BOOTH 48" SINGLE BOOTH W/FIBERGLASS SEAT & BACK W/LAMINATED FINISHED BACK FIBERGLASS BACK: FG1-CCP - STARS & STRIPES BLUE-LH600 FIBERGLASS SEAT: FG2-CCP - STARS & STRIPES BLUE-LH600 LAMINATE PANEL BACK: PL-2- WILSON ART - MONTANA WALNUT-7110K-78 FRAME: PC-1 HAF2-C0003 GUN METAL	746.20000	5,969.60	
32	EACH	S300-30-30-3R-T SERIES 300 - 30" X 30" LAMINATED TABLE TOP W/VINYL T-MOLD EDGE & 3" RADIUS CORNERS LAMINATE: PL-1-WILSONART-GOLD ALCHEMY - 4361K-07 T-MOLD: WH NEUTRAL	56.96000	1,822.72	
32	EACH	STSP-22-22-42H-3R-T STAMPED SPIDER TABLE BASE - 22" X 22", 3" DIA COLUMN W/8" SQ TOP PLATE, 42" HIGH TABLE TOP -ASMBLY REQ: INCL 4 ADJ GLIDES, FLOOR BASE, LABOR-SAVER COLUMN, ASMBLY HDWR: WASHER, NUT, 8 SCREWS PWDR COAT: PC-1 HAF2-C0003 GUN METAL	65.37000	2,091.84	
16	EA	S300-30-48-3R-T SERIES 300-30" X 48" LAMINATED TABLE TOP W/VINYL T-MOLD EDGE & 3" RADIUS CORNERS LAMINATE:PL-1-WILSON ART -GOLD ALCHEMY - 4361K-07	80.64000	1,290.24	
32	EA	STSP-5-22-30H-3R-ADA-T STAMPED SPIDER TABLE BASE-5"X22", 3" DIA COLUMN W/MODIFIED TOP PLATE FOR ADA, FOR 30" HIGH TABLE TOP [ASSEMBLY REQ] INCLUDES 2 ADJ GLIDES, FLOOR BASE, LABOR-SAVOR COLUMN, ASMBLY HARDWARE TO INCL: WASHER, NUT, & 8 SCREWS. POWDER COAT: PC-1 HAF2-C0003 GUN METAL	69.00000	2,208.00	
5	EACH	S300-48-48-3R-T SERIES 300 - 48" X 48" LAMINATED TABLE TOP W/VINYL T-MOLD EDGE & 3" RADIUS CORNERS LAMINATE:PL-2-WILSONART - MONTANA WALNUT -7110K-78 T-MOLD: WH	173.40000	867.00	
CONTINUED ON NEXT PAGE					
				PAGE TOTAL	14,249.40
				TOTAL	148,183.59

State Tax Exemption # - 85-8012621915C-2 | FEID # - 59-6000615
 All items purchased under this order must be received and invoiced by 06/30/2018
 Cancellations must be in writing. No backorders without buyer approval.

PO DATE
03/20/2018



PURCHASE ORDER NUMBER
4101800045

PRINTED 03/21/2018

The School Board of Gadsden County
 Attention: Accounts Payable
 35 Martin Luther King, Jr. Blvd
 Quincy, FL 32351

VENDOR KEY : SEATING 000
 FISCAL YEAR : 2017-2018
 ENTERED BY : ALDAYSHI000
 ORIGINAL REQ # : 0000001056

VENDOR:
 SEATING CONCEPTS, INC.
 125 CONNELL AVENUE
 ROCKDALE, IL 60436

SHIP TO:
 SCHOOL FOOD SVC-GADSDEN CO
 203-A MARTIN LUTHER KING JR BLVD
 QUINCY, FL 32351

PHONE: (815) 483-2255

ATTN: SHIRLEY ALDAY PAULA MILTON

QUANTITY	UNIT	DESCRIPTION OF ITEMS OR MATERIALS	UNIT PRICE	AMOUNT
19	EA	NEUTRAL S300-48-48-3R-ADA-T SERIES 300-48" X 48" LAMINATED TABLE TOP W/VINYL T-MOLD EDGE & 3" RADIUS CORNERS WITH ROUTED ADA LOGO LAMINATE: PL-2-WILSON ART - MONTANA WALNUT - 7110K-78 T-MOLD : WH NEUTRAL ADA LOGO GEL COAT: BLACK PITCH	178.40000	3,389.60
96	EA	FSPL-30H-2R-T FIXED APPLICATION IN LEG SUPPORT W/2" ROUND TUBING 3-1/4" PLATE FOR 30" COUNTER HEIGHT INCLUDES ADJUSTABLE GLIDE, POWDER COAT: SCI GUNMETAL	41.95000	4,027.20
192	EA	CT-303-SWS-T TUFFY TWO SEAT SIDE CHAIR WITH FINISHED SOLID WOOD SEAT INCLUDES STANDARD CLEAR LASTIC GLIDES WOOD SEAT: M.L. CAMPBELL-MALT BROWN WOOD BACK: M.L. CAMPBELL-MALT BROWN FRAME FINISH1PC-2-RAL3004	105.58000	20,271.36
128	EA	CTBS-1303-SWS-T TUFFY TWO SLAT BARSTOOL WITH FINISHED SOLID WOOD SEAT INCLUDES STANDARD CLEAR PLASTIC GLIDES WOOD SEAT:ML.CAMPBELL - MALT BROWN WOOD BACK:ML.CAMPBELL - MALT BROWN FRAME FINISH: PC-2-RAL3004	128.31000	16,423.68
2	EACH	SSD-D-32BO-CAS-SS-T SOUTH SIDER DOUBLE TRASH UNIT W/T MOLD EDGE AND SOLID SURFACE TOP INCLUDES: (2) 32 GALLON HUSKY LINERS ON CASTERS AND METAL BASE ON CASTERS BASE CABINET FINISH1PL-2-WILSON ART-MONTANA WALNUT- 7100K-78 WOODGRAIN TO RUN HORIZONTAL SOLID SURFACE : SS-A FORMICA-785-PORTABELLO AGGREGATE T-MOLD: CHARTERM WH NEUTRAL TRAME: PC-1 Hafa-C30003 GUN METAL	1537.92000	3,075.84
192	EA	GLD-OTL UPGRADED TABLE BASE GLIDE SELF-ADJUSTING ON -THE-LEVEL WITH 1/4-20 TREAD	2.50000	480.00
1	UNIT	INSTALLATION	10000.00000	10,000.00
12	EA	OGD-1-BD-39H48L-18S-FG OGDEN BOOTH - 48" DOUBLE BOOTH W/FIBERGLASS SEAT AND FIBERGLASS BACK AND LAMINATED FINISHED	1493.18000	17,918.16

CONTINUED ON NEXT PAGE

State Tax Exemption # - 85-8012621915C-2 | FEID # - 59-6000615
 All items purchased under this order must be received and invoiced by 06/30/2018
 Cancellations must be in writing. No backorders without buyer approval.

PAGE TOTAL	75,585.84
TOTAL	148,183.59

PO DATE
03/20/2018



PURCHASE ORDER NUMBER
4101800045

PRINTED 03/21/2018

The School Board of Gadsden County
 Attention: Accounts Payable
 35 Martin Luther King, Jr. Blvd
 Quincy, FL 32351

VENDOR KEY : SEATING 000
 FISCAL YEAR : 2017-2018
 ENTERED BY : ALDAYSHI000
 ORIGINAL REQ # : 0000001056

VENDOR:
 SEATING CONCEPTS, INC.
 125 CONNELL AVENUE
 ROCKDALE, IL 60436

SHIP TO:
 SCHOOL FOOD SVC-GADSDEN CO
 203-A MARTIN LUTHER KING JR BLVD
 QUINCY, FL 32351

PHONE: (815) 483-2255

ATTN: SHIRLEY ALDAY PAULA MILTON

QUANTITY	UNIT	DESCRIPTION OF ITEMS OR MATERIALS	UNIT PRICE	AMOUNT
		BACK (39" HIGH) AND POWDERCOATED STEEL FRAME FIBERGLASS BACK: FG-1-CCP-STARS & STRIPES BLUE-LH600 FIBERGLASS SEAT: FG-1-CCP-STARS & STRIPES BLUE-LH600 LAMINATE PANEL BACK: PL-2-WILSON ART - MONTANA WALNUT- 711OK-78 FRAME: PC-1 HAFA-C0003 GUN METAL		
1	UNIT	GRAPHICS-ELEVATION A OPTION 4	21191.00000	21,191.00
1	UNIT	GRAPHICS-ELEVATION B OPTION 1	18217.00000	18,217.00
1	UNIT	GRAPHICS-ELEVATION C OPTION 1 INCLUDED PER KERN:SA		
1	UNIT	GRAPHICS-ELEVATION D OPTION 3	5592.00000	5,592.00
2	UNIT	GRAPHICS-TWO SETS OF FIVE FOOD SIGNS		
1	UNIT	OUTBOUND FREIGHT	12000.00000	12,000.00
1	UNIT	CRATE & PACK FEE	1348.35000	1,348.35
ACCOUNT SUMMARY (FOR INTERNAL USE)				
		ACCOUNT NUMBER	ACCOUNT AMOUNT	
		4100E7600 6420 0051 07150 00000 00000	148,183.59	
			PAGE TOTAL	58,348.35
			TOTAL	148,183.59

State Tax Exemption # - 85-8012621915C-2 | FEID # - 59-6000615
 All items purchased under this order must be received and invoiced by 06/30/2018
 Cancellations must be in writing. No backorders without buyer approval.

PURCHASE APPROVED BY:

Paula Milton ^{MP}
 Superintendent of Schools

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 7c

DATE OF SCHOOL BOARD MEETING: **March 27, 2018**

TITLE OF AGENDA ITEMS: **Software Licenses**

DIVISION: **Finance Department**

PURPOSE AND SUMMARY OF ITEMS: **Board approval is requested for the following Purchase Orders:**

<u>PO#</u>	<u>Amount</u>	<u>Vendor</u>	<u>Description</u>
0191700003	\$34,968.84	CDW Government, Inc.	Microsoft – licenses and related service
019170004	\$21,990.00	CDW Government, Inc.	Webroot – licenses for protection

FUND SOURCE: **1100 Fund General Fund – Digital Classroom Allocation**

AMOUNT: **\$ 56,968.84**

PREPARED BY: **Bonnie Wood**

POSITION: **Finance Director**

PO DATE
03/19/2018



PURCHASE ORDER NUMBER
0191700003

PRINTED 03/20/2018

The School Board of Gadsden County
 Attention: Accounts Payable
 35 Martin Luther King, Jr. Blvd
 Quincy, FL 32351

VENDOR KEY : CDW GOVE000
 FISCAL YEAR : 2017-2018
 ENTERED BY : MAYS LAC000
 ORIGINAL REQ # : 0000001057

VENDOR:
 CDW GOVERNMENT, INC
 75 REMITTANCE DR STE 1515
 CHICAGO, IL 60675-1515

SHIP TO:
 GADSDEN CO SCHOOL BOARD
 35 MLK JR BLVD
 QUINCY, FL 32351

ATTN: Dr. Wiggins-Milton/John Thomas

QUANTITY	UNIT	DESCRIPTION OF ITEMS OR MATERIALS	UNIT PRICE	AMOUNT
636	EA	Microsoft Desktop Education - license & software assurance 1 license CDW# 2374846	48.24000	30,680.64
15	EA	Microsoft Windows Server Data center edition - license & software assurance CDW# 2820930	285.88000	4,288.20
	EA	Microsoft Office 365 ProPlus Subscription License 1 Year QTY 636 CDW# 3555734		
	EA	Microsoft Office 365 ProPlus A Subscription License 1 user CDW# 3202220		
ACCOUNT SUMMARY (FOR INTERNAL USE)				
		ACCOUNT NUMBER	ACCOUNT AMOUNT	
		1100E8200 6490 9019 11018 45000 00000	34,968.84	

PAGE TOTAL	34,968.84
TOTAL	34,968.84

State Tax Exemption # - 85-8012621915C-2 | FEID # - 59-6000615
 All items purchased under this order must be received and invoiced by 06/30/2018
 Cancellations must be in writing. No backorders without buyer approval.

PURCHASE APPROVED BY:

MP

Superintendent of Schools

QUOTE CONFIRMATION



DEAR JOHN THOMAS,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.



ACCOUNT MANAGER NOTES: Please let me know if you have any questions or concerns and I would be more than happy to help!

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
JQWB352	3/20/2018	WEBROOT 1YR - 3/20/18	3262768	\$21,990.00

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Webroot SecureAnywhere Business - Endpoint Protection - subscription licens	3000	4315255	\$7.33	\$21,990.00
Mfg. Part#: 112260021G UNSPSC: 43233204 Contract: PAEC AEPA Affiliate Agreement (018-A)				

PURCHASER BILLING INFO		SUBTOTAL	\$21,990.00
Billing Address: SCHOOL BOARD OF GADSDEN COUNTY ACCOUNTS PAYABLE 35 MARTIN LUTHER KING JR BLVD QUINCY, FL 32351-4400 Phone: (850) 627-9651 Payment Terms: NET 30 Days-Govt/Ed		SHIPPING	\$0.00
		GRAND TOTAL	\$21,990.00
		DELIVER TO Shipping Address: SCHOOL BOARD OF GADSDEN COUNTY JOHN THOMAS 35 MARTIN LUTHER KING JR BLVD QUINCY, FL 32351-4400 Phone: (850) 627-9651 Shipping Method: DROP SHIP-GROUND	

Need Assistance? CDW•G SALES CONTACT INFORMATION

	1100E 8200 Rick Allain	6490 9019 (855) 822-0029	11018 45000 rickall@cdwg.com	00000
--	---------------------------	-----------------------------	---------------------------------	-------

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdw.com/content/terms-conditions/product-sales.aspx>
 For more information, contact a CDW account manager
 © 2018 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239



LaClarence Mays <maysl@gcpsmail.com>

Fwd: Invitation: GCCTA Bargaining Session @ Tue Mar 20, 2018 4:30pm - 4:45pm (EDT) (woodb@gcpsmail.com)

Bonnie Wood <woodb@gcpsmail.com>
To: LaClarence Mays <maysl@gcpsmail.com>

Mon, Mar 19, 2018 at 3:22 PM

----- Forwarded message -----

From: **Martha Butler** <butlerj@gcpsmail.com>
Date: Mon, Mar 19, 2018 at 9:42 AM
Subject: Invitation: GCCTA Bargaining Session @ Tue Mar 20, 2018 4:30pm - 4:45pm (EDT) (woodb@gcpsmail.com)
To: woodb@gcpsmail.com, miltonr@gcpsmail.com, hightowerp@gcpsmail.com, jamesbr@gcpsmail.com, pacer@gcpsmail.com

GCCTA Bargaining Session

[more details »](#)

When Tue Mar 20, 2018 4:30pm – 4:45pm Eastern Time

Where curriculum library ([map](#))

Joining info meet.google.com/phc-gzfv-nkv

Calendar woodb@gcpsmail.com

- Who
- butlerj@gcpsmail.com - creator
 - miltonr@gcpsmail.com
 - woodb@gcpsmail.com
 - hightowerp@gcpsmail.com
 - jamesbr@gcpsmail.com
 - pacer@gcpsmail.com

Going? **Yes** - **Maybe** - **No** [more options »](#)

Invitation from [Google Calendar](#)

You are receiving this email at the account woodb@gcpsmail.com because you are subscribed for invitations on calendar woodb@gcpsmail.com.

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Forwarding this invitation could allow any recipient to modify your RSVP response. [Learn More](#).

invite.ics
2K

THE SCHOOL BOARD OF GADSDEN COUNTY

PURCHASE ORDER NO.

DATE

01/28/16

35 MARTIN LUTHER KING, JR., BLVD. QUINCY, FLORIDA 32351
 PHONE (850) 627-9651 FAX (850) 627-2760
 www.gcps.k12.fl.us

188791

FL SALES TAX EXEMPTION # 85-8012621915C-2

FEDERAL ID # 59-6000615

VENDOR

VC00220000

SHIP TO THIS ADDRESS

CDW GOVERNMENT, INC.
 230 N MILWAUKEE AVE
 VERNON HILLS IL 60061

INFO/MEDIA/TECH-SCHL BD GADCO
 35 MARTIN LUTHER KING JR BLVD
 QUINCY FL 32351

PRINCIPAL / SUPERVISOR

BUDGET DIRECTOR

SUPERINTENDENT

QUANTITY PRODUCT NO. DESCRIPTION UNIT PRICE TOTAL

ATTN.: DR. SHEANTIKA WIGGINS

636	2374846	MS EES DT EDU LIC/SA LB MFG# 2UJ-00001 CONTRACT: PAEC AEPA ELECTRONIC DISTRIBUTION NO MEDIA	48.24	30680.64
15	2820930	MS EES WIN SRV DATA CENT LIC/ SA 2P MFG#P71-07280 CONTRACT PAEC AEPA AFFILLIATE AGREEMENT 13-07 ELECTRONIT DISTRIBUTION NO MEDIA /PB	285.88	4288.20

TOTAL 34,968.84

PAY TERMS: NET 30

- All correspondence/shippments must reflect the PO number. For prompt payment mail invoice to Accounts Payable address above.
- If box checked and you accept this PO, goods/services & invoice must be received by the District no later than June 15 of the CURRENT YEAR. NO FINANCIAL OBLIGATION continues after June 30 of the CURRENT YEAR if the box is checked. This PO is void after one year.
- Notice to Vendor/Contractor: By acceptance of the contract/order in excess of \$10,000 and involving Federal Funds, the Vendor/Contractor agrees to comply with Title 34 Section 80.36 Code of Federal Regulations. Termination for cause and for convenience by the grantee or sub-grantee including the manner by which it will be affected and the basis for settlement will be decided by the School Board of Gadsden County. In addition, the Vendor/Contractor agrees to comply with Florida Statute 257.36 regarding retention of records for 5 years.

DISTRIBUTION TO BE COMPLETED BY ORIGINATOR						TOTAL	34,968.84	FINANCE DEPT USE EXPENDITURE
FUND	FUNCTION	OBJECT	CENTER	PROJECT	PROGRAM	AMOUNT		
110	8200	690	9001	1109990		4288.20		
110	5100	360	9001	1101841	100	30680.64		

QUOTE CONFIRMATION



DEAR JOHN THOMAS,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.



ACCOUNT MANAGER NOTES: Please let me know if you have any questions or concerns and I would be more than happy to help!

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
JPWT587	2/28/2018	MS AGREEMENT - 2/28/18	3262768	\$34,968.84

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Microsoft Desktop Education - license & software assurance - 1 license Mfg. Part#: 2UJ-00001 UNSPSC: 43233004 Electronic distribution - NO MEDIA Contract: MARKET	636	2374846	\$48.24	\$30,680.64
Microsoft Windows Server Datacenter Edition - license & software assurance Mfg. Part#: P71-07280 UNSPSC: 43233004 Electronic distribution - NO MEDIA Contract: MARKET	15	2820930	\$285.88	\$4,288.20
Microsoft Office 365 ProPlus Subscription License 1 Year Mfg. Part#: 5XS-00003-12MO UNSPSC: 43231513 Electronic distribution - NO MEDIA Contract: MARKET	636	3555734	\$0.00	\$0.00
Microsoft Office 365 Pro Plus A - subscription license - 1 user Mfg. Part#: 5XS-00002-12MO UNSPSC: 43231513 Electronic distribution - NO MEDIA Contract: MARKET	7000	3202220	\$0.00	\$0.00

PURCHASER BILLING INFO	SUBTOTAL	\$34,968.84
Billing Address: SCHOOL BOARD OF GADSDEN COUNTY ACCOUNTS PAYABLE 35 MARTIN LUTHER KING JR BLVD QUINCY, FL 32351-4400 Phone: (850) 627-9651 Payment Terms: NET 30 Days-Govt/Ed	SHIPPING	\$0.00
	GRAND TOTAL	\$34,968.84
	DELIVER TO Please remit payments to:	

DIST: 20 FY: 16

13A-REQUEST FOR PO ITEMS

TIME: 11:23

TP -NUMBER- -DATE- AMOUNT REQ NUMB -----VENDOR/CENTERS-----
 R 90195000 091815 34,968.84 V C00220000 CDW GOVERNMENT, INC.

230 N MILWAUKEE AVE

REQ: 9019 INFO/MEDIA/TECH-SCHL BD G

SHP:

STAT: B INV:
 INSTRS: ATTN.: DR. SHEANTIKA WIGGINS_

STK NUM	DESCRIPTION	QTY	UNIT PRICE	COST
2374846	MS EES DT EDU LIC/SA LB	636	48.24	30,680.64
	MFG# 2UJ-00001 CONTRACT:			
	PAEC AEPA ELECTRONIC			
	DISTRIBUTION NO MEDIA			
2820930	MS EES WIN SRV DATA CENT LIC/	15	285.88	4,288.20
	SA 2P MFG#P71-07280 CONTRACT:			
	PAEC AEPA AFFILLIATE AGREEMENT			
	13-07 ELECTRONIC DISTRIBUTION			
	NO MEDIA			
	/PB			
			TOTAL	34,968.84

UPDATE PROCESSED. NEXT?

TERML: 8AMW

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 9a

Date of School Board Meeting: March 27, 2018

TITLE OF AGENDA ITEM: Fire Alarm System at Havana Middle School

DIVISION: Department of Facilities

(Example: Secondary Education, Property Records, etc.)

_____ This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM: Facilities maintenance is requesting approval to seek a waiver from Board Policy requiring competitive bids for the replacement of the Pyrotronics Fire Alarm System monitoring the older part of Havana MS Campus. That system is obsolete and replacement parts are no longer available. Simplex Fire Alarm system is currently monitoring the newer part of the campus and is capable of handling both the new and old sections.

FUND SOURCE: 379

AMOUNT: \$46,461.00

PREPARED BY: Bill Hunter

POSITION: Director of Facilities

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

_____ Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered _____

CHAIRMAN'S SIGNATURE: page(s) numbered _____

Be sure that the COMPTROLLER has signed the budget page.



THE SCHOOL BOARD OF GADSDEN COUNTY

35 Martin Luther King, Jr. Blvd
Quincy, Florida 32351
Main: (850) 627-9651 or Fax: (850) 627-2760
www.gcps.k12.fl.us

Roger P. Milton
Superintendent
miltonr@gcpsmail.com

"Putting Children First"

Date: March 6, 2018

To: Mr. Roger Milton
Superintendent
Gadsden County Schools

Re: Fire Alarm System at Havana MS

Mr. Milton,

Facilities Maintenance request's your approval to seek a waiver from Board policy requiring competitive bids for the replacement of the Pyrotronics Fire Alarm System monitoring the older part of the Havana MS Campus. That System is obsolete and replacement parts for it are no longer available.

Currently we have two separate standalone Fire Alarm Systems monitoring the one Campus. The newer part of Campus has a Simplex Fire Alarm System that is capable of handling both the new and old sections. Because there are cost savings and improved reliability our preferred method to eliminate the problem is by expanding our existing Simplex System into the older part of Campus replacing the obsolete Pyrotronics System. Facilities Maintenance recommends, for this project, that Simplex be viewed as a single source provider.

Respectfully Submitted

W. B. Hunter Jr.
Director of Facilities
Gadsden County Schools

Audrey Lewis
DISTRICT NO. 1
HAVANA, FL 32333
MIDWAY, FL 32343

Steve Scott
DISTRICT NO. 2
QUINCY, FL 32351
HAVANA, FL 32333

Isaac Simmons, Jr.
DISTRICT NO. 3
CHATTAHOOCHEE, FL 32324
GREENSBORO, FL 32330

Charlie D. Frost
DISTRICT NO. 4
GRETNA, FL 32332
QUINCY, FL 32352

Tyrone D. Smith
DISTRICT NO. 5
QUINCY, FL 32351



Fire &
Security

SimplexGrinnell

SimplexGrinnell LP
110 Hamilton Park Drive,
Suite 275
TALLAHASSEE, FL 32304

(850) 575 1744
FAX: (850) 575 2776
www.simplexgrinnell.com

TeleFax Transmission

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24/7 Emergency Service

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- Integrated Security Applications
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- Time & Workforce Management
- Emergency Lighting
- System Design & Installation
- Project Management
- Inspection & Testing
- Preventive Maintenance

Over 150 offices in principal cities throughout North America.

For marketing brochures regarding SimplexGrinnell systems and services, call 1-800-746-7539.

<i>Date</i>	Tuesday, March 06, 2018
<i>Company</i>	Gadsden County School Board 35 Martin Luther King Jr M.D. Walker Bldg Admin QUINCY FL, 32351
<i>Attention</i>	Bill Hunter
<i>Fax No.</i>	
<i>From</i>	John Nixon
<i>Subject</i>	Havana MS in Phases
<i>No. of pages (including this one)</i>	8



110 Hamilton Park Drive,
Suite 275
TALLAHASSEE, FL 32304
(850) 575 1744
FAX: (850) 575 2776
www.simplexgrinnell.com

SimplexGrinnell Quotation

TO:
Gadsden County School Board
35 Martin Luther King Jr
M.D. Walker Bldg Admin
QUINCY, FL 32351
Attn: Bill Hunter

Project: Havana MS in Phases
Customer Reference:
SimplexGrinnell Reference: 266407813
Date: 03/06/2018
Page 1 of 7

SimplexGrinnell is pleased to offer for your consideration this quotation for the above project.

Fire Alarm

Comments

SimplexGrinnell's Scope of Work:

Existing Conditions:

Existing Old Campus has Pyrotronics IXL fire panel and addressable initiation devices. This system is obsolete and parts are no longer available.

The existing new campus fire panel is a Simplex 4100ES which can be expanded to cover the entirety of both the old and new campus in one comprehensive system.

Proposed Phased Scope:

Following the existing interconnection of wiring on the site we are able to perform this upgrade in two phases.

Phase 1, **\$24,995.00**, would include:

1. Interconnection of existing FACP and new transponder.
2. New transponder
3. New Remote Annunciator
4. NAC panel and device replacement in buildings A, D, E, H and J.
5. Trouble conditions (missing devices) would remain on the old FACP until such time as phase 2 is completed and the system is completely decommissioned.

Phase 2, **\$21,466.00**, would include:

1. NAC panel and device replacement in buildings B, C, F and G.

Overall scope:

We propose to replace the IXL panel with a Simplex 4100ES transponder panel and remote annunciator at the adjacent location in the main office of the old campus. All remote NAC panel locations we will replace with Simplex 4009 NAC panels, reconfiguring the FATC and conduit to allow for correct horizontal mounting of new NAC panels and batteries.

THIS QUOTATION AND ANY RESULTING CONTRACT SHALL BE SUBJECT TO THE GENERAL TERMS AND CONDITIONS ATTACHED HERETO.
Fire, Security, Communications, Sales & Service
Offices & Representatives in Principal Cities throughout North America

SimplexGrinnell Quotation

Comments (continued)

All existing addressable field devices, pull stations, smoke, heat and duct detectors, flow and tamper monitor modules and addressable relays to be replaced with compatible Simplex items in the existing locations using existing wiring and mounting boxes.

All existing notification devices (horns and strobes) will remain as is and be repowered with the new NAC panels.

We include the addition of conduit and wire to repurpose the inter-campus wiring to become the RUI data circuit and 24V power between the existing Simplex FACP and new transponder.

All existing conduit and wire is assumed to be in good working order and suitable for this project. Reasonable troubleshooting for shorts and grounds is included but replacement of wire, if found to be necessary, will be quoted separately.

This proposal includes standard working hours, miscellaneous materials, fire alarm system devices as listed above, final terminations, programming, riser drawing, submittals and final inspections with the local AHJ. Permit and permit fees are owner provided.

Additional devices may be deemed necessary by the AHJ and could result in additional cost.

If SimplexGrinnell is awarded this project we will need:

- A complete set of bid documents including specifications and any addendums
- Any revisions during the project shall be forwarded to us for review
- An electronic CAD file in AutoCAD sent to John.Nixon@JCI.com
- A complete construction schedule
- A copy of the "Notice to Owner"
- A copy of the building permit
- A copy of the Asbestos report if applicable
- Your P.O. or contract will need to reference this proposal #, date and \$ amount

The electrical contractor will provide and install all conduits, boxes (including the installation of SimplexGrinnell provided specialty and/or weatherproof boxes and cabinets) pull strings, flexible piping, box blank covers, electrical breakers, terminal cabinets and breaker locks. All conduits must be installed above ground (except PIV connection). If conduit is installed in the ground floor slab or below ground, wet location cable will be needed at an additional cost.

THIS PROPOSAL IS BASED UPON ONLY THOSE ITEMS DENOTED BY [X]":

- Specification section and date: None
- Information from plans dated: None, Device counts per owner provided Chart.
- Plan Sheets: None
- Up to and including addendum: None
- Customer provide bill of material
- Verbal request
- Value engineering
- Design Build
- Class B
- Class A

Fire, Security, Communications, Sales & Service
Offices & Representatives in Principal Cities throughout North America

SimplexGrinnell Quotation

Comments (continued)

- System installed in customer provided conduit with pull string
- System installed without horizontal conduit (free wire), vertical stub-ups to be installed by customer
- System installed without horizontal conduit (free wire), vertical stub-ups to be installed by SimplexGrinnell

THIS QUOTATION INCLUDES ONLY THOSE ITEMS DENOTED BY "[X]":

- Equipment as listed ONLY
- Equipment listed and installation of the listed equipment
- Demolition of existing initiation devices, IXL panel and old NAC panels.
- Florida State Sales Tax
- Freight (F.O.B. shipping point)
- Shop Drawings, Riser only
- Panel terminations
- Technical installation support including programming
- Permit
- Inspection Fees
- Payment/Performance Bonds
- 1 functional system certification test
- 1 AHJ test
- 2 Hours of operation and maintenance training
- Close out documentation
- One year standard warranty
- Monitoring
- AHCA Inspection
- Fire-fighter's smoke control panel
- DAVIS BACON wage determination. If this project requires DAVIS BACON wages this quote will need to be revised to reflect this additional cost.

THIS QUOTATION DOES NOT INCLUDE THE FOLLOWING:

- Wall repair or painting
- Ceiling tile replacement
- Raceway or standard electric boxes
- 120vac power (This will be required at all main FACP as well as power extender panels)
- Interface to non-SimplexGrinnell provided equipment i.e.: HVAC and elevator
- Installation, testing or balancing of duct detectors (performed by HVAC contractor)
- Fire protection switches or gas solenoids
- Phone lines
- Remote station monitoring contact (available upon request)
- Knox box
- Cutting, drilling, patching, fire caulking or painting
- Fire watch
- Cost for CAD files
- Weatherproof and conditioned control equipment housing

Quotation is valid for a period of 30 days ONLY unless modified in writing by SimplexGrinnell.

Fire, Security, Communications, Sales & Service
Offices & Representatives in Principal Cities throughout North America



Project: Havana MS in Phases
Customer Reference:
SimplexGrinnell Reference: 266407813
Date: 03/06/2018
Page 4 of 7

SimplexGrinnell Quotation

Comments (continued)

All work is to be performed during normal SimplexGrinnell hours of 8:00 AM to 5:00 PM Monday through Friday with the exception of company sponsored holidays unless specifically noted otherwise.

EF#20001119

Please indicate your approval of this quotation by signing the last page and returning to my attention as noted below.

Contact Information:
John Nixon
Electronic System Sales Representative
Cell: 850-274-5128

John.Nixon@JCI.com

Fire, Security, Communications, Sales & Service
Offices & Representatives in Principal Cities throughout North America

TERMS AND CONDITIONS

1. Payment. Payments shall be invoiced and due in accordance with the terms and conditions set forth above. Work performed on a time and material basis shall be at the then-prevailing Company rate for material, labor, and related items, in effect at the time supplied under this Agreement. Company shall invoice Customer for progress payments to one hundred (100%) percent based upon equipment delivered or stored, and services performed. Customers without established satisfactory credit shall make payments of cash in advance, upon delivery or as otherwise specified by Company. Where Customer establishes and maintains satisfactory credit, payments shall be due and payable thirty (30) days from date of invoice. Company reserves the right to revoke or modify Customer's credit at its sole discretion. The Customer's failure to make payment when due is a material breach of this Agreement.

If Customer fails to make any payment when due, in addition to any other rights and remedies available, Company shall have the right, at Company's sole discretion, to stop performing any Services and/or withhold further deliveries of materials, until the account is current. In the event payment is not received when due, Company may, at its discretion, assess late fees at the rate of 1.5% per month or the maximum rate allowed by law. Customer agrees to pay all costs of collection, including without limitation costs, fees, and attorneys' fees. Customer's failure to make payment when due is a material breach of this Agreement until the account is current.

2. Pricing. The pricing set forth in this Agreement is based on the number of devices to be installed and services to be performed as set forth in the Scope of Work ("Equipment" and "Services"). If the actual number of devices installed or services to be performed is greater than that set forth in the Scope of Work, the price will be increased accordingly. If this Agreement extends beyond one year, SimplexGrinnell may increase prices upon notice to the Customer. Customer agrees to pay all taxes, permits, and other charges, including but not limited to state and local sales and excise taxes, however designated, levied or based on the service charges pursuant to this Agreement.

3. Alarm Monitoring Services. Any reference to alarm monitoring services in this Agreement is included for pricing purposes only. Alarm monitoring services are performed pursuant to the terms and conditions of Company's standard alarm monitoring services agreement.

4. Code Compliance. Company does not undertake an obligation to inspect for compliance with laws or regulations unless specifically stated in the Scope of Work. Customer acknowledges that the Authority Having Jurisdiction (e.g. Fire Marshal) may establish additional requirements for compliance with local codes. Any additional services or equipment required will be provided at an additional cost to Customer.

5. Limitation of Liability; Limitations of Remedy. It is understood and agreed by the Customer that Company is not an insurer and that insurance coverage, if any, shall be obtained by the Customer and that amounts payable to company hereunder are based upon the value of the services and the scope of liability set forth in this Agreement and are unrelated to the value of the Customer's property and the property of others located on the premises. Customer agrees to look exclusively to the Customer's insurer to recover for injuries or damage in the event of any loss or injury and that Customer releases and waives all right of recovery against Company arising by way of subrogation. Company makes no guaranty or Warranty, including any implied warranty of merchantability or fitness for a particular purpose that equipment or services supplied by Company will detect or avert occurrences or the consequences therefrom that the equipment or service was designed to detect or avert. It is impractical and extremely difficult to fix the actual

damages, if any, which may proximately result from failure on the part of Company to perform any of its obligations under this Agreement. Accordingly, Customer agrees that Company shall be exempt from liability for any loss, damage or injury arising directly or indirectly from occurrences, or the consequences therefrom, which the equipment or service was designed to detect or avert. Should Company be found liable for any loss, damage or injury arising from a failure of the equipment or service in any respect, Company's liability shall be limited to an amount equal to the Agreement price (as increased by the price for any additional work) or where the time and material payment term is selected, Customer's time and material payments to Company. Where this Agreement covers multiple sites, liability shall be limited to the amount of the payments allocable to the site where the incident occurred. Such sum shall be complete and exclusive. If Customer desires Company to assume greater liability, the parties shall amend this Agreement by attaching a rider setting forth the amount of additional liability and the additional amount payable by the Customer for the assumption by Company of such greater liability, provided however that such rider shall in no way be interpreted to hold Company as an insurer. IN NO EVENT SHALL COMPANY BE LIABLE FOR ANY DAMAGE, LOSS, INJURY, OR ANY OTHER CLAIM ARISING FROM ANY SERVICING, ALTERATIONS, MODIFICATIONS, CHANGES, OR MOVEMENTS OF THE COVERED SYSTEM(S) OR ANY OF ITS COMPONENT PARTS BY THE CUSTOMER OR ANY THIRD PARTY. COMPANY SHALL NOT BE LIABLE FOR INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY KIND, INCLUDING BUT NOT LIMITED TO DAMAGES ARISING FROM THE USE, LOSS OF THE USE, PERFORMANCE, OR FAILURE OF THE COVERED SYSTEM(S) TO PERFORM. The limitations of liability set forth in this Agreement shall inure to the benefit of all parents, subsidiaries and affiliates of company, whether direct or indirect, company's employees, agents, officers and directors.

6. Reciprocal Waiver of Claims (SAFETY Act). Certain of SimplexGrinnell's systems and services have received Certification and/or Designation as Qualified Anti-Terrorism Technologies ("QATT") under the Support Anti-Terrorism by Fostering Effective Technologies Act of 2002, 6 U.S.C. §§ 441-444 (the "SAFETY Act"). As required under 6 C.F.R. 25.5 (e), to the maximum extent permitted by law, SimplexGrinnell and Customer hereby agree to waive their right to make any claims against the other for any losses, including business interruption losses, sustained by either party or their respective employees, resulting from an activity resulting from an "Act of Terrorism" as defined in 6 C.F.R. 25.2, when QATT have been deployed in defense against, response to, or recovery from such Act of Terrorism.

7. General Provisions. Customer has selected the service level desired after considering and balancing various levels of protection afforded, and their related costs. Customer acknowledges and agrees that by this Agreement, Company, unless specifically stated, does not undertake any obligation to maintain or render Customer's system or equipment as Year 2000 compliant, which shall mean, capable of correctly handling the processing of calendar dates before or after December 31, 1999. All work to be performed by Company will be performed during normal working hours of normal working days (8:00 a.m. - 5:00 p.m., Monday through Friday, excluding Company holidays), as defined by Company, unless additional times are specifically described in this Agreement.

Company will perform the services described in the Scope of Work section ("Services") for one or more system(s) or

equipment as described in the Scope of Work section or the listed attachments ("Covered System(s)").

The Customer shall promptly notify Company of any malfunction in the Covered System(s) which comes to Customer's attention. This Agreement assumes the Covered System(s) are in operational and maintainable condition as of the Agreement date. If, upon initial inspection, Company determines that repairs are recommended, repair charges will be submitted for approval prior to any work. Should such repair work be declined, Company shall be relieved from any and all liability arising therefrom. UNLESS OTHERWISE SPECIFIED IN THIS AGREEMENT, ANY INSPECTION (AND, IF SPECIFIED, TESTING) PROVIDED UNDER THIS AGREEMENT DOES NOT INCLUDE ANY MAINTENANCE, REPAIRS, ALTERATIONS, REPLACEMENT OF PARTS, OR ANY FIELD ADJUSTMENTS WHATSOEVER, NOR DOES IT INCLUDE THE CORRECTION OF ANY DEFICIENCIES IDENTIFIED BY COMPANY TO CUSTOMER. COMPANY SHALL NOT BE RESPONSIBLE FOR EQUIPMENT FAILURE OCCURRING WHILE COMPANY IS IN THE PROCESS OF FOLLOWING ITS INSPECTION TECHNIQUES, WHERE THE FAILURE ALSO RESULTS FROM THE AGE OR OBSOLESCENCE OF THE ITEM OR DUE TO NORMAL WEAR AND TEAR. THIS AGREEMENT DOES NOT COVER SYSTEMS, EQUIPMENT, COMPONENTS OR PARTS THAT ARE BELOW GRADE, BEHIND WALLS OR OTHER OBSTRUCTIONS OR EXTERIOR TO THE BUILDING, ELECTRICAL WIRING, AND PIPING.

8. Customer Responsibilities. Customer shall furnish all necessary facilities for performance of its work by Company, adequate space for storage and handling of materials, light, water, heat, heat tracing, electrical service, local telephone, watchman, and crane and elevator service and necessary permits. Where wet pipe system is installed, Customer shall supply and maintain sufficient heat to prevent freezing of the system. Customer shall promptly notify Company of any malfunction in the Covered System(s) which comes to Customer's attention. This Agreement assumes any existing system(s) are in operational and maintainable condition as of the Agreement date. If, upon initial inspection, Company determines that repairs are recommended, repair charges will be submitted for approval prior to any work. Should such repair work be declined, Company shall be relieved from any and all liability arising therefrom.

Customer shall further:

- supply required schematics and drawings unless they are to be supplied by Company in accordance with this Agreement.
- Provide a safe work environment, in the event of an emergency or Covered System(s) failure, take reasonable safety precautions to protect against personal injury, death, and property damage, continue such measures until the Covered System(s) are operational, and notify Company as soon as possible under the circumstances.
- Provide Company access to any system(s) to be serviced.
- Comply with all laws, codes, and regulations pertaining to the equipment and/or services provided under this agreement.

9. Excavation. In the event the Work includes excavation, Customer shall pay, as an extra to the contract price, the cost of any additional work performed by Company due to water, quicksand, rock or other unforeseen condition or obstruction encountered or shoring required.

10. Structure and Site Conditions. While employees of Company will exercise reasonable care in this respect, Company shall be under no responsibility for loss or damage due to the character, condition or use of foundations, walls, or other structures not erected by it or resulting from the excavation in proximity thereto, or for damage resulting from concealed piping, wiring, fixtures, or other equipment or condition of water pressure. All shoring or protection of

SALE AND INSTALLATION AGREEMENT
(continued)

foundation, walls or other structures subject to being disturbed by any excavation required hereunder shall be the responsibility of Customer. Customer shall have all things in readiness for installation including, without limitation, structure to support the sprinkler system and related equipment (including tanks), other materials, floor or suitable working base, connections and facilities for erection at the time the materials are delivered. In the event Customer fails to have all things in readiness at the time scheduled for receipt of materials, Customer shall reimburse Company for all expenses caused by such failure. Failure to make areas available to Company during performance in accordance with schedules that are the basis for Company's proposal shall be considered a failure to have things in readiness in accordance with the terms of this Agreement.

11. Confined Space. If access to confined space by Company is required for the performance of Services, Services shall be scheduled and performed in accordance with Company's then-current hourly rate.

12. Hazardous Materials. Customer represents that, except to the extent that Company has been given written notice of the following hazards prior to the execution of this Agreement, to the best of Customer's knowledge there is no:

- "permit confined space," as defined by OSHA,
- risk of infectious disease,
- need for air monitoring, respiratory protection, or other medical risk,
- asbestos, asbestos-containing material, formaldehyde or other potentially toxic or otherwise hazardous material contained in or on the surface of the floors, walls, ceilings, insulation or other structural components of the area of any building where work is required to be performed under this Agreement.

All of the above are hereinafter referred to as "Hazardous Conditions".

Company shall have the right to rely on the representations listed above. If hazardous conditions are encountered by Company during the course of Company's work, the discovery of such materials shall constitute an event beyond Company's control and Company shall have no obligation to further perform in the area where the hazardous conditions exist until the area has been made safe by Customer as certified in writing by an independent testing agency, and Customer shall pay disruption expenses and re-mobilization expenses as determined by Company.

This Agreement does not provide for the cost of capture, containment or disposal of any hazardous waste materials, or hazardous materials, encountered in any of the Covered System(s) and/or during performance of the Services. Said materials shall at all times remain the responsibility and property of Customer. Company shall not be responsible for the testing, removal or disposal of such hazardous materials.

13. OSHA Compliance. Customer shall indemnify and hold Company harmless from and against any and all claims, demands and/or damages arising in whole or in part from the enforcement of the Occupational Safety Health Act (and any amendments or changes thereto) unless said claims, demands or damages are a direct result of causes within the exclusive control of Company.

14. Interferences. Customer shall be responsible to coordinate the work of other trades (including but not limited to ducting, piping, and electrical) and for and additional costs incurred by Company arising out of interferences to Company's work caused by other trades.

15. Modifications and Substitutions. Company reserves the right to modify materials, including substituting materials of later design, providing that such modifications or substitutions will not materially affect the performance of the Covered System(s).

16. Changes, Alterations, Additions. Changes, alterations and additions to the Scope of Work, plans, specifications or construction schedule shall be invalid unless approved in writing by Company. Should changes be approved by Company, that increase or decrease the cost of the work to Company, the parties shall agree, in writing, to the change in price prior to

performance of any work. However, if no agreement is reached prior to the time for performance of said work, and Company elects to perform said work so as to avoid delays, then Company's estimate as to the value of said work shall be deemed accepted by Customer. In addition, Customer shall pay for all extra work requested by Customer or made necessary because of incompleteness or inaccuracy of plans or other information submitted by Customer with respect to the location, type of occupancy, or other details of the work to be performed. In the event the layout of Customer's facilities has been altered, or is altered by Customer prior to the completion of the Work, Customer shall advise Company and prices, delivery and completion dates shall be changed by Company as may be required.

17. Commodities Availability. Company shall not be responsible for failure to provide services, deliver products, or otherwise perform work required by this Agreement due to lack of available steel products or products made from plastics or other commodities. 1) In the event Company is unable, after reasonable commercial efforts, to acquire and provide steel products, or products made from plastics or other commodities, if required to perform work required by this Agreement, Customer hereby agrees that Company may terminate the Agreement, or the relevant portion of the Agreement, at no additional cost and without penalty. Customer agrees to pay Company in full for all work performed up to the time of any such termination. 2) If Company is able to obtain the steel products or products made from plastics or other commodities, but the price of any of the products has risen by more than 10% from the date of the bid, proposal or date Company executed this Agreement, whichever occurred first, then Company may pass through that increase through a reasonable price increase to reflect increased cost of materials.

18. Project Claims. Any claim of failure to perform against Company arising hereunder shall be deemed waived unless received by Company, in writing specifically setting forth the basis for such claim, within ten (10) days after such claims arises.

19. Backcharges. No charges shall be levied against the Seller unless seventy-two (72) hours prior written notice is given to Company to correct any alleged deficiencies which are alleged to necessitate such charges and unless such alleged deficiencies are solely and directly caused by Company.

20. System Equipment. The purchase of equipment or peripheral devices (including but not limited to smoke detectors, passive infrared detectors, card readers, sprinkler system components, extinguishers and hoses) from Company shall be subject to the terms and conditions of this Agreement. If, in Company's sole judgment, any peripheral device or other system equipment, which is attached to the Covered System(s), whether provided by Company or a third party, interferes with the proper operation of the Covered System(s), Customer shall remove or replace such device or equipment promptly upon notice from Company. Failure of Customer to remove or replace the device shall constitute a material breach of this Agreement. If Customer adds any third party device or equipment to the Covered System(s), Company shall not be responsible for any damage to or failure of the Covered System(s) caused in whole or in part by such device or equipment.

21. Reports. Where inspection and/or test services are selected, such inspection and/or test shall be completed on Company's then current Report form, which shall be given to Customer, and, where applicable, Company may submit a copy thereof to the local authority having jurisdiction. The Report and recommendations by Company are only advisory in nature and are intended to assist Customer in reducing the risk of loss to property by indicating obvious defects or impairments noted to the system and equipment inspected and/or tested. They are not intended to imply that no other defects or hazards exist or that all aspects of the Covered System(s), equipment, and components are under control at the time of inspection. Final responsibility for the condition and operation of the Covered System(s) and equipment and components lies with Customer.

22. Limited Warranty. Subject to the limitations below, Company warrants any equipment (as distinguished from the Software) installed pursuant to this Agreement to be free from defects in material and workmanship under normal use for a period of one (1) year from the date of first beneficial use or all or any part of the Covered System(s) or 18 months after Equipment shipments, whichever is earlier, provided however, that Company's sole liability, and Customer's sole remedy, under this limited warranty shall be limited to the repair or replacement of the Equipment or any part thereof, which Company determines is defective, at Company's sole option and subject to the availability of service personnel and parts, as determined by Company. Company warrants expandable items, including, but not limited to, video and print heads, television camera tubes, video monitor displays tubes, batteries and certain other products in accordance with the applicable manufacturer's warranty. Company does not warrant devices designed to fail in protecting the System such as, but not limited to, fuses and circuit breakers.

Company warrants that any Company software described in this Agreement, as well as software contained in or sold as part of any Equipment described in this Agreement, will reasonably conform to its published specifications in effect at the time of delivery and for ninety (90) days after delivery. However, Customer agrees and acknowledges that the software may have inherent defects because of its complexity. Company's sole obligation with respect to software, and Customer's sole remedy, shall be to make available published modifications, designed to correct inherent defects, which become available during the warranty period.

If Repair Services are included in this Agreement, Company warrants that its workmanship and material for repairs made pursuant to this Agreement will be free from defects for a period of ninety (90) days from the date of furnishing.

EXCEPT AS EXPRESSLY SET FORTH HEREIN, COMPANY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE WITH RESPECT TO THE SERVICES PERFORMED OR THE PRODUCTS, SYSTEMS OR EQUIPMENT, IF ANY, SUPPORTED HEREUNDER. COMPANY MAKES NO WARRANTY OR REPRESENTATION, AND UNDERTAKES NO OBLIGATION TO ENSURE BY THE SERVICES PERFORMED UNDER THIS AGREEMENT, THAT COMPANY'S PRODUCTS OR THE SYSTEMS OR EQUIPMENT OF THE CUSTOMER WILL CORRECTLY HANDLE THE PROCESSING OF CALENDAR DATES BEFORE OR AFTER DECEMBER 31, 1999.

Warranty service will be performed during Company's normal working hours. If Customer requests warranty service at other than normal working hours, service will be performed at Company's then current rates for after ours services. All repairs or adjustments that are or may become necessary shall be performed by and authorized representative of Company. Any repairs, adjustments or interconnections performed by Customer or any third party shall void all warranties.

23. Indemnity. Customer agrees to indemnify, hold harmless and defend Company against any and all losses, damages, costs, including expert fees and costs, and expenses including reasonable defense costs, arising from any and all third party claims for personal injury, death, property damage or economic loss, including specifically any damages resulting from the exposure of workers to Hazardous Conditions whether or not Customer pre-notifies Company of the existence of said hazardous conditions, arising in any way from any act or omission of Customer or Company relating in any way to this Agreement, including but not limited to the Services under this Agreement, whether such claims are based upon contract, warranty, tort (including but not limited to active or passive negligence), strict liability or otherwise. Company reserves the right to select counsel to represent it in any such action.

24. Insurance. Customer shall name Company, its officers, employees, agents, subcontractors, suppliers, and

Fire, Security, Communications, Sales & Service
Offices & Representatives in Principal Cities throughout North America

SALE AND INSTALLATION AGREEMENT
(continued)

representatives as additional insureds on Customer's general liability and auto liability policies.

25. Termination. Any termination under the terms of this Agreement shall be made in writing. In the event Customer terminates this Agreement prior to completion for any reason not arising solely from Company's performance or failure to perform, Customer understands and agrees that Company will incur costs of administration and preparation that are difficult to estimate or determine. Accordingly, should Customer terminate this Agreement as described above, Customer agrees to pay all charges incurred for products and equipment installed and services performed, and in addition pay an amount equal to twenty (20%) percent of the price of products and equipment not yet delivered and Services not yet performed, return all products and equipment delivered and pay a restocking fee of twenty (20%) percent of the price of products or equipment returned. Company may terminate this Agreement immediately at its sole discretion upon the occurrence of any Event of Default as hereinafter defined. Company may also terminate this Agreement at its sole discretion upon notice to Customer if Company's performance of its obligations under this Agreement becomes impracticable due to obsolescence of equipment at Customer's premises or unavailability of parts.

26. No Option to Solicit. Customer shall not, directly or indirectly, on its own behalf or on behalf of any other person, business, corporation or entity, solicit or employ any Company employee, or induce any Company employee to leave his or her employment with Company, for a period of two years after the termination of this Agreement.

27. Default. An Event of Default shall be 1) failure of the Customer to pay any amount within ten (10) days after the amount is due and payable, 2) abuse of the System or the Equipment, 3) dissolution, termination, discontinuance, insolvency or business failure of Customer. Upon the occurrence of an Event of Default, Company may pursue one or more of the following remedies: 1) discontinue furnishing Services, 2) by written notice to Customer declare the balance of unpaid amounts due and to become due under the this Agreement to be immediately due and payable, provided that all past due amounts shall bear interest at the rate of 1 1/2% per month (18% per year) or the highest amount permitted by law, 3) receive immediate possession of any equipment for which Customer has not paid, 4) proceed at law or equity to enforce performance by Customer or recover damages for breach of this Agreement, and 5) recover all costs and expenses, including without limitation reasonable attorneys' fees, in connection with enforcing or attempting to enforce this Agreement.

28. Exclusions. Unless expressly included in the Scope of Work, this Agreement expressly excludes, without limitation, testing inspection and repair of duct detectors, beam detectors, and UV/IR equipment; provision of fire watches; clearing of ice blockage; draining of improperly pitched piping; replacement of batteries; recharging of chemical suppression systems; reloading of, upgrading, and maintaining computer software; system upgrades and the replacement of obsolete systems, equipment components or parts; making repairs or replacements necessitated by reason of negligence or misuse of components or equipment or changes to Customer's premises, vandalism, corrosion (including but not limited to micro-bacterially induced corrosion ("MIC")), power failure, current fluctuation, failure due to non-Company installation, lightning, electrical storm, or other severe weather, water, accident, fire, acts of God or any other cause external to the Covered System(s). Repair Services provided pursuant to this Agreement do not cover and specifically excludes system upgrades and the replacement of obsolete systems, equipment, components or parts. All such services may be provided by Company at Company's sole discretion at an additional charge. If Emergency Services are expressly included in the scope of work section, the Agreement price does not include travel expenses.

29. Force Majeure; Delays. Company shall not be liable for any damage or penalty for delays or failure to perform work due to acts of God, acts or omissions of Customer, acts of civil or military authorities, Government regulations or priorities, fires, epidemics, quarantine, restrictions, war, riots, civil disobedience or unrest, strikes, delays in transportation, vehicle shortages, differences with workmen, inability to obtain necessary labor, material or manufacturing facilities, defaults of Company's subcontractors, failure or delay in furnishing complete information by Customer with respect to location or other details of work to be performed, impossibility or impracticability of performance or any other cause or causes beyond Company's control, whether or not similar to the foregoing. In the event of any delay caused as aforesaid, completion shall be extended for a period equal to any such delay, and this contract shall not be void or voidable as a result of the delay. In the event work is temporarily discontinued by any of the foregoing, all unpaid installments of the contract price, less an amount equal to the value of material and labor not furnished, shall be due and payable upon receipt of invoice by Customer.

30. One-Year Limitation on Actions; Choice of Law. It is agreed that no suit, or cause of action or other proceeding shall be brought against either party more than one (1) year after the accrual of the cause of action or one (1) year after the claim

arises, whichever is shorter, whether known or unknown when the claim arises or whether based on tort, contract, or any other legal theory. The laws of Massachusetts shall govern the validity, enforceability, and interpretation of this Agreement.

31. Assignment. Customer may not assign this Agreement without Company's prior written consent. Company may assign this Agreement to an affiliate without obtaining Customer's consent.

32. Entire Agreement. The parties intend this Agreement, together with any attachments or Riders (collectively the "Agreement") to be the final, complete and exclusive expression of their Agreement and the terms and conditions thereof. This Agreement supersedes all prior representations, understandings or agreements between the parties, written or oral, and shall constitute the sole terms and conditions of sale for all equipment and services. No waiver, change, or modification of any terms or conditions of this Agreement shall be binding on Company unless made in writing and signed by an Authorized Representative of Company.

33. Severability. If any provision of this Agreement is held by any court or other competent authority to be void or unenforceable in whole or in part, this Agreement will continue to be valid as to the other provisions and the remainder of the affected provision.

34. Legal Fees. Company shall be entitled to recover from the customer all reasonable legal fees incurred in connection with Company enforcing the terms and conditions of this Agreement.

35. License Information (Security System Customers): AL Alabama Electronic Security Board of Licensure 7956 Vaughn Road, Pmb 392, Montgomery, Alabama 36116 (334) 264-5388; AR Regulated by: Arkansas Board of Private Investigators And Private Security Agencies, #1 State Police Plaza Drive, Little Rock 72209 (501)618-8600; CA Alarm company operators are licensed and regulated by the Bureau of Security and Investigative Services, Department of Consumer Affairs, Sacramento, Ca. 95814. Upon completion of the installation of the alarm system, the alarm company shall thoroughly instruct the purchaser in the proper use of the alarm system. Failure by the licensee, without legal excuse, to substantially commence work within 20 days from the approximate date specified in the agreement when the work will begin is a violation of the Alarm Company Act; NY Licensed by N.Y.S. Department of the State; TX Texas Commission on Private Security, 5805 N. Lamar Blvd., Austin, 78752-4422, 512-424-7710. License numbers available at www.simplexgrinnell.com or contact your local SimplexGrinnell office.

(Rev. 10.08)

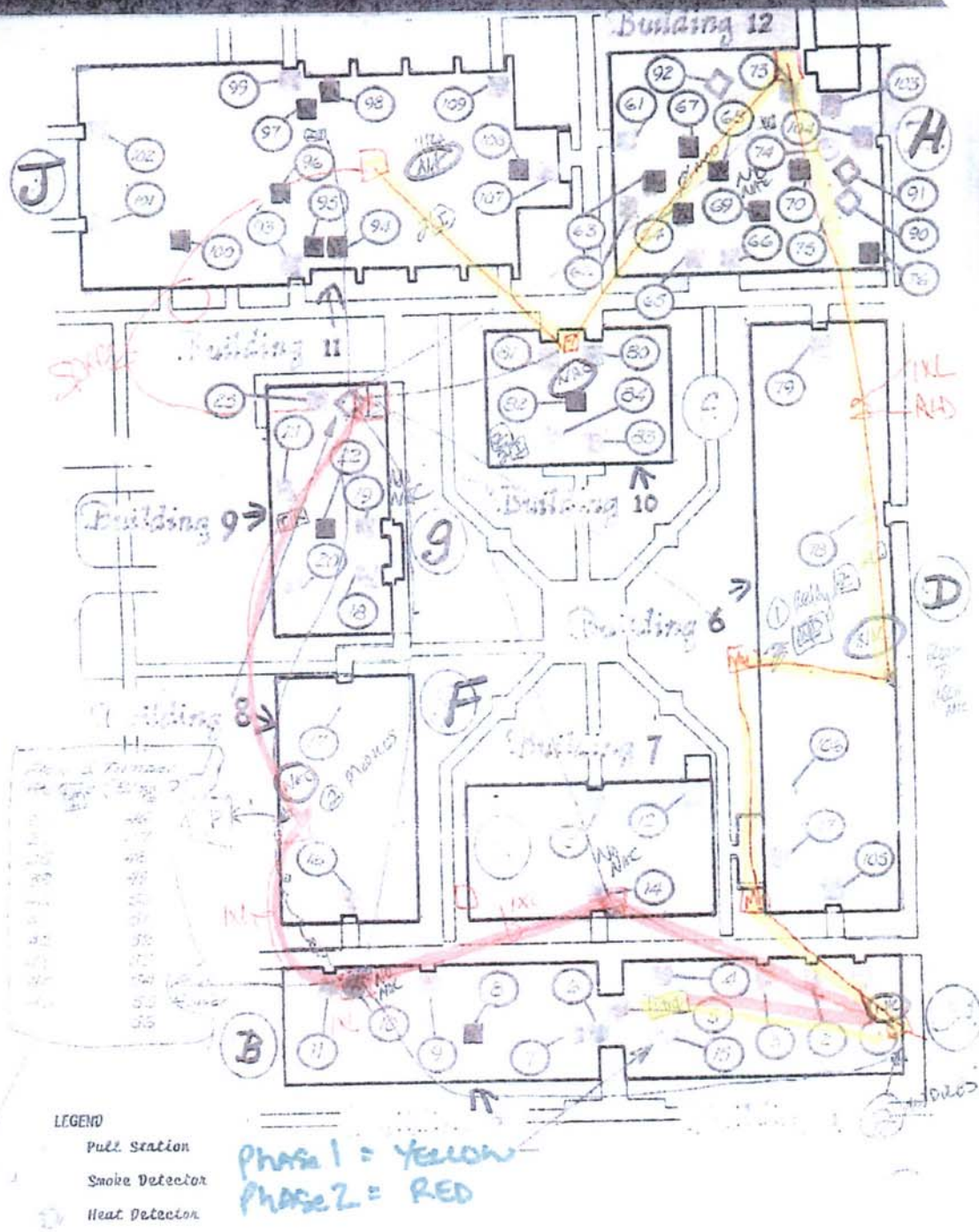
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IMPORTANT NOTICE TO CUSTOMER

In accepting this Proposal, Customer agrees to the terms and conditions contained herein including those on the following pages of this Agreement and any attachments or riders attached hereto that contain additional terms and conditions. It is understood that these terms and conditions shall prevail over any variation in terms and conditions on any purchase order or other document that the Customer may issue. Any changes in the system requested by the Customer after the execution of this Agreement shall be paid for by the Customer and such changes shall be authorized in writing. **ATTENTION IS DIRECTED TO THE LIMITATION OF LIABILITY, WARRANTY, INDEMNITY AND OTHER CONDITIONS ON THE FOLLOWING PAGES. This Proposal shall be void if not accepted in writing within thirty (30) days from the date of the Proposal.**

Offered By: SimplexGrinnell LP License# EF20000847	Accepted By: (Customer)
110 Hamilton Park Drive, Suite 275 TALLAHASSEE, FL 32304 Telephone: (850) 575 1744 Fax: Cell: 850-274-5128	Company: _____
Representative: John Nixon	Address: _____
Email: JNixon@SimplexGrinnell.com	Signature: _____
	Title: _____
	P.O.#: _____ Date: _____

Fire, Security, Communications, Sales & Service
Offices & Representatives in Principal Cities throughout North America





SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 10a

Date of School Board Meeting: March 27, 2018

TITLE OF AGENDA ITEM: Gadsden Elementary Magnet School

DIVISION: Elementary/Secondary Education

_____ This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM:

(Type and Double Space)

According to School Board Policy 2340 (Field and Other District-Sponsored Trips), all out-of-state field trips must be approved by the School Board. Gadsden Elementary Magnet School is requesting approval for an out-of-state field trip to Valdosta, Georgia. Please see attached documentation.

FUND SOURCE: N/A

AMOUNT: N/A

PREPARED BY: Tammy McGriff Farlin *MC 3/19/2018*

POSITION: Area Director of Elementary Education

INSTRUCTIONS TO BE COMPLETED BY PREPARER

_____ Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered _____

CHAIRMAN'S SIGNATURE: page(s) numbered _____

2018 MAR 17 11:34 AM
2018 MAR 17 11:34 AM

CRP
APR 18 2018

FORM MUST BE RECEIVED IN DISTRICT OFFICE 2 WEEKS PRIOR TO TRIP

FIELD TRIP REQUEST

SCHOOL: Gadsden Elementary Magnet School	CONTACT FOR FIELD TRIP: Ms. LaTasha Dilworth-Porter
----------------------------------------------------	---------------------------------------------------------------

DATE OF TRIP: Saturday, April 14, 2018	WHO IS ATTENDING: (grade/organization) G.E.M.S. BETA Club Students
--------------------------------------------------	------------------------------------------------------------------------------

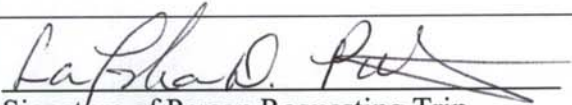
LOCATION: Wild Adventures, Valdosta, GA	TRAVELING BY: <input checked="" type="checkbox"/> School bus <input type="checkbox"/> Charter bus
---------------------------------------------------	-------------------------------------------------------------------------------------------------------------

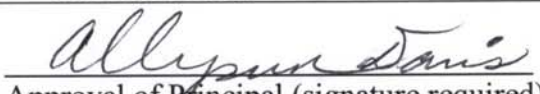
PURPOSE: This is our community service project.

This field trip is designed so that students can observe animals in their natural habitats as a culminating science activity. Standards addressed are SC.6.L.16.3 – Recognize that animal behaviors may be shaped by heredity and learning and SC.6.L.16.4 – Compare and contrast the major stages in the life cycles of Florida plants and animals. They will also enjoy fun rides and great food.

- SCHOOL BUS – Required items for approval:**
1. Principal's signature
 2. Complete list of participants and chaperones
 3. Complete final itinerary

- CHARTER BUS – Required items for approval:**
1. Principal's signature
 2. Complete list of participants and chaperones
 3. Complete final itinerary
 4. Copy of charter bus contract with signatures
 5. Proof of Insurance showing either district or school as insured


Signature of Person Requesting Trip


Approval of Principal (signature required)

<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED
_____ Superintendent	_____ Date

Please forward completed form via district mail or fax to:
Mrs. Cheryl Ellison Administrative Assistant for Curriculum & Instruction
 Fax: (850) 627-3530 Email: ellisonc@gcpsmail.com

BETA CLUB Students

5th

K
A
R
C
P
A
A

6B

F
C
M
Ja
A

6A

A
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J
T
A

7th

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M
Ty

8th

K
Mi
On

Teachers: Ms. Dilworth-Porter, Mr. J. Ervin, Mrs. J. Lewis

Parents: Iresha Jackson, Ms. Bascom, Terricka Washington, Ms. Cooper, Ms. Regina Herring

BETA Club Itinerary for Wild Adventures Saturday, April 14, 2018

Objective: This field trip is designed so that students can observe animals in their natural habitats as a culminating science activity. Standards addressed are SC.6.L.16.3 – Recognize that animal behaviors may be shaped by heredity and learning and SC.6.L.16.4 – Compare and contrast the major stages in the life cycles of Florida plants and animals. They will also enjoy fun rides and great food.

8:15 a.m. School Bus to arrive at **G.E.M.S. 500 W. King Street.**

8:30 a.m. bus to department from G.E. M.S and travel approx. 90 miles to the Wild Adventures Theme Park located at **3766 Old Clyattville Road, Valdosta, GA 31601.**

10:00 a.m. BETA Club students, Teachers, and Chaperones will arrive at Wild Adventures Theme Park and remain on the Grounds until 6 P.M. All persons attending the field trip will have lunch at **the Park.**

6:00 p.m. Gadsden County school bus and all participants will leave **Wild Adventures Theme Park in Valdosta, GA and travel approximately 8.4 miles to Ole Times Country Buffet: 1193 N Saint Augustine Rd for dinner.**

7:30 p.m. Gadsden County school bus and all participants will leave **Ole Times Country Buffet and return to G.E.M.S 500 W. King Street.**

10:00 p.m. All participants will exit the bus and depart with their parents or assigned adult, the bus will return to the bus garage.

The following Teachers and pupils will participate on this fieldtrip

LaTasha Dilworth-Porter. Julius Ervin, Jari Lewis + 32 students and 6 chaperones

Total 41 attending the field trip

Ms. LaTasha Dilworth-Porter
ELA Middle School Teacher

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 10b



Date of School Board Meeting: March 27, 2018

TITLE OF AGENDA ITEM: Stewart Street Elementary School

DIVISION: Elementary Education

_____ This is a CONTINUATION of a current project, grant, etc.


PURPOSE AND SUMMARY OF ITEM:

(Type and Double Space)

According to School Board Policy 2340 (Field and Other District-Sponsored Trips), all out-of-state field trips must be approved by the School Board. Stewart Street Elementary School is requesting approval for an out-of-state field trip to Valdosta, Georgia. Please see attached documentation.

FUND SOURCE: N/A

AMOUNT: N/A

PREPARED BY: Tammy McGriff Farlin 

POSITION: Area Director of Elementary Education

INSTRUCTIONS TO BE COMPLETED BY PREPARER

_____ Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered _____

CHAIRMAN'S SIGNATURE: page(s) numbered _____

2018.03.27 10:03 AM
TAMMY MCGRIFF FARLIN

FORM MUST BE RECEIVED IN DISTRICT OFFICE 2 WEEKS PRIOR TO TRIP

FIELD TRIP REQUEST

SCHOOL: SSES	CONTACT FOR FIELD TRIP: Ms. Thompson
------------------------	------------------------------------------------

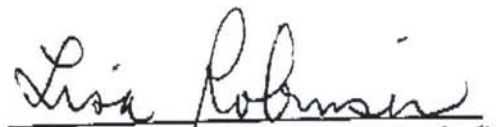
DATE OF TRIP: May 3, 2018	WHO IS ATTENDING: (grade/organization) 2nd grade
-------------------------------------	-----------------------------------------------------------------------

LOCATION: Wild Adventure	TRAVELING BY: School bus <input type="checkbox"/> Charter bus <input checked="" type="checkbox"/>
------------------------------------	------------------------------------------------------------------------------------------------------

PURPOSE:
See attached

- | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| SCHOOL BUS – Required items for approval: <ol style="list-style-type: none"> 1. Principal's signature 2. Complete list of participants and chaperones 3. Complete final itinerary 4. Documentation showing correlation of the Florida Standards or benchmarks to the field trip request | CHARTER BUS – Required items for approval: <ol style="list-style-type: none"> 1. Principal's signature 2. Complete list of participants and chaperones 3. Complete final itinerary 4. Copy of charter bus contract with signatures 5. Proof of Insurance showing either district or school as insured |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|


Signature of Person Requesting Trip


Approval of Principal (signature required)

<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED
_____ Superintendent/Designee	_____ Date

Please forward completed form via district mail or fax to:
Mrs. Cheryl Ellison
 Program Assistant for Curriculum & Instruction
 Fax: (850) 627-3530 Email: ellisonc@gcpsmail.com



Stewart Street Elementary School

"Where Children and Learning Come First"

749 South Stewart Street + Quincy, Florida 32351
(850) 627-3145 + Fax: (850) 875-8750

Field Trip Request Form

Trip Type:

- Educational
- Extracurricular
- Other
- Recreation/Fun
- Sports

In/Out of County:

- In County
- Out county
- Out of State/Country
- Overnight

Duration:

- Day
- Extended

Sponsor/Group Information

Requested by: 2nd grade

Group Name: 2nd grade

Group Contact: (850) 322-0286

Contact Mobile: (850) 322-0286

Trip Purpose: See attached

Estimated # of Students 60

Estimated # of Chaperones 5

Total Participants 65

of Bag Lunches Required 60

Transportation Required

Is Transportation Required? Yes No

Type of Transportation Required Car Full Bus Mini Bus
 Other/Van

Estimated # of Vehicles Required _____

Volunteer Driver Required Yes No

Specify Any Special Needs Required:

Lisa Robinson, Principal

Curlye Harris, Assistant Principal

Itinerary

Depart Date: May 3rd

Depart Time: 8am

Return Date: May 3rd

Return Time: 5pm

Trip Destination: Wild Adventure

Destination City: Valdosta

Destination State: GA

Destination Contact Name: Birmons

Destination Phone #: 229-219-7080 #4 #1903

Departure Location: Stewart Street Quincy, Fl.

Return Location: Stewart Street Quincy, Fl.

Fund: \$ 100⁰⁰

Additional Comments:

Signature: _____

Date Submitted: 2/19/18

Date: February 19, 2018

Teachers/Grade: 2nd grade (Thompson, Rollins, Daniels, Holton, Calhoun)

Trip Purpose: We want to introduce our students to outdoor classroom filled with education adventure. We want our students to learn more about animal's habitats, behaviors life cycles and conservation and more.

Plus, students will experience with guides that include activities to do before, during and after your trip.

Standards

*SC.2.L.14 Organization and Development of Living Organisms. A. All plants and animals are alike in some ways and different in others. B. All plants and animals ~~have internal parts and external structures that function to keep them alive and help~~ them grow and reproduce. C. Humans can better understand the natural world through careful observation.

*SC.2.L.16 Heredity and Reproduction. 1. Observe and describe major stages in the life cycles of animals.

*SC.2.L.17 Interdependence 1. Compare and contrast the basic needs that all living things have for survival. 2. Recognize and explain that living things are found all over Earth, but each is only able to live in habitats that meet its basic needs.

Ms. Thompson

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Ms. Holton
2nd grade roster

1. BC

2. CL

3. DI

4. DI

5. EE

6. HI

7. JA

8. JC

9. KN

10. M

11. M

12. F

13. F

14. F

15. T

16. V

17. V

18. V

19. V

**Ms. Rollins 2nd Grade Class
2001**

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Ms. Tshabe

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Class Roster 2017-18

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2017-18 Field Trip Chaperones: [REDACTED] 2nd Grade

Shawanda Clark* KaZyiah Hurchins

Keshanda Dixon* Simone Marshall

Angela Williams* Jamiya Murphy

ChrisShonda Jackson* Caleb McDaniel

Mike's Limousine Service, Inc.
 3109 W. Tennessee St. Tallahassee, FL 32304
 (850) 224-5466 Fax (850) 224-0827

Event Date: _____

Stewart Street Elen
 Customer Name

 Credit Card

 Expiration Date CVVC

 Billing Address

Bus
 Vehicle

50
 Occasion # of People

 LV Time PU

 D/O Time Return

	Scheduled	Overtime	Total
Rate per Hour			
Number of Hours			
Fuel Surcharge			
Driver Fee			
Total	<u>1290.00</u>		

Email _____

Rental Agreement

It's our pleasure to be of service to you. Our staff keeps our vehicles in excellent condition and it is of the utmost importance that all clients act in a responsible manner to preserve the condition of the vehicles. Smoking and eating are prohibited in all of our vehicles. The client is responsible for their guests in ALL REGARDS to rules and regulations. Any damage to the rented vehicle owned by this company will be charged in full to the customer that contracted with Mike's Limousine Service, Inc. whether by accident, neglect, or intent. Our company cannot be held responsible for delays or inconveniences due to traffic, unknown or unforeseen mechanical failures, situations deemed "Acts of God".

50% Cancellation Fee

Damage Deposit

A damage deposit in the amount of \$200.00 per vehicle will be secured with the credit card provided to secure your rental. If damages exceed deposit, additional deposit will be required or rental will be terminated.

Fee Schedule:

- Smoking: (including lighting a cigarette) \$100.00
- VOMIT: (each occurrence) \$200.00
- Eating in Limo: \$100.00
- Spills: \$75.00
- Excessively Dirty Interior (Limo) \$50.00
- Excessively Dirty Interior (Bus) \$150.00
- Broken or Missing glassware \$10.00 Each

50% Deposit by check to Reserve
Balance due 7 Days Prior to trip

Termination of Service

- > If the client becomes incapacitated, the run is terminated unless another individual chooses to secure the deposit with cash or a credit card. The client can appoint one person to be responsible on their behalf at the beginning of the run.
- > If the client or their guests become unruly or violate safe operation procedures, the rental will terminate immediately and NO REFUND given.
- > While transporting ANY minors if ANY alcohol is found in the vehicle or a minor is found visibly impaired, the rental will terminate immediately and NO REFUND given.

The original client is responsible for overtime fees and authorizes those charges to be charged to their credit card. (Overtime is rounded to the next 1/2 hour.) In the event that your check is returned, we have your permission to charge the whole amount plus \$25.00 service fee to the credit card listed on this contract. We are not responsible for items left, lost, or stolen while riding in our vehicles. We have a lost and found box at Mike's Limousine Service, Inc. located @ 3109 W. Tennessee St. Tallahassee, FL 32304.

I agree to these terms _____ Client Mike's Limousine Service Representative

Mileage out: _____ PU Address: Stewart Street Elen

Mileage in: _____ DO Address: Wild Adventures

PU Time: _____ Contact Info: _____

Drop Time: _____ Cancellation Fee: 50%

Rock Glass: _____ Pymnt Method: Check on PU ___ Cash on PU ___ Adv Pymnt Bill to CC

Wine Glass: _____ Booked By: Teal Dr Booked on: _____ Driver: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/15/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
TIB Transportation Insurance Brokers
425 West Broadway, Suite 300
Glendale CA 91204

CONTACT NAME: Gabby Juncal
PHONE (A/C, No, Ext): 818-246-2800 **FAX (A/C, No):** 818-246-4690
E-MAIL: gjuncal@tibinsurance.com

INSURED
Mike's Limousine Service, Inc
3109 West Tennessee St
Tallahassee FL 32304

MIKES-6

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A :	RLI Insurance	13056
INSURER B :		
INSURER C :		
INSURER D :		
INSURER E :		
INSURER F :		

COVERAGES

CERTIFICATE NUMBER: 1834305749

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO. JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER			LG50013885	11/26/2017	11/26/2018	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 5,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY ANY AUTO <input checked="" type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$			LF80016235	11/26/2017	11/26/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E L EACH ACCIDENT \$ E L DISEASE - EA EMPLOYEE \$ E L DISEASE - POLICY LIMIT \$
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) *****PROOF OF INSURANCE ONLY*****							

CERTIFICATE HOLDER

CANCELLATION

Proof Of Insurance Only
 XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
 XXXXXXXXXXXXXXXXXXXXXXXX XX XXXXXXXXXXXX

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 10c

Date of School Board Meeting: March 27, 2018

TITLE OF AGENDA ITEM: Adopted Instructional Materials/Textbooks for 2018-2019

DIVISION: K-12 Education

_____ This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM:
(Type and Double Space)

The State of Florida requires that all instructional materials have been reviewed, selected and adopted by the district school board in accordance with the school board hearing and public meeting requirements as specified in section 1006.283(2)(b)8, Florida Statutes.

FUND SOURCE: N/A

AMOUNT: N/A

PREPARED BY: Tammy McGriff Farlin, EdS/Sylvia R. Jackson, Ed.D.

POSITION: Area Director of Elementary Education/Area Director of Secondary Education and Director of Adult, Career and Technical Education

INSTRUCTIONS TO BE COMPLETED BY PREPARER

_____ Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered _____

CHAIRMAN'S SIGNATURE: page(s) numbered _____

2018 MAR 19 AM 11:29
SCHOOL BOARD AGENDA

GADSDEN COUNTY PUBLIC SCHOOLS
 "Putting Children First"

List of Adopted Textbooks

Grade	ELA/Reading (Adopted 2013 & 2014)	Mathematics (Adopted 2014)	Science (Adopted 2018)	Social Studies (2017)
K	Florida Journeys Common Core Houghton Mifflin Harcourt	Go Math! Florida Houghton Mifflin Harcourt	HMH Florida Science Houghton Mifflin Harcourt	Florida Studies Weekly K Studies Weekly, Inc.
1	Florida Journeys Common Core Houghton Mifflin Harcourt	Go Math! Florida Houghton Mifflin Harcourt	HMH Florida Science Houghton Mifflin Harcourt	Florida Studies Weekly Grade 1 Studies Weekly, Inc.
2	Florida Journeys Common Core Houghton Mifflin Harcourt	Go Math! Florida Houghton Mifflin Harcourt	HMH Florida Science Houghton Mifflin Harcourt	Florida Studies Weekly Grade 2 Studies Weekly, Inc.
3	Florida Journeys Common Core Houghton Mifflin Harcourt	Go Math! Florida Houghton Mifflin Harcourt	HMH Florida Science Houghton Mifflin Harcourt	Florida Studies Weekly Grade 3 Studies Weekly, Inc.
4	Florida Journeys Common Core Houghton Mifflin Harcourt	Go Math! Florida Houghton Mifflin Harcourt	HMH Florida Science Houghton Mifflin Harcourt	Florida Studies Weekly Grade 4 Studies Weekly, Inc.
5	Florida Journeys Common Core Houghton Mifflin Harcourt	Go Math! Florida Houghton Mifflin Harcourt	HMH Florida Science Houghton Mifflin Harcourt	Florida Studies Weekly Grade 5 Studies Weekly, Inc.
6	Florida Collections Houghton Mifflin Harcourt- Adopted 2014 and Florida Journeys Common Core (Intensive) Houghton Mifflin Harcourt(Adopted 2013)	Florida Go Math Mathematics 1 Houghton Mifflin Harcourt	HMH Florida Science Course 1 Houghton Mifflin Harcourt	HMH Social Studies: Florida World History Houghton Mifflin Harcourt
7	Florida Collections Houghton Mifflin Harcourt	Florida Go Math Mathematics 2 Houghton Mifflin Harcourt	HMH Florida Science Course 2 Houghton Mifflin Harcourt	HMH Social Studies: Florida Civics Houghton Mifflin Harcourt
8	Florida Collections Houghton Mifflin Harcourt	Florida Go Math Pre-Algebra Houghton Mifflin Harcourt	HMH Florida Science Course 1 Houghton Mifflin Harcourt	HMH Social Studies: United States History Houghton Mifflin Harcourt
9	Florida Collections Houghton Mifflin Harcourt	McGraw-Hill Cinch Algebra 1 McGraw-Hill Cinch Algebra 2 McGraw-Hill Cinch Geometry Prentice Hall Algebra 1 Honors, Gold Series	HMH Florida Biology HMH Florida Modern Chemistry HMH Florida Environmental Science	McGraw-Hill School Education Group Florida World History Florida United States History & Geography Florida United States Government Pearson Education, Inc. Pearson Florida Economics John Wiley & Sons, Inc. Real World Psychology (High Sch. Binding) Cengage Learning
10	Florida Collections Houghton Mifflin Harcourt	Prentice Hall Algebra 2 Honors, Gold Series	Glencoe Physical Science, Florida Edition (McGraw-Hill School Education, LLC)	Principals of Economics (Honors) Gateways to Democracy (US Gov. Honors) Bedford, Freeman & Worth Publishing Group
11	Florida Collections Houghton Mifflin Harcourt	Prentice Hall Geometry Honors, Gold Series	Glencoe Earth Space Science Florida Edition (McGraw-Hill School Education, LLC)	American History (US History Honors) Myers Psychology for AP
12	Florida Collections Houghton Mifflin Harcourt	Pre-Calculus: Graphical, Numerical, Algebraic (Prentice Hall) Calculus: Graphical, Numerical, Algebraic (Prentice Hall)		

GADSDEN COUNTY PUBLIC SCHOOLS
 "Putting Children First"

List of Adopted Textbooks

Grade Level	World Languages	Mathematics	HOPE
9-12	Santillana Florida Santillana Spanish 1 Florida Santillana Spanish 2 2015/1 st Edition	Pearson Prentice Hall Liberal Arts Math: A Florida Course 2014/2 nd Edition Intermediate Algebra: Math for College Readiness, 2013/1 st Florida Edition Stats in Your World, 2016/2 nd Edition The Practice of Statistics for AP 4 th Edition	Florida Glencoe Health, 2014/1 st Edition

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 11a

DATE OF SCHOOL BOARD MEETING: March 27, 2018

TITLE OF AGENDA ITEM: Approval of School Board Policy 2.95, Wellness Program

DIVISION: Administration

 This is a CONTINUATION of a current project, grant, etc.

PURPOSE AND SUMMARY OF ITEM:

The purpose of this item is to request approval of School Board Policy 2.95, Wellness Program.

FUND SOURCE: N/A

AMOUNT: N/A

PREPARED BY: Roger P. Milton

POSITION: Superintendent of Schools

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

 Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered _____

CHAIRMAN'S SIGNATURE: page(s) numbered _____

REVIEWED BY:  _____

GADSDEN COUNTY SCHOOL BOARD

REGULAR MEETING: March 27, 2018

Suggested script for adopting and/or amending Gadsden County School Board Policy.

CHAIRMAN	<p>The next agenda item is Item Number ____ which includes consideration of, and action upon adopting and/or amending School Board Policy. Based upon professional judgment and past experience, modifications of this policy will have little to no economic impact. For this reason no action is being taken on an economic impact statement. THIS PUBLIC HEARING IS INCLUDED IN THE REGULAR MEETING OF THE SCHOOL BOARD OF GADSDEN COUNTY, FLORIDA, held on March 27, 2018, in the regular School Board Meeting Room in the Max D. Walker Administration Building at Number 35 Martin Luther King Jr. Blvd., Quincy, Florida. The hearing is for the purpose of receiving input and comments from the public on adopting and/or amending a policy. This hearing is being electronically recorded. The hour is now ____ p.m. At an appropriate time, the Chair will invite from the audience questions, comments, evidence, arguments, oral statements or other information regarding the proposed action. At that time, each individual wishing to address the Board will please first rise, be recognized by the Chair, and state her or his name.</p>
SUPERINTENDENT	<p>Mr. Chairman, each member of the Board has been furnished a copy of the proposed policy previously described by you. I recommend that the Board adopt and/or amend School Board Policy 2.95.</p>
CHAIRMAN	<p>If there is anyone who wishes to ask questions, make comments, present evidence or oral arguments or present other information regarding the proposed action, you may do so at this time. (QUESTIONS, COMMENTS, ETC., IF ANY.)</p>

MEMBER	Mr. Chairman, I move to adopt and/or amend School Board Policy 2.95.
MEMBER	I second the motion.
CHAIRMAN	There is a motion and a second to adopt and/or amend School Board Policy 2.95. Is there any further discussion? All in favor of the motion please say aye- All opposed... The policy has been amended and it is so ordered. The next item on the agenda is Item Number ____.

WELLNESS PROGRAM **2.95*+**

I. Philosophy

The Gadsden County School Board believes that students who begin each day as healthy individuals will increase health awareness, promote positive lifestyles, decrease the risks of disease and enhance the quality of life for children, staff and district level personnel. The Board also believes that a healthy staff can serve as role models for healthy lifestyles. This policy encourages a holistic approach to staff and student wellness that is sensitive to individual and community needs.

The Gadsden County School Board is committed to creating school environments that promote and protect the overall well-being of all students and staff. The guidelines listed below encourage a comprehensive wellness approach that is sensitive to both individual and community needs

II. Local School Wellness Policy Leadership

The Gadsden County School Board will assemble a representative wellness committee that will meet bi-annually (July and January) to monitor and set goals for the development and implementation of its local school wellness policy. As required by K-20 Education Code 1003.23 the policy shall be reviewed annually and an updated copy shall be sent to the Florida Department of Agriculture and Consumer Services when a change or revision is made.

1. The Food Service Management Team shall ensure overall compliance with the local school wellness policy.
2. Parents, students, teachers of physical education, school health professionals, the school board, school administrators and the general public shall be permitted to participate in the development, implementation, and periodic review and update of the local school wellness policy.

School level

Each school, within The Gadsden County School District, will establish an ongoing Healthy School Team that will meet bi-annually to ensure compliance

and to facilitate the implementation of The Gadsden County School Board's wellness policy.

1. The school principal and local school staff shall have the responsibility to comply with federal and state regulations as they relate to The Gadsden County School Board's wellness policy.
2. In each school, the Cafeteria Manager will be responsible for establishing the Healthy School Team that will ensure compliance with the policy.
3. The Healthy School Team should include, but not be limited to, the following stakeholders: parents, students, school food service program representatives, school administrators, school health professionals, physical education teachers and the general public.
4. The Healthy School Team is responsible for:
 - o Ensuring compliance with federal and state regulations for competitive food and beverage items sold on the school campus (7 CFR 210.11 and FAC 5P-1.003);
 - o Maintaining a school calendar identifying the dates when exempted competitive food fundraisers will occur in accordance with the frequency specified in paragraph (c) of FAC 5P-1.003; and
 - o Reporting its school's compliance of the aforementioned regulations to the Food Service Management Team the person responsible for ensuring overall compliance with The Gadsden County School Board wellness policy.

The Gadsden County School Board will review and consider evidence-based strategies and techniques in establishing goals for nutrition promotion and education, physical activity and other school based activities that promote student wellness to include, at a minimum, a review of Smarter Lunchroom tools and techniques.

III. Nutrition Goals and Guidelines

Nutrition promotion can positively influence lifelong eating behaviors by creating food environments that encourage healthy choices and encourage participation in the school meal programs.

1. The school environment, including the cafeteria and classroom, shall provide clear and consistent messages that promote and reinforce healthy eating.

2. Students will have access to useful nutrition information. Posters, worksheets and brochures will be available in classrooms and throughout each school's campus.
3. Schools will provide parents with healthy snack ideas, lists of foods for healthy celebrations and opportunities for physical activity before and after school.
4. Organizations operating concessions at school functions will promote healthy food choices at a lower profit margin to encourage student selection.

Nutrition

The Gadsden County Food Service Department will continue to emphasize meals that meet nutrition standards established by the USDA, conform to good menu planning principals and feature a variety of healthy choices that are tasty, attractive and of excellent quality. Academic performance and quality of life issues are affected by the choices and availability of good foods in our schools. Healthy foods support student physical growth, brain development, resistance to disease, emotional stability and ability to learn.

1. Students will understand how food reaches the table and the implications that has for their health and future. Staff shall integrate hands-on experiences such as working in a garden, cooking activities and enrichment activities such as farmers market tours and visits to community gardens with the core curriculum. Students will receive homework supporting these activities to ensure comprehension.
2. Nutrition education will be incorporated within the larger school community. The nutrition education program shall work with the school meal program to develop school gardens and use the cafeteria as a learning lab. Students will harvest vegetables from the school garden and work with the cafeteria staff to create wholesome snacks.
3. Nutrition education will teach skills that are behavior-focused. Students will be taught about calorie balance, energy expenditure and how to read and interpret nutrition facts labels.
4. The staff responsible for nutrition education will be adequately prepared and participate regularly in professional development activities to effectively deliver an accurate nutrition education program as planned. Preparation and professional development activities will provide basic knowledge of nutrition combined with skill practice in program-specific

activities and instructional techniques and strategies designed to promote healthy eating habits.

5. Nutrition guidelines that continue to use food preparation techniques to provide school meals which are lower in saturated fats, sodium, sugar and served in appropriate portion sizes consistent with USDA standards shall be established for all foods offered by the district's Food Services Department.
6. A la carte offerings to students shall be nutritious foods selected with input from students, parents and staff.
7. Meal times will be scheduled at appropriate times within the academic time frame of the school site allowing for a minimum of ten (10) minutes to eat breakfast and twenty (20) minutes to eat lunch, after being seated.
8. Provide and encourage participation in the school breakfast program.
9. Provide nutritional staff training for food service and school site staff as well as student's families, through pamphlets, school newsletters and web sites.
10. Classroom activities shall be provided to all students that include hands-on applications of good nutrition practices that promote health and reduce obesity.

IV. Physical Activity

The School Board of Gadsden County shall ensure that physical activity is an essential element of each school's instructional program. The program shall provide the opportunity for all students to develop the skills, knowledge and attitudes necessary to participate in a lifetime of physical activity.

Provide a physical education program that includes the development of positive attitudes toward wellness and physical activity, safety guidelines, responsible behavior in physical activity settings, appreciation for a variety of physical activities, and understanding of the relationship between physical activity and wellness.

1. All students in grades K-5 shall receive 150 minutes per week of instructionally relevant physical education. For middle school physical education in grades 6-8, all students shall receive a minimum of one semester of physical education in each of the three years. In grades 9-12, students receive a minimum of one credit of physical education in senior high school as required. One semester must be personal fitness while the second semester may be any physical education course offered by The

School Board of Gadsden County with the approved state course codes. (Sunshine State Standards)

2. All elementary school students will have at least 20 minutes of daily recess. Each school will provide space, equipment and an environment conducive to safe and enjoyable play.
3. Students will have the opportunity to be involved in physical activity through physical education programs, before and after school activities or other activity programs. Students will be encouraged to participate in community-offered fitness and athletic programs.
4. Staff will be encouraged to participate in 150 minutes of moderate-intensity aerobic activity (e.g., brisk walking, jogging, swimming) every week.
5. Staff will be informed of the opportunity to participate in physical activity in afterschool programs and community events.
6. Regular classroom teachers will be encouraged to provide short physical activity breaks between lessons or classes, as appropriate.

V. Other School-Based Activities

The School Board of Gadsden County will integrate wellness activities across the entire school setting. These initiatives will include nutrition, physical activity and other wellness components so that all efforts work towards the same set of goals and objectives used to promote student well-being, optimal development and strong educational outcomes.

General Guidelines

1. The School Board of Gadsden County shall consider the components of the Centers for Disease Control's Whole School, Whole Community, Whole Child (WSCC) model in establishing other school-based activities that promote wellness.
2. The goals outlined by the wellness policy will be considered in planning all school-based activities (such as school events, field trips, dances, etc.).
3. Afterschool programs will encourage healthy snacking and physical activity.
4. The School Board of Gadsden County shall actively develop and support the engagement of students, families and staff in community health-enhancing activities and events at the school or throughout the community.
5. Each school within The School Board of Gadsden County shall be in compliance with drug, alcohol and tobacco-free policies.

Eating Environment

1. Students will be provided an adequate amount of time to consume their meal after receiving their food from the line.
2. Each school will provide nutritious, fresh, locally grown food that reflects Florida's bountiful harvest.
3. Convenient access to facilities for hand washing and oral hygiene will be available during meal periods.

Healthier US School Challenge

All schools will be encouraged to join the United States Department of Agriculture (USDA) Team Nutrition program and submit an application to be recognized as a Healthier US School Challenge: Smarter Lunchrooms (HUSSC: SL) school.

Recycling

Each school shall maximize the reduction of waste by recycling, reusing, composting and purchasing recycled products.

Employee Wellness

1. The School Board of Gadsden County wellness committee will have a staff wellness subcommittee that focuses on staff wellness issues, identify and distribute wellness resources and performs other functions that support staff wellness.
2. All staff will be provided with opportunities to participate in physical activities and healthy eating programs that are accessible and free or low-cost.

Health Services

A coordinated program of accessible health services shall be provided to students and staff and shall include, but not be limited to, violence prevention, school safety, communicable disease prevention, health screening, including body mass index, community health referrals, immunizations, parenting skills and first aid/CPR training.

Behavior Management

1. The School Board of Gadsden County is committed to prohibiting the use of food as a reward, unless incorporated into an activity that promotes positive nutrition messages (such as a guest chef or field trip to a farm).

2. Teachers and other school personnel will not deny or require physical activity as a means of punishment.

VI. Guidelines for All Foods and Beverages Available During the School Day

The School Board of Gadsden County shall operate and provide food service in accordance with USDA's National School Lunch Program (NSLP) standards and applicable laws and regulations of the state of Florida. The guidelines for reimbursable school meals shall not be less restrictive than regulations and guidance issued by USDA.

General Guidelines

1. All reimbursable meals will meet nutrition standards mandated by USDA, as well as any additional state nutrition standards that go beyond USDA requirements.
2. School meals will include a variety of nutrient-dense foods, including whole grains and fiber-rich fruits and vegetables, while accommodating special dietary needs.
3. To the maximum extent possible, all schools in The School Board of Gadsden County will participate in available federal school meal programs, including the SBP, NSLP, ASSP, FFVP, and SFSP.
4. Free, portable water will be made available to all children during each meal service.

Competitive Foods

1. All foods and beverages sold on the school campus to students, outside of reimbursable school meals, are considered "competitive foods," and must comply with the nutrition standards for competitive food as defined and required in 7 CFR 210.11.
 - a. *School campus means, for the purpose of competitive food standards implementation, all areas of the property under the jurisdiction of the school that are accessible to students during the school day.*
 - b. *School day means, for the purpose of competitive food standards implementation, the period from the midnight before to 30 minutes after the end of the official school day.*
2. Competitive foods include items sold a la carte in the cafeteria, from vending machines, school stores, snack bars and for in-school fundraisers.
3. Unless being sold by The School Board of Gadsden County food service program, it is impermissible for any competitive food item sold to students

during the school day to consist of ready-to-eat combination foods of meat or meat alternate and grain products, as defined in 7 CFR 210.10 and 210.11. (FAC 5P-1.003)

4. To be allowable, all competitive food items sold to students must meet general nutrition requirements and nutrient standards.

General nutrition requirements for competitive foods:

1. Be a grain product that contains 50 percent or more whole grains by weight or have a whole grain as the first ingredient; or
2. Have as the first ingredient one of the non-grain major food groups: fruits, vegetables, dairy or protein foods (meat, beans, poultry, seafood, eggs, nuts, seeds, etc.); or
3. Be a combination food that contains 1/2 cup of fruit and/or vegetable.
4. If water is the first ingredient, the second ingredient must be one of the above.

Nutrient standards for competitive foods:

Nutrient Standards	Snack Items and Side Dishes <i>(including any added accompaniments)</i>	Entrée Items <i>(including any added accompaniments)</i>
Calories	200 calories or less	350 calories or less
Sodium Limits	200 mg or less	480 mg or less
Total Fat Limits	35% or less of total calories	35% or less of total calories
Saturated fat	Less than 10% of total calories	Less than 10% of total calories
Trans fat	0 g of trans fat as served (less than or equal to 0.5 g per portion)	0 g of trans fat as served (less than or equal to 0.5 g per portion)
Sugar	35% of weight from total sugar as served or less	35% of weight from total sugar as served or less

Exemptions:

1. Any entrée item offered as part of the breakfast or lunch program is exempt if it is served as a competitive food on the day of service or the day after service in the breakfast or lunch program.

2. Fresh or frozen fruits and vegetables with no added ingredients, except water.
3. Canned fruits with no added ingredients except water, which are packed in 100 percent juice, extra light syrup or light syrup.
4. Low sodium/No salt added canned vegetables with no added fats.
5. Reduced fat cheese, nuts, seeds and nut/seed butters, as well as seafood and whole eggs with no added fat are exempt from the total fat and saturated fat standards.

**Refer to 7 CFR 210.11 competitive food service standards for additional exemptions.*

Nutrition standards for beverages:

Portion sizes listed are the maximum that can be offered.

Beverages	Elementary	Middle	High
Plain water	unlimited	unlimited	unlimited
Unflavored low-fat milk	8 fl. oz.	12 fl. oz.	12 fl. oz.
Unflavored or flavored fat-free milk	8 fl. oz.	12 fl. oz.	12 fl. oz.
100% fruit or vegetable juice	8 fl. oz.	12 fl. oz.	12 fl. oz.
100% fruit or vegetable juice diluted with water but no added sweeteners	8 fl. oz.	12 fl. oz.	12 fl. oz.
Other flavored and/or carbonated beverages that are labeled to contain 5 calories or less per 8 fl. oz., or 10 calories or less per 20 fl. oz.	Not allowed	Not allowed	20 fl. oz.
Other flavored and/or carbonated beverages that are labeled to contain 40 calorie or less per 8 fl. oz. or 60 calories or less per 12 fl. oz.)	Not allowed	Not allowed	12 fl. oz.

For elementary and middle school students: foods and beverages must be caffeine-free with the exception of trace amounts of naturally occurring caffeine substances. Food and beverages for high school students may contain caffeine.

Standards for food and beverages available during the school day that are not sold to students:

1. The school will provide parents and teachers a list of ideas for healthy celebrations/parties, and fundraising activities.
2. Class parties or celebrations shall be held after the lunch period and only foods that meet the Smart Snacks in School nutrition standards can be served.
3. Schools will limit celebrations that involve food during the school day to no more than one party per class per month.

Fundraising

1. Fundraising efforts will be supportive of healthy eating by complying with all applicable regulations and nutrition standards for competitive foods while also emphasizing the sale of nonfood items.
2. No fundraisers that include the sale of food items will occur until thirty (30) minutes after the conclusion of the last designated meal service period.
3. The school board is permitted to grant a special exemption from the standards for competitive foods as specified above for the purpose of conducting infrequent school-sponsored fundraisers, not to exceed the following maximum number of school days per school campus each school year:

School Type	Maximum Number of School Days to Conduct Exempted Fundraisers
Elementary Schools	5 days
Middle School/Junior High Schools	10 days
Senior High Schools	15 days
Combination Schools	10 days

- Each school’s Healthy School Team will maintain a school calendar identifying the dates when exempted competitive food fundraisers will occur. (FAC 5P-1.003)

VII. Policy for Food and Beverage Marketing

School-based marketing will be consistent with policies for nutrition education and health promotion. As such, the following guidelines apply:

1. Schools will only be allowed to market and advertise those foods and beverages that meet or exceed USDA's Smart Snacks in School nutrition standards.
2. Marketing activities that promote healthful behaviors are encouraged. Examples may include: vending machine covers promoting water, pricing structures that promote healthy options in a la carte lines or vending machines, sales of fruit for fundraisers and coupons for discounted gym memberships.
3. The School Board of Gadsden County nutrition department's replacement and purchasing decisions will reflect the marketing guidelines mentioned above.

VIII. Evaluation and Measurement of the Implementation of the Wellness Policy

The School Board of Gadsden County wellness committee will update and make modifications to the wellness policy based on the results of the annual review and triennial assessments and/or as local priorities change, community needs change, wellness goals are met, new health information and technology emerges and new federal or state guidance or standards are issued. The wellness policy will be assessed as indicated at least every three years following the triennial assessment.

Triennial Progress Assessments

The School Board of Gadsden County will conduct an assessment of the wellness policy to measure wellness policy compliance at least once every three years. This assessment will measure the implementation of the wellness policy, and include:

1. The extent to which The School Board of Gadsden County is in compliance with the local school wellness policy; and
2. A description of the progress made in attaining the goals of the local school wellness policy.

IX. Informing the Public

The School Board of Gadsden County will ensure that the wellness policy and most recent triennial assessment are available to the public at all times. The School Board of Gadsden County will also actively notify households on an annual basis about any updates made to the wellness policy and the availability of the triennial assessment results, as well as provide information to the community about the school nutrition environment.

1. The School Board of Gadsden County will ensure the most updated version of the wellness policy and triennial assessments are always available on the school website for the public to view.
2. The School Board of Gadsden County will present wellness policy updates, as applicable, during meetings with the Parent Teacher Association/Organization, school board, district superintendent, health and wellness committee and other interested groups or stakeholders.
3. Wellness updates will be provided to students, parents and staff, as applicable, in the form of handouts, The School Board of Gadsden County website, articles and each school's newsletter, to ensure that the community is informed and that public input is encouraged.

X. Community Involvement

The School Board of Gadsden County is committed to being responsive to community input, which begins with awareness of the wellness policy. The School Board of Gadsden County will actively communicate ways in which parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators and the general public can participate in the development, implementation and annual review of the local school wellness policy through a variety of means, including:

1. The School Board of Gadsden County will consider student needs in planning for a healthy nutrition environment. Students will be asked for input and feedback through the use of surveys and attention will be given to their comments.
2. The School Board of Gadsden County will use electronic mechanisms, such as email or displaying notices on The School Board of Gadsden County website, as well as non-electronic mechanisms, such as newsletters, presentations to parents or sending information home to parents, to ensure that all families are actively notified of any updates to the wellness policy, as well as how to get involved and support the policy.
3. At the final public school board meeting of each year, the local school wellness policy will be discussed and all stakeholders will be asked to provide feedback on the policy. All comments and recommendations will be reviewed and considered.

XI. The Wellness Program shall meet the requirements of the National School Lunch Act and the Child Nutrition Act of 1966.

STATUTORY AUTHORITY:

1001.41, 1001.42, F.S.

LAW(S) IMPLEMENTED:

**P.L. 108-265, SECTION 204
NATIONAL SCHOOL LUNCH ACT (42 USC 1751 *et seq.*)
CHILD NUTRITION ACT OF 1966 (42 USC 1771 *et seq.*)
1001.43, 1006.06, 1006.0606, F.S.**

STATE BOARD OF EDUCATION RULE(S)

6A-7.0411

HISTORY:

**ADOPTED: _____
REVISION DATE: _____**

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UPDATED: 00/00/0000 GCSB**

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