



AGENDA

REGULAR SESSION

MONDAY, JULY 18, 2016 7: 00 PM

PRESIDING: THE HONORABLE MAYOR JOSEPH R. PETERSON

CHAIRPERSON OF THE EVENING: THE HONORABLE DONALD SCHULTZ

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MINUTES

COMMUNICATIONS MISCELLANEOUS

1. Rezoning Application – 828 Fourth Street
2. Citizen Communication – 1515 Maple Lot Purchase and Home Plan

PERSONS IN THE AUDIENCE

NEW BUSINESS (ELECTED OFFICIALS)

COMMUNICATION FROM CITY AND OTHER OFFICIALS

3. The Senior Alliance Multi-Year Plan 2017-2019
4. Downtown Development Authority Appointment
5. Promotion of WPD Sergeants – Seeley & Hamilton
6. WPD Police Officer Hiring – Webb, Harris, Syc, Rodery
7. Purchase of Ultrasonic Gun Cleaning System
8. Traffic Control Order 2016-03
9. Wyandotte Firefighter Annual Fill the Boot MDA Fundraiser
10. DPS Hiring – Hosler
11. Special Assessment Charges – DPS Services
12. City of Wyandotte RRC Public Participation Plan
13. Scheduling of Budget Hearing – 2016 Tax Rate to Support 2017 Fiscal Year Operations
14. 2016 Michigan Comic Book Expo
15. Use of City Property – Pizzo Development storage
16. NEZ Application – 837 Plum
17. Marx House Bids – Rear Porch
18. Sale of Former 2494 10th St.
19. Sale of Former 835 Plum, 3409 12th St., and 434 Elm

REPORTS & MINUTES

City Council	June 27, 2016
Daily Cash Receipts	June 29, July 7, July 8, & July 14, 2016
Design Review Committee	July 5, 2016
Fire Commission	June 14, 2016
Planning Commission	May 19, 2016
Police Commission	June 14, 2016
Recreation Commission	June 21, 2016

BILLS & ACCOUNTS

CITIZENS PARTICIPATION

RECESS & RECONVENE

FINAL READING OF AN ORDINANCE

- #1428: Zoning Ordinance Amendment – 21, 21 1/2, 23 Walnut, RU to RA

RESOLUTIONS

ADJOURNMENT



Residential: \$200.00
Commercial: \$300.00
Plan Development \$1,000.00

CITY OF WYANDOTTE
3200 Biddle Avenue
Wyandotte, Michigan 48192
734.324.4551

APPLICATION FOR REZONING

INSTRUCTIONS TO APPLICANT: Application must be submitted to the Department of Engineering and Building on Monday before 5:00 p.m. to be placed on the next Council Agenda. The application must be reviewed by the Department of Engineering and Building to insure proper legal description, requested zoning and a review of the site plan if required.

The Honorable Mayor and City Council:

I (We), the undersigned, hereby petition the City Council to amend the Zoning Ordinance and change the zoning map as hereinafter requested, and in support of this application, the following facts are shown:

The property sought to be rezoned is located at 828 Fourth Street between Goddard
STREET ADDRESS STREET
and St. Johns on the West side of the street, and is known as lot(s) number
STREET N-S-E-W
_____ of See attached surety Subdivision,
Lot Size 45'X100'

The property is owned by:

Name Coachlight Properties, LLC Street Address 2289 7th Street
City Wyandotte State Michigan Zip 48192
Phone # 734 341 4873

PRESENT ZONING: RT REQUESTED ZONING: RM-1A

It is proposed that the property will be put to the following use: _____
Remove existing garage and combine parcel with 413 St. Johns to construct new garages for tenants.

****REQUIRED FOR P-1 or RM-1A****


Attached hereto are three (3) prints of a site plan showing the lot(s) or parcel(s) under petition, and the intended layout. These prints are made a part of this petition and are drawn to scale.

****OPTIONAL****

I (We) attach a statement hereto indicating why, in our opinion, the change requested is necessary for the preservation and enjoyment of substantial property rights, and why such change will not be detrimental to the public welfare, or to the property of other persons located in the vicinity thereof.

Signature of Applicant  Address: 2289 7th St
Wyandotte, MI 48192

OFFICE USE ONLY

Receipt # _____ Date: 7-12-16
Engineer's Signature 

OFFICIALS

Lawrence S. Stec
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas Woodruff
CITY ASSESSOR



MAYOR
Joseph R. Peterson

COUNCIL
Sheri Sutherby Fricke
Daniel E. Galeski
Tadeusz Miciura Jr.
Leonard T. Sabuda
Donald Schultz Jr.
Kevin VanBoxell

MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

NOTIFICATION

Nonconformance of Proposed Building or Occupancy

Coachlight Properties
2287 7th Street
Wyandotte, Michigan 48192

RE: 413 St. Johns

In accordance with Section 2600 of the Zoning Ordinance, you are hereby notified that your application dated June 27, 2016, for a Certificate of Occupancy for **lot combination to combine 413 St. Johns and 828 4th Street** in a RM-1A and RT zoning district has been denied. The Applicant is requesting to combine two (2) different zoning classifications which are separated by an alley. A lot combination of this type is not permitted.

A handwritten signature in black ink, appearing to read "Mark Kowalewski".

Mark A. Kowalewski
City Engineer

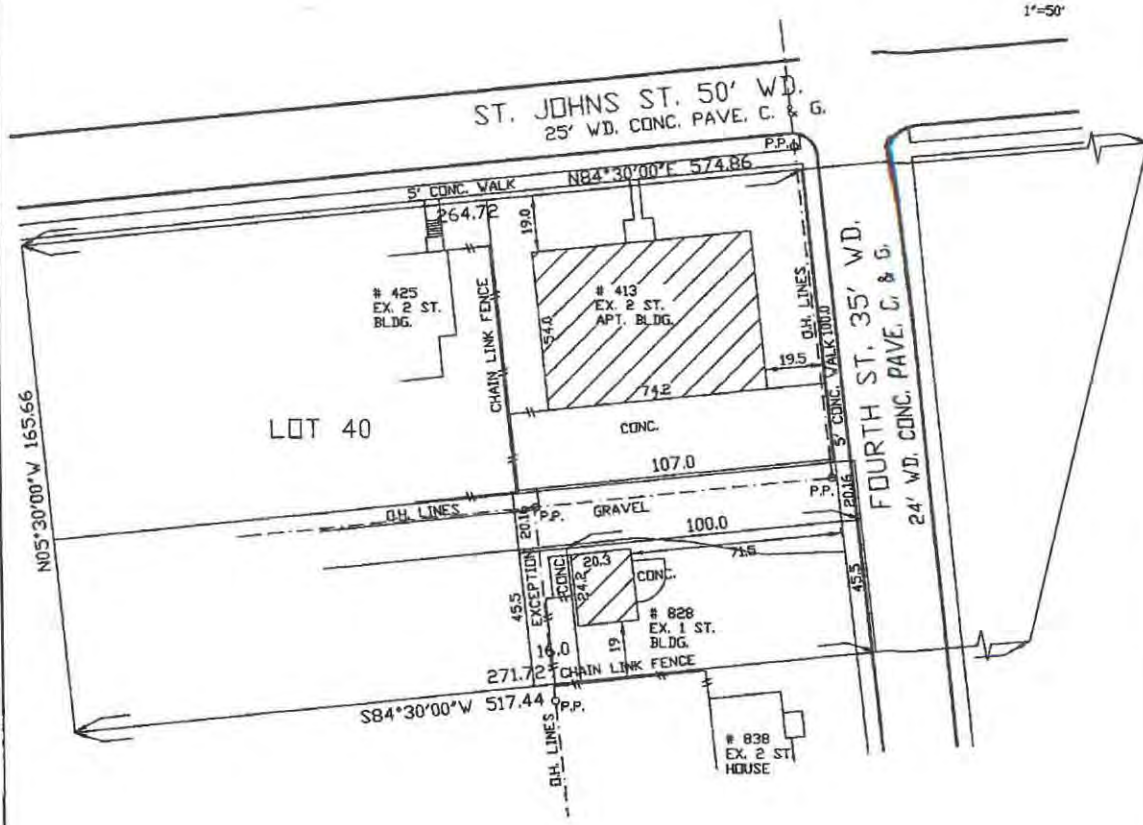
PLOT PLAN

413 ST. JOHNS

THE EAST 107 FEET OF THE WEST 264 FEET OF THE NORTH 100 FEET OF LOT 40 "SUB. OF P.C. 112 FOR THE HEIRS OF ANTOINE LABADIE DECEASED" PART OF P.C. 112, CITY OF WYANDOTTE, WAYNE COUNTY, MICHIGAN, AS RECORDED IN LIBER 4 OF PLATS, PAGE 35, WAYNE COUNTY RECORDS.

828 FOURTH ST.

THE EAST 116 FEET OF THE WEST 271.72 FEET OF THE SOUTH 45.5 FEET OF LOT 40, EXCEPT THE WEST 16 FEET THEREOF "SUB. OF P.C. 112 FOR THE HEIRS OF ANTOINE LABADIE DECEASED" PART OF P.C. 112, CITY OF WYANDOTTE, WAYNE COUNTY, MICHIGAN, AS RECORDED IN LIBER 4 OF PLATS, PAGE 35, WAYNE COUNTY RECORDS.



LEGEND	
FI = Found Iron	
SI = Set Iron	
Fence ---//---	
x 92.5 = EX. GRADE	
x [93.6] = PROP. GRADE	

734-755-9035
 MARC W. DAVIS P.E. #54580
 CLIENT: COACHLIGHT PROPERTIES, LLC

APEX SURVEY 36554 GRANDON LIVONIA MICHIGAN 48150 LAND SURVEYOR # 27446 (734) 634-3591 FAX (734) 421-1036	JOB #16-33	1"=50'
	DATE 7-11-16	SCALE
	DWG. BYMWD	BK PG
	SHEET 1 OF 1	

Grantor	Grantee	Sale Price	Sale Date	Inst. Type	Terms of Sale	Liber & Page	Verified By	Prcnt. Trans.
GOUGOULAS, HARRY/VERA TRU	COACHLIGHT PROPERTIES LLC	210,000	12/17/2014	PTA	00-NOT AUDITED		OTHER/L-4260	100.0
		1	12/02/1996	QCD	09-NO CONSIDERATION	96317099	DEED	100.0
		1	10/31/1995	QCD	09-NO CONSIDERATION	95237329	DEED	100.0

Property Address	Class: COMMERCIAL REAL	Zoning:	Building Permit(s)	Date	Number	Status
413 ST JOHNS						
Owner's Name/Address	School: 57-WYANDOTTE					
	P.R.E. 0%					
	MAP #:					
	2017 Est TCV Tentative					

Owner's Name/Address	2017 Est TCV Tentative																																																																																																																																																																																							
COACHLIGHT PROPERTIES LLC 2289 7TH WYANDOTTE MI 48192	<table border="1"> <thead> <tr> <th>X</th> <th>Improved</th> <th>Vacant</th> <th colspan="5">Land Value Estimates for Land Table 00020.COMMERCIAL</th> </tr> <tr> <th colspan="3"></th> <th colspan="5">* Factors *</th> </tr> <tr> <th></th> <th>Public Improvements</th> <th></th> <th>Description</th> <th>Frontage</th> <th>Depth</th> <th>Front</th> <th>Depth</th> <th>Rate</th> <th>%Adj.</th> <th>Reason</th> <th>Value</th> </tr> </thead> <tbody> <tr> <td></td> <td>Dirt Road</td> <td></td> <td></td> <td>107.00</td> <td>100.00</td> <td>1.0000</td> <td>1.0000</td> <td></td> <td>0</td> <td>100</td> <td>0</td> </tr> <tr> <td></td> <td>Gravel Road</td> <td></td> <td colspan="8">Flat Value: \$5/SF</td> <td>30,000</td> </tr> <tr> <td></td> <td>Paved Road</td> <td></td> <td colspan="8">107 Actual Front Feet, 0.25 Total Acres</td> <td>Total Est. Land Value = 30,000</td> </tr> <tr> <td></td> <td>Storm Sewer</td> <td></td> <td colspan="9">Land Improvement Cost Estimates</td> </tr> <tr> <td></td> <td>Sidewalk</td> <td></td> <td>Description</td> <td>Rate</td> <td>CountyMult.</td> <td>Size</td> <td>%Good</td> <td colspan="4">Cash Value</td> </tr> <tr> <td></td> <td>Water</td> <td></td> <td>Unit in Place Item(s)</td> <td colspan="8"></td> </tr> <tr> <td></td> <td>Sewer</td> <td></td> <td>CONCRETE PAVING 4"SF</td> <td>5.13</td> <td>1.00</td> <td>2300.5</td> <td>53</td> <td colspan="4">6,255</td> </tr> <tr> <td></td> <td>Electric</td> <td></td> <td colspan="8">Total Estimated Land Improvements True Cash Value = 6,255</td> </tr> <tr> <td></td> <td>Gas</td> <td></td> <td colspan="9"></td> </tr> <tr> <td></td> <td>Curb</td> <td></td> <td colspan="9"></td> </tr> <tr> <td></td> <td>Street Lights</td> <td></td> <td colspan="9"></td> </tr> <tr> <td></td> <td>Standard Utilities</td> <td></td> <td colspan="9"></td> </tr> <tr> <td></td> <td>Underground Utils.</td> <td></td> <td colspan="9"></td> </tr> </tbody> </table>	X	Improved	Vacant	Land Value Estimates for Land Table 00020.COMMERCIAL								* Factors *						Public Improvements		Description	Frontage	Depth	Front	Depth	Rate	%Adj.	Reason	Value		Dirt Road			107.00	100.00	1.0000	1.0000		0	100	0		Gravel Road		Flat Value: \$5/SF								30,000		Paved Road		107 Actual Front Feet, 0.25 Total Acres								Total Est. Land Value = 30,000		Storm Sewer		Land Improvement Cost Estimates										Sidewalk		Description	Rate	CountyMult.	Size	%Good	Cash Value					Water		Unit in Place Item(s)										Sewer		CONCRETE PAVING 4"SF	5.13	1.00	2300.5	53	6,255					Electric		Total Estimated Land Improvements True Cash Value = 6,255									Gas												Curb												Street Lights												Standard Utilities												Underground Utils.										
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Tax Description
06213 E 107 FT OF W 264.72 FT OF N 100 FT OF LOT 40 SUB OF PC 112 FOR THE HEIRS OF ANTOINE LABADIE DECEASED PC 112 L4 P35 WCR

Comments/Influences
8 UNIT = 2 BEDROOM
CANNOT BE COMBINED/PUBLIC ALLEY



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Topography of Site	Year	Land Value	Building Value	Assessed Value	Board of Review	Tribunal/Other	Taxable Value
Level	2017	Tentative	Tentative	Tentative			Tentative
Rolling	2016	15,000	83,300	98,300			98,300S
Low	2015	20,600	109,400	130,000	101,000M		101,000S
High	2014	20,600	111,100	131,700			131,700S
Landscaped							
Swamp							
Wooded							
Pond							
Waterfront							
Ravine							
Wetland							
Flood Plain							

*** Information herein deemed reliable but not guaranteed***

Grantor	Grantee	Sale Price	Sale Date	Inst. Type	Terms of Sale	Liber & Page	Verified By	Prcnt. Trans.
GUGOULAS, HARRY/VERA TRU	COACHLIGHT PROPERTIES LLC	210,000	12/17/2014	PTA	00-NOT AUDITED		OTHER/L-4260	100.0
MELE, RICHARD	GUGOULAS, HARRY	4,000	06/08/2012	WD	00-NOT AUDITED	2012296443	OTHER/L-4260	100.0
EH POOLED 1012	MELE, RICHARD	5,500	06/30/2011	DD	23-BANK SAL NOT USED	2011308051	DEED	100.0
US BANK NATIONAL ASSN ET	EH POOLED 1210 LP	1,046	06/15/2011	CD	08-PRIOR SALE	2011262374	DEED	100.0

Property Address	Class: RESIDENTIAL VACAN	Zoning:	Building Permit(s)	Date	Number	Status					
828 4TH			DEMOLITION	08/29/2012	12-1460	COMPLETE					
Owner's Name/Address	P.R.E. 0%										
COACHLIGHT PROPERTIES LLC 2289 7TH WYANDOTTE MI 48192	MAP #:										
	2017 Est TCV Tentative(Value Override)										
	Improved	X	Vacant	Land Value Estimates for Land Table 00010.RESIDENTIAL							
	Public Improvements			* Factors *							
				Description	Frontage	Depth	Front	Depth	Rate %Adj.	Reason	Value
				Flat Value:							8,064
				0.00 Total Acres		Total Est. Land Value =					8,064
				Work Description for Permit 12-1460, Issued 08/29/2012: DEMOLISH DWELLING							
Tax Description	Dirt Road										
06214 E 116 FT OF W 271.72 FT OF S 45.5 FT OF LOT 40 EXC W 16 FT THEREOF SUB OF PC 112 FOR THE HEIRS OF ANTOINE LABADIE DECEASED PC 112 L4 P35 WCR	Gravel Road										
Comments/Influences	Paved Road										
CANNOT BE COMBINED/PUBLIC ALLEY	Storm Sewer										
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	Waterfront										
	Ravine										
	Wetland										
	Flood Plain										
	Year	Land Value	Building Value	Assessed Value	Board of Review	Tribunal/ Other	Taxable Value				
	2017	Tentative	Tentative	Tentative			Tentative				
	2016	4,500	0	4,500			4,212C				
	2015	4,200	0	4,200	4,200M		4,200S				
	2014	3,900	0	3,900			3,860C				



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*** Information herein deemed reliable but not guaranteed***

RESOLUTION

DATE: July 18, 2016

RESOLUTION by Councilperson _____

BE IT RESOLVED that the Rezoning Application received by the Engineering Department regarding 828 4th Street is hereby referred to the Planning Commission for the required public hearing.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____

Attention: Mr. Todd Drysdale

2

Appear before City Council on July 18th, 2016 for approval of home plan and lot purchase at 1515 Maple Wyandotte, Mi

**Derek Johnson
15111 Drysdale St.
Southgate, Mi 48195
734-512-7574
734-309-6944**

2016 JUL 13 A 10:48
WYANDOTTE CITY CLERK

Hi, My name is Derek Johnson

The reason I'm interested in building in Wyandotte is my great grandfather (John Gouth) started his business in 1945, my grandfather (Hans Gouth) continued and now my Uncle (Tom Gouth) is still present **today**. Many family members also live in the city.

Wyandotte is a great community with decades of family ties and I would like to be part of its continued growth.

After searching literally hundreds home plans, I found one with a floor plan and budget that I can build.

The issue is the garage set back which is 8ft beyond the restrictions, but is common in the neighborhood and basically of personal taste with no impact on safety or structure.

The house has character and I feel would only Enhance the surrounding neighborhood.

I have a Wyandotte building company (Maiani Building

Company) lined up and Ready to go.

I'm asking council to Please approve my request and let me move home.

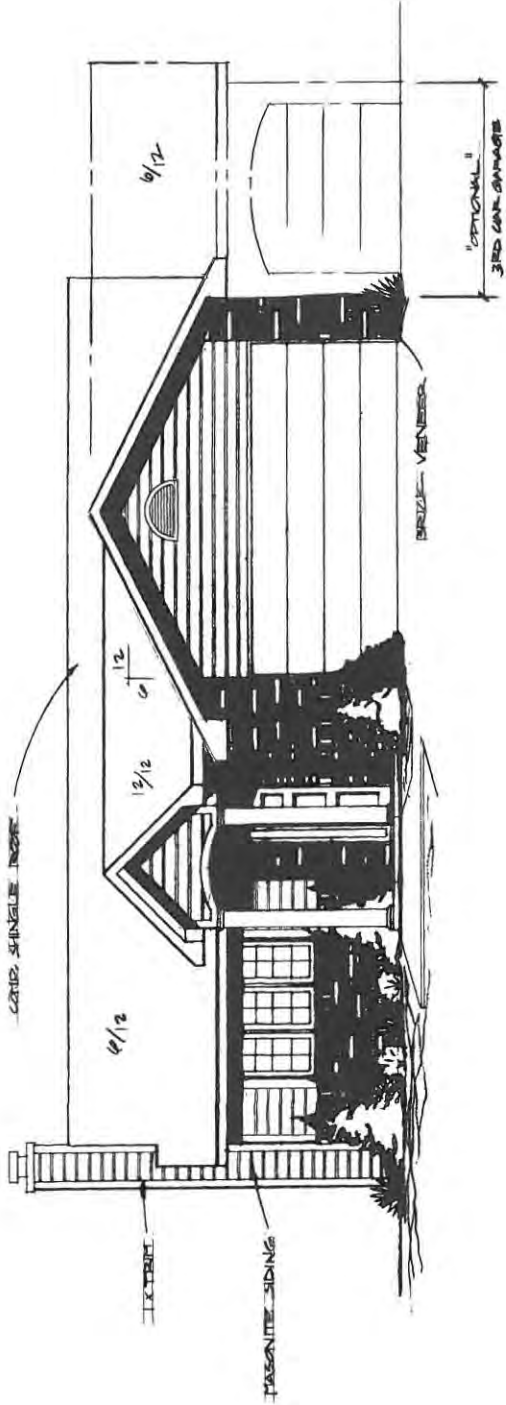
Sincerely

Derek Johnson

15111 Drysdale St.

Southgate Mi

○ [734-512-7574](tel:734-512-7574)



FRONT ELEVATION $\frac{7}{8}'' = 1'-0''$

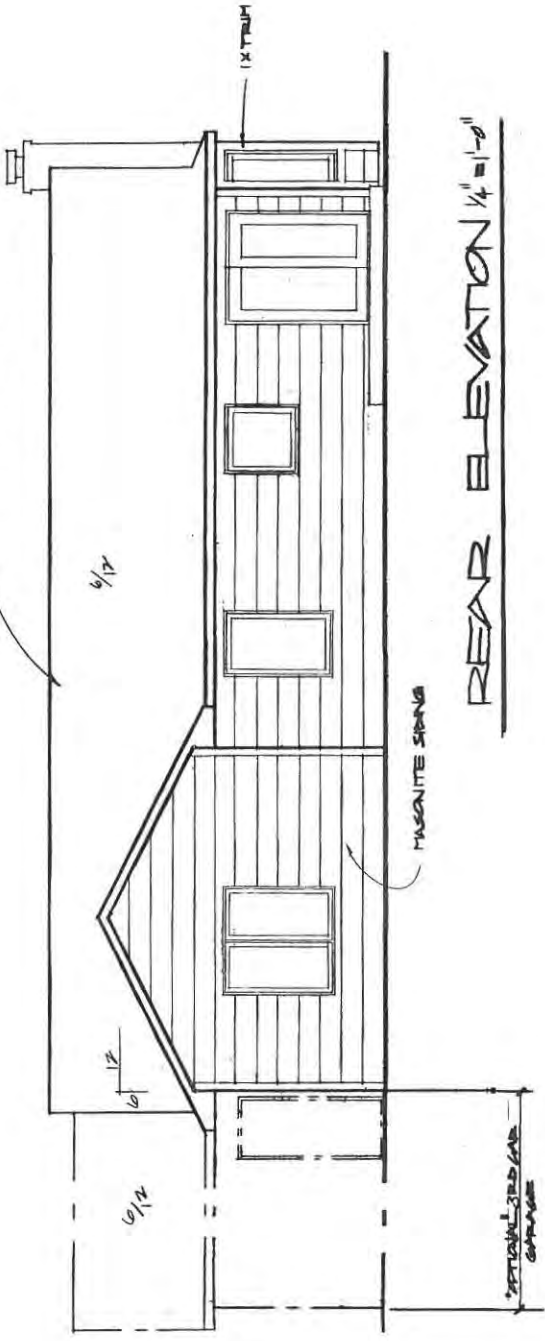
3

COPYRIGHT
1998
AMERICAN DESIGN GALLERY, INC.

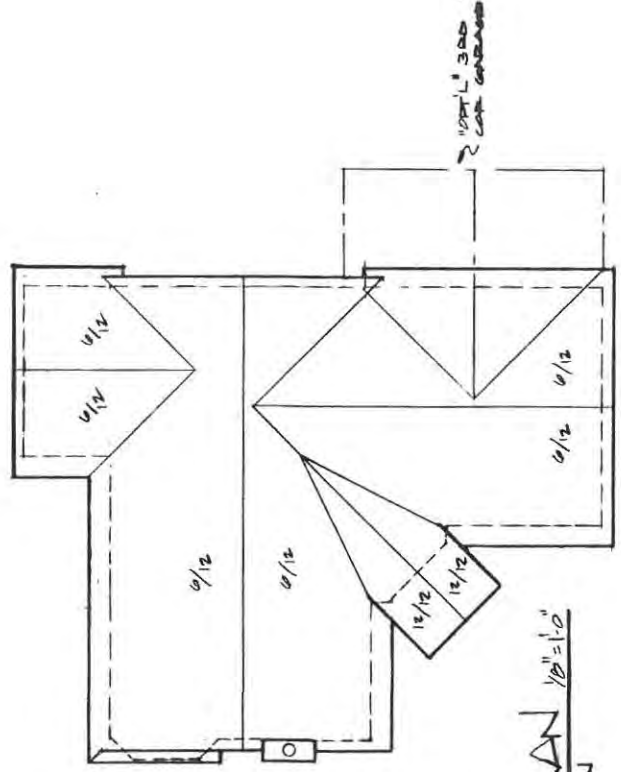
American Design Gallery, Inc.
1829 W. 13th St.
WICHITA, KS 67203

Proposal for 1515 Maple

COMP. SHINGLE ROOF

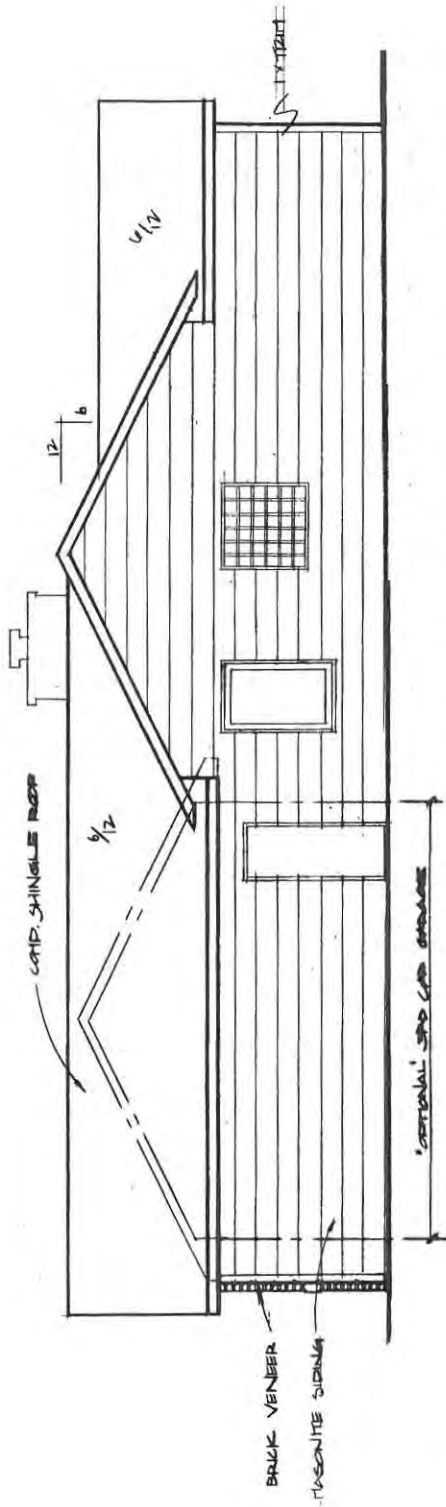


REAR ELEVATION 1/4" = 1'-0"

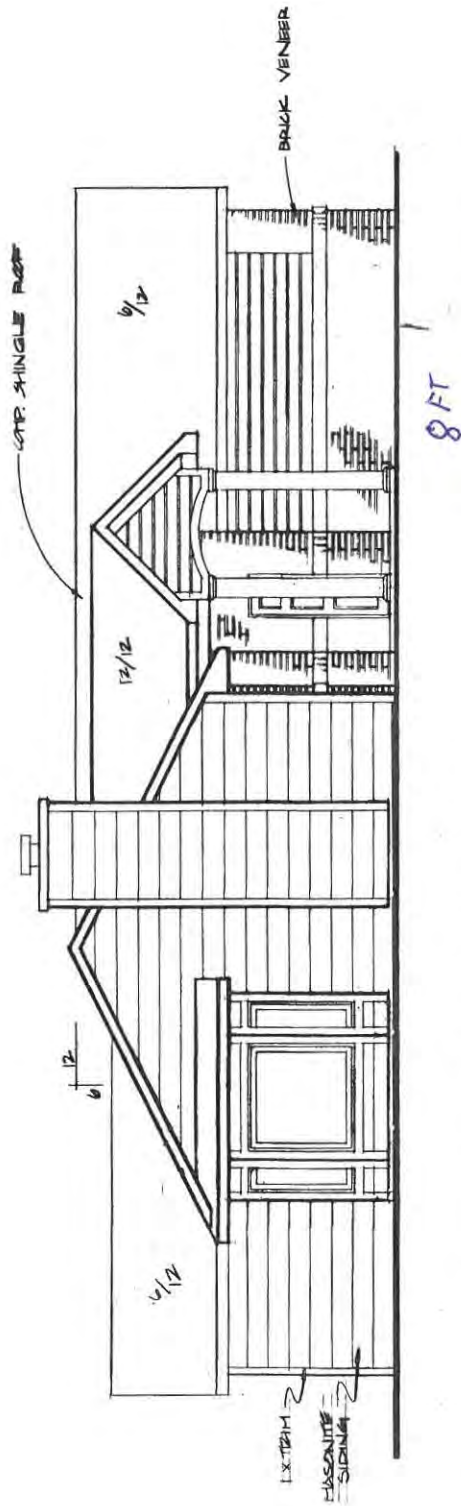


ROOF PLAN 1/8" = 1'-0"
OVERHANGS SHOWN

ELEVATIONS



RIGHT ELEVATION

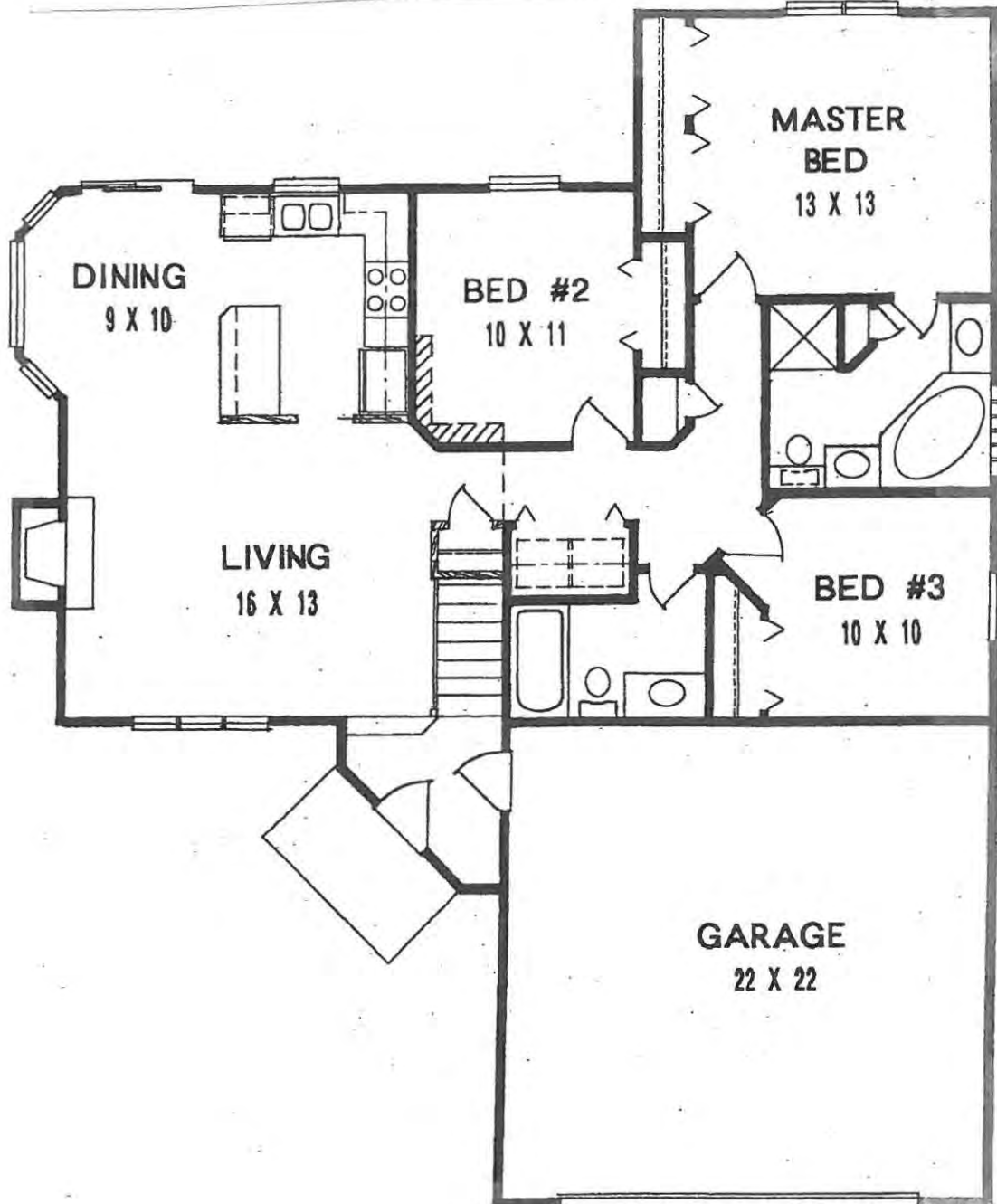


LEFT ELEVATION

PAST ALLOWED SET BACK

8 FT

ELEVATIONS 1/4" = 1'-0"



DINING
9 X 10

BED #2
10 X 11

MASTER
BED
13 X 13

LIVING
16 X 13

BED #3
10 X 10

GARAGE
22 X 22

SYCAMORE ST.



18 FT PAST ALLOWED SETBACK

RECENT BUILDS

DEE ST.



12 FT PAST ALLOWED SETBACK

RESOLUTION

DATE: July 18, 2016

RESOLUTION by Councilperson _____

BE IT RESOLVED that the communication from Derek Johnson regarding the approval of a home plan and lot purchase at 1515 Maple is hereby received and placed on file.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
VanBoxell

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: July 18, 2016

AGENDA ITEM # **3**

ITEM: The Senior Alliance 2017-2019 Multi-Year Plan (MYP)

PRESENTER: Mayor Joseph R. Peterson



INDIVIDUALS IN ATTENDANCE: n/a

BACKGROUND: The Senior Alliance (TSA) provides services to older adults within the 34 communities of southern and western Wayne County. The Office of Services to the Aging requires TSA to request a resolution approving the MYP from each local unit of government in their planning and services area. (A copy of the plan is available for your review at The Senior Alliance website: www.aaalc.org and the link was provided to you via email for your review)

The TSA Board has recommended acceptance of this plan and requests that each municipality adopt a resolution supporting the TSA 2017-2019 Multi-Year Plan (MYP) as submitted by The Senior Alliance.

STRATEGIC PLAN/GOALS: To provide transparency in all city matters and to comply with and enforce all the requirements of our laws and regulations.

ACTION REQUESTED: Adopt a resolution approving the TSA's MYP.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: n/a

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: n/a

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS: Letter from The Senior Alliance

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: July 18, 2016

WHEREAS, the City of Wyandotte, Wayne County, Michigan recognizes the role of the Senior Alliance as the designated Area Agency on Aging for Southern and Western Wayne County to be responsible for planning, developing, coordinating, monitoring, and managing a comprehensive organized service delivery system of services for older adults and caregivers.

WHEREAS, the 34 communities of Southern and Western Wayne County, including the City of Wyandotte, comprises the Planning and Service Area to the agency’s governing body.

WHEREAS, the communities of southern and western Wayne County, including the City of Wyandotte, appoint members of The Senior Alliance’s Board of Directors through the Downriver Community Conference of Western Wayne.

WHEREAS, the Office of Aging and Adult Services Agency (AASA) require local Area Agencies on Aging to request approvals of their Multi-Year Plan from their local governments.

WHEREAS, The Senior Alliance has submitted the plan to this honorable body in accordance with federal and state laws.

WHEREAS, the City of Wyandotte has received and reviewed the 2017-2019 Multi-Year Plan (MYP) for the planning service area (PSA) 1-C.

WHEREAS, The Senior Alliance has held three (3) public hearings and collected public input surveys for client, caregiver, and service provider population feedback which contributed to the development of the 2017-19 Multi-Year Plan (MYP)

NOW, THEREFORE, BE IT RESOLVED, that this honorable body of the City of Wyandotte approves the 2017-19 Multi-Year Plan (MYP), as presented to the City.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____



Friday, June 24, 2016

Mayor Joseph Peterson
City of Wyandotte
3131 Biddle Ave.
Wyandotte, MI 48192

Mayor Peterson,

As you know, The Senior Alliance (TSA): Area Agency on Aging 1-C, is committed to providing services that empower people with needs to live with dignity in the community of their choice. As the state designated Area Agency on Aging for the 34 communities of southern and western Wayne County, we provide a variety of services, resources, referrals, and supports to older adults and their caregivers. TSA operates our network of services and providers with funding provided by the Older Americans Act (OAA) and the Older Michiganians Act (OMA)

On June 23, 2016, TSA's Board of Directors approved the agency's 2017-2019 Multi-Year Plan (MYP). The purpose of the MYP is to document accomplishments achieved in the prior fiscal year and to articulate the vision, direction, and specific goals that will guide TSA's work during the upcoming three (3) fiscal years. The MYP is required by the OAA and is submitted to the Michigan Aging and Adult Services Agency (AASA) prior to the approval by the Michigan Commission on Services to the Aging.

AASA requires TSA to request a resolution approving the MYP from each local unit of government in our planning and service area (PSA) 1-C. The final 2017-2019 MYP for TSA that will be submitted to the State Commission of Services to the Aging for approval is available on our website:

<http://www.aaalc.org/>. The MYP is displayed prominently on the main page. To view and/or print the MYP, click on the 2017-2019 Multi-Year Plan link, opening the Adobe.pdf document. Under the "File" tab, choose to either "Save As" to keep a local copy or "Print" to produce a hardcopy. *A printed copy of the MYP will only be sent to you via US postal mail or email at your request.*

Please share this document with your municipality's legislative body and consider a resolution approving TSA's MYP no later than July 29, 2016. We are also requesting that your local unit of government send email notification of your approval or related concerns regarding the MYP before July 29, 2016 to Nicole Jeffrey at njeffrey@tsalink.org. A sample resolution is enclosed.

If you decide to mail in your resolution, please mail to:

**The Senior Alliance
ATTN: Nicole Jeffrey
5454 Venoy Road
Wayne, MI 48184**

If you have any questions regarding the MYP, please contact Nicole Jeffrey, Program Specialist, at 734-858-2238 or njeffrey@tsalink.org.

Thank you for your consideration. Your community's continued support of TSA and our mission to provide services to older adults, individuals living with disabilities, their families, and caregivers throughout our region is deeply appreciated.

Sincerely,

A handwritten signature in blue ink that reads "Jason Maciejewski".

Jason Maciejewski
Chief Information & Planning Officer

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: July 18, 2016

AGENDA ITEM # 4

ITEM: Appointment to Downtown Development Authority

PRESENTER: Mayor Joseph R. Peterson *J.R.P.*

INDIVIDUALS IN ATTENDANCE: n/a

BACKGROUND: Gerald Lucas has resigned from the Downtown Development Authority. A letter of interest was submitted by business owner Mikelle Vargas.

STRATEGIC PLAN/GOALS: To encourage and respect citizen participation and provide transparency in all city matters and to comply with and enforce all the requirements of our laws and regulations.

ACTION REQUESTED: Adopt a resolution to accept the resignation of Gerald Lucas and concur with the Mayor's request to appoint Mikelle Vargas to the Downtown Development Authority to fill the unexpired term.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: n/a

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: n/a

LEGAL COUNSEL'S RECOMMENDATION: n/a

MAYOR'S RECOMMENDATION:

LIST OF ATTACHMENTS: Resignation Letter from Gerald Lucas and Bio of Mikelle Vargas

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: July 18, 2016

RESOLUTION by Councilperson _____

RESOLVED that City Council hereby accepts the resignation of Gerald Lucas from the Downtown Development Authority and thanks him for his service; and

BE IT FURTHER RESOLVED the City Council that Council hereby CONCURS with the recommendation of Mayor Peterson to appoint Mikelle Vargas of Traffic Jam Boutique, 3019 Biddle, Wyandotte, MI to the Downtown Development Authority. Term to expire June 2018.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____

From: [Gerry Lucas](#)
To: mayor@wyan.org
Subject: DDA resignation
Date: Tuesday, July 12, 2016 12:12:38 PM

To whom it may concern,

I have resigned my position on the DDA board of directors effective immediately.

Kind regards,
Gerry Lucas
Account Executive
EnviroSolids, LLC
734-915-0110
glucas@envirosolids.com

The information contained in this communication is highly confidential and is intended solely for the use of the individual(s) to whom this communication is directed. If you are not the intended recipient, you are hereby notified that any viewing, copying, disclosure or distribution of this information is prohibited. Please notify the sender, by electronic mail or telephone, of any unintended receipt and delete the original message without making any copies.

Mikelle Vargas

9679 Manor Ave, Allen Park, MI 48101
Cell: 313-910-1640 Work: 734-285-9029
mikellevargas@yahoo.com

Dear Mayor Peterson and DDA Board members,

I'm very honored to have been chosen as a DDA board nominee. Like many of you, I have a very strong passion for promoting the City of Wyandotte; especially the Downtown Area. I believe that our beautiful and vital city has the potential to be one of the most prestigious of all Downriver cities. I also feel that we have the potential to become highly recognized to visitors in the *entire state* of Michigan as well as to out of state visitors. My vision for Wyandotte is to become a "destination place" to local residence/visitors as well as those in other counties/states. Our Downtown is viable. It's attractive and safe. Our resources are stable. Our goals are aligned. It's just a matter of smoothing out the obstacles that prevent us from obtaining our "jackpot". I'm excited to work together with this incredible team of DDA board members and share ideas as to how we can move forward with executing this business plan. I hope to bring new and innovative ideas to the table as well as to learn the protocols of our mission. I also plan to assist in bringing new businesses to the Downtown area as needed and to help the existing businesses by listening to their concerns and by fulfilling their reasonable needs. Collectively we can empower The City of Wyandotte and we can make it a "Destination Place" where people want to work, eat, shop and play!

My name is Mikelle Vargas.

Thank you for this opportunity!

*(Enclosed is my bio letter)

Mikelle Vargas, Store Manager of Traffic Jam Boutique since 2005 to current. In addition to managing day to day operations I also manage all Traffic Jam's social media, marketing events, promotional events, and advertizing needs. I specialize in business marketing, advertizing as well as personal and social networking. Throughout my 12 years as store manager I've been able to triple Traffic Jam's business sales and grow our customer base and good reputation to where it is today. Because of my marketing and networking tactics our store has become a "destination place" for ladies formalwear needs. Traffic Jam is proud to be listed as one of the top Prom stores in the country. Conveniently located in Downtown Wyandotte since 1987.

Wyandotte Business Association, Executive Board Member 2011-2015. Board Trustee. Assisted in all planning and executing of 3rd Friday events. Chairperson for Cinco de Mayo 6 consecutive years. Co-chairperson for Girls Night Out 4 consecutive years. Volunteered in WBA office for almost 1 year after dismissal of office staff person. Bi-laws committee member. Membership Committee member. Wine Crawl Committee Member. Barbeque Ribs Committee Member.

Networking Groups, member Wyandotte Business Association. Member of SWCRC Chamber of Commerce since 2009. Member of Women of Wyandotte. Member of Allen Park Chamber of Commerce. Member of Wyandotte Dining for Women Group. Flatrock Soroptimist Group.

Volunteer, Wyandotte Soup Kitchen Annual Soup kitchen 7 consecutive years. Children With Hair Loss Organization. Children's Lukemia Foundation. Allen Park Relay for Life. St Frances Cabrini Annual action committee.

Previous employment/leadership roles, Area Manager for Princess House Home Products 4 consecutive years. Executive Sales Associate for Lauren-Spencer Corporation where I traveled to 4 providences in China and Milan Italy and throughout the U.S. A. to train sales associates and previous assistant to the owner.

Other qualities/strengths, bi-lingual in English/Spanish. Traveled to many states and countries for international business purposes and therefore open minded to many cultures. Very experienced and knowledgeable in marketing and networking. Good personality. Gets along well with others. Team player. Flexible. Large network of business friends.

Family, Happily married to Jorge Vargas for 20 years. Two beautiful daughters, Destiny 18 yrs old & Alyse 16 yrs old. My family is my life. They are and always have been my priority. I include them in most of my social activities and I try to balance work, volunteering and social networking around their important activities. Therefore, family values and traditions are important to me. Wyandotte is a safe and family friendly town. I feel it's important to incorporate a family friendly atmosphere with attractions and events suitable for all.

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: July 18, 2016

AGENDA ITEM # 5

ITEM: Promotion of Sergeants Chuck Seeley & Archie Hamilton to Lieutenant Rank

PRESENTER: Daniel J. Grant, Chief of Police



INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: With the retirement of 2 Lieutenants from the Police Department last year, we have had openings for the position which commenced our promotional process to fill the position as approved by the City Council on December 14, 2015. In accordance with the collective bargaining agreement, we have conducted a written examination, oral panel, and performance evaluations and Sergeants Chuck Seeley and Archie Hamilton were successful in completing the process meeting all criteria to be elevated to the rank of Lieutenant. If approved by the City Council and in compliance with the collective bargaining agreement, both candidates will be on probation for a 6-month period.

STRATEGIC PLAN/GOALS: To promote Sergeants Chuck Seeley and Archie Hamilton to the rank of Lieutenant and assign them to a uniformed patrol shift acting as an on-duty shift Commander. In accordance with the collective bargaining agreement, they will be on probation in the new rank for a period of 6-months.

ACTION REQUESTED: Concur with the Police Department to promote Sergeants Chuck Seeley and Archie Hamilton as probationary Lieutenants.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Funds for this position's salary/benefits are budgeted in the Police Department budget in the salary account 101-301-725-110.

IMPLEMENTATION PLAN: If approved by the City Council, notification will be submitted to the City Administrator's Office regarding the pay increase in relation to the higher rank.

COMMISSION RECOMMENDATION: The Police Commission has approved these promotions at their regular meeting which was held on July 12, 2016.

CITY ADMINISTRATOR'S RECOMMENDATION: Based on a review of the City's current resources, organizational structure, and staffing expectations, the filling of this position appears necessary to provide effective services to the residents of the City of Wyandotte. Concur with recommendation.

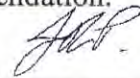


(Todd Drysdale, City Administrator)

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION:

Concur with recommendation.



(Joseph Peterson, Mayor)

LIST OF ATTACHMENTS:

- 1. Sergeant promotional results dated July 12, 2016

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan

Date: July 18, 2016

RESOLUTION by Councilman _____

BE IT RESOLVED BY THE CITY COUNCIL that Council Concur with the determination that the promotion of two Lieutenants will assist with the current Command Structure on the 4 platoons of the Police Department's 12-hour shifts and the Council authorizes the filling of such positions and

FURTHER RESOLVED BY THE CITY COUNCIL that subsequent to a written examination, an interview panel, performance evaluation, and calculations of seniority which were taken into consideration in accordance with the collective bargaining agreement, the next Lieutenant promotions are to be awarded to Sergeants Chuck Seeley and Archie Hamilton, authorization is granted to make said promotions.

I move the adoption of the foregoing resolution.

MOTION by
Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

- Fricke
- Galeski
- Miciura
- Sabuda
- Schultz
- VanBoxell


City of Wyandotte

POLICE DEPARTMENT

Departmental Communication

DATE: July 12, 2016

TO: LIEUTENANT CANDIDATES

FROM: Daniel J. Grant, Chief of Police 

SUBJECT: LIEUTENANT PROMOTIONAL RESULTS

CC: Police Commission
Mayor's Office
City Administrator, Todd Drysdale
WCOA, Union

Thanks to the Lieutenant candidates for your interest in participating in our promotional process. Those 2 candidates who advanced from the written examination are listed below along with their respective cumulative scores.


<u>NAME</u>	<u>CUMULATIVE SCORE</u>
Charles Seeley	91
Archie Hamilton	90

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: July 18, 2016

AGENDA ITEM # **6**

ITEM: APPROVAL TO HIRE FOUR (4) POLICE OFFICERS

PRESENTER: Daniel Grant, Chief of Police 

INDIVIDUALS IN ATTENDANCE: Daniel Grant

BACKGROUND: The City of Wyandotte recently accepted applications for the position of Police Officer and the applicants were required to take the entry level written examination as administered by EMPCO Inc. Those applicants who were successful in passing the examination were then required to take a physical agility test which was administered at the High School with the passing candidates being invited for a formal interview. As a result of the selection process and after the scores have been tabulated, the candidates were ranked according to their scores throughout the process. After completion of this extensive process, we are requesting City Council approval to hire the top four candidates, John Webb, Chelsea Harris, John Syc, and Heather Rodery, all of whom have done a great job in our selection process.

John Webb, who resides in Newport, has completed his Bachelor's Degree from Heidelberg University and is a graduate of the Macomb County Police Academy.

Chelsea Harris, who resides in Southgate, has completed her Bachelor's Degree from Eastern Michigan University and graduated from the Wayne County Regional Police Academy.

John Syc, who resides in Wyandotte, has completed his Associates Degree at Schoolcraft College and graduated from the Wayne County Regional Police Academy.

Heather Rodery, who resides in Trenton and is currently a Police Officer in Flat Rock, has completed her Bachelor's Degree at Eastern Michigan University and graduated from the Wayne County Regional Police Academy.

I have spoken with all four candidates and they are very excited about this opportunity to work with the Wyandotte Police Department. If approved for hire by the city Council, a conditional job offer will be presented to the candidates and their hiring will be contingent upon passing a physical and psychological examination.

STRATEGIC PLAN/GOALS: To offer the highest quality of law enforcement services for our residents, business owners, and visitors to the City of Wyandotte which directly correlates to their quality of life. If approved, the candidates will be hired, enter our 12-week field training program, and be on probationary status for 18-months.

ACTION REQUESTED: Concur with the Police Department to hire the four candidates as probationary Police Officers.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Funds for these position's salary/benefits are budgeted in the Police Department budget in the salary account 101-301-725-110. The four candidates will be filling current Police Officer vacancies in the Police Department.

IMPLEMENTATION PLAN: The City Administrator's Office will coordinate the hiring and implementation of benefits for the position.

COMMISSION RECOMMENDATION: The Police Commission approved the hiring of the four candidates at their regular meeting on Tuesday July 12, 2016.

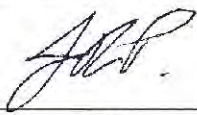
CITY ADMINISTRATOR'S RECOMMENDATION: Based on a review of the City's current resources, organizational structure, and staffing expectations, the filling of this position appears necessary to provide effective services to the residents of the City of Wyandotte. Concur with recommendation.



(Todd Drysdale, City Administrator)

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: Concur with recommendation.



(Joseph Peterson, Mayor)

LIST OF ATTACHMENTS:

1. Letter of Conditional Job Offer
2. Employment Applications

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: July 18, 2016

RESOLUTION by Councilman _____

BE IT RESOLVED BY THE CITY COUNCIL that Council Concurs with the determination that vacancies exist for the position of Police Officer and the Council authorizes the filling of such vacancies and

FURTHER RESOLVED BY THE CITY COUNCIL that subsequent to a written examination, physical agility test, and interview panel conducted by the Police Department, candidates John Webb, Chelsea Harris, John Syc, and Heather Rodery are being offered employment as probationary Police Officers contingent upon their successful completion of a physical, drug

screen, and psychological examinations.

I move the adoption of the foregoing resolution.

MOTION by

Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
VanBoxell

MAYOR
Joseph R. Peterson

CITY CLERK
Lawrence S. Stec

TREASURER
Todd M. Browning

CITY ASSESSOR
Thomas R. Woodruff



CITY COUNCIL

Sheri Sutherby Fricke

Daniel E. Galeski

Ted Miciura, Jr.

Leonard T. Sabuda

Donald C. Schultz

Kevin VanBoxell

July 19, 2016

John Webb

Newport, MI. 48166

Dear John,

Congratulations, you have successfully completed the initial selection process for the position of Police Officer with the Wyandotte Police Department. I am authorized to extend to you a conditional offer of employment, subject to your ability to successfully complete a comprehensive medical/psychological examination and drug screening. Upon acceptance of this offer you will be scheduled for these examinations to be conducted. Please give careful consideration to your acceptance as the City of Wyandotte incurs considerable expense for this testing. A final offer of employment will be rendered to those applicants successfully completing the entire process with employment beginning soon thereafter.

Please return this letter within 24 hours to my attention after filling in your appropriate response below. We are looking forward to a successful employment relationship.

Sincerely,

Daniel J. Grant
Chief of Police

_____ I accept this conditional offer of employment, understanding that I must successfully complete additional testing to receive a final offer.

_____ I decline this offer.

SIGNED _____ DATE _____

MAYOR
Joseph R. Peterson

CITY CLERK
Lawrence S. Stec

TREASURER
Todd M. Browning

CITY ASSESSOR
Thomas R. Woodruff



CITY COUNCIL

Sheri Sutherby Fricke

Daniel E. Galeski

Ted Miciura, Jr.

Leonard T. Sabuda

Donald C. Schultz

Kevin VanBoxell

July 19, 2016

Chelsea Harris

Southgate, MI. 48195

Dear Chelsea,

Congratulations, you have successfully completed the initial selection process for the position of Police Officer with the Wyandotte Police Department. I am authorized to extend to you a conditional offer of employment, subject to your ability to successfully complete a comprehensive medical/psychological examination and drug screening. Upon acceptance of this offer you will be scheduled for these examinations to be conducted. Please give careful consideration to your acceptance as the City of Wyandotte incurs considerable expense for this testing. A final offer of employment will be rendered to those applicants successfully completing the entire process with employment beginning soon thereafter.

Please return this letter within 24 hours to my attention after filling in your appropriate response below. We are looking forward to a successful employment relationship.

Sincerely,

Daniel J. Grant
Chief of Police

_____ I accept this conditional offer of employment, understanding that I must successfully complete additional testing to receive a final offer.

_____ I decline this offer.

SIGNED _____ DATE _____

MAYOR
Joseph R. Peterson

CITY CLERK
Lawrence S. Stec

TREASURER
Todd M. Browning

CITY ASSESSOR
Thomas R. Woodruff



CITY COUNCIL

Sheri Sutherby Fricke

Daniel E. Galeski

Ted Miciura, Jr.

Leonard T. Sabuda

Donald C. Schultz

Kevin VanBoxell

July 19, 2016

John Syc

Wyandotte, MI. 48192

Dear John,

Congratulations, you have successfully completed the initial selection process for the position of Police Officer with the Wyandotte Police Department. I am authorized to extend to you a conditional offer of employment, subject to your ability to successfully complete a comprehensive medical/psychological examination and drug screening. Upon acceptance of this offer you will be scheduled for these examinations to be conducted. Please give careful consideration to your acceptance as the City of Wyandotte incurs considerable expense for this testing. A final offer of employment will be rendered to those applicants successfully completing the entire process with employment beginning soon thereafter.

Please return this letter within 24 hours to my attention after filling in your appropriate response below. We are looking forward to a successful employment relationship.

Sincerely,

Daniel J. Grant
Chief of Police

_____ I accept this conditional offer of employment, understanding that I must successfully complete additional testing to receive a final offer.

_____ I decline this offer.

SIGNED _____ DATE _____

MAYOR
Joseph R. Peterson

CITY CLERK
Lawrence S. Stec

TREASURER
Todd M. Browning

CITY ASSESSOR
Thomas R. Woodruff



CITY COUNCIL

Sheri Sutherby Fricke

Daniel E. Galeski

Ted Miciura, Jr.

Leonard T. Sabuda

Donald C. Schultz

Kevin VanBoxell

July 19, 2016

Heather Rodery

Trenton, MI. 48183

Dear Heather,

Congratulations, you have successfully completed the initial selection process for the position of Police Officer with the Wyandotte Police Department. I am authorized to extend to you a conditional offer of employment, subject to your ability to successfully complete a comprehensive medical/psychological examination and drug screening. Upon acceptance of this offer you will be scheduled for these examinations to be conducted. Please give careful consideration to your acceptance as the City of Wyandotte incurs considerable expense for this testing. A final offer of employment will be rendered to those applicants successfully completing the entire process with employment beginning soon thereafter.

Please return this letter within 24 hours to my attention after filling in your appropriate response below. We are looking forward to a successful employment relationship.

Sincerely,

Daniel J. Grant
Chief of Police

_____ I accept this conditional offer of employment, understanding that I must successfully complete additional testing to receive a final offer.

_____ I decline this offer.

SIGNED _____ DATE _____



City of Wyandotte, Michigan 48192

APPLICATION FOR EMPLOYMENT

(Please Print Clearly)

The Civil Rights Act of 1964 prohibits discrimination in employment practice because of race, color, religion, sex or national origin. The Age Discrimination in Employment Act prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age. The laws of Michigan also prohibit all of the above types of discrimination, as well as discrimination based on height, weight, marital status or disability.

EMPLOYMENT DESIRED

Position applied for Police Officer

Have you read the description of this job? Yes No Are you qualified to perform these duties? Yes No

Other position you would consider N/A

Type of employment desired: Full-Time Part-Time Temporary

Date you can start 5-17-16 Wage expected \$ 21.00 - 23.00 pr/hr

PERSONAL INFORMATION

Name Webb John Karl
Last First Middle

Address 4 MI 48166
Street City State Zip

Phone Number 2 Email Jwebb@heidelberg.edu

Other last names used while working, if any N/A

Are you a U.S. Citizen? Yes No

If no, specify type of entry document and work authorization N/A

Have you even been convicted of a crime? Yes No

If yes, please give specifics N/A

Are there any felony charges pending against you? NO

If yes, please give specifics N/A

Have you ever served in the U.S. Military? Yes No If yes, indicate branch N/A

Dates of duty: From N/A / N/A / N/A To N/A / N/A / N/A Type of Discharge N/A
Month Date Year Month Date Year

Do you have a reliable means of transportation to enable you to get to work in a timely manner? Yes No

If you are applying for a position requiring the use of an automobile or other motor vehicle, do you have a driver's license and a motor vehicle available for your use? Yes No

Are you licensed to drive a motor vehicle other than an automobile? Yes No

If yes, what type of license do you hold? N/A

Have you ever been employed by the City of Wyandotte? Yes No If yes, when? N/A

Have any of your relatives ever been, or currently are, employed by the City of Wyandotte (including elected officials)?

Yes No If yes, indicate names and dates: N/A

Are you a smoker? Yes No If yes, will you abide by the City's smoking policy? Yes No

Have you used, possessed or sold any illegal drugs in the past five years? Yes No

If yes, state which drugs and explain if you used, possessed or sold them

N/A

Have you ever been bonded on a job? Yes No If yes, when? N/A

IN CASE OF AN ACCIDENT OR EMERGENCY, PLEASE NOTIFY:

Name _____ Phone Number _____

Address 4 _____ MI 48166
Street City State Zip

PERSONAL REFERENCES

(Not former employers or relatives)

Name and Occupation	Address	Phone Number
Mike Preadmore Monroe County Sheriff's Department Detective	N/A	734-777-4909
Dave Vensel Jefferson high school principal	5707 Williams Rd Monroe MI 48162	734-289-5555
Mark Ennett Michigan Conservation Officer	N/A	313-995-1994

EDUCATION

Identify any special skills, training or licenses you have which are related to the position you are applying for:

Macomb Police Academy 1-18-16 - 5-16-16 / Internship with the Michigan Conservation Officers.

	Name of School	City/State	Degree	Major
High School	Monroe Jefferson	Monroe MI	Diploma	N/A
College	Heidelberg University	Tiffin OH	Bachelor's Degree	Criminal Justice
Other	Macomb Police Academy	Canton twp. MI	MCOLES certification	N/A

EMPLOYMENT HISTORY

(Begin with most recent and use additional sheet, if necessary)

Company Name EDU STAFF Employed from 09-2015 to current

Address 4120 Brockton Dr SE #200 Grand Rapids MI 49512
 Street City State Zip

Type of Business Education services Name of Supervisor N/A

Phone Number 877-974-6338 Starting Salary \$13.00 pr hr Final Salary \$13.00 pr hr

Position Substitute teacher Reason for leaving still employed

Duties Performed Taught subject materials to students K-12, maintained productive order in a multi-person setting, assigned and graded course material.

If presently employed, may we contact your supervisor? Yes No

Company Name SYGMA Employed from 05-2014 to 12-2014

Address 600 Terns Dr Monroe MI 48162
 Street City State Zip

Type of Business Food Distribution Name of Supervisor Joe Mathias

Phone Number 734-777-2514 Starting Salary \$10.50 pr hr Final Salary \$10.50 pr hr

Position Driver helper Reason for leaving Returned to college

Duties Performed Assisted drivers on travel routes, aid in truck maintenance and business performance as well as load and unload stock materials.

Have you ever been suspended or discharged from employment? Yes No

If yes, please explain N/A

The facts set forth are true and complete. I hereby authorize investigation of all statements contained in this application and full disclosure of my present and prior work record. I grant permission to the City of Wyandotte ("City") to obtain information concerning my general reputation, character, conduct and work quality and authorize any person or organization contacted to furnish information and opinions concerning my qualifications for employment, whether same is a matter of record or not, including personal evaluation of my honesty, reliability, carefulness and ability to take orders from my supervisor. I understand that this may include a record of disciplinary action assessed by previous employers. I hereby release any such person or organization from any and all liability which may result in furnishing such information or opinion. I hereby release the City and any person, organization or prior employer from any obligation to provide me with written notification of such disclosure. I hereby authorize the City of Wyandotte to perform a background investigation which may include address verification, criminal history, employment history, driving record and credit history. I understand employment is contingent upon this investigation and, if employed, false statements in this application shall be considered sufficient cause for dismissal. I understand and agree if, in the opinion of the City, the results of the investigation are unsatisfactory, an offer of employment that has been made may be withdrawn or my employment with the City may be terminated. I understand that the City requires residency within twenty (20) miles of a City boundary for all employees and that if I do not satisfy this requirement at the time of hire that I will have six (6) months to establish and maintain compliance.

I further understand the City may require a medical examination by a City-designated physician (1) after I have received an offer of employment and prior to my commencement of employment duties; and, (2) during the course of my employment as required by business necessity or for job-related purposes. I hereby consent to such examination and recognize that employment is contingent upon receipt of satisfactory medical evaluation. I further understand and agree that prior to commencing employment or after I am employed, I may be requested to submit to tests to determine the presence of alcohol or illegal drugs, and agree to the release of such test results to appropriate personnel, and agree that if I refuse such tests before commencing employment, my offer of employment will be revoked, or if I refuse such test after being employed, my employment will be terminated.

APPLICANTS FOR UNION POSITIONS

I recognize that if I am employed by the City in the position for which I have applied, I will be subject to the provisions of a labor agreement between the City and Union. I further recognize that I have no contract for employment other than the above referenced labor agreement and that no documents, statement, or other communication in any way constitutes an agreement between the City and me and that the Labor agreement will be the only agreement between me and the City and I must abide by that agreement and all City published rules and regulations.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT

Dated: 4-21-2016 Signature: [Handwritten Signature]

APPLICANTS FOR NON-UNION POSITIONS

I agree this application is not an offer of employment. I agree that if I am employed by the City (1) my employment is at will and may be terminated at any time, with or without cause, at the option of either the City or myself; (2) I will receive wages and be subject to the rules and regulations of the Personnel Policy Handbook and such wages, benefits, rules and regulations are subject to change by the City at any time; (3) that my assigned work hours may be modified by the City, and if requested, I will be required to work overtime; (4) and that this constitutes the entire agreement between the City and myself and all prior agreements are null and void, and nothing in any documents published by the City either before or after this agreement, shall in any way modify the above terms; (5) this agreement cannot be modified by any oral or written representation made by anyone employed by the City, either before or after this agreement, except by a written document directed exclusively by me and signed by the Mayor and City Clerk.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT

Dated: 4-21-2016 Signature: [Handwritten Signature]

CITY OF WYANDOTTE, MICHIGAN 48192

APPLICATION FOR EMPLOYMENT

(PLEASE PRINT PLAINLY)

The Civil Rights Act of 1964 prohibits discrimination in employment practice because of race, color, religion, sex or national origin. The Age Discrimination in Employment Act prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age. The laws of Michigan also prohibit all of the above types of discrimination, as well as discrimination based on height, weight, marital status or handicap.

EMPLOYMENT DESIRED

Position applied for Police Officer

Have you read the description of this job? Yes No
Are you qualified to perform these duties? Yes No

Other position you would consider _____

Type of employment desired: Full-Time Part-Time Temporary

Date you can start May 9, 2016 Wage expected \$ _____

PERSONAL INFORMATION

Social Security Number [REDACTED]

Name Harris Chelsea Ann
Last First Middle
Address 16 MI 48195
Street City State Zip Code

Telephone (including area code) 734

Other last names used while working, if any _____

Are you a U.S. Citizen? Yes No

If no, specify type of entry document and work authorization _____

Have you ever been convicted of a crime? Yes No

If yes, please give specifics _____

Are there any felony charges pending against you? Yes No

If yes, please give specifics _____

Have you ever served in the U.S. Military?

Yes No

If yes, indicate branch of military? _____

Dates of duty: From _____ To _____ Type of discharge _____
Month Day Year Month Day Year

Do you have a reliable means of transportation to enable you to get to work in timely manner? Yes No

If you are applying for a position requiring the use of an automobile or other motor vehicle, do you have a driver's license and a motor vehicle available for your use? Yes No

Are you licensed to drive a motor vehicle other than an automobile? Yes No

If yes, what type of license do you hold? _____

Have you ever employed by the City of Wyandotte? Yes No

If so, when? _____

Have any of your relatives ever been employed by the City of Wyandotte? Yes No

If yes, indicate names and dates employed _____

Are you a smoker? Yes No

If yes, will you abide by the City's smoking policy? Yes No

Have you used, possessed or sold any illegal drugs in the past five years? Yes No

If yes, state which drugs and explain if you used, possessed or sold them
Over four years ago I smoked marijuana. _____

Have you ever been bonded on a job? Yes No

If so, where and when? _____

IN CASE OF AN ACCIDENT OR EMERGENCY, PLEASE NOTIFY:

Name Dawn Harris Telephone (including area code) _____

Address _____ Southgate MI 48195
Street City State Zip Code

PERSONAL REFERENCES (Not former employers or relatives)

Name and Occupation	Address	Phone Number
Marilyn Horace-Moore- Professor/Adviser	712 Pray Harrold, Ypsilanti, MI	
Julie Watson- Clerical Work at SOS	29819 Aspen Dr, Flat Rock, MI	
Linda Clayton- Retired Teacher	510 N. River St, Ypsilanti, MI	

EDUCATION

Identify any special skills, training or licenses you have which are related to the position you are applying for:

I was an intern at this department so I learned a great deal about the community and the department itself.

	NAME	CITY/STATE	DEGREE	MAJOR
High School	Flat Rock Community High School	Flat Rock, MI	High School Diploma	
College	Eastern Michigan University	Ypsilanti, MI	Bachelors of Science	Criminology
Other	Wayne County Regional Police Training Center	Livonia, MI		

EMPLOYMENT HISTORY (Begin with most recent and use additional sheet, if necessary)

1. Firm name Pink

Employed from 09 2015 to Current

Type of business Retail

Address 23000 Eureka Rd Taylor MI 48180

Telephone Number 734-287-1830 Name of supervisor Joanne Reames

Positions Sales Associate Starting salary \$ 10.00 Final salary \$ _____

Duties performed Assisting customers, processing shipment and organizing store

Reason for leaving _____

If presently employed, may we contact your supervisor? Yes No If yes, telephone 734-787-1019

2. Firm name Eastern Michigan University Office of Admissions

Employed from 02 2014 to 05 2015

Type of business Customer Service

Address 1000 College Place Ypsilanti MI 48197

Telephone Number 734-487-3060 Name of supervisor Michelle Dollyhigh

Positions Student Representative Starting salary \$ 8.10 Final salary \$ 8.10

Duties performed Assisting students with applications, filing paperwork and answering emails.

Reason for leaving I graduated and only students may be employees.

Have you ever been suspended or discharged from employment? Yes No

If yes, please explain _____

1. Firm name Charlotte Russe

Employed from 05 2012 to 02 2014
month year month year

Type of business Retail

Address 23000 Eureka Rd Taylor MI 48180
Street City State Zip Code

Telephone Number 734-287-2321 Name of supervisor Heaven Bozymowski

Positions Sales Associate/ Key Holder Starting salary \$ 7.25 Final salary \$ 8.10

Duties performed Customer service, cashier and managing team

Reason for leaving I was offered a job closer to home at Eastern.

The facts set forth are true and complete. I hereby authorize investigation of all statements contained in this application and full disclosure of my present and prior work record. I grant permission to the City of Wyandotte ("City") to obtain information concerning my general reputation, character, conduct and work quality and authorize any person or organization contacted to furnish information and opinions concerning my qualifications for employment, whether same is a matter of record or not, including personal evaluation of my honesty, reliability, carefulness and ability to take orders from my supervisor. I understand that this may include a record of disciplinary action assessed by previous employers. I hereby release any such person or organization from any and all liability which may result in furnishing such information or opinion. I hereby release the City and any person, organization or prior employer from any obligation to provide me with written notification of such disclosure. I hereby authorize the City of Wyandotte to perform a background investigation which may include address verification, criminal history, employment history, driving record and credit history. I understand employment is contingent upon this investigation and, if employed, false statements in this application shall be considered sufficient cause for dismissal. I understand and agree if, in the opinion of the City, the results of the investigation are unsatisfactory, an offer of employment that has been made may be withdrawn or my employment with the City may be terminated. I understand that the City requires residency within twenty (20) miles of a City boundary for all employees and that if I do not satisfy this requirement at the time of hire that I will have six (6) months to establish and maintain compliance.

I further understand the City may require a medical examination by a City-designated physician (1) after I have received an offer of employment and prior to my commencement of employment duties; and, (2) during the course of my employment as required by business necessity or for job-related purposes. I hereby consent to such examination and recognize that employment is contingent upon receipt of satisfactory medical evaluation. I further understand and agree that prior to commencing employment or after I am employed, I may be requested to submit to tests to determine the presence of alcohol or illegal drugs, and agree to the release of such test results to appropriate personnel, and agree that if I refuse such tests before commencing employment, my offer of employment will be revoked, or if I refuse such test after being employed, my employment will be terminated.

APPLICANTS FOR UNION POSITIONS

I recognize that if I am employed by the City in the position for which I have applied, I will be subject to the provisions of a labor agreement between the City and Union. I further recognize that I have no contract for employment other than the above-referenced labor agreement and that no documents, statement, or other communication in any way constitutes an agreement between the City and me and that the Labor agreement will be the only agreement between me and the City and I must abide by that agreement and all City published rules and regulations.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT.

Dated: 1/27/2016

Signature: Chelsea Harris

APPLICANTS FOR NON-UNION POSITIONS

I agree this application is not an offer of employment. I agree that if I am employed by the City (1) my employment is a will and may be terminated at any time, with or without cause, at the option of either the City or myself; (2) I will receive wages and be subject to the rules and regulations of the Personnel Policy Handbook and such wages, benefits, rules and regulations are subject to change by the City at any time; (3) that my assigned work hours may be modified by the City, and if requested, I will be required to work overtime; (4) and that this constitutes the entire agreement between the City and myself and all prior agreements are null and void, and nothing in any documents published by the City either before or after this agreement, shall in any way modify the above terms; (5) this agreement cannot be modified by any oral or written representation made by anyone employed by the City, either before or after this agreement, except by a written document directed exclusively by me and signed by the Mayor and City Clerk.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT.

Dated: _____

Signature: _____

4/26/05

CITY OF WYANDOTTE, MICHIGAN 48192

APPLICATION FOR EMPLOYMENT

(PLEASE PRINT PLAINLY)

The Civil Rights Act of 1964 prohibits discrimination in employment practice because of race, color, religion, sex or national origin. The Age Discrimination in Employment Act prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age. The laws of Michigan also prohibit all of the above types of discrimination, as well as discrimination based on height, weight, marital status or handicap.

EMPLOYMENT DESIRED

Position applied for PATROL OFFICER

Have you read the description of this job?

Yes No

Are you qualified to perform these duties?

Yes No

Other position you would consider _____

Type of employment desired:

Full-Time

Part-Time

Temporary

Date you can start _____

Wage expected \$ _____

PERSONAL INFORMATION

Social Security Number [REDACTED]

Name

SYIC

JOHN

SONIC

Last

First

Middle

Address

Street

City

State

MI 48192
Zip Code

Telephone (including area code) (734)

Other last names used while working, if any _____

Are you a U.S. Citizen?

Yes No

If no, specify type of entry document and work authorization _____

Have you ever been convicted of a crime?

Yes No

If yes, please give specifics _____

Are there any felony charges pending against you?

Yes No

If yes, please give specifics _____

3/23/16 - ADV. OF EMPLO TEST TR
4/29/16 OJ

EDUCATION

Identify any special skills, training or licenses you have which are related to the position you are applying for:

WYANDOTTE EXPLORERS, MARTIAL ARTS, SCHOOL OF INFANTRY

	NAME	CITY/STATE	DEGREE	MAJOR
High School	<u>THEODORE ROOSEVELT HIGH SCHOOL</u>	<u>WYANDOTTE/MI</u>		
College	<u>SCHOOLCRAFT</u>	<u>LIVONIA/MI</u>		
Other				

EMPLOYMENT HISTORY (Begin with most recent and use additional sheet, if necessary)

1. Firm name 27TH DISTRICT COURT

Employed from 01 2013 to PRESENT
month year month year

Type of business SUPERVISE DEFENDANTS ON PROBATION

Address 2015 BIDDLE AVE WYANDOTTE MI 48192
Street City State Zip Code

Telephone Number (734) 324-4465 Name of supervisor JOHN RICHARDS

Positions COURT/WORKFORCE Starting salary \$ 10.50 Final salary \$ 11.50

Duties performed SUPERVISE DEFENDANTS DURING THEIR COMMUNITY SERVICE

Reason for leaving STILL EMPLOYED

If presently employed, may we contact your supervisor? Yes No If yes, telephone (734) 276-7076

2. Firm name DEPARTMENT OF PUBLIC SERVICE

Employed from 05 2013 to 12 2015
month year month year

Type of business CITY MAINTENANCE

Address 4201 13TH ST WYANDOTTE MI 48192
Street City State Zip Code

Telephone Number (734) 324-4580 Name of supervisor GARY ELLISON

Positions LABORER Starting salary \$ 8.50 Final salary \$ 8.50

Duties performed CITY MAINTENANCE OF PARKS, CITY OWNED LOTS

Reason for leaving EDUCATIONAL PURPOSES

Have you ever been suspended or discharged from employment? Yes No

If yes, please explain _____

Have you ever served in the U.S. Military?

Yes No

If yes, indicate branch of military? UNITED STATES MARINE CORP

Dates of duty: From 01 05 2015 To PRESENT Type of discharge N/A
Month Day Year Month Day Year

Do you have a reliable means of transportation to enable you to get to work in timely manner? Yes No

If you are applying for a position requiring the use of an automobile or other motor vehicle, do you have a driver's license and a motor vehicle available for your use? Yes No

Are you licensed to drive a motor vehicle other than an automobile? Yes No

If yes, what type of license do you hold? _____

Have you ever employed by the City of Wyandotte? Yes No

If so, when? 01-2013 - PRESENT

Have any of your relatives ever been employed by the City of Wyandotte? Yes No

If yes, indicate names and dates employed JOSEPH SYNC 08/1990 - 04/2014

Are you a smoker? Yes No

If yes, will you abide by the City's smoking policy? Yes No

Have you used, possessed or sold any illegal drugs in the past five years? Yes No

If yes, state which drugs and explain if you used, possessed or sold them

Have you ever been bonded on a job? Yes No

If so, where and when? _____

IN CASE OF AN ACCIDENT OR EMERGENCY, PLEASE NOTIFY:

Name LOBBRAINE SYNC Telephone (including area code) [REDACTED]

Address [REDACTED] WYANDOTTE MI 48192
Street City State Zip Code

PERSONAL REFERENCES (Not former employers or relatives)

Name and Occupation	Address	Phone Number
RICHARD FULLER EQUIPMENT OPERATOR	29624 SHERIDAN GARDEN CITY, MI 48135	(734) 915-2225
SANDRA GRAY HOUSE KEEPING	1880 19TH ST WYANDOTTE, MI 48135	(734) 365-3591
WILLIAM GIBSON D.P.S MECHANIC	17560 BRINSON ST. RIVERVIEW, MI 48193	(734) 301-5330

The facts set forth are true and complete. I hereby authorize investigation of all statements contained in this application and full disclosure of my present and prior work record. I grant permission to the City of Wyandotte ("City") to obtain information concerning my general reputation, character, conduct and work quality and authorize any person or organization contacted to furnish information and opinions concerning my qualifications for employment, whether same is a matter of record or not, including personal evaluation of my honesty, reliability, carefulness and ability to take orders from my supervisor. I understand that this may include a record of disciplinary action assessed by previous employers. I hereby release any such person or organization from any and all liability which may result in furnishing such information or opinion. I hereby release the City and any person, organization or prior employer from any obligation to provide me with written notification of such disclosure. I hereby authorize the City of Wyandotte to perform a background investigation which may include address verification, criminal history, employment history, driving record and credit history. I understand employment is contingent upon this investigation and, if employed, false statements in this application shall be considered sufficient cause for dismissal. I understand and agree if, in the opinion of the City, the results of the investigation are unsatisfactory, an offer of employment that has been made may be withdrawn or my employment with the City may be terminated. I understand that the City requires residency within twenty (20) miles of a City boundary for all employees and that if I do not satisfy this requirement at the time of hire that I will have six (6) months to establish and maintain compliance.

I further understand the City may require a medical examination by a City-designated physician (1) after I have received an offer of employment and prior to my commencement of employment duties; and, (2) during the course of my employment as required by business necessity or for job-related purposes. I hereby consent to such examination and recognize that employment is contingent upon receipt of satisfactory medical evaluation. I further understand and agree that prior to commencing employment or after I am employed, I may be requested to submit to tests to determine the presence of alcohol or illegal drugs, and agree to the release of such test results to appropriate personnel, and agree that if I refuse such tests before commencing employment, my offer of employment will be revoked, or if I refuse such test after being employed, my employment will be terminated.

APPLICANTS FOR UNION POSITIONS

I recognize that if I am employed by the City in the position for which I have applied, I will be subject to the provisions of a labor agreement between the City and Union. I further recognize that I have no contract for employment other than the above-referenced labor agreement and that no documents, statement, or other communication in any way constitutes an agreement between the City and me and that the Labor agreement will be the only agreement between me and the City and I must abide by that agreement and all City published rules and regulations.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT.

Dated: 20160219 Signature: Jan A. Ay

APPLICANTS FOR NON-UNION POSITIONS

I agree this application is not an offer of employment. I agree that if I am employed by the City (1) my employment is a will and may be terminated at any time, with or without cause, at the option of either the City or myself; (2) I will receive wages and be subject to the rules and regulations of the Personnel Policy Handbook and such wages, benefits, rules and regulations are subject to change by the City at any time; (3) that my assigned work hours may be modified by the City, and if requested, I will be required to work overtime; (4) and that this constitutes the entire agreement between the City and myself and all prior agreements are null and void, and nothing in any documents published by the City either before or after this agreement, shall in any way modify the above terms; (5) this agreement cannot be modified by any oral or written representation made by anyone employed by the City, either before or after this agreement, except by a written document directed exclusively by me and signed by the Mayor and City Clerk.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT.

Dated: _____ Signature: _____

4/26/05



City of Wyandotte, Michigan 48192

APPLICATION FOR EMPLOYMENT

(Please Print Clearly)

The Civil Rights Act of 1964 prohibits discrimination in employment practice because of race, color, religion, sex or national origin. The Age Discrimination in Employment Act prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age. The laws of Michigan also prohibit all of the above types of discrimination, as well as discrimination based on height, weight, marital status or disability.

EMPLOYMENT DESIRED

Position applied for Police Officer

Have you read the description of this job? Yes No Are you qualified to perform these duties? Yes No

Other position you would consider _____

Type of employment desired: Full-Time Part-Time Temporary

Date you can start Soon As possible Wage expected \$ _____

PERSONAL INFORMATION

Name Rodery Heather Rose
Last First Middle

Address _____ MI 48183
Street City State Zip

Phone Number 734-500-... Email Hrodery@gmail.com

Other last names used while working, if any _____

Are you a U.S. Citizen? Yes No

If no, specify type of entry document and work authorization _____

Have you even been convicted of a crime? Yes No

If yes, please give specifics _____

Are there any felony charges pending against you? NO

If yes, please give specifics _____

Have you ever served in the U.S. Military? Yes No If yes, indicate branch _____

Dates of duty: From _____/_____/_____ To _____/_____/_____ Type of Discharge _____
Month Date Year Month Date Year

Do you have a reliable means of transportation to enable you to get to work in a timely manner? Yes No

If you are applying for a position requiring the use of an automobile or other motor vehicle, do you have a driver's license and a motor vehicle available for your use? Yes No

Are you licensed to drive a motor vehicle other than an automobile? Yes No

If yes, what type of license do you hold? _____

Have you ever been employed by the City of Wyandotte? Yes No If yes, when? _____

Have any of your relatives ever been, or currently are, employed by the City of Wyandotte (including elected officials)?

Yes No If yes, indicate names and dates: _____

Are you a smoker? Yes No If yes, will you abide by the City's smoking policy? Yes No

Have you used, possessed or sold any illegal drugs in the past five years? Yes No

If yes, state which drugs and explain if you used, possessed or sold them

Have you ever been bonded on a job? Yes No If yes, when? _____

IN CASE OF AN ACCIDENT OR EMERGENCY, PLEASE NOTIFY:

Name Scott Carpeaux Phone Number (734) 241-1111

Address 1 _____ MI 48183
Street City State Zip

PERSONAL REFERENCES

(Not former employers or relatives)

Name and Occupation	Address	Phone Number
Chris Cook - Police officer	25500 Gibraltar Rd., Flat Rock, MI 48134	-
Chris Gamino - Police officer	25500 Gibraltar Rd., Flat Rock, MI 48134	-
Leon Sexsmith - Police officer	25500 Gibraltar Rd., Flat Rock, MI 48134	-

EDUCATION

Identify any special skills, training or licenses you have which are related to the position you are applying for:

MOLES certified police officer, PACT training, driver certified, radar certified, DataMaster and SFST certified, EMT training, and CPR certified

	Name of School	City/State	Degree	Major
High School	Theodore Roosevelt High School	Wyandotte, MI	Diploma	
College	Eastern Michigan University	Ypsilanti, MI	Bachelors	Criminal Justice
Other	Wayne County Regional Police Academy	Livonia, MI		

EMPLOYMENT HISTORY

(Begin with most recent and use additional sheet, if necessary)

Company Name Flat Rock Police Department Employed from Jan 2015 to Present

Address 25500 Gibraltar Rd Flat Rock MI 48134
Street City State Zip

Type of Business Police Department Name of Supervisor Sgt. Chris Gaudio

Phone Number 734-782-2496 Starting Salary 47,120 Final Salary 48,062

Position Police officer Reason for leaving Better opportunities

Duties Performed traffic enforcement, community policing, 911 calls, report writing

If presently employed, may we contact your supervisor? Yes No

Company Name Advance Auto Parts Employed from Jan 2013 to Jun 2015

Address 3695 West Rd Trenton MI 48183
Street City State Zip

Type of Business Auto Parts Name of Supervisor Franklin Windhurst

Phone Number 734-362-8452 Starting Salary \$8.00 HR Final Salary \$8.00 HR

Position Sales Associate Reason for leaving offered a Police officer job

Duties Performed Helping customers find their car parts, put stock away, delivering parts to other stores

Have you ever been suspended or discharged from employment? Yes No

If yes, please explain _____

The facts set forth are true and complete. I hereby authorize investigation of all statements contained in this application and full disclosure of my present and prior work record. I grant permission to the City of Wyandotte ("City") to obtain information concerning my general reputation, character, conduct and work quality and authorize any person or organization contacted to furnish information and opinions concerning my qualifications for employment, whether same is a matter of record or not, including personal evaluation of my honesty, reliability, carefulness and ability to take orders from my supervisor. I understand that this may include a record of disciplinary action assessed by previous employers. I hereby release any such person or organization from any and all liability which may result in furnishing such information or opinion. I hereby release the City and any person, organization or prior employer from any obligation to provide me with written notification of such disclosure. I hereby authorize the City of Wyandotte to perform a background investigation which may include address verification, criminal history, employment history, driving record and credit history. I understand employment is contingent upon this investigation and, if employed, false statements in this application shall be considered sufficient cause for dismissal. I understand and agree if, in the opinion of the City, the results of the investigation are unsatisfactory, an offer of employment that has been made may be withdrawn or my employment with the City may be terminated. I understand that the City requires residency within twenty (20) miles of a City boundary for all employees and that if I do not satisfy this requirement at the time of hire that I will have six (6) months to establish and maintain compliance.

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I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT

Dated: _____ Signature: _____

APPLICANTS FOR NON-UNION POSITIONS

I agree this application is not an offer of employment. I agree that if I am employed by the City (1) my employment is at will and may be terminated at any time, with or without cause, at the option of either the City or myself; (2) I will receive wages and be subject to the rules and regulations of the Personnel Policy Handbook and such wages, benefits, rules and regulations are subject to change by the City at any time; (3) that my assigned work hours may be modified by the City, and if requested, I will be required to work overtime; (4) and that this constitutes the entire agreement between the City and myself and all prior agreements are null and void, and nothing in any documents published by the City either before or after this agreement, shall in any way modify the above terms; (5) this agreement cannot be modified by any oral or written representation made by anyone employed by the City, either before or after this agreement, except by a written document directed exclusively by me and signed by the Mayor and City Clerk.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT

Dated: 4-20-16 Signature: Heather Reilly

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: July 18, 2016

AGENDA ITEM # **7**

ITEM: Purchase of Ultrasonic Gun Cleaning System

PRESENTER: Daniel J. Grant, Chief of Police

INDIVIDUALS IN ATTENDANCE: Dan Grant

BACKGROUND: Our agency has not had the use of an ultrasonic gun cleaner for several years and such a device is essential for the proper maintenance on our department owned pistols, shotguns, and rifles. The proposed Crest Ultrasonic cleaning system is the most common brand used in the military and by law enforcement and we are requesting to purchase this device from Police Products Corporation as they are the exclusive dealership for Crest. According to our firearms instructors and armorers, this cleaning system will greatly enhance the maintenance on our department issued weapons which are issued to our Police Officers.

STRATEGIC PLAN/GOALS: By properly maintaining the firearms which are issued to all of our sworn personnel, we are not only assisting with a safety factor for our personnel, but we are able to properly maintain our department issued equipment which is essential in providing our services to the public which we serve.

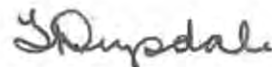
ACTION REQUESTED: City Council approval for the purchase of a Crest Ultrasonic Heavy Duty long gun and handgun system, model F636AHT-1 along with a rolling stand and filtration system at a cost of \$11,114.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The funds for the purchase of the Crest gun cleaning system has been approved in the current budget in the Other Equipment Account 101-301-850-540.

IMPLEMENTATION PLAN: If approved by the City Council, the order will be placed with Police Products Corp. and when the cleaning device is delivered it will be placed into our armory for use in cleaning all department owned firearms.

COMMISSION RECOMMENDATION: The Police Commission has received this proposal and approved the purchase on July 12, 2016.

CITY ADMINISTRATOR'S RECOMMENDATION: Concur with recommendation.

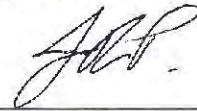


(Todd Drysdale, City Administrator)

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION:

Concur with recommendation.



(Joseph Peterson, Mayor)

LIST OF ATTACHMENTS:

1. Price Quote from Police Products Corp.
2. Letter from Insp. Brian Zalewski
3. E-mail from Sgt. Seeley to Insp. Zalewski
4. Product information

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan

Date: July 18, 2016

RESOLUTION by Councilman _____

BE IT RESOLVED BY THE CITY COUNCIL that the Council concurs with the Chief of Police to purchase a Crest Ultrasonic Gun Cleaning System Model F-636HT from Police Products Corp. at the quoted price of \$11,114.

BE IT FURTHER RESOLVED BY THE CITY COUNCIL that this expenditure will be paid from our Other Equipment Account 101-301-850-540.

I move the adoption of the foregoing resolution.

MOTION by
Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

- Fricke
- Galeski
- Miciura
- Sabuda
- Schultz
- VanBoxell

POLICE PRODUCTS CORP.

540 Ravine Court
 Wyckoff, NJ 07481
 201-447-2900

QUOTATION

Date	QUOTATIO...
6/20/2016	1294

Name / Address
WYANDOTTE POLICE DEPT. 2015 BIDDLE AVE WYANDOTTE, MI 48192

Ship To
WYANDOTTE POLICE DEPT. 2015 BIDDLE AVE WYANDOTTE, MI 48192

Terms

Qty	Item Code	Description	Price E...	Total
1	F636HT-1	CREST ULTRASONIC Heavy Duty Long Gun & Handgun System: Heated Tank with cover, 1 lube pan 35.5" X 6" v-bottom construction with Anti-splash dampers cover & rack drip holder, 2 heavy duty weapon racks with 5 removable compartments, extended drip proof flange with built in rack shelf and carry handles, capped filtration system ports, 1000 watt adjustable heater, variable power generator, 2 gal. CC235 clean concentrate, 6 gal. CC400L lubricant. Up to 4 long guns or 10 handgun capacity.	7,320.00	7,320.00
1	UNICART	Rolling work stand for F636HT, F1436HT, F1236HT. 4 post, dual shelf, 16ga. stainless steel	895.00	895.00
1	PF-8B	Filtration System with high capacity re-usable bag filters, hose kit for F636,F1436,F1236,2F-652	2,501.00	2,501.00
1	Shipping	Shipping Charges	398.00	398.00
			Subtotal	\$11,114.00
			Sales Tax (0.0%)	\$0.00
			Total	\$11,114.00

OFFICIALS

Lawrence Stec
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas Woodruff
CITY ASSESSOR



MAYOR
Joseph Peterson

CITY COUNCIL
Donald Schultz
Sheri Sutherby Fricke
Kevin Vanboxell
Daniel Galeski
Leonard Sabuda
Theodore Micuira

Daniel Grant
Chief of Police

Department of Police
Administration

July 6, 2016

To: Chief of Police Daniel Grant
CC: Police and Fire Commission
From: Inspector Brian Zalewski

Subject: Purchase Request for Ultrasonic Weapon Cleaning System

This request is for the purchase of an ultrasonic weapon cleaning system. Currently our Department does not have ultrasonic cleaning equipment for the Department firearms. The cleaning of the firearms is done manually by our Department Armor's and Range Officers. Cleaning of these weapons is quite time consuming when done by hand. The ultrasonic cleaner would allow multiple firearms including Patrol Rifles and Shotguns to be placed in the ultrasonic cleaner system and efficiently cleaned.

Ultrasonic cleaning uses cavitation bubbles induced by high frequency pressure (sound) waves to agitate a liquid. The agitation produces high forces on contaminants adhering to substrates like metals, plastics, glass, rubber and ceramics. This action also penetrates grooves and recesses to thoroughly remove all traces of contamination tightly adhering or embedded on the firearm. These ultrasonic cleaning materials are Eco-friendly and it does not emit and toxic material, free from ammonia and is biodegradable.

The Crest Ultrasonic Heavy Duty Long Gun and Handgun System has been researched by Sgt. Charles Seeley who is supervisor of the Department Armory and Firearms Range. It is requested that this cleaning system be purchased from Police Products Corp. at the cost of \$11,114.00. This company is a single source vender for this product. The funds for this purchase are in the 2015-2016 Police Department Budget. Attached is the Invoice and product information for this purchase.

Sincerely,

Brian Zalewski
Inspector

Brian Zalewski

From: cseeley <cseeley@wyan.org>
Sent: Thursday, June 30, 2016 12:17 PM
To: bzalewski@wyan.org
Subject: Fwd: Quotation from Police Products Corporation
Attachments: Est_1294_from_POLICE_PRODUCTS_CORP_5100.pdf

Inspector:

I attempted to get more quotes but apparently they are the exclusive dealer.

I contacted crest the company that manufactures the cleaner. They referred me back to the same dealer who quoted the system originally.

Sgt Seeley.

Happy Connecting. Sent from my Sprint Samsung Galaxy S® 5 Sport

----- Original message -----

From: Greg Infante <info@guncleaners.com>
Date: 6/30/16 10:25 (GMT-05:00)
To: cseeley@wyan.org
Subject: Quotation from Police Products Corporation

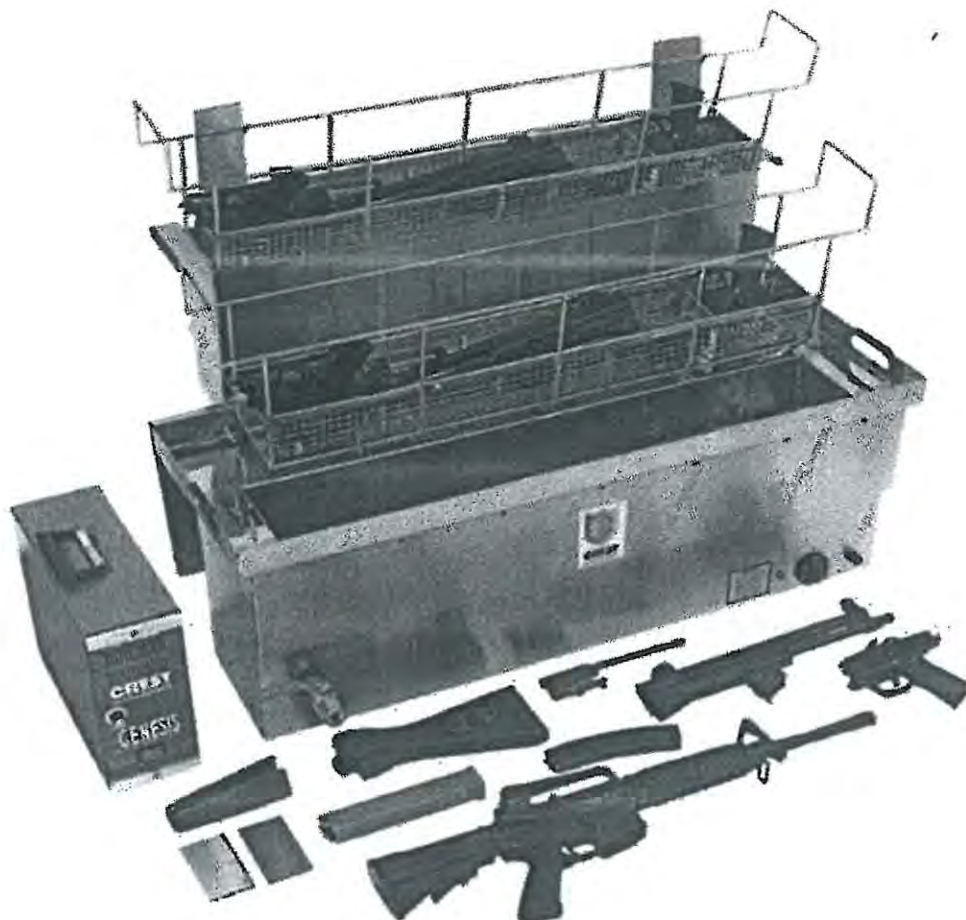
Dear Customer :

Crest sent us your request, we are the exclusive dealer for the firearm systems. Please review the attached quotation. Feel free to contact us if you have any questions.

We look forward to working with you.

Sincerely,
Greg Infante
Police Products Corporation

(Shown as D.)



[Click for Larger Image](#)

Ordering Information

Ultrasonic Gun Cleaner: Model F-636HT

Break down your Colt M-16 or AR-15s and get started. Any FFL dealer that services Rock River Arms, Armalite, DPMS, LWRC, KAC, Bushmaster, Stag, etc. should consider this for all of those dirty upper receivers, lower receivers, bolt assemblies, charging handles, barrels and various pins and tubes. Non-simultaneous cleaning and lubrication.

Long Gun Option F-636HT-1

Heated Tank with long gun option. One (1) lube pan 35.5"X6" v-bottom construction with anti-splash dampers & cover. 2Two (2) heavy duty weapon racks with 5 removable compartments, tank cover, drip proof flange with built in rack shelf and carry handles, H.D. adjustable heater, variable power generator 3/4" S.S. front drain valve and rear fill port. 2 gal. CC235 clean concentrate, 6 gal. CC400L lubricant.

Gun capacity:

Long gun system will fit up to 10 handguns or 4 long gun parts up to 35.5" long. Great system for the gunshop gunsmiths or shooting ranges, law enforcement agencies and U.S. Armed Forces. Will clean/lube everything from derringers to belt fed MG's.

Features:

Extended rear flange for rack or lube pan, adjustable power and is ported for optional filtration system! Has two weapon racks and lube pan rack drip holder. Optional rolling stand and multi tank set ups available. Optional half-sized accessories allow simultaneous cleaning and lubrication for smaller parts.

Guns cleaned with kit's initial chemical supply, approx.: 1000.
Model F636HT-1 includes standard 1000 watt heater.

MAYOR
Joseph R. Peterson

CITY CLERK
Lawrence S. Stec

TREASURER
Todd M. Browning

CITY ASSESSOR
Thomas R. Woodruff



CITY COUNCIL
Sheri Sutherby Fricke
Daniel E. Galeski
Ted Miciura, Jr.
Leonard T. Sabuda
Donald C. Schultz
Kevin VanBoxell

DANIEL J. GRANT
CHIEF OF POLICE

July 12, 2016

Mayor and City Council
City of Wyandotte
3200 Biddle Avenue
Wyandotte, MI 48192

Dear Honorable Mayor and City Council Members:

SUBJECT: TRAFFIC CONTROL ORDER 2016-03

After review, Inspector Zalewski recommends the installation of "No Parking Signs" at 2346 & 2341 6th Street, Wyandotte, MI 48192. This request met all the qualifications set forth by the Commission; therefore, in concurrence with Inspector Zalewski, this letter serves as a recommendation for Council support of Traffic Control Order 2016-03 as specified on said order.

If there are any additional questions, please feel free to contact my office at extension 4424.

Sincerely,

Daniel J. Grant
Chief of Police

City of Wyandotte

Traffic Control Order

TRAFFIC CONTROL ORDER # **2016-03**

Parking
Speed
Signs to be installed
Other

Traffic C. doc

ORDER TO PLACE SIGNS REGULATING TRAFFIC

The Police and Fire Commission, after having caused an engineering and traffic investigation to be conducted, do hereby direct pursuant to the City of Wyandotte Michigan Code of Ordinance, Chapter 35, Article II, and in conformance with the Michigan Uniform Traffic Code, as amended and adopted by the City of Wyandotte, Michigan,:

The installation of:

- “No Parking Signs” at 2346 & 2341 6th Street

Signs would read “No Parking Monday 8am to Noon to Driveway”

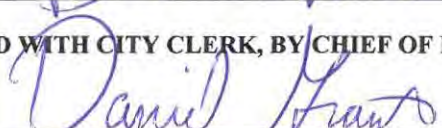
This Traffic Control Order shall be filed in the Office of the City Clerk, City of Wyandotte, Michigan.

POLICE & FIRE COMMISSION APPROVAL, CITY OF WYANDOTTE, MICHIGAN



DATE: 7-12-16

FILED WITH CITY CLERK, BY CHIEF OF POLICE DANIEL GRANT, CITY OF WYANDOTTE, MICHIGAN



DATE: 7-12-16

CITY COUNCIL APPROVAL, CITY OF WYANDOTTE, MICHIGAN

DATE: _____

CHANGE TO OR AMENDMENT TO ORDER

Date: «Sign_Removal»

Reason: «Note»

Amendment Approved by the Police & Fire Commission

Date: _____

Signature

Copy Forwarded To: Wyandotte City Clerk and Department of Public Works

RESOLUTION

DATE: July 18, 2016

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council concurs with the recommendation of the Chief of Police and Traffic Bureau as set forth in Traffic Control Order 2016-03 for the installation of "No Parking Signs" that read "No Parking Monday 8am to Noon to Driveway" at 2346 & 2341 6th Street, Wyandotte, MI, 48192; AND

BE IT FURTHER RESOLVED that the Department of Public Service be directed to install same.

I Move the adoption of the foregoing resolution.

MOTION by Councilperson _____

SUPPORTED by Councilperson _____

YEAS

COUNCIL

NAYS


Fricke
Galeski
Miciura
Sabuda
Schultz
VanBoxell

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: July 18, 2016

AGENDA ITEM # **9**

ITEM: Fire Department – Wyandotte Fire Fighter Annual Fill the Boot Fundraiser MDA

PRESENTER: Jeffery Carley, Fire Chief 

INDIVIDUALS IN ATTENDANCE:

BACKGROUND: For many years the Wyandotte Fire Fighters IAFF Local 356 has partnered with MDA in the Fill the Boot fundraiser. The International Association of fire Fighters (IAFF) has supported MDA for 60 years and has raised more than \$558 million dollars.

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Adopt a resolution granting permission to the Wyandotte Fire Fighters to solicit funds for MDA's annual Fill the Boot fundraiser.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: N/A

COMMISSION RECOMMENDATION: Concur with recommendation.

CITY ADMINISTRATOR'S RECOMMENDATION: 

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: 

LIST OF ATTACHMENTS

Letter from Wyandotte Fire Fighters requesting permission
Letter from Wyandotte Fire Police and Fire Commission endorsement

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: July 18, 2016

RESOLUTION by Councilman _____

BE IT RESOLVED by the City Council to grant permission to the Wyandotte Fire Fighters Local 356 to conduct their Annual MDA Fill the Boot fundraiser July 25, through July 29, 2016 at the corners of Fort & Eureka, Fort & Ford Ave, and Biddle & Eureka

I move the adoption of the foregoing resolution.

MOTION by
Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
Van Boxall



Wyandotte Fire Fighters - Local 356

1093 Ford Avenue • Wyandotte, Michigan 48192

City of Wyandotte
Police and Fire Commission
3200 Biddle
Wyandotte, MI 48192

To whom it may concern,

The Wyandotte Firefighters are requesting your permission to do a Fill the Boot Drive. This would take place July 25th thru July 29th. All proceeds of this event will go to the MDA (Jerry's Kids). We would like to use the intersections of Eureka & Fort Street, Ford Ave. & Fort Street and Biddle & Eureka. The Wyandotte firefighters participating in this will be volunteering off-duty so as not to interfere with our daily staffing. For 60 years, the International Association of Fire Fighters (IAFF) has supported MDA while raising more than \$558 million. With your cooperation we hope to continue helping raise money for the MDA. Thanks

Sincerely,

Jeremy Moline,
Wyandotte Fire Fighters
I.A.F.F. Local 356

*CITY OF WYANDOTTE
FIRE COMMISSION MEETING*

The Fire Commission meeting was held in the 2nd Floor Conference Room at Police Headquarters on Tuesday, July 12, 2016. Commissioner Harris called the meeting to order at 6:02 p.m.

ROLL CALL:

Present:	Commissioner Harris Commissioner Heck Commissioner Melzer Chief Carley
Recording Secretary:	Lynne Matt

READING OF JOURNAL

Motioned by Commissioner Melzer, supported by Commissioner Heck to approve the minutes as recorded for the meeting held on June 14, 2016. Motion carried unanimously.

UNFINISHED BUSINESS

None

COMMUNICATIONS

None

DEPARTMENTAL

1. *Wyandotte Fire Department Monthly Report "June 2016"*

Chief Carley reported that for the month there were a total of 212 rescue runs, with average response time of 3 minutes 20 seconds and that \$104,516.00 was billed out. Also noted there were 8 building fires, which included 2 automatic aids given to City of Southgate. Commissioner Melzer motioned to receive report and place on file; supported by Commissioner Heck. Motion carried.

2. *Wyandotte Fire Department Semi-Annual EMS Report*

Chief Carley reported that for the first 6 months of this year our average response time for rescue runs was 3 minutes 28 seconds, which is below curve, and fire response was 4 minutes. Rescue billing revenue was \$613,666.50 up from last year which was \$592,160.50 it was noted this was billed out amounts not collected dollars. Commissioner Melzer motioned to receive report and place on file, supported by Commissioner Heck. Motion carried.

DEPARTMENTAL (continued)

3. *Department bills submitted June 16, 2016 in the amount of \$4,116.26*
Department bills submitted June 30, 2016 in the amount of \$ 342.96
Commissioner Melzer motioned to pay bills and accounts submitted as stated above; supported by Commissioner Heck. Roll call; motion carried.
4. *Daily Reports*
Commissioner Melzer motioned to receive and place on file reports; supported by Commissioner Heck. Motion carried.

LATE

Chief Carley submitted letter from I.A.F.F. Local 356 seeking permission to do annual "MDA Fill the Boot" charity fundraiser. Commissioner Melzer motioned to approve request; supported by Commissioner Heck. Motion carried.

Commissioner Melzer inquired about Art Fair preparation. Chief Carley stated so far so good.

ADJOURNMENT

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 6:20 p.m.

Respectfully submitted,

Bobie Heck
Secretary


MI/lm

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: July 18, 2016

AGENDA ITEM # **10**

ITEM: Hiring – Laborer/Equipment Operator (Department of Public Service)

PRESENTER: Todd A. Drysdale, City Administrator 

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: A separation from service of a Laborer/Equipment Operator has occurred in the Department of Public Service (DPS). Based on a review of the City's current resources, organizational structure, and staffing expectations, the filling of this position appears necessary to provide effective services to the citizens of the City of Wyandotte. As such, the hiring of Joseph H. Hosler is recommended. Mr. Hosler possesses the minimum qualifications for hire in the DPS, has worked as a part-time/seasonal employee since August of 2012, and has been recommended for hire by the Superintendent of the DPS.

STRATEGIC PLAN/GOALS: To provide the finest services and quality of life.

ACTION REQUESTED: The undersigned recommends approval of the hiring.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Budgetary savings of a minimum of approximately \$33,900 due to the difference in salary of employee who separated from service and the new hire wage/benefits.

IMPLEMENTATION PLAN: The City's Administrative Office will coordinate the hiring.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: 

LIST OF ATTACHMENTS: 1. Application for Employment – Joseph H. Hosler

MODEL RESOLUTION:

RESOLVED BY THE CITY COUNCIL that Council acknowledges receipt of the communication from the City Administrator regarding the Laborer/Equipment Operator position at the Department of Public Service and

CONCURS with the recommendation therein and hereby declares said position vacant and authorizes the filling of such vacancy and

FURTHER, RESOLVED BY THE CITY COUNCIL that the Council approves the hiring of Joseph H. Hosler as a Laborer/Equipment Operator in the Department of Public Services contingent on the successful completion of a physical and drug screen examination

CITY OF WYANDOTTE, MICHIGAN 48192

APPLICATION FOR EMPLOYMENT

(PLEASE PRINT PLAINLY)

The Civil Rights Act of 1964 prohibits discrimination in employment practice because of race, color, religion, sex or national origin. The Age Discrimination in Employment Act prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age. The laws of Michigan also prohibit all of the above types of discrimination, as well as discrimination based on height, weight, marital status or handicap.

EMPLOYMENT DESIRED

Position applied for Full Time

Have you read the description of this job?

Yes No

Are you qualified to perform these duties?

Yes No

Other position you would consider _____

Type of employment desired: Full-Time Part-Time Temporary

Date you can start 6-10-15

Wage expected \$ Starting

PERSONAL INFORMATION

Social Security Number _____

Name Hosler Joseph Howard
Last First Middle

Address 1661 21st Wyandotte MI 48192
Street City State Zip Code

Telephone (including area code) _____

Other last names used while working, if any _____

Are you a U.S. Citizen?

Yes No

If no, specify type of entry document and work authorization _____

Have you ever been convicted of a crime?

Yes No

If yes, please give specifics _____

Are there any felony charges pending against you?

Yes No

If yes, please give specifics _____

Have you ever served in the U.S. Military?

Yes No

If yes, indicate branch of military? _____

Dates of duty: From _____ To _____ Type of discharge _____
Month Day Year Month Day Year

Do you have a reliable means of transportation to enable you to get to work in timely manner? Yes No

If you are applying for a position requiring the use of an automobile or other motor vehicle, do you have a driver's license and a motor vehicle available for your use? Yes No

Are you licensed to drive a motor vehicle other than an automobile? Yes No

If yes, what type of license do you hold? CDL Class B

Have you ever employed by the City of Wyandotte? Yes No

If so, when? Current (seasonal)

Have any of your relatives ever been employed by the City of Wyandotte? Yes No

If yes, indicate names and dates employed _____

Are you a smoker? Yes No

If yes, will you abide by the City's smoking policy? Yes No

Have you used, possessed or sold any illegal drugs in the past five years? Yes No

If yes, state which drugs and explain if you used, possessed or sold them _____

Have you ever been bonded on a job? Yes No

If so, where and when? _____

IN CASE OF AN ACCIDENT OR EMERGENCY, PLEASE NOTIFY:

Name Amy Hosler Telephone (including area code) _____
Address 1661 21st Wyandotte MI 48192
Street City State Zip Code

PERSONAL REFERENCES (Not former employers or relatives)

Name and Occupation	Address	Phone Number
Mike Jones Henry Ford Wyandotte	1666 21 st Wyandotte, MI	
Bruce Glancey - Chief Engineer Monarch Welding & Engineering	25294 Sullivan Novi, MI	
Eric Szpaichler Automotive Production	1613 21 st Wyandotte, MI	

EDUCATION

Identify any special skills, training or licenses you have which are related to the position you are applying for:

Experience operating loaders, tractors, and plowing snow. CDL-B

	NAME	CITY/STATE	DEGREE	MAJOR
High School	<u>Roosevelt High School</u>	<u>Wyandotte, MI</u>	<u>Graduate</u>	
College	<u>Henry Ford Community College</u>	<u>Dearborn, MI</u>	<u>Associate's of General Studies</u>	
Other				

EMPLOYMENT HISTORY (Begin with most recent and use additional sheet, if necessary)

1. Firm name Wyandotte Department of Public Services

Employed from Aug 2012 to Present
month year month year

Type of business City

Address 4201 13th Wyandotte MI 48192
Street City State Zip Code

Telephone Number 734-324-4580 Name of supervisor Gary Ellison

Positions Seasonal Starting salary \$ 7.45 Final salary \$ _____

Duties performed Cutting grass, operating tractors, waste disposal, recycling, etc.

Reason for leaving _____

If presently employed, may we contact your supervisor? Yes No If yes, telephone _____

2. Firm name _____

Employed from _____ to _____
month year month year

Type of business _____

Address _____
Street City State Zip Code

Telephone Number _____ Name of supervisor _____

Positions _____ Starting salary \$ _____ Final salary \$ _____

Duties performed _____

Reason for leaving _____

Have you ever been suspended or discharged from employment? Yes No

If yes, please explain _____

The facts set forth are true and complete. I hereby authorize investigation of all statements contained in this application and full disclosure of my present and prior work record. I grant permission to the City of Wyandotte ("City") to obtain information concerning my general reputation, character, conduct and work quality and authorize any person or organization contacted to furnish information and opinions concerning my qualifications for employment, whether same is a matter of record or not, including personal evaluation of my honesty, reliability, carefulness and ability to take orders from my supervisor. I understand that this may include a record of disciplinary action assessed by previous employers. I hereby release any such person or organization from any and all liability which may result in furnishing such information or opinion. I hereby release the City and any person, organization or prior employer from any obligation to provide me with written notification of such disclosure. I hereby authorize the City of Wyandotte to perform a background investigation which may include address verification, criminal history, employment history, driving record and credit history. I understand employment is contingent upon this investigation and, if employed, false statements in this application shall be considered sufficient cause for dismissal. I understand and agree if, in the opinion of the City, the results of the investigation are unsatisfactory, an offer of employment that has been made may be withdrawn or my employment with the City may be terminated. I understand that the City requires residency within twenty (20) miles of a City boundary for all employees and that if I do not satisfy this requirement at the time of hire that I will have six (6) months to establish and maintain compliance.

I further understand the City may require a medical examination by a City-designated physician (1) after I have received an offer of employment and prior to my commencement of employment duties; and, (2) during the course of my employment as required by business necessity or for job-related purposes. I hereby consent to such examination and recognize that employment is contingent upon receipt of satisfactory medical evaluation. I further understand and agree that prior to commencing employment or after I am employed, I may be requested to submit to tests to determine the presence of alcohol or illegal drugs, and agree to the release of such test results to appropriate personnel, and agree that if I refuse such tests before commencing employment, my offer of employment will be revoked, or if I refuse such test after being employed, my employment will be terminated.

APPLICANTS FOR UNION POSITIONS

I recognize that if I am employed by the City in the position for which I have applied, I will be subject to the provisions of a labor agreement between the City and Union. I further recognize that I have no contract for employment other than the above-referenced labor agreement and that no documents, statement, or other communication in any way constitutes an agreement between the City and me and that the Labor agreement will be the only agreement between me and the City and I must abide by that agreement and all City published rules and regulations.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT.

Dated: 6-9-15 Signature: 

APPLICANTS FOR NON-UNION POSITIONS

I agree this application is not an offer of employment. I agree that if I am employed by the City (1) my employment is a will and may be terminated at any time, with or without cause, at the option of either the City or myself; (2) I will receive wages and be subject to the rules and regulations of the Personnel Policy Handbook and such wages, benefits, rules and regulations are subject to change by the City at any time; (3) that my assigned work hours may be modified by the City, and if requested, I will be required to work overtime; (4) and that this constitutes the entire agreement between the City and myself and all prior agreements are null and void, and nothing in any documents published by the City either before or after this agreement, shall in any way modify the above terms; (5) this agreement cannot be modified by any oral or written representation made by anyone employed by the City, either before or after this agreement, except by a written document directed exclusively by me and signed by the Mayor and City Clerk.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE STATEMENT AND CONDITIONS OF EMPLOYMENT.

Dated: _____ Signature: _____

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: July 18, 2016

AGENDA ITEM # **11**

ITEM: Various Services performed by the City of Wyandotte

PRESENTER: Todd Drysdale, City Administrator



INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: Attached is a list of services performed by the Department of Public Service that have not been paid. In accordance with Section 222 of the City Charter, said charges should be placed as a special assessment against property.

STRATEGIC PLAN/GOALS: The City is committed to maintaining and developing excellent Neighborhoods and the Downtown.

ACTION REQUESTED: Approve said charges to be placed as a special assessment against properties on the 2016 Summer Tax Roll.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: The City Assessor to spread said charges on the 2016 Summer Tax Roll.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur with recommendation.

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION: Concur with recommendation.



LIST OF ATTACHMENTS: Special Assessment Roll for 2016 Summer Tax Roll

MODEL RESOLUTION:

RESOLVED by City Council that Council hereby concurs in the recommendation of the City Administrator in his communication regarding the list of various services performed by the Department of Public Service; AND

BE IT FURTHER RESOLVED that Council directs the City Assessor to spread said charges on the 2016 Summer Tax Roll.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____

06/03/2016
04:25 PM

Tax Assignment Report for CITY OF WYANDOTTE & MUNICIPAL SERVICES

Page: 1/10
DB: Wyandotte

Cust ID	Customer Name	Item Code	Balance	Additional	Tot Transferred
57 005 07 0085 002	Kleinsorge Krysta	PCENG	350.00	0.00	350.00
----->	Totals	PCENG	350.00		
----->	Grand Total		350.00		

06/06/2016
09:02 AM

Tax Assignment Report for CITY OF WYANDOTTE & MUNICIPAL SERVICES

Page: 1/10
DB: Wyandotte

Live Run

Cust ID	Customer Name	Item Code	Balance	Additional	Tot Transferred
57 011 15 0015 000	DR. STEIN	DUMP	60.00	0.00	60.00
----->	Totals	DUMP	60.00		
----->	Grand Total		60.00		

Live Run

Cust ID	Customer Name	Item Code	Balance	Additional	Tot Transferred
57 001 05 0070 000	HASTINGS, LEO	OUT	454.67	0.00	454.67
57 001 06 0072 000	WILLIAM GENAW	OUT	200.00	0.00	200.00
57 004 24 0074 002	MATTHEW CECIL	OUT	200.00	0.00	200.00
57 006 02 0103 000	NATIONAL CITY BANK	OUT	200.00	0.00	200.00
57 006 05 0149 000	DOROTHY WRIGHT	OUT	87.15	0.00	87.15
57 007 10 0019 000	TIFFANY ARP/ROBERT BEARD	OUT	50.00	0.00	50.00
57 007 10 0020 301	SCOTT MUSSIN	OUT	50.00	0.00	50.00
57 012 10 0074 000	DVS MICHIGAN PROPERTIES LLC	OUT	200.00	0.00	200.00
57 012 10 0082 000	CHRISTOPHER WACHNER	OUT	200.00	0.00	200.00
57 013 05 0028 000	WILLIAM DICKS	OUT	200.00	0.00	200.00
57 014 01 0061 000	HEATHER RAMIREZ	OUT	171.64	0.00	171.64
57 014 02 0028 300	MICHON LINCE	OUT	50.00	0.00	50.00
57 014 12 0002 000	SHERRIE LABUTE	OUT	50.00	0.00	50.00
57 016 05 0147 000	SECRETARY OF HUD	OUT	152.30	0.00	152.30
57 018 01 0092 002	MICHAEL KOSMALSKI	OUT	288.94	0.00	288.94
57 018 02 0856 002	SHE'S MAD ABOUT ME, LLC	OUT	50.00	0.00	50.00
57 018 02 1017 002	DARRYL LOWERY	OUT	50.00	0.00	50.00
57 018 02 1106 000	DEBORAH MAYHEW	OUT	299.59	0.00	299.59
----->	Totals	OUT	2,954.29		
----->	Grand Total		2,954.29		

Live Run

Cust ID	Customer Name	Item Code	Balance	Additional	Tot Transferred
57 003 01 0220 002	FIRSTMERIT BANK	GRASS	200.00	0.00	200.00
57 006 01 0091 000	THAKRAL MANAGEMENT LLC	GRASS	200.00	0.00	200.00
57 021 14 0009 002	BARTON, TRACEY	GRASS	200.00	0.00	200.00
----->	Totals GRASS		600.00		
----->	Grand Total		600.00		

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: July 18, 2016

AGENDA ITEM # **12**

ITEM: City of Wyandotte Public Participation Plan

PRESENTER: Todd A. Drysdale, City Administrator *T. Drysdale*

INDIVIDUALS IN ATTENDANCE: Todd A. Drysdale, City Administrator

BACKGROUND: Pursuant to Wyandotte's participation in the Michigan Economic Development's (MEDC) Redevelopment Ready Certification (RRC) program, we are submitting the City of Wyandotte's Public Participation Plan.

STRATEGIC PLAN/GOALS: *We are committed to revitalizing the community through economic development, streamlining government and making government more transparent to its citizens.*

ACTION REQUESTED: Adopt a resolution accepting the Public Participation Plan for the City of Wyandotte's participation in the Michigan Economic Development's Redevelopment Ready Communities (RRC) program. This document has been reviewed by the City Clerk's Office, the MEDC and the City Attorney.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Place copies of the City of Wyandotte's Public Participation Plan on the City's website.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur *T. Drysdale*

LEGAL COUNSEL'S RECOMMENDATION: Concur *w. Book*

MAYOR'S RECOMMENDATION: *J.P.*

LIST OF ATTACHMENTS

1. Public Participation Plan

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: July 18th, 2016

RESOLUTION by Councilperson _____

WHEREAS, the MEDC has developed a program for certifying Redevelopment Ready Communities, and the City of Wyandotte desires to achieve that certification by implementing best practices and recommended strategies for redevelopment; and

WHEREAS, the City of Wyandotte has engaged in the MEDC Redevelopment Ready Communities Program, in order receive Redevelopment Ready Communities Certification from the MEDC.

NOW, THEREFORE, BE IT HERBY RESOLVED, that the City of Wyandotte, Michigan through its City Council, accepts the Public Participation Plan as written.

I move the adoption of the foregoing resolution.

MOTION by
Councilperson _____

Supported by Councilperson _____

YEAS

COUNCIL

NAYS

Fricke
Galeski
Miciura
Sabuda
Schultz
Van Boxell

PUBLIC PARTICIPATION PLAN



7/12/2016

CITY OF WYANDOTTE, MICHIGAN

INTRODUCTION

Involvement in local affairs is essential in keeping our city and government officials aware of the needs of our citizens. The City of Wyandotte has a number of governmental boards and commissions which provide an opportunity for citizens to participate in their local government. These groups also help to ensure that Mayor and City Council receives a broad spectrum of public input. Citizens that sit on these boards are volunteers who take great pride in their civic service.



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PUBLIC PARTICIPATION OVERVIEW

Frequent, regular and active solicitation of input from citizens and organizations that represent a diverse perspective results in the information needed to make the most successful decisions possible. As key facilitators in the City's decision-making processes, the public officials, administrators and employees of the City of Wyandotte understand the significant importance of public participation.

It is important that the City engage citizens from the very beginning. Soliciting input at all stages of the decision making process contributes to a greater public understanding of the complexities involved in many community projects and also provides transparency in government operations. The active solicitation and consideration of citizen input by City officials enhances the public understanding of their ability and responsibility to impact the future of the community. To effectively engage the public, there needs to be an explicit plan of action which outlines the purpose and process used in soliciting public input.

Our Public Participation plan emphasizes Wyandotte's commitment to a strong public participation process and effective means of communication with our stakeholders in planning and development activities. The City of Wyandotte will ensure that outreach efforts are regularly evaluated for effectiveness, thus shaping to the changing needs of our stakeholders. Our City staff also explores ways to improve communication strategies to reach the specific project stakeholders and gather community feedback. The public participation actions described throughout this Plan do not preclude additional public involvement or engagement efforts.

It is important to realize that citizen engagement is a dynamic endeavor - continually changing with each unique situation. A successful practice with one group of citizens might fail to gather the needed input for another group. To this end, this plan is intended to serve as an internal analysis and assessment, providing acknowledgment of successes, missed opportunities and a resource for ideas on how to best engage collaboration in the future. In circumstances when the City consults with a third party entity, that entity shall adhere to the provisions of this Plan, when applicable. The City will consider new methods of communication and engagement as they become available, and update this Plan as needed.

PUBLIC PARTICIPATION GOALS

In the spirit of collaboration, the development of these goals and objectives has allowed city officials to reach a general consensus on what successful public participation looks like.

- 1. The City of Wyandotte shall conduct all aspects of citizen participation in an open manner, with freedom of access to the participation for all interested persons.**
- 2. The City of Wyandotte shall seek broad identification and representative involvement of all residents of the community.**
- 3. The City of Wyandotte shall utilize effective and equitable avenues for distributing information and receiving comments.**
- 4. The City of Wyandotte shall engage a diverse set of community stakeholders in planning, land use, and development decisions.**
- 5. The City of Wyandotte shall encourage regional collaboration with local governments and other stakeholder organizations.**
- 6. The City of Wyandotte shall maintain and develop staff expertise in all aspects of participation.**
- 7. The City of Wyandotte shall support and encourage continuous improvement in the methods used to meet the public need for information and involvement.**
- 8. The City of Wyandotte shall support and encourage effective participation.**
- 9. The City of Wyandotte shall record results of public engagement and recount these results back to the public.**
- 10. The City shall encourage sustained public participation by creating meaningful volunteer opportunities, ad-hoc committees, study groups and other roles which allow citizens greater responsibility in the decision making process.**

OUTREACH TO KEY STAKEHOLDERS

The City of Wyandotte understands that a successful public dialogue is essential for the development of a successful community. Without the systematic and consistent incorporation of citizens and other stakeholders in the decision-making processes of our local government, ideas and opportunities will be missed and decisions made without a complete understanding of the potential impacts on our community. Additionally, a regular dialogue between citizens and their local government enhances understanding, contributes to a transparent process. By involving our community in the decision-making processes at all stages, citizens are more likely to accept the final outcome of a project and feel that their interests were considered and the best decisions were made.

The City has a long history of collaboration with public and private sector organizations and citizens towards the goal of bettering our community. Much of the collaboration that has occurred has resulted in the high quality of life we enjoy in the City of Wyandotte.

Our stakeholders represent a diverse set of individuals, groups, and organizations that are interested or affected by the planning and land use process. A different group of stakeholders may be engaged in each of the planning and development review processes, dependent on the nature of the project or plan, the level of community interest and the community's financial involvement in the project and this list is not all-inclusive.

- Ad Hoc and Steering Committees
- Business community
- City Boards and Commissions
- City Council
- Civic and social organizations
- Commercial business owners
- Commercial brokers and real estate professionals
- Environmental groups
- Major local employers
- Michigan Department of Transportation (MDOT)
- Neighborhood associations
- Neighboring municipalities
- Potential investors and developers
- Public employees
- Relevant state agencies
- Residents
- Southern Wayne County Regional Chamber
- Students and student groups

Taxing jurisdictions
Wayne County
Wyandotte Business Association
Wyandotte Public Schools

The City of Wyandotte is committed to reaching out to organizations and citizens to collectively solve problems that may arise and create visions for the future. The partnership developed through collaborative efforts strengthens networks and reinforces future relationships. A continuous dialogue with organizational stakeholders should be maintained to facilitate understanding and trust. The City further understands that when efforts are combined, resources can be saved and a better outcome reached.

While it is known that the 'usual suspects' attend meetings, the city does not systematically analyze the data it collects on the citizens who attend public meetings or the nature of the comments that are made. Additionally, no specific demographic characteristics are known about citizen participation. Although there are numerous stakeholders currently involved in helping to develop and guide the City of Wyandotte, the likelihood of underrepresented citizens and organizations is still a reality. The City of Wyandotte needs to identify these stakeholders and make a concerted effort at bringing them into the decision making process. The most difficult demographics to reach are young families and youth. The best way to reach both of these demographic groups is for additional information sharing with the school district, website, e-newsletter and social media.

STATE AND LOCAL REGULATIONS

The City, through the work of City Council and individual boards and commissions, follows the local and state regulations listed below. These regulations include provisions for the public review process, public participation, and public hearings.

Home Rule City Act (PA 279 of 1909)

City Charter

City Code of Ordinances

The Michigan Open Meetings Act (PA 267 of 1976)

The Michigan Planning Enabling Act (PA 33 of 2008)

Brownfield Redevelopment Financing Act (PA 381 of 1996)

Downtown Development Authority Act (PA 197 of 1975)

New Personal Property Exemption Act (PA 328 of 1998)

Plant Rehabilitation and Industrial Development Districts Act (known as the Industrial Facilities Exemption) (PA 198 of 1974)

Tax Increment Financing Authority (PA 450 of 1980)

Other relevant local and State legislation

METHODS OF PUBLIC PARTICIPATION

Both passive and active methods of public participation are used by the City of Wyandotte. A summary of these practices is listed below:

PASSIVE PRACTICES

The following methods are passive because they are simply a way of making the public aware of what is happening. Many times, this does not result in involvement of all stakeholders, especially those with visual impairments, non-English speakers, the illiterate, youth, citizens with limited mobility and those who work during the time of the public meeting.

Announcements at council, commission or board meetings

Cable notifications

Coffee and Conversation with the Mayor

Community e-newsletter

Enclosures in water and municipal bills

Flier/poster posting on community hall door

Post card mailings

Newspaper advertisements

Mailings

Website posting

Social media sites

ACTIVE PRACTICES

The following are public participation methods that are less reactive and more focused on education and collaborative visioning. Many of these methods have been used by the City and would not be possible without strong partnerships.

Surveys: Surveys are useful for identifying specific areas of interest or concentration from a broad scope of ideas or issues.

Community Workshops: These can be as simple as a series of question and answer sessions or as creative as creating a board game. Often workshops are a great way to educate the community surrounding a specific topic and hear concerns, questions and ideas. As noted above, workshop venues need to be accessible and approachable for all attendees. If a meeting is for a neighborhood level project, all effort should be made to hold the workshop in the neighborhood and at convenient times. An experienced meeting facilitator is a must and she must understand the desired input and ultimate use of the

input and be able to relay the process. The City has used workshops for the DDA's Strategic Plan, and the City's Strategic Plan.

Charrettes: A charrette differs from a workshop because it is a multi-day event where designers and planners work on a plan in-between what are called "feedback loops". Usually between three and seven days, citizens can come to the "charrette studio", which is an office on or near the location of the proposed plan or project. Citizens offer ideas while the charrette team facilitates and observes. From these suggestions, the designers and planners change the plan to suit community input and present their creation the next day where the community offers feedback again. This makes up one cycle of a "feedback loop".

Walkabouts: Walkabouts offer candid feedback from a variety of stakeholders when discussing a specific area. They can be paired with community workshops or charrettes to measure the perceived safety and comfort of pedestrians in a downtown, neighborhood or corridor. Walkabouts are also useful for identifying desired design, problem properties or safety concerns.

One-on-One Interviews: Interviews are a great way to get specifics on a topic. Specific community leaders may have been identified, making them ideal candidates for an interview. Some communities have individuals that are very vocal about issues in the community. Interviewing them may give some perspective on how to address their concerns.

Focus Groups- Like interviews, focus groups can help to narrow down concepts or get a specific side of the story.

Social Networking- Technology offers a unique opportunity to give and receive information to a mass of people. Municipalities can post events, share information and even solicit feedback. This public participation method is best used in conjunction with other methods because it excludes those who do not use social media.

OPPORTUNITIES FOR PUBLIC PARTICIPATION

The City provides the residents of Wyandotte and stakeholders with numerous opportunities to get involved in the planning, review, and approval process for planning and zoning applications, planning documents, development projects, and economic development assistance programs.

DEVELOPMENT REVIEW BODIES

City Council

The City Council is the legislative and policy-making body for the City government. Six Councilmembers are elected at large for overlapping four-year terms. The Council also appoints the City Administrator who is responsible for the day-to-day administration of the City government.

Boards and Commissions

The City encourages citizen participation in local government planning and policy decisions. Therefore, all citizens are invited to apply for appointments to City boards and commissions. These groups provide recommendations to the City Council on a variety of topics and issues. The members of the boards and commissions help to analyze options and influence important decisions on behalf of the community. Each board or commission makes recommendations to the City Council based on the scope of its particular service area. The City Council is responsible for making the final decisions on most issues or topics, but it will look to these groups for advice, background information, and analysis. As the elected body, the City Council has discretion to accept advice in full, in part, or not at all. Certain boards and commissions have additional administrative roles. This means that they are permitted or required by charter, statute or ordinance to conduct formal reviews and issue administrative decisions. These decisions are then sent to the City Council as official recommendations. The most relevant boards and commissions related to development are listed below:

EDC/Brownfield/Tax Increment Financing Authority (TIFA)

The Authority is responsible for reviewing and adopting Brownfield Redevelopment Plans to promote the revitalization of properties that are functionally obsolete, blighted or environmentally distressed throughout the city.

Downtown Development Authority

The Downtown Development Authority develops programs and projects which are aimed at improving downtown Wyandotte including new business development, business recruitment and retention, downtown beautification, public improvements, marketing, and promotion.

Planning Commission

The Planning Commission creates a Comprehensive Plan for the physical development of the City; reviews rezoning requests, site plans, subdivisions, special use permits and other land use applications.

Zoning Board of Appeals

Zoning Board of Appeals interprets and grants variances from provisions of the Zoning Code; conducts hearings and resolves disputes regarding decisions of the Zoning Official.

A comprehensive list of Boards and Commissions may be found in the City's Guide to Boards and Commissions. Visit the City's website at

<http://www.wyandotte.net/Government/BoardsAndCommissions.asp> for a complete list of boards and commissions in Wyandotte, their responsibilities, meeting agendas, and minutes.

The City encourages community members interested in serving their community through active civic engagement to apply for openings on these boards and commissions. It should be noted that the City's boards and commissions meet regularly and provide additional opportunities for public participation in the planning and development review process. These are public meetings and allow for public comments from any interested stakeholder.

PUBLIC MEETINGS

All meetings of the City Council and its various boards and commissions shall be open to the public in accordance with the *Open Meetings Act*, PA 267 of 1976 as amended, except closed session meetings as provided for in the Act. Public notice of meetings shall be given in accord with the Act. All meetings shall be held in a facility accessible to persons with disabilities and the City shall provide reasonable accommodations, such as interpreters for the hearing impaired and audiotapes of printed materials being considered at this meeting, upon notice to the Clerk's Offices of the City of Wyandotte prior to the meeting. Interested persons are encouraged to contact City Hall or check the City's website at www.wyandotte.net in order to be kept informed of any meeting schedule, variations, or location changes. The City of Wyandotte's Council, Zoning, DDA and Planning Commission's regular meetings are recorded, archived online, and available via an on-demand playback option on the Municipal Services website at www.wyan.org. In addition, recorded meetings are televised and replayed on local cable access Channel 16.

Individual boards and commission will hold public meetings pursuant to the boards' and commissions' bylaws and State regulations. Meeting agendas of the City Council, Planning Commission, Zoning Board and DDA are made available on the City's website in advance of the meeting. Agendas and minutes of all other boards and commissions are available at the office of the City Clerk.

PUBLIC COMMENTS

Opportunities for public comment shall be available at any meeting of the City Council or City's boards and commissions in accordance with the provisions in the boards and commission's bylaws and other operating policies. The meeting agenda allows for public comments under the 'Public Comment' or 'Communications from Citizens' sections. The participation of interested persons and their input shall be recorded in the meeting minutes. Approved meeting minutes, which include the outcome of the public participation, are made available to the public through various methods, including being posted on the City's website.



PUBLIC HEARINGS

The City Council and its various boards and commissions shall hold public hearings when called for in their local and State enabling legislation, or when otherwise prudent, to provide the opportunity for public comment on specific topics.

CITY COUNCIL

The City Council shall hold a public hearing when called for in their enabling legislation. Furthermore, the City Council shall, on receipt of the report of the Planning Commission, set a date for a public hearing for consideration of any proposed Zoning Code amendment, supplement or change (rezoning). The City Council shall hold public hearings as required for the review of business tax or financial assistance applications, following the notice requirements set in the local and state legislation

Following adoption of an ordinance to amend, supplement or change the zoning district boundaries or the district regulations, the ordinance shall be filed with the City Clerk and a notice of the ordinance adoption shall be published in a newspaper of general circulation in Wyandotte within 15 days after adoption.

PLANNING COMMISSION

It has been the ongoing practice of the Planning Commission to hold public hearings for all land use and development applications (site plan, special use permit, rezoning) that come before them, though not required by State law to do so for all applications. The Planning and Zoning Administrator shall schedule and publish the notification of a public hearing before the Planning Commission in a newspaper of general distribution in the City not less than 15 days prior to the hearing on a site plan application as mandated by the commission's bylaws. The applicant and the City Council shall receive written notification of the Planning Commission's recommendation.

OTHER BOARDS & COMMISSIONS

Other relevant boards and commissions will hold public hearings as needed and as required by the individual boards and commissions bylaws. The public hearings will be noticed as required in advance of the meeting. All meeting agendas shall be made available at the clerk's office prior to the meeting.

PUBLIC PARTICIPATION REQUIREMENTS

The most basic type of facilitation of public participation is mandated by state and federal requirements. The Open Meetings Act (OMA) was developed to ensure that governments were including citizens in the decision making process. Advanced notice of public meetings and restrictions on discussions outside of a public forum serve to ensure that a level of transparency is occurring in government processes throughout the country. The OMA is fundamental to ensuring the public has a role in policy development and adhering to its mandates is legally required. The City of Wyandotte takes these requirements very seriously as legal mandates to assure that due process in decision-making process is maximized.

MICHIGAN OPEN MEETINGS ACT COMPLIANCE

In accordance with the Michigan Open Meetings Act (PA 267 of 1976), the municipality will hold meetings in City Hall, 3200 Biddle Avenue, Wyandotte, Michigan 48192 or in another properly posted location as is necessary or preferable. These locations are accessible to the general public. Individuals with disabilities requiring auxiliary aids or services in order to participate in municipal meetings may contact Wyandotte City Hall for assistance: City Clerk, 734- 334-4562, 3200 Biddle Avenue; Wyandotte, MI 48192; clerk@wyan.org

The public will be notified within ten (10) days of the first meeting of a public body in each calendar or fiscal year; the body will publicly post a list stating the dates, times and places of all its regular meetings at its office. If there is a change in schedule, within three days of the meeting in which the change is made, the public body will post a notice stating the new dates, times and places of regular meetings. For special and irregular meetings, public bodies will post a notice indicating the date, time and place at least eighteen (18) hours before the meetings. Public bodies will hold emergency sessions without a written notice or time constraints if the public health, safety or welfare is severely threatened and if two-thirds of the body's members vote to hold the emergency meeting.

The OMA requires guidelines during public meetings to ensure the public has an opportunity to be included in the decision making process and to ensure that a record of decisions are kept and are accessible to the public for review.

During each public meeting there must be time allotted for the public to comment. Minutes must be kept for all open meetings, and are required to contain a record of the public comment and also the following: - the time, date and place of the meeting - the members present and absent - a record of any decisions made at the meeting and a record of all roll call votes The basic intent of the OMA is to require that public bodies conduct business at open meetings. However, there are times when a closed session is necessary and in these instances, an explanation of the purpose(s) for which a closed session is held must be in the minutes of a regular meeting and separate minutes must be taken of the closed meeting.

PUBLIC PARTICIPATION EVALUATION

The City's Public Participation Plan will be reviewed on an annual basis. The City Administrator will be responsible for keeping track of this review and will be responsible for compiling public participation efforts of the various City Department Heads, Boards and Commissions. These results should identify strengths and weaknesses and give examples of how to better maximize outreach. This will create a continuous review process which enables City officials to successfully make changes through a consistently improved upon, dynamic process.

COMMUNITY ENGAGEMENT

Board or Commission	Frequency of Open Meetings	Sub-committees with opportunities for public engagement	Website	Cable notifications	Flier/posters	Community newsletter	Social Media
Beatification Commission	Monthly	N/A	Webpage listing commissioners, meeting dates, dig-in dates and other volunteer opportunities	Meeting notifications, dates for dig-ins, adopt-a-spot and other volunteer opportunities	Fliers/posters for dig-ins, adopt-a-spot and other volunteer opportunities	Meeting notifications, dig-ins and community volunteer opportunities.	Promotion of dig-ins, volunteer opportunities and annual Beautification awards
Board of Examiners of Electricians	As needed	N/A	Webpage listing commissioners and meeting dates	Meeting notifications	N/A	N/A	N/A
Board of Examiners of Plumbers	As needed	N/A	Webpage listing commissioners and meeting dates	Meeting notifications	N/A	N/A	N/A
Building Authority	As needed	N/A	Webpage listing commissioners and meeting dates	Meeting notifications	N/A	N/A	N/A
Building Code Board of Appeals	As needed	N/A	Webpage listing commissioners and meeting dates	Meeting notifications	N/A	N/A	N/A
City Council & Mayor	Weekly Council Meetings & Monthly Coffee and Conversation with the Mayor meetings	N/A	Webpage listing public officials, meeting dates, meeting agendas and minutes, streaming of archived council meetings	Meeting notifications, televised meetings	Fliers and posters for City-sponsored events	Newsletter outlining meetings, city-sponsored events, emergency notifications	Promotion of meetings, city-sponsored events, emergency notifications
Cultural and Historical Commission	Monthly	N/A	Webpage listing commissioners, meeting dates, volunteer opportunities and events.	Meeting notifications	Fliers and posters for Museum sponsored events	Newsletter for volunteer opportunities and museum sponsored events	Promotion of volunteer opportunities and museum sponsored events
Design Review Committee	As needed	N/A	Webpage listing commissioners and meeting dates	Meeting notifications	N/A	N/A	N/A
Downtown Development Authority	Monthly	Design & promotions committee	Webpage listing board members, meeting dates, volunteer opportunities, agenda & meeting minutes	Meeting notifications, televised meetings	Fliers and posters for DDA sponsored events	E-newsletter for volunteer opportunities and DDA sponsored events	Promotion of new businesses, volunteer opportunities and DDA sponsored events

COMMUNITY ENGAGEMENT

Board or Commission	Frequency of Open Meetings	Sub-committees with opportunities for public engagement	Website	Cable notifications	Flier/posters	Community newsletter	Social Media
EDC - TIFA - Brownfield Redevelopment	Monthly	N/A	Webpage listing commissioners and meeting dates	Meeting notifications, televised meetings	N/A	N/A	N/A
Firefighters Civil Service	As needed	N/A	Webpage listing commissioners and meeting dates	Meeting notifications	N/A	N/A	N/A
Municipal Service Commission	Bi-monthly	N/A	Webpage listing commissioners, meeting dates, meeting agendas and minutes	Meeting notifications, televised meetings	N/A	Newsletter for cable specials, water test results and municipal service sponsored events	Promotion of cable specials and municipal service sponsored events and outages
Planning Commission	Monthly	N/A	Webpage listing commissioners, meeting dates, meeting agendas and minutes	Meeting notifications, televised meetings	N/A	N/A	N/A
Police & Fire Commission	As needed	N/A	Webpage listing commissioners and meeting dates.	Meeting notifications	N/A	N/A	N/A
Recreation Commission	Monthly	Marina Committee	Webpage listing commissioners, meeting dates, volunteer opportunities and events.	Meeting notifications	Fliers and posters for recreation department events	N/A	N/A
Retirement Commission	Monthly	N/A	Webpage listing commissioners and meeting dates.	Meeting notifications	N/A	N/A	N/A
Zoning Board of Appeals	Monthly	N/A	Webpage listing commissioners, meeting dates, meeting agendas and minutes	Meeting notifications, televised meetings	N/A	N/A	N/A

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: July 18, 2016

AGENDA ITEM # **13**

ITEM: Budget Hearing- 2016 Tax Rate to Support 2017 Fiscal Year Operations

PRESENTER: Todd A. Drysdale, City Administrator *T. Drysdale*

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: Listed below is an explanation of the need to have a budget hearing regarding the property tax millage rate to be levied to support the proposed General City Operating Budget. These rates will defray the City's operating costs for the upcoming Fiscal Year ending September 30, 2016.

1. In accordance with the requirements under the Headlee Amendment, the millage rate for City operating purposes will be \$17.5704 per thousand dollars of Taxable Value (\$15.0538 for City Operating and \$2.5166 for refuse disposal). This amount includes the millage (3.00 mills) authorized by voters in May, 2014 and represents no increase from the prior year's millage.
2. The public hearing to discuss the proposed operating millage rates for the 2016 Calendar Year will be held on July 25, 2016, in accordance with Public Act 40 of 1995.
3. The actual City Council vote on the proposed operating millage rates for the 2017 Fiscal Year operating budget will also take place on July 25, 2016, in accordance with Public Act 75 of 1991.
4. A "Truth in Taxation" hearing will not be required if the above referenced hearing is properly posted and held in accordance with Public Act 40 of 1995.
5. The tax rate for debt requirements will be set at an amount sufficient to pay for funded debts of the city and interest thereon. These debts include the debt service for the bonds sold to construct the Police/Court building, the debt service for the bonds sold to renovate the Yack Arena, and the debt incurred to renovate 3200 Biddle.
6. The tax rate will be set at an amount sufficient to provide for the operation and maintenance of Drain Number Five (5). The recommended rate for this purpose is 2.663 mills which is the same as the prior year's millage rate.

STRATEGIC PLAN/GOALS: To be financially responsible.

ACTION REQUESTED: Schedule the necessary public hearing on July 25, 2016.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: City Clerk to schedule the public hearing to be scheduled on July 25, 2016.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: Concur

LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION:



LIST OF ATTACHMENTS: N/A

MODEL RESOLUTION:

WHEREAS the City Administrator has filed a copy of the communication relative to the 2017 Fiscal Year Operating Budget and Corresponding Operating Tax Millage Rate;

NOW, THEREFORE, BE IT RESOLVED that this Council shall hold a Budget Meeting, in accordance with Public Act 40 of 1995, in the Council Chambers of the Wyandotte City Hall, 3200 Biddle Avenue, Wyandotte, on July 25, 2016, at 7:00 pm

BE IT FURTHER resolved that the City Council will act on the 2016 operating millage rate pursuant to Public Act 75 of 1991, at the July 25, 2016, Council meeting after the closure of the required Budget Hearing

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: July 18th, 2016

AGENDA ITEM # **14**

ITEM: 2016 Michigan Comic Book Expo

PRESENTER: Justin N. Lanagan, Superintendent of Recreation

INDIVIDUALS IN ATTENDANCE: N/A

BACKGROUND: On Saturday August 6th, Tony Miello would like to host the first annual Michigan Comic Book Expo. During the day, the event will feature a comic book expo and art exhibit. There will be comic book artists and creators along with other art vendors. In the evening, the activities will turn over to professional wrestling matches, featuring national stars such as Sabu, Rhino, and a special guest appearance by Ricky "The Dragon" Steamboat.

STRATEGIC PLAN/GOALS: To continue to provide the finest services and quality of life by hosting the first annual Michigan Comic Book Expo.

ACTION REQUESTED: Adopt a resolution concurring with the Superintendent of Recreation's recommendation to have the Mayor and City Clerk sign the attached contract for the 2016 Michigan Comic Book Expo.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: This event will bring in a minimum revenue of \$1,300.00 (plus additional fees for associated rental costs) into account **101-000-654-020**

IMPLEMENTATION PLAN:

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: *J. Dunsdale*

LEGAL COUNSEL'S RECOMMENDATION: Approved by Bill Look

MAYOR'S RECOMMENDATION: *Bill Look*

LIST OF ATTACHMENTS:

- 1) Copy of Arena Rental Contract
- 2) Copy of Hold Harmless Agreement
- 3) Listing of Yack Arena Rental Fees

RESOLUTION:

Wyandotte, Michigan
Date: July 18th, 2016

RESOLUTION by Councilman _____

Resolved by the City Council that Council hereby approves the Benjamin F. Yack Recreation Center Rental Contract in the amount of \$1,300.00 per day including any extra associated rental costs, payable in full upon completion of the event as stipulated in the Contract, for the Michigan Comic Book Expo to be held at the Benjamin F. Yack Recreation Center on August 6th. **And Be It Further Resolved** that Council hereby authorizes the Mayor and City Clerk to sign said contract.

I move the adoption of the foregoing resolution.

MOTION by
Councilmen _____

Supported by Councilman _____

YEAS

COUNCIL

NAYS

- Fricke
- Galeski
- Miciura
- Sabuda
- Schultz
- Van Boxell

BENJAMIN F. YACK RECREATION CENTER RENTAL CONTRACT
City of Wyandotte, Michigan

This permit, granted this _____ day of _____, 20____, by the City of Wyandotte, a municipal corporation of the State of Michigan, herein called the "Owner", to **Anthony J. Miello**, hereinafter called the "**Permittee.**"

Witnesseth:

In consideration of the fees and covenants hereinafter expressed, the Owner has agreed to grant and hereby does grant a Permit to the Permittee and Permittee has agreed to accept and hereby does accept the Permit for the use of the Benjamin F. Yack Recreation Center, hereinafter called the "Building", located 3131 Third Street in the City of Wyandotte, Michigan on the following terms and conditions:

(1) This permit shall prevail in accordance with the following schedule:

Anthony J. Miello, August 6, 2016

Building Rental is **\$1,300.00 per day, plus all associated rental costs as per enclosed rental rate form.** Rate is based on a "four wall" policy and includes air – conditioning, normal janitorial service, heat, lighting, water and restroom facilities.

All groups using the facility must supply:

- A Certificate of Insurance in accordance with **General Conditions** Item 5 – A.
- A copy of the Liability Insurance naming the CITY OF WYANDOTTE as ADDITIONAL INSURED must be on file in the City Clerk's Office one month prior to event. (This is not a means to relieve the City of liability based upon the sole negligent acts of its agents or employees, but to make the City whole from any liability arising from the use of the City facility by an outside organization.)
- All state, county or local licenses or permits necessary to hold the event, such as: Liquor, food, etc., are the responsibility of the group and must be obtained and displayed as required by law.
- Security people are to be agreeable with the Owner.
- One day to be allowed for moving in and one day for moving out, from 8 AM to 5 PM, any additional time needed will be charged at hourly rate for on-duty supervisor.
- \$250 Security Deposit is non-refundable in case of cancellation by Permittee.
Security Deposit to accompany this Contract.
- **Special Arrangements:** Any additional arrangements must be made in advance with the Building Management. These additional arrangements may be subject to an additional fee.

(2) Upon the signing of this Contract, the Permittee agrees to pay the sum of **\$1,300.00 per day plus all associated rental costs** payable in full upon completion of the event.

(3) The Building shall be used by the Permittee for the following sole and exclusive purpose and for no other purpose whatsoever, viz **Anthony J. Miello, August 6, 2016**

(4) In further consideration of the fees and covenants herein expressed, the Owner agrees to furnish the following without additional charge to Permittee:

- A. General room lighting, heat and ventilation appropriate to the season, toilet facilities and other sanitary accommodations with the necessary equipment, material, supplies, labor and supervision for same.
- B. Janitorial service in aisles and open spaces including one daily sweeping.
- C. Use of installed public address equipment is included, but operator for same is not.

- D. Use of lobbies, vestibules, hallways, box-office, lounges and other public rooms and facilities appropriate to the exclusive use of that part of the Building above described, during the hours and on the dates listed in Paragraph (1) above.
- E. Office space for use by show management.

(5) The General Conditions and Rules and Regulations:

- A. Permittee shall assume all risk of operation and shall indemnify Owner for any loss or damage occasioned to Owner or to any person or property, caused by any act of Permittee, its agents or employees in the use of any of the premises by Permittee, its agents or employees in the conduct of Permittee's business. Permittee shall procure at its own cost and expense Workmen's Compensation as required by law and such public liability and property damage insurance as will protect Permittee, Owner and its officers and employees from any claims for damage to property, including Owner's property, and for personal injuries, including death, which may arise from the use of the premises by Permittee. A duplicate copy of all insurance policies or certificates of insurance must be furnished Owner with the premiums paid before the start of any operations by Permittee. All policies shall be subject to the approval of Owners for adequacy and form of protection and name owner as an additional insured party. All policies shall contain an endorsement providing for furnishing owner ten (10) days written notice of termination of insurance for any cause.

Permittee shall provide insurance ***at least 30 days in advance of the event*** as follows, ***naming the City of Wyandotte as Additional Insured:***

- A. Workmen's Compensation Insurance as required by the laws of the State of Michigan;**
- B. Public Liability with a minimum of \$ 1,000,000.00 for each occurrence;**
- C. Property Damage with a minimum of \$ 1,000,000.00 for each occurrence;**
- D. Dram Shop and Alcohol Liability coverage with minimum of \$1,000,000.00.**

- B. The Permittee shall indemnify and save harmless the Owner from and against all claims, suits, actions and damages, and/ or causes of action arising during the period of use and occupancy by the Permittee and for the term of this Permit for any personal injury, loss of life and/or damages to property, including Owner's property, sustained in or about the premises or that portion of the Building and improvements thereof, or appurtenances thereto, used by the Permittee, occurring during such time as the Permittee may be using or renting said premises, and from and against all costs, legal fees, expenses and liabilities in and about any such claim or the defense of any action or proceedings thereon, and from and against any order, judgment and/or decrees which may be entered therein when any of the aforesaid are caused or occasioned by negligence of the Permittee, its agents sub-contractors or employees, or persons attending the Building by reason of the use thereof by the Permittee.
- C. Permittee agrees not to use nor to permit any person to use in any manner whatsoever that part of the premises used by Permittee in its operations hereunder for any illegal purpose or for any purpose in violation of any Federal, State or municipal law, ordinance, rule, order or regulation or of any reasonable rule or regulation of Owner now in effect or hereafter enacted or adopted and will protect, indemnify and forever save and keep harmless Owner and the individual representatives thereof and their agents from and against any damage, penalty, fine, judgment, expense or charge suffered, imposed, assessed or incurred for any violation or breach of any law, ordinance, reasonable rule, order or regulation occasioned by any act, neglect or omission of Permittee, or any employee, person or occupant in Permittee's employ or control for the time being on said premises and engaged in the Permittee's operations hereunder.
- D. The Permittee agrees to furnish a sufficient number of ushers, ticket takers, special policemen, doorkeepers or other employees to properly handle and supervise the conduct of all persons in attendance at functions conducted by the Permittee, and to adopt, promulgate and enforce rules and regulations governing the conduct of such attendants. It is further understood and agreed that such attendants shall for all purposes be the agents of the Permittee.
- E. The Permittee shall furnish all service required to conduct its business in the Building. In the event of any violation or in case Owner or its authorized representative shall deem any conduct on the part of Permittee or any person or occupant on Permittee's employ or control for the time being on the premises (and engaged in the operation thereof) to be objectionable or improper, the responsibility for such conduct shall be deemed prima facie to be that of the Permittee. Permittee will, at the written request of Owner or its

- authorized representative, have removed from the premises any employee whom owner or its representative consider detrimental to the best interests of Owner or the public using the Premises.
- F. The Permittee agrees not to assign, transfer, convey, sublet or otherwise dispose of this Permit or its right, title or interest therein, to any other person, company or corporation without the previous consent in writing of the Owner.
- G. The Permittee shall have the complete control of so much of the premises exclusively granted to it during the periods aforesaid, and of admission to the portion of such premises during such periods subject to the requirements of any City Ordinances or State Laws including the Yack Arena Rules and Regulations.
- H. The Permittee agrees to conform to the Rules and Regulations of the Yack Arena for the use of said premises in effect when this Permit is granted or hereafter enacted or adopted, and a copy of any such Rules and Regulations in effect at the signing of this Permit shall become a part hereof.
- I. Upon the breach of any term, covenant or condition of this Permit, or of any rule or regulation governing the use of the premises, this Permit, at the option of the Owner, upon notice to the Permittee, shall terminate with the same force and effect as if the original term has come to an end.
- J. Upon termination of this Permit or its prior cancellation, Permittee shall remove from the premises such property and equipment as Permittee may have provided for its operations. In the event that the Permittee fails to vacate the premises upon such termination, the Owner may, in its discretion, remove from the premises at the expense of the Permittee, all goods, wares and merchandise, and property of any and all kinds and descriptions which may then be occupying the portion of the Building on which the Permit has terminated and Owner shall not be liable for any damages or loss of such goods, wares, merchandise or other property which may be sustained either by reason of such removal or of the place to which it may be removed, and Owner is hereby expressly released from any and all such claims for damages of whatsoever kind or nature.
- K. The Owner may terminate any assignment of space to Permittee if, in the judgment of the owner the occupancy or entertainment would in any respect be detrimental to the best interests of the City of Wyandotte or the Yack Arena. The City of Wyandotte shall not be responsible for any loss or damage occasioned to Permittee, its agents, and employees or other by reason of such termination.
- L. Notwithstanding anything in this Permit contained, it is further mutually agreed that in the event of any default, non-performance or breach of the provisions of this permit on the part of the Owner, the liability of the Owner therefore shall be and is hereby limited solely to the repayment of the amount of the fee or portion thereof paid by the Permittee for the particular day, occasion or time when said default, non-performance or breach occurs.
- M. It is agreed that the premises may be inspected at any time by authorized representatives of the Owner, or by a representative of the Department of Health, Fire Department, and Police Department, Department of Buildings and Safety Engineering and any other law enforcing agencies. Permittee shall obtain at its own cost and expense such licenses and permits as may be required by law to conduct its business in the building. Permittee agrees that if notified by the Owner, or its representatives, that the condition of any part of the premises occupied by Permittee of the facilities thereof is unsatisfactory; it will immediately remedy the condition.
- N. Permittee hereby waives any and all claims for compensation for any and all losses or damage sustained by reason of any lawful action by any public agency or official in the exercise of this Permit. Any such action shall not relieve Permittee from any obligation hereunder, even if it may result in an interruption of Permittee's activities.
- O. Permittee shall not make any alterations in the premises without written approval of the Owner.
- P. Permittee shall not conduct within or upon said premises any other operations except those herein described. Permittee agrees not to interfere with any other Permittee of Owner or any employee's of any other Permittee.
- Q. Permittee acknowledges that Owner has not made or caused to be made any representations of any nature whatsoever in connection with this Permit except as herein stated, and in particular has made no representations dealing with such matters as anticipated revenue to Permittee or related issues. Permittee acknowledges that it has accepted this Permit as the result solely of its own business judgment and not as a result of any representations whatsoever, direct or indirect made by Owner, its agents or employees, except as herein stated.
- R. Permittee shall not advertise any of its activities in the Building in any manner objectionable to the Owner.

- S. Permittee agrees not to discriminate in its use of the premises among law-abiding members of the public.
- T. The policy of the Owner is to serve the public in the best possible manner and Permittee agrees that both it and its employee's and agents shall at all times cooperate to this end.
- U. No decorations shall be placed in or on the Building, walls or corridors, nor shall any advertising signs be supported by nails, tack, screws or adhesive tape on walls or woodwork, without the consent and approval of the Owner and all decorations, sets, scenery or other properties shall be of flame-proofed material and conform with requirements of the Fire Department.
- V. The custodian of the Building, watchmen and maintenance crew of the Owner shall have free access at all times to all space occupied by Permittee.
- W. The premises shall be accepted by Permittee as is and the cost of any additional equipment and fixtures shall be the responsibility of the Permittee.
- X. If the time of Owner's employees is required by the Permittee in the exercise of this Permit, other than as specified herein, it shall be paid for by the Permittee at rates then in effect.
- Y. Except as provided for by Owner, this Permit does not authorize Permittee to furnish liquid refreshments or food in any part of the Building, or to operate checkrooms or other concessions.
- Z. The Owner shall not be responsible for payment of any Federal, State or local taxes, nor for any loss by theft or otherwise, damage by accident, fire, riot or strike, action of the elements or any other damage to machinery, equipment, paraphernalia, costumes, clothing, trunks, exhibit material, scenery, music, musical instruments or cases for same, and other property of the Permittee or its agents or employees or the patrons of the Permittee.
- AA. Should the premises or any part thereof be destroyed or injured by fire or the elements, mob, riot, war or civil commotion, or any part of the premises be interfered with by strikes or other causes, prior to or during the time for which the use of said premises is granted, the Owner may, in the exercise of its discretion, terminate the Permit, in which event the Owner shall return to the Permittee any payments that have been made for the period of the permit prevented or interrupted and the Permittee hereby expressly waives any claim for damage or compensation should the Permit be so terminated. The Owner shall in no way be liable for any personal property or other damage, inconvenience or intervention to the Permittee arising from or on account of strikes, lockouts or other labor difficulties, or any force majeure event.
- BB. Amounts and contents of Permittee's display of advertising material at the Building shall be at the discretion of the Owner or its authorized representative.
- CC. The Permittee further agrees to turn the demised premises back to the Owner in the same condition as when it first occupied same, natural wear and tear excepted. Permittee is responsible to immediately reimburse owner for any damages caused to the premises.
- DD. Should any questions arise as to the proper interpretation of the terms and conditions of this Permit, the decision of the Owner shall be final.
- EE. It is expressly understood and agreed by between the parties hereto that the Employees, Representatives, Recreation Commissioners, and the Owners and its officers and agents are acting in a representative capacity and not for their own benefit and that neither the Permittee nor any occupant of the demised premises shall have any claim against them collectively or individually in any event whatsoever.
- FF. All notices and orders given to the Permittee may be served by mailing the same to the Permittee at the address hereinbefore set forth or by delivering a copy thereof to the Permittee in person, or by leaving it at its place of business in the demised premises with any person then in charge of the same.
- GG. All rights remedies of the Owner shall be cumulative and none shall exclude any other right or remedy allowed by law.
- HH. There are not agreements not expressly covered herein, and nothing is included unless specified.
- II. Inspection of Building will occur prior to the rental, with a complete report of condition of building taken into account.
- JJ. Permittee shall execute an agreement which indemnifies and holds the City of Wyandotte, its officers, agents and employees harmless from all damages, claims, liability and responsibility whatever for injury (including death) to persons and for any damages to any property owned by the City of Wyandotte or others arising out of Permittee's use of the Yack Arena.
- KK. Permittee, its members, agents, employees, independent contractors and volunteers promise to comply with all state laws, regulations, and local ordinances with regards to their use of the Yack Arena. If it becomes

necessary for the owner to commence legal proceedings against Permittee to enforce the terms of the permit of the General Conditions, Permittee shall be responsible to fully reimburse owner all of owner's attorney fees and court costs.

- LL. Permittee shall abide by the Wayne County Clean Indoor Air Regulation as amended, which was originally adopted on March 17, 2005, and requires Wayne County (excluding the City of Detroit) public and private worksites to create and implement a smoke-free policy that prohibits smoking in enclosed areas. Public Health Code, Act 368 states in MCL333, Section 12605, a smoking area may be designated by the state or local government agencies or the person who owns or operates a public place except in a public building in which smoking is prohibited by law.

In Witness Whereof, the parties hereto have caused these presents to be signed by their duly authorized officers, the day and year first above written.

PERMITTEE: **Anthony J. Miello**

The undersigned represents he/she is authorized to sign this agreement on behalf of the Permittee

CITY OF WYANDOTTE,

a municipal corporation of the State of Michigan

By

By

Signature

Mayor Joseph Peterson

Printed Name

City Clerk Lawrence S. Stec

Title or Position if signing
on behalf of the Permittee

I hereby certify that the within document is correct as to legality and form, subject to receipt of proper insurance. + SIGNATURE

Name

William R. Cook
Department of Legal Affairs

YACK ARENA HOLD HARMLESS AGREEMENT

In consideration of the City of Wyandotte granting permission to: **Anthony J. Miello** for the use of the Yack Arena on the following date/dates: August 6, 2016, the undersigned hereby assumes all risk and liability relating to the use of the Yack Arena, and agrees to hold harmless and indemnify the City of Wyandotte, its officers, agents, and employees from any and all damages, claims, liability and responsibility whatever for injury (including death) to persons and for any damage to any City of Wyandotte property or to property of others arising out of the said use of the Yack Arena, except that the undersigned shall not be liable for any damages, claims for liability that are solely due to the negligence of the City of Wyandotte, its agents and employees or from the existence of a dangerous or defective condition of the Yack Arena.

Except as set forth above, the undersigned further does hereby indemnify, remise, release and forever discharge the City of Wyandotte, its officers, agents and employees from any and all claims, demand, actions, causes of action, damages and liabilities resulting or arising out of, either directly or indirectly, from Permittee's use of the Yack Arena. Furthermore, Permittee will abide by the **NO SMOKING POLICY** during the rental of the Yack Arena.

In addition, the undersigned hereby affirms that there are no violations from a city, county, state or federal agency pending pertaining to your organization/event.

Agreed to this _____ day of _____, 20 ____.

The undersigned represents he/she is authorized to sign this agreement on behalf of the Permittee.

EVENT INFORMATION - PRINT

Contact Person _____
Address _____
City, State, Zip _____
Home Phone # _____
Cell Phone # _____
Fax # _____
Signature _____
Title or Position _____
if signing on behalf
of the Permittee

I hereby certify that the within document is correct as to legality and form, subject to receipt of proper insurance. + SIGNATURE

Name William R. Fook
Department of Legal Affairs

BENJAMIN F. YACK RECREATION CENTER

WYANDOTTE
RECREATION
DEPARTMENT

2016 Associated Rental Cost

A **four-wall policy** will be used which includes normal electric, water and air-conditioning usage, two meeting rooms, four restrooms, storage rooms, ticket office, sound system, staging with risers, arena supervision and normal building and restroom custodial services (once per day) along with free parking. (Note: All debris must be removed from table tops and chairs stacked on table top each evening for cleaning).

The **Arena Rental Fee** will be **\$1,300.00 per day**. The Four-Wall Policy includes in this one-day for set up and one day for break-down from 8 AM to 5 PM on non-holidays.

Additional day for set-up or take down non-holiday	\$500 per day
Additional day for set-up or take down on holiday	\$1,000 per day
Per hour rate for any time after 5 p.m. or on a holiday	\$100 per hour

Additional Rental Fees:

Kitchen/Concession Area	\$320 per day
Trash Removal (per dumpster)	\$35 per dumpster
Additional Electrical 110 electric drop	\$15 per drop
Additional Electrical 220 electrical drop	\$30 per drop
Table Rental	\$5 each
Table Rental & set-up	\$6 each
Chair Rental	\$1 each
Chair Rental & set-up	\$1.25 each
Bleacher – pull out	\$100
Pipe and drape set-up	\$3 per section

Other Services may be available. These would be at a per hour rate determined by the event:

- Additional set up and breakdown service - TBA
- Additional matrons and supervisor services - \$15 per hour
- Ticket seller and usher service - TBA
- Total clean up service - TBA

ELECTRONIC SIGNS:

YACK ARENA (3RD & EUREKA)

There is no fee for basic event information on the Yack Arena sign. This service is included in the rental.

D.D.A. (FORT STREET & EUREKA AVENUE)

If you wish to have your information, graphics and logo displayed (static) on the changeable sign at **Fort Street & Eureka** before your event, **please fill out an application at the Customer Assistance Department** located on the lower floor of City Hall or print a form from Wyandotte.net and return the application and applicable fee to the Customer Assistance Department located on the lower floor of City Hall. Advertising fee is \$10 per week, 4 week maximum advertising. Please allow adequate time for sign data input.

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: July 18, 2016

AGENDA ITEM # **15**

ITEM: Use of City Owned Property

PRESENTER: Mark A. Kowalewski, City Engineer



INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: The Engineering Department received a request from Pizzo Development Group LLC, requesting to utilize two (2) City lots (Former 360-366 Cherry/35354th Street and Former 3123 4th Street) for storage of construction materials. I am recommending approval of this request provided a Hold Harmless Agreement is executed.

STRATEGIC PLAN/GOALS: This recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan.

ACTION REQUESTED: Approve the request of Pizzo Development Group LLC, to utilize the Former 360-366 Cherry/35354th Street and Former 3123 4th Street for storage of construction materials.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Execute a Hold Harmless Agreement

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: *Shrysdale*

LEGAL COUNSEL'S RECOMMENDATION:

MAYOR'S RECOMMENDATION:



LIST OF ATTACHMENTS: Hold Harmless Agreement

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan

Date: July 18, 2016

RESOLUTION by Councilperson _____

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL that the communication from the City Engineer regarding the request from Pizzo Development Group LLC to allow them to utilize the City owned property at Former 360-66 Cherry./3535 4th Street and Former 3123 4th Street is hereby approved provided a Hold Harmless Agreement is executed by Pizzo Development Group LLC.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____

HOLD HARMLESS AGREEMENT
and RELEASE


In consideration of the City of Wyandotte granting permission to Pizzo Construction/Pizzo Development Group LLC to utilize the City owned lot at former 3123 - 4th for the storage of construction materials, the undersigned hereby assumes all risk and liability relating to the aforementioned activity, and the undersigned agrees to hold harmless and indemnify the City of Wyandotte and all city officials, employees, volunteers and agents from all liability or responsibility whatever for injury (including death) to persons, or for any damage to any City of Wyandotte property, or to the property of others arising out of or resulting from the aforementioned activity.

The undersigned further does hereby remise, release and forever discharge said City of Wyandotte, its officers, agents and employees from any and all claims, demands, actions, causes of action, damages and liabilities resulting or arising out of either directly or indirectly, from the aforementioned activity.

The undersigned represents personally that he/she is authorized to execute this Agreement on behalf of the undersigned.

The undersigned further agrees to provide snow fence around the stored items and clean up the area after use. Further, any damage to sidewalks or lot and to return it to its original condition.

Agreed to this 6th day of July, 2016.



By:

349 Antoine

Address:
Phone: (H) _____ (C) 313-671-2794

E-mail: PizzoDevelopment@yahoo.com

HOLD HARMLESS AGREEMENT
and RELEASE

In consideration of the City of Wyandotte granting permission to Pizzo Construction/Pizzo Development Group LLC to utilize the City owned lot at Former 360-66 Cherry/3535-4th for the storage of construction materials, the undersigned hereby assumes all risk and liability relating to the aforementioned activity, and the undersigned agrees to hold harmless and indemnify the City of Wyandotte and all city officials, employees, volunteers and agents from all liability or responsibility whatever for injury (including death) to persons, or for any damage to any City of Wyandotte property, or to the property of others arising out of or resulting from the aforementioned activity.

The undersigned further does hereby remise, release and forever discharge said City of Wyandotte, its officers, agents and employees from any and all claims, demands, actions, causes of action, damages and liabilities resulting or arising out of either directly or indirectly, from the aforementioned activity.

The undersigned represents personally that he/she is authorized to execute this Agreement on behalf of the undersigned.

The undersigned further agrees to provide snow fence around the stored items and clean up the area after use. Further, any damage to sidewalks or lot and to return it to its original condition.

Agreed to this 6 day of July, 2016.



By:

349 Antoine

Address:

Phone: (H) _____ (C) 313-671-2794

E-mail: Pizzodevelopment@yahoo.com

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: July 18, 2016

AGENDA ITEM # **16**

ITEM: Neighborhood Enterprise Zone (NEZ) for former 835 Plum now known as 837 Plum, Wyandotte

PRESENTER: Mark A. Kowalewski, City Engineer



BACKGROUND: This property was listed for sale in accordance with the City's specifications for Build a Future in Wyandotte. The Purchasers, Epic Homes LLC is requesting Your Honorable Body support issuing a Neighborhood Enterprise Zone (NEZ) exemption certificate for the home being constructed on the property known as former 835 Plum now known as 837 Plum. This request is consistent with the Resolution adopted December 7, 1992.

STRATEGIC PLAN/GOALS: This recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in the efforts to enhancing the community's quality of life by fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas; ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods; fostering the maintenance and development of stable and vibrant neighborhood.

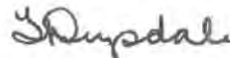
ACTION REQUESTED: Adopt a resolution concurring with recommendation to approve the NEZ application subject to the proper application materials being submitted to the City and the project's compliance with the NEZ Act, Act 147 of 1992, as amended.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Forward Resolution to and application to Michigan Department of Treasurer


COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:



LEGAL COUNSEL'S RECOMMENDATION: N/A

MAYOR'S RECOMMENDATION:



LIST OF ATTACHMENTS: Resolution Establishing NEZ Zone
Application for Neighborhood Enterprise Zone Certificate

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan

Date: July 18, 2016

RESOLUTION by Councilperson _____

RESOLVED BY THE CITY COUNCIL that Council concurs with the recommendation of the City Engineer regarding the Application for a Neighborhood Enterprise Zone Certificate for the former 835 Plum now known as 837 Plum; AND

BE IT FURTHER RESOLVED that the City Clerk and the City Assessor are hereby authorized to execute said applications for a 12 year Neighborhood Enterprise Zone Certificate.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____

City of Wyandotte
Michigan

NEZ

3131 BIDDLE AVENUE 48192
(313) 246-4440

FAX: 246-4519 Administration
FAX: 246-4498 Clerk's Office

JAMES R. DeSANA, MAYOR

OFFICIALS

WILLIAM R. GRIGGS
CITY CLERK
ANDREW A. SWIECKI
CITY TREASURER
CHARLES F. BOSMAN
CITY ASSESSOR

COUNCIL

RICHARD T. KELLY
JOHNNY A. KOLAKOWSKI
SAM A. PALAMARA
MARK A. PARYASKI
HELEN M. SAWICKI
MARTIN J. SHIMKUS

December 8, 1992

Peter J. McInerney
Director of Community Development
City of Wyandotte

RESOLUTION

By Councilperson Sam A. Palamara
Supported by Councilperson Mark A. Paryaski

RESOLVED by the City Council that WHEREAS, pursuant to Act No. 147 of the Public Acts of 1992, the City of Wyandotte is authorized to provide for the creation of neighborhood enterprise zones; and WHEREAS, the Act requires that the Council hold a public hearing not later than 45 days after the Clerk notifies the Assessor and each taxing unit that levies ad valorem property taxes in a proposed zone; and WHEREAS, the Clerk notified each taxing unit by October 7, 1992 of the public hearing scheduled for November 16, 1992 and such hearing was held; and WHEREAS on July 6, 1987, the City of Wyandotte adopted Ordinance No. 820 requiring the registration, inspection and Certificates of Compliance for all rental dwellings; and WHEREAS, on March 21, 1988, the City of Wyandotte adopted Ordinance No. 840 requiring the inspection and Certificates of Approval for building code compliance of all one and two family dwellings prior to sale or transfer in the City of Wyandotte; NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Council acknowledges receipt of the Assessor's report stating the amount of the true cash value of the property located within each proposed neighborhood enterprise zone as follows: Zone No. 1 - \$10,797,680.00; Zone No. 2 - \$8,063,980.00; Zone No. 3 - \$9,141,140.00
2. The Council hereby finds that proposed Zone Nos. 1 and 2 are both consistent with the Master Plan for Future Land Use - Southeast Neighborhood, as revised on December 17, 1987; and that said Zone Nos. 1 and 2 are consistent with the City's neighborhood preservation and economic development goals for the McKinley School Area.
3. The Council hereby finds that proposed Zone No. 3 is consistent with current efforts to revise the Master Plan for Future Land Use - Garfield School Area as approved by the City Council on March 2, 1992; and that said Zone No. 3 is consistent with the City's neighborhood preservation and economic development goals for that portion of the Garfield School Area.

4. The Council hereby states that the City's goal for residential areas is as set forth in the Master Plan for Future Land Use, as revised on December 17, 1987, which states "Preserve and continuously improve the residential area and provide for a cross section of high quality housing suitable for all segments of population while maintaining emphasis on the single-family home."

5. The Council hereby designates Neighborhood Enterprise Zone No. 1 for both new and rehabilitated facilities as that area described in Attachment "A" hereto which area consists of approximately 62.203 acres and which includes the following properties which were inadvertently omitted from the Notice of Hearing approved by the Council on October 5, 1992: Lots 1, 2, 3 and 4 plus 20 ft. alley, and Lots 12 and 13, Block 111, Plat of Blocks 111 and 132, Liber 1, Page 305, Wayne County Records.

6. The Council hereby designates Neighborhood Enterprise Zone No. 2 for both new and rehabilitated facilities as that area described in Attachment "B" hereto which area consists of approximately 51.320 acres and which includes the following properties which were inadvertently omitted from the Notice of Hearing approved by the Council on October 5, 1992: Lots 15 and 16, Block 12 "Garfield Place" Liber 14, Page 80, Wayne County Records.

7. The Council hereby designates Neighborhood Enterprise Zone No. 3 for both new and rehabilitated facilities as that area described in Attachment "C" hereto which area consists of approximately 38.054 acres.

8. The Mayor and Clerk are hereby authorized to execute the necessary documents and to notify the State Tax Commission of the passage of this resolution.

YEAS: Councilmembers Kolakowski, Palamara, Paryaski, Sawicki, Shimkus
NAYS: None

RESOLUTION DECLARED ADOPTED

I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at a regular meeting held on December 7, 1992.

WILLIAM R. GRIGGS
CITY CLERK

cc: Dir. Mkt./Plan
City Assessor
City Engineer
City Treasurer
W.C. Intermediate School District
W.C. Community College District
Wyandotte School District
W.C. Bureau of Taxation
W.C. Board of Commissioners
W.C. Executive
Huron Clinton Metro Park Authority

Application for Neighborhood Enterprise Zone Certificate

Issued under authority of Public Act 147 of 1992, as amended.

Read the instructions before completing the application. This application must be filed prior to building permit issuance and start of construction. Initially file one original application (with legal description) and two additional copies of this form with the clerk of the local governmental unit (three complete sets). The additional documents to complete the application process will be required by the State of Michigan only after the original application is filed with the clerk of the local governmental unit (LGU). This form is also used to file a request for the transfer of an existing NEZ certificate. Please see the instruction sheet.

STATE USE ONLY	
Application No.	Date Received

PART 1: OWNER/APPLICANT INFORMATION (Applicant must complete all fields)			
Applicant Name		Type of Approval Requested	
Facility's Street Address 837 Plum		<input checked="" type="checkbox"/> New Facility <input type="checkbox"/> Rehabilitation Facility <input type="checkbox"/> Transfer (1 copy only)	
City Wyandotte	State MI	ZIP Code 48192	Amount of years requested for exemption (6-15) 12
Name of City, Township or Village (taxing authority) City of Wyandotte		Is the facility owned or rented by occupants? <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Rented	
<input checked="" type="checkbox"/> City <input type="checkbox"/> Township <input type="checkbox"/> Village		Type of Property	
County Wayne	School District Wyandotte	<input checked="" type="checkbox"/> House <input type="checkbox"/> Duplex <input type="checkbox"/> Condo <input type="checkbox"/> Loft <input type="checkbox"/> Apartment - No. of Units _____	
Name of LGU that established district City of Wyandotte		Name or Number of Neighborhood Enterprise Zone NEZ #1	Date district was established 12/08/1992
Identify who the work was completed by <input checked="" type="checkbox"/> Licensed Contractor <input type="checkbox"/> Other _____		Estimated Project Cost (per unit)	
Describe the general nature and extent of the new construction or rehabilitation to be undertaken. Include Breakdown of Investment Cost. Use attachments if necessary. Construct a new single family home consisting of approximately 1,727 square feet, 3 bedrooms and 2.5 bathrooms, full basement and attached garage			
Timetable for undertaking and completing the rehabilitation or construction of the facility. Starting project in summer of 2016 to be completed in 2017			
PART 2: APPLICANT CERTIFICATION			
Contact Name	Contact Telephone Number		
Contact Fax Number	Contact E-mail Address		
Owner/Applicant Name	Owner/Applicant Telephone Number		
Owner/Applicant Mailing Address (Street No., City, State, ZIP Code)	Owner/Applicant E-mail Address		
I certify the information contained herein and in the attachments are true and that all are truly descriptive of the residential real property for which this application is being submitted.			
I certify I am familiar with the provisions of Public Act 147 of 1992, as amended, (MCL 207.771 to 207.787) and to the best of my knowledge, I have complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the LGU and the issuance of Neighborhood Enterprise Zone Certificate by the State Tax Commission.			
Owner/Applicant Signature	Date		

PART 3: LGU ASSESSOR CERTIFICATION (Assessor of LGU must complete Part 3)

The property to be covered by this exemption may not be included on any other specific tax roll while receiving the Neighborhood Enterprise Zone Exemption. For example, property on the Eligible Tax Reverted Property (Land Bank) specific tax roll cannot be granted a Neighborhood Enterprise Zone Exemption that would also put the same property on the Neighborhood Enterprise Zone specific tax roll.

By checking this box I certify that, if approved, the property to be covered by this exemption will be on the Neighborhood Enterprise Zone Exemption specific tax roll and not on any other specific tax roll.

Name of LGU
City of Wyandotte

Name of Assessor (First and last name) Telephone Number
Thomas Woodward (734) 324-4511

Fax Number E-mail Address
assessor@wyan.org

I certify that, to the best of my knowledge, the information contained in Part 3 of this application is complete and accurate.

Assessor's Signature Date

PART 4: LGU ACTION/CERTIFICATION (LGU clerk must complete this section before submitting to the State Tax Commission)

Action taken by LGU:
 Exemption Approved for _____ Years (6-15)
 Exemption Approved for _____ Years (11-17 historical credits)
 Exemption Denied (include Resolution Denying)

The State Tax Commission requires the following documents be filed for an administratively complete application:
 1. Original Application
 2. Legal description of the real property with parcel code #
 3. Resolution approving/denying application (include # of years)
 4. REHABILITATION APPLICATIONS ONLY.
Statement by the assessor showing the taxable value of the rehabilitated facility not including the land, for the tax year immediately preceding the effective date of the rehabilitation.

Date of resolution approving/denying this application

Clerk's Name (First and Last) Telephone Number
Lawrence S. Stec (734) 324-4563

Fax Number E-mail Address
clerk@wyan.org

Mailing Address City State ZIP Code
3200 Biddle Avenue Wyandotte MI 48192

I certify that I have reviewed this application for complete and accurate information and determined that the subject property is located within a qualified Neighborhood Enterprise Zone.

I certify this application meets the requirements as outlined by Public Act 147 of 1992 and hereby request the State Tax Commission issue a Neighborhood Enterprise Zone Certificate.

Clerk Signature Date

The LGU should mail the original completed application and required documents to the following address:

State Tax Commission
P.O. Box 30471
Lansing, MI 48909

Note: Additional documentation will be required for further processing of the application and for the issuance of the certificate of exemption. These documents should be sent directly to the State of Michigan only after the original application is filed with the LGU clerk and approved by the LGU. See the instruction sheet attached.

Any questions concerning the completion of this application should be directed to the LGU clerk.

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: July 18, 2016

AGENDA ITEM # **17**

ITEM: Marx House rear porch bids.

PRESENTER: Mark A. Kowalewski, City Engineer

Mark Kowalewski 7-7-16

INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski, City Engineer

BACKGROUND: On June 20th, 2016, two bids were received regarding work to be performed for repairs to the rear porch of the Marx House. After review of the low bid of \$6,935.00 and upon contacting the contractor it was found he would not be able to get the necessary insurance, payment and performance bonds and still honor the bid price he presented.

The second low bidder was then contacted. There was a discrepancy found in that the summation of his unit costs which totaled \$9,242.00 and his total bid price which was \$14,271.00 dollars. His explanation was he had added the overhead and profit on top of his unit prices. The cost of the contract is the summation of the unit price costs. Therefore, the Engineering and Building Department with the City Council approval is requesting to re-advertise this project for new bids. Also, in an effort to reduce costs and attract more bidders for this small project it is recommended to remove the requirements of a payment and performance bond from this contract and approve payment of the work only upon 100.00% completion of the work.

STRATEGIC PLAN/GOALS: This recommendation is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan by continuing neighborhood renewal projects, where needed, in order to revitalize structures and infrastructures in residential and commercial areas.

ACTION REQUESTED: Approve the Engineering and Building Department to re-bid this project and remove the requirements of a payment and performance bond.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: n/a

COMMISSION RECOMMENDATION: n/a

CITY ADMINISTRATOR'S RECOMMENDATION: *SDrysdale*

LEGAL COUNSEL'S RECOMMENDATION: Reviewed and approved by W. Look 07/07/16

MAYOR'S RECOMMENDATION:

ASP

LIST OF ATTACHMENTS: Summary of bids.

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan

Date: July 18th 2016

RESOLUTION by Councilperson _____

BE IT RESOLVED that Council concurs with the recommendation of the City Engineer to reject both bids for the Marx House rear porch and to re-advertise this project with the removal of the requirements of a payment and performance bond from the bid specifications. Further resolved that bid bonds be returned to the bidders.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____

Summary of bids

Contractor	Address	Bid
Mark Havlicsek of Monster Decks	1837 Electric Wyandotte, Mi	\$6,935.00
Timothy Morris of Anderson Morris Construction	8507 Magnolia Lane Grosse Ile ,Mi	\$14,271.00

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: July 18, 2016

AGENDA ITEM # **18**

ITEM: Sale of the City Owned Property Former 2494 10th Street (lot size : 40' x 106')

PRESENTER: Mark A. Kowalewski, City Engineer



INDIVIDUALS IN ATTENDANCE: Mark A. Kowalewski

BACKGROUND: This property was purchased with TIFA Area Funds. Recommendation is to sell 15 feet of the property to the adjacent property owners at 2500 10th Street, for the amount of \$750.00 which is based on \$50 per front footage. The combination of the two (2) parcels will result in one (1) parcel measuring 65' x 106'.

STRATEGIC PLAN/GOALS: This is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in insuring that development will have a positive impact on maintaining and developing excellent neighborhoods.

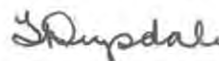
ACTION REQUESTED: Approve Purchase Agreements to sell property to the adjacent property owners.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Once approved a closing will be scheduled.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION:



LEGAL COUNSEL'S RECOMMENDATION: Reviewed Purchase Agreement as to form and approved W. Look

MAYOR'S RECOMMENDATION:



LIST OF ATTACHMENTS: Sales Agreement, Map, and Resolution for the Policy for the Sale of Non-Buildable Lots.

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan
Date: July 18, 2016

RESOLUTION by Councilperson _____

BE IT RESOLVED BY THE CITY COUNCIL that Council approves the Purchase Agreement to sell 15 feet of the former 2494 10th Street to the adjacent property owners at 2500 10th Street for the amount of \$750.00; AND

BE IT FURTHER RESOLVED that the Department of Legal Affairs is hereby directed to prepare the necessary sale documents and the Mayor and Clerk are hereby authorized to sign.

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____

William R. Look
 Steven R. Makowski

Richard W. Look
 (1912-1993)

OFFER TO PURCHASE REAL ESTATE

1. THE UNDERSIGNED hereby offers and agrees to purchase the following land situated in the { City
 XXXXXXX of
 XXXXXX
Wyandotte, Wayne County, Michigan, described as follows:
south 15 feet of Lot 6, Rich Welch Subdivision, as recorded in Liber 21, Page 62 of Plats, WCR being known as the Part of the
Former 2494 10th Street, together with all improvements and appurtenances, including all lighting fixtures, shades, Venetian
 blinds, curtain rods, storm windows and storm doors, screens, awnings, TV antenna, gas conversion unit and permit _____ if
 any, now on the premises, and to pay therefore the sum of Seven Hundred Fifty Dollars and 00/100 (\$750.00) Dollars, subject to
 the existing building and use restrictions, easements, and zoning ordinances, if any, upon the following conditions;

THE SALE TO BE CONSUMMATED BY: Paragraph A
 (Fill out one of the four following paragraphs, and strike the remainder)

<i>Cash Sale</i>	A. Delivery of the usual Warranty Deed conveying a marketable title. Payment of purchase money is to be made in cash or certified check.
<i>Cash Sale with New Mortgage</i>	B. Delivery of the usual Warranty Deed conveying a marketable title. Payment of Purchase money is to be made in cash or certified check. Purchaser agrees that he will immediately apply for a _____ mortgage in the amount of \$ _____, and pay \$ _____ down plus mortgage costs, prepaid items and adjustments in cash. Purchaser agrees to execute the mortgage as soon as the mortgage application is approved, a closing date obtained from the lending institution, and, if applicable, final inspection of the property approved by the Veterans Administration or F. H. A.
<i>Sale to Existing Mortgage</i>	C. Delivery of the usual Warranty Deed conveying a marketable title, subject to mortgage to be deducted from the purchase price. Payment of the purchase money is to be made in cash or certified check less the amount owing upon an existing mortgage now on the premises, with accrued interest to date of consummation, held by _____ upon which there is unpaid the sum of approximately _____ Dollars, with interest at _____ per cent, which mortgage requires payment of _____ Dollars on the _____ day of each and every month, which payments DO, DO NOT include prepaid taxes and insurance. If the Seller has any accumulated funds held in escrow for the payment for any prepaid items, the Purchaser agrees to reimburse the seller upon proper assignment of same. The Purchaser agrees to assume and pay said mortgage according to the terms thereof.
<i>Sale on Land Contract</i>	D. Payment of the sum of _____ Dollars, in cash or certified check, and the execution of a Land Contract acknowledging payment of that sum and calling for the payment of the remainder of the purchase money within _____ years from the date of Contract in monthly payments of not less than _____ Dollars each, which include interest payments at the rate of _____ per cent per annum; and which DO, DO NOT include prepaid taxes and insurance.
<i>Sale to Existing Land Contract</i>	If the Seller's title to said land is evidenced by an existing by an existing land contract with unperformed terms and conditions substantially as above set forth and the cash payment to be made by the undersigned on consummation hereof will pay out the equity, an assignment and conveyance of the vendee's interest in the land contract, with an agreement by the undersigned to assume the balance owing thereon, will be accepted in lieu of the contract proposed in the preceding paragraph. If the Seller has any accumulated funds held in escrow for the payment of prepaid taxes or insurance, the Purchaser agrees to reimburse the Seller upon the proper assignment of same.
<i>Evidence of Title</i>	2. As evidence of title, Seller agrees to furnish Purchaser as soon as possible, a Policy of title Insurance in an amount not less than the purchase price, bearing date later than the acceptance hereof and guaranteeing the title in the condition required for performance of this agreement, will be accepted. Purchaser to pay premium for title insurance policy at time of closing.
<i>Time of Closing</i>	3. If this offer is accepted by the Seller and Purchaser and if title can be conveyed in the condition required hereunder, the parties agree to complete the sale upon notification that Seller is ready to close; however, if the sale is to be consummated in accordance with paragraph B, then the closing will be governed by the time there specified for obtaining a mortgage. In the event of default by the Purchaser hereunder, the Seller may, at his option, elect to enforce the terms hereof or declare a forfeiture hereunder and retain the deposit as liquidated damages.
<i>Purchaser's Default</i>	
<i>Seller's Default</i>	4. In the event of default by the Seller hereunder, the purchaser may, at his option, elect to enforce the terms hereof or demand, and be entitled to, an immediate refund of his entire deposit in full termination of this agreement.
<i>Title Objections</i>	5. If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in the condition required for performance hereunder, the Seller shall have 30 days from the date, is notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) to obtain title insurance as required above, or (3) to refund the deposit in full termination of this agreement if unable to remedy the title the Purchaser agrees to complete the sale within 10 days of written notification thereof. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement.
<i>Possession</i>	6. The Seller shall deliver and the Purchaser shall accept possession of said property, subject to rights of the following tenants: <u>None</u> If the Seller occupies the property, it shall be vacated on or before <u>closing</u> From the closing to the date of vacating property as agreed, SELLER SHALL PAY the sum of \$ <u>NA</u> per day. THE BROKER SHALL RETAIN from the amount due Seller at closing the sum of \$ <u>NA</u> as security for said occupancy charge, paying to the Purchaser the amount due him and returning to the Seller the unused portion as determined by date property is vacated and keys surrendered to Broker.

Taxes and Prorated Items	7. All taxes and assessments which have become a lien upon the land at the date of this agreement shall be paid by the Seller. Current taxes, if any, shall be prorated and adjusted as of the date of closing in accordance with <u>due date</u> (Insert one: "Fiscal Year" "Due Date." If left blank, Fiscal Year applies) basis of the municipality or taxing unit in which the property is located. Interest, rents and water bills shall be prorated and adjusted as of the date of closing. Due dates are August 1 and December 1.
Broker's Authorization	8. It is understood that this offer is irrevocable for five (5) days from the date hereof, and if not accepted by the Seller within that time, the deposit shall be returned forthwith to the Purchaser. If the offer is accepted by the Seller, the Purchaser agrees to complete the purchase of said property within the time indicated in Paragraph 3. 9. The Seller is hereby authorized to accept this offer and the deposit of <u>0.00</u> Dollars may be held by him under Act No. 112. P.A. of 1960 Sect. 13, (j) and applied on the purchase price if the sale is consummated.

10. APPLICABLE TO F. H. A. SALES ONLY:

It is expressly agreed that, notwithstanding any other provisions of this contract, the Purchaser shall not be obligated to complete the purchase of the property described herein or to incur any penalty by forfeiture of earnest money deposits or otherwise unless the Seller has delivered in the purchaser a written statement issued by the Federal Housing Commissioner

setting forth the appraised value of the property for mortgage insurance purpose of not less than \$ _____ which statement the Seller hereby agrees to deliver to the Purchaser promptly after such appraised value statement is made available to the Seller. The Purchaser shall, however, have the privilege and the option of proceeding with the consummation of this contract without regard to the amount of the appraised valuation made by the Federal Housing Commissioner.

It is further understood between Purchaser and Seller that the additional personal property listed herein has a value of \$ _____.

11. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the respective parties.

By the execution of this instrument the Purchaser acknowledges THAT HE HAS EXAMINED THE ABOVE described premises and is satisfied with the physical condition of property thereon and acknowledges the receipt of a copy of this offer.

The closing of this sale shall take place at the office of the City Engineer, 3200 Biddle Avenue, Wyandotte, MI. However, if a new mortgage is being applied for, Purchasers will execute said mortgage at the bank or mortgage company from which the mortgage is being obtained. Additional conditions, if any: This Agreement is contingent upon the following: 1. City Council approval; 2. Purchaser combining this property with property currently owned by Purchaser known as 2500 10th Street. 3. Purchaser is responsible for all closing fees including title premium, combination fee of \$30.00 and recording fees. Closing fees will be due at time of closing. 4. Property is being purchased in an "as is" condition.

CHECK BOX IF CLOSING FEE OF \$200.00 IS TO BE PAID BY PURCHASER IS REQUIRED.

IN PRESENCE OF:

Earl H. Affholter L. S.
Earl H. Affholter Purchaser

Barbara J. Affholter L. S.
Barbara J. Affholter Purchaser

Address 2500 10th Street, Wyandotte, Michigan
Phone: _____

Dated _____

SELLER'S ACKNOWLEDGMENT OF DEPOSIT

Received from the above named Purchaser the deposit money above mentioned, which will be applied as indicated in Paragraphs 8 and 9 above, or will be returned forthwith after tender if the foregoing offer and deposit is declined.

Address _____ Seller

Phone _____ By: _____

This is a co-operative sale on a _____ basis with _____.

ACCEPTANCE OF OFFER

TO THE ABOVE NAMED PURCHASER AND BROKER:

The foregoing offer is accepted in accordance with the terms stated, and upon consummation Seller hereby agrees to pay the Broker for services rendered a commission of (_____ Dollars) (_____ per cent of the sale price), which shall be due and payable at the time set in said offer for the consummation of the sale, or if un consummated, at the time of Seller's election to refund the deposit, or of Seller's or Purchaser's failure, inability or refusal to perform the conditions of this offer; provided, however, that if the deposit is forfeited under the terms of said offer, the Seller agrees that one-half of such deposit (but not in excess of the amount of the full commission) shall be paid to or retained by the Broker in full payment for services rendered.

By the execution of this instrument, the Seller acknowledges the receipt of a copy of this agreement.

CITY OF WYANDOTTE:

IN PRESENCE OF:

Joseph R. Peterson, Mayor L.S.

Lawrence S. Stec, City Clerk L. S.
Address 3200 Biddle Avenue, Wyandotte

Dated: _____ Phone 734-324-4555

PURCHASER'S RECEIPT OF ACCEPTED OFFER

The undersigned Purchaser hereby acknowledges the receipt of the Seller's signed acceptance of the foregoing Offer to Purchase.

Dated _____ L. S.
Purchaser



2484 10th - LOT 7 THE RICH-WELCH SUB, BLOCK 12 T3S R11E, L21 P62 WCR Lot Size: 40' x 106'

2494 10th -LOT 6 THE RICH-WELCH SUB, BLOCK 12 T3S R11E, L21 P62 WCR - CITY OF WYANDOTTE Lot Size: 40' x 106'

2500 10th - N 10 FT OF LOT 4 ALSO LOT 5 THE RICH-WELCH SUB BLK 12 WCR – Lot Size: 50' x 106'

POLICY FOR THE SALE OF NON-BUILDABLE LOTS

OFFICIALS

William R. Griggs
CITY CLERK

Andrew A. Swiecki
CITY TREASURER

Colleen A. Keehn
CITY ASSESSOR



COUNCIL

Todd M. Browning
James R. DeSana
Sheri M. Sutherby-Fricke
Daniel E. Galeski
Leonard T. Sabuda
Lawrence S. Stec

September 11, 2012.

JOSEPH R. PETERSON
MAYOR
RESOLUTION

Marjorie Griggs
2442-9th Street
Wyandotte, Michigan 48192

By Councilman Leonard Sabuda
Supported by Councilman Todd M. Browning

RESOLVED by the City Council that the communication from Marjorie Griggs, 2442-9th Street, Wyandotte relative to the purchase of adjacent property is hereby received and placed on file. AND BE IT FURTHER RESOLVED that the City Engineer's office is directed to offer for sale all non-buildable lots at the cost of \$50.00 per front foot and to permit the purchase to be made by deferred payment. This resolution applies to any pending sales that have not yet closed.

YEAS: Councilmembers Browning DeSana Fricke Galeski Sabuda Stec
NAYS: None

RESOLUTION DECLARED ADOPTED

I, William R. Griggs, City Clerk for the City of Wyandotte, do hereby certify that the foregoing is a true and exact copy of a resolution adopted by the Mayor and Council of the City of Wyandotte, at the regular meeting held on September 10, 2012.

William R. Griggs
William R. Griggs
City Clerk

CC: City Engineer, City Assessor

CITY OF WYANDOTTE
REQUEST FOR COUNCIL ACTION

MEETING DATE: July 18, 2016

AGENDA ITEM # **19**

ITEM: Purchase Agreement to sell City owned properties known as former 835 Plum, 3409 12th Street and 434 Elm

Mark Kowalewski

PRESENTER: Mark A. Kowalewski, City Engineer and Thomas Woodruff, City Assessor

BACKGROUND: All properties were offered for sale in accordance with the attached Build a Future in Wyandotte Specifications for Acquisition of Vacant Parcels for the Construction of a New Single Family Home. They were also placed on the MLS and "for sale" sign was placed on the property. The recommendation is to sell said lots to Epic Homes, LLC for the construction of a single family homes consisting of approximately 1,727 square feet, 3 bedrooms, 2 baths, full basement and attached garage. The exterior will be vinyl sided.

STRATEGIC PLAN/GOALS: This recommendation is consistent with the 2010-2015 Goals and Objectives of the City of Wyandotte Strategic Plan in continuing effects to enhancing the community's quality of life by: fostering the revitalization and preservation of older areas of the City as well as developing, redeveloping new areas; ensuring that all new developments will be planned and designed consistent with the city's historic and visual standards; have a minimum impact on natural areas; and, have a positive impact on surrounding areas and neighborhoods; fostering the maintenance and development of stable and vibrant neighborhoods.

ACTION REQUESTED: Adopt a resolution concurring with recommendation

BUDGET IMPLICATIONS & ACCOUNT NUMBER: n/a

IMPLEMENTATION PLAN: Execute Purchase Agreements and close on properties.

COMMISSION RECOMMENDATION: N/A

CITY ADMINISTRATOR'S RECOMMENDATION: *S. Dunsdale*

LEGAL COUNSEL'S RECOMMENDATION: Purchase Agreement Approved by Legal.

MAYOR'S RECOMMENDATION: *ALP*

LIST OF ATTACHMENTS: Purchase Agreements; Build a Future in Wyandotte Specifications for Acquisition of Vacant Parcels for the Construction of a New Single Family Home; and Maps

MODEL RESOLUTION:

RESOLUTION

Wyandotte, Michigan

Date: July 18, 2016

RESOLUTION by Councilperson _____

RESOLVED BY THE MAYOR AND COUNCIL that the communication from the City Engineer and City Assessor regarding the City owned property located at Former 835 Plum, Former 3409 12th Street and Former 434 Elm is hereby received and placed on file; AND

BE IT FURTHER RESOLVED that the Council concurs with the recommendation to sell the properties known as Former 835 Plum, Former 3409 12th Street and Former 434 Elm to Epic Homes, LLC for the amount of \$30,000.00; AND

BE IT FURTHER RESOVLED that if the Purchaser, Epic Homes, LLC, does not undertake development within six (6) months from time of closing and complete construction within one (1) year will results in Seller's right to repurchase property including any improvements for One (\$1.00) Dollar. A condition will be placed on the Deeds that will include this contingency; NOW THEREFORE,

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute the Offers to Purchase Real Estate and closing documents for the properties known as Former 835 Plum, Former 3409 12th Street and Former 434 Elm between Epic Homes, LLC and the City of Wyandotte for \$30,000 as presented to Council on July 18, 2016

I move the adoption of the foregoing resolution.

MOTION by Councilperson _____

Supported by Councilperson _____

<u>YEAS</u>	<u>COUNCIL</u>	<u>NAYS</u>
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	VanBoxell	_____

William R. Look
 Steven R. Makowski

Richard W. Look
 (1912-1993)

1. THE UNDERSIGNED hereby offers and agrees to purchase the following land situated in the City
Township of
Village Wyandotte, Wayne County, Michigan, described as follows:
Lots 21 and 22, Block 15 Garfield Place Subdivision, according to the plat thereof recorded in Liber 14 of Plats, Page 80, Wayne County Records being known as former 835 Plum now known as 837 Plum Street, together with all improvements and appurtenances, including all lighting fixtures, shades, Venetian blinds, curtain rods, storm windows and storm doors, screens, awnings, TV antenna, gas conversion unit and permit _____ if any, now on the premises, and to pay therefore the sum of Ten Thousand Dollars (\$10,000.00) Dollars, subject to the existing building and use restrictions, easements, and zoning ordinances, if any, upon the following conditions;

THE SALE TO BE CONSUMMATED BY: A

(Fill out one of the four following paragraphs, and strike the remainder)

<i>Cash Sale</i>	A. Delivery of the usual Warranty Deed conveying a marketable title. Payment of purchase money is to be made in cash or certified check.
<i>Cash Sale with New Mortgage</i>	B. Delivery of the usual Warranty Deed conveying a marketable title. Payment of Purchase money is to be made in cash or certified check. Purchaser agrees that he will immediately apply for a _____ mortgage in the amount of \$ _____, and pay \$ _____ down plus mortgage costs, prepaid items and adjustments in cash. Purchaser agrees to execute the mortgage as soon as the mortgage application is approved, a closing date obtained from the lending institution, and, if applicable, final inspection of the property approved by the Veterans Administration or F. H. A.
<i>Sale to Existing Mortgage</i>	C. Delivery of the usual Warranty Deed conveying a marketable title, subject to mortgage to be deducted from the purchase price. Payment of the purchase money is to be made in cash or certified check less the amount owing upon an existing mortgage now on the premises, with accrued interest to date of consummation, held by _____ upon which there is unpaid the sum of approximately _____ Dollars, with interest at _____ per cent, which mortgage requires payment of _____ Dollars on the _____ day of each and every month, which payments DO, DO NOT include prepaid taxes and insurance. If the Seller has any accumulated funds held in escrow for the payment for any prepaid items, the Purchaser agrees to reimburse the seller upon proper assignment of same. The Purchaser agrees to assume and pay said mortgage according to the terms thereof.
<i>Sale on Land Contract</i>	D. Payment of the sum of _____ Dollars, in cash or certified check, and the execution of a Land Contract acknowledging payment of that sum and calling for the payment of the remainder of the purchase money within _____ years from the date of Contract in monthly payments of not less than _____ Dollars each, which include interest payments at the rate of _____ per cent per annum; and which DO, DO NOT include prepaid taxes and insurance.
<i>Sale to Existing Land Contract</i>	If the Seller's title to said land is evidenced by an existing by an existing land contract with unperformed terms and conditions substantially as above set forth and the cash payment to be made by the undersigned on consummation hereof will pay out the equity, an assignment and conveyance of the vendee's interest in the land contract, with an agreement by the undersigned to assume the balance owing thereon, will be accepted in lieu of the contract proposed in the preceding paragraph. If the Seller has any accumulated funds held in escrow for the payment of prepaid taxes or insurance, the Purchaser agrees to reimburse the Seller upon the proper assignment of same.
<i>Evidence of Title</i>	2. As evidence of title, Seller agrees to furnish Purchaser as soon as possible, a complete Abstract of Title and Tax History, certified to a date later than the acceptance hereof. In lieu, thereof, a Policy of Title Insurance in an amount not less than the purchase price, bearing date later than the acceptance hereof and guaranteeing the title in the condition required for performance of this agreement, will be accepted.
<i>Time of Closing</i>	3. If this offer is accepted by the Seller and if title can be conveyed in the condition required hereunder, the parties agree to complete the sale upon notification that Seller is ready to close; however, if the sale is to be consummated in accordance with paragraph B, then the closing will be governed by the time there specified for obtaining a mortgage. In the event of default by the Purchaser hereunder, the Seller may, at his option, elect to enforce the terms hereof or declare a forfeiture hereunder and retain in the deposit as liquidated damages.
<i>Purchaser's Default</i>	4. In the event of default by the Seller hereunder, the purchaser may, at his option, elect to enforce the terms hereof or demand, and be entitled to, an immediate refund of his entire deposit in full termination of this agreement.
<i>Seller's Default</i>	5. If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in the condition required for performance hereunder, the Seller shall have 30 days from the date, is notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) to obtain title insurance as required above, or (3) to refund the deposit in full termination of this agreement if unable to remedy the title the Purchaser agrees to complete the sale within 10 days of written notification thereof. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement.
<i>Title Objections</i>	6. The Seller shall deliver and the Purchaser shall accept possession of said property, subject to rights of the following tenants: <u>None</u>
<i>Possession</i>	If the Seller occupies the property, it shall be vacated on or before <u>closing</u> . From the closing to the date of vacating property as agreed, SELLER SHALL PAY she sum of \$ <u>NA</u> per day. THE BROKER SHALL RETAIN from the amount due Seller at closing the sum of \$ <u>NA</u> as security for said occupancy charge, paying to the Purchaser the amount due him and returning to the Seller the unused portion as determined by date property is vacated and keys surrendered to Broker.

Taxes and Prorated Items	7. All taxes and assessments which have become a lien upon the land at the date of this agreement shall be paid by the Seller. Current taxes, if any, shall be prorated and adjusted as of the date of closing in accordance with due date _____ (Insert one: "Fiscal Year" "Due Date." If left blank, Fiscal Year applies) basis of the municipality or taxing unit in which the property is located. Interest, rents and water bills shall be prorated and adjusted as of the date of closing. Due dates are August 1 and December 1.
Broker's Authorization	8. It is understood that this offer is irrevocable for fifteen (15) days from the date hereof, and if not accepted by the Seller within that time, the deposit shall be returned forthwith to the Purchaser. If the offer is accepted by the Seller, the Purchaser agrees to complete the purchase of said property within the time indicated in Paragraph 3. 9. The Broker is hereby authorized to make this offer and the deposit of <u>\$2,000.00</u> Dollars may be held by him under Act No. 112. P.A. of 1960 Sect. 13, (j) and applied on the purchase price if the sale is consummated.

11. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the respective parties.

By the execution of this instrument the Purchaser acknowledges THAT HE HAS EXAMINED THE ABOVE described premises and is satisfied with the physical condition of structures thereon and acknowledges the receipt of a copy of this offer.

The closing of this sale shall take place at the office of _____ City Engineer, 3200 Biddle Avenue, Wyandotte, Michigan. However, if a new mortgage is being applied for, Purchasers will execute said mortgage at the bank or mortgage company from which the mortgage is being obtained. Additional conditions, if any: See Addendum for additional Paragraphs 12 through 18 and Signatures

IN PRESENCE OF: _____ L. S.
 _____ Purchaser
 _____ L. S.
 _____ Purchaser
 _____ Address _____
 Dated _____ Phone: _____

BROKER'S ACKNOWLEDGMENT OF DEPOSIT

Received from the above named Purchaser the deposit money above mentioned, which will be applied as indicated in Paragraphs 8 and 9 above, or will be returned forthwith after tender if the foregoing offer and deposit is declined.

Address _____
 Phone _____ By: _____ Broker
 This is a co-operative sale on a _____ basis with _____

ACCEPTANCE OF OFFER

TO THE ABOVE NAMED PURCHASER AND BROKER:

The foregoing offer is accepted in accordance with the terms stated, and upon consummation Seller hereby agrees to pay the Broker for services rendered a commission of (_____ Dollars) (_____ per cent of the sale price), which shall be due and payable at the time set in said offer for the consummation of the sale, or if unconsummated, at the time of Seller's election to refund the deposit, or of Seller's or Purchaser's failure, inability or refusal to perform the conditions of this offer; provided, however, that if the deposit is forfeited under the terms of said offer, the Seller agrees that one-half of such deposit (but not in excess of the amount of the full commission) shall be paid to or retained by the Broker in full payment for services rendered.

By the execution of this instrument, the Seller acknowledges the receipt of a copy of this agreement.

IN PRESENCE OF: _____ L. S.
 _____ Seller
 _____ L. S.
 _____ Seller
 _____ Address _____
 Dated: _____ Phone _____

PURCHASER'S RECEIPT OF ACCEPTED OFFER

The undersigned Purchaser hereby acknowledges the receipt of the Seller's signed acceptance of the foregoing Offer to Purchase.

Dated _____ L. S.
 _____ Purchaser

THIS IS A LEGAL BINDING CONTRACT, IF NOT UNDERSTOOD SEEK COMPETENT HELP

ADDENDUM TO
OFFER TO PURCHASE REAL ESTATE

This Agreement is contingent upon the following:

12. The closing for this Agreement is contingent upon the Purchaser, within 120 days of Seller's signed acceptance, obtaining a building permit, issued by the Engineering and Building Department for the construction of a single family home, consisting the following features:
 - Approximately 1,727 square feet as indicated on Attachment A
 - Full Basement to be in accordance with Section R310-Emergency Escape and Rescue Openings in accordance with the 2015 Michigan Residential Code. Emergency Escape and Rescue Opening must have an approved cover. The basement is also required to have a Backflow Valve and Sump Pump.
 - Exterior to be vinyl siding.
 - Attached garage. NOTE: Garage will not extend past covered front porch as indicated on Attachment A.
13. This Agreement is further contingent upon the Purchaser undertaking development within 120 days from time of closing and complete construction within one (1) year. "Undertaking development" is defined as: the commencement of the building construction with a Building Permit being issued by the Engineering and Building Department for the construction of the home as described in Paragraph 12 above. Failure to undertake development or complete construction within the above time period will result in Seller's right to repurchase property including any improvements for \$1.00, this will be a condition of the Deed.
14. All utilities are required to be underground. Purchaser will provide three (3) ducts; electrical, cable and telephone to a central location. If reusing existing sewer tap, line must be inspected or cameraed and documents submitted to the Engineering Department for approved use. If use is not approved, you must re-tap the main.
15. The Purchaser is responsible for the cost of the Title Insurance Policy Premium, Closing Fee of \$200.00 and Wayne County Mapping Fee which will be added to the mortgage at time of closing. These charges will be including into the mortgage.
16. Dirt shall be removed from the site at the Purchaser's expense.
17. The property is being sold in "As Is" condition, without express or implied warranty. Purchaser understands that buildings were removed from the site and the City of Wyandotte accepts no responsibility for underground conditions or environmental conditions of the property.
18. This Agreement is subject to the approval of the Wyandotte City Council.

EPIC HOMES, LLC


~~Joshua K. Sterling, Member - Purchaser~~

Purchaser

Dated: 7/8/2016

CITY OF WYANDOTTE, Seller


Joseph R. Peterson, Mayor

Lawrence S. Stec, City Clerk
3200 Biddle Avenue
Wyandotte, Michigan 48192

Dated: _____

Legal Department Approval _____



GARY LAMARAND
ENGINEER / DESIGNER /
BUILDER / LEED-AP
11717 Pardee Road
Taylor, Michigan 48180
T. (734) 818-6666
E. Lamarand@Comcast.net

PROJECT OWNER:
JOSHUA STERLING
12863 Burrell Rd.
Southgate, MI 48195

PROJECT:
PROPOSED HOME
MODEL

SEAL:

ISSUED FOR:
5/15/16 PROPOSED PLAN
6/12/16 REVISED PLAN
7/6/16 BASEMENT PLAN
CORRECTION

DRAWN BY: WB
CHECKED BY: GL
DATE: 6/12/16
SHEET TITLE:

COVER SHEET

SHEET NUMBER:

0

BUILDING INFORMATION

BUILDING: MICHIGAN 2012
ELECTRICAL: NEC 2011
PLUMBING: MICHIGAN 2012
MECHANICAL: MICHIGAN 2012
USE: RESIDENTIAL

**PROPOSED HOME MODEL FOR
VACANT LOTS**

WYANDOTTE MICHIGAN
48192

SITE DATA

ALL UTILITIES TO BE UNDERGROUND
NUMBER OF BATHROOMS: 2 1/2
NUMBER OF STORIES: 2
HOUSE AREA: 1727 SF
GARGAE AREA: 373 SF
TOTAL COVERAGE: 1215 SF
LOT AREA: ASSUME 50' x 100' = 5000 S F
PROVIDED COVERAGE: 25%
PROVIDED HEIGHT: 30 FT

SIDE YARD SETBACK = 5 FT
SIDE YARD SETBACK = 14'-3" FT
FRONT YARDSET BACK = 20 FT
REAR YARD SETBACK = 40'-6" FT

LEGAL DESCRIPTION

LOTS WILL VARY IN DESCRIPTION AND SIZE

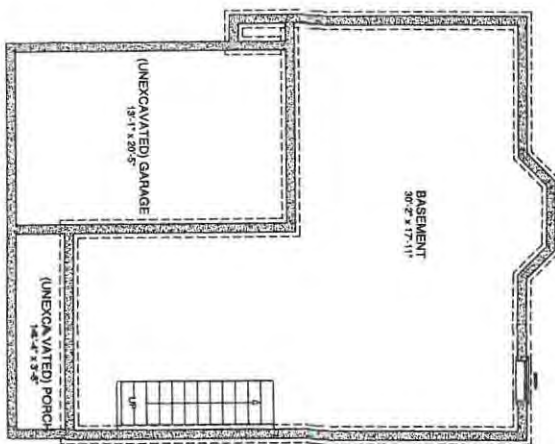


SHEET INDEX

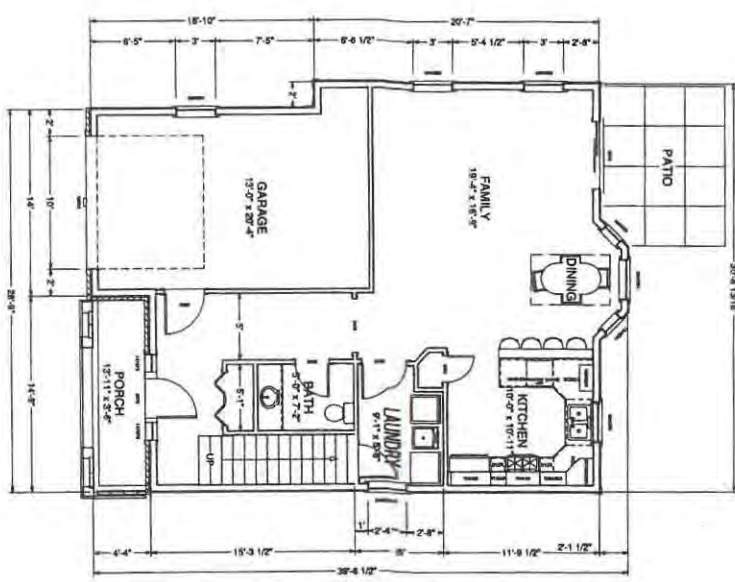
0 COVER SHEET
A-1 PROPOSED FLOOR PLANS
A-2 ELEVATIONS

GARY LAMARAND
ENGINEER / DESIGNER / BUILDER / LEED-AP
11717 PARDEE ROAD
TAYLOR, MICHIGAN 48180
734-818-6666

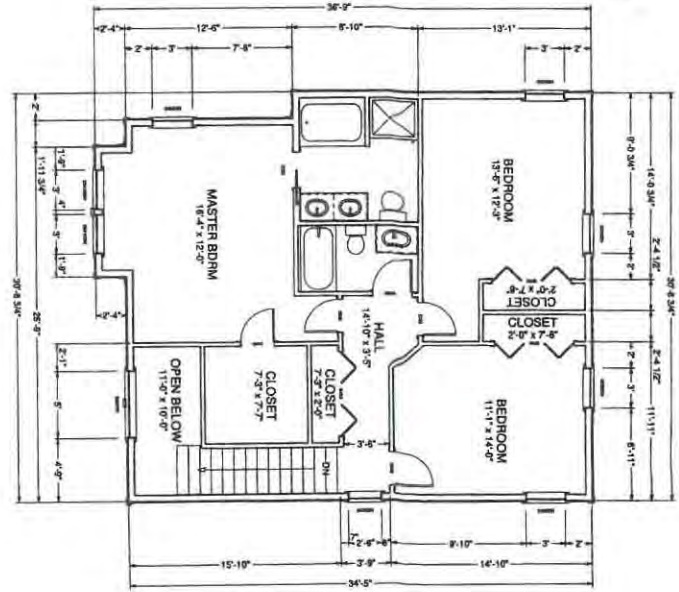
lot 3
Attachment A



PROPOSED BASEMENT PLAN
SCALE: 1/4" = 1'-0"



PROPOSED FIRST FLOOR PLAN
SCALE: 1/4" = 1'-0"



PROPOSED SECOND FLOOR PLAN
SCALE: 1/4" = 1'-0"



CARY LAWRENCE
ENGINEER/DESIGNER/
BILL PERE/LEED-AP
11717 Purdee Road
Troy, Michigan 48060
T: (734) 818-6666
E: c.lawrence@comcast.net

PROJECT OWNER:
JOSHUA STERLING
12863 Bayview Rd.
Southfield, MI 48035

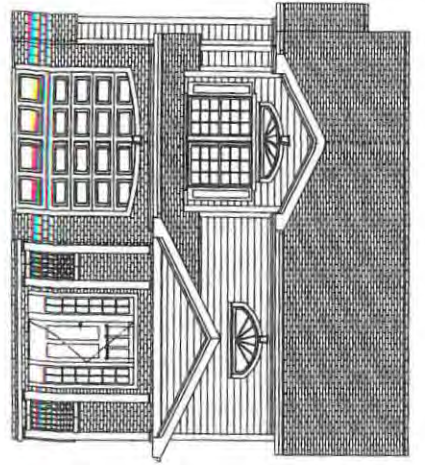
PROJECT:
PROPOSED HOME
MODEL

SEAL:

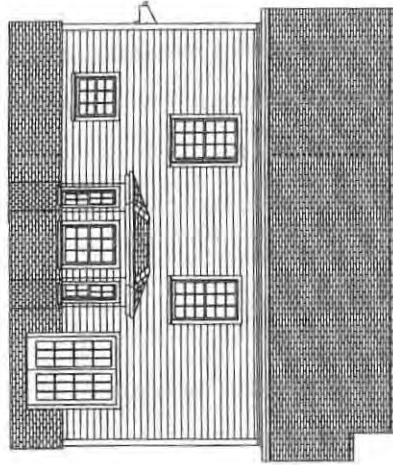
ISSUED FOR:
6/12/16 REVISION PLAN
Z/6/16 BASEMENT PLAN
CONSTRUCTION

DATE: 6/12/16
CHECKED BY: GL
DESIGNED BY: VLB
PROJECT TITLE:
PROPOSED FLOOR
PLAN

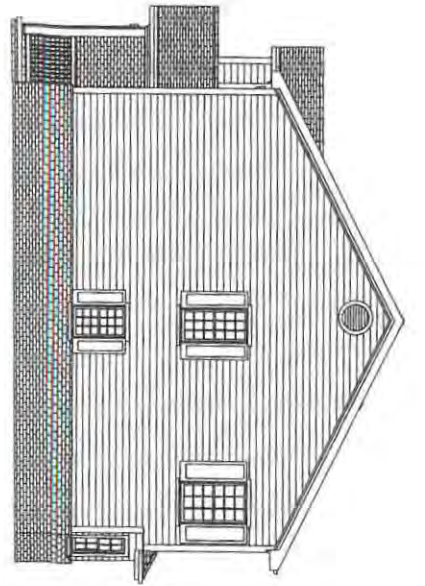
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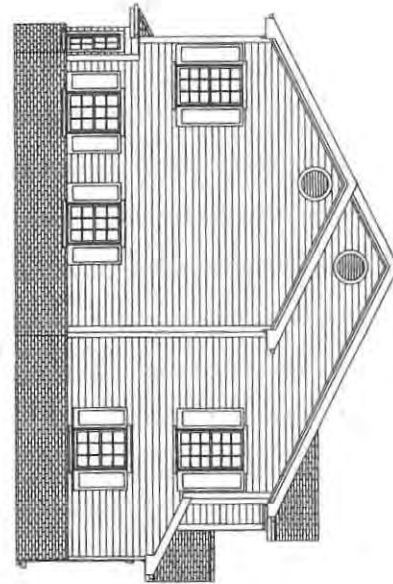
FRONT ELEVATION
SCALE: 1/4" = 1'-0"



REAR ELEVATION
SCALE: 1/4" = 1'-0"



SIDE ELEVATION
SCALE: 1/4" = 1'-0"



SIDE ELEVATION
SCALE: 1/4" = 1'-0"



GARY LANGFORD
ENGINEER/DESIGNER/
PLUMBER/LEAD-AP
11717 Fordes Road
Taylor, Michigan 48180
T. (734) 818-4666
E. Langford@Comcast.net

PROJECT OWNER:
JOSHUA STERLING
12868 BAYVIEW RD.
SARASOTA, MI 48195

PROJECT:
PROPOSED HOME
MODEL

SEAL:

ISSUED FOR:
E/STYLA PROPOSED PLAN
A/1204 - REVISED PLAN
M/636 - REVISION PLAN
CONSTRUCTION

DRAWN BY: W.B.
CHECKED BY: G.L.
DATE: 6/12/06

SHEET TITLE
ELEVATIONS

SHEET NUMBER
A-2

William R. Look
Steven R. Makowski

(734) 285-6500
FAX (734) 285-4160

Richard W. Look
(1912-1993)

OFFER TO PURCHASE REAL ESTATE

1. THE UNDERSIGNED hereby offers and agrees to purchase the following land situated in the

City
Township- of
Village

Wyandotte, Wayne County, Michigan, described as follows:
Lot 62 and the south 1/2 of vacated alley lying north of and adjacent to Whitcomb S subdivision as recorded in Liber 30, page 27 of Plats, Wayne County Records. Also north 62.58 feet of south 147.58 feet of the west 47.58 feet of east 147.58 feet of Lot 4 Eureka Iron & Steel Works Subdivision of part of Section 32, T3S, R. 11E, as recorded in Liber 10, Page 88 of Plats, Wayne County Records being known as former 3409 12th now known as 3407 12th Street, together with all improvements and appurtenances, including all lighting fixtures, shades, Venetian blinds, curtain rods, storm windows and storm doors, screens, awnings, TV antenna, gas conversion unit and permit _____ if any, now on the premises, and to pay therefore the sum of Ten Thousand Dollars (\$10,000.00) Dollars, subject to the existing building and use restrictions, easements, and zoning ordinances, if any, upon the following conditions;

THE SALE TO BE CONSUMMATED BY: A

(Fill out one of the four following paragraphs, and strike the remainder)


<i>Cash Sale</i>	A. Delivery of the usual Warranty Deed conveying a marketable title. Payment of purchase money is to be made in cash or certified check.
<i>Cash Sale with New Mortgage</i>	B. Delivery of the usual Warranty Deed conveying a marketable title. Payment of Purchase money is to be made in cash or certified check. Purchaser agrees that he will immediately apply for a _____ mortgage in the amount of \$ _____, and pay \$ _____ down plus mortgage costs, prepaid items and adjustments in cash. Purchaser agrees to execute the mortgage as soon as the mortgage application is approved, a closing date obtained from the lending institution, and, if applicable, final inspection of the property approved by the Veterans Administration or F. H. A.
<i>Sale to Existing Mortgage</i>	C. Delivery of the usual Warranty Deed conveying a marketable title, subject to mortgage to be deducted from the purchase price. Payment of the purchase money is to be made in cash or certified check less the amount owing upon an existing mortgage now on the premises, with accrued interest to date of consummation, held by _____ upon which there is unpaid the sum of approximately _____ Dollars, with interest at _____ per cent, which mortgage requires payment of _____ Dollars on the _____ day of each and every month, which payments DO, DO NOT include prepaid taxes and insurance. If the Seller has any accumulated funds held in escrow for the payment for any prepaid items, the Purchaser agrees to reimburse the seller upon proper assignment of same. The Purchaser agrees to assume and pay said mortgage according to the terms thereof.
<i>Sale on Land Contract</i>	D. Payment of the sum of _____ Dollars, in cash or certified check, and the execution of a Land Contract acknowledging payment of that sum and calling for the payment of the remainder of the purchase money within _____ years from the date of Contract in monthly payments of not less than _____ Dollars each, which include interest payments at the rate of _____ per cent per annum; and which DO, DO NOT include prepaid taxes and insurance.
<i>Sale to Existing Land Contract</i>	If the Seller's title to said land is evidenced by an existing by an existing land contract with unperformed terms and conditions substantially as above set forth and the cash payment to be made by the undersigned on consummation hereof will pay out the equity, an assignment and conveyance of the vendee's interest in the land contract, with an agreement by the undersigned to assume the balance owing thereon, will be accepted in lieu of the contract proposed in the preceding paragraph. If the Seller has any accumulated funds held in escrow for the payment of prepaid taxes or insurance, the Purchaser agrees to reimburse the Seller upon the proper assignment of same.
<i>Evidence of Title</i>	2. As evidence of title, Seller agrees to furnish Purchaser as soon as possible, a complete Abstract of Title and Tax History, certified to a date later than the acceptance hereof. In lieu, thereof, a Policy of Title Insurance in an amount not less than the purchase price, bearing date later than the acceptance hereof and guaranteeing the title in the condition required for performance of this agreement, will be accepted.
<i>Time of Closing</i>	3. If this offer is accepted by the Seller and if title can be conveyed in the condition required hereunder, the parties agree to complete the sale upon notification that Seller is ready to close; however, if the sale is to be consummated in accordance with paragraph B, then the closing will be governed by the time there specified for obtaining a mortgage. In the event of default by the Purchaser hereunder, the Seller may, at his option, elect to enforce the terms hereof or declare a forfeiture hereunder and retain the deposit as liquidated damages.
<i>Purchaser's Default</i>	4. In the event of default by the Seller hereunder, the purchaser may, at his option, elect to enforce the terms hereof or demand, and be entitled to, an immediate refund of his entire deposit in full termination of this agreement.
<i>Seller's Default</i>	
<i>Title Objections</i>	5. If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in the condition required for performance hereunder, the Seller shall have 30 days from the date, is notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) to obtain title insurance as required above, or (3) to refund the deposit in full termination of this agreement if unable to remedy the title the Purchaser agrees to complete the sale within 10 days of written notification thereof. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement.
<i>Possession</i>	6. The Seller shall deliver and the Purchaser shall accept possession of said property, subject to rights of the following tenants: <u>None</u>
	If the Seller occupies the property, it shall be vacated on or before <u>closing</u> . From the closing to the date of vacating property as agreed, SELLER SHALL PAY the sum of \$ <u>NA</u> per day. THE BROKER SHALL RETAIN from the amount due Seller at closing the sum of \$ <u>NA</u> as security for said occupancy charge, paying to the Purchaser the amount due him and returning to the Seller the unused portion as determined by date property is vacated and keys surrendered to Broker.

ADDENDUM TO
OFFER TO PURCHASE REAL ESTATE

This Agreement is contingent upon the following:

12. The closing for this Agreement is contingent upon the Purchaser, within 120 days of Seller's signed acceptance, obtaining a building permit, issued by the Engineering and Building Department for the construction of a single family home, consisting the following features:
 - Approximately 1,727 square feet as indicated on Attachment A
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 - Attached garage. NOTE: Garage will not extend past covered front porch as indicated on Attachment A.
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15. The Purchaser is responsible for the cost of the Title Insurance Policy Premium, Closing Fee of \$200.00 and Wayne County Mapping Fee which will be added to the mortgage at time of closing. These charges will be including into the mortgage.
16. Dirt shall be removed from the site at the Purchaser's expense.
17. The property is being sold in "As Is" condition, without express or implied warranty. Purchaser understands that buildings were removed from the site and the City of Wyandotte accepts no responsibility for underground conditions or environmental conditions of the property.
18. This Agreement is subject to the approval of the Wyandotte City Council.

EPIC HOMES, LLC


~~Joshua K. Sterling, Member - Purchaser~~

Purchaser

Dated: 7/8/2016

CITY OF WYANDOTTE, Seller

Joseph R. Peterson, Mayor

Lawrence S. Stec, City Clerk
3200 Biddle Avenue
Wyandotte, Michigan 48192

Dated: _____

Legal Department Approval _____

lot 3
Attachment A

BUILDING INFORMATION

BUILDING: MICHIGAN 2012
ELECTRICAL: NEC 2011
PLUMBING: MICHIGAN 2012
MECHANICAL: MICHIGAN 2012
USE: RESIDENTIAL

**PROPOSED HOME MODEL FOR
VACANT LOTS**

WYANDOTTE MICHIGAN
48192

SITE DATA

ALL UTILITIES TO BE UNDERGROUND
NUMBER OF BATHROOMS: 2 1/2
NUMBER OF STORIES: 2
HOUSE AREA: 1727 SF
GARAGE AREA: 373 SF
TOTAL COVERAGE: 1215 SF
LOT AREA: ASSUME 50' x 100' = 5000 SF
PROVIDED COVERAGE: 25%
PROVIDED HEIGHT: 30 FT

SIDE YARD SETBACK = 5 FT
SIDE YARD SETBACK = 14'-3" FT
FRONT YARDSET BACK = 20 FT
REAR YARD SETBACK = 40'-8" FT

LEGAL DESCRIPTION

LOTS WILL VARY IN DESCRIPTION AND SIZE



SHEET INDEX

0 COVER SHEET
A-1 PROPOSED FLOOR PLANS
A-2 ELEVATIONS

GARY LAMARAND
ENGINEER / DESIGNER / BUILDER / LEED-AP
11717 PARDEE ROAD
TAYLOR, MICHIGAN 48180
734-818-6666



GARY LAMARAND
ENGINEER / DESIGNER /
BUILDER / LEED-AP
11717 Pardee Road
Taylor, Michigan 48180
T. (734) 818-6666
E. Lamarand@Comcast.net

PROJECT OWNER:
JOSHUA STERLING
12863 Eureka Rd.
Southgate, MI 48195

PROJECT:
PROPOSED HOME
MODEL

SEAL:

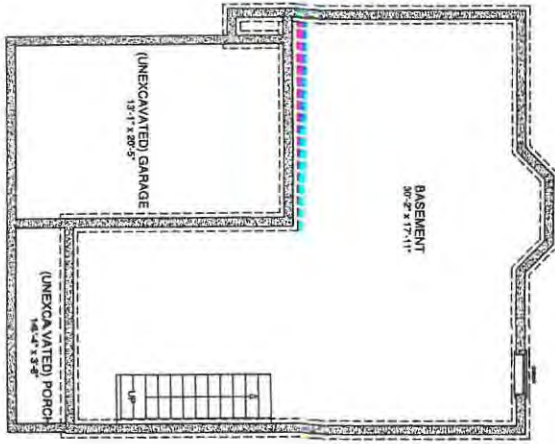
ISSUED FOR:
5/5/16 PROPOSED PLAN
6/12/16 REVISED PLAN
7/6/16 BASEMENT PLAN
CORRECTION

DRAWN BY: WB
CHECKED BY: GL
DATE: 6/22/16
SHEET TITLE:

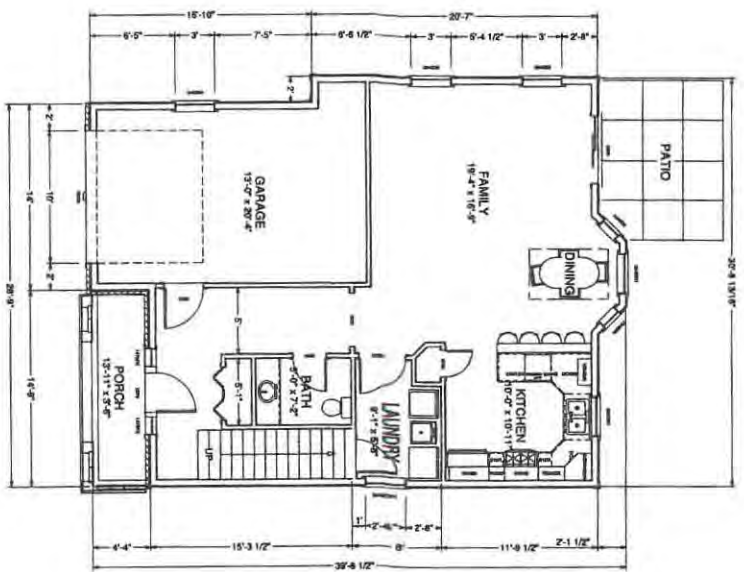
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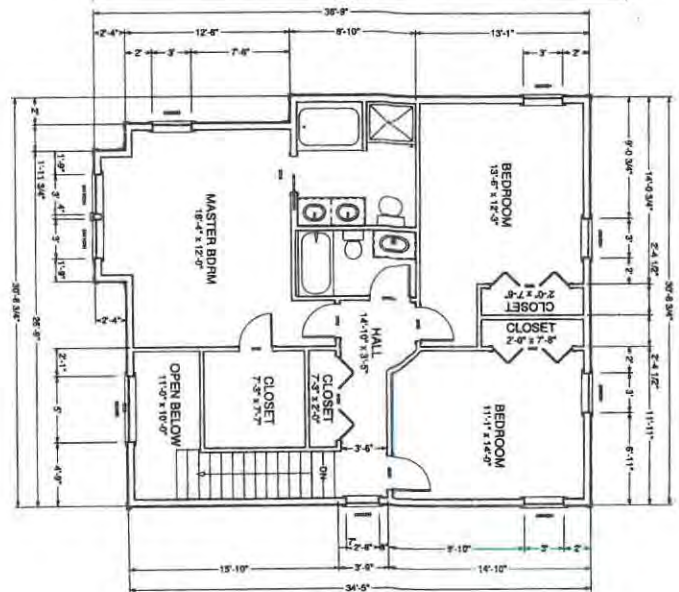
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PROPOSED BASEMENT PLAN
SCALE: 1/4" = 1'-0"



PROPOSED FIRST FLOOR PLAN
SCALE: 1/4" = 1'-0"



PROPOSED SECOND FLOOR PLAN
SCALE: 1/4" = 1'-0"



GARY LAWRENCE
ENGINEER / DESIGNER /
BILL PER / LEED-AP
1177 Purdee Road
Troy, Michigan 48180
E: Lawrenced@comcast.net
T: (734) 818-6666

PROJECT OWNER:
JOSHUA STERLING
12866 Burdell Rd.
Southfield, MI 48135

PROJECT:
PROPOSED HOME
MODEL

SEAL:

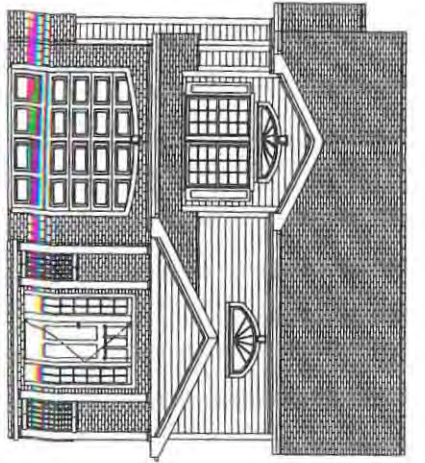
ISSUED FOR:

5/5/16 PROPOSED PLAN
4/23/16 REVISION PLAN
2/6/16 BASEMENT PLAN
CONSTRUCTION

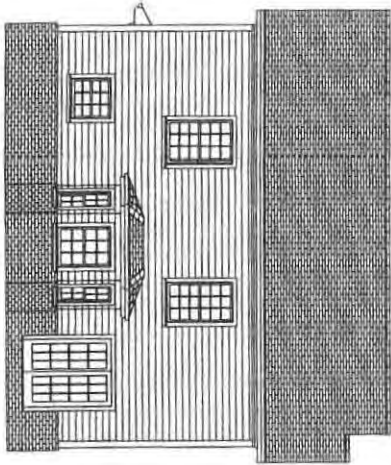
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CHECKED BY: GL

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PROPOSED FLOOR PLAN

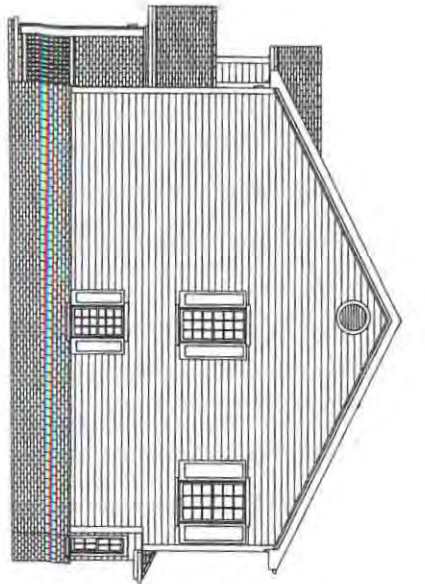
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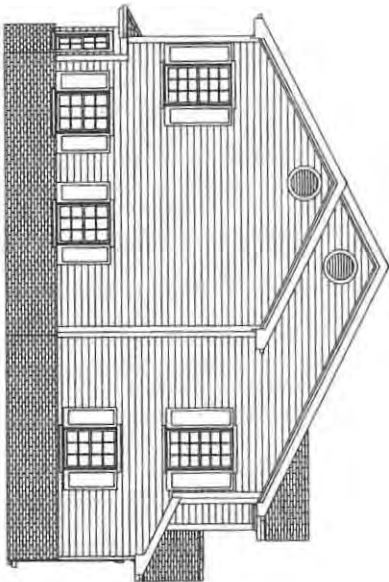
FRONT ELEVATION
SCALE: 1/4" = 1'-0"



REAR ELEVATION
SCALE: 1/4" = 1'-0"



SIDE ELEVATION
SCALE: 1/4" = 1'-0"



SIDE ELEVATION
SCALE: 1/4" = 1'-0"



GARY LAMOREAUX
ENGINEER/DESIGNER/
DRAFTER/LEED-AP
11777 Paradise Blvd
Taylor, Michigan 48180
T. (734) 818-6666
E. Lamoreaux@Concast.net

PROJECT OWNER:
JOSHUA STREHLING
32855 Bunker Rd
Stoughton, MI 48155

PROJECT:
PROPOSED HOME
MODEL

SEAL:

ISSUED FOR:
S/S/16 PROPOSED PLAN
8/12/16 REVISED PLAN
2/6/17 BASEMENT PLAN
CONSTRUCTION
DRAWN BY: W/S
CHECKED BY: G.L.
DATE: 6/12/18
SHEET TITLE
ELEVATIONS

SHEET NUMBER
A-2

William R. Look
 Steven R. Makowski

Richard W. Look
 (1912-1993)

1. THE UNDERSIGNED hereby offers and agrees to purchase the following land situated in the

City
 Township of
 Village

Wyandotte, Wayne County, Michigan, described as follows:
Lot 11 Block 124, Part of Wyandotte, according to the plat thereof recorded in Liber 1 of Plats, Page 56, Wayne County Records
 being known as former 434 Elm now known as 438 Elm Street, together with all improvements and appurtenances, including
 all lighting fixtures, shades, Venetian blinds, curtain rods, storm windows and storm doors, screens, awnings, TV antenna, gas
 conversion unit and permit _____ if any, now on the premises, and to pay therefore the sum of Ten Thousand Dollars
(\$10,000.00) Dollars, subject to the existing building and use restrictions, easements, and zoning ordinances, if any,
 upon the following conditions;

THE SALE TO BE CONSUMMATED BY: A

(Fill out one of the four following paragraphs, and strike the remainder)

<i>Cash Sale</i>	A. Delivery of the usual Warranty Deed conveying a marketable title. Payment of purchase money is to be made in cash or certified check.
<i>Cash Sale with New Mortgage</i>	B. Delivery of the usual Warranty Deed conveying a marketable title. Payment of purchase money is to be made in cash or certified check. Purchaser agrees that he will immediately apply for a _____ mortgage in the amount of \$ _____, and pay \$ _____ down plus mortgage costs, prepaid items and adjustments in cash. Purchaser agrees to execute the mortgage as soon as the mortgage application is approved, a closing date obtained from the lending institution, and, if applicable, final inspection of the property approved by the Veterans Administration or F. H. A.
<i>Sale to Existing Mortgage</i>	C. Delivery of the usual Warranty Deed conveying a marketable title, subject to mortgage to be deducted from the purchase price. Payment of the purchase money is to be made in cash or certified check less the amount owing upon an existing mortgage now on the premises, with accrued interest to date of consummation, held by _____ upon which there is unpaid the sum of approximately _____ Dollars, with interest at _____ per cent, which mortgage requires payment of _____ Dollars on the _____ day of each and every month, which payments DO, DO NOT include prepaid taxes and insurance. If the Seller has any accumulated funds held in escrow for the payment for any prepaid items, the Purchaser agrees to reimburse the seller upon proper assignment of same. The Purchaser agrees to assume and pay said mortgage according to the terms thereof.
<i>Sale on Land Contract</i>	D. Payment of the sum of _____ Dollars, in cash or certified check, and the execution of a Land Contract acknowledging payment of that sum and calling for the payment of the remainder of the purchase money within _____ years from the date of Contract in monthly payments of not less than _____ Dollars each, which include interest payments at the rate of _____ per cent per annum; and which DO, DO NOT include prepaid taxes and insurance.
<i>Sale to Existing Land Contract</i>	If the Seller's title to said land is evidenced by an existing by an existing land contract with unperformed terms and conditions substantially as above set forth and the cash payment to be made by the undersigned on consummation hereof will pay out the equity, an assignment and conveyance of the vendee's interest in the land contract, with an agreement by the undersigned to assume the balance owing thereon, will be accepted in lieu of the contract proposed in the preceding paragraph. If the Seller has any accumulated funds held in escrow for the payment of prepaid taxes or insurance, the Purchaser agrees to reimburse the Seller upon the proper assignment of same.
<i>Evidence of Title</i>	2. As evidence of title, Seller agrees to furnish Purchaser as soon as possible, a complete Abstract of Title and Tax History, certified to a date later than the acceptance hereof. In lieu thereof, a Policy of Title Insurance in an amount not less than the purchase price, bearing date later than the acceptance hereof and guaranteeing the title in the condition required for performance of this agreement, will be accepted.
<i>Time of Closing</i>	3. If this offer is accepted by the Seller and if title can be conveyed in the condition required hereunder, the parties agree to complete the sale upon notification that Seller is ready to close; however, if the sale is to be consummated in accordance with paragraph B, then the closing will be governed by the time there specified for obtaining a mortgage. In the event of default by the Purchaser hereunder, the Seller may, at his option, elect to enforce the terms hereof or declare a forfeiture hereunder and retain the deposit as liquidated damages.
<i>Purchaser's Default</i>	4. In the event of default by the Seller hereunder, the purchaser may, at his option, elect to enforce the terms hereof or demand, and be entitled to, an immediate refund of his entire deposit in full termination of this agreement.
<i>Seller's Default</i>	5. If objection to the title is made, based upon a written opinion of Purchaser's attorney that the title is not in the condition required for performance hereunder, the Seller shall have 30 days from the date, is notified in writing of the particular defects claimed, either (1) to remedy the title, or (2) to obtain title insurance as required above, or (3) to refund the deposit in full termination of this agreement if unable to remedy the title the Purchaser agrees to complete the sale within 10 days of written notification thereof. If the Seller is unable to remedy the title or obtain title insurance within the time specified, the deposit shall be refunded forthwith in full termination of this agreement.
<i>Title Objections</i>	6. The Seller shall deliver and the Purchaser shall accept possession of said property, subject to rights of the following tenants: <u>None</u>
<i>Possession</i>	If the Seller occupies the property, it shall be vacated on or before _____ closing _____ From the closing to the date of vacating property as agreed, SELLER SHALL PAY the sum of \$ <u>NA</u> per day. THE BROKER SHALL RETAIN from the amount due Seller at closing the sum of \$ <u>NA</u> as security for said occupancy charge, paying to the Purchaser the amount due him and returning to the Seller the unused portion as determined by date property is vacated and keys surrendered to Broker.

<i>Taxes and Prorated Items</i>	7. All taxes and assessments which have become a lien upon the land at the date of this agreement shall be paid by the Seller. Current taxes, if any, shall be prorated and adjusted as of the date of closing in accordance with <u>due date</u> (Insert one: " <i>Fiscal Year</i> " " <i>Due Date</i> ." If left blank, <i>Fiscal Year</i> applies) basis of the municipality or taxing unit in which the property is located. Interest, rents and water bills shall be prorated and adjusted as of the date of closing. Due dates are August 1 and December 1.
<i>Broker's Authorization</i>	8. It is understood that this offer is irrevocable for fifteen (15) days from the date hereof, and if not accepted by the Seller within that time, the deposit shall be returned forthwith to the Purchaser. If the offer is accepted by the Seller, the Purchaser agrees to complete the purchase of said property within the time indicated in Paragraph 3. 9. The Broker is hereby authorized to make this offer and the deposit of <u>\$2,000.00</u> Dollars may be held by him under Act No. 112, P.A. of 1960 Sect. 13, (j) and applied on the purchase price if the sale is consummated.

11. The covenants herein shall bind and inure to the benefit of the executors, administrators, successors and assigns of the respective parties.

By the execution of this instrument the Purchaser acknowledges THAT HE HAS EXAMINED THE ABOVE described premises and is satisfied with the physical condition of structures thereon and acknowledges the receipt of a copy of this offer.

The closing of this sale shall take place at the office of City Engineer, 3200 Biddle Avenue, Wyandotte, Michigan. However, if a new mortgage is being applied for, Purchasers will execute said mortgage at the bank or mortgage company from which the mortgage is being obtained. Additional conditions, if any: See Addendum for additional Paragraphs 12 through 18 and Signatures

IN PRESENCE OF:

L. S.
Purchaser

L. S.
Purchaser

Address _____
Dated _____ *Phone:* _____

BROKER'S ACKNOWLEDGMENT OF DEPOSIT

Received from the above named Purchaser the deposit money above mentioned, which will be applied as indicated in Paragraphs 8 and 9 above, or will be returned forthwith after tender if the foregoing offer and deposit is declined.

Address _____
Phone _____ *By:* _____ *Broker*
This is a co-operative sale on a _____ basis with _____

ACCEPTANCE OF OFFER

TO THE ABOVE NAMED PURCHASER AND BROKER:

The foregoing offer is accepted in accordance with the terms stated, and upon consummation Seller hereby agrees to pay the Broker for services rendered a commission of (_____ Dollars) (_____ per cent of the sale price), which shall be due and payable at the time set in said offer for the consummation of the sale, or if unconsummated, at the time of Seller's election to refund the deposit, or of Seller's or Purchaser's failure, inability or refusal to perform the conditions of this offer; provided, however, that if the deposit is forfeited under the terms of said offer, the Seller agrees that one-half of such deposit (but not in excess of the amount of the full commission) shall be paid to or retained by the Broker in full payment for services rendered.

By the execution of this instrument, the Seller acknowledges the receipt of a copy of this agreement.

IN PRESENCE OF:

L. S.
Seller

L. S.
Seller

Address _____
Dated: _____ *Phone* _____

PURCHASER'S RECEIPT OF ACCEPTED OFFER

The undersigned Purchaser hereby acknowledges the receipt of the Seller's signed acceptance of the foregoing Offer to Purchase.

Dated _____ L. S.
Purchaser


THIS IS A LEGAL BINDING CONTRACT, IF NOT UNDERSTOOD SEEK COMPETENT HELP

ADDENDUM TO
OFFER TO PURCHASE REAL ESTATE

This Agreement is contingent upon the following:

12. The closing for this Agreement is contingent upon the Purchaser, within 120 days of Seller's signed acceptance, obtaining a building permit, issued by the Engineering and Building Department for the construction of a single family home, consisting the following features:
 - Approximately 1,727 square feet as indicated on Attachment A
 - Full Basement to be in accordance with Section R310-Emergency Escape and Rescue Openings in accordance with the 2015 Michigan Residential Code. Emergency Escape and Rescue Opening must have an approved cover. The basement is also required to have a Backflow Valve and Sump Pump.
 - Exterior to be vinyl siding.
 - Attached garage. NOTE: Garage will not extend past covered front porch as indicated on Attachment A.
13. This Agreement is further contingent upon the Purchaser undertaking development within 120 days from time of closing and complete construction within one (1) year. "Undertaking development" is defined as: the commencement of the building construction with a Building Permit being issued by the Engineering and Building Department for the construction of the home as described in Paragraph 12 above. Failure to undertake development or complete construction within the above time period will result in Seller's right to repurchase property including any improvements for \$1.00, this will be a condition of the Deed.
14. All utilities are required to be underground. Purchaser will provide three (3) ducts; electrical, cable and telephone to a central location. If reusing existing sewer tap, line must be inspected or cameraed and documents submitted to the Engineering Department for approved use. If use is not approved, you must re-tap the main.
15. The Purchaser is responsible for the cost of the Title Insurance Policy Premium, Closing Fee of \$200.00 and Wayne County Mapping Fee which will be added to the mortgage at time of closing. These charges will be including into the mortgage.
16. Dirt shall be removed from the site at the Purchaser's expense.
17. The property is being sold in "As Is" condition, without express or implied warranty. Purchaser understands that buildings were removed from the site and the City of Wyandotte accepts no responsibility for underground conditions or environmental conditions of the property.
18. This Agreement is subject to the approval of the Wyandotte City Council.

EPIC HOMES, LLC



~~Joshua K. Sterling, Member - Purchaser~~

Purchaser

Dated: 7/8/2016

CITY OF WYANDOTTE, Seller


Joseph R. Peterson, Mayor


Lawrence S. Stec, City Clerk
3200 Biddle Avenue
Wyandotte, Michigan 48192

Dated: _____

Legal Department Approval _____

1 of 3

Attachment A

BUILDING INFORMATION

BUILDING:	MICHIGAN 2012
ELECTRICAL:	NEC 2011
PLUMBING:	MICHIGAN 2012
MECHANICAL:	MICHIGAN 2012
USE:	RESIDENTIAL

**PROPOSED HOME MODEL FOR
VACANT LOTS
WYANDOTTE MICHIGAN
48192**

SITE DATA

ALL UTILITIES TO BE UNDERGROUND
 NUMBER OF BATHROOMS: 2 1/2
 NUMBER OF STORIES: 2
 HOUSE AREA: 1727 SF
 GARGAE AREA: 973 SF
 TOTAL COVERAGE: 1215 SF
 LOT AREA: ASSUME 50' x 100' = 5000 SF
 PROVIDED COVERAGE: 25%
 PROVIDED HEIGHT: 30 FT

SIDE YARD SETBACK = 5 FT
 SIDE YARD SETBACK = 14'-3" FT
 FRONT YARDSET BACK = 20 FT
 REAR YARD SETBACK = 40'-6" FT

LEGAL DESCRIPTION

LOTS WILL VARY IN DESCRIPTION AND SIZE



SHEET INDEX

0	COVER SHEET
A-1	PROPOSED FLOOR PLANS
A-2	ELEVATIONS

**GARY LAMARAND
ENGINEER / DESIGNER / BUILDER / LEED-AP
11717 PARDEE ROAD
TAYLOR, MICHIGAN 48180
734-818-6666**



GARY LAMARAND
ENGINEER / DESIGNER /
BUILDER / LEED-AP
11717 Pardee Road
Taylor, Michigan 48180
T. (734) 818-6666
E. Lamarand@Comcast.net

PROJECT OWNER:
JOSHUA STERLING
12863 Eureka Rd.
Southgate, MI 48195

PROJECT:
PROPOSED HOME
MODEL

SEAL:

ISSUED FOR:

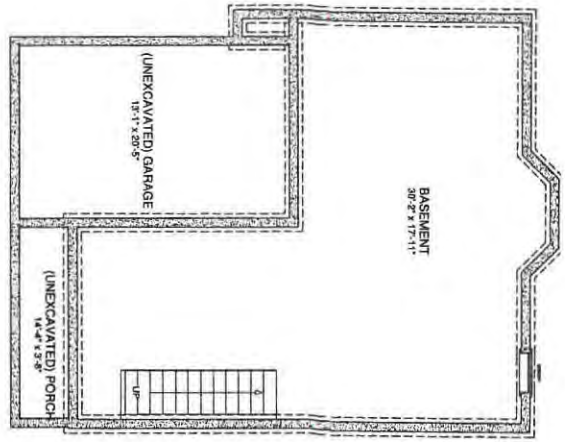
5/5/16	PROPOSED PLAN
6/12/16	REVISED PLAN
7/6/16	BASEMENT PLAN CORRECTION

DRAWN BY: WB
 CHECKED BY: GL
 DATE: 6/12/16
 SHEET TITLE:

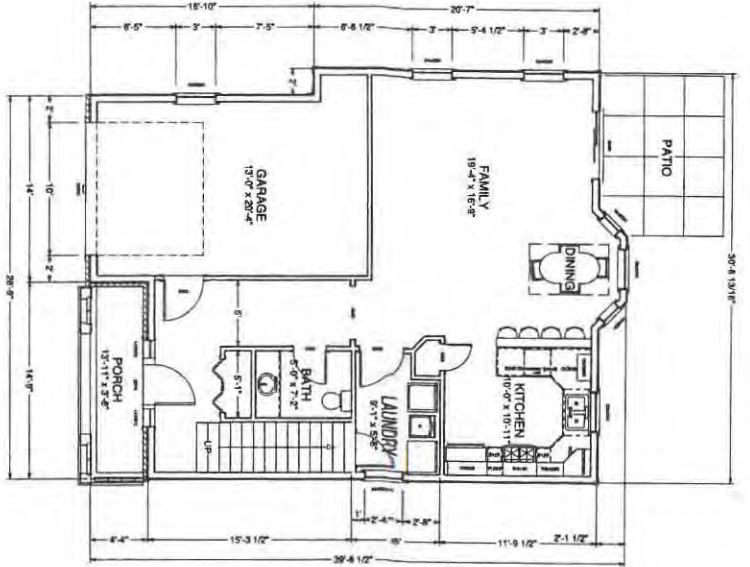
COVER SHEET

SHEET NUMBER

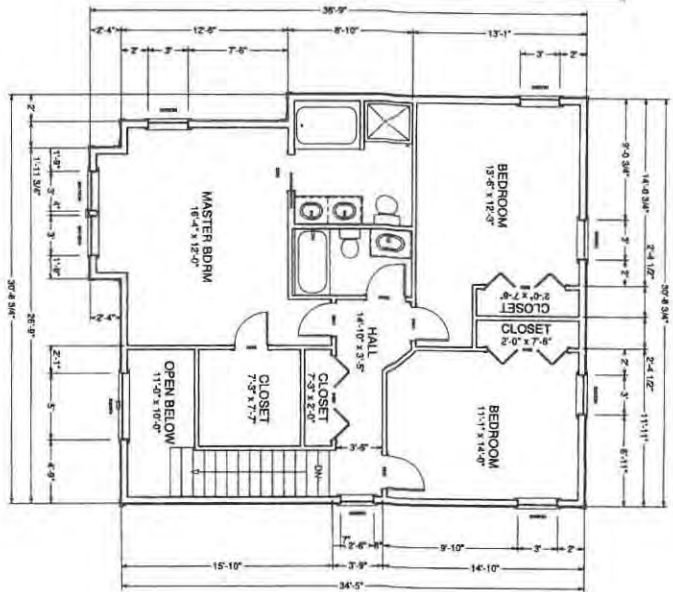
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PROPOSED BASEMENT PLAN
SCALE: 1/4" = 1'-0"



PROPOSED FIRST FLOOR PLAN
SCALE: 1/4" = 1'-0"



PROPOSED SECOND FLOOR PLAN
SCALE: 1/4" = 1'-0"



GARY LANBARAND
ENGINEER/DESIGNER/
BILL PER/LEED-AP
11717 Ponder Road
Troyer, Michigan 48180
T. (734) 818-6666
E. Lannorand@Comcast.net

PROJECT OWNER:
JOSHUA STERLING
12863 BAYVIEW RD.
SARASOTA, MI 48195

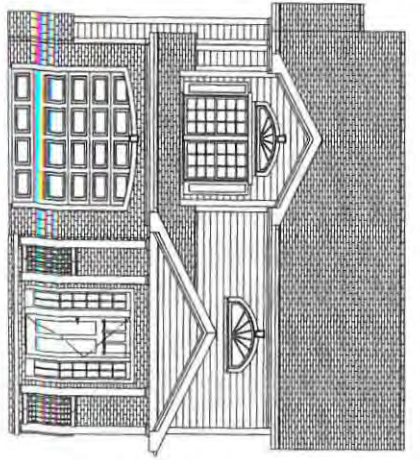
PROJECT:
PROPOSED HOME
MODEL

SEAL:

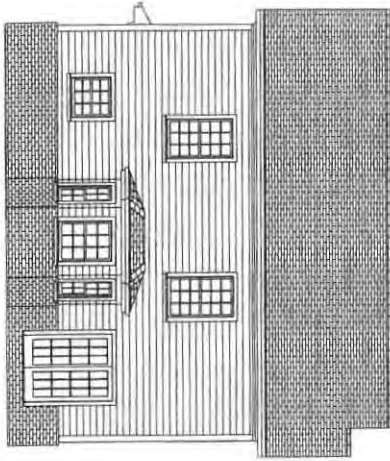
ISSUED FOR:
S/S/T/E: PROPOSED PLAN
E/C/D/E: REVISED PLAN
Z/S/D/E: BASEMENT PLAN
CONSTRUCTION

DRAWN BY: W/B
CHECKED BY: C/L
DATE: 6/27/16
SHEET TITLE:
PROPOSED FLOOR
PLAN

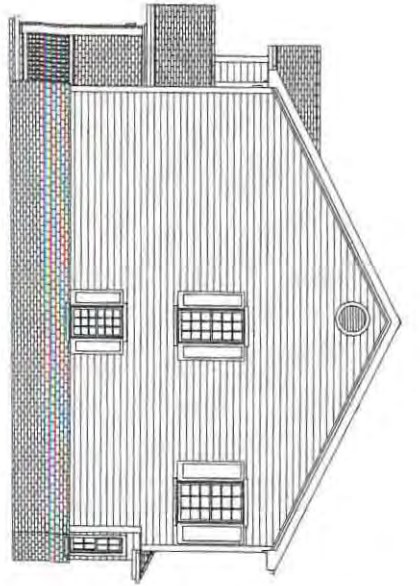
SHEET NUMBER:
A-1



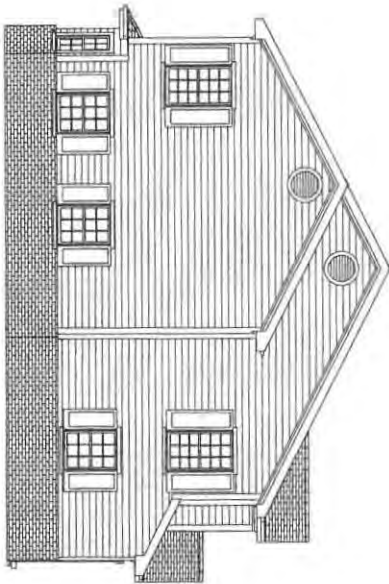
FRONT ELEVATION
SCALE: 1/4" = 1'-0"



REAR ELEVATION
SCALE: 1/4" = 1'-0"



SIDE ELEVATION
SCALE: 1/4" = 1'-0"



SIDE ELEVATION
SCALE: 1/4" = 1'-0"



GARY LAWRAND
ENGINEER / DESIGNER /
BILL DYER / LEED AP
11717 Purdee Road
Troy, Michigan 48180
T (734) 818-6666
E: lawrand@comcast.net

PROJECT OWNER:
JOSHUA STERLING
12865 Swartz Rd.
Southgate, MI 48195

PROJECT:
PROPOSED HOME
MODEL

SEAL:

ISSUED FOR:

SITE: PROPOSED PLAN
ALTA: REVISION PLAN
ZONING: REVISION PLAN
CONSTRUCTION

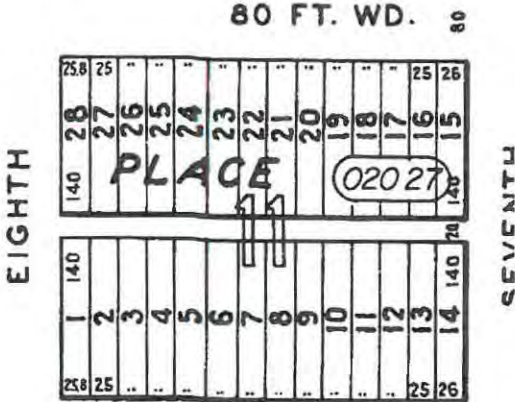
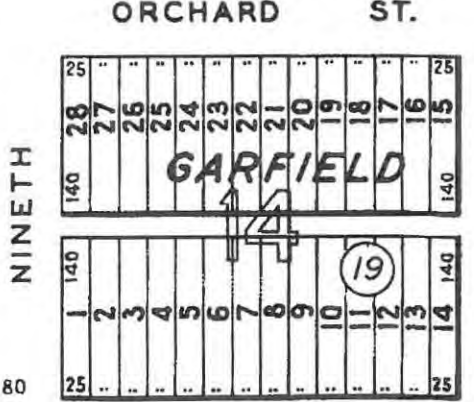
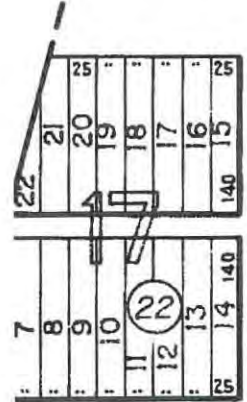
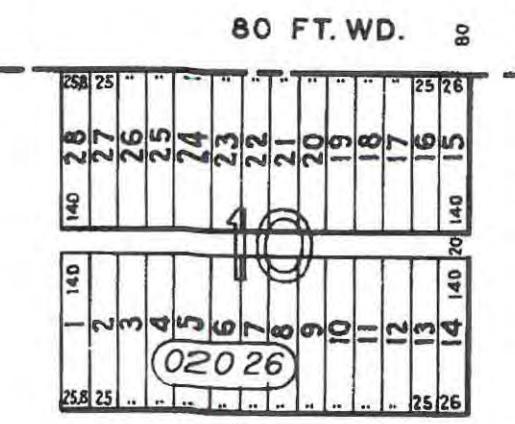
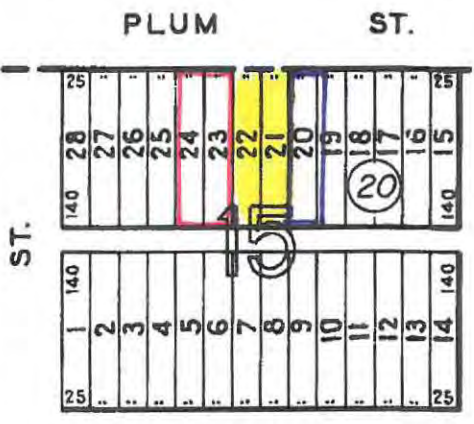
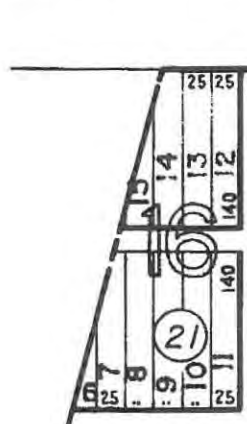
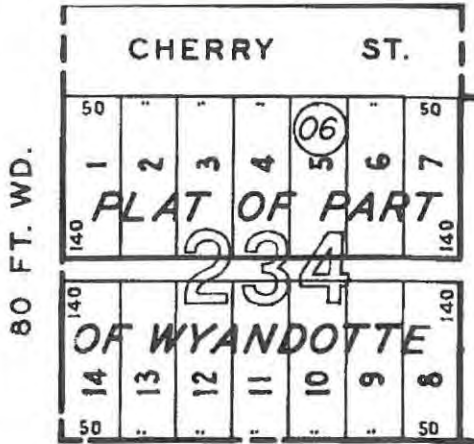
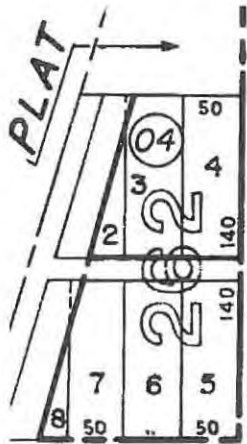
DRAWN BY: WFB
CHECKED BY: GL

DATE: 6/12/24

SHEET TITLE
ELEVATIONS

SHEET NUMBER
A-2

Former 835 Plum



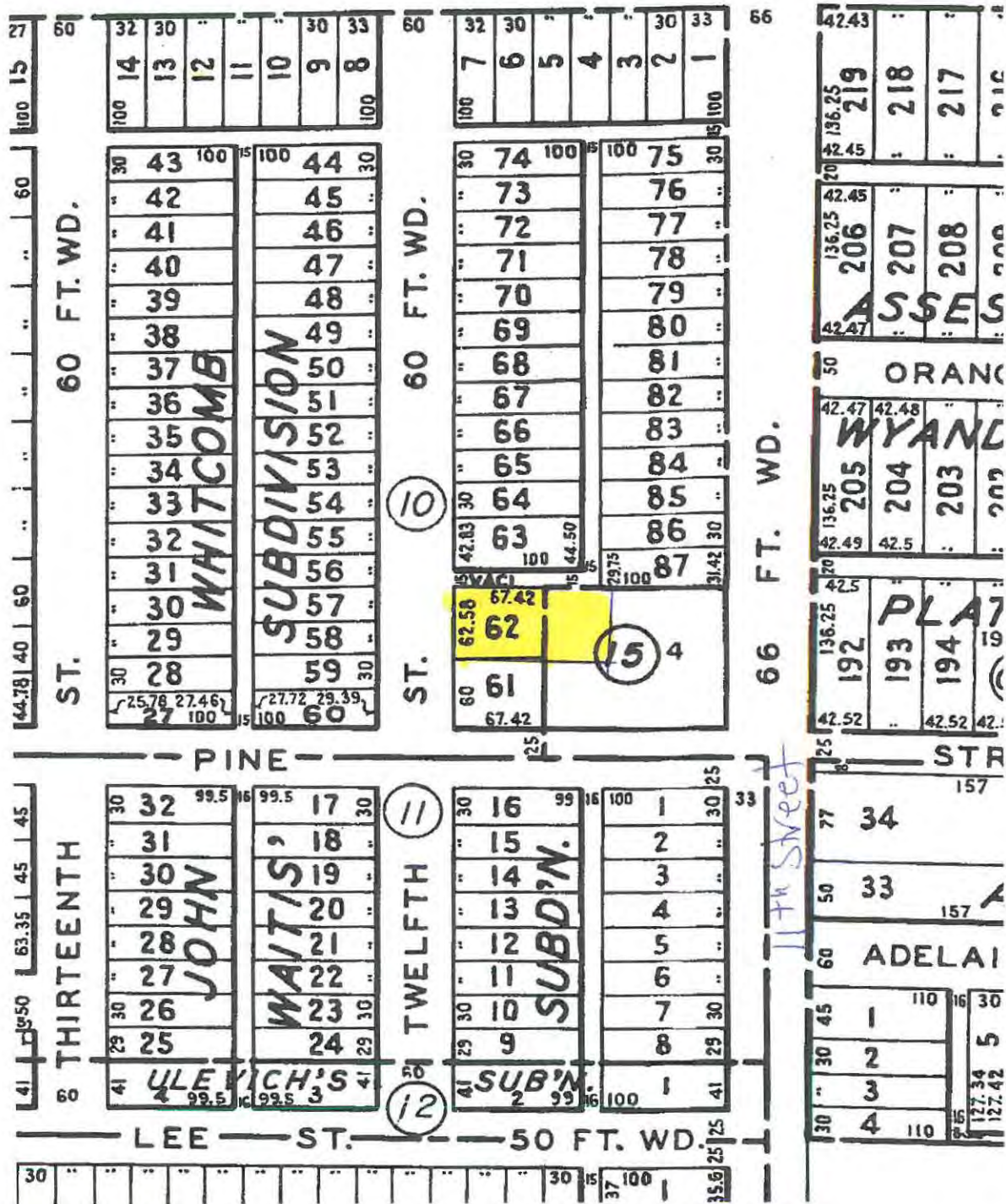
827 Plum - W 5 FT OF LOT 19 ALSO LOT 20 GARFIELD PLACE SUB, BLOCK 15 T3S R11E, L14 P80 WCR Lot Size: 30' x 140'

835 Plum - LOTS 21 AND 22 GARFIELD PLACE SUB, BLOCK 15 T3S R11E, L14 P80 WCR - CITY OF WYANDOTTE - Lot Size 50' x 140'

845 Plum - LOTS 23 AND 24 GARFIELD PLACE SUB, BLOCK 15 T3S R11E, L14 P80 WCR Lot Size: 50' x 140'

Former 3409 - 12th

EUREKA



3409 12th Street - LOT 62 ALSO S 1/2 VAC ALLEY ADJ TO THE W 50 FT THEREOF WHITCOMB SUB T3S R11E L30 P27 WCR ALSO N 62.58 FT S 147.58 FT OF W 47.58 FT OF E 147.58 FT OF LOT 4 EUREKA IRON 3 STEEL WKS SUB PART OF SEC. 32 T3S R11E L10 P88 WCR WHITCOMB SUB T3S R11E L30 P27 WCR

62 x 104.72

Former 434 Elm



424 Elm - LOT 10 PART OF WYANDOTTE IN THE TWP OF ECORSE, BLOCK 124 T3 S R11E, L1 P56 WCR – Lot Size: 50' x 140'

434 Elm - LOT 11 PART OF WYANDOTTE IN THE TWP OF ECORSE, BLOCK 124 T3 S R11E, L1 P56 WCR – City of Wyandotte – Lot Size: 50' x 140'

446 Elm - LOT 12 PART OF WYANDOTTE IN THE TWP OF ECORSE, BLOCK 124 T3 S R11E, L1 P56 WCR – Lot Size 50' x 140'

Build a **FUTURE**
in *Wyandotte*

**SPECIFICATION FOR ACQUISITION OF
VACANT PARCELS
FOR THE CONSTRUCTION OF A
NEW SINGLE FAMILY HOME
ON PROPERTY OWNED BY
THE CITY OF WYANDOTTE**

Department of Engineering and Building
City of Wyandotte, Michigan

Mark A. Kowalewski,
City Engineer

INSTRUCTIONS AND CONDITIONS

Delivery

Proposals with deposits shall be delivered to the City Engineer at Wyandotte City Hall, 3200 Biddle Avenue, Michigan, 48192 between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

Separate Proposals

A separate proposal must be submitted for each parcel. Proposals will become the property of the City of Wyandotte.

Expeditious Agreement

The maker of the best proposal, as recommended by the Committee, shall expeditiously enter into a purchase agreement, subject to the terms set forth in these Specifications for submission to the City Council.

Terms of Sale

These lots are available for \$10,000. The City is discouraging any bids under \$10,000. The City offers terms for the sale of these lots which are as follows:

1. \$10,000 Cash plus all closing costs due at time of closing.
2. \$5,000 due at closing and \$5,000 plus closing cost (ie title commitment, recording fee, mapping fees) as a no interest fee lien on the property payable upon the next sale or if the property is remortgaged or transferred in any manner.
3. \$10,000 placed as no interest fee lien on the property which also includes closing costs (ie title commitment, recording fee, mapping fees). This lien will be forgivable if the purchaser(s) occupy the property as their primary residences for ten (10) years. Note: the City will not subordinate this lien.

Further, a reduction of the purchase price of \$2,000 is available if the purchaser agrees to install energy saving systems such as solar systems capable of supplying 1 kw of energy or wind turbines supplying 400 watts of energy or geothermal systems capable of heating, cooling and provided hot water.

As Is Condition

This property is being sold, in an "as is" condition without expressed or implied warranty. The City of Wyandotte assumes no responsibility for the environmental conditions of the properties.

Prospective purchaser understand that, whether buildings were removed or not, the City of Wyandotte accepts no responsibility for underground conditions in cases where there were previous structures, with or without a basement.

Title Insurance

The City of Wyandotte will furnish a warranty deed. Title insurance must be obtained at the purchaser's expense. The City will provide its policy, if available, to the successful proposal maker as credit on a new policy.

Taxes and Prorated Items

All taxes and assessments which have become a lien upon the land as of ~~the date~~ of the Purchase Agreement shall be paid by the City as Seller. Current taxes, if any, INCLUDING CURRENT TAXES ON HOMES ALREADY DEMOLISHED, shall be prorated and adjusted as of the date of closing in accordance with the "Due Date" basis of the taxing unit in which the property is located.

Neighborhood Enterprise Zones (NEZ)

Properties which are located in an NEZ are eligible to receive a twelve (12) year tax abatement, which will reduce the taxes paid by homeowners. Proposals will be accepted by Developers and/or Builders and/or Occupied Persons. The City may show preference towards an owner occupant's proposal depending on the quality of the proposal received. Example of the tax saving is as follows:

Home valued at \$200,000 without the tax abatement using 2006 Homestead Tax Rate:
Taxable Value for land and house \$100,000 x 48 mills = \$4,800.00

Home valued at \$200,000 with the tax abatement using 2006 Homestead Tax Rate:
Taxable Value for land \$10,000 x 48 mills = \$480.00
Taxable Value for home \$90,000 x 16.86 mills = \$1,500.00

This is a yearly savings of \$2,820.00

CONTACT THE ENGINEERING DEPARTMENT TO SEE IF LOT IS ELIGIBLE FOR THIS TAX INCENTIVE.

Closing Fee

Purchaser is responsible for the payment of the TWO HUNDRED (\$200.00) DOLLAR closing fee. The closing fee will be paid at time of closing.

Subdivision Precluded

The properties are being offered as one single parcel each and shall not be subdivided.

Dirt Removal

Said Agreement will provide that dirt shall be removed from the site at Purchaser's expense.

Subject to Easement

The City will require the granting of a five (5) foot easement as part of the condition of sale. This Easement will be for future underground access for decorative 14' LED Lamp Post fixtures.

Building Permit Prior to Closing

The Purchase Agreement will require that a building permit be obtained prior to closing. Permits will only be issued to licensed residential builders.

Exception - A homeowner who meets the following requirements: A bona fide owner of a single family residence which is or will be on completion, for a minimum of two (2) years his or her place of residence, and no part of which is used for rental or commercial purposes, nor is contemplated for such purpose, may do his or her own work, providing he or she applies for and secures a permit, pays the fee, does the work himself or herself in accordance with the provisions hereof, applies for inspections and receives approval of the work by the code official. Failure to comply with these requirements will subject the owner's permit to cancellation. Owners building their own homes, will be required to sign an affidavit that they understand and agree to these conditions. Any violation of the two (2) year occupancy requirement will result in prosecution by the City.

Purchaser will have 120 days to obtain a building permit from the date of the Agreement. One (1) thirty (30) day extension may be granted by the City Engineer if there is a good reason.

Timely Development

Purchaser agrees to undertake development for the construction of a Single Family Dwelling no later than six (6) months from the date of the closing. Purchaser's failure to undertake development results in the City's right to repurchase the property at 80% of the purchase price as evidenced and enforced by a recordable document.

Guideline Price Not Binding

These lots are available for \$10,000. The City is discouraging any bids under \$10,000. The City offers terms for the sale of these lots which are as follows:

1. \$10,000 Cash plus all closing costs due at time of closing.
2. \$5,000 due at closing and \$5,000 plus closing cost (ie title commitment, recording fee, mapping fees) as a no interest fee lien on the property payable upon the next sale or if the property is remortgaged or transferred in any manner.
3. \$10,000 placed as no interest fee lien on the property which also includes closing costs (ie title commitment, recording fee, mapping fees). This lien will be forgivable if the purchaser(s) occupy the property as their primary residences for ten (10) years. Note: the City will not subordinate this lien.

Further, a reduction of the purchase price of \$2,000 is available if the purchaser agrees to install energy saving systems such as solar systems capable of supplying 1 kw of energy or wind turbines supplying 400 watts of energy or geothermal systems capable of heating, cooling and provided hot water.

Reservation

The City reserves the right to reject any or all proposals and the right to waive any formal defects in proposals when deemed in the best interest of the City.

REQUIREMENTS

Sales Price

The proposed price must be written in both words and numerals. These lots are offered for \$10,000 per buildable lot. The following are the options available for purchase:

1. \$10,000 Cash plus all closing costs due at time of closing.
2. \$5,000 due at closing and \$5,000 plus closing cost (ie title commitment, recording fee, mapping fees) as a no interest fee lien on the property payable upon the next sale or if the property is remortgaged or transferred in any manner.
3. \$10,000 placed as no interest fee lien on the property which also includes closing costs (ie title commitment, recording fee, mapping fees). This lien will be forgivable if the purchaser(s) occupy the property as their primary residences for ten (10) years. No the City will not subordinate this lien.

Further, a reduction of the purchase price of \$2,000 is available if the purchaser agrees to install energy saving systems such as solar systems capable of supplying 1 kw of energy or wind turbines supplying 400 watts of energy or geothermal systems capable of heating, cooling and provided hot water.

Disclosure and Anti-Collusion

Proposal makers must complete the sworn affidavit included in this RFP, listing all persons, firms or corporations having any interest in the Agreement that would result from acceptance of the proposal, and state whether any member of the City Council, or Officer, or Employee of the City is directly interested in said proposal.

Deposit

The proposal maker must accompany the proposal with a deposit in the form of a cashier's check, bank money order, or certified check payable to the City of Wyandotte for ten (10%) percent of the amount offered for the parcel. This earnest money deposit shall be applied to the purchase price at the time of closing.

In order to protect the integrity of this solicitation and review process, deposits may be forfeited in cases where acceptable proposals are withdrawn prior to execution of any Agreement. All other deposits shall be returned at the direction of the City Council.

Once the City determines to enter into an Agreement and the proposal maker fails to consummate the sale, the Deposit will be forfeited to the City of Wyandotte.

Evaluation

In order to best serve the City's interest, proposals will be evaluated for: highest and best use of the property; quality of development as measured by meeting or exceeding the suggested minimum features; and the demonstrated experience, qualifications, and readiness of the prospective purchaser. The highest dollar amount does not necessarily determine the best proposal.

Equalization Factor

Any current Wyandotte Resident submitting a proposal on lots included in these specifications will receive a five (5%) percent Equalization Factor Credit on their proposal price for the property should their proposal be considered equivalent in quality to the high dollar bid proposal.

Equivalent in quality shall mean similar size square footage, exterior, amenities, such as but not limited to; fireplaces, tile floors, bay windows, counter tops, bedrooms, bathrooms, fixtures, etc.

Proof of residency will be required upon request.

BUILDING REQUIREMENTS

Harmony with Adjoining Residential Properties

Proposed building should respect the existing character of the immediate neighborhood. McKinley Neighbors United Picture Portfolio applies on lots located in the Neighborhood Enterprise Zone (NEZ) located between Eureka and Grove. This Portfolio is for reference only. The City does not have any of these plans available.

Building Features

Proposals must be attached to Signature Sheet and describe the proposed new single family dwelling by specifying the following features:

- a. Number of stories.
- b. Estimated amount of square feet.
- c. Provisions for a garage. *GARAGES PLACED IN FRONT OF THE LIVING QUARTERS, BECOMING THE PREDOMINANT FEATURE (more than 3 feet) IN THE FRONT YARD ARE UNDESIRABLE.*
- d. Number of bathrooms.
- e. Provisions for underground utilities. Contact Wyandotte Municipal Service and Ameritech for information.
- f. Other desirable architectural features such as covered porches, extended soffits, picture windows, bay windows, doorwalls, fireplaces, vaulted ceilings.
- g. Trim on house (vinyl, aluminum or painted wood).
- h. Decks or patios

Suggested Minimum Features

One Story Building Minimum Features:

- a. Consist of a minimum of 1,200 square feet of living area. This does not include basement or garage square footage.
- b. Full brick exterior. (Vinyl or aluminum would be considered as an alternative depending on the neighborhood)
- c. Full basement.
- d. All utilities underground (Electric, Cable and Telephone).

Two Story Building Minimum Features:

- a. Consist of a minimum of 1,500 square feet of living area. This does not include basement or garage square footage.
- b. Brick exterior on the entire first floor. (Vinyl or aluminum would be considered as an alternative depending on the neighborhood)
- c. Full Basement.
- d. All utilities underground (Electric, Cable and Telephone).

Corner Lots:

- a. Wrap around porches

BUILDING REQUIREMENTS

Required Feature

1. All basements shall have backflow prevention system, which shall include back water valves and sump pump.
2. All basements shall comply with Section R310 – Emergency Escape and Rescue Openings in accordance with the 2003 Michigan Residential Code. Also a cover over the opening will be required in accordance with Section R310.4 - Bars, grills, covers and screens of the 2003 Michigan Residential Code.

Standards

Purchaser understands that development of the property is subject to all the current codes and ordinances of the City of Wyandotte applicable for construction and use, such as the following:

Maximum Height:	Two (2) stories or thirty (30) feet.
Maximum Lot Coverage:	All structures can only cover thirty-five (35%) percent of property.
Yard Requirements:	Front: Minimum of twenty (20) feet. Side: Minimum of four (4) feet, except corner lots require minimum of five (5) feet on side abutting street. Total Side: Twelve (12) feet. Rear: Minimum of twenty-five (25) feet.

NOTE: Submittals which exceed these minimums requirements should be clearly stated on the proposal. More specific information of the proposed project will aid the Land Sale Committee in making its recommendation for acceptance to the Mayor and City Council.

The City reserves the right to reject any proposal wherein the square footage of the house does not meeting with the character of the neighborhood or size of the lot.

Guide Sheet

FINAL READING OF AN ORDINANCE

#1428

AN ORDINANCE ENTITLED

“AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE ZONING
ORDINANCE TO REZONE THE PROPERTIES KNOWN AS
21, 21 ½, AND 23 WALNUT STREET FROM RECREATIONAL UNIT DISTRICT
(RU) TO ONE FAMILY RESIDENTIAL DISTRICT (RA)”

AN ORDINANCE ENTITLED

AN ORDINANCE TO AMEND THE CITY OF WYANDOTTE ZONING
ORDINANCE TO REZONE THE PROPERTIES KNOWN AS
21, 21 1/2 AND 23 WALNUT STREET FROM RECREATIONAL UNIT DISTRICT
(RU) TO ONE FAMILY RESIDENTIAL DISTRICT (RA)

THE CITY OF WYANDOTTE ORDAINS:

Section 1. Rezoning of Property:

The following described property located in the City of Wyandotte, County of Wayne, State of Michigan, and described as follows:

Lots 1 through 4, River Park Subdivision

Known as: 21, 21 ½ and 23 Walnut Street, Wyandotte, Michigan

be and is hereby rezoned from Recreational Unit District (RU) to One Family Residential District (RA)

Section 2. Amendment of Zoning Map.

The zoning Map of the City of Wyandotte be and is hereby amended in accordance with the provisions of this Ordinance as set forth in Zoning Map. No. 287

Section 3. Severability.

All Ordinances or parts of Ordinances in conflict herein are hereby repealed, only to the extent to give this Ordinance full force and effect.

Section 4. Effective Date.

This ordinance shall be published along with the notice of adoption in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption and shall take effect fifteen (15) days after its adoption or seven (7) days after publication whichever is later. The notice of adoption shall include the text of the amendment, the effective date of the Ordinance, and the place and time where a copy of the Ordinance may be purchased or inspected.

On the question, "SHALL THIS ORDINANCE NOW PASS?", the following vote was recorded:

YEAS	COUNCILMEN	NAYS
_____	Fricke	_____
_____	Galeski	_____
_____	Miciura	_____
_____	Sabuda	_____
_____	Schultz	_____
_____	Van Boxell	_____

Absent: _____

I hereby approve the adoption of the foregoing ordinance this _____ day of June, 2016.

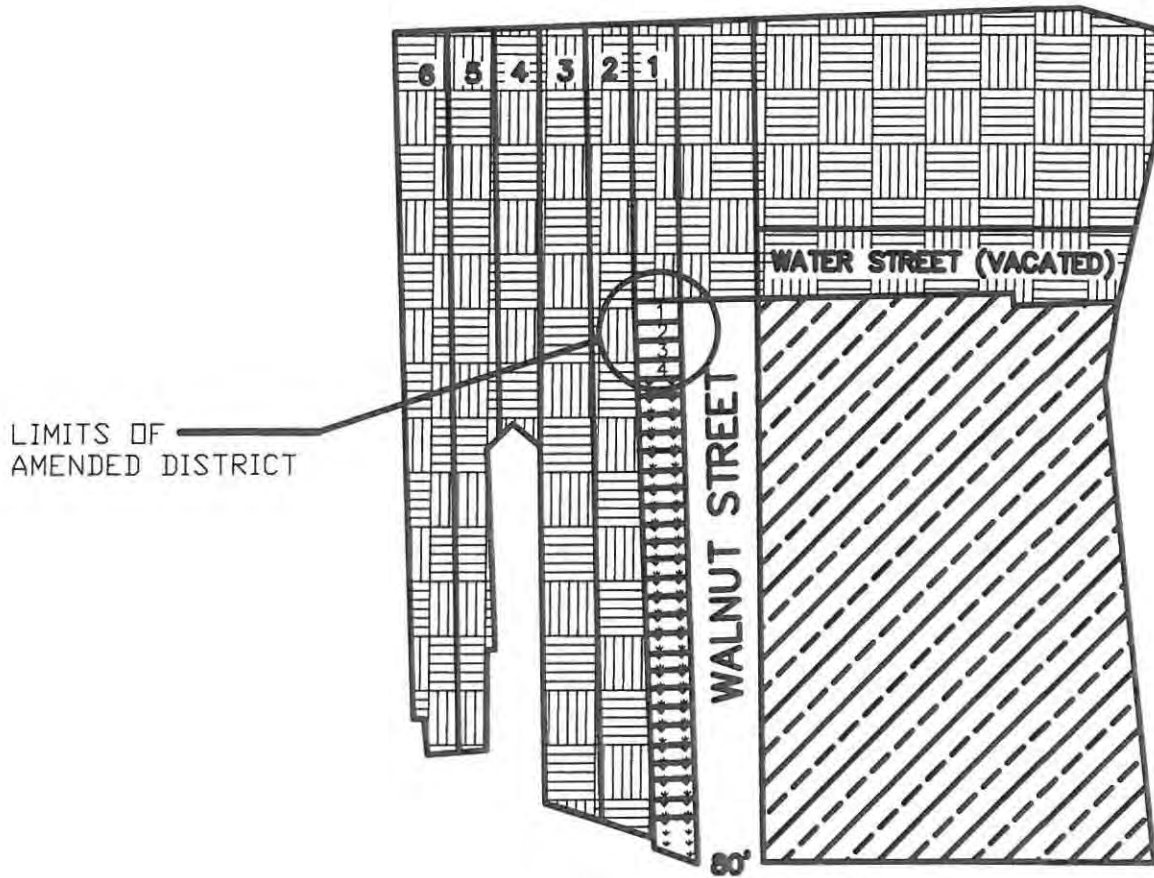
CERTIFICATE





We, the undersigned, JOSEPH R. PETERSON and LAWRENCE STEC, respectively the Mayor and City Clerk of the City of Wyandotte, do hereby certify that the foregoing Ordinance was duly passed by the Council of the City of Wyandotte, at a regular session thereof on Monday, the ____ day of June, 2016.

Dated June____, 2016

JOSEPH R. PETERSON, Mayor

LAWRENCE STEC, City Clerk



-  RA ONE FAMILY RESIDENTIAL DISTRICT
-  RU RECREATION UNIT DISTRICT
-  RM-3 MULTIPLE FAMILY RESIDENTIAL DISTRICT
-  PD PLAN DEVELOPMENT DISTRICT

 NORTH
 NOT TO SCALE

CITY OF WYANDOTTE, MICHIGAN
 AMENDED ZONING MAP NO. 287

ORDINANCE NO.
 DATED

MAYOR: _____
 JOSEPH R. PETERSON

CLERK: _____
 LARRY STEC

Reports & Minutes

1

June 27, 2016

CITY OF WYANDOTTE REGULAR CITY COUNCIL MEETING

A Regular Session of the Wyandotte City Council was held in Council Chambers, on Monday, June 27, 2016, and was called to order at 7:00pm with Honorable Mayor Joseph R. Peterson presiding.

The meeting began with the Pledge of Allegiance, followed by roll call.

Present: Councilpersons Fricke, Galeski, Sabuda, Schultz, and VanBoxell

Absent: Councilperson Miciura

Also Present: Thomas Woodruff, City Assessor; Todd Browning, City Treasurer; William Look, City Attorney; Mark Kowalewski, City Engineer; and Lawrence Stec, City Clerk

UNFINISHED BUSINESS

None

COMMUNICATIONS MISCELLANEOUS

None

PERSONS IN THE AUDIENCE

- Ken Prygoski, 3301 Biddle Ave., regarding Bob Stempien Fundraiser on July 23, 2016.
- Dan Heleka, 116 Oak, regarding outdoor service patio at Dotte Pub.
- Rick DeSana, 126 Oak, regarding outdoor service patio at Captain's.
- Joe Gruber, DDA Director, regarding hours of operation for outdoor service.
- Bruce Yinger, 117 Chestnut, opposing the extension of hours for outdoor service.

NEW BUSINESS (ELECTED OFFICIALS)

None

COMMUNICATIONS FROM CITY AND OTHER OFFICIALS

AGENDA ITEM #1 (2016-310)

Communication from Lawrence S. Stec, City Clerk, regarding license request for Portofino Restaurant, Inc.

AGENDA ITEM #2 (2016-311)

Communication from Heather A. Thiede, Special Events Coordinator, regarding Wayne State University's Special Event Application for The Baroudeur Event.

AGENDA ITEM #3 (2016-312)

Communication from Heather A. Thiede, Special Events Coordinator, regarding Wyandotte Street Art Fair entertainment contracts.

AGENDA ITEM #4 (2016-313)

Communication from Joe Gruber, DDA Director, regarding City Hall Placemaking design-build project bids.

AGENDA ITEM #5 (2016-314)

Communication from Mark A. Kowalewski, City Engineer, regarding sale of city-owned property at former 67 Emmons.

AGENDA ITEM #6 (2016-315)

Communication from Mark A. Kowalewski, City Engineer, regarding CDBG resurfacing of Pine Street between 19th and 23rd.

AGENDA ITEM #7 (2016-316)

Communication from Mark A. Kowalewski, City Engineer, regarding 2016 concrete reconstruction of Central Street.

AGENDA ITEM #8 (2016-317)

Communication from Mark A. Kowalewski, City Engineer, regarding grant of license at 7 Walnut Street.

AGENDA ITEM #9 (2016-318)

Communication from Mark A. Kowalewski, City Engineer, regarding outdoor café inspection summary.

PRESENTATION OF PETITIONS

None

REPORTS & MINUTES

City Council

June 20, 2016

CITIZENS PARTICIPATION

- Corki Benson, 404 Vinewood, regarding item #9

RECESS**RECONVENE**

Present: Councilpersons Fricke, Galeski, Sabuda, Schultz, and VanBoxell, and Mayor Joseph R. Peterson

Absent: Councilperson Miciura

Also Present: Thomas Woodruff, City Assessor; Todd Browning, City Treasurer; William Look, City Attorney; Mark Kowalewski, City Engineer; and Lawrence Stec, City Clerk

HEARINGS

None

FIRST & FINAL READING OF AN ORDINANCE

- #1427: Subparagraph (a) of Section 38.1-18 – Sewage Disposal Charges (2016-308)

**AN ORDINANCE ENTITLED
“AN ORDINANCE TO AMEND SUBPARAGRAPH (a) OF SECTION 38.1-18
ENTITLED “SEWAGE DISPOSAL CHARGES” OF THE
CODE OF ORDINANCES OF THE CITY OF WYANDOTTE”**

THE CITY OF WYANDOTTE ORDAINS:

Section 1. Subparagraph (a) of Section 38.1-18 Entitled “Sewage Disposal Charges” is hereby amended as follows:

- (a) *Generally.* Effective as of July 1, 2016 the department of municipal service of the city is directed to increase the billing for sewage disposal charges to Three Thousand Three Hundred Twenty-One Dollars (\$3,321.00) per one million (1,000,000) gallons

of water consumed. This will provide the city with funds for the following purposes: To pay charges for the city's share of the operation and maintenance of the sewage disposal system (including debt service and replacement); to pay for meter loss; to pay for maintaining and operating the city sewers, which are a part of the sewage disposal system; to pay for collection costs. The monies collected, except for collection costs of fifty dollars and fifty cents (\$50.50) per million gallons of water consumed, which shall be retained by the municipal service commission, shall be placed in an appropriate fund to be used for the above-stated purposes and any balance that may accrue shall be retained therein to provide for emergencies and contingencies.

Section 2. Severability.

All ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 3. Effective Date.

This ordinance shall take July 1, 2016. This ordinance is deemed necessary for the immediate preservation of the public peace, property, health, safety and for providing for the usual daily operation of the City Engineers Office and Department of Municipal Services. This Ordinance or a summary shall be published in a newspaper generally circulated in the City of Wyandotte within ten (10) days after adoption. Any summary shall designate the location in the City where a true copy of the ordinance can be inspected or obtained.

Motion unanimously carried.

CERTIFICATE

We, the undersigned, JOSEPH R. PETERSON and LAWRENCE STEC, respectively the Mayor and City Clerk of the City of Wyandotte, do hereby certify that the foregoing Ordinance was duly passed by the Council of the City of Wyandotte, at a regular session thereof on Monday, the 27th day of June, 2016.

JOSEPH R. PETERSON, Mayor

LAWRENCE S. STEC, City Clerk

FIRST READING OF AN ORDINANCE

- #1428: Zoning Ordinance Amendment – 21, 21 1/2, 23 Walnut, RU to RA

RESOLUTIONS

2016-309 MINUTES

By Councilperson Sabuda, supported by Councilperson Fricke

RESOLVED that the minutes of the meeting held under the date of June 20, 2016, be approved as recorded, without objection.

Motion unanimously carried.

2016-310 PORTOFINO RESTAURANT, INC. LICENSE REQUEST

By Councilperson Sabuda, supported by Councilperson Fricke

WHEREAS Portofino Restaurant, Inc. at 3455 Biddle Avenue has applied for a New Watercraft license with Sunday Sales Permit (PM), Dance-Entertainment Permit, Extended Hours (Dance-Entertainment), Specific Purpose Permit (Food), and permission for Off-Premise Storage with the Michigan Liquor Control Commission.

BE IT RESOLVED that Council has taken into consideration the opinions of local residents and appropriate department heads and supports the issuance of the requested license to the applicant.

BE IT FURTHER RESOLVED that, under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and

ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. The licensee must obtain all other required state and local licenses, permits, and approvals before using this license for the sale of alcoholic liquor.
Motion unanimously carried.

2016-311 WSU/THE BAROUDEUR SPECIAL EVENT

By Councilperson Sabuda, supported by Councilperson Fricke
WHEREAS Michael Hicks, Project Manager for Wayne State University's The Baroudeur Event, submitted an application to request the use of city streets and property along the pre-determined route of Biddle Avenue between the Ecorse River and Pennsylvania Rd. for a cycling event to be held on August 20, 2016.

BE IT RESOLVED that Council concurs with the recommendation of the Special Event Coordinator, Fire Chief, Police Chief and Recreation Superintendent to approve the use of City property for the above-mentioned event.
Motion unanimously carried.

2016-312 2016 WSAF ENT. AGREEMENTS – AUDIO BAND/ELLISON

By Councilperson Sabuda, supported by Councilperson Fricke
BE IT RESOLVED that Council concurs with the Special Event Coordinator to approve the agreement for The Audio Band and Ellison to provide entertainment during the 2016 Wyandotte Street Art Fair with funds to be paid from account #285-225-925-730-860 for the following dates/times/costs:

<u>Name</u>	<u>Date</u>	<u>Time</u>	<u>Cost</u>
The Audio Band	Saturday, July 16, 2016	4PM – 5PM (set up @ 3:30)	\$350
Ellison	Thursday, July 14, 2016	3:30PM – 4:30PM	NO COST

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby directed to execute the Wyandotte Street Art Fair Entertainment Agreements on behalf of the City of Wyandotte.
Motion unanimously carried.

2016-313 PLACEMAKING DESIGN-BUILD PROJECT BIDS

By Councilperson Sabuda, supported by Councilperson Fricke
BE IT RESOLVED that Council approves the request of the DDA Director and the proposed project delivery method for the Patronicity Placemaking Campaign; AND
BE IT FURTHER RESOLVED that Mayor and Council hereby APPROVE the Placemaking Project Bid: Request for Design-Build Proposals: Build-Scape, Landscape at 3200 Biddle Avenue.
Motion carried.
NAY: Councilperson Galeski

2016-314 SALE OF FORMER 67 EMMONS

By Councilperson Sabuda, supported by Councilperson Fricke
BE IT RESOLVED that Council approves the Purchase Agreement to sell 50' x 20' the former 67 Emmons to the adjacent property owners at 212 Biddle Avenue for the amount of \$420.00; AND BE IT FURTHER RESOLVED that the Department of Legal Affairs is hereby directed to prepare the necessary sale documents and the Mayor and Clerk are hereby authorized to sign.
Motion unanimously carried.

2016-315 CDBG RESURFACING OF PINE STREET

By Councilperson Sabuda, supported by Councilperson Fricke

BE IT RESOLVED that Council agrees with the recommendation of the City Engineer and approves the hiring of Al's Asphalt Paving, Co. of Taylor, MI in the amount of \$167,560.00 to be paid from account #283-200-875-684 (\$103,771) and account #492-200-825-460 (\$63,789).

Motion unanimously carried.

2016-316 2016 CONCRETE RECONSTRUCTION OF CENTRAL STREET

By Councilperson Sabuda, supported by Councilperson Fricke

BE IT RESOLVED that Council hereby concurs in the recommendation of the City Engineer to amend the 2015 Concrete Street Reconstruction and Alley Repair, File #4672 contract with G. V. Cement Contracting Co. to include the 2016 Concrete Street Reconstruction of Central Street from 6th Street to 5th Street as set forth in the Amendment To Contract for this work, and further, authorizes the Mayor and City Clerk to sign said amendment;

BE IT FURTHER RESOLVED that this recommendation is consistent with the Goals and Objectives of the City of Wyandotte Strategic Plan in the continuing effort to enhance the quality of life for residents and the maintenance of infrastructure.

BE IT FURTHER RESOLVED that the work will be funded from the 2016 budget year Major Street Fund account #202-440-825-460 (\$310,000.00).

Motion unanimously carried.

2016-317 GRANT OF LICENSE – 7 WALNUT

By Councilperson Sabuda, supported by Councilperson Fricke

BE IT RESOLVED that the communication from the City Engineer regarding the encroachment into the Walnut Street Right-of-Way adjacent to 7 Walnut is hereby received and placed on file; AND BE IT FURTHER RESOLVED that Council approves the Grant of License between Justin Bise and the City for the placement of a 2nd floor deck at 7 Walnut provided that the Grant of License and Hold Harmless Agreement is executed by all parties; AND

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to sign said Grant of License and Hold Harmless Agreement and the Department of Legal Affairs shall record the Grant of License; AND

BE IT FURTHER RESOLVED that Mr. Bise shall pay the administrative fee of \$200.

Motion unanimously carried.

2016-318 OUTDOOR CAFÉ INSPECTION SUMMARY

By Councilperson Sabuda, supported by Councilperson Fricke

BE IT RESOLVED that Council hereby receives the communication of the City Engineer regarding the inspection of all outdoor cafes for compliance with the approved plans on file; AND BE IT FURTHER RESOLVED that said communication shall be placed on file.

Motion unanimously carried.

2016-319 BILLS & ACCOUNTS

By Councilperson Sabuda, supported by Councilperson Fricke

RESOLVED that the total bills and accounts of \$26,662.87 as presented by the Mayor and City Clerk are hereby APPROVED for payment.

Motion unanimously carried.

2016-320 COUNCIL MEETING CANCELLATION – 7/11/2016 (LATE ITEM)

By Councilperson Sabuda, supported by Councilperson Fricke

BE IT RESOLVED that the regular meeting of the City Council held on July 11, 2016 is hereby cancelled due to events associated the 2016 Wyandotte Street Art Fair.


Motion unanimously carried.

2016-321 ADJOURNMENT

By Councilperson Sabuda, supported by Councilperson Fricke

RESOLVED that this regular meeting of the Wyandotte City Council be adjourned at 8:06 p.m.

Motion unanimously carried.



Lawrence S. Stec, City Clerk

User: ktrudell

Post Date from 06/29/2016 - 06/29/2016 Open Receipts

DB: Wyandotte

Receipt #

Description

Date

Cashier

Wkstn

Received Of
Distribution

Amount

Receipt #	Date	Cashier	Wkstn	Received Of Distribution	Amount
O XT 424261	06/29/2016	ktrudell	F2	MIDWESTERN AUDIT 101-000-041-021	6.66 CITY CHECK 19616
MAY 2016 RESCUE COLLECTIONS REC# 897833					
O MZ 424263	06/29/2016	ktrudell	F2	DOWNRIVER COUNCIL FOR THE ARTS 101-000-655-018	2,375.00 CITY CHECK 9011
LEASE 81 CHESTNUT JULY-SEPT 2016 REC# 897834					
O MZ 424265	06/29/2016	ktrudell	F2	WAYNE COUNTY TREASURER 101-000-019-020	571,816.68 CITY CHECK 2393970
JUNE 2016 MONTHLY DELINQUENT TAX SETTLEMENT REC# 897835					
O MZ 424266	06/29/2016	ktrudell	F2	EUREKA BODY AND FENDER 677-000-655-040	298.12 CITY CHECK 54830
VEHICLE 21A-CASH OUT ON TRAVELERS INS CLAIM # E3Q2697001 REC# 897836					
O MZ 424267	06/29/2016	ktrudell	F2	CALVIN, CHRISTOPHER 731-000-655-010	200.00 CITY CHECK 3140
EDRO PAYMENT # 2 OF 3 REC# 897837					
O EP 424268	06/29/2016	ktrudell	F2	CITY OF WYANDOTTE 731-000-392-040	680.59 CITY CHECK 123241
POLICE DEFINED BENEFIT REC# 897838					
Total of 6 Receipts					575,377.05

User: ktrudell

Post Date from 06/29/2016 - 06/29/2016 Open Receipts

DB: Wyandotte

Receipt #	Date	Cashier	Wkstn	Received Of Distribution	Amount
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*** TOTAL OF CREDIT ACCOUNTS ***

101-000-019-020 TAXES RECEIVABLE-CITY (BSA)					571,816.68
101-000-041-021 A/R MW AUDIT-RESCUE					6.66
101-000-655-018 RENTAL INCOME-81 CHESTNUT					2,375.00
677-000-655-040 Misc Revenue					298.12
731-000-392-040 Res. Police & Fire Employee Contrib					680.59
731-000-655-010 Interest Earnings					200.00
TOTAL - ALL CREDIT ACCOUNT					575,377.05

*** TOTAL OF DEBIT ACCOUNTS ***

101-000-001-000 Cash					574,198.34
677-000-001-000 Cash					298.12
731-000-001-000 Cash					880.59
TOTAL - ALL DEBIT ACCOUNTS					575,377.05

*** TOTAL BY FUND ***

101 General Fund					574,198.34
677 Self Insurance Fund					298.12
731 Retirement System Fund					880.59
TOTAL - ALL FUNDS:					575,377.05

*** TOTAL BY BANK ***

GEN	GENERAL OPERATING FUND	Tender Code/Desc.	Amount
		(CCK) CITY CHECK	574,198.34
TOTAL:			574,198.34
	RETIR WYANDOTTE EMPLOYEES RETIREMENT SYSTEM	(CCK) CITY CHECK	880.59
TOTAL:			880.59
	SPEC SPECIAL REVENUE FUNDS	(CCK) CITY CHECK	298.12
TOTAL:			298.12
TOTAL - ALL BANKS:			575,377.05

*** TOTAL OF ITEMS TENDERED ***

Tender Code/Desc.			
		(CCK) CITY CHECK	575,377.05
TOTAL:			575,377.05

*** TOTAL BY RECEIPT ITEMS ***

(1)	EP: PD EMPLOYEE PENSION CONTR		680.59
(4)	MZ: MISC CASH/VARIOUS		574,689.80
(1)	XT: A/R MW AUDIT-RESCUE		6.66
TOTAL - ALL RECEIPT ITEMS:			575,377.05

User: ktrudell

Post Date from 07/07/2016 - 07/07/2016 Open Receipts

DB: Wyandotte

Receipt #

Date

Cashier

Wkstn

Received Of
Distribution

Amount

Receipt #	Date	Cashier	Wkstn	Received Of Distribution	Amount
O MZ 426946	07/07/2016	ktrudell 101-000-001-000	F2	LOCAL COMMUNITY STABILIZATION AUTHOR 101-000-411-091 USE TAX-PA 86-LOCAL COMM S	84,407.48 CITY CHECK 102690
USE TAX DISTRIBUTION-PA86 LOCAL REC# 897839					
O RE 426947	07/07/2016	ktrudell 101-000-001-000	F2	CAREMARK 101-000-655-040 RECEIPTS-MISCELLANEOUS	663.68 CITY CHECK 6138514
PRESCRIPTION REBATES REC# 897840					
O RE 426949	07/07/2016	ktrudell 101-000-001-000	F2	LEXIS NEXIS 101-000-655-040 RECEIPTS-MISCELLANEOUS	10.00 CITY CHECK 589640501
FIRE REPORT #16-331 REC# 897841					
O RE 426952	07/07/2016	ktrudell 101-000-001-000	F2	LEXIS NEXIS 101-000-655-040 RECEIPTS-MISCELLANEOUS	10.00 CITY CHECK 590784931
FIRE REPORT #16-331 REC# 897842					
O RE 426954	07/07/2016	ktrudell 101-000-001-000	F2	RECORDS DEPOSITION SERV 101-000-655-040 RECEIPTS-MISCELLANEOUS	10.00 CITY CHECK 863774
RESCUE REPORT # 14-1143 REC# 897843					
O RE 426955	07/07/2016	ktrudell 101-000-001-000	F2	RECORDS DEPOSITION 101-000-655-040 RECEIPTS-MISCELLANEOUS	10.00 CITY CHECK 864738
RESCUE REPORT # 14-1143 REC# 897844					
Total of 6 Receipts					85,111.16

User: ktrudell

Post Date from 07/07/2016 - 07/07/2016 Open Receipts

DB: Wyandotte

Receipt #
Description

Date

Cashier

Wkstn

Received Of
Distribution

Amount

*** TOTAL OF CREDIT ACCOUNTS ***

101-000-411-091 USE TAX-PA 86-LOCAL COMM STABILIZATION

84,407.48

101-000-655-040 RECEIPTS-MISCELLANEOUS

703.68

TOTAL - ALL CREDIT ACCOUNT

85,111.16

*** TOTAL OF DEBIT ACCOUNTS ***

101-000-001-000 Cash

85,111.16

TOTAL - ALL DEBIT ACCOUNTS

85,111.16

*** TOTAL BY FUND ***

101 General Fund

85,111.16

TOTAL - ALL FUNDS:

85,111.16

*** TOTAL BY BANK ***

GEN GENERAL OPERATING FUND

Tender Code/Desc.

(CCK) CITY CHECK

85,111.16

TOTAL:

85,111.16

TOTAL - ALL BANKS:

85,111.16

*** TOTAL OF ITEMS TENDERED ***

Tender Code/Desc.

(CCK) CITY CHECK

85,111.16

TOTAL:

85,111.16

*** TOTAL BY RECEIPT ITEMS ***

(1) MZ: MISC CASH/VARIOUS

84,407.48

(5) RE: RECEIPTS-MISCELLANEOUS

703.68

TOTAL - ALL RECEIPT ITEMS:

85,111.16

User: ktrudell

Post Date from 07/08/2016 - 07/08/2016 Open Receipts

DB: Wyandotte

Receipt #	Date	Cashier	Wkstn	Received Of Distribution	Amount
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O	427198	07/08/2016	ktrudell	F2	WYANDOTTE ADOPTION CENTER	
AC			101-000-001-000	101-000-257-078	Reserve-Animal Care	2,275.00
AC			101-000-001-000	101-000-257-078	Reserve-Animal Care	195.00
AC			101-000-001-000	101-000-257-078	Reserve-Animal Care	15.00
AC			101-000-001-000	101-000-257-078	Reserve-Animal Care	1,995.00
						4,480.00
35 CAT ADOPTIONS, 3 SPONSORED CAT ADOPTIONS, SOLD 3 CAT CARRIERS, 21 DOG ADOPTIONS						CITY CASH
Total of 1 Receipts						4,480.00

User: ktrudell

Post Date from 07/08/2016 - 07/08/2016 Open Receipts

DB: Wyandotte

Receipt #	Date	Cashier	Wkstn	Received Of	Amount
Description				Distribution	

*** TOTAL OF CREDIT ACCOUNTS ***

101-000-257-078 Reserve-Animal Care

	4,480.00
TOTAL - ALL CREDIT ACCOUNT	<u>4,480.00</u>

*** TOTAL OF DEBIT ACCOUNTS ***

101-000-001-000 Cash

	4,480.00
TOTAL - ALL DEBIT ACCOUNTS	<u>4,480.00</u>

*** TOTAL BY FUND ***

101 General Fund

	4,480.00
TOTAL - ALL FUNDS:	<u>4,480.00</u>

*** TOTAL BY BANK ***

GEN GENERAL OPERATING FUND

<u>Tender Code/Desc.</u>	
(CCA) CITY CASH	4,480.00
TOTAL:	4,480.00
TOTAL - ALL BANKS:	<u>4,480.00</u>

*** TOTAL OF ITEMS TENDERED ***

<u>Tender Code/Desc.</u>	
(CCA) CITY CASH	4,480.00
TOTAL:	<u>4,480.00</u>

*** TOTAL BY RECEIPT ITEMS ***

(4) AC: RESERVE-ANIMAL CARE/POUND

	4,480.00
TOTAL - ALL RECEIPT ITEMS:	<u>4,480.00</u>

RECEIPT REGISTER FOR CITY OF WYANDOTTE

Post Date from 07/14/2016 - 07/14/2016 Open Receipts

07/14/2016 12:39 PM

User: ktrudell

DB: Wyandotte

Receipt # Description

Date Cashier Wkstn Received Of Distribution Amount

O	429102	07/14/2016	ktrudell	F2	27TH DISTRICT COURT			
M1			101-000-001-000		101-000-650-010	FINES DIST COURT WYAN	67,973.08	
M3			101-000-001-000		101-000-650-012	DIST CT RIVERVIEW CASES	35,598.50	
M2			101-000-001-000		101-000-650-011	WORK FORCE-WYANDOTTE	10,648.00	
M6			101-000-001-000		101-000-650-017	WORK FORCE-RIVERVIEW	3,935.00	
M7			101-000-001-000		101-000-650-018	COURT TECHNOLOGY WYANDOTT	2,130.00	
M9			101-000-001-000		101-000-650-020	COURT DRUG TESTING FEES	3,451.00	
AS			101-000-001-000		101-000-650-021	COURT SCREENING ASSESSMEN	6,483.20	
AW			101-000-001-000		101-000-650-024	CHEMICAL AWARENESS	2,375.00	
							132,593.78	CITY CHECK 1024
JUNE 2016								
REC# 897845								
O	429103	07/14/2016	ktrudell	F2	JASON MICHAEL KATZ			
RE			101-000-001-000		101-000-655-040	RECEIPTS-MISCELLANEOUS	35.00	
								CITY CHECK 162717
GARNISHMENT-POTOCZEK								
REC# 897846								
O	429104	07/14/2016	ktrudell	F2	DALY MERRITT INS			
MZ			101-000-001-000		101-200-825-450	Insurance & Casualty	191.00	
								CITY CHECK 048679
RETURN PREMIUM- PROP POLICY MCKINLEY								
REC# 897847								
O	429106	07/14/2016	ktrudell	F2	DALY MERRITT INS			
MZ			101-000-001-000		101-200-825-450	Insurance & Casualty	564.00	
MZ			101-000-001-000		101-200-825-450	Insurance & Casualty	420.00	
							984.00	CITY CHECK 048604
RETURN PREMIUM-CITY PAYROLL								
RETURN PREMIUM-MUN SERV PAYROLL								
REC# 897848								
O	429110	07/14/2016	ktrudell	F2	GO FUND ME			
MZ			499-000-001-000		499-000-257-015	RESERVE-BEAUTIFICATION COM	623.53	
							504.17	CITY CHECK 6011
							91.80	CITY CHECK 6016
							27.56	CITY CHECK 2697
							623.53	
PROCEEDS OVER & ABOVE COST OF REPLACING								
VANDALIZED PLANTER POT AT NANNA'S								
REC# 897849								
O	429111	07/14/2016	ktrudell	F2	MUNICIPAL SERVICE			
7R			732-000-001-000		732-000-670-010	RETIREMENT FUND REIMBURSE	1,096.20	
								CITY CHECK 089633
MEDICARE PART B QUARTERLY RETIREE								
HEALTH INS REIMB								
REC# 897850								
O	429112	07/14/2016	ktrudell	F2	CITY OF WYANDOTTE			
EP			731-000-001-000		731-000-392-040	Res. Police & Fire Employee	681.87	
								CITY CHECK 123361
POLICE DEFINED BENEFIT								
REC# 897851								

Total of 7 Receipts

136,205.38

User: ktrudell

Post Date from 07/14/2016 - 07/14/2016 Open Receipts

DB: Wyandotte

Receipt #	Date	Cashier	Wkstn	Received Of	Amount
Description				Distribution	

*** TOTAL OF CREDIT ACCOUNTS ***

101-000-650-010	FINES DIST COURT WYAN				67,973.08
101-000-650-011	WORK FORCE-WYANDOTTE				10,648.00
101-000-650-012	DIST CT RIVERVIEW CASES				35,598.50
101-000-650-017	WORK FORCE-RIVERVIEW				3,935.00
101-000-650-018	COURT TECHNOLOGY WYANDOTT				2,130.00
101-000-650-020	COURT DRUG TESTING FEES				3,451.00
101-000-650-021	COURT SCREENING ASSESSMEN				6,483.20
101-000-650-024	CHEMICAL AWARENESS				2,375.00
101-000-655-040	RECEIPTS-MISCELLANEOUS				35.00
101-200-825-450	Insurance & Casualty				1,175.00
499-000-257-015	RESERVE-BEAUTIFICATION COMMISSION				623.53
731-000-392-040	Res. Police & Fire Employee Contrib				681.87
732-000-670-010	RETIREMENT FUND REIMBURSE				1,096.20
TOTAL - ALL CREDIT ACCOUNT					136,205.38

*** TOTAL OF DEBIT ACCOUNTS ***

101-000-001-000	Cash				133,803.78
499-000-001-000	Cash				623.53
731-000-001-000	Cash				681.87
732-000-001-000	Cash				1,096.20
TOTAL - ALL DEBIT ACCOUNTS					136,205.38

*** TOTAL BY FUND ***

101	General Fund				133,803.78
499	DDA tax increment Finance Fund				623.53
731	Retirement System Fund				681.87
732	Retiree Health Care Fund				1,096.20
TOTAL - ALL FUNDS:					136,205.38

*** TOTAL BY BANK ***

		Tender Code/Desc.	
GEN	GENERAL OPERATING FUND	(CCK) CITY CHECK	133,803.78
		TOTAL:	133,803.78
RETIR	WYANDOTTE EMPLOYEES RETIREMENT SYSTEM	(CCK) CITY CHECK	1,778.07
		TOTAL:	1,778.07
SPEC	SPECIAL REVENUE FUNDS	(CCK) CITY CHECK	623.53
		TOTAL:	623.53
TOTAL - ALL BANKS:			136,205.38

*** TOTAL OF ITEMS TENDERED ***

		Tender Code/Desc.	
		(CCK) CITY CHECK	136,205.38
		TOTAL:	136,205.38

*** TOTAL BY RECEIPT ITEMS ***

(1)	7R: RETIREMENT FUND REIMBURSE				1,096.20
(1)	AS: COURT SCREENING ASSESSMEN				6,483.20
(1)	AW: CHEMICAL AWARENESS				2,375.00
(1)	EP: PD EMPLOYEE PENSION CONTR				681.87
(1)	M1: FINES DIST COURT WYAN				67,973.08
(1)	M2: WORK FORCE-WYANDOTTE				10,648.00
(1)	M3: DIST CT RIVERVIEW CASES				35,598.50

User: ktrudell

Post Date from 07/14/2016 - 07/14/2016 Open Receipts

DB: Wyandotte	Receipt #	Date	Cashier	Wkstn	Received Of	Amount
	Description				Distribution	
(1)	M6: WORK FORCE-RIVERVIEW					3,935.00
(1)	M7: COURT TECHNOLOGY WYANDOTT					2,130.00
(1)	M9: COURT DRUG TESTING FEES					3,451.00
(4)	MZ: MISC CASH/VARIOUS					1,798.53
(1)	RE: RECEIPTS-MISCELLANEOUS					35.00
TOTAL - ALL RECEIPT ITEMS:						<u>136,205.38</u>

DRAFT-UNAPPROVED

City of Wyandotte
DESIGN REVIEW COMMITTEE
Minutes of the Tuesday, July 5, 2016, Meeting

Member Kowalewski called the meeting to order at 11:30 a.m.

MEMBERS PRESENT: Robert Benson, Joseph Gruber, Sarah Jordan, Mark Kowalewski,
and Norm Walker

MEMBERS ABSENT: None

ALSO PRESENT: Sheila Johnson, Recording Secretary
David Wright, Wright Signs, Appellant

NEW BUSINESS:

Sarah Jordan new Museum Director and Design Review Board Member.

APPROVAL OF MAY 17, 2016 MINUTES:

Motion by Member Benson to approve minutes. Member Walker supported motion. All Members voted in favor.

REVIEW OF PROPOSED WALL SIGN AT 2844 BIDDLE AVENUE:

The application was submitted by Wright Signs (Applicant) and Gene Ferguson (Owner) for the property at 2844 Biddle Avenue, Wyandotte, Michigan has been reviewed and approved. All were in favor. Also newly painted yellow building trim to match sign was approved.

OTHER BUSINESS:

Sign approval of 132 Sycamore Street.

MOTION TO ADJOURN:

MOTION BY MEMBER Kowalewski to adjourn the meeting at 11:40 p.m.
Member Benson seconded motion. All Members voted to adjourn.

RESOLUTION

Wyandotte, Michigan

July 5, 2016

RESOLUTION BY MEMBER BENSON

RESOLVED BY THE DESIGN REVIEW COMMITTEE OF THE CITY OF
WYANDOTTE,

The proposed sign as submitted by Wright Signs (Applicant) and Gene Ferguson (Owner) for the property at 2844 Biddle Avenue, Wyandotte, Michigan has been reviewed and approved as submitted by the Design Review Committee on July 5, 2016. Also newly painted yellow building trim to match sign was approved.

I move the adoption of the foregoing resolution.

Member: Benson

Supported by Member: Kowalewski

Yeas	Members	Nays
X	Benson	
X	Gruber	
X	Jordan	
X	Kowalewski	
X	Walker	

CITY OF WYANDOTTE
FIRE COMMISSION MEETING

The Fire Commission meeting was held in the 2nd Floor Conference Room at Police Headquarters on Tuesday, June 14, 2016. Commissioner Harris called the meeting to order at 6:00 p.m.

Election of Officer's took place as follows:

Commissioner Melzer nominated Commissioner Harris for President; seconded by Commissioner Heck.

Commissioner Harris nominated Commissioner Melzer for Vice President; seconded by Commissioner Heck.

Commissioner Melzer nominated Commissioner Heck for Secretary; seconded by Commissioner Harris.

ROLL CALL:

Present:	Commissioner Harris Commissioner Heck Commissioner Melzer Chief Carley
----------	---

Recording Secretary:	Lynne Matt
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READING OF JOURNAL

Motioned by Commissioner Melzer, supported by Commissioner Harris to approve the minutes as recorded for the meeting held on May 10, 2016. Motion carried unanimously.

UNFINISHED BUSINESS

None

COMMUNICATIONS

None

DEPARTMENTAL

1. *Remount proposal for rescues*

Chief Carley brought before Commission proposal he wants to submit for upcoming budget. Commissioner Melzer motioned to support plan to remount rescues/replace stretchers for "Budget FY 2017"; supported by Commissioner Heck. Motion carried.

DEPARTMENTAL (continued)

2. *Wyandotte Fire Department monthly report "May 2016"*
Chief Carley reported that for the month there were a total of 212 rescue runs, with average response time of 3 minutes 45 seconds and that \$93,969.50 was billed out. Also noted there were 53 fire calls with 2 dive team call outs and 1 automatic aid received from City of Southgate. Commissioner Melzer motioned to receive report and place on file; supported by Commissioner Heck. Motion carried.
3. *Department bills submitted May 19, 2016 in the amount of \$5,034.88*
Department bills submitted June 2, 2016 in the amount of \$2,351.05
Commissioner Melzer motioned to pay bills and accounts submitted as stated above; supported by Commissioner Heck. Roll call; motion carried.
4. *Daily Reports*
Commissioner Melzer motioned to receive and place on file reports; supported by Commissioner Heck. Motion carried.

LATE

Chief Carley requested that next schedule meeting Tuesday, June 28, 2016; be cancelled as he will be on vacation. Commissioner Melzer concurred with request; supported by Commissioner Heck.

Commissioner Melzer inquired about probationary firefighters. Chief Carley stated both working out well.

ADJOURNMENT

No further business comes before the Commission, upon motion duly made and supported; the meeting adjourned at 6:22 p.m.

Respectfully submitted,



Bobie Heck
Secretary

MI/lm

City of Wyandotte
PLANNING COMMISSION
Minutes of the Thursday, May 19, 2016, Meeting
MINUTES AS RECORDED

The meeting was called to order by Vice Chairperson Pasko at 6:30 p.m.

COMMISSIONERS PRESENT: Adamczyk, Benson, Duran, Lupo, Mayhew, Parker, Pasko, Rutkowski

COMMISSIONERS EXCUSED: Krimmel

ALSO PRESENT: Ben Tallerico
Peggy Green, Acting Recording Secretary

COMMUNICATIONS:

1. MOTION BY COMMISSIONER LUPO, supported by Commissioner Benson to receive and place on file communications.

YES: Adamczyk, Benson, Duran, Lupo, Mayhew, Pasko, Parker, Rutkowski
NO: None ABSENT: Krimmel MOTION PASSED

APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING:

MOTION BY COMMISSIONER LUPO, supported by Commissioner Benson to approve the minutes of the Meeting of March 16, 2016. MOTION PASSED.

YES: Adamczyk, Benson, Duran, Lupo, Mayhew, Parker, Pasko, Rutkowski
NO: None ABSENT: Krimmel MOTION PASSED

OLD BUSINESS:

None

NEW BUSINESS:

1. **PUBLIC HEARING #512** – Request from Rose Mary Prato, Owner and Appellant, has applied for a Certificate of Occupancy for a Computer Repair Business at 1611 Ford Avenue, Wyandotte, Michigan in a O-S Zoning District where the proposed conflicts with Section 1101:

MOTION BY COMMISSIONER Benson, supported by Commissioner Mayhew to approve the request of Rose Mary Prato (owner & appellant) to allow a Certificate of Occupancy for a computer repair business at 1611 Ford, Wyandotte.

YES: Adamczyk, Benson, Duran, Mayhew, Parker, Pasko, Rutkowski
NO: None
ABSTAIN: Lupo
ABSENT: Krimmel
MOTION PASSED

13. Flowers to be utilized in planter boxes to receive prior written approval of Planning Consultant and Chairman of the Planning Commission.

14. No music after 10:30 p.m.

YES: Adamczyk, Duran, Lupo, Mayhew, Parker, Pasko, Rutkowski

NO: Benson

ABSENT: Krimmel

MOTION PASSED

PERSONS IN THE AUDIENCE:

No persons in audience.

OTHER BUSINESS:

Communication from City Engineer, City Attorney and City Planner regarding changes to Zoning Ordinance regarding Section 2200 Special Land Uses for Outdoor Cafes.

MOTION BY COMMISSIONER BENSON, supported by Commissioner Duran that the Commission received a communication from City Engineer, City Attorney and City Planner regarding changes to the ordinance for Outdoor Cafes is hereby received and accepted and be it further resolved that the Planning Commission will hear public comments on said changes at the next meeting of the Commission.

YES: Adamczyk, Benson, Duran, Lupo, Mayhew, Parker, Pasko, Rutkowski

NO: None

ABSENT: Krimmel

MOTION PASSED

2016-2017 Budget

MOTION BY COMMISSIONER BENSON, supported by Commissioner Duran to approve the 2016-2017 Budget for the Planning Commission as presented.

YES: Adamczyk, Benson, Duran, Lupo, Mayhew, Parker, Pasko, Rutkowski

NO: None

ABSENT: Krimmel

MOTION PASSED

BILLS AND ACCOUNT:

MOTION BY COMMISSIONER PARKER, Supported by Commissioner Benson to:

Pay Beckett & Raeder for Planning Consultant fees for April and May 2016 in the amount of \$1,400.00

Hours for Secretarial Services: 03/02/2016 to 04/29/2016 10 total hours

YES: Adamczyk, Benson, Duran, Lupo, Mayhew, Parker, Pasko, Rutkowski

NO: None

ABSENT: Krimmel

MOTION PASSED

MOTION TO ADJOURN:

MOTION BY COMMISSIONER PARKER, Supported by Commissioner Benson to adjourn the meeting at 7:30 p.m.

Other Business

OFFICIALS

Lawrence S. Stec
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

MAYOR
Joseph R. Peterson

COUNCIL
Sheri Sutherby Fricke
Daniel E. Galeski
Ted Miciura, Jr.
Leonard T. Sabuda
Donald C. Schultz
Kevin VanBoxell

May 11, 2016

Elizabeth A. Krimmel, Chairperson
Planning Commission
City of Wyandotte

RE: Proposed Changes to the Outdoor Café Ordinance

Dear Chairperson Krimmel:

The enclosed City Council Resolution was forwarded to the City Engineer, City Attorney and City Planner to make recommendations to the Planning Commission regarding the current Outdoor Café Ordinance. We have met and recommend the enclosed changes be considered by the Planning Commission at a future public hearing. After the public hearing the Planning Commission shall submit their recommendations to the City Council.

Also, enclosed is a list of all approved outdoor cafes.

Very truly yours,

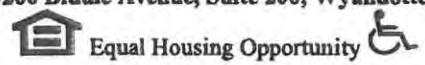
Mark A. Kowalewski
City Engineer

William R. Look
City Attorney

Ben Tallerico
City Planner

MAK/WRL/BT:kr

Enclosures: Council Resolution
Proposed Ordinance Changes (Changes shown in red)
List of Approved Outdoor Café



SECTION 2200 SPECIAL LAND USE DESIGNATED (S) OUTDOOR CAFÉ (1)

A. Outdoor Café

1. An outdoor café may be set up and used from ~~March-April~~ 15 through ~~October~~ ~~November~~ 31. The permitted hours of operation are from 7:00 a.m. to 12 midnight in CBD Districts, and from 10:00 a.m. to 12 midnight in RU and B-2 Districts unless longer hours are specifically approved by ~~the Planning Commission and~~ the City Council. Noise radiating from an outdoor café, which exceeds ~~75 DBA between 8:00 a.m. to 12 midnight or 65 DBA for all other times shall~~ ~~50 DBA between 8:00 p.m. and 12 midnight, or other approved hours, or 55 DBA between 7:00 a.m. and 8:00 p.m., shall~~ constitute prima facie evidence that such noise unreasonably disturbs the comfort, quiet and repose of persons in the area. The "DBA" represents the sound pressure level in decibel measured on the "A" scale of a standard sound level meter. Noise level measurements shall be taken at the zoning district boundary of any residential zoning district, recreation unit district and any planned development as may be appropriate. In all other districts, noise level measurements shall be taken at the property line of an affected property. ~~The City Council may, by resolution, extend the dates of operation or the hours of operation for a stipulated number of days, not to exceed a total of 30 days per calendar year.~~

~~Upon request, the city council may, by resolution, extend the dates of operation or the hours of operation for the following events:~~

- ~~3rd Fridays as sponsored by Wyandotte Business Association~~
- ~~Street Art Fair sponsored by City of Wyandotte~~
- ~~Events approved by Resolution of City Council~~

~~A public hearing on said request shall first be held by the Planning Commission (under the same procedures for approval of special land use). Upon receipt by the city council of recommendation of the planning commission the City Council may approve the request. The criteria for approval will include the impact on adjacent or nearby residential, religious, educational or commercial properties and review of previous or current compliance with all city ordinances, state and federal regulations. Any approval for extension of dates or hours shall be issued on a calendar year basis and shall expire on December 31st and must be renewed annually. The city council may grant a renewal of the extended dates or hours without the necessity of a public hearing if it determines the applicant is in compliance with all requirements of all city ordinances and approvals for the special land use. Any approval for extension of dates or hours is subject to revocation by the planning commission in accordance with paragraph h, section 2201.~~

2. A site drawing showing the detailed plan of the outdoor café must be submitted to and approved by the Planning Commission. The detailed plan is to include: the design, relevant details and location of all temporary structures such as awnings, planters, landscaping, railing, tables, chairs and other equipment, as well as lighting and electrical outlet locations. The location of entrances and exits shall be shown. For cafes on public property, the plan shall also show existing sidewalks, buildings, curbs, existing improvements, i.e., lamp posts, street trees, benches, mailboxes, etc., and an unobstructed clear area for pedestrian use (a minimum of 60"). A minimum clearance of seven (7) feet shall be maintained between the sidewalk and bottom edge of table umbrellas or awnings. The layout shall show all seating, tables and chairs and shall be used to determine maximum

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occupancy load for the outdoor café. The occupancy load shall be posted in a conspicuous location.

3. Plans for setting up the outdoor café must be approved by the Department of Engineering and Building to provide for the free passage of pedestrians along the sidewalks, by the Police Department to provide for traffic and pedestrian safety, and by the Fire Department for fire-safety issues. If alcohol is served, entrance to the outdoor café is required to be from inside the building. An outdoor café which is adjacent to residential properties or shares an alley with residential properties shall be screened with a solid fence a minimum of six (6) feet high.
4. The outdoor café must be part of a licensed restaurant and meet all the requirements of the department of health and any other local, county or state requirements, including the City of Wyandotte's ordinance and the Michigan Liquor Control Commission (if applicable).
5. For outdoor cafes on public property, liability insurance and property damage coverage naming the City of Wyandotte as an insured party, in an amount approved by the City of Wyandotte's Financial Director, must be provided before an outdoor café may be set up and be maintained for as long as the outdoor café is in operation.
6. Approval of the City Council is required for the proposed use of any public area or facility. All provisions of a Grant of License must be complied with at all times.
7. An outdoor café in a B-2 district may provide for only thirty five percent (35%) more seating than is provided inside the restaurant. Additional parking shall be provided for the square foot area of the outdoor café in accordance with Section 2403.
8. No sign or any other form of advertising is permitted in the dining area, nor on fences or railings of such area with the exception of an identification or menu sign. The name of the establishment may appear on the valance of an umbrella. No display of merchandise for sale shall be allowed.
9. Furnishings of an outdoor café shall consist solely of readily removable awnings, covers, canopies, railings, tables, chairs, planters containing plants and accessories. Furnishings may not be attached, even in a temporary manner, to the sidewalk or other public property, except that canopies and railings, if specifically approved by the Planning Commission and the City Council, shall may be secured by means of flush mounted anchors or other methods approved by the Building Official. No objects which are part of an outdoor café, except lighting fixtures, railings, awnings, or other nonpermanent covers or canopies, may be attached, even in a temporary manner, to any building, or structure on which the outdoor café abuts. When the associated establishment and/or the outdoor café on public property are not open for daily use, all furnishings and fixtures, unless otherwise specifically approved, shall be removed from the public property or stored in an approved manner which shall not cause a public nuisance or hazard. The Building Official shall determine when fences on public property shall be

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~~removed.~~ The Building Official shall determine when a hazardous condition exists in the public right-of-way and on other public property.

10. Outdoor dining areas must remain clear of litter, food scraps and soiled dishes at all times.

SECTION 2100 GENERAL PROVISIONS

~~H. Revoke special land use. A special land use can be revoked by the planning commission, under the same procedure as the section used to approve it, if it is found that it no longer meets the standards of this ordinance. Revoke special land use. A special land use may be revoked by the planning commission under the following procedures:~~

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- ~~1. Mail notice of the proposed action to revoke the special land use to the owner/operator of the business at least 10 calendar days prior to the hearing.~~
- ~~2. Provide with the notice the reasons for the proposed action.~~
- ~~3. Provide with the notice the date, time and place of the hearing for the proposed action.~~
- ~~4. Include in the notice a statement that the owner/operator may present evidence and testimony and question any witness at the hearing.~~
- ~~5. At the hearing, the city engineer's office or planner will present to the planning commission any witnesses, reports, documents and recommendations concerning the proposed revocation of the special land use.~~

Criteria for revocation.

The planning commission may revoke a special land use upon a determination by the commission that, based upon a preponderance of evidence presented at the public hearing, any of the following exists:

1. Violation of any of the restrictions of the special land use set forth in the city ordinance or in any conditions set by the city when it approved the special land use.
2. Maintenance of a nuisance upon the premises, including, but not limited to, any of the following:
 - a. Existing violations of building, zoning, health, fire or regulatory codes.
 - b. A pattern of patron conduct upon or in the neighborhood of the licensed establishment which is in violation of the law or disturbs the peace, order and tranquility of the neighborhood.
 - c. Failure to maintain the grounds and exterior of the license establishment, including litter, debris, refuse blowing, or being deposited on adjoining properties.
 - d. Entertainment without a permit or entertainment which disturbs the peace, order and tranquility of the neighborhood.
 - e. Any advertising, promotion or activity which by its nature causes, creates or contributes to disorder, disobedience to rules, ordinances or laws, or contributes to the disruption of normal activity of those in the neighborhood of the licenses establishment.
 - f. Any condition of default in the payment of any tax, fee, charge, water bill, special assessment or other debt to the city or any unpaid judgment payable to the city.
 - g. Any misrepresentation of any information in any application or hearing for the grant or renewal of any special land use.

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**CITY OF WYANDOTTE, MICHIGAN
CERTIFIED RESOLUTION**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE CITY OF WYANDOTTE,
WAYNE COUNTY, MICHIGAN, HELD IN THE COUNCIL CHAMBERS, OF THE MUNICIPAL
BUILDING.

UNDER THE DATE OF: November 9, 2015

MOVED BY: Councilperson Miciura

SUPPORTED BY: Councilperson Fricke

RESOLVED by the City Council that the City Engineer, City Attorney, and City Planner forward recommendations to the Planning Commission concerning Special Land Use approval and extended hours for Special Land Use of outdoor cafes and to hold a public hearing to review our current ordinance and to submit recommendations to the City Council on the following:

1. Consider the current outdoor cafes and possible future growth
2. Insure compatibility with adjacent use of land
3. Review decibel level standards
4. Recommend reasonable conditions to accomplish the provisions of this resolution
5. Review the revocation procedure currently outlined in the ordinance and recommend revocation procedure for the extended hours portion of the ordinance
6. Review sample ordinances from other communities
7. Make recommendations concerning enforcement of the ordinance
8. Any other matters the commission feels useful and relevant

Motion unanimously carried

I, LAWRENCE S. STEC, duly authorized City Clerk of Wyandotte, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City Council on November 9, 2015, said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976.



Lawrence S. Stec
City Clerk

APPROVED OUTDOOR CAFES

Address	Street	Occupant	Owner	Approval Date	Private or Public Property	Letter sent	Fencing to be removed for snow removal
2356	Biddle	Gregorio's's Italian Restaurant		4/16/2009	Public Property		B NO
2848	Biddle	Coffe Bar & Unique Gifts		7/27/1999	Public Property	Removed	
2913	Biddle	Yogurtown		5/20/2014	Public Property		B
2922	Biddle	R.P. McMurphy's		7/27/2012	Private Property		A
2929	Biddle	Lions & Tigers & Beers		5/19/2006	Private Property	Removed	
2935	Biddle	Former Lions & Tigers & Beers	King Cade	11/20/2014	Private Property		A
2945	Biddle	Bagel Street		6/18/1998	Public Property	Removed	
2945	Biddle	Kimberly's Incredible		7/11/1995	Public Property	Removed	
2962	Biddle	Nanna's		7/13/2004	Public Property		B NO
3030	Biddle	Belicoso Café		4/26/2005	Public Property		C YES*
				4/17/2008	Public Property		
3042	Biddle	Sanders/TMX-2 Inc.		5/1/2007	Public Property		B
3144	Biddle	Franks Restaurant & Pizza		4/30/2013	Public Property		B NO
3162	Biddle	Sycamore Plaza (100-200 Sycamore)		7/10/2001	Sycamore Right-of-way		B NO
3169	Biddle	Jimmy Johns		4/26/2005	Public Property		B
3203	Biddle	Biddle Blend LLC		8/10/2004	Public Property		B
3225	Biddle	Gizzmos		6/9/2009	Public Property		C YES*
3233	Biddle	Alvis BBQ		4/29/2014	Public Property		C YES*
3249	Biddle	Austin Bar & Grill		5/18/2006	Public Property	Removed	
3455	Biddle	Portofino's		5/21/1984	Private Property		A
3530	Biddle	K of C		7/15/2010	Private Property		A
1254	Eureka	Brooklyn's		6/17/1999	Private Property	Rear	A
633	Ford	VFW #1136		6/18/2015	Private Property		A
109	Maple	Divine Cheesecake		6/20/2002	Public Property		B
121	Maple	LaPerle Hookah Lounge		7/3/2012	Public Property		B
130	Maple	Sushi Bar/Baba's		8/3/2015	Public Property		D YES
166	Maple	Sports 50		7/10/2001	Public Property		B NO
232	Maple	Do Hickey's Irish Pub		8/14/2001	Private Property		B
116	Oak	Dotte Pub		7/15/2010	Public Property		D YES
126	Oak	Captain's		9/10/2013	Public Property	Front	D YES
				8/3/2015	Revised Plan Approved		
126	Oak	Captain's		8/15/2013	Private Property	Rear	A
				10/15/2015	Revised Plan Approved		
6	Perry Place	Seaway Boat Club		12/20/2005	Private Property		A
1	Pine	Boat Club		9/16/1999	Private Property		A
2817	Van Alstyne	American Legion Post		10/21/2010	Public Property		A
2919	1st Street	Java Joe's		8/1/1995	Public Property	Removed	
2929	1st Street	Di'Maggio's Italian Pizza		6/20/2002	Public Property	Removed	
507	Biddle	Peir 500			Private Property Existing Non-Conforming		A
749	Biddle	Speed Boat Bar			Private Property Existing Non-Conforming		A
YES* SECTION ADJACENT TO CURB OK TO LEAVE UP							

PUBLIC HEARING – Request from Rose Mary Prato, Owner and Appellant, has applied for a Certificate of Occupancy for a Computer Repair Business at 1611 Ford Avenue, Wyandotte, Michigan.

Vice Chairperson Pasko read the appeal and asked if there was anyone present who wished to speak regarding this hearing.

Rose Mary Prato, owner, present and Doug Pettigrew, proposed tenant, present.

Ms. Prato explained that she has Doug Pettigrew who wants to rent the building, there will be no changes to the inside or outside of the building.

Commissioner Benson stated that there is no parking in the front and asked about the parking area in the back. Ms. Prato stated that only the cracks will be repaired in the lot.

There was discussion regarding the parking spaces. Commission Benson commented that a parking issued is not in front of the Commission.

Mr. Pettigrew stated that he mostly goes to businesses to do repairs, there will be minimal traffic to the building.

Commissioner Duran asked Mr. Pettigrew his hours of business. Mr. Pettigrew replied that it depends on this customers needs, mostly usual business hours.

Commissioner Pasko asked if the building next to this one was vacant. Ms. Prato replied yes, and she owns that one, too.

There being no further discussion, the hearing was closed.

No communications were received regarding this this request.

PUBLIC HEARING– Request from Gail Rademacher, Wayne A. Senior and Jordan Podsiad, Owners and Appellants, to rezone the properties known as 21, 21½ and 23 Walnut, Wyandotte, Michigan, (Lots 1 thru 4 River Park Subdivision).

Vice Chairperson Pasko read the appeal and asked if there was anyone present who wished to speak regarding this hearing.

Gail Rademacher, 21-1/2 Walnut, owner, present.

Ms. Rademacher explained that she has been turned down for spot zoning, and at that time the Planning Commission suggested that she speak to her neighbors, and apply for rezoning, and that is what she is doing.

There being no further discussion, the hearing was closed.

One (1) communication was received regarding this request.

Braun Dental Lab.
586-949-2800

I am owner of 9 Walnut.
I support ~~the~~ ~~prop~~ THIS
property's request to change the
Zoning to Residential From Recreational.
ALL THE properties in the area
on Walnut should be zoned the
same.

Don T. J. P.D.S

P.H. # 041816

Re: 21, 21½, 23 Walnut

✓ RECEIVED 5-18-16

- * Empress All Ceramic System * Cosmetic Veneers * Implants * Captek *
- * Full Mouth Reconstruction * Diagnostic Waxup * Crowns * Bridges *
- * Cosmetic Consultation * All Porcelain Inlays & Onlays *
- * Internal Custom Characterization *

Public Hearing - Request from Whiskeys on the Water, A & J Realty, owner and appellant, for a Certificate of Occupancy for an outdoor café at 2903 Biddle Avenue, Wyandotte, Michigan.

Vice Chairperson Pasko read the appeal and asked if there was anyone present who wished to speak regarding this hearing.

Josh Cade, 1243 Lindbergh, owner, present and Ed Sollars, partner, also present.

Commissioner Benson asked if the main entrance would open on the side. Mr. Cade replied yes, it would be staffed by a hostess when the outdoor café is open.

Commissioner Lupo asked Mr. Cade if he was aware of the letter from Municipal Service. Mr. Cade replied yes.

Letters from City Engineer dated May 17, 2016, Police Chief, First United Methodist Church and Municipal Service were read.

Commissioner Mayhew asked who will maintain the traffic lines. Mr. Cade replied that he will pay the Department of Public Service for providing and removing temporary reflective tape.

Commissioner Mayhew asked about the time frame for people to leave the café. Mr. Cade stated when they stop serving, and people are finished with their drinks, they start leaving. Commissioner Mayhew asked Mr. Cade if he would also be announcing that the customers have to leave by 12 midnight. Mr. Cade replied yes. Commissioner Mayhew asked if there would be music. Mr. Cade replied maybe occasionally. Commissioner Mayhew stated that he recommend no music due to the condominiums.

Commissioner Rutkowski stated that there is seating for 66, and asked what will happen in inclement weather. Mr. Cade replied that there will be shading over the café. Mr. Cade continued that there is a second level to the building, but it is not open yet. Plans have been submitted, and that could hold up to 200 people.

Commissioner Pasko asked if the elevator was working yet. Mr. Cade replied not yet. Commissioner Pasko asked if the only access to the second floor was stairs. Mr. Cade replied yes.

Commissioner Adamczyk asked if at the end of the year, would everything be removed. Mr. Cade replied yes, except for the lane markings.

Commissioner Lupo asked if the car would be moved at the end of the season. Mr. Cade replied yes.

Joe Tarris, 2864 VanAlstyne, present.

Mr. Tarris discussed the occupant load, and stated that he is opposed to putting people at risk on Oak Street. There needs to be a barrier, and he does not see anywhere where a 6' fence will be installed.

Mr. Tarris continued that he is opposed to exterior music, and the café should close at 10 p.m. and the vacated by 12 p.m.

Mr. Tarris also stated that in the past, people have been urinating in their parking lot.

Mr. Tarris stated that he would like to see the occupant load be 40 and a barrier put up because Oak Street is a busy street, and also a sign in the condo parking lot stated that vehicles will be towed if they park there.

Mark Madach, 2892 VanAlstyne, present.

Mr. Madach stated that he loves Wyandotte, but he is concerned about the noise from the café. He is an airplane pilot and required to be rested and his bedroom faces Oak Street. He needs to be alert for his job.

Bruce Yinger, 117 Chestnut, present.

Mr. Yinger stated that the Commission approves these café's, but the enforcement is not being done. Rules are important and need to be followed. Mr. Yinger continued that he is concerned about public safety and this is an issue.

There being no further discussion, the hearing was closed.

Communications were received regarding this request see attached.

OFFICIALS

Lawrence S. Stec
CITY CLERK

Todd M. Browning
CITY TREASURER

Thomas R. Woodruff
CITY ASSESSOR



MAYOR
Joseph R. Peterson

COUNCIL
Sheri Sutherby Fricke
Daniel E. Galeski
Ted Miciura, Jr.
Leonard T. Sabuda
Donald C. Schultz
Kevin VanBoxell

MARK A. KOWALEWSKI, P.E.
CITY ENGINEER

May 17, 2016

Elizabeth A. Krimmel, Chairperson
Wyandotte Planning Commission
City of Wyandotte

RE: Outdoor Cafes at 2903 Biddle Avenue
Wyandotte, Michigan


Dear Ms. Krimmel:

The undersigned has reviewed the revised plans submitted for the outdoor cafe at the above captioned property and the following applies:

1. Since the Applicant is proposing the outdoor café in the Oak Street Right-of-Way, approval by the Mayor and City Council will be required along with a Grant of License and Hold Harmless Agreement.
2. The revised plans now include planter boxes to provide additional separation between the traffic lane and outdoor café. The plan also includes pavement markings to further delineate the traffic lane from the outdoor café.

If you have any questions, feel free to contact the undersigned.

Very truly yours,


Mark A. Kowalewski
City Engineer

MAK:kr

cc: Jeff Carley, Fire Chief
Dan Grant, Police Chief
Brian Zulewski, Inspector



First United Methodist Church of Wyandotte
72 Oak Street, Wyandotte, Michigan 48192
Office: (734) 282-9222 Fax: (734) 282-3054

May 18, 2016

✓ RECEIVED
5-18-16

Kelly Roberts,
Wyandotte Planning Commission
3131 Biddle Avenue
Wyandotte, MI 48192

Dear Ms. Roberts:

SUBJECT: NEW OUTDOOR CAFÉ – 2903 BIDDLE AVENUE

This correspondence is in response to your Notice of Public Hearing dated May 3, 2016 relative to the Outdoor Café application at Whiskeys on the Water located at 2903 Biddle Avenue, Wyandotte, Michigan. The Leadership Team at Wyandotte First United Methodist Church has concerns regarding the request. The concerns are as follows:

- First and foremost the close proximity/distance to Wyandotte First UMC
- The added clean-up of our property that we would incur. Which is already an issue.

We are currently surrounded by restaurants/bars on all sides. We have maintained a good neighbor approach to all the changes happening in our city of Wyandotte. Although, we cannot say that our neighbors have extended the same courtesy. It is a rare occasion when we don't have to pick-up beer bottles, or half consumed drinks from our lawn, parking lot and steps of our church. Just the other night one of our church member had to swerve their car away from hitting a glass beer bottle that was placed in the middle of First Street. It appears that the lack of supervision with Outdoor Cafes is in need of review in terms of allowing customers to leave the premises with their drinks.

Please accept this letter as our formal concern/objection to adding another Outdoor Café so close to Wyandotte First UMC.

Sincerely,

Robin Rupert
Christian Education Program Director
Wyandotte First United Methodist Church

Rev. Dianna Rees, Pastor
David Waggoner, Contemporary/Traditional Worship
Music Director

Vicki Dorland, Secretary
Robin Rupert, Christian Education
/Program Director

Municipal Service Commission
Leslie G. Lupo
Gerald P. Cole
Robert K. Alderman
Bryan J. Hughes
Michael Sadowski



Roderick J. Lesko
General Manager and Secretary
3200 Biddle Avenue, Suite 200
Wyandotte, MI. 48192-0658
Telephone: (734) 324-7100
Fax: (734) 324-7119

May 18, 2016

Wyandotte Planning Commission
Attn: Kelly Roberts, Secretary

Re: Notice of Public Hearing
City of Wyandotte Planning Commission
Special Approval #PC513

In regards to the proposal to construct the outdoor café along the Oak Street right of way at 2903 Biddle Avenue, Wyandotte Municipal Services Electric Department poses no opposition as long as the following conditions are met:

- Wyandotte Municipal Services has the right to remove this outdoor café should a need arise to repair/replace any electrical infrastructure, street lighting or planter box equipment.
- Nothing related to this outdoor café can impede the repair of any electrical infrastructure.
- The electrical plugs in the planter boxes will not be used to supply any electrical needs for this structure.
- If any part of this structure is proposed to be permanent, it is the responsibility of the owner to ensure Miss Dig has been called to verify the location of all underground facilities/equipment.
- If this area is to be locked, Wyandotte Municipal Services must be given a key in order to expedite electrical repairs.

If you have any questions regarding this response, please contact me a (734) 324-7158.

Sincerely,

Charlene Hudson
Power Systems Supervising Engineer
Wyandotte Municipal Services

City of Wyandotte
Police Commission Meeting

Regular Commission Meeting
June 14, 2016

ROLL CALL

Present: Chief Daniel Grant
Commissioner John Harris
Commissioner Doug Melzer
Commissioner Bobie Heck

Absent: None

Others Present: Inspector Brian Zalewski

The regular meeting was called to order at the Wyandotte Police Department, 2015 Biddle Avenue, Wyandotte, Michigan by Chairperson, Commissioner Harris at 6:23 p.m.

A vote was held to establish the roles of each Commissioner. The results were as follows:

Commissioner Harris – nominated as President
Melzer moved, Heck seconded,
CARRIED, to approve Commissioner Harris as President.

Commissioner Melzer – nominated as Vice-President
Heck moved, Harris seconded,
CARRIED, to approve Commissioner Melzer as Vice-President.

Commissioner Heck – nominated as Secretary.
Melzer moved, Harris seconded,
CARRIED, to approve Commissioner Heck as Secretary.

The Minutes from the regular Police Commission meeting on May 24, 2016, were presented.

Melzer moved, Harris seconded,
CARRIED, to approve the regular minutes of May 24, 2016, as presented.

UNFINISHED BUSINESS

NONE

COMMUNICATIONS

NONE

DEPARTMENTAL

1. Welcome to Newly Appointed Police/Fire Commissioner – Bobie Heck

Bobie Heck is not only a resident of Wyandotte, but served as a sworn Police Officer for 26 years and a Reserve Officer for 7 years. He retired from the Wyandotte Police Department force in 2012, and has been working part-time at Downriver Community Conference (DCC) since his retirement.

Everyone welcomed Commissioner Heck and expressed their pleasure in him joining the Police and Fire Commission for the City of Wyandotte.

2. Police Statistics – May 2016 and Year-to-Date Statistics

Chief Grant indicated there weren't any specific trends taking place in Wyandotte and that the statistics were all pretty straight forward.

Commissioner Harris inquired about the rampant drug use nationwide, specifically heroin, and asked if Wyandotte was experiencing similar problems. Chief Grant explained our Special Ops team is working very hard to address this issue in our community and has made numerous drug arrests. He also agreed that the pharmaceutical drug abuse leading into heroin abuse is extremely widespread.

Melzer moved, Heck seconded,
CARRIED, to receive the May 2016 and Year-to-Date Police Statistics and place on file.

3. Traffic Control Order – No Parking Signs, Seaway Boat Club, 6 Perry Place

The fishermen in the area have repeatedly blocked the garbage dumpster and refused to move their vehicles so the waste management company could remove the waste.

Melzer moved, Heck seconded,
CARRIED, to approve the placement of No Parking signs at 6 Perry Place.

4. Police/Fire Emergency Dispatcher Hiring

Chief Grant asked for approval to hire 2 full-time and 3 part-time dispatchers. The full-time positions are budgeted for and the part-time positions do not really cost any additional monies.

The full-time positions opened up when two dispatchers recently resigned, one due to health issues and the other one found another job in a different city. Also, we are always trying to hire part-time dispatchers since there is a high turnover rate in that position.

Melzer moved, Heck seconded,
CARRIED, to approve moving forward regarding the hiring of two full-time and three part-time dispatchers for the Downriver Central Dispatch.

5. Update on Lt. Promotions

The Department has completed the process for the Lieutenant promotions. The

components included in promoting a Sergeant are a written exam, oral interview, an officer's seniority and performance evaluations. Only two Sergeants passed the written exam, and we have two vacant positions. Also, the interview panel consisted of 4 individuals, Chief Grant and 3 outsiders from local Departments who did not know the candidates. When everything was compiled, both candidates were successful in achieving passing promotional scores and are able to be promoted to the rank of Lieutenant.

When the Department reaches its full complement of sworn personnel and staff can be reorganized as dictated by operational needs, the new Lieutenants will be scheduled to fit the needs of the agency.

In terms of the overall Department and sworn personnel, we need to hire 5 additional officers to get back to our full-time staffing level of 35.

Melzer moved, Heck seconded,
CARRIED, to approve the Lieutenants' promotions as outlined by Chief Grant.

6. Status of Police Officer Hiring

We recently held the physical agility testing for the potential candidates. Ten showed up for the testing, but 3 failed. So, that left us with 7 candidates to interview, which will take place this Friday, June 17th.

7. Bills and Accounts –June 14, 2016 \$16,941.84

Melzer moved, Heck seconded,
A Roll Call was held and the Motion
CARRIED, to unanimously approve payment of the bills for June 14, 2016 \$16,941.84

NEW BUSINESS

1. 2017 Budget

Chief Grant informed the Commissioners that the Department was working on the 2017 Budget and that they would be given a copy before it goes to City Council for approval.

2. Commissioner Melzer Items

Commissioner Melzer inquired / discussed the following:

- a. DCAC – How is the new Animal Control Officer working out? Chief Grant and Inspector Zalewski said that Howard Storey is working out very well in this position.
- b. Fireworks and Noise Ordinance – Commissioner Melzer informed everyone that this topic was brought up at the City Council meeting on Monday evening. People get upset about the discharge of fireworks every year. Chief Grant noted that Fire Chief Carley is always monitoring this situation and that the City of Wyandotte has set limits regarding the permissible days and hours fireworks may be used around and during holidays.

- c. Extraction of Submerged Vehicle from the Detroit River – Commissioner Melzer thanked Chief Grant for an earlier update regarding the removal of a submerged vehicle from the Detroit River. Chief Grant commented there was some difficulty getting the vehicle out and the response teams eventually used several airbags to bring the car to the surface and move it to a location where it could be removed from the water.
- d. Ordinance Officers – Commissioner Melzer wanted to extend his thanks to the Ordinance Officers and the fine work they have been doing regarding (1) monitoring Bishop Park, and (2) monitoring illegally parked vehicles in the alley near City Lot #2.

3. Medical Marijuana Dispensary Law

Commissioner Heck asked if the City of Wyandotte had made any changes in their opposition to allowing Medical Marijuana dispensaries within the City. Chief Grant said that Wyandotte is not allowing them to open within the City nor will the federal government allow it. Chief Grant did say the City is in the midst of working on an Ordinance to address this issue.

4. June 28, 2016 Police and Fire Commission Meeting

Due to conflicting schedules, all agreed the regularly scheduled meeting for June 28, 2016 will be cancelled. The next regularly scheduled meeting will be held July 12, 2016.

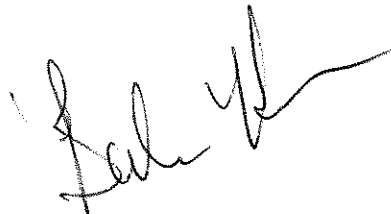
Members of the Audience

ADJOURNMENT

Since there was no further business to come before the Commission, there was a motion to adjourn the meeting at 7:00 p.m.

Melzer moved, Heck seconded,
CARRIED, to adjourn meeting at 7:00 p.m.

Laura Allen
Administrative Assistant
Wyandotte Police Department



SMIA

Events by Nature Code by Agency

Agency: WYPD, Event date/Time range: 06/01/2016 00:00:00 - 06/30/2016 23:59:59

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
WYPD	911	0	0	2	2	0%	0:03:23	0:03:11	0:04:51	0:22:51	0:11:26
	ABANDONED AUTO	0	63	11	74	4%	1:02:57	0:11:21	0:14:11	56:01:06	0:45:25
	ACCIDENT/NON TRAFFIC AREA	0	1	0	1	0%	0:00:00	0:00:00	0:18:51	0:18:51	0:18:51
	ACCIDENT/PERSONAL INJURY	0	0	6	6	0%	0:03:02	0:04:30	0:41:17	4:52:56	0:48:49
	ACCIDENT/PROPERTY DAMAGE	0	2	36	38	2%	0:05:35	0:05:49	0:42:12	32:31:17	0:51:21
	ALARM	0	2	46	48	3%	0:04:44	0:05:43	0:08:47	14:47:01	0:18:29
	ANIMAL BITE	0	1	1	2	0%	0:56:19	0:12:24	0:17:59	1:44:42	0:52:21
	ANIMAL COMPLAINT	0	16	11	27	1%	0:24:43	0:11:37	0:19:36	21:33:32	0:47:55
	ASSAULT & BATTERY	0	0	8	8	0%	0:05:40	0:04:35	0:31:03	5:00:43	0:37:35
	ASSIST OTHER AGENCY	0	8	9	17	1%	0:02:02	0:07:03	0:43:47	13:50:24	0:48:51
	BREAKING & ENTERING	0	0	5	5	0%	0:06:40	0:06:23	1:29:14	6:56:07	1:23:13
	BREAKING & ENTERING IN PROGRES	0	0	2	2	0%	0:02:15	0:01:14	0:41:47	1:30:32	0:45:16
	BUILDING CHECK	0	2	0	2	0%	0:00:00	0:02:45	0:00:16	0:03:18	0:01:39
	BUSINESS STOP	0	3	0	3	0%	0:00:01	0:00:00	0:18:09	0:54:29	0:18:10
	CHECK WELL BEING	0	2	48	50	3%	0:08:31	0:04:12	0:20:52	26:38:47	0:31:59
	CHILD ABUSE/NEGLECT	0	0	2	2	0%	0:04:25	0:07:07	0:22:24	1:07:51	0:33:56
	CITIZEN ASSIST	0	6	9	15	1%	0:07:52	0:05:49	0:12:24	5:05:36	0:20:22
	CIVIL DISPUTES	0	0	19	19	1%	0:06:39	0:08:15	0:25:27	12:46:40	0:40:21
	DEATH INVESTIGATION	0	1	4	5	0%	0:17:05	0:27:00	1:42:39	10:02:06	2:00:25
	DETAIL	0	1	0	1	0%	0:00:00	0:00:00	1:33:11	1:33:11	1:33:11
	DISORDERLY	0	7	51	58	3%	0:04:29	0:03:26	0:44:37	51:06:47	0:52:53
	DOMESTIC	0	1	49	50	3%	0:04:33	0:06:12	0:38:09	39:42:52	0:47:39
	DRUG VIOLATIONS	0	0	3	3	0%	0:02:36	0:03:47	3:27:04	7:09:44	2:23:15
	DUMPING	0	1	0	1	0%	0:00:01	0:00:00	0:09:23	0:09:24	0:09:24

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	FIGHT	0	0	14	14	1%	0:01:26	0:06:18	0:29:08	8:00:53	0:34:21
	FIRE	0	0	3	3	0%	0:01:21	0:10:14	0:41:16	1:55:59	0:38:40
	FIREWORKS	0	0	9	9	0%	0:18:23	0:07:22	0:04:25	4:31:39	0:30:11
	FOLLOW-UP	0	97	6	103	6%	0:00:52	0:07:08	0:09:48	20:44:40	0:12:05
	FOUND PROPERTY	0	4	7	11	1%	3:45:05	0:06:54	0:22:19	30:40:24	2:47:19
	FRAUD	0	1	9	10	1%	0:21:57	0:03:44	0:31:43	8:28:23	0:50:50
	FUEL	0	18	0	18	1%	0:00:01	0:00:00	0:03:41	1:06:44	0:03:42
	GAS PUMP	0	4	0	4	0%	0:00:00	0:00:00	0:04:40	0:18:41	0:04:40
	HARASSMENT	0	1	11	12	1%	0:05:32	0:04:26	0:33:50	8:22:49	0:41:54
	HEALTH & SAFETY VIOLATION	0	0	1	1	0%	1:11:00	0:15:33	0:15:34	1:42:08	1:42:08
	HIT & RUN ACCIDENT	0	0	17	17	1%	0:10:33	0:06:12	0:59:31	18:21:08	1:04:46
	IDENTITY THEFT	0	0	3	3	0%	0:01:43	0:03:01	0:09:30	2:06:19	0:42:06
	INDECENT EXPOSURE	0	0	1	1	0%	0:03:12	0:05:46	0:08:35	0:17:34	0:17:34
	JUVENILE COMPLAINT	0	1	12	13	1%	0:08:29	0:05:00	0:32:01	9:25:46	0:43:31
	LARCENY	0	3	26	29	2%	0:10:15	0:08:09	0:20:54	19:58:07	0:41:19
	LIQUOR LAW VIOLATION	0	1	0	1	0%	0:00:00	0:00:00	1:09:31	1:09:31	1:09:31
	LOITERING	0	0	1	1	0%	0:05:54	0:03:17	0:01:23	0:10:34	0:10:34
	LOST PROPERTY	0	1	0	1	0%	0:00:00	0:00:00	0:12:37	0:12:38	0:12:38
	MALICIOUS DESTRUCTION	0	1	19	20	1%	0:05:29	0:06:25	0:19:38	11:39:34	0:34:59
	MENTAL	0	1	0	1	0%	0:00:01	0:00:00	0:00:17	0:00:18	0:00:18
	MISCELLANEOUS	2	7	18	27	1%	4:37:31	0:05:00	0:16:38	98:17:05	3:55:53
	MISSING PERSON	0	2	4	6	0%	0:02:31	0:06:12	0:21:33	2:34:59	0:25:50
	NARCOTICS INVESTIGATION	0	2	6	8	0%	0:04:52	0:03:17	0:10:38	2:16:50	0:17:06
	NEIGHBORHOOD DISPUTE	0	0	10	10	1%	0:09:02	0:05:55	0:19:08	5:41:01	0:34:06
	NOISE COMPLAINT	0	3	21	24	1%	0:15:57	0:04:16	0:07:36	10:35:25	0:26:29
	ODOR	0	0	1	1	0%	0:10:52	0:08:47	0:15:00	0:34:39	0:34:39
	OPEN BURN	0	0	1	1	0%	0:00:06	0:00:16	0:12:06	0:12:28	0:12:28

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	OPERATING UNDER THE INFLUENCE	0	4	2	6	0%	0:03:02	0:12:40	1:48:01	11:19:31	1:53:15
	ORDINANCE VIOLATION	0	151	8	159	9%	0:00:33	0:07:12	0:06:32	19:22:17	0:07:19
	OVERDOSE	0	1	1	2	0%	0:00:38	0:03:21	0:09:18	0:22:37	0:11:19
	PARKING COMPLAINTS	0	58	16	74	4%	0:30:11	0:06:40	0:11:14	34:08:05	0:27:41
	PATROL CHECK	0	47	0	47	3%	0:00:01	0:02:33	0:15:39	12:26:15	0:15:53
	PRISONER TRANSPORT	0	1	1	2	0%	0:00:37	0:20:09	1:39:11	3:39:09	1:49:35
	RADAR ENFORCEMENT	0	10	0	10	1%	0:00:01	0:00:00	0:10:48	1:48:15	0:10:50
	RECEIVING & CONCEALING	0	0	1	1	0%	0:00:17	0:00:00	1:38:48	1:39:06	1:39:06
	RECKLESS DRIVING	0	1	4	5	0%	0:04:29	0:05:22	0:47:27	3:55:59	0:47:12
	RECOVERED STOLEN VEH / PROP	0	0	1	1	0%	0:01:05	0:21:23	1:25:16	1:47:44	1:47:44
	RESCUE EMERGENCY	0	0	16	16	1%	0:02:33	0:03:14	0:34:47	9:09:21	0:34:20
	RESIDENTIAL CHECK	0	0	1	1	0%	0:04:40	0:00:20	0:58:52	1:03:52	1:03:52
	RETAIL FRAUD	0	1	3	4	0%	0:00:43	0:01:59	0:52:07	3:37:21	0:54:20
	ROBBERY	0	0	1	1	0%	0:01:40	0:00:00	0:00:00	0:48:00	0:48:00
	RUNAWAY JUVENILE	0	0	1	1	0%	0:32:17	0:04:34	0:03:47	0:40:38	0:40:38
	SEARCH WARRANT	0	2	0	2	0%	0:00:00	0:00:00	2:35:19	5:10:38	2:35:19
	SHOTS FIRED	0	1	0	1	0%	0:00:00	0:00:00	0:05:59	0:05:59	0:05:59
	SICK INMATE	0	1	0	1	0%	0:00:00	0:00:00	1:00:27	1:00:27	1:00:27
	STALKING COMPLAINTS	0	0	1	1	0%	0:02:19	0:00:00	0:00:00	0:32:44	0:32:44
	STOLEN VEHICLE	0	0	4	4	0%	0:24:17	0:04:37	0:41:22	4:41:08	1:10:17
	SUICIDE	0	0	6	6	0%	0:03:02	0:06:59	0:26:32	3:55:56	0:39:19
	SUSPICIOUS INCIDENT	0	4	40	44	2%	0:07:57	0:05:12	0:19:22	22:11:02	0:30:15
	SUSPICIOUS PERSON	0	19	18	37	2%	0:03:59	0:05:52	0:16:49	13:40:07	0:22:10
	SUSPICIOUS VEHICLE	0	4	14	18	1%	0:15:38	0:03:28	0:14:10	10:26:43	0:34:49
	THREATS	0	2	15	17	1%	0:04:40	0:05:28	0:21:31	9:38:38	0:34:02
	TRAFFIC HAZARD	0	4	7	11	1%	0:02:45	0:09:47	0:17:37	4:25:30	0:24:08
	TRAFFIC STOP	0	556	2	558	30%	0:00:01	0:01:20	0:10:14	95:03:44	0:10:13

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	TRESPASSING	0	0	1	1	0%	0:07:03	0:05:28	0:04:17	0:16:48	0:16:48
	VIOLATION OF PARK RULES	0	1	0	1	0%	0:00:00	0:00:00	0:21:53	0:21:53	0:21:53
	VIOLATION OF PUBLIC HEALTH COE	0	11	0	11	1%	0:00:01	0:00:00	1:21:57	15:01:41	1:21:58
	VIOLATION ROAD LAWS	0	18	1	19	1%	0:00:04	0:21:09	0:39:32	12:53:10	0:40:42
	WARRANT	0	6	8	14	1%	0:04:11	0:11:30	0:55:49	14:09:47	1:00:42
	WEAPONS	0	0	1	1	0%	0:01:18	0:19:16	0:26:28	0:47:02	0:47:02
	Subtotals for No Summary Code	2	1167	696	1865	100%	0:14:56	0:07:03	0:33:41	905:28:10	0:46:34
	Subtotals for WYPD	2	1167	696	1865	100%	0:14:56	0:07:03	0:33:41	905:28:10	0:46:34

SMIA

Events by Nature Code by Agency

Agency: WYPD, Event date/Time range: 01/01/2016 00:00:00 - 06/30/2016 23:59:59

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
WYPD	911	0	0	18	18	0%	0:04:51	0:04:22	0:09:35	5:31:41	0:18:26
	911C	0	0	10	10	0%	0:06:35	0:03:57	0:28:08	6:22:54	0:38:17
	ABANDONED AUTO	0	293	45	338	3%	1:16:10	0:08:38	0:13:49	297:32:10	0:52:49
	ACCIDENT/FATALITY	0	0	1	1	0%	0:01:18	0:00:47	3:02:42	3:04:48	3:04:48
	ACCIDENT/NON TRAFFIC AREA	0	2	2	4	0%	0:06:12	0:04:17	0:22:41	1:51:42	0:27:56
	ACCIDENT/PERSONAL INJURY	0	0	25	25	0%	0:02:17	0:04:12	1:07:33	27:25:58	1:05:50
	ACCIDENT/PROPERTY DAMAGE	0	12	185	197	2%	0:04:32	0:06:05	0:43:10	166:33:23	0:50:44
	ACCIDENTAL DAMAGE	0	0	4	4	0%	0:13:18	0:06:18	0:41:09	4:03:04	1:00:46
	ALARM	0	2	243	245	2%	0:05:00	0:04:10	0:11:39	83:43:27	0:20:30
	ANIMAL BITE	0	5	9	14	0%	0:07:31	0:06:29	0:28:11	8:40:33	0:37:11
	ANIMAL COMPLAINT	0	49	85	134	1%	0:38:26	0:09:46	0:20:48	130:32:06	0:58:27
	ASSAULT & BATTERY	0	1	52	53	1%	0:04:53	0:04:40	0:53:28	49:51:16	0:56:26
	ASSAULT & BATTERY IN PROGRESS	0	0	2	2	0%	0:01:43	0:02:03	0:25:24	0:58:21	0:29:11
	ASSIST OTHER AGENCY	1	39	62	102	1%	0:02:21	0:07:22	0:36:04	64:50:04	0:38:31
	BREAKING & ENTERING	0	1	59	60	1%	0:06:33	0:06:54	0:57:21	66:54:38	1:06:55
	BREAKING & ENTERING IN PROGRES	0	0	16	16	0%	0:01:57	0:03:11	0:42:36	12:43:41	0:47:44
	BUILDING CHECK	0	4	8	12	0%	0:05:18	0:04:14	0:13:02	4:07:39	0:20:38
	BUSINESS STOP	0	59	0	59	1%	0:00:01	0:00:00	0:09:12	9:03:54	0:09:13
	CHECK WELL BEING	0	4	229	233	2%	0:06:53	0:04:29	0:24:20	133:19:42	0:34:20
	CHILD ABUSE/NEGLECT	0	0	15	15	0%	0:11:54	0:14:56	0:32:53	13:25:11	0:53:41
	CITIZEN ASSIST	0	44	88	132	1%	0:06:01	0:05:34	0:10:34	43:32:00	0:19:47
	CIVIL DISPUTES	1	6	93	100	1%	0:09:09	0:06:14	0:35:08	81:26:39	0:49:22
	CRIMINAL SEXUAL CONDUCT	0	3	4	7	0%	0:04:26	0:03:25	0:25:06	2:59:42	0:25:40

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	DAILY TRANSPORT LOG	0	1	0	1	0%	0:00:01	0:00:00	0:01:26	0:01:27	0:01:27
	DAMAGE TO COUNTY PROPERTY	0	0	1	1	0%	0:02:24	0:04:29	0:13:59	0:20:52	0:20:52
	DEATH INVESTIGATION	0	2	35	37	0%	0:05:26	0:10:58	1:49:06	60:18:16	1:37:47
	DETAIL	0	16	0	16	0%	0:00:01	0:00:00	0:28:08	7:30:24	0:28:09
	DISORDERLY	1	14	178	193	2%	0:05:01	0:03:50	0:45:27	173:15:24	0:54:09
	DOMESTIC	1	6	240	247	2%	0:04:36	0:04:43	0:38:49	195:37:31	0:47:43
	DRUG VIOLATIONS	0	2	5	7	0%	0:01:32	0:03:47	3:05:20	14:46:11	2:06:36
	DUMPING	0	1	0	1	0%	0:00:01	0:00:00	0:09:23	0:09:24	0:09:24
	EXTORTION	0	0	1	1	0%	0:00:33	0:00:00	0:00:00	0:00:42	0:00:42
	FELONIOUS ASSAULT	0	0	2	2	0%	0:04:35	0:05:50	2:21:55	5:04:40	2:32:20
	FIELD CONTACTS	0	0	1	1	0%	0:00:21	0:00:00	0:00:00	0:00:31	0:00:31
	FIGHT	0	3	44	47	0%	0:02:15	0:03:46	0:38:32	33:54:09	0:43:17
	FIRE	0	0	24	24	0%	0:01:15	0:02:56	0:35:53	15:14:26	0:38:06
	FIREWORKS	0	0	12	12	0%	0:17:02	0:06:59	0:04:33	5:31:48	0:27:39
	FLEEING & ELUDING	0	2	1	3	0%	0:00:37	0:04:51	2:28:11	7:30:38	2:30:13
	FOLLOW-UP	0	551	24	575	5%	0:03:55	0:06:36	0:08:56	113:36:06	0:11:51
	FOUND PROPERTY	0	9	21	30	0%	1:14:52	0:05:29	0:21:05	38:48:09	1:17:36
	FRAUD	1	22	55	78	1%	0:07:31	0:06:53	0:33:58	53:02:55	0:41:20
	FUEL	0	113	0	113	1%	0:00:01	0:00:00	0:04:24	8:19:40	0:04:25
	GAS PUMP	0	29	0	29	0%	0:00:01	0:00:00	0:06:08	2:58:19	0:06:09
	HARASSMENT	1	10	55	66	1%	0:09:13	0:07:19	0:31:15	49:40:06	0:45:51
	HEALTH & SAFETY VIOLATION	0	0	1	1	0%	1:11:00	0:15:33	0:15:34	1:42:08	1:42:08
	HIT & RUN ACCIDENT	0	1	83	84	1%	0:08:07	0:07:29	0:40:13	72:44:18	0:51:57
	IDENTITY THEFT	0	1	12	13	0%	0:03:11	0:14:49	0:21:22	8:37:51	0:39:50
	INDECENT EXPOSURE	0	0	8	8	0%	0:03:37	0:04:42	0:20:47	3:23:11	0:25:24
	INJURED INMATE	0	0	1	1	0%	0:00:27	0:00:00	0:00:00	1:31:26	1:31:26
	INJURY ON DUTY	0	0	1	1	0%	0:00:44	0:00:00	0:00:00	0:59:54	0:59:54

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	JUVENILE COMPLAINT	0	4	65	69	1%	0:09:27	0:05:38	0:21:18	39:32:40	0:34:23
	KIDNAPPING	0	0	2	2	0%	0:01:34	0:05:16	1:46:50	2:07:19	1:03:40
	LARCENY	1	11	144	156	1%	0:09:45	0:06:23	0:26:27	108:33:30	0:42:01
	LIQUOR LAW VIOLATION	0	9	3	12	0%	0:00:57	0:01:34	0:32:34	6:42:16	0:33:31
	LOITERING	0	0	1	1	0%	0:05:54	0:03:17	0:01:23	0:10:34	0:10:34
	LOST PROPERTY	0	2	4	6	0%	0:01:35	0:04:48	0:21:43	2:44:17	0:27:23
	MALICIOUS DESTRUCTION	1	10	118	129	1%	0:08:42	0:07:01	0:28:00	89:53:29	0:42:08
	MENTAL	0	2	9	11	0%	0:01:58	0:13:20	0:25:22	6:16:52	0:34:16
	MINOR IN POSSESSION	0	0	1	1	0%	0:05:51	0:03:05	0:09:58	0:18:55	0:18:55
	MISCELLANEOUS	5	60	93	158	1%	0:46:15	0:05:03	0:32:20	166:22:48	1:05:15
	MISSING PERSON	1	3	28	32	0%	0:07:58	0:06:55	0:22:59	19:22:25	0:37:30
	MISSING PERSON - RECOVERED	0	0	6	6	0%	0:04:00	0:04:45	0:11:57	2:04:16	0:20:43
	NARCOTICS INVESTIGATION	0	15	16	31	0%	0:04:13	0:04:56	0:58:55	32:39:10	1:03:12
	NEIGHBORHOOD DISPUTE	0	2	35	37	0%	0:09:54	0:06:30	0:27:47	26:52:46	0:43:35
	NOISE COMPLAINT	0	5	96	101	1%	0:10:54	0:05:15	0:10:29	43:07:20	0:25:37
	ODOR	0	0	1	1	0%	0:10:52	0:08:47	0:15:00	0:34:39	0:34:39
	OPEN BURN	0	0	1	1	0%	0:00:06	0:00:16	0:12:06	0:12:28	0:12:28
	OPERATING UNDER THE INFLUENCE	0	47	13	60	1%	0:01:11	0:09:20	1:57:59	120:41:32	2:00:42
	ORDINANCE VIOLATION	0	752	31	783	7%	0:16:16	0:05:56	0:07:06	204:56:05	0:15:42
	OVERDOSE	0	1	4	5	0%	0:02:33	0:02:49	1:02:24	5:33:34	1:06:43
	PARKING COMPLAINTS	0	291	85	376	4%	0:32:23	0:09:32	0:11:37	204:37:16	0:32:39
	PATROL CHECK	0	371	1	372	4%	0:00:01	0:02:13	0:19:47	122:59:38	0:19:50
	POLICE ASSIST TO FIRE	0	0	1	1	0%	0:00:35	0:01:21	1:05:26	1:07:22	1:07:22
	PRISONER CHECK	0	1	2	3	0%	0:00:14	0:01:24	0:56:42	2:41:01	0:53:40
	PRISONER TRANSPORT	0	8	8	16	0%	0:00:28	0:12:28	1:52:11	31:06:24	1:56:39
	RACIAL INTIMIDATION	0	1	0	1	0%	0:00:01	0:00:00	0:00:08	0:00:09	0:00:09
	RADAR ENFORCEMENT	0	131	0	131	1%	0:00:01	0:00:00	0:22:21	48:49:21	0:22:22

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	RECEIVING & CONCEALING	0	0	2	2	0%	0:02:41	0:04:48	2:41:07	5:32:25	2:46:13
	RECKLESS DRIVING	0	4	39	43	0%	0:08:04	0:04:33	0:24:33	22:51:44	0:31:54
	RECOVERED STOLEN VEH / PROP	0	1	7	8	0%	0:05:18	0:14:33	1:35:21	12:58:47	1:37:21
	RESCUE EMERGENCY	0	0	86	86	1%	0:02:24	0:03:24	0:42:32	63:54:26	0:44:35
	RESIDENTIAL CHECK	0	0	6	6	0%	0:04:32	0:02:41	0:18:49	2:36:19	0:26:03
	RETAIL FRAUD	0	1	18	19	0%	0:02:35	0:03:22	0:46:19	15:38:10	0:49:23
	ROBBERY	0	0	5	5	0%	0:03:04	0:11:26	1:30:11	7:48:11	1:33:38
	RUNAWAY JUVENILE	0	1	12	13	0%	0:12:47	0:10:42	0:27:32	11:07:39	0:51:21
	SEARCH WARRANT	0	12	0	12	0%	0:00:01	0:00:00	1:31:42	18:20:42	1:31:44
	SHOTS FIRED	0	1	7	8	0%	0:12:20	0:02:49	0:09:14	2:48:07	0:21:01
	SICK INMATE	0	1	1	2	0%	0:00:18	0:00:11	5:58:09	11:56:49	5:58:25
	SOLICITOR	0	1	5	6	0%	0:35:42	0:05:11	0:07:38	4:10:18	0:41:43
	STALKING COMPLAINTS	0	1	6	7	0%	0:02:54	0:03:42	0:33:56	6:21:10	0:54:27
	STOLEN VEHICLE	0	3	23	26	0%	0:07:52	0:05:47	0:38:30	20:40:15	0:47:42
	SUICIDE	0	2	27	29	0%	0:03:08	0:04:05	0:41:00	23:09:17	0:47:54
	SURVEILLANCE	0	9	0	9	0%	0:00:01	0:00:00	1:08:05	10:12:57	1:08:06
	SUSPICIOUS INCIDENT	0	20	203	223	2%	0:07:32	0:04:53	0:22:26	121:39:42	0:32:44
	SUSPICIOUS PERSON	0	77	118	195	2%	0:05:59	0:04:30	0:20:00	87:10:00	0:26:49
	SUSPICIOUS VEHICLE	0	33	79	112	1%	0:09:12	0:03:47	0:14:55	47:19:34	0:25:21
	TAMPERING WITH AUTO	0	0	2	2	0%	0:02:44	0:01:53	0:14:16	0:37:47	0:18:54
	THREATS	0	12	66	78	1%	0:07:45	0:05:46	0:29:45	52:51:28	0:40:40
	TRAFFIC HAZARD	0	23	44	67	1%	0:04:45	0:05:06	0:12:49	21:18:14	0:19:05
	TRAFFIC STOP	0	3408	17	3425	32%	0:00:02	0:01:51	0:10:20	591:59:49	0:10:22
	TRESPASSING	0	0	8	8	0%	0:10:54	0:05:27	0:28:53	6:01:55	0:45:14
	VIOLATION OF PARK RULES	0	3	0	3	0%	0:00:01	0:00:00	0:22:23	1:07:11	0:22:24

Agency Code	Nature Code	Rpt Only	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	VIOLATION OF PUBLIC HEALTH COE	0	45	2	47	0%	0:00:24	0:01:59	1:45:03	82:30:43	1:45:20
	VIOLATION ROAD LAWS	0	104	3	107	1%	0:00:21	0:15:37	0:50:48	91:45:08	0:51:27
	WARRANT	3	34	79	116	1%	0:06:42	0:18:30	0:49:40	132:02:37	1:10:07
	WEAPONS	0	3	12	15	0%	0:03:36	0:05:04	0:58:26	16:24:29	1:05:38
	Subtotals for No Summary Code	17	6832	3705	10554	100%	0:07:40	0:05:51	0:42:53	4876:18:58	0:50:43
	Subtotals for WYPD	17	6832	3705	10554	100%	0:07:40	0:05:51	0:42:53	4876:18:58	0:50:43

WYANDOTTE RECREATION COMMISSION

A meeting of the Wyandotte Recreation Commission was called to order on Monday, June 21, 2016 at 7:30 pm in the Harold Popp Warming Room at the Benjamin F. Yack Center.

Members Present:

President Wally Merritt
Vice President Margaret Loya
Commissioner Rob DeSana
Commissioner Ed Ronco

Also Present:

Sup't of Recreation Justin N. Lanagan
Recreation Secretary Aimee Garbin

Excused:

Secretary Lori Shiels

A motion was made by Commissioner Ronco and supported by Vice President Loya to approve the minutes of the previous meeting.

PERSONS IN THE AUDIENCE:

None

CORRESPONDENCE:

1. Thank you card and certificate of Appreciation from Jo Brighton Skills Center thanking Superintendent Lanagan and Staff for the opportunities and experiences offered to their students.
2. Thank you card from the Lincoln Center thanking Superintendent Lanagan and Staff for helping their students with their transition goals.
3. Thank you card from the Trenton Lions Club thanking Recreation Staff for the Wyandotte Shores gift certificate(s) donation.
4. Thank you letter from the YMCA thanking Superintendent Lanagan for his help and support on their 39th Annual Wyandotte River Run.
5. Thank you letter from Christ the King Lutheran School thanking Recreation Staff for the Wyandotte Shores gift certificate(s) donation.
6. April and May commission received from Court Connection in the amount of \$8.00.
7. June Commission received from Wyandotte Karate in the amount of \$60.00.

INTERDEPARTMENTAL:

None

COUNCIL RESOLUTIONS:

May 16, 2016 Council Agenda Item approving the TORO Service Agreement for Wyandotte Shores Golf Course.

May 16, 2016 Council Agenda Item approving the Roosevelt High School Music Department use of Bishop Park on May 31, 2016.

REPORTS AND MINUTES:

Arena Report April 2016.....\$36,941.25 Ice Rental.... \$560.80 Concession
Account Breakdown Pay Period ending 5/1/2016, 5/15/2016 & 5/29/2016
Tele-care Report May 2016
Golf Report May 2016.....\$62,593.00
Senior Friendship Club Minutes April & May 2016
Senior Friendship Club Treasurers Report May 2016

SPECIAL ORDER:

Commission discussed with Superintendent Lanagan:

- Superintendent Lanagan stated he researched and found solid steel picnic tables with a laminated checker board in the center of the table. Each table would cost \$2,100 and that does not include the cost of installation. Superintendent Lanagan stated the wooden platform has been removed by DPS and due to the construction of new lights within Bishop Park, the current vendor will receive a discount on his rent due to a water main rupturing during the installation of the new lights. Police have been patrolling Bishop Park on a more consistent basis and issuing tickets to law breakers.
- Superintendent Lanagan stated Maxflight Helicopter Services wanted to offer helicopter rides during the 2016 street art fair. Upon meeting with Mr. Tarter, Special Events Coordinator Heather Thiede, Police Chief Dan Grant and Fire Chief Jeffery Carley, permission has been denied due to deed restrictions, zoning issues, safety concerns of the public, possible distractions for the public, residents and park goers. A letter from Special Events Coordinator has been placed on file.
- Superintendent Lanagan discussed budget updates and stated he has asked for Recreation online management software. Patrons would then be able to pay and register for Recreation programs and also view softball and baseball field availability and submit requests for reservations. Superintendent Lanagan stated the City of Southgate, Woodhaven, Brownstown & Flat Rock all use the Recreation online management software. Superintendent Lanagan stated he asked for replacement of dugout shelters at FOP, replacement of all park shelter roofs, replacement of the wood fencing at the parks throughout the city and continue replacing park benches at Bishop Park and to start adding rubber surfacing at one park per year costing approximately \$60,000 per park. Superintendent Lanagan updated Commissioners on the Recreation Office credit card machine and according to IT Director Dave Fuller, the installation should take place around the end of August, 2016.

There being no further business to discuss, a motion was made by Commissioner Ronco and supported by Commissioner Ronco to adjourn the meeting at 8:04 pm.

Minutes Prepared by

Authorized by

Aimee Garbin
Recreation Secretary

Justin Lanagan
Superintendent of Recreation

2016 Wyandotte Recreation Commission Meetings – 2nd Tuesday @ 7:30 pm @ Yack Arena

July 12th

August 9th

September 13th

October 11th

November 15th Special Exception

December 13th