



Government of the District of Columbia

# **FY 2015 Proposed Budget and Financial Plan**

**Volume 4**

**Agency Budget Chapters - Part III**

**(Human Support Services, Public Works, Financing and Other and Enterprise Funds)**

# **Keeping the Promises**

Submitted to the  
**Council of the District of Columbia**

by

**Vincent C. Gray, Mayor**

**April 3, 2014**





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**District of Columbia Government  
District of Columbia**

For the Fiscal Year Beginning

**October 1, 2012**

*Christopher P. Morill*

President

*Jeffrey R. Egan*

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to District of Columbia Government, District of Columbia, for its annual budget for the fiscal year beginning October 1, 2012. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device. This award is the thirteenth in the history of the District of Columbia.

The Office of Budget and Planning (OBP) will submit the FY 2015 Budget and Financial Plan for consideration by GFOA. OBP believes this budget continues to conform to the GFOA's requirements.

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# Government of the District of Columbia

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**Allen Y. Lew**  
City Administrator

**Abigail Smith**  
Deputy Mayor for Education

**Beatriz Otero**  
Deputy Mayor for Health and Human Services

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**Vincent Orange**.....At Large  
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**Jack Evans** ..... Ward 2  
**Mary M. Cheh** ..... Ward 3  
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Office of Finance and Treasury

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Deputy Chief Financial Officer  
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Office of Revenue Analysis

## **Humberto O. Molina, Jr.**

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## **David Tseng**

General Counsel

## **Patricia Gracyalny**

Assistant General Counsel

## **Associate Chief Financial Officers**

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Human Support Services

### **Cyril Byron, Jr.**

Economic Development and Regulation

### **George Dines**

Government Services

### **Angelique Hayes**

Public Safety and Justice

### **Mohamed Mohamed**

Government Operations

### **Deloras Shepherd**

Education

## **Office of the CIO**

### **Sagar Samant, Chief Information Officer**

Lillian Copelin, Deputy CIO

Narayan Ayyagari

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**James Spaulding**  
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Darryl Miller  
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Duane Smith  
Sue Taing

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Omar Herzi  
Bharat Kothari  
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## **Operations**

Margaret Myers, Office and Production Manager  
Sharon Nelson, Staff Assistant

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Budget Director and Deputy Chief of Staff

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Human Support Services

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Budget Request Act

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Public Works  
Capital Improvements Program

**Deborah Kelly**  
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Human Support Services

**Kyle Scott**  
Capital City Fellow, Budget Analyst  
Capital Improvements Program

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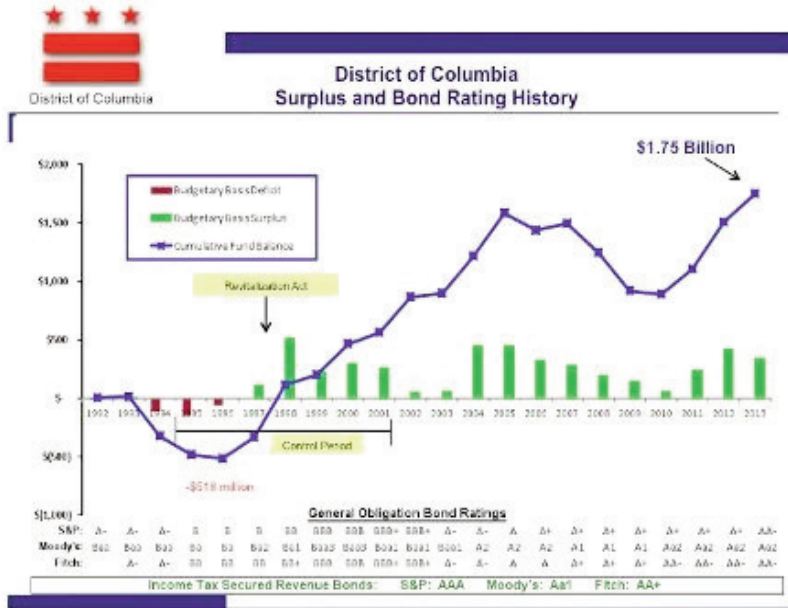


# Dr. Natwar M. Gandhi

Chief Financial Officer

*Thank you for your seventeen years of public service.*

1997 – 2013







# **District of Columbia Organization Chart**







# GOVERNMENT OF THE DISTRICT OF COLUMBIA

## LEGISLATIVE BRANCH

Council of the District of Columbia

DC Auditor

Advisory Neighborhood Commissions

## EXECUTIVE BRANCH

Mayor

Office of the Chief Financial Officer

Office of Budget and Planning  
Office of Tax and Revenue  
Office of Financial Operations and Systems  
Office of Finance and Treasury  
Office of Revenue Analysis  
DC Lottery and Charitable Games Control Board

Office of the Inspector General

Executive Office of the Mayor

Office of the Attorney General

Office of the City Administrator

Office of the Deputy Mayor for Economic Development  
Office of the Deputy Mayor for Education  
Office of the State Superintendent of Education

Office of the Chief of Staff  
Office of Budget and Finance  
Office of Communications: Mayor's Correspondence Unit  
Office of Cable Television  
Office of Policy and Legislative Affairs  
Office of Boards and Commissions  
Office of Community Affairs:  
Office of Community Relations  
Office of Partnerships and Grant Services  
Office on Women's Policy and Initiatives  
Serve DC  
Youth Advisory Council  
Office of African Affairs  
Office of Asian & Pacific Islander Affairs  
Office of GLBT Affairs  
Office on Latino Affairs  
Office of Religious Affairs  
Office of Veteran Affairs  
Office of the Secretary  
Office of the General Counsel

Office of the Deputy Mayor for Public Safety and Justice

Office of the Deputy Mayor for Planning and Economic Development

Office of the State Superintendent of Education

DC Public Schools  
Public Charter School Board  
University of the District of Columbia  
DC Community College

Office of the Deputy Mayor for Health and Human Services

Metropolitan Police Department  
Fire and Emergency Medical Services Department  
Office of Unified Communications  
Homeland Security and Emergency Management Agency  
Department of Corrections  
Office of the Chief Medical Examiner  
Department of Forensic Sciences

Department of Employment Services  
Department of Housing and Community Development  
Department of Consumer and Regulatory Affairs  
Office of Tenant Advocate  
Department of Insurance, Securities and Banking  
Department of Small and Local Business Development  
Office of Motion Picture Development  
Office of Planning  
Commission on Arts and Humanities

Department of Environment  
Department of Human Resources  
Department of Motor Vehicles  
Department of Public Works  
Department of Transportation  
Department of General Services  
Office of Risk Management  
Office of Human Rights  
Office of the Chief Technology Officer  
Office of Contracts and Procurement  
Taxicab Commission

Department of Health Services  
Department of Human Services  
Child and Family Services Agency  
Department on Disability Services  
Office of Disability Rights  
Department of Behavioral Health  
Department of Youth Rehabilitation Services  
Department of Health Care Finance  
Office on Aging  
Department of Parks and Recreation

Department of Health Services  
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Department of General Services  
Office of Risk Management  
Office of Human Rights  
Office of the Chief Technology Officer  
Office of Contracts and Procurement  
Taxicab Commission

DC Public Schools  
Public Charter School Board  
University of the District of Columbia  
DC Community College

- ### Independent Agencies
- Alcoholic Beverage Regulation Administration
  - Board of Ethics and Government Accountability
  - Contract Appeals Board
  - Criminal Justice Coordinating Council
  - DC Health Benefit Exchange Authority
  - DC Housing Authority
  - DC Public Library
  - DC Water (Water and Sewer Authority)
  - District of Columbia Retirement Board
  - Events DC (Washington Convention and Sports Authority)
  - Housing Finance Agency
  - Not-for-Profit Hospital Corporation
  - Office of Employee Appeals
  - Office of the People's Counsel
  - Pretrial Services Agency
  - Public Defender Service
  - Public Employee Relations Board
  - University of the District of Columbia

- ### Charter Independent Agencies
- Zoning Commission
  - Public Charter Schools
  - Public Service Commission
  - Board of Elections
- ### Regional Bodies
- Metropolitan Washington Council of Governments
  - National Capital Planning Commission
  - Washington Metropolitan Area Transit Authority
  - Washington Metropolitan Area Transit Commission
  - Metropolitan Washington Airports Authority





# Transmittal Letters





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# FY 2015 Proposed Budget and Financial Plan

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Volume 3 - FY 2015 Proposed Budget and Financial Plan - *Agency Budget Chapters- Part II*

Volume 5 - FY 2015 Proposed Budget and Financial Plan - *Operating Appendices*

Volume 6 - FY 2015 Proposed Budget and Financial Plan - *FY 2015 - FY 2020 Capital Improvements Plan (Including Highway Trust Fund)*



# **Agency Budget Chapters**

**E - Human Support Services**

**F - Public Works**

**G - Financing and Other**

**H - Enterprise and Other Funds**

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# E

## Human Support Services

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# How to Read the Agency Chapters

The agency chapters describe available resources for an agency, how the agency will spend them, and the achieved and anticipated outcomes as a result of these expenditures. For a detailed explanation of the fiscal tables and narrative sections, please see the “How to Read the Budget and Financial Plan” chapter in *Volume 1: Executive Summary*.

Each chapter contains the following, if applicable:

The first page of each agency chapter displays the agency name and budget code; website address, and telephone number. The page also shows a table that contains an agency’s gross funds, or total operating, budget. The table shows the Fiscal Year (FY) 2013 actual expenditures and Full-time Equivalents (FTEs); the FY 2014 Approved budget and FTEs; the FY 2015 Proposed budget and FTEs; and the percent change from the previous year for the budget and FTEs. Lastly, this page typically contains the agency mission statement and a summary of its services.

Subsequent pages reflect agency fiscal and programmatic levels and changes. The information varies by agency but typically contains the following financial tables and narrative sections:

- ***Proposed Funding by Source table*** displays the agency FY 2012 and 2013 actuals, the FY 2014 Approved, and the FY 2015 Proposed dollars by fund type.
  - ***Proposed Full-Time Equivalents table*** shows the agency FY 2012 and 2013 actuals, the FY 2014 Approved, and the FY 2015 Proposed FTEs by fund type.
  - ***Proposed Expenditure by Comptroller Source Group (CSG) table*** identifies the gross fund changes by CSG, which is a type of budgetary classification that identifies categories spending within personal services (personnel costs, such as salaries and fringe benefits) and nonpersonal services (operational costs, such as contracts, supplies, and subsidy payments).
  - ***Proposed Operating Budget and FTEs, by Division/ Program and Activity table*** shows the gross fund changes by dollars and FTEs. The Division/Program descriptions section that precedes this table explains the purpose of the divisions/programs and activities funded in the FY 2015 Proposed budget.
  - ***FY 2014 Approved Budget to FY 2015 Proposed Budget reconciliation table*** shows the FY 2015 Proposed budget and FTE changes, by division or program, from the FY 2014 Approved budget. This table also includes a brief description of the change. A detailed narrative of the changes is found in the FY 2015 Proposed Budget Changes section that precedes this table.
  - ***Agency Performance Plan Objectives*** and the accompanying Agency Performance Measures table show the agency-level plan that contains the agency’s mission, summary of services, objectives, initiatives, and performance measures for a set period of time. For some agencies, the initiatives and performance measures are grouped by division/program.
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# Department of Human Services

<http://dhs.dc.gov>

Telephone: 202-671-4200

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Description	FY 2013 Actual	FY 2014 Approved	FY 2015 Proposed	% Change from FY 2014
Operating Budget	\$335,624,331	\$391,668,791	\$408,120,651	4.2
FTEs	799.2	945.8	951.3	0.6

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The mission of the District of Columbia Department of Human Services (DHS), in collaboration with the community, is to assist low-income individuals and families to maximize their potential for economic security and self-sufficiency.

## Summary of Services

The operating services provided by the Department Human Services (DHS) include Family Services, which provides social services, case management, and crisis intervention services to meet the needs of vulnerable adults and families with children; Homeless Services, which offers a continuum of services to individuals and families who are homeless or at risk of homelessness so that they can obtain or maintain improved housing; Economic Security (formerly Income Maintenance), which assists low-income individuals and families obtain benefits, address barriers to work, and achieve economic self-sufficiency; and Eligibility Determination, which determines eligibility for those receiving Temporary Assistance for Needy Families (TANF), Medical Assistance, SNAP (or Food Stamps), and Child Care Subsidy.

The agency's FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table JA0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table JA0-1**  
(dollars in thousands)

<b>Appropriated Fund</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Approved FY 2014</b>	<b>Proposed FY 2015</b>	<b>Change from FY 2014</b>	<b>Percent Change*</b>
<b>General Fund</b>						
Local Funds	178,404	174,865	213,684	224,462	10,779	5.0
Special Purpose Revenue Funds	173	385	1,200	1,200	0	0.0
<b>Total for General Fund</b>	<b>178,577</b>	<b>175,250</b>	<b>214,884</b>	<b>225,662</b>	<b>10,779</b>	<b>5.0</b>
<b>Federal Resources</b>						
Federal Grant Funds	117,269	135,733	149,698	156,448	6,750	4.5
Federal Medicaid Payments	14,095	13,137	15,739	14,529	-1,210	-7.7
<b>Total for Federal Resources</b>	<b>131,364</b>	<b>148,870</b>	<b>165,437</b>	<b>170,977</b>	<b>5,540</b>	<b>3.3</b>
<b>Private Funds</b>						
Private Grant Funds	20	41	0	0	0	N/A
<b>Total for Private Funds</b>	<b>20</b>	<b>41</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>Intra-District Funds</b>						
Intra-District Funds	13,603	11,464	11,348	11,481	133	1.2
<b>Total for Intra-District Funds</b>	<b>13,603</b>	<b>11,464</b>	<b>11,348</b>	<b>11,481</b>	<b>133</b>	<b>1.2</b>
<b>Gross Funds</b>	<b>323,564</b>	<b>335,624</b>	<b>391,669</b>	<b>408,121</b>	<b>16,452</b>	<b>4.2</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.



## **FY 2015 Proposed Full-Time Equivalents, by Revenue Type**

Table JA0-2 contains the proposed FY 2015 FTE level compared to the FY 2014 approved FTE level by revenue type. It also provides FY 2012 and FY 2013 actual data.

**Table JA0-2**

<b>Appropriated Fund</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Approved FY 2014</b>	<b>Proposed FY 2015</b>	<b>Change from FY 2014</b>	<b>Percent Change</b>
<b><u>General Fund</u></b>						
Local Funds	313.7	277.7	412.6	435.6	23.0	5.6
<b>Total for General Fund</b>	<b>313.7</b>	<b>277.7</b>	<b>412.6</b>	<b>435.6</b>	<b>23.0</b>	<b>5.6</b>
<b><u>Federal Resources</u></b>						
Federal Grant Funds	250.5	339.0	333.1	322.6	-10.5	-3.2
Federal Medicaid Payments	172.1	164.8	180.2	173.2	-7.0	-3.9
<b>Total for Federal Resources</b>	<b>422.6</b>	<b>503.8</b>	<b>513.2</b>	<b>495.7</b>	<b>-17.5</b>	<b>-3.4</b>
<b><u>Intra-District Funds</u></b>						
Intra-District Funds	21.0	17.7	20.0	20.0	0.0	0.0
<b>Total for Intra-District Funds</b>	<b>21.0</b>	<b>17.7</b>	<b>20.0</b>	<b>20.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed FTEs</b>	<b>757.4</b>	<b>799.2</b>	<b>945.8</b>	<b>951.3</b>	<b>5.5</b>	<b>0.6</b>

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table JA0-3 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table JA0-3**  
(dollars in thousands)

Comptroller Source Group	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
11 - Regular Pay - Continuing Full Time	41,533	43,173	50,590	54,737	4,147	8.2
12 - Regular Pay - Other	2,721	2,435	6,387	6,471	85	1.3
13 - Additional Gross Pay	291	296	0	0	0	N/A
14 - Fringe Benefits - Current Personnel	10,226	10,806	14,526	16,405	1,879	12.9
15 - Overtime Pay	1,138	1,407	354	354	0	0.0
<b>Subtotal Personal Services (PS)</b>	<b>55,910</b>	<b>58,116</b>	<b>71,856</b>	<b>77,967</b>	<b>6,111</b>	<b>8.5</b>
20 - Supplies and Materials	359	415	501	513	12	2.5
30 - Energy, Comm. and Building Rentals	3,744	3,593	2,889	3,572	683	23.6
31 - Telephone, Telegraph, Telegram, Etc.	1,332	1,448	1,294	1,462	168	12.9
32 - Rentals - Land and Structures	9,393	11,219	15,342	17,293	1,951	12.7
33 - Janitorial Services	103	0	0	0	0	N/A
34 - Security Services	1,421	2,107	2,597	3,356	759	29.2
35 - Occupancy Fixed Costs	2,406	2,202	2,311	1,601	-710	-30.7
40 - Other Services and Charges	3,415	3,041	3,434	4,590	1,157	33.7
41 - Contractual Services - Other	7,036	6,614	6,887	6,974	88	1.3
50 - Subsidies and Transfers	237,605	246,313	283,807	289,960	6,154	2.2
70 - Equipment and Equipment Rental	841	557	753	832	79	10.5
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>267,655</b>	<b>277,508</b>	<b>319,813</b>	<b>330,154</b>	<b>10,340</b>	<b>3.2</b>
<b>Gross Funds</b>	<b>323,564</b>	<b>335,624</b>	<b>391,669</b>	<b>408,121</b>	<b>16,452</b>	<b>4.2</b>

\*Percent change is based on whole dollars.

## Division Description

The Department of Human Services operates through the following 4 divisions:

**Economic Security Administration (ESA)** – determines eligibility and the amount of assistance for those receiving Temporary Assistance for Needy Families (TANF), Medical Assistance, Food Stamps, and the childcare subsidy; and helps low-income adults achieve self-sufficiency through employment and work-related activities. ESA also administers the Burial Assistance program, Interim Disability Assistance, and General Children’s Assistance.

This division contains the following 10 activities:

- **Burial Assistance** – provides assistance to low-income families who need help with funeral expenses;
- **General Assistance for Children** – provides financial assistance to eligible individuals caring for unrelated children under the age of 18;
- **Interim Disability Assistance (IDA)** – provides temporary financial assistance to those who are unable to work due to a disability and who have a high probability of receiving federal Supplemental Security Income (SSI). IDA payments are issued until SSI eligibility is approved or denied, after which the IDA payment ends;
- **Temporary Assistance for Needy Families (TANF)** – provides social services and supports to achieve family preservation and economic self-sufficiency;
- **Cash Assistance (TANF)** – provides financial assistance to eligible individuals with children under the age of 19, so that they can meet their basic needs and transition to economic self-sufficiency;
- **Job Opportunity and Training (TANF)** – provides employment readiness, job placement, skill development training, and educational enrichment to eligible individuals so that they can be socially and economically self-reliant;
- **Case Management** – provides diagnostic, evaluation, and plan development services to consumers in order to determine the needs and plan the treatment and other related services and supports needed. Coordinates treatment and services to remediate barriers to employment and assists with securing other financial supports, such as Program on Work Employment and Responsibility (POWER) and Supplemental Social Security Income (SSI). This activity includes the Office of Work Opportunity and the Food Stamp Employment and Training Programs;
- **Eligibility Determination Services** – provides program eligibility determination services to low-income individuals of the District of Columbia for services for which they qualify;
- **Monitoring and Quality Assurance** – provides internal monitoring of ESA’s compliance with federal and District laws and court orders. Identifies, investigates, and reports customer fraud in obtaining assistance. Addresses the accurate and timely determination of eligibility and administration of benefits; and
- **Early Education Subsidy Transfer** – provides funding to the Office of the State Superintendent of Education (OSSE) for subsidized child care for the children of TANF-eligible families.

**Family Services Administration (FSA)** – helps homeless individuals and families, low-income people, adults at-risk for abuse or neglect, teenage parents, troubled families, and refugees to become gradually stable and fully self-sufficient through an array of social services, assessments, and case-management and crisis-intervention services.

This division contains the following 11 activities:

- **Adult Protective Services (APS)** – investigates alleged abuse, neglect, self-neglect, and exploitation of frail elderly and disabled adults, and intervenes to protect vulnerable adults who are at risk;
- **Domestic Violence Services** – provides protection, emergency shelter, and crisis intervention services to victims of domestic violence so that they can seek immediate relief from harm;

- **Permanent Supportive Housing - Families** – provides permanent housing and supportive services to families with histories of homelessness and significant barriers to achieving self-sufficiency;
- **Permanent Supportive Housing - Individuals** – provides permanent housing and supportive services to chronically homeless individuals;
- **Homeless Services Continuum - Families** – provides outreach, transportation, shelter, housing stabilization, and crisis intervention services to families in the District of Columbia who are homeless or at risk of homelessness;
- **Homeless Services Continuum - Individuals** – provides outreach, transportation, shelter, housing stabilization, and crisis intervention services to individuals in the District of Columbia who are homeless or at risk of homelessness;
- **Homeless Services Continuum - General** – provides security, food, management, fixed costs (for shelter and housing facilities), supplies, equipment and administrative support for the activities listed under the Homeless Continuum and Permanent Supportive Housing;
- **Refugee Resettlement** – provides social services, cash, and medical assistance to eligible refugees and their families through sub-grant arrangements with community-based, non-profit agencies;
- **Strong Families** – provides comprehensive service delivery through case management and support services to families who are experiencing significant social, emotional, or other crises in order to deescalate and help stabilize the family and resolve the presenting issues:
  - **Parent and Adolescent Support Services** – provides services to divert youth who have committed status offenses from court involvement and detention by conducting comprehensive youth assessments and providing intensive case management and linkages to supportive services;
  - **Teen Parent Assessment** – provides services to teen parents in the District of Columbia with a goal of moving program participants towards self-sufficiency;
- **Community Services Block Grant** – provides assistance to low-income residents through a network of community action agencies and other neighborhood-based organizations in order to reduce poverty, revitalize low-income communities, and empower low-income families and individuals to become self-reliant; and
- **Subsidy Transfer** – provides child care benefits for low-income families.

**Agency Management** – provides for administrative support and the required tools to achieve operational and programmatic results. This division is standard for all agencies using performance-based budgeting.

**Agency Financial Operations** – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for all agencies using performance-based budgeting.

### **Division Structure Change**

The Department of Human Services has no division structure changes in the FY 2015 proposed budget.

## FY 2015 Proposed Operating Budget and FTEs, by Division and Activity

Table JA0-4 contains the proposed FY 2015 budget by division and activity compared to the FY 2014 approved budget. It also provides FY 2013 actual data.

**Table JA0-4**

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Agency Management</b>								
(1010) Personnel	845	905	949	44	7.4	9.0	9.0	0.0
(1017) Labor Management Partnership	121	120	124	5	0.9	1.0	1.0	0.0
(1030) Property Management	1,133	1,647	1,862	215	2.3	2.5	2.5	0.0
(1040) Information Technology	5,248	5,931	6,889	958	24.9	26.0	26.0	0.0
(1055) Risk Management	3,209	4,018	4,686	668	38.1	36.0	41.0	5.0
(1060) Legal Services	1,085	1,086	1,176	90	0.0	0.0	0.0	0.0
(1080) Communications	468	565	602	36	4.6	6.0	6.0	0.0
(1085) Customer Service	54	51	55	4	0.9	1.0	1.0	0.0
(1090) Performance Management	1,894	2,381	2,410	28	17.4	20.0	20.0	0.0
<b>Subtotal (1000) Agency Management</b>	<b>14,057</b>	<b>16,704</b>	<b>18,751</b>	<b>2,048</b>	<b>96.5</b>	<b>101.5</b>	<b>106.5</b>	<b>5.0</b>
<b>(100F) Agency Financial Operations</b>								
(110F) Budget Operations	810	1,286	1,224	-61	4.9	5.0	5.0	0.0
(120F) Accounting Operations	2,127	2,514	2,495	-19	22.2	24.0	22.5	-1.5
(130F) ACFO	186	198	235	37	2.9	1.0	1.0	0.0
(140F) Agency Fiscal Officer	19	31	31	0	0.0	0.0	0.0	0.0
<b>Subtotal (100F) Agency Financial Operations</b>	<b>3,142</b>	<b>4,029</b>	<b>3,986</b>	<b>-43</b>	<b>30.0</b>	<b>30.0</b>	<b>28.5</b>	<b>-1.5</b>
<b>(2000) Economic Security Administration</b>								
(2011) Burial Assistance	277	328	328	0	0.0	0.0	0.0	0.0
(2012) General Assistance for Children	879	1,156	1,156	0	0.0	0.0	0.0	0.0
(2013) Interim Disability Assistance	1,883	3,040	3,540	500	0.0	0.0	0.0	0.0
(2020) Temporary Assistance to Needy Families (TANF)	6,207	17,010	17,100	90	0.0	0.0	0.0	0.0
(2021) Cash Assistance (TANF)	73,751	78,233	73,211	-5,021	0.0	0.0	0.0	0.0
(2022) Job Opportunity and Training (TANF)	15,533	33,209	40,333	7,124	0.0	0.0	0.0	0.0
(2030) Case Management	5,491	11,180	13,768	2,588	73.1	157.0	162.0	5.0
(2040) Eligibility Determination Services	48,218	52,148	57,016	4,868	452.8	504.0	507.0	3.0
(2055) Monitoring and Quality Assurance	2,489	3,620	4,034	413	45.7	43.0	41.0	-2.0
(2065) Early Education Subsidy Transfer	37,388	37,388	37,388	0	0.0	0.0	0.0	0.0
<b>Subtotal (2000) Economic Security Administration</b>	<b>192,116</b>	<b>237,312</b>	<b>247,875</b>	<b>10,562</b>	<b>571.6</b>	<b>704.0</b>	<b>710.0</b>	<b>6.0</b>

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**Table JA0-4 (Continued)**

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(5000) Family Services</b>								
(5010) Adult Protective Services	3,352	3,863	3,345	-519	32.4	30.0	27.5	-2.5
(5020) Domestic Violence Services	1,209	1,214	1,204	-10	0.0	0.0	0.0	0.0
(5032) Permanent Supportive Housing	24,257	0	0	0	9.2	0.0	0.0	0.0
(5033) Homeless Services Continuum	82,402	0	0	0	22.9	0.0	0.0	0.0
(5034) Permanent Supportive Housing - Families	0	9,926	9,559	-366	0.0	0.0	0.0	0.0
(5035) Permanent Supportive Housing - Individual	0	18,451	22,838	4,387	0.0	16.0	16.0	0.0
(5037) Homeless Services Continuum - Families	0	44,152	43,554	-598	0.0	12.5	2.5	-10.0
(5038) Homeless Services Continuum - Individuals	0	17,001	17,013	13	0.0	0.0	3.0	3.0
(5039) Homeless Services Continuum - General	0	22,340	22,791	451	0.0	6.5	14.0	7.5
(5040) Refugee Resettlement	1,193	1,364	1,582	219	4.1	5.0	5.0	0.0
(5060) Strong Families	3,335	3,425	4,350	926	26.2	34.0	32.0	-2.0
(5090) Community Services Block Grant	10,359	11,593	10,976	-618	6.4	6.2	6.2	0.0
(5095) Subsidy Transfer	220	295	295	0	0.0	0.0	0.0	0.0
<b>Subtotal (5000) Family Services</b>	<b>126,328</b>	<b>133,624</b>	<b>137,508</b>	<b>3,885</b>	<b>101.2</b>	<b>110.3</b>	<b>106.3</b>	<b>-4.0</b>
<b>(9960) Year End Close</b>								
No Activity Assigned	3	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (9960) Year End Close</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>No Activity Assigned</b>								
No Activity Assigned	-22	0	0	0	0.0	0.0	0.0	0.0
<b>No Activity Assigned</b>	<b>-22</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>335,624</b>	<b>391,669</b>	<b>408,121</b>	<b>16,452</b>	<b>799.2</b>	<b>945.8</b>	<b>951.3</b>	<b>5.5</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's divisions, please see **Schedule 30-PBB Division Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Budget Changes

The Department of Human Services' (DHS) proposed FY 2015 gross budget is \$408,120,651, which represents a 4.2 percent increase over its FY 2014 approved gross budget of \$391,668,791. The budget is comprised of \$224,462,377 in Local funds, \$156,448,442 in Federal Grant funds, \$14,529,016 in Federal Medicaid Payments, \$1,200,000 in Special Purpose Revenue funds, and \$11,480,816 in Intra-District funds.

## Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2014 approved budget across multiple divisions, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2015 CSFL adjustments to the FY 2014 Local funds budget are described in table 5 of this agency's budget chapter. Please see the

CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DHS' FY 2015 CSFL budget is \$216,659,861, which represents a \$2,976,115, or 1.4 percent, increase over the FY 2014 approved Local funds budget of \$213,683,746.

### **CSFL Assumptions**

The FY 2015 CSFL calculated for DHS included adjustment entries that are not described in detail on table 5. These adjustments include a reduction of \$6,644,810 to account for the removal of one-time funding appropriated in FY 2014 to replace lost federal funds for TANF Job Readiness and Job Placement Assistance. Additionally, adjustments were made for increases of \$2,111,461 in personal services to account for Fringe Benefit costs based on trend and comparative analyses and the impact of cost-of-living adjustments implemented in FY 2013, and \$3,737,521 in nonpersonal services based on the Consumer Price Index factor of 2.4 percent.

DHS' CSFL funding for the reversal of one-time salary lapse, which is not listed in detail on table 5, reflects an increase of \$1,000,000 to account for a one-time adjustment of personal services costs in FY 2014. Additionally, adjustments were made for an increase of \$2,614,552 for the Fixed Cost inflation factor to account for increases of \$79,231 in sustainable energy, \$518,651 in energy, \$683,730 in Security Services, and \$1,794,910 in Rentals – Land and Structures, offset by a decrease of \$461,970 in occupancy based on the projections provided by the Department of General Services (DGS); and a net increase of \$157,391 to account for Medicaid growth in excess of the original growth assumption, based on estimates from the Department of Health Care Finance.

### **Agency Budget Submission**

**Increase:** In Local funds, DHS proposes an increase of \$2,918,849 in personal services across multiple divisions to reflect the reallocation of 23.0 FTEs, which includes 15.5 FTEs from Federal Grant funds and 7.5 FTEs from the Federal Medicaid Payments budget. These positions were reallocated due to a projected reduction in federal funding. The agency also transferred 17.0 FTEs from Temporary Full-Time to Continuing Full-Time status, an increase of \$1,195,270 in the Economic Security Administration division. Additionally, DHS proposes an increase of \$803,917 in Fixed Costs across multiple commodities to align the budget with proposed estimates. These funds were allocated as follows: an increase of \$2,762,721 in the Economic Security Administration division, offset by decreases of \$1,689,223 in the Agency Management and \$269,581 in the Family Services divisions. DHS also proposes a net increase of \$724,307 in nonpersonal services across multiple divisions, primarily in Other Services and Charges, to support the growth in Information Technology Assessment services. Lastly, the agency's Local funds budget proposes a net increase of \$471,307 in Contractual Services - Other, primarily due to the reallocation of a Memorandum of Understanding (MOU) with the Office of the Attorney General that was previously funded by Federal Grant funds.

The FY 2015 budget proposal for Federal Grant funds increased by \$6,894,401 due to carryover TANF funds and projections for increased revenues for the TANF, Refugee Resettlement, and Food Stamp grants. In addition, the personal services budget reflects an increase of \$1,311,923 primarily due to projected salary steps and support for 5.0 temporary FTEs. In nonpersonal services, an increase of \$226,816 includes \$286,318 in the Economic Security Administration division offset by decreases of \$49,502 in the Family Services and \$10,000 in the Agency Financial Operations divisions to align with program objectives. Finally, an increase of \$502 for Security Fixed Costs aligns the budget with proposed estimates for the Agency Management division.

The Federal Medicaid Payments budget includes a net increase of \$27,537 and 0.5 FTE to support salary steps and Fringe Benefit adjustments, which includes \$147,452 in the Agency Management division offset by \$119,915 in the Economic Security Administration division. The nonpersonal services budget increase of \$20,000 in the Economic Security Administration division is needed to support additional printing costs.

The FY 2015 Intra-District funds budget proposes an increase of \$133,237 in nonpersonal services, primarily due to increased Professional Service Fees in the Agency Management division. Additionally, nonpersonal services reflects an increase of \$65,127, primarily in the Economic Security Administration division to support the projected costs for Supplies and Materials, Other Services and Charges, and Equipment and Equipment Rental.

**Decrease:** The Local funds budget decreased by \$750,419 and 17.0 FTEs to support the conversion of Temporary Full-time to Continuing Full-Time positions. Additionally, a reduction of \$5,363,231 is made, which includes \$4,656,950 for Subsidies and Transfers in the Economic Security Administration division and \$706,281 in the Family Services division.

In Federal Grant funds, Other Services and Charges are decreased by \$422,399 across multiple divisions to reflect a transfer of funding for an MOU to the Local funds budget, and personal services was decreased by \$1,261,134 and 15.5 FTEs to partially offset the Local funds FTE reallocation and related personal services increase, based on a projected decrease in funding.

The FY 2015 budget proposal for Federal Medicaid Payments reflects reduced estimates for Fixed Costs, a net decrease of \$568,149 in the Agency Management division, which consists of \$677,077 in Rentals - Land and Structures offset by an increase of \$108,928 in Security Services. Additionally, personal services includes a decrease of \$689,576 and 7.5 FTEs, which were reallocated to the Local Funds budget based on a projected decrease in funding.

The FY 2015 proposed Intra-District personal services budget was decreased by \$65,127 in the Economic Security Administration division to reflect positions budgeted at a lower grade and step. These savings were reallocated to nonpersonal services.

### **Mayor's Budget Submission**

**Enhance:** To address the critical problem of homelessness among the District's veteran population, the budget proposes an increase of \$4,680,000 in Local funds for the Family Services division for the Local Rent Supplement Program (LRSP).

DHS is developing much-needed infrastructure, such as housing specialists, landlord incentives, and other housing assistance services, to house families as quickly and efficiently as possible during the hypothermia season. To achieve this goal, an increase of \$1,000,000 in the Family Services division is proposed to support the Rapid Rehousing initiative. Additionally, DHS will invest in Rapid Rehousing and homelessness prevention for individuals and families through the Emergency Rental Assistance Program (ERAP). To accomplish this, DHS proposes an additional increase of \$1,000,000 in the Family Services division.

Local funds also increased by \$1,000,000 in the Family Services division to support the expansion of the Parent and Adolescent Support System within DHS. The expansion will specifically target truancy intervention and prevention among repeat 9th grade students at the various District high schools. This funding is available due to a transfer from the Office of the Deputy Mayor for Health and Human Services.

An increase of \$722,516 in the Economic Security Administration division is proposed to account for inflation costs to benefits for TANF recipients.

**Reduce:** The Local funds budget includes a reduction of \$600,000 to account for the removal of one-time funding for personal services costs in FY 2015, based on projected salary lapse savings.



## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table JA0-5 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table JA0-5**  
(dollars in thousands)

DESCRIPTION	DIVISION	BUDGET	FTE
<b>LOCAL FUNDS: FY 2014 Approved Budget and FTE</b>		<b>213,684</b>	<b>412.6</b>
Removal of One-Time Funding	Multiple Programs	-6,645	0.0
Other CSFL Adjustments	Multiple Programs	9,621	0.0
<b>LOCAL FUNDS: FY 2015 Current Services Funding Level Budget (CSFL)</b>		<b>216,660</b>	<b>412.6</b>
Increase: To support additional FTEs	Multiple Programs	2,919	23.0
Increase: To adjust continuing full time personal services	Economic Security Administration	1,195	17.0
Increase: To align Fixed Costs with proposed estimates	Multiple Programs	804	0.0
Increase: To align funding with nonpersonal services costs	Multiple Programs	724	0.0
Increase: To adjust Contractual Services budget	Multiple Programs	471	0.0
Increase: To adjust continuing full time personal services and Fringe Benefits with projected costs	Economic Security Administration	-750	-17.0
Decrease: To reallocate funding within agency (across fund types)	Multiple Programs	-5,363	0.0
<b>LOCAL FUNDS: FY 2015 Agency Budget Submission</b>		<b>216,660</b>	<b>435.6</b>
Enhance: LRSP for chronically homeless veterans as assessed and identified by DHS	Family Services	4,680	0.0
Enhance: To support Rapid Rehousing (\$1M); Emergency Rental Assistance program (ERAP) (\$1M); and the Transfer-In of Pass/Truancy program from DMHHS to DHS (\$1M)	Family Services	3,000	0.0
Enhance: Inflation increase for TANF recipients	Economic Security Administration	723	0.0
Reduce: Personal services to reflect one-time salary lapse savings	Economic Security Administration	-600	0.0
<b>LOCAL FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>224,462</b>	<b>435.6</b>
<b>FEDERAL GRANT FUNDS: FY 2014 Approved Budget and FTE</b>		<b>149,698</b>	<b>333.1</b>
Increase: To align budget with projected revenues	Multiple Programs	6,894	0.0
Increase: To adjust personal services	Multiple Programs	1,312	5.0
Increase: To align funding with nonpersonal services costs	Multiple Programs	227	0.0
Increase: To align Fixed Costs with proposed estimates	Agency Management	1	0.0
Decrease: To reallocate funding within agency (across fund types)	Multiple Programs	-422	0.0
Decrease: To adjust continuing full time personal services and Fringe Benefits with projected costs	Multiple Programs	-1,261	-15.5
<b>FEDERAL GRANT FUNDS: FY 2015 Agency Budget Submission</b>		<b>156,448</b>	<b>322.6</b>
No Change		0	0.0
<b>FEDERAL GRANT FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>156,448</b>	<b>322.6</b>

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**Table JA0-5 (Continued)**  
(dollars in thousands)

DESCRIPTION	DIVISION	BUDGET	FTE
<b>FEDERAL MEDICAID PAYMENTS: FY 2014 Approved Budget and FTE</b>		<b>15,739</b>	<b>180.2</b>
Increase: To adjust personal services	Multiple Programs	28	0.5
Increase: To align funding with nonpersonal services costs	Economic Security Administration	20	0.0
Decrease: To align Fixed Costs with proposed estimates	Agency Management	-568	0.0
Decrease: To adjust continuing full time personal services and Fringe Benefits with projected costs	Multiple Programs	-690	-7.5
<b>FEDERAL MEDICAID PAYMENTS: FY 2015 Agency Budget Submission</b>		<b>14,529</b>	<b>173.2</b>
No Change		0	0.0
<b>FEDERAL MEDICAID PAYMENTS: FY 2015 Mayor's Proposed Budget</b>		<b>14,529</b>	<b>173.2</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2014 Approved Budget and FTE</b>		<b>1,200</b>	<b>0.0</b>
No Change		0	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Agency Budget Submission</b>		<b>1,200</b>	<b>0.0</b>
No Change		0	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>1,200</b>	<b>0.0</b>
<b>INTRA-DISTRICT FUNDS: FY 2014 Approved Budget and FTE</b>		<b>11,348</b>	<b>20.0</b>
Increase: To align resources with operational goals	Agency Management	133	0.0
Increase: To align funding with nonpersonal services costs	Multiple Programs	65	0.0
Decrease: To adjust personal services	Economic Security Administration	-65	0.0
<b>INTRA-DISTRICT FUNDS: FY 2015 Agency Budget Submission</b>		<b>11,481</b>	<b>20.0</b>
No Change		0	0.0
<b>INTRA-DISTRICT FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>11,481</b>	<b>20.0</b>
<b>Gross for JA0 - Department of Human Services</b>		<b>408,121</b>	<b>951.3</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

## Agency Performance Plan

The agency's performance plan has the following objectives for FY 2015:

### Agency Management Program<sup>1</sup>

**Objective 1:** Coordinate and provide administrative and quality control support mechanisms to assist low-income individuals and families maximize their potential for economic security and self-sufficiency.

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## KEY PERFORMANCE INDICATORS

### Agency Management Program

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Percent of shelter and supportive housing staff trained on new Unusual Incident reporting system	73.3%	100%	100%	100%	100%	100%
Number of homeless service programs monitored <sup>2</sup>	Not Available	91	50	101	101	101
Percent of upgrades made to DHS facilities that serve the public	Not Available	Not Available	Not Available	75%	25%	25%

## Family Services Administration

**Objective 1:** Address the needs of the homeless in the District of Columbia.

**Objective 2:** Reduce status offenses (truancy, running away, curfew violations, and extreme disobedience) in the District of Columbia.

**Objective 3:** Provide assessment, intervention, stabilization, and referral services for families in crisis.

**Objective 4:** Intervene to protect District residents who are vulnerable to abuse, neglect, and exploitation and promote positive youth development and growth despite current challenges and circumstances.

### KEY PERFORMANCE INDICATORS

#### Family Services Administration

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Number of formerly homeless households receiving housing and supportive services through the permanent supportive housing	1,059	1,350	4,136	1,395	1,495	1,495
Number of participants in permanent supportive housing that were housed in the prior fiscal year that maintain housing in the current fiscal year <sup>3</sup>	85.8%	90%	93.4%	90%	90%	90%
Number of families provided with crisis intervention and stabilization services through the Strong Families Program	1,621	1,200	1,498	1,300	1,400	1,500
Percent of teen parents receiving services from the Teen Parent Assessment Program who are consistently attending their educational program (high school, GED, or other program) or who consistently attended and fulfilled the other requirements to successfully complete their educational program	Not Available	Not Available	Not Available	70%	75%	80%
Percent of teen parents receiving services from the Teen Parent Assessment Program who do not have additional pregnancies during the reporting year	100%	98%	99.6%	95%	95%	95%
Percent of youth engaged in the Parent and Adolescent Support Services Program whose cases are closed successfully due to reported decreases in curfew violations, running away, truancy and extreme disobedience	Not Available	60%	67%	60%	65%	70%
Percent of referrals in non-emergency cases where initial client contact and investigation takes place within ten working days for the Adult Protective Services Program	99.1%	95%	99.5%	95%	95%	95%

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## KEY PERFORMANCE INDICATORS

### Family Services Administration (Continued)

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Percent of cases where investigations, substantiation of allegations, the provision of services to mitigate immediate risk have been completed and are transferred to the continuing services unit are completed within 60 working days for the Adult Protective Services Program	100%	90%	83%	95%	95%	95%
Percent of client cases where substantiated allegations and identified risk to clients has been mitigated before case closure within the Adult Protective Services Program	84.3%	100%	100%	100%	100%	100%

## Economic Security Administration

**Objective 1:** Facilitate an integrated approach to service delivery (including One City Action Plan Action 2.3.5).

**Objective 2:** Streamline operations and improve quality assurance.

### KEY PERFORMANCE INDICATORS

#### Economic Security Administration<sup>4</sup>

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Food Stamp error rate percentage <sup>5</sup>	2.9%	3.5%	8.6%	3.5%	3.5%	3.5%
Percent of new TANF or recertifying applicants who completed their preliminary assessment and orientation from the date of implementation	Not Available	100%	100%	100%	100%	100%
Percent of vendor assigned not-employed TANF customers who meets his/her full monthly work participation requirements	22%	31%	19.2% <sup>6</sup>	20%	21%	23%
Percent of customers placed by "Job Placement" provider in unsubsidized employment	10%	11%	26.9%	26%	28%	30%
Percent of customers placed by "work readiness" provider in unsubsidized employment	6%	8%	21.2%	20%	22%	24%
Percent of customers placed in unsubsidized employment by "job placement" provider who meets his/her full monthly work participation requirements	61%	53%	47.1%	48%	50%	52%
Percent of customers placed in unsubsidized employment by "Work Readiness" provider who meets his/her full monthly work participation requirements	68%	48%	53%	56%	58%	58%
Number of TANF recipients who exit off of TANF due to increased income (including One City Action Plan Action 2.3.5) <sup>7</sup>	Not Available	1,700	1,058	1,819	2,055	2,199

#### Performance Plan Endnotes:

<sup>1</sup>For the purposes of the FY 2015 Performance Plan, the (1000) Agency Management Division includes (100F) Agency Financial Operations.

<sup>2</sup>Calendar Year Measurement.

<sup>3</sup>Benchmark; National average 95 percent.

<sup>4</sup>FY 2013 is the first full year of the TANF redesign, which incorporates these benchmarks. DHS anticipated calibrating the benchmarks based on completed FY 2013 deliverables.

<sup>5</sup>Benchmark; National Average: 3 percent (USDA Food and Nutrition Service report).

<sup>6</sup>This includes customers assigned to barrier removal who are not required to meet the hours requirements.

<sup>7</sup><http://ocap.dc.gov/page/one-city-action-plan>

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# Child and Family Services Agency

www.cfsa.dc.gov

Telephone: 202-442-6100

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Description	FY 2013	FY 2014	FY 2015	% Change
	Actual	Approved	Proposed	from FY 2014
Operating Budget	\$227,282,281	\$237,643,927	\$249,213,191	4.9
FTEs	780.4	817.0	817.0	0.0

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The mission of the Child and Family Services Agency (CFSA) is to ensure the safety, permanence, and well-being of abused and neglected children and to strengthen troubled families in the District of Columbia.

## Summary of Services

The D.C. Child and Family Services Agency (CFSA) investigates reports of child abuse and neglect and provides child protection. Services include foster care, adoption, and supportive community-based services to enhance the safety, permanence, and well-being of abused, neglected, and at-risk children and their families in the District of Columbia. CFSA seeks to achieve the highest quality of community-based services, to increase the number of families who receive community preventive and support services, and to expand the network of resources providing services to at-risk children and their families.

The agency's FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table RL0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table RL0-1**  
(dollars in thousands)

<b>Appropriated Fund</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Approved FY 2014</b>	<b>Proposed FY 2015</b>	<b>Change from FY 2014</b>	<b>Percent Change*</b>
<b>General Fund</b>						
Local Funds	174,538	164,934	170,893	171,325	432	0.3
Special Purpose Revenue Funds	200	1,200	1,200	1,200	0	0.0
<b>Total for General Fund</b>	<b>174,738</b>	<b>166,134</b>	<b>172,093</b>	<b>172,525</b>	<b>432</b>	<b>0.3</b>
<b>Federal Resources</b>						
Federal Payments	783	224	0	0	0	N/A
Federal Grant Funds	57,984	59,974	54,721	65,555	10,834	19.8
<b>Total for Federal Resources</b>	<b>58,767</b>	<b>60,198</b>	<b>54,721</b>	<b>65,555</b>	<b>10,834</b>	<b>19.8</b>
<b>Private Funds</b>						
Private Donations	45	30	44	41	-3	-6.8
<b>Total for Private Funds</b>	<b>45</b>	<b>30</b>	<b>44</b>	<b>41</b>	<b>-3</b>	<b>-6.8</b>
<b>Intra-District Funds</b>						
Intra-District Funds	5,783	920	10,786	11,092	306	2.8
<b>Total for Intra-District Funds</b>	<b>5,783</b>	<b>920</b>	<b>10,786</b>	<b>11,092</b>	<b>306</b>	<b>2.8</b>
<b>Gross Funds</b>	<b>239,333</b>	<b>227,282</b>	<b>237,644</b>	<b>249,213</b>	<b>11,569</b>	<b>4.9</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.



## FY 2015 Proposed Full-Time Equivalents, by Revenue Type

Table RL0-2 contains the proposed FY 2015 FTE level compared to the FY 2014 approved FTE level by revenue type. It also provides FY 2012 and FY 2013 actual data.

**Table RL0-2**

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change
<b>General Fund</b>						
Local Funds	638.1	578.9	670.0	668.0	-2.0	-0.3
<b>Total for General Fund</b>	<b>638.1</b>	<b>578.9</b>	<b>670.0</b>	<b>668.0</b>	<b>-2.0</b>	<b>-0.3</b>
<b>Federal Resources</b>						
Federal Grant Funds	183.4	201.6	147.0	149.0	2.0	1.4
<b>Total for Federal Resources</b>	<b>183.4</b>	<b>201.6</b>	<b>147.0</b>	<b>149.0</b>	<b>2.0</b>	<b>1.4</b>
<b>Total Proposed FTEs</b>	<b>821.5</b>	<b>780.4</b>	<b>817.0</b>	<b>817.0</b>	<b>0.0</b>	<b>0.0</b>

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table RL0-3 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table RL0-3**  
(dollars in thousands)

Comptroller Source Group	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
11 - Regular Pay - Continuing Full Time	51,352	51,900	55,267	58,161	2,894	5.2
12 - Regular Pay - Other	529	618	490	596	106	21.6
13 - Additional Gross Pay	1,406	1,674	218	0	-218	-100.0
14 - Fringe Benefits - Current Personnel	11,729	12,033	15,222	14,635	-587	-3.9
15 - Overtime Pay	777	1,054	750	750	0	0.0
<b>Subtotal Personal Services (PS)</b>	<b>65,793</b>	<b>67,278</b>	<b>71,947</b>	<b>74,142</b>	<b>2,195</b>	<b>3.1</b>
20 - Supplies and Materials	205	289	285	319	34	11.9
30 - Energy, Comm. and Building Rentals	302	708	517	838	320	61.9
31 - Telephone, Telegraph, Telegram, Etc.	1,410	1,160	1,304	1,304	0	0.0
32 - Rentals - Land and Structures	7,739	7,961	5,382	5,702	320	6.0
33 - Janitorial Services	336	2	100	100	0	0.0
34 - Security Services	1,496	1,644	973	2,049	1,076	110.7
35 - Occupancy Fixed Costs	259	66	1,497	1,955	458	30.6
40 - Other Services and Charges	2,879	3,151	4,124	4,479	355	8.6
41 - Contractual Services - Other	7,425	13,511	11,108	19,108	8,000	72.0
50 - Subsidies and Transfers	150,570	130,753	139,554	138,027	-1,527	-1.1
70 - Equipment and Equipment Rental	920	760	852	1,190	337	39.6
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>173,540</b>	<b>160,004</b>	<b>165,697</b>	<b>175,071</b>	<b>9,374</b>	<b>5.7</b>
<b>Gross Funds</b>	<b>239,333</b>	<b>227,282</b>	<b>237,644</b>	<b>249,213</b>	<b>11,569</b>	<b>4.9</b>

\*Percent change is based on whole dollars.

### Division Description

The Child and Family Services Agency operates through the following 8 programs:

**Agency Programs** - provides case management for children and youth in foster care. The Agency Operations program works to ensure the safety and well-being of children and youth in care while moving them to permanence as quickly as possible via reunification, guardianship, or adoption.

This program contains the following 7 activities:

- **Permanency** – provides permanency support, consultation, technical assistance, training, and case management for children from the inception of concurrent permanency planning through finalization of adoption and guardianship;
- **Teen Services** – provides permanency support, consultation, technical assistance, training, and case management for older youth between the ages of 15-21. Teen Services works to achieve permanence for

older youth while at the same time providing life skills training, vocational and educational support, and transitional assistance to help youth to prepare for independence after leaving foster care;

- **Family Resources** – provides foster and adoptive resource recruitment and support services to current and potential foster, kinship, and adoptive parents;
- **Facility Licensing** – provides licensing for CFSA’s foster homes;
- **Contract Monitoring** – provides oversight of services contracted by CFSA and ensures program outcomes and adherence to contractual requirements;
- **Child Placement Activity** – provides living arrangements for foster children, including traditional and therapeutic foster homes, group care, and independent living programs; and
- **Kinship Support** – identifies viable family resources, conducts family team meetings, facilitates placements with relatives, expedites licensing of kinship foster parents, and provides supportive services to kinship care givers.

**Community Services** – is comprised of investigative social workers, medical professionals and other professionals responsible for monitoring and overseeing services to children who are placed in foster care. Community Services operates CFSA’s on-site clinic and the child abuse hotline.

This program contains the following 5 activities:

- **Child Protective Services – Family Assessment** – leads and conducts assessments of suspected child abuse or neglect, assesses families whose children are alleged victims of abuse or neglect, and refers children and their families for services within CFSA or the Healthy Families Thriving Communities Collaboratives. The assessments are designed to prevent further abuse and neglect, strengthen parents’ capacity to care for their children, assure that children receive adequate care, and safely prevent out-of-home placement when appropriate;
- **Child Protective Services - Investigations** – receives reports of suspected child abuse or neglect through the hotline, investigates families whose children are alleged victims of abuse or neglect, and makes determinations regarding immediate removals and/or court referrals;
- **Clinical Health Services** - provides medical and behavioral health screenings prior to placement and expert consultation in health, residential treatment, developmental disabilities, and 24/7 on-call support for medical and mental health services;
- **Nurse Care Management** – supports a cadre of nurse care professionals to support the medical needs of children in care; and
- **Healthy Horizons Clinic Activity** – provides medical health screenings prior to placement and expert consultation in health, residential treatment, developmental disabilities, and 24/7 on-call support for medical services.

**Adoption and Guardian Subsidy** – supports families caring for children and providing a long-term permanent placement for children.

This division contains the following 3 activities:

- **Adoptions and Guardianship Subsidy** – provides financial assistance services to eligible relatives and adoptive parents so that they can maintain children in permanent homes;
- **Guardianship Subsidy** – provides financial assistance services to eligible relatives and non-family caregivers so that they can maintain children in permanent homes; and
- **Grandparent Subsidy** – provides financial assistance services to eligible grandparents so that they can maintain children in permanent homes.

**Policy and Planning** – supports CFSA’s policy development, planning and data analysis, Fair Hearings, D.C. Child Protection Registry, quality assurance, and training functions. Additionally, Policy and Planning licenses group homes and independent living facilities that provide services to youth.

This division contains the following 3 activities:

- **Policy** – develops agency policy and provides review, interpretation and decision-making services to the Director and staff so that they can make decisions consistent with best practices and with statutory and regulatory requirements;
- **Planning and Data Analysis** – provides reporting, data analysis, technical assistance and research services to the agency and external stakeholders in order to facilitate short- and long-term agency strategic planning; and
- **Quality Assurance** – provides assessment, monitoring, and recommendation services to CFSA staff and key stakeholders to improve agency practice. In addition, Quality Assurance is responsible for facilitating qualitative review processes such as child fatality reviews and quality service reviews in order to identify areas of strength and need in line with best practices and child welfare standards.

**Clinical Practice** – provides comprehensive well-being services for children in CFSA’s care, including educational services, liaisons for substance abuse and domestic violence services, and day care. This division is responsible for implementing CFSA’s trauma-informed practice.

**Community Partnerships** – forges community partnerships and supports community-based programs and strategies designed to strengthen families and promote safety and stability for these families as well as at-risk children.

This division contains the following 2 activities:

- **Community Partnership Services** - provides community-based prevention, supportive and after-care services to families and at-risk children in their homes, maximizing the use of informal and formal support systems; and
- **In-Home** – serves families in-home through social work units co-located with community partners to provide community-based family supportive services.

**Agency Management** – provides for administrative support and the required tools to achieve operational and programmatic results. This division is standard for all agencies using performance-based budgeting.

**Agency Financial Operations** – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for agencies using performance-based budgeting.

### **Division Structure Change**

The proposed division structure changes are provided in the Agency Realignment appendix to the proposed budget, which is located at [www.cfo.dc.gov](http://www.cfo.dc.gov) on the Annual Operating Budget and Capital Plan page.

## FY 2015 Proposed Operating Budget and FTEs, by Division and Activity

Table RL0-4 contains the proposed FY 2015 budget by division and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

**Table RL0-4**

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Agency Management</b>								
(1010) Personnel Services	1,058	1,517	1,287	-230	14.2	13.0	12.0	-1.0
(1015) Training and Employee Development	1,619	2,122	2,083	-39	18.0	20.0	16.0	-4.0
(1020) Contracting and Procurement	1,204	1,352	1,475	123	11.0	13.0	13.0	0.0
(1030) Property Management	14,101	11,542	16,093	4,551	10.8	13.0	13.0	0.0
(1040) Information Technology	11,037	6,587	8,654	2,067	28.2	27.0	27.0	0.0
(1050) Financial Management	2,357	2,273	2,184	-90	23.2	20.0	16.0	-4.0
(1055) Risk Management	90	122	262	141	0.9	1.0	0.0	-1.0
(1060) Legal Affairs	918	410	619	209	1.8	0.0	0.0	0.0
(1070) Fleet Management	957	1,377	1,407	30	0.0	0.0	0.0	0.0
(1080) Communication	299	304	352	48	2.1	3.0	3.0	0.0
(1085) Customer Services	7	5	6	0	0.9	0.0	0.0	0.0
(1087) Language Access	18	30	130	100	0.0	0.0	0.0	0.0
(1090) Performance Management	2,186	2,969	2,813	-156	14.4	27.0	26.0	-1.0
(1099) Court Supervision	987	1,172	1,420	248	0.0	5.0	7.0	2.0
<b>Subtotal (1000) Agency Management</b>	<b>36,839</b>	<b>31,782</b>	<b>38,784</b>	<b>7,003</b>	<b>125.4</b>	<b>142.0</b>	<b>133.0</b>	<b>-9.0</b>
<b>(100F) Agency Financial Operations</b>								
(110F) Budget Operations	355	360	382	22	2.7	3.0	3.0	0.0
(120F) Accounting Operations	1,824	2,073	2,175	102	19.8	21.0	21.0	0.0
<b>Subtotal (100F) Agency Financial Operations</b>	<b>2,179</b>	<b>2,433</b>	<b>2,558</b>	<b>124</b>	<b>22.5</b>	<b>24.0</b>	<b>24.0</b>	<b>0.0</b>
<b>(2000) Agency Programs</b>								
(2010) In-Home and Permanency I	6,758	6,322	0	-6,322	80.5	70.0	0.0	-70.0
(2011) In-Home and Permanency II	5,871	7,047	0	-7,047	79.2	85.0	0.0	-85.0
(2012) Permanency	0	0	10,585	10,585	0.0	0.0	100.0	100.0
(2020) Child Protective Services	12,515	0	0	0	123.5	0.0	0.0	0.0
(2030) Teen Services	5,793	5,473	5,459	-14	42.8	45.0	51.0	6.0
(2040) Out of Home and Permanency	4,709	2,740	0	-2,740	48.9	26.0	0.0	-26.0
(2045) Family Resources	0	4,885	4,509	-376	0.0	29.0	32.0	3.0
(2055) Facility Licensing	0	4,382	4,969	588	0.0	26.0	27.0	1.0
(2065) Contract Monitoring	0	3,537	2,343	-1,193	0.0	38.0	25.0	-13.0
(2066) Child Placement	0	0	64,125	64,125	0.0	0.0	52.0	52.0
(2067) Kinship Support	0	0	3,050	3,050	0.0	0.0	30.0	30.0
(2075) Prevention Services	0	22,955	0	-22,955	0.0	3.0	0.0	-3.0
<b>Subtotal (2000) Agency Programs</b>	<b>35,646</b>	<b>57,340</b>	<b>95,041</b>	<b>37,701</b>	<b>374.8</b>	<b>322.0</b>	<b>317.0</b>	<b>-5.0</b>

(Continued on next page)

**Table RL0-4 (Continued)**

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(3000) Community Services</b>								
(3010) Child Placement Activity	70,436	67,850	0	-67,850	49.6	46.0	0.0	-46.0
(3020) Family Resources	3,084	0	0	0	30.9	0.0	0.0	0.0
(3030) Health Services and Clinical Support Act	-110	0	0	0	0.0	0.0	0.0	0.0
(3041) Family Licensing	3,315	0	0	0	27.5	0.0	0.0	0.0
(3060) Contract Monitoring	2,922	0	0	0	34.3	0.0	0.0	0.0
(3070) Adoptions and Guardianship Subsidy	22,416	0	0	0	0.0	0.0	0.0	0.0
(3071) Guardianship Subsidy	13,101	0	0	0	0.0	0.0	0.0	0.0
(3072) Grandparent Subsidy	3,938	0	0	0	0.0	0.0	0.0	0.0
(3080) Prevention Services	12,605	0	0	0	4.5	0.0	0.0	0.0
(3085) Child Protective Services	0	13,262	0	-13,262	0.0	158.0	0.0	-158.0
(3086) Child Protective Services - Family Assessment	0	0	6,247	6,247	0.0	0.0	78.0	78.0
(3087) Child Protective Services-Investigations	0	0	10,012	10,012	0.0	0.0	95.0	95.0
(3090) Clinical Health Services	0	11,096	8,238	-2,858	0.0	11.0	6.0	-5.0
(3091) Nurse Care Management	0	2,130	1,825	-305	0.0	21.0	19.0	-2.0
(3092) Healthy Horizon's Clinic Activity	0	850	1,170	320	0.0	0.0	0.0	0.0
(3095) Kinship Support	0	2,816	0	-2,816	0.0	29.0	0.0	-29.0
<b>Subtotal (3000) Community Services</b>	<b>131,706</b>	<b>98,004</b>	<b>27,492</b>	<b>-70,512</b>	<b>146.8</b>	<b>265.0</b>	<b>198.0</b>	<b>-67.0</b>
<b>(4000) Adoption and Guardian Subsidy</b>								
(4010) Adoption and Guardianship Subsidy	299	22,422	20,045	-2,377	0.0	0.0	0.0	0.0
(4011) Guardianship Subsidy	0	12,235	12,191	-44	0.0	0.0	0.0	0.0
(4012) Grandparent Subsidy	0	4,644	4,756	112	0.0	0.0	0.0	0.0
<b>Subtotal (4000) Adoption and Guardian Subsidy</b>	<b>299</b>	<b>39,301</b>	<b>36,992</b>	<b>-2,309</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(5000) Community Based</b>								
(5010) Community Based Services	-28	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (5000) Community Based</b>	<b>-28</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(6000) Policy and Planning</b>								
(6010) Policy	2,454	1,391	1,339	-52	25.1	2.0	2.0	0.0
(6020) Planning and Data Analysis	614	2,410	2,749	339	11.0	27.0	29.0	2.0
(6030) Quality Assurance	1,826	2,011	1,642	-369	21.6	21.0	17.0	-4.0
<b>Subtotal (6000) Policy and Planning</b>	<b>4,894</b>	<b>5,813</b>	<b>5,730</b>	<b>-83</b>	<b>57.7</b>	<b>50.0</b>	<b>48.0</b>	<b>-2.0</b>
<b>(7000) Clinical Practice</b>								
(7010) Office of Clinical Practice	14,087	0	0	0	23.5	0.0	0.0	0.0
(7011) Nurse Care Management Services	1,660	0	0	0	29.6	0.0	0.0	0.0
(7020) Well-Being	0	2,972	6,023	3,052	0.0	14.0	17.0	3.0
<b>Subtotal (7000) Clinical Practice</b>	<b>15,747</b>	<b>2,972</b>	<b>6,023</b>	<b>3,052</b>	<b>53.2</b>	<b>14.0</b>	<b>17.0</b>	<b>3.0</b>
<b>(8000) Community Partnerships</b>								
(8010) Community Partnership Services	0	0	30,265	30,265	0.0	0.0	9.0	9.0
(8020) In-Home	0	0	6,328	6,328	0.0	0.0	71.0	71.0
<b>Subtotal (8000) Community Partnerships</b>	<b>0</b>	<b>0</b>	<b>36,594</b>	<b>36,594</b>	<b>0.0</b>	<b>0.0</b>	<b>80.0</b>	<b>80.0</b>
<b>Total Proposed Operating Budget</b>	<b>227,282</b>	<b>237,644</b>	<b>249,213</b>	<b>11,569</b>	<b>780.4</b>	<b>817.0</b>	<b>817.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's divisions, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## **FY 2015 Proposed Budget Changes**

The Child and Family Service's Agency (CFSA) proposed FY 2015 gross budget is \$249,213,191, which represents a 4.9 percent increase over its FY 2014 approved gross budget of \$237,643,927. The budget is comprised of \$171,324,829 in Local funds, \$65,555,385 in Federal Grants funds, \$40,977 in Private Donations, \$1,200,000 in Special Purpose Revenue funds, and \$11,092,000 in Intra-District funds.

### **Current Services Funding Level**

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2014 approved budget across multiple divisions, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2015 CSFL adjustments to the FY 2014 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

CFSA's FY 2015 CSFL budget is \$178,524,829, which represents a \$7,631,891, or 4.5 percent, increase over the FY 2014 approved Local funds budget of \$170,892,938.

### **CSFL Assumptions**

The FY 2015 CSFL calculated for CFSA included adjustment entries that are not described in detail on table 5. These adjustments include a reduction of \$455,190 to account for the removal of one-time funding appropriated in FY 2014 for the Flexible Family Services program, which provided support to homeless families, including youth ages 16-24 that are unable to be served by the Virginia Williams Family Resource Center or the Department of Human Services' Strong Family program. Additionally, adjustments were made for increases of \$2,977,130 in personal services to account for Fringe Benefit costs based on trend and comparative analyses and the impact of cost-of-living adjustments implemented in FY 2013, and \$2,489,167 in nonpersonal service based on the Consumer Price Index factor of 2.4 percent.

CFSA's CSFL funding for the removal of one-time salary lapse, which is not listed in detail on table 5, reflects an adjustment for an increase of \$750,000. Additionally, adjustments were made for a net increase of \$1,870,783 for the Fixed Cost Inflation Factor to account for \$865,616 in Security Services, \$449,852 in Rentals - Land and Structures, \$385,903 in Occupancy, \$148,732 in Energy, and \$20,680 in Sustainable Energy, based on estimates received from the Department of General Services.

### **Agency Budget Submission**

The Child and Family Services Agency (CFSA) will continue its service of protecting child victims and those at risk of abuse and neglect and assisting their families. This will be accomplished through the agencies four pillar strategies of "Narrowing the Front Door", "Temporary Safe Haven", "Well Being", and "Exit to Permanency" To accomplish these functions, CFSA made the following adjustments to its FY 2015 budget submission:

**Increase:** In Local Funds, CFSA proposes to increase the budget by \$2,391,560 based on the FY 2015 Fixed Costs estimates provided by the Department of General Services (DGS). Various CFSA's Fixed Costs commodities were impacted by this adjustment, which include \$1,001,851 for Rentals - Land and Structures, \$433,897 for Occupancy, \$415,124 for Security Services, \$273,561 for Telecommunications, \$266,787 for Energy, and \$340 for Janitorial Services. The projected increased costs are mainly attributed to the agency's relocation from 400 6th Street, SW, to 200 I Street, SE.

In FY 2015, CFSA's budget reflects a restructuring of its organizational goals by moving funds across multiple divisions, primarily from the Community Services division to the Agency Programs and Community Partnership divisions. In view of this realignment of resources, the agency proposes an increase of \$276,028 for the nonpersonal services budget. The additional funding will be used to facilitate direct services for clients

in both divisions. Lastly, CFSA proposes an increase of \$84,129 to align the budget with its FY 2015 operational objectives.

In Federal Grant funds, the agency proposes an increase of \$11,398,000, to provide additional resources for continuation of services provided through the Foster Care grant. The Title IV-E Foster Care program helps states to provide safe and stable out-of-home care for children under its jurisdiction until the children are returned home safely, placed with adoptive families, or placed in other planned arrangements for permanency. The program also provides funds to assist with the costs of foster care maintenance for eligible children; administrative costs to manage the program; and training for public agency staff, foster parents and certain private agency staff. The budget in Federal Grant funds also proposes an increase of \$1,113,661, primarily in the Agency Management division, which will be used for fleet services, investments in Information Technology, property management activities, and additional equipment. Furthermore, CFSA proposes an increase of \$463,734 in Federal Grant funds to cover projected salary step and Fringe Benefits costs. The additional funding also supports an additional 2.0 FTEs that will facilitate the agency's goal of aligning its resources with operational goals.

In Intra-District funds, CFSA proposes an increase of \$306,003 due to the impact of Memorandum of Understanding (MOU) agreements with District agencies. Based on an MOU with the Department of Health Care Finance, funding will be available to support collaborative efforts related to the Healthy Horizons Clinic Medicaid billing. Another MOU with the Department of Human Services supports services related to Temporary Assistance for Needy Families (TANF); the Social Services Block Grant, which offsets costs for services to needy children; and the Refugee Minor Resettlement Grant, which provides funding to assist refugee families to attain economic independence and cultural adjustment. All of the funds received will be used in nonpersonal services. Funding for TANF will move from the Prevention Services division to the Community Partnership division.

**Decrease:** In Local funds, CFSA proposes a net decrease of \$295,815 and 2.0 FTEs, which is based on savings projected in personal services. The agency also proposes a decrease of \$506,460 in Local funds to impact the nonpersonal services budget, primarily in the Agency Management division for Equipment and Other Services and Charges. Furthermore, CFSA proposes a decrease of \$1,949,411 in Contractual Services.

In Federal Grant funds, CFSA proposes a decrease of \$53,663 in the budget allocation for office supplies, primarily in the Agency Management program. The agency also proposes a decrease of \$2,087,362 to align the budget with DGS Fixed Costs estimates. This adjustment impacts various commodities in the amount of \$1,131,213 for Rentals-Land and Structures; \$361,920 for Occupancy; \$273,561 for Telecommunication; \$204,455 for Security Services; \$95,193 for Energy; and \$21,020 for Janitorial Services. The budget in Private Donations reflects a decrease of \$3,000, and this will be absorbed in the funding allocations for travel and office supplies in the Agency Programs division.

### **Mayor's Proposed Budget**

**Reduce:** The Local funds budget includes a reduction of \$1,700,000 to reflect a one-time adjustment of personal services costs in FY 2015, based on projected salary lapse savings. An additional reduction of \$5,500,000 is made to the subsidy for children in Foster Care placements.



## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table RL0-5 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table RL0-5**  
(dollars in thousands)

DESCRIPTION	DIVISION	BUDGET	FTE
<b>LOCAL FUNDS: FY 2014 Approved Budget and FTE</b>		<b>170,893</b>	<b>670.0</b>
Removal of One-Time Funding	Multiple Programs	-455	0.0
Other CSFL Adjustments	Multiple Programs	8,087	0.0
<b>LOCAL FUNDS: FY 2015 Current Services Funding Level Budget (CSFL)</b>		<b>178,525</b>	<b>670.0</b>
Increase: To align Fixed Costs with proposed estimates	Multiple Programs	2,392	0.0
Increase: To align resources with operational goals	Multiple Programs	276	0.0
Increase: To align funding with nonpersonal services costs	Multiple Programs	84	0.0
Decrease: To adjust personal services	Multiple Programs	-296	-2.0
Decrease: To streamline operational efficiency	Multiple Programs	-506	0.0
Decrease: To adjust Contractual Services budget	Multiple Programs	-1,949	0.0
<b>LOCAL FUNDS: FY 2015 Agency Budget Submission</b>		<b>178,525</b>	<b>668.0</b>
Reduce: Personal services to reflect one-time salary lapse savings	Multiple Programs	-1,700	0.0
Reduce: Reduction to subsidy for children in foster care placements	Agency Programs	-5,500	0.0
<b>LOCAL FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>171,325</b>	<b>668.0</b>
<b>FEDERAL GRANT FUNDS: FY 2014 Approved Budget and FTE</b>		<b>54,721</b>	<b>147.0</b>
Increase: To align budget with projected grant awards	Multiple Programs	11,398	0.0
Increase: To support and annualize costs of existing program	Multiple Programs	1,114	0.0
Increase: To adjust personal services	Multiple Programs	464	2.0
Decrease: To streamline operational efficiency	Multiple Programs	-54	0.0
Decrease: To align Fixed Costs with proposed estimates	Agency Management	-2,087	0.0
<b>FEDERAL GRANT FUNDS: FY 2015 Agency Budget Submission</b>		<b>65,555</b>	<b>149.0</b>
No Change		0	0.0
<b>FEDERAL GRANT FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>65,555</b>	<b>149.0</b>
<b>PRIVATE DONATIONS: FY 2014 Approved Budget and FTE</b>		<b>44</b>	<b>0.0</b>
Decrease: To align with projected revenues	Multiple Programs	-3	0.0
<b>PRIVATE DONATIONS: FY 2015 Agency Budget Submission</b>		<b>41</b>	<b>0.0</b>
No Change		0	0.0
<b>PRIVATE DONATIONS: FY 2015 Mayor's Proposed Budget</b>		<b>41</b>	<b>0.0</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2014 Approved Budget and FTE</b>		<b>1,200</b>	<b>0.0</b>
No Change		0	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Agency Budget Submission</b>		<b>1,200</b>	<b>0.0</b>
No Change		0	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>1,200</b>	<b>0.0</b>

(Continued on next page)

**Table RL0-5 (Continued)**  
(dollars in thousands)

<b>DESCRIPTION</b>	<b>DIVISION</b>	<b>BUDGET</b>	<b>FTE</b>
<b>INTRA-DISTRICT FUNDS: FY 2014 Approved Budget and FTE</b>		<b>10,786</b>	<b>0.0</b>
Increase: To align budget with projected revenues	Multiple Programs	306	0.0
<b>INTRA-DISTRICT FUNDS: FY 2015 Agency Budget Submission</b>		<b>11,092</b>	<b>0.0</b>
No Change		0	0.0
<b>INTRA-DISTRICT FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>11,092</b>	<b>0.0</b>
<b>Gross for RL0 - Child and Family Services Agency</b>		<b>249,213</b>	<b>817.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

## Agency Performance Plan<sup>1</sup>

The agency has the following objectives and performance indicators for its divisions:

### Agency Programs

**Objective 1:** Narrowing the Front Door to ensure that children grow up with their families and are only removed from their families when necessary (Office Entry Services).

**Objective 2:** Ensure targeted permanency planning immediately when children enter foster care.

**Objective 3:** Ensure the expeditious exit of children and youth from foster care to permanency, family environment or lifelong connections.

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## KEY PERFORMANCE INDICATORS

### Agency Programs

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 <sup>2</sup> Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Percent of investigations initiated within 48 hours	70%	85%	80%	95%	95%	95%
Percent of investigations closed within 35 days	81%	85%	57%	90%	90%	90%
Increase relative placements (kinship care)	16%	26%	18%	30%	35%	35%
Decrease the average number of months to reunification (in months)	14	12	19	8	5.4	5.4
Decrease the average number of months to adoption (in months)	46	36	52	30	27.3	27.3
Decrease re-entries into care within 12 months of exit or reunification	9.7%	9.9%	Not Available	9.9%	9.9%	9.9%
Increase placements in family foster homes	81%	82%	83%	82%	82%	82%
Decrease placements in group homes	5%	6%	5%	6%	6%	6%
Increase children/youth with two or fewer placements in the past 12 months	Not Available	75%	82%	75%	75%	75%
Increase placements within the District	39%	50%	43%	50%	55%	60%
Increase exits to a permanent home	72%	83%	75%	85%	85%	85%
Decrease the number of youth who age out of care	24%	18%	23%	15%	12%	12%
Increase youth engaged in after care services	Not Available	75%	Not Available	85%	90%	90%
Twice monthly in-home weekly visitation	93%	85%	91%	85%	85%	85%
Decrease the number of children that go from in-home to out-of-home care	Not Available	Not Available	Not Available	Not Available	Not Available	Not Available

**Office of the Director**

**Objective 1:** Ensure well-being for children/youth.

**KEY PERFORMANCE INDICATORS**

**Office of the Director<sup>3</sup>**

<b>Measure</b>	<b>FY 2012 Actual</b>	<b>FY 2013 Target</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Projection</b>	<b>FY 2015 Projection</b>	<b>FY 2016 Projection</b>
Children and youth receive full medical evaluation within 30 days of entering care	69%	85%	67%	85%	85%	85%
Children and youth receive an initial/re-entry health screening before placement	88%	95%	89%	95%	95%	95%
Children ages zero to 5 receive developmental screenings upon entry into foster care <sup>4</sup>	78%	60%	76%	65%	70%	70%
Increase third graders performing at grade level (annual measure)	Not Available	38%	Not Available	41%	44%	44%
Increase high school graduation rate	Not Available	25%	71%	30%	35%	40%
Increase college entry rate (annual measure)	Not Available	30%	35%	35%	40%	40%
Increase college graduation rate	Not Available	25%	18%	30%	35%	35%
Increase youth age 20 who are employed or in post-secondary education	Not Available	50%	53%	55%	60%	60%
Decreased disconnected youth ages 16-21 (not in school or working)	Not Available	41	57	37	34	34

**Performance Plan Endnotes:**

<sup>1</sup>The Mayor's proposed budget was submitted to Council in March 2013. CFSA had an organizational change after the submission of the Mayor's proposed budget to the Council.

<sup>2</sup>This performance represents only Quarter 3 (April - June 2013) data.

<sup>3</sup>The Office of Director includes programs such as Agency Management, Agency Financial Operations and Policy and Program Planning.

<sup>4</sup>In FY 2012 and FY 2013, the measure was for children ages 0 to 6. The measure was changed to children ages 0 to 5 in FY 2014.

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# Department of Behavioral Health

[www.dbh.dc.gov](http://www.dbh.dc.gov)

Telephone: 202-673-7440

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Description	FY 2013 Actual	FY 2014 Approved	FY 2015 Proposed	% Change from FY 2014
Operating Budget	\$197,527,070	\$242,578,182	\$277,636,072	14.5
FTEs	1,258.6	1,321.0	1,381.0	4.5

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The mission of the Department of Behavioral Health (DBH) is to support prevention, treatment, resiliency, and recovery for District residents with mental health and substance use disorders through the delivery of high-quality, integrated services.

### Summary of Services

The DBH will: 1) ensure that every individual seeking services is assessed for both mental health and substance use disorder needs; 2) develop the ability of the provider network to treat co-occurring disorders; 3) establish and measure outcomes for individuals with co-occurring mental health and substance use disorders as well as single illnesses with recovery as the goal; 4) consolidate and enhance provider monitoring to ensure high quality service; and 5) establish a single credentialing process for both mental health and substance use disorder providers.

The agency's FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table RM0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table RM0-1**  
(dollars in thousands)

<b>Appropriated Fund</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Approved FY 2014</b>	<b>Proposed FY 2015</b>	<b>Change from FY 2014</b>	<b>Percent Change*</b>
<b>General Fund</b>						
Local Funds	158,714	172,613	204,830	232,674	27,844	13.6
Special Purpose Revenue Funds	4,743	2,946	3,700	3,588	-112	-3.0
<b>Total for General Fund</b>	<b>163,457</b>	<b>175,560</b>	<b>208,530</b>	<b>236,262</b>	<b>27,732</b>	<b>13.3</b>
<b>Federal Resources</b>						
Federal Grant Funds	1,657	2,689	18,310	18,539	229	1.3
Federal Medicaid Payments	5,822	3,264	4,330	3,500	-830	-19.2
<b>Total for Federal Resources</b>	<b>7,479</b>	<b>5,953</b>	<b>22,640</b>	<b>22,039</b>	<b>-601</b>	<b>-2.7</b>
<b>Private Funds</b>						
Private Grant Funds	150	82	157	183	26	16.6
Private Donations	78	30	0	289	289	N/A
<b>Total for Private Funds</b>	<b>227</b>	<b>112</b>	<b>157</b>	<b>472</b>	<b>315</b>	<b>200.2</b>
<b>Intra-District Funds</b>						
Intra-District Funds	14,137	15,903	11,251	18,863	7,612	67.7
<b>Total for Intra-District Funds</b>	<b>14,137</b>	<b>15,903</b>	<b>11,251</b>	<b>18,863</b>	<b>7,612</b>	<b>67.7</b>
<b>Gross Funds</b>	<b>185,301</b>	<b>197,527</b>	<b>242,578</b>	<b>277,636</b>	<b>35,058</b>	<b>14.5</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## **FY 2015 Proposed Full-Time Equivalents, by Revenue Type**

Table RM0-2 contains the proposed FY 2015 FTE level compared to the FY 2014 approved FTE level by revenue type. It also provides FY 2012 and FY 2013 actual data.

**Table RM0-2**

<b>Appropriated Fund</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Approved FY 2014</b>	<b>Proposed FY 2015</b>	<b>Change from FY 2014</b>	<b>Percent Change</b>
<b><u>General Fund</u></b>						
Local Funds	1,102.0	1,131.8	1,139.0	1,174.0	35.0	3.1
Special Purpose Revenue Funds	36.1	32.7	34.5	32.0	-2.5	-7.2
<b>Total for General Fund</b>	<b>1,138.2</b>	<b>1,164.4</b>	<b>1,173.5</b>	<b>1,206.0</b>	<b>32.5</b>	<b>2.8</b>
<b><u>Federal Resources</u></b>						
Federal Grant Funds	5.6	6.9	56.0	78.0	22.0	39.3
Federal Medicaid Payments	0.6	0.4	2.0	5.0	3.0	150.0
<b>Total for Federal Resources</b>	<b>6.2</b>	<b>7.3</b>	<b>58.0</b>	<b>83.0</b>	<b>25.0</b>	<b>43.1</b>
<b><u>Intra-District Funds</u></b>						
Intra-District Funds	77.4	86.9	89.6	92.1	2.5	2.8
<b>Total for Intra-District Funds</b>	<b>77.4</b>	<b>86.9</b>	<b>89.6</b>	<b>92.1</b>	<b>2.5</b>	<b>2.8</b>
<b>Total Proposed FTEs</b>	<b>1,221.7</b>	<b>1,258.6</b>	<b>1,321.0</b>	<b>1,381.0</b>	<b>60.0</b>	<b>4.5</b>

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table RM0-3 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table RM0-3**  
(dollars in thousands)

Comptroller Source Group	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
11 - Regular Pay - Continuing Full Time	74,796	77,522	85,110	96,470	11,360	13.3
12 - Regular Pay - Other	5,778	5,065	5,671	6,182	511	9.0
13 - Additional Gross Pay	4,148	4,251	1,793	1,693	-100	-5.6
14 - Fringe Benefits - Current Personnel	17,622	18,837	24,289	27,981	3,692	15.2
15 - Overtime Pay	3,178	2,375	1,953	1,953	0	0.0
99 - Unknown Payroll Postings	19	0	0	0	0	N/A
<b>Subtotal Personal Services (PS)</b>	<b>105,541</b>	<b>108,050</b>	<b>118,817</b>	<b>134,281</b>	<b>15,463</b>	<b>13.0</b>
20 - Supplies and Materials	6,292	6,462	6,993	6,043	-951	-13.6
30 - Energy, Comm. and Building Rentals	2,183	1,404	2,919	3,112	192	6.6
31 - Telephone, Telegraph, Telegram, Etc.	1,208	1,169	1,380	940	-440	-31.9
32 - Rentals - Land and Structures	297	2,352	4,839	5,520	681	14.1
34 - Security Services	2,256	2,139	2,247	4,528	2,281	101.5
35 - Occupancy Fixed Costs	123	123	444	183	-261	-58.7
40 - Other Services and Charges	11,609	12,272	14,086	14,164	79	0.6
41 - Contractual Services - Other	34,057	32,459	34,795	48,081	13,286	38.2
50 - Subsidies and Transfers	21,047	30,385	55,150	59,806	4,656	8.4
70 - Equipment and Equipment Rental	688	712	908	978	70	7.7
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>79,760</b>	<b>89,477</b>	<b>123,761</b>	<b>143,356</b>	<b>19,595</b>	<b>15.8</b>
<b>Gross Funds</b>	<b>185,301</b>	<b>197,527</b>	<b>242,578</b>	<b>277,636</b>	<b>35,058</b>	<b>14.5</b>

\*Percent change is based on whole dollars.



## Division Description

The Department of Behavioral Health operates through the following 7 divisions:

**Behavioral Health Authority** – plans for and develops mental health and substance use disorders (SUD) services; ensures access to services; monitors the service system; supports service providers by operating DBH’s Fee for Service (FFS) system; provides grant or contract funding for services not covered through the FFS system; regulates the providers within the District’s public behavioral health system; and identifies the appropriate mix of programs, services, and supports necessary to meet the behavioral health needs of District residents.

This division contains the following 8 activities:

- **Office of the Director/Chief Executive Officer** – leads management and oversight of the public mental health system; directs the design, development, communication, and delivery of behavioral health services and supports; and identifies approaches to enhance access to services that support recovery and resilience;
- **Office of the Chief Clinical Officer** - advises the Director and sets standards for the provision of clinical care throughout the public behavioral health system for children, youth, and adults; oversees the community hospitals that hospitalize DBH consumers on an involuntary basis; oversees and improves quality of treatment of children and adolescents; approves Preadmission Screenings and Annual Review (PASSAR) requests for patients and nursing facilities; and supervises the operation of the Comprehensive Psychiatric Emergency Program (CPEP) and the Homeless Outreach program;
- **Consumer and Family Affairs** – advises the Director and provides expertise on the consumer/family perspective; and promotes and protects the legal, civil, and human rights of consumers;
- **Office of Policy Support** – advises the Director and leads policy development for the public behavioral health system; and provides support for the development and publication of rules and policies to guide the District public mental health system;
- **Office of Strategic Planning and Grants Management** – provides support for the development and publication of the annual performance management plan and Key Performance Indicators; coordinates the development and submission of annual mental health plan and mental health block grant application; provides support to the State Mental Health Planning Council; oversees the grants development, grants monitoring, grants award, and sub-granting processes and procedures; and tracks expenditures and compliance with grant award stipulations;
- **Office of Accountability Quality Improvement/Audit** – provides oversight of providers for DBH to ensure that they meet or exceed the service delivery and documentation standards for Mental Health Rehabilitation Services (MHRS) and Mental Health Community Residence Facilities (MHCRF) and comply with applicable District and federal laws and regulations; monitors the provider network; investigates complaints and unusual incidents; and makes policy recommendations;
- **Office of Accountability Certification/Licensure** – certifies DBH provider agencies and licenses of all Mental Health (MH) Community Residential Facilities (CRFs). In addition, the certification unit monitors provider compliance with DBH regulations and local and federal laws; generates and enforces corrective action plans when necessary; monitors facilities on a regular basis, issuing notices of infraction when necessary; and ensures that the care coordination of CRF residents is taking place through coordination by the CRF staff and Core Service Agency treatment team members; and
- **Office of Accountability - Investigations** – conducts major investigations of critical incidents, presents a disposition of the matter, and develops the final investigative report that is submitted to the Director of DBH, General Counsel of DBH, and other appropriate parties, to ensure that the needs and treatment goals of individuals in care are identified and addressed.

**Saint Elizabeths Hospital (SEH)** – provides psychiatric, medical, and psycho-social inpatient psychiatric treatment to adults to support their recovery and return to the community. The Hospital’s goal is to maintain an active treatment program that fosters individual recovery and independence as much as possible. In

addition, this program manages logistics, housekeeping, building maintenance, and nutritional services at SEH, to ensure the provision of a clean, safe, and healthy hospital environment for individuals in care, their families, and staff. The Hospital also ensures staff credentialing and licensing privileges, and provides medication and medical support services to eligible inpatients in order to effectively treat mental illness and enhance recovery. The Hospital is licensed by the District's Department of Health as well as the U.S. Department of Health and Human Services (DHHS) Centers for Medicare and Medicaid Services.

This division contains the following 14 activities:

- **Office of the Chief Executive - SEH** – provides planning, policy development, quality improvement and mental health system design to create a comprehensive and responsive system of mental health care;
- **Office of Clinical and Medical Services - SEH** – provides high-quality medical care for inpatients at Saint Elizabeths Hospital in concert with psychiatric care to optimize physical and mental health and to facilitate successful discharge into the community. This includes providing active treatment to the inpatient population to improve quality of life through a recovery-based therapeutic program; monitoring services to eligible consumers in order to effectively treat mental illness and enhance recovery; providing prescriptions, medical screening, education, medical assessment, and treatment to the inpatient population; and providing employee health services to staff;
- **Engineering and Maintenance - SEH** – provides maintenance and repairs to the Hospital to ensure a functional, safe, and secure facility for inpatients, visitors, and staff in order to maximize the benefits of the therapeutic milieu;
- **Fiscal and Support Services - SEH** – provides for the formulation, execution, and management of the Hospital's budget, billing and revenue operations; approves and finances all procurements; and oversees the overall financial integrity of the hospital to ensure the appropriate collection, allocation, utilization, and control of city resources;
- **Quality and Data Management - SEH** – provides quality improvement utilizing performance improvement techniques in addition to using data and research to guide clinical practices; provides oversight of the reporting functions for the Department of Justice, the Corporate Integrity Agreement, and the Joint Accreditation; and manages the reporting functions from the electronic medical record;
- **Housekeeping - SEH** – maintains a clean and sanitized environment throughout Saint Elizabeths Hospital facilities to enhance the therapeutic environment and level of clinical performance in all hospital areas;
- **Materials Management - SEH** – receives and delivers materials, supplies, and postal and laundry services to individuals in care, employees, and customers so that they can provide or receive quality care. Materials management also provides an inventory of goods received, replenishes stock, and performs electronic receiving for all goods and services received in the Hospital;
- **Nursing Services - SEH** – provides active treatment and comprehensive, high-quality nursing care to the inpatient population 24 hours a day and 7 days a week, to improve quality of life through a recovery-based therapeutic program; establishes the training curriculum for all levels of hospital staff; assures compliance with agreed-upon training programs for clinical and clinical support staff to maintain the health and safety of individuals in care and staff; and establishes the training curriculum for all levels of the Hospital;
- **Nutritional Services - SEH** – provides optimum nutrition and food services, medical nutrition therapy for all patients, and nutrition education services in a safe and sanitary environment;
- **Security and Safety - SEH** – provides a safe and secure facility for inpatients, visitors, and staff in order to ensure a therapeutic environment;
- **Transportation and Grounds - SEH** – manages the resources, administrative functions, contracts, and manpower to provide a safe, secure, and therapeutic physical environment for patients, staff, and visitors hospital-wide. Provides vehicles and drivers for transportation services to include but not be limited to deliveries, patient/staff transport District-wide; and maintenance services including solid/medical waste disposal, snow and ice removal, etc.;

- **Office of the Chief of Staff - SEH** – provides executive management leadership, human resources coordination, organizational management and consultation, budget, contract management, public affairs, and community outreach; manages the coordination, implementation, and maintenance of the electronic medical record system; and assures that the integrity of Health Information Management is maintained;
- **Office of the Chief Operating Officer - SEH** – provides management and oversight of the operational functions of the Hospital; provides support to Hospital environmental functions; and provides an effective and cost-efficient continuum of care for all patients including budgetary and revenue functions; and
- **Office of the Chief Clinical Officer - SEH** – supports Saint Elizabeths Hospital clinicians by providing direct improvement in patient care to meet the requirements as set forth by the Department of Justice; provides clinical leadership and interdisciplinary treatment teams; and ensures the provision of social work services, treatment programs, rehabilitation services, utilization review, volunteer services, and consumer affairs.

**Behavioral Health Services and Supports (BHSS)** – is responsible for the design, delivery, evaluation, and quality improvement of behavioral health services and support for children, youth, families, adults, and special populations to maximize their ability to lead productive lives.

This division contains the following 15 activities:

- **Office of the Senior Deputy Director - BHSS** – oversees the operations of the Mental Health Services and Supports Division, which includes the multi-cultural outpatient service, the physicians practice group, same-day or walk-in services, the outpatient competency restoration program, outpatient forensic services, services for deaf individuals with a psychiatric illness, services for developmentally disabled people with a psychiatric illness, two government operated outpatient clinics, and the private provider network;
- **Organizational Development - BHSS** – oversees the DBH Training Institute; the Community Service Review Unit, responsible for conducting a qualitative evaluation of the system of care; and Applied Research and Evaluation, responsible for developing program level and system-wide evaluation measures to generate performance data that can be used for service improvements;
- **Adult Services Supported Housing - BHSS** – provides bridge housing subsidies and capital funding to finance the development of new affordable permanent housing units for people with serious mental illness. An array of scattered site housing is provided through local bridge subsidies and federal vouchers;
- **Adult Service Supported Employment - BHSS** – provides employment assistance and support for consumers with significant mental health diagnoses for whom competitive employment has been interrupted or intermittent. Supports services include job placement, job coaching, and crisis intervention so that consumers can maintain part or full-time employment;
- **Adult Services Assertive Community Treatment (ACT) - BHSS** – provides intensive, integrated community-based mental health intervention and support services designed to provide rehabilitative and crisis treatment;
- **Adult Services Forensic - BHSS** – provides mental health services and continuity of care to individuals involved in the criminal justice system who have serious mental illnesses; and oversees a network of providers to ensure that individuals under court supervision and/or who are leaving the criminal justice system have access to a full range of services;
- **Care Coordination - BHSS** – provides enrollment and authorization for services through a telephone-based service center that links people in need of behavioral health services to community providers, and determines eligibility and authorizes services. One of the services provided, the Access HelpLine, 1-888-7WE-HELP (1-888-793-4357), operated 24 hours per day, 7 days per week, provides crisis intervention, telephone counseling, and information and referral to callers who are in crisis and dispatches mobile crisis services as appropriate. Callers also have 24-hour access to suicide prevention and intervention services (1-800-273-8255). In addition, a 24-hour suicide prevention and intervention service line is available to citizens identified within Metro stations who are in need of support. This

service is co-sponsored with the Washington Metropolitan Area Transit Authority through the Access HelpLine;

- **Behavioral Health Services - BHSS** – directs and manages the government-operated mental health services, including a multicultural program, a deaf/hard of hearing program, an intellectual disability program, an outpatient competency restoration program, out-patient services for forensically committed individuals and a same day services program;
- **Comprehensive Psychiatric Emergency Program (CPEP) - BHSS** – provides mental health services to adults in psychiatric crises who need stabilization to prevent harm to themselves or others. Services are enhanced to convert hospitalizations, prevent decompensation, and provide mobile crisis intervention for this population;
- **Pharmacy - BHSS** – provides safety net pharmacy services for Psychiatric Medications for residents of the District of Columbia who are enrolled in the DBH system of care and who are uninsured and unable to pay for their medications;
- **Homeless Outreach Services - BHSS** – provides services directly to individuals who are homeless and in crisis;
- **Children and Youth Services - BHSS** – responsible for developing and implementing a system of care for children, adolescents, and their families that promotes prevention/early intervention, continuity of care, community alternatives to out-of-home and residential placements, and diversion from the juvenile justice system. Child and Youth Services within the Authority provides direct clinical services including school-based mental health services, evidence-based services, youth forensic services, and oversight of youth placed in Psychiatric Residential Treatment Facilities (PRTFs);
- **Early Childhood and School Mental Health - BHSS** – promotes social and emotional development and addresses psycho-social and mental health problems that create barriers to learning. The program is responsible for the direct provision of prevention, early intervention, and brief treatment services to youth enrolled in D.C. Public and Public Charter Schools through the Parent, Infant Early Childhood Enhancement Program located within the government-operated clinic;
- **Integrated Care - BHSS** – seeks to reduce the inpatient census and admissions to Saint Elizabeths Hospital by identifying consumers who need a comprehensive array of services that include mental health, non-mental health, and informal support services to integrate to their fullest ability in their communities and families; and coordinates, manages, and evaluates the care for these consumers to improve their quality of life and tenure in a community setting, and provides care management services to individuals with complex mental health needs as well as those discharged from a psychiatric inpatient stay in a community hospital; and
- **Physicians' Practice Group (PPG) - BHSS** – serves consumers at two government-operated sites, and outplaces psychiatrists at private CSA sites to increase the availability of psychiatric services at those sites. Additionally, PPG psychiatric services are also provided to consumers by specialized teams working within MHSS (MultiCultural Services and services for individuals who are deaf/hard of hearing or who have intellectual disabilities).

**Addiction Prevention and Recovery Administration (APRA)** – is responsible for the development and delivery of substance use disorders (SUD) treatment and recovery support services. Prevention services include raising public awareness about the consequences of substance abuse and providing evidence-based program resources to community and faith-based organizations to promote wellness and reduce substance use and abuse. Treatment services include assessment and referrals for appropriate levels of care. Treatment services also include maintenance of a comprehensive continuum of substance abuse treatment services including outpatient, intensive outpatient, residential, detoxification and stabilization, and medication assisted therapy. Recovery support services include wrap-around services to ensure a full continuum of care, such as mentoring services, education skills building, and job readiness training. APRA ensures the quality of these services through its regulation and certification authority as the Single State Agency for substance abuse.

This division contains the following 7 activities:

- **Office of the Senior Deputy Director Addiction Services** – provides overall direction, policy development, and supervision for the other activities within the division;
- **Office of the Deputy Director for Addiction Services Operations** – ensures the financial stability, fiscal integrity, and program accountability for substance abuse activities. The office manages the operating budget, financial operations, and facilities and is responsible for overseeing grant compliance and monitoring contracts that support mandatory the Single State for substance abuse functions;
- **Office of the Deputy Director for Administration** – manages the administrative functions of substance use disorder services, and coordinates and ensures adherence to substance abuse privacy and risk management requirements for the agency and substance abuse treatment provider network. In addition, the office oversees, coordinates, and ensures high-quality prevention and performance-related activities, including regulation of substance abuse treatment services in the District of Columbia;
- **Office of Addiction Prevention Services** – works to prevent the onset of, and reduce the progression of, substance abuse risk among youth through a comprehensive public health and risk reduction prevention strategy that addresses the interrelated and root causes of tobacco, alcohol, marijuana, and other drug use. In addition, the office monitors and ensures that federal funds are addressing national outcome measures, high performance standards, and statutory requirements;
- **Office of Performance Management** – is responsible for evaluating, monitoring, and managing the performance of all addictions and recovery programs, services, providers, and staff. In addition, the office oversees the quality assurance and certification process for all substance abuse treatment facilities and programs in the District of Columbia. The Quality Assurance division conducts surveys of, and works with, substance abuse treatment providers to promote the highest quality standards for delivering services related to best practice models for substance abuse treatment. The Certification and Regulation division certifies substance abuse treatment, substance abuse treatment facilities, and programs that may lawfully provide treatment services in the District of Columbia;
- **Office of the Deputy Director for Addiction Treatment** – ensures the effective delivery of substance abuse treatment services to direct service treatment programs and programs that DBH contracts with or regulates. The office ensures that the highest quality treatment services are provided through policy development, analysis, and research; and
- **Implementation of Drug Treatment Choice** – provides subsidies and transfers for substance abuse treatment services only.

**Mental Health Financing/Fee for Service** – provides operational assistance and claims adjudication to support the community-based mental health services program.

This division contains the following 5 activities:

- **Mental Health Information Management** – provides oversight of the medical records process within the agency;
- **Mental Health Rehabilitation Services (MHRS)** – allocates Local funding for the payment of claims to private providers for children, youth, families, and adults who are District residents and receive Mental Health Rehabilitation Services;
- **Mental Health Rehabilitation Services - Local Match** – allocates Medicaid funding for the payment of claims to private providers for children, youth, families, and adults who are District residents and receive MHRS;
- **Claims Administration/Billing** – supports the internal Department of Behavioral Health structure for claims processing and reimbursement, including administrative claiming, and processes MHRS claims for community-based providers; and
- **Provider Relations** – provides technical assistance, training, and coaching support to the DBH provider network.

**Agency Management** – provides for administrative support and the required tools to achieve operational and programmatic results. This division is standard for all agencies using performance-based budgeting.

**Agency Financial Operations** – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for all agencies using performance-based budgeting.

**Division Structure Change**

The Department of Behavioral Health has no division structure changes in the FY 2015 proposed budget.

**FY 2015 Proposed Operating Budget and FTEs, by Division and Activity**

Table RM0-4 contains the proposed FY 2015 budget by division and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

**Table RM0-4**

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(0100) Revenue</b>								
(0110) General Revenue	0	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (0100) Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(1000) Agency Management</b>								
(1010) Personnel	1,349	1,562	1,643	82	13.2	14.0	15.0	1.0
(1015) Training and Employee Development	320	351	375	25	3.0	3.0	3.0	0.0
(1017) Labor Relations	363	412	441	29	3.0	3.0	3.0	0.0
(1020) Contracting and Procurement	796	870	1,012	141	9.2	9.0	9.0	0.0
(1030) Property Management	3,208	4,161	3,874	-288	3.0	3.0	2.0	-1.0
(1040) Information Technology	5,809	6,217	6,708	491	25.4	25.0	26.0	1.0
(1050) Financial Management-Agency	1,868	2,257	1,862	-395	13.2	13.0	11.0	-2.0
(1055) Risk Management	143	134	156	22	1.0	1.0	1.0	0.0
(1060) Legal Services	248	296	296	0	0.0	0.0	0.0	0.0
(1080) Communications	6	25	26	0	0.0	0.0	0.0	0.0
(1085) Customer Services	34	65	65	0	0.0	0.0	0.0	0.0
(1087) Language Access	41	59	59	0	0.0	0.0	0.0	0.0
(1099) Court Supervision	233	312	0	-312	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Agency Management</b>	<b>14,418</b>	<b>16,720</b>	<b>16,516</b>	<b>-204</b>	<b>71.2</b>	<b>71.0</b>	<b>70.0</b>	<b>-1.0</b>
<b>(100F) DBH Financial Operations</b>								
(110F) DBH Budget Operations	529	504	537	33	4.1	4.0	4.0	0.0
(120F) DBH Accounting Operations	772	835	894	59	9.9	9.8	9.8	0.0
(130F) DBH Fiscal Officer	250	265	290	25	2.0	2.0	2.0	0.0
<b>Subtotal (100F) DBH Financial Operations</b>	<b>1,551</b>	<b>1,604</b>	<b>1,720</b>	<b>117</b>	<b>16.0</b>	<b>15.8</b>	<b>15.8</b>	<b>0.0</b>

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**Table RM0-4 (Continued)**

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1800) Behavioral Health Authority</b>								
(1810) Office of the Director/ Chief Executive Officer	1,407	1,040	977	-63	7.1	6.0	6.0	0.0
(1815) Office of the Chief Clinical Officer	1,434	1,959	1,755	-204	2.0	3.0	3.0	0.0
(1820) Consumer and Family Affairs	959	1,100	1,718	618	2.0	2.0	3.0	1.0
(1835) Housing	-10	0	0	0	0.0	0.0	0.0	0.0
(1865) Office of Policy Support	443	490	531	40	4.1	4.0	4.0	0.0
(1866) Office of Strategic Planning and Grants Management	512	533	539	6	1.0	1.0	1.0	0.0
(1880) Office of Accountability - Qi/Audit	738	763	1,003	240	8.2	8.1	8.1	0.0
(1881) OA - Certification/Licensure	644	675	776	101	6.6	6.5	6.5	0.0
(1882) OA - Investigations	172	183	195	12	1.5	1.5	1.5	0.0
<b>Subtotal (1800) Behavioral Health Authority</b>	<b>6,299</b>	<b>6,744</b>	<b>7,495</b>	<b>750</b>	<b>32.6</b>	<b>32.1</b>	<b>33.1</b>	<b>1.0</b>
<b>(3800) Saint Elizabeths Hospital</b>								
(3805) Office of the Chief Executive	466	474	1,156	681	3.0	3.0	2.0	-1.0
(3810) Office of Clinical and Medical Services-SEH	20,998	20,593	18,113	-2,480	151.4	146.4	111.6	-34.8
(3815) Engineering and Maintenance - SEH	3,279	4,986	5,276	291	16.3	17.0	16.0	-1.0
(3820) Fiscal and Support Services-SEH	3,597	3,536	3,060	-476	10.2	4.5	3.5	-1.0
(3825) Forensic Services - SEH	825	478	0	-478	10.1	3.0	0.0	-3.0
(3828) Quality and Data Management	0	0	2,091	2,091	0.0	0.0	18.0	18.0
(3830) Housekeeping - SEH	2,047	2,073	2,904	831	42.7	40.0	54.0	14.0
(3835) Materials Management - SEH	1,451	1,624	1,558	-66	7.1	7.0	8.0	1.0
(3845) Nursing - SEH	34,896	34,262	37,282	3,020	435.2	443.2	434.8	-8.4
(3850) Nutritional Services SEH	3,289	3,348	3,341	-7	30.6	28.1	29.1	1.0
(3860) Security and Safety - SEH	2,866	1,867	3,324	1,457	19.3	19.0	18.0	-1.0
(3865) Transportation and Grounds - SEH	727	851	753	-98	6.1	6.0	4.0	-2.0
(3870) Office of the Chief of Staff - SEH	6,186	2,343	346	-1,997	83.6	25.0	2.0	-23.0
(3875) Office of the Chief Operating Officer - SEH	1,469	1,523	1,316	-207	27.2	20.0	14.0	-6.0
(3880) Clinical Administration - SEH	0	0	0	0	0.0	69.4	0.0	-69.4
(3880) Office of Chief Clinical Officer-SEH	1,412	5,849	10,637	4,788	12.2	0.0	113.6	113.6
<b>Subtotal (3800) Saint Elizabeths Hospital</b>	<b>83,507</b>	<b>83,809</b>	<b>91,158</b>	<b>7,349</b>	<b>855.1</b>	<b>831.5</b>	<b>828.5</b>	<b>-3.0</b>

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**Table RM0-4 (Continued)**

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(4800) Behavioral Health Services and Supports</b>								
(4805) Office of the Deputy Director - BHSS	12,487	12,179	19,533	7,355	7.1	6.0	13.0	7.0
(4810) Organizational Development - BHSS	1,115	808	1,976	1,167	11.4	8.0	16.0	8.0
(4815) Adult Services - Support Housing - BHSS	8,704	8,263	13,579	5,317	3.0	3.0	6.0	3.0
(4820) Adult Services - Support Employment BHSS	846	190	278	88	1.2	2.0	3.0	1.0
(4825) Adult Services Assertive Comm Treatment -BHSS	107	113	119	7	1.0	1.0	1.0	0.0
(4830) Adult Services - Forensic - BHSS	1,106	1,323	1,489	165	5.1	6.0	6.0	0.0
(4835) Care Coordination - BHSS	1,813	1,744	1,811	67	19.3	21.0	19.0	-2.0
(4840) Behavioral Health Services - BHSS	2,822	3,433	4,158	725	26.8	33.0	37.5	4.5
(4845) Comprehensive Psych Emergency Prog. (CPEP)-BHSS	8,287	7,731	9,382	1,651	66.2	64.8	66.8	2.0
(4850) Pharmacy - BHSS	2,305	2,404	2,511	108	7.8	9.0	8.0	-1.0
(4855) Homeless Outreach Services - BHSS	1,001	1,178	1,142	-36	8.2	8.0	8.0	0.0
(4860) Children and Youth - BHSS	13,722	13,961	15,121	1,160	33.9	41.0	39.5	-1.5
(4865) Early Childhood and School Mental Health Prog. - BHSS	5,406	7,962	8,568	606	60.9	58.5	80.5	22.0
(4870) Integrated Care - BHSS	1,647	1,690	1,963	272	7.0	7.0	9.0	2.0
(4880) Physicians Practice Group - BHSS	2,239	1,998	2,659	661	12.3	9.4	12.4	3.0
<b>Subtotal (4800) Behavioral Health Services and Supports</b>	<b>63,606</b>	<b>64,976</b>	<b>84,290</b>	<b>19,314</b>	<b>271.4</b>	<b>277.7</b>	<b>325.7</b>	<b>48.0</b>
<b>(6800) Addiction Prevention and Recovery Administration</b>								
(6810) Office of Senior Deputy	0	717	687	-30	0.0	5.0	5.0	0.0
(6820) Deputy Director for Operations	0	7,204	8,530	1,327	0.0	24.0	28.0	4.0
(6830) Deputy Director for Administration	0	1,255	1,502	247	0.0	12.0	12.0	0.0
(6840) Prevention Services	0	5,962	6,087	125	0.0	16.0	20.0	4.0
(6850) Performance Management	0	455	487	32	0.0	4.0	4.0	0.0
(6855) Deputy Director for Treatment	0	8,741	7,223	-1,518	0.0	14.0	18.0	4.0
(6870) Implementation of Drug Treatment Choice	0	15,098	17,102	2,004	0.0	0.0	1.0	1.0
<b>Subtotal (6800) Addiction Prevention and Recovery Admin.</b>	<b>0</b>	<b>39,431</b>	<b>41,618</b>	<b>2,187</b>	<b>0.0</b>	<b>75.0</b>	<b>88.0</b>	<b>13.0</b>

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**Table RM0-4 (Continued)**

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(7800) Mental Health Financing/Fee for Service</b>								
(7810) Health Information Management	0	0	325	325	0.0	0.0	4.0	4.0
(7820) Mental Health Rehabilitation Services	7,761	7,195	11,495	4,300	0.0	0.0	0.0	0.0
(7825) Mental Health Rehab Services - Local Match	19,248	20,500	21,416	916	0.0	0.0	0.0	0.0
(7870) Claims Administration/Billing	741	968	1,073	105	9.2	13.0	12.0	-1.0
(7880) Provider Relations	396	630	529	-101	3.2	5.0	4.0	-1.0
<b>Subtotal (7800) Mental Health Financing/Fee for Service</b>	<b>28,146</b>	<b>29,294</b>	<b>34,839</b>	<b>5,545</b>	<b>12.4</b>	<b>18.0</b>	<b>20.0</b>	<b>2.0</b>
<b>(9960) Year End Close</b>								
No Assigned Activity	0	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (9960) Year End Close</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>197,527</b>	<b>242,578</b>	<b>277,636</b>	<b>35,058</b>	<b>1,258.6</b>	<b>1,321.0</b>	<b>1,381.0</b>	<b>60.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency’s divisions, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer’s website.

## **FY 2015 Proposed Budget Changes**

The Department of Behavioral Health's (DBH) proposed FY 2015 gross budget is \$277,636,072, which represents a 14.5 percent increase over its FY 2014 approved gross budget of \$242,578,182. The budget is comprised of \$232,674,160 in Local funds, \$18,539,328 in Federal Grants funds, \$3,500,000 in Federal Medicaid Payments, \$183,300 in Private Grant funds, \$288,775 in Private Donations, \$3,587,829 in Special Purpose Revenue funds, and \$18,862,679 in Intra-District funds.

### **Current Services Funding Level**

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2014 approved budget across multiple divisions, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2015 CSFL adjustments to the FY 2014 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DBH's FY 2015 CSFL budget is \$219,713,138, which represents a \$14,883,466, or 7.3 percent, increase over the FY 2014 approved Local funds budget of \$204,829,672.

### **CSFL Assumptions**

The FY 2015 CSFL calculated for DBH included adjustment entries that are not described in detail on table 5. These adjustments were made for increases of \$8,596,373 in personal services to account for Fringe Benefit costs based on trend and comparative analyses and the impact of cost-of-living adjustments implemented in FY 2013, and \$2,188,249 in nonpersonal services based on the Consumer Price Index factor of 2.4 percent.

DBH's CSFL funding for the Medicaid Growth Factor, which is not listed in detail on table 5, reflects an adjustment for a net increase of \$2,001,822 to account for a District FY 2015 Medicaid growth rate of 4.41 percent based on the cost of health care services in the District projected by the Department of Health Care Finance (DHCF). Additionally, adjustments were made for an increase of \$3,686,793 for the Fixed Cost Inflation Factor based on projections provided by the Department of General Services (DGS) to account for increases of \$2,281,123 for Security Services, \$1,338,543 for Rentals – Land and Structures, \$219,619 for Energy, and \$85,439 for Janitorial Services, and a reduction of \$237,931 for Occupancy. Finally, a decrease of \$1,589,772 was made to back out the portion of the Medicaid Growth Factor that was included in the Consumer Price Index.

### **Agency Budget Submission**

DBH's FY 2015 budget proposal continues to focus on providing prevention, treatment, resilience, and recovery services for District residents with mental health and substance use disorders.

**Increase:** In Local funds, the proposed budget includes an increase of \$3,344,309. The additional funding supports 23.0 new FTEs to support the Expansion of School-Based Behavioral Health programs within the Behavioral Health Services and Supports division. This adjustment also covers projected salary increases and Fringe Benefit costs for the new and existing positions. DBH's Local funds budget also proposes an increase of \$8,550 to cover equipment costs at Saint Elizabeths Hospital.

The budget submission for Federal Grant funds includes adjustments in personal services across the Addiction Prevention and Recovery Administration, Behavioral Health Services and Supports, and Saint Elizabeths Hospital divisions that result in a net increase of \$1,905,001. This amount includes projected expenses of \$1,357,025, which is comprised of salary for 22.0 FTEs, proposed salary step increases, and cost-of-living allowance (COLA) adjustments, as well as \$547,976 in Fringe Benefit costs. DBH's additional positions align staffing levels with agency needs. Also included in the budget submission is an increase of

\$650,231, which will primarily be allocated for professional service fees of Saint Elizabeths Hospital to help meet its operational goals. Furthermore in Federal Grant funds, an increase of \$294,976 will mainly be used in the Behavioral Health Services and Supports division to oversee the overall operations of the division, which includes multi-cultural outpatient services for developmentally disabled people with psychiatric illnesses.

In Federal Medicaid Payments, DBH proposes an increase of \$288,743 in personal services costs to the Behavioral Health Services and Supports and Mental Health Financing/Fee for Service divisions. This additional funding will support projected salary step increases, COLA, Fringe Benefit costs, and an additional 3.0 continuing FTEs. These are corporate social responsibility staffing positions that will conduct evaluations of the system of care and generate performance data for service improvements.

DBH is projecting a budget increase of \$26,057 in Private Grant funds in anticipation of funding from the Ross University School of Medicine grant. These funds will be allocated in nonpersonal services for high-quality medical care for inpatients at Saint Elizabeths Hospital.

The budget submission includes an increase of \$288,775 in Private Donations from the Saint Elizabeths Hospital Patient Gift fund. DBH will use these funds in nonpersonal services to support consumer necessities and activities. In Special Purpose Revenue funds, DBH proposes an increase of \$72,284 in the Saint Elizabeths Hospital division to supplement contractual obligations for nursing services.

The budget submission for Intra-District funds includes Memorandum of Understanding (MOU) agreements entered into with other District agencies to cover various behavioral health services throughout the District. These MOUs include an increase of \$4,300,000 in the Mental Health Financing/Fee for Service division, from the Department of Health Care Finance, for the transfer of Fee-for-Service Day Treatment to Mental Health Rehabilitation Specialist Day or Intensive Day Treatment or other appropriate services. Other MOUs with the Child and Family Services Agency and with the Office of the State Superintendent of Education account for an increase of \$2,688,287 to the Behavioral Health Services and Supports division in the Intra-District budget. These MOUs provide funding for DBH's Wraparound Project Services, Assessment Center Evaluations, Behavioral Health Services Solicitation for Children placed in Foster Care Homes in Maryland, and Collaborative Co-located Staff for In-home including Training and Screening tools.

Additional adjustments in Intra-District funds include increases of \$804,948 to cover salary step increases, COLA, Fringe Benefits, and the salaries for 2.5 additional continuing FTEs, and \$65,400 in the Addiction Prevention and Recovery Administration division based on an MOU with the Department of Human Services for Treatment Services for Temporary Assistance to Needy Families (TANF) eligible clients.

**Decrease:** In Local funds, DBH proposes a decrease of \$1,232,459 to the budget based on the FY 2015 Fixed Costs estimate provided by the Department of General Services (DGS). Various DBH Fixed Costs commodities were impacted by this adjustment, which includes \$657,264 for Rentals - Land and Structures, \$439,838 for Telecommunications, \$85,439 for Janitorial Services, \$27,178 for Energy, and \$22,740 for Occupancy. A proposed decrease of \$2,120,401 in nonpersonal services will be used to partially offset proposed increases to personal services. The reduction is primarily related to cost efficiencies throughout the agency, primarily in the Saint Elizabeths Hospital division.

In Federal Grant funds, a decrease \$2,621,130, which impacts the nonpersonal services budget across multiple divisions, was needed to properly align the budget. This reduction is primarily due to a decrease in funding from the Access to Recovery grant, which is due to expire in Fiscal Year 2014. The greater proportion of this reduction will be to the Addiction Prevention and Recovery Administration division in grants and gratuities. These funds were used to prevent the onset of and reduce the progression of substance abuse, and to deliver effective substance abuse treatment and recovery services for District residents.

A proposed reduction of \$1,118,622 in Federal Medicaid Payments aligns the budget with projected revenues based on prior year earnings across multiple divisions. The budget in Special Purpose Revenue funds for the Saint Elizabeths Hospital division is decreased by \$184,455 due to the elimination of 2.5 FTEs. In Intra-District funds, an overall net decrease of \$247,094 in nonpersonal services to the Behavioral Health Authority division is needed to properly align the budget with anticipated funding sources.

**Technical Adjustment:** DBH will receive \$5,000,000 for projects previously supported by capital funds. The agency will use these funds for affordable housing units to support District residents with disabilities through subsidies for private affordable housing properties. DBH has sought to identify additional funding to replace the loss of Federal Grant funds that expire in FY 2014. These grants include the Strategic Prevention Framework State Incentive (SPF SIG) grant, the Minority AIDS Initiative Targeted Capacity Expansion grant, and the Access to Recovery (ATR) grant. In order to ensure adequate funding for DBH to continue to provide services in these areas, the budget proposal in Local funds includes an increase of \$2,811,022 to support an additional 12.0 FTEs and to annualize funding for service to be provided. In part, DBH will be able to continue to address new and emerging drug use such as synthetic drugs, administer a risk reduction tool and implement an action plan with youth and their parents or caregivers at the earliest signs of risk behavior, develop an integrated behavioral health and primary care service model for District residents with HIV/AIDS, and provide substance use disorder and recovery support services within the District.

### **Mayor's Proposed Budget**

**Enhance:** DBH's budget in Local funds includes additional funding in the amount of \$5,500,000 to support Independent Community Residential Facilities (ICRFs). These are small group homes with no more than eight residents. They are certified by DBH and operated by private providers. Operators are required to provide 24-hour supervision, monitoring, and assistance with transportation activities of daily living. This funding will be used to provide support to operators so that they can continue with quality care to individuals placed in these facilities. The agency will further increase its Local funds budget by \$250,000 to support tobacco cessation programs. The Patient Protection and Affordable Care Act (ACA), passed in March 2010, requires tobacco cessation services as an Essential Health Benefit (EHB). DBH will continue to support this effort as tobacco cessation is a valid way to reduce tobacco use and the associated health risks.

**Reduce:** The Local funds budget includes a reduction of \$600,000 to account for the one-time removal of funding for personal services costs in FY 2015, based on projected salary lapse savings.

## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table RM0-5 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table RM0-5**  
(dollars in thousands)

DESCRIPTION	DIVISION	BUDGET	FTE
<b>LOCAL FUNDS: FY 2014 Approved Budget and FTE</b>		<b>204,830</b>	<b>1,139.0</b>
Other CSFL Adjustments	Multiple Programs	14,883	0.0
<b>LOCAL FUNDS: FY 2015 Current Services Funding Level Budget (CSFL)</b>		<b>219,713</b>	<b>1,139.0</b>
Increase: To support additional FTEs	Multiple Programs	3,344	23.0
Increase: To support and annualize costs of existing program	Saint Elizabeths Hospital	9	0.0
Decrease: To align Fixed Costs with proposed estimates	Multiple Programs	-1,232	0.0
Decrease: To partially offset projected increases in personal services costs	Multiple Programs	-2,120	0.0
Technical Adjustment: Moving projects previously funded with capital to operating	Behavioral Health Services and Supports	5,000	0.0
Technical Adjustment: Replacement of federal grant funding	Multiple Programs	2,811	12.0
<b>LOCAL FUNDS: FY 2015 Agency Budget Submission</b>		<b>227,524</b>	<b>1,174.0</b>
Enhance: Support for Independent Community Residential Facilities (ICRFs)	Behavioral Health Services and Supports	5,500	0.0
Enhance: To support the tobacco cessation program	Addiction Prevention and Recovery Administration	250	0.0
Reduce: Personal services to reflect one-time salary lapse savings	Multiple Programs	-600	0.0
<b>LOCAL FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>232,674</b>	<b>1,174.0</b>
<b>FEDERAL GRANT FUNDS: FY 2014 Approved Budget and FTE</b>		<b>18,310</b>	<b>56.0</b>
Increase: To support additional FTEs	Multiple Programs	1,905	22.0
Increase: To support and annualize costs of existing program	Multiple Programs	650	0.0
Increase: To adjust Contractual Services budget	Multiple Programs	295	0.0
Decrease: To align budget with projected grant awards	Multiple Programs	-2,621	0.0
<b>FEDERAL GRANT FUNDS: FY 2015 Agency Budget Submission</b>		<b>18,539</b>	<b>78.0</b>
No Change		0	0.0
<b>FEDERAL GRANT FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>18,539</b>	<b>78.0</b>
<b>FEDERAL MEDICAID PAYMENTS: FY 2014 Approved Budget and FTE</b>		<b>4,330</b>	<b>2.0</b>
Increase: To support additional FTEs	Multiple Programs	289	3.0
Decrease: To align budget with projected federal Medicaid reimbursements	Multiple Programs	-1,119	0.0
<b>FEDERAL MEDICAID PAYMENTS: FY 2015 Agency Budget Submission</b>		<b>3,500</b>	<b>5.0</b>
No Change		0	0.0
<b>FEDERAL MEDICAID PAYMENTS: FY 2015 Mayor's Proposed Budget</b>		<b>3,500</b>	<b>5.0</b>

(Continued on next page)

**Table RM0-5 (Continued)**  
(dollars in thousands)

DESCRIPTION	DIVISION	BUDGET	FTE
<b>PRIVATE GRANT FUNDS: FY 2014 Approved Budget and FTE</b>		<b>157</b>	<b>0.0</b>
Increase: To align with projected revenues	Saint Elizabeths Hospital	26	0.0
<b>PRIVATE GRANT FUNDS: FY 2015 Agency Budget Submission</b>		<b>183</b>	<b>0.0</b>
No Change		0	0.0
<b>PRIVATE GRANT FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>183</b>	<b>0.0</b>
<b>PRIVATE DONATIONS: FY 2014 Approved Budget and FTE</b>		<b>0</b>	<b>0.0</b>
Increase: To align with projected revenues	Saint Elizabeths Hospital	289	0.0
<b>PRIVATE DONATIONS: FY 2015 Agency Budget Submission</b>		<b>289</b>	<b>0.0</b>
No Change		0	0.0
<b>PRIVATE DONATIONS: FY 2015 Mayor's Proposed Budget</b>		<b>289</b>	<b>0.0</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2014 Approved Budget and FTE</b>		<b>3,700</b>	<b>34.5</b>
Increase: To support and annualize costs of existing program	Saint Elizabeths Hospital	72	0.0
Decrease: To align budget with projected revenues	Saint Elizabeths Hospital	-184	-2.5
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Agency Budget Submission</b>		<b>3,588</b>	<b>32.0</b>
No Change		0	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>3,588</b>	<b>32.0</b>
<b>INTRA-DISTRICT FUNDS: FY 2014 Approved Budget and FTE</b>		<b>11,251</b>	<b>89.6</b>
Increase: To align budget with projected revenues	Mental Health Financing/Fee for Service	4,300	0.0
Increase: To align budget with projected revenues	Behavioral Health Services and Supports	2,688	0.0
Increase: To adjust personal services	Multiple Programs	805	2.5
Increase: To align budget with projected revenues	Addiction Prevention and Recovery Administration	65	0.0
Decrease: To align budget with projected revenues	Behavioral Health Authority	-247	0.0
<b>INTRA-DISTRICT FUNDS: FY 2015 Agency Budget Submission</b>		<b>18,863</b>	<b>92.1</b>
No Change		0	0.0
<b>INTRA-DISTRICT FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>18,863</b>	<b>92.1</b>
<b>Gross for RM0 - Department of Behavioral Health</b>		<b>277,636</b>	<b>1,381.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

## Agency Performance Plan

The agency's performance plan has the following objectives for FY 2015:

### Behavioral Health Authority

**Objective 1:** Expand the range of mental health services.

**Objective 2:** Increase access to mental health services.

**Objective 3:** Continually improve the consistency and quality of mental health services.

**Objective 4:** Ensure system accountability.

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## KEY PERFORMANCE INDICATORS

### Behavioral Health Authority

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Expand access to early childhood services – Primary Project	30	35	35	54	54	54
Provider Scorecard - providers' average adult and child quality score	Not Available	Baseline	84.4	Not Available	Not Available	Not Available
Provider Scorecard - providers' average financial score	Not Available	Baseline	69.1	Not Available	Not Available	Not Available
Expand DMH disaster mental health response capacity	Not Available	Baseline	65 <sup>1</sup>	150 <sup>2</sup>	150	150
Increase grievance process training	Not Available	2	3	3	3	3
Provider site grievance process training	Not Available	2	1	3	3	3

**Addiction Prevention and Recovery Administration**

**Objective 1:** Reduce priority risk factors that place District children, youth, families, and communities at risk of substance use and interrelated problems.

**Objective 2:** Promote long-term recovery from substance use disorder through maintenance of a comprehensive continuum of accessible substance abuse treatment and recovery support services.

**KEY PERFORMANCE INDICATORS**

**Addiction Prevention and Recovery Administration**

<b>Measure</b>	<b>FY 2012 Actual</b>	<b>FY 2013 Target</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Projection</b>	<b>FY 2015 Projection</b>	<b>FY 2016 Projection</b>
Number of adults reached through planned prevention strategies	6,388	7,400	7,548	8,400	7,400	7,400
Number of youth reached through planned prevention strategies	4,797	6,000	8,527	7,200	6,000	6,000
Percent of adults that successfully complete treatment <sup>3</sup>	42.7%	60%	59.4%	60%	60%	60%
Percent of youth that successfully complete treatment	19.5%	25%	19.6%	25%	25%	25%



## Saint Elizabeths Hospital

**Objective 1:** Continually improve the consistency and quality of mental health services.

### KEY PERFORMANCE INDICATORS

#### Saint Elizabeths Hospital

Measure	FY 2012 Actual <sup>4</sup>	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Percent of nursing staff with competency-based recovery model training	Not Available	95%	99%	95%	95%	95%
Percent of nurses receiving objectives and nursing interventions training	Not Available	95%	98%	Not Available	Not Available	Not Available
Total patients served per day	276	275	256	275	275	275
Eloperments per 1,000 patient days	0.3	0.3	0.0	0.3	0.3	0.3
Patient injuries per 1,000 patient days <sup>5</sup>	0.4	0.3	0.0	0.3	0.3	0.3
Missing documentation of medication administration results <sup>6</sup>	0.3%	0.3%	0.1%	0.3%	0.2%	0.2%
Unique patients who were restrained at least once during month <sup>7</sup>	0.1%	0.1%	0.0%	0.1%	0.1%	0.1%
Unique patients who were secluded at least once during month	0.6%	0.7%	0.0%	0.6%	0.5%	0.5%
Percent of patients re-admitted to Saint Elizabeths Hospital within 30 days of discharge	5.3%	6.0%	6.0%	5.8%	5.5%	5.5%

## Behavioral Health Services and Supports

**Objective 1:** Expand the range of mental health services.

**Objective 2:** Increase access to mental health services.

**Objective 3:** Continually improve the consistency and quality of mental health services.

### KEY PERFORMANCE INDICATORS

#### Behavioral Health Services and Supports

Measure	FY 2012 Actual <sup>8</sup>	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Child/Youth (C/Y) CSRs overall system performance	65%	70%	70%	70%	75%	75%
Baseline and reduced number of bed days C/Y spend in Psychiatric Residential Treatment Facilities (PRTFs)	33,348 <sup>9</sup>	50,881	46,378	48,337	45,920	45,920
Increase C/Y receiving Multi-Systemic Therapy (MST)	76.8%	20%	69.9%	20%	20%	20%
Increase C/Y receiving Functional Family Therapy (FFT)	228.6%	20%	120%	20%	20%	20%
Increase C/Y receiving High Fidelity Wraparound (HFW)	121.5%	20%	99.7%	Not Available	Not Available	Not Available
Increase new supported housing vouchers/subsidies and/or capital housing units and develop a housing plan	186 <sup>10</sup>	200 <sup>11</sup>	128	100	100 <sup>12</sup>	Not Available
Method to assess need for supported employment and referral of consumers to service	17% <sup>13</sup>	60%	59.3%	60%	60%	60%
Increase number of consumers receiving supported employment service	757	963	794	+5%	+5%	+5%
Adults receive at least one (1) non-crisis service in a non-emergency setting within 7 days of discharge from a psychiatric hospitalization	71.3% <sup>14</sup>	70%	67.8%	70%	70%	70%
C/Y receive at least one (1) non-crisis service in a non-emergency setting within 7 days of discharge from a psychiatric hospitalization	61% <sup>15</sup>	70%	67.3%	70%	70%	70%
Adults receive at least one (1) non-crisis service in a non-emergency setting within 30 days of discharge from a psychiatric hospitalization	80.8% <sup>16</sup>	80%	78.2%	80%	80%	80%
C/Y receive at least one (1) non-crisis service in a non-emergency setting within 30 days of discharge from a psychiatric hospitalization	79.4% <sup>17</sup>	80%	83.3%	80%	80%	80%

## Behavioral Health Financing/Fee for Service

**Objective 1:** Continually improve the consistency and quality of mental health services.

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### KEY PERFORMANCE INDICATORS

#### Behavioral Health Financing/Fee for Service

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Improve total Medicaid claims paid by facilitating providers reducing DHCF denials	5.5%	≤5%	4.6%	≤5%	≤5%	≤5%

## Behavioral Health Agency Management

**Objective 1:** Ensure system accountability.

NO KPI TABLE

## Performance Plan Endnotes:

<sup>1</sup>Increase trained members on DBH response teams up to 150.

<sup>2</sup>Increase trained members on DBH response teams up to 150 in FY 2015 and FY 2016.

<sup>3</sup>This measure is being evaluated in comparison to industry standard or, in this case, national performance. Based upon a 2008 national review, completed by the U.S. Department of Health and Human Services Substance Abuse and Mental Health Administration, nationally 47 percent of those who enter treatment are discharged because they successfully completed treatment.

<sup>4</sup>FY 2012 YTD data is for the third quarter.

<sup>5</sup>Patient injury rate according to the National Research Institute (NRI) definition considers only those injuries that require beyond first-aid level treatment. Saint Elizabeths Hospital modified its logic to make it consistent with NRI's definition. This data became available only since January 2011.

<sup>6</sup>Measured by dividing the total number of medication administration records with missing documentation by the total number of scheduled medication administration records.

<sup>7</sup>The numbers are not whole numbers because they are monthly averages for the fiscal year, and for many months no one was in restraints or seclusion.

<sup>8</sup>FY 2012 YTD is third quarter data and is not final.

<sup>9</sup>Actual bed-days are from date of admission for children in a PRTF.

<sup>10</sup>Note: Supportive Housing Strategic Plan 2012-2017 Developed.

<sup>11</sup>Supported housing vouchers/subsidies and/or capital housing units.

<sup>12</sup>Maintain supported housing vouchers/subsidies and/or capital housing units.

<sup>13</sup>60 percent of interested consumers referred to supported employment.

<sup>14</sup>This data is based on claims data that involves a review process.

<sup>15</sup>Ibid.

<sup>16</sup>Ibid.

<sup>17</sup>Ibid.

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# Department of Health

[www.doh.dc.gov](http://www.doh.dc.gov)

Telephone: 202-442-5955

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Description	FY 2013	FY 2014	FY 2015	% Change
	Actual	Approved	Proposed	from FY 2014
Operating Budget	\$276,545,368	\$264,982,670	\$269,403,923	1.7
FTEs	603.2	621.8	610.6	-1.8

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The mission of the Department of Health (DOH) is to promote healthy lifestyles, prevent illness, protect the public from threats to their health, and provide equal access to quality healthcare services for all in the District of Columbia.

## Summary of Services

The Department of Health provides programs and services with the ultimate goal of reducing the burden of disease. DOH does this through a number of mechanisms that center around prevention, promotion of health, and expanding access to health care. The department provides public health management and leadership through policy, planning, and evaluation; fiscal oversight; human resource management; grants and contracts management; information technology; government relations; risk management; communication and community relations; legal oversight; and facilities management. The DOH performance plan is based on three priority areas: (1) health and wellness promotion, (2) HIV/AIDS prevention and awareness, and (3) public health systems enhancement.

The agency's FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table HC0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table HC0-1**  
(dollars in thousands)

<b>Appropriated Fund</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Approved FY 2014</b>	<b>Proposed FY 2015</b>	<b>Change from FY 2014</b>	<b>Percent Change*</b>
<b>General Fund</b>						
Local Funds	89,864	86,953	69,402	76,306	6,904	9.9
Special Purpose Revenue Funds	6,349	9,927	12,328	12,393	65	0.5
<b>Total for General Fund</b>	<b>96,213</b>	<b>96,880</b>	<b>81,730</b>	<b>88,699</b>	<b>6,968</b>	<b>8.5</b>
<b>Federal Resources</b>						
Federal Payments	5,000	1,069	5,000	5,000	0	0.0
Federal Grant Funds	143,120	132,745	132,717	126,219	-6,498	-4.9
<b>Total for Federal Resources</b>	<b>148,120</b>	<b>133,814</b>	<b>137,717</b>	<b>131,219</b>	<b>-6,498</b>	<b>-4.7</b>
<b>Private Funds</b>						
Private Grant Funds	83	200	0	0	0	N/A
Private Donations	39	84	0	0	0	N/A
<b>Total for Private Funds</b>	<b>122</b>	<b>284</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>Intra-District Funds</b>						
Intra-District Funds	23,642	45,567	45,536	49,487	3,951	8.7
<b>Total for Intra-District Funds</b>	<b>23,642</b>	<b>45,567</b>	<b>45,536</b>	<b>49,487</b>	<b>3,951</b>	<b>8.7</b>
<b>Gross Funds</b>	<b>268,097</b>	<b>276,545</b>	<b>264,983</b>	<b>269,404</b>	<b>4,421</b>	<b>1.7</b>

\*Percent change is based on whole dollars.

**Notes:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## **FY 2015 Proposed Full-Time Equivalents, by Revenue Type**

Table HC0-2 contains the proposed FY 2015 FTE level compared to the FY 2014 approved FTE level by revenue type. It also provides FY 2012 and FY 2013 actual data.

**Table HC0-2**

<b>Appropriated Fund</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Approved FY 2014</b>	<b>Proposed FY 2015</b>	<b>Change from FY 2014</b>	<b>Percent Change</b>
<b><u>General Fund</u></b>						
Local Funds	179.3	166.7	161.9	171.1	9.2	5.7
Special Purpose Revenue Funds	77.4	72.8	88.0	86.3	-1.6	-1.9
<b>Total for General Fund</b>	<b>256.7</b>	<b>239.6</b>	<b>249.8</b>	<b>257.4</b>	<b>7.6</b>	<b>3.0</b>
<b><u>Federal Resources</u></b>						
Federal Grant Funds	381.5	358.3	368.2	342.8	-25.4	-6.9
<b>Total for Federal Resources</b>	<b>381.5</b>	<b>358.3</b>	<b>368.2</b>	<b>342.8</b>	<b>-25.4</b>	<b>-6.9</b>
<b><u>Private Funds</u></b>						
Private Grant Funds	0.0	0.1	0.0	0.0	0.0	N/A
<b>Total for Private Funds</b>	<b>0.0</b>	<b>0.1</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>N/A</b>
<b><u>Intra-District Funds</u></b>						
Intra-District Funds	3.8	5.2	3.8	10.4	6.6	176.0
<b>Total for Intra-District Funds</b>	<b>3.8</b>	<b>5.2</b>	<b>3.8</b>	<b>10.4</b>	<b>6.6</b>	<b>176.0</b>
<b>Total Proposed FTEs</b>	<b>642.1</b>	<b>603.2</b>	<b>621.8</b>	<b>610.6</b>	<b>-11.2</b>	<b>-1.8</b>

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table HC0-3 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table HC0-3**  
(dollars in thousands)

Comptroller Source Group	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
11 - Regular Pay - Continuing Full Time	36,391	34,770	36,631	38,342	1,711	4.7
12 - Regular Pay - Other	9,569	8,886	8,983	8,751	-233	-2.6
13 - Additional Gross Pay	1,089	1,081	0	0	0	N/A
14 - Fringe Benefits - Current Personnel	9,367	9,307	10,131	10,567	436	4.3
15 - Overtime Pay	183	297	33	0	-33	-100.0
<b>Subtotal Personal Services (PS)</b>	<b>56,599</b>	<b>54,341</b>	<b>55,779</b>	<b>57,660</b>	<b>1,882</b>	<b>3.4</b>
20 - Supplies and Materials	40,273	53,741	57,146	59,960	2,814	4.9
30 - Energy, Comm. and Building Rentals	1,038	1,078	1,344	394	-950	-70.7
31 - Telephone, Telegraph, Telegram, Etc.	1,335	1,355	1,366	1,414	49	3.6
32 - Rentals - Land and Structures	11,947	12,491	12,464	11,062	-1,402	-11.2
33 - Janitorial Services	27	0	0	0	0	N/A
34 - Security Services	1,576	2,557	647	745	98	15.2
35 - Occupancy Fixed Costs	660	998	698	300	-398	-57.0
40 - Other Services and Charges	3,760	2,710	2,917	3,543	626	21.5
41 - Contractual Services - Other	53,727	55,037	57,837	64,525	6,688	11.6
50 - Subsidies and Transfers	95,237	91,713	74,119	69,499	-4,620	-6.2
70 - Equipment and Equipment Rental	1,917	525	667	301	-365	-54.8
91 - Expense Not Budgeted Others	1	0	0	0	0	N/A
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>211,498</b>	<b>222,204</b>	<b>209,204</b>	<b>211,744</b>	<b>2,539</b>	<b>1.2</b>
<b>Gross Funds</b>	<b>268,097</b>	<b>276,545</b>	<b>264,983</b>	<b>269,404</b>	<b>4,421</b>	<b>1.7</b>

\*Percent change is based on whole dollars.



## Division Description

The Department of Health operates through the following 7 divisions:

**Health Emergency Preparedness and Response Administration (HEPRA)** – provides regulatory oversight of Emergency Medical Services; ensures that DOH and its partners are prepared to respond to citywide medical and public health emergencies, such as those resulting from terrorist attacks, large accidents, or natural events such as weather-related emergencies; conducts disease surveillance and outbreak investigation; and provides analytical and diagnostic laboratory services for programs within DOH and various free and non-profit clinics within the District.

This division contains the following 5 activities:

- **Public Health Emergency Preparedness** – provides the District’s response to the emergency medical needs of its visitors and residents. The responsibilities cover a wide range of activities, including the development and training of emergency response plans, coordination of medical response with federal regional and local partners across the healthcare system, and coordination of volunteers through the Medical Reserve Corps;
- **Public Health Emergency Operations and Program Support** – supports government and private partners with the development of their health and safety plans, emergency operation plans, and training exercises. The program also provides a public health command and control element that coordinates all DOH assets and operations during incidents, special events, and national special security events. In addition, the program acquires and distributes life-saving medications for the DOH programs that will allow as many District residents as possible access to medications. It also provides clinical support, formulary management, and quality assurance monitoring to address the needs of all DOH programs that utilize or distribute pharmaceuticals. The Bureau also maintains the Strategic National Stockpile (SNS) of drugs for the Washington, D.C. region in the event of a declared national emergency;
- **Epidemiology Disease Surveillance and Investigation** – provides surveillance, investigation and control of reportable diseases, disease outbreaks, and other public health threats within the District of Columbia (excluding sexually transmitted diseases (STD), hepatitis, HIV/AIDS, and tuberculosis (TB)). HEPRA works with community and community organizations to withstand and bounce back from natural and man-made disasters. Resilient communities leverage community connections, relationships, and resources to ensure optimal health and security for individuals and families in both routine and emergency situations;
- **Emergency Medical Services Regulation** – provides oversight and regulation of Emergency Medical Services (EMS), including certification and regulation of District of Columbia EMS providers, ambulance agencies, and EMS educational institutions. The program monitors training standards and certifies instructional programs and instructors. In addition, it provides inspection and certification of all ambulances operated in the District whether they are governmental, private, or volunteer; and
- **Office of the Senior Deputy Director** – provides overall direction, policy development and supervision for the four subordinate activities.

**HIV/AIDS, Hepatitis, STD, and TB Administration (HAHSTA)** – partners with health and community-based organizations to provide HIV/AIDS, hepatitis, STD, and TB prevention and care services. Services include prevention tools and interventions, medical care and supportive services, housing services for persons living with HIV/AIDS, HIV counseling and testing, and data and information on disease-specific programs and services. Furthermore, the administration provides information on the impact of these diseases on the community as well as education, referrals, and intervention services. The AIDS Drug Assistance Program (ADAP) provides drugs at no cost to eligible District residents who are HIV-positive or have AIDS. HAHSTA administers the District’s budget for HIV/AIDS, hepatitis, STD, and TB programs; provides grants to service providers; provides direct services for TB and STDs; monitors programs; and tracks the rates of HIV, hepatitis, STDs, and TB in the District of Columbia.

This division contains the following 10 activities:

- **HIV/AIDS Support Services** – provides overall management, planning, direction and support for the HIV/AIDS, STD, TB and adult hepatitis surveillance, prevention, treatment, care, and control programs. It also provides HIV/AIDS information to individuals and community organizations, coordinates HAHSTA participation in public events, prepares written and other resources for public distribution, and manages special projects;
- **HIV/AIDS Policy and Planning** – provides community capacity to more effectively respond to the HIV/AIDS and STD epidemics through the Effi Barry program, which provides training and technical assistance to small, Ward-based community organizations, a social marketing program aiming to promote health behavior to reduce risk of disease, and a free condom distribution program. It writes reports and creates other written materials for public distribution; and it provides HIV/AIDS, STD, TB, and hepatitis information to government agencies, community organizations, media, and individuals. It also coordinates participation in public events;
- **HIV Health and Support Services** – provides a comprehensive range of primary medical care and supportive services for persons living with HIV and AIDS;
- **HIV/AIDS Data and Research** – provides a comprehensive picture of the HIV/AIDS epidemic in the District of Columbia for purposes of ensuring that the needs of people infected with HIV, or at risk of infection, are met. It collaborates with health care providers and laboratories to collect and maintain comprehensive HIV/AIDS data in a confidential and secure manner; analyzes, interprets, and distributes epidemiologic information for use in developing public policy, planning, and evaluating prevention intervention and health care services; and supports funding requests;
- **Prevention and Intervention Services** – provides comprehensive HIV prevention programs and services through community organizations to the residents of the District of Columbia. Prevention programs include health education, HIV testing and counseling services, science-based prevention programs, and other support services, including condom distribution. In addition, the program monitors organizations to ensure that quality prevention services are being delivered through program evaluation and quality assurance activities as well as through the provision of capacity building, training, and technical assistance to sub-grantees;
- **AIDS Drug Assistance Program (ADAP)** – provides assistance with deductibles, co-payments, and health insurance/Medicare Part D premiums. DC ADAP also provides an entry point for other District health programs available to people living with HIV/AIDS;
- **Grants and Contracts Management** – provides fiscal and administrative monitoring of District and federally appropriated funds in the form of over 100 grants and sub-grants to more than 50 providers. Fiscal monitoring includes ensuring that grant funds are expended in accordance with federal and local grant regulations, conducting site visits, providing technical assistance to grantees and sub-grantees, and providing continued analysis of grant spending to program counterparts;
- **Sexually Transmitted Disease (STD) Control** – provides assistance to prevent and control sexually transmitted diseases in the District of Columbia through the provision of clinical services, partnerships with local community providers, and promotion of healthy sexual behavior. The program also conducts surveillance for statistical purposes to track diseases and partner notification;
- **Tuberculosis Control** – provides direct care services to District residents, including clinical follow-up for active and/or suspected tuberculosis cases, directly observed therapy, preventive therapy, chest x-rays, contact investigations, and case management; and
- **HIV/AIDS Housing and Supportive Services** – provides housing support, emergency shelter, and other related services to help persons living with HIV and AIDS and their families achieve independent living.

**Health Care Regulation and Licensing Administration (HCRLA)** – is comprised of the Office of Health Professional Licensing Boards, the Office of Health Care Facilities, the Office of Food, Drug, Radiation and Community Hygiene, and HRLA Support services.

This division contains the following 4 activities:

- **Office of Health Professional License Administration** – licenses and regulates health care professionals across 22 boards. The program serves as the administrative unit of the boards for processing more than 70,000 health care professionals licenses while providing administrative support on disciplinary hearings, investigations, community outreach, and proposed legislation;
- **Office of Support Services** – directs, oversees, and establishes the division’s goals, initiatives, and performance measures;
- **Office of Food, Drug, Radiation and Community Hygiene Regulation** – provides varied inspection and regulatory services. The Food Safety and Hygiene Inspection Services regulates smoking bans in establishments and food services that are provided in boarding homes, commission merchants, dairies, delicatessens, bakeries, candy and ice cream manufacturers, grocery stores, retail markets, restaurants, wholesale markets, mobile vendors, and hotels. The Division of Community Hygiene provides abatement notices, inspection of premises, code enforcement, premises baited, catch basin larvicided, community education and outreach, investigation of bite cases, issuance of dog and cat licenses, vaccinations, animal adoptions, spay and neutering, dead animal pick-up, and dangerous dog control services in the District. The Division of Radiation seeks to eliminate radiation overexposure of persons from naturally-occurring and man-made radiation by the inspection of dental X-ray tubes, medical X-rays, and the regulation of health physicists, suppliers, and radioactive-material users in the District of Columbia; and
- **Office of Health Care Facilities Regulation** – regulates and licenses group homes, intermediate care facilities for the mentally challenged, assisted-living facilities, child placing agencies, home care agencies, community residence facilities, hospitals, nursing homes, home health agencies, end-stage dialysis renal disease facilities, laboratories, ambulatory surgical centers, maternity centers, tissue banks, community residence facilities, and assisted-living and child placement agencies.

**Center for Policy, Planning, and Evaluation (CPPE)** – is responsible for developing an integrated public health information system to support health policy decisions, state health planning activities, performance analysis, and direction setting for department programs; health policy, health planning and development; health research and analysis; vital records; and planning, directing, coordinating, administering, and supervising a comprehensive Epidemiology and Health Risk Assessment program, which involves federal, state, county, and municipal functions.

This division contains the following 3 activities:

- **Research, Evaluation, and Measurement** – plans and coordinates epidemiologic studies and outbreak investigations, defines the health status of residents, and assists with tracking of health events. This includes planning, development and coordination of appropriate methodologies to collect and process data as well as monitoring and evaluation of health and social issues. The division responds to internal and external inquiries about various health events, and provides reports on health risk behaviors to both internal and external entities;
- **State Center for Health Statistics** – collects, processes, analyzes, and disseminates birth and death record information and other vital statistics data and information. It is responsible for the statistical analyses of the data generated from birth, death, and other vital records information. In addition, it develops comprehensive statistical and epidemiologic reports on District residents’ health status; and
- **State Health Planning and Development** – develops the District’s State Health Plan and Annual Implementation, and reviews and approves Certificate of Need applications that allow health care providers to establish new services, make certain capital expenditures, or take other actions as specified in the law. The activity is also responsible for monitoring free care requirements of hospitals and other health care providers.

**Community Health Administration (CHA)** – provides programs designed to improve health outcomes for all residents of the District of Columbia, with an emphasis on women, infants, children (including children with special health care needs), and other vulnerable groups such as those with a disproportionate burden of chronic disease and disability. The administration provides programs and services that promote coordination among the health care systems and enhance access to effective prevention, primary and specialty medical care in the District. CHA collaborates with public and private organizations to provide support services to ameliorate the social determinants of health status for these groups.

This division contains the following 6 activities:

- **Cancer and Chronic Disease Prevention** – provides cancer control and prevention initiatives to reduce the rates of cancer-related mortality among District residents by focusing on treatable or preventable cancers such as breast and cervical, lung, prostate, and colorectal malignancies. The program defines and seeks to reduce the burden of diabetes mellitus and cardiovascular disease on residents of the District of Columbia, and builds partnerships that help strengthen and increase the scope of the infrastructure for care, interventions, and population-based strategies to promote health within the District. Furthermore, the Bureau implements a citywide asthma plan that includes data collection, public education, and access to appropriate care for asthma and related allergies, in addition to developing and implementing policy changes and delivery systems, including preventive measures for asthma control;
- **Primary Care** – identifies health professional shortage and medically underserved areas for primary care, dental, and mental health care services, and administers programs to improve access to primary care services for District residents regardless of their ability to pay for services;
- **Support Services** – coordinates CHA’s efforts to help develop an integrated community-based health delivery system, ensures access to preventive and primary health care, and fosters citizen and community participation toward improving the health outcomes of women, infants, children (including children with special health care needs), and other family members in the District of Columbia;
- **Perinatal and Infant Health** – provides comprehensive services to improve perinatal outcomes for high-risk pregnant and parenting women, the health and development of their infants into early childhood, and health outcomes for children with special healthcare needs by facilitating access to coordinated primary and specialty health care and other services in partnership with their families and community organizations. The overarching goal is to reduce infant mortality and perinatal health disparities in the District of Columbia primarily through a home visiting approach;
- **Nutrition and Physical Fitness** – provides increased access to healthy food, promotes physical activity as a means to reduce morbidity, supports services that offer specialized nutrition intervention, and maintains an extensive referral network available to District families, infants, children, and seniors. The goal of activities performed within the Nutrition and Physical Fitness Bureau is to positively impact dietary habits, foster physical activity, and decrease overweight and obesity rates, thus improving health outcomes among the population; and
- **Children, Adolescent, and School Health** – provides improvement for the health and well-being of all District pre-school and school-age children and adolescents by enhancing access to preventive, dental, primary and specialty care services and contributing to the development of a coordinated, culturally competent, family-centered health care delivery system. The program seeks to promote age-appropriate immunizations and increase health education and outreach to District residents.

**Agency Management** – provides for administrative support and the required tools to achieve operational and programmatic results. This division is standard for all agencies using performance-based budgeting.

**Agency Financial Operations** – provides comprehensive and efficient financial management services to, and on behalf, of District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for all agencies using performance-based budgeting.

## Division Structure Change

The Department of Health has no division structure changes in the FY 2015 proposed budget.

## FY 2015 Proposed Operating Budget and FTEs, by Division and Activity

Table HC0-4 contains the proposed FY 2015 budget by division and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

**Table HC0-4**

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Agency Management Support</b>								
(1010) Personnel	730	802	845	44	5.9	8.0	7.5	-0.5
(1017) Labor Management	457	121	132	11	1.0	1.0	1.0	0.0
(1020) Contracting and Procurement	1,111	1,052	994	-58	9.1	10.5	9.0	-1.5
(1030) Property Management	19,056	17,462	14,807	-2,655	3.4	4.0	5.0	1.0
(1040) Information Technology	552	1,018	1,028	10	4.4	5.0	5.0	0.0
(1055) Risk Management	143	137	142	5	0.8	1.0	1.0	0.0
(1080) Communications	252	253	196	-57	3.6	3.0	2.0	-1.0
(1085) Customer Service	137	160	248	88	2.6	2.0	3.0	1.0
(1087) Language Access	0	102	100	-2	0.0	0.0	0.0	0.0
(1090) Performance Management	1,879	1,847	2,075	229	7.6	8.0	9.2	1.2
<b>Subtotal (1000) Agency Management Support</b>	<b>24,318</b>	<b>22,954</b>	<b>20,568</b>	<b>-2,385</b>	<b>38.5</b>	<b>42.5</b>	<b>42.8</b>	<b>0.2</b>
<b>(100F) Agency Financial Operations</b>								
(110F) Agency Fiscal Officer Operations	591	1,037	1,239	202	8.6	10.4	9.4	-1.0
(120F) Accounting Operations	1,046	1,421	1,329	-91	11.7	15.5	13.5	-2.0
(130F) ACFO	211	376	435	59	4.7	4.6	4.6	0.0
(140F) Agency Fiscal Officer	459	392	373	-19	4.4	5.0	4.0	-1.0
<b>Subtotal (100F) Agency Financial Operations</b>	<b>2,307</b>	<b>3,225</b>	<b>3,376</b>	<b>151</b>	<b>29.5</b>	<b>35.5</b>	<b>31.5</b>	<b>-4.0</b>
<b>(2000) Addiction Prevention and Recovery Administration</b>								
(2010) Office of Senior Deputy	536	0	0	0	3.8	0.0	0.0	0.0
(2020) Deputy Director for Operations	3,551	0	0	0	17.3	0.0	0.0	0.0
(2030) Deputy Director for Administration	1,157	0	0	0	12.1	0.0	0.0	0.0
(2040) Prevention Services	6,321	0	0	0	12.1	0.0	0.0	0.0
(2050) Performance Management	352	0	0	0	3.6	0.0	0.0	0.0
(2055) Deputy Director for Treatment	5,274	0	0	0	10.9	0.0	0.0	0.0
(2070) Implementation of Drug Treatment Choice	15,052	0	0	0	0.0	0.0	0.0	0.0
(2090) Certification and Regulation Services	0	0	0	0	0.0	0.0	0.0	0.0
(2300) Acute Detox and Residential Treatment	0	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (2000) Addiction Prevention and Recovery Administration</b>	<b>32,244</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>59.8</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

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**Table HC0-4 (Continued)**

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(2500) Health Emerg Preparedness and Response Administration</b>								
(2540) Public Health Emergency Preparedness	1,531	946	984	38	10.5	1.8	1.3	-0.4
(2548) Public Health Laboratory	65	0	0	0	1.6	0.0	0.0	0.0
(2550) Public Health Emerg. Ops. and Program Support	7	3	48,882	48,880	5.9	0.0	11.0	11.0
(2560) Epidem Disease Surveillance and Investigation	403	226	449	223	6.9	0.0	4.2	4.2
(2570) Emergency Medical Services. Regulation	409	499	577	78	3.0	3.9	5.0	1.1
(2580) Senior Deputy Director	8,022	4,412	4,162	-250	3.4	24.4	19.8	-4.6
<b>Subtotal (2500) Health Emerg Preparedness and Response Administration</b>	<b>10,437</b>	<b>6,086</b>	<b>55,054</b>	<b>48,968</b>	<b>31.3</b>	<b>30.0</b>	<b>41.3</b>	<b>11.3</b>
<b>(3000) HIV/AIDS Hepatitis STD and TB Administration</b>								
(3010) HIV/AIDS Support Services	1,906	1,685	2,546	861	11.0	13.4	24.3	10.9
(3015) HIV/AIDS Policy and Planning	2,427	2,218	2,303	84	6.8	8.2	9.5	1.3
(3020) HIV Health and Support Services	37,739	38,954	39,315	361	11.7	14.5	13.6	-0.8
(3030) HIV/AIDS Data and Research	2,880	2,984	2,894	-90	16.2	19.4	17.3	-2.1
(3040) Prevention and Intervention Services	8,489	13,505	12,251	-1,254	18.6	22.2	22.2	-0.1
(3052) Communicable Disease	0	0	0	0	0.0	0.0	0.0	0.0
(3060) Drug Assistance Program (ADAP)	8,663	11,050	11,131	82	4.8	6.4	6.8	0.4
(3070) Grants and Contracts Management	863	918	913	-4	7.4	8.6	8.0	-0.6
(3080) STD Control	2,538	2,471	1,606	-865	21.6	21.7	11.8	-9.8
(3085) Tuberculosis Control	1,371	1,226	1,146	-79	8.0	8.0	8.0	0.0
(3090) HIV/AIDS Housing and Supportive Services	13,242	15,030	14,272	-758	2.4	3.2	3.2	0.0
<b>Subtotal (3000) HIV/AIDS Hepatitis STD and TB Administration</b>	<b>80,118</b>	<b>90,041</b>	<b>88,377</b>	<b>-1,663</b>	<b>108.3</b>	<b>125.6</b>	<b>124.8</b>	<b>-0.8</b>
<b>(4500) Health Care Regulation and Licensing Administration</b>								
(4200) Health Professional License Administration	7,631	9,568	8,948	-620	59.2	73.9	70.2	-3.6
(4510) HERLA Support Services	133	163	225	62	0.3	2.0	3.0	1.0
(4515) Food, Drug, Radiation and Community Hygiene	7,216	8,915	9,112	197	47.7	54.9	55.3	0.4
(4530) Health Care Facilites Regulation	4,704	5,432	5,812	380	42.5	47.5	47.5	0.0
<b>Subtotal (4500) Health Care Regulation and Licensing Administration</b>	<b>19,685</b>	<b>24,078</b>	<b>24,097</b>	<b>19</b>	<b>149.6</b>	<b>178.2</b>	<b>176.0</b>	<b>-2.2</b>
<b>(8200) Center for Policy, Planning and Evaluation</b>								
(8250) Research Evaluation and Measurement	522	931	522	-409	0.8	1.0	1.0	0.0
(8260) State Center Health Statistics	4,066	2,895	3,577	682	33.7	32.3	35.3	3.0
(8270) State Health Planning and Development	590	1,018	1,046	27	6.2	7.7	7.7	0.0
<b>Subtotal (8200) Center for Policy, Planning and Evaluation</b>	<b>5,178</b>	<b>4,845</b>	<b>5,144</b>	<b>300</b>	<b>40.7</b>	<b>41.0</b>	<b>44.0</b>	<b>3.0</b>

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**Table HC0-4 (Continued)**

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(8500) Community Health Administration</b>								
(8502) Cancer and Chronic Disease Prevention	4,147	5,632	3,383	-2,249	24.3	26.0	16.8	-9.2
(8503) Pharmaceutical Procurement and Distribution	43,653	45,925	0	-45,925	7.0	9.0	0.0	-9.0
(8504) Primary Care	4,427	4,402	4,405	3	3.6	4.0	5.0	1.0
(8510) Support Services	5,118	6,710	6,527	-183	21.7	24.0	24.0	0.0
(8511) Perinatal and Infant Health	5,310	4,275	4,123	-151	41.7	45.8	47.8	1.9
(8513) Nutrition and Physical Fitness	15,871	17,919	17,847	-72	19.5	23.0	22.8	-0.2
(8514) Children, Adolescent and School Health	23,733	28,891	36,502	7,610	27.7	37.2	34.0	-3.2
<b>Subtotal (8500) Community Health Administration</b>	<b>102,259</b>	<b>113,754</b>	<b>72,787</b>	<b>-40,968</b>	<b>145.5</b>	<b>169.0</b>	<b>150.3</b>	<b>-18.7</b>
<b>Total Proposed Operating Budget</b>	<b>276,545</b>	<b>264,983</b>	<b>269,404</b>	<b>4,421</b>	<b>603.2</b>	<b>621.8</b>	<b>610.6</b>	<b>-11.2</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's divisions, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Budget Changes

The Department of Health's (DOH) proposed FY 2015 gross budget is \$269,403,923, which represents a 1.7 percent increase over its FY 2014 approved gross budget of \$264,982,670. The budget is comprised of \$76,305,742 in Local funds, \$5,000,000 in Federal Payments, \$126,218,633 in Federal Grant funds, \$12,392,763 in Special Purpose Revenue funds, and \$49,486,785 in Intra-District funds.

## Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2014 approved budget across multiple divisions, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2015 CSFL adjustments to the FY 2014 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DOH's FY 2015 CSFL budget is \$68,534,742, which represents a \$867,319, or 1.2 percent, decrease from the FY 2014 approved Local funds budget of \$69,402,061.

## CSFL Assumptions

The FY 2015 CSFL calculated for DOH included adjustment entries that are not described in detail on table 5. These adjustments include a reduction of \$1,552,000 to account for the removal of one-time funding appropriated in FY 2014 for various programs and services within DOH that include the Farmer's Market Incentive program, the School Pantry Pilot program, support for rehabilitative wildlife services, chronic illness prevention, health development, and teen pregnancy programs in the District's public and charter schools, as well as support for preventive measures in mother-to-child (vertical) HIV transmission. Additionally, adjustments were made for increases of \$1,010,841 in personal services to account for Fringe Benefit costs based on trend and comparative analyses and the impact of cost-of-living adjustments implemented in FY 2013, and \$945,729 in nonpersonal services based on the Consumer Price Index factor of 2.4 percent.

DOH's CSFL funding for the removal of one-time salary lapse, which is not listed in detail on table 5, includes an increase of \$781,604 to reflect a one-time adjustment to personal services in FY 2014. Additionally, adjustments were made for decreases of \$2,053,492 for the Fixed Costs Inflation factor, based on estimates provided by the Department of General Services (DGS).

### **Agency Budget Submission**

**Increase:** The FY 2015 proposed budget includes a net increase to Local funds in the amount of \$734,039 and 8.4 Full-Time Equivalent (FTEs) to support salary increases, projected Fringe Benefits costs, and additional personnel. The net increase in FTEs is a result of increases of 4.9 in the HIV/AIDS, Hepatitis, STD, and TB Administration (HAHSTA), 2.6 in the Community Health Administration (CHA), and 1.1 in the Health Emergency Preparedness and Response Administration (HEPRA), offset by a decrease of 0.2 FTE in the Center for Policy, Planning, and Evaluation (CPPE). The budget also includes an increase of \$322,152 in Fixed Costs, primarily due to the reallocation of these costs from grant funding to Local funds in FY 2015.

Federal Grant funds were increased by \$537,188 in Other Services and Charges to support professional services and office support across various administrations. The Special Purpose Revenue funds budget reflects an increase of \$380,734 in personal services to support salary increases, projected Fringe Benefits costs, and an additional 1.6 FTEs.

The Intra-District funds budget reflects an overall increase of \$3,146,710 in nonpersonal services due to increases in the Memoranda of Understanding (MOU) with three District agencies: \$2,995,877 with the Department of Healthcare Finance (DHCF) for pharmaceutical procurement, \$460,917 with the District of Columbia Public Schools (DCPS) to purchase supplies for the Health Nursing program, and \$127,000 with the Fire and Emergency Medical Services (FEMS) Department to support the purchase of controlled substance medications, which are partially offset by a decrease of \$437,084 for the MOU with the Department of Corrections (DOC) to provide funding for medication acquisition, formulary management, clinical, and drug information services in support of the activities of the DOC Health Center. Additionally in Intra-District funds, the budget reflects a net increase of \$804,194 in personal services to fund an additional 6.6 FTEs, which will support MOUs with two agencies: \$57,084 and 0.6 FTE for the DOC to purchase pharmaceuticals for inmates and \$747,110 and 6.1 FTEs DHCF for pharmaceutical procurement and formulary services, and to support the staff within the Bureau.

**Decrease:** The FY 2015 proposed budget includes decreases to Local funds of \$414,485 in nonpersonal services to align the budget with actual contractual costs, primarily for IT consultant services, office support, and other contractual services. A net decrease of \$641,706 includes reductions of \$564,033 in Subsidies and Transfers, due to a decline in funds allocated to support subgrant awards from the Community Health Administration (CHA) and HIV/AIDS, Hepatitis, STD, and TB Administration (HAHSTA) divisions, and \$77,673 in Equipment and Equipment Rental in the Health Care Regulation and Licensing Administration (HCRLA) division.

The agency's Federal Grants budget includes a reduction of \$819,678 in the Agency Management Support division due to revised Fixed Cost estimates from DGS. Additionally, the Federal Grant funds budget was decreased by \$885,969 and 25.4 FTEs in personal services due to the loss of several one-time grants and the lowering of current funding levels. The nonpersonal services budget was decreased by \$5,329,441, which includes \$3,386,929 in Subsidies and Transfers, \$1,378,126 in Contractual Services, \$253,996 in Equipment and Equipment Rental, and \$310,390 in Supplies and Materials. The affected grants include the Community Level Transformation and the Creating a System of Care to Promote the Wellness of Young Children Grants within CHA, the Criminal Background Check grant within HCRLA, and the HIV Prevention Projects, Housing Opportunities for Persons with AIDS, HIV Surveillance, and TB grants within HAHSTA.

Special Purpose Revenue funds in the HCRLA division includes reductions of \$19,225 mainly due to a decrease in Equipment and Equipment Rental needs, and \$297,141 and 3.3 FTEs in Regular Pay – Other due to decreased revenue projections.



## Mayor's Proposed Budget

**Enhance:** The proposed budget includes an increase of \$8,471,000 to fund various programs and services within the CHA division. This includes increases of \$5,000,000 to support the School Health Nursing program, \$2,500,000 for home visitation funding to backfill lost federal funds, \$596,000 and 0.8 FTE of continued support to reduce the infant mortality rate, and \$375,000 to sustain existing school-based health centers.

**Reduce:** The Local funds budget includes a reduction of \$700,000 to reflect a one-time adjustment of personal services costs in FY 2015, based on projected salary lapse savings.

## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table HC0-5 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table HC0-5**

(dollars in thousands)

DESCRIPTION	DIVISION	BUDGET	FTE
<b>LOCAL FUNDS: FY 2014 Approved Budget and FTE</b>		<b>69,402</b>	<b>161.9</b>
Removal of One-Time Funding	Multiple Programs	-1,552	0.0
Other CSFL Adjustments	Multiple Programs	685	0.0
<b>LOCAL FUNDS: FY 2015 Current Services Funding Level Budget (CSFL)</b>		<b>68,535</b>	<b>161.9</b>
Increase: To adjust personal services	Multiple Programs	734	8.4
Increase: To align Fixed Costs with proposed estimates	Agency Management Support	322	0.0
Decrease: To align resources with operational goals	Multiple Programs	-414	0.0
Decrease: To streamline operational efficiency	Multiple Programs	-642	0.0
<b>LOCAL FUNDS: FY 2015 Agency Budget Submission</b>		<b>68,535</b>	<b>170.4</b>
Enhance: To support the School Health Nursing program (\$5 M); Home Visitation (\$2.5 M); Infant Mortality Reduction Initiative (\$596,000); and School-based health centers (\$375,000)	Community Health Administration	8,471	0.8
Reduce: Personal services to reflect one-time salary lapse savings	Multiple Programs	-700	0.0
<b>LOCAL FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>76,306</b>	<b>171.1</b>
<b>FEDERAL PAYMENTS: FY 2014 Approved Budget and FTE</b>		<b>5,000</b>	<b>0.0</b>
No Change		0	0.0
<b>FEDERAL PAYMENTS: FY 2015 Agency Budget Submission</b>		<b>5,000</b>	<b>0.0</b>
No Change		0	0.0
<b>FEDERAL PAYMENTS: FY 2015 Mayor's Proposed Budget</b>		<b>5,000</b>	<b>0.0</b>
<b>FEDERAL GRANT FUNDS: FY 2014 Approved Budget and FTE</b>		<b>132,717</b>	<b>368.2</b>
Increase: To align resources with operational goals	Multiple Programs	537	0.0
Decrease: To align Fixed Costs with proposed estimates	Agency Management Support	-820	0.0
Decrease: To align budget with projected grant awards	Multiple Programs	-886	-25.4
Decrease: To align funding with nonpersonal services costs	Multiple Programs	-5,329	0.0
<b>FEDERAL GRANT FUNDS: FY 2015 Agency Budget Submission</b>		<b>126,219</b>	<b>342.8</b>
No Change		0	0.0
<b>FEDERAL GRANT FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>126,219</b>	<b>342.8</b>

(Continued on next page)

**Table HC0-5 (Continued)**

(dollars in thousands)

<b>DESCRIPTION</b>	<b>DIVISION</b>	<b>BUDGET</b>	<b>FTE</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2014 Approved Budget and FTE</b>		<b>12,328</b>	<b>88.0</b>
Increase: To adjust personal services	Multiple Programs	381	1.6
Decrease: To align funding with nonpersonal services costs	Multiple Programs	-19	0.0
Decrease: To align budget with projected revenues	Health Care Regulation and Licensing Administration	-297	-3.3
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Agency Budget Submission</b>		<b>12,393</b>	<b>86.3</b>
No Change		0	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>12,393</b>	<b>86.3</b>
<b>INTRA-DISTRICT FUNDS: FY 2014 Approved Budget and FTE</b>		<b>45,536</b>	<b>3.8</b>
Increase: To align funding with nonpersonal services costs	Multiple Programs	3,147	0.0
Increase: To adjust personal services	Multiple Programs	804	6.6
<b>INTRA-DISTRICT FUNDS: FY 2015 Agency Budget Submission</b>		<b>49,487</b>	<b>10.4</b>
No Change		0	0.0
<b>INTRA-DISTRICT FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>49,487</b>	<b>10.4</b>
<b>Gross for HC0 - Department of Health</b>		<b>269,404</b>	<b>610.6</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

## Agency Performance Plan

The agency's performance plan has the following objectives for FY 2015:

### Center for Policy, Planning and Evaluation

**Objective 1:** Promote the availability of accessible, high quality and affordable health care services, especially in underserved areas (One City Action Plan Action 3.2.1).

**Objective 2:** Process vital records in a timely manner to ensure quality customer service.

**Objective 3:** Conduct the Behavioral Risk Factor Surveillance System Survey (BRFSS).

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## KEY PERFORMANCE INDICATORS

### Center for Policy, Planning and Evaluation

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Number of Certificates of Need (CONs) reviewed (One City Action Plan Action 3.2.1)	33	25	31	30	30	30
Percent of HPLRP participants that are practicing primary care (One City Action Plan Action 3.2.1)	42.8%	60%	61%	60%	60%	60%
Percent of TSF-funded health center and hospital projects operational and serving the public	42.8%	60%	61%	60%	60%	60%
Percent of vital records processed within 30 minutes	95%	95%	95%	95%	95%	95%
Number of BRFSS surveys completed <sup>1</sup>	3,967	4,800	2,537	5,000	5,000	6,000

## Community Health Administration (CHA)

**Objective 1:** Maintain the delivery of safety-net services provided to low-income, uninsured residents through Project WISH in efforts to reduce breast and cervical cancer mortality rates in the District of Columbia.

**Objective 2:** Expand nutrition education and increase access to healthy foods as part of efforts to lower the District's obesity rate (One City Action Plan Actions 3.4.1, 3.4.2 and Indicator 3H).

**Objective 3:** Improve the identification and treatment of infants at risk for developmental delays through referral and parent education.

**Objective 4:** Increase the number of home visitations for pregnant women and newborn infants for an evidenced reduction in the infant mortality rate (One City Action Plan Action 3.2.2 and Indicator 3F).

**Objective 5:** Improve immunization rates among children enrolled in District of Columbia Public Schools and District of Columbia Public Charter Schools.

**Objective 6:** Increase the number of young children in the District who are ready for school.

## KEY PERFORMANCE INDICATORS

### Community Health Administration (CHA)

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Number of women receiving breast exams and mammograms	1,771	640	660	680	700	720
Number of women receiving pelvic and cervical exams and/or PAP-tests	602	275	285	295	305	315
Number of SNAP-Ed participants receiving education <sup>2</sup> [One City Action Plan Actions 3.4.1 and 3.4.2 and Sustainable DC Plan Action FD2.3]	8,348	10,000	8,552	45,000	45,650	46,332
Number of residents participating in a Live Well DC event (Sustainable DC Plan Action HW1.2)	Not Applicable	2,000	1,859	3,000	3,500	4,000
Percent of parents receiving educational counseling for newborn hearing loss	85.3%	85%	89%	90%	92%	94%
Percent of infants that receive documented follow-up care after the first referral	55%	60%	67%	65%	70%	75%
Number of home visits provided to pregnant women and newborns to reduce infant mortality [One City Action Plan Action 3.2.2]	4,740	2,500	2,469	2,500	2,500	2,500
Percent of children with up-to-date immunizations <sup>3</sup>	90.8%	92%	88.4%	90%	91%	92%
Number of families in the DC Home Visiting program, early childhood visits	120	60	180	360	480	180

## Health Emergency Preparedness and Response Administration (HEPRA)

**Objective 1:** Improve Administrative Services with Customer and Stakeholder Feedback/Satisfaction Surveys.

**Objective 2:** Improve and sustain public health emergency preparedness and response efforts within HEPRA.

**Objective 3:** Expand the District's medication distribution capabilities by establishing two new programs that serve to increase ease of access to pharmaceuticals and improve knowledge and counseling for those who have multiple chronic illnesses.

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### KEY PERFORMANCE INDICATORS

#### Health Emergency Preparedness and Response Administration (HEPRA)

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Number of survey reports that are sent out to stakeholders and customers	479	500	416	500	500	500
Percent of applicable staff trained on NIMS <sup>4</sup> IS 100, 200, 700 and 800	100%	90%	100%	100%	100%	100%
Number of pharmacy providers in the DC Specialty Care Pharmacy Network	Not Applicable	25	25	28	30	30
Number of District agencies receiving procurement/distribution services via the DOH Pharmaceutical Warehouse	Not Applicable	9	9	10	12	12

## HIV/AIDS, Hepatitis, STD, and TB Administration

**Objective 1:** Reduce transmission/prevent new infections of HIV, STD, TB, and Hepatitis through early diagnosis and treatment, harm reduction, and behavior change interventions (One City Action Plan Action 3.2.3).

**Objective 2:** Improve care and treatment outcomes, as well as quality of life, for HIV/AIDS-infected individuals through increased access to, retention in, and quality of, care and support services as part of the District's adoption of the National HIV/AIDS Strategy, with targets to be accomplished by 2015 (One City Action Plan Action 3.2.3).

### KEY PERFORMANCE INDICATORS

#### HIV/AIDS, Hepatitis, STD, and TB Administration

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Number of new HIV/AIDS cases reported within the fiscal year [One City Action Plan Action 3.2.3]	721	1,300	330	700	650	600
Number of publicly supported HIV tests reported [One City Action Plan Action 3.2.3]	138,317	125,000	82,477	125,000	125,000	125,000
Number of needles off the streets through DC NEX Program [One City Action Plan Action 3.2.3]	549,464	400,000	473,806	500,000	550,000	550,000
Number of condoms (female and male) distributed by DC DOH Condom Program [One City Action Plan Action 3.2.3]	5,747,000	4,500,000	4,909,820	5,000,000	5,000,000	6,000,000
Number of youth (15-19 years) screened for STDs through youth outreach programs	5,870	7,500	3,096	7,500	7,500	7,500
Percent of clients linked to care within months of diagnosis [One City Action Plan Action 3.2.3]	84%	50%	81%	85%	85%	90%

## Health Regulation and Licensing Administration

**Objective 1:** Conduct annual licensure and federal certification inspections of health care facilities that HCFD regulates.

**Objective 2:** Conduct annual licensure for all facilities under the purview of ICFD and federal certification inspections of ICF/MRs, as well as conduct monitoring inspections of community residential facilities, home care agencies, and child placing agencies.

**Objective 3:** Protect the public health and safety of residents and visitors in the District through the prevention of food-borne outbreaks and protect the food supply through inspections.

**Objective 4:** To ensure that 100 percent of x-ray machines are safe for use and are free of defects that may cause harm to the public.

**Objective 5:** Conduct timely animal surveillance and disease control to protect residents and visitors.

**Objective 6:** Protect the health and safety of residents and visitors through the reduction of rodent activity.

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## KEY PERFORMANCE INDICATORS

### Health Regulation and Licensing Administration

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Number of inspections completed by the HCFD	147	110	118	111	122	122
Number of inspections completed by the ICFD	211	192	158	220	225	230
Number of inspections of food establishments generated by complaints/food borne illness reports	703	500	505	500	500	500
Number of food establishment closures	91	100	93	100	100	100
Number of x-ray tubes inspected for compliance with radiation protection standards.	840	820	790	850	875	900
Number of rabies-suspect animals submitted for testing within the required timeframe for notification	320	261	261	300	325	350
Number of premises inspected for rodent activity	46,951	50,000	44,135	50,000	55,000	58,000

## Office of the Director (OD)

**Objective 1:** Train DOH employees on quality improvement (QI) tools and principles.

**Objective 2:** Achieve national public health accreditation.

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### KEY PERFORMANCE INDICATORS

#### Office of the Director

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Percent of managers trained on QI	Not Applicable	10%	20%	90%	100%	100%
Percent of non-managers trained on QI	Not Applicable	10%	15%	50%	60%	75%
Percent of PHAB examples collected	Not Applicable	100%	60%	100%	Not Applicable	Not Applicable

#### Performance Plan Endnotes:

<sup>1</sup>This measure is based upon the industry standard. CDC requires that each state participating in the BRFSS to have a sample size of no less than 4,000.

<sup>2</sup>Participation numbers include those served by CHA and its partners - UDC and Capital Area Food Bank. In 2011, funding was cut from \$2.5 million to \$1.5 million, and USDA ceased providing the 50 percent cash match for nutrition education provided. The One City Action Plan called for a baseline of 25,000 with a 3 percent growth.

<sup>3</sup>This measure is based upon the industry standard. The U.S. Department of Health and Human Services established through Healthy People 2020 that 95 percent of children enrolled in kindergarten should have their required shots. Data indicates that this 95 percent is achieved nationally. For adolescents, the target drops to 80 percent as data indicates that only about 45 percent of adolescents received required vaccinations.

<sup>4</sup>The measure on NIMS training is being used as an industry benchmark. In January of 2012, the U.S. Department of Health and Human Services (DHHS) Office of the Assistant Secretary for Preparedness and Response released the Healthcare Preparedness Capabilities. It is an industry standard that staff be trained on NIMS.



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# Department of Parks and Recreation

<http://dpr.dc.gov>

Telephone: 202-673-7647

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Description	FY 2013	FY 2014	FY 2015	% Change
	Actual	Approved	Proposed	from FY 2014
Operating Budget	\$36,958,225	\$39,325,394	\$45,311,683	15.2
FTEs	478.5	550.1	601.0	9.3

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The mission of the Department of Parks and Recreation (DPR) is to enhance the quality of life and wellness of District of Columbia residents and visitors by providing equal access to affordable and quality recreational services, and by organizing meaningful programs, activities, and events.

## Summary of Services

DPR provides a wide range of recreational activities to individuals and groups of all ages throughout the District of Columbia, including aquatics, athletics, fitness, urban camps, therapeutic recreation, environmental education, and food and nutrition programs.

To offer such diversified activities and services, DPR promotes recreation and leisure at over 931 acres of parkland, 68 recreation and community centers, 34 aquatic facilities, and several additional recreational facilities including playgrounds, athletic fields, and play courts.

The agency's FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table HA0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table HA0-1**  
(dollars in thousands)

<b>Appropriated Fund</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Approved FY 2014</b>	<b>Proposed FY 2015</b>	<b>Change from FY 2014</b>	<b>Percent Change*</b>
<b>General Fund</b>						
Local Funds	31,739	33,244	34,850	40,627	5,776	16.6
Special Purpose Revenue Funds	1,231	1,602	2,200	2,420	220	10.0
<b>Total for General Fund</b>	<b>32,971</b>	<b>34,846</b>	<b>37,050</b>	<b>43,047</b>	<b>5,996</b>	<b>16.2</b>
<b>Federal Resources</b>						
Federal Grant Funds	177	0	0	0	0	N/A
<b>Total for Federal Resources</b>	<b>177</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>Private Funds</b>						
Private Grant Funds	42	43	0	0	0	N/A
Private Donations	22	33	0	0	0	N/A
<b>Total for Private Funds</b>	<b>64</b>	<b>76</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>Intra-District Funds</b>						
Intra-District Funds	2,175	2,036	2,275	2,265	-10	-0.4
<b>Total for Intra-District Funds</b>	<b>2,175</b>	<b>2,036</b>	<b>2,275</b>	<b>2,265</b>	<b>-10</b>	<b>-0.4</b>
<b>Gross Funds</b>	<b>35,387</b>	<b>36,958</b>	<b>39,325</b>	<b>45,312</b>	<b>5,986</b>	<b>15.2</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Full-Time Equivalents, by Revenue Type

Table HA0-2 contains the proposed FY 2015 FTE level compared to the FY 2014 approved FTE level by revenue type. It also provides FY 2012 and FY 2013 actual data.

**Table HA0-2**

	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change
<b>Appropriated Fund</b>						
<b>General Fund</b>						
Local Funds	482.6	473.6	543.5	598.1	54.6	10.0
<b>Total for General Fund</b>	<b>482.6</b>	<b>473.6</b>	<b>543.5</b>	<b>598.1</b>	<b>54.6</b>	<b>10.0</b>
<b>Intra-District Funds</b>						
Intra-District Funds	6.3	4.9	6.6	2.9	-3.7	-56.1
<b>Total for Intra-District Funds</b>	<b>6.3</b>	<b>4.9</b>	<b>6.6</b>	<b>2.9</b>	<b>-3.7</b>	<b>-56.1</b>
<b>Total Proposed FTEs</b>	<b>489.0</b>	<b>478.5</b>	<b>550.1</b>	<b>601.0</b>	<b>50.9</b>	<b>9.3</b>

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table HA0-3 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table HA0-3**  
(dollars in thousands)

	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>Comptroller Source Group</b>						
11 - Regular Pay - Continuing Full Time	14,090	15,601	17,591	25,057	7,466	42.4
12 - Regular Pay - Other	8,605	7,975	8,319	4,935	-3,384	-40.7
13 - Additional Gross Pay	612	649	135	135	0	0.0
14 - Fringe Benefits - Current Personnel	4,951	5,447	6,298	6,931	633	10.0
15 - Overtime Pay	253	283	138	138	0	0.0
99 - Unknown Payroll Postings	4	0	0	0	0	N/A
<b>Subtotal Personal Services (PS)</b>	<b>28,515</b>	<b>29,955</b>	<b>32,482</b>	<b>37,197</b>	<b>4,715</b>	<b>14.5</b>
20 - Supplies and Materials	872	1,114	1,280	1,345	64	5.0
31 - Telephone, Telegraph, Telegram, Etc.	5	26	0	10	10	N/A
40 - Other Services and Charges	859	873	1,145	1,305	160	14.0
41 - Contractual Services - Other	4,523	4,534	4,086	4,767	681	16.7
50 - Subsidies and Transfers	0	0	0	100	100	N/A
70 - Equipment and Equipment Rental	614	457	332	588	256	77.0
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>6,873</b>	<b>7,003</b>	<b>6,844</b>	<b>8,115</b>	<b>1,271</b>	<b>18.6</b>
<b>Gross Funds</b>	<b>35,387</b>	<b>36,958</b>	<b>39,325</b>	<b>45,312</b>	<b>5,986</b>	<b>15.2</b>

\*Percent change is based on whole dollars.

## Division Description

The Department of Parks and Recreation operates through the following 7 divisions:

**Office of the Director** – provides vision and guidance to senior managers to achieve the agency’s mission and goals.

This division contains the following 2 activities:

- **Director’s Office** – provides vision for, and support to, the department in order to guide senior managers in a direction most advantageous to the government and residents of the District of Columbia; and
- **Data and Accountability** – collects and reports data on agency functions, such as program participation, work orders request and completion, and facility usage, to inform decision-making.

**Programs Division** – plans and collaborates with community groups, non-profit organizations, and volunteers to provide programming and other services at DPR facilities.

This division contains the following 12 activities:

- **Recreation Programs** – Community Recreation – provides personnel, supplies, and equipment for unstructured leisure activities;
- **Aquatics-Programs** – provides swimming instruction, fitness, and competitive opportunities to District residents and visitors;
- **Aquatics-Operations** – provides personnel, programs, and equipment to ensure the safety of District residents and visitors at DPR aquatic facilities;
- **Sports, Health and Fitness Programs** – provides structured and self-directed recreational sports, health, and fitness programs to District residents and visitors;
- **Seasonal Camps** – provides direct services to thousands of youth during the school breaks to include a wide range of access to pools, trails, and courts, as well as supervised activities at recreation centers;
- **Early Childhood Programs** – provides daily services to District children aged 3 to 5 years old at locations throughout the city and engages children in various developmentally appropriate activities;
- **Middle Childhood Programs** – provides specialized programming to District youth ages 6 -12;
- **Teen Programs** – provides specialized programming and outreach to District youth aged 9 to 21 years by providing opportunities in education and community services, and manages the summer youth employment program in partnership with the Department of Employment Services;
- **Adult Programs** – provides specialized programming to adults ages 19-50;
- **Senior Services Program** – provides recreational, seasonal, social, educational, health promotion, and transportation services to District residents and visitors aged 50 years old or older;
- **Therapeutic Recreation** – provides comprehensive rehabilitative services to persons of all abilities, particularly to persons with disabilities; and
- **Ward Management/Community Recreation (Including Wards 1-8)** – manages the programming of recreational facilities and provides leadership and supervision of site staff in all wards.

**Partnerships and Development** – Provides support to increase external financial and partner support of DPR’s goals and objectives and to decrease reliance on the District’s General Fund through the solicitation and management of grants, donations, partnerships, sponsorships, and volunteer resources.

This division contains the following 3 activities:

- **Partnership and Volunteers** – recruits, manages and supports volunteer activities and develops outside partnerships to provide programming at DPR facilities and sustain the overall mission of DPR;
- **Donations and Grants** – solicits, facilitates, tracks and writes donation and grant agreements that support DPR’s goal of increasing its fiscal sustainability; and

- **Business Development** – works to develop new non-Local fund revenue sources that support DPR’s programs and initiatives.

**Park Policy and Programs Division** – manages the programming of all small parks and community garden properties and provides leadership in the agency’s policies and sustainability efforts across the District.

This division contains the following 3 activities:

- **Small Park Programs** – manages the programming for small parks and provides leadership in the agency’s policy efforts focused on small parks;
- **Community Gardens Programs** – provides programming and outreach for community gardens across the District and provides leadership in the agency’s gardening policies; and
- **Sustainability Programs** – incorporates environmental stewardship priorities in both agency programs and internal operations and promotes educational and experiential opportunities to broaden citizens’ environmental awareness.

**Operations Division** – oversees the maintenance of over 900 acres of parkland and 68 facilities across the District of Columbia, including recreation and community centers, pools, playgrounds, athletic fields, and play courts. These resources are managed and operated to support recreational programs and activities and to provide open recreational spaces for customers.

This division contains the following 5 activities:

- **Permit Services** – allocates use permits for ball fields, parks, picnic areas, and other facilities operated and maintained by DPR;
- **Food and Nutrition Services** – provides nutritious meals and nutritional supplements to eligible children and families in the District of Columbia enrolled in recreational programming in outside school hours care centers;
- **Planning Capital Projects** – provides planning and park development services to the District community, internal and external to DPR;
- **Support Services** – provides tools, equipment, and installation to successfully support events throughout the community; and
- **Park Monitors** – secures and promotes safe and sound settings for park visitors.

**Agency Management** – provides for administrative support and the required tools to achieve operational and programmatic results. This division is standard for all agencies using performance-based budgeting.

**Agency Financial Operations** – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for all agencies using performance-based budgeting.

### **Division Structure Change**

The Department of Parks and Recreation has no division structure changes in the FY 2015 proposed budget.

## FY 2015 Proposed Operating Budget and FTEs, by Division and Activity

Table HA0-4 contains the proposed FY 2015 budget by division and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

**Table HA0-4**

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Agency Management</b>								
(1010) Personnel	357	514	600	85	4.7	6.0	6.0	0.0
(1015) Training and Employee Development	182	290	346	55	0.0	0.0	0.0	0.0
(1020) Contracting and Procurement	264	317	314	-3	3.8	4.0	4.0	0.0
(1040) Information Technology	449	545	557	12	2.8	3.0	3.0	0.0
(1055) Risk Management	192	178	186	8	1.9	2.0	2.0	0.0
(1070) Fleet Management	1,303	1,330	1,465	134	15.0	17.0	17.0	0.0
(1080) Communications	234	293	304	11	2.8	3.0	3.0	0.0
(1085) Customer Service	189	96	105	9	2.8	2.0	2.0	0.0
(1087) Language Access	0	5	5	0	0.0	0.0	0.0	0.0
(1090) Performance Management	50	0	0	0	0.9	0.0	0.0	0.0
<b>Subtotal (1000) Agency Management</b>	<b>3,220</b>	<b>3,570</b>	<b>3,882</b>	<b>311</b>	<b>34.7</b>	<b>37.0</b>	<b>37.0</b>	<b>0.0</b>
<b>(100F) Agency Financial Operations</b>								
(110F) Agency Budget Operations	127	130	137	7	0.9	1.0	1.0	0.0
(120F) Agency Accounting Operations	233	225	237	12	2.8	3.0	3.0	0.0
(130F) Agency Fiscal Officer Operations	118	163	174	11	0.9	1.0	1.0	0.0
<b>Subtotal (100F) Agency Financial Operations</b>	<b>478</b>	<b>518</b>	<b>548</b>	<b>30</b>	<b>4.7</b>	<b>5.0</b>	<b>5.0</b>	<b>0.0</b>
<b>(2500) Office of the Director</b>								
(2511) Director's Office	483	550	566	16	3.8	4.0	4.0	0.0
(2533) Community Relations	5	1	0	-1	0.0	0.0	0.0	0.0
(2555) Data and Accountability	0	64	71	8	0.0	1.0	1.0	0.0
<b>Subtotal (2500) Office of the Director</b>	<b>488</b>	<b>615</b>	<b>637</b>	<b>23</b>	<b>3.8</b>	<b>5.0</b>	<b>5.0</b>	<b>0.0</b>
<b>(3400) Recreational Programs</b>								
(3410) Recreational Services/Programs	-40	0	0	0	0.0	0.0	0.0	0.0
(3440) Youth Development	40	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (3400) Recreational Programs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(3600) Programs Division</b>								
(3606) Recreation Programs	2,166	2,348	2,589	241	8.4	12.0	12.0	0.0
(3610) Aquatics - Programs	700	958	1,004	46	7.5	11.0	11.0	0.0
(3611) Aquatics - Operations	3,980	4,236	5,352	1,116	87.6	119.4	116.2	-3.2
(3616) Sports, Health, and Fitness Programs	1,673	3,304	3,687	383	18.3	43.5	43.5	0.0
(3626) Seasonal Camps	3,260	2,916	4,479	1,563	4.2	3.5	53.1	49.6
(3631) Early Childhood Programs (Ages 3-5)	446	651	701	50	8.4	12.1	12.3	0.2
(3636) Middle Childhood Programs (Ages 6-12)	7	20	20	0	0.0	0.0	0.0	0.0

(Continued on next page)

**Table HA0-4 (Continued)**

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(3600) Programs Division (Continued)</b>								
(3640) Teen Programs	3,137	3,341	3,669	328	43.0	49.5	51.5	2.0
(3645) Adult Programs	0	256	261	5	0.0	4.0	4.0	0.0
(3650) Senior Services Program	1,059	1,212	1,134	-78	14.5	17.5	15.5	-2.0
(3655) Therapeutic Recreation Program	521	550	581	31	7.0	8.5	8.5	0.0
(3661) Ward Management	429	1,142	1,236	94	5.6	14.0	14.0	0.0
(3665) Community Recreation - Ward 1	696	469	505	36	12.0	8.8	8.8	0.0
(3670) Community Recreation - Ward 2	608	483	516	33	9.8	7.0	7.0	0.0
(3675) Community Recreation - Ward 3	912	779	938	160	13.8	15.2	16.8	1.6
(3680) Community Recreation - Ward 4	1,444	1,318	1,447	129	27.4	22.0	23.0	1.0
(3685) Community Recreation - Ward 5	1,925	1,616	1,639	22	30.9	31.5	30.0	-1.5
(3690) Community Recreation - Ward 6	1,081	1,084	1,194	110	19.2	21.0	21.5	0.5
(3695) Community Recreation - Ward 7	1,907	1,744	2,128	385	32.2	34.9	38.0	3.1
(3699) Community Recreation - Ward 8	1,984	867	1,689	823	39.8	20.5	23.9	3.4
<b>Subtotal (3600) Programs Division</b>	<b>27,936</b>	<b>29,293</b>	<b>34,769</b>	<b>5,477</b>	<b>390.0</b>	<b>455.9</b>	<b>510.5</b>	<b>54.6</b>
<b>(3700) Partnerships and Development Division</b>								
(3710) Partnerships and Volunteers	114	194	204	10	2.8	3.0	3.0	0.0
(3720) Donations and Grants	69	54	66	12	1.9	1.0	1.0	0.0
(3730) Business Development	117	246	270	24	1.9	2.0	2.0	0.0
<b>Subtotal (3700) Partnerships and Development Division</b>	<b>300</b>	<b>494</b>	<b>540</b>	<b>47</b>	<b>6.6</b>	<b>6.0</b>	<b>6.0</b>	<b>0.0</b>
<b>(3800) Park Policy and Programs Division</b>								
(3805) Small Parks Programs	13	122	116	-6	1.9	2.0	2.0	0.0
(3810) Community Gardens Programs	13	172	174	2	1.9	2.0	2.0	0.0
(3815) Sustainability Programs	0	55	66	11	0.0	1.0	1.0	0.0
<b>Subtotal (3800) Park Policy and Programs Division</b>	<b>26</b>	<b>348</b>	<b>356</b>	<b>7</b>	<b>3.7</b>	<b>5.0</b>	<b>5.0</b>	<b>0.0</b>
<b>(4500) Operations Division</b>								
(4530) Park Rangers	736	0	0	0	10.3	0.0	0.0	0.0
(4550) Warehouse	165	0	0	0	2.8	0.0	0.0	0.0
(4570) Permit Services	317	544	565	21	4.7	5.0	5.0	0.0
(4580) Food and Nutrition Services	1,982	2,185	2,186	1	5.6	6.7	3.0	-3.7
(4585) Facilities	273	0	0	0	1.9	0.0	0.0	0.0
(4590) Planning Capital Projects	280	312	330	18	2.8	3.0	3.0	0.0
(4595) Support Services	757	810	832	22	7.0	11.5	11.5	0.0
(4596) Park Monitors	0	636	666	30	0.0	10.0	10.0	0.0
<b>Subtotal (4500) Operations Division</b>	<b>4,510</b>	<b>4,488</b>	<b>4,579</b>	<b>91</b>	<b>35.1</b>	<b>36.2</b>	<b>32.5</b>	<b>-3.7</b>
<b>(5400) Park and Facility Management</b>								
(5413) Natural Resources	0	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (5400) Park and Facility Management</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>36,958</b>	<b>39,325</b>	<b>45,312</b>	<b>5,986</b>	<b>478.5</b>	<b>550.1</b>	<b>601.0</b>	<b>50.9</b>

Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's divisions, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## **FY 2015 Proposed Budget Changes**

The Department of Parks and Recreation's (DPR) proposed FY 2015 gross budget is \$45,311,683, which represents a 15.2 percent increase over its FY 2014 approved gross budget of \$39,325,394. The budget is comprised of \$40,626,683 in Local funds, \$2,420,000 in Special Purpose Revenue funds, and \$2,265,000 in Intra-District funds.

### **Current Services Funding Level**

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2014 approved budget across multiple divisions, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2015 CSFL adjustments to the FY 2014 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DPR's FY 2015 CSFL budget is \$37,219,650, which represents a \$2,369,391, or 6.8 percent, increase over the FY 2014 approved Local funds budget of \$34,850,259.

### **CSFL Assumptions**

The FY 2015 CSFL calculated for DPR included adjustment entries that are not described in detail on table 5. These adjustments include increases of \$2,305,533 in personal services to account for Fringe Benefit costs based on trend and comparative analyses and the impact of cost-of-living adjustments implemented in FY 2013, and \$63,858 in nonpersonal services based on the Consumer Price Index factor of 2.4 percent.

### **Agency Budget Submission**

**Increase:** In Local funds, the budget was increased by \$912,343 across multiple divisions to support activities at community recreation centers across the District and to cover adjustments to supplies, equipment, and other operational costs. In the Programs division, the budget was increased by \$507,703 to support certain contractual costs, including the impact of the "Boys and Girls Club of Greater Washington Property Acquisition Emergency Act of 2009".

In Special Purpose Revenue, the budget was increased by \$220,000 across multiple divisions to align the budget with a projected growth in revenue from the collection of fees from users of DPR facilities, activities, and developers.

In Intra-District funds, the budget was increased by \$116,368 in the Operations division to support a food services contract that provides meals during the peak summer period.

**Decrease:** In Local funds, the budget was decreased by \$54,560 to reflect salary adjustments across multiple divisions and by \$232,035 to align the Fringe Benefits budget with projected costs.

In Intra-District funds, a decrease of \$42,145 reflects adjustments to agency-wide supplies, equipment, and contractual costs. Additionally, the budget reflects a net decrease of \$84,355 and 3.7 FTEs within multiple divisions to reflect the savings from a reduction of certain positions and other personal services adjustments.

**Technical Adjustment:** DPR's Local budget reflects an increase of \$773,583 within the Programs division to account for the Operating Impact of Capital and other costs associated with the reopening and/or renovation of DPR facilities.



## Mayor's Proposed Budget

**Enhance:** The Local funds budget for DPR increased by \$1,500,000 and 49.6 FTEs in the Programs Division to enhance and increase the number of summer programs offered. Specifically, this funding will add seasonal front line staff at DPR facilities to augment the quality and number of agency activities and events. The enhancement will also allow the agency to expand the planning, monitoring, and implementation of summer programs throughout the District.

## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table HA0-5 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table HA0-5**  
(dollars in thousands)

DESCRIPTION	DIVISION	BUDGET	FTE
<b>LOCAL FUNDS: FY 2014 Approved Budget and FTE</b>		<b>34,850</b>	<b>543.5</b>
Other CSFL Adjustments	Multiple Programs	2,369	0.0
<b>LOCAL FUNDS: FY 2015 Current Services Funding Level Budget (CSFL)</b>		<b>37,220</b>	<b>543.5</b>
Increase: To align resources with operational goals	Multiple Programs	912	0.0
Increase: To support and annualize costs of existing program	Programs Division	508	0.0
Decrease: To adjust personal services	Multiple Programs	-55	0.0
Decrease: To align Fringe Benefits budget with projected costs	Multiple Programs	-232	0.0
Technical Adjustment: To align resources with operational goals	Programs Division	774	5.0
<b>LOCAL FUNDS: FY 2015 Agency Budget Submission</b>		<b>39,127</b>	<b>548.5</b>
Enhance: Enhance and increase the number of summer programs offered by DPR	Programs Division	1,500	49.6
<b>LOCAL FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>40,627</b>	<b>598.1</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2014 Approved Budget and FTE</b>		<b>2,200</b>	<b>0.0</b>
Increase: To align budget with projected revenues	Multiple Programs	220	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Agency Budget Submission</b>		<b>2,420</b>	<b>0.0</b>
No Change		0	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>2,420</b>	<b>0.0</b>
<b>INTRA-DISTRICT FUNDS: FY 2014 Approved Budget and FTE</b>		<b>2,275</b>	<b>6.6</b>
Increase: To adjust Contractual Services budget	Operations Division	116	0.0
Decrease: To streamline operational efficiency	Multiple Programs	-42	0.0
Decrease: To recognize savings from a reduction in FTEs	Multiple Programs	-84	-3.7
<b>INTRA-DISTRICT FUNDS: FY 2015 Agency Budget Submission</b>		<b>2,265</b>	<b>2.9</b>
No Change		0	0.0
<b>INTRA-DISTRICT FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>2,265</b>	<b>2.9</b>
<b>Gross for HA0 - Department of Parks and Recreation</b>		<b>45,312</b>	<b>601.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

## Agency Performance Plan

The agency's performance plan has the following objectives for FY 2015:

### Programs Division

**Objective 1:** Provide equal access to high quality programs that are outcome-based and focused on the user.

## KEY PERFORMANCE INDICATORS

### Programs Division

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 YTD	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Percent of participants who met program goals	75%	85%	83.5%	85%	90%	92%
Percent of programs rated at 70 percent or higher	Not Applicable	70%	88.7%	88%	88%	90%
Percent of customer service rating net positive	83.9%	85%	91.1%	92%	92%	93%
Percent of program utilization <sup>1</sup>	67.2%	75%	78.5%	78%	80%	82%

### Partnerships and Development

**Objective 1:** Deliver outstanding partners, volunteers, and external resources to support program goals and fill asset gaps.

## KEY PERFORMANCE INDICATORS

### Partnerships and Development Division

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 YTD	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Percent of annual operating budget supported by external sources	6.7%	7%	7.1%	7%	10%	13%
Number of volunteers processed and approved to work	275	400	548	600	650	700
Number of sponsorships executed	Not Applicable	Not Applicable	Not Applicable	10	15	15

## Operations Division<sup>2</sup>

**Objective 1:** Ensure that facilities, resources, and equipment are functioning in support of recreation programs and activities.

**Objective 2:** Incorporate environmental stewardship in both agency programs and internal operations.

**Objective 3:** Increase the access to healthy foods.

## KEY PERFORMANCE INDICATORS

### Operations Division

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Percent of playgrounds renovated within the last 4 years [One City Action 3.4.3; Sustainable DC Plan Action NA3.3] <sup>3</sup>	0	15	15	15	10	5
Number of DPR playgrounds with ADA accessibility plan implemented [One City Action 3.3.1] <sup>4</sup>	Not Applicable	15	8	15	15	15
Number of DPR Community Gardens	14	Not Applicable	18	22	26	30
Percent of facilities with recycling and trash reduction programs [Sustainable DC Plan Goals 1 and 3]	71%	85%	98.5%	100%	100%	100%
Percent of summer meals for which DPR receives reimbursement	93%	94%	91.1%	92%	95%	95%
Number of free meals served <sup>5</sup>	945,271	1,000,000	895,142	900,000	1,000,000	1,000,000
Number of DPR facilities with Supper Meal Program [Sustainable DC Food Goal 2]	Not Applicable	Not Applicable	10	13	15	20

## Office of the Director<sup>6</sup>

**Objective 1:** Ensure high-quality programs and services through internal and external communication systems, excellent customer service, and interagency collaboration.

**Objective 2:** Support Recreation and Leisure Activities by Maintaining a High-Performing Workforce.

## KEY PERFORMANCE INDICATORS

### Office of the Director

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 YTD	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Percent net positive customer experience ratings	85.7%	87%	90.0%	92%	92%	95%
Percent of staff with individualized certification plan	0	70%	70.4%	75%	80%	85%
Staff fill rate (full time employees) <sup>7</sup>	87%	90%	91.0%	92%	92%	95%

## Performance Plan Endnotes

<sup>1</sup>*Sustainable DC Plan Goal:* Inspire healthy, active lifestyles for all residents regardless of income, ability, or employment.

Action 1.1: Expand public park access and programming to promote healthy lifestyles through physical exercise.

<sup>2</sup>The (4500) Operations Division also includes the (3800) Park Policy and Programs Division.

<sup>3</sup>*Government of the District of Columbia, One City Action Plan. Goal 3:* Improve Quality of Life for All. Action 3.4.3: Improve District playgrounds.

<sup>4</sup>*Government of the District of Columbia, One City Action Plan. Goal 3:* Improve Quality of Life for All. Action 3.3.1: Develop And Implement the Americans With Disabilities Act (ADA) Access Master Plan for parks and recreation centers.

<sup>5</sup>*Government of the District of Columbia, One City Action Plan. Goal 3:* Improve Quality of Life for All. Action 3.4.1: Improve access to healthy food - farmer's markets, community gardens, and grocery stores.

<sup>6</sup>(2500) Office of the Director also includes the following budget Divisions: (1000) Agency Management; and (100F) Agency Financial Operations.

<sup>7</sup>Taking into consideration the hiring freeze instituted in FY 2010.

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# D.C. Office on Aging

www.dcoa.dc.gov

Telephone: 202-724-5622

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Description	FY 2013 Actual	FY 2014 Approved	FY 2015 Proposed	% Change from FY 2014
Operating Budget	\$27,603,385	\$35,458,613	\$42,017,960	18.5
FTEs	40.9	66.0	63.0	-4.5

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The mission of the District of Columbia Office on Aging (DCOA) is to advocate, plan, implement, and monitor programs in health, education, employment, and social services that promote longevity, independence, dignity, and choice for older District residents (age 60 plus).

## Summary of Services

DCOA provides consumer information, assistance, outreach, and employment/training services for District seniors, people living with disabilities, and caregivers so that they can be better informed about aging issues, live a quality life, and maintain their independence. The agency also offers home health, adult day care, nutrition, case management, residential facilities, elder rights assistance, health promotion, wellness, counseling, legal, recreation, transportation, and caregiver services for District residents to allow older residents an opportunity to remain at home and in the community for as long as possible.

The agency's FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table BY0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table BY0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>General Fund</b>						
Local Funds	16,719	18,912	25,957	31,724	5,767	22.2
<b>Total for General Fund</b>	<b>16,719</b>	<b>18,912</b>	<b>25,957</b>	<b>31,724</b>	<b>5,767</b>	<b>22.2</b>
<b>Federal Resources</b>						
Federal Grant Funds	6,419	7,013	7,356	7,736	380	5.2
<b>Total for Federal Resources</b>	<b>6,419</b>	<b>7,013</b>	<b>7,356</b>	<b>7,736</b>	<b>380</b>	<b>5.2</b>
<b>Intra-District Funds</b>						
Intra-District Funds	902	1,679	2,146	2,558	412	19.2
<b>Total for Intra-District Funds</b>	<b>902</b>	<b>1,679</b>	<b>2,146</b>	<b>2,558</b>	<b>412</b>	<b>19.2</b>
<b>Gross Funds</b>	<b>24,040</b>	<b>27,603</b>	<b>35,459</b>	<b>42,018</b>	<b>6,559</b>	<b>18.5</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Full-Time Equivalents, by Revenue Type

Table BY0-2 contains the proposed FY 2015 FTE level compared to the FY 2014 approved FTE level by revenue type. It also provides FY 2012 and FY 2013 actual data.

**Table BY0-2**

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change
<b>General Fund</b>						
Local Funds	16.1	19.2	39.5	33.0	-6.5	-16.5
<b>Total for General Fund</b>	<b>16.1</b>	<b>19.2</b>	<b>39.5</b>	<b>33.0</b>	<b>-6.5</b>	<b>-16.5</b>
<b>Federal Resources</b>						
Federal Grant Funds	5.6	9.5	10.5	10.0	-0.5	-4.8
<b>Total for Federal Resources</b>	<b>5.6</b>	<b>9.5</b>	<b>10.5</b>	<b>10.0</b>	<b>-0.5</b>	<b>-4.8</b>
<b>Intra-District Funds</b>						
Intra-District Funds	10.0	12.2	16.0	20.0	4.0	25.0
<b>Total for Intra-District Funds</b>	<b>10.0</b>	<b>12.2</b>	<b>16.0</b>	<b>20.0</b>	<b>4.0</b>	<b>25.0</b>
<b>Total Proposed FTEs</b>	<b>31.8</b>	<b>40.9</b>	<b>66.0</b>	<b>63.0</b>	<b>-3.0</b>	<b>-4.5</b>

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table BY0-3 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table BY0-3**  
(dollars in thousands)

Comptroller Source Group	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Change Percent
11 - Regular Pay - Continuing Full Time	2,036	2,271	2,927	2,557	-370	-12.6
12 - Regular Pay - Other	576	715	1,714	2,293	580	33.8
13 - Additional Gross Pay	134	43	0	0	0	N/A
14 - Fringe Benefits - Current Personnel	461	528	1,274	1,343	69	5.4
15 - Overtime Pay	0	0	0	0	0	N/A
<b>Subtotal Personal Services (PS)</b>	<b>3,208</b>	<b>3,556</b>	<b>5,915</b>	<b>6,193</b>	<b>278</b>	<b>4.7</b>
20 - Supplies and Materials	48	76	98	120	21	21.8
31 - Telephone, Telegraph, Telegram, Etc.	31	18	0	0	0	N/A
40 - Other Services and Charges	546	1,109	980	1,372	392	40.0
41 - Contractual Services - Other	5,408	5,239	9,855	9,155	-700	-7.1
50 - Subsidies and Transfers	14,700	17,517	18,511	25,078	6,567	35.5
70 - Equipment and Equipment Rental	100	89	100	100	0	0.0
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>20,832</b>	<b>24,047</b>	<b>29,544</b>	<b>35,825</b>	<b>6,281</b>	<b>21.3</b>
<b>Gross Funds</b>	<b>24,040</b>	<b>27,603</b>	<b>35,459</b>	<b>42,018</b>	<b>6,559</b>	<b>18.5</b>

\*Percent change is based on whole dollars.

## Program Description

The District of Columbia Office on Aging operates through the following 4 programs:

**Consumer Information, Assistance and Outreach** – provides information and assistance, special events, training, education, and employment services for District residents and caregivers so that they can be better informed about aging issues and maintain their independence.

This program contains the following 4 activities:

- **Employment Services** – provides job counseling and placement opportunities for District residents age 55 or older so that they can gain and maintain employment;
- **Special Events** – provides socialization, information, and recognition services for District residents age 60 or older to increase awareness of services provided, expand their social network, and project a positive image of aging;
- **Training and Education** – provides consumer training for seniors and professional training for service providers and the general public to enhance their knowledge and increase their skills regarding policies and procedures affecting elderly programs and services; and
- **Advocacy Activity/Elder Rights** – supports elder rights protection and adult protective service activities that concur with relevant state laws, provide public education regarding elder abuse, and assist in resolving complaints between residents/families and nursing homes and other community residential facilities for seniors.

**In-Home and Continuing Care** – provides homemaker assistance, day care, nutrition, case management services, and caregiver support to allow older residents to age in place, in their own home.

This program contains the following 2 activities:

- **In-Home and Day Care Services** – provides homemaker assistance, day care, nutrition, and case management services for frail District residents 60 years of age and older; and
- **Caregivers Support** – provides caregiver education and training, respite, stipends, and transportation services to eligible caregivers.

**Community-Based Support** – provides residential facilities, elder rights assistance, health promotion, wellness, counseling, legal services, transportation, and recreation activities for District residents who are 60 years of age or older so that they can live independently in the community and minimize institutionalization.

This program contains the following 4 activities:

- **Health Promotion and Wellness** – provides physical fitness, health screening, and wellness information for District residents age 60 or older to increase their health awareness and to adopt healthier behaviors;
- **Community Services** – provides congregate and home delivered meals, transportation, recreation, counseling, volunteer activities, and legal services;
- **Supportive Residential Facilities** – provides emergency shelter, supportive housing, advocacy, and aging-in-place programs; and
- **Advocacy/Elder Rights** – supports elder rights protection and adult protective service activities that concur with relevant state laws, provides public education regarding elder abuse, and assists in resolving complaints between residents/families and nursing homes and other community residential facilities for seniors.

**Agency Management** – provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting

## Program Structure Change

The District of Columbia Office on Aging has no program structure changes in the FY 2015 proposed budget.



## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table BY0-4 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

**Table BY0-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Agency Management</b>								
(1010) Personnel Costs	2,361	3,682	6,567	2,884	25.1	32.0	37.0	5.0
(1040) Contract and Procurement	941	977	993	16	0.0	0.0	0.0	0.0
(1087) Language Access	4	12	12	0	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Agency Management</b>	<b>3,306</b>	<b>4,671</b>	<b>7,572</b>	<b>2,901</b>	<b>25.1</b>	<b>32.0</b>	<b>37.0</b>	<b>5.0</b>
<b>(9200) Consumer Information Assistance and Outreach</b>								
(9205) Employment Services	314	314	374	60	0.0	0.0	0.0	0.0
(9215) Special Events	210	223	223	0	0.0	0.0	0.0	0.0
(9220) Training and Education	1,459	2,360	2,603	243	2.6	16.0	20.0	4.0
(9222) Advocacy/Elder Rights	366	467	467	0	0.0	0.0	0.0	0.0
<b>Subtotal (9200) Consumer Information Assistance and Outreach</b>	<b>2,349</b>	<b>3,363</b>	<b>3,667</b>	<b>303</b>	<b>2.6</b>	<b>16.0</b>	<b>20.0</b>	<b>4.0</b>
<b>(9300) In-Home and Continuing Care</b>								
(9325) In-Home and Daycare Services	5,386	5,731	5,731	0	0.0	0.0	0.0	0.0
(9330) Caregivers Support	681	701	701	0	0.0	0.0	0.0	0.0
<b>Subtotal (9300) In-Home and Continuing Care</b>	<b>6,067</b>	<b>6,431</b>	<b>6,431</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(9400) Community-Based Support</b>								
(9440) Health Promotion and Wellness	4,018	4,412	4,760	349	13.2	6.0	6.0	0.0
(9450) Community Services	10,524	15,169	17,721	2,551	0.0	12.0	0.0	-12.0
(9470) Supportive Residential Facility	675	925	925	0	0.0	0.0	0.0	0.0
(9480) Advocacy/Elder Rights	617	487	943	456	0.0	0.0	0.0	0.0
<b>Subtotal (9400) Community-Based Support</b>	<b>15,833</b>	<b>20,993</b>	<b>24,348</b>	<b>3,355</b>	<b>13.2</b>	<b>18.0</b>	<b>6.0</b>	<b>-12.0</b>
<b>(9960) Year End Close</b>								
No Activity Assigned	49	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (9960) Year End Close</b>	<b>49</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>27,603</b>	<b>35,459</b>	<b>42,018</b>	<b>6,559</b>	<b>40.9</b>	<b>66.0</b>	<b>63.0</b>	<b>-3.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## **FY 2015 Proposed Budget Changes**

The District of Columbia Office on Aging's (DCOA) proposed FY 2015 gross budget is \$42,017,960, which represents a 18.5 percent increase over its FY 2014 approved gross budget of \$35,458,613. The budget is comprised of \$31,723,922 in Local funds, \$7,735,721 in Federal Grants funds, and \$2,558,317 in Intra-District funds.

### **Current Services Funding Level**

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2014 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2015 CSFL adjustments to the FY 2014 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DCOA's FY 2015 CSFL budget is \$24,118,122, which represents a \$1,838,439, or 7.1 percent, decrease from the FY 2014 approved Local funds budget of \$25,956,561.

### **CSFL Assumptions**

The FY 2015 CSFL calculated for DCOA included adjustment entries that are not described in detail on table 5. These adjustments include a reduction of \$2,150,000 to account for the removal of one-time funding appropriated in FY 2014 for Contractual Services to provide meals to home-bound seniors and to provide grants for senior services. Additionally, adjustments were made for increases of \$119,285 in personal services to account for Fringe Benefit costs based on trend and comparative analyses and the impact of cost-of-living adjustments implemented in FY 2013, and \$111,276 in nonpersonal services based on the Consumer Price Index factor of 2.4 percent. DCOA's CSFL funding for the removal of one-time salary lapse, which is not listed in detail on table 5, reflects an adjustment for an increase of \$81,000 to account for projected salary lapse savings.

### **Agency Budget Submission**

**Increase:** DCOA's proposed budget includes an increase of \$492,325 in Local funds nonpersonal services in Subsidies and Transfers to support services for seniors. This increase is due to the reallocation of funding from personal services and a shift of Ombudsman funding from Contractual Services. Additional increases include \$67,937 in Other Services and Charges in the Agency Management program, to support additional services for seniors who participate in the Senior Service Network.

In Federal Grant funds, the nonpersonal services budget was increased by \$626,392, of which \$21,468 was allocated to Supplies and Materials in the Agency Management program, \$82,214 to Other Services and Charges in multiple programs for the maintenance of the Aging and Disability Resource Center's (ADRC) website, and \$522,710 to Subsidies and Transfers in the Community-Based Support program. This increase is primarily attributed to additional funding from the Commodity Assistance program grant and the reallocation of contract funding.

In Intra-District funds, the nonpersonal services budget was increased by \$564,492, of which \$218,548 was in Other Services and Charges due to additional funding for two Letters of Intent (LOI): Money Follows the Person and ADRC Operations; and \$345,944 was for a LOI providing services for the DC Long Term Ombudsman and Independent Living for the Blind. In addition, the personal services budget in the Consumer Information Assistance and Outreach program was increased by \$473,806 and 4.0 FTEs due to an increase in ADRC funding.

**Decrease:** DCOA's proposed FY 2015 budget includes a Local fund reduction of \$189,718 in nonpersonal services across multiple programs. Of this amount, \$184,955 is from Contractual Services due to a shift in Ombudsman funding, \$2,400 is from Equipment and Equipment Rental, and \$2,363 is from Supplies and Materials. An additional Local fund decrease of \$370,544 and 6.5 FTEs in personal services is due to the elimination of 12 part-time social worker positions and the establishment of 5 full-time positions. The remaining funds were allocated to Subsidies and Transfers in nonpersonal services to support the agency's sub-grants.

In Federal Grant funds, nonpersonal services were decreased by \$221,102 due to the ADRC funding reclassification from Contractual Services to Subsidies and Transfers in the Community-Based Support program. Additionally, the personal services budget was decreased by \$25,128 and 0.5 FTE to reflect the reclassification of recently hired employees from Continuing full time to Term full time.

In Intra-District funds, the Contractual Services budget in the Consumer Information Assistance and Outreach program was decreased by \$626,476 as an offset to the personal services increase to support the new FTEs, as well as projected salary steps and Fringe Benefits adjustments.

**Technical Adjustment:** DCOA's FY 2015 budget request was increased by \$4,900,000 in the Community-Based Support program. Of this amount \$3,000,000 supports existing transportation contracts for seniors and \$1,900,000 supports the food services contract, which provides meals for seniors.

### **Mayor's Proposed Budget**

**Enhance:** The District of Columbia Office on Aging's budget reflects an increase of \$2,705,800 in nonpersonal services, which includes \$2,000,000 in additional funds to enhance programs for seniors and expand access to wellness centers, \$455,800 to support the Community Supplemental Food program and the Community Automated Reliable Electronic System, and \$250,000 to support the "Age Friendly" citywide initiative.

## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table BY0-5 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table BY0-5**  
(dollars in thousands)

DESCRIPTION	PROGRAM	BUDGET	FTE
<b>LOCAL FUNDS: FY 2014 Approved Budget and FTE</b>		<b>25,957</b>	<b>39.5</b>
Removal of One-Time Funding	Multiple Programs	-2,150	0.0
Other CSFL Adjustments	Multiple Programs	312	0.0
<b>LOCAL FUNDS: FY 2015 Current Services Funding Level Budget (CSFL)</b>		<b>24,118</b>	<b>39.5</b>
Increase: To support and annualize costs of existing program	Multiple Programs	492	0.0
Increase: To support and annualize costs of existing program	Agency Management	68	0.0
Decrease: To streamline operational efficiency	Multiple Programs	-190	0.0
Decrease: To recognize savings from a reduction in FTEs	Multiple Programs	-371	-6.5
Technical Adjustment: To support negotiated transportation contract for seniors	Community-Based Support	3,000	0.0
Technical Adjustment: To annualize contractual service costs for food services	Community-Based Support	1,900	0.0
<b>LOCAL FUNDS: FY 2015 Agency Budget Submission</b>		<b>29,018</b>	<b>33.0</b>
Enhance: To support programs and access to existing Wellness Centers	Agency Management	2,000	0.0
Enhance: To fund the Commodity Supplemental Food Program and the Community Automated Reliable Electronic System	Community-Based Support	456	0.0
Enhance: To support the Age-Friendly City Initiative	Community-Based Support	250	0.0
<b>LOCAL FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>31,724</b>	<b>33.0</b>
<b>FEDERAL GRANT FUNDS: FY 2014 Approved Budget and FTE</b>		<b>7,356</b>	<b>10.5</b>
Increase: To align budget with projected grant awards	Multiple Programs	626	0.0
Decrease: To align budget with projected grant awards	Multiple Programs	-221	0.0
Decrease: To recognize savings from a reduction in FTEs	Multiple Programs	-25	-0.5
<b>FEDERAL GRANT FUNDS: FY 2015 Agency Budget Submission</b>		<b>7,736</b>	<b>10.0</b>
No Change		0	0.0
<b>FEDERAL GRANT FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>7,736</b>	<b>10.0</b>
<b>INTRA-DISTRICT FUNDS: FY 2014 Approved Budget and FTE</b>		<b>2,146</b>	<b>16.0</b>
Increase: To align funding with nonpersonal services costs	Multiple Programs	564	0.0
Increase: To support additional FTEs	Consumer Info. Assistance and Outreach	474	4.0
Decrease: To align funding with nonpersonal services costs	Consumer Info. Assistance and Outreach	-626	0.0
<b>INTRA-DISTRICT FUNDS: FY 2015 Agency Budget Submission</b>		<b>2,558</b>	<b>20.0</b>
No Change		0	0.0
<b>INTRA-DISTRICT FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>2,558</b>	<b>20.0</b>
<b>Gross for BY0 - D.C. Office on Aging</b>		<b>42,018</b>	<b>63.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

## Agency Performance Plan

The agency's performance plan has the following objectives for FY 2015:

### Consumer Information, Assistance and Outreach Division

**Objective 1:** Provide robust outreach efforts and disseminate more information intended to bring about a greater awareness of senior services and better serve and attract the underserved population through the expansion and development of new services and campaigns.

**Objective 2:** Develop active and vibrant neighborhoods to create new economic opportunity and support a high quality of life for the District's seniors and persons with disabilities through the Mayor's Sustainable DC Plan.

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## KEY PERFORMANCE INDICATORS

### Consumer Information, Assistance and Outreach Division

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Newly Registered Smart 911 DCOA Customers	Not Available	Not Available	Not Available	1,000	1,100	1,200
Number of people receiving jobs with pay rate above minimum wage	Not Available	Not Available	Not Available	80	90	95

### In-Home and Continuing Care/Community-Based Support

**Objective 1:** Fulfill the Mayor's One City Action Plan by diverting vulnerable residents from premature nursing home placement by providing aging and disability resources in every ward of the city.

**Objective 2:** Enhance and maintain community living for seniors and people living with disabilities through the implementation of DCOA's 5-year strategic plan.

## KEY PERFORMANCE INDICATORS

### In-Home and Continuing Care/Community-Based Support

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Number of people transitioned from nursing homes back to the community with the appropriate home and community-based supports and services	Not Available	Not Available	49	80	110	120
Number of people who have remained or transitioned in the community as a result of the long-term care options counseling services	217	Not Available	800	680	800	900
Number of people discharged from the hospital to home preventing nursing home placement	Not Available	Not Available	86	60	80	90
Number of customers (ages 18-59) served by ADRC	700	750	1,296	389	467	560
Percentage of customers satisfied with WEHTS transportation service	Not Available	Not Available	Not Available	50%	75%	85%
Percent of persons at Senior Wellness Centers reporting an increase in awareness and practice of healthy habits	90%	90%	90%	90%	90%	90%

### Agency Management

**Objective 1:** Transform the District of Columbia to an Age-Friendly City, an inclusive and accessible urban environment that encourages active and healthy aging for all residents, particularly seniors.

## KEY PERFORMANCE INDICATORS

### Agency Management

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Number of new affordable housing units for seniors	Not Available	Not Available	Not Available	1	1	1
Number of new senior villages	Not Available	Not Available	2	3	3	3
Number of proposed legislative and policy initiatives on aging issues	Not Available	Not Available	Not Available	3	2	2

# Unemployment Compensation Fund

www.does.dc.gov

Telephone: 202-724-7000

Description	FY 2013 Actual	FY 2014 Approved	FY 2015 Proposed	% Change from FY 2014
Operating Budget	\$7,668,490	\$6,887,000	\$6,887,000	0.0

The mission of the Unemployment Compensation Fund is to provide unemployment compensation benefits to former District government employees who have been separated from employment through no fault of their own.

The agency's FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table BH0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table BH0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>General Fund</b>						
Local Funds	12,203	7,668	6,887	6,887	0	0.0
<b>Total for General Fund</b>	<b>12,203</b>	<b>7,668</b>	<b>6,887</b>	<b>6,887</b>	<b>0</b>	<b>0.0</b>
<b>Gross Funds</b>	<b>12,203</b>	<b>7,668</b>	<b>6,887</b>	<b>6,887</b>	<b>0</b>	<b>0.0</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table BH0-2 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table BH0-2**  
(dollars in thousands)

	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>Comptroller Source Group</b>						
50 - Subsidies and Transfers	12,203	7,668	6,887	6,887	0	0.0
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>12,203</b>	<b>7,668</b>	<b>6,887</b>	<b>6,887</b>	<b>0</b>	<b>0.0</b>
<b>Gross Funds</b>	<b>12,203</b>	<b>7,668</b>	<b>6,887</b>	<b>6,887</b>	<b>0</b>	<b>0.0</b>

\*Percent change is based on whole dollars.

### Program Description

The Unemployment Compensation Fund operates through the following program:

**Unemployment Compensation Fund** - provides unemployment compensation to qualified former District government employees during periods of unemployment.

### Program Structure Changes

The Unemployment Compensation Fund has no program structure changes in the FY 2015 proposed budget.

## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table BH0-3 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

**Table BH0-3**  
(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Unemployment Compensation Fund</b>								
(1100) Unemployment Compensation Fund	7,668	6,887	6,887	0	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Unemployment Compensation Fund</b>	<b>7,668</b>	<b>6,887</b>	<b>6,887</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>7,668</b>	<b>6,887</b>	<b>6,887</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

### FY 2015 Proposed Budget Changes

The Unemployment Compensation Fund has no changes from the FY 2014 approved budget to the FY 2015 proposed budget.



# Employees' Compensation Fund

<http://orm.dc.gov>  
202-727-8600

Description	FY 2013 Actual	FY 2014 Approved	FY 2015 Proposed	% Change from FY 2014
Operating Budget	\$22,954,408	\$20,021,412	\$20,221,002	1.0

The mission of the Employees' Compensation Fund is to provide fiscal resources to administer the Public Sector Workers' Compensation program for District of Columbia government employees and to pay the required claims costs of eligible claimants, pursuant to applicable District laws.

The agency's FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table BG0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table BG0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>General Fund</b>						
Local Funds	27,988	22,954	20,021	20,221	200	1.0
<b>Total for General Fund</b>	<b>27,988</b>	<b>22,954</b>	<b>20,021</b>	<b>20,221</b>	<b>200</b>	<b>1.0</b>
<b>Gross Funds</b>	<b>27,988</b>	<b>22,954</b>	<b>20,021</b>	<b>20,221</b>	<b>200</b>	<b>1.0</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table BG0-2 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table BG0-2**  
(dollars in thousands)

Comptroller Source Group	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
20 - Supplies and Materials	1,481	1,131	814	814	0	0.0
40 - Other Services and Charges	10,126	8,509	7,503	4,192	-3,311	-44.1
50 - Subsidies and Transfers	16,371	13,314	11,705	15,216	3,511	30.0
70 - Equipment and Equipment Rental	10	0	0	0	0	N/A
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>27,988</b>	<b>22,954</b>	<b>20,021</b>	<b>20,221</b>	<b>200</b>	<b>1.0</b>
<b>Gross Funds</b>	<b>27,988</b>	<b>22,954</b>	<b>20,021</b>	<b>20,221</b>	<b>200</b>	<b>1.0</b>

\*Percent change is based on whole dollars.

### Program Description

The Employees' Compensation Fund operates through the following program:

**Disability Compensation Fund** – is established by the District of Columbia Merit Personnel Act (D.C. Law 2-139, as amended). Payments are made to District employees, with eligible and verified claims, as compensation for lost wages, medical services related to workplace injuries, and return-to-work services such as vocational rehabilitation. In FY 2004, the administration of the Fund was transferred to the D.C. Office of Risk Management.

### Program Structure Change

The Employees' Compensation Fund has no program structure changes in the FY 2015 proposed budget.

## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table BG0-3 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

**Table BG0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(0010) Disability Compensation Fund</b>								
(1000) Disability Compensation Fund	22,954	20,021	20,221	200	0.0	0.0	0.0	0.0
<b>Subtotal (0010) Disability Compensation Fund</b>	<b>22,954</b>	<b>20,021</b>	<b>20,221</b>	<b>200</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>22,954</b>	<b>20,021</b>	<b>20,221</b>	<b>200</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

### FY 2015 Proposed Budget Changes

The Employees' Compensation Fund's (ECF) proposed FY 2015 gross budget is \$20,221,002, which represents a 1.0 percent increase over its FY 2014 approved gross budget of \$20,021,412. The budget is comprised entirely of Local funds.

### Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2014 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2015 CSFL adjustments to the FY 2014 Local funds budget are described in table 4 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

ECF's FY 2015 CSFL budget is \$20,221,002, which represents a \$199,590, or 1.0 percent increase over the FY 2014 approved Local funds budget of \$20,021,412.

### CSFL Assumptions

The FY 2015 CSFL calculated for ECF included an adjustment entry that was not described in detail on table 4. This adjustment was made for an increase of \$199,590 in nonpersonal services based on the Consumer Price Index factor of 2.4 percent.

### Agency Budget Submission

**Increase:** In Local funds, nonpersonal services include increases of \$3,510,502 to support projected costs in Subsidies and Transfers, which aligns the budget to the actual compensation benefit claims in prior years.

**Decrease:** The agency’s budget proposal reflects a total reduction of \$3,510,502, which is the result of a reduction of \$19,525 in Supplies and Materials and \$3,490,977 in Other Services and Charges, which offsets the projected nonpersonal services increases.

**Mayor’s Proposed Budget**

**No Change:** The Employees’ Compensation Fund’s budget proposal reflects no change from the agency budget submission to the Mayor’s proposed budget.

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**FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type**

Table BG0-4 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table BG0-4**  
(dollars in thousands)

DESCRIPTION	PROGRAM	BUDGET	FTE
<b>LOCAL FUNDS: FY 2014 Approved Budget and FTE</b>		<b>20,021</b>	<b>0.0</b>
Other CSFL Adjustments	Disability Compensation Fund	200	0.0
<b>LOCAL FUNDS: FY 2015 Current Services Funding Level (CSFL)</b>		<b>20,221</b>	<b>0.0</b>
Increase: To align resources with operational goals	Disability Compensation Fund	3,511	0.0
Decrease: To align funding with nonpersonal services costs	Disability Compensation Fund	-3,511	0.0
<b>LOCAL FUNDS: FY 2015 Agency Budget Submission</b>		<b>20,221</b>	<b>0.0</b>
No Change		0	0.0
<b>LOCAL FUNDS: FY 2015 Mayor’s Proposed Budget</b>		<b>20,221</b>	<b>0.0</b>
<b>Gross for BG0 - Employees' Compensation Fund</b>		<b>20,221</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

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# Office of Human Rights

[www.ohr.dc.gov](http://www.ohr.dc.gov)

Telephone: 202-727-4559

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Description	FY 2013 Actual	FY 2014 Approved	FY 2015 Proposed	% Change from FY 2014
Operating Budget	\$2,653,882	\$2,901,549	\$2,966,650	2.2
FTEs	23.4	28.0	28.0	0.0

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The mission of the D.C. Office of Human Rights (OHR) is to eradicate discrimination, increase equal opportunity, and protect human rights in the city.

## Summary of Services

The D.C. OHR investigates and resolves complaints of discrimination in employment, housing, places of public accommodation, and educational institutions, pursuant to the D.C. Human Rights Act of 1977 and other numerous local and federal laws. OHR also prevents discrimination by providing training and education to District government employees, private employers, workers, and the community at-large of their rights and responsibilities under the law. OHR monitors compliance with the Language Access Act of 2004 and investigates allegations of non-compliance with this Act by District government agencies. The agency also investigates complaints and conditions causing community tension and conflict that can lead to breaches of the peace. The Commission on Human Rights is the adjudicatory body that decides private sector cases after OHR has found “probable cause” of discrimination.

The agency’s FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table HM0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table HM0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>General Fund</b>						
Local Funds	2,169	2,327	2,595	2,700	105	4.0
<b>Total for General Fund</b>	<b>2,169</b>	<b>2,327</b>	<b>2,595</b>	<b>2,700</b>	<b>105</b>	<b>4.0</b>
<b>Federal Resources</b>						
Federal Grant Funds	416	323	307	267	-40	-13.0
<b>Total for Federal Resources</b>	<b>416</b>	<b>323</b>	<b>307</b>	<b>267</b>	<b>-40</b>	<b>-13.0</b>
<b>Private Funds</b>						
Private Donations	0	4	0	0	0	N/A
<b>Total for Private Funds</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>2,585</b>	<b>2,654</b>	<b>2,902</b>	<b>2,967</b>	<b>65</b>	<b>2.2</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Full-Time Equivalents, by Revenue Type

Table HM0-2 contains the proposed FY 2015 FTE level compared to the FY 2014 approved FTE level by revenue type. It also provides FY 2012 and FY 2013 actual data.

**Table HM0-2**

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change
<b>General Fund</b>						
Local Funds	22.4	22.6	25.6	25.6	0.0	0.0
<b>Total for General Fund</b>	<b>22.4</b>	<b>22.6</b>	<b>25.6</b>	<b>25.6</b>	<b>0.0</b>	<b>0.0</b>
<b>Federal Resources</b>						
Federal Grant Funds	1.3	0.8	2.4	2.4	0.0	0.0
<b>Total for Federal Resources</b>	<b>1.3</b>	<b>0.8</b>	<b>2.4</b>	<b>2.4</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed FTEs</b>	<b>23.6</b>	<b>23.4</b>	<b>28.0</b>	<b>28.0</b>	<b>0.0</b>	<b>0.0</b>

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table HM0-3 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table HM0-3**  
(dollars in thousands)

Comptroller Source Group	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change
11 - Regular Pay - Continuing Full Time	1,020	1,198	1,186	1,470	284	23.9
12 - Regular Pay - Other	726	552	904	742	-162	-17.9
13 - Additional Gross Pay	6	15	0	0	0	N/A
14 - Fringe Benefits - Current Personnel	378	376	519	513	-5	-1.0
15 - Overtime Pay	0	0	0	0	0	N/A
<b>Subtotal Personal Services (PS)</b>	<b>2,130</b>	<b>2,141</b>	<b>2,609</b>	<b>2,725</b>	<b>117</b>	<b>4.5</b>
20 - Supplies and Materials	18	18	10	10	0	3.7
31 - Telephone, Telegraph, Telegram, Etc.	3	4	0	0	0	N/A
40 - Other Services and Charges	286	173	109	66	-43	-39.4
41 - Contractual Services - Other	146	301	172	165	-7	-3.9
70 - Equipment and Equipment Rental	2	17	2	0	-2	-100.0
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>455</b>	<b>513</b>	<b>293</b>	<b>241</b>	<b>-51</b>	<b>-17.6</b>
<b>Gross Funds</b>	<b>2,585</b>	<b>2,654</b>	<b>2,902</b>	<b>2,967</b>	<b>65</b>	<b>2.2</b>

\*Percent change is based on whole dollars.

## Program Description

The Office of Human Rights operates through the following 3 programs:

**Equal Justice** – provides education and awareness and investigates, adjudicates, and provides compliance services to people who live, work, and/or conduct business in the District of Columbia so that they are informed of, and may have timely resolution of, discrimination complaints.

This program contains the following 8 activities:

- **Intake** – provides intake, referral, and counseling services to complainants who live, work, and/or conduct business in the District of Columbia so that they may have timely and quality assessments of their complaints;
- **Mediation** – provides mediation services to complainants and respondents in an attempt to resolve potentially unlawful discriminatory practices and avoid costly and timely investigations and litigation;
- **Investigations** – conducts full investigations whenever prima facie evidence has been established for each complaint brought to the Office of Human Rights. This applies to cases in employment, public accommodations, educational institutions, and language access;
- **Fair Housing** – investigates complaints and provides outreach and education to people who live, work, or conduct business in the District on matters relating to alleged violations of federal and local fair housing laws;
- **Research and Compliance** – conducts compliance reviews of, provides training on, and performs research related to human rights law as well as mandates issued by the Equal Employment Opportunity Commission and the U.S. Department of Housing and Urban Development;
- **Public Education** – provides awareness, education, training, and public information to ensure a workforce environment free of discrimination in the District;
- **Public Information (Anti-Bullying)** – coordinates bullying prevention initiatives throughout the District; and
- **Language Access Oversight** – provides information, education, monitoring, and enforcement services pertaining to the D.C. Language Access Act and its implementation and applicability.

**Commission on Human Rights** – provides adjudication services through an administrative, trial-type hearing conducted before a hearing examiner or a panel of commissioners. The Commission rules and can issue injunctive relief and award damages (if discrimination is found) to people who live, work, or conduct business in the District of Columbia.

**Office of Human Rights (Agency Management)** – provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

## Program Structure Change

The Office of Human Rights has no program structure changes in the FY 2015 proposed budget.



## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table HM0-4 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

**Table HM0-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Office of Human Rights</b>								
(1010) Personnel	10	10	11	0	0.1	0.1	0.1	0.0
(1030) Property Management	22	21	23	2	0.2	0.2	0.2	0.0
(1040) Information Technology	20	20	21	1	0.2	0.2	0.2	0.0
(1050) Financial Services	20	20	21	1	0.2	0.2	0.2	0.0
(1055) Risk Management	10	10	11	0	0.1	0.1	0.1	0.0
(1080) Communications	10	10	11	0	0.1	0.1	0.1	0.0
(1085) Customer Service	123	123	132	9	1.1	1.1	1.1	0.0
(1090) Performance Management	177	187	181	-6	1.0	1.0	1.0	0.0
<b>Subtotal (1000) Office of Human Rights</b>	<b>393</b>	<b>403</b>	<b>410</b>	<b>8</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>0.0</b>
<b>(2000) Equal Justice Program</b>								
(2010) Intake	304	283	65	-218	1.6	3.1	1.1	-2.0
(2020) Mediation	195	559	466	-93	1.2	5.1	5.1	0.0
(2030) Investigations	1,160	892	1,014	122	8.7	8.6	9.4	0.9
(2050) Fair Housing Program	179	220	107	-112	2.2	3.1	1.2	-1.8
(2060) Research and Compliance	47	106	22	-84	0.2	1.0	0.0	-1.0
(2070) Public Education	9	102	179	77	1.1	1.1	2.1	1.0
(2080) Public Information	0	0	122	122	0.0	0.0	1.0	1.0
(2090) Language Access Oversight	19	13	228	215	2.2	0.0	2.0	2.0
<b>Subtotal (2000) Equal Justice Program</b>	<b>1,913</b>	<b>2,175</b>	<b>2,204</b>	<b>29</b>	<b>17.3</b>	<b>22.0</b>	<b>22.0</b>	<b>0.0</b>
<b>(3000) Commission on Human Rights</b>								
(3010) Human Rights Commission	348	324	352	28	3.1	3.0	3.0	0.0
<b>Subtotal (3000) Commission on Human Rights</b>	<b>348</b>	<b>324</b>	<b>352</b>	<b>28</b>	<b>3.1</b>	<b>3.0</b>	<b>3.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>2,654</b>	<b>2,902</b>	<b>2,967</b>	<b>65</b>	<b>23.4</b>	<b>28.0</b>	<b>28.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## **FY 2015 Proposed Budget Changes**

The Office of Human Rights' (OHR) proposed FY 2015 gross budget is \$2,966,650, which represents a 2.2 percent increase over its FY 2014 approved gross budget of \$2,901,549. The budget is comprised of \$2,699,650 in Local funds and \$267,000 in Federal Grant funds.

### **Current Services Funding Level**

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2014 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2015 CSFL adjustments to the FY 2014 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

The OHR's FY 2015 CSFL budget is \$2,699,650, which represents a \$105,020, or 4.0 percent, increase over the FY 2014 approved Local funds budget of \$2,594,630.

### **CSFL Assumptions**

The FY 2015 CSFL calculated for OHR included adjustment entries that are not described in detail on table 5. These adjustments were made for increases of \$100,391 in personal services to account for Fringe Benefit costs based on trend and comparative analyses and the impact of cost-of-living adjustments implemented in FY 2013, and \$4,628 in nonpersonal services based on the Consumer Price Index factor of 2.4 percent.

### **Agency Budget Submission**

**Increase:** The proposed budget includes an increase of \$29,835 in Local funds nonpersonal services, primarily in the Equal Justice program. This increase is comprised of \$27,103 in Other Services and Charges and \$2,732 in Supplies and Materials, primarily to support the Youth Bullying Prevention Act of 2012 and the agency's office supplies and printing needs. In addition, the personal services budget was increased by \$14,664 to cover projected salary steps and Fringe Benefits adjustments.

The Federal Grant funds nonpersonal services increased by \$33,831 in Contractual Services - Other in the Equal Justice program, due to an increase in the Memorandum of Understanding (MOU) with the Office of the Attorney General to provide litigation, advice-giving and programmatic support. Additionally, the personal services budget was adjusted by \$1,472 to support the transfer of salary expenses from Regular Pay – Continuing Full Time to Regular Pay – Other to prevent a potential personal services shortfall at the end of the fiscal year.

**Decrease:** The proposed budget includes a reduction to Local funds of \$44,498 in Contractual Services - Other due to a reduction in the mediator contract. The Federal Grant funds budget reflects a reduction of \$75,222, primarily in Other Services and Charges due to the revised FY 2015 IT assessment from the Office of the Chief Technology Officer and a reduction in professional service fees covering the service agreement for equipment, temporary legal services, and a contract with SkillSoft.

### **Mayor's Proposed Budget**

**No Change:** The Office of Human Rights' budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table HM0-5 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table HM0-5**  
(dollars in thousands)

DESCRIPTION	PROGRAM	BUDGET	FTE
<b>LOCAL FUNDS: FY 2014 Approved Budget and FTE</b>		<b>2,595</b>	<b>25.6</b>
Other CSFL Adjustments	Multiple Programs	105	0.0
<b>LOCAL FUNDS: FY 2015 Current Services Funding Level Budget (CSFL)</b>		<b>2,700</b>	<b>25.6</b>
Increase: To support program initiatives	Multiple Programs	30	0.0
Increase: To adjust personal services	Multiple Programs	15	0.0
Decrease: To adjust Contractual Services budget	Multiple Programs	-44	0.0
<b>LOCAL FUNDS: FY 2015 Agency Budget Submission</b>		<b>2,700</b>	<b>25.6</b>
No Change		0	0.0
<b>LOCAL FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>2,700</b>	<b>25.6</b>
<b>FEDERAL GRANT FUNDS: FY 2014 Approved Budget and FTE</b>		<b>307</b>	<b>2.4</b>
Increase: To adjust Contractual Services budget	Equal Justice Program	34	0.0
Increase: To adjust personal services	Multiple Programs	1	0.0
Decrease: To align budget with projected grant awards	Equal Justice Program	-75	0.0
<b>FEDERAL GRANT FUNDS: FY 2015 Agency Budget Submission</b>		<b>267</b>	<b>2.4</b>
No Change		0	0.0
<b>FEDERAL GRANT FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>267</b>	<b>2.4</b>
<b>Gross for HM0 - Office of Human Rights</b>		<b>2,967</b>	<b>28.0</b>

(Change is calculated by whole numbers and may not add up due to rounding)

## Agency Performance Plan

The agency's performance plan has the following objectives for FY 2015:

### Office of Human Rights (OHR)<sup>1</sup>

**Objective 1:** Shorten response times and strengthen quality controls for all internal programs, including investigations, mediations, and Language Access compliance.

**Objective 2:** Prevent discrimination by promoting awareness of and compliance with local and federal antidiscrimination laws through increased outreach and awareness activities. (One City Action Plan 3.1.5)

## KEY PERFORMANCE INDICATORS

### Office of Human Rights<sup>2</sup>

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 YTD <sup>3</sup>	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Average cost per mediation <sup>4,5</sup>	Not Available	Not Available	\$744.66 <sup>6</sup>	\$594.75	\$495.62	\$495.62
Average cost per Language Access training <sup>7</sup>	Not Available	Not Available	\$1,514.83 <sup>8</sup>	\$1,116.61	\$1,075.58	\$932.14
Median case review score <sup>9</sup>	90%	92%	94.5%	95%	96%	96%
Average percent of backlogged cases at any point in time (private and public sector) <sup>10</sup>	7.2%	8%	6.9%	4%	0%	0%
Percent of OHR complainants satisfied with the agency's customer service	92%	95%	95.9%	95%	95%	95%
Percent of mediations that lead to settlement agreements	40%	40%	46.2%	44%	44%	45%
Percent of District agencies with "very good" score on new Language Access compliance rating	Not Available	70%	Not Available	75%	80%	85%

### Commission on Human Rights

**Objective 1:** Adjudicate cases with probable cause findings, determine damages associated with cases, and adjudicate all criminal background check cases.

## KEY PERFORMANCE INDICATORS

### Commission on Human Rights

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 YTD <sup>11</sup>	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Percent of reductions in the total inventory of cases adjudicated at the Commission <sup>12</sup>	50%	50%	92.3%	85%	90%	95%
Percent of adherence to operational efficiency targets, based on diagnostic analysis (cases docketed/suggested number of cases docketed)	Not Available	95%	81%	95%	98%	98%
Number of months, on average, that is used as a guideline for completion of Commission cases	16	15	16	15	15	15

### **Performance Plan Endnotes:**

<sup>1</sup>This Performance Plan includes the Office of Human Rights and the Commission on Human Rights.

<sup>2</sup>For the purposes of the FY 2014 Performance Plan, the Equal Justice Program (2000) budget division is also included in the Office of Human Rights (1000).

<sup>3</sup>Data is current as of June 30, 2013.

<sup>4</sup>In FY 2013, with two FTE mediators and 5 stipend mediators, OHR averages 8-9 mediations per week, or 33 mediations per month. With an additional .75 FTE Mediator, OHR can increase its mediations calendar to 40 per month, or a projection of 480 for FY 2014. In FY 2015, OHR expects to increase mediations to 48 per month, or a goal of 756 mediations. In FY 2016, OHR expects to maintain this goal.

<sup>5</sup>Performance Measures for Human Rights Commissions Executive Session on Human Rights Commissions and Criminal Justice Kennedy School of Government, Harvard University August 2007 Benchmarks - Many commissions have contracts with the Equal Employment Opportunity Commission (EEOC) and the Department of Housing and Urban Development (HUD) to investigate complaints of suspected employment and housing discrimination. The EEOC pays \$580 per case as of 2008 but limits payment according to the size of an agency's inventory and the age of those cases.

<sup>6</sup>Cost calculation:  $((.625 * \text{salary of Mediation team } (\$159,429)) + \$15,000 \text{ (Mediation stipend)}) / 326 \text{ mediations in FY 2013 to date} = \$535.06.$

<sup>7</sup>In FY 2013, with two FTE LA Program Staff (Director and Analyst), OHR conducted 33 trainings.

<sup>8</sup>Cost calculation:  $(\text{Fixed costs of salary} + \text{training prep} = \$41,730) + (\text{Variable costs} = \$8,249 = \text{hourly trainings}) / \text{number of trainings (YTD=33)} = \$1,514.83.$

<sup>9</sup>The industry standard is 93 percent, based on the Equal Opportunity Commission's 2010 Performance Accountability Report.

<sup>10</sup>In FY 2013, this measure was converted from a raw number to a percentage. This methodology is more accurate and a better way to manage performance based on industry standards. The industry standard is 46 percent for private sector and 30 percent for public sector appeals, based on the Equal Opportunity Commission's 2010 Performance Accountability Report.

<sup>11</sup>Data is current as of June 30, 2013.

<sup>12</sup>Captures percentage decrease in FY 2013, or, as of October 1, 2013.



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# Office on Latino Affairs

www.ola.dc.gov

Telephone: 202-671-2825

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Description	FY 2013 Actual	FY 2014 Approved	FY 2015 Proposed	% Change from FY 2014
Operating Budget	\$3,087,136	\$2,894,665	\$2,968,724	2.6
FTEs	10.4	10.0	10.0	0.0

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The mission of the Office on Latino Affairs (OLA) is to improve the quality of life of the District’s Latino residents by addressing a broad range of social and economic needs through strategic management of public and private partnerships, expertise on policy, community relations, civic engagement, and community-based grants.

### Summary of Services

OLA awards community-based grants, forms strategic partnerships, conducts community relations, and provides outreach support and advocacy for District Latinos so that they can have access to a full range of human services, health, education, housing, economic development, and employment opportunities.

The agency’s FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table BZ0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table BZ0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>General Fund</b>						
Local Funds	2,643	2,694	2,695	2,769	74	2.7
<b>Total for General Fund</b>	<b>2,643</b>	<b>2,694</b>	<b>2,695</b>	<b>2,769</b>	<b>74</b>	<b>2.7</b>
<b>Intra-District Funds</b>						
Intra-District Funds	218	393	200	200	0	0.0
<b>Total for Intra-District Funds</b>	<b>218</b>	<b>393</b>	<b>200</b>	<b>200</b>	<b>0</b>	<b>0.0</b>
<b>Gross Funds</b>	<b>2,861</b>	<b>3,087</b>	<b>2,895</b>	<b>2,969</b>	<b>74</b>	<b>2.6</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Full-Time Equivalents, by Revenue Type

Table BZ0-2 contains the proposed FY 2015 FTE level compared to the FY 2014 approved FTE level by revenue type. It also provides FY 2012 and FY 2013 actual data.

**Table BZ0-2**

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change
<b>General Fund</b>						
Local Funds	8.1	10.4	10.0	10.0	0.0	0.0
<b>Total for General Fund</b>	<b>8.1</b>	<b>10.4</b>	<b>10.0</b>	<b>10.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed FTEs</b>	<b>8.1</b>	<b>10.4</b>	<b>10.0</b>	<b>10.0</b>	<b>0.0</b>	<b>0.0</b>



## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table BZ0-3 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table BZ0-3**  
(dollars in thousands)

Comptroller Source Group	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
11 - Regular Pay - Continuing Full Time	195	271	371	395	23	6.3
12 - Regular Pay - Other	307	351	248	273	25	10.1
13 - Additional Gross Pay	7	1	0	0	0	N/A
14 - Fringe Benefits - Current Personnel	104	148	175	194	19	10.9
15 - Overtime Pay	1	0	0	0	0	N/A
<b>Subtotal Personal Services (PS)</b>	<b>613</b>	<b>770</b>	<b>795</b>	<b>863</b>	<b>67</b>	<b>8.5</b>
20 - Supplies and Materials	24	23	20	21	0	2.4
31 - Telephone, Telegraph, Telegram, Etc.	21	3	0	0	0	N/A
40 - Other Services and Charges	130	80	82	88	6	7.3
50 - Subsidies and Transfers	2,044	2,202	1,989	1,989	0	0.0
70 - Equipment and Equipment Rental	29	10	9	9	0	2.4
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>2,249</b>	<b>2,317</b>	<b>2,099</b>	<b>2,106</b>	<b>7</b>	<b>0.3</b>
<b>Gross Funds</b>	<b>2,861</b>	<b>3,087</b>	<b>2,895</b>	<b>2,969</b>	<b>74</b>	<b>2.6</b>

\*Percent change is based on whole dollars.

## Program Description

The Office on Latino Affairs operates through the following 5 programs:

**Community-Based Grants** – provides technical assistance and grants management support including grant selection, award funding, and monitoring services to District Latino-serving non-profit organizations so that they can provide linguistically and culturally appropriate services to the limited English proficient Latino population of the District.

**Advocacy and Language Access** – provides consultation, collaboration, and problem-solving services to the Mayor, District government agencies, community groups, and other entities in an effort to enhance the provision of linguistically and culturally appropriate services to the Latino community as well as comply with the 2004 Language Access Act.

**Community Relations and Outreach** – provides partnership and outreach services to District Latino residents in an effort to increase their knowledge and access to vital programs and services available to them.

This program contains the following 2 activities:

- **Community Information Exchange** – provides information dissemination and educational services to District Latino residents so that they can better access vital services provided by the District government and the non-profit sector; and
- **Community Partnerships** – provides information-gathering services to District Latino residents so that OLA and District government agencies can better design and support systems to serve the Latino community.

**Public Affairs** – promotes high quality communications in both English and Spanish, and fosters understanding and awareness of the activities and achievements of the agency. The Public Affairs program prepares speeches, presentations, news releases, interviews, radio and television appearances, responds to media requests, and maintains media relations. It is responsible for developing outreach plans, direct communication with the public through daily correspondence, and specific communication strategies on key issues and messages related to the Latino population in the District of Columbia. The program is also responsible for maintaining the web content and design of the office's main web page, social media and management of direct communication with members of the public.

**Agency Management** – provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

## Program Structure Change

The proposed program structure changes are provided in the Agency Realignment appendix to the proposed budget, which is located at [www.cfo.dc.gov](http://www.cfo.dc.gov) on the Annual Operating Budget and Capital Plan page.

## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table BZ0-4 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

**Table BZ0-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Agency Management</b>								
(1010) Personnel	1	0	0	0	0.0	0.0	0.0	0.0
(1050) Financial Management	12	10	10	0	0.0	0.0	0.0	0.0
(1090) Performance Management	309	312	327	14	2.1	2.0	2.0	0.0
<b>Subtotal (1000) Agency Management</b>	<b>322</b>	<b>323</b>	<b>337</b>	<b>15</b>	<b>2.1</b>	<b>2.0</b>	<b>2.0</b>	<b>0.0</b>
<b>(1001) Community-Based Grants</b>								
(1012) Grants Management Activity	2,327	2,141	2,157	16	0.0	2.0	2.0	0.0
<b>Subtotal (1001) Community-Based Grants</b>	<b>2,327</b>	<b>2,141</b>	<b>2,157</b>	<b>16</b>	<b>0.0</b>	<b>2.0</b>	<b>2.0</b>	<b>0.0</b>
<b>(2001) Advocacy</b>								
(2011) Language Access	122	146	160	14	1.0	2.0	2.0	0.0
<b>Subtotal (2001) Advocacy</b>	<b>122</b>	<b>146</b>	<b>160</b>	<b>14</b>	<b>1.0</b>	<b>2.0</b>	<b>2.0</b>	<b>0.0</b>
<b>(3001) Community Relations and Outreach</b>								
(3011) Community Information Exchange	307	276	218	-58	7.3	4.0	3.0	-1.0
(3012) Community Partnerships	9	9	9	0	0.0	0.0	0.0	0.0
<b>Subtotal (3001) Community Relations and Outreach</b>	<b>315</b>	<b>285</b>	<b>227</b>	<b>-58</b>	<b>7.3</b>	<b>4.0</b>	<b>3.0</b>	<b>-1.0</b>
<b>(4001) Public Affairs</b>								
(4011) Public Affairs	0	0	87	87	0.0	0.0	1.0	1.0
<b>Subtotal (4001) Public Affairs</b>	<b>0</b>	<b>0</b>	<b>87</b>	<b>87</b>	<b>0.0</b>	<b>0.0</b>	<b>1.0</b>	<b>1.0</b>
<b>Total Proposed Operating Budget</b>	<b>3,087</b>	<b>2,895</b>	<b>2,969</b>	<b>74</b>	<b>10.4</b>	<b>10.0</b>	<b>10.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## **FY 2015 Proposed Budget Changes**

The Office on Latino Affairs (OLA) proposed FY 2015 gross budget is \$2,968,724, which represents a 2.6 percent increase over its FY 2014 approved gross budget of \$2,894,665. The budget is comprised of \$2,768,724 in Local funds and \$200,000 in Intra-District funds.

### **Current Services Funding Level**

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2014 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2015 CSFL adjustments to the FY 2014 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

OLA's FY 2015 CSFL budget is \$2,750,374, which represents a \$55,709, or 2.1 percent, increase over the FY 2014 approved Local funds budget of \$2,694,665.

### **CSFL Assumptions**

The FY 2015 CSFL calculated for OLA included adjustment entries that are not described in detail on table 5. These adjustments were made for increases of \$53,056 in personal services to account for Fringe Benefit costs based on trend and comparative analyses and the impact of cost-of-living adjustments implemented in FY 2013, and \$2,653 in nonpersonal services based on the Consumer Price Index factor of 2.4 percent.

### **Agency Budget Submission**

**Increase:** In Local funds, the proposed budget reflects an increase of \$14,345, which impacts the Agency Management, Community-Based Grants, Advocacy, Community Relations and Outreach, and Public Affairs programs. This adjustment is related to projected salary steps and Fringe Benefits.

**Decrease:** OLA's Local funds budget adjusted nonpersonal services to account for a decrease of \$14,345 in the Community-Based Grants program to offset the increase in personal services.

### **Mayor's Proposed Budget**

**Enhance:** The Local funds budget includes an increase of \$14,350 to provide subgrants to District organizations that support the Latino population. An additional enhancement of \$4,000 is included in the budget to increase accessibility for interpretation services.

## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table BZ0-5 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table BZ0-5**  
(dollars in thousands)

DESCRIPTION	PROGRAM	BUDGET	FTE
<b>LOCAL FUNDS: FY 2014 Approved Budget and FTE</b>		<b>2,695</b>	<b>10.0</b>
Other CSFL Adjustments	Multiple Programs	56	0.0
<b>LOCAL FUNDS: FY 2015 Current Services Funding Level Budget (CSFL)</b>		<b>2,750</b>	<b>10.0</b>
Increase: To adjust personal services	Multiple Programs	14	0.0
Decrease: To offset projected increases in personal services	Community-Based Grants	-14	0.0
<b>LOCAL FUNDS: FY 2015 Agency Budget Submission</b>		<b>2,750</b>	<b>10.0</b>
Enhance: To provide sub grants to District organizations that support the Latino population	Community-Based Grants	14	0.0
Enhance: Increase accessibility for interpretation services	Agency Management	4	0.0
<b>LOCAL FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>2,769</b>	<b>10.0</b>
<b>INTRA-DISTRICT FUNDS: FY 2014 Approved Budget and FTE</b>		<b>200</b>	<b>0.0</b>
No Change		0	0.0
<b>INTRA-DISTRICT FUNDS: FY 2015 Agency Budget Submission</b>		<b>200</b>	<b>0.0</b>
No Change		0	0.0
<b>INTRA-DISTRICT FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>200</b>	<b>0.0</b>
<b>Gross for BZ0 - Office on Latino Affairs</b>		<b>2,969</b>	<b>10.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

## Agency Performance Plan

The agency's performance plan has the following objectives for FY 2015:

**Objective 1:** Improve Latino-serving non-profit organizations' institutional knowledge, skills, and service program quality for services offered to District Latinos.

**Objective 2:** Facilitate greater access to economic development resources among District Latino-owned businesses.

**Objective 3:** Assist Latinos in acquiring workforce skills that help them succeed in and foster the growth of the new economy in the District.

**Objective 4:** Improve the quality of life among Latinos.

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## KEY PERFORMANCE INDICATORS

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Percent of grantees that show satisfactory performance according to grants monitoring program	80%	85%	87%	90%	95%	98%
Percent of grantees that report satisfactory experience with capacity building program	80%	85%	88%	90%	95%	97%
Number served by OLA Grantees	50,879	54,200	56,325	58,200	62,600	64,000
Number of Language Access Act covered agencies receiving technical assistance	33	34	33	28	32	33
Percent of attendees that report satisfactory experience with OLA sponsored events	70%	75%	78%	80%	85%	90%

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# Children and Youth Investment Collaborative

<http://cyitc.org>

Telephone: 202-347-4441

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Description	FY 2013 Actual	FY 2014 Approved	FY 2015 Proposed	% Change from FY 2014
Operating Budget	\$6,500,000	\$3,000,000	\$3,000,000	0.0

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The mission of the Children and Youth Investment Collaborative is to provide funds to the D.C. Children and Youth Investment Trust Corporation (CYITC), a not-for-profit organization that disburses grants to community-based providers, with the purpose of creating a seamless approach to the development of policy, planning, and services for children, youth, and their families.

The Children and Youth Investment Collaborative, administered by CYITC, was established in 1999 as part of the District's FY 2000 budget. The CYITC was created as a public/private partnership to receive and leverage funding designated under the Children and Youth Initiative Establishment Act of 1999. Its board of directors, made up of seven members appointed by the Mayor and District Council and four advisory members from the District government, governs the corporation. The CYITC does not provide direct services to families; however, it grants funds and provides technical assistance to nonprofit organizations that provide direct services to families and thereby increases the quality and availability of services in areas of greatest need.

The CYITC plans to fulfill its mission by increasing the effectiveness of children and youth programs and working to ensure high quality programs and services for every child in the District.

The agency's FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table JY0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table JY0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>General Fund</b>						
Local Funds	3,989	6,500	3,000	3,000	0	0.0
<b>Total for General Fund</b>	<b>3,989</b>	<b>6,500</b>	<b>3,000</b>	<b>3,000</b>	<b>0</b>	<b>0.0</b>
<b>Gross Funds</b>	<b>3,989</b>	<b>6,500</b>	<b>3,000</b>	<b>3,000</b>	<b>0</b>	<b>0.0</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table JY0-2 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table JY0-2**  
(dollars in thousands)

Comptroller Source Group	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
50 - Subsidies and Transfers	3,989	6,500	3,000	3,000	0	0.0
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>3,989</b>	<b>6,500</b>	<b>3,000</b>	<b>3,000</b>	<b>0</b>	<b>0.0</b>
<b>Gross Funds</b>	<b>3,989</b>	<b>6,500</b>	<b>3,000</b>	<b>3,000</b>	<b>0</b>	<b>0.0</b>

\*Percent change is based on whole dollars.



## Program Description

The District's subsidy to the CYITC is shown as a single program in the District's financial system. The CYITC's goals are funded through the following grant competitions:

- **Out-of-School Time/Youth Development Programs** – provide services, supports, and opportunities to children and youths during out-of-school hours, promoting academic achievement and positive youth outcomes, which can reduce negative behavior that correlates with unsupervised, unstructured time outside of school;
- **Older Youth Programs** – support youths between the ages of 14 and 24 years old, both those enrolled in school and those no longer connected to school, in the areas of academic support, college-going culture, job readiness, and community service;
- **Parent Center Programs** – provide support services to parents of young and adolescent children with parenting skills that help ensure their children are ready for and succeeding in school; and
- **Summer Programs** – provide enriching opportunities to ensure that children and youths aged 5 to 24 years old are safe and have opportunities to enhance their learning over the summer months. These funds include providing alternative services during late night hours.

The CYITC has two major funding cycles: one for school-year youth-serving and year-round parent center programs, and one for summer youth-serving program.

## Program Structure Change

The Children and Youth Investment Collaborative has no program structure changes in the FY 2015 proposed budget.

## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table JY0-3 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

**Table JY0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Children Investment Trust</b>								
(1100) Children Investment Trust	6,500	3,000	3,000	0	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Children Investment Trust</b>	<b>6,500</b>	<b>3,000</b>	<b>3,000</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>6,500</b>	<b>3,000</b>	<b>3,000</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Budget Changes

The Children and Youth Investment Collaborative has no changes from the FY 2014 approved budget to the FY 2015 proposed budget.



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# Office on Asian and Pacific Islander Affairs

www.apia.dc.gov

Telephone: 202-727-3120

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Description	FY 2013	FY 2014	FY 2015	% Change
	Actual	Approved	Proposed	from FY 2014
Operating Budget	\$803,456	\$785,382	\$822,646	4.7
FTEs	6.1	6.0	6.0	0.0

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The mission of the Office on Asian and Pacific Islander Affairs (OAPIA) is to improve the quality of life for District Asian Americans and Pacific Islanders (AAPI) through advocacy and engagement.

## Summary of Services

OAPIA provides a diverse range of services that are critical to ensuring the District delivers equal access to its programs and services for District AAPI residents and merchants. OAPIA serves as the primary access point for AAPI residents and merchants with language and cultural barriers and also serves as primary liaison to engage AAPI residents to participate in the community as a whole, both economically and socially.

The agency's FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table AP0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table AP0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>General Fund</b>						
Local Funds	762	785	785	823	37	4.7
<b>Total for General Fund</b>	<b>762</b>	<b>785</b>	<b>785</b>	<b>823</b>	<b>37</b>	<b>4.7</b>
<b>Intra-District Funds</b>						
Intra-District Funds	0	18	0	0	0	N/A
<b>Total for Intra-District Funds</b>	<b>0</b>	<b>18</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>762</b>	<b>803</b>	<b>785</b>	<b>823</b>	<b>37</b>	<b>4.7</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Full-Time Equivalent, by Revenue Type

Table AP0-2 contains the proposed FY 2015 FTE level compared to the FY 2014 approved FTE level by revenue type. It also provides FY 2012 and FY 2013 actual data.

**Table AP0-2**

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change
<b>General Fund</b>						
Local Funds	6.0	6.1	6.0	6.0	0.0	0.0
<b>Total for General Fund</b>	<b>6.0</b>	<b>6.1</b>	<b>6.0</b>	<b>6.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed FTEs</b>	<b>6.0</b>	<b>6.1</b>	<b>6.0</b>	<b>6.0</b>	<b>0.0</b>	<b>0.0</b>

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table AP0-3 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table AP0-3**  
(dollars in thousands)

	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>Comptroller Source Group</b>						
11 - Regular Pay - Continuing Full Time	125	130	108	114	7	6.1
12 - Regular Pay - Other	293	295	322	348	26	8.2
13 - Additional Gross Pay	3	0	0	0	0	N/A
14 - Fringe Benefits - Current Personnel	97	103	123	136	13	10.7
<b>Subtotal Personal Services (PS)</b>	<b>517</b>	<b>528</b>	<b>552</b>	<b>598</b>	<b>46</b>	<b>8.3</b>
20 - Supplies and Materials	2	4	3	3	1	28.3
31 - Telephone, Telegraph, Telegram, Etc.	0	3	0	0	0	N/A
40 - Other Services and Charges	11	34	17	8	-10	-55.1
50 - Subsidies and Transfers	230	230	213	214	0	0.0
70 - Equipment and Equipment Rental	1	4	0	0	0	N/A
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>245</b>	<b>276</b>	<b>233</b>	<b>225</b>	<b>-9</b>	<b>-3.8</b>
<b>Gross Funds</b>	<b>762</b>	<b>803</b>	<b>785</b>	<b>823</b>	<b>37</b>	<b>4.7</b>

\*Percent change is based on whole dollars.

### Program Description

The Office on Asian and Pacific Islander Affairs operates through the following 2 programs:

**APIA Programs** – provides outreach, education, and funding to Asian American and Pacific Islander (AAPI) community members and guidance to District agencies to help ensure equitable access to government services and programs for AAPI community members.

This program contains the following 3 activities:

- **Advocacy** – provides capacity and funding support to community-based organizations providing vital services to the AAPI community;
- **Outreach/Education** – conducts outreach, case assistance, educational workshops, and cultural events for AAPI residents and merchants; and
- **Inter-Agency Coordination** – provides technical assistance and guidance to District agencies on providing appropriate services to Asian and non-English proficient constituents, and monitors the performance of these agencies in providing language access.

**Agency Management** – provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

## Program Structure Change

The Office on Asian and Pacific Islander Affairs has no program structure changes in the FY 2015 proposed budget.

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## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table AP0-4 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

**Table AP0-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Agency Management</b>								
(1010) Personnel	98	107	115	8	1.0	1.0	1.0	0.0
<b>Subtotal (1000) Agency Management</b>	<b>98</b>	<b>107</b>	<b>115</b>	<b>8</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>0.0</b>
<b>(2000) APIA Programs</b>								
(2100) Advocacy	121	117	119	3	1.1	1.1	1.1	0.0
(2200) Outreach/Education	488	462	482	20	2.9	2.9	2.9	0.0
(2300) Inter-Agency Coordination	97	99	106	7	1.0	1.0	1.0	0.0
<b>Subtotal (2000) APIA Programs</b>	<b>706</b>	<b>678</b>	<b>708</b>	<b>30</b>	<b>5.1</b>	<b>5.0</b>	<b>5.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>803</b>	<b>785</b>	<b>823</b>	<b>37</b>	<b>6.1</b>	<b>6.0</b>	<b>6.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

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## FY 2015 Proposed Budget Changes

The Office on Asian and Pacific Islander Affairs' (OAPIA) proposed FY 2015 gross budget is \$822,646, which represents a 4.7 percent increase over its FY 2014 approved gross budget of \$785,382. The budget is comprised entirely of Local funds.

### Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2014 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2015 CSFL adjustments to the FY 2014 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

OAPIA's FY 2015 CSFL budget is \$822,646, which represents a \$37,264, or 4.7 percent, increase over the FY 2014 approved Local funds budget of \$785,382.

### CSFL Assumptions

The FY 2015 CSFL calculated for OAPIA included adjustment entries that are not described in detail on table 5. These adjustments include an increase of \$36,787 in personal services to account for Fringe Benefit costs based on trend and comparative analyses and the impact of cost-of-living adjustments implemented in FY 2013, and \$477 in nonpersonal services based on the Consumer Price Index factor of 2.4 percent.

### Agency Budget Submission

**Increase:** OAPIA's Local fund budget increased by \$9,295 in personal services to reflect projected changes in salary steps and Fringe Benefit costs.

**Decrease:** In the APIA Programs, a net reduction of \$9,295 in funding allocation for Other Services and Charges was made to offset personal services increases.

### Mayor's Proposed Budget

**No Change:** The Office on Asian and Pacific Islander Affairs' budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

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## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table AP0-5 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

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**Table AP0-5**  
(dollars in thousands)

DESCRIPTION	PROGRAM	BUDGET	FTE
<b>LOCAL FUNDS: FY 2014 Approved Budget and FTE</b>		<b>785</b>	<b>6.0</b>
Other CSFL Adjustments	Multiple Programs	37	0.0
<b>LOCAL FUNDS: FY 2015 Current Services Funding Level Budget (CSFL)</b>		<b>823</b>	<b>6.0</b>
Increase: To adjust personal services	Multiple Programs	9	0.0
Decrease: To offset projected increases in personal services	APIA Programs	-9	0.0
<b>LOCAL FUNDS: FY 2015 Agency Budget Submission</b>		<b>823</b>	<b>6.0</b>
No Change		0	0.0
<b>LOCAL FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>823</b>	<b>6.0</b>
<b>Gross for AP0 - Office on Asian and Pacific Islander Affairs</b>		<b>823</b>	<b>6.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

## Agency Performance Plan

The agency's performance plan has the following objectives for FY 2015:

**Objective 1:** Ensure AAPI community's access to District government services by providing expanded outreach efforts, advocacy, and problem-solving services.

**Objective 2:** Ensure capacity of District agencies to deliver culturally and linguistically competent services to the AAPI community by providing technical assistance and policy guidance.

**Objective 3:** Ensure Mayor's One City vision by enhancing connections between diverse communities and encouraging participation by AAPI residents and merchants in the District of Columbia's civic, cultural, and social life.

## KEY PERFORMANCE INDICATORS

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual <sup>1</sup>	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Number of community members reached through outreach efforts <sup>2, 3</sup>	Not Applicable	Not Applicable	Not Applicable	34,716	36,451	38,273
Percentage of constituent cases resolved	100%	95%	100%	95%	95%	95%
Percentage of satisfactory or above rating on OAPIA efforts	100%	90%	100%	90%	90%	90%
Number of outreach and capacity building/technical assistance efforts to AAPI community members and D.C. agencies <sup>4, 5</sup>	183	207	217	296	311	327
Subgrantees' percentage of budget spent on programmatic costs <sup>6</sup>	100%	65%	100%	65%	65%	65%
Percentage of scheduled monitoring reports as defined in agency monitoring plan completed for each grant award <sup>7</sup>	100%	100%	100%	100%	100%	100%

### Performance Plan Endnotes:

<sup>1</sup>As of September 30, 2013

<sup>2</sup>This number is not a unique count and includes both D.C. and non-D.C. community members.

<sup>3</sup>Outreach efforts include, but not limited to, door-to-door outreach; events attended; events that OAPIA organized; phone calls; mailings; and emails sent.

<sup>4</sup>Capacity building/technical assistance efforts include:

- To AAPI community members: case assistance, trainings and workshops, referrals, information dissemination, resource sharing, and community based organization (CBO) visits.
- To D.C. agencies: providing information on the AAPI community using U.S. Census data and assisting in data collection design, providing information on the AAPI community through reports, articles, and other informational sources, providing information on resources to receive cultural competency training, providing guidance and/or support from OAPIA in the recruitment of bilingual personnel, and reviewing BLAP/Baseline Assessments/Reports. It also includes: training sessions, consultation sessions, information dissemination, and resource sharing.

<sup>5</sup>Community members are residents, advocates, small businesses, and non-profits.

<sup>6</sup>The Wise Giving Alliance of the Better Business Bureau identifies 65 percent to be an industry standard for this measure (Source: <http://www.bbb.org/us/Charity-Standards/>). This metric measures all subgrantees' programmatic costs as a percentage of their overall costs.

<sup>7</sup>Pursuant to 11.4 of the Grants Manual and Source Book, all District agencies must complete monitoring reports. All District agencies should be in compliance with this standard. The standard is 100 percent.



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# Office of Veterans' Affairs

<http://ova.dc.gov>

Telephone: 202-724-5454

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Description	FY 2013 Actual	FY 2014 Approved	FY 2015 Proposed	% Change from FY 2014
Operating Budget	\$366,115	\$391,217	\$415,595	6.2
FTEs	4.0	4.0	4.0	0.0

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The mission of the District of Columbia Office of Veterans' Affairs (OVA) is to assist, recognize, and effectively advocate on behalf of District of Columbia veterans and their families.

## Summary of Services

The District of Columbia Office of Veterans' Affairs assists District veterans, their dependents, and survivors in applying for and using federal Department of Veterans Affairs benefit entitlements. OVA also assists with service record acquisition and corrections, as well as discharge upgrades. OVA also supports veterans recently released from active duty service with transitional assistance from military life to civilian life. Finally, OVA connects District veterans with supportive wrap-around services and District and federal services that address homelessness, employment, education, returning citizens re-entry issues, housing, and other services that will improve their quality of life.

The agency's FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table VA0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table VA0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>General Fund</b>						
Local Funds	347	366	386	411	24	6.3
Special Purpose Revenue Funds	0	0	5	5	0	0.0
<b>Total for General Fund</b>	<b>347</b>	<b>366</b>	<b>391</b>	<b>416</b>	<b>24</b>	<b>6.2</b>
<b>Gross Funds</b>	<b>347</b>	<b>366</b>	<b>391</b>	<b>416</b>	<b>24</b>	<b>6.2</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Full-Time Equivalents, by Revenue Type

Table VA0-2 contains the proposed FY 2015 FTE level compared to the FY 2014 approved FTE level by revenue type. It also provides FY 2012 and FY 2013 actual data.

**Table VA0-2**

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change
<b>General Fund</b>						
Local Funds	4.0	4.0	4.0	4.0	0.0	0.0
<b>Total for General Fund</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed FTEs</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>	<b>0.0</b>	<b>0.0</b>

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table VA0-3 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table VA0-3**  
(dollars in thousands)

Comptroller Source Group	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
11 - Regular Pay - Continuing Full Time	157	148	151	170	19	12.8
12 - Regular Pay - Other	109	124	110	118	8	7.7
13 - Additional Gross Pay	0	4	0	0	0	N/A
14 - Fringe Benefits - Current Personnel	64	71	87	98	12	13.6
<b>Subtotal Personal Services (PS)</b>	<b>330</b>	<b>347</b>	<b>347</b>	<b>387</b>	<b>40</b>	<b>11.4</b>
20 - Supplies and Materials	1	0	2	3	1	51.4
31 - Telephone, Telegraph, Telegram, Etc.	0	0	0	0	0	N/A
40 - Other Services and Charges	5	12	24	26	2	6.8
41 - Contractual Services - Other	10	7	18	0	-18	-100.0
50 - Subsidies and Transfers	0	0	0	0	0	N/A
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>17</b>	<b>19</b>	<b>44</b>	<b>29</b>	<b>-15</b>	<b>-34.5</b>
<b>Gross Funds</b>	<b>347</b>	<b>366</b>	<b>391</b>	<b>416</b>	<b>24</b>	<b>6.2</b>

\*Percent change is based on whole dollars.

## **Program Description**

The Office of Veterans' Affairs operates through the following 2 programs:

**Veterans** – provides efficient veteran benefits and claims assistance, effective advocacy and outreach, recognition assistance, and services to District veterans and their families so that they may receive timely veteran benefit assistance and services from the federal Department of Veterans Affairs and other governmental agencies.

This program contains the following 2 activities:

- **Recognition** – ensures District veterans are recognized by the Mayor's office during recognition events. To ensure involvement in recognition programs, the agency actively participates in and supports recognition efforts of veteran and military organizations and non-affiliated organizations. All efforts are targeted to ensure District veterans receive proper respect and recognition for their service to this country; and
- **Outreach** – ensures agency contact with veterans in the District for purposes of recognition, connection to the Department of Veterans Affairs for benefit claims and health services, and connection to District and community services. All efforts are targeted to ensure veterans in the District are provided the opportunity to improve the quality of their lives.

**Agency Management** – provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

## **Program Structure Change**

The Office of Veterans' Affairs has no program structure changes in the FY 2015 proposed budget.

## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table VA0-4 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

**Table VA0-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Agency Management</b>								
(1010) Personnel	13	14	15	1	0.1	0.1	0.1	0.0
(1015) Training and Employee Development	13	14	15	1	0.2	0.1	0.1	0.0
(1020) Contracting and Procurement	14	14	15	1	0.2	0.1	0.1	0.0
(1030) Property Management	13	14	15	1	0.2	0.1	0.1	0.0
(1040) Information Technology	13	14	15	1	0.2	0.1	0.1	0.0
(1050) Financial Management	90	87	94	7	0.2	1.2	1.2	0.0
(1060) Legal	13	14	15	1	0.1	0.1	0.1	0.0
(1070) Fleet Management	1	1	2	1	0.0	0.0	0.0	0.0
(1080) Communications	13	14	15	1	0.3	0.1	0.1	0.0
(1085) Customer Service	13	14	15	1	0.3	0.1	0.1	0.0
(1090) Performance Management	13	14	15	1	0.1	0.1	0.1	0.0
<b>Subtotal (1000) Agency Management</b>	<b>212</b>	<b>211</b>	<b>228</b>	<b>17</b>	<b>1.9</b>	<b>2.1</b>	<b>2.1</b>	<b>0.0</b>
<b>(2000) Veterans Programs</b>								
(2100) Recognition	122	132	146	13	1.6	1.6	1.6	0.0
(2200) Outreach	32	48	42	-6	0.5	0.3	0.3	0.0
<b>Subtotal (2000) Veterans Programs</b>	<b>154</b>	<b>180</b>	<b>188</b>	<b>8</b>	<b>2.1</b>	<b>1.9</b>	<b>1.9</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>366</b>	<b>391</b>	<b>416</b>	<b>24</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## **FY 2015 Proposed Budget Changes**

The Office of Veterans' Affairs' (OVA) proposed FY 2015 gross budget is \$415,595, which represents a 6.2 percent increase over its FY 2014 approved gross budget of \$391,217. The budget is comprised of \$410,595 in Local funds and \$5,000 in Special Purpose Revenue funds.

### **Current Services Funding Level**

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2014 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2015 CSFL adjustments to the FY 2014 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

OVA's FY 2015 CSFL budget is \$410,595, which represents a \$24,378, or 6.3 percent, increase over the FY 2014 approved Local funds budget of \$386,217.

### **CSFL Assumptions**

The FY 2015 CSFL calculated for OVA included adjustment entries that are not described in detail on table 5. These adjustments were made for increases of \$23,443 in personal services to account for Fringe Benefit costs based on trend and comparative analyses and the impact of cost-of-living adjustments implemented in FY 2013, and \$934 in nonpersonal services based on the Consumer Price Index factor of 2.4 percent.

### **Agency Budget Submission**

**Increase:** OVA's Local fund budget increased by \$16,107 in personal services to reflect projected changes in salary steps and Fringe Benefits. This adjustment is comprised of \$14,582 in the Veterans Program and \$1,525 in the Agency Management Program. Other adjustments in the Local funds budget amounts to increases totaling \$2,167, of which \$1,293 is for the Veterans Program for office supplies and expenses related to auto maintenance and repairs. The remaining \$874 increase is to the Agency Management Program for professional service fees. These changes align the budget with the agency's operational goals regarding outreach for District veterans and their families and recognition of veterans' activities in the District.

**Decrease:** In order to effectively allocate resources to achieve its programmatic goals, OVA identified cost savings in nonpersonal services. The budget decreased by \$18,273 in the Veterans Program, which offsets the budget increases.

### **Mayor's Proposed Budget**

**No Change:** The Office of Veterans' Affairs' budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table VA0-5 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table VA0-5**  
(dollars in thousands)

DESCRIPTION	PROGRAM	BUDGET	FTE
<b>LOCAL FUNDS: FY 2014 Approved Budget and FTE</b>		<b>386</b>	<b>4.0</b>
Other CSFL Adjustments	Multiple Programs	24	0.0
<b>LOCAL FUNDS: FY 2015 Current Services Funding Level Budget (CSFL)</b>		<b>411</b>	<b>4.0</b>
Increase: To adjust personal services	Multiple Programs	16	0.0
Increase: To align resources with operational goals	Multiple Programs	2	0.0
Decrease: To offset projected increases in personal services	Veterans Programs	-18	0.0
<b>LOCAL FUNDS: FY 2015 Agency Budget Submission</b>		<b>411</b>	<b>4.0</b>
No Change		0	0.0
<b>LOCAL FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>411</b>	<b>4.0</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2014 Approved Budget and FTE</b>		<b>5</b>	<b>0.0</b>
No Change		0	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Agency Budget Submission</b>		<b>5</b>	<b>0.0</b>
No Change		0	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>5</b>	<b>0.0</b>
<b>Gross for VA0 - Office of Veterans' Affairs</b>		<b>416</b>	<b>4.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

## Agency Performance Plan

The agency's performance plan has the following objectives for FY 2015:

**Objective 1:** Expand outreach and advocacy for District veterans and their families.

**Objective 2:** Increase recognition of the military service of District veterans.

**Objective 3:** Streamline efforts to communicate with and inform returning District veterans of their earned benefits as well as events that are happening in their community.

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## KEY PERFORMANCE INDICATORS

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 YTD <sup>1</sup>	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Number of veterans events produced by OVA	2	3	3	4	4	5
Number of veterans events and programs coordinated in partnerships with other organizations	42.0	30.0	54	50	55	6v
Number of District Veterans contacted	533.0	500	290	550	600	650
Percent of veterans who rate OVA services at 98 percent or better	101.8%	100%	100%	100%	100%	100%
Number of veterans assisted	580	700	420	500	525	600
Number of veterans/families assisted through OVA's Furniture Donation program	70	100	125	125	150	155
Number of veterans license plates issued/sold	27	75	75	50	50	50
Revenue received through the Veterans License Plate program	\$2,210	\$4,425	\$2,314	\$2,950	\$2,950	\$2,950
Percent of veterans successfully completing PHASE 1 of the VALOR program	Not Available	90%	95 %	100%	Not Applicable	Not Applicable

### Performance Plan Endnotes:

<sup>1</sup>FY 2013 YTD reporting data as of August 31, 2013



# Department of Youth Rehabilitation Services

www.dyrs.dc.gov

Telephone: 202-576-8175

Description	FY 2013	FY 2014	FY 2015	% Change
	Actual	Approved	Proposed	from FY 2014
Operating Budget	\$101,578,068	\$105,276,450	\$109,718,549	4.2
FTEs	551.3	554.5	554.5	0.0

The mission of the Department of Youth Rehabilitation Services (DYRS) is to improve public safety and give court-involved youth the opportunity to become more productive citizens by building on the strengths of youth and their families in the least restrictive, most home-like environment, consistent with public safety.

## Summary of Services

The D.C. Department of Youth Rehabilitation Services is the local juvenile justice agency responsible for providing safe and stable secure residential and community-based programs to court-involved youth. Programming targeting committed youth is designed to expand opportunities to youth so that they can become more productive citizens and reduce delinquent behavior. In addition, DYRS provides secure detention and effective detention alternative programs to detained youth who are placed under custody of the D.C. Superior Court's Division of Social Services. DYRS' key long-term public safety strategy is to help court-involved youth develop the skills and relationships they need to succeed as adults.

The agency's FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table JZ0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table JZ0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>General Fund</b>						
Local Funds	105,431	100,185	104,890	109,332	4,442	4.2
<b>Total for General Fund</b>	<b>105,431</b>	<b>100,185</b>	<b>104,890</b>	<b>109,332</b>	<b>4,442</b>	<b>4.2</b>
<b>Federal Resources</b>						
Federal Grant Funds	2,702	665	0	0	0	N/A
<b>Total for Federal Resources</b>	<b>2,702</b>	<b>665</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>Intra-District Funds</b>						
Intra-District Funds	965	729	386	386	0	0.0
<b>Total for Intra-District Funds</b>	<b>965</b>	<b>729</b>	<b>386</b>	<b>386</b>	<b>0</b>	<b>0.0</b>
<b>Gross Funds</b>	<b>109,097</b>	<b>101,578</b>	<b>105,276</b>	<b>109,719</b>	<b>4,442</b>	<b>4.2</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Full-Time Equivalents, by Revenue Type

Table JZ0-2 contains the proposed FY 2015 FTE level compared to the FY 2014 approved FTE level by revenue type. It also provides FY 2012 and FY 2013 actual data.

**Table JZ0-2**

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change
<b>General Fund</b>						
Local Funds	522.6	551.3	554.5	554.5	0.0	0.0
<b>Total for General Fund</b>	<b>522.6</b>	<b>551.3</b>	<b>554.5</b>	<b>554.5</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed FTEs</b>	<b>522.6</b>	<b>551.3</b>	<b>554.5</b>	<b>554.5</b>	<b>0.0</b>	<b>0.0</b>

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table JZ0-3 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table JZ0-3**  
(dollars in thousands)

Comptroller Source Group	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
11 - Regular Pay - Continuing Full Time	26,675	27,787	27,944	28,469	525	1.9
12 - Regular Pay - Other	2,418	2,767	2,902	4,637	1,735	59.8
13 - Additional Gross Pay	2,397	2,747	2,331	2,331	0	0.0
14 - Fringe Benefits - Current Personnel	7,792	7,803	8,513	9,336	823	9.7
15 - Overtime Pay	4,274	3,913	3,060	3,060	0	0.0
<b>Subtotal Personal Services (PS)</b>	<b>43,555</b>	<b>45,017</b>	<b>44,750</b>	<b>47,833</b>	<b>3,083</b>	<b>6.9</b>
20 - Supplies and Materials	1,526	1,374	1,731	1,954	223	12.9
31 - Telephone, Telegraph, Telegram, Etc.	40	45	0	0	0	N/A
40 - Other Services and Charges	845	1,514	2,557	5,127	2,570	100.5
41 - Contractual Services - Other	5,171	2,583	1,998	2,970	972	48.6
50 - Subsidies and Transfers	57,176	50,204	53,339	51,255	-2,084	-3.9
70 - Equipment and Equipment Rental	784	840	900	579	-321	-35.7
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>65,542</b>	<b>56,561</b>	<b>60,526</b>	<b>61,885</b>	<b>1,359</b>	<b>2.2</b>
<b>Gross Funds</b>	<b>109,097</b>	<b>101,578</b>	<b>105,276</b>	<b>109,719</b>	<b>4,442</b>	<b>4.2</b>

\*Percent change is based on whole dollars.

## Division Description

The Department of Youth Rehabilitation Services operates through the following 5 divisions:

**Office of the Director** – provides executive leadership, direction, and administration of agency-wide comprehensive services and programs, including development and deployment of resources for agency operations and service delivery; and direct reporting from internal integrity, general counsel, communications and inter/intra-governmental affairs to align the District’s and agency’s strategies and achieve DYRS’ goals.

This division contains the following 4 activities:

- **Office of the Director** – provides executive leadership, direction, and administration of agency-wide comprehensive services and programs to align the District’s and agency’s strategies and achieve DYRS’ goals;
- **Office of the Chief of Staff** – provides senior-level coordination for planning, organizing and developing agency policies, regulations, directives, and procedures;
- **Communications and Public Affairs** – manages the agency’s communications and public relations activities, including maintaining liaison with the Mayor’s Office, District Council, members of the news media, advocates, community groups, and the public, while producing internal and external communications material and overseeing content on the agency website and social media; and
- **Office of Internal Integrity** – takes responsibility for swift and competent internal investigations into allegations and indications of unprofessional and unlawful conduct by employees or contractors of the department. Convenes and conducts disciplinary hearings at the New Beginnings Youth Development Center and the Youth Services Center for youth who have been administratively charged with major violations of the Comprehensive Disciplinary Code and served a Notice of Disciplinary Hearing.

**Strategic Planning and Performance Management** – provides supervision and administrative support to risk management, contract compliance, information services, and quality assurance and research functions to assure DYRS goals are met. This division collaborates with national and local officials to develop program strategy and policies, ensures adherence to federal reporting guidelines, and provides strategic leadership to the agency in developing comprehensive short- and long-term program plans.

This division contains the following 5 activities:

- **Deputy Director for Strategic Planning and Performance Management** – provides supervision and administrative support to risk management, contract compliance, information services, and quality assurance and research functions to assure DYRS goals are met;
- **Information Management** – provides technical support for the agency’s automated information management and web-based operations systems, including information systems technology, systems operations, and data base administration;
- **Risk Management Services** – responsible for the development and implementation of plans to address continuity of operations, risk management, risk assessment, and risk control;
- **Quality Assurance and Research** – oversees and coordinates the assessment, monitoring, review, and evaluation of DYRS compliance with federal and local requirements, consent decrees, court orders, judicial mandates, departmental guidelines, and procedures; and
- **Contract Monitoring and Compliance** – ensures the timely delivery of quality community-based and residential services in safe and therapeutic settings with fiscal integrity.

**Youth and Family Programs** – provides Community Services for court-ordered youth (including Supervised Independent Living Programs, Extended Family Homes, Residential Treatment Facilities, and Therapeutic Foster Care). Provides custodial care, supervision, services, support, and opportunities to youth committed to the care and custody of DYRS and care and custody of youth awaiting court processing who are placed in the secure detention facility (Youth Services Center) or shelter care by the D.C. Superior Court.

This division contains the following 5 activities:

- **Deputy Director for Youth Programs** – provides supervision and administrative support to youth and family empowerment, youth development services, residential programs, and health services administration to assure DYRS goals are met;
- **Youth and Family Empowerment** – ensures delivery of vital community-based support services and programs including DC Youthlink, workforce training, job placement services, educational support, electronic monitoring and community engagement focused on coordinating family outreach programming, parent support groups, parent orientations, and family engagement events;
- **Youth Development Services** – provides individualized case and care planning, management and monitoring for all DYRS youth and families, including Pre-Dispositional Plan Development and Youth Family Team Meeting facilitation services;
- **Residential Programs and Services** – provides management oversight, supervision and administrative support to assure DYRS goals are met as related to detained and committed populations while managing all referrals to contracted residential services, and tracks the utilization of contracted programs and services to inform planning and resource allocation. Residential program staff is responsible for providing short-term care in secure custody at the Youth Services Center (YSC) for youth awaiting adjudication, disposition, or transfer to another facility. YSC provides 24-hour custody, care and supervision, and programs to support the basic physical, emotional, religious, educational and social needs for juveniles in secure custody. The New Beginnings Youth Development Center, located in Laurel, Maryland, provides 24-hour supervision, custody and care, including educational, recreational and workforce development services. The facility’s six- to twelve-month rehabilitation program, modeled after the acclaimed Missouri approach, serves the most serious and chronic young offenders. The program prepares youth for community reintegration in the least restrictive environment consistent with public safety grounded in the principles of positive youth development and guided peer interaction that promote youth rehabilitation; and
- **Health and Wellness Services** – provides food services, acute care services, immunizations, health and wellness education, behavioral health services, and preventative and comprehensive medical services to all DYRS youth in secure care.

**Agency Management** – provides for administrative support and the required tools to achieve operational and programmatic results. This division is standard for all agencies using performance-based budgeting.

**Agency Financial Operations** – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for all agencies using performance-based budgeting.

### **Division Structure Change**

The Department of Youth Rehabilitation Services has no division structure changes in the FY 2015 proposed budget.

## FY 2015 Proposed Operating Budget and FTEs, by Division and Activity

Table JZ0-4 contains the proposed FY 2015 budget by division and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

**Table JZ0-4**

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Agency Management</b>								
(1010) Agency Management/Personnel	761	861	1,066	205	7.6	10.0	8.0	-2.0
(1015) Agency Management/Training	524	883	1,298	415	5.7	6.0	9.0	3.0
(1020) Contracts and Procurement	1,567	627	668	41	10.5	6.0	6.0	0.0
(1030) Property Management	3,769	3,491	4,635	1,144	16.6	20.5	21.5	1.0
(1040) Information Technology	1,224	0	0	0	3.8	0.0	0.0	0.0
(1055) Risk Management	97	0	0	0	1.0	0.0	0.0	0.0
(1070) Fleet Management	540	572	467	-106	4.8	4.0	4.0	0.0
(1080) Communications	194	0	0	0	1.9	0.0	0.0	0.0
(1085) Customer Service	3	0	0	0	1.0	0.0	0.0	0.0
(1090) Performance Management	3,119	622	591	-31	30.4	6.0	5.0	-1.0
(1099) Court Supervision	447	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Agency Management</b>	<b>12,243</b>	<b>7,057</b>	<b>8,725</b>	<b>1,668</b>	<b>83.2</b>	<b>52.5</b>	<b>53.5</b>	<b>1.0</b>
<b>(100F) Agency Financial Operations</b>								
(110F) Budget Operations	250	439	385	-55	2.8	4.0	3.0	-1.0
(120F) AF0 Accounting Operations	143	157	167	10	2.8	2.0	2.0	0.0
<b>Subtotal (100F) Agency Financial Operations</b>	<b>394</b>	<b>596</b>	<b>551</b>	<b>-45</b>	<b>5.7</b>	<b>6.0</b>	<b>5.0</b>	<b>-1.0</b>
<b>(2000) Committed Youth Services</b>								
(2010) Community Services	28,909	0	0	0	5.7	0.0	0.0	0.0
(2020) Committed Services-Secured	18,025	0	0	0	163.2	0.0	0.0	0.0
(2030) Food Services	1,108	0	0	0	9.5	0.0	0.0	0.0
(2040) Community Residential Programs	437	0	0	0	4.8	0.0	0.0	0.0
(2050) Case Management	8,836	0	0	0	44.7	0.0	0.0	0.0
(2060) Program Management	734	0	0	0	5.7	0.0	0.0	0.0
<b>Subtotal (2000) Committed Youth Services</b>	<b>58,049</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>233.6</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(3000) Detained Youth Services</b>								
(3010) Community Services	7,554	0	0	0	12.4	0.0	0.0	0.0
(3020) Detained Services - Secured	12,946	0	0	0	132.7	0.0	0.0	0.0
(3030) Food Services	976	0	0	0	6.7	0.0	0.0	0.0
(3060) Program Management	562	0	0	0	7.6	0.0	0.0	0.0
<b>Subtotal (3000) Detained Youth Services</b>	<b>22,038</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>159.4</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Continued on next page)

**Table JZ0-4 (Continued)**

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(4000) Health Services</b>								
(4020) Primary Care	4,613	0	0	0	21.9	0.0	0.0	0.0
(4050) Behavioral Health	897	0	0	0	8.6	0.0	0.0	0.0
(4060) Program Management	915	0	0	0	7.6	0.0	0.0	0.0
<b>Subtotal (4000) Health Services</b>	<b>6,425</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>38.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(5000) Resource Management and Utilization</b>								
(5010) Youth Family Team Meeting	630	0	0	0	9.5	0.0	0.0	0.0
(5020) Predisposition Plan Development	630	0	0	0	10.5	0.0	0.0	0.0
(5030) Referral and Placement	274	0	0	0	4.8	0.0	0.0	0.0
(5040) Contract Management Compliance Unit	897	0	0	0	6.7	0.0	0.0	0.0
<b>Subtotal (5000) Resource Management and Utilization</b>	<b>2,430</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>31.4</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(7000) Office of the Director</b>								
(7010) Office of the Director	0	294	219	-75	0.0	2.0	2.0	0.0
(7020) Office of the Chief of Staff	0	1,254	1,448	194	0.0	5.0	3.0	-2.0
(7030) Communications and Public Affairs	0	443	344	-99	0.0	3.0	2.0	-1.0
(7040) Office of Internal Integrity	0	630	838	208	0.0	7.0	9.0	2.0
<b>Subtotal (7000) Office of the Director</b>	<b>0</b>	<b>2,621</b>	<b>2,848</b>	<b>227</b>	<b>0.0</b>	<b>17.0</b>	<b>16.0</b>	<b>-1.0</b>
<b>(8000) Strategic Planning and Performance Management</b>								
(8010) Deputy Director for Strategic Plan and Performance Mgmt.	0	168	320	153	0.0	2.0	2.0	0.0
(8020) Information Management	0	1,392	1,327	-66	0.0	4.0	4.0	0.0
(8030) Risk Management Services	0	328	1,368	1,040	0.0	3.0	3.0	0.0
(8040) Quality Assurance and Research	0	747	870	123	0.0	8.0	9.0	1.0
(8050) Contract Monitoring and Compliance	0	855	853	-2	0.0	10.0	9.0	-1.0
<b>Subtotal (8000) Strategic Planning and Performance Mgmt.</b>	<b>0</b>	<b>3,490</b>	<b>4,738</b>	<b>1,248</b>	<b>0.0</b>	<b>27.0</b>	<b>27.0</b>	<b>0.0</b>
<b>(9000) Youth and Family Programs</b>								
(9010) Deputy Director for Youth Programs	0	38,666	295	-38,371	0.0	2.0	4.0	2.0
(9020) Youth and Family Empowerment	0	12,807	16,821	4,014	0.0	14.0	15.0	1.0
(9030) Youth Development Services	0	4,592	5,319	727	0.0	57.0	62.0	5.0
(9040) Residential Services	0	26,419	62,303	35,884	0.0	322.0	320.0	-2.0
(9050) Health and Wellness Services	0	9,028	8,118	-910	0.0	57.0	52.0	-5.0
<b>Subtotal (9000) Youth and Family Programs</b>	<b>0</b>	<b>91,513</b>	<b>92,857</b>	<b>1,344</b>	<b>0.0</b>	<b>452.0</b>	<b>453.0</b>	<b>1.0</b>
<b>Total Proposed Operating Budget</b>	<b>101,578</b>	<b>105,276</b>	<b>109,719</b>	<b>4,442</b>	<b>551.3</b>	<b>554.5</b>	<b>554.5</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's divisions, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## **FY 2015 Proposed Budget Changes**

The Department of Youth Rehabilitation Services' (DYRS) proposed FY 2015 gross budget is \$109,718,549, which represents a 4.2 percent increase over its FY 2014 approved gross budget of \$105,276,450. The budget is comprised of \$109,332,399 in Local funds and \$386,150 in Intra-District funds.

### **Current Services Funding Level**

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2014 approved budget across multiple divisions, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2015 CSFL adjustments to the FY 2014 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DYRS' FY 2015 CSFL budget is \$109,332,399, which represents a \$4,442,099, or 4.2 percent, increase over the FY 2014 approved Local funds budget of \$104,890,300.

### **CSFL Assumptions**

The FY 2015 CSFL calculated for DYRS included adjustment entries that are not described in detail on table 5. These adjustments were made for increases of \$2,998,742 in personal services to account for Fringe Benefit costs based on trend and comparative analyses and the impact of cost-of-living adjustments implemented in FY 2013, and \$1,443,357 in nonpersonal services based on the Consumer Price Index factor of 2.4 percent.

### **Agency Budget Submission**

**Increase:** DYRS' Local funds budget proposal includes an increase of \$2,701,433, primarily driven by the Youth and Family, and Agency Management Programs, for expanding DC Youth Link Programming, and improving safety and security at the Youth Services Center (YSC) and The New Beginnings Youth Development Center (NB). In personal services, the increase of \$1,818,992 and 32.5 FTEs is the net result of increases driven by cost-of-living, Fringe Benefits, and other personal service adjustments for Term Full-Time employees. The Local budget proposal also includes an increase of \$923,709 in Contractual Services, mainly in the Strategic Planning and Performance Management division, due to increased contract costs and other programmatic adjustments.

**Decrease:** DYRS' Local budget proposal includes a reduction of \$85,648 in the Agency Financial Operations division, mainly due to the loss of one budget officer position and other associated costs. The personal services budget also reflects a reduction of \$1,571,812 and 31.5 FTEs in the Regular Pay - Continuing Full-Time budget, which partially offsets the budget increase for Term Full-Time employees. Additionally, in nonpersonal services, DYRS reduced its budget, mainly in Subsidies and Transfers, and Equipment and Equipment Rental, by \$3,786,829 in order to reallocate funds to expand DC Youth Link and other community-based programs, and improve safety and security at the YSC and NB facilities.

### **Mayor's Proposed Budget**

**No Change:** The Department of Youth Rehabilitation Services' budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.



## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table JZ0-5 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table JZ0-5**  
(dollars in thousands)

DESCRIPTION	DIVISION	BUDGET	FTE
<b>LOCAL FUNDS: FY 2014 Approved Budget and FTE</b>		<b>104,890</b>	<b>554.5</b>
Other CSFL Adjustments	Multiple Programs	4,442	0.0
<b>LOCAL FUNDS: FY 2015 Current Services Funding Level Budget (CSFL)</b>		<b>109,332</b>	<b>554.5</b>
Increase: To support and annualize costs of existing program	Multiple Programs	2,701	0.0
Increase: To adjust personal services	Multiple Programs	1,819	32.5
Increase: To adjust Contractual Services budget	Multiple Programs	924	0.0
Decrease: To recognize savings from a reduction in FTEs	Agency Financial Operations	-86	-1.0
Decrease: To adjust continuing full time personal services and Fringe Benefits with projected costs	Multiple Programs	-1,572	-31.5
Decrease: To align resources with operational goals	Multiple Programs	-3,787	0.0
<b>LOCAL FUNDS: FY 2015 Agency Budget Submission</b>		<b>109,332</b>	<b>554.5</b>
No Change		0	0.0
<b>LOCAL FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>109,332</b>	<b>554.5</b>
<b>INTRA-DISTRICT FUNDS: FY 2014 Approved Budget and FTE</b>		<b>386</b>	<b>0.0</b>
No Change		0	0.0
<b>INTRA-DISTRICT FUNDS: FY 2015 Agency Budget Submission</b>		<b>386</b>	<b>0.0</b>
No Change		0	0.0
<b>INTRA-DISTRICT FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>386</b>	<b>0.0</b>
<b>Gross for JZ0 - Department of Youth Rehabilitation Services</b>		<b>109,719</b>	<b>554.5</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

## Agency Performance Plan

The agency's performance plan has the following objectives for FY 2015:

### Committed Services Division

**Objective 1:** Provide proven community-based programs, services, support and opportunities that help young people turn their lives around, achieve and flourish.

**Objective 2:** Operate secure facilities that are safe, humane, and address youths' needs by building on their strengths.

**Objective 3:** Provide services, supports and opportunities to young people that will reduce their delinquent behavior and promote public safety.

## KEY PERFORMANCE INDICATORS<sup>1</sup>

### Committed Services

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Percent of committed youth in out-of-state residential placements	19%	15%	18.6%	17%	15%	13%
Rate of injuries to youth from assaults at New Beginnings Youth Development Center per 1,000 bed nights	6.1	7.00	4.8	5.5	5.0	5.0
Average caseload – case manager to committed youth ratio	25.2	25	21.2	25	25	25
Percent of newly committed youth that undergo a complete case planning process and are in placements and receiving services consistent with their Youth Family Team Meeting action plan	88%	95%	84.5%	90%	95%	95%
Recidivism rate for youth released from the DC Model Unit program within six months of the date of their release	34%	30%	20.8%	25%	25%	25%
Percent of committed youth connected to school or work at six-month intervals from the date of their enrollment in the Service Coalition	60 %	60%	66.8%	70%	80%	90%
Percent of committed youth connected to school, work and positive adult at six-month intervals from the date of their release from the DC Model Unit program	71%	80%	85.4%	85%	90%	90%

## Detained Services Division

**Objective 1:** Maintain safe, humane secure facilities with positive programming that helps youth reach their potential.

**Objective 2:** Provide more individualized educational services and opportunities to youth in order to improve educational outcomes while reducing delinquent behavior and promoting safer communities.

### KEY PERFORMANCE INDICATORS<sup>1</sup>

#### Detained Services

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Rate of injuries to youth as a result of assaults at Youth Services Center per 1,000 bed nights	4.76	6.5	9.39	7.0	6.5	6.0
Percent of youth receiving medical and mental health screening within four hours of admission to YSC	93%	95%	98.2%	95%	95%	95%
Average daily ratio of direct care staff to youth during the collection month	1.0	1.0	0.9	0.9	0.9	0.9

## Office of the Director<sup>1</sup>

**Objective 1:** Develop a performance-driven culture and infrastructure focusing on improving outcomes for youth in our care and supported by a qualified and well-trained professional staff.

### KEY PERFORMANCE INDICATORS<sup>1</sup>

#### Office of the Director

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Percent of Youth Development Representative positions vacant	Not Available	10%	5.9%	8%	8%	8%
Percent of Youth Development Representative staff in full compliance with training requirements	Not Available	80%	66.7%	80%	80%	80%
Percent of Direct Care staff trained in Positive Youth Development	Not Available	80%	74%	80%	90%	100%

#### Performance Plan Endnotes:

<sup>1</sup>For the purpose of the FY 2015 Plan, (7000) Office of the Director includes (1000) Agency Management and (100F) Agency Financial Operations.



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# Department on Disability Services

[www.dds.dc.gov](http://www.dds.dc.gov)

Telephone: 202-730-1700

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Description	FY 2013 Actual	FY 2014 Approved	FY 2015 Proposed	% Change from FY 2014
Operating Budget	\$90,004,641	\$95,595,851	\$158,051,133	65.3
FTEs	383.4	413.0	431.0	4.4

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The mission of the Department on Disability Services (DDS) is to provide innovative, high-quality services that enable people with disabilities to lead meaningful and productive lives as vital members of their families, schools, workplaces, and communities in every neighborhood in the District of Columbia.

## Summary of Services

The Department on Disability Services (DDS) is composed of two administrations that oversee and coordinate services for residents with disabilities through a network of private and not-for-profit providers. The Developmental Disabilities Administration (DDA) ensures that residents with intellectual disabilities receive the services and supports they need to lead self-determined and valued lives in the community. DDA achieves this through the delivery of outreach and service coordination services; the development and management of a provider network delivering community residential, day, vocational, employment, and individual and family support services; and the operation of a comprehensive quality management program.

The Rehabilitation Services Administration (RSA) delivers vocational rehabilitation services focusing on employment and training activities that allow persons with disabilities to experience a greater quality of life by obtaining and sustaining employment, economic self-sufficiency, and independence. RSA provides employment marketing and placement services, vocational rehabilitation, inclusive business enterprises, and support for the D.C. Center for Independent Living. The Department on Disability Services also serves as the state agency for Social Security Disability Insurance determinations under the direction of the Social Security Administration.

The agency's FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table JM0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table JM0-1**  
(dollars in thousands)

<b>Appropriated Fund</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Approved FY 2014</b>	<b>Proposed FY 2015</b>	<b>Change from FY 2014</b>	<b>Percent Change*</b>
<b>General Fund</b>						
Local Funds	55,099	54,071	55,204	115,930	60,726	110.0
Special Purpose Revenue Funds	8,128	5,143	7,550	7,550	0	0.0
<b>Total for General Fund</b>	<b>63,227</b>	<b>59,214</b>	<b>62,754</b>	<b>123,480</b>	<b>60,726</b>	<b>96.8</b>
<b>Federal Resources</b>						
Federal Grant Funds	23,900	24,573	26,454	27,014	560	2.1
Federal Medicaid Payments	4,899	6,163	6,336	7,497	1,160	18.3
<b>Total for Federal Resources</b>	<b>28,799</b>	<b>30,736</b>	<b>32,790</b>	<b>34,510</b>	<b>1,720</b>	<b>5.2</b>
<b>Private Funds</b>						
Private Grant Funds	0	5	0	10	10	N/A
<b>Total for Private Funds</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>10</b>	<b>10</b>	<b>N/A</b>
<b>Intra-District Funds</b>						
Intra-District Funds	321	50	52	51	-1	-2.2
<b>Total for Intra-District Funds</b>	<b>321</b>	<b>50</b>	<b>52</b>	<b>51</b>	<b>-1</b>	<b>-2.2</b>
<b>Gross Funds</b>	<b>92,346</b>	<b>90,005</b>	<b>95,596</b>	<b>158,051</b>	<b>62,455</b>	<b>65.3</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## **FY 2015 Proposed Full-Time Equivalents, by Revenue Type**

Table JM0-2 contains the proposed FY 2015 FTE level compared to the FY 2014 approved FTE level by revenue type. It also provides FY 2012 and FY 2013 actual data.

**Table JM0-2**

<b>Appropriated Fund</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Approved FY 2014</b>	<b>Proposed FY 2015</b>	<b>Change from FY 2014</b>	<b>Percent Change</b>
<b><u>General Fund</u></b>						
Local Funds	197.7	199.6	203.6	210.6	7.0	3.4
<b>Total for General Fund</b>	<b>197.7</b>	<b>199.6</b>	<b>203.6</b>	<b>210.6</b>	<b>7.0</b>	<b>3.4</b>
<b><u>Federal Resources</u></b>						
Federal Grant Funds	157.9	161.1	180.4	191.4	11.0	6.1
Federal Medicaid Payments	17.3	22.7	29.0	29.0	0.0	0.0
<b>Total for Federal Resources</b>	<b>175.3</b>	<b>183.8</b>	<b>209.4</b>	<b>220.4</b>	<b>11.0</b>	<b>5.3</b>
<b>Total Proposed FTEs</b>	<b>373.0</b>	<b>383.4</b>	<b>413.0</b>	<b>431.0</b>	<b>18.0</b>	<b>4.4</b>

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table JM0-3 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table JM0-3**  
(dollars in thousands)

Comptroller Source Group	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
11 - Regular Pay - Continuing Full Time	24,314	25,471	28,124	30,742	2,618	9.3
12 - Regular Pay - Other	471	248	320	370	49	15.3
13 - Additional Gross Pay	130	228	0	0	0	N/A
14 - Fringe Benefits - Current Personnel	5,421	5,622	6,885	7,466	581	8.4
15 - Overtime Pay	53	63	120	120	0	0.0
<b>Subtotal Personal Services (PS)</b>	<b>30,388</b>	<b>31,632</b>	<b>35,450</b>	<b>38,698</b>	<b>3,249</b>	<b>9.2</b>
20 - Supplies and Materials	140	173	177	172	-5	-2.8
30 - Energy, Comm. and Building Rentals	0	0	1	0	-1	-100.0
31 - Telephone, Telegraph, Telegram, Etc.	358	382	389	477	88	22.5
32 - Rentals - Land and Structures	5,757	5,976	6,482	6,325	-156	-2.4
34 - Security Services	112	109	123	119	-5	-3.8
35 - Occupancy Fixed Costs	0	4	0	107	107	N/A
40 - Other Services and Charges	2,810	4,160	3,385	3,385	0	0.0
41 - Contractual Services - Other	5,039	2,277	2,421	2,544	123	5.1
50 - Subsidies and Transfers	47,445	44,932	46,831	105,874	59,043	126.1
70 - Equipment and Equipment Rental	297	359	337	349	12	3.6
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>61,958</b>	<b>58,372</b>	<b>60,146</b>	<b>119,353</b>	<b>59,207</b>	<b>98.4</b>
<b>Gross Funds</b>	<b>92,346</b>	<b>90,005</b>	<b>95,596</b>	<b>158,051</b>	<b>62,455</b>	<b>65.3</b>

\*Percent change is based on whole dollars.



## Division Description

The Department on Disability Services (DDS) operates through the following 5 divisions:

**Developmental Disabilities Administration (DDA)** – provides individualized services, supports, and life planning to individuals with intellectual and developmental disabilities so that they may lead self-determined and valued lives in the community.

This division contains the following 3 activities:

- **DDA Service Planning and Coordination** – provides services to qualified individuals by coordinating available resources and opportunities in the community, assisting with the development of Individualized Service Plans (ISPs), and advocating for quality services to promote healthy lifestyles for each individual. Also, oversees the intake of all new applicants, and provides clinical technical assistance to improve healthcare delivery;
- **Quality Assurance** – examines and improves internal and external service delivery systems by conducting external provider reviews to ensure performance so that standards, federal and local regulations, quality frameworks issued by the Centers for Medicare and Medicaid Services, national best practices, and court mandates are met. Quality Assurance also includes functional responsibility for incident management and enforcement; and
- **DDA Consumer Resources and Operations** – provides the administrative management of all providers for individuals supported by DDA; and the management of the Home and Community Based Waiver, including technical assistance, service authorization, and management of consumer funds and coordination of activities carried out in D.C. Superior Court.

**Rehabilitation Services** – assists persons with physical, cognitive, and emotional disabilities to achieve a greater quality of life by obtaining and sustaining employment, economic self-sufficiency, and independence.

This division contains the following 4 activities:

- **RSA Vocational Rehabilitation Services** – assesses, plans, develops, and provides vocational rehabilitation services to individuals with disabilities to enable them to prepare for and engage in gainful and competitive employment;
- **RSA Blind and Visual Impairment Services** – assists blind and visually impaired District residents to obtain information they need to make informed choices by providing services that increase their opportunities;
- **Quality Assurance** – provides monitoring and compliance reviews of internal and external operations and agencies, ensuring that RSA customers receive quality services that meet local and federal regulations; and
- **RSA Operations** – manages the human care provider network that serves RSA clients and the business relations unit charged with developing relationships and opportunities with local employers.

**Disability Determination Services** – administers Social Security Disability Insurance and Supplemental Security Income eligibility determinations in conjunction with the federal Social Security Administration.

**Agency Management** – provides for administrative support and the required tools to achieve operational and programmatic results. This division is standard for all agencies using performance-based budgeting.

**Agency Financial Operations** – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for all agencies using performance-based budgeting.

**Division Structure Change**

The proposed division structure changes are provided in the Agency Realignment appendix to the proposed budget, which is located at [www.cfo.dc.gov](http://www.cfo.dc.gov) on the Annual Operating Budget and Capital Plan page.

**FY 2015 Proposed Operating Budget and FTEs, by Division and Activity**

Table JM0-4 contains the proposed FY 2015 budget by division and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

**Table JM0-4**

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Agency Management</b>								
(1010) Personnel	711	680	706	26	6.4	7.0	7.0	0.0
(1015) Training and Employee Development	615	562	569	7	2.8	3.0	3.0	0.0
(1020) Contracts and Procurement	777	897	945	48	7.7	9.0	9.0	0.0
(1030) Property Management	6,445	6,763	6,736	-27	8.6	9.0	9.0	0.0
(1040) Information Technology	1,377	1,465	1,416	-49	8.5	9.0	9.0	0.0
(1060) Legal Services	823	985	1,073	88	0.9	0.0	0.0	0.0
(1090) Performance Management	1,489	1,512	2,421	909	9.7	10.0	17.0	7.0
(1099) Court Supervision	799	675	328	-347	0.0	0.0	0.0	0.0
(1120) Consumer Rights and Protection	139	177	171	-6	1.8	2.0	2.0	0.0
<b>Subtotal (1000) Agency Management</b>	<b>13,173</b>	<b>13,716</b>	<b>14,364</b>	<b>648</b>	<b>46.2</b>	<b>49.0</b>	<b>56.0</b>	<b>7.0</b>
<b>(100F) Agency Financial Operations</b>								
(110F) Budget Operations	329	354	367	13	2.7	3.0	3.0	0.0
(120F) Accounting Operations	247	479	518	40	4.5	5.0	5.0	0.0
(130F) Associate Chief Financial Officer	162	332	433	101	2.6	3.0	3.0	0.0
(140F) Agency Fiscal Officer	485	553	556	3	1.9	2.0	2.0	0.0
<b>Subtotal (100F) Agency Financial Operations</b>	<b>1,224</b>	<b>1,717</b>	<b>1,875</b>	<b>157</b>	<b>11.7</b>	<b>13.0</b>	<b>13.0</b>	<b>0.0</b>
<b>(6000) Developmental Disabilities Administration</b>								
(6035) Service Planning and Coordination	37,785	37,076	38,376	1,300	94.3	100.0	100.0	0.0
(6060) Quality Assurance	6,106	8,428	9,810	1,383	34.4	38.0	38.0	0.0
(6080) Consumer Resources and Operations	3,598	4,035	62,232	58,198	45.2	46.0	46.0	0.0
<b>Subtotal (6000) Development Disabilities Administration</b>	<b>47,490</b>	<b>49,538</b>	<b>110,419</b>	<b>60,881</b>	<b>173.9</b>	<b>184.0</b>	<b>184.0</b>	<b>0.0</b>

(Continued on next page)

**Table JM0-4**

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(7000) Rehabilitation Services</b>								
(7025) RSA Vocational Rehabilitation Services	15,312	14,273	14,402	129	62.2	68.0	68.0	0.0
(7030) RSA Blind and Visual Impairment Services	4,081	6,060	6,023	-37	18.3	20.0	19.0	-1.0
(7055) RSA Disability Determination Services	6,796	7,983	0	-7,983	47.3	53.0	0.0	-53.0
(7060) Quality Assurance	564	597	738	141	5.5	6.0	7.0	1.0
(7090) RSA Operations	1,364	1,711	1,674	-37	18.3	20.0	20.0	0.0
<b>Subtotal (7000) Rehabilitation Services</b>	<b>28,118</b>	<b>30,624</b>	<b>22,837</b>	<b>-7,787</b>	<b>151.5</b>	<b>167.0</b>	<b>114.0</b>	<b>-53.0</b>
<b>(8000) Disability Determination Services</b>								
(8055) Disability Determination Services	0	0	8,557	8,557	0.0	0.0	64.0	64.0
<b>Subtotal (8000) Disability Determination Services</b>	<b>0</b>	<b>0</b>	<b>8,557</b>	<b>8,557</b>	<b>0.0</b>	<b>0.0</b>	<b>64.0</b>	<b>64.0</b>
<b>Total Proposed Operating Budget</b>	<b>90,005</b>	<b>95,596</b>	<b>158,051</b>	<b>62,455</b>	<b>383.4</b>	<b>413.0</b>	<b>431.0</b>	<b>18.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's divisions, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Budget Changes

The Department on Disability Services' (DDS) proposed FY 2015 gross budget is \$158,051,133, which represents a 65.3 percent increase over its FY 2014 approved gross budget of \$95,595,851. The budget is comprised of \$115,929,895 in Local funds, \$27,013,617 in Federal Grants funds, \$7,496,752 in Federal Medicaid Payments, \$10,000 in Private Grant funds, \$7,550,000 in Special Purpose Revenue funds, and \$50,869 in Intra-District funds.

## Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2014 approved budget across multiple divisions, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2015 CSFL adjustments to the FY 2014 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DDS' FY 2015 CSFL budget is \$57,202,098, which represents a \$1,998,258, or 3.6 percent, increase over the FY 2014 approved Local funds budget of \$55,203,840.

## CSFL Assumptions

The FY 2015 CSFL calculated for DDS included adjustment entries that are not described in detail on table 5. These adjustments were made for increases of \$1,162,972 in personal services to account for Fringe Benefit costs based on trend and comparative analyses and the impact of cost-of-living adjustments implemented in FY 2013, and \$777,528 in nonpersonal services based on the Consumer Price Index factor of 2.4 percent.

DDS's CSFL funding for the Medicaid Growth Factor, which is not listed in detail on table 5, reflects an adjustment for an increase of \$63,364 to account for a District FY 2015 Medicaid growth rate of 4.41 percent based on the cost of healthcare services in the District projected by the Department of Health Care Finance (DHCF). Additionally, an adjustment was made for a decrease of \$5,606 for the Fixed Cost Inflation Factor based on projections provided by the Department of General Services.

### **Agency Budget Submission**

The budget submission for DDS supports its mission to provide innovative, high-quality services to District residents with disabilities. To further accomplish this, the agency will move the Disability Determination Services activity out of the Rehabilitation Services division to create the Disability Determination Services division. This new division will be funded entirely by Federal Grant funds.

**Increase:** In the budget for Local funds, DDS proposes an increase of \$181,740 for projected salary steps and Fringe Benefit cost increases. Included in this adjustment for the allocation of funding for personal services are increases of \$115,909 for the Developmental Disabilities Administration division, \$34,362 for the Agency Management division, \$27,918 for the Rehabilitation Services, and \$3,550 for the Agency Financial Operations divisions.

In order to align the budget with the FY 2015 estimates for Fixed Costs from the Department of General Services, the budget in Local funds is proposed to increase by \$56,721. Specifically, this adjustment enables the agency to cover projected costs related to Telecommunications and Occupancy. This adjustment is comprised of increases of \$61,990 in the Developmental Disabilities Administration and \$20,292 in the Rehabilitation Services division, and reductions of \$15,114 in the Agency Management division and \$10,447 in the Agency Financial Operations division. An increase of \$4,688 is also proposed in Local funds to cover costs related to professional service fees.

All Federal Grant fund resources in the Rehabilitation Services Disability Determination Services activity within the Rehabilitation Services division will be used to support the newly formed Disability Determination Services division. This division will be funded entirely from Federal Grant funds. The proposed operating budget increase of \$8,556,509 is necessary to effectively and efficiently perform duties associated with Social Security Administration. This amount includes \$4,007,177 in salaries and \$988,654 in Fringe Benefits costs for 64.0 regular FTEs. Also included in the personal services budget for this new division is an allocation of \$40,000 for projected Overtime costs. The Rehabilitation Services division will contribute 53.0 FTEs, and the remaining 11.0 FTEs are new positions. This new division will require \$3,520,678 in nonpersonal services to meet its operational goals.

In Federal Medicaid Payments the proposed budget reflects an increase of \$1,160,317 that aligns funding with projected federal Medicaid reimbursements for eligible services. This amount includes \$990,044 for the Developmental Disabilities Administration division as it continues to improve internal and external delivery systems and to meet cost mandates. Also included in this amount are adjustments of \$104,371 in the Agency Financial Operations division and \$65,902 in the Agency Management division.

DDS' budget submission reestablishes funding in Private Grants funds in FY 2015 in the amount of \$10,000 to account for grant funding from the National Association of State Directors of Development Disabilities Services. This funding will be used to provide clinical technical assistance to improve healthcare delivery in the Developmental Disabilities Administration division.

**Decrease:** Cost savings that DDS has identified in the Local funds budget proposal is reflected as a reduction of \$243,149. This adjustment enables the agency to offset projected increased costs in the personal services budget. In Federal Grant funds, a small reduction of \$7,928 aligns the budget with projected grant awards. In keeping with its client-centered culture, DDS' FY 2015 budget reallocates Federal Grant funds from the Rehabilitation Services division to support the newly created Disability Determination Services division. This

adjustment is reflected as a decrease of \$7,988,550.

In Intra-District funds, the budget proposes a reduction of \$1,119 in the Rehabilitation Services division based on an adjustment in the Memorandum of Understanding with the Office of Disability Rights to provide news reading services to blind and visually impaired clients and residents of the District.

**Transfer In:** In prior fiscal years, DDS collaborated with the Department of Health Care Finance (DHCF) in the implementation and oversight of the federal waiver program that allows substantial extended state plan and additional services to be provided to individuals with intellectual disabilities (ID) or developmental disabilities (DD) in community settings as opposed to institutional settings. However, the budget for this program had so far resided in DHCF. Although the ongoing collaboration continues in FY 2015, the budget for DDS in Local funds increased by \$51,267,532 to account for the transfer of funding for DD-related waiver services from DHCF to DDS. The corresponding federal Medicaid match for this funding will continue to reside in DHCF in FY 2015.

**Technical Adjustment:** The agency's stated goal of increasing the number of persons with disabilities who receive the support necessary to obtain and maintain living wage employment in integrated settings continues to be supported in the FY 2015 budget. The budget proposal in Local funds therefore includes an increase of \$6,641,652 to support living wage increase for beneficiaries of the DD waiver program.

In order to ensure adequate funding for DDS to continue to maintain compliance with the *Evans v. Gray* revised plan, the budget proposed in Local funds includes an increase of \$818,613 to annualize funding in FY 2015 for 7.0 FTEs temporarily approved in FY 2014 in support of recurring expenditures related to DDS' compliance.

### **Mayor's Proposed Budget**

**No Change:** The Department on Disability Services' budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table JM0-5 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table JM0-5**  
(dollars in thousands)

DESCRIPTION	DIVISION	BUDGET	FTE
<b>LOCAL FUNDS: FY 2014 Approved Budget and FTE</b>		<b>55,204</b>	<b>203.6</b>
Other CSFL Adjustments	Multiple Programs	1,998	0.0
<b>LOCAL FUNDS: FY 2015 Current Services Funding Level Budget (CSFL)</b>		<b>57,202</b>	<b>203.6</b>
Increase: To adjust personal services	Multiple Programs	182	0.0
Increase: To align Fixed Costs with proposed estimates	Multiple Programs	57	0.0
Increase: To align resources with operational goals	Agency Management	5	0.0
Decrease: To realize programmatic cost savings in nonpersonal services	Multiple Programs	-243	0.0
Technical Adjustment: To support living wage increase for the DD waiver	Developmental Disabilities Administration	6,642	0.0
Technical Adjustment: To support compliance with Evans v. Gray	Agency Management	819	7.0
Transfer In: To support Developmental Disability Services Waiver	Developmental Disabilities Administration	51,268	0.0
<b>LOCAL FUNDS: FY 2015 Agency Budget Submission</b>		<b>115,930</b>	<b>210.6</b>
No Change		0	0.0
<b>LOCAL FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>115,930</b>	<b>210.6</b>
<b>FEDERAL GRANT FUNDS: FY 2014 Approved Budget and FTE</b>		<b>26,454</b>	<b>180.4</b>
Increase: To support new program initiatives	Disability Determination Services	8,557	64.0
Decrease: To align budget with projected grant awards	Multiple Programs	-8	0.0
Decrease: To align resources with operational goals	Rehabilitation Services	-7,989	-53.0
<b>FEDERAL GRANT FUNDS: FY 2015 Agency Budget Submission</b>		<b>27,014</b>	<b>191.4</b>
No Change		0	0.0
<b>FEDERAL GRANT FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>27,014</b>	<b>191.4</b>
<b>FEDERAL MEDICAID PAYMENTS: FY 2014 Approved Budget and FTE</b>		<b>6,336</b>	<b>29.0</b>
Increase: To align budget with projected federal Medicaid reimbursements	Multiple Programs	1,160	0.0
<b>FEDERAL MEDICAID PAYMENTS: FY 2015 Agency Budget Submission</b>		<b>7,497</b>	<b>29.0</b>
No Change		0	0.0
<b>FEDERAL MEDICAID PAYMENTS: FY 2015 Mayor's Proposed Budget</b>		<b>7,497</b>	<b>29.0</b>

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**Table JM0-5**  
(dollars in thousands)

DESCRIPTION	DIVISION	BUDGET	FTE
<b>PRIVATE GRANT FUNDS: FY 2014 Approved Budget and FTE</b>		<b>0</b>	<b>0.0</b>
Increase: To align budget with projected grant awards	Multiple Programs	10	0.0
<b>PRIVATE GRANT FUNDS: FY 2015 Agency Budget Submission</b>		<b>10</b>	<b>0.0</b>
No Change		0	0.0
<b>PRIVATE GRANT FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>10</b>	<b>0.0</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2014 Approved Budget and FTE</b>		<b>7,550</b>	<b>0.0</b>
No Change		0	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Agency Budget Submission</b>		<b>7,550</b>	<b>0.0</b>
No Change		0	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>7,550</b>	<b>0.0</b>
<b>INTRA-DISTRICT FUNDS: FY 2014 Approved Budget and FTE</b>		<b>52</b>	<b>0.0</b>
Decrease: To align budget with projected revenues	Multiple Programs	-1	0.0
<b>INTRA-DISTRICT FUNDS: FY 2015 Agency Budget Submission</b>		<b>51</b>	<b>0.0</b>
No Change		0	0.0
<b>INTRA-DISTRICT FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>51</b>	<b>0.0</b>
<b>Gross for JM0 - Department on Disability Services</b>		<b>158,051</b>	<b>431.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

## Agency Performance Plan

The agency's performance plan has the following objectives for FY 2015:

### Developmental Disabilities Administration (DDA)<sup>1</sup>

**Objective 1:** Ensure service and support is provided in a timely manner.

**Objective 2:** Utilize Person-Centered Planning and Delivery approaches to ensure each person's personal needs, expressed preferences, and decisions concerning his/her life in the community are planned and effectively implemented.

**Objective 3:** Recruit and retain qualified providers to meet specialty clinical and support needs, remove poorly performing providers.

**Objective 4:** Improve the performance of DDA and the provider community to meet all health, safety and welfare requirements.

**Objective 5:** Protect individual rights and decision-making authority, as well as due process and grievance procedures.

**Objective 6:** Increase the number of individuals who achieve positive quality of life outcomes in the areas of health, work, relationships, and community inclusion.

**Objective 7:** Limit increases in the average annual residential costs per consumer to 110 percent of the Consumer Price Index.

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## KEY PERFORMANCE INDICATORS

### Developmental Disabilities Administration

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Percent of intake applications received that have been responded to within required timelines	75%	75%	84.9%	80%	90%	90%
Percent of annual Individual Support Plans (ISP) that are completed on-time	89%	90%	95.3%	95%	95%	95%
Percent of reported issues that are resolved on-time	46.3%	75%	46.5%	80%	85%	90%
Percent of waiver providers currently receiving a 12-month full certification	80%	75%	97.8%	80%	85%	90%
Percent of investigations completed within required timelines	85%	95%	89.3%	95%	95%	95%
Percent of DDA service coordinators, staff and supervisors who completed required competency-based training	98%	93%	91.3%	95%	95%	95%
Percent of people with a Level of Need (LON) assessment completed on schedule	78%	90%	90.5%	95%	95%	95%

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## KEY PERFORMANCE INDICATORS (Continued)

### Developmental Disabilities Administration

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Number of people in supported or competitive employment <sup>2</sup>	207	230	938	350	400	425
Percent of people with restrictive interventions who have an approved Behavior Support Plan	Not Available	Not Available	Not Available	90%	95%	95%

### Rehabilitation Services Administration (RSA)<sup>1</sup>

**Objective 1:** Increase the number of District residents with disabilities who achieve employment and the quality of employment outcomes.

**Objective 2:** Improve RSA service delivery through more efficient operations and a more effective and skilled workforce.

**Objective 3:** Develop a Self-Employment/Entrepreneurship program.

## KEY PERFORMANCE INDICATORS

### Rehabilitation Services Administration

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Number of people placed by RSA that remained employed for 90 calendar days or more	504	600	621	601	602	603
Number of transition youth who have applied for VR services	Not Available	Not Available	962	1,200	1,400	1,500
Percent of people with a plan developed within 90 calendar days of eligibility determination	80%	90%	92%	90%	90%	90%
Percent of people for whom eligibility is determined within 60 calendar days	68%	90%	82.8%	90%	90%	90%

## Disability Determination Division<sup>1</sup>

**Objective 1:** DDD will meet and/or exceed SSA standard case processing time (currently 115 days).

### KEY PERFORMANCE INDICATORS

#### Disability Determination Division

Measure	FY 2012	FY 2013	FY 2013	FY 2014	FY 2015	FY 2016
	Actual	Target	Actual	Projection	Projection	Projection
Average SSA case processing time (in days)	115	115	76.9	115	115	115
Accuracy of eligibility determinations	91%	91.2%	93.9%	91.2%	91.2%	92%
Annual case clearances	14,222	13,750	14,168	13,750	14,000	14,250
Percent of people for whom eligibility is determined within 60 calendar days	68%	90%	82.8%	90%	90%	90%

## Office of the Director<sup>3</sup>

**Objective 1:** Implement technologies to improve agency operations and communication to the public.

**Objective 2:** Broaden the network of employment-related service agencies that can provide services through the Ticket-to-Work (Tickets) program by creating an Administrative Employment Network (EN).

**Objective 3:** Exit existing agency litigation and meet oversight requirements.

**Objective 4:** Improve the overall perception and delivery of services by DDS through the establishment of systems for customer feedback, analysis and improved communications with agency consumers and stakeholders.

### KEY PERFORMANCE INDICATORS

#### Office of the Director

Measure	FY 2012	FY 2013	FY 2013	FY 2014	FY 2015	FY 2016
	Actual	Target	Actual	Projection	Projection	Projection
Improve the overall perception of customer service provided by the agency as measured by phone testing. Percent of employees tested per quarter meeting full compliance	72%	90%	84%	95%	98%	98%
Improve overall customer service as measured by percentage of positive responses to survey questions	50%	75%	90.2%	80%	85%	90%
Number of agencies enrolled to participate in the Ticket-to-Work program as measured by new agencies added	0	5	3	10	15	20

#### Performance Plan Endnotes:

<sup>1</sup> The FY 2015 Performance Plan does reflect the Disability Determination Services division separately from the Rehabilitation Services Administration although the DDD does appear under RSA in the FY 2014 budget. The DDD will appear separate from the RSA in the FY 2015 budget.

<sup>2</sup> Modified for FY 2014.

<sup>3</sup> For the purpose of the FY 2015 Performance Plan, the Office of the Director includes (1000) Agency Management and (100F) Agency Financial Operations.

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# Department of Health Care Finance

<http://dhcf.dc.gov>

Telephone: 202-442-5988

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Description	FY 2013 Actual	FY 2014 Approved	FY 2015 Proposed	% Change from FY 2014
Operating Budget	\$2,485,477,549	\$2,747,064,828	\$2,913,006,049	6.0
FTEs	164.4	198.0	220.4	11.3

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The mission of the Department of Health Care Finance (DHCF) is to improve health outcomes by providing access to comprehensive, cost-effective, and quality health care services for residents of the District of Columbia.

### Summary of Services

The Department of Health Care Finance, an agency that was established in FY 2009, provides health care services to low-income children, adults, elderly, and persons with disabilities. Over 200,000 District of Columbia residents (one-third of all residents) receive health care services through DHCF's Medicaid and Alliance programs. DHCF strives to provide these services in the most appropriate and cost-effective settings possible.

The agency's FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table HT0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table HT0-1**  
(dollars in thousands)

<b>Appropriated Fund</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Approved FY 2014</b>	<b>Proposed FY 2015</b>	<b>Change from FY 2014</b>	<b>Percent Change*</b>
<b><u>General Fund</u></b>						
Local Funds	667,761	727,913	714,331	717,603	3,272	0.5
Dedicated Taxes	51,939	64,500	86,307	65,829	-20,478	-23.7
Special Purpose Revenue Funds	734	960	3,634	3,632	-2	0.0
<b>Total for General Fund</b>	<b>720,433</b>	<b>793,373</b>	<b>804,271</b>	<b>787,063</b>	<b>-17,208</b>	<b>-2.1</b>
<b><u>Federal Resources</u></b>						
Federal Grant Funds	9,314	21,332	28,449	2,093	-26,357	-92.6
Federal Medicaid Payments	1,523,821	1,650,317	1,891,903	2,049,225	157,322	8.3
<b>Total for Federal Resources</b>	<b>1,533,135</b>	<b>1,671,649</b>	<b>1,920,353</b>	<b>2,051,318</b>	<b>130,966</b>	<b>6.8</b>
<b><u>Private Funds</u></b>						
Private Grant Funds	0	4	0	0	0	N/A
<b>Total for Private Funds</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b><u>Intra-District Funds</u></b>						
Intra-District Funds	14,881	20,451	22,441	74,625	52,184	232.5
<b>Total for Intra-District Funds</b>	<b>14,881</b>	<b>20,451</b>	<b>22,441</b>	<b>74,625</b>	<b>52,184</b>	<b>232.5</b>
<b>Gross Funds</b>	<b>2,268,449</b>	<b>2,485,478</b>	<b>2,747,065</b>	<b>2,913,006</b>	<b>165,941</b>	<b>6.0</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## **FY 2015 Proposed Full-Time Equivalents, by Revenue Type**

Table HT0-2 contains the proposed FY 2015 FTE level compared to the FY 2014 approved FTE level by revenue type. It also provides FY 2012 and FY 2013 actual data.

**Table HT0-2**

<b>Appropriated Fund</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Approved FY 2014</b>	<b>Proposed FY 2015</b>	<b>Change from FY 2014</b>	<b>Percent Change</b>
<b><u>General Fund</u></b>						
Local Funds	61.3	60.5	82.2	90.0	7.8	9.5
Dedicated Taxes	3.3	0.8	3.8	5.5	1.6	42.9
Special Purpose Revenue Funds	2.9	5.4	7.6	9.8	2.2	28.1
<b>Total for General Fund</b>	<b>67.6</b>	<b>66.7</b>	<b>93.7</b>	<b>105.3</b>	<b>11.6</b>	<b>12.4</b>
<b><u>Federal Resources</u></b>						
Federal Grant Funds	4.0	8.1	9.0	7.0	-2.0	-22.3
Federal Medicaid Payments	86.4	89.6	95.3	108.1	12.8	13.4
<b>Total for Federal Resources</b>	<b>90.4</b>	<b>97.7</b>	<b>104.3</b>	<b>115.1</b>	<b>10.8</b>	<b>10.3</b>
<b>Total Proposed FTEs</b>	<b>158.0</b>	<b>164.4</b>	<b>198.0</b>	<b>220.4</b>	<b>22.4</b>	<b>11.3</b>

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table HT0-3 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table HT0-3**  
(dollars in thousands)

Comptroller Source Group	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
11 - Regular Pay - Continuing Full Time	11,901	12,565	15,473	17,954	2,481	16.0
12 - Regular Pay - Other	691	844	1,082	920	-163	-15.0
13 - Additional Gross Pay	156	31	0	0	0	N/A
14 - Fringe Benefits - Curr Personnel	2,325	2,546	3,814	4,001	187	4.9
15 - Overtime Pay	9	16	0	0	0	N/A
<b>Subtotal Personal Services (PS)</b>	<b>15,082</b>	<b>16,003</b>	<b>20,369</b>	<b>22,875</b>	<b>2,506</b>	<b>12.3</b>
20 - Supplies and Materials	106	570	201	180	-21	-10.3
30 - Energy, Comm. and Building Rentals	0	162	268	233	-35	-13.0
31 - Telephone, Telegraph, Telegram, Etc.	107	151	127	165	38	29.9
32 - Rentals - Land and Structures	1,772	728	0	0	0	N/A
34 - Security Services	0	83	160	116	-43	-27.2
35 - Occupancy Fixed Costs	0	144	381	424	43	11.2
40 - Other Services and Charges	1,022	1,933	1,389	1,504	115	8.3
41 - Contractual Services - Other	40,706	65,846	69,004	61,341	-7,662	-11.1
50 - Subsidies and Transfers	2,209,476	2,399,317	2,654,922	2,825,848	170,926	6.4
70 - Equipment and Equipment Rental	179	540	244	319	75	30.7
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>2,253,367</b>	<b>2,469,475</b>	<b>2,726,696</b>	<b>2,890,131</b>	<b>163,436</b>	<b>6.0</b>
<b>Gross Funds</b>	<b>2,268,449</b>	<b>2,485,478</b>	<b>2,747,065</b>	<b>2,913,006</b>	<b>165,941</b>	<b>6.0</b>

\*Percent change is based on whole dollars.

## Division Description

The Department of Health Care Finance operates through the following 8 divisions:

**Health Care Delivery Management (HCDM)** – ensures that quality services and practices pervade all activities that affect the delivery of health care to beneficiaries served by the District’s Medicaid, Children’s Health Insurance Program (CHIP), and Alliance programs. HCDM accomplishes this through informed benefit design; use of prospective, concurrent and retrospective utilization management; ongoing program evaluation; and the application of continuous quality measurement and improvement practices in furnishing preventive, acute, and chronic/long-term care services to children and adults through DHCF’s managed care contractors and institutional and ambulatory fee-for-service providers.

This division contains the following 5 activities:

- **Managed Care Management** – provides oversight, evaluation, and enforcement of contracts with organizations managing the care and service delivery of Medicaid and Alliance beneficiaries, along with providing oversight and enrollment of eligible beneficiaries;
- **Preventive and Acute Care (Children’s Health Services)** – develops, implements, and monitors policies, benefits and practices for children’s health care services, including HealthCheck/EPSTD, CHIP, and the Immigrant Children’s Program;
- **Division of Quality and Health Outcomes** – continuously improves the quality (safe, effective, patient-centered, timely, efficient, and equitable services) of health care delivered by programs administered by the DHCF; and ensures that quality and performance improvement principles and practices pervade all the components and activities that impact the delivery and outcomes of health care services to patients served by the District’s Medicaid, CHIP, and Alliance programs;
- **Division of Clinician, Pharmacy and Acute Provider Services** – develops, implements, and oversees the programming for primary and specialty providers, hospitals, and other acute and preventive care services; and manages the non-emergency transportation contract; and
- **Health Care Delivery Management Support Services** – provides administrative support functions to the Health Care Delivery Management division.

**Long-Term Care Administration (LTCA)** – provides oversight and monitoring of programs targeted to elders, persons with physical disabilities, and persons with intellectual and developmental disabilities. Through program development and day-to-day operations, the LTCA also ensures access to needed cost-effective, high-quality extended and long-term care services for Medicaid beneficiaries residing in home and community-based or institutional settings. The office also provides contract management of the long-term care supports and services contract.

This division contains the following 3 activities:

- **Long-Term Care Support Services** – provides administrative support functions to the Long-Term Care division;
- **Division of Elders and Persons with Physical Disabilities** – develops, implements, and oversees all components of the Elderly and Persons with Physical Disabilities (EPD) waiver program; oversees the personal care state plan option; and provides oversight and service delivery and reimbursement determinations for nursing home facilities; and
- **Division of Special Needs Population** – provides oversight, evaluation, and enforcement of the Individuals with Developmental Disabilities (ID/DD) waiver program; and provides oversight and service delivery and reimbursement determinations for intermediate care facilities for individuals with intellectual disabilities (ICF/IID).

**Healthcare Policy and Planning** – maintains the Medicaid and CHIP state plans that govern eligibility, scope of benefits, and reimbursement policies for the District's Medicaid and CHIP programs; develops policy for the Health Care Alliance program and other publicly funded health care programs that are administered or monitored by DHCF based on sound analysis of local and national health care and reimbursement policies and strategies; and ensures coordination and consistency among health care and reimbursement policies developed by the various divisions within DHCF. The division also designs and conducts research and evaluations of health care programs.

This division contains the following 4 activities:

- **Policy Unit Management (Regulation and Policy Management)** – maintains the Medicaid State Plan, which governs the eligibility, scope of benefits, and reimbursement policies of the Medicaid and CHIP programs; creates State Plan Amendments, waivers, and regulations that form the foundation of Medicaid policy and program administered or monitored by DHCF; and ensures the coordination and consistency of health care and reimbursement policies developed by various divisions within DHCF;
- **Data Analysis - (Rate Setting and Data Analysis)** – gathers information, analyzes data, and evaluates all activities related to multiple District-wide components of Medicaid, CHIP, the Alliance, and future health-care delivery systems, including data collection systems; sets rates and develops payment methodologies for various provider types; and designs and conducts research and evaluation of health care programs, studying their impacts on beneficiaries, providers, plans, and other partners and customers, designing and assessing potential improvements, and developing new measurement tools;
- **Member Management – (Eligibility Policy)** – serves as liaison to District and federal agencies regarding eligibility-related matters; ensures collaboration and coordination between the agencies and facilitates compliance by the Department of Human Services' Economic Security Administration with DHCF eligibility policy; interprets federal and state eligibility rules and regulation; establishes eligibility policies and criteria for the Medicaid and CHIP programs, as well as the Health Care Alliance and the Immigrant Children's Program; interprets and helps draft legislative changes, rules and regulations for the District regarding eligibility requirements; and manages the Optional State Supplement Payment Program for eligible District of Columbia residents residing in an adult foster care home; and
- **Health Care Policy and Planning Support (Health Care Policy and Research Support)** – provides administrative support functions to the Health Care Policy and Planning Administration.

**Health Care Finance** – provides provider payments for the following provider types: Medicaid providers, public providers, and Health Care Alliance providers.

This division contains the following 3 activities:

- **Medicaid Provider Payment** – provides payment to Medicaid providers;
- **Medicaid Public Provider Payment** – provides payment to Medicaid public providers; and
- **Alliance Provider Payment** – provides payment to Alliance providers.

**Health Care Operations** – ensures the division of programs that pertain to the payment of claims; manages the fiscal agent contract, the administrative contracts, systems and provider enrollment and requirements. The office provides contract management of the Pharmacy Benefits Manager, the Quality Improvement Organization contract, and the Medicaid Management Information System (MMIS) Fiscal Intermediary contract as well as additional administrative contracts.

This division contains the following 4 activities:

- **Medicaid Information System (Claims Management)** – oversees the MMIS operations; systems requests; member services, including member out-of-pocket reimbursements; COBRA payments; third-party liability processing; and processing financial transactions. The division also manages all



internal and external data requests and data involving agency audits (local and federal) as well as MMIS training for all DHCF employees and system security;

- **Division of Program Integrity (PI/UM/FRAUD)** – prevents, detects, and eliminates fraud, abuse, and waste by persons who provide and receive DHCF services; identifies and applies any third-party resources available for the cost of health care provided to beneficiaries; monitors utilization, including appropriateness of health care services, to ensure that appropriate care is provided to publicly funded enrollees; identifies and investigates suspected abuse by both enrollees and providers in the publicly funded programs; and ensures that DHCF funds are appropriately utilized;
- **Division of Public and Private Provider Services** – manages the Administrative Services Organization contract, provider enrollment and recruitment, and internal and external provider services and inquiries. The office also maintains positive ongoing coordination and continuity with all public provider agencies of the District of Columbia government to enhance each agency’s understanding of Medicaid reimbursement policies; is the accountable office within DHCF for implementation of policy that directly impacts other District agencies that serve as Medicaid providers; identifies opportunities to improve the reimbursement procedures of each agency; and works closely with these agencies to review federal policy to ensure that federal reimbursement is being maximized and compliance assured through claims processing and through program development; and
- **Health Care Operations Support (Health Care Operations Support Services)** – provides administrative support functions to the Health Care Operations division.

**Health Care Reform and Innovation** – identifies, validates, and disseminates information about new health care models and payment approaches to serve Medicaid beneficiaries seeking to enhance the quality of health and health care and reduce cost through improvement. The division creates and tests new models in clinical care, integrated care, and community health, and creates and tests innovative payment and service delivery models, building collaborative learning networks to facilitate the collection and analysis of innovation, as well as the implementation of effective practices, and developing necessary technology to support this activity.

This division contains the following 2 activities:

- **Affordable Care Reform and Grants Development** – develops, implements, and monitors the provisions of the Affordable Care Act and is responsible for the development of demonstration projects and submission of grant proposals for various reform-related activities; and
- **Health Care Reform and Innovative Support Services** – is responsible for the creation of a health insurance exchange, which is a new entity intended to create a more organized and competitive market for health insurance by offering a choice of plans, establishing common rules regarding the offering and pricing of insurance, and providing information to help consumers better understand the options available to them. An exchange is part of the plan aiming for universal coverage.

**Agency Management** – provides for administrative support and the required tools to achieve operational and programmatic results. This division is standard for all agencies using performance-based budgeting.

**Agency Financial Operations** – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for all agencies using performance-based budgeting.

### **Division Structure Change**

The proposed program structure changes are provided in the Agency Realignment appendix to the proposed budget, which is located at [www.cfo.dc.gov](http://www.cfo.dc.gov) on the Annual Operating Budget and Capital Plan page.

## FY 2015 Proposed Operating Budget and FTEs, by Division and Activity

Table HT0-4 contains the proposed FY 2015 budget by division and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

**Table HT0-4**

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Agency Management</b>								
(1010) Personnel	399	429	676	247	4.8	3.0	6.4	3.4
(1015) Training and Development	0	29	69	40	0.0	0.0	0.0	0.0
(1020) Contracting and Procurement	626	888	905	17	2.8	5.0	5.0	0.0
(1030) Property Management	1,474	1,491	1,836	345	3.7	4.0	5.0	1.0
(1040) Information Technology	8,641	742	789	46	7.5	5.0	5.0	0.0
(1055) Risk Management	2	0	0	0	0.0	0.0	0.0	0.0
(1060) Legal	526	589	843	254	0.0	0.0	0.0	0.0
(1070) Fleet Management	28	13	5	-8	0.9	0.0	0.0	0.0
(1080) Communications	176	452	547	95	1.8	2.0	2.0	0.0
(1085) Customer Service	1,028	1,430	1,603	173	5.9	9.0	14.0	5.0
(1087) Language Access	164	5	2	-4	0.0	0.0	0.0	0.0
(1090) Performance Management	10,054	3,041	4,376	1,335	16.2	21.0	24.0	3.0
<b>Subtotal (1000) Agency Management</b>	<b>23,118</b>	<b>9,111</b>	<b>11,652</b>	<b>2,541</b>	<b>43.5</b>	<b>49.0</b>	<b>61.4</b>	<b>12.4</b>
<b>(100F) Agency Financial Operations</b>								
(110F) Budgeting Operations	350	403	464	61	3.9	4.0	4.0	0.0
(120F) Accounting Operations	3,745	4,330	4,401	71	8.8	9.0	9.0	0.0
(140F) Agency Fiscal Officer	278	257	280	22	1.8	2.0	2.0	0.0
<b>Subtotal (100F) Agency Financial Operations</b>	<b>4,373</b>	<b>4,991</b>	<b>5,145</b>	<b>155</b>	<b>14.5</b>	<b>15.0</b>	<b>15.0</b>	<b>0.0</b>
<b>(2000) Healthcare Delivery Management</b>								
(2001) Chronic and Long Term Care	7,331	17,173	0	-17,173	25.1	34.0	0.0	-34.0
(2002) Managed Care Management	4,254	3,998	4,811	813	6.4	10.0	11.0	1.0
(2003) Preventive and Acute Care	1,583	1,081	1,375	295	3.7	4.5	5.5	1.0
(2004) Division of Quality and Health Outcomes	4,497	1,152	907	-245	3.7	4.0	4.0	0.0
(2007) Division of Clinicians, Rx and Acute Provider Service	762	6,730	6,341	-389	5.7	5.5	5.5	0.0
(2010) Health Care Delivery Management Support Services	2,308	301	281	-21	1.8	2.0	2.0	0.0
<b>Subtotal (2000) Healthcare Delivery Management</b>	<b>20,735</b>	<b>30,435</b>	<b>13,715</b>	<b>-16,721</b>	<b>46.5</b>	<b>60.0</b>	<b>28.0</b>	<b>-32.0</b>
<b>(200L) Long-Term Care</b>								
(201L) Long-Term Care Support Services	0	0	9,407	9,407	0.0	0.0	10.0	10.0
(202L) Division of Elders and Persons with Physical Disability	0	0	1,628	1,628	0.0	0.0	22.5	22.5
(203L) Division of Special Needs Population	0	0	875	875	0.0	0.0	8.5	8.5
<b>Subtotal (200L) Long Term Care</b>	<b>0</b>	<b>0</b>	<b>11,911</b>	<b>11,911</b>	<b>0.0</b>	<b>0.0</b>	<b>41.0</b>	<b>41.0</b>

(Continued on next page)

**Table HT0-4 (Continued)**

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(3000) Health Care Policy and Planning</b>								
(3001) Policy Unit Management	333	535	616	81	3.7	6.0	7.0	1.0
(3003) Data Analysis	385	493	535	42	5.5	5.0	5.0	0.0
(3004) Member Management	249	395	340	-55	3.7	4.0	4.0	0.0
(3010) Health Care Policy and Planning Support	942	500	863	363	2.8	3.0	3.0	0.0
<b>Subtotal (3000) Healthcare Policy and Planning</b>	<b>1,909</b>	<b>1,923</b>	<b>2,355</b>	<b>432</b>	<b>15.6</b>	<b>18.0</b>	<b>19.0</b>	<b>1.0</b>
<b>(5000) Health Care Finance</b>								
(5001) Medicaid Provider Payment	2,333,523	2,571,077	2,747,922	176,845	0.0	2.0	0.0	-2.0
(5002) Medicaid Public Provider Payments	20,342	22,867	16,215	-6,652	0.0	0.0	0.0	0.0
(5003) Alliance Provider Payments	34,159	39,894	50,235	10,341	0.0	0.0	0.0	0.0
<b>Subtotal (5000) Health Care Finance</b>	<b>2,388,025</b>	<b>2,633,838</b>	<b>2,814,372</b>	<b>180,534</b>	<b>0.0</b>	<b>2.0</b>	<b>0.0</b>	<b>-2.0</b>
<b>(6000) Health Care Operations</b>								
(6001) Medicaid Information Systems	22,129	34,742	32,118	-2,624	15.3	17.0	17.0	0.0
(6005) Division of Program Integrity (PI/UM/Fraud)	1,479	2,508	2,190	-318	14.9	16.0	16.0	0.0
(6006) Division of Public and Private Provider Services	916	1,847	2,105	258	8.3	9.0	11.0	2.0
(6010) Health Care Operations Support	4,395	409	265	-144	2.8	3.0	3.0	0.0
<b>Subtotal (6000) Health Care Operations</b>	<b>28,919</b>	<b>39,507</b>	<b>36,679</b>	<b>-2,828</b>	<b>41.2</b>	<b>45.0</b>	<b>47.0</b>	<b>2.0</b>
<b>(8000) Health Care Reform and Innovation</b>								
(8001) Health Insurance Exchange	17,220	21,299	0	-21,299	0.0	2.0	0.0	-2.0
(8002) Affordable Care Reform and Grants Development	1,131	108	16,998	16,890	0.0	1.0	8.0	7.0
(8010) Health Care Reform and Innovative Support Services	49	5,852	179	-5,673	3.1	6.0	1.0	-5.0
<b>Subtotal (8000) Health Care Reform and Innovation</b>	<b>18,399</b>	<b>27,260</b>	<b>17,177</b>	<b>-10,082</b>	<b>3.1</b>	<b>9.0</b>	<b>9.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>2,485,478</b>	<b>2,747,065</b>	<b>2,913,006</b>	<b>165,941</b>	<b>164.4</b>	<b>198.0</b>	<b>220.4</b>	<b>22.4</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's divisions, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## **FY 2015 Proposed Budget Changes**

The Department of Health Care Finance's (DHCF) proposed FY 2015 gross budget is \$2,913,006,047, which represents a 6.0 percent increase over its FY 2014 approved gross budget of \$2,747,064,828. The budget is comprised of \$717,602,825 in Local funds, \$65,828,516 in Dedicated Taxes, \$2,092,662 in Federal Grants funds, \$2,049,225,408 in Federal Medicaid Payments, \$3,631,824 in Special Purpose Revenue funds, and \$74,624,814 in Intra-District funds.

### **Current Services Funding Level**

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2014 approved budget across multiple divisions, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2015 CSFL adjustments to the FY 2014 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DHCF's FY 2015 CSFL budget is \$745,335,007, which represents a \$31,003,941, or 4.3 percent, increase over the FY 2014 approved Local funds budget of \$714,331,066.

### **CSFL Assumptions**

The FY 2015 CSFL calculated for DHCF included adjustment entries that are not described in detail on table 5. These adjustments were made for increases of \$392,657 in personal services to account for Fringe Benefit costs based on trend and comparative analyses and the impact of cost-of-living adjustments implemented in FY 2013, and \$503,639 in nonpersonal services based on the Consumer Price Index factor of 2.4 percent.

DHCF's CSFL funding for Medicaid Growth Factor, which is not listed in detail on table 5, reflects an adjustment for an increase of \$30,125,502 092 to account for a District's FY 2015 Medicaid growth rate of 4.4 percent based on the cost of healthcare services in the District projected by DHCF. The Medicaid growth rate is primarily driven by enrollment forecasts for Medicaid Managed Care and Fee-for-Service. Managed Care coverage includes, parents of Medicaid eligible children, pregnant women, childless adults with incomes up to 200 percent Federal Poverty Level (FPL), the Children's Health Insurance Program (CHIP), and Health Services for Children with Special Needs (HSCSN). Other variables impacting the Medicaid Growth Factor include enrollment forecasts for Medicaid waivers, which include the Developmental Disabilities (DD) and the Elderly and Physically Disabled (EPD) waivers. These adjustments also include locally funded programs, such as the Immigrant Children and the D.C. Healthcare Alliance.

Additionally, adjustments were made for a net decrease of \$17,857 for the Fixed Costs Inflation Factor based on estimates received from the Department of General Services (DGS).

### **Agency Budget Submission**

Even as the nation's health care financing landscape continues to evolve, especially in the past six years, DHCF has remained consistent in providing fiscal management that has continued to facilitate the District's investment in the health care of its citizens. Over this period of time several factors have significantly impacted health care funding at federal and local levels. Key among these factors is a high unemployment rate that greatly expanded the population in need of public assistance of various sorts. DHCF successfully guided the District to navigate through the financially turbulent period of the enactment of the American Recovery and Reinvestment Act (ARRA) of 2009, its expiration in December 31, 2010, and its extension through June 30, 2011. The agency has also continued to provide fiscal leadership that enabled the District to leverage the benefits of the broad goals of the Patient Protection and Affordable Care Act (ACA) of 2010.

Overall, the FY 2015 budget proposal consolidates the gains of prior year budgets, continues to maximize leveraging of federal funding, and focuses at targeted cost savings that partially offsets projected increases in Medicaid provider payments and DHCF's operational costs. As in prior years, this budget encapsulates an operational paradigm that continuously explores every possible means to ensure that District residents have

unrestricted access to comprehensive, cost-effective, and quality health care services, notwithstanding the ongoing growth in service utilization. To this end, DHCF proposes a number of adjustments in the allocation of available resources, the key elements of which are summarized below.

**Increase:** After the fiscal year 2014 budget was approved, DHCF created the Long-Term Care division. In FY 2015, this new division is allocated an additional \$5,387,002 and 17.2 FTEs in Local funds to reflect increased focus on long-term care. This amount includes \$5,132,701 and 13.2 FTEs redirected from the Health Care Delivery Management division.

Various components of DHCF's administrative functions are budgeted in the Agency Management program, which includes training and development, contracting and procurement, Information Technology, risk management, legal services, fleet management, and customer services. To ensure the efficient operation of these administrative functions, DHCF proposes a budget increase of \$1,041,997 and 1.2 FTEs in Local funds. Included in this adjustment is \$20,884 that aligns the budget with the FY 2015 Fixed Costs projections from DGS.

In FY 2015, DHCF proposes a budget increase of \$824,955 in Local funds for the Health Care Operations division. Operational functions overseen by this division includes Claims Management, Program Integrity, Public and Private Provider Services, and Health Care Operations Support. The proposed budget adjustment for this division also supports 1.1 FTEs in additional staffing.

The Healthcare Policy and Planning division includes Regulations and Policy Management, Data Analysis, Eligibility Policy, and Health Care Policy Research Support. DHCF estimates an additional amount of \$234,517 in the Local funds budget to effectively run the operations of this division. The additional funding supports 0.6 FTE in additional staffing as well as projected salary steps and Fringe Benefits costs.

In Dedicated Taxes, FY 2015 revenue projections account for increases of \$6,122,915 and 1.7 FTEs in the budget for the Healthy DC Fund, \$1,001,298 for the Nursing Homes Quality of Care Fund, and \$313,292 for the Stevie Sellows Quality Improvement Fund. DHCF projects a budget increase of \$136,895,502 in Federal Medicaid Payments based on federal matching to District's expenditures of local resources on Medicaid-eligible healthcare services in the agency budget submission.

In Special Purpose Revenue (SPR) funds, an increase of \$233,028 is related to revenue projections for the Bill of Rights (Grievance and Appeals) fund account. In Intra-District funds, a proposed budget increase of \$51,267,532 accounts for the Local match of the DD waiver from the Department on Disability Services. DHCF also proposes an increase of \$916,073 based on a Memorandum of Understanding (MOU) agreement with the Department of Behavioral Health (DBH). This MOU provides funding to support DBH's Mental Health Rehab Option program.

**Decrease:** As stated earlier, the budget proposed in Local funds includes strategic cost savings that enable DHCF to fully support its core functions. A reduction of \$305,349 and 0.6 FTE reflects cost savings in Local funds in the Agency Financial Operations division due to DHCF's effective leveraging of federal Medicaid funding to cover operational costs. Significant cost savings projected in the operations of other divisions include reductions of \$944,544 in the Health Care Finance division and \$1,105,877 and 0.6 FTE in the Health Care Reform and Innovation division, which was the Local match for the Health Information Exchange grant that expired in FY 2014. A reduction of \$5,132,701 and 13.2 FTEs in the Healthcare Delivery Management division reflects reallocation of this division's resources to the Long-Term Care division.

In Dedicated Taxes, DHCF's projects no revenues for the DC Provider Fee which expires September 30, 2014. Consequently the budget for this fund account reflects a reduction of \$12,835,492. In Federal Grant funds the budget is decreased by \$1,761,301 to account for ARRA-related grant funding that is no longer available in FY 2015. Similarly, a decrease of \$24,595,501 primarily accounts for ACA-related grants that terminate in FY 2014. DHCF proposes a decrease of \$14,767 in SPR funds to align the budget with FY 2015 revenue projections. As part of the requirements of the ACA, the Medicaid Recovery Audit Contractor (RAC) was established in FY 2013 as an SPR fund account. Due to lower revenue projections for the RAC fund in FY 2015, the budget is decreased by \$219,948.

**Transfer Out:** In prior fiscal years, DHCF collaborated with the Department on Disability Services (DDS) in the implementation and oversight of the federal waiver program that allows substantial extended state plan and additional services to be provided to individuals with intellectual disabilities (ID) or developmental disabilities (DD) in community settings as opposed to institutional settings. However, the budget for this program had so far resided in DHCF. Though the ongoing collaboration continues in FY 2015, the budget for DHCF in Local funds is proposed for a reduction of \$51,267,532 to account for the transfer of this amount of funding for DD-related waiver services from DHCF to DDS. The corresponding federal Medicaid match for this funding will continue to reside in DHCF in FY 2015.

**Technical Adjustment:** Personal Care Aides (PCAs) provide services in the District's Medicaid program to approximately 7,000 beneficiaries annually. Services provided by PCAs include assistance with bathing, dressing, eating, mobility, and other activities of daily living. These services are provided either in the home or often through community-based State Plan waiver programs. In order to upgrade the earnings of PCAs to the living wage, a budget increase of \$7,359,852 is proposed in Local funds. Other budget adjustments in Local funds include increases of \$3,639,373 based on projections for the health insurance provider fee, and \$171,390 to annualize funding for 2.0 FTEs in FY 2015.

### **Mayor's Proposed Budget**

**Enhance:** While the District's Medicaid program pays one of the highest inpatient reimbursement rates in the United States, for outpatient care it pay hospitals, on average, about 47 percent of the cost. The District plans to mitigate the impact of its low payment rate for outpatient care in FY 2015 by a budget increase of \$6,000,000 in Local funds. The additional funding enables DHCF to raise its rate for hospital outpatient payment from 47 to approximately 77 percent.

All providers of health insurance in the District of Columbia, including Managed Care Organizations (MCO) that contract with DHCF, will be surcharged a 1-percent tax that supports the D.C. Health Benefit Exchange Authority. In order to facilitate this arrangement, DHCF specifically plans to revise MCO rates that the parties already agreed to, and this proposal increases the budget in Local funds by \$2,728,951.

The DC Medicaid Program covers pre-approved hospital and physician expenses for organ transplantation procedures pertaining to liver, heart, kidney, and allogeneic bone marrow transplantations. In view of DHCF's plan to expand Medicaid coverage to include lung and autologous bone marrow transplants in FY 2015, the budget in Local funds is allocated an additional funding in the amount of \$2,506,440.

The District's hospital turnaround contract for United Medical Center (UMC), which was awarded to Huron Healthcare, is a two-year, \$12.7 million contract. The project was initiated to address UMC's operational and financial management issues that were identified by McGladrey LLP in a 2011 assessment of the hospital. The FY 2015 budget in Local funds provides a one-time funding allocation of \$1,143,494 to enable DHCF to continue the UMC sustainability contract with Huron in FY 2015.

DHCF proposes to better integrate primary care services with developmental, behavioral, and oral health services for children to improve health outcomes. DHCF will review and overhaul how the children's health benefit, and Early Periodic Screening, Diagnosis and Treatment (EPSDT), is coded, reimbursed, documented, and implemented. As a result, DHCF anticipates increased utilization of services and therefore proposes to increase the budget in Local funds by \$866,609 to support this initiative.

Adjustments in the budget proposal for Federal Medicaid payments continue to reflect DHCF's projections of federal Medicaid reimbursement matched to utilization of Local funds, Dedicated Taxes, and Special Purpose Revenue funds for eligible services. The corresponding adjustments in Federal Medicaid Payments are reflected as a total increase of \$20,426,831 in projected federal Medicaid match to the increases in Local funds in the Mayor's proposed budget.

**Reduce:** Projected savings achieved in the Local funds budget include reductions of \$5,660,000, which is attributable to projected savings realized from rate adjustments for MCO services and the HSCSN. In anticipation of the impact of reduced utilization of PCA services, the budget in Local funds is decreased by \$10,300,759.

**Shift:** The Hospital bed tax is an assessment of \$3,788 per licensed bed on hospitals operating in the District. Revenues from the assessment are dedicated to the Hospital Fund, a non-lapsing fund that is used to fund Medicaid services. The District appropriated about \$15.1 million in Dedicated Taxes in DHCF's FY 2014 approved budget based on revenue projections for the Hospital Bed Tax. However, the tax expires September 30, 2014. The Local funds budget is therefore increased by \$15,080,000 to replace all of the funds associated with this loss of revenue from the Hospital Fund.

## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table HT0-5 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table HT0-5**  
(dollars in thousands)

DESCRIPTION	DIVISION	BUDGET	FTE
<b>LOCAL FUNDS: FY 2014 Approved Budget and FTE</b>		<b>714,331</b>	<b>82.2</b>
Other CSFL Adjustments	Multiple Programs	31,004	0.0
<b>LOCAL FUNDS: FY 2015 Current Services Funding Level Budget (CSFL)</b>		<b>745,335</b>	<b>82.2</b>
Increase: To align budget with operational goals	Long-Term Care	5,387	17.2
Increase: To align resources with operational goals	Agency Management	1,042	1.2
Increase: To align resources with operational goals	Health Care Operations	825	1.1
Increase: To align resources with operational goals	Healthcare Policy and Planning	235	0.6
Decrease: To streamline operational efficiency	Agency Financial Operations	-305	-0.6
Decrease: To streamline operational efficiency	Health Care Finance	-945	0.0
Decrease: To streamline operational efficiency	Health Care Reform and Innovation	-1,106	-0.6
Decrease: To streamline operational efficiency	Healthcare Delivery Management	-5,133	-13.2
Transfer Out: Transfer of DDS Waiver budget from DHCF to DDS	Health Care Finance	-51,268	0.0
Technical Adjustment: Living wage increase for PCA and EPD programs	Health Care Finance	7,360	0.0
Technical Adjustment: Health insurance provider fee	Health Care Finance	3,639	0.0
Technical Adjustment: To support and annualize costs of existing programmatic initiatives	Agency Management	171	2.0
<b>LOCAL FUNDS: FY 2015 Agency Budget Submission</b>		<b>705,238</b>	<b>90.0</b>
Enhance: Raise hospital outpatient rate from 47 to 77 percent	Health Care Finance	6,000	0.0
Enhance: To increase the MCO rates in order to pay the 1-percent tax that will support the Health Benefit Exchange Authority	Health Care Finance	2,729	0.0
Enhance: Update Medicaid transplant coverage	Health Care Finance	2,506	0.0
Enhance: Continue existing contract with Huron for United Medical Center sustainability plan (one-time)	Health Care Finance	1,143	0.0
Enhance: Incentives for Early Periodic Screening, Diagnosis, and Treatment (EPSDT)	Health Care Finance	867	0.0
Reduce: Savings realized in the MCO rates and HCSN rates	Health Care Finance	-5,660	0.0
Reduce: Savings realized in the PCA rates	Health Care Finance	-10,301	0.0
Shift: Replace bed tax with Local funds	Health Care Finance	15,080	0.0
<b>LOCAL FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>717,603</b>	<b>90.0</b>

(Continued on next page)



**Table HT0-5 (Continued)**  
(dollars in thousands)

DESCRIPTION	DIVISION	BUDGET	FTE
<b>DEDICATED TAXES: FY 2014 Approved Budget and FTE</b>		<b>86,307</b>	<b>3.9</b>
Increase: To align budget with projected revenues for the Healthy DC Fund	Multiple Programs	6,123	1.7
Increase: To align budget with projected revenues for the Nursing Homes Quality of Care Fund	Multiple Programs	1,001	0.0
Increase: To align budget with projected revenues for the Stevie Sellows Fund	Multiple Programs	313	0.0
Decrease: To align budget with projected revenues for the DC Provider Fee	Multiple Programs	-12,835	0.0
Shift: To align budget with projected revenues for the Hospital Bed - Assessment Tax	Health Care Finance	-15,080	0.0
<b>DEDICATED TAXES: FY 2015 Agency Budget Submission</b>		<b>65,829</b>	<b>5.5</b>
No Change		0	0.0
<b>DEDICATED TAXES: FY 2015 Mayor's Proposed Budget</b>		<b>65,829</b>	<b>5.5</b>
<b>FEDERAL GRANT FUNDS: FY 2014 Approved Budget and FTE</b>		<b>28,449</b>	<b>9.0</b>
Decrease: To align budget with Health Information Exchange ARRA grant	Multiple Programs	-1,761	-1.0
To align budget with Health Exchange ACA grant	Multiple Programs	-24,596	-1.0
<b>FEDERAL GRANT FUNDS: FY 2015 Agency Budget Submission</b>		<b>2,093</b>	<b>7.0</b>
<b>FEDERAL MEDICAID PAYMENTS: FY 2014 Approved Budget and FTE</b>		<b>1,891,903</b>	<b>95.3</b>
Increase: To align budget with projected federal Medicaid reimbursements	Multiple Programs	136,896	12.8
<b>FEDERAL MEDICAID PAYMENTS: FY 2015 Agency Budget Submission</b>		<b>2,028,799</b>	<b>108.1</b>
Enhance: To align budget with projected federal Medicaid reimbursements	Health Care Finance	20,427	0.0
<b>FEDERAL MEDICAID PAYMENTS: FY 2015 Mayor's Proposed Budget</b>		<b>2,049,225</b>	<b>108.1</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2014 Approved Budget and FTE</b>		<b>3,634</b>	<b>7.7</b>
Increase: To align budget with projected revenues for the Bill of Rights (Grievance and Appeals)	Agency Management	233	0.0
Decrease: To align budget with projected revenues for the Medicaid Collections - Third-Party Liability	Health Care Operations	-15	0.0
Decrease: To align budget with projected revenues for the Medicaid Recovery Audit Contractor	Health Care Operations	-220	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Agency Budget Submission</b>		<b>3,632</b>	<b>9.8</b>
No Change		0	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>3,632</b>	<b>9.8</b>
<b>INTRA-DISTRICT FUNDS: FY 2014 Approved Budget and FTE</b>		<b>22,441</b>	<b>0.0</b>
Increase: To provide Local match for DD waiver	Health Care Finance	51,268	0.0
Increase: To align budget with projected revenues	Health Care Finance	916	0.0
<b>INTRA-DISTRICT FUNDS: FY 2015 Agency Budget Submission</b>		<b>74,625</b>	<b>0.0</b>
No Change		0	0.0
<b>INTRA-DISTRICT FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>74,625</b>	<b>0.0</b>
<b>Gross for HT0 - Department of Health Care Finance</b>		<b>2,913,006</b>	<b>220.4</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

## Agency Performance Plan

The agency's performance plan has the following objectives for FY 2015:

### Office of the Director

**Objective 1:** Increase access to health care for District residents.

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#### KEY PERFORMANCE INDICATORS

##### Office of the Director

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Number of consumers served by Ombudsman	3,960	3,600	3,528	3,700	3,700	3,800
Percent of closed/resolved cases among Office of the Health Care Ombudsman Bill of Rights' consumers	98.4%	90%	94%	95%	95%	95%
Percent of commercial cases overturned	77%	78%	68%	80%	80%	80%

### Health Care Policy and Research Administration

**Objective 1:** Develop policies, plans, and data to enable effective program administration and utilization of resources.

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#### KEY PERFORMANCE INDICATORS

##### Health Care Policy and Research Administration

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Number of adults in 1115 Childless Adults Waiver	3,725	4,167	4,716	5,453	6,190	0 <sup>1</sup>
Number of adults enrolled in the Medicaid Emergency Psychiatric Demonstration	Not Available	Not Available	Not Available	235	235	0 <sup>2</sup>

## Health Care Delivery Management Administration

**Objective 1:** Improve access to high quality services and improve resource management.

**Objective 2:** Improve health outcomes for District residents.

### KEY PERFORMANCE INDICATORS

#### Health Care Delivery Management Administration

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual <sup>B</sup>	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Percent of Medicaid beneficiaries satisfied with their health plan	74.2%	80%	TBD	81%	82%	83%
Percent of children (age 3+) receiving preventive dental services	52%	58%	TBD	60%	62%	64%
Reported complaints on transportation broker services per 1,000 trips (includes missed/late trips)	2.1/1,000 trips	1.7/1,000 trips	TBD	2.0/1,000 trips	1.9/1,000 trips	1.8/1,000 trips
(Quality Improvement Initiative) Adverse Perinatal Outcomes per 1,000 pregnancies and infants	180	<200	TBD	<195	<190	<185
(Quality Improvement Initiative) Adverse Chronic Disease Outcomes per 1,000 people with asthma, diabetes, hypertension, congestive heart failure	3,678	<342	TBD	<340	<335	<330
Healthcare Effectiveness Data and Information Set measures for childhood immunization	79.8%	87%	TBD	88%	89%	90%
Healthcare Effectiveness Data and Information Set measures for timeliness of prenatal care	68.1%	82%	TBD	83%	84%	85%
Adult access to preventive, ambulatory care services (adults 20-44, enrolled in health plans)	72.9%	88%	TBD	89%	90%	91%
Number of individuals moved from institutions into the community (Money Follows the Person Program)	24	60	24	60	60	60

## Health Care Operations Administration

**Objective 1:** Improve the efficiency of program operations.

**Objective 2:** Strengthen program integrity.

### KEY PERFORMANCE INDICATORS

#### Health Care Operations Administration

Measure	FY 2012	FY 2013	FY 2013	FY 2014	FY 2015	FY 2016
	Actual	Target	Actual	Projection	Projection	Projection
Percent of providers paid electronically	36.9%	45%	38.7%	60%	80%	70%
Average time to process Medicaid provider application	40 days	35 days	30.5 days	30 days	30 days	30 days
Number of referrals to the Medicaid Fraud Control Unit	5	20	15	20	20	20
Total dollars recovered from Third-Party Liability (in millions)	\$6.13M	\$6M	\$3.5M	\$4M	\$3M	\$2M

## Health Care Reform and Innovation Administration

**Objective 1:** Develop and implement a comprehensive health information technology (HIT) plan.

**Objective 2:** Implement Health Care Reform and increase the number of District residents with health insurance (One City Action Plan Indicator 3G).

### KEY PERFORMANCE INDICATORS

#### Health Care Reform and Innovation Administration

Measure	FY 2012	FY 2013	FY 2013	FY 2014	FY 2015	FY 2016
	Actual	Target	Actual	Projection	Projection	Projection
Number of direct subscribers	Not Available	Not Available	150	225	350	400
Number of active direct users	Not Available	Not Available	50	70	90	110
Number of providers issued Medicaid EHR incentive payments	Not Available	Not Available	400	450	500	550
Percent of District residents insured	94%	94%	Not Available <sup>4</sup>	95%	95%	96%
Number of hospitals connected to HIE	Not Available	Not Available	Not Available	8	8	8
Number of providers transmitting public health data in electronic format to DOH	Not Available	Not Available	Not Available	50	100	150

#### Performance Plan Endnotes:

<sup>1</sup>The 1115 Childless Adults Waiver is scheduled to end in FY 2016.

<sup>2</sup>Three-year demonstration project scheduled to end FY 2015.

<sup>3</sup>Year-to-date data is not available until the October of FY 2014.

<sup>4</sup>Ibid.

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# Not-for-Profit Hospital Corporation Subsidy

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Description	FY 2013 Actual	FY 2014 Approved	FY 2015 Proposed	% Change from FY 2014
Operating Budget	\$11,000,000	\$0	\$0	0.0

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The Not-for-Profit Hospital Corporation Subsidy provides a direct payment to the Not-For-Profit Hospital Corporation (NFPHC). The NFPHC is an independent District instrumentality, created by legislation adopted by the Council of the District of Columbia to hold the land, improvements, equipment of the hospital known as United Medical Center. The NFPHC does not receive a regular subsidy from General Fund taxes and the hospital is expected to operate using its own revenue sources; however, the District did allocate funding in Fiscal Year 2013 to support certain hospital functions.

The agency's FY 2015 proposed budget is presented in the following tables:

## **FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type**

Table HX0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table HX0-1**  
(dollars in thousands)

<b>Appropriated Fund</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Approved FY 2014</b>	<b>Proposed FY 2015</b>	<b>Change from FY 2014</b>	<b>Percent Change*</b>
<b>General Fund</b>						
Local Funds	7,700	11,000	0	0	0	N/A
<b>Total for General Fund</b>	<b>7,700</b>	<b>11,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>7,700</b>	<b>11,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## **FY 2015 Proposed Operating Budget, by Comptroller Source Group**

Table HX0-2 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table HX0-2**  
(dollars in thousands)

<b>Comptroller Source Group</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Approved FY 2014</b>	<b>Proposed FY 2015</b>	<b>Change from FY 2014</b>	<b>Percent Change*</b>
50 - Subsidies and Transfers	7,700	11,000	0	0	0	0
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>7,700</b>	<b>11,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Gross Funds</b>	<b>7,700</b>	<b>11,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

\*Percent change is based on whole dollars.

## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table HX0-3 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

**Table HX0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalent			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Not-for-Profit Hospital Corporation Subsidy</b>								
(1100) Not-for-Profit Hospital Corporation Subsidy	11,000	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Not-for-Profit Hospital Corporation Subsidy</b>	<b>11,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>11,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.





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# Office of the Deputy Mayor for Health and Human Services

[www.dmhhs.dc.gov](http://www.dmhhs.dc.gov)

Telephone: 202-727-7973

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Description	FY 2013	FY 2014	FY 2015	% Change
	Actual	Approved	Proposed	from FY 2014
Operating Budget	\$855,482	\$1,945,119	\$1,171,975	-39.7
FTEs	4.7	6.0	8.0	33.3

The mission of the Office of the Deputy Mayor for Health and Human Services (DMHHS) is to support the Mayor in coordinating a comprehensive system of benefits, goods and services across multiple agencies to ensure that children, youth and adults, with and without disabilities, can lead healthy, meaningful, and productive lives.

## Summary of Services

The DMHHS manages the Human Support Services program through the provision of leadership for policy and planning; government relations; and communication and community relations for the agencies under its jurisdiction including:

- Child and Family Services Agency (CFSA)
- Department of Behavioral Health (DBH)
- Department on Disability Services (DDS)
- Department of Health (DOH)
- Department of Health Care Finance (DHCF)
- Department of Human Services (DHS)
- Department of Parks and Recreation (DPR)
- Department of Youth Rehabilitation Services (DYRS)
- Office of Disability Rights (ODR)
- Office on Aging (DCOA)
- Children and Youth Investment Trust Corporation (CYITC)

The agency's FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table HG0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table HG0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>General Fund</b>						
Local Funds	622	855	1,945	1,172	-773	-39.7
<b>Total for General Fund</b>	<b>622</b>	<b>855</b>	<b>1,945</b>	<b>1,172</b>	<b>-773</b>	<b>-39.7</b>
<b>Gross Funds</b>	<b>622</b>	<b>855</b>	<b>1,945</b>	<b>1,172</b>	<b>-773</b>	<b>-39.7</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Full-Time Equivalents, by Revenue Type

Table HG0-2 contains the proposed FY 2015 FTE level compared to the FY 2014 approved FTE level by revenue type. It also provides FY 2012 and FY 2013 actual data.

**Table HG0-2**

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change
<b>General Fund</b>						
Local Funds	3.7	4.7	6.0	8.0	2.0	33.3
<b>Total for General Fund</b>	<b>3.7</b>	<b>4.7</b>	<b>6.0</b>	<b>8.0</b>	<b>2.0</b>	<b>33.3</b>
<b>Total Proposed FTEs</b>	<b>3.7</b>	<b>4.7</b>	<b>6.0</b>	<b>8.0</b>	<b>2.0</b>	<b>33.3</b>

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table HG0-3 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table HG0-3**  
(dollars in thousands)

	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>Comptroller Source Group</b>						
11 - Regular Pay - Continuing Full Time	407	508	600	749	149	24.9
13 - Additional Gross Pay	0	2	0	0	0	N/A
14 - Fringe Benefits - Current Personnel	73	96	139	159	20	14.4
<b>Subtotal Personal Services (PS)</b>	<b>480</b>	<b>607</b>	<b>739</b>	<b>908</b>	<b>169</b>	<b>22.9</b>
20 - Supplies and Materials	11	10	9	13	4	42.4
31 - Telephone, Telegraph, Telegram, Etc.	1	4	7	13	6	84.1
40 - Other Services and Charges	96	37	22	29	7	31.7
41 - Contractual Services - Other	0	195	1,165	199	-966	-83.0
70 - Equipment and Equipment Rental	34	3	3	10	7	233.8
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>142</b>	<b>249</b>	<b>1,207</b>	<b>264</b>	<b>-943</b>	<b>-78.1</b>
<b>Gross Funds</b>	<b>622</b>	<b>855</b>	<b>1,945</b>	<b>1,172</b>	<b>-773</b>	<b>-39.7</b>

\*Percent change is based on whole dollars.

### Program Description

The Office of the Deputy Mayor for Health and Human Services operates through the following 2 programs:

**Human Support Services** – encompasses all of the staffing necessary to provide agency oversight and support for all citywide health and human services-related policies, activities, and initiatives under its jurisdiction.

- Developing and supporting policies and programs to improve the delivery of services by government agencies and contracted providers;
- Coordinating inter-agency activities and initiatives;
- Identifying opportunities for reducing redundancies, leveraging resources, creating economies of scale, and improving outcomes;
- Ensuring compliance with local and federal mandates; and
- Collecting and disseminating performance data on and for agency activities and initiatives.

**Agency Management** - provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

### Program Structure Change

The Office of the Deputy Mayor for Health and Human Services has no program structure changes in the FY 2015 proposed budget.

## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table HG0-4 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

**Table HG0-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Agency Management</b>								
(1090) Performance Management Activity	607	739	908	169	4.7	6.0	8.0	2.0
<b>Subtotal (1000) Agency Management</b>	<b>607</b>	<b>739</b>	<b>908</b>	<b>169</b>	<b>4.7</b>	<b>6.0</b>	<b>8.0</b>	<b>2.0</b>
<b>(2000) Human Support Services</b>								
(2010) Agency Oversight and Support	249	1,207	264	-943	0.0	0.0	0.0	0.0
<b>Subtotal (2000) Human Support Services</b>	<b>249</b>	<b>1,207</b>	<b>264</b>	<b>-943</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>855</b>	<b>1,945</b>	<b>1,172</b>	<b>-773</b>	<b>4.7</b>	<b>6.0</b>	<b>8.0</b>	<b>2.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

### FY 2015 Proposed Budget Changes

The Office of the Deputy Mayor for Health and Human Services' (DMHHS) proposed FY 2015 gross budget is \$1,171,975, which represents a 39.7 percent decrease from its FY 2014 approved gross budget of \$1,945,119. The budget is comprised entirely of Local funds.

#### Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2014 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2015 CSFL adjustments to the FY 2014 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DMHHS' FY 2015 CSFL budget is \$1,993,585, which represents a \$48,466, or 2.5 percent, increase over the FY 2014 approved Local funds budget of \$1,945,119.

#### CSFL Assumptions

The FY 2015 CSFL calculated for DMHHS included adjustment entries that are not described in detail on table 5. These adjustments were made for increases of \$19,741 in personal services to account for Fringe Benefit costs based on trend and comparative analyses and the impact of cost-of-living adjustments implemented in FY 2013, and \$28,725 in nonpersonal services based on the Consumer Price Index factor of 2.4 percent.

### Agency Budget Submission

**Increase:** The nonpersonal services budget includes an overall increase of \$28,774, to more accurately align budget with the needs of the agency. Specifically, Equipment and Equipment Rental was increased by \$7,001 due to projected furniture, hardware, and software purchases; Other Services and Charges and Contractual Services - Other were increased by \$6,563 and \$5,604, respectively, to support projected contract and other professional service costs; Supplies and Materials was increased by \$3,599 to support other agencywide integrated activities; and Telecommunication services costs was increased by \$6,007.

**Decrease:** In the Agency Management program, the personal services budget was reduced by \$28,774, primarily as an offset to support the proposed increases in nonpersonal services and also to adjust the Fringe Benefit rate for FY 2015.

### Mayor's Proposed Budget

**Enhance:** DMHHS' personal services budget includes an increase of \$178,390 and 2.0 FTEs in the Agency Management program, which includes support to create a Real Property Tax Ombudsman and two new AmeriCorps positions.

**Transfer Out:** The budget was decreased by \$1,000,000 to transfer the PASS/Truancy program to the Department of Human Services (DHS).

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## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table HG0-5 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

DESCRIPTION	PROGRAM	BUDGET	FTE
<b>LOCAL FUNDS: FY 2014 Approved Budget and FTE</b>		<b>1,945</b>	<b>6.0</b>
Other CSFL Adjustments	Multiple Programs	48	0.0
<b>LOCAL FUNDS: FY 2015 Current Services Funding Level Budget (CSFL)</b>		<b>1,994</b>	<b>6.0</b>
Increase: To align funding with nonpersonal services costs	Human Support Services	29	0.0
Decrease: To adjust personal services	Agency Management	-29	0.0
<b>LOCAL FUNDS: FY 2015 Agency Budget Submission</b>		<b>1,994</b>	<b>6.0</b>
Enhance: To create a Real Property Tax Ombudsman and fund AmeriCorps positions	Multiple Programs	178	2.0
Transfer Out: To transfer PASS/Truancy program from DMHHS to DHS	Human Support Services	-1,000	0.0
<b>LOCAL FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>1,172</b>	<b>8.0</b>
<b>Gross for HG0 - Office of the Deputy Mayor for Health and Human Services</b>		<b>1,172</b>	<b>8.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

## Agency Performance Plan

The agency's performance plan has the following objectives for FY 2015:

**Objective 1:** : Oversee the development of policies and programs to improve the delivery and coordination of services by public agencies and contracted providers.

**Objective 2:** Oversee and facilitate the coordination of interagency activities and initiatives among District agencies.

**Objective 3:** Identifying opportunities for reducing redundancies, leveraging resources, creating economies of scale, and improving outcomes.

**Objective 4:** Coordinate interagency work to responsibly exit consent decrees and/or settlement agreements.

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### KEY PERFORMANCE INDICATORS

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Number of interagency initiatives implemented	100%	5	6	6	6	4
Percent of cluster agencies that stay within budget	100%	70%	100%	100%	100%	100%
Percent of cluster agencies that meet 75 percent of their performance measures	100%	100%	100%	100%	100%	100%
Percent of consent decrees where progress is made on meeting exit criteria	100%	100%	100%	100%	100%	100%

**Note:** For the purposes of the FY2015 Performance Plan, the Deputy Mayor for Health and Human Services performance plan is not organized by budget division to more accurately reflect the functional organization of the office.

# F

## Public Works

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# How to Read the Agency Chapters

The agency chapters describe available resources for an agency, how the agency will spend them, and the achieved and anticipated outcomes as a result of these expenditures. For a detailed explanation of the fiscal tables and narrative sections, please see the “How to Read the Budget and Financial Plan” chapter in *Volume 1: Executive Summary*.

Each chapter contains the following, if applicable:

The first page of each agency chapter displays the agency name and budget code; website address, and telephone number. The page also shows a table that contains an agency’s gross funds, or total operating, budget. The table shows the Fiscal Year (FY) 2013 actual expenditures and Full-time Equivalents (FTEs); the FY 2014 Approved budget and FTEs; the FY 2015 Proposed budget and FTEs; and the percent change from the previous year for the budget and FTEs. Lastly, this page typically contains the agency mission statement and a summary of its services.

Subsequent pages reflect agency fiscal and programmatic levels and changes. The information varies by agency but typically contains the following financial tables and narrative sections:

- ***Proposed Funding by Source table*** displays the agency FY 2012 and 2013 actuals, the FY 2014 Approved, and the FY 2015 Proposed dollars by fund type.
  - ***Proposed Full-Time Equivalents table*** shows the agency FY 2012 and 2013 actuals, the FY 2014 Approved, and the FY 2015 Proposed FTEs by fund type.
  - ***Proposed Expenditure by Comptroller Source Group (CSG) table*** identifies the gross fund changes by CSG, which is a type of budgetary classification that identifies categories spending within personal services (personnel costs, such as salaries and fringe benefits) and nonpersonal services (operational costs, such as contracts, supplies, and subsidy payments).
  - ***Proposed Operating Budget and FTEs, by Division/ Program and Activity table*** shows the gross fund changes by dollars and FTEs. The Division/Program descriptions section that precedes this table explains the purpose of the divisions/programs and activities funded in the FY 2015 Proposed budget.
  - ***FY 2014 Approved Budget to FY 2015 Proposed Budget reconciliation table*** shows the FY 2015 Proposed budget and FTE changes, by division or program, from the FY 2014 Approved budget. This table also includes a brief description of the change. A detailed narrative of the changes is found in the FY 2015 Proposed Budget Changes section that precedes this table.
  - ***Agency Performance Plan Objectives*** and the accompanying Agency Performance Measures table show the agency-level plan that contains the agency’s mission, summary of services, objectives, initiatives, and performance measures for a set period of time. For some agencies, the initiatives and performance measures are grouped by division/program.
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# Department of Public Works

[www.dpw.dc.gov](http://www.dpw.dc.gov)

Telephone: 202-673-6833

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Description	FY 2013 Actual	FY 2014 Approved	FY 2015 Proposed	% Change from FY 2014
Operating Budget	\$134,330,999	\$140,585,070	\$152,555,156	8.5
FTEs	1,320.1	1,408.0	1,408.0	0.0

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The mission of the Department of Public Works (DPW) is to provide the highest quality sanitation, parking enforcement, and fleet management services that are both ecologically sound and cost-effective.

### Summary of Services

The Department of Public Works (DPW) provides municipal services to District residents and businesses in two distinct program areas: solid waste management and parking enforcement. Behind the scenes, DPW's Fleet Management Administration supports all city services by procuring, fueling, and maintaining thousands of District government vehicles from sedans to heavy equipment.

The agency's FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table KT0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table KT0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>General Fund</b>						
Local Funds	101,638	105,533	111,484	121,594	10,109	9.1
Special Purpose Revenue Funds	5,236	6,481	7,780	7,450	-330	-4.2
<b>Total for General Fund</b>	<b>106,874</b>	<b>112,014</b>	<b>119,264</b>	<b>129,044</b>	<b>9,780</b>	<b>8.2</b>
<b>Intra-District Funds</b>						
Intra-District Funds	20,812	22,317	21,321	23,511	2,190	10.3
<b>Total for Intra-District Funds</b>	<b>20,812</b>	<b>22,317</b>	<b>21,321</b>	<b>23,511</b>	<b>2,190</b>	<b>10.3</b>
<b>Gross Funds</b>	<b>127,686</b>	<b>134,331</b>	<b>140,585</b>	<b>152,555</b>	<b>11,970</b>	<b>8.5</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Full-Time Equivalent, by Revenue Type

Table KT0-2 contains the proposed FY 2015 FTE level compared to the FY 2014 approved FTE level by revenue type. It also provides FY 2012 and FY 2013 actual data.

**Table KT0-2**

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change
<b>General Fund</b>						
Local Funds	1,150.6	1,141.2	1,222.0	1,222.0	0.0	0.0
Special Purpose Revenue Funds	26.0	26.8	28.0	28.0	0.0	0.0
<b>Total for General Fund</b>	<b>1,176.6</b>	<b>1,167.9</b>	<b>1,250.0</b>	<b>1,250.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Intra-District Funds</b>						
Intra-District Funds	160.5	152.1	158.0	158.0	0.0	0.0
<b>Total for Intra-District Funds</b>	<b>160.5</b>	<b>152.1</b>	<b>158.0</b>	<b>158.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed FTEs</b>	<b>1,337.1</b>	<b>1,320.1</b>	<b>1,408.0</b>	<b>1,408.0</b>	<b>0.0</b>	<b>0.0</b>

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table KT0-3 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table KT0-3**  
(dollars in thousands)

	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>Comptroller Source Group</b>						
11 - Regular Pay - Continuing Full Time	60,762	63,578	65,160	70,221	5,061	7.8
12 - Regular Pay - Other	6,724	4,469	5,308	4,549	-759	-14.3
13 - Additional Gross Pay	2,103	1,890	1,956	3,717	1,761	90.0
14 - Fringe Benefits - Current Personnel	18,203	18,679	19,714	22,805	3,091	15.7
15 - Overtime Pay	5,129	6,375	3,525	5,153	1,629	46.2
<b>Subtotal Personal Services (PS)</b>	<b>92,921</b>	<b>94,991</b>	<b>95,664</b>	<b>106,446</b>	<b>10,782</b>	<b>11.3</b>
20 - Supplies and Materials	5,173	3,993	6,817	6,614	-204	-3.0
31 - Telephone, Telegraph, Telegram, Etc.	91	85	5	5	0	0.0
40 - Other Services and Charges	13,299	15,855	18,491	20,332	1,841	10.0
41 - Contractual Services - Other	14,084	16,501	17,053	16,536	-516	-3.0
70 - Equipment and Equipment Rental	2,118	2,906	2,555	2,623	68	2.6
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>34,765</b>	<b>39,340</b>	<b>44,921</b>	<b>46,109</b>	<b>1,188</b>	<b>2.6</b>
<b>Gross Funds</b>	<b>127,686</b>	<b>134,331</b>	<b>140,585</b>	<b>152,555</b>	<b>11,970</b>	<b>8.5</b>

\*Percent change is based on whole dollars.

### Division Description

The Department of Public Works (DPW) operates through the following 5 divisions:

**Fleet Management** – supports all city services by procuring and maintaining more than 3,000 vehicles, excluding those used by the Metropolitan Police Department, the Fire and Emergency Medical Services Department, the Department of Corrections, and D.C. Public Schools. This division fuels all 6,000 District government vehicles, including school buses, fire and trash trucks, and street sweepers.

This division contains the following 5 activities:

- **Fleet Consumables** – provides most District agencies with operational fueling stations; procures fuel, oil, and other lubricants; and installs fuel rings;
- **Scheduled Fleet Maintenance** – performs preventive maintenance actions, including changing oil and filters and checking tires, engines, batteries, and transmissions; and prepares vehicles for seasonal and year-round duties (alley cleaning, snow removal, leaf collection, etc.);
- **Unscheduled Vehicle and Equipment Repairs** – tows inoperable vehicles, diagnoses why vehicles are not operating properly, and makes the necessary repairs or transfers vehicles to vendors for return to service;
- **Vehicle and Equipment Acquisitions** – consults with District government agencies about vehicle needs, ensures these agencies have sufficient budget authority to meet their needs, procures vehicles, and reduces unnecessary vehicles from the fleet; and

- **Fleet Administrative Support** – provides administrative and managerial personnel and nonpersonal services support for District-wide fleet operations. This includes, but is not limited to, uniform rentals, office supplies, information technology acquisitions, and information technology software maintenance/license renewals.

**Parking Enforcement Management** – provides on-street parking enforcement services, including ticketing, towing, booting, removal of abandoned and dangerous vehicles, and auction of impounded vehicles.

This division contains the following 3 activities:

- **Parking Regulations Enforcement** – provides enforcement of the District’s parking regulations to promote vehicular safety and provide smooth traffic flow and increased access to short-term parking at meters and long-term parking on residential streets;
- **Towing** – provides reduced parking congestion in the District by facilitating the timely relocation and/or impoundment of illegally parked vehicles from public space; and
- **Abandoned and Junk Vehicles** – provides oversight of safe streets through the efficient removal of abandoned and dangerous vehicles from public space and nuisance properties within the District.

**Solid Waste Management** – performs a number of daily operations, including trash, recycling, and bulk collections; sanitation education and enforcement; graffiti removal; public litter can service; fall leaf collection; snow and ice removal; and street and alley cleaning.

This division contains the following 4 activities:

- **Enforcement of Sanitation Regulations** – inspects properties for sanitation violations; enforces sanitation regulations, including commercial recycling; educates residents and businesses about sanitation regulations; collects household hazardous waste and electronic materials; and shreds residents’ personal documents;
- **Public Space Cleaning** – provides comprehensive street and alley cleaning services to residents, visitors, and businesses so that they can live, work, and play in clean neighborhoods. Specific services include mechanical street sweeping, litter can collections, rights-of-way mowing, nuisance and graffiti abatement, seasonal leaf collection, and snow and ice removal;
- **Sanitation Collection and Removals** – provides solid waste (trash, recycling, and bulk) collection services to residents of single-family homes and buildings with no more than three dwelling units so that they can have their trash, recyclables, and bulk items removed conveniently and regularly; and
- **Sanitation Disposal** – provides municipal waste disposal services to DPW, other District agencies, private haulers, and residents so that they can dispose of waste safely, conveniently, and legally.

**Agency Management** – provides for administrative support and the required tools to achieve operational and programmatic results. This division is standard for all agencies using division-based budgeting.

**Agency Financial Operations** – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for all agencies using division-based budgeting.

### **Division Structure Change**

The Department of Public Works has no division structure changes in the FY 2015 proposed budget.

## FY 2015 Proposed Operating Budget and FTEs, by Division and Activity

Table KT0-4 contains the proposed FY 2015 budget by division and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

**Table KT0-4**

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Agency Management</b>								
(1010) Personnel	780	817	922	106	6.8	7.0	8.0	1.0
(1015) Training and Employee Development	517	582	536	-46	2.9	4.0	3.0	-1.0
(1017) Labor Management Partnerships	131	140	143	3	1.0	1.0	1.0	0.0
(1020) Contracting and Procurement	590	638	692	54	5.8	6.0	6.0	0.0
(1030) Property Management	11,423	11,140	11,858	717	5.8	6.0	6.0	0.0
(1040) Information Technology	1,765	1,790	2,323	533	10.7	11.0	12.0	1.0
(1055) Risk Management	278	402	478	76	2.9	3.0	3.0	0.0
(1080) Communications	197	313	349	36	2.9	3.0	3.0	0.0
(1085) Customer Service	83	92	101	9	1.0	1.0	1.0	0.0
(1090) Performance Management	1,253	1,134	6,612	5,478	9.7	10.0	10.0	0.0
(SNOW) District of Columbia Snow Program	3,952	5,119	0	-5,119	1.0	1.0	0.0	-1.0
<b>Subtotal (1000) Agency Management</b>	<b>20,971</b>	<b>22,166</b>	<b>24,014</b>	<b>1,847</b>	<b>50.6</b>	<b>53.0</b>	<b>53.0</b>	<b>0.0</b>
<b>(100F) Agency Financial Operations</b>								
(110F) Budget Operations	602	649	719	70	4.9	5.0	5.0	0.0
(120F) Accounting Operations	1,419	1,591	1,728	137	13.6	17.0	17.0	0.0
(130F) ACFO	1,430	1,497	1,653	156	11.3	11.0	11.0	0.0
<b>Subtotal (100F) Agency Financial Operations</b>	<b>3,451</b>	<b>3,737</b>	<b>4,101</b>	<b>363</b>	<b>29.8</b>	<b>33.0</b>	<b>33.0</b>	<b>0.0</b>
<b>(4000) Fleet Management</b>								
(4010) Fleet Consumables	1,612	1,349	1,493	145	7.6	9.0	9.0	0.0
(4020) Scheduled Fleet Maintenance	997	855	890	35	11.0	13.0	13.0	0.0
(4030) Unscheduled Vehicle and Equipment Repairs	9,451	9,097	10,268	1,170	62.9	74.0	74.0	0.0
(4040) Vehicle and Equipment Acquisitions	7,051	6,239	6,830	591	22.1	26.0	26.0	0.0
(4050) Fleet Administrative Support	1,098	1,364	1,489	125	17.0	20.0	20.0	0.0
<b>Subtotal (4000) Fleet Management</b>	<b>20,209</b>	<b>18,904</b>	<b>20,971</b>	<b>2,067</b>	<b>120.7</b>	<b>142.0</b>	<b>142.0</b>	<b>0.0</b>
<b>(5000) Parking Enforcement Management</b>								
(5010) Parking Regulations Enforcement	17,769	21,974	23,981	2,008	283.1	345.0	345.0	0.0
(5020) Towing	4,281	2,696	2,870	174	56.4	33.0	35.0	2.0
(5030) Abandoned and Junk Vehicles	1,512	1,586	1,607	21	18.5	20.0	18.0	-2.0
<b>Subtotal (5000) Parking Enforcement Management</b>	<b>23,562</b>	<b>26,255</b>	<b>28,458</b>	<b>2,203</b>	<b>358.0</b>	<b>398.0</b>	<b>398.0</b>	<b>0.0</b>

(Continued on next page)

**Table KT0-4 (Continued)**

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(6000) Solid Waste Management</b>								
(6010) Enforcement of Sanitation Regulations	6,175	5,713	5,940	227	65.4	66.0	66.0	0.0
(6020) Public Space Cleaning	28,090	25,164	29,207	4,043	368.4	383.0	383.0	0.0
(6030) Sanitation Collections and Removals	18,830	21,736	23,457	1,721	270.5	276.0	276.0	0.0
(6040) Sanitation Disposal	14,216	16,909	16,408	-501	56.8	57.0	57.0	0.0
<b>Subtotal (6000) Solid Waste Management</b>	<b>67,310</b>	<b>69,522</b>	<b>75,012</b>	<b>5,490</b>	<b>761.0</b>	<b>782.0</b>	<b>782.0</b>	<b>0.0</b>
<b>No Activity Assigned</b>								
No Activity Assigned	-1,172	0	0	0	0.0	0.0	0.0	0.0
No Activity Assigned	-1,172	0	0	0	0.0	0.0	0.0	0.0
<b>Total Proposed Operating Budget</b>	<b>134,331</b>	<b>140,585</b>	<b>152,555</b>	<b>11,970</b>	<b>1,320.1</b>	<b>1,408.0</b>	<b>1,408.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's divisions, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Budget Changes

The Department of Public Works' (DPW) proposed FY 2015 gross budget is \$152,555,156, which represents an 8.5 percent increase over its FY 2014 approved gross budget of \$140,585,070. The budget is comprised of \$121,593,711 in Local funds, \$7,450,000 in Special Purpose Revenue funds, and \$23,511,445 in Intra-District funds.

### Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2014 approved budget across multiple divisions, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2015 CSFL adjustments to the FY 2014 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DPW's FY 2015 CSFL budget is \$122,093,711, which represents a \$10,609,437, or 9.5 percent, increase over the FY 2014 approved Local funds budget of \$111,484,274.

### CSFL Assumptions

The FY 2015 CSFL calculated for DPW included adjustment entries that are not described in detail on table 5. These adjustments include a reduction of \$596,000 to account for the removal of one-time funding appropriated in FY 2014 to ensure that e-recycle hazardous waste was picked up twice every month. Additionally, adjustments were made for increases of \$7,237,670 in personal services to account for Fringe Benefit costs based on trend and comparative analyses and the impact of cost-of-living adjustments implemented in FY 2013, and \$706,591 in nonpersonal services based on the Consumer Price Index factor of 2.4 percent. DPW's CSFL funding for the removal of one-time salary lapse, which is not listed in detail on table 5 reflects an adjustment for an increase of \$1,500,000. Additionally, an adjustment was made for an increase of \$1,761,176 for Recurring Budget Items to account for hazardous pay mandated by a union contract.



## **Agency Budget Submission**

As a first responder agency to public needs, DPW has seen increased demand for its services due to increases in the District's population in the last three years. The stronger economic condition in the District of Columbia metropolitan area has attracted many people from different parts of the country, young people in particular. DPW has the responsibility for snow removal, trash collection and city fleet management. To respond to the increasing demands for its services, DPW constantly reviews its available resources and moves people and materials across various programs and service lines.

**Increase:** In FY 2015, DPW proposes a Local funds budget increase of \$1,532,671 in Overtime Pay to adjust for historical spending in the Solid Waste Management division for the cleaning of public spaces throughout the District. The agency proposes to increase the budget for nonpersonal services by \$737,739 primarily in the Agency Management division for projected property and information management costs. Furthermore, an increase of \$334,849 in the budget for nonpersonal services, primarily in the Parking Enforcement Management division, is for the equipment and software upgrade of the handheld computers used by parking regulation enforcement personnel.

In Special Purpose Revenue (SPR) funds, the proposed budget includes an increase of \$78,662 in personal services to reflect projected changes in salary step and Fringe Benefits costs in the Solid Waste Management division. This adjustment aligns the budget with projected revenues for the Clean City Fund.

In Intra-District funds, the budget proposal reflects an increase of \$1,258,328 in nonpersonal services to support District-wide fleet operations in the Fleet Management division. Additionally, the agency also projects an increase of \$931,940 in personal services to reflect projected changes in salary step and Fringe Benefits costs, primarily in the Fleet Management division.

**Decrease:** For DPW to operate within its allotted budget and also provide quality services to District residents and visitors, the agency's budget proposal provides offsets to proposed increases in overtime through a Local funds reduction of \$917,908, primarily in the Solid Waste Management division. These adjustments reflect projected savings in the purchases of general and information technology supplies and other savings achieved in the budget from current fiscal year impact of the completion of the supercan and recycling container replacement initiative in FY 2014. Furthermore, DPW projects a reduction of \$1,687,051 in Regular Pay and Fringe Benefits across multiple divisions due to a projected vacancy savings rate of 1.9 percent.

In Special Purpose Revenue funds, the budget was decreased by \$408,282 in nonpersonal services in the Solid Waste Management division in order to align the budget with projected revenues for FY 2015.

## **Mayor's Proposed Budget**

**Reduce:** The Local funds budget includes a reduction of \$500,000 to reflect a one-time adjustment of personal services costs in FY 2015, based on projected salary lapse savings.

## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table KT0-5 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table KT0-5**  
(dollars in thousands)

DESCRIPTION	DIVISION	BUDGET	FTE
<b>LOCAL FUNDS: FY 2014 Approved Budget and FTE</b>		<b>111,484</b>	<b>1,222.0</b>
Removal of One-Time Funding	Multiple Programs	-596	0.0
Other CSFL Adjustments	Multiple Programs	11,205	0.0
<b>LOCAL FUNDS: FY 2015 Current Services Funding Level Budget (CSFL)</b>		<b>122,094</b>	<b>1,222.0</b>
Increase: To adjust personal services	Solid Waste Management	1,533	0.0
Increase: To align funding with nonpersonal services costs	Multiple Programs	737	0.0
Increase: To align resources with operational goals	Multiple Programs	335	0.0
Decrease: To align resources with operational goals	Multiple Programs	-918	0.0
Decrease: To offset projected increases in personal services	Multiple Programs	-1,687	0.0
<b>LOCAL FUNDS: FY 2015 Agency Budget Submission</b>		<b>122,094</b>	<b>1,222.0</b>
Reduce: Personal services to reflect one-time salary lapse savings	Solid Waste Management	-500	0.0
<b>LOCAL FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>121,594</b>	<b>1,222.0</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2014 Approved Budget and FTE</b>		<b>7,780</b>	<b>28.0</b>
Increase: To adjust personal services	Solid Waste Management	79	0.0
Decrease: To align budget with projected revenues	Solid Waste Management	-408	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Agency Budget Submission</b>		<b>7,450</b>	<b>28.0</b>
No Change		0	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>7,450</b>	<b>28.0</b>
<b>INTRA-DISTRICT FUNDS: FY 2014 Approved Budget and FTE</b>		<b>21,321</b>	<b>158.0</b>
Increase: To align funding with nonpersonal services costs	Fleet Management	1,258	0.0
Increase: To adjust personal services	Multiple Programs	932	0.0
<b>INTRA-DISTRICT FUNDS: FY 2015 Agency Budget Submission</b>		<b>23,511</b>	<b>158.0</b>
No Change		0	0.0
<b>INTRA-DISTRICT FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>23,511</b>	<b>158.0</b>
<b>Gross for KT0 - Department of Public Works</b>		<b>152,555</b>	<b>1,408.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

## Agency Performance Plan

The agency's performance plan has the following objectives for FY 2015:

### Solid Waste Management Administration (SWMA)

**Objective 1:** Increase the cleanliness of the District's residential neighborhoods, high-visibility commercial areas, gateway corridors, and industrial zones.

## KEY PERFORMANCE INDICATORS

### Solid Waste Management Administration

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual <sup>1</sup>	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Percent of the District's Gateways, commercial and residential areas rated "clean" or "moderately clean" <sup>2</sup>	84%	95%	92.3%	95%	95.0%	95.0%
Percent of trash collection routes completed on the scheduled day	96.1%	99.8%	99.5%	99.8%	99.8%	99.8%
Percent complaint rate for missed trash and yard waste collections per 10,000 residential collections <sup>3</sup>	0.09%	0.08%	0.45%	0.08%	0.06%	0.06%
Percent complaint rate for missed trash and yard waste collections per 10,000 residential collections (excluding snow season) <sup>4</sup>	0.09%	0.09%	0.45%	0.06%	0.06%	0.06%
Cost per ton to collect trash and yard waste	\$207	\$165	\$208	\$165	\$165	\$165
Percent of residential recycling collection routes completed on the scheduled day	99.6%	99.8%	98.5%	99.8%	99.8%	99.8%
Percent complaint rate for missed residential recycling collections per 10,000 collections	0.06%	0.06%	0.06%	0.05%	0.04%	0.04%
Cost per ton to collect recyclables	\$265	\$300	\$221	\$250	\$230	\$230
Residential recycling diversion rate <sup>5</sup>	25%	25%	27.9%	25%	30%	30%
Percent of sanitation enforcement requests resolved within 5 business days	73%	95%	69.2%	95%	95%	95%
Percent of bulk pickup requests collected on day of appointment	99%	98%	84.2%	98%	98%	98%
Cost for vehicle accidents compared to FY 2011 baseline (baseline year = \$649,429)	\$623,711	\$611,327	\$175,635	\$611,327	\$611,327	\$610,000
Number of collisions (i.e., SWMA struck, rear ended, or backed into)	165	93	110	93	90	90

(Continued on next page)

## KEY PERFORMANCE INDICATORS (continued)

### Solid Waste Management Administration

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Percent change of collisions compared to FY 2010 baseline (baseline year = 154)	-38%	-38%	-46.7%	-38%	-40%	-40%
Cost per ton of food waste diverted <sup>6</sup>	Not Available	Not Available	0	TBD	TBD	TBD
Tons of food waste diverted <sup>7</sup>	Not Available	Not Available	0	3,000	3,000	3,000
Recycling material collected, in pounds <sup>8</sup>	68,590,000	Not Available	58,924,000	68,000,000	68,000,000	68,000,000
The cost per linear miles mechanically swept <sup>9</sup>	Not Available	Not Available	Not Available	TBD	TBD	TBD

### Parking Enforcement Management Administration (PEMA)

**Objective 1:** Ensure parking opportunities for District residents, businesses and visitors by enforcing parking regulations.

## KEY PERFORMANCE INDICATORS

### Parking Enforcement Management Administration

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual <sup>10</sup>	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Percent of Residential Parking Permit (RPP) program blocks covered by daily enforcement	69.5%	85%	67.2%	85%	85%	85%
Percent of call-in requests for Residential Parking Permit (RPP) enforcement responded to within 4 hours	95.1%	98%	99.2%	98%	98%	98%
Percent of general enforcement requests responded to within 4 hours	91.3%	98%	99.3%	98%	98%	98%
Cost per ticket issued <sup>11</sup>	\$10.20	\$14.50	\$11.70	\$14.50	\$14.50	\$14.50
Percent of adjudicated parking tickets upheld	98.3%	99%	99.4%	99%	99%	99%
Percent of reported abandoned vehicles on public space resolved within 5 business days	98.3%	90%	98.9%	90%	90%	90%

## Fleet Management Administration (FMA)

**Objective 1:** Manage fleet business processes to ensure mission critical equipment is available for core services for all agencies.

### KEY PERFORMANCE INDICATORS

#### Fleet Management Administration

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual <sup>12</sup>	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Citywide compliance rate with preventive maintenance appointments	74%	90%	70.2%	77.6%	80.4%	83.2%
Percentage increase in citywide compliance with preventive maintenance appointments (FY 2011 baseline = 70.5 percent)	4.2%	0%	7.2%	10%	14%	18%
Agency compliance rate with preventive maintenance appointments	89%	90%	86.1%	92.6%	93.5%	94.4%
Percentage increase in agency compliance with preventive maintenance appointments (FY 2011 baseline = 90.7 percent)	0%	2%	1.1%	2%	3%	4%
Percent of light vehicle maintenance (excluding engine, transmission and body work) completed within 24 hours	49%	95%	78.4%	60%	65%	65%
Percent of mechanics with at least one ASE or professional certification	49%	60%	56.3%	27%	30%	35%
Percent of increase in alternative fuel consumed compared to FY 2009 baseline (FY 2009 baseline = 225,099)	418%	448%	678.1%	500%	500%	500%
Percent reduction of petroleum fuel usage compared to FY 2011 baseline (gallons used in FY 2011 = 2,904,645 of unleaded + ULSD)	28.4%	10%	34.3%	46%	46%	47%

## Office of the Director (OD)<sup>13</sup>

**Objective 1:** Improve the proficiency of the agency’s customer service personnel to help provide better service delivery.

### KEY PERFORMANCE INDICATORS

#### Office of the Director

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual <sup>14</sup>	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Percent of frontline employees who complete Language Line Services and cultural competency training <sup>15</sup>	Not Available	Not Available	Not Available	95%	95%	95%
Percent of frontline employees who complete tolerance training relating to gender or sexual orientation <sup>16</sup>	Not Available	Not Available	Not Available	95%	95%	95%
Percent of year DPW has maintained an A- or better on Grade DC	Not Available	Not Available	Not Available	80%	80%	80%

#### Performance Plan Endnotes:

<sup>1</sup>Data as of 9/30/13.

<sup>2</sup>The Clean City Ratings grade the level of cleanliness of the major corridors/interstate highways, high visibility communities, residential streets and alleys, and industrial areas within the Wards on a scale of 1 to 4, with 1 being the best rating (clean) and 4 being the worst rating (hazardous).

<sup>3</sup>This measure is calculated by the number of service requests received divided by the number of scheduled service stops.

<sup>4</sup>Accounting for record setting snowfall is a common practice throughout the country. (Municipal Benchmarks by D.A. Ammons, 2001, pp. 401-402).

<sup>5</sup>The diversion rate represents the portion of total discarded materials collected by DPW that is diverted from disposal through recycling. It is calculated by dividing the weight of DPW collected recyclables by the weight of DPW collected refuse and recyclables. Although the measure is widely used in the industry, recycling programs vary by jurisdiction. Comparative Performance Measurement FY 2011 Data Report – ICMA Benchmark. All jurisdictions with a population over 100,000 have an average of 28.7 percent diversion rate.

<sup>6</sup>This is a new measure. FY 2014 is the baseline year. Future projections will be provided after a full year of recording and analyzing data.

<sup>7</sup>FY 2014 is a baseline year.

<sup>8</sup>Comparative Performance Measurement FY 2011 Data Report – ICMA Benchmark. All jurisdictions with a population over 100,000 have an average of 154 pounds of recycling per capita.

Explanatory information: This measure is intended to allow for comparisons of recycling efforts in jurisdictions with curbside pickup versus those with centralized drop-off locations only.

<sup>9</sup>Comparative Performance Measurement FY 2011 Data Report - ICMA Benchmark: The average Operating and maintenance expenditures per linear mile swept for jurisdictions with a population of over 100,000 is \$40.64 – “Type of street” repeats as the crucial variable because it is determined by traffic type and traffic volume, both of which are predictors of how much dirt and debris are deposited on streets and in what time frame. This is a new measure. FY 2014 is the baseline year. Future projections will be provided after a full year of recording and analyzing data.

<sup>10</sup>Data as of 9/30/13.

<sup>11</sup>This measure is calculated by dividing the Personnel Services (PS) budget by the number of tickets.

<sup>12</sup>Data as of 9/30/13.

<sup>13</sup>For the purposes of the FY 2014 Performance Plan, the Office of the Director includes the following budget divisions: (1000) Agency Management and (100F) Agency Financial Operations.

<sup>14</sup>Data as of 9/30/13.

<sup>15</sup>This is a new measure in FY 2014. Therefore, the measure will not be “scored” and the target may be adjusted mid-fiscal year.

<sup>16</sup>Ibid.

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# Department of Transportation

[www.ddot.dc.gov](http://www.ddot.dc.gov)

Telephone: 202-673-6813

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Description	FY 2013 Actual	FY 2014 Approved	FY 2015 Proposed	% Change from FY 2014
Operating Budget	\$75,331,462	\$97,058,171	\$110,249,794	13.6
FTEs	540.1	570.4	572.4	0.4

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The District Department of Transportation's (DDOT) mission is to enhance the quality of life for District residents and visitors by ensuring that people and goods move safely with minimal adverse impact on residents and the environment.

## Summary of Services

DDOT executes its mission through the work of the following divisions: The Infrastructure Project Management Administration designs and builds roads and bridges, rails, and other transportation projects; the Progressive Transportation Services Administration provides public transportation service through Metro and the Circulator bus system; the Transportation Operations Administration ensures a safe and user-friendly transportation environment; the Planning, Policy and Sustainability Administration develops strategic goals for the agency; the Public Space Regulation Administration manages public space and issues permits; and the Urban Forestry Administration maintains the District's street trees, providing our community with traffic calming, improved air quality, increased ground water retention that minimizes runoff and flooding, temperature moderation, and aesthetics.

The agency's FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table KA0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table KA0-1**  
(dollars in thousands)

<b>Appropriated Fund</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Approved FY 2014</b>	<b>Proposed FY 2015</b>	<b>Change from FY 2014</b>	<b>Percent Change*</b>
<b><u>General Fund</u></b>						
Local Funds	119,485	62,043	76,713	84,270	7,556	9.9
Special Purpose Revenue Funds	5,859	8,850	16,389	22,370	5,981	36.5
<b>Total for General Fund</b>	<b>125,344</b>	<b>70,892</b>	<b>93,103</b>	<b>106,640</b>	<b>13,537</b>	<b>14.5</b>
<b><u>Federal Resources</u></b>						
Federal Payments	57	0	0	0	0	N/A
Federal Grant Funds	3,320	4,299	3,956	3,610	-345	-8.7
<b>Total for Federal Resources</b>	<b>3,377</b>	<b>4,299</b>	<b>3,956</b>	<b>3,610</b>	<b>-345</b>	<b>-8.7</b>
<b><u>Private Funds</u></b>						
Private Donations	71	140	0	0	0	N/A
<b>Total for Private Funds</b>	<b>71</b>	<b>140</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b><u>Intra-District Funds</u></b>						
Intra-District Funds	108	0	0	0	0	N/A
<b>Total for Intra-District Funds</b>	<b>108</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>128,901</b>	<b>75,331</b>	<b>97,058</b>	<b>110,250</b>	<b>13,192</b>	<b>13.6</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.



## **FY 2015 Proposed Full-Time Equivalents, by Revenue Type**

Table KA0-2 contains the proposed FY 2015 FTE level compared to the FY 2014 approved FTE level by revenue type. It also provides FY 2012 and FY 2013 actual data.

**Table KA0-2**

<b>Appropriated Fund</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Approved FY 2014</b>	<b>Proposed FY 2015</b>	<b>Change from FY 2014</b>	<b>Percent Change</b>
<b><u>General Fund</u></b>						
Local Funds	542.6	540.1	570.4	572.4	2.0	0.4
<b>Total for General Fund</b>	<b>542.6</b>	<b>540.1</b>	<b>570.4</b>	<b>572.4</b>	<b>2.0</b>	<b>0.4</b>
<b><u>Federal Resources</u></b>						
Federal Grant Funds	1.0	0.0	0.0	0.0	0.0	N/A
<b>Total for Federal Resources</b>	<b>1.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>N/A</b>
<b>Total Proposed FTEs</b>	<b>543.6</b>	<b>540.1</b>	<b>570.4</b>	<b>572.4</b>	<b>2.0</b>	<b>0.4</b>

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table KA0-3 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table KA0-3**  
(dollars in thousands)

Comptroller Source Group	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
11 - Regular Pay - Continuing Full Time	23,116	23,770	25,845	28,436	2,591	10.0
12 - Regular Pay - Other	5,655	4,424	4,500	5,064	564	12.5
13 - Additional Gross Pay	365	713	365	365	0	0.0
14 - Fringe Benefits - Current Personnel	5,484	6,078	7,374	7,807	433	5.9
15 - Overtime Pay	620	1,940	755	755	0	0.0
<b>Subtotal Personal Services (PS)</b>	<b>35,240</b>	<b>36,924</b>	<b>38,839</b>	<b>42,427</b>	<b>3,588</b>	<b>9.2</b>
20 - Supplies and Materials	794	888	976	1,077	101	10.3
30 - Energy, Comm. and Building Rentals	12,250	9,233	9,525	9,525	0	0.0
31 - Telephone, Telegraph, Telegram, Etc.	1,635	0	0	0	0	N/A
32 - Rentals - Land and Structures	3,530	0	0	0	0	N/A
33 - Janitorial Services	129	0	0	0	0	N/A
34 - Security Services	424	0	0	0	0	N/A
35 - Occupancy Fixed Costs	125	0	0	0	0	N/A
40 - Other Services and Charges	4,070	6,246	7,844	7,666	-178	-2.3
41 - Contractual Services - Other	17,631	18,969	35,811	45,862	10,052	28.1
50 - Subsidies and Transfers	52,834	2,651	3,358	3,318	-40	-1.2
70 - Equipment and Equipment Rental	240	420	704	374	-330	-46.9
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>93,661</b>	<b>38,407</b>	<b>58,219</b>	<b>67,823</b>	<b>9,604</b>	<b>16.5</b>
<b>Gross Funds</b>	<b>128,901</b>	<b>75,331</b>	<b>97,058</b>	<b>110,250</b>	<b>13,192</b>	<b>13.6</b>

\*Percent change is based on whole dollars.

## Division Description

The District Department of Transportation operates through the following 8 divisions:

**Urban Forestry Administration (UFA)** – establishes a full population of street trees within the District of Columbia, ensures that the trees lining the District’s roadways are maintained in a healthy and safe environment, provides educational information to District residents about the benefits of growing trees, and encourages planting of appropriate tree species in our urban environment. UFA also maintains the network of trails in the District and partners with other DDOT administrations and District agencies to reduce impermeable surfaces to improve the health of trees and help reduce storm-water runoff.

**Infrastructure Project Management Administration (IPMA)** – manages the design, engineering, and construction of roadways, bridges, traffic signals, and alley projects in the District of Columbia. IPMA also manages special construction projects and all roadway assets.

This division contains the following 3 activities:

- **Development and Management** – supports ward-based teams that design and construct transportation infrastructure projects. They manage the condition of the streets, sidewalks and alleys - DDOT’s most visible work. This division is overseen by the Deputy Chief Engineer for Design and Construction Team Management;
- **Preventive and Routine Roadway Maintenance** – protects the quality of the District’s streets, bridges, tunnels, alleys and sidewalks. This function maintains an inventory and condition assessment of all DDOT assets and tests and evaluates all construction materials used in DDOT projects; and
- **Rights-of-Way** – manages the transfer of funds to the local roads program.

**Public Space Regulation Administration (PSRA)** – responsible for permitting and enforcing the exclusive use of public space by private entities, including residents, businesses, utilities, and developers.

This division contains the following 4 activities:

- **Administrative Support** – coordinates all the activities of the division;
- **Customer Service** – responsible for the customer service function for the Administration and the primary face of the agency to the public;
- **Public Space Permits Branch** – manages the Public Space Committee; issues permits to developers, vendors, and utilities; and assumes responsibility for the overall management of the District’s public space; and
- **Systems Inspection and Oversight** – initiates inspections and monitoring of construction and related activities located in the public right-of-way to minimize the impact on the transportation infrastructure within the District of Columbia.

**Progressive Transportation Services (PTSA)** – provides the public with efficient, affordable, and diverse means of travel within the District of Columbia by providing funding, policy recommendations, and coordination services to the Washington Metropolitan Area Transit Authority (WMATA).

This division contains the following 4 activities:

- **Circulator** – the Circulator is the product of a unique public/private partnership between the District Department of Transportation, Washington Metropolitan Area Transit Authority, and DC Surface Transit, Inc. The system provides a quick, efficient, low-cost, public-transit system to the residents, workers, and visitors in National Capital;
- **Mass Transit** – provides fiduciary and operational oversight in collaboration with WMATA and designs and formulates alternative means of transportation to reduce congestion and parking problems with innovative transportation options, such as bike-sharing and car-sharing;

- **School Subsidy Program** – provides the District of Columbia’s student population with efficient, affordable, and reliable means of travel to and from school. DDOT manages the program in conjunction with WMATA, D.C. Public Schools, and D.C. Public Charter Schools; and
- **Streetcar** – plans, manages, and builds a modern streetcar transportation network that complements the existing transit operations to support and create neighborhood linkages for District residents.

**Planning, Policy and Sustainability (PPSA)** – establishes broad strategic goals to guide multi-modal program development, formulates the policies necessary to implement these goals, and ensures compliance with these goals and policies through plan review and permitting.

This division contains the following 2 activities:

- **Policy Development** – comprises three branches: the Public Space Policy Branch, which develops policies that governs the use of public space, such as sidewalks, underground vaults, and special projects; the Transportation Systems Policy Branch, which implements thematic programs including safety, pedestrian, and bicycle programs; and the Research and Technology Development Branch, which provides best practices in transportation, manages the DDOT library and archives, and performs program evaluation to measure effectiveness; and
- **Planning** – develops vehicular and non-vehicular transportation projects and activities, including planning and designing bicycle and pedestrian transportation projects and initiatives.

**Transportation Operations (TOA)** – maintains the integrity of public assets, such as roadways, sidewalks, traffic calming devices, streetlights, and parking meters. TOA also operates the transportation system, ensuring a safe and user-friendly driver, commuter, and pedestrian environment.

This division contains the following 8 activities:

- **Citywide Program Support** – manages operations and condition of the single and multi-space parking meters and the District's street, alley, bridge, tunnel, and navigation lighting systems;
- **Intelligent Transportation Systems** – reviews, assesses, integrates, and implements the latest available technologies to enhance the District of Columbia's transportation infrastructure;
- **Office of the Associate Director** – provides management for the various functions of the administration, including snow;
- **Systems Inspection and Oversight** – initiates inspections and monitoring of construction and related activities located in the public right-of-way to minimize the impact on the transportation infrastructure within the District of Columbia;
- **Special Events** – provides traffic support and management to special events such as parades, protests, concerts, and sporting events;
- **Street and Bridge Maintenance** – performs proactive and preventive maintenance to ensure safe passage on all District roads, sidewalks, bridges, and alleys;
- **Transportation Operations and Traffic Management** – provides traffic regulation and safety services to pedestrians, cyclists, and motorists in the District of Columbia so that they can move about safely in the city and avoid personal injury and property damage; and
- **Traffic Services Field Operations** – installs and maintains control devices such as signs, pavement markings, traffic signals, and streetlights.

**Agency Management** – provides for administrative support and the required tools to achieve operational and programmatic results. This division is standard for all agencies using performance-based budgeting.

**Agency Financial Operations** – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for all agencies using performance-based budgeting.

**Division Structure Change**

The District Department of Transportation has no division structure changes in the FY 2015 proposed budget.

## FY 2015 Proposed Operating Budget and FTEs, by Division and Activity

Table KA0-4 contains the proposed FY 2015 budget by division and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

**Table KA0-4**

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Agency Management</b>								
(1010) Personnel	2,128	2,313	2,418	105	23.1	25.0	27.0	2.0
(1015) Training and Employment Development	154	283	468	186	1.9	3.0	5.0	2.0
(1020) Contracting and Procurement	1,463	1,572	1,509	-63	16.4	17.0	16.0	-1.0
(1030) Property Management	713	780	706	-75	6.8	8.0	6.0	-2.0
(1040) Information Technology	3,169	3,284	3,236	-47	18.3	19.0	18.0	-1.0
(1050) Financial Management	1,516	1,456	1,631	175	7.7	8.0	9.0	1.0
(1055) Risk Management	599	668	693	25	3.9	4.0	4.0	0.0
(1060) Legal	55	15	15	0	0.0	0.0	0.0	0.0
(1070) Fleet Management	4,263	3,385	3,385	0	0.0	0.0	0.0	0.0
(1080) Communications	421	389	388	-1	4.8	4.0	4.0	0.0
(1085) Customer Service	407	498	768	270	6.7	7.0	11.0	4.0
(1090) Performance Management	499	659	624	-35	3.9	4.0	3.0	-1.0
<b>Subtotal (1000) Agency Management</b>	<b>15,387</b>	<b>15,303</b>	<b>15,841</b>	<b>538</b>	<b>93.5</b>	<b>99.0</b>	<b>103.0</b>	<b>4.0</b>
<b>(100F) Agency Financial Operations</b>								
(110F) Budget Operations	1,491	1,532	1,560	28	12.5	13.0	13.0	0.0
<b>Subtotal (100F) Agency Financial Operations</b>	<b>1,491</b>	<b>1,532</b>	<b>1,560</b>	<b>28</b>	<b>12.5</b>	<b>13.0</b>	<b>13.0</b>	<b>0.0</b>
<b>(GM00) Greenspace Management</b>								
(GPSM) Green Partnership and Stewardship Management	0	350	0	-350	0.0	0.0	0.0	0.0
<b>Subtotal (GM00) Greenspace Management</b>	<b>0</b>	<b>350</b>	<b>0</b>	<b>-350</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(GR00) Urban Forestry Administration</b>								
(GSSM) Green Partnership and Stewardship Management	2,487	1,270	1,463	193	6.7	14.0	11.0	-3.0
<b>Subtotal (GR00) Urban Forestry Administration</b>	<b>2,487</b>	<b>1,270</b>	<b>1,463</b>	<b>193</b>	<b>6.7</b>	<b>14.0</b>	<b>11.0</b>	<b>-3.0</b>
<b>(IS00) Infrastructure Project Management Administration</b>								
(PRDM) Project Development and Management	851	879	2,278	1,400	12.5	11.0	10.0	-1.0
(PREV) Preventive and Routine Roadway Maintenance	448	1,168	1,237	69	6.8	5.0	5.0	0.0
(RITW) Rights of Way	374	384	556	172	8.7	6.0	6.0	0.0
<b>Subtotal (IS00) Infrastructure Project Management Admin.</b>	<b>1,673</b>	<b>2,430</b>	<b>4,071</b>	<b>1,641</b>	<b>28.0</b>	<b>22.0</b>	<b>21.0</b>	<b>-1.0</b>
<b>(PS00) Public Space Regulation Administration</b>								
(OADD) Administrative Support	978	1,107	1,461	354	8.7	8.0	12.0	4.0
(PCSU) Customer Service Unit	290	265	217	-47	2.9	4.0	3.0	-1.0
(PPRU) Plan and Review Unit	385	0	0	0	4.8	0.0	0.0	0.0
(PSPU) Permitting Unit	1,391	1,769	1,263	-506	14.5	23.0	16.0	-7.0
(SYOD) Systems Inspection Division	1,514	1,890	2,786	897	21.2	27.0	35.0	8.0
<b>Subtotal (PS00) Public Space Regulation Administration</b>	<b>4,559</b>	<b>5,030</b>	<b>5,728</b>	<b>697</b>	<b>52.0</b>	<b>62.0</b>	<b>66.0</b>	<b>4.0</b>

(Continued on next page)

**Table KA0-4 (Continued)**

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(PT00) Progressive Transportation Services</b>								
(CIRL) Circulator	0	1,412	212	-1,200	0.0	0.0	0.0	0.0
(MATR) Mass Transit	5,018	5,426	2,125	-3,302	9.6	10.0	13.0	3.0
(SCHS) School Subsidy Program	603	229	295	66	2.9	3.0	3.0	0.0
(STRE) Streetcar	608	4,709	9,965	5,256	1.9	1.0	4.0	3.0
<b>Subtotal (PT00) Progressive Transportation Services</b>	<b>6,230</b>	<b>11,776</b>	<b>12,596</b>	<b>820</b>	<b>14.5</b>	<b>14.0</b>	<b>20.0</b>	<b>6.0</b>
<b>(PU00) Planning, Policy and Sustainability</b>								
(POLD) Policy Development	1,658	15,209	17,870	2,661	1.9	40.0	19.0	-21.0
(SPMG) Public Space Management	2,116	0	0	0	38.6	0.0	0.0	0.0
(TPLN) Planning	3,197	3,563	4,746	1,183	1.0	0.0	19.0	19.0
<b>Subtotal (PU00) Planning, Policy and Sustainability</b>	<b>6,971</b>	<b>18,772</b>	<b>22,616</b>	<b>3,844</b>	<b>41.4</b>	<b>40.0</b>	<b>38.0</b>	<b>-2.0</b>
<b>(TR00) Transportation Operations</b>								
(ALTT) Alternative Transportation	0	70	0	-70	0.0	1.0	0.0	-1.0
(CWPS) Citywide Program Support	18,885	21,771	21,972	201	5.8	7.0	7.0	0.0
(ITSO) Intelligent Transportation Systems	265	314	253	-61	3.8	4.0	3.0	-1.0
(OAID) Office of the Associate Director	1,498	2,295	1,977	-318	4.8	7.0	7.0	0.0
(SIOD) System Inspection and Oversight	658	1,296	1,319	23	10.6	19.0	17.0	-2.0
(SPET) Special Events	984	450	461	11	1.9	1.0	1.0	0.0
(STBM) Street and Bridge Maintenance	4,875	4,065	4,908	844	70.8	60.0	63.0	3.0
(TOTM) Transportation Operations and Traffic Management	8,672	9,608	9,648	40	185.1	197.0	191.4	-5.6
(TSFO) Traffic Services Field Operations	556	726	5,838	5,112	8.7	10.4	11.0	0.6
(TSFY) Transportation Safety	140	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (TR00) Transportation Operations</b>	<b>36,534</b>	<b>40,596</b>	<b>46,376</b>	<b>5,781</b>	<b>291.5</b>	<b>306.4</b>	<b>300.4</b>	<b>-6.0</b>
<b>Total Proposed Operating Budget</b>	<b>75,331</b>	<b>97,058</b>	<b>110,250</b>	<b>13,192</b>	<b>540.1</b>	<b>570.4</b>	<b>572.4</b>	<b>2.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's divisions, please see **Schedule 30-PBB Division Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## **FY 2015 Proposed Budget Changes**

The District Department of Transportation's (DDOT) proposed FY 2015 gross budget is \$110,249,798, which represents a 13.6 percent increase over its FY 2014 approved gross budget of \$97,058,171. The budget is comprised of \$84,269,755 in Local funds, \$3,610,000 in Federal Grants funds, and \$22,370,039 in Special Purpose Revenue funds.

### **Current Services Funding Level**

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2014 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2015 CSFL adjustments to the FY 2014 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DDOT's FY 2015 CSFL budget is \$79,390,661, which represents a \$2,677,362, or 3.5 percent, increase over the FY 2014 approved Local funds budget of \$76,713,299.

### **CSFL Assumptions**

The FY 2015 CSFL calculated for DDOT included adjustment entries that are not described in detail on table 5. These adjustments include a reduction of \$440,000 to account for the removal of one-time funding appropriated in FY 2014, comprised of \$400,000 for the construction of new Capital Bikeshare stations and \$40,000 for educational materials to support the newly constructed Heritage trails. Additionally, adjustments were made for an increase of \$3,117,333, which is comprised of a reduction of \$287,596 in Fringe Benefit costs and increases of \$2,577,929 due to impact of cost-of-living adjustments implemented in FY 2013, \$552,029 in nonpersonal services based on the Consumer Price Index factor of 2.4 percent, and \$275,000 for the Operating Impact of Capital to account for the streetcar project on H Street and Benning Road.

### **Agency Budget Submission**

**Increase:** The budget proposal aims to enable DDOT to continue to carry out its primary objective, which is to ensure that people and goods move safely with minimum impact to the environment. In FY 2015 DDOT proposes an increase of \$839,303 to its personal services budget in Local funds to cover projected increases for salary step increases and Fringe Benefits costs. In this adjustment, DDOT also reallocates 8.8 FTEs from continuing full-time status to temporary full-time, increasing the budget by \$211,627 to support the reallocated FTEs.

To support the needs of the Transportation Operation, Progressive Transportation Services, and Urban Forestry Administration divisions, budget allocations for Supplies and Materials, Other Services and Charges, and Equipment and Equipment Rentals were adjusted for a net increase of \$175,282. In the Urban Forestry Administration, the budget will support planting and maintenance of trees. In Special Purpose Revenue funds, a proposal to increase the budget by \$7,180,667 is due to projected increase in revenues associated with Bicycle Sharing, Streetcar Revenue and Transportation Infrastructure Mitigation funds.

**Decrease:** For DDOT to continue to provide quality services to District residents and visitors and operate within its allotted resources, funding allocations were adjusted to provide offsets to proposed budget increases in Local funds. The budget proposal therefore includes a planned reduction of \$171,796 for supplies, which impacts \$116,633 of funding in the Agency Management division and \$55,163 across multiple divisions. As an offset to the projected increases in personal services, DDOT's budget was decreased by \$1,054,123, which is comprised of \$313,480 from the Planning, Policy and Sustainability division, \$719,782, from the Transportation Operations division, and \$20,861 across multiple divisions. The budget in Special



Purpose Revenue funds reflects a decrease of \$1,200,000 transferred to WMATA. In Federal Grant funds, DDOT proposes a budget reduction of \$345,500 across multiple divisions based on projected revenues anticipated from its federal grants.

**Technical Adjustment:** In Local funds, the budget includes an additional funding in the amount of \$2,575,000 that was shifted from the capital budget. This includes funding for Visitor Parking passes, Planning, and the Performance Parking Enhancements program. In addition, the budget includes funds for operation of the Streetcar on H Street and Benning Road. The Local funds budget includes an increase of \$5,067,477 and 2.0 FTEs for the Streetcar program.

**Transfer Out:** The budget proposal reduces DDOT's Local funds by \$4,063,383 to account for a transfer of Kids Ride Free funds to WMATA.

### **Mayor's Proposed Budget**

**Enhance:** In Local funds, the budget includes additional funding in the amount of \$1,300,000 to support neighborhood streetcape improvements for Ward 8 and enhance the beauty and environmental quality of the area. This is a five-year plan for neighborhoods in Ward 8 to add light pole banners, welcome signs with logos, hanging seasonal planters, trashcans, holiday decorations, and landscaping. The project will also include new bricked sidewalks and newly paved alleys. Key corridors include Good Hope Rd. SE, Martin Luther King Jr. Avenue SE, Alabama Avenue SE, South Capitol Street SE, and Minnesota Avenue SE.

## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table KA0-5 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table KA0-5**  
(dollars in thousands)

DESCRIPTION	DIVISION	BUDGET	FTE
<b>LOCAL FUNDS: FY 2014 Approved Budget and FTE</b>		<b>76,713</b>	<b>570.4</b>
Removal of One-Time Funding	Multiple Programs	-440	0.0
Other CSFL Adjustments	Multiple Programs	3,117	0.0
<b>LOCAL FUNDS: FY 2015 Current Services Funding Level Budget (CSFL)</b>		<b>79,391</b>	<b>570.4</b>
Increase: To adjust continuing full time personal services and Fringe Benefits with projected costs	Multiple Programs	839	-8.8
Increase: To adjust temporary full time personal services and Fringe Benefits with projected costs	Multiple Programs	212	8.8
Increase: To support and annualize costs of existing program	Multiple Programs	175	0.0
Decrease: To streamline operational efficiency	Multiple Programs	-172	0.0
Decrease: To offset projected increases in personal services	Multiple Programs	-1,054	0.0
Technical Adjustment: To support the Street Car program	Multiple Programs	5,067	2.0
Technical Adjustment: Moving projects previously funded with capital to operating	Multiple Programs	2,575	0.0
Transfer Out: To WMATA to support the School Subsidy program	Multiple Programs	-4,063	0.0
<b>LOCAL FUNDS: FY 2015 Agency Budget Submission</b>		<b>82,970</b>	<b>572.4</b>
Enhance: Neighborhood streetcape improvements for Ward 8	Multiple Programs	1,300	0.0
<b>LOCAL FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>84,270</b>	<b>572.4</b>
<b>FEDERAL GRANT FUNDS: FY 2014 Approved Budget and FTE</b>		<b>3,956</b>	<b>0.0</b>
Decrease: To align budget with projected revenues	Multiple Programs	-346	0.0
<b>FEDERAL GRANT FUNDS: FY 2015 Agency Budget Submission</b>		<b>3,610</b>	<b>0.0</b>
No Change		0	0.0
<b>FEDERAL GRANT FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>3,610</b>	<b>0.0</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2014 Approved Budget and FTE</b>		<b>16,389</b>	<b>0.0</b>
Increase: To align budget with projected revenues	Multiple Programs	7,181	0.0
Decrease: Transferred to WMATA for circulator mall route	Progressive Transportation Services	-1,200	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Agency Budget Submission</b>		<b>22,370</b>	<b>0.0</b>
No Change		0	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>22,370</b>	<b>0.0</b>
<b>Gross for KA0 - Department of Transportation</b>		<b>110,250</b>	<b>572.4</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

## Agency Performance Plan

The agency's performance plan has the following objectives for FY 2015:

### Urban Forestry Administration (UFA)

**Objective 1:** Increase the number and improve the health of street trees in order to provide District neighborhoods with a healthy urban tree canopy (Sustainable DC Plan Nature Action 2.1).

## KEY PERFORMANCE INDICATORS

### Urban Forestry Administration

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 YTD <sup>1</sup>	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Percent of street tree population inspected	27.1%	27%	27%	29%	29%	29%
Percent of the newly planted trees cared for under Stewardship programs (per annum)	30.8%	33%	33%	35%	35%	35%
Number of trees planted citywide (Sustainable D.C. goal)	3,501	4,500	7,000	10,600	10,600	10,600
Percent of street trees in a healthy condition <sup>2</sup>	81.5%	88.5%	87.9%	70%	71%	71%
Street tree mortality rate <sup>3</sup>	3%	8%	5.2%	10%	10%	10%

### Infrastructure Project Management Administration (IPMA)

**Objective 1:** Preservation of existing transportation infrastructure assets to maintain and improve condition rating in a cost-effective manner.

**Objective 2:** Incorporate into the infrastructure design sustainability, multimodal, historic preservation, and low impact elements (Sustainable DC Plan Waste Action 2.2; and Transportation Action 2.1).

## KEY PERFORMANCE INDICATORS

### Infrastructure Project Management Administration

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 YTD <sup>4</sup>	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Percent of current year projects completed within 10 percent of budget (except for those with scope change)	100%	90%	91%	95%	95%	95%
Percent of current year projects completed within 60 days of planned end date (except for those with scope change)	97%	90%	91%	95%	95%	95%
Percent of blocks in paving plan completed	71%	100%	68%	100%	100%	100%
Percent of streets in "Fair to Excellent" condition <sup>5</sup>	78%	76%	78%	78%	79%	79%
Number of structurally deficient bridges <sup>6</sup>	19	16	19	14	13	13
Percent of sidewalks in plan completed	Not Applicable	95%	51%	95%	95%	95%

## Progressive Transportation Services Administration (PTSA)

**Objective 1:** Increase and promote mass transportation modes to meet the mobility and economic development needs of the District (One City Action Plan 3.7.3).

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### KEY PERFORMANCE INDICATORS

#### Progressive Transportation Services Administration

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 YTD <sup>7</sup>	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Farebox Recovery (percentage of cost covered by fare revenues)	20.2%	20%	16.5%	20%	20%	20%
Total Circulator riders	5,709,230	5,700,000	4,139,358 <sup>8</sup>	5,800,000	5,800,000	5,800,000
Subsidy per Circulator rider	\$2.27	\$2.50	\$2.45	\$2.50	\$2.50	\$2.50

## Planning, Policy and Sustainability Administration (PPSA)

**Objective 1:** Comprehensive and integrated transportation planning.

**Objective 2:** Research, develop, and document leading-edge transportation policies.

**Objective 3:** Champion a sustainable transportation system that meets the travel needs of the public, efficiently and affordably, while protecting the environment and the cultural resources of the District.

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### KEY PERFORMANCE INDICATORS

#### Planning, Policy and Sustainability Administration

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 YTD <sup>9</sup>	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Percent of zoning case transportation impact reports submitted a minimum of 10 days before hearing	100%	100%	82%	100%	100%	100%
Vehicle miles traveled per capita	5,950	5,750	Not Applicable	5,650	5,650	5,650
New sidewalk segments constructed	Not Applicable	Not Applicable	Not Applicable	10	15	20

## Transportation Operations Administration (TOA)

**Objective 1:** Ensure that the District's current transportation assets (traffic signals, parking meters, streetlights) are in good condition and utilized at their optimal capacity.

**Objective 2:** Enhance operational efficiency, safety, and customer service.

### KEY PERFORMANCE INDICATORS

#### Transportation Operations Administration

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 YTD <sup>10</sup>	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Average percentage of parking meters working daily <sup>11</sup>	99%	97%	99.3%	97%	97%	97%
Percent of streetlights fixed within schedule of service (based type of repair required) <sup>12</sup>	98.4%	90%	89.3%	90%	90%	90%
Percent of potholes filled within 48 hours	99%	96%	99%	96%	96%	96%
Number of signs installed/replaced (includes permanent and emergency no parking signs)	30,833	30,000	24,286	33,000	35,000	35,000
Miles of pavement markings refreshed	370	200	105	200	210	210
Proportion of work orders generated proactively by DDOT <sup>13</sup> initiative (DDOT work orders divided by all work orders, including those initiated by residents)	69%	60%	54.4%	65%	65%	65%
Number of citations per Traffic Control Officer (TCO)	3,103	3,000	2,652	3,200	3,400	3,400
Fatality Rate per 100 million vehicle miles traveled (VMT)	0.65	0.65	0.65 <sup>14</sup>	0.65	0.60	0.60

## Public Space Regulation Administration (PSRA)

**Objective 1:** To increase and improve the timeliness, consistency, transparency, and completeness of public space permits.

**Objective 2:** Increase the knowledge, skills, and ability of staff in the performance of duties.

### KEY PERFORMANCE INDICATORS

#### Public Space Regulation Administration (PSRA)

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 YTD <sup>15</sup>	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Percent of public space permits processed on time <sup>16</sup>	90%	93%	92.3%	93%	93%	93%
Online public space permits issued	9,348	10,500	8,265	11,000	11,000	11,000
Weekly field inspections and field services performed	1,400	1,400	1,350	1,350	1,350	1,350
Average days for a technical review approval <sup>17</sup>	9	8	6	8	8	8
Average inspections review days <sup>18</sup>	8	5	3	6	6	6

## Office of the Director (OD)

**Objective 1:** Implement and enhance sustainable, environmentally friendly practices and alternate transportation modes (OCAP – Action Item 1.4.5, 3.7.1, 3.7.2 and Indicator 3C).

### KEY PERFORMANCE INDICATORS

#### Office of the Director

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 YTD <sup>19</sup>	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Number of street/alley lights converted to Light-Emitting-Diode (LED)	1,360	4,000	220	8,000	8,000	8,000
Number of Capital Bikeshare stations in DC	137	192	170	212	232	252

#### Performance Plan Endnotes:

<sup>1</sup>YTD measure includes data through June 30, 2013.

<sup>2</sup>This measure was changed in FY 2014 to include only Excellent and Good condition ratings. Prior years included Fair rated trees.

<sup>3</sup>New York City Department of Parks & Recreation Forestry, Horticulture & Natural Resources - Benchmarks: 91.3 percent two year survival rate (8.7 percent mortality) New York City's Young Street Tree Mortality Study - Results and Tools Phase I: Analyzed broad trends in 45,094 trees planted between 1999 and 2003 using contract inspection data.

<sup>4</sup>YTD measure includes data through June 30, 2013

<sup>5</sup>Florida Department of Transportation 2012 Performance Report - Benchmarks: Pavement Condition - The State Highway System has remained at or near the target of 80 percent non-deficient throughout the last decade. Resurface at least 4 percent of the State Highway System annually Reduce the illegal operation of overweight commercial motor vehicles.

<sup>6</sup>Florida Department of Transportation 2012 Performance Report - Benchmarks: Bridge Conditions - Over 95 percent of all Departments maintained bridges meet standards.

<sup>7</sup>YTD measure includes data through June 30, 2013.

<sup>8</sup>Estimated Circulator ridership for YTD FY 2013. Data is typically available within 60 days of timeframe.

<sup>9</sup>YTD measure includes data through June 30, 2013.

<sup>10</sup>YTD measure includes data through June 30, 2013.

<sup>11</sup>Boston About Results Mayor's Quarterly Performance Report FY 2011 – Public Works and Transportation Benchmarks: Percentage of single space parking meters that are operational daily is 96 percent which is more 1 percent more than the target set by industry standards.

<sup>12</sup>Boston About Results Mayor's Quarterly Performance Report – Public Works and Transportation - Benchmark: Percentage of streetlight outages addressed within 10 business days for the City of Boston in FY 2011 is 83 percent.

<sup>13</sup>This measure is calculated by dividing the number of DDOT initiated work orders by all work orders (including those initiated by residents).

<sup>14</sup>Estimated fatality rate entered for YTD FY 2013. Actual rate will be added once data for the entire year is collected and verified.

<sup>15</sup>YTD measure includes data through June 30, 2013.

<sup>16</sup>The target for occupancy is 10 days and construction is 30 days.

<sup>17</sup>Construction permit and occupancy permit.

<sup>18</sup>Occupancy and construction permits.

<sup>19</sup>YTD measure includes data through June 30, 2013.

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# Department of Motor Vehicles

<http://dmv.dc.gov>

Telephone: 202-737-4404

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Description	FY 2013 Actual	FY 2014 Approved	FY 2015 Proposed	% Change from FY 2014
Operating Budget	\$37,122,437	\$42,824,607	\$45,672,307	6.6
FTEs	191.3	259.0	263.0	1.5

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The mission of the Department of Motor Vehicles (DMV) is to provide excellent customer service and to promote public safety by ensuring the safe operation of motor vehicles.

## Summary of Services

DMV provides service to approximately 490,000 licensed drivers and identification card holders (out of a population of more than 632,000) and 280,000 registered vehicles at three service centers. DMV conducts adjudication services and collect ticket payments for more than 2.5 million tickets each year and also conducts an estimated 200,000 annual vehicle inspections. Combining these services into a customer centered, mission-driven organization is the responsibility of the Agency Management Division. Department performance expectations in FY 2014 and FY 2015 are listed by functional division.

The agency's FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table KV0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table KV0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>General Fund</b>						
Local Funds	28,522	22,941	27,153	28,315	1,162	4.3
Special Purpose Revenue Funds	6,965	9,351	9,450	10,116	666	7.0
<b>Total for General Fund</b>	<b>35,487</b>	<b>32,292</b>	<b>36,603</b>	<b>38,431</b>	<b>1,828</b>	<b>5.0</b>
<b>Federal Resources</b>						
Federal Grant Funds	470	674	0	0	0	N/A
<b>Total for Federal Resources</b>	<b>470</b>	<b>674</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>Intra-District Funds</b>						
Intra-District Funds	6,462	4,157	6,222	7,242	1,020	16.4
<b>Total for Intra-District Funds</b>	<b>6,462</b>	<b>4,157</b>	<b>6,222</b>	<b>7,242</b>	<b>1,020</b>	<b>16.4</b>
<b>Gross Funds</b>	<b>42,419</b>	<b>37,122</b>	<b>42,825</b>	<b>45,672</b>	<b>2,848</b>	<b>6.6</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Full-Time Equivalents, by Revenue Type

Table KV0-2 contains the proposed FY 2015 FTE level compared to the FY 2014 approved FTE level by revenue type. It also provides FY 2012 and FY 2013 actual data.

**Table KV0-2**

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change
<b>General Fund</b>						
Local Funds	172.4	150.4	212.0	216.0	4.0	1.9
Special Purpose Revenue Funds	43.8	40.9	45.0	45.0	0.0	0.0
<b>Total for General Fund</b>	<b>216.1</b>	<b>191.3</b>	<b>257.0</b>	<b>261.0</b>	<b>4.0</b>	<b>1.6</b>
<b>Intra-District Funds</b>						
Intra-District Funds	0.0	0.0	2.0	2.0	0.0	0.0
<b>Total for Intra-District Funds</b>	<b>0.0</b>	<b>0.0</b>	<b>2.0</b>	<b>2.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed FTEs</b>	<b>216.1</b>	<b>191.3</b>	<b>259.0</b>	<b>263.0</b>	<b>4.0</b>	<b>1.5</b>



## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table KV0-3 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table KV0-3**  
(dollars in thousands)

Comptroller Source Group	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
11 - Regular Pay - Continuing Full Time	11,994	11,764	13,823	15,459	1,635	11.8
12 - Regular Pay - Other	428	366	574	260	-314	-54.7
13 - Additional Gross Pay	30	25	0	0	0	N/A
14 - Fringe Benefits - Current Personnel	3,005	3,037	3,968	3,787	-181	-4.6
15 - Overtime Pay	330	389	50	125	75	150.0
99 - Unknown Payroll Postings	2	0	0	0	0	N/A
<b>Subtotal Personal Services (PS)</b>	<b>15,790</b>	<b>15,581</b>	<b>18,416</b>	<b>19,631</b>	<b>1,215</b>	<b>6.6</b>
20 - Supplies and Materials	183	178	168	233	65	38.8
30 - Energy, Comm. and Building Rentals	469	413	549	549	0	0.0
31 - Telephone, Telegraph, Telegram, Etc.	339	292	401	347	-54	-13.5
32 - Rentals - Land and Structures	315	467	1,012	1,012	0	0.0
33 - Janitorial Services	93	0	0	0	0	N/A
34 - Security Services	1,257	1,353	1,423	1,423	0	0.0
35 - Occupancy Fixed Costs	0	0	78	78	0	0.0
40 - Other Services and Charges	3,487	6,389	5,381	5,712	331	6.1
41 - Contractual Services - Other	19,998	11,496	15,125	16,002	877	5.8
70 - Equipment and Equipment Rental	489	955	272	686	414	152.1
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>26,629</b>	<b>21,542</b>	<b>24,409</b>	<b>26,041</b>	<b>1,633</b>	<b>6.7</b>
<b>Gross Funds</b>	<b>42,419</b>	<b>37,122</b>	<b>42,825</b>	<b>45,672</b>	<b>2,848</b>	<b>6.6</b>

\*Percent change is based on whole dollars.

### Division Description

The Department of Motor Vehicles (DMV) operates through the following 7 divisions:

**Adjudication Services** – provides ticket processing, notices, and hearing and hearing support services to residents and non-residents, in order to render legally sound decisions on parking, photo, and moving violations, and to ensure proper processing of violation and penalty payments for those infractions.

This division contains the following 3 activities:

- **Hearings** – provides fair and equitable reviews of ticket and permit violations for respondents so that they can resolve outstanding issues of liability;
- **Hearing Support** – provides intake, data review, records management, and administrative support functions to ensure accurate records and transmittal of information in support of adjudication hearings; and
- **Ticket Processing** – provides processed ticket information to create and maintain DMV's database, provides scheduled notifications and information to residents and non-residents of the District of Columbia, and processes and tracks fines and penalty payments for tickets issued by traffic enforcement authorities.

**Vehicle Services** – provides certification and inspection services to residents, businesses, and government entities so that they may legally park, drive, and sell their vehicles in the District of Columbia.

This division contains the following 4 activities:

- **Inspections** – provides safety and emission inspection services to residents and non-residents so that they can receive a timely vehicle inspection to facilitate reduced auto emissions (all vehicles) and safer vehicles (for-hire and commercial vehicles only). The air emission inspections meet the requirements of the District’s Air Quality Attainment State Implementation Plan;
- **Registrations** – provides legal certification services to residents and non-residents by providing timely documentations of ownership and authority to operate, allowing them to legally drive, park, or sell their vehicles;
- **Registrations – Out of State Vehicles** – provides registration services for “for hire” vehicles whose owner is based outside of the District; and
- **International Registration Plan** – provides for administration of the District of Columbia's participation in the U.S.-based plan, which allows for the distribution of registration fees for commercial motor vehicles travelling inter-jurisdictionally through member states and provinces.

**Driver Services** – provides driver certification and identification services to residents to ensure they have the proper credentials to reflect identity, residence, and driving qualifications so that they may legally operate their vehicles.

**Service Integrity** – ensures the security and integrity of all DMV transactions, employees, and products by implementing and auditing procedures to minimize fraud, abuse, corruption, and risk of financial loss related to the execution of departmental functions.

This division contains the following 2 activities:

- **Risk Management** – provides reviews and audit procedures and controls to minimize the risk of financial loss related to the execution of departmental functions; and
- **Integrity** – provides reviews and audit procedures and controls to minimize fraud, abuse, corruption, and the loss of the public’s trust related to the execution of departmental operations.

**Technology Services** – provides integrated and reliable information systems for all DMV services and complies with District-wide technology standards and requirements.

This division contains the following 2 activities:

- **Information Technology** – operates and maintains the automated systems specific to DMV operations support, including wait-queuing, digital photos, and hearing recordings; and
- **Driver and Vehicle Systems** – operates and maintains the automated systems providing support for driver and vehicles databases and service functions.

**Agency Management** – provides for administrative support and the required tools to achieve operational and programmatic results. This division is standard for all agencies using division-based budgeting.

**Agency Financial Operations** – provides comprehensive and efficient financial management services, to and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for all agencies using division-based budgeting.

### **Division Structure Change**

The Department of Motor Vehicles has no division structure changes in the FY 2015 proposed budget.

## FY 2015 Proposed Operating Budget and FTEs, by Division and Activity

Table KV0-4 contains the proposed FY 2015 budget by division and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

**Table KV0-4**

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Agency Management</b>								
(1008) Communications 11	110	107	131	24	1.7	2.0	2.0	0.0
(1010) Personnel	234	340	319	-21	2.6	4.0	4.0	0.0
(1015) Training	101	97	101	4	0.8	1.0	1.0	0.0
(1030) Property Management	2,522	3,485	3,430	-54	0.0	0.0	0.0	0.0
(1070) Fleet Management	24	0	0	0	0.0	0.0	0.0	0.0
(1087) Language Access Act	27	35	35	0	0.0	0.0	0.0	0.0
(1090) Performance Management	1,618	1,928	1,992	64	10.2	13.0	13.0	0.0
<b>Subtotal (1000) Agency Management</b>	<b>4,636</b>	<b>5,991</b>	<b>6,008</b>	<b>17</b>	<b>15.3</b>	<b>20.0</b>	<b>20.0</b>	<b>0.0</b>
<b>(100F) Agency Financial Operations</b>								
(110F) Budget Operations	236	244	257	13	1.7	2.0	2.0	0.0
(120F) Accounting Operations	226	258	159	-98	3.4	4.0	4.0	0.0
<b>Subtotal (100F) Agency Financial Operations</b>	<b>462</b>	<b>502</b>	<b>416</b>	<b>-86</b>	<b>5.1</b>	<b>6.0</b>	<b>6.0</b>	<b>0.0</b>
<b>(2000) Adjudication Services Program</b>								
(2010) Hearings	1,729	2,735	2,615	-120	18.3	23.5	21.5	-2.0
(2020) Hearing Support	1,394	1,963	2,140	177	24.2	28.5	30.5	2.0
(2030) Ticket Processing	10,247	12,382	13,601	1,218	0.8	1.0	3.0	2.0
<b>Subtotal (2000) Adjudication Services Program</b>	<b>13,370</b>	<b>17,081</b>	<b>18,356</b>	<b>1,276</b>	<b>43.3</b>	<b>53.0</b>	<b>55.0</b>	<b>2.0</b>
<b>(3000) Vehicle Services Program</b>								
(3010) Inspections	4,140	3,477	4,068	591	39.2	43.0	43.0	0.0
(3020) Registrations	2,416	3,157	3,522	366	27.2	46.0	46.0	0.0
(3030) Registrations - Out of State Vehicle	325	250	325	75	0.0	0.0	0.0	0.0
(3040) International Registration Plan	2,290	3,073	3,127	54	1.8	2.0	2.0	0.0
<b>Subtotal (3000) Vehicle Services Program</b>	<b>9,171</b>	<b>9,957</b>	<b>11,042</b>	<b>1,086</b>	<b>68.1</b>	<b>91.0</b>	<b>91.0</b>	<b>0.0</b>
<b>(4000) Driver Services Program</b>								
(4010) Licensing	3,634	5,109	5,260	151	50.1	77.0	77.0	0.0
<b>Subtotal (4000) Driver Services Program</b>	<b>3,634</b>	<b>5,109</b>	<b>5,260</b>	<b>151</b>	<b>50.1</b>	<b>77.0</b>	<b>77.0</b>	<b>0.0</b>

(Continued on next page)

**Table KV0-4 (Continued)**

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(6000) Customer Contact Services Program</b>								
(1080) Communications	0	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (6000) Customer Contact Services Program</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(7000) Service Integrity Program</b>								
(1055) Risk Management	3	6	6	0	0.0	0.0	0.0	0.0
(7010) Integrity	76	88	215	127	1.7	1.0	3.0	2.0
<b>Subtotal (7000) Service Integrity Program</b>	<b>79</b>	<b>94</b>	<b>221</b>	<b>127</b>	<b>1.7</b>	<b>1.0</b>	<b>3.0</b>	<b>2.0</b>
<b>(8000) Technology Services Program</b>								
(1040) Information Technology	5,450	3,778	4,043	265	6.8	10.0	10.0	0.0
(8010) Driver and Vehicle Systems	314	286	326	40	0.8	1.0	1.0	0.0
(8020) Ticket Information Systems	8	28	0	-28	0.0	0.0	0.0	0.0
<b>Subtotal (8000) Technology Services Program</b>	<b>5,772</b>	<b>4,092</b>	<b>4,369</b>	<b>277</b>	<b>7.6</b>	<b>11.0</b>	<b>11.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>37,122</b>	<b>42,825</b>	<b>45,672</b>	<b>2,848</b>	<b>191.3</b>	<b>259.0</b>	<b>263.0</b>	<b>4.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's divisions, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Budget Changes

The Department of Motor Vehicles' (DMV) proposed FY 2015 gross budget is \$45,672,307, which represents a 6.6 percent increase over its FY 2014 approved gross budget of \$42,824,607. The budget is comprised of \$28,314,765 in Local funds, \$10,116,000 in Special Purpose Revenue funds, and \$7,241,542 in Intra-District funds.

### Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2014 approved budget across multiple divisions, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2015 CSFL adjustments to the FY 2014 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DMV's FY 2015 CSFL budget is \$28,074,037, which represents a \$921,359, or 3.4 percent, increase over the FY 2014 approved Local funds budget of \$27,152,679.

## **CSFL Assumptions**

The FY 2015 CSFL calculated for DMV included adjustment entries that are not described in detail on table 5. These adjustments were made for increases of \$501,149 in personal services to account for Fringe Benefit costs based on trend and comparative analyses and the impact of cost-of-living adjustments implemented in FY 2013, and \$270,210 in nonpersonal services based on the Consumer Price Index factor of 2.4 percent.

DMV's CSFL funding for the removal of one-time salary lapse, which is not listed in detail on table 5, reflects an adjustment for an increase of \$150,000.

## **Agency Budget Submission**

**Increase:** Improving core services continues to be one key area of DMV's operational goals. In this regard, the agency strives to ensure that District residents will continue to enjoy effective access to a functional online payment system, web-based license and permit applications, and effective public information through technology leverage. To further improve in these capacities, DMV proposes an increase of \$307,686 in Local funds primarily in the Technology Services division to cover projected costs associated with Information Technology (IT) software and hardware acquisitions. Furthermore, the budget in Local funds proposes an increase of \$306,801 for personal services to cover projected salary step and Fringe Benefits costs.

The Special Purpose Revenue funds budget request proposes a net increase of \$666,000 over the FY 2014 budget and is consistent with the revenue projection for FY 2015. This adjustment is comprised of increases of \$395,758 to fund inventory purchases and IT software maintenance costs, \$147,274 to support the vehicle licensing contract, \$100,000 to cover the increased costs associated with the Information Technology (IT) hardware acquisition, \$75,000 to cover the projected estimate for overtime, and \$70,570 to purchase toner cartridges and procure supplies for inspection stations. Other changes in this adjustment include reductions of \$54,140 to align the budget with projected Telecommunication agency managed Fixed Costs and \$68,462 in projected personal services costs for salary and Fringe Benefits.

In Intra-District funds, DMV proposes a budget increase of \$1,019,614 over the FY 2014 approved budget. The adjustment is based on a Memorandum of Understanding with the Metropolitan Police Department to fund the ticket processing contract costs, the associated adjudication costs, and cashier in-person payments.

**Decrease:** In order to maximize efficiency and allocate resources accordingly, DMV proposes reductions in the Local funds budget of \$8,784 for Supplies and Materials, \$155,654 for Other Services and Charges, and \$450,049 for Contractual Services – Other as a result of changes in the L1D licensing contract. Savings from these adjustments frees up funding to be utilized for IT costs such as Destiny Application Support as well as personal services costs.

**Technical Adjustment:** The agency proposes a budget increase of \$240,728 in Local funds. The additional funding supports 4.0 new FTEs in FY 2015 that will provide auxiliary services for the new Georgetown Service Center and continues funding that was first provided during FY 2014.

## **Mayor's Proposed Budget**

**No Change:** The Department of Motor Vehicles budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table KV0-5 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table KV0-5**  
(dollars in thousands)

DESCRIPTION	DIVISION	BUDGET	FTE
<b>LOCAL FUNDS: FY 2014 Approved Budget and FTE</b>		<b>27,153</b>	<b>212.0</b>
Other CSFL Adjustments	Multiple Programs	921	0.0
<b>LOCAL FUNDS: FY 2015 Current Services Funding Level Budget (CSFL)</b>		<b>28,074</b>	<b>212.0</b>
Increase: To align resources with operational goals	Multiple Programs	308	0.0
Increase: To adjust personal services	Multiple Programs	307	0.0
Decrease: To align funding with nonpersonal services costs	Multiple Programs	-9	0.0
Decrease: To streamline operational efficiency	Multiple Programs	-156	0.0
Decrease: To adjust Contractual Services budget	Multiple Programs	-450	0.0
Technical Adjustment: To support and annualize costs of existing program	Multiple Programs	241	4.0
<b>LOCAL FUNDS: FY 2015 Agency Budget Submission</b>		<b>28,315</b>	<b>216.0</b>
No Change		0	0.0
<b>LOCAL FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>28,315</b>	<b>216.0</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2014 Approved Budget and FTE</b>		<b>9,450</b>	<b>45.0</b>
Increase: To align budget with projected revenues	Multiple Programs	666	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Agency Budget Submission</b>		<b>10,116</b>	<b>45.0</b>
No Change		0	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>10,116</b>	<b>45.0</b>
<b>INTRA-DISTRICT FUNDS: FY 2014 Approved Budget and FTE</b>		<b>6,222</b>	<b>2.0</b>
Increase: To align resources with operational goals	Multiple Programs	1,020	0.0
<b>INTRA-DISTRICT FUNDS: FY 2015 Agency Budget Submission</b>		<b>7,242</b>	<b>2.0</b>
No Change		0	0.0
<b>INTRA-DISTRICT FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>7,242</b>	<b>2.0</b>
<b>Gross for KV0 - Department of Motor Vehicles</b>		<b>45,672</b>	<b>263.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

## Agency Performance Plan

The agency has the following objectives for FY 2015:

### Adjudication Services

**Objective 1:** Make it easier, faster, and friendlier to do business with DMV.

#### KEY PERFORMANCE INDICATORS

##### Adjudication Services

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Percent of mail adjudication hearings for parking and moving violations completed within 90 days of request	Not Available	Not Available	Not Available	80%	80%	80%
Percent of mail adjudication hearings for photo violations completed within 150 days of request	Not Available	Not Available	Not Available	75%	75%	75%
Percent of adjudication customers whose wait times are 40 minutes or less <sup>1</sup>	90%	80%	93%	85%	85%	85%
Average adjudication customer wait time in minutes	18	30	15	25	25	25
Percent of customers rating adjudication services as satisfactory or better	86%	84%	90%	84%	84%	84%
Percent of appeals decided based on those filed	56%	57%	67%	60%	65%	70%
Percent of hearing decisions reversed on appeal	26%	25%	29%	28%	28%	28%
Percent of adjudication-related OUC service requests addressed timely	86%	85%	87%	85%	85%	85%

### Vehicle Services

**Objective 1:** Make it easier, faster, and friendlier to do business with DMV.

#### KEY PERFORMANCE INDICATORS

##### Vehicle Services

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Number of vehicle inspections per staff hour	4.1	4	4.3	4	4	4
Percent of customers rating Vehicle Services as satisfactory or better	90%	87%	92%	87%	87%	87%
Percent of vehicle related OUC service requests addressed timely	96%	87%	97%	90%	90%	90%

## Driver Services

**Objective 1:** Make it easier, faster, and friendlier to do business with DMV.

**Objective 2:** Ensure the integrity, security, and safety of DMV's licenses and registration.

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### KEY PERFORMANCE INDICATORS

#### Driver Services

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Percent of service center customers whose wait times are 40 minutes or less <sup>2</sup>	68%	75%	72%	75%	75%	75%
Average service center customer wait time in minutes <sup>3</sup>	30	35	31	35	35	35
Percent of customers rating Driver Services as satisfactory or better	81%	85%	85%	85%	85%	85%
Percent of driver related OUC service requests addressed timely	91%	87%	98%	90%	90%	90%

## Technology Services

**Objective 1:** Make it easier, faster, and friendlier to do business with DMV.

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### KEY PERFORMANCE INDICATORS

#### Technology Services

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Percent of usage of online driver/vehicle services use	56%	40%	59%	50%	50%	50%
Percent of registrations renewed online	65%	65%	68%	65%	65%	65%
Percent of licenses renewed online <sup>4</sup>	37%	30%	34%	20%	20%	20%
Percent of I.D. cards renewed online <sup>5</sup>	11%	8%	9%	8%	8%	8%



## Service Integrity

**Objective 1:** Ensure the integrity, security and safety of DMV's licenses and registration.

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### KEY PERFORMANCE INDICATORS

#### Service Integrity

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Percent of employees completing fraudulent document recognition refresher training	92%	90%	0%	90%	90%	90%
Percent of law enforcement requests processed within 48 business hours	Not Available	90%	91%	90%	90%	90%

## Agency Management

**Objective 1:** Make it easier, faster, and friendlier to do business with DMV.

**Objective 2:** Ensure a skilled and diverse workforce for quality customer service.

**Objective 3:** Ensure the integrity, security, and safety of DMV's licenses and registration.

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### KEY PERFORMANCE INDICATORS

#### Agency Management

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Percent of customers rating overall DMV service as satisfactory or better	83%	85%	87%	85%	85%	85%
Percent of organ donors through DMV	38%	36%	40%	38%	40%	40%
Percent of correspondence addressed timely	91%	93%	96%	95%	95%	95%

#### Performance Plan Endnotes:

<sup>1</sup>Wait time based on Q-matic tickets issued at information desk.

<sup>2</sup>Wait time based on Q-matic ticket issued at information desk. Wait time is expected to increase in FY 2014 - FY 2015 due to additional federal requirements, increased D.C. population and the initiative to provide credentials to undocumented residents.

<sup>3</sup>Ibid.

<sup>4</sup>Reductions in FY 2014 - FY 2015 projections are due to the implementation of federal requirements which will reduce the usage of online services.

<sup>5</sup>Ibid.



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# District Department of the Environment

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Description	FY 2013 Actual	FY 2014 Approved	FY 2015 Proposed	% Change from FY 2014
Operating Budget	\$70,201,347	\$96,589,283	\$104,808,496	8.5
FTEs	249.3	333.3	340.8	2.3

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The mission of the District Department of the Environment (DDOE) is to improve the quality of life for the residents and natural inhabitants of the nation’s capital by protecting and restoring the environment, conserving our natural resources, mitigating pollution, and educating the public on ways to secure a sustainable future.

## Summary of Services

DDOE is the lead agency for creating, promulgating and enforcing District of Columbia environmental standards, in addition to implementing, through grant requirements and other mechanisms, federal environmental laws and regulations. The department also provides certification, review and technical analysis services to both the District government and District residents through inspections, training programs, and permitting processes, in addition to providing energy-related policy, planning and direct services. Finally, the department develops and implements innovative solutions and programs designed to improve environmental quality and sustainability in the District.

The agency’s FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table KG0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table KG0-1**  
(dollars in thousands)

<b>Appropriated Fund</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Approved FY 2014</b>	<b>Proposed FY 2015</b>	<b>Change from FY 2014</b>	<b>Percent Change*</b>
<b><u>General Fund</u></b>						
Local Funds	16,414	13,727	17,200	17,504	304	1.8
Special Purpose Revenue Funds	27,050	34,257	52,012	60,777	8,766	16.9
<b>Total for General Fund</b>	<b>43,464</b>	<b>47,983</b>	<b>69,212</b>	<b>78,281</b>	<b>9,069</b>	<b>13.1</b>
<b><u>Federal Resources</u></b>						
Federal Payments	150	171	0	0	0	N/A
Federal Grant Funds	26,065	21,161	25,979	24,382	-1,597	-6.1
<b>Total for Federal Resources</b>	<b>26,215</b>	<b>21,332</b>	<b>25,979</b>	<b>24,382</b>	<b>-1,597</b>	<b>-6.1</b>
<b><u>Private Funds</u></b>						
Private Grant Funds	114	140	610	995	385	63.1
<b>Total for Private Funds</b>	<b>114</b>	<b>140</b>	<b>610</b>	<b>995</b>	<b>385</b>	<b>63.1</b>
<b><u>Intra-District Funds</u></b>						
Intra-District Funds	914	746	789	1,150	362	45.8
<b>Total for Intra-District Funds</b>	<b>914</b>	<b>746</b>	<b>789</b>	<b>1,150</b>	<b>362</b>	<b>45.8</b>
<b>Gross Funds</b>	<b>70,707</b>	<b>70,201</b>	<b>96,589</b>	<b>104,808</b>	<b>8,219</b>	<b>8.5</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Full-Time Equivalents, by Revenue Type

Table KG0-2 contains the proposed FY 2015 FTE level compared to the FY 2014 approved FTE level by revenue type. It also provides FY 2012 and FY 2013 actual data.

**Table KG0-2**

<b>Appropriated Fund</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Approved FY 2014</b>	<b>Proposed FY 2015</b>	<b>Change from FY 2014</b>	<b>Percent Change</b>
<b>General Fund</b>						
Local Funds	94.8	79.6	98.6	95.5	-3.2	-3.2
Special Purpose Revenue Funds	45.8	82.1	115.9	130.6	14.8	12.7
<b>Total for General Fund</b>	<b>140.7</b>	<b>161.7</b>	<b>214.5</b>	<b>226.1</b>	<b>11.6</b>	<b>5.4</b>
<b>Federal Resources</b>						
Federal Grant Funds	97.2	82.2	112.1	107.8	-4.3	-3.8
<b>Total for Federal Resources</b>	<b>97.2</b>	<b>82.2</b>	<b>112.1</b>	<b>107.8</b>	<b>-4.3</b>	<b>-3.8</b>
<b>Intra-District Funds</b>						
Intra-District Funds	7.5	5.4	6.8	6.9	0.2	2.7
<b>Total for Intra-District Funds</b>	<b>7.5</b>	<b>5.4</b>	<b>6.8</b>	<b>6.9</b>	<b>0.2</b>	<b>2.7</b>
<b>Total Proposed FTEs</b>	<b>245.4</b>	<b>249.3</b>	<b>333.3</b>	<b>340.8</b>	<b>7.5</b>	<b>2.3</b>

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table KG0-3 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table KG0-3**  
(dollars in thousands)

	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>Comptroller Source Group</b>						
11 - Regular Pay - Continuing Full Time	5,716	7,426	11,369	12,285	915	8.1
12 - Regular Pay - Other	11,409	10,272	13,008	13,587	579	4.4
13 - Additional Gross Pay	155	117	17	15	-2	-9.3
14 - Fringe Benefits - Current Personnel	3,773	3,714	6,212	6,467	255	4.1
15 - Overtime Pay	4	2	99	50	-50	-50.1
<b>Subtotal Personal Services (PS)</b>	<b>21,057</b>	<b>21,531</b>	<b>30,706</b>	<b>32,403</b>	<b>1,697</b>	<b>5.5</b>
20 - Supplies and Materials	372	395	647	475	-172	-26.6
30 - Energy, Comm. and Building Rentals	0	0	24	24	0	0.0
31 - Telephone, Telegraph, Telegram, Etc.	168	31	118	76	-42	-35.7
40 - Other Services and Charges	5,031	4,459	7,392	7,088	-304	-4.1
41 - Contractual Services - Other	18,172	20,406	25,375	27,757	2,382	9.4
50 - Subsidies and Transfers	25,125	22,984	31,674	36,446	4,772	15.1
70 - Equipment and Equipment Rental	783	395	654	540	-114	-17.4
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>49,650</b>	<b>48,670</b>	<b>65,884</b>	<b>72,405</b>	<b>6,522</b>	<b>9.9</b>
<b>Gross Funds</b>	<b>70,707</b>	<b>70,201</b>	<b>96,589</b>	<b>104,808</b>	<b>8,219</b>	<b>8.5</b>

\*Percent change is based on whole dollars.

## Division Description

The District Department of the Environment operates through the following 9 divisions:

**Natural Resources** – oversees fisheries and wildlife, water quality, watershed protection, and stormwater management in the District. The division provides certification, review, and technical analysis services to businesses, federal and District government agencies, and District residents through licensing, inspections, monitoring, permitting, and technical assistance. It also provides natural resources education and outreach and demonstrates new technologies to protect natural resources.

This division contains the following 4 activities:

- **Fisheries and Wildlife** – supports and implements programs for urban fish and wildlife conservation, protection, recreation, and sustainability;
- **Water Quality** – restores and protects the surface and ground waters of the District by setting and enforcing water quality standards and monitoring, assessing, protecting, and restoring water quality and aquatic resources;
- **Watershed Protection** – conserves the soil and water resources of the District and protects its watersheds from nonpoint source pollution; and
- **Storm Water Administration** – reduces storm water runoff pollution through the implementation of activities that go beyond the activities required in the District’s National Pollution Discharge Elimination System (NPDES) permit, and administers the Municipal Separate Storm Sewer System (MS4) NPDES permit issued to the District by the United States Environmental Protection Agency.

**Environmental Services** – works to reduce contaminants in District land, air, water, and homes by certifying facilities and professional service providers, reviewing plans, issuing permits, conducting inspections, developing regulations, and recommending new policy directions.

This division contains the following 3 activities:

- **Toxic Substances** – protects human health and the environment from the potential hazards associated with toxic substances (pesticides), hazardous waste, underground storage of petroleum products, and the redevelopment of environmentally contaminated properties;
- **Air Quality** – protects human health and the environment from the effects of air pollution in the District, and ensures the implementation of, and compliance with, the District’s air quality program; and
- **Lead and Healthy Housing** – protects the health of District residents by monitoring lead safety throughout the District’s housing stock and by raising awareness of other residential environmental and safety hazards.

**Policy and Sustainability** – develops innovative policy and programming solutions to address environmental challenges and increase sustainability in the District. The division promotes widespread adoption of sustainable practices, including green building, green infrastructure, green jobs, sustainability planning, and climate change greenhouse gas emission reductions. The division also develops policy for new and emerging environmental issues and coordinates with other offices and agencies on outreach and education for sustainability programs.

**Community Relations** – manages public affairs and community education programs for DDOE. The division coordinates educational outreach activities, including promotional events, educational workshops, and seminars, to engage the regulated community, businesses, and residents of the District on DDOE programs and services. The division also develops printed materials and the green.dc.gov website.

**Energy** – supports residential, commercial, governmental, institutional, and transportation energy users by providing financial assistance and discounts for low-income customers, informing consumers on how to become energy efficient, and providing incentives for renewable energy generation systems.

This division contains the following 4 activities:

- **Energy Efficiency and Conservation** – provides conservation and energy efficiency services to residential, commercial, institutional, and governmental sectors;
- **Energy Affordability** – assists low-income residents with their energy and utility bills, including emergency and non-emergency financial assistance, utility discounts, and bill forgiveness;
- **Energy Assistance Benefit Payments** – identifies funding available for Low-Income Home Energy Assistance Program (LIHEAP) payments; and
- **Utilities Management** – coordinates, monitors, and evaluates energy efficiency and renewable energy programs authorized by the Clean and Affordable Energy Act of 2008, and analyzes the effectiveness of utility companies’ energy-related initiatives and matters before the District of Columbia regulatory and legislative bodies.

**Enforcement and Environmental Justice** – develops and implements effective practices in order to support DDOE enforcement efforts. The division works directly with DDOE’s environmental enforcement programs by providing training, developing standard procedures, maintaining records, and managing the civil infractions program. The division ensures that DDOE programs develop and implement fair and effective compliance and enforcement policies and practices and maintain a highly trained inspection and enforcement staff to fulfill the agency’s environmental mandates. It also ensures that citizens are not disproportionately burdened by negative environmental decisions, and that all groups have meaningful involvement in critical decision-making processes.

**Green Economy** – drives growth of the green economy by encouraging green businesses, green buildings, and green jobs, and pursues the research and creation of market-based incentives that jointly promote environmental sustainability and economic development.

This division contains the following 2 activities:

- **Green Economy** – promotes environmentally progressive economic growth and development through the implementation of green building policies, the creation and attraction of green job opportunities, and the research and development of market-based strategies to encourage environmental sustainability; and
- **Green Jobs and Youth Programs** – provides environmental education, community outreach, hands-on field experience, and green job skill development to District residents between the ages of 14 and 21.

**Agency Management** – provides for administrative support and the required tools to achieve operational and programmatic results. This division is standard for all agencies using performance-based budgeting.

**Agency Financial Operations** – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for all agencies using performance-based budgeting.

### **Division Structure Change**

The District Department of the Environment has no division structure changes in the FY 2015 proposed budget.



## FY 2015 Proposed Operating Budget and FTEs, by Division and Activity

Table KG0-4 contains the proposed FY 2015 budget by division and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

**Table KG0-4**

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Agency Management</b>								
(1010) Personnel	96	409	583	174	2.8	4.0	6.0	2.0
(1015) Training and Employment Development	11	11	11	0	0.0	0.0	0.0	0.0
(1020) Contracting and Procurement	184	421	405	-15	3.0	4.0	4.0	0.0
(1030) Property Management	241	485	535	50	3.5	6.0	6.0	0.0
(1040) Information Technology	462	936	882	-54	3.2	4.0	5.0	1.0
(1055) Risk Management	5	176	183	7	0.7	1.0	1.0	0.0
(1060) Legal	936	1,512	1,531	19	0.0	0.0	0.0	0.0
(1070) Fleet Management	51	164	185	20	0.0	0.0	0.0	0.0
(1085) Customer Service	54	102	108	6	0.8	1.0	1.0	0.0
(1090) Performance Management	535	1,263	1,501	238	5.7	7.0	9.0	2.0
<b>Subtotal (1000) Agency Management</b>	<b>2,575</b>	<b>5,481</b>	<b>5,925</b>	<b>444</b>	<b>19.7</b>	<b>27.0</b>	<b>32.0</b>	<b>5.0</b>
<b>(100F) Agency Financial Operations</b>								
(110F) Budget Operations	248	766	823	57	4.3	6.0	6.0	0.0
(120F) Accounting Operations	100	356	375	18	2.8	4.0	4.0	0.0
(130F) ACFO	0	372	349	-24	0.0	0.0	0.0	0.0
<b>Subtotal (100F) Agency Financial Operations</b>	<b>348</b>	<b>1,495</b>	<b>1,546</b>	<b>51</b>	<b>7.2</b>	<b>10.0</b>	<b>10.0</b>	<b>0.0</b>
<b>(2000) Natural Resources</b>								
(2030) Fisheries and Wildlife	2,289	2,669	2,831	162	16.6	21.5	21.4	-0.1
(2060) Energy Assistance	0	0	0	0	0.0	0.0	0.0	0.0
(2070) Water Quality	3,286	5,021	6,257	1,236	30.8	36.0	36.0	0.0
(2080) Watershed Protection	6,317	9,030	9,818	788	33.6	49.2	51.4	2.2
(2090) Storm Water Administration	4,134	9,239	13,495	4,256	12.3	20.5	23.6	3.2
<b>Subtotal (2000) Natural Resources</b>	<b>16,026</b>	<b>25,959</b>	<b>32,402</b>	<b>6,443</b>	<b>93.3</b>	<b>127.2</b>	<b>132.5</b>	<b>5.3</b>
<b>(3000) Environmental Services</b>								
(3050) Toxic Substances	4,651	5,925	6,573	648	30.2	39.8	42.0	2.2
(3080) Air Quality	3,180	4,125	4,092	-33	25.8	30.0	30.0	0.0
(3090) Lead and Health Housing	1,752	2,245	1,720	-525	16.4	23.2	16.0	-7.2
<b>Subtotal (3000) Environmental Services</b>	<b>9,583</b>	<b>12,294</b>	<b>12,385</b>	<b>90</b>	<b>72.5</b>	<b>93.0</b>	<b>88.0</b>	<b>-5.0</b>
<b>(4000) Policy and Sustainability</b>								
(4010) Policy and Sustainability	584	966	1,436	470	4.2	6.0	8.3	2.3
<b>Subtotal (4000) Policy and Sustainability</b>	<b>584</b>	<b>966</b>	<b>1,436</b>	<b>470</b>	<b>4.2</b>	<b>6.0</b>	<b>8.3</b>	<b>2.3</b>

(Continued on next page)

**Table KG0-4 (Continued)**

(dollars in thousands)

Division/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(5000) Community Relations</b>								
(5010) Community Relations	913	985	994	9	5.2	7.0	6.0	-1.0
<b>Subtotal (5000) Community Relations</b>	<b>913</b>	<b>985</b>	<b>994</b>	<b>9</b>	<b>5.2</b>	<b>7.0</b>	<b>6.0</b>	<b>-1.0</b>
<b>(6000) Energy</b>								
(6010) Energy Efficiency and Conservation	4,522	2,796	2,392	-404	7.0	9.2	9.2	0.0
(6020) Energy Affordability	2,078	2,885	3,052	167	17.8	23.8	24.8	1.0
(6030) Energy Assistance Benefit Payments	13,041	12,697	13,492	795	0.0	0.0	0.0	0.0
(6040) Utilities Management	19,714	29,969	30,427	458	15.1	20.0	22.0	2.0
<b>Subtotal (6000) Energy</b>	<b>39,355</b>	<b>48,347</b>	<b>49,363</b>	<b>1,015</b>	<b>39.9</b>	<b>53.0</b>	<b>56.0</b>	<b>3.0</b>
<b>(7000) Enforcement and Environmental Justice</b>								
(7010) Enforcement and Environmental Justice	288	589	576	-13	4.0	6.0	6.0	0.0
<b>Subtotal (7000) Enforcement and Environmental Justice</b>	<b>288</b>	<b>589</b>	<b>576</b>	<b>-13</b>	<b>4.0</b>	<b>6.0</b>	<b>6.0</b>	<b>0.0</b>
<b>(8000) Green Economy</b>								
(8010) Green Economy	162	298	80	-219	1.6	2.0	1.0	-1.0
(8020) Green Jobs and Youth Programs	368	174	102	-72	1.9	2.0	1.0	-1.0
<b>Subtotal (8000) Green Economy</b>	<b>530</b>	<b>472</b>	<b>182</b>	<b>-290</b>	<b>3.5</b>	<b>4.0</b>	<b>2.0</b>	<b>-2.0</b>
<b>Total Proposed Operating Budget</b>	<b>70,201</b>	<b>96,589</b>	<b>104,808</b>	<b>8,219</b>	<b>249.3</b>	<b>333.3</b>	<b>340.8</b>	<b>7.5</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's divisions, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## **FY 2015 Proposed Budget Changes**

The District Department of the Environment's (DDOE) proposed FY 2015 gross budget is \$104,808,496, which represents an 8.5 percent increase over its FY 2014 approved gross budget of \$96,589,283. The budget is comprised of \$17,503,964, in Local funds, \$24,381,969 in Federal Grants funds, \$995,000 in Private Grant funds, \$60,777,325 in Special Purpose Revenue funds, and \$1,150,238 in Intra-District funds.

### **Current Services Funding Level**

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2014 approved budget across multiple divisions, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2015 CSFL adjustments to the FY 2014 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DDOE's FY 2015 CSFL budget is \$16,203,964, which represents a \$996,393, or 5.8 percent, decrease from the FY 2014 approved Local funds budget of \$17,200,357.

### **CSFL Assumptions**

The FY 2015 CSFL calculated for DDOE included adjustment entries that are not described in detail on table 5. These adjustments include a reduction of \$1,562,730 to account for the removal of one-time funding appropriated in FY 2014 for the implementation of the Water Quality Assurance Amendment Act, Weatherization Activities, and the operational support for the Lead and Housing program. Additionally, adjustments were made for increases of \$531,854 in personal services to account for Fringe Benefit costs based on trend and comparative analyses and the impact of cost-of-living adjustments implemented in FY 2013, and \$34,484 in nonpersonal services based on the Consumer Price Index factor of 2.4 percent.

### **Agency Budget Submission**

**Increase:** In order to continue to implement DDOE's mission, the agency proposes to increase the Local funds personal services budget for Regular Pay - Other by \$419,744. This adjustment supports an additional 8.6 FTE that enables DDOE to adjust for essential programmatic needs, and also covers projected salary steps and Fringe Benefit costs. Furthermore, an increase of \$65,567 in Other Services and Charges enables DDOE to adequately fund community outreach advertising campaigns that promote the agency's initiatives for environmental stewardship, innovation, pollution prevention, and resource conservation. Other adjustments proposed in Local funds includes increases of \$30,448 in Contractual Services – Other for information technology contracts, \$1,249 to procure equipment for risk management activities, and \$975 for telecommunication-related agency managed Fixed Costs.

DDOE proposes a budget increase of \$385,000 in Private Grant funds based on anticipated revenues from a new grant for the Alger Park provided by the National Fish and Wildlife Foundation.

In Special Purpose Revenue (SPR) funds, the budget proposal reflects an increase of \$8,765,823 over the FY 2014 approved appropriation. This adjustment, which is based on FY 2015 revenue projections, includes increases of \$5,337,010 primarily in Subsidies and Transfers to support the planned implementation of the Stormwater Permits program and the Anacostia River Cleanup project, \$1,831,053 in Contractual Services to utilize the Wetlands Fund Settlement award for FY 2015, \$1,785,301 and 14.8 FTEs in personal services to support the planned implementation of the Stormwater program, \$9,900 to procure equipment necessary to achieve the agency's objectives for Soil Erosion and Sediment Control activities, and \$3,292 to obtain miscellaneous supplies for agency operational needs. The adjustment in SPR funds also includes a reduction of \$200,732 that aligns the budget with funding priorities for the Renewable Energy Development Funds.

In Intra-District funds, the budget is proposed to increase by \$361,589 based on a Memorandum of Understanding (MOU) with the Department of Consumer and Regulatory Affairs. This MOU, which pertains to the the Green Building Act Fund, provides funding for the award of additional community grants for Green Building initiatives.

**Decrease:** DDOE proposes a reduction of \$21,927 in Local funds based on indirect cost allocation changes in the Environmental Services. Other reductions include \$32,550 in Supplies and Materials for Air Quality activities, and \$463,507 and 6.0 FTEs in the personal services budget for Regular Pay – Continuing Full Time based on projected salary step adjustments, Fringe Benefit calculations to reflect actual costs, and reallocation of FTEs.

In Federal Grant funds, DDOE’s FY 2015 budget includes a decrease of \$1,596,807 and 4.3 FTEs. This change is primarily attributable to anticipated reductions in the grant awards for Non-point Source, Chesapeake Bay, Air Pollution Control, and Pre-Remediation Response. Furthermore, projected costs for the Energy program database contract in FY 2015 are lower than previously anticipated.

### **Mayor’s Proposed Budget**

**Enhance:** The District’s “Heat and Eat” program is a special fuel assistance program within DDOE’s Low-Income Housing Energy Assistance Program (LIHEAP) that enables DDOE to provide LIHEAP benefit payments directly to Supplemental Nutrition Assistance Program (SNAP) households. This program provides additional resources to SNAP households and qualifies these households to receive the Standard Utility Allowance for their energy costs. The Farm Bill passed on February 2014 stipulates changes to the “Heat and Eat” program, increasing the minimum energy benefit payment from \$1.00 to \$20.01. To support the costs associated with the new provisions in the Farm Bill, the budget in Local funds includes an increase of \$1,300,000.

## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table KG0-5 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table KG0-5**  
(dollars in thousands)

DESCRIPTION	DIVISION	BUDGET	FTE
<b>LOCAL FUNDS: FY 2014 Approved Budget and FTE</b>		<b>17,200</b>	<b>98.6</b>
Removal of One-Time Funding	Multiple Programs	-1,563	-5.8
Other CSFL Adjustments	Multiple Programs	566	0.0
<b>LOCAL FUNDS: FY 2015 Current Services Funding Level Budget (CSFL)</b>		<b>16,204</b>	<b>92.9</b>
Increase: To support additional FTEs	Multiple Programs	420	8.6
Increase: To support new program initiatives	Multiple Programs	66	0.0
Increase: To adjust Contractual Services budget	Multiple Programs	30	0.0
Increase: To align funding with nonpersonal services costs	Multiple Programs	1	0.0
Increase: To align Fixed Costs with proposed estimates	Multiple Programs	1	0.0
Decrease: To align resources with operational goals	Multiple Programs	-22	0.0
Decrease: To realize programmatic cost savings in nonpersonal services	Multiple Programs	-33	0.0
Decrease: To adjust personal services	Multiple Programs	-464	-6.0
<b>LOCAL FUNDS: FY 2015 Agency Budget Submission</b>		<b>16,204</b>	<b>95.5</b>
Enhance: Increase to Low-Income Home Energy Assistance Program (LIHEAP) subsidy	Energy	1,300	0.0
<b>LOCAL FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>17,504</b>	<b>95.5</b>
<b>FEDERAL GRANT FUNDS: FY 2014 Approved Budget and FTE</b>		<b>25,979</b>	<b>112.1</b>
Decrease: To align budget with projected grant awards	Multiple Programs	-1,597	-4.3
<b>FEDERAL GRANT FUNDS: FY 2015 Agency Budget Submission</b>		<b>24,382</b>	<b>107.8</b>
No Change		0	0.0
<b>FEDERAL GRANT FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>24,382</b>	<b>107.8</b>
<b>PRIVATE GRANT FUNDS: FY 2014 Approved Budget and FTE</b>		<b>610</b>	<b>0.0</b>
Increase: To align budget with projected grant awards	Natural Resources	385	0.0
<b>PRIVATE GRANT FUNDS: FY 2015 Agency Budget Submission</b>		<b>995</b>	<b>0.0</b>
No Change		0	0.0
<b>PRIVATE GRANT FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>995</b>	<b>0.0</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2014 Approved Budget and FTE</b>		<b>52,012</b>	<b>115.9</b>
Increase: To align budget with projected revenues	Multiple Programs	8,766	14.8
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Agency Budget Submission</b>		<b>60,777</b>	<b>130.6</b>
No Change		0	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>60,777</b>	<b>130.6</b>

(Continued on next page)

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**Table KG0-5 (continued)**

(dollars in thousands)

<b>DESCRIPTION</b>	<b>DIVISION</b>	<b>BUDGET</b>	<b>FTE</b>
<b>INTRA-DISTRICT FUNDS: FY 2014 Approved Budget and FTE</b>		<b>789</b>	<b>6.8</b>
Increase: To align resources with operational goals	Multiple Programs	362	0.2
<b>INTRA-DISTRICT FUNDS: FY 2015 Agency Budget Submission</b>		<b>1,150</b>	<b>6.9</b>
No Change		0	0.0
<b>INTRA-DISTRICT FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>1,150</b>	<b>6.9</b>
<b>Gross for KG0 - District Department of the Environment</b>		<b>104,808</b>	<b>340.8</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

## Agency Performance Plan

The agency performance plan has the following objectives for FY 2015:

### Office of the Director

**OBJECTIVE 1:** Oversee the implementation of agencywide priorities.

**OBJECTIVE 2:** Increase transparency of grant programs.

**OBJECTIVE 3:** Establish and continuously maintain regulations that protect and improve the environment for District residents.

**OBJECTIVE 4:** Promote green business and job development.

## KEY PERFORMANCE INDICATORS

### Office of the Director

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Percent of subgrantee's budget spent on programmatic costs <sup>1</sup>	93%	65%	81.9%	65%	65%	65%
Percent of scheduled monitoring reports as defined in agency monitoring plan completed for each grant award <sup>2</sup>	100%	100%	90.4%	100%	100%	100%

### Office of Policy and Sustainability

**Objective 1:** Increase the understanding and adoption of innovative sustainability practices, including climate change adaptation, within DDOE, the District Government, and the community (One City Action Plan Actions 1.4.1, 1.4.4, and 3.6.1).

**Objective 2:** Implement strategic components of the Sustainable DC Plan and initiate discussions for those actions not yet ready for implementation.

## KEY PERFORMANCE INDICATORS

### Office of Policy and Sustainability

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Percent of actions in the Sustainable DC Plan completed or under way	90%	Not Available	86%	60%	65%	70%
Number of businesses and institutions participating in sustainability pledges or challenges <sup>3</sup>	59	150	213	200	300	400
Number of LEED certified projects in the District (cumulative)	319	350	424	450	550	600
Greenhouse gas emissions reductions from the 2006 baseline year to meet 2050 goal <sup>4</sup>	12.5%	13.8%	81.8%	14.8%	16%	17.5%

## Office of Enforcement and Environmental Justice

**Objective 1:** Increase enforcement quality and activities in order to bring polluters into compliance with the District's environmental laws.

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### KEY PERFORMANCE INDICATORS

#### Office of Enforcement and Environmental Justice (OEEJ)

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Amount collected from fines and penalties	\$260,806	\$180,250	\$186,447	\$183,750	\$187,250	\$190,000
Compliance rate of enforcement actions processed. <sup>5</sup>	69%	80%	80%	85%	90%	90%
Number of Notices of Infraction processed by OEEJ	145	170	108	173	177	180

## Office of Community Relations

**Objective 1:** Educate District residents, businesses, institutions, and government through targeted public education campaigns to encourage environmentally-friendly and energy efficient practices.

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### KEY PERFORMANCE INDICATORS

#### Office of Community Relations

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Percent of District residents reached by DDOE Outreach and Education Programs	79%	75%	80%	75%	75%	75%

## Energy Administration

**Objective 1:** Reduce the energy burden on the District's most vulnerable and low income populations.

**Objective 2:** Facilitate the implementation of the District's sustainable energy vision of more energy efficiency and more renewable energy (with detailed energy planning, market transformation and legislative actions).

**Objective 3:** Enhance the energy assurance (reliability, security) of the District by focusing on energy resiliency.



## KEY PERFORMANCE INDICATORS

### Energy Administration

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Number of units weatherized	715	250	504	220	220	220
Estimated average reduction (percentage) in energy consumption per unit weatherized	23%	5%	35%	10%	10%	10%
Increase in generation capacity resulting from PV installations <sup>6</sup>	1,239	354	828.5	1,500	2,300	2,900
Increase in production capacity resulting from Thermal installations <sup>7</sup>	Not Available	104	156.6	150	180	215
Number of buildings reporting ENERGY STAR benchmarking data to DDOE	0	900	968	1,350	1,600	1,800
Compliance rate of Energy Benchmarking	Not Available	Not Available	71%	70%	85%	90%
Number of green-collar jobs in the District <sup>8</sup>	54	77	50.3%	88	88	88
Rate of expenditure of DCSEU contract <sup>9</sup>	NA	100%	99.7%	100%	100%	100%
Percent of renewable energy usage [One City Action Plan Indicator 1E] <sup>10</sup>	11.4%	12%	11.4%	12.5%	13.5%	14.5%
Number of solar installations incentivized for renewable energy <sup>11</sup>	294	Not Available	130	354	522	654

### Environmental Services Administration

**Objective 1:** Transform District residential housing into homes that do not contain environmental health hazards.

**Objective 2:** Improve the design, implementation, and enforcement of emission control programs to reduce air pollution.

**Objective 3:** Return District lands to productive use by effectively managing brownfields and underground storage tanks.

## KEY PERFORMANCE INDICATORS

### Environmental Services Administration

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Number of elevated blood level cases and other properties with identified hazards that are issued an Order to Eliminate Lead-Based Paint Hazards within 21 days of the property's risk assessment <sup>12</sup>	93%	90%	95.3%	95%	100%	100%
Percent of children under 36 months of age that are being screened for lead poisoning	58%	55%	49.6%	60%	65%	68%
Number of cases of children under age six identified with a blood lead level at or above the Center for Disease Control's current reference value of 5 micrograms of lead per deciliter of blood	364	390	235	380	370	360
Confirmed EBLLs as percent of District children tested, as compared to national average <sup>13</sup>	0.33	0.75	0.24%	0.65	0.5	0.4
Number of days in which ozone levels exceed the National Ambient Air Quality Standards <sup>14</sup>	11	12	0	12	12	12
Number of full-compliance evaluations of Title V facilities <sup>15</sup>	20	17	18	19	18	20
Compliance rate of gas stations and drycleaners inspected <sup>16</sup>	80%	65%	94.7%	70%	70%	70%
Number of asbestos inspections conducted	Not Available	40	94	45	50	60
Number of Brownfield assessments completed	6	8	17	8	8	8
Number of significant operational compliance inspections of underground storage tanks completed	48	55	72	80	90	90
Compliance rate of underground storage tanks inspected	88%	80%	76.4%	82%	83%	82%
Number of pesticide marketplace inspections	67	50	62	50	50	50
Number of hazardous waste inspections completed <sup>17</sup>	60	50	94	75	50	75
Percent of facilities taking corrective action to mitigate air quality violations as required by an NOV or compliance order (report numerator and denominator) <sup>18</sup>	Not Available	Not Available	Not Available	100%	100%	100%

## Natural Resources Administration

**Objective 1:** Promote the installation of green infrastructure practices such as rain barrels, rain gardens, and green roofs on public and private lands to help control stormwater runoff and make the District more environmentally sustainable (One City Action Plan Action 3.6.3).

**Objective 2:** Improve regulatory compliance through increased enforcement and more efficient customer service.

**Objective 3:** Monitor the health of the District's natural resources.

**Objective 4:** Encourage the public to protect natural resources through education and outreach.

## KEY PERFORMANCE INDICATORS

### Natural Resources Administration

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Number of participants in RiverSmart Homes Program	940	1,000	1,010	1,100	1,300	1,300
Number of rain barrels installed on private land	739	850	1,429	900	1,000	1,000
Square footage of green roofs installed <sup>19</sup> [One City Action Plan Action 3.6.3]	427,794	125,000	199,440	150,000	175,000	200,000
Number of trees planted through third-party agreements	Not Available	Not Available	Not Available	6,875	2,875	2,050
Number of installations for the RiverSmart Communities Program <sup>20</sup>	Not Available	Not Available	Not Available	100	110	120
Percent of construction plans approved that contain a low impact design component (Sustainable DC Action NA1.4)	51%	50%	50.2%	70%	70%	80%
Number of acres of District landscape retrofitted to be able to naturally filter or capture rainwater for reuse [One City Action Plan Action 3.6.3]	9.4	12	82.2	15	20	20
Number of inspections for stormwater management erosion/sediment control	11,034	8,250	8,447	8,250	9,000	9,500
Percent of drainage complaints responded to within 2 business days	100%	100%	100%	100%	100%	100%
Percent of illicit discharge complaints investigated within 5 business days	95%	95%	96.9%	100%	100%	100%
Number of bag law inspections	466	550	587	550	550	550
Number of coal tar inspections	75	70	152	65	60	60
Number of MS4 outfalls inspected <sup>21</sup>	Not Available	176	178	182	188	190
Number of MS4 facilities inspected <sup>22</sup>	Not Available	156	163	162	168	170
Number of Aquatic Resources Education Center visitors	4,041	2,500	4,625	3,000	3,500	4,000

## Performance Plan Endnotes:

<sup>1</sup>The Wise Giving Alliance of the Better Business Bureau identifies 65 percent to be an industry standard for this measure <http://www.bbb.org/us/Charity-Standards/>. This metric measures subgrantees' programmatic costs as a percentage of their overall costs. In FY 2012, this metric focused on ARRA subgrantees.

<sup>2</sup>Pursuant to 11.4 of the Grants Manual and Source Book, all District agencies must complete monitoring reports. All District agencies should be in compliance with this standard. The standard is 100 percent.

<sup>3</sup>This measure tracks the number of businesses and organizations in the Green Business Challenge, as well as the number of institutions that sign a sustainability pledge (e.g. the existing College and University Sustainability Pledge).

<sup>4</sup>In 2006, the District produced 10.2 million metric tons of greenhouse gas emissions. The District is committed to reducing its annual emissions by 20 percent by 2020, 50 percent by 2032, and 80 percent by 2050 (from the 2006 baseline total). This translates into a 1.2 percent reduction per year in the near future and graduates to a 1.8 percent reduction closer to 2050. For each fiscal year, these reduction targets will be reported for the previous calendar year due to the time required to collect and process data.

<sup>5</sup>Compliance rate of enforcement actions processed measures the success of enforcement actions. A high compliance rate means that once DDOE takes enforcement actions, it is successful at getting the desired environmental results from the regulated industry. (This does not include payments of fines and penalties). A low compliance rate means that even after DDOE takes enforcement actions, it is still not getting the desired results. This measure can be influenced by several factors such as inability to locate the responsible party, being ignored by the responsible party, or the agency's failure to follow-up on enforcement actions.

<sup>6</sup>PV stands for solar photovoltaic system. This measure is calculated in kilowatts.

<sup>7</sup>This measure is calculated in kilowatt equivalent (kWe) units.

<sup>8</sup>Generated by the DC Sustainable Energy Utility.

<sup>9</sup>DCSEU = DC Sustainable Energy Utility.

<sup>10</sup>This metric is derived and tabulated by the Environmental Protection Agency's Green Power Partnership. It includes the 100 percent Green Power purchase by District Government. As EPA does not forecast the percentage of renewable energy usage under its Green Power Purchasing Program, the out-year targets are suggested incremental projections. This is renewable energy purchased by anyone in the District voluntarily, i.e. over and above the Renewable Portfolio Standard.

<sup>11</sup>This measure is also tracked in the One City Action Plan, Action 1.4.2.

<sup>12</sup>This involves sending samples to lab for analysis; writing comprehensive report after sample results are delivered to DDOE; a second inspector reviewing the report for quality assurance; a supervisor reviewing and approving the report; and writing a notice of violation and an order to relocate, if necessary.

<sup>13</sup>This industry standard is an annual measure that will be compared to the national average reported by the Center for Disease Control. The current average hovers around 1 percent. EBLL = Elevated blood lead level.

<sup>14</sup>This industry standard measure can only be compared to jurisdictions with the same ozone nonattainment status as the District. In addition, ozone formation is highly dependent on heat and sunlight.

<sup>15</sup>A Title V facility is one that is considered a major source of one or more air pollutants and so receives a facility-wide permit.

<sup>16</sup>This measure is the combined compliance rate of inspected facilities, including release detection compliance and release prevention compliance. Active underground storage tank facilities are targeted for inspection at least once every three years.

<sup>17</sup>The FY 2013 and FY 2015 targets are lower because inspections will be done of larger facilities, which require more time.

<sup>18</sup>New Mexico Energy Department (NMED) Key Performance Measures First Quarter FY 2012 July 1 – September 30, 2011 - Benchmarks: FY 2011 Actual 100 percent.

<sup>19</sup>This measure is also tracked in the One City Action Plan, Action 3.6.3. By 2017, the District will install 1.5 million square feet of green roofs as part of an effort to make the Anacostia River, Rock Creek, Potomac River and all District waterways fishable and swimmable.

<sup>20</sup>Historical data is not currently available. This is a new measure in FY 2014.

<sup>21</sup>MS4 = municipal separate storm sewer system.

<sup>22</sup>The facilities most commonly inspected include automotive repair, maintenance, and body shops, dry cleaners, and car washes. Inspections are also routinely conducted at solid waste transfer stations, scrap metal yards, equipment maintenance yards, golf courses, marinas, bus depots, District government-owned facilities, and federal facilities such as the Bureau of Printing and Engraving and National Park Service vehicle shops. The list of facilities inspected is updated annually in accordance with the District's MS4 permit.

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# D.C. Taxicab Commission

[www.dctaxi.dc.gov](http://www.dctaxi.dc.gov)

Telephone: 202-645-6018

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Description	FY 2013	FY 2014	FY 2015	% Change
	Actual	Approved	Proposed	from FY 2014
Operating Budget	\$2,611,772	\$4,200,000	\$8,469,714	101.7
FTEs	13.5	33.0	61.0	84.8

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The mission of the District of Columbia Taxicab Commission (DCTC) is to ensure that the citizens and visitors of the District of Columbia have a safe, comfortable, efficient, and affordable taxicab experience in well-equipped vehicles operated by highly qualified individuals who have knowledge of the District's streets, boundaries, and tourist destinations.

## Summary of Services

The DCTC provides services to approximately 8,500 taxicab drivers, 116 taxicab companies, and 1,400 independent owner operators who together operate 6,500 taxis, 103 independent limousine drivers, and 27 limousine companies. DCTC participates in and/or conducts adjudication services and collects fees from complaints that are filed against taxicab drivers. DCTC Hack Inspectors conduct daily taxicab inspections.

The agency's FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table TC0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table TC0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>General Fund</b>						
Local Fund	2,038	1,390	0	1,000	1,000	N/A
Special Purpose Revenue Funds	414	974	4,000	7,270	3,270	81.7
<b>Total for General Fund</b>	<b>2,452</b>	<b>2,365</b>	<b>4,000</b>	<b>8,270</b>	<b>4,270</b>	<b>106.7</b>
<b>Intra-District Funds</b>						
Intra-District Funds	206	247	200	200	0	0.0
<b>Total for Intra-District Funds</b>	<b>206</b>	<b>247</b>	<b>200</b>	<b>200</b>	<b>0</b>	<b>0.0</b>
<b>Gross Funds</b>	<b>2,658</b>	<b>2,612</b>	<b>4,200</b>	<b>8,470</b>	<b>4,270</b>	<b>101.7</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Full-Time Equivalent, by Revenue Type

Table TC0-2 contains the proposed FY 2015 FTE level compared to the FY 2014 approved FTE level by revenue type. It also provides FY 2012 and FY 2013 actual data.

**Table TC0-2**

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change
<b>General Fund</b>						
Local Fund	21.7	0.0	0.0	0.0	0.0	N/A
Special Purpose Revenue Funds	4.5	12.5	33.0	61.0	28.0	84.8
<b>Total for General Fund</b>	<b>26.1</b>	<b>12.5</b>	<b>33.0</b>	<b>61.0</b>	<b>28.0</b>	<b>84.8</b>
<b>Intra-District Funds</b>						
Intra-District Funds	1.0	1.0	0.0	0.0	0.0	N/A
<b>Total for Intra-District Funds</b>	<b>1.0</b>	<b>1.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>N/A</b>
<b>Total Proposed FTEs</b>	<b>27.1</b>	<b>13.5</b>	<b>33.0</b>	<b>61.0</b>	<b>28.0</b>	<b>84.8</b>

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table TC0-3 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table TC0-3**  
(dollars in thousands)

Comptroller Source Group	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
11 - Regular Pay - Continuing Full Time	1,003	572	1,947	3,582	1,635	84.0
12 - Regular Pay - Other	475	1,092	256	456	200	78.4
13 - Additional Gross Pay	16	24	24	24	0	0.0
14 - Fringe Benefits - Current Personnel	338	424	608	1,026	417	68.6
15 - Overtime Pay	18	6	15	15	0	0.0
<b>Subtotal Personal Services (PS)</b>	<b>1,850</b>	<b>2,119</b>	<b>2,850</b>	<b>5,103</b>	<b>2,253</b>	<b>79.0</b>
20 - Supplies and Materials	17	2	60	60	0	-0.6
31 - Telephone, Telegraph, Telegram, Etc.	11	7	0	0	0	0
40 - Other Services and Charges	504	162	928	1,097	169	18.2
41 - Contractual Services - Other	253	305	202	776	574	283.9
50 - Subsidies and Transfers	0	0	0	1,000	1,000	0
70 - Equipment and Equipment Rental	22	16	160	435	275	171.9
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>808</b>	<b>493</b>	<b>1,350</b>	<b>3,367</b>	<b>2,017</b>	<b>149.4</b>
<b>Gross Funds</b>	<b>2,658</b>	<b>2,612</b>	<b>4,200</b>	<b>8,470</b>	<b>4,270</b>	<b>101.7</b>

\*Percent change is based on whole dollars.

### Program Description

The District of Columbia Taxicab Commission operates through the following 6 programs:

**Driver and Consumer Service Program** – provides response to resolve issues of passengers and drivers.

This program contains the following 4 activities:

- **Complaints** – documents and investigates the validity of information and prepares regulatory language to process and seek resolution to determine effective remedies;
- **Community Outreach** – communicates with groups, organizations, and individuals to inform them of agency procedures and regulations and solicits feedback to enhance public awareness;
- **Driver Assistance** – accepts applications for driver licensing and vehicle registration and issues new licenses and renewals; and
- **Customer Service** – assists with the retrieval of lost items and takes action to fulfill service inquiries.

**Research Program** – provides industry data, knowledge, and awareness of trends for the purpose of planning, assessment, and rulemaking.

**Enforcement and Education Program** – provides enforcement, compliance, and oversight of public vehicle-for-hire companies; and conducts training courses for license applicants and refresher courses for existing license holders to ensure behavioral standards and adherence to District law and DCTC regulations.

This program contains the following 3 activities:

- **Field Enforcement** – performs field inspections and issues notice of infractions;
- **Company Audit** – reviews vehicle records of public vehicle-for-hire companies to ensure compliance with regulatory requirements of Title 31; and
- **Fleet Management** – supervises companies, associations, and individuals in order to maintain accurate records of in-service vehicles.

**Legal Program** – provides compliance with legislative directives and technical structure, and offers analysis and opinions to ensure appropriate rulemaking and operational activities.

**Public Information** – provides updated facts pertaining to operations, rulemaking, and media through various communication platforms including press releases, testimony and speech preparation, and web site management; monitors news to maintain awareness of market; and coordinates the promotion of a positive public image.

**Agency Management** – provides for administrative and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

### **Program Structure Change**

The District of Columbia Taxicab Commission has no program structure changes in the FY 2015 proposed budget.



## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table TC0-4 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

**Table TC0-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Agency Management</b>								
(1010) Personnel	16	123	228	104	0.1	1.2	2.2	1.0
(1015) Training and Education	8	9	9	0	0.0	0.0	0.0	0.0
(1020) Contracting and Procurement	16	39	134	96	0.1	0.2	1.2	1.0
(1030) Property Management	8	23	24	1	0.0	0.2	0.2	0.0
(1040) Information Technology	0	11	131	120	0.0	0.0	1.0	1.0
(1050) Financial Management	19	40	39	-2	0.1	0.2	0.2	0.0
(1070) Fleet Management	4	0	0	0	0.0	0.0	0.0	0.0
(1080) Communications	9	123	135	12	0.0	1.0	1.0	0.0
(1085) Customer Service	27	0	0	0	0.1	0.0	0.0	0.0
(1090) Performance Management	16	27	24	-3	0.1	0.2	0.2	0.0
<b>Subtotal (1000) Agency Management</b>	<b>122</b>	<b>396</b>	<b>723</b>	<b>328</b>	<b>0.6</b>	<b>3.0</b>	<b>6.0</b>	<b>3.0</b>
<b>(2000) Driver and Consumer Service Program</b>								
(2010) Complaints	632	91	407	317	3.3	1.0	5.0	4.0
(2020) Community Outreach	110	861	1,951	1,091	0.8	0.5	1.5	1.0
(2030) Driver Assistance	0	678	890	212	0.0	6.5	9.5	3.0
(2040) Customer Service	0	173	249	76	0.0	1.2	2.2	1.0
<b>Subtotal (2000) Driver and Consumer Service Program</b>	<b>742</b>	<b>1,802</b>	<b>3,498</b>	<b>1,696</b>	<b>4.1</b>	<b>9.2</b>	<b>18.2</b>	<b>9.0</b>
<b>(3000) Research Program</b>								
(3010) Research	1,747	309	344	35	8.8	2.1	2.1	0.0
<b>Subtotal (3000) Research Program</b>	<b>1,747</b>	<b>309</b>	<b>344</b>	<b>35</b>	<b>8.8</b>	<b>2.1</b>	<b>2.1</b>	<b>0.0</b>
<b>(4000) Enforcement and Education Program</b>								
(4010) Field Enforcement	0	1,270	3,448	2,178	0.0	16.8	32.8	16.0
(4020) Company Audit	0	86	115	29	0.0	0.4	0.4	0.0
(4030) Fleet Management	0	60	61	1	0.0	0.2	0.2	0.0
<b>Subtotal (4000) Enforcement and Education Program</b>	<b>0</b>	<b>1,415</b>	<b>3,624</b>	<b>2,208</b>	<b>0.0</b>	<b>17.4</b>	<b>33.4</b>	<b>16.0</b>

(Continued on next page)

**Table TC0-4 (Continued)**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(5000) Public Adjudication</b>								
(5010) Public Adjudication	0	6	0	-6	0.0	0.0	0.0	0.0
<b>Subtotal (5000) Public Adjudication</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>-6</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(6000) Legal Program</b>								
(6010) Legal Program	0	144	145	1	0.0	0.1	0.1	0.0
<b>Subtotal (6000) Legal Program</b>	<b>0</b>	<b>144</b>	<b>145</b>	<b>1</b>	<b>0.0</b>	<b>0.1</b>	<b>0.1</b>	<b>0.0</b>
<b>(7000) Public Information</b>								
(7010) Public Information	0	128	136	8	0.0	1.1	1.1	0.0
<b>Subtotal (7000) Public Information</b>	<b>0</b>	<b>128</b>	<b>136</b>	<b>8</b>	<b>0.0</b>	<b>1.1</b>	<b>1.1</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>2,612</b>	<b>4,200</b>	<b>8,470</b>	<b>4,270</b>	<b>13.5</b>	<b>33.0</b>	<b>61.0</b>	<b>28.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Budget Changes

The District of Columbia Taxicab Commission's proposed FY 2015 gross budget is \$8,469,714, which represents a 101.7 percent increase over its FY 2014 approved gross budget of \$4,200,000. The budget is comprised of \$1,000,000 in Local funds, \$7,269,714 in Special Purpose Revenue funds, and \$200,000 in Intra-District funds.

### Agency Budget Submission

**Increase:** The budget increase proposed in Special Purpose Revenue funds reflects DCTC's resolve to adhere to the District's mandate of improving and modernizing the taxicab system in Washington D.C. In an effort to further improve the services of the Washington Taxicab industry, DCTC proposes an increase of \$2,252,812 in personal services to fund 28 additional positions, which includes 14 hacker inspectors that will provide auxiliary services for the Enforcement and Education program. This change will allow DCTC to provide the citizens of the District and visitors alike a safe and efficient taxicab experience, while adhering to a standard of high quality customer service.

Other proposed adjustments in the budget include increases of \$699,512, which ensures adequate funding for contractual services related to DCTC's mandated annual audit, fingerprinting, and background checks for drivers, and \$275,000 to procure 11 additional vehicles for the new hacker inspectors. While the Special Purpose Revenue funds budget is consistent with the revenue projection for FY 2015, it also supports the agency's primary objectives of transparency and accountability by proposing an increase of \$42,387 for professional services.

The Intra-District budget proposes an increase of \$126,348 to accommodate DCTC's commitment to a Memorandum of Understanding (MOU) with the Office of the Attorney General (OAG). This MOU provides funding for legal services.

**Decrease:** Although the proposed Intra-District budget remains unchanged from the FY 2014 request of \$200,000, DCTC reallocated resources within this appropriation fund. In order to offset the increase in the budget associated with its MOU with the OAG, DCTC proposes to reduce the budget for office supplies by \$348. Furthermore, the agency proposes a reduction of \$126,000 in Intra-District funds to reflect projected cost savings for contractual services.

**Mayor’s Proposed Budget**

**Transfer In:** An increase of \$1,000,000 transferred from the Washington Metropolitan Area Transit Authority (WMATA) will fund the DCTC/WMATA Coordinated Alternative to Para-transit Service (“CAPS-DC”), a pilot program in FY 2015. This program enables approved and qualified District of Columbia taxicab companies to provide taxicab service to residents who require trips to and from dialysis facilities.

**FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type**

Table TC0-5 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table TC0-5**

(dollars in thousands)

DESCRIPTION	PROGRAM	BUDGET	FTE
<b>LOCAL FUNDS: FY 2014 Approved Budget and FTE</b>		<b>0</b>	<b>0.0</b>
No Change		0	0.0
<b>LOCAL FUNDS: FY 2015 Agency Budget Submission</b>		<b>0</b>	<b>0.0</b>
Transfer In: Metro Access Program	Driver and Consumer Service Program	1,000	0.0
<b>LOCAL FUNDS: FY 2015 Mayor’s Proposed Budget</b>		<b>1,000</b>	<b>0.0</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2014 Approved Budget and FTE</b>		<b>4,000</b>	<b>33.0</b>
Increase: To support additional FTEs	Multiple Programs	2,253	28.0
Increase: Contractual services adjustments	Enforcement and Education Program	700	0.0
Increase: To improve quality/quantity of existing service	Enforcement and Education Program	275	0.0
Increase: To align resources with operational goals	Multiple Programs	42	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Agency Budget Submission</b>		<b>7,270</b>	<b>61.0</b>
No Change		0	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Mayor’s Proposed Budget</b>		<b>7,270</b>	<b>61.0</b>
<b>INTRA-DISTRICT FUNDS: FY 2014 Approved Budget and FTE</b>		<b>200</b>	<b>0.0</b>
Increase: To improve quality/quantity of existing service	Legal Program	126	0.0
Decrease: To align with projected revenues (Less than \$500)	Driver and Consumer Service Program	0	0.0
Decrease: Contractual services adjustments	Legal Program	-126	0.0
<b>INTRA-DISTRICT FUNDS: FY 2015 Agency Budget Submission</b>		<b>200</b>	<b>0.0</b>
No Change		0	0.0
<b>INTRA-DISTRICT FUNDS: FY 2015 Mayor’s Proposed Budget</b>		<b>200</b>	<b>0.0</b>
<b>Gross for TC0 - D.C. Taxicab Commission</b>		<b>8,470</b>	<b>61.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

## Agency Performance Plan

The agency's performance plan has the following objectives for FY 2015:

### Driver and Consumer Services

**Objective 1:** Provide timely response to passenger and driver complaints.

**Objective 2:** Efficiently process driver licensing and vehicle registration applications.

**Objective 3:** Ensure quality customer service for all passengers.

## KEY PERFORMANCE INDICATORS

### Driver and Consumer Services

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Percent of new complaints acknowledged within 2 days of receipt	92%	92%	98.1%	95%	95%	98%
Percent of lost items returned to customers <sup>1</sup>	72%	81%	72.8%	80%	85%	85%
Percent of vehicles in compliance with age limitation	Not Available	Not Available	Not Available	100%	100%	100%
Percent of driver records digitized	Not Available	Not Available	Not Available	80%	100%	100%
Percent of taxicabs credit card system/modern taximeters installed <sup>2</sup>	Not Available	Not Available	Not Available	100%	100%	100%

### Enforcement and Education

**Objective 1:** Complete training institution audits.

**Objective 2:** Provide quality hack enforcement, compliance, and oversight of vehicles, and companies.

## KEY PERFORMANCE INDICATORS

### Enforcement and Education

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 YTD <sup>3</sup>	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Percent of taxicabs and limousines inspected that have valid licenses and insurance	89%	85%	91%	90%	90%	98%
Percent of new drivers certified	Not Available	Not Available	70%	80%	80%	80%
Percent of companies that have completed the training course	Not Available	Not Available	Not Available	20%	40%	60%
Percent of audits completed on companies	Not Available	Not Available	Not Available	40%	80%	100%

## Agency Management<sup>4</sup>

**Objective 1:** Ensure passengers have a safe, comfortable, efficient, and affordable taxicab experience in well-equipped vehicles operated by highly qualified individuals.

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### KEY PERFORMANCE INDICATORS

#### Agency Management

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 YTD <sup>5</sup>	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Percent of Taxicabs with Smart Meter Systems installed	Not Available	100%	95.6%	100%	100%	100%
Percent of Taxicabs with universal dome lights installed	Not Available	Not Available	90.1%	100%	100%	100%
Percent of taxicabs that are painted with the District's uniform taxicab color standards	Not Available	Not Available	21.3%	40%	60%	75%

#### Performance Plan Endnotes:

<sup>1</sup>ReturnMoi is one of the largest lost and found companies in North America. The company's website reports a recovery rate of over 80 percent in FY 2013.

<sup>2</sup>Data not available

<sup>3</sup>Data is current as of the 3rd quarter of FY 2013.

<sup>4</sup>Due to significant overlap in functional operations, Agency Management also includes the following budget divisions: Research Program; Legal Program; and Public Information.

<sup>5</sup>Data is current as of the 3rd quarter of FY 2013.



# Washington Metropolitan Area Transit Commission

www.wmatc.gov

Telephone: 301-588-5260

Description	FY 2013	FY 2014	FY 2015	% Change
	Actual	Approved	Proposed	from FY 2014
Operating Budget	\$125,706	\$125,706	\$126,569	0.7

The mission of the Washington Metropolitan Area Transit Commission (WMATC) is to help assure that the public is provided passenger transportation services by fit and responsible, privately owned, for-hire licensed carriers to service the metropolitan region. This budget reflects only the District of Columbia government appropriation to the agency.

The WMATC assumed its jurisdiction in March 1961. The commission administers the delegated powers of the Washington Metropolitan Area Transit Regulation Compact, Pub. L. No. 86-794, § 1, 74 Stat. 1031 (1960), as amended by Pub. L. No. 87-767, 76 Stat. 764 (1962), Pub. L. No. 101-505, § 1, 104 Stat. 1300 (1990), and Pub. L. No. 111-160, 124 Stat. 1124 (2010). The latest amended compact is codified at District of Columbia Official Code Section 9-1103.01.

A three-member Board of Commissioners directs the WMATC. One commissioner is appointed from a District of Columbia agency with oversight of matters relating to the Commission by the Mayor of the District of Columbia; one commissioner is appointed from the Maryland Public Service Commission by the Governor of Maryland; and one commissioner is appointed from the Department of Motor Vehicles of the Commonwealth of Virginia by the Governor of Virginia. Daily operations are directed by the Executive Director and carried out by WMATC staff. The Washington Metropolitan Area Transit District (Metropolitan District) consists of the following jurisdictions:

- Arlington County, Virginia;
- City of Alexandria, Virginia;
- City of Falls Church, Virginia;
- District of Columbia;
- Fairfax County, Virginia;
- Montgomery County, Maryland;
- Prince George's County, Maryland; and
- Washington-Dulles International Airport in Loudoun County, Virginia.

The agency's FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table KC0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table KC0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>General Fund</b>						
Local Funds	126	126	126	127	1	0.7
<b>Total for General Fund</b>	<b>126</b>	<b>126</b>	<b>126</b>	<b>127</b>	<b>1</b>	<b>0.7</b>
<b>Gross Funds</b>	<b>126</b>	<b>126</b>	<b>126</b>	<b>127</b>	<b>1</b>	<b>0.7</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table KC0-2 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table KC0-2**  
(dollars in thousands)

Comptroller Source Group	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
50 - Subsidies and Transfers	126	126	126	127	1	0.7
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>126</b>	<b>126</b>	<b>126</b>	<b>127</b>	<b>1</b>	<b>0.7</b>
<b>Gross Funds</b>	<b>126</b>	<b>126</b>	<b>126</b>	<b>127</b>	<b>1</b>	<b>0.7</b>

\*Percent change is based on whole dollars.



## Program Description

The Washington Metropolitan Area Transit Commission's (WMATC) budget represents the District's subsidy payment to the multi-jurisdictional agency. The subsidy budget is shown in this program format for comparison purposes only. The WMATC operates through the following program:

**Washington Metro Transit Commission** – governs the operating authority, rates, and insurance of private-sector, for-hire passenger carriers in the metropolitan region. Specifically, the agency grants operating authority to carriers such as airport shuttles, charter group buses, tour buses, handicapped transport vehicles, businesses with private and government shuttle contracts, and carriers for conventions. As part of its regulatory program, WMATC also establishes interstate taxicab rates, which are used when taxicabs cross from one signatory jurisdiction to another. WMATC's staff is a source for determination of fares for taxicab trips between the District of Columbia and area airports or other points in Maryland or Virginia that are in the metropolitan region. Staff is also available to mediate taxicab overcharge complaints regarding interstate travel.

## Program Structure Change

The Washington Metropolitan Area Transit Commission has no program structure changes in the FY 2015 proposed budget.

## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table KC0-3 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

**Table KC0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Washington Metro Transit Commission (CC)</b>								
(1100) Washington Metro Transit Commission (CC)	126	126	127	1	0.0	0.0	0.0	0.0
<b>Subtotal (1000) WMATC (CC)</b>	<b>126</b>	<b>126</b>	<b>127</b>	<b>1</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>126</b>	<b>126</b>	<b>127</b>	<b>1</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Budget Changes

The Washington Metropolitan Area Transit Commission's (WMATC) proposed FY 2015 gross budget is \$126,569, which represents a 0.7 percent increase over its FY 2014 approved gross budget of \$125,706. The budget is comprised entirely of Local funds.

### Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2014 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2015 CSFL adjustments to the FY 2014 Local funds budget are described in table 4 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

WMATC's FY 2015 CSFL budget is \$125,706, which represents no change from the FY 2014 approved Local funds budget.

### Agency Budget Submission

**Technical Adjustment:** The District of Columbia, Maryland, and Virginia share the annual operating cost of WMATC. In FY 2015, the District's proportionate share of WMATC's annual operating cost was increased by \$863.

### Mayor's Proposed Budget

**No Change:** The Washington Metropolitan Area Transit Commission's budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

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## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table KC0-4 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table KC0-4**  
(dollars in thousands)

DESCRIPTION	PROGRAM	BUDGET	FTE
<b>LOCAL FUNDS: FY 2014 Approved Budget and FTE</b>		<b>126</b>	<b>0.0</b>
No Change		0	0.0
<b>LOCAL FUNDS: FY 2015 Current Services Funding Level Budget (CSFL)</b>		<b>126</b>	<b>0.0</b>
Technical Adjustment: To support the District's share of costs for the Commission	Washington Metro Transit Commission (CC)	1	0.0
<b>LOCAL FUNDS: FY 2015 Agency Budget Submission</b>		<b>127</b>	<b>0.0</b>
No Change		0	0.0
<b>LOCAL FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>127</b>	<b>0.0</b>
<b>Gross for KC0 - Washington Metropolitan Area Transit Commission</b>		<b>127</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

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# Washington Metropolitan Area Transit Authority

www.wmata.com

Telephone: 202-962-1000

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Description	FY 2013 Actual	FY 2014 Approved	FY 2015 Proposed	% Change from FY 2014
Operating Budget	\$284,851,200	\$301,088,000	\$328,339,281	9.1

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The mission of the Washington Metropolitan Area Transit Authority (WMATA) is to provide the public with an efficient, affordable and safe means of travel, under the direction of the District's Department of Transportation (Progressive Transportation Services Administration), which provides funding, policy recommendations, and coordination of services to the agency.

WMATA was created February 20, 1967. It is an interstate compact agency and, by the terms of its enabling legislation, an agency and instrumentality of the District of Columbia, State of Maryland, and Commonwealth of Virginia. This compact agency was created by the aforementioned states and the District of Columbia to plan, finance, construct, and operate a comprehensive public transit system for the Washington metropolitan area. A Board of Directors, with representatives from each of the three jurisdictions and the federal government, governs WMATA. The District has two voting members and two non-voting members on WMATA's Board. The Progressive Transportation Services Administration of the District's Department of Transportation (DDOT) oversees the District's funding of WMATA and recommends policy direction, develops service initiatives, and monitors service quality. DDOT's role is inclusive of all transit modes including Metrobus, Metrorail, and Metro-Access Paratransit service.

The agency's FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table KE0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table KE0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>General Fund</b>						
Local Funds	138,068	195,156	200,810	219,136	18,326	9.1
Dedicated Taxes	52,186	54,430	59,119	62,686	3,567	6.0
Special Purpose Revenue Funds	31,085	35,265	41,159	46,517	5,359	13.0
<b>Total for General Fund</b>	<b>221,339</b>	<b>284,851</b>	<b>301,088</b>	<b>328,339</b>	<b>27,251</b>	<b>9.1</b>
<b>Intra-District Funds</b>						
Intra-District Funds	57,206	0	0	0	0	N/A
<b>Total for Intra-District Funds</b>	<b>57,206</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>278,545</b>	<b>284,851</b>	<b>301,088</b>	<b>328,339</b>	<b>27,251</b>	<b>9.1</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table KE0-2 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table KE0-2**  
(dollars in thousands)

Comptroller Source Group	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
50 - Subsidies and Transfers	278,545	284,851	301,088	328,339	27,251	9.1
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>278,545</b>	<b>284,851</b>	<b>301,088</b>	<b>328,339</b>	<b>27,251</b>	<b>9.1</b>
<b>Gross Funds</b>	<b>278,545</b>	<b>284,851</b>	<b>301,088</b>	<b>328,339</b>	<b>27,251</b>	<b>9.1</b>

\*Percent change is based on whole dollars.

## Program Description

The Washington Metropolitan Area Transit Authority (WMATA) operates through the following 4 programs:

**DC-Specific (Reimbursable to WMATA) Projects** – DC-Specific projects are not part of the regular jurisdictional share of the WMATA subsidy; they are programs or projects that the District pays WMATA to operate or construct. Examples of DC-Specific projects include the following: the D.C. Circulator bus system, the fare buy-down on bus-to-rail and rail-to-bus transfers, and the School Subsidy program.

This program contains the following 3 activities:

- **Circulator** – provides oversight and management for the D.C. Circulator bus system;
- **Reduced Fares** – operates a special fare buy-down on bus-to-rail and rail-to-bus transfers in Southeast Washington; and
- **School Subsidy** – operates services associated with the School Subsidy program.

**Debt Service** – covers the District's annual share of financing costs for bonds sold by WMATA for the construction of the original system and for ongoing transit infrastructure rehabilitation and replacement. This payment is consistent with the Ancillary Bond Repayment Participation Agreement entered between the District of Columbia, the State of Maryland, the Commonwealth of Virginia, and the United States Secretary of Transportation.

**MetroAccess** – provides curb-to-curb wheelchair lift-equipped van service for persons unable to use accessible conventional bus or rail services. In the District, the service has nearly 9,200 certified riders, who make approximately 54,000 trips per month. WMATA contracts with private carriers for the paratransit service.

**WMATA Operations** – ensures that Metrorail and Metrobus operate efficiently and timely within the District of Columbia.

This program contains the following 2 activities:

- **Metrobus Operations** – operates approximately 350 bus routes on 135 lines throughout the metropolitan area, serving an average yearly ridership of 135 million. The District has the most concentrated level of Metrobus service in the region and the largest share of Metrobus ridership. Over half of Metrobus riders are District residents; and
- **Metrorail Operations** – operates approximately 38 miles of the Metrorail system and 40 stations in the District. It provides approximately 226.5 million trips per year. WMATA manages a total of 106 miles of track in the metropolitan area with 86 stations.

## Program Structure Change

The Washington Metropolitan Area Transit Authority has no program structure changes in the FY 2015 proposed budget.

## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table KE0-3 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

**Table KE0-3**  
(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(DC00) DC Projects Only</b>								
(CARD) Transportation Tech School	0	0	0	0	0.0	0.0	0.0	0.0
(CIRC) Circulator	10,527	18,608	22,773	4,166	0.0	0.0	0.0	0.0
(REDF) Reduced Fares	970	1,500	800	-700	0.0	0.0	0.0	0.0
(SCHS) School Subsidy	5,872	6,080	12,143	6,063	0.0	0.0	0.0	0.0
<b>Subtotal (DC00) DC Projects Only</b>	<b>17,369</b>	<b>26,188</b>	<b>35,717</b>	<b>9,529</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(DS00) Debt Service</b>								
(DS01) Debt Service - Series	16,488	15,099	10,726	-4,373	0.0	0.0	0.0	0.0
<b>Subtotal (DS00) Debt Service</b>	<b>16,488</b>	<b>15,099</b>	<b>10,726</b>	<b>-4,373</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(MA00) Metro Access</b>								
(PARA) Para-Transit	28,099	24,263	26,243	1,980	0.0	0.0	0.0	0.0
<b>Subtotal (MA00) Metro Access</b>	<b>28,099</b>	<b>24,263</b>	<b>26,243</b>	<b>1,980</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(OP00) WMATA Operations</b>								
(BUS1) Metrobus	168,882	158,267	174,352	16,085	0.0	0.0	0.0	0.0
(RAIL) Metrorail	54,013	77,271	81,302	4,031	0.0	0.0	0.0	0.0
<b>Subtotal (OP00) WMATA Operations</b>	<b>222,895</b>	<b>235,538</b>	<b>255,654</b>	<b>20,116</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>284,851</b>	<b>301,088</b>	<b>328,339</b>	<b>27,251</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

### FY 2015 Proposed Budget Changes

The Washington Metropolitan Area Transit Authority's (WMATA) proposed FY 2015 gross budget is \$328,339,281, which represents a 9.1 percent increase over its FY 2014 approved gross budget of \$301,088,000. The budget is comprised of \$219,136,113 in Local funds, \$62,686,000 in Dedicated Taxes, and \$46,517,168 in Special Purpose Revenue funds.

### Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2014 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2015 CSFL adjustments

to the FY 2014 Local funds budget are described in table 4 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

WMATA's FY 2015 CSFL budget is \$202,818,602, which represents a \$2,008,105, or 1.0 percent, increase over the FY 2014 approved Local funds budget of \$200,810,497.

### **CSFL Assumptions**

WMATA's CSFL funding for Other Adjustments, which is not listed in detail on table 4, reflects an adjustment for an increase of \$2,008,105 to account for an increase in the District of Columbia's proportionate share of Metro's annual operating cost.

### **Agency Budget Submission**

**Increase:** In Dedicated Taxes, the budget proposal is increased by \$3,567,000 based on a projected increase in Parking Taxes revenue that supports WMATA's specific projects. The budget in Special Purpose Revenue fund reflects an increase of \$5,358,665, which includes \$4,158,665 to align the budget with projected revenues and \$1,200,000 for expansion, including a new Circulator route along the National Mall.

**Technical Adjustment:** The District of Columbia, State of Maryland, and Commonwealth of Virginia collaboratively share part of the operating costs of the Metro system. The FY 2015 proposed budget includes adjustments in Local funds for increases of \$5,120,000 to expand DC Circulator services and \$2,000,000 to further support the Kids ride free initiative. The budget also includes a Local funds increase of \$6,134,128 to support the annual District Subsidy payment to WMATA.

**Transfer In:** WMATA's Local funds budget includes an increase of \$4,063,383 to support the Metrobus Subsidy initiative. This initiative was transferred from the District Department of Transportation (DDOT).

### **Mayor's Proposed Budget**

**Transfer Out:** WMATA transferred \$1,000,000 in Local funds to the District of Columbia Taxi Cab Commission to fund the DCTC/WMATA Coordinated Alternative to Para-transit Service ("CAPS-DC"), a pilot program in FY 2015. This program will enable approved and qualified District of Columbia taxicab companies to provide taxicab service to residents who require trips to and from dialysis facilities.

## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table KE0-4 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table KE0-4**  
(dollars in thousands)

DESCRIPTION	PROGRAM	BUDGET	FTE
<b>LOCAL FUNDS: FY 2014 Approved Budget and FTE</b>		<b>200,810</b>	<b>0.0</b>
Other CSFL Adjustments	Multiple Programs	2,008	0.0
<b>LOCAL FUNDS: FY 2015 Current Services Funding Level Budget (CSFL)</b>		<b>202,819</b>	<b>0.0</b>
Technical Adjustment: To annualize operating expenses	Multiple Programs	7,120	0.0
Technical Adjustment: To support the Annual District Subsidy Payment	Multiple Programs	6,134	0.0
Transfer In: From DDOT to support the School Subsidy program	Multiple Programs	4,063	0.0
<b>LOCAL FUNDS: FY 2015 Agency Budget Submission</b>		<b>220,136</b>	<b>0.0</b>
Transfer Out: Metro Access Program	Multiple Programs	-1,000	0.0
<b>LOCAL FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>219,136</b>	<b>0.0</b>
<b>DEDICATED TAXES: FY 2014 Approved Budget and FTE</b>		<b>59,119</b>	<b>0.0</b>
Increase: To align budget with projected revenues	Multiple Programs	3,567	0.0
<b>DEDICATED TAXES: FY 2015 Agency Budget Submission</b>		<b>62,686</b>	<b>0.0</b>
No Change		0	0.0
<b>DEDICATED TAXES: FY 2015 Mayor's Proposed Budget</b>		<b>62,686</b>	<b>0.0</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2014 Approved Budget and FTE</b>		<b>41,159</b>	<b>0.0</b>
Increase: To align budget with projected revenues	Multiple Programs	5,359	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Agency Budget Submission</b>		<b>46,517</b>	<b>0.0</b>
No Change		0	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>46,517</b>	<b>0.0</b>
<b>Gross for KE0 - Washington Metropolitan Area Transit Authority</b>		<b>328,339</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)



# G

## Financing and Other

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# How to Read the Agency Chapters

The agency chapters describe available resources for an agency, how the agency will spend them, and the achieved and anticipated outcomes as a result of these expenditures. For a detailed explanation of the fiscal tables and narrative sections, please see the “How to Read the Budget and Financial Plan” chapter in *Volume 1: Executive Summary*.

Each chapter contains the following, if applicable:

The first page of each agency chapter displays the agency name and budget code; website address, and telephone number. The page also shows a table that contains an agency’s gross funds, or total operating budget. The table shows the Fiscal Year (FY) 2013 actual expenditures and Full-time Equivalents (FTEs); the FY 2014 Approved budget and FTEs; the FY 2015 Proposed budget and FTEs; and the percent change from the previous year for the budget and FTEs. Lastly, this page typically contains the agency mission statement and a summary of its services.

Subsequent pages reflect agency fiscal and programmatic levels and changes. The information varies by agency but typically contains the following financial tables and narrative sections:

- ***Proposed Funding by Source table*** displays the agency FY 2012 and 2013 actuals, the FY 2014 Approved, and the FY 2015 Proposed dollars by fund type.
  - ***Proposed Full-Time Equivalents table*** shows the agency FY 2012 and 2013 actuals, the FY 2014 Approved, and the FY 2015 Proposed FTEs by fund type.
  - ***Proposed Expenditure by Comptroller Source Group (CSG) table*** identifies the gross fund changes by CSG, which is a type of budgetary classification that identifies categories spending within personal services (personnel costs, such as salaries and fringe benefits) and nonpersonal services (operational costs, such as contracts, supplies, and subsidy payments).
  - ***Proposed Operating Budget and FTEs, by Division/ Program and Activity table*** shows the gross fund changes by dollars and FTEs. The Division/Program descriptions section that precedes this table explains the purpose of the divisions/programs and activities funded in the FY 2015 Proposed budget.
  - ***FY 2014 Approved Budget to FY 2015 Proposed Budget reconciliation table*** shows the FY 2015 Proposed budget and FTE changes, by division or program, from the FY 2014 Approved budget. This table also includes a brief description of the change. A detailed narrative of the changes is found in the FY 2015 Proposed Budget Changes section that precedes this table.
  - ***Agency Performance Plan Objectives*** and the accompanying Agency Performance Measures table show the agency-level plan that contains the agency’s mission, summary of services, objectives, initiatives, and performance measures for a set period of time. For some agencies, the initiatives and performance measures are grouped by division/program.
-



# Debt Service

Repayment of Loans and Interest (DS0)

Short-Term Borrowings (ZA0)

Certificates of Participation (CP0)

Debt Service - Issuance Costs (ZB0)

Schools Modernization Fund (SM0)

Repayment of Revenue Bonds (DT0)

Description	FY 2013 Actual	FY 2014 Approved	FY 2015 Proposed	% Change from FY 2014
Repayment of Loans and Interest (DS)	\$479,809,711	\$524,082,385	\$600,694,280	14.6
Short-Term Borrowings (ZA)	\$1,581,185	\$3,675,000	\$5,000,000	36.1
Certificates of Participation (CP)	\$31,825,320	\$24,619,294	\$22,670,075	-7.9
Debt Service - Issuance Costs (ZB)	\$4,419,710	\$6,000,000	\$6,000,000	0.0
Schools Modernization Fund (SM)	\$8,625,712	\$11,862,513	\$11,411,712	-3.8
Repayment of Revenue Bonds (DT)	\$6,664,877	\$7,823,585	\$7,839,189	0.2
<b>Total Operating Budget</b>	<b>\$532,926,516</b>	<b>\$578,062,777</b>	<b>\$653,615,256</b>	<b>13.1</b>

The mission of Debt Service administration is to finance the District's capital and cash flow needs as well as minimize the costs associated with such financing, exercise fiscally responsible debt management practices, and make timely payments of all debt services.

## Summary of Services

Timely debt service payments are necessary to satisfy the District's commitments to its investors (bondholders) and maintain a good credit standing in the financial marketplace. Under the District of Columbia Home Rule Act, the District may issue debt to finance capital projects or seasonal cash needs, subject to certain limitations. Specifically, no long-term debt may be issued that would cause total debt service on all tax-supported debt to exceed 12 percent of total general fund expenditures in any year during the 6-year capital plan period. No short-term debt may be issued in an amount that would cause total outstanding short-term debt to exceed 20 percent of the projected revenue of the fiscal year in which the debt is issued. Short-term debt must be repaid by the end of the fiscal year in which it is issued. The District's total outstanding tax-supported long-term debt as of December 31, 2013 was \$9.02 billion. The District issued \$405 million of short-term debt in FY 2014, which will be repaid by September 30, 2014. Appropriations are budgeted from Local funds in amounts sufficient to meet the required payments for the various types of debt service.

The agency's FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table DS0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table DS0-1**  
(dollars in thousands)

### Repayment of Loans and Interest

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>General Fund</b>						
Local Funds	409,855	455,081	519,354	570,776	51,422	9.9
Special Purpose Revenue Funds	4,372	4,547	4,728	29,918	25,190	532.8
<b>Total for General Fund</b>	<b>414,227</b>	<b>459,628</b>	<b>524,082</b>	<b>600,694</b>	<b>76,612</b>	<b>14.6</b>
<b>Federal Resources</b>						
Federal Grant Funds	20,157	20,181	0	0	0	N/A
<b>Total for Federal Resources</b>	<b>20,157</b>	<b>20,181</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>434,384</b>	<b>479,810</b>	<b>524,082</b>	<b>600,694</b>	<b>76,612</b>	<b>14.6</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table ZA0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table ZA0-1**  
(dollars in thousands)

### Repayment of Interest on Short-Term Borrowings

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>General Fund</b>						
Local Funds	2,572	1,581	3,675	5,000	1,325	36.1
<b>Total for General Fund</b>	<b>2,572</b>	<b>1,581</b>	<b>3,675</b>	<b>5,000</b>	<b>1,325</b>	<b>36.1</b>
<b>Gross Funds</b>	<b>2,572</b>	<b>1,581</b>	<b>3,675</b>	<b>5,000</b>	<b>1,325</b>	<b>36.1</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## **FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type**

Table CP0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table CP0-1**  
(dollars in thousands)

### **Certificates of Participation**

<b>Appropriated Fund</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Approved FY 2014</b>	<b>Proposed FY 2015</b>	<b>Change from FY 2014</b>	<b>Percent Change*</b>
<b><u>General Fund</u></b>						
Local Funds	32,233	31,825	24,619	22,670	-1,949	-7.9
<b>Total for General Fund</b>	<b>32,233</b>	<b>31,825</b>	<b>24,619</b>	<b>22,670</b>	<b>-1,949</b>	<b>-7.9</b>
<b>Gross Funds</b>	<b>32,233</b>	<b>31,825</b>	<b>24,619</b>	<b>22,670</b>	<b>-1,949</b>	<b>-7.9</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## **FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type**

Table ZB0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table ZB0-1**  
(dollars in thousands)

### **Debt Service - Issuance Costs**

<b>Appropriated Fund</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Approved FY 2014</b>	<b>Proposed FY 2015</b>	<b>Change from FY 2014</b>	<b>Percent Change*</b>
<b><u>General Fund</u></b>						
Local Funds	4,348	4,420	6,000	6,000	0	0.0
<b>Total for General Fund</b>	<b>4,348</b>	<b>4,420</b>	<b>6,000</b>	<b>6,000</b>	<b>0</b>	<b>0.0</b>
<b>Gross Funds</b>	<b>4,348</b>	<b>4,420</b>	<b>6,000</b>	<b>6,000</b>	<b>0</b>	<b>0.0</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table SM0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table SM0-1**  
(dollars in thousands)

### Schools Modernization Fund

<b>Appropriated Fund</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Approved FY 2014</b>	<b>Proposed FY 2015</b>	<b>Change from FY 2014</b>	<b>Percent Change*</b>
<b>General Fund</b>						
Local Funds	8,621	8,626	11,863	11,412	-451	-3.8
<b>Total for General Fund</b>	<b>8,621</b>	<b>8,626</b>	<b>11,863</b>	<b>11,412</b>	<b>-451</b>	<b>-3.8</b>
<b>Gross Funds</b>	<b>8,621</b>	<b>8,626</b>	<b>11,863</b>	<b>11,412</b>	<b>-451</b>	<b>-3.8</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table DT0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table DT0-1**  
(dollars in thousands)

### Repayment of Revenue Bonds

<b>Appropriated Fund</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Approved FY 2014</b>	<b>Proposed FY 2015</b>	<b>Change from FY 2014</b>	<b>Percent Change*</b>
<b>General Fund</b>						
Dedicated Taxes	5,574	6,665	7,824	7,839	16	0.2
<b>Total for General Fund</b>	<b>5,574</b>	<b>6,665</b>	<b>7,824</b>	<b>7,839</b>	<b>16</b>	<b>0.2</b>
<b>Gross Funds</b>	<b>5,574</b>	<b>6,665</b>	<b>7,824</b>	<b>7,839</b>	<b>16</b>	<b>0.2</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.



## **FY 2015 Proposed Operating Budget, by Comptroller Source Group**

Table DS0-2 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table DS0-2**  
(dollars in thousands)

### **Repayment of Loans and Interest**

	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>Comptroller Source Group</b>						
80 - Debt Service	434,384	479,810	524,082	600,694	76,612	14.6
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>434,384</b>	<b>479,810</b>	<b>524,082</b>	<b>600,694</b>	<b>76,612</b>	<b>14.6</b>
<b>Gross Funds</b>	<b>434,384</b>	<b>479,810</b>	<b>524,082</b>	<b>600,694</b>	<b>76,612</b>	<b>14.6</b>

\*Percent change is based on whole dollars.

## **FY 2015 Proposed Operating Budget, by Comptroller Source Group**

Table ZA0-2 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table ZA0-2**  
(dollars in thousands)

### **Repayment of Interest on Short-Term Borrowings**

	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>Comptroller Source Group</b>						
80 - Debt Service	2,572	1,581	3,675	5,000	1,325	36.1
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>2,572</b>	<b>1,581</b>	<b>3,675</b>	<b>5,000</b>	<b>1,325</b>	<b>36.1</b>
<b>Gross Funds</b>	<b>2,572</b>	<b>1,581</b>	<b>3,675</b>	<b>5,000</b>	<b>1,325</b>	<b>36.1</b>

\*Percent change is based on whole dollars.

## **FY 2015 Proposed Operating Budget, by Comptroller Source Group**

Table CP0-2 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table CP0-2**  
(dollars in thousands)

### **Certificates of Participation**

	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>Comptroller Source Group</b>						
80 - Debt Service	32,233	31,825	24,619	22,670	-1,949	-7.9
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>32,233</b>	<b>31,825</b>	<b>24,619</b>	<b>22,670</b>	<b>-1,949</b>	<b>-7.9</b>
<b>Gross Funds</b>	<b>32,233</b>	<b>31,825</b>	<b>24,619</b>	<b>22,670</b>	<b>-1,949</b>	<b>-7.9</b>

\*Percent change is based on whole dollars.

## **FY 2015 Proposed Operating Budget, by Comptroller Source Group**

Table ZB0-2 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table ZB0-2**  
(dollars in thousands)

### **Debt Service - Issuance Costs**

	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>Comptroller Source Group</b>						
80 - Debt Service	4,348	4,420	6,000	6,000	0	0.0
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>4,348</b>	<b>4,420</b>	<b>6,000</b>	<b>6,000</b>	<b>0</b>	<b>0.0</b>
<b>Gross Funds</b>	<b>4,348</b>	<b>4,420</b>	<b>6,000</b>	<b>6,000</b>	<b>0</b>	<b>0.0</b>

\*Percent change is based on whole dollars.

## **FY 2015 Proposed Operating Budget, by Comptroller Source Group**

Table SM0-2 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table SM0-2**  
(dollars in thousands)

### **Schools Modernization Fund**

	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>Comptroller Source Group</b>						
80 - Debt Service	8,621	8,626	11,863	11,412	-451	-3.8
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>8,621</b>	<b>8,626</b>	<b>11,863</b>	<b>11,412</b>	<b>-451</b>	<b>-3.8</b>
<b>Gross Funds</b>	<b>8,621</b>	<b>8,626</b>	<b>11,863</b>	<b>11,412</b>	<b>-451</b>	<b>-3.8</b>

\*Percent change is based on whole dollars.

## **FY 2015 Proposed Operating Budget, by Comptroller Source Group**

Table DT0-2 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table DT0-2**  
(dollars in thousands)

### **Repayment of Revenue Bonds**

	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>Comptroller Source Group</b>						
80 - Debt Service	5,574	6,665	7,824	7,839	16	0.2
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>5,574</b>	<b>6,665</b>	<b>7,824</b>	<b>7,839</b>	<b>16</b>	<b>0.2</b>
<b>Gross Funds</b>	<b>5,574</b>	<b>6,665</b>	<b>7,824</b>	<b>7,839</b>	<b>16</b>	<b>0.2</b>

\*Percent change is based on whole dollars.

### **Program Structure Change**

The Debt Service agencies have no program structure changes in the FY 2015 proposed budget.

## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table DS0-3 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

### Table DS0-3 Repayment of Loans and Interest

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Repayment of Loans and Interest</b>								
(1100) Repayment of Loans and Interest	459,628	524,082	600,694	76,612	0.0	0.0	0.0	0.0
(2100) Bad Debt Expense	20,181	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Repayment of Loans and Interest</b>	<b>479,810</b>	<b>524,082</b>	<b>600,694</b>	<b>76,612</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>479,810</b>	<b>524,082</b>	<b>600,694</b>	<b>76,612</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table ZA0-3 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

### Table ZA0-3 Repayment of Interest on Short-Term Borrowings

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Short-Term Borrowings</b>								
(1100) Short-Term Borrowings	1,581	3,675	5,000	1,325	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Short-Term Borrowings</b>	<b>1,581</b>	<b>3,675</b>	<b>5,000</b>	<b>1,325</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>1,581</b>	<b>3,675</b>	<b>5,000</b>	<b>1,325</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table CP0-3 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

### Table CP0-3 Certificates of Participation

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Certificates of Participation</b>								
(1100) Certificates of Participation	31,825	24,619	22,670	-1,949	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Certificates of Participation</b>	<b>31,825</b>	<b>24,619</b>	<b>22,670</b>	<b>-1,949</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>31,825</b>	<b>24,619</b>	<b>22,670</b>	<b>-1,949</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table ZB0-3 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

### Table ZB0-3 Debt Service - Issuance Costs

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Debt Service - Issuance Costs</b>								
(1100) Debt Service - Issuance Costs	4,420	6,000	6,000	0	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Debt Service - Issuance Costs</b>	<b>4,420</b>	<b>6,000</b>	<b>6,000</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>4,420</b>	<b>6,000</b>	<b>6,000</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table SM0-3 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

**Table SM0-3 Schools Modernization Fund**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Schools Modernization Fund</b>								
(1100) Schools Modernization Fund	8,626	11,863	7,676	-4,186	0.0	0.0	0.0	0.0
No Activity Assigned	0	0	3,735	3,735	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Schools Modernization Fund</b>	<b>8,626</b>	<b>11,863</b>	<b>11,412</b>	<b>-451</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>8,626</b>	<b>11,863</b>	<b>11,412</b>	<b>-451</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table DT0-3 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

**Table DT0-3 Repayment of Revenue Bonds**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Repayment of Revenue Bonds</b>								
(1100) Repayment of Revenue Bonds	6,665	7,824	7,839	16	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Repayment of Revenue Bonds</b>	<b>6,665</b>	<b>7,824</b>	<b>7,839</b>	<b>16</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>6,665</b>	<b>7,824</b>	<b>7,839</b>	<b>16</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## **FY 2015 Proposed Budget Changes**

The Repayment of Loans and Interest's proposed FY 2015 gross budget is \$600,694,280, which represents a 14.6 percent increase over its FY 2014 approved gross budget of \$524,082,385. The budget is comprised of \$570,903,461 in Local funds and \$29,918,000 in Special Purpose Revenue funds.

### **Current Services Funding Level**

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2014 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2015 CSFL adjustments to the FY 2014 Local funds budget are described in table 4 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

The Repayment of Loans and Interest's FY 2015 CSFL budget is \$561,388,208, which represents a \$42,033,823, or 8.1 percent, increase over the FY 2014 approved Local funds budget of \$519,354,385.

### **CSFL Assumptions**

The FY 2015 CSFL calculated for the Repayment of Loans and Interest included adjustment entries that are not described in detail on table 4. These adjustments include a reduction of \$659,834 to account for the removal of one-time funding appropriated in FY 2014 to move the Langdon Education Campus modernization project from FY 2015 to FY 2014.

The Repayment of Loans and Interest's CSFL funding for Debt Service Adjustments reflects an increase of \$42,693,657 to account for revised debt service projections.

### **Agency Budget Submission**

**Increase:** The projected FY 2015 budget proposal for Special Purpose Revenue funds reflects an increase of \$25,190,000 in debt service payments that aligns the budget with a lump sum payment, related to an advertising contract with Clear Channel, due to the District in FY 2015.

**Technical Adjustment:** The Repayment of Loans and Interest's Local funds budget reflects an increase of \$659,834 in Debt Service to align the budget with current debt service cost projections.

### **Mayor's Proposed Budget**

**Enhance:** The FY 2015 budget for Local funds reflects an additional increase of \$8,728,238 in Debt Service to align the budget with debt service projections.

## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table DS0-4 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table DS0-4**  
(dollars in thousands)

DESCRIPTION	PROGRAM	BUDGET	FTE
<b>LOCAL FUNDS: FY 2014 Approved Budget and FTE</b>		<b>519,354</b>	<b>0.0</b>
Removal of One-Time Funding	Repayment of Loans and Interest	-660	0.0
Other CSFL Adjustments	Repayment of Loans and Interest	42,694	0.0
<b>LOCAL FUNDS: FY 2015 Current Services Funding Level Budget (CSFL)</b>		<b>561,388</b>	<b>0.0</b>
Technical Adjustment: To align budget with scheduled debt service payments	Repayment of Loans and Interest	660	0.0
<b>LOCAL FUNDS: FY 2015 Agency Budget Submission</b>		<b>562,048</b>	<b>0.0</b>
Enhance: Increase in debt service payments	Repayment of Loans and Interest	8,728	0.0
<b>LOCAL FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>570,776</b>	<b>0.0</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2014 Approved Budget and FTE</b>		<b>4,728</b>	<b>0.0</b>
Increase: To align budget with projected revenues	Repayment of Loans and Interest	25,190	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Agency Budget Submission</b>		<b>29,918</b>	<b>0.0</b>
No Change		0	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>29,918</b>	<b>0.0</b>
<b>Gross for DS0 - Repayment of Loans and Interest</b>		<b>600,694</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)



## FY 2015 Proposed Budget Changes

The Repayment of Interest on Short-Term Borrowings' proposed FY 2015 gross budget is \$5,000,000, which represents a 36.1 percent increase over its FY 2014 approved gross budget of \$3,675,000. The budget is comprised entirely of Local funds.

### Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2014 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2015 CSFL adjustments to the FY 2014 Local funds budget are described in table 4 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

The Repayment of Interest on Short-Term Borrowings' FY 2015 CSFL budget is \$5,000,000, which represents a \$1,325,000, or 36.1 percent, increase over the FY 2014 approved Local funds budget of \$3,675,000.

### CSFL Assumptions

The Repayment of Interest on Short-Term Borrowings' CSFL funding for Debt Service Adjustments reflects an increase of \$1,325,000 to account for revised debt service projections.

### Agency Budget Submission

**No Change:** The Repayment of Interest on Short-Term Borrowings' budget proposal reflects no change from the Current Services Funding Level to the agency budget submission.

### Mayor's Proposed Budget

**No Change:** The Repayment of Interest on Short-Term Borrowings' budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

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## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table ZA0-4 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table ZA0-4**  
(dollars in thousands)

DESCRIPTION	PROGRAM	BUDGET	FTE
<b>LOCAL FUNDS: FY 2014 Approved Budget and FTE</b>		<b>3,675</b>	<b>0.0</b>
Other CSFL Adjustments	Short-Term Borrowings	1,325	0.0
<b>LOCAL FUNDS: FY 2015 Current Services Funding Level Budget (CSFL)</b>		<b>5,000</b>	<b>0.0</b>
No Change		0	0.0
<b>LOCAL FUNDS: FY 2015 Agency Budget Submission</b>		<b>5,000</b>	<b>0.0</b>
No Change		0	0.0
<b>LOCAL FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>5,000</b>	<b>0.0</b>
<b>Gross for ZA0 - Repayment of Interest on Short Term Borrowing</b>		<b>5,000</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

## FY 2015 Proposed Budget Changes

The Certificates of Participation's proposed FY 2015 gross budget is \$22,670,075, which represents a 7.9 percent decrease from its FY 2014 approved gross budget of \$24,619,294. The budget is comprised entirely of Local funds.

### Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2014 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2015 CSFL adjustments to the FY 2014 Local funds budget are described in table 4 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

The Certificates of Participation's FY 2015 CSFL budget is \$24,120,075, which represents a \$499,219, or 2.0 percent, decrease from the FY 2014 approved Local funds budget of \$24,619,294.

### CSFL Assumptions

The Certificates of Participation's CSFL funding for Debt Service Adjustments reflects a decrease of \$499,219 to account for revised debt service projections.

### Agency Budget Submission

**No Change:** The Certificates of Participation's budget proposal reflects no change from the Current Services Funding Level to the agency budget submission.

### Mayor's Proposed Budget

**Reduce:** The FY 2015 budget for Local funds reflects a decrease of \$1,450,000 in Debt Service to align the budget with debt service projections.

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## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table CP0-4 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table CP0-4**  
(dollars in thousands)

DESCRIPTION	PROGRAM	BUDGET	FTE
<b>LOCAL FUNDS: FY 2014 Approved Budget and FTE</b>		<b>24,619</b>	<b>0.0</b>
Other CSFL Adjustments	Certificate of Participation	-499	0.0
<b>LOCAL FUNDS: FY 2015 Current Services Funding Level Budget (CSFL)</b>		<b>24,120</b>	<b>0.0</b>
No Change		0	0.0
<b>LOCAL FUNDS: FY 2015 Agency Budget Submission</b>		<b>24,120</b>	<b>0.0</b>
Reduce: To align budget with scheduled debt service payments	Certificate of Participation	-1,450	0.0
<b>LOCAL FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>22,670</b>	<b>0.0</b>
<b>Gross for CP0 - Certificate of Participation</b>		<b>22,670</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

## FY 2015 Proposed Budget Changes

The Debt Service – Issuance Costs’ proposed FY 2015 gross budget is \$6,000,000, which represents no change from its FY 2014 approved gross budget of \$6,000,000. The budget is comprised entirely of Local funds.

### Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2014 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2015 CSFL adjustments to the FY 2014 Local funds budget are described in table 4 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

The Debt Service – Issuance Costs’ FY 2015 CSFL budget is \$6,000,000, which represents no change from the FY 2014 approved Local funds budget of \$6,000,000.

### Agency Budget Submission

**No Change:** The Debt Service – Issuance Costs’ budget proposal reflects no change from the Current Services Funding Level to the agency budget submission.

### Mayor’s Proposed Budget

**No Change:** The Debt Service – Issuance Costs’ budget proposal reflects no change from the agency budget submission to the Mayor’s proposed budget.

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## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table ZB0-4 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table ZB0-4**

(dollars in thousands)

DESCRIPTION	PROGRAM	BUDGET	FTE
<b>LOCAL FUNDS: FY 2014 Approved Budget and FTE</b>		<b>6,000</b>	<b>0.0</b>
No Change		0	0.0
<b>LOCAL FUNDS: FY 2015 Current Services Funding Level Budget (CSFL)</b>		<b>6,000</b>	<b>0.0</b>
No Change		0	0.0
<b>LOCAL FUNDS: FY 2015 Agency Budget Submission</b>		<b>6,000</b>	<b>0.0</b>
No Change		0	0.0
<b>LOCAL FUNDS: FY 2015 Mayor’s Proposed Budget</b>		<b>6,000</b>	<b>0.0</b>
<b>Gross for ZB0 - Debt Service - Issuance Costs</b>		<b>6,000</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

## FY 2015 Proposed Budget Changes

The Schools Modernization Fund's proposed FY 2015 gross budget is \$11,411,712, which represents a 3.8 percent decrease from its FY 2014 approved gross budget of \$11,862,513. The budget is comprised entirely of Local funds.

### Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2014 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2015 CSFL adjustments to the FY 2014 Local funds budget are described in table 4 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

The Schools Modernization Fund's FY 2015 CSFL budget is \$11,411,712, which represents a \$450,801, or 3.8 percent, decrease from the FY 2014 approved Local funds budget of \$11,862,513.

### CSFL Assumptions

The Schools Modernization Fund's CSFL funding for Debt Service Adjustments reflects a decrease of \$450,801 to account for revised debt service projections.

### Agency Budget Submission

**No Change:** The Schools Modernization Fund's budget proposal reflects no change from the Current Services Funding Level to the agency budget submission.

### Mayor's Proposed Budget

**No Change:** The Schools Modernization Fund's budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

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## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table SM0-4 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table SM0-4**  
(dollars in thousands)

DESCRIPTION	PROGRAM	BUDGET	FTE
<b>LOCAL FUNDS: FY 2014 Approved Budget and FTE</b>		<b>11,863</b>	<b>0.0</b>
Other CSFL Adjustments	Schools Modernization Fund	-451	0.0
<b>LOCAL FUNDS: FY 2015 Current Services Funding Level Budget (CSFL)</b>		<b>11,412</b>	<b>0.0</b>
No Change		0	0.0
<b>LOCAL FUNDS: FY 2015 Agency Budget Submission</b>		<b>11,412</b>	<b>0.0</b>
No Change		0	0.0
<b>LOCAL FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>11,412</b>	<b>0.0</b>
<b>Gross for SM0 - Schools Modernization Fund</b>		<b>11,412</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

## FY 2015 Proposed Budget Changes

The Repayment of Revenue Bonds' proposed FY 2015 gross budget is \$7,839,189, which represents a 0.2 percent increase over its FY 2014 approved gross budget of \$7,823,585. The budget is comprised entirely of Dedicated Taxes.

### Agency Budget Submission

**Increase:** The FY 2015 budget proposal for Dedicated Tax funds reflects an increase of \$15,604 to align the budget with debt service projections for Housing Production Trust Fund-related borrowing.

### Mayor's Proposed Budget

**No Change:** The Repayment of Revenue Bonds' budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

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## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table DT0-4 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

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**Table DT0-4**  
(dollars in thousands)

DESCRIPTION	PROGRAM	BUDGET	FTE
<b>DEDICATED TAXES: FY 2014 Approved Budget and FTE</b>		<b>7,824</b>	<b>0.0</b>
Increase: To align budget with scheduled debt service payments	Repayment of Revenue Bonds	16	0.0
<b>DEDICATED TAXES: FY 2015 Agency Budget Submission</b>		<b>7,839</b>	<b>0.0</b>
No Change		0	0.0
<b>DEDICATED TAXES: FY 2015 Mayor's Proposed Budget</b>		<b>7,839</b>	<b>0.0</b>
<b>Gross for DT0 - Repayment of Revenue Bonds</b>		<b>7,839</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)



# Settlements and Judgments

Description	FY 2013 Actual	FY 2014 Approved	FY 2015 Proposed	% Change from FY 2014
Operating Budget	\$15,590,385	\$21,292,448	\$21,292,448	0.0

Settlements and Judgments provides fiscal resources to settle claims and lawsuits and pay judgments in most types of civil cases filed against the District of Columbia.

The agency's FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table ZH0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table ZH0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>General Fund</b>						
Local Funds	24,337	15,590	21,292	21,292	0	0.0
<b>Total for General Fund</b>	<b>24,337</b>	<b>15,590</b>	<b>21,292</b>	<b>21,292</b>	<b>0</b>	<b>0.0</b>
<b>Gross Funds</b>	<b>24,337</b>	<b>15,590</b>	<b>21,292</b>	<b>21,292</b>	<b>0</b>	<b>0.0</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

**FY 2015 Proposed Operating Budget, by Comptroller Source Group**

Table ZH0-2 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table ZH0-2**  
(dollars in thousands)

	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>Comptroller Source Group</b>						
40 - Other Services and Charges	24,337	15,590	21,292	21,292	0	0.0
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>24,337</b>	<b>15,590</b>	<b>21,292</b>	<b>21,292</b>	<b>0</b>	<b>0.0</b>
<b>Gross Funds</b>	<b>24,337</b>	<b>15,590</b>	<b>21,292</b>	<b>21,292</b>	<b>0</b>	<b>0.0</b>

\*Percent change is based on whole dollars.

**Program Description**

Settlements and Judgments operates through the following program:

**Settlements and Judgments** – addresses litigation against the District government. The fund is managed and administered by the District’s Office of Risk Management. The authority to settle a case is limited to \$500,000. For amounts greater than \$500,000, the settlement decision rests with the Mayor.

**Program Structure Change**

Settlements and Judgments has no program structure changes in the FY 2015 proposed budget.



## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table ZH0-3 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

**Table ZH0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Settlement and Judgments</b>								
(1100) Settlement and Judgments	15,590	21,292	21,292	0	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Settlement and Judgments</b>	<b>15,590</b>	<b>21,292</b>	<b>21,292</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>15,590</b>	<b>21,292</b>	<b>21,292</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

### FY 2015 Proposed Budget Changes

Settlements and Judgments has no changes from the FY 2014 approved budget to the FY 2015 proposed budget.



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# John A. Wilson Building Fund

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Description	FY 2013	FY 2014	FY 2015	% Change
	Actual	Approved	Proposed	from FY 2014
Operating Budget	\$3,690,175	\$4,494,500	\$4,469,127	-0.6

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The mission of the John A. Wilson Building Fund is to provide an efficient, clean, and safe working environment for District employees in a modernized century-old historic building. Easily accessible to the public, the Wilson Building is an emblem of District pride showcased on the elegant Pennsylvania Avenue corridor within the Federal Triangle, just blocks from the White House.

Culminating a five-year renovation, expansion, and restoration, the Wilson Building reopened to acclaim in late 2001. Built in 1904 and later named after the long-term District Council member and Chairman, the building had suffered from neglect and had to be closed in 1996. Preservation-minded District officials emerged with a redevelopment plan and, starting in 1996, the Wilson Building underwent a renovation based on plans from architect Shalom Baranes. The result is a modern workplace for District government that retains much of its historic flavor and texture.

Housed in the building are the Executive Office of the Mayor, the District Council, the Office of the Chief Financial Officer, and a number of other District agencies. The Wilson Building will serve the District for many years, while preserving a link to the past.

The agency’s FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table ZZ0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table ZZ0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>General Fund</b>						
Local Funds	3,458	3,690	4,494	4,469	-25	-0.6
<b>Total for General Fund</b>	<b>3,458</b>	<b>3,690</b>	<b>4,494</b>	<b>4,469</b>	<b>-25</b>	<b>-0.6</b>
<b>Gross Funds</b>	<b>3,458</b>	<b>3,690</b>	<b>4,494</b>	<b>4,469</b>	<b>-25</b>	<b>-0.6</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table ZZ0-2 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table ZZ0-2**  
(dollars in thousands)

Comptroller Source Group	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
30 - Energy, Comm. and Building Rentals	905	952	865	997	132	15.2
32 - Rentals - Land and Structures	1,289	0	0	0	0	N/A
34 - Security Services	1,256	1,457	1,844	1,296	-548	-29.7
35 - Occupancy Fixed Costs	8	1,282	1,786	2,177	391	21.9
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>3,458</b>	<b>3,690</b>	<b>4,494</b>	<b>4,469</b>	<b>-25</b>	<b>-0.6</b>
<b>Gross Funds</b>	<b>3,458</b>	<b>3,690</b>	<b>4,494</b>	<b>4,469</b>	<b>-25</b>	<b>-0.6</b>

\*Percent change is based on whole dollars.

## Program Description

The John A. Wilson Building Fund operates through the following program:

**John A. Wilson Building** - provides office space for the Executive Office of the Mayor, the District Council, the Office of the Chief Financial Officer, and a number of other District agencies.

## Program Structure Change

The John A. Wilson Building Fund has no program structure changes in the FY 2015 proposed budget.

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## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table ZZ0-3 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

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**Table ZZ0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Wilson Building</b>								
(1100) Wilson Building	3,690	4,494	4,469	-25	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Wilson Building</b>	<b>3,690</b>	<b>4,494</b>	<b>4,469</b>	<b>-25</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>3,690</b>	<b>4,494</b>	<b>4,469</b>	<b>-25</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## **FY 2015 Proposed Budget Changes**

The John A. Wilson Building Fund's proposed FY 2015 gross budget is \$4,469,127, which represents a 0.6 percent decrease from its FY 2014 approved gross budget of \$4,494,500. The budget is comprised entirely of Local funds.

### **Current Services Funding Level**

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2014 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2015 CSFL adjustments to the FY 2014 Local funds budget are described in table 4 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

The Wilson Building Fund's FY 2015 CSFL budget is \$4,469,127, which represents a \$25,373, or 0.6 percent, decrease from the FY 2014 approved Local funds budget of \$4,494,500.

### **CSFL Assumptions**

The John A. Wilson Building Fund's CSFL funding for the Fixed Cost Inflation Factor, which is not listed in detail on table 4, reflects an adjustment for a decrease of \$25,373 to account for projected Fixed Costs estimates from the Department of General Services.

### **Agency Budget Submission**

**Increase:** The budget proposal reflects an increase of \$30,890 to ensure adequate funding for Energy-related Fixed Costs.

**Decrease:** The agency proposes a decrease of \$30,890 to align Fixed Costs with projected operational costs for Janitorial Services.

### **Mayor's Proposed Budget**

**No Change:** The John A. Wilson Building Fund's budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table ZZ0-4 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table ZZ0-4**  
(dollars in thousands)

DESCRIPTION	PROGRAM	BUDGET	FTE
<b>LOCAL FUNDS: FY 2014 Approved Budget and FTE</b>		<b>4,494</b>	<b>0.0</b>
Other CSFL Adjustments	Wilson Building	-25	0.0
<b>LOCAL FUNDS: FY 2015 Current Services Funding Level Budget (CSFL)</b>		<b>4,469</b>	<b>0.0</b>
Increase: To align Fixed Costs with proposed estimates	Wilson Building	31	0.0
Decrease: To align resources with operational goals	Wilson Building	-31	0.0
<b>LOCAL FUNDS: FY 2015 Agency Budget Submission</b>		<b>4,469</b>	<b>0.0</b>
No Change		0	0.0
<b>LOCAL FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>4,469</b>	<b>0.0</b>
<b>Gross for ZZ0 - John A. Wilson Building Fund</b>		<b>4,469</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)





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# Workforce Investments

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Description	FY 2013 Actual	FY 2014 Approved	FY 2015 Proposed	% Change from FY 2014
Operating Budget	\$0	\$59,442,279	\$41,029,670	-31.0

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The mission of Workforce Investments is to pay compensation increases for nonunion and union District employees and Retirement Reform initiative costs.

The District budgets an amount for Workforce Investments for pay increases and reforms that are expected in the budgeted year but are not finalized. Employees covered and dollar amounts vary from year to year, depending on what compensation changes are final or still outstanding. In FY 2015, Workforce Investments includes the budget for a proposed cost-of-living adjustment. The Office of Budget and Planning develops estimates for the Workforce Investments budget in consultation with the D.C. Department of Human Resources, the Office of Labor Relations and Collective Bargaining, the Mayor’s Office of Budget and Finance, and the Office of the City Administrator.

The agency’s FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table UP0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget.

**Table UP0-1**  
(dollars in thousands)

Appropriated Fund	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>General Fund</b>				
Local Funds	59,442	41,030	-18,413	-31.0
<b>Total for General Fund</b>	<b>59,442</b>	<b>41,030</b>	<b>-18,413</b>	<b>-31.0</b>
<b>Gross Funds</b>	<b>59,442</b>	<b>41,030</b>	<b>-18,413</b>	<b>-31.0</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table UP0-2 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget.

**Table UP0-2**  
(dollars in thousands)

Comptroller Source Group	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
11 - Regular Pay - Continuing Full Time	45,049	35,280	-9,769	-21.7
12 - Regular Pay - Other	3,632	0	-3,632	-100.0
13 - Additional Gross Pay	0	1,021	1,021	N/A
14 - Fringe Benefits - Current Personnel	10,762	4,729	-6,033	-56.1
<b>Subtotal Personal Services (PS)</b>	<b>59,442</b>	<b>41,030</b>	<b>-18,413</b>	<b>-31.0</b>
<b>Gross Funds</b>	<b>59,442</b>	<b>41,030</b>	<b>-18,413</b>	<b>-31.0</b>

\*Percent change is based on whole dollars.

### Program Description

Workforce Investments operates through the following program:

**Workforce Investments** - includes salary and benefits related to pay raises that are expected in the budgeted year but are not finalized.

### Program Structure Change

Workforce Investments has no program structure changes in the FY 2015 proposed budget.

## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table UP0-3 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget.

**Table UP0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands			Full-Time Equivalents		
	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Workforce Investments</b>						
(1100) Workforce Investments	59,442	41,030	-18,413	0.0	0.0	0.0
<b>Subtotal (1000) Workforce Investments</b>	<b>59,442</b>	<b>41,030</b>	<b>-18,413</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>59,442</b>	<b>41,030</b>	<b>-18,413</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Budget Changes

Workforce Investments' proposed FY 2015 gross budget is \$41,029,670, which represents a 31.0 percent decrease from its FY 2014 approved gross budget of \$59,442,279. The budget is comprised entirely of Local funds.

### Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2014 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2015 CSFL adjustments to the FY 2014 Local funds budget are described in table 4 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

Workforce Investments' FY 2015 CSFL budget is \$0, which represents a \$59,442,279, or 100 percent, decrease from the FY 2014 approved Local funds budget of \$59,442,279.

### Agency Budget Submission

**Increase:** The FY 2015 budget proposal for Local funds reflects an increase in the amount of \$41,029,670 to cover the Local funds portion of the estimated salary increases for union agreements not approved as of January 2014.

### Mayor's Proposed Budget

**No Change:** Workforce Investments' budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table UP0-4 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table UP0-4**  
(dollars in thousands)

DESCRIPTION	PROGRAM	BUDGET	FTE
<b>LOCAL FUNDS: FY 2014 Approved Budget and FTE</b>		<b>59,442</b>	<b>0.0</b>
Other CSFL Adjustments	Workforce Investments	-59,442	0.0
<b>LOCAL FUNDS: FY 2015 Current Services Funding Level Budget (CSFL)</b>		<b>0</b>	<b>0.0</b>
Increase: Estimate of increase for union agreements not approved as of January 2014	Workforce Investments	41,030	0.0
<b>LOCAL FUNDS: FY 2015 Agency Budget Submission</b>		<b>41,030</b>	<b>0.0</b>
No Change		0	0.0
<b>LOCAL FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>41,030</b>	<b>0.0</b>
<b>Gross for UP0 - Workforce Investments</b>		<b>41,030</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

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# Non-Departmental

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Description	FY 2013 Actual	FY 2014 Approved	FY 2015 Proposed	% Change from FY 2014
Operating Budget	\$0	\$10,702,236	\$18,653,391	74.3
FTEs	0.0	40.0	40.0	0.0

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The mission of Non-Departmental is to budget for anticipated costs that were not allocated to specific agencies during the development of the proposed budget to ensure that specific use requirements are met.

Use of a Non-Departmental account is a common practice to include specific costs in the budget, while providing the flexibility to project and allocate these costs. Use of Non-Departmental improves budget formulation by ensuring that certain use criteria are met by agencies before the funds are released to those agencies.

The agency's FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table DO0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget.

**Table DO0-1**  
(dollars in thousands)

<b>Appropriated Fund</b>	<b>Approved FY 2014</b>	<b>Proposed FY 2015</b>	<b>Change from FY 2014</b>	<b>Percent Change*</b>
<b>General Fund</b>				
Local Funds	3,000	3,000	0	0.0
Special Purpose Revenue Funds	7,702	15,653	7,951	103.2
<b>Total for General Fund</b>	<b>10,702</b>	<b>18,653</b>	<b>7,951</b>	<b>74.3</b>
<b>Gross Funds</b>	<b>10,702</b>	<b>18,653</b>	<b>7,951</b>	<b>74.3</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Full-Time Equivalents, by Revenue Type

Table DO0-2 contains the proposed FY 2015 FTE level compared to the FY 2014 approved FTE level by revenue type.

**Table DO0-2**

<b>Appropriated Fund</b>	<b>Approved FY 2014</b>	<b>Proposed FY 2015</b>	<b>Change from FY 2014</b>	<b>Percent Change</b>
<b>General Fund</b>				
Local Funds	40.0	40.0	0.0	0.0
<b>Total for General Fund</b>	<b>40.0</b>	<b>40.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed FTEs</b>	<b>40.0</b>	<b>40.0</b>	<b>0.0</b>	<b>0.0</b>

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table DO0-3 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget.

**Table DO0-3**  
(dollars in thousands)

	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>Comptroller Source Group</b>				
11 - Regular Pay - Continuing Full Time	1,660	1,660	0	0.0
14 - Fringe Benefits - Current Personnel	340	340	0	0.0
<b>Subtotal Personal Services (PS)</b>	<b>2,000</b>	<b>2,000</b>	<b>0</b>	<b>0.0</b>
50 - Subsidies and Transfers	8,702	16,653	7,951	91.4
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>8,702</b>	<b>16,653</b>	<b>7,951</b>	<b>91.4</b>
<b>Gross Funds</b>	<b>10,702</b>	<b>18,653</b>	<b>7,951</b>	<b>74.3</b>

\*Percent change is based on whole dollars.

### Program Description

Non-Departmental operates through the following program:

**Non-Departmental** - budgets for anticipated costs not allocated to agencies.

### Program Structure Change

Non-Departmental has no program structure changes in the FY 2015 proposed budget.

## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table DO0-4 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget.

**Table DO0-4**  
(dollars in thousands)

Program/Activity	Dollars in Thousands			Full-Time Equivalents		
	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Non-Departmental</b>						
(1100) Non-Departmental	10,702	18,653	7,951	40.0	40.0	0.0
<b>Subtotal (1000) Non-Departmental</b>	<b>10,702</b>	<b>18,653</b>	<b>7,951</b>	<b>40.0</b>	<b>40.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>10,702</b>	<b>18,653</b>	<b>7,951</b>	<b>40.0</b>	<b>40.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## **FY 2015 Proposed Budget Changes**

Non-Departmental's proposed FY 2015 gross budget is \$18,653,391, which represents a 74.3 percent increase over its FY 2014 approved gross budget of \$10,702,236. The budget is comprised of \$3,000,000 in Local funds and \$15,653,391 in Special Purpose Revenue funds.

### **Current Services Funding Level**

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2014 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2015 CSFL adjustments to the FY 2014 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

Non-Departmental's FY 2015 CSFL budget is \$3,000,000, which represents no change from the FY 2014 approved Local funds budget.

### **Agency Budget Submission**

**Decrease:** In Special Purpose Revenue funds, the budget is initially adjusted to \$0 to remove the FY 2014 estimate of \$7,702,236 in unbudgeted funds.

### **Mayor's Proposed Budget**

**Transfer-In:** In Special Purpose Revenue funds, otherwise unbudgeted FY 2015 revenues of \$15,653,391 are added so that the District has budget authority for the full amount of its certified revenues. This funding represents the unbudgeted Special Purpose Revenue funds of various District agencies.



## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table DO0-5 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table DO0-5**  
(dollars in thousands)

DESCRIPTION	PROGRAM	BUDGET	FTE
<b>LOCAL FUNDS: FY 2014 Approved Budget and FTE</b>		<b>3,000</b>	<b>40.0</b>
No Change		0	0.0
<b>LOCAL FUNDS: FY 2015 Current Services Funding Level Budget (CSFL)</b>		<b>3,000</b>	<b>40.0</b>
No Change		0	0.0
<b>LOCAL FUNDS: FY 2015 Agency Budget Submission</b>		<b>3,000</b>	<b>40.0</b>
No Change		0	0.0
<b>LOCAL FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>3,000</b>	<b>40.0</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2014 Approved Budget and FTE</b>		<b>7,702</b>	<b>0.0</b>
Decrease: To reduce prior year unbudgeted/uncertified funds		Non-Departmental -7,702	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Agency Budget Submission</b>		<b>0</b>	<b>0.0</b>
Transfer In: To align the budget with projected revenue		Non-Departmental 15,653	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>15,653</b>	<b>0.0</b>
<b>Gross for DO0 - Non-Departmental</b>		<b>18,653</b>	<b>40.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)



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# Emergency Planning and Security Fund

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Description	FY 2013 Actual	FY 2014 Approved	FY 2015 Proposed	% Change from FY 2014
Operating Budget	\$16,228,997	\$23,800,000	\$14,900,000	-37.4

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The mission of the Emergency Planning and Security Fund (EPSF) is to record expenses for which federal funding has been approved under the authority found in the federal payment for “Emergency Planning and Security Costs in the District of Columbia” section of the District’s annual Appropriations Act.

The costs shown below are generally related to:

- Providing public safety at events related to the presence of the Nation's Capital in the District;
- Providing response support to immediate and specific terrorist threats or attacks in the District; and
- Support for requests from the United States Secret Service.

The federal Consolidated and Further Continuing Appropriations Act, 2012, Public Law No. 113-6 (March 26, 2013) authorized a direct federal payment to the District in the amount of \$23,408,042, net after a rescission of \$1,291,958, available until expended, and continued the authorization for reimbursement of expenditures related to support requested by the Director of the United States Secret Service.

**EPSF funds available in FY 2013 consisted of:**

Unexpended balance carried forward from FY 2012:	\$5,291,097
FY 2013 approved budget:	\$23,408,042
<b>Total Available in FY 2013:</b>	<b>\$28,699,139</b>

The three tables below detail the FY 2013 EPSF activity:

**1. FY 2013 approved expenditures by agency:**

<b>Agency</b>	<b>Amount</b>
Inauguration Expenses	\$9,287,072
Metropolitan Police Department	4,523,003
Fire and Emergency Medical Services	2,418,922
<b>Total</b>	<b>\$16,228,997</b>

**2. FY 2013 approved expenditures by event:**

<b>Event</b>	<b>Amount</b>
Presidential Inauguration	\$ 9,287,072
MPD demonstrations/events	2,298,370
FEMS, HAZMAT/federal property	1,528,785
MPD presidential protection	906,519
FEMS presidential helicopter landings	702,616
MPD vice presidential protection	594,147
MPD foreign dignitary protection	473,257
MPD vehicular costs	156,408
FEMS presidential escort	127,215
MPD infrastructure surveillance	69,115
FEMS demonstrations, other events	60,307
MPD all other	25,186
<b>Total</b>	<b>\$16,228,997</b>

(Numbers may not add up due to rounding)

**3. FY 2013 approved expenditures by quarter:**

<b>Quarter</b>	<b>Amount</b>
1st Quarter	\$ 1,176,426
2nd Quarter	1,354,786
3rd Quarter	1,330,807
4th Quarter	12,366,978
<b>Total</b>	<b>\$16,228,997</b>

The agency's FY 2015 proposed budget is presented in the following tables:

## **FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type**

Table EP0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table EP0-1**  
(dollars in thousands)

<b>Appropriated Fund</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Approved FY 2014</b>	<b>Proposed FY 2015</b>	<b>Change from FY 2014</b>	<b>Percent Change*</b>
<b>Federal Resources</b>						
Federal Payments	9,609	16,229	23,800	14,900	-8,900	-37.4
<b>Total for Federal Resources</b>	<b>9,609</b>	<b>16,229</b>	<b>23,800</b>	<b>14,900</b>	<b>-8,900</b>	<b>-37.4</b>
<b>Gross Funds</b>	<b>9,609</b>	<b>16,229</b>	<b>23,800</b>	<b>14,900</b>	<b>-8,900</b>	<b>-37.4</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## **FY 2015 Proposed Operating Budget, by Comptroller Source Group**

Table EP0-2 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table EP0-2**  
(dollars in thousands)

<b>Comptroller Source Group</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Approved FY 2014</b>	<b>Proposed FY 2015</b>	<b>Change from FY 2014</b>	<b>Percent Change*</b>
50 - Subsidies and Transfers	9,609	16,229	23,800	14,900	-8,900	-37.4
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>9,609</b>	<b>16,229</b>	<b>23,800</b>	<b>14,900</b>	<b>-8,900</b>	<b>-37.4</b>
<b>Gross Funds</b>	<b>9,609</b>	<b>16,229</b>	<b>23,800</b>	<b>14,900</b>	<b>-8,900</b>	<b>-37.4</b>

\*Percent change is based on whole dollars.

## Program Description

The Emergency Planning and Security Fund operates through the following program:

**Emergency Planning and Security Cost** - provides recordation of expenses for which federal reimbursement/payment has been approved under the authority found in the federal payment for Emergency Planning and Security Costs section of the District's annual Appropriations Act.

## Program Structure Change

The Emergency Planning and Security Fund has no program structure changes in the FY 2015 proposed budget.

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## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table EP0-3 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

**Table EP0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Emergency Planning and Security Cost</b>								
(1100) Emergency Planning and Security Cost	16,229	23,800	14,900	-8,900	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Emergency Planning and Security Cost</b>	<b>16,229</b>	<b>23,800</b>	<b>14,900</b>	<b>-8,900</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>16,229</b>	<b>23,800</b>	<b>14,900</b>	<b>-8,900</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

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## FY 2015 Proposed Budget Changes

The Emergency Planning and Security Fund's (EPSF) proposed FY 2015 gross budget is \$14,900,000, which represents a 37.4 percent decrease from its FY 2014 approved gross budget of \$23,800,000. The budget is comprised entirely of Federal Payment funds.

### Agency Budget Submission

**Decrease:** On January 17, 2014, the Federal Payments budget for Appropriation Year 2014 was approved in the Consolidated Appropriations Act, 2014. The FY 2015 Federal Payments request for EPSF is decreased by \$8,900,000 to align the budget with the President's budget request.

### Mayor's Proposed Budget

**No Change:** The Emergency Planning and Security Fund's budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table EP0-4 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table EP0-4**  
(dollars in thousands)

DESCRIPTION	PROGRAM	BUDGET	FTE
<b>FEDERAL PAYMENTS: FY 2014 Approved Budget and FTE</b>		<b>23,800</b>	<b>0.0</b>
Decrease: To align budget with the President's FY 2015 Budget Request	Emergency Planning and Security Cost	-8,900	0.0
<b>FEDERAL PAYMENTS: FY 2015 Agency Budget Submission</b>		<b>14,900</b>	<b>0.0</b>
No Change		0	0.0
<b>FEDERAL PAYMENTS: FY 2015 Mayor's Proposed Budget</b>		<b>14,900</b>	<b>0.0</b>
<b>Gross for EP0 - Emergency Planning and Security Fund</b>		<b>14,900</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)





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# Master Equipment Lease/Purchase Program

[www.cfo.dc.gov](http://www.cfo.dc.gov)

Telephone: 202-727-2476

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Description	FY 2013 Actual	FY 2014 Approved	FY 2015 Proposed	% Change from FY 2014
Operating Budget	\$49,952,545	\$42,676,892	\$51,548,347	20.8

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The mission of the Master Equipment Lease/Purchase Program (the program) is to provide District agencies with access to low cost, tax-exempt financing for short-term capital equipment needs. The program also enables the District to improve its asset/liability management by matching the useful life of the asset being financed to the amortization of the liability.

Equipment financed through the program must have a useful life of at least 5 years. The repayment (amortization) will not exceed the useful life of the equipment being financed. The maximum financing term that may be requested is 10 years. The program finances equipment such as rolling stock (e.g., automobiles, trucks, public safety vehicles) and computer hardware and software. Under the District of Columbia Home Rule Act, the District may issue various obligations to finance its capital needs.

Financing through the program begins with a financing company paying for the purchase of equipment for the District's use. The District makes lease payments to the financing company for such equipment, which are in effect principal and interest payments on the amount financed, and the District gains ownership of the equipment upon completion of the payments. As of September 30, 2013, the District had financed approximately \$469 million of its capital equipment needs through the program.

Timely payments are necessary to satisfy the District's commitments to its investors and creditors and to maintain a good credit standing in the financial markets. Appropriations for the program are budgeted from Local funds in amounts sufficient to meet the required payments.

The agency's FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table ELO-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table ELO-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>General Fund</b>						
Local Funds	49,791	49,953	42,677	51,548	8,871	20.8
<b>Total for General Fund</b>	<b>49,791</b>	<b>49,953</b>	<b>42,677</b>	<b>51,548</b>	<b>8,871</b>	<b>20.8</b>
<b>Gross Funds</b>	<b>49,791</b>	<b>49,953</b>	<b>42,677</b>	<b>51,548</b>	<b>8,871</b>	<b>20.8</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table ELO-2 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table ELO-2**  
(dollars in thousands)

Comptroller Source Group	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
80 - Debt Service	49,791	49,953	42,677	51,548	8,871	20.8
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>49,791</b>	<b>49,953</b>	<b>42,677</b>	<b>51,548</b>	<b>8,871</b>	<b>20.8</b>
<b>Gross Funds</b>	<b>49,791</b>	<b>49,953</b>	<b>42,677</b>	<b>51,548</b>	<b>8,871</b>	<b>20.8</b>

\*Percent change is based on whole dollars.

## Program Description

The Master Equipment Lease/Purchase Program operates through the following program:

**Equipment Lease** – provides financing for short-term capital equipment needs.

## Program Structure Change

The Master Equipment Lease/Purchase Program has no program structure changes in the FY 2015 proposed budget.

## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table ELO-3 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget. It also provides FY 2013 actual data.

**Table ELO-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Equipment Lease</b>								
(1100) Equipment Lease	49,953	42,677	51,548	8,871	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Equipment Lease</b>	<b>49,953</b>	<b>42,677</b>	<b>51,548</b>	<b>8,871</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>49,953</b>	<b>42,677</b>	<b>51,548</b>	<b>8,871</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

### FY 2015 Proposed Budget Changes

The Master Equipment Lease/Purchase Program's proposed FY 2015 gross budget is \$51,548,347, which represents a 20.8 percent increase over its FY 2014 approved gross budget of \$42,676,892. The budget is comprised entirely of Local funds.

### Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2014 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2015 CSFL adjustments to the FY 2014 Local funds budget are described in table 4 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

The Master Equipment Lease/Purchase Program's FY 2015 CSFL budget is \$39,932,992, which represents a \$2,743,900, or 6.4 percent, decrease from the FY 2014 approved Local funds budget of \$42,676,892.

### CSFL Assumptions

The Master Equipment Lease/Purchase Program's CSFL funding for Debt Service reflects an adjustment for a decrease of \$2,743,900 to account for revised debt service projections.

### Agency Budget Submission

**Technical Adjustment:** The Master Equipment Lease/Purchase Program increased the Local funds budget by \$11,615,355 in Debt Service, to align the budget with current debt service cost projections based on proposed activity in the Capital Improvements Plan.

**Mayor’s Proposed Budget**

**No Change:** The Master Equipment Lease/Purchase Program’s budget proposal reflects no change from the agency budget submission to the Mayor’s proposed budget.

**FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type**

Table ELO-4 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table ELO-4**  
(dollars in thousands)

DESCRIPTION	PROGRAM	BUDGET	FTE
<b>LOCAL FUNDS: FY 2014 Approved Budget and FTE</b>		<b>42,677</b>	<b>0.0</b>
Other CSFL Adjustments	Equipment Lease	-2,744	0.0
<b>LOCAL FUNDS: FY 2015 Current Services Funding Level Budget (CSFL)</b>		<b>39,933</b>	<b>0.0</b>
Technical Adjustment: To align budget with scheduled debt service payments	Equipment Lease	11,615	0.0
<b>LOCAL FUNDS: FY 2015 Agency Budget Submission</b>		<b>51,548</b>	<b>0.0</b>
No Change		0	0.0
<b>LOCAL FUNDS: FY 2015 Mayor’s Proposed Budget</b>		<b>51,548</b>	<b>0.0</b>
<b>Gross for ELO - Master Equipment Lease/Purchase Program</b>		<b>51,548</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

# Emergency and Contingency Reserve Funds

Description	FY 2013 Actual	FY 2014 Approved	FY 2015 Proposed	% Change from FY 2014
Operating Budget	\$0	\$5,500,000	\$0	-100.0

The purpose of Emergency and Contingency Reserve Funds is to maintain the required fund balances established under section 450A of the District of Columbia Home Rule Act (D. C. Official Code, sec. 1-204.50a) for each fiscal year. The Emergency and Contingency Reserve Funds were established to provide for nonrecurring or unforeseen needs that arise during the fiscal year.

This agency is budgeted on an as-needed basis, to replenish the Emergency and Contingency Reserve Funds for allocations made from the funds in the previous years. The Emergency and Contingency Reserve Funds were established to provide for nonrecurring or unforeseen needs that arise during the fiscal year. In FY 2005, the following changes were adopted:

- Modified the calculation of the Emergency and Contingency Reserve Funds by using prior year actual expenditures from Local funds as defined in the annual Comprehensive Annual Financial Report (CAFR), and removed expenditures related to payment of debt service from the calculation of actual expenditures;
- Changed the required funding levels from 7 percent to 6 percent (Emergency Reserve Fund at 2 percent and Contingency Reserve Fund at 4 percent); and
- Changed the replenishment requirements from 1 to 2 years, with no less than 50 percent replenished in the first year.

The agency's FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table SV0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table SV0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>General Fund</b>						
Local Funds	0	0	5,500	0	-5,500	-100.0
<b>Total for General Fund</b>	<b>0</b>	<b>0</b>	<b>5,500</b>	<b>0</b>	<b>-5,500</b>	<b>-100.0</b>
<b>Gross Funds</b>	<b>0</b>	<b>0</b>	<b>5,500</b>	<b>0</b>	<b>-5,500</b>	<b>-100.0</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table SV0-2 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table SV0-2**  
(dollars in thousands)

Comptroller Source Group	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
50 - Subsidies and Transfers	0	0	5,500	0	-5,500	-100.0
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>0</b>	<b>0</b>	<b>5,500</b>	<b>0</b>	<b>-5,500</b>	<b>-100.0</b>
<b>Gross Funds</b>	<b>0</b>	<b>0</b>	<b>5,500</b>	<b>0</b>	<b>-5,500</b>	<b>-100.0</b>

\*Percent change is based on whole dollars.

### Program Description

The Emergency and Contingency Reserve Funds operates through the following program:

**Emergency and Contingency Reserve Funds** – budgets for replenishment of the Funds for allocations made in previous years.

### Program Structure Change

The Emergency and Contingency Reserve Funds has no program structure changes in the FY 2015 proposed budget.

## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table SV0-3 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

**Table SV0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Six - Percent Cash Reserve</b>								
(1100) Six - Percent Cash Reserve	0	5,500	0	-5,500	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Six - Percent Cash Reserve</b>	<b>0</b>	<b>5,500</b>	<b>0</b>	<b>-5,500</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>0</b>	<b>5,500</b>	<b>0</b>	<b>-5,500</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

### FY 2015 Proposed Budget Changes

The Emergency and Contingency Reserve Funds' proposed FY 2015 gross budget is \$0, which represents a 100.0 percent decrease from its FY 2014 approved gross budget of \$5,500,000.

#### Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2014 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2015 CSFL adjustments to the FY 2014 Local funds budget are described in table 4 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

The Emergency and Contingency Reserve Funds' FY 2015 CSFL budget is \$5,500,000, which represents no change from the FY 2014 approved Local funds budget.

#### Agency Budget Submission

**Technical Adjustment:** The proposed budget includes a decrease of \$5,500,000 in Local funds that aligns the budget with statutory repayment requirements pertaining to the use of Contingency Cash Reserve Funds in FY 2014 and prior fiscal years. This adjustment is based on actual replenishment of Contingency Cash Reserve allocations during FY 2013 and the Mayor's plan to fully repay any outstanding allocation made in FY 2014.

#### Mayor's Proposed Budget

**No Change:** The Emergency and Contingency Reserve Funds' budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

**FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type**

Table SV0-4 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table SV0-4**  
(dollars in thousands)

DESCRIPTION	PROGRAM	BUDGET	FTE
<b>LOCAL FUNDS: FY 2014 Approved Budget and FTE</b>		<b>5,500</b>	<b>0.0</b>
No Change		0	0.0
<b>LOCAL FUNDS: FY 2015 Current Services Funding Level Budget (CSFL)</b>		<b>5,500</b>	<b>0.0</b>
Technical Adjustment: FY 2014 Contingency Cash allocations will be addressed in FY 2014	Six - Percent Cash Reserve	-5,500	0.0
<b>LOCAL FUNDS: FY 2015 Agency Budget Submission</b>		<b>0</b>	<b>0.0</b>
No Change		0	0.0
<b>LOCAL FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>0</b>	<b>0.0</b>
<b>Gross for SV0 - Emergency and Contingency Reserve Funds</b>		<b>0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)



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# Pay-As-You-Go Capital Fund

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<b>Description</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Approved</b>	<b>FY 2015 Proposed</b>	<b>% Change from FY 2014</b>
Operating Budget	\$88,201,406	\$44,446,774	\$40,351,766	-9.2

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The mission of the Pay-As-You-Go Capital Fund is to provide an additional funding source and offset long-term bond borrowing costs for capital projects.

### Summary of Services

The Mayor and Council can request the use of Pay-As-You-Go (Paygo) Capital funds following the determination and certification by the Chief Financial Officer that the funds are available and necessary for the designated purpose. Operating funds may be transferred to the capital fund through a Pay-As-You-Go Capital funds budget transfer to support the Capital Improvements Plan, and the proposed FY 2015 budget includes such a transfer.

The agency's FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table PA0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table PA0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>General Fund</b>						
Local Funds	33,730	48,439	18,860	11,336	-7,524	-39.9
Special Purpose Revenue Funds	47,148	39,763	25,587	29,016	3,429	13.4
<b>Total for General Fund</b>	<b>80,878</b>	<b>88,201</b>	<b>44,447</b>	<b>40,352</b>	<b>-4,095</b>	<b>-9.2</b>
<b>Gross Funds</b>	<b>80,878</b>	<b>88,201</b>	<b>44,447</b>	<b>40,352</b>	<b>-4,095</b>	<b>-9.2</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table PA0-2 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table PA0-2**  
(dollars in thousands)

Comptroller Source Group	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
50 - Subsidies and Transfers	80,878	88,201	44,447	40,352	-4,095	-9.2
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>80,878</b>	<b>88,201</b>	<b>44,447</b>	<b>40,352</b>	<b>-4,095</b>	<b>-9.2</b>
<b>Gross Funds</b>	<b>80,878</b>	<b>88,201</b>	<b>44,447</b>	<b>40,352</b>	<b>-4,095</b>	<b>-9.2</b>

\*Percent change is based on whole dollars.

## Program Description

The Pay-As-You-Go Capital Fund operates through the following program:

**Pay-Go Capital** – allows for the transfer of revenue and budget authority between the operating funds budget (General Fund) and the capital funds budget (Capital Improvements Fund).

## Program Structure Changes

The Pay-As-You-Go Capital Fund has no program structure changes in the FY 2015 proposed budget.

## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table PA0-3 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

**Table PA0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Pay-Go Capital</b>								
(1100) Pay-Go Capital	88,201	44,447	40,352	-4,095	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Pay-Go Capital</b>	<b>88,201</b>	<b>44,447</b>	<b>40,352</b>	<b>-4,095</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>88,201</b>	<b>44,447</b>	<b>40,352</b>	<b>-4,095</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

### FY 2015 Proposed Budget Changes

The Pay-As-You-Go Capital Fund's (Paygo) proposed FY 2015 gross budget is \$40,351,766, which represents a 9.2 percent decrease from its FY 2014 approved gross budget of \$44,446,774. The budget is comprised of \$11,336,000 in Local funds and \$29,015,766 in Special Purpose Revenue funds.

### Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2014 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2015 CSFL adjustments to the FY 2014 Local funds budget are described in table 4 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

Paygo's proposed FY 2015 CSFL budget is \$9,199,687, which represents a \$9,660,532, or 51.2 percent, decrease from the FY 2014 approved Local funds budget of \$18,860,219.

### CSFL Assumptions

The FY 2015 CSFL calculated for Paygo included adjustment entries that are not described in detail on table 4. These adjustments include a net reduction of \$9,660,532 to account for the removal of one-time funding appropriated in FY 2014 as follows: 1) \$2,800,000 for the upgrade of the D.C. Public Schools student information system; 2) \$1,560,532 for the repair of the fence and field at the Dwight Mosley/Taft Recreation Center; 3) \$1,000,000 for repairs to the field at Shaed Elementary School; and 4) \$4,300,000 for renovations at the Bertie Backus campus of the Community College of the District of Columbia.

Paygo's CSFL funding for Recurring Budget Items, which is not listed in detail on table 4, is unchanged from FY 2014.

**Agency Budget Submission**

**Increase:** The Pay-As-You-Go Capital Fund's budget proposal reflects a net increase of \$3,429,211 in Special Purpose Revenue to align the budget with projected revenues. Specifically, this increase includes \$2,179,211 for higher Rights-of-Way Fee revenue to transfer to capital funds for the District's Local Transportation Fund projects, and \$750,000 from storm water fee revenue and \$500,000 from bag tax fee revenue to transfer to District Department of the Environment (DDOE) capital projects.

**Technical Adjustment:** The Pay-As-You-Go Capital Fund's budget proposal reflects a net technical adjustment of \$2,136,313 in Local funds. The technical adjustment is comprised of increases of \$2,933,313 for the transfer to capital for the new Integrated Tax System, \$503,000 to continue the acceleration of neighborhood investment by converting additional planned Tax Increment Financing borrowing to Paygo in support of the District's Great Streets Initiative, and \$200,000 in additional federal Department of Transportation (DOT) PILOT revenue to fund the Canal Park capital project, partially offset by reductions of \$750,000 for improvements to bus operations efficiency and \$750,000 in support of the expansion of performance parking.

**Mayor's Proposed Budget**

**No Change:** The Pay-As-You-Go Capital Fund's budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table PA0-4 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table PA0-4**  
(dollars in thousands)

DESCRIPTION	PROGRAM	BUDGET	FTE
<b>LOCAL FUNDS: FY 2014 Approved Budget and FTE</b>		<b>18,860</b>	<b>0.0</b>
Removal of One-Time Funding	Pay-Go Capital	-9,661	0.0
<b>LOCAL FUNDS: FY 2015 Current Services Funding Level Budget (CSFL)</b>		<b>9,200</b>	<b>0.0</b>
Technical Adjustment: To align budget with Paygo estimates	Pay-Go Capital	2,136	0.0
<b>LOCAL FUNDS: FY 2015 Agency Budget Submission</b>		<b>11,336</b>	<b>0.0</b>
No Change		0	0.0
<b>LOCAL FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>11,336</b>	<b>0.0</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2014 Approved Budget and FTE</b>		<b>25,587</b>	<b>0.0</b>
Increase: To align budget with projected revenues	Pay-Go Capital	3,429	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Agency Budget Submission</b>		<b>29,016</b>	<b>0.0</b>
No Change		0	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>29,016</b>	<b>0.0</b>
<b>Gross for PA0 - Pay-As-You-Go Capital Fund</b>		<b>40,352</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)



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# District Retiree Health Contribution

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Description	FY 2013 Actual	FY 2014 Approved	FY 2015 Proposed	% Change from FY 2014
Operating Budget	\$107,800,000	\$107,800,000	\$90,100,000	-16.4

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The mission of the District Retiree Health Contribution is to contribute to the funding of the District's other post-employment benefits (OPEB) liabilities.

District government retirees who were first employed after September 30, 1987 ("post-87") may obtain health insurance (pursuant to D.C. Code 1-622) and life insurance (pursuant to D.C. Code 1-623) from the District. The federal government is responsible for funding OPEB costs for District government retirees who were first employed prior to October 1, 1987 ("pre-87").

In 1999, the Council of the District of Columbia established the Annuitants' Health and Life Insurance Employer Contribution Trust Fund ("Trust Fund") to pay the District's portion of post-87 retirees' health and life insurance premiums. Through FY 2007, the District contributed to the Trust Fund from available funds. Beginning in FY 2008, the Governmental Accounting Standards Board requires state and local governments, including the District, to recognize any OPEB liability in their financial statements. The District is budgeting an actuarially determined annual OPEB contribution to gradually reduce its unfunded accrued liability. The proposed budget of the District Retiree Health Contribution represents the District's FY 2015 contribution to the funding of its OPEB liabilities.

The District passed permanent legislation effective in FY 2011 changing the calculation of its contribution to the cost of health, vision and dental insurance premiums for retirees and their dependents to a scale based on the amount of creditable service of the retiree, with a maximum contribution of 75 percent, the same contribution as for current employees.

The agency's FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table RH0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table RH0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>General Fund</b>						
Local Funds	109,800	107,800	107,800	90,100	-17,700	-16.4
<b>Total for General Fund</b>	<b>109,800</b>	<b>107,800</b>	<b>107,800</b>	<b>90,100</b>	<b>-17,700</b>	<b>-16.4</b>
<b>Gross Funds</b>	<b>109,800</b>	<b>107,800</b>	<b>107,800</b>	<b>90,100</b>	<b>-17,700</b>	<b>-16.4</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table RH0-2 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table RH0-2**  
(dollars in thousands)

Comptroller Source Group	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
50 - Subsidies and Transfers	109,800	107,800	107,800	90,100	-17,700	-16.4
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>109,800</b>	<b>107,800</b>	<b>107,800</b>	<b>90,100</b>	<b>-17,700</b>	<b>-16.4</b>
<b>Gross Funds</b>	<b>109,800</b>	<b>107,800</b>	<b>107,800</b>	<b>90,100</b>	<b>-17,700</b>	<b>-16.4</b>

\*Percent change is based on whole dollars.



## Program Description

The District Retiree Health Contribution operates through the following program:

**District Retiree Health Contribution** - provides the contribution to the funding of the District's OPEB liabilities.

## Program Structure Change

The District Retiree Health Contribution has no program structure changes in the FY 2015 proposed budget.

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## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table RH0-3 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

**Table RH0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) District Retiree Health Contribution</b>								
(1100) District Retiree Health Contribution	107,800	107,800	90,100	-17,700	0.0	0.0	0.0	0.0
<b>Subtotal (1000) District Retiree Health Contribution</b>	<b>107,800</b>	<b>107,800</b>	<b>90,100</b>	<b>-17,700</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>107,800</b>	<b>107,800</b>	<b>90,100</b>	<b>-17,700</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

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## FY 2015 Proposed Budget Changes

The District Retiree Health Contribution's proposed FY 2015 gross budget is \$90,100,000, which represents a 16.4 percent decrease from its FY 2014 approved gross budget of \$107,800,000. The budget is comprised entirely of Local funds.

## Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2014 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2015 CSFL adjustments to the FY 2014 Local funds budget are described in table 4 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

The District Retiree Health Contribution's FY 2015 CSFL budget is \$94,300,000, which represents a \$13,500,000, or 12.5 percent, decrease from the FY 2014 approved Local funds budget of \$107,800,000.

### Agency Budget Submission

**Technical Adjustment:** The District Retiree Health Contribution's budget decreased by \$4,200,000 to reflect the actuarial valuation of the District of Columbia Annuitants' Health and Life Insurance Employee Contribution Plan. The purpose of the valuation is to provide an estimate of the actuarial accrued liabilities of the Plan and the Annual Required Contribution in accordance with Governmental Accounting Standard Board (GASB) statement numbers 43 and 45.

### Mayor's Proposed Budget

**No Change:** The District Retiree Health Contribution's budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

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## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table RH0-4 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

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**Table RH0-4**  
(dollars in thousands)

DESCRIPTION	PROGRAM	BUDGET	FTE
<b>LOCAL FUNDS: FY 2014 Approved Budget and FTE</b>		<b>107,800</b>	<b>0.0</b>
Other CSFL Adjustments	District Retiree Health Contribution	-13,500	0.0
<b>LOCAL FUNDS: FY 2015 Current Services Funding Level Budget (CSFL)</b>		<b>94,300</b>	<b>0.0</b>
Technical Adjustment: To align budget with certified actuarial projections	District Retiree Health Contribution	-4,200	0.0
<b>LOCAL FUNDS: FY 2015 Agency Budget Submission</b>		<b>90,100</b>	<b>0.0</b>
No Change		0	0.0
<b>LOCAL FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>90,100</b>	<b>0.0</b>
<b>Gross for RH0 - District Retiree Health Contribution</b>		<b>90,100</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

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# Highway Transportation Fund - Transfers

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Description	FY 2013 Actual	FY 2014 Approved	FY 2015 Proposed	% Change from FY 2014
Operating Budget	\$35,110,798	\$40,306,243	\$37,685,032	-6.5

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The Highway Transportation Fund - Transfers agency records the transfer of motor fuel tax and Rights-of-Way revenues from the District's General Fund to the Highway Trust Fund.

### Summary of Services

This agency reflects the flow of the dedicated revenues through the General Fund and was first budgeted in FY 2010, when it included motor fuel and parking taxes. Starting in FY 2012, parking taxes no longer went to the Highway Trust Fund, but a portion of Rights-of-Way revenue and the motor fuel tax were transferred. More information on the Highway Trust Fund is available in Appendix H of the FY 2015-FY 2020 Capital Improvements Plan (including the Highway Trust Fund).

The agency's FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table KZ0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table KZ0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>General Fund</b>						
Dedicated Taxes	22,778	22,389	21,780	22,167	387	1.8
Special Purpose Revenue Funds	16,654	12,722	18,526	15,518	-3,008	-16.2
<b>Total for General Fund</b>	<b>39,432</b>	<b>35,111</b>	<b>40,306</b>	<b>37,685</b>	<b>-2,621</b>	<b>-6.5</b>
<b>Gross Funds</b>	<b>39,432</b>	<b>35,111</b>	<b>40,306</b>	<b>37,685</b>	<b>-2,621</b>	<b>-6.5</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table KZ0-2 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table KZ0-2**  
(dollars in thousands)

Comptroller Source Group	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
50 - Subsidies and Transfers	39,432	35,111	40,306	37,685	-2,621	-6.5
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>39,432</b>	<b>35,111</b>	<b>40,306</b>	<b>37,685</b>	<b>-2,621</b>	<b>-6.5</b>
<b>Gross Funds</b>	<b>39,432</b>	<b>35,111</b>	<b>40,306</b>	<b>37,685</b>	<b>-2,621</b>	<b>-6.5</b>

\*Percent change is based on whole dollars.

## Program Description

The Highway Transportation Fund - Transfers operates through the following program:

**Transfer Tax to Highway Trust Fund** – records the transfer of dedicated revenue to the local Highway Trust Fund.

This program contains the following 2 activities:

- **Transfer Motor Fuel Tax to Highway Trust Fund** – records the transfer of motor fuel tax revenue to the local Highway Trust Fund; and
- **Transfer Special Purpose Revenue Rights-of-Way Fees** – records the transfer of a portion of the Rights-of-Way revenue to the local Highway Trust Fund.

## Program Structure Change

The Highway Transportation Fund – Transfers has no program structure changes in the FY 2015 proposed budget.

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## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table KZ0-3 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

**Table KZ0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Transfer Tax to Highway Trust Fund</b>								
(1100) Trans Motor Fuel Tax to Highway Trust Fund	22,389	21,780	22,167	387	0.0	0.0	0.0	0.0
(1300) Special Purpose Revenue (ROW)	12,722	18,526	15,518	-3,008	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Transfer Tax to Highway Trust Fund</b>	<b>35,111</b>	<b>40,306</b>	<b>37,685</b>	<b>-2,621</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>35,111</b>	<b>40,306</b>	<b>37,685</b>	<b>-2,621</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

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## FY 2015 Proposed Budget Changes

The Highway Transportation Fund – Transfers' proposed FY 2015 gross budget is \$37,685,032, which represents a 6.5 percent decrease from its FY 2014 approved gross budget of \$40,306,243. The budget is comprised of \$22,167,000 in Dedicated Taxes and \$15,518,032 in Special Purpose Revenue funds.

### Agency Budget Submission

**Increase:** The FY 2015 budget proposal for Dedicated Taxes reflects an increase of \$387,000, which aligns the budget with revenue projections for the motor fuel tax. This adjustment supports the requirement for the transfer of revenue generated from the motor fuel tax to the Highway Trust Fund.

**Decrease:** The FY 2015 budget proposal for Special Purpose Revenue funds includes a decrease of \$3,008,211 based on revenue projections for the Rights-of-Way (ROW) revenue contribution. This adjustment aligns the budget with the legislative requirement to keep the combined budget for the motor fuel tax and the ROW revenue contribution at no more than 22.0 percent of the Highway Trust Fund budget. This adjustment ensures funding for the Federal Highway Administration Grant program's Local match.

### Mayor's Proposed Budget

**No Change:** The Highway Transportation Fund – Transfers' budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table KZ0-4 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table KZ0-4**  
(dollars in thousands)

DESCRIPTION	PROGRAM	BUDGET	FTE
<b>DEDICATED TAXES: FY 2014 Approved Budget and FTE</b>		<b>21,780</b>	<b>0.0</b>
Increase: To align budget with projected revenues	Transfer Tax to Highway Trust Fund	387	0.0
<b>DEDICATED TAXES: FY 2015 Agency Budget Submission</b>		<b>22,167</b>	<b>0.0</b>
No Change		0	0.0
<b>DEDICATED TAXES: FY 2015 Mayor's Proposed Budget</b>		<b>22,167</b>	<b>0.0</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2014 Approved Budget and FTE</b>		<b>18,526</b>	<b>0.0</b>
Decrease: To align budget with projected revenues	Transfer Tax to Highway Trust Fund	-3,008	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Agency Budget Submission</b>		<b>15,518</b>	<b>0.0</b>
No Change		0	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>15,518</b>	<b>0.0</b>
<b>Gross for KZ0 - Highway Transportation Fund - Transfers</b>		<b>37,685</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

# Inaugural Expenses

Description	FY 2013	FY 2014	FY 2015	% Change
	Actual	Approved	Proposed	from FY 2014
Operating Budget	\$8,899,310	\$0	\$0	N/A

**Note:** Actual expenditures in the amount of \$8,899,310 are shown for the budget chapter Inaugural Expenses (SB0) and the balance of actual expenditures in the amount of \$9,287,401 for the Presidential Inauguration is in the budget chapter Emergency Planning and Security Fund (EP0).

The mission of the Inaugural Expenses agency is to consolidate expenses associated with the Presidential Inauguration.

On January 20, 2013, the Inauguration of the President occurred in the District of Columbia. The event was designated as a National Special Security Event by the U.S. Department of Homeland Security, spanned four days, and required extensive coordination, planning, rehearsals, security, logistics support, and cleanup. An estimated 800,000 people attended the 57th Presidential Swearing-In Ceremony and Inauguration Parade held on January 20, 2013.

Reimbursement for the Presidential Inauguration was provided by two sources. The first was Local funds from the Contingency Cash Reserve Fund. The second was Federal Payment for Emergency Planning and Security Costs found in the District of Columbia Appropriations Act. The table below shows the total expenses for each funding source:

<u>Funding Source</u>	<u>Amount</u>
Local Funds (SB0)	\$8,899,310
Federal Payment (EP0)	\$9,287,401
<b>Total</b>	<b>\$18,186,711</b>

In the Consolidated Appropriations Act, 2014, approved January 17, 2014 (P.L. 113-76), the District was provided \$8,920,000 to reimburse the costs paid for by Local funds in FY 2013.

The District's Homeland Security and Emergency Management Agency (HSEMA) served as the "state agent" for the event and, in this capacity, the District facilitated the request for partial reimbursement of Federal Payment aid to the Metropolitan Police Department. The amount expended by each recipient, the funding used, and a brief description of the types of expenses incurred are provided in the following tables:

## District Operating Agencies

Agency/Recipient	Local Funds	Federal Payment	Total
<b><u>Metropolitan Police Department -</u></b> Public safety, crime prevention, crowd control, parade procession escort.	\$379,981	\$9,287,401	\$9,667,382
<b><u>Department of General Services -</u></b> Maintenance and security services for the District's facilities, prepared and inspected the inauguration viewing stands, and served as Events Officers, which included ushering attendees.	\$3,760,963		\$3,760,963
<b><u>District Department of Transportation -</u></b> Directed people and traffic, blocked intersections, hung flags, placed barriers, re-paved Pennsylvania Ave. N.W., tour bus parking, shuttle transport.	\$1,839,011		\$1,839,011
<b><u>Homeland Security and Emergency Management Agency -</u></b> Medical treatment, hazard material handling, parade procession triage stand-by.	\$1,551,975		\$1,551,975
<b><u>Fire and Emergency Medical Services -</u></b> Coordination of Inauguration Planning (DCPIC), Emergency Operation center for event.	\$157,462		\$157,462
<b><u>Department of Public Works -</u></b> General site pre/post cleaning, staging of equipment to support security zones. Sanitized the parade route prior to US Secret Service deploying the security fence. Provided towing support to the Secret Service. Provided fleet maintenance, transported generators, provided fuel for emergency/approved vehicles.	\$731,693		\$731,693
<b><u>Office of Unified Communications -</u></b> Emergency and informational call taking services (311 and 911), management of radio communications.	\$88,242		\$88,242
<b><u>Department of Health -</u></b> Medical treatment, health screening.	\$67,514		\$67,514
<b><u>Office of the Chief Technology Officer -</u></b> Management of data communications and security.	\$51,750		\$51,750
<b><u>Department of Parks and Recreation -</u></b> Facilitated personnel for event preparation.	\$37,900		\$37,900
<b><u>Department of Human Services -</u></b> Family Reunification, Warming/Shelter sites.	\$36,852		\$36,852
<b><u>Department of Consumer and Regulatory Affairs -</u></b> Permit services.	\$26,711		\$26,711

(Continued on next page)



## District Operating Agencies (continued)

Agency/Recipient	Local Funds	Federal Payment	Total
<b><u>District of Columbia Taxicab Commission -</u></b> Augment shuttle transportation.	\$3,151		\$3,151
<b><u>District of Columbia Office of Cable Television -</u></b> Videotaping.	\$3,079		\$3,079
<b><u>Deputy Mayor for Public Safety and Justice -</u></b> The Office of Victim Services, under the Deputy Mayor for Public Safety and Justice, assisted citizens that were victimized during the inaugural events.	\$936		\$936
<b>Subtotal District Operating Agencies</b>	<b>\$8,737,220</b>	<b>\$9,287,401</b>	<b>\$18,024,621</b>

## Non-District Agencies

Agency/Recipient	Local Funds	Federal Payment	Total
<b><u>DC Water -</u></b> Inspected the sewer manholes and various underground structures along Pennsylvania Avenue N.W. and the planned Inauguration Parade route. Assessed the water distribution system to identify any potential areas where mitigation could be conducted prior to the event. Coordinated with District of Columbia, Army Corp of Engineers, federal and local partners on activities related to the inauguration and response to personnel in the event of emergency situations. Coordinated with the District of Columbia Homeland Security and Emergency Management Agency as a support agency to Emergency Support Function (ESF) #3, Public Works and Engineering.	\$162,090		\$162,090
<b>Subtotal Non-District Operating Agencies</b>	<b>\$162,090</b>	<b>\$0</b>	<b>\$162,090</b>
<b>Grand Total</b>	<b>\$8,899,310</b>	<b>\$9,287,401</b>	<b>\$18,186,711</b>



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# Convention Center Transfer - Dedicated Taxes

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Description	FY 2013 Actual	FY 2014 Approved	FY 2015 Proposed	% Change from FY 2014
Operating Budget	\$107,041,241	\$118,995,000	\$114,719,000	-3.6

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The Convention Center Transfer – Dedicated Taxes agency records the transfer of certain sales tax revenues from the District’s General Fund to the Washington Convention and Sports Authority for the Walter E. Washington Convention Center.

This budget entity was established beginning in the FY 2010 budget and reflects the flow of the dedicated revenues to the Convention Center through the General Fund, as authorized by the District of Columbia Official Code: Division I, Title 10, Subtitle IV, Chapter 12.

The agency’s FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table EZ0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table EZ0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>General Fund</b>						
Local Funds	0	3,000	3,250	3,000	-250	-7.7
Dedicated Taxes	101,093	104,041	115,745	111,719	-4,026	-3.5
<b>Total for General Fund</b>	<b>101,093</b>	<b>107,041</b>	<b>118,995</b>	<b>114,719</b>	<b>-4,276</b>	<b>-3.6</b>
<b>Gross Funds</b>	<b>101,093</b>	<b>107,041</b>	<b>118,995</b>	<b>114,719</b>	<b>-4,276</b>	<b>-3.6</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table EZ0-2 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table EZ0-2**  
(dollars in thousands)

Comptroller Source Group	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
50 - Subsidies and Transfers	101,093	107,041	118,995	114,719	-4,276	-3.6
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>101,093</b>	<b>107,041</b>	<b>118,995</b>	<b>114,719</b>	<b>-4,276</b>	<b>-3.6</b>
<b>Gross Funds</b>	<b>101,093</b>	<b>107,041</b>	<b>118,995</b>	<b>114,719</b>	<b>-4,276</b>	<b>-3.6</b>

\*Percent change is based on whole dollars.

## Program Description

The Convention Center Transfer – Dedicated Taxes operates through the following program:

**Transfer Sales Tax to Convention Center** – records the transfer of revenue to the Walter E. Washington Convention Center.

Beginning in FY 2013 and each successive year, the Convention Center Transfer receives \$3,000,000 in Local funds to support Destination DC advertising programs. The programs consist of various marketing campaigns geared toward promoting the District of Columbia as a major tourist destination for personal, business, and convention travel.

## Program Structure Change

The Convention Center Transfer – Dedicated Taxes has no program structure changes in the FY 2015 proposed budget.

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## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table EZ0-3 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

**Table EZ0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Transfer Tax to Convention Center</b>								
(1100) Transfer Sales Tax to Convention Center	107,041	118,995	114,719	-4,276	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Transfer Tax to Convention Center</b>	<b>107,041</b>	<b>118,995</b>	<b>114,719</b>	<b>-4,276</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>107,041</b>	<b>118,995</b>	<b>114,719</b>	<b>-4,276</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

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## FY 2015 Proposed Budget Changes

The Convention Center Transfer – Dedicated Taxes' proposed FY 2015 gross budget is \$114,719,000, which represents a 3.6 percent decrease from its FY 2014 approved gross budget of \$118,995,000. The budget is comprised of \$3,000,000 in Local funds and \$111,719,000 in Dedicated Taxes.

## Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2014 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2015 CSFL adjustments to the FY 2014 Local funds budget are described in table 4 of this agency's budget chapter. Please see the

CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

The Convention Center Transfer – Dedicated Taxes’ FY 2015 CSFL budget is \$3,000,000, which represents a \$250,000, or 7.7 percent, decrease from the FY 2014 approved Local funds budget of \$3,250,000.

**CSFL Assumptions**

The FY 2015 CSFL calculated for the Convention Center Transfer – Dedicated Taxes included an adjustment entry that is not described in detail on table 4. This adjustment is a reduction of \$250,000 to account for the removal of one-time funding appropriated in FY 2014 to support the African American Civil War Museum.

**Agency Budget Submission**

**Decrease:** In Dedicated Taxes, the FY 2015 budget was reduced by \$4,026,000 to align the budget with projected revenues by the Office of the Chief Financial Officer’s Office of Revenue Analysis.

**Mayor’s Proposed Budget**

**No Change:** The Convention Center Transfer – Dedicated Taxes’ budget proposal reflects no change from the agency budget submission to the Mayor’s proposed budget.

**FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type**

Table EZ0-4 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table EZ0-4**  
(dollars in thousands)

DESCRIPTION	PROGRAM	BUDGET	FTE
<b>LOCAL FUNDS: FY 2014 Approved Budget and FTE</b>		<b>3,250</b>	<b>0.0</b>
Removal of One-Time Funding	Transfer Tax to Convention Center	-250	0.0
<b>LOCAL FUNDS: FY 2015 Current Services Funding Level Budget (CSFL)</b>		<b>3,000</b>	<b>0.0</b>
No Change		0	0.0
<b>LOCAL FUNDS: FY 2015 Agency Budget Submission</b>		<b>3,000</b>	<b>0.0</b>
No Change		0	0.0
<b>LOCAL FUNDS: FY 2015 Mayor’s Proposed Budget</b>		<b>3,000</b>	<b>0.0</b>
<b>DEDICATED TAXES: FY 2014 Approved Budget and FTE</b>		<b>115,745</b>	<b>0.0</b>
Decrease: To align budget with projected revenues	Transfer Tax to Convention Center	-4,026	0.0
<b>DEDICATED TAXES: FY 2015 Agency Budget Submission</b>		<b>111,719</b>	<b>0.0</b>
No Change		0	0.0
<b>DEDICATED TAXES: FY 2015 Mayor’s Proposed Budget</b>		<b>111,719</b>	<b>0.0</b>
<b>Gross for EZ0 - Convention Center Transfer-Dedicated Taxes</b>		<b>114,719</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

# H

## Enterprise and Other Funds

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2. Washington Aqueduct (LB0) .....	H-7
3. D.C. Lottery and Charitable Games Control Board (DC0) .....	H-11
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11. Tax Increment Financing (TIF) Program (TX0).....	H-57
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13. Repayment of PILOT Financing (TY0) .....	H-69
14. Not-For-Profit Hospital Corporation (HW0) .....	H-75
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# How to Read the Agency Chapters

The agency chapters describe available resources for an agency, how the agency will spend them, and the achieved and anticipated outcomes as a result of these expenditures. For a detailed explanation of the fiscal tables and narrative sections, please see the “How to Read the Budget and Financial Plan” chapter in *Volume 1: Executive Summary*.

Each chapter contains the following, if applicable:

The first page of each agency chapter displays the agency name and budget code; website address, and telephone number. The page also shows a table that contains an agency’s gross funds, or total operating budget. The table shows the Fiscal Year (FY) 2013 actual expenditures and Full-time Equivalents (FTEs); the FY 2014 Approved budget and FTEs; the FY 2015 Proposed budget and FTEs; and the percent change from the previous year for the budget and FTEs. Lastly, this page typically contains the agency mission statement and a summary of its services.

Subsequent pages reflect agency fiscal and programmatic levels and changes. The information varies by agency but typically contains the following financial tables and narrative sections:

- ***Proposed Funding by Source table*** displays the agency FY 2012 and 2013 actuals, the FY 2014 Approved, and the FY 2015 Proposed dollars by fund type.
  - ***Proposed Full-Time Equivalents table*** shows the agency FY 2012 and 2013 actuals, the FY 2014 Approved, and the FY 2015 Proposed FTEs by fund type.
  - ***Proposed Expenditure by Comptroller Source Group (CSG) table*** identifies the gross fund changes by CSG, which is a type of budgetary classification that identifies categories spending within personal services (personnel costs, such as salaries and fringe benefits) and nonpersonal services (operational costs, such as contracts, supplies, and subsidy payments).
  - ***Proposed Operating Budget and FTEs, by Division/ Program and Activity table*** shows the gross fund changes by dollars and FTEs. The Division/Program descriptions section that precedes this table explains the purpose of the divisions/programs and activities funded in the FY 2015 Proposed budget.
  - ***FY 2014 Approved Budget to FY 2015 Proposed Budget reconciliation table*** shows the FY 2015 Proposed budget and FTE changes, by division or program, from the FY 2014 Approved budget. This table also includes a brief description of the change. A detailed narrative of the changes is found in the FY 2015 Proposed Budget Changes section that precedes this table.
  - ***Agency Performance Plan Objectives*** and the accompanying Agency Performance Measures table show the agency-level plan that contains the agency’s mission, summary of services, objectives, initiatives, and performance measures for a set period of time. For some agencies, the initiatives and performance measures are grouped by division/program.
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# District of Columbia Water and Sewer Authority

[www.dewater.com](http://www.dewater.com)

Telephone: 202-787-2000

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Description	FY 2014 Approved	FY 2015 Proposed	% Change from FY 2014
Operating Budget	\$479,543,000	\$515,959,000	7.6

**Note:** Prior year actuals are not reported for the District of Columbia Water and Sewer Authority, because the agency does not use the District's financial system for its actual transactions.

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The vision of the District of Columbia Water and Sewer Authority (DC Water) is to be a world-class water utility, with the mission to exceed expectations by providing high quality water services in a safe, environmentally friendly, and efficient manner.

**History:** In 1996, the District of Columbia Water and Sewer Authority was created by District law, with the approval of the United States Congress, as an independent authority of the District Government with a separate legal existence. In June 2010, the agency adopted a new logo and brand name, DC Water, while its official name remained District of Columbia Water and Sewer Authority. Beginning in FY 2013, for accounting purposes, DC Water will no longer be reported as a component unit of the District Government.

**Governance:** DC Water's Board of Directors establishes policies and guides the strategic planning process. The Board is composed of eleven members and eleven alternates, representing the District, Montgomery and Prince George's Counties in Maryland and Fairfax County in Virginia. District members establish policies, set rates and charges for District services. The entire Board votes and establishes policies for joint-use services. The General Manager reports to the Board and manages the operations and performance of the enterprise.

The Authority's FY 2015 Board-approved budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table LA0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget.

**Table LA0-1**  
(dollars in thousands)

Appropriated Fund	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>General Fund</b>				
Special Purpose Revenue Funds	479,543	0	-479,543	-100.0
<b>Total for General Fund</b>	<b>479,543</b>	<b>0</b>	<b>-479,543</b>	<b>-100.0</b>
<b>Enterprise and Other</b>				
Enterprise and Other Funds	0	515,959	515,959	N/A
<b>Total for Enterprise and Other</b>	<b>0</b>	<b>515,959</b>	<b>515,959</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>479,543</b>	<b>515,959</b>	<b>36,416</b>	<b>7.6</b>

\*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table LA0-2 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget.

**Table LA0-2**  
(dollars in thousands)

Comptroller Source Group	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
11 - Regular Pay - Continuing Full Time	88,926	100,970	12,044	13.5
14 - Fringe Benefits - Current Personnel	26,169	28,778	2,609	10.0
15 - Overtime Pay	5,359	5,796	437	8.2
<b>Subtotal Personal Services (PS)</b>	<b>120,454</b>	<b>135,544</b>	<b>15,090</b>	<b>12.5</b>
20 - Supplies and Materials	32,909	36,187	3,278	10.0
30 - Energy, Communication and Building Rentals	34,011	30,416	-3,595	-10.6
40 - Other Services and Charges	31,513	28,831	-2,682	-8.5
41 - Contractual Services - Other	84,093	76,944	-7,149	-8.5
50 - Subsidies and Transfers	25,181	26,687	1,506	6.0
70 - Equipment and Equipment Rental	993	1,028	35	3.5
80 - Debt Service	150,389	180,322	29,933	19.9
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>359,089</b>	<b>380,415</b>	<b>21,326</b>	<b>5.9</b>
<b>Gross Funds</b>	<b>479,543</b>	<b>515,959</b>	<b>36,416</b>	<b>7.6</b>

\*Percent change is based on whole dollars.

## Program Description

**Service Area:** Providing more than 600,000 residents and 17.8 million annual visitors in the District of Columbia with retail water and wastewater (sewer) service, DC Water has a total service area of approximately 725 square miles. In addition, DC Water treats wastewater for approximately 1.6 million people in neighboring jurisdictions, including Montgomery and Prince George's Counties in Maryland and Fairfax and Loudoun Counties in Virginia.



**Drinking Water Quality:** With a strong emphasis on water quality, DC Water maintains an annual flushing program, regulatory and voluntary water quality testing, ongoing system upgrades and lead service replacements. In partnership with the U.S. Army Corps of Engineers Washington Aqueduct, DC Water ensures a high quality treatment process for delivering optimal drinking water all year round.

**Pumped and Treated Water Storage:** During Fiscal Year 2013, DC Water pumped an average of 102 million gallons of water per day. In addition, DC Water stores 61 million gallons of treated water at its eight facilities. The Washington Aqueduct stores an additional 49 million gallons.

**Water Distribution System:** DC Water delivers water through 1,300 miles of interconnected pipes, four pumping stations, five reservoirs, three water tanks, 36,000 valves, and 9,089 fire hydrants.

**Blue Plains Advanced Wastewater Treatment Plant:** Blue Plains, located at the southernmost tip of the District, is the largest advanced wastewater treatment facility in the world, covering 153 acres along the Potomac River. Blue Plains treats an annual average of 300 million gallons per day (MGD) and has a design capacity of 370 MGD, with a peak design capacity to treat more than one billion gallons per day.

**Sewer System:** 1,800 miles of sanitary and combined sewers, 22 flow-metering stations, nine off-site wastewater pumping stations, 16 stormwater pumping stations, 12 inflatable dams and a swirl facility comprise the DC Water sewer system.

**Program Structure Change**

DC Water has no program structure changes in the FY 2015 proposed budget.

**FY 2015 Proposed Operating Budget, by Comptroller Source Group**

Table LA0-3 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget.

**Table LA0-3**  
(dollars in thousands)

Program/Activity	Dollars in Thousands			Full-Time Equivalents		
	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) WASA</b>						
(1100) WASA	479,543	515,959	36,416	0.0	0.0	0.0
<b>Subtotal (1000) WASA</b>	<b>479,543</b>	<b>515,959</b>	<b>36,416</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>479,543</b>	<b>515,959</b>	<b>36,416</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency’s programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer’s website, and the DC Water website at [www.dewater.com](http://www.dewater.com).

**FY 2015 Proposed Budget Changes**

The District of Columbia Water and Sewer Authority’s (DC Water) FY 2015 gross budget is \$515,959,000, which represents a 7.6 percent increase over the FY 2014 approved budget of \$479,543,000. The budget is comprised entirely of Enterprise and Other funds.

**Note:** For FY 2015, a new appropriated fund, Enterprise and Other Funds, was created to replace the appropriated fund associated with the General Fund. In tables that categorized changes by fund, the budget associated with the original appropriated fund, Special Purpose Revenue, is reflected as a decrease. As the budget shifts from the General Fund to the new Enterprise and Other appropriated fund, the budget is shown as a corresponding increase.

### **Agency Budget Submission**

On December 5, 2013, DC Water's Board of Directors voted to approve its FY 2015 budget, which proposes a net increase of \$36,416,000 over the FY 2014 approved budget. This proposed adjustment is based on projected increases in operating costs related to a strategic and integrated forecasting approach that link the operating and capital budgets with a ten-year financial plan. This approach includes regulatory requirements, infrastructure needs, Board priorities, and funding and rate concerns. The main objective of DC Water is to serve its more than two million customers throughout the region and over 17 million visitors while investing in commitment to environmental stewardship. In consideration of this objective, the agency proposes to:

**Shift:** The budget shows a shift from Special Purpose Revenue funds to Enterprise and Other Funds, a decrease of \$479,543,000 offset by an increase of \$515,959,000. Included in the shift, the budget reflects an increase of \$36,416,000 in Enterprise and Other funds. Of that amount, an increase of \$9,875,000 for the projected debt service payments and \$20,058,000 for cash financed capital improvements. Other proposals in the budget includes increases of \$15,090,000 for personal services adjustments; \$3,313,000 for procurement of chemical supplies, materials, and equipment necessary for operational needs; and \$1,506,000 for the Payment-in-Lieu-of-Taxes (PILOT) pertaining to the District of Columbia. In order to streamline its operational efficiency, DC Water's budget proposal aligns the budget with programmatic needs by identifying savings in key operational areas. The proposed savings amount to a total of \$13,426,000, which includes reductions of \$2,682,000 for water purchase, \$3,595,000 for utilities, and \$7,149,000 for contractual services.

### **Mayor's Proposed Budget**

**No Change:** DC Water's budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table LA0-4 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table LA0-4**  
(dollars in thousands)

DESCRIPTION	PROGRAM	BUDGET	FTE
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2014 Approved Budget and FTE</b>		<b>479,543</b>	<b>0.0</b>
Shift: To reallocate funding within agency (across fund types)	WASA	-479,543	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Agency Budget Submission</b>		<b>0</b>	<b>0.0</b>
No Change		0	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>0</b>	<b>0.0</b>
<b>ENTERPRISE AND OTHER FUNDS: FY 2014 Approved Budget and FTE</b>		<b>0</b>	<b>0.0</b>
Shift: To reallocate funding within agency (across fund types)	Multiple Programs	515,959	0.0
<b>ENTERPRISE AND OTHER FUNDS: FY 2015 Agency Budget Submission</b>		<b>515,959</b>	<b>0.0</b>
No Change		0	0.0
<b>ENTERPRISE AND OTHER FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>515,959</b>	<b>0.0</b>
<b>Gross for LA0 - Water and Sewer Authority</b>		<b>515,959</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)



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# Washington Aqueduct

washingtonaqueduct.nab.usace.army.mil  
Telephone: 202-764-2753

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Description	FY 2014 Approved	FY 2015 Proposed	% Change from FY 2014
Operating Budget	\$64,591,817	\$64,481,705	-0.2

**Note:** Prior year actuals are not reported for the Washington Aqueduct, because the agency does not use the District's financial system for its actual transactions.

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The mission of Washington Aqueduct is to collect, purify, and pump an adequate supply of potable water to the distribution system managed by the District of Columbia Water and Sewer Authority (DC Water), Arlington County, and Fairfax Water Authority, in Virginia.

The agency plans to fulfill its mission by achieving the following strategic goals:

- Provide an adequate supply of high quality potable water;
- Provide potable water at an equitable, economical rate that covers all costs; and
- Protect the drinking water consumer from both microbial risk and adverse health effects due to chemicals in the drinking water.

Washington Aqueduct owns and operates intake facilities on the Potomac River at Great Falls and Little Falls, Maryland. Washington Aqueduct also owns and operates two 10-mile gravity conduit systems with a combined 200 million gallon per day (mgd) capacity, a 525-mgd raw water pumping station and transmission system, two major treatment plants with 320-mgd capacity, three booster pumping stations, a 480-mgd finished water pumping station, seven finished storage reservoirs, and many large diameter transmission mains.

Washington Aqueduct is owned and operated by the U.S. Army Corps of Engineers and is governed by a Wholesale Customer Board. It sells water to three wholesale customers: DC Water, Arlington County, Virginia, and Fairfax Water Authority, in Virginia. For the first time since 1947, when Falls Church became a customer of the Washington Aqueduct, a change occurred in the wholesale customers. On January 3, 2014 Fairfax County Water Authority assumed ownership and operation of the water distribution system previously owned and operated by the City of Falls Church.

A revision was made to the Memorandum of Understanding among the Army (through Washington Aqueduct), DC Water and Sewer Authority, Arlington County and Fairfax County Water Authority to establish Fairfax County Water Authority as a wholesale customer of Washington Aqueduct in place of the City of Falls Church. The number of customers served will remain the same initially, but could grow as Fairfax County Water Authority may extend the use of Washington Aqueduct water to other parts of their system. If

this happens it would have a positive effect on overall rates. In FY 2013, Washington Aqueduct pumped 48.2 billion gallons of purified water to its customers, a decrease of 5.4 percent from FY 2012. In Fiscal Years 2014 and 2015, Washington Aqueduct projects the production and supply of water to its customers to continue the trend of decreasing by approximately one to three percent per year.

Washington Aqueduct does not receive appropriated funding from the District of Columbia or the federal government.

DC Water funds the District of Columbia's portion of the costs of the Washington Aqueduct. As a wholesale customer, DC Water purchases potable water and makes payments to Washington Aqueduct based on the number of gallons provided. Washington Aqueduct charges a rate based on water sale agreements with DC Water, Arlington County, and Fairfax Water Authority. The individual wholesale customers are responsible for water distribution.

### Water Quality

Water being produced by Washington Aqueduct treatment plants has consistently met and surpassed all Environmental Protection Agency (EPA) drinking water standards.

The agency's FY 2015 proposed budget is presented in the following tables:

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## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table LB0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget.

**Table LB0-1**  
(dollars in thousands)

Appropriated Fund	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>General Fund</b>				
Special Purpose Revenue Funds	64,592	0	-64,592	-100.0
<b>Total for General Fund</b>	<b>64,592</b>	<b>0</b>	<b>-64,592</b>	<b>-100.0</b>
<b>Enterprise and Other</b>				
Enterprise and Other Funds	0	64,482	64,482	N/A
<b>Total for Enterprise and Other</b>	<b>0</b>	<b>64,482</b>	<b>64,482</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>64,592</b>	<b>64,482</b>	<b>-110</b>	<b>-0.2</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table LB0-2 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget.

**Table LB0-2**  
(dollars in thousands)

	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>Comptroller Source Group</b>				
50 - Subsidies and Transfers	64,592	64,482	-110	-0.2
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>64,592</b>	<b>64,482</b>	<b>-110</b>	<b>-0.2</b>
<b>Gross Funds</b>	<b>64,592</b>	<b>64,482</b>	<b>-110</b>	<b>-0.2</b>

\*Percent change is based on whole dollars.

## Program Description

The Washington Aqueduct operates through the following program:

**Sale of Water** – The main program at Washington Aqueduct is the sale of drinking water to its three customers for further distribution to the distribution systems they serve. The Wholesale Customer Board also approves Washington Aqueduct's budget. During Fiscal Years 2014 and 2015, the agency expects to pump an estimated 49 and 48 billion gallons of purified water to its customers, respectively.

## Program Structure Change

The Washington Aqueduct has no program structure changes in the FY 2015 proposed budget.

## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table LB0-3 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget.

**Table LB0-3**  
(dollars in thousands)

Program/Activity	Dollars in Thousands			Full-Time Equivalents		
	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Washington Aqueduct</b>						
(1100) Washington Aqueduct	64,592	64,482	-110	0.0	0.0	0.0
<b>Subtotal (1000) Washington Aqueduct</b>	<b>64,592</b>	<b>64,482</b>	<b>-110</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>64,592</b>	<b>64,482</b>	<b>-110</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Notes:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Budget Changes

The Washington Aqueduct's proposed FY 2015 gross budget is \$64,481,705, which represents a 0.2 percent decrease from its FY 2014 approved gross budget of \$64,591,817. The budget is comprised entirely of Enterprise and Other Funds.

**Note:** For FY 2015, a new appropriated fund, Enterprise and Other Funds, was created to replace the appropriated fund associated with the General Fund. In tables that categorized changes by fund, the budget associated with the original appropriated fund, Special Purpose Revenue, is reflected as a decrease. As the budget shifts from the General Fund to the new Enterprise and Other appropriated fund, the budget is shown as a corresponding increase.

### Agency Budget Submission

**Shift:** The budget shows a shift from Special Purpose Revenue funds to Enterprise and Other funds – Special Purpose Revenue funds, a decrease of \$64,592,000 offset by an increase of \$64,482,000. Included in the shift, the budget reflects a decrease of \$110,112,000 in Special Purpose Revenue funds. The budget proposal achieves savings in the amount of \$110,112,000 based on current and projected costs for chemicals, and a slightly lower projection for energy costs. Additionally, the FY 2015 budget proposal is impacted by a projected reduction in debt service costs as a result of a revised estimate of debt service needs.

### Mayor's Proposed Budget

**No Change:** The Washington Aqueduct's budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

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## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table LB0-4 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table LB0-4**  
(dollars in thousands)

DESCRIPTION	PROGRAM	BUDGET	FTE
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2014 Approved Budget and FTE</b>		<b>64,592</b>	<b>0.0</b>
Shift: To reallocate funding within agency (across fund types)	Washington Aqueduct	-64,592	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Agency Budget Submission</b>		<b>0</b>	<b>0.0</b>
No Change		0	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>0</b>	<b>0.0</b>
<b>ENTERPRISE AND OTHER FUNDS: FY 2014 Approved Budget and FTE</b>		<b>0</b>	<b>0.0</b>
Shift: To reallocate funding within agency (across fund types)	Washington Aqueduct	64,482	0.0
<b>ENTERPRISE AND OTHER FUNDS: FY 2015 Agency Budget Submission</b>		<b>64,482</b>	<b>0.0</b>
No Change		0	0.0
<b>ENTERPRISE AND OTHER FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>64,482</b>	<b>0.0</b>
<b>Gross for LB0 - Washington Aqueduct</b>		<b>64,482</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

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# D.C. Lottery and Charitable Games Control Board

www.lottery.dc.gov  
Telephone: 202-645-8000

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Description	FY 2013 Actual	FY 2014 Approved	FY 2015 Proposed	% Change from FY 2014
Operating Budget	\$242,332,709	\$253,000,000	\$242,156,316	-4.3
FTEs	67.0	72.0	76.0	5.6

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The mission of the D.C. Lottery and Charitable Games Control Board (DCLB) is to generate revenue for the District's General Fund through the sale of lottery games and to regulate charitable gaming.

Since its inception in 1982, DCLB has contributed over \$1.7 billion to the District's General Fund. The DCLB annual transfer to the General Fund remains a vital component in aiding the city's economy, thereby benefiting all residents of the District of Columbia. The General Fund supports services such as education, recreation and parks, public safety, housing, and senior and child services. The DCLB directly benefits its players by paying out more than 50 percent of annual sales in prize money. It also directly benefits local businesses by providing commissions to retailers licensed to sell D.C. Lottery games and offering contracting opportunities.

The agency's FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table DC0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table DC0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>General Fund</b>						
Special Purpose Revenue Funds	249,600	242,333	253,000	0	-253,000	-100.0
<b>Total for General Fund</b>	<b>249,600</b>	<b>242,333</b>	<b>253,000</b>	<b>0</b>	<b>-253,000</b>	<b>-100.0</b>
<b>Enterprise and Other</b>						
Enterprise and Other Funds	0	0	0	242,156	242,156	N/A
<b>Total for Enterprise and Other</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>242,156</b>	<b>242,156</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>249,600</b>	<b>242,333</b>	<b>253,000</b>	<b>242,156</b>	<b>-10,844</b>	<b>-4.3</b>

\*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 2015 Operating Appendices located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Full-Time Equivalent, by Revenue Type

Table DC0-2 contains the proposed FY 2015 FTE level compared to the FY 2014 approved FTE level by revenue type. It also provides FY 2012 and FY 2013 actual data.

**Table DC0-2**

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change
<b>General Fund</b>						
Special Purpose Revenue Funds	71.7	67.0	72.0	0.0	-72.0	-100.0
<b>Total for General Fund</b>	<b>71.7</b>	<b>67.0</b>	<b>72.0</b>	<b>0.0</b>	<b>-72.0</b>	<b>-100.0</b>
<b>Enterprise and Other</b>						
Enterprise and Other Funds	0.0	0.0	0.0	76.0	76.0	N/A
<b>Total for Enterprise and Other</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>76.0</b>	<b>76.0</b>	<b>N/A</b>
<b>Total Proposed FTEs</b>	<b>71.7</b>	<b>67.0</b>	<b>72.0</b>	<b>76.0</b>	<b>4.0</b>	<b>5.6</b>

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table DC0-3 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table DC0-3**  
(dollars in thousands)

Comptroller Source Group	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
11 - Regular Pay - Continuing Full Time	5,729	5,424	6,020	6,449	429	7.1
12 - Regular Pay - Other	17	20	80	102	22	28.0
13 - Additional Gross Pay	81	74	0	16	16	N/A
14 - Fringe Benefits - Current Personnel	1,122	1,124	1,341	1,441	101	7.5
15 - Overtime Pay	22	16	123	123	0	0.0
<b>Subtotal Personal Services (PS)</b>	<b>6,971</b>	<b>6,658</b>	<b>7,563</b>	<b>8,132</b>	<b>568</b>	<b>7.5</b>
20 - Supplies and Materials	40	24	118	85	-34	-28.7
30 - Energy, Comm. and Building Rentals	50	39	338	340	2	0.7
31 - Telephone, Telegraph, Telegram, Etc.	286	215	323	312	-12	-3.6
32 - Rentals - Land and Structures	2,262	2,262	2,525	2,525	0	0.0
33 - Janitorial Services	11	0	0	0	0	N/A
34 - Security Services	17	7	17	567	550	3,159.0
35 - Occupancy Fixed Costs	11	12	16	16	0	0.0
40 - Other Services and Charges	16,545	16,254	17,478	7,597	-9,881	-56.5
41 - Contractual Services - Other	2,971	3,208	4,028	5,378	1,350	33.5
50 - Subsidies and Transfers	220,121	213,336	220,218	216,725	-3,493	-1.6
70 - Equipment and Equipment Rental	315	318	374	479	105	28.1
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>242,629</b>	<b>235,675</b>	<b>245,437</b>	<b>234,025</b>	<b>-11,412</b>	<b>-4.6</b>
<b>Gross Funds</b>	<b>249,600</b>	<b>242,333</b>	<b>253,000</b>	<b>242,156</b>	<b>-10,844</b>	<b>-4.3</b>

\*Percent change is based on whole dollars.

## Program Description

The D.C. Lottery and Charitable Games Control Board operates through the following 3 programs:

**Gaming Operations** – provides support services to lottery retail agents and the gaming public so that they can benefit from the portfolio of games offered by DCLB.

This program contains the following 6 activities:

- **Marketing** – provides advertising and promotional information to eligible players. The goal is to attract eligible players to purchase lottery tickets so that they may enjoy the entertainment value offered by the D.C. Lottery and Charitable Games Control Board’s portfolio of games;
- **Sales Department (Trade Development)** – provides sales goals and retail development services to lottery retail agents. The goals are to assist lottery retail agents in reaching established minimum sales volume levels and to achieve sustained growth;
- **Draw Division** – provides draw-related services to the gaming public. The goal is to maintain the public trust through ensuring unbiased and random draws;
- **Licensing and Charitable Games** – provides licensing and regulatory compliance services to existing and prospective lottery retail agents and non-profit charitable organizations. The goals are to ensure that lottery retail agents and non-profit charitable organizations receive appropriate licenses to sell lottery products and conduct charitable gaming activities in accordance with the laws and regulations set forth by the District;
- **Information Technology** – provides technical coordination and oversight services to lottery retail agents, customers, and internal DCLB operations. The goals are for retail agents, customers and internal operations to deliver, play and provide an uncompromised portfolio of lottery products; and
- **Claim Center** – provides claims processing and gaming information services to the gaming public. The goals are for the public to redeem prizes and enjoy a positive gaming experience.

Gaming Operations oversees 2 types of games:

- **Instant Games** – provides a portfolio of instant lottery games to the gaming public so that they can experience the entertainment value and potential reward of playing and winning with scratch-off style lottery tickets; and
- **Online Games** – provides online lottery-type games and services, which are lottery game tickets sold to the gaming public by lottery retail agents and video gaming machines and played by the public at social settings targeted to the gaming public, so that the District can experience a steady source of revenue through the transfer of net proceeds from lottery sales.

Online games is comprised of the following 9 games:

- **DC3 (Lucky Numbers), DC4, DC5, Powerball, Mega Millions, Hot Lotto, Keno, Race 2 Riches, and Instant Fast Play** – provides online (kiosk-based) lottery gaming experience for the gaming public so that they can experience the entertainment value of the DCLB’s portfolio of games and potential rewards of playing and winning.

**Agency Management** – provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

**Agency Financial Operations** – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained.

## Program Structure Change

The proposed program structure changes are provided in the Agency Realignment appendix to the proposed budget, which is located at [www.cfo.dc.gov](http://www.cfo.dc.gov) on the Annual Operating Budget and Capital Plan page.



## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table DC0-4 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget. It also provides FY 2013 actual data.

**Table DC0-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Agency Management</b>								
(1010) Human Resources	505	497	645	148	4.4	5.0	7.0	2.0
(1015) Executive Direction and Support	1,728	2,053	2,129	77	3.5	4.0	4.0	0.0
(1030) Property and Fleet Management	501	594	574	-19	2.6	3.0	3.0	0.0
(1040) Information Technology	376	405	1,396	992	2.6	3.0	3.0	0.0
(1050) Financial Services	2,729	3,220	3,168	-52	0.0	0.0	0.0	0.0
(1075) Security	806	845	1,520	676	3.5	3.0	4.0	1.0
(1080) Communications	342	470	870	400	3.5	3.0	5.0	2.0
<b>Subtotal (1000) Agency Management</b>	<b>6,988</b>	<b>8,082</b>	<b>10,304</b>	<b>2,221</b>	<b>20.0</b>	<b>21.0</b>	<b>26.0</b>	<b>5.0</b>
<b>(100F) Agency Financial Operations</b>								
(110F) Budget Operations	53	90	128	37	0.9	1.0	1.0	0.0
(120F) Accounting Operations	513	606	617	11	5.2	6.0	6.0	0.0
(130F) Fiscal Officer	299	367	217,136	216,769	2.6	3.0	3.0	0.0
<b>Subtotal (100F) Agency Financial Operations</b>	<b>865</b>	<b>1,062</b>	<b>217,881</b>	<b>216,818</b>	<b>8.7</b>	<b>10.0</b>	<b>10.0</b>	<b>0.0</b>
<b>(2000) Instant Games</b>								
(2100) Instant Games (Activity)	55,785	57,920	0	-57,920	0.0	0.0	0.0	0.0
No Activity Assigned	218	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (2000) Instant Games</b>	<b>56,002</b>	<b>57,920</b>	<b>0</b>	<b>-57,920</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(3000) Online Games</b>								
(3100) Lucky Numbers	51,627	50,630	0	-50,630	0.0	0.0	0.0	0.0
(3200) Quick Cash	5,915	6,147	0	-6,147	0.0	0.0	0.0	0.0
(3300) DC Four	57,931	62,425	0	-62,425	0.0	0.0	0.0	0.0
(3600) Powerball	15,998	16,551	0	-16,551	0.0	0.0	0.0	0.0
(3800) Keno	12,083	11,818	0	-11,818	0.0	0.0	0.0	0.0
(4200) Hot Lotto	2,986	3,305	0	-3,305	0.0	0.0	0.0	0.0
(4400) DC Five	14,891	15,132	0	-15,132	0.0	0.0	0.0	0.0
(4600) Mega Million	6,039	8,512	0	-8,512	0.0	0.0	0.0	0.0
(4700) Race 2 Riches	7,091	7,093	0	-7,093	0.0	0.0	0.0	0.0
(4800) Touch Games	202	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (3000) Online Games</b>	<b>174,763</b>	<b>181,611</b>	<b>0</b>	<b>-181,611</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Continued on next page)

**Table DC0-4 (Continued)**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(6000) Gaming Operations Program</b>								
(6200) Marketing	903	1,037	7,196	6,159	6.1	8.5	8.0	-0.5
(6300) Trade Development	838	938	4,277	3,339	11.3	9.0	11.0	2.0
(6400) Draw Division	363	473	571	98	4.8	5.5	4.0	-1.5
(6500) Licensing and Charitable Games	622	699	824	125	5.2	6.0	6.0	0.0
(6600) Information Technology (Games)	912	1,029	1,023	-7	9.2	10.0	10.0	0.0
(6700) Claim Center	66	149	83	-66	1.7	2.0	1.0	-1.0
<b>Subtotal (6000) Gaming Operations Program</b>	<b>3,704</b>	<b>4,324</b>	<b>13,972</b>	<b>9,648</b>	<b>38.3</b>	<b>41.0</b>	<b>40.0</b>	<b>-1.0</b>
<b>(9950) Audit Adjustments</b>								
No Activity Assigned	10	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (9950) Audit Adjustments</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>242,105</b>	<b>253,000</b>	<b>242,156</b>	<b>-10,844</b>	<b>67.0</b>	<b>72.0</b>	<b>76.0</b>	<b>4.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Budget Changes

The D.C. Lottery and Charitable Games Control Board's (DCLB) proposed FY 2015 gross budget is \$242,156,316, which represents a 4.3 percent decrease from its FY 2014 approved gross budget of \$253,000,000. The budget is comprised entirely of Enterprise and Other funds.

**Note:** For FY 2015, a new appropriated fund, Enterprise and Other Funds, was created to replace the appropriated fund associated with the General Fund. In tables that categorized changes by fund, the budget associated with the original appropriated fund, Special Purpose Revenue, is reflected as a decrease. As the budget shifts from the General Fund to the new Enterprise and Other appropriated fund, the budget is shown as a corresponding increase.

The DCLB budget reflects the impact of a decline in sales across core District-specific games. While national games have rebounded, the impact of the Multi-State Lottery Association's decision to allow for the selling of Powerball and Mega Millions tickets in Fiscal Year 2010 in Maryland and Virginia continues to affect DCLB sales. Fluctuations in revenue have led to a decline in vendor payments and have required the agency to institute cost-saving measures to help maintain the amount transferred to the General Fund.

### Agency Budget Submission

**Shift:** The budget shows a shift from Special Purpose Revenue to Enterprise and Other funds, a decrease of \$253,000,000 and 72.0 FTEs offset by an increase of \$242,156,000 and 76.0 FTEs. Included in the shift, the budget reflects an increase of \$224,165,251 and supports the transfer of certain fiduciary components from the Online Games and Instant Games programs to the Agency Financial Operations program. Specifically, this

includes the management of fiduciary responsibilities for lottery agent commissions, the transfer of lottery proceeds to the District's General Fund and the distribution of winnings to the gaming public. An increase of \$1,350,000 is due, primarily to changes to certain contracts, including the contract for instant game tickets. An increase of \$689,661 supports the agency's efforts to align its operations by providing funding for new lottery equipment, office support, and Intralot contractual fees. Additionally, the budget increased by \$443,059 to support an additional 5.0 FTEs in the Agency Management program and cover other personnel adjustments. Agencywide, the budget increased by \$58,215 for various adjustments to personal services costs.

The agency made several personal services adjustments, which reflect a net decrease of \$8,761 across multiple programs and the elimination of 1.0 FTE in the Gaming Operations program. Additionally, a decrease of \$290,000 in multiple programs reflects savings due to agency efficiencies in supplies, equipment, and certain contract-related services. A net decrease of \$237,251,110 in the Instant and Online Games programs is due to the reorganization of the agency to better align the budget with actual programmatic functions and a projected reduction in anticipated revenue. The Instant Games program contained costs that were primarily associated with scratch-off, ticket-based games, and the Online Games program supported the daily and multi-weekly numbers games, such as DC Four and Powerball. Those gaming categories and their administrative and other fiduciary functions have been reallocated to the remaining three agency programs.

### Mayor's Proposed Budget

**No Change:** The D.C. Lottery and Charitable Games Control Board's budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table DC0-5 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table DC0-5**

(dollars in thousands)

DESCRIPTION	PROGRAM	BUDGET	FTE
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2014 Approved Budget and FTE</b>		<b>253,000</b>	<b>72.0</b>
Shift: To reallocate funding within agency (across fund types)	Multiple Programs	-253,000	-72.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Agency Budget Submission</b>		<b>0</b>	<b>0.0</b>
<b>ENTERPRISE AND OTHER FUNDS: FY 2014 Approved Budget and FTE</b>		<b>0</b>	<b>0.0</b>
Shift: To reallocate funding within agency (across fund types)	Multiple Programs	242,156	76.0
<b>ENTERPRISE AND OTHER FUNDS: FY 2015 Agency Budget Submission</b>		<b>242,156</b>	<b>76.0</b>
No Change		0	0.0
<b>ENTERPRISE AND OTHER FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>242,156</b>	<b>76.0</b>
<b>Gross for DC0 - D.C. Lottery and Charitable Games Control Board</b>		<b>242,156</b>	<b>76.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)



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# District of Columbia Retirement Board

[www.dcrb.dc.gov](http://www.dcrb.dc.gov)

Telephone: 202-343-3200

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Description	FY 2014 Approved	FY 2015 Proposed	% Change from FY 2014
Operating Budget	\$30,338,398	\$30,338,398	0.0
FTEs	56.2	57.6	2.5

Note: The District of Columbia Retirement Board does not use the District's financial system for its actual transactions.

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The mission of the District of Columbia Retirement Board (DCRB) is to invest prudently the assets of the police officers, firefighters, and teachers of the District of Columbia, while providing those employees with retirement services.

## Summary of Services

DCRB is an independent agency that has exclusive authority and discretion to manage and control the District's retirement funds for teachers, police officers, and firefighters (hereinafter referred to as the "Fund") pursuant to Section 1-711(a) of the District of Columbia Official Code. In 2005, the responsibility of administering the teachers', police officers' and firefighters' retirement programs was transferred to DCRB.

The federal government assumed the District's unfunded liability for the retirement plans of teachers, police officers, firefighters, and judges under provisions of the National Capital Revitalization and Self-Government Improvement Act of 1997. Under this law, the federal government pays the retirement benefits and death benefits, and a share of disability payments, for members for years of service earned up to the freeze date of June 30, 1997. The District of Columbia government is responsible for all subsequently earned benefits for the members of the retirement plans.

The DCRB Board of Trustees is comprised of 12 voting trustees: 3 appointed by the Mayor, 3 appointed by the District Council, and 6 elected by employee participation groups. The District's Chief Financial Officer or his designee serves as a non-voting, ex-officio member of the Board.

The agency's FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table DY0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget.

**Table DY0-1**  
(dollars in thousands)

Appropriated Fund	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>General Fund</b>				
Special Purpose Revenue Funds	30,338	0	-30,338	-100.0
<b>Total for General Fund</b>	<b>30,338</b>	<b>30,338</b>	<b>0</b>	<b>0.0</b>
<b>Enterprise and Other</b>				
Enterprise and Other Funds	0	30,338	30,338	N/A
<b>Total for Enterprise and Other</b>	<b>0</b>	<b>30,338</b>	<b>30,338</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>0</b>	<b>30,338</b>	<b>30,338</b>	<b>0.0</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table DY0-2 contains the proposed FY 2015 FTE level compared to the FY 2014 approved FTE level by revenue type.

**Table DY0-2**  
(dollars in thousands)

Appropriated Fund	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>General Fund</b>				
Special Purpose Revenue Funds	56.2	0.0	-56.2	-100.0
<b>Total for General Fund</b>	<b>56.2</b>	<b>0.0</b>	<b>-56.2</b>	<b>-100.0</b>
<b>Enterprise and Other</b>				
Enterprise and Other Funds	0.0	57.6	57.6	N/A
<b>Total for Enterprise and Other</b>	<b>0.0</b>	<b>57.6</b>	<b>57.6</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>56.2</b>	<b>57.6</b>	<b>1.4</b>	<b>2.5</b>

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table DY0-3 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget.

**Table DY0-3**  
(dollars in thousands)

	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>Comptroller Source Group</b>				
11 - Regular Pay - Continuing Full Time	5,079	5,523	444	8.7
12 - Regular Pay - Other	0	0	0	0
13 - Additional Gross Pay	204	218	14	6.7
14 - Fringe Benefits - Current Personnel	1,323	1,438	116	8.7
15 - Overtime Pay	10	24	14	128.6
<b>Subtotal Personal Services (PS)</b>	<b>6,617</b>	<b>7,203</b>	<b>586</b>	<b>8.9</b>
20 - Supplies and Materials	228	232	4	1.6
31 - Telephone, Telegraph, Telegram, Etc.	56	75	19	34.6
32 - Rentals - Land and Structures	1,702	1,702	0	0.0
34 - Security Services	13	10	-3	-24.6
40 - Other Services and Charges	20,009	19,253	-756	-3.8
41 - Contractual Services - Other	1,077	1,077	0	0.0
70 - Equipment and Equipment Rental	636	786	150	23.5
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>23,721</b>	<b>23,135</b>	<b>-586</b>	<b>-2.5</b>
<b>Gross Funds</b>	<b>30,338</b>	<b>30,338</b>	<b>0</b>	<b>0.0</b>

\*Percent change is based on whole dollars.

### Program Description

The District of Columbia Retirement Board operates through the following program:

**DCRB Agency Management** – provides administrative support and the required tools to achieve operational and programmatic results.

This program contains the following 8 activities:

- **Board of Trustees** – determines the overall investment strategy for the Fund and monitors staff implementation of the strategy. The Board of Trustees' activity expenses are paid from the earnings derived from the Fund;
- **Executive** – provides executive direction for all activities to achieve the mission of the agency. Executive activity expenses are paid from two sources: (1) earnings derived from the Fund; and (2) reimbursements from the United States Department of the Treasury (Treasury) for services provided by DCRB for programs for which the federal government is responsible;
- **Investments** – manages all activities and resources dedicated to the investment of the assets of the Fund. Investment activity expenses are paid from the earnings derived from the Fund;

- **Benefits** – provides administrative services for members and timely and accurate payment of benefits to retirees and survivors. Benefits activity expenses are paid from two sources: (1) earnings derived from the Fund; and (2) reimbursements from the Treasury for services provided by DCRB for programs for which the federal government is responsible;
- **General Counsel** – provides legal support to the agency. General Counsel activity expenses are paid from the earnings derived from the Fund;
- **Operations** – provide operational and accounting support. Operations activity expenses are paid from two sources: (1) earnings derived from the Fund; and (2) reimbursements from Treasury for services provided by DCRB for programs for which the federal government is responsible;
- **Information Technology** – provides technology systems support to achieve programmatic results. Information Technology activity expenses are paid from the earnings derived from the Fund; and
- **Projects** – manages the special projects undertaken by the agency. Projects activity expenses are paid from the earnings derived from the fund.

### Program Structure Change

The District of Columbia Retirement Board has no program structure changes in the FY 2015 proposed budget.

## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table DY0-4 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget.

**Table DY0-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands			Full-Time Equivalents		
	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(3000) DCRB Agency Management</b>						
(3001) Executive	1,804	1,817	13	11.0	11.0	0.0
(3002) Investments	14,031	11,637	-2,394	5.0	5.0	0.0
(3003) Trustees	500	515	15	0.0	0.0	0.0
(3004) General Counsel	858	978	121	3.0	3.0	0.0
(3005) Benefits	2,026	2,074	48	20.6	19.6	-1.0
(3006) Operations	3,417	3,410	-8	9.6	10.0	0.4
(3007) Information Technology	4,283	5,461	1,178	6.0	8.0	2.0
(3008) Projects	3,420	4,447	1,026	1.0	1.0	0.0
<b>Subtotal (3000) DCRB Agency Management</b>	<b>30,338</b>	<b>30,338</b>	<b>0</b>	<b>56.2</b>	<b>57.6</b>	<b>1.4</b>
<b>Total Proposed Operating Budget</b>	<b>30,338</b>	<b>30,338</b>	<b>0</b>	<b>56.2</b>	<b>57.6</b>	<b>1.4</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.



## **FY 2015 Proposed Budget Changes**

The District of Columbia Retirement Board's (DCRB) proposed FY 2015 gross budget is \$30,338,398, which represents no change from its FY 2014 approved gross budget. The budget is comprised entirely of Enterprise and Other funds.

**Note:** For FY 2015, two new appropriated funds, Enterprise and Other Funds – Dedicated Taxes and the Enterprise and Other funds, were created to replace the appropriated Funds were created to replace the appropriated funds associated with the General Fund. In tables that categorized changes by fund, the budget associated with the original appropriated funds, Special Purpose Revenue and Dedicated Taxes, is reflected as decrease. As the budget shifts from the General Fund to the new Enterprise and Other, the budget is shown as a corresponding increase.

### **Agency Budget Submission**

**Shift:** The budget shows a shift from Special Purpose Revenue to Enterprise and Other funds, a decrease of \$30,338,398 and 56.2 FTEs offset by an increase of \$30,338,398 and 57.6 FTEs. Included in the shift, the budget supports a total personal services increase of \$586,238 and 1.4 FTEs. Of this amount, \$572,738 supports 1.4 additional positions, the filling of existing vacancies, the projected costs of salary and Fringe Benefits; and \$13,500 in Overtime Pay to cover the administration of parallel pension systems as the agency prepares to convert to a new pension system in FY 2015. In nonpersonal services, the budget increased by \$153,317, which includes \$149,611 to support information technology infrastructure projects; \$16,402 in Fixed Costs to support telephone system upgrades and security costs; and \$3,706 to support increased costs in Supplies and Materials to meet the administrative needs of the agency.

The proposed budget also includes a decrease of \$755,957 in Other Services and Charges to correspond with a lower projection provided by the U.S. Department of the Treasury for its System to Administer Retirement (STAR), which is administered by DCRB.

### **Mayor's Proposed Budget**

The District of Columbia Retirement Board's budget proposal reflects no change from the agency's budget submission to the Mayor's proposed budget.

## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table DY0-5 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table DY0-5**  
(dollars in thousands)

DESCRIPTION	PROGRAM	BUDGET	FTE
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2014 Approved Budget and FTE</b>		<b>30,338</b>	<b>56.2</b>
Shift: To reallocate funding within agency (across fund types)	DCRB Agency		
	Management	-30,338	-56.2
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Agency Budget Submission</b>		<b>0</b>	<b>0.0</b>
<b>ENTERPRISE AND OTHER FUNDS: FY 2014 Approved Budget and FTE</b>		<b>0</b>	<b>0.0</b>
Shift: To reallocate funding within agency (across fund types)	DCRB Agency		
	Management	30,338	57.6
<b>ENTERPRISE AND OTHER FUNDS: FY 2015 Agency Budget Submission</b>		<b>30,338</b>	<b>57.6</b>
No Change		0	0.0
<b>ENTERPRISE AND OTHER FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>30,338</b>	<b>57.6</b>
<b>Gross for DY0 - District of Columbia Retirement Board</b>		<b>30,338</b>	<b>57.6</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

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# Washington Convention and Sports Authority

[www.eventsdc.com](http://www.eventsdc.com)

Telephone: 202-249-3000

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Description	FY 2014 Approved	FY 2015 Proposed	% Change from FY 2014
Operating Budget	\$114,584,739	\$132,792,837	15.9

**Note:** Prior year actuals are not reported for the Washington Convention and Sports Authority, because the agency does not use the District's financial system for its actual transactions.

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The mission of Events DC is to promote the District as a location for conventions, trade shows, meetings, sports, entertainment and recreational events; promote tourism and leisure travel to the District; and encourage and support youth activities, including through sports. Through these activities, Events DC serves as an economic engine for the Nation's Capital.

## Summary of Services

In 1994, the Washington Convention Center Authority (WCCA) was created as a corporate body and an independent authority of the District of Columbia government responsible for managing and operating the District's convention center and for bringing national and international conventions, trade shows, and meetings to the District of Columbia. ["Washington Convention Center Authority Act of 1994," D.C. Law 10-188, effective September 28, 1994]. Pursuant to the Fiscal Year 2010 Budget Support Second Emergency Act of 2009 and the Fiscal Year 2010 Budget Support Act, the District of Columbia Sports and Entertainment Commission was merged into WCCA to form a new organization known as the Washington Convention and Sports Authority (WCSA). The merger created one umbrella organization with a broadened charter to also promote the District as a key sports, entertainment and special events destination. Also, as part of the merger, WCSA gained control over the Nationals Ballpark, the Robert F. Kennedy Memorial Stadium (RFK), and the non-military portions of the DC Armory. Facility maintenance for RFK and the Armory, previously performed by the D.C. Sports and Entertainment Commission, was assumed by the Department of Real Estate Services, now the Department of General Services.

In June 2011, the Washington Convention and Sports Authority launched a new brand name, "Events DC." The new brand entity fully encompasses the event experience in the city, elevates the organization's core assets and portfolio, and perhaps most importantly, aligns with the existing brands for Washington D.C. and the city's promotional arm, Destination DC.

Events DC is governed by an 11-member Board of Directors. Two members, one of whom is the Chief Financial Officer of the District and the other of whom is designated by the Mayor, serve as voting ex-officio members. The remaining nine public members are appointed by the Mayor with the advice and consent of the Council of the District of Columbia and represent certain sectors of the community. The Mayor designates one public member as chairperson with the advice and consent of the Council.

The agency's FY 2015 proposed budget is presented in the following tables:

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## **FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type**

Table ES0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget.

**Table ES0-1**  
(dollars in thousands)

<b>Appropriated Fund</b>	<b>Approved FY 2014</b>	<b>Proposed FY 2015</b>	<b>Change from FY 2014</b>	<b>Percent Change*</b>
<b>General Fund</b>				
Special Purpose Revenue Funds	114,585	0	-114,585	-100.0
<b>Total for General Fund</b>	<b>114,585</b>	<b>0</b>	<b>-114,585</b>	<b>-100.0</b>
<b>Enterprise and Other</b>				
Enterprise and Other Funds	0	132,793	132,793	N/A
<b>Total for Enterprise and Other</b>	<b>0</b>	<b>132,793</b>	<b>132,793</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>114,585</b>	<b>132,793</b>	<b>18,208</b>	<b>15.9</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table ES0-2 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget.

**Table ES0-2**  
(dollars in thousands)

<b>Appropriated Fund</b>	<b>Approved FY 2014</b>	<b>Proposed FY 2015</b>	<b>Change from FY 2014</b>	<b>Percent Change*</b>
11 - Regular Pay - Continuing Full Time	15,411	16,202	791	5.1
12 - Regular Pay - Other	1,053	963	-90	-8.5
14 - Fringe Benefits - Current Personnel	4,624	5,313	689	14.9
15 - Overtime Pay	576	576	0	0.0
<b>Subtotal Personal Services (PS)</b>	<b>21,664</b>	<b>23,054</b>	<b>1,390</b>	<b>6.4</b>
20 - Supplies and Materials	587	572	-15	-2.5
30 - Energy, Communication and Building Rentals	6,110	6,276	166	2.7
31 - Telephone, Telegraph, Telegram, Etc.	125	125	0	0.0
41 - Contractual Services - Other	14,860	15,614	754	5.1
50 - Subsidies and Transfers	21,383	20,785	-599	-2.8
60 - Land and Buildings	13,238	17,093	3,855	29.1
70 - Equipment and Equipment Rental	330	330	0	0.0
80 - Debt Service	36,287	48,944	12,657	34.9
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>92,921</b>	<b>109,738</b>	<b>16,818</b>	<b>18.1</b>
<b>Gross Funds</b>	<b>114,585</b>	<b>132,793</b>	<b>18,208</b>	<b>15.9</b>

\*Percent change is based on whole dollars.

## Program Description

Although it appears as a single program in the District's financial system, the Washington Convention and Sports Authority operates through the following 3 programs:

**Washington Convention Center Operations** – provides for the operation of the Walter E. Washington Convention Center, in whole or in part, directly or under contract, and engages in such activities as deemed appropriate to promote trade shows, conventions, and other events. This program also constructs, equips, and maintains the facility.

The convention center opened in April 2003 and was later named in honor of the first Mayor of the District under the present Home Rule Charter. Since opening, it has hosted the following number of events per fiscal year:

<u>Fiscal Year</u>	<u>Convention Center Events</u>
2004	201
2005	185
2006	106
2007	150
2008	185
2009	204
2010	214
2011	231
2012	201
2013	209

A total of 10.68 million people attended events at the Convention Center during the period of FY 2004 through FY 2013. Currently, the Convention Center has booked or tentatively booked approximately 387 events from 2014-2016. These events are projected to attract 1 million attendees every year. The Center has a total of 2.3 million square feet of space, including 703,000 square feet of exhibit space; 118,670 square feet of meeting space (which is divisible into 77 meeting rooms); 44,000 square feet of retail space and street-level restaurants; and a 52,000 square-foot ballroom, which is one of the largest on the East Coast.

**Sports, Entertainment, and Special Events** – promotes attractions and the development of new events for the Robert F. Kennedy Memorial Stadium and the surrounding festival grounds, non-military events at the District of Columbia Armory, and sporting and entertainment events at other sites around the city. These events include the D.C. United Major League Soccer team, the Eagle Bank Bowl football game, Nations Football Classic, local athletic games, various concerts, and other events. The Department of General Services maintains the stadium and the armory through revenue collected from events, rent, advertising, and other sources of revenue derived from these facilities.

**Carnegie Library at Mount Vernon Square** – as a special event venue, the Carnegie Library showcases its versatility by hosting galas, weddings, receptions, holiday parties, and press events. The Library is comprised of seven ornate rooms, including the L'Enfant Map Room, which features an illuminated floor map of Washington, D.C.

## Program Structure Change

The Washington Convention and Sports Authority has no program structure changes in the FY 2015 proposed budget.

## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table ES0-3 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget.

**Table ES0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands			Full-Time Equivalents		
	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Washington Convention Center</b>						
(1100) Washington Convention Center	114,585	132,793	18,208	0.0	0.0	0.0
<b>Subtotal (1000) Washington Convention Center</b>	<b>114,585</b>	<b>132,793</b>	<b>18,208</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>114,585</b>	<b>132,793</b>	<b>18,208</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Notes:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Budget Changes

The Events DC's (EDC) proposed FY 2015 gross budget is \$132,792,837, which represents a 15.9 percent increase over its FY 2014 approved gross budget of \$114,584,739. The budget is comprised entirely of Enterprise and Other funds.

**Note:** For FY 2015, a new appropriated fund, Enterprise and Other Funds – was created to replace the appropriated fund previously associated with the General Fund. In tables that categorized changes by fund, the budget associated with the original appropriated funds, Special Purpose Revenue, is reflected as a decrease. As the budget shifts from the General Fund to the new Enterprise and Other appropriated fund, the budget is shown as a corresponding increase.

### Agency Budget Submission

**Shift:** The budget shows a shift from Special Purpose Revenue funds to Enterprise and Other funds – Special Purpose Revenue funds, a decrease of \$114,584,739 offset by an increase of \$132,792,836. Included in the shift, the budget reflects an increase of \$18,208,097 in Enterprise and Other funds. Of that amount, an increase of \$12,656,892 in Debt Service reflects additional payments for the construction of the new Marriott Marquis Convention Center Headquarters Hotel. To support program initiatives, and align the budget with Events DC's five-year capital project plan, the Capital expenditures in Land and Building was increased by \$3,855,000. The budget allocation for personal services was increased by \$1,390,147 to reflect the agency's FY 2015 approved staffing, Fringe Benefits, and cost-of-living adjustments. Funding allocation for Contractual Services was also increased by \$754,105 to support program initiatives, and Fixed Costs by \$165,647 due to a projected increased rate for Electricity. In order to align the budget with projected revenues and streamline operational efficiency, Events DC reduced budget allocations for office supplies by \$14,900 as well as Subsidies and Transfers by \$598,793.

## Mayor's Proposed Budget

**No Change:** The Events DC's budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

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### FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table ES0-4 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

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**Table ES0-4**  
(dollars in thousands)

DESCRIPTION	PROGRAM	BUDGET	FTE
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2014 Approved Budget and FTE</b>		<b>114,585</b>	<b>0.0</b>
Shift: To reallocate funding within agency (across fund types)	Washington	-114,585	0.0
	Convention Center		
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Agency Budget Submission</b>		<b>0</b>	<b>0.0</b>
<b>ENTERPRISE AND OTHER FUNDS: FY 2014 Approved Budget and FTE</b>		<b>0</b>	<b>0.0</b>
Shift: To reallocate funding within agency (across fund types)	Washington	132,793	0.0
	Convention Center		
<b>ENTERPRISE AND OTHER FUNDS: FY 2015 Agency Budget Submission</b>		<b>132,793</b>	<b>0.0</b>
No Change		0	0.0
<b>ENTERPRISE AND OTHER FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>132,793</b>	<b>0.0</b>
<b>Gross for ES0 - Washington Convention and Sports Authority</b>		<b>132,793</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)



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# Housing Finance Agency

[www.dchfa.org](http://www.dchfa.org)

Telephone: 202-777-1600

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Description	FY 2014 Approved	FY 2015 Proposed	% Change from FY 2014
Operating Budget	\$9,689,000	\$9,661,513	-0.3

**Note:** Prior year actuals are not reported for the Housing Finance Agency, because the agency does not use the District's financial system for its actual transactions.

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The Housing Finance Agency (HFA) was established in 1979 as a corporate body with a legal existence separate from the Government of the District of Columbia to stimulate and expand homeownership and rental housing opportunities for low-and moderate-income families in the District.

The Housing Financing Agency issues taxable and tax-exempt mortgage revenue bonds to lower the costs of financing single-family housing and of acquiring, constructing, and rehabilitating rental housing. In addition, HFA administers the issuance of 4-percent low-income housing tax credits to achieve its affordable housing preservation, rehabilitation, and development objectives on behalf of the Department of Housing and Community Development (DHCD).

The agency's FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table HF0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget.

**Table HF0-1**  
(dollars in thousands)

	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>Appropriated Fund</b>				
<b>General Fund</b>				
Special Purpose Revenue Funds	9,689	0	-9,689	-100.0
<b>Total for General Fund</b>	<b>9,689</b>	<b>0</b>	<b>-9,689</b>	<b>-100.0</b>
<b>Enterprise and Other</b>				
Enterprise and Other Funds	0	9,662	9,662	N/A
<b>Total for Enterprise and Other</b>	<b>0</b>	<b>9,662</b>	<b>9,662</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>9,689</b>	<b>9,662</b>	<b>-27</b>	<b>-0.3</b>

\*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table HF0-2 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget.

**Table HF0-2**  
(dollars in thousands)

	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>Comptroller Source Group</b>				
11 - Regular Pay - Continuing Full Time	5,034	5,285	252	5.0
14 - Fringe Benefits - Current Personnel	1,026	1,077	51	5.0
15 - Overtime Pay	32	30	-2	-7.4
<b>Subtotal Personal Services (PS)</b>	<b>6,092</b>	<b>6,392</b>	<b>301</b>	<b>4.9</b>
20 - Supplies and Materials	100	100	0	0.0
30 - Energy, Comm. and Building Rentals	130	135	5	3.8
31 - Telephone, Telegraph, Telegram, Etc.	66	69	3	4.2
33 - Janitorial Services	76	76	0	0.0
34 - Security Services	20	20	0	0.0
40 - Other Services and Charges	1,700	1,000	-700	-41.2
41 - Contractual Services - Other	1,020	1,400	380	37.3
70 - Equipment and Equipment Rental	190	190	0	0.0
80 - Debt Service	295	279	-16	-5.4
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>3,597</b>	<b>3,269</b>	<b>-328</b>	<b>-9.1</b>
<b>Gross Funds</b>	<b>9,689</b>	<b>9,662</b>	<b>-27</b>	<b>-0.3</b>

\*Percent change is based on whole dollars.

## Program Description

Although the Housing Finance Agency appears as a single entity in the District's financial system, it operates through the following 3 programs:

**Multi-Family Development** – provides tax-exempt and taxable bonds, tax credits, and McKinney Act Savings Loan funds as financial tools that are integral to development of the community's ability to provide affordable, safe and decent housing to low-income and special needs populations. The multi-family mortgage revenue bond and tax credit products serve as vehicles for developers to access low-cost institutional debt and equity tools that enhance return on investment. When combined with 4 percent Low-Income Housing Tax Credits and other subsidies, the HFA's mortgage revenue bond product, which is offered in enhanced structures, provides competitive, below-market rate pricing and helps to preserve, rehabilitate, or construct affordable and mixed-income housing in the District.

This program contains the following 2 activities:

- **Technical Assistance** – provides technical assistance on all aspects of underwriting to developers who produce affordable housing, and acts as facilitators with city and federal government agencies to help expedite the permitting process and other approvals. In addition, HFA's staff provides ongoing construction monitoring to ensure construction is successfully completed and properly managed; and
- **Financing Assistance** – provides several financing programs, including the Multi-family Mortgage Revenue Bond Program, Low-Income Housing Tax Credit Program, and McKinney Act Savings Loan Fund. Depending on a project's eligibility, tax-exempt bonds, taxable bonds or low-interest loans can be used for pre-development activities, as well as the acquisition, construction and renovation of multi-family buildings. Financing can be used for the rehabilitation or construction of rental housing, cooperatives, assisted-living facilities, and transitional housing.

**Single Family Development** – provides low-interest mortgages for persons purchasing a home in the District at or below the national and local conventional rates.

This program contains the following 2 activities:

- **Homebuyer Assistance** – provides 30-year fixed rate mortgages and assistance with down payment and closing costs, as funds are available; and
- **Homeownership Education** – provides regular seminars and community outreach in an effort to empower persons seeking to become homeowners in the District. Through the HFA, information is made available to residents on the Single Family Bond products, financing options, the District government's employer assistance program, tax credits, tax abatements, the Home Purchase Assistance Program (HPAP), other programs to help with closing costs, and other incentives for homebuyers.

**HomeSaver Program** – is a U.S. Treasury Hardest Hit Fund Initiative, which is federally funded and provides forgivable mortgage loans to homeowners of the District of Columbia who are at risk of foreclosure and who have experienced involuntary job loss.

## Program Structure Change

The Housing Finance Agency has no program structure changes in the FY 2015 proposed budget.

## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table HF0-3 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget.

**Table HF0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands			Full-Time Equivalents		
	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Housing Finance Agency</b>						
(1100) Housing Finance Agency	9,689	9,662	-27	0.0	0.0	0.0
<b>Subtotal (1000) Housing Finance Agency</b>	<b>9,689</b>	<b>9,662</b>	<b>-27</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>9,689</b>	<b>9,662</b>	<b>-27</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Budget Changes

The Housing Finance Agency's (HF0) proposed FY 2015 gross budget is \$9,661,512, which represents a less than one percent decrease from its FY 2014 approved gross budget of \$9,689,000. The budget is comprised entirely of Enterprise and Other funds.

**Note:** For FY 2015, a new appropriated fund, Enterprise and Other funds, was created to replace the appropriated funds normally associated with the General Fund. In tables that categorized changes by fund, the budget associated with the original appropriated fund, Special Purpose Revenue is reflected as decrease. As the budget shifts from the General Fund to the new Enterprise and Other appropriated fund, the budget is shown as a corresponding increase.

### Agency Budget Submission

**Shift:** The budget shows a shift from Special Purpose Revenue to Enterprise and Other funds, a decrease of \$9,689,000 offset by an increase of \$9,661,513. Included in the shift, the proposed budget includes increases of \$380,000 in Contractual Services to support the deployment of new accounting and portfolio administration software systems; \$300,562 in personal services to cover Fringe Benefits and support the higher cost of non-District government staff increases; and \$7,750 in Fixed Costs to support increased projections for two commodities, Telephone and Energy.

The proposed budget also includes decreases of \$15,800 in Debt Service to reflect the actual cost of additional borrowing to support operations and \$700,000 in Other Services and Charges because the agency is anticipating less exposure to losses and lower carrying costs in its financing activities.

### Mayor's Proposed Budget

**No Change:** The Housing Finance Agency's budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table HF0-4 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table HF0-4**  
(dollars in thousands)

DESCRIPTION	PROGRAM	BUDGET	FTE
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2014 Approved Budget and FTE</b>		<b>9,689</b>	<b>0.0</b>
Shift: To reallocate funding within agency (across fund types)	Housing Finance Agency	-9,689	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Agency Budget Submission</b>		<b>0</b>	<b>0.0</b>
<b>ENTERPRISE AND OTHER FUNDS: FY 2014 Approved Budget and FTE</b>		<b>0</b>	<b>0.0</b>
Shift: To reallocate funding within agency (across fund types)	Housing Finance Agency	9,662	0.0
<b>ENTERPRISE AND OTHER FUNDS: FY 2015 Agency Budget Submission</b>		<b>9,662</b>	<b>0.0</b>
No Change		0	0.0
<b>ENTERPRISE AND OTHER FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>9,662</b>	<b>0.0</b>
<b>Gross for HF0 - Housing Finance Agency</b>		<b>9,662</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)



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# University of the District of Columbia

www.udc.edu

Telephone: 202-274-5000

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Description	FY 2014	FY 2015	% Change
	Approved	Proposed	from FY 2014
Operating Budget	\$141,849,865	\$153,054,865	7.9
FTEs	948.4	948.4	0.0

**Note:** The University of the District of Columbia (UDC) does not use the District's financial system for its transactions. For FY 2013 actual expenditures, see the FY 2013 District of Columbia Comprehensive Annual Financial Report.

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The University of the District of Columbia (UDC) is an urban land grant institution of higher education. Through its community college, flagship, and graduate schools, UDC offers affordable post-secondary education to District of Columbia residents at the certificate, baccalaureate, and graduate levels. These programs prepare students for immediate entry into the workforce, the next level of education, specialized employment opportunities, and life-long learning.

## Summary of Services

The University of the District of Columbia provides high-quality learning, research, and public service experience relevant to the needs and interest of students, employees, and research organizations. The University is governed by a board of trustees comprised as set forth in District of Columbia Official Code Section 38-1202.01, with duties as set forth in Code Section 38-1202.06. The provisions of law applicable to the University's land-grant status are listed in Code Section 38-1202.09.

The agency's FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table GF0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget.

**Table GF0-1**  
(dollars in thousands)

<b>Appropriated Fund</b>	<b>Approved FY 2014</b>	<b>Proposed FY 2015</b>	<b>Change from FY 2014</b>	<b>Percent Change*</b>
<b>General Fund</b>				
Local Funds	66,691	0	-66,691	-100.0
Special Purpose Revenue Funds	53,157	0	-53,157	-100.0
<b>Total for General Fund</b>	<b>119,847</b>	<b>0</b>	<b>-119,847</b>	<b>-100.0</b>
<b>Federal Resources</b>				
Federal Grant Funds	19,527	0	-19,527	-100.0
<b>Total for Federal Resources</b>	<b>19,527</b>	<b>0</b>	<b>-19,527</b>	<b>-100.0</b>
<b>Private Funds</b>				
Private Grant Funds	2,476	0	-2,476	-100.0
<b>Total for Private Funds</b>	<b>2,476</b>	<b>0</b>	<b>-2,476</b>	<b>-100.0</b>
<b>Enterprise and Other</b>				
Enterprise and Other Funds	0	153,055	153,055	N/A
<b>Total for Enterprise and Other</b>	<b>0</b>	<b>153,055</b>	<b>153,055</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>141,850</b>	<b>153,055</b>	<b>11,205</b>	<b>7.9</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.



## FY 2015 Proposed Full-Time Equivalents, by Revenue Type

Table GF0-2 contains the proposed FY 2015 FTE level compared to the FY 2014 approved FTE level by revenue type.

**Table GF0-2**

<b>Appropriated Fund</b>	<b>Approved FY 2014</b>	<b>Proposed FY 2015</b>	<b>Change from FY 2014</b>	<b>Percent Change</b>
<b><u>General Fund</u></b>				
Local Funds	523.0	0.0	-523.0	-100.0
Special Purpose Revenue Funds	237.3	0.0	-237.3	-100.0
<b>Total for General Fund</b>	<b>760.3</b>	<b>0.0</b>	<b>-760.3</b>	<b>-100.0</b>
<b><u>Federal Resources</u></b>				
Federal Grant Funds	166.2	0.0	-166.2	-100.0
<b>Total for Federal Resources</b>	<b>166.2</b>	<b>0.0</b>	<b>-166.2</b>	<b>-100.0</b>
<b><u>Private Funds</u></b>				
Private Grant Funds	21.9	0.0	-21.9	-100.0
<b>Total for Private Funds</b>	<b>21.9</b>	<b>0.0</b>	<b>-21.9</b>	<b>-100.0</b>
<b><u>Enterprise and Other</u></b>				
Enterprise and Other Funds	0.0	948.4	948.4	N/A
<b>Total for Enterprise and Other</b>	<b>0.0</b>	<b>948.4</b>	<b>948.4</b>	<b>N/A</b>
<b>Total Proposed FTEs</b>	<b>948.4</b>	<b>948.4</b>	<b>0.0</b>	<b>0.0</b>

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table GF0-3 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget.

**Table GF0-3**  
(dollars in thousands)

Comptroller Source Group	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
11 - Regular Pay - Continuing Full Time	42,886	0	-42,886	-100.0
12 - Regular Pay - Other	16,207	0	-16,207	-100.0
13 - Additional Gross Pay	5,404	0	-5,404	-100.0
14 - Fringe Benefits - Current Personnel	16,909	0	-16,909	-100.0
15 - Overtime Pay	271	0	-271	-100.0
<b>Subtotal Personal Services (PS)</b>	<b>81,676</b>	<b>0</b>	<b>-81,676</b>	<b>-100.0</b>
20 - Supplies and Materials	4,680	0	-4,680	-100.0
30 - Energy, Comm. and Building Rentals	4,929	0	-4,929	-100.0
31 - Telephone, Telegraph, Telegram, Etc.	1,092	0	-1,092	-100.0
32 - Rentals - Land and Structures	4,777	0	-4,777	-100.0
33 - Janitorial Services	1,788	0	-1,788	-100.0
34 - Security Services	0	0	0	N/A
40 - Other Services and Charges	7,363	0	-7,363	-100.0
41 - Contractual Services - Other	8,816	0	-8,816	-100.0
50 - Subsidies and Transfers	25,512	153,055	127,543	499.9
70 - Equipment and Equipment Rental	1,217	0	-1,217	-100.0
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>60,174</b>	<b>153,055</b>	<b>92,881</b>	<b>154.4</b>
<b>Gross Funds</b>	<b>141,850</b>	<b>153,055</b>	<b>11,205</b>	<b>7.9</b>

\*Percent change is based on whole dollars.

### Program Description

The University of the District of Columbia (UDC) does not use the District's financial system. For the FY 2015 budget presentation, UDC's budget is shown as operating through the following program:

**University Fund Levels** – supports the University of the District of Columbia's mission of offering affordable and effective undergraduate, graduate, professional, and workplace learning opportunities to District of Columbia residents. As a public, historically black, and land-grant institution, the University's responsibility is to build a diverse generation of competitive, civically engaged scholars and leaders. The agency's operations are funded by an annual Local funds appropriation, as well as Federal and Private Grants, and "O" Type funds which includes Endowment, Indirect, Post-Secondary, and Tuition funding.

### Program Structure Changes

The University of the District of Columbia has no program structure changes in the FY 2015 proposed budget, although the budget presentation includes a single budgeted program.

## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table GF0-4 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget.

**Table GF0-4**  
(dollars in thousands)

Program/Activity	Dollars in Thousands			Full-Time Equivalents		
	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(0001) University Fund Levels</b>						
(001A) Funding Levels	0	153,055	153,055	0.0	948.4	948.4
<b>Subtotal (0001) University Fund Levels</b>	<b>0</b>	<b>153,055</b>	<b>153,055</b>	<b>0.0</b>	<b>948.4</b>	<b>948.4</b>
<b>(1000) Agency Management</b>						
(1010) Personnel	1,913	0	-1,913	13.0	0.0	-13.0
(1020) Contracting and Procurement	574	0	-574	6.0	0.0	-6.0
(1030) Property Management	12,132	0	-12,132	33.0	0.0	-33.0
(1040) Information Technology	4,356	0	-4,356	16.0	0.0	-16.0
(1050) Financial Services	7,986	0	-7,986	0.0	0.0	0.0
(1055) Risk Management	2,547	0	-2,547	29.0	0.0	-29.0
(1060) Legal Services	1,270	0	-1,270	4.0	0.0	-4.0
(1090) Performance Management	100	0	-100	0.0	0.0	0.0
<b>Subtotal (1000) Agency Management</b>	<b>30,879</b>	<b>0</b>	<b>-30,879</b>	<b>101.0</b>	<b>0.0</b>	<b>-101.0</b>
<b>(100F) Agency Financial Operations</b>						
(101F) Agency Fiscal Officer Operations	269	0	-269	2.0	0.0	-2.0
(110F) Budget Operations	1,174	0	-1,174	10.0	0.0	-10.0
(120F) Accounting Operations	2,112	0	-2,112	20.0	0.0	-20.0
<b>Subtotal (100F) Agency Financial Operations</b>	<b>3,554</b>	<b>0</b>	<b>-3,554</b>	<b>32.0</b>	<b>0.0</b>	<b>-32.0</b>
<b>(2000) Student Affairs</b>						
(2020) Community Outreach and Involvement - SAF	81	0	-81	1.0	0.0	-1.0
(2030) Career Services	185	0	-185	2.0	0.0	-2.0
(2040) Student Services Administration	1,670	0	-1,670	7.0	0.0	-7.0
(2050) Records Management	65	0	-65	1.0	0.0	-1.0
(2060) Financial Aid	2,760	0	-2,760	24.0	0.0	-24.0
(2070) Athletics Department	2,773	0	-2,773	22.0	0.0	-22.0
(2080) Health Services	319	0	-319	3.0	0.0	-3.0
(2090) Student Life and Services	2,407	0	-2,407	22.5	0.0	-22.5
<b>Subtotal (2000) Student Affairs</b>	<b>10,259</b>	<b>0</b>	<b>-10,259</b>	<b>82.5</b>	<b>0.0</b>	<b>-82.5</b>

(Continued on next page)

**Table GF0-4 (Continued)**

(dollars in thousands)

Program/Activity	Dollars in Thousands			Full-Time Equivalents		
	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(3000) University Advancement</b>						
(3002) Major Gifts and Development	352	0	-352	3.0	0.0	-3.0
(3003) Communications and Branding	350	0	-350	3.0	0.0	-3.0
(3004) Governmental Affairs	308	0	-308	2.0	0.0	-2.0
(300B) Communications and Relations	1,010	0	-1,010	3.0	0.0	-3.0
<b>Subtotal (3000) University Advancement</b>	<b>2,018</b>	<b>0</b>	<b>-2,018</b>	<b>11.0</b>	<b>0.0</b>	<b>-11.0</b>
<b>(4000) Academic Affairs</b>						
(4001) Academic Support (Provost/VPAA)	8,625	0	-8,625	94.4	0.0	-94.4
(4003) Learning Resources	3,378	0	-3,378	29.0	0.0	-29.0
(4004) Enrollment Management	1,684	0	-1,684	20.0	0.0	-20.0
(4006) Applied Research and Urban Planning	9,311	0	-9,311	5.7	0.0	-5.7
(4008) Community Outreach and Extension Services	7,591	0	-7,591	78.8	0.0	-78.8
(4009) Continuing Education	4,895	0	-4,895	20.1	0.0	-20.1
(4010) Engineering	3,775	0	-3,775	39.0	0.0	-39.0
(4020) Business and Public Administration	6,343	0	-6,343	54.0	0.0	-54.0
(4030) David A. Clarke School of Law	7,944	0	-7,944	59.7	0.0	-59.7
(4040) College of Arts and Sciences	18,857	0	-18,857	191.7	0.0	-191.7
(4050) Institutional Research	199	0	-199	2.0	0.0	-2.0
<b>Subtotal (4000) Academic Affairs</b>	<b>72,602</b>	<b>0</b>	<b>-72,602</b>	<b>594.4</b>	<b>0.0</b>	<b>-594.4</b>
<b>(6000) Executive Direction</b>						
(6001) Executive Management (President's Office)	1,198	0	-1,198	5.0	0.0	-5.0
<b>Subtotal (6000) Executive Direction</b>	<b>1,198</b>	<b>0</b>	<b>-1,198</b>	<b>5.0</b>	<b>0.0</b>	<b>-5.0</b>
<b>(8000) Community College (CCI)</b>						
(C100) Administration (CCI)	9,770	0	-9,770	20.0	0.0	-20.0
(C200) Academic Affairs - (CCI)	7,434	0	-7,434	54.0	0.0	-54.0
(C300) Certification Programs - (CCI)	4,136	0	-4,136	48.5	0.0	-48.5
<b>Subtotal (8000) Community College (CCI)</b>	<b>21,340</b>	<b>0</b>	<b>-21,340</b>	<b>122.5</b>	<b>0.0</b>	<b>-122.5</b>
<b>Total Proposed Operating Budget</b>	<b>141,850</b>	<b>153,055</b>	<b>11,205</b>	<b>948.4</b>	<b>948.4</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Notes:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## **FY 2015 Proposed Budget Changes**

The University of the District of Columbia's (UDC) proposed FY 2015 gross budget is \$153,054,865, which represents a 7.9 percent increase over its FY 2014 approved gross budget of \$141,849,865. The budget is comprised entirely of Enterprise and Other Funds.

**Note:** For FY 2015, a new appropriated fund, Enterprise and Other Funds, was created to replace the appropriated funds associated with the General Fund. In tables that categorized changes by fund, the budget associated with the original appropriated funds, Local, Federal Grant, Private Grant, and Special Purpose Revenue is reflected as a decrease. As the budget shifts from the General Fund to the new Enterprise and Other appropriated fund, the budget is shown as a corresponding increase.

### **Agency Budget Submission**

For presentation purposes, UDC's budget was combined into one fund, program and Comptroller Source Group (CSG) for the FY 2015 agency budget submission.

The new program entitled "University Fund Levels" includes the following fund types:

- **Local funds** – funding generated by the District government through tax and non-tax revenues. Each year, UDC receives a subsidy from Local funds.
- **Federal Grant funds** – funding awarded as grants from various federal agencies for specific purposes. These funds are administered with explicit conditions that are stipulated by each granting agency;
- **Private Grant funds** – funding awarded grants that provided by various private organizations such as foundations, not-for-profit corporations, or charitable trusts. This funding is used by the University to support the intended purpose of the grant; and
- **Special Purpose Revenue ("O" Type) funds** – funding generated by Endowments, Indirect Costs, Post-secondary Education, Tuition, and District Agency Advance funds.
  - Endowment funds consist of gifts received by UDC and are invested to support University operations.
  - Indirect Costs (also referred to as "overhead") are funds reimbursed to UDC for the costs associated with administering federal and private grants, contracts, and other agreements. These reimbursements support UDC's research, sponsored programs, and other projects that advance the University's strategic agenda, such as investments in facilities and infrastructure that are critical to the University's research capabilities.
  - Post-secondary Education and Tuition funds are used to provide general operating support to UDC.
  - District Agency Advance funds are generated from the services provided to various District government agencies via Memoranda of Understanding (MOU).

These funds are generated and used in accordance with the policies set forth by the Board of Trustees of the University of the District of Columbia.

**Increase:** The FY 2015 budget proposal for UDC includes an increase of \$6,970,047, which is comprised of the projected net increase in grant and other funding totaling \$6,913,048, and a \$57,000 increase to reflect the operating impact of capital-funded projects.

**Shift:** UDC's FY 2015 proposed budget includes decreases of \$66,690,620 from Local, \$19,527,058 from Federal Grants, \$2,475,503 from Private Grants, and \$53,156,684 from Special Purpose Revenue to reflect the shift of funding to the new Enterprise and Other appropriated fund.

## Mayor's Proposed Budget

**Enhance:** UDC's FY 2015 budget includes a total enhancement of \$4,234,953 to reflect additional support to the University of the District of Columbia through the Local funds subsidy. Specifically, the proposal provides an increase of \$2,500,000 for the Workforce Development program in the UDC Community College; \$1,334,953 to reflect a 2.0 percent inflation adjustment; and \$400,000 to support the David A. Clarke Law School Library collection and other library services.

In FY 2015, \$70,982,573 is allocated to UDC from Local funds to support its operating budget. In addition, UDC expects to receive \$31,021,361 from Federal Grant funds, \$2,522,137 from Private Grant funds, and \$48,528,794 from "O" Type funds.

## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table GF0-5 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table GF0-5**  
(dollars in thousands)

DESCRIPTION	PROGRAM	BUDGET	FTE
<b>LOCAL FUNDS: FY 2014 Approved Budget and FTE</b>		<b>66,691</b>	<b>523.0</b>
Shift: To reallocate funding within agency (across fund types)	Multiple Programs	-66,691	-523.0
<b>LOCAL FUNDS: FY 2015 Agency Budget Submission</b>		<b>0</b>	<b>0.0</b>
<b>FEDERAL GRANT FUNDS: FY 2014 Approved Budget and FTE</b>		<b>19,527</b>	<b>166.2</b>
Shift: To reallocate funding within agency (across fund types)	Multiple Programs	-19,527	-166.2
<b>FEDERAL GRANT FUNDS: FY 2015 Agency Budget Submission</b>		<b>0</b>	<b>0.0</b>
<b>PRIVATE GRANT FUNDS: FY 2014 Approved Budget and FTE</b>		<b>2,476</b>	<b>21.9</b>
Shift: To reallocate funding within agency (across fund types)	Multiple Programs	-2,476	-21.9
<b>PRIVATE GRANT FUNDS: FY 2015 Agency Budget Submission</b>		<b>0</b>	<b>0.0</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2014 Approved Budget and FTE</b>		<b>53,157</b>	<b>237.3</b>
Shift: To reallocate funding within agency (across fund types)	Multiple Programs	-53,157	-237.3
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Agency Budget Submission</b>		<b>0</b>	<b>0.0</b>
<b>ENTERPRISE AND OTHER FUNDS: FY 2014 Approved Budget and FTE</b>		<b>0</b>	<b>0.0</b>
Increase: To align the budget with projected grant awards and other funding	University Fund Levels	6,970	0.0
Shift: To reallocate funding within agency (across fund types)	University Fund Levels	141,850	948.4
<b>ENTERPRISE AND OTHER FUNDS: FY 2015 Agency Budget Submission</b>		<b>148,820</b>	<b>948.4</b>
Enhance: To support the UDC Community College Workforce Development Program (\$2.5M); a 2 percent inflationary adjustment (\$1,334,953); and the David A. Clarke Law School library (\$400,000)	University Fund Levels	4,235	0.0
<b>ENTERPRISE AND OTHER FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>153,055</b>	<b>948.4</b>
<b>Gross for GF0 - University of the District of Columbia</b>		<b>153,055</b>	<b>948.4</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

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# District of Columbia Public Library Trust Fund

www.dclibrary.org  
Telephone: 202-727-1101

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Description	FY 2013 Actual	FY 2014 Approved	FY 2015 Proposed	% Change from FY 2014
Operating Budget	\$4,466	\$17,000	\$17,000	0.0

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The District of Columbia Public Library Trust Fund includes two bequests that are administered by the District of Columbia Public Library and enables the Fund's budget presentation to conform to that of the District's Comprehensive Annual Financial Report (CAFR).

The agency's FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table UW0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table UW0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>General Fund</b>						
Special Purpose Revenue Funds	0	4	17	0	-17	-100.0
<b>Total for General Fund</b>	<b>0</b>	<b>4</b>	<b>17</b>	<b>0</b>	<b>-17</b>	<b>-100.0</b>
<b>Enterprise and Other</b>						
Enterprise and Other Funds	0	0	0	17	17	N/A
<b>Total for Enterprise and Other</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>17</b>	<b>17</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>0</b>	<b>4</b>	<b>17</b>	<b>17</b>	<b>0</b>	<b>0.0</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table UW0-2 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table UW0-2**  
(dollars in thousands)

Comptroller Source Group	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
20 - Supplies and Materials	0	0	8	4	-4	-50.0
40 - Other Services and Charges	0	4	6	10	4	66.7
70 - Equipment and Equipment Rental	0	0	3	3	0	0.0
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>0</b>	<b>4</b>	<b>17</b>	<b>17</b>	<b>0</b>	<b>0.0</b>
<b>Gross Funds</b>	<b>0</b>	<b>4</b>	<b>17</b>	<b>17</b>	<b>0</b>	<b>0.0</b>

\*Percent change is based on whole dollars.



## Program Description

The District of Columbia Public Library Trust Fund operates through the following program:

**Library Trust Funds** – for accounting purposes, agency trust funds are classified as fiduciary funds that show assets held by the District in a trustee capacity or as an agent for individuals, private organizations, and other governments. Such trust funds are custodial in nature, reporting only assets and liabilities. Since fiduciary funds cannot be used for the operations of the government, they are not included in the District’s government-wide financial statements. Prior to FY 2005, the budget authority for agency trust funds was included in the operating budgets of the agencies that administered them. Since FY 2005, these trust funds have been shown as separate budget agencies so that the District’s budget structure would show these trust funds in a manner consistent with their presentation in the District’s CAFR.

This program contains the following 2 activities:

- **The Georgetown Peabody Trust Fund** – is comprised of a bequest of \$10,000. The Peabody Library Association of Georgetown provided the funds by deed, gift of securities, cash, and other valuables in 1979, to support the Georgetown library branch and for other designated purposes; and
- **Theodore W. Noyes Trust Fund** – is comprised of a bequest of \$7,000.

## Program Structure Change

The District of Columbia Public Library Trust Fund has no program structure changes in the FY 2015 proposed budget.

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## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table UW0-3 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

**Table UW0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(0001) DCPL Trust Funds</b>								
(0010) Theodore Noyes Trust Funds	3	7	7	0	0.0	0.0	0.0	0.0
<b>Subtotal (0001) DCPL Trust Funds</b>	<b>3</b>	<b>7</b>	<b>7</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(0002) DCPL Trust Funds</b>								
(0020) Peabody Trust Funds	1	10	10	0	0.0	0.0	0.0	0.0
<b>Subtotal (0002) DCPL Trust Funds</b>	<b>1</b>	<b>10</b>	<b>10</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>4</b>	<b>17</b>	<b>17</b>	<b>0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency’s programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer’s website.

## FY 2015 Proposed Budget Changes

The District of Columbia Public Library Trust Fund has no changes from the FY 2014 approved budget to the FY 2015 proposed budget.

**Note:** For FY 2015, a new appropriated fund, Enterprise and Other Funds, was created to replace the appropriated fund associated with the General Fund. In tables that categorized changes by fund, the budget associated with the original appropriated fund, Special Purpose Revenue, is reflected as a decrease. As the budget shifts from the General Fund to the new Enterprise and Other appropriated fund, the budget is shown as a corresponding increase.

**Shift:** The budget shows a shift from Special Purpose Revenue funds to Enterprise and Other Funds, a decrease of \$17,000 offset by an increase of \$17,000.

## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table UW0-4 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table UW0-4**  
(dollars in thousands)

DESCRIPTION	PROGRAM	BUDGET	FTE
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2014 Approved Budget and FTE</b>		<b>17</b>	<b>0.0</b>
Shift: To reallocate funding within agency (across fund types)	Multiple Programs	-17	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Agency Budget Submission</b>		<b>0</b>	<b>0.0</b>
<b>ENTERPRISE AND OTHER FUNDS: FY 2014 Approved Budget and FTE</b>		<b>0</b>	<b>0.0</b>
Shift: To reallocate funding within agency (across fund types)	Multiple Programs	17	0.0
<b>ENTERPRISE AND OTHER FUNDS: FY 2015 Agency Budget Submission</b>		<b>17</b>	<b>0.0</b>
No Change		0	0.0
<b>ENTERPRISE AND OTHER FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>17</b>	<b>0.0</b>
<b>Gross for UW0 - D.C. Public Library Trust Fund</b>		<b>17</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

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# Unemployment Insurance Trust Fund

[www.does.dc.gov](http://www.does.dc.gov)

Telephone: 202-724-7000

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Description	FY 2013	FY 2014	FY 2015	% Change
	Actual	Approved	Proposed	from FY 2014
Operating Budget	\$255,644,978	\$480,000,000	\$367,000,000	-23.5

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The Unemployment Insurance Trust Fund, administered by the Department of Employment Services (DOES), represents the proceeds from unemployment taxes paid by private sector employers and reimbursements from the District and federal governments deposited in the Unemployment Trust Fund (the “Fund”). The Fund is used to pay benefits for private and public sector employees during periods of unemployment. Payments include transfers to other governments to reimburse unemployment benefits paid to District residents.

Trust funds are fiduciary funds that are used to account for assets held by the District in a trustee capacity or as an agent for individuals, private organizations, and other governments. Such trust funds are custodial in nature, reporting only assets and liabilities. Because fiduciary funds cannot be used for the operations of the government, they are not included in the District's government-wide financial statements.

Prior to FY 2005, these agency trust funds were included in the operating budgets of the agencies that administered the trust funds. The District created a separate agency fund in FY 2005 so that the District's budget structure would report these trust funds pursuant to the District's accounting structure. The Unemployment Insurance Trust Fund was separated from the DOES budget for improved fiscal transparency and to enable the District's budget format to more closely follow the presentation of the Comprehensive Annual Financial Report.

The agency's FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table UI0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table UI0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>General Fund</b>						
Special Purpose Revenue Funds	344,913	255,645	480,000	0	-480,000	-100.0
<b>Total for General Fund</b>	<b>344,913</b>	<b>255,645</b>	<b>480,000</b>	<b>0</b>	<b>-480,000</b>	<b>-100.0</b>
<b>Enterprise and Other</b>						
Enterprise and Other Funds	0	0	0	367,000	367,000	N/A
<b>Total for Enterprise and Other</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>367,000</b>	<b>367,000</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>344,913</b>	<b>255,645</b>	<b>480,000</b>	<b>367,000</b>	<b>-113,000</b>	<b>-23.5</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table UI0-2 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table UI0-2**  
(dollars in thousands)

Comptroller Source Group	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
50 - Subsidies and Transfers	344,913	255,645	480,000	367,000	-113,000	-23.5
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>344,913</b>	<b>255,645</b>	<b>480,000</b>	<b>367,000</b>	<b>-113,000</b>	<b>-23.5</b>
<b>Gross Funds</b>	<b>344,913</b>	<b>255,645</b>	<b>480,000</b>	<b>367,000</b>	<b>-113,000</b>	<b>-23.5</b>

\*Percent change is based on whole dollars.

### Program Description

The Unemployment Insurance Trust Fund operates through the following program:

**Unemployment Trust Fund** – pays benefits for private and public sector employees during periods of unemployment.

### Program Structure Change

The Unemployment Insurance Trust Fund has no program structure changes in the FY 2015 proposed budget.

## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table UI0-3 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

**Table UI0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(2000) Unemployment Trust Fund</b>								
(2200) Benefits Trust Fund	255,645	480,000	367,000	-113,000	0.0	0.0	0.0	0.0
<b>Subtotal (2000) Unemployment Trust Fund</b>	<b>255,645</b>	<b>480,000</b>	<b>367,000</b>	<b>-113,000</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>255,645</b>	<b>480,000</b>	<b>367,000</b>	<b>-113,000</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

### FY 2015 Proposed Budget Changes

The Unemployment Insurance Trust Fund's proposed FY 2015 gross budget is \$367,000,000, which represents a 23.5 percent decrease from its FY 2014 approved gross budget of \$480,000,000. The budget is comprised entirely of Enterprise and Other Funds.

**Note:** For FY 2015, a new appropriated fund, Enterprise and Other Funds, was created to replace the appropriated fund associated with the General Fund. In tables that categorized changes by fund, the budget associated with the original appropriated funds, Special Purpose Revenue, is reflected as a decrease. As the budget shifts from the General Fund to the new Enterprise and Other appropriated fund, the budget is shown as a corresponding increase.

### Agency Budget Submission

**Shift:** The budget shows a shift from Special Purpose Revenue funds to Enterprise and Other Funds, a decrease of \$480,000,000 offset by an increase of \$367,000,000. Included in the shift, a reduction of \$113,000,000 is made primarily to attribute the impact of the Federal sequestration. Additional adjustments were based on trend and historical analyses which revealed fewer unemployment filings, reductions in the number of weeks filed, and decreasing expenditures over the last two fiscal years.

### Mayor's Proposed Budget

**No Change:** The Unemployment Insurance Trust Fund's budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table UI0-4 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table UI0-4**  
(dollars in thousands)

DESCRIPTION	PROGRAM	BUDGET	FTE
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2014 Approved Budget and FTE</b>		<b>480,000</b>	<b>0.0</b>
Shift: To reallocate funding within agency (across fund types)	Unemployment Trust Fund	-480,000	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Agency Budget Submission</b>		<b>0</b>	<b>0.0</b>
<b>ENTERPRISE AND OTHER FUNDS: FY 2014 Approved Budget and FTE</b>		<b>0</b>	<b>0.0</b>
Shift: To reallocate funding within agency (across fund types)	Unemployment Trust Fund	367,000	0.0
<b>ENTERPRISE AND OTHER FUNDS: FY 2015 Agency Budget Submission</b>		<b>367,000</b>	<b>0.0</b>
No Change		0	0.0
<b>ENTERPRISE AND OTHER FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>367,000</b>	<b>0.0</b>
<b>Gross for UI0 - Unemployment Compensation Trust Fund</b>		<b>367,000</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

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# Housing Production Trust Fund

www.dhcd.dc.gov

Telephone: 202-442-7200

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Description	FY 2013	FY 2014	FY 2015	% Change
	Actual	Approved	Proposed	from FY 2014
Operating Budget	\$55,926,420	\$142,676,367	\$40,421,811	-71.7

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The mission of the Housing Production Trust Fund (HPTF) is to provide financial assistance to a variety of affordable housing programs and opportunities across the District of Columbia. The HPTF funds initiatives to build affordable rental housing, preserve expiring federal-assisted housing, and help provide affordable homeownership opportunities for low-income families.

The agency's FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table UZ0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table UZ0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>General Fund</b>						
Dedicated Taxes	44,198	55,926	75,745	0	-75,745	-100.0
Special Purpose Revenue Funds	1,850	0	66,931	0	-66,931	-100.0
<b>Total for General Fund</b>	<b>46,048</b>	<b>55,926</b>	<b>142,676</b>	<b>0</b>	<b>-142,676</b>	<b>-100.0</b>
<b>Enterprise and Other</b>						
Enterprise and Other Funds-Dedicated Tax	0	0	0	40,422	40,422	N/A
<b>Total for Enterprise and Other</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>40,422</b>	<b>40,422</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>46,048</b>	<b>55,926</b>	<b>142,676</b>	<b>40,422</b>	<b>-102,255</b>	<b>-71.7</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table UZ0-2 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table UZ0-2**  
(dollars in thousands)

Comptroller Source Group	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
40 - Other Services and Charges	16,721	0	0	0	0	N/A
41 - Contractual Services - Other	29,223	55,926	142,676	40,422	-102,255	-71.7
50 - Subsidies and Transfers	104	0	0	0	0	N/A
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>46,048</b>	<b>55,926</b>	<b>142,676</b>	<b>40,422</b>	<b>-102,255</b>	<b>-71.7</b>
<b>Gross Funds</b>	<b>46,048</b>	<b>55,926</b>	<b>142,676</b>	<b>40,422</b>	<b>-102,255</b>	<b>-71.7</b>

\*Percent change is based on whole dollars.



## Program Description

The Housing Production Trust Fund operates through the following program:

**Housing Production Trust Fund** – provides financial assistance to a variety of affordable housing programs and opportunities across the District.

This program contains the following 2 activities:

- **Housing Production Trust Fund (Administration)** – provides administrative services associated with the operation of the HPTF; and
- **Housing Production Trust Fund** – provides financial assistance to promote and enable affordable rental housing and residential housing in the District.

## Program Structure Change

The Housing Production Trust Fund has no program structure changes in the FY 2015 proposed budget.

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## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table UZ0-3 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

**Table UZ0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Housing Production Trust Fund</b>								
(1100) Housing Production Trust Fund (Admin)	4,539	4,514	4,357	-157	0.0	0.0	0.0	0.0
(1101) Housing Production Trust Fund	51,387	138,162	36,065	-102,097	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Housing Production Trust Fund</b>	<b>55,926</b>	<b>142,676</b>	<b>40,422</b>	<b>-102,255</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>55,926</b>	<b>142,676</b>	<b>40,422</b>	<b>-102,255</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Budget Changes

The Housing Production Trust Fund's (HPTF) proposed FY 2015 gross budget is \$40,421,811, which represents a 71.7 percent decrease from its FY 2014 approved gross budget of \$142,676,367. The budget is comprised entirely of Enterprise and Other Funds – Dedicated Taxes.

**Note:** For FY 2015, two new appropriated funds, Enterprise and Other Funds – Dedicated Taxes and Enterprise and Other Funds, were created to replace the appropriated funds associated with the General Fund. In tables that categorized changes by fund, the budget associated with the original appropriated funds, Special Purpose Revenue and Dedicated Taxes, is reflected as a decrease. As the budget shifts from the General Fund to the new Enterprise and Other appropriated funds, the budget is shown as a corresponding increase.

### Agency Budget Submission

**Shift:** HPTF's FY 2015 budget includes decreases of \$75,745,415 from Dedicated Taxes and \$66,930,952 from Special Purpose Revenue funds to reflect the shift of funding to the new Enterprise and Other appropriated fund. Additionally, the proposed budget includes an overall reduction of \$102,254,556 to align the budget with projected Dedicated Tax revenues.

In previous years, this agency's budget included unused fund balance that was classified as carryover funding and added to estimated revenues to create the proposed budget for the subsequent fiscal year. Due to legislation in the FY 2014 Budget Request Act, which allows the agency to expend any unexpended fund balance on a recurring basis, it will no longer be necessary to continue this practice beyond FY 2014. Consequently, the HPTF's fund balance amount of \$139,730,614, as reported in the FY 2013 District of Columbia Comprehensive Annual Financial Report (CAFR), already has appropriation authority and does not need to be included in the agency's FY 2015 budget submission.

### Mayor's Proposed Budget

The Housing Production Trust Fund's budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table UZ0-4 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table UZ0-4**  
(dollars in thousands)

DESCRIPTION	PROGRAM	BUDGET	FTE
<b>DEDICATED TAXES: FY 2014 Approved Budget and FTE</b>		<b>75,745</b>	<b>0.0</b>
Shift: To reallocate funding within agency (across fund types)	Housing Production Trust Fund	-75,745	0.0
<b>DEDICATED TAXES: FY 2015 Agency Budget Submission</b>		<b>0</b>	<b>0.0</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2014 Approved Budget and FTE</b>		<b>66,931</b>	<b>0.0</b>
Shift: To reallocate funding within agency (across fund types)	Housing Production Trust Fund	-66,931	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Agency Budget Submission</b>		<b>0</b>	<b>0.0</b>
<b>ENTERPRISE AND OTHER FUND-DEDICATED TAXES: FY 2014 Approved Budget and FTE</b>		<b>0</b>	<b>0.0</b>
Increase: To align budget with projected revenues	Housing Production Trust Fund	40,422	0.0
<b>ENTERPRISE AND OTHER FUND-DEDICATED TAXES: FY 2015 Agency Budget Submission</b>		<b>40,422</b>	<b>0.0</b>
No Change		0	0.0
<b>ENTERPRISE AND OTHER FUND-DEDICATED TAXES: FY 2015 Mayor's Proposed Budget</b>		<b>40,422</b>	<b>0.0</b>
<b>Gross for UZ0 - Housing Production Trust Fund</b>		<b>40,422</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

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# Tax Increment Financing (TIF) Program

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Description	FY 2013 Actual	FY 2014 Approved	FY 2015 Proposed	% Change from FY 2014
Operating Budget	\$40,745,815	\$63,930,900	\$60,438,790	-5.5

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Tax Increment Financing (TIF) is a program through which the District provides economic development project funds by borrowing against future tax receipts expected to be generated as a result of the construction and operation of projects partially funded by these funds.

The agency's FY 2015 proposed budget is presented in the following tables:

## **FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type**

Table TX0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table TX0-1**  
(dollars in thousands)

<b>Appropriated Fund</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Approved FY 2014</b>	<b>Proposed FY 2015</b>	<b>Change from FY 2014</b>	<b>Percent Change*</b>
<b>General Fund</b>						
Special Purpose Revenue Funds	26,279	40,746	63,931	0	-63,931	-100.0
Total for General Fund	26,279	40,746	63,931	0	-63,931	-100.0
<b>Enterprise and Other</b>						
Enterprise and Other Funds-Dedicated Tax	0	0	0	60,439	60,439	N/A
<b>Total for Enterprise and Other</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>60,439</b>	<b>60,439</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>26,279</b>	<b>40,746</b>	<b>63,931</b>	<b>60,439</b>	<b>-3,492</b>	<b>-5.5</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## **FY 2015 Proposed Operating Budget, by Comptroller Source Group**

Table TX0-2 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table TX0-2**  
(dollars in thousands)

<b>Comptroller Source Group</b>	<b>Actual FY 2012</b>	<b>Actual FY 2013</b>	<b>Approved FY 2014</b>	<b>Proposed FY 2015</b>	<b>Change from FY 2014</b>	<b>Percent Change*</b>
50 - Subsidies and Transfers	16,493	29,881	53,239	47,500	-5,739	-10.8
80 - Debt Service	9,786	10,865	10,692	12,939	2,247	21.0
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>26,279</b>	<b>40,746</b>	<b>63,931</b>	<b>60,439</b>	<b>-3,492</b>	<b>-5.5</b>
<b>Gross Funds</b>	<b>26,279</b>	<b>40,746</b>	<b>63,931</b>	<b>60,439</b>	<b>-3,492</b>	<b>-5.5</b>

\*Percent change is based on whole dollars.

## Program Description

The Tax Increment Financing Program operates through the following program:

**Tax Increment Financing** – provides budget authority pursuant to the Tax Increment Financing Act of 1998, which established a TIF program and authorized the issuance of up to \$300 million in debt to support economic development projects that would not be developed "but for" public financial assistance. The initiative was reauthorized by the Tax Increment Financing Reauthorization Act of 2002, which included an increase in TIF authority to a total of \$500 million. In addition, the District Council approved other project-based tax-supported revenue bonds, including Tax Increment Financings, outside the scope of the TIF Act.

This program contains the following 8 projects:

- **Gallery Place** – a mixed-use project that opened in the summer of 2004 and has an estimated debt service payment of \$4,312,500;
- **The Mandarin Oriental Hotel** – opened in March 2004 and has an estimated debt service payment of \$4,509,100;
- **Verizon Center** – funded arena improvements to be repaid using an incremental tax of 4.25 percent on merchandise and tickets sold at the venue, with an estimated debt service payment of \$3,481,200;
- **Fort Lincoln Retail** – a Costco store that opened in November 2012 and an additional shopping plaza to be constructed; estimated debt service is \$1,298,100;
- **City Market at O Street** – a mixed-use development project under construction that has an estimated debt service payment of \$1,877,000;
- **Special Retail and Great Streets** – smaller TIF financings issued under a special retail TIF program in the downtown area and retail or mixed-use projects located in Great Streets areas. Estimated debt service for debt issued under these programs is \$2,461,300;
- **Convention Center Hotel** – the project is expected to open in May of 2014 and has an estimated debt service of \$13,055,400; and
- **Waterfront Park Maintenance Fund** – the fund has been established to deposit \$461,214 of sales tax revenues and special property assessments attributable to the Waterfront Park Retail Area and to pay the Capitol Riverfront BID for costs of maintaining the “Yards” park.

In addition, the budget includes \$2,240,000 for estimated debt service for the proposed Skyland TIF bond. The debt service in FY 2015 will be paid from a capitalized interest reserve.

Some of the projects include a provision that requires the District to make repayments from General Fund revenues if TIF revenues are less than the debt service obligations. The District has obtained language in its Appropriations Act allowing it to appropriate an additional amount from its fund balance to make any required repayment. For FY 2015, revenue to be transferred to TIF includes \$7,261,000 to create a reserve against future General Fund repayments that may need to be made for the Southwest Waterfront bonds; TIF budget authority is not requested for it.

For certain projects, a revenue contingency of \$21,742,976 is budgeted if projected revenues are higher than minimum debt service and principal payments, in accordance with the bond agreements. Depending on the structure of bond documents, such additional revenues may be used to pre-pay principal on TIF financings, reserved for future debt service payments, or returned to the District’s General Fund. For FY 2015, the District is expected to be entitled to refunds from the Gallery Place, Mandarin and Fort Lincoln bond trustees of \$12,173,000, which is the amount by which estimated tax increments from the Gallery Place, Mandarin and Fort Lincoln projects exceed scheduled bond debt service, and which will be funded within this revenue contingency budget.

Finally, the budget includes \$5,000,000 of Great Streets tax increment from the H Street Retail Priority Area, which is authorized for the uses specified in the H Street, NE Retail Priority Incentive Act of 2010.

### Program Structure Change

The Tax Increment Financing (TIF) Program has no program structure changes in the FY 2015 proposed budget.

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## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table TX0-3 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

**Table TX0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Tax Increment Financing (TIF) Program</b>								
(1100) Tax Increment Financing (TIF) Program	40,746	63,931	60,439	-3,492	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Tax Increment Financing (TIF) Program</b>	<b>40,746</b>	<b>63,931</b>	<b>60,439</b>	<b>-3,492</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>40,746</b>	<b>63,931</b>	<b>60,439</b>	<b>-3,492</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Budget Change

The Tax Increment Financing (TIF) program's proposed FY 2015 gross budget is \$60,438,790, which represents a 5.5 percent decrease from its FY 2014 approved gross budget of \$63,930,900. The budget is comprised entirely of Enterprise and Other Funds-Dedicated Taxes.

**Note:** For FY 2015, the new appropriated fund, Enterprise and Other Funds-Dedicated Taxes, was created to replace the appropriated fund associated with the General Fund. In tables that categorized changes by fund, the budget associated with the original appropriated funds, Special Purpose Revenue, is reflected as a decrease. As the budget shifts from the General Fund to the new Enterprise and Other Funds-Dedicated Taxes appropriated funds, the budget is shown as a corresponding increase.

### Agency Budget Submission

**Shift:** For Debt Service, the budget shows a shift from Special Purpose Revenue Funds in the amount of \$10,691,700 to Enterprise and Other Funds-Dedicated Taxes in the amount of \$12,938,756. The difference of \$2,247,056 is due to an increase that aligns the budget with scheduled debt service payments to support multiple construction and renovation projects. Additionally, the budget shows a shift from Special Purpose Revenue Funds in the amount of \$53,239,200 to Enterprise and Other Funds-Dedicated Taxes in the amount of \$47,500,034 for Subsidies and Transfers. The difference of \$5,739,166 is due to a decrease that aligns the budget with projected dedicated revenues and the latest revenue estimates provided by the Office of Revenue Analysis.

## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table TX0-4 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table TX0-4**  
(dollars in thousands)

DESCRIPTION	PROGRAM	BUDGET	FTE
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2014 Approved Budget and FTE</b>		<b>63,931</b>	<b>0.0</b>
Shift: To align budget with scheduled debt service payments	Tax Increment Financing (TIF) Program	-10,692	0.0
Shift: To align budget with projected revenues	Tax Increment Financing (TIF) Program	-53,239	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Agency Budget Submission</b>		<b>0</b>	<b>0.0</b>
<b>ENTERPRISE AND OTHER FUND-DEDICATED TAXES: FY 2014 Approved Budget and FTE</b>		<b>0</b>	<b>0.0</b>
Shift: To align budget with projected revenues	Tax Increment Financing (TIF) Program	47,500	0.0
Shift: To align budget with scheduled debt service payments	Tax Increment Financing (TIF) Program	12,939	0.0
<b>ENTERPRISE AND OTHER FUND-DEDICATED TAXES: FY 2015 Agency Budget Submission</b>		<b>60,439</b>	<b>0.0</b>
No Change		0	0.0
<b>ENTERPRISE AND OTHER FUND-DEDICATED TAXES: FY 2015 Mayor's Proposed Budget</b>		<b>60,439</b>	<b>0.0</b>
<b>Gross for TX0 - Tax Increment Financing (TIF) Program</b>		<b>60,439</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)





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# Ballpark Revenue Fund

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<b>Description</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Approved</b>	<b>FY 2015 Proposed</b>	<b>% Change from FY 2014</b>
Operating Budget	\$82,247,378	\$86,970,000	\$68,800,000	-20.9

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The Ballpark Revenue Fund is a non-lapsing special fund to pay certain costs of the development, construction, and renovation of a stadium that has as its primary purpose the hosting of professional athletic events in the District. The Ballpark Omnibus Financing and Revenue Act of 2004 created the fund, effective April 8, 2005 (D.C. Law 15-320; D.C. Official Code § 10-1601.01 et seq.). The District of Columbia owns the stadium.

The agency's FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table BK0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table BK0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>General Fund</b>						
Dedicated Taxes	58,237	72,136	75,970	0	-75,970	-100.0
Special Purpose Revenue Funds	10,507	10,111	11,000	0	-11,000	-100.0
<b>Total for General Fund</b>	<b>68,743</b>	<b>82,247</b>	<b>86,970</b>	<b>0</b>	<b>-86,970</b>	<b>-100.0</b>
<b>Enterprise and Other</b>						
Enterprise and Other Funds-Dedicated Tax	0	0	0	57,656	57,656	N/A
Enterprise and Other Funds	0	0	0	11,144	11,144	N/A
<b>Total for Enterprise and Other</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>68,800</b>	<b>68,800</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>68,743</b>	<b>82,247</b>	<b>86,970</b>	<b>68,800</b>	<b>-18,170</b>	<b>-20.9</b>

\*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to Schedule 80 Agency Summary by Revenue Source in the FY 2015 Operating Appendices located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table BK0-2 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table BK0-2**  
(dollars in thousands)

Comptroller Source Group	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
50 - Subsidies and Transfers	37,479	50,492	53,460	35,400	-18,060	-33.8
80 - Debt Service	31,264	31,755	33,510	33,400	-110	-0.3
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>68,743</b>	<b>82,247</b>	<b>86,970</b>	<b>68,800</b>	<b>-18,170</b>	<b>-20.9</b>
<b>Gross Funds</b>	<b>68,743</b>	<b>82,247</b>	<b>86,970</b>	<b>68,800</b>	<b>-18,170</b>	<b>-20.9</b>

\*Percent change is based on whole dollars.

## Program Description

The Ballpark Revenue Fund operates through the following 2 programs:

**Office of the Chief Financial Officer** – collects applicable taxes related to baseball in the District, including a ballpark fee on businesses within the District with over \$5,000,000 in gross receipts, a sales tax at the point of sale on tickets of admission to certain events at the ballpark, a sales tax on certain personal property and services at the ballpark, a sales tax on food and beverages, a tax on parking at the ballpark, lease payments from the Washington Nationals team to occupy the baseball stadium, and a utility tax collected from non-residential users.

**Capital Project – Ballpark** – provides for anticipated monetary debt service payments related to the construction and ancillary long-term costs of the construction of the District’s baseball stadium.

## Program Structure Change

The Ballpark Revenue Fund has no program structure changes in the FY 2015 proposed budget.

## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table BK0-3 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

**Table BK0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(4000) Office of the Chief Financial Officer</b>								
(4100) Office of Finance and Treasury	4,995	5,500	5,572	72	0.0	0.0	0.0	0.0
(4200) Office of Tax and Revenue	45,376	47,960	29,828	-18,132	0.0	0.0	0.0	0.0
(4300) Office of Economic Development Finance	121	0	0	0	0.0	0.0	0.0	0.0
<b>Subtotal (4000) Office of the Chief Financial Officer</b>	<b>50,492</b>	<b>53,460</b>	<b>35,400</b>	<b>-18,060</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>(8000) Capital Project - Ballpark</b>								
(8008) Baseball Debt Service	31,755	33,510	33,400	-110	0.0	0.0	0.0	0.0
<b>Subtotal (8000) Capital Project - Ballpark</b>	<b>31,755</b>	<b>33,510</b>	<b>33,400</b>	<b>-110</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>82,247</b>	<b>86,970</b>	<b>68,800</b>	<b>-18,170</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency’s programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer’s website.

## **FY 2015 Proposed Budget Changes**

The Ballpark Revenue Fund's proposed FY 2015 gross budget is \$68,800,000, which represents a 20.9 percent decrease from its FY 2014 approved gross budget of \$86,970,000. The budget is comprised of \$57,656,000 in Enterprise and Other Funds - Dedicated Tax and \$11,144,000 in Enterprise and Other Funds.

**Note:** For FY 2015, two new appropriated funds, Enterprise and Other Funds – Dedicated Taxes and Enterprise and Other Funds, were created to replace the appropriated funds associated with the General Fund. In tables that categorized changes by fund, the budget associated with the original appropriated funds, Special Purpose Revenue and Dedicated Taxes, is reflected as a decrease. As the budget shifts from the General Fund to the new Enterprise and Other appropriated funds, the budget is shown as a corresponding increase.

### **Agency Budget Submission**

**Shift:** The budget shows a shift from Dedicated Taxes to Enterprise and Other Funds – Dedicated Tax, a decrease of \$75,970,000 offset by an increase of \$57,656,000. Included in the shift, the budget reflects a decrease of \$18,314,000 in Dedicated Taxes. Of that amount, a decrease of \$17,934,000 represents a reduction in the amount to be transferred to the District's General Fund. A reduction in the amount of \$380,000 aligns the budget with certain debt service requirements.

The budget shows a shift from Special Purpose Revenue Funds to Enterprise and Other Funds, a decrease of \$11,000,000 offset by an increase of \$11,144,000. Included in the shift, the budget supports an increase of \$72,000 in the Office of the Chief Financial Officer program to align the budget with certified revenues from ballpark rent payments and other applicable income from the ballpark activities. Additionally, an increase of \$72,000 in the Capital Project – Ballpark program covers changes in debt service payment costs.

### **Mayor's Proposed Budget**

**No Change:** The Ballpark Revenue Fund's budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table BK0-4 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table BK0-4**  
(dollars in thousands)

DESCRIPTION	PROGRAM	BUDGET	FTE
<b>DEDICATED TAXES: FY 2014 Approved Budget and FTE</b>		<b>75,970</b>	<b>0.0</b>
Shift: To reallocate funding within agency (across fund types)	Multiple Programs	-75,970	0.0
<b>DEDICATED TAXES: FY 2015 Agency Budget Submission</b>		<b>0</b>	<b>0.0</b>
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2014 Approved Budget and FTE</b>		<b>11,000</b>	<b>0.0</b>
Shift: To reallocate funding within agency (across fund types)	Multiple Programs	-11,000	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Agency Budget Submission</b>		<b>0</b>	<b>0.0</b>
<b>ENTERPRISE AND OTHER FUND-DEDICATED TAXES: FY 2014 Approved Budget and FTE</b>		<b>0</b>	<b>0.0</b>
Shift: To reallocate funding within agency (across fund types)	Multiple Programs	57,656	0.0
<b>ENTERPRISE AND OTHER FUND-DEDICATED TAXES: FY 2015 Mayor's Proposed Budget</b>		<b>57,656</b>	<b>0.0</b>
No Change		0	0.0
<b>ENTERPRISE AND OTHER FUND-DEDICATED TAXES: FY 2015 Mayor's Proposed Budget</b>		<b>57,656</b>	<b>0.0</b>
<b>ENTERPRISE AND OTHER FUNDS: FY 2014 Approved Budget and FTE</b>		<b>0</b>	<b>0.0</b>
Shift: To reallocate funding within agency (across fund types)	Multiple Programs	11,144	0.0
<b>ENTERPRISE AND OTHER FUNDS: FY 2015 Agency Budget Submission</b>		<b>11,144</b>	<b>0.0</b>
No Change		0	0.0
<b>ENTERPRISE AND OTHER FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>11,144</b>	<b>0.0</b>
<b>Gross for BK0 - Ballpark Revenue Fund</b>		<b>68,800</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)



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# Repayment of PILOT Financing

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<b>Description</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Approved</b>	<b>FY 2015 Proposed</b>	<b>% Change from FY 2014</b>
Operating Budget	\$10,948,985	\$16,341,000	\$15,881,839	-2.8

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Repayment of PILOT Financing is a program through which the District provides economic development project funds by borrowing against the future receipts from Payment-in-Lieu-of-Taxes (PILOT).

A PILOT payment on debt issued under the District's PILOT Act equals the amount the property owner would otherwise pay in property taxes, based on the assessed value of the property. The repayment of the borrowing against this future PILOT revenue is budgeted in this program. This borrowing is similar in concept to Tax Increment Financing, in which the District borrows against future tax receipts and uses the proceeds to spur economic development.

The agency's FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table TY0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table TY0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>General Fund</b>						
Special Purpose Revenue Funds	12,938	10,949	16,341	0	-16,341	-100.0
<b>Total for General Fund</b>	<b>12,938</b>	<b>10,949</b>	<b>16,341</b>	<b>0</b>	<b>-16,341</b>	<b>-100.0</b>
<b>Enterprise and Other</b>						
Enterprise and Other Funds-Dedicated Tax	0	0	0	15,882	15,882	N/A
<b>Total for Enterprise and Other</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15,882</b>	<b>15,882</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>12,938</b>	<b>10,949</b>	<b>16,341</b>	<b>15,882</b>	<b>-459</b>	<b>-2.8</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table TY0-2 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

**Table TY0-2**  
(dollars in thousands)

Comptroller Source Group	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
50 - Subsidies and Transfers	0	396	0	0	0	N/A
80 - Debt Service	12,938	10,553	16,341	15,882	-459	-2.8
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>12,938</b>	<b>10,949</b>	<b>16,341</b>	<b>15,882</b>	<b>-459</b>	<b>-2.8</b>
<b>Gross Funds</b>	<b>12,938</b>	<b>10,949</b>	<b>16,341</b>	<b>15,882</b>	<b>-459</b>	<b>-2.8</b>

\*Percent change is based on whole dollars.



## **Program Description**

Repayment of PILOT Financing operates through the following program:

**Repayment of PILOT Financing** – provides budget authority for debt borrowed against the following PILOT projects:

- **U.S. Department of Transportation headquarters building** – PILOT bond proceeds supported the District’s park and infrastructure improvements in the Anacostia Waterfront Initiative (AWI) area. The debt service payment in FY 2015 is estimated to be \$10,547,600;
- **Southeast Federal Center** – PILOT debt issued under this program supports public infrastructure paid for by the developer of The Yards project, a multi-stage, mixed use development near the Navy Yard. The FY 2015 debt service required on debt that has been issued under this program is \$397,900, and an additional \$2,301,100 is included for debt expected to be issued prior to the end of FY 2014; and
- **Rhode Island Metro Plaza** – The Rhode Island Metro Plaza project contains new residential apartments and retail shops as well as a parking garage for the Washington Metropolitan Area Transit Authority. The debt service payment in FY 2015 is estimated to be \$612,000.

In addition, the program budget contains a contingency of \$2,023,239 if projected PILOT revenues are higher than minimum debt service and must be paid to the bond holder, or returned to the District for AWI capital projects, in accordance with bond agreements. Of this amount, an estimated \$1,200,000 is anticipated to be returned to the General Fund for Anacostia Waterfront capital projects.

## **Program Structure Change**

Repayment of PILOT Financing has no program structure changes in the FY 2015 proposed budget.

## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table TY0-3 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

**Table TY0-3**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Repayment of PILOT Financing</b>								
(1100) Repayment of PILOT Financing	10,949	16,341	15,882	-459	0.0	0.0	0.0	0.0
<b>Subtotal (1000) Repayment of PILOT Financing</b>	<b>10,949</b>	<b>16,341</b>	<b>15,882</b>	<b>-459</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>10,949</b>	<b>16,341</b>	<b>15,882</b>	<b>-459</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

### FY 2015 Proposed Budget Changes

Repayment of PILOT Financing's proposed FY 2015 gross budget is \$15,881,839, which represents a 2.8 percent decrease from its FY 2014 approved budget of \$16,341,000. The budget is comprised entirely of Enterprise and Other Funds-Dedicated Taxes.

**Note:** For FY 2015, the new appropriated fund, Enterprise and Other Funds-Dedicated Taxes, was created to replace the appropriated fund associated with the General Fund. In tables that categorized changes by fund, the budget associated with the original appropriated funds, Special Purpose Revenue, is reflected as a decrease. As the budget shifts from the General Fund to the new Enterprise and Other Funds-Dedicated Taxes appropriated funds, the budget is shown as a corresponding increase.

### Agency Budget Submission

**Shift:** The budget shows a shift from Special Purpose Revenue funds to Enterprise and Other Funds-Dedicated Taxes, a decrease of \$16,341,000 offset by an increase of \$15,881,839. Included in the shift, a reduction of \$459,161 is made to align the budget with projected dedicated revenues and scheduled debt service payments.

The repayment of the borrowing against future PILOT revenue is budgeted in the PILOT program for the debt service. This borrowing is similar in concept to Tax Increment Financing, in which the District borrows against future tax receipts and uses the proceeds to spur economic development.

### Mayor's Proposed Budget

**No Change:** Repayment of PILOT Financing's budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table TY0-4 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table TY0-4**  
(dollars in thousands)

DESCRIPTION	DIVISION	BUDGET	FTE
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2014 Approved Budget and FTE</b>		<b>16,341</b>	<b>0.0</b>
Shift: To align budget with scheduled debt service payments	Repayment of PILOT Financing	-16,341	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Agency Budget Submission</b>		<b>0</b>	<b>0.0</b>
<b>ENTERPRISE AND OTHER FUND-DEDICATED TAXES: FY 2014 Approved Budget and FTE</b>		<b>0</b>	<b>0.0</b>
Shift: To align budget with scheduled debt service payments	Repayment of PILOT Financing	15,882	0.0
<b>ENTERPRISE AND OTHER FUND-DEDICATED TAXES: FY 2015 Agency Budget Submission</b>		<b>15,882</b>	<b>0.0</b>
No Change		0	0.0
<b>ENTERPRISE AND OTHER FUND-DEDICATED TAXES: FY 2015 Mayor's Proposed Budget</b>		<b>15,882</b>	<b>0.0</b>
<b>Gross for TY0 - Repayment of PILOT Financing</b>		<b>15,882</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)



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# Not-For-Profit Hospital Corporation

[www.united-medicalcenter.com](http://www.united-medicalcenter.com)

Telephone: 202-574-6000

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Description	FY 2014 Approved	FY 2015 Proposed	% Change from FY 2014
Operating Budget	\$110,000,000	\$112,000,000	1.8

**Note:** Prior year actuals are not reported for the Not-For-Profit Hospital Corporation, because the agency does not use the District's financial system for its actual transactions.

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The mission of the Not-For-Profit Hospital Corporation (NFPHC) is dedicated to the health and well-being of individuals and communities entrusted to our care. NFPHC will be an efficient, high value, patient-focused provider of high-quality healthcare to improve the lives of District residents. We will employ innovative approaches that yield excellent experiences and will empower healthcare professionals as they work to care for our patients. We will pursue this vision through collaboration with other providers and as part of a larger District-based delivery system.

NFPHC, commonly known as United Medical Center and United Medical Nursing Center, is an independent District instrumentality, created by legislation adopted by the Council of the District of Columbia. It provides inpatient, outpatient, psychiatric, and emergency care, and it manages a skilled nursing facility (SNF). NFPHC is located east of the Anacostia River in the Southeastern section of Washington, D.C. Its primary service market includes residents of Wards 7 and 8 and the state of Maryland's Prince George's County. Approximately 80 percent of United Medical Center's hospital admissions were paid for by the public programs Medicare or Medicaid.

NFPHC is governed by a 14-member board of directors, 11 of whom are voting members and three of whom are non-voting members. Six members are appointed by the Mayor and three members are appointed by the Council of the District of Columbia. The Chief Financial Officer of the District, or his or her designee, and a representative of the entity maintaining the largest collective bargaining agreement with the corporation serve as ex officio voting members. The Chief Executive Officer and Chief Medical Officer of NFPHC and the President of the District of Columbia Hospital Association serve as non-voting ex officio members.

NFPHC, unlike certain other District Enterprise and Other Funds such as the Washington Convention and Sports Authority and the University of the District of Columbia, does not receive a regular subsidy from General Fund taxes.

NFPHC, after a considerable effort (assisted by Huron Healthcare), conducted a comprehensive community needs assessment resulting in a new Strategic Vision and Plan. Five major areas within this plan of focus over the next three to five years are:

- Align with a partner(s) and position UMC to thrive under healthcare reform;
- Achieve financial stability;
- Recruit, deploy, and retain talented and enthusiastic personnel focused on providing excellent patient experiences;
- Achieve superior quality and patient safety outcomes; and
- Contribute to overall health within the communities that UMC serves.

The agency's FY 2015 proposed budget is presented in the following tables:

## **FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type**

Table HW0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget.

**Table HW0-1**  
(dollars in thousands)

	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>Appropriated Fund</b>				
<b>General Fund</b>				
Special Purpose Revenue Funds	110,000	0	-110,000	-100.0
<b>Total for General Fund</b>	<b>110,000</b>	<b>0</b>	<b>-110,000</b>	<b>-100.0</b>
<b>Enterprise and Other</b>				
Enterprise and Other Funds	0	112,000	112,000	N/A
<b>Total for Enterprise and Other</b>	<b>0</b>	<b>112,000</b>	<b>112,000</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>110,000</b>	<b>112,000</b>	<b>2,000</b>	<b>1.8</b>

\*Percent change is based on whole dollars.

**Note:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## **FY 2015 Proposed Operating Budget, by Comptroller Source Group**

Table HW0-2 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget.

**Table HW0-2**  
(dollars in thousands)

	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>Comptroller Source Group</b>				
50 - Subsidies and Transfers	110,000	112,000	2,000	1.8
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>110,000</b>	<b>112,000</b>	<b>2,000</b>	<b>1.8</b>
<b>Gross Funds</b>	<b>110,000</b>	<b>112,000</b>	<b>2,000</b>	<b>1.8</b>

\*Percent change is based on whole dollars.

## Program Description

The Not-For-Profit Hospital Corporation operates through revenues generated primarily, though not exclusively, through its Hospital patient and SNF resident operations.

**Hospital Services** - NFPHC operates an acute care program with 234 acute care beds, which provides medical, surgical, psychiatric, and obstetric care. Other hospital services include adult emergency care and outpatient services by Children National Medical Center.

**SNF Services** - With a capacity of 120 beds, the SNF provides skilled nursing services to chronically ill residents, with a significant percentage of the patients being the elderly.

## Program Structure Change

The Not-For-Profit Hospital Corporation has no program structure changes in the FY 2015 proposed budget.

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## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table HW0-3 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget.

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### Table HW0-3

(dollars in thousands)

Program/Activity	Dollars in Thousands			Full-Time Equivalents		
	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Not-For-Profit Hospital Corporation</b>						
(1001) Not-For-Profit Hospital Corporation	110,000	112,000	2,000	0.0	0.0	0.0
<b>Subtotal (1000) Not-For-Profit Hospital Corporation</b>	<b>110,000</b>	<b>112,000</b>	<b>2,000</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>
<b>Total Proposed Operating Budget</b>	<b>110,000</b>	<b>112,000</b>	<b>2,000</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Budget Changes

The Not-For-Profit Hospital Corporation's (NFPHC) proposed FY 2015 gross budget is \$112,000,000, which represents a 1.8 percent increase over its FY 2014 approved gross budget of \$110,000,000. The budget is comprised entirely of Enterprise and Other funds.

**Note:** For FY 2015, a new appropriated fund, Enterprise and Other Funds, was created to replace the appropriated fund previously associated with the General Fund. In tables that categorized changes by fund, the budget associated with the original appropriated funds, Special Purpose Revenue, is reflected as a decrease. As the budget shifts from the General Fund to the new Enterprise and Other appropriated fund, the budget is shown as a corresponding increase.

### Agency Budget Submission

**Shift:** The budget shows a shift from Special Purpose Revenue funds to Enterprise and Other Funds, a decrease of \$110,000,000 offset by an increase of \$112,000,000. Included in the shift, additional funding of \$2,000,000 accounts for additional revenue NFPHC expects to collect in FY 2015.

### Mayor's Proposed Budget

**No Change:** The Not-For-Profit Hospital Corporation's budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

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## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table HW0-4 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table HW0-4**  
(dollars in thousands)

DESCRIPTION	DIVISION	BUDGET	FTE
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2014 Approved Budget and FTE</b>		<b>110,000</b>	<b>0.0</b>
Shift: To align budget with projected revenues	Not-For-Profit Hospital Corporation	-110,000	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Agency Budget Submission</b>		<b>0</b>	<b>0.0</b>
<b>ENTERPRISE AND OTHER FUNDS: FY 2014 Approved Budget and FTE</b>		<b>0</b>	<b>0.0</b>
Shift: To align budget with projected revenues	Not-For-Profit Hospital Corporation	112,000	0.0
<b>ENTERPRISE AND OTHER FUNDS: FY 2015 Agency Budget Submission</b>		<b>112,000</b>	<b>0.0</b>
No Change		0	0.0
<b>ENTERPRISE AND OTHER FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>112,000</b>	<b>0.0</b>
<b>Gross for HW0 - Not-for-Profit Hospital Corporation</b>		<b>112,000</b>	<b>0.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)



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# Health Benefit Exchange Authority

<http://dchbx.com>

Telephone: 202-715-7576

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Description	FY 2013 Actual	FY 2014 Approved	FY 2015 Proposed	% Change from FY 2014
Operating Budget	\$10,914,705	\$66,140,499	\$28,751,244	-56.5
FTEs	0.0	37.0	54.0	45.9

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The mission of the D.C. Health Benefit Exchange Authority is to implement a health care exchange program in the District of Columbia in accordance with the Patient Protection and Affordable Care Act, thereby ensuring access to quality and affordable health care to all District of Columbia residents.

## Summary of Services

In March of 2010, the Patient Protection and Affordable Care Act of 2010 was signed into law with the central goal of ensuring that all Americans have access to quality, affordable health care. Beginning in 2014, significant health insurance reforms will be implemented including the establishment of Health Benefit Exchanges nationwide. The D.C. Health Benefit Exchange Authority is a quasi-governmental agency of the District of Columbia government charged with implementing and operating the District's Health Benefit Exchange. The Health Benefit Exchange is an online marketplace for District residents and small businesses to compare private health insurance plans, learn if they are eligible for tax credits or subsidies to purchase private insurance or qualify for public health programs such as Medicaid, and enroll in a health plan that best meets their needs. The Health Benefit Exchange will enable individuals and small employers to find affordable and easier-to-understand health insurance and assist small employers in purchasing qualified health plans for their employees. Enrollment in the District's Health Benefit Exchange began October 2013, with coverage starting January 1, 2014.

The agency's FY 2015 proposed budget is presented in the following tables:

## FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table HI0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2013 actual expenditures.

**Table HI0-1**  
(dollars in thousands)

Appropriated Fund	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
<b>General Fund</b>					
Special Purpose Revenue Funds	10,915	66,140	0	-66,140	-100.0
<b>Total for General Fund</b>	<b>10,915</b>	<b>66,140</b>	<b>0</b>	<b>-66,140</b>	<b>-100.0</b>
<b>Enterprise and Other</b>					
Enterprise and Other Funds	0	0	28,751	28,751	N/A
<b>Total for Enterprise and Other</b>	<b>0</b>	<b>0</b>	<b>28,751</b>	<b>28,751</b>	<b>N/A</b>
<b>Gross Funds</b>	<b>10,915</b>	<b>66,140</b>	<b>28,751</b>	<b>-37,389</b>	<b>-56.5</b>

\*Percent change is based on whole dollars.

**Notes:** If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Full-Time Equivalents, by Revenue Type

Table HI0-2 contains the proposed FY 2015 FTE level compared to the FY 2014 approved FTE level by revenue type. It also provides FY 2013 actual data.

**Table HI0-2**

Appropriated Fund	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change
<b>General Fund</b>					
Special Purpose Revenue Funds	0.0	37.0	0.0	-37.0	-100.0
<b>Total for General Fund</b>	<b>0.0</b>	<b>37.0</b>	<b>0.0</b>	<b>-37.0</b>	<b>-100.0</b>
<b>Enterprise and Other</b>					
Enterprise and Other Funds	0.0	0.0	54.0	54.0	N/A
<b>Total for Enterprise and Other</b>	<b>0.0</b>	<b>0.0</b>	<b>54.0</b>	<b>54.0</b>	<b>N/A</b>
<b>Total Proposed FTEs</b>	<b>0.0</b>	<b>37.0</b>	<b>54.0</b>	<b>17.0</b>	<b>45.9</b>

## FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table HI0-3 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2013 actual expenditures.

**Table HI0-3**  
(dollars in thousands)

Comptroller Source Group	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
11 - Regular Pay - Continuing Full Time	1,580	3,946	5,762	1,817	46.0
12 - Regular Pay - Other	0	0	394	394	N/A
13 - Additional Gross Pay	23	0	0	0	N/A
14 - Fringe Benefits - Current Personnel	196	908	1,478	570	62.8
15 - Overtime Pay	2	0	0	0	N/A
<b>Subtotal Personal Services (PS)</b>	<b>1,801</b>	<b>4,853</b>	<b>7,634</b>	<b>2,781</b>	<b>57.3</b>
20 - Supplies and Materials	14	22	20	-2	-9.7
31 - Telephone, Telegraph, Telegram, Etc.	50	0	68	68	N/A
32 - Rentals - Land and Structures	0	780	1,588	808	103.6
40 - Other Services and Charges	51	131	2,357	2,225	1,694.5
41 - Contractual Services - Other	8,534	45,079	17,060	-28,019	-62.2
50 - Subsidies and Transfers	464	15,200	0	-15,200	-100.0
70 - Equipment and Equipment Rental	0	75	25	-50	-66.6
<b>Subtotal Nonpersonal Services (NPS)</b>	<b>9,114</b>	<b>61,287</b>	<b>21,117</b>	<b>-40,170</b>	<b>-65.5</b>
<b>Gross Funds</b>	<b>10,915</b>	<b>66,140</b>	<b>28,751</b>	<b>-37,389</b>	<b>-56.5</b>

\*Percent change is based on whole dollars.

## **Program Description**

The Health Benefit Exchange Authority operates through the following 7 programs:

**Plan Management** – working in conjunction with local and federal regulatory bodies, establishes and oversees the process to certify, recertify, and decertify qualified health plans available on the Exchange, along with assigning quality ratings to each qualified health plan and applying the ratings for certification.

**Eligibility and Enrollment** – provides a seamless, web-based eligibility process for enrollment in the qualified health plans available through the Health Benefit Exchange, as well as Medicaid and other government assistance programs in the District.

**SHOP Operations** – provides support to the Small Business Health Options Program (SHOP) exchange. The SHOP facilitates the purchase of coverage in qualified health plans for employees of small businesses with 2 to 50 employees that choose to purchase coverage through the D.C. Health Benefit Exchange and conducts employer eligibility appeals.

**Consumer Education and Outreach** – informs residents about the Health Benefit Exchange, the health coverage options available through it, and the benefits of purchasing coverage through the Exchange; provides ease of access to various health plans through an on-line information and enrollment system; and assists individuals with eligibility for premium subsidies, cost-sharing reductions, as well as whether they may be eligible for Medicaid or other public benefit programs.

**Business Development** – promotes economic development through marketing initiatives and the establishment of new business relationships that ensure District residents have access to a broad range of affordable, easily accessible and diverse health care options.

**Agency Management** – provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting.

**Agency Financial Operations** – provides comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This program is standard for all agencies using performance-based budgeting.

## **Program Structure Change**

The Health Benefit Exchange Authority has no program structure changes in the FY 2015 proposed budget.

## FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table HI0-4 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

**Table HI0-4**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(1000) Agency Management</b>								
(1010) Personnel	0	159	301	142	0.0	1.0	1.0	0.0
(1015) Training	0	55	35	-20	0.0	0.0	0.0	0.0
(1020) Contracts and Procurement	9,521	14,295	1,614	-12,681	0.0	2.0	5.0	3.0
(1030) Property Management	50	1,187	1,083	-105	0.0	0.0	0.0	0.0
(1040) Information Technology	99	30,350	9,107	-21,243	0.0	2.0	5.0	3.0
(1055) Risk Management	0	300	100	-200	0.0	0.0	0.0	0.0
(1060) Legal Services	261	608	1,025	417	0.0	4.0	5.0	1.0
(1070) Fleet Management	0	12	0	-12	0.0	0.0	0.0	0.0
(1080) Communications	215	441	486	45	0.0	3.0	3.0	0.0
(1085) Customer Service	58	174	329	155	0.0	3.0	4.0	1.0
(1090) Performance Management	586	1,129	2,734	1,605	0.0	6.0	11.0	5.0
<b>Subtotal (1000) Agency Management</b>	<b>10,790</b>	<b>48,711</b>	<b>16,815</b>	<b>-31,896</b>	<b>0.0</b>	<b>21.0</b>	<b>34.0</b>	<b>13.0</b>
<b>(100F) Agency Financial Operations</b>								
(110F) Budget Operations	0	101	120	19	0.0	1.0	1.0	0.0
(120F) Accounting Operations	-35	213	124	-89	0.0	2.0	1.0	-1.0
(140F) Agency Fiscal officer	35	642	422	-220	0.0	3.0	2.0	-1.0
<b>Subtotal (100F) Agency Financial Operations</b>	<b>0</b>	<b>956</b>	<b>666</b>	<b>-290</b>	<b>0.0</b>	<b>6.0</b>	<b>4.0</b>	<b>-2.0</b>
<b>(2000) Plan Management</b>								
(2010) Plan Management Support Service	55	243	5,919	5,676	0.0	2.0	4.0	2.0
<b>Subtotal (2000) Plan Management</b>	<b>55</b>	<b>243</b>	<b>5,919</b>	<b>5,676</b>	<b>0.0</b>	<b>2.0</b>	<b>4.0</b>	<b>2.0</b>
<b>(3000) Eligibility and Enrollment</b>								
(3010) Eligibility and Enrollment Support Services	20	243	2,698	2,454	0.0	2.0	2.0	0.0
<b>Subtotal (3000) Eligibility and Enrollment</b>	<b>20</b>	<b>243</b>	<b>2,698</b>	<b>2,454</b>	<b>0.0</b>	<b>2.0</b>	<b>2.0</b>	<b>0.0</b>

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**Table HI0-4 (Continued)**

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
<b>(4000) S.H.O.P. Operations</b>								
(4010) S.H.O.P. Operations Support Services	20	243	373	130	0.0	2.0	3.0	1.0
<b>Subtotal (4000) S.H.O.P. Operations</b>	<b>20</b>	<b>243</b>	<b>373</b>	<b>130</b>	<b>0.0</b>	<b>2.0</b>	<b>3.0</b>	<b>1.0</b>
<b>(5000) Consumer Education and Outreach</b>								
(5010) Consumer Education and Outreach Support Services	0	15,200	1,479	-13,721	0.0	0.0	2.0	2.0
<b>Subtotal (5000) Consumer Education and Outreach</b>	<b>0</b>	<b>15,200</b>	<b>1,479</b>	<b>-13,721</b>	<b>0.0</b>	<b>0.0</b>	<b>2.0</b>	<b>2.0</b>
<b>(6000) Business Development</b>								
(6010) Business Development Support Services	30	544	802	258	0.0	4.0	5.0	1.0
<b>Subtotal (6000) Business Development</b>	<b>30</b>	<b>544</b>	<b>802</b>	<b>258</b>	<b>0.0</b>	<b>4.0</b>	<b>5.0</b>	<b>1.0</b>
<b>Total Proposed Operating Budget</b>	<b>10,915</b>	<b>66,140</b>	<b>28,751</b>	<b>-37,389</b>	<b>0.0</b>	<b>37.0</b>	<b>54.0</b>	<b>17.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

**Note:** For more detailed information regarding the proposed funding for the activities within this agency's divisions, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

## FY 2015 Proposed Budget Changes

The Health Benefit Exchange Authority's (HBX) proposed FY 2015 gross budget is \$28,751,244, which represents a 56.5 percent decrease from its FY 2014 approved gross budget of \$66,140,499. The budget is comprised entirely of Enterprise and Other funds.

**Note:** For FY 2015, a new appropriated fund, Enterprise and Other Funds, was created to replace the appropriated fund associated with the General Fund. In tables that categorized changes by fund, the budget associated with the original appropriated fund, Special Purpose Revenue, is reflected as a decrease. As the budget shifts from the General Fund to the new Enterprise and Other appropriated fund, the budget is shown as a corresponding increase.

### Agency Budget Submission

**Shift:** In FY 2015, the entire budget for HBX is being reclassified from Special Purpose Revenue funds into the newly created appropriation fund officially titled Enterprise and Other Funds. This reclassification of funds accounts for a budget decrease of \$66,140,499 in Special Purpose Revenue funds. In Enterprise and Other Funds, the budget reflects an increase of \$28,751,244, which represents the total budget proposed for HBX in FY 2015. The gross funds budget for HBX therefore reflects a net decrease of \$37,389,255 from the FY 2014 approved budget. There are several components to this change that highlights the agency funding reallocations.

The agency's proposed budget submission includes an increase of \$2,780,607 in funding for personal services. This amount includes \$1,682,350 to support an additional 17.0 FTEs. These FTEs will be used to inform residents and businesses about the benefits of the Health Benefit Exchange Authority (the Exchange), provide information about the on-line enrollment system, facilitate the purchase of coverage,

answer queries regarding the various options available, and provide support to achieve operational and programmatic goals. The remaining \$1,098,257 will be used to cover projected salary step increases, cost-of-living adjustments, and Fringe Benefits costs.

The budget proposal includes an increase of \$1,358,605 for Information Technology assessments from the Office of the Chief Technology Officer. Marketing, advertising, insurance, and server maintenance costs will further increase the proposed budget by \$866,658. These functions are critical to the overall success of the agency's mission and continued success. The Department of General Services has projected the agency's Fixed Costs estimate for rent to increase by \$808,000. This is primarily due to the call center, which is located at 1100 15th Street, N.W., and the administration office at 1225 I Street, N.W. To account for the Fixed Costs estimate for Telecommunications, the budget was increased by \$67,903.

A decrease of \$52,000 is included in the budget proposal to facilitate the reduction of operational costs. Additionally, a reduction of \$15,200,000 represents funding that was used to support grant and provider payment services in FY 2014, mainly involving information technology activities. These grants, which are held in the Department of Health Care Finance, will expire in Fiscal Year 2014.

Finally, the proposed budget submission includes a decrease of \$28,019,028 in Contractual Services. This is the result of the elimination of initial start-up costs associated with the establishment of the Exchange.

### Mayor's Proposed Budget

**No Change:** The Health Benefit Exchange Authority's budget proposal reflects no change from the agency budget submission to the Mayor's proposed budget.

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## FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table HI0-5 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

**Table HI0-5**  
(dollars in thousands)

DESCRIPTION	PROGRAM	BUDGET	FTE
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2014 Approved Budget and FTE</b>		<b>66,140</b>	<b>37.0</b>
Shift: To reallocate funding within agency (across fund types)	Multiple Programs	-66,140	-37.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Agency Budget Submission</b>		<b>0</b>	<b>0.0</b>
No Change		0	0.0
<b>SPECIAL PURPOSE REVENUE FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>0</b>	<b>0.0</b>
<b>ENTERPRISE AND OTHER FUNDS: FY 2014 Approved Budget and FTE</b>		<b>0</b>	<b>0.0</b>
Shift: To reallocate funding within agency (across fund types)	Multiple Programs	28,751	54.0
<b>ENTERPRISE AND OTHER FUNDS: FY 2015 Agency Budget Submission</b>		<b>28,751</b>	<b>54.0</b>
No Change		0	0.0
<b>ENTERPRISE AND OTHER FUNDS: FY 2015 Mayor's Proposed Budget</b>		<b>28,751</b>	<b>54.0</b>
<b>Gross for HI0 - D.C. Health Benefit Exchange Authority</b>		<b>28,751</b>	<b>54.0</b>

(Change is calculated by whole numbers and numbers may not add up due to rounding)

