

SANTA CRUZ CITY SCHOOLS DISTRICT  
REGULAR MEETING FOR THE ELEMENTARY  
AND SECONDARY DISTRICTS  
WEDNESDAY, MAY 5, 2021  
OPEN SESSION BEGINS AT 6:30 P.M.  
ZOOM REMOTE BOARD MEETING  
WITH BOARD IN PERSON AT COE

POSTED

DATE:

TIME:

LOCATION:

EMPLOYEE:

**COMMUNITY MEMBERS CAN PARTICIPATE REMOTELY VIA ZOOM:**

[Click on this link to join meeting.](#) Meeting Password: SCCS

If a member of the community would like to submit public comment on a closed session item in lieu of speaking on zoom, please email the Board Clerk at [boardclerk@sccs.net](mailto:boardclerk@sccs.net) by 12:00 p.m. on May 5, 2021.

**AGENDA**

<b>Item</b>	<b>Purpose / Support</b>
<b>Agenda (Estimated Time)</b>	
<b>1. Convene Closed Session</b>	<b>5:00 p.m.</b>
1.1. Roll Call	
1.2. Public Comments prior to Closed Session	<i>Members of the public may comment on items that ARE listed on the Closed Session Agenda.</i>  <b><i>If you have a comment regarding an item on the agenda prior to closed session, please submit your comment via email to <a href="mailto:boardclerk@sccs.net">boardclerk@sccs.net</a>.</i></b>
<b>2. Closed Session Items</b>	
2.1. Certificated/Classified/Management Leaves, Retirements, Resignations & Appointments	<b>5:05 p.m.</b> Information for possible action
2.2. Public Employee Discipline/Dismissal/Release/Complaint (Govt. Code Section 54957)	<b>5:10 p.m.</b> Information for possible action
2.3. Conference with Labor Negotiators (Govt. Code Section 54957.6)	<b>5:15 p.m.</b> SCCS Negotiator Parks will provide an update to and receive direction from Trustees regarding negotiations with the SCCCE.
2.4. Meet and Confer: SCCS Association of Managers and Administrators	<b>5:25 p.m.</b> SCCS Negotiator Parks will provide an update to and receive direction from the Trustees regarding the Meet and Confer Agreement with SCCS Association of Managers and Administrators (AMA).
2.5. Meet and Confer: SCCS Confidential Unit	<b>5:35 p.m.</b> SCCS Negotiator Parks will provide an update to and receive direction from Trustees regarding the Meet and Confer Agreement with the SCCS Confidential Unit.
2.6. Meet and Confer: Non-Represented Cabinet Members	<b>5:45 p.m.</b> SCCS Negotiator Parks will provide an update to and receive direction from Trustees regarding the non-represented Cabinet Members.

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	<b>Item</b>	<b>Purpose / Support</b>
<b>3.</b>	<b>Convene Open Session</b>	<b>6:30 p.m.</b>
3.1.	Welcome	
3.2.	Agenda Changes, Additions or Deletions & Announcements	
<b>4.</b>	<b>Public Comments</b>	<i>For presentations of matters <b>not</b> on the Agenda. 3 minutes for individuals; 15 minutes per subject.</i>  <b>Note to Members of the Public: Thank you for taking the time to attend this meeting. Santa Cruz City School Board Members appreciate your presence and your comments regarding items not on the agenda are valued. Per Santa Cruz City Schools Board Bylaw protocols, Trustees will not comment on Public Comments during this time.</b>
<b>5.</b>	<b>Superintendent's Report</b>	<b>6:40 p.m.</b>
5.1.	Superintendent's Reports	
5.2.	Students' Reports	
<b>6.</b>	<b>Board Members' Reports</b>	<b>6:50 p.m.</b>
6.1.	Board Members' Reports	
6.2.	Board President's Report	
<b>7.</b>	<b>Approval of Minutes</b>	<b>7:00 p.m.</b>
7.1.	<a href="#">Meeting March 10, 2021</a>	
7.2.	<a href="#">Meeting March 24, 2021</a>	
<b>8.</b>	<b>General Public Business</b>	



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	<b>Item</b>	<b>Purpose / Support</b>
8.1.	<b>Consent Agenda Non-Contract Items and Items to be Received: These matters may be passed by one roll call motion.</b>	<b>7:05 p.m.</b>
8.1.1.	<b>Educational Services</b>	
8.1.1.1.	<a href="#">Delta High School Title I School Wide Waiver</a>	
8.1.2.	<b>Business Services</b>	
8.1.2.1.	<a href="#">Purchase Orders, Bids, &amp; Quotes</a>	
8.1.2.2.	<a href="#">Warrant Register</a>	
8.1.2.3.	<a href="#">Budget Transfers</a>	
8.1.2.4.	<a href="#">Third Quarter Investment Report</a>	
8.1.2.5.	<a href="#">Parcel Tax Oversight Committee Annual Report</a>	
8.1.2.6.	<a href="#">Disposition of Surplus Property</a>	
8.1.2.7.	<a href="#">Resolution 35-20-21: County Board of Supervisors Temporary Cash Loan</a>	
8.1.3.	<b>Human Resources</b>	
8.1.3.1.	<a href="#">Personnel Actions--Certificated</a>	
8.1.3.2.	<a href="#">Personnel Actions--Classified</a>	
8.1.4.	<b>Governance/Superintendent</b>	<i>None.</i>
8.2.	<b>Consent Agenda: General Contracts &amp; Agreements</b>	

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Item	Purpose / Support
<b>8.2.1. Educational Services</b>	
8.2.1.1. <a href="#">Special Education: Out of State Travel Request</a>	
8.2.1.2. <a href="#">Consultant Services Agreement: Monterey Bay Area Mathematics Project</a>	
8.2.1.3. <a href="#">PDQ Deploy Annual Licensing Contract for 21-22</a>	
<b>8.2.2. Business Services</b>	
8.2.2.1. <a href="#">Senderos Lease Agreement: 300 La Fonda Avenue</a>	
8.2.2.2. <a href="#">Campus Kids Connection Lease Agreement: 1231 Bay Street</a>	
8.2.2.3. <a href="#">Campus Kids Connection Lease Agreement: 1145 Morrissey Avenue</a>	
8.2.2.4. <a href="#">Campus Kids Connection Lease Agreement: 1320 Seabright Avenue</a>	
8.2.2.5. <a href="#">Campus Kids Connection Lease Agreement: 1000 High Street</a>	
8.2.2.6. <a href="#">ABA Building Services: Secondary Schools Additional Restroom Cleaning Services</a>	
8.2.2.7. <a href="#">ABA Building Services: Elementary Schools Additional Cleaning Services</a>	
8.2.2.8. <a href="#">Geo. H. Wilson Proposal: Mission Hill Middle School Art Room #5</a>	
8.2.2.9. <a href="#">JSG Elevator Consultants Proposal: Elevator Audit and Report</a>	

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<b>Item</b>	<b>Purpose / Support</b>
8.2.2.10.	<a href="#">North Bay Ford Proposal 2021 Ford Ranger</a>
8.2.2.11.	<a href="#">Cooperative Contract: Hemet Unified School District and BusWest: School Bus Purchase</a>
<b>8.2.3.</b>	<b>Human Resources</b>
8.2.3.1.	<a href="#">Consultant Services Agreement: Soquel High School Athletic Trainer</a>
<b>8.2.4.</b>	<b>Governance/Superintendent</b>
8.2.4.1.	<a href="#">Consultant Services Agreement: Governance Meeting Facilitation</a>
8.2.4.2.	<a href="#">Legal Services Agreement 2021-22: Lozano Smith</a>
8.2.4.3.	<a href="#">Legal Services Agreement 2021-22: Fagen, Friedman, Fulfrost</a>
<b>8.3.</b>	<b>Consent Agenda: Bond Projects Contracts, Agreements, Proposals, Bids &amp; Change Orders</b>
8.3.1	<a href="#">Abacherli Fence Co. Proposal: Mission Hill Middle School Motorized Gate</a>
8.3.2.	<a href="#">Development Group Inc. Change Order 1: District-wide Network Coordination Consulting</a>
8.3.3.	<a href="#">Enviroplex Change Order 2: Branciforte Small Schools Alternative Family Education Campus Building</a>
8.3.4.	<a href="#">Fieldturf Change Order 1: Mission Hill Middle School Athletic Field Replacement</a>
8.3.5.	<a href="#">M3 Environmental Proposal: Soquel High School Roof Replacement Hazardous Materials Inspection</a>

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<b>Item</b>	<b>Purpose / Support</b>
8.3.6. <a href="#">Robert A. Bothman Construction Proposal: Branciforte Small Schools Domestic Water Line</a>	
8.3.7. <a href="#">Serranos Expert Tree Service Inc.: Santa Cruz High School Tree Removal</a>	
<b>8.4. Report of Closed Session Actions</b>	<b>7:10 p.m.</b>
8.4.1. Report of Actions Taken in Closed Session	
<b>8.5. Items to Be Transacted and/or Discussed</b>	
<b>8.5.1. Governance/Superintendent</b>	
8.5.1.1. <a href="#">Staff Report: Update on Expanding In-Person Services &amp; Academic Interventions and Support</a>	<b>7:15 p.m.</b> Staff will provide an update on the expansion of in-person services & academic interventions and supports.
<b>8.5.2. Educational Services</b>	.
8.5.2.1. <a href="#">Staff Report: Multi-Tiered Systems of Support: A Focus on Decision Points – Student Study Teams and 504s</a>	<b>7:30 p.m.</b> Staff will provide an update on Multi-Tiered Systems of Support Student Study Teams and 504 plans.
8.5.2.2. <a href="#">New Business: Middle School History Social Science Textbook Adoption</a>	<b>8:00 p.m.</b> Recommendation: Approve the textbook adoption for Middle School History and Social Science.
<b>8.5.3. Business Services</b>	
8.5.3.1. <a href="#">New Business: AB1200 for the SCCS/GSCFT Tentative Agreement</a>	<b>8:20 p.m.</b> Recommendation: Approve the AB1200 for the SCCS/GSCFT Tentative Agreement.
<b>8.5.4. Human Resources</b>	
8.5.4.1. <a href="#">New Business: SCCS/GSCFT Tentative Agreement</a>	<b>8:25 p.m.</b> Recommendation: Approve the tentative agreement between SCCS/GSCFT.

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<b>Item</b>	<b>Purpose / Support</b>
8.5.4.2. <a href="#">New Business: Annual Declaration of Need</a>	<b>8:30 p.m.</b> Recommendation: Approve the annual declaration of need to address credential needs for the 2021-22 school year.
8.5.4.3. <a href="#">Staff Report: Working Conditions Survey &amp; Partners of Administration and Labor Update</a>	<b>8:40 p.m.</b> Staff will provide an update on the annual working conditions survey and the Partners of Administration and Labor.
<b>8.5.5. Governance/Superintendent</b>	
8.5.5.1. <a href="#">New Business: Resolution 34-20-21: Proclaiming May as Asian American &amp; Pacific Islander Heritage Month</a>	<b>9:10 p.m.</b> Recommendation: Approve Resolution 34-20-21: Proclaiming May as Asian American & Pacific Islander Heritage Month.
8.5.5.2. <a href="#">Board Policies: First and/or Final Reading for CSBA Revisions &amp; Updates</a>	<b>9:15 p.m.</b> Recommendation: Approve the revised policies for first and/or final reading.
8.5.5.3. Possible Items for Future Meeting Agendas	<b>9:25 p.m.</b>
<b>9. Adjournment</b>	
<b>10. Return to Closed Session (if necessary)</b>	
<b>11. Closed Session Action Report (if necessary)</b>	
<b>12. Adjournment</b>	

The board book for this meeting, including this agenda and back-up materials, may be viewed or downloaded online: [http://sccs.net/board\\_of\\_education](http://sccs.net/board_of_education) or may be viewed at the District Office, 133 Mission St. Ste. 100, Santa Cruz, CA 95060.

**Public Participation:**

All persons are encouraged to attend and, when appropriate, to participate in meetings of the Santa Cruz City Schools Board of Education. If you wish to speak to an item on the agenda, please be present at the beginning of the meeting as any item, upon motion, may be moved to the beginning of the agenda. Consideration of all matters is conducted in open session except those relating to litigation, personnel and employee negotiations, which, by law, may be considered in closed session.

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## AGENDA

### **Translation Requests:**

Spanish language translation is available on an as-needed basis. Please make advance arrangements with Alyssa Martinez by telephone at (831) 429-3410 extension 220.

### **Las Solicitudes de Traducción:**

Traducciones del inglés al español y del español al inglés están disponibles en las sesiones de la mesa directiva. Por favor haga arreglos por anticipado con Alyssa Martinez por teléfono al numero (831) 429-3410 x220.

### **Board Meeting Information**

1. The Regular Meeting on May 5, 2021, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
2. The Study Session on Budget on May 26, 2021, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
3. The Regular Meeting on June 2, 2021, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
4. The Regular Meeting on June 16, 2021, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.

**MINUTES OF THE REGULAR MEETING  
OF THE SANTA CRUZ CITY SCHOOLS BOARD OF EDUCATION  
FOR THE ELEMENTARY AND SECONDARY DISTRICTS  
MARCH 10, 2021**

**Convene Closed Session**

Board President Vestal called this Closed Session Meeting to order at 5:00 p.m.

**Public Comments for Closed Session Agenda Items**

None

**Convene Open Session**

Board President Vestal called this Regular Meeting Open Session to order at 6:33 p.m.

**Attendance at Meeting**

Sheila Coonerty	John Owen	Cindy Ranii	Deb Tracy-Proulx
Jeremy Shonick	Patricia Threet	Claudia Vestal	

Absent: Student Board Representative Sophie Nigh  
Student Board Representative Xhu Lopez Guzman

Kris Munro, Superintendent  
Dorothy Coito, Assistant Superintendent, Educational Services  
Molly Parks, Assistant Superintendent, Human Resources  
Jim Monreal, Assistant Superintendent, Business Services  
Members of the Audience

**Welcome and Format**

Board President Vestal welcomed those in attendance and explained the format used for this Regular Meeting of the Board of Education.

**3.2. Agenda Changes, Additions, or Deletions & Announcements**

Item 8.6.4.3. Resolution 28-20-21: NonReelect of Probationary Certificated Employees was pulled from the agenda. Superintendent Munro shared the District is celebrating the start of the athletic season and a season for every sport has been scheduled.

**PUBLIC COMMENTS**

Students from Youth for Climate Justice addressed the Board of Education, requesting a District proposal to bring all sites to net zero emissions be agenzized for the next board meeting.

High school parent Karey Jett thanked the District for its efforts to get kids back on campus. She requested clarity around spectator guidelines for athletic competitions and asked that vaccinated spectators not be counted in the number of spectators attending an event.

Tom Crahen, parent and member of the CTE advisory committee shared an update with the board about the most recent CTE Advisory Committee Meeting. He also stated that a letter was sent to the board with input regarding governance. Mr. Crahen also invited members of the board to attend their next CTE advisory committee meeting.

Elementary parent Stacey Stringer read part of a letter from the Families for Santa Cruz County Schools. She requested that the Reopening Advisory Committee be reconvened with greater parent participation.

## **SUPERINTENDENT'S REPORT**

### **Superintendent's Report**

Superintendent Munro reported the District is continuing preparation for CAASPP Assessments. On March 8, the CTE Advisory Committee had a meeting, and next meeting is scheduled for May 3. The District continues to conduct home visits to support student engagement and offer telehealth counseling for students. The District's athletic season began and testing protocols for high contact sports have been established. The Ad Hoc Intervention Committee recently met and discussed holding a Study Session to discuss COVID resources on April 21. Staff recently attended an incident command training with the Santa Cruz County Sheriff's Department. The Curriculum department has been providing synchronous and asynchronous professional development for teachers as they prepare for Hybrid Instruction. Human Resources held their annual recruitment fair virtually on March 13. Superintendent Munro attended a SECA Operations Council meeting with other superintendents in the county, in which they assessed the Assembly Bill 602 funding model. The District is moving forward with its workforce housing project, and recently met with the City of Santa Cruz to discuss removing the District from the inclusionary ordinance requirement. All staff have had an opportunity to receive a COVID vaccination. Superintendent Munro thanked the County Office of Education, Dignity Health and Kaiser for their partnership. Superintendent Munro concluded her report by congratulating the two Santa Cruz City School students who placed in the top of the Santa Cruz Rotary speech contest.

### **Student's Report**

None.

## **BOARD MEMBERS' REPORTS**

### **Board Members' Reports**

Trustee Owen attended the CTE Advisory Committee meeting and shared it was a productive and informative meeting. Trustee Owen also attended the Budget Advisory Committee meeting.

Trustee Shonick did not have a report to share.

Trustee Coonerty reported attended the CTE Advisory Meeting. Trustee Coonerty said the meeting was helpful and informative, and she was pleased to see the community's involvement.

Vice President Tracy-Proulx attended the Santa Cruz County School Boards Association meeting, and reported it was a productive opportunity for fellow districts to meet and discuss the challenges and opportunities of the past year. Vice President Tracy-Proulx also attended a webinar hosted by CSBA on Senate Bill 86 and will share the slides from the webinar with the governance team.



Trustee Ranii shared she met with the Ad Hoc Interventions Committee and is looking forward to the upcoming Board Study Sessions.

Trustee Threet attended the CTE Advisory Meeting and thanked all who participated. She shared she is looking forward to continuing collaborative efforts with the community to support programs that serve students.

### **Board President’s Report**

Board President Vestal thanked the community for their input and comments submitted via email.

### **APPROVAL OF MINUTES**

1. MSP (Ranii/Coonerty) 7-0, the Board of Education approved the Minutes of February 10, 2021 meeting.

### **GENERAL PUBLIC BUSINESS**

#### **Consent Agenda**

8.1.1.1. Physical Education Waiver, 8.1.2.1. Purchase Orders, Bids, & Quotes, 8.1.2.2. Warrant Register, 8.1.2.3. Resolution 27-20-21: Authorized Signers for Revolving Fund, 8.1.2.4. Bond Project Notice of Completion, 8.1.3.1. Personnel Actions—Certificated, 8.1.3.2. Personnel Actions—Classified, 8.1.3.3. 2021-22 Academic Calendar: Correction, 8.1.4.1. Board of Education Meeting Calendar 2021-2022, 8.1.4.2. Gifts, 8.2.2.1. Scotty Greathouse Proposal: Soquel High School Mural, 8.2.4.1. Consultant Services Agreement: Kate Rose Communications, 8.3.1 Albion Environmental: Proposal: Santa Cruz High School Cultural Resource Assessment, 8.3.2. Albion Environmental: Proposal: Santa Cruz High School Cultural Resources Monitoring, 8.3.3. Belli Architecture: Amendment Agreement: Harbor High School Central Kitchen Freezer, 8.3.4. Belli Architecture: Amendment Agreement: Harbor High School Fine Arts Modernization, 8.3.5. Belli Architecture: Amendment Agreement: Palm Street Maintenance Facility Parking Lot and Safety Lighting, 8.3.6. Development Group, Inc.: Proposal: Branciforte Small Schools Data Structured Cabling, 8.3.7. JB Electric: Contract: Westlake Elementary School Switchgear Replacement, 8.3.8. Joseph R. Renda Construction Services, Inc.: Proposal: Branciforte Small Schools In-Plant Inspection Services

Trustee Shonick requested item 8.2.2.2. Belli Architecture: Amendment Agreement: Transportation Trailer be pulled from the consent agenda.

Trustee Coonerty motioned to approve the consent agenda, except for item 8.2.2.2. Belli Architecture: Amendment Agreement: Transportation Trailer. Vice President Tracy-Proulx seconded the motion.

The motion was passed by the following roll call vote:

#### **Roll Call Vote:**

Coonerty – Yes	Owen – Yes	Ranii – Yes	
Shonick – Yes	Threet – Yes	Tracy-Proulx – Yes	Vestal – Yes

#### **Acknowledgement of Gifts**

Community member Peggy Card donated her late father’s car to the District. The vehicle will be added to the district’s fleet. Ms. Card is making the donation in honor of her father who was an educator in Santa Cruz.

#### **Closed Session Items**

## Report of Actions Taken in Closed Session

Board Vice President Tracy-Proulx reported the following actions during closed session:

1. Ms. Parks shared information with the Board on Certificated/Classified/Management Leaves, Retirements, Resignations & Appointments.
2. Ms. Parks shared information with Trustees regarding Public Employee Discipline/Dismissal/Release/Complaints.
3. Mr. Monreal provided an update and received direction from the board regarding real party property negotiations.

### ITEMS TO BE TRANSACTED AND/OR DISCUSSED

#### **8.6.1.1. Staff Report: Update on Expanding In-Person Services & Academic Interventions and Support**

Superintendent Murno began her update by sharing TK and Kindergarten students have been on campus for their hybrid instruction orientation. The District has finalized hiring for the Elementary Online Academy and continues to prepare facilities for Hybrid instruction at the middle and high schools. The District will host summer school at all three grade spans and hiring summer school staff is underway. Superintendent Munro concluded her update by sharing next steps in planning for a full reopening, finalizing the District Intervention plan, and reconvening the Reopening Advisory Committee.

Public comment: GSCFT President Casey Carlson shared that she started visiting elementary classrooms and overall, everyone is excited to have students back on campus. Ms. Carlson shared that she is committed to continue to visit classrooms and reach out to teachers and union members, and to continue collaborative problem solving with the District.

Public Comment: Jackie Busse, SCCS parent and local pediatrician, shared her professional experience with the evolving information around COVID-19. She shared that with the new knowledge about the virus, there is no scientific reason to keep kids out of school. Rather, the long-term impacts of keeping students off campus is more concerning.

Public Comment: Parent Kali Campbell shared that she was pleased to hear about the 15:1 ratio for summer school and asked if this can be continued in the regular school year for elementary students. She also shared that parents would like to see a full school day for students, as well as options for childcare.

Public Comment: SCCS parent and employee, Laurie Gibson, addressed the board asking for information about social distancing on campus and outdoor learning spaces. Ms. Gibson also advocated for students to return to school.

Public Comment: Parent Alison Guevara expressed concerns for students in distance learning, primarily around the increase in screen time.

#### **8.6.3.1. New Business: District Audit**

Assistant Superintendent Monreal introduced Crowe Horwath Senior Manager Charles Raibley to present the 2019-20 external financial audit for the district through June 30, 2020. The District is required to have an independent financial audit performed annually in accordance with standards established for K-12 schools by the State Controlled. The audit report showed

the District had zero findings for the 2019-20 fiscal year. The District is required to have an independent financial audit performed annually in accordance with audit standards established for K-12 schools by the State Controller. Charles Raibley, a representative from Crowe Horwath, presented an analysis of the annual District audit. Trustees asked questions and had discussion.

Public Comment: Community member Rocco Cappalla asked questions about the Bond Performance Audit, specifically regarding project expenditures.

Public Comment: Community member Michelle Bradley expressed concerns about items that are not fiscally tangible being left out of the report, specifically regarding the Bond Measure audits. She appealed to the board to consider an additional performance audit for Bond Measures A & B.

MSP(Ranii/Owen) 7-0, the Board of Education approved the District Audit for the 2019-20 fiscal year ending June 30, 2020.

#### **8.6.3.2. New Business: Bond Measures A & B Audit**

Assistant Superintendent Monreal introduced the Bond Measures A & B Audit. Under Article XIII A of the California Constitution requires school districts that have passed general obligation bonds under the provision of Proposition 39 to conduct an annual performance audit to ensure that the funds have been expended only on the specific projects approved by the voters and specified by the Board of Education. Charles Raibley, a representative from Crowe Horwath, presented an analysis of the Bond Measures A & B audit. Trustees asked questions and had discussion.

MSP(Cooney/Owen) 7-0, the Board of Education approved the 2019-20 Bond Measure A and Measure B Financial Statements and Performance Audits.

#### **8.6.3.3. Staff Report: Bond Budget Update**

Mark Bartos of Bartos Architecture presented an update on the Bond Measures A and B budgets. This report was information in nature and no action was taken by the board. Trustees asked questions and had discussion.

#### **8.6.3.4. New Business: Bond Performance Audit**

In January of 2021, the Board of Education asked staff to seek quotes for a potential expanded Proposition 39 Bond Performance Audit. Staff reached out to outside agencies and brought forth two proposals for the Board to consider. While staff recommended not engaging in an outside firm at this time, both proposals were made available to both the Board and the public to review prior to this meeting. Trustees asked questions and had discussion.

Public Comment: Community member Michelle Bradley addressed the board and shared her experience serving on a school site Bond Oversight Committee. Ms. Bradley shared she thought there was a need for more transparency around the bidding process and bond projects, and encouraged the Board to consider a performance audit, not just for fiscal responsibility, but to include and audit of best practices.

Public Comment: Community member Rocco Cappalla expressed his support of the Total School Solutions Bond Performance Audit Proposal.

Trustee Threet motioned to approve the Total School Solutions Audit as presented. Trustee Shonick seconded the motion.

MSP(Threet/Shonick) 2-5, the motion to approve the Total School Solutions Audit did not pass.

Trustee Owen motioned to form an Ad Hoc Committee to develop criteria for a bond performance audit. Trustee Coonerty seconded the motion.

MSP(Owen/Coonerty) 7-0, the Board of Education approved the motion to form an Ad Hoc Committee to develop criteria for a bond performance audit.

**8.6.3.5. New Business: Second Interim Report**

Assistant Superintendent Monreal presented the Second Interim Report for the period ending on January 31, 2021. The Board receives three statutorily mandated reports of the financial status of the District during the year. The Second Interim Fiscal Status Report for a period ending on January 31, 2021 provides a comprehensive view of the activity which occurred from July 1, 2020 to January 31, 2021, highlighting adjustments to the 2020-2021 First Interim Budget. The report also included information from the Governor's budget workshop in January 2021, updates on the negotiations of the federal stimulus package, and a Multi-Year Projection. Assistant Superintendent Monreal recommended approval of a positive certification for the Second Interim Report. Trustees asked questions and had discussion.

Public Comment: GSCFT President Casey Carlson affirmed that there was money expended from the general fund due to COVID related expenses, that can now be backfilled.

MSP(Coonerty/Owen) 7-0, the Board of Education accepted the Second Interim Report with Positive Certification.

**8.2.2.2. Belli Architecture: Amendment Agreement: Transportation Trailer**

Assistant Superintendent Monreal presented the Belli Architecture Amendment Agreement for the Transportation Trailer. Upon review, Mr. Monreal acknowledged an error in the agreement and requested the item be pulled and submitted to the Board at the next meeting. The Board of Education was in agreement.

**8.6.4.1. New Business: SCCS 20-21 Sunshine Articles to SCCCE**

Assistant Superintendent Parks presented the contract proposals from the Santa Cruz City School District that were submitted to the Santa Cruz Council of Classified Employees for sunshining. This is done in accordance with the Employees Relations Act.

MSP(Tracy-Proulx /Coonerty) 7-0, the Board of Education approved the SCCS 20-21 Sunshine Articles to SCCCE.

**8.6.4.2. New Business: Resolution 25-20-21: Reduction of K-12 Particular Kinds of Service**

Assistant Superintendent Parks brought forth Resolution 25-20-21 to reduce or discontinue particular kinds of service for the 2021-2022 school year. Ms. Parks reminded the board that these are preliminary layoffs that will not be finalized until later this spring. Ms. Parks recommended approval of Resolution 25-20-21: Reduction of K-12 Particular Kinds of Service.

Public Comment: GSCFT President Casey Carlson addressed the board, asking that they consider overstaffing the .2 FTE in PE for the 2021-22 school year.

MSP(Ranii/Tracy-Proulx) 6-1, the Board of Education approved Resolution 25-20-21: Reduction of K-12 Particular Kinds of Service.

**8.6.5.1. New Business: Resolution 28-20-21: Proclaiming March as Women’s History Month**

Santa Cruz City Schools strives for all students to feel safe and welcome in their schools and to see themselves represented in the curricula. Women have played and continue to play critical roles in the economic, cultural, and social spheres of our nation’s life. Santa Cruz City Schools recognizes the important contributions of local, State, and National women to the history of the United States.

MSP(Threet/Tracy-Proulx) 7-0, the Board of Education passed Resolution 28-20-21: Proclaiming March as Women’s History Month

**8.5.5.2. Potential Items for Futures Agenda**

Trustee Shonick requested the board agenize time to discuss district policy about district committees. Trustee Shonick also requested staff present a report on the District’s response to climate change before the end of the school year.

**9. Adjournment of Meeting**

As there was no further business to come before the Board of Education, Board President Vestal adjourned this Regular Meeting at 10:10 p.m.

**Board Meeting Schedule Information**

1. The Regular Meeting on March 10, 2021, 6:30 p.m., will be held remotely via Zoom.
2. The Regular Meeting on March 24, 2021, 6:30 p.m., will be held remotely via Zoom.
3. The Regular Meeting on April 14, 2021, 6:30 p.m., will be held remotely via Zoom.
4. The Study Session on April 18, 2021, 9:00 a.m., will be held remotely via Zoom
5. The Study Session on April 21, 2021, 6:00 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
6. The Study Session on April 28, 2021, 6:00 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
7. The Regular Meeting on May 5, 2021, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
8. The Study Session on May 19, 2021, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
9. The Regular Meeting on June 2, 2021, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.

10. The Regular Meeting on June 16, 2021, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.

\*For more details about this meeting, please visit our district website and listen to the meeting recording:  
[http://sccs.net/board\\_of\\_education](http://sccs.net/board_of_education)

Respectfully submitted,

Kris Munro, Superintendent  
Santa Cruz City Schools

Claudia Vestal, President  
Board of Education

**MINUTES OF THE REGULAR MEETING  
OF THE SANTA CRUZ CITY SCHOOLS BOARD OF EDUCATION  
FOR THE ELEMENTARY AND SECONDARY DISTRICTS  
MARCH 24, 2021**

**Convene Closed Session**

Board President Vestal called this Closed Session Meeting to order at 5:00 p.m.

**Public Comments for Closed Session Agenda Items**

None

**Convene Open Session**

Board President Vestal called this Regular Meeting Open Session to order at 6:37 p.m.

**Attendance at Meeting**

Sheila Coonerty	John Owen	Cindy Ranii	Deb Tracy-Proulx
Jeremy Shonick	Patricia Threet	Claudia Vestal	

Absent: Student Board Representative Sophie Nigh  
Student Board Representative Xhu Lopez Guzman

Kris Munro, Superintendent  
Dorothy Coito, Assistant Superintendent, Educational Services  
Molly Parks, Assistant Superintendent, Human Resources  
Jim Monreal, Assistant Superintendent, Business Services  
Members of the Audience

**Welcome and Format**

Board President Vestal welcomed those in attendance and explained the format used for this Regular Meeting of the Board of Education.

**3.2. Agenda Changes, Additions, or Deletions & Announcements**

None.

**PUBLIC COMMENTS**

Elementary parent Juliana Reyes addressed the Board to express concern about the recent survey and announcement of elementary students returning to school 5 days a week. Ms. Reyes expressed her disappointment at not seeing an option for Hybrid instruction on the survey. She requested that elementary schools remain in Hybrid for the rest of the school year.

Elementary parent Brenda Avila expressed her disappointment and concerns about transparency around the decision for elementary students to return to school five days a week. Ms. Avila reported that many Latino families expressed concern about this decision and feel unprepared to make this decision.

Cabrillo College trustee, Christina Cuevas, invited district families, staff and administration to attend the upcoming public events related to possible changes in the Cabrillo College name.

## **SUPERINTENDENT'S REPORT**

### **Superintendent's Report**

Superintendent Munro reported that districts have the option to administer either the CAASPP test or select a standardized local assessment. Santa Cruz City Schools recently received a Career Technical Education Grant. TK through fifth grade are back on campus in Hybrid instruction, and this week secondary students have been on campus for orientations. Athletic seasons are underway.. Telehealth counseling continues for students and families. Staff continue to prepare for Summer School and summer school teachers are actively being hired. Superintendent Munro attended a SECA meeting in which the AB 602 funding model was discussed and analyzed. Staff attended a COVID budget resources webinar and are working to align resources to the District's intervention plan. Staff also hosted a family webinar on March 16 and will continue to host webinars for families throughout the spring. Superintendent Munro and Board President Vestal met with students for climate justice and these students will present to the Board of Education before the end of the school year. Superintendent Munro concluded her report by sharing she attended a city council meeting to discuss modifying inclusionary housing units for the District's workforce housing. Santa Cruz City Schools' Workforce Housing Project will not be subject to inclusionary ordinances.

### **Student's Report**

None.

## **BOARD MEMBERS' REPORTS**

### **Board Members' Reports**

Trustee Threet acknowledged the passing of Tony Jacobs, former campus supervisor, thanking him for his many years of service to the Soquel High School community.

Trustee Ranii did not have a report to share.

Vice President Tracy-Proulx shared her excitement to hear the news regarding inclusionary fees for the District workforce housing project.

Trustee Coonerty attended two trauma-based courses regarding children and the adults around them, and shared key takeaways with the Board.

Trustee Shonick shared reading recommendations that he felt would be informative and interesting for others to read.

Trustee Owen did not have a report to share.

### **Board President's Report**



Board President Vestal attended the Delta High School Board Meeting where the safety plan and second interim budget. There is excitement for the start of Hybrid instruction on April 5, 2021. Additionally, the Delta Board announced the appointment for Jen Gebbie Ra’anan as Principal for the 2021-22 school year.

### **APPROVAL OF MINUTES**

1. MSP (Ranii/Coonerty) 7-0, the Board of Education approved the Minutes of February 24, 2021 meeting.

### **GENERAL PUBLIC BUSINESS**

#### **Consent Agenda**

8.1.2.1. Purchase Orders, Bids, & Quotes, 8.1.2.2. Warrant Register, 8.1.2.3. Budget Transfers, 8.1.2.4. Resolution 30-20-21: Establish Fund 08, 8.1.2.5. Disposition of Surplus Property, 8.1.3.1. Personnel Actions—Certificated, 8.1.3.2. Personnel Actions—Classified, 8.2.2.1. Joint Powers Agreement: Super Co-Op, 8.2.2.2. Bridges to Kinder Lease Agreement: 1000 High Street, 8.2.2.3. Encompass Community Services Lease Agreement: 255 Swift Street, 8.2.2.4. Natural Bridges Children’s Center Lease Agreement: 255 Swift Street, 8.2.2.5. Walnut Avenue Family & Women’s Center Lease Agreement: 415 Walnut Avenue, 8.2.2.6. Belli Architecture Amendment Agreement: Transportation Trailer, 8.2.2.7. Van Zantes Photography: Amendment Agreement, 8.2.2.8. Lifetouch Photography: Amendment Agreement, 8.3.1 Albion Environmental Proposal: Mission Hill Middle School Archaeological Monitoring, 8.3.2. EKC Enterprises, Inc. Proposal: DeLaveaga Elementary School Speaker-Clocks, 8.3.3. Locatelli Moving and Storage Proposal: Bay View Elementary Classroom Moves, 8.3.4. M3 Environmental Proposal: Westlake Elementary School Exterior Paint Lead Survey, 8.3.5. MADI 19Six Architects Inc. Change Order 1: Bay View Elementary School Multi Project Overhead, 8.3.6. MADI 19Six Architects Inc. Change Order 1: Branciforte Small Schools Multi Project Overhead, 8.3.7. MADI 19Six Architects Inc. Change Order 1: DeLaveaga Elementary School Multi Project Overhead, 8.3.8. Monterey Peninsula Engineering Change Order 3: Site Work Branciforte Small Schools New Classroom, 8.3.9. Palace Business Solutions Proposal: DeLaveaga Elementary School Ergonomics, 8.3.10. PSR Electric Proposal: Bay View Elementary School Kindergarten, 8.3.11. PSR Electric Proposal: DeLaveaga Elementary School Exterior Lighting Electrical, 8.3.12. Swinerton Builders Change Order: 5 Soquel High School Modernization Phase 2

Vice President Tracy-Proulx motioned to approve the consent agenda, except for item 8.3.1 Albion Environmental Proposal: Mission Hill Middle School Archaeological Monitoring. Trustee Coonerty seconded the motion.

The motion was passed by the following roll call vote:

#### **Roll Call Vote:**

Coonerty – Yes	Owen – Yes	Ranii – Yes	
Shonick – Yes	Threet – Yes	Tracy-Proulx – Yes	Vestal – Yes

#### **Closed Session Items**

##### **Report of Actions Taken in Closed Session**

Board Vice President Tracy-Proulx reported the following actions during closed session:

1. Ms. Parks shared information with the Board on Certificated/Classified/Management Leaves, Retirements, Resignations & Appointments.

2. Ms. Parks did not have information to share regarding Public Employee Discipline/Dismissal/Release/Complaints.
3. Ms. Parks provided an update and received direction from the board regarding GSCFT negotiations.
4. Ms. Parks provided an update and received direction from the board regarding GSCFT negotiations.
5. The Board discussed a public employee performance evaluation (Govt. Code Section 54957)

**ITEMS TO BE TRANSACTED AND/OR DISCUSSED**

**8.5.1.1. New Business: Bond Oversight Committee Report**

Bond Oversight Committee Chair Bill Tysseling presented the Committee’s annual report for fiscal year 2019-20 to the Board of Trustees. The Bond Oversight Committee met on three occasions: October 1, 2020, January 11, 2021, and March 18, 2021. Based on the review of audit reports, materials provided, and meeting discussions, the Bond Oversight Committee reported the following: the 2019-20 year to date expenditures made with Measure A funds totaling \$24,601,769 and Measure B funds totaling \$14,278,058 and are aligned with the language set forth in the ballot measures. Trustees asked questions and had discussion.

MSP(Cooney/Tracy-Proulx) 7-0, the Board of Education approved the Bond Oversight Committee Annual Report for 2019-20.

**8.3.1. Albion Environmental Proposal: Mission Hill Middle School Archaeological Monitoring**

Assistant Superintendent Monreal and Director of Facilities Miller introduced Albion Environmental Proposal for Mission Hill Middle School Archaeological monitoring. The proposal consists of cultural resource monitoring at Mission Hill Middle School, to accompany the switchgear replacement in accordance with the California Environmental Quality Act. Trustees asked questions and had discussion.

MSP(Tracy-Proulx/Ranii) 6-1, the Board of Education approved Item 8.3.1. Albion Environmental Proposal: Mission Hill Middle School Archaeological Monitoring

**8.5.2.1. Staff Report: Update on Expanding In-Person Services & Academic Interventions and Support**

Superintendent Munro reviewed Santa Cruz County’s COVID data and gave an update on Hybrid instruction. Superintendent Munro also gave an overview of the State and Federal COVID resources and the permissible uses for these dollars. In addition to the 2021-22 Local Control Accountability Plan, the District must also write a plan for Senate Bill 86 and ESSER resources. This plan must be approved by the Board before June 1. On March 19, 2021 the CDC changed their guidance to allow for 3 feet of social distancing in elementary schools. On March 20, 2021 the CDPH adopted the CDC’s recommendation into their guidance for schools. This has been the fastest alignment between the CDC and CDPH all year. Staff recommended April 19 as the start date for elementary students to return to school five days a week. Trustees asked questions and had discussion. Trustees gave direction to the Superintendent to begin daily elementary instruction with the April 19 start date and to continue work to make communication more transparent to every parent in the community.

Public Comment: Elementary parents and community members addressed the board to share their concern about the recent announcement to transition elementary student from Hybrid instruction to 5 days of in person instruction. Many expressed feelings of discomfort at the

timing of the announcement, as many elementary students just started Hybrid. Parents also requested an increase in communication with families, especially those in the most vulnerable populations, as well as time to process the new information and information about the decision-making process.

Public Comment: Elementary parent and local pediatrician, Jackie Busse, shared her appreciation and excitement to see students return to school five days a week. Dr. Busse reiterated the scientific data that indicates it is safe for students to return to school, and that there is no evidence that Hybrid is safer than full time instruction.

Public Comment: Elementary Parent Allison Guevara shared a personal anecdote of her child's excitement to return to school.

Public Comment: Teachers from the Branciforte Small Schools Campus addressed the Board, thanking them for their work to get teachers vaccinated and to express their joy at seeing students on campus again. The teachers also requested that they be allowed to keep an asynchronous preparation day during the week, as their model has them instructing students in person and online at the same time.

**8.5.3.1. Staff Report: Local Control Accountability Plan: Multi-Tiered Systems of Support Academic & Social-Emotional Supports**

Assistant Superintendent Coito, along with Directors Atlansky, Calden and Hodges, presented the Multi-Tiered Systems of Support Update: Academic and Social-Emotional Supports. Multi-Tiered Systems of Support is an integrated, comprehensive framework that aligns academic, behavioral and social-emotional learning in a fully integrated system of support to benefit all students. The Educational Services team reviewed the program, data, and challenges and opportunities to continue improvement of the District's Multi-Tiered Systems of Support. Trustees asked questions and had discussion. This report was informational in nature and no action was taken by the Board.

Public Comment: Community member Alissa Vierra asked where the public can view the slides presented.

Public Comment: Community member Rocco Cappalla asked the Board to consider forming an Ad Hoc committee with school staff and mental health specialist to analyze the social emotion health survey data more closely. Mr. Cappalla also suggested the Board hold a Study Session or community forum to help the public understand the data.

**8.5.3.2. New Business: Local Control Accountability Plan: Budget Changes for 2021-22**

Assistant Superintendent Coito presented the Local Control Accountability Plan Budget Changes for 2021-22. Each year Santa Cruz City School District is charged with creating and implementing a Local Control Accountability Plan, which focuses on closing the achievement gap by targeting three specific groups of students: English Learners, Homeless, Foster Youth, and students from Low Income households. As part of the Local Control Accountability Plan process, each year Santa Cruz City Schools engages stakeholders (students, parents, teachers, staff and administrators) to review, make suggested revisions, and give input into the Santa Cruz City Schools Local Control Accountability Plan. Santa Cruz City Schools reached out to all

staff for meaningful input into how to close the achievement gap at each grade span in relation to the district's four strategic focus areas: Literacy, Mathematics, English Learner Progress, and School Connectedness. Changes in the 2021-2022 Local Control Accountability Plan budget result from positions and programs being identified as priorities for the next school year. Staffing decisions are brought for approval ahead of the plan approval in June due to hiring constraints and timelines. Trustees asked questions and had discussion.

MSP(Owen/Tracy-Proulx) 7-0, the Board of Education approved the Local Control Accountability Plan: Budget Changes for 2021-22.

### **8.5.3.3. New Business: High School History Social Science Textbook Adoption**

Director Hodges and History Social Science Teacher Marissa Ferejohn described the piloting process that took place at Soquel and Santa Cruz High School. The process used for reviewing curriculum was adapted from the suggested California Department of Education History Curriculum review and adoption process. Through this curriculum review process, teachers determined which curriculum to pilot in the fall of the 20-21 school year and determined which teachers would take part in the piloting process. At the conclusion of the piloting process, all piloting teachers came together to debrief both curriculums, including reviewing student survey results. Teachers unanimously agreed that McGraw Hill was a superior curriculum and best met the curriculum needs. Trustees asked questions and had discussion.

MSP(Threet/Coonerty) 7-0, the Board of Education approved the High School History Social Science Textbook Adoption.

### **8.5.5.2. Potential Items for Futures Agenda**

Trustee Threet requested the board consider forming a committee that engages parent in mental health.

## **9. Adjournment of Meeting**

As there was no further business to come before the Board of Education, Board President Vestal adjourned this Regular Meeting at 10:10 p.m.

### **Board Meeting Schedule Information**

1. The Regular Meeting on March 24, 2021, 6:30 p.m., will be held remotely via Zoom.
2. The Regular Meeting on April 14, 2021, 6:30 p.m., will be held remotely via Zoom.
3. The Study Session on April 18, 2021, 9:00 a.m., will be held remotely via Zoom
4. The Study Session on April 21, 2021, 6:00 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
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6. The Regular Meeting on May 5, 2021, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.
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9. The Regular Meeting on June 16, 2021, 6:30 p.m., at the Santa Cruz County Office of Education, and will be broadcast to the public remotely via Zoom.

\*For more details about this meeting, please visit our district website and listen to the meeting recording:  
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Respectfully submitted,

Kris Munro, Superintendent  
Santa Cruz City Schools

Claudia Vestal, President  
Board of Education

## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Delta Charter Title I School-Wide Program

**MEETING DATE:** May 5, 2021

**FROM:** Dorothy Coito, Assistant Superintendent of Educational Services

**THROUGH:** Kris Munro, Superintendent

### **RECOMMENDATION:**

Approve the School-Wide Program Title I waiver for Delta Charter, making this school eligible to receive Title I funds effective immediately and for as long as they maintain a student population that meets the  $\geq 25$  percent student low-income waiver requirement.

### **BACKGROUND:**

Due to a significant increase of students from low income households attending Delta Charter, Delta Charter's percentage of students qualifying for free or reduced lunch has increased to a percentage that allows Delta Charter to receive Title 1 funds. For schools to be eligible to receive Title 1 funds, they must have at least 35% of their students qualifying for free or reduced lunch. As a charter school under our Local Education Agency, Santa Cruz City School High School District must include Delta Charter in the Title 1 allocation and disbursement of Title 1 Secondary funds to school secondary sites. Currently Delta Charter has 36.7% of their students qualifying for free or reduced lunch as compared to the 19-20 school year in which only 21.62% of their students qualified.

The Santa Cruz City Schools Secondary District currently receives the Title I federal grant for schools that have more than 40% of their total student population from low-income families. This helps ensure that all children meet the challenging Common Core State Academic Standards. The Secondary District has 32.74% of its students living in low-income households: Costanoa Alternative High School has 52.13% of their students from low-income families and is the secondary school with the highest percentage of students from low-income families; next is Branciforte Middle School with 40.95% of their students from low-income families; followed by Harbor High School with 38.76% of their students from low-income families; then Mission Hill Middle School with 38.07%; then Delta Charter at 36.7%; followed last by the Ark Independent Studies at 35.53%.

Districts can go through the waiver process set forth by the federal government to allow schools not meeting the 40% threshold--but meeting alternative criteria--to be approved by

**AGENDA ITEM: 8.5.1.4**

their locally-governing board to qualify as a Schoolwide Program and be eligible to receive Title I funds. Three years ago, the Santa Cruz City Schools board approved a Schoolwide Program waiver for secondary schools receiving Title 1 funds to be Schoolwide Title 1 Programs, and now that Delta Charter is eligible for Title 1 funds, Delta Charter also requests Schoolwide Program status through this waiver process.

See the law and guidelines for Schoolwide Program waivers below.

**PUBLIC LAW 114-95 SEC. 1114. SCHOOLWIDE PROGRAMS.**

**(a) IN GENERAL. —**

**(1) USE OF FUNDS FOR SCHOOLWIDE PROGRAMS. —**

**(A) ELIGIBILITY. —**A local educational agency **MAY** consolidate and use funds under this part, together with other Federal, State, and local funds, in order to upgrade the entire educational program of a school that serves an eligible school attendance area in which not less than 40 percent of the children are from low-income families, or not less than 40 percent of the children enrolled in the school are from such families.

**(B) EXCEPTION. —**A school that serves an eligible school attendance area in which less than 40 percent of the children are from low-income families, or a school for which less than 40 percent of the children enrolled in the school are from such families, **MAY** operate a schoolwide program under this section if the school receives a waiver from the State educational agency to do so, after taking into account how a school-wide program will best serve the needs of the students in the school served under this part in improving academic achievement and other factors.

*Schoolwide Program waivers may be approved by the California Department of Education if the local governing board approves such a request and if the school meets one or more of the following criteria:*

- *≥25 percent student low income;*
- *Graduation rate is below state average;*
- *Local governing board recommends that a Schoolwide Program is the best way to serve the student population;*
- *≥30 percent English Learner student population;*
- *School has been identified for comprehensive or targeted support; or*
- *School has been identified as the lowest 5 percent of low-performing schools.*

Delta Charter qualifies for the Schoolwide Program Title I waiver under the first listed criteria: ≥25 percent student low income. It is recommended that the Santa Cruz City Schools Governing Board approve a Schoolwide Program Title I waiver for Delta Charter because it

**AGENDA ITEM: 8.5.1.4**

would allow Delta Charter the same flexibility in paying for different positions and programs that target Title I students as Santa Cruz City Schools secondary schools have.

If the Santa Cruz City School Governing Board approves a Schoolwide Program Title I waiver for Delta Charter, Delta will include the planned use for these Title I funds as outlined in their Single Plan for Student Achievement. As part of the Single Plan for Student Achievement process, principals work with their School Site Council, English Learner Advisory Council, and teacher leadership teams to engage all stakeholders in the school plan and funding process. Thus, the Delta Charter Principal would be seeking stakeholder engagement in how to use their Title I funds.

**FISCAL IMPACT:**

\$17,584 Secondary Title 1 Estimated Site Allocation for Delta Charter in 21-22 ( Restricted)

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

**AGENDA ITEM: 8.5.1.4**



## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Purchase Orders, Bids and Quotes

**MEETING DATE:** May 5, 2021

**FROM:** Jim Monreal, Assistant Superintendent, Business Services

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve the purchase orders, quotes, bids and proposals from 04/06/2021 through 04/23/2021.

**BACKGROUND:**

A detailed report is attached, listing purchase orders, quotes and bids that require Board approval prior to release to vendors or ratification within 60 days as allowed by Education Code 17605. Also included for pre-approval are 2020-21 purchase orders which will be entered before the next regular Board meeting for Facility Services, Transportation, Food Services, and Central Purchasing for routine supplies and services.

The following definitions are provided to clarify the differences between purchase orders, quotes and bids:

**Purchase Orders:**

All purchases shall be made by formal contract or purchase order or shall be accompanied by a receipt. The Superintendent or designee may create a "blanket" or "open" purchase order system for the purchase of minor items as needed from a vendor.

**Quotes:**

For the purchase of materials and supplies between \$15,000 and \$60,000 more than one quote is required and may be verbal or written. When purchases will be \$15,000 to \$95,200 for contracted work other than Public Works Projects and \$60,000 to \$95,200 for materials and supplies, several vendors are contacted for written quotes/proposals. This process, though not as rigorous as a bid, ensures that the District has involved more than one vendor and will secure a competitive price.

**Bids/RFP:**

A formal process including advertising to notify prospective bidders, distribution of written specification regarding the work or materials, and compliance with legal guidelines for bidding, must be followed for contracted work other than CUPCAA Public Works Projects projected to cost \$96,700 and over, or for materials and supplies in the sum of \$95,200 or over unless a Cooperative Purchasing Agreement is being utilized under PCC 20118. Under CUPCAA contracts may be awarded up to \$60,000 without additional quotes. Informal bidding

**AGENDA ITEM: 8.1.2.1.**

procedures are followed for Public Works projects from \$60,000 to \$200,000 and a formal bid process occurs for Public Works projects over \$200,000 (PCC 20117(B), 20651(B). Bids are solicited from a wide pool of prospective vendors, thus assuring that when the award is made to the lowest responsible bidder and that the District receives the best price available.

This work is in direct support of the following District goal and its corresponding metrics:

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

## Description

Includes Purchase Orders dated 04/06/2021 - 04/23/2021

PO Number	Vendor Name	Requisition Information	Ord Loc	Req Fund	Resource Description	Req Fund Order Amt
BPO21-00031	SANTA CRUZ METRO	Check Request Bus passes for WorkAbility Students	TRNH	01	SE:PROJECT WOR	405.00
BPO21-00032	AMAZON.COM	Lucadano Open Amazon PO	CURR	01	CAREER TECHNIC	350.00
BPO21-00033	AMAZON CAPITAL SERV	BIO TECH - OPEN PO	CURR	01	Strong Workforc	3,000.00
BPO21-00034	CALIFORNIANS TOGETH	Seal of Bilitery Supplies	CURR	01	NO REPORTING RI	1,277.75
PO21-00024	NORTH BAY FORD	Open PO for Bus Repairs	TRAN	01	TRANSPORT:SPEC	2,600.00
PO21-00254	AMAZON.COM	OPEN PO -CLASSROOM SUPPLIES	SCHS	01	NO REPORTING RI	1,160.24
PO21-00527	AMAZON.COM	Supplies & Materials	BVEL	01	LCFF SUPP FUNDI	8,400.00
PO21-00981	SAN LORENZO LUMBER	OPEN PO FOR JEWELRY	SCHS	01	Measure T	2,100.00
PO21-00986	RIO GRANDE ALBUQUER	OPEN PO FOR JEWELRY	SCHS	01	Measure T	10,900.00
PO21-01558	AMAZON.COM	OPEN PO FOR SCHOOL REOPENING ITEMS	SCHS	01	LEARN LOSS MITI	10,650.00
PO21-01617	EAI EDUCATION	CALCULATORS	SCHS	01	DONATIONS	2,772.42
PO21-01863	AMAZON.COM	OPEN PO TEACHER SUPPLIES	SCHS	01	NO REPORTING RI	11,000.00
PO21-01894	MITCHELL 1	PREPAY - SOFTWARE RENEWAL	SCHS	01	Measure T	1,099.00
PO21-01895	APPLE COMPUTER INC	APPLE MAC BOOK	SCHS	01	C. PERKINS CTE:	1,948.82
PO21-01896	MARK ONE MANUFACTUF	COVID INVENTORY ALCOHOL WIPES	WRSH	01	ESSER	5,828.71
PO21-01897	DICK BLICK COMPANY	Dick blick Open PO - Art-Order attached	WLEL	01	LEARN LOSS MITI	7,000.00
PO21-01898	BRINKS AWARDS & SIG	Name plaque	WLEL	01	NO REPORTING RI	35.00
PO21-01899	NORTHSTAR AV LLC	Lamp for Projector	WLEL	01	DONATIONS	84.12
PO21-01900	MYSTERY SCIENCE INC	Mystery Sc. Quote # 124481 Renewal Subscription	WLEL	01	LOTTERY:INSTRU	1,249.00
PO21-01901	AMAZON.COM	MUSIC SUPPLIES	WLEL	01	LEARN LOSS MITI	54.63
PO21-01902	WEST MUSIC COMPANY	MUSIC SUPPLIES	WLEL	01	LEARN LOSS MITI	895.95
PO21-01903	ROSETTA STONE	Addl 16 Lic for Online Academy	CURR	01	CRF COVID	640.00
PO21-01904	AMAZON.COM	PRINTER-CONFIRMING FOR PAYMENT	SCHS	01	OTHER RESTRICT	294.74
PO21-01905	AMAZON.COM	TV & TV mount for Classroom	BVEL	01	ESSER	2,735.00
PO21-01906	PALACE BUSINESS SOL	Chair	HHS	01	OTHER RESTRICT	347.91
PO21-01907	PHOENIX CERAMICS SU	Glazes	HHS	01	NO REPORTING RI	91.57
PO21-01908	AMAZON.COM	DeHumidifiers	HHS	01	NO REPORTING RI	131.07
PO21-01909	AMAZON.COM	Office Supplies	HHS	01	NO REPORTING RI	411.17
PO21-01910	SCHOOL HEALTH SUPPL	Health Supplies	BVEL	01	LCFF SUPP FUNDI	120.43
PO21-01911	PSAT/NMSQT	CFP- PSAT	HHS	01	LCFF SUPP FUNDI	612.00
PO21-01912	AMAZON.COM	Classroom Supplies - LLMF	BVEL	01	ESSER	4,800.00
PO21-01913	GOPHER SPORT	School Supplies	BVEL	01	GEER	178.83
PO21-01914	COUNTY OF SANTA CRU	HEALTH PERMITS FOR VARIOUS SITES	M&O	01	ONGOING & MAJO	5,000.00
PO21-01915	ROSSI'S TOWING	CFP - Van Tow/Insurance Claim	TRAN	01	TRANSPORT:HOM	487.50
PO21-01916	ANDERSON CHRISTIE I	BROKERAGE FEE 3YR LEASE EXT	FIN	01	OTHER RESTRICT	3,869.99
PO21-01917	PALACE BUSINESS SOL	ASES Supplies	GAEL	01	AFTER-SCHOOL E	2,925.00
PO21-01918	HOME DEPOT INC	Supplies for Classroom	BMS	01	ESSER	1,000.00
PO21-01919	ALPHAGRAPHICS SANTA	Printing Services	BMS	01	NO REPORTING RI	1,000.00

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## Description

Includes Purchase Orders dated 04/06/2021 - 04/23/2021

PO Number	Vendor Name	Requisition Information	Ordr Loc	Req Fund	Resource Description	Req Fund Order Amt
PO21-01920	PALACE BUSINESS SOL	FURNITURE FOR PRIVATE OFFICE	FIN	01	NO REPORTING RI	1,768.55
PO21-01921	PALACE BUSINESS SOL	FURNITURE FOR PRIVATE OFFICE IN FINANCE	FIN	01	NO REPORTING RI	1,182.09
PO21-01922	FOLLETT SCHOOL SOLU	Library Books	HHS	01	LCFF SUPP FUNDI	1,266.07
PO21-01923	AMAZON.COM	Classroom supplies CTE	BSS	01	Measure T	450.00
PO21-01924	AMAZON.COM	Lucadano Photo Gear	CURR	01	CAREER TECHNIC	184.65
PO21-01925	CDW GOVERNMENT INC.	CDW-G Surface Book For Tricia	M&O	01	ONGOING & MAJO	2,242.12
PO21-01926	PALACE BUSINESS SOL	Supplies Math Department Teachers	BMS	01	OTHER RESTRICT	700.00
PO21-01927	MUSEUM OF ART AND H	CFP MAH field trip AFE	BSS	01	DONATIONS	30.00
PO21-01928	AMAZON.COM	Balls for Monarch PE	BSS	01	NO REPORTING RI	852.15
PO21-01929	SCHOOL & COLLEGE LE	SB1159 COVID WC and Exposure	HR	01	OTHER RESTRICT	55.00
PO21-01930	WOODWIND AND BRASSV	open PO Latham inst supplies	MHMS	01	NO REPORTING RI	400.00
PO21-01931	ONE WORK PLACE L FE	B40SS AFE FURNITURE INSTALL	M&O	21	BOND, MEASURE I	14,023.60
PO21-01932	ONE WORK PLACE L FE	B40SS AFE FURNITURE	M&O	21	BOND, MEASURE I	54,839.34
PO21-01933	CALIFORNIA PROPERTY	DISTRICT WIDE AUDIT FIXED ASSETS	FIN	01	NO REPORTING RI	31,500.00
PO21-01934	CDW GOVERNMENT INC.	SPSA-Goal 1, Strat 11, Chrome cart for AVID-LCFF	MHMS	01	LCFF SUPP FUNDI	12,746.13
PO21-01935	CDW GOVERNMENT INC.	Wireless Teacher Microphones	IT	01	NO REPORTING RI	20,894.06
PO21-01936	CARDEA SERVICES	CSA for Cardea Services	BMS	01	BAS GNT LOW-INC	430.00
PO21-01937	COAST PAPER & SUPPL	DLV Custodial Supplies	DLEL	01	LCFF SUPP FUNDI	2,211.06
PO21-01938	BIRD SCHOOL PROJECT	BSP-Academic literacy	MHMS	01	BAS GNT LOW-INC	700.00
PO21-01939	AVID CENTER	AVID Summer Institute-AP (TBA), Burr and Rane	MHMS	01	BAS GNT LOW-INC	2,785.88
PO21-01940	AMAZON.COM	OPEN PO graduation supplies	BSS	01	DONATIONS	200.00
PO21-01941	JOSTENS INC	Graduation caps-reusable	BSS	01	NO REPORTING RI	742.90
PO21-01942	A SIGN ASAP	Graduation yard signs	BSS	01	DONATIONS	1,119.81
PO21-01943	AMS.NET	Uninterruptible power supplies (UPS) For Harbor	IT	01	NO REPORTING RI	2,300.00
PO21-01944	AMAZON.COM	Supplies & Materials	BVEL	01	LCFF SUPP FUNDI	2,400.00
PO21-01945	NASCO	Art Supplies	BVEL	01	Measure U	3,000.00
PO21-01946	CDW GOVERNMENT INC.	SPSA-Goal 1, Strat 12, Chrome carts for ELD	MHMS	01	BAS GNT LOW-INC	25,835.44
PO21-01947	AMAZON.COM	Paint/construction paper	BSS	01	LOTTERY:INSTRU	609.72
PO21-01948	HOME DEPOT INC	DLV Dollies	DLEL	01	LCFF SUPP FUNDI	48.03
PO21-01949	SCHOOL SPECIALTY IN	DLV Extra Balls	DLEL	01	LCFF SUPP FUNDI	945.26
PO21-01950	WEST MUSIC COMPANY	Music Supplies	BVEL	01	LEARN LOSS MITI	1,674.34
PO21-01951	SCHOOL HEALTH SUPPL	AED Battery, Occluders, and Stickers	STUS	01	OTHER RESTRICT	219.17
PO21-01952	HCI AUDIOMETRICS	Calibration for Audiometers	STUS	01	OTHER RESTRICT	775.13
PO21-01953	BRIGHT EYES ENTERPR	Music 2 My Ears Hearing Screening System	STUS	01	OTHER RESTRICT	371.34
PO21-01954	DELTA EDUCATION INC	Daniels, Classroom Supplies	WLEL	01	NO REPORTING RI	148.41
PO21-01955	AMAZON.COM	SAFETY ITEMS	SCHS	01	OTHER RESTRICT	868.00
PO21-01956	ALPHAGRAPHICS SANTA	visitor passes	SCHS	01	NO REPORTING RI	229.27

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Description

Includes Purchase Orders dated 04/06/2021 - 04/23/2021

PO Number	Vendor Name	Requisition Information	Ord Loc	Req Fund	Resource Description	Req Fund Order Amt
PO21-01957	AMAZON.COM	PRINTER	SCHS	01	DONATIONS	670.80
PO21-01958	PALACE BUSINESS SOL	Binders/materials Siteplan page 28 goal 1	BMS	01	BAS GNT LOW-INC	1,926.91
PO21-01959	B & H PHOTO	Canon printer for Marco Lucadano	CURR	01	Measure T	4,364.54
PO21-01960	SILKE COMMUNICATION	Radios, Chargers	HHS	01	OTHER RESTRICT	2,202.13
PO21-01961	GOPHER SPORT	PE Equipment	HHS	01	NO REPORTING RI	553.86
PO21-01962	CALIFORNIA SCHOLARS	CFP - CSF Dues	HHS	01	OTHER RESTRICT	240.00
PO21-01963	FIX AIR	20/21 Open PO for HVAC Parts	M&O	01	ONGOING & MAJO	4,000.00
PO21-01964	AZZIE'S STORAGE	OPEN PO MOVING CONTAINERS	M&O	01	NO REPORTING RI	250.00
PO21-01965	WOODWIND AND BRASS	BAND MATERIALS	SCHS	01	Measure T	3,094.77
PO21-01966	STEVE WEISS MUSIC I	BANS MATERIAL AND SUPPLIES	SCHS	01	Measure T	3,554.85
PO21-01967	RIO GRANDE ALBUQUER	OPEN PO SUPPLIES	SCHS	01	NO REPORTING RI	2,500.00
PO21-01968	FOLLETT SCHOOL SOLU	LIBRARY BOOKS	SCHS	01	LOTTERY:INSTRU	835.01
PO21-01969	EAI EDUCATION	GRAPHING CALCULAOTRS	SCHS	01	LOTTERY:INSTRU	4,762.51
PO21-01970	APPLE COMPUTER INC	iPADS	SCHS	01	NO REPORTING RI	2,493.42
PO21-01971	AMAZON.COM	MATERIALS/SUPPLIES	SCHS	01	C. PERKINS CTE:	2,294.25
PO21-01972	AMAZON.COM	BOOKS	SCHS	01	LOTTERY:INSTRU	557.18
PO21-01974	PAXTON PATTERSON IN	CLASS SUPPLIES	SQHS	01	Measure T	394.75
PO21-01975	MACMURRAY PACIFIC	SUPPLIES	SQHS	01	Measure T	591.49
PO21-01976	HOME DEPOT INC	OPEN PO	SQHS	01	Measure T	561.00
PO21-01977	EPSON LABELWORKS ST	LABELS	SQHS	01	NO REPORTING RI	81.50
PO21-01978	AURA HARDWOODS INC	Wood Shop Supplies	SQHS	01	NO REPORTING RI	800.00
PO21-01979	SANTA CRUZ COE	Network Services	SUPT	01	NO REPORTING RI	9,066.40
PO21-01980	PHOENIX CERAMICS SU	SUPPLIES	SQHS	01	Measure T	5,297.17
PO21-01981	HEINEMANN	Benchmark items (Goal 3)	BVEL	01	BAS GNT LOW-INC	16,712.93
PO21-01982	SCHOLASTIC STORE ON	Classroom Readers (Goal 3)	BVEL	01	BAS GNT LOW-INC	22,224.97
PO21-01983	VISTA HIGHER LEARNI	BOOKS	SCHS	01	LOTTERY:INSTRU	11,164.22
PO21-01984	BSN SPORTS LLC	PE EQUIPMENT	SCHS	01	NO REPORTING RI	14,279.30
PO21-01985	DEVELOPMENT GROUP I	DGI Pixellot Camera Cabling for Secondary Schools	M&O	21	BUILDING FUND -	94,948.94
PO21-01986	SCHOOL SPECIALTY IN	INVENTORY FORMS	WRSH	01	NO REPORTING RI	891.04
PO21-01987	CURRICULUM ASSOCIAT	iReady Profession Development	CURR	01	LEARN LOSS MITI	1,500.00
PO21-01988	M3 ENVIRONMENTAL CO	WL BOILER INSPECTION	M&O	21	BOND, MEASURE I	1,400.00
PO21-01989	PSR ELECTRIC	SQH WATER HEATER	M&O	21	BOND, MEASURE /	4,818.00
PO21-01990	SERRANO'S EXPERT TR	SQ ARBORIST SVCS - WALNUT	M&O	21	BOND, MEASURE /	1,080.00
PO21-01991	SERRANO'S EXPERT TR	SQ ARBORIST SVCS - GYM	M&O	21	BOND, MEASURE /	1,080.00
PO21-01992	APPLE COMPUTER INC	iPads for PE Department	BMS	01	ESSER	2,572.92
PO21-01993	RYDIN DECAL	OPEN PO PARKING PASSES	SCHS	01	OTHER RESTRICT	546.25
PO21-01994	SOUTHEASTERN PERFOF	PERFORMANCE APPAREL	SCHS	01	Measure T	2,743.50
PO21-01995	SILKE COMMUNICATION	REPLACEMENT CLIP	SCHS	01	NO REPORTING RI	94.31
PO21-01996	SCHOOL HEALTH SUPPL	INVENTORY - HEALTH SUPPLIES	WRSH	01	NO REPORTING RI	1,325.07
PO21-01997	AMAZON.COM	GRADUATIONS SUPPLIES	SQHS	01	NO REPORTING RI	109.00

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## Description

Includes Purchase Orders dated 04/06/2021 - 04/23/2021

PO Number	Vendor Name	Requisition Information	Ord Loc	Req Fund	Resource Description	Req Fund Order Amt
PO21-01998	SAN JOSE CHARTER IN	CFP - Football Transportation	TRAN	01	NO REPORTING RI	945.00
PO21-01999	ALLIANCE ROOFING CO	SQH BLDG 300 GUTTERS	M&O	21	BOND, MEASURE /	19,915.00
PO21-02000	ACCO-WILSON INC DBA	BV DRINKING FOUNTAIN	M&O	21	BOND, MEASURE I	18,016.00
PO21-02001	MBC ENTERPRISES INC	SCH UNDERGROUND UTILITY REPLACEMENT	M&O	21	BOND, MEASURE /	528,900.00
PO21-02002	HB RESTORATION INC	WL EXTERIOR PAINT	M&O	21	BOND, MEASURE I	102,650.00
PO21-02003	GARLAND COMPANY INC	SQH ROOFING MATERIAL	M&O	21	BOND, MEASURE /	681,801.58
PO21-02004	GARMIN USA INC	Monitors Computer Science	BMS	01	OTHER RESTRICT	6,554.45
PO21-02005	K&D LANDSCAPING INC	WL ENTRY LANDSCAPE	M&O	21	BOND, MEASURE I	47,465.00
PO21-02006	KNORR SYSTEMS	Water Chemistry Controller- Santa Cruz High	M&O	01	OTHER RESTRICT	21,863.35
PO21-02007	AMAZON.COM	CHAIRS	SQHS	01	NO REPORTING RI	7,959.54
PO21-02008	ACCO-WILSON INC DBA	MHMS Art Room#5 Duct Enchnacements	M&O	21	BUILDING FUND -	10,320.00
PO21-02009	DELAVEAGA COLLISION	CFP Van window	BSS	01	OTHER RESTRICT	205.25
PO21-02010	SURTEC INC	INVENTORY - CUSTODIAL SUPPLIES	WRSH	01	NO REPORTING RI	833.03
PO21-02011	HEGGERTY PHONEMIC A	Teachers Resource Supplies-Books (Goal 3)	BVEL	01	LCFF SUPP FUNDI	750.30
PO21-02012	B & H PHOTO	SUPPLIES	SQHS	01	NO REPORTING RI	512.79
PO21-02013	CDW GOVERNMENT INC.	COMPUTER	SQHS	01	NO REPORTING RI	744.71
PO21-02014	EPICENTER NURSERY A	prepay trees	SQHS	01	Measure T	360.00
PO21-02015	SCIENTIFIC NOTEBOOK	BIO TECH - Lab Notebooks	CURR	01	Strong Workforc	777.76
PO21-02016	BEST CONTRACTING SE	SQH REROOF	M&O	21	BOND, MEASURE /	900,091.00
PO21-02017	BIORAD LABORATORIES	BIO TECH Supplies	CURR	01	Strong Workforc	11,992.69
PO21-02018	APPLE COMPUTER INC	DLV M. Smith Ipad	DLEL	01	SE:STATE LOCAL	349.65
PO21-02019	AMAZON.COM	WOODSHOP SUPPLIES	SCHS	01	NO REPORTING RI	639.00
PO21-02020	PALACE BUSINESS SOL	Library Safety	DLEL	01	OTHER RESTRICT	148.10
PO21-02021	SANTA CLARA COE	PBIS Training-SPSA Title 1, Goal 3 strategy 8	MHMS	01	BAS GNT LOW-INC	4,250.00
PO21-02022	PALACE BUSINESS SOL	MATS	SQHS	01	NO REPORTING RI	618.68
PO21-02023	SANTA CRUZ, CITY OF	STORM WATER USERS CHARGE	FIN	01	NO REPORTING RI	4,542.17
PO21-02024	DIVISION OF STATE A	B40MS PORTABLE RELOCATABLE DSA FEE	M&O	21	BOND, MEASURE /	500.00
PO21-02025	ACCO-WILSON INC DBA	PO for Generator Gas Piping at Delavega	M&O	21	2012 SERIES A G	4,642.00
PO21-02026	IMPRINTS INC	ASSET TAGS FOR WAREHOUSE	M&O	01	ONGOING & MAJO	457.00
PO21-02027	LEWIS TREE SERVICE	PO open 20/21 for Tree Branch Removal Services	M&O	01	ONGOING & MAJO	600.00
PO21-02028	LION ELECTRIC CO US	Bus Service	TRAN	01	TRANSPORT:HOM	495.00
PO21-02029	BRUSTEIN & MANASEVI	CFP CARES ACT, CRRSA AND ARP WORKSHOP	FIN	01	OTHER RESTRICT	290.00
PO21-02030	APPLE COMPUTER INC	updating tech-SPSA goal 1, strategy 9-LCFF	MHMS	01	LCFF SUPP FUNDI	2,768.67
PO21-02031	AMAZON CAPITAL SERV	COVID - YARDSTICKS	BUSN	01	LEARN LOSS MITI	334.33

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## Description

Includes Purchase Orders dated 04/06/2021 - 04/23/2021

PO Number	Vendor Name	Requisition Information	Ordr Loc	Req Fund	Resource Description	Req Fund Order Amt
PO21-02032	AMAZON CAPITAL SERV	Art Supplies - RS 0808, Nolte	WLEL	01	Measure U	3,250.00
PO21-02033	AZZIE'S STORAGE	PO for 20/21 Covid Furniture Storage Rental	M&O	01	LEARN LOSS MITI	2,000.00
PO21-02034	FULL COMPASS SYSTEM	SPOT LIGHT	SCHS	01	Measure T	5,400.50
PO21-02035	DOMINICAN HOSPITAL	2021 Calciano Symposium Confirming for Payment	STUS	01	ESEA:STDNT SUPI	2,880.00
PO21-02036	AVID CENTER	PREPAY - Avid Online Conference	HHS	01	BAS GNT LOW-INC	4,250.00
PO21-02037	REBECCA J BRYAN	Bryan, Rebecca: NPS Travel	SPED	01	SE:STATE LOCAL	1,285.99
					<b>Total</b>	<b>2,919,144.90</b>

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## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Warrant Register

**MEETING DATE:** May 5, 2021

**FROM:** Jim Monreal, Assistant Superintendent, Business Services

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve the warrants on the Board Payment Report. The report covers vendor warrants issued from 04/06/2021 through 04/26/2021.

**AGENDA ITEM: 8.1.2.2.**



## Checks Dated 04/06/2021 through 04/26/2021

Check Number	Check Date	Pay to the Order of	Check Amount
966521	04/12/2021	Finn, Meghann K	164.33
966522	04/12/2021	DS&C DALE SCOTT & CO INC	5,840.00
966523	04/12/2021	Hernandez, Amariah A	236.00
966524	04/12/2021	CODE NATURALLY INC	4,653.00
966525	04/12/2021	AMAZON CAPITAL SERVICES	125.79
		Unpaid Tax	.02
		Expensed Amount	125.81
966526	04/12/2021	ALPHAGRAPHICS SANTA CRUZ	92.86
966527	04/12/2021	APPLE COMPUTER INC	10,920.19
966528	04/12/2021	BE GLAD LLC	3,600.00
966529	04/12/2021	BIOMETRICS4ALL INC	30.75
966530	04/12/2021	BROPRINTS INC	1,514.21
966531	04/12/2021	CDW GOVERNMENT INC.	4,500.00
966532	04/12/2021	CIF-CCS	1,760.00
966533	04/12/2021	DEMCO INC	3,834.21
966534	04/12/2021	DICK BLICK CO.	1,741.47
966535	04/12/2021	DISCOUNT SCHOOL SUPPLY	853.24
966536	04/12/2021	FLYERS ENERGY LLC	1,052.67
966537	04/12/2021	FOLLETT SCHOOL SOLUTIONS INC	2,356.12
966538	04/12/2021	JERRY FALEK	75.00
966539	04/12/2021	JIVE COMMUNICATIONS INC	1,283.23
966540	04/12/2021	LEAGUE OF AMERICAN BICYCLISTS	390.00
966541	04/12/2021	LEARNING ALLY INC	1,599.00
966542	04/12/2021	MCGRAW HILL EDUC - ORDER DEPT	183,176.19
966543	04/12/2021	NASCO	315.69
966544	04/12/2021	NEW FOCUS ACADEMY LLC	11,489.00
966545	04/12/2021	PEGGY BARKER MS/ATP	300.00
966546	04/12/2021	PG&E	1,007.65
966547	04/12/2021	PG&E	121,981.41
966548	04/12/2021	PRO-ED INC	52.36
966549	04/12/2021	PRODUCERS DAIRY FOODS INC	595.37
966550	04/12/2021	RAY MORGAN CO.	3,200.13
966551	04/12/2021	SAN LORENZO LUMBER AND HOME CENTER	55.44
966552	04/12/2021	SCHOOL SPECIALTY INC	887.76
966553	04/12/2021	SISC	1,168,573.70
966554	04/12/2021	SITSPOTS	51.70
966555	04/12/2021	SOLAR ENERGY OF AMERICA 1 LLC	2,889.69
966556	04/12/2021	SOLAR ENERGY OF AMERICA 1 LLC	3,363.39
966557	04/12/2021	STATE OF CALIFORNIA DEPARTMENT OF REHABILITATION	19,749.75
966558	04/12/2021	STEVE WEISS MUSIC INC	6,886.03
966559	04/12/2021	SWEETWATER SOUND INC	653.32
966560	04/12/2021	T-MOBILE USA INC	24,629.34
966561	04/12/2021	T-MOBILE USA INC	315.49
966562	04/12/2021	TEXTBOOK WAREHOUSE	632.82
966563	04/12/2021	THE HARTFORD LTD ATTN: GROUP BENEFITS	3,643.24
966564	04/12/2021	UNITED PARCEL SERVICE INC	152.25
966565	04/12/2021	VIRCO INC	14,049.14
966566	04/12/2021	WARDS NATURAL SCIENCE EST. INC	445.59

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## Checks Dated 04/06/2021 through 04/26/2021

Check Number	Check Date	Pay to the Order of	Check Amount
966567	04/12/2021	AMAZON CAPITAL SERVICES	1,971.20
966568	04/12/2021	AMAZON.COM	294.74
966569	04/12/2021	CDW GOVERNMENT INC.	92,745.00
966570	04/12/2021	COAST PAPER & SUPPLY	408.59
966571	04/12/2021	COMMUNITY PRINTERS INC	163.88
966572	04/12/2021	DEBORAH BELL MA/CCC	480.00
966573	04/12/2021	DISPLAYS2GO	1,248.67
966574	04/12/2021	HOME DEPOT INC	2,613.77
966575	04/12/2021	JERENE LACEY	6,672.74
966576	04/12/2021	JW PEPPER & SON INC	230.78
966577	04/12/2021	MITCHELL 1	1,099.00
966578	04/12/2021	PALACE BUSINESS SOLUTIONS	359.50
966579	04/12/2021	PPD MULTIMEDIA	1,937.39
966580	04/12/2021	SEEDS COMMUNITY RESOLUTION CTR	16,750.00
966581	04/12/2021	SPEECHRIGHTER INC	6,123.75
966582	04/12/2021	STATE BOARD OF EQUALIZATION	114.00
966583	04/12/2021	SWEETWATER SOUND INC	490.51
966584	04/12/2021	TRIUMPH ACADEMY INC	10,126.00
966585	04/12/2021	WOODWIND AND BRASSWIND	278.59
966586	04/12/2021	Bocaletti, Rossell P	20.00
966587	04/12/2021	Parks, Elianne M	21.97
966588	04/12/2021	Bates, Kristen T	84.94
966589	04/12/2021	Carmichael, Kendra R	77.32
966590	04/12/2021	Cramer, Adrienne C	110.12
966591	04/12/2021	Daniels, Cerise E	178.09
966592	04/12/2021	Simington, Jennifer E	393.55
966593	04/12/2021	AT&T MOBILITY	213.72
966594	04/12/2021	SEEDS COMMUNITY RESOLUTION CTR	10,700.00
966595	04/12/2021	PALACE BUSINESS SOLUTIONS	10,495.74
966596	04/12/2021	AMAZON CAPITAL SERVICES	8,199.18
		Unpaid Tax	.50
		Expensed Amount	8,199.68
966597	04/12/2021	AMAZON.COM	4,854.98
		Unpaid Tax	8.55
		Expensed Amount	4,863.53
966598	04/12/2021	SANTA CRUZ MUNICIPAL UTILITIES	23,074.73
966599	04/12/2021	Hedgecock, Joe P	177.99
966600	04/12/2021	O'Brien, Casey P	105.61
966601	04/12/2021	Garcia, Yvette C	298.47
966602	04/12/2021	Geffken, Donna M	216.00
966603	04/12/2021	LaMotte, Margaret E	358.08
966604	04/12/2021	Laszlo Rath, Michelle A	78.84
966605	04/12/2021	Salgado, Cristina S	350.48
966606	04/12/2021	Santos Meany, Gabriela M	43.03
966607	04/12/2021	Carranza, Helena	10.87
966608	04/12/2021	Greenlee, Robert S	42.54
966609	04/12/2021	Reber, Michelle M	36.09
966610	04/12/2021	Walters, Rebecca M	123.67

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Check Number	Check Date	Pay to the Order of	Check Amount
966611	04/12/2021	White O'Hagan, Meghan L	201.18
966612	04/12/2021	McWaid, Kelly J	119.21
966613	04/12/2021	Smith, Justin	22.34
966614	04/12/2021	Nolte, Julie D	249.00
966615	04/12/2021	DEVELOPMENT GROUP INC	359,052.47
966616	04/12/2021	M3 ENVIRONMENTAL CONSULTING	5,000.00
966617	04/12/2021	MADI 19SIX ARCHITECTS	2,257.50
966618	04/12/2021	ACCO-WILSON INC DBA GEO H WILSON	8,730.00
966619	04/12/2021	ACCO-WILSON INC DBA GEO H WILSON	1,060.00
966620	04/12/2021	ACCO-WILSON INC DBA GEO H WILSON	410.00
966621	04/12/2021	ACCO-WILSON INC DBA GEO H WILSON	970.00
966622	04/12/2021	ACE PORTABLE SERVICES	747.40
966623	04/12/2021	AMAZON.COM	39.28
966624	04/12/2021	APPI	318.99
966625	04/12/2021	B & B SMALL ENGINE REPAIR	717.48
966626	04/12/2021	C & N TRACTORS	28.40
966627	04/12/2021	CENTRAL HOME SUPPLY	2,753.30
966628	04/12/2021	CINTAS CORPORATIONS	161.63
966629	04/12/2021	COAST LOCK & SAFE	2,591.94
966630	04/12/2021	COAST PAPER & SUPPLY	1,303.92
966631	04/12/2021	COMCAST	824.68
966632	04/12/2021	HINES PEST & WEED CONTROL DBA R AURIA INC	110.00
966633	04/12/2021	HOME DEPOT INC	664.68
966634	04/12/2021	I & A CONTRACTOR INC	3,600.00
966635	04/12/2021	KELLY MOORE PAINT CO	53.98
966636	04/12/2021	LINCOLN AQUATICS	1,734.26
966637	04/12/2021	NORTH BAY FORD	1,762.24
966638	04/12/2021	PSR ELECTRIC	9,500.00
966639	04/12/2021	SAN LORENZO LUMBER AND HOME CENTER	906.76
966640	04/12/2021	SANTA CRUZ AUTO PARTS INC	46.83
966641	04/12/2021	SANTA CRUZ RECORDS MANAGEMENT	156.00
966642	04/12/2021	SC SYSTEMS	1,154.04
966643	04/12/2021	SOQUEL NURSERY GROWERS INC	150.77
966644	04/12/2021	STARK LEAK DETECTION	500.00
966645	04/12/2021	SUPERIOR ALARM CO	980.50
966646	04/12/2021	TURF & INDUSTRIAL EQUIPMENT CO	3,749.31
966647	04/12/2021	WESTERN DESIGN FLOORING AMERICA	244.72
966648	04/12/2021	WESTSIDE HARDWARE	124.49
967062	04/19/2021	AMAZON.COM	1,252.42
		Unpaid Tax	.03
		Expensed Amount	1,252.45
967063	04/19/2021	AMAZON.COM	15,075.98
		Unpaid Tax	3.17
		Expensed Amount	15,079.15
967064	04/19/2021	CDW GOVERNMENT INC.	34,085.39
967065	04/19/2021	E.D.D./ STATE OF CALIFORNIA	6,572.09
967066	04/19/2021	AMAZON.COM	188.86
967067	04/19/2021	DIESELWORKS	6,565.50

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Check Number	Check Date	Pay to the Order of	Check Amount
967068	04/19/2021	DEVELOPMENT GROUP INC	45,178.60
967069	04/19/2021	LEACH GROUP INC	5,045.00
967070	04/19/2021	LEWIS & TIBBITS INC	53,912.50
967071	04/19/2021	VERDE DESIGN INC	6,660.00
967072	04/19/2021	Ashton, Gerri A	45.00
967073	04/19/2021	Leal, Naima M	114.60
967074	04/19/2021	Geffken, Donna M	514.80
967075	04/19/2021	Sammet, Caroline L	655.32
967076	04/19/2021	Bennett, Jacqueline	117.50
967077	04/19/2021	Hernandez, Amariah A	770.47
967078	04/19/2021	Oatey, Charlene P	154.44
967079	04/19/2021	Partida Sanchez, Alma M	194.99
967080	04/19/2021	Paulsen, Kelly A	142.28
967081	04/19/2021	Smith, Justin	98.21
967082	04/19/2021	Solano, Elisa D	59.51
967083	04/19/2021	Ward, Janet	80.88
967084	04/19/2021	Wessels, Frank E	93.69
967085	04/19/2021	Layne, Sean B	95.92
967086	04/19/2021	Semeniuk, Ellen	150.27
967087	04/19/2021	AMERICAN MATH COMPETITION	130.00
967088	04/19/2021	AMERICAN SUPPLY CORP	408.27
967089	04/19/2021	ANDERSON CHRISTIE INC	3,869.99
967090	04/19/2021	BALANCE4KIDS	44,564.37
967091	04/19/2021	BAUDVILLE INC	510.91
967092	04/19/2021	BAY CENTRAL PRINTING INC	2,297.53
967093	04/19/2021	BIOMETRICS4ALL INC	163.59
967094	04/19/2021	CENTRAL HOME SUPPLY	748.54
967095	04/19/2021	CHARTWELL SCHOOL	10,109.43
967096	04/19/2021	COAST PAPER & SUPPLY	2,785.87
967097	04/19/2021	COMPLETE MAILING SERVICE INC	613.20
967098	04/19/2021	DELTA CHARTER - CABRILLO	61,650.93
967099	04/19/2021	DEMCO INC	147.00
967100	04/19/2021	DIAMOND RANCH ACADEMY INC	12,545.96
967101	04/19/2021	EASTER SEALS CENTRAL CALIF	6,728.31
967102	04/19/2021	FOLLETT SCHOOL SOLUTIONS INC	420.40
967103	04/19/2021	GRAY'S MUSICAL INSTRUMENTS	190.00
967104	04/19/2021	GREENWASTE RECOVERY INC	6,607.56
967105	04/19/2021	HENRY SCHEIN INC	7,824.86
967106	04/19/2021	INFINITE CAMPUS INC	41,600.00
967107	04/19/2021	JENNIFER ANN JAEGER	240.00
967108	04/19/2021	JW PEPPER & SON INC	3.00
967109	04/19/2021	KARINA RUIZ DBA KARINA TEXTILES	60.00
		Unpaid Tax	5.55
		Expensed Amount	65.55
967110	04/19/2021	LAKESHORE LEARNING MATERIALS	620.01
967111	04/19/2021	MEDIA FLEX INC	151.00
		Unpaid Tax	13.96
		Expensed Amount	164.96

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## Checks Dated 04/06/2021 through 04/26/2021

Check Number	Check Date	Pay to the Order of	Check Amount
967112	04/19/2021	MICHAEL J REIS	722.20
967113	04/19/2021	MICRO CONNECTORS INC	756.27
967114	04/19/2021	MISSION HILL BLDG OWNERS ASSN	18,704.20
967115	04/19/2021	MYSTERY SCIENCE C/O DISCOVERY EDUCATION INC	1,249.00
967116	04/19/2021	NAPA AUTO PARTS	1,240.52
967117	04/19/2021	NASCO	182.31
967118	04/19/2021	NORTH BAY FORD	327.59
967119	04/19/2021	OFFICE DEPOT	2,729.71
967120	04/19/2021	PALACE BUSINESS SOLUTIONS	3,926.80
967121	04/19/2021	PHOENIX CERAMICS SUPPLY	403.41
967122	04/19/2021	PSAT/NMSQT	612.00
967123	04/19/2021	RESTORATIVE SOLUTIONS INC	100.00
967124	04/19/2021	ROSETTA STONE	640.00
967125	04/19/2021	ROSSI'S TOWING	487.50
967126	04/19/2021	SAN LORENZO LUMBER AND HOME CENTER	328.71
967127	04/19/2021	SANTA CRUZ METRO	405.00
967128	04/19/2021	SANTA CRUZ SAW & TOOL	499.52
967129	04/19/2021	SCHOOL SPECIALTY INC	349.34
967130	04/19/2021	STEPS TO SUCCESS	5,515.00
967131	04/19/2021	SWEETWATER SOUND INC	490.51
		Unpaid Tax	.01
		Expensed Amount	490.52
967132	04/19/2021	TEXTBOOK WAREHOUSE	391.09
967133	04/19/2021	UNITED PARCEL SERVICE INC	46.51
967134	04/19/2021	VIRCO INC	14,049.14
967135	04/19/2021	AMAZON CAPITAL SERVICES	7,282.87
		Unpaid Tax	4.13
		Expensed Amount	7,287.00
967136	04/19/2021	AMAZON.COM	232.39
		Unpaid Tax	.09
		Expensed Amount	232.48
967137	04/19/2021	AA SAFE & LOCK COMPANY	630.37
967138	04/19/2021	ACCO-WILSON INC DBA GEO H WILSON	260.12
967139	04/19/2021	ACCO-WILSON INC DBA GEO H WILSON	2,377.56
967140	04/19/2021	ACE PORTABLE SERVICES	3,629.60
967141	04/19/2021	ALBERT'S PLUMBING & DRAIN	685.00
967142	04/19/2021	BELLI ARCHITECTURAL GROUP INC	9,414.76
967143	04/19/2021	C & N TRACTORS	2,734.01
967144	04/19/2021	CARBONIC SERVICE INC	404.60
967145	04/19/2021	CINTAS CORPORATIONS	235.58
967146	04/19/2021	COAST LOCK & SAFE	1,435.04
967147	04/19/2021	COAST PAPER & SUPPLY	79.81
967148	04/19/2021	HOME DEPOT INC	2,495.74
967149	04/19/2021	KELLY MOORE PAINT CO	45.60
967150	04/19/2021	KELLY MOORE PAINT CO	125.79
967151	04/19/2021	KELLY MOORE PAINT CO	54.23
967152	04/19/2021	KELLY MOORE PAINT CO	105.32
967153	04/19/2021	KELLY MOORE PAINT CO	9.28

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## Checks Dated 04/06/2021 through 04/26/2021

Check Number	Check Date	Pay to the Order of	Check Amount
967154	04/19/2021	KNORR SYSTEMS	390.00
967155	04/19/2021	KONE INC	1,865.25
967156	04/19/2021	LINCOLN AQUATICS	683.19
967157	04/19/2021	NORTH GLASS	1,143.47
967158	04/19/2021	PALACE BUSINESS SOLUTIONS	211.89
967159	04/19/2021	RIVERSIDE LIGHTING	338.96
967160	04/19/2021	SAN LORENZO LUMBER AND HOME CENTER	248.04
967161	04/19/2021	SANTA CRUZ AUTO PARTS INC	252.49
967162	04/19/2021	SANTA CRUZ FIRE EQUIPMENT	248.90
967163	04/19/2021	SANTA CRUZ RECORDS MANAGEMENT	65.00
967164	04/19/2021	WESTERN DESIGN FLOORING AMERICA	381.27
967787	04/26/2021	BUSINESS CARD	9.99
967788	04/26/2021	JOSTENS INC	469.19
967789	04/26/2021	ABRITE ORGANIZATION, THE	89,585.00
967790	04/26/2021	APPLE COMPUTER INC	1,135.16
967791	04/26/2021	BAY SCHOOL, THE	68,381.57
967792	04/26/2021	BSN SPORTS LLC	2,891.87
967793	04/26/2021	C & N TRACTORS	607.85
967794	04/26/2021	CARTRIDGE WORLD	62.26
967795	04/26/2021	CDW GOVERNMENT INC.	10,205.58
967796	04/26/2021	CENTRAL HOME SUPPLY	625.96
967797	04/26/2021	CINTAS CORPORATIONS	114.80
967798	04/26/2021	COAST PAPER & SUPPLY	4,688.72
967799	04/26/2021	COMPLETE MAILING SERVICE INC	571.95
967800	04/26/2021	DANIELSEN CO.	4,413.77
967801	04/26/2021	DEMCO INC	934.80
967802	04/26/2021	DICK BLICK CO.	4,032.02
967803	04/26/2021	EASTER SEALS CENTRAL CALIF	5,325.57
967804	04/26/2021	FLYERS ENERGY LLC	775.82
967805	04/26/2021	GOLD STAR FOODS	5,145.92
967806	04/26/2021	HENRY SCHEIN INC	1,678.71
967807	04/26/2021	HOUGHTON MIFFLIN CO	1,220.75
967808	04/26/2021	MAGNOLIA SUN LLC	3,402.33
967809	04/26/2021	NEW FOCUS ACADEMY LLC	10,515.00
967810	04/26/2021	OFFICE DEPOT	891.48
967811	04/26/2021	OLIVER PACKAGING & EQUIPMENT	276.23
967812	04/26/2021	P & R PAPER SUPPLY COMPANY INC	559.58
967813	04/26/2021	PBL WORKS	5,400.00
967814	04/26/2021	PHOENIX CERAMICS SUPPLY	879.88
967815	04/26/2021	PRESENCE LEARNING INC	800.00
967816	04/26/2021	PRODUCERS DAIRY FOODS INC	914.37
967817	04/26/2021	PROMOTIONS NOW	1,676.50
967818	04/26/2021	ROGER'S REFRIGERATION INC	768.08
967819	04/26/2021	SKC COMMUNICATION PRODUCTS LLC	870.32
967820	04/26/2021	SPEECHRIGHTER INC	8,213.75
967821	04/26/2021	STEPHANIE PACHE	1,229.32
967822	04/26/2021	STEPS TO SUCCESS	2,345.00
967823	04/26/2021	TRIUMPH ACADEMY INC	8,903.00
967824	04/26/2021	UC REGENTS - CASHIERS OFF	1,544.60

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## Checks Dated 04/06/2021 through 04/26/2021

Check Number	Check Date	Pay to the Order of	Check Amount
967825	04/26/2021	UCSC-REGENTS	9,171.93
967826	04/26/2021	WATSONVILLE COAST PRODUCE	1,205.40
967827	04/26/2021	JOEL BURCHELL	2,000.00
967828	04/26/2021	ALPINE ACADEMY	26,575.00
967829	04/26/2021	AMPLIFIED IT LLC	1,650.00
967830	04/26/2021	AT&T	2,182.07
967831	04/26/2021	B & B SMALL ENGINE REPAIR	130.79
967832	04/26/2021	B & H PHOTO	252.05
967833	04/26/2021	BOOKSHOP SANTA CRUZ INC	841.14
967834	04/26/2021	BURTON & WILSON PIANO	965.00
967835	04/26/2021	BUSINESS CARD	24,952.07
967836	04/26/2021	CALIFORNIA SCHOLARSHIP FEDERATION INC (CSF)	240.00
967837	04/26/2021	CARD SERVICE CENTER	525.97
967838	04/26/2021	CDW GOVERNMENT INC.	2,052.28
967839	04/26/2021	COAST PAPER & SUPPLY	3,170.59
967840	04/26/2021	COMPLETE MAILING SERVICE INC	389.85
967841	04/26/2021	CRAFT SUPPLIES USA	267.63
967842	04/26/2021	CSUMB	460.00
967843	04/26/2021	DANIELSEN CO.	3,545.57
967844	04/26/2021	DELAVEAGA COLLISION INC	205.25
967845	04/26/2021	DIAMOND RANCH ACADEMY INC	8,301.76
967846	04/26/2021	DICK BLICK CO.	1,474.38
967847	04/26/2021	DOCTORS ON DUTY MEDICAL GROUP	70.00
967848	04/26/2021	EPICENTER NURSERY AND FRUIT	360.00
967849	04/26/2021	FLYERS ENERGY LLC	1,151.56
967850	04/26/2021	FOLLETT SCHOOL SOLUTIONS INC	339.73
967851	04/26/2021	GENERAL BINDING CORP	133.13
967852	04/26/2021	GOLD STAR FOODS	9,562.79
967853	04/26/2021	GOPHER SPORT	178.83
967854	04/26/2021	HEGGERTY PHONEMIC AWARENESS	151.18
967855	04/26/2021	HEINEMANN	2,019.53
		Unpaid Tax	54.58
		Expensed Amount	2,074.11
967856	04/26/2021	HENRY SCHEIN INC	46.53
967857	04/26/2021	HOME DEPOT INC	1,528.75
967858	04/26/2021	JENNIFER RUSSO	1,750.00
967859	04/26/2021	JERENE LACEY	6,562.86
967860	04/26/2021	JONES SCHOOL SUPPLY CO INC	177.09
967861	04/26/2021	JW PEPPER & SON INC	270.00
967862	04/26/2021	LEARNING WITHOUT TEARS	1,616.81
967863	04/26/2021	LECTORUM PUBLICATIONS INC	640.72
967864	04/26/2021	LOGIC OF ENGLISH INC	480.88
967865	04/26/2021	MEDICAL BILLING TECHNOLOGIES	49.50
967866	04/26/2021	MUSEUM OF ART AND HISTORY	30.00
967867	04/26/2021	NASDAQ CORPORATE SOLUTIONS LLC	3,033.08
967868	04/26/2021	NORTHSTAR AV LLC	84.12
967869	04/26/2021	OFFICE DEPOT	685.08
967870	04/26/2021	P & R PAPER SUPPLY COMPANY INC	635.37
967871	04/26/2021	PARK & SUN INC	319.99

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Check Number	Check Date	Pay to the Order of	Check Amount
967872	04/26/2021	PHOENIX CERAMICS SUPPLY	290.76
967873	04/26/2021	PLANNED PARENTHOOD MAR MONTE INC	700.00
967874	04/26/2021	PRESENCE LEARNING INC	800.00
967875	04/26/2021	QUADIENT FINANCE USA INC	1,033.23
967876	04/26/2021	RAY MORGAN CO.	170.00
967877	04/26/2021	ROGER'S REFRIGERATION INC	138.18
967878	04/26/2021	ROSSI'S TOWING	150.00
967879	04/26/2021	SAN JOSE CHARTER INC	945.00
967880	04/26/2021	SAN LORENZO LUMBER AND HOME CENTER	2,939.24
967881	04/26/2021	SANTA CRUZ COE	9,066.40
967882	04/26/2021	SCHOOL & COLLEGE LEGAL SVCS	55.00
967883	04/26/2021	SCHOOL HEALTH SUPPLY CO	90.58
967884	04/26/2021	SOQUEL CREEK WATER DISTRICT	7,650.03
967885	04/26/2021	SPURR	45,349.52
967886	04/26/2021	STEPS TO SUCCESS	562.50
967887	04/26/2021	STEVE WEISS MUSIC INC	8,049.01
967888	04/26/2021	SYSCO FOOD SERVICES OF SF	2,022.60
967889	04/26/2021	THE HOME DEPOT PRO	1,497.11
967890	04/26/2021	USA SEALING INC	10,398.98
967891	04/26/2021	VORT CORPORATION	146.56
967892	04/26/2021	WATSONVILLE COAST PRODUCE	831.50
967893	04/26/2021	WEST MUSIC COMPANY INC	777.40
967894	04/26/2021	AMAZON CAPITAL SERVICES	22,073.62
		Unpaid Tax	19.28
		Expensed Amount	22,092.90
967895	04/26/2021	AMAZON CAPITAL SERVICES	582.53
		Unpaid Tax	.03
		Expensed Amount	582.56
967896	04/26/2021	HANDLE WITH CARE BEHAVIOR MANAGEMENT SYSTEMS INC	450.00
967897	04/26/2021	ABACHERLI FENCE CO	750.00
967898	04/26/2021	ACCO-WILSON INC DBA GEO H WILSON	1,182.73
967899	04/26/2021	ACCO-WILSON INC DBA GEO H WILSON	1,550.06
967900	04/26/2021	ACCO-WILSON INC DBA GEO H WILSON	4,642.00
967901	04/26/2021	ACCO-WILSON INC DBA GEO H WILSON	3,284.21
967902	04/26/2021	ACCO-WILSON INC DBA GEO H WILSON	3,939.29
967903	04/26/2021	AMAZON CAPITAL SERVICES	57.76
967904	04/26/2021	APPI	546.14
967905	04/26/2021	AZZIE'S STORAGE	110.00
967906	04/26/2021	CARBONIC SERVICE INC	197.20
967907	04/26/2021	CINTAS CORPORATIONS	208.46
967908	04/26/2021	COAST PAPER & SUPPLY	13.11
967909	04/26/2021	CRYSTAL SPRINGS WATER	128.50
967910	04/26/2021	DIRECT LINE TELE RESPONSE	226.00
967911	04/26/2021	FERGUSON ENTERPRISES	140.95
967912	04/26/2021	FLYERS ENERGY LLC	1,645.75
967913	04/26/2021	GRAINGER INC	304.74
967914	04/26/2021	HOME DEPOT INC	255.98
967915	04/26/2021	HOSE SHOP	86.73

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE



## Checks Dated 04/06/2021 through 04/26/2021

Check Number	Check Date	Pay to the Order of	Check Amount
967916	04/26/2021	INDEPENDENT ELECTRICAL SUPPLY	557.08
967917	04/26/2021	KELLY MOORE PAINT CO	100.13
967918	04/26/2021	KELLY MOORE PAINT CO	46.39
967919	04/26/2021	KELLY MOORE PAINT CO	49.97
967920	04/26/2021	LINCOLN AQUATICS	3,394.72
967921	04/26/2021	NORTH BAY FORD	113.11
967922	04/26/2021	PALACE BUSINESS SOLUTIONS	103.98
967923	04/26/2021	SAN LORENZO LUMBER AND HOME CENTER	1,174.97
967924	04/26/2021	SANTA CRUZ AUTO PARTS INC	14.05
967925	04/26/2021	SANTA CRUZ RECORDS MANAGEMENT	244.40
967926	04/26/2021	SC SYSTEMS	668.16
967927	04/26/2021	SHERWIN WILLIAMS CO	35.33
967928	04/26/2021	Hedrick-Farr, Amy R	241.58
967929	04/26/2021	Partida Sanchez, Alma M	224.00
967930	04/26/2021	Somers, Marshall	243.00
967931	04/26/2021	Toschi, Dina R	91.67
967932	04/26/2021	Hall, Jeffrey M	84.91
967933	04/26/2021	APPLE COMPUTER INC	29.70
967934	04/26/2021	B & H PHOTO	3,977.12
967935	04/26/2021	BLACKSTONE INDUSTRIES LLC	227.55
967936	04/26/2021	CALIFORNIA SCHOOL NURSES ORG	1,230.00
967937	04/26/2021	DANIELSEN CO.	2,248.78
967938	04/26/2021	DICK BLICK CO.	1,186.45
967939	04/26/2021	MEDICAL BILLING TECHNOLOGIES	450.00
967940	04/26/2021	NAPA AUTO PARTS	179.27
967941	04/26/2021	OFFICE DEPOT	65.54
967942	04/26/2021	PALACE BUSINESS SOLUTIONS	1,234.45
967943	04/26/2021	RAY MORGAN CO.	185.81
967944	04/26/2021	SAN LORENZO LUMBER AND HOME CENTER	453.80
967945	04/26/2021	SANTA CRUZ, CITY OF	4,542.17
967946	04/26/2021	SCHOOL HEALTH SUPPLY CO	8,079.04
967947	04/26/2021	SILKE COMMUNICATIONS INC	1,723.72
		Unpaid Tax	15.47
		Expensed Amount	1,739.19
967948	04/26/2021	SPORTS DESIGN INC	3,733.07
967949	04/26/2021	WOODWIND AND BRASSWIND	1,908.98
967950	04/26/2021	Goldfarb, Sara A	378.21
967951	04/26/2021	Warren, Emily J	200.00
967952	04/26/2021	Culwell, Katelyn	40.89
967953	04/26/2021	Milazzo, Sheri L	53.90
967954	04/26/2021	Hedrick-Farr, Amy R	163.44
967955	04/26/2021	Della Mora, Ebby E	32.70
967956	04/26/2021	Lawrence, Barbara J	702.78
967957	04/26/2021	Begins-Schroeder, Maria	184.16
967958	04/26/2021	Lewis, Elnora C	77.20
967959	04/26/2021	Reilly, Amanda J	45.83
967960	04/26/2021	Schipper, Holly S	98.15
967961	04/26/2021	Shimasaki, Lindsay	146.69
967962	04/26/2021	Jones, Brandy L	100.00

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**Checks Dated 04/06/2021 through 04/26/2021**

Check Number	Check Date	Pay to the Order of	Check Amount
967963	04/26/2021	Burke, Kathleen A	62.38
967964	04/26/2021	Sihler, Kris L	65.40
967965	04/26/2021	Carmichael, Kendra R	34.36
967966	04/26/2021	Griffith, Kathy L	55.86
967967	04/26/2021	Miller, Lisa A	28.32
967968	04/26/2021	PRODUCERS DAIRY FOODS INC	2,365.63
967969	04/26/2021	AMAZON CAPITAL SERVICES	558.67
967970	04/26/2021	ABRITE ORGANIZATION, THE	96,508.75
967971	04/26/2021	BRITE HORIZONS THE ABRITE ORGANIZATION	40,410.00
967972	04/26/2021	PALACE BUSINESS SOLUTIONS	7,709.46
967973	04/26/2021	ALBION ENVIRONMENTAL INC	9,612.93
967974	04/26/2021	BELLI ARCHITECTURAL GROUP INC	22,364.98
967975	04/26/2021	BRANNON CORPORATION	48,450.00
967976	04/26/2021	DEVELOPMENT GROUP INC	35,658.23
967977	04/26/2021	LOCATELLI MOVING & STORAGE INC	24,162.00
967978	04/26/2021	MADI 19SIX ARCHITECTS	59,854.59
967979	04/26/2021	STUMBAUGH & ASSOCIATES INC	1,512.58
967980	04/26/2021	DEVELOPMENT GROUP INC	8,191.06
<b>Total Number of Checks</b>			<b>425</b>
			<b>3,617,341.72</b>

**Fund Recap**

Fund	Description	Check Count	Expensed Amount
01	GENERAL/COUNTY SCHOOL	388	2,872,224.97
11	ADULT EDUCATION	3	1,543.59
13	CAFETERIA SPECIAL REVENUE	19	35,871.33
14	DEFERRED MAINTENANCE	2	18,914.76
21	BUILDING	15	686,912.44
73	FOUNDATION PRIVATE-PURPOSE TRU	1	2,000.00
Total Number of Checks		<b>425</b>	3,617,467.09
Less Unpaid Tax Liability			125.37
<b>Net (Check Amount)</b>			<b>3,617,341.72</b>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Budget Transfers

**MEETING DATE:** May 5, 2021

**FROM:** Jim Monreal, Assistant Superintendent Business Services

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve 20-21 budget transfers dated from 04/01/21 through 04/26/21. The report follows.

**BACKGROUND:**

Ed Code 42600 requires that the Board approve budget transfers that are made between major expense object codes, or from reserves.

**FISCAL IMPACT:**

None.

This work is in direct support of the following District goal and its corresponding metrics:

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Effective 04/06/2021 through 04/26/2021

Fiscal Year 2021

Account	Description	From	To
<b>JE # BR21-01063 JE Trans Date 04/06/2021 JE Posted 04/06/2021 Comment GM-AFE FIELD TRIP</b>			
( 009204) 01- 9016- 0- 3300- 1000- 4300- 039- 0051	DONATIONS,MATERIALS & SUP,INSTRUCTION	DR	30.00
( 023971) 01- 9016- 0- 3300- 1000- 5800- 039- 0051	DONATIONS,PROF/CONSULT SE,INSTRUCTION	CR	30.00
		<b>30.00</b>	<b>30.00</b>
<b>JE # BR21-01064 JE Trans Date 04/06/2021 JE Posted 04/06/2021 Comment PS-PSAT</b>			
( 018618) 01- 0700- 0- 1294- 3160- 5800- 033- 0000	LCFF SUPP FUNDI,PROF/CONSULT SE,PUPIL TESTING S	CR	612.00
( 003646) 01- 0700- 0- 1110- 1000- 4300- 033- 0000	LCFF SUPP FUNDI,MATERIALS & SUP,INSTRUCTION	DR	612.00
		<b>612.00</b>	<b>612.00</b>
<b>JE # BR21-01065 JE Trans Date 04/06/2021 JE Posted 04/06/2021 Comment JB-AUTO</b>			
( 005491) 01- 3550- 0- 6000- 1000- 6400- 434- 0000	C. PERKINS CTE:,EQUIPMENT,INSTRUCTION	CR	6,172.00
( 005481) 01- 3550- 0- 6000- 1000- 4300- 434- 0000	C. PERKINS CTE:,MATERIALS & SUP,INSTRUCTION	DR	6,172.00
		<b>6,172.00</b>	<b>6,172.00</b>
<b>JE # BR21-01066 JE Trans Date 04/06/2021 JE Posted 04/06/2021 Comment JB-COMBINE ACCOUNTS</b>			
( 001935) 01- 0000- 0- 1110- 1000- 4300- 034- 0000	NO REPORTING RE,MATERIALS & SUP,INSTRUCTION	CR	4,599.00
( 000991) 01- 0000- 0- 0000- 3140- 4300- 034- 0000	NO REPORTING RE,MATERIALS & SUP,HEALTH SERVICES	DR	44.00
( 001989) 01- 0000- 0- 1110- 1000- 5800- 034- 0000	NO REPORTING RE,PROF/CONSULT SE,INSTRUCTION	DR	4,000.00
( 023693) 01- 0000- 0- 1140- 1000- 4400- 034- 0000	NO REPORTING RE,NON-CAPITALIZED,INSTRUCTION	DR	16.00
( 002281) 01- 0000- 0- 1190- 1000- 4300- 034- 0000	NO REPORTING RE,MATERIALS & SUP,INSTRUCTION	DR	150.00
( 000568) 01- 0000- 0- 0000- 2700- 4300- 034- 0000	NO REPORTING RE,MATERIALS & SUP,SCHOOL ADMINIST	DR	389.00
		<b>4,599.00</b>	<b>4,599.00</b>
<b>JE # BR21-01067 JE Trans Date 04/06/2021 JE Posted 04/06/2021 Comment JL-For 85 Microphones for Elem Teachers</b>			
( 023972) 01- 0000- 0- 1110- 1000- 4300- 820- SB86	NO REPORTING RE,MATERIALS & SUP,INSTRUCTION	CR	20,895.00
		<b>Net increase to Appropriations</b>	<b>.00</b>
			<b>20,895.00</b>
<b>JE # BR21-01068 JE Trans Date 04/07/2021 JE Posted 04/07/2021 Comment JL-For Furniture for Finance Director Office</b>			
( 001154) 01- 0000- 0- 0000- 7300- 4400- 058- 0000	NO REPORTING RE,NON-CAPITALIZED,FISCAL SERVICES	CR	3,000.00
( 001155) 01- 0000- 0- 0000- 7300- 5200- 058- 0000	NO REPORTING RE,TRAVEL & CONFER,FISCAL SERVICES	DR	3,000.00
		<b>3,000.00</b>	<b>3,000.00</b>
<b>JE # BR21-01070 JE Trans Date 04/07/2021 JE Posted 04/07/2021 Comment JL-For Ventilation Geo Wilson</b>			

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = R, Starting Transaction Date = 4/6/2021, Ending Transaction Date = 4/27/2021, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Effective 04/06/2021 through 04/26/2021

Fiscal Year 2021

Account	Description	From	To
(continued) JE # <b>BR21-01070</b> JE Trans Date 04/07/2021 JE Posted 04/07/2021 Comment JL-For Ventilation Geo Wilson			
( 022901) 21- 9730- 0- 0000- 8500- 6203- 034- 0000	BUILDING FUND -,BUILDING IMPROV,FACILITIES ACQ	CR	19,912.00
( 022894) 21- 9730- 0- 0000- 8500- 6203- 033- 0000	BUILDING FUND -,BUILDING IMPROV,FACILITIES ACQ	CR	18,788.00
( 022962) 21- 9730- 0- 0000- 8500- 6203- 035- 0000	BUILDING FUND -,BUILDING IMPROV,FACILITIES ACQ	CR	8,805.00
( 022895) 21- 9730- 0- 0000- 8500- 6203- 031- 0000	BUILDING FUND -,BUILDING IMPROV,FACILITIES ACQ	CR	2,405.00
( 022902) 21- 9730- 0- 0000- 8500- 6203- 032- 0000	BUILDING FUND -,BUILDING IMPROV,FACILITIES ACQ	CR	2,405.00
( 023297) 21- 9720- 0- 0000- 8500- 6203- 023- 0000	2012 SERIES A G,BUILDING IMPROV,FACILITIES ACQ	CR	2,405.00
<b>Net increase to Appropriations</b>		<b>.00</b>	<b>54,720.00</b>

Account	Description	From	To
JE # <b>BR21-01071</b> JE Trans Date 04/07/2021 JE Posted 04/07/2021 Comment AN-COASTAL ENTERPRISES			
( 004440) 01- 3010- 0- 1110- 1000- 4300- 432- 0000	BAS GNT LOW-INC,MATERIALS & SUP,INSTRUCTION	DR 4,501.00	
( 023998) 01- 3010- 0- 1140- 1000- 5800- 432- 0000	BAS GNT LOW-INC,PROF/CONSULT SE,INSTRUCTION	CR	4,501.00
<b>Net increase to Appropriations</b>		<b>4,501.00</b>	<b>4,501.00</b>

Account	Description	From	To
JE # <b>BR21-01072</b> JE Trans Date 04/07/2021 JE Posted 04/07/2021 Comment BL-DU77700			
( 005805) 01- 5640- 0- 5001- 2110- 4399- 200- 0000	MEDI-CAL BILLIN,HOLDING ACCOUNT,INSTRUCTIONAL S	CR	1,742.00
( 005794) 01- 5640- 0- 5001- 0000- 8290- 200- 0000	MEDI-CAL BILLIN,ALL OTHER FEDER	DR	1,742.00
( 007788) 01- 9010- 0- 0000- 3110- 4300- 033- 0088	OTHER RESTRICTE,MATERIALS & SUP,GUIDANCE & COUN	CR	10.00
( 007582) 01- 9010- 0- 0000- 0000- 8699- 033- 0088	OTHER RESTRICTE,ALL OTHER LOCAL	DR	10.00
( 008348) 01- 9010- 0- 1294- 3160- 5800- 033- 0088	OTHER RESTRICTE,PROF/CONSULT SE,PUPIL TESTING S	CR	680.00
( 007582) 01- 9010- 0- 0000- 0000- 8699- 033- 0088	OTHER RESTRICTE,ALL OTHER LOCAL	DR	680.00
( 008834) 01- 9016- 0- 1110- 2420- 4300- 033- 0051	DONATIONS,MATERIALS & SUP,INSTR LIBRARY,	CR	150.00
( 008490) 01- 9016- 0- 0000- 0000- 8699- 033- 0051	DONATIONS,ALL OTHER LOCAL	DR	150.00
( 008772) 01- 9016- 0- 1110- 1000- 4300- 033- 0051	DONATIONS,MATERIALS & SUP,INSTRUCTION	CR	105.00
( 008490) 01- 9016- 0- 0000- 0000- 8699- 033- 0051	DONATIONS,ALL OTHER LOCAL	DR	105.00
( 015935) 01- 9016- 0- 1110- 1000- 4300- 033- 3317	DONATIONS,MATERIALS & SUP,INSTRUCTION	CR	60.00
( 016442) 01- 9016- 0- 0000- 0000- 8699- 033- 3317	DONATIONS,ALL OTHER LOCAL	DR	60.00
( 007924) 01- 9010- 0- 0000- 8110- 4300- 049- FACU	OTHER RESTRICTE,MATERIALS & SUP,MAINTENANCE	CR	338.00
( 007599) 01- 9010- 0- 0000- 0000- 8699- 049- FACU	OTHER RESTRICTE,ALL OTHER LOCAL	DR	338.00
( 007924) 01- 9010- 0- 0000- 8110- 4300- 049- FACU	OTHER RESTRICTE,MATERIALS & SUP,MAINTENANCE	CR	735.00
( 007599) 01- 9010- 0- 0000- 0000- 8699- 049- FACU	OTHER RESTRICTE,ALL OTHER LOCAL	DR	735.00
<b>Net increase to Appropriations</b>		<b>.00</b>	<b>7,640.00</b>

Account	Description	From	To
JE # <b>BR21-01073</b> JE Trans Date 04/08/2021 JE Posted 04/08/2021 Comment GM-GRADUATION YARD SIGNS			
( 008621) 01- 9016- 0- 0000- 2700- 4300- 037- 0051	DONATIONS,MATERIALS & SUP,SCHOOL ADMINIST	DR 1,200.00	
( 016143) 01- 9016- 0- 0000- 2700- 5800- 037- 0051	DONATIONS,PROF/CONSULT SE,SCHOOL ADMINIST	CR	1,200.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = R, Starting Transaction Date = 4/6/2021, Ending Transaction Date = 4/27/2021, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

Effective 04/06/2021 through 04/26/2021

Fiscal Year 2021

Account	Description	From	To
		<b>1,200.00</b>	<b>1,200.00</b>
JE # <b>BR21-01074</b> JE Trans Date 04/08/2021 JE Posted 04/08/2021 Comment ML-CALIBRATION			
( 007836) 01- 9010- 0- 0000- 3140- 4300- 600- 0061	OTHER RESTRICTE,MATERIALS & SUP,HEALTH SERVICES	DR	776.00
( 011164) 01- 9010- 0- 0000- 3140- 5800- 600- 0061	OTHER RESTRICTE,PROF/CONSULT SE,HEALTH SERVICES	CR	776.00
		<b>776.00</b>	<b>776.00</b>
JE # <b>BR21-01075</b> JE Trans Date 04/08/2021 JE Posted 04/08/2021 Comment AN-COASTAL			
( 014711) 01- 3010- 0- 1110- 1000- 4300- 432- 0044	BAS GNT LOW-INC,MATERIALS & SUP,INSTRUCTION	DR	1,000.00
( 023998) 01- 3010- 0- 1140- 1000- 5800- 432- 0000	BAS GNT LOW-INC,PROF/CONSULT SE,INSTRUCTION	CR	1,000.00
		<b>1,000.00</b>	<b>1,000.00</b>
JE # <b>BR21-01076</b> JE Trans Date 04/08/2021 JE Posted 04/08/2021 Comment GM-EWR FOR PARAS			
( 004585) 01- 3010- 0- 3100- 1000- 4300- 425- 0000	BAS GNT LOW-INC,MATERIALS & SUP,INSTRUCTION	DR	2,073.00
( 004569) 01- 3010- 0- 3100- 1000- 2130- 425- 0000	BAS GNT LOW-INC,CLASS INSTR AID,INSTRUCTION	CR	2,073.00
( 022789) 01- 7420- 0- 1250- 1000- 4300- 525- 0000	LEARN LOSS MITI,MATERIALS & SUP,INSTRUCTION	DR	1,858.00
( 024001) 01- 7420- 0- 3100- 1000- 2130- 525- 0000	LEARN LOSS MITI,CLASS INSTR AID,INSTRUCTION	CR	1,858.00
		<b>3,931.00</b>	<b>3,931.00</b>
JE # <b>BR21-01077</b> JE Trans Date 04/08/2021 JE Posted 04/08/2021 Comment AN-COASTAL ENTERPRISES			
( 014711) 01- 3010- 0- 1110- 1000- 4300- 432- 0044	BAS GNT LOW-INC,MATERIALS & SUP,INSTRUCTION	DR	200.00
( 023998) 01- 3010- 0- 1140- 1000- 5800- 432- 0000	BAS GNT LOW-INC,PROF/CONSULT SE,INSTRUCTION	CR	200.00
		<b>200.00</b>	<b>200.00</b>
JE # <b>BR21-01078</b> JE Trans Date 04/08/2021 JE Posted 04/08/2021 Comment GM-EWR FOR PARA			
( 022800) 01- 3215- 0- 3100- 1000- 1130- 825- 0000	GEER,CERT SALARY:EWA,INSTRUCTION	DR	800.00
( 024038) 01- 3215- 0- 3100- 1000- 2130- 825- 0000	GEER,CLASS INSTR AID,INSTRUCTION	CR	800.00
		<b>800.00</b>	<b>800.00</b>
JE # <b>BR21-01079</b> JE Trans Date 04/09/2021 JE Posted 04/09/2021 Comment BD-JB-PRINTING			
( 000604) 01- 0000- 0- 0000- 2700- 5800- 034- 0000	NO REPORTING RE,PROF/CONSULT SE,SCHOOL ADMINIST	CR	225.00
( 001935) 01- 0000- 0- 1110- 1000- 4300- 034- 0000	NO REPORTING RE,MATERIALS & SUP,INSTRUCTION	DR	225.00

Effective 04/06/2021 through 04/26/2021

Fiscal Year 2021

Account	Description	From	To
		<b>225.00</b>	<b>225.00</b>
JE # <b>BR21-01080</b> JE Trans Date 04/09/2021 JE Posted 04/09/2021 Comment BD-COVER NEGATIVES			
( 005912)	01- 6010- 0- 0000- 2495- 3312- 424- 0000 AFTER-SCHOOL ED,FICA:CLASS,PARENT PARTICIP	CR	106.00
( 005914)	01- 6010- 0- 0000- 2495- 3332- 424- 0000 AFTER-SCHOOL ED,MEDICARE:CLASS,PARENT PARTICIP	CR	25.00
( 005917)	01- 6010- 0- 0000- 2495- 3502- 424- 0000 AFTER-SCHOOL ED,STATE UNEMPLOYM,PARENT PARTICIP	CR	1.00
( 005919)	01- 6010- 0- 0000- 2495- 3602- 424- 0000 AFTER-SCHOOL ED,WORKERS' COMP:C,PARENT PARTICIP	CR	33.00
( 005933)	01- 6010- 0- 1110- 1000- 3202- 424- 0000 AFTER-SCHOOL ED,PERS:CLASSIFIED,INSTRUCTION	CR	129.00
( 005936)	01- 6010- 0- 1110- 1000- 3312- 424- 0000 AFTER-SCHOOL ED,FICA:CLASS,INSTRUCTION	CR	268.00
( 005939)	01- 6010- 0- 1110- 1000- 3332- 424- 0000 AFTER-SCHOOL ED,MEDICARE:CLASS,INSTRUCTION	CR	62.00
( 005943)	01- 6010- 0- 1110- 1000- 3502- 424- 0000 AFTER-SCHOOL ED,STATE UNEMPLOYM,INSTRUCTION	CR	2.00
( 005946)	01- 6010- 0- 1110- 1000- 3602- 424- 0000 AFTER-SCHOOL ED,WORKERS' COMP:C,INSTRUCTION	CR	85.00
( 005950)	01- 6010- 0- 1110- 1000- 4400- 424- 0000 AFTER-SCHOOL ED,NON-CAPITALIZED,INSTRUCTION	CR	3,008.00
( 005949)	01- 6010- 0- 1110- 1000- 4300- 424- 0000 AFTER-SCHOOL ED,MATERIALS & SUP,INSTRUCTION	DR	3,719.00
		<b>3,719.00</b>	<b>3,719.00</b>

JE # <b>BR21-01081</b> JE Trans Date 04/09/2021 JE Posted 04/09/2021 Comment BD-COVER NEGATIVES			
( 004145)	01- 3010- 0- 0000- 2495- 3312- 423- 0000 BAS GNT LOW-INC,FICA:CLASS,PARENT PARTICIP	CR	10.00
( 004150)	01- 3010- 0- 0000- 2495- 3332- 423- 0000 BAS GNT LOW-INC,MEDICARE:CLASS,PARENT PARTICIP	CR	2.00
( 004159)	01- 3010- 0- 0000- 2495- 3602- 423- 0000 BAS GNT LOW-INC,WORKERS' COMP:C,PARENT PARTICIP	CR	4.00
( 004294)	01- 3010- 0- 1110- 1000- 3101- 423- 0000 BAS GNT LOW-INC,STRS:CERT,INSTRUCTION	CR	53.00
( 004338)	01- 3010- 0- 1110- 1000- 3331- 423- 0000 BAS GNT LOW-INC,MEDICARE:CERT,INSTRUCTION	CR	5.00
( 004369)	01- 3010- 0- 1110- 1000- 3501- 423- 0000 BAS GNT LOW-INC,STATE UNEMPLOYM,INSTRUCTION	CR	1.00
( 004394)	01- 3010- 0- 1110- 1000- 3601- 423- 0000 BAS GNT LOW-INC,WORKERS' COMP:C,INSTRUCTION	CR	7.00
( 004432)	01- 3010- 0- 1110- 1000- 4300- 423- 0000 BAS GNT LOW-INC,MATERIALS & SUP,INSTRUCTION	DR	82.00
( 016356)	01- 3010- 0- 0000- 8300- 2900- 424- 0000 BAS GNT LOW-INC,CLASS:OTHER SAL,SECURITY	CR	94.00
( 016361)	01- 3010- 0- 0000- 8300- 3312- 424- 0000 BAS GNT LOW-INC,FICA:CLASS,SECURITY	CR	6.00
( 016362)	01- 3010- 0- 0000- 8300- 3332- 424- 0000 BAS GNT LOW-INC,MEDICARE:CLASS,SECURITY	CR	2.00
( 016365)	01- 3010- 0- 0000- 8300- 3602- 424- 0000 BAS GNT LOW-INC,WORKERS' COMP:C,SECURITY	CR	2.00
( 004340)	01- 3010- 0- 1110- 1000- 3331- 424- 0000 BAS GNT LOW-INC,MEDICARE:CERT,INSTRUCTION	CR	10.00
( 004371)	01- 3010- 0- 1110- 1000- 3501- 424- 0000 BAS GNT LOW-INC,STATE UNEMPLOYM,INSTRUCTION	CR	1.00
( 004396)	01- 3010- 0- 1110- 1000- 3601- 424- 0000 BAS GNT LOW-INC,WORKERS' COMP:C,INSTRUCTION	CR	14.00
( 004434)	01- 3010- 0- 1110- 1000- 4300- 424- 0000 BAS GNT LOW-INC,MATERIALS & SUP,INSTRUCTION	DR	129.00
		<b>211.00</b>	<b>211.00</b>

JE # <b>BR21-01082</b> JE Trans Date 04/09/2021 JE Posted 04/09/2021 Comment BD-COVER NEGATIVES			
( 004243)	01- 3010- 0- 1110- 1000- 1100- 431- 0000 BAS GNT LOW-INC,CERT:TEACHERS S,INSTRUCTION	CR	927.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = R, Starting Transaction Date = 4/6/2021, Ending Transaction Date = 4/27/2021, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

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Fiscal Year 2021

Account	Description	From	To
(continued) JE # <b>BR21-01082</b> JE Trans Date 04/09/2021 JE Posted 04/09/2021 Comment BD-COVER NEGATIVES			
( 004263) 01- 3010- 0- 1110- 1000- 1140- 431- 0044	BAS GNT LOW-INC,CERT SALARY:SUB,INSTRUCTION		488.00
( 004299) 01- 3010- 0- 1110- 1000- 3101- 431- 0000	BAS GNT LOW-INC,STRS:CERT,INSTRUCTION		392.00
( 004343) 01- 3010- 0- 1110- 1000- 3331- 431- 0000	BAS GNT LOW-INC,MEDICARE:CERT,INSTRUCTION		3.00
( 004362) 01- 3010- 0- 1110- 1000- 3401- 431- 0000	BAS GNT LOW-INC,HEALTH & WELFARE,INSTRUCTION	1,110.00	
( 004399) 01- 3010- 0- 1110- 1000- 3601- 431- 0000	BAS GNT LOW-INC,WORKERS' COMP:C,INSTRUCTION		3.00
( 004438) 01- 3010- 0- 1110- 1000- 4300- 431- 0000	BAS GNT LOW-INC,MATERIALS & SUP,INSTRUCTION	703.00	
( 004302) 01- 3010- 0- 1110- 1000- 3101- 432- 0000	BAS GNT LOW-INC,STRS:CERT,INSTRUCTION		282.00
( 004335) 01- 3010- 0- 1110- 1000- 3312- 432- 0000	BAS GNT LOW-INC,FICA:CLASS,INSTRUCTION		28.00
( 004346) 01- 3010- 0- 1110- 1000- 3331- 432- 0000	BAS GNT LOW-INC,MEDICARE:CERT,INSTRUCTION		25.00
( 004360) 01- 3010- 0- 1110- 1000- 3332- 432- 0000	BAS GNT LOW-INC,MEDICARE:CLASS,INSTRUCTION		6.00
( 004402) 01- 3010- 0- 1110- 1000- 3601- 432- 0000	BAS GNT LOW-INC,WORKERS' COMP:C,INSTRUCTION		34.00
( 004416) 01- 3010- 0- 1110- 1000- 3602- 432- 0000	BAS GNT LOW-INC,WORKERS' COMP:C,INSTRUCTION		9.00
( 014711) 01- 3010- 0- 1110- 1000- 4300- 432- 0044	BAS GNT LOW-INC,MATERIALS & SUP,INSTRUCTION	384.00	
( 004255) 01- 3010- 0- 1110- 1000- 1130- 433- 0000	BAS GNT LOW-INC,CERT SALARY:EWA,INSTRUCTION		576.00
( 004441) 01- 3010- 0- 1110- 1000- 4300- 433- 0000	BAS GNT LOW-INC,MATERIALS & SUP,INSTRUCTION	576.00	
		<b>2,773.00</b>	<b>2,773.00</b>

JE # <b>BR21-01083</b> JE Trans Date 04/09/2021 JE Posted 04/09/2021 Comment LO-iPADS PE DEPT			
( 021874) 01- 3210- 0- 1110- 1000- 4300- 531- 0000	ESSER,MATERIALS & SUP,INSTRUCTION	2,574.00	
( 024234) 01- 3210- 0- 1140- 1000- 4400- 531- 0000	ESSER,NON-CAPITALIZED,INSTRUCTION		1,800.00
( 022216) 01- 3210- 0- 1110- 1000- 5800- 531- 0000	ESSER,PROF/CONSULT SE,INSTRUCTION		774.00
		<b>2,574.00</b>	<b>2,574.00</b>

JE # <b>BR21-01084</b> JE Trans Date 04/09/2021 JE Posted 04/09/2021 Comment FL-READERS GOAL 3			
( 004430) 01- 3010- 0- 1110- 1000- 4300- 421- 0000	BAS GNT LOW-INC,MATERIALS & SUP,INSTRUCTION	22,390.00	
( 024235) 01- 3010- 0- 1110- 1000- 5800- 421- 0000	BAS GNT LOW-INC,PROF/CONSULT SE,INSTRUCTION		22,390.00
		<b>22,390.00</b>	<b>22,390.00</b>

JE # <b>BR21-01085</b> JE Trans Date 04/09/2021 JE Posted 04/09/2021 Comment LO-IPADS PE DEPT			
( 022216) 01- 3210- 0- 1110- 1000- 5800- 531- 0000	ESSER,PROF/CONSULT SE,INSTRUCTION	774.00	
( 024236) 01- 3210- 0- 1140- 1000- 4300- 531- 0000	ESSER,MATERIALS & SUP,INSTRUCTION		774.00
		<b>774.00</b>	<b>774.00</b>

JE # <b>BR21-01086</b> JE Trans Date 04/09/2021 JE Posted 04/09/2021 Comment JB-ELECTRICAL			
( 015727) 01- 0809- 0- 6000- 1000- 5800- 835- 0809	Measure T,PROF/CONSULT SE,INSTRUCTION		2,500.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = R, Starting Transaction Date = 4/6/2021, Ending Transaction Date = 4/27/2021, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

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Account	Description	From	To
<b>JE # BR21-01086</b> JE Trans Date 04/09/2021 JE Posted 04/09/2021 Comment JB-ELECTRICAL			
( 015722) 01- 0809- 0- 6000- 1000- 4300- 835- 0809	Measure T,MATERIALS & SUP,INSTRUCTION	DR	2,500.00
			<b>2,500.00</b>
<b>JE # BR21-01087</b> JE Trans Date 04/12/2021 JE Posted 04/12/2021 Comment BD-PS-CSF DUES			
( 007743) 01- 9010- 0- 0000- 2700- 4300- 033- 0009	OTHER RESTRICTE,MATERIALS & SUP,SCHOOL ADMINIST	DR	240.00
( 024370) 01- 9010- 0- 0000- 2700- 5300- 033- 0009	OTHER RESTRICTE,DUES & MEMBERSH,SCHOOL ADMINIST	CR	240.00
			<b>240.00</b>
<b>JE # BR21-01088</b> JE Trans Date 04/12/2021 JE Posted 04/12/2021 Comment JL-Move unused budget to central			
( 022154) 01- 3220- 0- 5770- 1120- 1130- 220- 0000	CRF COVID,CERT SALARY:EWA,SE:RESOURCE SPE	DR	489.00
( 020663) 01- 3220- 0- 1110- 1000- 4399- 820- 0000	CRF COVID,HOLDING ACCOUNT,INSTRUCTION	CR	489.00
			<b>489.00</b>
<b>JE # BR21-01089</b> JE Trans Date 04/13/2021 JE Posted 04/13/2021 Comment JL-For Geo Wilson for MHMS			
( 022902) 21- 9730- 0- 0000- 8500- 6203- 032- 0000	BUILDING FUND -,BUILDING IMPROV,FACILITIES ACQ	CR	10,320.00
			<b>.00</b>
			<b>10,320.00</b>
<b>JE # BR21-01090</b> JE Trans Date 04/13/2021 JE Posted 04/13/2021 Comment BD-EQUIPMENT REPLACEMENT FOR M. LUCADANO			
( 015729) 01- 0809- 0- 6000- 1000- 6500- 830- 0809	Measure T,EQUIPMENT REPLA,INSTRUCTION	DR	4,365.00
( 017028) 01- 0809- 0- 6000- 1000- 4400- 835- 0809	Measure T,NON-CAPITALIZED,INSTRUCTION	CR	4,365.00
			<b>4,365.00</b>
<b>JE # BR21-01091</b> JE Trans Date 04/13/2021 JE Posted 04/13/2021 Comment JL-for DGI for Pixellot Camera Cabling			
( 024455) 21- 9730- 0- 0000- 8500- 6200- 034- 9139	BUILDING FUND -,BUILDINGS & IMP,FACILITIES ACQ	CR	47,359.00
( 024456) 21- 9730- 0- 0000- 8500- 6200- 033- 9139	BUILDING FUND -,BUILDINGS & IMP,FACILITIES ACQ	CR	12,412.00
( 024457) 21- 9730- 0- 0000- 8500- 6200- 035- 9139	BUILDING FUND -,BUILDINGS & IMP,FACILITIES ACQ	CR	35,178.00
			<b>.00</b>
			<b>94,949.00</b>
<b>JE # BR21-01092</b> JE Trans Date 04/13/2021 JE Posted 04/13/2021 Comment BD-EWR26504 WOODLAND			
( 015713) 01- 0809- 0- 6000- 1000- 1130- 836- 0809	Measure T,CERT SALARY:EWA,INSTRUCTION	CR	893.00
( 015704) 01- 0809- 0- 6000- 1000- 3101- 836- 0809	Measure T,STRS:CERT,INSTRUCTION	CR	145.00
( 015709) 01- 0809- 0- 6000- 1000- 3331- 836- 0809	Measure T,MEDICARE:CERT,INSTRUCTION	CR	13.00
( 015711) 01- 0809- 0- 6000- 1000- 3501- 836- 0809	Measure T,STATE UNEMPLOYM,INSTRUCTION	CR	1.00

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Account	Description	From	To
(continued) JE # <b>BR21-01092</b> JE Trans Date 04/13/2021 JE Posted 04/13/2021 Comment BD-EWR26504 WOODLAND			
( 015712) 01- 0809- 0- 6000- 1000- 3601- 836- 0809	Measure T,WORKERS' COMP:C,INSTRUCTION		18.00
( 015723) 01- 0809- 0- 6000- 1000- 4300- 836- 0809	Measure T,MATERIALS & SUP,INSTRUCTION	1,070.00	
		<b>1,070.00</b>	<b>1,070.00</b>

Account	Description	From	To
JE # <b>BR21-01093</b> JE Trans Date 04/13/2021 JE Posted 04/13/2021 Comment BD-EWR 26503 FRENCH			
( 023300) 01- 7420- 0- 3100- 1000- 3312- 538- 0000	LEARN LOSS MITI,FICA:CLASS,INSTRUCTION		37.00
( 023301) 01- 7420- 0- 3100- 1000- 3332- 538- 0000	LEARN LOSS MITI,MEDICARE:CLASS,INSTRUCTION		9.00
( 023303) 01- 7420- 0- 3100- 1000- 3502- 538- 0000	LEARN LOSS MITI,STATE UNEMPLOYM,INSTRUCTION		1.00
( 023304) 01- 7420- 0- 3100- 1000- 3602- 538- 0000	LEARN LOSS MITI,WORKERS' COMP:C,INSTRUCTION		12.00
( 023299) 01- 7420- 0- 3100- 1000- 2130- 538- 0000	LEARN LOSS MITI,CLASS INSTR AID,INSTRUCTION	59.00	
		<b>59.00</b>	<b>59.00</b>

Account	Description	From	To
JE # <b>BR21-01094</b> JE Trans Date 04/13/2021 JE Posted 04/13/2021 Comment BD-EWR 26485			
( 004575) 01- 3010- 0- 3100- 1000- 3332- 425- 0000	BAS GNT LOW-INC,MEDICARE:CLASS,INSTRUCTION		12.00
( 004572) 01- 3010- 0- 3100- 1000- 3312- 425- 0000	BAS GNT LOW-INC,FICA:CLASS,INSTRUCTION		48.00
( 004578) 01- 3010- 0- 3100- 1000- 3502- 425- 0000	BAS GNT LOW-INC,STATE UNEMPLOYM,INSTRUCTION		1.00
( 004581) 01- 3010- 0- 3100- 1000- 3602- 425- 0000	BAS GNT LOW-INC,WORKERS' COMP:C,INSTRUCTION		16.00
( 022956) 01- 3010- 0- 3100- 1000- 3311- 425- 0000	BAS GNT LOW-INC,FICA:CERT,INSTRUCTION		20.00
( 022957) 01- 3010- 0- 3100- 1000- 3331- 425- 0000	BAS GNT LOW-INC,MEDICARE:CERT,INSTRUCTION		5.00
( 022960) 01- 3010- 0- 3100- 1000- 3601- 425- 0000	BAS GNT LOW-INC,WORKERS' COMP:C,INSTRUCTION		7.00
( 004569) 01- 3010- 0- 3100- 1000- 2130- 425- 0000	BAS GNT LOW-INC,CLASS INSTR AID,INSTRUCTION	109.00	
		<b>109.00</b>	<b>109.00</b>

Account	Description	From	To
JE # <b>BR21-01095</b> JE Trans Date 04/13/2021 JE Posted 04/13/2021 Comment BD-EWR 26484			
( 004575) 01- 3010- 0- 3100- 1000- 3332- 425- 0000	BAS GNT LOW-INC,MEDICARE:CLASS,INSTRUCTION		12.00
( 004572) 01- 3010- 0- 3100- 1000- 3312- 425- 0000	BAS GNT LOW-INC,FICA:CLASS,INSTRUCTION		48.00
( 004578) 01- 3010- 0- 3100- 1000- 3502- 425- 0000	BAS GNT LOW-INC,STATE UNEMPLOYM,INSTRUCTION		1.00
( 004581) 01- 3010- 0- 3100- 1000- 3602- 425- 0000	BAS GNT LOW-INC,WORKERS' COMP:C,INSTRUCTION		16.00
( 022956) 01- 3010- 0- 3100- 1000- 3311- 425- 0000	BAS GNT LOW-INC,FICA:CERT,INSTRUCTION		20.00
( 022957) 01- 3010- 0- 3100- 1000- 3331- 425- 0000	BAS GNT LOW-INC,MEDICARE:CERT,INSTRUCTION		5.00
( 022960) 01- 3010- 0- 3100- 1000- 3601- 425- 0000	BAS GNT LOW-INC,WORKERS' COMP:C,INSTRUCTION		7.00
( 004569) 01- 3010- 0- 3100- 1000- 2130- 425- 0000	BAS GNT LOW-INC,CLASS INSTR AID,INSTRUCTION	109.00	
		<b>109.00</b>	<b>109.00</b>

Account	Description	From	To
JE # <b>BR21-01096</b> JE Trans Date 04/13/2021 JE Posted 04/13/2021 Comment BD-EWR26224 STANLEY			

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = R, Starting Transaction Date = 4/6/2021, Ending Transaction Date = 4/27/2021, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

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Account		Description		From	To
(continued)	JE # <b>BR21-01096</b>	JE Trans Date 04/13/2021	JE Posted 04/13/2021	Comment BD-EWR26224 STANLEY	
(009464)	13-5310-0-0000-3700-2200-846-0000		CHLD NUTR:SCHOO,CLASS:SUPPORT S,FOOD SERVICES	DR	4,692.00
(009466)	13-5310-0-0000-3700-2230-846-0000		CHLD NUTR:SCHOO,CLASS PUPIL SUP,FOOD SERVICES	CR	4,580.00
(009470)	13-5310-0-0000-3700-2300-846-0000		CHLD NUTR:SCHOO,CLASS:SUPER & A,FOOD SERVICES	CR	1.00
(009475)	13-5310-0-0000-3700-3202-846-0000		CHLD NUTR:SCHOO,PERS:CLASSIFIED,FOOD SERVICES	CR	111.00
				<b>4,692.00</b>	<b>4,692.00</b>
JE # <b>BR21-01097</b>		JE Trans Date 04/13/2021	JE Posted 04/13/2021	Comment JL-Add 1.00 to account	
(024457)	21-9730-0-0000-8500-6200-035-9139		BUILDING FUND -,BUILDINGS & IMP,FACILITIES ACQ	CR	1.00
				<b>Net increase to Appropriations</b>	<b>.00</b>
					<b>1.00</b>
JE # <b>BR21-01098</b>		JE Trans Date 04/13/2021	JE Posted 04/13/2021	Comment BD-MB-ENTERED WRONG OBJECT CODE	
(013551)	01-9010-0-0000-8110-4400-034-FACU		OTHER RESTRICTE,NON-CAPITALIZED,MAINTENANCE	DR	21,864.00
(016897)	01-9010-0-0000-8110-6400-034-FACU		OTHER RESTRICTE,EQUIPMENT,MAINTENANCE	CR	21,864.00
				<b>21,864.00</b>	<b>21,864.00</b>
JE # <b>BR21-01099</b>		JE Trans Date 04/13/2021	JE Posted 04/13/2021	Comment BD-EWR 26342 BROWN	
(000358)	01-0000-0-0000-2700-1340-835-0000		NO REPORTING RE,CERT SUPRVSR AD,SCHOOL ADMINIST	CR	5,360.00
(000367)	01-0000-0-0000-2700-2400-835-0000		NO REPORTING RE,CLERICAL/TECH/O,SCHOOL ADMINIST	DR	8,046.00
(000377)	01-0000-0-0000-2700-2430-835-0000		NO REPORTING RE,CLASS CLERICAL,SCHOOL ADMINIST	CR	4,670.00
(000389)	01-0000-0-0000-2700-2440-835-0000		NO REPORTING RE,CLASS CLERICAL,SCHOOL ADMINIST	DR	2,823.00
(000404)	01-0000-0-0000-2700-3101-835-0000		NO REPORTING RE,STRS:CERT,SCHOOL ADMINIST	CR	866.00
(000455)	01-0000-0-0000-2700-3331-835-0000		NO REPORTING RE,MEDICARE:CERT,SCHOOL ADMINIST	CR	78.00
(000496)	01-0000-0-0000-2700-3402-835-0000		NO REPORTING RE,HEALTH & WELFAR,SCHOOL ADMINIST	DR	213.00
(000508)	01-0000-0-0000-2700-3501-835-0000		NO REPORTING RE,STATE UNEMPLOYM,SCHOOL ADMINIST	CR	3.00
(000538)	01-0000-0-0000-2700-3601-835-0000		NO REPORTING RE,WORKERS' COMP:C,SCHOOL ADMINIST	CR	105.00
				<b>11,082.00</b>	<b>11,082.00</b>
JE # <b>BR21-01100</b>		JE Trans Date 04/13/2021	JE Posted 04/13/2021	Comment BD-EWR 26376 HOLCOMB	
(023727)	01-0700-0-1110-1000-2930-034-0000		LCFF SUPP FUNDI,OTHER CLASS SAL,INSTRUCTION	CR	700.00
(023582)	01-0700-0-1110-1000-3502-034-0000		LCFF SUPP FUNDI,STATE UNEMPLOYM,INSTRUCTION	CR	1.00
(023583)	01-0700-0-1110-1000-3602-034-0000		LCFF SUPP FUNDI,WORKERS' COMP:C,INSTRUCTION	CR	15.00
(003647)	01-0700-0-1110-1000-4300-034-0000		LCFF SUPP FUNDI,MATERIALS & SUP,INSTRUCTION	DR	716.00
				<b>716.00</b>	<b>716.00</b>

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = R, Starting Transaction Date = 4/6/2021, Ending Transaction Date = 4/27/2021, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

ESCAPE ONLINE

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Account	Description	From	To
JE # <b>BR21-01101</b> JE Trans Date 04/13/2021 JE Posted 04/13/2021 Comment BL-BV EWR 26317,2631920			
( 003493) 01- 0700- 0- 1110- 1000- 3312- 021- 0000	LCFF SUPP FUNDI,FICA:CLASS,INSTRUCTION		233.00
( 003527) 01- 0700- 0- 1110- 1000- 3332- 021- 0000	LCFF SUPP FUNDI,MEDICARE:CLASS,INSTRUCTION		55.00
( 003576) 01- 0700- 0- 1110- 1000- 3502- 021- 0000	LCFF SUPP FUNDI,STATE UNEMPLOYM,INSTRUCTION		2.00
( 003611) 01- 0700- 0- 1110- 1000- 3602- 021- 0000	LCFF SUPP FUNDI,WORKERS' COMP:C,INSTRUCTION		74.00
( 023926) 01- 0700- 0- 1110- 2140- 5800- 021- 0000	LCFF SUPP FUNDI,PROF/CONSULT SE,IN-HOUSE INSTR	364.00	
( 023926) 01- 0700- 0- 1110- 2140- 5800- 021- 0000	LCFF SUPP FUNDI,PROF/CONSULT SE,IN-HOUSE INSTR	35.00	
( 003611) 01- 0700- 0- 1110- 1000- 3602- 021- 0000	LCFF SUPP FUNDI,WORKERS' COMP:C,INSTRUCTION		35.00
		<b>399.00</b>	<b>399.00</b>

JE # <b>BR21-01102</b> JE Trans Date 04/13/2021 JE Posted 04/13/2021 Comment BL-MH EWR 26483,26486 PARAED HEALTH SCREENING			
( 024119) 01- 0700- 0- 1110- 1000- 2130- 032- 0000	LCFF SUPP FUNDI,CLASS INSTR AID,INSTRUCTION		653.00
( 020254) 01- 0700- 0- 1110- 1000- 3312- 032- 0000	LCFF SUPP FUNDI,FICA:CLASS,INSTRUCTION		41.00
( 020253) 01- 0700- 0- 1110- 1000- 3332- 032- 0000	LCFF SUPP FUNDI,MEDICARE:CLASS,INSTRUCTION		10.00
( 003581) 01- 0700- 0- 1110- 1000- 3502- 032- 0000	LCFF SUPP FUNDI,STATE UNEMPLOYM,INSTRUCTION		1.00
( 020257) 01- 0700- 0- 1110- 1000- 3602- 032- 0000	LCFF SUPP FUNDI,WORKERS' COMP:C,INSTRUCTION		13.00
( 003645) 01- 0700- 0- 1110- 1000- 4300- 032- 0000	LCFF SUPP FUNDI,MATERIALS & SUP,INSTRUCTION	718.00	
		<b>718.00</b>	<b>718.00</b>

JE # <b>BR21-01103</b> JE Trans Date 04/13/2021 JE Posted 04/13/2021 Comment JL-Adjust Prop Tax to J-29 Period 2			
( 000006) 01- 0000- 0- 0000- 0000- 8021- 020- 0000	NO REPORTING RE,HOMEOWNERS' EXE		2,015.00
( 000011) 01- 0000- 0- 0000- 0000- 8042- 020- 0000	NO REPORTING RE,UNSECURED ROLL	72,169.00	
( 000013) 01- 0000- 0- 0000- 0000- 8043- 020- 0000	NO REPORTING RE,PRIOR YEARS' TA		44,254.00
( 000017) 01- 0000- 0- 0000- 0000- 8047- 020- 0000	NO REPORTING RE,COMMUNITY REDEV	25,731.00	
( 000020) 01- 0000- 0- 0000- 0000- 8082- 020- 0000	NO REPORTING RE,OTHER IN-LIEU T	3,754.00	
( 000007) 01- 0000- 0- 0000- 0000- 8021- 030- 0000	NO REPORTING RE,HOMEOWNERS' EXE		4,688.00
( 000008) 01- 0000- 0- 0000- 0000- 8022- 030- 0000	NO REPORTING RE,TIMBER YIELD TA		34.00
( 000012) 01- 0000- 0- 0000- 0000- 8042- 030- 0000	NO REPORTING RE,UNSECURED ROLL	81,104.00	
( 000014) 01- 0000- 0- 0000- 0000- 8043- 030- 0000	NO REPORTING RE,PRIOR YEARS' TA		52,392.00
( 000015) 01- 0000- 0- 0000- 0000- 8044- 030- 0000	NO REPORTING RE,SUPPLEMENTAL TA		4,623.00
( 000016) 01- 0000- 0- 0000- 0000- 8045- 030- 0000	NO REPORTING RE,EDU REV AUGMENT		27,272.00
( 000018) 01- 0000- 0- 0000- 0000- 8047- 030- 0000	NO REPORTING RE,COMMUNITY REDEV		11,036.00
( 000019) 01- 0000- 0- 0000- 0000- 8048- 030- 0000	NO REPORTING RE,PENALTY & INTER		3,330.00
( 000021) 01- 0000- 0- 0000- 0000- 8082- 030- 0000	NO REPORTING RE,OTHER IN-LIEU T	7,194.00	
	<b>Net decrease to Appropriations</b>	<b>189,952.00</b>	<b>149,644.00</b>

JE # <b>BR21-01104</b> JE Trans Date 04/13/2021 JE Posted 04/13/2021 Comment JB-PARKING PASSES			
Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = R, Starting Transaction Date = 4/6/2021, Ending Transaction Date = 4/27/2021, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)		<a href="#">ESCAPE</a>	<a href="#">ONLINE</a>
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Account		Description			From	To
(continued)	JE # <b>BR21-01104</b>	JE Trans Date 04/13/2021	JE Posted 04/13/2021	Comment JB-PARKING PASSES		
(007778)	01-9010-0-0000-2700-5800-034-0088			OTHER RESTRICTE,PROF/CONSULT SE,SCHOOL ADMINIST	CR	3,478.00
(007746)	01-9010-0-0000-2700-4300-034-0088			OTHER RESTRICTE,MATERIALS & SUP,SCHOOL ADMINIST	DR	3,478.00
						<b>3,478.00</b>
						<b>3,478.00</b>
	JE # <b>BR21-01105</b>	JE Trans Date 04/14/2021	JE Posted 04/14/2021	Comment BD-AN-REVERSE COASTAL		
(023998)	01-3010-0-1140-1000-5800-432-0000			BAS GNT LOW-INC,PROF/CONSULT SE,INSTRUCTION	DR	5,701.00
(004440)	01-3010-0-1110-1000-4300-432-0000			BAS GNT LOW-INC,MATERIALS & SUP,INSTRUCTION	CR	5,701.00
						<b>5,701.00</b>
						<b>5,701.00</b>
	JE # <b>BR21-01106</b>	JE Trans Date 04/14/2021	JE Posted 04/14/2021	Comment BD-AN-COSTAL ENTERPRISES		
(003645)	01-0700-0-1110-1000-4300-032-0000			LCFF SUPP FUNDI,MATERIALS & SUP,INSTRUCTION	DR	5,700.00
(024480)	01-0700-0-1140-1000-5800-032-0000			LCFF SUPP FUNDI,PROF/CONSULT SE,INSTRUCTION	CR	5,700.00
						<b>5,700.00</b>
						<b>5,700.00</b>
	JE # <b>BR21-01107</b>	JE Trans Date 04/14/2021	JE Posted 04/14/2021	Comment JL-For EWRs		
(009481)	13-5310-0-0000-3700-3402-846-0000			CHLD NUTR:SCHOO,HEALTH & WELFAR,FOOD SERVICES	DR	6,587.00
(009466)	13-5310-0-0000-3700-2230-846-0000			CHLD NUTR:SCHOO,CLASS PUPIL SUP,FOOD SERVICES	CR	6,587.00
						<b>6,587.00</b>
						<b>6,587.00</b>
	JE # <b>BR21-01109</b>	JE Trans Date 04/14/2021	JE Posted 04/14/2021	Comment BD-COVER NEGATIVES		
(000126)	01-0000-0-0000-2110-3331-430-0000			NO REPORTING RE,MEDICARE:CERT,INSTRUCTIONAL S	CR	1.00
(000153)	01-0000-0-0000-2110-3601-430-0000			NO REPORTING RE,WORKERS' COMP:C,INSTRUCTIONAL S	CR	1.00
(000998)	01-0000-0-0000-3160-1930-430-0000			NO REPORTING RE,CERT OTHR SALAR,PUPIL TESTING S	CR	209.00
(001004)	01-0000-0-0000-3160-2930-430-0000			NO REPORTING RE,OTHER CLASS SAL,PUPIL TESTING S	DR	1,006.00
(014814)	01-0000-0-0000-3160-3201-430-0000			NO REPORTING RE,PERS:CERT,PUPIL TESTING S	CR	360.00
(001009)	01-0000-0-0000-3160-3202-430-0000			NO REPORTING RE,PERS:CLASSIFIED,PUPIL TESTING S	CR	142.00
(001013)	01-0000-0-0000-3160-3311-430-0000			NO REPORTING RE,FICA:CERT,PUPIL TESTING S	CR	97.00
(001015)	01-0000-0-0000-3160-3312-430-0000			NO REPORTING RE,FICA:CLASS,PUPIL TESTING S	CR	98.00
(001022)	01-0000-0-0000-3160-3332-430-0000			NO REPORTING RE,MEDICARE:CLASS,PUPIL TESTING S	CR	42.00
(001038)	01-0000-0-0000-3160-3602-430-0000			NO REPORTING RE,WORKERS' COMP:C,PUPIL TESTING S	CR	56.00
						<b>1,006.00</b>
						<b>1,006.00</b>
	JE # <b>BR21-01110</b>	JE Trans Date 04/14/2021	JE Posted 04/14/2021	Comment BD-EWR 26225 GAONA		
(001004)	01-0000-0-0000-3160-2930-430-0000			NO REPORTING RE,OTHER CLASS SAL,PUPIL TESTING S	CR	1,546.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = R, Starting Transaction Date = 4/6/2021, Ending Transaction Date = 4/27/2021, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

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Account	Description	From	To
(continued) JE # <b>BR21-01110</b> JE Trans Date 04/14/2021 JE Posted 04/14/2021 Comment BD-EWR 26225 GAONA			
( 001009) 01- 0000- 0- 0000- 3160- 3202- 430- 0000	NO REPORTING RE,PERS:CLASSIFIED,PUPIL TESTING S	CR	448.00
( 001015) 01- 0000- 0- 0000- 3160- 3312- 430- 0000	NO REPORTING RE,FICA:CLASS,PUPIL TESTING S	CR	134.00
( 001022) 01- 0000- 0- 0000- 3160- 3332- 430- 0000	NO REPORTING RE,MEDICARE:CLASS,PUPIL TESTING S	CR	32.00
( 001031) 01- 0000- 0- 0000- 3160- 3502- 430- 0000	NO REPORTING RE,STATE UNEMPLOYM,PUPIL TESTING S	CR	2.00
( 001038) 01- 0000- 0- 0000- 3160- 3602- 430- 0000	NO REPORTING RE,WORKERS' COMP:C,PUPIL TESTING S	CR	44.00
( 002448) 01- 0000- 0- 1370- 1000- 5300- 530- 0000	NO REPORTING RE,DUES & MEMBERSH,INSTRUCTION	DR	2,206.00
		<b>2,206.00</b>	<b>2,206.00</b>

JE # <b>BR21-01111</b> JE Trans Date 04/14/2021 JE Posted 04/14/2021 Comment BD-AN-SCCOOE-PBIS			
( 021711) 01- 3010- 0- 0000- 3120- 1230- 432- 0000	BAS GNT LOW-INC,CERT PUPIL SUPP,PSYCHOLOGICAL S	DR	2,160.00
( 021712) 01- 3010- 0- 0000- 3120- 3101- 432- 0000	BAS GNT LOW-INC,STRS:CERT,PSYCHOLOGICAL S	DR	398.00
( 021717) 01- 3010- 0- 0000- 3120- 3331- 432- 0000	BAS GNT LOW-INC,MEDICARE:CERT,PSYCHOLOGICAL S	DR	32.00
( 021720) 01- 3010- 0- 0000- 3120- 3601- 432- 0000	BAS GNT LOW-INC,WORKERS' COMP:C,PSYCHOLOGICAL S	DR	44.00
( 004440) 01- 3010- 0- 1110- 1000- 4300- 432- 0000	BAS GNT LOW-INC,MATERIALS & SUP,INSTRUCTION	DR	1,616.00
( 011578) 01- 3010- 0- 1110- 1000- 5200- 432- 0000	BAS GNT LOW-INC,TRAVEL & CONFER,INSTRUCTION	CR	4,250.00
		<b>4,250.00</b>	<b>4,250.00</b>

JE # <b>BR21-01112</b> JE Trans Date 04/14/2021 JE Posted 04/14/2021 Comment JL-For IReady Elem			
( 024491) 01- 7420- 0- 1110- 1000- 5800- 820- 0000	LEARN LOSS MITI,PROF/CONSULT SE,INSTRUCTION	CR	1,500.00
( 021116) 01- 7420- 0- 1110- 1000- 4399- 820- 0000	LEARN LOSS MITI,HOLDING ACCOUNT,INSTRUCTION	DR	111.00
( 022740) 01- 7420- 0- 1110- 1000- 5900- 820- 0000	LEARN LOSS MITI,COMMUNICATIONS,INSTRUCTION	DR	1,389.00
		<b>1,500.00</b>	<b>1,500.00</b>

JE # <b>BR21-01113</b> JE Trans Date 04/14/2021 JE Posted 04/14/2021 Comment BL-DU77885			
( 011066) 73- 0992- 0- 8100- 5900- 5800- 000- 0000	BURT LOWE SCHOL,PROF/CONSULT SE,OTHER COMMUNITY	CR	893.00
( 011058) 73- 0992- 0- 0000- 0000- 8699- 000- 0000	BURT LOWE SCHOL,ALL OTHER LOCAL	DR	893.00
( 005805) 01- 5640- 0- 5001- 2110- 4399- 200- 0000	MEDI-CAL BILLIN,HOLDING ACCOUNT,INSTRUCTIONAL S	CR	3,990.00
( 005794) 01- 5640- 0- 5001- 0000- 8290- 200- 0000	MEDI-CAL BILLIN,ALL OTHER FEDER	DR	3,990.00
( 008761) 01- 9016- 0- 1110- 1000- 4300- 031- 3156	DONATIONS,MATERIALS & SUP,INSTRUCTION	CR	1,000.00
( 008482) 01- 9016- 0- 0000- 0000- 8699- 031- 3156	DONATIONS,ALL OTHER LOCAL	DR	1,000.00
( 007924) 01- 9010- 0- 0000- 8110- 4300- 049- FACU	OTHER RESTRICTE,MATERIALS & SUP,MAINTENANCE	CR	490.00
( 007924) 01- 9010- 0- 0000- 8110- 4300- 049- FACU	OTHER RESTRICTE,MATERIALS & SUP,MAINTENANCE	CR	699.00
( 007599) 01- 9010- 0- 0000- 0000- 8699- 049- FACU	OTHER RESTRICTE,ALL OTHER LOCAL	DR	1,189.00
( 007924) 01- 9010- 0- 0000- 8110- 4300- 049- FACU	OTHER RESTRICTE,MATERIALS & SUP,MAINTENANCE	CR	1,573.00
( 007599) 01- 9010- 0- 0000- 0000- 8699- 049- FACU	OTHER RESTRICTE,ALL OTHER LOCAL	DR	1,573.00
( 007924) 01- 9010- 0- 0000- 8110- 4300- 049- FACU	OTHER RESTRICTE,MATERIALS & SUP,MAINTENANCE	CR	2,604.00

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(continued) JE # <b>BR21-01113</b> JE Trans Date 04/14/2021 JE Posted 04/14/2021 Comment BL-DU77885			
(007599) 01- 9010- 0- 0000- 0000- 8699- 049- FACU	OTHER RESTRICTE,ALL OTHER LOCAL	DR	2,604.00
<b>Net increase to Appropriations</b>		<b>.00</b>	<b>22,498.00</b>
JE # <b>BR21-01114</b> JE Trans Date 04/14/2021 JE Posted 04/14/2021 Comment ST-Add Budget for SCHS Football Transporation			
(002607) 01- 0000- 0- 1400- 4200- 5800- 848- 0000	NO REPORTING RE,PROF/CONSULT SE,SCHOOL-SPONSORE	CR	945.00
(001627) 01- 0000- 0- 1110- 1000- 1140- 834- 0000	NO REPORTING RE,CERT SALARY:SUB,INSTRUCTION	CR	
<b>Net increase to Appropriations</b>		<b>.00</b>	<b>945.00</b>
JE # <b>BR21-01115</b> JE Trans Date 04/14/2021 JE Posted 04/14/2021 Comment ST-Add Budget for SCHS Football Transportation			
(001628) 01- 0000- 0- 1110- 1000- 1140- 835- 0000	NO REPORTING RE,CERT SALARY:SUB,INSTRUCTION	DR	945.00
<b>Net decrease to Appropriations</b>		<b>945.00</b>	<b>.00</b>
JE # <b>BR21-01116</b> JE Trans Date 04/15/2021 JE Posted 04/15/2021 Comment JL-For yardsticks for all schools			
(023650) 01- 7420- 0- 0000- 3140- 4300- 820- 0000	LEARN LOSS MITI,MATERIALS & SUP,HEALTH SERVICES	CR	118.00
(023325) 01- 7420- 0- 0000- 3140- 4300- 830- 0000	LEARN LOSS MITI,MATERIALS & SUP,HEALTH SERVICES	CR	219.00
(022740) 01- 7420- 0- 1110- 1000- 5900- 820- 0000	LEARN LOSS MITI,COMMUNICATIONS,INSTRUCTION	DR	118.00
(022741) 01- 7420- 0- 1110- 1000- 5900- 830- 0000	LEARN LOSS MITI,COMMUNICATIONS,INSTRUCTION	DR	219.00
<b>Net increase to Appropriations</b>		<b>337.00</b>	<b>337.00</b>
JE # <b>BR21-01117</b> JE Trans Date 04/15/2021 JE Posted 04/15/2021 Comment BD-COVER NEGATIVES			
(023505) 01- 3182- 0- 3200- 1000- 1130- 436- 0000	ESSA (CSI),CERT SALARY:EWA,INSTRUCTION	CR	1,116.00
(022321) 01- 3182- 0- 3200- 1000- 3101- 436- 0000	ESSA (CSI),STRS:CERT,INSTRUCTION	CR	180.00
(022326) 01- 3182- 0- 3200- 1000- 3331- 436- 0000	ESSA (CSI),MEDICARE:CERT,INSTRUCTION	CR	17.00
(022328) 01- 3182- 0- 3200- 1000- 3501- 436- 0000	ESSA (CSI),STATE UNEMPLOYM,INSTRUCTION	CR	1.00
(022329) 01- 3182- 0- 3200- 1000- 3601- 436- 0000	ESSA (CSI),WORKERS' COMP:C,INSTRUCTION	CR	22.00
(022374) 01- 3182- 0- 3200- 1000- 4300- 436- 0000	ESSA (CSI),MATERIALS & SUP,INSTRUCTION	DR	1,336.00
<b>Net decrease to Appropriations</b>		<b>1,336.00</b>	<b>1,336.00</b>
JE # <b>BR21-01118</b> JE Trans Date 04/15/2021 JE Posted 04/15/2021 Comment JL-Sidewalk COVID Signs for all schools			
(023650) 01- 7420- 0- 0000- 3140- 4300- 820- 0000	LEARN LOSS MITI,MATERIALS & SUP,HEALTH SERVICES	CR	903.00
(023325) 01- 7420- 0- 0000- 3140- 4300- 830- 0000	LEARN LOSS MITI,MATERIALS & SUP,HEALTH SERVICES	CR	1,677.00
(021117) 01- 7420- 0- 1110- 1000- 4399- 830- 0000	LEARN LOSS MITI,HOLDING ACCOUNT,INSTRUCTION	DR	1,677.00
(022740) 01- 7420- 0- 1110- 1000- 5900- 820- 0000	LEARN LOSS MITI,COMMUNICATIONS,INSTRUCTION	DR	903.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = R, Starting Transaction Date = 4/6/2021, Ending Transaction Date = 4/27/2021, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

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		<b>2,580.00</b>	<b>2,580.00</b>
<b>JE # BR21-01119 JE Trans Date 04/15/2021 JE Posted 04/15/2021 Comment JL-Add ELO Budget Res 7425</b>			
( 024581) 01- 7425- 0- 0000- 0000- 8590- 820- 0000	ELO GF,ALL OTHER STATE	DR	1,141,242.00
( 024582) 01- 7425- 0- 1110- 1000- 4399- 820- 0000	ELO GF,HOLDING ACCOUNT,INSTRUCTION	CR	1,141,242.00
( 024580) 01- 7425- 0- 0000- 0000- 8590- 830- 0000	ELO GF,ALL OTHER STATE	DR	2,907,825.00
( 024583) 01- 7425- 0- 1110- 1000- 4399- 830- 0000	ELO GF,HOLDING ACCOUNT,INSTRUCTION	CR	2,905,475.00
( 024579) 01- 7425- 0- 1400- 4200- 4300- 830- 0000	ELO GF,MATERIALS & SUP,SCHOOL-SPONSORE	CR	2,350.00
<b>Net increase to Appropriations</b>		<b>.00</b>	<b>8,098,134.00</b>
<b>JE # BR21-01120 JE Trans Date 04/16/2021 JE Posted 04/16/2021 Comment BD VARIOUS TRANSPORTATION EWRS</b>			
( 003954) 01- 0723- 0- 0000- 3600- 2230- 848- 0000	TRANSPORT:HOME,CLASS PUPIL SUP,PUPIL TRANSPORT	DR	5,117.00
( 003955) 01- 0723- 0- 0000- 3600- 2240- 848- 0000	TRANSPORT:HOME,CLASS PUPIL SUP,PUPIL TRANSPORT	DR	208.00
( 003956) 01- 0723- 0- 0000- 3600- 2290- 848- 0000	TRANSPORT:HOME,CLASS PUPIL SUP,PUPIL TRANSPORT	DR	101.00
( 003960) 01- 0723- 0- 0000- 3600- 3202- 848- 0000	TRANSPORT:HOME,PERS:CLASSIFIED,PUPIL TRANSPORT	CR	664.00
( 003962) 01- 0723- 0- 0000- 3600- 3312- 848- 0000	TRANSPORT:HOME,FICA:CLASS,PUPIL TRANSPORT	CR	298.00
( 003964) 01- 0723- 0- 0000- 3600- 3332- 848- 0000	TRANSPORT:HOME,MEDICARE:CLASS,PUPIL TRANSPORT	CR	70.00
( 003965) 01- 0723- 0- 0000- 3600- 3402- 848- 0000	TRANSPORT:HOME,HEALTH & WELFAR,PUPIL TRANSPORT	CR	4,306.00
( 003966) 01- 0723- 0- 0000- 3600- 3502- 848- 0000	TRANSPORT:HOME,STATE UNEMPLOYM,PUPIL TRANSPORT	CR	4.00
( 003968) 01- 0723- 0- 0000- 3600- 3602- 848- 0000	TRANSPORT:HOME,WORKERS' COMP:C,PUPIL TRANSPORT	CR	84.00
<b>Net increase to Appropriations</b>		<b>5,426.00</b>	<b>5,426.00</b>
<b>JE # BR21-01121 JE Trans Date 04/16/2021 JE Posted 04/16/2021 Comment JL-Add Budget for Res 7422-In-Person Instruction</b>			
( 024584) 01- 7422- 0- 0000- 0000- 8590- 820- 0000	IPI GF,ALL OTHER STATE	DR	566,677.00
( 024585) 01- 7422- 0- 0000- 0000- 8590- 830- 0000	IPI GF,ALL OTHER STATE	DR	1,415,226.00
( 024586) 01- 7422- 0- 1110- 1000- 4399- 820- 0000	IPI GF,HOLDING ACCOUNT,INSTRUCTION	CR	566,677.00
( 024587) 01- 7422- 0- 1110- 1000- 4399- 830- 0000	IPI GF,HOLDING ACCOUNT,INSTRUCTION	CR	1,415,226.00
<b>Net increase to Appropriations</b>		<b>.00</b>	<b>3,963,806.00</b>
<b>JE # BR21-01122 JE Trans Date 04/16/2021 JE Posted 04/16/2021 Comment JL-Add Budget for Res 7426 ELO Para</b>			
( 024588) 01- 7426- 0- 0000- 0000- 8590- 820- 0000	ELO PARA GF,ALL OTHER STATE	DR	119,360.00
( 024590) 01- 7426- 0- 0000- 0000- 8590- 830- 0000	ELO PARA GF,ALL OTHER STATE	DR	298,092.00
( 024591) 01- 7426- 0- 1110- 1000- 2100- 820- 0000	ELO PARA GF,CLASS:INSTRUCTI,INSTRUCTION	CR	119,360.00
( 024601) 01- 7426- 0- 1110- 1000- 2100- 830- 0000	ELO PARA GF,CLASS:INSTRUCTI,INSTRUCTION	CR	298,092.00



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<b>Net increase to Appropriations</b>		<b>.00</b>	<b>834,904.00</b>
<b>JE # BR21-01123    JE Trans Date 04/16/2021    JE Posted 04/16/2021    Comment BD-PS-AVID WORKSHOPS</b>			
( 004418) 01- 3010- 0- 1110- 1000- 4100- 433- 0000	BAS GNT LOW-INC,APPR TEXTBOOK &,INSTRUCTION	DR	5,100.00
( 004564) 01- 3010- 0- 1370- 1000- 5200- 433- 0000	BAS GNT LOW-INC,TRAVEL & CONFER,INSTRUCTION	CR	5,100.00
		<b>5,100.00</b>	<b>5,100.00</b>
<b>JE # BR21-01124    JE Trans Date 04/16/2021    JE Posted 04/16/2021    Comment BD-JB-MUSIC</b>			
( 000614) 01- 0000- 0- 0000- 2700- 5800- 835- 0014	NO REPORTING RE,PROF/CONSULT SE,SCHOOL ADMINIST	CR	500.00
( 000576) 01- 0000- 0- 0000- 2700- 4300- 835- 0014	NO REPORTING RE,MATERIALS & SUP,SCHOOL ADMINIST	DR	500.00
		<b>500.00</b>	<b>500.00</b>
<b>JE # BR21-01125    JE Trans Date 04/16/2021    JE Posted 04/16/2021    Comment BD-EWR 26638 PEER TUTOR</b>			
( 023727) 01- 0700- 0- 1110- 1000- 2930- 034- 0000	LCFF SUPP FUNDI,OTHER CLASS SAL,INSTRUCTION	CR	700.00
( 023582) 01- 0700- 0- 1110- 1000- 3502- 034- 0000	LCFF SUPP FUNDI,STATE UNEMPLOYM,INSTRUCTION	CR	1.00
( 023583) 01- 0700- 0- 1110- 1000- 3602- 034- 0000	LCFF SUPP FUNDI,WORKERS' COMP:C,INSTRUCTION	CR	14.00
( 003647) 01- 0700- 0- 1110- 1000- 4300- 034- 0000	LCFF SUPP FUNDI,MATERIALS & SUP,INSTRUCTION	DR	715.00
		<b>715.00</b>	<b>715.00</b>
<b>JE # BR21-01126    JE Trans Date 04/16/2021    JE Posted 04/16/2021    Comment BD-JB-SPOTLIGHT</b>			
( 024771) 01- 0809- 0- 1270- 4100- 6500- 834- 0809	Measure T,EQUIPMENT REPLA,SCHOOL-SPONSORE	CR	5,295.00
( 020422) 01- 0809- 0- 1270- 4100- 4300- 834- 0809	Measure T,MATERIALS & SUP,SCHOOL-SPONSORE	DR	3,219.00
( 022318) 01- 0809- 0- 1120- 4100- 4300- 834- 0809	Measure T,MATERIALS & SUP,SCHOOL-SPONSORE	DR	2,000.00
( 022270) 01- 0809- 0- 1250- 4100- 4300- 834- 0809	Measure T,MATERIALS & SUP,SCHOOL-SPONSORE	DR	76.00
		<b>5,295.00</b>	<b>5,295.00</b>
<b>JE # BR21-01127    JE Trans Date 04/16/2021    JE Posted 04/16/2021    Comment BD-JB-SPOTLIGHT</b>			
( 024772) 01- 0000- 0- 1270- 4100- 6500- 034- 0000	NO REPORTING RE,EQUIPMENT REPLA,SCHOOL-SPONSORE	CR	100.00
( 001935) 01- 0000- 0- 1110- 1000- 4300- 034- 0000	NO REPORTING RE,MATERIALS & SUP,INSTRUCTION	DR	100.00
		<b>100.00</b>	<b>100.00</b>
<b>JE # BR21-01128    JE Trans Date 04/16/2021    JE Posted 04/16/2021    Comment BD-SEAL OF BILITERACY</b>			
( 002002) 01- 0000- 0- 1110- 2130- 4300- 530- 0000	NO REPORTING RE,MATERIALS & SUP,CURRICULUM DEVE	CR	1,280.00
( 002448) 01- 0000- 0- 1370- 1000- 5300- 530- 0000	NO REPORTING RE,DUES & MEMBERSH,INSTRUCTION	DR	1,280.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = R, Starting Transaction Date = 4/6/2021, Ending Transaction Date = 4/27/2021, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

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		<b>1,280.00</b>	<b>1,280.00</b>
JE # <b>BR21-01129</b> JE Trans Date 04/16/2021 JE Posted 04/16/2021 Comment BD-SEAL OF BILITERACY			
( 002002) 01- 0000- 0- 1110- 2130- 4300- 530- 0000	NO REPORTING RE,MATERIALS & SUP,CURRICULUM DEVE	DR	1,280.00
( 002448) 01- 0000- 0- 1370- 1000- 5300- 530- 0000	NO REPORTING RE,DUES & MEMBERSH,INSTRUCTION	CR	1,280.00
		<b>1,280.00</b>	<b>1,280.00</b>
JE # <b>BR21-01130</b> JE Trans Date 04/16/2021 JE Posted 04/16/2021 Comment BD-SEAL OF BILITERACY			
( 015004) 01- 0000- 0- 0000- 2130- 4300- 530- 0000	NO REPORTING RE,MATERIALS & SUP,CURRICULUM DEVE	CR	1,280.00
( 002448) 01- 0000- 0- 1370- 1000- 5300- 530- 0000	NO REPORTING RE,DUES & MEMBERSH,INSTRUCTION	DR	1,280.00
		<b>1,280.00</b>	<b>1,280.00</b>
JE # <b>BR21-01131</b> JE Trans Date 04/16/2021 JE Posted 04/16/2021 Comment BD-PS-DMV FEES			
( 003969) 01- 0723- 0- 0000- 3600- 4300- 048- 0000	TRANSPORT:HOME,MATERIALS & SUP,PUPIL TRANSPORT	DR	85.00
( 003973) 01- 0723- 0- 0000- 3600- 5300- 048- 0000	TRANSPORT:HOME,DUES & MEMBERSH,PUPIL TRANSPORT	CR	85.00
		<b>85.00</b>	<b>85.00</b>
JE # <b>BR21-01132</b> JE Trans Date 04/16/2021 JE Posted 04/16/2021 Comment JL-Move budget to cover negatives			
( 022174) 01- 3220- 0- 5770- 1190- 5800- 220- 0000	CRF COVID,PROF/CONSULT SE,SE:OTHER SPEC I	CR	1,540.00
( 022180) 01- 3220- 0- 5770- 1190- 5800- 230- 0000	CRF COVID,PROF/CONSULT SE,SE:OTHER SPEC I	CR	1,960.00
( 020663) 01- 3220- 0- 1110- 1000- 4399- 820- 0000	CRF COVID,HOLDING ACCOUNT,INSTRUCTION	DR	1,027.00
( 021742) 01- 3220- 0- 1110- 1000- 4300- 830- 0000	CRF COVID,MATERIALS & SUP,INSTRUCTION	DR	1,074.00
( 021743) 01- 3220- 0- 1110- 1000- 4300- 520- 0000	CRF COVID,MATERIALS & SUP,INSTRUCTION	DR	58.00
( 021015) 01- 3220- 0- 0000- 3140- 4300- 820- 0000	CRF COVID,MATERIALS & SUP,HEALTH SERVICES	DR	29.00
( 021236) 01- 3220- 0- 1110- 1000- 5900- 820- 0000	CRF COVID,COMMUNICATIONS,INSTRUCTION	DR	1,116.00
( 021237) 01- 3220- 0- 1110- 1000- 5900- 830- 0000	CRF COVID,COMMUNICATIONS,INSTRUCTION	DR	900.00
( 021016) 01- 3220- 0- 0000- 3140- 4300- 830- 0000	CRF COVID,MATERIALS & SUP,HEALTH SERVICES	CR	14.00
( 023898) 01- 3220- 0- 0000- 8200- 4300- 820- 0000	CRF COVID,MATERIALS & SUP,OPERATIONS	CR	339.00
( 023127) 01- 3220- 0- 0000- 8200- 4400- 820- 0000	CRF COVID,NON-CAPITALIZED,OPERATIONS	CR	199.00
( 021741) 01- 3220- 0- 1110- 1000- 4300- 820- 0000	CRF COVID,MATERIALS & SUP,INSTRUCTION	CR	152.00
		<b>4,204.00</b>	<b>4,204.00</b>
JE # <b>BR21-01133</b> JE Trans Date 04/19/2021 JE Posted 04/19/2021 Comment BD-EWR 26298 GONZALES			
( 023916) 01- 9010- 0- 0000- 3140- 2230- 621- 0061	OTHER RESTRICTE,CLASS PUPIL SUP,HEALTH SERVICES	CR	1,225.00
( 023920) 01- 9010- 0- 0000- 3140- 3202- 621- 0061	OTHER RESTRICTE,PERS:CLASSIFIED,HEALTH SERVICES	CR	254.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = R, Starting Transaction Date = 4/6/2021, Ending Transaction Date = 4/27/2021, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

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Account	Description	From	To
(continued) JE # <b>BR21-01133</b> JE Trans Date 04/19/2021 JE Posted 04/19/2021 Comment BD-EWR 26298 GONZALES			
( 023921) 01- 9010- 0- 0000- 3140- 3312- 621- 0061	OTHER RESTRICTE,FICA:CLASS,HEALTH SERVICES	CR	76.00
( 023922) 01- 9010- 0- 0000- 3140- 3332- 621- 0061	OTHER RESTRICTE,MEDICARE:CLASS,HEALTH SERVICES	CR	18.00
( 023924) 01- 9010- 0- 0000- 3140- 3502- 621- 0061	OTHER RESTRICTE,STATE UNEMPLOYM,HEALTH SERVICES	CR	1.00
( 023925) 01- 9010- 0- 0000- 3140- 3602- 621- 0061	OTHER RESTRICTE,WORKERS' COMP:C,HEALTH SERVICES	CR	25.00
( 007836) 01- 9010- 0- 0000- 3140- 4300- 600- 0061	OTHER RESTRICTE,MATERIALS & SUP,HEALTH SERVICES	DR	1,599.00
		<b>1,599.00</b>	<b>1,599.00</b>

JE # <b>BR21-01134</b> JE Trans Date 04/19/2021 JE Posted 04/19/2021 Comment JL-for DLV Generator Gas Piping			
( 024834) 21- 9720- 0- 0000- 8500- 5800- 023- 9164	2012 SERIES A G,PROF/CONSULT SE,FACILITIES ACQ	CR	4,642.00
	<b>Net increase to Appropriations</b>	<b>.00</b>	<b>4,642.00</b>

JE # <b>BR21-01135</b> JE Trans Date 04/19/2021 JE Posted 04/19/2021 Comment JL-For Locatelli Movers for Storage for Distance Learning			
( 024845) 01- 7420- 0- 0000- 8200- 5600- 820- 0000	LEARN LOSS MITI,RENTAL/LEASE/RE,OPERATIONS	CR	700.00
( 024846) 01- 7420- 0- 0000- 8200- 5600- 830- 0000	LEARN LOSS MITI,RENTAL/LEASE/RE,OPERATIONS	CR	1,300.00
( 022740) 01- 7420- 0- 1110- 1000- 5900- 820- 0000	LEARN LOSS MITI,COMMUNICATIONS,INSTRUCTION	DR	700.00
( 022741) 01- 7420- 0- 1110- 1000- 5900- 830- 0000	LEARN LOSS MITI,COMMUNICATIONS,INSTRUCTION	DR	1,299.00
( 021117) 01- 7420- 0- 1110- 1000- 4399- 830- 0000	LEARN LOSS MITI,HOLDING ACCOUNT,INSTRUCTION	DR	1.00
		<b>2,000.00</b>	<b>2,000.00</b>

JE # <b>BR21-01136</b> JE Trans Date 04/19/2021 JE Posted 04/19/2021 Comment BD-FC-DIANA WILSON MEDICAL MINI GRANT			
( 024847) 01- 5640- 0- 5001- 2110- 5200- 235- 0000	MEDI-CAL BILLIN,TRAVEL & CONFER,INSTRUCTIONAL S	CR	33.00
( 005805) 01- 5640- 0- 5001- 2110- 4399- 200- 0000	MEDI-CAL BILLIN,HOLDING ACCOUNT,INSTRUCTIONAL S	DR	33.00
		<b>33.00</b>	<b>33.00</b>

JE # <b>BR21-01137</b> JE Trans Date 04/19/2021 JE Posted 04/19/2021 Comment BD-FC-ALMA PARTIDA MEDICAL MINI GRANT			
( 024849) 01- 5640- 0- 5001- 2110- 5200- 220- 0000	MEDI-CAL BILLIN,TRAVEL & CONFER,INSTRUCTIONAL S	CR	224.00
( 005805) 01- 5640- 0- 5001- 2110- 4399- 200- 0000	MEDI-CAL BILLIN,HOLDING ACCOUNT,INSTRUCTIONAL S	DR	224.00
		<b>224.00</b>	<b>224.00</b>

JE # <b>BR21-01138</b> JE Trans Date 04/19/2021 JE Posted 04/19/2021 Comment BD-FC-MARSHALL SOMERS MEDICAL MINI GRANT			
( 024848) 01- 5640- 0- 5001- 2110- 5200- 230- 0000	MEDI-CAL BILLIN,TRAVEL & CONFER,INSTRUCTIONAL S	CR	243.00
( 005805) 01- 5640- 0- 5001- 2110- 4399- 200- 0000	MEDI-CAL BILLIN,HOLDING ACCOUNT,INSTRUCTIONAL S	DR	243.00

Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = R, Starting Transaction Date = 4/6/2021, Ending Transaction Date = 4/27/2021, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)

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Account	Description	From	To
		<b>243.00</b>	<b>243.00</b>
JE # <b>BR21-01139</b> JE Trans Date 04/19/2021 JE Posted 04/19/2021 Comment BD-JB-SPOT LIGHT			
( 001935) 01- 0000- 0- 1110- 1000- 4300- 034- 0000	NO REPORTING RE,MATERIALS & SUP,INSTRUCTION	DR 110.00	
( 024772) 01- 0000- 0- 1270- 4100- 6500- 034- 0000	NO REPORTING RE,EQUIPMENT REPLA,SCHOOL-SPONSORE	CR	110.00
		<b>110.00</b>	<b>110.00</b>
JE # <b>BR21-01140</b> JE Trans Date 04/19/2021 JE Posted 04/19/2021 Comment BD- COVER NEGATIVES			
( 000997) 01- 0000- 0- 0000- 3160- 1930- 420- 0000	NO REPORTING RE,CERT OTHR SALAR,PUPIL TESTING S	DR 4,594.00	
( 001003) 01- 0000- 0- 0000- 3160- 2930- 420- 0000	NO REPORTING RE,OTHER CLASS SAL,PUPIL TESTING S	CR	3,960.00
( 014831) 01- 0000- 0- 0000- 3160- 3201- 420- 0000	NO REPORTING RE,PERS:CERT,PUPIL TESTING S	CR	101.00
( 001008) 01- 0000- 0- 0000- 3160- 3202- 420- 0000	NO REPORTING RE,PERS:CLASSIFIED,PUPIL TESTING S	CR	332.00
( 001012) 01- 0000- 0- 0000- 3160- 3311- 420- 0000	NO REPORTING RE,FICA:CERT,PUPIL TESTING S	CR	41.00
( 001014) 01- 0000- 0- 0000- 3160- 3312- 420- 0000	NO REPORTING RE,FICA:CLASS,PUPIL TESTING S	CR	102.00
( 001021) 01- 0000- 0- 0000- 3160- 3332- 420- 0000	NO REPORTING RE,MEDICARE:CLASS,PUPIL TESTING S	CR	24.00
( 001030) 01- 0000- 0- 0000- 3160- 3502- 420- 0000	NO REPORTING RE,STATE UNEMPLOYM,PUPIL TESTING S	CR	1.00
( 001037) 01- 0000- 0- 0000- 3160- 3602- 420- 0000	NO REPORTING RE,WORKERS' COMP:C,PUPIL TESTING S	CR	33.00
		<b>4,594.00</b>	<b>4,594.00</b>
JE # <b>BR21-01141</b> JE Trans Date 04/19/2021 JE Posted 04/19/2021 Comment ELPAC EXAMINER EWRS			
( 000997) 01- 0000- 0- 0000- 3160- 1930- 420- 0000	NO REPORTING RE,CERT OTHR SALAR,PUPIL TESTING S	DR 1,880.00	
( 001003) 01- 0000- 0- 0000- 3160- 2930- 420- 0000	NO REPORTING RE,OTHER CLASS SAL,PUPIL TESTING S	CR	1,440.00
( 001008) 01- 0000- 0- 0000- 3160- 3202- 420- 0000	NO REPORTING RE,PERS:CLASSIFIED,PUPIL TESTING S	CR	299.00
( 001014) 01- 0000- 0- 0000- 3160- 3312- 420- 0000	NO REPORTING RE,FICA:CLASS,PUPIL TESTING S	CR	90.00
( 001021) 01- 0000- 0- 0000- 3160- 3332- 420- 0000	NO REPORTING RE,MEDICARE:CLASS,PUPIL TESTING S	CR	21.00
( 001030) 01- 0000- 0- 0000- 3160- 3502- 420- 0000	NO REPORTING RE,STATE UNEMPLOYM,PUPIL TESTING S	CR	1.00
( 001037) 01- 0000- 0- 0000- 3160- 3602- 420- 0000	NO REPORTING RE,WORKERS' COMP:C,PUPIL TESTING S	CR	29.00
		<b>1,880.00</b>	<b>1,880.00</b>
JE # <b>BR21-01142</b> JE Trans Date 04/20/2021 JE Posted 04/20/2021 Comment BD-COVER NEGATIVES			
( 007849) 01- 9010- 0- 0000- 3160- 1960- 520- 0064	OTHER RESTRICTE,CERT OTHR STIPE,PUPIL TESTING S	CR	1,320.00
( 007853) 01- 9010- 0- 0000- 3160- 3331- 520- 0064	OTHER RESTRICTE,MEDICARE:CERT,PUPIL TESTING S	CR	20.00
( 007855) 01- 9010- 0- 0000- 3160- 3501- 520- 0064	OTHER RESTRICTE,STATE UNEMPLOYM,PUPIL TESTING S	CR	1.00
( 007857) 01- 9010- 0- 0000- 3160- 3601- 520- 0064	OTHER RESTRICTE,WORKERS' COMP:C,PUPIL TESTING S	CR	27.00
( 007862) 01- 9010- 0- 0000- 3160- 4300- 520- 0064	OTHER RESTRICTE,MATERIALS & SUP,PUPIL TESTING S	DR 1,368.00	
		<b>1,368.00</b>	
Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = R, Starting Transaction Date = 4/6/2021, Ending Transaction Date = 4/27/2021, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)			

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Account	Description	From	To
		<b>1,368.00</b>	<b>1,368.00</b>
JE # <b>BR21-01143</b> JE Trans Date 04/20/2021 JE Posted 04/20/2021 Comment BD-ASES EWRS			
( 005908) 01-6010-0-0000-2495-2290-424-0000	AFTER-SCHOOL ED,CLASS PUPIL SUP,PARENT PARTICIP	CR	2,812.00
( 005910) 01-6010-0-0000-2495-3202-424-0000	AFTER-SCHOOL ED,PERS:CLASSIFIED,PARENT PARTICIP	CR	582.00
( 005912) 01-6010-0-0000-2495-3312-424-0000	AFTER-SCHOOL ED,FICA:CLASS,PARENT PARTICIP	CR	175.00
( 005914) 01-6010-0-0000-2495-3332-424-0000	AFTER-SCHOOL ED,MEDICARE:CLASS,PARENT PARTICIP	CR	41.00
( 005917) 01-6010-0-0000-2495-3502-424-0000	AFTER-SCHOOL ED,STATE UNEMPLOYM,PARENT PARTICIP	CR	2.00
( 005919) 01-6010-0-0000-2495-3602-424-0000	AFTER-SCHOOL ED,WORKERS' COMP:C,PARENT PARTICIP	CR	57.00
( 005929) 01-6010-0-1110-1000-2130-424-0000	AFTER-SCHOOL ED,CLASS INSTR AID,INSTRUCTION	CR	2,276.00
( 005936) 01-6010-0-1110-1000-3312-424-0000	AFTER-SCHOOL ED,FICA:CLASS,INSTRUCTION	CR	141.00
( 005939) 01-6010-0-1110-1000-3332-424-0000	AFTER-SCHOOL ED,MEDICARE:CLASS,INSTRUCTION	CR	33.00
( 005943) 01-6010-0-1110-1000-3502-424-0000	AFTER-SCHOOL ED,STATE UNEMPLOYM,INSTRUCTION	CR	1.00
( 005946) 01-6010-0-1110-1000-3602-424-0000	AFTER-SCHOOL ED,WORKERS' COMP:C,INSTRUCTION	CR	46.00
( 005949) 01-6010-0-1110-1000-4300-424-0000	AFTER-SCHOOL ED,MATERIALS & SUP,INSTRUCTION	DR	6,166.00
		<b>6,166.00</b>	<b>6,166.00</b>
JE # <b>BR21-01144</b> JE Trans Date 04/20/2021 JE Posted 04/20/2021 Comment JL-For New Truck			
( 007542) 01-8150-0-0000-8110-6400-049-0000	ONGOING & MAJOR,EQUIPMENT,MAINTENANCE	CR	10,188.00
( 007542) 01-8150-0-0000-8110-6400-049-0000	ONGOING & MAJOR,EQUIPMENT,MAINTENANCE	DR	19,597.00
( 007539) 01-8150-0-0000-8110-5600-049-0000	ONGOING & MAJOR,RENTAL/LEASE/RE,MAINTENANCE	CR	3,900.00
( 007545) 01-8150-0-0000-8300-4300-049-0000	ONGOING & MAJOR,MATERIALS & SUP,SECURITY	CR	5,509.00
		<b>19,597.00</b>	<b>19,597.00</b>
JE # <b>BR21-01145</b> JE Trans Date 04/21/2021 JE Posted 04/21/2021 Comment BL-GAEL NIC 5 EWRS 26231-35 CURR IMPLM.STIPEND			
( 017287) 01-9010-0-1160-1000-1130-024-5111	OTHER RESTRICTE,CERT SALARY:EWA,INSTRUCTION	CR	3,600.00
( 017288) 01-9010-0-1160-1000-3101-024-5111	OTHER RESTRICTE,STRS:CERT,INSTRUCTION	CR	582.00
( 017293) 01-9010-0-1160-1000-3331-024-5111	OTHER RESTRICTE,MEDICARE:CERT,INSTRUCTION	CR	53.00
( 017295) 01-9010-0-1160-1000-3501-024-5111	OTHER RESTRICTE,STATE UNEMPLOYM,INSTRUCTION	CR	2.00
( 017296) 01-9010-0-1160-1000-3601-024-5111	OTHER RESTRICTE,WORKERS' COMP:C,INSTRUCTION	CR	71.00
( 017310) 01-9010-0-1160-1000-4300-024-5111	OTHER RESTRICTE,MATERIALS & SUP,INSTRUCTION	DR	4,308.00
		<b>4,308.00</b>	<b>4,308.00</b>
JE # <b>BR21-01146</b> JE Trans Date 04/21/2021 JE Posted 04/21/2021 Comment BL-GAEL EWR 24960 RAMIREZ,J TRANSLATION CS FOR			
( 023407) 01-9010-0-1150-2490-1930-520-4050	OTHER RESTRICTE,CERT OTHR SALAR,OTHER INSTRUCTI	CR	1,080.00
( 023408) 01-9010-0-1150-2490-3101-520-4050	OTHER RESTRICTE,STRS:CERT,OTHER INSTRUCTI	CR	175.00

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Account	Description	From	To
(continued) JE # <b>BR21-01146</b> JE Trans Date 04/21/2021 JE Posted 04/21/2021 Comment BL-GAEL EWR 24960 RAMIREZ,J TRANSLATION CS FOR			
( 023413) 01- 9010- 0- 1150- 2490- 3331- 520- 4050	OTHER RESTRICTE,MEDICARE:CERT,OTHER INSTRUCTI	CR	16.00
( 023415) 01- 9010- 0- 1150- 2490- 3501- 520- 4050	OTHER RESTRICTE,STATE UNEMPLOYM,OTHER INSTRUCTI	CR	1.00
( 023416) 01- 9010- 0- 1150- 2490- 3601- 520- 4050	OTHER RESTRICTE,WORKERS' COMP:C,OTHER INSTRUCTI	CR	22.00
( 008288) 01- 9010- 0- 1150- 1000- 4300- 500- 4050	OTHER RESTRICTE,MATERIALS & SUP,INSTRUCTION	DR	1,294.00
		<b>1,294.00</b>	<b>1,294.00</b>

JE # <b>BR21-01147</b> JE Trans Date 04/21/2021 JE Posted 04/21/2021 Comment BL-DU78055			
( 005805) 01- 5640- 0- 5001- 2110- 4399- 200- 0000	MEDI-CAL BILLIN,HOLDING ACCOUNT,INSTRUCTIONAL S	CR	973.00
( 005794) 01- 5640- 0- 5001- 0000- 8290- 200- 0000	MEDI-CAL BILLIN,ALL OTHER FEDER	DR	973.00
( 009190) 01- 9016- 0- 3200- 1000- 4300- 036- 0051	DONATIONS,MATERIALS & SUP,INSTRUCTION	CR	500.00
( 008519) 01- 9016- 0- 0000- 0000- 8699- 036- 0051	DONATIONS,ALL OTHER LOCAL	DR	500.00
( 024892) 01- 9051- 0- 0000- 2700- 4300- 032- 0000	ASB FUNDS,MATERIALS & SUP,SCHOOL ADMINIST	CR	26.00
( 009227) 01- 9051- 0- 0000- 0000- 8699- 032- 0000	ASB FUNDS,ALL OTHER LOCAL	DR	26.00
	<b>Net increase to Appropriations</b>	<b>.00</b>	<b>2,998.00</b>

JE # <b>BR21-01148</b> JE Trans Date 04/21/2021 JE Posted 04/21/2021 Comment BL-DU78055 MH Q-2 INV21-00807			
( 009246) 01- 9051- 0- 0000- 2700- 2430- 032- 0000	ASB FUNDS,CLASS CLERICAL,SCHOOL ADMINIST	CR	23.00
( 009249) 01- 9051- 0- 0000- 2700- 3312- 032- 0000	ASB FUNDS,FICA:CLASS,SCHOOL ADMINIST	CR	2.00
( 009252) 01- 9051- 0- 0000- 2700- 3332- 032- 0000	ASB FUNDS,MEDICARE:CLASS,SCHOOL ADMINIST	CR	1.00
( 024892) 01- 9051- 0- 0000- 2700- 4300- 032- 0000	ASB FUNDS,MATERIALS & SUP,SCHOOL ADMINIST	DR	26.00
		<b>26.00</b>	<b>26.00</b>

JE # <b>BR21-01149</b> JE Trans Date 04/21/2021 JE Posted 04/21/2021 Comment JL-For EWR's for Sub Training for Distance Learning			
( 022722) 01- 7420- 0- 1110- 1000- 1130- 830- 0000	LEARN LOSS MITI,CERT SALARY:EWA,INSTRUCTION	CR	1,300.00
( 021117) 01- 7420- 0- 1110- 1000- 4399- 830- 0000	LEARN LOSS MITI,HOLDING ACCOUNT,INSTRUCTION	DR	1,300.00
		<b>1,300.00</b>	<b>1,300.00</b>

JE # <b>BR21-01150</b> JE Trans Date 04/22/2021 JE Posted 04/22/2021 Comment BD-COVER NEGATIVES			
( 003387) 01- 0700- 0- 1110- 1000- 1140- 033- 0000	LCFF SUPP FUNDI,CERT SALARY:SUB,INSTRUCTION	CR	58.00
( 003430) 01- 0700- 0- 1110- 1000- 2130- 033- 0000	LCFF SUPP FUNDI,CLASS INSTR AID,INSTRUCTION	CR	5,379.00
( 003450) 01- 0700- 0- 1110- 1000- 3101- 033- 0000	LCFF SUPP FUNDI,STRS:CERT,INSTRUCTION	CR	323.00
( 003498) 01- 0700- 0- 1110- 1000- 3312- 033- 0000	LCFF SUPP FUNDI,FICA:CLASS,INSTRUCTION	CR	275.00
( 003514) 01- 0700- 0- 1110- 1000- 3331- 033- 0000	LCFF SUPP FUNDI,MEDICARE:CERT,INSTRUCTION	CR	29.00
( 003532) 01- 0700- 0- 1110- 1000- 3332- 033- 0000	LCFF SUPP FUNDI,MEDICARE:CLASS,INSTRUCTION	CR	65.00
( 003563) 01- 0700- 0- 1110- 1000- 3501- 033- 0000	LCFF SUPP FUNDI,STATE UNEMPLOYM,INSTRUCTION	CR	1.00

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Account	Description	From	To
(continued) JE # <b>BR21-01150</b> JE Trans Date 04/22/2021 JE Posted 04/22/2021 Comment BD-COVER NEGATIVES			
( 003582) 01- 0700- 0- 1110- 1000- 3502- 033- 0000	LCFF SUPP FUNDI,STATE UNEMPLOYM,INSTRUCTION	CR	1.00
( 003598) 01- 0700- 0- 1110- 1000- 3601- 033- 0000	LCFF SUPP FUNDI,WORKERS' COMP:C,INSTRUCTION	CR	39.00
( 003616) 01- 0700- 0- 1110- 1000- 3602- 033- 0000	LCFF SUPP FUNDI,WORKERS' COMP:C,INSTRUCTION	CR	82.00
( 003646) 01- 0700- 0- 1110- 1000- 4300- 033- 0000	LCFF SUPP FUNDI,MATERIALS & SUP,INSTRUCTION	DR	6,252.00
		<b>6,252.00</b>	<b>6,252.00</b>

JE # <b>BR21-01151</b> JE Trans Date 04/22/2021 JE Posted 04/22/2021 Comment BD-EWR 26691 SHIMASAKI			
( 003377) 01- 0700- 0- 1110- 1000- 1130- 033- 0000	LCFF SUPP FUNDI,CERT SALARY:EWA,INSTRUCTION	DR	142.00
( 003450) 01- 0700- 0- 1110- 1000- 3101- 033- 0000	LCFF SUPP FUNDI,STRS:CERT,INSTRUCTION	CR	116.00
( 003514) 01- 0700- 0- 1110- 1000- 3331- 033- 0000	LCFF SUPP FUNDI,MEDICARE:CERT,INSTRUCTION	CR	10.00
( 003563) 01- 0700- 0- 1110- 1000- 3501- 033- 0000	LCFF SUPP FUNDI,STATE UNEMPLOYM,INSTRUCTION	CR	1.00
( 003598) 01- 0700- 0- 1110- 1000- 3601- 033- 0000	LCFF SUPP FUNDI,WORKERS' COMP:C,INSTRUCTION	CR	15.00
		<b>142.00</b>	<b>142.00</b>

JE # <b>BR21-01152</b> JE Trans Date 04/22/2021 JE Posted 04/22/2021 Comment BD-COVER NEGATIVES			
( 004246) 01- 3010- 0- 1110- 1000- 1100- 433- 0000	BAS GNT LOW-INC,CERT:TEACHERS S,INSTRUCTION	CR	12,198.00
( 004304) 01- 3010- 0- 1110- 1000- 3101- 433- 0000	BAS GNT LOW-INC,STRS:CERT,INSTRUCTION	CR	1,460.00
( 004348) 01- 3010- 0- 1110- 1000- 3331- 433- 0000	BAS GNT LOW-INC,MEDICARE:CERT,INSTRUCTION	CR	104.00
( 004365) 01- 3010- 0- 1110- 1000- 3401- 433- 0000	BAS GNT LOW-INC,HEALTH & WELFAR,INSTRUCTION	CR	1,836.00
( 004379) 01- 3010- 0- 1110- 1000- 3501- 433- 0000	BAS GNT LOW-INC,STATE UNEMPLOYM,INSTRUCTION	CR	3.00
( 004404) 01- 3010- 0- 1110- 1000- 3601- 433- 0000	BAS GNT LOW-INC,WORKERS' COMP:C,INSTRUCTION	CR	135.00
( 004441) 01- 3010- 0- 1110- 1000- 4300- 433- 0000	BAS GNT LOW-INC,MATERIALS & SUP,INSTRUCTION	DR	15,736.00
		<b>15,736.00</b>	<b>15,736.00</b>

JE # <b>BR21-01153</b> JE Trans Date 04/22/2021 JE Posted 04/22/2021 Comment BD-AVID & BAND EWRS			
( 004255) 01- 3010- 0- 1110- 1000- 1130- 433- 0000	BAS GNT LOW-INC,CERT SALARY:EWA,INSTRUCTION	CR	2,592.00
( 004291) 01- 3010- 0- 1110- 1000- 2130- 433- 0000	BAS GNT LOW-INC,CLASS INSTR AID,INSTRUCTION	CR	405.00
( 004304) 01- 3010- 0- 1110- 1000- 3101- 433- 0000	BAS GNT LOW-INC,STRS:CERT,INSTRUCTION	CR	419.00
( 004336) 01- 3010- 0- 1110- 1000- 3312- 433- 0000	BAS GNT LOW-INC,FICA:CLASS,INSTRUCTION	CR	26.00
( 004348) 01- 3010- 0- 1110- 1000- 3331- 433- 0000	BAS GNT LOW-INC,MEDICARE:CERT,INSTRUCTION	CR	38.00
( 004361) 01- 3010- 0- 1110- 1000- 3332- 433- 0000	BAS GNT LOW-INC,MEDICARE:CLASS,INSTRUCTION	CR	6.00
( 004379) 01- 3010- 0- 1110- 1000- 3501- 433- 0000	BAS GNT LOW-INC,STATE UNEMPLOYM,INSTRUCTION	CR	2.00
( 004392) 01- 3010- 0- 1110- 1000- 3502- 433- 0000	BAS GNT LOW-INC,STATE UNEMPLOYM,INSTRUCTION	CR	1.00
( 004404) 01- 3010- 0- 1110- 1000- 3601- 433- 0000	BAS GNT LOW-INC,WORKERS' COMP:C,INSTRUCTION	CR	53.00
( 004417) 01- 3010- 0- 1110- 1000- 3602- 433- 0000	BAS GNT LOW-INC,WORKERS' COMP:C,INSTRUCTION	CR	9.00
( 004441) 01- 3010- 0- 1110- 1000- 4300- 433- 0000	BAS GNT LOW-INC,MATERIALS & SUP,INSTRUCTION	DR	3,551.00

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ESCAPE ONLINE

Effective 04/06/2021 through 04/26/2021

Fiscal Year 2021

Account	Description	From	To
		<b>3,551.00</b>	<b>3,551.00</b>
JE # <b>BR21-01154</b> JE Trans Date 04/22/2021 JE Posted 04/22/2021 Comment BD- EWR 26640 BOUCHTI			
( 018370) 01-0000-0-0000-2140-1930-530-0000	NO REPORTING RE,CERT OTHR SALAR,IN-HOUSE INSTR	CR	1,080.00
( 000208) 01-0000-0-0000-2140-3101-530-0000	NO REPORTING RE,STRS:CERT,IN-HOUSE INSTR	CR	175.00
( 000209) 01-0000-0-0000-2140-3331-530-0000	NO REPORTING RE,MEDICARE:CERT,IN-HOUSE INSTR	CR	16.00
( 000210) 01-0000-0-0000-2140-3501-530-0000	NO REPORTING RE,STATE UNEMPLOYM,IN-HOUSE INSTR	CR	1.00
( 000211) 01-0000-0-0000-2140-3601-530-0000	NO REPORTING RE,WORKERS' COMP:C,IN-HOUSE INSTR	CR	22.00
( 002448) 01-0000-0-1370-1000-5300-530-0000	NO REPORTING RE,DUES & MEMBERSH,INSTRUCTION	DR	1,294.00
		<b>1,294.00</b>	<b>1,294.00</b>
JE # <b>BR21-01155</b> JE Trans Date 04/22/2021 JE Posted 04/22/2021 Comment BD-EWR 26432 NEWSOM-KER			
( 001601) 01-0000-0-1110-1000-1130-034-0000	NO REPORTING RE,CERT SALARY:EWA,INSTRUCTION	CR	360.00
( 001674) 01-0000-0-1110-1000-3101-034-0000	NO REPORTING RE,STRS:CERT,INSTRUCTION	CR	59.00
( 001761) 01-0000-0-1110-1000-3331-034-0000	NO REPORTING RE,MEDICARE:CERT,INSTRUCTION	CR	6.00
( 001822) 01-0000-0-1110-1000-3501-034-0000	NO REPORTING RE,STATE UNEMPLOYM,INSTRUCTION	CR	1.00
( 001868) 01-0000-0-1110-1000-3601-034-0000	NO REPORTING RE,WORKERS' COMP:C,INSTRUCTION	CR	8.00
( 001935) 01-0000-0-1110-1000-4300-034-0000	NO REPORTING RE,MATERIALS & SUP,INSTRUCTION	DR	434.00
		<b>434.00</b>	<b>434.00</b>
JE # <b>BR21-01156</b> JE Trans Date 04/22/2021 JE Posted 04/22/2021 Comment BD-EWR 26382 PEREZ			
( 003430) 01-0700-0-1110-1000-2130-033-0000	LCFF SUPP FUNDI,CLASS INSTR AID,INSTRUCTION	CR	2,690.00
( 003498) 01-0700-0-1110-1000-3312-033-0000	LCFF SUPP FUNDI,FICA:CLASS,INSTRUCTION	CR	167.00
( 003532) 01-0700-0-1110-1000-3332-033-0000	LCFF SUPP FUNDI,MEDICARE:CLASS,INSTRUCTION	CR	39.00
( 003582) 01-0700-0-1110-1000-3502-033-0000	LCFF SUPP FUNDI,STATE UNEMPLOYM,INSTRUCTION	CR	2.00
( 003616) 01-0700-0-1110-1000-3602-033-0000	LCFF SUPP FUNDI,WORKERS' COMP:C,INSTRUCTION	CR	54.00
( 003646) 01-0700-0-1110-1000-4300-033-0000	LCFF SUPP FUNDI,MATERIALS & SUP,INSTRUCTION	DR	2,952.00
		<b>2,952.00</b>	<b>2,952.00</b>
JE # <b>BR21-01157</b> JE Trans Date 04/22/2021 JE Posted 04/22/2021 Comment BD-TUTORING EWRS			
( 003452) 01-0700-0-1110-1000-3101-035-0000	LCFF SUPP FUNDI,STRS:CERT,INSTRUCTION	CR	872.00
( 018792) 01-0700-0-1110-1000-1130-035-0000	LCFF SUPP FUNDI,CERT SALARY:EWA,INSTRUCTION	CR	5,400.00
( 003516) 01-0700-0-1110-1000-3331-035-0000	LCFF SUPP FUNDI,MEDICARE:CERT,INSTRUCTION	CR	79.00
( 003565) 01-0700-0-1110-1000-3501-035-0000	LCFF SUPP FUNDI,STATE UNEMPLOYM,INSTRUCTION	CR	3.00
( 003600) 01-0700-0-1110-1000-3601-035-0000	LCFF SUPP FUNDI,WORKERS' COMP:C,INSTRUCTION	CR	109.00
( 003648) 01-0700-0-1110-1000-4300-035-0000	LCFF SUPP FUNDI,MATERIALS & SUP,INSTRUCTION	DR	6,463.00
		<b>6,463.00</b>	<b>6,463.00</b>
Selection Grouped by Org, Fiscal Year, JE# - Sorted by JE Item #, (Org = 14, JE Type = R, Starting Transaction Date = 4/6/2021, Ending Transaction Date = 4/27/2021, Unposted JEs? = N, End Bud Bal? = O, JE# Page Break? = N, Description? = A, Recap? = N)			

ESCAPE ONLINE



Effective 04/06/2021 through 04/26/2021

Fiscal Year 2021

Account	Description	From	To
		<b>6,463.00</b>	<b>6,463.00</b>
<b>JE # BR21-01159</b> JE Trans Date 04/23/2021    JE Posted 04/23/2021    Comment BD-GM-COMPUTER REPAIR			
( 023906) 01- 9010- 0- 0000- 3600- 5600- 038- I N38	OTHER RESTRICTE,RENTAL/LEASE/RE,PUPIL TRANSPORT	CR	100.00
( 007751) 01- 9010- 0- 0000- 2700- 4300- 038- I N38	OTHER RESTRICTE,MATERIALS & SUP,SCHOOL ADMINIST	DR	100.00
		<b>100.00</b>	<b>100.00</b>
<b>JE # BR21-01160</b> JE Trans Date 04/23/2021    JE Posted 04/23/2021    Comment BD-JB-SOUND			
( 000575) 01- 0000- 0- 0000- 2700- 4300- 834- 0014	NO REPORTING RE,MATERIALS & SUP,SCHOOL ADMINIST	DR	2,000.00
( 000613) 01- 0000- 0- 0000- 2700- 5800- 834- 0014	NO REPORTING RE,PROF/CONSULT SE,SCHOOL ADMINIST	CR	2,000.00
		<b>2,000.00</b>	<b>2,000.00</b>
<b>JE # BR21-01161</b> JE Trans Date 04/23/2021    JE Posted 04/23/2021    Comment BD-JB-CHAIR RENTAL			
( 000575) 01- 0000- 0- 0000- 2700- 4300- 834- 0014	NO REPORTING RE,MATERIALS & SUP,SCHOOL ADMINIST	DR	960.00
( 000597) 01- 0000- 0- 0000- 2700- 5600- 834- 0014	NO REPORTING RE,RENTAL/LEASE/RE,SCHOOL ADMINIST	CR	960.00
		<b>960.00</b>	<b>960.00</b>
<b>JE # BR21-01162</b> JE Trans Date 04/26/2021    JE Posted 04/26/2021    Comment BD-EWR 26384 THOMPSON			
( 019233) 01- 4035- 0- 0000- 2490- 1930- 920- 0000	ESEA:TEACHER QU,CERT OTHR SALAR,OTHER INSTRUCTI	CR	1,572.00
( 019208) 01- 4035- 0- 0000- 2490- 3331- 920- 0000	ESEA:TEACHER QU,MEDICARE:CERT,OTHER INSTRUCTI	CR	23.00
( 019210) 01- 4035- 0- 0000- 2490- 3501- 920- 0000	ESEA:TEACHER QU,STATE UNEMPLOYM,OTHER INSTRUCTI	CR	1.00
( 019211) 01- 4035- 0- 0000- 2490- 3601- 920- 0000	ESEA:TEACHER QU,WORKERS' COMP:C,OTHER INSTRUCTI	CR	32.00
( 005581) 01- 4035- 0- 1110- 1000- 4399- 920- 0000	ESEA:TEACHER QU,HOLDING ACCOUNT,INSTRUCTION	DR	1,628.00
( 019234) 01- 4035- 0- 0000- 2490- 1930- 930- 0000	ESEA:TEACHER QU,CERT OTHR SALAR,OTHER INSTRUCTI	CR	2,920.00
( 019218) 01- 4035- 0- 0000- 2490- 3331- 930- 0000	ESEA:TEACHER QU,MEDICARE:CERT,OTHER INSTRUCTI	CR	43.00
( 019220) 01- 4035- 0- 0000- 2490- 3501- 930- 0000	ESEA:TEACHER QU,STATE UNEMPLOYM,OTHER INSTRUCTI	CR	2.00
( 019221) 01- 4035- 0- 0000- 2490- 3601- 930- 0000	ESEA:TEACHER QU,WORKERS' COMP:C,OTHER INSTRUCTI	CR	59.00
( 005582) 01- 4035- 0- 1110- 1000- 4399- 930- 0000	ESEA:TEACHER QU,HOLDING ACCOUNT,INSTRUCTION	DR	3,024.00
		<b>4,652.00</b>	<b>4,652.00</b>
<b>JE # BR21-01163</b> JE Trans Date 04/26/2021    JE Posted 04/26/2021    Comment BD-EWR 26192			
( 004252) 01- 3010- 0- 1110- 1000- 1130- 431- 0000	BAS GNT LOW-INC,CERT SALARY:EWA,INSTRUCTION	CR	1,980.00
( 004299) 01- 3010- 0- 1110- 1000- 3101- 431- 0000	BAS GNT LOW-INC,STRS:CERT,INSTRUCTION	CR	320.00
( 004343) 01- 3010- 0- 1110- 1000- 3331- 431- 0000	BAS GNT LOW-INC,MEDICARE:CERT,INSTRUCTION	CR	29.00
( 004374) 01- 3010- 0- 1110- 1000- 3501- 431- 0000	BAS GNT LOW-INC,STATE UNEMPLOYM,INSTRUCTION	CR	1.00

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ESCAPE ONLINE

Effective 04/06/2021 through 04/26/2021

Fiscal Year 2021

Account		Description		From	To
(continued)	JE # <b>BR21-01163</b>	JE Trans Date 04/26/2021	JE Posted 04/26/2021	Comment BD-EWR 26192	
(004399)	01-3010-0-1110-1000-3601-431-0000		BAS GNT LOW-INC,WORKERS' COMP:C,INSTRUCTION	CR	40.00
(004438)	01-3010-0-1110-1000-4300-431-0000		BAS GNT LOW-INC,MATERIALS & SUP,INSTRUCTION	DR	2,370.00
				<b>2,370.00</b>	<b>2,370.00</b>
JE # <b>BR21-01164</b>		JE Trans Date 04/26/2021	JE Posted 04/26/2021	Comment BD-18/19 ASSESSMENT ELPAC ADMIN	
(007554)	01-9010-0-0000-0000-8590-520-0064		OTHER RESTRICTE,ALL OTHER STATE	DR	2,630.00
(007862)	01-9010-0-0000-3160-4300-520-0064		OTHER RESTRICTE,MATERIALS & SUP,PUPIL TESTING S	CR	2,630.00
				<b>Net increase to Appropriations</b>	<b>.00</b>
				<b>5,260.00</b>	<b>5,260.00</b>
JE # <b>BR21-01165</b>		JE Trans Date 04/26/2021	JE Posted 04/26/2021	Comment BD-19/20 ASSESSMENT APPORTIONMENT	
(007555)	01-9010-0-0000-0000-8590-530-0064		OTHER RESTRICTE,ALL OTHER STATE	DR	1,785.00
(007864)	01-9010-0-0000-3160-4300-530-0064		OTHER RESTRICTE,MATERIALS & SUP,PUPIL TESTING S	CR	1,785.00
				<b>Net increase to Appropriations</b>	<b>.00</b>
				<b>3,570.00</b>	<b>3,570.00</b>
JE # <b>BR21-01166</b>		JE Trans Date 04/26/2021	JE Posted 04/26/2021	Comment BD-18/19 ASSESSMENT APPORT. CAASPP	
(007554)	01-9010-0-0000-0000-8590-520-0064		OTHER RESTRICTE,ALL OTHER STATE	DR	4,461.00
(007862)	01-9010-0-0000-3160-4300-520-0064		OTHER RESTRICTE,MATERIALS & SUP,PUPIL TESTING S	CR	4,461.00
(007555)	01-9010-0-0000-0000-8590-530-0064		OTHER RESTRICTE,ALL OTHER STATE	DR	9,402.00
(007864)	01-9010-0-0000-3160-4300-530-0064		OTHER RESTRICTE,MATERIALS & SUP,PUPIL TESTING S	CR	9,402.00
				<b>Net increase to Appropriations</b>	<b>.00</b>
				<b>27,726.00</b>	<b>27,726.00</b>
JE # <b>BR21-01167</b>		JE Trans Date 04/26/2021	JE Posted 04/26/2021	Comment BD-EWR# 26561	
(022910)	01-3182-0-0000-2490-3401-436-0000		ESSA (CSI),HEALTH & WELFAR,OTHER INSTRUCTI	CR	5,029.00
(024905)	01-3182-0-3200-1000-1140-436-0000		ESSA (CSI),CERT SALARY:SUB,INSTRUCTION	CR	8,121.00
(022326)	01-3182-0-3200-1000-3331-436-0000		ESSA (CSI),MEDICARE:CERT,INSTRUCTION	CR	118.00
(022328)	01-3182-0-3200-1000-3501-436-0000		ESSA (CSI),STATE UNEMPLOYM,INSTRUCTION	CR	4.00
(022329)	01-3182-0-3200-1000-3601-436-0000		ESSA (CSI),WORKERS' COMP:C,INSTRUCTION	CR	163.00
(022374)	01-3182-0-3200-1000-4300-436-0000		ESSA (CSI),MATERIALS & SUP,INSTRUCTION	DR	13,435.00
				<b>13,435.00</b>	<b>13,435.00</b>
JE # <b>BR21-01168</b>		JE Trans Date 04/26/2021	JE Posted 04/26/2021	Comment BD-COVER NEGATIVES	
(007539)	01-8150-0-0000-8110-5600-049-0000		ONGOING & MAJOR,RENTAL/LEASE/RE,MAINTENANCE	CR	14,599.00
(007541)	01-8150-0-0000-8110-5913-049-0000		ONGOING & MAJOR,TELEPHONE,MAINTENANCE	CR	900.00
(007542)	01-8150-0-0000-8110-6400-049-0000		ONGOING & MAJOR,EQUIPMENT,MAINTENANCE	DR	15,499.00

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Fiscal Year 2021

Account	Description	From	To
		<u>15,499.00</u>	<u>15,499.00</u>
JE # <b>BR21-01169</b> JE Trans Date 04/26/2021    JE Posted 04/26/2021    Comment BD-MB-SCHS BOILER REPAIR			
( 024992) 01- 8150- 0- 0000- 8110- 5600- 034- 0000	ONGOING & MAJOR,RENTAL/LEASE/RE,MAINTENANCE	CR	2,500.00
( 007535) 01- 8150- 0- 0000- 8110- 4300- 049- 0000	ONGOING & MAJOR,MATERIALS & SUP,MAINTENANCE	DR	2,500.00
		<u>2,500.00</u>	<u>2,500.00</u>
	<b>Total for Org 014</b>	<u>481,824.00</u>	<u>13,593,579.00</u>
<b>Org 014 Net &lt;Decrease&gt; in Estimated Fund Balance</b>	<b>225,835.00-</b>		<b>Net increase to Appropriations</b>

## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Third Quarter Investment Report

**MEETING DATE:** May 5, 2021

**FROM:** Jim Monreal, Assistant Superintendent, Business Services

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Accept the 3rd Quarter Investment Report for 2020-21.

**BACKGROUND:**

SB564, effective January 1, 1996, requires local governments in California, including school districts, to make quarterly reports to the Governing Board on the investments of the agency.

District cash for all funds is on deposit with and is invested by the Santa Cruz County Auditor-Controller. The report of interest rates for the period 7/1/20 through 12/31/20 is attached. The Quarterly Investment Report from the Santa Cruz County Treasurer's Office is an insert to the Board agenda book.

The quarterly interest rate that applies to all funds has been:

	1 <sup>st</sup> Q	2 <sup>nd</sup> Q	3 <sup>rd</sup> Q	4 <sup>th</sup> Q
2014-15	0.409%	0.425%	0.498%	0.517%
2015-16	0.623%	0.585%	0.676%	0.723%
2016-17	0.777%	0.764%	0.912%	0.965%
2017-18	0.977%	1.081%	1.307%	1.456%
2018-19	1.610%	1.863%	2.211%	2.330%
2019-20	2.312%	2.174%	1.965%	1.449%
2020-21	1.045%	0.723%	0.550%	

**FISCAL IMPACT:**

The table above shows the interest rates in all funds since 2014-15. The interest earned year to date through the 3rd Quarter of 2020-21 was \$342,626.28.

This work is in direct support of the following District goals and their corresponding metrics:  
Goal #5: SCCS will maintain a balanced budget and efficient and effective management.



Dr. Faris Sabbah, Superintendent · 400 Encinal Street, Santa Cruz, CA 95060

**MEMO**

**DATE:** April 26, 2021  
**TO:** **DISTRICT BUSINESS MANAGERS**  
**FROM:** Elizabeth Heimsoth, Sr. Account Specialist IV 466-5623  
**SUBJECT:** **2020-2021 INTEREST** MARCH 2021

The following summary of the Auditor - Controller's interest rates is provided for your information.

FY 20/21	1ST QTR			2ND QTR				
	JULY	AUGUST	SEPT.	AVERAGE	OCT.	NOV.	DEC.	AVERAGE
	1.106%	1.064%	0.964%	<b>1.045%</b>	0.816%	0.727%	0.625%	<b>0.723%</b>
	3RD QTR			4TH QTR				
	JAN.	FEB.	MARCH	AVERAGE	APRIL	MAY	JUNE	AVERAGE
	0.620%	0.562%	0.468%	<b>0.550%</b>	0.000%	0.000%	0.000%	<b>0.000%</b>
	<b>FY 20/21</b>							<b>0.772%</b>

**PRIOR YEARS AVERAGE - PROVIDED BELOW IS A LISTING OF THE ANNUALIZED INTEREST RATES FOR THE LAST 24 FISCAL YEARS.**

YEAR	RATE	YEAR	RATE	YEAR	RATE
<b>FY 20/21</b>	<b>0.77%</b>	<b>FY 12/13</b>	<b>0.35%</b>	<b>FY 04/05</b>	<b>2.20%</b>
<b>FY 19/20</b>	<b>1.98%</b>	<b>FY 11/12</b>	<b>0.49%</b>	<b>FY 03/04</b>	<b>1.30%</b>
<b>FY 18/19</b>	<b>1.97%</b>	<b>FY 10/11</b>	<b>0.59%</b>	<b>FY 02/03</b>	<b>1.99%</b>
<b>FY 17/18</b>	<b>1.21%</b>	<b>FY 09/10</b>	<b>0.81%</b>	<b>FY 01/02</b>	<b>3.28%</b>
<b>FY 16/17</b>	<b>0.86%</b>	<b>FY 08/09</b>	<b>1.88%</b>	<b>FY 00/01</b>	<b>6.28%</b>
<b>FY 15/16</b>	<b>0.65%</b>	<b>FY 07/08</b>	<b>4.16%</b>	<b>FY 99/00</b>	<b>5.82%</b>
<b>FY 14/15</b>	<b>0.45%</b>	<b>FY 06/07</b>	<b>5.27%</b>	<b>FY 98/99</b>	<b>5.40%</b>
<b>FY 13/14</b>	<b>0.36%</b>	<b>FY 05/06</b>	<b>4.23%</b>	<b>FY 97/98</b>	<b>5.57%</b>

CC Rebecca Olker

**COUNTY OF SANTA CRUZ  
INTEREST APPORTIONMENT  
GENERAL FUND EARNINGS**

Prepared by: [Trevor MacGruer](#)

Updated on: [4/5/2021](#)

**FY 2020-21**

**FY 2019-20**

INTEREST ON CASH IN TREASURY GL 101				
	TOTAL APPORTIONED A	GEN FUND Prefix ID & FX 40430/40434 B	% OF TOTAL C	RATE
JUL	759,577.68	84,313.80	11.100%	1.106%
AUG	671,499.51	72,434.00	10.787%	1.064%
SEPT	576,628.33	61,113.35	10.598%	0.964%
1ST QTR	2,007,705.52	217,861.15	10.851%	1.045%
OCT	522,020.58	64,345.03	12.326%	0.816%
NOV	462,979.34	83,764.83	18.093%	0.727%
DEC	487,184.84	89,512.88	18.373%	0.625%
2ND QTR	1,472,184.76	237,622.74	16.141%	0.722%
JAN	489,140.21	67,204.52	13.739%	0.620%
FEB	384,133.37	44,665.33	11.628%	0.562%
MAR	354,204.18	35,977.91	10.157%	0.468%
3RD QTR	1,227,477.76	147,847.76	12.045%	0.550%
APR				
MAY				
JUNE				
4TH QTR	0.00	0.00	0.000%	0.000%
TOTALS	4,707,368.04	603,331.65	12.817%	0.772%

INTEREST ON CASH IN TREASURY GL 101				
	TOTAL APPORTIONED A	GEN FUND Prefix ID & FX 40430/40434 B	% OF TOTAL C	RATE
JUL	1,629,218.53	285,242.46	17.508%	2.350%
AUG	1,558,637.82	255,055.60	16.364%	2.294%
SEPT	1,402,182.82	220,160.88	15.701%	2.293%
1ST QTR	4,590,039.17	760,458.94	16.568%	2.312%
OCT	1,376,063.92	209,558.10	15.229%	2.253%
NOV	1,360,003.58	307,301.39	22.596%	2.245%
DEC	1,509,718.59	324,393.65	21.487%	2.024%
2ND QTR	4,245,786.09	841,253.14	19.814%	2.174%
JAN	1,580,642.15	291,418.12	18.437%	2.104%
FEB	1,283,773.36	212,593.65	16.560%	1.950%
MAR	1,394,601.48	194,860.40	13.972%	1.842%
3RD QTR	4,259,016.99	698,872.17	16.409%	1.966%
APR	1,237,871.93	249,404.99	20.148%	1.587%
MAY	1,137,954.74	191,938.53	16.867%	1.441%
JUNE	965,341.63	149,595.73	15.497%	1.318%
4TH QTR	3,341,168.30	590,939.25	17.687%	1.449%
TOTALS	16,436,010.55	2,891,523.50	17.593%	1.975%

## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Parcel Tax Oversight Committee 2020-21 Annual Report

**MEETING DATE:** May 5, 2021

**FROM:** Jim Monreal, Assistant Superintendent, Business Services

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Accept the 2020-21 Annual Parcel Tax Oversight Committee Report.

**BACKGROUND:**

The Parcel Tax Oversight Committee's Bylaws call for an annual written report to be prepared and presented to the Board, in open session, which will include a statement indicating whether the District's parcel tax revenue expenditures for the preceding year were made in accordance with the stated purposes of each parcel tax measure, and a summary of the Committee's proceedings for the preceding year.

**FISCAL IMPACT:**

None

This work is in direct support of the following District goals and their corresponding metrics.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnerships with its diverse community.

# **PARCEL TAX OVERSIGHT COMMITTEE ANNUAL REPORT – 2020-21**

## **Measures T and U**

### **Committee Charge**

The Parcel Tax Oversight Committee (PTOC) is charged with overseeing expenditures funded by voter-approved parcel taxes and ensuring that such funds are spent in the manner intended by each ballot measure. To that end, the PTOC prepares an annual report regarding the expenditure of parcel tax funds supporting District programs and services. The report is presented to the Board and is made available to the public.

### **Members**

Matt Farrell, Senior Organization Representative, Chair  
Rob Darrow, Community at Large Representative, Vice- Chair  
Carol McKee, Elementary Parent Representative  
Isabelle Tuncer, Secondary Parent Representative  
Linnea Holgers, Business Community Representative

### **Summary of the Committee's proceedings**

The committee met four times in the 2020-21 school year: October 6, 2020, December 29, 2020, March 23, 2021 and April 29, 2021.

At each meeting, Committee members reviewed the 2020-21 Parcel Tax Budget Summaries. Members considered whether the expenses were in line with the language of each parcel tax. District administrators and principals have made efforts to ensure that 2020-21 parcel tax revenues are spent in this school year. 2020-21 has presented challenges with budgets allocated to services and supplies due to the COVID19 virus limiting in person instruction. Staff has matched budgeted expenses to the revenue expected for the year. Some changes may result from bargaining group agreements negotiated throughout the year. Parcel tax budgets may vary with staff salary increases for longevity and the number of senior parcel tax exemptions filed.

Measure T funds high school career technical education, science, technology, engineering, visual and performing arts, counseling, library and after school athletic programs to keep kids safe, healthy and engaged in school.

Measure U funds elementary and middle school library and counseling services, maintains smaller class sizes, and supports science, art, music, and after school athletic, enrichment, and academic support programs.



Measure O funds programs in Career Technical Education, science, technology, engineering, visual and performing arts, counseling, library and after school athletic programs to keep kids safe, healthy and engaged in school

At the 10/06/20 PTOC meeting, Assistant Superintendent Monreal presented on the 2019-20 parcel tax reports that corresponded with the unaudited actuals for Measures I, J, O, and P. Assistant Superintendent Monreal introduced new Measures T and U resources and explained that Measure O will be the only measure with carry-over that will likely be spent by the end of the school year.

At the 12/29/20 PTOC meeting, Assistant Superintendent Monreal presented the updated Parcel Tax Oversight Committee Bylaws reflecting changes based on the new measures and the Measure T and U financials. A video on high school athletics was shown to the Members regarding the importance of Parcel Tax dollars on athletic programs.



[https://sccs.net/UserFiles/Servers/Server\\_222705/File/Community/PTOC/Measure%20O%20&%20A%20Video%20\(2\).mp4](https://sccs.net/UserFiles/Servers/Server_222705/File/Community/PTOC/Measure%20O%20&%20A%20Video%20(2).mp4)

At the 03/23/21 PTOC meeting, Assistant Superintendent Monreal presented on the updated budgets for Measure T and Measure U as well as updates from Measure O. A video from music teacher Christina Latham was shown to the Members regarding the importance of Parcel Tax dollars to the music program. At his meeting, parcel tax oversight members requested if a video could be presented on other district music programs.

# Santa Cruz High & Mission Hill Middle School

## Music Program

<https://www.youtube.com/watch?v=U1DChurL644>

At the 04/29/21 PTOC meeting, Assistant Superintendent Monreal presented on the updated budgets for Measure T and Measure U and the update on Measure O. A video from music teacher Nicholas Bianchini was shown to the Members regarding the importance of Parcel Tax dollars on the music program. The Committee also discussed the draft annual report. There was also discussion of a member resignation.

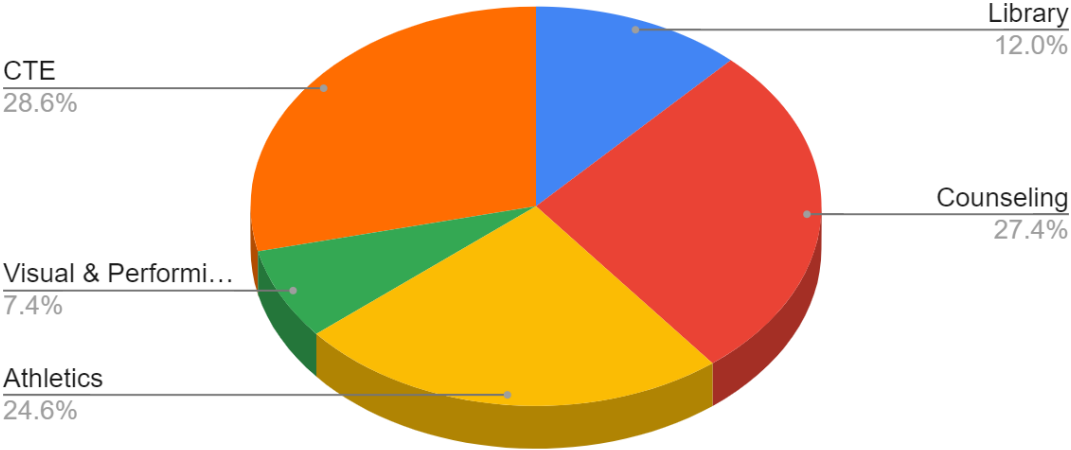
# HARBOR HIGH & BRANCIFORTE MIDDLE SCHOOL MUSIC PROGRAMS



<https://www.youtube.com/watch?v=K5noQ-JJNOE>

At Committee Members' request, categories of expenses are shown as percentages of the total expenses for each parcel tax to provide a metric for comparison. The amount and percentage of total funds budgeted to each parcel tax program for 2020-21 are shown in the graphs below.

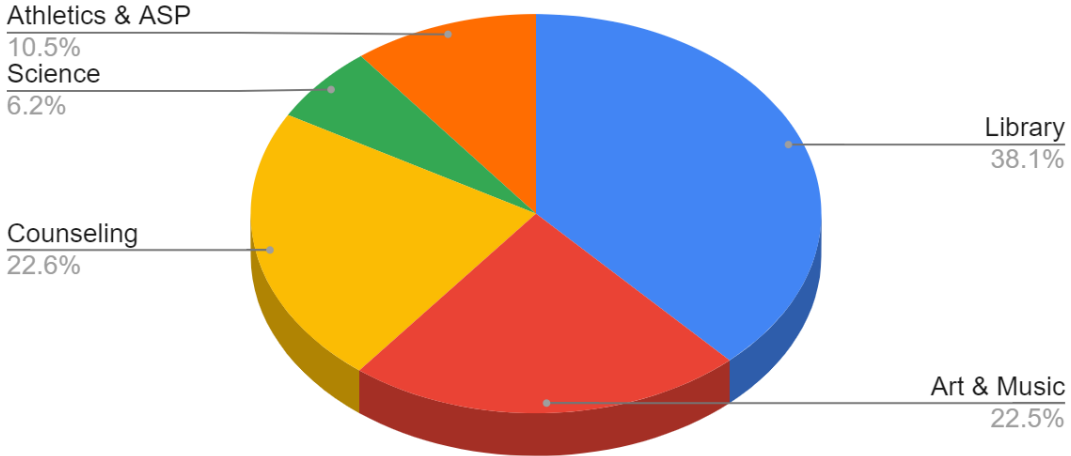
### Measure T



**Library: \$574,283**      **Counseling: \$1,318,776**      **Athletics: \$1,181,068**  
**CTE: \$1,376,266**      **Visual and Performing Arts: \$355,856**

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### Measure U



**Library: \$1,143,092**      **Art & Music: \$674,012**      **Counseling: \$677,555**  
**Science: \$187,279**      **Athletics & After School Programs: \$315,408**

Based on the information provided to the PTOC by the District, the PTOC is satisfied that funds received for the fiscal year 2020-21 from Measures T, U, & O Parcel Taxes, as approved by voters, were in fact budgeted in accordance with the ballot language in said Measures and, if ultimately expended as budgeted by the District, those funds will have been spent by the District in accordance with said Measures. The PTOC reports that the District is using the Parcel Tax money appropriately. The PTOC thanks the Santa Cruz community for its unwavering support of these excellent programs.

Signed this 29th Day of April, 2021

Matt Farrell, Chair	Senior Representative	_____
Rob Darrow, Vice Chair	Representative at Large	_____
Carol McKee	Elementary Parent Representative	_____
Isabelle Tuncer	Secondary Parent Representative	_____
Vacant	Business Representative	_____

## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Disposition of Surplus Property

**MEETING DATE:** May 5, 2021

**FROM:** Jim Monreal, Assistant Superintendent, Business Services

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Authorize the Assistant Superintendent of Business Services, or his designee, to sell or dispose of the surplus property on the attached list(s) in accordance with Board Policy 3270 and Administrative Regulation 3270A.

**BACKGROUND:**

Education Code Section 17545 (a) provides that the Board of Education may sell for cash any personal property belonging to the District if the property is not required for school purposes, or if it should be disposed of for the purpose of replacement, or if it is unsatisfactory or not suitable for school use. (b) The governing board may choose to conduct any sale of personal property authorized under this section by means of a public auction conducted by employees of the district or other public agencies, or by contract with a private auction firm. The board may delegate to the district employee responsible for conducting the auction the authority to transfer the personal property to the highest responsible bidder upon completion of the auction and after payment has been received by the district.

Section 17546(a) If the governing board, by a unanimous vote of those members present, finds that the property, whether one or more items, does not exceed in value the sum of two thousand five hundred dollars (\$2,500), it may be sold at private sale without advertising, by any employee of the district empowered for that purpose by the board. (b) Any item or items of property having previously been offered for sale pursuant to Section 17545, but for which no qualified bid was received, may be sold at private sale without advertising by any employee of the district empowered for that purpose by the board. (c) If the board, by a unanimous vote of those members present, finds that the property is of insufficient value to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the board, or it may be disposed of in the local public dump on order of any employee of the district empowered for that purpose by the board.

Per Education Code 60530(b), instructional materials may be destroyed by any economical means, provided that no instructional material shall be destroyed until 30 days after the governing board has given notice to all persons who have filed a request for such notice.

**FISCAL IMPACT:**

None.

This work is in direct support of the following District goal and its corresponding metric:

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

**SCCS BOARD OF EDUCATION  
MEETING OF APRIL 14, 2021  
SURPLUS PROPERTY**

**DEPARTMENT: CURRICULUM**

	<b># Copies</b>	<b>Property Description</b>	<b>Year/Age</b>	<b>Condition</b>	<b>Value</b>
1.	1	HP Laserjet 500 Color M551 Serial #CNCCFDL1B3	8	Broken	None
				Total	\$0

It is recommended that the Board of Education authorize the Assistant Superintendent, Business Services, or his designee, to sell or dispose of the surplus property in accordance with Board Policy 3270 and Administrative Regulation 3270A.

**Approval Date:** \_\_\_\_\_ **Approved By:** \_\_\_\_\_

**SCCS BOARD OF EDUCATION  
MEETING OF MAY 5, 2021  
SURPLUS PROPERTY**

**SITE: WESTLAKE, COMPUTER LAB**

	<b># Copies</b>	<b>Property Description</b>	<b>Year/Age</b>	<b>Condition</b>	<b>Value</b>
1.	2	HP Chromebook 14 G5	Unknown	Inoperative	None
2.	2	HP Chromebook 14 G4	Unknown	Inoperative	None
3.	1	HP Elitebook 840	Unknown	Inoperative	None
4.	9	HP Chromebook 14A G5	Unknown	Inoperative	None
5.	4	Toshiba CB 35	Unknown	Inoperative	None
				Total	\$0

It is recommended that the Board of Education authorize the Assistant Superintendent, Business Services, or his designee, to sell or dispose of the surplus property in accordance with Board Policy 3270 and Administrative Regulation 3270A.

**Approval Date:** \_\_\_\_\_ **Approved By:** \_\_\_\_\_

## SANTA CRUZ CITY SCHOOLS DISTRICT

**AGENDA ITEM:** Resolution 35-20-21 Santa Cruz County Board of Supervisors  
Temporary Cash Loan

**MEETING DATE:** May 5, 2021

**FROM:** Jim Monreal, Assistant Superintendent, Business Services

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve Resolution 35-20-21 to authorize the annual temporary cash loans from the Santa Cruz County Treasurer in the 2021-22 fiscal year.

**BACKGROUND:**

Each year, Santa Cruz City Schools needs to borrow cash short term to meet cash flow needs during the year, because of the timing of receipt of property taxes. To date, the district has been able to accomplish this with inter-fund transfers. This resolution is done as a contingency in the event that there are insufficient cash funds available. The attached Resolution No. 35-20-21, which is brought to the Board annually, would request the cash flow borrowing of up to \$10.3 million from the Santa Cruz County Treasurer during the 2021-22 fiscal year.

Resolution 35-20-21 will replace Resolution 24-20-21, which contained a clerical error, indicating the funds were for the 2020-21 fiscal year rather than the 2021-22 fiscal year. The error has been corrected.

**FISCAL IMPACT:**

The District pays the County Treasurer only for the funds actually drawn and for the period of time that the funds are drawn at the interest rate that the County Treasurer is earning on the County Investment pool. At the current County Pool interest rate of approximately 2.150%, the cost to borrow cash is about \$58.90 per day for each \$1 million borrowed. If the District needs to borrow funds, the fee will be paid from Unrestricted LCFF base funds.

This work is in direct support of the following District goal and its corresponding metrics:

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

**AGENDA ITEM: 8.1.2.7.**



**Resolution #35-20-21**

**A RESOLUTION TO:  
THE BOARD OF SUPERVISORS OF THE  
COUNTY OF SANTA CRUZ  
TO PROVIDE TEMPORARY CASH LOANS TO  
SANTA CRUZ CITY SCHOOL DISTRICT**

**WHEREAS**, pursuant to Education Code section 42620, when a school district does not have sufficient money to its credit to meet current expenses of maintenance of the district, the board of supervisors of the county shall order, and the auditor and treasurer of the county shall make, a temporary transfer from any funds of the county not immediately needed to pay claims against them, to the school fund of the amount needed, not exceeding 85% of the amount of money which will accrue to the school district during the fiscal year.

**WHEREAS**, the Santa Cruz City School District is requesting temporary cash loan financing periodically for the upcoming fiscal year, in the amounts of \$10.3 million to cover operating expenses for the 2021-22 fiscal year; and

**WHEREAS**, the Santa Cruz City School District will receive funding during the course of the 2021-22 fiscal year from both the state and local property tax sources, and will rely on those funds to repay temporary cash borrowing if any;

**Now, therefore, be it resolved**, the Board of Education of the Santa Cruz City School District requests temporary cash flow transfers as needed during the 2021-22 fiscal year to cover the district's current expenses of maintenance of the district, to be repaid by way of a transfer made by the County Treasurer of any monies accruing to the district before any other obligation of the district is paid from those monies.

**Be it further resolved**, that the loan or loans shall be subject to interest at the pooled treasury rate.

**Passed and adopted** by the Board of Trustees of the Santa Cruz City School District, County of Santa Cruz, State of California, this 5th day of May, 2021, by the following vote:

Ayes: \_\_\_\_\_

Noes: \_\_\_\_\_

Abstain: \_\_\_\_\_

Absent: \_\_\_\_\_

Attest: \_\_\_\_\_  
Secretary to the Board of Trustees

\_\_\_\_\_  
President, Board of Trustees

## **SANTA CRUZ CITY SCHOOL DISTRICT**

**AGENDA ITEM:** Certificated Personnel Actions

**MEETING DATE:** May 5, 2021

**FROM:** Molly Parks, Assistant Superintendent of Human Resources

**THROUGH:** Kris Munro, Superintendent

### **NO ITEMS TO REPORT**

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All SCCS students will be prepared to successfully access post-secondary college and career opportunities.

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Classified Personnel Actions

**MEETING DATE:** May 5, 2021

**FROM:** Molly Parks, Asst. Superintendent, Human Resources

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve the classified personnel actions as submitted.

**BACKGROUND:**

The attached lists of classified personnel actions are submitted in accordance with the District, SCCCE Agreement and the Merit Rules.

This work is in direct support of the following district goals and their corresponding metrics:

Goal #1: All SCCS students will be prepared to successfully access post-secondary college and career opportunities.

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social-emotional well-being of all students.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

## CLASSIFIED EMPLOYEE ACTIONS

Reviewed by Director-Classified Personnel: *Keneé Houser 4/26/21*

### •Employment Actions Concerning Regular Assignments•

#### **Probationary (New Hires or Temporary Employees Made Regular):**

AlRashid, Sama, Paraeducator-BMS, 3.8 hrs/9 mos, effective 4/22/21

Bajurin, Laura, Paraeducator-GA, 1.5 hrs/9 mos and Paraeducator-Academic Intervention-GA, 1.5 hrs/9 mos, effective 4/5/21

Baniaga, Kristen, Yard Duty Supervisor-BV, 1.6 hrs/9 mos, effective 4/8/21

Carillo Salinas, Pilar, Food Service Worker I - FS, 3.5 hrs/9 mos, effective 4/26/21

Elizarrarez Chavez, Guadalupe, Night Custodian-M/O, 4 hrs/12 mos effective 4/14/21

Francis, Julie, Health Office Assistant - HHS, 3 hrs/9 mos, effective 4/7/21

Hall, Jeffrey, School Bus Driver - TR, 5 hrs/9 mos, effective 3/24/21

Herrera, Valerie, Yard Duty Monitor - BV, 1.6 hrs/9 mos, effective 4/19/21

Lamendola, Matthew, School Bus Driver-TR, 5 hrs/9 mos and Food Service Worker I-FS, 3 hrs/9 mos, effective 4/5/21

Oxley, Rhonda, School Bus Driver - TR, 5 hrs/9 mos, effective 4/22/21

Puzon, Jasha, Yard Duty Supervisor-BV, 1.6 hrs/9 mos, effective 4/8/21

Ramirez, Gustavo, Campus Safety Supervisor-MHMS, 8 hrs/9 mos, effective 4/19/21

Scott, Matthew, School Bus Driver-TR, 5 hrs/9 mos and Food Service Worker I-FS, 3 hrs/9 mos, effective 4/5/21

Solorzano, Beatriz, Office Assistant-District Office - DO, 8 hrs/12 mos, effective 4/26/21

Vasquez, Ilda, Food Service Worker I - FS, 3.5 hrs/9 mos, effective 4/2/21

#### **Increase in FTE:**

Gaona, Mireya, Parent/School Community Coordinator - SHS, from 6.4 hrs/9 mos to 8 hrs/9 mos effective

Gibson, Laurie, Occupational Therapist-Sped, from 1.6 hrs/10 mos to 3.2 hrs/10 mos, effective 7/28/21

#### **Increase in FTE/Calendar:**

Campbell, Fiona, Administrative Assistant - Sped, from 11 mos to 12 mos, effective 7/1/21

#### **Transfer/Increase in FTE:**

Serna Castaneda, Jessica, Parent/School Community Coordinator, from DL, 6 hrs/9 mos to BMS, 8 hrs/9 mos, effective 7/1/21

**AGENDA ITEM 8.1.3.2.**

**Promotion:**

Williams, Daryle, from Night Custodian-SC, 8 hrs/12 mos to Day Custodian-MHMS, 8 hrs/12 mos, effective 4/5/21

**Separation from Service:**

Perez, Autumn, Behavior Technician-PBIS-BV, 7 hrs/9 mos, resignation effective 4/16/21

Rodriguez, Michael, Campus Safety Supervisor - MH, 8 hrs/9 mos, resignation effective 4/9/21

Saunders, James, School Bus Driver, 8 hrs/9 mos, resignation effective 3/2/21

Scott, Matthew, School Bus Driver-TR, 5 hrs/9 mos and Food Service Worker I-FS, 3 hrs/9 mos, resignation effective 4/9/21

Stockton, Frank, Maintenance Specialist-M/O, 8 hrs/12 mos, resignation effective 4/16/21

Zaragoza, Daniela, School Administrative Assistant III, SC, 8 hrs/11 mos, release effective 4/12/21

**Retirement:**

Jackson, Dwayne, School Bus Driver-TR, 8 hrs/11 mos, effective 3/26/21

Limas, Rosalie, Paraeducator-Sped - WL, 5 hrs/9 mos, effective 5/27/21

Slakey, Peggy, School Administrative Assistant II-MH, 6 hrs, 9 mos, effective 5/27/21

**•Limited Term Project (not to exceed 126 days)/Substitutes: •**

**New Temporary Employees/EWR:**

Carmona Azures, Mayahan, Office Assistant-District Office - DO, effective 4/5/21

Castro Zarate, Jonathan, Night Custodian-MO, effective 4/20/21

Heater, Rebecca, Girls JV Softball Coach-SQ, Spring 2021

Ouse, Ryan, Instructional Specialist-Band - HHS, effective 1/15/21

Velasco, Martin, Food Service Worker I - FS, from inactive to active, effective 4/5/21

**Existing Temporary Employees/EWR:**

Beltran, Alyssa, Educational Specialist-Band - BMS, not to exceed 30 hrs, 3/15 - 5/27/21

French, John, Paraeducator-Academic Intervention - BSS, not to exceed 30 hrs, 4/16 - 6/15/21

Lopez Figueroa, Oscar, ELPAC Examiner - Cur, not to exceed 50 hrs, 3/16 - 6/15/21

Ouse, Ryan, Instructional Specialist-Band - BMS, not to exceed 40 hrs, 1/16 - 5/28/21

Perez, Venus, Paraeducator-After School - HHS, not to exceed 150 hrs, 3/16 - 5/27/21

Ripley Phipps, Gabriella, Paraeducator-Academic Intervention - BSS, not to exceed 39 hrs, 4/9 - 6/15/21

Sliney, Lisa, Health Office Assistant - SC, not to exceed 2.25 hrs, 3/22 - 5/27/21

**Existing Regular Employees/EWR:**

Ancic, Louisa, Paraeducator - MH, not to exceed 20 hrs, 4/5 - 5/27/21  
Anderson, Mace, Playground/Recess Coach - GA, not to exceed 13 hrs, 3/29 - 5/27/21  
Avila Moreno, Mario, Yard Duty Monitor - DL, not to exceed 25 hrs, 4/16 - 5/27/21  
Castaneda, Frances, School Bus Driver - TR, not to exceed 49.75 hrs, 3/24 - 5/28/21  
Clark Williams, Gabriella, Textbook/Media Clerk - SHS, not to exceed 20 hrs, 3/1 - 4/15/21  
Delgado, Sandra, Paraeducator-Academic Intervention - BV, not to exceed 57 hrs, 4/5 - 5/27/21  
Fernandez, Maia, Paraeducator-After School - GA, not to exceed 47 hrs, 4/5 - 5/27/21  
Gaona, Mireya, ELPAC Examiner - Cur, not to exceed 60 hrs, 1/16 - 5/15/21  
Gill, Madison, Paraeducator-Sped - MH, not to exceed 20 hrs, 4/5 - 5/27/21  
Gonzales, Laura, Health Office Assistant - BV, not to exceed 56 hrs, 4/5 - 5/27/21  
Gregoire, Paula, Paraeducator-After School - BV, not to exceed 18 hrs, 4/21 - 5/26/21  
Hall, Jeffrey, School Bus Driver - TR, not to exceed 92.75 hrs, 3/15-5/28/21  
Helm, Mary, Paraeducator - BV, not to exceed 57 hrs, 4/5 - 5/27/21  
Huerta, Elva, School Bus Driver - TR, not to exceed 6 hrs, 3/20/21  
Lawrence, Nicole, Library Media Assistant - DL, not to exceed 10 hrs, 4/23 - 5/21/21  
Layne, Sean, School Bus Driver - TR, not to exceed 8 hrs, 3/24 - 3/28/21  
Lopez, Teodoro, Day Custodian-MO, not to exceed 80 hrs, 3/21 - 6/30/21  
May, Emily, Yard Duty Monitor - WL, not to exceed 12.83 hrs, 4/19 - 5/27/21  
Milazzo, Sheri, Paraeducator - DL, not to exceed 30 hrs, 3/16 - 5/27/21  
Moreno, Eduardo, Paraeducator-After School - GA, not to exceed 120 hrs, 5/28 - 6/18/21  
Mullins, Marsha, Yard Duty Monitor - DL, not to exceed 22 hrs, 4/16 - 5/27/21  
Naranjo, Velia, Paraeducator - BV, not to exceed 57 hrs, 4/5 - 5/27/21  
Pavisc-Bogren, Senka, Paraeducator-Academic Intervention - BSS, not to exceed 39 hrs, 4/9 - 6/15/21  
Reber, Michelle, Instructional Specialist-Life Lab - DL, not to exceed 8 hrs, 4/1 - 5/31/21  
Saarni, Richard, School Bus Driver - TR, not to exceed 33.5 hrs, 3/29-4/9/21  
Solorio Cuevas, Olga, Yard Duty Monitor - DL, not to exceed 40 hrs, 4/16 - 5/27/21  
Vasquez, Ilda, Food Service Worker I - FS, not to exceed 3.5 hrs, 4/1 - 5/1/21  
Weizman, Naomi, Paraeducator-After School - GA, not to exceed 20 hrs, 5/17 - 5/27/21  
Woodland, Kimberly, Instructional Specialist-Life Lab - BSS, not to exceed 40 hrs, 5/16 - 6/30/21  
Zamora, Jasmine, Paraeducator-After School - GA, not to exceed 37 hrs, 3/16 - 5/26/21

**AGENDA ITEM 8.1.3.2.**

**•Eligibility Lists Established•**

Behavior Technician - PBIS

Behavior Technician - SPED

Food Service Worker I

Office Assistant

Program Assistant - Afterschool Programs

School Bus Driver

Site Accounting Technician

## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Special Education: Out of State Travel Request

**MEETING DATE:** May 5, 2021

**FROM:** Dorothy Coito, Assistant Superintendent of Educational Services

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve the out of state travel of the Special Education Director and Program Specialist to visit and monitor the progress of students who are enrolled in out of state residential treatment facilities in Utah.

**BACKGROUND:**

In accordance with Board Policy 3350, all out of state travel for which reimbursement will be claimed requires Board approval. Itemized receipts will be submitted for reimbursement. Every effort will be made to contain total expenses associated with this travel.

**FISCAL IMPACT:**

Not to exceed \$2300.00. Special Education (Restricted)

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #5: Santa Cruz City Schools will maintain a balanced budget and efficient and effective management.

*Prepared by Stacy O'Farrell, Director of Special Education*



## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Consultant Services Agreement: UCSC Monterey Bay Area Math Project

**MEETING DATE:** May 5, 2021

**FROM:** Dorothy Coito, Assistant Superintendent of Educational Services

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve the Consultant Services Agreement with the UCSC Monterey Bay Area Math Project to provide training on math games for secondary summer school math teachers.

**BACKGROUND:**

Santa Cruz City Schools is providing a robust summer school program including math booster classes for Integrated 1, 2 and 3 students, as well as a math summer bridge course for incoming 9th grade students entering Integrated 1. To support math teachers in having engaging curriculum and instructional strategies for these math programs, we seek professional development and coaching from the University of California, Santa Cruz (UCSC) Monterey Bay Area Math Project. The UCSC Monterey Bay Area Math Project will provide up to 12 hours of professional development and coaching focused on implementing math games that build and reinforce essential mathematical reasoning, concepts, and skills for each high school math course offered.

**FISCAL IMPACT:**

\$2,400, Senate Bill 86 (7425) (Restricted)

This work is done in support of the following district goals and their corresponding metrics:

Goal #1: All SCCS students will be prepared to successfully access post-secondary college and career opportunities.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnerships with its diverse community.

**REQUEST FOR CONSULTANT SERVICES AGREEMENT**

Submit to the responsible Assistant Superintendent at least two weeks before the Board meeting and prior to the Consultant beginning work.

Site: High School Summer School - Harbor Principal/Director: Amine Bouchti & Julia Hodges

Describe Work to be Performed and District and Site Goals Supported:  
Math PD for high school summer school math teachers. PD will focus on engaging math game instructional strategies to hone in on essential math standards.

Qualifications of Consultant: Monterey Bay Area Math Project Director

Name of Consultant: UCSC: Monterey Bay Area Math Project; authorized representative Judith Montgomery Tax I.D.# or SSN: 94-1539563  
(Vendor Data form to Purchasing)

Address: MBAMP Office UCSC Mathematics Office, Baskin Telephone #: \_\_\_\_\_

City/State/Zip: Santa Cruz/CA/ 95064 Email: judithm@ucsc.edu

Date(s) of Service: May 26, June 2, June 23 2021 Time: TBD

Number of Hours: up to 4 hours per day X 3 days = up to 12 total hours.

Hourly/Daily Rate (specify): \$200 Meals: NA

Lodging: NA Transportation: NA

TOTAL FEE TO BE PAID: up to \$2400 Account #: 01-7425-0-1115-1000-5800-550-0000

Write out meaning of account number: \_\_\_\_\_

Approval of Business Services verifying account: \_\_\_\_\_ Date: \_\_\_\_\_

Authorized Signature of Consultant: Judith Montgomery Digitally signed by Judith Montgomery  
Date: 2021.04.26 12:25:40 -07'00'

(NOTE: Consultant must submit invoice for payment upon completion of work)

Amine Bouchti  
Signature of Administrator Requesting Service

Date: 4-26-2021

Hoit  
Approval of Assistant Superintendent

Date: 4/27/21

**AB 1610, 1612, and 2102 COMPLIANCE** (consultants having more than limited contact with students require fingerprinting)

- Consultants **will be** on campus on a regular basis (more than once) while students are present
- Consultant **will not** be on campus on a regular basis while students are present (fingerprints not required).

Fingerprint Clearance date: n/a Approval of Human Resources: [Signature] 4/27/21

\*\*\*\*\*

**PAYMENT AUTHORIZATION**  
(Submit for payment after Consultant completes work)

I hereby certify that the consultant has satisfactorily completed the services in accordance with the above Agreement and that payment is in order.

\_\_\_\_\_  
Signature of Administrator Requesting Payment

\_\_\_\_\_  
Date

\_\_\_\_\_  
Approval of Assistant Superintendent

\_\_\_\_\_  
Date

Board of Education Approval: \_\_\_\_\_  
(Required if over \$2500)

**REQUEST FOR CONSULTANT SERVICES AGREEMENT**

Review guidelines of Board Policy - Consultant Services Agreements.

1. Statement of specific need and the goal of the Consultant's work (Refer to district/site goals and plans, unique needs of school, program or office which necessitates the services of a consultant).

The high school summer school program includes an incoming 9th grade Math Bridge course as well as Integrated 1, 2, & 3 Math Booster courses. Teachers need instructional strategies that are highly engaging and support a creative approach to teaching students the skills and concepts for essential math standards in each math course. This PD will provide teachers with a repertoire of math game instructional strategies to this end.

2. State efforts made to identify qualified staff available within the district to carry out the requested services.

There are currently no teachers within the district that have a background in math instructional game strategies. The local area Math Project is a PD resource many districts contract with to provide this type of PD.

3. If this agreement is for staff development or for one-time services, state the site's plan to reduce or eliminate the need for this consultant's services in the future.

This is PD for our specific math summer school program. This will not be ongoing PD during the typical school year.

4. Statement of expected outcomes (Include specific student outcomes desired, benefits to district students and/or staff).

It is expected that after attending this training, that math summer school teachers use these newly learned math game instructional strategies in their summer school courses to increase learning and engagement on essential standards. Student surveys and either MARŞ tasks or a district created math assessment will be used at the beginning and end of the summer school sessions.

5. Evaluation Process - How will you know the goal/outcomes have been met?

We are looking for positive student survey feedback and student achievement data on math assessments will be monitored. Our expectation is that all students grow in their learning from the time they begin their math summer program until the time they complete it.



MONTEREY BAY AREA MATHEMATICS PROJECT  
UNIVERSITY OF CALIFORNIA, SANTA CRUZ  
MATHEMATICS DEPARTMENT  
1156 HIGH STREET  
SANTA CRUZ, CA 95064

FEE FOR SERVICE AGREEMENT FOR:  
University of California Santa Cruz Monterey Bay Area Math Project (MBAMP)  
MBAMP Representative:  
Judith Montgomery ([judithm@ucsc.edu](mailto:judithm@ucsc.edu))

WITH:  
Santa Cruz City Schools  
133 Mission Street, Ste. 100  
Santa Cruz, CA 95060-3747

SCCS Representative:  
Amine Mohamed Bouchti  
<[mohamedbouchti@sccs.net](mailto:mohamedbouchti@sccs.net)>

DESCRIPTION OF SERVICE:  
The Monterey Bay Area Mathematics Project (MBAMP) will provide up to 12 hours of Professional Develop (PD) for the SCCS Summer program.  
This PD is intended for **up to 12** teachers who are using math games in the classroom

The work will happen during the Summer 2021.  
During this time the teachers from SCCS will receive at least **up to 12 hours of PD** on using math games in the classroom.

The charge for the 12 hours will \$2,400.00 (approximately \$200.00/hour )

- PD sessions for teachers (zoom or in person as the situation permits)
- Coaching follow-up via email or zoom

**Before the work begins** a PO will be generated **PAYABLE TO: UC Regents** and emailed to [Judith Montgomery](mailto:Judith.Montgomery@ucsc.edu) at [judithm@ucsc.edu](mailto:judithm@ucsc.edu)

The PO will include a brief descriptions of services and allow for billing up to the amount of \$2,400.00

Contact person:  
MBAMP Director: Judith Montgomery,  
[judithm@ucsc.edu](mailto:judithm@ucsc.edu)

MBAMP Office  
UCSC Mathematics Office, Baskin  
1156 High Street  
Santa Cruz, CA 95064

## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** PDQ Deploy & Inventory Annual Licensing Contract for 2021-22

**MEETING DATE:** May 5, 2021

**FROM:** Dorothy Coito, Assistant Superintendent, Educational Services

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve 2021-22 annual agreement for district wide PDQ Deploy and Inventory software.

**BACKGROUND:**

The PDQ Deploy and Inventory allows the Santa Cruz City Schools Information Technology Department to install and update software on district computers automatically and remotely, using the district data network, rather than visiting each computer individually. This means all Santa Cruz City Schools Windows systems can remain up to date very efficiently. Done manually, upgrades can take weeks and may disrupt staff. With PDQ, the updates can be done in less than a day, with zero disruption. This allows Information Technology to work more efficiently and helps to ensure district computers are secure and working properly.

PDQ also monitors devices while they're on the network. From this monitoring, Information Technology can receive inventory data and troubleshooting data, allowing the support team to fix many problems remotely, without having to visit the user or disrupt their workday.

**FISCAL IMPACT:**

\$1000 annually LCFF Base (Unrestricted)

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

*Prepared by Curtis Gomez, Director, Information Technology*

**AGENDA ITEM: 8.2.1.3.**

**PDQ.com Corporation**

PO Box 1229  
Salt Lake City, UT 84110-1229

(801) 657-4657  
sales@pdq.com  
www.pdq.com

Mar 28, 2021

**Sold to****Santa Cruz City Schools**

133 Mission St. Ste 100  
Santa Cruz, CA 95060

Description	Qty	Unit Price	Total
Renew - PDQ Deploy Enterprise - 1 Year	1	\$500.00	\$500.00
Renew - PDQ Inventory Enterprise - 1 Year	1	\$500.00	\$500.00

**Confirming for payment**

Curtis Gomez - Director, Information Technology

Subtotal	\$1,000.00
Sales Tax	\$0.00
Amount Received	\$0.00

**Balance Due \$1,000.00**

**IMPORTANT:** Please include the invoice number when paying by check, wire, or ACH.  
**NOTE:** We cannot accept checks drawn from non-US/Canadian banks. All funds received must be in USD.

Wire Payment Info: Key Bank NA Association 127 Public Square Cleveland OH - SWIFT: keybus33 - Routing: 124000737 - Acct: 440581001425

## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Senderos Lease Agreement: 300 La Fonda Avenue

**MEETING DATE:** May 5, 2021

**FROM:** Jim Monreal, Assistant Superintendent, Business Services

**THROUGH** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve the renewal of lease agreement between Santa Cruz City Schools and Senderos to lease space at 300 La Fonda Ave.

**BACKGROUND:**

The district owns and operates that certain real property known as Adult Education located at 300 La Fonda Avenue, Santa Cruz, CA 95062. Senderos desires to renew their lease agreement with the district.

Senderos is a non-profit group composed of Santa Cruz City Schools parents and staff that provides students with opportunities to learn traditional Mexican dance and music; supports families with courses in English and citizenship; provides student tutoring; and other needed family supports.

Included in this agenda item are the lease agreement, a breakdown of the lease rates for the property, new regulations related to COVID-19 and an email from April 14<sup>th</sup> from Helen Aldana agreeing and willing to pick up the cost for custodial services.

**FISCAL IMPACT:**

The lease revenue agreement is \$1.00 Annual Use Fee Renewal Agreement shall be for a term of two (2) years commencing on the Effective Date and expiring two years later.

This work is in direct support of the following District goals and their corresponding metrics:

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

**AGENDA ITEM: 8.2.2.1.**

**FACILITY USE AGREEMENT RENEWAL  
BETWEEN  
SANTA CRUZ CITY SCHOOLS  
AND  
SENDEROS**

This Facility Use Agreement Renewal (“Renewal Agreement”) is entered into as of March 3, 2021 (“Effective Date”) by and between Santa Cruz City Schools (“District”) and Senderos, Inc. (“Senderos”). The District and Senderos may be referred to individually as “Party” and collectively as “Parties.”

**RECITALS**

A. **WHEREAS**, the District owns and operates that certain real property located at 300 La Fonda Ave., Santa Cruz, CA 95062 (“Property”); and

B. **WHEREAS**, on or about February 22, 2017, the Parties entered into that certain Facility Use Agreement (“Original Agreement”) for Senderos’s use of the front half of Classroom No. 7, (the “Premises”) located on the Property, for a term of four (4) months, with an option to renew said Original Agreement subject to those terms and conditions that are mutually agreeable to both Parties; and

C. **WHEREAS**, the Parties subsequently executed a Renewal of Facilities Use Agreement extending the term of the Original Agreement from July 1, 2017 through June 30, 2018 (“Renewal Agreement”); and

D. **WHEREAS**, since expiration of the Renewal Agreement, Senderos has continued to use and occupy the Premises and other space at the Property as may be approved by the District from time to time; and

E. **WHEREAS**, the Parties now desire to renew the Original Agreement on the same terms and conditions, except as otherwise expressly set forth in this Renewal Agreement.

F. **NOW, THEREFORE**, in consideration of the promises and the mutual covenants and agreements set forth herein, the Parties agree as follows:

**RENEWAL AGREEMENT**

1. **Renewal.** The term of this Renewal Agreement shall be for a term of two (2) years commencing on the Effective Date and expiring two years later (“Renewal Term”). The Renewal Agreement may be renewed for up to two (2) additional two-year terms upon mutual written agreement of the Parties.

2. **Effectiveness of Original Agreement.** Except as otherwise expressly set forth in this Renewal Agreement, all the provisions of the Original Agreement shall remain unchanged and in full force and effect. To the extent that any of the terms set forth in this



Renewal Agreement are inconsistent or conflict with any of the terms of the Original Agreement, the terms of this Renewal Agreement shall supersede and replace the terms of the Original Agreement.

3. Purpose. Senderos shall be permitted to use the Premises for storage and for the operation of their programs as may be approved in advance by the District from time to time. No other uses shall be permitted without the prior written consent of the District.

4. Annual Use Fee. For use of the Premises, Senders shall pay the District an annual use fee ("Annual Use Fee") in the amount of One Dollar (\$1.00). The Annual Use Fee shall be paid within 30 days of the Effective Date, and annually thereafter on the anniversary of the Effective Date.

5. Health and Safety Mandates.

(a) While using the Premises, Senderos shall comply with all applicable Federal, State, local, and District laws, regulations, ordinances, policies, procedures, state executive orders and public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, limits on large gatherings, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of the 2019 Novel Coronavirus ("COVID-19").

(b) Senderos will provide its staff with information and training about COVID-19, including its symptoms, how it is transmitted, how to prevent transmission, current guidance and directives from the State and local departments of public health, and any other information and/or resources necessary to help prevent the spread of COVID-19, and will ensure that the Premises have the necessary supplies for preventive sanitation measures (such as soap and water, disposable towels or tissues, disposable masks and gloves, and hand sanitizer).

(c) Senderos will inform the District as soon as practicable should Senderos learn of a confirmed or likely COVID-19 infection of a Senderos staff member or students or families participating in Senderos' programs. The identity of the person infected shall not be revealed.

(d) Without limitation to Senderos' custodial and maintenance obligations as set forth in the Original Agreement, Senderos, at its sole cost and expense, shall disinfect and sanitize the Premises at the end of each day of use in accordance with the most recent guidelines from the California Department of Public Health ("CDPH").

6. Miscellaneous Provisions.

(a) Assignment. Neither Party shall assign or transfer any of its obligations, rights, or duties under this Renewal Agreement.

(b) Governing Law/Venue. This Renewal Agreement shall be governed by and interpreted under the laws of the State of California. Any action or proceeding

seeking any relief under or with respect to this Renewal Agreement shall be brought solely in the Superior Court of the State of California for Santa Cruz County, subject to any transfer of venue as required by law.

(c) Amendment. This Renewal Agreement may be modified or superseded only by written instrument executed by duly authorized representatives of each of the Parties, and ratification or approval by the District's Board of Trustees.

(d) Execution in Counterparts. This Renewal Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. A copy, or an original, with all signatures appended together shall be deemed a fully executed Renewal Agreement. Signatures transmitted by facsimile shall be deemed original signatures.

(e) Headings and Captions. The captions and headings appearing in this Renewal Agreement have been inserted for the purpose of convenience and ready reference. They do not purport to and shall not be deemed to define, limit, or extend the scope or intent of the clauses to which they appertain.

(f) Signature Authority. Each Party has full power and authority to enter into and perform this Renewal Agreement, and the person signing this Renewal Agreement on behalf of each Party has been properly authorized and empowered to enter into this Renewal Agreement.

**IN WITNESS WHEREOF**, the Parties hereto have executed this Renewal Agreement on the date indicated below.

**SANTA CRUZ CITY SCHOOLS**

**SENDEROS**

By: \_\_\_\_\_

By: 

Name: Kris Munro

Name: Helen Aldana

Title: Superintendent

Title: Board President

Date: \_\_\_\_\_

Date: 3/31/2021

## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Campus Kids Connection Lease Agreement: 1231 Bay Street

**MEETING DATE:** May 5, 2021

**FROM:** Jim Monreal, Assistant Superintendent, Business Services

**THROUGH** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve the renewal of lease agreement between Santa Cruz City Schools and Campus Kids Connection, Inc. to lease space at 1231 Bay Street.

**BACKGROUND:**

The district owns and operates that certain real property known as Bay View Elementary located at 1231 Bay Street, Santa Cruz, CA 95060. Campus Kids Connection, Inc. desires to renew their lease agreement with the district.

Campus Kids Connection provides before and after school care for students on our elementary campuses.

Included in this agenda item are the lease agreement, a breakdown of the lease rates for the property and new regulations related to COVID-19.

**FISCAL IMPACT:**

The lease revenue agreement is \$100.00 annually from July 1, 2019 to June 30, 2021.

This work is in direct support of the following District goals and their corresponding metrics:

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

**AGENDA ITEM: 8.2.2.2.**

**LICENSE AGREEMENT RENEWAL  
FOR SHARED USE OF BAY VIEW ELEMENTARY SCHOOL  
BETWEEN  
SANTA CRUZ CITY SCHOOLS  
AND  
CAMPUS KIDS CONNECTION, INC.**

This License Agreement Renewal for Shared Use (“Renewal Agreement”), is entered into by and between Santa Cruz City Schools (“District”) and Campus Kids Connection, Inc. (“CKC”). The District and CKC may be referred to individually as “Party” and collectively as “Parties.”

**RECITALS**

A. **WHEREAS**, the District owns and operates that certain real property known as Bay View Elementary School located at 1231 Bay Street, Santa Cruz, California 95060 (“Property”); and

B. **WHEREAS**, on or about July 1, 2019, the Parties entered into that certain License Agreement for Shared Use (“Original Agreement”) for a term of two (2) years, providing for the placement of one (1) CKC-owned portable classroom on a portion of the Property, and further providing that for such two-year term, the District would use and occupy the CKC-owned portable building (known as Bay View Classroom #24) and CKC would use and occupy and use a District-owned portable building (known as Bay View Classroom #35); and

C. **WHEREAS**, the Original Agreement an option to renew said Original Agreement subject to those terms and conditions that are mutually agreeable to both Parties; and

D. **WHEREAS**, the Parties now desire to renew the Original Agreement on the same terms and conditions, except as otherwise expressly set forth in this Renewal Agreement.

E. **NOW, THEREFORE**, in consideration of the promises and the mutual covenants and agreements set forth herein, the Parties agree as follows:

**AGREEMENT**

1. **Renewal.** The term of this Renewal Agreement shall be for a term of two (2) years commencing on July 1, 2021 (“Effective Date”) and expiring on June 30, 2023 (“Renewal Term”). Pursuant to Section 3.2 of the Original Agreement, following the expiration of the term of this Renewal Agreement the parties shall have one (1) additional two (2) year renewal term available.

2. **Effectiveness of Original Agreement.** Except as otherwise expressly set forth in this Renewal Agreement, all the provisions of the Original Agreement shall remain unchanged and in full force and effect. To the extent that any of the terms set forth in this

Renewal Agreement are inconsistent or conflict with any of the terms of the Original Agreement, the terms of this Renewal Agreement shall supersede and replace the terms of the Original Agreement.

3. Premises. Section 1, subsections 1.5 and 1.7 of the Original Agreement are hereby deleted in their entirety and replaced as follows:

“1.5. Upon termination or expiration of the Agreement, CKC shall restore the Premises and any other portions of the Property used by CKC for its Program to the condition that existed on the first day of the Term, reasonable wear and tear excepted. CKC shall be responsible for the cost of any damage caused to the Premises and/or the affected portions of the Property.

....

1.7. Subject to section 1.2 of the Original Agreement, during the Renewal Term, CKC shall occupy a District-owned portable classroom and the District shall occupy the CKC-owned portable.”

4. Health and Safety Mandates.

(a) CKC shall comply with all applicable Federal, State, local, and District laws, regulations, ordinances, policies, procedures, state executive orders and public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, limits on large gatherings, the use of personal protective equipment (“PPE”) such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of the 2019 Novel Coronavirus (“COVID-19”).

(b) CKC will provide its staff with information and training about COVID-19, including its symptoms, how it is transmitted, how to prevent transmission, current guidance and directives from the State and local departments of public health, and any other information and/or resources necessary to help prevent the spread of COVID-19, and will ensure that the Premises have the necessary supplies for preventive sanitation measures (such as soap and water, disposable towels or tissues, disposable masks and gloves, and hand sanitizer).

(c) CKC will inform the District as soon as practicable should CKC learn of a confirmed or likely COVID-19 infection of a CKC staff member or student enrolled in CKC’s programs. The identity of the person infected shall not be revealed.

(d) Without limitation to CKC’s custodial and maintenance obligations as set forth in the Original Agreement, CKC, at its sole cost and expense, shall disinfect and sanitize the Premises at the end of each day in accordance with the most recent guidelines from the California Department of Public Health (“CDPH”).

5. Additional Rent. Section 6.1 of the Original Agreement is hereby deleted in its entirety and replaced as follows:

“6.1. In addition to the monthly Rent, CKC shall pay to District:

6.1.1. CKC’s share of gas, electricity, sewer, and trash collection costs, at \$1,600 per year.

6.1.2. Costs for up to two (2) hours of custodial services for the restrooms, including costs for paper product supplies, at \$3,400.00 per year, including CKC’s share of custodial services to the other Shared Use Areas.

6.1.3. CKC’s share of additional costs incurred by the District for COVID-19 cleaning and disinfection of the Premises and Shared Use Areas as may be determined by the District in its sole discretion (“COVID-19 Cleaning Costs”). No such COVID-19 Cleaning Costs shall be charged until CKC has resumed programming at the Premises.

6.1.4. Additional rent costs may be reviewed and renegotiated annually.”

6. Miscellaneous Provisions.

(a) Assignment. Neither Party shall assign or transfer any of its obligations, rights, or duties under this Renewal Agreement.

(b) Governing Law/Venue. This Renewal Agreement shall be governed by and interpreted under the laws of the State of California. Any action or proceeding seeking any relief under or with respect to this Renewal Agreement shall be brought solely in the Superior Court of the State of California for Santa Cruz County, subject to any transfer of venue as required by law.

(c) Amendment. This Renewal Agreement may be modified or superseded only by written instrument executed by duly authorized representatives of each of the Parties, and ratification by the District’s Board of Trustees.

(d) Execution in Counterpart. This Renewal Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. A copy, or an original, with all signatures appended together shall be deemed a fully executed Renewal Agreement. Signatures transmitted by facsimile shall be deemed original signatures.

(e) Headings and Captions. The captions and headings appearing in this Renewal Agreement have been inserted for the purpose of convenience and ready reference. They do not purport to and shall not be deemed to define, limit, or extend the scope or intent of the clauses to which they appertain.

(f) Signature Authority. Each Party has full power and authority to enter into and perform this Renewal Agreement, and the person signing this Renewal Agreement on behalf of each Party has been properly authorized and empowered to enter into this Renewal Agreement.

**IN WITNESS WHEREOF**, the Parties hereto have executed this Renewal Agreement on the date indicated below.

**SANTA CRUZ CITY SCHOOLS**

By: \_\_\_\_\_

Name: Kris Munro

Title: Superintendent

Date: \_\_\_\_\_

**CAMPUS KIDS CONNECTION, INC.**

By:  \_\_\_\_\_

Name: Barbara Griffin

Title: Chief Executive Officer

Date: 3/8/01 \_\_\_\_\_

## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Campus Kids Connection Lease Agreement: 1145 Morrissey Avenue

**MEETING DATE:** May 5, 2021

**FROM:** Jim Monreal, Assistant Superintendent, Business Services

**THROUGH** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve the renewal of lease agreement between Santa Cruz City Schools and Campus Kids Connection, Inc. to lease space at 1145 Morrissey Ave.

**BACKGROUND:**

The district owns and operates that certain real property known as DeLaveaga Elementary located at 1145 Morrissey Avenue, Santa Cruz, CA 95065. Campus Kids Connection, Inc. desires to renew their lease agreement with the district.

Campus Kids Connection provides before and after school care for students on our elementary campuses.

Included in this agenda item are the lease agreement, a breakdown of the lease rates for the property and new regulations related to COVID-19.

**FISCAL IMPACT:**

The lease revenue agreement is \$1,000.00 annually from July 1, 2019 to June 30, 2021.

This work is in direct support of the following District goals and their corresponding metrics:

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

**AGENDA ITEM: 8.2.2.3.**



**LICENSE AGREEMENT RENEWAL  
FOR SHARED USE OF DELAVEAGA ELEMENTARY SCHOOL  
BETWEEN  
SANTA CRUZ CITY SCHOOLS  
AND  
CAMPUS KIDS CONNECTION, INC.**

This License Agreement Renewal for Shared Use (“Renewal Agreement”), is entered into by and between Santa Cruz City Schools (“District”) and Campus Kids Connection, Inc. (“CKC”). The District and CKC may be referred to individually as “Party” and collectively as “Parties.”

**RECITALS**

A. **WHEREAS**, the District owns and operates that certain real property known as DeLaveaga Elementary School located at 1145 Morrissey Ave., Santa Cruz, California 95065 (“Property”); and

B. **WHEREAS**, on or about July 1, 2019, the Parties entered into that certain License Agreement for Shared Use (“Original Agreement”) for the use of two (2) portable classrooms (“Premises”) located on the Property, for a term of two (2) years, with an option to renew said Original Agreement subject to those terms and conditions that are mutually agreeable to both Parties. A copy of the Original Agreement is attached hereto as **Exhibit A**; and,

C. **WHEREAS**, the Parties now desire to renew the Original Agreement on the same terms and conditions, except as otherwise expressly set forth in this Renewal Agreement.

D. **NOW, THEREFORE**, in consideration of the promises and the mutual covenants and agreements set forth herein, the Parties agree as follows:

**AGREEMENT**

1. **Renewal.** The term of this Renewal Agreement shall be for a term of two (2) years commencing on July 1, 2021 (“Effective Date”) and expiring on June 30, 2023 (“Renewal Term”). Pursuant to Section 3.2 of the Original Agreement, following the expiration of the term of this Renewal Agreement the parties shall have one (1) additional two (2) year renewal term available.

2. **Effectiveness of Original Agreement.** Except as otherwise expressly set forth in this Renewal Agreement, all the provisions of the Original Agreement shall remain unchanged and in full force and effect. To the extent that any of the terms set forth in this Renewal Agreement are inconsistent or conflict with any of the terms of the Original Agreement, the terms of this Renewal Agreement shall supersede and replace the terms of the Original Agreement.

3. Premises. Section 1, subsection 1.4 of the Original Agreement is hereby deleted in their entirety and replaced as follows:

“1.5. Upon termination or expiration of the Agreement, CKC shall restore the Premises and any other portions of the Property used by CKC for its Program to the condition that existed on the first day of the Term, reasonable wear and tear excepted. CKC shall be responsible for the cost of any damage caused to the Premises and/or the affected portions of the Property.”

4. Health and Safety Mandates.

(a) CKC shall comply with all applicable Federal, State, local, and District laws, regulations, ordinances, policies, procedures, state executive orders and public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, limits on large gatherings, the use of personal protective equipment (“PPE”) such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of the 2019 Novel Coronavirus (“COVID-19”).

(b) CKC will provide its staff with information and training about COVID-19, including its symptoms, how it is transmitted, how to prevent transmission, current guidance and directives from the State and local departments of public health, and any other information and/or resources necessary to help prevent the spread of COVID-19, and will ensure that the Premises have the necessary supplies for preventive sanitation measures (such as soap and water, disposable towels or tissues, disposable masks and gloves, and hand sanitizer).

(c) CKC will inform the District as soon as practicable should CKC learn of a confirmed or likely COVID-19 infection of a CKC staff member or student enrolled in CKC’s programs. The identity of the person infected shall not be revealed.

(d) Without limitation to CKC’s custodial and maintenance obligations as set forth in the Original Agreement, CKC, at its sole cost and expense, shall disinfect and sanitize the Premises at the end of each day in accordance with the most recent guidelines from the California Department of Public Health (“CDPH”).

5. Additional Rent. Section 6.1 of the Original Agreement is hereby deleted in its entirety and replaced as follows:

“6.1. In addition to the monthly Rent, CKC shall pay:

6.1.1. CKC’s share of gas, electricity, sewer, and trash collection costs, at \$2,177.00 per year.

6.1.2. Costs for up to two (2) hours of custodial services for the restrooms, including costs for paper product supplies, at \$3,400.00 per year, including CKC’s share of custodial services to the other Shared Use Areas.

6.1.3. CKC's share of additional costs incurred by the District for COVID-19 cleaning and disinfection of the Premises and Shared Use Areas as may be determined by the District in its sole discretion ("COVID-19 Cleaning Costs"). No such COVID-19 Cleaning Costs shall be charged until CKC has resumed programming at the Premises."

6. Miscellaneous Provisions.

(a) Assignment. Neither Party shall assign or transfer any of its obligations, rights, or duties under this Renewal Agreement.

(b) Governing Law/Venue. This Renewal Agreement shall be governed by and interpreted under the laws of the State of California. Any action or proceeding seeking any relief under or with respect to this Renewal Agreement shall be brought solely in the Superior Court of the State of California for Santa Cruz County, subject to any transfer of venue as required by law.

(c) Amendment. This Renewal Agreement may be modified or superseded only by written instrument executed by duly authorized representatives of each of the Parties, and ratification by the District's Board of Trustees.

(d) Execution in Counterpart. This Renewal Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. A copy, or an original, with all signatures appended together shall be deemed a fully executed Renewal Agreement. Signatures transmitted by facsimile shall be deemed original signatures.

(e) Headings and Captions. The captions and headings appearing in this Renewal Agreement have been inserted for the purpose of convenience and ready reference. They do not purport to and shall not be deemed to define, limit, or extend the scope or intent of the clauses to which they appertain.

(f) Signature Authority. Each Party has full power and authority to enter into and perform this Renewal Agreement, and the person signing this Renewal Agreement on behalf of each Party has been properly authorized and empowered to enter into this Renewal Agreement.

**[Signature Page Follows]**

**IN WITNESS WHEREOF**, the Parties hereto have executed this Renewal Agreement on the date indicated below.

**SANTA CRUZ CITY SCHOOLS**

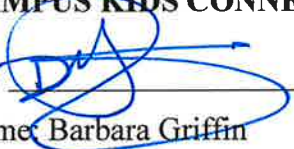
By: \_\_\_\_\_

Name: Kris Munro

Title: Superintendent

Date: \_\_\_\_\_

**CAMPUS KIDS CONNECTION, INC.**

By:  \_\_\_\_\_

Name: Barbara Griffin

Title: Chief Executive Officer

Date: 3/9/2001 \_\_\_\_\_

## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Campus Kids Connection Lease Agreement: 1320 Seabright Avenue

**MEETING DATE:** May 5, 2021

**FROM:** Jim Monreal, Assistant Superintendent, Business Services

**THROUGH** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve the renewal of lease agreement between Santa Cruz City Schools and Campus Kids Connection, Inc. to lease space at 1320 Seabright Ave.

**BACKGROUND:**

The district owns and operates that certain real property known as Gault Elementary located at 1320 Seabright Avenue, Santa Cruz, CA 95062. Campus Kids Connection, Inc. desires to renew their lease agreement with the district.

Campus Kids Connection provides before and after school care for students on our elementary campuses.

Included in this agenda item are the lease agreement, a breakdown of the lease rates for the property and new regulations related to COVID-19.

**FISCAL IMPACT:**

The lease revenue agreement is \$750.00 annually from July 1, 2019 to June 30, 2021.

This work is in direct support of the following District goals and their corresponding metrics:

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

**AGENDA ITEM: 8.2.2.4.**

**LICENSE AGREEMENT RENEWAL  
FOR SHARED USE OF GAULT ELEMENTARY SCHOOL  
BETWEEN  
SANTA CRUZ CITY SCHOOLS  
AND  
CAMPUS KIDS CONNECTION, INC.**

This License Agreement Renewal for Shared Use (“Renewal Agreement”), is entered into by and between Santa Cruz City Schools (“District”) and Campus Kids Connection, Inc. (“CKC”). The District and CKC may be referred to individually as “Party” and collectively as “Parties.”

**RECITALS**

A. **WHEREAS**, the District owns and operates that certain real property known as Gault Elementary School located at 1320 Seabright Ave., Santa Cruz, California 95062 (“Property”); and

B. **WHEREAS**, on or about July 1, 2019, the Parties entered into that certain License Agreement for Shared Use (“Original Agreement”) for the use of one (1) portable classroom (“Premises”) located on the Property, for a term of two (2) years, with an option to renew said Original Agreement subject to those terms and conditions that are mutually agreeable to both Parties; and

C. **WHEREAS**, the Parties now desire to renew the Original Agreement on the same terms and conditions, except as otherwise expressly set forth in this Renewal Agreement.

D. **NOW, THEREFORE**, in consideration of the promises and the mutual covenants and agreements set forth herein, the Parties agree as follows:

**AGREEMENT**

1. **Renewal**. The term of this Renewal Agreement shall be for a term of two (2) years commencing on July 1, 2021 and expiring on June 30, 2023 (“Renewal Term”). Pursuant to Section 3.2 of the Original Agreement, following the expiration of the term of this Renewal Agreement the Parties shall have one (1) additional two (2) year renewal term available.

2. **Effectiveness of Original Agreement**. Except as otherwise expressly set forth in this Renewal Agreement, all the provisions of the Original Agreement shall remain unchanged and in full force and effect. To the extent that any of the terms set forth in this Renewal Agreement are inconsistent or conflict with any of the terms of the Original Agreement, the terms of this Renewal Agreement shall supersede and replace the terms of the Original Agreement.

3. **Ownership of Premises**. During the Renewal Term the Premises shall be jointly owned by the Parties.

4. Premises. Section 1, subsection 1.5 of the Original Agreement is hereby deleted in its entirety and replaced as follows:

“1.5. Upon termination or expiration of the Agreement, CKC shall restore the Premises and any other portions of the Property used by CKC for its Program to the condition that existed on the first day of the Term, reasonable wear and tear excepted. CKC shall be responsible for the cost of any damage caused to the Premises and/or the affected portions of the Property.”

5. Health and Safety Mandates.

(a) CKC shall comply with all applicable Federal, State, local, and District laws, regulations, ordinances, policies, procedures, state executive orders and public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, limits on large gatherings, the use of personal protective equipment (“PPE”) such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of the 2019 Novel Coronavirus (“COVID-19”).

(b) CKC will provide its staff with information and training about COVID-19, including its symptoms, how it is transmitted, how to prevent transmission, current guidance and directives from the State and local departments of public health, and any other information and/or resources necessary to help prevent the spread of COVID-19, and will ensure that the Premises have the necessary supplies for preventive sanitation measures (such as soap and water, disposable towels or tissues, disposable masks and gloves, and hand sanitizer).

(c) CKC will inform the District as soon as practicable should CKC learn of a confirmed or likely COVID-19 infection of a CKC staff member or student enrolled in CKC’s programs. The identity of the person infected shall not be revealed.

(d) Without limitation to CKC’s custodial and maintenance obligations as set forth in the Original Agreement, CKC, at its sole cost and expense, shall disinfect and sanitize the Premises at the end of each day in accordance with the most recent guidelines from the California Department of Public Health (“CDPH”).

6. Additional Rent. Section 6.1 of the Original Agreement is hereby deleted in its entirety and replaced as follows:

“6.1. In addition to the monthly Rent, CKC shall pay to District:

6.1.1. CKC’s share of gas, electricity, sewer, and trash collection costs, at \$1,600 per year.

6.1.2. Costs for up to two (2) hours of custodial services for the restrooms, including costs for paper product supplies, at \$1,700.00 per year, including CKC’s share of custodial services to the other Shared Use Areas.

6.1.3. CKC's share of additional costs incurred by the District for COVID-19 cleaning and disinfection of the Premises and Shared Use Areas as may be determined by the District in its sole discretion ("COVID-19 Cleaning Costs"). No such COVID-19 Cleaning Costs shall be charged until CKC has resumed programming at the Premises."

7. Miscellaneous Provisions.

(a) Assignment. Neither Party shall assign or transfer any of its obligations, rights, or duties under this Renewal Agreement.

(b) Governing Law/Venue. This Renewal Agreement shall be governed by and interpreted under the laws of the State of California. Any action or proceeding seeking any relief under or with respect to this Renewal Agreement shall be brought solely in the Superior Court of the State of California for Santa Cruz County, subject to any transfer of venue as required by law.

(c) Amendment. This Renewal Agreement may be modified or superseded only by written instrument executed by duly authorized representatives of each of the Parties, and ratification by the District's Board of Trustees.

(d) Execution in Counterparts. This Renewal Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. A copy, or an original, with all signatures appended together shall be deemed a fully executed Renewal Agreement. Signatures transmitted by facsimile shall be deemed original signatures.

(e) Headings and Captions. The captions and headings appearing in this Renewal Agreement have been inserted for the purpose of convenience and ready reference. They do not purport to and shall not be deemed to define, limit, or extend the scope or intent of the clauses to which they appertain.

(f) Signature Authority. Each Party has full power and authority to enter into and perform this Renewal Agreement, and the person signing this Renewal Agreement on behalf of each Party has been properly authorized and empowered to enter into this Renewal Agreement.

**[Signature Page Follows]**



IN WITNESS WHEREOF, the Parties hereto have executed this Renewal Agreement on the date indicated below.

**SANTA CRUZ CITY SCHOOLS**

By: \_\_\_\_\_

Name: Kris Munro

Title: Superintendent

Date: \_\_\_\_\_

**CAMPUS KIDS CONNECTION, INC.**

By:  \_\_\_\_\_

Name: Barbara Griffin

Title: Executive Director

Date: 3/18/2001

## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Campus Kids Connection Lease Agreement: 1000 High Street

**MEETING DATE:** May 5, 2021

**FROM:** Jim Monreal, Assistant Superintendent, Business Services

**THROUGH** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve the renewal of lease agreement between Santa Cruz City Schools and Campus Kids Connection, Inc. to lease space at 1000 High Street.

**BACKGROUND:**

The district owns and operates that certain real property known as Westlake Elementary located at 1000 High Street, Santa Cruz, CA 95060. Campus Kids Connection, Inc. desires to renew their lease agreement with the district.

Campus Kids Connection provides before and after school care for students on our elementary campuses.

Included in this agenda item are the lease agreement, a breakdown of the lease rates for the property and new regulations related to COVID-19.

**FISCAL IMPACT:**

The lease revenue agreement is \$100.00 per building, per year from July 1, 2019 to June 30, 2021.

This work is in direct support of the following District goals and their corresponding metrics:

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

**AGENDA ITEM: 8.2.2.5.**

**LICENSE AGREEMENT RENEWAL  
FOR SHARED USE OF WESTLAKE ELEMENTARY SCHOOL  
BETWEEN  
SANTA CRUZ CITY SCHOOLS  
AND  
CAMPUS KIDS CONNECTION, INC.**

This License Agreement Renewal for Shared Use (“Renewal Agreement”), is entered into by and between Santa Cruz City Schools (“District”) and Campus Kids Connection, Inc. (“CKC”). The District and CKC may be referred to individually as “Party” and collectively as “Parties.”

**RECITALS**

A. **WHEREAS**, the District owns and operates that certain real property known as Westlake Elementary School located at 1000 High Street, Santa Cruz, California 95060 (“Property”); and

B. **WHEREAS**, on or about July 1, 2019, the Parties entered into that certain License Agreement for Shared Use (“Original Agreement”) for the placement of two (2) CKK-owned portable classrooms (“Premises”) on a portion of the Property, for a term of two (2) years, with an option to renew said Original Agreement subject to those terms and conditions that are mutually agreeable to both Parties; and

C. **WHEREAS**, the Parties now desire to renew the Original Agreement on the same terms and conditions, except as otherwise expressly set forth in this Renewal Agreement.

D. **NOW, THEREFORE**, in consideration of the promises and the mutual covenants and agreements set forth herein, the Parties agree as follows:

**AGREEMENT**

1. **Renewal.** The term of this Renewal Agreement shall be for a term of two (2) years commencing on July 1, 2021 (“Effective Date”) and expiring on June 30, 2023 (“Renewal Term”). Pursuant to Section 3.2 of the Original Agreement, following the expiration of the term of this Renewal Agreement the Parties shall have one (1) additional two (2) year renewal term available.

2. **Effectiveness of Original Agreement.** Except as otherwise expressly set forth in this Renewal Agreement, all the provisions of the Original Agreement shall remain unchanged and in full force and effect. To the extent that any of the terms set forth in this Renewal Agreement are inconsistent or conflict with any of the terms of the Original Agreement, the terms of this Renewal Agreement shall supersede and replace the terms of the Original Agreement.

3. **Premises.** Section 1, subsection 1.5 of the Original Agreement is hereby deleted in its entirety and replaced as follows:

“1.5. Upon termination or expiration of the Agreement, CKC shall restore the Premises and any other portions of the Property used by CKC for its Program to the condition that existed on the first day of the Term, reasonable wear and tear excepted. CKC shall be responsible for the cost of any damage caused to the Premises and/or the affected portions of the Property.”

4. Health and Safety Mandates.

(a) CKC shall comply with all applicable Federal, State, local, and District laws, regulations, ordinances, policies, procedures, state executive orders and public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, limits on large gatherings, the use of personal protective equipment (“PPE”) such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of the 2019 Novel Coronavirus (“COVID-19”).

(b) CKC will provide its staff with information and training about COVID-19, including its symptoms, how it is transmitted, how to prevent transmission, current guidance and directives from the State and local departments of public health, and any other information and/or resources necessary to help prevent the spread of COVID-19, and will ensure that the Premises have the necessary supplies for preventive sanitation measures (such as soap and water, disposable towels or tissues, disposable masks and gloves, and hand sanitizer).

(c) CKC will inform the District as soon as practicable should CKC learn of a confirmed or likely COVID-19 infection of a CKC staff member or student enrolled in CKC’s programs. The identity of the person infected shall not be revealed.

(d) Without limitation to CKC’s custodial and maintenance obligations as set forth in the Original Agreement, CKC, at its sole cost and expense, shall disinfect and sanitize the Premises at the end of each day in accordance with the most recent guidelines from the California Department of Public Health (“CDPH”).

5. Additional Rent. Section 6.1 of the Original Agreement is hereby deleted in its entirety and replaced as follows:

“6.1. In addition to the monthly Rent, CKC shall pay:

6.1.1. CKC’s share of gas, electricity, sewer, and trash collection costs, at \$2,177.00 per year.

6.1.2. Costs for up to two (2) hours of custodial services for the restrooms, including costs for paper product supplies, at \$3,400.00 per year, including CKC’s share of custodial services to the other Shared Use Areas.

6.1.3. CKC’s share of additional costs incurred by the District for COVID-19 cleaning and disinfection of the Premises and Shared Use Areas as may be

determined by the District in its sole discretion (“COVID-19 Cleaning Costs”). No such COVID-19 Cleaning Costs shall be charged until CKC has resumed programming at the Premises.

6.1.4. Additional rent costs may be reviewed and renegotiated annually.”

6. Miscellaneous Provisions.

(a) Assignment. Neither Party shall assign or transfer any of its obligations, rights, or duties under this Renewal Agreement.

(b) Governing Law/Venue. This Renewal Agreement shall be governed by and interpreted under the laws of the State of California. Any action or proceeding seeking any relief under or with respect to this Renewal Agreement shall be brought solely in the Superior Court of the State of California for Santa Cruz County, subject to any transfer of venue as required by law.

(c) Amendment. This Renewal Agreement may be modified or superseded only by written instrument executed by duly authorized representatives of each of the Parties, and ratification by the District’s Board of Trustees.

(d) Execution in Counterpart. This Renewal Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. A copy, or an original, with all signatures appended together shall be deemed a fully executed Renewal Agreement. Signatures transmitted by facsimile shall be deemed original signatures.

(e) Headings and Captions. The captions and headings appearing in this Renewal Agreement have been inserted for the purpose of convenience and ready reference. They do not purport to and shall not be deemed to define, limit, or extend the scope or intent of the clauses to which they appertain.

(f) Signature Authority. Each Party has full power and authority to enter into and perform this Renewal Agreement, and the person signing this Renewal Agreement on behalf of each Party has been properly authorized and empowered to enter into this Renewal Agreement.

**[Signature Page Follows]**

**IN WITNESS WHEREOF**, the Parties hereto have executed this Renewal Agreement on the date indicated below.

**SANTA CRUZ CITY SCHOOLS**

By: \_\_\_\_\_

Name: Kris Munro

Title: Superintendent

Date: \_\_\_\_\_

**CAMPUS KIDS CONNECTION, INC.**

By:  \_\_\_\_\_

Name: Barbara Griffin

Title: Chief Executive Officer

Date: 3/8/2001 \_\_\_\_\_



## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** ABA Building Services for Secondary Schools Additional Restroom Cleaning Services

**MEETING DATE:** May 5, 2021

**FROM:** Jim Monreal, Assistant Superintendent, Business Services

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Ratify ABA Building Services proposal for additional cleaning services at Secondary Schools.

**BACKGROUND:**

This proposal consists of assisting custodial staff with daily restroom cleaning at secondary school locations. This insures that proper cleaning procedures will be taken in precaution to COVID19. This will provide an additional five employees between the hours of 1:30pm and 9pm, to ensure all restrooms are properly cleaned for the months of April and May.

**FISCAL IMPACT:**

\$32,408.00, Elementary and Secondary School Emergency Relief

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

*Prepared by Trevor Miller, Director, Facility Services*



# QUOTE #42192-1



<b>Date</b>	3/31/21
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**BILL TO:**

Santa Cruz City Schools  
 133 Mission St,  
 Santa Cruz, CA 95060

**LOCATION:**

Soquel High School  
 Santa Cruz High  
 Mission Hill Middle School  
 Branciforte Middle School  
 Harbor Hight School

Description	QTY/SF	Rate	Amount
<p>Proposal is for assisting Santa Cruz City Schools with daily restroom cleaning at the listed above locations. Each school will be listed below with the list of restrooms and total areas we will be assisting with. The description on scope of work will be used uniformly across all the schools. ABA to provide labor to assist school in requested cleaning. Cleaning will be done between 1:30pm and 9pm while schools' janitorial staff is working Monday to Friday. Service price includes 5 days a week labor during those time frames. Additional days will need to be requested and approved prior to ABA accepting terms due to overtime and other cost factors. Price in proposal includes labor and some equipment to complete work. Customer to provide materials, chemicals and some equipment to complete work. Due to scope of work and locations ABA will invest into equipment to help execute the work on a timely manner to avoid travel time between closets. Customer will need to grant ABA keys and alarms to these locations so our staff can clean independently without needing the assistance of the school's janitorial staff.</p> <p style="text-align: center;"><u><b>Exhibit A- Scope of work</b></u></p> <p><u><b>Restroom Cleaning</b></u>                      Each restroom will have the following work done each visit. Due to limited time, deep cleaning will not be performed with this proposal. Deep cleaning are tasks such as stripping and waxing floors, pumice stone cleaning sinks and toilets and deep scrubbing walls to help remove old layers of gunk and grime. Our daily cleaning will be to assist in maintaining the restrooms current conditions. Deep cleaning can be requested; however, a separate price will need to be accepted due to machinery, materials and skilled employees needed for the work.</p>			

# QUOTE #42192-1

## Scope of work to be done each visit to each restroom

1. Sweep and mop floors
2. Re stock toilet paper, soap, and all dispensers
3. Remove trash and replace with liner
4. Clean and disinfect sinks and toilets
5. Clean mirrors and fixtures with disinfectant
6. Clean entrance doors and handles with disinfectant
7. Wipe down and disinfect all fixtures and hand rails
8. Pour water down floor drains to help remove odors from p trap
9. De web restrooms once a week
10. Dust with Webber vents once a week

**Additional notes on cleaning:** Floors, Toilets and sinks will be cleaned and scrubbed daily with Schools current chemicals. Service does not include pumice stones and or chemicals such as acid to help remove old layers of gunk and grime. If chemicals needed to be used for sink and toilet cleaning are not available on site, ABA can provide chemicals and will add them to the monthly invoice. If customer requires specific chemicals due to COVID-19 or other factors, those must be listed and agreed upon prior to starting contract. ABA will be using an ammonia based cleaner to help disinfect door handles, fixtures, glass, partition walls and etc. This cleaner will dry on clear and can be misted over surfaces daily to help disinfect needed areas. ABA will also be using bleach and ajax to clean porcelain sinks and toilets as needed. This chemical will be added to the monthly invoice depending on usage monthly. If customer requires prior monthly budget on chemical items, ABA can establish an estimated cost and bill a scheduled amount. However, this amount may be higher than what's actually used. Chemicals and some equipment used by ABA will be transported around in ABA company vehicles to help be more efficient with time. Logistics and locations of items will need to be addressed if this is a concern to customer.

## Work Schedule Agreement

Customer agrees to use ABA for the duration of the entire 2021 school year. Due to time frame of school vacations and time off, ABA will budget in proposal cost for unemployment and time off to its staff to match school districts calendar. Such as summer and winter breaks. However due to costs of building up work staff for this project, ABA asks customer to honor entire year to our company. If decision to stop contract in 30-60 days then an early termination fee will apply due to initial cost to start project. A termination fee will be based on time customer uses ABA for its services. A schedule will be listed below with prices. This fee will help ABA cover its employee unemployment costs, initial equipment purchases, vehicle costs and any other cost associated with this project. ABA understands work is temporary

# QUOTE #42192-1

and any long-term work contracts will be negotiated prior to acceptance. Cost of this agreement will be honored for this year and may be altered if time frame is extended or altered. ABA to provide customer with a limited number of employees to complete the scope of work. Any additional schools, or employees needed will alter the agreement and a price per employee will be listed below. ABA to provide 5 employees to take care of scope of work.

**Costs and Fees**

Monthly service fee for 5 ABA employees to help with requested work. This cost will include initial cost to start project and supervision. ABA will do its best to have these 5 employees work and complete all restrooms listed below.

Monthly service fees will be due during the month services are provided. ABA will bill monthly for services on the 1<sup>st</sup> to 10<sup>th</sup> of each month for that month's service. Chemicals and supplies needed and requested will be added on separate invoice for customers review.

\$32,408.00  
Per month

**Locations and list of restrooms**

**MISSION HILL**

**Main Building**

- Health office 1 toilet 1 sink
- Men's staff 1 toilet 1 sink 1 urinal
- Women staff 2 toilets 1 sink
- Handicap 1 toilet 1 sink
- room 25 1 toilet 1 sinks
- outside girls 3 toilets 2 sinks
- inside girls 3 toilets 2 sinks
- inside boys 2 toilets 2 sinks 2 urinals
- outside boys 3 toilets 2 sinks 2 urinals

**Woodshop**

- 1 toilet 1 sink

**SANTA CRUZ HIGH**

**Main Building**

- 1st Floor Boys 3 Urinals 3 Sinks 2 Toilets
- 1st Floor Girls 6 Toilets 4 Sinks
- 2nd Floor (Single use Main Office)
- 2nd Floor (Single use Nurse Office)
- 3rd Floor (Staff) 3 Toilets 2 sinks
- Music Building outside (single use) 1 toilet 1 Sink
- Music Building outside (Single Use) 1 Toilet 1 Sink

# QUOTE #42192-1

Science Building Boys 2 Toilets 1 Sink 1 Urinal  
 Science Building Girls 1 Toilet 1 Sink  
 Quad Area (Single Use) 1 Toilet 1 Sink  
 Quad Area (Single Use) 1 Toilet 1 Sink  
 Library (Single Use Staff) 1 Toilet 1 Sink  
 Math Building (Single Use Staff) 1 Toilet 1 Sink  
 Shop Building Room 40 (Single Use) 1 Toilet 1 Sink  
 Shop Building Room 41 (Single Use) 1 Toilet 1 Sink  
 Shop Building Room 42 (Single Use) 1 Toilet 1 Sink  
 Shop Building Room 43 (Two Single Use 2 Toilets 2 Sinks  
 Tennis Courts (Single Use Girls) 1 Toilet 1 Sink  
 Tennis Courts (Single Use Boys) 1 Toilet 1 Sink

## B-40 MIDDLE SCHOOL

Office Building (4 single use restrooms with) 1 Toilet 1 Sink  
 Boys Restroom by wood shop 1 Toilet 2 Urinals 2 Sinks  
 Girls Restroom by room 9 2 Toilets 2 Sinks  
 Boys Restroom by cafeteria 1 Toilet 1 Urinal 1 Sink  
 Girls Restroom by cafeteria 2 Toilets 2 Sinks  
 Kitchen Restroom (Single Use Staff) 1 Toilet 1 Sink

## HARBOR HIGH SCHOOL

Upper Blockhouse Boys 3 Toilets 3 Urinals 3 Sinks  
 Upper Blockhouse Girls 5 Toilets 4 Sinks  
 Upper Blockhouse (all gender single use) 1 Toilet 1 Sink  
 Upper Blockhouse (single use staff) 1 Toilet 1 Sink  
 Office Building  
 Staff womens 2 Toilets 2 Sinks  
 Staff Mens 1 Toilet 1 Urinal 1 Sink  
 Nurse Office (Single use) 1 Toilet 1 Sink  
 Kitchen (Single Use Staff) 1 Toilet 1 Sink  
 Cafeteria Building  
 Boys 2 Toilets 2 Sinks 2 Urinals  
 Girls 4 Toilets 4 Sinks  
 Lower Blockhouse Boys 3 Toilets 3 Urinals 3 Sinks  
 Lower Blockhouse Girls 5 Toilets 4 Sinks\  
 Lower Blockhouse (all gender single use) 1 Toilet 1 Sink  
 Lower Blockhouse (Single Use Staff) 1 Toilet 1 Sink

## SOQUEL HIGH SCHOOL

Gym Boys 2 toilets and 2 urinals 2 sinks  
 Gym Girls 3 toilets and 2 sinks  
 Gym Staff Restroom 1 toilet and 1 sink  
 Pool Restrooms 1 toilet and one sink  
 Main Front Building 2 large restrooms  
     Boys 2 toilets and 3 urinals and 3 sinks  
     Girls 4 toilet and 3 sinks  
 Middle Building 2 large restrooms  
     Boys 2 toilets and 3 urinals and 3 sinks  
     Girls 4 toilet and 3 sinks

# QUOTE #42192-1

Back Building has 3 restrooms  
1 staff restroom 1 sink 1 toilet  
1 boys restroom 2 toilets 2 urinals and 2 sinks  
1 girls restroom 3 toilets and 2 sinks

## Office Building

Staff womens 2 Toilets 2 Sinks  
Staff Mens 1 Toilet 1 Urinal 1 Sink  
Nurse Office (Single use) 1 Toilet 1 Sink  
Kitchen (Single Use Staff) 1 Toilet 1 Sink

## Shop Building

1 staff restroom 1 toilet and 1 sink  
1 student restroom 1 toilet and 1 sink

## Building Between shop and Gym

1 Boys restroom 1 toilet and 1 sink  
1 Girls restroom 1 toilet and 1 sink

ABA would like to thank you for the opportunity to potentially assist with this project. We understand there are a lot of small variables we will need to work around to ensure the scope of work you are looking for is completed on a timely and efficient manner. Our trained staff will do its best to ensure all tasks are performed as agreed upon. Alterations to this agreement will result in changes to monthly premiums. ABA employees will be uniformed while on site to ensure your staff is aware of our presence.



Approval (name and title)

04/01/21  
Date

Quote is valid for 30 days after delivery. If you have any questions or to schedule the above listed task, please contact us at 831-254-2437 or by email at [ababuildingservices@gmail.com](mailto:ababuildingservices@gmail.com). ABA would like to thank you for taking the time to contact us and allow us to bid for your business.

## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** ABA Building Services for Elementary Schools Additional Cleaning Services

**MEETING DATE:** May 5, 2021

**FROM:** Jim Monreal, Assistant Superintendent, Business Services

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Ratify ABA Building Services proposal for additional cleaning services at Elementary Schools.

**BACKGROUND:**

This proposal consists of assisting custodial staff with daily cleaning and disinfecting. This is for disinfecting, sanitizing and cleaning rooms at sites that normally only have one-night custodian. This insures that proper cleaning procedures will be taken in precaution to COVID19. This will provide an additional six employees between the hours of 1:30pm and 9pm, 5 days a week from April 12<sup>th</sup> through May 27<sup>th</sup> to support custodial services on our elementary campuses.

**FISCAL IMPACT:**

\$45,360.00, Elementary and Secondary School Emergency Relief

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

*Prepared by Trevor Miller, Director, Facility Services*

# QUOTE #42193-1



<b>Date</b>	3/29/21
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**BILL TO:**

Santa Cruz City Schools  
 133 Mission St,  
 Santa Cruz, CA 95060

**LOCATION:**

Santa Cruz City Schools

Description	QTY/SF	Rate	Amount
<p>Proposal is for assisting Santa Cruz City Schools with employees to assist current customers staff in daily cleaning and disinfecting. ABA to provide labor to assist school in requested additional cleaning. Cleaning will be done between 1:30pm and 9pm while schools' janitorial staff is working Monday to Friday. Service price includes 5 days a week labor during those time frames. Additional days will need to be requested and approved prior to ABA accepting terms due to overtime and other cost factors. Customer to provide materials, chemicals and equipment to complete work.</p> <p style="text-align: center;"><b><u>Exhibit A- Scope of work</u></b></p> <p><b><u>Cleaning Scope of work</u></b>                      Assisting current customers janitorial staff in class room, staff offices, and any other space requiring nightly cleaning and disinfecting. ABA to provide support to ensure entire school is cleaned. ABA employee will work with customers staff and take daily requests and directions. ABA employee will not be certified to use heavy equipment nor to move heavy items. ABA employee to help with basic cleaning and disinfecting nightly.</p> <p style="text-align: center;"><b><u>Work Schedule Agreement</u></b></p> <p>Cost of this agreement will be honored for this year and may be altered if time frame is extended or altered. ABA to provide customer with a limited number of employees to complete the scope of work. Any additional schools, or employees needed will alter the agreement and a price per employee will be listed below. ABA to provide 6 employees to take care of scope of work requested.</p>			



# QUOTE #42193-1

## Costs and Fees

Hourly Fee per employee will be \$36 an hour. A daily rate of \$216 per employee will be billed for each day. This rate will be honored for the requested 6 employees needed for a short period of time. If the 6 hour shift requested is altered rate is subject to change.

ABA will bill monthly for services on the 1<sup>st</sup> to 10<sup>th</sup> of each month for that month's service. Customer to provide all supplies, equipment and chemicals needed for scope of work to be completed.

ABA would like to thank you for the opportunity to potentially assist with this project. We understand there are a lot of small variables we will need to work around to ensure the scope of work you are looking for is completed on a timely and efficient manner. Our trained staff will do its best to ensure all tasks are performed as agreed upon. Alterations to this agreement will result in changes to monthly premiums. ABA employees will be uniformed while on site to ensure your staff is aware of our presence.

\$216 p/day  
p/employee



Approval (name and title)

04/01/21

Date

Quote is valid for 30 days after delivery. If you have any questions or to schedule the above listed task, please contact us at 831-254-2437 or by email at [ababuildingservices@gmail.com](mailto:ababuildingservices@gmail.com). ABA would like to thank you for taking the time to contact us and allow us to bid for your business.



## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Geo. H. Wilson Proposal for Mission Hill Middle School Art Room #5 Duct Enhancements

**MEETING DATE:** May 5, 2021

**FROM:** Jim Monreal, Assistant Superintendent, Business Services

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve Geo. H. Wilson proposal for duct replacements and enhancements at Mission Hill Middle School.

**BACKGROUND:**

This proposal consists of labor and materials to replace the failing duct between the air handler and re-heat coil serving Art room #5 at Mission Hill Middle School. The previous supply duct is made of Fiberglass and needs to be upgraded. This includes the shutdown of the air handler to remove duct board, for the installation of new sheet metal fittings with internal fiberglass insulation. This will eliminate air leakage and noise in the classroom. This project is a part of our HVAC upgrades for COVID-19.

**FISCAL IMPACT:**

\$10,320.00, Secondary Redevelopment Agency Funds (Restricted)

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

*Prepared by Trevor Miller, Director, Facility Services*

**AGENDA ITEM: 8.2.2.8.**

250 HARVEY WEST BLVD.  
SANTA CRUZ, CA 95060  
Phone (831) 423-9522  
FAX (831) 423-9903

**MECHANICAL**  
**Geo. H. Wilson**  
**CONTRACTORS**

MAILING ADDRESS  
P.O. BOX 1140  
SANTA CRUZ, CA 95061-1140

Established 1921  
Contractors License No. 1042403

April 12, 2021

Santa Cruz City Schools  
536 Palm Street  
Santa Cruz, CA 95060

Attn: Trevor Miller          trevormiller@sccs.net

**RE:   SCCS Ventilation Survey – Mission Hill Middle School  
      Art Room #5 Duct Enhancements – GHW Bid # 21-36395**

Dear Trevor:

As a follow-up to our 4/7/21 site visit and the improvements to date, you requested a proposal to address the residual noise in Art Room #5. We believe that the next logical step is to replace the duct board supply duct between the air handler and re-heat coil serving Room #5. Our goal is to eliminate the air leakage, and noise, within the classroom.

Please consider the following scope of work, schedule, and quotation:

**Scope of Work:**

1. Coordinate removal of ceiling decorations and approximately 100 square feet of T-bar ceiling grid and tiles, by others.
2. Thoroughly inspect accessible sections of supply and return duct board serving both rooms.
3. Shutdown air handler.
4. Disconnect and remove duct board between air handler drop, re-heat coil serving Room #5 and an appropriate P.O.C. on the horizontal duct serving the adjacent food service area.
5. Provide detailing and fabrication of (N) sheet metal fittings, with internal fiberglass insulation.
6. Provide equipment to complete installation.
7. Re-start air handler

## SCCS Vent. Survey – Mission Hill Art Room #5 Duct Enhancements

April 12, 2021

### Schedule:

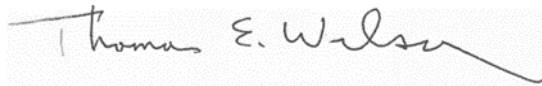
To minimize the disruption to the instruction and operations we anticipate that the work will be completed in June, after the current school year has completed, and before summer school activities begin, if applicable. Depending upon the ceiling work, we envision that the work can be completed within two weeks.

### Quotation:

**\$10,320.00**

Although I will not be involved, due to my pending retirement, Geo H. Wilson will continue to provide the school district the same quality mechanical services. Thank you for the opportunity to work with you.

Sincerely,

A handwritten signature in black ink that reads "Thomas E. Wilson". The signature is written in a cursive style and is positioned above the typed name and title.

Thomas E. Wilson  
Assistant Branch Manager  
Geo. H. Wilson Mechanical Contractors  
A subsidiary of ACCO Engineered Systems

TEW/dec





## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** JSG Elevator Consultants Proposal Elevator Audit and Report

**MEETING DATE:** May 5, 2021

**FROM:** Jim Monreal, Assistant Superintendent, Business Services

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve JSG Elevator Consultants proposal for a District-wide elevator audit and report.

**BACKGROUND:**

This proposal consists of consulting services to provide a due diligence audit and report to assist the District in re-writing the annual maintenance agreement for lifts and elevators and will provide the District with a summary of repairs needed to ensure the safety and reliability of all equipment.

**FISCAL IMPACT:**

\$22,300.00, Routine Restricted Maintenance (Restricted)

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

*Prepared by Trevor Miller, Director, Facility Services*



April 18, 2021

TO: Trevor Miller  
 Director of Facility Services  
 Santa Cruz City Schools  
 536 Palm Street  
 Santa Cruz, CA 95060

(831) 429-3904  
[trevormiller@sccs.net](mailto:trevormiller@sccs.net)

FROM: Michael Fagan  
 JSG Elevator Consultants, LLC  
 1177 Branham Lane, # 292  
 San Jose, CA 95118

800-861-5269  
[info@jsgec.com](mailto:info@jsgec.com)

## Professional Services Agreement Elevator Consulting Due Diligence Audit and Report

Ref: Conveyances at Eight locations as noted below

Customer Name	Site Name	Street	Contract	Equipment	Equip. ID	Tech. ID #
SANTA CRUZ CITY SCHOOLS	SANTA CRUZ HIGH SCHOOL	415 WALNUT AVE	40065744	20253027	#2 GYM PASSENGER 129493	129493
SANTA CRUZ CITY SCHOOLS	SANTA CRUZ HIGH SCHOOL	415 WALNUT AVE	40065744	20242553	#1 PASSENGER ELEV 109579	109579
SANTA CRUZ CITY SCHOOLS	SANTA CRUZ HIGH SCHOOL	415 WALNUT AVE	40065744	20238013	STAGE LIFT 121099	121099
SANTA CRUZ CITY SCHOOLS	SANTA CRUZ HIGH SCHOOL	415 WALNUT AVE	40065744	20253028	3RD FLR CHAIR LIFT 121098	121098
SANTA CRUZ CITY SCHOOLS	MISSION HILL MIDDLE SCHOOL	425 KING STREET	40065744	20242567	PASSENGER ELEVATOR 129383	129383
SANTA CRUZ CITY SCHOOLS	BRANCIFORTE SMALL SCHOOL	840 NORTH BRANCIFORTE	40065744	20242575	PASSENGER ELEVATOR 129395	129395
SANTA CRUZ CITY SCHOOLS	BRANCIFORTE SMALL SCHOOL	840 NORTH BRANCIFORTE	40065744	20242576	LIFT 109573	109573
SANTA CRUZ CITY SCHOOLS	SOQUEL HIGH SCHOOL	401 OLD SAN JOSE ROAD	40065744	20242568	#1 WHEELCHAIR LIFT 124513	124513
SANTA CRUZ CITY SCHOOLS	SOQUEL HIGH SCHOOL	401 OLD SAN JOSE ROAD	40065744	20242569	#2 WHEELCHAIR LIFT 124066	124066
SANTA CRUZ CITY SCHOOLS	BAY VIEW ELEMENTARY	1231 BAY AVENUE	40065744	20242574	WHEELCHAIR LIFT 127428	127428
SANTA CRUZ CITY SCHOOLS	DELAVEAGA ELEMENTARY SCHOOL	1145 MORRISSEY BLVD	40065744	20242591	LIFT 129001	129001
SANTA CRUZ CITY SCHOOLS	DELAVEAGA ELEMENTARY SCHOOL	1145 MORRISSEY BLVD	40065744	20242592	#1 WHEELCHAIR LIFT 124056	124056
SANTA CRUZ CITY SCHOOLS	DELAVEAGA ELEMENTARY SCHOOL	1145 MORRISSEY BLVD	40065744	20242593	#2 WHEELCHAIR LIFT 124057	124057
SANTA CRUZ CITY SCHOOLS	HARBOR HIGH SCHOOL	300 LAFONDA AVENUE	40065744	20294474	THEATRE LIFT	129382
SANTA CRUZ CITY SCHOOLS	HARBOR HIGH SCHOOL	300 LAFONDA AVENUE	40065744	20203788	PASSENGER ELEVATOR	129382
SANTA CRUZ CITY SCHOOLS	WESTLAKE ELEMENTARY SCHOOL	1000 HIGH STREET	40065744	20242597	#1 RAILCHAIR LIFT 129206	129206
SANTA CRUZ CITY SCHOOLS	WESTLAKE ELEMENTARY SCHOOL	1000 HIGH STREET	40065744	20242596	PORCH LIFT 129023	129023



JSG Elevator Consultants - Herein also referred to as The Company, agrees to furnish consulting services to: Santa Cruz City Schools, (SCCS) also herein referred to as The Client. These services shall be provided for the conveyance equipment at the above noted eight locations.

**GENERAL SCOPE:**

Maintenance / Repairs:

Provide Client with a Due diligence Audit and Report including JSG contractor service oversight. The Audit requirements takes into account the usage, environment, type of equipment, age, and condition of the equipment. It satisfies owner duty and documentation for a Common Carrier.

We will review Client and vendor based agreements and specifications for upgrades and repairs for efficiency of existing maintenance program.

**I. PROPOSED SCOPE OF SERVICES:**

Compose a specific annual maintenance plan for individual conveyance complete with periodic tasks. Specified maintenance intervals are based on the following:

1. Equipment age, condition, and accumulated wear
2. Design and inherent quality of the equipment
3. Usage
4. Environmental conditions (Covid 19 etc.)
5. Improved technology
6. Assessment of original equipment certification for any SIL (Safety Integrity Level) rated devices or circuits.
7. Manufacturers recommendations based on ASME A1 7.7 / CSA B44.7 approved components or functions.
8. Provide audit data & detailed scope of work with photos and related commentaries.
9. Provide scopes of work per conveyance for specific repairs and deficiencies for vendor negotiations and pricing.





**A. DUE DILIGENCE AUDIT:**

Conveyance Audit and Documentation Report to include a review for owner Purchasing program for contractor intended to reduce operating costs, including evaluations and commentary on the following sections:

1. Duties of Elevator Maintenance Contractor.
  2. Agreement term:
  3. Cancellation provisions.
  4. Price adjustment provisions.
  5. Elevator Maintenance Contractor insurance requirements.
  6. Hours and manners of work:
    - a. Specific preventive maintenance scheduled hours.
    - b. Response times to call-backs.
    - c. 24-hour call-back service.
  7. Purchaser's rights.
  8. Contractor Code (Law) compliance responsibilities.
    - a. Contractor employee requirements.  
Extent of maintenance work:
    - b. Exclusions. Prorations.
    - c. Performance requirements, penalties
    - d. Special conditions.
    - e. Miscellaneous provisions.
- B. Maintenance Repairs: Provide a summary of maintenance repairs intended to bring the equipment up to a satisfactory level of safety and greater reliability.
1. Prepare short-term repairs as may be needed, compiled into a six-month plan for the client and Service Contractor.
  2. Negotiate with contractor for remediation of deficiencies revealed that are covered under service agreement.
- C. Deficiencies & Assistance:
1. Deliver individual conveyance scopes of work and RFPs for deficiencies revealed under the existing service contract for Santa Cruz City Schools for contractor remediation and pricing as may be needed.
  2. Provide assistance to Client for vendor meetings, site walks and related inquiries.
- D. Pricing Evaluations and Negotiations:
1. Review RFP pricing bid results with the Client.
  2. Assist Client negotiating agreement with the service contractor.
  3. Review vendor proposals and integrate project pricing for owner.



**11. FEES:** Consulting Services and related vendor negotiations and monitoring.

Item A	Due Diligence Audit and Report:	\$ 15,400.00
Item B	Maintenance Repairs:	\$ 4,450.00
Item C	Deficiencies & Assistance:	\$ 1,250.00
Item D	Pricing Evaluations & Negotiations:	\$ 1,200.00

<u>Zoom Meetings.</u>	<u>Included</u>
Total Items	\$ 22,300.00

Travel, lodging, parking, document reproduction, special document handling, any applicable local service/sales tax, and other authorized expenses are included in the contract fee.

Additional services may be provided outside the scope of this agreement. Those services will be provided on a Task Order basis with a fixed fee for services, or an hourly services basis, per the Terms and Conditions, a copy of which is provided with this Proposal

Extent of Agreement: This agreement, when accepted by the Client issue of a purchase order, letter of intent, or direction to proceed, constitutes exclusively the contract between the parties hereto and all prior representations or agreements, oral or written, not incorporated herein, are superseded.

This proposal expires 60 days from date of submittal.

JSG Fee Schedule	Hourly
Consultant	400.00
Field Engineer & QEI	350.00
Administration Clerical	125.00
Data Entry	85.00
Retainer	\$ 3,000.00
Expenses	Cost + 15 %
Fixed fees	Per agreement w / client
Conference calls	\$ 750.00



### III. TERMS AND CONDITIONS

- A. Payment and Fees: The engagement retainer will be applied against subsequent progress billings. If an invoice is not paid within 60 days, interest will accrue at a rate of 1½% per month, We may revise the Fee Schedule when conditions warrant.
- B. Documents: Documents prepared by the Company are not to be used on other projects or extensions to this Project except by written agreement and with compensation to Company.
- C. Additional Services: Services requested by Client which materially increase the scope of the scope of our work beyond the services detailed above will be billed on an hourly basis.
- D. Breach of Agreement: In the event of a breach of this Agreement, including breach due to non-payment of sums due, The Company may, at its option, cease work and terminate this Agreement, in which event all sums then due for work completed shall be immediately payable.
- E. Insurance and Liability: During the period this contract is in force, the Company shall carry Professional and General Liability Insurance in the aggregate amount of \$4,000,000 including \$1,000,000 per occurrence.
- F. Indemnification: Client shall defend, indemnify and hold harmless Company from all suits by third parties arising out of the services provided in this Agreement. Client recognizes that its obligation to defend the Company and parties under this clause is separate and apart from its duty to indemnify the Company, and includes payment of all attorney's fees, court costs, judgments, settlements, interest and any other expenses of litigation arising out of such claims, demands, suits or proceedings. Client waives all rights of subrogation against the Company.
- G. Dangerous Conditions: In the course of investigating elevator machinery, Client and/or agents of Client may be exposed to dangerous conditions. Client assumes all risk of such conditions and agrees to hold Company harmless from all claims by third parties arising out of this Agreement, except for claims or damages caused by Company's sole negligence. Client agrees to provide a safe workplace for Company to operate. Client will provide an elevator contractor to assist Company when necessary to gain access to confined spaces and restricted areas
- H. Responsibility: Client understands and expressly agrees that, in consideration of the performance of the services enumerated herein at the price stated, the Company assumes no liability due to accidents, injuries to persons or damage to property, except for liability directly caused by the sole negligent acts or omissions of the Company, their employees or agents.
- I. Client's responsibility for property damage, or for accidents to persons while riding in, or being on or about the vertical transportation equipment referred to herein is in no way affected by this agreement. Company shall not be held responsible or liable for any loss, damage, detention or delay caused by accidents, strikes, lockouts or by any other cause which is unavoidable or beyond its reasonable control or in any event for consequential damages.
- J. Company has no liability to Client for consequential, general or punitive damages arising out of this agreement or negligence by the Company. Company's sole liability to customer in the event of the breach of this agreement by Company will be for Company to reimburse customer's actual out-of-pocket expenses. Company's liability to customer for such actual, out-of-pocket damages is agreed to be limited to the total price under this agreement for Company's services.
- K. The Company makes no warranty, express or implied, in regard to its services, except it warrants that all services provided will be of a standard quality for the elevator industry in the state or locality where the equipment is located.
- L. Integration: Client's acceptance of this Agreement constitutes exclusively and entirely the agreement for the services described. All other prior representations or agreements, whether written or verbal, will be deemed to be merged herein, and no other changes in, or additions to this agreement will be recognized unless made in writing and properly executed by both parties.
- M. Severability: If any provision of this Agreement shall be determined to be void or unenforceable, those provisions shall be severed from the Agreement and the remaining provisions shall be enforceable
- N. Attorney's Fees: In the event of litigation arising out of this Agreement, the prevailing party shall be entitled to recover its costs and reasonable attorney's fees incurred, except that if a party refuses to mediate before pursuing arbitration or other legal proceedings, that party waives its right to attorney's fees, even if it prevails in such action.
- O. Dispute Resolution: In the event a dispute arises about this Agreement or the services provided herein, such dispute must first be mediated by the parties. If mediation is unsuccessful, then the parties agree to use binding arbitration to resolve their dispute. All claims to be mediated and arbitrated in Alameda County, California and pursuant to the laws of the state of California.

#### BINDING ARBITRATION PROVISION

If mediation fails to resolve any dispute between the parties, Client and Company agree to submit their dispute to binding arbitration in accordance with the Construction Rules of either AAA or JAMS. The decision of the Arbitrator shall be final and binding. The arbitrator's award may be entered as a judgment in any court of competent jurisdiction.

By initialing below, client agrees to binding arbitration and understands that legal rights are being forfeited, including the right to trial by a judge or jury. Client voluntarily waives such rights by electing binding arbitration.

\_\_\_\_\_ (client initials)



Web [www.jsgec.com](http://www.jsgec.com) Email [info@jsgec.com](mailto:info@jsgec.com)

## Notice of Engagement

To start your project with JSG please sign and return this page and email to [info@jsgec.com](mailto:info@jsgec.com)

Subject: RE: SCCS Due Diligence Audit and Bid Services.

Proposed:

Accepted:

*Frank Fletcher*

\_\_\_\_\_

By: Frank Fletcher

By: \_\_\_\_\_

For: JSG Elevator Consultants

For: \_\_\_\_\_

Title: Elevator Consultant

Title: \_\_\_\_\_

Date: April 16, 2021

Date: \_\_\_\_\_

Approved:

\_\_\_\_\_

By: Michael C. Fagan

For: JSG Elevator Consultants

Title: Owner/Principal Consultant

Date: April 16, 2021

=====

### ***Method of payment***

Purchase Order:  Check

Electronic transfer:

Credit Card: (All major credit cards accepted)  Visa  Master Card  AMEX  Discover

Card Number: \_\_\_\_\_ Exp Date \_\_\_/\_\_\_ Code \_\_\_\_\_

Name on Card \_\_\_\_\_

## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** North Bay Ford Proposal for 2021 Ford Ranger

**MEETING DATE:** May 5, 2021

**FROM:** Jim Monreal, Assistant Superintendent, Business Services

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve North Bay Ford proposal for a 2021 Ford Ranger.

**BACKGROUND:**

This proposal consists of the purchase of a 2021 Ford Ranger. This purchase is a part of our District plan for the needed replacement of service vehicles to ensure that we have both reliable and energy efficient vehicles. This proposal is a local purchase which is lower than the state fleet pricing.

**FISCAL IMPACT:**

\$30,426.06 Routine Restricted Maintenance Funds (Restricted)

This work is in direct support of the following District goals and their corresponding metrics:

- Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.
- Goal #5: SCCS will maintain a balanced budget and efficient and effective management.
- Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

*Prepared by Trevor Miller, Director, Facility Services*

**AGENDA ITEM: 8.2.2.10.**

MIC-002536

CA

320210329 6017

VIC CERT (CERT) CRPT PRD TRAMP/HPDP (COMP) FOUR EXPL

CA

9-33384-1, NR 102536, MPT 01

3894

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127ER15B3 MLD33135 NB



Go Further  
ford.com

# RANGER

2021 SUPERCAR 4X2 6' BOX  
XL 124" WHEELBASE  
ELEC 10-SPEED ENGINE  
ELEC 10-SPEED AUTO TRANS

# ML D33135

EXTERIOR  
OXFORD WHITE  
INTERIOR  
EBONY PREMIUM CLOTH SEATS

### STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

- EXTERIOR**
  - DAYTIME RUNNING LIGHTS
  - EASY FUEL CAPLESS FILLER
  - FUEL TANK - 16.0 GALLON
  - FULL SIZE SPARE TIRE/WHEEL
  - FULLY BOXED STEEL FRAME
  - GRILLE - BLACK
  - HEADLAMPS - AUTO ON/OFF
  - HEADLAMPS - HALOGEN
  - LOCKING TAILGATE
  - PICKUP BOX TIE DOWN HOOKS
  - RANGER FENDER BADGE
  - TRAILER SWAY CONTROL
  - WHEEL UP MOLDS
  - WIPERS - INTERMITTENT
- INTERIOR**
  - 1-TOUCH UP/DOWN DRIVER WIN
  - A/C MANUAL CLIMATE CONTROL
  - DUAL SLIDING SUNVISORS
  - DOCKING GLOVE BOX
  - POWER LOCKS AND WINDOWS
  - POWERPOINTS - 12V (2)
  - SEAT 6-WAY DRV MAN INCL
  - MANUAL 6-WAY PASS MAN
  - TILT/TELESCOPE STR COLUMN
  - VINYL SOFT CONSOLE LID
- FUNCTIONAL**
  - 4-WHEEL ANTILOCK BRAKE SYS
  - AUTO START STOP TECH
  - CURVE CONTROL
  - ELECTRONIC PWR ASSIST STEER
  - FADE-TO-OFF INTERIOR LIGHT
  - FORDPASS™ CONNECT 40WIFI
  - HOTSPOT TELEMATICS 40WIFI
  - HILL START ASSIST
  - PRE-COLLISION ASSIST W/AEB
  - REAR VIEW CAMERA
  - REMOTE START - FORDPASS APP
- SAFETY/SECURITY**
  - ALERTS - SAFETY CANOPY
  - BEHIND-MIRROR CHIME
  - CTR HIGH MOUNT STOP LAMP
  - WIPER
  - SECURITY LOCKS - ANTI-THEFT SYS
  - THREE PRESSURE MONIT SYS
- WARRANTY**
  - 3-YEAR/50,000 MILE BUMPER TO BUMPER
  - 5-YEAR/100,000 MILE POWERTRAIN
  - 5-YEAR/100,000 MILE RONSIDE ASSIST

### INCLUDED ON THIS VEHICLE

- EQUIPMENT GROUP IDIA**
  - XL SPRING
  - CRUISE CONTROL
- OPTIONAL EQUIPMENT/OTHER**
  - SYNC, AM/FM RADIO & SPKRS
  - CARPET FLOORING
  - TRAILER TON PACKAGE
  - STY APPERANCE PACKAGE
  - FOG LAMPS
  - FRONT LICENSE PLATE BRACKET

(MSRP)  
1,135.00

145.00

485.00

1,095.00

NO CHARGE

### PRICE INFORMATION

BASE PRICE 394,889.00

TOTAL OPTIONS/OTHER 2,970.00

TOTAL VEHICLE & OPTIONS/OTHER DESTINATION & DELIVERY 27,860.00

1,105.00

*Handwritten:* \$28985 - 1750 Rebate = 27135

## EPA Fuel Economy and Environment

Fuel Economy

**23** MPG

21 city

26 highway

4.3 gallons per 100 miles

You spend

**\$1,250**

more in fuel costs over 5 years compared to the average new vehicle.

### Annual fuel cost

**\$1,750**

Fuel Economy & Greenhouse Gas Rating (estimates only). Smog Rating to buy only.



This vehicle emits 327 grams CO2 per mile. The best emits 109 grams CO2 per mile (average only). Fuel economy and smog rating fact into a single score. Learn more at [fuel-economy.gov](http://fuel-economy.gov).



Smartphone QR Code

## fuelconomy.gov

Calculate personalized estimates and compare vehicles

### GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score Not Rated

Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash Driver Not Rated

Passenger Not Rated

Side Crash Front seat Not Rated

Rear seat Not Rated

Rollover Not Rated

Based on the risk of rollover in a single-vehicle crash. Star ratings range from 1 to 5 stars (★★★★★), with 5 being the highest.

Source: National Highway Traffic Safety Administration (NHTSA). [www.safercar.gov](http://www.safercar.gov) or 1-888-327-4236

1E7ER15B3MLD33135



**WARNING:** Operating, servicing and maintaining a passenger vehicle, pickup truck, van, or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phthalates, and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to [www.P65Warnings.ca.gov/passenger-vehicle](http://www.P65Warnings.ca.gov/passenger-vehicle).

TOTAL MSRP \$28,885.00



Whether you decide to lease or finance your vehicle, you'll find the choices that are right for you. See your dealer for details or visit [www.ford.com/finance](http://www.ford.com/finance)

RAIL

72-1808 OIT 2

RPK9

433P TX 0

This label is affixed pursuant to the Federal Automobile Information Disclosure Act. Gasoline, Lubricants and Tires, Seats and Local taxes are not included. Dealer vehicle options or accessories are not included unless listed above.

6MC191 N RB EX 116 082806 09 19 21

04/13/2021

3202103296017



North Bay Ford  
 1999 Soquel Avenue  
 Santa Cruz, CA 95062  
 Ph. (831) 457-5858  
 www.northbayford.com

**Customer:**  
 Santa Cruz City Schools  
 405 Old San Jose Rd  
 Soquel, CA 95073  
 Home #  
 Work #  
 Cell #  
 Email

**Co-Buyer:**  
 Home #  
 Work #  
 Cell #  
 Email

**Deal #:** 100495  
**Deal Date:** 04/13/2021  
**Print Time:** 3:43 PM

**Salesperson:** Robinson, Roberta

New	<input checked="" type="checkbox"/>	Stock #:	Description:	<b>Vehicle</b>	VIN:	Mileage:
Used	<input type="checkbox"/>	N4273	2021 Ford Ranger		1FTR1EH3MLD33135	
Demo	<input type="checkbox"/>		Series/Trim			
			XLT			

Vehicle: 0  
 Mileage:

**Trade**  
 VIN:

**Retail Summary**

**Payment Disclosure**

<b>MSRP</b>	<b>28,885.00</b>
<b>Less Rebate:</b>	<b>-1,750.00</b>
<b>Sale Price:</b>	<b>27,135.00</b>
Accessories:	0.00
Service Contract:	0.00
Gap Protection:	0.00
<b>Net Sale Price:</b>	<b>27,135.00</b>
Taxes: @ 9%	2,607.31
Gov't / Registration Fees:	568.75
Documentation/CVR Charge:	115.00
Lease Term / Misc. Fees:	0.00
<b>Total Sale Price:</b>	<b>30,426.06</b>
Trade Value:	0.00
Trade Balance:	0.00
<b>Net Trade:</b>	<b>0.00</b>
Less Down Payment:	0.00
<b>Balance Remaining:</b>	<b>30,426.06</b>

<b>APR:</b>	<b>0.00</b>
<b>Payment Frequency:</b>	<b>Monthly Payments</b>
<b>Number of Payments:</b>	<b>1</b>
<b>Days to 1st Pmnt:</b>	<b>45</b>
<b>First Payment Date:</b>	<b>05/28/2021</b>
<b>Payment:</b>	<b>1 Mo @ 30,426.06</b>

0  
 0.00

Estimated Payments based on average APR. Final terms of your loan may differ depending on actual terms of financial institutions' acceptance of your credit and are negotiable. This is an offer to sell/purchase. See Dealership Buyer's Order for final figures, terms and conditions.

## SANTA CRUZ CITY SCHOOLS

**AGENDA ITEM:** Cooperative Contract: Hemet Unified School District and BusWest: School Bus Purchase

**MEETING DATE:** May 5, 2021

**FROM:** Jim Monreal, Assistant Superintendent of Business Services

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve the piggyback use of the existing contract between Hemet Unified School District and BusWest for the purchase of a new school bus.

**BACKGROUND:**

In anticipation of returning to in-person instruction in August of 2021, the transportation department needs an additional school bus to meet the transportation needs of the District's special needs students. Social distancing has restricted passenger capacity to fifty percent. The California Highway Patrol recommends a thirty-three percent spare bus pool. The District currently has eleven routes which would mean a spare pool of four buses, for a total fleet number of fifteen. The District is deficient by two.

Staff recommend the immediate purchase of a school bus from BusWest. They have 25 passenger buses on the ground and ready for delivery within ten days. The buses have Ford power plans for local maintenance and repair, nine benches for social distancing, and run on gas power for cleaner air.

Pursuant to Public Contract Code Section 20118, 20652, and Board Policy 3311, the bid awarded to BusWest by Hemet Unified School District through the formal competitive request for proposal process enables Santa Cruz City Schools to products, pricing and services offered by the contractor in the request for proposal submission as well as all public California education organizations to include the California Community Colleges, K-12 School Districts, all local government entities at the city and county levels, non-profit groups, religious organizations, and government funded medical providers.

**FISCAL IMPACT:**

Base Bid: \$81,933.80, Unrestricted Transportation Funds

This work is in direct support of the following District goals and their corresponding metrics:

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

**AGENDA ITEM: 8.2.2.11.**





**Bid Form**  
Per Hemet Piggyback Bid# 061719

April 23, 2021

Customer Order No.: SBM 08682

Honorable Board of Trustees  
Santa Cruz City Schools  
133 Mission St, Suite 100  
Santa Cruz, CA 95060

BusWest respectfully submits for your consideration our bid to supply 2 complete 25 pax passenger school buses as follows:

<b>Chassis Make:</b> Ford	<b>Model:</b> E450	<b>Model Year:</b> 2021
<b>Wheelbase:</b> 159"	<b>Engine:</b> Ford Gasoline	<b>Horsepower:</b> 305
<b>Body Make:</b> Thomas	<b>Model:</b> Minotour	<b>Capacity:</b> 25 pax
<b>Transmission:</b> 5 Speed Automatic		
<b>Delivery Date:</b> 180-210 Days after receipt of order	<b>Subject to Prior Sale:</b> Yes	

<b>Cash Purchase Price</b> (each - w/o Ford chassis rebate):	\$ 79,402.00
<b>Ford Chassis Rebate:</b> (Estimate)	\$ (4,500.00)
<b>Doc Fee:</b>	\$ 85.00
<b>Sales Tax @:</b> 9.250%	\$ 6,936.30
<b>CA. Recycle Fee:</b> \$1.75 ea. tire	\$ 10.50
<b>Total</b>	<b>\$ 81,933.80</b>

\* Included in the price is an estimated (\$4,500) Ford Chassis Rebate; customer must supply FIN code (Ford Identification Number). Chassis rebate is subject to change once final approval is received from Ford.

We have examined the detailed minimum specifications established by the school board and guarantee this bid to be in accordance thereto. Above price includes all dealer prep., pre-delivery service, necessary lettering, F.O.B. school district and documentation fee.

---

Darren Salo, Sales Representative

**Quote is good for thirty (30) days**

---

**Quote No.: SB5520-21**

**Carson – Main Headquarters**

21107 South Chico St. Carson, CA. 90745  
Sales Toll Free: (800) 458-9199 Main: (310) 984-3900 Fax: (310) 984-3996  
Parts Toll Free: (866) 707-7800 Fax: (310) 984-3994  
[www.buswest.com](http://www.buswest.com)

**Sacramento**

210 North East St., Woodland, CA. 95776  
Main: (424) 210-3020

**Fresno**

4337 North Goldenstate Ste#101, Fresno, CA 93609  
Main: (559) 277-0118



# Customer Quotation

**Prepared For:**  
Santa Cruz City Schools  
133 Mission St, Suite 100  
Santa Cruz, CA 95060

**Prepared By :**  
BusWest  
21107 S. Chico St  
Carson, CA 90745

**Stock Numbers:**  
SB5520-21

**Quote Date:**  
4/23/2021

**Customer Order No:**  
SBM 08682

## Model Profile: Minotour DRW 051MS

<b>Product Type:</b>	School Transportation
<b>Year:</b>	2021
<b>Chassis Model:</b>	E-450
<b>Chassis MFG:</b>	FORD
<b>GVWR:</b>	14,500
<b>Passenger Capacity:</b>	25 pax
<b>Headroom:</b>	73
<b>Wheelbase:</b>	158
<b>Brake Type:</b>	HYDRAULIC
<b>Engine Type:</b>	FORD V10 GASOLINE, 10 Cyl, 305 HP, 4250 RPM
<b>Fuel Type:</b>	GASOLINE
<b>Fuel Tank Capacity:</b>	40
<b>Transmission Type:</b>	AUTOMATIC
<b>Tires, Front:</b>	LT225/75R16E
<b>Tires, Rear:</b>	LT225/75R16E
<b>Suspension Front:</b>	SPRING
<b>Suspension Rear :</b>	SPRING

*\*Detailed Specification Attached*

### CUSTOMER ORDER APPROVAL

**Customer Signature\*\*:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**New bus(es) Info:**

Name on bus: \_\_\_\_\_

Bus Number(s): \_\_\_\_\_ CA Number: \_\_\_\_\_

*\*\* I have reviewed the quote detail for accuracy and I agree to order the bus(es) as listed.*

**Includes the Following Equipment:****BODY****ACCESSORIES**

- 1 PROP ROD - ACCESS DOOR ABOVE WINDSHIELD

**CERTIFICATION/SAFETY**

- 1 FIRE EXTINGUISHER - 5 LB.
- 1 KIT - FIRST AID, 24 UNIT, COMPLIES W/CALIFORNIA STATE SPECS
- 1 KIT - BODY FLUID CLEAN-UP, COMPLIES W/NAT MINIMUM STANDARDS
- 1 REFLECTORIZED TRIANGLES-(3) ON DRIVER'S COMPARTMENT FLOOR
- 1 INTERIOR REAR SURVEILLANCE MIRROR
- 1 FORD-DRW, HEATED, REMOTE, OPEN VIEW ES
- 1 FORD-DRW, HEATED, HAWKEYE
- 1 SIGN-STOP,ELECTRIC REAR SE1-7500
- 1 ROOF HATCH-SPEC PROLO GRAY (W/BUZZER FEATURE),ENGLISH (1)
- 1 SPECIAL DATA LABEL(S) - CALIFORNIA
- 1 LABEL - U.S. CERTIFICATION
- 1 APPLICATION - SCHOOL

**DOORS**

- 1 ELECTRIC DOOR CONTROL-MINO,W/EXTERNAL ROTARY KEYED RELEASE
- 1 PEDESTAL-MOUNTING,F/FAN & WARNING LGHT SWITCHES W/ELEC DOOR
- 1 ELECTRIC ENTRANCE DOOR - W/VANDALOCK
- 1 VANDALOCK - REAR EMERGENCY DOOR WITH INTERLOCK & BARREL BOLT

**ELECTRICAL - BODY**

- 1 PASSENGER ADVISORY-AUDIBLE/VISABLE 360" AROUND
- 1 DEFROSTER FAN-MOUNTED ON ENTRANCE DOOR CONTROL BASE
- 1 BACKING ALARM - 87-112DB
- 1 PRE-WIRE FOR CUSTOMER INSTALLED 2-WAY RADIO/VIDEO CAMERA
- 1 GPS-ZONAR SYSTEM, DRW
- 1 PREMIUM SPEAKERS - FOUR (4)
- 1 RADIO - AM/FM DEA510 DELPHI, MINOTOUR W/PAGE
- 1 BREAKERS - MANUAL RESET
- 1 PILOT LIGHT, 1"
- 1 LIGHTS - DOME, ADDITIONAL, LOCATED IN 1ST WINDOW SECTION
- 1 DOME LIGHTS WIRED TO BATTERY
- 1 DRIVERS DOME LIGHT - MINOTOUR
- 1 STEP LIGHT SWITCH (IGNITION ON)
- 1 LAMPS-STOP/TAIL/DIRECTIONAL AMBER/REVERSE LED
- 1 LAMPS-STOP/TAIL 4"FLUSH-MOUNT LED
- 1 LAMPS-LICENSE PLATE ILLUMINATION LED
- 1 EXTENDED LENGTH WARNING LIGHT VISORS (CALIFORNIA)
- 1 HALOGEN 8-LIGHT WARNING SYSTEM
- 1 ID LAMPS - LED
- 1 MARKER LAMPS - LED
- 1 CLUSTER/MARKER LIGHTS SWITCH - CONNECTED TO BATTERY
- 1 NOISE SUPPRESSION SWITCH WITH MOMENTARY SWITCH - DRW
- 1 BATTERY BOX, LOCATED 1ST WADOW SECT, R/S - FORD GAS UNITS

**EXTERIOR**

- 1 EXTERNAL STEP DRIVER'S SIDE
- 1 BOTTOM RAIL
- 1 SEALING, EXTERIOR JOINT EDGE
- 1 MUD FLAPS - REAR (MINOTOUR) - WITHOUT LOGO
- 1 FENDERETTES - TWO (2), MINOTOUR

**HVAC**

- 1 HEATER SHUT-OFF VALVES - 1ST WINDOW SECTION,LS
- 1 50,000 BTU HEATER - 17TH SECTION RIGHT SIDE (MINOTOUR)
- 1 HEATER HOSE - HIGH-MILER, UNDER FLOOR, RR HTER,5TH SECT. RS
- 1 CONSTANT TORQUE CLAMPS - ONE (1) REAR UNDERSEAT HEATER
- 1 CARRIER AC-5W13 MAX 68,000 BTU SYS - IN WALL, FORD CHASSIS
- 1 AIR CONDITIONER COMPRESSOR-SINGLE,MAX, FORD6.8L GAS,MINOTOUR

**INTERIOR**

- 1 BLACK KORSEAL STEP TREADS - OUTWARD OPENING ENTRANCE DOOR
- 1 BLACK KOROSEAL FLOOR COVERING WITH 13" CENTER AISLE
- 1 PLYWOOD FLOOR 5/8" THICKNESS

- 1 ACOUSTIC HEADLINING - COMPLETE (28.5" HIGH ALUM SPLIT SASH)
- 1 MINOTOUR DRW 14.500 GVWR(FORD)-MY2011+NEWER 6.8L GS 158" WB

### **MISC**

- 1 PDI IDENTIFIER
- 1 MINOTOUR CHASSIS PURCHASE FROM TBB
- 1 MINOTOUR DRW

### **PAINT/LETTERING**

- 1 DECAL-UNITED AUTO WORKERS
- 1 PAINT STANDARD SASH FLAT BLACK
- 1 BLACK HANDLE - EMERGENCY DOOR(S)
- 1 DELETE BLACK EYES
- 1 DECAL - REAR DOOR "STOP WHEN RED"
- 1 LETTERING "SCHOOL BUS" FRONT HOOD
- 1 LETTERING "SCHOOL BUS" REAR HOOD
- 1 YELLOW REFLEXITE - PERIMETER OF REAR EMERGENCY DOOR
- 1 REFLECTIVE TAPE-ROOF HATCH WHITE(1)
- 1 ARROW-EXT REAR EMER DR BLACK
- 1 DECAL - TRADEMARK LOGO - MINOTOUR
- 1 PAINT-EXTERIOR ROOF WHITE 6"
- 1 PAINT-EXT WDO AREA SAME AS BODY
- 1 PAINT-EXT GRD RAIL @ WINDOW BLACK
- 1 PAINT-EXT GRD RAIL @ SEAT BLACK
- 1 PAINT-EXT GRD RAIL @ FLOOR BLACK
- 1 PAINT-EXT GRD RAIL @ SKRT BLACK
- 1 PAINT-EXT BUMPER REAR BLACK
- 1 PAINT-SOLID COLOR YELLOW

### **SEATS**

- 1 KICK PLATE/MODESTY PANEL-39"VERT, WALL-MTD BARRIER,RT SIDE
- 1 KICK PLATE/MODESTY PANEL-39"VERT, WALL-MTD BARRIER,LT SIDE
- 1 39" BARR-VERT,WALL MT 45"H RS 2009
- 1 39"8DEG BARR-REV. WALL-MT 45"H 2009
- 2 COLONIAL BLUE UPHOLSTERY-45"HIGH RECESSED BARRIER
- 9 42 OZ COLONIAL BLUE UPHOLSTERY - S3C PASSENGER SEAT
- 1 S3C 39"LS 2-PASSENGER ICS WITH SHOULDER/LAP BELTS
- 1 S3C 39"RS 2-PASS WALL MOUNT WITH ICS & SHOULDER/LAP BELTS
- 3 S3C 39"LS FLEXIBLE 3/2 WALL MOUNT
- 4 S3C 39"RS 3/2 FLEXIBLE WALL MOUNT
- 9 S3C WALL MOUNT HARDWARE - MINOTOUR

### **WINDOWS/GLASS**

- 1 TINTED TEMPERED GLASS - COMPLETE
- 1 GLASS-ENTRANCE DOOR, TINTED TEMPERED UPPER & LOWER
- 8 TINT TEMP GLASS-COMP (28.5")
- 2 TINT TEMP GLASS-COMP(28.5")+10
- 1 WINDOW STOPS - NONE (12")

### **OTHER**

- 1 BACK-UP CAMERA SYSTEM - BLACK
- 1 BODY ADJUSTMENT - MY2019 FORD - GAS

### **CHASSIS**

#### **WHEELS AND TIRES**

- 1 TIRE- SPARE NONE

Meets all FMVSS requirements in effect at the time of manufacture.



**Christi Barrett, Ph.D.**  
Superintendent

**Darrin Watters**  
Deputy Superintendent  
**Tracy Chambers**  
Assistant Superintendent  
**Derek Jindra, Ed.D.**  
Assistant Superintendent  
**Jennifer Martin, Ed.D.**  
Assistant Superintendent

**Professional Development  
Service Center**  
1791 W. Acacia Avenue  
Hemet, CA 92545  
(951) 765-5100  
Fax: (951) 765-5115

**Professional Development  
Academy**  
2085 W. Acacia Avenue  
Hemet, CA 92545  
(951) 765-5100  
Fax: (951) 765-6421

**Governing Board**  
Stacey Bailey  
Rob Davis  
Megan Haley  
Gene Hikel  
Vic Scavarda  
Patrick Searl  
Ross Valenzuela

[www.hemetusd.org](http://www.hemetusd.org)



[www.facebook.com/hemetunified](https://www.facebook.com/hemetunified)



[twitter.com/HemetUnified](https://twitter.com/HemetUnified)

June 24, 2020

BUSWEST

21107 S. Chico Street

Carson, CA 90745

Attn: Jim Bernacchi

Subject: Extension of Bid 061719

Mr. Bernacchi:

At the Hemet Unified School District Governing Board meeting of July 16, 2019 the Governing Board approved the recommendation to award Hemet Unified School District bid number 061719 for new school buses to BusWest. On June 23, 2020 the Governing Board approved an extension of the pricing, with no change, in this bid for the 2020/21 fiscal year.

The award was for new buses based on pricing for specific buses as enumerated in the bid documents, and to be purchased on an as needed basis. All terms and conditions of this bid will remain in force during the period that this bid is active. The current award expires on June 30, 2021, and re-approval will be at the end of each fiscal year for a term up to five (5) additional years beginning in 2020/21.

There is also a piggyback clause include in this bid which will allow public agencies to adopt the results of this bid as-is.

If you have any questions, you may contact me via email at [amcguire@hemetusd.org](mailto:amcguire@hemetusd.org)

Sincerely,

Andy McGuire

Director of Purchasing & Contracts



**Christi Barrett, Ph.D.**  
Superintendent

**Darrin Watters**  
Deputy Superintendent  
**Tracy Chambers**  
Assistant Superintendent  
**Derek Jindra, Ed.D.**  
Assistant Superintendent  
**Karen Valdes, Ed.D.**  
Assistant Superintendent

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[www.hemetusd.org](http://www.hemetusd.org)

**Governing Board**  
Stacey Bailey  
Rob Davis  
Megan Haley  
Gene Hikel  
Vic Scavarda  
Patrick Searl  
Ross Valenzuela

July 22, 2019

BUSWEST  
21107 S. Chico Street  
Carson, CA 90745  
Attn: James Bernacchi

Subject: Award of Bid# 061719

Mr. Bernacchi:

At the Hemet Unified School District Governing Board meeting of July 16, 2019, the Governing Board approved the recommendation to award Hemet Unified School District bid number 061719 for new school buses to BusWest.

The award was for new buses based on pricing for specific buses as enumerated in the bid documents, and to be purchased on an as needed basis. All terms and conditions of this bid will remain in force during the period that this bid is active. The current award expires on June 30, 2020, and re-approval will be at the end of each fiscal year for a term up to six additional years beginning in 2019/20.

If you have any questions, you may contact me via email at [amcguire@hemetusd.org](mailto:amcguire@hemetusd.org)

Sincerely,

Andy McGuire  
Director of Purchasing & Contracts

**Regular Meeting of the Governing Board of the Hemet Unified School District  
Hemet USD**

**July 16, 2019 6:30PM**

**Professional Development Service Center Board Room, 1791 W. Acacia Ave.,  
Hemet, CA 92545 -- Closed Session 4:30 p.m. -- -- Open Session 6:30 p.m. --**

**A. Call to Order**

**Minutes:**

Mrs. Haley called the meeting to order at 4:30 p.m.

**B. Roll Call/Establishment of Quorum**

**Minutes:**

A quorum was established.

**Staff Present:**

Dr. Christi Barrett, Superintendent  
Darrin Watters, Deputy Superintendent  
Tracy Chambers, Assistant Superintendent  
Dr. Karen Valdes, Assistant Superintendent  
Dr. Derek Jindra, Assistant Superintendent  
Christina Dunaway, Executive Assistant

**C. Hearing Session - Opportunity to Address the Board**

**Quick Summary / Abstract:**

This is an opportunity for citizens to make suggestions, identify concerns, request information, or offer objective criticism about matters affecting the school district. The President invites anyone wishing to address the Board regarding any item, to do so at this time. If you wish to address the Board regarding an item on the agenda, you may do so now, or when the item appears on the agenda - prior to a vote being taken. To address the Board, please complete a Comments Card, located in the foyer area, and give it to the Superintendent's Executive Assistant. The President will call upon you during the Hearing Session or at the time the item appears on the agenda, as indicated on your Comments Card. When called upon, please give your name and then make your statement. You will be allowed a maximum of three minutes to address the Board. Individual speakers shall not give their time to another speaker.

**Minutes:**

There were no speakers.

**D. Announcement of Closed Session**

**Minutes:**

Mrs. Haley moved the meeting to Closed Session at 4:31 p.m.

**E. Closed Session**

**E.1. To discuss negotiations with the Chief Negotiator, per Government Code 3549.1 and 54957.6**

**E.2. To discuss the employee items as listed, per Government Code 54957, 54957.6 and 3549.1; Public Employee Employment/Discipline/Dismissal/Release pursuant to Government Code 54957**

**E.3. To discuss Pupil Personnel Items as listed, per 49070 and 76232 of**

Relocate a fence at Fruitvale -\$2,300

Replace a fence at Fruitvale - \$8,100

TOTAL: \$13,300

**Quick Summary / Abstract:**

2019-2020, Hemet Fence Corporation will perform fencing upgrades at the preschool playground areas at Fruitvale and Ramona Elementary Schools.

Financial Impact: \$13,300

Funding Source: RCOE Preschool Grant

**Minutes:**

Approved as recommended.

**Attachments:**

Hemet Fence Proposals

**M.60. Approval to Purchase Playground Equipment from Miracle Recreation Equipment Company**

**Speaker:**

Darrin Watters, Deputy Superintendent

**Rationale:**

Business Services requests approval to purchase playground equipment from Miracle Recreation Equipment Company based on preliminary conceptual plans for the preschool play area at Little Lake Elementary School in the amount not to exceed \$71,325 to be paid from the Riverside County Office of Education (RCOE) preschool grant.

**Quick Summary / Abstract:**

2019-2020, playground equipment will be purchased from Miracle Recreation Equipment Company for the preschool play area at Little Lake Elementary School.

Financial Impact: Not to Exceed \$71,325

Funding Source: RCOE Preschool Grant

**Minutes:**

Approved as recommended.

**Attachments:**

Miracle Recreation Equipment

**M.61. Approval to Award Bid to BusWest for the Purchase of New School Buses**

**Speaker:**

Darrin Watters, Deputy Superintendent

**Rationale:**

Business Services requests approval to accept bid number 061719 from BusWest for the purchase of new buses on an as needed basis through



June 30, 2020 according to attached pricing sheet. This bid contains a piggyback clause that may be used by other public agencies as authorized by Public Contract Code 20118 and 206352.

All Bids adhered to the District's procedure for formal sealed bids including advertisement.

**Quick Summary / Abstract:**

July 1, 2019 – June 30, 2020, BusWest's bid option will allow the purchase of new buses on an as-needed basis.

Financial Impact: As needed

19+1 Passenger Bus Base Price \$77,923.04

24+1 Passenger Bus Base Price \$140,795.81

81 Passenger Bus Base Price \$200,826.08

Funding Source: Transportation Budget

**Minutes:**

Approved as recommended.

**Attachments:**

BusWest Bid Form

**M.62. Approval of Agreement with Buckhorn Camp Inc.**

**Speaker:**

Darrin Watters, Deputy Superintendent

**Rationale:**

Business Services requests approval of the agreement with Buckhorn Camp Inc. to provide on call/as needed emergency transportation services for the term July 17, 2019 – June 30, 2021 for \$89 per hour, per driver; \$1,200 administrative fee.

**Quick Summary / Abstract:**

July 17, 2019 – June 30, 2021, the Transportation Department will provide on call/as needed emergency transportation services to Buckhorn Camp Inc.

Financial Impact: \$89 per hour, per driver; \$1,200 administrative fee.

Funding Source: 2019-2020, 2020-2021 Income to Fund 63

**Minutes:**

Approved as recommended.

**Attachments:**

Buckhorn Camp Emergency Agreement 2019-2021

**M.63. Approval of Agreement Renewal with Idyllwild Arts Foundation**

**Speaker:**

Darrin Watters, Deputy Superintendent

Not necessary.

**R. Reconvene in Open Session/Report Out from Closed if Needed**

**Minutes:**

Not necessary.

**S. Adjournment**

**Actions:**

**Motion**

Mrs. Haley adjourned the meeting at 7:32 p.m.  
Passed with a motion by Stacey Bailey and a second by Ross Valenzuela.

**Vote:**

**Yes** Stacey Bailey.  
**Yes** Rob Davis.  
**Yes** Megan Haley.  
**Yes** Eugene Hikel.  
**Absent** Vic Scavarda.  
**Yes** Patrick Searl.  
**Yes** Ross Valenzuela.

**T. Future Meetings**

**T.1. Study Session of the Governing Board Tuesday, August 6, 2019, 3:00 p.m. Study Session to be held at the Professional Development Service Center Board Room, 1791 W. Acacia Ave., Hemet, CA 92545**

**T.2. Regular Meeting of the Governing Board Tuesday, August 6, 2019; Closed Session at 4:30 p.m.; Open Session at 6:30 p.m. Meeting to be held at the Professional Development Service Center Board Room, 1791 W. Acacia Ave., Hemet, CA 92545**

**T.3. Regular Meeting of the Governing Board Tuesday, August 20, 2019; Closed Session at 4:30 p.m.; Open Session at 6:30 p.m. Meeting to be held at the Professional Development Service Center Board Room, 1791 W. Acacia Ave., Hemet, CA 92545**

**Disability Information:**

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's governing board, please contact the office of the District Superintendent at (951)765-5100. ----- Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

**7/16/2019 4:30:00 PM ( Original )**

Present	Stacey Bailey
Present	Rob Davis
Present	Megan Haley
Present	Eugene Hikel
Absent	Vic Scavarda
Present	Patrick Searl
Absent	Ross Valenzuela

**7/16/2019 4:45:00 PM**

Present      Ross Valenzuela

**Regular Meeting of the Governing Board of the Hemet Unified School District  
Hemet USD**

**August 06, 2019 6:30PM**

**Professional Development Service Center Board Room, 1791 W. Acacia Ave.,  
Hemet, CA 92545 -- Closed Session 4:30 p.m. -- -- Open Session 6:30 p.m. --**

**A. Call to Order**

**B. Roll Call/Establishment of Quorum**

**C. Hearing Session - Opportunity to Address the Board**

**Quick Summary / Abstract:**

.....  
This is an opportunity for citizens to make suggestions, identify concerns, request information, or offer objective criticism about matters affecting the school district. The President invites anyone wishing to address the Board regarding any item, to do so at this time. If you wish to address the Board regarding an item on the agenda, you may do so now, or when the item appears on the agenda - prior to a vote being taken. To address the Board, please complete a Comments Card, located in the foyer area, and give it to the Superintendent's Executive Assistant. The President will call upon you during the Hearing Session or at the time the item appears on the agenda, as indicated on your Comments Card. When called upon, please give your name and then make your statement. You will be allowed a maximum of three minutes to address the Board. Individual speakers shall not give their time to another speaker.

**D. Announcement of Closed Session**

**E. Closed Session**

**E.1. To discuss negotiations with the Chief Negotiator, per Government Code 3549.1 and 54957.6**

**E.2. To discuss the employee items as listed, per Government Code 54957, 54957.6 and 3549.1; Public Employee Employment/Discipline/Dismissal/Release pursuant to Government Code 54957**

**E.3. To discuss Pupil Personnel Items as listed, per 49070 and 76232 of the Education Code; deliberations regarding the expulsion of students; reconsideration of inter- or intra-district transfer requests**

**E.4. To confer with the Real Property Negotiator, per Government Code 54956.8**

**E.5. To confer with legal counsel - anticipated/threatened litigation, per Government Code 54956.9**

**E.6. To discuss Certificated Personnel Assignment Order #CE 19-11 and Classified Personnel Assignment Order #CL 19-11**

**F. Reconvene to Open Session/Report Out from Closed if Needed**

**G. Pledge of Allegiance and Moment of Silence**

**H. Revision/Adoption/Ordering of Agenda**

**I. Public Relations**

**J. Information/Discussion/Reports**

**J.1. Discuss District Resolution Opposing SB 328**

**Speaker:**

.....  
Dr. Christi Barrett, Superintendent

Internship Permit issued by the California Commission on Teacher Credentialing. The Provisional Internship Permit allows the District to fill an immediate staffing need by hiring an individual who has not met the subject matter competence requirement needed to enter an internship program. This document will be valid for one year and may not be renewed. The following employee has met the requirements of Title 5 Section 80021.1 and will be employed on the basis of a Provisional Internship Permit for the 2019-2020 school year:

Beard, Chatele Special Education Teacher  
Hemet High School

Parker-Drumwright, Victoria Special Education Teacher  
Harmony Elementary School

**Quick Summary / Abstract:**

Approval to hire the staff listed on the basis of a Provisional Internship Permit for the 2019-2020 school year.

**M. Consent Items**

**M.1. Approval of Minutes - July 16, 2019**

**Attachments:**

07.16.19 Unapproved Minutes

**M.2. Approval of Harmony Elementary School Fifth Grade AstroCamp Field Trip**

**Speaker:**

Tracy Chambers, Assistant Superintendent

**Rationale:**

Harmony Elementary School requests of approval for their fifth grade class to participate in the AstroCamp in Idyllwild, CA on October 30, 2019 – November 1, 2019. AstroCamp will provide services including lodging, food, nature studies and outdoor activities for approximately 135 students and 18 adult chaperones. No student is denied the opportunity to participate. All staff members and chaperones are current with fingerprints and record checks. The cost per student is \$242 and \$242 per adult. The field trip will be funded through various fundraisers, donations, site budget and LCFF LCAP 1A-6.

**Quick Summary / Abstract:**

October 30, 2019 – November 1, 2019, Harmony Elementary School fifth grade class will participate in an overnight outdoor education field trip at AstroCamp in Idyllwild, CA.

Financial Impact: \$242 per student (135) and \$242 per adult (18)

Funding Source: Site and LCFF LCAP 1A-6

**Attachments:**

Harmony - Astro Camp



Assignment Order will become part of the minutes.

**Quick Summary / Abstract:**

Approval of Certificated Personnel Assignment Order No. CE 19-11.

**Attachments:**

08.06.19 CE PAO

**M.23. Approval of Classified Personnel Assignment Order No. CL 19-11**

**Speaker:**

Dr. Derek Jindra, Assistant Superintendent

**Rationale:**

The Governing Board will review Classified Personnel Assignment Order No. CL 19-11 and any addenda or modifications and take action in Open Session to approve/disapprove any items. The Classified Personnel Assignment Order will become part of the minutes.

**Quick Summary / Abstract:**

Approval of Classified Personnel Assignment Order No. CL 19-11.

**Attachments:**

08.06.19 CL PAO

**N. Information/Discussion/Reports**

**O. Items from the Governing Board**

**P. Items from the Superintendent**

**Q. Closed Session (if necessary)**

**R. Reconvene in Open Session/Report Out from Closed if Needed**

**S. Adjournment**

**T. Future Meetings**

**T.1. Regular Meeting of the Governing Board Tuesday, August 20, 2019; Closed Session at 4:30 p.m.; Open Session at 6:30 p.m. Meeting to be held at the Professional Development Service Center Board Room, 1791 W. Acacia Ave., Hemet, CA 92545**

**T.2. Regular Meeting of the Governing Board Tuesday, September 3, 2019; Closed Session at 4:30 p.m.; Open Session at 6:30 p.m. Meeting to be held at the Professional Development Service Center Board Room, 1791 W. Acacia Ave., Hemet, CA 92545**

**Disability Information:**

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's governing board, please contact the office of the District Superintendent at (951)765-5100. ----- Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.

**Published: August 2, 2019, 2:28 PM**

# Advertising Order Confirmation

# The Press Enterprise

06/12/19 4:43:36PM  
Page 1

Ad Order Number 0011282252  
Sales Representative Nick Eller  
Order Taker Nick Eller  
Order Source Select Source

Customer HEMET USD PURCHASING DEPT.  
Customer Account 5209299  
Customer Address 1791 W ACACIA AVE  
 HEMET, CA 92545  
Customer Phone 951-765-5100

Payor Customer HEMET USD PURCHASING DEPT.  
Payor Account 5209299  
Payor Address 1791 W ACACIA AVE  
 HEMET, CA 92545  
Payor Phone 951-765-5100

PO Number  
Ordered By Andy McGuire  
Customer Fax  
Customer Email

Current Queue Ready  
Invoice Text Bus Bid Ad 2019  
Tear Sheets 0  
Affidavits 0  
Blind Box  
Materials  
Promo Type  
Special Pricing

Ad Number 0011282252-01  
Ad Size 3 X 37 LI  
Color  
Production Color  
Production Method AdBooker  
Production Notes

External Ad Number  
Pick Up  
Ad Type Legal Liner  
Released for Publication

HEMET UNIFIED SCHOOL DISTRICT  
 1791 West Acacia Ave.  
 Hemet, Ca. 92546  
 NOTICE TO VENDORS CALLING FOR BIDS  
 SCHOOL BUSES  
 BID #: 061719

NOTICE IS HEREBY GIVEN that the Hemet Unified School District of Riverside County, State of California, acting by and through its Governing Board, hereafter referred to as "the District", will receive up to, but not later than 10:00:00 A.M., on Monday, July 8, 2019, sealed bids for the purchase of school buses on an as needed basis.

Bids shall be received at:  
 Purchasing Department  
 Hemet Unified School District  
 1791 W. Acacia Ave.  
 Hemet, Ca. 92545

A ten percent (10%) bid bond will be required for this bid.

Each bid must conform and be responsive to the Contract Documents, which are on file for examination at <https://goos.state.ca.us>. The School District reserves the right to accept or reject any and all bids and to waive any irregularities or informalities in the bids or in the bidding process.

BY ORDER OF THE GOVERNING BOARD  
 Andy McGuire  
 Director of Purchasing  
 Hemet Unified School District  
 6/17, 6/24

Product PE Riverside: Full Run  
Requested Placement Legals CLS  
Requested Position General - 1076--  
Run Dates 06/17/19, 06/24/19  
# Inserts 2

**Order Charges:**  
Net Amount 388.80  
Tax Amount 0.00  
Total Amount 388.80  
Payment Amount 0.00  
Amount Due \$388.80



# Advertising Order Confirmation

# The Press Enterprise

06/12/19 4:43:36PM  
Page 2

If this confirmation includes an advertising proof, please check your proof carefully for errors, spelling, and/or typos. Errors not marked on the returned proof are not subject to credit or refunds.

Please note: To meet our printer's deadline, we must have your proof returned by the published deadline, and as indicated by your sales rep.

Please note: If you pay by bank card, your card statement will show the merchant as "SoCal Newspaper Group".



July 03, 2019

Purchasing Department  
Hemet Unified School District  
1791 W. Acacia Ave  
Hemet, CA 92545

Subject: School Buses Bid# 061719

To whom it may concern:

It is with great pleasure that BUSWEST submits this formal bid to Hemet Unified School District.

You will find our Proposal (bid) complete in its entirety, and in compliance with your bid instructions.

We look forward to working with Hemet Unified School District and appreciate the opportunity to compete for your business.

Sincerely,

A handwritten signature in black ink, appearing to read "James P. Bernacchi".

James P. Bernacchi  
President

Toll Free Sales (800) 458-9199 [www.buswest.com](http://www.buswest.com)

**BUSWEST CARSON**

21107 South Chico Street, Carson, CA 90745  
Main: (310) 984-3900 Fax: (310) 984-3992

**BUSWEST SACRAMENTO**

210 N. East Street, Woodland, CA 95776  
Main: (424) 210-3020 Fax: (530) 406-1249

**BUSWEST FONTANA**

10150 Cherry Ave, Fontana, CA 92335  
Main: (909) 770-5170 Fax: (909) 770-5139

**BUSWEST FRESNO**

4337 N. Goldenstate Blvd, #101 Fresno, CA 93722  
Main: (310) 984-3927 Fax: (559) 277-0126

**BUSWEST HAWAII**

110 Hanua Street, Suite 100 Kapolei, HI 96707  
Main: (808) 555-1212

**BUSWEST LAS VEGAS**

3701 Freightliner Drive, N. Las Vegas NV 89081  
Main: (800) 458-9199

164/435

**HEMET UNIFIED SCHOOL DISTRICT  
SCHOOL BUSES  
BID# 061719**



**HEMET UNIFIED SCHOOL DISTRICT  
1791 WEST ACACIA AVE.  
HEMET, CA. 92545**

**BID DUE DATE**

**JULY 8, 2019 AT 10:00:00 A.M.**

**Submit Bid To:**  
Andy McGuire  
Director of Purchasing  
Hemet Unified School District  
1791 W. Acacia Ave.  
Hemet, Ca. 92543

**REQUEST FOR BID**  
*(THIS IS NOT AN ORDER)*

**PROJECT: DISTRICT SCHOOL BUSES**

**BID: 061709**

**DUE: MONDAY, JULY 8, 2019**

**TIME: 10:00.00 A.M.**

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The Governing Board of the Hemet Unified School District, 1791 W. Acacia Ave., Hemet, Ca. 92545, will receive sealed bids on or before Monday, July 8, 2019 at 10:00:00 A.M. per the following specifications. Before submitting a bid, the Bidder should read the Specifications and Form Agreement. Bidder is required to fully acquaint themselves with the conditions under which the work should have to be done.

**Bids to be considered must be:**

Returned in a sealed envelope, clearly marked with Vendor Name, Address, Date and Time Due, and Bid Number. Addressed to the Director of Purchasing, Hemet Unified School District, 1791 W. Acacia Ave., Hemet, Ca. 92545. Filed in the office of the Purchasing Department on or before the date and time designated.

**The District reserves the right to reject any and all bids, and to waive any informalities or irregularities in the bid or bid process.**

**Congestion Mitigation Air Quality (CMAQ)**

This bid meets all of the requirements for use of Congestion Mitigation Air Quality (CMAQ) funds. CMAQ requires funding to be used for Alternative Fuel Vehicles such as Compressed Natural Gas (CNG) vehicles. A Compressed Natural Gas vehicle is listed in the specifications section of this bid, and offered as an alternative to non-CNG fueled buses, making this bid acceptable for use with this funding.

**HEMET UNIFIED SCHOOL DISTRICT**  
1791 West Acacia Ave.  
Hemet, Ca. 92545-3637

**NOTICE TO VENDORS CALLING FOR BIDS**  
**SCHOOL BUSES**  
**BID #: 061719**

NOTICE IS HEREBY GIVEN that the Hemet Unified School District of Riverside County, State of California, acting by and through its Governing Board, hereafter referred to as the "District", will receive up to, but not later than 10:00.00 A.M., on MONDAY, JULY 8, 2019 sealed bids for the award of school buses on an as needed basis.

Bids shall be received at: Purchasing Department  
Hemet Unified School District  
1791 W. Acacia Ave.  
Hemet, Ca. 92545-3637

A ten percent (10%) bid bond will be required for this bid.

Each bid must conform and be responsive to the Contract Documents, which are on file for examination at the District Administrative Offices.

The School District reserves the right to accept or reject any and all bids and to waive any irregularities or informalities in the bids or in the bidding process.

No bidders may withdraw their bid for a period of Ninety(90) days after the date set for the opening of bids or after approval by the Hemet Unified School District Governing Board.

**BY ORDER OF THE GOVERNING BOARD**  
Andy McGuire  
Director of Purchasing  
Hemet Unified School District

Publish: June 17, 2019, and June 24, 2019

## INSTRUCTIONS AND CONDITIONS - BID NUMBER 061719

### 1. PREPARATION OF BIDS

Bids must be submitted in ink or typewritten. Both unit price and extension (where applicable) for all line items must be shown where required on the bid form. Signature on bids must be in ink to be considered acceptable. Bid on each item separately. Prices should be stated in units specified hereon.

### 2. BID PRICES

All prices bid must be brands indicated or approved equal. If bidding alternate brands, manufacturers, equipment, sizes, colors, or other specifications, indicate the alternate on the specification forms. Bid each item separately. Prices must be stated in the unit it is specified. In case of discrepancy between the unit price and the extended price, the unit price will be considered correct.

### 3. BIDDERS SECURITY

Each bid must be accompanied by a certified or cashier's check or by a bid bond on the form supplied by the District, drawn in favor of the District in an amount not less than ten percent (10%) of the total bid. **Bonds must be "A" rated or better, as reflected in "Best's Key Rating Guide." All bond sureties must be admitted sureties licensed to do business in the State of California and must have a federal treasure listing in the Federal Register which equals or exceeds the bonding amount.** This check or bond shall be given as a guarantee that the bidder, if awarded the contract, will execute and deliver the contract documents. Such bid bond or check shall be held subject to payment to the District of the difference in money between the amount of the bidder's bid and the amount for which the District may legally contract with another party to perform the said work, together with the cost to the District of redrafting, redrawing, and publishing documents and papers necessary to obtain new bids on the said work. **For this bid, bidder's security shall be based on a value of \$100,000.00.**

### 4. BID FORM

Bids shall be made on the blank forms prepared and provided by the Hemet Unified School District. Bids shall give the prices proposed, both in writing and in figures, shall give all other information requested herein, and shall be signed by the bidder or authorized representative, with the appropriate address. If an individual makes the bid, his or her name, signature, and post office address must be shown. If a firm or partnership makes the bid, the name and post office address of the firm or partnership and the signature of at least one of the general partners must be shown. If a corporation makes the bid, the bid shall show the name of the state under the laws of which the corporation is chartered, the name and post office address of the corporation, and the title of the person who signs on behalf of the corporation. If the corporation makes the bid, a certified copy of the bylaws or resolution of the board of directors of the corporation shall be furnished showing the authority of the officer signing the Bid to execute contracts on behalf of the corporation. Bid documents can be found at <https://goo.gl/dEUDvy>.

#### **5. DEADLINE, BID SUBMITTAL**

Bidders shall submit their bids by the "Bid Submittal Deadline". The "Bid Submittal Deadline", is shown on the Notice to Vendors form. The receiving time in the Purchasing Department will be the governing time for receipt of bids. Bidders shall submit their bids on or before July 8, 2019 "Time Due". The "Time Due" is shown on the Notice to Vendors form. The receiving time in the Purchasing Department will be the governing time for receipt of bids. Bids will not be opened or revealed before the time set for receipt.

#### **6. DISQUALIFICATION OF BIDDER**

If there is reason to believe that collusion exists among the bidders, the Hemet Unified school District may refuse to consider bids from participants in such collusion. No person, firm, or corporation under the same or different name, shall make, file, or be interested in more than one bid for the same work unless alternate bids are called for. A person, firm, or corporation who has submitted a sub-Bid to a bidder, or who has quoted prices on materials to a bidder, is not thereby disqualified from submitting a sub-Bid or quoting prices to other bidders. Reasonable ground for believing that any bidder is interested in more than one Bid for the same work will cause the rejection of all Bids for the work in which a bidder is interested.

#### **7. LATE BIDS**

Late bids will not be considered and will be returned to bidders unopened. It is the bidders' responsibility to ensure that their bids have sufficient time to be received by the Purchasing Department before bid opening.

#### **8. AWARD OF BID**

Bid award will be made to the lowest responsible and responsive bidder. The low bidder will be determined by the lowest responsible bid for the Total Base Bid that complies with all the requirements and specifications prescribed in the bid/contract documents. The District reserves the right to award a contract on an individual line item basis or a contract in whole. The District also reserves the right to make multiple awards or no award at all and further reserves the right to reject any and all bids and to waive any irregularity or discrepancy associated with this bid.

#### **9. BID ACCEPTANCE PERIOD**

Unless otherwise specified herein, prices are firm for a period of ninety- (90) days.

#### **10. BID WITHDRAWAL**

A bidder may withdraw any bid he/she has submitted at any time prior to the hour set for the closing of the bids provided the request for withdrawal is signed in a manner identical with the Bid being withdrawn. No withdrawal or modification will be permitted after the hour designated for closing of bids.

#### **11. BID PROTESTS**

Bidders may file a bid protest with the Director of Purchasing before award of contract to any vendor. The bidder must include in their protest a detailed explanation of the protest, proof that such protest is valid, supporting documentation as to why the protest should be reviewed, and the action that the

vendor feels should be taken. Bid protests must be received no later than five (5) calendar days after the bid opening. The District will review all documentation received from the vendor filing the protest and make a decision on the validity of the protest. The District's decision shall be final.

Any bidder submitting a Bid Proposal may file a protest of the district's intent to award the Contract provided that each and all of the following conditions are met:

1. The protest must be submitted in writing to the district (email is not acceptable) before 4 p.m. of the fifth business day following bid opening.
2. The initial protest document must contain a complete statement of any and all Basis for the protest, including without limitation all facts, supporting documentation, legal authorities and argument in support of the grounds for the bid protest; any matters not set forth in the written bid protest shall be deemed waived. All factual contentions must be supported by competent, admissible and creditable evidence.
3. The protest must refer to the specific portions of all documents which form the basis for the protest.
4. The protest must include the name, address and telephone number of the person representing the protesting party.
5. Any bid protest not conforming to the foregoing shall be rejected by the district as invalid. Provided that a bid protest is filed in strict conformity with the foregoing, the district's Assistant Superintendent, Business Services, or such individual(s) as may be designated by him/her, shall review and evaluate the basis of the bid protest. Either the district's Assistant Superintendent, Business Services or other individual designated by him/her shall provide the bidder submitting the bid protest with a written statement concurring with or denying the bid protest within 30 working days. The Superintendent or designee may also convene a meeting with the bidder in order to attempt to resolve the problem.
6. The district's Board will render a final determination and disposition of a bid protest by taking action to adopt, modify or reject the disposition of a bid award as reflected in the written statement of the Assistant Superintendent, Business Services or his/her designee. Action by the district's Board relative to a bid award shall be final and not subject to appeal or reconsideration by the district, any employee or officer of the district or the district's Board.
7. The rendition of a written statement by the Assistant Superintendent, Business Services (or his/her designee) and action by the district's Board to adopt, modify or reject the disposition of the bid award reflected in such written statement shall be express conditions precedent to the institution of any legal or equitable proceedings relative to the bidding process, the district's intent to award the Contract, the district's disposition of any bid protest or the



district's decision to reject all Bids.

8. The procedure and time limits set forth in this paragraph are mandatory and are the Bidder's sole and exclusive remedy in the event of bid protest. Failure to comply with these procedures shall constitute a waiver of any right to further pursue the bid protest, including filing a Government Code Claim or legal proceedings.

#### 12. OPTIONS

There are optional items included with this bid. Vendors are required to include a price for the option and a minimum quantity, if necessary. It is mandatory that vendors must bid on the optional items listed. If your company does not provide a specific option, vendors are required to place an "No Bid" in the box next to the item or provide an alternative product that meets or exceeds the specifications requested. It is the responsibility of the vendor to prove equivalency of the product.

#### 13. EQUAL PRODUCTS

The use of a name or part numbers of a manufacturer, or any special brand or make, in describing a product does not restrict bidders to that manufacturer or specific product. An equal of the named product will always be given due consideration. The "or equal" product must be equal or better in quality, utility and all other requirements to the manufacturers or brands the District has specified. Bidders must note the product on their bids and provide sufficient evidence proving equivalency to the District. If a make, brand or manufacturer is not stated, it is understood that the specific product has been bid on. Each bidder must prove equivalency to the District by providing specifications, testing data, strength tests, engine tests etc. of their product. A brochure or letter does not satisfy proof of equivalency.

#### 14. EVIDENCE OF RESPONSIBILITY

Upon the request of the District, a bidder shall submit promptly to the District or its designee, satisfactory evidence showing the bidder's financial resources, the bidder's experience in performing the type of contract required by the District, the bidder's organization available for the performance of the contract, and any other required evidence of the bidder's qualifications to perform the proposed contract. The District may consider such evidence before making its decision awarding the proposed contract. Failure to submit evidence of the bidder's responsibility to perform the proposed contract may result in rejection of the bid.

#### 15. QUESTIONS

All questions regarding specifications will be addressed to Mr. Michael Fogerty, Director of Transportation at [mfogerty@hemetUSD.org](mailto:mfogerty@hemetUSD.org). All questions regarding the bid, documents, discrepancies, omissions, or interpretation shall be submitted by **email only** to Andy McGuire, Director of Purchasing at [amcguire@hemetUSD.org](mailto:amcguire@hemetUSD.org). No questions will be received after June 26, 2019.

#### 16. ERRORS AND CORRECTIONS

No erasures permitted. Mistakes may be crossed out and corrections made adjacent but must be initialed in ink by person signing bid. Verify your bids before submission as they cannot be withdrawn or corrected after being opened.

#### 17. SUBSTITUTIONS AND SAMPLES

All items bid must conform to the specifications set forth in these bid documents. The District reserves the right to reject all bids that do not conform to the specifications. When bidding on brands other than those specified, the Bidder must state on the bid the brand, quality, model number, or other trade designation on each item bid other than "as specified". See the attached documents for requirements regarding samples and/or detailed specification sheets. At a minimum, descriptive technical literature fully describing the claimed "or equal" product must be attached to the bid. Suitability and valuation of "equals" rests in the sole discretion of the District. Where samples are requested they must be furnished free. Samples will be returned at bidder's expense provided a request accompanies the samples and provided further that samples are not destroyed by tests.

#### 18. SALES TAX

Do not include California State Sales or Use Taxes in unit prices. Do not include or add Federal Excise Tax as the District is exempt. The local Hemet Sales Tax is enumerated separately on bid form. Agencies adopting the piggyback option of this bid should defer to their own local tax rate.

#### 19. FAILURE TO BID

If you do not bid on any line item, please mark "no bid" in the space provided and sign it and return the bid, otherwise your name may be removed from the bidder's list.

#### 20. ACCEPTANCE OF BIDS

Awards will be made on a unit and line item basis unless otherwise specified on bid form. The right is reserved to reject any or all bids and to accept or reject any line items thereon and to make any combination of line item awards. Bids may be rejected on grounds of non-responsiveness or non-responsibility. Bids are subject to acceptance at any time within Ninety (90) days after opening of same unless otherwise stipulated.

#### 21. PATENTS, ETC.

The vendor shall hold the Hemet Unified School District, its officers, agents, servants, and employees harmless and free from liability of any nature or kind on account of use (by publisher, manufacturer, or author) of any copyrighted or non-copyrighted composition, secret process, patented invention, article or appliance furnished or used under this bid.

#### 22. CONTRACT DOCUMENTS, EXAMINATION OF

It is the responsibility of the Bidder to carefully and thoroughly examine and be familiar with legal and procedural documents, general conditions, all bid forms,

specifications, drawings, plans, and addenda (if any), hereinafter referred to as Contract Documents. Bidder shall satisfy himself as to the character, quantity, and quality of work to be performed and materials, labor, supervision, equipment and appurtenances necessary to perform the work as specified by the Contract Documents. The failure or neglect of the Bidder to examine the Contract Documents shall in no way relieve him from any obligations with respect to the bid or contract. The submission of a bid shall constitute an acknowledgment upon which the Hemet Unified School District may rely that the bidder has thoroughly examined and is familiar with the contract documents. The failure or neglect of a bidder to receive or examine any of the contract documents shall in no way relieve the bidder from any obligations with respect to the bid. No claim will be allowed for additional compensation that is based upon a lack of knowledge of any bid document.

### 23. FAILURE TO FULFILL CONTRACT

When any contractor or vendor shall fail to deliver any article or service or shall deliver any article or service which does not conform to the specifications, the District may, at its sole discretion, annul and set aside the contract entered into with said vendor or contractor, either in whole or in part, and make and enter into a new contract for the same items in such manner as seems to the Governing Board to be to the best advantage of the Hemet Unified School District. Any failure for furnishing such articles or services by reason of the failure of the vendor or contractor, as above stated, shall be a liability against such vendor and his sureties. The Governing Board reserves the right to cancel any articles or services which the successful bidder may be unable to furnish because of economic conditions, governmental regulations or other similar causes beyond the control of the bidder provided satisfactory proof is furnished to the Governing Board, if requested.

### 24. BID SIGNATURES

All bids must show the firm name and must be signed by a responsible officer or employee fully authorized to bind the organization to the terms and conditions herein. Obligations assumed by such signature must be fulfilled.

### 25. REJECTION OF BIDS, WAIVER OF INFORMALITIES

The Hemet Unified School District reserves the right to reject any or all bids or any part of a bid and to waive any irregularities or informalities in the bid or bidding process.

### 26. REGISTRATION OF VEHICLES

All school buses shall be registered California Exempt in the name of the District. The vendor shall register all school buses at no additional charge to the District prior to delivery of the buses. If the buses are delivered to the District unregistered, the District reserves the right to not accept the school buses when delivered.

### 27. NON-COLLUSION AFFIDAVIT

Bidders are required to submit a Non-Collusion Affidavit with their bids. Failure to submit a Non-Collusion Affidavit with your bid may result in disqualification of the bid.

**28. CANCELLATION FOR INSUFFICIENT OR NON-APPROPRIATED FUNDS**

The bidder hereby agrees and acknowledges that monies utilized by the District to purchase the items bid is public money appropriated by the State of California or acquired by the District from similar public sources and is subject to variation. The District fully reserves the right to cancel this bid at any time and/or to limit quantities of items due to non-availability or non-appropriation of sufficient funds.

**29. SELL OR ASSIGN**

The successful bidder shall not have the right to sell, assign, or transfer any rights or duties under this contract without the specific written consent of the Hemet Unified School District.

**30. DELIVERY**

Actual delivery of the school buses shall be coordinated with the District or contractor designated by the District but shall not exceed six (6) months unless negotiated with the bus vendor. The District, as a matter of bid non-responsiveness, shall reject all bids (regardless of price) that fail to indicate ability to deliver the product within the required time. Give careful attention to Delivery Dates included in the Specifications or Bid Sheets. Upon award of bid, supplier shall keep sufficient stocks of product and service material to insure prompt delivery and service schedules. There will be no additional charge for delivery of the school bus or buses to the District.

**31. PAYMENT**

Prompt payment for equipment may be requested after actual delivery of goods to the required destination. Payment for service contracts may be invoiced per the conditions set forth and agreed to in the service agreement.

**32. STANDARD COMMERCIAL USE (Products Only)**

The vendor, whether manufacturer, supplier, distributor or retailer, hereby certifies that the products offered under this bid have been placed in regular commercial use for a period of at least three (3) years and that adequate spare parts exist in the marketplace for the items sold. Submit all requests for deviations to this clause as an "or equal" deviation.

**33. HOLD HARMLESS**

The vendor shall save, defend, hold harmless and indemnify the District against any and all liability, claim, and costs of whatsoever kind and nature for injury to or death of any person and for loss or damage to any property occurring in connection with or in any way incident to or arising out of the occupancy, use, service, operations, or performance under the terms of this contract, resulting in whole or in part from the negligent acts or omissions of vendor, and subcontractor, or any employee, agent, or representative of vendor and/or subcontractor.

**34. CASH DISCOUNTS**

If a bidder offers a cash discount (term of payment) of thirty (30) days or more, it may be considered in determining the low net bid for the purpose of making award, but not guaranteed as a basis for award, and such discount will be deducted from

the final payment if the term of payment is met. Cash discounts of less than thirty (30) days will not be used in determining low net bid in making award. A discount of 10<sup>th</sup> Prox, is not considered equal to thirty (30) days.

### 35. PRICING - TERM OF CONTRACT

Quoted prices must stay in effect for one (1) year after award of bid and may be extended upon mutual consent of District and vendor during that year per Education Code, Sections 17596 (K-12) and 81644 (Community Colleges). In the event of a general price decrease the District reserves the right to revoke the bid award unless the decrease is passed on to the District. In the event of a general price increase or change to options offered, the bus vendor must notify the District in writing of the increases and changes. For price increases, the bus vendor must provide manufacturer documentation of such increases. The District will only approve the price increases and option changes upon award of such changes by the District's Governing Board. The initial term of this agreement will be for one (1) year, but may be extended an additional six (6) years providing approval of such extension by the District's Governing Board. All terms of the agreement will remain in force for the duration of the agreement.

### 36. TERMINATION

The District may terminate this contract at any time for any reason with 30 days notice to the vendor. Because the Hemet Unified School District terminates the contract, this does not preclude the vendor from meeting obligations to another school district that has entered into a contract with the vendor utilizing the piggyback clause.

### 37. NO MINIMUM OR MAXIMUM QUANTITIES, ORDER CHARGES, OR LIMITATIONS UPON NUMBER OF ORDERS

The District anticipates contract term requirements for the school buses as listed in the quantities shown on the bid form. The District, however, does not guarantee orders in these amounts nor shall the District be required to limit its orders to only those figures. This is an indefinite-quantity bid. Bidders shall not specify minimum or maximum quantities or charges for specific order types. Unlimited orders within the term of the contract shall be allowed to the awarding district at prices quoted.



**E Q U I P M E N T  
S P E C I F I C A T I O N S**

## **B I D P A G E**

Vendors that submit a bid against the items listed on the equipment page and in the bid pages must be aware that Hemet Unified School District reserves the right to award this bid to one vendor or multiple vendors. Bidding with all or nothing clauses or limitations may preclude the vendor from receiving a contract for any item.



THE AMERICAN INSTITUTE OF ARCHITECTS

AIA Document A310

Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we

**BusWest**  
21107 S. Chico Street  
Carson, CA 90745

as Principal, hereinafter called the Principal, and

**Western Surety Company**  
333 S. Wabash Ave  
Chicago, IL 60604

a corporation duly organized under the laws of the State of **South Dakota**  
as Surety, hereinafter called the Surety, are held and firmly bound unto

**Hemet Unified School District**  
1791 West Acacia Ave.  
Hemet, CA 92545

as Obligee, hereinafter called the Obligee, in the sum of  
**Ten Percent of the Total Amount of the Bid (\$ 10% )**, for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

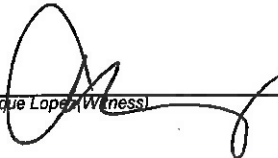
WHEREAS, the Principal has submitted a bid for:

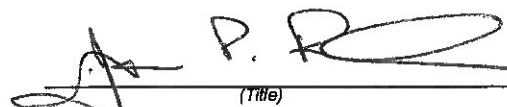
**Bid # 061719 – School Buses – 19+1 Passenger – Gas – Type A - Mino**

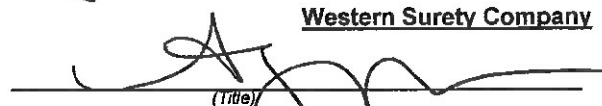
NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the Prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 28th day of **June, 2019**

\_\_\_\_\_  
(Witness)

  
\_\_\_\_\_  
Angelique Lopez (Witness)

  
\_\_\_\_\_  
(Title) **BusWest**

  
\_\_\_\_\_  
(Title) **Western Surety Company**

**Adriana Valenzuela, Attorney-in-Fact**

# Western Surety Company

## POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

**Mark Rosskopf, Lourdes Landa, Adriana Valenzuela, Lisa Saumur, Individually**

of Anaheim, CA, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

**- In Unlimited Amounts -**

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 2nd day of October, 2018.



WESTERN SURETY COMPANY

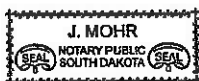
Paul T. Bruflat  
Paul T. Bruflat, Vice President

State of South Dakota }  
County of Minnehaha } ss

On this 2nd day of October, 2018, before me personally came Paul T. Bruflat, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

June 23, 2021



J. Mohr  
J. Mohr, Notary Public

### CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 28th day of June, 2019.



WESTERN SURETY COMPANY

L. Nelson  
L. Nelson, Assistant Secretary

# California All-Purpose Certificate of Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Orange

s.s.

On 06/28/2019 before me, Lisa Marie Saumur, Notary Public

Name of Notary Public Title

personally appeared Adriana Valenzuela

Name of Signer(s)

Name of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

  
Signature of Notary Public



Seal

## OPTIONAL INFORMATION

*Although the information in this section is not required by law, it could prevent fraudulent removal and reattachment of this acknowledgment to an unauthorized document and may prove useful to persons relying on the attached document.*

### Description of Attached Document

The preceding Certificate of Acknowledgment is attached to a document titled/for the purpose of \_\_\_\_\_

containing \_\_\_\_\_ pages, and dated \_\_\_\_\_

The signer(s) capacity or authority is/are as:

- Individual(s)
- Attorney-in-fact
- Corporate Officer(s) \_\_\_\_\_  
Title(s)

- Guardian/Conservator
- Partner - Limited/General
- Trustee(s)
- Other: \_\_\_\_\_

representing: \_\_\_\_\_  
Name(s) of Person(s) Entity(ies) Signer is Representing

### Additional Information

#### Method of Signer Identification

Proved to me on the basis of satisfactory evidence:

- form(s) of identification  credible witness(es)

Notarial event is detailed in notary journal on:

Page # \_\_\_\_\_ Entry # \_\_\_\_\_

Notary contact: \_\_\_\_\_

Other

- Additional Signer  Signer(s) Thumbprints(s)

\_\_\_\_\_

THE AMERICAN INSTITUTE OF ARCHITECTS

AIA Document A310

Bid Bond

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Carson, CA 90745

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Chicago, IL 60604

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**Hemet Unified School District**  
1791 West Acacia Ave.  
Hemet, CA 92545

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**Ten Percent of the Total Amount of the Bid** (\$ 10% ), for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.


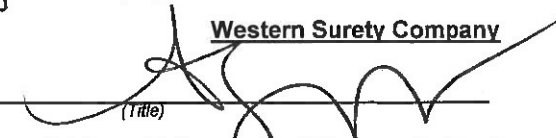
WHEREAS, the Principal has submitted a bid for:

**Bid # 061719 – School Buses – 25 Passenger Special Needs – Propane – Type C – C2.**

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the Prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 28th day of **June**, 2019

\_\_\_\_\_  
(Witness)  
  
Angelique Lopez (Witness)

 P. R. C. **BusWest**  
\_\_\_\_\_  
(Title)  
 **Western Surety Company**  
\_\_\_\_\_  
(Title)  
**Adriana Valenzuela, Attorney-in-Fact**

# Western Surety Company

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**Mark Rosskopf, Lourdes Landa, Adriana Valenzuela, Lisa Saumur, Individually**

of Anaheim, CA, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

**- In Unlimited Amounts -**

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 2nd day of October, 2018.



WESTERN SURETY COMPANY

Paul T. Bruflat  
Paul T. Bruflat, Vice President

State of South Dakota }  
County of Minnehaha } ss

On this 2nd day of October, 2018, before me personally came Paul T. Bruflat, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires  
June 23, 2021



J. Mohr  
J. Mohr, Notary Public

### CERTIFICATE

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WESTERN SURETY COMPANY

L. Nelson  
L. Nelson, Assistant Secretary

Form F4280-7-2012

Go to [www.cnasurety.com](http://www.cnasurety.com) > Owner / Obligee Services > Validate Bond Coverage, if you want to verify bond authenticity.

# California All-Purpose Certificate of Acknowledgment

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**State of California**

**County of** Orange

} **S.S.**

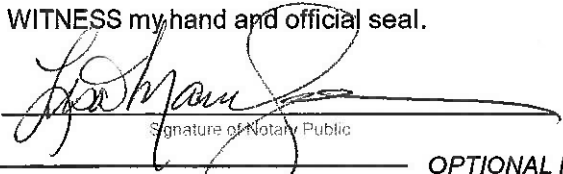
On 06/28/2019 before me, Lisa Marie Saumur, Notary Public

personally appeared Adriana Valenzuela

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

  
Signature of Notary Public



Seal

**OPTIONAL INFORMATION**

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- Attorney-in-fact
- Corporate Officer(s) \_\_\_\_\_  
Title(s)

- Guardian/Conservator
- Partner - Limited/General
- Trustee(s)
- Other: \_\_\_\_\_

representing: \_\_\_\_\_  
Name(s) of Person(s) Entity(ies) Signer is Representing

**Additional Information**

**Method of Signer Identification**

Proved to me on the basis of satisfactory evidence:  
 form(s) of identification  credible witness(es)

Notarial event is detailed in notary journal on:

Page # \_\_\_\_\_ Entry # \_\_\_\_\_

Notary contact: \_\_\_\_\_

**Other**

Additional Signer  Signer(s) Thumbprints(s)

\_\_\_\_\_

THE AMERICAN INSTITUTE OF ARCHITECTS

AIA Document A310

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**Ten Percent of the Total Amount of the Bid (\$ 10% )**, for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for:


**Bid # 061719 – School Buses – 81 Passenger CNG – Type D - HDX**

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the Prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

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\_\_\_\_\_  
(Witness)

Angelique Lopez (Witness)

  
\_\_\_\_\_  
(Title)

  
\_\_\_\_\_  
(Title)

**Adriana Valenzuela, Attorney-in-Fact**

# Western Surety Company

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### - In Unlimited Amounts -

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In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 2nd day of October, 2018.

WESTERN SURETY COMPANY



Paul T. Bruflat  
Paul T. Bruflat, Vice President

State of South Dakota }  
County of Minnehaha } ss

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June 23, 2021



J. Mohr  
J. Mohr, Notary Public

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WESTERN SURETY COMPANY

L. Nelson  
L. Nelson, Assistant Secretary



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County of Orange

s.s.

On 06/28/2019 before me, Lisa Marie Saumur, Notary Public

Name of Notary Public - Title

personally appeared Adriana Valenzuela

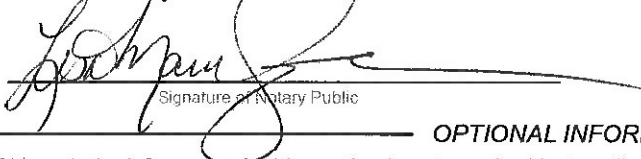
Name of Signer (1)

Name of Signer (2)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

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Signature of Notary Public



## OPTIONAL INFORMATION

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Title(s)

- Guardian/Conservator
- Partner - Limited/General
- Trustee(s)
- Other: \_\_\_\_\_

representing: \_\_\_\_\_  
Name(s) of Person(s) Entity(ies) Signer is Representing

## Additional Information

### Method of Signer Identification

Proved to me on the basis of satisfactory evidence:

- form(s) of identification
- credible witness(es)

Notarial event is detailed in notary journal on:

Page # \_\_\_\_\_ Entry # \_\_\_\_\_

Notary contact: \_\_\_\_\_

Other

- Additional Signer
- Signer(s) Thumbprints(s)

\_\_\_\_\_

**B I D F O R M**  
Purchase of School Buses

Name of Bidder BusWest

**BASE BID:**

The undersigned, having carefully examined the information for Bidders, Contract Forms, General Conditions and Drawings, if applicable, prepared by the Hemet Unified School District, 1791 W. Acacia Ave., Hemet, Ca. 92545 for purchase of School Buses, hereby submit to listed pricing for the specified equipment. Vendor guarantee's that all equipment bid is of new manufacture and covered under the vendors/manufacturers warranty:

**1. 19 +1 Passenger, Type A Bus with listed capacities & options**

Base Bid: \$ 72,499.00

Local Hemet Sales Tax, 8.75% \$ 5,343.54

All other fees, if applicable \$ 80.50

**2. 25 Passenger, Type C Special-Needs Bus with listed capacities & options**

Base Bid: \$ 130,305.00

Local Hemet Sales Tax, 8.75% \$ 10,410.31

All other fees, if applicable \$ 80.50

**3. 81 Passenger, School Bus with listed capabilities & options**

Base Bid: \$ 184,588.00

Local Hemet Sales Tax, 8.75% \$ 16,157.58

All other fees, if applicable \$ 80.50

BIDDER INFORMATION

VENDOR NAME: BusWest

ADDRESS: 21107 S. Chico St.

CITY: Carson, STATE CA, ZIP 90745

TELEPHONE: (310) 984-3907

FACSIMILE: (310) 984-3996

EMAIL ADDRESS: jbernacchi@buswest.com

TERMS: \_\_\_\_\_

AUTHORIZED REPRESENTATIVE:

  
\_\_\_\_\_

(Signature)

James P. Bernacchi

\_\_\_\_\_

(Printed Name)

President

\_\_\_\_\_

(Title)

The following pages are included in the bid forms and contain pricing that will be determinative in nature. It is the responsibility of the bidder to ensure all forms are filled out.

On the following pages indicate if the buses you are bidding are compliant with each item. If your bid is compliant with an item place a, "Y" in the box next to that item. If your bid is not compliant with an item place an "N" in the box for that item.

Additionally, please respond with a price for each **Approved Optional Item**. If you do not wish to bid on any item(s) place the words, "No Bid" on that line.

**HEMET UNIFIED SCHOOL DISTRICT  
NON-COLLUSION AFFIDAVIT  
NON COLLUSION AFFIDAVIT TO BE EXECUTED  
BY BIDDER AND SUBMITTED WITH BID**

(Public Contract Code Section 7106)

Contractor: BUSWEST

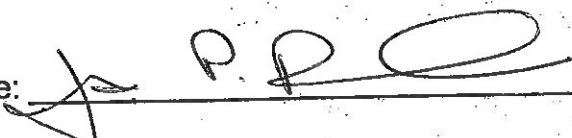
State of California )

) ss.

County of Riverside )

JAMES P. BERNACCHI (name of undersigned), being first duly sworn, declares and states that: he or she is the PRESIDENT (position or title) of BUSWEST (Contractor company name), the party making the foregoing bid; that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or a sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

I declare under penalty of perjury that the foregoing is true and correct under the laws of the State of California.

Signature:  Date: 7.3.19

Print Name: JAMES P. BERNACCHI

## 19+1 Passenger Bus

## SPECIFICATIONS

**19+1 passenger type A School Bus with various capacities and options**

The school bus furnished shall comply with all current State of California and Federal Motor Vehicle Safety Standards in effect at time of bid. Additionally, the Hemet Unified School District is requiring the following supplementary specifications. **Under specifications furnished, fill in all spaces. Indicate compliance with "Comply" or explain equivalents or exceptions in the space provided.** Equivalency of any exceptions to the items requested will be solely at the discretion of HUSD.

Prior to delivery, the bus shall be prepared for inspection and certification for operation by the California Highway Patrol. HUSD will not accept a bus that is not prepared for inspection and certification.

Minimum Specifications Required	Specifications furnished
<p><b>New school bus capable of transporting up to 19 +1 passengers various capacities and options in a proper and safe manner.</b></p> <p><b>Bidder must be a valid franchised dealer for the unit(s) bid. Acceptable manufacturers are, Thomas, IC and Blue Bird.</b></p> <p><b>Bus must be new with transportation miles only.</b></p> <p><b>No alternative bids will be accepted.</b></p>	<p>Year: New</p> <p>Manufacturer: Thomas Built Buses</p> <p>Model: Minotour 051 MS</p> <p>Capacity: 19+1</p>
<p><b>Vehicle Dimensions</b></p> <p><b>Minimum G.V.W.R.: Up to 13,200 lbs.</b></p> <p><b>Wheelbase: Up to 158"</b></p> <p><b>Maximum overall length: Up to 271"</b></p> <p><b>Maximum overall width: 96"</b></p> <p><b>Maximum overall height: 115"</b></p> <p><b>Minimum headroom: 73"</b></p>	<p><b>G.V.W.R.: 14,200</b></p> <p><b>Wheelbase: 159"</b></p> <p><b>Overall length: 18' 7"</b></p> <p><b>Overall width: 96"</b></p> <p><b>Overall height: 115"</b></p> <p><b>Headroom: 73"</b></p>

**Specifications**

Item	Minimum Specifications Required	Specifications furnished
<b>Aisle</b>	There shall be a minimum 12" wide center aisle from the entrance door to the rear of the bus. The aisle from the center aisle to the emergency doors shall be a minimum of 12 inches.	Comply
<b>Assist Rail</b>	There shall be two stainless steel assist rails at the entrance door, one mounted forward and one mounted aft. Assist rails shall be securely attached.	Comply
<b>Back-up Alarm</b>	The bus shall be equipped with an automatic back-up alarm installed behind the rear axle. This audible alarm shall be rated at a minimum of 97 dba in accordance with SAE-J-994b.	Comply
<b>Bumper-Rear</b>	Shall be formed from 12 gauge 3/16" plate steel. The bumper shall be a minimum of 9 3/4" high.	Comply
<b>Chassis</b>	<p>General Motors or Ford cutaway chassis with the following specifications:</p> <ul style="list-style-type: none"> <li>• Minimum 13,500 lb. GVWR chassis</li> <li>• Minimum 158" wheelbase</li> <li>• Four-wheel disc brakes</li> <li>• Spring suspension</li> <li>• Minimum 6.0 L V8 gas engine</li> <li>• Six LT225/75R16D tires</li> <li>• Automatic transmission</li> <li>• Six 16"X6" disc wheels</li> <li>• Exhaust exits below the rear bumper</li> </ul>	Comply
<b>Color</b>	<p>Exterior: Shall be National School Bus Yellow.</p> <p>Trim, including bumpers, guardrails, warning light visors, and door handles shall be black.</p> <p>Wheels shall be painted or powder-coated National School Bus Yellow on both sides.</p> <p>Roof shall be painted white with rounded corners.</p> <p>Interior: Shall be blue or grey baked-on enamel. The area from the bottom of the side windows to the seat rail shall be clear-coated aluminized steel.</p> <p>All metal panels on the bus to be painted shall be primed on both sides prior to assembly.</p>	Comply



Item	Minimum Specifications Required	Specifications furnished
<b>Construction</b>	<p>The bus body shall be constructed of prime commercial quality steel or other material with strength at least equal to steel. The bus body shall be constructed to meet or exceed all state and federal school bus requirements in effect at the time of manufacture. Internal skeletal structure shall be welded. Screws, rivets, or huck bolts are not acceptable.</p> <p>Roof bow frame assembly shall consist of 14 gauge hat section bows extending from the bottom of skirting on one side to the other.</p> <p>Floor shall be constructed of 14 gauge galvalume "C" channels forming an "I" beam cross member every 9". There shall be a plywood sub-floor of a nominal 5/8" thickness. Raised floor design. (flat floor)</p> <p>All components shall meet or exceed 2001/2002 60% Joint Strength Standards for the United States and Canada.</p>	Comply
<b>Defrosters</b>	<p>Defroster shall be sufficient capacity to keep windshield clear of fog, snow, and ice. The defroster shall include full-length windshield defroster channel for even distribution of heated air to the windshield.</p>	Comply
<b>Doors</b>	<p>The service door shall be an manually operated, outward opening two-panel door. Entrance door shall be equipped with a door handle and a key-operated lock.</p> <p>The driver's door shall be supplied by the chassis manufacturer and located to the left of the driver's seat.</p> <p>Lift Door: Single lift door with opening measurements of 42"x60" mounted in side rear of the bus. The lift door shall be fitted with guardrails for strength and protection.</p>	Comply
<b>Electrical</b>	<p>The electrical system shall be 12-volt. The wiring shall be color and number coded and a wiring diagram shall be furnished with each bus.</p> <p>All body circuits shall be protected by manual-reset circuit breakers.</p>	Comply
<b>Emergency Exits</b>	<p>All emergency exits shall conform to FMVSS 217.</p> <p>Emergency Doors: There shall be a minimum of one emergency door, located in the center rear of the bus. Door to be equipped with vandal lock with starter interlock and an audible buzzer, which will sound when latch is moved toward open position.</p> <p>Roof Hatch: A combination ventilation and emergency exit shall be provided.</p>	Comply

Item	Minimum Specifications Required	Specifications furnished
<b>Exterior Paneling</b>	<p>Roof: The roof panel shall be one-piece aluminum (side to side) that is riveted to each flange of the body bow frame.</p> <p>The exterior side panels shall be at least 16-gauge flat aluminum double riveted to body bow frames. The side panels shall be primed on both sides before assembly.</p>	Comply
<b>Fenderettes and Mud Flaps</b>	<p>The rear wheel openings shall be equipped with rubber fenderettes that extend from the body side approximately 3" for added protection.</p> <p>Mud flaps shall be installed behind the rear wheels.</p>	Comply
<b>Fire Extinguisher</b>	<p>Each bus shall be equipped with one 5-lb. dry type chemical fire extinguisher and a 2.5 lb fire extinguisher to meet California Title 13.</p>	Comply
<b>Body Fluid Kit, Triangle Flares &amp; Other Safety Equipment</b>	<p>Each bus shall be equipped with a metal type 24-unit first aid kit.</p> <p>Each bus shall be equipped with a set of triangle flares in accordance with FMVSS.</p> <p>Each bus shall be equipped with a body fluid clean -up kit meeting National standards.</p>	Comply
<b>Floor Covering and Sub-floor</b>	<p>Floor covering shall be heavy-duty vinyl or rubber. The floor under the seats, over the wheelhouses, and in the driver's compartment shall be covered with smooth black color rubber. The aisle shall be covered with slip-resistant ribbed rubber. All floor seams must be sealed with a waterproof sealer and covered with a 1" wide stripping or molding.</p> <p>The floor covering along the sidewalls shall be covered with metal molding so that dirt cannot readily work underneath the edges.</p> <p>The sub-floor shall be water resistant exterior, Grade A 5-ply 5/8" thickness plywood.</p>	Comply
<b>Guard Rails</b>	<p>Minimum of four guard rails to be supplied:</p> <ul style="list-style-type: none"> <li>• One 4 1/4" located below windows</li> <li>• One 4 1/4" located at seat cushion level</li> <li>• One 4 1/4" located at floor level</li> <li>• One 4 1/4" located at bottom of skirt</li> </ul>	Comply

Item	Minimum Specifications Required	Specifications furnished
<b>Heater &amp; Defrosters</b>	<p>Front heater shall be supplied by chassis manufacturer.</p> <p>Passenger compartment shall be a minimum of 32,000 BTU's.</p> <p>Shut -off valves shall be located in engine compartment. All heater hose connections shall be maintained with constant-torque clamps.</p> <p>One adjustable six-inch two-speed electric fans shall be mounted above the windshield. Separate switches shall operate the fans.</p>	Comply
<b>Horns</b>	Dual electric.	Comply
<b>Identification</b>	<p>The bus shall be lettered and numbered in accordance with all applicable federal and state requirements.</p> <p>Name:</p> <p>Bus number:</p> <p>CA number: CA</p> <p>One 6" X 9" certificate holder shall be installed on the front bulkhead.</p>	Comply
<b>Instruments Gauges &amp; Switches</b>	The chassis instruments and gauges shall be located within easy view of the seated driver. (Also see "Instruments" in Chassis section.)	Comply
<b>Insulation</b>	Ceiling, sides and rear panels shall be insulated with a minimum 1.5" thick polyester insulation to properly deaden sound, reduce vibration, and provide a thermal barrier. The insulation shall be fire-resistant of type approved by Underwriters Laboratories, Inc.	Comply
<b>Interior</b>	<p>All interior panels shall have lapped edges. Headliner shall be acoustic-type perforated full length with solid borders at lap joints.</p> <p>Interior headroom shall be a minimum 73".</p>	Comply
<b>Locks</b>	All similar-type external locks shall be keyed alike.	Comply

Item	Minimum Specifications Required	Specifications furnished
<b>Lamps &amp; Signals</b>	<p>All lamps shall conform to applicable FMVSS and state laws in effect at time of manufacture. Lights to include:</p> <ul style="list-style-type: none"> <li>• Cluster: Three amber LED front, three red LED rear. Marker: Two amber LED front corners, two amber LED rear corners and two amber LED side roof. Single switch shall operate cluster and marker lights.</li> <li>• Stop: One red LED right rear, one red LED left rear, 7" minimum</li> <li>• Tail: One red LED right rear, one red LED left rear, 4" minimum</li> <li>• Back up Lamps: Two 4" clear lenses</li> <li>• Stepwell: One minimum operating with entrance door open.</li> <li>• Dome: Five mounted over seats for optimum. Switch to be wired to battery.</li> <li>• Directional Front: Two round amber LED, 7" minimum</li> <li>• Directional Side lights: Two amber LED lights, located over front wheel wells. Two red LED lights, located over rear wheel wells.</li> <li>• Directional Rear: One amber LED right and one amber LED left, 7" minimum.</li> <li>• Reflectors: Three on each side of bus, two on rear school bus.</li> <li>• Stop Arm: Electric stop sign mounted rear and meeting all FMVSS and California Title 13 specifications.</li> <li>• Warning Lights: Halogen 8-light warning system, four amber and four red alternately flashing warning lights shall be provided to meet latest state and Federal Motor Vehicle Safety Standards meeting all FMVSS and California Title 13 specifications. Warning lights shall be equipped with black hoods.</li> </ul>	<p>Comply</p>

Item	Minimum Specifications Required	Specifications furnished
<b>Mirrors</b>	<p>Interior mirror shall be 6" x 30" safety glass with protected edges.</p> <p>Exterior: Rearview mirrors shall be remotely operated from the driver's compartment. Cross view mirrors shall be two quadric-spherical mirrors, one left and one right fender mounted. Mirrors shall comply with FMVSS 111.</p>	Comply
<b>Mounting</b>	<p>Bus body shall be mounted to chassis frame in such a manner as to prevent shifting. Mounting brackets with two bolts per bracket shall secure the body to the chassis. 8 ply rubber mounting pads reinforced with fiber shall be used to cushion the body on the chassis at every floor cross member.</p>	Comply
<b>Mud Flaps</b>	<p>There shall be rubber mud flaps mounted on the rear side of the front and rear wheel wells.</p>	Comply
<b>Noise Suppression Switch</b>	<p>Bus shall be equipped with a switch to temporarily disable all noise-producing accessories simultaneously, including heater blowers, auxiliary fans, radio, etc. Switch shall be located on the driver's switch panel.</p>	Comply
<b>Radio</b>	<p>Radio shall be AM/FM/CD/PA with antenna, four premium interior speakers and microphone.</p>	Comply
<b>Seats and Barriers</b>	<p>Passenger Seats: Bus shall accommodate up to 19 passengers in seats with three-point passenger restraints. All seats shall be track mounted Syntec Seating seats complying with all applicable FMVSS and California Title 13 specifications.</p> <p>Barriers: 45" high barriers shall comply with all applicable FMVSS and California Title 13 specifications. Barrier frames shall be powder-coated, non-reflective black. Barriers shall be mounted forward of the front two seats. Each barrier shall be fit with a modesty panel. Upholstery to match seats.</p> <p>Driver's seat: Shall be high back, adjustable supplied by chassis manufacturer.</p> <p>Driver's seat belt: Shall be a Type II, 3-point belt as supplied by the chassis manufacturer.</p> <p>Seatbelt cutter shall be mounted in driver area.</p>	Comply

Item	Minimum Specifications Required	Specifications furnished
<b>Special needs equipment</b>	<p>Braun lift with cover. (403 and 404 compliant). Lift wired to operate with key removed from the ignition. Controls to be mounted on door.</p> <p>Flanged "L" track recessed to accommodate one wheelchair position in front of lift.</p> <p>Include one Sure-Lok restraint systems FF612S-4C.</p> <p>Include one mesh tie down pouch.</p>	Comply
<b>Storage Compartment</b>	<p>An overhead storage compartment shall be located above the windshield. Compartment door shall be hinged at the top and supported by a prop rod when open.</p>	Comply
<b>Stepwell</b>	<p>The stepwell shall include two full-depth steps.</p>	Comply
<b>Sun Visor</b>	<p>Visor to be supplied by the chassis manufacturer.</p>	Comply
<b>Ventilation</b>	<p>Body shall be equipped with a static type, non-adjustable exhaust ventilator located in low-pressure area of front roof.</p>	Comply
<b>Warranty</b>	<p>A copy of the manufacturer's warranty shall be enclosed with and become a part of bid,</p>	Comply
<b>Windows</b>	<p>Two-piece passenger side windows to be of safety tempered and tinted glass in flat black frames. The tint shall not exceed 26% light transmission. Windows must be accessible for removal without lowering the wiring harness access panel.</p>	Comply
<b>Windshield</b>	<p>As supplied by the chassis manufacturer.</p>	Comply
<b>Windshield Wipers</b>	<p>As supplied by the chassis manufacturer.</p>	Comply

**Approved Optional Items**

Item#	Description	Price
1.	Wheelbase decrease to 138" through 139"	(1,500)
2.	Change to chassis manufacture – Ford	5,000
3.	Change to diesel powered drive train	15,000
4.	delete raised floor(flat floor)	(1,500)
5.	Change to activity bus	2,000
6.	Electric powered drive train	120,000
7.	Change to propane powered drive train	20,000
8.	Add strobe light	500
9.	Add fog lights	650
10.	Change to 14,000# plus chassis	(1,000)
11.	Add interlock system	1,600
12.	Add or remove 30" 3-point restraint seats	1,000
13.	Add or remove 39" 3-point restraint seats	1,000
14.	Add or remove 45" 3-point restraint seats	1,000
15.	Add or remove barrier	300
16.	Add track and track mountings for passenger seats (per seat)	300
17.	Add ISO latch to passenger seat	50
18.	Automatic tire chains	4,000
19.	Remove remote operated mirrors	250
20.	Add heated mirrors	200
21.	LED eight light warning system	2,000
22.	LED stop arm	1,000
23.	LED strobe stop arm	1,000
24.	Remove LED lights	(600)
25.	Remove wheelchair lift, lift door and lift accessories	(4,000)
26.	Add or remove wheelchair stations	900
27.	112 db back up alarm	60
28.	Digital color camera system	5,000
29.	Checkmate child safety system	1,200
30.	DVD player with flip down monitors	5,000
31.	Back up camera in rearview mirror	1,200
32.	40,000 BTU free blow air conditioning system with single compressor	3,500

Item#	Description	Price
33.	52,000 BTU free blow air conditioning system with single compressor	4,500
34.	Add 39" flex 3 point restraint seat each	1,000
35.	GPS/fleet management tracking system	2,000
36.	Additional passenger heater	500
37.	Spare Tire/Wheel	500
38.	Additional helper spring	700
39.	Deduct for Nevada seats	(200) per Non 3-point
40.	Cost plus 20% on any additional options	20%
41.	Dash air conditioning	Included



## **25 Passenger Type C Special Needs Bus**

## SPECIFICATIONS

### 25 Passenger Type C Special-Needs School Bus

The school bus furnished shall comply with all current State of California and Federal Motor Vehicle Safety Standards in effect at time of bid. Additionally, Hemet Unified School District is requiring the following supplementary specifications.

**Under specifications furnished, fill in all spaces. Indicate compliance with "Comply" or explain equivalents or exceptions in the space provided.**

Equivalency of any exceptions to the items requested will be solely at the discretion of HUSD.

Prior to delivery, the bus shall be prepared for inspection and certification for operation by the California Highway Patrol. HUSD will not accept a bus that is not prepared for inspection and certification.

Minimum Specifications Required	Specifications furnished
<p><b>New Type C school bus capable of transporting up to 25 passengers, various capacities and options in a proper and safe manner.</b></p> <p><b>Bidder must be a valid franchised dealer for the unit(s) bid. Acceptable manufacturers are, Thomas, IC and Blue Bird.</b></p> <p><b>Bus must be new with transportation miles only.</b></p> <p><b>No alternative bids will be accepted.</b></p>	<p>Year:       New</p> <p>Manufacturer: Thomas Built Buses</p> <p>Model:   Saf-T-Liner C2 - 251TS</p> <p>Capacity:   24+1/8+5</p>
<p><b>Vehicle Dimensions</b></p> <p><b>Minimum G.V.W.R.: Up to 25,500 lbs.</b></p> <p><b>Wheelbase: Up to 219"</b></p> <p><b>Maximum overall length: Up to 26'</b></p> <p><b>Maximum overall width: 8'</b></p> <p><b>Curb to curb turning radius, Maximum: 22'</b></p> <p><b>Minimum headroom: 77"</b></p>	<p><b>G.V.W.R.:       31,000</b></p> <p><b>Wheelbase:       219"</b></p> <p><b>Overall length:   17' 8"</b></p> <p><b>Overall width:    96"</b></p> <p><b>Turning radius:   20' 8"</b></p> <p><b>Headroom:       78"</b></p>

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Chassis Specifications

Item	Minimum Specifications Required	Specifications furnished
<b>Accelerator Controls</b>	Accelerator to be electrically operated and shall include a dash-mounted fast idle switch which automatically disengages when the transmission is shifted from neutral. Accelerator pedal to be electronically operated variable-type, allowing for adjustments by driver.	Comply
<b>Air Cleaner</b>	Shall be a two-stage air cleaner, with replacement element. Shall be mounted with in the body and accessed by a door. Air restriction indicator to show when the element needs to be changed.	Comply
<b>Alternator</b>	Shall be 12-volt of not less than 200 amps and provide at least 50% of the rated charge at engine idle. Mounting shall be heavy-duty two-leg type as specified in SAE-J-180. Reference Leece-Neville or equivalent.	Comply
<b>Axle, Front</b>	Minimum 8,000 lb. axle capacity with maintenance-free spring pins and oil seals.	Comply
<b>Axle, Rear</b>	Minimum 17,500 lb. axle capacity with magnetic drain plug.	Comply
<b>Batteries</b>	Shall be a minimum three 12-volt type group 31 maintenance-free batteries. Combined batteries shall have a minimum 2100 (CCA) Battery box to be frame mounted with heavy duty steel ball bearing slide out tray.	Comply

Item	Minimum Specifications Required	Specifications furnished
<b>Brakes</b>	<p>Service brakes shall be a dual full air antilock brake system designed to meet all requirements of FMVSS 121 in effect at time of manufacture.</p> <p>Type: Drum  Front: 15" x 5"  Rear: 16.5" x 7"</p> <p>Brake system shall include a gear driven air compressor with a minimum output of 13.2 CFM, and a minimum of four air reservoirs with a total of 4,000 cu. in. of capacity. Air-operated accessories shall operate from an air tank separate from the brake system. Air reservoir drain valves shall be manually operated. Operation shall be located on the side of the bus. Air tanks shall be labeled by function with vinyl lettering.</p> <p>System shall be S-cam design with automatic slack adjusters. Parking brake shall be spring type with dash-mounted control valve.</p> <p>Brake pedal to be electronically operated variable-type, allowing for adjustments by driver.</p> <p>Air dryer shall be a Bendix AD-9.</p>	Comply
<b>Cooling System</b>	<p>Radiator to be heavy-duty construction with serpentine fins.. Radiator shall include transmission oil cooler located in bottom tank.</p>	Comply
<b>Design</b>	Type C bus	Comply
<b>Drive Line</b>	<p>Spicer Life Series with booted and permanently lubricated slip member. Greaseable U-Joints with double lip seals on end caps.</p>	Comply
<b>Electrical</b>	<p>System shall be 12-volt with negative ground. All chassis electrical shall be a full multiplex system.</p>	Comply
<b>Engine</b>	<p>PSI 8.8.L LPG Propane engine rated at 270 horsepower minimum @ 2500 rpm, electronically controlled V8 powered Propane engine. Engine shall provide electronic monitoring system for water temperature, unaided cold starts to 0° F, engine diagnostic data and data logging capabilities. Maximum speed shall be limited to 65 mph. Must meet 2018 emissions.</p>	Comply

Item	Minimum Specifications Required	Specifications furnished
<b>Exhaust System</b>	Single muffler with 4" tailpipe.	Comply
<b>Fan Drive</b>	Shall be a thermostatically controlled, hydraulically operated fan drive system with a 30" diameter, 8-blade fan.	Comply
<b>Frame</b>	All welded and bolted construction with grade-8 head bolts and nuts. The main frame shall be a continuous section from the front of the vehicle to aft of the rear axle. Dimensions shall be not less than 10-1/8" x 3" x 5/16" with a minimum 50,000 PSI yield strength.	Comply
<b>Fuel System</b>	Fuel tank shall have a minimum capacity of 60 equivalent gallons and shall be mounted between the frame rails. An outside fuel filler door shall be provided.	Comply
<b>Instrument Panel</b>	Instrument panel shall include: <ul style="list-style-type: none"> <li>• Speedometer/7-digit odometer</li> <li>• Tachometer/Hourmeter</li> <li>• Oil pressure gauge</li> <li>• Water temperature gauge</li> <li>• Fuel gauge</li> <li>• Voltmeter</li> <li>• Dual air pressure gauges</li> <li>• Combination directional signal/headlight dimmer switch on steering column.</li> <li>• Hazard warning switch on the steering column.</li> <li>• Audible warning for oil pressure, water temperature provided through stop engine, engine protection circuit. Separate light and tone for low air pressure.</li> </ul>	Comply
<b>Rust proofing</b>	All chassis framing, fasteners, and suspension systems are to be painted with a rust-inhibiting paint after assembly and before body mounting.	Comply
<b>Shock Absorbers</b>	Heavy-duty direct acting double-action piston type – two 2 front and two 2 rear.	Comply
<b>Springs/ Suspension</b>	Front suspension to be two-leaf parabolic (taper leaf) type rated at a minimum of 8,000 lbs. capacity to provide durability and optimum ride characteristics. Rubber bushings are to be provided to eliminate maintenance and isolate vibration while nylon tip inserts eliminate noise.  Rear suspension shall be air-ride with a capacity of 23,000 lbs.	Comply

Item	Minimum Specifications Required	Specifications furnished
<b>Steering</b>	Integral full power with a tilt and telescoping steering column and padded wheel.	Comply
<b>Tires</b>	Single front and dual rear 225/70R22.5 16-ply radial tubeless type tires.	Comply
<b>Transmission</b>	Allison 2500 PTS 5-speed automatic.	Comply
<b>Wheels</b>	Six 8.25" x 22.5" 10-hole disc hub-piloted wheels. All wheels to be interchangeable.	Comply
<b>Wheelbase</b>	Shall be a maximum of 160 inches. 50 degree front end wheel cut.	Comply

### Body Specifications

Item	Minimum Specifications Required	Specifications furnished
<b>Aisle</b>	There shall be a minimum 12" wide center aisle from the entrance door to the rear of the bus.	Comply
<b>Assist Rail</b>	There shall be two stainless steel assist rails at the entrance door.(one forward and one aft)	Comply
<b>Back-up Alarm</b>	The bus shall be equipped with an automatic back-up alarm installed behind the rear axle. This audible alarm shall be rated at a minimum of 97 dba in accordance with SAE-J-994b.	Comply
<b>Bumper, Front and Rear</b>	Shall be one-piece, formed from 3/16" plate steel. The bumpers shall be a minimum of 9 3/4" high.	Comply

Item	Minimum Specifications Required	Specifications furnished
<b>Color</b>	<p>Exterior: Shall be National School Bus Yellow. This paint shall be baked-on high solids polyurethane.</p> <p>Trim, including bumpers, guardrails, warning light visors, and door handles shall be black.</p> <p>Wheels shall be painted or powder-coated National School Bus Yellow on both sides.</p> <p>Roof shall be painted white</p> <p>Interior: Shall be blue or grey baked-on enamel. The area from the bottom of the side windows to the seat rail shall be clear-coated aluminized steel.</p> <p>All metal panels on the bus to be painted shall be primed on both sides prior to assembly.</p>	Comply
<b>Construction</b>	<p>The bus body shall be constructed of prime commercial quality steel or other material with strength at least equal to steel. The bus body shall be constructed to meet or exceed all state and federal school bus requirements in effect at the time of manufacture. Internal skeletal structure shall be welded.</p> <p>Bow frames should be one piece extended from below floor line to below floor line.</p> <p>Floor shall be a flat-floor design.</p>	Comply
<b>Defrosters</b>	<p>Defroster shall be sufficient capacity to keep windshield clear of fog, snow, and ice. The defroster shall include full-length windshield defroster channel for even distribution of heated air to the windshield.</p>	Comply
<b>Doors</b>	<p>The service door shall be an air-operated outward opening, two-panel door with bonded glass for better visibility. An emergency opening control valve shall be located above the windshield adjacent to the door.</p> <p>The entrance door shall include a manually operated vandal lock with a grip handle mounted for convenient door opening.</p> <p>All entrance and exit doors shall be equipped with a full-width 1" x 3" padding located above the door opening. Pads shall be covered with fire block-type upholstery.</p>	Comply
<b>Electrical</b>	<p>The electrical system shall be 12-volt. The wiring shall be color and number coded and a wiring diagram shall be furnished with each bus.</p> <p>All body circuits shall be a self-monitoring multiplex system.</p> <p>Driver's area shall be equipped with a cellular phone power outlet.</p>	Comply



Item	Minimum Specifications Required	Specifications furnished
<b>Emergency Exits</b>	<p>All emergency exits shall conform to FMVSS 217 and California Title 13.</p> <p>Emergency Doors: There shall be a minimum of one emergency door, located rear center of the bus.</p> <p>There shall be a device installed on the top of the emergency door that will automatically hold the door in the open position during emergencies and evacuation drills. Two pushout windows may be substituted for the right-side emergency door.</p> <p>Emergency doors and emergency window shall be equipped with a system of audible buzzers which will sound at the exit and in the driver's area when the release mechanism is moved toward the open position. A pilot light mounted on the driver's dashboard shall indicate the same. The emergency doors and window shall be equipped with a barrel bolt-type vandal lock with starter interlock.</p> <p>Roof Hatch: combination ventilation and emergency exit shall be provided. Hatch shall be equipped with warning buzzer.</p> <p>One inch of reflective material shall extend around the perimeter of the roof hatch.</p>	Comply
<b>Exterior Paneling</b>	<p>Roof: The roof panel shall be one-piece, 20-gauge, zinc-coated steel, riveted to each flange of the body bow frame. Roof sheets ends shall be sealed to prevent leaks. Exterior panels shall be primed both sides before assembly for rust prevention.</p> <p>The exterior side panels shall be at least 20-gauge flat sheet steel, riveted to both flanges of the roof bows. The side sheets shall extend to the lowest area of the luggage compartments. The side panels shall be primed on both sides before assembly. Skirts shall extend at least 20" from the bottom of the floor.</p>	Comply
<b>Fire Extinguisher</b>	<p>Each bus shall be equipped with two 5-lb. dry type chemical fire extinguisher. The fire extinguisher shall be mounted in the accessory compartment located above the windshield. The second to be mounted in the lift area.</p>	Comply
<b>First Aid Kit, Triangle Flares &amp;</b>	<p>Each bus shall be equipped with a metal type 24-unit first aid kit. The first aid kit shall be mounted in the accessory compartment located above the windshield. This compartment</p>	Comply

Item	Minimum Specifications Required	Specifications furnished
<b>Other Safety Equipment</b>	<p>shall contain a glass in the door so that equipment may be seen. The door shall be equipped with a prop rod to hold the door open.</p> <p>Each bus shall be equipped with a set of triangle flares in accordance with FMVSS. The triangle flares shall be mounted in the accessory compartment located above the windshield.</p> <p>Each bus shall be equipped with hand held stop sign and vinyl pouch.</p>	Comply
<b>Floor Covering and Sub-floor</b>	<p>Floor covering shall be heavy-duty vinyl or rubber. The floor under the seats, over the wheelhouses, and in the driver's compartment shall be covered with smooth black color rubber. The aisle shall be covered with slip-resistant ribbed rubber. All floor seams must be sealed with a waterproof sealer and covered with a 1" wide stripping or molding.</p> <p>The floor covering along the sidewalls shall be covered with metal molding so that dirt cannot readily work underneath the edges.</p> <p>The sub-floor shall be water resistant exterior, Grade A 5-ply 5/8" thickness plywood.</p>	Comply
<b>Guard Rails</b>	<p>Minimum of four guard rails to be supplied:</p> <ul style="list-style-type: none"> <li>• One 4 1/4" located below windows</li> <li>• One 4 1/4" located at seat cushion level</li> <li>• One 4 1/4" located at floor level</li> <li>• One 4 1/4" located at bottom of skirt</li> </ul>	Comply
<b>Heater &amp; Defrosters</b>	<p>All heaters shall be of the copper coil design type with aluminum fins. Heaters shall be plumbed in parallel to obtain the maximum heater output.</p> <p>All heaters to be easily serviceable, with cleanable air filters.</p> <p>The front heater shall have a minimum rating of 90,000 BTU's with ducting for driver's heat. The rear heater shall wall mounted with a minimum rating of 40,000 BTU's.</p> <p>The heater fans shall blow air toward the front and rear. A heater booster pump shall be installed. Heater cutoff valves shall be located in engine compartment.</p> <p>All heater hose connections shall be maintained with constant-torque clamps.</p> <p>Two adjustable six-inch two-speed electric fans shall be mounted above the windshield. Separate switches shall operate the fans.</p>	Comply

Item	Minimum Specifications Required	Specifications furnished
<b>Horns</b>	Dual electric horn shall be provided.	Comply
<b>Identification</b>	<p>The bus shall be lettered and numbered in accordance with all applicable federal and state requirements.</p> <p>Name:  Bus number:  CA number: CA</p> <p>One 6" X 9" certificate holder shall be installed on the front bulkhead.</p>	Comply
<b>Instruments Gauges &amp; Switches</b>	The chassis instruments and gauges shall be located within easy view of the seated driver. (Also see "Instruments" in Chassis section.)	Comply
<b>Insulation</b>	Ceiling, sides and rear panels shall be insulated with a minimum 1.5" thick polyester insulation to properly deaden sound, reduce vibration, and provide a thermal barrier. The insulation shall be fire-resistant of type approved by Underwriters Laboratories, Inc.	Comply
<b>Interior</b>	<p>All interior panels shall have lapped edges. Headliner shall be acoustic-type perforated full length with solid borders at lap joints.</p> <p>Interior headroom shall be a minimum 77".</p>	Comply
<b>Locks</b>	All similar-type external locks shall be keyed alike.	Comply
<b>Manuals</b>	An operator's manual shall be furnished.	Comply
<b>Mirrors</b>	<p>Interior mirror shall be 6" x 30" safety glass with protected edges.</p> <p>Rearview mirrors: Minimum 7"x16" with black brackets, heated and motorized. Cross view mirrors shall be Quad II or equivalent, heated. Mirrors shall comply with FMVSS 111.</p>	Comply
<b>Mounting</b>	Bus body shall be mounted to chassis frame in such a manner as to prevent shifting. Mounting brackets with two bolts per bracket shall secure the body to the chassis. Rubber mounting pads reinforced with fiber shall be used to cushion the body on the chassis at every floor cross member.	Comply
<b>Mud Flaps</b>	There shall be rubber mud flaps mounted on the rear side of the front and rear wheel wells.	Comply

Item	Minimum Specifications Required	Specifications furnished
<b>Noise Suppression Switch</b>	Bus shall be equipped with a switch to temporarily disable all noise-producing accessories simultaneously, including heater blowers, auxiliary fans, radio, etc. Switch shall be located on the driver's switch panel.	Comply
<b>Radio</b>	Radio shall be AM/FM/CD/PA with antenna, four premium interior speakers and microphone.	Comply
<b>Seats and Barriers</b>	<p>Passenger Seats: Syntec seating seats to accommodate up to 25 passengers in seats with three-point passenger restraints and W/C positions. All seats shall comply with all applicable FMVSS and California Title 13 specifications.</p> <p>Barriers: 45" high barriers shall comply with all applicable FMVSS and California Title 13 specifications. Barrier frames shall be powder-coated, non-reflective black. Barriers shall be mounted forward of the front two seats. Each barrier shall be fit with a modesty panel. Upholstery to match seats.</p> <p>Driver's seat: Shall be high back with adjustable seat back and a left side arm rest. Seat back to recline 15° and include adjustable lumbar support. Seat cushion width shall be minimum 20" and offer forward cushion tilt for optimum driver comfort. Seat slide shall have minimum 7" adjustment by finger tip control. Air pedestal to include additional shocks for reduced vertical motion and a vinyl pedestal cover. Upholstery to be black fabric. Seat to meet FMVSS 202 and 222.</p> <p>Driver's seat belt: Shall be a Type II, 3-point ELR design with a push button release.</p>	Comply
<b>Special needs equipment</b>	<p>Single lift door with opening measurements of 42"X60" mounted in the right rear of the bus. A secure-hold chain shall maintain the door in the open position. Pilot light and buzzer to indicate that the door is open. Vandal lock to secure the door.</p> <p>Braun lift with cover. (403 and 404 compliant). Lift wired to operate with key removed from the ignition. Controls to be mounted on door.</p> <p>Flanged "L" track recessed to accommodate four wheelchair positions and track mounted seats: two on the left side and two on the right side of bus.</p> <p>Include four Sure-Lok restraint systems FF612S-4C.</p> <p>Include four mesh tiedown pouches.</p>	Comply

Item	Minimum Specifications Required	Specifications furnished
<b>Stepwell</b>	3-step entrance covered with black pebble tread-rubber with white nosing (Reference Koroseal or equivalent). First step shall be 15" deep. Aluminized steel step riser covers shall be provided.	Comply
<b>Sun Visor</b>	Visor to be 6" x 30" opaque acrylic and fully adjustable.	Comply
<b>Switch Panel</b>	Shall be mounted to the left of the driver with switches for the electrical components. Rocker type switches are to be supplied. The switches shall provide illuminated lenses, international symbols and labeling for the appropriate function.	Comply
<b>Tow hooks</b>	Two hooks shall be provided at the front and rear of the vehicle.	Comply
<b>Ventilation</b>	Body shall be equipped with a static type, non-adjustable exhaust ventilator located in low-pressure area of front roof. A driver-controlled fresh air vent shall be provided.	Comply
<b>Warranty</b>	A copy of the manufacturer's warranty shall be enclosed with and become a part of bid,	Comply
<b>Windows</b>	Two-piece passenger side windows to be of safety tempered and tinted glass in flat black frames. The tint shall not exceed 26% light transmission. The top portion of the side windows shall be capable of being lowered to a position that provides an opening at least 12" x 22". Windows must be accessible for removal without lowering the wiring harness access panel.	Comply
<b>Windshield</b>	Tinted continuous curved safety plate laminated windshield. Shall be urethane bonded to the bus body to provide additional structural strength and maximum visibility. Glass shall be tinted with 5" non glare band. The windshield surface area shall be a minimum 3,000 sq inches of surface area.	Comply
<b>Windshield Washer</b>	Dual electric wet arm type windshield washers are required. Washer bottle shall have a one-gallon capacity and be accessible through front service panel.	Comply
<b>Windshield Wipers</b>	Bus to be equipped with two electrically operated, wet arm type wipers. Wipers are to be variable speed with intermittent function.	Comply

**Approved Optional Items**

<b>Item#</b>	<b>Description</b>	<b>Price</b>
42.	Electric motor/controller drive system	240,000
43.	Compression and exhaust brake	400
44.	Alternator – 270 amp	1,150
45.	Fire suppression system	5,400
46.	Ricon Lift	200
47.	112 db. Back up alarm	100
48.	Allison 2500 PTS	Included
49.	Allison 3000PTS	8,000
50.	Change to rear leaf-spring suspension	0
51.	Change to hydraulic brakes	0
52.	Tires – 10R22.5, Load range G, 16 ply	(600)
53.	Tires – 11R22.5, Load range G, 16 ply	(600)
54.	Wheels – Six aluminum	4,000
55.	Automatic tire chains	4,200
56.	Spare tire	1,000
57.	Spare wheel	500
58.	100 gallon fuel tank	600
59.	CNG engine	30,000
60.	Cruise control	100
61.	Gasoline Engine	(7,000)
62.	Diesel engine horsepower 190-229	9,000
63.	Diesel engine horsepower 230-249	10,000
64.	Diesel engine horsepower 250 or greater	11,000
65.	Increase wheelbase to between 159”-179”	1,200
66.	Increase wheelbase to between 180”-199”	2,000
67.	Increase wheelbase to between 200”-219”	3,000
68.	Increase wheelbase to between 220”-239”	4,000
69.	Increase wheelbase to between 240”-278”	5,000
70.	Increase wheelbase to between 279” or greater	6,000
71.	Backup camera in rear view mirror	1,200
72.	Remove adjustable steering column	0
73.	Five year chassis warranty – Increase warranty coverage on chassis related items not including drive train to five years/100,000 miles	4,000

Item#	Description	Price
74.	Remove adjustable accelerator and brake pedals	(150)
75.	Increase front axle to 10,000 lbs	600
76.	Increase front axle to 12,000 lbs	700
77.	LED stop, tail directional, marker and clearance lights	2,000
78.	LED eight-way warning lights	1,800
79.	Stop arm with strobe lights	1,000
80.	Stop arm with LED lights	1,000
81.	Remove acoustic ceiling headliner	(100)
82.	Battery cut off switch	Included
83.	Remove remote operated rearview mirrors	(500)
84.	Push – button, dash mounted shift control for Allison transmission	N/A
85.	16 gauge side sheets	500
86.	Mechanically operated driver's seat	(200)
87.	Add Disc Air Brakes	1,500
88.	Add or remove barrier	300
89.	Add or remove 45" passenger seat with three point harness	1,100
90.	Add or remove 39" passenger seat with three point harness	1,100
91.	Add or remove 30" passenger seat with three point harness	1,100
92.	Add or remove track and track mountings for passenger seats(per seat)	300
93.	Add infant child restraint seat to passenger seat (per seat)	400
94.	Add ISO latch to passenger seat (per latch)	50
95.	Add two cup holders	100
96.	Deduct for Nevada passenger seats	(200) per seat
97.	Air Conditioning – Dash mounted system	1,500
98.	Air Conditioning – 40,000 to 55,000 BTU free blow system/ducted	6,000
99.	Air Conditioning – 60,000 to 75,000 BTU free blow system/ducted	8,000
100.	Air Conditioning – 76,000 to 90,000 BTU free blow system/ducted	9,000
101.	Air Conditioning – 96,000 to 130,000 BTU free blow system/ducted	10,000
102.	Add side emergency door	1,000

Item#	Description	Price
103.	Add roof hatch	800
104.	Remove wheelchair lift door, wheelchair lift, cover and fire extinguisher	(4,000)
105.	Add or remove wheelchair station	1,000
106.	Interlock system – Install CHP approved and Title 13 exempt interlock system to allow driver to vacate the driver’s compartment with the vehicle engine operating.	N/A
107.	Install 30” - 59” storage box (each)	1,000
108.	Install 60” – 99” storage box (each)	1,500
109.	Install 100” or greater storage box (each)	2,000
110.	Interior luggage racks	1,800
111.	Add transit compressor	9,000
112.	Air conditioning AC 310 Trop system or equivalent	16,000
113.	Child checkmate safety system	N/C
114.	DVD Player with flip down monitors	5,000
115.	Zonar pre trip inspection system	3,000
116.	Digital surveillance camera system	5,000
117.	Roof mounted strobe light	500
118.	Fog light	1,000
119.	Five year bumper to bumper warranty	4,500
120.	Cost plus 20% on any additional items not listed	20%
121.	GPS/Fleet management tracking system	2,000
122.	Engine Diagnostic software	3,000
123.	Diagnostic, storage, data retrieval device(lap top)	1,500
124.	Connector cables	1,000
125.	Additional passenger heater	500
126.	4 wheel drive conversion	35,000
127.	Towing extended warranty – one year	300
128.	Low level coolant warning sensor	100



# 81 Passenger Bus

## SPECIFICATIONS

**81-passenger School Bus with various capacities and options**

The school bus furnished shall comply with all current State of California and Federal Motor Vehicle Safety Standards in effect at time of bid. Additionally, Hemet Unified School District is requiring the following supplementary specifications.

**Under specifications furnished, fill in all spaces. Indicate compliance with "Comply" or explain equivalents or exceptions in the space provided.**

Equivalency of any exceptions to the items requested will be solely at the discretion of HUSD.

Prior to delivery, the bus shall be prepared for inspection and certification for operation by the California Highway Patrol. HUSD will not accept a bus that is not prepared for inspection and certification.

Minimum Specifications Required	Specifications furnished
<p><b>New school bus capable of transporting up to 81 passengers various capacities and options in a proper and safe manner.</b></p> <p><b>Bidder must be a valid franchised dealer for the unit(s) bid. Acceptable manufacturers are, Thomas, IC and Blue Bird.</b></p> <p><b>Bus must be new with transportation miles only.</b></p> <p><b>No alternative bids will be accepted.</b></p>	<p>Year:       New</p> <p>Manufacturer: Thomas Built Buses</p> <p>Model: Saf - T-Liner HDX - 141 YS</p> <p>Capacity: 81</p>
<p><b>Vehicle Dimensions</b></p> <p><b>Minimum G.V.W.R.: Up to 37,600 lbs.</b></p> <p><b>base: Up to 277"</b></p> <p><b>Maximum overall length: Up to 40'</b></p> <p><b>Maximum overall width: 8'</b></p> <p><b>Maximum overall height: 11'</b></p> <p><b>Minimum headroom: 78"</b></p>	<p><b>G.V.W.R.:       37,600</b></p> <p><b>Wheelbase:       277"</b></p> <p><b>Overall length:   39' 11"</b></p> <p><b>Overall width:    8'</b></p> <p><b>Overall height:   11'</b></p> <p><b>Headroom:       78"</b></p>

**Chassis Specifications**

Item	Minimum Specifications Required	Specifications furnished
<b>Accelerator Controls</b>	Accelerator to be electrically operated and shall include a dash-mounted fast idle switch which automatically disengages when the transmission is shifted from neutral. Accelerator pedal to be electronically operated variable-type, allowing for adjustments by driver.	Comply
<b>Air Cleaner</b>	Shall be a two-stage air cleaner, with replacement element. Shall be mounted with in the body and accessed by a door. Air restriction indicator to show when the element needs to be changed.	Comply
<b>Alternator</b>	Shall be 12-volt of not less than 200 amps and provide at least 50% of the rated charge at engine idle. Mounting shall be heavy-duty two-leg type as specified in SAE-J-180. Reference Leece-Neville or equivalent.	Comply
<b>Axle, Front</b>	Shall be heavy-duty "I" beam design. Minimum 14,600 lb. axle capacity. Hubs shall be equipped with oil lubrication seals and have a sight glass to view oil level.	Comply
<b>Axle, Rear</b>	Shall be a full-floating type and have a minimum gross weight capacity of 23,000 lbs. Axle shall be equipped with oil lubricated wheel bearings, replaceable oil lubrication seals, and include a magnetic drain plug.	Comply
<b>Batteries</b>	Shall be a minimum three 12-volt type group 31 maintenance-free batteries. A lock shall be provided for the battery box door.	Comply

Item	Minimum Specifications Required	Specifications furnished
<b>Brakes</b>	<p>Service brakes shall be a dual full air antilock brake system designed to meet all requirements of FMVSS 121 in effect at time of manufacture. Brake lining to be no less than 900 square inches in area.</p> <p>Type: Drum  Front: 16.5" x 6"  Rear: 16.5" x 8 5/8"</p> <p>Brake system shall include a gear driven air compressor with a minimum output of 13.2 CFM, and a minimum of four air reservoirs with a total of 6,470 cu. in. of capacity. Air-operated accessories shall operate from an air tank separate from the brake system. Air reservoir drain valves shall be manually operated. Operation shall be located on the side of the bus. Air tanks shall be labeled by function with vinyl lettering.</p> <p>System shall be S-cam design with automatic slack adjusters. Parking brake shall be spring type with dash-mounted control valve.</p> <p>Brake pedal to be electronically operated variable-type, allowing for adjustments by driver.</p> <p>Air dryer shall be a Bendix AD-9.</p>	Comply
<b>Cooling System</b>	<p>Radiator to be heavy-duty construction with serpentine fins.. Radiator shall include transmission oil cooler located in bottom tank. Radiator to be accessible through hinged service door.</p>	Comply
<b>Design</b>	Type D bus with rear mounted engine.	Comply
<b>Drive Line</b>	Spicer Life Series with booted and permanently lubricated slip member. Greaseable U-Joints with double lip seals on end caps.	Comply
<b>Electrical</b>	System shall be 12-volt with negative ground. Protected by a 150-amp circuit breaker mounted in rear electrical junction box. All chassis circuits shall be protected by manual-reset circuit breakers or multiplex system.	Comply

Item	Minimum Specifications Required	Specifications furnished
<b>Engine</b>	<p>280 horsepower minimum; 900 ft. lbs. torque minimum, electronically controlled in-line 6-cylinder compressed natural gas powered engine. Cummins L9N Engine shall provide electronic monitoring system for water temperature, unaided cold starts to 0° F, engine diagnostic data and data logging capabilities. Maximum speed shall be limited to 65 mph. Must meet 2018 emissions.</p> <p>Please provide prices for Diesel engine</p>	Comply
<b>Exhaust System</b>	Single muffler with 4" tailpipe.	Comply
<b>Fan Drive</b>	Shall be a thermostatically controlled, hydraulically operated fan drive system with a 30" diameter, 8-blade fan.	Comply
<b>Frame</b>	<p>All welded and bolted construction with grade-8 head bolts and nuts. The main frame shall be a continuous section from the front of the vehicle to aft of the rear axle. Dimensions shall be not less than 10" x 3 1/2" x 1/4" with a minimum 50,000 PSI yield strength. Frame rails shall not be notched, tapered, or cutout to provide clearance for engine or stepwell installation. Engine shall be installed on bolted modular rails to provide a 10" drop section and a full – width clearance of not less than 34 inches between the rails. This allows for easy engine component accessibility and routine maintenance.</p>	Comply
<b>Fuel System</b>	<p>Fuel system includes four Type-3 CNG fuel cylinders measuring 15.3" diameter x 77.6" long with seamless aluminum liners and carbon fiber and epoxy composite over-wrap. All tanks shall be mounted transverse of the chassis frame rails and surrounded by a protective tubular cage assembly.</p> <p>Fuel system shall operate at 3600 PSI. Relief valves from each tank to be plumbed to a single large diameter vent pipe routed to the top right side of the bus body outside the passenger compartment.</p> <p>The fuel door shall be equipped with a starter interlock to prevent the engine from starting during fueling.</p>	Comply

Item	Minimum Specifications Required	Specifications furnished
<b>Instrument Panel</b>	Instrument panel shall include: <ul style="list-style-type: none"> <li>• Speedometer/7-digit odometer</li> <li>• Tachometer/Hourmeter</li> <li>• Oil pressure gauge</li> <li>• Water temperature gauge</li> <li>• Fuel gauge</li> <li>• Voltmeter</li> <li>• Dual air pressure gauges</li> <li>• Transmission temperature gauge</li> <li>• Combination directional signal/headlight dimmer switch on steering column.</li> <li>• Hazard warning switch on the steering column.</li> <li>• Audible warning for oil pressure, water temperature provided through stop engine, engine protection circuit. Separate light and tone for low air pressure.</li> </ul> Engine compartment instrument panel to include: <ul style="list-style-type: none"> <li>• On/off toggle ignition switch</li> <li>• Starter button with starter interlock switch</li> <li>• Switch for two compartment lights</li> <li>• Oil pressure gauge</li> <li>• Voltmeter</li> </ul>	Comply
<b>Rust proofing</b>	All chassis framing, fasteners, and suspension systems are to be painted with a rust-inhibiting paint after assembly and before body mounting.	Comply
<b>Shock Absorbers</b>	Heavy-duty direct acting double-action piston type – four 4 front and two 2 rear.	Comply
<b>Springs/ Suspension</b>	Front suspension to be two-leaf parabolic (taper leaf) type rated at a minimum of 14,600 lbs. capacity to provide durability and optimum ride characteristics. Rubber bushings are to be provided to eliminate maintenance and isolate vibration while nylon tip inserts eliminate noise. Rear suspension shall be vari-rate(radius leaf) with a capacity of 23,000 lbs.	Comply
<b>Steering</b>	Integral full power with a tilt and telescoping steering column and padded wheel.	Comply

Item	Minimum Specifications Required	Specifications furnished
<b>Tires</b>	Single front and dual rear 12R22.5 16-ply radial tubeless type tires.	Comply
<b>Transmission</b>	Allison PTS3000 5-speed automatic. The transmission shall have a capacity rating compatible with the power output of the engine furnished.	Comply
<b>Wheels</b>	Six 8.25" x 22.5" 10-hole disc hub-piloted wheels. All wheels to be interchangeable.	Comply
<b>Wiring</b>	<p>There shall be a minimum of three separate modular chassis wiring harnesses and two electrical junction boxes. The harnesses shall utilize sealed style connectors to provide optimal electrical connections. There shall be a harness for various other systems inside the front electrical compartment which is located on the interior of the body. There shall be a main chassis harness connecting the front and rear of the bus. A junction box located in the engine compartment will utilize a sealed connector and a vehicle electrical center for rear circuit breakers, gauges and switches to control ignition, compartment lights and rear starting. Multiple wiring harnesses aid in troubleshooting and provide access to the electrical system.</p> <p>All chassis wiring is to be color coded and numbered according to a logical and intuitive wire numbering system.</p>	Comply

### Body Specifications

Item	Minimum Specifications Required	Specifications furnished
<b>Aisle</b>	There shall be a minimum 12" wide center aisle from the entrance door to the rear of the bus. The aisle from the center aisle to the emergency doors shall be a minimum of 12 inches.	Comply
<b>Assist Rail</b>	<p>Back side of stepwell: There shall be a stainless steel assist rail at the entrance door, mounted near the midpoint of the stepwell and extending to near the top of the seat barrier.</p> <p>Front side of stepwell: There shall be a stainless steel assist rail at the entrance door, mounted near the midpoint of the stepwell and extending to heater/dash area.</p>	Comply

Item	Minimum Specifications Required	Specifications furnished
<b>Back-up Alarm</b>	The bus shall be equipped with an automatic back-up alarm installed behind the rear axle. This audible alarm shall be rated at a minimum of 97 dba in accordance with SAE-J-994b.	Comply
<b>Bumper, Front and Rear</b>	Shall be one-piece, formed from 3/16" plate steel. The bumpers shall be a minimum of 9 3/4" high.	Comply
<b>Color</b>	<p>Exterior: Shall be National School Bus Yellow.</p> <p>Trim, including bumpers, guardrails, warning light visors, and door handles shall be black.</p> <p>Wheels shall be painted or powder-coated National School Bus Yellow on both sides.</p> <p>Roof shall be painted white with rounded corners.</p> <p>Interior: Shall be blue or grey baked-on enamel. The area from the bottom of the side windows to the seat rail shall be clear-coated aluminized steel.</p> <p>All metal panels on the bus to be painted shall be primed on both sides prior to assembly.</p>	Comply
<b>Construction</b>	<p>The bus body shall be constructed of prime commercial quality steel or other material with strength at least equal to steel. The bus body shall be constructed to meet or exceed all state and federal school bus requirements in effect at the time of manufacture. Internal skeletal structure shall be welded. Screws, rivets, or huck bolts are not acceptable.</p> <p>Roof bow frame assembly shall consist of 14 gauge hat section bows extending from the bottom of skirting on one side to the other.</p> <p>Floor shall be constructed of 14 gauge galvalume "C" channels forming an "I" beam crossmember every 9".</p> <p>All components shall meet or exceed 2001/2002 60% Joint Strength Standards for the United States and Canada.</p>	Comply
<b>Defrosters</b>	Defroster shall be sufficient capacity to keep windshield clear of fog, snow, and ice. The defroster shall include full-length windshield defroster channel for even distribution of heated air to the windshield.	Comply



Item	Minimum Specifications Required	Specifications furnished
<b>Doors</b>	<p>The service door shall be an air- or electric-operated outward opening, two-panel door. An emergency opening control valve shall be located above the windshield adjacent to the door.</p> <p>The entrance door shall include a manually operated vandal lock with a grip handle mounted for convenient door opening.</p> <p>All entrance and exit doors shall be equipped with a full-width 1" x 3" padding located above the door opening. Pads shall be covered with fire block-type upholstery.</p>	Comply
<b>Electrical</b>	<p>The electrical system shall be 12-volt. The wiring shall be color and number coded and a wiring diagram shall be furnished with each bus.</p> <p>All body circuits shall be protected by manual-reset circuit breakers or self-monitoring multiplex system.</p> <p>Driver's area shall be equipped with a cellular phone power outlet.</p>	Comply
<b>Emergency Exits</b>	<p>All emergency exits shall conform to FMVSS 217 and California Title 13.</p> <p>Emergency Doors: There shall be a minimum of one emergency door, located on the left side of the bus. The door shall have a minimum of 31" x 58" clear opening.</p> <p>There shall be a device installed on the top of the emergency door that will automatically hold the door in the open position during emergencies and evacuation drills. Two pushout windows may be substituted for the right-side emergency door.</p> <p>Emergency doors and the rear pushout emergency window shall be equipped with a system of audible buzzers which will sound at the exit and in the driver's area when the release mechanism is moved toward the open position. A pilot light mounted on the driver's dashboard shall indicate the same. The emergency doors and window shall be equipped with a barrel bolt-type vandal lock with starter interlock. Rear pushout emergency window shall provide a clear opening of 55.25" x 21.75".</p> <p>Roof Hatch: Two roof hatches; combination ventilation and emergency exit shall be provided. Hatch shall not be equipped with warning buzzer.</p> <p>One inch of yellow reflective material shall extend around the perimeter of the roof hatch.</p>	Comply

Item	Minimum Specifications Required	Specifications furnished
<b>Engine Compartment</b>	<p>The rear engine compartment shall be fully insulated with thermal and sound barrier insulation sandwiched between the interior davenport seat panels and aluminized steel engine compartment panels. This insulation shall provide protection from heat, fumes and excessive noise from entering the passenger compartment. The engine compartment shall be capable of withstanding detergents and high-pressure wash.</p> <p>The engine door shall provide access to the engine compartment and related components. The door shall incorporate an interlock in the starting circuit to prevent starting the engine from the driver's area when the door is open. The opening shall be a minimum of 84" x 31". A cylinder-type lock shall secure the engine compartment door.</p> <p>The engine compartment shall be equipped with side engine doors, one each side. The doors shall be:</p> <ul style="list-style-type: none"> <li>• Secured by a lockable flush-mounted adjustable lever latch.</li> <li>• Hinged vertically for a swing-out design. Designed with hinges that have removable pins for greater access for service.</li> </ul>	Comply
<b>Exterior Paneling</b>	<p>Roof: The roof panel shall be one-piece, 20-gauge, zinc-coated steel, riveted to each flange of the body bow frame. Roof sheets ends shall be sealed to prevent leaks. Exterior panels shall be primed both sides before assembly for rust prevention.</p> <p>The exterior side panels shall be at least 20-gauge flat sheet steel, riveted to both flanges of the roof bows. The side sheets shall extend to the lowest area of the luggage compartments. The side panels shall be primed on both sides before assembly.</p>	Comply
<b>Fenderettes</b>	<p>The front and rear wheel openings shall be equipped with rubber fenderettes that extend from the body side approximately 3" for added protection.</p>	Comply

Item	Minimum Specifications Required	Specifications furnished
<b>Fire Extinguisher</b>	Each bus shall be equipped with one 5-lb. dry type chemical fire extinguisher. The fire extinguisher shall be mounted in the accessory compartment located above the windshield. This compartment shall contain a glass in the door so that the equipment may be seen.	Comply
<b>Body Fluid Kit, Triangle Flares &amp; Other Safety Equipment</b>	<p>Each bus shall be equipped with a metal type 24-unit first aid kit. The first aid kit shall be mounted in the accessory compartment located above the windshield. This compartment shall contain a glass in the door so that equipment may be seen. The door shall be equipped with a prop rod to hold the door open.</p> <p>Each bus shall be equipped with a set of triangle flares in accordance with FMVSS. The triangle flares shall be mounted in the accessory compartment located above the windshield.</p> <p>Each bus shall be equipped with hand held stop sign and vinyl pouch.</p>	Comply
<b>Floor Covering and Sub-floor</b>	<p>Floor covering shall be heavy-duty vinyl or rubber. The floor under the seats, over the wheelhouses, and in the driver's compartment shall be covered with smooth black color rubber. The aisle shall be covered with slip-resistant ribbed rubber. All floor seams must be sealed with a waterproof sealer and covered with a 1" wide stripping or molding.</p> <p>The floor covering along the sidewalls shall be covered with metal molding so that dirt cannot readily work underneath the edges.</p> <p>The sub-floor shall be water resistant exterior, Grade A 5-ply 5/8" thickness plywood.</p>	Comply
<b>Guard Rails</b>	<p>Minimum of four guard rails to be supplied:</p> <ul style="list-style-type: none"> <li>• One 4 1/4" located below windows</li> <li>• One 4 1/4" located at seat cushion level</li> <li>• One 4 1/4" located at floor level</li> <li>• One 4 1/4" located at bottom of skirt</li> </ul>	Comply

Item	Minimum Specifications Required	Specifications furnished
<b>Heater &amp; Defrosters</b>	<p>All heaters shall be of the copper coil design type with aluminum fins. Heaters shall be plumbed in parallel to obtain the maximum heater output.</p> <p>All heaters to be easily serviceable, with cleanable air filters.</p> <p>The front heater shall have a minimum rating of 90,000 BTU's with ducting for driver's heat. The rear heater shall have a minimum rating of 50,000 BTU's.</p> <p>The heater fans shall blow air toward the front and rear. A heater booster pump shall be installed. Heater cutoff valves - two shall be located behind an access door located forward of radiator and behind left side rear service access door.</p> <p>All heater hose connections shall be maintained with constant-torque clamps.</p> <p>Two adjustable six-inch two-speed electric fans shall be mounted above the windshield. Separate switches shall operate the fans.</p>	Comply
<b>Horns</b>	<p>Dual electric plus one air horn shall be provided. The air horn shall be mounted beneath the floor of the driver's area with the activation switch mounted on the switch panel in the driver's area.</p>	Comply
<b>Identification</b>	<p>The bus shall be lettered and numbered in accordance with all applicable federal and state requirements.</p> <p>Name:  Bus number:  CA number: CA</p> <p>One 6" X 9" certificate holder shall be installed on the front bulkhead.</p>	Comply
<b>Instruments Gauges &amp; Switches</b>	<p>The chassis instruments and gauges shall be located within easy view of the seated driver. (Also see "Instruments" in Chassis section.)</p>	Comply
<b>Insulation</b>	<p>Ceiling, sides and rear panels shall be insulated with a minimum 1.5" thick polyester insulation to properly deaden sound, reduce vibration, and provide a thermal barrier. The insulation shall be fire-resistant of type approved by Underwriters Laboratories, Inc.</p> <p>A heavy-duty aluminized steel barrier shall enclose 2" blanket insulation in the engine compartment. The area under the davenport seat and the top of the shelf under the rear pushout window shall be covered with 1/2" rubberized insulation material.</p>	Comply

Item	Minimum Specifications Required	Specifications furnished
<b>Interior</b>	All interior panels shall have lapped edges. Headliner shall be acoustic-type perforated full length with solid borders at lap joints. Interior headroom shall be a minimum 78".	Comply
<b>Locks</b>	All similar-type external locks shall be keyed alike.	Comply
<b>Lamps &amp; Signals</b>	<p>All lamps shall conform to applicable FMVSS and state laws in effect at time of manufacture. Lights to include:</p> <ul style="list-style-type: none"> <li>• Headlights: Single sealed beam halogen (42 watt low beam/65 watt high beam) lights with daytime running lights</li> <li>• Cluster: Three amber LED front, three red LED rear Marker: Two amber LED front corners, two amber LED rear corners and two amber LED side roof. Single switch shall operate cluster and marker lights.</li> <li>• Stop: One red LED right rear, one red LED left rear, 7" minimum</li> <li>• Tail: One red LED right rear, one red LED left rear, 4" minimum</li> <li>• Back up Lamps: Two 4" clear lenses</li> <li>• Stepwell: One minimum operating with entrance door open.</li> <li>• Dome: Up to ten mounted over seats for optimum aisle clearance. Switch to be wired to battery.</li> <li>• Driver's Dome: Dome light mounted over driver's seat and operated with separate switch.</li> <li>• Directional Front: Two round amber LED, 7" minimum</li> <li>• Directional Side lights: Two amber LED lights, located over front wheel wells. Two red LED lights, located over rear wheel wells.</li> <li>• Directional Rear: One amber LED right and one amber LED left, 7" minimum.</li> <li>• Reflectors: Three on each side of bus, two on rear school bus.</li> <li>• Strobe Light Wiring: Wiring, switch and pilot light to be provide for future fixture.</li> </ul>	<p>Comply</p> <p>Cont'd page 57</p>

Item	Minimum Specifications Required	Specifications furnished
	<ul style="list-style-type: none"> <li>• Stop Arm: Electric stop sign mounted rear and meeting all FMVSS and California Title 13 specifications.</li> <li>• Warning Lights: Halogen 8-light warning system, four amber and four red alternately flashing warning lights shall be provided to meet latest state and Federal Motor Vehicle Safety Standards meeting all FMVSS and California Title 13 specifications. Warning lights shall be equipped with black hoods.</li> <li>• Engine Compartment: Two lights to illuminate engine compartment.</li> <li>• License plate: Two lights to illuminate the license plate areas</li> </ul>	Comply
<b>Luggage Compartment</b>	Bus shall be equipped with a minimum of 69" pass-through luggage compartment. Include locks, lights, switches and shocks.	Comply
<b>Manuals</b>	An operator's manual shall be furnished.	Comply
<b>Mirrors</b>	<p>Interior mirror shall be 6" x 30" safety glass with protected edges.</p> <p>Exterior mirrors "European Style" overhung mirror assembly single point mount, triple lens head, break away arm, one flat rear view 9.66" x 8.39", one convex rear view 4.88" x 8.75", and one convex cross view 8.17" x 9.35". Mirrors shall be heated and operated remotely from the driver's compartment. Mirrors shall comply with FMVSS 111.</p>	Comply
<b>Mounting</b>	Bus body shall be mounted to chassis frame in such a manner as to prevent shifting. Mounting brackets with two bolts per bracket shall secure the body to the chassis. Rubber mounting pads reinforced with fiber shall be used to cushion the body on the chassis at every floor cross member.	Comply
<b>Mud Flaps</b>	There shall be rubber mud flaps mounted on the rear side of the front and rear wheel wells.	Comply
<b>Noise Suppression Switch</b>	Bus shall be equipped with a switch to temporarily disable all noise-producing accessories simultaneously, including heater blowers, auxiliary fans, radio, etc. Switch shall be located on the driver's switch panel.	Comply
<b>Radio</b>	Radio shall be AM/FM/CD/PA with antenna, eight premium interior speakers and microphone.	Comply

Item	Minimum Specifications Required	Specifications furnished
<b>Seats and Barriers</b>	<p>Passenger Seats: Bus shall accommodate up to 79 passengers in Syntec seating seats with three-point passenger restraints. All seats shall comply with all applicable FMVSS and California Title 13 specifications.</p> <p>Barriers: 45" high barriers shall comply with all applicable FMVSS and California Title 13 specifications. Barrier frames shall be powder-coated, non-reflective black. Barriers shall be mounted forward of the front two seats. Each barrier shall be fit with a modesty panel. Upholstery to match seats.</p> <p>Driver's seat: Shall be high back with adjustable seat back and a left side arm rest. Seat back to recline 15° and include adjustable lumbar support. Seat cushion width shall be minimum 20" and offer forward cushion tilt for optimum driver comfort. Seat slide shall have minimum 7" adjustment by finger tip control. Air pedestal to include additional shocks for reduced vertical motion and a vinyl pedestal cover. Upholstery to be black fabric. Seat to meet FMVSS 202 and 222.</p> <p>Driver's seat belt: Shall be a Type II, 3-point belt with height-adjustable "D" loop for driver comfort. The belt shall be of ELR design with a push button release.</p>	<p>81 passengers</p> <p>Comply</p>
<b>Stepwell</b>	<p>3-step entrance covered with black pebble tread-rubber with white nosing (Reference Koroseal or equivalent). First step shall be 15" deep. Aluminized steel step riser covers shall be provided.</p> <p>A stepwell guard to protect the underside of the steps from road hazards shall be provided.</p>	Comply
<b>Sun Visor</b>	Visor to be 6" x 30" opaque acrylic and fully adjustable.	Comply
<b>Switch Panel</b>	Shall be mounted to the left of the driver with switches for the electrical components. Rocker type switches are to be supplied. The switches shall provide illuminated lenses, international symbols and labeling for the appropriate function.	Comply
<b>Tow hooks</b>	Two hooks shall be provided at the front and rear of the vehicle.	Comply
<b>Ventilation</b>	Body shall be equipped with a static type, non-adjustable exhaust ventilator located in low-pressure area of front roof. A driver-controlled fresh air vent shall be provided.	Comply
<b>Warranty</b>	A copy of the manufacturer's warranty shall be enclosed with and become a part of bid,	Comply

Item	Minimum Specifications Required	Specifications furnished
<b>Windows</b>	Two-piece passenger side windows to be of safety tempered and tinted glass in flat black frames. The tint shall not exceed 26% light transmission. The top portion of the side windows shall be capable of being lowered to a position that provides an opening at least 12" x 22". Windows must be accessible for removal without lowering the wiring harness access panel.	Comply
<b>Windshield</b>	Two piece continuous curved safety plate laminated windshields. Shall be urethane bonded to the bus body to provide additional structural strength and maximum visibility. Glass shall be tinted with minimum 3850 sq inches of surface area.	Comply
<b>Windshield Washer</b>	Dual electric wet arm type windshield washers are required. Washer bottle shall have a one-gallon capacity and be accessible through front service panel.	Comply
<b>Windshield Wipers</b>	Bus to be equipped with two electrically operated, wet arm type, bottom-mounted wipers. Wipers are to be variable speed with intermittent function. Access to wiper motors through exterior panels.	Comply



**Approved Optional Items**

Item#	Description	Price
129.	Electric motor/controller drive system	240,000
130.	Outriggers	700
131.	CNG 4-tank system	Included
132.	Deduct for Nevada seats	(200) per seat
133.	Left side fill for CNG	1,500
134.	Diesel engine 200 – 229 HP	(25,000)
135.	Diesel engine 230-249 HP	(25,000)
136.	Diesel engine 250 – 269 HP	(24,000)
137.	Diesel engine 270 - 285 HP	(24,000)
138.	Diesel engine 286 -300 HP	(24,000)
139.	Decrease wheelbase to 181” through 208”	(1,200)
140.	Decrease wheelbase to 209” through 237”	(1,000)
141.	Decrease wheelbase to 238” through 266”	(500)
142.	Decrease wheelbase to 267” through 276”	N/C
143.	Remove 69”-94” through luggage compartment	(1,200)
144.	95”-124” through luggage compartment	3,000
145.	125” or greater through luggage compartment	4,200
146.	Four-wheel air disc brakes	3,000
147.	10” rear brakes (Air Ride Required)	3,500
148.	Remove 15” first entrance step	(250)
149.	Fire suppression system	5,500
150.	Non-Euro style mirrors	N/C
151.	Solenoid-operated air drains in drivers area	1,000
152.	Reduce capacity of front axle/suspension to 13,200 lbs.	(200)
153.	Change to two 8-D batteries	1,000
154.	Change to forward-controlled engine transit model	(4,000)
155.	Change to activity bus	1,000
156.	Remove Adjustable pedals	(500)
157.	High strength frame rail	1,200
158.	Remove page system	N/C
159.	Back up camera in rear view mirror	1,200
160.	Compression and exhaust brake	500
161.	Strobe light	500

Item#	Description	Price
162.	Fog lights	700
163.	Remove acoustic-type perforated headliner	(500)
164.	16-gauge side sheets	500
165.	Five-year limited body warranty	N/C
166.	Five-year / 100,000 mile transmission warranty	N/C
167.	Allison 3000 PTS retarder transmission	7,500
168.	Hand-control for transmission retarder	300
169.	270 AMP alternator	1,700
170.	Interlock system	1,600
171.	Add or remove 30" 3-point restraint seat	1,000
172.	Add or remove 39" 3-point restraint seat	1,000
173.	Add or remove 45" 3-point restraint seat	1,000
174.	Remove 39" flex seat 3 point restraint seat	1,000
175.	Add or remove 30"-39" FMVSS restraint seat	N/A
176.	Add or remove barrier	300
177.	Add track and track mountings for passenger seats (per seat)	300
178.	Add infant child restraint seat each	500
179.	Add ISO Latch to passenger seat (per set)	100
180.	blank	
181.	Interior luggage racks (each side)	1,200
182.	Aluminum wheels (each)	800
183.	60-gallon fuel tank	700
184.	100-gallon fuel tank	1,500
185.	Automatic tire chains	5,000
186.	Mechanically operated drivers seat	(200)
187.	Remove remote operation on mirrors	(500)
188.	Remove heated mirrors	(100)
189.	Back up camera in rearview mirror	1,200
190.	LED eight light warning system	3,000
191.	LED stop arm	1,000
192.	LED strobe stop arm	1,000
193.	Remove LED lights	(1,000)
194.	Wheelchair lift door	3,000
195.	Wheelchair lift	5,000

Item#	Description	Price
196.	Wheelchair station	1,000 each
197.	Lift cover and 5 lb. fire extinguisher	500
198.	112 DB. back-up alarm	100
199.	Cruise control	500
200.	Severe-duty package	700
201.	Digital color camera system	5,000
202.	Analog color camera system	N/A
203.	Checkmate child safety system	N/C
204.	DVD Player with monitors	5,500
205.	Spare wheel	500
206.	60,000 to 75,000 BTU free-blow air-conditioning system	5,700
207.	76,000 to 90,000 BTU free-blow air-conditioning system	11,000
208.	91,000 to 110,000 BTU free-blow air-conditioning system	16,000
209.	111,000 to 130,000 BTU free-blow air-conditioning system	20,000
210.	125,000 BTU max roof top ducted air-conditioning system	21,000
211.	180,000 BTU max roof mounted ducted air-conditioning system	24,000
212.	Transit compressor for air-conditioning system	10,000
213.	Side emergency door	600
214.	Front air ride 2-bag suspension	3,500
215.	Rear air ride 2 bag suspension	8,000
216.	Front air ride 4-bag suspension	7,000
217.	Rear air ride 4-bag suspension	15,000
218.	Add or remove roof hatch	500
219.	11R22.5 tires (6)	(550)
220.	10R22.5 tires (6)	(600)
221.	Cost plus 20% on any additional items	20%
222.	Extended engine warranty Cummins – 7/150k	5,000
223.	Extended chassis warranty 5 yr/100k excluding drivetrain	5,000
224.	GPS/fleet management tracking system	2,000
225.	Engine diagnostic software	2,500
226.	Diagnostic, storage, data retrieval device	2,500

Item#	Description	Price
227.	Connector cables	1,200
228.	Additional passenger heater	300
229.	Towing extended warranty- 1 year each year to 2 years	800
230.	Low level coolant warning sensor	100
231.	Extended towing warranty – 3yr	1,200
232.	Extended towing warranty – 4 yr	1,500
233.	Extended towing warranty – 5 yr	1,800
234.	Extra dome lights (set of two)	100
235.	Deduct for Nevada seats	(200) per seat
236.	6 <sup>th</sup> speed on transmission open	800
237.	Flip signs	700
238.	Flip visors	900
239.	Sanders	3,500
240.	Spare tire	1,000
241.	Exhaust brake	400
242.	250hp ISLG engine	(1,500)

## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Consultant Services Agreement: Soquel High School Certified Athletic Trainer Service Provider

**MEETING DATE:** May 5, 2021

**FROM:** Molly Parks, Assistant Superintendent of Human Resources

**THROUGH:** Kris Munro, Superintendent

**Recommendation:**

Retroactively approve this consultant service agreement for coaching services through June 2021.

**Background:**

The Athletic Trainer, working in conjunction with the Team Physician, will be responsible for aiding in the prevention of athletic injuries, the maintenance of the health and well-being, immediate first aide and treatment; and the recuperation and rehabilitation following illness, injury, or surgery of all student athletes under the umbrella of Soquel High School. This contract is typically presented to the district and board earlier in the school year; however, due to the pandemic, it was uncertain when the athletics program would begin. Now that the athletics seasons have started, the contract is being submitted.

Santa Cruz City Schools will work with the Athletic Directors and Site Principals to receive the Athletic Trainer Consultant Service Agreements and Contracts in June prior to the next school year.

**Fiscal Impact:**

\$12,000 Measure O (Restricted)

This work is in direct support of the following District goals and their corresponding metrics:

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

**REQUEST FOR CONSULTANT SERVICES AGREEMENT**

Submit to the responsible Assistant Superintendent at least two weeks before the Board meeting and prior to the Consultant beginning work.

Site: \_\_\_\_\_ Principal/Director: \_\_\_\_\_

Describe Work to be Performed and District and Site Goals Supported: \_\_\_\_\_

Qualifications of Consultant: \_\_\_\_\_

Name of Consultant: \_\_\_\_\_ Tax I.D.# or SSN: \_\_\_\_\_

(Vendor Data form to Purchasing)

Address: \_\_\_\_\_ Telephone #: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Email: \_\_\_\_\_

Date(s) of Service: \_\_\_\_\_ Time: \_\_\_\_\_

Number of Hours: \_\_\_\_\_ hours per day X \_\_\_\_\_ days = \_\_\_\_\_ total hours.

Hourly/Daily Rate (specify): \_\_\_\_\_ Meals: \_\_\_\_\_

Lodging: \_\_\_\_\_ Transportation: \_\_\_\_\_

TOTAL FEE TO BE PAID: \_\_\_\_\_ Account #: \_\_\_\_\_

Write out meaning of account number: \_\_\_\_\_

Approval of Business Services verifying account: \_\_\_\_\_ Date: \_\_\_\_\_

Authorized Signature of Consultant:  \_\_\_\_\_ Date: \_\_\_\_\_

(NOTE: Consultant must submit invoice for payment upon completion of work)

Signature of Administrator Requesting Service

Approval of Assistant Superintendent

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**AB 1610, 1612, and 2102 COMPLIANCE** (consultants having more than limited contact with students require fingerprinting)

- Consultants **will be** on campus on a regular basis (more than once) while students are present
- Consultant **will not** be on campus on a regular basis while students are present (fingerprints not required).

Fingerprint Clearance date: \_\_\_\_\_ Approval of Human Resources: \_\_\_\_\_

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**PAYMENT AUTHORIZATION**  
(Submit for payment after Consultant completes work)

I hereby certify that the consultant has satisfactorily completed the services in accordance with the above Agreement and that payment is in order.

Signature of Administrator Requesting Payment

Date

Approval of Assistant Superintendent

Date

Board of Education Approval: \_\_\_\_\_  
(Required if over \$2500)

**REQUEST FOR CONSULTANT SERVICES AGREEMENT**

Review guidelines of Board Policy - Consultant Services Agreements.

1. Statement of specific need and the goal of the Consultant's work (Refer to district/site goals and plans, unique needs of school, program or office which necessitates the services of a consultant).

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2. State efforts made to identify qualified staff available within the district to carry out the requested services.

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3. If this agreement is for staff development or for one-time services, state the site's plan to reduce or eliminate the need for this consultant's services in the future.

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4. Statement of expected outcomes (Include specific student outcomes desired, benefits to district students and/or staff).

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5. Evaluation Process - How will you know the goal/outcomes have been met?

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## **Proposal for Soquel High School Certified Athletic Trainer Service Provider**

(March 1-May 31, 2021)

The Athletic Trainer, working in conjunction with the Team Physician, will be responsible for aiding in the prevention of athletic injuries, the maintenance of the health and well being, immediate first aide and treatment; and the recuperation and rehabilitation following illness, injury, or surgery of all student athletes under the umbrella of Soquel High School.

The Athletic Trainer will be responsible for the athletic training facility while there, including opening and closing. The Athletic Trainer will also advise the school on inventory status, requisitioning of supplies (i.e. tape, pre-wrap, etc.), and or facility management.

The Athletic Trainer will keep accurate records of serious athletic injuries reported by school students occurring during school athletic events and rehabilitation procedures administered by Athletic Trainer.

The Athletic Trainer will also prepare reports on injuries sustained by school students during school athletic events for the nursing and athletic offices as may be requested.

In cooperation with the Athletic Director and staff, the Athletic Trainer will develop and distribute to Athletic Director and Coaches an Emergency Action Plan.

Inspect and take inventory of all team medical kits prior to the beginning of each season.

Provide coordination between injured athletes, coaching staff, and team or family physician.

The Athletic Trainer shall report directly to the Athletic Director and in his or her absence to the Assistant A.D. or his/her designee.

The Athletic Trainer may be requested to speak for educational programs in the School.

Assist the School in the improvement of its athletic health care delivery system, the athletic training facilities and equipment and athletic training program.

The Athletic Trainer will supervise and instruct Student Athletic Training Aides.

The Athletic Trainer will carry malpractice and liability insurance.



## **EVENT COVERAGE**

- Athletic Trainer coverage for sport practices officially sponsored by the Soquel High school Athletic Program with priority given to the sports with the highest risk of injury.
- Athletic Trainer coverage of all varsity and junior varsity football home and away games.
- Athletic Trainer coverage of Soquel High school home games as schedule allows.

### Athletic Trainer Duties:

- Athletic Trainer shall comply with SCCAL rules for student athlete participation, including, but not limited to, concussion testing, hydration testing, heat advisory requirements, etc.
- Athletic Trainer shall comply with best practices for the Athletic training industry and shall not violate the guidelines set forth by the National Athletic Trainers Association (NATA) or California laws and regulations for Athletic Trainer services.

Santa Cruz City School District will be asked to provide the following:

1. Payment. For the above services, the District shall agree to compensate Scott Hamill upon invoicing one installment of \$12,000. Payment will be sent to: Scott Hamill 141 Loma Linda Court, Scotts Valley, Ca. 95066
2. Supplies/Equipment. Provide adequate space, supplies and equipment for an athletic training facility from which the AT can provide the agreed upon services.

## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Consultant Service Agreement: Carolyn Post

**MEETING DATE:** May 5, 2021

**FROM:** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve annual consultant service agreement for coaching and support services through June 2021.

**BACKGROUND:**

Leadership Associates Coach and former Superintendent Carolyn Post will provide governance support for Trustees and the Superintendent.

**FISCAL IMPACT:**

Not to exceed \$1,200, LCFF Base (Unrestricted).

This work is in direct support of the following district goals and their corresponding metrics:

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnerships with its diverse community.



Santa Cruz City Schools  
133 Mission Street, Ste. 100  
Santa Cruz, Ca 95060

REQUISITION #: \_\_\_\_\_

**REQUEST FOR CONSULTANT SERVICES AGREEMENT**

Submit to the responsible Assistant Superintendent at least two weeks before the Board meeting and prior to the Consultant beginning work.

Site: Superintendent/Board \_\_\_\_\_ Principal/Director: Kris Munro

Describe Work to be Performed and District and Site Goals Supported: \_\_\_\_\_

Trustee & Superintendent coaching and support

Goals 4, 5, 6

Qualifications of Consultant: Former Monterey County Superintendent of Schools and current Leadership Associates Coach

Name of Consultant: Carolyn Post Tax ID.# or SSN: \_\_\_\_\_

(Vendor Data form to Purchasing)

Address: 827 Vermont Street Telephone #: \_\_\_\_\_

City/State/Zip: Watsonville, CA 95076 Email: \_\_\_\_\_

Date(s) of Service: 20-21 school year Time: \_\_\_\_\_

Number of Hours: \_\_\_\_\_ hours per day X \_\_\_\_\_ days = \_\_\_\_\_ total hours.

Hourly/Daily Rate (specify): \_\_\_\_\_ Meals: \_\_\_\_\_

Lodging: \_\_\_\_\_ Transportation: \_\_\_\_\_

TOTAL FEE TO BE PAID: \$1,200 Account #: 01-0000-0-0000-7100-5800-053-0000

Write out meaning of account number: LCFF Base

Approval of Business Services verifying account: \_\_\_\_\_ Date: \_\_\_\_\_

Authorized Signature of Consultant: [Signature] Date: 4-20-21

(NOTE: Consultant must submit invoice for payment upon completion of work)

[Signature]  
Signature of Administrator Requesting Service

[Signature]  
Approval of Assistant Superintendent

Date: 4/21/21

Date: 4/21/21

**AB 1610, 1612, and 2102 COMPLIANCE** (consultants having more than limited contact with students require fingerprinting)

- Consultants *will be* on campus on a regular basis (more than once) while students are present
- Consultant *will not be* on campus on a regular basis while students are present (fingerprints not required).

Fingerprint Clearance date: n/a Approval of Human Resources: [Signature] 4/22/21

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**PAYMENT AUTHORIZATION**  
(Submit for payment after Consultant completes work)

I hereby certify that the consultant has satisfactorily completed the services in accordance with the above Agreement and that payment is in order.

\_\_\_\_\_  
Signature of Administrator Requesting Payment

\_\_\_\_\_  
Date

\_\_\_\_\_  
Approval of Assistant Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board of Education Approval:  
(Required if over \$2500)

7/14/2016



**REQUEST FOR CONSULTANT SERVICES AGREEMENT**

Review guidelines of Board Policy - Consultant Services Agreements.

1. Statement of specific need and the goal of the Consultant's work (Refer to district/site goals and plans, unique needs of school, program or office which necessitates the services of a consultant).

Governance Meeting Facilitation

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2. State efforts made to identify qualified staff available within the district to carry out the requested services.

Ms. Post is uniquely qualified as a leadership associates coach and former County Superintendent.

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3. If this agreement is for staff development or for one-time services, state the site's plan to reduce or eliminate the need for this consultant's services in the future.

Ms. Post will facilitate the Board Governance meetings

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4. Statement of expected outcomes (Include specific student outcomes desired, benefits to district students and/or staff).

Ms. Post will support the governance team by providing meeting planning and facilitation.

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5. Evaluation Process - How will you know the goal/outcomes have been met?

The Superintendent and Board of Education will evaluate the meeting on an on-going basis during the 20-21 school year.

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## SANTA CRUZ CITY SCHOOLS DISTRICT

**AGENDA ITEM:** Agreement for 2021-22 Legal Services: Lozano Smith

**MEETING DATE:** May 5, 2021

**FROM:** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve this annual agreement for services as submitted.

**BACKGROUND:**

This firm is used on an as-needed basis by the District.

**FISCAL IMPACT:**

The fiscal impact will be determined during the 2021-22 fiscal year by the use of services as needed. LCFF Base (Unrestricted)

This work is in direct support of the following district goals and its corresponding metrics:

Goal #1: All SCCS students will be prepared to successfully access post-secondary college and career opportunities.

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #3: We will eliminate the achievement gap the currently exists between demographic groups within the SCCS student community.

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnerships with its diverse community.



## AGREEMENT FOR LEGAL SERVICES

THIS AGREEMENT is effective July 1, 2021, between the Santa Cruz City Schools (“Client”) and the law firm of LOZANO SMITH, LLP (“Attorney”) (each a “Party” and collectively the “Parties”). Attorney shall provide legal services as requested by Client on the following terms and conditions:

1. **ENGAGEMENT.** Client hires Attorney on an as-requested basis as its legal counsel with respect to matters the Client refers to Attorney. When Client refers a matter to Attorney, Attorney shall confirm availability and ability to perform legal services regarding the matter. After Attorney has completed services for the specific matter referred by Client, then no continuing attorney-client relationship exists until Client requests further services and Attorney accepts a new engagement. If Attorney undertakes to provide legal services to represent Client in such matters, Attorney shall keep Client informed of significant developments and respond to Client’s inquiries regarding those matters. Client understands that Attorney cannot guarantee any particular results, including the costs and expenses of representation. Client agrees to be forthcoming with Attorney, to cooperate with Attorney in protecting Client’s interests, to keep Attorney fully informed of developments material to Attorney’s representation of client, and to abide by this Agreement. Client is hereby advised of the right to seek independent legal advice regarding this Agreement.
2. **RATES TO BE CHARGED.** Client agrees to pay Attorney for services rendered based on the attached rate schedule. Agreements for legal fees on other-than-an-hourly basis may be made by mutual agreement for special projects (including as set forth in future addenda to this Agreement).
3. **REIMBURSEMENT.** Client agrees to reimburse Attorney for actual and necessary expenses and costs incurred in the course of providing legal services to Client, including but not limited to expert, consultant, mediation and arbitration fees. Attorney shall not be required to advance costs on behalf of Client over the amount of \$1,000 unless otherwise agreed to in writing by Attorney. Typical expenses advanced for Client, without prior authorization, include messenger fees, witness fees, expedited delivery charges, travel expenses, court reporter fees and transcript fees. Client authorizes Attorney to retain experts or consultants to perform services.
4. **MONTHLY INVOICES.** Attorney shall send Client a statement for fees and costs incurred every calendar month (the “Statement”). Statements shall set forth the amount, rate and description of services provided. Client shall pay Attorney’s Statements within thirty (30) calendar days after receipt. An interest charge of one percent (1%) per month shall be assessed on balances that are more than thirty (30) calendar days past due, not to exceed 10% per annum.
5. **COMMUNICATIONS BETWEEN ATTORNEY AND CLIENT.** The Parties recognize that all legal advice provided by Attorney is protected by the Attorney-Client and Work Product

Privileges. In addition to regular telephone, mail and other common business communication methods, Client hereby authorizes Attorney to use facsimile transmissions, cellular telephone calls and text, unencrypted email, and other electronic transmissions in communicating with Client. Unless otherwise instructed by Client, any such communications may include confidential information.

6. **POTENTIAL AND ACTUAL CONFLICTS OF INTEREST.** If Attorney becomes aware of any potential or actual conflict of interest between Client and one or more other clients represented by Attorney, Attorney will comply with applicable laws and rules of professional conduct.

7. **INDEPENDENT CONTRACTOR.** Attorney is an independent contractor and not an employee of Client.

8. **TERMINATION.**

a. **Termination by Client.** Client may discharge Attorney at any time, with or without cause, by written notice to Attorney.

b. **Termination by Mutual Consent or by Attorney.** Attorney may terminate its services at any time with Client's consent or for good cause. Good cause exists if (a) Client fails to pay Attorney's Statement within sixty (60) calendar days of its date, (b) Client fails to comply with other terms of this Agreement, including Client's duty to cooperate with Attorney in protecting Client's interests, (c) Client has failed to disclose material facts to Attorney or (d) any other circumstance exists that requires termination of this engagement under the ethical rules applicable to Attorney. Additionally, to the extent allowed by law, Attorney may decline to provide services on new matters or may terminate the Agreement without cause upon written notice to Client if Attorney is not then providing any legal services to Client. Even if this Agreement is not terminated, under paragraph 1 an attorney-client relationship exists only when Attorney is providing legal services to Client.

c. **Following Termination.** Upon termination by either Party: (i) Client shall promptly pay all unpaid fees and costs for services provided or costs incurred pursuant to this Agreement up to the date of termination; (ii) unless otherwise required by law or agreed to by the Parties, Attorney will provide no legal services following notice of termination; (iii) Client will cooperate with Attorney in facilitating the orderly transfer of any outstanding matters to new counsel, including promptly signing a substitution of counsel form at Attorney's request; and (iv) Client shall, upon request, be provided the Client's file maintained for the Client by Attorney and shall sign acknowledgment of receipt upon delivery of that file. For all Statements received by Client from Attorney prior to the date of termination, Client's failure to notify Attorney in writing of any disagreement with either the services performed or the charges for those services as shown in the Statement within thirty (30) calendar days of the date of termination shall be deemed Client's acceptance of and agreement with the Statement. For any billing appearing for the first time on a Statement received by Client from Attorney after the date

of termination, failure to notify Attorney in writing of any disagreement with either the services performed or the charges for those services within thirty (30) calendar days from receipt of the Statement shall be deemed to signify Client's acceptance of and agreement with the Statement.

9. MAINTENANCE OF INSURANCE. Attorney agrees that, during the term of this Agreement, Attorney shall maintain liability and errors and omissions insurance.

10. CONSULTANT SERVICES. Attorney works with professional consultants that provide services, including but not limited to, investigations, public relations, educational consulting, leadership mentoring and development, financial, budgeting, management auditing, board/superintendent/chancellor relations, administrator evaluation and best practices, and intergovernmental relations. Attorney does not share its legal fees with such consultants. Attorney may offer these services to Client upon request.

11. DISPUTE RESOLUTION.

a. Mediation. Except as otherwise set forth in this section, Client and Attorney agree to make a good faith effort to settle any dispute or claim that arises under this Agreement through discussions and negotiations and in compliance with applicable law. In the event of a claim or dispute, either Party may request, in writing to the other Party, to refer the dispute to mediation. This request shall be made within thirty (30) calendar days of the action giving rise to the dispute. Upon receipt of a request for mediation, both Parties shall make a good faith effort to select a mediator and complete the mediation process within sixty (60) calendar days. The mediator's fee shall be shared equally between Client and Attorney. Each Party shall bear its own attorney fees and costs. Whenever possible, any mediator selected shall have expertise in the area of the dispute and any selected mediator must be knowledgeable regarding the mediation process. No person shall serve as mediator in any dispute in which that person has any financial or personal interest in the outcome of the mediation. The mediator's recommendation for settlement, if any, is non-binding on the Parties. Mediation pursuant to this provision shall be private and confidential. Only the Parties and their representatives may attend any mediation session. Other persons may attend only with the written permission of both Parties. All persons who attend any mediation session shall be bound by the confidentiality requirements of California Evidence Code section 1115, et seq., and shall sign an agreement to that effect. Completion of mediation shall be a condition precedent to arbitration, unless the other Party refuses to cooperate in the setting of mediation.

b. Dispute Regarding Fees. Any dispute as to attorney fees and/or costs charged under this Agreement shall to the extent required by law be resolved under the California Mandatory Fee Arbitration Act (Bus. & Prof. Code §§ 6200, et seq.).

c. Binding Arbitration. Except as otherwise set forth in section (b) above, Client and Attorney agree to submit all disputes to final and binding arbitration, either following mediation which fails to resolve all disputes or in lieu of mediation as may be agreed by



the Parties in writing. Either Party may make a written request to the other for arbitration. If made in lieu of mediation, the request must be made within sixty (60) calendar days of the action giving rise to the dispute. If the request for arbitration is made following an unsuccessful attempt to mediate the Parties' disputes, the request must be made within ten (10) calendar days of termination of the mediation. The Parties shall make a good faith attempt to select an arbitrator and complete the arbitration within ninety (90) calendar days. If there is no agreement on an arbitrator, the Parties shall use the Judicial Arbitration and Mediation Service (JAMS). The arbitrator's qualifications must meet the criteria set forth above for a mediator, except, in addition, the arbitrator shall be an attorney unless otherwise agreed by the Parties. The arbitrator's fee shall be shared equally by both Parties. Each Party shall bear its own attorney fees and other costs. The arbitrator shall render a written decision and provide it to both Parties. The arbitrator may award any remedy or relief otherwise available in court and the decision shall set forth the reasons for the award. The arbitrator shall not have any authority to amend or modify this agreement. Any arbitration conducted pursuant to this paragraph shall be governed by California Code of Civil Procedure sections 1281, et seq. By signing this Agreement, Client acknowledges that this agreement to arbitrate results in a waiver of Client's right to a court or jury trial for any fee dispute or malpractice claim. This also means that Client is giving up Client's right to discovery and appeal. If Client later refuses to submit to arbitration after agreeing to do so, Client maybe ordered to arbitrate pursuant to the provisions of California law. Client acknowledges that before signing this Agreement and agreeing to binding arbitration, Client is entitled, and has been given a reasonable opportunity, to seek the advice of independent counsel.

d. Effect of Termination. The terms of this section shall survive the termination of the Agreement.

12. **ENTIRE AGREEMENT.** This Agreement with its exhibit supersedes any and all other prior or contemporaneous oral or written agreements between the Parties. Each Party acknowledges that no representations, inducements, promises or agreements have been made by any person which are not incorporated herein, and that any other agreements shall be void. Furthermore, any modification of this Agreement shall only be effective if in writing signed by all Parties hereto.


13. **SEVERABILITY.** Should any provision of this Agreement be held by a court of competent jurisdiction to be invalid, void or unenforceable, but the remainder of the Agreement can be enforced without failure of material consideration to any Party, then this Agreement shall not be affected and it shall remain in full force and effect, unless amended or modified by mutual consent of the Parties; provided, however, that if the invalidity or unenforceability of any provision of this Agreement results in a material failure of consideration, then, to the extent allowed by law, the Party adversely affected thereby shall have the right in its sole discretion to terminate this Agreement upon providing written notice of such termination to the other Party.

14. **NON-WAIVER.** None of the provisions of this Agreement shall be considered waived by either Party unless such waiver is specified in writing.

15. NO THIRD PARTY RIGHTS. This Agreement shall not create any rights in, or inure to the benefit of, any third party.

16. ASSIGNMENT. The terms of this Agreement may not be assigned to any third party. Neither Party may assign any right of recovery under or related to the Agreement to any third party.

SO AGREED:

<b>CLIENT SIGNATURE</b>	<b>ATTORNEY SIGNATURE</b>
<b>Santa Cruz City Schools</b>	<b>Lozano Smith, LLP</b>
BY <i>(Authorized Signature)</i>	BY <i>(Authorized Signature)</i> 
PRINTED NAME AND TITLE OF PERSON SIGNING	PRINTED NAME AND TITLE OF PERSON SIGNING Karen M. Rezendes, Managing Partner
DATE EXECUTED	DATE EXECUTED 04/15/2021



# Lozano Smith

ATTORNEYS AT LAW

## PROFESSIONAL RATE SCHEDULE FOR SANTA CRUZ CITY SCHOOLS

### 1. HOURLY PROFESSIONAL RATES

Client agrees to pay Attorney by the following standard hourly rate\*:

Partner** / Senior Counsel / Of Counsel	\$ 275 - \$ 350 per hour
Associate	\$ 215 - \$ 285 per hour
Paralegal / Law Clerk	\$ 135 - \$ 195 per hour
Consultant	\$ 135 - \$ 195 per hour

\* Rates for individual attorneys within each category above vary based upon years of experience. Specific rates for each attorney are available upon request.

\*\* Rates for work performed by Senior Partners with 20 years of experience or more may range from \$350 - \$385 per hour.

### 2. BILLING PRACTICE

Lozano Smith will provide a monthly, itemized Statement for services rendered. Time billed is broken into 1/10 (.10) hour increments, allowing for maximum efficiency in the use of attorney time. Invoices will clearly indicate the department or individuals for whom services were rendered.

Written responses to audit letter inquiries will be charged to Client on an hourly basis, with the minimum charge for such responses equaling .5 hours. Travel time shall be prorated if the assigned attorney travels for two or more clients on the same trip.

### 3. COSTS AND EXPENSES

In-office copying/electronic communication printing	\$ 0.25 per page
Facsimile	\$ 0.25 per page
Postage	Actual Usage
Mileage	IRS Standard Rate

Other costs, such as messenger, meals, and lodging shall be charged on an actual and necessary basis.

## SANTA CRUZ CITY SCHOOLS DISTRICT

**AGENDA ITEM:** Agreement for 2021-22 Legal Services: Fagen, Friedman & Fulfroost

**MEETING DATE:** May 5, 2021

**FROM:** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve this annual agreement for services as submitted.

**BACKGROUND:**

This firm is used on an as-needed basis by the District.

**FISCAL IMPACT:**

The fiscal impact will be determined during the 2021-22 fiscal year by the use of services as needed. LCFF Base (Unrestricted)

This work is in direct support of the following district goals and its corresponding metrics:

Goal #1: All SCCS students will be prepared to successfully access post-secondary college and career opportunities.

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #3: We will eliminate the achievement gap the currently exists between demographic groups within the SCCS student community.

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnerships with its diverse community.



AGREEMENT FOR LEGAL SERVICES

This agreement is by and between Santa Cruz City Schools (“Client”) and the law firm of Fagen Friedman & Fulfroast LLP (F3 Law) (“Attorney”). In consideration of the promises and the mutual agreements hereinafter contained, Attorney agrees to provide legal services to Client on the terms set forth below effective July 1, 2021:

**1. CONDITIONS.** This Agreement will not take effect, and Attorney will have no obligation to provide legal services, until Client returns a signed copy of this Agreement.

**2. SCOPE OF SERVICES.** Client hires Attorney as its legal representative/counsel with respect to matters Client specifically refers to Attorney. Attorney will provide those legal services reasonably required to represent Client. Attorney will take reasonable steps to keep Client informed of progress and to respond to Client’s inquiries.

**3. CLIENT’S DUTIES.** Client agrees to cooperate with Attorney and to communicate with candor while keeping the Attorney apprised of any information or developments which may come to Client’s attention, to abide by this Agreement, to pay Attorney’s bills on time and to keep Attorney advised of Client’s address and telephone number. Client will assist Attorney in providing information and documents necessary for the representation in the described matter.

**4. CONSULTANT SERVICES.** Attorney may provide consulting services in addition to or in support of the legal services provided pursuant to this Agreement, through qualified non-attorney Communication Services and Education Consultants. These services are intended to support Client with communications work or educational consultant services related to labor and employment matters, special education and student matters, high-profile litigation and settlement agreements, in addition to employee, community, inter-governmental and media relations.

**5. EMAIL COMMUNICATIONS/CLOUD-BASED COMPUTING.** In order to provide Client with efficient and convenient legal services, Attorney will frequently communicate and transmit documents using e-mail. In addition, Attorney uses a cloud computing service with servers located in a facility other than Attorney’s office. Most of Attorney’s electronic data, including emails and documents, are stored in this manner. Although Attorney will take reasonable precautions to keep email and other electronic data confidential and secure, because technology and cyber threats continue to evolve, there may be risks communicating and storing electronic data in this manner, including risks related to confidentiality and security. By entering into this Agreement, Client is consenting to such e-mail transmissions with Client and Client’s representatives and agents, as well as to having communications, documents and electronic data pertinent to Client’s matter(s) stored through a cloud-based service.

**6. LEGAL FEES AND BILLING PRACTICES.** Client agrees to pay by the hour, in minimum units of one tenth (.1) of an hour, at Attorney’s prevailing rates for all time spent on Client’s matter by Attorney’s legal personnel. Current hourly rates are noted in an attached rate schedule and the actual rate billed is based on the attorney’s number of years of experience.

The rates on this schedule are subject to change on 30 days’ written notice to client. If Client declines to pay any increased rates, Attorney will have the right to withdraw as Attorney for Client.

The time charged will include the time Attorney spends on telephone calls relating to Client's matter, including calls with Client and other parties and attorneys. The legal personnel assigned to Client's matter may confer among themselves about the matter, as required and appropriate. When they do confer, each person will charge for the time expended, as long as the work done is reasonably necessary and not duplicative. Likewise, if more than one of the legal personnel attends a meeting or other proceeding, each will charge for the time spent.

**7. COSTS AND OTHER CHARGES.** (a) Attorney will incur various costs and expenses in performing legal services under this Agreement. Except as otherwise stated, Client agrees to pay for all costs, disbursements and expenses in addition to the hourly fees. These include fees fixed by law or assessed by public agencies, messenger and other delivery fees, out of office copying/reproduction costs, and travel costs (including mileage charged at the standard IRS rate, parking, transportation, meals and hotel costs, if applicable), and other similar items. The following costs shall not be charged:

In office Photocopying	No Charge
Facsimile Charges	No Charge
Postage	No Charge
On-line Legal Research Subscriptions	No Charge
Administrative Overhead	No Charge

(b) Out of town travel. Client agrees to pay transportation, meals, lodging and all other costs of any necessary out-of-town travel by law firm personnel. Client will also be charged the hourly rates for the time legal personnel spend traveling.

(c) Consultants and Investigators. To aid in the representation in Client's matter, it may become necessary to hire consultants or investigators. Client agrees to pay such fees and charges.

**8. BILLING STATEMENTS.** Attorney will send Client monthly statements for fees and costs incurred. Each statement will be payable within thirty (30) days of its mailing date. An interest charge of one percent (1%) per month shall be assessed on balances that are more than thirty (30) days past due. Client may request a statement at intervals of less than 30 days. If Client requests a bill, Attorney will provide one within 10 days. The statements shall include the amount, rate, basis of calculation or other method of determination of the fees and costs, which costs will be clearly identified by item and amount.

**9. DISCHARGE AND WITHDRAWAL.** Client may discharge Attorney at any time. Attorney may withdraw with Client's consent, for good cause or as allowed or required by law upon ten (10) days written notice. Good cause includes Client's breach of this Agreement, refusal to cooperate or to follow Attorney's advice on a material matter or any fact or circumstance that would render Attorney's continuing representation unlawful or unethical. When Attorney's services conclude, all unpaid charges will immediately become due and payable. Following the conclusion of Attorney's representation of Client, Attorney will, upon Client's request, deliver to Client the Client file(s) and property in Attorney's possession, whether or not Client has paid for all services. If Client has not requested delivery of the files, Attorney may destroy all such files in its possession seven (7) years after the conclusion of the representation.

**10. DISCLAIMER OF GUARANTEE AND ESTIMATES.** Nothing in this Agreement and nothing in Attorney's statements to Client will be construed as a promise or guarantee about the outcome of the matter. Attorney makes no such promises or guarantees. Attorney's comments about the outcome of the matter are expressions of opinion only. Actual fees may vary from estimates given.

**11. ENTIRE AGREEMENT.** This Agreement contains the entire agreement of the parties. No other agreement, statement, or promise made on or before the effective date of this Agreement will be binding on the parties.

**12. MODIFICATION BY SUBSEQUENT AGREEMENT.** This Agreement may be modified by subsequent agreement of the parties only by an instrument in writing signed by both of them or an oral agreement only to the extent that the parties carry it out.

**13. SEVERABILITY IN EVENT OF PARTIAL INVALIDITY.** If any provision of this Agreement is held in whole or in part to be unenforceable for any reason, the remainder of that provision and of the entire Agreement will be severable and remain in effect.

**14. MEDIATION CLAUSE.** If a dispute arises out of or relating to any aspect of this Agreement between the Client and Attorney, or the breach thereof, and if the dispute cannot be settled through negotiation, Attorney and Client agree to use mediation before resorting to arbitration, litigation, or any other dispute resolution procedure.

**15. EFFECTIVE DATE.** This Agreement will govern all legal services performed by Attorney on behalf of Client commencing with the date Attorney first performed services. The date at the beginning of this Agreement is for reference only. Even if this Agreement does not take effect, Client will be obligated to pay Attorney the reasonable value of any services Attorney may have performed for Client.

THE PARTIES HAVE READ AND UNDERSTOOD THE FOREGOING TERMS AND AGREE TO THEM AS OF THE DATE ATTORNEY FIRST PROVIDED SERVICES. THE CLIENT SHALL RECEIVE A FULLY EXECUTED DUPLICATE OF THIS AGREEMENT.

IN WITNESS WHEREOF, the parties have signed this Agreement for Legal Services.

Santa Cruz City Schools

Fagen Friedman & Fulfrost LLP

\_\_\_\_\_  
*Type or Print Name*

Chris Keeler  
\_\_\_\_\_

*Name*

\_\_\_\_\_  
*Type or Print Title*

Managing Partner  
\_\_\_\_\_

*Title*

\_\_\_\_\_  
*District Authorized Signature*



\_\_\_\_\_  
*Signature*

DATE: \_\_\_\_\_

DATE: March 31, 2021



PROFESSIONAL RATE SCHEDULE

**Santa Cruz City Schools  
July 1, 2021**

**1. HOURLY PROFESSIONAL RATES**

**Client agrees to pay Attorney by the following standard hourly rate:**

Associate	\$245 - \$275 per hour
Partner	\$305 - \$340 per hour
Of-Counsel	\$340 per hour
Paralegal/Law Clerk	\$165 - \$245 per hour
Paralegal/Law Clerk ( <i>Bar Admitted Outside CA</i> )	\$245 per hour
Education Consultant	\$255 per hour
Communication Services Consultant	\$275 per hour

Travel time shall be charged only from the Attorney's nearest office to the destination and shall be prorated if the assigned Attorney travels for two or more clients on the same trip. If Client requests a specific Attorney, Client agrees to pay for all travel time of that specific Attorney in connection with the matter. For matters concerning compliance with state and federal voting rights laws and/or related subjects, Client agrees to pay for all travel time of assigned Attorney in connection with those matters.

**2. ON-SITE LEGAL SERVICES**

At Client's discretion and by prior arrangement of Client and Attorney, Attorney may provide regularly scheduled on-site legal services ("Office Hours") to address legal issues that may arise in Client's day-to-day operations. Office Hours, which include time Attorney spends at Client's facility as well as travel time, shall be provided at a reduced hourly rate of 90% of the Attorney's standard hourly rate.

**3. COSTS AND EXPENSES**

In office Photocopying	No Charge
Facsimile Charges	No Charge
Postage	No Charge
On-line Legal Research Subscriptions	No Charge
Administrative Overhead	No Charge
Mileage	IRS Standard Rate

Other costs, such as messenger, meals, and lodging shall be charged on an actual and necessary basis.



## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Abacherli Fence Co. Proposal for Mission Hill Middle School Motorized Gate

**MEETING DATE:** May 5, 2021

**FROM:** Jim Monreal, Assistant Superintendent, Business Services

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve Abacherli Fence Co. proposal for Mission Hill Middle School motorized gate.

**BACKGROUND:**

This proposal consists of the installation of a new motorized gate at Mission Hill Middle School. This is one part of the fencing and site safety plan. This was discussed and approved by the site bond committee on 08/26/2020.

<b>PSR Power For Gate</b>	<b>\$18,570 (board approved &amp; budgeted)</b>
<b>Previous Fencing by Abacherli</b>	<b>\$51,450 (board approved &amp; budgeted)</b>
<b>Gate Installation</b>	<b>\$53,650</b>
<b>Estimated King street Fence and Gate Project Total</b>	<b>\$123,670.00</b>

**FISCAL IMPACT:**

\$53,650.00, Measure A Funds (Restricted), representing 0.30% of the overall site budget  
\$17,648,740.00 is the total Bond Allocation to Mission Hill Middle School

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

*Prepared by Trevor Miller, Director, Facility Services*

**AGENDA ITEM: 8.3.1.**

Ph 831-476-2255  
License # 563143

Proposal  
ABACHERLI FENCE CO  
3125 Porter St.  
Soquel, Ca. 95073

Fax 831-476-2962

e-mail [abacherlifence@cruzio.com](mailto:abacherlifence@cruzio.com)

Chain Link and Iron Specialists

[www.abacherlifence.com](http://www.abacherlifence.com)

Commercial & Residential  
Free Estimates Fast Service

Proposal Submitted To: <b>Trevor Miller</b>		Phone: <b>650-449-1221</b>		Date: <b>4/14/2021</b>			
Santa Cruz City Schools		Job Name & Location: <b>Mission Hill Middle School</b>					
536 Palm Street		Estimator: <b>Ed</b>					
Santa Cruz, CA 95060		phone: <b>831-429-3904</b>		Fax:			
We hereby submit specifications and estimates for:		e-mail: <b>ns@bartosarchitecture.com</b>					
Footage	<b>64'</b>	Line post	<b>1 1/2"</b>	Gate frame	<b>2"</b>	Gate	<b>20' x 8'-9'6" single swing</b>
Height	<b>8'-9'6"</b>	End post		Top rail		Gate	
Fabric	<b>Ornamental iron</b>	Gate post	<b>6"</b>	Pickets	<b>1"</b>	Gate	
<b>Product: Ameristar Montage Plus 3-rail Genesis</b>							
<b>Demo and haul away of chain link fence and gate</b>							
<b>Gate automation includes:</b>							
<b>-FAAC actuator arm gate operator with control box</b>							
<b>-key pad</b>							
<b>-exit loop</b>							
<b>-2 transmitters (extras are \$35.00 each)</b>							
<b>-2 safety loops</b>							
<b>-fire dept key switch</b>							
<b>-Magnetic lock</b>							
<b>Note: power brought to gate by others including conduit for key pad</b>							
WE PROPOSE hereby furnish material and labor-complete in accordance with above specifications, for the sum of:						<b>\$53,650.00</b>	
PAYMENT to be made as follows:				AUTHORIZED SIGNATURE:			
Abacherli Fence Co is not responsible for damage to underground services. Any costs incurred in collection of monies due to the company shall be the liability of purchase including reasonable attorney's fees and all costs of collection.				<b>Note: this proposal can be withdrawn by us if not accepted with 21 days</b>			
ACCEPTANCE OF PROPOSAL -The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do work as specified. Payment will be made as outlined above.							
If proposal is accepted, please sign and return.				SIGNATURE AND DATE			

## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Development Group Inc. Change Order #1 for District-wide Network Coordination Consulting

**MEETING DATE:** May 5, 2021

**FROM:** Jim Monreal, Assistant Superintendent, Business Services

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve Development Group Inc. change order #1 for District-wide network coordination consulting.

**BACKGROUND:**

This change order consists of an estimated amount of time necessary to finalize coordination with the Architects for the technology infrastructure work related to future Bond construction. We initially underestimated the amount of collaboration time needed with DGI and our architects. The previously approved contract amount was \$17,760.00 and the new total contract, including this change order, will be \$35,520.00

**FISCAL IMPACT:**

Change Order #1 \$17,760.00 (100% increase to the contract), Measure B Funds (Restricted)

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

*Prepared by Trevor Miller, Director, Facility Services*



## Project Change Request

April 22, 2021

In reference to the "Master Service Agreement" executed between Development Group, Inc., the ("Company"), and Santa Cruz City Schools, the ("Customer"), both parties hereby certify, by the signature of an authorized representative, this Change Request Form will amend and be fully incorporated into the existing Statement of Work (SoW).

1. Change request number for this project: CR-PO#21-01258-001
2. Reason for Change Request to Project 986: Consulting services for integrating services between associated contractors across all sites.
3. Changes to the SoW:
  - Continuing the meetings, per Architect, to coordinate network installation with current and future construction projects.
  - Coordination of technical designs for electrical/I.T. systems across multiple campuses.
4. Schedule impact: n/a
5. Cost impact:

SoW / Change Request	Product(s)	Services and/or T&E	Total
Current value of SoW	\$0.00	\$17,760.00	\$17,760.00
Value of Change Request #CR-PO#21-01258-001	\$0.00	\$17,760.00	\$17,760.00
New value of SoW	\$0.00	\$35,520.00	\$35,520.00

6. Purchase-order issuance (check if applicable):
  - Customer shall issue a written Purchase Order to Company, for the total amount of \$17,760.00.
  - Or
  - Customer shall issue an amendment to its original Purchase Order issued under this SoW, for the total amount of \$17,760.00.

Except as changed herein, all terms and conditions of the SoW remain in full force and effect.

IN WITNESS WHEREOF, the duly authorized representatives of the parties hereto have caused this Change Request to be fully executed.

**"CUSTOMER"**

Santa Cruz City Schools

\_\_\_\_\_  
Trevor Miller  
Facility Services Director

Date

**"COMPANY"**

Development Group, Inc.

\_\_\_\_\_  
Daniel Jenkins  
Construction Services Manager

04/22/2021  
Date

## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Enviroplex Change Order #2 for Branciforte Small Schools  
Alternative Family Education

**MEETING DATE:** May 5, 2021

**FROM:** Jim Monreal, Assistant Superintendent, Business Services

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve Enviroplex change order #2 for Branciforte Small Schools Alternative Family Education.

**BACKGROUND:**

This change order consists of the addition of two windows in the resource center, electrical outlets in all classrooms and an additional awning at the kindergarten building as requested by the bond site committee. The site bond committee was very involved in the development of the original plans. However, upon reflection, the committee decided that these were adjustments and additions they wanted to make to the building plans. The previously approved contract amount was \$946,419.66 and the new total contract, including this change order, will be \$953,892.66.

**FISCAL IMPACT:**

Change Order #2 \$7,473.00, (0.78% increase to the contract), Measure B Funds (Restricted)

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

*Prepared by Trevor Miller, Director, Facility Services*

**AGENDA ITEM: 8.3.3.**

**CHANGE ORDER NO. 02**

Project: Santa Cruz City Schools  
**Branciforte Small Schools – AFE Campus**  
**Site Work for New modular buildings**  
 19six No.: MCSBF3.01  
 DSA No.: 01-119107 File No.: 44-42  
 Contractor: Enviroplex, Inc.  
 Date: April 20, 2021

The scope of work will be modified only as herein specifically set forth and in all other respects remains unaltered.

**Item #1: Design Changes** Added two windows, additional electrical outlets and added a larger awning on the kindergarten building.

Reason: To allow for optimal lighting and flexible spaces.

Back-up: Change Order Detail

Change in Contract Sum for this item:	Increased	\$ 7,473.00
Change in Contract Time for this item:	Increased	89 Days

Original Contract Sum:	\$ 708,944.66
Contract Sum prior to this Change Order:	\$ 946,419.66
Contract Sum is Increased by this Change Order by:	\$ 7,473.00
Contract Sum will be Increased to:	\$ 953,892.66
Original Substantial Completion date:	March 19, 2021
Completion date prior to this CO:	March 19, 2021
New Completion date after this Change Order:	June 11, 2021

Contractor and Owner acknowledge that the change in Contract Sum and Contract Time set forth above constitute the complete compensation and time extension for this change in the work including, but not limited to, Contractor's field and office overhead, profit and supervision and Owner's project expenses, inspection and administration costs.

  
 Accepted by: \_\_\_\_\_  
 CONTRACTOR

Authorized by: \_\_\_\_\_  
 OWNER

*Presley Obenshain, PM*  
 \_\_\_\_\_

Recommend Approval by:  
 19six Architects

**Enviroplex PCO LOG - For Change Order #2**

**Project:** Santa Cruz Branciforte - Classroom 1, Art Clsrm., Kinder and Resource Bldg. **Date:** 4/20/2021

Item Number	Description	Date Submitted	Amount	Date Approved	Amount Apprvd.	Status
1	Added Electrical	3/15/2021	\$1,160.56		\$0.00	Pending Approval
2	Added (2) windows	3/15/2021	\$2,542.52		\$0.00	Pending Approval
3	Increased awning size to 16'-0"	3/15/2021	\$3,769.92		\$0.00	Pending Approval

	<b>Total</b>	\$7,473.00		
	<b>Total Pending</b>	\$7,473.00	<b>Total Approved</b>	\$0.00



Santa Cruz - Branciforte AFE - Change Order #2 Added electrical/windows/awning size.

P-back Item #	Description	Unit	Qty	Piggyback Price	Total
3143	Metal awning style canopy (standing seam)	LF	16	\$ 235.62	\$ 3,769.92
	<b>Windows</b>				
	Daylighting windows, see "Daylighting" section below				
3204	3010 xo, obscured glass	EA	2	\$ 605.54	\$ 1,211.08
3215	8040 xox - Vinyl Standard Color Selection	EA	1	\$ 1,331.44	\$ 1,331.44
	<b>Electrical infrastructure</b>				
3502	Duplex receptacle	EA	2	\$ 127.47	\$ 254.94
3506	Dedicated Circuit	EA	2	\$ 452.87	\$ 905.74
<b>Sub-Total</b>					<b>7,473</b>

PROJECT CLOSE OUT ITEMS					
	N/A				-
	N/A				-
	N/A				-
	N/A				-
	N/A				-
	<b>Total</b>				<b>-</b>
<b>Grand Total</b>					<b>7,473</b>

Notes:

- 1 Foundation design charges are waived if concrete foundations remain in ENV scope
- 2 Additional design & foundation costs may be incurred if the site specific soils condition or CGS review prompt footings that are outside of Enviroplex's standard foundation design
- 3 Pursuant to recent DSA guidelines as described on the new 1-MR form regarding the "Delegation of Authority for Modular & Relocatable Buildings", site specific inspection fees will be necessary if Enviroplex's structural engineer determines that he/she is required to personally inspect and observe construction site conditions and foundation progress. The scope and scale of this requirement will generally relate to a number of factors including, but not limited to, the experience of the foundation contractor, foundation design complexity, building square footage, geographic location and site & soils condition. These charges shall be owner responsibility and coordinated directly with Enviroplex's structural engineer. As outlined in the DSA bulletin, these responsibilities can be sub-delegated to the project's Architect of record at the owner's direction and discretion.



## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Fieldturf Change Order #1 for Mission Hills Middle School Athletic Field Replacement

**MEETING DATE:** May 5, 2021

**FROM:** Jim Monreal, Assistant Superintendent, Business Services

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve Fieldturf change order #1 for Mission Hills Middle School athletic field replacement.

**BACKGROUND:**

This change order consists of the replacement of fourteen 22' support posts with 18" diameter by 5'6" deep concrete foundations for fly-ball protection netting and bullpens as well as remaining posts not attached to the actual backstop due to lack of foundation and post welding deficiencies. The replacement of these posts is an important safety measure. The change order also includes the replacement of two batting cages, which was requested by the site athletic department. In addition, it includes the replacement and repair of a portion of the existing perimeter synthetic turf header board. The need for this replacement and repair was identified after construction began. And, finally the change order includes a 19-day extension to the contract completion needed because of a delay in the delivery of materials. This change was discussed and approved by the site bond committee on 04/26/2021. The previously approved contract amount was \$2,783,284.00 and the new total contract, including this change order, will be \$3,029,386.24.

**FISCAL IMPACT:**

Change Order #1 \$246,102.24, (8.84% increase to the contract), Measure A Funds (Restricted)

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

*Prepared by Trevor Miller, Director, Facility Services*

**AGENDA ITEM: 8.3.4.**



# CHANGE ORDER SUMMARY

April 22, 2021



VERDE DESIGN

Mr. Trevor Miller  
Santa Cruz City Schools  
405 Old San Jose Road  
Soquel, CA 95073

2455 The Alameda, Suite 200  
Santa Clara, CA 95050  
t 408.985.7200 f 408.985.7260  
www.verdedesigninc.com

**CHANGE ORDER NO:** Contract Change Order #1 Summary  
**PROJECT:** Mission Hill Middle School Athletic Field Renovation  
**OWNER:** Santa Cruz City Schools  
**ARCHITECT:** Verde Design Project No. 1909500  
**CONTRACTOR:** FieldTurf USA, Inc.

Mr. Miller,

We are respectfully submitting a request for approval of a change order to the contract amount awarded to FieldTurf as part of the Mission Hill Middle School Track and Field Renovation Project.

## THE CONTRACT IS CHANGED AS FOLLOWS:

### **Netting Posts:**

Per RPQ #1, the scope of work has been changed to align the new netting posts with the current backstop fencing at each of the baseball/softball fields. The additional work shall include labor to cut and roll back chain-link fence and post removal at 20 locations, installation of (3) 22' tall netting posts and (17) each 30' tall netting posts, set in line with existing fence in place of removed posts. Approximately 318 linear feet of 10' tall netting will be installed above the new netting posts.

### **Bullpen Areas:**

Per RPQ#2, the scope of work has been changed to add additional fencing to provide a bullpen area in the synthetic turf area along King. St. The scope includes additional installation of chain link fencing in this area and additional striping within the synthetic turf area.

### **Batting Cages:**

Per RPQ #3, the scope of work has been changed to install new batting cages behind the backstop fencing at each of the baseball/softball fields. The additional work shall include installation of (2) 3-sided 15'x59' galvanized chain link batting cages with netting tunnel and swing access gate (no chain link to be provided on batting cage roofs). Additional home plate and pitcher's rubber markings will be added to the synthetic turf surfacing within the batting cages.

### **Backstop Refurbishing:**

Per RPQ #4, the scope of work has been changed to include removal and replacement of the wood base boards at both backstops, in the amount of 120 lf of three high and 40 lf of four high 2x12" douglas fir base boards, painted to match the existing backstop color, and installed with new angle iron supports.

### **Header Replacement:**

The additional work described in this change order is for the removal and replacement of a portion of the existing synthetic turf header, and the installation of a 1/2" shim at the remaining existing header, as shown in the attached receipt. This additional material will be used to shim the header up to a height that will provide a seamless transition between the new field and the existing perimeter.

### **Fence Post and Footing Replacement:**

The additional work described in this change order is for the removal and replacement of (14) existing fence posts and footings along the existing backstops. This work is included due to conditions discovered during the construction process revealing improperly secured posts and footings.



**VERDE DESIGN**

2455 The Alameda, Suite 200  
Santa Clara, CA 95050  
t 408.985.7200 f 408.985.7260  
www.verdedesigninc.com

The Original Contract Sum was:	\$2,783,284.00
The net change by previously authorized change orders:	\$ 0.00
The Contract Sum will be increased by the Changer Order in the amount of:	\$ 246,102.24
The Contract Sum, including this Change Order, will be:	\$3,029,386.24
The Contract Time will be increased by:	33 days

If this contract change order meets with your approval, please sign this proposal below.

Verde Design \_\_\_\_\_

Architect (Firm name):

  
Signature:

Mark Baginski, RLA \_\_\_\_\_


Printed Name and Title:

April 22, 2021 \_\_\_\_\_

Date:

FieldTurf USA, Inc. \_\_\_\_\_

Contractor (Firm name):

 Digitally signed by Darren Gill  
DN: cn=Darren Gill, o=FieldTurf USA, Inc., ou,  
email=dgill@feldturf.com, c=US  
Date: 2021.04.23 08:07:50 -05'00'  
Signature:

Darren Gill - Vice President of Marketing  
and Innovation \_\_\_\_\_

Printed Name and Title:

4-23-21 \_\_\_\_\_

Date:

Santa Cruz City Schools \_\_\_\_\_

Owner (Firm name):

\_\_\_\_\_  
Signature:

\_\_\_\_\_  
Printed Name and Title:

\_\_\_\_\_  
Date:

## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** M3 Environmental Proposal for Soquel High School Roof Replacement Hazardous Materials Inspection

**MEETING DATE:** May 5, 2021

**FROM:** Jim Monreal, Assistant Superintendent, Business Services

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve M3 Environmental proposal for hazardous materials inspection of the Soquel High School Roof Replacement.

**BACKGROUND:**

This proposal consists of hazardous materials inspection primarily for asbestos-containing material and lead-containing paint for the removal and replacement of the flat roofs at Soquel High School.

Roof Install	\$900,091.00 (board approved and budgeted)
Roof Material	\$681,801.58 (board approved and budgeted)
Hazardous Materials Inspection	\$1,650.00
Estimated Total	\$1,583,542.58

**FISCAL IMPACT:**

\$1,650.00, Measure A Funds (Restricted), representing 0.004% of the overall site budget \$34,830,967.00 is the total Bond Allocation to Soquel High School

This work is in direct support of the following District goals and their corresponding metrics:

- Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.
- Goal #5: SCCS will maintain a balanced budget and efficient and effective management.
- Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

*Prepared by Trevor Miller, Director, Facility Services*

**AGENDA ITEM: 8.3.5.**



April 2, 2021

Mr. Trevor Miller  
Director of Facilities  
Santa Cruz City Schools  
536 Palm Street  
Santa Cruz, CA 95060  
831.429.3904 (p)

Via email:  
[trevormiller@sccs.net](mailto:trevormiller@sccs.net)

Subject: Proposal for Hazardous Materials Inspection for the Portico Roof Replacement Project at Soquel High School Located at 401 Soquel San Jose Road in Soquel, California  
Proposal No. 213151

Dear Mr. Miller:

M<sup>3</sup> Environmental LLC (M<sup>3</sup>) is pleased to present this proposal to provide hazardous materials inspections (primarily asbestos-containing material [ACM] and lead-containing paint [LCP]) for the removal and replacement of the portico roofs at Soquel High School located at 401 Soquel San Jose Road in Soquel, California. This proposal is based on information provided to M<sup>3</sup> via telephone conversation and e-mail on February 11, 2021.

#### Project Understanding

M<sup>3</sup> understands that portico roofs are to be replaced. The school will be vacant and therefore destructive testing will be performed. All accessible exterior and roofing materials will be tested.

#### Scope of Work

This proposal presents the services needed to successfully complete this project based on the above understanding as follows:

- Conduct a walk-through inspection of the portico roofs to delineate the scope of work, and to sample suspect ACM and LCP.
- Analyze collected samples in an American Hygiene Association-accredited laboratory using polarized light microscopy (PLM) for asbestos and flame atomic absorption (FAA) for lead.
- Conduct an inspection for other hazardous materials such as PCB light ballasts, fluorescent light tubes, and mercury switches.
- Prepare and submit a written report for the site at the completion of the project that will include field floor plans showing sample locations, laboratory documentation for all samples collected, and recommendations as appropriate. We will provide estimates of the quantities of each type of ACM and identify LCP by component.

#### Fees

All services described will be provided for a fee of **\$1,650**.

Our fee is based on the following assumptions:

- Some damage to building materials will be caused by inspection and sampling activities.
- Samples will be analyzed on a 3-day laboratory turnaround time.

Although a reasonable effort will be made to identify suspect materials, this does not guarantee that all possible sources of hazardous materials will be identified as certain building materials may be inaccessible

or hidden by walls, flooring, partitions, etc. During demolition or renovation operations, building materials may be uncovered that may be suspect. These materials should be sampled and identified before activities resume.

Thank you for the opportunity to submit our proposal to you. We look forward to working with you on this project. If you have any questions, please call me at 831.649.4623.

Sincerely,  
M<sup>3</sup> Environmental LLC

A handwritten signature in black ink, appearing to read "C. Gatward", written in a cursive style.

Chris G. Gatward  
Principal  
California CAC No. 92-0216

## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Robert A. Bothman Construction Proposal for Branciforte Small Schools Domestic Water Line

**MEETING DATE:** May 5, 2021

**FROM:** Jim Monreal, Assistant Superintendent, Business Services

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve Robert A. Bothman Construction proposal for Branciforte Small Schools domestic water line.

**BACKGROUND:**

This proposal consists of material and labor to install a new domestic water line to the Alternative Family Education campus. The existing line is too small to meet the site needs.

**FISCAL IMPACT:**

\$28,347.64, Measure B Funds (Restricted), representing 0.32% of the overall site budget \$8,759,099.00 is the total Bond Allocation to Branciforte Small Schools

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

*Prepared by Trevor Miller, Director, Facility Services*



## PROPOSAL

**March 31<sup>st</sup>, 2021**

**Mr. Christopher Garcia**  
Construction Project Manager  
Santa Cruz City Schools  
536 Palm Street  
Santa Cruz, CA 95060

**PROJECT: Branciforte Small Schools Campus Domestic Water Line**  
**ESTIMATE NO. 21-108**

Dear Mr. Garcia

Robert A. Bothman, Inc. proposes to furnish and install work for the above referenced project per plans and specifications by MADI Architecture dated 3/21/2021 and in accordance with Robert A. Bothman, Inc. Standard Proposal Conditions (see attached).

**Addenda Noted:**

No. 1 Water Service 3/21/21

**Applicable Specification Section(s) include:**

02 41 00 Demolition  
31 00 00 Earthwork  
31 23 33 Trenching and Backfilling  
32 12 16 Asphalt Paving  
33 30 16 Piped Utilities (Domestic Water)

**Specific Inclusions:**

**Mobilization / General Conditions:**

- Provide RAB project superintendent, project management, safety inspections, and scheduling
- Provide USA, existing conditions potholing and investigating
- Provide equipment mobilization
- Job site clean-up of RAB scope of work items

**Site Demolition & Clearing:**

- Sawcut roughly 70+ LF of existing Asphalt Paving, trench and remove spoils
- Off haul Asphalt and associated spoils
- Trench and demo roughly 260+ LF of existing Sod / Soil

**Earthwork / Base Rock / Asphalt Paving:**

- Install bedding sand and compact in trenched AC area
- Install baserock and compact in trenched AC area
- Install new Asphalt Paving in AC area, vibrate and compact to comply with existing conditions, smooth roll finish
- In Sodded area, backfill with native soil and compact for new water line

**Underground Utilities:**

Potable Water Utilities

- Install roughly 330+ LF of new 2” water line from existing line.
- Install 2 new valves with boxes / lids from point of connection (near classrooms) to new valve with box (new construction site)
- Install tracing wire throughout domestic water line trench
- Install Blue ID Tape throughout domestic water line trench

**Pricing:**

<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>TOTAL</u>
1	Domestic Water Line Scope	1 LS	\$ 28,347.64
<b>GRAND TOTAL</b>			<b><u>\$ 28,347.64</u></b>

If you have any questions, please feel free to contact our office.

Submitted by:

Accepted by:

**Robert A. Bothman, Inc.**

**Santa Cruz City Schools**

Company Name

By: Marco Casillas  
 Marco Casillas / Senior Project Engineer

By: \_\_\_\_\_

Name & Title: \_\_\_\_\_

Date: \_\_\_\_\_

### **Specific Exclusions:**

- Anything not part of "Specific Inclusions" is excluded from this bid proposal.
- No Sod restoration on field (to be performed by owner)
- Permit and encroachment fees
- Utility company fees
- Temporary facilities such as site security fencing, sanitary facilities & hand wash stations, and project signs
- Tree protection measures for on-site trees
- Cost of construction water or import off-site construction water
- Traffic control for either on-site or off-site work
- Pre-construction survey of existing site to verify topography elevations
- Removal of any hazardous materials including any contaminated soils, lime treated soils, asbestos, lead paints, or all other hazardous materials that may be found in transit buried pipelines, paint materials on buildings or any other structure of surface to be removed from the project.
- QSD storm water plan development, SMARTS data implementation, and QSP weekly inspections, monitoring, reporting, annual reporting, etc
- All hydronics utility systems including excavation, installation, backfill, and handling of spoils
- Fire Service / Suppression Engineering
- Keyways subdrain or any other perforated pipe subdrain not shown on the plans
- Final connection of utility stub-outs to within 5' of building footprint
- Bollards at electrical equipment and fire hydrants
- TV inspection of existing or completed storm drain and sanitary sewer lines and structures
- Handling and off-haul of spoils generated by other trades
- Cathodic Protection
- Cement wash finish
- Dewatering for any part of this project including bad weather or excavation to a water table or any other reasons
- Winterization of any footings or piers
- Foundation perimeter backfill after completion of slabs
- Retaining wall backfill, perforated pipe, or waterproofing
- Temporary or permanent shoring of metal decks for concrete pour deflection
- Furnish and maintain any decking safety railing and cabling around perimeters or deck openings
- Metal decks cleaning prior to rebar installation
- Furnish any embed, template or shop drawings needed in concrete.
- FF/FL Survey and As-built
- Fire Service / Suppression Engineering
- Any and all waterproofing
- Densifiers, hardeners, and/or concrete sealers applied to finished surfaces
- Any slab polishing or epoxy coating for finished floor systems
- Concrete for any pads on any wood framed floors
- Furnish or install any concrete floor drains
- Tooled Joints
- Waterstops at MEP Penetrations
- Concrete expansion or sawcut joint caulking

- BIM Modeling
- Rebar welded to structural / miscellaneous steel
- Light pole bases for electrical, housekeeping pads/pads for other trades (i.e., mechanical/plumbing, electrical, etc.)
- Fence and gate posts footings
- Earthwork grading for Landscaping areas after lime treatment or over-build of compacted soil for subgrades and building pads

**Specific Conditions/Qualifications:**

- **COVID-19:** Due to the unknown future impacts of the COVID-19 health crisis including the constantly changing work restrictions and work requirements RAB is not able at this time to include for our work in our proposal, any and all costs associated with “future” governmental or agency construction requirements including all work restrictions, protocols, guidelines and or practices.
- RAB will monitor, document and memorialize “at that time” any anticipated added costs and schedule impacts associated with changes in work restrictions, protocols, practices, demobilization, job suspension, time ordered to not work, loss of production or remobilization, and as such RAB reserves its rights in these regards to report these changes in work and be compensated accordingly.
- RAB will not be subject to any delay penalty provisions due to our inability to procure inspections and/or materials for this project.
- Prices based on current prevailing wages
- Prices based on current union wages
- Prices based on using skilled and trained workforce
- Pricing is based on award of full scope of work as a single package. Selective award of line item scopes, if acceptable to RAB, will result in additional costs.
- RAB contract change order mark-up to be 15% on self-performed work and 7.5% on subcontractor work based on the labor and equipment rates listed below within this proposal
- On-site water to be used for construction water and dust control, prices do not include any costs to import recycled water
- **[If not performing earthwork]** Earthwork rough grading by others for landscape/planting areas to be rough graded to within +/- 0.20 feet with suitable materials (not contaminated/no lime treated soils, no aggregates, etc.)
- Concrete pours based on the following:
- Due to the unpredictable energy costs and availability RAB reserves the right to pass on increased costs over 5% to the cost of natural gas, electricity, and/or petroleum products passed on by our suppliers and truckers. Asphalt concrete is based on a current liquid asphalt price of \$535 per ton
- Rough finish grades for paving work to be left to within +/- 0.10 foot and in landscape areas to within +/- 0.20 foot
- All building utilities will be brought to within 5’ of building footprint for connection by others
- Others to ensure site is clean and ready for RAB for all concrete pours
- Others to provide protection of exposed concrete slab, walls, and site concrete paving areas after pours
- All layout and survey for corner hubs, benchmarks and permanent points provided by and maintained by G.C.

- Two (2) offset center lines for walls and columns, layout for block-outs at slabs, layout for slab edge forms, embeds and bench marks as required. Permanent control points to be maintained at each level, or as required.
- Lay out for all embeds will be provided and marked on form work by others prior to embed installation
- G.C will inspect / approve embed installation prior to each pour.
- All pipe spools / penetrations will need to be coordinated with RAB forming and assisted by G.C to install.
- All utility (i.e. water, electrical, plumbing, and mechanical) “stub-up connections” will be set  $\frac{3}{4}$ ” below finish floor and protected / plugged by others.
- G.C. to provide layout drawings from structural steel contractor for column layout.
- This proposal is contingent upon our review of final and complete construction documents.
- No geotechnical report has been provided for this project.

**Robert A. Bothman, Inc. (RAB) Standard Proposal Conditions**  
**Project: Branciforte Small Schools Campus – Domestic Water Line**

This proposal is based upon the following unless specifically noted to the contrary.

**Standard Inclusions**

1. All labor for our work only
2. All materials for our work only
3. All equipment for our work only
4. Traffic Control for **RAB** Work only

**Standard Exclusions**

1. Work of specification sections not specifically noted
2. Bonds, permits or permit fees (call for bond rate if applicable)
3. Liquidated damage penalties
4. Testing and/or inspection or related fees
5. Parking fees
6. Owner/G.C. safety program related fees
7. Survey or construction staking
8. Layout, verification or coordination of other trades
9. Furnish of temporary power, water or access roadways
10. Construction fencing or temporary toilets
11. Furnish of dumpsters
12. Traffic or pedestrian control for work by others
13. Protection from inclement weather
14. Protection of our completed work
15. Utility location or relocation
16. SWPPP preparation or SWPP BMPs/erosion control measures, implementation, maintenance or removal
17. Furnish, maintenance or removal of concrete washouts U.O.N.
18. Additional costs due to unknown surface and subsurface conditions, including but not limited to, dewatering
19. Tree protection
20. Demolition
21. Rough, finish grading or compaction of hardscape areas, landscape areas or building pads to specified tolerance
22. Aggregate base below concrete to specified tolerance U.O.N.
23. Concrete accelerators or retarders due to circumstances beyond the control of **RAB**
24. Waterproofing, caulking of expansion joints, epoxy joint fillers or sealants U.O.N.
25. Vapor emission control systems
26. Under-slab termite treatment
27. Soil/aggregate sterilant
28. Furnish of all embedded steel hardware
29. Shoring of any kind U.O.N.
30. Any and all scaffolding
31. Grouting of column bases
32. Light pole bases, housekeeping pads, signage or site fixture footings U.O.N.
33. Concrete backfill/envelope at MEP penetrations below foundation.
34. Handrail / guardrail
35. Furnish or installation of concrete or steel bollards installed in concrete
36. Over-excavation/soil stabilization
37. Backfilling or foundation drainage
38. Off-haul of spoils U.O.N.
39. Rock drilling or pier casing
40. Rock excavation
41. Hazardous material handling
42. Overtime work

**Standard Conditions**

1. Pricing firm for 30 days
2. Pricing is based on acceptance of all bid items included in this proposal in their entirety. Pricing is subject to change upon acceptance of only select bid items without prior **RAB** approval.
3. If price is accepted (either by execution of proposal or receipt of contract/subcontract), **RAB** reserves the right to review and negotiate contract/subcontract for mutual acceptance.
4. **RAB** Proposal to be incorporated by reference into contract documents. In the event of any discrepancy, conflict, or ambiguity between or among the Contract Documents and this **RAB** proposal, the terms and conditions of this **RAB** proposal shall take precedence.
5. Sequence and timing of **RAB** work to be in accordance with mutually agreed upon schedule.

6. Pricing based on work being performed in one move-in(s) and continuous work operation for each move-in. Additional move-ins will be charged at \$ 2,500.00 each.
7. It shall be the responsibility of the Owner/General Contractor to provide safe access for all **RAB** personnel, equipment and material to all areas of work.
8. It shall be the responsibility of the Owner/General Contractor to provide suitable staging and storage areas for **RAB** equipment and materials.
9. G.C will provide adequate access around each structure and within 20 feet of our work for movement of hoisting equipment for the duration of the project.
10. Should conditions be encountered in performance of RAB work which differ from those included in contract documents or ordinarily encountered and generally recognized as inherent in work of character provided in contract, an equitable adjustment and time extension will be made to cover the resulting cost.
11. G.C. is to provide on-site parking or pay for off-site parking for all RAB personnel.
12. Payments invoiced by the 25th of the month to be paid by the 25th of the following month.
13. Piers are figured at plan depth. Additional depths due to soils engineer recommendations will be billed accordingly.
14. **RAB** will provide a minimum class "B" finish for all exposed formed surfaces in accordance with ACI 347 and ACI 301
15. **RAB** assumes no responsibility for concrete cracking.
16. **RAB** shall provide general cleanup of our work with debris to be deposited into dumpsters provided by others.
17. G.C. to provide all project coordination.
18. G.C. to provide RAB three sets of updated plans and specifications.

<b>LABOR TIME AND MATERIAL RATES EFFECTIVE THROUGH JUNE 30, 2021 AFTER JUNE 2022, RATES WILL INCREASE APPROXIMATELY \$3.00 ON THE BASE RATE</b>				
<b>LABOR CLASS</b>	<b>REGULAR</b>	<b>HALF TIME PREMIUM</b>	<b>TIME AND ONE HALF</b>	<b>DOUBLE TIME</b>
Carpenter Foreman	\$ 128.17	\$ 42.69	\$ 170.86	\$ 213.55
Carpenter	\$ 116.59	\$ 36.90	\$ 153.49	\$ 190.38
Cement Mason Foreman	\$ 104.74	\$ 34.28	\$ 139.02	\$ 173.30
Cement Mason	\$ 95.79	\$ 29.80	\$ 125.58	\$ 155.38
Laborer Foreman	\$ 98.13	\$ 31.59	\$ 129.72	\$ 161.31
Laborer	\$ 88.21	\$ 26.62	\$ 114.83	\$ 141.45
Operator Foreman	\$ 109.50	\$ 33.52	\$ 143.01	\$ 176.53
Operator	\$ 106.34	\$ 31.94	\$ 138.27	\$ 170.21
Site Superintendent	\$ 132.91	\$ 44.70	\$ 177.62	\$ 222.32
General Superintendent	\$ 139.45	\$ 47.97	\$ 187.42	\$ 235.39
Project Engineer	\$ 92.02	\$ 37.63	\$ 129.65	\$ 167.29
Project Manager	\$ 153.57	\$ 63.93	\$ 217.50	\$ 281.43

<b>EQUIPMENT TIME AND MATERIAL RATES EFFECTIVE THROUGH JUNE 30, 2021</b>		
<b>Equipment</b>	<b>Cost Basis</b>	<b>Rate</b>
10- Wheeler	HR	\$ 111.00
Backhoe	HR	\$ 90.00
Auger Attachment	DAY	\$ 289.00
Hi-Ram Attachment	DAY	\$ 633.00
Bobcat	HR	\$ 51.00

Auger Attachment	DAY	\$	289.00
Hi-Ram Attachment	DAY	\$	465.00
Compressor W/Hammer	DAY	\$	265.00
Dozer (D-4)	HR	\$	78.00
Dozer Large (D-6)	HR	\$	116.00
End Dump	HR	\$	128.00
Excavator	HR	\$	176.00
Compaction Wheel Attachment	DAY	\$	753.00
Hi-Ram Attachment	DAY	\$	937.00
Extruded Curb Machine	DAY	\$	1,053.00
Flat Bed	HR	\$	128.00
Forklift	HR	\$	56.00
Forklift - Gradall	HR	\$	86.00
High Side End Dump	HR	\$	128.00
Loader	HR	\$	133.00
Mini-Excavator	HR	\$	68.00
Motor Grader JD	HR	\$	124.00
Motor Grader CAT 140M	HR	\$	165.00
Pick-up Truck	HR	\$	26.00
Riding Concrete Trowel	DAY	\$	275.00
Roller-36	HR	\$	58.00
Roller-66	HR	\$	69.00
Roller-84	HR	\$	84.00
Scraper 613	HR	\$	166.00
Scraper 623	HR	\$	258.00
Sheeps Foot 66"	HR	\$	88.00
Sheeps Foot Compactor 815	HR	\$	171.00
Soff-Cut Saw	DAY	\$	305.00
Tractor	HR	\$	71.00
Material Conveyor	DAY	\$	473.00
Rotovator	DAY	\$	473.00
Top Maker Turf Pulverizer	DAY	\$	2,153.00
Transport	DAY	\$	1,225.00
Trencher	HR	\$	58.00
Walk Behind Concrete Trowel	DAY	\$	150.00
Water Truck (4000 Gallon)	HR	\$	111.00
Water Truck (2500 Gallon)	HR	\$	101.00

The above rates do not include General Liability Insurance. General Liability Insurance will be added to the Gross Billing at a rate of \$5.80/\$1,000.00. All equipment rentals subject to a 4-hour minimum unless otherwise noted. Rentals subject to RAB standard terms and conditions. All T&M (labor, equipment & materials) work will be marked up 15% for overhead and profit. Customer to provide safe workplace for the



equipment ordered and supplied. Attachments are subject to an 8-hour minimum. Transport cost required for the movement of all equipment not currently on site.

## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Serrano's Expert Tree Service, Inc. Santa Cruz High School Tree Removal

**MEETING DATE:** May 5, 2021

**FROM:** Jim Monreal, Assistant Superintendent, Business Services

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve Serrano's Expert Tree Service, Inc. Santa Cruz High School tree removal.

**BACKGROUND:**

The arborist provided a report addressing trees in close proximity to the utility project at Santa Cruz High School and indicated that the amount of root loss that will occur during trenching on Walnut Avenue will be too much for the Chinese Elm and Douglas Fir trees to survive and therefore recommends their removal. The utility service must be replaced and there are no alternative locations for these trenches. This proposal is for the removal of the Chinese Elm and Douglas Fir trees.

**FISCAL IMPACT:**

\$4,800.00, Measure A Funds (Restricted), representing 0.15% of the overall site budget  
\$32,072,783.00 is the total Bond Allocation to Santa Cruz High School

This work is in direct support of the following District goals and their corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

*Prepared by Trevor Miller, Director, Facility Services*

**AGENDA ITEM: 8.3.7.**

# SERRANO'S EXPERT TREE SERVICE, INC.

37 Years of Experience  
 7-Day Service – FULLY INSURED PL & PD – Free Estimates  
 (408) 269-8756 – (650) 322-1125  
 Cont. Lic. #977688

Company Name: Santa Cruz City Schools  
 Attn: Trevor Miller  
 Address: 133 Mission Street, Suite 100  
 City-State-Zip: Santa Cruz, CA 95060  
 Phone: 831-429-3904  
 Email: [trevormiller@sccs.net](mailto:trevormiller@sccs.net)

Date: 04/16/2021  
 Quoted by: Dave Wood  
 Job Address: Santa Cruz Highschool

Notice: We will furnish equipment, materials, and labor necessary to complete the work listed below. Quotations are subject to change after 30 days.

ITEM	Tree and Plant Healthcare Recommendations	AMOUNT
1	Walnut Street - Remove (1) each Chinese Elm and Douglas Fir and grind stump	\$4,800.00
<b>Total</b>		<b>\$4,800.00</b>

TERMS & CONDITIONS: Payment is due upon work completion. Our training and feeling of responsibility assures the safety of your property. However, accidents happen, even to the best. So, SERRANO'S EXPERT TREE SERVICE, as additional protection to you, has covered this work by Insurance for Property Damage, Public Liability and Worker's Compensation. We are not responsible for damage to property not readily visible or to underground installations. Client agrees to get and pay for all government permits and any third party permission required for this work to be done as described. Client agrees the above price is based on payment as described above and if owner pays later than later than described, SERRANO'S EXPERT TREE SERVICE and client agrees the time price differential is five percent (5%) of the unpaid price for each calendar month or part thereof lapsing after the above due date before payment. Regardless of this time price differential, the unpaid balance shall be due in full within 30 days of the work completion date and shall bear interest from that time at eight percent (8%) per year until paid. In the event of litigation, arbitration, or other proceedings by which one party either seeks to enforce its rights under this Agreement, or seeks a declaration of any rights or obligations under this Agreement, the non-prevailing party shall reimburse the prevailing party for all reasonable attorney fees and costs resulting there from.

BILLING ADDRESS:  
 110 OAK RIM CT. STE 56, LOS GATOS CA 95032

CLIENT APPROVAL: \_\_\_\_\_  
 Date: \_\_\_\_\_

WE ACCEPT VISA & MASTERCARD

## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Update on Expanding In-Person Services & Academic Interventions and Support

**MEETING DATE:** May 5, 2021

**THROUGH:** Kris Munro, Superintendent

### **BACKGROUND:**

In March of 2020 Santa Cruz County Schools pivoted to distance learning, in what many expected to be a temporary solution to the rising pandemic. As cases continued to increase it became evident that distance learning would need to continue for longer than the three weeks that were originally anticipated. Since this transition to distance learning, it has been Santa Cruz City Schools' goal to return to full time in-person instruction. Over the course of the last year the District identified and has been actively working through the five phases of reopening.

Santa Cruz City Schools' Phases of Reopening:

1. Emergency Distance Learning
2. Organized Distance Learning
3. Expanding Small Cohorts
4. In-Person Hybrid Instruction
5. In-Person Full Time Instruction

On March 15, 2021, Transitional Kindergarten and Kindergarten classes opened for Hybrid Instruction, with 1st-5th grades beginning Hybrid on March 22 and middle and high schools beginning on April 5. Santa Cruz City Schools is currently in Phase 4 of reopening, and while this is a huge accomplishment, it is by no means the end of the road. The District continues to actively work towards Phase 5: In-Person Full Time Instruction. Elementary schools began five days a week of instruction on April 19. Human Resources is hiring additional staff so that secondary schools are able to reopen five days a week and meet the 3 feet distancing requirements set by the California Department of Public Health in August.

Staff will provide an update on expanding in-person services that will focus on the following:

- Review of County COVID Data
- Update on Multi-year Student Intervention Plan
- Update on Expanding Learning Opportunities Grant Plan
- End of Year Celebrations and Ceremonies
- Update on Planning for 2021-22

### **FISCAL IMPACT:**

Final fiscal impact of COVID safety preparations and interventions TBD

**AGENDA ITEM: 8.5.1.1.**

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

# Expanding In-Person Services & Academic Intervention and Support

Wednesday, May 5, 2021



# Tonight's Update:

- Review of **County COVID Data**
- Update on **Multi-year Student Intervention Plan**
- Update on Expanding Learning Opportunities Grant Plan
- Update on **Hybrid Implementation and Transition to Elementary Daily Instruction**
- End of Year Celebrations & Ceremonies
- Update on Planning **for 2021-22**



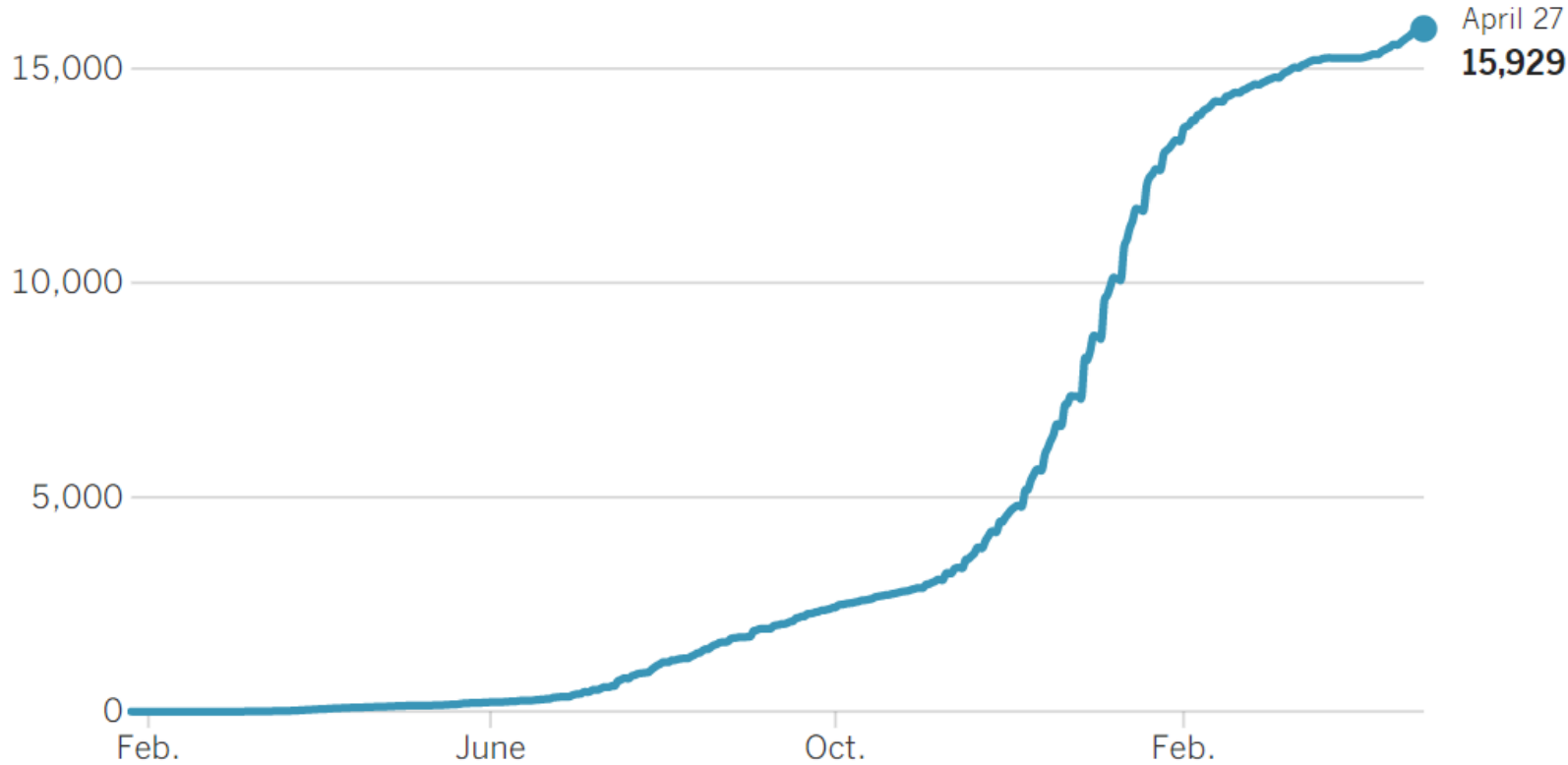
# State Monitoring System

- **Rate of new cases & test positivity determine tiered placement**
  - SC County—2.1 adjusted case rate (**orange**/moderate)
  - SC County—0.8% positivity rate (**yellow**/minimal)
  - SC County—1.7% Health equity quartile positivity rate (**yellow**/minimal)
  - SC County—Tier 3: “Moderate” Risk
- **Counties must remain in a tier for at least 3 weeks before moving forward**
- **To move forward, county must meet next tier’s criteria for two consecutive weeks**
- **If county metrics worsen for two consecutive weeks, county moves to a more restrictive tier**

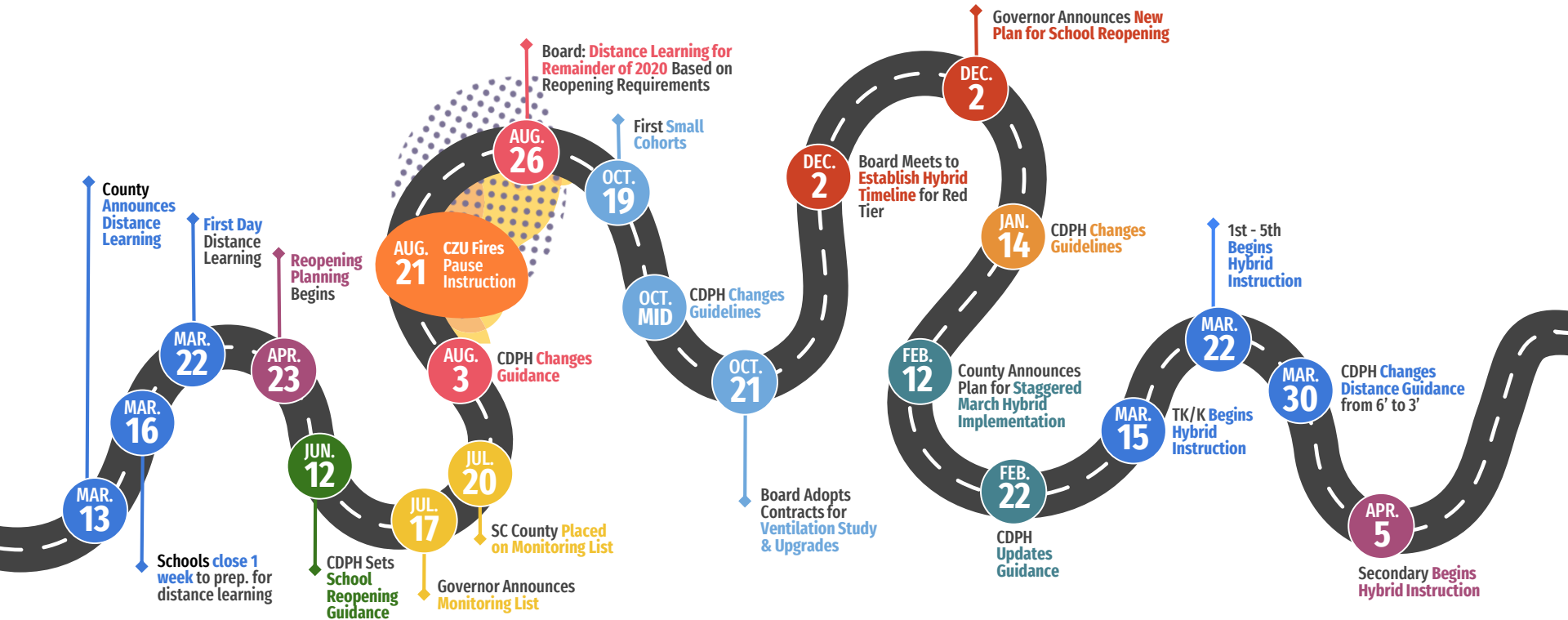




# Cumulative cases



# The long road **Back**



We've been  
working through a  
**Phased Timeline**  
since **March 2020**.

Hybrid **is not**  
our end goal.



PHASE ONE

# Emergency Distance Learning

March-June 2020

- Teacher Training in Technology Tools
- Inventing Instructional Framework
- Distributing Technology
- Little Data on Virus

PHASE TWO

# Organized Distance Learning

Aug. 2020 - March 2021

- Curriculum Designed for New Medium
- Consistency & Support
- Sustainable Engagement
- More Data on Virus

PHASE THREE

# Expanding Small Cohorts

Oct. 2020 - March 2021

- Establishing Safety Protocols
- Gradual Expansion of In-Person Services
- Pave the Way for Hybrid
- Evolving Data on Virus Informs Policy

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PHASE FOUR

# In-Person Hybrid Instruction

March 2021

- Scaling-Up Safety Protocols
- Policy Defined by State Guidelines
- Expedited Timelines with vaccines
- Transparency with COVID Dashboard

PHASE FIVE

# In-Person Full-Time Instruction

April 2021 Elementary  
August 2121 Secondary

- Contingencies Built for variable spacing requirements
- Proactive Planning for many paths to normalcy
- Anticipating new state guidance

# Multi-Year Intervention Planning for **Spring 2021** through **Summer 2022**

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- Ongoing in-person & virtual **academic & social/emotional interventions & support** this spring
- Ongoing preparations for **Summer School**
  - Elementary Enrollment 339
  - Middle School Enrollment 101
  - High School Enrollment 126
- Development of **master schedules for 2021-22** interventions
- Continued **stakeholder engagement**
- Formalizing **Expanded Learning Opportunities Plan**



# Expanded Learning Opportunities Grant SB86

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- **State requires a written plan to be approved by the Board by June 1st**
- **Community Input**
  - Family, student and staff surveys
  - Thought Exchanges
  - Student focus group zoom meeting
  - Parent Leader Dinner
  - District Advisory Committee
  - Reopening Advisory Committee
  - Family Webinars and Zoom Meetings
  - District English Language Advisory Committee
  - Leadership Planning Meetings to Synthesize Stakeholder Input
  - Board Interventions Ad Hoc Committee



# Update on Hybrid & Daily Instruction Student Voices

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- **Samantha, Grade 6:** *"It's good to see friends and teachers."*
- **Owen, Grade 7:** *"The best part is seeing friends. I got distracted at home and now that I am back at school I can't get distracted. It's nice"*
- **Finn, 3rd grade:** *"It's so exciting but pretty different. We've been on Zoom for over a year and I really like being in person. It's different because we have to wear masks and be distant. I wish COVID would be over so we can do fun things like Reading Buddies."*
- **Jackson Bean, 4th grade:** *"Being back at school is really because I finally get to see kids my age and I get to play on the play structure."*
- **Riley Turner, Senior:** *"Being back at school has been a refreshing change that was greatly needed in my schedule. I've been having fun interacting with the students and teachers in class, making the learning environment much more vibrant."*



# Update on Hybrid & Daily Instruction Student Voices

---

- **Kevin Falkenroth, Senior:** *“Returning to school feels refreshing and it's a lot easier for me to focus and learn.”*
- **Morgan Jett, Sophomore:** *“Being back in school helps me become more motivated. It has made me feel more inclined to do my work during the given class period and I am very very happy to be back.”*
- **Maddie Weisblatt, Senior:** *“As a senior, it is so nice to spend my last few months on campus. I have been very impressed with how students, teachers, and the district have handled our return to school and am very grateful to be back.”*
- **Jack Hanson, Sophomore:** *“I am overjoyed to be back in person. I learn a lot better in the classroom and love that I can see people regularly now. Thank you for all the work you have done to get us to this point.”*
- **Saana Kayser, Freshman:** *“It feels sensational to come to Soquel High for the very first time! Distance learning created an isolating atmosphere so being able to return to campus has been quite enjoyable.”*





# Update on Hybrid & Daily Instruction Student Voices

---

How does it feel to  
be back at school?

Really good. - Lucas

I like going to school. - Mari

It feels very nice. - Finley <sup>It is fun.</sup>

It feels super good. - Greyson

Very good. - Ashby

Very ~~very~~ very good. - Zia

It is nice to see your friends.

I enjoy it. - Asher

-Bailey

I like it. - Kozen

It feels healthy in my body to  
move and be outside. It feels  
joyful in my heart to see and  
teach kids in person. I love being  
on TEAM ROOM 6. - Ms. Tina



# Update on Hybrid & Daily Instruction Student Voices

you know  
I really love  
school and the  
fact that we  
had to stop was  
really sad and I  
am sooo happy  
to be back! I love

How does it feel  
to be back at  
school?

it feels  
great!

it's so  
cool we're  
back to  
school!

IT is exciting to  
be back in school!  
Really fun!

it's  
Nice

I Love seeing David  
all of my friends

idunno... JESUS!

good and fun

School has been  
really fun and  
it has been  
nice seeing  
my friends  
Aurora

It is very different,  
but great! It's so  
good to see  
my friends!  
~ Hazel Rummie

Blake Suttler

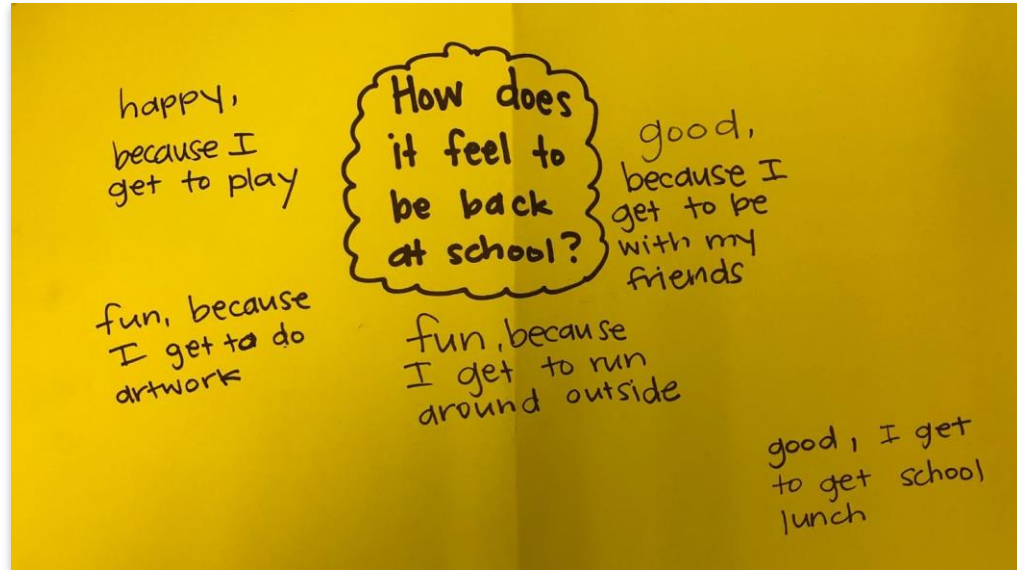
I mean  
it's cool to  
be back  
at school  
and it's fun!

really good

300/435

# Update on Hybrid & Daily Instruction Student Voices

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# Update on Hybrid & Daily Instruction Staff Voices

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- **Teacher Shannon Blake:** *"I am sooo glad to be back!"*
- **Teacher Susie Heady:** *"It is a joyful, fulfilling experience to watch kids connect with others, make friends, learn games, sing together--it's just amazing!"*
- **Teacher Shanna Kiesz:** *"Being back with students in-person feels like a terrible weight has been lifted from my shoulders. It is really nice to get to do my job again without the constant panic and mania of preparing adequate online lessons, managing zooms, replying to unending emails from families. I am sleeping better. I am having fun at my job again."*
- **Teacher Carmen Zuniga:** *"¡Fantástico! I love the opportunity to get to be with students in person. Many of them have a different personality than what I had seen on Zoom.. I love to see the beautiful smiles on their faces as they enter the classroom especially when they see a friend. I'm very happy to be back in school!"*



# Update on Hybrid & Daily Instruction Staff Voices

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- **School Counselor:** *"The best thing is to be back with the students and my colleagues. I never want to work from home again."*
- **Teacher Jessica Hoffschneider:** *"Despite the challenges of hybrid instruction, getting back into the classroom with students has been a much-needed, refreshing change of pace. It has been wonderful to watch the students in the classroom quickly settle into new routines, collaborate with each other, and make new friends."*
- **Teacher Marco Lucadano:** *"Being back in school has been a transformational experience for me. After all we have been through this past year, the satisfaction of finally having the opportunity to meet my students face to face, and once again work with my amazing colleagues, has been overwhelming and nothing short of inspirational. The first day back left me with the same excited feeling I had 10 years ago on my first day of teaching at Soquel High, overflowing with ideas and excitement for this new chapter to unfold."*



# End of year celebrations & ceremonies

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- **Elementary and Small Schools promotions on school sites**
- **Middle School Completion Ceremonies at DeLaveaga Park**
- **High School Graduations at each high school stadium**
- **High School Senior celebrations being planned using most recent COVID outdoor guidance**



# Planning for 2021-22

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**Reopening Advisory Committee  
(Students, Parents, Staff) April 26**

**Hiring and preparation for reduced  
class sizes in secondary to allow for  
five-days a week of instruction**

**Planning for online options for  
families**

**Anticipation of new State Guidance  
in June**





# Final thought . . .

Remember to celebrate  
**milestones**  
as you prepare  
for the road ahead.

-Nelson Mandela





# Questions?



## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Multi-Tiered Systems of Support: A Focus on Decision Points - Student Study Teams and 504s

**MEETING DATE:** May 5, 2021

**FROM:** Dorothy Coito, Assistant Superintendent of Educational Services

**THROUGH:** Kris Munro, Superintendent

**BACKGROUND:**

Federal law requires school districts to have systems in place to support students who struggle to access their education. Section 504 of the Rehabilitation Act of 1973 is one such law. Santa Cruz City Schools has procedures in place to support our students who struggle and to evaluate and support students eligible for a 504 Accommodation Plan. The structure that typically supports this process is the Student Study Team (SST) structure. An SST is a group of educators at a school site who comes together in response to a referral from a staff member or parent regarding a student of concern. This presentation will provide the context for SSTs and 504s in Santa Cruz City Schools including the current state and the vision for these procedures moving forward.

**FISCAL IMPACT:**

None

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

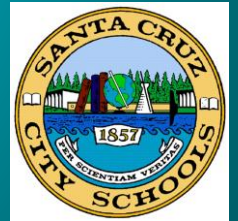
Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

*Prepared by Stacy O'Farrell, Director of Special Education*

# Multi-Tiered Systems of Support

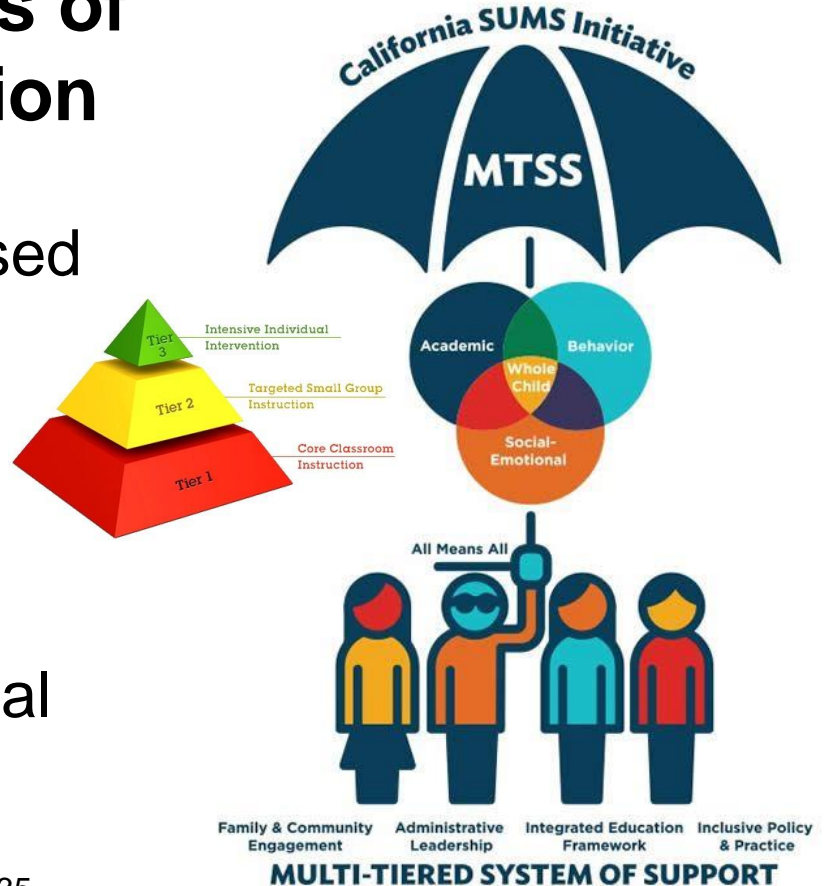
**A focus on decision-points:  
Student Study Teams & 504 Accommodation Plans**

May 5, 2021



# Multi Tiered Systems of Support District Vision

We use data and evidence based practices to design and implement flexible, integrated, comprehensive **systems responsive** to the academic, behavioral, and social emotional needs of our diverse students.



### TIER 3

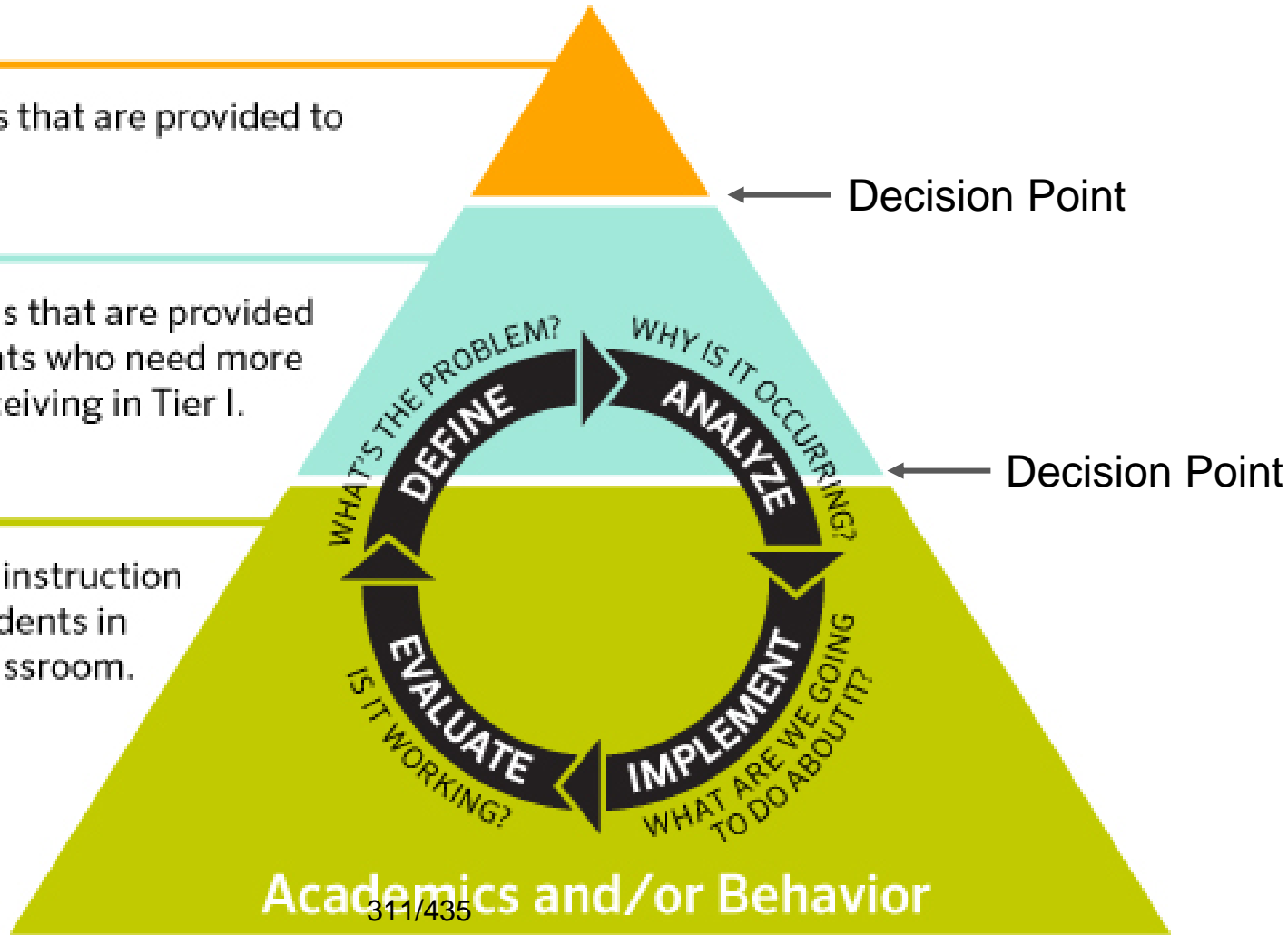
refers to the interventions that are provided to individual students.

### TIER 2

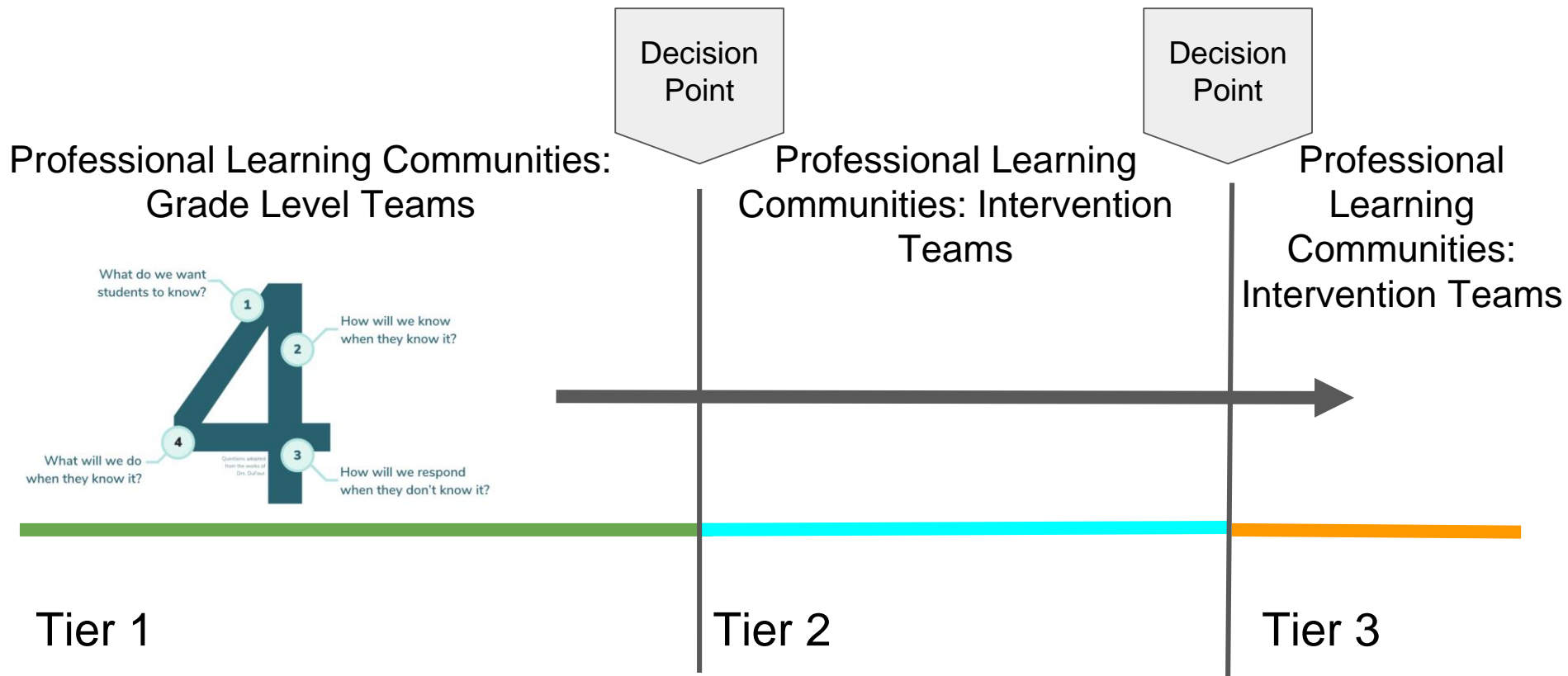
refers to the interventions that are provided to small groups of students who need more support than they are receiving in Tier 1.

### TIER 1

refers to the high quality instruction that is provided to all students in the general education classroom.



# Systems: Progress Monitoring & Responding



# Decision Points: What if a child isn't responding to Tier 2 or Tier 3 Intervention?

## Student Study Team (SST) Meeting

- Can be requested by a parent or school team member (e.g., general education teacher)
- Meets to review student strengths and progress concerns
- May result in a specialized intervention plan
- May result in a referral for special education assessment

## 504 Accommodation Plan

- May be created if a child has a qualifying medical condition
- Students may be assessed by the school for eligibility
- Is designed to provide access to the learning environment
- Is situated within Section 504 of the Rehabilitation Act

**Must a student receive Tier 1 & 2 interventions before an SST or 504 is considered?**

**No**

**A teacher or parent can request an SST at any time to discuss concerns**

**A 504 eligibility meeting could be requested at any time to evaluate the need for a 504 accommodation plan**





How do teachers know if a student has a 504 plan or an intervention plan?



**General education teachers are a part of the Student Study Team (SST) or 504 meeting**

**Copies of the plan(s) are provided to the teacher by a site administrator or school counselor**

# Where are we going with our SST and 504 procedures?

**Update procedures to align across school sites and grade spans**

**Identify an electronic data storage for both SST and 504s to increase ease of access and monitoring data**

**Contextualize accommodations and supports within our MTSS structure**

**Increased training for staff on Universal Design for Learning**



# Anticipated Timeline for Refinement

- Spring 2021 - Examine current state
- Spring 2021 - Explore options for electronic forms & data storage
- Fall 2021 - Establish working group for determining alignment of procedures across sites and within grade spans
- Winter 2022 - Gather input on proposed procedures & protocols from job-alike groups (e.g., counselors, administrators, etc.)
- Spring 2022 - Finalize procedures and train site teams



## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Middle School History Social Science Curriculum Adoption

**MEETING DATE:** May 5, 2021

**FROM:** Dorothy Coito, Assistant Superintendent of Educational Services

**THROUGH:** Kris Munro, Superintendent

### **RECOMMENDATION:**

Approve the adoption of National Geographic, a California History Framework aligned History Social Science curriculum, as the district's 6th and 7th grade History Social Science curriculum. Approve the adoption of McGraw Hill, a California History Framework aligned History Social Science curriculum, as the district 8th grade History Social Science curriculum. (McGraw Hill is the recent curriculum adopted by the board for all high school history social science courses).

### **BACKGROUND:**

The current middle school History Social Science curriculum was adopted by the Santa Cruz City Schools Board 15 years ago and is not currently aligned to the new California History Social Science Framework adopted by the State Board of Education in July of 2016. Curriculum frameworks provide guidance to educators, parents, and publishers, to support implementing California content standards. Textbook publishers develop texts based upon state frameworks. The History Social Science Framework explains that a well-rounded curriculum includes four key areas of emphasis: Content, Inquiry, Literacy, and Citizenship (also referred to as Civic Engagement).

During the 2019-20 school year, the District hired a .6 FTE Social Science Teacher on Special Assignment to provide professional development and facilitate teacher collaboration on the new California History Social Science Framework with middle and high school History Social Science teachers. The Teacher on Special Assignment established a district History Leads teacher group. The History Social Science Teacher on Special Assignment also led each secondary History Social Science department through a curriculum review of all updated History Social Science curriculum aligned to the California History Social Science Framework. The process the District used for reviewing curriculum was adapted from the suggested California Department of Education History Curriculum review and adoption process. Through this curriculum review process, teachers determined which curriculum to pilot in the fall of the 2020-2021 school year, and also determined which teachers would take part in the piloting process.

In the fall of 2020, middle school teachers from Branciforte Middle School and Mission Hill Middle School began their pilot with the Savvas History Social Science curriculum. Each teacher committed to piloting at least one unit and using as many digital components of the program as

**AGENDA ITEM: 8.5.2.2.**

possible. Teachers received training and participated in a mid-pilot check in meeting. At the end of the pilot, teachers participated in a pilot debrief meeting where they evaluated the strengths and weaknesses of the program, focusing on the main components of History Curriculum outlined by the state curriculum adoption process. At this point, teachers determined the need to pilot a second curriculum. 8th grade History Social Science teachers chose McGraw Hill as their second pilot curriculum. This is also what the high school chose as their second pilot curriculum and ultimately adopted at the March 24th Regular Board Meeting. 6th and 7th grade History Social Science teachers chose National Geographic as their second pilot curriculum. Both curricula were highly rated by History Social Science teachers in the initial curriculum review.

The 8th grade McGraw Hill pilot began with 8th grade teachers joining the high school McGraw Hill training in January, following winter break. Similarly, 6th and 7th grade teachers also attended National Geographic training in January. Teachers also gave students a survey to provide input on the Savvas curriculum and the McGraw Hill curriculum (8th grade) or National Geographic curriculum (6th and 7th grade).

At the conclusion of the piloting process, all piloting teachers came together to debrief both curriculums, including reviewing student survey results. Teachers agreed that the second pilot curriculum (McGraw Hill and National Geographic) were superior to the first pilot (Savvas). A teacher survey was sent to collect anonymous feedback and input regarding which curriculum the District should adopt, and there was a clear majority of 6th and 7th grade teachers desiring to adopt National Geographic and 8th grade teachers desiring to adopt McGraw Hill.

A summary of the National Geographic strengths are outlined below:

#### Content Quality

- Wonderful images, rich and accessible content
- Additional information that added depth to the curriculum (this was not present in other reviewed curriculum)
- Primary sources in chapters and supplementary materials are very good and give multiple perspectives
- Primary sources are especially useful in ancient world history curriculum (6th grade)
- Single page textbook readings are engaging and rich
- Critical thinking questions included for each chapter

#### California History Social Science Framework Alignment

- The curriculum is current and aligned to the California History Content Standards
- Literacy (reading, writing, speaking, and listening) components are woven throughout the curriculum

#### Student Accessibility

- The readings are divided up well and easy for students to digest

**AGENDA ITEM: 8.5.2.2.**

- The amount of reading and material for students is manageable in terms of getting through the whole curriculum in a year
- Spanish text is very accessible for students
- High quality videos and images aid students in comprehension
- Digital tools make the curriculum very interactive and provide multiple modes of accessibility and learning
- Teachers can modify the reading level of the text for students on the e-text version of the curriculum. This is a great support for students with learning challenges and/or English Language Learners

#### Interface and Usability for Teachers

- The digital texts and supplementary materials were easier to use than Savvas
- Using PDFs in Google Classroom works well
- Easy to supplement with other resources
- Snippet tool is useful for creating slides
- Formative and summative assessments built into the program

A summary of the McGraw Hill strengths are outlined below:

#### Content Quality

- The text is high quality, up to date, interactive, and has rigorous curricular content that prioritizes depth over breadth. Further, the texts are more student friendly than Savvas
- Each section or unit of study begins with a primary source called “Step into Place and Time”
- The maps and graphs are superior to Savvas
- Primary sources and visual analysis are strong and include many biographies and videos to enhance learning
- The curriculum also includes relevant current events in the format of a “Sync Blast,” which allows teachers to assign students a current event news article digitally, in which students respond to an essential question and post their response virtually. Students then use a rubric to evaluate and give feedback to the responses. Responses can also be “upvoted,” all of which allows students to engage in a relevant, digital dialogue about current events and their place in history
- Text is appropriately toned and straightforward
- A variety of resources are included in the study of each topic
- This curriculum includes two modes of instructional use: 1) teacher-led, inquiry and 2) project-based approach (Savvas had only one mode), both of which are rigorous, relevant, and engaging

#### California History Social Science Framework Alignment

- Inquiry is strong and intentionally used throughout the lesson materials
- The curriculum Essential Questions and guiding questions are strong and engaging
- The curriculum is current and aligned to the California History Content Standards
- Literacy (reading, writing, speaking, and listening) components are woven throughout

**AGENDA ITEM: 8.5.2.2.**

the curriculum

#### Student Accessibility

- The materials presented are easy for students to read, including strong visuals that aid in comprehension with a good format that is accessible for all students
- The format and layout are clear, easy to understand, and not overwhelming
- The textbook also features a “read aloud” option for students who need auditory support when reading and also allows for targeted passage-reading (versus having to listen to a whole chapter of a book)
- The search capacity within the digital resources and digital textbook is robust within each section
- “Opening” the e-text is much easier than Savvas
- The content and resources are more approachable for students than Savvas
- The digital book allows teachers to make flexible changes and is also included Spanish content
- The digital book allows for digital annotation and highlights, making the digital text very interactive
- Teachers desire and see the benefit to using both digital and print resources with students

#### Assessment Tools (formative and summative)

- *IMPACT* comes with an assessment tool called the Adaptive Smartbook, which allows teachers to adapt publisher prepared questions
- Each unit includes review questions that address the skill(s) being assessed by the chapter. These questions are aligned to the Common Core Standards and History Social Science Framework

Teachers also administered a student survey for those students who had the opportunity to use both the Savvas and National Geographic (6th & 7th grade) or McGraw Hill (8th grade) curricula in their classes, with a focus on soliciting student comparative experiences. Students were asked to compare the two curricula in terms of engagement, comprehension, and depth of information and in each area. A majority of 6th and 7th grade students surveyed preferred the National Geographic materials and most 8th grade students preferred the McGraw Hill materials.

#### **Summary of National Geographic, *Ancient Civilizations* (6th grade) & *Medieval and Early Modern Times* (7th grade) Curriculum**

National Geographic Learning’s mission is to bring the world to the classroom and the classroom to life. With their history social science programs, students learn about their world by experiencing it. They develop the language and skills they need to be successful global citizens and leaders. The National Geographic social science curriculum makes history meaningful and relevant for students by building insight into world cultures. Students take an active role in the events that make history every day. The textbooks are both in print and digital formats and available in English and Spanish. There are highly engaging, interactive teacher and

**AGENDA ITEM: 8.5.2.2.**



student resources on myNGconnect.com, and all of the instructional materials are also digital for teachers and compatible with Google Classroom.

### **Summary of McGraw Hill *IMPACT: United States History & Geography Curriculum***

The McGraw Hill *IMPACT: California Social Studies K-12* curriculum is a dynamic, student-centered program designed to help teachers make an impact in the classroom, and to inspire students to make an impact on the world around them. It is a rigorous curriculum aligned to the California History Social Science Framework. The curriculum includes a wide range of first person accounts from a variety of perspectives to help students learn about the lives of the people who made history. It also employs a wide range of instructional strategies to allow students to experience relevancy in their curriculum through active learning, and also empowers students to develop empathy and critical thinking skills. Using this curriculum will help students gain the tools they need to understand their place in the world, to take action in society, and to succeed in college, career and civic life. The goal of the *IMPACT* curriculum is to help teachers spark the kind of engagement in students that turns curiosity, knowledge, and critical thinking into empowered citizenship. Additionally, it is the goal of the flexible digital and print resources in *IMPACT: California Social Studies* to support individual teaching styles, classroom technology use, and most importantly the needs of all students.

### **Number of Students Served**

Currently, just under 1,000 students are enrolled in the 2 Santa Cruz City Schools comprehensive middle schools. This history social science course of study includes the following courses:

- 6th Grade - World History: Ancient History
- 7th Grade - World History: Medieval - Modern
- 8th Grade - United States History

### **Implementation Evaluation & Evaluation of Impact on Students**

Upon board approval, the formal implementation of National Geographic History Social Science curriculum at the 6th and 7th grade level and McGraw Hill's *IMPACT* History Social Science curriculum at the 8th grade level will occur at both Branciforte Middle School and Mission Hill Middle School during the 2021-2022 school year. Teachers will be trained in the curriculum in August and will be provided with opportunities for additional California Framework focused professional development as well as participate in facilitated course alike collaboration by the History Social Science Teacher on Special Assignment throughout the school year. During this collaboration, teachers will discuss the strengths of the curriculum as well as where additional curricular and/or instructional supports are needed.

Teachers will also participate in determining district common assessments for each grade level history social science course of study. The student assessment data will be used to help determine the impact of this curriculum on students. Additionally, a student survey will be developed and administered to students mid-year to provide student feedback to teachers and administrators regarding the impact and effectiveness of the curriculum.

**FISCAL IMPACT:**

LCFF Base funds (Unrestricted) are designated for the purchase of History Social Science Curriculum in the district Curriculum Master Plan. Below are the cost estimates for an 8- year middle school implementation of both the National Geographic and McGraw Hill History Social Science Curriculum.

\$77,514.25	<b>6th Grade: National Geographic <i>Ancient Civilizations</i> Curriculum</b> <ul style="list-style-type: none"> <li>● 290 Digital Student Accounts – 8-year subscription</li> <li>● 535 Print Student Textbooks (245 for class sets)</li> <li>● 290 Interactive Print Journals (consumables) – 8-year subscription</li> <li>● 7 Digital Accounts &amp; Print Teacher Edition Textbooks</li> <li>● 7 Teacher Assessment Tools &amp; Materials - Digital &amp; Print</li> </ul>
\$88,354	<b>7th Grade: National Geographic <i>Medieval and Early Modern Times</i> Curriculum</b> <ul style="list-style-type: none"> <li>● 361 Digital Student Accounts – 8-year subscription</li> <li>● 571 Print Student Textbooks (210 for class sets)</li> <li>● 361 Interactive Print Journals (consumables) – 8-year subscription</li> <li>● 6 Digital Accounts &amp; Print Teacher Edition Textbooks</li> <li>● 6 Teacher Assessment Tools &amp; Materials - Digital &amp; Print</li> </ul>
\$63,796.55	<b>8th Grade: McGraw Hill <i>IMPACT United States History</i> Curriculum</b> <ul style="list-style-type: none"> <li>● 310 Digital Student Accounts – 8-year subscription</li> <li>● 485 Print Student Textbooks (175 for class sets)</li> <li>● 310 Interactive Print Journals (consumables) – 8-year subscription</li> <li>● 5 Digital Accounts &amp; Print Teacher Edition Textbooks</li> <li>● 5 Teacher Assessment Tools &amp; Materials - Digital &amp; Print</li> <li>● 5 Teacher subscriptions to Digital Current Event platform “Sync Blasts” – 8-year subscription</li> </ul>
\$0	<b>Publisher Professional Development</b> 5 Full Day Publisher Trainings to be used during the next 2 school years: 21-22 & 22-23
\$0	<b>Shipping &amp; Handling</b>
\$16,587 \$5,901	<b>Estimated Tax - National Geographic</b> <b>Estimated Tax - McGraw Hill</b>
<b>\$252,153</b>	<b>Total Estimated Cost - LCFF Base (Unrestricted)</b>

This work is in direct support of the following District goals and their corresponding metrics:

Goal #1: All Santa Cruz City Schools students will be prepared to successfully access post-secondary college and career opportunities.

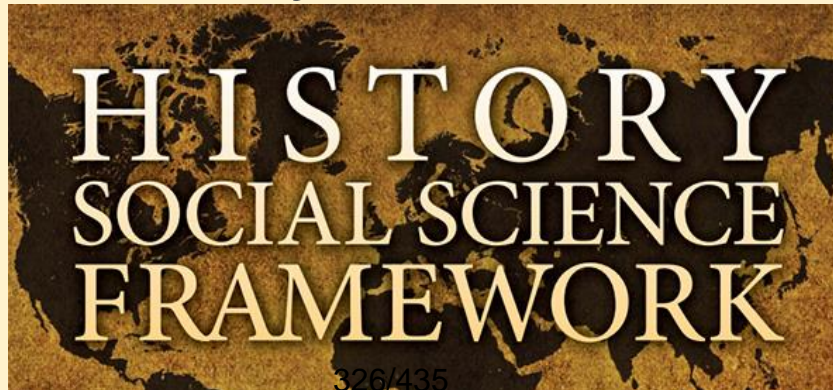
Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

# Middle School History Social Science Curriculum Adoption

May 5, 2021



# **SCCS History Social Science Mission, Vision, & Plan**

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## **SCCS History Social Science Mission:**

To achieve a comprehensive implementation of the California History/Social Science Framework in the Santa Cruz City School District, to sustain this implementation through curricular adoption and the development of district-based resources, and to establish collaboration in History/Social Science across school sites to refine statewide expectations into localized, Framework aligned instructional practices and assessments.

# History Social Science Curriculum Adoption Process

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- 1) Curriculum Evaluation Roadshow - TOSA & rubrics (19-20 winter)
- 2) Formed Adoption Committee (19-20 winter)
- 3) Narrowed Curriculum down to 2-3 curriculum demos (March/April 2020)
- 4) Adoption Committee debrief - determined to pilot Savvas (formerly Pearson) in the fall of 2020 (end of April 2020)
- 5) Determined 2nd curriculum to pilot in winter - 6th & 7th: National Geographic & 8th: McGraw Hill (high school)
- 6) Included student voice - survey to get input on both curriculums - part of debrief
- 7) Pilot Committee End of Pilot Debrief & Decision Making Process

# 8th Grade: *IMPACT* - McGraw Hill History Social Science Curriculum

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## Content Quality

- Engaging, interactive, rigorous curricular content with a focus on depth over breadth
- Variety of primary sources including multiple perspectives

## California History Social Science Framework Alignment

- Intentional inquiry based learning & project based learning woven throughout - allows teachers to use the curriculum in 2 different modes
- Strong literacy components

## Student Accessibility

- Clear, easy to understand format & layout with strong visuals to enhance learning
- Read aloud capability to support struggling readers, ELs, & students with IEPs

## Assessment Tools (formative and summative)

- Common Core & Framework aligned built-in assessments in an easy to use program that allows teachers to adapt premade formative & summative assessments
- Unit Review Questions focused on skills being assessed, aligned to standards & framework

# 6th & 7th Grade: National Geographic History Social Science Curriculum

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## Content Quality

- Wonderful images that add to the richness of the curriculum, as well as aid in comprehension
- Engaging, interactive, rigorous curricular content
- High quality primary sources that provide multiple perspectives

## California History Social Science Framework Alignment

- The curriculum is current and aligned to the California History Content Standards
- Literacy (reading, writing, speaking, and listening) components are woven throughout the curriculum

## Student Accessibility

- Clear, easy to understand format & layout with strong visuals to enhance learning
- The readings are divided up well and easy for students to digest
- Spanish text available
- Teacher can change reading level of the e-text for struggling readers, ELs, & students with IEPs
- Read aloud capability to support struggling readers, ELs, & students with IEPs



# National Geographic History Social Science Curriculum

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## **Content Quality**

- Engaging, interactive, rigorous curricular content with a focus on depth over breadth
- Variety of primary sources including multiple perspectives

## **California History Social Science Framework Alignment**

- Intentional inquiry based learning & project based learning woven throughout - allows teachers to use the curriculum in 2 different modes
- Strong literacy components

## **Student Accessibility**

- Clear, easy to understand format & layout with strong visuals to enhance learning
- Read aloud capability to support struggling readers, ELs, & students with IEPs

## **Assessment Tools (formative and summative)**

- Common Core & Framework aligned built-in assessments in an easy to use program that allows teachers to adapt premade formative & summative assessments
- Unit Review Questions focused on skills being assessed, aligned to standards & framework

# HS History Social Science Curriculum Cost

<b>Cost</b>	<b>Description</b>
\$77,514.25	<b>6th Gr. Nat Geo:</b> Student & Teacher Digital & Print Resources
\$88,354	<b>7th Gr. Nat Geo:</b> Student & Teacher Digital & Print Resources
\$63,796.55	<b>8th Gr. McGraw Hill:</b> Student & Teacher Digital & Print Resources
\$0	<b>Publisher Professional Development - 5 days</b>
\$16,587	<b>Tax - Nat Geo</b>
\$5,901	<b>Tax - McGraw Hill</b>
<b>\$252,153</b>	<b>Grand Total, LCFF Base (Unrestricted)</b>

# Questions



## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** AB 1200 Public Disclosure on Tentative Bargaining Agreement with Greater Santa Cruz Federation of Teachers for 2020-21 and 2021-22

**MEETING DATE:** May 5, 2021

**FROM:** Jim Monreal, Assistant Superintendent, Business Services

**THROUGH:** Kris Munro, Superintendent

### **RECOMMENDATION:**

Approve AB 1200 Public Disclosure on tentative bargaining agreement with Greater Santa Cruz Federation of Teachers for 2020-21 and 2021-22.

### **BACKGROUND:**

A tentative bargaining agreement for 2020-21 and 2021-22 has been reached with the District's certificated bargaining unit, the Greater Santa Cruz Federation of Teachers. The attached AB 1200 publicly discloses the costs of the proposed salary increases. The Board may receive public comments on the costs. A public notice was posted at all District sites prior to the Board meeting.

The proposed agreement for 2020-21 will provide a one time off the salary schedule of \$1,000 for .51 to 1.00 FTE and \$500 for .50 FTE or below. This payment will only be for employees on payroll as of May 1, 2021. The FTE calculation will be based on the employees' primary position and not including any extra work agreements.

The proposed agreement for 2021-22 will provide a 2.0% increase on the certificated salary schedule, starting July 1, 2021. It also includes adding two professional development (PD) days to the calendar year, one August 6, 2021 and the other on January 4, 2022. Compensation for these days will be added to the salary schedule.

### **FISCAL IMPACT:**

A one-time cost of \$475,968 for 2020-21 and a recurring annual cost increase of \$765,166 beginning July 1, 2021 for the 2.0% rate increase. \$419,208 for the two PD days added in 2021-22.

Funding Source: LCFF Base (Unrestricted), LCFF Supplemental (Restricted), Federal Categorical Programs (Restricted), State and Local Funds (Restricted and Unrestricted).

This work is in direct support of the following District goals and their corresponding metrics:

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnership with its diverse community.

**AGENDA ITEM: 8.5.3.1.**

**Santa Cruz County Office of Education  
Business Services Department**

**PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT  
in Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449**

Name of School District: Santa Cruz City Schools  
 Name of Bargaining Unit: Greater Santa Cruz Federation of Teachers  
 Certificated or Classified: Certificated

The proposed agreement covers the period beginning: July 1, 2020 and ending: June 30, 2022  
 (date) (date)

The Governing Board will act upon this agreement on: May 5, 2021  
 (date)

**Note: This form, along with a copy of the proposed agreement, must be submitted to the county office at least ten (10) working days prior to the date the governing board will take action.**

**A. Proposed Change in Compensation**

Compensation	Annual Cost Prior to Proposed Agreement FY 20-21	Fiscal Impact of Proposed Agreement		
		Year 1 Increase/(Decrease) FY 20-21	Year 2 Increase/(Decrease) FY 21-22	Year 3 Increase/(Decrease) FY 22-23
1 <b>Salary Schedule</b> Increase (Decrease)	\$31,459,860		\$973,911	
		0.00%	3.10%	0.00%
2 <b>Step and Column - Increase</b> (Decrease) Due to movement plus any changes due to settlement				
		0.00%	0.00%	0.00%
3 <b>Other Compensation - Increase</b> (Decrease)(Stipends, Bonuses, Longevity, Overtime, etc.)  **Included in base above		\$410,500		
<b>Description of other compensation: This is a one-time off the schedule payment of \$1,000 for FTE .51 to 1.0 and \$500 for FTE .50 or below.</b>				
4 <b>Statutory Benefits - STRS, PERS, FICA, WC, UI, Medicate etc.</b>	\$6,120,495	\$65,468	\$210,463	
		1.07%	3.40%	0.00%
5 <b>Health/Welfare Plans</b>	\$3,592,812			
		0.00%	0.00%	0.00%
6 <b>Total Compensation - Increase</b> (Decrease) (Total Lines 1-5)	\$41,173,167	\$475,968	\$1,184,374	\$0
7 <b>Total Number of Represented Employees</b> (Use FTEs if appropriate)	389.73			
8 <b>Total Compensation Average Cost per Employee</b>	\$ 105,645.36	\$ 1,221.28	\$ 3,038.96	\$ -
		1.16%	2.84%	0.00%



9. What was the negotiated percentage increase approved? For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

In 2021-22 the district and GSCFT agreed to a 2% increase to the salary schedule. They also agreed to add two Professional Development days to the calendar year, one August 6, 2021 and the other on January 4, 2022. Compensation for these days will be added to the salary schedule.

10. Were any additional steps, columns, or ranges added to the schedules? (If yes, please explain.)

NO

11. Please include comments and explanations as necessary.

In 2020-21 the district agrees to pay a one time off salary schedule payment of \$1,000 for FTE .51 to 1.00 and \$500 for FTE .50 or below. This payment will only be for employees on payroll as of May 1, 2021. The FTE calculation will be based on the employees primary position and not including any EWA's.

12. Does this bargaining unit have a negotiated cap for Health and Welfare benefits Yes  No

If yes, please describe the cap amount.

**B. Proposed Negotiated Changes in Noncompensation Items (i.e., class size adjustments, etc.)**

**C. What are the specific impacts on instructional and support programs to accommodate the settlement?**

Please indicate the status of these changes: 1) planning stage, 2) in-progress, or 3) adopted. Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

None





**D. What contingency language is included in the proposed agreement? Include specific areas identified reopeners, applicable fiscal years, and specific contingency language.**

The District proposes that the District and GSCFT reconvene negotiations on compensation after Board review of the unaudited actuals being completed for the 2020-21 school year to determine if there is a variance in the unrestricted reserve (exclusive of restricted and one-time funds) greater than 2% between the estimated actuals and unaudited actuals that could be committed to further increases to GSCFT. If there is such a variance between the estimated and unaudited actuals, the District and GSCFT would reconvene negotiations following the first interim report.

**E. Will this agreement create, increase or decrease deficit spending in the current or subsequent year(s)? "Deficit spending" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If yes, explain the amounts and justification for doing so.**

Yes, this will increase the deficit spending but the district does have a reserve over the 3% minimum to cover these costs.

**F. Describe other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc. Please disclose any other components of the agreement which may or may not affect the district's fund balance in future years.**

None

**G. Source of Funding for Proposed Agreement**

1. Current Year

General Fund Unrestricted and Restricted Funds.

2. If this is a single year agreement, how will the on-going cost of the proposed agreement be funded in subsequent years (i.e., what will allow the district to afford this contract)?

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)



General Fund Unrestricted and Restricted Funds.



**H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**

Santa Cruz City Schools		Unrestricted General Fund		
Bargaining Unit:		Greater Santa Cruz Federation of Teachers		
	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (03/10/2021)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
<b>REVENUES</b>				
Local Control Funding Formula (8010-8099)	\$ 70,115,611.00	\$ -	\$ -	\$ 70,115,611.00
Remaining Revenues (8100-8799)	\$ 8,365,801.00	\$ -	\$ -	\$ 8,365,801.00
<b>TOTAL REVENUES</b>	<b>\$ 78,481,412.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 78,481,412.00</b>
<b>EXPENDITURES</b>				
Certificated Salaries (1000-1999)	\$ 29,701,620.00	\$ 328,400.00		\$ 30,030,020.00
Classified Salaries (2000-2999)	\$ 8,829,306.00	\$ -	\$ -	\$ 8,829,306.00
Employee Benefits (3000-3999)	\$ 15,350,513.00	\$ 52,374.00	\$ -	\$ 15,402,887.00
Books and Supplies (4000-4999)	\$ 1,835,102.00	\$ -	\$ -	\$ 1,835,102.00
Services, Other Operating Expenses (5000-5999)	\$ 6,613,120.00	\$ -	\$ -	\$ 6,613,120.00
Capital Outlay (6000-6599)	\$ 226,884.00	\$ -	\$ -	\$ 226,884.00
Other Outgo (7100-7299) (7400-7499)	\$ 25,362.00	\$ -	\$ -	\$ 25,362.00
Direct Support/Indirect Cost (7300-7399)	\$ (769,301.00)	\$ -	\$ -	\$ (769,301.00)
Other Adjustments				
<b>TOTAL EXPENDITURES</b>	<b>\$ 61,812,606.00</b>	<b>\$ 380,774.00</b>	<b>\$ -</b>	<b>\$ 62,193,380.00</b>
OPERATING SURPLUS (DEFICIT)	\$ 16,668,806.00	\$ (380,774.00)	\$ -	\$ 16,288,032.00
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ 2,500,000.00	\$ -	\$ -	\$ 2,500,000.00
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 719,537.00	\$ -	\$ -	\$ 719,537.00
CONTRIBUTIONS (8980-8999)	\$ (17,533,112.00)	\$ -	\$ -	\$ (17,533,112.00)
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ 916,157.00	\$ (380,774.00)	\$ -	\$ 535,383.00
BEGINNING BALANCE	\$ 16,126,910.00			\$ 16,126,910.00
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ 17,043,067.00	\$ (380,774.00)	\$ -	\$ 16,662,293.00
<b>COMPONENTS OF ENDING BALANCE:</b>				
Nonspendable Amounts (9711-9739)	\$ 67,704.00	\$ -	\$ -	\$ 67,704.00
Restricted Amounts (9740)	\$ -	\$ -	\$ -	\$ -
Reserves for Economic Uncertainties (9789)	\$ 2,928,011.00	\$ -	\$ -	\$ 2,928,011.00
Committed Amounts (9750-9760)	\$ -	\$ -	\$ -	\$ -
Assigned Amounts (9780)	\$ 7,031,179.00	\$ 2,530,158.00	\$ -	\$ 9,561,337.00
Unassigned Amount (9790)	\$ 7,016,173.00	\$ (2,910,932.00)	\$ -	\$ 4,105,241.00

\* Please see question on page 7.



**H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**

Santa Cruz City Schools		Restricted General Fund			
Bargaining Unit:		Greater Santa Cruz Federation of Teachers			
	Column 1	Column 2	Column 3	Column 4	
	Latest Board-Approved Budget Before Settlement (03/10/2021)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)	
<b>REVENUES</b>					
Local Control Funding Formula (8010-8099)	\$ -	\$ -	\$ -	\$ -	
Remaining Revenues (8100-8799)	\$ 15,506,013.00	\$ -	\$ -	\$ 15,506,013.00	
<b>TOTAL REVENUES</b>	<b>\$ 15,506,013.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,506,013.00</b>	
<b>EXPENDITURES</b>					
Certificated Salaries (1000-1999)	\$ 7,638,012.00	\$ 82,100.00	\$ -	\$ 7,720,112.00	
Classified Salaries (2000-2999)	\$ 3,893,473.00	\$ -	\$ -	\$ 3,893,473.00	
Employee Benefits (3000-3999)	\$ 8,434,872.00	\$ 13,094.00	\$ -	\$ 8,447,966.00	
Books and Supplies (4000-4999)	\$ 7,379,918.00	\$ (95,194.00)	\$ -	\$ 7,284,724.00	
Services, Other Operating Expenses (5000-5999)	\$ 6,699,391.00	\$ -	\$ -	\$ 6,699,391.00	
Capital Outlay (6000-6599)	\$ 253,261.00	\$ -	\$ -	\$ 253,261.00	
Other Outgo (7100-7299) (7400-7499)	\$ -	\$ -	\$ -	\$ -	
Direct Support/Indirect Cost (7300-7399)	\$ 769,301.00	\$ -	\$ -	\$ 769,301.00	
Other Adjustments					
<b>TOTAL EXPENDITURES</b>	<b>\$ 35,068,228.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,068,228.00</b>	
OPERATING SURPLUS (DEFICIT)	\$ (19,562,215.00)	\$ -	\$ -	\$ (19,562,215.00)	
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ -	\$ -	\$ -	\$ -	
TRANSFERS OUT & OTHER USES (7610-7699)	\$ -	\$ -	\$ -	\$ -	
CONTRIBUTIONS (8980-8999)	\$ 17,533,112.00		\$ -	\$ 17,533,112.00	
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ (2,029,103.00)	\$ -	\$ -	\$ (2,029,103.00)	
<b>BEGINNING BALANCE</b>					
BEGINNING BALANCE	\$ 1,695,652.00			\$ 1,695,652.00	
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -	
CURRENT-YEAR ENDING BALANCE	\$ (333,451.00)	\$ -	\$ -	\$ (333,451.00)	
<b>COMPONENTS OF ENDING BALANCE:</b>					
Nonspendable Amounts (9711-9739)	\$ -	\$ -	\$ -	\$ -	
Restricted Amounts (9740)	\$ 523,238.00	\$ -	\$ -	\$ 523,238.00	
Committed Amounts (9750-9760)	\$ -	\$ -	\$ -	\$ -	
Assigned Amounts (9775-9780)	\$ -	\$ -	\$ -	\$ -	
Unassigned Amount (9790)					

\* Please see question on page 7.



**H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**

Santa Cruz City Schools		Combined General Fund		
Bargaining Unit:		Greater Santa Cruz Federation of Teachers		
	Column 1	Column 2	Column 3	Column 4
	Latest Board- Approved Budget Before Settlement (03/10/2021)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
<b>REVENUES</b>				
Local Control Funding Formula (8010-8099)	\$ 70,115,611.00	\$ -	\$ -	\$ 70,115,611.00
Remaining Revenues (8100-8799)	\$ 23,871,814.00	\$ -	\$ -	\$ 23,871,814.00
<b>TOTAL REVENUES</b>	<b>\$ 93,987,425.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 93,987,425.00</b>
<b>EXPENDITURES</b>				
Certificated Salaries (1000-1999)	\$ 37,339,632.00	\$ 410,500.00	\$ -	\$ 37,750,132.00
Classified Salaries (2000-2999)	\$ 12,722,779.00	\$ -	\$ -	\$ 12,722,779.00
Employee Benefits (3000-3999)	\$ 23,785,385.00	\$ 65,468.00	\$ -	\$ 23,850,853.00
Books and Supplies (4000-4999)	\$ 9,215,020.00	\$ (95,194.00)	\$ -	\$ 9,119,826.00
Services, Other Operating Expenses (5000-5999)	\$ 13,312,511.00	\$ -	\$ -	\$ 13,312,511.00
Capital Outlay (6000-6599)	\$ 480,145.00	\$ -	\$ -	\$ 480,145.00
Other Outgo (7100-7299) (7400-7499)	\$ 25,362.00	\$ -	\$ -	\$ 25,362.00
Direct Support/Indirect Cost (7300-7399)	\$ -	\$ -	\$ -	\$ -
Other Adjustments				
<b>TOTAL EXPENDITURES</b>	<b>\$ 96,880,834.00</b>	<b>\$ 380,774.00</b>	<b>\$ -</b>	<b>\$ 97,261,608.00</b>
<b>OPERATING SURPLUS (DEFICIT)</b>	<b>\$ (2,893,409.00)</b>	<b>\$ (380,774.00)</b>	<b>\$ -</b>	<b>\$ (3,274,183.00)</b>
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ 2,500,000.00	\$ -	\$ -	\$ 2,500,000.00
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 719,537.00	\$ -	\$ -	\$ 719,537.00
CONTRIBUTIONS (8980-8999)	\$ -	\$ -	\$ -	\$ -
<b>CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE</b>	<b>\$ (1,112,946.00)</b>	<b>\$ (380,774.00)</b>	<b>\$ -</b>	<b>\$ (1,493,720.00)</b>
<b>BEGINNING BALANCE</b>	<b>\$ 17,822,562.00</b>			<b>\$ 17,822,562.00</b>
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
<b>CURRENT-YEAR ENDING BALANCE</b>	<b>\$ 16,709,616.00</b>	<b>\$ (380,774.00)</b>	<b>\$ -</b>	<b>\$ 16,328,842.00</b>
<b>COMPONENTS OF ENDING BALANCE:</b>				
Nonspendable Amounts (9711-9739)	\$ 67,704.00	\$ -	\$ -	\$ 67,704.00
Restricted Amounts (9740)	\$ 523,238.00	\$ -	\$ -	\$ 523,238.00
Reserves for Economic Uncertainties (9789)	\$ 2,928,011.00	\$ -	\$ -	\$ 3,451,249.00
Committed Amounts (9750-9760)	\$ -	\$ -	\$ -	\$ -
Assigned Amounts (9775-9780)	\$ 7,031,179.00	\$ 2,530,158.00	\$ -	\$ 9,561,337.00
Unassigned Amount (9790)	\$ 7,016,173.00	\$ (2,910,932.00)	\$ -	\$ 4,105,241.00
Unassigned Amount - Restricted (9790)				
Reserve for Economic Uncertainties Percentage	10%			8%

\* Please see question on page 7.



**H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**

Enter Fund: Enter Bargaining Unit:	Enter Fund Name and Number of Other Impacted Funds Greater Santa Cruz Federation of Teachers			
	Column 1 Latest Board- Approved Budget Before Settlement (03/10/2021)	Column 2 Adjustments as a Result of Settlement	Column 3 Other Revisions	Column 4 Total Current Budget (Columns 1+2+3)
<b>REVENUES</b>				
Local Control Funding Formula (8010-8099)				\$ -
Remaining Revenues (8100-8799)				\$ -
<b>TOTAL REVENUES</b>	\$ -	\$ -	\$ -	\$ -
<b>EXPENDITURES</b>				
Certificated Salaries (1000-1999)				\$ -
Classified Salaries (2000-2999)				\$ -
Employee Benefits (3000-3999)				\$ -
Books and Supplies (4000-4999)				\$ -
Services, Other Operating Expenses (5000-5999)				\$ -
Capital Outlay (6000-6599)				\$ -
Other Outgo (7100-7299) (7400-7499)				\$ -
Direct Support/Indirect Cost (7300-7399)				\$ -
Other Adjustments				
<b>TOTAL EXPENDITURES</b>	\$ -	\$ -	\$ -	\$ -
<b>OPERATING SURPLUS (DEFICIT)</b>	\$ -	\$ -	\$ -	\$ -
TRANSFERS IN & OTHER SOURCES (8910-8979)				\$ -
TRANSFERS OUT & OTHER USES (7610-7699)				\$ -
CONTRIBUTIONS (8980-8999)				\$ -
<b>CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE</b>	\$ -	\$ -	\$ -	\$ -
<b>BEGINNING BALANCE</b>				\$ -
Prior-Year Adjustments/Restatements (9793/9795)				\$ -
<b>CURRENT-YEAR ENDING BALANCE</b>	\$ -	\$ -	\$ -	\$ -
<b>COMPONENTS OF ENDING BALANCE:</b>				
Nonspendable Amounts (9711-9739)				\$ -
Restricted Amounts (9740)				\$ -
Reserves for Economic Uncertainties (9789)				\$ -
Committed Amounts (9750-9760)				\$ -
Assigned Amounts (9775-9780)				\$ -
Unassigned Amount (9790)	\$ -	\$ -	\$ -	\$ -
Unassigned Amount - Restricted (9790)				\$ -
Reserve for Economic Uncertainties Percentage				

\* Please see question on page 7.



**I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS**

Santa Cruz City Schools		MYP - Unrestricted General Fund		
Enter Bargaining Unit:		Greater Santa Cruz Federation of Teachers		
	2020-21	2021-22	2022-23	
	Total Current Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement	
<b>REVENUES</b>				
Local Control Funding Formula (8010-8099)	\$ 70,115,611.00	\$ 72,284,509.00	\$ 72,494,733.00	
Remaining Revenues (8100-8799)	\$ 8,365,801.00	\$ 8,262,778.00	\$ 8,228,328.00	
<b>TOTAL REVENUES</b>	<b>\$ 78,481,412.00</b>	<b>\$ 80,547,287.00</b>	<b>\$ 80,723,061.00</b>	
<b>EXPENDITURES</b>				
Certificated Salaries (1000-1999)	\$ 30,030,020.00	\$ 30,348,263.00	\$ 30,795,138.00	
Classified Salaries (2000-2999)	\$ 8,829,306.00	\$ 8,990,225.00	\$ 9,154,363.00	
Employee Benefits (3000-3999)	\$ 15,402,887.00	\$ 17,290,386.00	\$ 18,406,063.00	
Books and Supplies (4000-4999)	\$ 1,835,102.00	\$ 1,835,102.00	\$ 1,835,102.00	
Services, Other Operating Expenses (5000-5999)	\$ 6,613,120.00	\$ 6,962,294.00	\$ 6,866,952.00	
Capital Outlay (6000-6999)	\$ 226,884.00	\$ 226,884.00	\$ 226,884.00	
Other Outgo (7100-7299) (7400-7499)	\$ 25,362.00	\$ 25,362.00	\$ 25,362.00	
Direct Support/Indirect Cost (7300-7399)	\$ (769,301.00)	\$ (781,639.00)	\$ (801,571.00)	
Other Adjustments		\$ -	\$ -	
<b>TOTAL EXPENDITURES</b>	<b>\$ 62,193,380.00</b>	<b>\$ 64,896,877.00</b>	<b>\$ 66,508,293.00</b>	
<b>OPERATING SURPLUS (DEFICIT)</b>	<b>\$ 16,288,032.00</b>	<b>\$ 15,650,410.00</b>	<b>\$ 14,214,768.00</b>	
TRANSFERS IN & OTHER SOURCES (8910-8979)	\$ 2,500,000.00	\$ 2,500,000.00	\$ 2,500,000.00	
TRANSFERS OUT & OTHER USES (7610-7699)	\$ 719,537.00	\$ 300,000.00	\$ 300,000.00	
CONTRIBUTIONS (8980-8999)	\$ (17,533,112.00)	\$ (18,904,796.00)	\$ (19,273,342.00)	
<b>CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE</b>	<b>\$ 535,383.00</b>	<b>\$ (1,054,386.00)</b>	<b>\$ (2,858,574.00)</b>	
<b>BEGINNING BALANCE</b>	<b>\$ 16,126,910.00</b>	<b>\$ 16,662,293.00</b>	<b>\$ 15,607,907.00</b>	
<b>CURRENT-YEAR ENDING BALANCE</b>	<b>\$ 16,662,293.00</b>	<b>\$ 15,607,907.00</b>	<b>\$ 12,749,333.00</b>	
<b>COMPONENTS OF ENDING BALANCE:</b>				
Nonspendable Amounts (9711-9739)	\$ 67,704.00	\$ 67,704.00	\$ 67,704.00	
Restricted Amounts (9740)	\$ -	\$ -	\$ -	
Reserves for Economic Uncertainties (9789)	\$ 2,928,011.00	\$ 2,814,580.00	\$ 2,883,982.00	
Committed Amounts (9750-9760)	\$ -	\$ -	\$ -	
Assigned Amounts (9780)	\$ 9,561,337.00	\$ 8,036,950.00	\$ 5,178,376.00	
Unassigned Amount Unrestricted (9790)	\$ 4,105,241.00	\$ 4,688,673.00	\$ 4,619,271.00	
Unassigned Amount - Restricted (9790)				



**I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS**

Santa Cruz City Schools		MYP - Restricted General Fund		
Enter Bargaining Unit:		Greater Santa Cruz Federation of Teachers		
		2020-21	2021-22	2022-23
		Total Current Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
<b>REVENUES</b>				
Local Control Funding Formula (8010-8099)	\$	-	-	-
Remaining Revenues (8100-8799)	\$	15,506,013.00	10,051,103.00	10,051,103.00
<b>TOTAL REVENUES</b>	\$	15,506,013.00	10,051,103.00	10,051,103.00
<b>EXPENDITURES</b>				
Certificated Salaries (1000-1999)	\$	7,720,112.00	7,542,595.00	7,656,591.00
Classified Salaries (2000-2999)	\$	3,893,473.00	3,802,752.00	3,875,717.00
Employee Benefits (3000-3999)	\$	8,447,966.00	8,926,697.00	9,363,481.00
Books and Supplies (4000-4999)	\$	7,284,724.00	1,850,384.00	1,908,704.00
Services, Other Operating Expenses (5000-5999)	\$	6,699,391.00	5,465,120.00	5,465,120.00
Capital Outlay (6000-6999)	\$	253,261.00	253,261.00	253,261.00
Other Outgo (7100-7299) (7400-7499)	\$	-	-	-
Direct Support/Indirect Cost (7300-7399)	\$	769,301.00	781,639.00	801,571.00
Other Adjustments			\$ -	\$ -
<b>TOTAL EXPENDITURES</b>	\$	35,068,228.00	28,622,448.00	29,324,445.00
<b>OPERATING SURPLUS (DEFICIT)</b>	\$	(19,562,215.00)	(18,571,345.00)	(19,273,342.00)
<b>TRANSFERS IN &amp; OTHER SOURCES (8910-8979)</b>	\$	-	-	-
<b>TRANSFERS OUT &amp; OTHER USES (7610-7699)</b>	\$	-	-	-
<b>CONTRIBUTIONS (8980-8999)</b>	\$	17,533,112.00	18,904,796.00	19,273,342.00
<b>CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE</b>	\$	(2,029,103.00)	333,451.00	-
<b>BEGINNING BALANCE</b>	\$	1,695,652.00	(333,451.00)	-
<b>CURRENT-YEAR ENDING BALANCE</b>	\$	(333,451.00)	-	-
<b>COMPONENTS OF ENDING BALANCE:</b>				
Nonspendable Amounts (9711-9739)	\$	-	-	-
Restricted Amounts (9740)	\$	523,238.00	-	-
Reserves for Economic Uncertainties (9789)				
Committed Amounts (9750-9760)	\$	-	-	-
Assigned Amounts (9775-9780)	\$	-	-	-
Unassigned Amount Unrestricted (9790)				
Unassigned Amount - Restricted (9790)				



**I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS**

Santa Cruz City Schools	MYP - Combined General Fund		
Enter Bargaining Unit:	Greater Santa Cruz Federation of Teachers		
	2020-21	2021-22	2022-23
	Total Current Budget After Settlement	First Subsequent Year After Settlement	Second Subsequent Year After Settlement
<b>REVENUES</b>			
Local Control Funding Formula (8010-8099)	\$ 70,115,611.00	\$ 72,284,509.00	\$ 72,494,733.00
Remaining Revenues (8100-8799)	\$ 23,871,814.00	\$ 18,313,881.00	\$ 18,279,431.00
<b>TOTAL REVENUES</b>	<b>\$ 93,987,425.00</b>	<b>\$ 90,598,390.00</b>	<b>\$ 90,774,164.00</b>
<b>EXPENDITURES</b>			
Certificated Salaries (1000-1999)	\$ 37,750,132.00	\$ 37,890,858.00	\$ 38,451,729.00
Classified Salaries (2000-2999)	\$ 12,722,779.00	\$ 12,792,977.00	\$ 13,030,080.00
Employee Benefits (3000-3999)	\$ 23,850,853.00	\$ 26,217,083.00	\$ 27,769,544.00
Books and Supplies (4000-4999)	\$ 9,119,826.00	\$ 3,685,486.00	\$ 3,743,806.00
Services, Other Operating Expenses (5000-5999)	\$ 13,312,511.00	\$ 12,427,414.00	\$ 12,332,072.00
Capital Outlay (6000-6999)	\$ 480,145.00	\$ 480,145.00	\$ 480,145.00
Other Outgo (7100-7299) (7400-7499)	\$ 25,362.00	\$ 25,362.00	\$ 25,362.00
Direct Support/Indirect Cost (7300-7399)	\$ -	\$ -	\$ -
Other Adjustments		\$ -	\$ -
<b>TOTAL EXPENDITURES</b>	<b>\$ 97,261,608.00</b>	<b>\$ 93,519,325.00</b>	<b>\$ 95,832,738.00</b>
<b>OPERATING SURPLUS (DEFICIT)</b>	<b>\$ (3,274,183.00)</b>	<b>\$ (2,920,935.00)</b>	<b>\$ (5,058,574.00)</b>
<b>TRANSFERS IN &amp; OTHER SOURCES (8910-8979)</b>	<b>\$ 2,500,000.00</b>	<b>\$ 2,500,000.00</b>	<b>\$ 2,500,000.00</b>
<b>TRANSFERS OUT &amp; OTHER USES (7610-7699)</b>	<b>\$ 719,537.00</b>	<b>\$ 300,000.00</b>	<b>\$ 300,000.00</b>
<b>CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE</b>	<b>\$ (1,493,720.00)</b>	<b>\$ (720,935.00)</b>	<b>\$ (2,858,574.00)</b>
<b>BEGINNING BALANCE</b>	<b>\$ 17,822,562.00</b>	<b>\$ 16,328,842.00</b>	<b>\$ 15,607,907.00</b>
<b>CURRENT-YEAR ENDING BALANCE</b>	<b>\$ 16,328,842.00</b>	<b>\$ 15,607,907.00</b>	<b>\$ 12,749,333.00</b>
<b>COMPONENTS OF ENDING BALANCE:</b>			
Nonspendable Amounts (9711-9739)	\$ 67,704.00	\$ 67,704	\$ 67,704
Restricted Amounts (9740)	\$ 523,238.00	\$ -	\$ -
Reserves for Economic Uncertainties (9789)	\$ 2,928,011.00	\$ 2,814,580	\$ 2,883,982
Committed Amounts (9750-9760)	\$ -	\$ -	\$ -
Assigned Amounts (9775-9780)	\$ 9,561,337.00	\$ 8,036,950	\$ 5,178,376
Unassigned Amount Unrestricted (9790)	\$ 4,105,241.00	\$ 4,688,673	\$ 4,619,271
Unassigned Amount - Restricted (9790)			



**J. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES**

1. State Reserve Standard

	2020-21	2021-22	2022-23
a. Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$ 97,981,145.00	\$ 93,819,325.00	\$ 96,132,738.00
b. State Standard Minimum Reserve Percentage for this District:	3%	3%	3%
c. State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b. OR \$65,000.)	\$ 2,939,434	\$ 2,814,580	\$ 2,883,982

2. Budgeted **Unrestricted** Reserve (After Impact of Proposed Agreement)

a. General Fund Budgeted <b>Unrestricted</b> Reserve for Economic Uncertainties (9789)	\$ 2,928,011.00	\$ 2,814,580.00	\$ 2,883,982.00
b. General Fund Budgeted <b>Unrestricted</b> Unassigned Amount (9790)	\$ 4,105,241.00	\$ 4,688,673.00	\$ 4,619,271.00
c. Special Reserve Fund (Fund 17) Budgeted Reserves for Economic Uncertainties (9789)	\$ -	\$ -	\$ -
d. Special Reserve Fund (Fund 17) Budgeted Unassigned Amount (9790)	\$ -	\$ -	\$ -
g. Total Available Reserves	\$ 7,033,252.00	\$ 7,503,253.00	\$ 7,503,253.00
h. Reserve for Economic Uncertainties Percentage	7.18%	8.00%	7.81%

3. Do unrestricted reserves meet the state minimum reserve amount?

2020-21	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2021-22	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
2022-23	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

4. If not, how do you plan to restore your reserves?



If the total amount of the adjustment in Column 2 on Page 4c does not agree with the amount of the

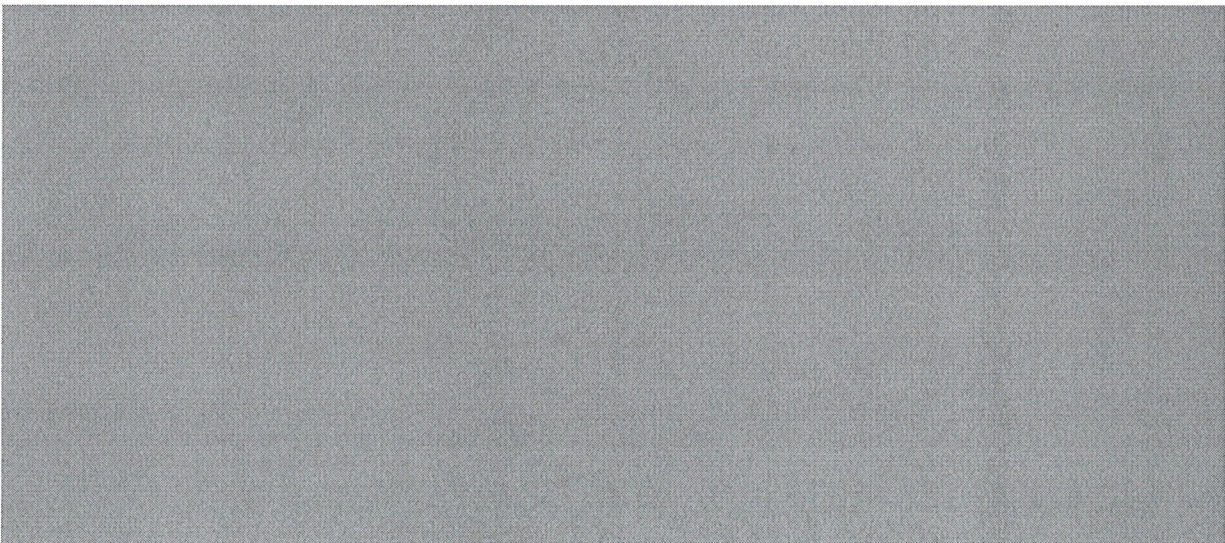
5. Total

Compensation Increase in Section A, Line 5, Page 1 (i.e., increase was partially budgeted), explain the

variance below:

There is a difference of \$1,279,568, this is because this is a multi-year agreement and \$1,184,374 is reported in the following year 2021-22 and page 4c is only the current year 2020-21. The difference of \$95,194 is under the restricted funds which we will take from supplies to cover the cost.

6. Please include any additional comments and explanations of Page 4 as necessary or any other information that you want to provide to assist us in our analysis.





**L. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF COLLECTIVE BARGAINING AGREEMENT**

The disclosure document must be signed by the district Superintendent and Chief Business Officer at the time of public disclosure.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Officer of Santa Cruz City Schools (District), hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement between the District and the Greater Santa Cruz Federation of Teachers Bargaining Unit, during the term of the agreement from 07/01/20 to 06/30/22.

The budget revisions necessary to meet the costs of the agreement in each year of its term are as follows:

<b>Budget Adjustment Categories:</b>	<b>Budget Adjustment Increase (Decrease)</b>
<u>Unrestricted Revenues/Other Financing Sources</u>	\$ -
<u>Unrestricted Expenditures/Other Financing Uses</u>	\$ 380,774.00
<u>Unrestricted Ending Balance Increase (Decrease)</u>	\$ (380,774.00)
<u>Restricted Revenues/Other Financing Sources</u>	\$ -
<u>Restricted Expenditures/Other Financing Uses</u>	\$ -
<u>Restricted Ending Balance Increase (Decrease)</u>	\$ -

N/A  (No budget revisions necessary)




District Superintendent  
(Signature)



Date



Chief Business Officer  
(Signature)



Date

**M. CERTIFICATION NO. 2**

The disclosure document must be signed by the district Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.



\_\_\_\_\_  
**District Superintendent (or Designee)**  
(Signature)



\_\_\_\_\_  
**Date**

Jim Monreal, Assistant Superintendent of Business Services

**Contact Person**

(831) 429-3410 x224

**Phone**

**After public disclosure of the major provisions contained in this summary, the Governing Board at its meeting on May 5, 2021, took action to approve the proposed Agreement with the Greater Santa Cruz Federation of Teachers Bargaining Unit.**

\_\_\_\_\_  
**President (or Clerk), Governing Board**  
(Signature)

\_\_\_\_\_  
**Date**

**Special Note:** The Santa Cruz County Office of Education may request additional information, as necessary, to review the district's compliance with requirements.

## SANTA CRUZ CITY SCHOOLS DISTRICT

**AGENDA ITEM:** Tentative Agreement between the Greater Santa Cruz Federation of Teachers K-12 and Santa Cruz City Schools

**MEETING DATE:** May 5, 2021

**FROM:** Molly Parks, Assistant Superintendent, Human Resources

**THROUGH:** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve the Tentative Agreement between the Greater Santa Cruz Federation of Teachers and Santa Cruz City Schools for 2020-21 and 2021-22.

**BACKGROUND:**

A Tentative Agreement was reached on April 14. The agreement between Santa Cruz City Schools and the Greater Santa Cruz Federation of Teachers includes:

- A one-time off salary schedule payment of \$1000 for FTE .51 to 1.0 (+) FTE and \$500 for FTE of .50 or below for 2020-2021 calendar year.
- A 2.0% increase on the 2021-2022 salary schedule.
- Two (2) Certificated Professional Development days added in 2021-2022 calendar year.

**FISCAL IMPACT:**

- A one-time cost of \$475,968 for 2020-2021
- A recurring annual cost increase of \$765,166 beginning July 1, 2021 for the 2.0% rate increase.
- A \$419,208 cost for the two Professional Development days added in 2021-2022.

Funding Source: LCFF Base (Unrestricted), LCFF Supplemental (Restricted), Federal Categorical Programs (Restricted), State and Local Funds (Restricted and Unrestricted).

This work is in direct support of the following District goals and their corresponding metrics:

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Cary C  
4/16/21

Muff party  
4/16/21

## **Tentative Agreement between GSCFT and SCCS**

**April 14, 2021**

### **Article VII: Hours of Employment:**

1. District committee opportunities, both on-going and ad hoc, will be sent out via email by site administrators to all certificated staff members.
2. If there are multiple unit members interested in the assignment, the administrator will confer with each interested person and make a final decision.
3. The district will make every effort to ensure that committee makeup represents all stakeholders.
4. Committee members will attempt to find a replacement if they cannot attend a meeting. If a replacement cannot be found, the administrator will be notified and the administrator will attempt to find a substitute to attend the meeting.
5. Minutes or summaries of committee meetings will be taken and sent via email or weekly update to all faculty.

The administration shall schedule one faculty meeting per month (in addition to the first faculty meeting on the teacher workday). Second monthly faculty meetings will be calendared at the beginning of the year. The schedule of the faculty meeting will be presented to staff prior to the start of the instructional year and adjusted if date time conflicts are noted for educational and/or school-wide needs. Agenda items for a proposed second monthly faculty meeting will be provided to the democratically selected site leadership team for collaborative input and review. Final discretion for the determination of the need to hold a faculty meeting resides with the Principal (site administrator). Second monthly faculty meetings shall only be held when timely business items were not able to be discussed at the first faculty meeting of that month. All faculty

meetings will be held on a scheduled workday, will not exceed seventy five (75) minutes, unless agreed upon by the staff to continue, and will be initiated within thirty (30) minutes after the last class. The first staff meeting of the year (before school starts) can be up to two (2) hours.

The elementary calendar will include November 1, 2021 as an elementary teacher work day. October 11, 12, 14 and 15th will be early release days for elementary parent conferences.

### **Article XVII: Salary and Fringe Benefits:**

For the 2021-22 school year, 2% will be added to the salary schedule. The District proposes that the District and GSCFT reconvene negotiations on compensation after Board review of the unaudited actuals being completed for the 2020-21 school year to determine if there is a variance in the unrestricted reserve (exclusive of restricted and one-time funds) greater than 2% between the estimated actuals and unaudited actuals that could be committed to further increases to GSCFT. If there is such a variance between the estimated and unaudited actuals, the District and GSCFT would reconvene negotiations following the first interim report.

### **Digital Article to be Negotiated**

During the 2021-2022 school year SCCS and GSCFT agree that both parties will meet together as a negotiation subcommittee to develop Contract language on digital learning and instruction. The subcommittee will include an equal number of union members (appointed by the GSCFT President) and administrators.

*Cary C*  
*4/16/21*

*Matt Paul*  
*4/16/21*

## **Tentative Agreement between SCCS and GSCFT**

**April 30, 2021**

**Negotiations will continue for 2020-21 on Additional Articles Previously Sunshined**

### **Article IV: Employee/Federation Rights, Letter C**

SCCS agrees to provide the GSCFT with the list of employees with contact information by September 15 of each year.

### **Article VII: Hours of Employment: Calendar**

For the 21-22, SCCS will add two Professional Development days to the calendar year, one August 6, 2021 and the other on January 4, 2022. Compensation for these days will be added to the salary schedule. Annual leave will not be allowed on either of the PD days. Elementary work day and conference days will still be negotiated.

### **Article XIV: Evaluation Procedure**

We agree to continue to review this article and make changes as needed for clarification.



## **Article XV11: Salary and Benefits 2020-2021**

SCCS agrees to pay a one time off salary schedule payment of \$1000 for FTE .51 to 1.0 (+) FTE and \$500 for FTE .50 or below. This payment will only be for employees on payroll as of May 1, 2021. The FTE calculation will be based on the employees primary position and not including any EWAs.

## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Declaration of Need for Fully Qualified Educators

**DATE:** May 5, 2021

**FROM:** Molly Parks, Assistant Superintendent, Human Resources

**THROUGH:** Kris Munro, Superintendent

### **RECOMMENDATION:**

Adopt the annual Declaration of Need for Fully Qualified Educators as submitted. This comes on an annual basis as a California Commission on Teacher Credentialing (CCTC) requirement to allow for credentialing flexibility for both elementary and secondary schools. The estimated numbers needed listed here are not necessarily a determinant of current need but an educated guess to cover all areas of potential need.

### **BACKGROUND:**

Beginning July 1, 1994, any public school district wishing to employ individuals on emergency permits or limited assignment permits must file a Declaration of Need with the California Commission on Teacher Credentialing on an annual basis. Under the guidelines established, this Declaration of Need must be presented to the Governing Board at a regularly scheduled public meeting of that Board and it may not be presented as part of a consent calendar.

It should be noted that the Estimated Number Needed (of emergency permits and limited assignment permits) refers to the number of emergency permits and limited assignment permits that may be applied for, not FTE. A properly credentialed teacher may agree to an assignment which requires a limited assignment permit as part of their full-time position (e.g.: 60% taught in a credentialed area and a 40% taught in an area requiring an emergency permit). This is not the District's preferred practice. Santa Cruz City Schools will adhere to Every Student Succeeds Act requirements as well as Williams' compliance, but in the rare circumstance that the above situation occurs, the District needs this flexibility as an option for compliance. Adoption of the attached Declaration of Need will allow us to continue to offer employment to those candidates we feel are the most qualified for the position. (Emergency credentials cannot be issued without substantial course work in the area of the credential.)

### **FISCAL IMPACT:**

None

This work is in direct support of the following district goals and their corresponding metrics:

**AGENDA ITEM: 8.5.4.2**

Goal #1: All SCCS students will be prepared to successfully access post-secondary college and career opportunities.

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social-emotional well-being of all students.

Goal #3: We will eliminate the achievement gaps that currently exist between demographic groups within the SCCS student community.

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.



State of California  
 Commission on Teacher Credentialing  
 Certification Division  
 1900 Capitol Avenue  
 Sacramento, CA 95811-4213

Email: [credentials@ctc.ca.gov](mailto:credentials@ctc.ca.gov)  
 Website: [www.ctc.ca.gov](http://www.ctc.ca.gov)

## DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2021-2022

Revised Declaration of Need for year: \_\_\_\_\_

### FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Santa Cruz City Elementary District CDS Code: 69815

Name of County: Santa Cruz County CDS Code: 044

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 05 /05 /2021 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2021.

Submitted by (Superintendent, Board Secretary, or Designee):

Desiree Dominguez  Human Resources Director  
 Name Signature Title

831-429-3433 831-429-3410 April 26, 2021  
 Fax Number Telephone Number Date

133 Mission St. Suite 100 Santa Cruz, CA 95060  
 Mailing Address

ddominguez@sccs.net  
 EMail Address

### FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County Santa Cruz County CDS Code 044

Name of State Agency \_\_\_\_\_

Name of NPS/NPA \_\_\_\_\_ County of Location \_\_\_\_\_

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on \_\_\_/\_\_\_/\_\_\_, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, \_\_\_\_\_.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

<i>Name</i>	<i>Signature</i>	<i>Title</i>
<i>Fax Number</i>	<i>Telephone Number</i>	<i>Date</i>
<i>Mailing Address</i>		
<i>E-Mail Address</i>		

► *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

**AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS**

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

<b>Type of Emergency Permit</b>	<b>Estimated Number Needed</b>
CLAD/English Learner Authorization (applicant already holds teaching credential)	4 _____
Bilingual Authorization (applicant already holds teaching credential)	2 _____
List target language(s) for bilingual authorization: Spanish	
Resource Specialist	2 _____
Teacher Librarian Services	1 _____

**LIMITED ASSIGNMENT PERMITS**

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	2
Single Subject	4
Special Education	2
TOTAL	8

**EFFORTS TO RECRUIT CERTIFIED PERSONNEL**

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to [www.cde.ca.gov](http://www.cde.ca.gov) for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

**EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL**

Has your agency established a District Intern program? Yes  No

If no, explain. District is not large enough to support a program

Does your agency participate in a Commission-approved college or university internship program? Yes  No

If yes, how many interns do you expect to have this year? 6

If yes, list each college or university with which you participate in an internship program.  
CSU Monterey Bay, San Jose State University, CSU East Bay, Alliant University, Brandman University,  
and National University

If no, explain why you do not participate in an internship program.  
 \_\_\_\_\_  
 \_\_\_\_\_





State of California  
 Commission on Teacher Credentialing  
 Certification Division  
 1900 Capitol Avenue  
 Sacramento, CA 95811-4213

Email: [credentials@ctc.ca.gov](mailto:credentials@ctc.ca.gov)  
 Website: [www.ctc.ca.gov](http://www.ctc.ca.gov)

## DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2021-2022  
 Revised Declaration of Need for year: \_\_\_\_\_

### FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Santa Cruz City Secondary District CDS Code: 69825  
 Name of County: Santa Cruz County CDS Code: 044

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 05 /05 /2021 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2021.

Submitted by (Superintendent, Board Secretary, or Designee):

<u>Desiree Dominguez</u>		<u>Human Resources Director</u>
<i>Name</i>	<i>Signature</i>	<i>Title</i>
<u>831-429-3433</u>	<u>831-429-3410</u>	<u>April 26, 2021</u>
<i>Fax Number</i>	<i>Telephone Number</i>	<i>Date</i>
<u>133 Mission St. Suite 100 Santa Cruz, CA 95060</u>		
<i>Mailing Address</i>		
<u>ddominguez@sccs.net</u>		
<i>E-Mail Address</i>		

### FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County Santa Cruz County CDS Code 044  
 Name of State Agency \_\_\_\_\_  
 Name of NPS/NPA \_\_\_\_\_ County of Location \_\_\_\_\_

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on \_\_\_/\_\_\_/\_\_\_, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, \_\_\_\_\_.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

Name	Signature	Title
Fax Number	Telephone Number	Date
Mailing Address		
EMail Address		

► *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

**AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS**

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

<b>Type of Emergency Permit</b>	<b>Estimated Number Needed</b>
CLAD/English Learner Authorization (applicant already holds teaching credential)	4 _____
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List target language(s) for bilingual authorization: Spanish	
Resource Specialist	2 _____
Teacher Librarian Services	1 _____

**LIMITED ASSIGNMENT PERMITS**

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:



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**EFFORTS TO RECRUIT CERTIFIED PERSONNEL**

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to [www.cde.ca.gov](http://www.cde.ca.gov) for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

**EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL**

Has your agency established a District Intern program? Yes  No

If no, explain. District is not large enough to support a program

Does your agency participate in a Commission-approved college or university internship program? Yes  No

If yes, how many interns do you expect to have this year? 6

If yes, list each college or university with which you participate in an internship program.  
CSU Monterey Bay, San Jose State University, CSU East Bay, Alliant University, Brandman University,  
and National University

If no, explain why you do not participate in an internship program.  


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## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Working Conditions Survey & Partnership of Administration and Labor Update

**MEETING DATE:** May 5, 2021

**FROM:** Molly Parks, Assistant Superintendent, Human Resources

**THROUGH:** Kris Munro, Superintendent

**BACKGROUND:**

Santa Cruz City Schools has utilized the New Teacher Center Certificated Employees Working Conditions Survey to document and analyze the teaching and learning environments in schools toward developing data-driven improvement plans aimed at advancing student learning.

In addition, a committee comprised of representatives from SCCCE Leadership, Cabinet and the Classified Personnel Director drafted the District's Classified Working Conditions Survey in the fall of 2016.

The data from these surveys supports us as we work to continually improve working conditions in our district. This supports the District's efforts to recruit and retain excellent staff to serve students. We are committed to making Santa Cruz City Schools a great place to work and learn. Staff will present survey results and next steps.

**FISCAL IMPACT:**

None

This work is in direct support of the following district goals and their corresponding metrics:

Goal #1: All SCCS students will be prepared to successfully access post-secondary college and career opportunities.

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

# SCCS Certificated Employees Working Conditions Survey (TELL) Results

MAY 5, 2021



# The Survey Tool

- New Teacher Center (NTC)
- Teaching, Empowering, Leading and Learning (TELL)
- Since 2008, NTC has worked in more than 18 states and in several large school districts to implement the Teaching, Empowering, Leading and Learning (TELL) Survey. NTC has heard from nearly 1.5 million educators since 2008.
- Important part of NTC's work on teacher retention and support

# TELL Survey Purpose - New Teacher Center

- To do their jobs well, educators need supportive school environments where they feel valued, trusted and empowered to collaborate, in order to improve instruction.
- Teaching conditions matter for student learning. Specifically, school-level conduct management, manageable demands on time, ample professional autonomy, and effective professional development are found to be significant predictors of student perception, of support and rigor, and ultimately of value-added student learning gains. Additionally, teachers that work in more supportive environments become more effective at raising student achievement on standardized tests over time.
- Teaching conditions matter for teacher retention. Studies find statistically significant relationships between teachers' perception of school facilities and their plans to stay or leave.
- Where you sit shapes how you see your conditions. Not knowing the perceptions of teaching conditions can make school improvement planning challenging.

# Working Conditions Survey History in SCCS

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Began Administration 2010 – 2013; then paused



Survey re-started in January 2017



2019-20 modified survey with GSCFT to combine the union administrative survey with the working conditions survey (survey answers were also modified -making it impossible to compare data year to year)



2020-21 Overhauled survey in collaboration with GSCFT to reduce the number questions, as staff reported the time to take the survey was excessive (answer choices corrected to match previous years to allow for longitudinal comparisons)

Survey  
Constructs  
Impacting  
Working  
Conditions

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Time

---

Facilities and Resources

---

Community Support and Involvement

---

Managing Student Conduct

---

Teacher Leadership

---

School Leadership

---

Professional Development

---

Instructional Practices and Support

# Certificated Survey Response Rate

- Response rate modified to reflect employee headcount

Year	Number of employees responding	% of total employees
2020-21	345	76%
2018-19*	303	68%
2017-18*	328	75%
2012-13	290	68%



# Time

Please rate how strongly you agree or disagree with the following statements about the use of time in your school.

	% AGREE 2012-2013	% AGREE 2016-2017	% AGREE 2017-2018	% AGREE 2020-2021
<b>Teachers have time available to collaborate with colleagues.</b>	67%	69.2%	67.0%	87.6%
<b>Teachers are allowed to focus on educating students with minimal interruptions</b>	67%	70.3%	71.5%	83.0%
<b>The non-instructional time provided for teachers in my school is sufficient.</b>	50%	45.8%	45.8%	64.1%
<b>Efforts are made to minimize the amount of routine administrative paperwork teachers are required to do.</b>	69%	65.9%	68.7%	75.5%
<b>Teachers have sufficient instructional time to meet the needs of all students.</b>	51%	54.2%	62.4%	56.7%

## ***Facilities and Resources***

Please rate how strongly you agree or disagree with the following statements about your school facilities and resources.

---

	<b>% AGREE 2012-2013</b>	<b>% AGREE 2016-2017</b>	<b>% AGREE 2017-2018</b>	<b>% AGREE 2020-2021</b>
<b>Teachers have sufficient access to appropriate instructional materials.</b>	68%	70.4%	68.5%	77.5%
<b>Teachers have sufficient access to instructional technology, including computers, printers, software and internet access.</b>	38%	62.0%	60.1%	75.6%
<b>The school environment is clean and well maintained.</b>	79%	73.8%	76.3%	74.5%
<b>Teachers have adequate space to work productively.</b>	77%	78.1%	80.3%	88.2%
<b>The physical environment of classrooms in this school supports teaching and learning.</b>	80%	70.9%	69.0%	78.5%
<b>The reliability and speed of Internet connections in this school are sufficient to support instructional practices.</b>	N/A	N/A	50.8%	59.7%

## ***Community Support and Involvement***

Please rate how strongly you agree or disagree with the following statements about community support and involvement in your school.

	<b>% AGREE 2012-2013</b>	<b>% AGREE 2016-2017</b>	<b>% AGREE 2017-2018</b>	<b>% AGREE 2020-2021</b>
<b>Parents/guardians are influential decision makers in this school.</b>	80%	87.9%	87.7%	91.7%
<b>This school maintains clear, two-way communication with parents/guardians and the community.</b>	91%	92.8%	91.7%	93.9%
<b>This school does a good job of encouraging parent/guardian involvement.</b>	89%	90.9%	91.2%	92.3%
<b>Teachers provide parents/guardians with useful information about student learning.</b>	91%	92.9%	92.7%	94.7%
<b>Parents/guardians support teachers and are concerned with students' success</b>	88%	89.1%	87.3%	91.4%

# ***Managing Student Conduct***

Please rate how strongly you agree or disagree with the following statements about managing student conduct in your school.

	<b>% AGREE 2012-2013</b>	<b>% AGREE 2016-2017</b>	<b>% AGREE 2017-2018</b>	<b>% AGREE 2020-2021</b>
<b>Students at this school understand schoolwide behavioral expectations.</b>	81%	87.3%	82.6%	82.8%
<b>Students at this school follow schoolwide behavioral expectations.</b>	72%	80.6%	71.0%	85.4%
<b>Policies and procedures about student behavioral expectations are clearly understood by the faculty.</b>	75%	82.4%	79.5%	85.5%
<b>School administrators consistently address student behavior.</b>	73%	82.5%	78.7%	85.0%
<b>School administrators supports teachers' efforts to maintain positive behaviors in the classroom.</b>	77%	89.5%	86.9%	91.6%
<b>Teachers consistently address student behavior.</b>	74%	78.3%	72.3%	90.5%
<b>The faculty work in a school environment that is safe.</b> <small>374/435</small>	93%	94.3%	93.8%	89.3%

## ***Teacher Leadership***

Please rate how strongly you agree or disagree with the following statements about teacher leadership in your school.

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	<b>% AGREE 2012-2013</b>	<b>% AGREE 2016-2017</b>	<b>% AGREE 2017-2018</b>	<b>% AGREE 2020-2021</b>
<b>Teachers are trusted to make sound professional decisions about instruction.</b>	82%	91.0%	89.8%	95.1%
<b>Teachers are encouraged to participate in school leadership roles.</b>	95%	97.2%	95.6%	94.7%
<b>The faculty has an effective process for making group decisions and solving problems.</b>	77%	81.7%	79.5%	85.6%
<b>In this school we take steps to solve problems.</b>	87%	93.4%	90.3%	92.9%
<b>Teachers have an appropriate level of influence on decision making in this school.</b>	N/A	N/A	N/A	84.4%

# School Leadership

Please rate how strongly you agree or disagree with the following statements about leadership at your school.

	% AGREE 2012-2013	% AGREE 2016-2017	% AGREE 2017-2018	% AGREE 2020-2021	
The faculty and leadership have a shared vision.	81%	87.6%	83.2%	88.1%	
There is an atmosphere of trust and mutual respect within this school.	76%	87.3%	81.6%	88.1%	
Teachers feel comfortable raising issues and concerns that are important to them.	77%	87.3%	80.8%	85.6%	
The school leadership consistently supports teachers.	80%	88.4%	84.2%	89.0%	
Teachers held to high standards for delivering instruction	90%	92.3%	91.9%	93.4%	
The school leadership facilitates using data to improve student learning.	88%	93.4%	91.8%	93.7%	
Teacher performance is assessed objectively.	86%	89.6%	87.6%	92.4%	
Teachers receive feedback that can help them improve teaching.	83%	85.3%	83.9%	89.0%	
The procedures for teacher evaluation are consistent.	84%	86.1%	80.9%	90.8%	
The faculty are recognized for accomplishments.	376/435	80%	90.7%	83.6%	89.4%

## ***Professional Development***

Please rate how strongly you agree or disagree with statements about professional development in your school.

	<b>% AGREE 2012-2013</b>	<b>% AGREE 2016-2017</b>	<b>% AGREE 2017-2018</b>	<b>% AGREE 2020-2021</b>
<b>Sufficient resources are available for professional development in my school.</b>	73%	76.7%	74.4%	82.3%
<b>An appropriate amount of time is provided for professional development.</b>	73%	77.1%	70.9%	76.6%
<b>Professional development offerings are data driven.</b>	84%	83.2%	79.8%	85.6%
<b>Professional development deepens teachers' content knowledge.</b>	71%	71.5%	68.7%	77.3%
<b>Teachers have sufficient training to fully utilize instructional technology</b>	N/A	54.6%	48.6%	61.9%
<b>Teachers are encouraged to reflect on their own practice.</b>	92%	96.5%	89.3%	92.0%
<b>In this school, follow up is provided from professional development.</b>	76%	76.6%	66.3%	75.7%
<b>Professional development provides ongoing opportunities for teachers to work with colleagues to refine teaching practices.</b>	83%	85.6%	78.5%	86.6%
<b>Professional development is evaluated and results are communicated to teachers.</b>	72%	68.2%	58.7%	70.8%

## ***Instructional Practices and Support***

Please rate how strongly you agree or disagree with the following statements about instructional practices and support in your school.

	<b>% AGREE 2012-2013</b>	<b>% AGREE 2016-2017</b>	<b>% AGREE 2017-2018</b>	<b>% AGREE 2020-2021</b>
<b>Teachers use assessment data to inform their instruction.</b>	86%	87.6%	80.0%	95.2%
<b>Teachers work in professional learning communities to develop and align instructional practices.</b>	91%	94.9%	90.3%	95.5%
<b>Teachers are encouraged to try new things to improve instruction.</b>	95%	96.2%	92.4%	96.2%
<b>Teachers are assigned classes that maximize their likelihood of success with students.</b>	69%	69.6%	65.4%	80.5%
<b>Teachers have autonomy to make decisions about instructional delivery (i.e. pacing, materials and pedagogy).</b>	88%	91.1%	90.3%	93.2%
<b>Teachers regularly review student work and outcomes with colleagues and modify instructional practices as a result.</b>	N/A	N/A	N/A	89.6%
<b>There are effective structures in place to facilitate collaborative learning communities in departments/grade levels.</b>	N/A	N/A	N/A	87.5%



# Overall

	% AGREE 2012- 2013	% AGREE 2016- 2017	% AGREE 2017- 2018	% AGREE 2020- 2021
<b>Overall, my school is a good place to work and learn.</b>	85%	92.6%	89.5%	93.6%

# Certificated Working Conditions Strengths & Opportunities

## **Strengths**

Teachers assigned classes that maximize success with students

Teachers feel comfortable raising issues and concerns to leadership and teacher feel supported. There is trust and mutual respect.

Teachers feel support from school administrators in maintaining positive behaviors in classrooms and addressing student behavior.

## **Opportunities**

Professional development

Offer training for teachers to fully utilize instructional technology

Improve technology, reliability, and speed in school

# Next Steps

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Principals and Directors Review  
Data with their staff



Determine site goals and next steps  
to address specific areas of focus

# SCCS Classified Employees Working Conditions Survey Results

MAY 5, 2021

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A committee composed of representatives from SCCCE Leadership, Cabinet and our Classified Personnel Director drafted our first Classified Working Conditions Survey in the fall of 2016



2021 is our fifth administration



Classified Survey is built on the same constructs as the Certificated Survey

# Survey History

Survey  
Constructs  
Impacting  
Working  
Conditions

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Time

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Facilities and Resources

---

Managing Student Conduct

---

Classified Leadership

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School/Department Leadership

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Professional Development

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Instructional Practices and Support

# Classified Survey Response Rate

Year	Number of employees responding	% of total employees
2020-2021	218	68.0%
2019-2020	207	60.0%
2018-2019	208	60.0%
2017-2018	158	46.0%
2016-2017	125	35.0%

## ***Classified- Time***

Please rate how strongly you agree or disagree with the following statements about the use of time.

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	<b>% AGREE 2016-2017</b>	<b>% AGREE 2017-2018</b>	<b>% AGREE 2018-2019</b>	<b>% AGREE 2019-2020</b>	<b>% AGREE 2020-2021</b>
<b>Classified employees have sufficient time to perform their job duties.</b>	53.0%	63.0%	69.1%	72.8%	77.2%
<b>Classified employees have time to plan and collaborate.</b>	37.0%	52.0%	57.1%	63.6%	72.8%
<b>The District makes effort to streamline processes (i.e., communication with colleagues) to facilitate efficient practices.</b>	41.0%	77.0%	58.0%	62.3%	68.6%



## ***Classified- Facilities and Resources***

Please rate how strongly you agree or disagree with the following statements about the facilities and resources.

	<b>% AGREE 2016- 2017</b>	<b>% AGREE 2017- 2018</b>	<b>% AGREE 2018- 2019</b>	<b>% AGREE 2019- 2020</b>	<b>% AGREE 2020- 2021</b>
<b>Materials, equipment and resources are available to facilitate quality work.</b>	69.0%	77.0%	80.0%	81.9%	81.2%
<b>Technology is helpful in supporting my job requirements.</b>	85.0%	83.0%	84.0%	87.3%	92.5%
<b>Physical environment supports my job requirements.</b>	74.0%	82.0%	79.6%	81.9%	86.2%
<b>Classified staff have access to sufficient support from site or central office as appropriate.</b>	64.0%	71.0%	81.6%	84.8%	85.9%

## ***Classified- Managing Student Conduct***

Please rate how strongly you agree or disagree with the following statements about managing student conduct.

---

	% AGREE 2016- 2017	% AGREE 2017- 2018	% AGREE 2018- 2019	% AGREE 2019- 2020	% AGREE 2020- 2021
<b>School leadership and staff develop and communicate policies and procedures regarding student conduct and school safety.</b>	73.0%	79.0%	77.7%	75.0%	83.1%
<b>Administrators, teachers and classified staff enforce policies and procedures regarding student conduct and school safety consistently.</b>	60.0%	69.0%	81.0%	70.7%	77.0%

# Classified- Leadership

Please rate how strongly you agree or disagree with the following statements about classified leadership.

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	% AGREE 2016- 2017	% AGREE 2017- 2018	% AGREE 2018- 2019	% AGREE 2019- 2020	% AGREE 2020- 2021
<b>Classified staff demonstrate leadership in various roles.</b>	75.0%	82.0%	85.3%	83.5%	85.1%
<b>Classified staff demonstrate leadership in the school/department.</b>	70.0%	76.0%	84.0%	83.0%	81.2%
<b>School/Department has efficient and effective decision making processes that engage classified employees.</b>	48.0%	53.0%	63.1%	66.5%	67.8%

## ***Classified- School/Department Leadership***

Please rate how strongly you agree or disagree with the following statements about the school/department leadership.

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	<b>% AGREE 2016-2017</b>	<b>% AGREE 2017- 2018</b>	<b>% AGREE 2018- 2019</b>	<b>% AGREE 2019- 2020</b>	<b>% AGREE 2020- 2021</b>
<b>An atmosphere of trust and mutual respect is pervasive in my work environment.</b>	71.0%	79.0%	85.4%	85.9%	87.1%
<b>My performance is assessed objectively and effective feedback is provided that improves performance and enhances my practice.</b>	77.0%	79.0%	83.3%	84.3%	85.7%
<b>School/Department leadership articulates a vision and implements effective strategies for improvement.</b>	62.0%	75.0%	79.8%	77.7%	81.6%
<b>School/Department leadership makes sustained efforts to improve working conditions.</b>	60.0%	73.0%	80.0%	75.1%	80.2%

## ***Classified- Professional Development***

Please rate how strongly you agree or disagree with the following statements about the professional development in your school.

	<b>% AGREE 2016- 2017</b>	<b>% AGREE 2017- 2018</b>	<b>% AGREE 2018- 2019</b>	<b>% AGREE 2019- 2020</b>	<b>% AGREE 2020- 2021</b>
<b>Time and resources are provided for professional development, ensuring that all employees have access to learning opportunities.</b>	38.0%	52.0%	63.7%	68.7%	68.7%
<b>Professional Development is effective and meets my needs.</b>	36.0%	48.0%	58.3%	61.7%	60.5%
<b>Professional Development/Job-alike collaboration enhances the ability of employees to perform job duties effectively.</b>	63.0%	73.0%	75.8%	73.6%	74.5%

## ***Classified- Instructional Practices and Support***

Please rate how strongly you agree or disagree with the following statements about the instructional practices and support in your schools.

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	<b>% AGREE 2016- 2017</b>	<b>% AGREE 2017- 2018</b>	<b>% AGREE 2018- 2019</b>	<b>% AGREE 2019- 2020</b>	<b>% AGREE 2020- 2021</b>
<b>Employees are supported to work collaboratively to develop, align and improve practices.</b>	74.0%	79.0%	80.6%	76.7%	83.3%
<b>Employees are assigned tasks that maximize their likelihood of success.</b>	69.0%	68.0%	82.3%	78.0%	83.3%

# Classified- Survey Constructs Impacting Working Conditions

<b><u>Overview</u></b>	<b>% AGREE 2016-2017</b>	<b>% AGREE 2017-2018</b>	<b>% AGREE 2018-2019</b>	<b>% AGREE 2019-2020</b>	<b>% AGREE 2020-2021</b>
<b>Time</b>	43.7%	64.0%	61.4%	66.2%	72.9%
<b>Facilities and Resources</b>	73.0%	78.3%	81.3%	84.0%	86.4%
<b>Managing Student Conduct</b>	66.5%	74.0%	79.3%	72.8%	80.1%
<b>Classified Leadership</b>	64.3%	70.3%	77.5%	77.7%	78.0%
<b>School/Department Leadership</b>	67.5%	76.5%	82.1%	80.7%	83.7%
<b>Professional Development</b>	45.7%	57.7%	65.9%	68.0%	67.9%
<b>Instructional Practices and Support</b>	71.5%	73.5%	81.4%	77.3%	83.3%
<b><u>Overall rating</u></b>	<b>% AGREE 2016-2017</b>	<b>% AGREE 2017-2018</b>	<b>% AGREE 2018-2019</b>	<b>% AGREE 2019-2020</b>	<b>% AGREE 2020-2021</b>
<b>Overall, my school is a good place to work and learn.</b>	N/A	94.0%	96.5%	96.3%	95.4%

# Classified Working Conditions Strengths & Opportunities

## **Strengths**

- There is an atmosphere of trust and respect
- School/Department leadership articulate a vision and implements strategies for improvement
- Technology supports job requirements
- Collaboration is encouraged to develop, align, and improve practices

## **Opportunities**

- Additional time and resources for Professional Development
- Decision making process that includes all stakeholders



# Next Steps

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Principals and Directors Review  
Results with Classified Teams



Establish goals and areas for  
focus

Partnership  
with  
Administration  
& Labor (PAL)

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Completed over 20 Memorandums of Understanding for the 2020-21 school year

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Met weekly as a GSCFT Leadership and Cabinet PAL Team & weekly/then monthly with SCCCE Leadership

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Conducted site PAL team meetings monthly

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Continued to problem solve at the district and site levels when issues arose

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Supported employees together through the pandemic and wildfires

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Hope to attend 2021-22 ABC Unified West Coast Labor Management Conference with additional site teams

Any  
Questions

## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Resolution 28-20-21: Proclaiming May as Asian American & Pacific Island Heritage Month

**MEETING DATE:** May 5, 2021

**FROM:** Kris Munro, Superintendent

### **RECOMMENDATION:**

Take action as appropriate on the resolution of Santa Cruz City Schools supporting May as Asian American & Pacific Islander Heritage Month.

### **BACKGROUND:**

Santa Cruz City Schools strives for all students to feel safe and welcome in their schools and to see themselves represented in the curricula. Asian Americans and Pacific Islanders have played and continue to play critical roles in the economic, cultural, and social spheres of our nation's life. Santa Cruz City Schools recognizes the important contributions of local, State, and National Asian Americans and Pacific Islanders to the history of the United States, by promoting social justice, enhancing health and well-being, and building a sense of community.

### **FISCAL IMPACT:**

None

This work is in direct support of the following district goals and its corresponding metrics:

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #3: We will eliminate the achievement gap the currently exists between demographic groups within the SCCS student community.

Goal #6: SCCS will maintain strong communication and partnerships with its diverse community.

**SANTA CRUZ CITY SCHOOL**

**RESOLUTION #34-20-21**

**Proclaiming May as Asian American & Pacific Islander Heritage Month**

**WHEREAS**, in 1977, Congress introduced a House resolution to proclaim the first 10 days of May as Asian Pacific Heritage Week, a celebration of Asians and Pacific Islanders in the United States; and

**WHEREAS**, in October 1978, President Jimmy Carter signed a joint resolution designating this as an annual celebration, which we now know as Asian Pacific Heritage Week; and

**WHEREAS**, in 1990, May was chosen to commemorate the immigration of the first Japanese to the United States, which was on May 1843, and to mark the anniversary of the completion of the transcontinental railroad on May 10, 1869, in which the majority of the workers who laid the tracks were Chinese immigrants; and

**WHEREAS**, in 1990 Congress voted to expand Asian Pacific Heritage from a week to a month-long celebration and in May 1992, the month of May was permanently designated as Asian Pacific American Heritage Month; and

**WHEREAS**, studies have found that the academic needs of Asian American and Pacific Islander students are frequently overlooked; and

**WHEREAS**, understanding Asian and Pacific Islander history is an important part of celebrating Asian American and Pacific Islander Heritage Month; and

**WHEREAS**, Asian Americans and Pacific Islanders have endured and overcome hardship and heartache. In the earliest years, tens of thousands of Gold Rush pioneers, coal miners, transcontinental railroad builders, as well as farm and orchard laborers, were subject to unjust working conditions, prejudice, and discrimination—yet they excelled; and

**WHEREAS**, even in the darkness of the Exclusion Act and Japanese Internment, Asian Americans and Pacific Islanders have persevered, providing for their families and creating opportunities for their children; and

**WHEREAS**, We acknowledge these Americans for their contributions to government, industry and commerce, agriculture, science, literature, and the arts; and

**WHEREAS**, California is one of the states with the largest Asian Americans and Pacific Islanders population; and

**WHEREAS**, We acknowledge the historical and cultural contributions of Asian Pacific Americans in the development of the State of California; and

**WHEREAS**, The diversity of these groups include Asian Indian, Bengali, Burmese, Cambodian, Chinese, Filipino, Guamanian, Hawaiian, Hmong, Indonesian, Japanese, Korean, Lao, Malayan, Okinawan, Pakistani, Samoan, Thai, Vietnamese, and others; and

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Board of Santa Cruz City Schools that May 2021 is designated as Asian American and Pacific Islander Heritage Month with appropriate instructional activities to recognize the countless contributions that Asian Americans and Pacific Islanders have made in helping our nation.

**PASSED AND ADOPTED** by the following called vote this 5th day of May, 2021:

**Ayes:**

**Noes:**

**Absent:**

**Abstain:**

Approved on this date, May 5, 2021

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Board President, Santa Cruz City Schools

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Superintendent, Santa Cruz City Schools

## SANTA CRUZ CITY SCHOOL DISTRICT

**AGENDA ITEM:** Board Policies: First and/or Final Reading for CSBA Revisions & Updates

**MEETING DATE:** February 10, 2021

**FROM:** Kris Munro, Superintendent

**RECOMMENDATION:**

Approve the revised/deleted/new policies as submitted for first and/or final reading and adoption.

**BACKGROUND:**

Policies are submitted through the GAMUT online board policy book updating process, which uses CSBA recommendations for review and change approximately six times per year in participating districts. These recommendations reflect recent changes in education code and/or case law. The policies have been reviewed by staff to ensure that any required customization for Santa Cruz City Schools has been included. The Policy Guidesheet provides a basic overview of the policy changes.

In addition to the regular board policy updates, staff has included a proposed revision to BB 9220 Governing Board Elections. This policy has been updated in reflect the District's change from at-large elections to trustee area elections.

This work is in direct support of the following district goals and its corresponding metrics:

Goal #1: All SCCS students will be prepared to successfully access post-secondary college and career opportunities.

Goal #2: SCCS will create positive, engaging school environments that promote the development of cognitive skills and the social emotional well-being of all students.

Goal #3: We will eliminate the achievement gap the currently exists between demographic groups within the SCCS student community.

Goal #4: We will develop a highly collaborative, professional culture focused on supporting effective teaching.

Goal #5: SCCS will maintain a balanced budget and efficient and effective management.

Goal #6: SCCS will maintain strong communication and partnerships with its diverse community.

**AGENDA ITEM: 8.5.5.1.**

## **CSBA POLICY GUIDE SHEET**

### **December 2020**

#### **Board Policy 1312.3 - Uniform Complaint Procedures**

Policy updated to reflect the relationship between the state uniform complaint procedures (UCP) and **NEW FEDERAL REGULATIONS (85 Fed. Reg. 30026)** regarding Title IX complaints of sexual harassment. Policy also reflects **NEW STATE REGULATIONS (Register 2020, No. 21)** which limit the applicability of the UCP for complaints regarding special education and child nutrition programs, add procedures for addressing complaints regarding health and safety deficiencies in license-exempt California State Preschool Programs (CSPP), and delete the referral of complaints of fraud to the California Department of Education (CDE). The list of programs subject to the UCP revised and reorganized to more directly reflect CDE's 2020-21 Federal Program Monitoring (FPM) instrument.

#### **Board Policy 4119.25/4219.25/4319.25 - Political Activities of Employees**

Policy updated to recognize the importance of employee political activity, voting, and civic engagement, and reflect Pickering v. Board of Education Township High School District regarding the prohibition against dismissing or demoting an employee due to engagement in constitutionally protected political activity.

#### **Board Policy 4140/4240/4340 - Bargaining Units**

Policy updated to reflect Public Employment Relations Board decisions regarding the wearing of union buttons, clarify material regarding employees in management, senior management, and confidential positions, divide material regarding "Access to Employee Orientations" and "Access to Employee Contact Information," and add section on "Communications with Employees" with material formerly in AR 4119.25/4219.25/4319.25 - Political Activities of Employees.

#### **Board Policy 5113.2 - Work Permits**

Policy updated to reflect **NEW LAW (AB 908, 2020)** which prohibits consideration of grades, grade point average, or school attendance in the event of an extended campus closure due to a natural disaster, pandemic, or other emergency.

#### **Board Policy 5141.31 - Immunizations**

Policy updated to reflect **NEW LAWS (SB 276, 2019 and SB 714, 2019)** which specify conditions under which a medical exemption is effective. Policy also deletes outdated date regarding immunization requirements for enrollment or advancement to grade 7.

#### **Board Policy 6146.1 - High School Graduation Requirements**

Policy updated to change "foreign language" to "world language" to reflect current terminology in law, add material regarding the provision of credits towards community service hours for completion of a course in community emergency response training, and reflect **NEW LAW (AB 1350, 2020)** which authorizes districts to award a retroactive diploma to students who were in good standing and on track to graduate at the end of the 2019-20 school year but were unable to complete the statewide graduation requirements due to COVID-19.

#### **Board Policy 6146.2 - Certificate of Proficiency/High School Equivalency**

Policy updated to clarify the distinction between a certificate of proficiency and a high school equivalency certificate. Policy also reflects that there is a fee for these tests which is waived for homeless or foster youth under 25 years of age who meet all other registration requirements and submit certification of homeless or foster youth status.



**Board Policy 6170.1 - Transitional Kindergarten**

Policy updated to clarify that it is only districts with an extended day kindergarten program that are authorized to maintain transitional kindergarten (TK) and kindergarten programs for different lengths of time either at the same or different school sites and reflect **NEW LAW (SB 98, 2020)** which extends, until August 1, 2021, the requirement for credentialed teachers who are first assigned to a TK class to meet additional qualifications.

**Board Bylaw 9012 - Board Member Electronic Communications**

Bylaw updated to clarify that electronic communications should not be used as a means to restrict access to a public forum, that meeting locations include teleconference locations, and that the prohibition against serial meetings includes a series of communications directly or through intermediaries. Bylaw reflects **NEW LAW (AB 992, 2020)** which authorizes board members to engage in separate conversations or communications on social media platforms that are open and accessible to the public as long as a majority of the board does not use the platform to discuss among themselves business within the subject matter jurisdiction of the board, board members do not respond directly to any communication from other board members, and board members do not comment on or use digital icons to express reactions to communications made by other board members. Bylaw also references court decisions which clarify that a public official's social media account which includes discussion of public business may be considered a public forum from which the official cannot exclude access or comments by members of the public based on viewpoint.

**Board Bylaw 9320 - Meetings and Notices**

Bylaw updated to clarify that meeting locations include teleconference locations and reflect **NEW LAW (AB 992, 2020)** which authorizes board members to engage in separate conversations or communications on social media platforms that are open and accessible to the public as long as a majority of the board does not use the platform to discuss among themselves business within the subject matter jurisdiction of the board, board members do not respond directly to any communication from other board members, and board members do not comment on or use digital icons to express reactions to communications made by other board members. Bylaw also updated to clarify the vote requirements for holding a closed session during an emergency meeting and for adjourning or continuing a board meeting to a later time or location.

**Policy 1312.3: Uniform Complaint Procedures**

Status: ADOPTED

Original Adopted Date: 05/01/2017 | Last Revised Date: 12/01/2020 | Last Reviewed Date: 12/01/2020

The Governing Board recognizes that the district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. The Board encourages early resolution of complaints whenever possible. To resolve complaints which may require a more formal process, the Board adopts the uniform system of complaint processes specified in 5 CCR 4600-4670 and the accompanying administrative regulation.

**Complaints Subject to UCP**

The district's uniform complaint procedures (UCP) shall be used to investigate and resolve complaints regarding the following programs and activities:

1. Accommodations for pregnant and parenting students (Education Code 46015)
2. Adult education programs (Education Code 8500-8538, 52334.7, 52500-52617)
3. After School Education and Safety programs (Education Code 8482-8484.65)
4. Agricultural career technical education (Education Code 52460-52462)
5. Career technical and technical education and career technical and technical training programs (Education Code 52300-52462)
6. Child care and development programs (Education Code 8200-8498)
7. Compensatory education (Education Code 54400)
8. Consolidated categorical aid programs (Education Code 33315; 34 CFR 299.10-299.12)
9. Course periods without educational content, when students in grades 9-12 are assigned to such courses more than one week in any semester or in a course the student has previously satisfactorily completed, unless specified conditions are met (Education Code 51228.1-51228.3)
10. Discrimination, harassment, intimidation, or bullying in district programs and activities, including in those programs or activities funded directly by or that receive or benefit from any state financial assistance, based on the person's actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, immigration status, ethnic group identification, age, religion, marital status, pregnancy, parental status, physical or mental disability, medical condition, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in Education Code 200 or 220, Government Code 11135, or Penal Code 422.55, or based on the person's association with a person or group with one or more of these actual or perceived characteristics (5 CCR 4610)
11. Educational and graduation requirements for students in foster care, homeless students, students from military families, students formerly in a juvenile court school, migrant students, and immigrant students participating in a newcomer program (Education Code 48645.7, 48853, 48853.5, 49069.5, 51225.1, 51225.2)
12. Every Student Succeeds Act (Education Code 52059; 20 USC 6301 et seq.)
13. Local control and accountability plan (Education Code 52075)
14. Migrant education (Education Code 54440-54445)
15. Physical education instructional minutes (Education Code 51210, 51222, 51223)
16. Student fees (Education Code 49010-49013)

17. Reasonable accommodations to a lactating student (Education Code 222)
18. Regional occupational centers and programs (Education Code 52300-52334.7)
19. School plans for student achievement as required for the consolidated application for specified federal and/or state categorical funding (Education Code 64001)
20. School safety plans (Education Code 32280-32289)
21. School site councils as required for the consolidated application for specified federal and/or state categorical funding (Education Code 65000)
22. State preschool programs (Education Code 8235-8239.1)
23. State preschool health and safety issues in license-exempt programs (Education Code 8235.5)
24. Any complaint alleging retaliation against a complainant or other participant in the complaint process or anyone who has acted to uncover or report a violation subject to this policy
25. Any other state or federal educational program the Superintendent of Public Instruction or designee deems appropriate

The Board recognizes that alternative dispute resolution (ADR) can, depending on the nature of the allegations, offer a process for resolving a complaint in a manner that is acceptable to all parties. An ADR process such as mediation may be offered to resolve complaints that involve more than one student and no adult. However, mediation shall not be offered or used to resolve any complaint involving sexual assault or where there is a reasonable risk that a party to the mediation would feel compelled to participate. The Superintendent or designee shall ensure that the use of ADR is consistent with state and federal laws and regulations.

The district shall protect all complainants from retaliation. In investigating complaints, the confidentiality of the parties involved shall be protected as required by law. For any complaint alleging retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the Superintendent or designee shall keep the identity of the complainant, and/or the subject of the complaint if different from the complainant, confidential when appropriate and as long as the integrity of the complaint process is maintained.

When an allegation that is not subject to UCP is included in a UCP complaint, the district shall refer the non-UCP allegation to the appropriate staff or agency and shall investigate and, if appropriate, resolve the UCP-related allegation(s) through the district's UCP.

The Superintendent or designee shall provide training to district staff to ensure awareness and knowledge of current law and requirements related to UCP, including the steps and timelines specified in this policy and the accompanying administrative regulation.

The Superintendent or designee shall maintain a record of each complaint and subsequent related actions, including steps taken during the investigation and all information required for compliance with 5 CCR 4631 and 4633.

### **Non-UCP Complaints**

The following complaints shall not be subject to the district's UCP but shall be investigated and resolved by the specified agency or through an alternative process:

1. Any complaint alleging child abuse or neglect shall be referred to the County Department of Social Services Protective Services Division or the appropriate law enforcement agency. (5 CCR 4611)
2. Any complaint alleging health and safety violations by a child development program shall, for licensed facilities, be referred to Department of Social Services. (5 CCR 4611)
3. Any complaint alleging employment discrimination or harassment shall be investigated and resolved by the district in accordance with the procedures specified in AR 4030 - Nondiscrimination in Employment, including

the right to file the complaint with the California Department of Fair Employment and Housing.

4. Any complaint alleging a violation of a state or federal law or regulation related to special education, a settlement agreement related to the provision of a free appropriate public education, or a due process hearing order shall be submitted to the California Department of Education (CDE) in accordance with AR 6159.1 - Procedural Safeguards and Complaints for Special Education. (5 CCR 3200-3205)
  5. Any complaint alleging noncompliance of the district's food service program with laws regarding meal counting and claiming, reimbursable meals, eligibility of children or adults, or use of cafeteria funds and allowable expenses shall be filed with or referred to CDE in accordance with BP 3555 - Nutrition Program Compliance. (5 CCR 15580-15584)
  6. Any allegation of discrimination based on race, color, national origin, sex, age, or disability in the district's food service program shall be filed with or referred to the U.S. Department of Agriculture in accordance with BP 3555 - Nutrition Program Compliance. (5 CCR 15582)
  7. Any complaint related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, or teacher vacancies and misassignments shall be investigated and resolved in accordance with AR 1312.4 - Williams Uniform Complaint Procedures. (Education Code 35186)
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**Policy 4119.25: Political Activities Of Employees**

Status: ADOPTED

Original Adopted Date: 06/01/1996 | Last Revised Date: 12/01/2020 | Last Reviewed Date: 12/01/2020

The Governing Board recognizes the importance of political activity, voting, and civic engagement, and respects the right of district employees to engage in political discussions and activities as individuals on their own time and at their own expense. When engaging in such activities, employees shall make it clear that they are acting on their own behalf and not as representatives of the district.

District employees, as members of the community, may use school facilities for meetings, including political activities, as permitted under the Civic Center Act and district policy.

Employees shall refrain from prohibited political activities identified in law, Board policy, and administrative regulations. Employees who engage in these activities shall be subject to disciplinary action and/or criminal penalties.

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**Policy 4140: Bargaining Units**

Status: ADOPTED

Original Adopted Date: 11/01/2011 | Last Revised Date: 12/01/2020 | Last Reviewed Date: 12/01/2020

The Governing Board recognizes the right of district employees to form a bargaining unit, select an employee organization as their exclusive representative, and be represented by that organization in their employment relationship with the district. The Board is committed to negotiating in good faith with recognized employee organizations and respecting the rights of employees and employee organizations.

The district shall not dominate or interfere with the formation or administration of any employee organization or contribute financial or other support to it. (Government Code 3543.5)

Employees shall not be prohibited from wearing union buttons or other items that favor or oppose the formation of a bargaining unit or any matter that is the subject of negotiations.

**Formation of Bargaining Units**

Certificated and classified employees shall not be included in the same bargaining unit. (Government Code 3545)

The district may recognize a bargaining unit of supervisory employees if: (Government Code 3545)

1. The bargaining unit includes all supervisory employees.
2. The supervisors are not represented by the same organization that represents employees whom the supervisory employees supervise.

For this purpose, supervisory employee means any employee, regardless of job description, having the authority, in the interest of the district, to hire, transfer, suspend, lay off, recall, promote, discharge, assign, reward, discipline, assign work, direct, adjust grievance of other employees, or effectively recommend that action. The exercise of this authority shall not be merely routine or clerical in nature, but shall require the use of independent judgment. (Government Code 3540.1)

Employees serving in management, senior management, or confidential positions shall not be represented by an exclusive representative. Such employees may represent themselves individually. For purposes other than negotiations and bargaining, such employees may be represented by an employee organization whose membership is composed entirely of employees designated as holding those positions. For this purpose: (Government Code 3540.1, 3543.4)

1. Management employee means any employee who has significant responsibilities for formulating district policies or administering district programs, and whose position is designated as a management position by the Board.
2. Confidential employee means any employee who is required to develop or present management positions with respect to employer-employee relations or whose duties normally require access to confidential information that is used to contribute significantly to the development of management positions.

**Membership**

The district shall not deter or discourage employees or job applicants from becoming or remaining members of an employee organization, authorizing representation by an employee organization, or authorizing dues or fee deductions to an employee organization. In addition, the district shall not impose or threaten to impose reprisals on employees, discriminate or threaten to discriminate against employees, or otherwise interfere with, restrain, or coerce employees because of their membership or nonmembership in an employee organization. (Government Code 3543.5, 3550)

The Superintendent or designee may communicate with district employees regarding their rights under the law. Such communications shall be factual and accurate, and may not promise a benefit, threaten a reprisal, or in any way deter or discourage employees from joining an employee organization or paying dues.

However, before disseminating to multiple employees any mass communication concerning employees' right to join or support an employee organization or to refrain from joining or supporting an employee organization, such as a written document or script for oral or recorded presentation or message, the Superintendent or designee shall meet and confer with the employees' exclusive representative regarding the content of the communication. If the district and exclusive representative do not come to agreement on the content of the mass communication, the Superintendent or designee may disseminate the district's mass communication provided that, at the same time, copies of the exclusive representative's communication, which shall be of reasonable length, are also distributed. (Government Code 3553)

### **Access to Employee Orientations**

The district shall permit employee organizations access to new employee orientations where newly hired employees are advised, whether in person, online, or through other means or mediums, of their employment status, rights, benefits, duties, responsibilities, or any other employment-related matters. The district shall provide employee organizations at least 10 days' notice in advance of an orientation. However, in any specific instance where an unforeseeable, urgent need critical to the district's operation prevents the required 10 days' notice, a shorter notice may be provided. (Government Code 3555.5, 3556)

The structure, time, and manner of the access to new employee orientations shall be determined by mutual agreement of the district and the exclusive representative, following a request to negotiate by either party. If the district and exclusive representative fail to reach an agreement, matters related to the access to new employee orientation shall be subject to compulsory interest arbitration. The district and employee organization may mutually agree to submit any dispute to compulsory interest arbitration at any time. In addition, if any dispute arises during negotiations and is not resolved within 45 days after the first meeting or within 60 days after the initial request to negotiate, whichever is earlier, either party may make a demand for compulsory interest arbitration. When any such dispute arises during the summer when the district's administrative office is closed, the timeline shall commence on the first day the administrative office reopens. The decision of the arbitrator shall be final and binding on the parties. (Government Code 3556, 3557)

The date, time, and place of the orientation shall not be disclosed to anyone other than employees, the exclusive representative, or a vendor that is contracted to provide a service for purposes of the orientation. (Government Code 3556)

### **Access to Employee Contact Information**

The Superintendent or designee shall provide an exclusive representative with the name, job title, department, work location, telephone numbers (work, home, and personal cell phone), personal email address(es) on file with the district, and home address of any newly hired employee in the bargaining unit, within 30 days of hire or by the first pay period of the month following hire. In addition, the Superintendent or designee shall provide the same information in regard to all employees in the bargaining unit to an exclusive representative at least every 120 days, unless more frequent or detailed lists are required by agreement with the exclusive representative. (Government Code 3558, 6254.3)

However, the Superintendent or designee shall not disclose the home address and any phone numbers on file for employees performing law enforcement-related functions, nor disclose the home address, home or personal cell phone number(s), or personal email address(es) of any employee who is a participant in the Safe at Home address confidentiality program pursuant to Government Code 6207 or of any employee who provides a written request that the information not be disclosed for this purpose. Following receipt of a written request, the district shall remove the employee's home address, home and personal cell phone numbers, and personal email address from any mailing list maintained by the district unless the list is only used by the district to contact the employee. (Government Code 3558, 6207, 6254.3)

### **Communications with Employees**

Employee organizations may have access at reasonable times to areas in which employees work and may use district facilities at reasonable times for the purpose of meetings. Subject to reasonable regulation, employee organizations may also use institutional bulletin boards, mailboxes, and other means of communication to communicate with employees. (Government Code 3543.1)

Access to district means of communication shall be limited in cases where such access would be disruptive to district operations.

### **Membership Dues or Other Payments to an Employee Organization**

When drawing an order for the salary or wage payment of a bargaining unit employee of an employee organization, the district shall deduct any amount which has been requested by the employee in a revocable written authorization for the purpose of paying dues or other payments for any service, program, or committee provided or sponsored by the employee organization. (Education Code 45060, 45168)

An employee organization that certifies that it has and will maintain individual employee authorizations shall handle and process employee written authorizations for payroll deductions. When an employee organization provides such a certification to the district, the district shall rely on information from the employee organization regarding the amounts of such payroll deductions and from which employees. The employee organization shall not be required to submit to the district a copy of the written authorization in order for the payroll deductions to be effective. However, when there is a dispute about the existence or terms of the written authorization, a copy of the employee's written authorization shall be submitted to the district. The employee organization shall indemnify the district for any employee claims regarding payroll deductions made by the district in reliance on notification from the employee organization. (Education Code 45060, 45168)

When an employee organization which has declined to certify that it will handle and process employee written authorizations makes a request for payroll deductions, the district shall request a copy of the employee's written authorization before making the payroll deductions. (Education Code 45060, 45168)

A written authorization shall remain in effect until expressly revoked in writing by the employee and pursuant to the terms of the written authorization. Employee requests to cancel or change authorizations for payroll deductions for employee organizations shall be directed to the employee organization rather than the district. The employee organization shall be responsible for processing these requests. The district shall rely on the information provided by the employee organization regarding whether deductions for an employee organization were properly canceled or changed. The employee organization shall be required to indemnify the district for any claims made by an employee for deductions made by the district in reliance on information from the employee organization. (Education Code 45060, 45168)

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**Policy 5113.2: Work Permits**

Status: ADOPTED

Original Adopted Date: 06/01/1995 | Last Revised Date: 12/01/2020 | Last Reviewed Date: 12/01/2020

The Governing Board recognizes that part-time employment can provide students with income, job experience, and valuable life skills and should be permitted to the extent that such employment does not interfere with a student's education. Before accepting any offer of employment, district students who are minors shall obtain work permits from the Superintendent or designee, regardless of whether the employment will occur when school is in session and/or not in session, unless otherwise exempted by law.

In determining whether to grant or continue a work permit, the Superintendent or designee shall consider whether employment is likely to significantly interfere with the student's schoolwork. Students granted work permits shall be required to demonstrate and maintain a 2.0 grade point average and satisfactory school attendance, except during periods of extended school closure due to an emergency as described in Education Code 49200 and the accompanying administrative regulation. On a case-by-case basis, the Superintendent or designee may approve a maximum work hour limit that is lower than the limit specified in law and administrative regulation.

Students with work permits may be exempted from attendance in a full-time day school provided they attend part-time classes. (Education Code 48230)

Work permits shall be limited to part-time employment as defined by law, except when the Superintendent or designee determines that circumstances warrant the granting of a permit for full-time employment.

Any student authorized to work full time when school is in session shall be enrolled in part-time continuation classes. A student age 14 or 15 who receives a permit to work full time shall also be enrolled in a work experience education program. (Education Code 49130, 49131, 49135)

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**Policy 5141.31: Immunizations**

Status: ADOPTED

**Original Adopted Date:** 11/01/2000 | **Last Revised Date:** 12/01/2020 | **Last Reviewed Date:** 12/01/2020

To protect the health of all students and staff and to curtail the spread of infectious diseases, the Governing Board shall cooperate with state and local public health agencies to encourage and facilitate immunization of all district students against preventable diseases.

Each student enrolling for the first time in a district school, preschool, or child care and development program or enrolling in or advancing to grade 7 shall present an immunization record from any authorized private or public health care provider certifying that the student has received all required immunizations in accordance with law. Students shall be excluded from school or exempted from immunization requirements only as allowed by law.

Transfer students shall be requested to present immunization records upon registration at district schools if possible.

The Superintendent or designee may arrange for an authorized health care provider to administer immunizations at school to any student whose parent/guardian has consented in writing. At the beginning of the school year, parents/guardians shall be notified of their right to provide consent for the administration of an immunization to their child at school. (Education Code 48980, 49403)

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**Policy 6146.1: High School Graduation Requirements**

Status: ADOPTED

Original Adopted Date: 12/01/2017 | Last Revised Date: 12/01/2020 | Last Reviewed Date: 12/01/2020

The Governing Board desires to prepare all students to successfully complete the high school course of study and obtain a diploma that represents their educational achievement and increases their opportunities for postsecondary education and employment.

**Course Requirements**

To obtain a high school diploma, students shall complete the following courses in grades 9-12, with each course being one year unless otherwise specified:

1. Three courses in English (Education Code 51225.3)
2. Two courses in mathematics (Education Code 51225.3)

At least one mathematics course, or a combination of the two mathematics courses, shall meet or exceed state academic content standards for Algebra I or Mathematics I. Completion of such coursework prior to grade 9 shall satisfy the Algebra I or Mathematics I requirement, but shall not exempt a student from the requirement to complete two mathematics courses in grades 9-12. (Education Code 51224.5)

Students may be awarded up to one mathematics course credit for successful completion of an approved computer science course that is classified as a "category c" course based on the "a-g" course requirements for college admission. (Education Code 51225.3, 51225.35)

3. Two courses in science, including biological and physical sciences (Education Code 51225.3)
4. Three courses in social studies, including United States history and geography; world history, culture, and geography; a one-semester course in American government and civics; and a one-semester course in economics (Education Code 51225.3)
5. One course in visual or performing arts, world language, or career technical education (CTE). For purposes of this requirement, a course in American Sign Language shall be deemed a course in world language. (Education Code 51225.3)

To be counted towards meeting graduation requirements, a CTE course shall be aligned to the CTE model curriculum standards and framework adopted by the State Board of Education. (Education Code 51225.3)

6. Two courses in physical education, unless the student has been otherwise exempted pursuant to other sections of the Education Code (Education Code 51225.3)

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Because the prescribed course of study may not accommodate the needs of some students, the Board shall provide alternative means for the completion of prescribed courses in accordance with law.

**Exemptions from District-Adopted Graduation Requirements**

District students are required to complete graduation course requirements specified above, including the requirements imposed by Education Code 51225.3 and those adopted by the Board. However, a foster youth, homeless student, former juvenile court school student, child of a military family, or migrant student who transfers into the district or between district schools any time after completing the second year of high school, or a newly arrived immigrant student who is in the third or fourth year of high school and is participating in a newcomer program, shall be exempted from any graduation requirements adopted by the Board that are in addition to statewide course requirements. This exemption shall not apply if the Superintendent or designee makes a finding that the student is reasonably able to complete the requirements in time to graduate by the end of the fourth year of high school. Within 30 days of the transfer or of the commencement of participation in a newcomer program, as applicable, the Superintendent or designee shall notify any eligible student of the availability of the exemption and whether the student qualifies for it. (Education Code 51225.1)

### **Retroactive Diplomas**

Any student who completed grade 12 in the 2003-04 through 2014-15 school year and met all applicable graduation requirements other than the passage of the high school exit examination shall be granted a high school diploma. (Education Code 51413)

In addition, the district may retroactively grant high school diplomas to former students who: (Education Code 48204.4, 51430, 51440)

1. Departed California against their will while in grade 12 and did not receive a diploma because the departure interrupted their education, provided that they were in good academic standing at the time of the departure

Persons may be considered to have departed California against their will if they were in custody of a government agency and were transferred to another state, were subject to a lawful order from a court or government agency that authorized their removal from California, were subject to a lawful order and were permitted to depart California before being removed from California pursuant to the lawful order, were removed or were permitted to depart voluntarily pursuant to the federal Immigration and Nationality Act, or departed due to other circumstances determined by the district that are consistent with the purposes of Education Code 48204.4.

In determining whether to award a diploma under these circumstances, the Superintendent or designee shall consider any coursework that may have been completed outside of the United States or through online or virtual courses.

2. Were interned by order of the federal government during World War II or are honorably discharged veterans of World War II, the Korean War, or the Vietnam War, provided that they were enrolled in a district school immediately preceding the internment or military service and did not receive a diploma because their education was interrupted due to the internment or military service in those wars

Deceased former students who satisfy these conditions may be granted a retroactive diploma to be received by their next of kin.

3. Are veterans who entered the military service of the United States while in grade 12 and who had satisfactorily completed the first half of the work required for grade 12 in a district school
4. Were in their senior year of high school during the 2019-20 school year, were in good academic standing and on track to graduate at the end of the 2019-20 school year as of March 1, 2020, and were unable to complete the statewide graduation requirements as a result of the COVID-19 crisis

### **Honorary Diplomas**

The Board may grant an honorary high school diploma to: (Education Code 51225.5)

1. An international exchange student who has not completed the course of study ordinarily required for graduation and who is returning to the student's home country following the completion of one academic school year in the district

2. A student who is terminally ill

The honorary diploma shall be clearly distinguishable from the regular diploma of graduation awarded by the district.  
(Education Code 51225.5)

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**Policy 6146.2: Certificate Of Proficiency/High School Equivalency**

Status: ADOPTED

**Original Adopted Date:** 09/01/1987 | **Last Revised Date:** 12/01/2020 | **Last Reviewed Date:** 12/01/2020

The Governing Board desires that every student have the opportunity to earn a high school diploma through successful completion of district graduation requirements. However, when a student is unable to do so, the Board encourages completion of an alternative program that allows the student to obtain an equivalent certificate.

Eligible persons who pass the California High School Proficiency Examination may obtain a certificate of proficiency from the State Board of Education (SBE). Eligible persons who pass a general educational development test designated by the SBE may obtain a high school equivalency certificate from the testing service.

The Superintendent or designee shall make information available to interested persons regarding the eligibility and examination requirements of each program.

Interested persons shall register for the test directly with the testing service and pay the applicable fee. However, the fee shall be waived for a homeless or foster youth who is under age 25 years, meets all other registration requirements, and submits certification of homeless or foster youth status. (Education Code 48412; 5 CCR 11524-11526, 11533-11534.1)

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**Policy 6170.1: Transitional Kindergarten**

Status: ADOPTED

Original Adopted Date: 10/01/2015 | Last Revised Date: 12/01/2020 | Last Reviewed Date: 12/01/2020

The Governing Board desires to offer a high-quality transitional kindergarten (TK) program for eligible children who do not yet meet the minimum age criterion for kindergarten. The TK program shall assist students in developing the academic, social, and emotional skills needed to succeed in kindergarten and beyond.

The district's TK program shall be the first year of a two-year kindergarten program. (Education Code 48000)

The Board encourages ongoing collaboration among district preschool staff, other preschool providers, elementary teachers, administrators, and parents/guardians in the development, implementation, and evaluation of the district's TK program.

**Eligibility**

The district's TK program shall admit children whose fifth birthday is from September 2 through December 2. (Education Code 48000)

Parents/guardians of eligible children shall be notified of the availability of the TK program and of the age, residency, immunization, and any other enrollment requirements. Enrollment in the TK program shall be voluntary.

On a case-by-case basis, a child whose fifth birthday is on or before September 1 may be admitted into the district's TK program upon request of a child's parents/guardians, if the Superintendent or designee determines that it is in the child's best interest.

At any time during the school year, the district may admit into the TK program a child whose fifth birthday is after December 2 of that same school year, provided that the Superintendent or designee recommends that enrollment in a TK program is in the child's best interest and the child's parents/guardians approve. Prior to such enrollment, the child's parents/guardians shall be provided information regarding the advantages and disadvantages and any other explanatory information about the effect of early admittance. (Education Code 48000)

**Curriculum and Instruction**

The district's TK program shall be based on a modified kindergarten curriculum that is age and developmentally appropriate. (Education Code 48000)

The program shall be aligned with the preschool learning foundations and preschool curriculum frameworks developed by the California Department of Education (CDE). It shall be designed to facilitate students' development in essential knowledge and skills related to language and literacy, mathematics, physical development, health, visual and performing arts, science, history-social science, English language development, and social-emotional development.

The Board shall establish the length of the school day in the district's TK program, which shall be at least three hours but no more than four hours long. If the district has adopted an extended-day kindergarten, the length of the school day for the TK program may be different than the length of the school day for the kindergarten program either at the same or different school sites. The Superintendent or designee shall annually report to CDE as to whether the district's TK programs are offered full day, part day, or both. (Education Code 8973, 37202, 46111, 46115, 46117, 48003)

TK students may be placed in the same classrooms as kindergarten students when necessary, provided that the instructional program is differentiated to meet student needs.

TK students may be commingled in the same classroom with four-year-old students from a California State Preschool

Program as long as all of the requirements of each program are met and the classroom does not include students enrolled in TK for a second year or students enrolled in a regular kindergarten. (Education Code 8235, 48000)

### **Staffing**

The Superintendent or designee shall ensure that teachers assigned to teach in TK classes possess a teaching credential or permit from the Commission on Teacher Credentialing (CTC) that authorizes such instruction.

A credentialed teacher who is first assigned to a TK class after July 1, 2015, shall, by August 1, 2021, have at least 24 units in early childhood education and/or child development, comparable experience in a preschool setting, and/or a child development teacher permit issued by CTC. (Education Code 48000)

The Superintendent or designee may provide professional development as needed to ensure that TK teachers are knowledgeable about the standards and effective instructional methods for teaching young children.

### **Continuation to Kindergarten**

Students who complete the TK program shall be eligible to continue in kindergarten the following school year. Parents/guardians of such students shall not be required to submit a signed Kindergarten Continuance Form for kindergarten attendance.

However, whenever children who would otherwise be age-eligible for kindergarten are enrolled in TK, the Superintendent or designee shall obtain a Kindergarten Continuance Form signed by the parent/guardian near the end of the TK year consenting to the child's enrollment in kindergarten the following year.

A student shall not attend more than two years in a combination of TK and kindergarten. (Education Code 46300)

### **Assessment**

The Superintendent or designee may develop or identify appropriate formal and/or informal assessments of TK students' development and progress. The Superintendent or designee shall monitor and regularly report to the Board regarding program implementation, the progress of students in meeting related academic standards, and student preparedness for future education.

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**Bylaw 9012-B: Board Member Electronic Communications**

Status: ADOPTED

Original Adopted Date: 11/01/2008 | Last Revised Date: 12/01/2020 | Last Reviewed Date: 12/01/2020

The Governing Board recognizes that electronic communication is an efficient and convenient way for Board members to communicate and expedite the exchange of information within the district and with members of the public. Board members shall exercise caution so as to ensure that electronic communications are not used as a means for the Board to deliberate outside of an agendaized Board meeting, circumvent the public's right to access records regarding district business, or restrict access to a public forum.

A majority of the Board shall not, outside of an authorized meeting, use a series of electronic communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the Board. (Government Code 54952.2)

Examples of permissible electronic communications concerning district business include, but are not limited to, dissemination of Board meeting agendas and agenda packets, reports of activities from the Superintendent, and reminders regarding meeting times, dates, and places.

Board members may engage in separate conversations or communications with members of the public on a social media platform to answer questions, provide information, or solicit information regarding a matter that is within the subject matter jurisdiction of the Board, as long as a majority of the Board does not use the platform to discuss among themselves any business of a specific nature that is within the subject matter jurisdiction of the Board. A Board member is prohibited from responding directly to any communication from other Board members regarding matters that are within the subject matter jurisdiction of the Board or using digital icons (e.g., "likes" or emojis) to express reactions to communications made by other Board members. (Government Code 54952.2)

Whenever a Board member uses a social media platform to communicate with the public about district business or Board activities, the Board member shall not block access to a member of the public based on the viewpoint expressed by that individual.

Board members may use electronic communications to discuss matters that do not pertain to district business, regardless of the number of Board members participating in the discussion.

Board members shall make every effort to ensure that their electronic communications conform to the same standards and protocols established for other forms of communication. A Board member may respond, as appropriate, to an electronic communication received from a member of the community and should make clear that the response does not necessarily reflect the views of the Board as a whole. Any complaint or request for information should be forwarded to the Superintendent in accordance with Board bylaws and protocols so that the issue may receive proper consideration and be handled through the appropriate district process. As appropriate, communication received from the media shall be forwarded to the designated district spokesperson.

To the extent possible, electronic communications regarding any district-related business shall be transmitted through a district-provided device or account. When any such communication is transmitted through a Board member's personal device or account, the Board member shall copy the communication to a district electronic storage device for easy retrieval.

**Bylaw 9320-B: Meetings And Notices**

Status: ADOPTED

Original Adopted Date: 03/01/2008 | Last Revised Date: 12/01/2020 | Last Reviewed Date: 12/01/2020

Meetings of the Governing Board are conducted for the purpose of accomplishing district business. In accordance with state open meeting laws (Brown Act), the Board shall hold its meetings in public and shall conduct closed sessions during such meetings only as authorized by law. To encourage community involvement in the schools, Board meetings shall provide opportunities for questions and comments by members of the public. All meetings shall be conducted in accordance with law and the Board's bylaws, policies, and administrative regulations.

A Board meeting exists whenever a majority of Board members gather at the same time and location, including teleconference location, to hear, discuss, deliberate, or take action upon any item within the subject matter jurisdiction of the Board or district. (Government Code 54952.2)

A majority of the Board shall not, outside of an authorized meeting, use a series of communications of any kind, directly or through intermediaries, including social media and other electronic communications, to discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the Board. (Government Code 54952.2)

However, an employee or district official may engage in separate conversations with Board members in order to answer questions or provide information regarding an item within the subject matter jurisdiction of the Board, as long as that employee or district official does not communicate the comments or position of any Board members to other Board members. (Government Code 54952.2)

In order to help ensure the participation of individuals with disabilities at Board meetings, the Superintendent or designee shall provide appropriate disability-related accommodations or modifications upon request in accordance with the Americans with Disabilities Act. (Government Code 54953.2, 54954.1, 54954.2)

**Regular Meetings**

The Board shall hold 1 or 2 regular meetings each month. Regular meetings shall be held at 6:30 p.m. and will be posted on the District website. An annual calendar of board meetings can be found at [sccs.net](http://sccs.net). Per Board Policy 6141.2 the District shall do everything I can to avoid scheduling meetings on important cultural holidays.

At least 72 hours prior to a regular meeting, the agenda shall be posted at one or more locations freely accessible to members of the public and on the district's Internet web site. (Government Code 54954.2)

Whenever agenda materials relating to an open session of a regular meeting are distributed to the Board less than 72 hours before the meeting, the Superintendent or designee shall make the materials available for public inspection at a public office or location designated for that purpose. (Government Code 54957.5)

**Special Meetings**

Special meetings of the Board may be called at any time by the presiding officer or a majority of the Board members. However, a special meeting shall not be called regarding the salary, salary schedule, or other compensation of the Superintendent, assistant superintendent, or other management employee as described in Government Code 3511.1. (Government Code 54956)

Written notice of special meetings shall be delivered personally or by any other means to all Board members and the local media who have requested such notice in writing. The notice also shall be posted on the district's Internet web site. The notice shall be received at least 24 hours before the time of the meeting. The notice shall also be posted at least 24 hours before the meeting in a location freely accessible to the public. The notice shall specify the time and location of the meeting and the business to be transacted or discussed. No other business shall be considered at this meeting. (Education Code 35144; Government Code 54956)

Any Board member may waive the 24-hour written notice requirement prior to the time of the meeting by filing a written waiver of notice with the clerk or secretary of the Board or by being present at the meeting at the time it convenes. (Government Code 54956)

Every notice of a special meeting shall provide an opportunity for members of the public to directly address the Board concerning any item that has been described in the meeting notice, before or during the item's consideration. (Government Code 54954.3)

### **Emergency Meetings**

In the case of an *emergency situation* for which prompt action is necessary due to the disruption or threatened disruption of public facilities, the Board may hold an emergency meeting without complying with the 24-hour notice and/or 24-hour posting requirement for special meetings pursuant to Government Code 54956. The Board shall comply with all other requirements for special meetings during an emergency meeting. (Government Code 54956.5)

An *emergency situation* means either of the following: (Government Code 54956.5)

1. An emergency, which shall be defined as a work stoppage, crippling activity, or other activity that severely impairs public health and/or safety as determined by a majority of the members of the Board
2. A dire emergency, which shall be defined as a crippling disaster, mass destruction, terrorist activity, or threatened terrorist act that poses peril so immediate and significant that requiring the Board to provide one-hour notice before holding an emergency meeting may endanger the public health and/or safety as determined by a majority of the members of the Board

Except in the case of a dire emergency, the Board president or designee shall give notice of the emergency meeting by telephone at least one hour before the meeting to the local media that have requested notice of special meetings. All telephone numbers provided by the media in the most recent request for notification must be exhausted. If telephone services are not functioning, the notice requirement of one hour is waived and, as soon after the meeting as possible, the Board shall notify those media representatives of the meeting and shall describe the purpose of the meeting and any action taken by the Board. In the case of a dire emergency, the Board president or designee shall give such notice at or near the time notification is given to the other members of the Board about the meeting. (Government Code 54956.5)

The minutes of the meeting, a list of persons the Board president or designee notified or attempted to notify, a copy of the roll call vote, and any actions taken at the meeting shall be posted for at least 10 days in a public place as soon after the meeting as possible. (Government Code 54956.5)

### **Adjourned/Continued Meetings**

The Board may adjourn/continue any regular or special meeting to a later time and location that shall be specified in the order of adjournment. Less than a quorum of the Board may adjourn such a meeting. If no Board members are present, the secretary or the clerk may declare the meeting adjourned to a later time and shall give notice in the same manner required for special meetings. (Government Code 54955)

Within 24 hours after the time of adjournment, a copy of the order or notice of adjournment/continuance shall be conspicuously posted on or near the door of the place where the meeting was held. (Government Code 54955)

## **Study Sessions, Retreats, Public Forums, and Discussion Meetings**

The Board may occasionally convene a study session or public forum to study an issue in more detail or to receive information from staff or feedback from members of the public.

The Board may also convene a retreat or discussion meeting to discuss Board roles and relationships.

Public notice shall be given in accordance with law when a quorum of the Board is attending a study session, retreat, public forum, or discussion meeting. All such meetings shall comply with the Brown Act and shall be held in open session and within district boundaries. Action items shall not be included on the agenda for these meetings.

### **Other Gatherings**

Attendance by a majority of Board members at any of the following events is not subject to the Brown Act provided that a majority of the Board members do not discuss specific district business among themselves other than as part of the scheduled program: (Government Code 54952.2)

1. A conference or similar public gathering open to the public that involves a discussion of issues of general interest to the public or to school board members
2. An open, publicized meeting organized by a person or organization other than the district to address a topic of local community concern
3. An open and noticed meeting of another body of the district
4. An open and noticed meeting of a legislative body of another local agency
5. A purely social or ceremonial occasion
6. An open and noticed meeting of a standing committee of the Board, provided that the Board members who are not members of the standing committee attend only as observers

Individual contacts or conversations between a Board member and any other person are not subject to the Brown Act. (Government Code 54952.2)

### **Location of Meetings**

Meetings shall not be held in a facility that prohibits the admittance of any person on the basis of ancestry or any characteristic listed in Government Code 11135. In addition, meetings shall not be held in a facility which is inaccessible to individuals with disabilities or where members of the public must make a payment or purchase in order to be admitted. (Government Code 54961)

Meetings shall be held within district boundaries, except to do any of the following: (Government Code 54954)

1. Comply with state or federal law or court order or attend a judicial or administrative proceeding to which the district is a party
2. Inspect real or personal property which cannot conveniently be brought into the district, provided that the topic of the meeting is limited to items directly related to the property
3. Participate in meetings or discussions of multiagency significance, provided these meetings are held within one of the other agencies' boundaries, with all participating agencies giving the notice required by law
4. Meet in the closest meeting facility if the district has no meeting facility within its boundaries or if its principal office is located outside the district
5. Meet with elected or appointed state or federal officials when a local meeting would be

impractical, solely to discuss legislative or regulatory issues affecting the district over which the state or federal officials have jurisdiction

6. Meet in or near a facility owned by the district but located outside the district, provided the meeting agenda is limited to items directly related to that facility
7. Visit the office of the district's legal counsel for a closed session on pending litigation, when doing so would reduce legal fees or costs
8. Attend conferences on nonadversarial collective bargaining techniques
9. Interview residents of another district regarding the Board's potential employment of an applicant for Superintendent of the district
10. Interview a potential employee from another district

Meetings exempted from the boundary requirements, as specified in items #1-10 above, shall still be subject to the notice and open meeting requirements for regular and special meetings when a quorum of the Board attends the meeting.

If a fire, flood, earthquake, or other emergency renders the regular meeting place unsafe, meetings shall be held for the duration of the emergency at a location designated by the Board president or designee, who shall so inform all news media who have requested notice of special meetings by the most rapid available means of communication. (Government Code 54954)

### **Teleconferencing**

A teleconference is a meeting of the Board in which Board members are in different locations, connected by electronic means through audio and/or video. (Government Code 54953)

The Board may use teleconferences for all purposes in connection with any meeting within the Board's subject matter jurisdiction. All votes taken during a teleconference meeting shall be by roll call. (Government Code 54953)

During the teleconference, at least a quorum of the members of the Board shall participate from locations within district boundaries. (Government Code 54953)

Agendas shall be posted at all teleconference locations and shall list all teleconference locations whenever they are posted elsewhere. Additional teleconference locations may be provided to the public. (Government Code 54953)

All teleconference locations shall be accessible to the public. All teleconferenced meetings shall be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the Board, including the right of the public to address the Board directly at each teleconference location. (Government Code 54953)

All Board policies, administrative regulations, and bylaws shall apply equally to meetings that are teleconferenced. The Superintendent or designee shall facilitate public participation in the meeting at each teleconference location.

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## **CSBA POLICY GUIDE SHEET**

### **March 2021**

#### **Board Policy 0420.42 - Charter School Renewal**

Policy updated to reflect **NEW LAW (SB 98, 2020)** which amends the criteria for renewal when the two consecutive years immediately preceding the renewal include the 2019-20 school year (i.e., renewals submitted in 2020-21 and 2021-22). Policy adds the requirement that the determination of a charter school's academic progress be based on all the state indicators in the California School Dashboard for which it receives performance levels, provided that the charter school has schoolwide performance levels on at least two measurements of academic performance per year and for at least two student subgroups. Policy also reflects action taken by the State Board of Education (SBE) in November 2020 to approve a list of valid and reliable indicators of academic progress and postsecondary outcomes that may be used to demonstrate a charter school's academic performance.

#### **Board Policy 3110 - Transfer of Funds**

Policy updated to reflect **NEW LAW (SB 98, 2020)** which authorizes, for the 2020-21 and 2021-22 fiscal years if the state defers any payments owed to districts, the temporary transfer of up to 85 percent of the maximum amount held in any fund or account for the payment of obligations. Item #4 revised to clarify requirements for transfers from special reserve funds for capital outlay or other purposes into the general fund for general operating purposes of the district.

#### **Board Policy 3230 - Federal Grant Funds**

Policy updated to reflect **NEW FEDERAL REGULATIONS (85 Fed. Reg. 49506)**, effective November 12, 2020, which clarify and renumber requirements for the use and accounting of federal grant funds pursuant to the Office of Management and Budget's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (commonly called the "Uniform Guidance"). Policy reflects an amendment to the Uniform Guidance which extends the timeframe for submitting the final performance report from 90 to 120 calendar days after the ending date of the grant.

#### **Board Policy 3452 - Student Activity Funds**

Policy updated to clarify that the policy does not apply to school-connected organizations that are not composed entirely of students or subject to the board's control and regulation. Section on "Fundraising" adds a reference to policy that addresses online fundraising, and addresses fundraising events that involve the sale of foods and/or beverages. Section on "Management and Reporting of Funds" updated to reflect Governmental Accounting Standards Board (GASB) Statement 84, which provides that, if the district has administrative or direct financial involvement with the student organization's assets, as defined, the student activity fund may be considered a governmental fund subject to specific accounting and financial reporting requirements.

#### **Board Policy 3600 - Consultants**

Policy updated to reflect **NEW LAW (AB 2257, 2020)** which recodifies the three-part test established in Dynamex Operations West, Inc. v. Superior Court of Los Angeles to determine whether a person providing services for remuneration should be classified as an employee or an independent contractor, and **NEW LAWS (AB 2257 and AB 323, 2020)** which establish exceptions to the use of the three-part test. Requirement to afford equal opportunity for contracts revised to add ethnicity and reflect **NEW LAW (AB 3364, 2020)** which changes the term "military and veteran status" to "veteran or military status."

#### **Board Policy 6142.8 - Comprehensive Health Education**

Policy updated to reflect the 2019 state curriculum framework for health education, including emphasis on the physical, mental, and social well-being of students and integration of health education with other content areas of the district's curriculum. Policy also reflects law which authorizes districts to provide age-appropriate comprehensive sexual health education prior to grade 7, and law which authorizes instruction in grades K-12 in sexual abuse and sexual assault awareness and prevention provided students are allowed to be excused from such instruction with the written request of the parent/guardian.

family life, morality, or religion; and (4) anonymous, voluntary, and confidential tests, questionnaires, and surveys containing age-appropriate questions about students' attitudes concerning or practices relating to sex.

**Board Policy 7210 - Facilities Financing**

Policy updated to add state facilities funding from the Leroy F. Greene School Facilities Act as a method of funding facilities and to reflect **NEW LAW (SB 820, 2020)** which requires filing the audit of completed facilities projects with the California State Controller. Policy also adds the requirement to comply with law and board policy regarding debt issuance and management.

**Policy 0420.42: Charter School Renewal**

**Status:** ADOPTED

**Original Adopted Date:** 03/01/2012 | **Last Revised Date:** 03/01/2021 | **Last Reviewed Date:** 10/01/2018

The Governing Board believes that the ongoing operation of a charter school should be dependent on the school's effectiveness in achieving its mission and goals for student learning and other student outcomes. Whenever a charter school submits a petition for renewal of its charter, the Board shall review the petition thoroughly and in a timely manner, consistent with the timelines set out in the Education Code. The Board shall consider renewal petitions only of charters originally authorized by the Board itself or by the State Board of Education (SBE) on appeal after initial denial by the Board.

The Board shall deny the renewal petition of any charter school operated as or by a for-profit corporation, a for-profit educational management organization, or a for-profit charter management organization. (Education Code 47604)

When a charter school, concurrently with its renewal petition, proposes to expand operations to one or more additional sites or grade levels, the charter school shall request a material revision to its charter. The material revision may be made only with the approval of the Board and in accordance with the standards and criteria in Education Code 47605 for material revisions. (Education Code 47607)

The Board recommends that a charter school submit its petition for renewal to the Board sufficiently early before the expiration of the term of the charter to allow the Board's deliberations and decision on the renewal petition to be completed with minimal disruption to the charter school's educational program in the renewal year.

The petition for renewal shall include a reasonably comprehensive description of how the charter school has met all new charter school requirements enacted into law after the charter was originally granted or last renewed. (Education Code 47607; 5 CCR 11966.4)

**Criteria for Granting or Denying Renewal**

Renewals shall be governed by the same standards and criteria that apply to new charter petitions as set forth in Education Code 47605. However, a charter renewal shall not be denied based on the fiscal impact of the charter school on the district or a finding that the charter school is unlikely to serve the interests of the entire community in which the school is located, as described in Education Code 47605. (Education Code 47607)

The signature requirement for charter authorization petitions is not applicable to petitions for renewal. (Education Code 47607)

In determining whether to grant a charter renewal, the Board shall review both schoolwide performance and the performance of numerically significant student subgroups on the state and local indicators included in the California School Dashboard, giving greater weight to performance on measurements of academic performance. If the Dashboard indicators are not yet available for the most recently completed academic year before renewal, the Board shall consider verifiable data provided by the charter school related to the Dashboard indicators, such as data from the California Assessment of Student Performance and Progress, or any successor system, for the most recent academic year. The Board shall only consider data from sources adopted by SBE. (Education Code 47607, 47607.2)

Following the Board's review, a renewal of the charter petition may be granted in accordance with a three-tiered system based on school performance, as follows:

**1. Renewal of Five to Seven Years**

- a. A charter school that is not eligible for technical assistance pursuant to Education Code 47607.3 shall be granted renewal for a period of five to seven years when, for two consecutive years immediately preceding the renewal, or for two of the three years immediately preceding the renewal for any renewal submitted in the 2020-21 or 2021-22 school year, the charter school achieved either of the following: (Education Code 47607)



- i. Received the two highest performance levels schoolwide on all the state indicators included in the Dashboard for which the charter school receives performance levels, provided the charter school has schoolwide performance levels on at least two measurements of academic performance per year in each of the two years
  - ii. For all measurements of academic performance, received performance levels schoolwide that are the same or higher than the state average and, for a majority of numerically significant student subgroups performing statewide below the state average in each respective year, received performance levels that are higher than the state average, provided that the charter school has performance levels on at least two measurements of academic performance for at least two subgroups
- b. If the charter school satisfies the above criteria, it shall only be required to update the renewal petition to include a reasonably comprehensive description of any new requirement of charter schools enacted into law after the charter was originally granted or last renewed and, as necessary, to reflect the current program offered by the charter school. (Education Code 47607)

## 2. Renewal of Five Years

- a. A renewal shall be granted for five years if clear and convincing evidence, demonstrated by verified data, shows either of the following: (Education Code 47607.2)
- i. Measurable increases in academic achievement, as defined by at least one year's progress for each year in school
  - ii. Strong postsecondary outcomes, as defined by college enrollment, persistence, and completion rates equal to similar peers
- b. For any such charter school, the Board may deny the renewal petition upon making written factual findings that the charter school failed to meet or make sufficient progress toward meeting standards that provide a benefit to students at the school, that the closure of the charter school is in the best interest of students, and that the Board's decision provided greater weight to performance on measurements of academic performance. (Education Code 47607.2)

## 3. Denial/Two-Year Renewal

- a. The Board shall generally not renew a charter if, for two consecutive years immediately preceding the renewal decision, or for two of the three years immediately preceding the renewal for any renewal submitted in the 2020-21 or 2021-22 school year, either of the following applies: (Education Code 47607.2)
- i. The charter school has received the two lowest performance levels schoolwide on all the state indicators included in the Dashboard for which it receives performance levels, provided the charter school has schoolwide performance levels on at least two measurements of academic performance per year in each of the two years
  - ii. For all measurements of academic performance, the charter school has received performance levels schoolwide that are the same or lower than the state average and, for a majority of numerically significant student subgroups performing statewide below the state average in each respective year, received performance levels that are lower than the state average, provided that the charter school has performance levels on at least two measurements of academic performance for at least two subgroups
- b. However, the Board may grant a two-year renewal to any such charter school if the Board makes written factual findings, setting forth specific facts to support the findings, that: (Education Code 47607.2)
- i. The charter school is taking meaningful steps to address the underlying cause(s) of low performance, and those steps are reflected, or will be reflected, in a written plan adopted by the

governing body of the charter school.

- ii. There is clear and convincing evidence, demonstrated by verified data, showing achievement of the criteria specified in item #2a above

In addition to all the grounds stated above for denial of a charter renewal, the Board may deny renewal of a charter upon a finding that the school is demonstrably unlikely to successfully implement the program set forth in the petition due to substantial fiscal or governance factors or a finding that the school is not serving all students who wish to attend. When denying a charter renewal for either of these reasons, the Board shall provide the charter school at least 30 days' notice of the alleged violation and a reasonable opportunity to cure the violation, including the submission of a proposed corrective action plan. The Board may deny the renewal for these reasons only upon a finding that either the corrective action proposed by the charter school has been unsuccessful or that the violations are sufficiently severe and pervasive as to render a corrective action plan unviable. Any finding that a school is not serving all students who wish to attend shall specifically identify the evidence supporting the finding. (Education Code 47607)

A charter school that qualifies for the state's Dashboard Alternative School Status shall not be subject to any of the above criteria. Instead, in determining whether to grant a charter renewal for such a charter school, the Board shall consider, in addition to the charter school's performance on the state and local indicators included in the Dashboard, the charter school's performance on alternative metrics applicable to the charter school based on the student population served. The Board shall meet with the charter school during the first year of the charter school's term to mutually agree to discuss alternative metrics to be considered and shall notify the charter school of the alternative metrics to be used within 30 days of this meeting. The Board may deny a charter renewal only upon making written findings, setting forth specific facts to support the findings, that the closure of the charter school is in the best interest of students. (Education Code 47607)

#### **Timelines for Board Action**

Within 60 days of receiving the renewal petition, the Board shall hold a public hearing to review documentation submitted by the charter school, determine the level of support for the petition, and obtain public input. A petition is deemed received on the day the petitioner submits a petition to the district office, along with a signed certification that the petitioner deems the petition to be complete. (Education Code 47605)

The Board shall either grant or deny the charter renewal within 90 days of receiving the petition. The date may be extended by an additional 30 days if both the petitioner and the Board agree to the extension. (Education Code 47605)

At least 15 days before the public hearing at which the Board will grant or deny the charter petition, the Board shall publish all staff recommendations and recommended findings regarding the petition. During the public hearing, petitioners shall have equal time and opportunity to present evidence and testimony to respond to the staff recommendations and findings. (Education Code 47605)

If the Board fails to make a written factual finding when required for denial of the petition pursuant to the section "Criteria for Granting or Denying Renewal" above within the required time period, the absence of a written factual finding shall be deemed an approval of the renewal petition. (5 CCR 11966.4)

The Superintendent or designee shall provide notification to CDE, within 10 calendar days of the Board's action, whenever a renewal of the charter is granted or denied. (Education Code 47604.32; 5 CCR 11962.1)

If the Board denies a renewal petition, the charter school may submit its application for renewal to the County Board within 30 days of the Board's written factual findings supporting the denial. (Education Code 47605, 47607.5)

#### **School Closure**

If a charter is not renewed and the charter school ceases operation, the school closure procedures specified in the charter in accordance with Education Code 47605 and 5 CCR 11962 shall be implemented. (Education Code 47604.32, 47605)

**Policy 3110: Transfer Of Funds**

**Status:** ADOPTED

**Original Adopted Date:** 07/01/2009 | **Last Revised Date:** 03/01/2021 | **Last Reviewed Date:** 10/01/2013

The Governing Board recognizes its responsibility to monitor the district's fiscal practices to ensure accountability regarding the expenditure of public funds and compliance with legal requirements.

The total amount budgeted by the district for each major classification of expenditures, as listed in the California Department of Education's budget forms, shall be the maximum amount which the district may expend for that classification for the school year. (Education Code 42600)

However, when it is in the best interest of the district, the Board may:

1. At any time, adopt a written resolution providing for transfers from the designated fund balance or the unappropriated fund balance to any expenditure classification or between classifications. The resolution shall be filed with the County Superintendent of Schools and the County Auditor. (Education Code 42600)
2. Direct the temporary transfer of monies held in any district fund or account to another fund or account as necessary for the payment of obligations. Such borrowing shall occur only when the fund or account receiving the money will earn sufficient income during the current fiscal year to repay the amount transferred. No more than 75 percent of the maximum amount held in any fund or account during the current fiscal year may be transferred. Amounts transferred shall be repaid in the same fiscal year, or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year. (Education Code 42603)

For the 2020-21 and 2021-22 fiscal years only, if the state defers any payments owed to districts, the Board may direct the temporary transfer of up to 85 percent of the maximum amount held in any fund or account during the current fiscal year for the payment of obligations. Such borrowing shall occur only when the fund or account receiving the money will earn sufficient income during the current fiscal year to repay the amount transferred. Prior to exercising this authority, the Board shall hold a public hearing and adopt a resolution authorizing such transfer. (Education Code 42603.1)

3. At the close of a school year, request that the County Superintendent make transfers between the designated fund balance or the unappropriated fund balance and any expenditure classification(s), or balance any expenditure classifications of the district budget as necessary for the payment of obligations incurred during that school year. (Education Code 42601)
  4. If any special reserve funds that are maintained for capital outlay or other purposes pursuant to Education Code 42842 are not actually encumbered for ongoing expenses, transfer those monies into the general fund for the general operating purposes of the district. If any monies remain in the special reserve fund at the conclusion of a project, the Board may submit a written request to the County Superintendent, Auditor, and Treasurer to discontinue the special reserve fund and transfer those monies to the district's general fund. (Education Code 42841-42843)
  5. Transfer monies between other funds or accounts when authorized by law.
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**Policy 3230: Federal Grant Funds**

**Status:** ADOPTED

**Original Adopted Date:** 09/01/2016 | **Last Revised Date:** 03/01/2021 | **Last Reviewed Date:** 09/01/2016

The Governing Board recognizes the district's responsibility to maintain fiscal integrity and transparency in the use of all funds awarded through federal grants. The district shall comply with all requirements detailed in any grant agreement with an awarding agency and with the federal Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards specified in 2 CFR 200.0-200.521 and any stricter state laws and district policy.

Any goods or services purchased with federal funds shall be reasonable in cost and necessary for the proper and efficient performance or administration of the program.

The Superintendent or designee shall ensure that the district's financial management systems and procedures provide for the following: (2 CFR 200.302)

1. Identification in district accounts of each federal award received and expended and the federal program under which it was received
2. Accurate, current, and complete disclosure of the financial results of each federal award or program in accordance with the reporting requirements of 2 CFR 200.328 and 200.329
3. Records and supporting documentation that adequately identify the source and application of funds for federally funded activities, including information pertaining to federal awards, authorizations, financial obligations, unobligated balances, assets, expenditures, income, and interest
4. Effective control over and accountability for all funds, property, and other assets and assurance that all assets are used solely for authorized purposes
5. Comparison of actual expenditures with budgeted amounts for each federal award
6. Written procedures to implement provisions governing payments as specified in 2 CFR 200.305
7. Written procedures for determining the allowability of costs in accordance with 2 CFR 200.400-200.475 and the terms and conditions of the federal grant award

The Superintendent or designee shall develop and implement appropriate internal control processes to reasonably assure that transactions are properly executed, recorded, and accounted for so that the district can prepare reliable financial statements and federal reports, maintain accountability over assets, and demonstrate compliance with federal laws, regulations, and conditions of the federal award. (2 CFR 200.61, 200.62, 200.303)

Equipment purchased with federal funds shall be properly inventoried and adequately maintained to safeguard against loss, damage, or theft of the property.

All staff involved in the administration or implementation of programs and activities supported by federal funds shall receive information and training on the allowable use of federal funds, purchasing procedures, and reporting processes commensurate with their duties.

The district shall submit financial and performance reports to the awarding agency in accordance with the schedule and indicators required for that federal grant by law and the awarding agency. As required, such reports may include a comparison of actual accomplishments to the objectives of the federal award, the relationship between financial data and performance accomplishments, the reasons that established goals were not met if applicable, cost information to demonstrate cost-effective practices, analysis and explanation of any cost overruns or high unit costs, and other relevant information. The final performance report shall be submitted no later than 120 calendar days after the ending date of the grant. (2 CFR 200.301, 200.328, 200.329)

**Policy 3452: Student Activity Funds**

**Status:** ADOPTED

**Original Adopted Date:** 09/01/1988 | **Last Revised Date:** 03/01/2021 | **Last Reviewed Date:** 07/01/2007

The Governing Board recognizes that student organizations can provide students with an opportunity to conduct worthwhile cocurricular activities while helping students learn about effective financial practices and develop leadership and management skills. To that end, the Board may approve the formation of associated student body organizations which are composed entirely of students, operate under the oversight of the principal or other district-employed advisor, and are subject to the control and regulation of the Board. Student organizations may raise and spend funds to support activities that promote the general welfare, morale, and educational experiences of the student body.

### **Fundraising**

At the beginning of each school year, each principal or designee shall submit to the Superintendent or designee a list of the fundraising events that each student organization proposes to hold that year. The Superintendent or designee shall review the proposed events and determine whether the events contribute to the educational experience and do not conflict with or detract from the school's educational program. When reviewing proposed events, the Superintendent or designee shall consider the effects of the activities on student health and safety, evaluate the risk of liability to the district, and ensure that the proposed activities are in compliance with law, Board policy, and administrative regulation.

Fundraising events that involve the sale of food and/or beverages shall comply with applicable state and/or federal nutrition standards and BP/AR 3554 - Other Food Sales. If the fundraising event involves the sale of noncompliant food and/or beverages, it shall not take place from midnight until at least one-half hour after the end of the school day, or not be conducted on school premises.

### **Management and Reporting of Funds**

Student body funds shall be managed in accordance with law, regulations, Board policies, and sound business procedures designed to encourage the largest possible educational return to students without sacrificing the security of funds.

The Superintendent or designee shall develop internal control procedures to safeguard the organization's assets, promote the success of fundraising ventures, provide reliable financial information, protect employees and volunteers from accusations of impropriety, and reduce the risk and promote the detection of fraud and abuse.

These procedures shall detail the oversight of activities and funds including, but not limited to, the appropriate role and provision of training for staff and students, parameters for events on campus, appropriate and prohibited uses of funds, and accounting and record-keeping processes, including procedures for handling questionable expenditures.

The principal or designee shall be responsible for the proper conduct of all student organization financial activities.

The budget adopted by the student body organization should serve as the financial plan for the school year and shall be submitted to the Superintendent or designee at the beginning of each school year. The Superintendent or designee shall monitor the budget and periodically review the organization's use of funds to ensure compliance with the district's internal control procedures.

Funds derived from the student body shall be expended according to procedures established by the student organization. All expenditures must be approved by a Board-designated employee or official, the certificated employee who is the designated student organization advisor, and a student organization representative. (Education Code 48933)

When student body funds are expended for equipment, supplies, or activities that support the district's athletic program, the Superintendent or designee shall ensure that the expenditures are aligned with the district's commitment to provide equitable opportunities for males and females.

Because of the district's administrative and/or direct financial involvement in the assets of the student organization, the student activity fund shall be reported within the district's fund in accordance with Governmental Accounting Standards Board Statement 84.

The Board shall provide an annual audit of student organization accounts by a certified public accountant or licensed public accountant. The cost of the audit shall be paid from district funds. (Education Code 41020)

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**Policy 3600: Consultants**

**Status:** ADOPTED

**Original Adopted Date:** 01/01/1985 | **Last Revised Date:** 03/01/2021 | **Last Reviewed Date:** 10/01/1996

The Governing Board authorizes the use of consultants and other independent contractors to provide expert professional advice or specialized technical or training services which are not needed on a continuing basis and which cannot be provided by district staff because of limitations of time, experience, or knowledge. Individuals, firms, or organizations employed as independent contractors may assist management with decisions and/or project development related to financial, economic, accounting, engineering, legal, administrative, instructional, or other matters.

As part of the contract process, the Superintendent or designee shall determine that the individual, firm, or organization is properly classified as an independent contractor.

A person providing labor or services for remuneration shall be considered an employee rather than an independent contractor unless the district is able to demonstrate that all of the following conditions have been met: (Labor Code 2775)

1. The person is free from the control and direction of the district in connection with the performance of the work.
2. The person is performing work that is outside the usual course of the district providing educational services.
3. The person is customarily engaged in an independently established trade, occupation, or business of the same nature as the work to be performed.

The determination of whether an individual acting as a sole proprietor or a firm or other business organization is an independent contractor shall be made in accordance with Labor Code 2775-2785, as applicable.

All consultant contracts shall be brought to the Board for approval.

All qualified independent contractors shall be accorded equal opportunity for contracts regardless of actual or perceived race, ethnicity, color, national origin, ancestry, age, religious creed, marital status, pregnancy, physical or mental disability, medical condition, genetic information, veteran or military status, sex, sexual orientation, gender, gender identity, gender expression, immigration status, or association with a person or group with one or more of these actual or perceived characteristics. (Education Code 220; Government Code 12940)

Independent contractors shall submit a written conflict of interest statement disclosing financial interests as determined necessary by the Superintendent or designee, depending on the range of duties to be performed by the consultant. The Superintendent or designee shall consider this statement when deciding whether to recommend approval of the contract.

Any consultant hired by the district who is subject to the filing requirements in the district's conflict of interest code shall file a Statement of Economic Interests within the time period required by law. (Government Code 87302)

When employees of a public university, county office of education, or other public agency serve as consultants or independent contractors in other capacities for the district, they shall certify as part of the agreement that they will not receive salary or remuneration other than vacation pay from any other public agency for the specific days when they work for the district.

The Board prohibits the harassment of an independent contractor by any district employee or by any other person with whom the independent contractor comes in contact during the course of employment with the district. Additionally, the Board prohibits the harassment of a district employee by an independent contractor. Any complaint of harassment shall be investigated and resolved in accordance with applicable district complaint procedures. (Government Code 12940)

**Policy 6142.8: Comprehensive Health Education**

**Status:** ADOPTED

**Original Adopted Date:** 11/01/2003 | **Last Revised Date:** 03/01/2021 | **Last Reviewed Date:** 07/01/2008

The Governing Board believes that health education should foster the knowledge, skills, and attitudes that students need in order to lead healthy lives and avoid high-risk behaviors, and that creating a safe, supportive, inclusive, and nonjudgmental environment is crucial in promoting healthy development for all students. The district's health education program shall be part of a coordinated school health system which supports the physical, mental, and social well-being of students and is linked to district and community services and resources.

Goals for the district's health education program shall be designed to promote student wellness and shall include, but not be limited to, goals for nutrition promotion and education, physical activity, and other school-based activities that promote student well-being.

The district shall provide a planned, sequential, research-based, and developmentally appropriate health education curriculum for students in grades K-12 which is aligned with the state's content standards and curriculum framework and integrated with other content areas of the district's curriculum. The Superintendent or designee shall determine the grade levels and subject areas in which health-related topics will be addressed, in accordance with law, Board policy, and administrative regulation.

The Superintendent or designee shall provide professional development as needed to ensure that health education teachers are knowledgeable about academic content standards, the state curriculum framework, and effective instructional methodologies.



**Policy 7210: Facilities Financing**

**Status:** ADOPTED

**Original Adopted Date:** 02/01/1997 | **Last Revised Date:** 03/01/2021 | **Last Reviewed Date:** 02/01/1999

The Governing Board recognizes its responsibility to identify the most cost-efficient and effective method of financing when purchasing or modifying district facilities. Financing may be necessary when it is determined that school facilities must be built or expanded to accommodate an increased or projected increased enrollment or when safety considerations and educational program improvements require the replacement, reconstruction, or modernization of existing facilities.

The Superintendent or designee shall research funding alternatives and recommend to the Board the method of funding that will best serve district needs as identified in the district's master plan for school facilities.

Funding alternatives may include, but are not be limited to:

1. Levying developer fees pursuant to Education Code 17620 and Government Code 65995-65998
2. Forming a community facilities district pursuant to Government Code 53311-53368.3, the Mello-Roos Community Facilities Act
3. Forming a school facilities improvement district pursuant to Education Code 15300-15425
4. Issuing voter-approved general obligation bonds
5. Imposing a parcel tax pursuant to Government Code 50079
6. Using lease revenues for capital outlay purposes from surplus school property
7. Applying for state facilities funding pursuant to the Leroy F. Greene School Facilities Act (Education Code 17070.10-17079.30)

The district shall provide reports, maintain records, and provide for audits of the expenditure of state facilities funds as required by law and AR 3460 - Financial Reports and Accountability. (Education Code 41024)

As applicable, the district shall comply with BP 3470 - Debt Issuance and Management.

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