



CEO Report to the Board of Directors

May 16, 2019

CAPSLO

1030 Southwood Drive

San Luis Obispo, CA, 93401



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FACILITIES DEPARTMENT
Facilities Director Jason Lal

May 2019

MSHS/MSEHS:

- **Year-End Projects:** We are working with the program and our Finance departments to solicit bids for ten year-end projects. They include a new fire detection system for Kerman, playground repairs at Valle Verde and Linda Vista, replacing a shade structure at Milagro, separating program and staff areas better at Buena Vista, HVAC and playground projects at Adelita, and playground (turf) repairs at Artesi 2 and 3. We expect to have all bids collected and submitted near the end of the second week of May, for Finance and the program to request a budget revision to move forward. Doing these projects addresses newly identified potential health and safety issues sooner rather than later, and reduces the workload for the next fiscal year.
- **Soledad Playground:** We have applied for a construction permit for the shade structure; once that is received the project will begin. All paperwork and fees have been submitted. The project includes a shade structure, play structure, synthetic turf and padding, a bike track, fencing and will include a special railing system around the outer perimeter to provide extra safety for the children and staff inside the yard. The railing is called “K-Rail”, and is identical to what is installed on bridges and other roadways, and is engineered to withstand a car driving into it.
- **MSHS Maintenance Staff:** We are continuing to conduct interviews to fill remaining slots from recent retirements and medical restrictions. There have been numerous delays in being able to onboard new staff due to issues with background checks.

Head Start/Early Head Start and State CDE:

- **San Diego HS:** We received many complements after several recent tours that took place during the week of Employee Service Awards. We completed many year-end projects such as paving, synthetic turf and padding installation in playground areas, adding decking and walkways, painting, flooring and other similar projects.

Homeless Program:

- **40 Prado Road:** We are continuing to work on various projects at this site including: paint touch up, sprinkler repairs, security system upgrades, door lock changes, shower stall installation and repairs, commercial laundry machine purchase and installation, address warranty issues, door installation (in the RCP area), etc.

Administration/Southwood/Other:

- **CYFS Bathroom Addition:** The project has begun and is going well. It is expected to be completed prior to the end of May. This project should be completed within approximately one week after the May Board of Directors Meeting.
- **CYFS Expansion:** The CYFS area will soon be expanding into additional space in our building. We will be expanding into space in the building that has a large window wall and is adjacent to Southwood Drive. The walls are framed in and sheet rocked, painting has been done (touch up will occur at the end of the project), doors are on order and expected to arrive soon, and the drop ceiling is being completed the week of May 6.
- **Current Projects:** Continued assistance with day to day work requests as well as with grants, budget development, inspections, year-end projects, renovations, set-ups for events, consulting, performing walk through inspections, monitoring at our delegate agency’s sites, etc.

HUMAN RESOURCES DEPARTMENT

HR Director Ron Torres

HUMAN RESOURCES DEPARTMENT- APRIL 2019

Agency Headcount

Employee Headcount	FT	PT	Totals
Regular	485	22	507
Seasonal	456	6	462
Limited Term	29	7	36
Subs/Temps	93	0	93
Total Employees			1,101

New Hires	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Regular	12	8	12	13									
Seasonal	0	0	8	6									
Limited Term	5	1	2	2									
Subs/Temps	2	3	8	4									
Total	19	12	30	25									86

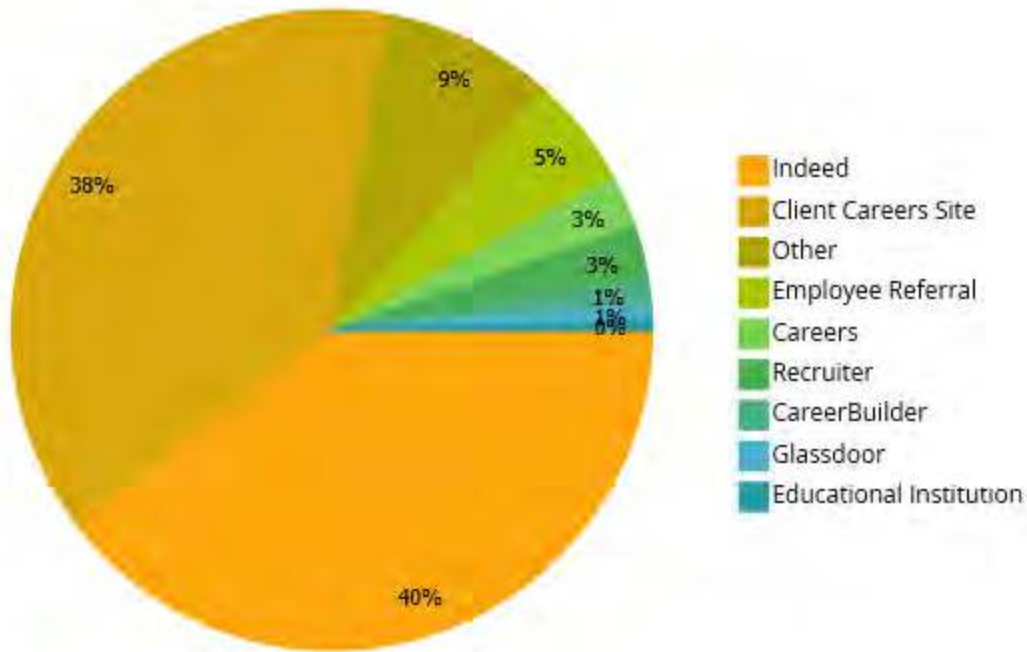
Terminations	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	YTD Turn %
Voluntary	14	15	20	17										
Involuntary	4		1	2										
Monthly Turnover %	2.5%	1.9%	2.7%	1.7%										
Turnover 2019	18	15	21	19									73	6.70%

I. Employee Benefits

CAPSLO 403B Plan	Market Value
Participants with Balances	1022 \$27,066,141.53
YTD Total Contributions	\$1,302,671.33
YTD Total Distributions	\$463,957.95

III: Workers' Compensation Claims

2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
ENERGY	0											
EHS	0		1	1								
MSHS	0	2										
HS	0		1	1								
State	0		1									
FSS	0											
Admin	0											
Homeless	0											
CCRC	0											
Total	0	2	3									
YTD 2018	2	5	7	14	17	25	27	31	27	32	33	35
YTD 2019	0	2	3	2								
											TOTAL	7



Current Jobs by Program – April 2019

Department	Requisitions
HS & EHS & State Child Development	33
Migrant & Seasonal Head Start	49
Central Administration	5
CCRC	1
Family & Community Support Services	1
Energy Services	1
SSVF	0
Health & Prevention Youth Programs	3
Homeless Services	2
Adult Day Services	1
Facilities	3
Total	106

IT DEPARTMENT
Program Lead Brian Crawford

1. 717 Work Orders completed during the last 30 days. Work order category counts:

56	Computer - Issue	7	Scanner - Issue
52	Questions	6	ClientTrack - Questions
44	Software - Support	6	Meeting Room Setup
38	Password	6	Smart Phone / Tablet
36	Purchase	5	*Duplicate Ticket
30	User - New	5	ClientTrack - Form change request
29	Phone - Cell	5	Scanner - Install
26	Printer - Issue	4	Fax
25	Network Issues	4	Monitor Issue
23	Software - Install	4	Printer - Install
22	*Invalid Requests	3	Mouse/Keyboard
22	Unlock Account	3	Software - Update
22	User - Disable	3	Time Clocks
18	Computer - Installs	3	Training
18	Email / Google Apps	2	ClientTrack - Client Duplicate
18	Internal IT	2	ClientTrack - Password
17	ClientTrack - Data Request	2	ClientTrack - User - New
16	Unspecified	2	Meeting Room Equipment
15	Equipment Checkout	2	Website Updates
14	Phone - Desk	1	ClientTrack - Client - Add
13	ClientTrack - Client - Change	1	ClientTrack - Client - Delete
12	Email Group Update	1	Printer - Move
11	Network Drive	1	Scanner - Move
11	Phone Line	1	Site Relocation
11	User - Modify	1	User - Move
10	Computer - Move	1	Virus
9	Door Locks / Alarm	1	Website Intranet
8	Website Issue	1	Wireless - WiFi
7	Monitor/mount - Installs	1	Wiring

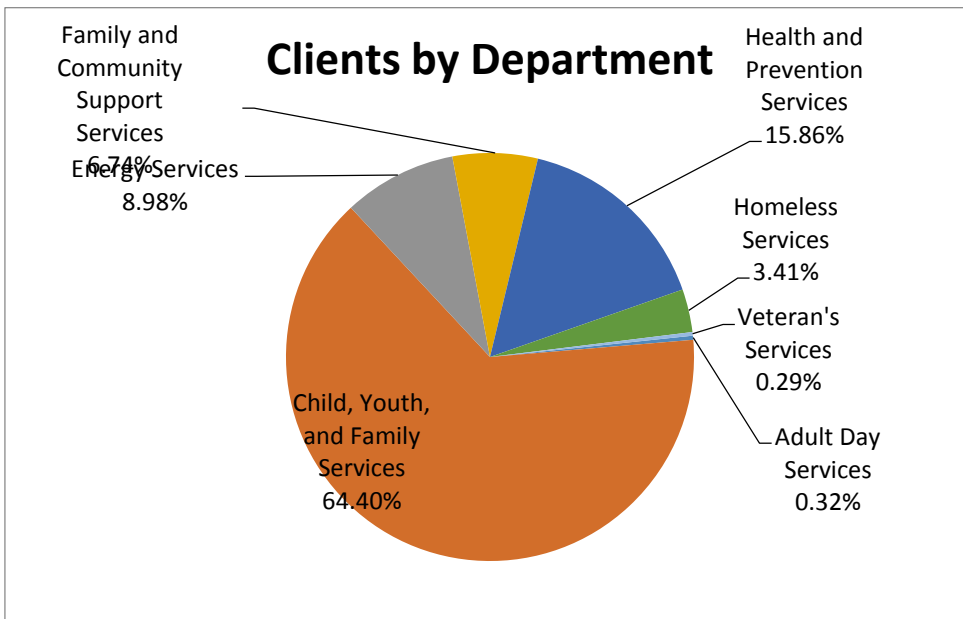
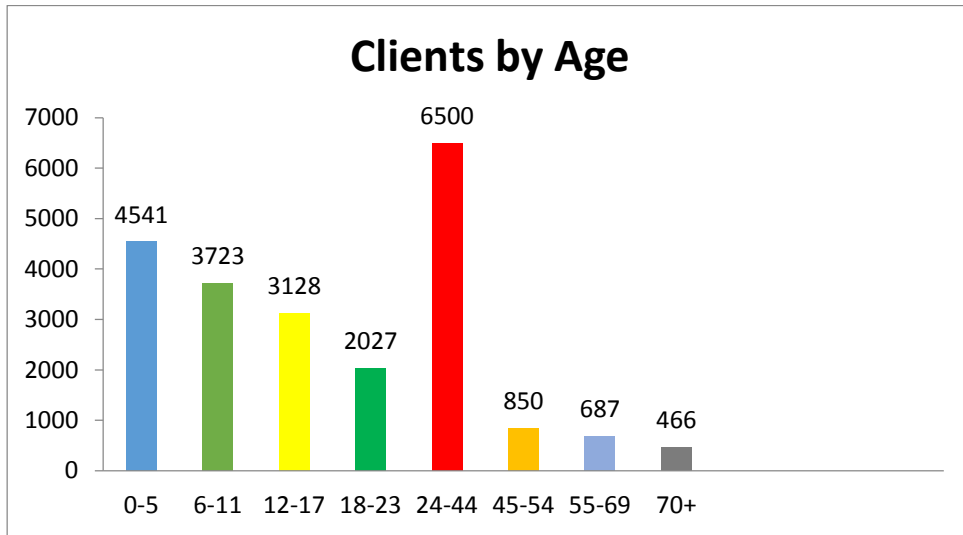
2. IT Projects:

- a. SD-WAN Network Upgrade for E-Rate eligible sites
 - i. 41/49 sites cut-over
- b. Wi-Fi wiring for MSHS sites completed
10 sites waiting on final equipment installation and/or SD-WAN Network Upgrade
- c. Wire management trays installed for sit-stand desks
- d. Templates for MS Office updated with new branding logo and updated for 2019
- e. Teardown and setup for Energy and CCRC equipment for flooring
- f. Relocation of Southwood employees during construction

g. Working with Lenovo on T480/T480s Laptop/Dock issue

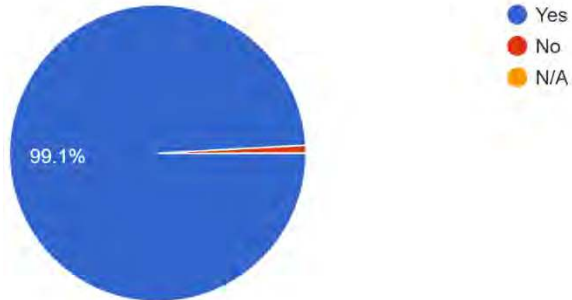
ClientTrack Update for April 2019

- New priority search form is complete for Homeless. Additional criteria of motivation to be carried over at next sync.
- Financial Empowerment Completion form is finished.
- Safe program to switch from Self-Sufficiency matrix to Protective Factors to monitor client progress.
- Plans being made to provide additional assistance to Adult Day Center for data collection and reporting.
- Below are the final numbers for clients served between 1/1/2019 and 3/31/2019.
 - Total clients served – 19,933



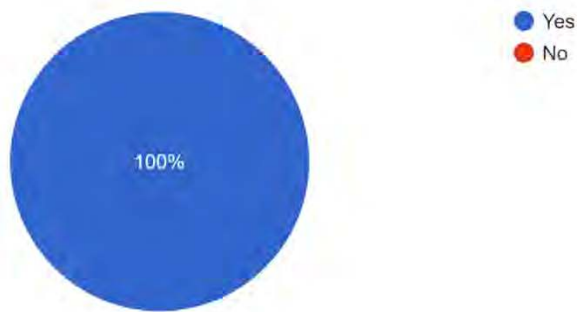
Upon work order closure was the issue resolved adequately?

115 responses



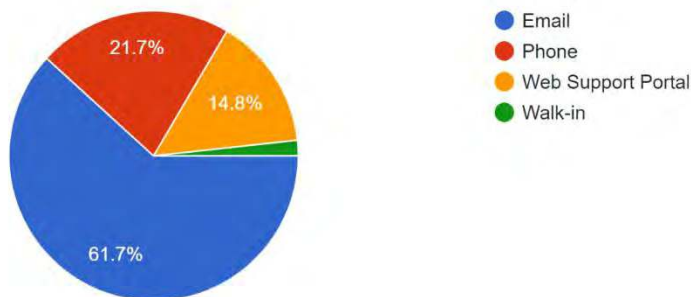
Was IT staff friendly and helpful during the troubleshooting process?

115 responses



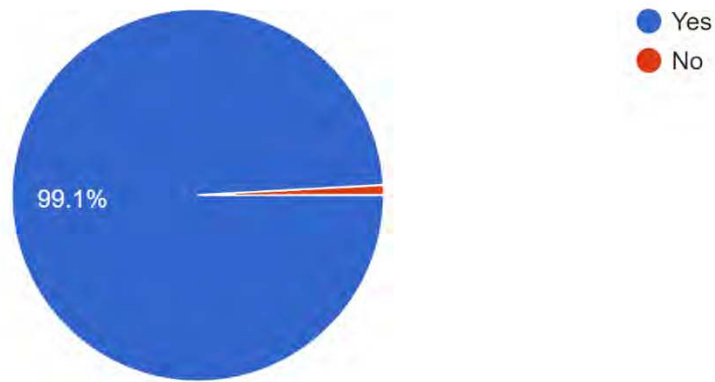
How did you contact IT for help?

115 responses



Overall, are you satisfied with this process

115 responses

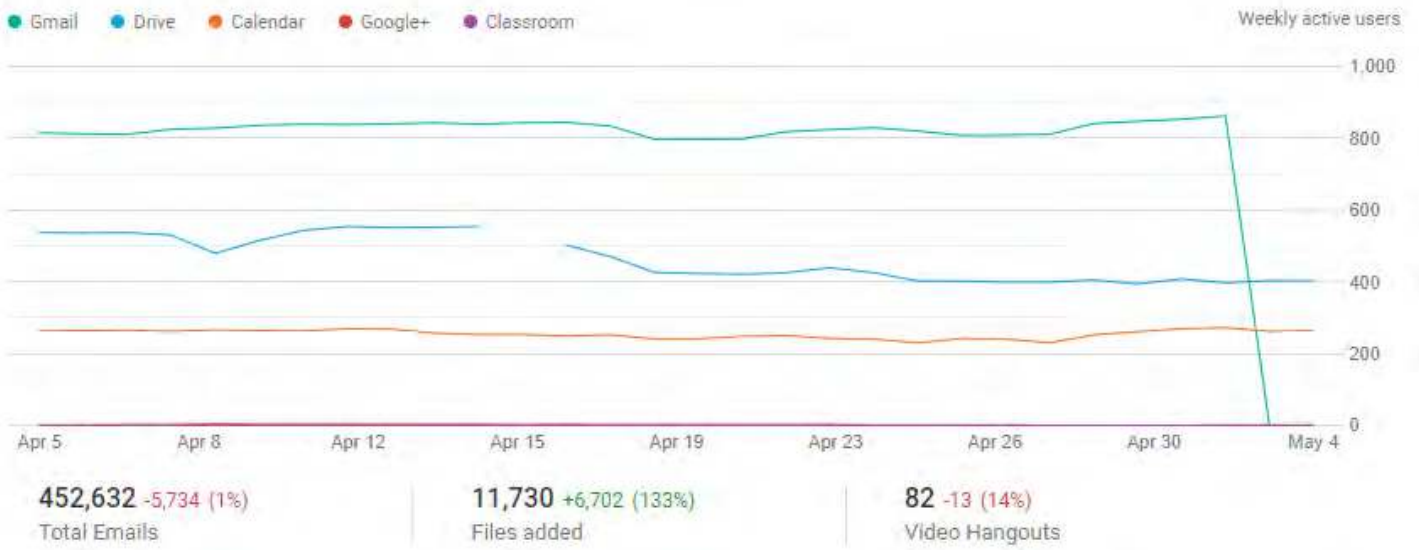


Google Apps Usage

Apps usage activity

Latest data available for: May 4, 2019

Last 1 month



PLANNING DEPARTMENT

April 2019

Grant application(s)/LOI's Submitted in April:

Funder	Program	Amount
OAH	Health & Prevention continuation	\$830,000
AAA	Adult Day Care	\$51,000
AAA	Energy Renewal	\$283,709
SLO Community Foundation	Adult Wellness	\$10,000
Rotary	Homeless Services	\$5,000
Dept of Labor: Vet's employment	HVRP	\$273,000
TOTAL:		\$705,709

Other Activities:

- Agency-wide CSBG Annual Report amendments submitted
- Child Care Needs Assessment Presented to Board Planning Committee
- CAP Report writing underway
- Client Survey sent to Liberty Tattoo and Adult Wellness Programs (4/17/19)
- DSS and CSBG reports submitted
- Project Teen Health report submitted to CHC
- Scheduled and finalized public meetings to present the board recommendations of the community needs assessment
- Submitted SAMHSA report on SLO-Hub program

CHILD CARE RESOURCE CONNECTION

Program Director Sheri Wilson

May 2019 REPORT

RESOURCE AND REFERRAL PROGRAMS

Child Care Referral Data			
	Feb-19	Mar-19	Apr-19
Requests for child care information	987	1088	1145
Requests for child care referrals in-house	73	75	78
Requests for child care referrals online	315	359	449
Total Referrals	388	434	527
Child Care Referral Statistics			
<u>Ages</u>			
Infant (under 2 years)	240	303	291
Preschool (2 years through 5 years 11 months)	164	156	266
School Age (6 years and older)	44	46	57
<u>Type of Care</u>			
Full-time child care (35 hours or more/week)	332	388	470
Part-time child care (less than 35 hours/week)	156	193	230
Before and/ or after school child care	35	71	45
Summer only child care	12	6	16
Other child care (evening, overnight, weekend, rotating schedule, drop-in)	117	69	107
<u>Family Needs for Care</u>			
Employed	324	349	449
Seeking Employment	69	103	142
In school/ training	4	5	9
Other parental needs	18	23	12
Child Protective Services	8	1	6
Alternate/ back up	9	15	7
Mildly ill child	0	0	0
Enrichment and/ or development	8	3	16

Upcoming Trainings:

- 5/1/19 Early Literacy with Infant and Toddlers (English)
- 5/4/19 ASQ (Spanish)
- 5/8/19 Flower Workshop (Spanish)
- 5/11/19 Open Lab/Lending Library (Bilingual)
- 5/11/19 CPR and First Aid (English)
- 5/18/19 CPR and First Aid (English)

Prevention and Early Intervention Program (PEI): Yescenia Leyva

April was a very busy month for the Prevention and Early Intervention Program. We started out the month by enrolling five new sites into the program. These sites received a staff training to learn about the *I Can Problem Solve Curriculum (ICPS)* and ways they can incorporate the curriculum into their program in order to enhance problem-solving skills, self-esteem, and social emotional development. New participants are excited to participate in the program and are looking forward to the impact it has on the children.

PEI staff conducted lessons with 122 children this month, reaching eight Family Child Care programs and eight classrooms in center-based programs. The lessons presented focused on practicing key vocabulary words from the ICPS curriculum that will aid children in thinking about problem-solving skills. Parent summaries were distributed to 116 families, sharing information about the lesson presented as well as ways that they can extend and practice the concepts at home. Providers continue to complete post Behavior Rating Scale assessments that will allow us to see the impact that this program has had on the children this program year. We look forward to presenting the results at the end of our program year.

Child Care Initiative Project (CCIP): Yenny Alvarez

In April, we hosted a licensing orientation from Community Care Licensing where nine (9) people attended to learn about all the requirements. Some of topics the analyst covered such as rules and regulations title 22, health and safety, contracts, deficiencies, live scan, capacity, application, etc. After the orientation, we followed up with participants from our county to offer support as they continue with the licensing process.

Another successful training was a Social Emotional Foundations in Early Learning (SEFEL) training that was attended by 14 providers interested in learning about the social and emotional skills they can help children build in early childhood. Providers learned about some of the skills children need to learn such as confidence, building relationships, concentration, persistence, autoregulation, communication of feelings, listening and problem solving skills, to name a few. We also talked about organized environments, how organization helps children feel they belong and reinforces their participation and learning.

One of the CCIP participants from Arroyo Grande received her license and now has children enrolled in her care. She is very excited about running her business and is looking forward to being at full capacity. She will be receiving a table and chairs as incentives for completing her training goal of 25 hours. We will continue to provide materials and support as requested.

First 5 Improving and Maximizing Programs so All Children Thrive (IMPACT): by David Fimbres

April was another great month for the Quality Counts community. Our coaches completed 21 site visits, covering topics including Classroom Assessment and Scoring System (CLASS), Family Child Care Environmental Rating System (FCCERS), Ages and Stages Questionnaire (ASQ), Desired Results Developmental Profile (DRDP) and Educational Development. On April 3rd Quality Counts held the monthly meeting for English Speaking Family Child Care Providers and two participants attended. These meetings are planned based on the feedback of participants. Our current focus is on using the CLASS tool with mixed age groups.

On April 6th, we held a training on Meaningful Observations meant to support the use of the DRDP observation tool. Nine (9) participants attended. On April 9th and 11th, we held a training covering the DRDP tool. Ten (10) participants attended both nights. These trainings start the process for our participants to implement the tool in their program. We look forward to supporting them as they learn the subtleties of the

tool. On April 17th, Quality Counts partnered with Resource and Referral to present a training on SEFEL. Twelve (12) participants attended.

This month we completed our first official CLASS observation with a family child care provider. We are excited to celebrate her success.

Emergency Foster Bridge Program: Kellie Carey

We received three Emergency Foster Bridge Program referrals. For the month of April we covered child care costs for eight children. We were able to transfer three children from the Bridge Program into more stable subsidized child care through the CCRC Alternative Payment Program. We were able to meet with and coach six child care providers on Trauma-Informed Care. At the coaching sessions, providers were given resources including a children's book and handouts to engage the children in discussion. We continue our work to build relationships with child care providers so they contact us and see the program as a resource when working with children who have experienced.

Women's Empowerment and Neighborhood Child Care Project: Yenny Alvarez

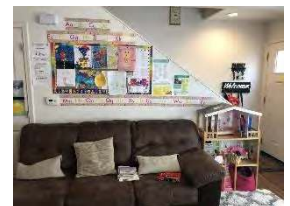
In April, we met with one participant to complete the licensing application and gather copies of all health and safety classes she has taken and other requirements such as TB test and Immunizations. After meeting with her, we mailed her packet to Community Care Licensing.

One participant received business cards and will be distributing them in her area. She is eager to start running her program and hoping to receive phone calls during summer vacation.

Staff attended a participant's appointment for x-rays to CHC Clinic in order to assist with payment. She and her husband both need x-rays to meet TB testing requirements. We will follow up with her regarding this matter and the continuation of the licensing process.

One participant completed 25 training hours and received incentives from Lakeshore such as; stretch and connect builders, community block play people, and pipe builders, counting cones, magna-tiles, blocks and blueprints learning center, giant equation dice, and magnetic letter builders. The materials we purchased for her program will help to make her environment more kid friendly and expands the learning environment.

Provider was very excited and grateful to receive the incentives; she already had two children in her child care and reports that it is going well.



Child Care Food Program: by Rachel Puente

Child Care Food Program monitors conducted 24 site visits and 4 enrollment in the month of April. One hundred and six (106) timely claims for reimbursement were processed for over 40,000 meals served to children in participating family childcare homes. The new participants that we enrolled are from Los Osos, Arroyo Grande, San Luis Obispo, and Paso Robles. We are very excited and glad they have joined our program. Two of the new providers were referred from the People Self Housing Project.

We had a Spanish Child Care Food Program Training in April. The training was held at the Library in Nipomo. Eight participants attended. The providers enjoyed the nutrition activity. The providers had to identify which products were whole grain and which were not whole grain. Providers are required to serve one whole grain a

day so this activity helps them identify what products they could use for their whole grain for the day. Bringing visuals definitely helped providers understand what is required to make a healthy choice for the children.

Subsidized Child Care: by Mika Buchanan

Our subsidized child care program serves families in San Luis Obispo County that are low income and have a qualifying need (working, seeking work, education/Training) for child care services. Families choose whom they wish to care for their child and CCRC reimburses the approved child care services directly to the child care provider. The California Department of Education and the Department of Social Services of SLO fund CCRC.

The following chart shows the direct child care reimbursements per month and the number of children served for all subsidized programs.

Direct Services Paid by Month	March 2019	April 2019
Children Served	1124	1147
Child Care Payments	\$708,679.99	\$731,780.60

Child Care Resource Connection Outstations: by Mika Buchanan

Family Resource Specialists are co-located in the Department of Social Service offices throughout the County of San Luis Obispo. We currently have 5 Specialists covering the 5 DSS office locations. Specialists are there to provide child care referrals to families looking for child care providers and to enroll all CalWORKs referred families into the subsidized child care program. Specialists are also liaisons to the DSS workers and CCRC workers with regard to the clients we serve.

Families requesting child care referrals are directed to contact Outstation workers for a provider listing. The majority of child care referrals made by Outstation specialists have become “enhanced referrals” where staff makes multiple phone inquiries to providers to locate a child care opening meeting the parent’s need and schedule, as well as utilizes MapQuest when distance and transportation issues impact a parent’s accessibility to services.

<u>Outstation Activity April 2019</u>	<u>Count</u>
CD9600 Referrals from DSS to CCRC	
Stage 1	28 families with 42 children were referred for Stage 1
Stage 2	5 families with 12 children were referred for PCW No families were referred for Diversion
WTW Exempt parents	1 Exempt family with 1 child was referred for Stage 2

Client Intake Meetings	Stage 1	16 intakes were completed
	Stage 2	3 intakes were completed
		An additional 2 parents had an appointment for a Stage 1 or a Stage 2 intake, but did not show for the meeting.
Enrollments		9 families with 12 children were enrolled into Stage 1 2 families with 3 children were enrolled into Stage 2 as CalWORKs Direct Enrollment, Diversion or PCW
Outstation Contacts		158 phone calls received from parents and providers regarding services in Stage 1 and Stage 2 Child Care.
Child Care Referrals		46 referrals

Local Child Care Planning Council: by Raechelle Bowlay-Sutton

Council Meeting

At the May 1, 2019 Council meeting, the Council approved the 2018-2022 Child Care Needs Assessment, 2019 Priorities Report and 2019-2020 AB212 Stipend Program Plan, all to be forwarded to the California Department of Education. 2020-2021 Council Chair Nominations were also opened. The position will serve on the Executive Committee for three years. Nominations will close on May 17, 2019 with a ballot vote at the June 5, 2019 Council Meeting.

The Council also reviewed Month of the Child and Child Abuse Prevention Month activities. Children’s Day in the Plaza, held on April 13, 2019, was a success. We had 68 vendors participate and 10 different performances on the Mission Steps Main Stage. We had an approximate attendance of 4,500 people.





Quality Counts (SLO County QRIS): by Britney Ogden

Engagement

- **53** center-based programs enrolled
- **38** family child care providers enrolled

Capacity Building

In efforts to enhance Quality Counts training capacity, Quality Counts staff continue to obtain trainer and assessor certifications including:

Completed certifications:

- Toddler Classroom Assessment Scoring System (CLASS) Observer Training – Completed for March 19 by Allison Biggers
- Infant CLASS Observer Training – Completed March 27 by Allison Biggers
- PreK CLASS Train the Trainer – Completed April 4 by Britney Ogden
- Early Childhood Environment Rating Scale Assessor Certification – Completed May 3 by Britney Ogden and David Fimbres

Upcoming certifications:

- PITC Modules 4 & 5 – Planned for June 2019 by Allison Biggers
- DRDP Online – Planned for TBD by Britney Ogden

Coaching Activity (Dec-April)

- Family Child Care Coaching: 45.5 hrs
- Center-Based Coaching: 64.5 hrs

Quality Counts Stipend Program

The application period for the 2018-2019 Quality Counts Stipend Program closed on November 2, 2018. Applicants have until May 1, 2019 to submit proof of completed professional growth hours and education units.

Applicants

113 Center-based Providers

- 89 Professional Growth (21 hours, \$500)
- 17 Tier 1 Education (6 units, \$1200)
- 7 Tier 2 Education (3 units, \$700)

38 Family Child Care Providers

- 8 Professional Growth (21 hours, \$500)
- 22 Tier 1 Education (6 units, \$1200)
- 8 Tier 2 Education (3 units, \$700)

Resources for Infant/Toddler Educator's (RIE) Conference

RIE is presenting the 2019 RIE conference in Los Angeles on Saturday, April 27, 2019. The RIE Annual Conference is open to all those involved in supporting respectful relationships with infants and toddlers. Parents, teachers, childcare professionals, doctors, nurses and early interventionists of all types are welcome. During this opportunity, we will learn from Dr. Tina Payne Bryson, co-author of "The Yes Brain" and a dozen RIE® associates from around the world. Participating staff for this training opportunity include Mariela Ruelas, and Allison Biggers.

Effective Strategies for Young Dual Language Learners: A Training for ECE Coaches

This training was held by Sonoma County Office of Education and will take place in Santa Rosa, CA from April 23 through April 26, 2019. In this three-day training, Early Childhood Education (ECE) coaches learned five research-based strategies to effectively promote language acquisition for young Dual Language Learners (DLL). Coaches will learn how to incorporate the strategies into their own practice using the innovative "telepresence approach" in which a teacher or provider wears a headset and the coach communicates via microphone in real time to provide feedback. This training was designed for all ECE coaches who work with providers in both home and center-based settings.

Participating staff for this training include Britney Ogden, David Fimbres, and Karina Ayala.

Program Resource: by Sandra Woods, Program Resource Manager:

Provider pay continues to rise in our Subsidy programs and we still need approximately \$300K in Stage 2 to meet our projections. Provider pay rose \$20K just from last month and maintains an increase of over \$40K since the first half of our FY. We continue to enroll families into our Greater Care program each week resulting in fewer families on our waiting list, for shorter periods. This is really good news for our working families.

HEAD START/EARLY HEAD START PROGRAM

Program Director Debra Welch

San Luis Obispo County Regional Center Updates:

Cambria HS/EHS – Submitted by Tala Romero, Center Supervisor

Enrollment: EHS = 2 / HS = 23

Curriculum and Desired Results:

The children went on a field trip to Central Coast Gymnastics. There was a lot of parent involvement. The children went and had a picnic at the Cloisters Park in MB.

Parent and Community Involvement:

Our last parent meeting was huge! All but two families attended.

Local librarians were the presenters at the meeting and did a “Make and Take” project with the parents. They provided materials and a book along with various ways to make the pieces relate to the book.

Other Information:

During the month of April, our FSA Linda did a 3-week series on “Positive Solutions” with the parents.

Our center is also hosting a “Parent Café” with Support Services. The staff is working hard on accreditation as well as portfolios and Parent teacher conferences. Some conferences have taken place already. Alondra is also busy with home based children as well.



Cuesta HS – Submitted by Allison Flood, Center Supervisor

Our nursery in the dramatic play area lend itself to teaching children about breastfeeding. Suddenly, we were noticing that children were pretending that they were milking cows. This gave us the idea of transforming our nursery area into a farmer’s market. We wanted to teach children about the animals we find in a farm and what all happens in a farm. During these past weeks, we planted several trays with different types of seeds. Children predicted and recorded how many days it would be before they sprouted.

Another special event was our Crazy Hair day. All the boys had fun with the glitter in their hair but no one a bow in their hair! One parent brought their pet turtle in to the classroom so that the children had the opportunity to observe and handle the turtle. They found this very exciting. We also borrowed next door’s chicks to bring to group time. They were a little bigger than we thought they would be and it was challenging to keep them on our lap since they were flapping their wings very vigorously.



On a beautiful day, we did a short field trip throughout the campus. Children loved the walk and enjoyed collecting nature items. They then made a collage with it.



Five Cities HS – Submitted by Gary Liwanag, Center Supervisor

Five Cities Head Start center is full with 40 children.

All teaching staff has been working on class portfolios for N.A.E.Y.C. accreditation.

This month’s study theme for classroom A is Spring and Insects. They are also scheduling a visit to the library next month. Classroom B has been studying trees and Insects. How trees grow, what animals live in trees and how to tell the age, height and circumference of a tree. They have also been visiting the Oceano library twice a week.

Parent teacher conferences will start at the end of April and continue into the first two weeks of May. Just a remainder that Kindergarten Roundup starts in May. Children need to be registered on line. If more information is needed please refer to the flyer posted on the outside center bulletin board or ask one of the teachers for a copy of the flyer.

The center will be closed on April 19th for center day and staff training and will also be closed for Spring Break from April 22nd thru April 26th.

High St. EHS – Submitted by Alyssa Layaye, Center Supervisor

This is the eighth month of the 2018/2019 school year and we are currently enrolled with twelve children. We have 4 children who are three years old, and two children who will turn three this coming month. Three of our children are fully toilet trained, and three others are currently practicing.

This month at High St. the children at the center have had a blast doing different activities including Spray bottle painting, exploring with shaving cream, water play, and gardening etc.

This month’s parent meeting was a little different than past. We decided to make it interactive and fun, by doing a parent/child bonding activity. Prior to the activity, we discussed the benefits of gardening with their child, including fine motor development, language development, and cognitive development. We then set up different “stations” in our front yard including a soil bin, a seed bin, a watering station, and a coloring station. Each child was able to pick which seed they wanted to plant, and together with their families, they planted the seeds. We also displayed a visual of some fully grown vegetable plants so the children could see what the seeds will grow into. They were then able to take the finished product home. Along with the planting activity, we also had a food table out for the families to help themselves to some yummy treats. The parents and children enjoyed mingling and participating in the interactive activity. This month, our center also had a center day and a spring break where we were closed for a week. This month brought many changes as well as we are preparing to move to a different location for the summer and have begun the process of packing.



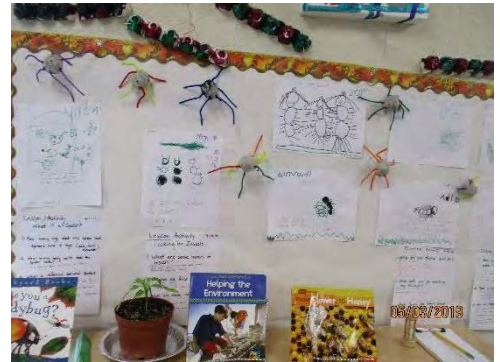
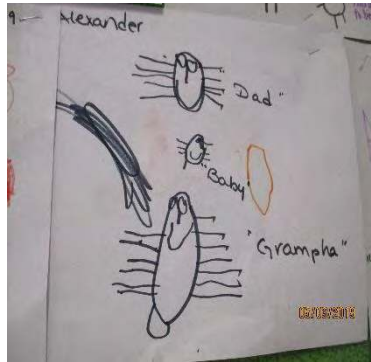
Oceano HS – Submitted by Maria Orozco, Center Supervisor

Enrollment:

Total Enrollment: 24

Curriculum and Desired Results:

During the month of April, teachers and children studied about Ants. Questions were asked to promote cognition such as, "What do you know about ants?, What happens when we put food scraps near the ants? Have you ever seen an ant or an ant hill?"



Parent and Community Involvement:

Our Parent meeting took place 4/15/19. Center Supervisor, Maria Orozco notified parents about classroom changes that will occur in August 2019 including the possibility of returning children transferring to Five Cities Head Start for full day services. At the meeting, both Parent rights and Personal Rights were reviewed. It was also noted that children with more than 2 days consecutive absences due to illness, will require a doctor's note to return to school. Parents were informed that when a child has 3 absences in a month, there will be a conference with the Center Supervisor in order to write a plan to avoid additional absences. Teacher Luis also reported on classroom curriculum and in-kind.

Step By Step EHS – Submitted by Ruby Alcantar, Center Supervisor

We currently have 17 families enrolled in our program. We have eight children in Classroom A, and eight children in Classroom B. We also have two families who are participating in Home Base.

We continue working towards our deadlines, which include getting all of our children current on well baby check-ups and immunizations. Teachers completed the last DRDP assessment and parent/teacher conferences are in process.

In Classroom A, we are working on gross motor skills such as crawling, pulling themselves up, balance, and taking steps. In Classroom B, we are working on communication, language and impulse control.

Our parent meeting was held on April 18. Leona Gray was our guest speaker and she talked about maintaining a healthy state of mind. Parents completed agency parent surveys.

Sunnyside HS/EHS – Submitted by Oscar Ramirez, Center Supervisor

Total Enrollment: HS = 21 / EHS = 12

Curriculum and Desired Results:

In the month of April, the HS children had the opportunity to visit the Atascadero Zoo. The children were very excited as they had the opportunity to see a tiger, meerkats, tortoises, flamingos, and red pandas. The children also had the opportunity to touch a snake. After our visit to the zoo, the children were very thrilled to have lunch and play at the park located next to the zoo.

In the Toddler A and B classroom, teachers introduced the book, "The Rainbow Fish," by Marcus Pfister. The children were taught the concept of sharing with others. Teachers asked many open ended questions such as, "How does it make you feel when someone shares a toy with you?" and "How does it make you feel when someone doesn't want to share?"

Children also had the opportunity during indoor free play to paint and paste different colored gems and strips of foil onto their papers. While at the table, the children shared the materials with their peers and the teachers praised them for their kindness thus relating the moment to the story of rainbow fish.

Parent and Community Involvement:

As the end of the school year approaches, families from both the EHS and HS classrooms offered their support in cleaning the classrooms and outdoor environment. This included cleaning and sanitizing the tables, shelves, chairs, cubbies, and toys. Multiple HS families also joined us while on our trip to the Atascadero zoo.



**SAN LUIS OBISPO EARLY HEAD START CCP
In-Kind Breakdown**

BUDGETED IN-KIND BY CENTER

Center	Location	Child Slots		In-Kind
FCC SLO	SLO	41	25.00%	167,153
FCC KERN	KERN	41	25.00%	167,153
Borrego Springs	SD	4	2.44%	16,308
Cambria	Cambria	4	2.44%	16,308
Cuesta	SLO	8	4.88%	32,615
High Street	SLO	4	2.44%	16,308
Paso Robles	Paso Robles	8	4.88%	32,615
Sunnyside	Los Osos	8	4.88%	32,615
Ruben J Blunt	Bakersfield	4	2.44%	16,308
Sunset	Bakersfield	24	14.63%	97,846
Tierra Serena	Shafter	18	10.98%	73,384
		164	100.00%	668,613

Center	Budgeted In-Kind	In-Kind Aug	In-Kind Sept	In-Kind Oct	In-Kind Nov	In-Kind Dec	ESTIMATED	ESTIMATED	ESTIMATED	YTD TOTALS	Amount Remaining	
							In-Kind Jan	In-Kind Feb	In-Kind Mar			
FCC KERN/SLO	334,307	4,864	4,693	15,057	6,196	2,466	4,500	4,500	4,500	46,776	287,530	14%
Borrego Springs	16,308	-	1,218	962	1,043	687	750	750	750	6,159	10,148	38%
Cambria	16,308	-	-	-	-	-	375	375	375	1,125	15,183	7%
Cuesta	32,615	17	465	355	804	-	150	150	150	2,091	30,524	6%
High Street	16,308	-	-	-	-	-	350	350	350	1,050	15,258	6%
Paso Robles	32,615	-	-	-	2,778	1,197	400	400	400	5,175	27,440	16%
Sunnyside	32,615	-	-	-	-	-	750	750	750	2,250	30,365	7%
Ruben J Blunt	16,308	1,029	470	680	526	224	250	250	250	3,680	12,628	23%
Sunset	97,846	4,415	6,078	3,853	2,464	3,624	1,200	1,200	1,200	24,034	73,812	25%
Tierra Serena	73,384	3,341	2,573	5,712	3,995	6,274	750	750	750	24,145	49,240	33%
TOTAL	668,613	13,666	15,497	26,618	17,806	14,472	9,475	9,475	9,475	116,485	552,128	

Other Funding	Dept.	Aug	Sep	Oct	Nov	December	January	February	March
CMIG and CCTR	705 & 712	95,708	88,825	102,549	77,044	86,504	91,064	93,309	120,322

\$ 871,810

**SAN LUIS OBISPO HEAD START
In-Kind Breakdown**

1,684,214

HS	280	52%	883,108
EHS	254	48%	801,106
total	534		

Total HS In-Kind Needed **883,108**

BUDGETED IN-KIND BY CENTER

Center	Location	Child Slots		In-Kind
Atascadero ED	Atascadero	20	7.14%	63,079
Atascadero FD	Atascadero	20	7.14%	63,079
Cambria	Cambria	16	5.71%	50,463
CWR	SLO	16	5.71%	50,463
Five Cities	Oceano	40	14.29%	126,158
Cuesta	SLO	16	5.71%	50,463
Stern	Nipomo	24	8.57%	75,695
Oceano	Oceano	24	8.57%	75,695
Paso Robles ED/FD	Paso Robles	40	14.29%	126,158
Sequoia	Morro Bay	20	7.14%	63,079
Las Vinas	Shandon	12	4.29%	37,848
Sunnyside	Los Osos	20	7.14%	63,079
HBT		12	4.29%	37,848
		280	100.00%	883,108

estimate estimate estimate

Center	Budgeted In-Kind	In-Kind Apr	In-Kind May	In-Kind June	In-Kind July	In-Kind Aug	In-kind Sep	In-kind Oct	In-kind Nov	In-kind Dec	In-kind Jan	In-kind Feb	In-kind Mar	YTD TOTALS	Amount Remaining	
Atascadero PD	63,079	782	978	-	-	-	591	2,110	323	4,891	300	300	300	10,575	52,504	17%
Atascadero FD	63,079	1,398	555	-	-	-	3,768	3,508	4,580	2,617	1,000	1,000	1,000	19,425	43,654	31%
Cambria	50,463		7,300	96	8,666	-	-	16,292	3,794	2,220	-	-	-	38,367	12,096	76%
CWR	50,463	716	2,806	716	716	716	2,338	1,798	3,041	716	1,300	1,300	1,300	17,463	33,000	35%
Cuesta	50,463	3,678	5,429	-	91	-	1,455	2,064	1,512	1,367	1,700	1,700	1,700	20,697	29,767	41%
Five Cities	126,158	3,629	3,629	3,629	3,629	3,629	3,819	25,901	14,435	3,629	3,700	3,700	3,700	77,027	49,131	61%
Stern	75,695	1,346	1,531	972	-	3,363	1,757	1,907	967	2,112	1,600	1,600	1,600	18,756	56,939	25%
Oceano	75,695	2,228	-	-	-	-	307	777	192	-	300	300	300	4,404	71,291	6%
Paso Robles ED/FD	126,158	3,558	3,376	2,734	2,559	4,488	2,559	18,349	6,632	3,200	3,200	3,200	3,200	56,412	69,746	45%
Sequoia	63,079	1,552	6,465	900	3,384	385	1,446	1,890	667	648	2,300	2,300	2,300	24,237	38,842	38%
Las Vinas	37,848		-	-	-	-	-	-	-	-	-	-	-	-	37,848	0%
Sunnyside	63,079	3,820	2,568	3,812	1,876	960	4,641	5,924	4,635	5,263	2,900	2,900	2,900	42,199	20,880	67%
HBT/Office	37,848	3,630	2,020	1,947	-	250	2,447	5,153	3,558	1,009	1,700	1,700	1,700	25,114	12,733	66%
TOTAL	883,108	26,336	36,658	14,805	20,920	13,791	25,129	69,882	56,052	31,104	20,000	20,000	20,000	354,676	528,433	40%

Other Funding	Dept.	April	May	June	July	August	September	October	November	December	January	February	March
CSPSP CDE	780	152,908	86,216.46	-	79,048	87,642	86,445	93,227	84,424	91,229	84,496	105,430	116,745

\$ 1,422,486 161%

Community Action Partnership of San Luis Obispo County, Inc. Early Head Start YTD Actuals by Categories - FYE 3/31/19

		Actual:	95%			Expected:	100%
		Budget	Expense thru Mar 2019	Estimate to Complete	Total Expense	Amount Remaining	% Spent
A. PERSONNEL							
5020	Salaries and Wages	\$ 1,639,313	\$ 1,593,780	\$ 8,320	\$ 1,602,100	\$ 37,213	98%
B. FRINGE							
5110	Payroll Taxes	144,145	142,682	2,084	144,766	(621)	100%
5120	Health Insurance	408,489	446,544		446,544	(38,055)	109%
5130	Workers Comp	75,030	64,992		64,992	10,038	87%
5140	Retirement	35,245	51,168		51,168	(15,923)	145%
		662,909	705,386	2,084	707,470	(44,561)	107%
C. OUT OF COUNTY TRAVEL							
5320	Out of County Travel	437	441		441	(4)	101%
E. SUPPLIES							
5510	Office Supplies	2,640	1,482		1,482	1,158	56%
5520	Program Supplies	80,344	82,258		82,258	(1,914)	102%
5521	Other Supplies	26,340	9,420		9,420	16,920	36%
5522	Information Technology	34,600	16,418		16,418	18,182	47%
5540	Food Supplies	1,500	2,192	902	3,094	(1,594)	206%
5920	Copy Charges	1,620	1,507		1,507	113	93%
5935	Postage	1,500	1,689		1,689	(189)	113%
		148,544	114,967	902	115,869	32,675	78%
G. CONTRACTUAL							
5220	Legal	500	-	-	-	500	0%
5240	Participant Payments	207,785	146,402	-	146,402	61,384	70%
5290	Consultants	12,000	5,986	-	5,986	6,014	50%
		220,285	152,388	-	152,388	67,897	69%
H. OTHER							
5150	Other Employee Benefits	3,200	1,658		1,658	1,542	52%
5310	Local Mileage	1,080	717		717	363	66%
5330	Vehicle Maintenance	31,200	36,817		36,817	(5,617)	118%
5351	Pupil Transportation	500	385		385	115	77%
5410	Rent	124,765	127,435		127,435	(2,670)	102%
5420	Utilities	30,241	25,961		25,961	4,280	86%
5440	Janitorial	10,260	8,055		8,055	2,205	79%
5450	Repairs & Maintenance	42,368	33,276		33,276	9,092	79%
5620	Leasehold Improvements	42,000	-		-	42,000	0%
5640	Equip Repair & Maint	9,930	10,734		10,734	(804)	108%
5720	Liability Insurance	28,682	25,687		25,687	2,995	90%
5905	Recruitment	4,160	4,281		4,281	(121)	103%
5911	Payroll Processing Fee	11,664	5,153		5,153	6,511	0%
5940	Printing	4,500	4,699		4,699	(199)	104%
5945	Dues & Subscriptions	875	1,028		1,028	(153)	117%
5950	Telephone	12,000	11,387		11,387	613	95%
5955	Training	-	396		396	(395.60)	0%
5965	Health Exams & Supplies	2,880	3,191	3,600	6,791	(3,911)	236%
5970	Parent Involvement	6,048	7,322		7,322	(1,274)	121%
5991	Laundry	-	-	-	-	-	0%
		366,353	308,182	3,600	311,782	54,571	85%
6000	Indirect	239,667	230,011	1,193	231,204	8,463	96%
TRAINING AWARD							
Dept 226	Training expenses	76,676	74,105	-	74,105	2,571	97%
TOTAL EXPENDITURES		\$ 3,354,184	\$ 3,179,259	\$ 16,099	\$ 3,195,359	\$ 158,825	95%

	Based on Budget	Based on Spending
In-Kind Needed	\$ 801,106	\$ 677,803
In-kind Reported - 3/19 est	(777,212)	(777,212)
Under(Over)	\$ 23,893	\$ (99,409)

Budgeted Cost per Child \$ 13,205
Projected Cost per Child \$ 12,580

**SAN LUIS OBISPO EARLY HEAD START
In-Kind Breakdown**

BUDGETED IN-KIND BY TYPE

1,684,214

HS	280	52%	883,108
EHS	254	48%	801,106
total	534		
Total EHS In-Kind Needed			801,106

BUDGETED IN-KIND BY CENTER

Center	Location	Child Slots		In-Kind
Cambria	Cambria	4	1.57%	12,616
Cuesta College	SLO	8	3.15%	25,232
Georgia Brown	Paso Robles	16	6.30%	50,463
High Street	SLO	8	3.15%	25,232
Step by Step	Arroyo Grande	18	7.09%	56,771
Sunnyside	Los Osos	8	3.15%	25,232
FCC	Various	36	14.17%	113,543
HBT	Various	156	61.42%	492,018
			254	100.00%
				801,106

Estimate Estimate Estimate

Center	Budgeted In-Kind	In-Kind April	In-Kind May	In-Kind June	In-Kind July	In-Kind Aug	In-Kind Sep	In-Kind Oct	In-Kind Nov	In-Kind Dec	In-Kind Jan	In-Kind Feb	In-Kind Mar	YTD TOTALS	Amount Remaining	
Cambria	12,616	-	-	255	251	117	-	-	1,994	2,150	100	100	100	5,067	7,549	40%
Cuesta College	25,232	1,893	4,670	429	533	365	-	2,245	715	155	1,300	1,300	1,300	14,905	10,327	59%
Georgia Brown	50,463	3,645	6,461	1,988	6,894	6,301	4,968	8,767	6,162	5,559	3,000	3,000	3,000	59,744	(9,281)	118%
High Street	25,232	1,911	2,058	2,179	2,293	1,911	2,132	2,594	2,742	2,773	2,000	2,000	2,000	26,593	(1,361)	105%
Step by Step	56,771	3,130	3,298	2,773	3,538	2,702	3,847	3,249	2,949	3,266	3,200	3,200	3,200	38,352	18,420	68%
Sunnyside	25,232	-	-	835	-	1,330	1,037	1,789	2,840	2,324	540	540	540	11,774	13,458	47%
FCC	113,543	1,078	4,610	8,706	-	-	-	18,637	6,237	5,781	2,400	2,400	2,400	52,249	61,293	46%
HBT/Office	492,018	3,187	5,083	6,813	11,838	-	60	20,535	34,715	10,633	4,400	4,400	4,400	106,063	385,954	22%
TOTAL	801,106	14,844	26,180	23,978	25,347	12,725	12,044	57,816	58,353	32,640	16,940	16,940	16,940	314,746	486,359	39%

Other Funding	Dept.	April	May	June	July	August	September	October	November	December	January	February	March
CCTR CDE	720	31,741	35,020	29,976	24,504	27,675	68,636	30,698	25,517	73,141	30,117	39,556	45,885

\$ 777,212 97%

Community Action Partnership of San Luis Obispo County, Inc.

Head Start YTD Actuals by Categories - FYE 3/31/19

	Actual:	99%		Expected:	100%	
	Budget	Expense thru Mar 2019	Estimate to Complete	Total Expense	Amount Remaining	% Spent
A. PERSONNEL						
5020 Salaries	\$ 1,660,034	\$ 1,690,003	\$ -	\$ 1,690,003	\$ (29,969)	102%
B. FRINGE BENEFITS						
5110 Payroll Taxes	150,983	154,579	-	154,579	(3,596)	102%
5120 Health Insurance	474,410	525,497	-	525,497	(51,087)	111%
5130 Workers Compensation	75,931	67,179	-	67,179	8,752	88%
5140 Retirement	66,145	72,812	-	72,812	(6,667)	110%
	<u>767,469</u>	<u>820,067</u>	<u>-</u>	<u>820,067</u>	<u>(52,598)</u>	<u>107%</u>
C. OUT OF COUNTY TRAVEL						
5320 Out of County Travel	1,676	1,687	-	1,687	\$ (11)	101%
E. SUPPLIES						
5510 Office Supplies	2,400	3,931	-	3,931	(1,531)	164%
5520 Program Supplies	76,431	82,079	-	82,079	(5,648)	107%
5521 Other Supplies	400	365	-	365	35	91%
5522 IT Supplies	30,600	18,620	-	18,620	11,980	61%
5540 Food Supplies	2,400	4,573	3,158	7,731	(5,331)	322%
5920 Copy Charges	3,900	2,061	-	2,061	1,839	53%
5935 Postage	1,500	2,531	-	2,531	(1,031)	169%
	<u>117,631</u>	<u>114,161</u>	<u>3,158</u>	<u>117,319</u>	<u>312</u>	<u>100%</u>
F. CONTRACTUAL						
5220 Legal	250	-	-	-	250	0%
5290 Consultants/Contractors	18,500	9,203	-	9,203	9,297	50%
	<u>18,750</u>	<u>9,203</u>	<u>-</u>	<u>9,203</u>	<u>9,547</u>	<u>49%</u>
H. OTHER						
5150 Employee Benefits	4,400	2,118	-	2,118	2,282	48%
5310 Local Mileage	2,700	895	-	895	1,805	33%
5330 Vehicle Maintenance	35,000	31,782	-	31,782	3,218	91%
5351 Pupil Transportation	21,545	19,232	-	19,232	2,313	89%
5410 Rent	77,692	95,185	-	95,185	(17,493)	123%
5411 Mortgage Payments	33,540	35,400	-	35,400	(1,860)	106%
5420 Utilities	56,940	42,790	-	42,790	14,150	75%
5440 Janitorial	13,260	10,311	-	10,311	2,949	78%
5450 Repairs for Centers	74,371	54,759	-	54,759	19,612	74%
5620 Leasehold Improvements	103,000	41,405	6,000	47,405	55,595	46%
5640 Equip Repair & Maint	17,800	16,176	-	16,176	1,624	91%
5720 Liability Insurance	42,738	28,803	-	28,803	13,935	67%
5905 Recruitment	9,150	16,246	75	16,321	(7,171)	178%
5911 Payroll Processing Fee	15,420	10,160	-	10,160	5,260	66%
5940 Printing	6,300	6,404	-	6,404	(104)	102%
5945 Dues & Subscriptions	1,500	1,397	-	1,397	103	93%
5950 Telephone	11,700	20,091	-	20,091	(8,391)	172%
5955 Training	-	1,973	-	1,973	(1,973)	0%
5965 Medical/Dental Supplies	4,950	2,967	3,966	6,933	(1,983)	140%
5970 Parent Activity Fund	3,960	5,286	-	5,286	(1,326)	133%
5991 Laundry	960	614	-	614	346	64%
	<u>536,926</u>	<u>443,995</u>	<u>10,041</u>	<u>454,037</u>	<u>82,889</u>	<u>85%</u>
6000 Indirect	239,959	243,017	575.96	243,593	(3,634)	102%
TRAINING AWARD						
Dept 210 Training expenses	40,224	33,107	-	33,107	7,117	82%
TOTAL EXPENDITURES	<u>\$ 3,382,669</u>	<u>\$ 3,355,241</u>	<u>\$ 13,775</u>	<u>\$ 3,369,016</u>	<u>\$ 13,653</u>	<u>100%</u>

	Based on Budget	Based on Spending
In-Kind Needed	\$ 883,108	714,640
In-kind Reported - 3/19 est	(1,422,486)	(1,422,486)
Under(Over)	\$ (539,377)	\$ (707,846)

Budgeted Cost per Child \$ 12,081
Projected Cost per Child \$ 12,032

**Community Action Partnership of San Luis Obispo County, Inc.
Early Head Start Partnership YTD Actuals by Categories - FYE 7/31/19**

Actual: 60% Expected: 58%

	Budget	Expense thru Mar 2019	Estimate to Complete	Total Expense	Amount Remaining	% Spent
A. PERSONNEL						
5020 Salaries and Wages	\$ 1,115,494	\$ 756,822	\$ 383,279	\$ 1,140,101	\$ (24,607)	102%
B. FRINGE						
5110 Payroll Taxes	99,527	70,834	29,321	100,155	(628)	101%
5120 Health Insurance	334,020	174,191	112,517	286,708	47,312	86%
5130 Workers Compensation	50,212	30,481	16,914	47,395	2,817	94%
5140 Retirement	37,926	20,846	12,776	33,621	4,305	89%
	521,685	296,351	171,528	467,880	53,805	90%
E. SUPPLIES						
5510 Office Supplies	540	536	530	1,066	(526)	197%
5520 Program Supplies	51,119	29,255	21,960	51,215	(96)	100%
5521 Other Supplies	6,888	5,268	2,350	7,618	(730)	111%
5522 Information Technology	14,516	7,892	3,680	11,572	2,944	80%
5540 Food Supplies	2,160	1,633	2,422	4,055	(1,895)	188%
5920 Copy Charges	120			-	120	0%
5935 Postage	1,728	1,030	718	1,748	(20)	101%
	77,071	45,613	31,660	77,273	(202)	100%
G. CONTRACTUAL						
5240 Participant Payments	339,480	176,973	108,500	285,473	54,007	84%
5290 Consultants	28,800	9,960	4,275	14,235	14,565	49%
5525 Subcontracted Services	22,000	16,456	5,000	21,456	544	98%
	390,280	203,389	117,775	321,164	69,116	82%
H. OTHER						
5150 Other Employee Benefits	900	388	140	528	372	59%
5310 Local Mileage	2,043	570	420	990	1,053	48%
5322 Monitoring	7,500	347	200	547	6,953	7%
5330 Vehicle Maintenance	13,250	7,805	4,296	12,101	1,149	91%
5410 Rent	71,252	42,095	21,216	63,312	7,940	89%
5420 Utilities	22,500	14,302	7,815	22,117	383	98%
5440 Janitorial	6,720	4,009	2,300	6,309	411	94%
5450 Repairs & Maintenance	36,415	13,602	10,780	24,382	12,033	67%
5620 Leasehold Improvements	123,000	35,000	89,000	124,000	(1,000)	101%
5640 Equip Repair & Maintenance	4,533	7,548	1,660	9,208	(4,675)	203%
5720 Liability Insurance	13,050	4,748	14,040	18,788	(5,738)	144%
5905 Advertising & Recruitment	6,350	2,728	1,410	4,138	2,212	65%
5911 Payroll Processing Fee	5,160	1,795	1,760	3,555	1,605	69%
5940 Printing	2,900	1,466	550	2,016	884	70%
5945 Dues & Subscriptions	436			-	436	0%
5950 Telephone	6,000	5,215	1,820	7,035	(1,035)	117%
5965 Health Exams & Supplies	1,800	1,391	200	1,591	209	88%
5970 Parent Involvement	2,280	1,675	852	2,527	(247)	111%
5991 Laundry	144	90	56	146	(2)	101%
	326,233	144,776	158,515	303,292	22,941	93%
6000 Indirect	184,622	112,956	61,901	174,857	9,764	95%
TRAINING AWARD						
DEPT 246 Training expenses	59,066	33,981	25,085	59,066	-	100%
TOTAL EXPENDITURES	\$ 2,674,451	\$ 1,593,888	\$ 949,744	\$ 2,543,632	\$ 130,818	95%

	Based on Budget	Based on Spending
In-Kind Needed	\$ 668,613	\$ 539,558
In-kind Reported - 3/19 est	(871,810)	(871,810)
Under(Over)	\$ (203,197)	\$ (332,252)

\$ 16,308 Budgeted Cost per Child
\$ 15,510 Projected Cost per Child

MIGRANT AND SEASONAL HEAD START PROGRAM

CYFS Division Director Yvette Sanchez-Fuentes

MSHS Program Director Flora Chacon

PROGRAM INFORMATION SUMMARY

Base Grant (MSHS and MSEHS)

Cumulative Enrollment: 1,861; Total Funded Enrollment: 2,146

Current Enrollment: 1,081

Note: MSHS enrollment is a cumulative number from 9/1

EHS-CC Partnership Grant

Cumulative Enrollment: 385; Total Funded Enrollment: 348

Current Enrollment: 224

Note: MSHS enrollment is a cumulative number from 9/1

EHS-CC Partnership Expansion Grant

Cumulative Enrollment: 135; Total Funded Enrollment: 116

Current Enrollment: 75

Disabilities Enrollment through April 30, 2019

Grant	IEP/IFSP	Children	% of Funded Enrollment
Base	IFSP	44	6.7%
Base	IEP	66	
Partnership	IFSP	14	5.74%
Partnership	IEP	6	
Expansion	IFSP	2	4.65%
Expansion	IEP	1	
Totals:		134	6.50%

PROGRAM UPDATE

MSHS Program Director

Director Flora Chacon had the pleasure to attend San Joaquin's Staff Development and partake in the Curriculum, Disabilities and Mental Health trainings. Staff was engaged with the hands on activities incorporated into the training.



MHS held a Family Child Care conference the weekend of April 27th. Providers in attendance received quality training to enhance their daily practices with the children and families they serve. The Providers whom will be going through this year's Focus Area 2 review by OHS met with Flora to receive guidance. Alongside with their FCC Coordinators and Area Managers, the team reviewed the FY19 Protocol and were informed of the standard timeframe in which they will receive future information/dates.



Program Options and Staff

All counties continue to recruit and enroll children for the current program year. Staff Development trainings are taking place throughout the counties in all comprehensive components.

Children's Day at the Plaza

In celebration of the Month of the Child and Child Abuse Prevention Awareness, Child Care Planning Council in collaboration with many organizations, including CAPSLO sponsored a day of activities, music, performances, food and community resources at the Mission Plaza, downtown SLO.

Number of CAPSLO staff took part in the celebration and set-up booths offering activities such as playdough, bubbles, sand, and games. Families enjoyed fresh fruit and vegetables smoothies and popcorn.

Staff provided resources about the CAPSLO services and offered free books and resources on health, nutrition and education.



MSHS POLICY COUNCIL UPDATE

No MSHS Policy Council meeting took place in the month of April.

**COMMUNITY ACTION PARTNERSHIP OF SAN LUIS OBISPO COUNTY, INC.
MIGRANT AND SEASONAL HEAD START
2018-2019 ENROLLMENT**

DEPT	CENTER	BUDGETED ENROLLMENT	March 2019 Child Counts		February 2019 Child Counts		January 2019 Child Counts	
			ACTUAL DAILY ENROLL	%	ACTUAL DAILY ENROLL	%	ACTUAL DAILY ENROLL	%
675	NORTH MONTEREY COUNTY							
	La Paz (Gonzales)	40	-	0%	-	0%	-	0%
	Primavera (Chualar)	32	-	0%	-	0%	-	0%
	Salinas CDC (Salinas)	20	-	0%	-	0%	-	0%
	San Jerardo (Salinas)	56	-	0%	-	0%	-	0%
		148	-	0%	-	0%	-	0%
670	SOUTH MONTEREY/SAN BENITO COUNTIES							
	Alegria (King City)	36	16	44%	-	0%	-	0%
	Little Angels	40	13	33%	-	0%	-	0%
	Santa Lucia	36	4	11%	-	0%	-	0%
	Soledad (Soledad)	36	30	83%	-	0%	-	0%
	Valle Verde (Greenfield)	76	31	41%	-	0%	-	0%
		224	94	42%	-	0%	-	0%
640	SLO/SANTA BARBARA COUNTIES							
	Bonita (Guadalupe)	28	6	21%	-	0%	-	0%
	Las Flores (Lompoc)	36	-	0%	-	0%	-	0%
	Las Vinas (Shandon)	20	-	0%	-	0%	-	0%
	Pasitos (Santa Maria)	36	-	0%	-	0%	-	0%
	Riverview (Capacity 16 Preschoolers)	17	-	0%	-	0%	-	0%
	William "Bill" Castellanos (Nipomo)	36	-	0%	-	0%	-	0%
		173	6	3%	-	0%	-	0%
645	VENTURA COUNTY							
	Buena Ventura (Oxnard)	36	34	94%	34	94%	34	94%
	Encanto (Oxnard)	36	34	94%	36	100%	26	72%
	Linda Vista (Fillmore)	36	28	78%	21	58%	-	0%
		108	96	89%	91	84%	60	56%
660	ORANGE COUNTY							
	El Jardin (Santa Ana)	28	17	61%	17	61%	8	29%
		28	17	61%	17	61%	8	29%
682	NORTH KERN COUNTY							
	Glenwood (Delano)	80	-	0%	-	0%	-	0%
	Las Mariposas (Delano)	16	-	0%	-	0%	-	0%
		96	-	0%	-	0%	-	0%
680	SOUTH KERN COUNTY							
	Buena Vista (Lamont)	20	-	0%	-	0%	-	0%
	Milagro (Arvin)	40	-	0%	-	0%	-	0%
	Las Rosas (Wasco)	36	-	0%	-	0%	-	0%
		96	-	0%	-	0%	-	0%
681	FRESNO COUNTY							
	Kerman	38	23	61%	31	82%	33	87%
		38	23	61%	31	82%	33	87%
665	SAN JOAQUIN COUNTY							
	Adelita (Lodi)	30	-	0%	-	0%	-	0%
	Artesi IIA (French Camp)	30	-	0%	-	0%	-	0%
	Artesi III (French Camp)	10	3	30%	-	0%	-	0%
		70	3	4%	-	0%	-	0%
TOTAL CENTER		981	239	24%	139	14%	101	10%

**COMMUNITY ACTION PARTNERSHIP OF SAN LUIS OBISPO COUNTY, INC.
MIGRANT AND SEASONAL HEAD START
2018-2019 ENROLLMENT**

DEPT	FCC	BUDGETED ENROLLMENT	March 2019 Child Counts		February 2019 Child Counts		January 2019 Child Counts	
			ACTUAL DAILY ENROLL	%	ACTUAL DAILY ENROLL	%	ACTUAL DAILY ENROLL	%
675	NORTH MONTEREY COUNTY							
675	FCC - N MONT 2	29	-	0%	-	0%	-	0%
675	FCC - N MONT 3	29	-	0%	-	0%	-	0%
675	FCC - N MONT 4	29	-	0%	-	0%	-	0%
675	FCC - N MONT 5	29	-	0%	-	0%	-	0%
		116	-	0%	-	0%	-	0%
670	SOUTH MONTEREY/SAN BENITO COUNTIES							
670	FCC - S MONT 2	29	-	0%	-	0%	-	0%
670	FCC - S MONT 3	29	-	0%	-	0%	-	0%
670	San Benito	30	4	13%	-	0%	-	0%
670	FCC - Hollister/Salinas			0%	-	0%	-	0%
		88	4	5%	-	0%	-	0%
640	SLO/SANTA BARBARA COUNTIES							
640	SLO/SB (SB/SLO)	30	-	0%	-	0%	-	0%
		30	-	0%	-	0%	-	0%
645	VENTURA COUNTY							
645	Ventura (Oxnard/Fillmore)	40	44	110%	44	110%	44	110%
		40	44	110%	44	110%	44	110%
660	Orange COUNTY							
660	ORANGE COUNTY	1	1	100%	1	100%	1	100%
		1	1	100%	1	100%	1	100%
682	NORTH KERN COUNTY							
682	No Kern (Kern 2)	30	-	0%	-	0%	-	0%
682	No Kern (Kern 4)	42	-	0%	-	0%	-	0%
682	Fresno B	48	-	0%	-	0%	-	0%
		120	-	0%	-	0%	-	0%
680	SOUTH KERN COUNTY							
680	So Kern (Kern 1)	45	-	0%	-	0%	-	0%
680	So Kern (Kern 3)	45	-	0%	-	0%	-	0%
		90	-	0%	-	0%	-	0%
TOTAL FCC		484	48	10%	44	9%	44	9%
MSHS TOTALS		1,465	287	20%	183	12%	145	10%
MSHS TOTALES		1,465	287	20%	183	12%	145	10%
Delegate		519	28	5%	20	4%	-	0%
MSHS TOTALS W/ DELEGATE		1,984	315	16%	203	10%	145	7%

Community Action Partnership of San Luis Obispo County, Inc.
MSHS Funding - Contract # 90CM9821-04
YTD Actuals by Categories - FYE 8/31/19

updated 4/25/19

		Budget w/ carryover	Actual Expense thru March 2019	ETC	Total Expense	Variance	% Spent	NOTES
A. PERSONNEL								
5020	Program Salaries	\$ 9,576,335	\$ 3,855,408	5,464,370	\$ 9,319,778	\$256,557	97.3%	Under staffed - mostly SLO/SB, S. Monterey
B. FRINGE								
5110	PR Taxes	918,495	353,679	520,790	874,470	44,025	95%	
5120	Health Insurance	2,428,654	1,054,260	1,478,569	2,532,829	(104,175)	104%	Increase of 12.5% effective 1/1/19
5130	Workers' Compensation	471,562	162,841	219,951	382,792	88,770	81%	Over budgeted
5140	Retirement	305,764	146,429	157,480	303,909	1,855	99%	
		4,124,475	1,717,210	2,376,791	4,094,000	30,475	99%	
C. OUT OF COUNTY TRAVEL								
5320	Out of County Travel	55,754	45,050	21,520	66,570	(10,816)	119%	
D. EQUIPMENT								
5630	Capital Purchases	170,799	57,161	122,509	179,670	(8,871)	105%	
E. SUPPLIES								
5510	Office Supplies	9,309	12,488	5,000	17,488	(8,179)	188%	
5520	Program Supplies	358,677	150,214	211,255	361,468	(2,791)	101%	
5521	Program Supplies Other	95,118	35,421	66,350	101,771	(6,653)	107%	
5522	Program Supplies IT	182,855	94,812	57,152	151,964	30,891	83%	E-rate credits greater than expected
5540	Food Supplies	10,404	3,752	5,350	9,102	1,302	87%	
5920	Copy Charges	8,190	2,444	1,500	3,944	4,246	48%	
5935	Postage	30,312	20,400	17,512	37,912	(7,600)	125%	
		694,865	319,530	364,119	683,648	11,217	98%	
F. CONTRACTUAL								
5995	Delegate Agency	4,555,142	1,721,531	2,833,611	4,555,142	0	100%	Significantly under PY
		4,555,142	1,721,531	2,833,611	4,555,142	-	100%	
H. OTHER								
5150	Employee Health & Welfare	14,784	3,714	5,600	9,314	5,470	63%	
5220	Legal	4,975			-	4,975	0%	
5240	Provider Payments	2,267,921	781,590	1,482,336	2,263,927	3,994	100%	
5290	Consultants	148,016	41,986	117,962	159,948	(11,932)	108%	CLASS, Data Strategy/Teachstone
5310	Local Mileage	3,763	928	900	1,828	1,935	49%	
5322	Program Monitoring	27,550	8,523	15,000	23,523	4,027	85%	
5330	Vehicle Maint Expense	150,174	66,530	91,700	158,230	(8,056)	105%	
5351	Pupil Transportation	148,505	100,845	78,893	179,738	(31,233)	121%	Bus Equipment
5410	Rent	490,682	306,669	205,103	511,772	(21,090)	104%	Fresno admin office
5411	Mortgage Payments	19,281	11,348	7,933	19,281	0	100%	
5420	Utilities	261,643	138,305	137,810	276,115	(14,472)	106%	Fresno admin office
5440	Janitorial	99,330	35,285	52,075	87,360	11,970	88%	
5450	Repairs for Centers	365,926	175,251	204,999	380,249	(14,323)	104%	
5620	Leasehold Improvements	69,000	3,400	79,293	82,693	(13,693)	120%	Soledad
5640	Equipment Repairs & Maint	52,290	57,285	20,916	78,201	(25,911)	150%	Wireless
5720	Liability Insurance	198,522		182,500	182,500	16,022	92%	
5905	Recruitment	36,774	13,686	32,186	45,872	(9,098)	125%	Indeed
5911	Service Fees	86,400	7,625	37,500	45,125	41,275	52%	Expenses covered by 110
5940	Printing	11,100	4,462	4,325	8,787	2,313	79%	
5945	Subscriptions	21,960	19,873	3,200	23,073	(1,113)	105%	
5950	Telephone	73,380	45,792	29,407	75,198	(1,818)	102%	
5955	Training	12,050	28,411	19,153	47,563	(35,513)	395%	KMI
5965	Medical & Dental Exams	25,639	3,815	13,950	17,765	7,874	69%	
5970	Parent Activity Fund	55,046	27,416	22,475	49,891	5,155	91%	
5991	Laundry	840	163	375	538	303	64%	
		4,645,551	1,882,901	2,845,589	4,728,490	(82,939)	102%	
6000	Indirect	1,522,239	625,336	879,448	1,504,784	17,455	99%	
OPERATING BUDGET		25,345,160	10,224,127	14,907,956	25,132,083	213,077	99%	
TRAINING AWARD								
Dept 615	Training expenses	235,349	83,848	151,501	235,349	0	100%	
TOTAL EXPENDITURES		\$ 25,580,509	\$ 10,307,975	\$ 15,059,456	\$ 25,367,432	\$ 213,077	99.2%	

	Based on Budget	Based on Spending
In-Kind Needed 7%	\$ 2,076,144	\$ 775,869
In-kind Collected 3/31/19	(1,008,773)	(1,008,773)
State & First 5 In-kind	(507,015)	(507,015)
Amount Under(Over)	\$ 560,356	\$ (739,919)
In-Kind % based upon spending at 3/31		13%

Actual Cost per Child at 3/31/19	\$ 11,510
Budgeted Cost per Child	\$ 14,352

Community Action Partnership of San Luis Obispo County, Inc.
MSEHS Early Supplemental Funding
YTD Actuals by Categories - FYE 8/31/19

Updated 4/24/19

	Budget	Expense thru Mar 19	ETC	Total Expense	Variance	% Spent	Notes
A. PERSONNEL							
5020 Program Salaries	\$ 671,850	\$ 281,854	\$ 444,372	\$ 726,225	(54,375)	108%	COLA & additional support.
B. FRINGE							
5110 PR Taxes	63,883	24,339	35,343	59,683	4,200	93%	
5120 Health Insurance	181,722	71,660	112,575	184,235	(2,513)	101%	
5130 Workers' Compensation	35,341	11,686	18,547	30,233	5,108	86%	
5140 Retirement	14,209	6,595	6,335	12,930	1,279	91%	
	295,155	114,280	172,800	287,080	8,075	97%	
C. OUT OF COUNTY TRAVEL							
5320 Out of County Travel	583	214	369	583	0	100%	
E. SUPPLIES							
5510 Office Supplies	564	927	250	1,177	(613)	209%	Additional office supplies.
5520 Program Supplies	31,868	8,211	21,800	30,011	1,857	94%	
5521 Program Supplies Other	36,426	11,885	23,500	35,385	1,041	97%	
5522 Program Supplies IT	15,124	6,080	7,000	13,080	2,044	86%	
5540 Food Supplies	800	235	375	610	190	76%	
5935 Postage	1,200	362	475	837	363	70%	
	85,982	27,700	53,400	81,100	4,882	94%	
H. OTHER							
5150 Employee Health & Welfare	500	182	-	182	318	36%	
5240 Provider Payments	616,437	184,415	390,257	574,671	41,766	93%	
5290 Consultants	9,089	666	4,700	5,366	3,723	59%	
5310 Local Mileage	109	172	102	274	(165)	252%	Monitoring.
5322 Monitoring	1,500	-	(165)	(165)	1,665	-11%	
5330 Vehicle Maint Exp	7,560	1,759	5,749	7,509	51	99%	
5351 Pupil Transportation	720	45	425	470	250	65%	
5410 Rent	44,737	27,114	19,610	46,724	(1,987)	104%	Additional site.
5420 Utilities	19,104	9,897	10,400	20,297	(1,193)	106%	
5440 Janitorial	6,000	913	2,600	3,513	2,487	59%	
5450 Repairs for Centers	17,520	5,139	15,150	20,289	(2,769)	116%	Under budgeted amount.
5640 Equip Repair & Maint	3,888	5,304	1,750	7,054	(3,166)	181%	Under budgeted amount.
5720 Liability Insurance	12,540	-	12,540	12,540	0	100%	
5905 Advertising & Recruiting	1,600	473	875	1,348	252	84%	
5911 Service Fees	3,584	1,237	2,325	3,562	22	99%	
5940 Printing	1,200	553	250	803	397	67%	
5945 Dues & Subscriptions	2,100	1,566	500	2,066	34	98%	
5950 Telephone	2,820	1,144	1,500	2,644	176	94%	
5955 Training	250	1,832	1,000	2,832	(2,582)	1133%	KMI.
5965 Medical & Dental Exams	4,470	156	2,750	2,906	1,564	65%	
5970 Parent Activity Fund	3,010	934	1,500	2,434	576	81%	
	758,738	243,501	473,818	717,319	41,419	95%	
6000 Indirect	144,984	53,404	91,581	144,985	(0)	100%	
OPERATING BUDGET	1,957,292	720,953	1,236,339	1,957,292	0	100%	
TRAINING AWARD							
Dept 686 Training expenses	45,242	5,333	39,909	45,242	-	100%	
TOTAL EXPENDITURES	\$ 2,002,534	\$ 726,286	\$ 1,276,248	\$ 2,002,534	\$ 0	100%	

\$ 4,483 Actual Cost per Child at 3/31
\$ 12,361 Budgeted Cost per Child

**COMMUNITY ACTION PARTNERSHIP OF SAN LUIS OBISPO COUNTY, INC.
MIGRANT AND SEASONAL EARLY SUPPLEMENTAL HEAD START
2018-2019 ENROLLMENT**

		March 2019 Child Counts			February 2019 Child Counts		January 2019 Child Counts	
DEPT	CENTER	BUDGETED ENROLLMENT	ACTUAL DAILY ENROLL	%	ACTUAL DAILY ENROLL	%	ACTUAL DAILY ENROLL	%
685	Little Angels (King City)	16	-	0%	-	0%	-	0%
	Glenwood (Delano)	16	-	0%	-	0%	-	0%
	Milagro (Arvin)	8	-	0%	-	0%	-	0%
	Buena Vista (Lamont)	8	-	0%	-	0%	-	0%
CENTERS TOTAL		48	-	0%	-	0%	-	0%

FCC

DEPT	CENTER	BUDGETED ENROLLMENT	ACTUAL ENROLL	%	ACTUAL ENROLL	%	ACTUAL ENROLL	%
685	FCC - SANTA MARIA	35	15	43%	11	31%	6	17%
	FCC - S MONT 1	29	-	0%	-	0%	-	0%
	FCC - N MONT 1	29	-	0%	-	0%	-	0%
FCCS TOTAL		93	15	16%	11	12%	6	6%

MSEHS SUBTOTAL	141	15	11%	11	8%	6	4%
PREGNANT MOTHERS	21	4	19%	4	19%	3	14%
MSEHS TOTAL	162	19	12%	15	9%	9	6%

Community Action Partnership of San Luis Obispo County, Inc.
MSEHS 1st Partnership Funding - Contract # 90HM0003
YTD Actuals by Categories - FYE 8/31/19

Updated 4/25/2019

		Budget	Expense thru Mar 2019	ETC	Total Expense	Variance	% Spent	Notes
A. PERSONNEL								
5020	Program Salaries	\$ 1,867,870	\$ 910,233	\$ 855,107	\$ 1,765,340	\$ 102,530	95%	SJ and Vinitas vacancies.
B. FRINGE								
5110	PR Taxes	169,431	84,769	71,237	156,006	13,425	92%	
5120	Health Insurance	462,522	218,060	229,429	447,489	15,033	97%	
5130	Workers' Compensation	82,908	35,622	32,917	68,539	14,369	83%	
5140	Retirement	38,137	18,330	17,984	36,314	1,823	95%	
		<u>752,998</u>	<u>356,781</u>	<u>351,568</u>	<u>708,349</u>	<u>44,649</u>	<u>94%</u>	
C. OUT OF COUNTY TRAVEL								
5320	Out of County Travel	4,449	2,953	1,000	3,953	496	89%	
E. SUPPLIES								
5510	Office Supplies	4,000	3,059	900	3,959	41	99%	
5520	Program Supplies	56,794	24,121	32,400	56,521	273	100%	
5521	Program Supplies Other	76,560	43,602	32,000	75,602	958	99%	
5522	Program Supplies IT	26,094	17,402	18,125	35,527	(9,433)	136%	Additional IT supplies.
5540	Food Supplies	1,440	823	850	1,673	(233)	116%	Additional meetings.
5920	Copy Charges	200	-	40	40	160	20%	
5935	Postage	6,720	2,494	2,600	5,094	1,626	76%	
		<u>171,808</u>	<u>91,500</u>	<u>86,915</u>	<u>178,415</u>	<u>(6,607)</u>	<u>104%</u>	
H. OTHER								
5150	Employee Benefits	4,320	202	180	382	3,938	9%	
5240	Provider Payments	1,688,133	797,917	915,674	1,713,590	(25,457)	102%	Increased rate of enrollment.
5290	Consultants	17,400	3,380	13,975	17,355	45	100%	
5310	Local Mileage	817	187	565	752	65	92%	
5322	Program Monitoring	10,450	3,482	5,750	9,232	1,218	88%	
5330	Vehicle Maint Expense	15,840	8,682	8,750	17,432	(1,592)	110%	Under budgeted amount.
5410	Rent	83,367	48,883	36,967	85,851	(2,484)	103%	Additional site.
5420	Utilities	18,432	8,218	6,250	14,468	3,964	78%	
5440	Janitorial	7,920	5,194	4,300	9,494	(1,574)	120%	Additional cleaning supplies.
5450	Repairs for Centers	25,440	16,755	9,900	26,655	(1,215)	105%	Additional repairs needed.
5620	Leasehold Improvements	-	-	25,332	25,332	(25,332)		SJ pending budget revision.
5640	Equipment Repairs & Maint	4,800	12,006	4,250	16,256	(11,456)	339%	Under budgeted amount.
5720	Liability Insurance	16,169	-	16,169	16,169	0	100%	
5905	Recruitment	4,320	3,097	1,825	4,922	(602)	114%	Indeed/Vaccinations.
5911	Service Fees	6,240	1,971	3,500	5,471	769	88%	
5940	Printing	4,800	1,677	2,250	3,927	873	82%	
5945	Subscriptions	4,800	3,462	1,600	5,062	(262)	105%	Under budgeted amount.
5950	Telephone	11,376	8,073	5,400	13,473	(2,097)	118%	Phone purchases.
5955	Training	500	4,953	500	5,453	(4,953)	1091%	PFCE Region 9.
5965	Medical & Dental Exams	4,176	591	2,875	3,466	710	83%	
5970	Parent Activity Fund	10,815	5,994	4,750	10,744	71	99%	
		<u>1,940,115</u>	<u>934,725</u>	<u>1,070,762</u>	<u>2,005,487</u>	<u>(65,372)</u>	<u>103%</u>	
6000	Indirect	378,979	183,695	187,202	370,897	8,082	98%	
OPERATING BUDGET		<u>5,116,219</u>	<u>2,479,887</u>	<u>2,552,553</u>	<u>5,032,441</u>	<u>83,779</u>	<u>98%</u>	
TRAINING AWARD								
Dept 625	Training expenses	121,247	23,387	97,860	121,247	-	100%	
TOTAL EXPENDITURES		<u>\$ 5,237,466</u>	<u>\$ 2,503,274</u>	<u>\$ 2,650,414</u>	<u>\$ 5,153,688</u>	<u>\$ 83,779</u>	<u>98%</u>	

	Based on Budget	Based on Spending
In-Kind Needed	\$ 455,432	\$ 159,783
In-Kind Collected 3/31 Est.	(190,043)	(190,043)
State In-Kind 3/31	(240,964)	(240,964)
Amount Under(Over) 3/31	\$ 24,425	\$ (271,224)

Actual Cost per Child at 3/31	
\$	7,193
Budgeted Cost per Child	
\$	15,050

COMMUNITY ACTION PARTNERSHIP OF SAN LUIS OBISPO COUNTY, INC.
MIGRANT AND SEASONAL EARLY HEAD START EXPANSION PARTNERSHIP
2018-2019 ENROLLMENT

DEPT CENTER		BUDGETED ENROLLMENT	March 2019 Child Counts		February 2019 Child Counts		January 2019 Child Counts	
			ACTUAL DAILY ENROLL	%	ACTUAL DAILY ENROLL	%	ACTUAL DAILY ENROLL	%
620	Little Angels (King City)	8	8	100%	8	100%	8	100%
	Las Vinitas (Shandon)	8	3	38%	2	25%	2	25%
622	Artesi IIA (French Camp)	16	-	0%	-	0%	-	0%
	Artesi IIB (French Camp)	28	-	0%	-	0%	-	0%
	Artesi III (French Camp)	34	-	0%	-	0%	-	0%
	Adelita (Lodi)	22	-	0%	-	0%	-	0%
CENTERS TOTAL		116	11	9%	10	9%	10	9%

FCC

DEPT CENTER		BUDGETED ENROLLMENT	ACTUAL DAILY ENROLL		ACTUAL DAILY ENROLL		ACTUAL DAILY ENROLL	
			%	%	%	%		
620	FCC - N MONT 6	36	33	92%	25	69%	-	0%
	San Benito (Hollister/Salinas)	36	14	39%	8	22%	-	0%
	Orange (Orange)	40	23	58%	23	58%	19	48%
	Fresno (Fresno A)	40	32	80%	29	73%	22	55%
	Fresno (Fresno C)	25	22	88%	21	84%	16	64%
	Santa Maria	10	6	60%	6	60%	3	30%
	Kern 5 (Arvin/Bakersfield)	45	34	76%	26	58%	14	31%
FCCS TOTAL		232	164	71%	138	59%	74	32%

MSEHS EXP PART TOTAL	348	175	50%	148	43%	84	24%
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Community Action Partnership of San Luis Obispo County, Inc.
MSEHS Partnership 2nd Round - Contract # 90HM000010
YTD Actuals by Categories - 8/31/19

Updated 4/25/19

	Budget	Expense thru Mar 19	ETC	Total Expense	Variance	% Spent	Notes
A. PERSONNEL							
5020 Program Salaries	\$ 344,224	189,794	\$ 177,781	\$ 367,574	(23,350)	107%	COLA and additional support.
B. FRINGE							
5110 PR Taxes	31,200	19,350	14,830	34,180	(2,980)	110%	
5120 Health Insurance	85,184	46,482	44,005	90,488	(5,304)	106%	
5130 Workers' Compensation	16,876	7,808	7,541	15,349	1,527	91%	
5140 Retirement	6,921	729	2,577	3,306	3,615	48%	
	<u>140,181</u>	<u>74,370</u>	<u>68,954</u>	<u>143,324</u>	<u>(3,143)</u>	<u>102%</u>	
C. OUT OF COUNTY TRAVEL							
5320 Out of County Travel	2,088	148	1,940	2,088	0	100%	
E. SUPPLIES							
5510 Office Supplies	300	503	270	773	(473)	258%	Additional supplies required.
5520 Program Supplies	11,585	6,135	5,400	11,535	50	100%	
5521 Program Supplies Other	24,325	11,326	12,900	24,226	99	100%	
5522 Program Supplies IT	8,889	3,620	2,500	6,120	2,769	69%	
5540 Food Supplies	500	149	250	399	101	80%	
5935 Postage	1,800	1,093	1,875	2,968	(1,168)	165%	Additional shipments.
	<u>47,399</u>	<u>22,825</u>	<u>23,195</u>	<u>46,020</u>	<u>1,379</u>	<u>97%</u>	
F. CONTRACTUAL							
5995 Delegate Agency	292,139	134,968	157,171	292,139	0	100%	
	<u>292,139</u>	<u>134,968</u>	<u>157,171</u>	<u>292,139</u>	<u>0</u>	<u>100%</u>	
H. OTHER							
5150 Employee Health & Welfare	605	23	-	23	582	4%	
5240 Provider Payments	558,488	245,097	277,425	522,522	35,966	94%	
5290 Consultants	5,577	268	900	1,168	4,409	21%	
5310 Local Mileage	82	-	50	50	32	61%	
5322 Monitoring	2,976	-	2,976	2,976	0	100%	
5330 Vehicle Maint Exp	2,640	1,227	1,250	2,477	163	94%	
5351 Pupil Transportation	400	-	400	400	0	100%	
5410 Rent	21,412	12,696	9,188	21,884	(472)	102%	Additional site.
5420 Utilities	6,600	1,976	1,750	3,726	2,874	56%	
5440 Janitorial	3,300	670	2,300	2,970	330	90%	
5450 Repairs for Centers	7,800	5,549	3,750	9,299	(1,499)	119%	Additional repairs required.
5640 Equip Repair & Maint	2,832	2,671	730	3,401	(569)	120%	Under budgeted amount.
5720 Liability Insurance	2,681	-	2,681	2,681	0	100%	
5905 Advertising & Recruiting	1,045	43	250	293	752	28%	
5911 Service Fees	1,375	775	1,375	2,150	(775)	156%	Ceridian fees.
5940 Printing	500	600	275	875	(375)	175%	Under budgeted amount.
5945 Dues & Subscriptions	2,400	1,305	600	1,905	495	79%	
5950 Telephone	2,280	894	750	1,644	636	72%	
5955 Training	250	916	2,500	3,416	(3,166)	1366%	KMI.
5965 Medical & Dental Exams	2,150	292	750	1,042	1,108	48%	
5970 Parent Activity Fund	1,650	1,103	805	1,908	(258)	116%	Increased activity.
	<u>627,043</u>	<u>276,106</u>	<u>310,705</u>	<u>586,810</u>	<u>40,233</u>	<u>94%</u>	
6000 Indirect	92,875	45,059	46,606	91,665	1,210	99%	
OPERATING BUDGET	<u>1,545,949</u>	<u>743,270</u>	<u>786,351</u>	<u>1,529,621</u>	<u>16,328</u>	<u>99%</u>	
TRAINING AWARD							
Dept 629 Training Expenses	30,551	19,111	11,440	30,551	-	100%	
TOTAL EXPENDITURES	<u>1,576,500</u>	<u>\$ 762,381</u>	<u>\$ 797,791</u>	<u>\$ 1,560,172</u>	<u>\$ 16,328</u>	<u>99%</u>	

	Based on Budget	Based on Spending	
In-Kind Needed	\$ 48,758	\$ 23,579	
In-Kind Collected 3/31 Est.	(44,831)	(44,831)	* Estimated
Del. Collected In-Kind 3/31 Est	(33,247)	(33,247)	* Estimated
Amount Under(Over) 3/31	\$ (29,320)	\$ (54,499)	

Actual Cost per Child at 3/31	\$ 6,572
Budgeted Cost per Child	\$ 13,591

COMMUNITY ACTION PARTNERSHIP OF SAN LUIS OBISPO COUNTY, INC.
MIGRANT AND SEASONAL EARLY HEAD START 2ND EXPANSION PARTNERSHIP
2018-2019 ENROLLMENT

DEPT	CENTER / FCC	BUDGETED ENROLLMENT	March 2019 Child Counts		February 2019 Child Counts		January 2019 Child Counts	
			ACTUAL DAILY ENROLL	%	ACTUAL DAILY ENROLL	%	ACTUAL DAILY ENROLL	%
628	FCC - S MONT 4	40	30	75%	30	75%	10	25%
	FCC - KERN 6	30	18	60%	16	53%		0%
	Santa Lucia	16	-	0%	-	0%		0%
	Delegate - CAPMC	30	30	100%	28	93%	28	93%
MSEHS 2ND EXP PART TOTALS		116	78	67%	74	64%	38	33%

SAN DIEGO HEAD START PROGRAM

Program Director Debra Welch

San Diego County Head Start/Early Center Updates:

Borrego Springs HS/EHS - Submitted by Teresa West, Center Supervisor

We had another exciting month here in Borrego Springs! Volunteers from Home Depot came out and helped the children with a wood working class; we made clocks, treasure boxes and a small football field game board. It was so much fun to use the tools they brought and to show the parents the wonderful crafts we made.

We also had a special guest visitor come out this month to talk about Positive discipline. The parents really enjoyed this workshop. After the workshop was completed, a parent come up to said that she finally feels that she has a positive perspective on how to discipline her child without feeling like she is being too harsh.



We have exciting news for our children! There will be a new canopy going up for protection from the hot sun. Last year we lost the big pine tree in our play yard, which was the only shade we had at the time. With the approved funding, we now will have a wonderful shade structure to keep the sun off us just in time for the upcoming high temperatures that can reach the triple digits.



Boys & Girls HS – Submitted by Alicia Jones, Center Supervisor

April events at Boys & Girls HS included:

- April 4th - participating parents received certificates of completion for Positive Parenting group
- April 11th - parents received food from Ms. Becky Palenske
- April 24th - three staff from B&G received 5-year service awards
- April 29th - children enjoyed a field trip to the Valley kindergarten classroom and after returning from their field trip, both children and parents participated in an activity preparing yummy Mexican Salsa
- April 30th - children enjoyed a field trip to the Valley kindergarten classroom and after returning from their field trip, both children and parents participated in an activity preparing yummy pizzas



Hillside EHS – Submitted by Brittany La Mantia, Center Supervisor

For the month of April, here at Hillside we learned about the many books written by Eric Carle. During circle time, the teachers read various books such as The Mixed up Chameleon, The Very Hungry Caterpillar, and The Tiny Seed. After reading, the children did an activity relating to the book. For example, the children participated in a collaborative coloring of a caterpillar while the teachers discussed the stages of an egg, caterpillar, and the transformation from a cocoon to a butterfly.



They also incorporated a Hillside Market where children are learning about a cash register, how to “buy” various play food, and about money and number recognition. Next month, we will add plastic flowers to their market as a “flower shop” starts to bloom!

Nuevo HS – Submitted by Silvia Romero, Center Supervisor

During the month of April, the Nuevo Center held picture day on April 9th. Children were off on “Spring Break” from April 15—19 and returned to school on April 22. On April 23rd and 29th, children heading to kindergarten next year went on a field trip to the school kindergarten classrooms. On April 25th “Family Engagement” activities were held at the Nuevo center. On April 26 , food distribution was held at the center.

Ramona HS/EHS – Submitted by Kim Byers, Center Supervisor

The month of April has just flown by for us but we were able to capture some fun in the classrooms!

This month in Ramona we have had a lot of fun enjoying our unit on blocks and building in the Head Start Classrooms. In Early Head Start, the children are looking for bugs and learning about them. They have also been playing with bubbles.



Community Action Partnership of San Luis Obispo County, Inc.
San Diego Head Start YTD Actuals by Categories - FYE 3/31/19
Contract # 09CH010460-02-04

100.00% into current year

	Budget *	Expense thru 3/31/2019	Expected to Complete	Total Expense	Variance	% ETC Spent	
A. PERSONNEL							
5020 Salaries	\$ 1,662,114	\$ 1,632,232	\$ -	\$ 1,632,232	\$ 29,882	98%	
B. FRINGE							
5110 Payroll Taxes	149,874	150,139	-	150,139	(265)	100%	Budget revision moved salary to LHI & equip; under spending due to add'l braided sites.
5120 Health Insurance	360,446	326,420	-	326,420	34,026	91%	
5130 Workers Compensation	79,461	63,210	-	63,210	16,251	80%	
5140 Retirement	33,500	70,634	-	70,634	(37,134)	211%	under budgeted
	623,281	610,403	-	610,403	12,878	98%	
C. OUT OF COUNTY TRAVEL							
5320 Out of County Travel	18,510	15,459	-	15,459	3,051	84%	
D. EQUIPMENT							
5630 Capital Purchases	208,600	83,119	-	83,119	125,481	40%	HVAC replaced Mar; Budget rev. for \$200k shades, actual \$57k. Midland not completed due to district requirements.
E. SUPPLIES							
5510 Office Supplies	3,250	1,477	-	1,477	1,773	45%	
5520 Program Supplies	80,468	100,879	-	100,879	(40,411)	167%	
5522 IT Supplies	49,881	25,546	-	25,546	24,335	51%	Level 3 internet over budgeted due to credit allowed for non-profits.
5540 Food Supplies	42,036	51,168	-	51,168	(9,132)	122%	
5920 Copy Charges	600	385	-	385	215	64%	
5935 Postage	3,750	5,599	-	5,599	(1,849)	149%	
	159,985	185,055	-	185,055	(25,070)	116%	
F. CONTRACTUAL							
5290 Consultants	29,750	16,141	-	16,141	13,609	54%	
5525 Contractual	460,872	417,775	-	417,775	43,097	91%	\$28k COLA budgeted for PUSD not done. Incurred repairs, flooring, turf & supplies for PUSD
	490,622	433,915	-	433,915	56,707	88%	
H. OTHER							
5150 Employee Benefits	2,118	1,808	-	1,808	310	85%	
5310 Local Mileage	6,075	707	-	707	5,368	12%	
5322 Monitoring	3,900	1,106	-	1,106	2,794	28%	
5330 Vehicle Maintenance	10,376	12,724	-	12,724	(2,348)	123%	
5410 Rent	218,995	223,639	-	223,639	(4,644)	102%	
5420 Utilities	31,115	23,806	-	23,806	7,309	77%	
5440 Janitorial	12,824	15,631	-	15,631	(2,807)	122%	
5450 Repairs for Centers	39,701	73,735	-	73,735	(34,034)	186%	
5620 Leasehold Improvements	188,766	187,674	-	187,674	1,092	99%	
5640 Equip Repair & Maint	11,300	18,374	-	18,374	(7,074)	163%	
5720 Liability Insurance	29,064	29,126	-	29,126	(62)	100%	
5905 Recruitment	7,760	4,812	-	4,812	2,948	62%	
5911 PR Fees	18,017	11,457	-	11,457	6,561	64%	
5940 Printing	2,820	1,281	-	1,281	1,539	45%	
5945 Dues & Subscriptions	-	1,304	-	1,304	(1,304)	-	
5950 Telephone	10,312	15,968	-	15,968	(5,656)	155%	
5955 Training	-	1,380	-	1,380	(1,380)	-	
5965 Medical/Dental Supplies	7,360	5,857	-	5,857	1,503	80%	
5970 Parent Activity Fund	6,700	8,634	-	8,634	(1,934)	129%	
5991 Laundry	300	-	-	-	300	0%	
	607,503	639,020	-	639,020	(31,517)	105%	
6000 Indirect	269,861	266,273	-	266,273	3,588	99%	
TRAINING AWARD							
Dept 265 Training expenses	49,451	49,307	144	49,451	0	100%	
TOTAL EXPENDITURES	\$ 4,089,927	\$ 3,914,782	\$ 144	\$ 3,914,926	\$ 175,001	95.72%	

96%

* Budget includes COLA award of \$100,348 operating and \$30,804 T&TA funds and Carryover award of \$80,616. Budget revision approved for \$243,000 reduction in personnel, increase in equipment & LHI.

See Credit Card Charges itemized in a separate handout at meeting.

	Based on Budget	Based on Spending
In-Kind Needed	\$ 1,022,482	\$ 978,695
In-kind ESTIMATED 4/1/18-3/31/19	(1,576,901)	(1,576,901)
Under(Over) YTD	\$ (554,419)	\$ (598,206)

154%

\$ 13,025	Budgeted Cost per Child
\$ 12,467	YTD Cost per Child
314	Budgeted Enrollment

Community Action Partnership of San Luis Obispo County, Inc.
San Diego Early Head Start YTD Actuals by Categories - FYE 3/31/19
Contract # 09CH010460-02-04

100.00% into current year

	Budget *	Expense thru 3/31/2019	Expected to Complete	Total Expense	Variance	% ETC Spent	
A. PERSONNEL							
5020 Salaries	\$ 558,864	\$ 544,597	\$ -	\$ 544,597	\$14,267	97%	
B. FRINGE							
5110 Payroll Taxes	52,885	49,821	-	49,821	3,064	94%	
5120 Health Insurance	136,111	117,996	-	117,996	18,115	87%	
5130 Workers Compensation	27,313	22,736	-	22,736	4,577	83%	
5140 Retirement	6,451	11,359	-	11,359	(4,908)	176%	
	222,760	201,912	-	201,912	20,848	91%	
C. OUT OF COUNTY TRAVEL							
5320 Out of County Travel	4,630	301	-	301	4,329	7%	
D. EQUIPMENT							
5630 Capital Purchases	8,600	9,067	-	9,067	(467)	105%	
E. SUPPLIES							
5510 Office Supplies	480	201	-	201	279	42%	
5520 Program Supplies	32,103	41,415	-	41,415	(9,312)	129%	
5522 IT Supplies	2,172	2,657	-	2,657	(485)	122%	
5540 Food Supplies	5,706	10,466	-	10,466	(4,760)	183%	
5920 Copy Charges	180	-	-	-	180	0%	
5935 Postage	540	1,157	-	1,157	(617)	214%	
	41,181	55,896	-	55,896	(14,715)	136%	\$4,420 over 125% need to reallocate if possible
F. CONTRACTUAL							
5220 Legal	375	-	-	-	375	0%	
5290 Consultants	19,650	12,836	-	12,836	6,814	65%	
	20,025	12,836	-	12,836	7,189	64%	
H. OTHER							
5150 Employee Benefits	962	124	-	124	838	13%	
5310 Local Mileage	3,888	154	-	154	3,734	4%	
5322 Monitoring	1,944	-	-	-	1,944	0%	
5330 Vehicle Maintenance	5,247	5,718	-	5,718	(471)	109%	
5410 Rent	23,632	19,949	-	19,949	3,683	84%	
5420 Utilities	4,767	10,498	-	10,498	(5,731)	220%	
5440 Janitorial	1,908	4,532	-	4,532	(2,624)	238%	
5450 Repairs for Centers	4,614	14,258	-	14,258	(9,644)	309%	
5620 Leasehold Improvements	85,531	39,248	-	39,248	46,283	0%	Ramps 25k budget, Hillside flooring was less:
5640 Equip Repair & Maint	1,880	2,372	-	2,372	(492)	126%	
5720 Liability Insurance	3,208	3,208	-	3,208	0	100%	
5905 Recruitment	786	938	-	938	(152)	119%	
5911 PR Fees	3,546	1,470	-	1,470	2,076	41%	
5940 Printing	360	416	-	416	(56)	115%	
5945 Dues & Subscriptions	-	198	-	198	(198)	0%	
5950 Telephone	1,200	1,096	-	1,096	104	91%	
5965 Medical/Dental Supplies	2,162	1,687	-	1,687	475	78%	
5970 Parent Activity Fund	2,160	3,415	-	3,415	(1,255)	158%	
5991 Laundry	180	-	-	-	180	0%	
	147,975	110,972	-	110,972	37,003	75%	
6000 Indirect	72,792	70,981	-	70,981	1,811	98%	Circulum purchase pending invoice and confirmation received by 3/31.
TRAINING AWARD							
Dept 268 Training expenses	23,945	17,705	4,777	22,482	1,463	94%	
TOTAL EXPENDITURES	\$ 1,100,772	\$ 1,024,268	\$ 4,777	\$ 1,029,045	\$ 71,727	93.5%	

* Budget includes COLA award of \$24,903 and Carryover award of \$94,131.

See Credit Card Charges itemized in a separate handout at meeting.

	Based on Budget	Based on Spending
In-Kind Needed	\$ 275,193	\$ 256,067
In-kind ESTIMATED 4/1/18-2/28/19	(79,694)	(79,694)
Under(Over) YTD	\$ 195,499	\$ 176,373

29%

\$ 11,710 Budgeted Cost per Child
\$ 10,896 YTD Cost per Child
94 Budgeted Enrollment

**COMMUNITY ACTION PARTNERSHIP OF SAN LUIS OBISPO COUNTY, INC.
SAN DIEGO HEAD START AND EARLY HEAD START
2018-2019 ENROLLMENT**

Center Based		Aug 2018 -Mar 2019	Mar 2019 Child Counts		Feb 2019 Child Counts		Jan 2019 Child Counts	
DEPT	CENTER	**BUDGETED ENROLLMENT	BIS ENROLL	%	BIS ENROLL	%	BIS ENROLL	%
SAN DIEGO								
260	Poway (Boys & Girls Club)	40	40	100.0%	40	100.0%	40	100.0%
	Poway (Midland)	40	40	100.0%	40	100.0%	40	100.0%
	Poway (Hillside)	0	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!
	Ramona	57	57	100.0%	57	100.0%	55	96.5%
	Ramona (Nuevo)	37	37	100.0%	37	100.0%	37	100.0%
	Poway USD	111	110	99.1%	111	100.0%	110	99.1%
	Borrego Springs Children's Center	22	22	100.0%	22	100.0%	22	100.0%
266	Hillside - EHS	17	17	100.0%	17	100.0%	17	100.0%
	Ramona - EHS	9	9	100.0%	9	100.0%	9	100.0%
TOTALS		333	332	100%	333	100.0%	330	99.1%

Home Based		**BUDGETED ENROLLMENT	BIS ENROLL	%	BIS ENROLL	%	BIS ENROLL	%
SAN DIEGO								
260	Poway (Boys & Girls Club)	7	7	100.0%	8	114.3%	8	114.3%
	Ramona (Nuevo)	0	-	#DIV/0!	-	#DIV/0!	-	#DIV/0!
266	Poway - EHS	39	37	94.9%	37	94.9%	37	94.9%
	Ramona (Nuevo) - EHS	29	31	106.9%	31	106.9%	30	103%
TOTALS		75	75	100%	76	101.3%	75	100.0%

San Diego HS/EHS TOTALS	408	407	100%	409	100.2%	405	99.3%
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Total Head Start - Center & HB	314	313	315	312
Total Early Head Start - Center & HB	94	94	94	93
** Total	408	407	409	405

** Budgeted enrollment shown, beginning Aug 2018, is for the approved slot convsion to 314 HS and 94 EHS for a total of 408. For Apr-Jul 2018, budgeted enrollment was for 422 (358 HS, 64 EHS) .

STATE CHILD DEVELOPMENT PROGRAMS

Program Director Debra Welch

State Programs/Kern Co. Updates:

State Board Report as of April 30, 2019				
CMIG - 5012				
Department Number	Center Name	Budgeted Enrollment	Current Enrollment	%
750/752/755	Adelita	77	64	83%
750/755	Artesi II	67	42	63%
750/752/755	Artesi III	68	40	59%
750	FCC Kerman	6	15	250%
751	Kerman	38	33	87%
Totals:		256	194	76%
CMIG- 5011				
Department Number	Center Name	Budgeted Enrollment	Current Enrollment	%
705	FCC- North Kern	20	26	130%
705	FCC- Kern	20	23	115%
705	FCC-Kern (South)	10	13	130%
705	FCC - SLO	3	0	0%
700	Oceano	4	4	100%
705/706	Ruben J. Blunt	24	10	42%
705	Sunset	54	27	50%
706	Tierra Serena	5	6	120%
Totals:		140	109	78%
CSPP				
Department Number	Center Name	Budgeted Enrollment	Current Enrollment	%
780	Atascadero	40	37	93%
784	Bill Castellanos	20	3	15%
791	Boys & Girls	40	40	100%
784	Buena Ventura	15	14	93%
780	Cambria	24	22	92%
780	Cuesta	16	16	100%
780	CWR	16	17	106%
784	Encanto	20	15	75%
780	Five Cities	40	40	100%
784	La Paz	30	22	73%
781	Las Mariposas	32	32	100%
780	Las Vinas	12	0	0%
781	Learn.Connect.Play. Foundation Preschool	21	19	90%
784	Linda Vista	15	27	180%
791	Midland	40	40	100%
780	Nipomo	24	22	92%
791	Nuevo	37	36	97%
780	Oceano	16	18	113%

784	Pasitos	15	6	40%
780	Paso Robles	44	43	98%
791	Ramona	57	55	96%
781	Ruben J Blunt	24	22	92%
781	Salinas	24	23	96%
784	San Jerardo	30	32	107%
784	Santa Lucia	15	8	53%
780	Sequoia	20	11	55%
780	Sunnyside	20	19	95%
781	Sunset	12	12	100%
781	Tierra Serena	24	18	75%
784	Valle Verde	50	29	58%
Totals:		793	698	88%
CCTR				
Department Number	Center Name	Budgeted Enrollment	Current Enrollment	%
712/720	Cambria EHS	8	6	75%
720	Cuesta EHS	6	5	83%
720	Georgia Brown EHS	16	13	81%
712/720	High Street EHS	16	10	63%
720	Las Mariposas	1	0	0%
712	Paso Robles	8	8	100%
720	Sequoia	1	0	0%
720	Step by Step EHS	16	14	88%
712/720	Sunnyside EHS	16	6	38%
712/720	Tierra Serena	28	22	79%
720	FCC- SLO	36	35	97%
712	FCC - North Kern	16	10	63%
712	FCC - Kern	16	17	106%
712	FCC-Kern(South)	5	3	60%
Totals:		184	149	81%
Program Totals		1373	1150	84%

Sunset CDC EHS – Submitted by Catarina Welch, Center Supervisor

Enrollment:

Total Enrollment: 21

Curriculum and Desired Results:

The Curriculum this month focused on the state of matter. Teachers entered the DRDP's into learning genie and starting parent teacher conferences. We also had a group of representatives from the Kern County Public Health Department Saving Smiles Program come to the center and set up educational activities for the children.

Parent and Community Involvement:

A representative from the UC Cal Fresh Nutrition program came to our monthly parent meeting. Parents are working hard on In-kind through donation collection, monthly calendars, and prepping art activities for the children.

Other Information: We held an open enrollment night on April 11, 2019 and many families' submitted applications.

		2019		Numero de comidas servidas/ Number of Meals Served		
		Abril / April		DESAYUNO/ BREAKFAST	ALMUERZO/ LUNCH	BOCADILLO/ SNACK
		ADA	Attendance	NIÑO/CHILD	NIÑO/CHILD	NIÑO/CHILD
MSHS CENTROS/CENTERS						
Alegria (King City)		25	518	516	514	369
Bonita (Guadalupe)		10	185	174	184	114
Buena Ventura (Oxnard)		29	578	577	573	528
Buena Vista (Lamont)		21	204	201	204	184
El Jardin (Santa Ana)		17	334	330	333	327
Encanto (Oxnard)		33	686	686	681	651
Glenwood - Inf/Tod						
Glenwood - Pre braided		39	382	377	382	333
Kerman	Full Day-A	28	548	540	540	478
La Paz (Gonzales)		19	382	381	378	326
Las Flores (Lompoc)		12	148	144	147	140
Las Mariposas - Inf/Tod						
Las Mariposas - Pre braided		5	89	89	89	54
Las Rosas (Wasco)		25	241	241	241	229
Las Vinas						
Linda Vista (Fillmore)		25	520	517	513	487
Little Angels - Pre		22	446	446	443	395
Milagro (Arvin)		22	213	212	208	182
Pasitos (Santa Maria)		24	311	307	308	250
Primavera (Chualar)		19	391	388	391	381
Riverview (Guadalupe)						
Salinas CDC						
San Jerardo (Salinas)		32	657	648	654	564
Santa Lucia		8	164	164	161	157
Soledad		31	638	635	635	586
Valle Verde (Greenfield)		38	781	637	778	707
Willian "Bill" Castellanos Childcare		14	177	173	170	164
MSHS TOTALS:		498	8593	8383	8527	7606
MSEHS Supplemental						
Glenwood - Toddlers		7	62	62	62	61
Las Mariposas - Toddlers						
Little Angels - Toddlers		6	108	108	108	87
Milagro - Toddlers		6	51	51	51	45
MSEHS TOTALS:		19	221	221	221	193
MSEHS - Partnership w/ CMIG						
Adelita (Lodi)		25	482	481	476	480
Artesi II (French Camp)		18	293	290	292	293
Artesi III (French Camp)		13	248	216	247	248
Las Vinitas		3	45	43	43	38
Little Angels - PI - Infants		6	118	118	117	100
Santa Lucia - Toddlers		4	76	76	75	71
SEHS PARTNERSHIP TOTALS:		69	1262	1224	1250	1230

* teachers meals not included in these numbers.

*comidas de las maestras no están incluidas en estos números.

ADULT DAY SERVICES

Program Manager Mara Whitten

Adult Day Center

Current enrollment at the Center = 26

Daily average = 14

Hours of services provided = 1,797

Days of service= 22

Number of meals served = 289

We are so grateful to the American Legion Auxiliary, Templeton Unit for their generous donation of \$500 for our Veterans. The club has been a longtime supporter of Veterans at the Adult Day Center.

Last month the VA visited the Adult Day Center for our quarterly review. We are pleased to report that the Adult Day Center was found to be in compliance and achieving the goals of the VA. Currently we have three Veterans benefiting from Extended Day Care services at the Adult Day Center.



Success story:

Meet our newest club member, Hitch, a longtime resident of SLO and graduate of Cal Poly. Hitch was referred by his doctor to seek opportunities at the Adult Day Center for socialization. As a Veteran Hitch was approved for Extended Day Care services through the VA. Thanks to the VA, Hitch is able to attend the Adult Day Center full time. Having a place to socialize and meet new friends has given Hitch something to look forward too.

ENERGY DEPARTMENT
Program Director Jim McNamara

Utility Assistance

CAPSLO provided utility assistance to 482 households and 943 individuals in the first quarter of 2019. Of those assisted, 65% of the households had elderly, 63% disabled and 34% children aged 5 or under. A total of \$237,143 in payments were made towards household utility expenses. The LIHEAP contract will be amended soon and additional funds will be added to utility assistance. The program has sufficient funding to remain active through the end of 2019

2017 DOE Weatherization Assistance Program

CSD awarded CAPSLO an additional \$93,087 to this contract via a contract amendment that brings the new total to \$143,087 and extends the contract through June 30, 2020.

Staffing/Training

Energy is currently recruiting to fill two positions, Energy Outreach Specialist and Weatherization Installer. Energy crews are all scheduled to attend refresher training on weatherization and natural gas appliance testing with The Gas Company on May 21st.

CDBG

CAPSLO Energy crews just completed a CDBG home repair project in Pismo Beach that involved the installation of a wheelchair lift in a mobile owned by a couple in their mid-90s. The gentleman had been unable to leave his home for over two months because he couldn't walk down the stairs. As soon as the lift was operational, he was able to walk outside his home and stand in the sunlight.



Paul Hernandez and Del Olds working on a CDBG Home Repair project in Pismo Beach

FAMILY AND COMMUNITY SUPPORT SERVICES

Program Director Melinda Sokolowski

Family & Community Support Services Division: reported by Melinda Sokolowski:

Fiscal Year	Referrals Closed	Specialty			Type of Service		Path/ Source			Client Response					
		SP	0-5	re2	PE	DS	One	Two	CW	Acpt	Cnslt	Decln	Non	Othr	Pend
2015-2016 Totals	633	84	453	154	528	108	342	277	13	369	96	77	118	7	0
		13%	72%	24%	83%	17%	54%	44%	2%	58%	15%	12%	19%	5%	0%
2016-2017 Totals	648	92	382	182	573	76	421	214	12	355	96	93	140	15	0
		14%	59%	28%	88%	12%	65%	33%	2%	55%	15%	14%	22%	8%	0%
2017-2018 Totals	656	74	302	96	653	57	459	227	12	356	162	57	117	7	0
		11%	46%	15%	92%	8%	70%	35%	2%	54%	25%	9%	18%	7%	0%
2018-2019 Totals	462	56	228	58	436	26	331	134	11	392	90	75	99	7	2
		12%	49%	13%	94%	6%	72%	29%	2%	85%	19%	16%	21%	12%	0%
LEGEND:															
SP = Spanish speaking				PE = Parent Education				Acpt = Accepted Svcs							
0-5 = Child <6-years-old in the home				DS = Direct Services (beds, bedding, child safety items)				Cnslt = Consultation only / referred out							
re2 = Re-referred w/in 18 mos.				CW = CalWORKS				Decln = Declined Svcs							
								Non = Non-responsive							
								Other = Withdrawn_Ineligible							
								Pend = 5/10 Day Pending/Path 1 Rpts only!							

The Family Preservation Program (FPP): FPP has seen an increase again in referrals through the fall months. We are averaging **50** closed referrals per month. We have closed **462** referrals as of March 2019. We are responding to a variety of referrals within this program year and **436** referrals for parent education, and **26** referrals for direct service items such as: beds, clothing, infant supplies. We currently have a 44% acceptance rate, which is a better rate from prior months. We have provided parent education services to **228** families with children ages 0-5 years old.

Services to **Foster / Resource Families and Probation** referred families continues to see an increase in referrals. We provide in-home parent education, referrals to services, and delivery of items such as beds, strollers and car seats. We have **18** referrals for parent education and **48** for direct service items. Below is a quick overview of the total numbers served from program year 2017-2018 to February 2019:

2018: (94) Families (160) children
 2019: (62) Families (80) children

Our division had a wonderful donation of Easter baskets from Rita's Rainbows and the SLO Soroptomist Club.



POPS, Supporting Father Involvement - Melinda Sokolowski:

Our POPS group is currently recruiting to start a group in late summer for dads raising teens. We will continue to meet in SLO at the Palm Street House and provide dinner and child care as needed.

2-1-1 Community Resource Project By: Becca Winkleman

The month of April has kept our local Community Resource Specialist, Becca, quite busy!

To start off the month Becca prepared to attend various functions in honor of “Month of The Young Child.”

2-1-1 was present at Atascadero’s Children’s Day in the park on April 6th as their first big event of the month with over 100 people stopping by to visit. On April 12th, Becca had the pleasure of reaching out to parents of Los Osos Middle School students for their annual Coastal Resource Fair. Over 50 families were served and connected with local resources.

Children’s Day in The Plaza was another successful event that took place on April 13th in downtown San Luis Obispo at The Mission. Hundreds of families took advantage of the fun activities and informational handouts available to them at this entertaining and engaging event. 2-1-1 was proud to promote local non-profits and resources to those who stopped by to say hello.



Presentations to our local Head Start facilities are underway! So far the presentations have reached approximately 20 families through their attendance at the parent participation meetings. More families have been reached indirectly, due to materials being placed in the Head Start centers. This provides the families easy access to the 2-1-1 information cards in both Spanish and English at their convenience.

Becca also enjoyed attending other local events such as the Youth Wellness Fair at The Guild and the Open House for the new offices of Supportive Services for Veteran Families.

May will be an exciting month for 2-1-1 as we will be staying busy with over 15 local events! See you next month for more updates!

Martha’s Place Family Advocacy By: Marivel Flores

Client Story

Brandon is the legal guardian of his 3-month-old granddaughter Star. Star was born two months early and he took guardianship of the baby shortly after she was born. When Brandon starting working with the Family Advocate at Martha’s Place, Brandon was homeless, living with Star at the ECHO shelter in Atascadero. Since all services for Star where in SLO, this was difficult for Brandon because he had to use the bus to get around. The Martha’s Place pediatrician put in a priority request to 40 Prado to get them into the shelter in SLO. 40 Prado approved for them to come to the shelter and shortly after staying there the family was connected to the Family Care Network’s Housing Support Program (HSP). Through HSP the family was placed at Motel 6 until a stable housing situation is found for him and Star. Now that the family was located in SLO, Star’s bassinet needed to get transferred from the ECHO shelter to their room at Motel 6 in SLO. The Family Advocate at Martha’s Place coordinated with other CAPSLO North County staff to pick up the bassinet and to purchase additional items for the baby, a baby bather and a gym. The Martha’s Place family advocate picked up all items and delivered them to the family.

Another concern for the family was that Star was having trouble gaining weight and it was concerning for both Brandon and the Martha’s Place pediatrician. Brandon tries to provide the best he can by meeting her needs and feeding her every three hours. Brandon looks for resources that can help him be able to provide for the baby. Brandon requested clothes from the Martha’s Place Family Advocate since Star started to gain weight

and she was growing out of her older clothes. The Martha's Place Family Advocate was able to provide him with six outfits and socks for the baby. The Martha's Place Advocate continues to work with Brandon to help him access services and look for resources.

Quarter 3 (July 1, 2018 – March 31, 2109) Statistics, By: Danijela Dornan

- 139 unique families have been served
- 3,411 client contacts have been made
- 93.8% of families referred were contacted within 5 business days
- 97.9% of families enrolled were connected to recommended services

Financial Empowerment Program By: Gaby Solis

For the month of April, the Financial Empowerment Program received seven new referrals and continued to work with twelve past referrals throughout the San Luis Obispo County. The Financial Resource Specialist (FRS) continues to work with the families in order to achieve their financial goals. However, over the last few months, the FRS has noticed that resources available to clients are not utilized because of transportation issues. For example, a family was not able to access Food Bank distribution sites because of transportation issues. Multiple families that live in North County cannot attend orientations to places such as ECKERD or the Department of Rehabilitation, which can help families increase their income. This month, FRS made it a point to help families overcome these barriers by transporting them to these resources. Thanks to this effort, families have been able to access these resources, and FRS has become familiarized with these organizations.

Client Story

When FRS started to work with Emily, her family was struggling to pay the household bills and necessities. FRS has been working with Emily by teaching her and her family what wants vs needs are, how to cut expenses and increase income. A goal that FRS helped Emily develop was to save money for an emergency fund as Emily has six children. The goal was to reach \$2,000 by the end of December; however, the client was able to reach this goal in April. Emily had the opportunity to close her referral with FRS as her financial education and goals were met, but Emily asked the FRS to keep working with her as she stated that the FRS helps keep her accountable and organized. Emily has stated that it has been difficult to break some of the financial habits, but that she is thankful for the Financial Empowerment Program as she has learned how to spend and take care her money.

TAPP (Teen Academic Parenting Program) By: Danijela Dornan

Melinda Sokolowski, Division Director, and Danijela Dornan, Division Coordinator, attended the Paso Robles School District's quarterly counselors meeting in April. This provided us the opportunity to sit down and share with the counselors about the program, encouraged them to refer teens, and shared the new referral form and TAPP teen friendly flyer. The counselors confirmed that there are definitely pregnant/parenting teens in the North County that needed services. Hopefully by making this connection with the counselors, the program will receive new referrals.

In April, our TAPP Social Worker had to go out on medical leave and will be out until late May. Since the Social Worker only had one client on her case load, the client was transferred over to Gaby Solis, Financial Resource Specialist. Gaby helped the client with getting her signed-up for Cash Aid and Cal-Learn through the Department of Social Services. Also the Opportunity to Thrive funds, provided to us by the Community Foundation, we used to purchase driving lessons for the client. This will help her work towards achieving her driver's license. The client will be graduating from Atascadero High School in June and Gaby is working with her on securing a car and also coming up with a career plan for after she graduates.

The program is waiting to hear back from the Department of Social Services regarding their contract for 2019-2020. Based on past meetings, we foresee that the contract will be renewed, but we are waiting for final confirmation.

South County SAFE- Mary Squellati: South County SAFE has been very busy! So far in 2019 we have had **19** SAFE meetings & and **167** referrals. In April, we had **9** SAFE meetings & **45** referrals. The family advocates have been working hard connecting parents to parenting forums and support groups. Karina Ayala, Nipomo Family Advocate has coordinated two Spanish trauma support group at Nipomo Elementary School, one Spanish forum at Nipomo Library and one Spanish forum at Nipomo High School. Additional Spanish support groups and a Spanish Parenting Forum were provided at the Oceano Family Resource Center. SAFE had booths at The Judkins Middle School and Paulding Middle School career fairs and were able to connect with students and share about the great work of the family resource centers. The Day of the Child Event at the Oceano Community Center was a success! It was a wonderful turn out with at total of 285 people and at least 160 were children. There were thirty-five different booths represented providing children with experiences and information. SAFE had a booth and provided information to families about our resource centers and advocacy services. South County Youth Coalition received a **600** Easter basket donation from Kennedy Club Fitness which they entrusted the SAFE family advocates to disburse to disadvantaged families in the South County.

HEALTH AND PREVENTION SERVICES

Program Director Raye Fleming

Tickets are available for an **Afternoon of Epicurean Delights to be held on Sunday, June 2nd**. Call Kayla or Raye at 805 544-2498. No price increase, so still only \$125.00. Auction items are still being accepted.

Adult Wellness and Prevention Screening, Heather Murphy, R.N., Program Coordinator Kirsten Mulgrew, Clerk Aide

The program saw 57 clients over 9 clinics.

We were concerned when a regular client showed up at our clinic looking unwell. Although he was in to get his cholesterol checked he admitted that he had been up for two nights with a terrible tooth ache. It had been many years since he had been to a dentist and he was embarrassed and didn't know where to start. He does not have access to a computer. We did check his vital signs as tooth/jaw pain can sometimes mask symptoms of a heart attack. After trying to convince him to go directly to a Med Stop we got online and googled dentists in the area. We were able to get him an appointment for the next day at a dentist near his home with good reviews. We called him the next afternoon to check in on him and he was pleased to say that they treated an infected tooth and treated him very well. He now has an appointment for a cleaning and is motivated to improve his oral hygiene. Although this is not our usual scope of practice, we were glad to be able to help him and hear that he felt better!

Tattoo Removal, Kim Jolicoeur, Coordinator

The clinic was held on Saturday, April 13th, with Dr. Aquino in attendance. The doctor performed 50 treatments on 19 individuals during this clinic, with 5 of these individuals engaging in treatment for the first time. An additional five of these clients are currently on parole, with the parole department supporting these clients in their efforts to increase positive lifestyle changes and decrease their rate of recidivism.

In the month of April, Kim attended 4 PROM (Post Release Offender Meetings), 2 PACT (Parole and Correction Team Meetings) and 1 Jail To Community Meeting. Two individuals who are currently incarcerated at the Honor Farm in the county jail have signed up to participate in the program this month and will attend their first treatment next month.

Liberty Tattoo was able to honor a volunteer at the Volunteer Appreciation Luncheon. Sandi has been with Liberty for over 2 years now and is a light to the team. Her responsibilities are to apply the lidocaine cream that will numb the removal site and assists with pain associated with laser treatment. Sandi has a knack for developing trust with the clients and many hug her hello and goodbye at each clinic. She is a joy to work with and has been very dependable for the past two years of her service. Liberty is grateful to have her on the team.



The Center for Health & Prevention, Kayla Wilburn, Clinic Director Clinical Services

Clinical Services

Arroyo Grande Clinic Visits: 341

San Luis Obispo Clinic Visits: 628

On April 25th, the U.S. District Court for the Eastern District of Washington granted the National Family Planning & Reproductive Health Association's (NFPRHA) request for a preliminary injunction, to halt implementation of the Title X regulations nationwide. This injunction is in effect immediately.

As NFPRHA members, we and our Title X provider network are covered under this injunction and can continue to provide quality, evidence-based care under current program statute and regulations. This ruling is a tremendous victory for the millions of patients served by the Title X program across California and throughout the country. The decision sends a strong and clear message – **the federal government cannot dictate a lower standard of care for low-income patients, or deny women access to the comprehensive services and information they need to plan when and if to have children.**

Outreach, Kellie Fernandez, Outreach & Enrollment Specialist Outreach at The Center has been actively participating in STI awareness month for the month of April! In honor of STI awareness month, The Center created a raffle for the GYT (get yourself tested) campaign, in order to boost awareness around our services. Raffle prizes included gift cards to Blackhorse Coffee, Franks, and Ginos! Outreach also actively participated in numerous STI awareness month events, including those at Cal Poly and Hancock College.

The Center participated in the Take back the Night sexual assault awareness event hosted by Cal Poly's Safer. Survivors and allies in the community came to gather, show support and share their experiences. The energy was powerful, and we were glad to be invited to participate.



Along with the Awareness month events, The Center has also been working with People's Self Help Housing to present to young Latinx youth about safe sex practices, and attended our first Central Coast Coalition for Undocumented Student Success (CCC-USS) meeting that led to an opportunity to table at a social justice event in Santa Maria!

The Center has also started our first ever workshop series on healthy relationships and healthy sex practices for Cal Poly's Panhellenic organization, where we open up the conversation to break down misconceptions and debunk stigma.

Lastly, the month of April included multiple resource fairs for youth in transition and Cal Poly students at both Dexter Hall and the SLO Guild Hall, where conversation around reproductive health was welcomed.

Youth Programs

Joanne Benham, Director

Jenna Miller, Supervisor

Charley Newel and Emma, Coordinators

- Five PTH Club members hosted a booth at the Open Street Santa Maria Event on Sunday, March 31st, where students taught a Rethink Your Sugar activity to community members. PTH raffled off a bike donated from the Sheriff's Department to a lucky teen participant at the Open
- Approximately 500 youth were served through Positive Prevention PLUS curriculum implementation at the following school sites: Arroyo Grande High School, Ernest Righetti High School, and Templeton Middle School.



- Four Peer Health Educators (teens) co-facilitated lessons from Positive Prevention PLUS in approximately 15 classes at Arroyo Grande High School and Templeton Middle School.
- Joanne, Jenna, and Emma attended the second phase of Catalyst Training in Oakland focused on Ideating and Prototyping. The team will host sessions with students and Health Coaches to develop new ideas to improve the teen health coaching experience.
- 15 Students attended Project Teen Health's After School Fitness Challenge at Nipomo High School. Students were put through a variety of workouts from EMOMS and circuit workouts, to Yoga and Zumba classes led by special guest instructors! Over the 3 weeks, students got stronger, made friends, and had fun along the way.
- Teen Monologues cast members are rehearsing and preparing for the Community Performance on Tuesday, May 14th at the SLO REP Theatre, 7pm. This year, a second performance will be held on Friday, May 24th, 7pm at the Santa Maria Civic Theater. This is the first year that students from Santa Maria are involved.
- Project Teen Health hosted an intern from the Cal Poly Dietetic Internship program. Intern Sara Rima provided staff with a training in Motivational Interviewing, as well as a presentation to students about what it means to be healthy. Look out for the Take-5 May Instagram Challenge she created that focuses on recipes with 5 ingredients, 5 simple exercises, and 5 minutes of mindfulness for 21 days!

HOMELESS SERVICES

Grace McIntosh - Deputy Director

40 Prado Day Center

In April, the Day program averaged 93 people/day, with 340 unique participants and 2 813 person days. An average of 3 children used the site daily for a total of 94 person days.

People's Kitchen continued to provide a daily hot meal with an average of 76 persons each day and a total of 2 350 meals served. The breakfast program served 1 615 meals for the month with an average of 54 persons served each day. We had 12 hot breakfasts prepared and served by volunteers in the month of April.

40 Prado Night Shelter

During the month of April, the Night programs served an average of 98 persons per night. 208 unique participants received one or more nights of shelter for a monthly total of 2 943 bed nights. Children used 218 beds this month for an average of 7 children per night. Diner and Dashers totaled a nightly average of 3 persons/night. Dinners served, including Diners and Dashers, was 3 038.

Warming Station

The Warming Station was open 1 day in the month of April, providing food and shelter to 10 unique individuals. We closed for the season on the 30th!

Safe Parking Program

The Safe Parking program had 130 parking nights in the month of April. There are currently 6 participants in the Safe Parking Program.

Facilities Update

40 Prado continues to be fine-tuned, but the list is getting shorter! The thermostat needed the most work, with the installer and maintenance companies working together over the course of two weeks to systematize the process and regulate the temperatures 24/7.

Program Update

The Community Garden installation was completed with the planting of vegetables, including lettuce, tomatoes, and other varieties of vegetables. It looks absolutely beautiful and is quickly becoming a place of respite and relaxation for clients and staff alike.

The Board of Supervisors approved two separate funding requests for a total of \$857,500 for the detox. The next step is to sign the contract with the architect, George Garcia. It is our hope that we can break ground by the end of the year!

Homeless Services Case Management

At the end of April 2019, Homeless Services Case Management was serving the following:

SLO Case Management

San Luis Obispo Case Management was serving a total of 9 individual clients (no families). Of these, 5 were seniors, 6 disabled adults, 3 Chronically Homeless.

SLO Coordinated Entry Process

We have processed 45 singles and 1 family for the month of April.

SLO Hub

For the month of April, we have outreached to 12 new individuals. We have 27 participants currently enrolled. There were 31 unique participants during the month who received 327 case management services; 18 participants received 79 peer-to-peer support services and 25 unique participants received 68 therapy services.

Recuperative Care Program

We served 10 medically fragile participants for a total of 168 bed nights during the month of April.

Success Story

Participant entered the Maxine Luis Shelter on September 5, 2018. She had pretty severe mental health issues as well as a substance abuse issue. She enrolled into Drug & Alcohol and began attending meetings of Alcoholics Anonymous. She was enrolled into SLO-Hub program on January 8, 2019. Staff worked with her regarding her mental health as well as her substance abuse. She had no family interactions at the time. Through continued meetings with her, we were able to encourage her to reach out to her mother and her daughter to begin rebuilding those relationships. She enrolled in County Mental Health to obtain medications to help her manage her mental health. With encouragement from staff she was able to better maintain here at the shelter. Due to our support and her ability to work on herself she has made HUGE strides. On April 25, 2019, I attended her birthday meeting where she celebrated ONE YEAR of sobriety! She has been able to rebuild her family relationships and has a strong future in front of her.

We truly are helping people and changing lives. What we do matters! The conversations we have with people matters! With each win our participants get it's a win for us. Their successes are our successes. The team at 40 Prado is stronger than ever! Staff is amazing and I'm proud to work beside each of you. - *Crystal*

Supportive Services for Veteran Families

Program Manager: Brandy Graham

SSVF Activity to date for FY19 Grant Cycle beginning 10/1/2018

Target number of Households to be served in FY19: 140

Number of potential Veterans engaged: 74

Number of Veterans deemed eligible or pending eligibility: 55

Number of Veteran Households served: 87

Number of participants/Homeless Prevention (HP): 36

Number of participants/Rapid Re-Housing (RRH): 78

Total number supported by SSVF including family members: 114

Number of households referred by HUD-VASH: 9

Number of Rapid Re-Housing/HP households housed: 27

Number of Participants that have exited the program: 63

Temporary Financial Assistance (TFA) expenditures to date (HMIS data):

Category 1 - \$48,377.28

Category 2&3 - \$140,674.47

Total - \$194,692.59

SSVF Program Update

Four members of the SSVF team are heading to Washington D.C. at the end of the month to attend the National Coalition for Homeless Veterans (NCHV) Conference. The NCHV is an annual conference that Federal Partners provide information to Homeless Veteran service providers on numerous topics ranging from best practices, innovative strategy, and upcoming programmatic changes. In previous years the SSVF has gained a wealth of knowledge from this conference that we have used to improve service delivery and outcomes.

Participant Story

RR served our Country during the Vietnam War in the U.S. Navy in 1969. He was discharged with a status that would normally restrict him from most VA services. He later applied for a discharge upgrade and was awarded a new character of service.

Though RR was eligible for most services, he never applied for any type of benefits or attempted to enroll with VA Health Care. Earlier this year, RR found himself in SLO County after moving over from the Modesto area and was homeless. He engaged with SSVF services and was enrolled in March 2019. His dd-214 showed that he was eligible for SSVF services, however a database used by the program showed he was ineligible for both SSVF and VA Health Care. This raised a flag with the SSVF team and staff began investigating why this was. SSVF consulted with VA supportive Housing and according to their system, this Vet had passed away in June of 1985. Again, this raised flags. After much research and a few members of the team traveling to the Santa Maria VA Business Office to speak with high ranking administrators in the VA system, SSVF was able to determine that there had been an egregious error made along the way and staff was able to clear it up and confirm eligibility for SSVF and healthcare (as far as the VA Health care system was concerned).

Shortly after correcting RR's VA files, the SSVF staff was able to find permanent stable housing for RR and moved him in early this month along with necessary housing supplies. RR is attending multiple VA Doctors' appointments now that he is connected to Health Care and enjoying his new home.

The SSVF team is proud to have been able to correct an erroneous occurrence that could have significantly derailed this Vet's path to permanent housing stability.

Volunteer Program

Program Coordinator: Hollie Wogan

Total volunteer applications received in April 2019 - 88

Total volunteer applications received in April 2018- 61

April volunteer count and hours by program:

Adult Day Center - 118 volunteers, 794.88 total service hours

Central Administration - 3 volunteers, 210.50 total service hours

CYFS volunteers at Southwood - 6 volunteers, 155 total service hours

FCSS - 1 volunteer/intern - 45 total service hours

40 Prado Homeless Services Center - 118 volunteers, 794.88 total service hours

Total volunteer/interns and service hours donated in April 2019

136 volunteers/interns, 1,343.88 service hours.

What the Volunteer Coordinator is working on:

April began with in person site visits to Head Start sites with San Diego.

I am continuing to work on the software conversion.

Child Care Policy Research Partnership Grants

Category: Grants Notice

Issuing Agency: Department of Health and Human Services, Administration for Children and Families, OPRE

Issue Date Month/Year: 4/2019

URL: <https://ami.grantsolutions.gov/HHS-2019-ACF-OPRE-YE-1591>

Summary: The Administration for Children and Families (ACF) plans to solicit applications for Child Care Policy Research Partnership grants. These four-year cooperative agreements will be conducted through partnerships between CCDF Lead Agencies in states, territories, or tribes and researchers from institutions of higher education, research organizations, and other eligible organizations. Applications are invited from CCDF Lead Agencies, institutions of higher education, research organizations, and other organizations with proven expertise conducting policy research. The work supported by this grant program should be collaborative from start to finish. Specifically, the CCDF Lead Agency and their research partners need to work together throughout all phases of the project. Child Care Policy Research Partnership grantees will be expected to pursue research questions of national and state relevance. Therefore, grantees are encouraged to include other local and state child care stakeholders. These projects are intended to add to our knowledge about the efficacy of child care subsidy policies and quality improvement initiatives that support employment and self-sufficiency outcomes for parents, increase low-income families' access to high quality child care programs, and promote positive learning and school readiness outcomes for children. Examples of priority questions include, but are not limited to: effects of policy changes since the Child Care and Development Block Grant (CCDBG) Act of 2014, supports for family child care providers, consumer education, licensing and monitoring, and efforts to build the supply of high-quality care. Funding is subject to availability of funds and the best interests of the federal government.

Eligible Applicants:

- State governments
- Independent school districts
- Nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher education
- Nonprofits that do not have a 501(c)(3) status with the IRS, other than institutions of higher education
- For profit organizations other than small businesses
- Native American tribal organizations (other than Federally recognized tribal governments)
- Public and State controlled institutions of higher education
- Unrestricted (i.e., open to any type of entity above), subject to any clarification in text field entitled "Additional Information on Eligibility"
- Private institutions of higher education
- City or township governments
- Public housing authorities/Indian housing authorities
- Others (see text field entitled "Additional Information on Eligibility" for clarification)
- Native American tribal governments (Federally recognized)
- County governments
- Small businesses
- Special district governments

The Child Care Policy Research Partnership grant program is intended to fund collaborative research projects between a Child Care and Development Fund (CCDF) Lead Agency and their research partner(s) (e.g., institutions of higher education, research organizations). Therefore, eligible applicants may be either the CCDF Lead Agency or research partner organizations. Faith-based and community organizations that meet the eligibility requirements are eligible to receive awards under this funding opportunity announcement. Applications from individuals (including sole proprietorships) and foreign entities are not eligible and will be disqualified from competitive review and from funding under this announcement.

Action: Current closing date for applications: June 14, 2019

90HM0003 - Notice of Preliminary Non-Competitive Determination

OHS - Official Action Required OHS-Official-ActionRequired@hsesinfo.org via hsesinfo.onmicrosoft.com

Fri, Mar 22, 9:45 AM

to Dee, Elizabeth, Flora, Sandra

Please click the link below to acknowledge receipt of this notification:

<https://hses.ohs.acf.hhs.gov/email-read-receipt/acknowledgement?id=ca8ea5d2-2a35-404c-b61a-dc84fac21fb5>

Important Grantee Action Required:

March 22, 2019

COMMUNITY ACTION PARTNERSHIP OF SAN LUIS OBISPO COUNTY, INC.

Re: Grant No. 90HM0003

Dear Head Start Grantee:

The Office of Head Start (OHS) has determined that your program is currently eligible for a non-competitive five year grant award to operate the Head Start program.

Should your program meet one of the conditions specified under [45 CFR Part 1304.12](#) prior to your new award, your agency must report to your Regional Office using HSES Correspondence within 10 working days of occurrence. If OHS determines that your agency has met one of the conditions under [45 CFR Part 1304.11](#) prior to award, your designation will change and you will receive notice that your organization will instead be required to compete for funding.

You must file a complete Form SF-429 with Attachment A ([Real Property Status Report](#)) to establish the existence of property subject to a federal interest for which your organization (or a delegate agency) holds title prior to award. If you anticipate not being able to meet the above timeframe or requirements, notify your Regional Grants Management Officer via HSES Correspondence.

Congratulations on your non-competitive designation and thank you for your continued work on behalf of children and families. Please direct questions to your Regional Office.

Sincerely,

/Deborah Bergeron/

Title: Applications for New Awards; Child Care Access Means Parents in School Program

Category: Notices

Issuing Agency: U.S. Department of Education, Office of Postsecondary Education

Action: Notice

Issue Date Month/Year: 4/2019

Citation: Federal Register Volume 84, Number 73 (Tuesday, April 16, 2019) Pages 15606-15610

URL: <https://www.govinfo.gov/content/pkg/FR-2019-04-16/html/2019-07579.htm>

Summary: The Department of Education (Department) is issuing a notice inviting applications for new awards for fiscal year (FY) 2019 for the Child Care Access Means Parents in School (CCAMPIS) Program, Catalog of Federal Domestic Assistance (CFDA) number 84.335A. This notice relates to the approved information collection under OMB control number 1840-0737.

Purpose of Program: The CCAMPIS Program supports the participation of low-income parents in postsecondary education through the provision of campus-based child care services.

Background: Through the competitive preference priority in this competition, the Secretary seeks to encourage applicants to offer parents a variety of childcare options. For example, applicants may propose to provide student-parents with a greater range of options at which to direct their childcare funds. The grantee institution would still be responsible for fulfilling the requirements of the program, by either: (1) Proactively contracting with a select number of providers from which a parent could choose; or (2) contracting with each eligible provider selected by a parent. With access to a greater diversity of childcare settings, parents would have the opportunity to select an option that meets the unique developmental needs of their child and their own postsecondary educational needs, including with respect to transportation, work schedules, and obligations to other family members. Additionally, applicants may consider describing how their new or existing campus-based child care centers would offer flexible and affordable child care arrangements to low-income parents pursuing postsecondary education, such as part-time, drop-in, or evening child care services.

Eligible Applicants: Institutions of higher education that awarded a total of \$250,000 or more of Federal Pell Grant funds during FY 2018 to students enrolled at the institution.

Action Dates:

- Applications Available: April 16, 2019
- Deadline for Transmittal of Applications: May 31, 2019

Contact: Antoinette Clark Edwards, U.S. Department of Education, 400 Maryland Avenue SW, Room 278-50, Washington, DC 20202-4260. Telephone: (202) 453-7121. Email: antoinette.edwards@ed.gov

If you use a telecommunications device for the deaf (TDD) or a text telephone (TTY), call the Federal Relay Service (FRS), toll free, at 1-800-877-8339.

Full Text: <https://www.govinfo.gov/content/pkg/FR-2019-04-16/html/2019-07579.htm>

 **OFFICE OF HEAD START**

Title: The Early Head Start Family and Child Experiences Survey (Baby FACES 2020)

Category: Notices

Issuing Agency: U.S. Department of Health and Human Services, Administration for Children and Families, Office of Planning, Research, and Evaluation

Action: Request for Public Comment

Issue Date Month/Year: 4/2019

Citation: Federal Register Volume 84, Number 79 (Wednesday, April 24, 2019) Pages 17167-17168

URL: <https://www.govinfo.gov/content/pkg/FR-2019-04-24/html/2019-08248.htm>

Summary: The Administration for Children and Families (ACF) at the U.S. Department of Health and Human Services (HHS) seeks approval to collect descriptive information for the Early Head Start Family and Child Experiences Survey 2020 (Baby FACES 2020).

Action Date: Comments due within 60 days of publication.

Contact: Copies of the proposed collection of information can be obtained and comments may be forwarded by emailing OPREinfocollection@acf.hhs.gov. Alternatively, copies can also be obtained by writing to the Administration for Children and Families, Office of Planning, Research, and Evaluation, 330 C Street SW, Washington, DC 20201, Attn: OPRE Reports Clearance Officer. All requests, emailed or written, should be identified by the title of the information collection.

Full Text: <https://www.govinfo.gov/content/pkg/FR-2019-04-24/html/2019-08248.htm>

2019 - 2020 Availability Dates Requested for COMMUNITY ACTION PARTNERSHIP OF SAN LUIS OBISPO COUNTY, INC./90HM000011

Inbox

noreply@ams20.com

Mon, May 6, 9:27 AM (1 day ago)

to fchacon, esteinberg, OHSMonitoring, dlacey

Dear Director,

DLH Danya is the Monitoring Support contractor for the Office of Head Start (OHS), and we are responsible for coordinating monitoring activities for Head Start, Early Head Start, and Child Care Partnership programs. Each year, OHS requests all grantees to complete an Availability Calendar. OHS uses the information submitted to schedule onsite monitoring reviews as well as visits by Regional Office staff.

The Availability Calendar provides you with an opportunity to inform us as to when your program is not open for operation and when children are not in session. To enable us to visit you at the most opportune time, you must provide at least two full weeks (Monday -Friday) of availability per month during your program year.

The deadline for submitting your Availability Calendar is May 27, 2019 and your link will expire after this time. If you are uncertain of your final program schedule, please provide your availability to the best of your knowledge. You may be subject to unannounced monitoring reviews if your Availability Calendar is not submitted by May 27, 2019.

Please note: You must use Google Chrome to complete your online calendar. To access your online Availability Calendar, click on the link provided here: [Manage Availability Dates](#) (You can also access your calendar by right-clicking on the link provided and then copy and pasting the URL into your Google Chrome browser).

If you have any questions regarding your Availability Calendar, do not hesitate to contact us at OHSmonitoring@dlhcorp.com or 1-800-518-1932 (Option 2). Please be prepared to provide your grant number when calling.

Sincerely,
OHS Monitoring Team

2019 - 2020 Availability Dates Requested for COMMUNITY ACTION PARTNERSHIP OF SAN LUIS OBISPO COUNTY, INC./90HM0003

noreply@ams20.com

Mon, May 6, 9:27 AM

to fchacon, esteinberg, OHSMonitoring, dlacey

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Sincerely,
OHS Monitoring Team

2019 - 2020 Availability Dates Requested for COMMUNITY ACTION PARTNERSHIP OF SAN LUIS OBISPO COUNTY, INC./90HM000010

noreply@ams20.com

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to fchacon, esteinberg, OHSMonitoring, dlacey

Dear Director,

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OHS Monitoring Team

2019 - 2020 Availability Dates Requested for COMMUNITY ACTION PARTNERSHIP OF SAN LUIS OBISPO COUNTY, INC./90HM000010



noreply@ams20.com

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Sincerely,
OHS Monitoring Team



ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Head Start | 330 C St., SW, 4th Floor, Washington DC 20201 | eclkc.ohs.acf.hhs.gov

April 21, 2019

Elizabeth Steinberg
Community Action Partnership of San Luis Obispo County, Inc.
1030 Southwood Dr.
San Luis Obispo, CA 93401

RE: Announcement: HHS-2019-ACF-OHS-HP-1386
 Program Name: Early Head Start Expansion and EHS-Child Care Partnership Grants
 Grant Application: HP19003843

Dear Elizabeth Steinberg:

Thank you for submitting an application in response to the Administration for Children and Families (ACF), Office of Head Start (OHS) Early Head Start Expansion and EHS-Child Care Partnership Grants funding opportunity announcement. We received nearly 500 highly competitive submissions in response to this funding opportunity, of which only 18% were funded.

A panel of non-federal experts who have broad experience in the subject areas covered by the announcement carefully reviewed all the applications received for this competition. The grant reviewers evaluated all the applications against the *Section V.I. Criteria* published in the funding opportunity announcement and their assessments (enclosed) were part of the basis for the final decision on each application.

Funding decisions have been made and I regret to inform you that your application was not selected for funding. Thank you for expressing an interest in becoming an Early Head Start Expansion and EHS-Child Care Partnership grantee. I appreciate the effort that went into the preparation of your application.

Sincerely,

Shawna Pinckney

Shawna Pinckney
Director, Division of Grants
Office of Head Start

Digitally signed by Shawna Pinckney
DN: cn=Shawna Pinckney, o=Office of Head Start,
ou=HHS/ACF, email=OHSTech@reviewops.org, c=US

Enclosure: Compilation of Reviewers' Comments



ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Head Start | 330 C St., SW, 4th Floor, Washington DC 20201 | eclkc.ohs.acf.hhs.gov

From: Roy Payne (roy.payne@acf.hhs.gov)

Grant Number: 90CM9821

Grantee Name: COMMUNITY ACTION PARTNERSHIP OF SAN LUIS OBISPO COUNTY, INC.

New Grants Management Specialist Letter

Attachments: There are (1) attachment(s) related to this message available to be viewed or downloaded in HSES.

Please login to HSES (<https://hses.ohs.acf.hhs.gov/>) to view and respond.

To be able to log in and respond to a message in HSES under the Correspondence tab, you will need an account. If you do not yet have one, please contact the HSES Help Desk to obtain a user ID and password.



ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Head Start | Region IX | 90 7th Street, 9th Floor, San Francisco, California 94103 | ecikc.ohs.acf.hhs.gov

Re: Grant Number: 09CH010460, 09CH9190, 09HP0025

April 19, 2019

Debra Welch
Community Action Partnership of San Luis Obispo County, Inc.
1030 Southwood Drive
San Luis Obispo, CA 93401

Dear Ms. Welch:

Region 9 Office of Head Start and Office of Grants Management are excited to share additions to our Regional Office staffing. We are welcoming new Financial Operations Specialists to our team in our ongoing effort to provide collaborative support to grantees.

We are pleased to inform you of the Head Start team who will support you and your staff starting April 15, 2019. Your team of Program Specialist, Financial Operations Specialist, and TTA Point-of-Contact will be:

Program Specialist = Raymond Low, Raymond.Low@acf.hhs.gov, 415-437-8633
Financial Operations Specialist = Joanna Chan, Joanna.Chan1@acf.hhs.gov, 415-437-8421
TTA Point-of-Contact = Croshoun Austin, Caustin@etas.stginternational.com, 714-398-7053

We look forward to a productive year and thank you for your continued support in providing high quality services to children and families.

Sincerely,

Jan Len
Regional Program Manager
Office of Head Start

Clinton McGrane
School Readiness Director
Office of Grants Management

cc: Stefanie Gordon, Region 9 Grants Team Lead
Maureen Burns-Vermette, Supervisory Program Specialist
Cynthia Yao, Supervisory Program Specialist
Noelle Granato, Regional TTA Coordinator



ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Head Start | 330 C St., SW, 4th Floor, Washington DC 20201 | eclkc.ohs.acf.hhs.gov

April 12, 2019

Ms. Flora Chacon, Head Start Director
Community Action Partnership of San Luis Obispo County, Inc.
Re: Grant No. 90HM000010

Dear Ms. Chacon,

The Office of Head Start (OHS) will conduct a Focus Area 2 (FA2) monitoring review of your program, Community Action Partnership of San Luis Obispo County, Inc. (90HM000010), during the week of 06/17/2019. Please note, review dates can only be changed due to extreme emergencies, and must be approved by OHS.

Your assigned Review Lead, Ms. Maria Kuhn-Brotton, will be in touch with you shortly to discuss your upcoming FA2 review, and to verify data entered into the Head Start Enterprise System (HSES) is accurate and up to date.

In addition, OHS requests all programs receiving a FA2 review to provide DLH with a Classroom Roster (without Personally Identifiable Information) which will be used for Child File Sampling. The roster should be submitted to OHSMonitoring@dlhcorp.com 30 days prior to the start of the review as instructed in the Child File Sampling guide provided by the Monitoring Event Coordinator.

Lastly, OHS has provided monitoring resources for grantees on the Early Childhood Learning and Knowledge Center (ECLKC) at <https://eclkc.ohs.acf.hhs.gov/federal-monitoring> and on the Aligned Monitoring System Virtual Expo at <https://onlinexperiences.com/Launch/Event.htm?ShowKey=43448>.

Sincerely,

OHS Monitoring Team

cc: Ms. Dee Lacey, Authorizing Official/Board Chair
Mrs. Elizabeth Steinberg, CEO/Executive Director