



Procurement and Contracting Services
30 Victoria Street
Gatineau, (QC) K1A 0M6

REQUEST FOR PROPOSAL AMENDMENT

The Request for Proposal is hereby amended; unless otherwise indicated, all other terms and conditions of the Request for Proposal remain the same.

RFP Amendment No. 1	RFP Amendment Date: June 9, 2014
Office of the Chief Electoral Officer File No. ECRS-RFP-13-0702	
Title: Event Field Office Services (EFOS)	
Request for Proposal Closing Date: July 23, 2014 2:00pm (ET)	
ENQUIRIES – address enquiries to the Contracting Authority: Office of the Chief Electoral Officer of Canada Procurement and Contracting Services 30 Victoria Street Gatineau (QC) K1A 0M6 proposition-proposal@elections.ca	
Attention: Ron Shaheen	Tel No. 819-939-1489

Part 1. Interpretation

- 1.1** Elections Canada hereby amends in accordance with this amendment the Request for Proposal for Event Field Office Services (EFOS) bearing number ECRS-RFP-13-0702 and dated June 2, 2014 (the “RFP”). This amendment hereby forms part of the RFP.
- 1.2** Unless defined herein or unless the context otherwise requires, all of the words and phrases defined in the RFP and used in this amendment shall have the same meanings assigned to them in the RFP.

Part 2. Amendments

2.1 Amendment to Annex A – Statement of Work, Appendix A – Hardware and Software Requirements

The Appendix A – Hardware and Software Requirements is hereby amended by deleting the text corresponding to items (d) and (i) of Section 14 - Electronic Signature Pad and by replacing it with the following:

- (d) minimum signature output resolution: 300 PPI;
- (i) bilingual: displayed signing instructions given in either English or French at the request of the signer.

2.2 Amendment to Annex A – Statement of Work, Appendix A – Hardware and Software Requirements

The Appendix A – Hardware and Software Requirements is hereby amended by deleting its Section 16 - COTS Equipment Volumes in its entirety and by replacing it with the following new Section 16 - COTS Equipment Volumes (items affected by this amendment are *italicized* to allow for easier identification):

TABLE 'A-1' – Estimated COTS Equipment Inventory

Items	Minimum Inventory	Maximum Inventory
<i>A</i>	<i>B</i>	<i>C</i>
COTS Equipment		
Business Servers	338	400
Tablets	5	4000
Laptop Computers	675	6000
Laptop Terminals	5	6000
Desktop Computers	3840	8000
Small Monochrome Printers	240	800

Large Monochrome Printers	520	800
Colour MFDs	478	800
UTM Appliances	478	1000
Network Switches	338	1000
UPS Appliances	478	3000
Bar Code Scanners	5	3000
Electronic Signature Pads	5	1000
Other Hardware		
Power Bars	1690	5000
Cat 5e – TIA 568A Patch Cables (Red) @ 3m	500	1000
Cat 5e – TIA 568A Patch Cables (Yellow) @ 3m	500	1000
Cat 5e – TIA 568A Patch Cables (Blue) @ 3m	1000	10000
Cat 5e – TIA 568A Patch Cables (Blue) @ 10 m	1000	10000
Cat 5e – TIA 568A Patch Cables (Blue) @ 30 m	1000	10000
COTS Software		
Microsoft Licenses		
Licenses for production release of Windows Server – Standard = WinSvrStd ALNG LicSAPk MVL 1Proc (P73-04837)		
<ul style="list-style-type: none"> • Production use – month-to-month term 	0	400
Licenses for production release of Windows Remote Desktop Services = WinRmtDsktpSrvcsSAL ALNG LicSAPk MVL (6WC-00002)		
<ul style="list-style-type: none"> • Production use – month-to-month term 	0	6000
Licenses for production release of workstation Windows Professional operating system = WinPro ALNG UpgrdSAPk MVL SAL (FQC-02426)		
<ul style="list-style-type: none"> • Production use – month-to-month term 	0	12000
Licenses for production release Office Suite - Standard = OfficeStd ALNG LicSAPk MVL SAL (021-08183)		
<ul style="list-style-type: none"> • Production use – month-to-month term 	0	12000
Multilanguage Pack licenses for production release Office Suite - Standard = OfficeMultiLangPk ALNG LicSAPk MVL SAL (79H-00128)		
<ul style="list-style-type: none"> • Production use – month-to-month term 	0	2000
Security Antivirus, IDS and IPS Licences		
<i>Antivirus software</i>		
<ul style="list-style-type: none"> • <i>Production use – month-to-month term</i> 	0	12000
<i>IDS / IPS software</i>		
<ul style="list-style-type: none"> • <i>Production use – month-to-month term</i> 	0	12000



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REQUEST FOR PROPOSAL AMENDMENT

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RFP Amendment No. 2	RFP Amendment Date: June 12, 2014
Office of the Chief Electoral Officer File No. ECRS-RFP-13-0702	
Title: Event Field Office Services (EFOS)	
Request for Proposal Closing Date: July 23, 2014 2:00pm (ET)	
ENQUIRIES – address enquiries to the Contracting Authority: Office of the Chief Electoral Officer of Canada Procurement and Contracting Services 30 Victoria Street Gatineau (QC) K1A 0M6 proposition-proposal@elections.ca	
Attention: Ron Shaheen	Tel No. 819-939-1489

Part 1. Interpretation

- 1.1** Elections Canada hereby amends in accordance with this amendment the Request for Proposal for Event Field Office Services (EFOS) bearing number ECRS-RFP-13-0702 and dated June 2, 2014 (the “RFP”). This amendment hereby forms part of the RFP.
- 1.2** Unless defined herein or unless the context otherwise requires, all of the words and phrases defined in the RFP and used in this amendment shall have the same meanings assigned to them in the RFP.

Part 2. Amendments

2.1 Amendment to the Request For Proposal, Section 2.19 Enquiries, subsection 2.19.1

After posting the RFP, Elections Canada noticed an error in Section 2.19 Enquiries, Subsection 2.19.1 in the French version of Part 2 of the RFP. In order to rectify this, the French version of the RFP is hereby amended by deleting in its entirety Subsection 2.19.1 of Part 2 of the RFP and replacing it with the following:

Toutes les demandes de renseignements doivent être présentées par écrit à l'autorité contractante au moins 15 jours civils avant la date de clôture de la DP. Pour ce qui est des demandes de renseignements reçues après ce délai, il est possible qu'on ne puisse y répondre.

The English version does not require any rectification.



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REQUEST FOR PROPOSAL AMENDMENT

The Request for Proposal is hereby amended; unless otherwise indicated, all other terms and conditions of the Request for Proposal remain the same.

RFP Amendment No. 3	RFP Amendment Date: June 25, 2014
Office of the Chief Electoral Officer File No. ECRS-RFP-13-0702	
Title: Event Field Office Services (EFOS)	
Request for Proposal Closing Date: July 23, 2014 2:00pm (ET)	
ENQUIRIES – address enquiries to the Contracting Authority: Office of the Chief Electoral Officer of Canada Procurement and Contracting Services 30 Victoria Street Gatineau (QC) K1A 0M6 proposition-proposal@elections.ca	
Attention: Ron Shaheen	Tel No. 819-939-1489

Part 1. Interpretation

- 1.1** Elections Canada hereby amends in accordance with this amendment the Request for Proposal for Event Field Office Services (EFOS) bearing number ECRS-RFP-13-0702 and dated June 2, 2014 (the "RFP"). This amendment hereby forms part of the RFP.
- 1.2** Unless defined herein or unless the context otherwise requires, all of the words and phrases defined in the RFP and used in this amendment shall have the same meanings assigned to them in the RFP.

Part 2. Questions and Answers

The following questions have been asked in response to the RFP and Elections Canada hereby answers as follows:

2.1 Question No. 1

Question: M5 states " The bidder must have experience, within the past three years from the bid closing date, deploying COTS-based systems"...

In Section M6 it states "The bidder must have experience, within the past three years from the bid closing date, contracted to ..".

For consistency purposes, would EC consider including "contracted to" to the sentence in section M5.

As an example; The bidder must have experience, within the past three years from the bid closing date, contracted to deploy COTS-based systems" ..

For further consideration, would EC elect to expand the time frame to include the ramp up and deployment of COTS-based systems for the last General Election held May 2nd, 2011.

Answer: The answer will be provided in a subsequent amendment.

2.2 Question No. 2

Question: Sub-paragraphs 1.02.01 and 1.02.02 state that All Hardware supplied by the Contractor, including parts used to provide the Hardware Maintenance Service under Article 5, must be new and unused and that unless the contract provides otherwise, hardware or parts that are refurbished or are certified as "equal to new quality" are not acceptable. If vendors are required to use new parts for maintenance it will substantially increase the cost

to Elections Canada without providing equivalent value. "Equivalent to new" parts are subjected to high quality assurance procedures and are certified by the manufacturer as "new". This common industry practice allows manufacturers to contain maintenance costs by avoiding increased charges that would result over the machines life cycle.

Therefore, we request that the following provision be added in Articles of Agreement in order to amend 1.02.01 and replace 1.02.02 in its entirety: "Replacement Parts: Replacement parts and subassemblies provided by the Contractor must be of new or like-new quality and equivalent in function to original equipment parts".

Answer: Elections Canada agrees to modify the RFP to specify that replacement parts used to provide the Hardware Maintenance Service must be new or "equal to new quality" and equivalent in function to original parts and certified by the manufacturer as being "equal to new quality". The RFP is amended in accordance with section 3.1 of this amendment.

2.3 Question No. 3

Question: REF: USB 3.0 memory sticks

What is the minimum capacity required for individual USB 3.0 Memory Sticks?

Answer: Elections Canada makes no acquisition or quantity commitments with respect to Accessories and Consumable Goods. However, USB 3.0 memory sticks will likely be required in most Field Offices to temporarily store applications and data during pre-Event, Event and post-Event activities. Please see section 6.08 of the Articles of Agreement for the basis of payment for Accessories and Consumable Goods.

2.4 Question No. 4

Question: Section 3.3 refers to: "The COTS Equipment must be new and have a manufacturer's production release date of no more than six months prior to the date of the COTS Equipment Order Notification."

What is the definition of "production release date":

1. The date of manufacture of the hardware, or
2. The general availability date of the hardware (this could easily be more than six months prior to the equipment order notification).

Answer: "Production release date" means the date of manufacture of the hardware. The RFP is amended in accordance with section 3.2 of this amendment.

2.5 Question No. 5

Question: Regarding SOW 4.4.7 (b) "ensure that all COTS Equipment configurations and user data have been purged in accordance with the CSEC standard listed in Annex L – Government Security Policies and entitled Clearing and Declassifying Electronic Data Storage Devices (ITSG-06);"

Which of the nine identified methods for clearing and sanitization of electronic data storage devices listed in section 2.3 of ITSG-06 meets the requirement?

Also please confirm that for the purpose of this requirement, "all COTS equipment" includes or excludes all equipment types. i.e. Business Servers, Tablets, Laptop Computer, Laptop Terminal, Desktop Computer, Small Monochrome Printer, Large Monochrome Printer, Colour MFD, UTM Appliance, Network Switch, UPS Appliance.

Answer: The ROTC will provide the tools and processes to the Field Office staff to purge all COTS Equipment in accordance with the Clearing and Declassifying Electronic Data Storage Devices (ITSG-06). The Contractor's obligation is to verify and confirm that the COTS Equipment has been purged before de-installing the COTS Equipment and shipping it back to the Facility. The RFP is amended in accordance with section 3.3 of this amendment.

2.6 Question No. 6

Question: Pursuant to Article 16.02, we understand that the Contractor may have to subcontract with an Aboriginal Business. Could Elections Canada please clarify the scope of this provision and more specifically if you have a list of the Field Offices on lands that are subject to a Comprehensive Land Claims Agreements.

Answer: The location of the Field Offices for the next general election has not yet been confirmed. Part 10 provides a list of the location of the Field Offices for the 41st general election held on May 2, 2011 as background information. A new column has been added to the table set out in Part 10 to identify the Field Offices located on lands that are subject to a Comprehensive Land Claims Agreement. The RFP has been amended in accordance with section 3.4 of this amendment.

2.7 Question No. 7

Question: The requirements of Section 5.2 are quite extensive and may include:

- audited financial statements
- certification from CFO
- confirmation from financial institutions regarding lines of credit and balances available
- detailed monthly cash flow statements for all activities
- detailed monthly project cash flow statements

For both the Bidder and the parent company along with a guarantee from the parent company. Please confirm all of these requirements are at the discretion of Election Canada's best judgement as to what is reasonable depending on their knowledge of the successful Bidder's financial stability. Please confirm that Bidders who are able to demonstrate sound financial stability will not be required to provide the parental guarantee.

Answer: Elections Canada's rights to determine the bidder's financial capability are set out in Section 5.2 of the RFP.

2.8 Question No. 8

Question: Please confirm our understanding that the Bidder is not required to include in its technical or financial proposals Part 6 Resulting Contract Clauses and that by responding to the RFP the Contractor is accepting Part 6 Resulting Contract Clauses, as amended during the RFP period.

Answer: This is to confirm that the Bidder is not required to include in its technical or financial proposals Part 6 Resulting Contract Clauses and that by responding to the RFP the Contractor is accepting Part 6 Resulting Contract Clauses, as amended prior to the RFP closing date and time.

2.9 Question No. 9

Question: The standard Limitation of Liability clause, SACC ID number N0000C, developed primarily by PWGSC is contained in contracts for IM/IT procurements. That provision is available at the following web link: <https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/N/N0000C/4>. It reflects a commercially reasonable allocation of risk between Canada and the Contractor and is in keeping with the Treasury Board policy regarding Contractor's liability in Crown procurements.

It is our understanding that the standard limitation of liability clause is available for use by Government of Canada departments and agencies, such as Elections Canada. Will Elections Canada please add the standard limitation of liability clause, SACC ID number N0000C, in the Articles of Agreement in Part 6 – Resulting Contract of the RFP?

Also, based on the IT industry standards, we request that the aggregate maximum liability for direct damages under the standard Government of Canada limitation of liability be capped at an amount equal to 12 months of recurring charges.

Answer: The answer will be provided in a subsequent amendment.

2.10 Question No. 10

Question: In addition to a Letter of Credit, various options exist to provide a performance guarantee. Would Elections Canada consider a performance bond issued by an acceptable bonding company, including an insurance company, as an alternative to the Letter of Credit and modify the RFP accordingly? Performance bonds are accepted by the Government of Canada as an acceptable performance guarantee (see clause E5000C of the SACC Manual Performance Bonds).

Answer: No, Elections Canada will not consider an alternative to the letter of credit.

2.11 Question No. 11

Question: Pursuant to Section 2.13 Price Justification, please confirm that the Fair Price Justification included as an optional clause in Section 17.03 of the Articles of Agreement, would only be requested from a supplier in the event that the bidder's proposal is the sole bid received by Elections Canada.

Answer: This is to confirm that the Fair Price Justification included as an optional clause in Section 17.03 of the Articles of Agreement, would only be requested from a supplier in the event that the bidder's proposal is the sole bid received by Elections Canada.

2.12 Question No. 12

Question: Please clarify whether the Contractor is to collect personal information or simply store personal information collected by Elections Canada in accordance with the security measures communicated by Elections Canada.

Please clarify what additional protections Election Canada is seeking or could seek over and above those described for the protection of personal information in Annex G — Supplemental Conditions Personal Information, as well clarify whether such additional constitute Task Orders for which the Contractor may propose pricing or tasks that it is obligated to perform at its cost.

Answer: The Contractor may have to collect personal information on behalf of Elections Canada when responding to Support Requests. In such circumstances, the Contractor must comply with the requirements set out in Annex G – Supplemental Conditions Personal Information. Elections Canada does not anticipate seeking additional protections over and above those described in Annex G - Supplemental Conditions Personal Information.

2.13 Question No. 13

Question: Please confirm that cabling exceptions will not count against the service level time of three calendar days for a fully operational field office.

Will it be EC intent to issue a task authorization for a PM to run cabling exception activity?

Answer: Elections Canada hereby confirms that the installation of the Exceptional Cablings will not count against the three calendar days for a fully operational Field Office. Elections Canada will not be issuing task authorizations for Exceptional Cabling activities. However, the process for the reimbursement of the costs of Exceptional Cablings is set out in Section 6.09 of the Articles of Agreement.

2.14 Question No. 14

Question: Re: 6.14.04

RFP states "If only one federal general election with no federal referendum occurred during the Initial Term, and Elections Canada is required to prepare for a third federal general election or a federal referendum during the Term."

Please clarify if the intended statement should be "second" federal election, instead of "third" federal election?

Answer: The statement is correct as stated. Under subsection 6.14.03 of the Articles of Agreement, if Elections Canada exercises the option to extend the period of the Contract as per Section 3.02 of the Articles of Agreement, the total estimated cost of the Contract will be increased to account for the conduct of a second federal general election. Subsection 6.14.04 of the Articles of Agreement takes into account the circumstances where one federal general election with no federal referendum occurred during the Initial Term, a second federal general election or federal referendum occurred after the exercise of the option years (which is contemplated by subsection 6.14.03) and subsequently Elections Canada is required to prepare for a third federal general election or a federal referendum.

2.15 Question No. 15

Question: Section 2.1 states. The Contractor must supply standalone Business Servers that include the following minimum requirements.

(m) the following software applications installed:

- i. RDP client v8.1 or newer version approved by the ROTC;
- ii. PDF document reader; and
- iii. Internet browser that is fully compatible with ".NET" web applications.

Whereas SOW Section 4.2 Event Packaging Period 4.2.3 (b) requires the Contractor to "install the Baseline Images and COTS Software on the COTS Equipment;"

Is there a need for the applications listed in (m) above to be installed on supplied Business Servers, given that the Contractor will install the Baseline Images on those servers and overwrite the installed applications?

Answer: The software applications identified in paragraph 2.2.1m) of Appendix A to Annex A – Statement of Work only need to be installed by the Contractor at the time of installing the Baseline Images on the Business Servers as required under paragraph 4.2.3 b) of the SOW. As such, the RFP is amended in accordance with section 3.5 of this amendment.

2.16 Question No. 16

Question: Does the 3 calendar day delivery and setup of hardware to the EC locations only include Monday to Friday. If not, how much lead time notification will Elections Canada be able to provide the contractor of a shipping address to prepare the shipping company to work on weekends?

Answer: The three calendar days for delivery and setup of hardware is not limited to Monday to Friday. It may be initiated at any time through the issuance of the Address Confirmation Notice on the Event Delivery Dashboard. The Contractor should seek provisions with their shipping company for non-business day shipping and delivery.

2.17 Question No. 17

Question: I was wondering if we know what kind of volumes these printers Small and Large and the Colour MFP will be printing roughly?

Answer: Appendix A to Annex A - Statement of Work identifies printer duty-cycle requirements. Historically, Field Offices were printing between 40% and 65% of the stated duty-cycles per month.

Part 3. Amendments

3.1 Amendment to the Articles of Agreement

The RFP is hereby amended by adding Subsection 20.01.07:

11.01.01 Subsection 1.02.02 of the Supplemental Conditions – Hardware Purchase, Lease and Maintenance is deleted in its entirety and replaced with the following:

1.02.02 Notwithstanding Subsection 1.02.01, the Contractor may supply replacement parts used to provide the Hardware Maintenance Service that are

“equal to new quality”, provided that such parts are equivalent in function to the original parts and certified by the manufacturer as being “equal to new quality”.

3.2 Amendment to the SOW

The RFP is hereby amended by deleting subsection 3.3.3 of the SOW in its entirety and replacing it with the following:

3.3.3 The COTS Equipment must be new and have a date of manufacture of no more than six months prior to the date of the COTS Equipment Order Notification.

3.3 Amendment to the SOW

The RFP is hereby amended by deleting paragraph 4.4.7b) of the SOW in its entirety and replacing it with the following:

4.4.7 (b) verify that all COTS Equipment configurations and user data have been successfully purged before removing the COTS Equipment from the Field Offices. If the COTS Equipment configurations and user data have not been successfully purged, the Contractor must immediately inform the Technical Authority and wait until Elections Canada has completed the purging process before removing the COTS Equipment from the Field Offices.

3.4 Amendment to Part 10 – 41st General Election Field Office Locations

The RFP is hereby amended by deleting the table set out in Part 10 in its entirety and replacing it with the table attached to this amendment.

3.5 Amendment to Appendix A – Hardware and Software Requirements to Annex A - Statement of Work

The RFP is hereby amended by deleting paragraphs 2.1.1(m), 4.1.1(n) and 6.1.1(m) of Appendix A - Hardware and Software Requirements to Annex A - Statement of Work in its entirety and replacing it with the following:

2.1.1 (m) support of the following software applications:

- i. RDP client v8.1 or newer version approved by the ROTC;
- ii. PDF document reader; and
- iii. Internet browser that is fully compatible with “.NET” web applications.”

4.1.1 (n) support of the following software applications:

- i. RDP client v8.1 or newer version approved by the ROTC;
- ii. PDF document reader;
- iii. multimedia support of audio and video files (.mp3, mpg, etc.); and
- iv. Internet browser which is fully compatible with “.NET” web applications.

6.1.1 (m) support of the following software applications:

- i. RDP client v8.1 or newer version approved by the ROTC;
- ii. PDF document reader;
- iii. multimedia support of audio and video files (.mp3, mpg, etc.); and
- iv. Internet browser which is fully compatible with “.NET” web applications.

41st General Election Field Office Locations

ED	Office Type	Location Name	Civic Address	City	Postal Code	Applicable CLCAs
10001	RO Office	Edmunds Building	612 Conception Bay Hwy	Clarke's Beach	A0A1W0	Outside CLCA areas
10002	RO Office	McCurdy Complex	1 Markham Pl	Gander	A1V1W8	Outside CLCA areas
10003	RO Office	The Pepsi Centre	1 Canada Games Pl	Corner Brook	A2H6C9	Outside CLCA areas
10004	RO Office	Elections Canada	2 Bowell St	Happy Valley-Goose Bay	A0P1C0	Labrador Innu (AIP)
10005	RO Office	Shipyard South Annex	267 Ville Marie Dr	Marystown	A0E2M0	Outside CLCA areas
10006	RO Office	Kensington Gate	386 Stavanger Dr	St. John's	A1A5M9	Outside CLCA areas
10007	RO Office	Elections Canada	11 Commonwealth Ave	Mount Pearl	A1N1W4	Outside CLCA areas
11001	RO Office	Former Holland College	544 Main St	Montague	C0A1R0	Outside CLCA areas
11002	RO Office	Homburg Financial Tower	98 Fitzroy St	Charlottetown	C1A1R7	Outside CLCA areas
11003	RO Office	Harbour Quay	261 Harbour Dr	Summerside	C1N5P1	Outside CLCA areas
11004	RO Office	Bonshaw Community Centre	25 Green Rd	Bonshaw	C0A1C0	Outside CLCA areas
12001	RO Office	Pembroke Building	60 McKeen St	Glace Bay	B1A5B9	Outside CLCA areas
12002	RO Office	Herron Pre-Owned Building	610 Westville Rd	New Glasgow	B2H2J8	Outside CLCA areas
12003	RO Office	Dartmouth Shopping Centre	2-118 Wyse Rd	Dartmouth	B3A1N7	Outside CLCA areas
12004	RO Office	Quinpool Education Centre (Windsor St)	234-6067 Quinpool Rd	Halifax	B3L1A2	Outside CLCA areas
12005	RO Office	Bedford Place Mall	2050-1658 Bedford Hwy	Bedford	B4A2X9	Outside CLCA areas
12006	RO Office	Kentville Federal Building	495 Main St	Kentville	B4N3X1	Outside CLCA areas
12007	RO Office	Grinner's Food Systems	966 Prince St	Truro	B2N1H8	Outside CLCA areas
12008	RO Office	Elections Canada	6-32 Glendale Ave	Lower Sackville	B4C3M1	Outside CLCA areas
12009	RO Office	Elections Canada (Old Dooleys)	373 King St	Bridgewater	B4V1B1	Outside CLCA areas
12010	RO Office	Ukrainian Parish Hall	51 West St	Sydney	B1N1R9	Outside CLCA areas
12011	RO Office	Sacred Heart Parish Hall	9636 Hwy 1	Saulnierville	B0W2Z0	Outside CLCA areas
13001	RO Office	Motel Tracadie-Sheila	3068 Principale St	Tracadie-Sheila	E1X1A2	Outside CLCA areas
13002	RO Office	Scrutin / RO	468 Rte 530	Grande-Digue	E4R5K3	Outside CLCA areas
13003	RO Office	Knowledge Park	10 Knowledge Park Dr	Fredericton	E3C2M7	Outside CLCA areas
13004	RO Office	Corinthian Lodge (Masonic Hall)	6 Church St	Hampton	E5N5B3	Outside CLCA areas
13005	RO Office	Meubles Prix Budget	59 Queen St	Edmundston	E3V1A4	Outside CLCA areas
13006	RO Office	United Church Centre	556 King George Hwy	Miramichi	E1V1N3	Outside CLCA areas
13007	RO Office	Terminal Centre Building	4001-1234 Main St	Moncton	E1C1H7	Outside CLCA areas

13008	RO Office	Garcelon Building	170 Milltown Blvd	St. Stephen	E3L1G8	Outside CLCA areas
13009	RO Office	Parkway Mall	212 McAllister Dr	Saint John	E2J2S5	Outside CLCA areas
13010	RO Office	Gestion Pelletier	840-A Everard H. Daigle Blvd	Grand-Falls	E3Z3C8	Outside CLCA areas
24001	RO Office	CJMM Building	189 Murdoch Av	Rouyn-Noranda	J9X1E3	Outside CLCA areas
24002	RO Office	Édifice Chabanel	1011-9310 Saint-Laurent Blvd	Montréal	H2N1N4	Outside CLCA areas
24003	RO Office	Centre Duvernay	210-3100 de la Concorde Blvd E	Laval	H7E2B8	Outside CLCA areas
24004	RO Office	Univers du Meuble	370 Bethany Av	Lachute	J8H4G8	Outside CLCA areas
24005	RO Office	Beaulieu Building	18420 Lacroix Blvd	Saint-Georges	G5Y5B8	Outside CLCA areas
24006	RO Office	Centre Sportif Salaberry-de-Valleyfield	4949 Hébert Blvd	Salaberry-de-Valleyfield	J6S6C2	Outside CLCA areas
24007	RO Office	Elections Canada	825 des Capucins Blvd	Québec	G1J3S2	Outside CLCA areas
24008	RO Office	Carrefour Trois-Rivières-Ouest	655-4520 des Récollets Blvd	Trois-Rivières	G9A4N2	Outside CLCA areas
24009	RO Office	Centre Frédérick Banting	11135 Alfred St	Montréal-Nord	H1G5B6	Outside CLCA areas
24010	RO Office	Domaine du Parc	40-175 Principale St	Cowansville	J2K3L9	Outside CLCA areas
24011	RO Office	Place du Commerce	100-1 Place du Commerce St	Brossard	J4W2Z7	Outside CLCA areas
24012	RO Office	Elections Canada	347 Duvernay St	Beloeil	J3G5S8	Outside CLCA areas
24013	RO Office	Cité Quatre Saisons	101A-530 de l'Atrium Blvd	Québec	G1H7H1	Outside CLCA areas
24014	RO Office	Les promenades Ste-Anne	10909 Sainte-Anne Blvd	Sainte-Anne-de-Beaupré	G0A3C0	Outside CLCA areas
24015	RO Office	Elections Canada	164 Industriel Blvd E	Châteauguay	J6J4Z2	Outside CLCA areas
24016	RO Office	Place Haute-Ville	32-245 Riverin St	Chicoutimi	G7H4R6	Outside CLCA areas
24017	RO Office	RO Office - Compton Stanstead	219 Queen St	Sherbrooke	J1M1K4	Outside CLCA areas
24018	RO Office	Édifice Montplaisir	269 Lindsay St	Drummondville	J2B1G2	Outside CLCA areas
24019	RO Office	Couronne Plus	13 des Cerisiers St	Gaspé	G4X2M1	Outside CLCA areas
24020	RO Office	Les Promenades de l'Outaouais	1100 Maloney Blvd W	Gatineau	J8T6G3	Outside CLCA areas
24021	RO Office	Elections Canada	226-2030 Pie IX Blvd	Montréal	H1V2C8	Outside CLCA areas
24022	RO Office	Elections Canada	9150 Maurice-Duplessis Blvd	Montréal	H1E7C2	Outside CLCA areas
24023	RO Office	Elections Canada	768 Saint-Joseph Blvd	Gatineau	J8Y4B8	Outside CLCA areas
24024	RO Office	Église Notre-Dame de la Paix	3465 La Salle Blvd	Verdun	H4G1Z2	Outside CLCA areas
24025	RO Office	Édifice Guilbault	499 Calixa-Lavallée St	Joliette	J6E7E2	Outside CLCA areas
24026	RO Office	Centre St-Dominique (coop funéraire)	2555 Saint-Dominique St	Jonquière	G7X6J6	Outside CLCA areas
24027	RO Office	Elections Canada	151 Alston Av	Pointe-Claire	H9R5V9	Outside CLCA areas
24028	RO Office	Roussin Community Centre	R-44-12045 Notre-Dame St	Montréal	H1B2Y9	Outside CLCA areas

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24029	RO Office	Cecil Newman School	171 Orchard St	LaSalle	H8R3G3	Outside CLCA areas
24030	RO Office	Carrefour des Trois Villages	R-220, ch du Lac Millette	Saint-Sauveur	J0R1R3	Outside CLCA areas
24031	RO Office	A-1 Mini Entrepotage (4e étage)	2250 De Maisonneuve Blvd E	Montréal	H2K2E5	Outside CLCA areas
24032	RO Office	Elections Canada	666 Saint-Martin Blvd W	Laval	H7M5G4	Outside CLCA areas
24033	RO Office	Elections Canada	14 Samson Blvd	Laval	H7X2Y9	Outside CLCA areas
24034	RO Office	Place Émeraude	4060 de la Rive-Sud Blvd	Lévis	G6W6N2	Outside CLCA areas
24035	RO Office	Élections Canada	2199 Fernand-Lafontaine Blvd	Longueuil	J4G2V7	Outside CLCA areas
24036	RO Office	Cilvin Building	3340 des Églises Av	Charny (Lévis)	G6X1W4	Outside CLCA areas
24037	RO Office	Elections Canada	100-2511, ch Sainte-Foy	Québec	G1V1T7	Outside CLCA areas
24038	RO Office	Centre Loretteville	11150 Valcartier Blvd	Québec	G2A2M5	Outside CLCA areas
24039	RO Office	ELECTIONS CANADA (former clinic)	405 Arnaud Av	Sept-Îles	G4R3B3	Outside CLCA areas
24040	RO Office	Place Labelle	100-212 Curé-Labelle Blvd	Sainte-Thérèse	J7E2X7	Outside CLCA areas
24041	RO Office	Jean Coutu Building	548 du Phare Av E	Matane	G4W1A7	Outside CLCA areas
24042	RO Office	Les Galeries de Thetford	520 Frontenac Blvd W	Thetford Mines	G6G5V9	Outside CLCA areas
24043	RO Office	Elections Canada	3100 Mascouche Blvd	Mascouche	J7K1Y4	Outside CLCA areas
24044	RO Office	Elections Canada	350-5165 Queen Mary St	Montréal	H3W1X7	Outside CLCA areas
24045	RO Office	Claude Duranceau Building	1440 Notre Dame St	Lachine	H8S2E1	Outside CLCA areas
24046	RO Office	Elections Canada	857, 5e av	Val-d'Or	J9P1C1	James Bay and Northern Quebec, Northeastern Quebec
24047	RO Office	Elections Canada (2nd floor)	212-6615, ch de la Côte-des-Neiges	Montréal	H3S2B3	Outside CLCA areas
24048	RO Office	Casa d'Italia (Basement)	505 Jean-Talon St E	Montréal	H2R1T6	Outside CLCA areas
24049	RO Office	Dollard Shopping Centre	4850 des Sources Blvd	Dollard-des-Ormeaux	H8Y3C7	Outside CLCA areas
24050	RO Office	St. Stephen's Anglican Church	45, ch Donaldson	Buckingham	J8L1Y6	Outside CLCA areas
24051	RO Office	Library and Archives Canada	75 de Hambourg St	Saint-Augustin-de-Desmaures	G3A1S6	Outside CLCA areas
24052	RO Office	Les Facades de la Gare	30-400 Jean-Lesage Blvd	Québec	G1K8W1	Outside CLCA areas
24053	RO Office	Elections Canada	103-515 Leclerc St	Repentigny	J6A8G9	Outside CLCA areas
24054	RO Office	Les Promenades de Sorel	30-450 Poliquin Blvd	Sorel-Tracy	J3P7R5	Outside CLCA areas
24055	RO Office	Ex-BuroPro	102 des Bois-Francs Blvd N	Victoriaville	G6P1E7	Outside CLCA areas
24056	RO Office	Les Galeries G.P.	92, 2e rue W	Rimouski	G5L8B3	Outside CLCA areas
24057	RO Office	Les Promenades Deux-Montagnes	2801 des Promenades Blvd	Sainte-Marthe-sur-le-lac	J0N1P0	Outside CLCA areas

24058	RO Office	Centre commercial Rivière-du-Loup	3E-298 Armand-Thériault Blvd	Rivière-du-Loup	G5R4C2	Outside CLCA areas
24059	RO Office	L'ancien automobiles Cordiale	962 Labelle St N	Saint-Jérôme	J7Z5N1	Outside CLCA areas
24060	RO Office	Ancien Jean-Coutu	1390 Wallberg Blvd	Dolbeau-Mistassini	G8L1H1	Outside CLCA areas
24061	RO Office	Elections Canada	100-5650 d'Iberville St	Montréal	H2G2B3	Outside CLCA areas
24062	RO Office	Royal Oak School	3555 Rocheleau St	Saint-Hubert	J3Y4T6	Outside CLCA areas
24063	RO Office	Elections Canada	5530 Trudeau Av	Saint-Hyacinthe	J2S1H4	Outside CLCA areas
24064	RO Office	Heritage Place	269-100 Richelieu St	Saint-Jean-sur-Richelieu	J3B6X3	Outside CLCA areas
24065	RO Office	Elections Canada (6th floor)	650-1010 de Sérigny St	Longueuil	J4K5G7	Outside CLCA areas
24066	RO Office	Elections Canada	375 Deslauriers St	Saint-Laurent	H4N1W2	Outside CLCA areas
24067	RO Office	Elections Canada (5th Floor)	501-3565 Jarry St E	Montréal	H1Z2G1	Outside CLCA areas
24068	RO Office	JMG Place	1397, 6 av	Grand-Mère	G9T2J7	Outside CLCA areas
24069	RO Office	Olymbec	30 Saint-Antoine St S	Granby	J2G6W3	Outside CLCA areas
24070	RO Office	Congress Place	141-2655 King St W	Sherbrooke	J1L2G4	Outside CLCA areas
24071	RO Office	Elections Canada	634 des Seigneurs Blvd	Terrebonne	J6W0C8	Outside CLCA areas
24072	RO Office	Elections Canada	430 Saint-Laurent St	Trois-Rivières	G8T6H3	Outside CLCA areas
24073	RO Office	RO Office	21-A, route 201	Coteau-du-Lac	J0P1B0	Outside CLCA areas
24074	RO Office	Élections Canada	1855 du Souvenir St	Varenes	J3X1P7	Outside CLCA areas
24075	RO Office	Elections Canada	855-3400 de Maisonneuve Blvd W	Montréal	H3Z3B8	Outside CLCA areas
35001	RO Office	Sheridan Chev-Old	1800 Kingston Rd	Pickering	L1V1C6	Outside CLCA areas
35002	RO Office	Elections Canada	99 Spine Rd	Elliot Lake	P5A3S9	Outside CLCA areas
35003	RO Office	D.A. Campbell Entertainment	812 Old Highway 8	Rockton	L0R1X0	Outside CLCA areas
35004	RO Office	Kozlov Shopping Centre	C-21-400 Bayfield St N	Barrie	L4M5A1	Outside CLCA areas
35005	RO Office	Elections Canada	1450 O'Connor Dr	East York	M4B2T8	Outside CLCA areas
35006	RO Office	Sodhi Furniture	129 East Dr	Brampton	L6T1B5	Outside CLCA areas
35007	RO Office	Springdale Professional Building	302-2250 Bovaird Dr E	Brampton	L6R0W3	Outside CLCA areas
35008	RO Office	Rice Business Centre	24-190 Bovaird Dr W	Brampton	L7A1A2	Outside CLCA areas
35009	RO Office	Datasym	435 Elgin St	Brantford	N3S7P5	Outside CLCA areas
35010	RO Office	Upper Canada Place	12-460 Brant St	Burlington	L7R4B6	Outside CLCA areas
35011	RO Office	Polymer	1477 Bishop St N	Cambridge	N1R7J4	Outside CLCA areas
35012	RO Office	Kanata Research Park, Tower A	222-555 Legget Dr	Kanata	K2K2X3	Outside CLCA areas
35013	RO Office	Elections Canada	770 Richmond St	Chatham	N7M5J5	Outside CLCA areas
35014	RO Office	Mearns Building	100 Mearns Ave	Bowmanville	L1C5M3	Outside CLCA areas
35015	RO Office	St. Veronica Catholic School	30 Bank St	Toronto	M6K1R3	Outside CLCA areas
35016	RO Office	Parkwoods United Church	85 Parkwoods Village Dr E	Toronto	M3A2X9	Outside CLCA areas

35017	RO Office	The Donway	912-75 The Donway W	Toronto	M3C3M9	Outside CLCA areas
35018	RO Office	Westside Village Market	502-B Riddell Rd	Orangeville	L9W5L1	Outside CLCA areas
35019	RO Office	Mondo Bldg	136 Tycos Dr	Toronto	M6B1W8	Outside CLCA areas
35020	RO Office	Elections Canada	475 Talbot St	St. Thomas	N5P1C1	Outside CLCA areas
35021	RO Office	Sunparlor Junior School	492 County Road 8	Essex	N8M2W2	Outside CLCA areas
35022	RO Office	Elections Canada	11-1500 Royal York Rd	Etobicoke	M9P3B6	Outside CLCA areas
35023	RO Office	Elections Canada	3299 Lake Shore Blvd W	Toronto	M8W1M8	Outside CLCA areas
35024	RO Office	Synnex	210A-200 Ronson Dr	Toronto	M9W5Z9	Outside CLCA areas
35025	RO Office	Former Collège d'Arts Appliqués	2-765 Cameron St S	Hawkesbury	K6A2B7	Outside CLCA areas
35026	RO Office	Elections Canada	810 10th St W	Owen Sound	N4K3S1	Outside CLCA areas
35027	RO Office	Root Plaza	666 Woolwich St	Guelph	N1H7G5	Outside CLCA areas
35028	RO Office	Simcoe Chrysler	370 Queensway W	Simcoe	N3Y2N2	Outside CLCA areas
35029	RO Office	Town & Country Mall	55 Angeline St N	Lindsay	K9V5B7	Outside CLCA areas
35030	RO Office	Town Hall Annex	555 Industrial Dr	Milton	L9T6Z5	Outside CLCA areas
35031	RO Office	Elections Canada	275 James St N	Hamilton	L8R2L4	Outside CLCA areas
35032	RO Office	Greenhill Centre	7-625 Greenhill Ave	Hamilton	L8K5W9	Outside CLCA areas
35033	RO Office	Returning Office	275 Nebo Rd	Hamilton	L8W2E2	Outside CLCA areas
35034	RO Office	Grey Township Municipal	44264 Newry Rd	Brussels	N0G1H0	Outside CLCA areas
35035	RO Office	BDC Building	302-227 Second St	Kenora	P9N1G1	Outside CLCA areas
35036	RO Office	Elections Canada	6-375 Select Dr	Kingston	K7M8R1	Outside CLCA areas
35037	RO Office	HiWay Centre	1375 Weber St E	Kitchener	N2A3Y7	Outside CLCA areas
35038	RO Office	Forest Glen Shopping Plaza	19-700 Strasburg Rd	Kitchener	N2E2M2	Outside CLCA areas
35039	RO Office	Elections Canada	230 Regina St N	Waterloo	N2J3B6	Outside CLCA areas
35040	RO Office	Elections Canada	465 Advance Ave	Napanee	K7R4A7	Outside CLCA areas
35041	RO Office	Returning Office	B-133 King St W	Brockville	K6V6Z1	Outside CLCA areas
35042	RO Office	Argyle Mall	C22,23-1925 Dundas St	London	N5V1P7	Outside CLCA areas
35043	RO Office	Northland Mall	1275 Highbury Ave	London	N5Y1A8	Outside CLCA areas
35044	RO Office	Westmount Shopping Centre (PO Box 29010)	785 Wonderland Rd S	London	N6K1M6	Outside CLCA areas
35045	RO Office	Woodbine & Steeles Corporate Centre	312-7100 Woodbine Ave	Markham	L3R5J2	Outside CLCA areas
35046	RO Office	Kenwick Mall	51 Front St E	Strathroy	N7G1Y5	Outside CLCA areas
35047	RO Office	Traders Exchange	200-160 Traders Blvd E	Mississauga	L4Z3K7	Outside CLCA areas
35048	RO Office	Elections Canada	14-1224 Dundas St E	Mississauga	L4Y4A2	Outside CLCA areas
35049	RO Office	Elections Canada	43-4120 Ridgeway Dr	Mississauga	L5L5S9	Outside CLCA areas
35050	RO Office	Clarkson Plaza Elections Canada	1575 Clarkson Rd N	Mississauga	L5J2X1	Outside CLCA areas
35051	RO Office	Elections Canada	101-6745 Century Ave	Mississauga	L5N8C9	Outside CLCA areas

35052	RO Office	Elections Canada	500-36 Antares Dr	Nepean	K2E7W5	Outside CLCA areas
35053	RO Office	Elections Canada	776 Davis Dr	Newmarket	L3Y2R4	Outside CLCA areas
35054	RO Office	Hatch Building (3rd Floor)	4342 Queen St	Niagara Falls	L2E7J7	Outside CLCA areas
35055	RO Office	Elections Canada	25-239 St. Catharine St	Smithville	L0R2A0	Outside CLCA areas
35056	RO Office	Chelmsford Plaza	3-44 Main St E	Chelmsford	P0M1L0	Outside CLCA areas
35057	RO Office	Thomson Building	101 McIntyre St W	North Bay	P1B2Y5	Outside CLCA areas
35058	RO Office	Elections Canada c/o St Peters	240 College St	Cobourg	K9A3V2	Outside CLCA areas
35059	RO Office	Oak Ridges Marketplace	1B-13085 Yonge St	Richmond Hill	L4E3S8	Outside CLCA areas
35060	RO Office	Linbrook Public School	1079 Linbrook St E	Oakville	L6J2L2	Outside CLCA areas
35061	RO Office	Midtown Mall	C01C-200 John St	Oshawa	L1J2B4	Outside CLCA areas
35062	RO Office	City Centre	400-250 City Centre Ave	Ottawa	K1R6K7	Outside CLCA areas
35063	RO Office	Elections Canada	1550 Verchère St	Orleans	K1C7C7	Outside CLCA areas
35064	RO Office	Elections Canada	10-1800 Bank St	Ottawa	K1V0W3	Outside CLCA areas
35065	RO Office	Karen Way Shopping Centre	415 St. Laurent Blvd	Ottawa	K1K2Z8	Outside CLCA areas
35066	RO Office	Elections Canada	200-30 Colonnade Rd	Ottawa	K2E7J6	Outside CLCA areas
35067	RO Office	Elections Canada	969 Juliana Dr	Woodstock	N4V1C1	Outside CLCA areas
35068	RO Office	Elections Canada	2450 Bloor St W	Toronto	M6S1R2	Outside CLCA areas
35069	RO Office	Brendale Square	2-15 Manominee St	Huntsville	P1H1H2	Outside CLCA areas
35070	RO Office	The Festival Inn	1144 Ontario St	Stratford	N5A6Z3	Outside CLCA areas
35071	RO Office	Aviemore Plaza	4-398 McDonnel St	Peterborough	K9H2X4	Outside CLCA areas
35072	RO Office	Elections Canada	7-1815 Ironstone Manor	Pickering	L1W3W9	Outside CLCA areas
35073	RO Office	Bayview Mall	30-470 Dundas St E	Belleville	K8N1G1	Outside CLCA areas
35074	RO Office	Former Windsor Hotel	147 Mackay St	Pembroke	K8A1B8	Outside CLCA areas
35075	RO Office	Elections Canada	1-97 Newkirk Rd	Richmond Hill	L4C3G4	Outside CLCA areas
35076	RO Office	Elections Canada	10A-350 Ontario St	St. Catharines	L2R5L8	Outside CLCA areas
35077	RO Office	Bathurst-Vaughan Mall	110-1440 Bathurst St	Toronto	M5R3J3	Outside CLCA areas
35078	RO Office	F.A.M.Z. Developments	5-1273 London Rd	Sarnia	N7S1P3	Outside CLCA areas
35079	RO Office	Wellington Square Mall	625 Trunk Rd	Sault Ste. Marie	P6A3T1	Outside CLCA areas
35080	RO Office	Agincourt Mall	545-3850 Sheppard Ave E	Toronto	M1T3L4	Outside CLCA areas
35081	RO Office	Elections Canada	300-55 Town Centre Crt	Toronto	M1P4X4	Outside CLCA areas
35082	RO Office	Elections Canada	1200 Markham Rd	Scarborough	M1H3C3	Outside CLCA areas
35083	RO Office	Yellow Pages Tower (10th floor)	325 Milner Ave	Toronto	M1B5N1	Outside CLCA areas
35084	RO Office	Elections Canada	2235 Kingston Rd	Toronto	M1N1T8	Outside CLCA areas
35085	RO Office	Old Collingwood Library	100 Second St	Collingwood	L9Y1E5	Outside CLCA areas
35086	RO Office	Elections Canada	92 West St S	Orillia	L3V5G6	Outside CLCA areas
35087	RO Office	Nativity Hall Office	301 McConnell Ave	Cornwall	K6H4L4	Outside CLCA areas

35088	RO Office	Elections Canada	9-450 Notre-Dame Ave	Sudbury	P3C5K8	Outside CLCA areas
35089	RO Office	Dufferin Steeles Plaza	122-1520 Steeles Ave W	Vaughan	L4K3B9	Outside CLCA areas
35090	RO Office	Elections Canada	110 Redwood Ave W	Thunder Bay	P7C1Z4	Outside CLCA areas
35091	RO Office	Villa Square	106 Cumberland St N	Thunder Bay	P7A4M2	Outside CLCA areas
35092	RO Office	Palace Building	70 Cedar St S	Timmins	P4N2G6	Outside CLCA areas
35093	RO Office	Elections Canada	701-175 Bloor St E	Toronto	M4W3R8	Outside CLCA areas
35094	RO Office	Holy Name Church	606 Danforth Ave	Toronto	M4K1R3	Outside CLCA areas
35095	RO Office	Elections Canada	783 Bathurst St	Toronto	M5S1Z5	Outside CLCA areas
35096	RO Office	Elections Canada	A2-41 Gaudaur Rd	Vaughan	L4L3R8	Outside CLCA areas
35097	RO Office	Welland Office Centre	27 Centre Street (P.O. Box 116)	Welland	L3B5P2	Outside CLCA areas
35098	RO Office	Elections Canada	21 Main St N	Acton	L7J1V9	Outside CLCA areas
35099	RO Office	Elections Canada	105-209 Dundas St E	Whitby	L1N7H8	Outside CLCA areas
35100	RO Office	Newtonbrook Plaza	5809 Yonge St	Toronto	M2M3T9	Outside CLCA areas
35101	RO Office	Lauzon Parkway Business Centre	107-2885 Lauzon Pky	Windsor	N8T3H5	Outside CLCA areas
35102	RO Office	Marquis Plaza	2520 Ouellette Ave	Windsor	N8X1L7	Outside CLCA areas
35103	RO Office	Humboldt Business Centre	16-1126 Finch Ave W	Toronto	M3J3J6	Outside CLCA areas
35104	RO Office	Newmarket Inn	18667 Yonge St	Newmarket	L3Y4V8	Outside CLCA areas
35105	RO Office	Elections Canada	99 Ingram Dr	Toronto	M6M2L7	Outside CLCA areas
35106	RO Office	Elections Canada	1860 Wilson Ave	Toronto	M9M3A7	Outside CLCA areas
46001	RO Office	The Town Centre	C-3-800 Rosser Ave	Brandon	R7A6N5	Outside CLCA areas
46002	RO Office	Charleswood Square	105A-4910 Roblin Blvd	Winnipeg	R3R0G7	Outside CLCA areas
46003	RO Office	The Pas Regional Library	53 Edwards Ave	The Pas	R9A1R2	Outside CLCA areas
46004	RO Office	Former Co-op Home Centre	227 Main St S	Russell	R0J1W0	Outside CLCA areas
46005	RO Office	St. Michael's Ukrainian Catholic Church	400 Day St	Winnipeg	R2C1B2	Outside CLCA areas
46006	RO Office	Garden City Shopping Centre	133-2305 McPhillips St	Winnipeg	R2V3E1	Outside CLCA areas
46007	RO Office	Portage la Prairie Mall	B6-2450 Saskatchewan Ave W	Portage la Prairie	R1N3N8	Outside CLCA areas
46008	RO Office	Loewen Windows	77 Path 52 W	Steinbach	R5G1B2	Outside CLCA areas
46009	RO Office	Elections Canada	1-A-49 Vermillion Rd E	Winnipeg	R2J4A1	Outside CLCA areas
46010	RO Office	Continuing Education Centre	234 Tudor Lane	Gimli	R0C1B0	Outside CLCA areas
46011	RO Office	Elections Canada	1075 Portage Ave	Winnipeg	R3G0S1	Outside CLCA areas
46012	RO Office	Elections Canada	60 Paramount Rd	Winnipeg	R2X2W3	Outside CLCA areas
46013	RO Office	Elections Canada	11 Fultz Blvd	Winnipeg	R3Y1G4	Outside CLCA areas
46014	RO Office	Assiniboine Credit Union (2nd Floor)	200-900 Harrow St E	Winnipeg	R3M3Y7	Outside CLCA areas
47001	RO Office	Elections Canada	10102 11th Ave	North Battleford	S9A2S2	Outside CLCA areas

47002	RO Office	Market Mall	67-2325 Preston Ave	Saskatoon	S7J2G2	Outside CLCA areas
47003	RO Office	Elections Canada	916 La Ronge Ave	La Ronge	S0J1L0	Outside CLCA areas
47004	RO Office	Elections Canada	40 Cheadle St W	Swift Current	S9H0A8	Outside CLCA areas
47005	RO Office	Town 'N' Country Mall	135-1235 Main St N	Moose Jaw	S6H6M4	Outside CLCA areas
47006	RO Office	The Forest Centre	1061 Central Ave	Prince Albert	S6V4V4	Outside CLCA areas
47007	RO Office	Rosemont Campus Gym (RO)	1225 Grey St	Regina	S4T5H3	Outside CLCA areas
47008	RO Office	Elections Canada	374 Albert St	Regina	S4R2N7	Outside CLCA areas
47009	RO Office	Louis The 8th Mall	1022-A Louise Ave	Saskatoon	S7H2P6	Outside CLCA areas
47010	RO Office	West Venture Mall	8A-2305 22nd St W	Saskatoon	S7M0V6	Outside CLCA areas
47011	RO Office	Elections Canada	17-2220 Northridge Dr	Saskatoon	S7L6X6	Outside CLCA areas
47012	RO Office	City Centre Mall	110 Souris Ave	Weyburn	S4H2Z8	Outside CLCA areas
47013	RO Office	Elections Canada	2636 Victoria Ave E	Regina	S4N6M5	Outside CLCA areas
47014	RO Office	Sign	345 Broadway St W	Yorkton	S3N0N8	Outside CLCA areas
48001	RO Office	River Point Shops on Riedel	10-36 Riedel St NE	Fort McMurray	T9H3E1	Outside CLCA areas
48002	RO Office	Co Op Plaza	2-3200 17th Ave SE	Calgary	T2A0P9	Outside CLCA areas
48003	RO Office	Elections Canada	3715-B Edmonton Trail NE	Calgary	T2E3P3	Outside CLCA areas
48004	RO Office	South Airways Building	Bay 5A-2316 27th Ave NE	Calgary	T2E7A7	Outside CLCA areas
48005	RO Office	Crowfoot Village Shopping Centre	730-20 Crowfoot Cres NW	Calgary	T3G2P6	Outside CLCA areas
48006	RO Office	Elections Canada (5th Floor)	500-608 7th Street SW	Calgary	T2P1Z2	Outside CLCA areas
48007	RO Office	Southland Tower (1st Floor)	100-10655 Southport Rd SW	Calgary	T2W4Y1	Outside CLCA areas
48008	RO Office	Former Jack Carter Dealership	6711 Macleod Trail SW	Calgary	T2H2T3	Outside CLCA areas
48009	RO Office	Total Skincare Centre	102-636 45th St SW	Calgary	T3C2G2	Outside CLCA areas
48010	RO Office	Duggan Mall	26-6601 48th Ave	Camrose	T4V3G8	Outside CLCA areas
48011	RO Office	Millbourne Market Mall (Suite 116)	116 38 Ave. NW & Mill Woods Rd. NW	Edmonton	T6K3L6	Outside CLCA areas
48012	RO Office	Westmount Village	11440 Groat Rd NW	Edmonton	T5M4B7	Outside CLCA areas
48013	RO Office	Londonderry Shopping Centre	266 137th Ave. & 66th Street NW	Edmonton	T5C3C8	Outside CLCA areas
48014	RO Office	Gateway Village	101-2920 Calgary Trail	Edmonton	T6J2G8	Outside CLCA areas
48015	RO Office	Grandin Park Plaza	114-22 Sir Winston Churchill Ave	St. Albert	T8N1B4	Outside CLCA areas
48016	RO Office	Elections Canada	118 Sioux Rd	Sherwood Park	T8A3X5	Outside CLCA areas
48017	RO Office	Elections Canada	470-A South Ave	Spruce Grove	T7X3A7	Outside CLCA areas
48018	RO Office	Argyll Centre	126-6325 Gateway Blvd NW	Edmonton	T6H5H6	Outside CLCA areas
48019	RO Office	Lethbridge Centre	110-200 4th Ave S	Lethbridge	T1J4C9	Outside CLCA areas

48020	RO Office	Elks Hall	58 Elizabeth St	Okotoks	T1S1A4	Outside CLCA areas
48021	RO Office	Ross Glen Business Park	5-3307 Dunmore Rd SE	Medicine Hat	T1B3R2	Outside CLCA areas
48022	RO Office	Elections Canada	9645 116th St	Grande Prairie	T8V5W3	Outside CLCA areas
48023	RO Office	Elections Canada	8-7419 50th Ave	Red Deer	T4P1M5	Outside CLCA areas
48024	RO Office	Elections Canada	5018 50th St	Vegreville	T9C1R5	Outside CLCA areas
48025	RO Office	Westlock Shopping Centre	4-10211A 100th St	Westlock	T7P2G5	Outside CLCA areas
48026	RO Office	Elections Canada	5250 45th St	Lacombe	T4L2A1	Outside CLCA areas
48027	RO Office	Urban Headlights	71 East Lake Ave NE	Airdrie	T4A2H1	Outside CLCA areas
48028	RO Office	Drinnan Building	144 Swanson Dr	Hinton	T7V1H1	Outside CLCA areas
59001	RO Office	Elections Canada	2335 McCallum Rd	Abbotsford	V2S3N7	Outside CLCA areas
59002	RO Office	Elections Canada	8524 Baxter Pl	Burnaby	V5A4T8	Outside CLCA areas
59003	RO Office	Elections Canada	7865 Edmonds St	Burnaby	V3N1B9	Outside CLCA areas
59004	RO Office	Elections Canada	110-1990 Ogilvie St S	Prince George	V2N1X1	Outside CLCA areas
59005	RO Office	Regency Center	46151 Yale Rd	Chilliwack	V2P2P2	Outside CLCA areas
59006	RO Office	Ladner Harbour Centre	200-5000 Bridge St	Delta	V4K2K4	Outside CLCA areas
59007	RO Office	Maple Ridge Business Centre	510-22470 Dewdney Trunk Rd	Maple Ridge	V2X5Z6	Outside CLCA areas
59008	RO Office	Glen Lake Elementary School	3060 Glen Lake Rd	Victoria	V9B4B4	Outside CLCA areas
59009	RO Office	Newton Crossing	7130 King George Blvd	Surrey	V3W5A3	Tsawwassen
59010	RO Office	Elections Canada	1619-A Valleyview Dr	Kamloops	V2C4B4	Outside CLCA areas
59011	RO Office	New Life Church- RO Office	2041 Harvey Ave	Kelowna	V1Y6G7	Outside CLCA areas
59012	RO Office	Access Centre (2nd Floor)	202-100 Cranbrook St	Cranbrook	V1C3P9	Outside CLCA areas
59013	RO Office	Langley Business Centre	107-6375 202nd St	Langley	V2Y1N1	Tsawwassen
59014	RO Office	West Coast Floors Building	4040 Redford St	Port Alberni	V9Y3R8	Outside CLCA areas
59015	RO Office	Dufferin Crescent Elementary	1111 Dufferin Cres	Nanaimo	V9S2B5	Outside CLCA areas
59016	RO Office	Surrey Central Business Park (2nd Floor)	2001-7495 132nd St	Surrey	V3W1J8	Tsawwassen
59017	RO Office	Professional Centre	103-237 Columbia St E	New Westminster	V3L3W4	Tsawwassen
59018	RO Office	Sun Kal Building	2928 29th St	Vernon	V1T5A6	Outside CLCA areas
59019	RO Office	Former Lynn Valley Library	1280 27th St E	North Vancouver	V7J1S1	Outside CLCA areas
59020	RO Office	Vintage View	108-3480 Carrington Rd	West Kelowna	V4T3C1	Outside CLCA areas
59021	RO Office	Oxford Market	201-2020 Oxford Connector	Port Coquitlam	V3C0A4	Outside CLCA areas
59022	RO Office	O'Brien Resource Centre	10512 13th St	Dawson Creek	V1G3W6	Outside CLCA areas
59023	RO Office	Richlea Square	117-10151 No. 3 Rd	Richmond	V7A4R6	Tsawwassen
59024	RO Office	The Gallery	1528 Stelly's Cross Rd	Saanichton	V8M1S8	Outside CLCA areas

59025	RO Office	Rupert Square Mall	500 2nd Ave W	Prince Rupert	V8J3T6	Outside CLCA areas
59026	RO Office	City Hall (5th floor)	310 Ward St	Nelson	V1L5S4	Outside CLCA areas
59027	RO Office	Elections Canada	5-1990 152nd St	Surrey	V4A4N6	Tsawwassen
59028	RO Office	Elections Canada	202-10114 King George Blvd	Surrey	V3T2W2	Tsawwassen
59029	RO Office	Elections Canada	100-1265 Howe St	Vancouver	V6Z1R3	Outside CLCA areas
59030	RO Office	Chinatown Plaza	106 Keefer St	Vancouver	V6A1X4	Outside CLCA areas
59031	RO Office	Elections Canada	310 Puntledge Rd	Courtenay	V9N3R1	Outside CLCA areas
59032	RO Office	Elections Canada	1009-1001 Kingsway	Vancouver	V5V3C7	Outside CLCA areas
59033	RO Office	Elections Canada	3151 Arbutus St	Vancouver	V6J3Z3	Outside CLCA areas
59034	RO Office	Elections Canada	101-6460 Main St	Vancouver	V5W2V4	Outside CLCA areas
59035	RO Office	Elections Canada	750A-766 Hillside Ave	Victoria	V8T1Z6	Outside CLCA areas
59036	RO Office	Elections Canada	101-2030 Marine Dr	North Vancouver	V7P1V7	Outside CLCA areas
60001	RO Office	Elections Canada	308 Wood St	Whitehorse	Y1A2E6	Ta'an Kwach'an, Kwanlin Dun
61001	RO Office	Centre Square Mall	5022 49th St	Yellowknife	X1A3R8	Tlicho
62001	RO Office	Frosty Refrigeration	953 Kangiq & Iniq St	Iqaluit	X0A0H0	Nunavut
10001	AARO Office #1	St. Joseph's Town Hall	Main Hwy	St. Joseph's	A0B3A0	Outside CLCA areas
10001	AARO Office #2	Robert's Building	702 Conception Bay Hwy	Conception Bay South	A1X3A5	Outside CLCA areas
10002	AARO Office #1	The Hayley Building	134 Confederation Dr	Bonavista	A0C1B0	Outside CLCA areas
10002	AARO Office #2	Elections Canada	38 Queensway	Grand Falls-Windsor	A2B1J2	Outside CLCA areas
10003	AARO Office #1	Clock Shopping Center	225 West St	St. Anthony	A0K4S0	Outside CLCA areas
10003	AARO Office #2	Noble's Place	142 Little Bay Rd	Springdale	A0J1T0	Outside CLCA areas
10004	AARO Office #1	College of the North Atlantic	107-1 Campbell Dr	Labrador City	A2V2Y1	Labrador Innu (AIP)
10005	AARO Office #1	The Reginald Building	347 Memorial Dr	Clarenville	A5A1R8	Outside CLCA areas
10005	AARO Office #2	Elections Canada	157-A Minnesota Dr	Stephenville	A2N3Y3	Outside CLCA areas
10005	AARO Office #3	Elections Canada	223 Grand Bay Rd W	Port aux Basques	A0M1C0	Outside CLCA areas
12001	AARO Office #1	Island Gateway Plaza	4-714 Reeves St	Port Hawkesbury	B9A2S1	Outside CLCA areas
12001	AARO Office #2	Hines Building	69-A Old Hospital Rd	Guysborough	B0H1N0	Outside CLCA areas
12002	AARO Office #1	McPhee House	22404 Hwy. 7 Hwy	Sheet Harbour	B0J3B0	Outside CLCA areas
12006	AARO Office #1	Shubenacadie Provincial Building	201-5 Mill Village Rd	Shubenacadie	B0N2H0	Outside CLCA areas
12007	AARO Office #1	Centennial Plaza	4 Robert Angus Dr	Amherst	B4H4R7	Outside CLCA areas
12008	AARO Office #1	The Lions Hall	65 Hornes Rd	Eastern Passage	B3G1A4	Outside CLCA areas
12009	AARO Office #1	Huskilson's Garage	173 Mowatt St	Shelburne	B0T1W0	Outside CLCA areas
12009	AARO Office #2	Hubbards Shopping Centre	8-100 Hwy 3	Hubbards	B0J1T0	Outside CLCA areas

12011	AARO Office #1	Parsons Investments	1530 Bridge St	Kingston	B0P1R0	Outside CLCA areas
13001	AARO Office #1	Elections Canada	1460 St. Peter Ave	Bathurst	E2A4V1	Outside CLCA areas
13002	AARO Office #1	Elections Canada	71 Acadie St	Richibouctou	E4W3V2	Outside CLCA areas
13003	AARO Office #1	Old Manpower Building	214 Main St	Minto	E4B3R3	Outside CLCA areas
13004	AARO Office #1	Findlay Place	1-B-645 Pinewood Rd	Riverview	E1B5R6	Outside CLCA areas
13005	AARO Office #1	Restigouche Shopping Center	93 Roseberry St	Campbellton	E3N2G6	Outside CLCA areas
13008	AARO Office #1	Hanwell Mall	10-1757 Rte 640	Hanwell	E3C2B9	Outside CLCA areas
13010	AARO Office #1	Capitol Square	203-114 Queen St	Woodstock	E7M2M9	Outside CLCA areas
13010	AARO Office #2	Burtts Corner Lions Club	42 Rte 617	Burtts Corner	E6L2X3	Outside CLCA areas
24001	AARO Office #1	Club de l'Âge d'Or	11, 4e av W	La Sarre	J9Z2X9	Outside CLCA areas
24001	AARO Office #2	Promutuel L'Abitibienne (à l'arrière)	466, 3e rue E	Amos	J9T0A2	James Bay and Northern Quebec, Northeastern Quebec
24001	AARO Office #3	Pharmacie Uniprix	39 des Oblats St N	Ville-Marie	J9V1H9	Outside CLCA areas
24008	AARO Office #1	Elections Canada	551 Notre-Dame St	Berthierville	J0K1A0	Outside CLCA areas
24014	AARO Office #1	Centrale du Meuble de Clermont	60 Notre-Dame Blvd E	Clermont	G4A1C4	Outside CLCA areas
24016	AARO Office #1	Elections Canada	591 Albert St	La Baie	G7B3L5	Outside CLCA areas
24019	AARO Office #1	Édifice Claudette Duguay	165 Commerciale St W	Chandler	G0C1K0	Outside CLCA areas
24019	AARO Office #2	Édifice Steve Parisé	101 Gérard-D.-Lévesque Blvd	Paspébiac	G0C2K0	Outside CLCA areas
24019	AARO Office #3	Édifice DG Construction	565 Perron Blvd	Maria	G0C1Y0	Outside CLCA areas
24026	AARO Office #1	Centre Alma (Carrefour)	350-705 du Pont Av N	Alma	G8B6T5	Outside CLCA areas
24030	AARO Office #1	Elections Canada	511 de la Madone St	Mont-Laurier	J9L1S4	Outside CLCA areas
24030	AARO Office #2	Centre de Quilles St-Jovite	31, ch de Brébeuf	Mont-Tremblant	J8E3B1	Outside CLCA areas
24030	AARO Office #2	Centre de Quilles St-Jovite	31, ch de Brébeuf	Mont-Tremblant	J8E3B1	Outside CLCA areas
24039	AARO Office #1	Municipal Building	1000 De Mingan St	Baie-Comeau	G5C3C3	Outside CLCA areas
24046	AARO Office #1	Elections Canada	711, 10e av	Senneterre	J0Y2M0	James Bay and Northern Quebec, Northeastern Quebec
24046	AARO Office #2	Elections Canada	548, 3e rue E	Chibougamau	G8P1N9	James Bay and Northern Quebec, Northeastern Quebec
24050	AARO Office #1	Les Galeries de Maniwaki	241-100 Principale St S	Maniwaki	J9E3L4	Outside CLCA areas
24050	AARO Office #2	Old Roy's Pro	1452, route 148	Campbell's Bay	J0X1K0	Outside CLCA areas
24056	AARO Office #1	Michaud Léandre	171-A Commerciale St	Cabano	G0L1E0	Outside CLCA areas
24058	AARO Office #1	Noram	226, ch des Poirier	Montmagny	G5V3X8	Outside CLCA areas
24068	AARO Office #1	Carrefour La Tuque (2nd floor)	290 Saint-Joseph St	La Tuque	G9X3Z8	Outside CLCA areas

35002	AARO Office #1	Subway Shop Building	179-A Mission Rd	Wawa	P0S1K0	Outside CLCA areas
35002	AARO Office #2	Centre régional de Loisirs culturels	7 Aurora Ave	Kapuskasing	P5N1J6	Outside CLCA areas
35002	AARO Office #3	Manitoulin Chrysler	43 Manitowaning Rd	Little Current	P0P1K0	Outside CLCA areas
35013	AARO Office #1	Brookside Plaza	194 Talbot St E	Leamington	N8H1M2	Outside CLCA areas
35018	AARO Office #1	Bolton Professional Building	203-30 Martha St	Bolton	L7E5V1	Outside CLCA areas
35025	AARO Office #1	Place Laurier	103-2911 Laurier St	Rockland	K4K1L6	Outside CLCA areas
35026	AARO Office #1	Elections Canada	137 Garafraxa St N	Durham	N0G1R0	Outside CLCA areas
35026	AARO Office #2	Elections Canada	2-306 Berford St S	Warton	N0H2T0	Outside CLCA areas
35034	AARO Office #1	Ripley Huron Community Centre	17 Queen St	Ripley	N0G2R0	Outside CLCA areas
35035	AARO Office #1	Elections Canada	28 King St	Dryden	P8N1B3	Outside CLCA areas
35040	AARO Office #1	The Factory	40 Sunset Blvd	Perth	K7H2Y4	Outside CLCA areas
35046	AARO Office #1	Hometown Bingo	350 Arnold St	Wallaceburg	N8A3P5	Outside CLCA areas
35056	AARO Office #1	Allaire and Son	201 Nipissing St	Sturgeon Falls	P2B1K4	Outside CLCA areas
35057	AARO Office #1	Pinewoods Centre	65-247 Whitewood Ave	New Liskeard	P0J1P0	Outside CLCA areas
35069	AARO Office #1	Parry Sound Mall	109-70 Joseph St	Parry Sound	P2A2G5	Outside CLCA areas
35070	AARO Office #1	Elections Canada	250 Main St W	Listowel	N4W1A1	Outside CLCA areas
35073	AARO Office #1	Elections Canada	6-5 Fairway Blvd	Bancroft	K0L1C0	Outside CLCA areas
35085	AARO Office #1	Elections Canada AARO Office	39 Victoria St W	Alliston	L9R1T1	Outside CLCA areas
35086	AARO Office #1	Gateway Plaza	3-815 King St	Midland	L4R0B7	Outside CLCA areas
35090	AARO Office #1	Elections- Canada	2-130 Second St E	Fort Frances	P9A1M5	Outside CLCA areas
35090	AARO Office #2	Elections- Canada	5-109 Main St W	Atikokan	P0T1C0	Outside CLCA areas
35091	AARO Office #1	Von Gunten Jewellers	204 Main St	Geraldton	P0T1M0	Outside CLCA areas
35091	AARO Office #2	Peninsula Square	101-52 Peninsula Rd	Marathon	P0T2E0	Outside CLCA areas
35091	AARO Office #3	Nipigon Tourist Information	425 Hwy 11-17	Nipigon	P0T2J0	Outside CLCA areas
35092	AARO Office #1	William Wright Building	145 Government Rd W	Kirkland Lake	P2N2E8	Outside CLCA areas
46003	AARO Office #1	Burntwood Village Mall	20 Juniper Dr	Thompson	R2N2A9	Outside CLCA areas
46003	AARO Office #2	Elections Canada	2 Hiawatha Ave	Flin Flon	R8A0X3	Outside CLCA areas
46004	AARO Office #1	Minnedosa Community Conference Centre	63 Main St N	Minnedosa	R0J1E0	Outside CLCA areas
46004	AARO Office #2	Former Eastside Furniture	455 1st Ave SE	Dauphin	R7N3B3	Outside CLCA areas
46004	AARO Office #3	Midtown Building	2B-1000 Main St	Swan River	R0L1Z0	Outside CLCA areas
46007	AARO Office #1	Southland Mall	777 Norquay Dr	Winkler	R6W2S2	Outside CLCA areas
46010	AARO Office #1	Elections Canada	1-B Main St	Ashern	R0C0E0	Outside CLCA areas
46010	AARO Office #2	Fred Kalinowsky Building	1-608 Park Ave	Beauséjour	R0E0C0	Outside CLCA areas
46010	AARO Office #3	Selkirk Town Plaza	600-366 Main St	Selkirk	R1A2J7	Outside CLCA areas
47003	AARO Office #1	Meadow Lake Housing Building	119-B 2nd St E	Meadow Lake	S9X1T5	Outside CLCA areas

47003	AARO Office #2	Creighton Bingo Palace	115 King St SE	Creighton	S0P0A0	Outside CLCA areas
47004	AARO Office #1	Centre Street Mall	310 Centre St	Assiniboia	S0H0B0	Outside CLCA areas
47005	AARO Office #1	Southland Mall	2965 Gordon Rd	Regina	S4S6H7	Outside CLCA areas
47012	AARO Office #1	Elections Canada	720 Lalonde St	Whitewood	S0G5C0	Outside CLCA areas
47012	AARO Office #2	Estevan Shoppers Mall	400 King St	Estevan	S4A2B4	Outside CLCA areas
48001	AARO Office #1	Senior Citizens Society	4810 48th St	Athabasca	T9S1V8	Outside CLCA areas
48001	AARO Office #2	Elections Canada	105 6th Ave SE	Slave Lake	T0G2A3	Outside CLCA areas
48010	AARO Office #1	Chestermere Community Centre	201 West Chestermere Dr	Chestermere	T1X1B2	Outside CLCA areas
48020	AARO Office #1	Ranchland Mall	24-1300 Hewetson Ave	Pincher Creek	T0K1W0	Outside CLCA areas
48022	AARO Office #1	Elections Canada	10032 100th St	Peace River	T8S1S9	Outside CLCA areas
48022	AARO Office #2	Fuhlman Building	205-9812 100th Ave	High Level	T0H1Z0	Outside CLCA areas
48024	AARO Office #1	Elections Canada	4910 49th Ave	Vermilion	T9X1C6	Outside CLCA areas
48025	AARO Office #1	Tri City Mall	25-6503 51st St	Cold Lake	T9M1C8	Outside CLCA areas
48025	AARO Office #2	St. Paul Shopping Centre	14-4210 50th Ave	St. Paul	T0A3A3	Outside CLCA areas
48027	AARO Office #1	Banff Park Lodge - Cedar Room	147-222 Lynx St	Banff	T1L1K5	Outside CLCA areas
48028	AARO Office #1	Pembina Educational Consortium	5056 50th Ave	Drayton Valley	T7A1R8	Outside CLCA areas
48028	AARO Office #2	Whitecourt Chiropractic	5020 51st Ave	Whitecourt	T7S1P2	Outside CLCA areas
59004	AARO Office #1	The C.D.C. Building	main-488 McLean St	Quesnel	V2J2P2	Outside CLCA areas
59004	AARO Office #2	Elections Canada	190 Oliver St	Williams Lake	V2G1L8	Outside CLCA areas
59005	AARO Office #1	The Village Mall	2-210 Railway Ave	Ashcroft	V0K1A0	Outside CLCA areas
59010	AARO Office #1	Provincial Court Building	C-160 Cedar Ave	100 Mile House	V0K2E0	Outside CLCA areas
59014	AARO Office #1	Royal Heights Shopping Centre	108-5070 Uplands Dr	Nanaimo	V9T6N1	Outside CLCA areas
59014	AARO Office #2	Wembley Mall	826 West Island Hwy	Parksville	V9P2B7	Outside CLCA areas
59018	AARO Office #1	Shuswap Clothing & Shoe Company	B-330 Alexander St	Salmon Arm	V1E4N8	Outside CLCA areas
59020	AARO Office #1	Cherry Lane Shopping Centre	2111 Main St	Penticton	V2A6W6	Outside CLCA areas
59022	AARO Office #1	Austin Road Elementary School	4543 Austin Rd W	Prince George	V2K2H9	Outside CLCA areas
59022	AARO Office #2	School District Board Office	5104 Airport Dr	Fort Nelson	V0C1R0	Outside CLCA areas
59022	AARO Office #3	Elections Canada	2-9607 112th St	Fort St. John	V1J7C7	Outside CLCA areas
59025	AARO Office #1	Elections Canada	334 City Centre	Kitimat	V8C1T6	Outside CLCA areas
59025	AARO Office #2	Skeena Mall	230-4741 Lakelse Ave	Terrace	V8G4R9	Outside CLCA areas
59025	AARO Office #3	Elections Canada	1330 Main St	Smithers	V0J2N0	Outside CLCA areas
59026	AARO Office #1	Former Health Unit Building	8701 Main St	Osoyoos	V0H1V0	Outside CLCA areas
59026	AARO Office #2	Waneta Plaza	124-8100 Rock Island Hwy	Trail	V1R4N7	Outside CLCA areas
59031	AARO Office #1	North Island Mall	8-9300 Trustee Rd	Port Hardy	V0N2P0	Outside CLCA areas
59031	AARO Office #2	Merecroft Village	C-465 Merecroft Dr	Campbell River	V9W6K6	Outside CLCA areas
59036	AARO Office #1	Elections Canada Powell River	6820 Alberni St	Powell River	V8A2B4	Outside CLCA areas

59036	AARO Office #2	Elections Canada Sechelt	5588-C Inlet Ave	Sechelt	V0N3A0	Outside CLCA areas
59036	AARO Office #3	Elections Canada Squamish	1-40437 Tantalus Rd	Garibaldi Highlands	V0N1T0	Outside CLCA areas
60001	AARO Office #1	Yukon College Watson Lake Campus	210 Robert Campbell Hwy	Watson Lake	Y0A1C0	Outside CLCA areas
60001	AARO Office #2	Yukon Order of Pioneers Hall	1107 2nd Ave	Dawson City	Y0B1G0	Trondeck Hwech'in
62001	AARO Office #1	Siniktarvik Hotel		Rankin Inlet	X0C0G0	Nunavut
62001	AARO Office #2	Cambridge Bay Wellness Centre		Cambridge Bay	X0B0C0	Nunavut



Procurement and Contracting Services
30 Victoria Street
Gatineau, (QC) K1A 0M6

REQUEST FOR PROPOSAL AMENDMENT

The Request for Proposal is hereby amended; unless otherwise indicated, all other terms and conditions of the Request for Proposal remain the same.

RFP Amendment No. 4	RFP Amendment Date: June 26, 2014
Office of the Chief Electoral Officer File No. ECRS-RFP-13-0702	
Title: Event Field Office Services (EFOS)	
Request for Proposal Closing Date: July 23, 2014 2:00pm (ET)	
ENQUIRIES – address enquiries to the Contracting Authority: Office of the Chief Electoral Officer of Canada Procurement and Contracting Services 30 Victoria Street Gatineau (QC) K1A 0M6 proposition-proposal@elections.ca	
Attention: Ron Shaheen	Tel No. 819-939-1489

Part 1. Interpretation

- 1.1** Elections Canada hereby amends in accordance with this amendment the Request for Proposal for Event Field Office Services (EFOS) bearing number ECRS-RFP-13-0702 and dated June 2, 2014 (the “RFP”). This amendment hereby forms part of the RFP.
- 1.2** Unless defined herein or unless the context otherwise requires, all of the words and phrases defined in the RFP and used in this amendment shall have the same meanings assigned to them in the RFP.

Part 2. Questions and Answers

The following questions have been asked in response to the RFP and Elections Canada hereby answers as follows:

2.1 Question No. 18

Question: What is the minimum throughput requirement for the firewall? a) When stateful packet inspection is enabled b) when UTM services are enabled.

Answer: The minimum firewall throughput requirements for:

- a) stateful packet inspection is 1800 Mbps for 1518 byte UDP traffic;
- b) antivirus throughput is 180 Mbps; and
- c) intrusion protection service is 300 Mbps.

2.2 Question No. 19

Question: What are the approximate number of concurrent sessions/connections passing through the firewall?

Are there going to be remote sites for WAN optimization?

Answer: There will be up to 30 concurrent users securely browsing the Internet and accessing Elections Canada’s resources at the KEDC. The Business Servers will also generate traffic to network and computing services in the KEDC data centres. Yes there will be remote sites for WAN optimization.

2.3 Question No. 20

Question: What will be the approximate number of concurrent sessions and throughput requirements for the remote firewall?

Answer: 60,000 concurrent TCP sessions and 12,000 new TCP sessions per second.

2.4 Question No. 21

Question: Is there a requirement for specifically (3) USB 3.0 ports on the desktop? What devices will be connecting to each port? Would two USB 3.0 ports plus additional USB 2.0 ports be acceptable?

Answer: Yes, two USB 3.0 interface ports and one USB 2.0 interface ports would be acceptable. As such, the RFP has been amended in accordance with section 3.1 of this amendment.

2.5 Question No. 22

Question: For the desktop, a 20 inch screen is requested, would 19.5” be acceptable?

Answer: No.

2.6 Question No. 23

Question: With the newest generations of processors, the speed in terms of Ghz are lower than previous generations, however their performance is much faster. Would Elections Canada accept a Intel i3-4030U with dual cores, 4 threads, and a clock speed of 1.9Ghz? http://ark.intel.com/products/81018/Intel-Core-i3-4030U-Processor-3M-Cache-1_90-GHz

Answer: No.

2.7 Question No. 24

Question: Is an encryption system required on all of the devices?

Answer: Bidder to clarify the meaning of “encryption system”, since no such requirement was stated in Annex A – Statement of Work.

2.8 Question No. 25

Question: In order to provide a better value to the crown, would the crown consider amending Section 2.1.1 (h) to two USB 3.0 Interface ports and two USB 2.0 Interface ports?"

Answer: Yes, two USB 3.0 interface ports and two USB 2.0 interface ports would be acceptable. As such, the RFP has been amended in accordance with section 3.2 of this amendment.

2.9 Question No. 26

Question: Re: Contractor Support Desk.

Section 6.1.4 refers to the Table 6.1.4 Technical Support Availability.

Within this table, there is a requirement to provide to Elections Canada on-call support "all hours during business days" during a non-event period. And furthermore, it includes support request acknowledgement within 5 minutes.

Please clarify, that during non-events with COTS hardware stored on the shelf in the contractor facility with no image loaded on it, what end user support is required during a non-event? Also please clarify that all hours during business days is meant to imply 5x 24 support?

Answer: Some COTS Equipment may be deployed and operational weeks or months ahead of Events and on-call support will be required during Business Days. The term Business Days is defined in Subsection 1.01.01 of the Articles of Agreement. The RFP has been amended in accordance with Section 3.3 of this amendment to identify specific hours where on-call support must be provided during non-event period.

2.10 Question No. 27

Question: Section 2.2.1 states "on an ongoing basis for the duration of the term...the contractor must provide and manage...."

Whereas the function of the Web-based Administration Interface in section 2.1.1 (a) and (b) refer to "view, monitor and access" business servers and UTM appliances.

Please clarify, that during non-events with COTS hardware stored on the shelf in the contractor facility with no image loaded on it, what support and functionality is required during a non-event, if any? Furthermore, what does Elections envision as to the operational aspects of this Web-based interface on an ongoing basis for the duration of the term?

Answer: The Web-based Administration Interface must be available as stated to enable the ROTC to preconfigure and test COTS Equipment during non-Event periods. Also, some COTS Equipment may be deployed and operational weeks or months ahead of Events, and therefore the Web-based Administration Interface must be available.

2.11 Question No. 28

Question: Diagram 4.1.1 - Event Delivery Model. The model refers to delivery and installation as "up to 3 days". Also, 4.4.5 (c) states install and test the Field Office Assembly in accordance with the specifications set out in the Blueprint and ensure that it is fully operational within three calendar days of the date of the Address Confirmation Notice of such Field Office.

If an address notification is received at 3pm on calendar day 10, the contractor in fact really only has 2 days to complete the work as calendar day 1 is day 10 and work must be completed by calendar day 12.

Will 3 calendar days mean calendar day 1 is the day the address notification is received (day 10 as per the example above) or the next day, day 11 (as per the example above) and the contractor has until calendar day 13 to complete the work?

Alternatively will the 3 calendar day delivery and setup of hardware to the EC locations really mean 72 hours?

Answer: Three calendar days means 72 hours.

2.12 Question No. 29

Question: Section 3.5.2 states "Blueprints include predefined selections and quantities of COTS Equipment "and further in the RFP document, in Appendix C to Annex A, Elections has provided blueprint configuration per field office type to allow bidders to determine the costs of each such blueprint configuration. This is understood.

However, in section 3.5.6 it states "Elections Canada may, at its sole discretion, change blueprint configurations and designs with the issuance of each packaging notice"

Is it Elections intent that when a change in blueprint configurations and or new blueprints are created that the task request process set out in section 8.1 New Services (d) would be followed?

Answer: No. Elections Canada intends to provide the Contractor advanced notice of any official Blueprints and Field Office configurations; to enable the Contractor to make required assembly process changes. The sample Field Office types and configurations set out in Appendix C do not constitute a design commitment by Elections Canada. The task request process set out in subsection 8.1d) of the SOW would be used in cases where Elections Canada requires the expertise of the Contractor to design a new blueprint.

2.13 Question No. 30

Question: In referencing the Target Field Office and Headquarters Layouts, Table 1 RO, Table 3 Polling, and Table 4 AVM, each have three blueprints.

To ensure a level playing field for all bidders and pricing purposes, will Elections indicate which blueprint, or weighted distribution of blueprint quantities (eg. 20/20/60), in each of Table 1, Table 3 and Table 4, vendors should use when building the prices as requested in the pricing table?

Answer: Appendix C to Annex A – Statement of Work was provided to enable the Contractor to understand the intended layout and technical requirements for the known types of Field Offices, at the time of posting the RFP on buyandsell.gc.ca. Elections Canada has not yet assigned blueprints to Field Office locations, therefore it cannot provide weighting guidelines. Considering that only a few COTS Equipment components vary between Field Office sizes, the Contractor should devise its pricing strategy accordingly.

2.14 Question No. 31

Question: Article 10 states “Elections Canada may audit the Contractor’s compliance with these supplemental general conditions at any time”.

Would Elections consider the following amendment “Elections Canada may audit the Contractor’s compliance with these supplemental general conditions at any time given 48 hours notice”?

Answer: Yes, Elections Canada agrees to amend Article 10 of Annex G – Supplemental Conditions – Personal Information as requested. Please see Section 3.4 of this amendment.

2.15 Question No. 32

Question: In order for the bidder to quickly review and scan the RFP and avoid printed copies, would the crown consider providing a MS Word version of the ECRS RFP?

Answer: Yes, a MS Word version of the ECRS FRP will be provided with this amendment. The original solicitation PDF file documents provided on June 2, 2014 take precedence over any copies that may also be made available.

2.16 Question No. 33

Question: Reference Annex K Section 11 e
Security Requirement checklist

Referencing question 11 e) of the SRCL that is attached in Annex K, it states a response of? YES? To the following question;
Will there be an electronic link between the suppliers I.T. Systems and the government

Department or agency? In the previous SRCL (ERCA-RFP-2007-04-02), the stated response to 11 e) was NO? As there was no electronic link in the solution or scope of work; Can Elections clarify the need

for an electronic link between suppliers I.T. systems and the government agency in this Scope of work?

Accordingly, will Elections remove or amend 11 e) to include the stated response of NO?

Answer: The SRCL question 11 e) correctly states “Yes”, since the Contractor will have to establish electronic links to Elections Canada’s Event Delivery Dashboard and Support Request System in order to meet its obligations in the SOW. Additionally, Elections Canada will be accessing the Web-based Administration Interface supplied by the Contractor on an as required basis during the Term.

Part 3. Amendments

3.1 Amendment to Appendix A – Hardware and Software Requirements to Annex A – Statement of Work

The RFP is hereby amended by deleting paragraph 6.1.1(j) of Appendix A - Hardware and Software Requirements to Annex A - Statement of Work in its entirety and replacing it with the following:

6.1.1(j) two USB 3.0 interface ports and one USB 2.0 interface port;

3.2 Amendment to Appendix A – Hardware and Software Requirements to Annex A – Statement of Work

The RFP is hereby amended by deleting paragraph 2.1.1(h) of Appendix A - Hardware and Software Requirements to Annex A - Statement of Work in its entirety and replacing it with the following:

2.1.1(h) two USB 3.0 interface ports and two USB 2.0 interface ports;

3.3 Amendment to Annex A - Statement of Work

The RFP is hereby amended by deleting Table 6.1.4 of Annex A - Statement of Work in its entirety and replacing it with the following:

Table 6.1.4: Technical Support Availability

Period	Direct Agent Support	On-Call Support	Support Request Acknowledgement
Non-Event	Not Required	07:00 a.m. to 06:00 p.m. during Business Days	Within 5 minutes of request

Events	06:00 a.m. to 01:00 a.m. ET everyday	01:00 a.m. to 06:00 a.m. ET everyday	Within 5 minutes of request
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3.4 Amendment to Annex G – Supplemental Conditions Personal Information

The RFP is hereby amended by deleting Article 10 of Annex G – Supplemental Conditions Personal Information in its entirety and replacing it with the following:

Elections Canada may audit the Contractor’s compliance with these supplemental general conditions at any time given 48 hours’ notice. If requested by the Contracting Authority, the Contractor must provide Elections Canada (or Elections Canada’s authorized representative) with access to its premises and to the Personal Information and Records at all reasonable times. If Elections Canada identifies any deficiencies during an audit, the Contractor must immediately correct the deficiencies at its own expense.



Procurement and Contracting Services
30 Victoria Street
Gatineau, (QC) K1A 0M6

REQUEST FOR PROPOSAL AMENDMENT

The Request for Proposal is hereby amended; unless otherwise indicated, all other terms and conditions of the Request for Proposal remain the same.

RFP Amendment No. 5	RFP Amendment Date: June 27, 2014
Office of the Chief Electoral Officer File No. ECRS-RFP-13-0702	
Title: Event Field Office Services (EFOS)	
Request for Proposal Closing Date: July 23, 2014 2:00pm (ET)	
ENQUIRIES – address enquiries to the Contracting Authority: Office of the Chief Electoral Officer of Canada Procurement and Contracting Services 30 Victoria Street Gatineau (QC) K1A 0M6 proposition-proposal@elections.ca	
Attention: Ron Shaheen	Tel No. 819-939-1489

Part 1. Interpretation

- 1.1** Elections Canada hereby amends in accordance with this amendment the Request for Proposal for Event Field Office Services (EFOS) bearing number ECRS-RFP-13-0702 and dated June 2, 2014 (the “RFP”). This amendment hereby forms part of the RFP.
- 1.2** Unless defined herein or unless the context otherwise requires, all of the words and phrases defined in the RFP and used in this amendment shall have the same meanings assigned to them in the RFP.

Part 2. Questions and Answers

The following questions have been asked in response to the RFP and Elections Canada hereby answers as follows:

2.1 Question No. 1

Question: M5 states “ The bidder must have experience, within the past three years from the bid closing date, deploying COTS-based systems”...

In Section M6 it states “The bidder must have experience, within the past three years from the bid closing date, contracted to ..”.

For consistency purposes, would EC consider including “contracted to” to the sentence in section M5.

As an example; The bidder must have experience, within the past three years from the bid closing date, contracted to deploy COTS-based systems”..

For further consideration, would EC elect to expand the time frame to include the ramp up and deployment of COTS-based systems for the last General Election held May 2nd, 2011.

Answer: Mandatory criteria M5 and M6 do not need to be consistent, since they have differing scopes.

Elections Canada appreciates the complexities and logistical challenges associated with rapid deployment of COTS-based systems to a minimum of 50 locations in Canada, within five Business Days’ notice. Therefore, to increase opportunities for bidders to provide relevant client project references and uphold the competitive spirit of this procurement process, Elections Canada hereby increases the project reference timeframe from three years to six years from the bid closing date. Elections Canada further believes the

timeframe extension encompasses national and provincial events that may satisfy the requirements of M5. As such, mandatory technical evaluation criterion M5 is amended in accordance with Section 3.1 of this amendment.

2.2 Question No. 9

Question: The standard Limitation of Liability clause, SACC ID number N0000C, developed primarily by PWGSC is contained in contracts for IM/IT procurements. That provision is available at the following web link: <https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/N/N0000C/4>. It reflects a commercially reasonable allocation of risk between Canada and the Contractor and is in keeping with the Treasury Board policy regarding Contractor's liability in Crown procurements.

It is our understanding that the standard limitation of liability clause is available for use by Government of Canada departments and agencies, such as Elections Canada. Will Elections Canada please add the standard limitation of liability clause, SACC ID number N0000C, in the Articles of Agreement in Part 6 – Resulting Contract of the RFP?

Also, based on the IT industry standards, we request that the aggregate maximum liability for direct damages under the standard Government of Canada limitation of liability be capped at an amount equal to 12 months of recurring charges.

Answer: As provided in Section 3.2 of this amendment, Article 14 of the General Conditions will be deleted. It will be replaced with a new clause to be incorporated into the Articles of Agreement which forms part of Part 6 of the RFP in accordance with Section 3.3 of this amendment. As a result of such amendment, Article 14 of the Articles of Agreement will be deleted and replaced with a new Article 14 requiring the Contractor to obtain specific insurance. The new Article 14 is set out in Section 3.5 of this amendment. Section 5.3 of the RFP will also be deleted and replaced with a new Section 5.3 in accordance with Section 3.4 of this amendment.

Part 3. Amendments

3.1 Amendment to Part 7 – Technical Evaluation Criteria

Part 7 – Technical Evaluation Criteria is hereby amended by deleting the first paragraph of mandatory criterion M5 in its entirety and replacing it with the following:

The bidder must have experience, within the past six years from the bid closing date, deploying COTS-based systems operating in multiple locations in Canada. For the purposes of this mandatory criterion, deploying means delivering, unpacking, installing and testing the COTS-based systems to ensure that they are fully operational.

3.2 Amendment to the General Conditions

The General Conditions are hereby amended by deleting Article 14 in its entirety.

3.3 Amendment to the Articles of Agreement

The RFP is hereby amended by adding after Article 22 of the Articles of Agreement the following new Article 23:

Article 23 - Limitation of Liability

Section 23.01 Limitation of Liability

23.01.01 Any reference in this Article to damages caused by the Contractor also includes damages caused by its employees, as well as its subcontractors, agents, and representatives, and any of their employees. This Article applies regardless of whether the claim is based in contract, tort, or another cause of action. The Contractor is not liable to Elections Canada with respect to the performance of or failure to perform the Contract, except as described in this Article and in any section of the Contract pre-establishing any liquidated damages. The Contractor is only liable for indirect, special or consequential damages to the extent described in this Article, even if it has been made aware of the potential for those damages.

23.01.02 With respect to first party liability:

- (a) the Contractor is fully liable for all damages to Elections Canada, including indirect, special or consequential damages, caused by the Contractor's performance or failure to perform the Contract that relate to:
 - i. any infringement of intellectual property rights to the extent the Contractor breaches Article 17 of the General Conditions entitled "Intellectual Property Infringement and Royalties";
 - ii. physical injury, including death;
- (b) the Contractor is liable for all direct damages caused by the Contractor's performance or failure to perform the Contract affecting real or tangible personal property owned, possessed, or occupied by Elections Canada;
- (c) each of the Parties is liable for all direct damages resulting from its breach of confidentiality under the Contract;
- (d) each of the Parties is liable for all indirect, special or consequential damages in

respect of its unauthorized disclosure of the other Party's trade secrets relating to information technology;

- (e) the Contractor is liable for all direct damages relating to any encumbrance or claim relating to any portion of the Work for which Elections Canada has made any payment. This does not apply to encumbrances or claims relating to intellectual property rights, which are addressed under Subparagraph 23.01.02(a); and
- (f) the Contractor is also liable for any other direct damages to Elections Canada caused by the Contractor's performance or failure to perform the Contract that relate to:
 - i. any breach of the warranty obligations under the Contract, up to the total amount paid by Elections Canada (including any applicable taxes) for the goods and services affected by the breach of warranty; and
 - ii. any other direct damages, including all identifiable direct costs to Elections Canada associated with re-procuring the Work from another party if the Contract is terminated by Elections Canada either in whole or in part for default, up to an aggregate maximum for this Subparagraph 23.01.02(f)(ii) of 0.50 times the total estimated cost (meaning the dollar amount shown on the first page of the Contract in the block titled "Total Estimated Cost (incl. GST/HST)");
- (g) if Elections Canada's records or data are harmed as a result of the Contractor's negligence or willful act, the Contractor's only liability is, at the Contractor's own expense, to restore Elections Canada's records and data using the most recent back-up kept by Elections Canada. Elections Canada is responsible for maintaining an adequate back-up of its records and data.

23.01.03 With respect to third party claims:

- (a) regardless of whether a third party makes its claim against Elections Canada or the Contractor, each Party agrees that it is liable for any damages that it causes to any third party in connection with the Contract as set out in a settlement agreement or as finally determined by a court of competent jurisdiction, where the court determines that the Parties are jointly and severally liable or that one Party is solely and directly liable to the third party. The amount of the liability will be the amount set out in the settlement agreement or determined by the court to have been the Party's portion of the damages to the third party. No settlement agreement is binding on a Party unless its authorized representative has approved the agreement in writing;
- (b) if Elections Canada is required, as a result of joint and several liability, to pay a third party in respect of damages caused by the Contractor, subject to Paragraph 23.01.03(c), the Contractor must reimburse Elections Canada by the amount finally

determined by a court of competent jurisdiction to be the Contractor's portion of the damages to the third party; and

(c) with respect to special, indirect, and consequential damages of third parties covered by this Subsection 23.01.03 and despite Paragraphs 23.01.03(a) and (b), the Contractor is only liable for reimbursing Elections Canada for the Contractor's portion of those damages that Elections Canada is required by a court to pay to a third party, as a result of joint and several liability, that relate to:

- i. the infringement of a third party's intellectual property rights;
- ii. the physical injury of a third party, including death;
- iii. damages affecting a third party's real or tangible personal property;
- iv. liens or encumbrances on any portion of the Work; or
- v. breach of confidentiality.

(d) the Parties are only liable to one another for damages to third parties to the extent described in this Subsection 23.01.03.

3.4 Amendment to Section 5.3 of the RFP

Part 5 of the RFP is hereby amended by deleting Section 5.3 in its entirety and replacing it with the following new Section 5.3.

5.3 Insurance Requirements

5.3.1 The bidder must provide a letter from an insurance broker or an insurance company licensed to operate in Canada stating that the bidder, if awarded a contract as a result of this RFP, can be insured in accordance with the insurance requirements specified in Annex N to Part 6 - Resulting Contract.

5.3.2 If the information is not provided in the proposal, the Contracting Authority will so inform the bidder and provide the bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

3.5 Amendment to Article 14 of the Articles of Agreement

The Articles of Agreement are hereby amended by deleting Article 14 in its entirety and replacing it with the following new Article 14 and Annex N:

Article 14 Insurance

Section 14.01 Commercial General Liability Insurance

- 14.01.01 The Contractor must comply with the insurance requirements specified in Annex N - Commercial General Liability Insurance Requirements. The Contractor must maintain the required insurance coverage for the Term of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.
- 14.01.02 The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.
- 14.01.03 The Contractor must forward to the Contracting Authority within 10 calendar days after the Effective Date of the Contract, a certificate of insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. For Canadian-based Contractors, coverage must be placed with an insurer licensed to carry out business in Canada. For Foreign-based Contractors, coverage must be placed with an insurer with an A.M. Best Rating no less than "A-". The Contractor must, within 30 calendar days of a written request from the Contracting Authority, forward to Elections Canada a certified true copy of all applicable insurance policies.

14.02 Errors and Omissions Liability Insurance

- 14.02.01 The Contractor must obtain "Errors and Omissions Liability" (a.k.a. "Professional Liability") insurance, and maintain it in force throughout the Term of the Contract, in an amount usual for a contract of this nature but for not less than \$1,000,000 per loss and in the annual aggregate, inclusive of defence costs.
- 14.02.02 If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.
- 14.02.03 The following endorsement must be included:
- Notice of Cancellation: The insurer will endeavour to provide the Contracting Authority 30 calendar days written notice of cancellation.

Annex N – Commercial General Liability Insurance

- 1.01.01 The Contractor must obtain "Commercial General Liability Insurance", and maintain it in force throughout the Term of the Contract, in an amount usual for a contract of this

nature, but for not less than \$10,000,000 per accident or occurrence and in the annual aggregate.

1.01.02 The Commercial General Liability policy must include the following:

- (a) Additional Insured: the Chief Electoral Officer of Canada (the "CEO") is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of the CEO should read as follows: the Chief Electoral Officer of Canada acting through and represented by the Office of the Chief Electoral Officer of Canada.
- (b) Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
- (c) Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
- (d) Personal Injury: While not limited to, the coverage must include "Violation of Privacy", "Libel and Slander", "False Arrest", "Detention or Imprisonment" and "Defamation of Character".
- (e) Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each insured in the same manner and to the same extent as if a separate policy had been issued to each.
- (f) Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.
- (g) Employees and, if applicable, volunteers must be included as "Additional Insured".
- (h) Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program).
- (i) Broad Form Property Damage including Completed Operations: Expands the "Property Damage" coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
- (j) Notice of Cancellation: The insurer will endeavour to provide the Contracting Authority 30 Business Days written notice of policy cancellation.

- (k) If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.
- (l) Owners' or Contractors' Protective Liability: Covers the damages that the Contractor becomes legally obligated to pay arising out of the operations of a subcontractor.
- (m) Non-Owned Automobile Liability: Coverage for suits against the Contractor resulting from the use of hired or non-owned vehicles.
- (n) Advertising Injury: While not limited to, the endorsement must include coverage piracy or misappropriation of ideas, or infringement of copyright, trademark, title or slogan.
- (o) All Risks Tenants Legal Liability - to protect the Contractor for liabilities arising out of its occupancy of leased premises.
- (p) Litigation Rights: If a suit is instituted for or against Elections Canada which the insurer would, but for this subsection, have the right to pursue or defend on behalf of Elections Canada as an "Additional Named Insured" under the insurance policy, the Insurer must promptly contact the Contracting Authority to agree on the legal strategies by sending a letter, by registered mail or by courier, with an acknowledgement of receipt.

Elections Canada reserves the right to co-defend any action brought against it. All expenses incurred by Elections Canada to co-defend such actions will be at Elections Canada's expense. If Elections Canada decides to co-defend any action brought against it, and Elections Canada does not agree to a proposed settlement agreed to by the Contractor's insurer and the plaintiff(s) that would result in the settlement or dismissal of the action against Elections Canada, then Elections Canada will be responsible to the Contractor's insurer for any difference between the proposed settlement amount and the amount finally awarded or paid to the plaintiffs (inclusive of costs and interest) on behalf of Elections Canada.

3.6 Amendment to Section 1.02 of the Articles of Agreement

In light of the addition of Annex N to the Articles of Agreement in accordance with Section 3.5 of this amendment, Section 1.02 of the Articles of Agreement is amended by deleting Subparagraph 1.02.01 item 15. and replacing it with the following new Subparagraphs 1.02.01 items 15. And 16.:

(q) Annex N – Commercial General Liability Insurance Requirement

(r) Contractor's proposal dated _____ **[insert date of proposal at contract award]** (the "Proposal").



Procurement and Contracting Services
30 Victoria Street
Gatineau, (QC) K1A 0M6

REQUEST FOR PROPOSAL AMENDMENT

The Request for Proposal is hereby amended; unless otherwise indicated, all other terms and conditions of the Request for Proposal remain the same.

RFP Amendment No. 6	RFP Amendment Date: July 2, 2014
Office of the Chief Electoral Officer File No. ECRS-RFP-13-0702	
Title: Event Field Office Services (EFOS)	
Request for Proposal Closing Date: July 23, 2014 2:00pm (ET)	
ENQUIRIES – address enquiries to the Contracting Authority: Office of the Chief Electoral Officer of Canada Procurement and Contracting Services 30 Victoria Street Gatineau (QC) K1A 0M6 proposition-proposal@elections.ca	
Attention: Ron Shaheen	Tel No. 819-939-1489

Part 1. Interpretation

- 1.1** Elections Canada hereby amends in accordance with this amendment the Request for Proposal for Event Field Office Services (EFOS) bearing number ECRS-RFP-13-0702 and dated June 2, 2014 (the “RFP”). This amendment hereby forms part of the RFP.
- 1.2** Unless defined herein or unless the context otherwise requires, all of the words and phrases defined in the RFP and used in this amendment shall have the same meanings assigned to them in the RFP.

Part 2. Questions and Answers

The following questions have been asked in response to the RFP and Elections Canada hereby answers as follows:

2.1 Question No. 34

Question: To ensure that all business objectives and technical characteristics of the device are understood correctly, as well as offering the appropriate portfolio of accessories, the tablet manufacturer requests some clarifications:

- Please describe the usage model for the Tablet Devices. How will these tablets be used and for what application(s)?
- Will be the tablets be stationery or mobile during their usage?

Answer: Elections Canada does not intend to deploy Tablets during the 42nd general election in 2015, due to recent business changes. However, we believe Tablets could be valuable tools in future electoral events, due to their extended battery life, ease of use and portability.

Usage model: It is our expectation that Tablets would be predominantly mobile and used to browse Internet websites, run commercially available applications, and run proprietary Elections Canada applications.

2.2 Question No. 35

Question: would prefer to offer a quad core CPU tablet device, not a dual core CPU, as identified by the RFP. The basis is superior computing performance and increased product availability over the term of this supply contract.

Answer: The stated technical specifications are minimum requirements. Bidders may propose enhanced products, if they so choose.

2.3 Question No. 36

Question: Please elaborate regarding the tablet device tethering definition and your preferred method of its implementation. Our current definition of tethering is to connect each tablet to the Local Area Network (LAN) through the Universal Serial Bus (USB) port, but we want to verify if this is the same as your definition.

Answer: Appendix H to Annex A – Statement of Work defines “tethering”.

2.4 Question No. 37

Question: Regarding the RDP client, we will offer the “Team Viewer” software application. This software has functionality to analyze each tablet performance remotely. Please determine if this is acceptable for this application or if an alternative approach is required.

Answer: In the case of Tablets, the stated RDP client requirement will allow Tablet users to access remote desktop services on Business Servers via RDP.

2.5 Question No. 38

Question: We have a tablet device model (ABC) that uses both an AC pin-type power adaptor and a USB adaptor for charging. Both types of chargers may be available as separate SKUs. The Car Adaptor accessory will be the USB-type. Is this acceptable?

Answer: Tablets require a power adapter that enables charging of the device without the need for a computer. If Elections Canada orders Tablet Accessories, the Contractor must ensure such accessories are compatible with the devices.

2.6 Question No. 39

Question: We want to offer another accessory which is not currently requested within the RFP. It is a protective case for the (ABC) Tablet device. The Bluetooth keyboard will be installed within the design of this case, so the device will have additional usability beyond that which is currently requested. This keyboard will have both French and English combined key layout.

Answer: As stated in paragraph 3.2.1(e) of Appendix A to Annex A – Statement of Work, Elections Canada may order Tablet Accessories that are not expressly stated in paragraph 3.2.1 (a) to (d). In all cases, the Contractor must ensure such accessories are compatible with the devices.

2.7 Question No. 40

Question: We will meet the Battery Life requirement of 8-Hours under the following usage model conditions:

- a. 70% of maximum tablet brightness
- b. Web browsing (10-websites open sequentially for 10-hours)
- c. Wi-Fi was activate but BT not active

Answer: Elections Canada agrees that the requirement set out in paragraph 3.1.1 of Appendix A to Annex A – Statement of Work for a battery life of at least 8 hours is subject to the following typical usage guidelines:

- a) Tablet screen brightness set to 70%;
- b) Persistent Wi-Fi connectivity; and
- c) Consistent Internet website browsing.

The RFP is hereby amended in accordance with section 3.1 of this amendment.

2.8 Question No. 41

Question: We would like to offer an accessory option for power bank charging. Is this acceptable as an additional Accessory?

Answer: Please refer to the answer provided to Question No. 39.

2.9 Question No. 42

Question: Are evaluation samples required? If, so, how many and when are they required?

Answer: Please refer to subsection 3.1.1 of Annex A – Statement of Work.

2.10 Question No. 43

Question: What is the meaning of Minimum Inventory B and Maximum inventory C in the table below (page 90)?

Answer: Please refer to subsections 3.2.4 and 3.2.5 of Annex A – Statement of Work.

2.11 Question No. 44

Question: Is year 1 yearly quantities (page 262) equal to Minimum Inventory B above?

Table 3 – COTS Equipment										
Item #	Requirement Description	SOW Ref #	Yearly Quantities			Initial Contract Term			TOTAL (Initial Term)	
			Year 1	Year 2	Year 3	Quantity (Months) in Term	Contract Year 1 Firm Monthly Price	Contract Year 2 Firm Monthly Price		Contract Year 3 Firm Monthly Price
A	B	C	D	E	F	G	H	I	J	K = [(HxD)+(IxE)+(JxF)] x G
COTS Equipment										
1	Business Server	Appdx 'A' s.2.1	355	1	1	36	\$ -	\$ -	\$ -	\$ -
2	Tablet	Appdx 'A' s.3.1	3	1	1	36	\$ -	\$ -	\$ -	\$ -
3	Laptop Computer	Appdx 'A' s.4.1	710	1	1	36	\$ -	\$ -	\$ -	\$ -

Answer: Not necessarily.

2.12 Question No. 45

Question: If order quantity is 4,000 units when is delivery required? 60 days from order confirmation per 3.4.1 (page 60)?

3.4 Delivery to the Facility and Storage

3.4.1 After receipt of each COTS Equipment Order Notification, all COTS Equipment must be delivered to the Facility and be ready for use no later than 60 calendar days of the date of the COTS Equipment Order Notification.

Answer: Yes.

2.13 Question No. 46

Question: Is 100% of the confirmed quantity be required at the delivery date? If not will there be a delivery schedule provided for the confirmed quantity?

Answer: Please refer to subsection 3.4.1 of Annex A – Statement of Work.

Part 3. Amendments

3.1 Amendment to Appendix A – Hardware and Software Requirements to Annex A - Statement of Work

The RFP is hereby amended by deleting paragraph 3.1.1(b) of Appendix A - Hardware and Software Requirements to Annex A - Statement of Work in its entirety and replacing it with the following:

- 3.1.1 (b) battery life of at least 8 hours under the following usage guidelines:
- i. tablet screen brightness set to 70%;
 - ii. persistent Wi-Fi connectivity; and

iii. consistent Internet website browsing.



Procurement and Contracting Services
30 Victoria Street
Gatineau, (QC) K1A 0M6

REQUEST FOR PROPOSAL AMENDMENT

The Request for Proposal is hereby amended; unless otherwise indicated, all other terms and conditions of the Request for Proposal remain the same.

RFP Amendment No. 7	RFP Amendment Date: July 7, 2014
Office of the Chief Electoral Officer File No. ECRS-RFP-13-0702	
Title: Event Field Office Services (EFOS)	
Request for Proposal Closing Date: July 23, 2014 2:00pm (ET)	
ENQUIRIES – address enquiries to the Contracting Authority: Office of the Chief Electoral Officer of Canada Procurement and Contracting Services 30 Victoria Street Gatineau (QC) K1A 0M6 proposition-proposal@elections.ca	
Attention: Ron Shaheen	Tel No. 819-939-1489

Part 1. Interpretation

- 1.1** Elections Canada hereby amends in accordance with this amendment the Request for Proposal for Event Field Office Services (EFOS) bearing number ECRS-RFP-13-0702 and dated June 2, 2014 (the "RFP"). This amendment hereby forms part of the RFP.
- 1.2** Unless defined herein or unless the context otherwise requires, all of the words and phrases defined in the RFP and used in this amendment shall have the same meanings assigned to them in the RFP.

Part 2. Questions and Answers

The following questions have been asked in response to the RFP and Elections Canada hereby answers as follows:

2.1 Question No. 47

Question: Reference Section 4.1.1 (d) and Section 6.1.1 (d) would the Crown change the requirement to VT-x or AMDV as opposed to VT-x and AMDV?

Answer: Yes. The RFP is hereby amended in accordance with section 3.1 of this amendment.

2.2 Question No. 48

Question: Reference Section 7.1.1 (d) and 8.1.1 (d) high-performance duplexer: capable of handling two-sided printing on 90 lb index paper with horizontal perforations. Would the Crown modify the requirement to 32 lb as the specs provided in this section are consistent with an office printer that supports duplex printing of typical office paper and heavier stock is typically fed through the bypass tray. There are limited printers available that meet this requirement however they are typically large format (11 x 17) floor standing models.

Answer: Yes. The RFP is hereby amended in accordance with section 3.2 of this amendment.

2.3 Question No. 49

Question: Reference: Section 2.1.1(h) Our proposed server offers a total of 8 x USB ports. Only 3 of the ports are the USB 3.0 while the rest is USB 2.0. Would the Crown please change the requirement for the minimum amount of the USB 3.0 ports from 4 to 3 so that we can bid our server.

Answer: As per our response to Question #25, Elections Canada accepts two USB 3.0 and two USB 2.0 interface ports.

2.4 Question No. 50

Question: Reference Section 2.1.1(d) Will the Crown accept a 2.5GHz 4-core processor as an equivalent/better to a 3-core processor model?

Answer: Yes. The RFP is hereby amended in accordance with section 3.3 of this amendment.

2.5 Question No. 51

Question: Reference Section 2.1.1(d) The VT-X and AMD-V are virtualization technologies unique to Intel and AMD processors respectively. Servers usually support one of these technologies, depending on the processor used but not both. Would the Crown change the requirement so that it states 'VT-X or AMD-V'.

Answer: Yes. The RFP is hereby amended in accordance with section 3.3 of this amendment.

2.6 Question No. 52

Question: Under Appendix A to Annex A – SOW: 4.1.1(d) states: 2.2 GHz processor with three cores that natively supports Intel VT-x and AMDV with ability to enable it via BIOS;

1. It is technically impossible to have Intel's VT-X and AMDV's technology on one single processor. Please confirm only one of the two technologies is required.

A 2.2Ghz processor with three cores is a AMD processor (AMD Phenom 8550) released in Q2 2009. Please see the public benchmarks of the processor versus modern technology. [http://www.cpubenchmark.net/compare.php?cmp\[\]=290&cmp\[\]=1947](http://www.cpubenchmark.net/compare.php?cmp[]=290&cmp[]=1947)

Answer: Please refer to response provided for Question #47.

2.7 Question No. 53

Question: To ensure Elections Canada obtains exactly what they desire, as it seems the specifications are from 2009, would they please supply industry with the minimum processor allowed to be bid based on the current generation of intel and AMD processors or the minimum 'CPU Mark' based on <http://www.cpubenchmark.net/?>

Answer: Elections Canada seeks to obtain current production releases of required technologies. Please refer to responses provided for Question #47 and Question #51.

2.8 Question No. 54

Question: Reference Section 2.3.1 As specified in a Packaging Notice and associated Blueprints, the Contractor must supply any of the following Consumable Goods related to the use of Business Servers:

- (a) USB 3.0 memory sticks;
- (b) writable CD-R+ 700 MB disks; and
- (c) any other similar Business Server consumable goods.

Would the Crown please provide some estimates for the consumables listed above

Answer: The ROTC is currently finalizing Field Office configurations and system designs, and Business Server Consumable Goods have not yet been determined.

Elections Canada intends to provide the Contractor with advanced notice of any official Blueprints and Field Office configurations to enable the Contractor to acquire any required Consumable Goods. As stated in paragraph 2.3.1(c) of Appendix A to Annex A – Statement of Work, Elections Canada may order Business Server Consumable Goods that are not expressly stated in paragraph 2.3.1 (a) and (b). In all cases, the Contractor must ensure such Consumable Goods are compatible with the devices.

2.9 Question No. 55

Question: Reference Section 7.1.1 (j) ink cartridge yield above 10,000 copies @ 5% coverage; Would the Crown please modify this requirement to “toner cartridge yield of 7,000 or more copies @ 5% coverage?”

Answer: Yes. The RFP is hereby amended in accordance with section 3.4 of this amendment.

2.10 Question No. 56

Question: Reference Section 8.1.1 (j) ink cartridge yield above 30,000 copies @ 5% coverage; Would the Crown please modify this requirement to “toner cartridge yield of 12,000 or more copies @ 5% coverage?”

Answer: During Events, typical RO Offices print between 40,000 and 60,000 pages from their Large Monochrome Printers. To minimize printing disruptions during heavy printing activities, Elections Canada requires high-yield toner cartridges that have greater capacity than 12,000.

To minimize disruptions and optimize the use of toner cartridges, Elections Canada hereby amends subsection 8.1.1 (j) of Appendix A to Annex A – Statement of Work as follows: “(j) toner cartridge yield above 20,000 copies @ 5% coverage;”. Please see section 3.5 of this amendment.

Part 3. Amendments

3.1 Amendment to Appendix A – Hardware and Software Requirements to Annex A – Statement of Work

The RFP is hereby amended by deleting paragraphs 4.1.1(d) and 6.1.1(d) of Appendix A – Hardware and Software Requirements to Annex A – Statement of Work in their entirety and replacing them with the following:

4.1.1 (d) 2.2 GHz processor with four cores that natively supports Intel VT-x or AMD-V with ability to enable it via BIOS;

6.1.1 (d) 2.5 GHz processor with four cores that natively supports Intel VT-x or AMD-V with ability to enable it via BIOS;

3.2 Amendment to Appendix A – Hardware and Software Requirements to Annex A – Statement of Work

The RFP is hereby amended by deleting paragraphs 7.1.1(d) and 8.1.1(d) of Appendix A – Hardware and Software Requirements to Annex A – Statement of Work in their entirety and replacing them with the following:

7.1.1 (d) high-performance duplexer: capable of handling two-sided printing on 32 lb index paper with horizontal perforations;

8.1.1 (d) d) high-performance duplexer: capable of handling two-sided printing on 32 lb index paper with horizontal perforations;

3.3 Amendment to Appendix A – Hardware and Software Requirements to Annex A – Statement of Work

The RFP is hereby amended by deleting paragraph 2.1.1(d) of Appendix A – Hardware and Software Requirements to Annex A – Statement of Work in its entirety and replacing it with the following:

2.1.1(d) 2.5 GHz processor with four cores that natively supports Intel VT-x or AMD-V with ability to enable it via BIOS;

3.4 Amendment to Appendix A – Hardware and Software Requirements to Annex A – Statement of Work

The RFP is hereby amended by deleting paragraph 7.1.1(j) of Appendix A – Hardware and Software Requirements to Annex A – Statement of Work in its entirety and replacing it with the following:

7.1.1(j) toner cartridge yield above 7,000 copies @ 5% coverage;

3.5 Amendment to Appendix A – Hardware and Software Requirements to Annex A – Statement of Work

The RFP is hereby amended by deleting paragraph 8.1.1(j) of Appendix A – Hardware and Software Requirements to Annex A – Statement of Work in its entirety and replacing it with the following:

8.1.1(j) toner cartridge yield above 20,000 copies @ 5% coverage;



Procurement and Contracting Services
30 Victoria Street
Gatineau, (QC) K1A 0M6

REQUEST FOR PROPOSAL AMENDMENT

The Request for Proposal is hereby amended; unless otherwise indicated, all other terms and conditions of the Request for Proposal remain the same.

RFP Amendment No. 8	RFP Amendment Date: July 8, 2014
Office of the Chief Electoral Officer File No. ECRS-RFP-13-0702	
Title: Event Field Office Services (EFOS)	
Request for Proposal Closing Date: July 23, 2014 2:00pm (ET)	
ENQUIRIES – address enquiries to the Contracting Authority: Office of the Chief Electoral Officer of Canada Procurement and Contracting Services 30 Victoria Street Gatineau (QC) K1A 0M6 proposition-proposal@elections.ca	
Attention: Ron Shaheen	Tel No. 819-939-1489

Part 1. Interpretation

- 1.1** Elections Canada hereby amends in accordance with this amendment the Request for Proposal for Event Field Office Services (EFOS) bearing number ECRS-RFP-13-0702 and dated June 2, 2014 (the "RFP"). This amendment hereby forms part of the RFP.
- 1.2** Unless defined herein or unless the context otherwise requires, all of the words and phrases defined in the RFP and used in this amendment shall have the same meanings assigned to them in the RFP.

Part 2. Questions and Answers

The following questions have been asked in response to the RFP and Elections Canada hereby answers as follows:

2.1 Question No. 57

Question: Reference Article of Agreement? Article 16 Section 16.02
Comprehensive Land Claims Subcontracts with Aboriginal Agreements Business

Pursuant to Article 16.02, It states in the event that a Field Office is located on lands that are subject to a Comprehensive Land Claims Agreement, the Contractor shall contract with an aboriginal business for the delivery of ensuring that any subcontractor business the vendor may enter into to deliver services in this RFP meets both Elections Canada requirements as well as passes any appropriate procurement scrutiny (i.e. financial position, ability to meet service levels, etc.)

Would Elections consider amending this "shall contract" requirement to a right of first offer (ROFO) or similar clause so that the Contractor can ensure any subcontractor business they may enter into meets both Elections Canada requirements as well as the Contractors procurement scrutiny? (I.e. financial position, ability to meet service levels, etc.)

Answer: As Elections Canada has to comply with its obligations under the Comprehensive Land Claims Agreements, it cannot accept your proposed amendment. As stated in subsection 16.02.01 of the Articles of Agreement, the Contractor's obligation to subcontract with an Aboriginal Business for the delivery of the Field Office Assemblies is subject to an Aboriginal Business being available and having the necessary resources to provide such services in compliance with the Contract.

2.2 Question No. 58

Question: Does Elections Canada have a de-briefing document that describes experiences with previous elections events and indicates things that worked well, things that did not and any lessons learned or recommendations? If such document(s) exist will Elections Canada share them with the proponents?

Answer: Elections Canada does not have de-briefing documents that describe experiences with previous events. However, Elections Canada can confirm the incumbent contractor has successfully managed all aspects of equipment packaging, delivery, installation, support and recovery of two general elections and approximately 20 by-elections since 2007. We can further confirm that ECHQ and Field Office personnel have appreciated that a single Contractor was responsible for Field Office technology deployment and support.

2.3 Question No. 59

Question: Annex A – Statement of Work

4.4 Event Deployment and Support Period

4.4.3 With reference to the Address Confirmation Notices; over what period of time will the vendor receive all the Address Confirmation Notices?

Answer: Historically, all general election Address Confirmation Notices were provided within five calendar days after the election call. However, obtaining Field Office addresses is subject to office space availability and Elections Canada makes no commitment to providing Address Confirmation Notices within five calendar days.

2.4 Question No. 60

Question: Part 7 Technical Evaluation Criteria

SECTION B – RATED EVALUATION CRITERIA

[R1] Work Management Plan

Section 3.2 - Risk Management Methodology

3.2.1 b) Please elaborate Elections Canada's requirement for this section. Please cite an example where Elections Canada where Elections Canada anticipates this risk.

Answer: Sub-element 3.2.1 a) requires bidders to describe in detail how they will manage the availability of services to minimize service disruptions. Sub-element 3.2.1 b) requires bidders to describe in detail how they will recover such services, should a disruption occur.

2.5 Question No. 61

Question: Amendment # 3 – Answer to Question # 4 states that the ““Production release date” means the date of manufacture of the hardware. The

RFP is amended in accordance with section 3.2 of this amendment.”, entailing that all equipment must have been manufactured of no more than six months prior to the date of the COTS Equipment Order Notification.

As there are numerous products that are not typically refreshed by the OEM in a six month period, but are still current builds and not considered end-of-life (in the networking product category, as an example), can Elections Canada change that criteria to say that the product must be in its current build and latest revision at the time of sale ?

Answer: The RFP is hereby amended in accordance with section 3.1 of this amendment.

2.6 Question No. 62

Question: Section 4.02 - Lease Period

4.02.01 states that “The period of the lease starts on the day the Hardware is accepted and ends when it expires in accordance with the Contract (Lease Period), unless the lease is terminated earlier in accordance with the Contract. If it is not specified elsewhere in the Contract, the Lease Period is 12 months.”

As the pricing tables indicate a 36 months leasing period, can Elections Canada confirm that the leasing period is indeed 36 months and not 12 months?

Answer: Section 4.02 – Lease Period which you are referring to is part of Annex C – Supplemental Conditions – Hardware Purchase, Lease and Maintenance. Section 1.02 of the Articles of Agreement provides the priority of documents and identifies that the wording of Annex A – Statement of Work has priority over the wording of Annex C – Supplemental Conditions – Hardware Purchase, Lease and Maintenance. Subsection 3.2.4 of Annex A – Statement of Work provides that throughout the Term of the Contract, Elections Canada commits to order, at a minimum, the volumes of various COTS Equipment items that are specified in Appendix A – Hardware and Software Requirements, Table A-1, Column B. The Term of the Contract is defined in Section 1.01 of the Articles of Agreement.

With respect to COTS Equipment beyond the minimum volumes set out in Appendix A – Hardware and Software Requirements, Table A-1, Column B, pursuant to subsection 3.2.2 of the SOW, such COTS Equipment will be supplied until the effective date of the COTS Equipment Return Notice, as determined in accordance with Subsection 3.8.1, or the end of the Term, whichever comes first.

The leasing period set out in Annex A to Part 8 – Financial Evaluation Criteria is only included as a weighting factor for financial evaluation purposes.

2.7 Question No. 63

Question: Section 4.04 - Termination of Lease for Convenience

4.04.03 states that “ If the Contracting Authority issues a termination notice under Subsection 4.04.02, the only amounts that the Contractor will be entitled to be paid in connection with the termination are:

(b) the lease termination charge, if one is specifically set out in the Contract.”

As there is no specific areas in the Pricing Tables to provide or show that termination charge, can Elections Canada indicate where in the contract or bid response that the termination charge is to be provided ?

Answer: The Contract does not provide for a lease termination charge. Pursuant to subsection 3.8.1 of the SOW, Elections Canada will give 90 calendar days prior notice if it elects to terminate the lease for any of the COTS Equipment it no longer requires. Elections Canada will pay the monthly leasing fees for the COTS Equipment identified in the COTS Equipment Return Notice up until the end of the 90 calendar day period.

2.8 Question No. 64

Question: Amendment 4, Answer # 27 states “The Web-based Administration Interface must be available as stated to enable the ROTC to preconfigure and test COTS Equipment during non-Event periods. Also, some COTS Equipment may be deployed and operational weeks or months ahead of Events, and therefore the Web-based Administration Interface must be available.”

Is it just the actual Web-based Administration Interface that needs to be ready at all times, or does Elections Canada imply that all equipment stored nationally also be powered-on and web-connected at all times ? In other words, will updates using the Web-based Administration Interface be done at any given time (requiring a full hosting solution as opposed to equipment storage) or will EC be providing advance notice?

Answer: Yes, the actual Web-based Administration Interface needs to be available at all times to enable the ROTC to preconfigure the system itself and administer Managed Equipment that is either deployed or in the ROTC lab during non-Event periods. Elections Canada does not require COTS Equipment to be powered-on and web-connected, when not deployed.

2.9 Question No. 65

Question: Annex A SOW 4.3 Event Ready Period

Please provide an estimate in days of the duration of the Event Ready Period.

Answer: Elections Canada cannot provide an estimated number of days for the Event Ready Period, since the issuance of the Address Confirmation Notice is dependent on when an Event is called.

2.10 Question No. 66

Question: Annex A SOW 4.4 Event Deployment and Support Period subsection 4.4.3

Please confirm that the issuance of an Address Confirmation Notice indicates that the site is ready to receive the equipment and that delivery and installation can occur at any time during the period specified in 4.4.5 (c)i.

Answer: Delivery and installation of Field Office Assembly can occur upon receipt of an Address Confirmation Notice provided the Contractor has communicated with the Field Office Contact to coordinate the equipment delivery and installation in accordance with Subsection 4.4.5 of the SOW.

2.11 Question No. 67

Question: Under Appendix A to Annex A – SOW: 4.1.1(d) states: 2.2 GHz processor with three cores that natively supports Intel VT-x and AMDV with ability to enable it via BIOS;

1. Would Elections Canada please confirm if they are looking for a minimum of three logical cores or physical cores?

Answer: Elections Canada has already amended paragraph 4.1.1 (d) in response to question #47 as per Amendment #7 section 3.1. In all cases, processor core specifications refer to physical cores.

2.12 Question No. 68

Question: Will Elections Canada be issuing a revised version of the original RFP to capture all the changes that were done through the amendments?

Answer: No, Elections Canada will not be issuing a revised version of the original RFP. You will need to prepare your proposal based on the original RFP and all amendments issued thereafter. At contract award, the resulting contract and related annexes and appendices will reflect all changes that were done through the amendments.

Part 3. Amendments

3.1 Amendment to Appendix A – Hardware and Software Requirements to Annex A – Statement of Work

The RFP is hereby amended by deleting paragraphs 3.3.3 and 3.3.4 of Annex A – Statement of Work in its entirety and replacing it with the following:

3.3.3 The COTS Equipment must be new and have a date of manufacture of no more than twelve months prior to the Effective Date of the Contract.

3.3.4 Throughout the Term, the Contractor must replace any COTS Equipment supplied that is older than 48 months from the date of manufacture with new COTS Equipment, unless the Technical Authority provides written instructions to the contrary to the Contractor.



Procurement and Contracting Services
30 Victoria Street
Gatineau, (QC) K1A 0M6

REQUEST FOR PROPOSAL AMENDMENT

The Request for Proposal is hereby amended; unless otherwise indicated, all other terms and conditions of the Request for Proposal remain the same.

RFP Amendment No. 9	RFP Amendment Date: July 10, 2014
Office of the Chief Electoral Officer File No. ECRS-RFP-13-0702	
Title: Event Field Office Services (EFOS)	
Request for Proposal Closing Date: July 31, 2014 2:00pm (ET)	
ENQUIRIES – address enquiries to the Contracting Authority: Office of the Chief Electoral Officer of Canada Procurement and Contracting Services 30 Victoria Street Gatineau (QC) K1A 0M6 proposition-proposal@elections.ca	
Attention: Ron Shaheen	Tel No. 819-939-1489

Part 1. Interpretation

- 1.1** Elections Canada hereby amends in accordance with this amendment the Request for Proposal for Event Field Office Services (EFOS) bearing number ECRS-RFP-13-0702 and dated June 2, 2014 (the “RFP”). This amendment hereby forms part of the RFP.
- 1.2** Unless defined herein or unless the context otherwise requires, all of the words and phrases defined in the RFP and used in this amendment shall have the same meanings assigned to them in the RFP.

Part 2. Questions and Answers

The following questions have been asked in response to the RFP and Elections Canada hereby answers as follows:

2.1 Question No. 69

Question: - Pricing Tables – 3-COTS Equipment tab

Year 2 and Year 3 show a quantity of 1 for every COTS product listed. Can you please make us understand why that is?

Answer: Elections Canada expects to issue the primary COTS Equipment Order Notifications in Year 1 of the then current Term. However, as detailed in sub-section 3.2.3 of Annex A – Statement of Work, Elections Canada may issue any number of COTS Equipment Order Notifications throughout the Term. Therefore, a quantity of 1 of each item of COTS Equipment listed in year 2 and year 3, enables the Contractor to provide fixed unit pricing for any additional COTS Equipment Order Notifications that may be issued by Elections Canada during those years.

2.2 Question No. 70

Question: Reference Section 7.1.1 (j) ink cartridge yield above 7,000 copies @ 5% coverage; would the Crown please modify this requirement to “toner cartridge yield of 6,900 or more copies @ 5% coverage”?

Answer: Yes. The RFP is hereby amended in accordance with section 3.1 of this amendment.

2.3 Question No. 71

Question: Reference: Technical Certifications Requirements. Requirement 4 asks for Windows 7 certification for “Business Servers, Laptop Computers and Desktop Computers.....” Would the Crown please remove the requirements for certification of a desktop operating system on a Business Server?

Answer: Yes. The RFP is hereby amended in accordance with section 3.2 of this amendment.

2.4 Question No. 72

Question: Reference 7.2 Consumable Goods - 7.2.1 as specified in a Packaging Notice and associated Blueprints, the Contractor must supply the following Consumable Goods related to the use of Small Monochrome Printers: black ink cartridges with a minimum yield of 10,000 copies @ 5% coverage. Would the Crown please modify this requirement to 6,900 copies?

Answer: Yes. The RFP is hereby amended in accordance with section 3.3 of this amendment.

2.5 Question No. 73

Question: Reference 8.2 Consumable Goods - 8.2.1 As specified in a Packaging Notice and associated Blueprints, the Contractor must supply the following Consumable Goods related to the use of Large Monochrome Printers: (a) black ink cartridges with a minimum yield of 30,000 copies @ 5% coverage. Would the Crown please modify this requirement to 20,000 copies?

Answer: Yes. The RFP is hereby amended in accordance with section 3.4 of this amendment.

2.6 Question No. 74

Question: Under the point 3.8.2 of section 3.8 (Discharge of COTS Equipment Stored at Facility), “Elections Canada agrees that it will not return quantities of the COTS Equipment below the minimum commitment that are specified in Appendix A – Hardware and Software Requirements, Table A-1, Column B.”

Under the point 4.04.02 of section 4.04 (Termination of Lease for Convenience), it is stated that “Despite anything contained in the Contract, Elections Canada may terminate the lease

for all or any part of the Leased Hardware at any time during the Lease Period by giving notice to the Contractor 60 days in advance.”

As these two points appear to be contradictory, can Elections Canada provide clarification on this?

Answer: Section 1.02 of the Articles of Agreement provides that if there is a discrepancy between the wordings of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list. As such, Annex A – Statement of Work has priority over the wording of Annex C – Supplemental Conditions – Hardware Purchase, Lease and Maintenance.

2.7 Question No. 75

Question: Annex A – Statement of Work – Section 7 Simulation
How many concurrent simulations will be run?

Answer: As detailed in sub-section 7.1.1 of Annex A – Statement of Work, Elections Canada may request any number of Event Simulations, at any time. Without limiting the foregoing, For purposes of the scenario set out in Table 8-Event Simulation of Annex A – Proposal Pricing Table Template to Part 8 – Financial Evaluation Criteria, bidders may assume that the Event Simulation quantities identified in such table will be concurrent.

2.8 Question No. 76

Question: Most of our clarification questions have not yet been released, which has a direct impact on our ability to finalize our solution and complete our bid response, therefore we are requesting an extension to the response deadline of August 6th 2pm. Likewise an extension to the question period is also requested, to ensure that we have the ability to clarify anything that is released in any further amendments.

Answer: Elections Canada hereby agrees to extend the proposal closing date to July 31st, 2014 at 14:00 ET. Elections Canada further confirms that it will not extend the proposal closing date beyond July 31st, 2014. The RFP is hereby amended in accordance with section 3.5 of this amendment.

2.9 Question No. 77

Question: Reference - Part 6 - Resulting Contract Clauses

Articles of Agreement and Annex H General Conditions Mixed Goods and Services Section 14 Liability

Referencing Amendment #5 – 2.2 Question No. 9

We appreciate the inclusion of the limitation of liability in the new Article 23. However, the liability of the Contractor is capped at the Total Estimated Cost (i.e. Contract value for 3 years and potentially 6 years if the three-year option is exercised by Canada). Unfortunately, the proposed cap is not in line with industry standard for a multi-year contract of that nature. It still requires the Contractor to assume risk far in excess of what is reasonable or industry standard. We urge Elections Canada to consider a cap set at an amount equal to the amount actually paid by Elections Canada to the Contractor for the Services provided under the Agreement during a twelve-month period.

In addition, we have noticed that the following paragraph which is included in the standard limitation of liability clause, SACC ID number N0000C, of the Government of Canada has been omitted (see web link: <https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual/5/N/N0000C/4>). We respectfully request that it be included at the end of 23.01.02 f):

“In any case, the total liability of the Contractor under paragraph (f) will not exceed the total estimated cost (as defined above) for the Contract or \$_____, (insert the dollar amount entered in subparagraph (ii)), whichever is more.”

Answer: No, Elections Canada will not be amending the cap in the new Article 23. With respect to the additional paragraph to be added to paragraph 23.01.02(f), the RFP is hereby amended in accordance section 3.6 of this amendment.

2.10 Question No. 78

Question: Reference - Article 14 Insurance and Annex N – Commercial General Liability Insurance Commercial General Liability Insurance

We have reviewed the insurance requirements included in Article 14 and request that Elections Canada makes the following changes:

- Since insurance policies contain confidential information of the Contractor and since Contractor will provide a certificate of insurance evidencing the required coverage, we request that Elections modifies 14.01.03 as follows:

“14.01.03 The Contractor must forward to the Contracting Authority within 10 calendar days after the Effective Date of the Contract, a certificate of insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in

force. For Canadian-based Contractors, coverage must be placed with an insurer licensed to carry out business in Canada. For Foreign-based Contractors, coverage must be placed with an insurer with an A.M. Best rating no less than “A-“.

Annex N – Commercial General Liability Insurance

Contractor can add Elections Canada as an additional insured but employees cannot be added as per Section 1.01.02 g). Therefore, please delete paragraph “(g) Employees and, if applicable, volunteers must be included as “Additional Insured””.

Answer: The RFP is hereby amended in accordance with section 3.7 of this amendment.

2.11 Question No. 79

Question: Reference - EFOS RFP General – Request for Proposal Closing Date:
Given the significant number of questions and clarifications required for this RFP and specific to the amendments where changes in the hardware specifications require the contractor to re-validate quotes, will Elections consider a 1 week extension to Proposal Closing date?

Answer: Please see the response to question no. 76 and section 3.5 of this amendment.

2.12 Question No. 80

Question: Annex A – Statement of Work Section 3.5.7 – 3.5.8
Please define requirements with respect the term “vault”.

Answer: The Blueprints and Baseline Images that will be provided to the Contractor detail how Field Offices will be engineered, deployed and supported. Therefore, the Contractor must safeguard Blueprints and Baseline Images in a manner such as to prohibit unauthorized access and use of such Blueprints and Baseline Images.

2.13 Question No. 81

Question: Reference: 9.1.1 (g) accept letter, legal size paper. Given the MFP is only asking for one paper tray with a 250 sheet input, please confirm whether the 250 sheet input could be used for letter paper and a 100 sheet bypass tray used for legal. Alternatively if separate paper trays are required for letter and legal, would the Crown consider adding a 2nd tray to the configuration?

Answer: Elections Canada requires the ability to add either letter or legal paper in the supplied 250 sheet paper tray.

Part 3. Amendments

3.1 Amendment to Appendix A – Hardware and Software Requirements to Annex A – Statement of Work

The RFP is hereby amended by deleting paragraph 7.1.1(j) of Appendix A – Hardware and Software Requirements to Annex A – Statement of Work in its entirety and replacing it with the following:

7.1.1(j) toner cartridge yield of 6,900 or more copies @ 5% coverage;

3.2 Amendment to Appendix D – Technical Certification Requirements to Annex A – Statement of Work

The RFP is hereby amended by deleting paragraph 4 of Appendix D – Technical Certification Requirements to Annex A – Statement of Work in its entirety and replacing it with the following:

4. For the Laptop Computers and Desktop Computers, system units must have the “Designed for Windows” logo as defined by the Microsoft Windows Logo Program System and Device Requirements for Windows 7, Version 2.2.1a. The certification must be between Microsoft and the original equipment manufacturer of the equipment (as defined by the brand name appearing on the system unit and in all supporting manuals and documentation). Proof of certification may be requested at the time of issuing the COTS Equipment Order Notification. If requested, the Contractor must supply such proof in the following manner:
 - (i) a copy of the certification report wherein Microsoft confirms logo level compliance;
 - (ii) a copy of the Hardware Compatibility List (HCL) in which the system model appears; or
 - (iii) a copy of the Microsoft Windows Catalogue in which the system model appears.

This report(s) or print out(s) must be enclosed in its original format.

The RFP is hereby amended by adding paragraph 6 to Appendix D – Technical Certification Requirements to Annex A – Statement of Work with the following:

6. For the Business Servers, system units must have the “Designed for Windows” logo as defined by the Microsoft Windows Logo Program System and Device Requirements for Windows Server 2012 R2. The certification must be between Microsoft and the original equipment manufacturer of the equipment (as defined by the brand name appearing on the system unit

and in all supporting manuals and documentation). Proof of certification may be requested at the time of issuing the COTS Equipment Order Notification. If requested, the Contractor must supply such proof in the following manner:

- (i) a copy of the certification report wherein Microsoft confirms logo level compliance;
- (ii) a copy of the Hardware Compatibility List (HCL) in which the system model appears; or
- (iii) a copy of the Microsoft Windows Catalogue in which the system model appears.

This report(s) or print out(s) must be enclosed in its original format.

3.3 Amendment to Appendix A – Hardware and Software Requirements to Annex A – Statement of Work

The RFP is hereby amended by deleting paragraph 7.2.1(a) of Appendix A – Hardware and Software Requirements to Annex A – Statement of Work in its entirety and replacing it with the following:

7.2.1(a) black ink cartridges with a minimum yield of 6,900 copies @ 5% coverage.

3.4 Amendment to Appendix A – Hardware and Software Requirements to Annex A – Statement of Work

The RFP is hereby amended by deleting paragraphs 8.1.1(j) and 8.2.1(a) of Appendix A – Hardware and Software Requirements to Annex A – Statement of Work in its entirety and replacing it with the following:

8.1.1(j) toner cartridge yield of 20,000 or more copies @ 5% coverage;

8.2.1(a) black ink cartridges with a minimum yield of 20,000 copies @ 5% coverage;

3.5 Amendment to the first page of the RFP

The first page of the RFP is hereby amended by deleting “July 23, 2014 2:00 pm (ET)”, in the box “Request for Proposal Closing date” and replacing it with:

“July 31, 2014 2:00 pm (ET)”

3.6 Amendment to Section 23.01 of the Articles of Agreement

The RFP is hereby amended by adding the following paragraph at the end of paragraph 23.01.02(f) of the Articles of Agreement:

In any case, the total liability of the Contractor under paragraph (f) will not exceed the total estimated cost (as defined above) for the Contract.

3.7 Amendment to Article 14 of the Articles of Agreement

The RFP is hereby amended by deleting subsection 14.01.03 of the Articles of Agreement and paragraph 1.01.02(g) of Annex N in its entirety and replacing it with the following:

14.01.03 The Contractor must forward to the Contracting Authority within 10 calendar days after the Effective Date of the Contract, a certificate of insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. For Canadian-based Contractors, coverage must be placed with an insurer licensed to carry out business in Canada. For Foreign-based Contractors, coverage must be placed with an insurer with an A.M. Best rating no less than "A-".

Annex N – Commercial General Liability Insurance

1.01.02(g) left intentionally blank.



Procurement and Contracting Services
30 Victoria Street
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REQUEST FOR PROPOSAL AMENDMENT

The Request for Proposal is hereby amended; unless otherwise indicated, all other terms and conditions of the Request for Proposal remain the same.

RFP Amendment No. 10	RFP Amendment Date: July 11, 2014
Office of the Chief Electoral Officer File No. ECRS-RFP-13-0702	
Title: Event Field Office Services (EFOS)	
Request for Proposal Closing Date: July 31, 2014 2:00pm (ET)	
ENQUIRIES – address enquiries to the Contracting Authority: Office of the Chief Electoral Officer of Canada Procurement and Contracting Services 30 Victoria Street Gatineau (QC) K1A 0M6 proposition-proposal@elections.ca	
Attention: Ron Shaheen	Tel No. 819-939-1489

Part 1. Interpretation

- 1.1** Elections Canada hereby amends in accordance with this amendment the Request for Proposal for Event Field Office Services (EFOS) bearing number ECRS-RFP-13-0702 and dated June 2, 2014 (the “RFP”). This amendment hereby forms part of the RFP.
- 1.2** Unless defined herein or unless the context otherwise requires, all of the words and phrases defined in the RFP and used in this amendment shall have the same meanings assigned to them in the RFP.

Part 2. Questions and Answers

The following questions have been asked in response to the RFP and Elections Canada hereby answers as follows:

2.1 Question No. 82

Question: Part 7 – Technical Evaluation Criteria

[M6] On-site technical support in Canada

2. day, year and month of both the start and end of the deployment of the COTS-based systems;

As this mandatory requirement is about On-Site technical support and not about deployment of COTS-based systems, we don't understand the relevance in knowing when the COTS-based systems were deployed. As such, we would ask that point # 2 be removed.

Answer: Agreed. The RFP is hereby amended in accordance with section 3.1 of this amendment.

2.2 Question No. 83

Question: Annex A – Proposal Pricing Table Template

Table 3 – COTS Equipment

In this table, pricing is requested for 25 bar Code Scanners and 5 Electronic Signature Pads, which is clearly not for all RO's and AARO's. As it would be helpful to understand what these equipment's are used for, would Elections Canada be able to provide those details ?

Answer: Due to recent business changes, Elections Canada is planning to deploy a limited number of Bar Code Scanners and Electronic Signature Pads for use at its Headquarters, but none to Field Offices for the 42nd general election in 2015. However, we believe Bar Code Scanners and Electronic Signature Pads to be valuable tools in future electoral events.

2.3 Question No. 84

Question: Annex A - Statement Of Work

2. Business Server

2.3 Consumable Goods

2.3.1 (a) USB 3.0 Memory Sticks

Treasury Board of Canada Secretariat recommends the use of cryptography (encryption) to protect sensitive personal information stored in a computer or a portable storage device. In order to protect the data stored on the USB 3.0 Memory Sticks would Elections Canada change the wording to read FIPS 197, AES 256-bit hardware encrypted, USB 3.0 Memory Sticks?

Answer: No. Elections Canada does not currently require FIPS 197, AES 256-bit hardware encrypted USB 3.0 memory sticks. Since no advanced unit pricing is requested, if such memory sticks become a requirement, the Contractor would be asked to provide such memory sticks under stated requirements in paragraph 2.3.1 (a) of Appendix A to Annex A – Statement of Work provides. In all cases, the Contractor must ensure such accessories are compatible with the devices.

2.4 Question No. 85

Question: “Integrated router, firewall and wireless access point” do you mean that all appliances must be in a single gear?

Answer: Yes.

2.5 Question No. 86

Question: Why the UTM's must have 6 ports? What will they be used for since network switches are used to increase the number of ports? Is the 6 ports requirement mandatory?

Answer: The UTM Appliance will be used in all types of Field Office. Since only RO offices will have a network switch, Elections Canada requires a minimum of six network ports to accommodate other types of Field Office configurations.

2.6 Question No. 87

Question: Is the 6 SSIDs requirement mandatory? Indeed we have a hybrid solution router, firewall/ wireless which offers 4 SSIDs but we can offer a router, firewall + a wireless solution which offers up to 15 SSIDS. They will not be in the same box.

Answer: Agreed. The RFP is hereby amended in accordance with section 3.2 of this amendment.

2.7 Question No. 88

Question: What will the POTS modem be used for? Indeed we offer a backup line through a USB 3G/4G.

Answer: The UTM Appliance built-in POTS modem will be used for WAN dial-on-failure and for out-of-band remote administration purposes. Dozens of Field Office locations across Canada do not have reliable 3G/4G network connectivity; therefore our Field Office network design includes POTS connectivity.

Part 3. Amendments

3.1 Amendment to Part 7 – Technical Evaluation Criteria

The RFP is hereby amended by deleting M6 to Part 7 – Technical Evaluation Criteria in its entirety and replacing it with the following:

[M6] On-site technical support in Canada

The bidder must have, within the past three years from the bid closing date, contracted to provide on-site technical support for COTS-based systems deployed in a minimum of 100 different locations in Canada where there is at least one location within (a) each of the ten provinces; and (b) one of the northern Canadian territories. Under such contracts, the bidder must be required to dispatch resources, on an “as and when required” basis, to provide such on-site technical support.

The bidder must provide two client project references that demonstrate the above and each reference must contain, at minimum, the following information:

1. client organization, client contact name, title, responsibility, telephone number, civic address and email address;
2. day, year and month of the start and end of the period that the bidder provided on-site technical support to the client project reference;
3. number of locations where they were deployed and the type of on-site technical support services that the bidder provided to the client project reference.

3.2 Amendment to Appendix A – Hardware and Software Requirements to Annex A – Statement of Work

The RFP is hereby amended by deleting paragraph 10.1.1 (c) vi. of Appendix A – Hardware and Software Requirements to Annex A – Statement of Work in its entirety and replacing it with the following:

10.1.1 (c) vi. ability to support up to four SSIDs;



Procurement and Contracting Services
30 Victoria Street
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REQUEST FOR PROPOSAL AMENDMENT

The Request for Proposal is hereby amended; unless otherwise indicated, all other terms and conditions of the Request for Proposal remain the same.

RFP Amendment No. 11	RFP Amendment Date: July 15, 2014
Office of the Chief Electoral Officer File No. ECRS-RFP-13-0702	
Title: Event Field Office Services (EFOS)	
Request for Proposal Closing Date: July 31, 2014 2:00pm (ET)	
ENQUIRIES – address enquiries to the Contracting Authority: Office of the Chief Electoral Officer of Canada Procurement and Contracting Services 30 Victoria Street Gatineau (QC) K1A 0M6 proposition-proposal@elections.ca	
Attention: Ron Shaheen	Tel No. 819-939-1489

Part 1. Interpretation

- 1.1** Elections Canada hereby amends in accordance with this amendment the Request for Proposal for Event Field Office Services (EFOS) bearing number ECRS-RFP-13-0702 and dated June 2, 2014 (the “RFP”). This amendment hereby forms part of the RFP.
- 1.2** Unless defined herein or unless the context otherwise requires, all of the words and phrases defined in the RFP and used in this amendment shall have the same meanings assigned to them in the RFP.

Part 2. Questions and Answers

The following questions have been asked in response to the RFP and Elections Canada hereby answers as follows:

2.1 Question No. 89

Question: Amendment 9 – Answer to Question 76

By extending the deadline of the RFP to July 31st, can we assume that the question period will also be extended to July 16th, being 15 days prior to the new closing date?

Answer: Yes.

2.2 Question No. 90

Question: Reference 9.1.1 (g) accept letter, legal size paper. Would the Crown accept an MFP configuration with two trays, one for letter and one for legal? This would allow users to print letter and legal with no manual intervention to change paper sizes.

Answer: The specifications in 9.1.1 (g) represent minimum requirements. Bidders may propose enhanced products, if they so choose.

2.3 Question No. 91

Question: Reference 5.1 (g) two USB 3.0 interface ports;. Would the Crown accept a Laptop terminal with 2 USB 2.0 interface ports as opposed to USB 3.0?

Answer: Agreed. The RFP is hereby amended in accordance with section 3.1 of this amendment.

Part 3. Amendments

3.1 Amendment to Appendix A – Hardware and Software Requirements to Annex A – Statement of Work

The RFP is hereby amended by deleting paragraph 5.1.1 (g) of Appendix A – Hardware and Software Requirements to Annex A – Statement of Work in its entirety and replacing it with the following:

5.1.1 (g) two USB 2.0 interface ports;



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REQUEST FOR PROPOSAL AMENDMENT

The Request for Proposal is hereby amended; unless otherwise indicated, all other terms and conditions of the Request for Proposal remain the same.

RFP Amendment No. 12	RFP Amendment Date: July 18, 2014
Office of the Chief Electoral Officer File No. ECRS-RFP-13-0702	
Title: Event Field Office Services (EFOS)	
Request for Proposal Closing Date: July 31, 2014 2:00pm (ET)	
ENQUIRIES – address enquiries to the Contracting Authority: Office of the Chief Electoral Officer of Canada Procurement and Contracting Services 30 Victoria Street Gatineau (QC) K1A 0M6 proposition-proposal@elections.ca	
Attention: Ron Shaheen	Tel No. 819-939-1489

Part 1. Interpretation

- 1.1** Elections Canada hereby amends in accordance with this amendment the Request for Proposal for Event Field Office Services (EFOS) bearing number ECRS-RFP-13-0702 and dated June 2, 2014 (the “RFP”). This amendment hereby forms part of the RFP.
- 1.2** Unless defined herein or unless the context otherwise requires, all of the words and phrases defined in the RFP and used in this amendment shall have the same meanings assigned to them in the RFP.

Part 2. Questions and Answers

The following questions have been asked in response to the RFP and Elections Canada hereby answers as follows:

2.1 Question No. 92

Question: UTM appliances - Network features: Is it compulsory for the appliance to act as a wireless bridge access point?

Answer: Yes.

2.2 Question No. 93

Question: UTM appliances - Security features: Are those 3 features compulsory: SSL VPN throughput, SSL content inspection and SSL offloading. We use IPSEC.

Answer: Yes.

2.3 Question No. 94

Question: Reference Rated Evaluation Criteria, Section 7.1 - Support Desk Location & BCP Strategy: Re: Support Desk – We would like Elections Canada to provide details on the number of calls anticipated at the support desk during event and non-event periods. If possible please provide the volume by call type during each period (i.e percentage of password resets, technical support etc.).

Answer: The current Field Office support request system is antiquated with limited monitoring and reporting capabilities. Consequently, Elections Canada is replacing this system and implementing a new field support model to enable self-service tools, improved

routing of support calls and improved monitoring and reporting; in order to minimize support delays to Field Offices.

During the 41st federal general election in 2011, Elections Canada supported 437 Field Offices; which generated approximately 1,500 support requests to the ROTC. Of those support requests, approximately 150 were incorrectly assigned and redirected to other support groups. The remaining 1,350 support requests were actioned by the ROTC and the incumbent Field Office equipment contractor.

For the 42nd federal general election in 2015, Elections Canada will support approximately 588 Field Offices. Although we cannot provide support call estimates, we anticipate receiving support calls during the initial setup and installation of Field Office Assemblies and less calls related to equipment failures. Elections Canada intends to work closely with the Contractor before the next Event to ensure effective processes are in place to provide good collaboration between the Contractor and Elections Canada for the new support model.

During non-Event periods, Elections Canada does not expect to initiate many support requests, since Field Offices are not open. We would expect support requests to only be generated from the ROTC.

2.4 Question No. 95

Question: Amendment 9 – Answer to Question 74

Election Canada has responded with the following:

Section 1.02 of the Articles of Agreement provides that if there is a discrepancy between the wordings of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list. As such, Annex A – Statement of Work has priority over the wording of Annex C – Supplemental Conditions – Hardware Purchase, Lease and Maintenance.

However, item 4.04.02 of section 4.04 (Termination of Lease for Convenience) is preceded by “Despite anything contained in the Contract”. As it currently stands, this section allows Elections Canada to cancel all (or any portion) of the leases without penalty. For clarity, would Elections Canada change this wording to “Subject to item 3.8.2 of section 3.8 (Discharge of COTS Equipment Stored at Facility)”?

Answer: Agreed. The RFP is hereby amended in accordance with section 3.1 of this amendment.

2.5 Question No. 96

Question: Reference Annex A 3.8.1 / 3.8.2

3.8.1 / 3.8.2 allow for Elections Canada to return any portion of the leases (with 90 days' notice) to the minimum commitment specified in Appendix A, without penalty. If this is the intent of Elections Canada to have the option of returning leased equipment early without penalty, values that represent the risk of the earliest possible termination and the maximum amount of equipment will likely need to be built into the pricing schedules, resulting in uncharacteristically high monthly lease rates. Can Elections Canada please clarify the intent of this section, and revise as applicable?

Answer: Elections Canada will not be revising subsections 3.8.1 and 3.8.2 of Annex A – Statement of Work. The intent of these sections is to provide flexibility to Elections Canada to adjust its voting processes in order to exercise its mandate under the Canada Elections Act. For the 42nd federal general election, Elections Canada expects that its requirement for COTS Equipment will be approximately the quantities set out in column D (Year 1) of Table 3 – COTS Equipment of Annex A – Proposal Pricing Table Template in Part 8 – Financial Evaluation Criteria.

For subsequent federal general elections, Elections Canada may choose to make improvements to its voting processes, which could result in variations in the quantities of COTS Equipment required. The maximum COTS Equipment quantities identified in column 'C' of Table A-1 of Appendix A to Annex A – Statement of Work are meant to ensure that bidders and contractors have the capacity and resources to fulfill these additional COTS Equipment requirements, should Elections Canada require such higher equipment quantities. As stated in subsection 3.2.5, the maximum COTS Equipment quantities identified in column 'C' of Table A-1 are provided for planning purposes only.

2.6 Question No. 97

Question: Reference Supplemental Conditions 4.04.02

4.04.02 allows for Elections Canada to return any portion of the leases (with 60 days' notice) without restriction or penalty. If this is the intent of Elections Canada to have the option of returning leased equipment early without restriction or penalty, values that represent the risk of the earliest possible termination and the maximum amount of equipment will likely need to be built into the pricing schedules, resulting in uncharacteristically high monthly lease rates. Can Elections Canada please clarify the intent of this section, and revise as applicable?

Answer: See the answers to questions No. 95 and 96.

2.7 Question No. 98

Question: We need to know if more amendments can be made on the UTM appliances since the specifications seem to have been written according to a competitor model with specific proprietary features.

Answer: Elections Canada will not be making any further amendments to the UTM Appliance specifications as the defined specifications meet specific business requirements.

2.8 Question No. 99

Question: Reference Annex A – SOW, Sections 7.2, 8.2 and 9.2 – Consumable Goods (printers)

Elections Canada makes it clear in those three sections that the contractor is responsible for supplying all ink cartridges for the printers during their utilization. As there is no indication on what the consumption will be, other than the maximum duty-cycle of the printers themselves, can Elections Canada provide us an estimate of the number of pages that will be printed or the number of extra toner cartridges they will be asking in the Packaging Notices for each site ?

Answer: Please refer to Amendment #7, Question #56 for RO Office printing volumes. For clarity purposes, Packaging Notices will identify the number of ink or toner cartridges the Contractor must supply for each Field Office. However, we anticipate requiring two cartridges for each small and large monochrome printer and requiring two cartridges for each MFD. Elections Canada makes no commitment to such quantities at this time.

Part 3. Amendments

3.1 Amendment to Annex C – Hardware Purchase, Lease and Maintenance

The RFP is hereby amended by deleting subsection 4.04.02 of Annex C – Hardware Purchase, Lease and Maintenance in its entirety and replacing it with the following:

4.04.02 Subject to subsection 3.8.2 of Annex A – Statement of Work, Elections Canada may terminate the lease for all or any part of the Leased Hardware at any time during the Lease Period by giving notice to the Contractor 90 calendar days in advance.



Procurement and Contracting Services
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REQUEST FOR PROPOSAL AMENDMENT

The Request for Proposal is hereby amended; unless otherwise indicated, all other terms and conditions of the Request for Proposal remain the same.

RFP Amendment No. 13	RFP Amendment Date: July 18, 2014
Office of the Chief Electoral Officer File No. ECRS-RFP-13-0702	
Title: Event Field Office Services (EFOS)	
Request for Proposal Closing Date: July 31, 2014 2:00pm (ET)	
ENQUIRIES – address enquiries to the Contracting Authority: Office of the Chief Electoral Officer of Canada Procurement and Contracting Services 30 Victoria Street Gatineau (QC) K1A 0M6 proposition-proposal@elections.ca	
Attention: Ron Shaheen	Tel No. 819-939-1489

Part 1. Interpretation

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Part 2. Questions and Answers

The following questions have been asked in response to the RFP and Elections Canada hereby answers as follows:

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Question: We need to know if more amendments can be made on the UTM appliances since the specifications seem to have been written according to a competitor model with specific proprietary features.

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Answer: Please refer to Amendment #7, Question #56 for RO Office printing volumes. For clarity purposes, Packaging Notices will identify the number of ink or toner cartridges the Contractor must supply for each Field Office. However, we anticipate requiring two cartridges for each small and large monochrome printer and requiring two cartridges for each MFD. Elections Canada makes no commitment to such quantities at this time.