

*BOARD OF PUBLIC WORKS*  
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*AUGUST 13, 2014*

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**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
August 13, 2014**

*Norman Astle (410)841-864  
norman.astle@maryland.gov*

**1. DEPARTMENT OF AGRICULTURE  
*Maryland Agricultural Cost-Share Program Grant Requests***

**Recommendation:** That the Board of Public Works approves funding a total of 24 individual grants under the Maryland Agricultural Cost-Share Program. Total submission amount: \$483,416.

<b>Agreement</b>	<b>Recipient</b>	<b>County</b>	<b>Amount \$</b>
AT-2014-3042	Albeck Farms Inc	Cecil	40,100
AT-2014-3140	Dobbin Associates	Queen Anne's	3,900
AT-2014-3143	William J. Galt	Kent	12,400
AT-2014-3144	Dale A. Green	Washington	12,700
AT-2014-3150	William R. Tharpe	Harford	4,700
AT-2014-3153	Gerret S. Van Copeland	Kent	8,100
AT-2015-2251	Kristina L. Morris	Harford	4,916
CH-2014-3135	James H. Carter	Queen Anne's	10,600
CR-2014-3142-B	Ronald Cohee	Caroline	30,800
LS-2014-3136	Veronique J. Mallet	Harford	12,800
LS-2014-3137	Veronique J. Mallet	Harford	5,200
LS-2014-3138	Veronique J. Mallet	Harford	3,500
LS-2015-2262	Kelly Vaughan	Harford	2,900
MP-2014-3146	John E. Williams, Jr	Frederick	8,600
MP-2014-3147	John E. Williams, Jr	Frederick	16,300
MP-2014-3148	John E. Williams, Jr	Frederick	8,500
MP-2014-3149	John E. Williams, Jr	Frederick	5,800
MP-2015-2263	Albee Farms Inc	Carroll	6,600
MP-2015-2264	Albee Farms Inc	Carroll	9,600
MP-2015-2265	Gene Lager	Frederick	200,000
MP-2015-2266	Yesterdays Dream Farm LLC	Carroll	7,200
NW-2014-3151-B	Steven B. Webster	Wicomico	48,100
SA-2015-2267	Sivad, LLC	Kent	17,700
UP-2014-3145	Peachtree Suites, LLC	Washington	2,400

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
August 13, 2014**

**1. DEPARTMENT OF AGRICULTURE**

***Maryland Agricultural Cost-Share Program Grant Requests (cont'd)***

***Fund Source:*** MCCBL of 2011/Item 11071: *Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

***Authority:*** "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

***Remarks:*** The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
August 13, 2014**

*Norman Astle (410)841-864  
norman.astle@maryland.gov*

**2. DEPARTMENT OF AGRICULTURE  
*Maryland Agricultural Cost-Share Program Additional Funding Requests***

**Recommendation:** That the Board of Public Works approves *additional* funding of two individual grants under the Maryland Agricultural Cost-Share Program. Total submission amount: \$1,733.35

<b>Agreement #</b>	<b>Recipient</b>	<b>County</b>	<b>Amount \$</b>
<b>AT-2013-2586</b>	John D. Fernwalt, Jr	Kent	755.10
<b>AT-2013-2588</b>	John D. Fernwalt, Jr	Kent	978.25

**Fund Source:** *MCCBL of 2010/Item 10077: Provide funds for assistance for the implementation of best management practices that reduce soil and nutrient runoff from Maryland farms.*

**Authority:** "Cost-Sharing - Water Pollution Control" Sections 8-701 to 8-705, Agricultural Article, Maryland Code; COMAR 15.01.05

**Remarks:** The Maryland Department of Agriculture has determined that each of these projects is eligible for cost-share funds. Each project has received technical certification from the appropriate Soil Conservation District Office. The farmer has signed the requisite cost-share agreement and accepts the grant conditions.

Additional funds are requested for these projects to offset additional costs realized at the completion of the project. These additional costs are a result of design changes required based on site conditions encountered during construction, design changes to improve project effectiveness, or because the level of co-cost share funding originally anticipated was not available when the project was completed.

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**BOARD OF PUBLIC WORKS**

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**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
August 13, 2014**

*Contact: Bill Morgante, 410-260-7791  
Bill.morgante@maryland.gov*

**3. BOARD OF PUBLIC WORKS  
Wetlands License 14-0098  
*Extraordinary Case: Compensation***

**Recommendation:** Approval is requested of the following application for a wetlands license for a project involving dredging or filling or both in the navigable waters of Maryland. The Board of Public Works Wetlands Administrator recommends that the Board: (1) grant a license as indicated; and (2) assess compensation as shown. The Department of the Environment concurs with this recommendation.

**Authority:** Section 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

**ANNE ARUNDEL COUNTY**

14-0098      *BALTIMORE GAS & ELECTRIC* – Install overhead aerial electric lines within existing right-of-way.

*Near Annapolis, Mill Creek*

- Application received – February 7, 2014
- Public comment period ended – June 1, 2014
- MDE Report and Recommendation to approve received – July 24, 2014

*Compensation:* \$1,000 non-recurring fee and an annual fee of \$2.50 per linear foot (366 feet) of line totaling \$915. The annual fee will be adjusted every five years based on the Consumer Price Index.

*Indemnification:* Licensee agrees to indemnify, defend and save harmless the State of Maryland, its officers and employees from and against any and all liability, suits, claims and actions of whatever kind, caused by or arising from the placement of the transmission line over Mill Creek near Annapolis.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

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**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
August 13, 2014**

*Contact: Bill Morgante, 410-260-7791  
Bill.morgante@maryland.gov*

**4. BOARD OF PUBLIC WORKS  
*Wetlands Licenses  
Concurrence Cases***

**Recommendation:** Approval is requested of the following six applications for wetlands licenses for projects involving dredging or filling or both in the navigable waters of Maryland. The Board of Public Works Wetlands Administrator recommends that the Board grant licenses as indicated. The Department of the Environment concurs with this recommendation.

**Authority:** Section 16-202, Environment Article, Annotated Code of Maryland: “The Board shall decide if issuance of the [tidal wetlands] license is in the best interest of the State, taking into account the varying ecological, economic, developmental, recreational, and aesthetic values [the] application presents.” See also COMAR 23.02.04.

**ANNE ARUNDEL COUNTY**

14-0241      *MICHAEL MAKATCHE* – Improve property and navigable access by removing/replacing piers, piles and sheds, emplacing boatlifts, and dredging slip area and spur channel for a 6-year period.

*Annapolis, Mill Creek*

*Special condition:* Time of year restriction to protect anadromous fish and submerged aquatic vegetation resources

**BALTIMORE CITY**

14-0132      *BALTIMORE CITY DEPT. OF PLANNING* – Improve water quality by constructing a floating wetland complex between Piers 3 and 4.

*Inner Harbor, Patapsco River*

*Special conditions:* Licensee is responsible for the wetland island module; must mark island module with name and contact information; and maintain module in accordance with the National Aquarium floating island maintenance plan. Licensee must harvest plant material when growing season ends and dispose of it at upland disposal site. Licensee must submit to MDE monitoring report yearly concerning whether the floating wetland island vegetation complex improves water quality.

14-0169      *DEENAH LLC* – Construct multi-use terminal for vessel on and off loading operations.

*Patapsco River/Curtis Bay, Baltimore City*

*Special conditions:* Time of year restriction; restrictions on handling petroleum, bilge water, sanitary water, dredge materials.

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
August 13, 2014**

**4. BOARD OF PUBLIC WORKS (cont'd)**  
*Wetlands Licenses  
Concurrence Cases*

**BALTIMORE CITY, continued**

14-0411 *ERASMUS PROPERTIES LLC* – Hydraulically/mechanically maintenance dredge two ship berths; provide for a 10-year dredging period.

*Inner Harbor, Patapsco River*

14-0371 *MARYLAND PORT ADMINISTRATION* – Hydraulically/mechanically maintenance dredge eight Inner Harbor marine terminals [North Locust Point, South Locust Point, Masonville/Fairfield, Dundalk, Seagirt, Hawkins Point, Clinton Street and Cox Creek DMC]; provide for a 10-year dredging period

*Patapsco River, Baltimore City*

*Special condition:* Time of year restriction to protect anadromous fish

**SOMERSET COUNTY**

14-0156 *DELMARVA POWER & LIGHT CO.* – Obtain geotechnical borings to document site conditions for electric-transmission line improvements.

*Big Annemessex River, Kingston*

*Special conditions:* Time of year restriction to protect anadromous fish; Licensee shall restore and re-vegetate all disturbed wetlands to original contours upon completion of boring; Licensee is responsible for long-term maintenance of the project

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**BOARD OF PUBLIC WORKS**

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**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
August 13, 2014**

*Contacts: Jean Peterson (410) 514-7358 [peterston@mdhousing.org](mailto:peterston@mdhousing.org)  
George Eaton (410) 514-7348 [eaton@mdhousing.org](mailto:eaton@mdhousing.org)*

**5. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

**Recommendation:** That the Board of Public Works approve releasing the deeds of trust on four properties that received loans from DHCD's Down Payment and Settlement Expense Loan Program. The deeds of trust are second mortgages; the borrowers are selling their property in lieu of foreclosure to pay off the first mortgage owed to DHCD, and the borrowers have requested a release of the deed of trust securing the second mortgage on the basis of a hardship (e.g., loss of income due to unemployment or illness). Borrowers will sign a promissory note in the amount of the outstanding principal of the second mortgage.

**Loan Authority:** Down Payment and Settlement Expense Loan Program  
Housing and Community Development Article, §§ 4-301-4-309,  
Annotated Code of Maryland

**Authority to Release Security Interest:** State Finance and Procurement Article, §§ 10-305,  
Annotated Code of Maryland

- A. *Juandre Brown and Tomorrow Hatcher*  
1316 Vida Drive, Baltimore, MD 21207, Baltimore County  
Original Loan and Current Balance: \$5,000
- B. *Joshua and Erica Czufin*  
309 Mayfield Court, Westminster, MD 21158, Carroll County  
Original Loan and Current Balance: \$7,500
- C. *Sonja Irvin*  
6210 Belwood Street, District Heights, MD 20747, Prince George's County  
Original Loan and Current Balance: \$5,000
- D. *Noel Jopson and Christine Snook*  
1290 Battery Avenue, Baltimore, MD 21230, Baltimore City  
Original Loan and Current Balance: \$10,000
- E. *Tiffany Kelly*  
5349 Patrick Henry Drive, Brooklyn, MD 21225, Anne Arundel County  
Original Loan and Current Balance: \$2,000

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<b>BOARD OF PUBLIC WORKS</b>	<b>THIS ITEM WAS:</b>
<b>APPROVED</b>	<b>DISAPPROVED</b>
<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>	<b>WITHOUT DISCUSSION</b>

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
August 13, 2014**

*Contacts: George Eaton (410) 514-7348 eaton@mdhousing.org  
Bill Beans (410) 514-7349 beans@mdhousing.org  
Jean Peterson (410) 514-7358 peterson@mdhousing.org*

**6. DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT  
*Rental Housing Production Program***

**Recommendation:** That the Board approve: (1) releasing a half-acre portion of a 3.5 acre parcel that collateralizes a DHCD loan; and (2) the borrower granting three easements on the property to benefit Phase 2 of an affordable housing development.

**Loan Authority:** Housing and Community Development Article, §§ 4-211 *et seq.*,  
Annotated Code of Maryland  
COMAR 05.12.01

**Authority to Convey Property & Grant Easements:** State Finance and Procurement Article, § 10-305,  
Annotated Code of Maryland

**Borrower:** Penn North Partners LLLP

**Project Address:** 2600 Pennsylvania Avenue  
Baltimore Maryland 21217

**Amount:** Original Loan: \$2,000,000  
Current Balance: \$1,959,539

**History:** In 2010, DHCD lent funds to Penn North Partners LLLP to finance the construction of an affordable rental housing project. The project, comprising 90 apartments, has been effectively providing housing for families with limited incomes since 2012. The developer of Penn Square Phase 1 is now proposing to build a second affordable rental project on a contiguous land parcel. Phase 2 will comprise 61 affordable family units and is expected to be completed by the end of 2015.

**Release of Portion of Collateral.** To have sufficient area to construct Phase 2, a half-acre portion of the original 3.5 acre site is to be added to the Phase 2 site. The half-acre is valued at \$81,804, which amount the Phase 2 owner will pay the Phase 1 owner. The funds will be used to reduce debt on Phase 1.

**Easements.** Effective operation of Phase 2 requires access to and use of certain infrastructure and amenities. Easements are proposed to provide for maintenance access to the storm drain system, use and maintenance of roads, and access and use of existing playgrounds on Phase 1.

**Impact on Security:** Given that the property to be conveyed represents a relatively small and unimproved part of the Phase 1 site and that the cash to be paid for the property will be used to reduce Phase 1 debt, the impact on the DHCD's security is minimal.

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**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
August 13, 2014**

Contact Person: Terri Wilson (410) 537-4155  
terria.wilson@maryland.gov/cheryl.reilly@maryland.gov

**7. MARYLAND DEPARTMENT OF THE ENVIRONMENT**

**Recommendation:** *Wastewater Treatment Plants* – That the Board of Public Works approve new operation and maintenance grants up to \$2,561,750.

**Authority:** Sections 9-1601 through 9-1622, Environmental Article, Maryland Code, known as the Maryland Water Quality Financing Act.

**Background:** As provided for under the Bay Restoration Fund Act, up to 10% of the annual revenue generated from wastewater treatment plant users deposited with MDE may be allocated for operation and maintenance costs of a wastewater treatment plant operating at the enhanced nutrient removal level. MDE’s grant recommendations are based on \$30,000 per million gallons per day of design capacity, with a minimum award being \$30,000 (unless prorated for partial year of operations), and maximum grant award of \$300,000 per year for any plant. These plants have successfully achieved the goals of effluent levels at or below Total Nitrogen of 3 mg/l and Total Phosphorous of 0.3 mg/l, reducing nitrogen discharged to Chesapeake Bay by over 1,800,000 pounds per year, and phosphorus by over 240,000 pounds per year.

<b>ENR Wastewater Treatment Plant</b>	<b>Recipient</b>	<b>County</b>	<b>FY 2015 Grant Amount</b>
<b>Hurlock</b>	Town of Hurlock	Dorchester	\$49,500
<b>North Branch</b>	Allegany County	Allegany	\$60,000
<b>Easton</b>	Easton Utilities	Talbot	\$120,000
<b>Kent Island</b>	Queen Anne's County	Queen Anne's	\$90,000
<b>Mattawoman</b>	Charles County	Charles	\$300,000
<b>Chestertown</b>	Town of Chestertown	Kent	\$30,000
<b>Brunswick</b>	City of Brunswick	Frederick	\$42,000
<b>Talbot Region II</b>	Talbot County	Talbot	\$30,000
<b>Indian Head</b>	Town of Indian Head	Charles	\$30,000
<b>Elkton</b>	Town of Elkton	Cecil	\$91,500
<b>Havre de Grace</b>	City of Havre de Grace	Harford	\$68,250
<b>Federalburg</b>	Town of Federalburg	Caroline	\$30,000
<b>Hagerstown</b>	City of Hagerstown	Washington	\$240,000
<b>Boonsboro</b>	Town of Boonsboro	Washington	\$30,000
<b>Mount Airy</b>	Town of Mount Airy	Carroll	\$36,000
<b>Cumberland</b>	City of Cumberland	Allegany	\$300,000
<b>Dorsey Run</b>	MES	Anne Arundel	\$60,000
<b>Denton</b>	Town of Denton	Caroline	\$30,000
<b>Delmar</b>	Town of Delmar	Wicomico	\$30,000
<b>Little Patuxent</b>	Howard County	Howard	\$300,000

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
August 13, 2014**

**7. MARYLAND DEPARTMENT OF THE ENVIRONMENT (cont'd)**

<b>ENR Wastewater Treatment Plant</b>	<b>Recipient</b>	<b>County</b>	<b>FY 2015 Grant Amount</b>
<b>Thurmont</b>	Town of Thurmont	Frederick	\$30,000
<b>Piscataway</b>	WSSC	Prince George's	\$300,000
<b>Damascus</b>	WSSC	Montgomery	\$45,000
<b>Parkway</b>	WSSC	Prince George's	\$131,250
<b>Joppatowne</b>	Harford County	Harford	\$17,500
<b>Snow Hill</b>	Town of Snow Hill	Worcester	\$10,000
<b>Cambridge</b>	City of Cambridge	Dorchester	\$60,750
<b>TOTAL:</b>			<b>\$2,561,750</b>

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
August 13, 2014**

*Contact: Anne Raines 410.514.7634  
anne.raines@maryland.gov*

**8. DEPARTMENT OF PLANNING  
*Maryland Historical Trust  
African American Heritage Preservation Program***

**Recommendation:** That the Board of Public Works approve three grant agreements through the African American Heritage Preservation Program in the amount of \$220,000.

**A. St. James Methodist Episcopal Church  
Oriole Road and Champ Road, Princess Anne MD 21853                      Somerset County**

**Grantee:** Oriole Historical Society, Inc.

**Amount:** \$75,000

**Fund Source:** MCCBL of 2014: *Maryland Historical Trust Appropriation #14060*

**Description:** Project work includes: Interior and exterior rehabilitation, including repairs to masonry, plaster, flooring, and woodwork, installation of HVAC, fire suppression, and electrical systems, construction of a bathroom, and architectural, engineering, and consulting services. [Total project costs \$75,000 estimated]

**Remarks:** St. James M.E. Church, constructed in 1885 by African American carpenters and shipbuilders, is a landmark in the small community of Oriole. The church has been little altered since the beginning of the 20th century, when the front towers and tripartite window were added, lending the building a Gothic revival appearance. No longer in use as a church, St. James will be a meeting place and community center.

**B. Christ Rock Methodist Episcopal Church  
2403 Rock Drive, Cambridge, MD 21613                      Dorchester County**

**Grantee:** The Friends of Stanley Institute, Inc.

**Amount:** \$95,000

**Fund Source:** MCCBL of 2014: *Maryland Historical Trust Appropriation #14060*

**Description:** Project work includes: Reconstructing two outbuildings, including the buildings' foundations, framing, carpentry, windows, doors, and fixtures; painting; installing utilities; HVAC, electrical, fire protection, and plumbing systems; and installing commercial kitchen in one building. [Total project costs \$95,000 estimated]

**Remarks:** Christ Rock Church, along with the Stanley Institute school, is the focus of the African-American community that arose at Christ Rock, outside of Cambridge, just after the Civil War. The church was constructed in 1875 and rebuilt in 1889 and 1911; the present structure is gable-ended with a square entrance tower. The church will be rehabilitated as a cultural center and museum focusing on the African-American experience in Dorchester County.





Larry Hogan, Governor  
Boyd Rutherford, Lt. Governor

Wendi W. Peters, Secretary  
Ewing McDowell, Deputy Secretary

July 20, 2017

Sheila McDonald, Esq.  
Secretary to the Board of Public Works  
Louis L. Goldstein Treasury Building, Room 213  
Annapolis MD 21401

RE: BPW Meeting, Secretary's Agenda Item 16A, 4/26/2017  
BPW Meeting, Secretary's Agenda Item 12C, 7/12/2012  
BPW Meeting, Secretary's Agenda Item 8C, 8/13/2014

Dear Ms. McDonald,

This is to advise you of the following changes to three Secretary's Agenda items previously approved by the Board of Public Works. Two African American Heritage Preservation Program (AAHPP) grants from previous fiscal years were successfully completed with unexpended funds. We are reassigning some of those funds to an AAHPP grant project from fiscal year 2017 that was only partially funded due to funding constraints.

The project receiving the funds is:

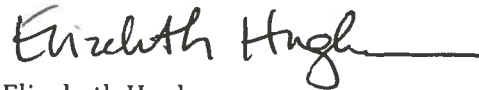
Asbury M.E. Church (FY2017) Talbot County <b><u>April 26, 2017</u></b> <b>Secretary's Agenda Item 16A</b> <b>Page 21</b>	AS ORIGINALLY APPROVED: \$71,402  INCREASED TO: \$90,703
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The projects which were completed with unexpended funds which are being reassigned to the above project are:

San Domingo Rosenwald School (FY2013) Wicomico County <b><u>July 12, 2012</u></b> <b>Secretary's Agenda Item 12C</b> <b>Page 18</b>	AS ORIGINALLY APPROVED: \$90,000  UNEXPENDED FUNDS TO BE TRANSFERRED: \$16,632
Sandy Spring Odd Fellows Lodge (FY2015) Montgomery County <b><u>August 13, 2014</u></b> <b>Secretary's Agenda Item 8C</b> <b>Page 12</b>	AS ORIGINALLY APPROVED: \$50,000  UNEXPENDED FUNDS TO BE TRANSFERRED: \$2,669

Thank you for your assistance and for your interest in this program. If you have any further questions on this item, please contact Anne Raines of my office at [anne.raines@maryland.gov](mailto:anne.raines@maryland.gov) or 410.697.9584.

Thank you,

A handwritten signature in black ink that reads "Elizabeth Hughes". The signature is written in a cursive style and ends with a horizontal line.

Elizabeth Hughes  
Director and State Historic Preservation Officer  
Maryland Historical Trust

---

Cc: Anne Raines, MHT  
Jennifer Neely, MHT  
Fiona Burns, DBM



**BOARD OF PUBLIC WORKS  
SECRETARY'S  
ACTION AGENDA  
August 13, 2014**

*Contact: David Lever 410-767-0610  
dlever@msde.state.md.us*

**9. STATE PUBLIC SCHOOL CONSTRUCTION PROGRAM**

*Amendments to the FY 2015 Capital Improvement Program, Wicomico County Public Schools*

**Recommendation:** The Interagency Committee on School Construction recommends that the Board of Public Works increase funding in the Fiscal Year 2015 Capital Improvement Program to establish a partial allocation for Wicomico County Public Schools for the Wicomico Middle HVAC project.

**Original Approval:** Secretary's Item 17 (5/14/14) (Public School Construction FY 2015 CIP)

**Specific Request:** Wicomico County Public Schools requests to use funds from the Statewide contingency fund to approve a partial allocation as shown:

Project	FY 2015 CIP State Allocation	Proposed Increase	Adjusted State Allocation
<b>Wicomico Middle – HVAC</b>	\$0	\$55,720	\$55,720

**Authority:** If school construction funds provided to a county in one Fiscal Year Capital Improvement Program cannot be allocated to, or used for, the eligible project within two years of the initial authorization, the county may opt to have the funds: (1) applied to another eligible project in the current CIP or (2) reverted to and maintained in the contingency fund for eligible projects in the county in the next FY CIP. *See, e.g., Maryland Consolidated Capital Bond Loan of 2014 (Chapter 463, Acts of 2014), see also COMAR 23.03.02.03G.*

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
August 13, 2014**

*Contact: Thomas Kim, 410-767-6506  
Thomas.Kim@maryland.gov*

**A1. DEPARTMENT OF HEALTH AND MENTAL HYGIENE  
*Western Maryland Hospital Center***

***Contract ID:*** Emergency Management Services  
ADPICS No.M00B4400704/OPASS 1-14212

***Contract Type:*** Service

***Description:*** Management Services

***Procurement Method:*** Emergency

***Award:*** Meritus Medical Center, Inc.  
Hagerstown, MD

***Contract Amount:*** \$806,000

***Date Emergency Declared:*** June 24, 2014

***Contract Award Date:*** June 24, 2014

***Term:*** June 24, 2014 – December 24, 2014

***MBE Participation:*** None

***Fund Source:*** 100% General

***Approp. Code:*** I0301

***Remarks:***

*Nature of Emergency.* In May 2014, DHMH's Office of Health Care Quality completed an inspection survey of the operations and clinical practices at the Western Maryland Hospital Center. The survey results cited numerous deficiencies and "immediate jeopardies." The deficiencies needed to be addressed and corrected immediately for the safety of the Western Maryland Hospital Center patients and residents. As a result, DHMH entered into an emergency consulting contract in May 2014 with Mid-Atlantic Healthcare, LLC. (See Appendix A2 on today's Agenda). Once on contract, Mid-Atlantic began keeping DHMH leadership apprised of Western Maryland Hospital Center management's response to the report, and making recommendations for improvement. Dr. Mona Gahunia, DHMH Chief Medical Officer, visited the facility three times after the report issued, and, along with Deputy Secretary Thomas Kim, has been closely monitoring the facility.

**BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
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August 13, 2014**

**A1. DEPARTMENT OF HEALTH AND MENTAL HYGIENE (cont'd)  
*Western Maryland Hospital Center***

**Remarks:** (cont'd) It was clear that an immediate change in leadership at Western Maryland Hospital Center was necessary. DHMH determined that the previous CEO did not possess the skills to develop, oversee, and monitor the systemic changes necessary to stabilize patient care. Furthermore, the hospital lacks a bona fide chief medical officer and chief nurse officer. These positions are crucial for the delivery of care. For these reasons, DHMH awarded an emergency management contract to Meritus Health.

*Basis for Selection.* Meritus will bring established administrative and clinical expertise. Its establishment of nursing care practices is especially relevant to the need to improve processes and protocols within the long-term care unit at Western Maryland Hospital Center. ~~DHMH sought a quote for another provider, but that provider did not offer an adequate solution.~~

**Resident Business:** Yes

**MD Tax Clearance:** 14-1750-1110

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**MARYLAND**  
**Department of Health**

Larry Hogan, Governor · Boyd Rutherford, Lt. Governor · Dennis Schrader, Secretary

REC'D BPW  
2017 DEC 1 PM 3:24

November 27, 2017

Sheila C. McDonald  
Secretary  
Board of Public Works (BPW)  
Louis L. Goldstein Treasury Building  
80 Calvert Street  
Annapolis, Maryland 21401

Re: Correction to BPW Record

Dear Ms. McDonald:

This correspondence is directed to you at the request of the Office of Legislative Audits per their letter to me dated November 8, 2017, a copy of which is attached. The final sentence in the second paragraph of Finding 3 states: "Please advise whether MDH will notify BPW of the erroneous statement noted in the report finding." This letter allows MDH to respond, "yes."

The "erroneous statement" appeared as Item # A1 on the Secretary's Action Agenda for BPW on August 13, 2014, in which DHMH stated as follows with respect to its procurement known as OPASS 14-14212: "*Basis for Selection*. Meritus will bring established administrative and clinical expertise. Its establishment of nursing care practices is especially relevant to the need to improve processes and protocols within the long-term care unit at Western Maryland Hospital Center. **DHMH sought a quote from another provider, but that provider did not offer an adequate solution.**" This final sentence of this final section of this Agenda Item was misleading. OLA determined correctly that in fact, DHMH did not seek a quote from an alternative provider other than Meritus Medical Center, Inc. for the emergency procurement presented to BPW. The DHMH statement in the Agenda Item was made in error.

The genesis of this error appears to be based on the procurement activity that occurred at WMHC just prior to the August 13, 2014 BPW meeting. Specifically, in May 2014 in response to emergency deficiencies at WMHC identified by DHMH as well as a federal regulatory authority, DHMH conducted an emergency procurement to retain the services of Mid-Atlantic Healthcare to develop a corrective plan for the hospital. DHMH did solicit competition during that first emergency procurement in May, contacting L.W., Inc. in addition to Mid-Atlantic before selecting Mid-Atlantic for the first emergency procurement.

The following month of June 2014, DHMH broadened the emergency determination to include not only the development of the corrective action plan being prepared by Mid-Atlantic Healthcare, but also the retention of hospital management services needed to implement that plan. That management services emergency contract entered into with Meritus Medical Center,

Inc. took effect on June 24, 2014 and secured for WMHC a Chief Executive Officer, Chief Medical Officer, Chief Nursing Officer. BPW conducted extensive discussion about that contract at the August 13, 2014 BPW meeting, including twenty (20) transcript pages of accolades from the Board members about the value of securing the emergency contract with Meritus and the excellent work being done by that offeror.

Nevertheless, it does appear that no competitive solicitation occurred when Meritus was initially retained on June 24, 2014 under emergency procurement requirements and BPW was falsely informed afterwards in Item #A1 of the Secretary's Agenda, "DHMH sought a quote from another provider, but that provider did not offer an adequate solution." In fact, it was determined by WMHC that no provider other than Meritus offered an adequate solution, so WMHC therefore entered into price negotiations with Meritus alone. WMHC did not go as far as to "seek a quote" from another provider in the sense of soliciting a specific price, because WMHC determined that no other provider could offer an adequate solution.

Upon expiration of the first emergency contract with Meritus, DHMH entered into a subsequent sole source contract with Meritus to continue their services after determining again that Meritus was the only vendor capable of offering adequate hospital staffing services in the medically underserved area of Hagerstown, where the services were needed and Meritus was well known to the medical community. That sole source procurement was known as OPASS #16-14582, which was approved by BPW at the meeting the following year, on June 3, 2015, after fourteen (14) transcript pages of additional favorable discussion in follow-up to the highly complimentary August 13, 2014 discussion. The legitimate designation of Meritus as a sole source provider was not questioned by BPW when that contract was approved.

MDH understands that COMAR 21.05.06.02(C) provides that in the course of conducting emergency procurements, "such competition as is possible and practicable shall be obtained." When the emergency Agenda Item was prepared by DHMH for the August 13, 2014 meeting, it may be that DHMH representatives confused or combined the contract with Meritus, the emergency contract later approved as sole source, with the related competitive emergency contract with Mid-Atlantic entered into the prior month. DHMH would have preferred to have had competition and an opportunity to seek a price quote from more than one vendor prior to the emergency contract entered into on June 24, 2014 and thereafter disclosed to BPW, but DHMH never actually "sought a quote" because Meritus was the only provider available.

We hope this corrects the BPW record, as requested by OLA.

Sincerely yours,

A handwritten signature in cursive script, reading "Dennis R. Schrader". The signature is written in black ink and is positioned above the typed name and title.

Dennis R. Schrader  
Secretary

**BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
August 13, 2014**

*Contact: Thomas Kim, 410-767-6506  
Thomas.Kim@maryland.gov*

**A2. DEPARTMENT OF HEALTH AND MENTAL HYGIENE  
*Western Maryland Hospital Center***

***Contract ID:*** Emergency Management Services  
ADPICS No.M00B4400682/OPASS 14-14128

***Contract Type:*** Service

***Description:*** Management Services

***Procurement Method:*** Emergency

***Date Emergency Declared:*** May 17, 2014

***Proposals:***

	Mid-Atlantic Health Care, LLC Timonium, MD	\$2,055,660
	LW Consulting Harrisburg, PA	\$ 741,600

***Award:*** Mid-Atlantic Health Care, LLC

***Contract Award Date:*** May 17, 2014

***Contract Amount:*** \$2,055,660

***Term:*** May 17, 2014 – May 17, 2015

***MBE Participation:*** None

***Fund Source:*** 100% General

***Approp. Code:*** I0301

**BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
August 13, 2014**

**A2. DEPARTMENT OF HEALTH AND MENTAL HYGIENE (cont'd)  
*Western Maryland Hospital Center***

***Remarks:***

*Nature of Emergency.* In May 2014, DHMH's Office of Health Care Quality completed an inspection survey of the operations and clinical practices at the Western Maryland Hospital Center. The survey results cited numerous deficiencies and "immediate jeopardies." The deficiencies needed to be addressed and corrected immediately for the safety of Western Maryland Hospital Center patients and residents.

DHMH leadership determined that the Western Maryland Hospital Center management required immediate assistance to compose and implement a Plan of Correction. Contractor will prepare a comprehensive written report identifying the immediate needs and other operational needs that may require further investigation. Contractor will provide direct oversight for three key positions – director, director of nursing, and assistant director of nursing. The oversight personnel will have experience in nursing, facility operations, State regulation, customer service, quality assurance, survey preparation, and other areas applicable to the oversight role. Contractor will also provide a quality assurance nurse pending DHMH's selection of a full-time hire. The acting quality assurance nurse will have experience as a State surveyor and regional nursing consultant with experience in nursing procedure, quality assurance, and survey preparation. Mid-Atlantic will be paid on an hourly basis, with a not-to-exceed amount specified in the contract.

*Basis for Selection.* DHMH sought proposals for a plan of correction from two vendors identified by the Office of Health Care Quality. Mid-Atlantic personnel were deemed better qualified and more experienced. Mid-Atlantic was also recommended by the Office of Health Care Quality. LW Consulting was not a reasonable quote, as they did not demonstrate the capacity to turn around facilities with major deficiencies. It is a firm that primarily supplies staffing services, as opposed to consultants with a deep understanding of fixing regulatory deficiencies and emergencies.

*Reason for Late Report:* This Emergency Report is late because of a delay in getting the emergency report document reviewed and approved within DHMH.

***Resident Business:*** No

***MD Tax Clearance:*** 14-1751-0111

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
August 13, 2014**

*Contact: Frances Penner, (240) 313-3553  
Frances.Penner@maryland.gov*

**A3. DEPARTMENT OF MENTAL HEALTH AND MENTL HYGIENE  
*Potomac Center***

***Contract ID:*** Temporary Nursing Services  
ADPICS NO.: M00B4400688, DHMH/OPASS 14-14065

***Contract Type:*** Services

***Description:*** Temporary nursing services

***Procurement Method:*** Emergency

***Date Emergency Declared:*** May 28, 2014

***Bids:***

Columbus Medical Service King of Prussia, PA	\$163,229
Nurse Professionals Home Care, LLC Ocean City, MD	\$104,448
Absolute Care Nursing Germantown, MD	\$132,272
Excel Catonsville, MD	\$143,168
Convergence Medical Staffing Charlotte, NC	\$186,656

***Award:*** Columbus Medical Services  
King of Prussia, PA

***Contract Award Date:*** June 1, 2014

***Contract Amount:*** \$163,229

***Term:*** June 4, 2014 – December 24, 2014

***MBE Participation:*** None

***Fund Source:*** 100% General Funds  
Appropriation Code: 32.13.07.01



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**A3. DEPARTMENT OF MENTAL HEALTH AND MENTL HYGIENE (cont'd)  
*Potomac Center***

***Remarks:***

*Nature of Emergency.* Due to continuing loss of nursing staff, the Potomac Center does not have adequate staff to provide medical services or supervise other nurses. The Center continues to advertise and interview eligible nurses, but it has not been able to adequately staff the open positions. The emergency contract will provide two, full-time LPNs and one administrative RN for an eight-month period. This will give the Center more time to recruit and train permanent State employee nursing staff.

*Basis for Selection.* DHMH consulted with contract monitors for the lower-priced companies and discovered there were performance issues. Nurse Professional was not able to provide the administrative RN candidate that DHMH required. The selected company, Columbus, has a proven track record with Potomac Center and is able to provide qualified candidates.

***Tax Compliance No.:*** 14-0857-0111

***Resident Business:*** No

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
August 13, 2014**

*Agency Contact: Sandy Johnson  
410-767-7408  
sandy.johnson@maryland.gov*

**A4. MARYLAND DEPARTMENT OF HUMAN RESOURCES**

***Contract ID:*** Residential Child Care Services  
SSA/RCC-14-011-A1, ADPICS No. COF65042

***Contract Type:*** Services

***Description:*** Continued child-placement at contractor's facility

***Procurement Method:*** Emergency Modification

***Date Emergency Declared:*** April 24, 2014

***Contractor:*** Cedar Ridge Children's Home and School, Inc.  
Williamsport, MD

***Original Contract Award:*** \$1,700,514 (6 beds): DBM Item 8-S (June 12, 2013)

***Modification Amount:*** \$27,847 NTE

***Modification Date:*** April 24, 2014

***Modification Term:*** April 24, 2014 – September 1, 2014

***MBE Participation:*** None

***Funds Source:*** 66% General 34% Federal (IV-E)  
Appropriation Code: N00G0001

***Remarks:***

*Nature of Emergency.* The emergency modification is for the continued placement of a child at the Cedar Ridge Children's Home and School. This modification added one program and bed to DHR's current contract with Cedar Ridge to accommodate placement of the child.

*Basis for Selection.* The basis for this selection is to allow for the continuity of care for the child at the Cedar Ridge Children's Home and School.

**BOARD OF PUBLIC WORKS  
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**A4. MARYLAND DEPARTMENT OF HUMAN RESOURCES (cont'd)**

***Remarks:*** (cont'd)

*Reason for Late Report.* This child was co-committed to both DHR and DJS; DJS was the paying agency to Cedar Ridge. DHR learned in May 2014 that the court had rescinded DJS co-commitment and had solely committed the child to DHR. Once notified, DHR began the process of processing an emergency modification to its current contract with Cedar Ridge.

Due to the uniqueness of this case and the type of care that is needed, it is expected that the child will remain with the Cedar Ridge for approximately four months.

***Resident Business:*** Yes

***Tax Compliance No:*** 14-1242-0110

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
August 13, 2014**

*Contact: Norie Calvert, (410) 545-0433  
ncalvert@sha.state.md.us*

**A5. DEPARTMENT OF TRANSPORTATION  
*State Highway Administration***

***Contract ID:*** MD165 Clogged 30” Pipe Under Roadway

***Contract Type:*** Maintenance

***Description:*** Remove sediment and debris from clogged 30-inch stormwater drain running under MD 165.

***Procurement Method:*** Emergency

***Date Emergency Declared:*** May 13, 2014

***Award:*** Petroleum Management Inc.  
Baltimore, MD

***Amount:*** \$45,000

***Contract Award Date:*** May 16, 2014

***Term:*** 3 weeks

***MBE Participation:*** 0% (single element of work)

***Fund Source:*** 100% Special Fund Budgeted to SHA  
Appropriation Code: J02B0101

***Remarks:***

*Nature of Emergency.* In May 2014, homeowners alerted SHA that their driveways were flooding. SHA determined that a 30” storm drain running under MD 165 was completely clogged with sediment and debris (mostly tree limbs). The clog directed water to the wrong side of the roadway and was damaging private property and potentially undermining the roadway. SHA attempted to clear the pipe but the SHA vacuum truck did not have sufficient suction. The District operation engineer determined that a minimum of three vacuum trucks would be needed for at least four working days to clean out the pipe, correctly channel the water, and transport all cleaned material to the SHA dewatering pit at the Owings Mills Maintenance Facility.

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**A5. DEPARTMENT OF TRANSPORTATION (cont'd)**  
*State Highway Administration*

**Remarks:** (cont'd)

*Basis for Selection.* Due to the large amount of water, debris, and the distance each truck had to travel to get from the job site to the SHA dewatering pit, a minimum of three vacuum trucks were needed to complete the job. SHA contacted eight vendors to get bids. Out of the eight vendors contacted, Petroleum Management provided the only responsive bid because they were the only vendor capable of providing more than one vacuum truck.

**Tax Compliance No.:** 14-1284-0111

**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
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August 13, 2014**

*Contact: Norie Calvert, (410) 545-0433  
ncalvert@sha.state.md.us*

**A6. DEPARTMENT OF TRANSPORTATION  
*State Highway Administration***

***Contract ID:*** Emergency Salt Structure Truss Repairs, AT0375229

***Contract Type:*** Maintenance

***Description:*** Repair salt structure trusses at Fairland, Hereford, Annapolis, Centreville, and Leonardtown maintenance facilities

***Procurement Method:*** Emergency

***Date Emergency Declared:*** March 7, 2014

***Award:*** ParkLane Construction & Development Corp.  
Clyde, NY

***Amount:*** \$58,436

***Contract Award Date:*** 03/07/2014

***Term:*** 5 weeks

***MBE Participation:*** 0%

***Fund Source:*** 100% Special Fund Budgeted to SHA  
Appropriation Code: J02B0101

***Remarks:***

*Nature of Emergency.* Operator error resulted in damage to salt structure trusses. The damage was significant and required repairs to avoid further damage including partial collapse of structure.

**BOARD OF PUBLIC WORKS  
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**A6. DEPARTMENT OF TRANSPORTATION (cont'd)**  
*State Highway Administration*

**Remarks:** (cont'd)

*Basis for Selection.* Park Lane was the only contractor SHA could locate with the ability to perform the repairs and provide stamped as-built drawings to show the truss repair was done in accordance with American National Standards Institute (ANSI) standards. The original barn manufacturer, Advanced Storage Technology, Inc. has confirmed that Park Lane Construction is the only company they have pre-approved and pre-authorized to do the truss repairs on the salt storage buildings. The trusses required Machine Stress Rated lumber and the vendor had lumber and hardware warehoused because they specialize in barn construction. This was time and material plus lump sum prices for the stamped as-built, mobilization, hardware and lodging.

*Reasons for Late Report.* The trusses were so badly damaged that the complete scope of work could not be determined until the truss plates were removed and adjacent members inspected for damage. This also meant SHA could not determine the final price until the work was completed. Also, time was spent negotiating with Park Lane Construction and trying to locate a second bidder for competitive pricing.

**Tax Compliance No.:** 14-1423-1011

**Resident Business:** No

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
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August 13, 2014**

*Contact: Norie Calvert, (410) 545-0433  
ncalvert@sha.state.md.us*

**A7. DEPARTMENT OF TRANSPORTATION  
*State Highway Administration***

***Contract ID:*** US 29 Slope Failure Repair, AB397A61

***Contract Type:*** Maintenance

***Description:*** Repair slope and storm drain failures; restore SHA right-of-way to previous condition on US 29 over Northwest branch in Silver Spring.

***Procurement Method:*** Emergency

***Date Emergency Declared:*** May 1, 2014

<b><i>Bids:</i></b>	Francis O. Day Co., Inc.	\$117,000
	Brawner Builders	\$158,600
	Concrete General	\$450,000

***Award:*** Francis O. Day Co., Inc.  
Rockville, Maryland

***Amount:*** \$117,000

***Contract Award Date:*** May 6, 2014

***Term:*** 4 weeks

***MBE Participation:*** 0%

***Fund Source:*** 100% Special Fund Budgeted to SHA  
Appropriation Code: J02B0101

***Remarks:***

*Nature of Emergency:* The work on US 29 - Colesville Road - is to repair the road and sidewalks that were damaged after torrential rains that occurred the week of April 27. The rains made the waters of a nearby creek swell, overflow and spill onto the roadway washing out the sidewalk and impacting the roadway.



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**A7. DEPARTMENT OF TRANSPORTATION**

*State Highway Administration*

*Remarks: (cont'd)*

*Basis for Selection:* Most favorable bid based on lump sum proposal and date available to start work.

*Tax Compliance No.:* 14-1172-1111

*Resident Business:* Yes

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
August 13, 2014**

*Contact: Carl Lazerow, (410) 585-3027  
cllazerow@dpsc.state.md.us*

**A8. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES**  
*Division of Capital Construction and Facilities Maintenance*  
*Maryland Correctional Institution for Women*

**Contract ID:** Replacement of Roof for 192-Cell Housing Unit  
Maryland Correctional Institution for Women  
Contract No. KW-001-140-C01, ADPICS No. Q00P4407062

**Contract Type:** Construction

**Description:** Roof Replacement

**Procurement:** Emergency

**Emergency Declared:** May 1, 2014

**Bids:**

Alliance Roofing & Sheet Metal, Inc. Baltimore, Maryland		\$ 258,000
Tri-County Roofing & Sheet Metal, Inc. Westminster, Maryland		\$ 352,982
Tecta America East, LLC Jessup, Maryland		\$ 573,700

**Award:** Alliance Roofing & Sheet Metal, Inc.

**Amount:** \$258,000

**Award Date:** May 28, 2014

**Term:** June 18, 2014 – September 16, 2014

**MBE Participation:** 0%

**Fund Source:**

\$ 180,000		FY14, AOBJ 8125 PCA S3410
\$ 78,000		FY 15, AOBJ 8120 PCA S3410

**BOARD OF PUBLIC WORKS  
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**A8. DEPT. OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)**  
*Division of Capital Construction and Facilities Maintenance*  
*Maryland Correctional Institution for Women (MCI-W)*

**Remarks:**

*Nature of Emergency.* The roof leaked extensively, damaging the inside of the building and allowing mold to grow within an occupied housing unit. The health and safety concern for officers and detainees necessitates immediate corrective action to avoid potential health issues.

**Basis for Selection:** Alliance Roofing and Sheet Metal, Inc. was the responsible bidder submitting the lowest responsive bid.

**Resident Business:** Yes

**Tax Compliance No.:** 14-1388-1111

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
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**REVISED**

*Contact: Carl Lazerow (410) 585-3027  
cllazerow@dpscs.state.md.us*

**A9. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES  
*Division of Capital Construction and Facilities Maintenance  
Eastern Correctional Institution***

**Contract ID:** Emergency Steam Line Replacement  
Contract No. KO-001-140-C01, ADPICS No. Q00P4406477

**Contract Type:** Construction

**Description:** Steam Line Replacement

**Procurement:** Emergency

**Emergency Declared:** March 28, 2014

**Bids:**

M&M Welding and Fabricators, Inc. Gaithersburg, Maryland	\$139,888
Protec Construction, Inc. Hyattsville, Maryland	\$147,750
General Refrigeration Delmar, Delaware	\$170,786

**Award:** M&M Welding and Fabricators, Inc.

**Amount:** \$139,888

**Award Date:** May 9, 2014

**Term:** May 9, 2014 – June 23, 2014

**MBE Participation:** 100%

**Fund Source:** DPSCS FY 14, Program Code 35 19 02 08,  
PCA S8410, AOBJ 1499

**BOARD OF PUBLIC WORKS  
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**A9. DEPT. OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)**  
*Division of Capital Construction and Facilities Maintenance  
Eastern Correctional Institution*

**Remarks:**

*Nature of Emergency.* The line supplying steam to the kitchen and laundry leaked badly, threatening the supply of steam to these locations. Additionally, the leaking steam heated the soil around the communications and electric manholes, making these systems vulnerable to failure without warning. The health and safety concern for officers and detainees necessitated immediate corrective action.

*Basis for Selection.* M&M Welding and Fabricators, Inc. was the responsible bidder submitting the lowest responsive bid.

**Resident Business:** Yes

**Tax Compliance No.:** 14-1546-1111

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**BOARD OF PUBLIC WORKS  
SECRETARY'S ACTION AGENDA  
APPENDIX  
August 13, 2014**

*Contact: Joselyn M. Hopkins (410) 339-5013  
jmhopkins@dpsc.state.md.us*

**A10. DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONAL SERVICES  
*Maryland Reception Diagnostic Classification Center***

***Contract ID:*** MRDCC – Repair of Air Handling Unit #6  
ADPICS No. Q00P4406932

***Contract Type:*** Maintenance

***Description:*** Materials, equipment, and labor to repair air-handling unit

***Procurement Method:*** Emergency

***Date Emergency Declared:*** April 8, 2014

***Bids:***

Pro-Serve Inc.	\$42,436
Specialty Construction Mgmt.	\$47,800
Mechanical Systems	\$54,214
Johnson Controls	\$68,725

***Award:*** Pro-Serve Inc.  
Northeast, MD

***Amount:*** \$42,436

***Award Date:*** May 29, 2014

***Term:*** 14 to 21 days

***MBE Participation:*** 0%

***Fund Source:*** 100% General Funds  
Appropriation Code: T2410 8091

**BOARD OF PUBLIC WORKS  
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**A10. DEPT. OF PUBLIC SAFETY AND CORRECTIONAL SERVICES (cont'd)  
*Maryland Reception Diagnostic Classification Center***

***Remarks:***

*Nature of Emergency:* The #6 air handling unit at the Maryland Reception Diagnostic Classification Center became inoperable. Because the facility has no operating windows, no air circulated from the outside. Temperatures and air quality were unsafe for inmates and employees. Repairs were needed immediately to effectively condition and circulate the air. An emergency was declared to prevent safety or health hazards for the employees and inmates.

*Basis for Selection:* DPSCS selected Pro-Serve because it was the responsible bidder submitting the lowest, responsive bid.

***Tax Compliance No.:*** 14-1254-0111

***Resident Business:*** Yes

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**BOARD OF PUBLIC WORKS ACTION:**

**THIS REPORT WAS:**

**ACCEPTED**

**REMANDED**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
August 13, 2014

Contact: Emily Wilson  
emilyh.wilson@maryland.gov  
(410) 260-8436

1A. COMMUNITY PARKS AND PLAYGROUNDS PROGRAM  
*Allegany County*

**Recommendation:** Approval to commit \$10,000 for the following **development** project.

**Memorial Park Playground - \$10,000**  
Allegany County  
CPP #6218-1-272, MD20140605-0477

**Background:** Renovate playground at Baker Memorial Park. Work includes adding playground equipment that meets the National Playground Safety Standards and complies with the Americans with Disabilities Act.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2014  
Chapter 463, Acts of 2014  
Community Parks and Playgrounds  
Source Code: 14087 Item 087 \$10,000

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**Supplement A  
Department of Natural Resources  
ACTION AGENDA  
August 13, 2014**

*Contact: Emily Wilson  
emilyh.wilson@maryland.gov  
(410) 260-8436*

**2A. COMMUNITY PARKS AND PLAYGROUNDS PROGRAM  
*Caroline County***

**Recommendation:** Approval to commit \$73,896 for the following **development** projects.

1. ***Martin Sutton Park Playground Improvements - \$17,510***  
*Town of Ridgely, Caroline County*  
*CPP #6230-5-179, MD20140514-0354*

**Background:** Improve community park with ADA-accessible pathway extending from parking to the playground. Install playground equipment, safety surfacing, playground borders, and benches.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2014  
Chapter 463, Acts of 2014  
Community Parks and Playgrounds  
Source Code: 14087 Item 087 \$17,510

2. ***Marina Park Basketball Court - \$56,386***  
*Town of Federalsburg, Caroline County*  
*CPP #6231-5-180, MD20140522-0399*

**Background:** Resurface and repaint basketball court at Marina Park; purchase and install court amenities.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2014  
Chapter 463, Acts of 2014  
Community Parks and Playgrounds  
Source Code: 14087 Item 087 \$56,386

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**August 13, 2014**

*Contact: Emily Wilson*  
*emilyh.wilson@maryland.gov*  
*(410) 260-8436*

**3A. COMMUNITY PARKS AND PLAYGROUNDS PROGRAM &  
PROGRAM OPEN SPACE LOCAL SHARE**  
*Carroll County*

**Recommendation:** Approval to commit \$281,980 for the following **development** projects.

1. ***Charles Street Tot Lot Revitalization - \$188,000***  
*City of Westminster, Carroll County*  
*CPP #6215-6-336, MD20140429-0290*

**Background:** Replace aging playground equipment at Charles Street Tot Lot and install poured-in-place safety surface. The new play equipment meets the National Playground Safety Standards and complies with the Americans with Disabilities Act.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2014  
 Chapter 463, Acts of 2014  
 Community Parks and Playgrounds  
 Source Code: 14087 Item 087 \$188,000

2. ***Christmas Tree Park Inclusive Playground - \$45,000***  
*Town of Manchester, Carroll County*  
*CPP #6216-6-337, MD20140429-0291*

**Background:** Purchase and install playground equipment and safety surfacing consistent with National Playground Safety Standards and the Americans with Disabilities Act.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2014  
 Chapter 463, Acts of 2014  
 Community Parks and Playgrounds  
 Source Code: 14087 Item 087 \$45,000

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
August 13, 2014

3A. **COMMUNITY PARKS AND PLAYGROUNDS PROGRAM &  
PROGRAM OPEN SPACE LOCAL SHARE** (cont'd)  
*Carroll County*

3. **Union Bridge Wetlands Park Trail Extension - \$20,000**  
*Town of Union Bridge, Carroll County*  
*CPP #6217-6-338, MD20140514-0357*

**Background:** Extend 3,500 ft. long hiking/biking trail (which is five-feet wide) by 1,800 feet to provide visitors access to more of the park and its natural wonders.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2014  
Chapter 463, Acts of 2014  
Community Parks and Playgrounds  
Source Code: 14087 Item 087 \$20,000

4. **Belle Grove Square Park - \$28,980**  
*City of Westminster, Carroll County*  
*POS #6256-6-339, MD20140605-0475*

**Background:** Replace park benches and street lamps with reproduction benches and energy-efficient lighting while maintaining historic atmosphere. The lighting system is designed to perform its intended function, be energy efficient, and minimize light pollution.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2013, Chapter 424, Acts of 2013  
Program Open Space – Local, Prior Funds Replacement  
Source Code: 13080 Item 080 \$28,980

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

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Supplement A  
Department of Natural Resources  
ACTION AGENDA  
August 13, 2014

Contact: Emily Wilson  
emilyh.wilson@maryland.gov  
(410) 260-8436

4A. COMMUNITY PARKS AND PLAYGROUNDS PROGRAM  
*Charles County*

**Recommendation:** Approval to commit \$47,000 for the following **development** project.

***Tilghman Lake Trail Connection (Kings Grant) - \$47,000***  
*Town of La Plata, Charles County*  
*CPP #6235-8-89, MD20140527-0411*

**Background:** Construct walking trail from entrance of Kings Grant subdivision to Tilghman Lake. Trail will connect to existing trail around the lake and another trail loop north of Tilghman Lake Park creating a five mile loop.

**Fund Source:**  
Maryland Consolidated Capital Bond Loan of 2014  
Chapter 463, Acts of 2014  
Community Parks and Playgrounds  
Source Code: 14087 Item 087 \$47,000

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**August 13, 2014**

*Contact: Emily Wilson*  
*emilyh.wilson@maryland.gov*  
*(410) 260-8436*

**5A. COMMUNITY PARKS AND PLAYGROUNDS PROGRAM &  
PROGRAM OPEN SPACE LOCAL SHARE  
*Frederick County***

**Recommendation:** Approval to commit \$193,870 for the following **development** projects.

- 1. *Woodsboro Regional Park: Park Reclamation and Playground Rehabilitation - \$129,356***  
*Town of Woodsboro, Frederick County*  
*CPP #6246-10-342, MD20140522-0401*

**Background:** Upgrade play area within Woodsboro Regional Park. Work includes replacing aging playground equipment with equipment and safety surfacing consistent with National Playground Safety Standards and the Americans with Disabilities Act.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2014  
 Chapter 463, Acts of 2014  
 Community Parks and Playgrounds  
 Source Code: 14087 Item 087 \$129,356

- 2. *Community Park Improvements: Basketball and Tennis Courts - \$17,610***  
*Town of Emmitsburg, Frederick County*  
*CPP #6247-10-343, MD20140522-0402*

**Background:** Improve park's basketball and tennis courts. Improvements include court resurfacing and replacement of court amenities.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2014  
 Chapter 463, Acts of 2014  
 Community Parks and Playgrounds  
 Source Code: 14087 Item 087 \$17,610

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
August 13, 2014

5A. **COMMUNITY PARKS AND PLAYGROUNDS PROGRAM &  
PROGRAM OPEN SPACE LOCAL SHARE** (cont'd)  
*Frederick County*

3. **Wiles Branch Park: Dog Park - \$35,904**  
*Town of Middletown, Frederick County*  
*CPP #6248-10-344, MD20140522-0403*

**Background:** Develop two-acre off-leash dog park within **Wiles Branch Park**. This project will include separate areas for large dogs and small dogs.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2014  
Chapter 463, Acts of 2014  
Community Parks and Playgrounds  
Source Code: 14087 Item 087 \$35,904

4. **Myersville Park Overlook Pavilion - \$11,000**  
*Town of Myersville, Frederick County*  
*POS #6258-10-350, MD20140609-0501*

**Background:** Construct 16 ft. x 20 ft. pavilion along hiker/biker trail at 22-acre Myersville Park. Proposed overlook pavilion will provide opportunity to rest along trail as well as scenic view with view shed of the park and surrounding rural farmsteads and mountains.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012  
Program Open Space – Local, Prior Funds Replacement  
Source Code: 12057 Item 057 \$11,000

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BOARD OF PUBLIC WORKS

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Supplement A  
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ACTION AGENDA  
August 13, 2014

Contact: Emily Wilson  
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6A. COMMUNITY PARKS AND PLAYGROUNDS PROGRAM  
*Garrett County*

**Recommendation:** Approval to commit \$169,000 for the following **development** project.

**Friendsville Community Park Improvements - \$169,000**  
*Town of Friendsville, Garrett County*  
*CPP #6219-11-108, MD20140605-0478*

**Background:** Purchase and install stadium lighting system for Field #2 at Friendsville Community Park. Outdoor recreational lighting system is designed to perform its intended function, be energy efficient, and minimize light pollution.

**Fund Source:**  
Maryland Consolidated Capital Bond Loan of 2014  
Chapter 463, Acts of 2014  
Community Parks and Playgrounds  
Source Code: 14087 Item 087 \$169,000

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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Supplement A  
Department of Natural Resources  
ACTION AGENDA  
August 13, 2014

Contact: Emily Wilson  
emilyh.wilson@maryland.gov  
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7A. COMMUNITY PARKS AND PLAYGROUNDS PROGRAM  
*Kent County*

**Recommendation:** Approval to commit \$166,821 for the following **development** project.

**Rock Hall Civic Center Playground Reconstruction - \$166,821**  
*Town of Rock Hall, Kent County*  
*CPP #6257-14-94, MD20140605-0480*

**Background:** Renovate playground area at Rock Hall Civic Center. Work includes replacement of aging playground equipment and safety surfacing with playground equipment and safety surfacing consistent with National Playground Safety Standards and the Americans with Disabilities Act.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2014  
Chapter 463, Acts of 2014  
Community Parks and Playgrounds  
Source Code: 14087 Item 087 \$166,821

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

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Supplement A  
Department of Natural Resources  
ACTION AGENDA  
August 13, 2014

Contact: Emily Wilson  
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8A. COMMUNITY PARKS AND PLAYGROUNDS PROGRAM  
*Montgomery County*

**Recommendation:** Approval to commit \$155,000 for the following **development** project.

**Elgin Park - \$155,000**  
*Town of Poolesville, Montgomery County*  
*CPP #6236-15-672, MD20140527-0405*

**Background:** Develop new park within Brightwell Crossing Subdivision to serve Town residents. New park facilities will include bathrooms, basketball court, picnic pavilion, tables, benches, and other park amenities.

**Fund Source:**  
Maryland Consolidated Capital Bond Loan of 2014  
Chapter 463, Acts of 2014  
Community Parks and Playgrounds  
Source Code: 14087 Item 087 \$155,000

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**August 13, 2014**

*Contact: Emily Wilson*  
*emilyh.wilson@maryland.gov*  
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**9A. COMMUNITY PARKS AND PLAYGROUNDS PROGRAM &  
PROGRAM OPEN SPACE LOCAL SHARE  
*Prince George's County***

**Recommendation:** Approval to commit \$672,933 for the following **development** projects.

- 1. 60<sup>th</sup> Avenue Community Park - \$140,540**  
*Town of Fairmount Heights, Prince George's County*  
*CPP #6238-16-771, MD20140514-0360*

**Background:** Develop community park that will be intergenerational and pet-friendly. The park will be designed to create a natural play space that will allow children opportunity to explore nature and become familiar with indigenous plants and other smaller species. A splash pad, tables, park benches, game tables, shade structure, drinking fountain, and trash receptacles will be installed as well as tree plantings.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2014  
 Chapter 463, Acts of 2014  
 Community Parks and Playgrounds  
 Source Code: 14087 Item 087 \$140,540

- 2. Bartlett Park Expansion/Improvement - \$90,000**  
*Town of Brentwood, Prince George's County*  
*CPP #6239-16-772, MD20140527-0407*

**Background:** Remove rubber surfacing from tot park and woodchips from larger park. Install 2"-thick turf seamless surface for tot park and a 3.5"-thick turf seamless surface for larger park.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2014  
 Chapter 463, Acts of 2014  
 Community Parks and Playgrounds  
 Source Code: 14087 Item 087 \$90,000

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**August 13, 2014**

**9A. COMMUNITY PARKS AND PLAYGROUNDS PROGRAM &  
PROGRAM OPEN SPACE LOCAL SHARE (*cont'd*)  
*Prince George's County***

**3. Belle Point Neighborhood Park - \$98,342**  
*City of Greenbelt, Prince George's County*  
*CPP #6240-16-773, MD20140514-0361*

**Background:** Construct playground within Belle Point Neighborhood Park. Playground is tot lot intended to serve children ages 2 to 5. Playground will meet ADA and National Safety Standards.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2014  
Chapter 463, Acts of 2014  
Community Parks and Playgrounds  
Source Code: 14087 Item 087 \$98,342

**4. Hyatt Park Improvement Project - \$120,000**  
*City of Hyattsville, Prince George's County*  
*CPP #6242-16-775, MD20140515-0363*

**Background:** Replace playground at Hyatt Park with new playground equipment and a poured-in-place mobility surface to provide full access to playground area.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2014  
Chapter 463, Acts of 2014  
Community Parks and Playgrounds  
Source Code: 14087 Item 087 \$120,000

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**August 13, 2014**

**9A. COMMUNITY PARKS AND PLAYGROUNDS PROGRAM &  
PROGRAM OPEN SPACE LOCAL SHARE (cont'd)**  
*Prince George's County*

**5. *Linear Park Playground Replacement - \$44,284***  
*City of Bowie, Prince George's County*  
*CPP #6243-16-776, MD20140515-0364*

**Background:** Replace playground for ages 2–5 in residential area originally constructed in the early 1980s. Proposed equipment includes free-standing zip slide, two whirlwind seats, a high stepper climber, and free-standing T-swing with two belt seats. Timber borders and engineered wood fibers with its own drainage system for stormwater management will be installed.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2014  
 Chapter 463, Acts of 2014  
 Community Parks and Playgrounds  
 Source Code: 14087 Item 087 \$44,284

**6. *New Carrollton Community Dog Park - \$23,317***  
*City of New Carrollton, Prince George's County*  
*CPP #6244-16-777, MD20140527-0408*

**Background:** Construct dog park on City property. Dog park will allow pets a safe area for off-the-leash exercise and provide residents with community gathering space.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2014  
 Chapter 463, Acts of 2014  
 Community Parks and Playgrounds  
 Source Code: 14087 Item 087 \$23,317

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**August 13, 2014**

**9A. COMMUNITY PARKS AND PLAYGROUNDS PROGRAM &  
PROGRAM OPEN SPACE LOCAL SHARE (cont'd)**  
*Prince George's County*

**7. *Seat Pleasant Fit and Fun Park - \$53,450***  
*City of Seat Pleasant, Prince George's County*  
*CPP #6245-16-778, MD20140515-0365*

**Background:** Develop new park on vacant four-acre parcel located in the City of Seat Pleasant. New park will have trail equipped with outdoor fitness stations to provide community with convenient and structured neighborhood resource for exercising. Park will also include play station for children ages 5-12 and park amenities for all users.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2014  
 Chapter 463, Acts of 2014  
 Community Parks and Playgrounds  
 Source Code: 14087 Item 087 \$53,450

**8. *Foxmo Tot Lot - \$28,000***  
*Town of Forest Heights, Prince George's County*  
*CPP #6241-16-774, MD20140514-0362*

**Background:** Create new open play space at Mohican Drive and Fox Way with play equipment for children ages 2-5 and park amenities for all users. The tot lot will be ADA accessible and meet safety guidelines. The Town received a \$20,000 grant from KaBOOM! toward playground development.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2014  
 Chapter 463, Acts of 2014  
 Community Parks and Playgrounds  
 Source Code: 14087 Item 087 \$28,000

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**August 13, 2014**

**9A. COMMUNITY PARKS AND PLAYGROUNDS PROGRAM &  
PROGRAM OPEN SPACE LOCAL SHARE (cont'd)**  
*Prince George's County*

**9. Centennial Community Park Improvements - \$75,000**  
*City of Laurel, Prince George's County*  
*POS #6190-16-769, MD20140106-0010*

**Background:** Replace aging playground at Centennial Community Park to meet current safety and Americans with Disabilities Act standards and install new skate park. Additional work will include establishing concrete path, along with plantings, fencing, and drainage improvements.

**Prior Approval:** \$202,500 (DNR-RP Agenda Item 1A(2) [March 5, 2014])

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2012, Chapter 444, Acts of 2012  
 Program Open Space – Local, Prior Funds Replacement  
 Source Code: 12057 Item 057 \$75,000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Supplement A  
Department of Natural Resources  
ACTION AGENDA  
August 13, 2014

Contact: Emily Wilson  
emilyh.wilson@maryland.gov  
(410) 260-8436

**10A. COMMUNITY PARKS AND PLAYGROUNDS PROGRAM**  
*Washington County*

**Recommendation:** Approval to commit \$30,000 for the following **development** project.

**Potterfield Pool Amenities - \$30,000**  
*City of Hagerstown, Washington County*  
CPP #6221-21-313, MD20140429-0288

**Background:** Upgrade wading pool at Claude M. Potterfield Pool. Upgrades include installation of spray pool amenities for toddler/young children wading area.

**Fund Source:**  
Maryland Consolidated Capital Bond Loan of 2014  
Chapter 463, Acts of 2014  
Community Parks and Playgrounds  
Source Code: 14087 Item 087 \$30,000

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BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement A  
Department of Natural Resources  
ACTION AGENDA  
August 13, 2014**

*Contact: Emily Wilson  
emilyh.wilson@maryland.gov  
(410) 260-8436*

**11A. COMMUNITY PARKS AND PLAYGROUNDS PROGRAM  
*Wicomico County***

**Recommendation:** Approval to commit \$48,271 for the following **development** project.

***Mason-Dixon Sport Complex: Park Playground Replacement - \$48,271***  
*Town of Delmar, Wicomico County*  
*CPP #6225-22-216, MD20140506-0323*

**Background:** Purchase and install playground equipment and safety surfacing consistent with National Playground Safety Standards and the Americans with Disabilities Act.

**Fund Source:**

Maryland Consolidated Capital Bond Loan of 2014  
Chapter 463, Acts of 2014  
Community Parks and Playgrounds  
Source Code: 14087 Item 087 \$48,271

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**August 13, 2014**

*Contact: Emily Wilson*  
*emilyh.wilson@maryland.gov*  
*(410) 260-8436*

**12A. RURAL LEGACY PROGRAM FUNDS**

**Recommendation:** Approval to grant \$418,048 to the Lower Shore Land Trust for the following project from Rural Legacy Funds.

***Dividing Creek Rural Legacy Area***  
***Dolan Property***

***Prior Approvals for easement acquisitions for Dividing Creek Rural Legacy Area:***

\$130,632 FY 2013 grant/DNR-RP Agenda Item 3A (October 3, 2012)

\$1,000,000 FY 2014 grant/DNR-RP Agenda Item 10A (August 21, 2013)

**Project Description:** Acquisition of this 191.7-acre conservation easement in Somerset County will protect productive agricultural and forest lands located within the Pocomoke River Watershed, and maintain 6,600 linear feet of riparian buffers on Dividing Creek, a tributary of the Pocomoke River. This easement will be held by the Department of Natural Resources and the Lower Shore Land Trust.

**Easement Value:** \$379,950 (\$1,982 per acre)

**Other Costs:** \$ 38,098 (total)

Administrative: \$11,399; Incidental: \$21,001; Program Compliance: \$5,699; Legal: \$2,612;  
 Title Insurance: \$1,574; Recording: \$115; Survey \$14,500; Environmental Assessment: \$2,200

**Amount Requested:** \$418,048

**Fund Source:**

Maryland Consolidated Capital Bond Loan – 2013  
 Rural Legacy Program – Prior Year Funds Replacement  
 Chapter 424 Acts of 2013  
 Source Code: 13082 Item: 082 Amount: \$379,950.00

Outdoor Recreation Land Loan – 2014  
 Rural Legacy Program Chapter 423 Acts of 2013  
 Source Code: A0510 Item: 010 Amount: \$38,098.35

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

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**WITHDRAWN**

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**WITHOUT DISCUSSION**

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**August 13, 2014**

*Contact: Emily Wilson*  
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*emilyh.wilson@maryland.gov*  
*(410) 260-8436*

**13A. RURAL LEGACY PROGRAM FUNDS**

**Recommendation:** Approval to grant \$366,436 to Worcester County for the following project from Rural Legacy Funds.

***Dividing Creek Rural Legacy Area***  
***Brummitt 2 Property***

**Prior Approval for easement acquisitions for Dividing Creek Rural Legacy Area:**  
 \$1,000,000 FY 2014 grant/DNR-RP Agenda Item 10A (August 21, 2013)

**Project Description:** Acquisition of this 164.79-acre conservation easement in Worcester County will protect productive agricultural and forest lands located within the Pocomoke River Watershed. This easement will be held by the County Commissioners of Worcester County.

**Easement Value:** \$368,266 (\$2,235 per acre)

**Other Costs:** \$0

**Amount Requested:** \$366,436  
 [Worcester County is paying the Other Costs and is contributing \$1,830 to the Easement Value.]

**Fund Source:**

Maryland Consolidated Capital Bond Loan – 2013  
 Rural Legacy Program – Prior Year Replacement Funds  
 Chapter 424 Acts of 2013  
 Source Code: 13082 Item: 082 Amount: \$366,435.57

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**August 13, 2014**

*Contact: Emily Wilson*  
*emilyh.wilson@maryland.gov*  
*(410) 260-8436*

**14A. PROGRAM OPEN SPACE STATE SHARE**

***Merryman & Gilmore Easement - \$995,000***

***Baltimore County, POS #4580***

**Reference:** That the Board of Public Works approve the acquisition of a conservation easement to protect 209.08 +/- acres in Baltimore County. The property is adjacent to Gunpowder Falls State Park and the easement will allow DNR to extend a public trail system from the adjacent Park onto the property. The trail extension will run along Sawmill Branch, a tributary of the Little Gunpowder River. Additionally, the easement will protect the property from further residential development and required stream buffers will protect Brook Trout habitat. DNR has partnered with The Manor Conservancy who will assign to DNR its agreement of sale to acquire the property. The property, which is not located within a Target Ecological Area, has received an ecological ranking of 60 under the Program Open Space Targeting System. This project meets the POS Targeting protocol Appendix "A" requirements as the easement will provide for recreational public access.

**Grantor:** E. Gittings Merryman, III, Holly Gilmore & Louis G. Merryman  
**Grantee:** The State of Maryland to the use of the Department of Natural Resources  
**Property:** 209.08 +/- acres  
**Price:** \$995,000 - Price reflects 5% discount from recommended value \$1,050,000

**Appraisals:** \$950,000 (8/22/13) – LouAnne Cline - Reviewed by David Wallenberg  
 \$1,050,000 (8/29/13) – Terry R. Dunkin - Reviewed by David Wallenberg

**Administrative Fee and Reimbursements:** Program Open Space will reimburse The Manor Conservancy:

Administrative Fee 3%	\$29,850
Compliance Fee 1.5%	<u>\$14,925</u>
	\$44,775

**Fund Sources:**

Outdoor Recreation Land Loan – 2010 – POS Additional State Land Acquisition  
 Chapter 484, Acts of 2009 Source Code: 44510, Item: 445, Amount: \$44,775

Maryland Consolidated Capital Bond Loan – 2011 -Program Open Space Stateside  
 Chapter 444, Acts of 2011 - Source Code: 11046 Item: 046 Amount: \$995,000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

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**DISAPPROVED**

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**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**August 13, 2014**

*Contact: Emily Wilson*  
*emilyh.wilson@maryland.gov*  
*(410) 260-8436*

**15A. PROGRAM OPEN SPACE STATE SHARE**

***Barry A. Hill - \$9,000***

*Washington County, POS #4781*

**Reference:** That the Board of Public Works approve the acquisition in fee simple of 3 +/- acres located in Washington County. The forested property shares boundaries on three sides with DNR and will be managed by South Mountain State Park. Acquisition will increase recreational opportunities, protect Forest Interior Dwelling Species habitat, and provide buffer for the Appalachian Trail. The property, located in a Target Ecological Area, scored 107 under the Program Open Space Targeting System.

**Grantor:** Barry A. Hill

**Grantee:** The State of Maryland to the use of the Department of Natural Resources

**Property:** 3 +/- acres, unimproved

**Price:** \$9,000

**Appraisals:** \$8,000 (4/18/14) – Joyce Sheets – Reviewed by Dave Wallenberg  
 \$16,000 (4/23/14) – LouAnne Cline – Reviewed by Dave Wallenberg

**Fund Source:**

Maryland Consolidated Capital Bond Loan – 2011

POS Stateside – Prior Year Funds Replacement

Chapter 393, Acts of 2011 – Source Code: 11046, Item: 046 – Amount: \$9,000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**August 13, 2014**

*Contact: Emily Wilson*  
*emilyh.wilson@maryland.gov*  
*(410) 260-8436*

**16A. PROGRAM OPEN SPACE STATE SHARE**

***Spiker & Pownall Property - \$65,000***

*Garrett County, POS #4625*

**Reference:** That the Board of Public Works approve the acquisition in fee simple of 27.55 +/- acres in Garrett County. The forested parcel is outstanding Forest Interior Dwelling Species habitat and will be managed by DNR Parks as part of the Youghiogheny Wild and Scenic Corridor. The property is located along Gap Run, a tributary of the Youghiogheny that supports Brook Trout population. Acquisition will provide water access opportunities for anglers along 1,000 feet of Gap Run and protect water quality. The property, located in a Target Ecological Area, scored a 98 under the Program Open Space Targeting System.

**Grantor:** Joseph G. Spiker & Charles Pownall, Jr.

**Grantee:** The State of Maryland to the use of the Department of Natural Resources

**Property:** 27.55 +/- acres, unimproved

**Price:** \$65,000 - Price reflects 10% discount from the recommended value \$72,000

**Appraisals:** \$65,000 (4/22/14) – Donald N. Briggs - Reviewed by David Wallenberg  
 \$72,000 (5/8/14) – LouAnne Cline - Reviewed by David Wallenberg

**Fund Source:**

Maryland Consolidated Capital Bond Loan - POS Stateside – Regular Allocation  
 Chapter 483, Acts of 2010 – Source Code: 01210, Item: 012 – Amount: \$65,000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**August 13, 2014**

*Contact: Emily Wilson*  
*emilyh.wilson@maryland.gov*  
*(410) 260-8436*

**17A. PROGRAM OPEN SPACE STATE SHARE**  
***Melvin L. Joseph Trust, Reedy Island Donation***  
***Worcester County, POS #4638***

**Reference:** That the Board of Public Works approve a gift donation from Melvin L. Joseph Trust, *et al.*, to DNR. The donated real property is known as Reedy Island, consisting of 6.61 +/- acres located on the Bayside of Ocean City. The undeveloped island is important habitat for nesting bird species and is the northernmost nesting area of the Royal Terns in North America. The property will be managed by Wildlife & Heritage Service as part of Sinepuxent Bay WMA. The property scored 65 under the Program Open Space Targeting System and is located in a Target Ecological Area (TEA).

**Grantor:** Melvin L. Joseph Revocable Trust, Kenneth P. & Tracy L. Adams, Joe Ann Adams & Ruthi Adams Joseph

**Grantee:** The State of Maryland to the use of the Department of Natural Resources

**Property:** 6.61 +/- acres, unimproved

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement A**  
**Department of Natural Resources**  
**ACTION AGENDA**  
**August 13, 2014**

*Contact: Emily Wilson*  
*emilyh.wilson@maryland.gov*  
*(410) 260-8436*

**18A. PROGRAM OPEN SPACE STATE SHARE**

*Frederick County, POS #4633*

**Recommendation:** That the Board of Public Works approve:

- (1) The Department of Natural Resources accepting a real-property donation from the Civil War Trust comprising 42.58 +/- acres in Frederick County.
- (2) With respect to Pappalardo Parcel 54, DNR granting the Civil War Trust \$116,492 of federal American Battlefield Protection Program funds.
- (3) With respect to Pappalardo Parcel 52, DNR granting the Civil War Trust \$166,600 of federal American Battlefield Protection Program funds.

**Grantor:** Civil War Trust

**Grantee:** The State of Maryland to the use of the Department of Natural Resources

**Property:** 42.58 +/- acres, improved

**Property:** The Civil War Trust acquired 42.58 acres from the Anthony V. Pappalardo Sr. Living Trust in May 2014 for \$450,000. The property was the site of Civil War troop movements leading up to the skirmish of Fox's Gap, a key engagement of the Battle of South Mountain. Acquisition will prevent development of the property and provide public access for historical interpretive tours. The property is improved with one residence which DNR Parks will use for seasonal staff. The property, which scored 75 under the Program Open Space Targeting System, is located in a Target Ecological Area.

**American Battlefield Protection Program:** The U.S. Department of Interior, through its National Park Service's American Battlefield Protection Program, provides funds to preserve historic battlefields. The Program requires a state or county government to serve as the conduit for those funds.

**Pappalardo Parcel 54:** The Civil War Trust applied to the American Battlefield Protection Program for a \$116,492 grant to purchase Pappalardo Parcel 54. The Civil War Trust is treating the difference between the grant amount it will receive from the Program through DNR and the purchase price it paid the seller as a donation from The Civil War Trust to the State.

**Supplement A  
Department of Natural Resources  
ACTION AGENDA  
August 13, 2014**

**18A. PROGRAM OPEN SPACE STATE SHARE (cont'd)**

*Pappalardo Parcel 52:* The Civil War Trust applied to the American Battlefield Protection Program for a \$166,600 grant to purchase Pappalardo Parcel 52. DNR will present Parcel 52 as a potential acquisition at a future Board of Public Works meeting.

***Federal Funds:***

Outdoor Recreation Land Loan – 2014

Program Open Space – Federal Funds, Chapter 423, Acts of 2013

Source Code: A0510 Item: 010 – Amount: \$283,092.25

NOTE: These funds will be disbursed to The Civil War Trust only when received from the National Parks Service.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**August 13, 2014**

**SERVICES CONTRACT**

**ITEM:** 1-S **Agency Contact:** Jamika Bowen  
410-767-8735  
jamika.bowen@maryland.gov

**DEPARTMENT/PROGRAM:** Department of General Service (DGS)  
Office of Real Estate (ORE)

**CONTRACT ID:** Real Estate Brokerage, Transaction Management  
and Strategic Planning Services;  
Project No. 001IT819451  
ADPICS # 001B5400064

**CONTRACT DESCRIPTION:** Revenue producing contract to provide real estate services, including the identification and acquisition of suitable leased space, assistance with strategic space planning for State agencies, and lease administration services, all of which will be managed by the DGS Office of Real Estate (ORE).

**AWARD:** CBRE, Inc.  
Washington, DC  
(Local Office in Baltimore, MD)

**TERM:** 9/1/2014 – 8/31/2017 (w/2 one-year renewal options)

**AMOUNT:** *Commission Rate:*  
\$4,502,795 Est. (3 Years; Base Contract)  
\$1,078,502 Est. (1 Year; 1<sup>st</sup> Option)  
\$2,947,643 Est. (1 Year; 2<sup>nd</sup> Option)  
\$8,528,940 Est. Total (5 Years)

*Revenue to the State:*  
\$1,260,783 Est. (3 Years; Base Contract)  
\$ 301,980 Est. (1 Year; 1<sup>st</sup> Option)  
\$ 825,340 Est. (1 Year; 2<sup>nd</sup> Option)  
\$2,388,103 Est. Total (5 Years)

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**PROPOSALS:** See page 3B

**MBE PARTICIPATION:** 30%

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**August 13, 2014**

**ITEM:** 1-S (Cont.)

**PERFORMANCE SECURITY:** None

**INCUMBENT:** Same

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* (eMM) and posted on the DGS bid board. Through eMM, 313 potential offerors were notified and included 82 Maryland MBEs.

Three proposals were received in response to the RFP. One proposal was determined not to be reasonably susceptible of being selected for award due to not identifying a certified MBE on its MBE Utilization and Fair Solicitation Affidavit. Award is recommended to CBRE, Inc. with the higher technical proposal. Even though equal weight was given to technical and financial factors, it was deemed that the technical differences between the two offerors greatly offset the 12% higher commission rate offered by the #2 technical offeror. Therefore, it was determined that CBRE, Inc. had the more advantageous offer for the State.

The purpose of the above referenced RFP was to solicit for a Broker to provide real estate support services to include assisting in strategic planning with departments, identification and acquisition of suitable leased space, and assistance with improving the lease administration system. All such support activities will be administered by the DGS ORE. These services have resulted in a more efficient and effective management of the leased portfolio, particularly given the current State budget condition. DGS has identified and implemented best practices from projecting future trends and space needs, identifying opportunities for agency consolidations, reducing leased space costs and increasing operational efficiencies during the previous contract for these services, and seeks to continue this success through this new contract.

**FUND SOURCE:** 100% Revenue Generating

**APPROP. CODE:** N/A

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 14-1682-1111

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Board of Public Works Action - This Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**August 13, 2014**

**ITEM:** 1-S (Cont.)

**PROPOSALS (Cont.):**

<u>Offerors</u>	<u>Tech. Rank</u>	<u>Financial Revenue 3 Year Base</u>	<u>Financial Revenue Option 1 (1 Yr.)</u>	<u>Financial Revenue Option 2 (1 Yr.)</u>	<u>Financial Revenue 5 Years (Rank) *</u>	<u>Overall Rank</u>
CBRE, Inc. Washington, DC (Local Office in Baltimore, MD)	1	\$1,260,782.54	\$301,980.42	\$825,340.15	\$2,388,103.11 (2)	1
Jones, Lang, LaSalle Washington, DC	2	\$1,801,117.91	\$431,400.60	\$1,179,057.36	\$3,411,575.87 (1)	2

Note: \* Financial revenue prices reflect the percentage rebate rate to the State times the estimated broker commission. The actual lease value may fluctuate throughout the life of the contract; however, the rebate rate to the State is fixed.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**August 13, 2014**

**SERVICES CONTRACT**

**ITEM:** 2-S **Agency Contact:** John Brennan  
410-360-8988  
jbbrennan@mdod.state.md.us

**DEPARTMENT/PROGRAM:** Maryland Department of Disabilities (MDOD)  
SUCCESS Program

**CONTRACT ID:** “Project SEARCH” Employment Support &  
Services to The SUCCESS Program for Students  
with Intellectual Disabilities  
ADPICS # DEXB4400031

**CONTRACT DESCRIPTION:** Request for retroactive approval of a sole source  
contract to provide employment supports and services for SUCCESS Program participants using  
the internationally trademarked and copyrighted Project Search model.

**AWARD:** The ARC of Baltimore  
Baltimore, MD

**TERM:** 7/1/2013 - 6/30/2014

**AMOUNT:** \$40,000 (1 Year)

**PROCUREMENT METHOD:** Sole Source

**BIDS OR PROPOSALS:** N/A

**MBE PARTICIPATION:** None

**INCUMBENT:** Same

**REQUESTING AGENCY REMARKS:** The SUCCESS Program is funded through a grant  
received from the Harry and Jeanette Weinberg Foundation, Inc. to support education  
opportunities for people with intellectual disabilities that will help them develop their  
independence, problem solving and employment skills. The grant award designated the ARC of  
Baltimore to provide internship opportunities and employment support to program participants  
during the two year project. Employment is a critical component of the SUCCESS Program and  
the ARC of Baltimore serves as the single point of entry for program participants seeking  
internship and new job opportunities.

**Supplement B  
Department Of Budget And Management  
ACTION AGENDA  
August 13, 2014**

**ITEM:** 2-S (Cont.)

MDOD is requesting retroactive approval of a \$40,000 sole source contract due to the oversight of not exercising the available one-year renewal option for the “Project Search” Employment Support and Services to the SUCCESS Program contract.

The original contract was executed in August, 2012 for one-year with a single one-year renewal option. The total not to exceed amount for both years was \$89,570, which was approved by the Department of Budget and Management under its delegated authority from the Board of Public Works. The base term ended June 30, 2013 with \$49,570 being paid to The ARC of Baltimore in FY 2013. The contract was not renewed in FY 2014 due to an oversight by MDOD. In March, 2014, MDOD paid an invoice submitted by The ARC of Baltimore in the amount of \$20,000 for services performed that would have been during the renewal option period. Since the contract cannot be resurrected, a new sole source contract was created to cover services performed in FY 2014. An additional \$20,000 is included in the planned FY 2014 budget bringing the total not to exceed amount for this one-year contract to \$40,000.

**FUND SOURCE:** 100% Special (Harry and Jeanette Weinberg Foundation, Inc. Grant)

**APPROP. CODE:** D12A0201

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 14-1406-1110

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Board of Public Works Action – This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**August 13, 2014**

**SERVICES CONTRACT**

**ITEM:** 3-S **Agency Contact:** Joseph Horvath  
410-767-1314  
joseph.horvath@maryland.gov

**DEPARTMENT/PROGRAM:** Budget and Management (DBM)  
Employee and Labor Relations Division

**CONTRACT ID:** Employee Assistance Program  
ADPICS # F10B4400008

**CONTRACT DESCRIPTION:** Provide an Employee Assistance Program to State employees who have been referred to the program by their supervisors and grief counseling services to state employees following traumatic events at the workplace.

**AWARD:** Janus Associates, Inc.  
t/a Business Health Services  
Baltimore, MD

**TERM:** 1/1/2015 - 12/31/2019 (5 Years)

**AMOUNT:** \$583,404

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**PROPOSALS:**

<b>Offerors</b>	<b>Technical Ranking</b>	<b>Financial Price &amp; Ranking</b>	<b>Overall Ranking</b>
Janus Associates, Inc. t/a Business Health Services Baltimore, MD	1	\$583,404 (1)	1
Magellan Behavioral Health Avon, CT	2	\$1,530,480 (2)	2

**MBE PARTICIPATION:** 100% (Contractor is a Maryland Certified MBE)

**INCUMBENT:** None (See Requesting Agency Remarks below)

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**August 13, 2014**

**ITEM:** 3-S (Cont.)

**REQUESTING AGENCY REMARKS:** A notice of availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* and the DBM website. In addition, the notice was sent directly to 197 potential vendors, 167 of which are Maryland firms and 182 are MBEs. A copy of the solicitation was also provided to the Governor's Office of Minority Affairs.

Four proposals were received in response to the RFP. However, only two proposals were deemed to be reasonably susceptible of being selected award. The overall #1 ranked offeror had the higher ranked technical proposal and the lower price. Therefore, Janus Associates, Inc., trading as Business Health Services (BHS), is determined to have the more advantageous offer for the State and is recommended for award.

The disparity in price between BHS and the #2 offeror raised the issue of cost comparison. A discussion and analysis of each offeror's pricing and a review of the recommended contractor's financial position cemented confidence in BHS's ability to provide the quality program it proposed in its response to the solicitation.

The awarded contractor will be responsible for operating the State's Employee Assistance Program (EAP) to provide up to three one-hour sessions of counseling for employees who have been referred by their supervisors for counseling. Upon receiving a supervisor referral, the contractor will direct the referred employee to an appropriate counselor from the contractor's network of counselors. The contractor will also provide on-site critical incident stress debriefing to employees and supervisors in the wake of a traumatic incident affecting the workplace upon request by the State.

The EAP program currently functions as part of the State's Behavioral Health and Employee Assistance Program Benefit Administration Services contract, which expires December 31, 2014. APS Healthcare Bethesda, Inc. is the contractor for the expiring contract managed by DBM's Employee Benefits Division. After December 31, 2014, the State will obtain EAP services separately from behavioral health services because the State's behavioral health benefits will be covered in the State's new medical benefit contract. This new EAP contract will be managed by DBM's Employee and Labor Relations Division.

No MBE participation goal was established for this contract based upon the determination that there are no subcontracting opportunities within the scope of work. MBEs were encouraged to submit proposals as prime contractors.

**Supplement B**  
**Department Of Budget And Management**  
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**August 13, 2014**

**ITEM:** 3-S (Cont.)

**FUND SOURCE:** 100% Non-Budgeted

**APPROP. CODE:** F10A0253

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 14-1816-1111

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Board of Public Works Action - This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**REVISED**

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**August 13, 2014**

**SERVICES CONTRACT**

**ITEM:** 4-S **Agency Contact:** Anne Timmons  
410-767-4710  
anne.timmons@maryland.gov

**DEPARTMENT/PROGRAM:** Budget and Management (DBM)  
Office of Personnel Services and Benefits  
Employee Benefits Division

**CONTRACT ID:** Health Plan Administration and Services –  
Preferred Provider Organization (PPO), Exclusive Provider Organization (EPO) and Integrated  
Health Model (IHM); ADPICS # F10B5400002

**CONTRACT DESCRIPTION:** Provide health benefits for eligible Participants of the State's Employee and Retiree Health and Welfare Benefits Program (the Program) beginning with the plan year effective January 1, 2015. The State's goal is to offer a full complement of benefits in order to attract and retain valued employees as well as ensure their long term health and well-being. In addition, the State fully supports the belief that personal responsibility plays an important role in a member's overall health and wellness and as a result has adopted a phased-in strategic direction that includes Value Based program components for implementation beginning with employee education starting in 2015 and additional plan design features being implemented during the contract.

**AWARDS:** Functional Area (FA) 1 - PPO:  
CareFirst of Maryland, Inc. (Baltimore, MD)  
United Healthcare Services, Inc. (Minnetonka, MN)

FA 2 - EPO:  
CareFirst of Maryland, Inc. (Baltimore, MD)  
United Healthcare Services, Inc. (Minnetonka, MN)

FA 3 - IHM:  
Kaiser Foundation Health Plan of the Mid-Atlantic States, Inc.  
(Rockville, MD)

**TERM:** 8/14/2014 – 12/31/2020 (w/2 two-year renewal options for PPO & EPO)

**AMOUNT:** \$ 8,775,091,389 Est. (6 Years, Base Contract PPO, EPO & IHM)  
\$ 3,424,408,676 Est. (2 Years, Renewal Option #1 for PPO & EPO)  
\$ 3,837,722,590 Est. (2 Years, Renewal Option #2 for PPO & EPO)  
\$16,037,222,656 Est. Total (10 Years)

**REVISED**

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**August 13, 2014**

**ITEM:** 4-S (Cont.)

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**PROPOSALS:** See page 13B

**MBE PARTICIPATION:** 0.2% (See Requesting Agency Remarks below)

**PERFORMANCE SECURITY:** None

**INCUMBENTS:** PPO, EPO:  
 CareFirst of Maryland, Inc. (Baltimore, MD)  
 United Healthcare Services, Inc. (Minnetonka, MN)

EPO:  
 Aetna Life Insurance Company (Hartford, CT)

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* and DBM's website. Copies of the solicitation notice were sent directly to 16 prospective vendors, six of which are Maryland firms, and none are MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

The RFP was divided into three Functional Areas (FA):

Functional Area (FA)	Scope
FA 1 – Preferred Provider Organization-Self-Funded (PPO-SF)	Administrative and nationwide provider network management services for eligible Participants of the State's PPO medical plans beginning with the plan year effective January 1, 2015.
FA 2 – Exclusive Provider Organization-Self-Funded (EPO-SF)	Administrative and nationwide provider network management services for eligible Participants of the State's EPO medical plans beginning with the plan year effective January 1, 2015.
FA 3 – Integrated Health Model-Fully-Insured (IHM-FI)	Health benefits services for eligible Participants of the State's IHM medical plan through a regional network or healthcare system in Baltimore City, Baltimore County, Anne Arundel, Howard, Montgomery, Prince Georges Counties, Washington, D.C, and Northern Virginia beginning with the plan year effective January 1, 2015. FA 3 is only available to those not eligible for Medicare.

**REVISED**

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**August 13, 2014**

**ITEM:** 4-S (Cont.)

The RFP provided for the possibility of up to two contract awards for each FA (PPO, EPO, IHM). After proposal evaluations, it was determined that it would be best to award two PPO contracts, two EPO contracts, and one IHM contract. Multiple contract awards in the PPO and EPO functional areas allow program participants a choice between different carriers. Because IHM is a new option for the State, it was decided that one award for this FA would be best at this time in order to see how well the new plan is received by program participants.

Twelve proposals were received in response to the RFP, and ten proposals were deemed to be reasonably susceptible of being selected for award. One offeror was determined to be not responsible because it did not have the capabilities to provide fully-insured services for FA 3, and another offeror was determined to be not responsible because the offeror could not demonstrate its capability, reliability, and systems integrity to assure good faith performance.

*FA 1: PREFERRED PROVIDER ORGANIZATION, SELF-FUNDED [PPO-SF]*

Among the four qualified proposals for the PPO, the proposal submitted by CareFirst of Maryland, Inc. (CareFirst) was determined to be the most advantageous for the State. CareFirst's proposal was ranked number one technically and number two financially, with an evaluated price less than 0.1% higher than the evaluated price of the lowest-priced proposal. It was determined that the merits of CareFirst's technical proposal outweighed this price differential, and CareFirst's proposal was determined to be the highest ranked overall. CareFirst, headquartered in Maryland, is an incumbent contractor with the State of Maryland and has consistently provided good service and value overall to the State's Program participants.

The second most-advantageous proposal is also from an incumbent, United Healthcare Services, Inc. (UHC). UHC's technical proposal was ranked second, and its financial proposal was the lowest-priced among the PPO offerors. UHC has also consistently provided the State with good service and value overall.

Therefore, award is recommended to CareFirst and UHC for FA 1.

*FA 2: EXCLUSIVE PROVIDER ORGANIZATION, SELF-FUNDED [EPO-SF]*

Among the four qualified proposals for the EPO, the proposal submitted by CareFirst was determined to be the most advantageous for the State. CareFirst's proposal was ranked both number one technically and number one financially (lowest-priced). As stated above, CareFirst, headquartered in Maryland, is an incumbent contractor with the State of Maryland and has consistently provided good service and value overall to the State's Program participants.

The second most advantageous EPO proposal is from UHC. UHC's technical proposal was ranked second, and its financial proposal was ranked second amongst the EPO offerors. UHC has also provided the State with consistently good service and value overall.

Therefore, award is recommended to CareFirst and UHC for FA 2.

**REVISED**

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**August 13, 2014**

**ITEM:** 4-S (Cont.)

*FA3: INTEGRATED HEALTH MODEL, FULLY-INSURED [IHM-FI]*

The IHM proposal submitted by Kaiser Foundation Health Plan of the Mid-Atlantic States, Inc. (Kaiser) was determined to be the most advantageous for the State. Kaiser's proposal was ranked both number one technically and number one financially (lowest-priced overall). Kaiser, headquartered in Rockville, Maryland, specializes in the type of service offered under the IHM model. In addition, Kaiser's financial proposal was significantly less costly in comparison to the second ranked offeror's financial proposal.

Therefore, award is recommended to Kaiser for FA 3.

MBE participation goals of 6% of the total administrative fees paid to the Contractors for PPO and EPO contracts and 0.6% of the total premiums paid to the Contractor for the IHM contract have been established for these contracts. All recommended contract awardees have committed to meeting these MBE goals. VSBE participation goals of 0.5% of the total administrative fees paid to the Contractors for PPO and EPO contracts and 0.05% of the total premiums paid to the Contractor for the IHM contract have been established for these contracts. All recommended contract awardees have committed to meeting these VSBE goals.

The *Award Amount* includes six years of fixed price administration and network fees, plus six years of projected claims for PPO and EPO, and fixed premiums for years 1 and 2 with maximum annual increase percentages for years 3 through 6 for IHM. The financial model was based on enrollment assumptions and utilization using current enrollment levels across the various enrollment tiers (employee, employee + 1 child, employee + spouse, family).

The Contractors will begin offering their plans as of January 1, 2015. However, it is necessary for the selected Contractors to participate in Program Open Enrollment activities beginning in August 2014. No payments will be made for any activities prior to January 1, 2015.

A protest was received from Aetna Life Insurance Company (Aetna), one of the incumbents, on August 6, 2014. DBM has denied the protest and sent a response to Aetna on August 11, 2014.

DBM has identified the following substantial State interests that would be impacted if these contract awards are delayed:

- The current rates/plan design would increase the program spend by \$4 billion over 10 years;
- The implementation of the new health benefits/wellness program as advocated by the Governor and other stakeholders would be delayed by one year (including the new IHM with Kaiser); therefore, delaying population health improvement;

**Supplement B**  
**Department Of Budget And Management**  
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**August 13, 2014**

**REVISED**

**ITEM:** 4-S (Cont.)

- Low preventive care use and poor treatment compliance cost the Program over \$700 million annually. The new plans have participant incentives and penalties to encourage engagement; and
- Open Enrollment begins October 15<sup>th</sup> and the 136,000 enrollment guides, enrollment forms and health fair schedules must be sent to the printers by August 27<sup>th</sup>.

By approving this item, per COMAR 21.10.02.11.A, the Board of Public Works will be deemed to specifically find that execution of the contracts without delay is necessary to protect substantial State interests and it will specifically be doing so notwithstanding the fact that Aetna has protested not being awarded a new contract.

**FUND SOURCE:** Various

**APPROP. CODE:** Various

**RESIDENT BUSINESSES:** Yes (CareFirst & Kaiser)  
No (UHC)

**MD TAX CLEARANCES:** 14-1897-1110 (CareFirst)  
14-1867-1111 (UHC)  
14-1870-1110 (Kaiser)

**PROPOSALS (Cont.):**

<b>FA 1 - PPO PROPOSALS</b>	<b>TECHNICAL RANKING</b>	<b>BAFO #3 FINANCIAL OFFER (RANKING) [SIX YEARS + TWO 2-YEAR OPTIONS]</b>	<b>OVERALL RANKING*</b>
CareFirst of Maryland, Inc. (Baltimore, MD)	1	\$17,168,658,190 (2)	<b>1</b>
United Healthcare Services, Inc. (Minnetonka, MN)	2	\$17,157,887,375 (1)	<b>2</b>
Aetna Life Insurance Company (Hartford, CT)	3	\$17,776,902,499 (3)	<b>3</b>
Cigna Health and Life Insurance Company (Bloomfield, CT)	4	\$18,252,762,829 (4)	<b>4</b>

**REVISED**

**Supplement B  
Department Of Budget And Management  
ACTION AGENDA  
August 13, 2014**

**ITEM:** 4-S (Cont.)

**PROPOSALS (Cont.):**

<b>FA 2 - EPO PROPOSALS</b>	<b>TECHNICAL RANKING</b>	<b>BAFO #3 FINANCIAL OFFER (RANKING) [SIX YEARS + TWO 2-YEAR OPTIONS]</b>	<b>OVERALL RANKING*</b>
CareFirst of Maryland, Inc. (Baltimore, MD)	1	\$16,942,668,230 (1)	<b>1</b>
United Healthcare Services, Inc. (Minnetonka, MN)	2	\$17,157,887,367 (2)	<b>2</b>
Aetna Life Insurance Company (Hartford, CT)	3	\$17,877,127,135 (3)	<b>3</b>
Cigna Health and Life Insurance Company (Bloomfield, CT)	4	\$18,252,762,829 (4)	<b>4</b>

<b>FA 3 - IHM PROPOSALS</b>	<b>TECHNICAL RANKING</b>	<b>BAFO #2 FINANCIAL OFFER (RANKING) [SIX YEARS]</b>	<b>OVERALL RANKING*</b>
Kaiser Foundation Health Plan of the Mid-Atlantic States, Inc. (Rockville, MD)	1	\$415,859,503 (1)	<b>1</b>
CareFirst BlueChoice, Inc. (Baltimore, MD)	2	\$707,961,244 (2)	<b>2</b>

*Note: \*Technical and Financial factors were given equal weight in the overall award determination.*

Board of Public Works Action – This Item was:

**APPROVED\***     
  **DISAPPROVED**     
  **DEFERRED**     
  **WITHDRAWN**  
 **WITH DISCUSSION**     
  **WITHOUT DISCUSSION**

\*Approved with requirement that DBM submit quarterly reports to the Board of Public Works containing DBM’s estimated projections and DBM’s actual expenditures on Health Plan Administration and Services.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**August 13, 2014**

**SERVICES CONTRACT**

**ITEM:** 5-S **Agency Contact:** Anne Timmons  
410-767-4710  
anne.timmons@maryland.gov

**DEPARTMENT/PROGRAM:** Budget and Management (DBM)  
Office of Personnel Services and Benefits (OPSB)  
Employee Benefits Division (EBD)

**CONTRACT ID:** SLEOLA Medical Plan Administration and  
Services (PPO, EPO, & POS)  
ADPICS # F10B440011

**CONTRACT DESCRIPTION:** Provide medical plan administration and services  
through a Preferred Provider Organization (PPO), an Exclusive Provider Organization (EPO) and  
Point of Services (POS) for the State Law Enforcement Officers Labor Alliance (SEOLA).

**AWARD:** CareFirst of Maryland, Inc.  
Owings Mills, MD

**TERM:** 8/14/2014 - 12/31/2019

**AMOUNT:** \$80,323,272 Est. Total (5 Years, 4 ½ Months)

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**PROPOSALS:** See page 17B

**MBE PARTICIPATION:** 0.2% (See Requesting Agency Remarks below)

**PERFORMANCE BOND:** None

**INCUMBENT:** None

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request for  
Proposals (RFP) was advertised on *eMarylandMarketplace.com* and posted on the DBM website.  
Copies of the solicitation notice were mailed directly to seven prospective vendors, three of  
which were Maryland firms, and included no MBEs. A copy was also sent to the Governor's  
Office of Minority Affairs.

**Supplement B  
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August 13, 2014**

**ITEM:** 5-S (Cont.)

A 4% MBE participation goal and a 0.5% VSBE participation goal were established for the total actual administrative fees. Administrative fees do not include the claims reimbursements paid to health care providers for services rendered to State employee members of the SLEOLA union and dependents.

The RFP allowed for the award of one contract for each Functional Area (FA): PPO, EPO, and POS services. Four proposals were received in response to the solicitation. Three offerors proposed to all FAs, and one offeror proposed to all but the POS FA. Two proposals were found to be not reasonably susceptible of being selected for award; and two proposals were deemed to be reasonably susceptible of being selected for award. CareFirst of Maryland, Inc. was ranked overall #1 with the higher ranked technical offer and the lower price for all three FAs. Therefore, award is recommended to CareFirst of Maryland, Inc. as having the more advantageous offer for the State.

The *Award Amount* includes five years of fixed price administration and network fees, plus five years of projected claims. The financial model was based on enrollment assumptions and utilization using current enrollment levels across the various enrollment tiers (employee, employee + 1 child, employee + spouse, family).

The Contractors will begin offering their plans as of January 1, 2015. However, it is necessary for the selected Contractors to participate in Program Open Enrollment activities beginning in August 2014. No payments will be made for any activities prior to January 1, 2015.

**FUND SOURCE:** Various  
**APPROP. CODE:** Various  
**RESIDENT BUSINESS:** Yes  
**MD TAX CLEARANCE:** 14-1773-1110

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Board of Public Works Action – This Item was:

APPROVED	DISAPPROVED	DEFERRED	WITHDRAWN
WITH DISCUSSION		WITHOUT DISCUSSION	



**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**August 13, 2014**

**ITEM:** 5-S (Cont.)

**PROPOSALS (Cont.):**

<b>PPO</b>			
<b>OFFERORS</b>	<b>TECHNICAL RANKING</b>	<b>FINANCIAL PRICE / RANKING</b>	<b>OVERALL RANKING</b>
CareFirst of Maryland, Inc. Owings Mills, MD	1	\$42,942,989 / 1	1
Cigna Health & Life Insurance Company Columbia, MD	2	\$50,050,787 / 2	2

<b>EPO</b>			
<b>OFFERORS</b>	<b>TECHNICAL RANKING</b>	<b>FINANCIAL PRICE* / RANKING</b>	<b>OVERALL RANKING</b>
CareFirst of Maryland, Inc. Owings Mills, MD	1	\$18,843,905 / 1	1
Cigna Health & Life Insurance Company Columbia, MD	2	\$22,242,172 / 2	2

<b>POS</b>			
<b>OFFERORS</b>	<b>TECHNICAL RANKING</b>	<b>FINANCIAL PRICE* / RANKING</b>	<b>OVERALL RANKING</b>
CareFirst of Maryland, Inc. Owings Mills, MD	1	\$23,785,385 / 1	1
Cigna Health & Life Insurance Company Columbia, MD	2	\$27,392,283 / 2	2



**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**August 13, 2014**

**ITEM:** 6-S (Cont.)

**PERFORMANCE SECURITY:** None

**INCUMBENT:** DPPO & DHMO:  
 United Concordia Companies, Inc. (UCCI)  
 Harrisburg, PA  
 (Local office Hunt Valley, MD)

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace* and on DBM's website and bid board. Copies of the solicitation notice were sent directly to 58 prospective vendors, 47 of which are Maryland firms, and included 41 MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

The Department of Budget and Management (DBM) is responsible for selecting dental plan coverage for approximately 250,000 State employees, satellite employees, direct pay employees, retirees, and eligible dependents.

As stated in the RFP, only two awards would be made as a result of this solicitation: one for Functional Area (FA) I, and one for either FA II or FA III. Offerors could submit proposals for one, two or all three FAs with the possibility of multiple contract awards to the same offeror or two different offerors.

A total of 21 proposals from 10 different offerors were received in response to the RFP, with most offerors proposing for multiple functional areas as follows: six proposals for FA I (DHMO-FI), seven proposals for FA II (DPPO-FI) and eight proposals for FA III (DPPO-SF). Six proposals from five offerors were deemed not to be reasonably susceptible of being selected for award and were eliminated from further consideration; two due to non-compliance with MBE submission requirements, and four due to the offerors being deemed non-responsible.

The *Award Amount* includes five years of fixed price administrative fees, plus five years of projected claims for DPPO, and fixed premiums for five years for DHMO. The financial model was based on enrollment assumptions and utilization using current enrollment levels across the various enrollment tiers (employee, employee + 1 child, employee + spouse, family).

**Supplement B**  
**Department Of Budget And Management**  
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**August 13, 2014**

**ITEM:** 6-S (Cont.)

For FA I, Delta Dental of Pennsylvania (Delta Dental) with the second ranked technical proposal and the lowest price and was deemed to have the most advantageous offer for the State. Therefore, Delta Dental is recommended for award with an evaluated price proposal approximately 16.3% lower than the evaluated price of the next lowest-priced proposal. The proposal from the incumbent, UCCI, while ranked #1 technically, it had the highest price (ranked #5), and its proposal was deemed to not provide enough additional value to justify the 23.8% increased price versus the technical proposal from Delta Dental. By not awarding a DHMO contract to UCCI, roughly 28,640 participants currently enrolled in the UCCI DHMO may need to seek a new primary dentist.

It was determined that there were no significant differences between the technical proposals for a fully insured DPPO plan and a self-funded DPPO plan. Accordingly, an extensive analysis of the BAFOs submitted by each offeror for FAs II and III was conducted, and it was determined that it would be in the State's best interest to award a self-funded (FA III) DPPO contract over a fully-insured (FA II) DPPO for the following reasons: (1) self-funded is about \$4M lower annually based upon a lower administrative fee, the elimination of premium tax, and the elimination of margin for profit and contingencies by the awardee; and (2) the State would have ownership of all DPPO claims information. Therefore, no award is being made for FA II.

For FA III, the most advantageous proposal was received from United Concordia Companies, Inc. (UCCI), the incumbent, which was ranked overall #1 with the highest ranked technical proposal and the lowest price. Therefore, UCCI is recommended for award for the DPPO-SF. Since there is currently only one DPPO contract, there will be no disruption to current DPPO participants.

Maryland's reciprocal preference law does not apply because Pennsylvania, the state in which the recommended awardees reside, does not have an in-state preference.

Based upon the limited subcontracting opportunities, the following MBE and VSBE participation goals were established for the FAs. FA I: 0.5% - MBE and 0.05% - VSBE of premiums; and FA III: 5.0% - MBE and 0.5% - VSBE of administrative fees. For FA I, the offeror has proposed to meet the participation goals. For FA III, the offeror has proposed to exceed the MBE participation goal (5.161%) and meet the VSBE participation goal.

The Contractors will begin offering their plans as of January 1, 2015. However, it is necessary for the selected Contractors to participate in Program Open Enrollment activities beginning in August 2014. No payments will be made for any activities prior to January 1, 2015.

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**August 13, 2014**

**ITEM:** 6-S (Cont.)

**FUND SOURCE:** Various

**APPROP. CODE:** Various

**RESIDENT BUSINESSES:** Yes for UCCI; No for Delta Dental

**MD TAX CLEARANCES:** 14-1735-0110 (Delta Dental)  
14-1736-0110 (UCCI)

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Board of Public Works Action - This Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**August 13, 2014**

**ITEM:** 6-S (Cont.)

**PROPOSALS (Cont.):**

**FUNCTIONAL AREA 1: DHMO FULLY INSURED [DHMO-FI]**

<b>OFFEROR</b>	<b>TECHNICAL RANKING</b>	<b>BAFO #2 FINANCIAL OFFER (RANKING) [5-YEAR EVALUATED]</b>	<b>OVERALL FINAL RANKING*</b>
Delta Dental of Pennsylvania Mechanicsburg, PA	2	\$40,154,446 (1)	1
United Concordia Companies, Inc. (UCCI) Harrisburg, PA (Local office Hunt Valley, MD)	1	\$49,716,364 (5)	2
The Dental Network, Inc. Owings Mills, MD	4	\$48,471,717 (3)	3
Cigna Health & Life Insurance Company Columbia, MD	3	\$49,676,482 (4)	4
Dominion Dental Services, Inc. Alexandria, VA	5	\$46,707,418 (2)	5

**FUNCTIONAL AREA 2: DPPO FULLY INSURED [DPPO-FI] – (NO AWARD MADE)**

<b>OFFEROR</b>	<b>TECHNICAL RANKING</b>	<b>BAFO #2 FINANCIAL OFFER (RANKING) [5-YEAR EVALUATED]</b>	<b>OVERALL FINAL RANKING*</b>
Delta Dental of Pennsylvania Mechanicsburg, PA	2	\$196,244,813 (1)	1
United Concordia Companies, Inc. (UCCI) Harrisburg, PA (Local office Hunt Valley, MD)	1	\$200,198,054 (2)	2
CareFirst of Maryland, Inc. Owings Mills, MD	3	\$207,996,581 (3)	3
Metropolitan Life Insurance Company Bridgewater, NJ	4	\$208,428,366 (4)	4
DentaQuest Mid-Atlantic, Inc. Calverton, MD	5	\$221,349,577 (5)	5

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**ITEM:** 6-S (Cont.)

**PROPOSALS (Cont.):**

**FUNCTIONAL AREA 3: DPPO SELF-FUNDED [DPPO-SF]**

OFFEROR	TECHNICAL RANKING	BAFO #2 FINANCIAL OFFER (RANKING) [5-YEAR EVALUATED]	OVERALL FINAL RANKING*
United Concordia Companies, Inc. (UCCI) Harrisburg, PA (Local office Hunt Valley, MD)	1	\$183,000,917 (1)	1
Delta Dental of Pennsylvania Mechanicsburg, PA	2	\$190,225,736 (3)	2
Dominion Dental Services, Inc. Alexandria, VA	4	\$185,067,374 (2)	3
CareFirst of Maryland, Inc. Owings Mills, MD	3	\$194,051,287 (4)	4
DentaQuest Mid-Atlantic, Inc. Calverton, MD	5	\$205,699,594 (5)	5

*Note: \* Technical and financial factors had equal weight in the overall award determination.*

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**August 13, 2014**

**SERVICES CONTRACT**

**ITEM:** 7-S **Agency Contact:** Van Lewis  
410-625-5655  
vlewis@sra.state.md.us

**DEPARTMENT/PROGRAM:** State Retirement Agency (SRA) / Finance

**CONTRACT ID:** Statewide Audit Services (Engagements 11-15)  
ADPICS # G20B5400002

**CONTRACT DESCRIPTION:** Request for retroactive approval of a contract for audit services for engagements 11 through 15 from the Comptroller of Maryland's Statewide Audit Services contract for fiscal years ending June 30, 2010, 2011, 2012, 2013, and 2014, respectively, for the State Retirement and Pension System of Maryland.

**AWARD:** SB & Company, LLC  
Hunt Valley, MD

**TERM:** 6/22/2010 – 12/31/2014

**AMOUNT:** \$403,200 (Approx. 4 ½ Years)

**PROCUREMENT METHOD:** Sole Source

**BIDS OR PROPOSALS:** N/A

**MBE PARTICIPATION:** 100% (Contractor is a MD Certified MBE)  
25% MBE Subcontracting Goal

**PERFORMANCE SECURITY:** None

**INCUMBENT:** N/A

**REQUESTING AGENCY REMARKS:** The Maryland State Retirement and Pension System issues annually its Comprehensive Annual Financial Report. This report provides information on the financial status of the retirement system and highlights important events that occurred during the period. These financial statements require an independent audit to express an opinion on the financial statements. These kinds of services are required by any number of other State entities throughout Maryland.





**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**August 13, 2014**

**SERVICES CONTRACT**

**ITEM:** 8-S **Agency Contact:** Donna DiCerbo  
410-537-7814  
ddicerbo@mdta.state.md.us

**DEPARTMENT/PROGRAM:** Maryland Transportation Authority (MDTA)  
Division of Procurement

**CONTRACT ID:** Traffic and Revenue Forecast Services;  
Contract No. 20130018  
ADPICS # J01B5400002

**CONTRACT DESCRIPTION:** Provide traffic and revenue forecasting services and assist in the continual refinement of the agency's traffic and revenue projections for use in planning to meet the agency's operating costs and capital investment needs to include projections to support the sale of revenue bonds and other debt financings.

**AWARD:** CDM Smith, Inc.  
Cambridge, MA

**TERM:** 9/1/2014 - 8/31/2017 (w/1 two-year renewal option)

**AMOUNT:** \$493,804 NTE (3 Years; Base Term)  
\$335,742 NTE (2 Years; Renewal Option)  
\$829,546 NTE Total (5 Years)

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**PROPOSALS:**

<b>OFFERORS</b>	<b>TECH. RANK</b>	<b>FINANCIAL PRICE (3 Yr. Base Term)</b>	<b>FINANCIAL PRICE (2 Yr. Option)</b>	<b>TOTAL FINANCIAL PRICE (5 Yrs.) / RANK</b>	<b>OVERALL RANK *</b>
CDM Smith, Inc. Cambridge, MA	2	\$493,804	\$335,742	\$829,546 / 1	1
Jacobs Engineering Group Inc. Baltimore, MD	1	\$589,400	\$422,400	\$1,011,800 / 3	2
Johnson, Mirmiran and Thompson Washington, DC	3	\$525,457	\$371,537	\$896,994 / 2	3

\* Note: Technical and financial factors had equal weight in the overall ranking determination.

**Supplement B**  
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**ACTION AGENDA**  
**August 13, 2014**

**ITEM:** 8-S (Cont.)

**MBE PARTICIPATION:** 5% (See Requesting Agency Remarks below)

**PERFORMANCE SECURITY:** N/A

**HIRING AGREEMENT ELIGIBLE:** Yes

**INCUMBENT:** Jacobs Engineering Group, Inc.  
Baltimore, MD

**REQUESTING AGENCY REMARKS:** A notice of availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*, which directly notified 1,227 potential offerors and included Maryland firms, 239 certified minority businesses, and 212 small businesses and Veteran-owned small businesses. A copy of the solicitation was also sent to the Governor's Office of Minority Affairs.

Three proposals were received in response to the RFP. All three were deemed to be reasonably susceptible of being selected for award. CDM Smith, Inc. was ranked #1 overall with the second highest technical offer and the lowest price. It was determined that there was no significant difference in the technical ability to perform these services between the first and second technically ranked firms; therefore, award is recommended to CDM Smith, Inc. with the most advantageous offer to the State.

The Contractor will provide secure traffic and revenue forecast services to support a variety of MDTA projects and studies requested by task order, to include: traffic and revenue projections; transportation policy and program development system analysis and revenue forecasting; and project/task management service and staff support. Additionally, the Contractor will provide advice in the development of tolling practices and policy; assist in the review of proposed financing participation by the MDTA in public-private partnerships and other projects; and represent the MDTA's interests with respect to revenue projections in financial market environments.

A 5% MBE participation goal was established for this contract because many tasks are related to performing traffic and revenue models; and once the initial models are created, there are limited subcontracting opportunities available.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the original term to spend funds remaining on the contract as provided in Board of Public Works Advisory 1995-1.

**Supplement B**  
**Department Of Budget And Management**  
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**August 13, 2014**

**ITEM:** 8-S (Cont.)

**FUND SOURCE:** 100% Special (Toll Revenue)

**APPROP. CODE:** J00J0041

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** 14-1705-0111

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Board of Public Works Action - This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**August 13, 2014**

**SERVICES CONTRACT**

**ITEM:** 9-S **Agency Contact:** Louise Lawrence  
410-841-5873  
louise.lawrence@maryland.gov

**DEPARTMENT/PROGRAM:** Agriculture (MDA)

**CONTRACT ID:** Animal Manure Technology Demonstration  
ADPICS # L00B5400001; L00B5400002

**CONTRACT DESCRIPTION:** Provide Demonstrations of Innovative Animal Manure Management Technologies at various locations throughout the State. The objective is to demonstrate alternative innovative technologies to manage manure in a manner that improves its utility as a fertilizer, changes its form or function for alternative uses or produces energy or other marketable products. The overall outcomes of the proposed technologies will result in reduction of nitrogen and/or phosphorus movement to surface waters, improve water quality and will support the continued economic viability of animal agriculture in Maryland.

**AWARDS:** Green Mountain Technologies, Inc. (GMT)  
Bainbridge Island, WA

Planet Found Energy Development (PFED)  
Berlin, MD

**TERM:** 8/15/2014 – 8/14/2016

**AMOUNT:** \$ 388,310 (GMT)  
\$ 676,144 (PFED)  
\$1,064,454 Total (2 Years)

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**PROPOSALS:** See page 33B

**MBE PARTICIPATION:** 0% (See Requesting Agency Remarks below)

**PERFORMANCE SECURITY:** N/A

**INCUMBENT:** None

**Supplement B**  
**Department Of Budget And Management**  
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**ITEM:** 9-S (Cont.)

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to 49 prospective vendors, 11 of which are Maryland firms, and included no MBEs.

Eight proposals were received in response to the RFP. However, only five were determined to be reasonably susceptible of being selected for award. Two proposals did not fully address technical objectives, and one proposal did not meet minimum eligibility requirements. Awards are recommended to three of the top four proposals (two offerors) with projects that demonstrated technologies with track records that had previously been implemented, demonstrated reasonable assurance that products and by-products that resulted from the technology would be used on farms or were marketable, addressed issues of managing manure so as to reduce nutrient content and/or volume, had a low to moderate risk and had a likelihood for transferability. Pricing was evaluated on reasonableness based on specific technology proposed and outcomes. Technical factors had greater weight than financial factors in the overall award determination.

As stated in the RFP, multiple and/or alternate proposals would be accepted. Examples of alternate proposals include use of a technology at more than one scale of operation (i.e. processing different quantities of manure), use of technology with different species' manure (i.e. one project managing or utilizing dairy manure and one managing or utilizing poultry litter) or variations in the application of a technology. Also, the RFP allowed for multiple awards (most advantageous award plus up to eight additional awards).

Projects recommended for awards address three different manure management technologies; these are demonstrated on poultry, dairy and horse operations. Each is located in a county where these animal populations are concentrated and, if the project is successful, will present innovations with the likelihood to be more widely adopted. Below is a recap of the three technologies via the four proposals that were determined to be the most advantageous to the State.

**Green Mountain Technologies, Inc. (GMT)** proposed two individual projects for in-vessel composting. Savings will accrue as a result of the recommendation to fund both and overall costs will be reduced \$60,380. Although composting in and of itself is not "new," the in-vessel system is a closed system reducing variability of environmental factors impacting composting success. The offeror proposed a turnkey operation and provides ongoing management support which reduces farm operator time and labor requirements. A small (up to 80 horse) composter is proposed at a horse rescue facility in Howard County. Nutrients and by-products will be reduced by 50%. GMT is in discussion to market the compost to vendors who sell planting medium for nursery production. This proposal was ranked #2 overall.

**Supplement B**  
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**ITEM:** 9-S (Cont.)

The second GMT proposal, ranked #3 overall, is for a larger project and will be implemented on a dairy farm in Frederick County that also will process the offal from its turkey production and processing facility. Although the offeror is in Washington State, GMT will utilize web enabled controllers and probes to monitor temperatures and manage the composter remotely when not on site.

**Planet Found Energy Development (PFED)** uses an anerobic digester linked to a nutrient recovery system to produce electricity (26kWh plant producing an estimated 100,000 kw/yr) for parasitic load and will use net metering to sell any excess electricity back to grid. Excess heat may be used to offset propane costs for poultry house heating. Nitrogen, phosphorus and potassium are partitioned into three separate fertilizer products for on farm use or sale. The dry weight of the poultry litter is reduced 50% and fiber by-product has the potential to be re-used as poultry bedding. Millenium Farms is located in Worcester County and has six poultry houses. Although pairing the two components is “new” both have been proven as stand- alone systems. PFED broke ground on the anerobic digester component of the project this spring and will use State funds for construction of the nutrient recovery system. This proposal was ranked #4 overall.

**Biomass Heating Solutions Inc. (BHSL)** will use fluidized bed combustion to process poultry litter into energy for heating four poultry houses. The system also uses electricity generating technology for supplying the farm’s electricity needs and will use net metering to sell excess electricity to the grid. The system is projected to generate 526Mwh of electricity per year. Adding heat to poultry houses has been proven at other sites to improve the flock growth rate and overall bird health. These benefits will enhance potential profit margins, reduce payback period and improve the likelihood of transferability to other poultry operations. High-phosphorus ash will be a by-product and the farmer, Brad Murphy, is in dialog with a fertilizer company in Maryland to purchase the ash. The farm where the project will be located is in Dorchester County. As a result of energy production and marketing the ash, 90% of nutrients in the poultry litter produced by 14 poultry houses will have alternative uses. The poultry integrator, Mountaire, is on board with the project and has provided a letter of support. The vendor, an Irish corporation, has a proven track record and data from installation and operation of these systems in Europe and hopes to use this MD demonstration as a spring board for a establishing a North American production and marketing of this technology. This proposal was ranked #1 overall.

*The award to BHSL is pending receipt of final signed contract documentation, and will be presented to the Board of Public Works for approval at a later date once all documentation is received. However, in order to not delay the demonstrations proposed by the other offerors, MDA is requesting approval of the contracts for GMT (two proposals) and PFED at this time.*

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**August 13, 2014**

**ITEM:** 9-S (Cont.)

Even though the RFP allowed for up to nine awards, no award is being made to Renewable Oil International MD, LLC with the fifth ranked proposal because it was deemed to be beyond MDA's budget and not advantageous to the State.

Due to the nature of the services to be provided there are no subcontracting opportunities, thus there is no MBE participation goal. In addition, a search of the MBE database found there were no MBEs that provided these types of services.

**FUND SOURCE:** 100% Special (Chesapeake Bay 2010 Trust Fund)

**APPROP. CODE:** 61513287

**RESIDENT BUSINESSES:** No (GMT)  
 Yes (PFED)

**MD TAX CLEARANCES:** 14-1721-0000 (GMT)  
 14-1722-0001 (PFED)

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Board of Public Works Action – This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**August 13, 2014**

**ITEM:** 9-S (Cont.)

**PROPOSALS (Cont.):**

<b>OFFERORS</b>	<b>TECHNICAL RANKING</b>	<b>FINANCIAL PRICE / RANKING</b>	<b>OVERALL RANKING</b>
Biomass Heating Solutions Inc. (BHSL) Annapolis, MD	1	\$970,000 / 4	1
Green Mountain Technologies, Inc. (GMT) Bainbridge Island, WA <i>(Days End Farm – Horse Farm in Howard Co.)</i>	2	\$150,790 / 1	2
Green Mountain Technologies, Inc. (GMT) Bainbridge Island, WA <i>(Iager Farm – Dairy Farm in Frederick Co.)</i>	3	\$237,520 / 2	3
Planet Found Energy Development (PFED) Berlin, MD	4	\$676,144.47 / 3	4
Renewable Oil International MD LLC Woodbine, MD	5	\$1,038,160 / 5	5

**REVISED**

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**August 13, 2014**

**SERVICES CONTRACT**

**ITEM:** 10-S **Agency Contact:** Victoria Dunn  
410-230-3376  
victoria.dunn@maryland.gov

**DEPARTMENT/PROGRAM:** Department of Juvenile Services (DJS)  
Contractual Residential Operations

**CONTRACT IDS:** Residential Treatment Services; 15-PD-006  
ADPICS # V00B5400014

**CONTRACT DESCRIPTION:** Contract for a currently licensed contractor to provide residential and non-residential services for youth referred by DJS who are before the Juvenile Courts of the State of Maryland. The types of programs include: treatment foster care, therapeutic and regular group homes, residential schools, home based therapy or supervision, non-residential programs, and independent living programs.

**AWARDS:** The Summit School Inc.  
Herman, PA

**TERM:** 9/1/2014 – 8/31/2017

**AMOUNT:** \$2,120,032 (3 Years)

**PROCUREMENT METHOD:** Non-Competitive Negotiated Procurement of Human, Social, Cultural or Educational Services

**BIDS OR PROPOSALS:** N/A

**MBE PARTICIPATION:** 0% (See Requesting Agency Remarks below)

**PERFORMANCE SECURITY:** None

**INCUMBENT:** Same

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**August 13, 2014**

**ITEM:** 10-S (Cont.)

**REQUESTING AGENCY REMARKS:** DJS is required to provide both residential and non-residential services and programming for youth who are ordered by the Juvenile court to be placed in specific types of programs. Since DJS does not have a sufficient number of state operated programs, private providers have been relied upon to provide the majority of these services and programs. The types of residential programs include: treatment foster care, group homes, therapeutic group homes, shelter homes, residential treatment centers, residential educational programs or schools and independent living programs. Home based supervision treatment and therapy are also provided. There are approximately 25 youth in this program daily.

For In-State providers, the State's Office of Children, through the Interagency Rates Committee (IRC), sets standardized rates for these services. Similarly, for out-of-State providers a government organization in the provider's state establishes or approves standardized rates (the rate setting authority). For both In-State and out-of-State providers, DJS determines the not to exceed amounts of each contract based upon an estimated number of youth that may require these services annually. Contractors are paid only for the youth placed in the program for the actual number of days they receive services. Daily or Per Diem rates are paid in accordance with the IRC (or the rate setting authority for out-of-State providers).

These services were procured through Non-Competitive Negotiated Procurement of Human, Social or Educational Services. (See State Finance and Procurement Article 13-106 and COMAR 21.14.01.03 G). The reasons for employing this method of procurement are:

- DJS's Secretary and Procurement Officer have determined that two or more sources for the service are available but that because of the absence of effective competition, it is unreasonable to expect those sources to respond to an Invitation for Bids under COMAR 21.05.02 or Request for Proposals under COMAR 21.05.03;
- For these services, the recommended contractors have submitted an acceptable response to a Request for a General Expression of Interest (RGEI) that was last advertised through postal mailings on April 5, 2013.
- Under this procurement method, contractors that respond to the RGEI may be awarded contracts as the need arises, as determined by the Agency head. As stated above, the DJS Secretary has now made this determination; and,
- The Maryland Office of Children is the single point of entry for these services under approved negotiated rates for youth of the various State Agencies.

Out-of-State Contractors are used only when In-State Contractors are not available. Youth with special physical, mental or emotional needs or who do not meet the admission criteria of In-State Contractors, are placed with out-of-State Contractors.

**Supplement B**  
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**ITEM:** 10-S (Cont.)

The provider is located and the services being provided are outside the State of Maryland; therefore, no MBE participation goal was established for this contract.

**FUND SOURCE:** 85% General; 15% Federal

**APPROP. CODE:** Various

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 14-1446-0010

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Board of Public Works Action – This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**August 13, 2014**

**SERVICES CONTRACT**

**ITEM:** 11-S **Agency Contact:** Michelle Groves  
443-357-1418  
michelle.groves@maryland.gov

**DEPARTMENT/PROGRAM:** Maryland Department of State Police (MDSP)  
Forensic Science Division (FSD)

**CONTRACT ID:** DNA Database Analysis; MDSP-QMDR4400032;  
ADPICS # W00B5400006

**CONTRACT DESCRIPTION:** Provide Short Tandem Repeats (STR) analysis of DNA Database Samples from convicted offenders and arrestees on an as-needed back-up basis. These DNA samples provide profiles that are entered into the Combined DNA Index System (CODIS) and are searched against crime scene evidence profiles in order to provide investigative leads and solve more crimes.

**AWARD:** The Bode Technology Group, Inc.  
Lorton, VA

**TERM:** 9/1/2014 – 8/31/2019 (5 Years)

**AMOUNT:** \$5,000,000 NTE

**PROCUREMENT METHOD:** Competitive Sealed Proposals

**PROPOSALS:**

<b>OFFERORS</b>	<b>TECH. RANKING</b>	<b>5-YEAR EVALUATED PRICE PER SAMPLE (Current Technology)</b>	<b>5-YEAR EVALUATED PRICE PER SAMPLE (Anticipated Technology)</b>	<b>FINANCIAL RANKING</b>	<b>OVERALL RANKING</b>
The Bode Technology Group, Inc. Lorton, VA	1	\$156.02	\$156.02	2	1
Cellmark Forensics, Inc. Dallas, TX	2	\$135.27	\$140.27	1	2

**MBE PARTICIPATION:** None (See Requesting Agency Remarks below)

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**ITEM:** 11-S (Cont.)

**PERFORMANCE SECURITY:** None

**INCUMBENT:** Same

**REQUESTING AGENCY REMARKS:** A notice of the availability of the Request for Proposals (RFP) was advertised on *eMaryland Marketplace*. Copies of the solicitation notice were sent directly to two prospective vendors, none of which are Maryland firms, and included no MBEs. A copy was also sent to the Governor's Office of Minority Affairs.

Two proposals were received in response to the RFP. Both were deemed to be reasonably susceptible of being selected for award. The Bode Technology Group, Inc. was ranked overall #1 with the higher ranked technical offer and higher price. Technical factors were given greater weight than financial factors in the overall award determination; therefore, it was determined that The Bode Technology Group, Inc. proposed the more advantageous offer for the State and is recommended for award.

The *Evaluated Price* was based upon a weighted pricing model for a single sample with three different turnaround times over a five-year period. The *Award Amount* is based on funding and historical usage.

The analysis of offender samples was historically outsourced. However, all such analysis is now performed in-house at the Maryland State Police Forensic Sciences Division (FSD). Due to the importance of the analysis of these samples for database entry and as a matter of public safety, it is imperative that FSD have a back-up contract to rely on, in case of an emergency (equipment failure, catastrophic event) or unexpected expansion to the law.

The success and continuation of the CODIS DNA Database is dependent upon the quality of the database, namely the accuracy of the data entered. The integrity of the program is crucial to the investigation of criminal cases. A reported error that resulted in the arrest of a wrongly accused individual or the release of the actual perpetrator would jeopardize the future of the CODIS DNA Database. It would further put into question the quality assurance program of the entire FSD as well as create doubt for evidence presented in court.

Because of the chain of custody issues, subcontractors are not allowed to perform the direct services in this contract, thus limiting the subcontracting opportunities available. In addition, a search of Maryland certified MBEs found that none were available to perform these services. Therefore, no MBE participation goal was established for this contract.

**Supplement B**  
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**ITEM:** 11-S (Cont.)

**FUND SOURCE:** 100% General

**APPROP. CODE:** W00.A0103

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** 14-1583-0111

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Board of Public Works Action – This Item was:

**APPROVED**

DISAPPROVED

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WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**Supplement B**  
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**ACTION AGENDA**  
**August 13, 2014**

**SERVICES CONTRACT RENEWAL OPTION**

**ITEM:** 12-S-OPTION **Agency Contact:** James Sult  
410-230-3326  
James.Sult@maryland.gov

**DEPARTMENT/PROGRAM:** Juvenile Services (DJS)  
Office of Procurement

**CONTRACT ID:** Nursing Services at Identified DJS Facilities  
10-JS-027; ADPICS # V00B5400023

**CONTRACT APPROVED:** DBM Item 5-S (6/1/2011)

**CONTRACTOR:** Maxim Healthcare Services, Inc.  
Columbia, MD

**CONTRACT DESCRIPTION:** Provide Nursing Services for male and female youth at Cheltenham Youth Facility, Charles H. Hickey, Jr. School, Alfred D. Noyes Children's Center, Baltimore City Juvenile Justice Center, Thomas J.S. Waxter Children's Center, Western Maryland Children's Center, Victor Cullen Center, William Donald Schaefer House, J. DeWeese Carter Center, and Lower Eastern Shore Children's Center.

**OPTION DESCRIPTION:** Exercise the first (of two) option.

**ORIGINAL CONTRACT TERM:** 7/1/2011 – 6/30/2014 (w/2 one-year renewal options)

**OPTION TERM:** 9/1/2014 – 8/31/2015

**ORIGINAL CONTRACT AMOUNT:** \$5,277,511 (3 Years)

**OPTION AMOUNT:** \$1,955,199 (1 Year)

**PRIOR MODIFICATIONS/OPTIONS:** \$380,983 [Mod #1: \$380,983: Added nurses to three facilities: 8/1/2013 - 6/30/2014: DBM Item 15-S-MOD (7/3/2013); Mod #2: \$0: Extended term to bridge contract: 7/1/2014 – 8/31/2014: Approved by DJS]

**REVISED TOTAL CONTRACT AMOUNT:** \$7,613,693

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** 15%



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**ITEM:** 12-S-OPTION

**MBE COMPLIANCE:** 9%

**REQUESTING AGENCY REMARKS:** Request for approval to exercise the first of two available one-year renewal options on the contract.

DJS is satisfied with the performance by Maxim Healthcare Services, Inc. during the contract term and believes it is in the best interest of the State to approve the modification and renewal option to continue services for the next year.

**FUND SOURCE:** 100% General

**APPROP. CODES:** Various

**RESIDENT BUSINESS:** Yes

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Board of Public Works Action – This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B**  
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**August 13, 2014**

**SERVICES CONTRACT RENEWAL OPTION**

<b>ITEM:</b>	13-S-OPTION	<b>Agency Contact:</b> Victoria Dunn 410-230-3376 victoria.dunn@maryland.gov
<b>DEPARTMENT/PROGRAM:</b>		Juvenile Services (DJS) Somatic Health Services
<b>CONTRACT ID:</b>		Pharmaceutical Services for Youth at Selected DJS Facilities; 09-JS-012 ADPICS # V00B4400036
<b>CONTRACT APPROVED:</b>		DBM Item 4-S (12/16/2009)
<b>CONTRACTOR:</b>		Correct Rx Pharmacy Services, Inc. Linthicum, MD
<b>CONTRACT DESCRIPTION:</b>	Contract to provide pharmaceutical services to approximately 500 male and female youth between the ages of 6 and 21, who have been placed in the care of 10 DJS facilities; Alfred D. Noyes Children's Center, Baltimore City Juvenile Justice Center, Charles H. Hickey, Jr. School, Cheltenham Youth Facility, J. DeWeese Carter Youth Center, Lower Eastern Shore Children's Center, Thomas J.S. Waxter Children's Center, Western Maryland Children's Center, William Donald Schaefer House and the Victor Cullen Center.	
<b>OPTION DESCRIPTION:</b>	Exercise the second (final) option.	
<b>ORIGINAL CONTRACT TERM:</b>	1/1/2010 – 12/31/2012 (w/2 one-year renewal options)	
<b>OPTION TERM:</b>	9/1/2014 – 8/31/2015	
<b>ORIGINAL CONTRACT AMOUNT:</b>	\$2,570,706 (3 Years)	
<b>OPTION AMOUNT:</b>	\$1,001,505 (1 Year)	
<b>PRIOR MODIFICATIONS/OPTIONS:</b>	\$974,227 (See page 44B)	
<b>REVISED TOTAL CONTRACT AMOUNT:</b>	\$4,546,438	
<b>ORIGINAL PROCUREMENT METHOD:</b>	Competitive Sealed Proposals	

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**ITEM:** 13-S-OPTION (Cont.)

**MBE PARTICIPATION:** 100% (Contractor is a MD Certified MBE)  
(20% MBE Subcontracting Goal on the Fixed Fill Fees only)

**MBE COMPLIANCE:** 9%

**REQUESTING AGENCY REMARKS:** Request for approval to exercise the second and final one-year renewal option as contained in the original contract to continue the existing pharmaceutical services. The amount of the renewal option includes a 2.8% Consumer Price Index increase in the monthly fixed prices as specified in the contract.

The Contractor, Correct Rx Pharmacy Services, Inc., serves an average daily youth population of 500 male and female youth, ages 6 to 21. Prescriptions, Over-the-Counter (OTC) medications and medical supplies are provided under physician orders for the youth residing at these DJS operated facilities. All orders are filled and provided as requested within the prescribed delivery time. The Contractor shall bill Medical Assistance or the private insurance provider, if applicable for the total cost, excluding co-payments. For medication prescribed for youth without health insurance, the Contractor shall bill DJS no more than the Maryland Medicaid Pharmacy Program rate. DJS is billed no more than the maximum allowable cost (MAC) for prescriptions and medications. Payments for OTC medications and supplies, which Medicaid does not cover, will be based on no more than the wholesale acquisition cost, plus a fixed fee.

It is in the best interest of the State to exercise this renewal option in order to continue these essential services for the health and well being of the youth in the custody of DJS. DJS is satisfied with the contractor’s performance and dependable delivery of pharmaceuticals and medicines to the facilities. Many youth have serious health issues when they are admitted to the facilities. Without these pharmaceutical services, the youth would not receive proper health treatment while residing at the facilities under DJS’ care.

**FUND SOURCE:** 100% General

**APPROP. CODE:** Various

**RESIDENT BUSINESS:** Yes

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Board of Public Works Action – This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**Supplement B**  
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**ITEM:** 13-S-OPTION (Cont.)

**PRIOR MODIFICATIONS/OPTIONS (Cont.):**

Mod #1	\$0	Mod to change the mailing address for invoices, medicaid billing and invoice preparation instructions. Approved by DJS.
Mod #2	\$0	Mod to delete liquidated damages language, required quarterly reporting for neuro-psychotropic medication prescribed and replaced performance measure language with quality assurance language. Approved by DJS.
Option #1	\$974,227	Exercised the first one-year renewal option: 1/1/2013 – 12/31/2013: DBM Item 5-S-OPTION (12/5/2012).
Mod #3	\$0	Mod to extend the term: 1/1/2014 – 1/31/2014: Approved by DJS.
Mod #4	\$0	Mod to extend the term: 2/1/2014 – 2/28/2014: Approved by DJS.
Mod #5	\$0	Mod to extend the term: 3/1/2014 – 4/15/2014: Approved by DJS.
Mod #6	\$0	Mod to extend the term: 4/16/2014 – 6/30/2014: Approved by DJS.
Mod #7	\$0	Mod to extend the term: 7/1/2014 – 8/31/2014: Approved by DJS.
Total	<u>\$974,227</u>	

**Supplement B**  
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**ACTION AGENDA**  
**August 13, 2014**

**SERVICES CONTRACT MODIFICATION**

**ITEM:** 14-S-MOD **Agency Contact:** Robert Howells  
410-230-8789  
Robert.howells@maryland.gov

**DEPARTMENT/PROGRAM:** State Lottery & Gaming Control Agency  
(MLGCA)  
Information Technology Division

**CONTRACT ID:** On-Line Gaming System; 2005-11  
ADPICS # COF76694

**CONTRACT APPROVED:** DBM Item 1-S (10/19/2005)

**CONTRACTOR:** Scientific Games International, Inc.  
Alpharetta, GA

**CONTRACT DESCRIPTION:** Contract to provide the design, development, implementation, lease, operation and maintenance of a Lottery On-Line Gaming System, including a Central Site System, Retailer Terminals, Software, and a satellite based Telecommunications Network to connect the Retailer Terminals to the Central Site System.

**MODIFICATION DESCRIPTION:** Mod to obtain technical enhancements; specifically the Contractor shall provide the Lottery with 124 32" flat screen Game Monitors with brackets and installation of the Monitors at 62 Lottery Retailer locations.

**ORIGINAL CONTRACT TERM:** 10/26/2005 - 6/26/2011 (w/1 five-year renewal option)

**MODIFICATION TERM:** 8/15/2014 – 6/26/2016

**ORIGINAL CONTRACT AMOUNT:** \$81,000,000 Est. NTE (5 Years)

**MODIFICATION AMOUNT:** \$0 (1 Year, 10.5 Months)

**PRIOR MODIFICATIONS/OPTIONS:** \$117,964,210 (See page 47B)

**REVISED TOTAL CONTRACT AMOUNT:** \$198,964,210 Est. NTE

**PERCENT +/- (THIS MODIFICATION):** +0%

**OVERALL PERCENT +/-:** +23.41%

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**ITEM:** 14-S-MOD (Cont.)

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** 15%

**MBE COMPLIANCE:** 15%

**REQUESTING AGENCY REMARKS:** Request for approval to modify the contract to provide additional technical enhancements; specifically the Contractor shall provide the Lottery with 124 32” flat screen Game Monitors with brackets and installation of the Monitors at 62 Lottery Retailer locations.

The net amount of this modification is zero and there will be no change in the total amount of the Contract. The value of the Monitors provided will not exceed \$100,957, which the Lottery will pay to the Contractor in the form of a credit in an equal amount applied against current Liquidated Damages (LDs) already accrued for an incident which occurred on March 3, 2014 and presently owed by the Contractor in accordance with the Contract. The Contractor has specifically acknowledged the amount of LDs due and has agreed to accept the credit against these LDs as payment in full for the Monitors.

The Game Monitors acquired by this Modification will be used to display Keno and Racetrax games in locations that currently have obsolete tube style monitors and are expected to contribute to increased Lottery sales and revenue.

**FUND SOURCE:** 100% Special (Lottery Proceeds)

**APPROP. CODE:** E75D0001

**RESIDENT BUSINESS:** No

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Board of Public Works Action – This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

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WITH DISCUSSION

**WITHOUT DISCUSSION**

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**August 13, 2014**

**ITEM:** 14-S-MOD (Cont.)

**PRIOR MODIFICATIONS/OPTIONS (Cont.):**

Mod #1	\$86,050	Increased the NTE amount to incorporate the Agent Administration Unit and Security Unit into the Retailer Management system for the period of 2/15/2008 – 6/26/2011. Approved on DBM Item 8-S-MOD (2/13/2008).
Option #1 (Mod #2)	\$99,000,000	Exercised the single five-year renewal option as contained in the original contract for the period of 6/27/2011 – 6/26/2016. Approved on DBM Item 5-S-OPTION (5/19/2010).
Mod #3	\$0	Mod to provide technical enhancements through 657 2-Game Admart Jackpot signs, installation of the signs at Lottery Retailer locations, and service/maintenance support for the period of 7/28/2011 – 6/26/2016. Approved on DBM Item 7-S-MOD (7/27/2011).
Mod #4	\$13,510,000	Mod to provide technical enhancements through Development, implementation, testing and operation of a “Loyalty Rewards Program” for the period of 2/8/2013 – 6/26/2016. Approved on DBM Item 7-S-MOD (2/6/2013).
Mod #5	\$468,160	Mod to provide a license to use the Major League Baseball® and the Baltimore Orioles® baseball team marks and logos for an Instant Ticket Lottery Game and Orioles and Major League Baseball related prizes for the period of 2/6/2014 – 12/31/2014. Approved on DBM Item 7-S-MOD (2/5/2014).
Mod #6	\$4,900,000	Mod to provide technical enhancements to extend the Loyalty Rewards Program from instant ticket games to also include on-line games 3/7/2014 – 6/26/2016. Approved on DBM Item 5-S-MOD (3/5/2014).
Total	\$117,964,210	

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**August 13, 2014**

**SERVICES CONTRACT MODIFICATION**

**ITEM:** 15-S-MOD **Agency Contact:** Sandy Johnson  
410-767-7408  
sandy.johnson@maryland.gov

**DEPARTMENT/PROGRAM:** Human Resources (DHR)  
Social Services Administration (SSA)

**CONTRACT ID:** Residential Child Care Services;  
SSA/RCC-14-007-A4  
APDICS # COF76048

**CONTRACT APPROVED:** DBM Item 8-S (6/12/2013)

**CONTRACTOR:** Board of Child Care of the United Methodist  
Church, Inc.  
Baltimore, MD

**CONTRACT DESCRIPTION:** Approval request to provide Residential  
Child Care (RCC) services for a total of 760 clients at various locations throughout Maryland  
through 44 separate RCC contracts.

**MODIFICATION DESCRIPTION:** Mod to reduce the High Intensity Group  
Home bed count for the Board of Child Care of the United Methodist Church, Inc. contract by  
11, as well as close its Therapeutic Group Home Program eliminating 14 additional beds. The  
Provider will have 95 Residential Child Care beds with this modification.

**ORIGINAL CONTRACT TERM:** 7/1/2013 - 6/30/2016 (w/2 one year renewal  
options)

**MODIFICATION TERM:** 8/14/2014 - 6/30/2016

**ORIGINAL CONTRACT AMOUNT:** \$36,032,038 (3 Years)

**MODIFICATION AMOUNT:** (\$5,043,743) (1 Year, 10 Months, 18 Days)

**PRIOR MODIFICATIONS/OPTIONS:** (\$1,057,580) [(Mod #1: \$0: Added the  
MBE Liquated Damages clause to the contract, 7/1/13 to 6/30/16: Approved by DHR); (Mod  
#2: \$0: Added one MBE subcontractor to the contract, 11/18/13 to 6/30/16: Approved by  
DHR,); (Mod #3: (\$1,057,580): Closed a facility and reduced the bed count by five, 3/1/14 to  
6/30/16: DBM Item 17-S-MOD: 2/5/2014)]



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**ITEM:** 15-S-MOD (Cont.)

**REVISED TOTAL CONTRACT AMOUNT:** \$29,930,715

**PERCENT +/- (THIS MODIFICATION):** -14%

**OVERALL PERCENT +/-:** -17%

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** 5%

**MBE COMPLIANCE:** 4%

**REQUESTING AGENCY REMARKS:** Request for approval to modify the current RCC contract with the Board of Child Care of the United Methodist Church, Inc. (BOCC) to reduce the number of RCC High Intensity Group Home contract beds by 11, as well as close its RCC Therapeutic Group Home Program eliminating 14 beds for a total reduction of 25 beds.

Due to under utilization of these beds by DHR, BOCC has requested that DHR reduce the number of beds under contract. This is a reimbursement contract. The Provider is paid solely for the actual children placed with him/her during the year, and then only for the actual number of days each child is with the Provider.

RCC programs are defined in COMAR 14.31.02.03B(13) as “a program of care provided in a residential setting by a Provider on a 24-hour basis for longer than 24 hours to a child or children unless otherwise provided by State law.”

The Governor’s Office for Children (GOC) is the single point of entry for private Providers interested in supplying care under approved negotiated rates for youth of the various State agencies. This Provider has rates that have been approved by the Interagency Rates Committee.

**FUND SOURCE:** 66% General; 34% Federal

**APPROP. CODE:** N00G0001

**RESIDENT BUSINESS:** Yes

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Board of Public Works Action - This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**August 13, 2014**

**SERVICES CONTRACT MODIFICATION**

**ITEM:** 16-S-MOD **Agency Contact:** Sandy Johnson  
410-767-7408  
sandy.johnson@maryland.gov

**DEPARTMENT/PROGRAM:** Human Resources (DHR)  
Family Investment Administration (FIA)

**CONTRACT ID:** Transportation Assistance Program (TAP)  
FIA/TAP 12-001-A3; ADPICS # COF77171

**CONTRACT APPROVED:** DBM Item 2-S (8/10/2011)

**CONTRACTOR:** Vehicles for Change, Inc.  
Baltimore, MD

**CONTRACT DESCRIPTION:** Provide a Transportation Assistance Program (TAP) statewide that will provide reliable, low cost, used Maryland State inspected vehicles to enable Temporary Cash Assistance (TCA) or former TCA customers to achieve and maintain full-time employment.

**MODIFICATION DESCRIPTION:** Mod to extend the contract term by three months to complete the procurement process and award a new contract.

**ORIGINAL CONTRACT TERM:** 9/1/2011 – 8/31/2012 (w/2 one-year renewal options)

**MODIFICATION TERM:** 9/1/2014 – 11/30/2014

**ORIGINAL CONTRACT AMOUNT:** \$302,575 (1 Year)

**MODIFICATION AMOUNT:** \$120,750 (3 Months)

**PRIOR MODIFICATIONS/OPTIONS:** \$698,425 [Opt #1: \$332,150: 1 Year, 9/1/2012 – 8/31/2013; DBM Item 7-S-OPTION (8/22/2012); Opt #2: \$366,275: 1 Year, 9/1/2013 – 8/31/2014, DBM Item 12-S-OPTION (8/21/2013)]

**REVISED TOTAL CONTRACT AMOUNT:** \$1,121,750

**OVERALL PERCENT +/- (THIS MOD):** +39.9%

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**Supplement B  
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**ITEM:** 16-S-MOD (Cont.)

**MBE PARTICIPATION:** 5%

**MBE COMPLIANCE:** 8%

**REQUESTING AGENCY REMARKS:** TAP provides former or current Temporary Assistance for Needy Families (TANF) eligible individuals with safe and reliable used Maryland State-inspected motor vehicles for purchase at or below market value and related services in order to obtain or maintain employment.

Each customer that receives a vehicle is responsible for paying a portion of the “cost to put the vehicle on the road”. The customer’s portion cannot exceed 50% of the Contractor’s price to put the vehicle on the road or a maximum of \$1,000, whichever is less, with the Department paying the balance of a not-to-exceed price per vehicle. TAP has been successful in remote areas where public transportation is not accessible, or where individuals have commute times of more than three hours to get to their jobs.

Since the inception of TAP in September 2011, 151 vehicles have been distributed. This initiative provides an important and tangible service that directly supports the economic independence of DHR’s customers. For this reason, it is believed to be in the State’s best interest to modify this contract. The unit price per vehicle has not changed. The price for this modification is based upon distributing 30 vehicles during the three-month extension – ten vehicles per month at \$4,025 = \$120,750.

Due to concerns surrounding the availability and condition of vehicles, further discussions with the program, procurement and legal staff were necessary to ensure the accuracy of the Scope of Work in the solicitation. Once results of these discussions were finalized, it was determined that additional time needed to be built into the procurement to allow sufficient time for offerors to submit proposals in order to increase competition and avoid a repeated single-proposal scenario. The Request for Proposals was published on July 3, 2014 with proposals due on August 19, 2014.

**FUND SOURCE:** 100% Federal

**APPROP. CODE:** N00G0010 **RESIDENT BUSINESS:** Yes

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Board of Public Works Action – This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**August 13, 2014**

**SERVICES CONTRACT MODIFICATION**

- ITEM:** 17-S-MOD **Agency Contact:** Sandy Johnson  
410-767- 7408  
sandy.johnson@maryland.gov
- DEPARTMENT/PROGRAM:** Human Resources (DHR)  
Family Investment Administration (FIA)  
Office of Home Energy Programs (OHEP)
- CONTRACT IDS:** Maryland Energy Assistance Program and  
the Electric Universal Service Program  
ADPICS #s see pages 55B – 57B
- CONTRACTS APPROVED:** (GROUP 1) DBM Item 4-S (8/26/2009);  
(GROUP 2) DBM Item 2-S (11/18/2009);  
(GROUP 3) DBM Item 2-S (3/10/2010)
- CONTRACTORS:** See pages 55B – 57B
- CONTRACT DESCRIPTIONS:** Multiple award contracts to provide local  
administrative services for the Maryland Energy Assistance Program (MEAP) and the Electric  
Universal Service Program (EUSP). These services are for the purpose of providing monetary  
assistance and crisis assistance to low-income families for paying heating and electric expenses.
- (1) Services will be provided to an estimated 142,772 households over five years in the six  
jurisdictions (Allegany, Anne Arundel, Carroll, Garrett, Harford and Talbot Counties).
- (2) Services will be provided to an estimated 102,265 households for almost five years in the  
seven jurisdictions (Calvert, Charles, St. Mary’s, Somerset, Washington, Wicomico and  
Worcester Counties).
- (3) Services will be provided to an estimated 17,600 households in Howard County over the  
four years and five months term of the contract.
- MODIFICATION DESCRIPTION:** Mod to extend the contract terms by seven  
months to allow time to complete the procurement process and award the new contracts.
- ORIGINAL CONTRACT TERMS:** (1) 9/1/2009 - 8/31/2014;  
(2) 12/1/2009 – 8/31/2014;  
(3) 4/1/2010 – 8/31/2014
- MODIFICATION TERM:** 9/1/2014 - 3/31/2015 (7 Months)

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**August 13, 2014**

**ITEM:** 17-S-MOD (Cont.)

**ORIGINAL CONTRACT AMOUNTS:** \$9,874,806 (1)  
\$6,918,011 (2)  
\$1,339,731 (3)  
\$18,132,548 Grand Total (see pg.56B - 57B)

**MODIFICATION AMOUNTS:** \$1,389,953 (1)  
\$ 964,163 (2)  
\$ 196,414 (3)  
\$2,550,530 Grand Total (see pg. 56B - 57B)

**PRIOR MODIFICATIONS/OPTIONS:** None

**REVISED TOTAL CONTRACT AMOUNT:** \$11,264,759 (1)  
\$ 7,882,173 (2)  
\$ 1,536,145 (3)  
\$20,683,078 Grand Total (see pg. 56B-57B)

**OVERALL PERCENT +/- (THIS MOD):** +14.1%

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Proposals

**MBE PARTICIPATION:** 1%

**MBE COMPLIANCE:** See pages 55B – 57B

**REQUESTING AGENCY REMARKS:** Request approval to extend all fourteen contracts for the Maryland Energy Assistance Program (MEAP) and the Electric Universal Service Program (EUSP) by seven months in order to complete the procurement process and award new contracts.

The record number of applications received during the severe winter resulted in a multitude of programmatic assignments which affected the Department's ability to complete the procurement process to award new contracts for these services. The approval of these modifications will allow the Department to continue local administrative services for the delivery of energy assistance benefits in fourteen jurisdictions throughout Maryland. Nine jurisdictions are being served by the local Departments of Social Services, one by the local Government and the remaining 14 jurisdictions by the non-profit Local Administrative Agencies (LAAs).

**Supplement B  
Department Of Budget And Management  
ACTION AGENDA  
August 13, 2014**

**ITEM:** 17-S-MOD (Cont.)

Energy assistance programs help low-income households pay their utility and fuel bills, minimize energy related crises and make heating/cooling costs more affordable through a comprehensive energy package including:

- monetary benefits to reduce the energy burden on families;
- the provision of linkages between community resources and customers;
- promotion of energy conservation;
- helping the customers understand their financial responsibility for household energy needs;
- helping individuals and families living temporarily in shelters by paying a portion of the shelter winter heating bills, and
- improving services through access to alternative intake sites or other equally effective methods of providing the public with applications for benefits.

The Office of Home Energy Programs (OHEP) has been providing energy assistance benefits and services since 1979 to eligible low-income customers. LAAs provide staff, supervision, office space, outreach, application intake, resources and referral to other sources, review and certification of household eligibility, payment processing and related data entry services.

Energy assistance services have been provided by these Community Action Agencies for the past 25+ years even though the competitive procurement process was engaged to secure services.

**FUND SOURCE:** 60% Federal; 40% Special (Electric Utility Ratepayer Fund)

**APPROP. CODE:** N00I0006

**RESIDENT BUSINESSES:** Yes for all

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Board of Public Works Action – This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**August 13, 2014**

**ITEM:** 17-S-MOD (Cont.)

Contractors	Estimated # of Applications	Original Contract Amount	Amount of This Mod (A1)	Revised Total Contract Amount	Overall % +/- (This Mod)
<b><i>Allegany County</i></b> <b>Allegany County Human Resources Development Commission, Inc.</b> Cumberland, MD ADPICS NO.: COF76250 MBE Compliance: 0.90% Contract Number: FIA/OHEP-10-002-A1	29,581	\$2,010,296	\$264,048	\$2,274,344	13%
<b><i>Anne Arundel County</i></b> <b>Anne Arundel County Community Action Agency, Inc.</b> Annapolis, MD ADPICS NO.: COF76007 MBE Compliance: 2.19% Contract Number: FIA/OHEP-10-003-A1	37,956	\$2,200,004	\$295,000	\$2,495,004	13%
<b><i>Carroll County</i></b> <b>Human Services Programs of Carroll County, Inc.</b> Westminster, MD ADPICS NO.: COF76214 MBE Compliance: .40% Contract Number: FIA/OHEP-10-004-A1	21,000	\$1,400,555	\$249,962	\$1,650,517	18%
<b><i>Garrett County</i></b> <b>Garrett County, Maryland, Community Action Committee, Inc.</b> Oakland, MD ADPICS NO.: COF76300 MBE Compliance: 1.17% Contract Number: FIA/OHEP-10-005-A1	15,963	\$1,626,845	\$215,387	\$1,842,232	13%
<b><i>Harford County</i></b> <b>Harford Community Action Agency, Inc.</b> Bel Air, MD ADPICS NO.: COF76490 MBE Compliance: 2.91% Contract Number: FIA/OHEP 10-006-A1	30,540	\$1,898,120	\$264,028	\$2,162,148	14%

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**August 13, 2014**

**ITEM:** 17-S-MOD (Cont.)

Contractors	Estimated # of Applications	Original Contract Amount	Amount of This Mod (A1)	Revised Total Contract Amount	Overall % +/- (This Mod)
<b><i>Talbot County</i></b> <b>Neighborhood Services Center Inc.</b> Easton, MD ADPICS NO.: COF76953 MBE Compliance: 12.41% Contract Number: FIA/OHEP 10-007-A1	7,732	\$738,987	\$101,528	\$840,515	14%
<b>SUBTOTAL FOR GROUP (1)</b>	<b>142,772</b>	<b>\$9,874,806</b>	<b>\$1,389,953</b>	<b>\$11,264,759</b>	<b>14.1%</b>
<b><i>Calvert County</i></b> <b>Southern MD Tri-County Community Action Committee, Inc.</b> Hughesville, MD ADPICS NO.: COF77177 MBE Compliance: 1.45% Contract Number: FIA/OHEP 10-012	10,478	\$720,513	\$73,085	\$793,598	10%
<b><i>Charles County</i></b> <b>Southern MD Tri-County Community Action Committee, Inc.</b> Hughesville, MD ADPICS NO.: COF77173 MBE Compliance: 1.06% Contract Number: FIA/OHEP 10-013-A1	12,266	\$787,081	\$146,172	\$933,253	19%
<b><i>St. Mary's County</i></b> <b>Southern MD Tri-County Community Action Committee, Inc.</b> Hughesville, MD ADPICS NO.: COF77170 MBE Compliance: 1.15% Contract Number: FIA/OHEP 10-014-A1	10,903	\$787,081	\$146,173	\$933,254	19%
<b><i>Somerset County</i></b> <b>Shore Up! Inc.</b> Salisbury, MD ADPICS NO.: COF77169 MBE Compliance: 1.73% Contract Number: FIA/OHEP-10-009-A1	11,872	\$627,071	\$81,598	\$708,669	13%



**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**August 13, 2014**

**ITEM:** 17-S-MOD (Cont.)

Contractors	Estimated # of Applications	Original Contract Amount	Amount of This Mod (A1)	Revised Total Contract Amount	Overall % +/- (This Mod)
<b>Washington County</b> <b>Washington County Community Action Council, Inc.</b> Hagerstown, MD ADPICS NO.: COF77174 MBE Compliance: 0% Contract Number: FIA/OHEP 10-015-A1	21,037	\$1,986,734	\$243,963	\$2,230,697	12%
<b>Wicomico County</b> <b>Shore Up! Inc.</b> Salisbury, MD ADPICS NO.: COF77158 MBE Compliance: 1.01% Contract Number: FIA/OHEP-10-010-A1	24,822	\$1,374,708	\$188,028	\$1,562,736	14%
<b>Worcester County</b> <b>Shore Up! Inc.</b> Salisbury, MD ADPICS NO.: COF77175 MBE Compliance: 2.17% Contract Number: FIA/OHEP-10-011-A1	10,887	\$634,822	\$85,144	\$719,966	13%
<b>SUBTOTAL FOR GROUP (2)</b>	<b>102,265</b>	<b>\$6,918,011</b>	<b>\$964,163</b>	<b>\$7,882,174</b>	<b>13.9%</b>
<b>Howard County - GROUP (3)</b> <b>Community Action Council of Howard County Maryland, Inc.</b> Columbia, MD ADPICS NO.: COF77067 MBE Compliance: 0.67% Contract Number: FIA/OHEP-10-008-A1	17,600	\$1,339,731	\$196,414	\$1,536,145	15%
<b>GRAND TOTAL</b>	<b>262,637</b>	<b>\$18,132,548</b>	<b>\$2,550,530</b>	<b>\$20,683,078</b>	<b>14.1%</b>

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**August 13, 2014**

**SERVICES CONTRACT MODIFICATION**

**ITEM:** 18-S-MOD **Agency Contact:** Victoria Dunn  
410-230-3376  
victoria.dunn@maryland.gov

**DEPARTMENT/PROGRAM:** Department of Juvenile Services (DJS)  
Contractual Residential Operations

**CONTRACT IDS:** Residential Care & Services to Youth  
ADPICS #s (See page 60B)

**CONTRACTS APPROVED:** DBM Item 4-S (6/1/2011)

**CONTRACTORS:** See page 60B

**CONTRACT DESCRIPTION:** Two contracts for currently licensed contractors to provide residential and non-residential services for youth referred by DJS who are before the Juvenile Courts of the State of Maryland. The types of programs include: treatment foster care, group homes, therapeutic group homes, residential schools, home based therapy, home based supervision and independent living.

**MODIFICATION DESCRIPTION:** Mods to increase the available funding for two per diem contracts based upon increased youth placements in these programs in order to continue services for the duration of the contracts.

**ORIGINAL CONTRACT TERM:** 7/1/2011 – 6/30/2015

**MODIFICATION TERM:** 8/14/2014 - 6/30/2015

**ORIGINAL CONTRACT AMOUNTS:** \$11,169,852 (See page 60B)

**MODIFICATION AMOUNTS:** \$4,306,252 (See page 60B)

**PRIOR MODIFICATIONS/OPTIONS:** \$2,455,744 (See page 60B)

**REVISED TOTAL CONTRACT AMOUNTS:** \$17,931,848 (See page 60B)

**PERCENT +/- (THIS MODIFICATON):** +38.55%

**OVERALL PERCENT +/-:** +60.54%

**ORIGINAL PROCUREMENT METHOD:** Non-Competitive Negotiated Procurement of Human, Social or Educational Services<sup>116</sup>

**Supplement B  
Department Of Budget And Management  
ACTION AGENDA  
August 13, 2014**

**ITEM:** 18-S-MOD (Cont.)

**MBE PARTICIPATION:** 5% for one provider

**MBE COMPLIANCE:** 4% (See page 60B)

**REQUESTING AGENCY REMARKS:** Request for approval to increase the available funding amounts for two per diem contracts to provide care and services for additional youth to be served by these programs for the remainder of the contract term.

These increases are necessary due to the following:

- These contracts include programs that have the type of supervision and services which best match the identified risk level, supervision requirements and treatment needs of youth who are committed to DJS;
- DJS continuously reviews and adjusts available programming based on needs of the population, data about youth responses to programming and current best practices; and,
- The contract amounts have been adjusted according to utilization trends.

The programs provided through these two contracts include:

- Residential treatment for youth; and,
- Community-based settings for youth who are in need of residential care and linkage to community resources.

**FUND SOURCE:** 100% General

**APPROP. CODES:** Various

**RESIDENT BUSINESSES:** Yes for both

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Board of Public Works Action – This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**August 13, 2014**

**ITEM:** 18-S-MOD (Cont.)

CONTRACT#/APPROVAL/ADPICS/ CONTRACTOR/CITY/STATE/MBE PARTICIPATION & COMPLIANCE	ORIGINAL CONTRACT AMOUNT	AMOUNT OF PREVIOUS MODS	AMOUNT OF THIS MOD	REVISED TOTAL CONTRACT AMOUNT	+/- % (THIS MOD)	OVERALL +/- %	# OF DJS CHILD CARE BEDS
ADPICS: V00B1400029/ COF77585 12-PD-009; Services: TCF, TGH Chesapeake Treatment Centers, Inc. Baltimore, MD MBE Participation: 0%	\$6,203,120	\$0	\$2,306,252	\$8,509,372	37.18%	37.18%	43
ADPICS: V00B1400072 / COF77583 12-PD-036; Services: GH, TFC, TGH The National Center for Children and Families, Inc. Bethesda, MD MBE Participation: 5% MBE Compliance: 4%	\$4,966,732	\$2,455,744	\$2,000,000	\$9,422,476	40.27%	89.71%	42
<b>GRAND TOTAL:</b>	<b>\$11,169,852</b>	<b>\$2,455,744</b>	<b>\$4,306,252</b>	<b>\$17,931,848</b>	<b>38.55%</b>	<b>60.54%</b>	<b>85</b>

Note: **Code for Type of Facility/Services:** R = Residential; NR = Non-Residential; TFC = Treatment Foster Care; GH = Group Home; TGH = Therapeutic Group Home; RS = Residential School; HBT = Home Based Therapy; S= Supervision; ILP = Independent Living Program; TMP = Teen Maternity Program

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**August 13, 2014**

**ITEM:** 18-S-MOD (Cont.)

**PRIOR MODIFICATIONS/OPTIONS (Cont.):**

*There have been a total of six per diem contract modifications submitted to the Board of Public Works for approval – DBM Items: 16-S-MOD (5/23/2012), 8-S-MOD (8/1/2012), 9-S-MOD (3/20/2013), 9-S-MOD (7/3/2013), 9-S-MOD (4/16/2014), and 15-S-MOD (5/28/2014); however, only the ones listed below affect the Providers included in this modification approval request:*

Mod #1	\$1,256,268	Mod to add funding based upon an increase in youth placements at the National Center for Children and Families, Inc.: 8/1/2012 - 6/30/2015: DBM Item 8-S-MOD (8/1/2012).
Mod #2	\$113,000	Mod to add funding based upon an increase in youth placements at the National Center for Children and Families Inc.: 4/1/2013 - 6/30/2015: DBM Item 9-S-MOD (3/20/2013).
Mod #3	\$1,086,476	Mod to add funding based upon an increase in youth placements at the National Center for Children and Families Inc.: 7/1/2013 - 6/30/2015: DBM Item 9-S-MOD (7/3/2013).
Total	<u>\$2,455,744</u>	



**Supplement B  
Department Of Budget And Management  
ACTION AGENDA  
August 13, 2014**

**GENERAL MISCELLANEOUS**

**ITEM:** 20-GM **Agency Contact:** Marc Nicole  
410-260-7049  
  
marc.nicole@maryland.gov

**DEPARTMENT/PROGRAM:** Budget and Management (DBM)  
Office of Budget Analysis (OBA)

**AMOUNT OF REQUEST:** \$96,679 FY2014 Total (see page 64B)

**DESCRIPTION:** Request to approve proposed FY 2014 reimbursable fund budget amendment for the month of July 2014. This request complies with Section 7-209 (e) of the State Finance and Procurement Article, which requires that the proposed reimbursable fund budget amendment be approved by the Board of Public Works unless specifically authorized by the Budget Bill or other law.

**FUND SOURCE:** 100% Reimbursement

**APPROP. CODE:** See page 64B

**REQUESTING AGENCY REMARKS:** The contributing Department has appropriated funds to pay for services to be provided by the receiving Department for FY 2014. The following page shows the reimbursable amendment by Department and identifies the Department receiving and contributing funding, the amount of the funding and a brief justification for the amendment.

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Board of Public Works Action – This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**Supplement B  
Department Of Budget And Management  
ACTION AGENDA  
August 13, 2014**

**ITEM:** 20-GM (Cont.)

Budget Amendment Number	Department Receiving Funding	Department Contributing Funding	Funding Amount	***** Justification *****
159-14	C00A00-Judiciary, Administrative Office of the Courts	D15-Executive-Boards, Commissions, and Offices	\$96,679	Montgomery County Circuit Court will pilot a program that will help prepare private individuals to be private guardians, educate and guide private guardians in their activities, assist private guardians in accessing needed services, and assist the court in monitoring the private guardians work.
<b>FY 2014 July Proposed Reimbursable Amendment Total</b>			<b>\$96,679</b>	



**Supplement B  
Department Of Budget And Management  
ACTION AGENDA  
August 13, 2014**

**GENERAL MISCELLANEOUS**

**ITEM:** 21-GM **Agency Contact:** Tomeka G. Church, AAG  
410-576-6320  
tchurch@oag.state.md.us

**DEPARTMENT/PROGRAM** University of Maryland University College

**REQUEST AMOUNT:** \$250,000

**FUND SOURCE:** Agency Funds

**APPROPRIATION CODE:** K00A0401

**DESCRIPTION:** Pursuant to State Government Article §§ 12-404 and 12-501, the Office of the Attorney General (OAG) and the University of Maryland University College (UMUC) and Dr. John Volpe request approval for payment of \$250,000 in full settlement of damages and attorneys’ fees which will resolve all issues and claims made in Plaintiff’s breach of contract lawsuit, *A. Deloris James v. University of Maryland University College*, Case No. CAL14-05980, filed in the Circuit Court for Prince George’s County and Plaintiff’s civil rights lawsuit, *A. Deloris James vs. the University of Maryland University College, et al.*, Case No. PJM-12-2830, filed in the United States District Court for the District of Maryland.

**REQUESTING AGENCY REMARKS:** The OAG has determined that UMUC’s employee, Dr. John Volpe, was acting within the scope of his employment, and that his actions were neither malicious nor grossly negligent.

If this settlement is approved, a check which is subject to Form 1099 should be made payable to: Dr. Deloris James and Andrew M. Dansicker, Esquire. The check should be mailed to Tomeka G. Church, Assistant Attorney General, counsel for University of Maryland University College and Dr. John Volpe, 200 St. Paul Place, 17<sup>th</sup> Floor, Baltimore, MD 21202. Ms. Church will ensure delivery to Dr. James’ attorney and will ensure that all of the necessary documentation and releases are complete.

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Board of Public Works Action - This Item was:

APPROVED      DISAPPROVED      DEFERRED      WITHDRAWN  
WITH DISCUSSION      WITHOUT DISCUSSION

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**August 13, 2014**

**SERVICES CONTRACT**

**ITEM:** 22-S **Agency Contact:** Victoria Dunn  
410-230-3376  
victoria.dunn@maryland.gov

**DEPARTMENT/PROGRAM:** Department of Juvenile Services (DJS)  
Contractual Residential Operations

**CONTRACT IDS:** Residential Treatment Services; 15-PD-007  
ADPICS # V00B5400008

**CONTRACT DESCRIPTION:** Contract for a currently licensed contractor to provide residential and non-residential services for youth referred by DJS who are before the Juvenile Courts of the State of Maryland. The types of programs include: treatment foster care, therapeutic and regular group homes, residential schools, home based therapy or supervision, non-residential programs, and independent living programs.

**AWARDS:** Woodward Youth Corporation  
Woodward, IA

**TERM:** 9/1/2014 – 8/31/2017

**AMOUNT:** \$3,056,640 (3 Years)

**PROCUREMENT METHOD:** Non-Competitive Negotiated Procurement of Human, Social, Cultural or Educational Services

**BIDS OR PROPOSALS:** N/A

**MBE PARTICIPATION:** 0% (See Requesting Agency Remarks below)

**PERFORMANCE SECURITY:** None

**INCUMBENT:** Same

**Supplement B**  
**Department Of Budget And Management**  
**ACTION AGENDA**  
**August 13, 2014**

**Supplemental**

**ITEM:** 22-S (Cont.)

**REQUESTING AGENCY REMARKS:** DJS is required to provide both residential and non-residential services and programming for youth who are ordered by the Juvenile court to be placed in specific types of programs. Since DJS does not have a sufficient number of state operated programs, private providers have been relied upon to provide the majority of these services and programs. The types of residential programs include: treatment foster care, group homes, therapeutic group homes, shelter homes, residential treatment centers, residential educational programs or schools and independent living programs. Home based supervision treatment and therapy are also provided. There are approximately 33 youth in this program daily.

For In-State providers, the State's Office of Children, through the Interagency Rates Committee (IRC), sets standardized rates for these services. Similarly, for out-of-State providers a government organization in the provider's state establishes or approves standardized rates (the rate setting authority). For both In-State and out-of-State providers, DJS determines the not to exceed amounts of each contract based upon an estimated number of youth that may require these services annually. Contractors are paid only for the youth placed in the program for the actual number of days they receive services. Daily or Per Diem rates are paid in accordance with the IRC (or the rate setting authority for out-of-State providers).

These services were procured through Non-Competitive Negotiated Procurement of Human, Social or Educational Services. (See State Finance and Procurement Article 13-106 and COMAR 21.14.01.03 G). The reasons for employing this method of procurement are:

- DJS's Secretary and Procurement Officer have determined that two or more sources for the service are available but that because of the absence of effective competition, it is unreasonable to expect those sources to respond to an Invitation for Bids under COMAR 21.05.02 or Request for Proposals under COMAR 21.05.03;
- For these services, the recommended contractors have submitted an acceptable response to a Request for a General Expression of Interest (RGEI) that was last advertised through postal mailings on April 5, 2013.
- Under this procurement method, contractors that respond to the RGEI may be awarded contracts as the need arises, as determined by the Agency head. As stated above, the DJS Secretary has now made this determination; and,
- The Maryland Office of Children is the single point of entry for these services under approved negotiated rates for youth of the various State Agencies.

Out-of-State Contractors are used only when In-State Contractors are not available. Youth with special physical, mental or emotional needs or who do not meet the admission criteria of In-State Contractors, are placed with out-of-State Contractors.

**Supplemental**

**Supplement B  
Department Of Budget And Management  
ACTION AGENDA  
August 13, 2014**

**ITEM:** 22-S (Cont.)

The provider is located and the services being provided are outside the State of Maryland; therefore, no MBE participation goal was established for this contract.

**FUND SOURCE:** 85% General; 15% Federal

**APPROP. CODE:** V00G102

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 14-1947-0000

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Board of Public Works Action – This Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**

**Supplement C  
University System Of Maryland  
ACTION AGENDA  
August 13, 2014**

*Contact: James Salt  
jsalt@usmd.edu  
301-445-1987  
USM Rep: Joe Evans*

**1-S-OPT.     UNIVERSITY OF MARYLAND, BALTIMORE  
*Service Contract Option***

**Contract ID:** Heat Energy Services, RFP 82523 JM

**Contract Approved:** USM Item 11-S (10/14/1998)

**Contractor:** Veolia Energy Baltimore Heating, LLP.  
Baltimore, MD (formerly Trigen-Baltimore Energy Corp.)

**Contract Description:** Provide heat energy services to University of Maryland, Baltimore

**Option Description:** Exercise renewal option

**Original Term:** 08/31/1999 – 08/30/2014 (with one 5-year renewal option)

**Option Term:** 08/31/2014 – 08/30/2019

**Original Amount:** \$42,537,194 (projected: initial 15-year term)

**Option Amount:** \$20,000,000 (projected: 5-year renewal)

**Original Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** None

**Requesting Institution Remarks:** The University of Maryland, Baltimore seeks to continue its contract with Veolia Energy Baltimore Corporation. The University has used steam service as its heating source and for its process loads (e.g., sterilizers, humidification) for 65 years. Veolia is required to use the fixed cost from the original contract; the variable fuel and labor costs remain capped by fuel and labor escalation indexes. The USM Board of Regents approved exercising the option at its June 27, 2014 meeting.

**Fund Source:** Current Unrestricted Funds

**Appropriation Code:** R30B21

**Resident Businesses:** Yes

**MD Tax Clearance:** 14-1672-0001

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**August 13, 2014**

*Contact: James Salt*  
*jsalt@usmd.edu*  
*301-445-1987*  
*USM Rep: Joe Evans*

**2-C. UNIVERSITY OF MARYLAND, BALTIMORE**  
***Construction Contract***

***Contract ID:*** On-Call General Contracting Services for the  
University of Maryland Institutions in the Baltimore Region  
RFP #87686 AA

***Contract Description:*** Labor, materials, equipment and supervision for general construction projects on an on-call basis for the Physical Plant Departments and Facilities Management Offices of the University of Maryland Institutions in the Baltimore Region.

***Award:*** *Mullan Contracting Company*  
2330 W. Joppa Road, Suite 210  
Lutherville, MD 21093

*Emjay Engineering & Construction Co, Inc.*  
1706 Whitehead Road  
Baltimore, MD 21207

*Jeffrey Brown Contracting, LLC*  
400 E. Joppa Road, Suite 400  
Towson, MD 21286

*North Point Builders, Inc.*  
4210 North Point Blvd.  
Baltimore, MD 21222

*Brawner Builders, Inc.*  
11011 McCormick Road, Suite 300  
Hunt Valley, MD 21031

***Contract Term:*** 09/01/14 – 08/31/15 (with four 1-year renewal options)

***Amount:*** \$15,000,000 (initial term estimate)  
No single project is anticipated to exceed \$3,000,000

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**August 13, 2014**

**2-C. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)**  
***Construction Contract***

***Procurement Method:*** Competitive Sealed Proposals

***Proposals:***

	Technical Score	Price Score	Total Score	Price
Mullan Contracting Company	59.57	40.00	99.57	\$1,515,496.66
Emjay Engineering	60.00	39.42	99.42	\$1,537,883.41
Jeffrey Brown Contracting	57.40	39.09	96.48	\$1,550,962.35
North Point Builders	56.27	39.06	95.34	\$1,551,789.00
Brawner Builders	54.69	39.03	93.72	\$1,553,024.35

***MBE Participation:*** 30% on task orders over \$50,000  
Sub-goals: 7% African American-owned business  
4% Asian American-owned business  
[Applicable to task orders over \$200,000]

***Performance Security:*** 100% performance bonds for projects \$100,000 or greater

***Requesting Institution Remarks:*** Eighteen proposals were received and evaluated by an Evaluation and Selection Committee which included representatives from UMB, Towson University, and UMBC. Six firms achieved the required technical score and submitted price proposals based on three sample projects. One firm, which did not meet the minimum technical score, filed a protest that the University denied and was not subsequently appealed to the Maryland Board of Contract Appeals. After price negotiations one firm was eliminated. Award is recommended to five contractors.

As projects arise, the University will compete each project greater than \$50,000 among the five contractors. These firms will be required to use the fixed hourly rates as well as material mark-up, sub-contractor mark-up, and equipment rental mark-up quoted in their proposals. The University may elect to rotate among the contractors for projects that are under \$50,000.

Hourly rates may increase in the renewal option terms based upon federal minimum wage increases or increases in the Consumer Price Index (CPI). The percentage mark-up for material, subcontractors, and equipment rental remains will remain the same in the renewal option terms.

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**August 13, 2014**

**2-C. UNIVERSITY OF MARYLAND, BALTIMORE (cont'd)**  
***Construction Contract***

***Fund Source:*** Various Institutional [Includes facilities renewal funds, departmental operating funds, and auxiliary services funds]

***Resident Businesses:*** Yes

***MD Tax Clearance:*** 14-1787-1001 Mullan Contracting Company  
14-1788-1111 Emjay Engineering & Construction  
14-1789-1111 Jeffrey Brown Contracting  
14-1790-1111 North Point Builders  
14-1791-1111 Brawner Builders

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**August 13, 2014**

*Contact: James Salt*  
*jsalt@usmd.edu*  
*301-445-1987*  
*USM Rep: Joe Evans*

**3-C-MOD. UNIVERSITY OF MARYLAND, BALTIMORE *for***  
**TOWSON UNIVERSITY**  
***Construction Contract Modification***

***Contract ID:*** On-Call Construction Management at Risk Services  
 Berkshire Elevators  
 Task Order 2012-17 MT against On Call CM Contract RFP #87305BS

***Contract Approved:*** USM Item 1-C (02/20/2013)  
 USM Item 2-C (03/19/2014)  
 USM Item 9-C (6/18/2014)

***Contractor:*** Lewis Contractors  
 Owings Mills, MD 21117

***Task Order Description:*** Professional management and construction services during pre-construction and construction of the Berkshire Elevators project: add one elevator and renovate two elevators in the Berkshire Marriott main lobby at Towson University.

***Modification Description:*** Award GMP 2 for construction including demolition, concrete, masonry, structural and miscellaneous steel, architectural woodworking, waterproofing and air barrier, composite panels, roofing, window/ glazing, GWB/ carpentry/doors, frames and hardware, ceramic tile flooring, resilient flooring, carpet and base, painting/VWC, blinds, mechanical, fire protection, electrical, CM allowances, UMB allowances, CM General Conditions, CM-GMP Contingency and CM Construction Fee.

***Original Term:*** 18 weeks from issuance of pre-construction notice to proceed;  
 8 months from construction notice to proceed.

***Modification Term:*** No Change

***Original Amount:*** \$25,520.00 (pre-construction)

***Prior Modifications:*** \$1,046,496.00

***Modification Amount:*** \$3,426,032.73

***Revised Total Amount:*** \$4,498,048.73

**Supplement C  
University System Of Maryland  
ACTION AGENDA  
August 13, 2014**

**3-C MOD. UNIVERSITY OF MARYLAND, BALTIMORE for  
TOWSON UNIVERSITY (cont'd)  
Construction Contract Modification**

**Original Procurement Method:** On-Call Task Order Proposals

**MBE Participation:** 25%

**MBE Compliance:** 26.45%

**Performance Security:** 100% performance bond is required.

**Requesting Institution Remarks:** Lewis Contractors has achieved 30.22% MBE for this GMP. No additional GMPs are anticipated.

**Fund Source:** Plant Funds

**Appropriation Code:** R30B24

**Resident Business:** Yes

**MD Tax Clearance:** 14-0353-1110

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

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**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**August 13, 2014**

*Contact: James Salt*  
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*301-445-1987*  
*USM Rep: Joe Evans*

**4-C-MOD. UNIVERSITY OF MARYLAND, BALTIMORE *for***  
**COPPIN STATE UNIVERSITY**  
***Construction Contract Modification***

***Contract ID:*** Construction Management at Risk Services for  
 Science and Technology Center  
 RFP #10-910 BS

***Contract Approved:*** USM Item 11-C (6/23/10)  
 USM Item 1-C MOD (7/11/12)  
 USM Item 2-C MOD (5/15/13)  
 USM Item 2-C MOD (5/28/14)

***Contractor:*** Barton Malow  
 Linthicum, MD

***Contract Description:*** Professional management and construction services during pre construction and construction of the 134,882 GSF Science and Technology Center at Coppin State University to house the Departments of Mathematics and Computer Science and Natural Sciences; consolidate the Information Technology Division and provide a campus data center, classrooms, specialized laboratories and offices. Estimated construction cost is \$72,000,000.

***Modification Description:*** Increase General Liability Insurance, Builder's Risk Insurance Performance and Payment Bonds, CM Fee, Non-Personnel Reimbursables, and Staff Reimbursables due to extended project period of performance.

***Original Term:*** 27 months from pre-construction notice-to-proceed  
 24 months from construction notice-to-proceed

***Prior Modification Term:*** 27 months from pre-construction notice-to-proceed  
 29 months from construction notice-to-proceed

***Modification Term:*** 27 months from pre-construction notice-to-proceed  
 30 months from construction notice-to-proceed

***Original Amount:*** \$495,000 (pre-construction fees only: see remarks)

***Modification Amount:*** \$681,091

**Supplement C  
University System Of Maryland  
ACTION AGENDA  
August 13, 2014**

**4-C MOD. UNIVERSITY OF MARYLAND, BALTIMORE *for*  
COPPIN STATE UNIVERSITY *(cont'd)*  
*Construction Contract Modification***

***Prior Modifications:*** \$82,428,467

***Revised Total Contract Amount:*** \$83,604,558

***Original Procurement Method:*** Competitive Sealed Proposals

***MBE Participation:*** 25%

***MBE Compliance*** 38.68%.

***Performance Security:*** 100% performance bond is required

***Requesting Institution Remarks:*** Award additional non-personnel general conditions, staff reimbursables, and fee associated with six-month time extension due to project delays caused by property-acquisitions delay, unforeseen rock excavation, and late gas line installation by BGE. The increased non-personnel general conditions, staff reimburseables and fee cover both extensions.

***Fund Source:*** MCCBL 2013: *Provide Funds for site acquisition, design and construction of a New Science and Technology Center. Item 069*

***Resident Business:*** Yes

***MD Tax Clearance:*** 10-0988-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement C  
University System Of Maryland  
ACTION AGENDA  
August 13, 2014**

*Contact: James Salt  
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301-445-1987  
USM Rep: Joe Evans*

**5-C. UNIVERSITY OF MARYLAND, BALTIMORE for  
TOWSON UNIVERSITY  
Construction Contract**

**Contract ID:** New Softball Field Complex  
Towson University  
IFB #87782 JD

**Contract Description:** Provide professional construction services to build a new softball field complex at the site of the old softball field at Towson University.

**Award:** Roy Kirby & Sons, Inc.  
1403 Rome Road  
Baltimore, MD 21227

**Contract Term:** 20 weeks from issuance of notice to proceed

**Amount:** \$3,080,500

**Procurement Method:** Competitive Sealed Bids

**Bids:**

<i>Proposals</i>	<i>Price</i>
<b>Roy Kirby &amp; Sons, Inc.</b> Baltimore, MD	\$3,080,500
<b>Congressional Construction LLC</b> Catonsville, MD	\$3,633,410
<b>W. M. Schlosser Company, Inc.</b> Hyattsville, MD	\$3,633,700

**MBE Participation:** 30%  
Subgoals: 7% African American  
4% Asian American

**Performance Security:** 100% performance bond is required

**Supplement C  
University System Of Maryland  
ACTION AGENDA  
August 13, 2014**

**5-C. UNIVERSITY OF MARYLAND, BALTIMORE for  
TOWSON UNIVERSITY (cont'd)  
Construction Contract**

**Requesting Institution Remarks:** The solicitation was advertised in *eMaryland Marketplace*, the University's eBid Board, and distributed to the Office of Minority Affairs and to MBE associations. Four bids were received in response to the solicitation. One bidder requested a partial waiver of a subgoal which the University denied because the bidder did not submit documentation to show that it made a good faith effort to meet the subgoal; its bid was disqualified. Award is recommended to Roy Kirby & Sons, Inc. as the low responsive bidder.

**Fund Source:** MCCBL 2014: *Provide funds to construct infrastructure improvements to the softball facility.* Item 075 - \$1,500,000  
Plant Funds - \$1,580,500

**Approp. Code:** R30B24

**Resident Business:** Yes

**MD Tax Clearance:** 14-1813-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

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**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**August 13, 2014**

*Contact: James Salt*  
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*301-445-1987*  
*USM Rep: Joe Evans*

**6-GM. GENERAL MISCELLANEOUS**

**Recommendation:** Approve the use of General Obligation Bond Funding for the following contracts totaling \$528,785.

**Authority:** State Finance and Procurement Article, Annotated Code of Maryland, §8-301

**A. University of Maryland, College Park for Frostburg State University:**

*Public Safety Facility, Allegany County*

**Description:** Design Services for Public Safety Facility  
**Procurement Method:** Task Order under IDC A/E contract  
**Award:** Design Collective  
 Baltimore, Maryland  
**Amount:** \$370,744.  
**Fund Source:** MCCBL of 2014: *Provide funds to design a new University Public Safety Facility – Item 071*  
**Resident Business:** Yes  
**MD Tax Clearance:** 14-1844-1111

**B. University of Maryland, College Park**

*Physical Sciences Complex, Prince George's County*

**Description:** Optical Table with support legs, Elga Option S-Water Filtration System, Tall Unit Swinging Panel Cabinets, and Safety Cabinets  
**Procurement Method:** Master Contract Order  
**Award:** VWR International  
 Radnor, PA 19078  
**Amount:** \$20,212.  
**Fund Source:** MCCBL of 2012: *Provide funds to equip the Phys. Sciences Complex at College Park-Item 036*  
**Resident Business:** No  
**Tax Compliance No.:** 14-1814-0001

**Supplement C  
University System Of Maryland  
ACTION AGENDA  
August 13, 2014**

**6-GM. GENERAL MISCELLANEOUS** (cont'd)

**C. University of Maryland, College Park for Bowie State University**  
*Prince George's County*

**Description:** Construction of Campus Entrance Directory Signage (RFQ No.12532)  
**Procurement Method:** Simplified Procurement  
 Purchase Order #11393  
**Award:** SMI Sign Systems  
 Frederick, Maryland  
**Amount:** \$36,664  
**Fund Source:** MCCBL of 2012: *Provide funds to design and construct campus wide site improvements. Item 042*  
**Resident Business:** Yes  
**Tax Compliance No.** 14-1853-1111

**D. University of Maryland, Baltimore County**  
*Performing Arts & Humanities Building, Baltimore County*

1. **Description:** AV Classroom Systems  
**Procurement Method:** Multi-Step Bid  
**Award:** Lee Hartman & Sons  
 Baltimore, MD 21221  
**Amount:** \$61,173  
**Fund Source:** *MCCBL 2013: Provide funds to furnish and equip the Performing Arts and Humanities Building at UMBC. Item 045*  
**MD Tax Clearance:** 14-1851-1001  
**Resident Business:** Yes
  
2. **Description:** Furniture  
**Procurement Method:** Simplified Procurement  
**Award:** Price Modern  
 Baltimore, MD  
**Amount:** \$39,992  
**Fund Source:** *CCBL 2013: Provide funds to furnish and equip the Performing Arts and Humanities Building at UMBC. Item 045*  
**MD Tax Clearance:** 14-1903-1110  
**Resident Business:** Yes

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**Supplement C**  
**University System Of Maryland**  
**ACTION AGENDA**  
**August 13, 2014**

*Contact: James Salt*  
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*301-445-1987*  
*USM Rep: Joe Evans*

**7-C-MOD. UNIVERSITY OF MARYLAND, COLLEGE PARK for**  
**SALISBURY UNIVERSITY**  
***Construction Contract Modification***

***Contract ID:*** Design-Build Contract with Guaranteed Maximum Price  
 Academic Commons, Salisbury University  
 Contract # W-400272- K, Project No. 11-482-59800

***Contract Approved:*** USM Item 4- C (04/03/2013)  
 USM Item 1-C-MOD (02/05/2014)  
 USM Item 9-C-MOD (05/14/2014)

***Contractor:*** Gilbane Building Company  
 Laurel, Maryland 20707

***Contract Description:*** Design-build services for pre-construction, design and construction phases of the new Academic Commons. Scope of work includes design and construction of 234,378 GSF state-of-the-art Academic Commons/Library building. Facility will include library space, areas for public events, quiet study, research, specialized materials, local archives, and creation of digital publications. It will also house the Edward H. Nabb Research Center for Delmarva History and Culture. Project includes demolition of Caruthers Hall and related site and utility improvements. The goal is to obtain LEED Gold Certification. Projected construction cost is \$90 million.

***Modification Description:*** Incorporate Guaranteed Maximum Price No.3 for building envelope, structural steel, fire stairs, fire protection, and portions of mechanical and electrical work.

***Original Term:*** Design Phase: Commence 4/4/2013  
 Construction Phase: May/June 2014 to May 2, 2016

***Modification Term:*** No change to project schedule

***Original Amount:*** \$ 6,275,895 (Pre-Constr. and Design Phase Services Only)

***Modification Amount:*** \$23,288,298

***Prior Modifications:*** \$ 7,801,137

**Supplement C  
University System Of Maryland  
ACTION AGENDA  
August 13, 2014**

**7-C-MOD. UNIVERSITY OF MARYLAND, COLLEGE PARK for  
SALISBURY UNIVERSITY (cont'd)  
Construction Contract Modification**

**Revised Total Amount:** \$37,365,330

**Original Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** 25% Design and 30% Construction

**MBE Compliance:** 15%

**Performance Security:** Equal to 100% of contract amount

**Requesting Institution Remarks:** Gilbane has submitted an acceptable GMP No. 3 (total of 4 GMPs planned) proposal for the building envelope, structural steel, fire stairs, fire protection and portions of mechanical and electrical work.

MBE participation on this modification totals \$9,055,963 or 38.9%

**Fund Source:** MCCBL of 2014: Provide funds for to construct an Academic Commons (Library), provided that notwithstanding Section 6 of this Act, work may commence on this project prior to the appropriation of all funds necessary to complete this project. Item 083.

**Approp. Code:** R30B29

**Resident Business:** Yes

**MD Tax Clearance:** 14-1674-1110

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

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**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement C  
University System Of Maryland  
ACTION AGENDA  
August 13, 2014**

*Contact: James Salt  
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301-445-1987  
USM Rep: Joe Evans*

**8-RP. TOWSON UNIVERSITY**

***Real Property: Sale by Deed and Agreement of Sale***

***Recommendation:*** That the Board of Public Works approve Towson University selling the 7,057 square foot former president’s residence at 3903 Greenway Ave, Baltimore Maryland.

***Legal Instrument:*** Approval of this Item includes authorizing the Agreement of Sale.

***Prior Approval:*** The Board of Public Works previously declared this property surplus with the understanding that the University would return to the Board for approval to sell the property to a specific purchaser. USM Item 8-GM (May 28, 2014).

***Grantor:*** State of Maryland to the Use of the University System of Maryland of behalf of a constituent institution, Towson University.

***Grantee:*** Hugh Bethell  
1250 William Street  
Baltimore, MD 21230

***Property:*** 3903 Greenway, Baltimore City  
Baltimore City Tax Map 0012, block # 3717

This 1926 residence, located in the Guilford neighborhood, is approximately 7,057 square feet, comprising 14 rooms, including 6 bedrooms and 5 bathrooms.

***Price:*** \$1,050,000

<b><i>Appraised Value:</i></b>	\$1,150,000	Michael Cassella, Cassella Valuation Services LLC
	\$1,050,000	John May, JEM Appraisal Services

**Supplement C  
University System Of Maryland  
ACTION AGENDA  
August 13, 2014**

**8-RP. TOWSON UNIVERSITY (cont'd)**

***Real Property: Sale by Deed and Agreement of Sale***

***History:***

(1) Towson University purchased the property in 2002 to be used as the University president’s residence and the primary location for fun raising activities in support of the University.

**(2) The residence is no longer an appropriate venue for use as the president’s residence or as the primary location for fundraising.**

- **The distance of the house to campus reduces the president’s connectivity to the campus, the Towson community, and local government.**
- **The residential Guilford neighborhood is not compatible with University fundraising event logistics and disrupts town/gown relationships.**

(3) Future entertaining and fundraising events will be held in various locations on the Towson campus that are tailored to specific events such as the Towson University Marriott, the University Union, West Village Commons, Center for the Arts, College of Liberal Arts and the Auburn House.

(4) On December 6, 2013 the University System of Maryland Board of Regents approved the sale of the home.

(5) The Clearinghouse conducted an intergovernmental review of the proposed disposition and to sell the property at fair market value. MD20131217-0853 (January 16, 2014).

(6) Towson University and the Maryland Historic Trust signed a Memorandum of Agreement on April 18, 2014 allowing the disposition of the property to proceed.

(7) As previously noted, the Board of Public Works declared this property surplus. USM Item 8-GM (May 28, 2014).

(8) The University notified the Maryland legislative budget committees of the proposed disposition for review and comment on June 23, 2014. No comments were received during the 45-day budget committee review period (August 8, 2014).

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**August 13, 2014**

*Contact: Greg Urban (410) 260-7279  
greg@maryland.gov  
Carla Thompson (410) 260-6155  
Carla.Thompson@maryland.gov*

**1-IT. DEPARTMENT OF INFORMATION TECHNOLOGY**

**Contract ID:** Assistive Telecommunications Equipment & Associated Peripherals  
ADPICS No.: 060B4400010

**Description:** Multiple-award, indefinite-quantity, master contract to provide assistive telecommunications equipment and associated peripherals for citizens needing them. Specific assistive technology needs will be met through a secondary competition among all master contractors that provide that type of assistive technology.

**Award:**

Company	Functional Areas
Harris Communications, Eden Prairie, MN	1 through 6, 8 through 11
HITEC Group International, Inc., Naperville, IL	1 and 2, 5 and 6, 8 through 11
TelTex, Inc., Kearney, MO	1 through 11
Weitbrecht Communications, Inc., Santa Monica, CA	1 through 6, 8,11

**Term:** 8/15/2014 – 8/14/2019 (5 years)  
**Amount:** \$600,000  
**Procurement Method:** Competitive Sealed Proposals

**Incumbents:** Freedom Systems, LLC  
Griffin Laboratories, Inc.  
HITEC Group International, Inc.  
Independent Living Aids, Inc.  
TelTex, Inc.  
Voicewave Technologies, Inc.

**MBE Participation:** None

**Remarks:** A notice of availability of the Request for Proposals was posted on *eMarylandMarketplace.com*, the DoIT website, and the DoIT Bid Board. In addition, 62 prospective vendors were directly solicited within the functional area industries. Of the six proposals received, two were deemed not reasonably susceptible for award.

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**August 13, 2014**

**1-IT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)**

**Remarks (cont'd):** The Telecommunications Access of Maryland (TAM) office provides assistive telecommunications equipment and associated peripherals free to deaf, hard of hearing, Deaf/Blind, cognitive, speech and mobility disabled Maryland citizens who are on public assistance and unable to afford the equipment to access both the Maryland Relay and the public, switched telephone network. See State Finance and Procurement Article, Sections 3-901 to 3-903, Annotated Code of Maryland.

This master contract provides TAM with the means to acquire the assistive telecommunications equipment and associated peripherals. The contract encompasses 11 functional areas:

Functional Area 1	Amplified Telephones and Associated Peripherals
Functional Area 2	Alerting Devices/Emergency Devices and Associated Peripherals
Functional Area 3	Captioned Telephones and Associated Peripherals
Functional Area 4	Teletypewriters (TTY), Voice Carry Over (VCO) phones, Hearing Carry Over (HCO) Devices/Phones and Associated Peripherals
Functional Area 5	Specialized Accessories/Switches and Associated Peripherals
Functional Area 6	Hands-free Telephones/Devices and Associated Peripherals
Functional Area 7	Devices for Speech Impaired and Associated Peripherals
Functional Area 8	Devices for Visually Impaired and Associated Peripherals
Functional Area 9	Devices for Cognitively Impaired and Associated Peripherals
Functional Area 10	Wireless Devices/Videophones and Associated Peripherals
Functional Area 11	Extended Warranties

This procurement vehicle was designed to provide State agencies with a selection of master contractors who offer assistive telecommunications equipment. As a result of the awards from this solicitation, State agencies will obtain the equipment quickly and efficiently by issuing secondary competitions among the master contractors to obtain the agencies' specific needs. This contract is available to local and county Maryland government jurisdictions.

There was no MBE goal established for this solicitation as the master contractors will directly ship assistive telecommunications equipment where indicated with no additional services involved.

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**August 13, 2014**

**1-IT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)**

**Fund Source:** Various

**Approp. Code:** Various

**Resident Business:** No

<b>MD Tax Clearance:</b>	Harris Communications	14-1475-0000
	HITEC Group International, Inc.	14-1577-0000
	TelTex, Inc.	14-1477-0000
	Weitbrecht Communications, Inc.	14-1447-0000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**August 13, 2014**

*Contact: Greg Urban (410) 260-7279  
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**2-IT. DEPARTMENT OF INFORMATION TECHNOLOGY**

**Contract ID:** Assistive Telecommunications Devices Assessment Services for  
Individuals Unable to Use Standard Telephones  
ADPICS BPO No.: F50B4400062

**Description:** Multiple-award master contract to provide individual telecommunication assessments, training, product demonstrations, and install equipment.

**Award:** Bay Area Center for Independent Living, Salisbury, MD  
Appalachian Crossroads, Oakland, MD  
Easter Seals, Washington-Baltimore Region, Inc., Silver Spring, MD

**Term:** 9/1/2014 – 8/31/2017 (with two 1-year renewal options)

**Amount:** \$260,445

**Procurement Method:** Competitive Sealed Proposals

**Proposals:** Same as award

**MBE Participation:** None

**Incumbent:** Same

**Remarks:** A notice of availability of the Request for Proposal was posted on *eMarylandMarketplace.com*, the DoIT website, and the DoIT Bid Board. In addition, 52 vendors were directly solicited.

This contract provides the Telecommunications Access of Maryland office with the means to provide individual telecommunication assessments, training, product demonstrations, and installation of equipment to applicants referred for this service by the Maryland Accessible Telecommunications program. These include customers who are deaf, hard of hearing, deaf and blind, speech-disabled, mobility-impaired, visually-impaired or cognitively-impaired and may have one or more disabilities that make it difficult for them to access a standard telephone.

There was no MBE subcontract goal established for this solicitation as the contractors will directly perform the services for the five different regions and there are no opportunities for subcontracting.



**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**August 13, 2014**

**2-IT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)**

**Fund Source:** Special (Universal Service Trust Fund)

**Approp. Code:** F50B0409

**Resident Business:** Yes

<b>MD Tax Clearance:</b>	Bay Area for Independent Living	14-1251-1110
	Appalachian Parent Association, Inc.	14-1578-1110
	Easter Seals, Greater Washington-Baltimore Region, Inc.	14-1579-0110

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D  
Department of Information Technology  
ACTION AGENDA  
August 13, 2014**

*Contact: Ted King (410) 230-3325  
Theodore.King@maryland.gov  
Carla Thompson (410) 260-6155  
Carla.Thompson@maryland.gov*

**3-IT. DEPARTMENT OF JUVENILE SERVICES**

**Contract ID:** Video Surveillance Equipment  
Contract No. 15-JS-023  
ADPICS No.: V00B5400005

**Award:** Orion System Group, LLC, Fairfax, VA

**Term:** 8/14/2014 – 8/13/2015

**Amount:** \$2,246,278

**Procurement Method:** Intergovernmental Cooperative Purchasing  
GSA-07-0525W

**MBE Participation:** 25%

**Incumbent:** Same

**Remarks:** In 2013, DJS procured video surveillance equipment from the incumbent using a General Services Administration contract. DJS has an immediate need to procure additional video surveillance equipment for four youth camps in Western Maryland and the Alfred D. Noyes Children’s Center in Rockville. Due to the proprietary nature of the video equipment, remote access software, and compatibility to the CCTV equipment previously procured, DJS seeks to procure the additional equipment from Orion. Orion is the only manufacturer and they do not permit any other companies to manufacturer or resell this equipment.

**Fund Source:** 100% General Funds      **Approp. Code:** V00D0201  
**Resident Business:** No                      **MD Tax Clearance:** 14-1491-1111

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<b>BOARD OF PUBLIC WORKS</b>	<b>THIS ITEM WAS:</b>		
<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

**Supplement D  
Department of Information Technology  
ACTION AGENDA  
August 13, 2014**

*Agency Contact: Solomon McLean (410)230-3327  
Solomon.Mclean@maryland.gov  
Carla Thompson (410) 260-6155  
Carla.Thompson@maryland.gov*

**4-IT. DEPARTMENT OF JUVENILE SERVICES**

**Contract ID:** Hewlett Packard Desktop and Laptop Computers  
ADPICS BPO No.: V00B5400025

**Description:** Purchase: 100 HP desktop computers; 150 laptop computers; and three-year warranties for each.

**Award:** DSR, Inc., Hanover, MD

**Term:** 8/15/2014 – 10/14/2014

**Amount:** \$216,365

**Procurement Method:** Competitive Sealed Bids (SBR only)

**Bids:**

<b>DSR, Inc.</b>	\$ 216,365
<b>USC Canterbury</b>	\$ 217,512
<b>HCGI Hartford</b>	\$ 220,550
<b>Daly Computers, Inc.</b>	\$ 221,616.50
<b>DISYS, Inc.</b>	\$ 409,742.24

**MBE Participation:** None

**Remarks:** DJS issued an SBR only Invitation for Bids that was posted on *eMM*. 25 bidders received the solicitation through *eMM*; five vendors submitted bids. DJS seeks to award the contract to DSR, Inc. who is registered with the State as a small business. This contract will enable DJS to replace obsolete, life-expired personal computers with current technology equipment.

**Fund Source:** General

**Approp. Code:** V00D0201

**Resident Business:** Yes

**MD Tax Clearance:** 14-1792-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**August 13, 2014**

*Agency Contact: Peter Arrey (410) 865-1372  
 parrey@mdot.state.md.us  
 Carla Thompson (410) 260-6155  
 Carla.Thompson@maryland.gov*

**5-IT. MARYLAND DEPARTMENT OF TRANSPORTATION**  
*Office of Transportation Technology Services*

**Contract ID:** MDOT-15-OTTS-006  
 ADPICS BPO No.: J01B5400003

**Description:** Cloud based software as a service (SaaS) license agreements for Salesforce.com

**Award:** Carahsoft Technology Corporation, Reston, VA

**Term:** 8/31/2014 – 2/29/2016 (18 months)

**Amount:** \$2,000,000

**Procurement Method:** Sole Source

**MBE Participation:** None

**Remarks:** Carahsoft is the only government reseller currently authorized by Salesforce.com to sell restricted-use subscriptions for SaaS which is currently being used by several MDOT transportation business units to automate business processes and workflows. Salesforce assists and manages information being used across MDOT's business units through improved communication with the public.

The services were originally purchased separately by several business units of MDOT under a previous Statewide Commercial-Off-The-Shelf contract, but the current Statewide COTS contract does not include these types of software or license subscription services.

**Supplement D  
Department of Information Technology  
ACTION AGENDA  
August 13, 2014**

**5-IT. MARYLAND DEPARTMENT OF TRANSPORTATION (cont'd)**  
*Office of Transportation Technology Services (OTTS)*

**Remarks:** (cont'd) This technology has proven to be effective and has enhanced engagement with Maryland citizens and improved employee efficiency. Under this contract, State employees do not have to manage any servers or desktop applications. In addition, MDOT’s business units are gaining massive scalability and the benefit of rapid application deployment to support evolving needs. Salesforce.com also makes sure that service upgrades, new system features, enhancements including mobile and social technologies, are provided at no additional cost to the MDOT. Due to Carahsoft’s current standing with Salesforce.com, and as the only authorized reseller, MDOT has determined that it is in the best interest of the State to award this contract on a sole source basis to Carahsoft.

MDOT has determined the price to be fair and reasonable and recommends award to Carahsoft Corporation. There are no MBE or VSBE goals since there are no subcontracting opportunities as this procurement is to acquire cloud-based software service license agreements.

**Fund Source:** Various  
**Approp. Code:** J01A0107  
**Resident Business:** No  
**MD Tax Clearance:** 14-1865-1011

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<b>BOARD OF PUBLIC WORKS</b>	<b>THIS ITEM WAS:</b>						
<table style="width: 100%; text-align: center;"> <tr> <td style="width: 50%;"><b>APPROVED</b></td> <td style="width: 50%;"><b>DISAPPROVED</b></td> </tr> <tr> <td><b>WITH DISCUSSION</b></td> <td><b>WITHOUT DISCUSSION</b></td> </tr> </table>	<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>WITH DISCUSSION</b>	<b>WITHOUT DISCUSSION</b>	<table style="width: 100%; text-align: center;"> <tr> <td style="width: 50%;"><b>DEFERRED</b></td> <td style="width: 50%;"><b>WITHDRAWN</b></td> </tr> </table>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>APPROVED</b>	<b>DISAPPROVED</b>						
<b>WITH DISCUSSION</b>	<b>WITHOUT DISCUSSION</b>						
<b>DEFERRED</b>	<b>WITHDRAWN</b>						

**Supplement D  
Department of Information Technology  
ACTION AGENDA  
August 13, 2014**

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**6-IT. STATE BOARD OF ELECTIONS**

**Contract ID:** ES&S Voting System Software Licensing  
ADPICS BPO No.: D38B4400027

**Description:** Software licenses for voting system equipment, specifically Accuvote Touch Screen SLA, Accuvote Optical Scan SLA, and GEMS software.

**Award:** Elections Systems and Software, LLC (ES&S), Chicago, IL

**Term:** 8/14/2014 – 12/31/2014 (4 ½ months)

**Amount:** \$186,058

**Procurement Method:** Sole Source

**MBE Participation:** None

**Remarks:** This procurement is for the ongoing licensing of a software product that State Board of Elections has installed throughout the State. In 2011, ES&S and the State Board of Elections entered into a settlement agreement. The agreement provided software licenses to the Elections Board at no charge for three years. That period is expiring, and the Elections Board requires the licenses for the 2014 election cycle to support the voting system. As no further installation is required or foreseen, there are no subcontracting opportunities available. The software is proprietary and there are no opportunities for a MBE subcontractor to supply the licenses required.

**Fund Source:** 50% General, 50% Special funds      **Resident Business:** No

**Approp. Code:** D38I0102      **MD Tax Clearance:** 14-1664-0011

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**August 13, 2014**

*Agency Contact: Sherry Adams (410) 767-4492*  
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**7-IT. MARYLAND STATE DEPARTMENT OF EDUCATION**

**Contract ID:** Oracle Financial and Human Resource System Maintenance  
ADPICS BPO No.: R00B4400003

**Description:** Support for customized in-house Oracle Financial and Human Resource System (human resources, timekeeping, and financial management systems) and the support needed to transition off these systems onto a State or agency platform.

**Award:** Alverest, LLC, Great Falls, VA

**Term:** 8/14/2014 – 8/13/2015 (with two 6-month renewal options)

**Amount:** \$239,200 (base term)  
\$122,720 (first 6-month renewal option)  
\$122,720 (second 6-month renewal option)  
\$484,640 Total

**Procurement Method:** Sole Source

**MBE Participation:** None

**Incumbent:** Alverest, LLC

**Remarks:** MSDE's Division of Business Services is responsible for accurate time reporting and accounting of both permanent and contractual staff. In 1999, MSDE selected the Oracle solution to replace non-Y2K compliant systems until a Statewide solution was implemented. The Oracle application is now 13 years old. Several State-supported initiatives are in place and are being rolled out over the next 18-24 months. This coupled with the increased licensing and support costs associated with the Oracle Solution at MSDE make it cost beneficial to replace the highly customized solution.

This contract is a stop gap measure to allow MSDE to migrate away from the existing Oracle system by building costing and interface components using standards and technologies supported by MSDE staff. MSDE is looking to move off of the current system and is looking for the contractor to assist in review and creating design documents and transferring both system and functional knowledge so that MSDE can integrate with existing state systems.

**Supplement D  
Department of Information Technology  
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August 13, 2014**

**7-IT. MARYLAND STATE DEPARTMENT OF EDUCATION (cont'd)**

*Fund Source:* 100% General

*Approp. Code:* R00A0104

*Resident Business:* No

*MD Tax Clearance:* 14-1444-0000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**Supplement D  
Department of Information Technology  
ACTION AGENDA  
August 13, 2014**

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**8-IT. DEPARTMENT OF HEALTH & MENTAL HYGIENE  
*Office of Systems, Operations & Pharmacy (OSOP)***

**Contract ID:** Surveillance Utilization Review Subsystem  
DHMH/OPASS #14-13986  
ADPICS BPO No.: M00B5400177

**Description:** Software maintenance contract and user license agreement to maintain, enhance, modify, repair and use vendor’s Client-Server Surveillance Utilization Review Subsystem.

**Award:** Truven Health Analytics, Inc., Ann Arbor, MI  
**Term:** 8/20/2014 – 8/19/2016 (with one 2-year renewal option)  
**Amount:** \$648,000

**Procurement Method:** Sole Source  
**MBE Participation:** None  
**Incumbent:** Truven Health Analytics, Inc.

**Remarks:** This state-of-the-art Fraud and Abuse Detection System is a PC-based, client server network that allows the user to generate ad hoc reports of Medicaid claims data that reveal outliers and unusual patterns of behavior. The Surveillance Utilization Review Subsystem (SURS) reports continue to be a valuable tool to DHMH to identify potentially fraudulent or abusive practices by Medicaid providers and recipients.

SURS advanced analytics has the ability to create customized reports of providers or recipients with one set of easily-defined criteria, rather than with multiple passes of the data. SURS is capable of performing all of the required Maryland’s Health Choice Federal and State Administrative and management review reporting functions. The software is copyrighted and proprietary. On this basis, DHMH seeks approval to of this sole source procurement.

**Fund Source:** 75% Federal, 25% General      **Approp. Code:** M00Q0102  
**Resident Business:** No      **MD Tax Clearance:** 14-1442-1111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**August 13, 2014**

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**9-IT-MOD. DEPARTMENT OF HEALTH & MENTAL HYGIENE**  
*Development Disabilities Administration*

**Contract ID:** Financial Restructuring of Developmental Disabilities Administration  
OPASS 12-10976; ADPICS No.: M00B4400348, COF79446

**Contract Approved:** DoIT 4-IT (1/2/2013)

**Contractor:** Alvarez and Marsal Public Sector Services, Washington, DC

**Contract Description:** Providing financial re-engineering services to improve DDA's financial system by enhancing both business processes and providing a new financial platform.

**Modification Description:** Realigning staff

**Original Term:** 1/2/2013 – 12/31/2013 (w/two 1-year renewal options)

**Modification Term:** 8/14/2014 -12/31/2014 (4½ months of option year 1)

**Original Amount:**

\$ 1,289,750	(base period)
\$ 574,000	(option year 1)
<u>\$ 574,000</u>	<u>(option year 2)</u>
\$ 2,437,750	total

**Modification Amount:** \$706,405 (4½ months)

**Revised Total Contract Amount:** \$3,144,155

**Percent +/- (This Modification):** +29%

**Original Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** None

**Supplement D  
Department of Information Technology  
ACTION AGENDA  
August 13, 2014**

**9-IT-MOD. DEPARTMENT OF HEALTH & MENTAL HYGIENE (cont'd)**  
*Development Disabilities Administration*

**Remarks:** DHMH has identified that the financial restructuring of the DDA is dependent upon addressing operational requirements and the financial infrastructure of the provider payment system. During the 2014 General Assembly session, legislation was passed to support making transformational changes to the DDA's financial infrastructure. This legislation ties potential changes to other required actions to be undertaken by the DDA including rate setting and payment reform.

To address critical operational improvements resolving audit findings from the U.S. Department of Health and Human Services and the State Office of Legislative Audits, the contractor (A&M) will support implementation of activities related to Contribution to Care and Room and Board. In addition, before implementation of a new financial and operational technology environment, A&M will assist in making interim reforms to payment management for key services including behavioral support services and targeted case management. These activities are to be undertaken concurrent with the design of "To-Be" processes in support of financial restructuring. As a result of the work that A&M has performed, DHMH has made significant strides in addressing the deficiencies articulated in the most recent Legislative Audit.

These activities were included in the base year of this project, but were not added in the option year. Approval of this modification will allow for the continuation of these essential functions. Additional funding will also need to be added if DDA elects to exercise the second option year of this contract, and this will be incorporated into a future contract modification. To address building the internal capacity to continue these restructuring efforts, the DDA has recently hired a CFO and a Deputy CFO, positions that have been vacant for nearly a year.

**Fund Source:** 57.5% General and 42.5% Federal

**Approp. Code:** M00M0102

**Resident Business:** No

**MD Tax Clearance:** 14-1237-0111

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**August 13, 2014**

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*Carla.Thompson@maryland.gov*

**10-IT-OPT. DEPARTMENT OF INFORMATION TECHNOLOGY**

**Contract ID:** Environmental Systems Research Institute Enterprise License Agreement  
ADPICS No.: 060B2490012, COF75598

**Contract Approved:** DoIT Item 4-IT (8/10/2011)

**Contractor:** Environmental Systems Research Institute (Esri), Redlands, CA.

**Contract Description:** Esri software products, maintenance and support services

**Option Description:** Exercise first of two 1-year renewal options

**Original Contract Term:** 9/1/2011– 8/31/2014 (with two 1-year renewal options)

**Option Term:** 9/1/2014 – 8/31/2015

**Original Contract Amount:** \$2,130,000

**Option Amount:** \$876,000

**Revised Total Contract Amount:** \$3,006,000

**Original Procurement Method:** Sole Source

**MBE Participation:** None

**Remarks:** Under this sole source contract, the State will acquire only Esri software products, maintenance and support services that are unique and proprietary to the vendor and not available from an alternate source. Esri, as owner and manufacturer, is the sole source provider of all U.S. domestic Enterprise License Agreements (ELA) for the software contemplated in the contract, and is the only source that can grant the right to copy and deploy Esri software as well as offer manufacturer proprietary software maintenance and support under an ELA.

**Supplement D  
Department of Information Technology  
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August 13, 2014**

**10-IT-OPT. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)**

**Remarks:** There are 60 state agencies and entities named in the Esri ELA with the option to add others. The fixed contract cost will be distributed to each agency in a proportion to its level of license consumption. DoIT is responsible for Esri ELA contract administration, management and oversight.

This option adds two mapping products to the ELA: Esri Roads and Highways mapping tool and the ArcGIS GeoEvent mapping tool.

The Esri Roads and Highways Mapping Tool product did not exist when the ELA was originally executed. As part of the new US Department of Transportation, Federal Highway Administration’s (FHWA) reporting requirements under MAP-21, all states are required to update their roadway inventory system and submit the report annually to FHWA. In order to meet this requirement, the DoIT, in cooperation with the Maryland State Highway Administration (SHA), has performed research on the best practices used by other states, and has determined that Esri’s Roads and Highways package is used by approximately two-thirds of states and the District of Columbia to assist them in the development of the report. The Roads and Highways extension will provide the needed tools for GIS workflow management, data editing, quality control, and maintenance of roads networks and their associated data, and provide SHA the ability to collaborate with local government agencies in maintaining a shared roads database of locally-maintained and state-maintained roadways.

The Esri ArcGIS GeoEvent Mapping Tool product did not exist when the ELA was originally executed. Many of the mapping products that DoIT creates and maintains contain live data feeds, such as traffic cameras, congestion and roadway conditions, weather, locations of GPS-enabled vehicles (State Police, SHA, etc.), hospital emergency room status, power outages and so on. The GeoEvent tool allows monitoring these live data feeds and can be set to send alerts automatically when some threshold is triggered. Alerts can be sent across multiple channels, such as e-mails, texts, and instant messages. Events might be notifying law enforcement and MEMA when 5-alarm fires are reported in more than three locations in a pre-set area, notifying local authorities when a stream flow at a particular stream gauge exceeds a pre-set flood stage, or displaying traffic cameras, child-care and senior-care centers within a one-mile radius of the location of a bomb threat.

**Fund Source:** General      **Approp. Code:** 25.02.04 PCA 41G11

**Resident Business:** No

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**August 13, 2014**

*Agency Contact: Greg Urban (410) 260-7279*  
*Greg@maryland.gov*  
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*Carla.Thompson@maryland.gov*

**11-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY**

**Contract ID:** Toll-Free Services  
ADPICS No.: 060B9800046, 060B1400046, COF71162

**Contract Approved:** DoIT Item 6-IT (8/26/2009)

**Contractor:** MCI Communications Services, Inc. d/b/a Verizon Business Services  
Hanover, MD

**Contract Description:** Statewide contract to provide toll-free and associated call center services. Toll-free services include inbound toll-free calling. Call center services include interactive voice response and automatic call distribution.

**Modification Description:** Extend contract by ten months to allow time to complete on-going procurement.

**Original Contract Term:** 09/01/2009 – 8/31/2014

**Modification Term:** 09/01/2014 – 6/30/2015

**Original Contract Amount:** \$15,000,000

**Modification Amount:** No cost

**Revised Total Contract Amount:** \$15,000,000

**Original Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** None

**Supplement D  
Department of Information Technology  
ACTION AGENDA  
August 13, 2014**

**11-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)**

**Remarks:** This contract provides State agencies and participating local government agencies with a procurement vehicle to obtain toll-free and associated call center services.

The contract expires August 31, 2014. However, the replacement RFP is still under development. The replacement RFP will remove services from the toll-free services contract such as IVR services. These services will be performed under a master contract known as Call Center/Contact Center Services which will be re-issued in June 2015.

Extending this contract period will allow for the call/contact center services and toll-free services to end at the same time allowing for the services being provided to be located on the appropriate master contracts.

**Fund Source:** Various

**Approp. Code:** Various

**Resident Business:** Yes

**MD Tax Clearance:**

MCI Communications Services, Inc. d/b/a Verizon Business Services      14-1646-1001

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**August 13, 2014**

*Agency Contact: Greg Urban (410) 260-7279*  
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*Carla.Thompson@maryland.gov*

**12-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY**

**Contract ID:** Commercial Off-the-Shelf Software (COTS) 2012  
ADPICS No.: 060B2490021, COF77865

**Contract Approved:** DoIT Item 6-IT (9/19/2012)

**Contractor:** See Pages 22D-23D

**Contract Description:** Multiple awards, indefinite quantity, master contract to provide COTS software, installation, training services and maintenance, excluding Microsoft software products.

**Modification Description:** Increase funding

**Original Contract Term:** ~~09/01/2012 - 7/31/2027~~ (15 years) **10/1/2012 - 9/30/2027**  
(with expansion windows every three years)

**Original Contract Amount:** \$36,000,000

**Modification Amount:** \$35,000,000  
(This estimate takes DoIT to the first expansion window 10/1/15)

**Prior Modification/Options:** None

**Revised Total Contract Amount:** \$71,000,000

**Percent +/- (This Modification):** 97%

**Overall Percent +/-:** 97%

**Original Procurement Method:** Competitive Sealed Proposals

**MBE Participation:** None





STATE OF MARYLAND  
DEPARTMENT OF INFORMATION TECHNOLOGY

MARTIN O'MALLEY  
Governor  
ANTHONY BROWN  
Lieutenant Governor

ELLIOT SCHLANGER  
Secretary

September 2, 2014

Sheila McDonald, Esquire  
Executive Secretary  
Board of Public Works  
Louis L. Goldstein Treasury Building, Room 213  
Annapolis, MD 21401-1991

Dear Ms. McDonald:

SUBJECT: DoIT Agenda Item 12-IT MOD, 8/13/2014

This is to advise you of the following change to the subject Department of Information Technology's Agenda Item previously approved by the Board of Public Works. This error was the result of a typographical error.

On 8/13/2014, the Department of Information Technology presented an item to increase funding on an existing contract for COTS Software. The end of the contract term was reported incorrectly. Below is the correct information.

DoIT Agenda 8/13/2014

Item 12-IT MOD

Change Contract Term from: 9/1/2012 – 7/31/2027

To: 10/1/2012 – 9/30/27

Thank you for your attention to this matter. If you need further information, please call me at (410) 260-7279 or Carla Thompson at (410) 260-6155.

Sincerely,

Greg Urban  
Deputy Secretary

cc: The Honorable Martin O'Malley, Governor  
The Honorable Peter Franchot, Comptroller  
The Honorable Nancy K. Kopp, Treasurer

**Supplement D  
Department of Information Technology  
ACTION AGENDA  
August 13, 2014**

**12-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY (cont'd)**

**Remarks:** DoIT is requesting to add funds to the contract because the spend rate was higher than anticipated. This procurement vehicle was designed to provide State agencies with a wide selection of master contractors who offer an extensive variety of COTS software, with the exception of Microsoft. As a result of the awards from this solicitation, State agencies have been able to obtain COTS software, installation, training and maintenance services quickly and efficiently by issuing purchase-order RFPs specific to each agency’s need. This contract is also available to local and county Maryland government jurisdictions.

DoIT issues an expansion-window announcement every three years; new Offerors are allowed to propose for inclusion on the master contract and existing contractors may add Functional Areas.

**Fund Source:** Various

**Approp. Code:** Various

**Resident Business:** See Pages 22D-23D

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

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**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
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**August 13, 2014**

**12-IT-MOD. DEPARTMENT OF INFORMATION TECHNOLOGY** (cont'd)

**AWARDEES**

#	Company Name	MD	STATE	MBE	SBR
1	Accenda, LLC	X		X	X
2	Advantage Industries, Inc.	X			
3	AINS, Inc.	X		X	
4	Alliance Technology Group, LLC	X		X	
5	Analytica, LLC		DC	X	X
6	AP Ventures, LLC	X		X	X
7	Applied Technology Services, Inc. (ATS)	X		X	X
8	August Schell Enterprises, Inc.	X			
9	Bithgroup Technologies	X		X	
10	Braxton-Grant Technologies, Inc. (BGTech)	X		X	
11	Carahsoft Technology Corporation		VA		
12	CAS Severn, Inc.	X			
13	CDW Government, LLC (CDWG)		IL		
14	CJEN, Inc.		VA		
15	Digital Information Services, LLC	X			X
16	Daly Computers, Inc.	X		X	
17	Data Networks of America, Inc.	X			
18	Data Processing Solutions, Inc. (DP Solutions)	X			
19	Dell Marketing, L.P.		TX		
20	DISYS Solutions, Inc.		VA		
21	DLT Solutions, Inc.		VA		
22	Early Morning Software, Inc. (EMS)	X		X	
23	EM360, LLC (Emergent)		VA		
24	En-Net Services, LLC	X			
25	ePlus Technology, Inc.		PA		
26	FASTech, Inc.	X		X	
27	Gantech, Inc.	X		X	
28	GL Suite, Inc. (DBA GL Solutions)		OR		X
29	GTSI Corporation		VA		
30	HCGI Hartford Computer Group, Inc.	X			
31	Iron Data Solutions, Inc.		NC		
32	Johnson, Mirmiran & Thompson (JMT Tech. Group)	X			
33	Knot Technology Solutions, LLC (KTS)	X		X	X <sub>164</sub>

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#	Company Name	MD	STATE	MBE	SBR
34	Maranatha & Associates, Inc. (MAI)		VA	X	X
35	Mission Essentials, LLC	X			X
36	MS Technologies Corporation	X		X	X
37	MVS, Inc.		DC	X	
38	Mythics, Inc.		VA		
39	Neo Technologies, Inc.	X		X	X
40	Norseman Defense Technologies	X			
41	OmegaCor Technologies (Anzi-Tech Distribution, Inc.)	X		X	X
42	Presidio Networked Solutions	X			
43	RAFFA, P.C.		DC		
44	Skyline Technology Solutions	X			
45	Slait Consulting	X			
46	SHI International, Corp.		NJ		
47	Software Productivity Strategists, Inc. (SPS)	X		X	X
48	System Automation Corporation	X			
49	Systems Alliance, Inc.	X			
50	Universal Adaptive Consulting Services, Inc.	X	VA	X	X
51	Victory Global Solutions, Inc.	X		X	
52	The Winvale Group, LLC		DC		
53	Xerox Corporation	X			

**Supplement D**  
**Department of Information Technology**  
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**August 13, 2014**

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 Carla.Thompson@maryland.gov*

**13-IT. DEPARTMENT OF HEALTH & MENTAL HYGIENE**

*Office of Preparedness and Response*

**Contract ID:** MD Emergency Systems for Advance Registration of Volunteer Health Professionals (ESAR-VHP); DHMH/OPASS 15-14120  
 ADPICS BPO No.: M00B5400181

**Description:** Provide and host: (1) system that provides federally-compliant registration, credential validation, management, and deployment of volunteers during an emergency; and (2) system to alert and communicate with response partners (federal, state, local, private) during an emergency and for planning purposes. These systems are inter-operative with three neighboring states (PA, DE, and WV) and the District of Columbia to facilitate information sharing, alerting, and volunteer management functions on a regional basis.

**Award:** Intermedix Inc., (formerly Collaborative Fusion, Inc.), Pittsburgh, PA

**Term:** 9/1/2014 – 6/30/2017 (2 years, 10 months)

**Amount:** \$433,051

**Procurement Method:** Sole Source

**MBE Participation:** None

**Incumbent:** Collaborative Fusion, Inc.

**Remarks:** The Centers for Disease Control and Prevention requires each state to establish and maintain a state-based Emergency System for Advance Registration of Volunteer Health Professionals (ESAR-VHP). The ESAR-VHP program is a program created to support states and territories in establishing standardized volunteer registration programs for disasters, public health incidents, and medical emergencies. The current vendor, Intermedix Inc., is the only vendor that provides two federally-mandated systems currently in use by DHMH simultaneously.

**Supplement D  
Department of Information Technology  
ACTION AGENDA  
August 13, 2014**

**13-IT. DEPARTMENT OF HEALTH & MENTAL HYGIENE (cont'd)**

Intermedix continues to be the sole source provider for all proprietary solutions such as licensing, maintenance and products associated with DHMH’s ESAR-VHP and HAN solutions. In addition, there are no reseller agreements in place with other providers for these services. This means that, absent the Intermedix, Inc. solution, DHMH would not be able to replicate the current systems and capabilities provided by the vendor.

Intermedix provides a secure web-based platform that is available 24x7x365 to provide for the efficient registration, credential verification, management and employment of both pre-registered and spontaneous volunteers in the event of a natural or man-made disaster. Intermedix’s CORES RMS is a fully compliant system with national ESAR-VHP standards promulgated by federal requirements.

As responses to disasters tend to be local and regional, it is critical that local jurisdictions within Maryland are capable of communicating with one another to address quickly changing resource and staffing needs. As such, DHMH administers and maintains the State ESAR-VHP system) through the CORES RMS platform and shares access to the registry with County Health Departments which provides a unified and tiered mechanism for volunteer coordination and management during times of emergency.

Additionally, the system is compatible with those of three neighboring states and the District of Columbia, thereby complementing and enhancing regional public health preparedness while meeting all applicable federal requirements.

**Fund Source:** 100% Federal

**Approp. Code:** M00F0601

**Resident Business:** No

**MD Tax Clearance:** 14-1803-0000

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

**Supplement D**  
**Department of Information Technology**  
**ACTION AGENDA**  
**August 13, 2014**

*Contact: Anthony Fugett (410) 767-1679  
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**14-IT. DEPARTMENT OF BUDGET AND MANAGEMENT**

**Contract ID:** Software License Support Services  
ADPICS No.: F10B5400005

**Description:** **Retroactive**/Provide DBM's Central Collection Unit with software maintenance and support services for its proprietary collections software system.

**Award:** Columbia Ultimate, Inc.  
Vancouver, WA

**Term:** 7/1/2014 - 6/30/2016

**Amount:** \$353,142

**Procurement Method:** Sole Source

**MBE Participation:** None

**Incumbent:** Same

**Remarks:** DBM's Central Collection Unit (CCU) is responsible for collecting all delinquent debts, claims, and accounts due the State (except for most taxes owed the State, child support, and certain other debts). Typical debts that CCU collects are: college tuition and fees; some student loans; public assistance and food stamp overpayments; parole and probation restitution; reimbursement for damage to State vehicles; bounced checks; reimbursement for State hospital care; unpaid workers' compensation insurance premiums; Home Improvement Commission awards; and environmental fines.

In 1987, DBM issued a competitive RFP to procure an automated collections software application for CCU. The contract was awarded to Columbia Ultimate Business Systems, Inc., now using the name Columbia Ultimate, Inc. Columbia custom designed the collections software for CCU's business practices. Since 1987, Columbia has provided maintenance and support services for the proprietary software application that it created.

**Supplement D  
Department of Information Technology  
ACTION AGENDA  
August 13, 2014**

**14-IT. DEPARTMENT OF BUDGET AND MANAGEMENT (cont'd)**

Reference is made to DoIT Item 8-IT (May 29, 2013) in which the Board of Public Works approved a contract with Columbia to continue this support for one year with an option to renew the contract for two more years at a discounted rate (5% discount for the second year and a 10% discount for the third year). This contract was the first opportunity DBM had to negotiate discounted rates for additional years instead of annually procuring a new single-year maintenance contract.

At the same time as CCU is using and maintaining the current Columbia software system, the Department of Information Technology is currently procuring a new automated collections software system for CCU. The indeterminate timing of that procurement led to the decision to have the discounted-rate additional-years with Columbia be structured as renewal options versus a straight three-year contract.

Regrettably, CCU did not notify Columbia that it was exercising the first renewal option before the contract expired; this failure came to light only upon attempts to pay Columbia's July 2014 invoice. To rectify this situation, and ensure needed maintenance and support services are available to support the current collections software, DBM recommends a two-year sole-source contract, effective July 1, 2014, for Board of Public Works approval.

Once the oversight became apparent, DBM added protocols to keep active contract term dates in a database to provide frequent reminders of upcoming due dates for renewal options and new contract procurements.

Due to the nature of the services to be provided there are no subcontracting opportunities; therefore, there is no MBE participation goal.

*Fund Source:* 100% Special (Debt Collection Fees)  
*Approp. Code:* F10A0103  
*Resident Business:* No  
*MD Tax Clearance:* 14-1920-0000

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<b>BOARD OF PUBLIC WORKS</b>	<b>THIS ITEM WAS:</b>
<b>APPROVED</b> WITH DISCUSSION	<b>DISAPPROVED</b>
	<b>DEFERRED</b>
	<b>WITHDRAWN</b> WITHOUT DISCUSSION





**BOARD OF PUBLIC WORKS (BPW)**

**ACTION AGENDA**

**August 13, 2014**

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Maintenance	22 - 48
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Real Property	51 - 62
General/Miscellaneous	63 - 88

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BPW – 08/13/14

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM: 1-C**

**MARYLAND TRANSPORTATION AUTHORITY**

**CONTRACT ID:** MA 2695-000-006  
Upgrade and Replace Existing Weigh Stations

**CONTRACT DESCRIPTION:** This contract provides for replacement of the static scales at the Maryland Transportation Authority’s weigh stations at John F. Kennedy Memorial Highway (Northbound and Southbound I-95) , Thomas J. Hatem Memorial Bridge (Eastbound and Westbound US 40), and William Preston Lane Jr., Memorial Bridge (Eastbound and Westbound US 50/301). In addition, the scope includes comprehensive proactive maintenance and repair services necessary to maintain the MDTA enforcement weigh stations and a five (5) year warranty.

**AWARD:** Mettler-Toledo, LLC  
Columbus, OH

**AMOUNT:** \$12,473,536

**TERM:** 730 Calendar Days from NTP

**PROCUREMENT METHOD:** Sole Source

**MBE PARTICIPATION:** 20%

**PERFORMANCE SECURITY:** Performance and Payment Bonds at 100% of Contract Amount

**REMARKS:** The compatibility of MDTA’s vehicle enforcement with other State enforcement agencies is paramount for the safe and efficient travel for Maryland’s motorists. In addition, Mettler-Toledo’s (MT) system is one that allows the user to weigh vehicles quickly and accurately, exceeding required American Society for Testing and Materials (ASTM) specifications.

The MT system has been very successful in reducing the maintenance costs to the truck scale systems operated by the MSP and SHA. Load cells are the devices in a scale system that convert the force imposed on the scale from the weight of the truck into an electric signal, and it is the component of the scale system which is most likely to fail over time. After purchasing several MT systems over the past 10 years, a total of only two load cells have had to be replaced by MSP and SHA. At the same time, at least one load cell has needed to be replaced monthly on the existing MDTA scale systems. Currently, the MDTA is spending approximately \$120,000 each year on scale maintenance at each facility, and a majority of the cost is attributed to replacing the load cells.

**ITEM: 1-C (Continued)**

**BPW – 08/13/14**

The MT load cells contain integral digital signal processors and transmit digital signals at a magnitude of six (6) volts, which makes the signals extremely resistant to interference in comparison to the analog signals of competing load cells which are more susceptible to interference from electromagnetic noise. There are manufacturers that transmit digital signals through the use of exterior modules, but the exterior module adds another point of potential failure to the system. This inevitably can cause traffic and safety issues on Maryland’s highways, and can cost the state of Maryland a minimum of \$10,000 each month in maintenance expenses.

Currently, MT is the only firm whose load cells automatically transmit diagnostic signals. The diagnostic signals provide error codes so the technician knows the problem before arriving at the site. The load cells transmit predictive diagnostics, as well. Predictive diagnostic signals warn of potential problems before they occur. This feature is essential as it prevents and/or shortens the down time of the truck scales, allowing for continued compliance with state and federal safety requirements and diminishes the maintenance cost by eliminating the need for field diagnostics.

Some of the truck scale systems use Weigh-In-Motion (WIM) type scales to provide preliminary truck information to determine the need to weigh individual trucks on the static scales as they pass through the facility alleviating the truck traffic over the static scales and expediting the process. MT is not the only WIM manufacturer, but the technology of the WIM from MT is unique. MT manufactures and provides all of the equipment from the static scales to the WIM which allows the static scale and WIM to communicate and constantly calibrate. Vehicles are tracked from the WIM to the static scale with roadway detection loops. This technology is called Dynamic Auto-Calibration for which MT has registered a patent. MT is currently the only manufacturer that can legally provide this feature. This technology provides accuracy and durability that the other manufacturers are unable to provide and limits the need for MDTA staffing at the weigh stations and reduces maintenance and replacement costs. Each truck weigh station vendor has unique load cells, predictive diagnostic signaling, weigh-in-motion scales, and parts; however, to achieve the compatibility and complete “interchangeableness” among State enforcement agencies, it is recommended that MDTA procure the same specific weigh station system as other State agencies

Therefore, in accordance with COMAR 21.05.05, the MDTA has determined that a sole source procurement is necessary as only one source exists that can provide the required services.

This contract includes a non-bid item totaling \$400,000 (3.21% of the total contract value) for Miscellaneous Repairs and Construction which will only be used if necessary.

<b>FUND SOURCE:</b>	100% Special (Toll Revenue)
<b>APPROPRIATION CODE:</b>	29.10.02.01
<b>MD TAX CLEARANCE:</b>	14-1733-1110
<b>RESIDENT BUSINESS:</b>	No

**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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BPW – 08/13/14

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM: 2-C**

**MARYLAND TRANSIT ADMINISTRATION:**

**CONTRACT ID:** T-1048-0840R  
 North Avenue Grade Crossing Replacement  
 ADPICS No. T-1048-0840R

**CONTRACT DESCRIPTION:** This Contract is for the construction of a precast concrete grade crossing to replace the existing timber-crossing at the entrance to the MTA Light Rail Maintenance Facility along North Avenue in Baltimore City.

**AWARD:** Amtrac Railroad Contractors of Maryland  
 Hagerstown, MD

**TERM:** 300 Calendar Days from NTP

**AMOUNT:** \$373,791

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

Amtrac Railroad Hagerstown, MD	\$373,791
Bullock Construction, Inc. Easton, MD	\$628,630

**DBE PARTICIPATION:** 100%

**PERFORMANCE SECURITY:** Performance Bond at 100% of Contract Amount

**REMARKS:** The Engineer's Estimate for this contract was \$429,526; 13% higher than the responsive and responsible low bid. The bid has been confirmed and is accepted.

This Solicitation was advertised in eMaryland Marketplace and on MTA's Website. Fifty-four (54) firms received bid packages. Two (2) bids were received and both bids were responsive and responsible.

The DBE goal established for this contract was 27.3% however Amtrac Railroad Contractors of Maryland is a Certified DBE firm therefore the DBE participation of 100%.

An additional six (6) months has been added to the term of the contract to finalize all change orders, claims, and final payment.

**ITEM: 2-C (Continued)**

**BPW – 08/13/14**

**FUND SOURCE:** 80% Federal Funds/ 20% Special Funds  
Budgeted to MTA

**APPROPRIATION CODE:** J05H0105

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 14-1676-1111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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BPW – 08/13/14

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM: 3-C**

**MARYLAND TRANSIT ADMINISTRATION:**

**CONTRACT ID:** T-0212-0640  
 Freight Rail Grade Crossing at the Seaford Line  
 ADPICS No. T-0212-0640

**CONTRACT DESCRIPTION:** This Contract is for the construction of concrete modular railroad crossings to replace the existing timber, rubber, and asphalt crossings at eight locations on the Seaford Freight Line on the Eastern Shore, Maryland and Delaware: Neals School Road, Shufel Road, North Oak Grove Road, Kinder Road, Railroad Avenue Main Line, Railroad Avenue Spur Line, Charles Street, and Delaware Avenue (Town of Hurlock).

**AWARD:** Chesapeake Thermite Welding, LLC dba CTW  
 Port Haywood, VA

**TERM:** 400 Days from NTP

**AMOUNT:** \$1,418,112

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

Chesapeake Thermite Port Haywood, VA	\$1,418,112
Brawner Builders, Inc. Annapolis, MD	\$1,577,098

**MBE PARTICIPATION:** 18%

**PERFORMANCE SECURITY:** Performance Bond at 100% of Contract Amount

**REMARKS:** The Engineer's Estimate for this contract was \$1,534,530; 8% higher than the responsive and responsible low bid. The bid has been confirmed and is accepted.

This Solicitation was advertised on eMaryland Marketplace and the MTA Website. Seventy-nine (79) firms received bid packages. Five (5) bids were received. Three (3) of the five (5) bids were deemed non-responsive due to not meeting the MBE participation goal and inaccurately completing the MBE participation schedule in accordance with COMAR 21.11.03.09C(5) .

**ITEM: 3-C (Continued)**

**BPW – 08/13/14**

The MBE goal established for this contract was 18% with subgoals of 7% for African American and 4% for Asian American. The recommended awardee has committed to meeting the total 18% MBE goal but has requested a waiver on the subgoals only. The recommended awardee has proposed to meet the 11% subgoals with Women-Owned Business Enterprises. The waiver has been approved.

An additional six (6) months has been added to the term of the contract to finalize all change orders, claims, and final payment.

**FUND SOURCE:** 100% Special Funds Budgeted to MTA

**APPROPRIATION CODE:** J05H0105

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** 14-1591-0110

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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BPW – 08/13/14

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM: 4-C**

**MARYLAND TRANSIT ADMINISTRATION:**

**CONTRACT ID:** T-0213-2840  
Repairs to Freight Rail Line Structures Statewide  
ADPICS No. T-0213-2840

**CONTRACT DESCRIPTION:** This Contract is for the repair and rehabilitation of bridges and culverts on Freight Rail Lines located in Frederick, Caroline, Queen Anne, Kent, Carroll, and Dorchester counties, as well as for the removal of a bridge and maintenance building located in Dorchester County.

**AWARD:** Bullock Construction, Inc.  
Easton, MD

**TERM:** 545 Days from NTP

**AMOUNT:** \$2,043,558

**PROCUREMENT METHOD:** Competitive Sealed Bidding

<b>BIDS:</b>		
	Bullock Construction, Inc. Easton, MD	\$2,043,558
	Eastern Highway Specialists Wilmington, DE	\$2,612,271
	Brawner Builders, Inc. Annapolis, MD	\$3,085,348

**MBE PARTICIPATION:** 21%

**PERFORMANCE SECURITY:** Performance Bond at 100% of Contract Amount

**REMARKS:** The Engineer's Estimate for this contract was \$1,915,975; 7% lower than the responsive and responsible low bid. The bid has been confirmed and is accepted.

This Solicitation was advertised in eMaryland Marketplace and on MTA’s Website. Twenty-five (25) firms received bid packages. Three (3) bids were received and all bids were responsive and responsible.

Bullock Construction, Inc. will be meeting the VSBE goal of .5%.



**ITEM: 4-C (Continued)**

**BPW – 08/13/14**

An additional six (6) months has been added to the term of the contract to finalize all change orders, claims, and final payment.

**FUND SOURCE:** 100% Special Funds Budgeted to MTA

**APPROPRIATION CODE:** J05H0105

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 14-1592-1111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

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BPW – 08/13/14

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM: 5-C**

**MARYLAND TRANSIT ADMINISTRATION:**

**CONTRACT ID:** T-0451-0240  
 North Avenue Yard Route Pushbutton System  
 ADPICS NO. T04510240

**CONTRACT DESCRIPTION:** This project is to design, test and place in service a pushbutton routing system at MTA's Light Rail North Avenue Yard in Baltimore City.

**AWARD:** M. C. Dean, Inc.  
 Dulles, VA  
 (Local Office: Andrews Air Force Base, MD)

**TERM:** 720 Days from NTP

**AMOUNT:** \$2,018,306

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

M. C. Dean, Inc. Dulles, VA	\$2,018,306
Truland Transportation Alexandria, VA	\$2,580,000
ARINC Incorporated Annapolis, MD	\$3,587,336
Limbach Company, LLC Laurel, MD	\$3,265,377
Mass Electric Construction Co. Irving, Texas	\$4,240,991

**MBE PARTICIPATION:** 12%

**PERFORMANCE SECURITY:** Performance Bond at 100% of Contract Amount

**ITEM: 5-C (Continued)**

**BPW – 08/13/14**

**REMARKS:** The Engineer's Estimate for this contract was \$2,294,495.

This Solicitation was advertised in eMaryland Marketplace and on MTA’s Website. Sixty-one (61) firms received bid packages; twenty-six (26) were Maryland firms. Five (5) bids were received and all bids were responsive and responsible.

The Central Light Rail North Avenue Yard is currently equipped with electrical powered switch machines that are activated by wayside pushbuttons adjacent to each switch machine. This requires the train operators to stop their trains at each switch and leave the train to operate the switch to the required position. To improve efficiency and personnel safety, MTA seeks to add route pushbuttons that will set all switches in a route. The functions of the route pushbuttons will be controlled by a redundant non-vital Programmable Logic Controller. To further enhance safety, train detection in the yard ladder tracks is also being added utilizing wheel detectors to prevent the possibility of any switch thrown under a train.

An additional six (6) months has been added to the term of the contract to finalize all change orders, claims, and final payment.

**FUND SOURCE:** 100% Special Funds Budgeted to MTA

**APPROPRIATION CODE:** J05H0105

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 14-0520-1111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

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BPW – 08/13/14

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM: 6-C**

**MARYLAND TRANSIT ADMINISTRATION:**

**CONTRACT ID:** T-1223-0240R  
Reisterstown Plaza Double Crossover  
Refurbishment II  
ADPICS No. T12230240R

**CONTRACT DESCRIPTION:** This Contract is for the refurbishment of Reisterstown Plaza double crossover in the Baltimore Metro System, located west of Reisterstown Plaza Station, and adjacent sections of standard ballasted track on each side of the double crossover.

**AWARD:** G.W. Peoples Contracting Company  
Carnegie, PA

**TERM:** 545 Days from NTP

**AMOUNT:** \$3,420,120

**PROCUREMENT METHOD:** Competitive Sealed Bidding

<b>BIDS:</b>	
G.W. Peoples Contracting Carnegie, PA	\$3,420,120
Railwork Track Systems Sewell, NJ	\$3,874,904
Bullock Construction, Inc. Easton, MD	\$4,325,775
Railroad Construction Paterson, NJ	\$5,476,050

**DBE PARTICIPATION:** 24.14%

**PERFORMANCE SECURITY:** Performance Bond at 100% of Contract Amount

**REMARKS:** The Engineer's Estimate for this contract was \$3,897,085; 11% higher than the responsive and responsible low bid. The bid has been confirmed and is accepted.

**ITEM: 6-C (Continued)**

**BPW – 08/13/14**

This Solicitation was advertised in eMaryland Marketplace and on MTA’s Website. Seventy-six (76) firms received bid packages. Four (4) bids were received and all bids were responsive and responsible.

The contractor will be responsible for the demolition of existing ballasted special trackwork on timber ties on the No. 8 double crossover. This work includes demolition, removal and disposal of all existing special trackwork, timber switch ties, subballast and ballast, and PVC underdrain.

An additional six (6) months has been added to the term of the contract to finalize all change orders, claims, and final payment.

**FUND SOURCE:** 80% Federal Funds/ 20% Special Funds  
Budgeted to MTA

**APPROPRIATION CODE:** J05H0105

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** 14-1677-0111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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BPW – 08/13/14

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM: 7-C**

**MARYLAND TRANSIT ADMINISTRATION:**

**CONTRACT ID:** T-1321-0140  
 Metro Direct Current Feeder Breaker  
 Refurbishment  
 ADPICS No. T-1321-0140

**CONTRACT DESCRIPTION:** This contract provides for the refurbishment of DC Feeder Breakers, including cathode breakers, in the line section A & B substations, and spare circuit breakers. Eight substations feed power to section A, Four substations feed power to section B and one substation feeds the Northwest Maintenance Yard (NWY). Specifically, there are eighty-three (83) Direct Current circuit breakers in sections A&B and the NWY substations, plus five (5) spare breakers.

**AWARD:** CAMCO  
 Evensburg, PA

**TERM:** 1275 Days from NTP

**AMOUNT:** \$1,339,225

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

CAMCO Evensburg, PA	\$1,339,225
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Innovative Engineering York, PA	\$2,447,000
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**DBE PARTICIPATION:** 7.37%

**PERFORMANCE SECURITY:** Performance Bond at 100% of Contract Amount

**REMARKS:** The Engineer's Estimate for this contract was \$1,707,020; 21% higher than the responsive and responsible low bid. The bid has been confirmed and is accepted. An analysis of the bids revealed that the low bidder, CAMCO, submitted an acceptable bid due to their recent experience with the overhauling of an identical breaker for NJ Transit.

This Solicitation was advertised in eMaryland Marketplace and on MTA's Website. Fifty-one (51) firms downloaded the bid packages. Two (2) bids were received and both bids were responsive and responsible.

**ITEM: 7-C (Continued)**

**BPW – 08/13/14**

The DBE goal established for this contract was 5%, however CAMCO has committed to exceed the goal by 2.37%.

An additional six (6) months has been added to the term of the contract to finalize all change orders, claims, and final payment.

**FUND SOURCE:** 100% Federal Funds Budgeted to MTA

**APPROPRIATION CODE:** J05H0105

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** 14-1607-0000

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

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BPW – 08/13/14

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**ARCHITECTURAL/ENGINEERING SERVICES**

**ITEM: 8-AE**

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** BCS 2011-06 A, D and F  
Geotechnical Evaluations and Investigations  
Services, Statewide  
ADPICS NO.: SBCS1106A, SBCS1106D and  
SBCS1106F

**CONTRACT DESCRIPTION:** These are three (3) of seven (7) open-end task order contracts to provide Geotechnical Evaluations and Investigations Services, Statewide.

**PROCUREMENT METHOD:** Maryland Architectural and Engineering Services Act; recommendation approved by the Transportation Professional Services Selection Board on August 7, 2014.

**AWARD:**

Johnson, Mirmiran & Thompson, Inc. Sparks, Maryland	Contract A
Rummel, Klepper & Kahl, LLP Baltimore, Maryland	Contract D
Parsons, Brinckerhoff, Inc. Baltimore, Maryland	Contract F

**AMOUNT:** \$1,000,000 each (\$3,000,000 Grand Total)

**TERM:** August 14, 2014 – August 13, 2019

**DBE PARTICIPATION:** 25% (Contract A)  
23% each (Contracts D & F)



**ITEM: 8-AE (Continued)****BPW – 08/13/14****PROPOSALS:**

	<u>Technical Proposal Rating (Max 663)</u>	<u>Technical Ranking</u>	<u>NTE Price</u>
Johnson, Mirmiran & Thompson, Inc. Sparks, Maryland	420.8	1	\$1,000,000 (Contract A)
Schnabel Engineering, LLC Baltimore, Maryland	420.5	2	Contract B
Michael Baker Jr, Inc. Linthicum, Maryland	419.5	3	Contract C
Rummel, Klepper & Kahl, LLP Baltimore, Maryland	407.6	4	\$1,000,000 (Contract D)
Whitman, Requardt & Associates, LLP. Baltimore, Maryland	407.2	5	Contract E
Parsons Brinckerhoff, Inc. Baltimore, Maryland	403.6	6	\$1,000,000 (Contract F)
KCI Technologies, Inc. Sparks, Maryland	395.6	7	Contract G
URS Corporation Baltimore, Maryland	356.2	8	N/A
Gannett Fleming, Inc. Baltimore, Maryland	352.1	9	N/A
EBA Engineering, Inc. Baltimore, Maryland	346.3	10	N/A
ECS Mid-Atlantic, Inc. Baltimore, Maryland	312.7	11	N/A
Triad Engineering, Inc. Export, Pennsylvania	295.2	12	N/A
Specialized Engineering, Inc. Baltimore, Maryland	290.2	13	N/A
Century Engineering, Inc. Hunt Valley, Maryland	274.7	14	N/A

**REMARKS:** The Solicitation was advertised in The Daily Record, eMaryland Marketplace and on SHA's web page. A total of fourteen (14) engineering consultant firms submitted technical proposals for this project.

**ITEM: 8-AE (Continued)**

**BPW – 08/13/14**

Consultant shall provide geotechnical services, conduct surface and subsurface field investigations, perform laboratory testing, perform geotechnical evaluations, develop geotechnical reports with recommendations and designs, develop contract documents (such as plans, specifications, and cost estimates), and provide supplemental engineering support, for SHA's Engineering Geology Division of the Office of Materials Technology, Statewide.

The MBE goal established for this contract was 23%, however, the Consultant for Contract A is exceeding the goal by 2.0%.

This contract includes a provision authorizing an extension for a total period no longer than one-third of the base term on the original contract to spend funds remaining on the contract as provided in Board Advisory 1995-1.

**FUND SOURCE:** Federal and Special Funds Budgeted to SHA

**APPROPRIATION CODE:** J02B0101

**RESIDENT BUSINESSES:** Yes

<b>MD TAX CLEARANCE:</b>	Johnson, Mirmiran & Thompson, Inc.	14-1759-1111
	Rummel, Klepper & Kahl, LLP	14-1760-1111
	Parsons, Brinckerhoff, Inc.	14-1806-1001

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>	<b>WITHOUT DISCUSSION</b>		

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BPW -- 08/13/14

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**CONTRACT MODIFICATION:** (Architectural and Engineering Services)

**ITEM:** 9-AE-MOD

**MARYLAND TRANSIT ADMINISTRATION**

**CONTRACT ID:** MTA-1198A, B & C  
 On-Call Construction Management & Inspection  
 Personnel for Statewide Construction Projects  
 ADPICS NO. CO306833, CO306834, CO306835

**ORIGINAL CONTRACT APPROVED:** Item 6-AE, DOT Agenda 01/28/09

**ORIGINAL PROCUREMENT METHOD:** Architectural and Engineering Services Act

**MODIFICATION:** Modification No. 2 provides for an increase in funds for these contracts to continue to provide on-going construction management support for numerous construction projects.

**CONTRACTORS:**

Rummel, Klepper & Kahl, LLP/Wallace,  
 Montgomery & Associates, LLP – JV  
 Baltimore, Maryland Contract A

AECOM Technical Services, Inc./  
 STV Incorporated/Century  
 Engineering, Inc. – JV  
 Baltimore, Maryland Contract B

Stantec Consulting Services, Inc./ATCS  
 P.L.C./EBA Engineering, Inc. – JV  
 Baltimore, Maryland Contract C

**MODIFICATION AMOUNT:** \$4,000,000 each (Grand Total \$12,000,000)

**ORIGINAL AMOUNT:** \$16,500,000 each (Grand Total \$49,500,000)

**REVISED AMOUNT:** \$20,500,000 each (Grand Total \$61,500,000)

**PERCENTAGE INCREASE:** 24% each

**ITEM: 9-AE-MOD (Continued)**

**BPW – 08/13/14**

**TERM:**

Contract A  
02/01/09 – 01/31/14 (Original)  
01/31/14 – 04/30/15 (Modification No. 1)

Contract B  
05/27/09 – 05/26/14 (Original)  
05/26/14 – 08/26/15 (Modification No. 1)

Contract C  
05/12/09 – 05/11/14 (Original)  
05/11/14 – 08/11/15 (Modification No. 1)

**DBE PARTICIPATION:**

25% each (DBE Compliance - 21.40% (A),  
22.48% (B), 33.71% (C))

**REMARKS:** This contract provides construction inspection, survey and design support personnel for a variety of projects related to light rail, heavy rail, commuter rail and bus facilities. The MTA is requesting this modification to increase the contract value by \$4,000,000 each.

The requested increase in contract value will allow MTA to meet the current known needs and other various projects where the consultant supplies inspection personnel, project management, schedule reviews, close-out procedures and claims analysis.

It would be advantageous to the State if funding were increased to allow the present consultants to continue working on current and future tasks without any delays. It is imperative to have continuity to complete the projects because of their familiarity and acquired knowledge.

The DBE goal established for these projects was 25%. MTA will monitor the assignment of work going forward to ensure that the prime consultant utilizes the services and expertise of their DBE firms to every extent possible to meet the DBE goal under each contract. It should be noted that the MTA Office of Fair Practices is currently updating information recently received regarding additional payments made to the DBE firms which will increase the numbers already presented above.

The Procurement to award three (3) new contracts for these services is underway. MTA is currently in the Expression of Interest phase of the procurement process.

**FUND SOURCE:**

Federal and Special Funds Budgeted to MTA

**APPROPRIATION CODE:**

J05H0105

**RESIDENT BUSINESSES:**

Yes

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**      **DISAPPROVED**      **DEFERRED**      **WITHDRAWN**  
**WITH DISCUSSION**      **WITHOUT DISCUSSION**

**ATTACHMENT I**

<b><u>CONTRACT A</u></b>	<b>Amount</b>	<b>Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
<b>Original Contract</b>	\$16,500,000.00	02/01/09 – 01/31/14	Item 6-AE, DOT Agenda 01/28/09	
<b>Modification #1</b>	\$0.00	01/31/14 – 04/30/15	DCAR 09/23/13	To provide on-going construction management support for numerous construction and ancillary projects.
<b>Modification #2</b>	\$ 4,000,000.00			To provide on-going construction management support for numerous construction projects.
<b>Revised Amount</b>	\$20,500,000.00			
<b><u>CONTRACT B</u></b>	<b>Amount</b>	<b>Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
<b>Original Contract</b>	\$16,500,000.00	05/27/09 – 05/26/14	Item 6-AE, DOT Agenda 01/28/09	
<b>Modification #1</b>	\$0.00	05/26/14 – 08/26/15	DCAR 10/07/13	To provide on-going construction management support for numerous construction and ancillary projects.
<b>Modification #2</b>	\$ 4,000,000.00			To provide on-going construction management support for numerous construction projects.
<b>Revised Amount</b>	\$20,500,000.00			

<b><u>CONTRACT C</u></b>	<b>Amount</b>	<b>Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
<b>Original Contract</b>	\$16,500,000.00	05/12/09 – 05/1/14	Item 6-AE, DOT Agenda 01/28/09	
<b>Modification #1</b>	\$0.00	05/11/14 – 08/11/15	DCAR 09/23/13	To provide on-going construction management support for numerous construction and ancillary projects.
<b>Modification #2</b>	\$ 4,000,000.00			To provide on-going construction management support for numerous construction projects.
<b>Revised Amount</b>	\$20,500,000.00			

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BPW – 08/13/14

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM: 10-M**

**MARYLAND TRANSIT ADMINISTRATION**

**CONTRACT ID:** T8000-0432  
 Metro & Light Rail Load Bearing Geometric  
 Testing,  
 ADPICS No.: T80000432

**CONTRACT DESCRIPTION:** This contract provides for the Metro and Light Rail Load Bearing Geometric Testing work that is required to be performed on an annual basis. The contract provides for all software, hardware, labor, consumables, mobilization, equipment, and supervision required to operate a hi-rail vehicle that will be used to conduct testing on the Maryland Transit Administration (MTA)'s Heavy Rail and Light Rail System.

**AWARD:** Holland, L. P.  
 Crete, IL

**AMOUNT:** \$381,160

**TERM OF CONTRACT:** 08/14/14 – 08/13/17

**PROCUREMENT METHOD:** Sole Source

**LIVING WAGE ELIGIBLE:** Yes

**MBE PARTICIPATION:** 0% (proprietary)

**REMARKS:** This contract provides for the annual testing of the rail tracks to determine possible weak points in the rail. The Federal Railroad Administration (FRA) requires that track geometry for Heavy Rail and Light Rail be tested annually. The MTA's Metro & Light Rail Divisions test the tracks twice a year. The data on the rail lines active load gauge (strength of rail) and rail profile measurement in an effort to proactively monitor the state of wear at rail curves and accurately predict the lifespan of the rails at curves. This data is essential to providing the safest environment possible for MTA passengers and employees.

These measurements are conducted by using TrackSTAR, which is a hi-rail vehicle that conducts all three (track, geometry, active loaded gauge, and rail profile measurements) test simultaneously. TrackSTAR is a proprietary technology solely owned by Holland L.P. and is capable of performing these tests on both rail systems under a single mobilization.

**ITEM: 10-M (Continued)**

**BPW – 08/13/14**

The RangeCam Track Analyst is the software that is used to process the data compiled by these tests, which is also a proprietary technology solely owned by Holland. The MTA cannot make any changes to the software without Holland support because of proprietary rights. Holland has provided training to MTA staff to allow for adequate operation and functioning of the system; however it would be beyond Metro or Light Rail’s technical expertise to troubleshoot and repair any complex problems that may develop with the database or application software. The MTA is requesting this contract be approved to allow continued support and maintenance of this software.

Due to the proprietary nature of the software and equipment utilized as well as the lack of subcontractable elements, a Minority Business Enterprise goal was not established.

<b>FUND SOURCE:</b>	100% Special Funds Budgeted to MTA
<b>APROPRIATION CODE:</b>	J05H0004
<b>RESIDENT BUSINESS:</b>	No
<b>MD TAX CLEARANCE:</b>	14-1128-0001

This item was previously submitted and withdrawn on the DOIT BPW Agenda on 7/23/14.

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
	<b>WITH DISCUSSION</b>	<b>WITHOUT DISCUSSION</b>	



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BPW – 08/13/14

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM: 11-M**

**MARYLAND TRANSIT ADMINISTRATION**

**CONTRACT ID:** T-8000-0443  
Light Rail Division Landscaping Maintenance Services  
ADPICS NO. T80000443

**CONTRACT DESCRIPTION:** This contract provides grounds maintenance, plant or replacement of trees, shrubs and trash removal services at the Maryland Transit Administration’s (MTA) Light Rail Division. The contractor shall provide all labor, tools, materials, equipment, and supervision as needed to perform these services.

**AWARD:** The ARC of Baltimore  
Baltimore, MD

**AMOUNT:** \$2,726,798

**TERM OF CONTRACT:** 09/01/2014 – 08/31/2019

**PROCUREMENT METHOD:** Preferred Provider  
(Community Service Provider)

**LIVING WAGE ELIGIBLE:** No

**MBE PARTICIPATION:** 100%

**PERFORMANCE SECURITY:** N/A

**REMARKS:** This contract is for a five (5) year term between the months of March through November for landscaping maintenance services at forty-four (44) light rail station stops. The Contractor shall provide all labor, tools, materials, equipment, transportation, supervision, and all other associated services deemed necessary to perform the work.

On June 19, 2014, the Pricing and Selection Committee certified that the pricing for these services is deemed to be fair and reasonable to fair market value.

The ARC of Baltimore, Inc. is a certified MDOT MBE firm; therefore 100% MBE participation will be achieved.

**ITEM: 11-M (Continued)**

**BPW – 08/13/14**

**FUND SOURCE:** 100% Special Funds Budgeted to MTA  
**APROPRIATION CODE:** J05H0104  
**RESIDENT BUSINESS:** Yes  
**MD TAX CLEARANCE:** 14-1768-1110

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**      **DISAPPROVED**      **DEFERRED**      **WITHDRAWN**  
**WITH DISCUSSION**      **WITHOUT DISCUSSION**

**Anna Lansaw 410-767-3763**  
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**BPW – 08/13/14**

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM: 12-M**

**MARYLAND TRANSIT ADMINISTRATION**

**CONTRACT ID:** T-8000-0449  
Metro Division Landscaping and Ground  
Maintenance Services  
ADPICS NO. T80000449

**CONTRACT DESCRIPTION:** This contract provides grounds maintenance, plant or replacement of trees, shrubs and trash removal services at the Maryland Transit Administration (MTA) Metro Division. The contractor shall provide all labor, tools, materials, equipment, and supervision as needed to perform these services.

**AWARD:** The ARC of Baltimore  
Baltimore, MD

**AMOUNT:** \$1,706,242

**TERM OF CONTRACT:** 09/01/2014 – 08/31/2019

**PROCUREMENT METHOD:** Preferred Provider  
(Community Service Provider)

**LIVING WAGE ELIGIBLE:** No

**MBE PARTICIPATION:** 100%

**PERFORMANCE SECURITY:** N/A

**REMARKS:** This contract is for a five (5) year term between the months of March through November for landscaping maintenance services at twenty-six (26) surrounding areas including the Metro station stops. The Contractor shall provide all labor, tools, materials, equipment, transportation, supervision, and all other associates services deemed necessary to perform the work.

On June 19, 2014, the Pricing and Selection Committee certified that the pricing for these services is deemed to be fair and reasonable to fair market value.

The ARC of Baltimore, Inc. is a certified MDOT MBE firm; therefore 100% MBE participation will be achieved.

**ITEM: 12-M (Continued)**

**BPW – 08/30/14**

**FUND SOURCE:** 100% Special Funds Budgeted to MTA

**APROPRIATION CODE:** J05H0104

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 14-1768-1110

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
	<b>WITH DISCUSSION</b>	<b>WITHOUT DISCUSSION</b>	

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BPW – 08/13/14

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM: 13-M**

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** AX0106114  
Maintenance and Emergency Repairs on Movable  
Bridges, Statewide  
ADPICS NO.: AX0106114

**CONTRACT DESCRIPTION:** This Contract consists of maintenance and emergency repairs on SHA's 19 movable bridges statewide providing labor, materials, equipment, machine shop and fabrication shop work, etc. necessary to perform electrical, mechanical, structural repairs and maintenance.

**AWARD:** Covington Machine & Welding, Inc.  
Annapolis, MD

**AMOUNT:** \$1,336,093 NTE

**TERM OF CONTRACT:** 08/25/2014 – 12/31/2016

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

Covington Machine & Welding, Inc. \$1,336,093  
Annapolis, MD

Eastern Highway Specialists, Inc. \$1,700,650  
Wilmington, DE

**LIVING WAGE ELEGIBLE:** No (Prevailing Wage Contract)

**MBE PARTICIPATION:** 2%

**PERFORMANCE SECURITY:** Payment & Performance Bonds for 100% of the award amount exist on this contract

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Three Hundred Eighty Four (384) contractors were notified for this project on eMaryland Marketplace; Ninety Six (96) of which were MDOT Certified MBE's. Two bids were received.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA

**APPROPRIATION CODE:** J02B0102

**ITEM: 13-M (Continued)**

**BPW – 08/13/14**

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 14-1478-1111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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BPW – 08/13/14

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM: 14-M**

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** D6SJC2017  
Janitorial Services for Allegany, Garrett and  
Washington Counties (District 6)  
ADPICS NO: D6SJC2017

**CONTRACT DESCRIPTION:** This contract is to provide the SHA with janitorial services for the LaVale Office located in District 6.

**AWARD:** Horizon Goodwill Industries  
Hagerstown, MD

**AMOUNT:** \$229,421 NTE

**TERM OF CONTRACT:** 08/24/2014 – 04/30/2017

**PROCUREMENT METHOD:** Community Service Provider

**LIVING WAGE ELIGIBLE:** No

**MBE PARTICIPATION:** 100%

**PERFORMANCE SECURITY:** None

**REMARKS:** This Contract was approved by Pricing and Selection Committee on January 16, 2014.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA

**APROPRIATION CODE:** J02B0101/J02B0102/J02B0104

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 14-0195-1110

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**      **DISAPPROVED**      **DEFERRED**      **WITHDRAWN**  
**WITH DISCUSSION**      **WITHOUT DISCUSSION**

Norie Calvert 410-545-0433  
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BPW – 08/13/14

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM: 15-M**

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** 410D31415  
 Mechanical Cleaning & Sweeping of Roadways  
 at Various Locations in Montgomery & Prince  
 George's Counties (District 3)  
 ADPICS No. 410D31415

**CONTRACT DESCRIPTION:** This contract consists of mechanical cleaning & sweeping of roadways at various locations in District 3.

**AWARD:** H. D. Myles, Inc.  
 Church Hill, MD

**AMOUNT:** \$1,197,894 NTE

**TERM OF CONTRACT:** 08/25/2014 – 12/31/2015

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

H. D. Myles, Inc. Church Hill, MD	\$1,197,894
The Kalika Construction Group USA, LLC Towson, MD	\$1,498,250
East Coast Sweeping, Inc. Annapolis Junction, MD	\$2,400,339
B & J Sweeping & Sons, Inc. Baltimore, MD	\$2,555,856
Reilly Sweeping, Inc. Annapolis Junction, MD	\$3,959,500
Unified Solutions Services, LLC Columbia, MD	\$3,969,400

**LIVING WAGE ELIGIBLE:** Yes



**ITEM: 15-M (Continued)**

**BPW -- 08/13/14**

**MBE PARTICIPATION:** 0% (single element of work)

**PERFORMANCE SECURITY:** None

**REMARKS:** The Solicitation was advertised in eMaryland Marketplace and SHA’s Internet Web Page. Sixty One (61) contractors were notified for this project on eMaryland Marketplace; Sixteen (16) of which were MDOT Certified MBE’s. Six bids were received.

100% of the work will be performed by a Certified Small Business Enterprise.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA

**APROPRIATION CODE:** J02B0102

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 14-1795-0111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
	<b>WITH DISCUSSION</b>	<b>WITHOUT DISCUSSION</b>	

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BPW – 08/13/14

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM: 16-M**

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** 42916M1416  
 Brush & Tree Cutting and Stump Removal at  
 Various Locations for the Marlboro Shop in Prince  
 George's County  
 ADPICS NO: 42916M1416

**CONTRACT DESCRIPTION:** This contract consists of brush & tree cutting and stump removal at various locations for the Marlboro shop in Prince George's County.

**AWARD:** Excel Tree Expert Co., Inc.  
 Jessup, MD

**AMOUNT:** \$306,701 NTE

**TERM OF CONTRACT:** 08/25/2014 – 12/31/2016

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

Excel Tree Expert Co., Inc. Jessup, MD	\$306,701
Asplundh Tree Expert Co. Odenton, MD	\$309,019
Pittman's Tree & Landscaping, Inc. Front Royal, VA	\$321,342
Community Bridge, Inc. Washington, DC	\$1,120,437

**LIVING WAGE ELIGIBLE:** Yes

**MBE PARTICIPATION:** 0% (single element of work)

**PERFORMANCE SECURITY:** Payment & Performance Bonds for 100% of the award amount exist on this contract

**ITEM: 16-M (continued)**

**BPW -- 08/13/14**

**REMARKS:** The Solicitation was advertised in eMaryland Marketplace and SHA’s Internet Web Page. One Hundred Fifty Nine (159) contractors were notified for this project on eMaryland Marketplace; Forty (40) of which were MDOT Certified MBE’s. Four bids were received.

This contract includes pre-established amounts for a total of \$4,000 (1.3% of the total contract value) for Payments of mobilization outside district area if an emergency need arises.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA

**APROPRIATION CODE:** J02B0102

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 14-1213-0111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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BPW – 08/13/14

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM: 17-M**

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** 4320251417SB  
 Spot Litter Pick-up at Various Locations in Anne  
 Arundel County  
 ADPICS NO.: 4320251417

**CONTRACT DESCRIPTION:** This Contract consists of spot litter pick up at various locations in Anne Arundel County.

**AWARD:** H & O Contractors, Inc.  
 Annapolis, MD

**AMOUNT:** \$211,775 NTE

**TERM OF CONTRACT:** 08/25/2014 – 12/31/2017

**PROCUREMENT METHOD:** Competitive Sealed Bidding  
 (Small Business Reserve)

**BIDS:**

H & O Contractors, Inc. Annapolis, MD	\$211,775
Brocar Service and Repair, LLC Clinton, MD	\$226,050
BWWS, LLC Baltimore, MD	\$249,233
Merit Investment & Logistics, LLC Baltimore, MD	\$269,615
Colossal Contractors, Inc. Burtonsville, MD	\$310,275

**LIVING WAGE ELIGIBLE:** Yes

**MBE PARTICIPATION:** 0% (single element of work)

**PERFORMANCE SECURITY:** None

**ITEM: 17-M (Continued)**

**BPW – 08/13/14**

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Two Hundred (200) contractors were notified for this project on eMaryland Marketplace; Fifty (50) of which were MDOT Certified MBE's. Eight bids were received, however only five were responsive.

The first two (2) low bidders requested to be allowed to withdraw their bids due to mistakes in the calculations they made. SHA agreed and allowed them to withdraw their bids. The third lowest bidder was deemed a Non-Responsible Bidder due to the fact they did not have enough resources to be able services under this contract.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA

**APROPRIATION CODE:** J02B0102

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 14-1781-0000

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Norie Calvert 410-545-0433  
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BPW – 08/13/14

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM: 18-M**

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** 4323G41416SB  
 Spot Litter Pick-up at Various Locations in the  
 Golden Ring Area of Baltimore County  
 ADPICS NO.: 4323G41416

**CONTRACT DESCRIPTION:** This Contract consists of spot litter pick up at various locations in the Golden Ring area of Baltimore County.

**AWARD:** H & O Contractors, Inc.  
 Annapolis, MD

**AMOUNT:** \$219,200 NTE

**TERM OF CONTRACT:** 08/25/2014 – 12/31/2016

**PROCUREMENT METHOD:** Competitive Sealed Bidding  
 (Small Business Reserve)

**BIDS:**

H & O Contractors, Inc. Annapolis, MD	\$219,200
Council Industries, Inc. Fort Washington, MD	\$234,240
BWWS, LLC Baltimore, MD	\$242,240
Desper & Son's Ground FX Lawns & Landscapes Bowie, MD	\$303,360
Nastab, LLC Catonsville, MD	\$345,600

**LIVING WAGE ELIGIBLE** Yes

**MBE PARTICIPATION:** 0% (single element of work)

**PERFORMANCE SECURITY:** None

**ITEM: 18-M (Continued)**

**BPW – 08/13/14**

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Two Hundred (200) contractors were notified for this project on eMaryland Marketplace; Fifty (50) of which were MDOT Certified MBE's. Five bids were received.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA

**APROPRIATION CODE:** J02B0102

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 14-1562-0000

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

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BPW – 08/13/14

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM: 19-M**

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** 477D31416  
Install, Repair or Replace Traffic Barrier at Various Locations in Montgomery & Prince George’s Counties (District 3)  
ADPICS NO.: 477D31416

**CONTRACT DESCRIPTION:** This Contract consists of the installation, repair & replacement of traffic barrier at various locations in District 3.

**AWARD:** L. S. Lee, Inc.  
York, PA  
(Local Office: Baltimore, MD)

**AMOUNT:** \$1,944,600 NTE

**TERM OF CONTRACT:** 08/25/2014 – 12/31/2016

**PROCUREMENT METHOD:** Competitive Sealed Bidding

<b>BIDS:</b>	
L. S. Lee, Inc. York, PA	\$1,944,600
Guardrails Etc., Inc. Baltimore, MD	\$2,156,855
Chesapeake Guardrails a DIV of PDI Sheetz Linthicum, MD	\$2,254,995
Long Fence Co., Inc. Capitol Heights, MD	\$2,258,990

**LIVING WAGE ELIGIBLE:** Yes

**MBE PARTICIPATION:** 0% (single element of work)

**PERFORMANCE SECURITY:** Payment & Performance Bonds for 100% of the award amount exist on this contract



**ITEM: 19-M (Continued)**

**BPW – 08/13/14**

**REMARKS:** The Solicitation was advertised on eMaryland Marketplace and SHA's Internet Web Page. Two Hundred Fifty Two (252) contractors were notified for this project on eMaryland Marketplace; Sixty Three (63) of which were MDOT Certified MBE's. Four bids were received.

This contract includes pre-established amounts for a total of \$5,000 (.3% of the total contract value) for Payments of mobilization outside district area if an emergency need arises.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA

**APPROPRIATION CODE:** J02B0102

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 14-1780-1111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Norie Calvert 410-545-0433  
[ncalvert@sha.state.md.us](mailto:ncalvert@sha.state.md.us)

BPW – 08/13/14

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM: 20-M**

**STATE HIGHWAY ADMINISTRATION**

**CONTRACT ID:** 479D31416SB  
 Thermoplastic Pavement Markings at Various  
 Locations in Montgomery & Prince George’s  
 Counties (District 3)  
 ADPICS NO: 479D31416

**CONTRACT DESCRIPTION:** This contract consists of thermoplastic pavement markings at various locations in District 3.

**AWARD:** Proline Painting, Inc.  
 Jamaica, NY

**AMOUNT:** \$610,800 NTE

**TERM OF CONTRACT:** 08/25/2014 – 12/31/2016

**PROCUREMENT METHOD:** Competitive Sealed Bidding  
 (Small Business Reserve)

**BIDS:**

Proline Painting, Inc. Jamaica, NY	\$610,800
Priceless Industries, Inc. Baltimore, MD	\$928,700

**LIVING WAGE ELIGIBLE:** Yes

**MBE PARTICIPATION:** 0% (single element of work)

**PERFORMANCE SECURITY:** Payment & Performance Bonds for 100% of the award amount exist on this contract

**REMARKS:** The Solicitation was advertised in eMaryland Marketplace and SHA’s Internet Web Page. Fifty Three (53) contractors were notified for this project on eMaryland Marketplace; Fourteen (14) of which was an MDOT Certified MBE. Two bids were received.

**FUND SOURCE:** 100% Special Funds Budgeted to SHA

**ITEM: 20-M (continued)**

**BPW -- 08/13/14**

**APROPRIATION CODE: J02B0102**

**RESIDENT BUSINESS: No**

**MD TAX CLEARANCE: 14-0942-1110**

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Suzette Moore – (410) 859-7792  
[smoore2@bwiairport.com](mailto:smoore2@bwiairport.com)

BPW – 08/13/14

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**RENEWAL OPTION:** (Maintenance)

**ITEM:** 21-M-OPT

**MARYLAND AVIATION ADMINISTRATION**

**CONTRACT ID:** MAA-MC-12-001  
Insect and Animal Control Services at  
Baltimore/Washington International Thurgood  
Marshall and Martin State Airports  
Anne Arundel and Baltimore Counties  
ADPICS NO.: CO313217

**ORIGINAL CONTRACT APPROVED:** Item 8-M, DOT Agenda 09/07/11

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Bidding

**CONTRACTOR:** Home Paramount Pest Control Companies, Inc.  
Forest Hill, MD

**RENEWAL:** Exercise the Renewal Option for a period of two years from October 1, 2014 through September 30, 2016.

**MODIFICATION:** Modification 2 provides for increased funding to the Renewal Option due to increased pest control services that will be necessary because of the upcoming construction of the D/E Connector and Security Checkpoints project.

**AMOUNT:** \$220,883 (Renewal Option)  
\$550,031 (Modification No. 2)

**ORIGINAL CONTRACT AMOUNT:** \$324,829

**REVISED CONTRACT AMOUNT:** \$1,554,945

**PERCENTAGE INCREASE:** 237% (Renewal & Modification)  
478% (Overall)

**TERM:** 10/01/11 – 9/30/14 (Original)  
07/24/13 – 09/30/14 (Modification No. 1)  
10/01/14 – 9/30/16 (Renewal Option)  
10/01/14 – 09/30/16 (Modification No. 2)

**ORIGINAL MBE PARTICIPATION:** 14% (MBE Compliance 18.19%)

**REMARKS:** This contract provides for the furnishing of all labor, chemicals, materials and equipment necessary for insect and animal control services, to include inspections and consultation services at BWI Marshall and Martin State Airports.

**ITEM: 21-M-OPT (Continued)**

**BPW – 08/13/14**

As provided for in modification no. 1, BPW Item 30-M-MOD, 7/24/13, due to the increased pest control services necessary because of the on-going construction of the B/C Connector and Security Checkpoints project, the MAA placed hundreds of traps inside and outside the terminal and increased the pest control service hours by 300% to ensure adequate control measures are in place at the airport. In addition, exterior doors and exterior openings, especially around the construction areas, are being evaluated to ensure that they do not present an opportunity for rodents to enter the building. The increased monitoring and assessment efforts will remain in effect.

Modification No. 2 will allow MAA to continue the increased monitoring, assessment and control efforts. In addition, MAA also will ensure these measures are in place for the D/E Connector and Security Checkpoint project that will be in construction during this renewal term.

The contractor has been providing excellent service to BWI Marshall and Martin State Airports. The technicians and supervisors offer well-trained, attentive and punctual support to the State.

**FUND SOURCE:** 100% Special Funds Budgeted to MAA

**APPROPRIATION CODE:** J06I00002

**RESIDENT BUSINESS:** Yes

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
	<b>WITH DISCUSSION</b>	<b>WITHOUT DISCUSSION</b>	

**ATTACHMENT I**

	<b>Amount</b>	<b>Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
<b>Original Contract</b>	\$324,829	10/01/11-9/30/14	09/07/11 – Item 8-M	
<b>Modification No. 1</b>	\$459,202	7/24/13-9/30/14	07/24/13 – Item 30-M-MOD	Increased pest control services necessary because of ongoing construction of the B/C Connector and Security Checkpoints project.
<b>Renewal Option No. 1</b>	\$220,883	10/01/14 – 9/30/16	08/13/14	As provided for in original contract
<b>Modification No. 2</b>	\$550,031	10/01/14 – 9/30/16	08/13/14	Additional funding and increased pest control services necessary because of upcoming construction of D/E Connector and Security Checkpoints project
<b>Revised Amount</b>	<b>\$1,554,945</b>			

Suzette Moore – (410) 859-7792  
[smoore2@bwiairport.com](mailto:smoore2@bwiairport.com)

BPW – 08/13/14

**REVISED**

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**RENEWAL OPTION:** (Maintenance)

**ITEM:** 22-M-OPT

**MARYLAND AVIATION ADMINISTRATION**

**CONTRACT ID:** MAA-MC-12-004  
Overhead Door and Dock Leveler Inspection,  
Repair, and Maintenance at Baltimore/Washington  
International Thurgood Marshall (BWI Marshall)  
Airport, Anne Arundel County  
ADPICS NO.: CO313310

**ORIGINAL CONTRACT APPROVED:** Item 10-M, DOT Agenda 09/07/11

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Bidding

**CONTRACTOR:** Overhead Door Company of Baltimore, Inc.  
Baltimore, MD

**RENEWAL:** Exercise the Renewal Option for a period of two years from October 1, 2014 through September 30, 2016.

**MODIFICATION:** Modification 1 is to amend the contract to add eight (8) additional overhead doors. There is no additional cost for this modification.

**AMOUNT:** \$412,087

**ORIGINAL CONTRACT AMOUNT:** \$589,166

**REVISED CONTRACT AMOUNT:** \$1,001,253

**PERCENTAGE INCREASE:** 69% (Renewal)

**TERM:** 10/01/11 – 9/30/14 (Original)  
10/01/14 – 9/30/16 (Renewal)  
10/01/14 – 9/30/16 (Modification No. 1)

**ORIGINAL MBE PARTICIPATION:** 0%

**REMARKS:** This contract provides for all labor, tools, parts, equipment and expertise required to perform inspection, repair and maintenance services to overhead doors, bag belt safety enclosures and dock levelers at BWI Marshall Airport.

**ITEM: 22-M-OPT (Continued)**

**BPW – 08/13/14**

**REVISED**

The contractor provides support by advising the MAA on which doors or door parts can be salvaged and re-used from various projects at BWI.

As a result of the B/C Connector and Security Checkpoint expansion, eight (8) additional overhead doors were installed at the Airport. This modification provides for preventive maintenance to include the eight (8) additional overhead doors.

Paramount Door Systems, LLC continues to provide an acceptable level of service.

This action represents the exercising of the two-year renewal option with the contractor that was provided for in the original contract.

**FUND SOURCE:** 100% Special Funds Budgeted to MAA

**APPROPRIATION CODE:** J06I00002

**RESIDENT BUSINESS:** Yes

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**ATTACHMENT I**

	<b>Amount</b>	<b>Term</b>	<b>BPW/DCAR Date</b>	<b>Reason</b>
<b>Original Contract</b>	\$589,166	10/01/11- 9/30/14	09/07/11 – Item 10-M	
<b>Renewal Option No. 1</b>	\$412,087	10/01/14 – 09/30/16	08/13/14	As provided for in original contract
<b>Modification No. 1</b>	-\$0-	10/01/14 – 09/30/16	08/13/14	Provide preventive maintenance for 8 additional overhead doors
<b>Revised Amount</b>	\$1,001,253			

Anna Lansaw – 410-767-3763  
[ALansaw3@mta.maryland.gov](mailto:ALansaw3@mta.maryland.gov)

BPW -- 08/13/14

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**EQUIPMENT CONTRACT**

**ITEM: 23-E**

**MARYLAND TRANSIT ADMINISTRATION**

**CONTRACT ID:** T8000-0451  
Procurement of Forty-One 40’ Hybrid Diesel  
Electric Buses  
ADPICS NO. T80000451

**CONTRACT DESCRIPTION:** This contract provides for the manufacture and delivery of  
Forty-one (41) 40-foot Hybrid Diesel Electric Buses.

**AWARDS:** New Flyer of America, Inc.  
Winnipeg, Manitoba, Canada

**TERM:** 9/1/14- 8/30/15

**AMOUNT:** \$31,130,571

**PROCUREMENT METHOD:** Competitive Sealed Bidding

**BIDS:**

New Flyer of America, Inc. \$31,130,571  
Winnipeg, Manitoba, Canada

NABI \$32,190,196  
Anniston, AL

**DBE PARTICIPATION:** 0%

**PERFORMANCE SECURITY:** 10%

**REMARKS:** This Solicitation was advertised on eMaryland Marketplace and on the MTA website. One vendor attended the conference. Twenty-five (25) companies were sent the solicitation. Two responsive bids were received.

The Maryland Transit Administration’s (MTA) Core Bus service operates 52 bus routes with 599 peak vehicles and a total fleet, including contingency vehicles, of 775 buses. Since 2006, the Core Bus service annual unlinked passenger trips have increased by 14.2 percent. On average unlinked passenger trips have been growing at 1.6 percent per year. With this ridership growth, the peak vehicle requirement is expected to increase to 667 vehicles by 2020. The purchase of 41 hybrid buses would allow the MTA to replace older buses and ensure safe and reliable .

**ITEM: 23-E (Continued)**

**BPW – 08/13/14**

**FUND SOURCE:** 80% Federal Funds Budgeted to MTA  
20% Special Funds Budgeted to MTA

**APPROPRIATION CODE:** J05 H0105

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** 14-1804-0011

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
	<b>WITH DISCUSSION</b>	<b>WITHOUT DISCUSSION</b>	



**ITEM: 24-RP (Continued)**

**BPW -08/13/14**

**STATE CLEARINGHOUSE:** The Clearinghouse conducted an intergovernmental review of the project under MD20120918-0672 and has recommended declaring the property located at the intersection of Bay Drive and Chesapeake Avenue, consisting of ± 0.67 acres, surplus to the State of Maryland.

**REMARKS:** Approval of conveyance is requested in accordance with the Section 10-305 of the State Finance and Procurement Article, Annotated Code of Maryland. MAA issued a request to declare the property excess as Item 18-RP on May 15, 2013. The request was approved. The property has an appraised value of \$124,000.00. The auction was held on April 8, 2014 and had three active bidders. The bidding began at \$40,000.00 and concluded at \$110,000.00 which met the minimum reserve set at \$99,200.00. The bidder, Mr. David Cohan, representing Nicholas and Cynthia Islin, was the high bidder.

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

George E. Fabula, Jr. (410) 767-3908  
GFabula@mta.maryland.gov

BPW – 08/13/14

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**REAL PROPERTY EASEMENT**

**ITEM:** 25-RP MMC# 13-5054

**MARYLAND TRANSIT ADMINISTRATION** Former Hebron Freight Railroad Line (+/- 0.075 acres)

Located off Brick Kiln Road, near its intersection with Naylor Mill Road in Wicomico County, Maryland

**EXPLANATION:** In accordance with State Finance and Procurement Article 10-305 of the Annotated Code of Maryland, Board of Public Works approval is requested for the sale of the Perpetual Easement, (+/- 0.075 acres), as described, to Wicomico County, MD.

**SPECIAL CONDITIONS:** None

**GRANTOR:** State of Maryland, Maryland Transit Administration

**GRANTEE:** Wicomico County

**CONSIDERATION:** \$1,200

**APPRAISED VALUE:** \$1,200 - Nancy Brice, SHA Staff Appraiser  
\$1,200 - Dennis R. D’Argenio, Review Appraiser, (Selected)

**STATE CLEARINGHOUSE:** The Clearinghouse conducted an intergovernmental review of the project under MD20131031-0788 and has recommended to grant a Perpetual Access Roadway Easement of +/- 0.075 acres to Wicomico County. Wicomico County plans to use the Easement area to serve as an access roadway to and from Wicomico property, and across an idle, freight rail line.

**REMARKS:** The Maryland Transit Administration (MTA) has owned the subject property since January 8, 1982 and the site is part of an inactive railroad line consisting of a small piece of a 4.19 mile railroad corridor. The MTA has granted Wicomico County an Entry Agreement for immediate access to the property for a one-year period. The 50’ wide easement will be for an existing 30’ entrance to the property and associated drainage. The MTA will have the right to improve the subject easement with rail should rail operations commence in the future.

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**BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**      **DISAPPROVED**      **DEFERRED**      **WITHDRAWN**  
**WITH DISCUSSION**      **WITHOUT DISCUSSION**

George E. Fabula, Jr. (410) 767-3908  
[GFabula@mta.maryland.gov](mailto:GFabula@mta.maryland.gov)

BPW – 08/13/14

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**REAL PROPERTY EASEMENT**

**ITEM:** 26-RP MMC# 13-5057

**MARYLAND TRANSIT ADMINISTRATION:** Perpetual, Revertible, and Temporary Easement (± 0.68 acres) to State Highway Administration

Located on part of an inactive freight rail ROW adjacent to Reich’s Ford Road, Frederick, MD

**EXPLANATION:** In accordance with State Finance and Procurement Article 10-305 of the Annotated Code of Maryland, Board of Public Works approval is requested to grant Perpetual, Revertible and Temporary Easement (± 0.68 acres) to the State Highway Administration.

**SPECIAL CONDITIONS:** None

**GRANTOR:** State of Maryland, Maryland Transit Administration

**GRANTEE:** State Highway Administration

**CONSIDERATION:** None

**APPRAISED VALUE:** \$64,100 – Bruce Dumler, Appraiser  
\$64,100 – Harry Bowman, Review Appraiser (Selected)

**STATE CLEARINGHOUSE:** The Clearinghouse conducted an intergovernmental review of the project under MD20131025-0770 and has recommended: to grant a Perpetual Easement of +/- 0.293 acres, a revertible slope easement of +/- 0.072 acres, and a temporary construction easement of +/- 0.315 to State Highway Administration.

**REMARKS:** The Maryland Transit Administration (MTA) seeks to grant the State Highway Administration (SHA) the Perpetual, Revertible and Temporary Easement (± 0.68 acres) for R/W Project #FR427B31, Phase 3D East of MD 144 to West of MD 355/Reich’s Ford Road.

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**BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**      **DISAPPROVED**      **DEFERRED**      **WITHDRAWN**  
**WITH DISCUSSION**      **WITHOUT DISCUSSION**

George E. Fabula, Jr. (410) 767-3908  
GFabula@mta.maryland.gov

BPW – 08/13/14

DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA

REAL PROPERTY EASEMENT

ITEM: 27-RP MMC# 13-5061

MARYLAND TRANSIT ADMINISTRATION: Perpetual Easement (± 0.3897 ares) to State Highway Administration

Located on part of an inactive freight rail corridor at Route 404 East of Tuckahoe Creek to East of Route 480, Caroline County

EXPLANATION: In accordance with State Finance and Procurement Article 10-305 of the Annotated Code of Maryland, Board of Public Works approval is requested to grant Perpetual Easement (± 0.3897 acres) to the State Highway Administration.

SPECIAL CONDITIONS: None

GRANTOR: State of Maryland, Maryland Transit Administration

GRANTEE: State Highway Administration

CONSIDERATION: None

APPRAISED VALUE: \$2,800 – James R. Turlington, Appraiser  
\$2,800 – J. Michael Jones/Shelby J. Hicks, Review Appraiser (Selected)

STATE CLEARINGHOUSE: The Clearinghouse conducted an intergovernmental review of the project under MD20131028-0773 and has indicated that all of the Maryland Intergovernmental Review Coordination requirements have been met for this transfer. The Maryland Transit Administration and State Highway Administration are both modal administrations of the Maryland Department of Transportation.

Approval is requested in accordance with Section 10-304 of the State Finance and Procurement Article of the Annotated Code of Maryland.

REMARKS: The Maryland Transit Administration (MTA) seeks to grant State Highway Administration (SHA) the Perpetual Easement (± 0.3897 acres) for the MD 404 road improvement project. The property was cleared by a Right of Entry dated 8/26/10. The MTA now intends to grant a Deed of Easement to the SHA.

BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	



George E. Fabula, Jr. (410) 767-3908  
[GFabula@mta.maryland.gov](mailto:GFabula@mta.maryland.gov)

BPW – 08/13/14

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**REAL PROPERTY EASEMENT**

**ITEM:** 28-RP MMC# 13-5063

**MARYLAND TRANSIT ADMINISTRATION:** Perpetual Easement (± 0.2837 acres) to State Highway Administration

Located on part of an inactive freight rail corridor at Route 404, Queen Anne’s County

**EXPLANATION:** In accordance with State Finance and Procurement Article 10-305 of the Annotated Code of Maryland, Board of Public Works approval is requested to grant Perpetual Easement (± 0.2837 acres) to the State Highway Administration.

**SPECIAL CONDITIONS:** None

**GRANTOR:** State of Maryland, Maryland Transit Administration

**GRANTEE:** State Highway Administration

**CONSIDERATION:** None

**APPRAISED VALUE:** \$22,650 – James R. Turlington, Appraiser  
\$22,650 – Neil Mengel, Review Appraiser (Selected)

**STATE CLEARINGHOUSE:** The Clearinghouse conducted an intergovernmental review of the project under MD20131028-0774 and has indicated that all of the Maryland Intergovernmental Review Coordination requirements have been met for this transfer. The Maryland Transit Administration and State Highway Administration are both modal administrations of the Maryland Department of Transportation.

Approval is requested in accordance with Section 10-304 of the State Finance and Procurement Article of the Annotated Code of Maryland.

**REMARKS:** The Maryland Transit Administration (MTA) seeks to grant the State Highway Administration (SHA) the Perpetual Easement (± 0.2837 acres) for the MD 404, Phase 1B, West of MD 309 to Cemetery Road improvement project.

---

**BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**      **DISAPPROVED**      **DEFERRED**      **WITHDRAWN**  
**WITH DISCUSSION**      **WITHOUT DISCUSSION**



**ITEM: 29-RP (Continued)**

**BPW -- 08/13/14**

The MOA between MTA and MHT, dated May 21, 2014, requires MTA to rehabilitate the Massey Freight Maintenance Building No. 1 (Massey), located in Kent County, Maryland.

The Station was not appraised based on information available from a similar MTA owned Freight Station. The Freight Station located in Cockeyville, MD is a one-story, framed-structure constructed in the late 19<sup>th</sup> century that was appraised in 2009. The appraisal determined that due to the cost of the required renovations, the building did not have any contributable value. In order to save the State resources, MTA/MDOT concluded that an appraisal of the Hurlock Station structure would produce similar results to the Cockeyville property and therefore, was not warranted.

The current estimated cost to demolish the Station is \$90,000. The MTA is retaining ownership of the underlying land. Approval is requested for demolition of the existing Station structure only.

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

George E. Fabula, Jr. (410) 767-3908  
[gfabula@mta.maryland.gov](mailto:gfabula@mta.maryland.gov)

BPW – 08/13/14

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**REAL PROPERTY ACQUISITION**

**ITEM 30-RP**

**MARYLAND TRANSIT ADMINISTRATION:** Baltimore Red Line Project  
Baltimore City, Maryland

**REFERENCE:** Perpetual Subterranean Easement  
Acquisition (± 37 sq. / ft)

**SPECIAL CONDITIONS:** None

**OWNER:** William T. Latvanas Jr.

**PROPERTY:** Located at 1048 Cooks Lane, Baltimore,  
Maryland 21229; Block 7993A, Lot 0047,  
Map0028, Section 05

**CONSIDERATION:** \$200

**APPRAISED VALUE:** \$200, James Ratliff, fee appraiser  
Reviewed and selected by William T. Caffrey, Jr.,  
Chief, Appraisal Review Division, SHA

\$200.00, Kathleen Kohler, fee appraiser  
Reviewed and approved by William T. Caffrey, Jr.,  
Chief, Appraisal Review Division, SHA

(Two Appraisals, One Review Appraisal  
per Form # 19)

**FUND SOURCE:** 50% Federal/50% Special Funds Budgeted to  
MTA

**REMARKS:** The subject property is required for the construction of MTA’s Red Line Project located in Baltimore City and Baltimore County, Maryland. The owners of the property have agreed to MTA’s offer and have executed the Option Contract.

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**BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:**

<b>APPROVED</b>	<b>DISSAPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
	<b>WITH DISCUSSION</b>	<b>WITHOUT DISCUSSION</b>	

George E. Fabula, Jr. (410) 767-3908  
[gfabula@mta.maryland.gov](mailto:gfabula@mta.maryland.gov)

BPW – 08/13/14

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**REAL PROPERTY ACQUISITION**

**ITEM 31-RP**

**MARYLAND TRANSIT ADMINISTRATION:** Baltimore Red Line Project  
Baltimore City, Maryland

**REFERENCE:** Perpetual Subterranean Easement  
Acquisition (± 197 sq. / ft)

**SPECIAL CONDITIONS:** None

**OWNER:** Ada Yvette Alston

**PROPERTY:** Located at 1108 Cooks Lane, Baltimore,  
Maryland 21229; Ward 28, Section 5, Block  
7993A, Lot 049E

**CONSIDERATION:** \$900

**APPRAISED VALUE:** \$900, James Ratliff, fee appraiser  
Reviewed and selected by William T. Caffrey, Jr.,  
Chief, Appraisal Review Division, SHA

\$850, Kathleen Kohler, fee appraiser  
Reviewed and approved by William T. Caffrey, Jr.,  
Chief, Appraisal Review Division, SHA

(Two Appraisals, One Review Appraisal  
per Form # 19)

**FUND SOURCE:** 50% Federal/50% Special Funds Budgeted to  
MTA

**REMARKS:** The subject property is required for the construction of MTA’s Red Line Project located in Baltimore City and Baltimore County, Maryland. The owners of the property have agreed to MTA’s offer and have executed the Option Contract.

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**BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISSAPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

George E. Fabula, Jr. (410) 767-3908  
[gfabula@mta.maryland.gov](mailto:gfabula@mta.maryland.gov)

BPW – 08/13/14

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**REAL PROPERTY ACQUISITION**

**ITEM**                      **32-RP**

<b>MARYLAND TRANSIT ADMINISTRATION:</b>	Baltimore Red Line Project Baltimore City, Maryland
<b>REFERENCE:</b>	Perpetual Subterranean Easement Acquisition (± 137 sq. / ft)
<b>SPECIAL CONDITIONS:</b>	None
<b>OWNER:</b>	Edith S. Brown, Personal Representative for the Estate of Edith Stewart
<b>PROPERTY:</b>	Located at 1116 Cooks Lane, Baltimore, Maryland 21229; Ward 28, Section 5, Block, 7993A, Lot 049I
<b>CONSIDERATION:</b>	\$650
<b>APPRAISED VALUE:</b>	\$650, James Ratliff, fee appraiser Reviewed and selected by William T. Caffrey, Jr., Chief, Appraisal Review Division, SHA  \$600, Kathleen Kohler, fee appraiser Reviewed and approved by William T. Caffrey, Jr., Chief, Appraisal Review Division, SHA  (Two Appraisals, One Review Appraisal per Form # 19)
<b>FUND SOURCE:</b>	50% Federal/50% Special Funds Budgeted to MTA

**REMARKS:** The subject property is required for the construction of MTA’s Red Line Project located in Baltimore City and Baltimore County, Maryland. The owner of the property has agreed to MTA’s offer and have executed the Option Contract.

---

**BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:**

<b>APPROVED</b>	<b>DISSAPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>	<b>WITHOUT DISCUSSION</b>		

George E. Fabula, Jr. (410) 767-3908  
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BPW – 08/13/14

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**REAL PROPERTY ACQUISITION**

**ITEM**                      **33-RP**

**MARYLAND TRANSIT ADMINISTRATION:**

Baltimore Red Line Project  
Baltimore City, Maryland

**REFERENCE:**

Perpetual Subterranean Easement  
Acquisition (± 242 sq. / ft)

**SPECIAL CONDITIONS:**

None

**OWNER:**

Janice Wilborne

**PROPERTY:**

Located at 1117 Cooks Lane, Baltimore,  
Maryland 21229; Block 7900F, Lot 0038, Map 0028,  
Section 05

**CONSIDERATION:**

\$550

**APPRAISED VALUE:**

\$550, Kathleen Kohler, fee appraiser  
Reviewed and selected by William T. Caffrey, Jr.,  
Chief, Appraisal Review Division, SHA

\$550, James Ratliff, fee appraiser  
Reviewed and approved by William T. Caffrey, Jr.,  
Chief, Appraisal Review Division, SHA

(Two Appraisals, One Review Appraisal  
per Form # 19)

**FUND SOURCE:**

50% Federal/50% Special Funds Budgeted to  
MTA

**REMARKS:** The subject property is required for the construction of MTA’s Red Line Project located in Baltimore City and Baltimore County, Maryland. The owners of the property have agreed to MTA’s offer and have executed the Option Contract.

---

**BOARD OF PUBLIC WORKS ACTION – THE ABOVE REFERENCED ITEM WAS:**

<b>APPROVED</b>	<b>DISSAPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
	<b>WITH DISCUSSION</b>	<b>WITHOUT DISCUSSION</b>	

Anna Lansaw – 410-767-3763  
[alansaw3@mta.maryland.gov](mailto:alansaw3@mta.maryland.gov)

BPW -- 08/13/14

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM: 34-GM**

**MARYLAND TRANSIT ADMINISTRATION**

**CONTRACT ID:** MTA-1416  
 Commuter Bus Service between Churchville,  
 Bel Air and Baltimore, Maryland – Routes 410  
 ADPICS No.: MTA1416

**CONTRACT DESCRIPTION:** The purpose of this contract is to provide commuter bus services to the MTA between Churchville, Bel Air and Baltimore, Maryland. Route 410 provides five (5) morning and evening trips between Churchville, Bel Air and Baltimore City, Maryland.

**AWARDS:** Academy Express, LLC  
 Patterson, NJ

**TERM:** 10/1/2014 – 9/30/2017  
 Three years with one (1) two-year renewal option

**AMOUNT:** \$2,340,576

**PROCUREMENT METHOD:** Competitive Sealed Bidding  
 (Multi-Step)

**BIDS:**  
 Academy Express, LLC \$2,340,576  
 Patterson, NJ

Shore Motor Coach, Inc. \$2,496,615  
 Linthicum, MD

Dillon's Bus Service \$2,642,674  
 Hanover, MD

MV Transportation, Inc. \$3,254,127  
 Dallas, TX

**MBE PARTICIPATION:** 8%

**PERFORMANCE SECURITY:** A Performance Bond in the amount of 10% of the contract amount is in place.



**ITEM: 34-GM (Continued)**

**BPW -- 08/13/14**

**REMARKS:** This Solicitation was advertised on eMaryland Marketplace and on the MTA website. Bids were received on April 23, 2014. A public bid opening was conducted on May 1, 2014 and four (4) responsive bids were received.

The contractor has agreed to a VSBE goal of .5%.

**FUND SOURCE:** 100% Special Funds Budgeted to MTA

**APPROPRIATION CODE:** J05H0102

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** 14-1749-0110

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Anna Lansaw – 410-767-3763  
[alansaw3@mta.maryland.gov](mailto:alansaw3@mta.maryland.gov)

BPW—8/13/14

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM: 35-GM**

**MARYLAND TRANSIT ADMINISTRATION**

**CONTRACT ID:** MTA-1417  
Commuter Bus Service between Harford County and Baltimore, Maryland – Route 411  
ADPICS No.: MTA1417

**CONTRACT DESCRIPTION:** The purpose of this contract is to provide commuter bus services to the Maryland Transit Administration between Harford and Baltimore Counties and Baltimore City, Maryland. Route 411 provides for five (5) morning and five (5) evening trips daily trips between Hickory, Fallston White Marsh and Baltimore.

**AWARDS:** Academy Express, LLC  
Patterson, NJ

**TERM:** 10/1/2014 – 9/30/2017  
Three years with one (1) two-year renewal option

**AMOUNT:** \$2,305,800

**PROCUREMENT METHOD:** Competitive Sealed Bidding  
(Multi-Step)

<b>BIDS:</b>	
Academy Express, LLC Patterson, NJ	\$2,305,800
Shore Motor Coach, Inc. Linthicum, MD	\$2,531,769
Dillon’s Bus Service Hanover, MD	\$2,654,437
MV Transportation, Inc. Dallas, TX	\$3,250,256

**MBE PARTICIPATION:** 8%

**PERFORMANCE SECURITY:** A Performance Bond in the amount of 10% of the contract amount is in place.

**ITEM: 35-GM (Continued)**

**BPW -- 08/13/14**

**REMARKS:** This Solicitation was advertised in eMaryland Marketplace and on the MTA website. Bids were received on April 23, 2014. A public bid opening was conducted on May 1, 2014 and four (4) responsive bids were received.

The contractor has agreed to a VSBE goal of .5%.

**FUND SOURCE:** 100% Special Funds Budgeted to MTA

**APPROPRIATION CODE:** J05H0102

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** 14-1749-0110

---

**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

Anna Lansaw – 410-767-3763  
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BPW -- 08/13/14

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM: 36-GM**

**MARYLAND TRANSIT ADMINISTRATION**

**CONTRACT ID:** MTA-1418  
Commuter Bus Service between Kent Island and  
Annapolis, Maryland and Washington, D. C –  
Route 220  
ADPICS No.: MTA1418

**CONTRACT DESCRIPTION:** The purpose of this contract is to provide commuter bus services to the Maryland Transit Administration between Kent Island and Annapolis, Maryland and Washington, D. C. Route 220 provides for twelve (12) am trips and fourteen (14) mid day and evening trips between Kent Island, Annapolis and Washington DC.

**AWARDS:** Dillon’s Bus Service  
Hanover, MD

**TERM:** 9/1/2014 – 8/31/2019

**AMOUNT:** \$13,168,432

**PROCUREMENT METHOD:** Competitive Sealed Bidding  
(Multi-Step)

**BIDS:**

Dillon’s Bus Service \$13,168,432  
Hanover, MD

MV Transportation, Inc. \$14,467,830  
Dallas, TX

Gold Line, Inc \$14,955,004  
Tuxedo, MD

**MBE PARTICIPATION:** 5%

**PERFORMANCE SECURITY:** A Performance Bond in the amount of 10% of the contract amount is in place.

**REMARKS:** This Solicitation was advertised on eMarylandMarketplace and on the MTA website. Bids were received on April 23, 2014. A public bid opening was conducted on May 1, 2014 and three (3) responsive bids were received. The contractor has agreed to a VSBE goal of .5%.

**ITEM: 36-GM (Continued)**

**BPW -- 08/13/14**

**FUND SOURCE:** 100% Special Funds Budgeted to MTA

**APPROPRIATION CODE:** J05H0106

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 14-1827-0111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

- |                        |                           |                 |                  |
|------------------------|---------------------------|-----------------|------------------|
| <b>APPROVED</b>        | <b>DISAPPROVED</b>        | <b>DEFERRED</b> | <b>WITHDRAWN</b> |
| <b>WITH DISCUSSION</b> | <b>WITHOUT DISCUSSION</b> |                 |                  |

Anna Lansaw – 410-767-3763  
[alansaw3@mta.maryland.gov](mailto:alansaw3@mta.maryland.gov)

BPW -- 08/13/14

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM: 37-GM**

**MARYLAND TRANSIT ADMINISTRATION**

**CONTRACT ID:** MTA-1419  
 Commuter Bus Service between Severna Park and  
 Annapolis, Maryland and Washington, D. C –  
 Route 230  
 ADPICS No.: MTA1419

**CONTRACT DESCRIPTION:** The purpose of this contract is to provide commuter bus services to the MTA between Severna Park and Annapolis, Maryland and Washington, D. C. Route 230 provides for ten (10) am trips and twelve (12) mid day and evening trips between Severna Park, Annapolis and Washington DC.

**AWARDS:** Dillon’s Bus Service  
 Hanover, MD

**TERM:** 9/1/2014 – 8/31/2019

**AMOUNT:** \$10,567,544

**PROCUREMENT METHOD:** Competitive Sealed Bidding  
 (Multi-Step)

**BIDS:**

Dillon’s Bus Service \$10,567,544  
 Hanover, MD

Academy Express, LLC \$11,322,751  
 Hoboken, NJ

MV Transportation, Inc. \$13,259,252  
 Dallas, TX

Gold Line, Inc \$14,827,621  
 Tuxedo, MD

**MBE PARTICIPATION:** 5%

**PERFORMANCE SECURITY:** A Performance Bond in the amount of 10% of the contract amount is in place.

**ITEM: 37-GM (Continued)**

**BPW -- 08/13/14**

**REMARKS:** This Solicitation was advertised on eMaryland Marketplace and on the MTA’s website. Bids were received on April 23, 2014. A public bid opening was conducted on May 1, 2014 and four (4) responsive bids were received.

The contractor has agreed to a VSBE goal of .5%.

**FUND SOURCE:** 100% Special Funds Budgeted to MTA

**APPROPRIATION CODE:** J05H0106

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 14-1827-0111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

- APPROVED**
  - DISAPPROVED**
  - DEFERRED**
  - WITHDRAWN**
- WITH DISCUSSION**
  - WITHOUT DISCUSSION**

Anna Lansaw – 410-767-3763  
[alansaw3@mta.maryland.gov](mailto:alansaw3@mta.maryland.gov)

BPW -- 08/13/14

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM: 38-GM**

**MARYLAND TRANSIT ADMINISTRATION**

**CONTRACT ID:** MTA-1420  
Commuter Bus Service between Kent Island and Davidsonville, Maryland and Washington, D. C – Route 250  
ADPICS No.: MTA1420

**CONTRACT DESCRIPTION:** The purpose of this contract is to provide commuter bus services to the MTA between Kent Island and Davidsonville, Maryland and Washington, D. C. Route 250 provides for six (6) am trips and six (6) evening trips between Kent Island and Davidsonville, Maryland and Washington, D. C.

**AWARDS:** Dillon’s Bus Service  
Hanover, MD

**TERM:** 9/1/2014 - 8/31/2019

**AMOUNT:** \$7,096,833

**PROCUREMENT METHOD:** Competitive Sealed Bidding  
(Multi-Step)

**BIDS:**

Dillon’s Bus Service \$7,096,833  
Hanover, MD

MV Transportation, Inc. \$9,089,666  
Dallas, TX

Gold Line, Inc \$9,525,858  
Tuxedo, MD

**MBE PARTICIPATION:** 5%

**PERFORMANCE SECURITY:** A Performance Bond in the amount of 10% of the contract amount is in place.

**REMARKS:** This Solicitation was advertised on eMaryland Marketplace and on the MTA’s website. Bids were received on April 23, 2014. A public bid opening was conducted on May 1, 2014 and three (3) responsive bids were received. The contractor has agreed to a VSBE goal of .5%.



**ITEM: 38-GM (Continued)**

**BPW -- 08/13/14**

**FUND SOURCE:** 100% Special Funds Budgeted to MTA

**APPROPRIATION CODE:** J05H0106

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 14-1827-0111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

- |                 |                        |                           |                  |
|-----------------|------------------------|---------------------------|------------------|
| <b>APPROVED</b> | <b>DISAPPROVED</b>     | <b>DEFERRED</b>           | <b>WITHDRAWN</b> |
|                 | <b>WITH DISCUSSION</b> | <b>WITHOUT DISCUSSION</b> |                  |

Anna Lansaw – 410-767-3763  
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BPW -- 08/13/14

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM: 39-GM**

**MARYLAND TRANSIT ADMINISTRATION**

**CONTRACT ID:** MTA-1421  
Commuter Bus Service between Severna Park and Davidsonville, Maryland and Washington, D. C – Route 260  
ADPICS No.: MTA1421

**CONTRACT DESCRIPTION:** The purpose of this contract is to provide commuter bus services to the MTA between Severna Park and Davidsonville, Maryland and Washington, D. C. Route 260 provides for six (6) am trips and six (6) evening trips between Severna Park and Davidsonville, Maryland and Washington, D. C.

**AWARDS:** Dillon’s Bus Service  
Hanover, MD

**TERM:** 9/1/2014 – 8/31/2019

**AMOUNT:** \$5,847,429

**PROCUREMENT METHOD:** Competitive Sealed Bidding  
(Multi-Step)

**BIDS:**

Dillon’s Bus Service \$5,847,429  
Hanover, MD

Academy Express, LLC \$6,476,136  
Patterson, NJ

MV Transportation, Inc. \$8,563,002  
Dallas, TX

Gold Line, Inc \$8,627,789  
Tuxedo, MD

**MBE PARTICIPATION:** 5%

**PERFORMANCE SECURITY:** A Performance Bond in the amount of 10% of the contract amount is in place.

**ITEM: 39-GM (Continued)**

**BPW -- 08/13/14**

**REMARKS:** This Solicitation was advertised on eMaryland Marketplace and on the MTA’s website. Bids were received on April 23, 2014. A public bid opening was conducted on May 1, 2014 and four (4) responsive bids were received.

The contractor has agreed to a VSBE goal of .5%.

**FUND SOURCE:** 100% Special Funds Budgeted to MTA

**APPROPRIATION CODE:** J05H0106

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 14-1827-0111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Anna Lansaw – 410-767-3763  
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BPW -- 08/13/14

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM: 40-GM**

**MARYLAND TRANSIT ADMINISTRATION**

**CONTRACT ID:** MTA-1422  
 Commuter Bus Service between Kent Island,  
 Maryland and Washington, D. C – Route 240  
 ADPICS No.: MTA1422

**CONTRACT DESCRIPTION:** The purpose of this contract is to provide commuter bus services to the Maryland Transit Administration between Kent Island, Maryland and Washington, D. C. Route 240 provides for five (5) am trips and six (6) evening trips between Kent Island, Maryland and Washington, DC.

**AWARDS:** Dillon’s Bus Service  
 Hanover, MD

**TERM:** 9/1/2014 – 8/31/2019

**AMOUNT:** \$6,728,161

**PROCUREMENT METHOD:** Competitive Sealed Bidding  
 (Multi-Step)

**BIDS:**

Dillon’s Bus Service \$6,728,161  
 Hanover, MD

Gold Line, Inc \$9,151,905  
 Tuxedo, MD

MV Transportation, Inc. \$9,202,064  
 Dallas, TX

**MBE PARTICIPATION:** 5%

**PERFORMANCE SECURITY:** A Performance Bond in the amount of 10% of the contract amount is in place.

**REMARKS:** This Solicitation was advertised on eMaryland Marketplace and on the MTA’s website. Bids were received on April 23, 2014. A public bid opening was conducted on May 1, 2014 and three (3) responsive bids were received. The contractor has agreed to a VSBE goal of .5%.

**ITEM: 40-GM (Continued)**

**BPW -- 08/13/14**

**FUND SOURCE:** 100% Special Funds Budgeted to MTA

**APPROPRIATION CODE:** J05H0106

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 14-1827-0111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

- |                 |                        |                           |                  |
|-----------------|------------------------|---------------------------|------------------|
| <b>APPROVED</b> | <b>DISAPPROVED</b>     | <b>DEFERRED</b>           | <b>WITHDRAWN</b> |
|                 | <b>WITH DISCUSSION</b> | <b>WITHOUT DISCUSSION</b> |                  |

Anna Lansaw – 410-767-3763  
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BPW -- 08/13/14

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM: 41-GM**

**MARYLAND TRANSIT ADMINISTRATION**

**CONTRACT ID:** MTA-1423  
 Commuter Bus Service between Harve de Grace  
 and Baltimore, Maryland – Routes 420  
 ADPICS No.: MTA1423

**CONTRACT DESCRIPTION:** The purpose of this contract is to provide commuter bus services to the Maryland Transit Administration between Harford County and Baltimore, Maryland. Route 420 provides five (5) morning trips from Harve de Grace and Baltimore County to Baltimore City, Maryland and six (6) returning evening trips.

**AWARDS:** Academy Express, LLC  
 Patterson, NJ

**TERM:** 10/1/2014 – 9/30/2017  
 Three years with one (1), two-year renewal option

**AMOUNT:** \$2,461,939

**PROCUREMENT METHOD:** Competitive Sealed Bidding  
 (Multi-Step)

**BIDS:**  
 Academy Express, LLC \$2,461,939  
 Patterson, NJ

Shore Motor Coach, Inc. \$2,519,370  
 Linthicum, MD

Dillon's Bus Service \$2,704,666  
 Hanover, MD

MV Transportation, Inc. \$3,556,376  
 Dallas, TX

**MBE PARTICIPATION:** 8%

**PERFORMANCE SECURITY:** A Performance Bond in the amount of 10% of the contract amount is in place.

**ITEM: 41-GM (Continued)**

**BPW -- 08/13/14**

**REMARKS:** This Solicitation was advertised on eMaryland Marketplace and on the MTA’s website. Bids were received on April 23, 2014. A public bid opening was conducted on May 1, 2014 and four (4) responsive bids were received.

The contractor has agreed to a VSBE goal of .5%.

**FUND SOURCE:** 100% Special Funds Budgeted to MTA

**APPROPRIATION CODE:** J05H0102

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** 14-1749-0110

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Anna Lansaw – 410-767-3763  
[alansaw3@mta.maryland.gov](mailto:alansaw3@mta.maryland.gov)

BPW -- 08/13/14

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM: 42-GM**

**MARYLAND TRANSIT ADMINISTRATION**

**CONTRACT ID:** MTA-1424  
 Commuter Bus Service between Kent Island,  
 Maryland and Washington, D. C – Route 305  
 ADPICS No.: MTA1424

**CONTRACT DESCRIPTION:** The purpose of this contract is to provide commuter bus services to the Maryland Transit Administration between Columbia, and Silver Spring, Maryland and Washington, D. C. Route 305 provides for eleven (11) am trips and twelve (12) afternoon and evening trips between Columbia, Silver Spring, Maryland and Washington, DC.

**AWARDS:** Dillon’s Bus Service  
 Hanover, MD

**TERM:** 9/1/2014 – 8/31/2018  
 Four years with one renewal option

**AMOUNT:** \$10,686,772

**PROCUREMENT METHOD:** Competitive Sealed Bidding  
 (Multi-Step)

**BIDS:**

Dillon’s Bus Service \$10,686,772  
 Hanover, MD

Eyre Bus Service \$11,410,991  
 Glenelg, MD

Academy Express, LLC \$11,827,028  
 Patterson, NJ

MV Transportation, Inc. \$15,090,988  
 Dallas, TX

**MBE PARTICIPATION:** 5%

**PERFORMANCE SECURITY:** A Performance Bond in the amount of 10% of the contract amount is in place.



**ITEM: 42-GM (Continued)**

**BPW -- 08/13/14**

**REMARKS:** This Solicitation was advertised on eMaryland Marketplace and on the MTA’s website. Bids were received on April 23, 2014. A public bid opening was conducted on May 1, 2014 and four (4) responsive bids were received.

The contractor has agreed to a VSBE goal of .5%.

**FUND SOURCE:** 100% Special Funds Budgeted to MTA

**APPROPRIATION CODE:** J05H0106

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 14-1827-0111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Anna Lansaw (410)767-3763  
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BPW -- 08/13/14

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM:** 43-GM

**MARYLAND TRANSIT ADMINISTRATION**

**CONTRACT ID:** MTA-1425  
Commuter Bus Service between Long Gate Branch, Maryland and Washington, DC - Route 315  
ADPICS No. : MTA1425

**CONTRACT DESCRIPTION:** The purpose of this contract is to provide commuter bus services for the Maryland Transit Administration between Long Gate Branch, Maryland and Washington, DC. Route 315 provides for ten (10) am trips and ten (10) afternoon and evening trips between Columbia/Silver Springs and Washington, DC.

**AWARD:** Dillon’s Bus Services  
Hanover, MD

**AMOUNT:** \$ 9,255,993

**TERM:** 09/01/2014 - 08/31/2018  
Four (4) years with one (1), one-year renewal option

**PROCUREMENT METHOD:** Competitive Sealed Bidding  
(Multi-Step)

**BIDS:**

Dillon’s Bus Services \$ 9,255,993  
Hanover, MD

Academy Express, LLC \$10,137,204  
Patterson, NJ

Eyre Bus Service \$10,493,008  
Glenn, MD

MV Transportation, Inc \$13,126,277  
Dallas, TX

**MBE PARTICIPATION:** 5%

**PERFORMANCE SECURITY:** A Performance Bond in the amount of 10% of the contract amount is in place.

**ITEM: 43-GM (Continued)**

**BPW – 08/13/14**

**REMARKS:** This Solicitation was advertised on eMaryland Marketplace and on the MTA’s website. Bids were received on April 23, 2014. A public bid opening was conducted on May 1, 2014 and four (4) responsive bids were received.

**FUND SOURCE:** 100% Special Funds Budgeted to MPA

**APPROPRIATION CODE:** J05-H0106

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 14-1827-0111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

Anna Lansaw (410)767-3763  
[Alansaw3@mta.maryland.gov](mailto:Alansaw3@mta.maryland.gov)

BPW -- 08/13/14

**DEPARTMENT OF TRANSPORTATION  
 ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM: 44-GM**

**MARYLAND TRANSIT ADMINISTRATION**

**CONTRACT ID:** MTA-1426  
 Commuter Bus Service between Columbia,  
 Silver Spring, Maryland and Washington, DC -  
 Route 325  
 ADPICS No. : MTA1426

**CONTRACT DESCRIPTION:** The purpose of this contract is to provide commuter bus services for the Maryland Transit Administration between Columbia/Silver Spring, Maryland and Washington, DC. Route 325 provides for seven (7) am and seven (7) afternoon and evening trips between Columbia/Silver Springs and Washington, DC.

**AWARD:** Dillon's Bus Services  
 Hanover, MD

**AMOUNT:** \$ 6,691,164

**TERM:** 09/01/2014 - 08/31/2019

**PROCUREMENT METHOD:** Competitive Sealed Bidding  
 (Multi-Step)

**BIDS:**

Dillon's Bus Services Hanover, MD	\$ 6,691,164
Eyre Bus Service Glenelg, MD	\$ 7,206,717
Academy Express, LLC Patterson, NJ	\$ 8,361,854
MV Transportation, Inc Patterson, NJ	\$10,612,154

**MBE PARTICIPATION:** 5%

**LIVING WAGE ELIGIBLE:** Yes

**PERFORMANCE SECURITY:** A Performance Bond in the amount of 10% of the contract amount is in place.

**ITEM: 44-GM (Continued)**

**BPW – 08/13/14**

**REMARKS:** This Solicitation was advertised on eMaryland Marketplace and on the MTA’s website. Bids were received on April 23, 2014. A public bid opening was conducted on May 1, 2014 and four (4) responsive bids were received.

**FUND SOURCE:** 100% Special Funds Budgeted to MPA

**APPROPRIATION CODE:** J05-H0106

**RESIDENT BUSINESS:** Yes

**MD TAX CLEARANCE:** 14-1827-0111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Anna Lansaw (410)767-3763  
[Alansaw3@mta.maryland.gov](mailto:Alansaw3@mta.maryland.gov)

BPW -- 08/13/14

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM: 45-GM**

**MARYLAND TRANSIT ADMINISTRATION**

**CONTRACT ID:** MTA-1427  
Commuter Bus Service between Clarksville and Columbia, Maryland and Washington, DC - Route 335 and Columbia and Ellicott City, Maryland and Washington, DC – Route 345  
ADPICS No. : MTA1427

**CONTRACT DESCRIPTION:** The purpose of this contract is to provide commuter bus services for the Maryland Transit Administration between Clarksville and Columbia, Maryland and Washington, DC and Columbia and Ellicott City Maryland and Washington, DC. Route 335 provides for seven (7) am and seven (7) afternoon and evening trips between Clarksville/Columbia, Maryland and Washington, DC and seven (7) am and eight (8) afternoon and evening trips between Columbia/Ellicott City, Maryland and Washington, DC.

**AWARD:** Dillon’s Bus Services

**AMOUNT:** \$ 14,522,364

**TERM:** 09/01/2014 - 08/31/2019

**PROCUREMENT METHOD:** Competitive Sealed Bidding (Multi-Step)

**BIDS:**

Dillon’s Bus Services \$14,522,364  
Hanover, MD

Eyre Bus Service \$15,605,685  
Glenelg, MD

Academy Express, LLC \$17,882,603  
Patterson, NJ

MV Transportation, Inc \$21,510,331  
Dallas, TX

**MBE PARTICIPATION:** 5%

**ITEM: 45-GM (Continued)**

**BPW – 08/13/14**

**PERFORMANCE SECURITY:**

A Performance Bond in the amount of 10% of the contract amount is in place.

**REMARKS:** This Solicitation was advertised on eMaryland Marketplace and on the MTA’s website. Bids were received on April 23, 2014. A public bid opening was conducted on May 1, 2014 and four (4) responsive bids were received.

**FUND SOURCE:**

100% Special Funds Budgeted to MPA

**APPROPRIATION CODE:**

J05-H0106

**RESIDENT BUSINESS:**

Yes

**MD TAX CLEARANCE:**

14-1827-0111

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**

Anna Lansaw – 410-767-3763  
[alansaw3@mta.maryland.gov](mailto:alansaw3@mta.maryland.gov)

BPW -- 08/13/14

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM: 46-GM**

**MARYLAND TRANSIT ADMINISTRATION**

**CONTRACT ID:** MTA-1432  
Commuter Bus Service between Columbia and Jessup,  
MD to/from Baltimore, Maryland – Routes 310 and 320  
ADPICS No.: MTA1432

**CONTRACT DESCRIPTION:** The purpose of this contract is to provide commuter bus services to the MTA between Howard County and Baltimore, Maryland. Route 310 provides six (6) am trips from Columbia to Baltimore and seven (7) afternoon and evening trips returning to Columbia. The Route 320 provides for six (6) one way daily trips between Baltimore/Jessup and Columbia. There are six (6) afternoon and evening trips returning to Baltimore.

**AWARDS:** Eyre Bus Service, Inc.  
Glenelg, MD

**TERM:** 9/1/2014 – 8/31/2017  
Three years with one (1), two-year renewal option

**AMOUNT:** \$2,892,440

**PROCUREMENT METHOD:** Competitive Sealed Bidding  
(Multi-Step)

**BIDS:**

Eyre Bus Service, Inc Glenelg, MD	2,892,440
Dillon’s Bus Service Hanover, MD	\$4,286,287
Shore Motor Coach, Inc. Linthicum, MD	\$3,354,390
Academy Express, LLC Patterson, NJ	\$4,915,177

**MBE PARTICIPATION:** 8%

**PERFORMANCE SECURITY:** A Performance Bond in the amount of 10% of the contract amount is in place.



**ITEM: 46-GM (Continued)**

**BPW -- 08/13/14**

**REMARKS:** This Solicitation was advertised on eMaryland Marketplace and on the MTA’s website. Bids were received on April 23, 2014. A public bid opening was conducted on May 1, 2014 and five (5) bids were received, one bid was deem non-responsive due to failure to complete the bid sheet.

The contractor has agreed to a VSBE goal of .5%.

**FUND SOURCE:** 100% Special Funds Budgeted to MTA

**APPROPRIATION CODE:** J05H0102

**RESIDENT BUSINESS:** No

**MD TAX CLEARANCE:** 14-1749-0110

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE-REFERENCED ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRWAN</b>
	<b>WITH DISCUSSION</b>	<b>WITHOUT DISCUSSION</b>	

Donna DiCerbo - (410)537-7814  
[ddicerbo@mdta.state.md.us](mailto:ddicerbo@mdta.state.md.us)

BPW – 08/13/14

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**CONTRACT MODIFICATION** (Maintenance)

**ITEM:** 47-M-MOD

**MARYLAND TRANSPORTATION AUTHORITY:**

**CONTRACT ID:** 2014009  
Janitorial Services – Point Breeze

**ORIGINAL CONTRACT APPROVED:** Delegated Contract Award

**ORIGINAL PROCUREMENT METHOD:** Preference Provider Procedures

**CONTRACTOR:** National Center on Institutions &  
Alternatives, Inc.  
Baltimore, MD

**MODIFICATION:** Pursuant to Section 11.204 (c) of the State Finance and Procurement Article, retroactive approval is requested for Modification No. 1 to provide an increase in funds. This contract is for janitorial services at the Maryland Transportation Authority Headquarters facility.

**AMOUNT:** \$77,068

**ORIGINAL CONTRACT AMOUNT:** \$116,102

**REVISED CONTRACT AMOUNT:** \$196,773

**TERM:** 09/03/13 – 09/02/15

**PERCENTAGE INCREASE:** 66.38%

**MBE PARTICIPATION:** 100%

**REMARKS:** MDTA inadvertently submitted a DCAR for this modification to MDOT for inclusion on its PAAR. The DCAR was submitted on time, however because the modification exceeded the \$50,000 MDTA delegated authority limit as prescribed in MDTA Resolution 14-01 dated 3/27/14, authority was exceeded; therefore, retroactive BPW approval is required.

This contract provides janitorial services to the Maryland Transportation Authority Headquarters facility (MDTA HQ). At the time of the original contract award, the 2<sup>nd</sup> Floor of the MDTA HQ was under renovation. The renovations have been completed as of May 2014, and this modification allows for the 2<sup>nd</sup> floor services to be performed under the Contract.

**ITEM: 47-M-MOD (Continued)**

**BPW – 08/13/14**

**FUND SOURCE:** 100% Toll Revenue

**APPROPRIATION CODE:** J00J0041

**RESIDENT BUSINESS:** Yes

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**BOARD OF PUBLIC WORKS ACTION - THE ABOVE REFERENCED ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

Anna Lansaw 410-767-3763  
[alansaw3@mta.maryland.gov](mailto:alansaw3@mta.maryland.gov)

BPW – 08/13/14

**Supplemental  
Revised**

**DEPARTMENT OF TRANSPORTATION  
ACTION AGENDA**

**CONTRACT MODIFICATION:** (Construction)

**ITEM:** 48-C-MOD

**MARYLAND TRANSIT ADMINISTRATION**

**CONTRACT ID:** T-1196-0140  
 Construction Bus Main Shop  
 ADPICS No. CO313984

**ORIGINAL CONTRACT APPROVED:** Item 3-C, DOT Agenda 10/02/13

**ORIGINAL PROCUREMENT METHOD:** Competitive Sealed Bidding

**CONTRACTOR:** W. M. Schlosser Company, Inc.

**MODIFICATION:** Modification No. 1 is to a request additional funding for differing site conditions found during the excavation of the property and systems infrastructure work for the construction of a new bus maintenance shop located at 1300 Bush Street, Baltimore, Maryland.

**AMOUNT:** \$ 5,455,000

**ORIGINAL CONTRACT AMOUNT:** \$27,488,000

**REVISED CONTRACT AMOUNT:** \$32,943,000

**PERCENTAGE INCREASE:** 19.8%

**ORIGINAL TERM:** 10/18/2013 – 04/15/2015

**DBE PARTICIPATION:** 30% (DBE Compliance 18.9%)

**REMARKS:** Multiple Differing Site Conditions (DSC) have been found at the Bus Main Shop jobsite at 1300 Bush Street, Baltimore, Maryland that were unforeseen. Due to the discovery of additional underground storage tanks and their contents, a contract modification is necessary to compensate the contractor for their removal and proper disposal. The original contract included a miscellaneous allowance for unforeseen circumstances; however, due to the magnitude and nature of these DSC's, the MTA is requesting additional funding to cover the cost of these unforeseen conditions. The MTA is also requesting additional funding for building systems infrastructure that was not originally specified in the solicitation.

**ITEM: 48-C-MOD (Continued)**

**BPW – 08/13/14**

**Supplemental Revised**

The following summarizes the components of the contract modification:

\$35,000

This change covers the cost of saw cutting and demolition of a second unforeseen concrete slab. This does not include removal from site and disposal. The removal and disposal will be handled under a separate item.

\$230,000

This change is for the removal and disposal of demolished contaminated concrete. This change includes the site handling, preparing, loading, delivery, acceptance of material at approved facility and all fees associated with the removal and disposal of all demolished contaminated concrete debris. It also includes the contaminated concrete from the first slab, the additional sub-slab foundation, as well as the large concrete structures encountered.

\$3,750,000

This change is for the cost difference for the disposal of contaminated soils, including the cost difference in land fill fees and the difference in hauling expense for contaminated soils only. This change will effect only soils and materials approved for removal by the Resident Engineer.

\$355,000

This change includes all costs associated with the excavation, handling, and preparation for the removal of large concrete structures. This change is also for the removal of underground storage tanks discovered during excavations. This change will include all costs associated with the abatement of any "Free Product", any remaining gasoline or oil stored inside of said tanks, excavations, removal, and disposal of the tanks at an approved disposal site. Any contaminated soils associated with these tanks will be paid through the above referenced item.

\$230,000

This change is for an Industrial Hygienist (IH) to monitor the air quality and general safety of workers while performing trench work and handling contaminated soils. IH services shall be employed for the installation stage of the utilities to include storm, sanitary, fire sprinkler supply and domestic water supply lines.

\$225,000

Increase in bid quantity for Item #14 Select Borrow or clean fill by approximately 9800 cubic yards. This is to replace contaminated material.

\$630,000

The MTA is requesting additional funding for the systems infrastructure to be included into the current contract. The work to be performed shall include the installation of all cameras, cabling, access controls, fiber connectivity, and all associates peripherals. Although various components of the system infrastructure are already included in the scope of work, the majority of the work was to be performed through other established statewide contracts. Due to the magnitude of the work required and to mitigate risk and liability, the MTA deemed it would be in the State's best interest both in cost and time to have the current Contractor complete all the infrastructure that is required.

**FUND SOURCE:** 100% Special Funds Budgeted to MTA

**APPROPRIATION CODE:** J05H0105

**RESIDENT BUSINESS:** Yes

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**BOARD OF PUBLIC WORKS ACTION–THE ABOVE REFERENCED ITEM WAS:**

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	



DEPARTMENT OF GENERAL SERVICES

Items to be presented to the Board of Public Works

August 13, 2014

	Pages
Construction	1 and 2
A/E Modification	3 and 4
Maintenance	5 thru 9
Maintenance Modification	10 thru 12
Equipment	13 and 14
General Miscellaneous	15 thru 25
Real Property	26 and 27
Leases	28 thru 39
Capital Grants and Loans	40 thru 48
Supplemental – Leases	49

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONSTRUCTION CONTRACT****ITEM** 1-C**DEPARTMENT OF NATURAL RESOURCES** Rawlings, Maryland  
Allegany County**CONTRACT NO. AND TITLE** Project No. P-053-020-110  
ADPICS No. 001B5400084  
Phase 2 – Access Road & Storage Facility  
Dan’s Mountain Wildlife Management Area**DESCRIPTION** This project will construct approximately  
one mile of gravel access road through the Wildlife Area including site clearing, excavating and  
grading, installing drainage culverts, and placing environmental controls.**PROCUREMENT METHOD** Competitive Sealed Bids

<b><u>BIDS OR PROPOSALS</u></b>	<b><u>AMOUNT</u></b>
Excavating Assoc., Inc., Ellerslie, MD	\$ 961,769.00
Carl Belt, Inc., Cumberland, MD	\$1,099,837.50

**AWARD** Excavating Assoc., Inc., Ellerslie, MD**AMOUNT** \$961,769.00**TERM** 270 Calendar Days**MBE PARTICIPATION** 13.045%**PERFORMANCE BOND** 100% of Full Contract Amount**REMARKS** This project was advertised for construction  
on 4/10/2014. Bids were received on 6/18/14 with two bidders responding. All of the bidders are  
resident to the State of Maryland. The MBE goal of 12% was exceeded by Excavating Assoc.,  
Inc., and approved by MBE Office memo dated 7/1/2014.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONSTRUCTION CONTRACT**

**ITEM**            1-C (Cont.)

This project is the second and final phase of road improvements at the Wildlife Area. The first phase, completed in 2012, upgraded approximately 1.7 miles of existing road and installed a 1,000 square foot metal storage building.

**FUND SOURCE**

Item 011 MCCBL 2010  
(Provide Funds to Design, Construct, and Equip Capital Development Projects on Department of Natural Resources Property in Accordance with 5-903(G) of the Natural Resources Article)

**RESIDENT BUSINESS**

Yes

**TAX COMPLIANCE NO.**

14-1708-0111

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REVISED**

**CONTRACT MODIFICATION (A/E SERVICES)**

**ITEM**            2-AE-MOD

**DEPARTMENT OF HEALTH & MENTAL  
HYGIENE**

Deer's Head Hospital Center  
Wicomico County

**ORIGINAL CONTRACT NO. & TITLE**

Project No. H-453-100-001  
ADPICS No. COF82487  
New Kidney Dialysis Addition  
Renovate Unit 1 North

**ORIGINAL CONTRACT APPROVED**

DGS/BPW - 3/10/2010 Item 2-AE

**ORIGINAL PROCUREMENT METHOD**

Maryland Architectural and  
Engineering Services Act

**ORIGINAL CONTRACT TERM**

36 Months

**MODIFICATION CONTRACT TERM**

Additional 24 Months

**ARCHITECT/ENGINEER**

Wilmot Sanz, Inc.  
Gaithersburg, MD

**MODIFICATION:**

(A/E Mod #3)

Design fees for re-bid package of remaining  
Unit 1 renovation work.

**MODIFICATION AMOUNT**

\$ 78,923.00

**ORIGINAL CONTRACT AMOUNT**

\$ 599,047.57

**PREVIOUS MODIFICATIONS**

\$ 16,174.00

**REVISED AMOUNT**

\$ 694,144.57

**PERCENTAGE INCREASE**

14.12% Individually  
17.01% Cumulatively

**FUND SOURCE**

\$ 72,621.78 - MCCBL 2009 Item 20 (Design)  
\$ 6,301.22 - MCCBL 2011 Item 11 (Design/Construction)

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REVISED**

**CONTRACT MODIFICATION (A/E SERVICES)**

**ITEM**        2-AE-MOD(Cont.)

**REMARKS:**

Approval by the DHMH Office of Hospital Care Quality delayed move in by the Using Agency. This delay would have resulted in extended General Condition's costs to the project if allowed to continue. DGS chose to terminate the general contractor for convenience after reaching Substantial Completion of the new Kidney Dialysis Addition prior to OHCQ acceptance.

DHHC has since occupied the addition for the purpose of administering dialysis treatments. DHHC's subsequent move out of Unit 1 North leaves the space available for the remaining renovation work to be completed.

This cost reflects the A/E design fee to delineate the remaining work from the areas of the project which have been completed and incorporate those items into a revised set of construction documents. The new construction documents will then be used to request bid proposals from general contractors to complete the remaining work.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION





**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT****ITEM** 4-M**DEPARTMENT OF GENERAL SERVICES**

Louis L. Goldstein District Court/Multi-Service Center; (SBR)  
 Prince Frederick, MD

**CONTRACT NO. AND TITLE**

Project No. 001IT819522;  
 MDDGS31013993  
 Unarmed Uniformed Guard Services  
 ADPICS NO. 001B5400046

**CONTRACT DISCRIPTION**

Approval requested for a contract to provide unarmed uniformed guard services for the Louis L. Goldstein District Court/Multi-Service Center.

**PROCUREMENT METHOD**

Competitive Sealed Bids  
 (Small Business Reserve)

**BIDS OR PROPOSALS**

	<b><u>AMOUNT</u></b>
Strategic Protective Services, Inc., Lanham, MD	\$419,028.00
CSI Corporation of DC, Washington, DC	\$432,120.00
Stronghold Security, LLC, Baltimore, MD	\$450,684.00
Alexander Security Consultants, LLC, Brandywine, MD	\$477,084.00
Elite People Protective Services, Inc., Balto, MD	\$556,164.00
MSW, Inc., Laurel, MD	\$705,840.00

**AWARD**

Strategic Protective Services, Inc.  
 Lanham, MD  
 (SBR# SB12-2247)

**TERM**

9/1/2014 – 8/31/2017

**AMOUNT**

\$419,028.00 (3 Years)



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            5-M

**DEPARTMENT OF EDUCATION**

Baltimore, Maryland

**CONTRACT NO. AND TITLE**

Project No. LD-230-100-001  
ADPICS No. 001B4400613  
Replace Domestic Water Piping & Valves  
Workforce Technology Center

**DESCRIPTION**

Replacement of the domestic water piping and valves to provide for the complete new domestic water system. The 231,626 GSF building contains space for educational, dormitory and food service for the individuals attending the facility. The hot and cold water systems are over 40 years old and recently have experienced a substantial amount of water line failure causing damage to the spaces. All domestic water lines, starting at the main service water entering the building to all domestic water piping to the piping vertical drop to each fixture, will be replaced.

**PROCUREMENT METHOD**

Competitive Sealed Bids

**BIDS OR PROPOSALS**

**AMOUNT**

M & E Sales, Inc., Hanover, MD	\$ 871,121.00
Boulevard Contractors Corp., Owings Mills, MD	\$1,700,000.00

**AWARD**

M & E Sales, Inc., Hanover, MD

**AMOUNT**

\$871,121.00

**TERM**

270 Calendar Days

**MBE PARTICIPATION**

35%

**PERFORMANCE BOND**

100% of Full Contract Amount

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**MAINTENANCE CONTRACT**

**ITEM**            5-M (Cont.)

**REMARKS**

This project was advertised for construction February 7, 2014, with 228 contractors notified through eMarylandMarketplace. Twelve contractors attended the pre-bid meeting. Bids were received on April 16, 2014 with two bidders responding.

The MBE goal of 35% (with a split goal of 7% African American and 4% Asian Owned Business’) was met by M & E Sales, Inc., and approved by MBE Office memo dated May 7, 2014. The engineers estimate is \$750,000.

NOTE: This item previously appeared on 6/18/14 BPW agenda as Item 6-M and was withdrawn.

**FUND SOURCE**

MCCBL 2012/Item 007  
(Provide Funds for the State Capital  
Facilities Renewal Program (Statewide))

**RESIDENT BUSINESS**

Yes

**TAX COMPLIANCE NO.**

14-1096-0111

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONTRACT MODIFICATION** (Maintenance)

**ITEM**           6-M-MOD

**DEPARTMENT OF HEALTH AND MENTAL HYGIENE**   Western Maryland Hospital Center  
Washington, County

**CONTRACT NO. AND TITLE**                               Project No. DS-430-130-001  
ADPICS No: COF82481  
Medical Gas Extension and Renovation,  
Phase 2

**ORIGINAL CONTRACT APPROVED**                       Item 10-GM; BPW November 6, 2013

**CONTRACTOR**   Beaver Mechanical Contractors, Inc.  
Hagerstown, Maryland

**CONTRACT DESCRIPTION**                               Medical Gas Extension and Renovation,  
Phase 2

**MODIFICATION DESCRIPTION**                       Change Order No.1 covers the cost to  
provide new piping as needed for recessed outlets.

**TERM OF ORIGINAL CONTRACT**                       180 Calendar Days

**TERM OF MODIFICATION**                               124 Calendar Days

**AMOUNT OF ORIGINAL CONTRACT**                 \$ 188,880.00

**AMOUNT OF MODIFICATION**                         \$ 57,497.00

**PRIOR MODIFICATIONS/OPTIONS**                   \$ 0.00

**REVISED TOTAL CONTRACT AMOUNT**             \$ 246,377.00

**PERCENT +/- (THIS MODIFICATION)**             30.44%

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CONTRACT MODIFICATION** (Maintenance)

**ITEM** 6-M-MOD (Cont.)

**OVERALL PERCENT +/-** 30.44%

**ORIGINAL PROCUREMENT METHOD** Competitive Sealed Bids

**CONSTRUCTION CONTRACT MODIFICATION**

**ORIGINAL MBE PARTICIPATION** 16%

**MBE COMPLIANCE** 27%

**REMARKS** The contract time will be extended by one hundred twenty-four (124) non compensable calendar days. The original completion date of January 13, 2014 will be revised to November 13, 2014.

This work is necessary because the new piping cannot be brazed to existing painted pipe per code. The pipe must also be concealed to prevent the exposed pipe from damage.

**FUND SOURCE** Item 007 MCCBL 2012  
“Provide Funds For The State Capital Facilites Renewal Program (Statewide)”

**RESIDENT BUSINESS** Yes

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Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REVISED**

**EQUIPMENT**

**ITEM**            7-E

**MARYLAND TRANSPORTATION**  
**AUTHORITY**

Office of Fleet Management  
2310 Broening Highway (SBR)  
Baltimore, MD 21222

**CONTRACT NO. AND TITLE**

ADPICS No.: 001P5100002  
One Wrecker Diesel Truck  
Regular Cab

**DESCRIPTION**

Board of Public Works approval is requested for **one** piece of equipment. One Wrecker Diesel Truck with Regular Cab for \$282,557.00 is beyond our delegated authority. Approval is requested for this piece of equipment.

**PROCUREMENT METHOD**

Competitive Sealed Bids

**BIDS OR PROPOSALS**

	Diesel Trucks	Wrecker Diesel	<u>Total Bid</u>
West End Service Ellicott City, MD	\$307,465.00 (2)	\$282,557.00	\$ 897,487.00
Western Star Trucks of Delmarva, LLC Mardela Springs, M	\$316,911.00 (2)	\$291,911.00	\$ 925,733.00
Beltway International, LLC MD Baltimore,	\$335,557.00 (2)	\$269,132.00	\$ 940,982.00

**AWARD**

West End Service  
Ellicott City, MD  
(SBR# 12-7649)

**TERM**

30 Days

**AWARD AMOUNT**

\$897,487.00

**MBE PARTICIPATION**

0%

**HIRING AGREEMENT ELIGIBLE**

No

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REVISED**

**EQUIPMENT**

**ITEM** 7-E (Cont.)

**REMARKS** Maryland Transportation Authority (MdTA) requested the purchase of one Wrecker Diesel Truck Regular Cab and two (2) Diesel Trucks with Regular Cab. The Department of General Services (DGS) advertised this procurement as a lot award on eMarylandmarketplace (eMM) on May 21, 2014. The solicitation had two (2) line items. One line for two (2) Diesel Trucks with Regular Cab and one (1) Wrecker Diesel Truck Regular Cab. Twenty – six (26) vendors were solicited. This solicitation opened on June 24, 2014 with three (3) priced bids received.

The West End Services, Inc., Ellicott City, MD has been determined to be responsive and the vendor responsible. Therefore, based on the above and in accordance with COMAR 21.05.02.20, the Procurement Officer recommends award to recommended vendor, West End Services, Inc., of Ellicott City, MD. West End Services, Inc. submitted a bid of \$282,557.00 for the Wrecker Diesel Truck Regular and a total bid of \$897,487.00 for both bid lines. The Procurement Officer has confirmed their bid and the agency has approved funding. The solicitation for this equipment had two (2) line items and line items one (001) were under \$200,000.00.

**FUND SOURCE** MdTA Operating Funds

**TAX COMPLIANCE NO.** 14-1807-1111

**RESIDENT BUSINESS** Yes

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REVISED**

**A/E SERVICE CONTRACT**

**ITEM**            8-GM (Cont.)

**REMARKS**

An approved list of consultants was developed for DGS to provide architectural services for construction projects through the States Small Business Reserve program. Under this process individual contract, awards may not exceed \$25,000. Selected firms may be awarded more than one contract in rotation basis.

B. Maryland Department Of Public Safety And Correctional Services

Eastern Pre-Release Unit

**CONTRACT NO. & TITLE**

KR-611-140-001  
ADA Facility Access Upgrade

**DESCRIPTION**

A/E shall provide the design, bidding, construction administration and post construction services for the ADA Facility Access Upgrade at the Eastern Pre-Release Unit.

**PROCUREMENT METHOD**

Maryland Architectural and Engineering Services Act

**BIDS OR PROPOSALS**

Wallace, Montgomery & Associates, LLP  
Hunt Valley, MD

**AMOUNT**

\$49,742.23

**AWARD**

Wallace, Montgomery & Associates, LLP  
Hunt Valley, MD

**AMOUNT**

\$49,742.23

**FUND SOURCE**

MCCBL 2010 Item 008 - \$ 1,874.23  
MCCBL 2011 Item 001 - \$14,031.18  
MCCBL 2012 Item 003 - \$34,836.82







**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM**            9-GM

**REFERENCE**

In accordance with provisions of the State Finance and Procurement Article, Section 8-301, Annotated Code of Maryland, the Board of Public Works approval is requested for the use of General Obligation Bond funding for the contract(s) noted below. Any modifications listed below reflect the change in funding from POS funds to General Obligation Bond funds (MCCBL) also noted below. Total amount of funds used is \$37,150.00 (3 items).

Department of Natural Resources

The fund sources for this particular item will be designated as:  
MCCBL 2013/Item 015 (Provide funds to construct capital improvements such as planned Maintenance and repair projects at public use facilities on State-Owned property).

**A. Department of Natural Resources**

Patapsco State Park  
Baltimore, Baltimore County

**DESCRIPTION:**

This project is to remove & dispose of (2) damaged stone grills and existing slab, install new 5” thick x 15’ wide and 20’ long concrete slab, and provide and install (2) new metal grills in Shelter #705. Remove and dispose of (2) metal grills and install (2) new metal grills in Shelter #703. Proper disposal of debris from job-site.

**REMARKS**

**CONTRACT NO. & TITLE**

Project No. P-020-149-110  
Replace Outdoor Grills

**PROCUREMENT METHOD**

Small Procurement

**AWARD**

Consolidated Construction & Engineering,  
Inc. ~ Laurel, MD



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**GENERAL MISCELLANEOUS**

**ITEM** 9-GM (Cont.)

C. Department of Natural Resources  
Martinak State Park  
Denton, Caroline County

**DESCRIPTION:** This project is to remove (approx. 3538 SF), of existing roof shingles, underlayment, flashing, drip edge, etc., down to bare sheathing. Replace any deteriorated 2”x6” T&G sheathing. Install approx 3538 sf of new 50 year architectural AR shingles, approx 202 lf new ice and water shield membrane, approx 2932 sf new underlayment, approx 101 lf new ridge shingles, approx 262 lf new rake and drip edge. Install new flashing for one CMU block chimney. Proper disposal and removal of all debris generated from this project.

**REMARKS**

**CONTRACT NO. & TITLE** Project No. P-058-140-010  
Re-roof Nature Center Building

**PROCUREMENT METHOD** Small Procurement

**AWARD** Torres Construction  
Hyattsville, MD

**AMOUNT** \$16,450.00

**FUND SOURCE** MCCBL 2013 Item 015

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**







**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REVISED**

**GENERAL MISCELLANEOUS**

**ITEM**      11-GM (Cont.)

The total original A/E fee of \$2,206,520.00 for all 6 phases of design was approved as Item 4-AE on the 1/28/09 BPW agenda. However, due to insufficient funding the original award was made for only design phases 1 and 2 (Schematic and Design Development) in the amount of \$1,001,764.00.

Subsequently additional funding was secured to extend the A/E contract through design phases 3 and 4 (Construction Documents and Bidding) in the amount of \$832,370.00 That extension was approved as Item 11-GM on the 6/09/2010 BPW agenda. This is the final extension request and will complete funding of the original approved A/E contract.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY****ITEM** 12-RP**DEPARTMENT OF AGRICULTURE**

Maryland Agricultural Land  
 Preservation Foundation  
 File # 03-88-03A  
 Baltimore County, Maryland

**REFERENCE**

Reference is made to Item 22-RP of this Department's Agenda of June 28, 1989, for the meeting of the Board of Public Works wherein approval was given to the Maryland Agricultural Land Preservation Foundation (hereinafter, "MALPF") to acquire an agricultural preservation easement on 84.10 acres for \$124,650.00. Subsequent title work and other information revealed the land to constitute 79.921 acres, and the consideration was reduced to \$118,381.50. Purchase of the easement was completed on November 8, 1989.

Board of Public Works Approval is requested to grant a partial release wherein the State of Maryland, to the use of MALPF, will release 1.095+/- acre of land from the operation and effect of said agricultural preservation easement in exchange for 1.096+/- acre contiguous land to be added to the agricultural preservation area by placing it under a Deed of Easement. The Maryland Agricultural Land Preservation Foundation's Board of Trustees has approved the transaction. This request is being made in order to provide the landowner better access to an adjacent portion of the farm that is encumbered by a conservation easement in favor of Land Preservation Trust, Inc., ("LPT") a private land trust located in Baltimore County, Maryland. The adjustment will 1) provide the LPT portion of the farm with fee simple access over the existing right of way, and 2) extinguish a development right on the 1.096 acre parcel to be added to the MALPF Easement. A plat depicting the exchange of land is attached hereto, along with surveys of the affected areas.

**RELEASOR:** The State of Maryland, to the use of the Maryland Agricultural Land Preservation Foundation of the Department of Agriculture

**RELEASEE:** Kenneth and Carol Lentz

**PROPERTY:** 1.095+/- acres

**GRANTOR:** Kenneth and Carol Lentz



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REAL PROPERTY**

**ITEM**            12-RP (Cont.)

**GRANTEE:**                    The State of Maryland, to the use of the Department of Agriculture on behalf of the Maryland Agricultural Land Preservation Foundation

**PROPERTY:**                    1.096 +/- acres

**CONSIDERATION:**            Even exchange

**REMARKS:**

1. The Maryland Agricultural Land Preservation Foundation recommends approval of this item as it accommodates a plan that benefits the farming operation.
2. Costs associated with this exchange will be paid by Kenneth and Carol Lentz.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LANDLORD LEASE**

**ITEM**        13-LL (Cont.)

**Remarks**

1.     The Premises will be used by the Charles County Recreation and Parks as a general public recreation park area. Premises improvements includes but are not limited to Park Office, restrooms, playgrounds, playing fields, boat launch ramp, equestrian trails and parking facilities.
2.     A State Clearinghouse review was concluded on the property and on April 25, 2014 the State Clearinghouse recommends changing the use to lease the property to Charles County.
3.     The Landlord has the right to terminate this lease for convenience.
4.     The Department of General Services, in conjunction with the Department of Natural Resources, recommends the approval of this item.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LANDLORD LEASE**

**ITEM** 14-LL

**DEPARTMENT OF HEALTH AND**  
**MENTAL HYGIENE**

Crownsville Hospital Center  
Anne Arundel County

**Tenant**

Gaudenzia, Inc.  
3643 Woodland Avenue  
Baltimore, MD 21215

**Property Location**

Phillips Building and Phillips Annex  
1520 Crownsville Road  
Crownsville, Maryland 21032

**Space Type** Health Center

**Lease Type** New

**Duration** 5 Years

**Effective** 9/1/2014

**Annual Rent** \$1.00

**Previous Board Action**

None

**Special Conditions**

1. The Tenant will occupy these facilities to provide behavioral health services for the citizens of the State of Maryland.
2. The Tenant shall be responsible for obtaining all permits, licenses, inspections and approvals required for its occupancy of the premises.
3. The Tenant shall maintain at its expense, throughout the term, insurance against loss or liability in connection with bodily injury, death, property damage or destruction, occurring within the Demised Premises. General Comprehensive Liability insurance will have a minimum coverage of \$1,000,000 combined single limit per occurrence and shall contain broad form GCL Endorsement or its equivalent.
4. The Tenant shall indemnify and hold harmless the State of Maryland and Maryland Department of Health and Mental Hygiene against any and all liability or claim of liability (including reasonable attorney’s fees), arising out of licensee’s use and occupancy, conduct operation or management of the premises during the Term.
5. The Tenant is responsible for all maintenance of the property.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**LANDLORD LEASE**

**ITEM**      14-LL (Cont.)

6.      This lease contains a termination for convenience clause.
7.      This lease contains two (2) additional renewal terms of five (5) years each by mutual agreement.

---

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**REVISED**

**TENANT LEASE**

**ITEM** 15-LT-OPT (Cont.)

5. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**            16-LT-OPT

**WORKER’S COMPENSATION COMMISSION**

La Plata  
Charles County

**Landlord**

WGL Associates, LLC  
11200 Rockville Pike, Suite 405  
North Bethesda, Maryland 20852

**Property Location**

403 East Charles Street  
La Plata, Maryland 20646

<b><u>Space Type</u></b>	Office	<b><u>Lease Type</u></b>	Renewal	<b><u>Square Feet</u></b>	2,125
<b><u>Duration</u></b>	10 Years	<b><u>Effective</u></b>	9/1/2014		
<b><u>Annual Rent</u></b>	\$43,711.25 (Avg.)	<b><u>Square Foot Rate</u></b>	\$20.57 (Avg.)		

<b><u>Utilities Responsibility</u></b>	Landlord
<b><u>Custodial Responsibility</u></b>	Landlord
<b><u>Previous Board Action(s)</u></b>	2/19/2003 – 11-L; 5/6/2009 - 12-LT
<b><u>Fund Source</u></b>	01 1301 PCA 11003 – 100% Special

**Special Conditions**

1. The lease provides 20 use-in-common parking spaces at no cost to the State.
2. The lease provides for the annual pass through of real estate taxes, custodial services and utilities over a base year.
3. The lease contains one (1) option renewal term of five (5) years.

**Remarks**

1. This office space is utilized by the Workers’ Compensation Commission as a regional hearing location for Service Region #3.
2. The rental rate commences at \$20.07 per net usable square foot for years one (1) through five (5) and \$21.07 per net usable square foot for years six (6) through ten (10) resulting in the average rental rate of \$20.57 over the term of the lease.



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**      16-LT-OPT (Cont.)

- 3. The lease contains a termination for convenience clause.
- 4. In accordance with the State Finance and Procurement Article, Section(s) 13-105 and 4-318, this space is exempt from publicly advertising. The Department of General Services, in conjunction with the using Agency, recommends the approval of this Item.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM** 17-LT-OPT

**DEPARTMENT OF THE JUDICIARY**  
(District Court)

Snow Hill  
Worcester County

**Landlord/Owner** Creek Properties, LLC  
9 Carvel Circle  
Edgewater, MD 21037

**Property Location** 301 Commerce St.  
Snow Hill, MD 21863

<b><u>Space Type</u></b> Office	<b><u>Lease Type</u></b> Renewal	<b><u>Square Feet</u></b> 7,999
<b><u>Duration</u></b> 1 year	<b><u>Effective</u></b> 8/14/2014	
<b><u>Annual Rent</u></b> \$137,982.75	<b><u>Square Foot Rate</u></b>	\$17.25
	<b><u>Prev. Square Foot Rate</u></b>	\$17.25

**Utilities Responsibility** Landlord

**Custodial Responsibility** Landlord

**Previous Board Action(s)** 2/20/13 Item 8-LT-OPT; 8/22/07 Item 9-LT; 5/8/02 Item 14-L;  
11/13/96 Item 13-L; 11/20/91 Item 6-L; 6/13/90 Item 52-L

**Fund Source** 100% General C00 07 00004 Aobj 1301

**Special Conditions**

1. The lease incorporates use in common parking spaces at no cost to Lessee.
2. The lease contains escalations/de-escalations for real estate taxes and custodial services.

**Remarks**

1. This space has been used by the District Court since 1991.
2. This one year renewal is necessary to protect the State’s tenancy. The Department of General Services and the Landlord have not agreed upon renewal terms and are in continuing negotiations.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**      17-LT-OPT (Cont.)

- 3.      The lease contains a termination for convenience clause.
- 4.      This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**            18-LT-OPT

**DEPARTMENT OF JUDICIARY**            Frederick  
(District Court)                                  Frederick County

**Landlord**    City of Frederick  
101 N. Court Street  
Frederick, Maryland 21701

**Property Location**                              West Patrick Street Garage  
138 West Patrick Street  
Frederick, Maryland 21701

<b><u>Space Type</u></b> Garage Parking	<b><u>Lease Type</u></b> Renewal	<b><u>Number of Spaces</u></b>
<b><u>Duration</u></b> 2 Years	<b><u>Effective</u></b> 9/1/2014	12
<b><u>Annual Rent</u></b> \$13,968	<b><u>Rate/Space/Month</u></b> \$97	
	<b><u>Prev./Rate/Sp./Mo</u></b> \$93	

**Utilities Responsibility**            Landlord  
**Custodial Responsibility**            Landlord

**Previous Board Action(s)**    5/23/2012 Item 24-LT; 2/9/2011 Item 2-LT; 7/11/2007 Item 24-LT; 7/20/2005 Item 12-L; 2/11/2004 Item 9-L; 8/1/2001 Item 14-L; 10/27/99 Item 18-L.

**Fund Source**    General 100% Agency COO 15 PCA 40601 01 AOBJ 1301

**Remarks**

1.        These spaces have been used by employees of the District Court since October, 1999.
2.        The 12 parking spaces conform to the 1:2 parking ratio established for this area.
3.        The lease contains a termination for convenience clause.

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Board of Public Works Action - The above referenced Item was:

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM** 19-LT-OPT

**GOVERNOR’S OFFICE OF MINORITY AFFAIRS** Baltimore City

**Landlord** The Kornblatt Company  
200 St. Paul Place, Suite 2121  
Baltimore, MD 21202

**Property Location** 200 St. Paul Place  
Baltimore, MD 21202

<b><u>Space Type</u></b>	Garage Parking	<b><u>Lease Type</u></b>	Renewal	<b><u>Number of Spaces</u></b>
<b><u>Duration</u></b>	2 Years	<b><u>Effective</u></b>	8/16/2014	7
<b><u>Annual Rent</u></b>	\$13,440.00	<b><u>Rate/Space/Month</u></b>	\$160.00	
		<b><u>Prev. Rate/Space/Month</u></b>	\$145.00	

<b><u>Utilities Responsibility</u></b>	Landlord
<b><u>Custodial Responsibility</u></b>	Landlord
<b><u>Previous Board Action(s)</u></b>	3/7/2012– Item 12 – LT; 1/20/2010; 10/17/2007- Item 10-LT.

**Fund Source** 100% General PCA #C3000, Agency D15, Aobj. 0705

**Remarks**

1. These spaces have been used by employees of the Governor’s Office of Minority Affairs (GOMA) since 2007.
2. The lease contains a termination for convenience clause.
3. This space was acquired by sole source in accordance with the DGS Space Management Manual, Paragraph 6-605 E., as authorized by COMAR 21.02.05.05. The Department of General Services, in conjunction with the using agency, recommends the approval of the item.

---

Board of Public Works Action - The above referenced Item was:

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            20-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into grant agreements for the following grants:

***Board of Directors of Diakonia, Inc. (Worcester County)***

***Diakonia Housing Expansion***

*“For the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of Diakonia housing units.”*

***\$150,000.00***

*Maryland Consolidated Capital Bond Loan of 2013 (LSI-Chapter 424, Acts of 2013), DGS Item G106*

***\$200,000.00***

*Maryland Consolidated Capital Bond Loan of 2013 (LHI-Chapter 424, Acts of 2013), DGS Item G170; (SL-055-130-038)*

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2015 and the Board of Public Works to certify a matching fund. The Board of Directors of Diakonia, Inc. has submitted evidence in the amount of \$965,000.00 in eligible acquisition expenditures. The Department of General Services, Real Estate Office reviewed the appraisal for 9601 Stephen Decatur Highway in Worcester County and approved a value of \$965,000.00 to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse the Board of Directors of Diakonia, Inc. \$350,000.00 for eligible expenditures.

**BACKGROUND**

Total Project	\$5,000,000.00
<b>13-G106 (This Action)</b>	<b>\$ 150,000.00</b>
<b>13-G170 (This Action)</b>	<b>\$ 200,000.00</b>
Local Cost	\$4,650,000.00

**REMARKS**

(1) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**          20-CGL (Cont.)

(2)      The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.

(3)      The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            21-CGL

**RECOMMENDATION** That the Board of Public Works certify matching funds and enter into a grant agreement for the following grant:

***Board of Directors of Oakdale Athletic Boosters, Inc. (Frederick County)***

***Oakdale High School Concession Stand Construction***

***“For the acquisition, design, construction, and capital equipping of a concession stand at Oakdale High School.”***

***\$50,000.00***

***Maryland Consolidated Capital Bond Loan of 2013(LHI-Chapter 424, Acts of 2013), DGS Item G132; (SL-056-130-038)***

**MATCHING FUND** The MCCBL requires the grant recipient to provide a matching fund no later than June 1, 2015 and the Board of Public Works to certify a matching fund. The Board of Directors of Oakdale Athletic Boosters, Inc. has submitted evidence in the form of canceled checks and invoices that it has \$50,904.00 in eligible expenditures to meet the matching fund requirement for this project.

Board of Public Works approval is also requested to reimburse the Board of Directors of Oakdale Athletic Boosters, Inc. \$904.00 for eligible expenditures.

<b><u>BACKGROUND</u></b>	Total Project	\$122,985.00
	<b>13-G132 (This Action)</b>	<b>\$ 50,000.00</b>
	Local Cost	\$ 72,985.00

**REMARKS**

- (1) The grant agreements have been modified to include Board of Education of Frederick County as “Beneficiary” throughout the document.
- (2) This action is in accordance with the enabling legislation and complies with the tax-exempt bond provisions of the Internal Revenue Code.
- (3) The grant recipient shall consult with the Maryland Historical Trust pursuant to Sections 5A-325 to 328, *State Finance and Procurement Article, Annotated Code of Maryland*, and convey a perpetual preservation easement pursuant to the terms of the enabling legislation.



**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        21-CGL (Cont.)

(4)    The Office of Comptroller may not disburse State funds until after the Office of Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

---

Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            22-CGL

**MARYLAND HIGHER EDUCATION COMMISSION**

**RECOMMENDATION:**

That the Board of Public Works authorize that funds be encumbered for the following grant:

***Hagerstown Community College***

Student Center Expansion – Construction, Furniture, and Equipment Allocation  
Construct, initially furnish, and equip the expansion of the existing 13,000 GSF Student Center with a 19,000 GSF addition. The project will provide a new campus store, expanded dining and lounge area, open laboratory, student life offices and meeting areas and Campus Police and Safety offices, and will address deficiencies in office space, support spaces, meeting rooms, food service and storage capacity.

**\$4,525,000**

MCCBL 2013/Item 018            \$4,525,000  
CC-02-MC07/08/11/13-425

**MATCHING FUND:**            Hagerstown Community College – \$2,646,000

Cost sharing is 63.1% State share, 36.9% local share and is in accordance with Section 11-105(j) of the Education Article.

<b><u>BACKGROUND:</u></b>	<b><u>Total Amount</u></b>	<b><u>State Share</u></b>	<b><u>Local Share</u></b>
Total Project	\$ 7,736,769	\$ 4,882,000	\$ 2,854,769
This Action	\$ 7,171,000	\$ 4,525,000	\$ 2,646,000
Previous Action, 25-CGL 12/19/12	\$ 565,769	\$ 357,000	\$ 208,769

**REMARKS:**

- (1) This action is in accordance with MHEC Construction and Space Allocation regulations, COMAR 13B.07.
- (2) The Maryland Higher Education Commission, the Department of Budget and Management and the Department of General Services recommend approval. All contracts will be awarded by Hagerstown Community College and signed by local authorities.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**        22-CGL (Cont.)

- (3)    The Comptroller may not disburse State funds until after the Comptroller verifies that the grant recipient has expended the matching fund and the required amount for reimbursement.

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Board of Public Works Action - The above referenced Item was:

**APPROVED**

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            23-CGL

**DEPARTMENT OF HEALTH AND MENTAL HYGIENE**

**RECOMMENDATION**     That the Board of Public Works approve:

A grant of **\$85,910.00** to **Comprehensive Housing Assistance, Inc. (Baltimore County)** for the renovation of a two-unit house with a total of three bedrooms located at 5804 Gist Avenue, Baltimore, Maryland 21215.

**CONTRACTS**

1) **CONSTRUCTION**

AWARD: <b>W.C. Barton &amp; Associates, Reisterstown, MD</b>	<b>\$193,291.00</b>
BIDS: Maryland Bay Construction, Baltimore, MD	\$156,028.00*
W.C. Barton & Associates, Reisterstown, MD	\$193,291.00
C.L. McCoy Framing Company, Inc., Baltimore, MD	\$194,081.00
T.W. Ellis, Bel Air, MD	\$241,453.00

\*Maryland Bay Construction submitted the lowest bid; however, they scored lowest on financial strength and experience with non-profit organizations.

2) **A/E**

AWARD: **ati Architects, Planners, Engineers, Construction Consultants,**  
**Columbia, MD            \$6,500.00**

**REMARKS**

- 1) Grantee is a nonprofit organization.
- 2) This renovation will provide housing for three mentally ill individuals.
- 3) No State funds will be disbursed until the grantee has presented suitable evidence to the Office of the Comptroller that it has expended the required matching funds.

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**            23-CGL (Cont.)

**FUNDING**

Eligible project costs are \$199,791.00. This includes \$193,291.00 for construction and \$6,500.00 in architect fees. DHMH has determined the grantee is required to provide a 57% local share of the eligible project cost as follows:

\$199,791.00	Project cost
\$199,791.00	Eligible project cost
\$113,881.00	(57%) – Grantee Maryland Affordable Housing Trust
\$ 85,910.00	(43%) – State Maryland Consolidated Capital Bond Loan 2011 Community Health Facilities Fund

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Board of Public Works Action - The above referenced Item was:

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
<b>WITH DISCUSSION</b>		<b>WITHOUT DISCUSSION</b>	

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**CAPITAL GRANTS AND LOANS**

**ITEM**           24-CGL

**DEPARTMENT OF HEALTH AND MENTAL HYGIENE**

**RECOMMENDATION** That the Board of Public Works approve:

A grant of **\$366,713.00** to *Way Station, Inc. (Fredrick)* for the renovation of 221 South Jefferson Street, Frederick, Maryland 21701.

**PROPOSALS**

**Request for Proposals (RFP) Maximum Base Contract**

\$484,969.00	Kaliber Construction, Inc., Baldwin, MD
\$579,750.00	Bruchey Builders, Inc., Frederick, MD
\$591,880.00	Barton Malow, Baltimore, MD

**CONTRACT AWARD**

Kaliber Construction, Inc., Baldwin, MD	\$483,502.00	Maximum Base contract
	\$5,448.00	Add alternate
	<b>\$488,950.00</b>	<b>Total eligible costs</b>

**REMARKS**

- 1.) Grantee is a nonprofit organization.
- 2.) This renovation will provide housing for twelve mentally ill individuals.
- 3.) No State funds will be disbursed until the grantee has presented suitable evidence to the Office of the Comptroller that it has expended the required matching funds.

**FUND SOURCE**

Eligible project costs are \$488,950.00. DHMH has determined the grantee is required to provide a 25% local share of the eligible project cost as follows:

\$122,237.00 (25.0%)	– Way Station, Inc. Cash
\$366,713.00 (75.0%)	– State Grant MCCBL 2011, Community Health Facilities Fund (#09808-12)

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Board of Public Works Action - The above referenced Item was:

<b>APPROVED</b>	<b>DISAPPROVED</b>	<b>DEFERRED</b>	<b>WITHDRAWN</b>
WITH DISCUSSION		WITHOUT DISCUSSION	

**SUPPLEMENT**

**DEPARTMENT OF GENERAL SERVICES**  
**ACTION AGENDA**

**TENANT LEASE**

**ITEM**        25-GM

**DEPARTMENT OF HUMAN RESOURCES**                      Baltimore City  
(Child Protective Services) (Office of the Inspector General)

**Landlord**    Calvert Federal, LLC  
20 South Street, Suite 1200  
Baltimore, Maryland 21201

**Property Location**    1525 N. Calvert Street  
Baltimore, Maryland 21202

**Description**

1. Item 15 LT approved on 7/23/14 contained a termination for convenience clause which the State now wants to remove. The removal request has been considered by DGS Secretary as it creates a financing problem for the Landlord. The termination for convenience clause is deleted to accommodate the Landlord’s ability to obtain financing.
  
2. In accordance with the State Finance and Procurement Article, Annotated Code of Maryland the above space request was advertised in the Daily Record, E-Maryland Marketplace and the DGS website. The Department of General Services, in conjunction with the using Agency, recommends the approval of this item.

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**BOARD OF PUBLIC WORKS**

**THIS ITEM WAS:**

**APPROVED**

**DISAPPROVED**

**DEFERRED**

**WITHDRAWN**

**WITH DISCUSSION**

**WITHOUT DISCUSSION**